



AGENDA

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, July 28, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call and Determination of Quorum**
4. **Presentations**
5. **Call to the Public**
6. **Public Hearings**
7. **Approval of Agenda**

By order of the President/Chair, no matters will be discussed after 9:30 p.m., unless council/board/commission votes to continue the meeting.

8. **Consent Agenda**

All items on the Consent Agenda are approved by one vote.

- A. Receive Council Member Resignation- Carl Cyrowski
- B. Pay Application No. 2 – Park Avenue Retaining Wall Replacement Project – Final Payment
- C. Approval of Village Council Regular Meeting Minutes of July 14, 2025
- D. Receive and File of DDA Regular Meeting Minutes of June 17, 2025
- E. Receive and File of Parks & Recreation Regular Meeting Minutes of June 24, 2025

F. Receive and File of Invoice Distribution Report for July 29, 2025

9. Items Removed from the Consent Agenda

10. Other Items

A. Proposal for Engineering Services – Atwater Park Basketball Court Replacement Project

B. Village Hall Steeple Repair

C. Orion Township Paint Creek Ridge Subdivision Storm Sewer Improvement Project

D. Marine Watercraft Ordinance Amendment -Introduction and First Reading

E. MML Annual Meeting -Voting Delegate Appointment

11. Call to the Public

12. Council Comments

13. Village Manager Comments

14. Closed Session Items

15. Business From Closed Session

16. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC Receive Council Member Resignation- Carl Cyrowski

BACKGROUND BRIEF: Council is hereby notified of the resignation of Council Member Carl Cyrowski, effective July 28, 2025. The Village of Lake Orion extends its sincere appreciation to Mr. Cyrowski for his many years of dedicated service and wishes him the very best in his future endeavors.

Pursuant to Section 4.5 of the Village Charter, Council is required to fill the vacancy within 30 days after the acceptance of the resignation. The full text of Section 4.5 – Filling Vacancies is as follows:

“If a vacancy occurs in any elective office, except that of Village Manager, the Council shall, within thirty (30) days after such vacancy occurs, elect a person who possesses the qualifications required of holders of the office in which the vacancy exists to fill such vacancy. If the vacancy shall be in the office of Councilman, any person so elected shall hold office until the Monday next following the next village election, at which election the vacancy shall be filled for the balance of the term of the person whose office is so filled.”

In accordance with the Charter, the process to fill the vacant Council seat is as follows:

Council Vacancy Process Timeline

- **Vacancy Notice Posted**
 - August 12, 2025: Village website and Village Hall
 - August 20, 2025: Published in *Lake Orion Review*
- **Application Period**
 - August 12 – August 28, 2025 (Applications due by 4:00 PM to the Village Clerk)
- **Candidate Interviews**
 - Week of September 2: Special Council Meeting at a time determined by Council
- **Appointment of New Council Member**
 - September 8, 2025: During Regular Council Meeting at 6:30 PM

Attached is the public notice inviting applications for the vacant Council position, with the current term expiring November 8, 2026.

RECOMMENDED MOTION:

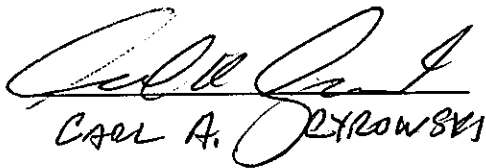
Motion to Receive Resignation:

To receive the resignation of Council Member Carl Cyrowski from the Lake Orion Village Council, effective July 28, 2025 and to schedule for consideration to accept the resignation of Council Member Carl Cyrowski at the August 11, 2025 Regular Village Council meeting.

Letter of Resignation

I just moved out of the Village of lake Orion into Orion Township and State Law requires that to be on a Village Council you must have residency in that Village. So, I am hereby issuing my letter of resignation effective immediately. I was on the committee to investigate the possibility of the village becoming a city so there needs to be someone else appointed to that committee.

It was an honor to be elected and to serve on the Council and I hereby regretfully tender my resignation from the Council effective today, July 28, 2025.



Carl A. Piotrowski



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC Pay Application No. 2 – Park Avenue Retaining Wall Replacement Project – Final Payment

BACKGROUND BRIEF:

Administration is requesting that Village Council approve Pay Application No. 2 from JB Contractors, Inc., for the Park Avenue retaining wall replacement project. The Village Engineer and Public Works Director have determined that the project is complete and final payment of the retainage can be made. Village Engineer Wendy Spence has reviewed the pay application and has issued the attached letter recommending approval.

SUMMARY OF PREVIOUS COUNCIL ACTION:

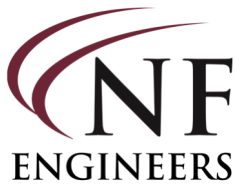
None

FINANCIAL IMPACT:

The final as-built cost of the project is estimated to be \$81,396.00. The Village paid \$76,396.00 in November 2024 but retained \$5,000.00 pending completion of the punch list work. The net amount due under Pay Application No. 2 is \$5,000.00. The FY 2025-26 budget includes an appropriation of \$5,000.00 in the Local Street Fund to close out this project.

RECOMMENDED MOTION:

To approve Pay Application No. 2 from JB Contractors, Inc., in the amount of \$5,000.00 for the Park Avenue Retaining Wall Replacement Project, representing the final amount owing on the project, and authorize the Village Manager to execute all necessary documents on behalf of the Village relating to this pay application.



July 23, 2025

Mr. Darwin McClary, Village Manager
Village of Lake Orion
21 E. Church St.
Lake Orion, MI 48362

RE: Park Street Retaining Wall Replacement
Pay Request #2 – **FINAL PAYMENT**
NFE Job No. M718

Dear Mr. McClary:

Enclosed please find our recommended Pay Request #2 for the Park Avenue Retaining Wall replacement project. The amount requested is based upon final completion of the project, in accordance with the original contract and approved change orders.

The approved, measured quantities and approved change orders resulted in a total construction cost of \$81,396.00. The first payment to the contractor withheld a retainage of \$5000.00. As confirmed with Wes Sanchez, DPW Director, and per site inspection, all outstanding items required from the contractor have been completed. The net amount of Pay Request #2, the final payment request, is therefore **\$5,000**.

If you have any questions, please feel free to call.

Sincerely,
NOWAK & FRAUS ENGINEERS

Wendy E. Spence, PE
Sr. Project Manager

CC: Wesley Sanchez, DPW Director
Sonja Stout, Clerk



Village of Lake Orion - Park Avenue Retaining Wall Replacement
NFE Project # M718
Estimate No. 2

Contractor: JB CONTRACTORS, INC.
Address: 2933 MILITARY
City: DETROIT, MI 48209

PAYMENT REQUEST

ITEM NO.	DESCRIPTION	UNITS	ORIGINAL CONTRACT QUANTITY	CONTRACT UNIT PRICE	ORIGINAL CONTRACT AMOUNT	QUANTITY PAID TO DATE	AMOUNT PAID TO DATE	QUANTITY THIS PAYMENT	AMOUNT THIS PAYMENT
1	MOBILIZATION (3% max)	LS	1	\$2,200.00	\$2,200.00	1.0	\$2,200.00	0.0	\$0.00
2	PAVEMENT REMOVAL	SY	55	\$36.00	\$1,980.00	59.9	\$2,156.40	0.0	\$0.00
3	REMOVE EX. WOOD RETAINING WALL	LS	1	\$4,600.00	\$4,600.00	1.0	\$4,600.00	0.0	\$0.00
4	REMOVE GUARDRAIL	LF	14	\$10.00	\$140.00	25.0	\$250.00	0.0	\$0.00
5	REMOVE, SALVAGE AND REPLACE BLOCK RETAINING WALL	LS	1	\$4,225.00	\$4,225.00	1.0	\$4,225.00	0.0	\$0.00
6	2.0" MDOT 5EML HMA Wearing	SY	55	\$92.00	\$5,060.00	59.9	\$5,510.80	0.0	\$0.00
7	2.0" MDOT 4EML HMA Leveling	SY	55	\$92.00	\$5,060.00	59.9	\$5,510.80	0.0	\$0.00
8	6" 21AA AGGREGATE BASE	SY	55	\$65.00	\$3,575.00	44.6	\$2,899.00	0.0	\$0.00
9	GRAVEL SHOULDER	CY	4	\$50.00	\$200.00	0.0	\$0.00	0.0	\$0.00
10	TYPE A GUARDRAIL	LF	39	\$113.00	\$4,407.00	42.5	\$4,802.50	0.0	\$0.00
11	NYLOPLAST DRAIN BASIN	EA	1	\$3,000.00	\$3,000.00	1.0	\$3,000.00	0.0	\$0.00
12	4" HDPE SUBGRADE UNDERDRAIN WITH FILTER SOCK	LF	13	\$25.00	\$325.00	20.0	\$500.00	0.0	\$0.00
13	POP-UP DRAINAGE EMITTER	EA	1	\$200.00	\$200.00	1.0	\$200.00	0.0	\$0.00
14	BLOCK RETAINING WALL INC. 6A, GEOTEX. FABRIC & UNDERDRAIN	LS	1	\$40,250.00	\$40,250.00	1.0	\$40,250.00	0.0	\$0.00
15	SOIL EROSION AND SEDIMENTATION CONTROL	LS	1	\$500.00	\$500.00	1.0	\$500.00	0.0	\$0.00
16	FINAL RESTORATION AND CLEANUP	LS	1	\$1,000.00	\$1,000.00	1.0	\$1,000.00	0.0	\$0.00
					\$76,722.00		\$77,604.50		\$0.00
	Change Order(s)								
	C.O. #1 - Remove ex. conc. mass	LS	1	\$2,049.00	\$2,049.00	1	\$2,049.00		
	SESC Permit Fee	ALLOW	1	\$1,742.50	\$1,742.50	1	\$1,742.50		
	Adjusted Contract Amount				\$80,513.50		\$81,396.00		\$0.00
Total Work Performed as of			7/20/2025				\$81,396.00		\$81,396.00
Less Retainage			0.00%				\$5,000.00		\$0.00
Net Amount Earned							\$76,396.00		\$81,396.00
Less Previous Payments							\$0.00		\$76,396.00
Total Balance Due this Estimate									\$5,000.00

I certify that I have checked this final estimate; that to the best of my knowledge and belief it is true and correct statement of work performed by the contractor; that all work included in this estimate has been inspected by me or the Village of Lake Orion personnel and it has been performed in full accordance with the requirements of the contract.

Wendy E. Spence

Wendy E. Spence, PE
 Nowak & Fraus Engineers



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC: Approval of Village Council Regular Meeting Minutes of July 14, 2025

RECOMMENDED MOTION: To approve the July 14, 2025 Village Council Regular Meeting Minutes, as presented.



MINUTES

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, July 14, 2025

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The July 14, 2025 Village Council Regular meeting was called to order at 7:30 PM by President Rutt.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT

President Teresa Rutt

President Pro Tem Stan Ford

Council member Carl Cyrowski

Council member Nancy Moshier

Council member Michael Lamb

Council member George Dandalides

Council member Alex Comparoni Jr

STAFF PRESENT

Village Manager Darwin McClary

Police Chief Mark Amundson

DPW Director Wes Sanchez

Clerk/Treasurer Sonja Stout

4. Presentations

A. Introduction of Police Department New Reserve Officers Todd Kimball, Richard Berry, and Frankie Roller

Chief Amundson provided background on the Lake Orion Police Department's Reserve Officer Program and its role in supporting the Lake Orion community. He introduced the new reserve officers: Todd Kimball, Richard Berry, and Frankie Roller. He then administered the Oath of Honor to all three officers, followed by a group photo.

5. Call to the Public

State Representative Donni Steele introduced herself and shared contact information for those with concerns. She mentioned serving on the Transportation Committee and expressed hope for increased road improvement funding in the fall.

Harry Stephens congratulated the Marine Division for their presence on the lake and addressed signage issues on North Shore Drive.

Donald Kindred spoke about challenges he has experienced with the Lake Orion Police Department.

6. Approval of Agenda

MOTION made by Council member Lamb, Seconded by Council member Moshier to approve the July 14, 2025 Village Council agenda with the addition of item 10.E Discussion of Village Council start time.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

7. Consent Agenda

All items on the Consent Agenda are approved by one vote.

MOTION made by President Rutt, Seconded by President Pro Tem Ford to approve the Consent Agenda with the removal of item E. Receive and File Financial Statements – June 2025.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

A. Proposed 2025-2031 Capital Improvement Plan

MOTION made by President Rutt, Seconded by President Pro Tem Ford to postpone consideration of the adoption of the Village of Lake Orion 2025-2031 Capital Improvement Plan until Village Council’s regular meeting to be held on August 11, 2025, to permit additional time for the Planning Commission to review and comment on the proposed plan.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

B. Approval of Job Descriptions for Senior Code Enforcement Officer and Code Enforcement Officer

MOTION made by President Rutt, Seconded by President Pro Tem Ford to approve the updated job descriptions for the positions of Senior Code Enforcement Officer and Code Enforcement Officer, as presented.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

C. Tie Michigan Teal Campaign

MOTION made by President Rutt, Seconded by President Pro Tem Ford to approve the request from the Michigan Ovarian Cancer Alliance to permit its volunteers to tie and display teal ribbons on public lamp posts and benches within the downtown area of the village from September 1, 2025, through September 30, 2025, with the condition that all such ribbons shall be removed by the organization by October 1, 2025; and to authorize the Village Manager to execute the letter of approval on behalf of the village.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

D. 2025 Election of the Michigan Municipal League Workers’ Compensation Board of Trustees

MOTION made by President Rutt, Seconded by President Pro Tem Ford to authorize the Village Clerk, Sonja Stout, to cast the Village of Lake Orion’s 2025 Official Ballot for the election of the three (3) nominated Trustees to the Michigan Municipal League Workers’ Compensation Board of Trustees.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

E. Receive and File Financial Statements - June 2025

Removed for further discussion.

F. Receive and File Investment Report - May 2025

MOTION made by President Rutt, Seconded by President Pro Tem Ford to receive and file the Investment report for May 2025.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

G. Receive and File of Invoice Distribution Report for July 15, 2025

MOTION made by President Rutt, Seconded by President Pro Tem Ford to receive and file the bills in the amount of \$ 475,483.53 of which \$ 115,398.77 are DDA bills for a net total of \$ 360,084.76 and to receive and file the DDA bills.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

H. Receive and File of June 2025 Police Department Activity Report

MOTION made by President Rutt, Seconded by President Pro Tem Ford to receive and file the June 2025 Police Department Activity Report.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

I. Receive and File Village of Lake Orion Sewage Disposal System Financial Report for Fiscal Year 2025 (October 1, 2024, through March 31, 2025)

MOTION made by President Rutt, Seconded by President Pro Tem Ford to receive and file the Village of Lake Orion Sewage Disposal System Financial Report for Fiscal Year 2025 (October 1, 2024, through March 31, 2025).

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

J. Approval of Village Council Regular Meeting Minutes of June 23, 2025

MOTION made by President Rutt, Seconded by President Pro Tem Ford to approve the June 23, 2025 Village Council Regular Meeting Minutes, as presented.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
- VOTING NAY:** None
- ABSENT:** None
- MOTION:** Carried

K. Approval of Special Event: Lake Orion Police Association 2025 Car Show

MOTION made by President Rutt, Seconded by President Pro Tem Ford to adopt Resolution No. 2025-015, approving the Lake Orion Police Association 2025 Car Show Special Event Application and the License Agreement between the Village of Lake Orion and Bob Aiello of the Lake Orion Police Association for the use of various Village properties on Sunday, July 27, 2025; and to authorize the Village Council President and Village Clerk to execute the agreement on behalf of the Village.

- VOTING YEA:** Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None
ABSENT: None
MOTION: Carried

L. Approval of Special Event: Dragon on the Lake

MOTION made by President Rutt, Seconded by President Pro Tem Ford to adopt Resolution No. 2025-024, approving the Dragon on the Lake Special Event Application and the License Agreement between the Village of Lake Orion and Stephanie McIntyre and Julie Sugg of the Orion Art Center for the use of various Village properties from Thursday, August 21, 2025, through Sunday, August 24, 2025; and to authorize the Village Council President and Village Clerk to execute the agreement on behalf of the Village.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

8. Items Removed from the Consent Agenda

President Rutt inquired about the investment budget figures and whether they had changed for budgeting purposes. Council Member Lamb commented on the tax distribution among various departments and questioned the ethics and process regarding Downtown Development Authority Director Gibb reimbursing his employees, asking what procedures the Village must follow for such reimbursements.

Council Member Dandalides asked about the Parks and Recreation wages being over budget for the fiscal year ending June 30. He also noted that Parks and Recreation is seeking volunteers for routine maintenance. Additionally, he raised concerns about ambiguity surrounding responsibility for park maintenance and requested clarification.

President Rutt also inquired about audit fees.

E. Receive and File Financial Statements - June 2025

MOTION made by President Rutt, Seconded by Council member Lamb to receive and file the financial reports for June 2025.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

9. Public Hearings

None.

10. Other Items

A. Storm Water Public Education Program 2025-2031 Contract - Clinton River Watershed Council

MOTION made by Council member Lamb, Seconded by Council member Comparoni Jr. to approve the 2025-2031 Agreement for Services between the Clinton River Watershed Council (CRWC) and the Village of Lake Orion in the total estimated amount of \$6,027.00 to permit CRWC to provide relevant stormwater public education services for the Village to comply with the requirements of the Village’s MS4 stormwater permit under the National Pollutant Discharge Elimination System (NPDES); and to authorize the Village Manager and Village Clerk to execute the Agreement on behalf of the Village.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: None

MOTION: Carried

B. 2025-2028 PowerDMS Policy Management System Contract and Service Agreement

Council Member Lamb asked questions regarding the PowerDMS Policy Management System. Council Member Dandalides expressed support for the initiative, and President Rutt inquired about the implementation timeline. Chief Amundson responded that implementation would be relatively quick once the process begins.

MOTION made by Council member Cyrowski, Seconded by President Pro Tem Ford to approve the 2025-2028 PowerDMS Policy Management System contract with PowerDMS in the total amount of \$14,214.50 and to authorize the Village Manager and Chief of Police to execute the contract and all necessary documents relating to this purchase of services.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: None

MOTION: Carried

C. Confirmation of Village Manager's Appointment of Acting Village Manager

Council Member Comparoni commented on employee compensation. Council Member Dandalides requested clarification on whether vacation time is calculated in days or hours, given the Village’s four-day workweek. Council Member Lamb stated it should be calculated in hours, and Village Manager McClary confirmed that vacation time is tracked in hours, not days.

MOTION made by President Rutt, Seconded by President Pro Tem Ford to approve, pursuant to Section 3.7 of the Village Charter, the Village Manager's designation of Public Works Director Wesley Sanchez as Acting Village Manager during the Village Manager's temporary absence from the village due to vacation out of the country for the period of Monday, August 18, 2025, at 12:01 AM through Friday, September 12, 2025, at 11:59 PM, and to approve an increase in hourly pay 237 Section 10, Item C. of \$8.64 for 160 hours for serving as Acting Village Manager during such period.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: None

MOTION: Carried

D. Schedule Work Session – Village Administrative Office Hours and Village Hall Inclement Weather Closing Policy

Council Member Dandalides stated that expectations for the upcoming meeting include the Village Manager presenting alternative work schedule options. Council Members Lamb and Moshier added that the intent is to revisit Village Hall's work hours, emphasizing the importance of maintaining service standards, as Village Hall is a government entity that serves the public.

MOTION made by President Pro Tem Ford, Seconded by Council member Cyrowski to schedule a work session meeting of the Village Council for Monday, July 28, 2025, at 5:30 PM, for the purpose of discussing the Village administrative office hours and the Village Hall inclement weather closing policy.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: None

MOTION: Carried

E. Discussion of Village Council Regular Meeting start time

Council Member Lamb expressed concern over the Village Council’s 7:30 PM meeting start time, noting that despite the later start compared to other boards and commissions, resident participation remains low.

Council Members Dandalides and Moshier voiced support for changing the start time to 6:30 PM. Council Member Comparoni Jr. opposed the change, citing a desire to uphold tradition. Administration expressed support for an earlier start.

Rosemary Ford suggested that changing the time could present challenges for future council members and proposed a compromise start time of 7:00 PM.

Donni Steele also supported the idea of compromising with a 7:00 PM start.

Harry Stephens noted that an earlier start would allow more time for agenda items.

Donald Kindred expressed concern that changing the time could reduce public participation due to work schedules.

Pro Tem Ford mentioned that special meetings typically begin at 5:30 PM and voiced support for a 7:00 PM start time for regular meetings. Council Member Cyrowski also supported a 7:00 PM start, adding that special meetings generally do not exceed 30 minutes.

Council Member Lamb reiterated support for a 6:30 PM start. President Rutt noted that a 6:30 PM start could complicate scheduling special meetings beforehand. Council Member Dandalides pointed out that all other Village boards meet at 6:30 PM and emphasized that the topic has been under discussion for six months with continued low resident turnout.

Harry Stephens raised a concern that changing the meeting time might conflict with the Charter. Village Manager McClary clarified that there is no conflict, as the Charter allows Council to establish its meeting time.

MOTION by Council Member Lamb, supported by Council Member Dandalides, to change the start time of the Village Council Regular Meetings to 6:30 PM, with an end time of 9:30 PM unless extended by a motion of the Council.

VOTING YEA: Moshier, Lamb, Dandalides, Comparoni Jr

VOTING NAY: Rutt, Ford, Cyrowski,

ABSENT: None

MOTION: Carried

11. Call to the Public

Harry Stephens inquired about the lead service line listed in the description section of the invoice register.

Donald Kindred continued to express concerns regarding his experiences with the Lake Orion Police Department.

12. Council Comments

Pro Tem Ford welcomed the new reserve officers and spoke about signage in the downtown social district to help identify the entry and exit areas of the district.

Council member Dandalides welcomed the new reserve officers, highlighted the great parks the Village of Lake Orion offers, and mentioned the ongoing need for maintenance volunteers.

Council member Comparoni Jr. thanked State Representative Donni Steele for attending and encouraged more community involvement from local residents.

Council member Moshier thanked the residents, congratulated the new reserve officers, expressed gratitude to Donni Steele, gave kudos to Darwin for taking a vacation, and thanked the Village staff.

Council member Lamb congratulated the reserve officers and thanked Donni Steele. He expressed a desire to assist Donald Kindred more with his concerns and offered to help resident Harry Stephens with the petition required to change the street signage on North Shore Drive. He also discussed lead line replacement, provided an update on the Steeple Committee—stating they would meet again on July 15, 2025, at noon—and noted that the Cityhood Committee would meet on Thursday, July 17, 2025, at 1 p.m., inviting residents to join.

Council member Cyrowski praised the fireworks display and thanked the Police for managing the boat traffic.

President Rutt thanked the fireworks staff, noted that the Concert in the Park series has started, clarified that the Police budget is \$1.18 million—not \$6 million—and thanked State Representative Donni Steele for attending the meeting.

13. Village Manager Comments

Village Manager McClary provided a brief update on the lead line replacements, announced an upcoming meeting with Orion Township Supervisor Chris Barnett, and shared updates on lake concerns along with upcoming important dates.

14. Closed Session Items

15. Business From Closed Session

16. Adjournment

MOTION made by Council member Comparoni Jr, Seconded by President Pro Tem Ford To adjourn the July 14, 2025, Village Council Regular Meeting.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr

VOTING NAY: None

ABSENT: None

MOTION: Carried

The July 14, 2025, Village Council Regular Meeting adjourned at 8:59 PM.

Teresa Rutt
President

Sonja Stout
Village Clerk/Treasurer

Date Approved: as presented on July 28, 2025.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC: Receive and File of DDA Regular Meeting Minutes of June 17, 2025

RECOMMENDED MOTION: To receive and file the DDA Regular Meeting Minutes of June 17, 2025, as presented.



MINUTES

REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Tuesday, June 17, 2025

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The June 17, 2025 Downtown Development Authority Regular Meeting was called to order at 6:30 PM by Chairperson Burgess

2. Roll Call and Determination of Quorum

PRESENT

Chairperson Debbie Burgess

Vice Chairperson Sam Caruso

Treasurer Matt Shell

Secretary Hank Lorant

Board Member Lloyd Coe

Board Member Alaina Campbell

ABSENT

Board Member Sally Medina

Board Member Chris Barnett

President Teresa Rutt

STAFF PRESENT

Executive Director Matt Gibb

Assistant Director Janet Bloom

Village Manager Darwin McClary

Clerk/Treasurer Sonja Stout

3. Approval of Minutes

A. Approval of DDA Regular Meeting Minutes of May 20, 2025

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve the Downtown Development Authority Board Regular Meeting Minutes of May 20, 2025.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt
MOTION: Carried

4. Approval of Agenda

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve the agenda as amended with the addition of item 5A. Presentation by Oakland County.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt

MOTION: Carried

5. Call to the Public

A. Presentation by Oakland County- Main Street Oakland County

Erick Phillips from Main Street Oakland County (MSOC) provided a brief overview of the MSOC accreditation process and formally presented the MSOC Accreditation Award. A group photo was taken following the presentation of the award.

6. Consent Agenda

All items on the Consent Agenda are approved by one vote.

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve the June 17, 2025 Consent Agenda by one vote, as presented.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt

MOTION: Carried

A. Financial Reports

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to receive and file the financial reports for May 2025.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt

MOTION: Carried

7. Financial Matters

A. Bill Approval

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve the disbursements in the amount of \$199,301.20 for May 2025.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt

MOTION: Carried

B. Lumber Yard Reconstruction - Change Orders

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve four (4) change orders, as presented, pursuant and under the contract with Mickey’s Construction in the total amount of \$44,816.90, payable from GL 248-726-980-001 Public Spaces Grant – General.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt

MOTION: Carried

C. Lumber Yard – Continuing Demolition Cost

MOTION made by Treasurer Shell, Seconded by Board Member Coe to approve three (3) invoices for land improvement, as presented, pursuant and under the ongoing contracts with the identified vendors in the total amount of \$6,765.63 payable from GL 301- 901-950-000 Demolition and Land Improvement.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt

MOTION: Carried

8. New and Old Business

A. Façade Grant Application – Lake Orion Bike & Adventure Co.

MOTION made by Treasurer Shell, Seconded by Board Member Coe to approve the Façade Grant application received from the Lake Orion Bike & Adventure Co. for a Level 2 Historic Preservation Grant with matching funds up to \$8,000.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt

MOTION: Carried

B. Additional Credit Card - Resolution

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve and adopt a RESOLUTION TO ISSUE A SECOND CREDIT CARD FOR USE BY ASSISTANT DIRECTOR in the form attached hereto and direct the delivery of the Resolution to the Village for action.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None

ABSENT: Barnett, Medina, Rutt

MOTION: Carried

C. Paving Repair(s) - Tarr lot

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve and authorize a contract with BSI Paving, for paving maintenance and repair at 115 N Broadway St., at a cost not to exceed \$7,189.83, w/funding from GL 248-730-975-000 – Capital Outlay.

- VOTING YEA:** Burgess, Caruso, Shell, Lorant, Coe, Campbell,
- VOTING NAY:** None
- ABSENT:** Barnett, Medina, Rutt
- MOTION:** Carried

D. Strategic Plan 2025-2030- - Final Draft

MOTION made by Treasurer Shell, Seconded by Vice Chairperson Caruso to accept the final draft Strategic Plan 2025-2030 and refer the final draft to the organizational and economic committee for final discussion, comment and supplement, with the Final Strategic Plan being brought back to the Board at its July 20205 meeting for possible adoption.

- VOTING YEA:** Burgess, Caruso, Shell, Lorant, Coe, Campbell,
- VOTING NAY:** None
- ABSENT:** Barnett, Medina, Rutt
- MOTION:** Carried

E. Schedule Annual Review(s) - Executive Staff

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to Schedule separate, annual assessment and review of performance for each of the Executive Director And Assistant Director by the Board’s Executive committee on or before July 31, 2025, to include a recommendation on compensation for fiscal year 25-26.

