



AGENDA

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, July 08, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call and Determination of Quorum**
4. **Presentations**
5. **Call to the Public**
6. **Consent Agenda**

All items on the Consent Agenda are approved by one vote.

- A.** Receive and File of Correspondence from Brian Kraniak dated June 23, 2024, regarding Lions Club Jubilee
- B.** Receive and File of Village of Lake Orion Sewage Disposal System Financial Report for Fiscal Year 2024 Quarter 2 (October 1, 2023, through March 31, 2024)
- C.** Lake Orion Live (LO live!), Music Concert Series 2024
- D.** Approval of Special Event -2024 LOPA Car Show
- E.** Approval of Village Council Regular Meeting Minutes of June 24, 2024.
- F.** Receive and File of June 2024 Police Department Activity Report
- G.** Receive and File of Parks and Recreation Advisory Committee Regular Meeting Minutes of May 28, 2024

H. Receive and File of Planning and Zoning Monthly Report by McKenna

I. Receive and File Planning Commission meeting minutes June 3rd, 2024

7. Items Removed from the Consent Agenda

8. Approval of Agenda

By order of the President/Chair, no matters will be discussed after 10:30 p.m., unless council/board/commission votes to continue the meeting.

9. Public Hearings

10. Financial Matters

A. Invoice Approval – June 24, 2024

B. Invoice Approval - July 8, 2024

C. Financial Statements-June 2024

11. Other Items

A. Revisions to Proposed FY 2024-25 DDA Budget

B. Review of Mobile Food Establishments Ordinance

C. BS&A Financial Software Migration to Cloud and Online Payments

D. Police Chief Employment Agreement

E. Village Manager Performance Evaluation and Compensation Review

12. Call to the Public

13. Council Comments

14. Village Manager Comments

15. Closed Session Items

16. Business From Closed Session

17. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired

interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC Receive and File Correspondence from Brian Kraniak dated June 23, 2024, regarding Lions Club Jubilee

BACKGROUND BRIEF:

Administration is requesting that Village Council receive and file the correspondence received from Brian Kraniak dated June 23, 2024, regarding the Lions Club Jubilee. The correspondence is attached.

An electronic copy of the correspondence was forwarded to Council Members and copies provided at the Council meeting on June 24, 2024.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To receive and file the email correspondence from Brian Kraniak dated June 23, 2024, regarding the Lions Club Jubilee.

Darwin McClary

From: Lake Orion, MI <noreply@civicplus.com>
Sent: Sunday, June 23, 2024 6:31 PM
To: Darwin McClary
Subject: Lake Orion Jubilee

Name: Brian Kraniak
 Email: brian.kraniak@gmail.com

Message: Darwin McClary, Lake Orion Village Manager Chris Barnett, Orion Township Supervisor Molly Malone, Executive Director, DDA Jim Newell, Managing Editor, Lake Orion Review Barb English, President, Lake Orion Lions Club To All, As a resident of Lake Orion since 2000, I have witnessed a remarkable transformation of our community, particularly in the downtown area, evolving into a vibrant dining and entertainment destination. I commend all those involved in this progress. However, as we approach the 48th year of the Lake Orion Jubilee, ongoing since 1976, I believe it is time to reevaluate this event. While the Lake Orion Lion's Club has historically organized and promoted this event with much of the proceeds benefiting local needs, I urge them, and yourselves, to consider modernizing the Jubilee to better reflect our community's current values. The year 1976 was a long time ago: culturally, socially, and in the quality of life and standards of our great community. Perhaps we should leave 1976 behind with fond memories, rather than nostalgic repetition. The current carnival-based format, in my opinion, lacks alignment with contemporary standards. I have observed subpar, potentially unsafe amusement rides, impossibly challenging games with incredibly improbable odds of winning a \$2 stuffed toy, and concerning instances of potentially illegal child labor. This approach does not resonate with the evolving ethos of our community. I was joined this past weekend at unusually crowded restaurants in Oxford, by many other Lake Orion residents that were avoiding the Jubilee in favor of giving their business to Oxford restaurants. Oxford has no similar event. St. Mary's of Orchard Lake cancelled theirs, permanently, a couple of years ago because of security concerns. I urge the Lion's Club, and our local government, to explore alternative event ideas that showcase local Lake Orion talent and resources. A music and food festival, featuring street food from our restaurants and performances by local musicians, could offer a fresh and engaging experience for residents and area visitors alike. Furthermore, incorporating family-friendly activities like kiddie rides and entertainment could enhance the event's appeal. Face painting. Fake Tattoos. Pony Rides. Silly kid-oriented magicians and clowns. All available here, in our community of amazing talent. No commissions needed to transient carnival operators with no attachment to our community. In terms of revenue generation for the Lions Club, perhaps alternative funding mechanisms, such as a temporary village tax on sales during the event weekend, could replace the existing model of cooperation with a carnival operator. This shift would not only ensure financial sustainability but also align much more closely with the community's values. You might also consider why the Lions Club, in particular, would be our local government's charity of choice. Ultimately, I believe that reimagining the Lake Orion Jubilee is essential to fostering community engagement and enhancing our collective well-being, and the desirability of Lake Orion. I encourage collaboration between the Lion's Club, local authorities, and community members to create a new Jubilee that reflects the spirit of modern Lake Orion, and current times. I appreciate the efforts of Orion Township, the Village government, and the DDA in enhancing our community. I am eager to contribute to this conversation and help shape a Jubilee that truly embodies the essence of Lake Orion in 2024 and beyond. Please carefully consider if the ends, in the form of Lions Club fundraising, are worth the means, to our community. Thank you for your kind attention. Respectfully, Brian Kraniak



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024`

TOPIC Receive and File Village of Lake Orion Sewage Disposal System Financial Report for Fiscal Year 2024 Quarter 2 (October 1, 2023, through March 31, 2024)

BACKGROUND BRIEF:

Administration is requesting that Village Council receive and file the Village of Lake Orion Sewage Disposal System Financial Report for FY 2024 Quarter 2 (October 1, 2023, through March 31, 2024). The report prepared by the Oakland County Water Resources Commissioner's Office is attached.

As Council is aware, the Village contracts with the Oakland County Water Resources Commissioner's Office to operate, maintain, and improve the Village's sanitary sewer system. The Village's system is part of the Paint Creek Interceptor of the Clinton-Oakland Sewage Disposal System (COSDS) and Oakland-Macomb Interceptor Drain Drainage District (OMIDD) collection systems. Sewage is treated at the City of Pontiac Waste Water Treatment Plant (approximately 30%) and the Great Lakes Water Authority (GLWA) treatment plant (approximately 70%).

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To receive and file the Village of Lake Orion Sewage Disposal System Financial Report for Fiscal Year 2024 Quarter 2 (October 1, 2023, through March 31, 2024).



June 7, 2024

Mr. Darwin D.P. McClary
Village Manager
Village of Lake Orion
21 East Church Street
Lake Orion, MI 48362

Dear Mr. McClary:

Enclosed you will find the reports for the Village of Lake Orion Sewage Disposal System for Fiscal Year 2024 (October 1, 2023 to March 31, 2024).

Copies of the following reports are included for your reference:

- Trial Balance
- Revenue and Expense Report
- Net Assets Report

If you have any questions or concerns, please contact Drew Sandahl, Chief Engineer for sewer systems at 248-285-8375.

Best regards,

A handwritten signature in black ink that reads "Steven A. Korth".

Steven A. Korth, P.E.
Chief Manager



Trial Balance

Organization Oakland County
Periods FY2024 : Oct - Mar
Ledger Actuals
Accounting Worktag FND57463 Lake Orion
 Sewer
Book Operating
Company Currency USD
Translation Currency USD
Run 5/17/2024 12:39

Consolidation Data					
Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance	
100100:Cash - Operating	304,077.10	669,051.76	794,860.84	178,268.02	
101500:Undeposited Cash	0.00	230,945.00	230,945.00	0.00	
126105:Due from Municipalities-AR Con	115,035.00	230,070.00	230,070.00	115,035.00	
201210:Vouchers Payable	(1,006.41)	201,981.26	206,816.08	(5,841.23)	
AP Cont					
201220:Employee Expenses Payable	0.00	37.52	37.52	0.00	
230852:Accounts Payable	(46,811.96)	94,402.66	67,068.64	(19,477.94)	
277500:NC Advances Payable	(105,000.00)	30,000.00	0.00	(75,000.00)	
323662:NP Major Maintenance Reserve	(116,703.07)	0.00	0.00	(116,703.07)	
323666:NP Emergency Repair Reserve	(11,133.58)	0.00	0.00	(11,133.58)	
323667:NP Capital Improvement Reserve	2,981.19	0.00	0.00	2,981.19	
340101:NP - Unrestricted	(141,438.27)	0.00	0.00	(141,438.27)	
450100:Cash Sweep	0.00	432,963.78	432,963.78	0.00	
630000:Charges for Services	0.00	0.00	230,945.00	(230,945.00)	
655000:Investment Income	0.00	0.00	1,856.80	(1,856.80)	
670000:Other Revenues	0.00	0.00	17.83	(17.83)	
730000:Contractual Services	0.00	303,919.32	94,402.66	209,516.66	
750000:Commodities	0.00	1,830.80	0.00	1,830.80	
770000:Internal Support Expenditures	0.00	98,050.40	3,268.35	94,782.05	
Total	0.00	2,293,252.50	2,293,252.50	0.00	

	Beginning Balance	Year to Date Activity	Current Balance
323662:NP Major Maintenance Reserve	\$ 116,703.07	\$ -	\$ 116,703.07
323666:NP Emergency Repair Reserve	11,133.58	-	11,133.58
323667:NP Capital Improvement Reserve	(2,981.19)	-	(2,981.19)
340101:NP - Unrestricted	141,438.27	(73,309.88)	68,128.39
Total	\$ 266,293.73	\$ (73,309.88)	\$ 192,983.85



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC Lake Orion Live (LO live!), Music Concert Series 2024

BACKGROUND BRIEF:

To approve the Event Permit Application requesting the use of Children’s Park and Gazebo dated April 19, 2024, submitted by Janet Bloom, on behalf of the Downtown Development Authority, for Lake Orion Live (LO live!), Music Concert Series 2024. Concerts dates, Wednesday, July 10, 17, 24, 31 and Wednesday, August 7, 14, 24, 2024 to be held at Children’s Park and Gazebo.

RECOMMENDED MOTION: To adopt Resolution #2024-027 approving the Special Event Permit, for the lake Orion Live (LO live!), Music Concert Series 2024, dated April 19, 2024, submitted by Janet Bloom on behalf of Downtown Development Authority, concerts dates Wednesday, July 10, 17, 24, 24, 31 and Wednesday, August 7, 14, 28, 2024 and held at Children’s Park and Gazebo.



**VILLAGE OF LAKE ORION
 COUNTY OF OAKLAND
 STATE OF MICHIGAN**

RESOLUTION 2024-027

**RESOLUTION APPROVING 2024 EVENT, LAKE ORION LIVE (LO LIVE!) MUSIC
 CONCERT SERIES 2024 AUTHORIZING THE EXECUTION OF THE LICENSE
 AGREEMENT PERMIT**

**VOTING YEA:
 VOTING NAY:
 ABSENT:
 MOTION:**

RESOLVED: To adopt Resolution #2024-027 approving the Special Event Permit, for the Lake Orion Live (LO live!), Music Concert Series 2024, dated April 19, 2024, submitted by Janet Bloom on behalf of Downtown Development Authority, concerts dates Wednesday, July 10, 17, 24, 24, 31 and Wednesday, August 7, 14, 28, 2024 to be held at Children’s Park and Gazebo.

Event Hours:

Wednesday, July 10, 17, 24, 31 2024	Hours: 6:30 PM- 8:00 PM
Wednesday, August 7, 14, 28, 2024	Hours: 6:30 PM- 8:00 PM

Public Areas to be utilized are as follows:

- Children’s Park
- Children’s Gazebo

Use of Other Properties:

- Portable restroom, Handicap accessible location: Children’s Park Horseshoe area
- Parking on S. Broadway and Children's Park parking lot P5
- Banner location: Children’s Park fence facing Children's Park
- Additional Banner location: M24
- Use of trash receptacles in the park

Set up & Tear down

- Set up begins at 5:00 PM, Wednesday, July 10, 17, 24, 31 and August 7, 14, 28, 2024, at Children’s Park and Gazebo
- Tear down begins same dates at 8:00 PM

Annual Event:

- Next expected dates Wednesday, July 2, 9, 16, 23, 30, and August 6, 13, 27, 2025
- Estimate attendance 400

FURTHER RESOLVED: That the Village Council approves the License Agreement between the Village of Lake Orion and the Downtown Development Authority and authorize the President and Clerk to execute it on behalf of the Village.

FURTHER RESOLVED: The Right of Way Permit application submitted by Janet Bloom on behalf of the Downtown Development Authority is approved; and

FURTHER RESOLVED: To approve the Sign Permit Application submitted by Janet Bloom on behalf of the Downtown Development Authority; and

FURTHER RESOLVED: To approve the Gazebo Rental License Agreement submitted by Janet Bloom on behalf of the Downtown Development Authority; and

FURTHER RESOLVED: This approval is conditioned on the following:

Administrative Requirements

1. Proof of Insurance to be provided to the Village Clerk prior to the event, as follows:
 - § A Certificate of insurance in the amount of - no less than \$1,000,000 liability insurance and \$1,000,000 aggregate insurance must be provided which names the Village of Lake
2. Execution of the Lease Agreement by the Downtown Development Authority.
3. Temporary electrical wiring or equipment, if used, must be approved by the electric inspector.
4. All tents and/or temporary structures shall be properly secured in case of inclement weather or wind conditions so that they are not blown away and perhaps cause serious injury.
5. Any tents or temporary structures that may have cooking or other heating devices have a minimum of ten-pound multi-use fire extinguisher. More commonly referred to as an “ABC” fire extinguisher.
6. All food vendors must have the approval of the Oakland County Health Department and permitted with the Charter of Orion Township Fire Department.
7. Clean-up of the area is the responsibility of the applicant. If additional trash receptacles are required, it is the responsibility of the applicant and must be arranged for the applicant.
8. The event must have sufficient Port-A-Johns to meet crowd needs.

DATED: July 8, 2024

Police Department Requirements

1. The cellular telephone numbers of event staff and on-scene managers will be provided to the police department within twenty-four (24) hours of the event

DPW Requirements

1. Use of Village Orange Cones will be based upon availability
2. DPW will not supply extension cords or cord covers
3. As always, Village properties will be properly maintained before the events begin

Fire Department Requirements

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, July 8, 2024.



CERTIFICATION

I, Sonja Stout, duly appointed Clerk of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution 2024-027 adopted by the Village of Lake Orion Village Council at its regular meeting held on the 8th day of July 2024.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this this 8th day of July 2024.



Sonja Stout
Village of Lake Orion Clerk/Treasurer

DATED: July 8, 2024



Village of Lake Orion

21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

EVENT PERMIT APPLICATION

**** ATTN: APPLICATION NEEDS TO BE TURNED IN 120 DAYS PRIOR TO EVENT****

Date of Application: 4/19/24 | Date Application Fee Paid:

Sponsoring Organization's Legal Name:
Village of Lake Orion, Downtown Development Authority

Phone: 248-693-9742 | Fax: —

Email: bloom@downtownlakeorion.org | Website: downtownlakeorion.org

Sponsoring Organization's Agent Name:
Janet Bloom

Phone: 248-693-9742 | Fax: —

Email: bloom@downtownlakeorion.org | Website: downtownlakeorion.org

Event Name: Lake Orion Live (LOLive!) Gazebo Concert Series

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary) Live music in the Children's Park Gazebo on Wednesdays in July and August.

Date/Hours of Event:
July 10, 17, 24, 31 and August 7, 14, 28, 2024.
6:30 pm - 8 pm

Date/Hours of Set-up and Tear Down:
Same as above for dates.
Set up 5pm.
Tear down 8pm.

Event Location and Boundaries



Event Location and Boundaries

Children's Park Gazebo and Lawn for seating.

Include an Event Map which clearly shows the locations for each activity during the event, including but not limited to the following:

- Tent locations
- Parking / loading areas
- Food / drink stations
- Streets and parking lots to be closed
- Walk / run routes
- Anticipated staffing
- Loading locations
- Porta John locations and number
- Trash/dumpster
- Event staff parking

Will street closures and/or Parking Lot closures be necessary: () Yes (X) No

If yes, describe, including: date and time of closures, setup schedule and take down schedule, and time you will need the parking lot for deliveries.

Coordinating with Another Event:

YES (NO)

If Yes, Event Name

—

Event Name/Details:

—

Event Information

Type of Event (See definitions attached to information page)

() Village Operated (X) DDA () Individual () Co-Sponsored () Group

Indicate Status

(X) Non-Profit* () Not-for-Profit () For-Profit

***If the event is sponsored by a Non-Profit please provide proof of non-profit status.**



<p>Annual Event: Is this event expected to occur next year? <input checked="" type="checkbox"/> Yes () No</p> <p>If Yes, you can reserve a date for next year with this application. To reserve dates for consideration for next year please provide the next year's specific dates. Event Application Form will need to be filled out for each year's event.</p> <p style="text-align: center;">2025 - July 2, 9, 16, 23, 30 and August 6, 13, 27</p>
<p>Is this event a Fund raiser? () Yes <input checked="" type="checkbox"/> No</p> <p>If YES, indicate beneficiary information:</p>
<p>Is this the first time the event is being held in the Village of Lake Orion? () Yes <input checked="" type="checkbox"/> No</p> <p>Describe: Held every year in July and August.</p>
<p>Was this event previously held outside the Village of Lake Orion? () Yes <input checked="" type="checkbox"/> No</p> <p>Describe:</p>
<p>Total estimated attendance each day 400 people</p>
<p>What parking arrangements will be necessary to accommodate attendance?</p> <p>Describe: Parking on S. Broadway and Children's Park parking lot (PS)</p> <p>NOTE: For events over 100 people, you must submit a parking plan.</p>
<p>How will trash be handled?</p> <p>Describe: Use of trash receptacles in the park</p>



Is amplification of music or speakers planned or anticipated? Yes () No
 If yes, describe, including the dates and times and the maximum limit and amplification:
 In accordance with Village guidelines,
 One amplifier pointed NW and the other pointed S
 towards the crowd.

Will tents be used: () Yes No
 If yes, indicate number of tents, use of each, location and size:

Portable restrooms: Yes () No
 If yes, number of portable restrooms and location: 1 handicap accessible/ by Horseshoe area
 (see map)

Will alcoholic beverages be served: () Yes No
 If yes, describe:

Is liquor license issued by the State of Michigan? () Yes () No?
 If yes, whose name is the license issued to:

Copy of License must be submitted to the Village within 15 days of the Event.

Will food and beverages be sold: () Yes No
 If yes, describe:

All food vendors must be approved by the Oakland County Health Departments. No permit is necessary where only pre-packaged, ready-to-eat type foods are sold from a concession stand or booth.

Will merchandise be sold: () Yes No
 If yes, describe:



WILL THE EVENT REQUIRE THE USE OF ANY OF THE FOLLOWING MUNICIPAL EQUIPMENT?

Electrical Connections: Yes () No
If yes, describe:
Use of gazebo electrical outlets.

Water: () Yes No
If yes, describe:

Barricades and/or Traffic cones: () Yes No
If yes, complete "REQUEST TO USE VILLAGE EQUIPMENT FORM":

Do you have need of emergency fire equipment, such as ambulance? () Yes No
If yes, describe:

Other Village services: () Yes No
If yes, describe:

EVENT SIGNS

Will this event include the use of signs? Yes () No
If yes, complete the "TEMPORARY SIGN PERMIT APPLICATION".



CERTIFICATIONS AND SIGNATURES

I understand and agree on behalf of the sponsoring event the following must be provided 30 days prior to the event:

- A. A Certificate of Insurance in the amount of \$1,000,000 liability insurance and \$1,000,000 aggregate insurance must be provided which names the Village of Lake Orion as an additionally insured party on the policy. (See Insurance Certificate on "Required Documents for a Special Permit Sheet".)
- B. Event sponsors are required to sign a Hold Harmless Agreement form.
- C. Event sponsor is required to contact the Orion Township Fire Department at least one week prior to the event to set up a time for inspections prior to the event.
- D. All food vendors must be approved by the Oakland County Health Department.
- E. The approval of this Special Event may include additional requirements/and or limitations, based on the Village's review of this application.
- F. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the Village and will promptly pay any billing for Village services which may be rendered.
- G. If the event is serving alcohol, a copy of the Liquor License issued by the State of Michigan shall be provided to the Village prior to the event.
- H. The Event contact persons list complete with cell phone numbers and email addresses shall be provided to the Village at least one week prior to the event.
- I. Advertising of the event is not recommended prior to approval of the Event Permit. Advertising of the event prior to the approval of the permit does not guarantee the event will be approved as advertised. Advertisement must include note that the advertisement is pending Village Approval.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special Event Permit, affirm the above understandings and agree that my sponsoring organization will comply with the Village Special Event Policy, the terms of the Written Confirmation of approval and all other Village requirements, ordinance and other laws which apply to this Special Event.

4/19/24
Date


Signature of Sponsoring Organization's Agent

Matthew Gilg
Print Name



Village of Lake Orion
 21 E. Church Street
 Lake Orion, Michigan 48362
 Tel 248.693.8391
 Fax 248.693.5874
www.lakeorion.org

TEMPORARY USE OF VILLAGE RIGHT-OF-WAY
 (PROPERTY, STREETS AND SIDEWALKS)

APPLICANT INFORMATION

Applicant Name: Janet Bloom Business Name: Lake Orion Downtown Development Authority
 Applicant Phone #: 248-693-9742 Address: 118 N. Broadway St.
 Applicant E-Mail: bloom@downtownlakeorion.org City, State, Zip: Lake Orion, MI 48362

TYPE OF TEMPORARY USE

Property/Right-of-way will be used for: Building Maintenance Business Sale/Event Utility Installation
 Briefly Describe Use/Project Activity: LOLive! live music concert series

RIGHT-OF-WAY (ROW) TO BE USED

Site Address: (Property adjacent to street/sidewalk/ROW) Children's Park Gazebo and Lawn for seating
 Temporary Use of Right-of-Way Begins – Day: July 10, 17, 24, 31& August 7, 14, 28, 2024 Time: 5:00 pm
 Temporary Use of Right-of-Way Ends – Day: July 10, 17, 24, 31& August 7, 14, 28, 2024 Time: 8:00 pm

ADDITIONAL REQUIRED INFORMATION

Please place your initials next to the items in the applicable column to acknowledge that all items are included with your application.

Required for Special Event Applications	Required for General Obstruction of Public ROW Only
<input checked="" type="checkbox"/> Anticipated Attendance	<input type="checkbox"/> Sketch of Project Area
<input checked="" type="checkbox"/> Event Map	<input type="checkbox"/> Hold Harmless Agreement
<input checked="" type="checkbox"/> Hold Harmless Agreement	<input type="checkbox"/> Barrier Plan/ Safe Route Plan
<input type="checkbox"/> License Agreement (if applicable - to be approved by Village Council)	Additional Items for Excavation / Construction on Public Property
<input checked="" type="checkbox"/> Parking Plan	<input type="checkbox"/> Application Fee
<input checked="" type="checkbox"/> Sign Application (if applicable)	<input type="checkbox"/> Insurance Certificate
<input checked="" type="checkbox"/> Insurance Certificate (Village)	<input type="checkbox"/> Copy of License
<input type="checkbox"/> Approvals from all applicable outside agencies	<input type="checkbox"/> \$1,000 Escrow Deposit
	<input type="checkbox"/> Construction Detail
	<input type="checkbox"/> Soil Erosion Sedimentation Control

I, the undersigned, understand that the Village Hold Harmless Agreement must be completed and must accompany this application. I understand I will be liable for damage done to any street or sidewalk and that I must fully cooperate with all Village departments. Failure to cooperate may lead to immediate revocation of this permit by the Village of Lake Orion.

Signature of Applicant: Janet L. Bloss Date: 4/19/24

*** To Be Completed by Village Administration ***

APPROVAL / COMMENTS BY

Police Chief: [Signature] Date: 4-24-2024

Special Events: Condition of approval is that the applicant must make arrangements for barricades and detour signs at least one week prior to event. When Flint Street is closed, temporary STOP signs must be installed on both eastbound and westbound Shadbolt at Anderson Street and any other locations that the Police Chief deems necessary.

Fire Chief: SEE ATTACHED. APPROVED WITH CONDITION: Date: 6-26-24

DPW Director: [Signature] Date: 5-21-24

Village Council: _____ Date: _____

OR

Village Manager: [Signature] Date: 6-25-24

Conditions of Approval: _____



Village of Lake Orion

21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

HOLD HARMLESS AGREEMENT

FOR AND IN CONSIDERATION of the granting by the Village of Lake Orion to permit/allow *

Lake Orion Live Gazebo Concert Series July 10, 17, 24,31 and August 7,14, 28 (6:30pm-8pm)
Activity/Event Dates and Time

Children's Park Gazebo and Lawn for seating
General Description of Location

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the Village of Lake Orion, and all of its officers, officials, agents and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the Village of Lake Orion and/or its officers, officials, agents and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the Village of Lake Orion to the undersigned.

Janet L Bloom
Applicant/Property Owner/Contractor Signature**

[Signature]
Witness One Signature ***

Janet L. Bloom
Applicant/Property Owner/Contractor Printed Name

Matthew Gibb
Witness One Printed Name

4/19/24
Date

Diane Kochis
Witness Two Signature ***

Diane Kochis
Witness Two Printed Name

* Applicant MUST provide information regarding what the activity is, date(s), times activity will be held and the areas (public sidewalks, streets, parking spaces, etc.) that are affected.

** If the activity is obstructing public right-of-way for work on private property, the property owner or contractor MUST provide their signature.

*** The signatures from two (2) witnesses are required.



Charter Township of Orion

3365 Gregory Rd., Lake Orion MI 48359
www.oriontownship.org

Section 6, Item C.

Fire Department

Phone: (248) 391-0304, ext. 2000
Fax: (248) 309-6993

June 26, 2024

Village of Lake Orion
21 E. Church Street
Lake Orion, MI 48362

RE: Live Gazebo Concert Series

Lake Orion Village Council,

It is the recommendation of the Orion Township Fire Department that the event, Lake Orion Live Gazebo Concert Series 2024, be approved with the following condition.

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.

John Pender

John Pender, Assistant Fire Chief
Orion Township Fire Department



Village of Lake Orion

21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

SIGN PERMIT APPLICATION

PROPERTY INFORMATION

Sign Site Address: M24 banner and on fence inside of Children's Park Parcel ID #: _____

Name of Business at Sign Location: _____ Zoning District: _____

OWNER INFORMATION

Property Owner Name: Village/DDA Address: _____

Property Owner Phone #: _____ E-Mail: _____

APPLICANT INFORMATION (If applicant is NOT property owner)

Applicant Name: Janet Bloom (Lake Orion DDA) Address: 118 N. Broadway St, Lake Orion, MI 48362

Applicant Phone #: 248-693-9742 E-Mail: bloom@downtownlakeorion.org

Applicant is: *(i.e. contractor or business owner or architect, etc.)* Lake Orion DDA Asst. Director

TYPE AND QUANTITY OF SIGN(S)

Please indicate the quantity of each type of sign proposed.

Permanent Sign(s): Wall Projecting Ground Sign Awning Other

Temporary Sign(s): Banner Community Event Class 1 (Adjustable Type) Class 2 (A-Frame)

Temporary Display Dates: From May 1 To August 31, 2024

Name of Event: LOLive! Music Concert Series Date of Event: Weds, July 10-August 28

ADDITIONAL INFORMATION AND REQUIREMENTS

1) **Location Map:** A map identifying the location of all requested signs on the property or building must be provided or the application WILL NOT be reviewed.

2) **Sign Sketch Plan:** A scaled plan or drawing identifying the size and elements of all requested sign(s) on the property or building must be provided or the application WILL NOT be reviewed.

3) **Orion Township Building Permit:** An Orion Township building permit application must be included in order to erect any permanent signs.

I hereby agree to erect and remove (if applicable) signage exactly as approved on this application:

Signature of Property Owner: _____ Date: _____

Signature of Applicant (or Contractor): Janet L. Bloom Date: 4/22/24

TO BE COMPLETED BY VILLAGE STAFF - Date Received:

Fee:

Receipt #:



Village of Lake Orion

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Fax 248.693.5874
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LOCATION MAP

A location map must include the following information:

- All property lines, buildings, fences, parking lots, driveways and adjacent streets.
- The location of all existing signs.
- The location of all proposed signs.

SIGN SKETCH PLAN

A sign sketch plan must include the following information:

- All sign dimensions.
- Wording of the sign.
- Building Signs: Must show length and width of building façade from grade and include roofline.
- Draw length, width, depth, and height of sign on building façade. Include all existing and proposed signage.
- Please note if any existing signage is to be removed.
- Any proposed internal or external lighting.
- Type of material sign is constructed from.