- VOTING YEA:** Burgess, Caruso, Shell, Lorant, Coe, Campbell,
- VOTING NAY:** None
- ABSENT:** Barnett, Medina, Rutt
- MOTION:** Carried

F. Adoption of Downtown Development Authority 2025-26 Budget

MOTION made by Treasurer Shell, Seconded by Board Member Coe to approve and adopt the 2025-2026 Budget for the Lake Orion Downtown Development Authority, with authority of the Downtown Development director to make clerical changes as presented.

- VOTING YEA:** Burgess, Caruso, Shell, Lorant, Coe, Campbell,
- VOTING NAY:** None
- ABSENT:** Barnett, Medina, Rutt
- MOTION:** Carried

G. Village Budgetary Resolution – PA57 Administrative Fee

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to receive and file A RESOLUTION ASSESSING A REASONABLE PRO RATA SHARE OF THE FUNDS OF THE LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY FOR THE COST OF HANDLING AND AUDITING THE FUNDS OF THE DDA AGAINST THE FUNDS OF THE AUTHORITY PURSUANT TO MCL 125.4228(2).

- VOTING YEA:** Burgess, Caruso, Shell, Lorant, Coe, Campbell,
- VOTING NAY:** None

ABSENT: Barnett, Medina, Rutt
MOTION: Carried

H. Village Budgetary Contract – Public Safety

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve the ENHANCED PUBLIC SAFETY AGREEMENT, as presented, authorizing the Executive Director to prepare an executory copy and sign the same on behalf of the DDA.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,
VOTING NAY: None
ABSENT: Barnett, Medina, Rutt
MOTION: Carried

9. Reports, Resolutions and Recommendations

A. Assistant Director’s Report

Assistant Director Bloom provided a brief overview of her Assistant Director’s Report, which was included in the meeting packet. Her update highlighted upcoming events and activities, social media statistics, and recent grant submissions. Board members engaged in a discussion regarding different strategies for advertising upcoming events and the optimal timing for those promotional efforts.

MOTION made by Treasurer Shell, Seconded by Board Member Coe to receive and file Assistant Director’s Report.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,
VOTING NAY: None
ABSENT: Barnett, Medina, Rutt
MOTION: Carried

B. Executive Directors Report

Executive Director Gibb provided a brief update on his Executive Director’s Report, noting the repair of the four-wheeler, the issue of dying trees in the downtown area, and malfunctioning GFI circuits. Board members held a discussion regarding the dying trees and shared various ideas for addressing the issue.

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to receive and file the Executive Director’s report.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,
VOTING NAY: None
ABSENT: Barnett, Medina, Rutt
MOTION: Carried

MOTION made by Chairperson Burgess, Seconded by Vice Chairperson Caruso in the matter of the DDA Mainstreet nonprofit is referred to the DDA Executive Director to work with Treasurer Shell to bring back two alternative names and by-law structures at the July DDA meeting.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,

VOTING NAY: None
ABSENT: Barnett, Medina, Rutt
MOTION: Carried

C. Lumber Yard Progress Report

The DDA Executive Director provided an update on the Lumber Yard project, stating that the DDA will begin utilizing more of the bond funds. He also noted that site plan meetings with the Village are scheduled in preparation for upcoming permit approvals, and that a topographical survey will be conducted in the coming weeks.

MOTION made by Treasurer Shell, Seconded by Board Member Coe to receive and file the progress report dated June 17, 2025.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,
VOTING NAY: None
ABSENT: Barnett, Medina, Rutt
MOTION: Carried

10. Board Comments and Training Feedback

Board Member Lorant declined to provide feedback.

Treasurer Shell commended Janet and Matt for their hard work and offered his expertise with bond and nonprofit matters.

Vice Chairperson Caruso expressed his appreciation to Janet and Matt and shared his satisfaction with the completion of the budget.

Board Member Coe expressed his support for retaining the Jubilee event downtown and commented on the related street closures.

Chairperson Burgess thanked Janet and Matt, acknowledged their assistance with the downtown flowers, and expressed appreciation to the Village Manager for his support on the budget.

Village Manager McClary announced an upcoming Joint Planning Commission meeting to be held at the Township building regarding the public hearing for Eastport Village

11. Next Regular Meeting - July 15, 2025

12. Adjournment

MOTION made by Treasurer Shell, Seconded by Board Member Coe to adjourn the June 17, 2025 Downtown Development Authority Board Regular Meeting.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Campbell,
VOTING NAY: None
ABSENT: Barnett, Medina, Rutt
MOTION: Carried

The June 17, 2025 Downtown Development Authority Board Regular meeting adjourned at 8:09 PM.

Debbie Burgess
Chairperson

Sonja Stout
Clerk/Treasurer

Date Approved: as presented on July 15, 2025.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC: Receive and File of Parks & Recreation Regular Meeting Minutes of June 24, 2025

RECOMMENDED MOTION: To receive and file the June 24, 2025 Parks & Recreation Regular Meeting Minutes, as presented.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, June 24, 2025, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, June 24, 2025, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:37pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Erin Crane
Secretary: Cristy Garbacik
Member: Erin Rohlfing
Absent: Council Member: George Dandalides
Vacancies: None

3. Approval of Minutes

Meeting Minutes – May 27, 2025

By Erin Crane,

RESOLVED: That the regular minutes of the May 27, 2025, meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Erin Rohlfing and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, June 24, 2025, Parks and Recreation Advisory Committee.

Seconded by Rosemary Ford and adopted AYES: 4; NAYS: 0; ABSENT: 1.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

Green’s – New cleats are loose and crooked.

Swiss Village – Playground low on sand.

Removed:

Meeks – Adjust placement of new sign from Atwater to new pedestrian bridge. (DPW request to stay at current location next to Lumber yard and across from CVS)

Green’s – Verify locks for bathrooms. (Key code locks installed)

Green’s – Installing security video cameras for docks and outside bathrooms. (No longer a priority)

Swiss Village – Grass growing in playground sand.

B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Discussion of rollover of 2025 capital outlay monies to 2026, Rosemary to request.

A request to adjust the Budget document so there is a budget section and an approved section.

A motion was made to purchase two shade sails for Children’s Park. Additionally, two shade sails for Atwater Park at the baseball bleachers.

By Erin Crane

Seconded by Rosemary Ford and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

Rosemary will research the past materials and current cost of the Children’s Park shades. Erin Crane will research shade sizes and cost of Atwater Park shades.

7. New Business

A. Sponsorship of Green’s Park

Village Manager Darwin McClary expressed interest in groups volunteering at the parks. He discouraged groups volunteering with possible intentions of future benefits.

B. Orion Township networking

Continued discussion about past discussion and possible Patronicity Grant Program.

Rosemary Ford and Teresa Rutt met with Orion Township Supervisor, Chris Barnett and Parks and Recreation chairperson, Aaron Whatley, to discuss working together to support park areas used by both communities. Currently, all Village Township citizens pay taxes to Orion Township. Specifically, into the Township Park added tax capture collected by Orion Township and issued to parks in the township (which do not include any of the 6 village parks). The meeting was well received, and a proposal was requested. We are currently discussing support with Atwater Park as Orion Township’s Parks and Recreation uses the baseball fields.

C. Volunteer Days

Creating volunteer days at multiple parks was approved by Village Council without the necessity of volunteers signing waivers. Lake Orion High School’s student volunteer chair, Kristi Pavelich, is out of office so we will encourage all volunteers to manually enter their hours.

July 15, 10-12 at Atwater – Cristy G.

July 18, 10-12 at Children’s – Rosemary F.

August 9, 11-1 at Swiss – Erin R.

August 26, 10-12 at Unger – Erin C.

Meek’s – George D. (Erin R. to contact George to set a date)

Green’s – Pam W. (Rosemary F. to contact Pam to set a date)

8. Reports

A. Lake Orion Bikes & Adventure Company

The Village attorney was unable to approve Lake Orion Bike & Adventure company's kayak and paddle board kiosk proposal at Green's Park. The major reason was regarding liability concerns. Village Manager Darwin McClary emailed the company explaining their position and thanking them for their interest in the parks.

B. Green's Park Docks

George emailed Darwin 5/28/25 with concerns about docks and cleats. We are waiting on a response. Cristy volunteered to contact Darwin to explain the history of the dock projects.

Previous minutes: 5/27/25, 3/11/25, 10/1/24, 8/20/24, 7/23/24, 6/25/24, 5/28/24, 8/1/23, 4/25/23, 3/38/23, 7/26/22

C. Event Collection (Dragon on the Lake)

The Village of Lake Orion collected \$1,543.64 in the Fall from the Orion Art Center due to their use of Green's Park for 3 days during Dragon on the Lake.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Budget Review

New Business

Manager's message

Shade Sails

Capital Outlay rollover

Orion Township networking

Reports

Volunteer Days

Green's Park Docks

10. Date of Next Meeting

Tuesday, July 22, 2025 at 6:30 at Swiss Village Park.

11. Committee Member Comments

Rosemary Ford contacted the Orion Review regarding three newspaper articles and pictures from last summer (Basketball net donation from the Sons of the American Legion, Mobi Mat donation from the Daisy Project, and Horseshoe makeover at Green's Park from the LO Horseshoe Club). The Orion Review decided they would not be running these articles in their newspaper. Additionally, she updated their information about the park's fees.

12. Adjournment

On a motion by Erin Rohlfling, seconded by Erin Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 8:39pm.

Rosemary Ford, Chairperson
Date Approved: July 22, 2025

Cristy Garbacik, Recording Secretary

Lake Orion Village Parks Maintenance Items

Updated Per June 24, 2025, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (7/23/24) Add woodchips next to the red slide, all new spirilla have died. (Jose will call)
- 1 – (5/27/25) New Maple tree by Cookies and Cream died. (planted 7/23/24)
- 1 – (7/23/24) Playground equipment Twist is broken, needs to be raised – (Landscape Structures contacted)
- 2 – (5/14/20) Stones that create the walls are disintegrating.
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

Meek's Park

- 3 – (4/22/25) Tree fell in river.

Green's Park

- 1 - (5/26/15) East-West seawall is failing.
- 1 – (7/26/22) Bumpers need to be installed & leveling for new docks.
- 1 – (6/24/25) New cleats are loose and crooked.
- 1 – (7/26/22) Repair and restore sprinklers to water lawn – (motion / DPW working on a May '25 quote)
- 1 – (5/27/25) New Maple tree by beach died. (planted 7/23/24)
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer)

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill.
- 2 – (6/24/25) Playground low on sand.
- 3 – (5/23/23) Border needed around playground.

Unger Park

- 1 – (8/24/21) Japanese Knotweed needs to be removed.
- 3 – (10/1/24) Small slide pole moves on ground base.

Atwater Park

- 2 – (10/24/23) Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)
- 3 – (6/25/24) Paint top of main sign.
- 3 – (6/25/24) Chairs crooked around tables.
- 3 – (4/22/25) Bleachers need to be replaced.
- 3 – (4/22/25) Shade sails over bleachers.

Village of Lake Orion Parks & Recreation Committee Budget						
2025-2026 Possible Budget Items for Planning						
Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed	
1 Green's Park Pavilion at SW of basketball court	High					
2 DPW Assigned daily maintenance employee on grounds	High	\$2,500	7-'24 DDA seasonal helper \$18.25 hour x 8 hours=\$146/week x 20 weeks =\$2,920.	8-23-22 discussed Motion and contact DDA	6-25-24 Yes 7-'24 denied Manager McClary and DPW Director Sanchez	
3 Atwater Additional Swings	Medium	1200-1500				
4 Children's Additional Shade Sail(s) (1-3)	Medium	1200 each				
5 Green's Park Retaining Wall	Medium					
6 Children's Park Bridge	Medium					
7 Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5-28-24 (quarter court)			
8 Swiss Village Basketball court	Low					

Approved						
Atwater Park Basketball Court - 4" Approved - 11-25-24 and 4-22-25	High	\$6,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026	
Children's and Meek's Park - Bank Stabilization Approved 4-22-25	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.	



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC: Receive and File of Invoice Distribution Report for July 29, 2025

RECOMMENDED MOTION:

To receive and file the bills in the amount of \$ 238,629.71 of which \$ 183,369.34 are DDA bills for a net total of \$ 55,260.37 and to receive and file the DDA bills.

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 07/29/2025 - 07/29/2025

POSTED AND UNPOSTED
OPEN

Section 8, Item F.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL FUND					
Department: 000 REVENUE					
101-000-279-000	GENERAL PORTION	BLUE CROSS BLUE SHIELD OF	HEALTH COVERAGE FOR SHANK AUGUSST 20	259.09	None
101-000-279-000	RETIREE HEALTHCARE-RETIREE	BCBSM MEDICARE ADVANTAGE	RETIREE COVERAGE AUGUST 2025	1,028.72	None
101-000-281-004	THROUGH JUNE 29 2025	NOWAK & FRAUS ENGINEERS	M900 FLATS AT WEST VILLAGE 55 ELIZABE	3,830.00	None
101-000-281-005	THRU JUNE 29 2025	NOWAK & FRAUS ENGINEERS	N034 CONSTELLATION BAY	187.50	None
101-000-281-010	THROUGH JUNE 29 2025	NOWAK & FRAUS ENGINEERS	N033-01 STARBOARD BROADWAY	722.50	None
101-000-281-012	THROUGH JUNE 29 2025	NOWAK & FRAUS ENGINEERS	N035 MYSTIC COVE-THRU	730.00	None
101-000-281-018	EASTPORT	MCKENNA ASSOCIATES, INC.	SERVICES JUNE 1-JUNE 30 2025	1,250.00	None
101-000-281-018	CONCEPT PLANNING	NOWAK & FRAUS ENGINEERS	0853 EASTPORT VILLAGE - JACOBSON'S JU	400.00	None
Total Department 000 REVENUE				8,407.81	
Department: 228 Information Technology					
101-228-801-000	INVOICE 211180 JULY	VC3, INC.	MONTHLY BILLING FOR JULY	1,895.20	None
101-228-801-000	ANNUAL FEE	CIVICPLUS LLC	WEBSITE YEARLY PAYMENT	4,867.81	None
Total Department 228 Information Technology				6,763.01	
Department: 260 GENERAL ACTIVITIES					
101-260-716-001	RETIREE HEALTHCARE	BCBSM MEDICARE ADVANTAGE	RETIREE COVERAGE AUGUST 2025	900.15	None
101-260-727-000	VILLAGE WATER RENTAL	CRYSTAL WATER COMPANY	VILLAGE WATER JULY 2025	25.00	None
101-260-728-000	PAPER TOWELS	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	206.62	None
101-260-920-000	20 E SHADBOLT ACCT # 1030	CONSUMERS ENERGY	JULY BILL	18.00	None
101-260-920-000	21 E CHURCH ACCT# 1030 170	CONSUMERS ENERGY	JULY BILL	39.73	None
101-260-930-000	3-ALLUM LADDERS INVOICE 2	HOME DEPOT CREDIT SERVICES	VARIOUS REPAIRS AND MAINTENANCE	778.56	None
101-260-930-000	FLOWERS SPRINKLER INVOICE	HOME DEPOT CREDIT SERVICES	VARIOUS REPAIRS AND MAINTENANCE	300.54	None
101-260-930-000	7/17/25	JACOB ECHTINAW	WINDOW CLEANING	100.00	None
101-260-930-000	ACCT 28473094 VILLAGE MONT	ORKIN PEST CONTROL	MONTHLY PEST BILL AUG 2025	114.00	None
101-260-956-000	12 MTHS IN OAKLAND COUNTY	VIEW NEWSPAPER GROUP	YEARLY SUBSCRIPTION	40.00	None
101-260-956-000	7/1/25-7/31/25	BASIC BENEFITS	MONTHLY COBRA FEE - JULY	35.01	None
Total Department 260 GENERAL ACTIVITIES				2,557.61	
Department: 721 PLANNING AND ZONING					
101-721-829-000	PROFESSIONAL VIRTUAL HOURS	MCKENNA ASSOCIATES, INC.	SERVICES JUNE 1-JUNE 30 2025	1,890.00	None
101-721-829-000	PROFESSIONAL ON SITE HOURS	MCKENNA ASSOCIATES, INC.	SERVICES JUNE 1-JUNE 30 2025	2,880.00	None
101-721-832-001	JUNE 1- JUNE 30	MCKENNA ASSOCIATES, INC.	VILLAGE OWNED PROPERTY INVENTORY & MA	443.25	None
101-721-840-000	MONTHLY RETAINER	MCKENNA ASSOCIATES, INC.	SERVICES JUNE 1-JUNE 30 2025	850.00	None
Total Department 721 PLANNING AND ZONING				6,063.25	
Department: 751 PARKS AND RECREATION					
101-751-932-000	PAINT BRUSH, PAINT INVOICE	HOME DEPOT CREDIT SERVICES	VARIOUS REPAIRS AND MAINTENANCE	56.03	None
Total Department 751 PARKS AND RECREATION				56.03	
Department: 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER					
101-880-806-000	N885 ENGINEERING DESIGN 10	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JUNE 29	228.50	None
Total Department 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER				228.50	
Total Fund 101 GENERAL FUND				24,076.21	
Fund: 202 MAJOR STREET FUND					
Department: 260 GENERAL ACTIVITIES					
202-260-801-000	N885 ENGINEERING DESIGN 20	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JUNE 29	457.00	None
Total Department 260 GENERAL ACTIVITIES				457.00	
Department: 463 ROUTINE MAINTENANCE					

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 07/29/2025 - 07/29/2025

POSTED AND UNPOSTED
OPEN

Section 8, Item F.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 202 MAJOR STREET FUND					
Department: 463 ROUTINE MAINTENANCE					
202-463-726-000	PHOTO CELL INVOICE 06757	HOME DEPOT CREDIT SERVICES	VARIOUS REPAIRS AND MAINTENANCE	22.98	None
Total Department 463 ROUTINE MAINTENANCE				22.98	
Department: 474 TRAFFIC SERVICES					
202-474-726-000	CURB REPAIR VILLAGE HALL I	HOME DEPOT CREDIT SERVICES	VARIOUS REPAIRS AND MAINTENANCE	35.87	None
202-474-726-000	STRIPING PAINT	COMERICA BANK	STRIPING PAINT	868.50	None
202-474-726-000	9" DOUBLE SIDED ALLUMINUM	ECONO SIGNS	STREET SIGNS BROADWAY	106.60	None
202-474-726-000	FREIGHT	ECONO SIGNS	STREET SIGNS BROADWAY	46.26	None
Total Department 474 TRAFFIC SERVICES				1,057.23	
Total Fund 202 MAJOR STREET FUND				1,537.21	
Fund: 203 LOCAL STREET FUND					
Department: 260 GENERAL ACTIVITIES					
203-260-801-000	THRU JUNE 29 2025	NOWAK & FRAUS ENGINEERS	N732-01 TEDF-B GRANT APPLICATION	2,250.00	None
203-260-801-000	THRU JUNE 29 2025	NOWAK & FRAUS ENGINEERS	0816- FAILING SEA WALLS	2,070.00	None
203-260-801-000	N885 ENGINEERING DESIGN 10	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JUNE 29	228.50	None
Total Department 260 GENERAL ACTIVITIES				4,548.50	
Department: 875 CONSTRUCTION					
203-875-977-000	THROUGH JUNE 29 2025	NOWAK & FRAUS ENGINEERS	M718 PARK AVENUE RTAINING WALL THRU J	250.00	None
Total Department 875 CONSTRUCTION				250.00	
Total Fund 203 LOCAL STREET FUND				4,798.50	
Fund: 207 POLICE FUND					
Department: 301 POLICE/SHERIFF/CONSTABLE					
207-301-716-001	POLICE PORTION	BLUE CROSS BLUE SHIELD OF	HEALTH COVERAGE FOR SHANK AUGUSST 20	777.25	None
207-301-716-001	RETIREE HEALTHCARE	BCBSM MEDICARE ADVANTAGE	RETIREE COVERAGE AUGUST 2025	900.15	None
207-301-730-000	POLICE PRINTER CONTRAC INV	U.S. BANK EQUIPMENT FINANC	RICOH CONTRACT PAYMENT POLICE PRINTER	119.72	None
207-301-740-000	KEY COPIES FOR VEHICLE KEY	GREAT LAKES ACE HARDWARE	KEYS - POLICE	75.80	None
207-301-801-000	MEMBERSHIP USAGE FEE APR-J	OAKLAND COUNTY TREASURER	CLEMIS MEMBERSHIP INVOICE DATE 06/30/	424.00	None
207-301-807-000	MDC PARTICIPATION FEE APR-	OAKLAND COUNTY TREASURER	CLEMIS MEMBERSHIP INVOICE DATE 06/30/	1,094.00	None
207-301-807-000	LIVESCAN JUL-SEP 2025	OAKLAND COUNTY TREASURER	CLEMIS MEMBERSHIP INVOICE DATE 06/30/	720.00	None
207-301-807-000	MUG CAPTURE STN MAINT JUL-	OAKLAND COUNTY TREASURER	CLEMIS MEMBERSHIP INVOICE DATE 06/30/	1,000.00	None
207-301-820-000	REPLACEMENT NAMETAG - HAMM	ON DUTY GEAR LLC	UNIFORM EQUIPMENT MARINE /BIKE/ SPECI	15.00	None
207-301-820-000	SHIPPING AND HANDLING	ON DUTY GEAR LLC	UNIFORM EQUIPMENT MARINE /BIKE/ SPECI	9.95	None
207-301-930-003	MOUNT KIT FOR PFD RING FOR	WEST MARINE PRO	PFD MOUNT FOR BOAT	63.30	None
207-301-956-000	MACP - ANNUAL DUES ACTIVE	MICHIGAN ASSN CHIEFS POLIC	MACP POLICE CHIEF DUES	115.00	None
Total Department 301 POLICE/SHERIFF/CONSTABLE				5,314.17	
Total Fund 207 POLICE FUND				5,314.17	
Fund: 225 DEPT OF PUBLIC WORKS FUND					
Department: 000 REVENUE					
225-000-123-000	RETIREE HEALTHCARE	BCBSM MEDICARE ADVANTAGE	RETIREE COVERAGE AUGUST 2025	3,343.42	None
Total Department 000 REVENUE				3,343.42	
Department: 276 CEMETERY					
225-276-930-000	TOPSOIL	ORION STONE DEPOT	TOPSOIL	79.50	None
225-276-930-000	TOPSOIL 479826	ORION STONE DEPOT	TOPSOIL	140.00	None
225-276-930-000	TOPSOIL 482685	ORION STONE DEPOT	TOPSOIL	352.89	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 07/29/2025 - 07/29/2025

POSTED AND UNPOSTED
OPEN

Section 8, Item F.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 225 DEPT OF PUBLIC WORKS FUND					
Department: 276 CEMETERY					
Total Department 276 CEMETERY				572.39	
Department: 441 DEPARTMENT OF PUBLIC WORKS					
225-441-740-000	BLOCK OFF PLATES	WEINGARTZ	MAINTENANCE SUPPLIES	88.97	None
225-441-801-000	M629 GENERAL ENGINEERING J	NOWAK & FRAUS ENGINEERS	M629 GENERAL ENGINEERNIG SERVICES THR	2,675.00	None
225-441-920-000	362 CASS ACCT# 1030 1701 1	CONSUMERS ENERGY	JULY BILL	39.73	None
225-441-920-000	333 CASS ST ACT # 1030 170	CONSUMERS ENERGY	JULY BILL	0.00	None
225-441-932-000	TECH TRAY C2C 8FT LPFRAME	O'REILLY AUTOMOTIVE, INC.	VEHICLE MAINTENANCE	78.79	None
225-441-932-000	TIRE REPAIR INVOICE 133650	O'REILLY AUTOMOTIVE, INC.	VEHICLE MAINTENANCE	5.25	None
225-441-932-000	30 MIL LOGO 18"X24"	COMERICA BANK	VEHICLE LOGO	161.12	None
Total Department 441 DEPARTMENT OF PUBLIC WORKS				3,048.86	
Department: 443 PHASE II STORMWATER					
225-443-801-000	N885 ENGINEERING DESIGN 10	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JUNE 29	228.50	None
Total Department 443 PHASE II STORMWATER				228.50	
Total Fund 225 DEPT OF PUBLIC WORKS FUND				7,193.17	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					
248-260-801-002	POLICE - PAYMENT 1	VILLAGE OF LAKE ORION	PUBLIC SAFETY CONTRACT	8,583.33	None
248-260-801-003	SPW ANNUAL SERVICE CONTRAC	VILLAGE OF LAKE ORION	DPW - ANNUAL SERVICE CONTRACT	6,802.58	None
248-260-801-004	ANNUAL PA 57 FEE	VILLAGE OF LAKE ORION	GENERAL ADMIN FEE	62,643.00	None
248-260-851-000	8529101420028897	COMCAST	INTERNET/ TELEPHONE	196.97	None
248-260-921-000	380 S BROADWAY	DTE ENERGY	STREET LIGHTS	22.64	None
248-260-921-000	38 S WASHINGTON	DTE ENERGY	STREET LIGHTS	30.72	None
248-260-921-000	38 E FLINT	DTE ENERGY	STREET LIGHTS	288.78	None
248-260-921-000	491 S BROADWAY	DTE ENERGY	STREET LIGHTS	66.78	None
248-260-921-000	24 FRONT ST	DTE ENERGY	STREET LIGHTS	21.91	None
248-260-941-000	JUL - SEPTEMBER 2025 (\$1,5	NICK SCHILLACE	RENT - OFFICE	4,620.00	None
248-260-942-000	CARPETS STATEMENT NO. 1044	CARPET SHINE	CARPET CLEANING	975.00	None
248-260-942-000	94970 INV MATS	DarweI ENTERPRISES LLC	OFFICE MAT	25.58	None
Total Department 260 GENERAL ACTIVITIES				84,277.29	
Department: 725 ORGANIZATION					
248-725-825-000	GREEN HIPPO 4630 DD\$ REIMB	GREEN HIPPO GIFTS	DOWNTOWN \$ REIMB	25.00	None
Total Department 725 ORGANIZATION				25.00	
Department: 726 DESIGN					
248-726-843-000	FACADE GRANT	LAKE ORION BIKE & ADVENTUR	FACADE GRANT	8,000.00	None
248-726-975-001	TAX STATEMENT OL-09-02-484	CHARTER TOWNSHIP OF ORION	2025 TAX STATEMENT SIDEWALK	280.00	None
248-726-980-002	REPAIR ROOFING AND INTERIO	MICKEY'S CONSTRUCTION LLC	DEMO - STRUCTURE REPAIR	9,455.00	None
248-726-980-002	WALL REBUILD INSIDE	MICKEY'S CONSTRUCTION LLC	DEMO - STRUCTURE REPAIR	4,360.59	None
Total Department 726 DESIGN				22,095.59	
Department: 728 ECONOMIC DEVELOPMENT					
248-728-801-000	DANIEL 47 X 18.75 HOUR	Pavelich, Daniel T.	PAY FOR WORK 7/1/25-7/23/25	881.25	None
248-728-801-000	DANIEL 76.5 X 18.75 HOUR	Pavelich, Daniel T.	PAY FOR WORK 6/4/25-6/30/25	1,434.38	None
248-728-888-000	INV 2845	EPRINT SOLUTION LLC	A FRAME SIGNS	27.00	None
248-728-888-000	INV 124 LUMBER YARD MERCH	DEBRA NOVARA	DEBRA NOVARA OF NOVARA DESIGN, LLC	448.00	None
248-728-888-000	INV 125 LUMBER YARD MERCH	DEBRA NOVARA	DEBRA NOVARA OF NOVARA DESIGN, LLC	448.00	None
248-728-888-000	INV 2622 KIOSK & SHOPPING	CANOE CIRCLE GRAPHICS	KIOSK UPDATES	60.00	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

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Section 8, Item F.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 728 ECONOMIC DEVELOPMENT					
Total Department 728 ECONOMIC DEVELOPMENT				3,298.63	
Department: 729 PROMOTION					
248-729-880-001	INV 104 - GAZEBO SERIES	20 FRONT STREET CONCEPTS,	LO LIVE CONCERT SERIES	13,000.00	None
248-729-885-000	I26049 201 S BROADWAY	TURNER SANITATION	PORTABLES	155.00	None
Total Department 729 PROMOTION				13,155.00	
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				122,851.51	
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023					
Department: 901 CAPITAL OUTLAY					
301-901-950-000	I26050 215 S BROADWAY	TURNER SANITATION	PORTABLES	125.00	None
301-901-950-000	000230-2025-CO	OAKLAND COUNTY WATER RESOU	SOIL EROSION INV 00230-2025-CO	218.75	None
301-901-950-000	FINAL ROOF DEMOLITION AND	MICKEY'S CONSTRUCTION LLC	DEMO - STRUCTURE REPAIR	32,500.00	None
301-901-971-000	QUOTE 463306 - PAINTING 21	WOW 1 DAY PAINTING	PAIBT LUMBER YARD RENOVATION	4,850.08	None
301-901-971-000	STILLWATER - UNIT 1	DC STRUCTURES	DESIGN SPECIFICATIONS PKG	11,412.00	None
301-901-971-000	STILLWATER - UNIT 2	DC STRUCTURES	DESIGN SPECIFICATIONS PKG	11,412.00	None
Total Department 901 CAPITAL OUTLAY				60,517.83	
Total Fund 301 DOWNTOWN DEV BOND PROJECT 2023				60,517.83	
Fund: 410 SIDEWALK IMPROVEMENT FUND					
Department: 260 GENERAL ACTIVITIES					
410-260-801-000	THRU JUNE 29 2025	NOWAK & FRAUS ENGINEERS	0676-SIDEWALK REPLACEMENT	375.00	None
Total Department 260 GENERAL ACTIVITIES				375.00	
Total Fund 410 SIDEWALK IMPROVEMENT FUND				375.00	
Fund: 490 SEWER CAPITAL IMPROVEMENT FUND					
Department: 548 SEWER ACTIVITIES					
490-548-801-000	THRU JUNE 29 2025	NOWAK & FRAUS ENGINEERS	N434 SANITARY SEWER PUMP STATION	625.00	None
Total Department 548 SEWER ACTIVITIES				625.00	
Total Fund 490 SEWER CAPITAL IMPROVEMENT FUND				625.00	
Fund: 592 WATER AND SEWER FUND					
Department: 548 SEWER ACTIVITIES					
592-548-801-000	N885 ENGINEERING DESIGN 25	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JUNE 29	571.25	None
592-548-801-000	JUNE 2025	GREAT LAKES WATER AUTHORITY	INDUSTRIAL SPECIFIC RETAIL JUNE 2025	840.72	None
Total Department 548 SEWER ACTIVITIES				1,411.97	
Department: 556 WATER ACTIVITIES					
592-556-801-000	THROUGH JUNE 29 2025	NOWAK & FRAUS ENGINEERS	0823 LEAD SERVICE LINE REPLACEMENT	2,882.50	None
592-556-801-000	N885 ENGINEERING DESIGN 25	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU JUNE 29	571.25	None
592-556-931-003	1" METERS MYSTIC COVE	FERGUSON WATERWORKS #3386	1" METERS MYSTIC COVE	6,167.04	None
592-556-931-003	NEPTUNE TRADE SURCHARGE FE	FERGUSON WATERWORKS #3386	1" METERS MYSTIC COVE	308.35	None
Total Department 556 WATER ACTIVITIES				9,929.14	
Total Fund 592 WATER AND SEWER FUND				11,341.11	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

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Section 8, Item F.

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
101			GENERAL FUND	24,076.21	
202			MAJOR STREET FUND	1,537.21	
203			LOCAL STREET FUND	4,798.50	
207			POLICE FUND	5,314.17	
225			DEPT OF PUBLIC WORKS FUND	7,193.17	
248			DOWNTOWN DEVELOPMENT AUTHORITY FUND	122,851.51	
301			DOWNTOWN DEV BOND PROJECT 2023	60,517.83	
410			SIDEWALK IMPROVEMENT FUND	375.00	
490			SEWER CAPITAL IMPROVEMENT FUND	625.00	
592			WATER AND SEWER FUND	11,341.11	
Total For All Funds:				<u>238,629.71</u>	



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC Proposal for Engineering Services – Atwater Park Basketball Court Replacement Project

BACKGROUND BRIEF:

Council is scheduled to consider approving the proposal from the Village’s consulting engineers, Nowak & Fraus, to provide design, bidding, and construction engineering services for the Atwater Park Basketball Court Replacement Project. The Village’s 2025-2031 Draft Capital Improvement Plan, which is scheduled for approval by Council at Council’s August 11, 2025, regular meeting, identifies this project as a priority for FY 2025-26.

The engineering services will include completion of a topographic survey of the site; preparation of construction design and bid specifications and contract documents; preparation and submission of soil erosion permit application documents to the Oakland County Water Resources Commissioner; construction staking and inspection services; and conducting wage rate interviews for Davis Bacon grant requirements and processing pay requests for Council approval.

Attached is the engineer’s proposal for Council’s information and consideration.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The total revised estimated cost for the Atwater Basketball Court Replacement Project is \$85,382.00, including engineering costs of \$11,100.00 and 15% contingency for construction. The FY 2025-26 Budget includes an appropriation of \$40,000.00 in the Capital Projects Fund for the project, and a budget amendment will be necessary once bids are received and a contract is awarded.

RECOMMENDED MOTION:

To approve and accept the proposal from Nowak & Fraus Engineers dated July 23, 2025, to provide design, bidding, and construction engineering services relating to the Atwater Park Basketball Replacement Project in the total lump sum fee of \$11,100.00 and to authorize the Village Manager to execute all necessary documents relating to this contract.

July 23, 2025

Darwin McClary
Village Manager, Village of Lake Orion
21 E. Church St.
Lake Orion, MI 48362

**RE: Atwater Park Basketball Court Replacement
Village of Lake Orion**

Dear Mr. McClary:

Nowak & Fraus Engineers (NFE) appreciates the opportunity to submit our proposal for Professional Civil Engineering and surveying services for the Village of Lake Orion. According to your email, you have requested our services to prepare construction drawings, bid documents and provide construction engineering to replace the basketball court located in Atwater Park. Please find detailed below a breakdown of our anticipated scope of services and associated fees.

Understanding of the Project:

The basketball court at Atwater Park is currently a half-size court (47' x 50') with an 8-10 foot buffer on the outside of the court with one basketball hoop. The court surface has deteriorated and is holding water in some locations. Based on available historical aerial photography, it appears that the court has been in that location since the mid 1980's.

It is our understanding that the Village of Lake Orion intends to remove the existing basketball court and replace with a reduced full-size court (High School size (84'x50')). A concept sketch is attached for reference. Expanding the court would require the relocation or removal of an existing swingset at the south end of the existing court, which will be coordinated with the Parks and Recreation Advisory Committee.

It is our recommendation that the existing court be removed in its entirety, the area prepared appropriately for pavement allowing all stormwater to run off the court, and for the court to be constructed with an appropriate pavement section. It is not anticipated that any utility construction will take place.

Engineering Services:

- Topographic Survey: Topographic survey for the purposes of preparing construction plans, site plans, and permit drawings. The survey will extend to the sidewalk along Atwater Street and Perry Street (south and east), to the baseball fence (north) and to the driveway / property line (west) for an approximate area of 0.78 acres.

- Construction and Bidding Documents: NFE will prepare the drawings for construction of the basketball court. It is anticipated that CDBG grant funding will be used and the project will be competitively bid. Contract documents will include appropriate language for CDBG funding, and plans and contract documents will be sent to Oakland County for concurrence. NFE will evaluate the bids received and make a recommendation to the Village Council for award of the construction contract.
- Soil Erosion Permitting: Application to Oakland County for a soil erosion permit will be completed with the necessary sketches.
- Construction Engineering: NFE will provide construction staking for the placement of the basketball court and will provide construction inspection services to ensure that the project is constructed to Village of Lake Orion standards. NFE will conduct a pre-construction meeting with the contractor and county representative, conduct necessary wage rate interviews, process pay estimates and make recommendations for payment to Village Council.

FEES FOR SERVICES:

1. Construction and Bidding Documents, including Topographic Survey

Lump Sum Fee: \$6,900

2. Construction Engineering

Lump Sum Fee: \$4,200

Scope Clarifications and Exclusions:

Additional Services: Any other services requested by the Village will be quoted separately or billed on an hourly basis according to our Village of Lake Orion hourly rate schedule.

Opinions of Probable Cost: Opinions of probable cost provided represent NFE’s best judgment as design professionals familiar with the construction industry; however, NFE has no control over the cost of labor, materials, equipment or services provided by others. Therefore, NFE cannot guarantee that proposals, bids or actual construction costs will not vary from the opinions of probable cost prepared by our firm.

Acceptance and Authorization to Proceed:

Provided this proposal meets with your approval, please sign, date and return a copy of this Work Authorization to our office. Receipt of your signed Work Authorization will serve as our authorization to proceed.

The above Proposal is valid if accepted within 30 days of its receipt.

Thank you for choosing Nowak & Fraus Engineers to provide Engineering and Surveying services to the Village of Lake Orion.

Sincerely,

Nowak & Fraus Engineers



Carol P Thurber, PE, CFM
Principal

Dated: 7/22/2025

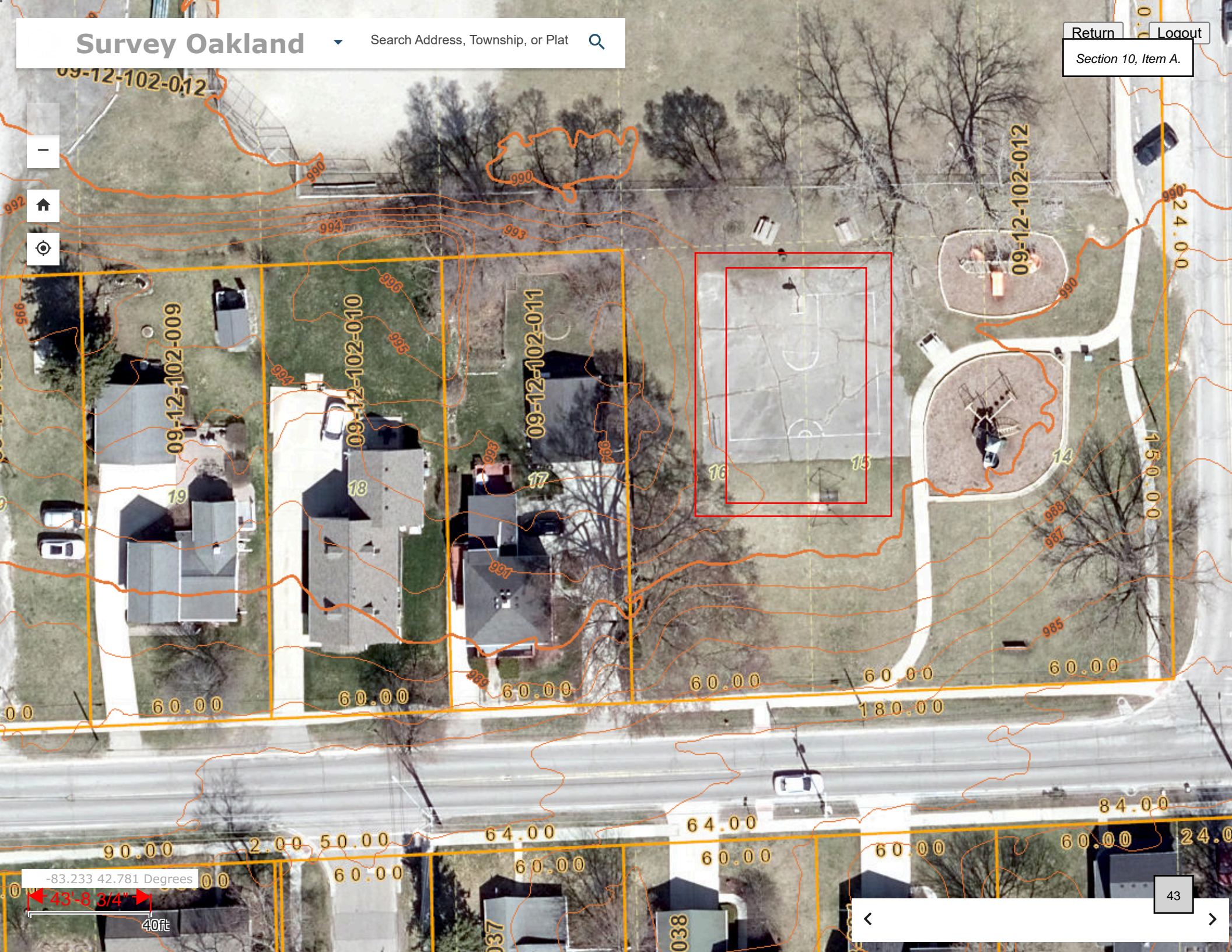
Accepted and Approved By:

(Signature)
Darwin McClary, Village Manager

(Date)

Enclosure: Concept Plan / Cost Estimate
Village of Lake Orion Discounted Rate Schedule

Cc: Wesley Sanchez, DPW Director



-83.233 42.781 Degrees

43-8 3/4"

40ft



48680 Van Dyke, Ste. 200, Shelby Township, MI 48317
(586) 739-0939

PROJECT: ATWATER PARK BASKETBALL COURT PRELIMINARY ESTIMATE OF DATE: 7/22/2025
PROJECT NO: M629

NO.	DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL COST
PAVEMENT					
1	M.D.O.T. 21AA LIMESTONE SUB-BASE, 8" THICK (BASKETBALL COURT)	270	SY	\$15.00	\$4,044.44
2	HMA 5E ML, 2" THICK (BASKETBALL COURT)	7,280	SF	\$2.30	\$16,744.00
3	HMA 4E ML, 2" THICK (BASKETBALL COURT)	7,280	SF	\$2.05	\$14,924.00
PAVEMENT TOTAL =					\$35,712.44
GRADING AND RESTORATION					
4	EARTHWORK AND GRADING	1	LS	\$8,000.00	\$8,000.00
5	TURF RESTORATION, COMPLETE	1	LS	\$4,000.00	\$4,000.00
GRADING AND RESTORATION TOTAL =					\$12,000.00
EROSION CONTROL / MISCELLANEOUS					
6	SOIL EROSION AND SEDIMENTATION CONTROL MEASURES	1	LS	\$1,300.00	\$1,300.00
7	BASKETBALL GOAL SYSTEM, INSTALLED	2	EA	\$6,500.00	\$13,000.00
8	BASKETBALL COURT STRIPING	1	LS	\$1,500.00	\$1,500.00
9	BONDS, INSURANCE, MOBILIZATION AND INITIAL SET-UP EXPENSE (Not to exceed 7% of construction cost)	1	LS	\$1,080.00	\$1,080.00
EROSION CONTROL / MISCELLANEOUS TOTAL =					\$16,880.00
SUBTOTAL SITE IMPROVEMENTS =					\$64,592.44
15% CONTINGENCY =					\$9,688.87
SITE TOTAL IMPROVEMENTS =					\$74,281.31

THE ABOVE IS AN ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS FOR THE SITE. NO GUARANTEE IS EXPRESSED OR IMPLIED CONCERNING THEIR ACCURACY OR COMPLETENESS. FINAL/ACTUAL CONSTRUCTION COSTS WILL VARY FROM THE NUMBERS PRESENTED HEREIN SINCE ACTUAL CONSTRUCTION COSTS WILL BE DETERMINED BY CONTRACTORS THROUGH A BIDDING PROCESS OR OTHER OWNER SELECTION PROCESS.

Village of Lake Orion
2021 DISCOUNTED FEE SCHEDULE



Personnel	Hourly Rate
Corporate Principal	\$ 150.00
Senior Associate	\$ 135.00
Associate	\$ 125.00
ALTA Survey Manager	\$ 130.00
Land Surveyor/Field Coordinator	\$ 120.00
Plat Manager	\$ 120.00
CAD Manager	\$ 120.00
Senior Project Manager	\$ 125.00
Project Manager	\$ 115.00
Registered Landscape Architect	\$ 96.00
Project Engineer	\$ 110.00
Engineer III	\$ 105.00
Engineer II	\$ 95.00
Engineer I	\$ 85.00
Engineering Technician III	\$ 95.00
Engineering Technician II	\$ 85.00
Engineering Technician I	\$ 80.00
Senior Testing/Inspection Engineer	\$ 82.00
Testing/Inspection Engineer	\$ 75.00
Engineering Assistant	\$ 65.00
Survey Crew – 3 Person	\$ 175.00
Survey Crew – 2 Person	\$ 145.00
Survey Crew – 1 Person	\$ 110.00
Land Survey Technician	\$ 95.00

Survey Crew size will be determined on a per project basis.

Reimbursable Expenses:

Round trip vehicle mileage from the NFE offices will be charged \$0.56 per mile, when identified in the Work Authorization as a reimbursable expense.

The following expenses, when incurred in direct connection with the project, will be charged at the rates indicated (includes handling):

Courier services and project related purchases	Cost + 15%
Prints	\$2.00 Each
Oversize Prints	\$3.00 Each
Mylars & Vellums	\$20.00 Each
Express Deliveries	\$25.00 Each
Electronic Data Transfer - CD	\$100.00 Each
Electronic Data Transfer - Email	Hourly
Subconsultants	Fee + 10%
Traffic Counter	\$50.00/Day



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC Village Hall Steeple Repair

BACKGROUND BRIEF:

Council is scheduled to consider approving the final recommendations of the Village Hall Steeple Repair Ad Hoc Committee regarding the preferred method for addressing the needed repairs to the steeple and the interior ceiling of the Council Chambers.

Attached is the report of recommendations from Committee Member Ford.

SUMMARY OF PREVIOUS COUNCIL ACTION:

06/23/2025 – Council established a Steeple Committee, composed of Council Member Lamb, Council Member Comparoni Jr., and President Pro Tem Ford, to develop a recommendation to the Village Council on how to proceed with Village Hall repairs, balancing historical preservation with prudent economic considerations, and to submit their recommendation within 90 days.

FINANCIAL IMPACT:

Not provided

RECOMMENDED MOTION:

To be provided.

Darwin McClary

From: Stan Ford
Sent: Sunday, July 20, 2025 4:06 PM
To: Darwin McClary; Wesley Sanchez; Michael Lamb; Alex Comparoni, Jr.; Stan Ford; Stanley Ford
Subject: Steeple Committee Recommendation

Steeple Committee - July 15th, 2025
Present: Michael Lamb, Stan Ford, Alex Camparoni, Wes Sanchez.

Recommendation presented is focused on the quickest, easiest, and cheapest way, to repair council chambers, due to the water damaged, hazardous ceiling.

- Remove steeple. Disassemble and save.
 - Restore for future use?
 - Reuse as a replacement for the current picnic shelter in front of village hall?
- 2. Frame roof on existing beams; sheet it and shingle it.
- 3. Interior ceiling; scaffold and repair ceiling.

We did look at this from a historical perspective, as the church is 150 years old. Preserving or replacing the steeple was discussed, but both would have to be done using newer, lightweight materials that wouldn't add weight to the 150 year old structure. But there was concern, too, that the overall cost would continue to delay the much needed repairs to council chambers. And with the potential of more damage to the interior, we wouldn't be able to restore that part of the churches history.

Respectively submitted,

Stan Ford



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC Orion Township Paint Creek Ridge Subdivision Storm Sewer Improvement Project

BACKGROUND BRIEF:

Council is scheduled to consider adopting a resolution finding that the Village of Lake Orion and its East Lawn Cemetery property derives no benefit from the proposed Orion Township Paint Creek Ridge Subdivision storm sewer improvement project and that the Village will not participate in any payment or assume any responsibility for the Paint Creek Ridge Subdivision drainage system. The resolution further authorizes a license agreement to permit Orion Township and its contractors to temporarily use the Village’s East Lawn Cemetery property to access the Paint Creek Ridge Subdivision’s storm sewer facilities to complete the improvement project.

The Village of Lake Orion’s East Lawn Cemetery is located within Orion Township and abuts the Paint Creek Ridge Subdivision immediately on the north side of the subdivision. The cemetery property is a dominant property that has always drained to the Paint Creek Ridge Subdivision subservient property, even before the development of the subdivision. Orion Township has a recorded agreement with the developers of the subdivision assigning responsibility for construction and maintenance of the subdivision’s storm sewer facilities to the developer and subsequent property owners within the subdivision as a condition of approval of the development of the subdivision. The Village was not consulted on, nor is it a party to, that agreement. However, the Village desires to be a good neighbor by permitting the use of the Village’s cemetery property for access to the project construction site and for stockpiling materials and equipment for the project. Orion Township estimates that the use of the Village’s cemetery property for project site access reduces the cost of the project by about fifty percent (50%).

Attached is the proposed resolution authorizing a license agreement for temporary use of the East Lawn Cemetery for Orion Township access to the project site and for stockpiling of materials and equipment.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To adopt the resolution to enter into a temporary intergovernmental license agreement with the Charter Township of Orion for temporary use of Village property for the Township Paint Creek Ridge Subdivision storm sewer improvement project and to not become financially or physically responsible for the project; and to authorize the Village Manager to execute the license agreement on behalf of the Village.

**VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN**

RESOLUTION NO. _____

A RESOLUTION TO ENTER INTO A TEMPORARY INTERGOVERNMENTAL LICENSE AGREEMENT WITH THE CHARTER TOWNSHIP OF ORION FOR TEMPORARY USE OF VILLAGE PROPERTY FOR THE TOWNSHIP PAINT CREEK RIDGE SUBDIVISION STORM SEWER IMPROVEMENT PROJECT, AND TO NOT BECOME FINANCIALLY OR PHYSICALLY RESPONSIBLE FOR THE PROJECT

WHEREAS, in November of 1988 an Agreement was reached between the Township of Orion and the developers for the Paint Creek Ridge Subdivision; and

WHEREAS, in the Agreement the Village of Lake Orion was not and is not a party to the Agreement between the Township of Orion and the developers for the Paint Creek Ridge Subdivision; and

WHEREAS, the purpose of the Agreement was to develop an agreement as to how the two (2) parties named were going to be responsible for drainage facilities which included storm, sewer, surface swales and detention basins benefitting the Paint Creek Ridge Subdivision and its drainage system; and

WHEREAS, the Agreement between those two (2) parties clearly define that the subdivision is a responsible party to maintain surface water drainage in and across the facilities, and if it did not maintain the drainage facilities as necessary for the subdivision, the Township would instead make the necessary improvements in order to ensure proper water drainage and maintenance of the facilities for the benefit of the Paint Creek Ridge Subdivision; and

WHEREAS, while the Lake Orion East Lawn Cemetery was identified as an abutting neighbor to the subdivision, the Village of Lake Orion was never a party to the Agreement, nor did it in the past, or in the present, agree to share in any costs or responsibilities for the drainage of the subdivision; and

WHEREAS, the Village of Lake Orion East Lawn Cemetery does not derive any additional benefit or gained benefit from the subdivision when the Village already recognizes Michigan’s Natural Flow Doctrine.

NOW, THEREFORE, BE IT RESOLVED by the Village Council for the Village Lake Orion that the Village of Lake Orion will not participate in any payment nor assume any responsibility for the Paint Creek Ridge Subdivision drainage system.

BE IT FURTHER RESOLVED that the Village of Lake Orion will not become responsible to the Township nor the Paint Creek Ridge Subdivision simply because the Village of Lake Orion East Lawn Cemetery abuts the property.

BE IT FURTHER RESOLVED that the Village of Lake Orion will allow, as an offer of being a good neighbor, a Temporary License Agreement, attached hereto, to allow the Township to cut across and utilize portions of the Village East Lawn Cemetery property for easy access and staging in order to complete their project.

Ayes:

Nays:

Absent:

Resolution declared adopted.

TEMPORARY INTERGOVERNMENTAL LICENSE AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF ORION AND THE VILLAGE OF LAKE ORION FOR TEMPORARY USE OF VILLAGE PROPERTY FOR THE TOWNSHIP PAINT CREEK RIDGE SUBDIVISION STORM SEWER IMPROVEMENT PROJECT

THIS TEMPORARY INTERGOVERNMENTAL LICENSE AGREEMENT ("Agreement") is made between the VILLAGE OF LAKE ORION whose address is 21 E. Church St., Lake Orion, MI 48362 ("Licensor") and the CHARTER TOWNSHIP OF ORION whose address is 2323 Joslyn Rd., Lake Orion, MI 48360 ("Licensee"). In this Agreement, the Village and the Township may also be referred to individually as a "Party" or jointly as "Parties."

1. **Background.** In November of 1988, an Agreement was reached between the Township of Orion and the developers for the Paint Creek Ridge Subdivision. In concert with Orion Township's ordinances, they developed an Agreement as to how the Developer and the Township were going to be responsible for drainage facilities which included storm, sewer, surface swales and detention basins benefitting the Paint Creek Ridge Subdivision and its drainage system. The Agreement stated that the subdivision would be the responsible party to maintain surface water drainage in and across the facilities. It further stated that if the subdivision did not maintain the drainage facilities as necessary for the property that the Township of Orion would step in and make necessary improvements in order to ensure proper water drainage and maintenance of the facilities for the benefit of the Paint Creek Ridge Subdivision.

Today, the Township will undertake improvements to the Paint Creek Ridge storm sewer for the benefit of the subdivision, and pursuant to the provisions of the Michigan Urban Cooperation Act of 1967 MCL § 124.501 et seq., as amended, public agencies, including political subdivisions of the State of Michigan as defined therein, are authorized to enter into mutually advantageous agreements for cooperative action.

The parties intend by this Agreement to allow a cooperative relationship between the parties and the Village extends cooperation to Orion Township for access to the Paint Creek Ridge Subdivision Storm Sewer Improvement Project and allowing staging of construction equipment necessary to complete the Paint Creek Ridge Subdivision Storm Sewer Improvement Project thereafter, utilizing the property identified as O-09-12-251-001 known as the Village of Lake Orion "East Lawn Cemetery Property."

2. **Acknowledgement.** Licensee acknowledges and agrees that a portion of Cemetery Property will be the licensed area and belongs to the Licensor. Licensee further acknowledges and agrees that the Licensee will keep and maintain the Village Property in the condition that they find it upon entry and staging of their equipment to the best of their abilities. Licensee agrees that it will not erect any structures or facilities or encumbrances upon the Licensor's property without Licensor's prior written and exclusive approval. Licensee acknowledges the Licensor in no way cedes or gives up its property, nor does Licensee have any claim today or at any time in perpetuity or adverse possession or possessory rights by temporary use of the property.

3. **Grant of License.** The purpose of this Agreement is to allow the Township and its related contractors to utilize the Property for access, stock piling of materials, staging, and storage

of construction equipment necessary to complete the Paint Creek Ridge Subdivision Storm Sewer Improvement Project (“the Project”) for the benefit of the Paint Creek Ridge Subdivision. A copy of the plans for the Project are attached and incorporated herein as Exhibit “A.” The Township is responsible and entitled to determine the method and manner of completing its project. The Village hereby grants to the Township, its agents and contractors, the right to access use and the right of entry in, over, upon and through the property in the manner as is described in the attached Exhibit “B” for purpose of completing the Paint Creek Ridge Subdivision Storm Sewer Improvement Project for the subdivision and the Township. The property shown in Exhibit B shall hereinafter be referred to as the “Staging Area.”

4. **Township Obligations.** The Township shall be responsible for awarding the bid for this Project, shall be responsible for communication with the Contractor(s), and shall ensure satisfactory completion of the Project **and is further** responsible to restore the property to a similar condition as existed prior to the project and **guarantees to** repair or replace any damage to the property as a result of the access and use provided herein for completion of the project.

5. **Indemnification, Waiver and Insurance.** The Licensee agrees to indemnify the Licensor for any claims, actions, damages, or liability occurring on or about the license area. The Licensee also waives any right of recovery it has, now or later, against the Licensor for any loss or damage arising out of the use of the licensed area. The Licensee shall obtain and maintain during the entire term of the license liability insurance insuring against damage to persons or property in or about the licensed area and in an amount agreeable to Licensor, which policy shall list the Licensor as an insured party, and Licensee shall provide Licensor with an insurance binder showing the existence of the insurance, and Licensor as an insured party to the discretion and approval of Village Administration.