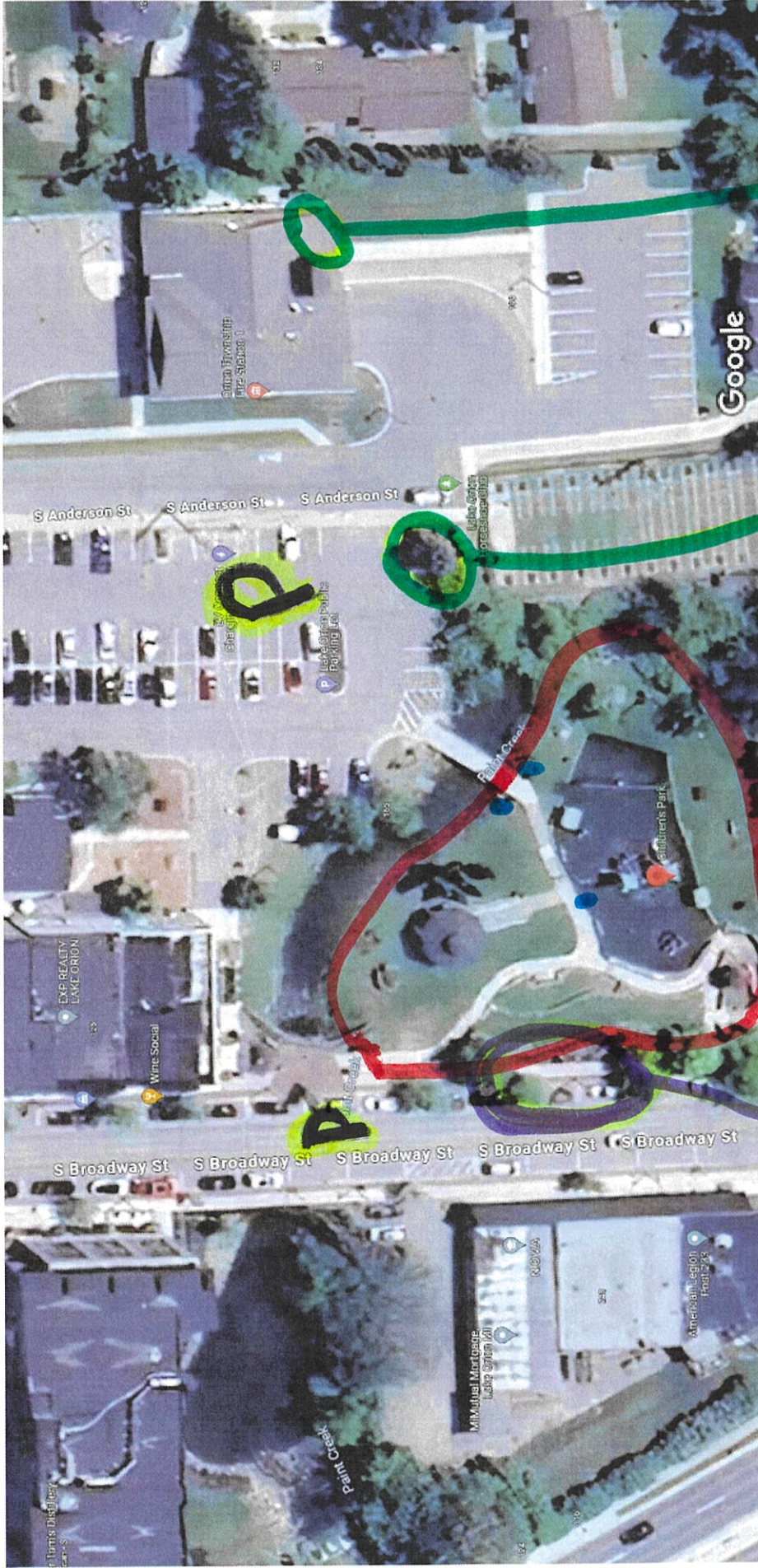
ALL APPLICATIONS MUST BE IN COMPLIANCE WITH THE STANDARDS OF THE VILLAGE SIGN ORDINANCE, CHAPTER 155, AS AMENDED.

**Live Concerts in
Children's Park
Wednesdays
6 to 8:30 pm
July - August**

*2023 sign
Similar for 2024*



Hosted by the Lake Orion Downtown Development Authority



Imagery ©2024 Airbus, Maxar Technologies, Map data ©2024 Google 20 ft

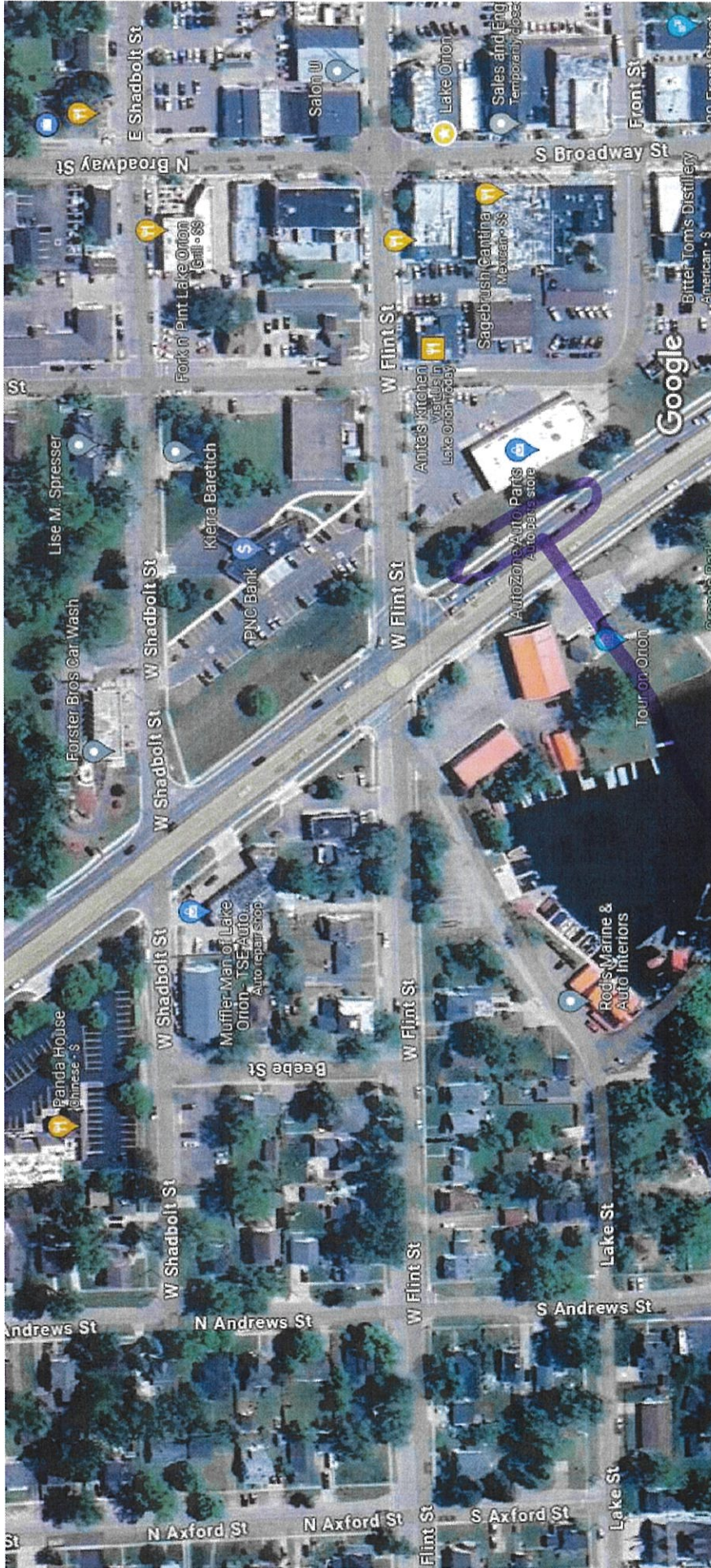
Section 6, Item C.

- P** - as indicated
- boundary
- trash

banner on fence,
facing Children's Park
(material: vinyl)
Sign: event title/dates/
sponsors/web address/
social logos
size: 4'x7'

Portajohn
location
(handicap)

Public restroom
8AM-8pm



Imagery ©2024 Airbus, Maxar Technologies, Map data ©2024 100 ft

Additional banner on M-24,
(Material: Vinyl)
Sign: event title/dates/sponsors/
web address/social logos
Size: 9'x3'



Gazebo Rental / License Agreement

Applicant Name Janet Bloom

Organization Name Lake Orion Downtown Development Authority

Street Address 118 N. Broadway

City Lake Orion State MI ZIP 48362

Phone Number (day) 248-693-9742 (eve) 248-320-7599

Requested Date & Day of Week July 10, 17, 24, 31 and August 7, 14, 28 Approved Date and Day ALL

Requested Hours 5 pm - 8 pm Approved Hours ALL

Purpose/Event LOLive! Music Concert Series

Number of Attendees 400

The applicant agrees to pay a rental fee of \$ 0 and a Security Deposit of \$ 0 at the time of reservation to secure & confirm the date and hours requested. Any damage or incomplete clean up will be charged to the Security Deposit and the person/organization renting the Gazebo at the rate of \$ COST per man hour in minimum increments of 1/2 hour. The area will be inspected by the Village of Lake Orion before and at the end of the rental period. Applicant agrees that all attendees will obey all the rules and regulations.

Section 1 Introduction

- A The Village of Lake Orion has established the following policies, rules, regulations and procedures to ensure the safe and efficient use and equitable availability of the Gazebo.
- B The primary concern is to see that the Gazebo is maintained for, used by and available for Village residents.
- C Definitions:
 1. Resident – a resident of the Village of Lake Orion or the owner of a tax paying business in the Village or an authorized representative of a non-profit organization located in the Village.
 2. Township resident – a resident of the Charter Township of Orion or the owner of tax paying business in the Township or an authorized representative of a non-profit organization located in the Township.
 3. Other – any other person

- D The scheduling is structured so that the Gazebo is not unfairly impacted by over use and that Children's Park is kept open for use by the public at all times.
- E The Village reserves the right to modify these policies, rules, regulations and procedures as may be required for the protection of the Gazebo and Children's Park and users of those facilities.
- F Although reserved use of the Gazebo is permitted by this Agreement, the Village of Lake Orion shall allow any unreserved portion of Children's Park to be available for open, public recreation activity on a first come/first served basis to the public.
- G The American Disabilities Act prohibits discrimination on the basis of disability, anyone or any group renting the Gazebo agrees to abide by the provision of that Act.

Section 2 Priority of Users

- First – Village residents – in priority order - residents then businesses and non-profit organizations
- Second –Township residents – in priority order - residents then business and non-profit organizations
- Third – all others

Section 3 Gazebo Reservations

- A Reservations must be made a minimum of two (2) weeks in advance of the date of the event. Reservations will not be accepted if the application is filed less than the two weeks before hand.
- B Rental requests/reservations will be accepted beginning November first for events in the following calendar year.
- C Each request will be judged on its own merits.
- D Full payment of the rental fee is due at the time the Rental Agreement form is submitted. The form will not be accepted without full payment. There are no exceptions.
- E Cancellation of the Gazebo Use permit by the applicant in writing thirty (30) days or more prior to the event will result in a refund of the fee minus a \$10 processing fee for Village residents and a \$25 fee for all others.
- F If the Gazebo Use permit is cancelled by the applicant in writing less than thirty (30) days but more than fourteen (14) days prior to the event, and if the Gazebo is rented by someone else for the cancelled date and time, the individual or group canceling the reservation shall receive a refund subject to the processing fee stated in provision E above.
- G If the Gazebo Use permit is cancelled fourteen or fewer days before the event, there shall be no refund.
- H If, in the judgment of the Village, an event is cancelled due to weather conditions which make an event/activity impossible or due to an Act of God beyond the control of the applicant, then either
 - a) a credit of the fee will be given and the event rescheduled at a mutually agreeable date or
 - b) the applicant may apply in writing to the Village for a refund.

Section 4 Fees and Charges

- A The most recent schedule of fees for use of the Gazebo as adopted by the Lake Orion Village Council shall be attached to and considered part of this Agreement by reference.

- B In the event an individual or organization requires or requests special security needs or additional maintenance, the Village may negotiate a fee to cover the added expense to the Village.

Section 5 Sales of Goods and/or Services

- A The Village of Lake Orion reserves to itself the complete and exclusive right to regulate the sale of all goods and/or services sold or conducted on Village property including but not limited to souvenirs, programs, wearing apparel, records, tapes, CDs and similar type items.
- B All food concessions must be approved in advance by the Lake Orion Village Council and the Oakland County Health Department. However, cooking of any type shall not be permitted in the Gazebo.
- C The sale of any goods and/or services without the express written consent of the Lake Orion Village Council is prohibited.

Section 6 Prohibited Activities

- A The sale, use and/or possession of any State licensed substance including but not limited to alcoholic beverages, beer, wine, wine coolers, other spirits in any Village park is prohibited.
- B The sale, use and/or possession of any controlled substance including but not limited to any illegal drug as determined by Federal, State or Oakland County law is strictly prohibited.
- C Smoking of tobacco products is prohibited.
- D Glass containers of any type are prohibited.
- E Pets are prohibited in Children's Park and on the Gazebo.
- F Feeding and/or chasing the ducks is prohibited.
- G Activities that violate any Village Ordinance or other law are prohibited.
- H Open flames including the burning of candles is prohibited.
- I Decorations shall not be attached to the Gazebo with nails, screws, push pins or other fastening materials that do or may change the condition or appearance of the Gazebo in any way. Decorations shall not be tied or attached to any trees, vegetation or structures in the Park.

Section 7 Facility Use Regulations

- A Except for the temporary seating, if any, that is shown on the attached plan, this Agreement only covers the Gazebo and is only for the hours requested and approved. The remainder of Children's Park and the equipment in it are and will remain open for use by the public.
- B In the event a Village function conflicts with an individual's or organization's reservation for use of the Gazebo, the Village's event shall have priority. The individual or organization will be allowed to re-schedule its event or receive a refund of the entire amount paid without penalty.
- C The Village shall have the right and discretion to cancel this Agreement and any permission granted to the applicant to use the Gazebo or to refuse to rent the Gazebo to the applicant in the future if the individual or organization fails to abide by the terms of this Agreement.

- D The applicant shall leave the Gazebo clean and free of any debris, decorations, food particles or other material. All such refuse shall be placed in the containers provided in the Park.
- E Children 12 years old and younger shall be supervised by an adult at all times, and the children are not permitted to chase or feed the ducks at any time.

Section 8 Indemnification, Damage Responsibility and Liability Insurance

- A For and in consideration of the grant by the Village of Lake Orion for the use of the Gazebo in Children’s Park as requested, the Applicant hereby agrees to fully hold harmless, defend and indemnify the Village of Lake Orion and all of its officers, officials and employees with respect to all claims, losses, damages, causes of action, judgments, costs and expenses including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon the Village of Lake Orion, and/or its officers, officials and employees by reason of or arising out of the grant or exercise of the rights granted by the Village of Lake Orion to Applicant.
- B Applicant shall be responsible for any costs and expenses incurred by the Village in repairing or replacing any parts of the Gazebo or other Village property in the Park that is damaged during and as a result of the Event.
- C A Certificate of Insurance naming the Village of Lake Orion as an “additional insured” and “Certificate Holder” and indicating comprehensive general liability coverage of not less than \$1,000,000.00 is required from any organization seeking to rent the Gazebo. Such certificate shall be received by the Village of Lake Orion prior to this Agreement being signed by the Village.
- D An individual seeking to rent the Gazebo shall provide to the Village a copy of his homeowners insurance policy with a minimum of \$100,000.00 liability coverage and with an expiration date subsequent to the date for which use of the Gazebo is being sought.

Section 9 Amendments

The Village of Lake Orion reserves the right to amend the terms of this Agreement as conditions warrant it. The applicant will be notified if such amendment in any way impacts on the use of the Gazebo for the date(s) indicated above.

I acknowledge and represent that I have read the terms of this Agreement, that all persons using the Gazebo and Park shall abide by all terms of this Agreement and that if I am signing on behalf of an organization, that I have the legal authority to do so and bind that organization to this Agreement.

Witnesses: (Print names below signatures)

Diane Kochis
Diane Kochis

Signed

Janet L. Bloom
Signature

Janet Bloom
Print name

Lake Orion DDA, Asst. Director
Organization & Title



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC Approval of Special Event -2024 LOPA Car Show

BACKGROUND BRIEF: Attached is the resolution and Event Permit Application for the 2024 LOPA Car Show.

RECOMMENDED MOTION: To approve the Event Permit Application requesting the use of Public Streets and Right-of-Ways dated June 11, 2024, submitted by Ray Hammond/Paul Campo on behalf of Lake Orion Police Association, for the 2024 LOPA Car Show. This is an annual fundraiser for the Lake Orion Police Association Events, such as "Shop with a Hero".



**VILLAGE OF LAKE ORION
 COUNTY OF OAKLAND
 STATE OF MICHIGAN**

RESOLUTION 2024-026

**RESOLUTION APPROVING 2024 EVENT, LOPA CAR SHOW, AUTHORIZING THE
 EXECUTION OF THE LICENSE AGREEMENT PERMIT**

MOTION:

VOTING YEA:

VOTING NAY:

ABSENT:

MOTION:

RESOLVED: To approve the Event Permit Application requesting the use of Public Streets and Right-of-Ways dated June 11, 2024, submitted by Ray Hammond/Paul Campo on behalf of Lake Orion Police Association, for the 2024 LOPA Car Show. This is an annual fundraiser for the Lake Orion Police Association Events, such as “Shop with a Hero”.

Event Hours:

- Sunday, July 28, 2024, Events - 8:00 AM to 1:00 PM

Area to be utilized are as follows:

- Downtown Lake Orion public streets, and parking lot P3, S. Anderson and S3, PNC Bank.

Set up and Tear Down:

- Set Up: Sunday, July 28, 2024 - 5:30 AM
- Tear Down: Sunday, July 28, 2024 – 4:30 PM

Streets : Sunday, July 28, 2024

- Event location and Boundaries, Broadway ST from Shadbolt to Front, and Flint St from Lapeer to Anderson.

Parking Lots: Sunday, July 28, 2024

- Available public parking will be used for event attendees parking.
- PS- Anderson and S3 PNC Bank

Annual Event:

- This is an annual Lake Orion Police Association fundraiser event.
- This event is expected to occur next year, 2025. Date to be determined.
- Proceeds will benefit LOPA events such as “Shop with a Hero”.
- Portable restrooms: 2-4 NW corner of Lapeer and W Flint
- Estimate attendance 500-750.

Municipal Equipment:

- Barricades, Temporary closure signage, and trash cans.
- Electrical connections: Yes
- Trash: LOPA will maintain trash receptacles.

FURTHER RESOLVED: To approve the License agreement between Village of Lake Orion and the Lake Orion Police Association and authorize the President and Village Clerk to execute the agreement on behalf of the Village.

FURTHER RESOLVED: This approval is conditioned on the following:

Administrative Requirements

1. Proof of Insurance to be provided to the Village Clerk prior to the event, as follows:
 - § A Certificate of insurance in the amount of - no less than \$1,000,000 liability insurance and \$1,000,000 aggregate insurance must be provided which names the Village of Lake
2. Execution of the Lease Agreement by the Paint Creek Trailways Commission.
3. Temporary electrical wiring or equipment, if used, must be approved by the electric inspector.
4. All tents and/or temporary structures shall be properly secured in case of inclement weather or wind conditions so that they are not blown away and perhaps cause serious injury.
5. Any tents or temporary structures that may have cooking or other heating devices have a minimum of ten-pound multi-use fire extinguisher. More commonly referred to as an “ABC” fire extinguisher
6. All food vendors must have the approval of the Oakland County Health Department
7. Clean-up of the area is the responsibility of the applicant
Additional trash receptacles are the responsibility of the applicant and must be arranged for by the applicant.
8. The event must have sufficient Port-A-Johns to meet crowd needs.

Police Department Requirements

1. The police department will direct the placement of all required barricades for parking lots and any approved street closures. DPW will provide barricades and detour signage.
2. The cellular telephone numbers of event staff and on-scene managers will be provided to the police department within twenty-four (24) hours of the event.

DPW Requirements

1. Use of Village Orange Cones will be based upon availability
2. DPW will not supply extension cords or cords covers.
3. As always, Village properties will be properly maintained before the events begin.
4. DPW will provide barricades for street and parking lot closure following a request from the Chief of Police.

Fire Department Requirements

It is the recommendation of the Orion township Fire Department that the event, 2024 LOPA Car Show, be approved with the following conditions.

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.
2. All road blocking barriers shall be easily moved in the case of an emergency.
3. All vehicles shall be parked on the side of the road to allow access for apparatus .
4. No unmovable structures shall be in the roadway that will block access.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, JULY 8, 2024.



Sonja Stout
Village of Lake Orion

CERTIFICATION

I, Sonja Stout, duly appointed Clerk of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution 2024-026 adopted by the Village of Lake Orion Village Council at its regular meeting held on the 8th day of July 2024.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this this 8^h day of July 2024.



Sonja Stout
Village of Lake Orion Clerk/Treasurer

DATED: July 8, 2024

2024-026



Village of Lake Orion

21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

EVENT PERMIT APPLICATION

**** ATTN: APPLICATION NEEDS TO BE TURNED IN 120 DAYS PRIOR TO EVENT****

Date of Application: June 11, 2024	Date Application Fee Paid:
------------------------------------	----------------------------

Sponsoring Organization's Legal Name: Lake Orion Police Association	
---	--

Phone 248-693-9700 ext 157	Fax
Email HammondR@lakeorionpolice.org	Website

Sponsoring Organization's Agent Name: Ray Hammond	
---	--

Phone 248-495-8386	Fax
Email HammondR@lakeorionpolice.org	Website

Event Name: 2024 LOPA Car Show

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary) Classic Car show to benefit the Lake Orion Police Association events

Date/Hours of Event: Sunday, July 28th, 2024 8:00am to 1:00pm

Date/Hours of Set-up and Tear Down: Sunday, July 28th, 2024 5:30am and 4:30pm

Event Location and Boundaries Broadway St from Shadbolt to Front, and Flint St from Lapeer to Anderson
--



Include an Event Map which clearly shows the locations for each activity during the event, including but not limited to the following:

- Tent locations
- Parking / loading areas
- Food / drink stations
- Streets and parking lots to be closed
- Walk / run routes
- Anticipated staffing
- Loading locations
- Porta john locations and number
- Trash/dumpster
- Event staff parking

Will street closures and/or Parking Lot closures be necessary: Yes No
 If yes, describe, including: date and time of closures, setup schedule and take down schedule, and time you will need the parking lot for deliveries.
 Streets will be closed at 5:30am and re-open no later than 4:30pm

Coordinating with Another Event: YES NO <input checked="" type="checkbox"/>	If Yes, Event Name
Event Name/Details:	

Event Information	
Type of Event <i>(See definitions attached to information page)</i> <input type="checkbox"/> Village Operated <input type="checkbox"/> DDA <input type="checkbox"/> Individual <input checked="" type="checkbox"/> Co-Sponsored <input type="checkbox"/> Group	
Indicate Status <input type="checkbox"/> Non-Profit* <input checked="" type="checkbox"/> Not-for-Profit <input type="checkbox"/> For-Profit	
<i>*If the event is sponsored by a Non-Profit please provide proof of non-profit status.</i>	



<p>Annual Event: Is this event expected to occur next year? <input checked="" type="checkbox"/> Yes () No If Yes, you can reserve a date for next year with this application. To reserve dates for consideration for next year please provide the next year's specific dates. Event Application Form will need to be filled out for each year's event.</p>
<p>Is this event a Fund raiser? <input checked="" type="checkbox"/> Yes () No If YES, indicate beneficiary information: Proceeds to benefit the Lake Orion Police Assn events</p>
<p>Is this the first time the event is being held in the Village of Lake Orion? () Yes (X) No Describe:</p>
<p>Was this event previously held outside the Village of Lake Orion? () Yes (X) No Describe:</p>
<p>Total estimated attendance each day 500-750</p>
<p>What parking arrangements will be necessary to accommodate attendance? Describe: No</p>
<p>NOTE: For events over 100 people, you must submit a parking plan.</p>
<p>How will trash be handled? Describe: LOPA will maintain trash recepticals</p>
<p>Is amplification of music or speakers planned or anticipated? <input checked="" type="checkbox"/> Yes () No If yes, describe, including the dates and times and the maximum limit and amplification:</p>



<p>Will tents be used: () Yes (X) No If yes, indicate number of tents, use of each, location and size:</p>
<p>Portable restrooms: (X) Yes () No If yes, number of portable restrooms and location: 2-4 NW Corner or Lapeer and W Flint</p>
<p>Will alcoholic beverages be served: () Yes (X) No If yes, describe:</p> <p>Is liquor license issued by the State of Michigan? () Yes (X) No? If yes, whose name is the license issued to:</p> <p><i>Copy of License must be submitted to the Village within 15 days of the Event.</i></p>
<p>Will food and beverages be sold: (X) Yes () No If yes, describe: A Pancake Breakfast will be hosted</p> <p><i>All food vendors must be approved by the Oakland County Health Departments. No permit is necessary where only pre-packaged, ready-to-eat type foods are sold from a concession stand or booth.</i></p>
<p>Will merchandise be sold: () Yes (X) No If yes, describe:</p>



WILL THE EVENT REQUIRE THE USE OF ANY OF THE FOLLOWING MUNICIPAL EQUIPMENT?

Electrical Connections: Yes No

If yes, describe:
The DJ will get power at the intersection of Flint and Broadway

Water: Yes No

If yes, describe:

Barricades and/or Traffic cones: Yes No

If yes, complete "REQUEST TO USE VILLAGE EQUIPMENT FORM":

Do you have need of emergency fire equipment, such as ambulance? Yes No

If yes, describe:

Other Village services: Yes No

If yes, describe:

EVENT SIGNS

Will this event include the use of signs? Yes No

If yes, complete the "TEMPORARY SIGN PERMIT APPLICATION".




CERTIFICATIONS AND SIGNATURES

I understand and agree on behalf of the sponsoring event the following must be provided 30 days prior to the event:

- A. A Certificate of Insurance in the amount of \$1,000,000 liability insurance and \$1,000,000 aggregate insurance must be provided which names the Village of Lake Orion as an additionally insured party on the policy. (See Insurance Certificate on "Required Documents for a Special Permit Sheet".)
- B. Event sponsors are required to sign a Hold Harmless Agreement form.
- C. Event sponsor is required to contact the Orion Township Fire Department at least one week prior to the event to set up a time for inspections prior to the event.
- D. All food vendors must be approved by the Oakland County Health Department.
- E. The approval of this Special Event may include additional requirements/and or limitations, based on the Village's review of this application.
- F. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the Village and will promptly pay any billing for Village services which may be rendered.
- G. If the event is serving alcohol, a copy of the Liquor License issued by the State of Michigan shall be provided to the Village prior to the event.
- H. The Event contact persons list complete with cell phone numbers and email addresses shall be provided to the Village at least one week prior to the event.
- I. Advertising of the event is not recommended prior to approval of the Event Permit. Advertising of the event prior to the approval of the permit does not guarantee the event will be approved as advertised. Advertisement must include note that the advertisement is pending Village Approval.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special Event Permit, affirm the above understandings and agree that my sponsoring organization will comply with the Village Special Event Policy, the terms of the Written Confirmation of approval and all other Village requirements, ordinance and other laws which apply to this Special Event.

June 11, 2024
Date


Signature of Sponsoring Organization's Agent
Ray Hammond
Print Name



Village of Lake Orion
 21 E. Church Street
 Lake Orion, Michigan 48362
 Tel 248.693.8391
 Fax 248.693.5874
www.lakeorion.org

TEMPORARY USE OF VILLAGE RIGHT-OF-WAY
 (PROPERTY, STREETS AND SIDEWALKS)

APPLICANT INFORMATION

Applicant Name: Ray Hammond **PAUL CAMPO** Business Name: Lake Orion Police Association
 Applicant Phone #: 248-495-8386 Address: 21 E Church St
 Applicant E-Mail: hammond@lakeorionpolice.org City, State, Zip: Lake Orion, MI 48362
campop@lakeorionpolice.org

TYPE OF TEMPORARY USE

Property/Right-of-way will be used for: Building Maintenance Business Sale/Event Utility Installation
 Briefly Describe Use/Project Activity: 2024 LOPA Car Show Sponsored by Golling Buick GMC

RIGHT-OF-WAY (ROW) TO BE USED

Site Address: (Property adjacent to street/sidewalk/ROW) Brodway from Front to Shadbolt, Flint from Lapeer to Anderson
 Temporary Use of Right-of-Way Begins – Day: Sunday July 28th Time: 5:30am
 Temporary Use of Right-of-Way Ends – Day: Sunday July 28th Time: 4:30pm

ADDITIONAL REQUIRED INFORMATION

Please place your initials next to the items in the applicable column to acknowledge that all items are included with your application.

Required for Special Event Applications	Required for General Obstruction of Public ROW Only
<u>RH</u> Anticipated Attendance	<input type="checkbox"/> Sketch of Project Area
<u>RH</u> Event Map	<input type="checkbox"/> Hold Harmless Agreement
<u>RH</u> Hold Harmless Agreement	<input type="checkbox"/> Barrier Plan/ Safe Route Plan
<input type="checkbox"/> License Agreement (if applicable - to be approved by Village Council)	Additional Items for Excavation / Construction on Public Property
<input type="checkbox"/> Parking Plan	<input type="checkbox"/> Application Fee
<u>RH</u> Sign Application (if applicable)	<input type="checkbox"/> Insurance Certificate
<u>RH</u> Insurance Certificate	<input type="checkbox"/> Copy of License
<input type="checkbox"/> Approvals from all applicable outside agencies	<input type="checkbox"/> \$1,000 Escrow Deposit
	<input type="checkbox"/> Construction Detail
	<input type="checkbox"/> Soil Erosion Sedimentation Control

I, the undersigned, understand that the Village Hold Harmless Agreement must be completed and must accompany this application. I understand I will be liable for damage done to any street or sidewalk and that I must fully cooperate with all Village departments. Failure to cooperate may lead to immediate revocation of this permit by the Village of Lake Orion.

Signature of Applicant: [Signature] Date: June 11th, 2024

*** To Be Completed by Village Administration ***

APPROVAL / COMMENTS BY

Police Chief: [Signature] Date: 6-11-24

Special Events: Condition of approval is that the applicant must make arrangements for barricades and detour signs at least one week prior to event. When Flint Street is closed, temporary STOP signs must be installed on both eastbound and westbound Shadbolt at Anderson Street and any other locations that the Police Chief deems necessary.

DDA - Fire Chief: [Signature] Date: 7-1-24

DPW Director: [Signature] Date: 7-1-24

Village Council: _____ Date: _____

OR

Village Manager: _____ Date: _____

Conditions of Approval: _____



Village of Lake Orion
21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

HOLD HARMLESS AGREEMENT

FOR AND IN CONSIDERATION of the granting by the Village of Lake Orion to permit/allow *

2024 LOPA CAR SHOW	SUNDAY, JULY 28, 2024 EVENT 8:00 AM - 1:00 PM SET-UP/TEAR DOWN 5:30 AM - 4:30 pm
Activity/Event	Dates and Time
BROADWAY FROM M-24 TO SHADBOLT, FLINT STREET FROM ANDERSON TO FRONT STREET FROM BROADWAY TO ANDERSON	
General Description of Location	
PARKING LOTS P3. ANDERSON AND S3 E. FLINT	

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the Village of Lake Orion, and all of its officers, officials, agents and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the Village of Lake Orion and/or its officers, officials, agents and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the Village of Lake Orion to the undersigned.




Applicant/Property Owner/Contractor Signature**

Ray Hammond

Applicant/Property Owner/Contractor Printed Name

6/11/24


Date



Witness One Signature ***

Barbara Rice

Witness One Printed Name



Witness Two Signature ***

~~Cherie Hedrick~~ LYNSEY BLOUGH

Witness Two Printed Name

* Applicant MUST provide information regarding what the activity is, date(s), times activity will be held and the areas (public sidewalks, streets, parking spaces, etc.) that are affected.