6. **Assignment.** The Licensee shall not assign or transfer its right under this Agreement without the prior written consent from the Licensor.

7. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the Licensor and Licensee, their respective heirs, representatives, successors or assigns.

8. **Entire Agreement.** This Agreement contains the entire agreement of the parties and the parties acknowledge that there have been no representations or understandings other than those expressly set forth in the Agreement.

9. **Jurisdiction and Venue.** This Agreement shall be governed by and constructed according to the laws of the State of Michigan. Venue for any disputes under this Agreement shall lie in Oakland County, Michigan.

10. **Exhibits.** There are two (2) Exhibit that are attached to and made part of this Agreement, as follows: Exhibit A plans for the Project, and Exhibit B a description of the Staging Area.

11. **Effective Date.** This Agreement shall be effective on the date as shown above.

12. **Governing Law, Jurisdiction, And Venue.** This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret or decide any claim arising under this Agreement shall be settled by arbitration in accordance with the Rules of American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

13. **Notice.** Any written notice which must or may be given relating to this Agreement shall be sufficient if mailed postage prepaid, registered or certified mail, in the United States mail addressed to a party at the following address:

If to the Township: Charter Township of Orion
Attn: Township Supervisor
2323 Joslyn Rd.
Lake Orion, MI 48360

If to the Village: Village of Lake Orion
Attn: Village Clerk
21 E. Church St.
Lake Orion, MI 48362

14. **Termination.** This Agreement may be terminated only upon completion of the Project or by written Agreement of the Parties, whichever comes first but in no event longer than twelve (12) months.

15. **Entire Agreement.** This Agreement, including any attached exhibits, contains the entire agreement between the parties. No promise, representation, warranty or covenant not included in this Agreement has been or is relied upon by the parties. All prior understandings, negotiations, or agreements are merged herein and superseded hereby. The language of this Agreement shall be construed as a whole, according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The Parties acknowledge that they have not been induced to enter into this Agreement by any representations or statements, oral or written, not expressly contained herein or expressly incorporated by reference herein.

16. **Amendments.** This Agreement may only be modified in writing by the parties hereto.

17. **Effective Date.** This Agreement shall be in full force and effect on the date this Agreement is executed by all parties.

IN WITNESS WHEREOF, the parties have signed and executed this INTERGOVERNMENTAL AGREEMENT, after resolutions duly and lawfully passed on the dates listed below.

CHARTER TOWNSHIP OF ORION

By: _____

Its: _____

DATED this _____ day of _____, 2025

VILLAGE OF LAKE ORION

By: _____

Its: _____

DATED this _____ day of _____, 2025

Exhibit A

ORION TOWNSHIP OAKLAND COUNTY, MICHIGAN

PAINT CREEK RIDGE STORMWATER SYSTEM IMPROVEMENTS SAD

ORION TOWNSHIP BOARD

CHRIS BARNETT
• SUPERVISOR •

JULIA DALRYMPLE
• CLERK •

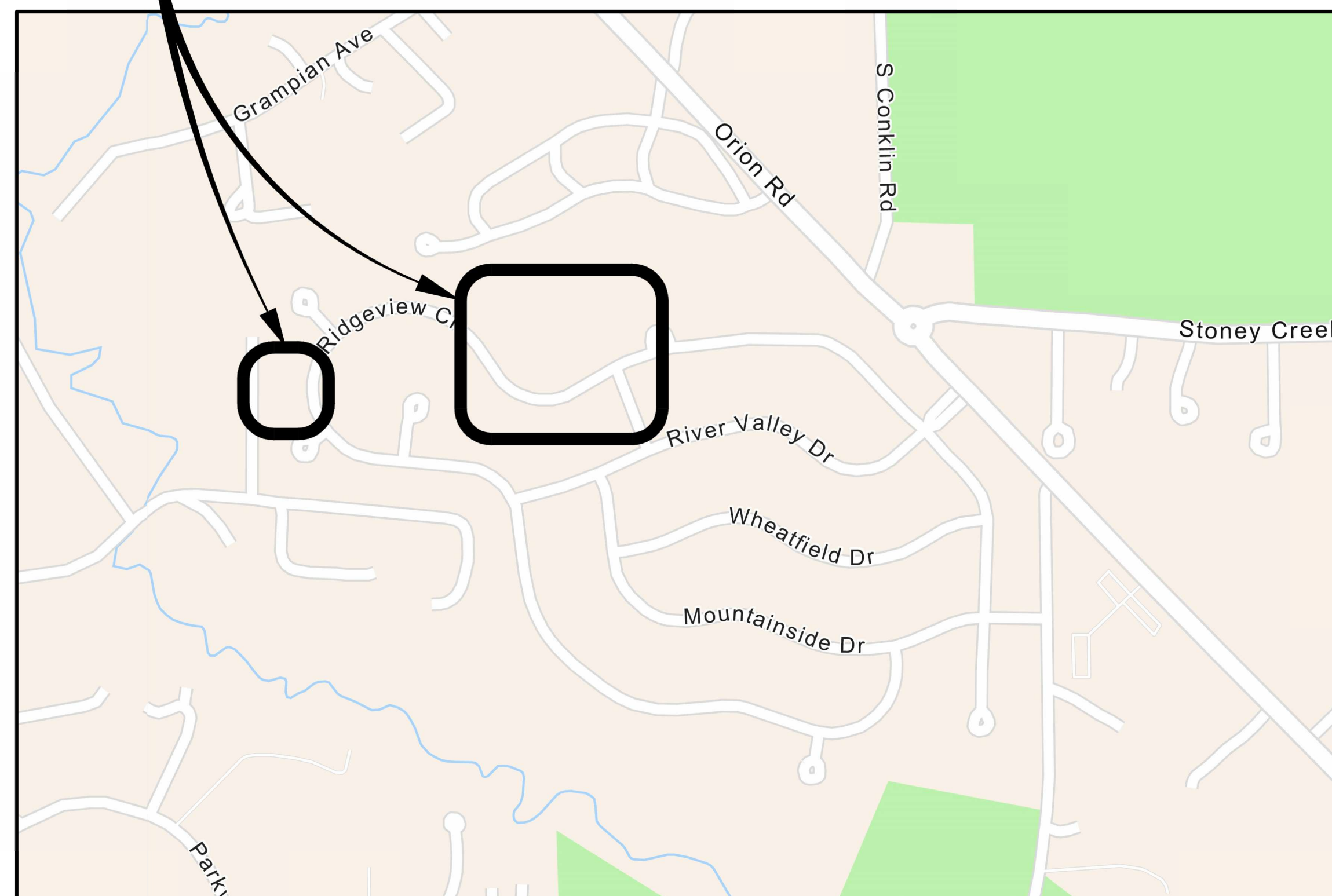
MATT PFEIFFER
• TREASURER •

JOHN CARSON
MIKE FLOOD
CARRIE HILGENDORF

JACK LOVAT
• TRUSTEES •

INDEX OF SHEETS	
SHEET NO.	DESCRIPTION
1	COVER SHEET
2	MISCELLANEOUS DETAILS
3	EXISTING CONDITIONS/ REMOVAL PLAN
4	SITE PLAN
5	SOIL EROSION AND SEDIMENTATION CONTROL PLAN
6	SESC DETAILS

PROJECT AREAS



LOCATION MAP
N.T.S.

GENERAL PROVISIONS

THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE PROPOSAL AND ACCOMPANYING SPECIFICATIONS FOR THIS PROJECT INCLUDING THE 2020 MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION, 2011 MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES, AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAMS GUIDELINES FOR GEOMETRICS DATED 7-24-2017.

THE LOCATION OF ALL PUBLIC UTILITIES SHOWN ON THESE PLANS IS TAKEN FROM THE BEST AVAILABLE DATA. ORION TOWNSHIP WILL NOT BE RESPONSIBLE FOR ANY OMISSION OR VARIATION FROM THE LOCATIONS SHOWN. PURSUANT TO ACTS 173 & 174 OF THE P.A. OF 2013, AS A CONDITION OF THIS CONTRACT, NOTICE SHALL BE GIVEN TO MISS DIG PRIOR TO UNDERGROUND WORK TO BE PERFORMED IN ACCORDANCE WITH THIS CONTRACT, PHONE (800) 482-7171 (OR 811). UTILITY SERVICE CONNECTIONS ARE NOT SHOWN ON THE PLANS AND ARE NOT THE RESPONSIBILITY OF ORION TOWNSHIP.

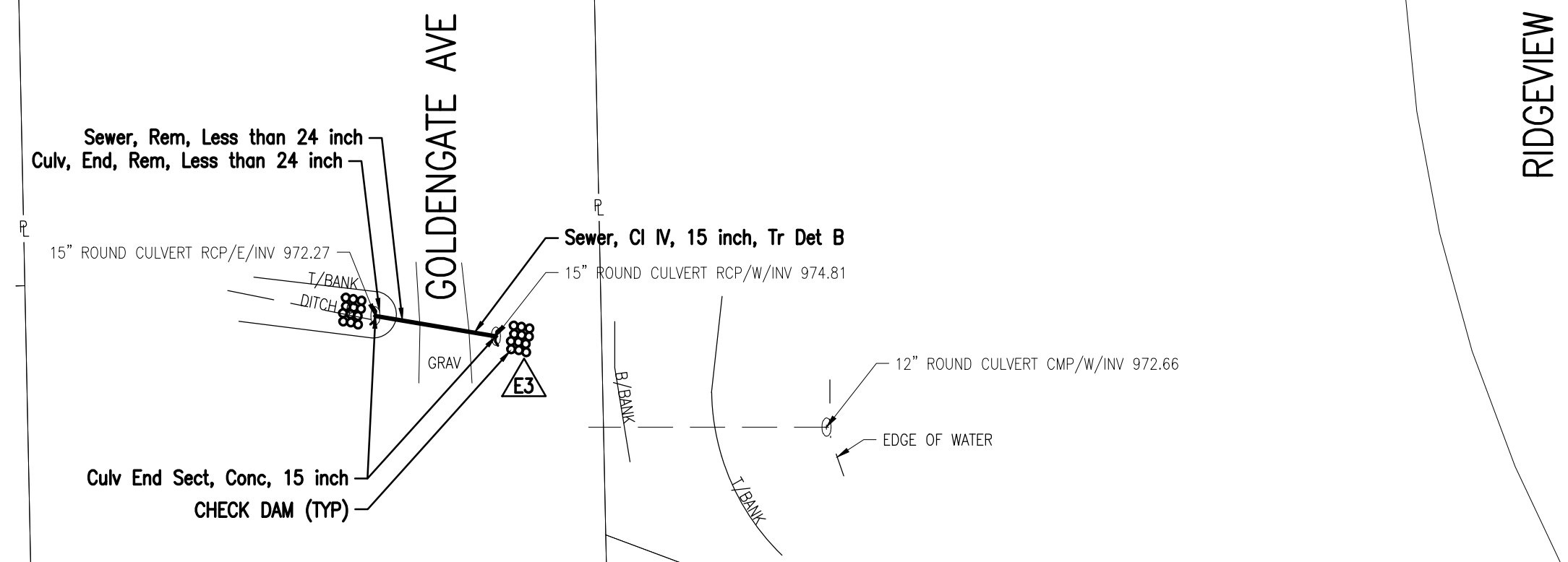
THE ELEVATIONS SHOWN ON THESE PLANS ARE BASED ON NAVD 1988 VERTICAL DATUM.

APPLICATION DATE	PERMITS	APPROVAL DATE
	X	
	X	
	TOWNSHIP SOIL EROSION PERMIT	

CONTRACT FOR:	
	<div style="border: 1px solid black; padding: 5px; font-size: small;"> 2365 PONTIAC ROAD SUITE 201 AUBURN HILLS, MI 48326 T: 248.751.3100 </div>
PREPARED UNDER THE SUPERVISION OF:	
	6201042629 Registration No.
MARK LANDIS	Date
REVISIONS	
PROJECT NO. 0121-24-0200	SHEET NO. 1 OF 6

TOTAL	UNIT	DESCRIPTION
2	Ea	Culv, End, Rem, Less than 24 inch
35	Ft	Sewer, Rem, Less than 24 inch

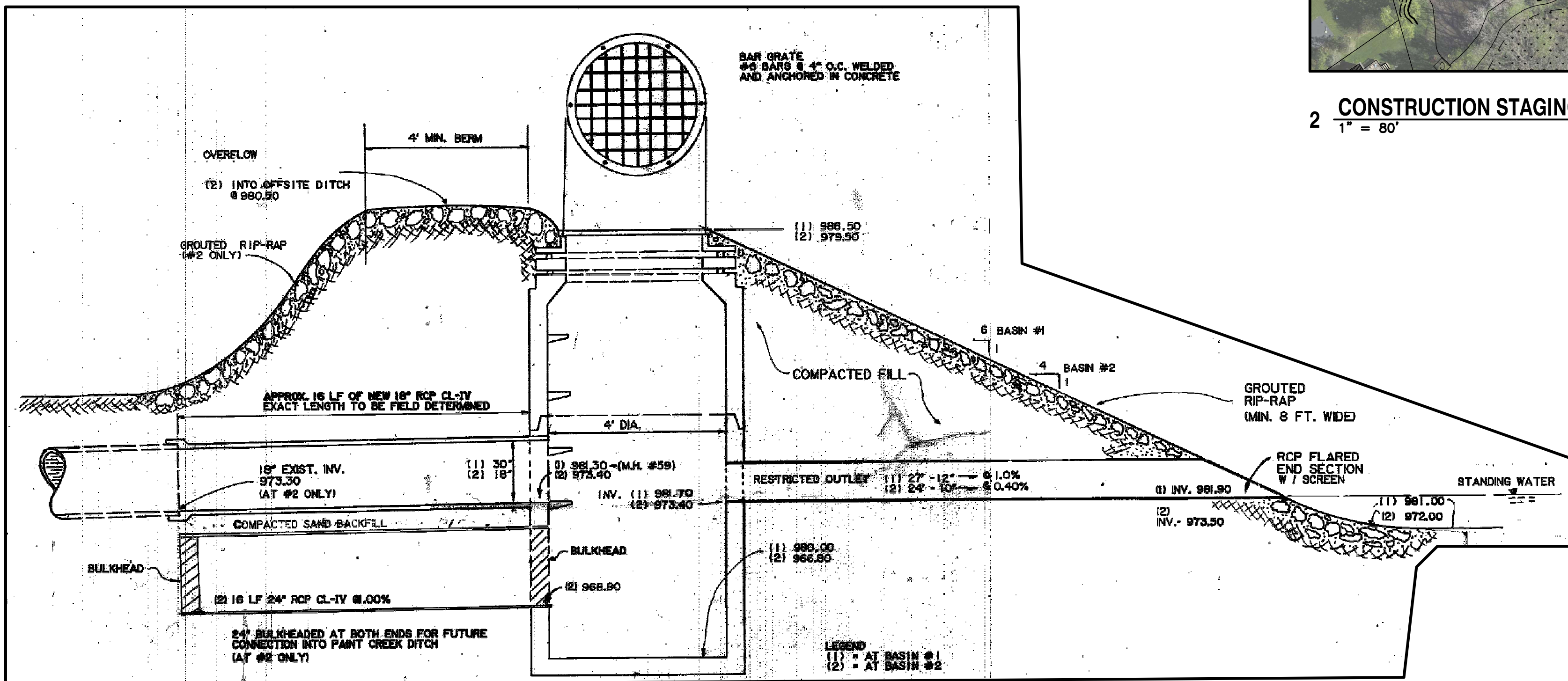
TOTAL	UNIT	DESCRIPTION
2	Ea	Culv End Sect, Conc, 15 inch
35	Ft	Sewer, CI IV, 15 inch, Tr Det B



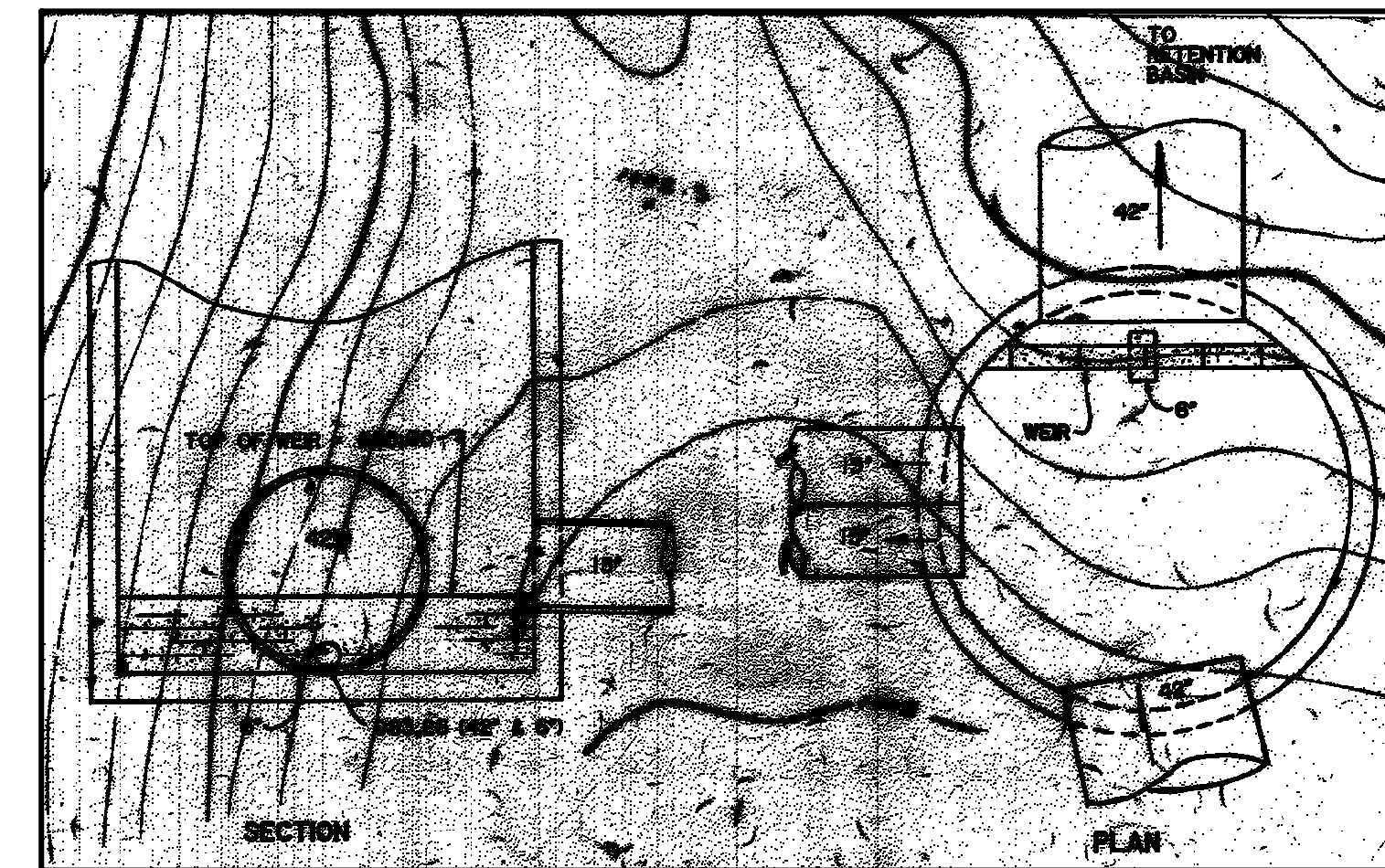
1 SOUTH WEST CULVERT REPLACEMENT
1" = 40'



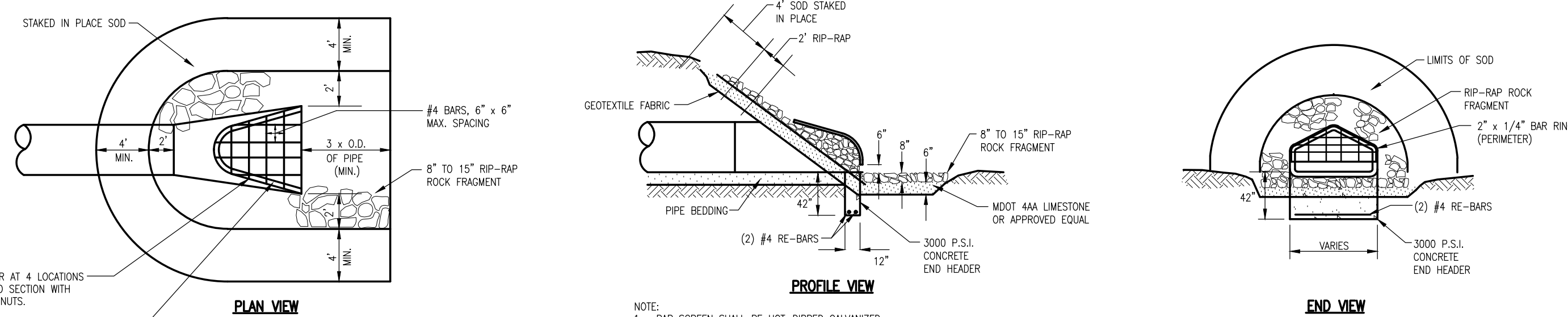
2 CONSTRUCTION STAGING/ ACCESS
1" = 80'



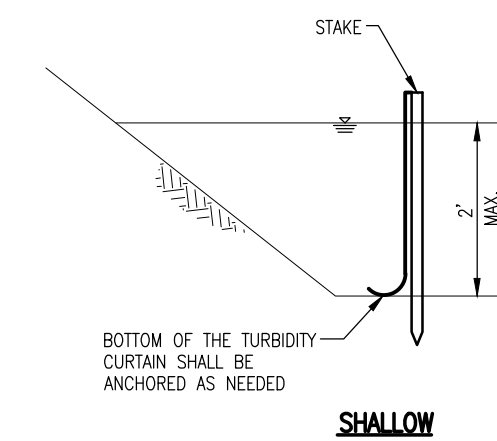
3 RETENTION BASIN ORIGINAL DETAIL - FOR REFERENCE ONLY
NTS



4 STRUCTURE #488 ORIGINAL WEIR DETAIL - FOR REFERENCE ONLY
NTS



5 END SECTION AND BAR SCREEN DETAIL
NTS



6 TURBIDITY CURTAIN
NTS

ISSUED FOR:	DATE
30% Plans	8/2/2025
REVISION	DESCRIPTION

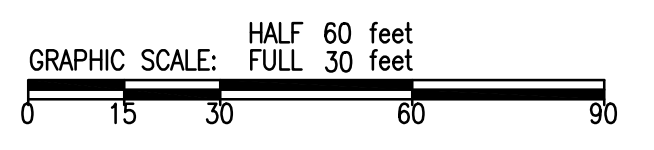
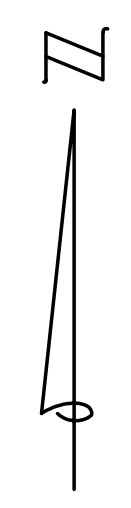
PROJECT NUMBER: 0121-24-0200
 ORION TOWNSHIP
 PAINT CREEK SAD
 OAKLAND COUNTY
 MISCELLANEOUS DETAILS

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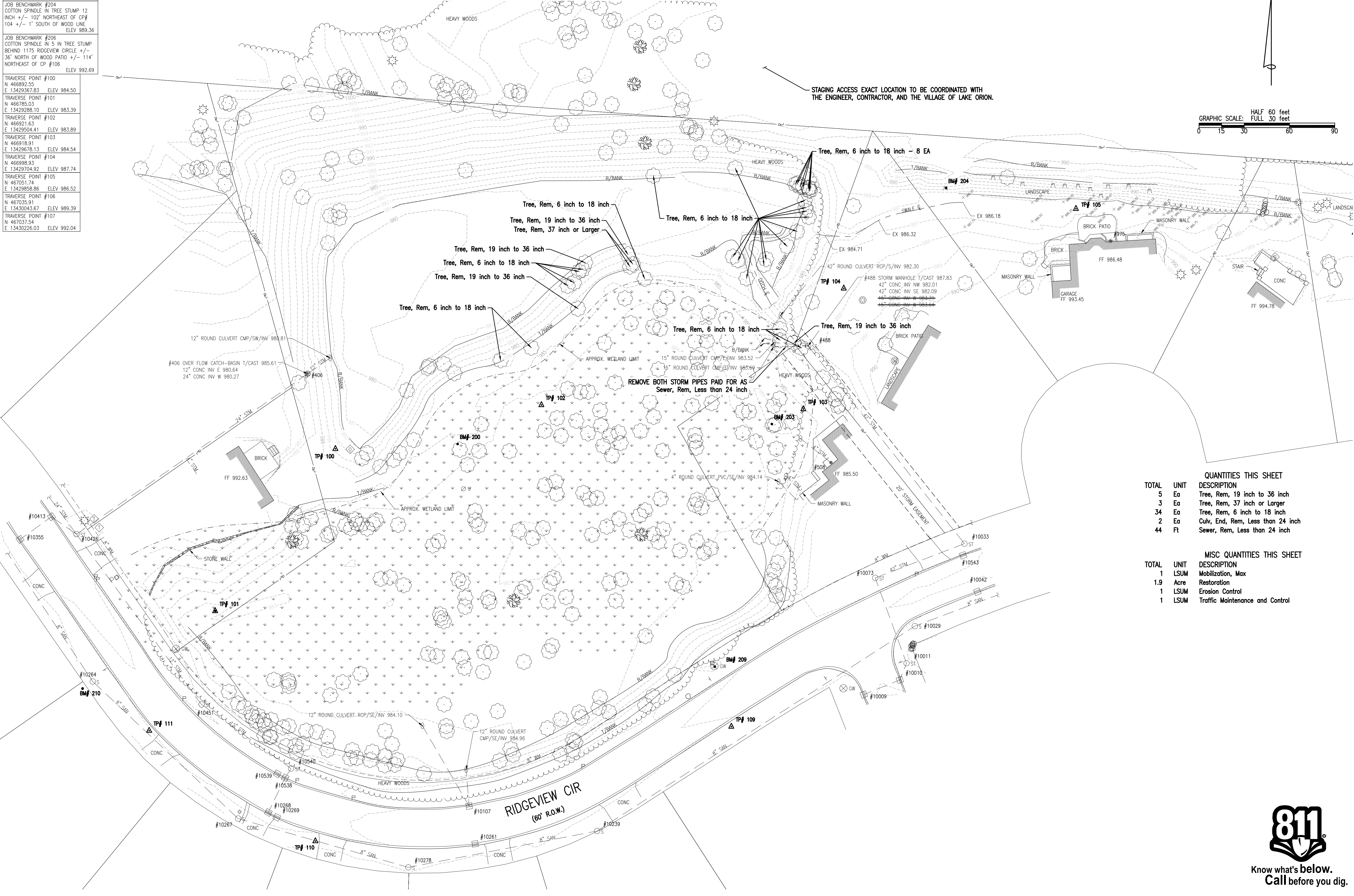
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EXISTING CONDITIONS/ REMOVAL PLAN



JOB BENCHMARK #200 COTTON SPINDLE IN 60" TREE ELEV 986.88
JOB BENCHMARK #203 COTTON SPINDLE IN 8" TREE ELEV 984.88
JOB BENCHMARK #204 COTTON SPINDLE IN TREE STUMP 12 INCH +/- 102' NORTHEAST OF CP# 104 +/- 1' SOUTH OF WOOD LINE ELEV 989.36
JOB BENCHMARK #206 COTTON SPINDLE IN 5" IN TREE STUMP BEHIND 1175 RIDGEVIEW CIRCLE +/- 36' NORTH OF WOOD PATIO +/- 114' NORTHEAST OF CP #106 ELEV 992.69
TRAVERSE POINT #100 N 466892.55 E 13429387.83 ELEV 984.50
TRAVERSE POINT #101 N 466785.03 E 13429288.10 ELEV 983.39
TRAVERSE POINT #102 N 466921.63 E 13429504.41 ELEV 983.89
TRAVERSE POINT #103 N 466918.91 E 13429678.13 ELEV 984.54
TRAVERSE POINT #104 N 466998.93 E 13429704.92 ELEV 987.74
TRAVERSE POINT #105 N 467051.74 E 13429858.86 ELEV 986.52
TRAVERSE POINT #106 N 467035.91 E 13430043.67 ELEV 989.39
TRAVERSE POINT #107 N 467037.54 E 13430226.03 ELEV 992.04



QUANTITIES THIS SHEET		
TOTAL	UNIT	DESCRIPTION
5	Ea	Tree, Rem, 19 inch to 36 inch
3	Ea	Tree, Rem, 37 inch or Larger
34	Ea	Tree, Rem, 6 inch to 18 inch
2	Ea	Culv, End, Rem, Less than 24 inch
44	Ft	Sewer, Rem, Less than 24 inch

MISC QUANTITIES THIS SHEET		
TOTAL	UNIT	DESCRIPTION
1	LSUM	Mobilization, Max
1.9	Acre	Restoration
1	LSUM	Erosion Control
1	LSUM	Traffic Maintenance and Control

02/20/25	DATE
ISSUED FOR: 30% Plans	DESCRIPTION
REVISION	DESCRIPTION

ORION TOWNSHIP
PAINT CREEK SAD
OAKLAND COUNTY
EXISTING CONDITIONS/ REMOVAL PLAN



Know what's below.
Call before you dig.

DRAWING PATH: P:\0101_0125012140200_Paint_Creek_Sad_SAD\Drawings\Chg\Plans_Cons\302025\0125012140200.dwg Date: 19, 2025, 3:23 PM

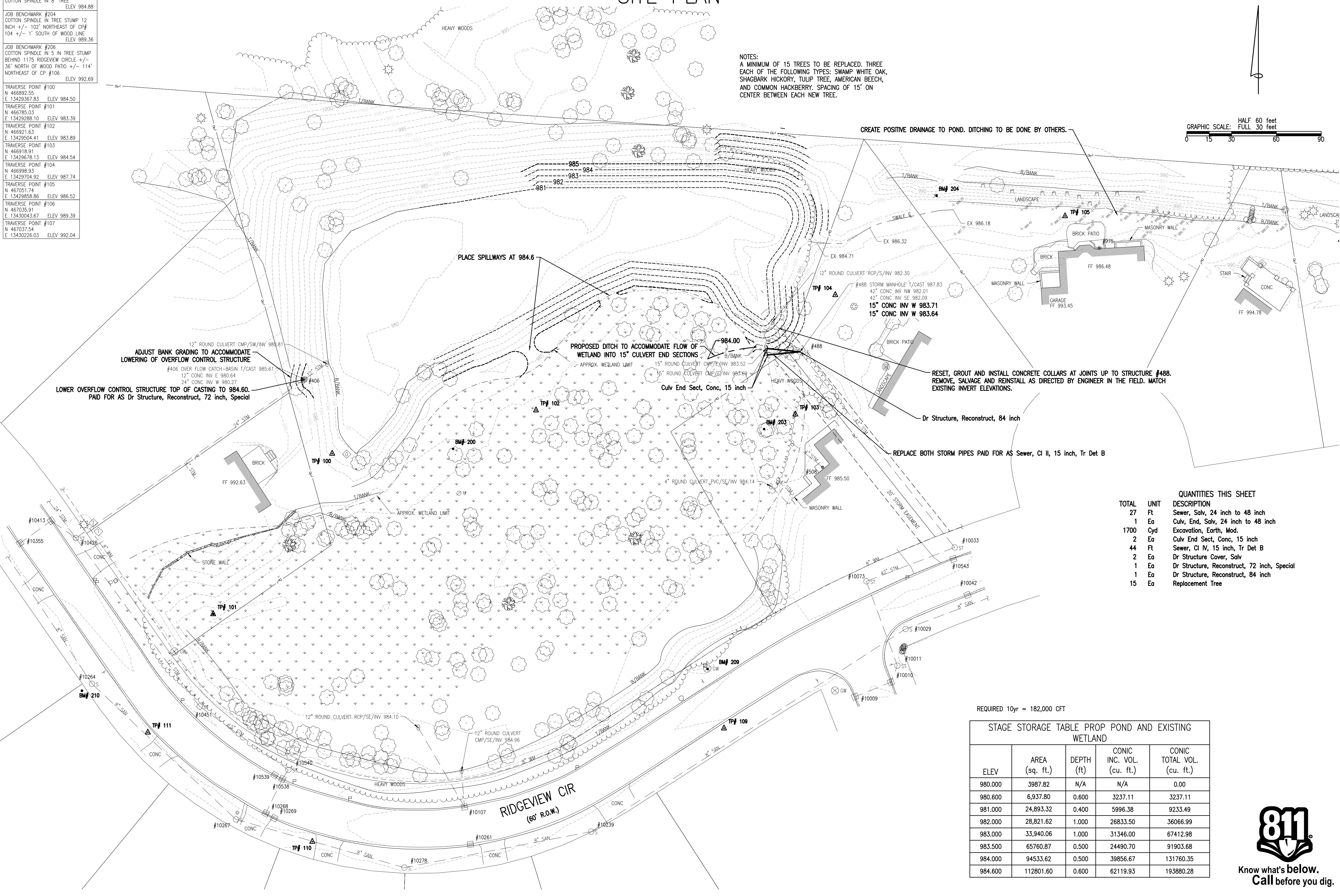
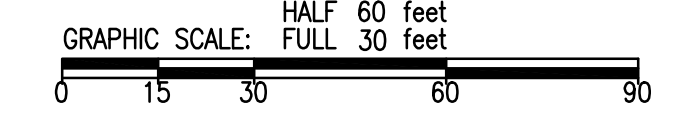
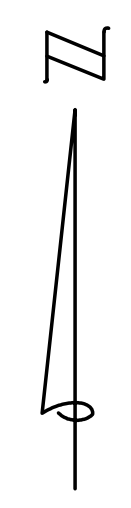
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SITE PLAN

JOB BENCHMARK #200 COTTON SPINDLE IN 60" TREE ELEV 986.88
JOB BENCHMARK #203 COTTON SPINDLE IN 8" TREE ELEV 984.88
JOB BENCHMARK #204 COTTON SPINDLE IN TREE STUMP 12 INCH +/- 102' NORTHEAST OF CP# 104 +/- 1' SOUTH OF WOOD LINE ELEV 989.36
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TRAVERSE POINT #106 N 467035.91 E 13430043.67 ELEV 989.39
TRAVERSE POINT #107 N 467037.54 E 13430226.03 ELEV 992.04

NOTES:
A MINIMUM OF 15 TREES TO BE REPLACED. THREE EACH OF THE FOLLOWING TYPES: SWAMP WHITE OAK, SHAGBARK HICKORY, TULIP TREE, AMERICAN BEECH, AND COMMON HACKBERRY. SPACING OF 15' ON CENTER BETWEEN EACH NEW TREE.



QUANTITIES THIS SHEET

TOTAL	UNIT	DESCRIPTION
27	Ft	Sewer, Salv, 24 inch to 48 inch
1	Ea	Culv, End, Salv, 24 inch to 48 inch
1700	Cyd	Excavation, Earth, Mod.
2	Ea	Culv End Sect, Conc, 15 inch
44	Ft	Sewer, CI IV, 15 inch, Tr Det B
2	Ea	Dr Structure Cover, Salv
1	Ea	Dr Structure, Reconstruct, 72 inch, Special
1	Ea	Dr Structure, Reconstruct, 84 inch
15	Ea	Replacement Tree

REQUIRED 10yr = 182,000 CFT

STAGE STORAGE TABLE PROP POND AND EXISTING WETLAND

ELEV	AREA (sq. ft.)	DEPTH (ft)	CONIC INC. VOL. (cu. ft.)	CONIC TOTAL VOL. (cu. ft.)
980.000	3987.82	N/A	N/A	0.00
980.600	6,937.80	0.600	3237.11	3237.11
981.000	24,893.32	0.400	5996.38	9233.49
982.000	28,821.62	1.000	26833.50	36066.99
983.000	33,940.06	1.000	31346.00	67412.98
983.500	65760.87	0.500	24490.70	91903.68
984.000	94533.62	0.500	39856.67	131760.35
984.600	112801.60	0.600	62119.93	193880.28



Know what's below.
Call before you dig.

ISSUED FOR: 30% Plans	DATE: 8/2/2025
REVISION:	DESCRIPTION:

PROJECT NUMBER: 0121-24-0200
ORION TOWNSHIP
PAINT CREEK SAD
OAKLAND COUNTY
SITE PLAN

DRAWING PATH: P:\0104_01250121240200_Paint_Creek_Sad_SAD\Drawings\SitePlans_Cons\30%CON\Aug June 26, 2025 - 2:12 PM

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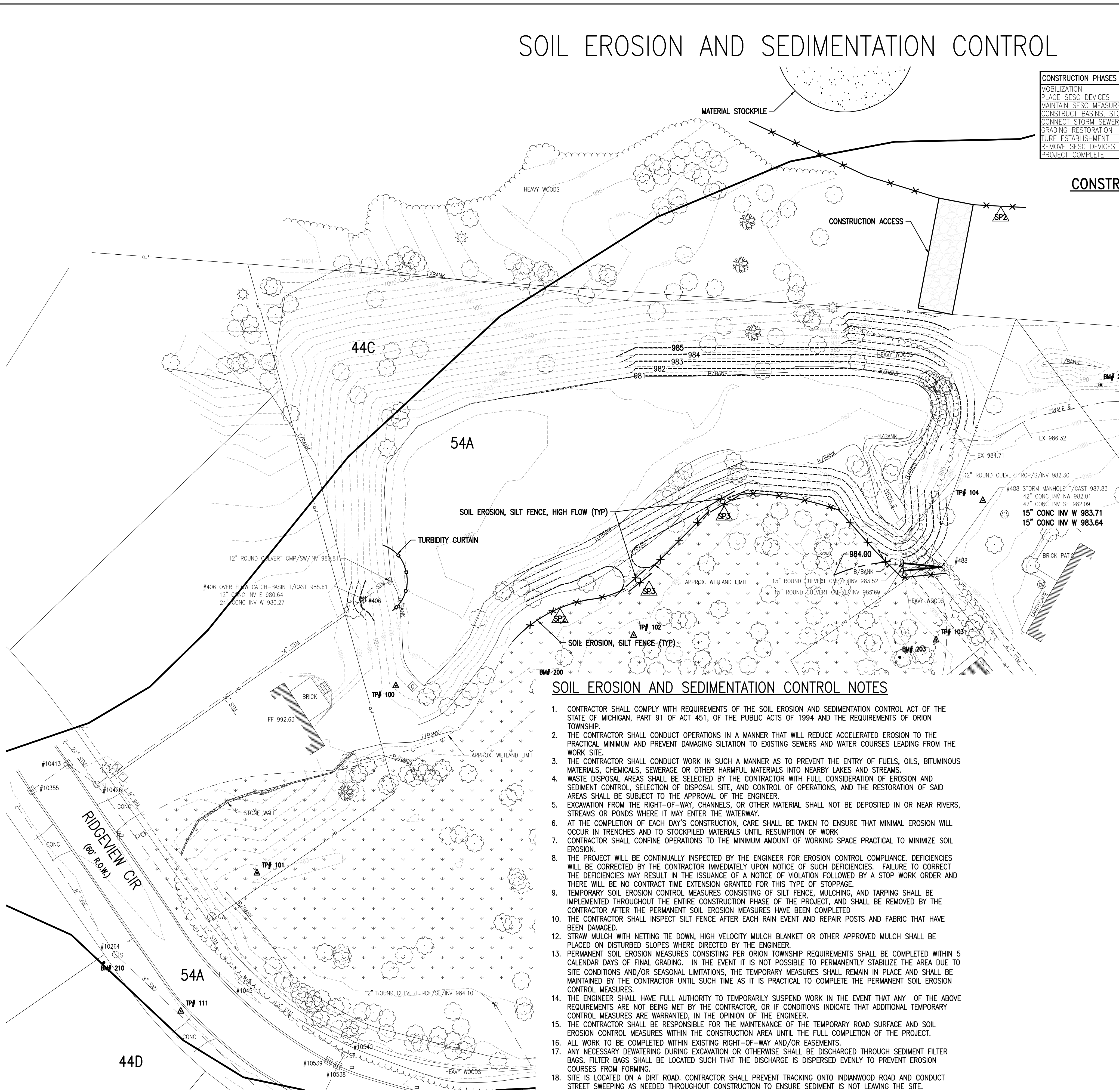
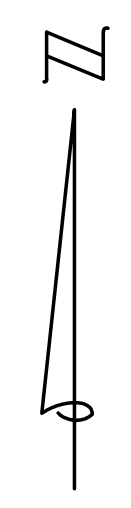
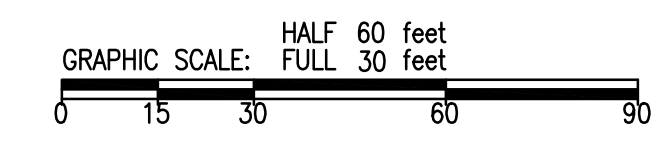
OHM-ADVISORS.COM

SOIL EROSION AND SEDIMENTATION CONTROL

CONSTRUCTION PHASES	JULY		AUG		SEP		OCT		NOV	
	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 1	WEEK 2
MOBILIZATION										
PLACE SESC DEVICES			X	X						
MAINTAIN SESC MEASURES					X	X	X	X	X	X
CONSTRUCT BASINS, STORM SEWERS, GRIT UNITS							X	X	X	X
CONNECT STORM SEWERS							X	X	X	X
GRADING RESTORATION									X	X
TURF ESTABLISHMENT										X
REMOVE SESC DEVICES										
PROJECT COMPLETE										

CONSTRUCTION DATES ARE SUBJECT TO CHANGE.

CONSTRUCTION SCHEDULING AND SEQUENCING



EROSION CONTROLS MAINTENANCE PLAN

MEASURE	MAINTENANCE SCHEDULE
SILT FENCE	INSTALL IN AT THE START OF CONSTRUCTION PER PLAN. INSPECT WEEKLY AND AFTER EACH RAIN EVENT. REMOVE ACCUMULATED SEDIMENTS WHEN DEPTH REACHES ONE-THIRD OF FENCE HEIGHT. REMOVE SILT FENCE AFTER PERMANENT MEASURES ARE INSTALLED AND VIGOROUS GROWTH HAS BEEN WITNESSED.
DUST CONTROL	WATER SHALL BE APPLIED TO EXPOSED AREAS BY THE CONTRACTOR IN THE EVENT OF EXCESSIVE AIRBORNE DUST. DUST CONTROL SHALL BE APPLIED AS DIRECTED BY THE ENGINEER OR TOWNSHIP PERSONNEL.
STREET SWEEPING	STREET SWEEPING SHALL BE CONDUCTED IN THE EVENT THAT ANY SEDIMENT BEGINS TO TRACK ONTO MILLER ROAD BY CONTRACTOR OR CIVILIAN VEHICLES.
RESTORATION (PERM)	TOPSOIL, SEED AND MULCH SHALL BE PLACED UPON THE COMPLETION OF THE FINAL BACKFILL. SEED SHALL BE WATERED AND MULCH MAINTAINED UNTIL VIGOROUS TURF GROWTH HAS BEEN ESTABLISHED. ONCE ESTABLISHED, PERMANENT MAINTENANCE BECOMES RESPONSIBILITY OF THE LAND OWNER, AND TEMPORARY MEASURES MAY BE REMOVED.
DEWATERING	DEWATERING SHALL BE CONDUCTED THROUGH A GEOTEXTILE FILTER BAG IN AN AREA AND MANNER TO MINIMIZE POTENTIAL FOR EROSION. STONE OR STRAW BALES SHALL BE UTILIZED AS NECESSARY, AS DETERMINED BY THE ENGINEER.
TURBIDITY CURTAIN	CONTINUOUSLY MONITOR AND RESET OR REINFORCE AS NEEDED.
CHECK DAM	CONTINUOUSLY MONITOR AND REMOVE ACCUMULATED SEDIMENTS AS NEEDED.

SITE DATA

LOT SIZE	4.19 ACRES
AREA OF DISTURBANCE:	1.60 ACRES
IMPACTED AREA:	ALL WORK TO OCCUR ON PAINT CREEK RIDGE SUBDIVISION PROPERTY AND 535 GOLDEN GATE AVE PROPERTY
TEMPORARY SOIL EROSION MEASURES:	SILT FENCE MULCH BLANKET AS NEEDED STREET SWEEPING AS NEEDED DUST CONTROL AS NEEDED TURBIDITY CURTAIN CHECK DAM
PROXIMITY TO LAKES AND STREAMS:	PAINT CREEK IS APPROXIMATELY 340' WEST FROM THE NEAREST PROPOSED IMPACTS
PERMANENT SOIL EROSION MEASURES:	3" TOPSOIL, SEED AND MULCH. STANDARD RESTORATION IN IMPACTED AREAS

SOIL EROSION AND SEDIMENTATION CONTROL NOTES

- CONTRACTOR SHALL COMPLY WITH REQUIREMENTS OF THE SOIL EROSION AND SEDIMENTATION CONTROL ACT OF THE STATE OF MICHIGAN, PART 91 OF ACT 451, OF THE PUBLIC ACTS OF 1994 AND THE REQUIREMENTS OF ORION TOWNSHIP.
- THE CONTRACTOR SHALL CONDUCT OPERATIONS IN A MANNER THAT WILL REDUCE ACCELERATED EROSION TO THE PRACTICAL MINIMUM AND PREVENT DAMAGING SILTATION TO EXISTING SEWERS AND WATER COURSES LEADING FROM THE WORK SITE.
- THE CONTRACTOR SHALL CONDUCT WORK IN SUCH A MANNER AS TO PREVENT THE ENTRY OF FUELS, OILS, BITUMINOUS MATERIALS, CHEMICALS, SEWERAGE OR OTHER HARMFUL MATERIALS INTO NEARBY LAKES AND STREAMS.
- WASTE DISPOSAL AREAS SHALL BE SELECTED BY THE CONTRACTOR WITH FULL CONSIDERATION OF EROSION AND SEDIMENT CONTROL, SELECTION OF DISPOSAL SITE, AND CONTROL OF OPERATIONS, AND THE RESTORATION OF SAID AREAS SHALL BE SUBJECT TO THE APPROVAL OF THE ENGINEER.
- EXCAVATION FROM THE RIGHT-OF-WAY, CHANNELS, OR OTHER MATERIAL SHALL NOT BE DEPOSITED IN OR NEAR RIVERS, STREAMS OR PONDS WHERE IT MAY ENTER THE WATERWAY.
- AT THE COMPLETION OF EACH DAY'S CONSTRUCTION, CARE SHALL BE TAKEN TO ENSURE THAT MINIMAL EROSION WILL OCCUR IN TRENCHES AND TO STOCKPILED MATERIALS UNTIL RESUMPTION OF WORK
- CONTRACTOR SHALL CONFINE OPERATIONS TO THE MINIMUM AMOUNT OF WORKING SPACE PRACTICAL TO MINIMIZE SOIL EROSION.
- THE PROJECT WILL BE CONTINUALLY INSPECTED BY THE ENGINEER FOR EROSION CONTROL COMPLIANCE. DEFICIENCIES WILL BE CORRECTED BY THE CONTRACTOR IMMEDIATELY UPON NOTICE OF SUCH DEFICIENCIES. FAILURE TO CORRECT THE DEFICIENCIES MAY RESULT IN THE ISSUANCE OF A NOTICE OF VIOLATION FOLLOWED BY A STOP WORK ORDER AND THERE WILL BE NO CONTRACT TIME EXTENSION GRANTED FOR THIS TYPE OF STOPPAGE.
- TEMPORARY SOIL EROSION CONTROL MEASURES CONSISTING OF SILT FENCE, MULCHING, AND TARPING SHALL BE IMPLEMENTED THROUGHOUT THE ENTIRE CONSTRUCTION PHASE OF THE PROJECT, AND SHALL BE REMOVED BY THE CONTRACTOR AFTER THE PERMANENT SOIL EROSION MEASURES HAVE BEEN COMPLETED
- THE CONTRACTOR SHALL INSPECT SILT FENCE AFTER EACH RAIN EVENT AND REPAIR POSTS AND FABRIC THAT HAVE BEEN DAMAGED.
- STRAW MULCH WITH NETTING TIE DOWN, HIGH VELOCITY MULCH BLANKET OR OTHER APPROVED MULCH SHALL BE PLACED ON DISTURBED SLOPES WHERE DIRECTED BY THE ENGINEER.
- PERMANENT SOIL EROSION MEASURES CONSISTING PER ORION TOWNSHIP REQUIREMENTS SHALL BE COMPLETED WITHIN 5 CALENDAR DAYS OF FINAL GRADING. IN THE EVENT IT IS NOT POSSIBLE TO PERMANENTLY STABILIZE THE AREA DUE TO SITE CONDITIONS AND/OR SEASONAL LIMITATIONS, THE TEMPORARY MEASURES SHALL REMAIN IN PLACE AND SHALL BE MAINTAINED BY THE CONTRACTOR UNTIL SUCH TIME AS IT IS PRACTICAL TO COMPLETE THE PERMANENT SOIL EROSION CONTROL MEASURES.
- THE ENGINEER SHALL HAVE FULL AUTHORITY TO TEMPORARILY SUSPEND WORK IN THE EVENT THAT ANY OF THE ABOVE REQUIREMENTS ARE NOT BEING MET BY THE CONTRACTOR, OR IF CONDITIONS INDICATE THAT ADDITIONAL TEMPORARY CONTROL MEASURES ARE WARRANTED, IN THE OPINION OF THE ENGINEER.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF THE TEMPORARY ROAD SURFACE AND SOIL EROSION CONTROL MEASURES WITHIN THE CONSTRUCTION AREA UNTIL THE FULL COMPLETION OF THE PROJECT.
- ALL WORK TO BE COMPLETED WITHIN EXISTING RIGHT-OF-WAY AND/OR EASEMENTS.
- ANY NECESSARY DEWATERING DURING EXCAVATION OR OTHERWISE SHALL BE DISCHARGED THROUGH SEDIMENT FILTER BAGS. FILTER BAGS SHALL BE LOCATED SUCH THAT THE DISCHARGE IS DISPERSED EVENLY TO PREVENT EROSION COURSES FROM FORMING.
- SITE IS LOCATED ON A DIRT ROAD. CONTRACTOR SHALL PREVENT TRACKING ONTO INDIANWOOD ROAD AND CONDUCT STREET SWEEPING AS NEEDED THROUGHOUT CONSTRUCTION TO ENSURE SEDIMENT IS NOT LEAVING THE SITE.

USGS SOIL ABBREVIATION	SOIL DESCRIPTION
44B	RIDDLES SANDY LOAM 1 TO 6 PERCENT SLOPES
44C	RIDDLES SANDY LOAM 6 TO 12 PERCENT SLOPES
54A	MATHERTON SANDY LOAM 0 TO 3 PERCENT SLOPES
68	COHOCTAH-FOX ASSOCIATION

LEGEND

- MDOT SOIL EROSION SPEC.
- INLET FILTER
- GEOTEXTILE SILT FENCE
- CHECK DAM
- TURBIDITY CURTAIN



Know what's below.
Call before you dig.