** If the activity is obstructing public right-of-way for work on private property, the property owner or contractor MUST provide their signature.

*** The signatures from two (2) witnesses are required.

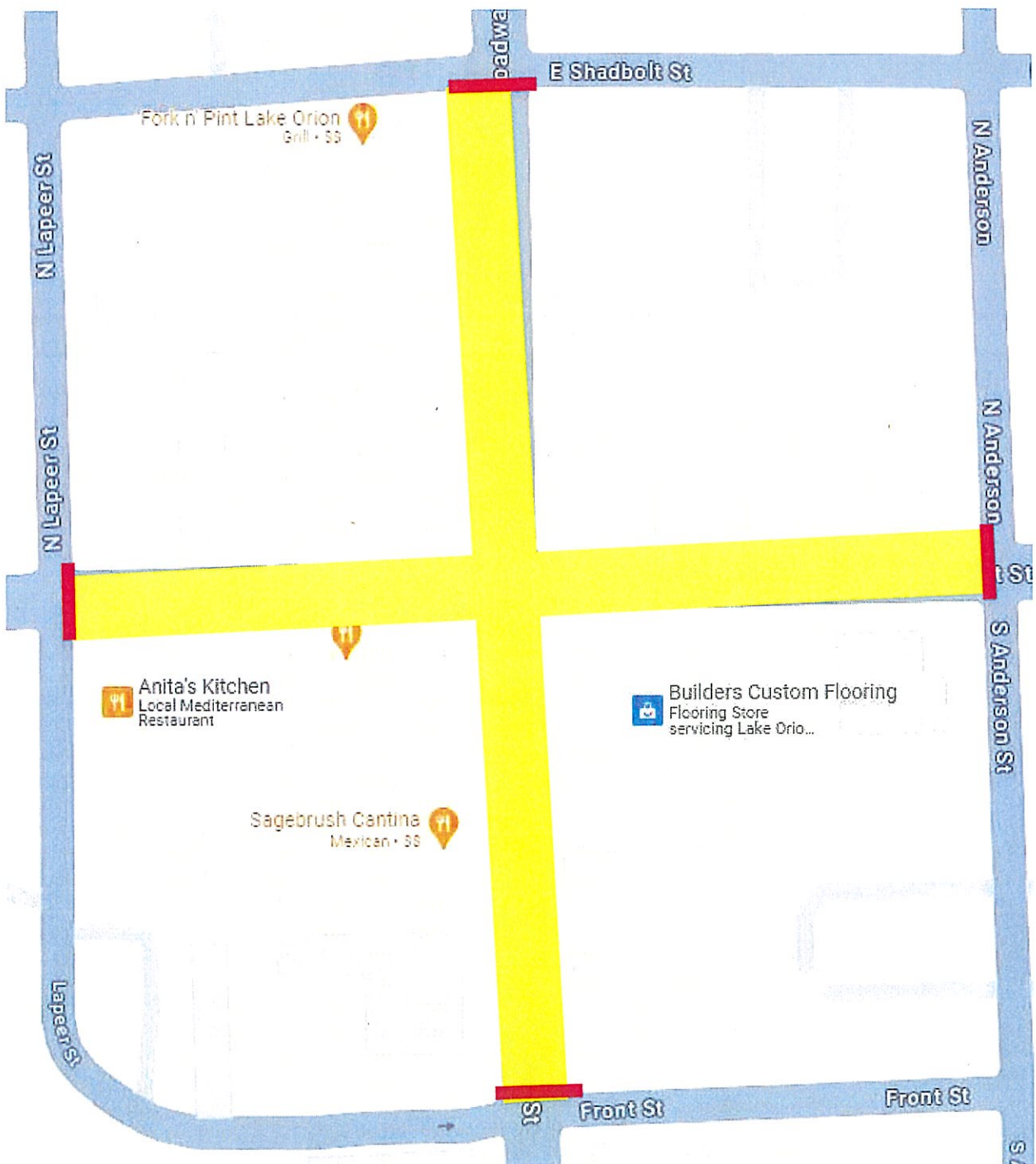
To whom it may concern,

Thank you for your consideration with regards to the attached permit application. We are including some of the requested information in this letter to ensure all information in your hands. As follows;

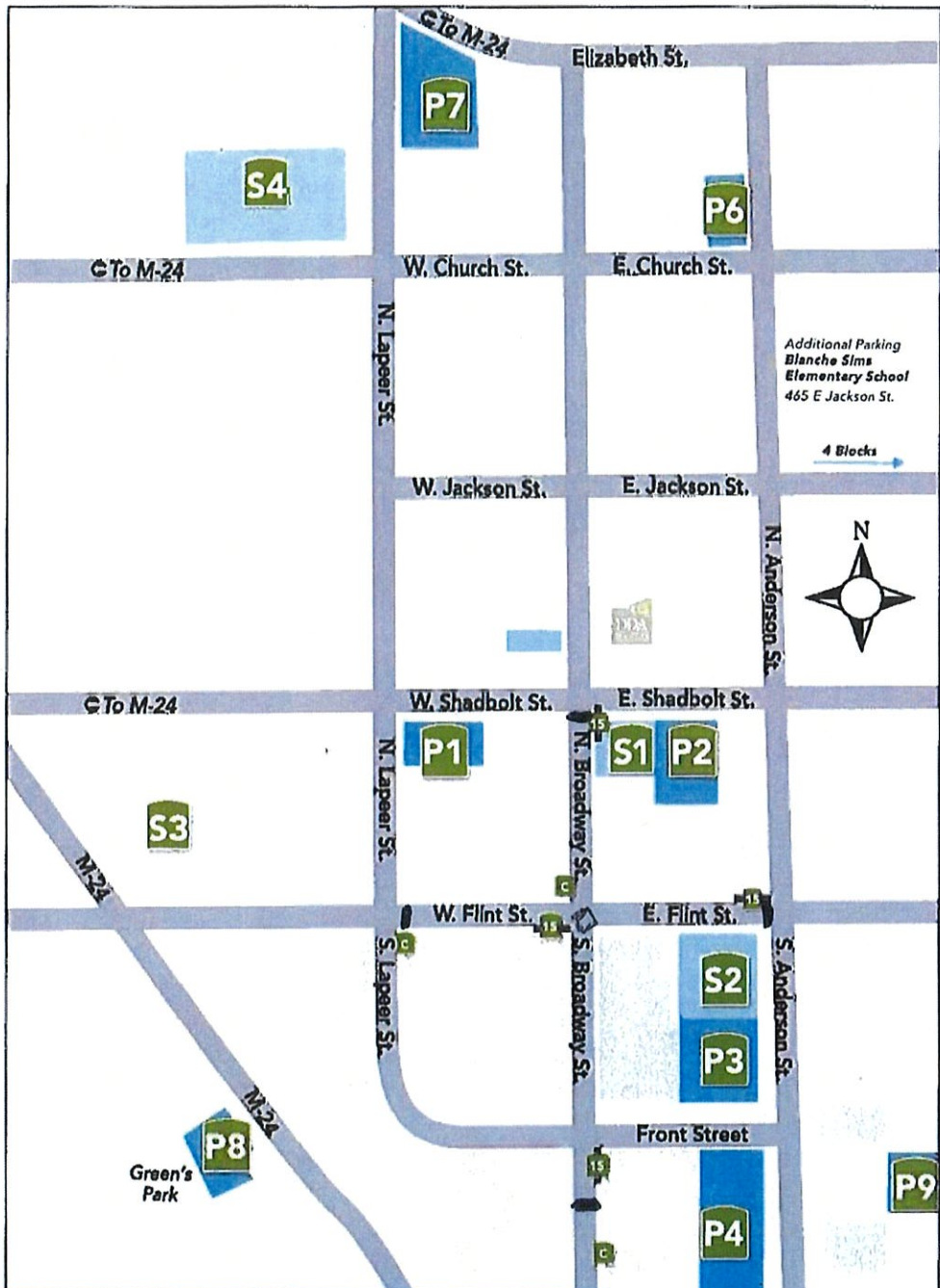
Attendance


The 2024 LOPA Car Show is expected to host 150 classic and unique vehicles. This event is expected to bring between 500 and 750 individuals into the permitted area.

Event Map



DOWNTOWN LAKE ORION PARKING



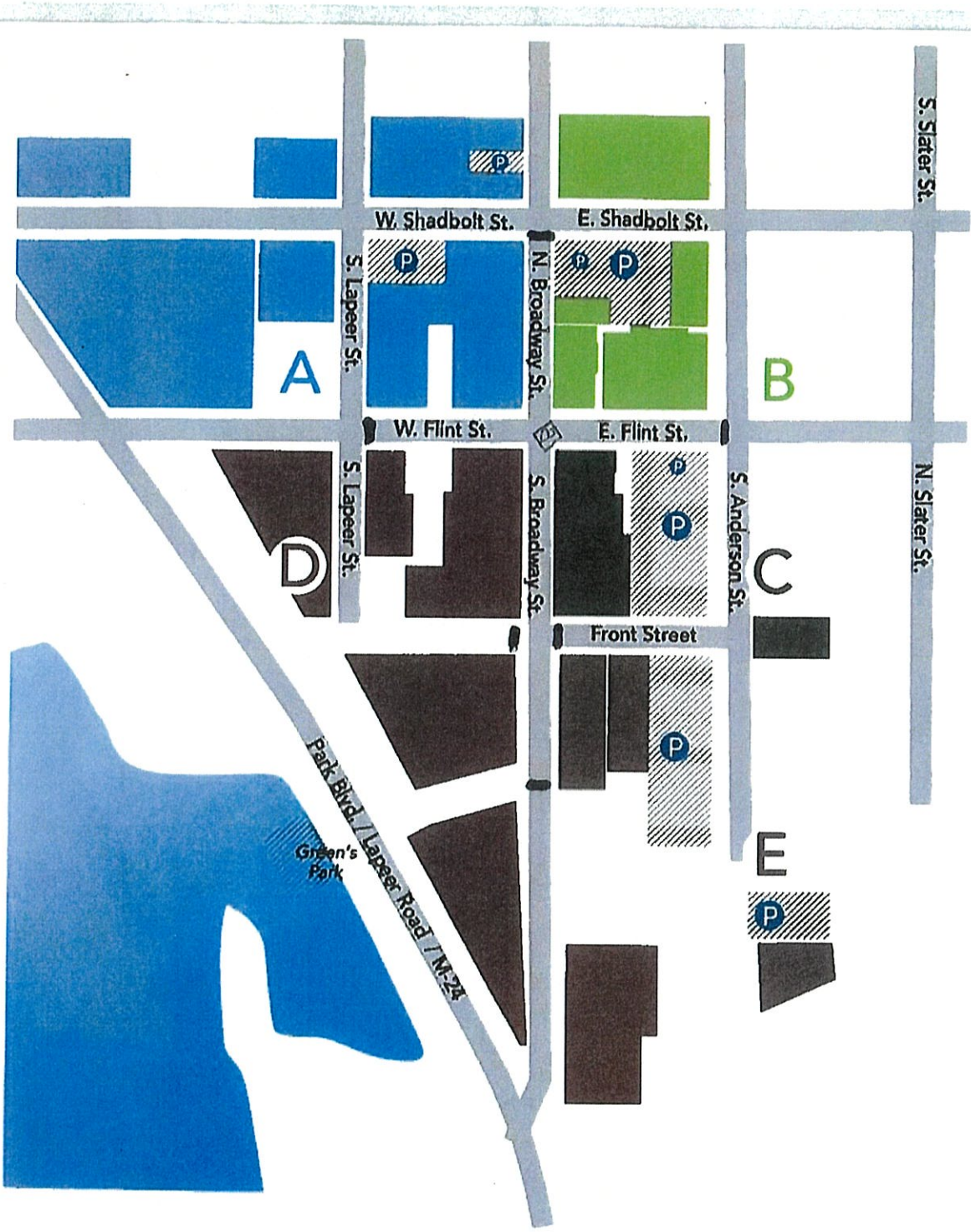
 Parking Lots	
P	Public Parking
S	Shared Lots
P1	N. Lapeer
P2	E. Shadbolt
P3	S. Anderson
P4	Children's Park
P5	Art Center
P6	Village/Police
P7	Elizabeth Street
P8	Green's Park
P9	Slater Street
S1	Lake Orion Review
S2	E. Flint
S3	PNC Bank
S4	LO Schools Admin Bldg
C	Curbside Delivery
15	15 Min "Quick Trip" Parking

- Shared lots are open to the public after normal business hours.
- 15 Minute and Curbside parking spaces are located in 8 downtown areas.
- Maximum of 23 hour parking in public lots, except for a 6-hour limit in lots P2 and P3.
- On-street downtown parking limited to 2 hours.
- No parking on downtown streets between 3 am - 5 am.
- 48-hour parking available at N Broadway and N Anderson St. as marked in green.

Children's Park

Meek's Park

rev. 10/2020



□ = DJ Booth
— = ROAD BLOCK



Village of Lake Orion
21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

SIGN PERMIT APPLICATION

PROPERTY INFORMATION

Sign Site Address: Village Right-of-ways Parcel ID #: _____
Name of Business at Sign Location: _____ Zoning District: DC/mc

OWNER INFORMATION

Property Owner Name: _____ Address: _____
Property Owner Phone #: _____ E-Mail: _____

APPLICANT INFORMATION (If applicant is NOT property owner)

Applicant Name: LAKE ORION POLICE ASSN. Address: 21 E. Church
Applicant Phone #: 248 495 8386 E-Mail: HAMMOND R @ LAKEORIONPOLICE.ORG
Applicant is: (i.e. contractor or business owner or architect, etc.) LOPA MEMBER

TYPE AND QUANTITY OF SIGN(S)

Please indicate the quantity of each type of sign proposed.

Permanent Sign(s): ___ Wall ___ Projecting ___ Ground Sign ___ Awning ___ Other
Temporary Sign(s): Banner Community Event ___ Class 1 (Adjustable Type) ___ Class 2 (A-Frame)
Temporary Display Dates: From 6/30/24 To 7/29/24
Name of Event: 2024 LOPA CAR SHOW Date of Event: 7/28

ADDITIONAL INFORMATION AND REQUIREMENTS

- 1) **Location Map:** A map identifying the location of all requested signs on the property or building must be provided or the application WILL NOT be reviewed.
- 2) **Sign Sketch Plan:** A scaled plan or drawing identifying the size and elements of all requested sign(s) on the property or building must be provided or the application WILL NOT be reviewed.
- 3) **Orion Township Building Permit:** An Orion Township building permit application must be included in order to erect any permanent signs.

I hereby agree to erect and remove (if applicable) signage exactly as approved on this application:

Signature of Property Owner: _____ Date: _____
Signature of Applicant (or Contractor): [Signature] Date: 6/27/24
PAUL CAMPO, VP, LOPA

TO BE COMPLETED BY VILLAGE STAFF - Date Received: _____ Fee: _____ Receipt #: _____



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LOCATION MAP

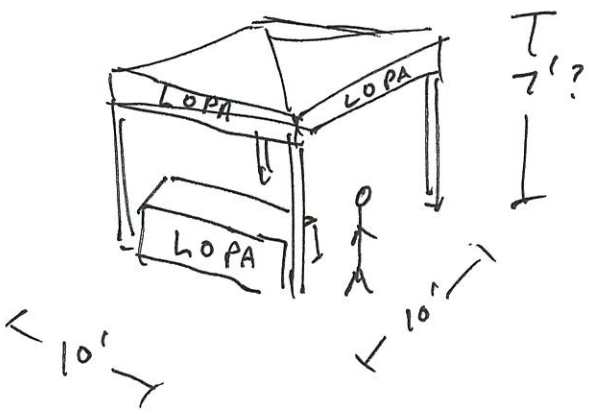
- A location map must include the following information:
- o All property lines, buildings, fences, parking lots, driveways and adjacent streets.
 - o The location of all existing signs.
 - o The location of all proposed signs.

SIGN SKETCH PLAN

- A sign sketch plan must include the following information:
- o All sign dimensions.
 - o Wording of the sign.
 - o Building Signs: Must show length and width of building façade from grade and include roofline.
 - o Draw length, width, depth, and height of sign on building façade. Include all existing and proposed signage.
 - o Please note if any existing signage is to be removed.
 - o Any proposed internal or external lighting.
 - o Type of material sign is constructed from.

ALL APPLICATIONS MUST BE IN COMPLIANCE WITH THE STANDARDS OF THE VILLAGE SIGN ORDINANCE, CHAPTER 155, AS AMENDED.

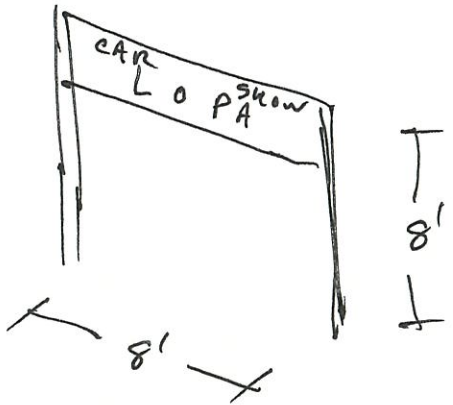
BROADWAY / FLINT.



10'x10' POP-UP CANOPY WITH TABLE, TABLECLOTH BANNER, USUALLY IN N.E. CORNER OF INTERSECTION

PNC BANK

N. PARK BTW FLINT AND SHADBO.
(TBD)



FINAL LOCATION ON PROPERTY TBD
"CAR SHOW" BANNER



Village of Lake Orion

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REQUEST TO USE OF VILLAGE EQUIPMENT

APPLICANT INFORMATION

Applicant Name: Ray Hammond / Paul Campo Business Name: Lake Orion Police Association
Address: 21 E Church St City, State, Zip: Lake Orion, MI 48362
Applicant Phone #: 248-693-9700 ext 157 Applicant E-Mail: hammond@lakeorionpolice.org

EVENT / PROJECT DESCRIPTION

Describe Use/Project Activity: _____
Road barricades for car show

Use of Equipment Begins – Day: July 28, 2024 Time: 5:30am

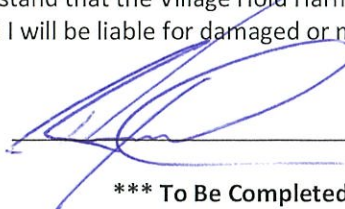

Use of Equipment Ends – Day: July 28, 2024 Time: 4:30pm

EQUIPMENT TO BE USED Please describe in detail below

Barricades Temporary closure signage Trash cans Other

I, the undersigned, understand that the Village Hold Harmless Agreement must be completed and must accompany this application. I understand I will be liable for damaged or missed property at actual cost plus 20% for administrative costs.

Signature of Applicant:

  Date: June 11, 2024
*** To Be Completed by Village Administration ***

Issued:

Date / Time: _____ Received by: _____

By VLO Staff:: _____ Signature: _____

Returned:

Date / Time: _____ Received by: _____

By VLO Staff:: _____ Signature: _____



21 E. CHURCH ST.
LAKE ORION, MI 48362

LAKE ORION POLICE ASSOCIATION

INVOICE

Customer #:	LOPA
Invoice Number:	2400000427
Service Date:	06/24/2024
Invoice Date:	06/24/2024
Terms:	Due Upon Receipt
Due Date:	06/24/2024
Balance Due:	\$275.00

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.000	APPL FEE	25.0000	\$25.00
1.000	RIGHT OF WAY SPECIAL E	100.0000	\$100.00
1.000	APPL FEE	25.0000	\$25.00
1.000	BANNER PERMIT FEE	75.0000	\$75.00
1.000	ELECTRICITY	50.0000	\$50.00

Receipt # 44782
PAID - 7-1-2024
\$275.00

101-000-607.000

Elce.

NOTES: 2024 LAKE ORION POLICE ASSOCIATION
2024 LOPA CAR SHOW JULY 28, 2024

PLEASE MAKE CHECKS PAYABLE TO: VILLAGE OF LAKE ORION

Total Invoice:	\$275.00
Credits Applied:	\$0.00
Payments Applied:	\$0.00
Invoice Balance:	\$275.00

Please keep top portion for your records
Please detach bottom portion and return with payment

REMIT PAYMENT TO:
VILLAGE OF LAKE ORION
21 E. CHURCH ST.
LAKE ORION, MI 48362

CUSTOMER:
LAKE ORION POLICE ASSOCIATION
INVOICE DESCRIPTION:

Customer ID:	LOPA
Invoice Number:	2400000427
Service Date:	06/24/2024
Invoice Date:	06/24/2024
Terms:	Due Upon Receipt
Due Date:	06/24/2024
Balance Due:	\$275.00

 \$ 275.00
AMOUNT PAID



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC: Approval of Village Council Regular Meeting Minutes of June 24, 2024.

RECOMMENDED MOTION: To approve the June 24, 2024 Village Council Regular Meeting Minutes, as presented.



MINUTES

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, June 24, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The June 24th, 2024 Village Council Regular Meeting was called to order at 7:30 PM.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT

President Jerry Narsh
Council member Carl Cyrowski
Council member Stan Ford
Council member Michael Lamb

ABSENT

President Pro Tem Teresa Rutt
Council member Nancy Moshier
Council member Kenneth Van Portfliet

STAFF PRESENT

Village Manager Darwin McClary
Interim Police Chief Tom Lindberg
DDA Executive Director Matthew Gibb
Deputy Clerk/Treasurer Lynsey Blough

MOTION made by President Narsh, Seconded by Council member Cyrowski, to excuse Pro Tem Rutt, Council member Moshier, and Council member Van Portfliet from the June 24th, 2024, Village Council Regular Meeting.

VOTING YEA: Narsh, Cyrowski, Ford, Lamb

VOTING NAY: None

ABSENT: Rutt, Moshier, Van Portfliet

MOTION: Carried

4. Presentations

5. Call to the Public

Steve Samet spoke.

6. Consent Agenda

MOTION made by Council member Cyrowski, Seconded by Council member Ford, to approve the Consent Agenda and with the removal of item C. Approval of Village Council Regular Meeting Minutes of June 10, 2024, and item D. FY 2023-24 Final Budget Amendments for further discussion.

VOTING YEA: Narsh, Cyrowski, Ford, Lamb

VOTING NAY: None

ABSENT: Rutt, Moshier, Van Portfliet

MOTION: Carried

A. Approval of Special Event and Use of Rights-of-Way Permit Applications - Dragon on the Lake 2024

MOTION made by Council member Cyrowski, Seconded by Council member Ford, to approve the Event Permit Application requesting the use of Public Streets and Right-of-Ways dated April 4, 2024, submitted by Amy Cole on behalf of Orion Art Center, for the 2024 Dragon on the Lake Event to be held beginning Friday, August 23, 2024, through Sunday, August 25, 2024, to be held on various village properties.

VOTING YEA: Narsh, Cyrowski, Ford, Lamb

VOTING NAY: None

ABSENT: Rutt, Moshier, Van Portfliet

MOTION: Carried

B. Consent of Transfer of Residential Collection Services Contract from GFL Environmental USA Inc. to Priority Waste LLC

MOTION made by Council member Cyrowski, Seconded by Council member Ford, to approve the Village of Lake Orion’s consent of the transfer of the residential waste, curbside recycling, and yard waste collection contract between the Village of Lake Orion and GFL Environmental USA Inc. to Priority Waste LLC pursuant to GFL’s letter of request dated June 4, 2024, with the condition and understanding that all provisions of the current GFL Environmental contract will remain 30 Section 6, Item B. in full force and effect for the current contract to continue to be provided; and to authorize the Village Manager to countersign the letter indicating the Village’s consent to the transfer with the conditions noted.

VOTING YEA: Narsh, Cyrowski, Ford, Lamb

VOTING NAY: None

ABSENT: Rutt, Moshier, Van Portfliet

MOTION: Carried

C. Approval of Village Council Meeting Minutes of June 10, 2024
Remove for further discussion.

D. FY 2023-24 Final Budget Amendments
Remove for further discussion.

E. Receive and File of DDA Regular Meeting Minutes of May 21, 2024
MOTION made by Council member Cyrowski, Seconded by Council member Ford, to receive and file the May 21, 2024 Regular Meeting Minutes of the Downtown Development Authority Board, as presented.
VOTING YEA: Narsh, Cyrowski, Ford, Lamb
VOTING NAY: None
ABSENT: Rutt, Moshier, Van Portfliet
MOTION: Carried

F. Receive and File of DDA Special Meeting Minutes of May 30, 2024
MOTION made by Council member Cyrowski, Seconded by Council member Ford, to receive and file the May 30, 2024 Special Meeting Minutes of the Downtown Development Authority Board, as presented.
VOTING YEA: Narsh, Cyrowski, Ford, Lamb
VOTING NAY: None
ABSENT: Rutt, Moshier, Van Portfliet
MOTION: Carried

7. Items Removed from the Consent Agenda

C. Approval of Village Council Meeting Minutes of June 10, 2024
MOTION made by President Narsh, Seconded by Council member Ford, to approve the June 10th, 2024 Village Council Regular Meeting Minutes, as presented.
VOTING YEA: Narsh, Cyrowski, Ford, Lamb
VOTING NAY: None
ABSENT: Rutt, Moshier, Van Portfliet
MOTION: Carried

D. FY 2023-24 Final Budget Amendments
MOTION made by Council member Lamb, Seconded by Council member Cyrowski, to approve the budget amendment requests for various funds, as presented by Administration.
VOTING YEA: Narsh, Cyrowski, Ford, Lamb
VOTING NAY: None
ABSENT: Rutt, Moshier, Van Portfliet
MOTION: Carried

8. Approval of Agenda

MOTION made by Council member Lamb but with no second, to approve the agenda for Monday, June 24th, 2024 Village Council Regular Meeting with the removal of item 10. A. Invoice Approval.

- VOTING YEA:** None
- VOTING NAY:** None
- ABSENT:** Rutt, Moshier, Van Portfliet
- MOTION:** Failed

MOTION made by President Narsh, Seconded by Council member Cyrowski, to approve the agenda for Monday, June 24th, 2024 Village Council Regular Meeting, as presented.

- VOTING YEA:** Narsh, Cyrowski, Ford
- VOTING NAY:** Lamb
- ABSENT:** Rutt, Moshier, Van Portfliet
- MOTION:** Failed

MOTION made by Council member Ford, Seconded by President Narsh, to approve the agenda for Monday, June 24th, 2024 Village Council Regular Meeting with the removal of item 10. A. Invoice Approval.

- VOTING YEA:** Narsh, Cyrowski, Ford, Lamb
- VOTING NAY:** None
- ABSENT:** Rutt, Moshier, Van Portfliet
- MOTION:** Carried

9. Public Hearings

10. Financial Matters

- A. Invoice Approval - June 24, 2024**
Removed from the Agenda.

11. Other Items

A. Oakland County IT Services Agreement Renewal for 2024-2029

MOTION made by Council member Ford, Seconded by Council member Lamb, to approve renewal of Agreement for I.T. Services between Oakland County and Village of Lake Orion for 2024-2029, as presented and authorize the Village Manager and Village Clerk to execute the agreement and exhibits on behalf of the Village after approval as to form and content by the Village Attorney.

- VOTING YEA:** Narsh, Cyrowski, Ford, Lamb
- VOTING NAY:** None
- ABSENT:** Rutt, Moshier, Van Portfliet
- MOTION:** Carried

B. Approval of Amended FY 2024-25 Downtown Development Authority Budget

MOTION made by Council member Lamb, Seconded by President Narsh, to take no action in approving the amended FY 2024-25 DDA Budget and direct Administration to renegotiate the services agreement with the DDA Board.

VOTING YEA: Narsh, Cyrowski, Ford, Lamb

VOTING NAY: None

ABSENT: Rutt, Moshier, Van Portfliet

MOTION: Carried

C. Introduction of Village Code Amendments to Chapter 53 – Water System Fees and Charges

MOTION made by President Narsh, Seconded by Council member Cyrowski, to introduce and give first reading to proposed Ordinance No. 18.30 amending Title V, Chapter 53, Sections 53.08, 53.09, and 53.13 of the Village Code of Ordinances; to schedule the ordinance for second reading and consideration for adoption at the July 22, 2024, regular meeting of the Village Council; and to request that the Village Clerk publish the required notice.

VOTING YEA: Narsh, Cyrowski, Ford, Lamb

VOTING NAY: None

ABSENT: Rutt, Moshier, Van Portfliet

MOTION: Carried

12. Call to the Public

Steve Samet spoke.

Rosemary Ford spoke.

13. Council Comments

Council member Cyrowski spoke.

Council member Ford spoke.

Council member Lamb spoke.

President Narsh spoke.

14. Village Manager Comments

The Village Manager provided a summary of his report, which is also available on the Village Manager’s page of the Village of Lake Orion’s website.

15. Closed Session Items

16. Business From Closed Session

17. Adjournment

MOTION by Council member Cyrowski, Seconded by Council member Ford, to adjourn the June 24th, 2024 Village Council Regular Meeting.

VOTING YEA: Cyrowski, Ford, Narsh

VOTING NAY: Lamb

ABSENT: Rutt, Moshier, Van Portfliet

MOTION: Failed

President Narsh exited the meeting at 8:59 PM.

No quorum was present.

President Narsh returned at 9:01 PM.

MOTION made by Council member Lamb, Seconded by President Narsh, to adjourn the June 24th, 2024 Village Council Regular Meeting.

VOTING YEA: Narsh, Cyrowski, Ford, Lamb

VOTING NAY: None

ABSENT: Rutt, Moshier, Van Portfliet

MOTION: Carried

The June 24th, 2024, Village Council Regular Meeting adjourned at 9:02 PM.

Jerry Narsh
President

Lynsey Blough
Deputy Clerk/Treasurer

Sonja Stout
Clerk/Treasurer

Date Approved: as presented on July 8, 2024



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8th, 2024

TOPIC Receive and File June 2024 Police Department Activity Report

BACKGROUND BRIEF:

Administration is requesting that Village Council receive and file the monthly activity report for the Police Department.

RECOMMENDED MOTION:

To receive and file the June 2024 Police Department Activity Report.



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month : June

Year : 2024

Include Officer Summary?: No

CLR-060 Arrest Comparison report (LO)

Section 6, Item F.

ADULT

JUVENILE

SS Description	Jun/2024				Jun/2023				Jun/2024				Jun/2023			
	Count	% CHG	YTD 2024	YTD 2023	Count	% CHG	YTD 2024	YTD 2023	Count	% CHG	YTD 2024	YTD 2023	Count	% CHG	YTD 2024	YTD 2023
1313 ASSAULT/ BATTERY/SIMPLE (INCL DOMESTIC AND POLICE OFFICER)	0	-100%	1	5	0	-80%	0	0	0	0%	0	0	0	0%	0	0
13001 NONAGGRAVATED ASSAULT	0	-100%	1	5	0	-80%	0	0	0	0%	0	0	0	0%	0	0
1304 AGG/FEL ASSAULT - NON-FAMILY - GUN	0	0%	1	0	0	0%	0	0	0	0%	0	0	0	0%	0	0
1399 ASSAULT (OTHER)	1	0%	1	0	0	0%	0	0	0	0%	0	0	0	0%	0	0
13002 AGGRAVATED/FELONIOUS ASSAULT	1	0%	2	0	0	0%	0	0	0	0%	0	0	0	0%	0	0
2202 B&E - BURGLARY - FORCED ENTRY - RESIDENCE - HOME INVASION	0	-100%	1	1	0	0%	0	0	0	0%	0	0	0	0%	0	0
22001 BURGLARY -FORCED ENTRY	0	-100%	1	1	0	0%	0	0	0	0%	0	0	0	0%	0	0
2308 LARCENY - FROM BUILDING (INCLUDES LIBRARY, OFFICE USED BY PUBLIC, ETC)	0	0%	1	0	0	0%	0	0	0	0%	0	0	0	0%	0	0
23003 LARCENY -THEFT FROM BUILDING	0	0%	1	0	0	0%	0	0	0	0%	0	0	0	0%	0	0
2505 PASS COUNTERFEITED -ANY OBJECT	0	-100%	1	1	0	-100%	0	0	0	0%	0	0	0	0%	0	0
25000 FORGERY/COUNTERFEITING	0	-100%	1	0	0	-100%	0	0	0	0%	0	0	0	0%	0	0
3074 RETAIL FRAUD THEFT 2ND DEGREE	0	0%	0	1	0	-100%	0	0	0	0%	0	0	0	0%	0	0
30002 RETAIL FRAUD -THEFT	0	0%	0	1	0	-100%	0	0	0	0%	0	0	0	0%	0	0
5295 CONCEALED WEAPONS - FIREARM IN AUTO (CCW)	0	0%	0	1	0	-100%	0	0	0	0%	0	0	0	0%	0	0
52001 WEAPONS OFFENSE- CONCEALED	0	0%	0	1	0	-100%	0	0	0	0%	0	0	0	0%	0	0
Group A Totals	1	-66.6%	3	9	5	-44.4%	0	0	0	0%	0	0	0	0%	0	0
2298 BURGLARY - ENTERING WITHOUT PERMISSION	0	0%	0	1	0	-100%	0	0	0	0%	0	0	0	0%	0	0
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0%	0	1	0	-100%	0	0	0	0%	0	0	0	0%	0	0
2606 NON-SUFFICIENT FUNDS CHECKS	0	0%	0	1	0	-100%	0	0	0	0%	0	0	0	0%	0	0

CLR-060 Arrest Comparison report (LO)

SS Description	ADULT				JUVENILE							
	Jun/2024	Jun/2023	% CHG	YTD 2024	YTD 2023	% CHG	Jun/2024	Jun/2023	% CHG	YTD 2024	YTD 2023	% CHG
26006 FRAUD -BAD CHECKS	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
3605 INDECENT EXPOSURE	0	0	0%	0	2	-100%	0	0	0%	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%	0	2	-100%	0	0	0%	0	0	0%
4801 RESISTING OFFICER	0	0	0%	0	0	0%	0	0	0%	0	0	0%
4899 OBSTRUCT POLICE (OTHER)	2	0	0%	2	0	0%	0	0	0%	0	0	0%
4800 OBSTRUCTING POLICE	2	0	0%	2	0	0%	0	0	0%	0	0	0%
5311 DISORDERLY CONDUCT	0	0	0%	0	3	-100%	0	0	0%	0	0	0%
5393 DISORDERLY CONDUCT (OTHER)	0	1	-100%	0	1	-100%	0	0	0%	0	0	0%
53001 DISORDERLY CONDUCT	0	1	-100%	0	4	-100%	0	0	0%	0	0	0%
5427 OPERATING WITH B.A.C. OF .08% OR MORE OFF ROAD VEHICLE	0	1	-100%	0	1	-100%	0	0	0%	0	0	0%
8027 OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	0	0	0%	2	1	100%	0	0	0%	0	0	0%
8041 OPERATING UNDER THE INFLUENCE OF ALCOHOL / LIQUOR OWI	0	3	-100%	1	9	-88.8%	0	0	0%	0	0	0%
80413 OPERATING UNDER THE INFLUENCE OF ALCOHOL / LIQUOR OWI 3RD OFFENSE	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	4	-100%	3	12	-75%	0	0	0%	0	0	0%
7399 ALL OTHER ORDINANCE VIOLATIONS	1	0	0%	1	0	0%	0	0	0%	0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	1	0	0%	1	0	0%	0	0	0%	0	0	0%
Group B Totals	3	5	-40%	6	20	-70%	0	0	0%	0	0	0%
C2931 DWLS OPS LICENSE SUSPENDED / REVOKED	0	0	0%	2	7	-71.4%	0	0	0%	0	0	0%

CLR-060 Arrest Comparison report (LO)

SS Description	ADULT				JUVENILE							
	Jun/2024	Jun/2023	% CHG	YTD 2024	YTD 2023	% CHG	Jun/2024	Jun/2023	% CHG	YTD 2024	YTD 2023	% CHG
C2933 VEHICLE REGISTRATION - IMPROPER / EXPIRED	0	1	-100%	0	3	-100%	0	0	0%	0	0	0%
C2936 OPS - NEVER ACQUIRED - NOLEA	0	0	0%	1	0	0%	0	0	0%	0	1	-100%
C2937 NO OPS ON PERSON - NOP-NOLOP	0	0	0%	0	0	0%	0	0	0%	0	0	0%
2900 TRAFFIC OFFENSES	0	1	-100%	3	10	-70%	0	0	0%	0	1	-100%
C3020 MISDEMEANOR ARREST WARRANT (ORIGINATING AGENCY)	0	2	-100%	5	9	-44.4%	0	0	0%	0	0	0%
C3050 MISDEMEANOR ARREST WARRANT - OTHER JURISDICTION	0	0	0%	0	4	-100%	0	0	0%	0	0	0%
3000 WARRANTS	0	2	-100%	5	13	-61.5%	0	0	0%	0	0	0%
C3330 ASSIST OTHER LAW ENFORCEMENT AGENCY	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
3300 MISCELLANEOUS COMPLAINTS	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
Group C Totals	0	3	-100%	8	24	-66.6%	0	0	0%	0	1	-100%
C4015 RECKLESS DRIVING CITATION	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
C4041 SPEEDING CITATION	0	0	0%	0	1	-100%	0	0	0%	0	0	0%
C4067 ALLOW UNLICENSED DRIVER TO OPERATE VEHICLE	0	0	0%	1	2	-50%	0	0	0%	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%	1	4	-75%	0	0	0%	0	0	0%
C4307 DROVE W/EXPIRED OPS	0	0	0%	0	3	-100%	0	0	0%	0	0	0%
C4311 OPS LIC SUSP/REVOKED CITATION	0	1	-100%	1	1	0%	0	0	0%	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	1	-100%	1	4	-75%	0	0	0%	0	0	0%

CLR-060 Arrest Comparison report (LO)

ADULT

JUVENILE

SS Description	ADULT				JUVENILE							
	Jun/2024	Jun/2023	% CHG	YTD 2024	YTD 2023	% CHG	Jun/2024	Jun/2023	% CHG	YTD 2024	YTD 2023	% CHG
Group D Totals	0	1	-100%	2	8	-75%	0	0	0%	0	0	0%
Grand Total	4	12	-66.6%	21	61	-65.5%	0	0	0%	0	1	-100%



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month: June

Year: 2024

CLR-065 Monthly Summary Of Offenses (LO)

Section 6, Item F.

ISS Description	ADULT		JUV		Total	
	YTD	Jun/2024	YTD	Jun/2023	YTD	Jun YTD
09001 MURDER/NONNEGLECT MANSLAUGHTER (VOLUNTARY)	0	0	0	0	0	0
09002 NEGLECT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0	0	0	0
09004 JUSTIFIABLE HOMICIDE	0	0	0	0	0	0
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0	0	0	0
09006 IN-CUSTODY DEATH	0	0	0	0	0	0
10001 KIDNAPPING/ABDUCTION	0	0	0	0	0	0
10002 PARENTAL KIDNAPPING	0	0	0	0	0	0
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	1	-100%	0	0
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0	0%	0	0
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0	0%	0	0
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0	0%	0	0
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0	0%	0	0
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0	0%	0	0
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0	0%	0	0
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0	0%	0	0
12000 ROBBERY	0	0	0	0%	0	0
12001 ROBBERY	0	0	0	0%	0	0
13001 NONAGGRAVATED ASSAULT	0	1	0	-71.4%	0	0
13002 AGGRAVATED/FELONIOUS ASSAULT	3	0	5	400%	0	1
13003 INTIMIDATION/STALKING	0	0	2	-50%	0	0
20000 ARSON	0	0	0	0%	0	0
21000 EXTORTION	0	0	0	0%	0	0
22001 BURGLARY -FORCED ENTRY	0	1	1	-100%	0	0
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0	0%	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 6, Item F.

SS Description	Jun/2024		Jun/2023		% CHG YTD 2024	YTD 2023	% CHG	ADULT		JUV		Total	
	YTD	Jun/2024	YTD	Jun/2023				YTD	Jun/2024	YTD	Jun/2023	YTD	Jun/2024
23001 LARCENY -POCKETPICKING	0	0	0	0	0%	0	0%	0	0	0	0	0	0
23002 LARCENY -PURSES/NATCHING	0	0	0	0	0%	0	0%	0	0	0	0	0	0
23003 LARCENY -THEFT FROM BUILDING	0	0	0	2	0%	2	0%	0	1	0	0	0	1
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0	0	0%	0	0%	0	0	0	0	0	0
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	0	0	0	0%	0	-100%	0	0	0	0	0	0
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0	0	0%	0	-100%	0	0	0	0	0	0
23007 LARCENY -OTHER	0	0	0	0	0%	0	0%	0	0	0	0	0	0
24001 MOTOR VEHICLE THEFT	0	0	0	0	0%	0	0%	0	0	0	0	0	0
24002 MOTOR VEHICLE THEFT	0	0	0	0	0%	0	0%	0	0	0	0	0	0
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0	0	0%	0	0%	0	0	0	0	0	0
24003 MOTOR VEHICLE FRAUD	0	0	0	0	0%	0	0%	0	0	0	0	0	0
25000 FORGERY/COUNTERFEITING	1	0	0	1	0%	1	0%	0	0	0	0	0	0
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	0	4	0%	4	300%	0	0	0	0	0	0
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0	1	0%	1	0%	0	0	0	0	0	0
26003 FRAUD -IMPERSONATION	0	0	0	0	0%	0	0%	0	0	0	0	0	0
26004 FRAUD -WELFARE FRAUD	0	0	0	0	0%	0	0%	0	0	0	0	0	0
26005 FRAUD -WIRE FRAUD	0	0	0	1	0%	1	0%	0	0	0	0	0	0
26007 FRAUD - IDENTITY THEFT	0	0	0	0	0%	0	-100%	0	0	0	0	0	0
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0	0	0%	0	0%	0	0	0	0	0	0
27000 EMBEZZLEMENT	0	0	0	0	0%	0	0%	0	0	0	0	0	0
28000 STOLEN PROPERTY	0	0	0	0	0%	0	0%	0	0	0	0	0	0
29000 DAMAGE TO PROPERTY	1	0	0	2	0%	2	100%	0	0	0	0	0	0
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0	0	0%	0	0%	0	0	0	0	0	0
30002 RETAIL FRAUD -THEFT	0	0	0	1	0%	1	0%	0	0	0	0	0	0
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0	0	0%	0	0%	0	0	0	0	0	0
30004 ORGANIZED RETAIL FRAUD	0	0	0	0	0%	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

Section 6, Item F.

SS Description	Jun/2024		Jun/2023		% CHG YTD 2024	YTD 2023	% CHG Jun/2024	ADULT		JUV		Total	
	YTD	%	YTD	%				YTD	%	YTD	%	YTD	%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	0	0%	0	0%	1	0	0%	0	0	0	0	0	0
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
36001 SEXUAL PENETRATION NONFORCIBLE - BLOOD/AFFINITY	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
37000 OBSCENITY	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
39001 GAMBLING- BETTING/WAGERING	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
39004 GAMBLING -SPORTS TAMPERING	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
51000 BRIBERY	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
52001 WEAPONS OFFENSE- CONCEALED	0	0%	0	0%	0	1	-100%	0	0	0	0	0	0
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
52003 WEAPONS OFFENSE -OTHER	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
72000 ANIMAL CRUELTY	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
Group A Totals	5	150%	2	150%	23	25	-8%	1	5	0	0	1	5
01000 SOVEREIGNTY	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
02000 MILITARY	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
03000 IMMIGRATION	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
09003 NEGLIGENCE HOMICIDE -VEHICLE/BOAT	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
14000 ABORTION	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0%	0	0%	0	1	-100%	0	0	0	0	0	0
22004 POSSESSION OF BURGLARY TOOLS	0	0%	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

SS Description	Jun/2024		Jun/2023		% CHG	YTD 2024	YTD 2023	% CHG	ADULT		JUV		Total	
	YTD	% CHG	YTD	% CHG					YTD	Jun/2024	YTD	Jun/2023	YTD	Jun
26006 FRAUD -BAD CHECKS	0	0%	0	0%		0	1	-100%	0	0	0	0	0	0
36003 PEEPING TOM	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
36004 SEX OFFENSE -OTHER	0	-100%	1	0%		0	3	-100%	0	0	0	0	0	0
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0%	0	0%		0	1	-100%	0	0	0	0	0	0
38002 FAMILY -NONSUPPORT	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
38003 FAMILY -OTHER	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
41002 LIQUOR VIOLATIONS -OTHER	0	-100%	1	0%		0	1	-100%	0	0	0	0	0	0
42000 DRUNKENNESS	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
48000 OBSTRUCTING POLICE	1	0%	1	0%		2	1	100%	2	2	0	0	2	2
49000 ESCAPE/FLIGHT	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
50000 OBSTRUCTING JUSTICE	0	0%	0	0%		1	1	0%	0	0	0	0	0	0
53001 DISORDERLY CONDUCT	0	-100%	1	0%		0	3	-100%	0	0	0	0	0	0
53002 PUBLIC PEACE -OTHER	2	0%	0	0%		5	1	400%	0	0	0	0	0	0
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	-100%	4	0%		3	12	-75%	0	3	0	0	0	3
55000 HEALTH AND SAFETY	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
56000 CIVIL RIGHTS	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
57001 TRESPASS	1	0%	0	0%		6	3	100%	0	0	0	0	0	0
57002 INVASION OF PRIVACY -OTHER	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
58000 SMUGGLING	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
59000 ELECTION LAWS	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
60000 ANTITRUST	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
61000 TAX/REVENUE	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
62000 CONSERVATION	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
63000 VAGRANCY	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
70000 JUVENILE RUNAWAY	0	0%	0	0%		0	0	0%	0	0	0	0	0	0
73000 MISCELLANEOUS CRIMINAL OFFENSE	2	100%	1	0%		2	1	100%	1	1	0	0	1	1
75000 SOLICITATION	0	0%	0	0%		0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

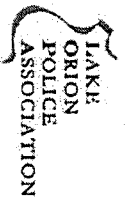
SS Description	Jun/2024		Jun/2023		% CHG	YTD 2024	YTD 2023	% CHG	ADULT		JUV		Total	
	YTD	Jun/2024	YTD	Jun/2023					YTD	Jun/2023	YTD	Jun	YTD	
7700 CONSPIRACY (ALL CRIMES)	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
Group B Totals	6	9	-33.3%	19	0%	29	-34.4%	3	6	0	0	0	3	6
2800 JUVENILE OFFENSES AND COMPLAINTS	2	2	0%	6	20%	5	0	0	0	0	0	0	0	0
2900 TRAFFIC OFFENSES	4	7	-42.8%	15	-72.7%	55	0	0	3	0	0	0	0	3
3000 WARRANTS	1	7	-85.7%	6	-81.2%	32	0	0	5	0	0	0	0	5
3100 TRAFFIC CRASHES	12	15	-20%	80	6.666%	75	0	0	0	0	0	0	0	0
3200 SICK / INJURY COMPLAINT	8	12	-33.3%	45	-23.7%	59	0	0	0	0	0	0	0	0
3300 MISCELLANEOUS COMPLAINTS	81	184	-55.9%	572	-39.9%	953	0	0	0	0	0	0	0	0
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	3	-100%	2	-50%	4	0	0	0	0	0	0	0	0
3500 NON - CRIMINAL COMPLAINTS	84	157	-46.4%	453	-40.3%	760	0	0	0	0	0	0	0	0
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	24	26	-7.69%	162	24.61%	130	0	0	0	0	0	0	0	0
3800 ANIMAL COMPLAINTS	3	1	200%	7	16.66%	6	0	0	0	0	0	0	0	0
3900 ALARMS	9	7	28.57%	47	27.02%	37	0	0	0	0	0	0	0	0
SICK / INJURY COMPLAINT	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
NON - CRIMINAL COMPLAINTS	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
MISCELLANEOUS COMPLAINTS	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
TRAFFIC CRASHES	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
MISCELLANEOUS TRAFFIC COMPLAINTS	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
ALARMS	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
ANIMAL COMPLAINTS	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
TRAFFIC OFFENSES	0	0	0%	0	0%	0	0	0	0	0	0	0	0	0
Group C Totals	228	421	-45.8%	1395	-34.0%	2116	0	8	0	0	0	0	0	8
2700 LOCAL ORDINANCES - GENERIC	0	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
2700 LOCAL ORDINANCES - GENERIC	0	0	0%	0	0%	0	0	0%	0	0	0	0	0	0
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	28	57	-50.8%	84	-77.1%	368	0	0	1	0	0	0	0	1
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	4	8	-50%	28	-65.8%	82	0	0	0	0	0	0	0	0
4200 PARKING CITATIONS	0	1	-100%	1	-97.2%	36	0	0	0	0	0	0	0	0
4300 LICENSE / TITLE / REGISTRATION CITATIONS	3	5	-40%	7	-85.4%	48	0	1	0	0	0	0	0	1

CLR-065 Monthly Summary Of Offenses (LO)

SS Description	Jun/2024		Jun/2023		% CHG	YTD 2024	YTD 2023	% CHG	ADULT		JUV		Total	
	YTD	Jun	YTD	Jun					YTD	Jun	YTD	Jun	YTD	Jun
4400 WATERCRAFT CITATIONS	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
4500 MISCELLANEOUS A THROUGH UUUU	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
4600 LIQUOR CITATIONS / SUMMONS	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
4800 LOCAL ORDINANCE WARNINGS	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
4900 TRAFFIC WARNINGS	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
LOCAL ORDINANCES - GENERIC	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
WATERCRAFT CITATIONS	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
MISCELLANEOUS A THROUGH UUUU	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
TRAFFIC WARNINGS	0	0	0	0	0%	0	0	0%	0	0	0	0	0	0
Group D Totals	35	71	-50.7%	120	534	-77.5%	0	2	0	0	0	0	2	0
5000 FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	0	0	0%	0%	0	0	0	0	0	0
FIRE CLASSIFICATIONS	0	0	0%	0	0	0	0%	0%	0	0	0	0	0	0
18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	0	0	0%	0%	0	0	0	0	0	0
Group E Totals	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	0	2	-100%	0	0	0	0	0	0	0	0
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%	0	1	-100%	0	0	0	0	0	0	0	0
6200 ARREST ASSIST	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
6300 CANINE ACTIVITIES	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
6500 CRIME PREVENTION ACTIVITIES	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
6600 COURT / WARRANT ACTIVITIES	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
6700 INVESTIGATIVE ACTIVITIES	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
MISCELLANEOUS ACTIVITIES (6100)	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
CANINE ACTIVITIES	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
INVESTIGATIVE ACTIVITIES	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0
COURT / WARRANT ACTIVITIES	0	0	0%	0	0	0%	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

SS Description	Jun/2024		Jun/2023		% CHG		YTD 2024		YTD 2023		% CHG		ADULT		JUV		Total		
	YTD	Jun/2024	YTD	Jun/2023	YTD	Jun/2024	YTD	Jun/2024	YTD	Jun/2023	YTD	Jun/2024	YTD	Jun/2024	YTD	Jun/2023	YTD	Jun/2024	YTD
Group F Totals	0	0	0	0	0%	0	0	3	-100%	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS DEALER ACTIVITIES	0	0	0	0	0%	0	0	0	0%	0	0	0	0	0	0	0	0	0	0
Group I Totals	0	0	0	0	0%	0	0	0	0%	0	0	0	0	0	0	0	0	0	0
Totals for all Groups	274	503	-45.5%	1557	2707	-42.4%	4	21	0	0	4	21	4	21	4	21	4	21	



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Jun Total	YTD				
COMMAND STAFF																																				
Cmdr BAUER				2				4	5								2			6											19	69				
Asst Cmdr TEREZI																				8											8	30				
Sgt AIELLO																				6	2								2	10	37					
Sgt ROHRBORN																														8	22					
Sgt HAMMOND																															58					
RESERVE OFFICERS																																				
Ofc CAMPO																				8											8	20				
Ofc DREW																																				
Ofc DUNHAM																																				
Ofc ISAACSON																																				
Ofc KUCHENMEISTER																																				
Ofc MAZZOLA																																				
Ofc MIRKU																					9										9	9				
Ofc RUFFINI																																5				
Ofc WARD																				8											8	14				
Ofc WOLFE																						8									8	10				
Ofc MIHACSI																																50				
Ofc SERRAIOCO																																22				
Ofc STALKER																				4											4	14				
Ofc RYAN HAMMOND																				3											3	27				
June Total																3		9		27	43	6	8											2	109	394



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
RESERVE COMMAND STAFF													
Cmndr BAUER	11	7	12	6	14	19							69
Asst Cmndr TEREZNI	3		8		11	8							30
Sgt AIELLO	6	3	8	2	8	10							37
Sgt ROHRBORN	3		4		7	8							22
Sgt HAMMOND	3	20	12	9	14								58
RESERVE OFFICERS													
Ofc CAMPO	5	2	3		2	8							20
Ofc DREW													
Ofc DUNHAM													
Ofc ISAACSON													
Ofc KUCHENMEISTER													
Ofc MAZZOLA													
Ofc MIRKU						9							9
Ofc RUFFINI			3		2								5
Ofc WARD					6	8							14
Ofc WOLFF					2	8							10
Ofc MIHACSI	24	22			4								50
Ofc SERRAIOCO					22								22
Ofc STALKER			3		7	4							14
Ofc RYAN HAMMOND					7	27							34
TOTAL RESERVE SUPPORT HOURS													
Month Total	55	54	53	17	106	109							394



Medical leave
Attending Reserve Academy
Suspended

Citations By Officer Per Month

Issue Date is in the last 2 months Issue Time is in range [0, 24]

	Officer Name	Officer ID	Issue Month	Count Issued	Total Base Amount	Total Amount Due
1	Christopher Miles	Badge # 002	2024-06	2	\$30.00	\$20.00
2	Jeff Ward	Badge# 916	2024-06	2	\$30.00	\$40.00
3	Ray Hammond	Badge #: 946	2024-06	2	\$30.00	\$40.00
Totals				6	\$90.00	\$100.00



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8th, 2024

TOPIC: Receive and File of Parks and Recreation Advisory Committee Regular Meeting Minutes of May 28th, 2024

RECOMMENDED MOTION: To receive and file the May 28th, 2024 Regular Meeting Minutes of the Parks and Recreation Advisory Committee as presented.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, May 28, 2024 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, May 28, 2024 Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:45pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Secretary: Cristy Garbacik
Council Member: Teresa Rutt
Absent: Vice Chairperson: Jody Hand
Late: Member: Erin Crane

Vacancies: None

Also in attendance: DPW Director – Wes Sanchez
Green’s Park Supervisor - Pam Welch

3. Approval of Minutes

Meeting Minutes – April 16, 2024

By Teresa Rutt,

RESOLVED: That the regular minutes of the March 19, 2024 meeting of the Parks & Recreation Advisory Committee be approved with the change of roll call and marking Rosemary Ford late vs. absent.

Seconded by Rosemary Ford and adopted: AYES: 3; NAYS: 0; ABSENT: 2.

4. Call to the Public

Pam Welch Green’s Park’s new supervisor

Pam introduced herself and communicated her history with the park since starting in Aug. 2023. She shared her current and past employment. Pam enlightened us with her vision and projects for the park. She is cleaning out the changing rooms and attendant area. She and Wes explained the lifeguard employment hiring situation. Currently they have hired 5 lifeguards and 3 beach attendants. Plus, there are 4 more lifeguards and 4 more park attendant applications. Additionally, Pam told us about her interest in placing a drink vending machine at the park. She also explained about a kayak rental unit that holds 4 kayaks with life jackets for citizens to rent. The units are \$4000.00 each and are paid with a credit card at the machine. The committee welcomed her and explained our interest in her enthusiasm for the position. We reiterated our goals for the lifeguards and attendants with checking passes, no alcohol, and cleaning up goose droppings. We were open to the idea of the vending machine and shared our history of trying to place one at the park. We liked the idea of the kayak rental unit, however we are concerned about the amount of boat traffic and dam current.

5. Approval of Agenda

By Rosemary Ford,

RESOLVED: To approve the Agenda of the Tuesday, May 28, 2024 Parks and Recreation Advisory Committee with the addition of 9B Green’s Park docks.

Seconded by Teresa Rutt and adopted AYES: 3; NAYS: 0; ABSENT: 2.

Erin Crane arrived at 7:00.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

During this time we also discussed Report items A and B while Wes and Teresa were in attendance.

Added:

- Meek's Park – Install grip stickers to the wooden bridge due to slippery surface when wet.
- Green's Park – Park passes need to be numbered and family name clearly written.

Removed:

- Children's Park – Remove Community Playground Build Banner.
- Children's & Meek's Park – Grant plaque installed.
- Green's Park – Lifeguards requested.

B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Teresa Rutt and Wes Sanchez left at 7:30 to attend Village Council meeting.

7. New Business

A. Green's Park beach mat and trees

The Daisy Project shipped the ADA Mobi Mat to Village Hall and it will be installed by DPW next week. Previously, Rosemary contacted the Daisy Project who offered a beach mat at Green's Park. The ADA Mobi Mat only comes on a straight cut, so the diagonal measurement needed to be reevaluated before paperwork could be submitted.

Wes mentioned that he found he can receive prices on trees and bushes at Wojo's at half the cost of our quotes. He confirmed he would purchase and have the trees planted in the areas stated below. Previously, during our February meeting DPW director, Wes, offered to receive quotes on trees and bushes. This business has been delayed due to DPW approval of purchasing. The previous motion from August, requesting council to approve the purchase of trees and bushes for the parks, came back with Darwin McClary requesting we work with DPW to prepare a schematic of the proposed planting and cost estimate report. This would be required before the consideration of the motion be approved. The previous motion recommended...

Green's Park – One Sugar Maple tree (about \$500) to replace pine tree north of the U dock and closer to the water edge.

Children's Park – One River Birch tree (between \$250-625 depending on size) to replace the fallen tree on the north side of the Paint Creek by Cookies and Cream. One Sugar Maple tree (about \$500) to support bank stabilization on the south side of the Paint Creek by the gazebo. Three Spirella bushes (about \$50 each) to landscape next to the red slide to reduce erosion.

B. Atwater basketball court

Erin Crane received a quote from Birmingham Seal for \$30,733.00 to replace Atwater's basketball court about 50x50. Additionally, they could remove the current court for \$4,7000. Unger Park would cost \$15,000.00 for a quarter court to be installed. Suggestions to reach out to Orion Township for support with cost was suggested.

C. Oakland County Grants

Rosemary Ford received and sent email material from Shanna LaBair with Oakland County Parks. She shared information about RAPP (Recreation Assistance Partnership Program) which is a grant system. The program can provide mobile recreation units and/or nature education offerings.

D. Park Volunteers

This item was tabled due to lack of time in the schedule and will be revisited next meeting.

8. Reports

A. Paint Creek Bank Stabilizing Options (discussed earlier in the meeting)

Rosemary Ford sent an email, on behalf of the committee, to Darwin and Wes with our extreme concern about the deterioration of the bank stabilization.

Wes shared with us that he, Darwin, and Carol in Engineering gathered to observe the Paint Creek Bank and concerns about the stabilization. They concluded the water was washing away from the top of the land causing the erosion. Additionally, an EGLE MS4 inspection will get in touch with a bank supporter.

Previously, Teresa discussed with Wes (DPW) with reaching out to Carol in Engineering to receive approval for Coir logs to be placed at anytime regardless of the permanent stabilization options based on the grant. Especially along the Paint Creek in Children's Park close to the gazebo and in Meek's Park where the erosion is close to the sidewalk. Teresa will discuss with Darwin our application with the Community Development Block Grant (CDBG).

B. Green's Park Docks (discussed earlier in the meeting)

Cristy Garbacik contacted John Jones from Walk on Water, the company who installed the new docks at Green's Park. He met her at the docks to discuss cleats. Cristy took notes, pictures, and videos of the explanation and materials. There are 3 docks with 4 cleats needed on each, equaling 12 cleats needed. Suggested Mxeol Marine Stainless cleats (can be purchased on Amazon). Stainless steel bolts 3 inches and nylon nuts equaling 24 bolts and 24 nuts (can be purchased at Ace Hardware). Additionally, John mentioned he originally offered to attach cleats when installing the docks, he again offered when approached last summer, and offered again to install for \$200 if we purchase materials. All information was sent to Wes and Jose.

John also noticed the dock closest to the park was dipping towards the water and was not even. He explained how to adjust the clamp.

Additionally, 4 pole covers are missing. Wes mentioned he has the 2-inch black plastic caps to place on top of the dock poles.

9. Items to Be Placed on Next Agenda

Pending Business

 Parks Maintenance

 Budget Review

New Business

 Oakland County Grants

 Park Volunteers

Reports

 Green's Park beach mat and trees

 Atwater basketball court

 Paint Creek Bank Stabilization

 Green's Park Docks

10. Date of Next Meeting

Tuesday, June 25, 2024 at Atwater Park.

11. Committee Member Comments

Rosemary Ford mentioned again that she would like to take a picture of the Sons of the American Legion and the basketball net at Atwater Park to submit to the newspaper for a community recognition.

12. Adjournment

On a motion by Cristy Garbacik, seconded by Erin Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 8:34pm.