ISSUED FOR: 30% Plans
REVISION: DESCRIPTION
DATE: 8/2/2025

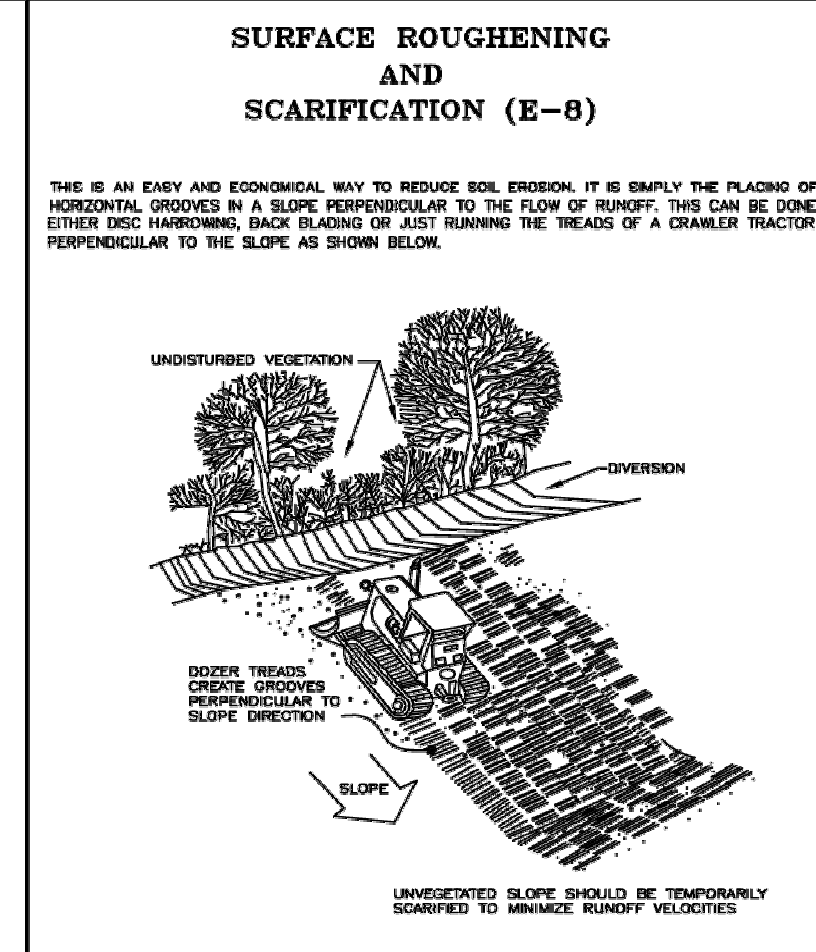
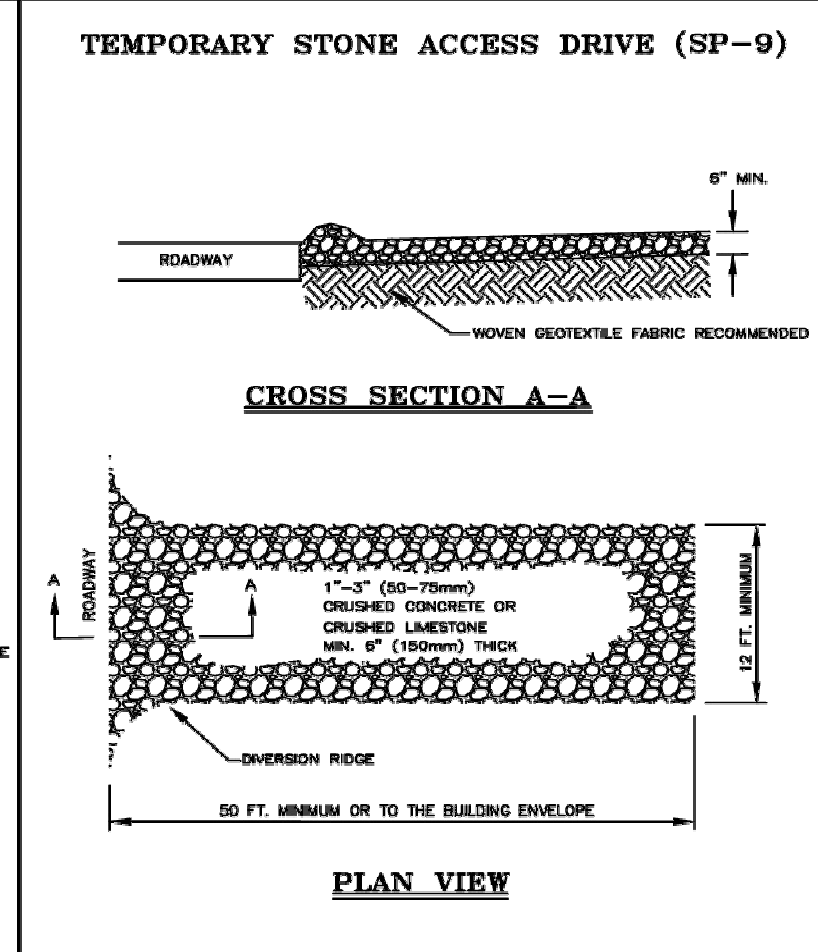
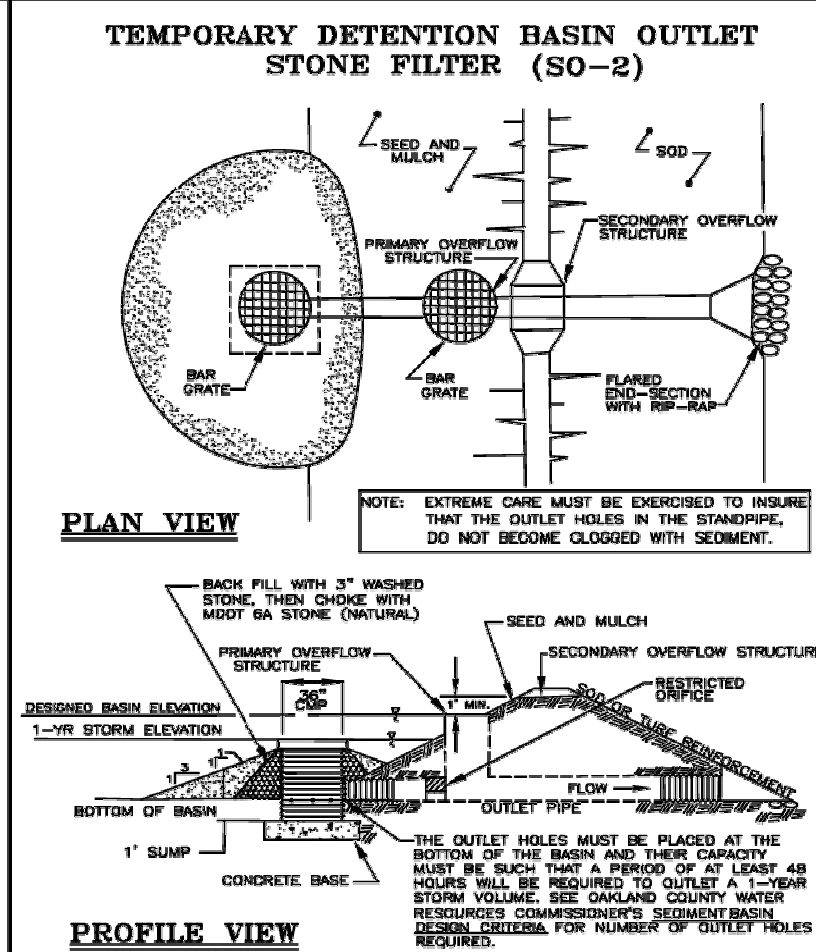
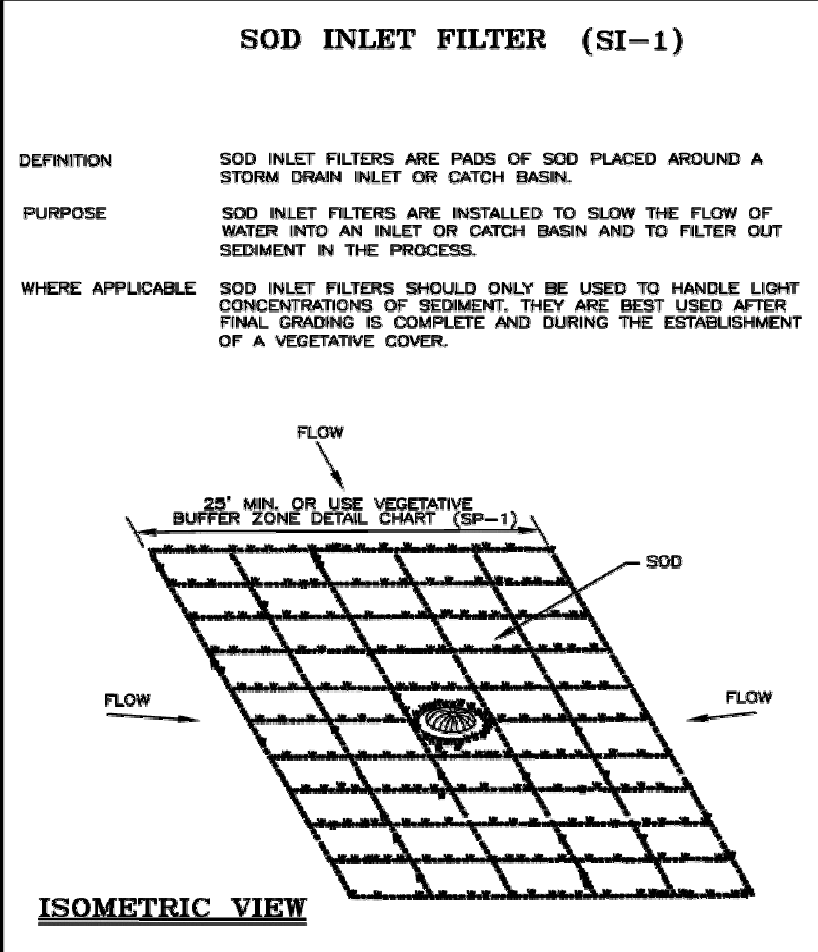
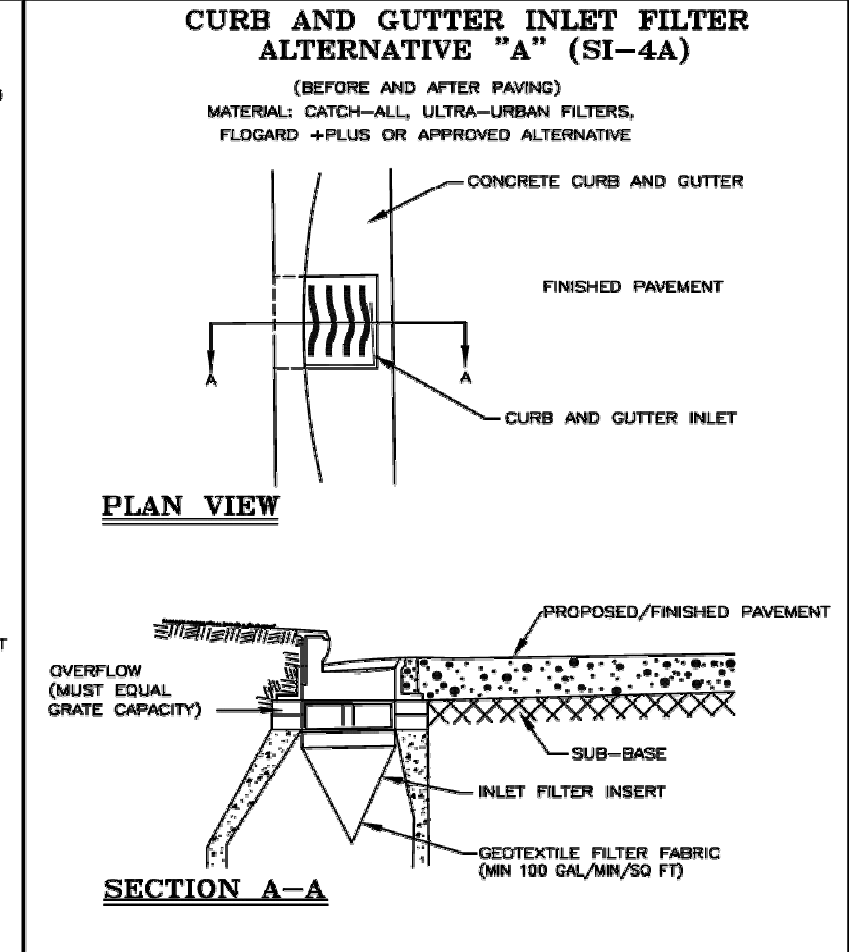
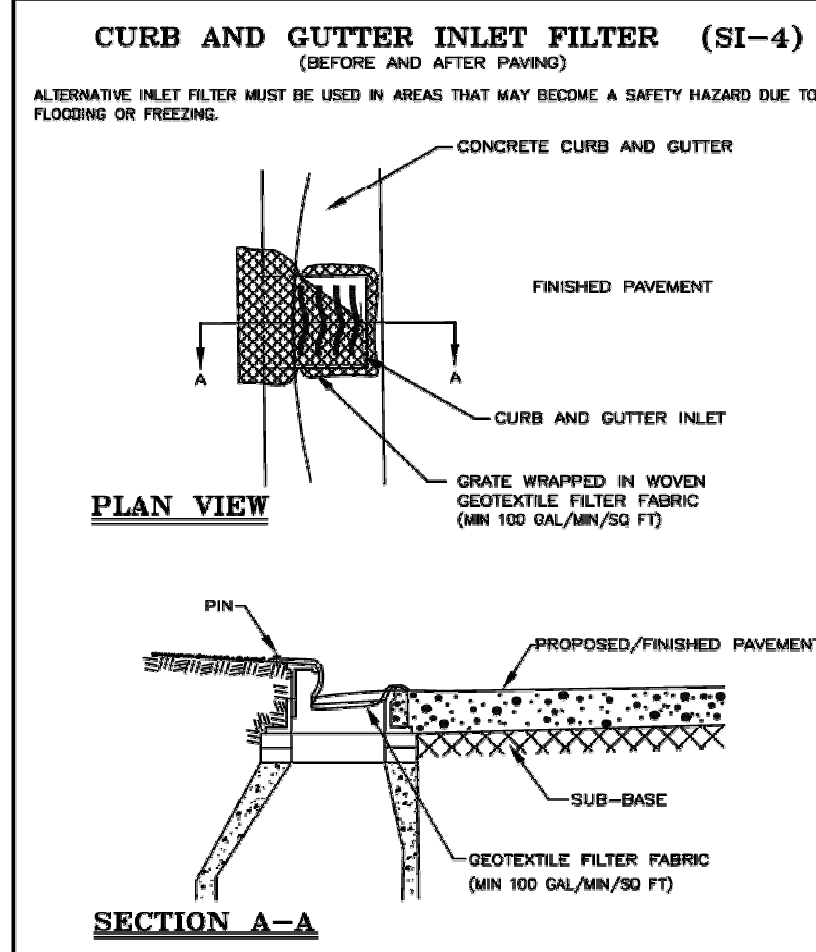
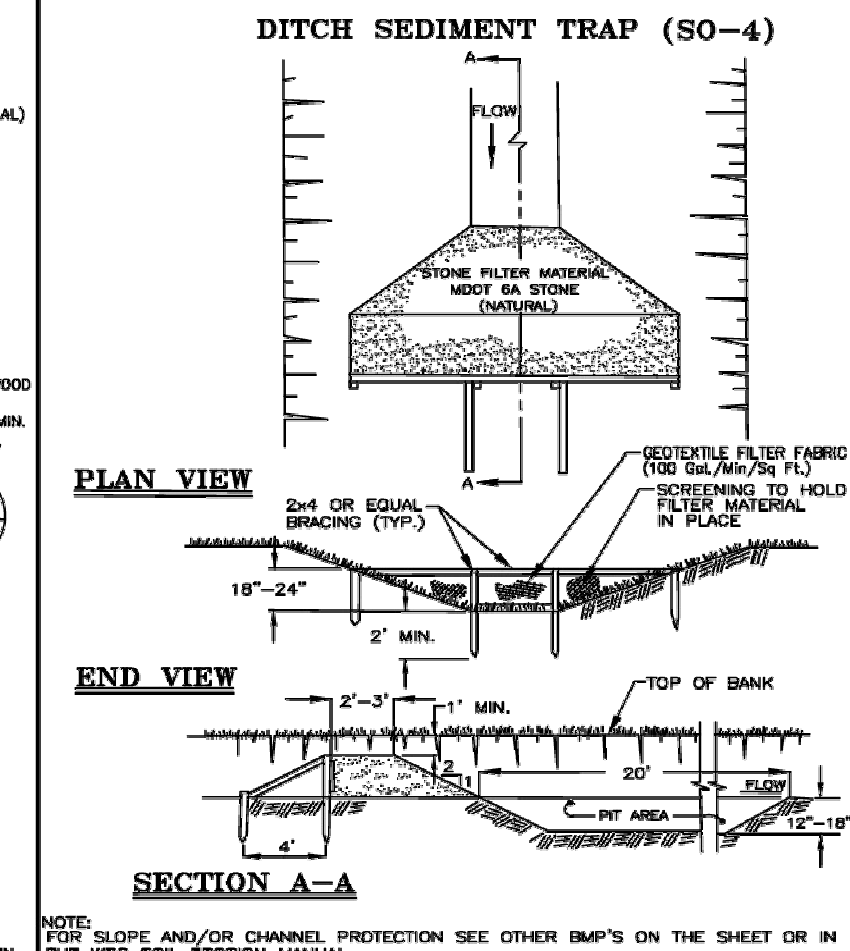
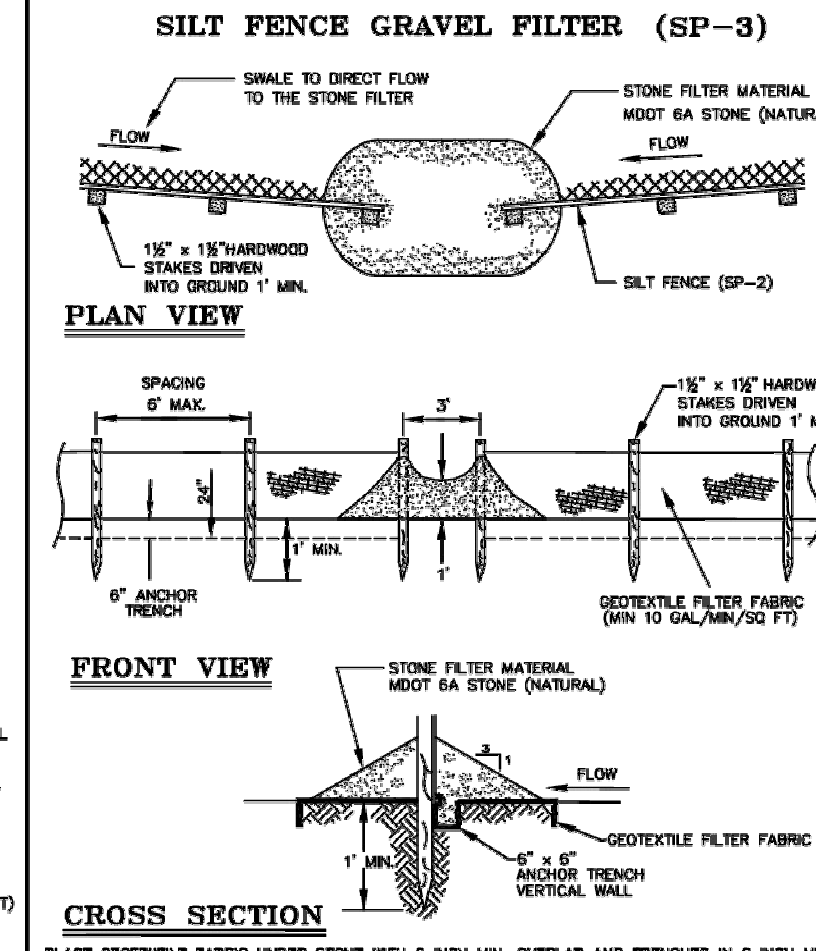
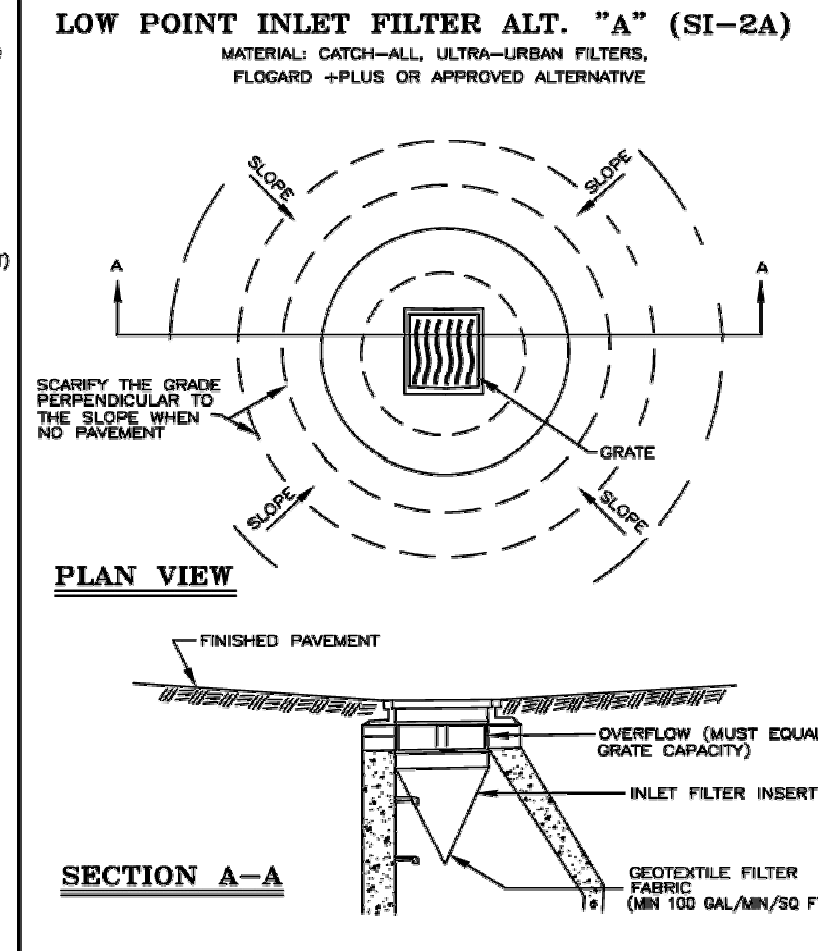
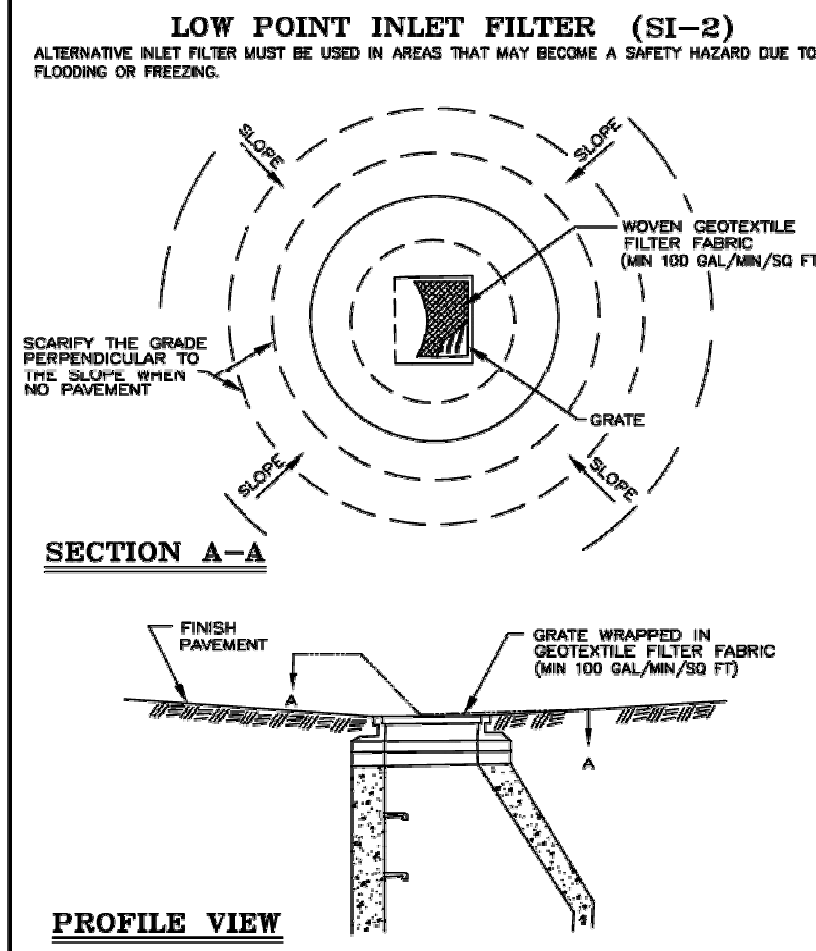
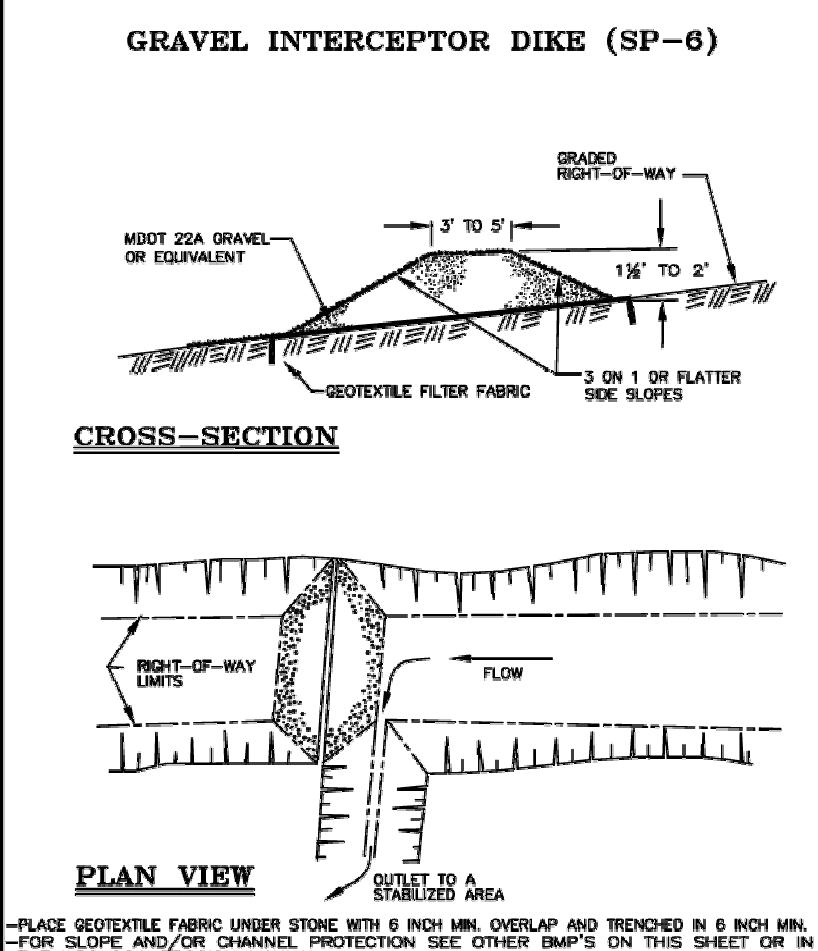
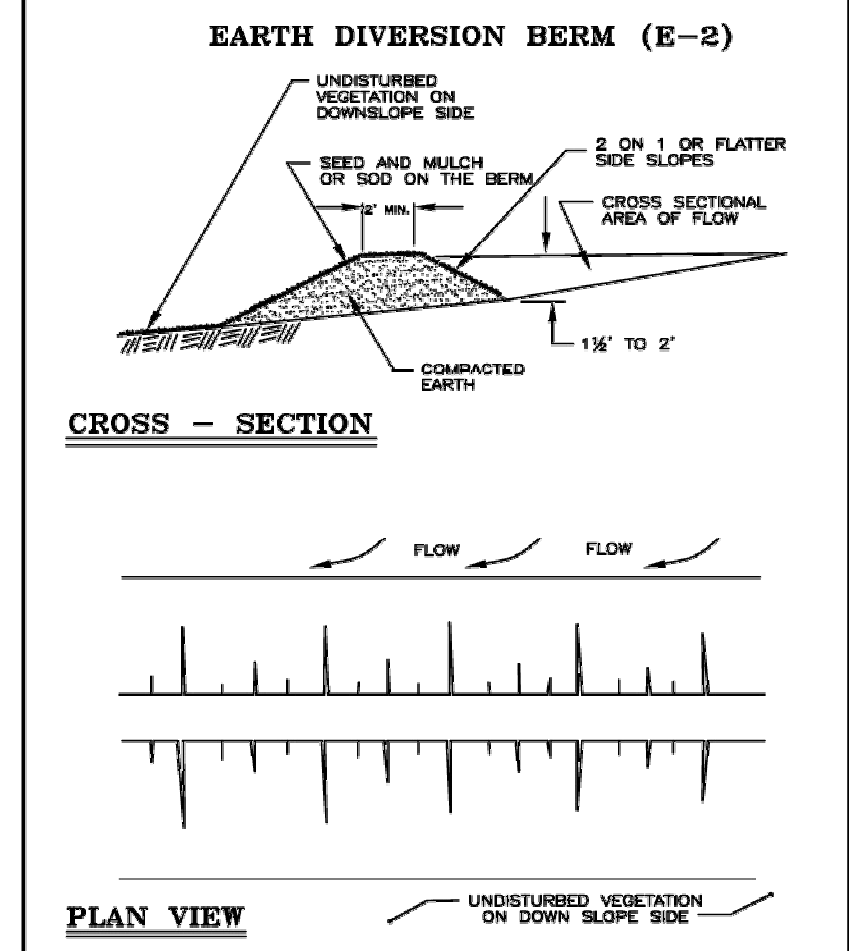
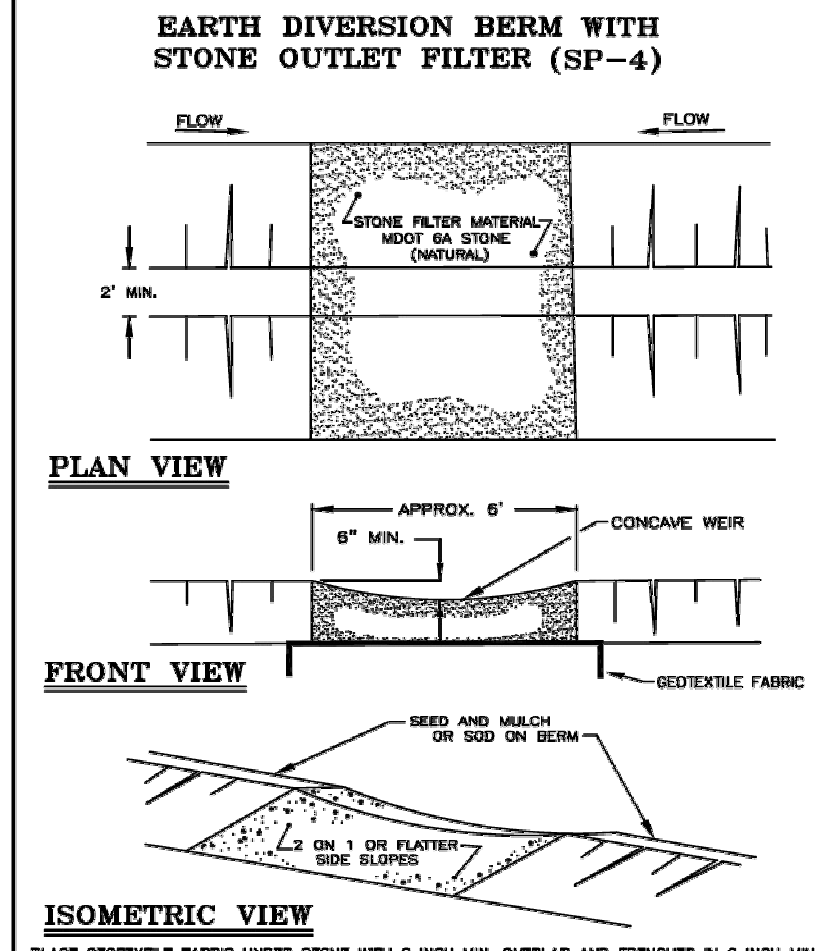
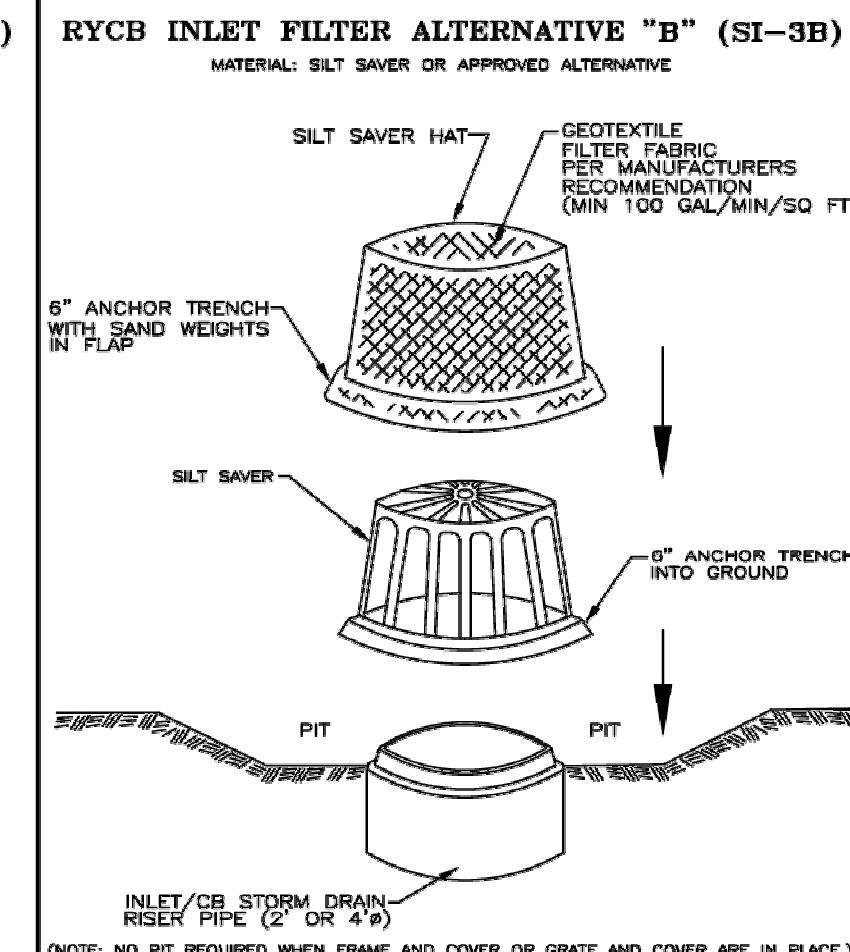
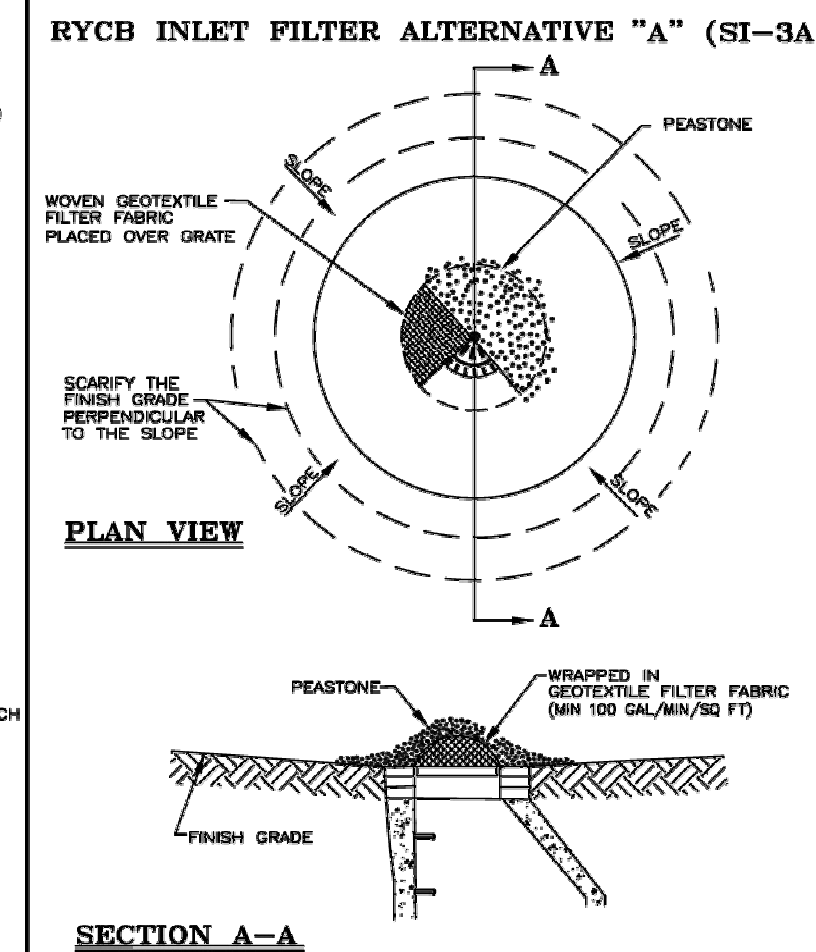
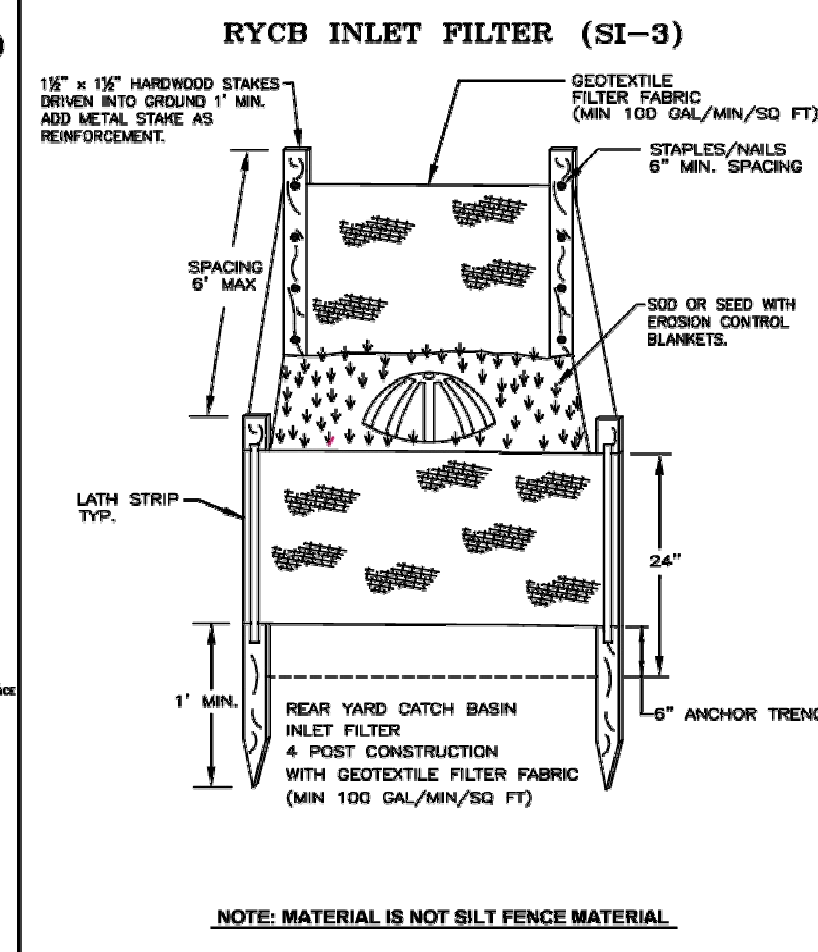
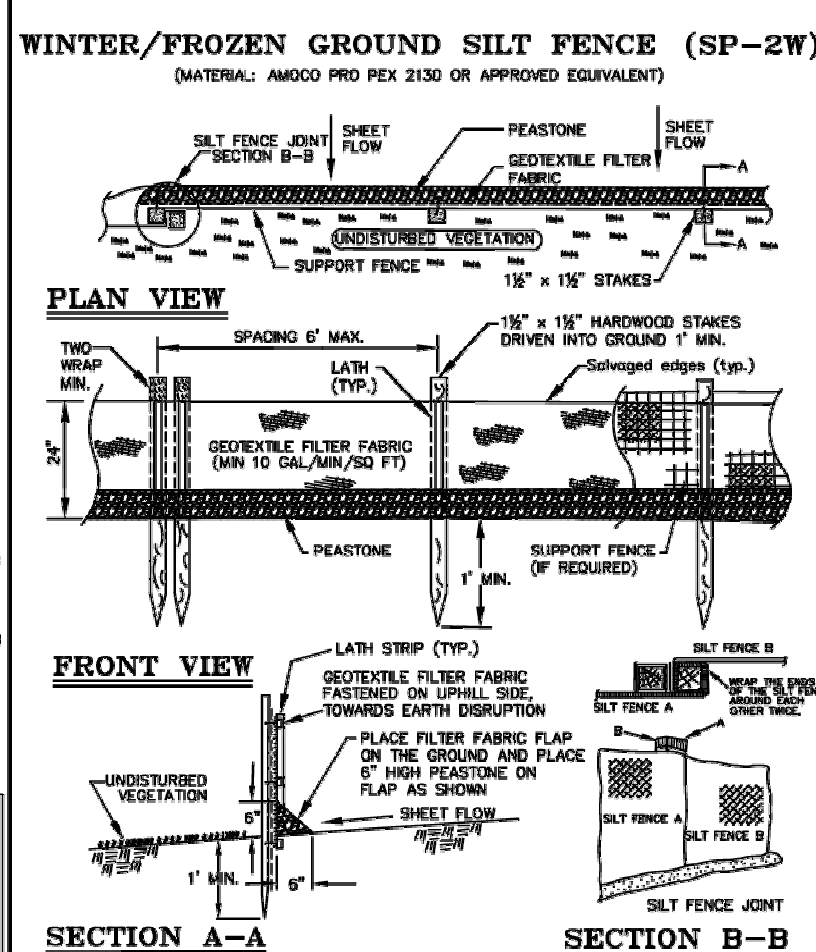
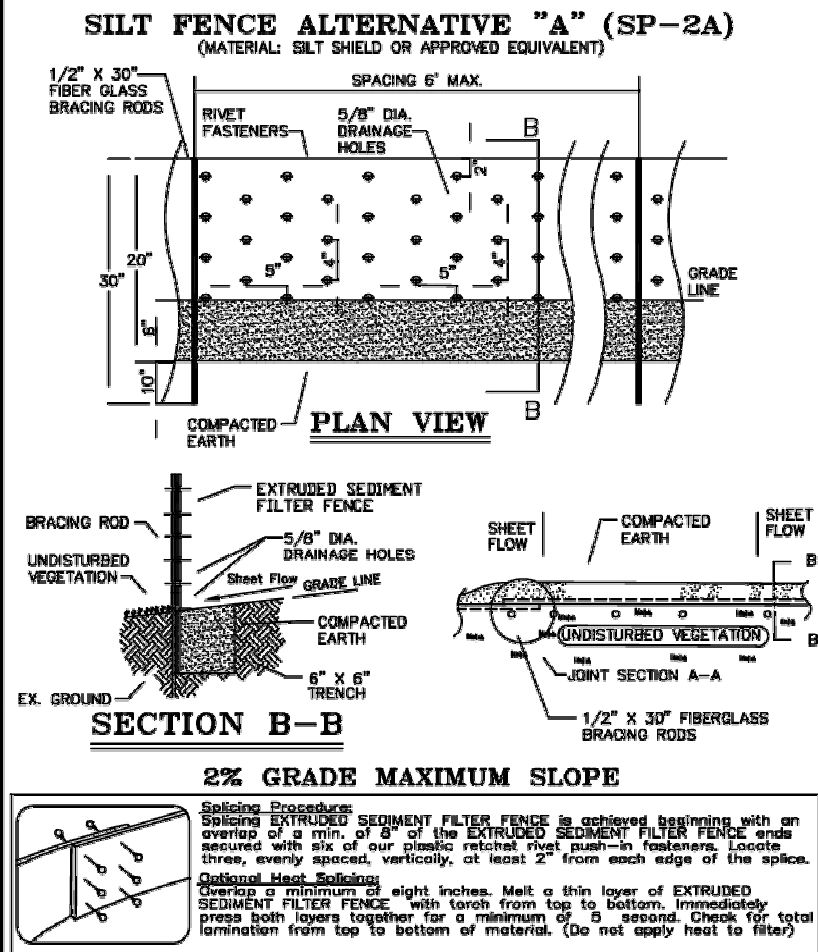
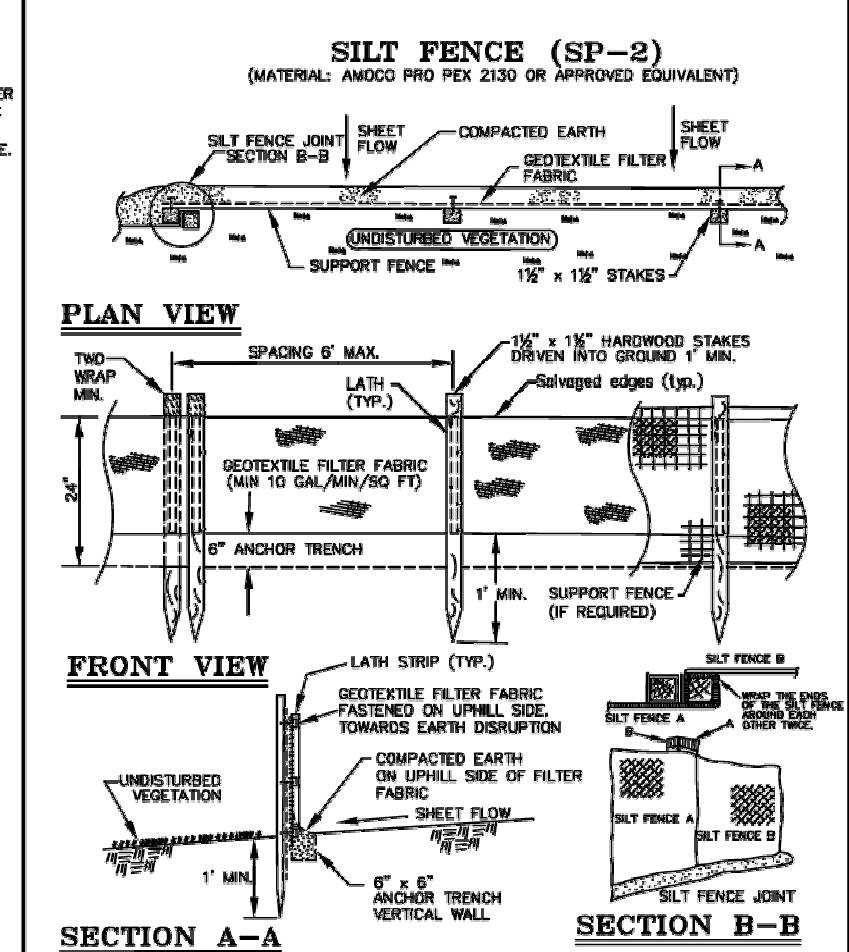
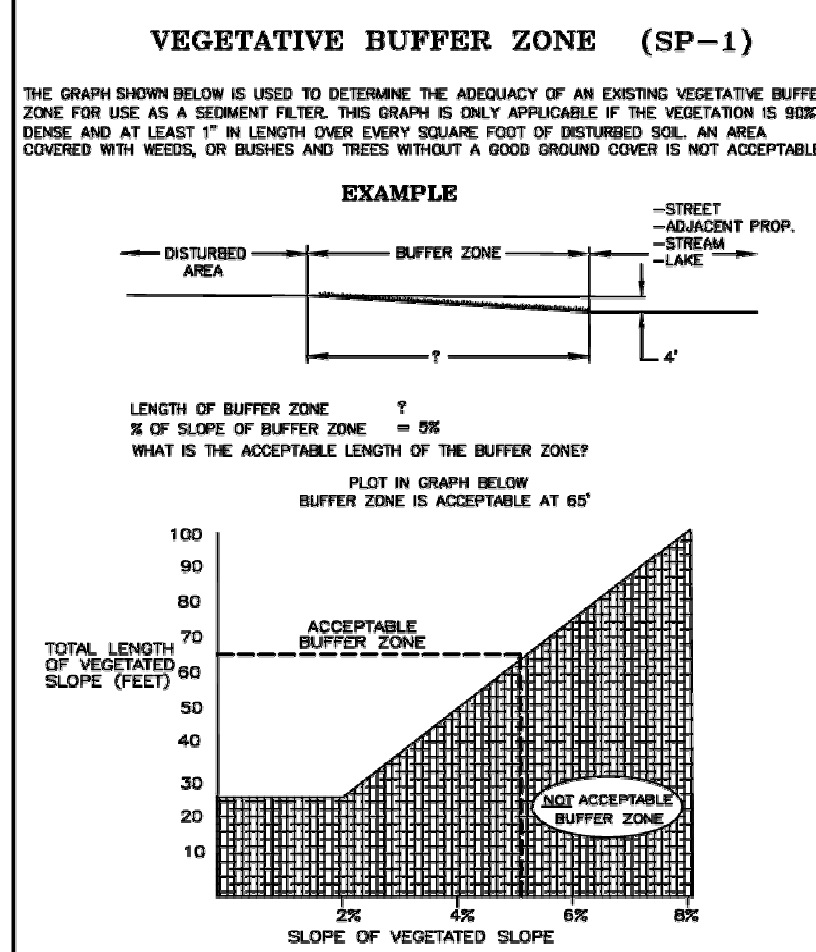
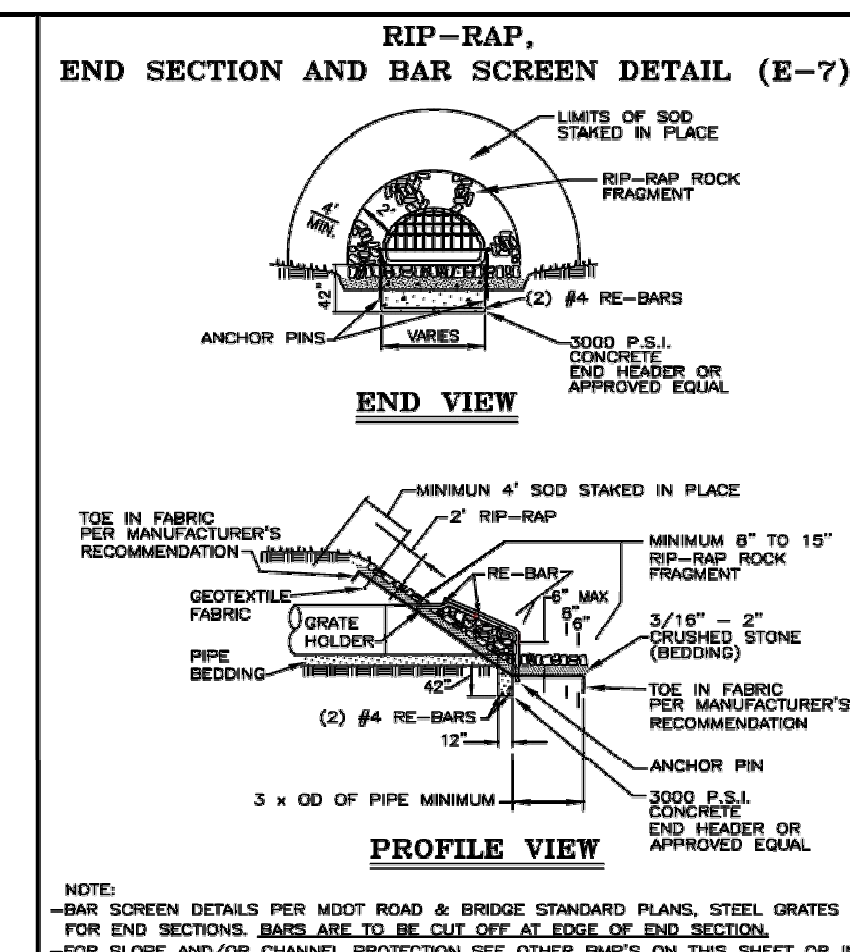
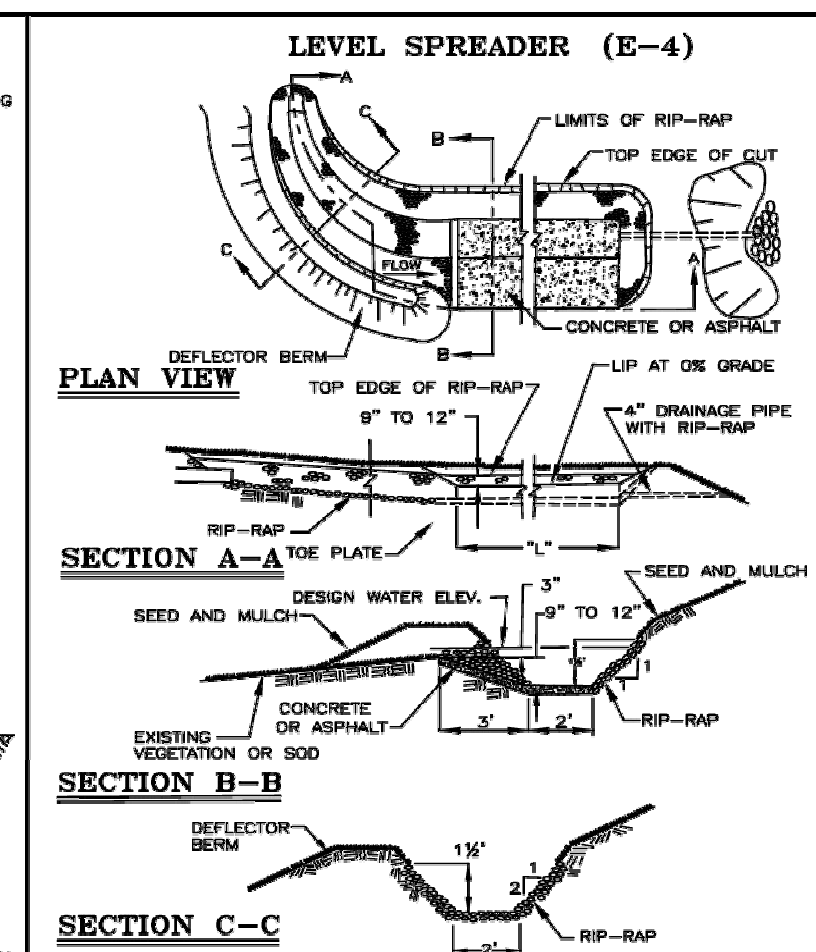
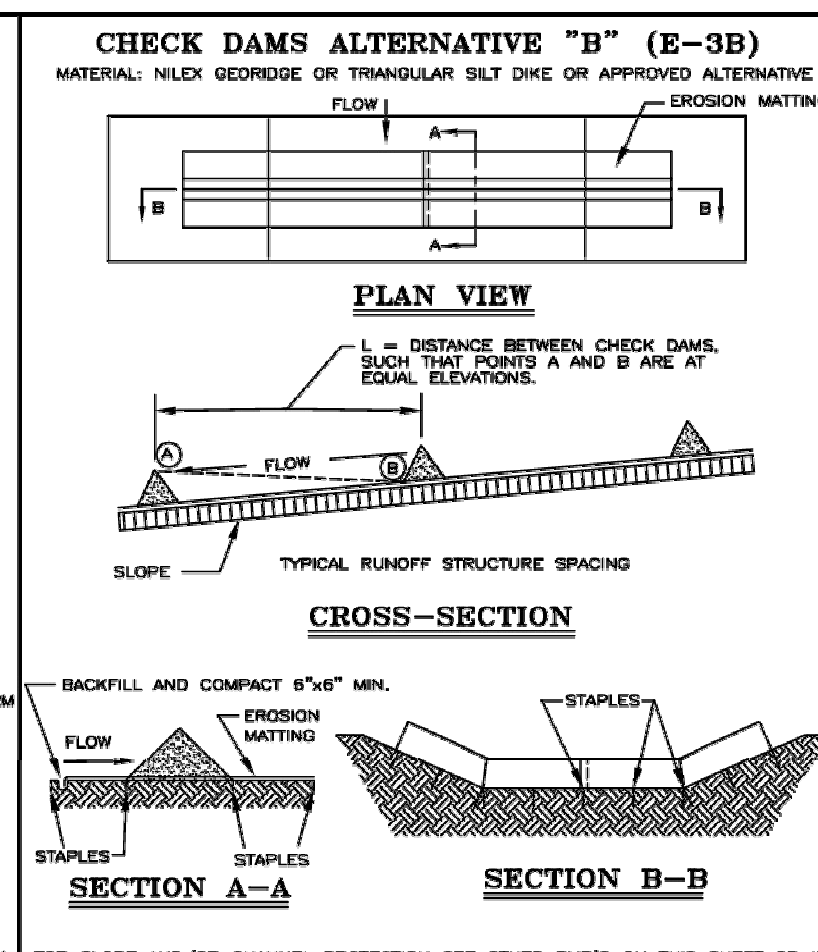
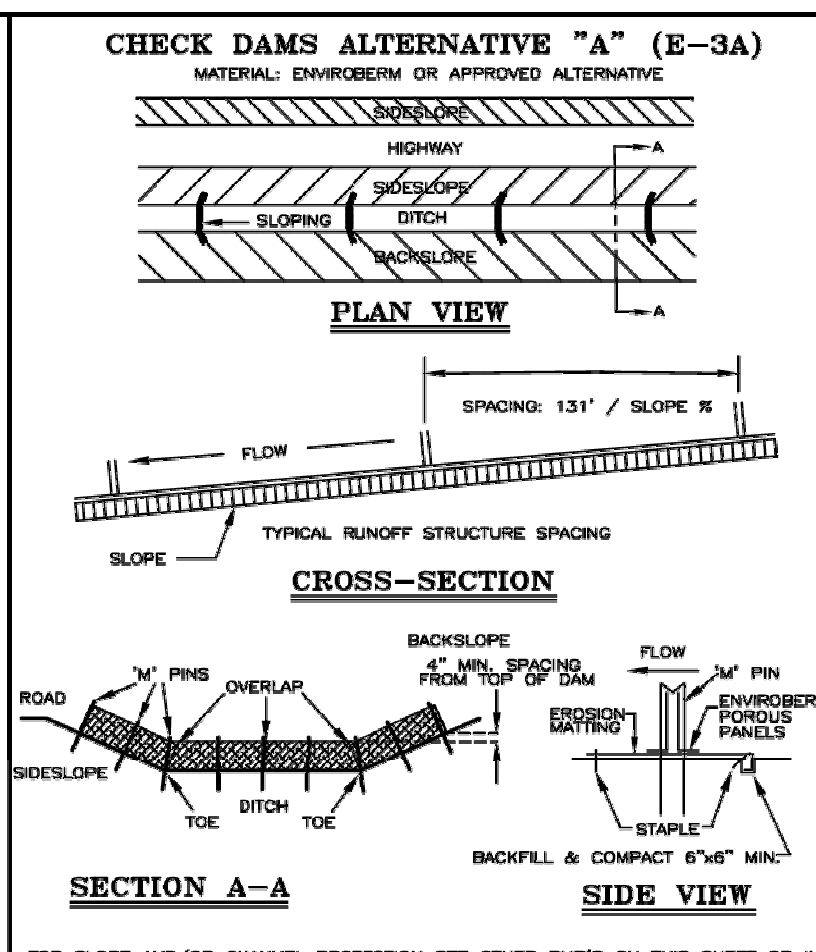
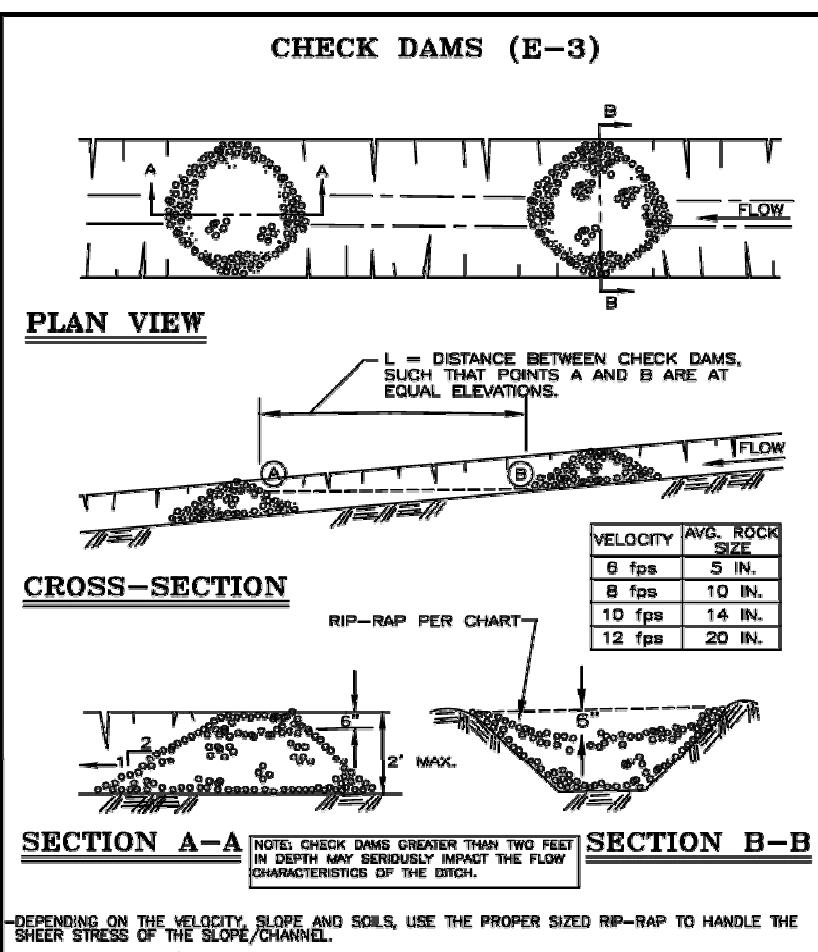
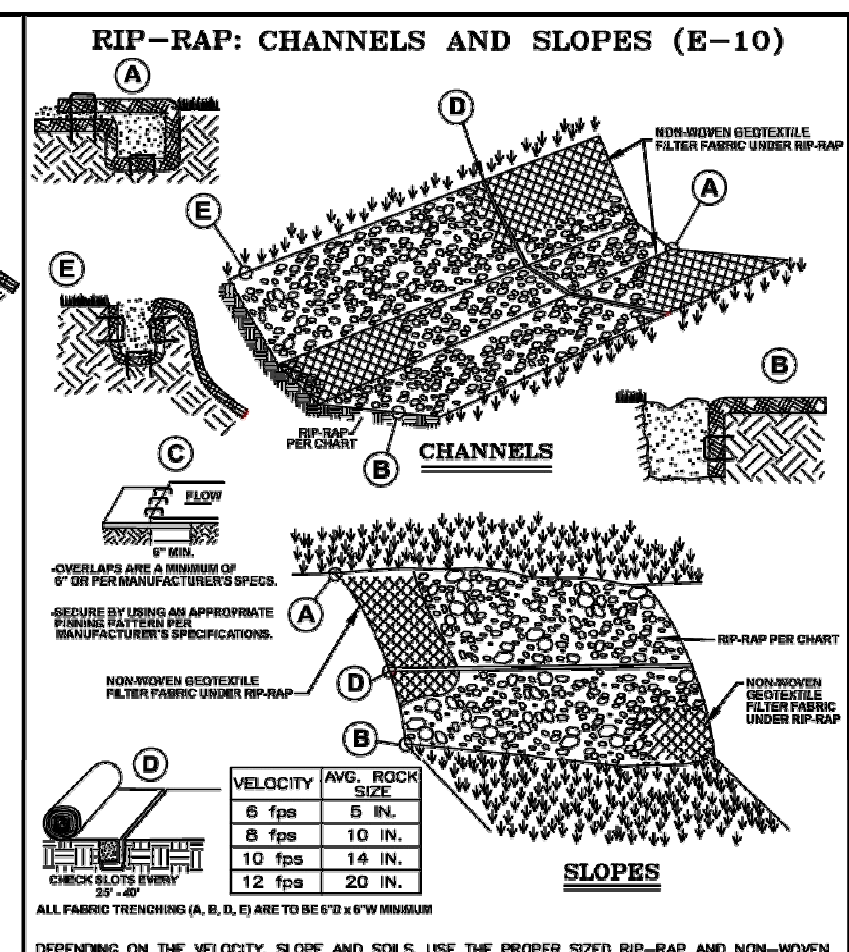
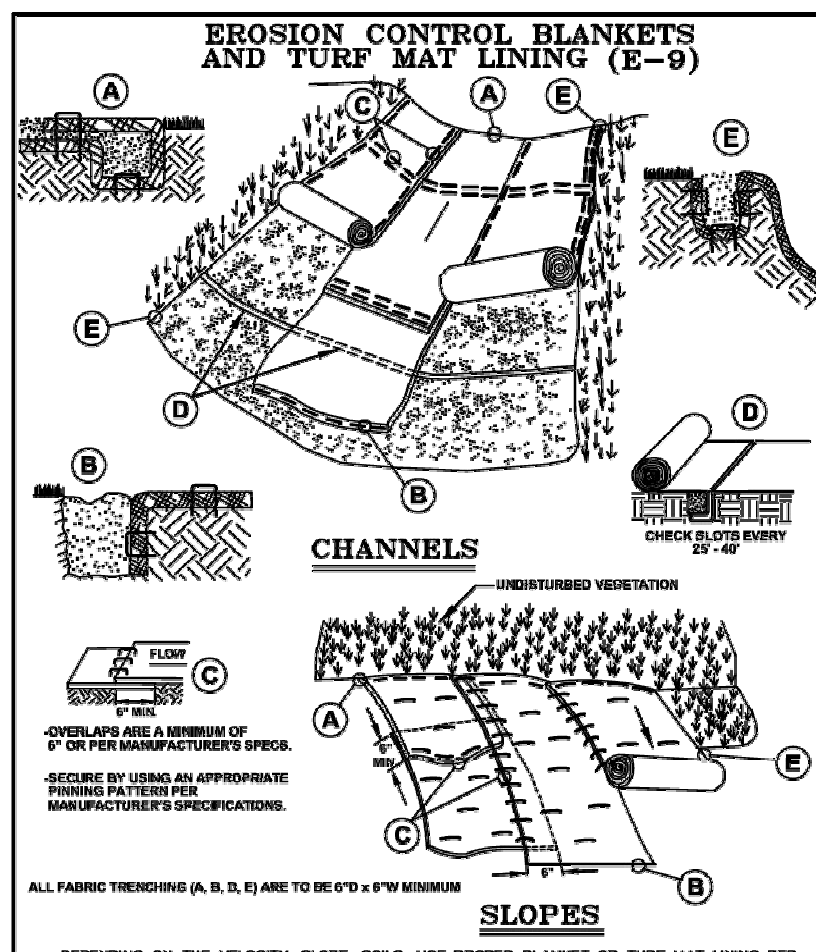
ORION TOWNSHIP
PAINT CREEK SAD
OAKLAND COUNTY
SOIL EROSION AND SEDIMENTATION CONTROL PLAN