Rosemary Ford, Chairperson

Cristy Garbacik, Recording Secretary

Date Approved: as presented June 25, 2024.

Lake Orion Village Parks Maintenance Items

Updated Per May 28, 2024 Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

Children's Park

- 1 – Relandscape next to the red slide with spirella – Jody quotes at Sherwood / Wes DPW at Wojo's
- 1 – Replacement 2 trees for Children's Park – Jody contact Sherwood / Wes DPW at Wojo's
- 2 - Stones that create the walls are disintegrating
- 3 – North hill lack of grass (caused by bikes, etc.) and eroding – mulch and landscaping (bushes)
- 3 – Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

Meek's Park

- 1 – Bank stabilization needed!!! – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 - Weed garden and sign attached to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.
- 3 – Wooden bridge slippery when wet – grip stickers requested - Teresa

Green's Park

- 1 - (5/26/15) East-West seawall repair is failing.
- 1 – Explore goose poop prevention methods (purchased light and goose spray)
- 1 – Volleyball court needs sand
- 1 – Cleats, caps, bumpers need to be installed for new docks—ordered 4/23 (Cristy contacted dock co.)
- 1 – Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 1 – Plant New Tree that won't kill grass - Jody quotes at Sherwood / Wes DPW at Wojo's
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)
- 3 - Park passes need to be numbered and names clearly written. (Rosemary / office)

Swiss Village Park

- 3 – Border around playground

Unger's Park

- 1 – Japanese Knotweed needs to be removed

Atwater Park

- 1 – Basketball court needs to be replaced (Erin received quotes)
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)

2024-2025 Possible Budget Items for Planning

	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Children's and Meek's Park - Bank Stabilization	High				
2	Atwater Park Basketball Court - 4"	High	\$6,000		One quote received, look into DPW cost	
3	DPW Assigned daily maintenance employee on grounds	High				
4	Green's Park Pavillion at SW of basketball court	High				
5	Green's Park Playground Borders	High				
6	Atwater Additional Swings	Medium	1200-1500			
7	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
8	Green's Park Retaining Wall	Medium				
9	Children's Park Bridge	Medium				
10	Unger Park Basketball court	Medium				



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC: Receive and File of Planning and Zoning Monthly Report by McKenna

RECOMMENDED MOTION: To receive and file of the Planning and Zoning Monthly Report by McKenna, as presented.



21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

Monthly Planning & Zoning Report

MAY–JUNE 2024

June 26, 2024

Dear Commissioners:

The following report contains a summarized update of recent Village planning, zoning, and development activities.

SPECIAL PROJECTS

Planning and Zoning Training: Village Administration approved an in-house basic training for the Board of Zoning Appeals, Planning Commission, Council, and staff, presented by McKenna. Two (2) two-hour sessions were held June 20, 2024, which were attended by 22 people representing each group. A PDF of the presentation is attached; additional in-house and external training opportunities will be available in the coming months.

Engineering Standards for Single-Family Homes: The Village Council is interested in implementing engineering design standards for single-family homes. The Township already requires engineering plot plans for all new single-family homes. Village staff and consultants would need to propose amendments to the Engineering Design Standards and revise applications and internal policy to facilitate administrative engineering review for single-family homes. Standards and permit procedures for residential driveway approaches will also be included.

Township BS&A Review and Permitting Process: Ongoing coordination with the Township Building Department to establish BS&A access and revised project flow. This will be utilized for project tracking for major and minor developments and code enforcement. Anticipated launch: July 1, 2024.

Tax-Exempt Parcels and Village ROW Inventory – Oakland County is auditing their record of tax-exempt parcels and requests an updated list and map of such parcels under Village ownership. Staff were authorized to create a map of all tax-exempt parcels and Village rights-of-way. This process will be finalized in early July.

Master Plan – Strategic Action Plan: Council approved a proposal to prepare a Master Plan amendment to develop a Strategic Action Plan. Analysis of past plans and engagement data is complete; a draft matrix of objectives and action items will be reviewed by Village staff and included in your August agenda packet for review and discussion prior to mid-August release of a public opinion survey. Data from this survey will inform our revisions, which will be followed by additional public review and adoption.

CIP & Fee Schedule – As part of the FY 24/25 budget process, the Council will be working to update the municipal fee schedule and adopt a 6-year capital improvements plan.

RRC Certification: Council received a presentation from the Village RRC representative on January 22, 2024, as a refresher on the benefits and process of obtaining certification. Outstanding items to reach “Essentials” status:

- Master Plan Implementation Matrix, Action Plan (BP 1.1 – In Progress)
- 6-year CIP available online. (BP 1.3 – In Progress)
- Public engagement activities within PC Annual Report. (BP 1.4 – In Progress)
- Development Guide to be updated and uploaded to Village website. (BP 3.4, 3.8 – In Progress)
- Update board/commission applications. (BP 4.1 – Not Started)
- Adopted BZA Bylaws uploaded to Village website. (BP 4.4 – Complete)
- Updated training strategy for all boards and commissions (BP 4.6 – In Progress)

PERMIT DETAILS

PERMIT TYPE	ADDRESS / PROJECT	DESCRIPTION	SUBMITTED	APPROVED
ZONING COMPLIANCE				
Z-24-16	420 Bellevue	Residential minor	10/16/2023	5/7/2024
Z-24-17	10 S. Park Blvd (Marina)	Commercial/mixed use, minor/accessory	5/2/2024	5/14/2002
Z-24-18	444 Bellevue	Residential, single family, new build	6/5/2024	6/25/2024
TEMPORARY USE OF RIGHT OF WAY				
R-24-09	Broadway & M-24	Temporary special event banner	4/11/2024	5/1/2024
R-24-10	54 W Elizabeth	Install gas service.	4/16/2024	5/1/2024
R-24-11	Flower and Art Fair	Special event, road closures.	1/2/2024	5/14/2024
R-24-12	Memorial Day Race	Special event, road closures.	2/20/2024	5/14/2024
R-24-13	Memorial Day Parade	Special event, road closures.	2/26/2024	5/14/2024
R-24-14	Lions Jubilee	Special event, road closures.	1/23/2023	6/18/2024
R-24-15	616 Longpointe	Temporary construction material storage.	6/18/2024	6/18/2024
SIGNAGE				
S-24-06	120 S. Broadway	1 wall sign, 1 blade sign	1/22/2024	5/1/2024
S-24-07	Flower and Art Fair	Event sign, temporary banner	2/8/2024	5/14/2024
S-24-08	Memorial Day Race	Event signs, temporary yard signs	2/13/2024	5/14/2024
FENCE / WALL				
F-24-01	447 N Shore	4-6 ft. black aluminum privacy fence	4/30/2024	5/7/2024
F-24-02	616 Longpointe	<4-ft. concrete block landscape retaining wall	6/18/2024	6/18/2024

VARIANCE REQUESTS

NAME / LOCATION	REQUESTED VARIANCES	MEETINGS / STATUS
A-24-01 600 Longpointe Zoned: RL November 29, 2023	Construct accessory deck above garage with encroaching overhang/roof. Front yard: 11.5 ft. Side yard: 1.5 ft.	BZA meeting held January 11, 2024 – Tabled. BZA meeting held February 1, 2024 – Approved: Front yard: 11.5 ft. Side yard: 1.5 ft.
A-24-02 136 Axford (RV) Zoned: RV April 1, 2024	Install above-ground swimming pool in rear yard, adjacent to newly constructed deck. Rear yard: 15 ft. Lot coverage: 1.95%	BZA meeting held May 2, 2024 – Tabled. BZA meeting held June 6, 2024 – Denied: Rear yard: 15 ft. Lot coverage: 1.95%
A-24-03 512 Longpointe Zoned: RL April 30, 2024	Demolition of existing (non-conforming) home; build new single-family home. Front (street): 11.92 ft. Front (water): 13.42 ft. Height: 3.25 ft.	BZA meeting held May 2, 2024 – Tabled. BZA meeting held June 6, 2024 – Approved: Front (street): 10 ft. max. Front (water): 10 ft. max. Height: 3.25 ft.
A-24-04 638 Buena Vista Zoned: RV June 17, 2024	Construct addition of accessory garage w/deck above, new entry stairs and porch. Front (EFS): 8.35 ft. Side: 4.5 ft. Projection: 10.4 in.	BZA meeting to be held July 11, 2024.

ACTIVE DEVELOPMENT PROJECTS

NAME / LOCATION	DESCRIPTION	REVIEW & APPROVAL STATUS
Lake Street Realignment and Improvements	Realign / restore Lake St at Flint for safer access pursuant to agreement between the Village and developer.	Received conceptual plan and license agreement approval from Council on August 14, 2023; updated agreement approved November 27, 2023. Engineering review (#3) transmitted to applicant.
VLO-24-01 Snug Harbor 160 Heights	Multifamily development; adjacent to Mystic Cove	Received Planning Commission approval May 6, 2024. Engineering review (#2) transmitted to applicant
VLO-24-02 44. E Flint	4-story, mixed-use, multi-family, retail, and office on existing parking lot.	Site was previously approved for a parking lot (2021) and had permits pulled but developer proposed higher and better uses; site plan received May 6, 2024; first review letters transmitted May 24, 2024; applicant meeting June 4, 2024 – revised plans placed on the July 1, 2024 Planning Commission agenda for discussion only.
VLO-24-03 112 Park Island	Private recreation facility (pickleball court) for special land use and site plan approval.	Applicant submitted materials May 14 and has been reviewed by staff; significant additional revisions and review required prior to bringing before the Planning Commission.
VLO-23-03 Orion Villas 597 E. Flint	Multifamily residential SPR for 8-unit townhome condominium development.	Planning Commission approval on June 5, 2023. Final plans approved by the Township and Village engineers and the Village planner. The applicant will have one year to obtain building permits. Condo documents approved by Council April 8, 2024; reviewed by Village/Twp. engineers, then recorded with County. Site preparation underway, incl. drain connections.
VLO-23-04 West Village former Ehman Center 55 W. Elizabeth	PUD site plan review for mixed-use, multi-family residential development at the former Ehman Center property.	Planning Commission prelim. approval of site plan / PUD development plan September 5, 2023. Council approved PUD agreement on December 11, 2023, again on February 12, 2024; Council approved PUD addendum (PA adj. lot) June 10, 2024 – executed / recorded with County. Requires final site plan / engineering approval; may require prelim. hearing for amended development plan.
VLO-22-05 Mystic Cove	Mixed-use, incl. multifamily townhomes & dock/shoreline improvements.	Planning Commission approved site plan on October 3, 2022. Parcel reconfigurations approved by Council June 2023. Building permits issued, construction underway; ready for as-built permits.
VLO-23-05 Starboard (former Orion Marina)	Mixed-use, incl. multifamily townhomes & marina improvements.	Planning Commission approved the site plan on November 6, 2023. Council approved improvement of ROW November 27, 2023; agreements executed and recorded with the County. Under engineering review (#2); received separate Eng. SWM review.
VLO-23-02 Constellation Bay	Mixed-use, incl. multifamily townhomes at Broadway & Atwater.	Site plan approved by the Planning Commission on October 3, 2022. Modified site plan approved by the Planning Commission on April 3, 2023. Under final engineering review (#3) for permitting.
VLO-23-07 The Peninsula (adjacent to Starboard)	Three single-family site condos adjacent to the Starboard.	Received Planning Commission approval on February 5, 2024. Condominium documents and draft agreement to improve ROW to be approved by Council April 8, 2024. Under engineering review (#2); received separate Eng. SWM review. County to record condominium docs.
VLO-23-06 146 S. Broadway	Commercial SPR “white box” tenant space, interior demolition, and façade modifications.	The plans were approved by the Planning Commission on October 2, 2023. Applicant provided changes per Planning Commission and received final site plan approval on November 22, 2023. Building permits have been issued and construction is in progress.

VLO-21-10 Cloud Retail 494 S. Broadway	Commercial SPR for the construction of a retail service building – marijuana provisioning center.	Lot reconfiguration approved by Council on March 13, 2023, and finalized by the County in May 2023. Site plan approved by the Planning Commission on April 3, 2023. Under engineering review (#2) and final site plan review (#2).
VLO-21-04 M818 Apartments 141 W. Elizabeth	Multi-family residential PUD for 16 units.	PUD eligibility approved by PC on August 2, 2021; VC on August 9. Preliminary PUD plan approved by PC March 7, 2022; VC March 14. Final development plan approved by PC August 1, 2022. Pending final engineering, fire, and site plan approval.

ANTICIPATED DEVELOPMENT PROJECTS

The following projects are in varying stages of conceptual and pre-application discussions; fees have not been collected and formal reviews have not commenced.

NAME / LOCATION	DESCRIPTION	REVIEW & APPROVAL STATUS
Jacobsen’s Flowers	Possible redevelopment into multiple-family, mixed use.	This site is primarily within Orion Township; discussion is ongoing as to the application of Ordinance standards, PUD eligibility, and an interlocal agreement facilitating development across Township and Village boundaries. Awaiting Township’s lead.
Orion Lumberyard	Mixed-use redevelopment and public parking lot/pavilion	The DDA acquired the former Orion Lumberyard property; conceptual plans for the site have been proposed in recent years. The DDA is actively looking to partner with a developer to realize a shared vision for public and private use of the site. Environmental investigations and development of management strategies is underway.

Prepared by:



McKenna provides day-to-day assistance to Village staff and administration, applicants and developers, and the public regarding planning, zoning, and economic development matters. We also assist in the administration of the Planning Commission and the Board of Zoning Appeals.

Contact your McKenna team via email:

- **Gage Belko**, Associate Planner (gbelko@mcka.com)
- **Laura Haw**, Vice President (lhaw@mcka.com)
- **Ashley Amey**, Assistant Planner (aamey@mcka.com)
- **Vidya Krishnan**, Senior Principal Planner (vkrishnan@mcka.com)

Or visit us during on-site office hours, every Tuesday from 9:30am-4:30pm.

As always, thank you for your support and participation – *it takes a Village!*



PLANNING & ZONING TRAINING

Village of Lake Orion, Michigan
June 20, 2024

1

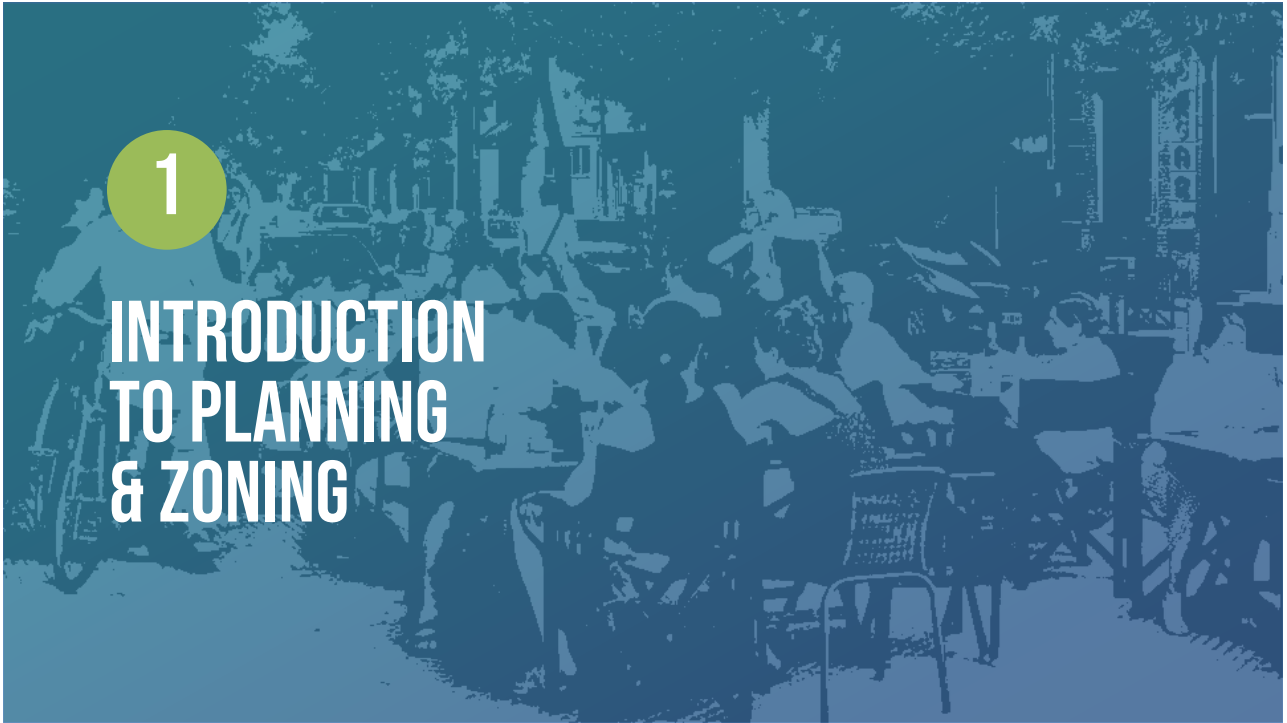
AGENDA

1. Introduction to Planning and Zoning
2. Review and Approval Procedures
3. Roles and Responsibilities
4. Best Practices and Additional Resources



Village Of Lake Orion, MI
Planning & Zoning Training

2



1 INTRODUCTION TO PLANNING & ZONING

3



WHY DO WE PLAN?



Anticipate
change



Ensure
wide use
of resources



Implement
a vision
for the future



Protect
our
environment



Preserve
our
quality of life

4

STATUTORY BASIS



Village Of Lake Orion, MI
Planning & Zoning Training

Michigan Planning Enabling Act (P.A. of 2008)

Master Plans

- Community data
- Policies and objectives
- Future Land Use Map and Zoning Plan

Planning Commissions

- Establishment
- Membership, terms, etc.



5

MASTER PLAN

Lake Orion
MICHIGAN

Lake Orion Master Plan 2022 Amendment

Village of Lake Orion, Oakland County, Michigan

February 7, 2022: Approved by Village Planning Commission
February 28, 2022: Adopted by Village Council

Purpose

- Basis for zoning and other land use regulation
- Balances community rights and landowner rights
- Provide mix of land uses for a good tax base
- Protect key natural and historic resources
- Identifies existing conditions & trends
- Sets goals with public input
- Considers alternatives
- Provides recommendations for future development, including a **Future Land Use Map**
- Must review at least every five years

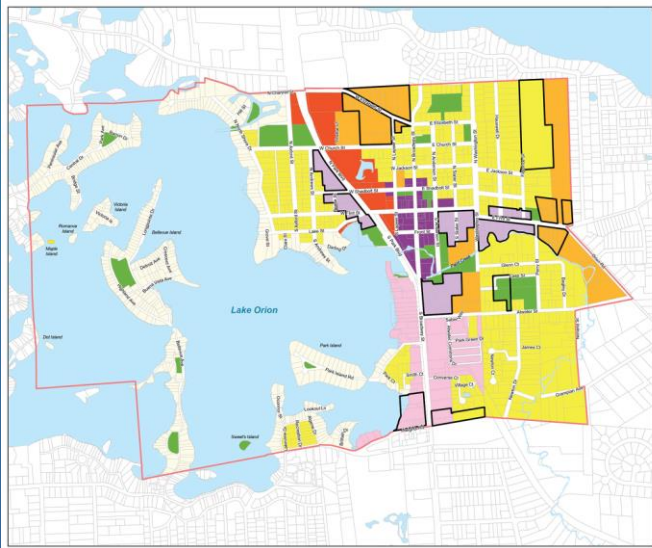
6

Section 6, Item H.

FUTURE LAND USE MAP




Village Of Lake Orion, MI
Planning & Zoning Training

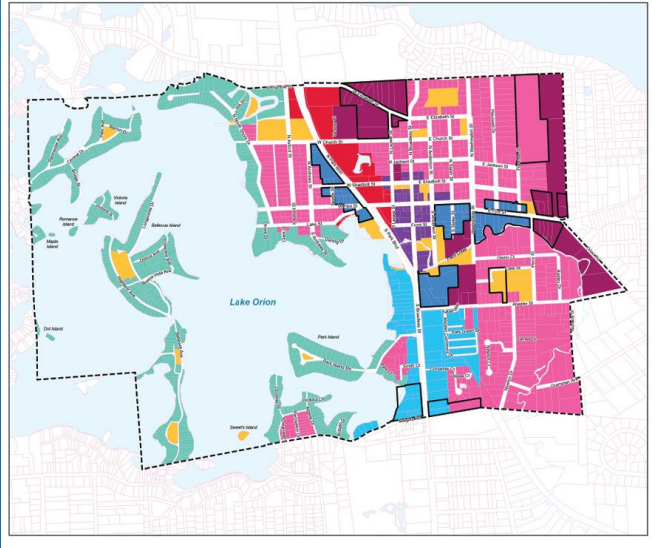


7

FUTURE LAND USE MAP



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This Future Land Use map is colorized for accessibility.

8

WHAT IS ZONING?



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- 1** Public regulation of use of the land
- 2** Primary tool to implement Master Plan
- 3** Adopted by Village Board = LAW
- 4** Divides the Village into districts
- 5** Regulates use, buildings, and structures
- 6** Includes procedures for permits, amendments, appeals, variances, and conditional uses

STATUTORY BASIS



Village Of Lake Orion, MI
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Michigan Zoning Enabling Act (P.A. 110 of 2006)

Zoning Ordinances

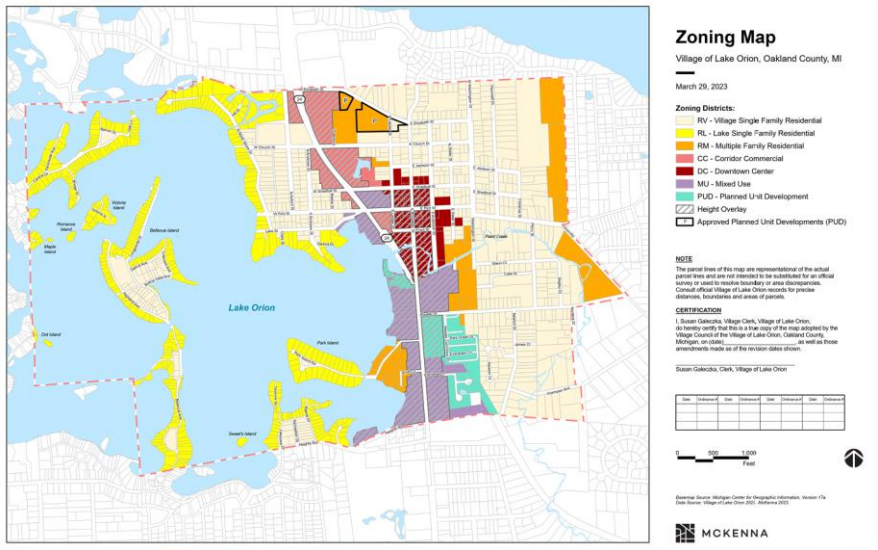
- Uses, structures, densities, and development alternatives
- Amendments
- Variances & Appeals
- Conditional Use
- Zoning Map
- Planned Unit Developments

Board of Zoning Appeals

Case Law = Additional Guidance/Clarification

ZONING MAP

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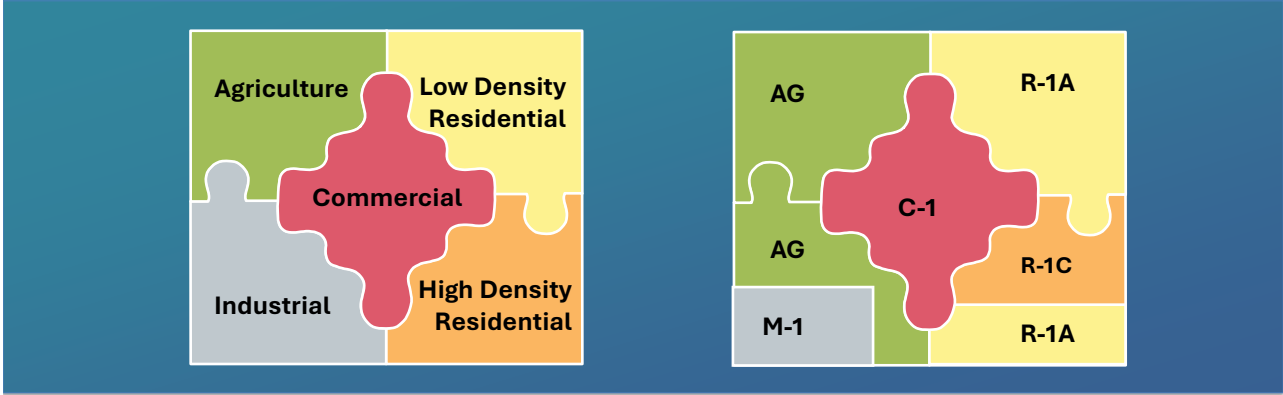
RELATIONSHIP OF PLANNING TO ZONING

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Master Plan VS Zoning Ordinance

Guide for the FUTURE	vs	Regulation for TODAY
Policy	vs	Law
Future land use maps may be general	vs	Zoning maps are specific and follow property lines
Flexible to respond to changing conditions	vs	Specific standards
Adopted/Amended by Planning Commission and Village Council	vs	Adopted by Village Council upon recommendation by the Planning Commission

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Master Plan

- Future Land Use Districts
- Character Areas
- Flexible / Discretionary

Zoning Ordinance

- Zoning Districts
- Lot Standards
- Rigid / Compulsory

13



14

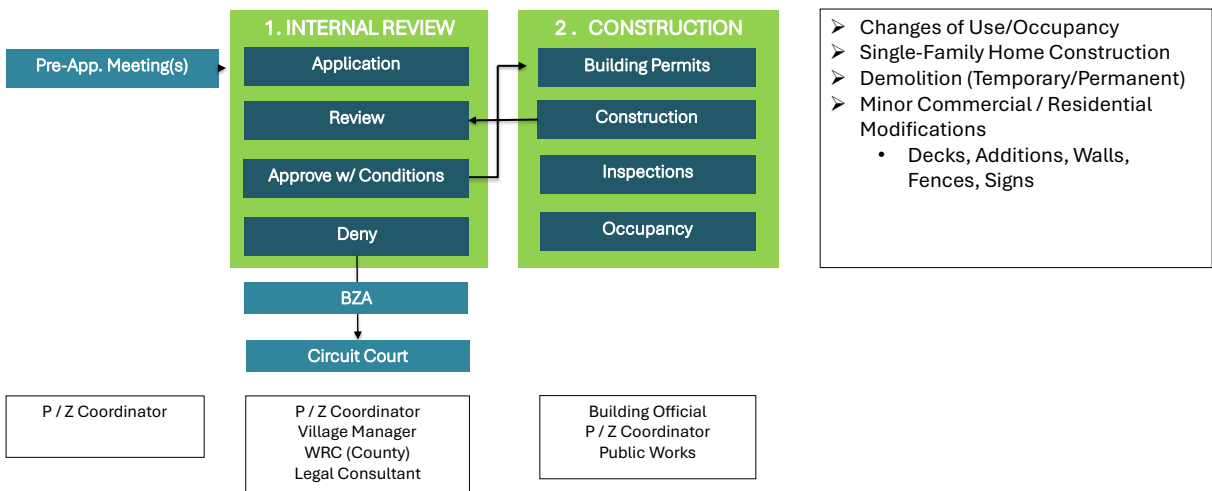


Zoning Compliance Review

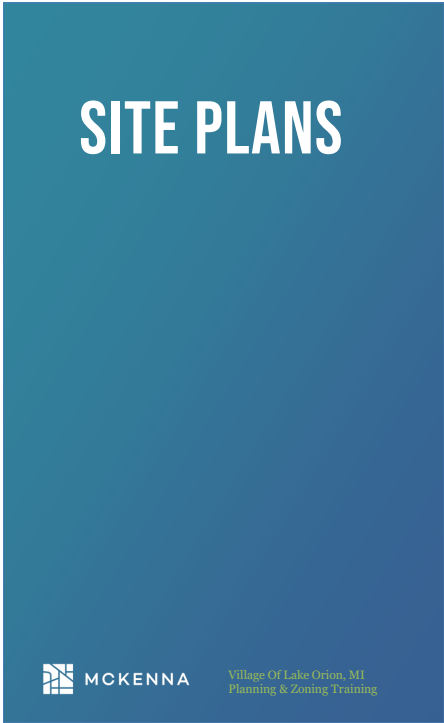
- Nearly all improvements within the Village require some form of review:
 - “There shall be no new, changed, altered or moved uses or occupancies of land or any buildings or structures thereon, including excavations and construction, without first applying for and obtaining a zoning compliance permit from the Zoning Administrator.”
- Upon finding that a project complies with the Zoning Ordinance, the Zoning Administrator shall issue a Zoning Compliance permit.

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Zoning Compliance Review Process



16

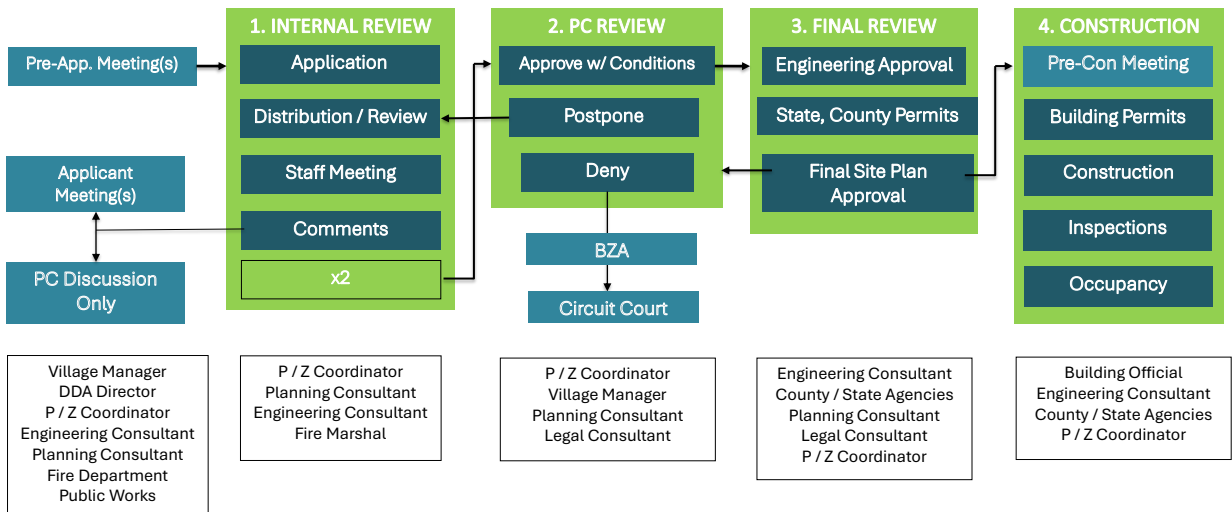


Site Plan Review

- Except as provided in Section 19.02, all development requires site plan review by the Planning Commission
 - “Prior to the erection of any building or structure, a change of use, construction of parking facilities, or the creation or addition of a new use in any zoning district, or any land use requiring special land use approval, site plan review and approval shall be required.”
- Planning Commission may approve (with or without conditions), postpone, or deny a site plan request based on its standards in Section 19.02

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Site Plan/Special Use Review Process



18



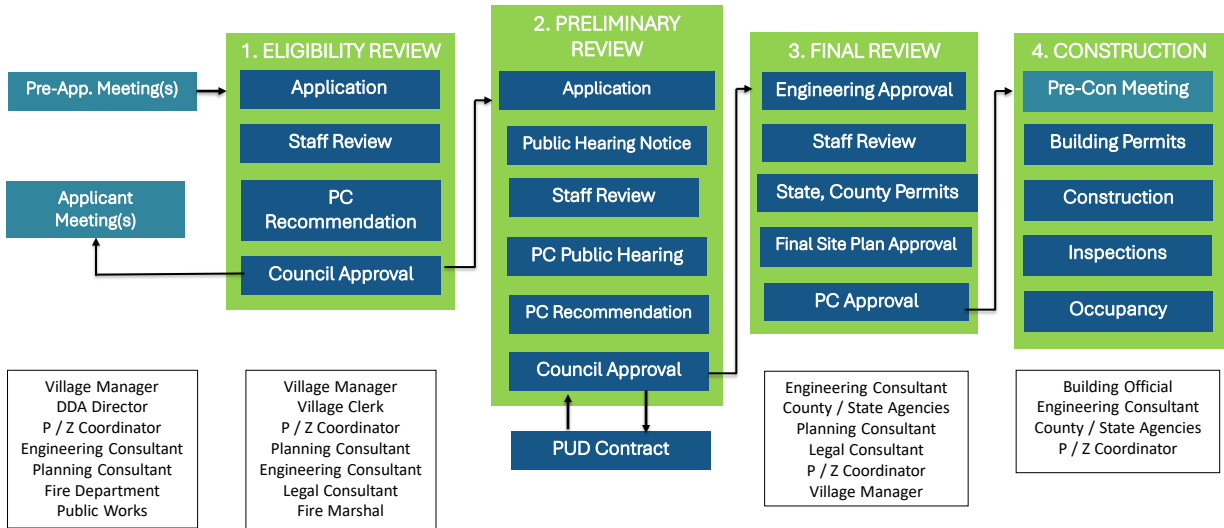
PUD Option

- PUD is a mutually-agreeable solution providing zoning flexibility to achieve higher-quality design and other benefits.

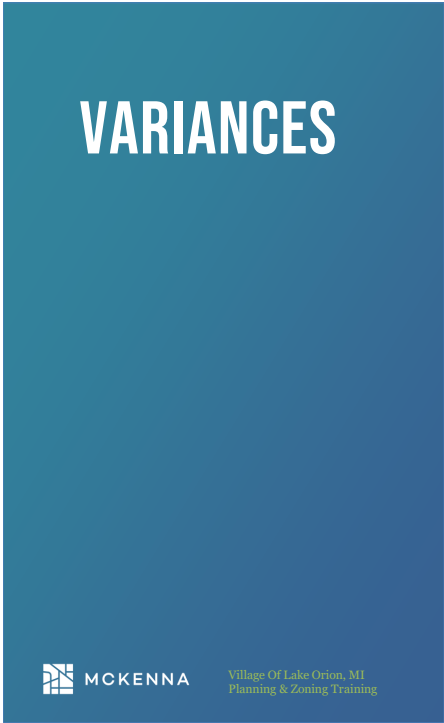
“The PUD is an optional method of development that may be permitted in any location and zoning district in the Village, only after review and recommendation by the Planning Commission and discretionary approval of the Village Council.”

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PUD Review Process



20



Variance Review

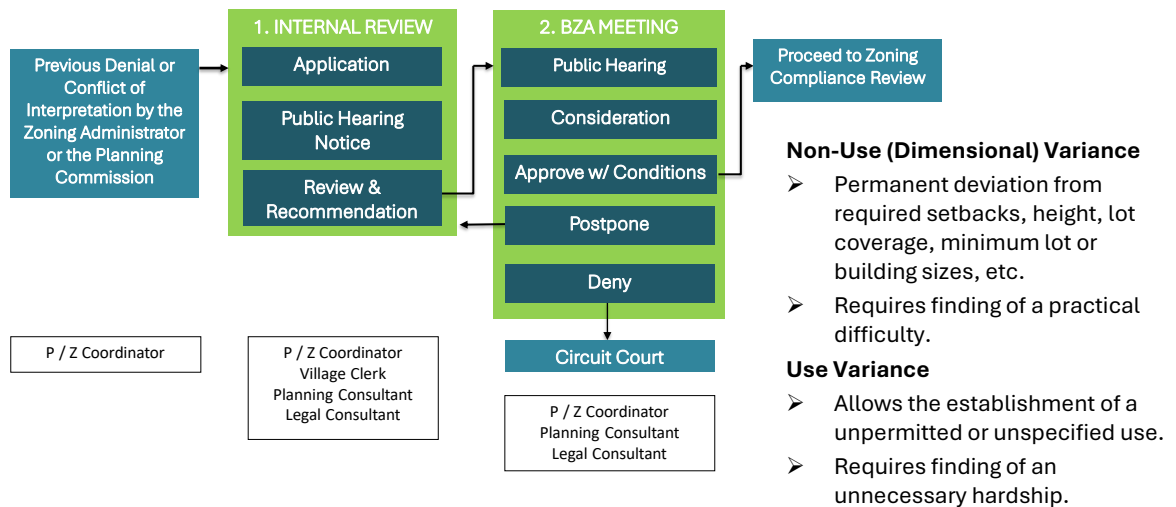
- Conflicts regarding the interpretation or administration of the Zoning Ordinance between an aggrieved party and the Zoning Administrator may compel BZA review:

“The Board of Zoning Appeals shall have the authority in specific cases to authorize one or more variances from the strict letter and terms of this Ordinance by varying or modifying any of its rules or provisions so that the spirit of this Ordinance is observed, the public health safety and general welfare secured, and substantial justice done.

- The BZA may approve (with or without conditions), postpone, or deny a variance request based on its standards in Section 19.04.

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Variance Review Process



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Is There a Practical Difficulty or Unnecessary Hardship?

1. Strict compliance is unnecessarily burdensome	➔	1. Will denial prevent the use of property for a permitted purpose?
2. Unique circumstances applying to the property	➔	2. How is this property different from others?
3. Variance will not adversely affect adjacent properties	➔	3. Is there harm?
4. Variance is not self-created	➔	4. Did the applicant (or their predecessors) take any action that made the variance necessary?
5. Variance is the minimum necessary	➔	5. Would a lesser variance relieve the practical difficulty?

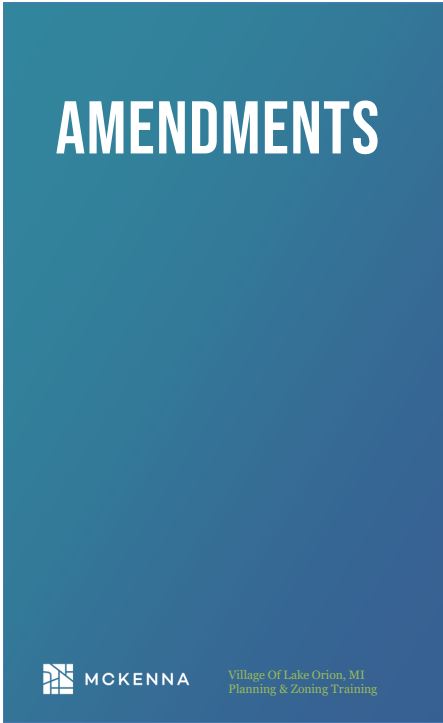
23

VARIANCES

Incorrect Reasons to Grant Variance

- No one came to object
- It's the only sign they make
- The ordinance is too strict
- We have to give it to them or they will leave
- It will make the area better
- We gave this variance before
- It's already built
- We know he will do a good job
- It's only a small variance...

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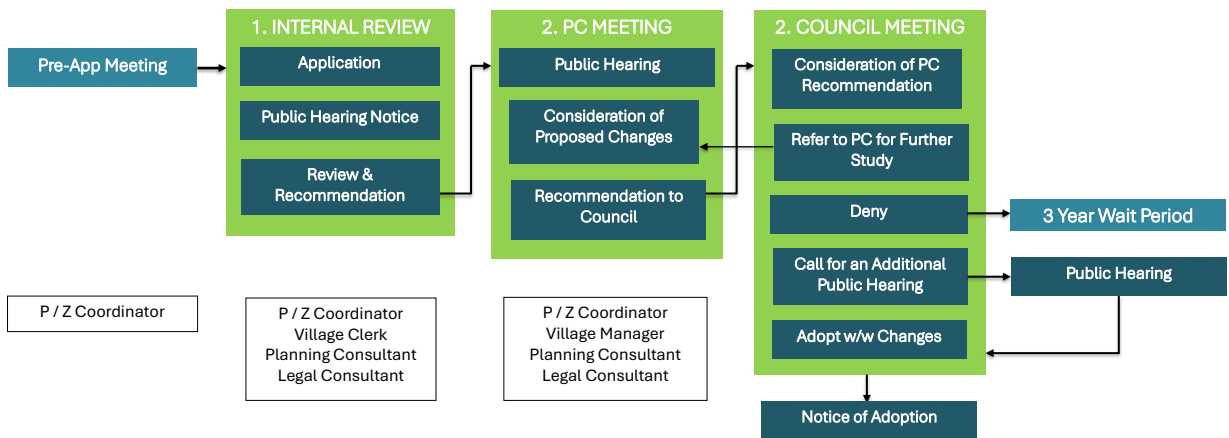


Initiation of Amendments

- Amendments are legislative changes to the Zoning Ordinance – either its text or its map.
- Amendments may be initiated by:
 - Village Council
 - Planning Commission
 - Property owners (typically a map (rezoning) amendment)

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Amendment Procedure



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The best time to update the Zoning Ordinance is...

- A. Whenever we get sued, and lose
- B. When our attorney or planner tells us
- C. Whenever something comes up we didn't think of
- D. After the master plan is completed
- E. Once a year
- F. All of the above



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3

ROLES AND RESPONSIBILITIES

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Authority and Responsibility

Study planning issues and educate the community

Awareness of other entities

- Orion Township (Building, Fire)
- Downtown Development Authority (DDA)
- Parks and Recreation Commission
- Economic Development Corporation (EDC)
- Oakland County (Assessing, Road Commission, WRC)
- SEMCOG
- EGLE, LARA, and other State agencies

VILLAGE COUNCIL

Legislative Body

Responsibilities

- Adopts Zoning Ordinance
- Adopts text and map amendments to Zoning Ordinance
- Sets permit and application fees
- Appoints Planning Commission and BZA members
- Approves proposed development within Planned Unit Developments
- Approves Capital Improvement Plans

PLANNING COMMISSION

Nine members
appointed by
Village Council



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Responsibilities

- Develop Zoning Ordinance and Zoning Map, and make recommendations to the Village Council
- Hold public hearings on Special Land Uses, Zoning Ordinance amendments, and PUDs and make recommendations to the Village Council
- Approve Special Land Uses and Site Plans
- Review matters referred by the Council
- Make reports on the viability of the Zoning Ordinance
- Develop, review, and update Master Plan

BOARD OF ZONING APPEALS (BZA)

Five members
appointed by
Village Council



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Responsibilities

- Hear and decide appeals of administrative decisions
- Hear and decide requests for interpretation of the ZO, including the Zoning Map
- Authorize variances from the ZO
- Authorize a variation, modification or exception to Article 14, Parking
- Permit temporary buildings and uses for periods not more than one year
- Permit temporary uses of land

ZONING ADMINISTRATOR + PLANNING AND ZONING COORDINATOR



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Responsibilities

- Enforce Zoning Ordinance
- Consult with applicants before application
- Review applications and plans
- Maintain records for nonconforming uses, structures, and lots
- Write reports to Village Council, PC and BZA
- Issue Zoning Permits
- Conduct Inspections

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BEST PRACTICES AND ADDITIONAL RESOURCES

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TIPS

Smooth Hearings

- Do not hold private conferences prior to the meeting
- The chair should strictly enforce meeting procedures
- Print hearing rules on the agenda
- Limit speaking time and the number of times a person can speak
- Do not tolerate interruptions and personal attacks
- Make sure all participants can see and hear the proceedings



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TIPS

Smooth Hearings

- Make copies of staff reports and agenda before the hearing
- Separate fact from opinion, and lay opinion from expert opinion
- Ask for alternatives or additional information if you're not comfortable with the proposal presented
- Legal counsel should be present when necessary



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TIPS

Decision Making

- Disclose conflicts of interest and recuse as necessary
- Adopt rules of procedure for the body and follow them
- Know the standards of review and action, and apply them consistently
- Refer to the standards of review in the Zoning Ordinance
- Do not act based on emotion or the sentiment of the audience
- Keep accurate and complete records
- Keep Master Plan and Zoning Ordinance up to date
- Distinguish between reasonable rate of return vs. highest profit



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Motion -- MUSTS

- Site plan name and number
- Date of plan (including revision dates)
- The result (approved, approved with conditions, denied, postponed)
- Reasons for action(s) taken
- Any conditions (with time tables if applicable)
- Who will verify conditions are met (if applicable)

Motions should be:

- Clear to everyone
- Formed properly



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Motions -- HINTS

- Phrase motions carefully to withstand scrutiny by a court
- Ensure everyone is clear on motion
- Reference relevant sections of ordinance and reports
- Conditions may be imposed on any zoning decision, except rezoning

Sample Motion

Whereas, based on the above information which **demonstrates conformance** with the requirements of **Sections 6.5 and 10.2** of the Willis Township **Zoning Ordinance**, I move that the request by the **Adams Development** Company for a **special use permit** for a shopping center at **77 Sunset Strip, parcel #18-22-14-200-0010**, be **approved**, with the following **conditions**:

—————→ *Concluding Finding*

—————→ *Applicant*

—————→ *Approval Type*

—————→ *Site*

—————→ *Decision*

TIPS

Decision Making

- Do not exclude lawful land uses if there is a demand and appropriate location
- Reasonable conditions of approval are appropriate, but do not impose conditions or demand improvements that are unrelated to the project
- Do not act hastily and resolve questions of doubt before taking action
- When members vote, they should state the reasoning behind their vote
- Rely on legal counsel, planning consultants, and Zoning Administrator for advice
- Correct any mistakes immediately



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TIPS

Next time you feel badly about turning down a request ...

Think about:

- The hundreds (or thousands) of property owners who DID comply
- The amount of time and effort the drafters of the Zoning Ordinance spent in developing the language
- The effectiveness of your Zoning Ordinance if it is commonly known that all you need to do is *ask* for a variance and it will be granted



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TIPS

Risk Management

- You **CAN'T** avoid litigation
- You **CAN** manage risk & liability exposure by:
 - Avoiding conflicts of interest
 - Using consistent rules and procedures
 - Treating everyone fairly and consistently
 - Keeping accurate and complete records
 - Keeping current on your trainings



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THANK YOU!

QUESTIONS? EMAIL : ZONING@LAKEORION.ORG

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MINUTES

REGULAR MEETING OF THE PLANNING COMMISSION

Monday, June 03, 2024

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The June 3rd, 2024 Planning Commission Regular Meeting was called to order at 6:45 PM.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT

Vice Chairperson George Dandalides
Secretary Hank Lorant
Commissioner Edward Sabol
Village Council President Jerry Narsh
Commissioner/Administrative Official Darwin McClary

ABSENT

Chairperson James Zsenyuk
Commissioner Larry Dunn
Commissioner Nick Smith
Village Council Member Michael Lamb

STAFF PRESENT

Planning and Zoning Coordinator Gage Belko
Deputy Clerk/Treasurer Lynsey Blough

4. Approval of Agenda

MOTION made by Commissioner Sabol, Seconded by Commissioner/Administrative Official McClary, to approve the agenda for Monday, June 3rd, 2024 Planning Commission Regular Meeting as presented.

VOTING YEA: Dandalides, Lorant, Sabol, Narsh, McClary
VOTING NAY: None
ABSENT: Zsenyuk, Dunn, Smith, Lamb
MOTION: Carried

5. Approval of Minutes

A. Approval of May 6, 2024 Minutes

MOTION made by Secretary Lorant, Seconded by Commissioner/Administrative Official McClary, to approve the May 6, 2024 Planning Commission Regular Meeting Minutes as presented.

VOTING YEA: Dandalides, Lorant, Sabol, Narsh, McClary
VOTING NAY: None
ABSENT: Zsenyuk, Dunn, Smith, Lamb
MOTION: Carried

6. Public Comments on Non-Agenda Items Only

None.

7. Public Hearing

A. Public Hearing: Proposed Amendments to Article 9: MU, Mixed Use District

MOTION made by Village Council President Narsh, Seconded by Commissioner/Administrative Official McClary, to open the public hearing for proposed amendments to Article 9 of the Zoning Ordinance.

VOTING YEA: Dandalides, Lorant, Sabol, Narsh, McClary
VOTING NAY: None
ABSENT: Zsenyuk, Dunn, Smith, Lamb
MOTION: Carried

Vice Chairperson Dandalides opened the Public Hearing at 6:47 PM.

No members of the public were present.

Vice Chairperson Dandalides reiterated the protocol for the hearing, followed by a brief presentation from Planning and Zoning Coordinator Gage Belko on Article 9: MU, Mixed Use District. Mr. Belko highlighted amendments to the existing ordinance, referencing specific pages within the Agenda Packet.

Secretary Lorant inquired whether the proposed changes would impact the ones that are already in the works. Mr. Belko clarified that they would not, offering further explanation.

President Narsh and Vice Chairperson Dandalides shared their respective remarks.

MOTION made by Commissioner/Administrative Official McClary, Seconded by Secretary Lorant, to close the public hearing for proposed amendments to Article 9 of the Zoning Ordinance.

- VOTING YEA:** Dandalides, Lorant, Sabol, Narsh, McClary
- VOTING NAY:** None
- ABSENT:** Zsenyuk, Dunn, Smith, Lamb
- MOTION:** Carried

Vice Chairperson Dandalides closed the Public Hearing at 6:59 PM.

8. Old Business

9. New Business

A. Proposed Amendments to Article 9: MU, Mixed Use District

MOTION made by Commissioner/Administrative Official McClary, Seconded by Secretary Lorant, to recommend that the Village Council approve the amendments to Article 9 of the Zoning Ordinance as proposed as in the McKenna letter dated May 30, 2024.

- VOTING YEA:** Dandalides, Lorant, Sabol, Narsh, McClary
- VOTING NAY:** None
- ABSENT:** Zsenyuk, Dunn, Smith, Lamb
- MOTION:** Carried

10. Commissioners' Comments Regarding Planning and Zoning Matters

President Narsh spoke.

Vice Chairperson spoke.

11. Next Regular Meeting - July 1, 2024

12. Adjournment

MOTION made by Secretary Lorant, Seconded by Commissioner/Administrative Official McClary, to adjourn the June 3rd, 2024 Planning Commission Regular Meeting.

- VOTING YEA:** Dandalides, Lorant, Sabol, Narsh, McClary
- VOTING NAY:** None
- ABSENT:** Zsenyuk, Dunn, Smith, Lamb
- MOTION:** Carried

The June 3rd, 2024 Planning Commission Regular Meeting adjourned at 7:03 PM.

Henry Lorant
Secretary

Lynsey Blough
Deputy Clerk/Treasurer

Sonja Stout
Clerk/Treasurer

Date approved: as presented on July 1, 2024.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8th, 2024

TOPIC Receive and File Planning Commission meeting minutes June 3rd, 2024

RECOMMENDED MOTION: To receive and file the June 3rd, 2024 minutes Planning Commission meeting minutes as presented.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC: Invoice Approval – June 24, 2024

RECOMMENDED MOTION: To approve the June 24, 2024 bills in the amount of \$109,646.56 of which \$11,397.37 are DDA bills for a net total of \$98,249.19 and to receive and file the DDA bills.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000 REVENUE					
101-000-123-000	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	ROSSMAN RETIREE HEALTHCARE-JULY 2024	442.94	
101-000-123-000	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	RETIREE COVERAGE 7/1-7/31 2024	1,834.67	
101-000-222-100	ACCIDENTALLY RANG UP TWO	DARRELL HUETER	REFUND DOG LICENSE -PURCHASED 2	40.00	
101-000-228-100	DUE TO STATE OF MICHIGAN -FINGER	STATE OF MICHIGAN	FINGERPRINTS	43.25	
101-000-694-000	BACKGROUND ICHAT	COMERICA BANK	CREDIT CARD-POLICE MAY	110.00	
Total For Dept 000 REVENUE				2,470.86	
Dept 215 VILLAGE CLERK					
101-215-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	476.92	
101-215-900-000	MI MOTOR VEHICLE LAWS LOOSELEAF	BLUE 360 MEDIA LLC LB41316	EDUCATION AND TRAINING	78.95	
101-215-900-000	GIBB, BLOOM, BLOUGH, STOUT	VILLAGE TROPHY SHOP	NAME PLATES FOR MEETINGS	80.00	
Total For Dept 215 VILLAGE CLERK				635.87	
Dept 228 Information Technology					
101-228-801-000	CLOUD DATA RECOVERY - MAY	VC3, INC.	CLOUD DATA RECOVERY - MAY	184.00	
101-228-801-000	CLOUD DATA RECOVERY	VC3, INC.	CLOUD DATA RECOVERY - JUNE	184.00	
101-228-801-000	MICROSOFT 365 AGREEMENT	VC3, INC.	MICROSOFT 365 AGREEMENT MONTHLY PAYMENT	238.60	
Total For Dept 228 Information Technology				606.60	
Dept 253 FINANCE TREASURY					
101-253-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	723.08	
101-253-957-000	CHECK AND BANK RECONCILIATION ST	BS&A SOFTWARE	TREASURER TRAINING	200.00	
Total For Dept 253 FINANCE TREASURY				923.08	
Dept 260 GENERAL ACTIVITIES					
101-260-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	367.36	
101-260-727-000	ADMIN OFFICE CHAIR	AMAZON CAPITAL SERVICES	ADMIN OFFICE CHAIR	129.99	
101-260-727-000	VILLAGE WATER RENTAL	CRYSTAL WATER COMPANY	VILLAGE WATER MAY	49.00	
101-260-727-000	12 SLOT MAIL SORTER	ULINE	SUPPLIES FOR OFFICE	192.85	
101-260-730-000	4/21/24-5/21/24 COLOR/BW	XEROX CORPORATION	COPIER LEASE	591.97	
101-260-920-000	20 E SHADBOLT ACCT # 1030 1598 9	CONSUMERS ENERGY	JUNE BILL	159.38	
101-260-930-000	MATS FOR VILLAGE OFFICE 6/10/24	DarWel ENTERPRISES LLC	MONTHLY MAT RENTAL VILLAGE OFFICES	224.81	
101-260-930-000	6/10/24 VILLAGE WINDOW CLEANING	ECHTINAW, WAYNE S.	VILLAGE WINDOW CLEANING	100.00	
Total For Dept 260 GENERAL ACTIVITIES				1,815.36	
Total For Fund 101 GENERAL FUND				6,451.77	
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINTENANCE					
202-463-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	241.69	
Total For Dept 463 ROUTINE MAINTENANCE				241.69	
Dept 474 TRAFFIC SERVICES					
202-474-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	90.63	
202-474-726-000	5E COMM	AJAX MATERIALS CORP	ASPHALT PATCHING	183.08	
202-474-726-000	5E COMM	AJAX MATERIALS CORP	ASPHALT PATCHING	95.68	
202-474-801-000	SWEPT STREETS PER MAP 6/9/24	CURBCO SWEEPING	STREET SWEEPING	385.00	
Total For Dept 474 TRAFFIC SERVICES				754.39	
Dept 478 WINTER MAINTENANCE					
202-478-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	483.38	
202-478-726-000	PLUS WHITE PROSTRIPED PAINT5 GAL	GEM SEAL PAVEMENT PRODUCTS	STRIPING PAINT	780.84	
202-478-726-000	RAC 5 635 SWITCH TIP	GEM SEAL PAVEMENT PRODUCTS	STRIPING PAINT SUPPLIES	45.40	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 478 WINTER MAINTENANCE					
Total For Dept 478 WINTER MAINTENANCE				1,309.62	
Total For Fund 202 MAJOR STREET FUND				2,305.70	
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINTENANCE					
203-463-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	453.16	
Total For Dept 463 ROUTINE MAINTENANCE				453.16	
Dept 474 TRAFFIC SERVICES					
203-474-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	120.84	
203-474-726-000	PLUS WHITE PROSTRIPE PAINT5 GAL	GEM SEAL PAVEMENT PRODUCT	STRIPING PAINT SUPPLIES	907.17	
Total For Dept 474 TRAFFIC SERVICES				1,028.01	
Dept 478 WINTER MAINTENANCE					
203-478-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	574.01	
Total For Dept 478 WINTER MAINTENANCE				574.01	
Total For Fund 203 LOCAL STREET FUND				2,055.18	
Fund 207 POLICE FUND					
Dept 000 REVENUE					
207-000-123-000	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF ROSSMAN	RETIREE HEALTHCARE-JULY 2024	1,328.82	
207-000-123-000	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	RETIREE COVERAGE 7/1-7/31 2024	856.19	
Total For Dept 000 REVENUE				2,185.01	
Dept 301 POLICE/SHERIFF/CONSTABLE					
207-301-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	1,200.00	
207-301-740-000	POLICE RECORDS CLERK	21C ADVERTISING	ADVERTISEMENT OAKLAND PRESS POLICE RECC	595.00	
207-301-740-000	A FRAMES	BROADWAY EMBROIDERY	A FRAME SIGNS	320.00	
207-301-740-000	CHIEF JOB POSTING	COMERICA BANK	CREDIT CARD-POLICE MAY	448.33	
207-301-801-000	S. KIMBALL	BEAUMONT URGENT CARE BY WF	PREEMPLOYMENT PHYSICAL	135.00	
207-301-801-000	PATROL 05/2024	CHARTER TOWNSHIP OF ORION	OAKLAND COUNTY PATROL 05/2024	30,714.16	
207-301-820-000	POLICE POLO X2	BROADWAY EMBROIDERY	POLICE APPAREL	40.46	
207-301-820-000	TAC LITE PRO PANT	NYE UNIFORM	POLICE CLOTHING	124.31	
207-301-820-000	BELT KEEPERS KEITH QUICK	NYE UNIFORM	POLICE CLOTHING	646.36	
207-301-820-000	RETIREMENT BADGE BECKY SHANK	NYE UNIFORM	POLICE CLOTHING	113.00	
207-301-820-000	POLO SHIRTS FOR WORK	SARAH KIMBALL	POLO SHIRTS FOR WORK	47.96	
207-301-865-000	POLICE	ROAD COMMISSON FOR OAKLANI	FUEL FOR DPW & POLICE MAY	832.16	
207-301-930-003	TOWLINE DINGHY	WEST MARINE PRO	MARINE SUPPLIES	62.98	
207-301-930-003	HARNESS TOW ROPE	WEST MARINE PRO	MARINE SUPPLIES	62.94	
207-301-932-000	PORTABLE JUMPSTART FOR BATTERY	AMAZON CAPITAL SERVICES	PORTABLE JUMPSTART FOR BATTERY	99.98	
207-301-932-000	RAIN X WIPER BLADE POLICE	AutoZone	AUTO ZONE SINGLE PURCHASE	67.98	
207-301-932-000	POLICE LIGHTS NOT WORKING; RED B	CYNERGY PRODUCTS	VEHICLE REPAIRS	581.50	
207-301-957-000	MI PENAL CODE & VEHICLE LAW HAND	BLUE 360 MEDIA LLC LB4131	EDUCATION AND TRAINING	86.95	
Total For Dept 301 POLICE/SHERIFF/CONSTABLE				36,179.07	
Total For Fund 207 POLICE FUND				38,364.08	
Fund 225 DEPT OF PUBLIC WORKS FUND					
Dept 000 REVENUE					
225-000-123-000	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	RETIREE COVERAGE 7/1-7/31 2024	3,180.14	
Total For Dept 000 REVENUE				3,180.14	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 225 DEPT OF PUBLIC WORKS FUND					
Dept 276 CEMETERY					
225-276-740-000	WEED WHIP STRING - SQ MAGNUM GAT	WEINGARTZ-WATERFORD	LAWN MOWER REPAIR	40.99	
225-276-985-000	4 YARDS MULCH	ORION STONE DEPOT	MULCH	160.00	
Total For Dept 276 CEMETERY				200.99	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
225-441-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	151.05	
225-441-740-000	VEGETATION KILLER	TRACTOR SUPPLY CO.	SUPPLIES	159.99	
225-441-740-000	REPLACEMENT BLOWER	WEINGARTZ-WATERFORD	REPLACEMENT BLOWER	455.99	
225-441-801-000	S. REYES	BEAUMONT URGENT CARE BY WE	PREEMPLOYMENT PHYSICAL	810.00	
225-441-820-000	JOEL WARREN	JOEL WARREN	REIMBURSEMENT FOR LOTHING ALLOWANCE	112.32	
225-441-821-000	UNIFORM CLEANING 06/12/24	UniFIRST	WEEKLY DPW UNIFORM CLEANING	112.37	
225-441-821-000	UNIFORM CLEANING 06/05/24	UniFIRST	WEEKLY DPW UNIFORM CLEANING	97.22	
225-441-865-000	DPW	ROAD COMMISSON FOR OAKLANI	FUEL FOR DPW & POLICE MAY	1,318.38	
225-441-920-000	362 CASS ACCT# 1030 1701 1398	CONSUMERS ENERGY	JUNE BILL	51.00	
225-441-931-000	WEED WHIP STRING - KIT, 7.8 IN F	WEINGARTZ-WATERFORD	LAWN MOWER REPAIR	104.49	
225-441-931-000	GUARD-HYDRO, REAR RH	WEINGARTZ-WATERFORD	LAWN MOWER REPAIR	57.98	
225-441-932-000	SCRAP TIRE DISPOSAL FEE	BELLE TIRE DISTRIBUTORS	TIRES	52.00	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS				3,482.79	
Total For Fund 225 DEPT OF PUBLIC WORKS FUND				6,863.92	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 000 REVENUE					
248-000-681-000	POLE AND GLOBE KIT	ELECTRICAL SYSTEMS, INC.	37 E FLINT ST REPLACEMENT POLE	5,955.00	
Total For Dept 000 REVENUE				5,955.00	
Dept 260 GENERAL ACTIVITIES					
248-260-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	546.16	
248-260-920-000	GAS UTILITY	CONSUMERS ENERGY	GAS UTILITY - 118 N BROADWAY	34.19	
248-260-920-000	DTE ACCT 910040951659	DTE ENERGY	STREET LIGHTS	532.14	
248-260-920-000	DTE ACCT NO 920009680652	DTE ENERGY	STREETLIGHTS-24 FRONT ST AND 491 S BROF	94.66	
248-260-942-000	OFFICE MATS	DarWel ENTERPRISES LLC	OFFICE MATS	30.24	
248-260-957-000	EDUCATION/TRAINING CONFERENCE EX	JANET BLOOM	REIMBURSEMENTS	117.63	
248-260-957-000	AIRLINE TICKETS BLOOM/GIBB	MATTHEW GIBB	TRAVEL REIMBURSEMENT CONFERENCE	987.95	
Total For Dept 260 GENERAL ACTIVITIES				2,342.97	
Dept 725 ORGANIZATION					
248-725-827-000	DDA FLOWER WATERING	TRACTOR SUPPLY CO.	SUPPLIES	299.98	
Total For Dept 725 ORGANIZATION				299.98	
Dept 726 DESIGN					
248-726-745-000	MULCH	ORION STONE DEPOT	MULCH	100.50	
Total For Dept 726 DESIGN				100.50	
Dept 728 ECONOMIC DEVELOPMENT					
248-728-886-002	TRAFFIC SAFETY A FRAMES DDA	COMERICA BANK	CREDIT CARD-POLICE MAY	160.94	
248-728-888-000	MARKETING	VIEW NEWSPAPER GROUP	MARKETING - FLOWER FAIR	1,148.00	
Total For Dept 728 ECONOMIC DEVELOPMENT				1,308.94	
Dept 729 PROMOTION					
248-729-880-005	WATERING EQUIPMENT	AMAZON CAPITAL SERVICES	DDA FLOWER WATERING	79.98	
248-729-880-100	EVENT CLEAN UP	CURBCO SWEEPING	EVENT CLEAN UP	310.00	
Total For Dept 729 PROMOTION				389.98	