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OHM-ADVISORS.COM



SOIL EROSION AND SEDIMENTATION CONTROL DETAILS

NOTE: WHILE PERFORMING WORK INVOLVING GROUNDS MAINTENANCE AND/OR THE CONSTRUCTION OF ROADS, WATER MAINS, SANITARY SEWERS, STORM DRAINS AND STORM WATER BEST MANAGEMENT PRACTICES (BMPs), CONTRACTORS SHALL MINIMIZE POLLUTION FROM STORM WATER RUNOFF THAT CAN AFFECT WATER QUALITY RELATED TO WORK ACTIVITIES. POLLUTANTS THAT COULD IMPAIR WATER QUALITY MAY INCLUDE FUEL, GREASE AND OIL, NUTRIENTS, BACTERIA AND PATHOGENS, LITTER AND DEBRIS, AND SOIL EROSION AND SEDIMENTATION. APPLICABLE BMPs SHALL BE IMPLEMENTED BY THE CONTRACTOR TO THE MAXIMUM EXTENT PRACTICABLE TO PROTECT WATER QUALITY AND WILDLIFE HABITAT.

REVISION BLOCK

NO.	DATE	DESCRIPTION
1		
2		
3		
4		
5		

DATE: 01/21/24/2020

PROJECT NUMBER: 0121-24-0200

SCALE: AS SHOWN

DRAWN BY: Mapping

SHEET NO.: 1 of 1

ISSUED FOR: 30% Plans

REVISION DESCRIPTION

DATE

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ORION TOWNSHIP
PAINT CREEK SADD
OAKLAND COUNTY

SESS DETAILS
6

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Exhibit B

CONSTRUCTION ACCESS EXHIBIT





COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28th, 2025

TOPIC Marine Watercraft Ordinance Amendment -Introduction and First Reading

BACKGROUND BRIEF:

Amendments to Chapter 98: Watercraft and Marine Safety

The waters of Lake Orion are among the Village’s most valuable natural and recreational assets. In order to maintain proper levels of safety and oversight on the lake, the Lake Orion Police Department (LOPD) must rely not only on MCOLES-certified officers but also on trained Code Enforcement Officers and Reserve Officers.

Unlike MCOLES-certified officers, Code Enforcement and Reserve Officer, once properly trained, are authorized only to enforce local ordinances and are not empowered to enforce state or federal laws. To strengthen our lake patrol capabilities, the proposed adoption of the Marine Safety Act as a local ordinance will provide these officers with a clearer framework to engage the public regarding boater safety, inland lake preservation, and compliance with local marine regulations.

In 2025, LOPD sent two officers to a 40-hour Marine Officer School, equipping them with the knowledge and training necessary to support marine law enforcement. The department is committed to the continued development of its marine division, and adoption of the Marine Safety Act by ordinance enables us to broaden enforcement coverage using properly trained personnel.

Administration is requesting that the Village Council introduce and give first reading to Ordinance No. 12.10, which amends Chapter 98: Watercraft and Marine Safety. These amendments reflect feedback provided by Village Council during multiple meetings and are intended to support the department’s ongoing commitment to lake safety.

The proposed ordinance has been reviewed by the Village Attorney. All changes are clearly marked in redline format for Council’s consideration.

FINANCIAL IMPACT:

There is no additional financial impact to be considered.

RECOMMENDED MOTION:

Motion to introduce and give first reading to Ordinance No. 12.10, an Ordinance to amend the Village of Lake Orion Code of Ordinances, Title IX. *General Regulations*, as follows:

- Chapter 96: Parks and Recreation, Boating Regulations
- Chapter 96: Parks and Recreation, Lake Street Boat Launch Regulations
- Chapter 98: Watercraft Regulations
- To include Regulations for Use of Pelton Public Boat Docks by Boats, Excluding Personal Watercrafts

Further, to schedule the second reading and consideration for adoption at the Village Council’s regular meeting on August 11th, 2025, and to direct the Village Clerk to publish the required public notice of the proposed ordinance in accordance with applicable law.

ORDINANCE NO. 12.1

AMENDMENT TO THE CODE OF LAKE ORION

**VILLAGE OF LAKE ORION
STATE OF MICHIGAN, COUNTY OF OAKLAND**

An Ordinance to amend the codification of ordinances by and for the Village of Lake Orion, Michigan, designated as the Code of Lake Orion, by amending the following Chapters of Title IX, in their entirety:

Title IX. General Regulations
Chapter 96: Parks and Recreation
Boating Regulations

Title IX. General Regulations
Chapter 96: Parks and Recreation
Lake Street Boat Launch Regulations

Title IX. General Regulations
Chapter 98: Watercraft Regulations
Regulations for Use of Pelton Public Boat Docks by Boats Excluding Personal Watercrafts

of the Code of Lake Orion, for the Village of Lake Orion, Michigan, to regulate watercraft and marine safety on Lake Orion and to regulate the use of Lake Street Boat Launch and the use of Pelton Public Boat Docks, to protect the public health, safety and welfare.

The Code of Lake Orion is amended and recommended by the Village Council, after public hearing was held on _____ .

THE VILLAGE OF LAKE ORION ORDAINS:

That the Chapters 96 and 98, of Title IX, of the Code of Lake Orion, for the Village of Lake Orion, Michigan, are hereby amended to read as follows:

**TITLE IX: GENERAL REGULATIONS
CHAPTER 96: PARKS AND RECREATION
BOATING REGULATIONS**

CHAPTER 96: PARKS AND RECREATION

Boating Regulations

96.15 Definitions

96.16 Changes to code

96.17 Motorboats must have mufflers

96.18 Violations

§ 96.15 DEFINITIONS.

All words and phrases used in this subchapter shall be construed and have the same meanings as those words and phrases defined in Public Act 303 of 1967, as amended, being M.C.L.A. §§ 281.1001 et seq.

§ 96.16 CHANGES TO CODE.

R281.763.9 of the Michigan Administrative Code, 1979 edition, is amended to read as follows:

Regulation No. 63, Oakland County.

R 281.763.9. Lake Orion; prohibited conduct.

Rule 9.

(1) On the waters of Lake Orion and the canals and channels connected thereto, sections 2, 3, 10, and 11, T4N, R10E, Village of Lake Orion and Orion Township, Oakland County, it is unlawful for the operator of a vessel to exceed a slow — no wake speed when within 100 feet of any shore, dock, raft, buoyed or occupied bathing area, or vessel moored or at anchor, except when water skiers are being picked up or dropped off if that operation is otherwise conducted with due regard to the safety of persons and property and in accordance with the laws of this state.

(2) On the waters of Lake Orion and the canals and channels connected thereto, sections 2, 3, 10, and 11, T4N, R10E, Village of Lake Orion and Orion Township, Oakland County, it is unlawful, during the period of one hour after sunset to one hour before sunrise to:

(a) — Operate a vessel at high speed.

(b) — Have in tow, or otherwise assist in the propulsion of, a person on water skis, a water sled, kite, surfboard, or other similar contrivance.

(3) On the waters of Lake Orion and the canals and channels connected thereto, sections 2, 3, 10, and 11, T4N, R10E, Village of Lake Orion and Orion Township, Oakland County, it is unlawful at any time to operate a vessel at a speed in excess of 40 miles per hour (64 kilometers per hour).

§ 96.17 MOTORBOATS MUST HAVE MUFFLERS.

(A) — A person shall not operate a motorboat on the waters of Lake Orion unless the motorboat is equipped with a muffler, underwater exhaust, or other modern noise reduction device in good working order and in constant operation from which emission measured at not less than 50 feet from the motorboat, does not exceed 86 decibels on the “A” scale on a sound meter having characteristics of a general purpose sound meter as defined by American Standards Association S1, 4 1966.

(B) — If a motorboat is equipped with a muffler or any other modern noise reduction device, including, but not limited to, a water injected exhaust, but is also equipped with the capability of disengaging that device through the use of any equipment such as, but not limited to, a water turnoff valve, bypass, or similar device, this shall be prima facie evidence

~~that the muffler or noise reduction device is not in constant use, and shall be considered a violation of this chapter.~~

~~Penalty, see § 10.99~~

~~§ 96.18 VIOLATIONS:~~

~~Any person, firm or corporation determined to have been in violation of the provisions of this chapter shall be responsible for a municipal civil infraction and subject to the provisions of § 10.99(A)(2).~~

**TITLE IX: GENERAL REGULATIONS
CHAPTER 96: PARKS AND RECREATION
LAKE STREET BOAT LAUNCH REGULATIONS**

~~CHAPTER 96: PARKS AND RECREATION~~

~~Lake Street Boat Launch Regulations~~

~~96.30 Definitions~~

~~96.31 Residents use only~~

~~96.32 Regulations~~

~~96.33 Penalty~~

~~96.34 Trespassing~~

~~§ 96.30 DEFINITIONS:~~

~~For the purpose of this subchapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.~~

~~A RESIDENT is defined as an individual who owns, rents, leases or resides in real property within the boundaries of the Village of Lake Orion.~~

~~§ 96.31 RESIDENTS USE ONLY:~~

~~The Lake Street boat launch is provided for the use of the village residents only. It is a violation of this section for a non resident to use the launch, and in addition for a resident to allow a non resident to use the launch. The penalties for said violation are set forth herein.~~

~~§ 96.32 REGULATIONS:~~

~~(A) In order to utilize the launch, a resident must obtain an access code to the lock on the gate from the Lake Orion Police Department dispatch center.~~

~~(B) The resident shall not provide the access code to any other person.~~

~~(C) After each use, the resident shall re secure the gate prior to leaving the launch area.~~

~~(D) The residents shall immediately report new or found damage or any other hazardous circumstances to the Lake Orion Police Department.~~

~~(E) There shall be no parking, standing or storage of unoccupied vehicles or trailers at or near the launch area or on any public right of way on Lake Street or North Shore Street.~~

~~(F) Litter and refuse shall be placed in the garbage receptacle at the launch area.~~

~~(G) Noise levels shall be at the minimum level required and consistent with normal levels of conversation and boat launching operation.~~

§ 96.33 PENALTY.

~~Any violation of § 96.32 above shall be a municipal civil infraction and shall result in a 30 day suspension of ramp use. A second violation in the same calendar year shall result in the suspension for the remainder of that calendar year.~~

§ 96.34 TRESPASSING.

~~Unauthorized use by a non resident or a suspended resident is considered to be trespassing and will be punished as a misdemeanor.~~

TITLE IX: GENERAL REGULATIONS
CHAPTER 98: WATERCRAFT AND MARINE SAFETY REGULATIONS
ADOPTION OF WATERCRAFT AND MARINE SAFETY ACT

CHAPTER 98: WATERCRAFT REGULATIONS

Adoption of Watercraft and Marine Safety Act

- 98.01 Adoption of Watercraft and Marine Safety Act by Reference.
- 98.02 References in Watercraft and Marine Safety Act.
- 98.03 Changes to Code
- 98.04 Copies of Watercraft and Marine Safety Act.
- 98.05 Violations.
- 98.06 Enforcement Limitation.

§ 98.01 ADOPTION OF WATERCRAFT AND MARINE SAFETY ACT BY REFERENCE.

The Watercraft and Marine Safety Act, being Subchapter 5, of the Natural Resources and Environmental Protection Act, of Act 451 of Public Acts of 1994, Parts 801, 802 and 803, MCL 324.80101 et seq., and all future amendments and revisions thereto when they are promulgated and effective in this state, for the regulation of watercraft and marine safety in the village, are hereby adopted by reference as an ordinance of the village.

§ 98.02 REFERENCES IN WATERCRAFT AND MARINE SAFETY ACT.

Where necessary to the enforcement of the Watercraft and Marine Safety Act or the collection and distribution of fines, cost and penalties for violations as a village ordinance, references in the Watercraft and Marine Safety Act to "local authorities", "local authority" or "authority having jurisdiction" shall mean the Village of Lake Orion Council; references to "municipality" shall mean the Village of Lake Orion; references to "municipal charter"

shall mean the Charter of the Village of Lake Orion; references to "local ordinances" shall mean the Code of Lake Orion; and references to the "village" shall mean the Village of Lake Orion.

§ 98.03 CHANGES TO CODE.

R281.763.9 of the Michigan Administrative Code, 1979 edition, is amended to read as follows:

- Regulation No. 63, Oakland County.
- R 281.763.9. Lake Orion; prohibited conduct.
- Rule 9.

(1) On the waters of Lake Orion and the canals and channels connected thereto, sections 2, 3, 10, and 11, T4N, R10E, Village of Lake Orion and Orion Township, Oakland County, it is unlawful for the operator of a vessel to exceed a slow — no wake speed when within 100 feet of any shore, dock, raft, buoyed or occupied bathing area, or vessel moored or at anchor, except when water skiers are being picked up or dropped off if that operation is otherwise conducted with due regard to the safety of persons and property and in accordance with the laws of this state.

(2) On the waters of Lake Orion and the canals and channels connected thereto, sections 2, 3, 10, and 11, T4N, R10E, Village of Lake Orion and Orion Township, Oakland County, it is unlawful, from sunset to until 8am.

- (a) Operate a vessel at high speed or creating a wake.
- (b) Have in tow, or otherwise assist in the propulsion of, a person on water skis, a water sled, kite, surfboard, or other similar contrivance.
- (c) Operate a motorized vessel without operational navigation lights.

(3) On the waters of Lake Orion and the canals and channels connected thereto, sections 2,3, 10, and 11, T4N, R10E, Village of Lake Orion and Orion Township, Oakland County, it is unlawful at any time to operate a vessel at a speed in excess of 40 miles per hour (64 kilometers per hour).

§ 98.04 COPIES OF WATERCRAFT AND MARINE SAFETY ACT.

Printed copies of the Watercraft and Marine Safety Act shall be kept on file in the office of the Village Clerk and made available to the public at all times that office is open.

§ 98.05 VIOLATIONS.

The penalties adopted and set forth in the Watercraft and Marine Safety Act are adopted by reference as ordinance violations of the Village of Lake Orion.

§ 98.06 ENFORCEMENT LIMITATION.

Violations of the Watercraft and Marine Safety Act for which the maximum period of imprisonment is greater than 93 days shall not be enforced by the village as an ordinance violation.

TITLE IX: GENERAL REGULATIONS
CHAPTER 98: WATERCRAFT AND MARINE SAFETY REGULATIONS
LAKE STREET BOAT LAUNCH REGULATIONS

CHAPTER 98: WATERCRAFT AND MARINE SAFETY REGULATIONS

Lake Street Boat Launch Regulations

98.21 Definitions

98.22 Residents use only

98.23 Regulations

98.24 Penalty

98.25 Trespassing

§ 98.21 DEFINITIONS.

For the purpose of this subchapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

A RESIDENT is defined as an individual who owns, rents, leases or resides in real property within the boundaries of the Village of Lake Orion.

§ 98.22 RESIDENTS USE ONLY.

The Lake Street boat launch is provided for the use of the village residents only. It is a violation of this section for a non-resident to use the launch, and in addition for a resident to allow a non-resident to use the launch. The penalties for said violation are set forth herein.

§ 98.23 REGULATIONS.

(A) In order to utilize the launch, a resident must obtain an access code to the lock on the gate from the Lake Orion Police Department dispatch center.

(B) The resident shall not provide the access code to any other person.

(C) After each use, the resident shall re-secure the gate prior to leaving the launch area.

(D) The residents shall immediately report new or found damage or any other hazardous circumstances to the Lake Orion Police Department.

(E) There shall be no parking, standing or storage of unoccupied vehicles or trailers at or near the launch area or on any public right-of-way on Lake Street or North Shore Street.

(F) Litter and refuse shall be placed in the garbage receptacle at the launch area.

(G) Noise levels shall be at the minimum level required and consistent with normal levels of conversation and boat launching operation.

(H) Residents cannot operate personal watercraft from sunset until 8 am.

§ 98.24 PENALTY.

Any violation of § 96.22 above shall be a municipal civil infraction and shall result in a 30-day suspension of ramp use. A second violation in the same calendar year shall result in the suspension for the remainder of that calendar year.

§ 98.25 TRESPASSING.

Unauthorized use by a non-resident or a suspended resident is considered to be trespassing and will be punished as a misdemeanor.

TITLE IX: GENERAL REGULATIONS
CHAPTER 98: WATERCRAFT AND MARINE SAFETY REGULATIONS
REGULATIONS FOR USE OF PELTON PUBLIC BOAT DOCKS BY BOATS EXCLUDING
PERSONAL WATERCRAFTS

CHAPTER 98: WATERCRAFT REGULATIONS

Regulations for use of Pelton Public Boat Docks by Boats Excluding Personal Watercrafts

98.41 Definitions

98.42 Dock pass required

98.43 Operations

98.49 Violations/penalties

§ 98.41 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

“BOAT” means a vessel as defined by the Watercraft and Marine Safety Act, being Subchapter 5, of the Natural Resources and Environmental Protection Act, of Act 451 of Public Acts of 1994, Parts 801, 802 and 803, MCL 324.80101 et seq., as adopted by reference under this Chapter.

§ 98.42 DOCK PASS REQUIRED.

(A) Use of Pelton Point public boat dock is restricted to those with a valid dock pass issued by the village, for boats and pontoons that are motorized, and not for personal watercraft, jet skis, kayaks, canoes or wave boards.

(B) Seasonal dock passes will be issued by the Village Clerk for a fee that shall be established by resolution of the village council.

(C) Seasonal dock passes will be valid from April 1 to October 31 in the year the pass is issued.

(D) The required dock pass shall be affixed to the port side front panel of the boat and in plain view.

(E) All boats must be properly registered with the State of Michigan.

§ 98.43 OPERATIONS.

- (A) Boats must be maintained in a safe and seaworthy condition in accordance with Coast Guard regulations.
- (B) Boats must be moored and secured in a safe manner.
- (C) No boat shall be moored for more than three continuous hours.
- (D) Use of the docks is for visitors to the downtown, not for employee or business owner use.
- (E) Use is on “first come first serve” basis, no reservations allowed.
- (F) Boats may not be moored overnight.
- (G) The waters of the marina shall not be fouled in any way. Toilet facilities shall be equipped with holding tanks and must be in compliance with all the laws of the State of Michigan. No garbage, oil, sludge, refuse matter, sewage or waste material of any kind shall be thrown, deposited, or permitted to fall in the water or upon the piers, docks or shore areas of the marina. Siphoning of bilge water using the municipal water supply is permitted ONLY in case of emergency. At all times, when siphoning of bilge water is in use, the boat owner must be in attendance. No fueling of any boat is permitted.
- (H) The required dock pass shall be affixed to the port side front panel of the boat and in plain view.
- (I) Permit holders must immediately notify the Village of Lake Orion Police Department in the event of any damage to boat dock.
- (J) Litter and other refuse shall be placed in a garbage receptacle.
- (K) Noise levels shall be at the minimum level required and consistent with normal levels of conversation.
- (L) All other ordinances of the Village of Lake Orion shall be complied with.

§ 98.4499 VIOLATIONS/PENALTIES.

Violations of this chapter will be a civil infraction with a fine to be set by Village Council, and may be amended from time to time, as set forth in the fee schedule. The third violation of this chapter will also result in a civil fine and revocation of dock pass.

Amended only as specified above and in the Chapters specified, the Code of Lake Orion shall remain in full force and effect.

A synopsis of this ordinance passed by the Council shall be published at least once in some legal newspaper of general circulation in the village within fifteen (15) days after its adoption by the Council. This ordinance shall become effective immediately upon the publication of said synopsis after having been passed. If any provision of this Ordinance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision.

VILLAGE OF LAKE ORION

By: _____
Teresa Rutt, PRESIDENT

By: _____
Sonja Stout, CLERK/TREASURER



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 28, 2025

TOPIC MML Annual Meeting -Voting Delegate Appointment

BACKGROUND BRIEF: The Michigan Municipal League’s (MML) Annual Convention will be held in Grand Rapids from September 17–19, 2025. The League’s Annual Meeting is scheduled for 4:30 p.m. on Wednesday, September 17, in the Pantlind Ballroom at the Amway Grand Plaza Hotel.

Council is being asked to designate a voting delegate and an alternate for the Michigan Municipal League Annual Meeting. The MML has requested that the Village of Lake Orion respond by August 17, 2025.

Included in the packet is information received from the Michigan Municipal League regarding the purpose of the Annual Meeting.

SUMMARY OF PREVIOUS COUNCIL ACTION:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

To designate _____ as the Village of Lake Orion’s voting delegate to cast the vote of the Village at the Michigan Municipal League (MML) 2025 Annual meeting to be held on Wednesday, September 17, 2025 at 4:30 pm and to designate _____ as the alternate voting delegate.

June 27, 2025

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Grand Rapids, September 17-19, 2025. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, September 17 in the Pantlind Ballroom at the Amway Grand Plaza Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. Policy. A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 17, 2025**.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than August 17, 2025.**



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **August 17, 2025**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

We love where you live.



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 16, 2025, at the Amway Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Donald Gerrie
President
Mayor, Sault Sainte Marie



Daniel P. Gilmartin
Executive Director & CEO