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 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				10,397.37	
Fund 301 DOWNTOWN DEV BOND PROJECT 2023					
Dept 905 DOWNTOWN Dev Bond 2023					
301-905-731-000	TAXABLE SERIES B INVOICE 64019	HUNTINGTON NATIONAL BANK	1 ANNUAL ADMIN FEE	500.00	
301-905-731-001	INVOICE 64018 TAX EXEMPT SERIES	HUNTINGTON NATIONAL BANK	ADMIN FEE TAX EXEMP	500.00	
Total For Dept 905 DOWNTOWN Dev Bond 2023				1,000.00	
Total For Fund 301 DOWNTOWN DEV BOND PROJECT 2023				1,000.00	
Fund 592 WATER AND SEWER FUND					
Dept 548 SEWER ACTIVITIES					
592-548-831-000	MAY	OAKLAND COUNTY DRAIN COMM	SEWAGE DISPOSAL MAY	41,048.21	
Total For Dept 548 SEWER ACTIVITIES				41,048.21	
Dept 556 WATER ACTIVITIES					
592-556-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS JUNE	906.33	
592-556-806-000	EPA 524.2 TRIHALOMETHANES	PARAGON LABORATORIES	WATER TESTING SERVICES	254.00	
Total For Dept 556 WATER ACTIVITIES				1,160.33	
Total For Fund 592 WATER AND SEWER FUND				42,208.54	

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OPEN

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	6,451.77
Fund 202 MAJOR STREET FU	2,305.70
Fund 203 LOCAL STREET FU	2,055.18
Fund 207 POLICE FUND	38,364.08
Fund 225 DEPT OF PUBLIC	6,863.92
Fund 248 DOWNTOWN DEVELC	10,397.37
Fund 301 DOWNTOWN DEV BC	1,000.00
Fund 592 WATER AND SEWEI	42,208.54

Total For All Funds:	<u>109,646.56</u>
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COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC: Invoice Approval - July 8, 2024

RECOMMENDED MOTION: To approve the July 8th, 2024 bills in the amount of \$58,040.51 of which \$1,536.82 are DDA bills for a net total of \$56,503.69 and to receive and file the DDA bills.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000 REVENUE					
101-000-222-100	DOG LICENSES 2024 JUNE	OAKLAND COUNTY ANIMAL CONTROL	DOG LICENSES JUNE 2024	118.00	
101-000-281-000	512 LONGPOINTE VARIANCE REVIEW	MCKENNA ASSOCIATES, INC.	SERVICES MAY 1-31 2024	700.00	
101-000-281-001	44 E FLINT	MCKENNA ASSOCIATES, INC.	SERVICES MAY 1-31 2024	650.00	
101-000-281-001	SITE PLAN REVIEW	NOWAK & FRAUS ENGINEERS	N930 44 FLINT ST THRU MAY 26 2024	562.50	
101-000-281-003	SITE PLAN REVIEW AND CONSTRUCTION	NOWAK & FRAUS ENGINEERS	N808 PENINSULA CONDOMINIUMS SERVICES THRU	881.25	
101-000-281-004	55 W ELIZABETH PUD	MCKENNA ASSOCIATES, INC.	SERVICES MAY 1-31 2024	90.00	
101-000-281-005	SITE PLAN & CONSTRUCTION PLAN REVIEW	NOWAK & FRAUS ENGINEERS	N034 CONSTELLATION BAY THRU MAY 26 2024	387.50	
101-000-281-006	141 W ELIZABETH PUD	MCKENNA ASSOCIATES, INC.	SERVICES MAY 1-31 2024	135.00	
101-000-281-006	141 ELIZABETH ST	NOWAK & FRAUS ENGINEERS	M818 ELIZABETH STREET APTS THRU MAY 26 2024	1,613.75	
101-000-281-012	SITE PLAN, CONSTRUCTION PLAN,	NOWAK & FRAUS ENGINEERS	N035 MYSTIC COVE THRU MAY 26 2024	5,364.75	
101-000-607-000	REFUND APPLICATION FEES FOR ROOF	STARRS ROOFING	REFUND APPLICATION FEES FOR ROOFING	100.00	
101-000-694-000	BACKGROUND ICHAT	COMERICA BANK	CREDIT CARD-POLICE JUNE	30.00	
Total For Dept 000 REVENUE				10,632.75	
Dept 228 Information Technology					
101-228-801-000	MONTHLY BILLING FOR JUNE	VC3, INC.	MONTHLY BILLING	1,654.50	
Total For Dept 228 Information Technology				1,654.50	
Dept 260 GENERAL ACTIVITIES					
101-260-727-000	WATER FOR CHIEF MEET AND GREET	COMERICA BANK	CREDIT CARD-WES JUNE	19.95	
101-260-727-000	CHIEF MEET AND GREET FOOD	COMERICA BANK	CREDIT CARD-SONJA JUNE	160.00	
101-260-727-000	ADDRESS LABELS	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	93.39	
101-260-728-000	TOWEL KLEENEX MULTI FOLD	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	40.81	
101-260-920-000	21 E CHURCH	DTE ENERGY	DTE BILL-JUNE	1,545.98	
101-260-921-000	175 BELLEVUE	DTE ENERGY	DTE BILLS/22-6/21	17.35	
101-260-930-000	VILLAGE OFFICE JUNE	PL CARPET CLEANING	MONTHLY CLEANING	672.00	
101-260-930-000	VILLAGE OFFICE CARPET CLEAN JUNE	PL CARPET CLEANING	MONTHLY CLEANING	350.00	
101-260-956-000	DEC 2022	UNITED STATES TREASURY	FORM 941 CORRECTION DECEMBER 2022	118.66	
Total For Dept 260 GENERAL ACTIVITIES				3,018.14	
Dept 721 PLANNING AND ZONING					
101-721-801-000	PROJECT 24-004 LAKE ORION STRATEGIC PL	MCKENNA ASSOCIATES, INC.	PROJECT 24-004 LAKE ORION STRATEGIC PL	150.00	
101-721-829-000	PROFESSIONAL VIRTUAL OFFICE	MCKENNA ASSOCIATES, INC.	SERVICES MAY 1-31 2024	4,680.00	
101-721-840-000	MONTHLY RETAINER	MCKENNA ASSOCIATES, INC.	SERVICES MAY 1-31 2024	1,300.00	
Total For Dept 721 PLANNING AND ZONING				6,130.00	
Dept 751 PARKS AND RECREATION					
101-751-726-000	6/3/24 CLEANING SUPPLIES	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES-JUNE	68.50	
101-751-726-000	5/23/24 BEACH SUPPLIES	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES JUNE	465.70	
101-751-726-000	DBL SHREDDDED HARDWOOD BARK	ORION STONE DEPOT	DOUBLE SHREDDDED HARDWOOD BARK	167.50	
101-751-726-000	DBL SHREDDDED HARDWOOD BARK	ORION STONE DEPOT	DOUBLE SHREDDDED HARDWOOD BARK	134.00	
101-751-726-000	BEACH SAND 50/50 5 YARDS	ORION STONE DEPOT	BEACH SAND	207.50	
101-751-920-000	66 S PARK	DTE ENERGY	DTE BILL-JUNE	71.75	
101-751-977-000	5/29/24 BALL PARK BLEACHERS	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES JUNE	361.38	
Total For Dept 751 PARKS AND RECREATION				1,476.33	
Dept 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER					
101-880-806-000	N885 ENGINEERING DESIGN 10%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU MAY 26 2024	412.50	
101-880-806-000	M629 GENERAL ENGINEERING	NOWAK & FRAUS ENGINEERS	M629 GENERAL ENGINEERING SERVICES THRU	575.00	
Total For Dept 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER				987.50	
Total For Fund 101 GENERAL FUND				23,899.22	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 260 GENERAL ACTIVITIES					
202-260-801-000	N885 ENGINEERING DESIGN 20%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU MAY 26 202	825.00	
Total For Dept 260 GENERAL ACTIVITIES				825.00	
Dept 474 TRAFFIC SERVICES					
202-474-801-000	SWEPT STREETS PER MAP 6/9/24	CURBCO SWEEPING	STREET SWEEPING	385.00	
202-474-801-000	FLINT ST & BROADWAY	ROAD COMMISSON FOR OAKLANI	FLINT ST & BROADWAY SIGNAL MAINTENANCE	39.01	
Total For Dept 474 TRAFFIC SERVICES				424.01	
Dept 478 WINTER MAINTENANCE					
202-478-726-000	STRIPING TIPS RETURN	COMERICA BANK	CREDIT CARD-WES JUNE	0.00	
Total For Dept 478 WINTER MAINTENANCE				0.00	
Total For Fund 202 MAJOR STREET FUND				1,249.01	
Fund 203 LOCAL STREET FUND					
Dept 260 GENERAL ACTIVITIES					
203-260-801-000	N885 ENGINEERING DESIGN 10%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU MAY 26 202	412.50	
203-260-801-000	M718 -365 PARK AVENUE	NOWAK & FRAUS ENGINEERS	M718 PARK AVENUE RETAINING WALL THRU MF	800.00	
Total For Dept 260 GENERAL ACTIVITIES				1,212.50	
Dept 463 ROUTINE MAINTENANCE					
203-463-801-000	GRADING AND CHLORIDE SERVICES	ROAD COMMISSON FOR OAKLANI	GRADING/CHLORIDE SERVICES GRAMPIAN ROAI	495.10	
Total For Dept 463 ROUTINE MAINTENANCE				495.10	
Dept 474 TRAFFIC SERVICES					
203-474-726-000	TIP CLEANER	AIRGAS USA, LLC	WELDER PARTS-TIP CLEANER	12.75	
203-474-726-000	STRIPING PAINT SUPPLIES	COMERICA BANK	CREDIT CARD-WES JUNE	907.17	
203-474-726-000	6/28/24 PATCHING SUPPLIES	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES-JUNE	37.77	
Total For Dept 474 TRAFFIC SERVICES				957.69	
Total For Fund 203 LOCAL STREET FUND				2,665.29	
Fund 207 POLICE FUND					
Dept 301 POLICE/SHERIFF/CONSTABLE					
207-301-727-000	BATTERY BACKUP	AMAZON CAPITAL SERVICES	BATTERY BACKUPS	499.96	
207-301-727-000	REAM OF PAPER POLICE	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	59.34	
207-301-727-000	KEITH QUICK	RIGHT HOOK BRANDED MERCHAN	BUSINESS CARDS	47.70	
207-301-730-000	5/20-6/19	APPLIED INNOVATION	POLICE COPY MACHINE	45.22	
207-301-740-000	TOOL FOR CATCHING AND RELEASING	AMAZON CAPITAL SERVICES	DOG CATCHING POLE	204.00	
207-301-740-000	JOB POSTING	COMERICA BANK	CREDIT CARD-POLICE JUNE	100.00	
207-301-740-000	POLICE CLOTHING	NYE UNIFORM	POLICE CLOTHING	348.69	
207-301-742-000	RENTAL FOR POLICE RANGE	MICHIGAN SHOOTING CENTERS,	POLICE RANGE	350.00	
207-301-742-000	TRAINING TARGET/DNR SCORING	U.S. TARGET, INC.	POLICE TRAINING TOOLS	362.88	
207-301-801-000	JOHNSON	JUDITH MALINOWSKI LLP	PRE EMPLOYMENT PSYCHOLOGICAL EVALUATION	500.00	
207-301-801-000	FISCAL YEAR 23-24	LAKE ORION COMMUNITY SCHOC	CROSSING GUARD BILLING 2023-2024	7,005.10	
207-301-802-000	PROSECUTIONS	BEIER HOWLETT, P.C.	PROSECUTIONS-SERVICES THRU MAY 31, 2024	3,672.75	
207-301-851-000	POLICE PHONES	AT&T MOBILITY	DPW/POLICE/PARKING PHONES	232.52	
207-301-930-000	6/6/24 LED LIGHTS FOR POLICE	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES-JUNE	9.49	
207-301-930-003	MISSION BOAT GEAR (BUMPER)	AMAZON CAPITAL SERVICES	BOAT BUMPERS	158.00	
207-301-930-003	NEON ORANGE ROPE	AMAZON CAPITAL SERVICES	MARINE SUPPLIES	72.99	
207-301-932-000	GOODYEAR GY EAGLES TIRES	BELLE TIRE DISTRIBUTORS	2 GOODYESR TIRES UNIT 504	443.98	
207-301-932-000	GOODYEAR EAGLE TIRE	BELLE TIRE DISTRIBUTORS	1 GOODYEAR EAGLES TIRE UNIT 502	262.99	
207-301-932-000	GOODYEAR EAGLE TIRES	BELLE TIRE DISTRIBUTORS	GOODYEAR TIRES EAGLERS-A	425.98	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 POLICE FUND					
Dept 301 POLICE/SHERIFF/CONSTABLE					
207-301-977-000	DELL COMPUTERS	COMERICA BANK	CREDIT CARD-POLICE JUNE	3,922.05	
Total For Dept 301 POLICE/SHERIFF/CONSTABLE				18,723.64	
Total For Fund 207 POLICE FUND				18,723.64	
Fund 225 DEPT OF PUBLIC WORKS FUND					
Dept 276 CEMETERY					
225-276-740-000	HOSE TIMERS	AMAZON CAPITAL SERVICES	AMAZON HOSE TIMERS	43.96	
Total For Dept 276 CEMETERY				43.96	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
225-441-740-000	6/3/24 BRIDGE PAINT	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES-JUNE	164.07	
225-441-740-000	6/18/24 BATHROOM REPAIR	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES JUNE	60.59	
225-441-820-000	BOOTS MEN EAGLE ONE	AMAZON CAPITAL SERVICES	AMAZON	115.98	
225-441-820-000	AFSCME CONTRACT SUMMER SHIRTS	COMERICA BANK	CREDIT CARD-WES JUNE	940.00	
225-441-821-000	UNIFORM CLEANING 06/19/2024	UniFIRST	WEEKLY DPW UNIFORM CLEANING	97.22	
225-441-821-000	UNIFORM CLEANING 06/26/2024	UniFIRST	WEEKLY DPW UNIFORM CLEANING	97.22	
225-441-851-000	DPW PHONES	AT&T MOBILITY	DPW/POLICE/PARKING PHONES	44.54	
225-441-865-000	FUEL CARD FEE	7-ELEVEN MASTERCARD	FUEL PURCHASES	5.25	
225-441-920-000	362 CASS	DTE ENERGY	DTE BILL-JUNE	356.27	
225-441-930-000	STRIPING PAINT	COMERICA BANK	CREDIT CARD-WES JUNE	780.84	
225-441-930-000	6/18/24 BATHROOM REPAIR	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES JUNE	145.55	
225-441-931-000	REPLACEMENT BATTERIES FOR DRILL	COMERICA BANK	CREDIT CARD-WES JUNE	275.00	
225-441-932-000	WINDSHIELD	COMERICA BANK	CREDIT CARD-WES JUNE	560.00	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS				3,642.53	
Dept 443 PHASE II STORMWATER					
225-443-801-000	N885 ENGINEERING DESIGN 10%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU MAY 26 202	412.50	
225-443-801-000	MS4 PERMIT RENEWAL PRINCIPAL	NOWAK & FRAUS ENGINEERS	M671 MS4 PERMIT ASSISTANCE THRU MAY 26	900.00	
Total For Dept 443 PHASE II STORMWATER				1,312.50	
Total For Fund 225 DEPT OF PUBLIC WORKS FUND				4,998.99	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 000 REVENUE					
248-000-681-000	REPLACEMENT POLE	ELECTRICAL SYSTEMS, INC.	35 N BROADWAY REPLACEMENT POLE	1,167.06	
Total For Dept 000 REVENUE				1,167.06	
Dept 725 ORGANIZATION					
248-725-825-000	CERTS 4453, 3975	ALAINA CAMPBELL	COOKIES AND CREAM	50.00	
248-725-825-000	CERT #4550, 4524, 4469, 4468	ANITA'S KITCHEN	DOWNTOWN DOLLARS REDEMPTION	100.00	
Total For Dept 725 ORGANIZATION				150.00	
Dept 726 DESIGN					
248-726-745-000	6/7/24 DDA TRASHBAGS	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES JUNE	219.76	
Total For Dept 726 DESIGN				219.76	
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				1,536.82	
Fund 592 WATER AND SEWER FUND					
Dept 548 SEWER ACTIVITIES					
592-548-801-000	N885 ENGINEERING DESIGN 25%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU MAY 26 202	519.04	
Total For Dept 548 SEWER ACTIVITIES				519.04	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER AND SEWER FUND					
Dept 556 WATER ACTIVITIES					
592-556-741-000	5/28/24 TOOLS FOR VALVE REPAIR	HOME DEPOT CREDIT SERVICE	DPW MULTIPLE PURCHASES JUNE	81.88	
592-556-801-000	ANNUAL DUES	MICHIGAN RURAL WATER ASSOC	ANNUAL DUES	400.00	
592-556-801-000	N434 SANITARY SEWER PUMP STATION	NOWAK & FRAUS ENGINEERS	N434 SANITARY SEWER PUMP STATION IMPROV	500.00	
592-556-801-000	N885 ENGINEERING DESIGN 25%	NOWAK & FRAUS ENGINEERS	N885 ENGINEERING DESIGN THRU MAY 26 202	1,543.46	
592-556-931-002	12 -R900	FERGUSON WATERWORKS #3386	12 - R900	1,673.16	
592-556-957-000	CONFERENCE 9/25-9/26	COMERICA BANK	CREDIT CARD-WES JUNE	250.00	
Total For Dept 556 WATER ACTIVITIES				4,448.50	
Total For Fund 592 WATER AND SEWER FUND				4,967.54	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	23,899.22
Fund 202 MAJOR STREET FUND	1,249.01
Fund 203 LOCAL STREET FUND	2,665.29
Fund 207 POLICE FUND	18,723.64
Fund 225 DEPT OF PUBLIC	4,998.99
Fund 248 DOWNTOWN DEVELOPMENT	1,536.82
Fund 592 WATER AND SEWER	4,967.54

Total For All Funds:	<u>58,040.51</u>
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COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8th, 2024

TOPIC Financial Statements-June 2024

BACKGROUND BRIEF: Attached are the financial statements for June 2024 for your review.

RECOMMENDED MOTION: To receive and file the financial reports for June 2024.



COMERICA COMMERCIAL CARD SRVC
 DEPARTMENT #166901
 PO BOX 55000
 DETROIT, MI 48255 1669

VILLAGE OF LAKE ORION
 VILLAGE OF LAKE ORION
 21 E CHURCH ST
 LAKE ORION, MI 48362 0000

*****4944

Statement Summary			
Total Amount Due	\$9,203.96	Due Date:	07/19/2024
Current Payment Due:	\$9,203.96	Billing Date:	06/28/2024
Past Due Amount:	\$0.00	Credit Limit:	\$40,000.00
Minimum Amount Due:	\$9,203.96		

Account Summary			
Previous Balance:	\$2,804.06	Days In This Billing Cycle:	28
Purchases:	\$9,245.35	New Cash Advances:	\$0.00
Cash Advances:	\$0.00	Cash Advance Fee:	\$0.00
Credits:	(\$41.39)		
Payments:	(\$2,804.06)		
Other Charges:	\$0.00		
New Balance:	\$9,203.96		

Cardholder Summary	
Cardholder Name	Amount
MATTHEW GIBB - *8426	\$1,254.94
WESLEY A SANCHEZ - *6802	\$3,736.97
TODD W STANFIELD - *4779	\$4,052.05
SONJA J STOUT - *5796	\$160.00

Post Date	Tran Date	Reference Number	Merchant Description	Amount
			PURCHASES	\$9,245.35
			MISCELLANEOUS CREDITS	(\$41.39)
			PAYMENTS	(\$2,804.06)
06/21/2024	06/21/2024	700000041521111111111111	AUTOMATIC PAYMENT	(\$2,804.06)
		* * * * *		
		PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:		

Post Date	Tran Date	Reference Number	Merchant Description	Amount
<p>* TRANSACTION REVIEW - NOTIFY US OF UNAUTHORIZED TRANSACTIONS OR ERRORS WITHIN 14 DAYS FROM THE DATE OF DISCOVERY OR THE DATE THE FIRST STATEMENT OR REPORT REFLECTING THE PROBLEM IS MADE AVAILABLE TO YOU, WHICHEVER OCCURS FIRST.</p> <p>* GUIDE TO BENEFITS - THE GUIDE TO BENEFITS IS AVAILABLE ONLINE AT WWW.COMERICA.COM/COMMERCIALCARDGTB</p> <p>* TRAVEL INSURANCE - IF YOUR CARD HAS BEEN PERMISSIONED FOR TRAVEL PURCHASES, YOU ARE COVERED UNDER MASTERCARD'S WORLDWIDE AUTOMATIC TRAVEL ACCIDENT & BAGGAGE INSURANCE POLICY.</p> <p>.</p> <p>IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR COMPANY'S PROGRAM ADMINISTRATOR.</p>				
			MATTHEW GIBB - *8426	\$1,254.94
			PURCHASES	\$1,254.94
06/04/2024	06/03/2024	55429504155717596580977	EB MAIN EVENT 2024 8014137200 CA	\$70.00
06/10/2024	06/07/2024	82711164159000014057310	FLOWCODE PRO NEW YORK NY	\$9.95
06/11/2024	06/09/2024	52707154162010208372743	THE HOME DEPOT #2743 ORION MI	\$70.57
06/11/2024	06/11/2024	55432864163200797882578	AMZN Mktp US*T73RT0ZW3 Amzn.com/bill WA	\$72.80
06/12/2024	06/11/2024	75418234163202146872781	WEB*NETWORKSOLUTIONS JACKSONVILLE FL	\$458.24
06/13/2024	06/12/2024	25247804164002300017459	SnapRetail WARRENDALE PA	\$65.00
06/13/2024	06/13/2024	55429504165715116228752	CLICKUP 8886254258 CA	\$57.00
06/17/2024	06/14/2024	05410194166295005026471	BEST BUY 00004499 AUBURN HILLS MI	\$137.79
06/20/2024	06/19/2024	02305374172000662891828	CVS/PHARMACY #08129 OXFORD MI	\$20.62
06/20/2024	06/18/2024	75418234170202657101555	IONOS INC. CHESTERBROOK PA	\$25.00
06/21/2024	06/19/2024	52707154172010192313487	THE HOME DEPOT #2743 ORION MI	\$211.04
06/21/2024	06/20/2024	55310204173004851130500	GREAT LAKES ACE HDWE LAKE ORION MI	\$35.74
06/24/2024	06/23/2024	55429504175745800157247	ADOBE *ADOBE 4085366000 CA	\$21.19
			WESLEY A SANCHEZ - *6802	\$3,736.97
			PURCHASES	\$3,778.36
06/05/2024	06/04/2024	55432864156208626256590	SQ *HOMETOWN T-SHIRT P Orion Townshi MI	\$940.00
06/06/2024	06/05/2024	05436844157300241304004	KROGER #637 ORION TWP MI	\$19.95
06/10/2024	06/07/2024	55446414160000924094761	J & J LIQUIDATIONS ALMONT MI	\$275.00
06/13/2024	06/12/2024	55436874165731656560536	GEMSEAL SEALMASTER AUB AUBURN HILLS MI	\$780.84
06/17/2024	06/14/2024	55436874167151670668488	GEMSEAL SEALMASTER AUB AUBURN HILLS MI	\$907.17
06/17/2024	06/14/2024	55436874167151670668512	GEMSEAL SEALMASTER AUB AUBURN HILLS MI	\$45.40
06/18/2024	06/17/2024	85134554169980000082715	GLASS DOCTOR OXFORD OXFORD MI	\$560.00
06/24/2024	06/21/2024	55436874174641742208397	STATE EGLE EVENTS LANSING MI	\$250.00
			MISCELLANEOUS CREDITS	(\$41.39)
06/25/2024	06/14/2024	55436874176151670668503	GEMSEAL SEALMASTER AUB AUBURN HILLS MI	(\$41.39)
			TODD W STANFIELD - *4779	\$4,052.05
			PURCHASES	\$4,052.05
06/05/2024	06/05/2024	55131584157083361657113	DMI* DELL K-12/GOVT ROUND ROCK TX	\$1,549.77
06/06/2024	06/05/2024	55436874158641582170541	MI STATE POLICE ICHAT LANSING MI	\$20.00
06/10/2024	06/08/2024	55131584160083350553112	DMI* DELL K-12/GOVT ROUND ROCK TX	\$2,372.28
06/13/2024	06/12/2024	55436874165641652203843	MI STATE POLICE ICHAT LANSING MI	\$

Post Date	Tran Date	Reference Number	Merchant Description	Amount
06/25/2024	06/24/2024	85500394176900010329227	MICHIGAN ASSOC OF CHIE 517-3499420 MI	\$100.00
			SONJA J STOUT - *5796	\$160.00
			PURCHASES	\$160.00
06/06/2024	06/05/2024	75191164157900019700332	TUBBYS SUB SHOP LAKE ORION MI	\$160.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - REVENUE						
101-000-402-000	Current Real Property Taxes	1,282,734.00	1,281,537.79	0.00	1,196.21	99.91
101-000-405-000	Property Tax - Personal	30,000.00	37,315.68	0.00	(7,315.68)	124.39
101-000-406-000	In Lieu of Taxes	37,000.00	51,621.33	0.00	(14,621.33)	139.52
101-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	7.13	0.00	(7.13)	100.00
101-000-439-000	State Grant-Adult Use Marijuana	45,000.00	59,332.90	0.00	(14,332.90)	131.85
101-000-441-000	Local Community Stabilization Share Tax	1,000.00	0.00	0.00	1,000.00	0.00
101-000-445-000	Penalties & Interest on Taxes	4,000.00	3,581.34	0.00	418.66	89.53
101-000-460-000	Dog License Revenue	100.00	0.00	0.00	100.00	0.00
101-000-476-000	Buisness Licenses and Permits	10,000.00	10,000.00	0.00	0.00	100.00
101-000-528-100	Federal Grants Other - State CRLGG	0.00	0.00	0.00	0.00	0.00
101-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
101-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
101-000-567-000	STATE GRANTS- MRE REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-574-000	State Grants- State Shared Revenue	300,000.00	279,639.00	51,419.00	20,361.00	93.21
101-000-574-003	State Shared Relief Assisstance	0.00	0.00	0.00	0.00	0.00
101-000-576-000	METRO (Act 48) Revenue	10,000.00	10,624.58	10,624.58	(624.58)	106.25
101-000-607-000	Fees	25,000.00	149,610.00	2,725.00	(124,610.00)	598.44
101-000-634-000	Cemetery Opening/Closing Rev	0.00	0.00	0.00	0.00	0.00
101-000-636-000	Cemetery Foundations	0.00	0.00	0.00	0.00	0.00
101-000-640-000	Garbage Collection Fees	253,712.00	152,664.28	984.97	101,047.72	60.17
101-000-643-000	Cemetery Lot Sale	0.00	0.00	0.00	0.00	0.00
101-000-653-000	Park Fees	10,000.00	16,278.36	4,179.00	(6,278.36)	162.78
101-000-655-000	Boat Dock Pass Fees	15,000.00	15,000.00	1,950.00	0.00	100.00
101-000-664-000	Interest Earnings	4,000.00	14,548.86	15.49	(10,548.86)	363.72
101-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
101-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
101-000-675-000	Donations	0.00	27,572.42	27,562.50	(27,572.42)	100.00
101-000-676-248	Reimbursement - Admin Fee - DDA	72,800.00	69,999.96	5,833.33	2,800.04	96.15
101-000-676-395	Trnsf from Road Debt Fund	0.00	0.00	0.00	0.00	0.00
101-000-676-592	Reimbursement -Admin Fee - W&S	121,400.00	119,465.22	8,211.22	1,934.78	98.41
101-000-679-000	Reimbursements-Worker's Comp	0.00	0.00	0.00	0.00	0.00
101-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
101-000-682-000	Reimbursement-CDBG	0.00	88,392.30	39,303.00	(88,392.30)	100.00
101-000-682-001	Reimburse - NSP	0.00	0.00	0.00	0.00	0.00
101-000-683-000	Reimbursements-Other	0.00	17.12	0.00	(17.12)	100.00
101-000-683-248	Reimbursement- DDA	0.00	0.00	0.00	0.00	0.00
101-000-689-000	Reimburse Insurance Dividends	0.00	5,896.00	0.00	(5,896.00)	100.00
101-000-694-000	Miscellaneous	2,500.00	(479.14)	51.93	2,979.14	(19.17)
101-000-699-202	Interfund Transfer in - Major Streets	0.00	0.00	0.00	0.00	0.00
101-000-699-203	Interfund Transfer In - Local Streets	0.00	0.00	0.00	0.00	0.00
101-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
101-000-699-592	Transfers Water Sewer	0.00	0.00	0.00	0.00	0.00
101-000-699-711	Transfers Cemetery	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,224,246.00	2,392,625.13	152,860.02	(168,379.13)	107.57
TOTAL REVENUES		2,224,246.00	2,392,625.13	152,860.02	(168,379.13)	107.57

Expenditures

Dept 101 - VILLAGE COUNCIL

101-101-701-000	Wages	2,500.00	1,113.69	0.00	1,386.31	44.55
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-101-715-000	Social Security	192.00	86.58	0.00	105.42	45.09
101-101-956-000	Dues & Miscellaneous	120.00	0.00	0.00	120.00	0.00
101-101-957-000	Education & Training	1,800.00	0.00	0.00	1,800.00	0.00
101-101-960-000	Mileage	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		4,612.00	1,200.27	0.00	3,411.73	26.02
Dept 171 - VILLAGE MANAGER						
101-171-701-000	Wages	98,214.00	85,336.70	(2,381.25)	12,877.30	86.89
101-171-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-171-715-000	Social Security	7,533.00	7,223.07	(43.64)	309.93	95.89
101-171-716-000	Health Insurance- Medical	6,000.00	6,000.00	1,489.65	0.00	100.00
101-171-717-000	Life & Disability Insurance	1,035.00	997.08	82.20	37.92	96.34
101-171-718-000	Dental Insurance	0.00	0.00	(1.72)	0.00	0.00
101-171-719-000	Pension	14,836.00	14,215.95	1,144.02	620.05	95.82
101-171-721-000	Vision Care	0.00	0.00	(8.95)	0.00	0.00
101-171-956-000	Dues & Miscellaneous	1,105.00	1,104.88	0.00	0.12	99.99
101-171-957-000	Education & Training	1,184.00	1,183.84	0.00	0.16	99.99
101-171-960-000	Mileage	6,181.00	6,180.46	630.00	0.54	99.99
101-171-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 171 - VILLAGE MANAGER		136,088.00	122,241.98	910.31	13,846.02	89.83
Dept 215 - VILLAGE CLERK						
101-215-701-000	Deputy Clerk/Treasurer	70,395.00	67,248.60	4,769.23	3,146.40	95.53
101-215-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-215-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
101-215-715-000	Social Security	5,386.00	5,144.51	364.84	241.49	95.52
101-215-716-000	Health Insurance- Medical	12,400.00	8,199.20	1,734.32	4,200.80	66.12
101-215-717-000	Life & Disability Insurance	900.00	504.73	66.50	395.27	56.08
101-215-718-000	Dental Insurance	680.00	510.83	81.95	169.17	75.12
101-215-719-000	Pension	6,300.00	4,642.16	476.92	1,657.84	73.69
101-215-721-000	Vision Care	125.00	81.72	8.95	43.28	65.38
101-215-727-000	Supplies	450.00	376.58	0.00	73.42	83.68
101-215-727-001	Election Supplies	15,633.00	15,632.49	0.00	0.51	100.00
101-215-801-000	Contractual Services	10,000.00	7,248.61	0.00	2,751.39	72.49
101-215-900-000	Printing and Publication	4,000.00	1,983.15	624.35	2,016.85	49.58
101-215-956-000	Dues & Miscellaneous	500.00	83.74	0.00	416.26	16.75
101-215-957-000	Education & Training	1,500.00	300.00	0.00	1,200.00	20.00
101-215-960-000	Mileage	100.00	0.00	0.00	100.00	0.00
101-215-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - VILLAGE CLERK		128,369.00	111,956.32	8,127.06	16,412.68	87.21
Dept 228 - Information Technology						
101-228-801-000	Contractual Services	34,148.00	31,431.18	606.60	2,716.82	92.04
101-228-931-000	Repair & Maintenance-Equipment	3,000.00	2,534.56	0.00	465.44	84.49
101-228-957-000	Education & Training	0.00	0.00	0.00	0.00	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 228 - Information Technology		37,148.00	33,965.74	606.60	3,182.26	91.43
Dept 253 - FINANCE TREASURY						
101-253-701-000	Clerk/Treasurer Wages	74,500.00	67,460.04	5,730.76	7,039.96	90.55
101-253-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-253-702-000	Wages Part Time	63,543.00	61,030.81	4,938.64	2,512.19	96.05
101-253-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-253-715-000	Social Security	11,174.00	9,829.55	816.21	1,344.45	87.97
101-253-716-000	Health Insurance- Medical	16,330.00	6,000.00	1,500.00	10,330.00	36.74
101-253-717-000	Life & Disability Insurance	1,785.00	1,240.62	91.80	544.38	69.50
101-253-718-000	Dental Insurance	666.00	559.31	42.85	106.69	83.98
101-253-719-000	Pension	4,630.00	4,613.04	723.08	16.96	99.63
101-253-721-000	Vision Care	124.00	116.35	8.95	7.65	93.83
101-253-801-000	Contractual Services	10,080.00	9,937.19	0.00	142.81	98.58
101-253-956-000	Dues & Miscellaneous	150.00	99.00	0.00	51.00	66.00
101-253-957-000	Education & Training	3,000.00	2,006.85	200.00	993.15	66.90
101-253-960-000	Mileage	350.00	255.27	0.00	94.73	72.93
Total Dept 253 - FINANCE TREASURY		186,332.00	163,148.03	14,052.29	23,183.97	87.56
Dept 255 - COMMUNITY DEVELOPMENT						
101-255-882-000	Women's Survival	0.00	0.00	0.00	0.00	0.00
101-255-930-000	NSP - Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
101-255-956-000	NSP - Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-255-971-000	NSP - Property Acquisition	0.00	0.00	0.00	0.00	0.00
101-255-975-001	Sidewalks	0.00	0.00	0.00	0.00	0.00
101-255-975-002	Street Trees	0.00	0.00	0.00	0.00	0.00
101-255-975-003	Storm Drains	0.00	0.00	0.00	0.00	0.00
101-255-975-004	Meeks Park Bridge Project	0.00	0.00	0.00	0.00	0.00
Total Dept 255 - COMMUNITY DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
Dept 260 - GENERAL ACTIVITIES						
101-260-701-000	Wages	47,793.00	45,914.45	3,673.60	1,878.55	96.07
101-260-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-260-702-000	Wages Part Time	8,813.00	8,496.24	551.04	316.76	96.41
101-260-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-260-702-002	Wages Part Time Clerk	0.00	0.00	0.00	0.00	0.00
101-260-702-003	Wages-Parks	0.00	0.00	0.00	0.00	0.00
101-260-702-004	Stipends-Interns	0.00	0.00	0.00	0.00	0.00
101-260-715-000	Social Security	4,753.00	3,993.58	303.27	759.42	84.02
101-260-716-000	Health Insurance- Medical	11,454.00	9,792.76	738.42	1,661.24	85.50
101-260-716-001	Health Insurance-Retirees	13,200.00	10,313.22	0.00	2,886.78	78.13
101-260-716-002	Retiree Health 115 Trust	10,000.00	10,000.00	10,000.00	0.00	100.00
101-260-717-000	Life & Disability Insurance	947.00	733.13	65.87	213.87	77.42
101-260-718-000	Dental Insurance	690.00	522.08	42.85	167.92	75.66
101-260-719-000	Pension	94,476.00	91,499.49	7,351.36	2,976.51	96.85
101-260-721-000	Vision Care	134.00	108.56	8.95	25.44	81.01
101-260-722-000	Worker's Comp. Insurance	3,403.00	1,595.72	48.00	1,807.28	
101-260-722-001	Workers Comp-Elected/Lifeguard	100.00	37.00	37.00	63.00	
101-260-727-000	Supplies	7,897.00	5,994.99	371.84	1,902.01	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-260-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-260-727-019	OFFICE SUPPLIES-COVID	0.00	0.00	0.00	0.00	0.00
101-260-728-000	Cleaning Supplies	1,300.00	743.40	0.00	556.60	57.18
101-260-729-000	Postage	4,000.00	3,186.73	500.00	813.27	79.67
101-260-730-000	Copier Lease	6,242.00	5,732.76	591.97	509.24	91.84
101-260-801-000	Contractual Services	230.00	227.50	0.00	2.50	98.91
101-260-823-000	Website/Software	7,000.00	4,864.75	8.71	2,135.25	69.50
101-260-830-000	Solid Waste Collection	253,712.00	232,203.14	0.00	21,508.86	91.52
101-260-851-000	Telephone	8,500.00	7,744.46	349.73	755.54	91.11
101-260-900-000	Printing and Publication	500.00	273.09	0.00	226.91	54.62
101-260-920-000	Utilities	26,500.00	23,311.29	159.38	3,188.71	87.97
101-260-921-000	Municipal Street Lighting	47,000.00	43,306.93	4,055.99	3,693.07	92.14
101-260-922-000	Repair & Mtn-Lights	0.00	0.00	0.00	0.00	0.00
101-260-930-000	Repair and Maintenance	23,000.00	20,214.17	5,827.93	2,785.83	87.89
101-260-930-001	Building Renovation	7,000.00	4,509.00	0.00	2,491.00	64.41
101-260-931-000	Repair & Maintenance-Equipment	2,500.00	2,181.47	0.00	318.53	87.26
101-260-956-000	Dues & Miscellaneous	13,435.00	12,797.13	854.78	637.87	95.25
101-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
101-260-977-000	Capital Outlay	3,500.00	1,341.00	0.00	2,159.00	38.31
Total Dept 260 - GENERAL ACTIVITIES		608,079.00	551,638.04	35,540.69	56,440.96	90.72
Dept 721 - PLANNING AND ZONING						
101-721-702-000	Wages Part Time	300.00	227.82	0.00	72.18	75.94
101-721-715-000	Social Security	50.00	17.45	0.00	32.55	34.90
101-721-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
101-721-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
101-721-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-721-719-000	Pension	0.00	0.00	0.00	0.00	0.00
101-721-726-000	Supplies	100.00	48.34	0.00	51.66	48.34
101-721-801-000	Contractual Services	2,650.00	2,615.00	0.00	35.00	98.68
101-721-829-000	Planner Services	51,700.00	43,228.75	0.00	8,471.25	83.61
101-721-832-000	Planner Retainer	0.00	0.00	0.00	0.00	0.00
101-721-832-001	Planner-Other Services	6,500.00	1,500.00	0.00	5,000.00	23.08
101-721-840-000	Planner - Retainer	11,450.00	8,850.00	0.00	2,600.00	77.29
101-721-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
101-721-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-721-957-000	Education & Training	2,500.00	0.00	0.00	2,500.00	0.00
101-721-960-000	Mileage	0.00	0.00	0.00	0.00	0.00
Total Dept 721 - PLANNING AND ZONING		75,250.00	56,487.36	0.00	18,762.64	75.07
Dept 751 - PARKS AND RECREATION						
101-751-702-001	Overtime Wages	300.00	0.00	0.00	300.00	0.00
101-751-708-000	Wages - Lifeguards	28,830.00	23,776.16	6,152.75	5,053.84	82.47
101-751-715-000	Social Security	1,957.00	1,818.86	470.69	138.14	92.94
101-751-726-000	Supplies	1,500.00	788.92	196.07	711.08	52.59
101-751-801-000	Contractual Services	1,080.00	865.65	0.00	214.35	80.15
101-751-806-000	Engineering	0.00	0.00	0.00	0.00	0.00
101-751-829-000	Planner Services	0.00	0.00	0.00	0.00	0.00
101-751-850-000	Telephone - Green's Park	0.00	0.00	0.00	0.00	0.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-751-920-000	Utilities	1,320.00	1,210.03	0.00	109.97	91.67
101-751-931-000	Repair/Maint - Equipment	500.00	427.40	0.00	72.60	85.48
101-751-932-000	Repair/Maint - Grounds	6,000.00	5,942.92	0.00	57.08	99.05
101-751-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-751-977-000	Capital Outlay	5,000.00	1,881.57	89.99	3,118.43	37.63
Total Dept 751 - PARKS AND RECREATION		46,487.00	36,711.51	6,909.50	9,775.49	78.97
Dept 851 - INSURANCE AND BONDS						
101-851-911-000	Insurance Coverage	74,000.00	70,143.00	0.00	3,857.00	94.79
Total Dept 851 - INSURANCE AND BONDS		74,000.00	70,143.00	0.00	3,857.00	94.79
Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER						
101-880-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
101-880-805-000	Audit Fees	4,900.00	4,860.50	0.00	39.50	99.19
101-880-806-000	Engineering	20,000.00	16,281.25	0.00	3,718.75	81.41
101-880-810-000	Legal Service Retainer	0.00	0.00	0.00	0.00	0.00
101-880-811-000	Legal Services - Other	35,000.00	19,045.00	1,262.25	15,955.00	54.41
101-880-812-000	Legal Services - Labor	600.00	0.00	0.00	600.00	0.00
101-880-814-000	OPEB Valuation	3,100.00	1,200.00	0.00	1,900.00	38.71
Total Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER		63,600.00	41,386.75	1,262.25	22,213.25	65.07
Dept 964 - TRANSFERS OUT						
101-964-965-125	Transfers DPW	456,819.00	450,000.00	37,500.00	6,819.00	98.51
101-964-965-202	Transfers Major Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-203	Transfer Out - Local Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-207	Transfers Police	400,000.00	400,000.00	56,670.00	0.00	100.00
101-964-965-231	Transfer to Parking Fund	0.00	0.00	0.00	0.00	0.00
101-964-965-398	Transfer Out - N Shore Bridge Debt Serv	0.00	0.00	0.00	0.00	0.00
101-964-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 964 - TRANSFERS OUT		856,819.00	850,000.00	94,170.00	6,819.00	99.20
TOTAL EXPENDITURES		2,216,784.00	2,038,879.00	161,578.70	177,905.00	91.97
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,224,246.00	2,392,625.13	152,860.02	(168,379.13)	107.57
TOTAL EXPENDITURES		2,216,784.00	2,038,879.00	161,578.70	177,905.00	91.97
NET OF REVENUES & EXPENDITURES		7,462.00	353,746.13	(8,718.68)	(346,284.13)	4,740.63
BEG. FUND BALANCE		864,895.51	864,895.51			
END FUND BALANCE		872,357.51	1,218,641.64			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 151 - CEMETERY TRUST FUND						
Revenues						
Dept 000 - REVENUE						
151-000-643-000	Lot Sales	19,200.00	14,300.00	3,000.00	4,900.00	74.48
151-000-664-000	Interest Earned	1,050.00	1,799.08	0.00	(749.08)	171.34
151-000-664-001	Interest - Interfund Advances	0.00	3,253.25	0.00	(3,253.25)	100.00
151-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		20,250.00	19,352.33	3,000.00	897.67	95.57
TOTAL REVENUES		20,250.00	19,352.33	3,000.00	897.67	95.57
Expenditures						
Dept 276 - CEMETERY						
151-276-965-000	Transfer to DPW Fund	0.00	0.00	0.00	0.00	0.00
151-276-965-125	Transfer to DPW Fund	5,250.00	5,250.00	437.50	0.00	100.00
151-276-977-000	Capital Outlay	60,000.00	60,000.00	0.00	0.00	100.00
Total Dept 276 - CEMETERY		65,250.00	65,250.00	437.50	0.00	100.00
TOTAL EXPENDITURES		65,250.00	65,250.00	437.50	0.00	100.00
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		20,250.00	19,352.33	3,000.00	897.67	95.57
TOTAL EXPENDITURES		65,250.00	65,250.00	437.50	0.00	100.00
NET OF REVENUES & EXPENDITURES		(45,000.00)	(45,897.67)	2,562.50	897.67	101.99
BEG. FUND BALANCE		367,198.37	367,198.37			
END FUND BALANCE		322,198.37	321,300.70			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000 - REVENUE						
202-000-546-000	State Grant - Highway and Streets	228,000.00	199,786.28	18,931.97	28,213.72	87.63
202-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
202-000-664-000	Interest Earnings	1,200.00	5,895.83	0.00	(4,695.83)	491.32
202-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
202-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
202-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		229,200.00	205,682.11	18,931.97	23,517.89	89.74
TOTAL REVENUES		229,200.00	205,682.11	18,931.97	23,517.89	89.74
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
202-260-722-000	Worker's Comp. Insurance	1,575.00	1,260.90	0.00	314.10	80.06
202-260-801-000	Contractual Services	10,500.00	6,521.00	0.00	3,979.00	62.10
202-260-805-000	Audit Fees	999.00	559.00	0.00	440.00	55.96
202-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
202-260-965-203	Transfer Out - Local Streets	68,001.00	68,000.04	5,666.67	0.96	100.00
Total Dept 260 - GENERAL ACTIVITIES		81,075.00	76,340.94	5,666.67	4,734.06	94.16
Dept 463 - ROUTINE MAINTENANCE						
202-463-701-000	Wages	15,378.00	14,178.07	1,473.48	1,199.93	92.20
202-463-701-013	Overtime	1,100.00	566.07	0.00	533.93	51.46
202-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-463-715-000	Social Security	1,226.00	1,127.93	112.73	98.07	92.00
202-463-716-000	Health Insurance- Medical	3,900.00	3,562.56	209.70	337.44	91.35
202-463-717-000	Life & Disability Insurance	258.00	172.48	10.34	85.52	66.85
202-463-718-000	Dental Insurance	400.00	347.17	21.64	52.83	86.79
202-463-719-000	Pension	2,913.00	2,847.31	241.69	65.69	97.74
202-463-721-000	Vision Care	74.00	61.99	3.86	12.01	83.77
202-463-726-000	Supplies	2,000.00	1,058.53	0.00	941.47	52.93
202-463-801-000	Contractual Services	8,300.00	8,205.09	0.00	94.91	98.86
202-463-940-000	Equipment Rental	16,800.00	14,260.81	595.02	2,539.19	84.89
202-463-977-000	Capital Outlay	10,748.00	0.00	0.00	10,748.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		63,097.00	46,388.01	2,668.46	16,708.99	73.52
Dept 474 - TRAFFIC SERVICES						
202-474-701-000	Wages	2,704.00	480.67	65.06	2,223.33	17.78
202-474-701-013	OVERTIME	300.00	0.00	0.00	300.00	0.00
202-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-474-715-000	Social Security	232.00	36.77	4.97	195.23	15.85
202-474-716-000	Health Insurance- Medical	1,000.00	133.41	54.11	866.59	13.34
202-474-717-000	Life & Disability Insurance	60.00	4.09	1.42	55.91	6.82
202-474-718-000	Dental Insurance	200.00	11.17	3.56	188.83	5.59
202-474-719-000	Pension	1,404.00	1,067.73	90.63	336.27	
202-474-721-000	Vision Care	20.00	2.03	0.62	17.97	
202-474-726-000	Supplies	7,800.00	3,002.22	566.97	4,797.78	

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-474-801-000	Contractual Services	5,000.00	4,045.50	1,290.00	954.50	80.91
202-474-940-000	Equipment Rental	2,500.00	229.03	0.00	2,270.97	9.16
202-474-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SERVICES		21,220.00	9,012.62	2,077.34	12,207.38	42.47
Dept 478 - WINTER MAINTENANCE						
202-478-701-000	Wages	6,489.00	3,336.55	0.00	3,152.45	51.42
202-478-701-013	Overtime	6,300.00	1,669.30	0.00	4,630.70	26.50
202-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-478-715-000	Social Security	993.00	382.94	0.00	610.06	38.56
202-478-716-000	Health Insurance- Medical	2,000.00	479.11	0.00	1,520.89	23.96
202-478-717-000	Life & Disability Insurance	125.00	35.90	0.00	89.10	28.72
202-478-718-000	Dental Insurance	300.00	85.84	0.00	214.16	28.61
202-478-719-000	Pension	5,900.00	5,694.61	483.38	205.39	96.52
202-478-721-000	Vision Care	37.00	15.00	0.00	22.00	40.54
202-478-726-000	Supplies	11,700.00	7,122.50	826.24	4,577.50	60.88
202-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
202-478-940-000	Equipment Rental	6,300.00	4,113.70	0.00	2,186.30	65.30
202-478-977-000	Capital Outlay	29,352.00	29,352.00	0.00	0.00	100.00
Total Dept 478 - WINTER MAINTENANCE		69,496.00	52,287.45	1,309.62	17,208.55	75.24
Dept 875 - CONSTRUCTION						
202-875-806-000	Engineering	3,150.00	0.00	0.00	3,150.00	0.00
202-875-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
Total Dept 875 - CONSTRUCTION		3,150.00	0.00	0.00	3,150.00	0.00
TOTAL EXPENDITURES		238,038.00	184,029.02	11,722.09	54,008.98	77.31
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		229,200.00	205,682.11	18,931.97	23,517.89	89.74
TOTAL EXPENDITURES		238,038.00	184,029.02	11,722.09	54,008.98	77.31
NET OF REVENUES & EXPENDITURES		(8,838.00)	21,653.09	7,209.88	(30,491.09)	245.00
BEG. FUND BALANCE		484,628.42	484,628.42			
END FUND BALANCE		475,790.42	506,281.51			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - REVENUE						
203-000-546-000	State Grant - Highway and Streets	101,000.00	86,970.95	8,241.76	14,029.05	86.11
203-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
203-000-664-000	Interest Earnings	200.00	859.31	0.00	(659.31)	429.66
203-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
203-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
203-000-694-000	Miscellaneous	5,300.00	11,157.20	0.00	(5,857.20)	210.51
203-000-699-202	Interfund Transfer in - Major Streets	68,000.00	68,000.04	5,666.67	(0.04)	100.00
Total Dept 000 - REVENUE		174,500.00	166,987.50	13,908.43	7,512.50	95.69
TOTAL REVENUES		174,500.00	166,987.50	13,908.43	7,512.50	95.69
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
203-260-722-000	Worker's Comp. Insurance	1,281.00	1,260.90	0.00	20.10	98.43
203-260-801-000	Contractual Services	10,500.00	1,835.00	0.00	8,665.00	17.48
203-260-805-000	Audit Fees	924.00	458.50	0.00	465.50	49.62
203-260-965-398	Transfer Out - N Shore Bridge Debt Serv	0.00	0.00	0.00	0.00	0.00
Total Dept 260 - GENERAL ACTIVITIES		12,705.00	3,554.40	0.00	9,150.60	27.98
Dept 463 - ROUTINE MAINTENANCE						
203-463-701-000	Wages	37,853.00	27,165.78	2,553.24	10,687.22	71.77
203-463-701-013	OVERTIME	2,325.00	863.49	113.85	1,461.51	37.14
203-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-463-715-000	Social Security	2,829.00	2,144.16	204.03	684.84	75.79
203-463-716-000	Health Insurance- Medical	7,700.00	6,871.44	271.91	828.56	89.24
203-463-717-000	Life & Disability Insurance	700.00	328.13	13.00	371.87	46.88
203-463-718-000	Dental Insurance	1,470.00	573.33	26.19	896.67	39.00
203-463-719-000	Pension	5,442.00	5,338.69	453.16	103.31	98.10
203-463-721-000	Vision Care	273.00	103.38	4.68	169.62	37.87
203-463-726-000	Supplies	1,260.00	665.62	0.00	594.38	52.83
203-463-801-000	Contractual Services	10,450.00	10,249.87	0.00	200.13	98.08
203-463-806-000	Engineering	150.00	150.00	0.00	0.00	100.00
203-463-940-000	Equipment Rental	24,400.00	24,164.09	1,284.22	235.91	99.03
203-463-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		94,852.00	78,617.98	4,924.28	16,234.02	82.88
Dept 474 - TRAFFIC SERVICES						
203-474-701-000	Wages	4,350.00	680.31	0.00	3,669.69	15.64
203-474-701-013	Overtime	300.00	32.39	0.00	267.61	10.80
203-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-474-715-000	Social Security	418.00	54.51	0.00	363.49	13.04
203-474-716-000	Health Insurance- Medical	525.00	100.77	0.00	424.23	19.19
203-474-717-000	Life & Disability Insurance	63.00	3.22	0.00	59.78	5.11
203-474-718-000	Dental Insurance	105.00	6.37	0.00	98.63	
203-474-719-000	Pension	1,715.00	1,423.67	120.84	291.33	
203-474-721-000	Vision Care	16.00	1.14	0.00	14.86	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-474-726-000	Supplies	5,250.00	3,194.50	957.51	2,055.50	60.85
203-474-940-000	Equipment Rental	2,730.00	570.50	0.00	2,159.50	20.90
Total Dept 474 - TRAFFIC SERVICES		15,472.00	6,067.38	1,078.35	9,404.62	39.22
Dept 478 - WINTER MAINTENANCE						
203-478-701-000	Wages	14,060.00	8,341.49	25.30	5,718.51	59.33
203-478-701-013	Overtime	8,400.00	3,204.74	0.00	5,195.26	38.15
203-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-478-715-000	Social Security	1,572.00	883.31	1.94	688.69	56.19
203-478-716-000	Health Insurance- Medical	4,400.00	1,170.64	13.94	3,229.36	26.61
203-478-717-000	Life & Disability Insurance	231.00	67.11	0.67	163.89	29.05
203-478-718-000	Dental Insurance	315.00	127.67	1.71	187.33	40.53
203-478-719-000	Pension	7,295.00	6,762.34	574.01	532.66	92.70
203-478-721-000	Vision Care	63.00	22.94	0.30	40.06	36.41
203-478-726-000	Supplies	9,500.00	8,457.22	0.00	1,042.78	89.02
203-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
203-478-940-000	Equipment Rental	10,349.00	9,391.76	13.41	957.24	90.75
203-478-977-000	Capital Outlay	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 478 - WINTER MAINTENANCE		61,185.00	43,429.22	631.28	17,755.78	70.98
Dept 875 - CONSTRUCTION						
203-875-726-000	Supplies	0.00	0.00	0.00	0.00	0.00
203-875-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 875 - CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		184,214.00	131,668.98	6,633.91	52,545.02	71.48
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		174,500.00	166,987.50	13,908.43	7,512.50	95.69
TOTAL EXPENDITURES		184,214.00	131,668.98	6,633.91	52,545.02	71.48
NET OF REVENUES & EXPENDITURES		(9,714.00)	35,318.52	7,274.52	(45,032.52)	363.58
BEG. FUND BALANCE		83,506.80	83,506.80			
END FUND BALANCE		73,792.80	118,825.32			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE FUND						
Revenues						
Dept 000 - REVENUE						
207-000-404-001	Property Tax - Police Millage	379,036.00	393,035.53	0.00	(13,999.53)	103.69
207-000-406-000	In Lieu of Taxes	3,600.00	0.00	0.00	3,600.00	0.00
207-000-408-000	Property Tax - PA 78 Senior & Disabled H	0.00	0.00	0.00	0.00	0.00
207-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.00
207-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
207-000-451-000	Liquor License Fees	21,000.00	13,677.40	0.00	7,322.60	65.13
207-000-480-000	Services Provided - DDA	105,040.00	101,000.00	4,713.37	4,040.00	96.15
207-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
207-000-541-000	PA 302/32 MJTC Fund	1,000.00	1,614.20	0.00	(614.20)	161.42
207-000-564-100	PA 302 - Training	1,000.00	2,000.00	2,000.00	(1,000.00)	200.00
207-000-661-000	Parking Fines	5,000.00	2,889.09	134.42	2,110.91	57.78
207-000-662-000	Court Penal Fines	70,000.00	30,292.19	1,156.65	39,707.81	43.27
207-000-663-000	Drug Forfeiture	0.00	0.00	0.00	0.00	0.00
207-000-663-001	Forfeitures	0.00	0.00	0.00	0.00	0.00
207-000-664-000	Interest Earnings	1,650.00	4,949.31	0.00	(3,299.31)	299.96
207-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
207-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
207-000-674-101	Transfer from General Fund	400,000.00	400,000.00	56,670.00	0.00	100.00
207-000-683-000	Reimbursements-Other	3,000.00	(642.00)	93.00	3,642.00	(21.40)
207-000-684-000	Reimburse - OUIL	5,000.00	0.00	0.00	5,000.00	0.00
207-000-694-000	Miscellaneous Revenue	6,000.00	3,671.64	177.00	2,328.36	61.19
207-000-694-001	DRIVING WHILE LIC SUSPENDED	0.00	150.00	0.00	(150.00)	100.00
207-000-695-000	Loan Proceeds	0.00	0.00	0.00	0.00	0.00
207-000-697-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		1,001,326.00	952,637.36	64,944.44	48,688.64	95.14
TOTAL REVENUES		1,001,326.00	952,637.36	64,944.44	48,688.64	95.14
Expenditures						
Dept 301 - POLICE/SHERIFF/CONSTABLE						
207-301-701-000	Police Chief Wages	87,500.00	81,920.72	6,177.26	5,579.28	93.62
207-301-701-001	Wages Full time	150,515.00	140,677.70	21,275.28	9,837.30	93.46
207-301-701-013	FT Overtime	46,000.00	43,091.15	959.42	2,908.85	93.68
207-301-701-019	Wages Covid	0.00	0.00	0.00	0.00	0.00
207-301-702-000	Wages Part Time	19,581.00	15,192.90	1,170.36	4,388.10	77.59
207-301-702-001	Overtime Wages	6,000.00	2,761.47	114.35	3,238.53	46.02
207-301-702-002	Wages Part Time Clerk	4,620.00	4,349.10	83.75	270.90	94.14
207-301-702-013	PT OVERTIME	4,000.00	2,958.66	565.20	1,041.34	73.97
207-301-703-000	Wages - Clerk	61,556.00	59,750.53	18,270.48	1,805.47	97.07
207-301-703-001	Overtime Clerk FT	500.00	217.64	0.00	282.36	43.53
207-301-709-000	Wages - Marine Unit	3,605.00	1,219.68	0.00	2,385.32	33.83
207-301-709-013	Overtime	300.00	0.00	0.00	300.00	0.00
207-301-711-000	Wages - CMV Enforcement	445.00	381.15	0.00	63.85	85.65
207-301-711-013	Overtime	150.00	0.00	0.00	150.00	0.00
207-301-712-000	Wages - Ordinance Enforcement	40,940.00	37,436.78	3,431.22	3,503.22	91.44
207-301-712-001	Overtime Code Enforcement	0.00	0.00	0.00	0.00	0.00
207-301-712-013	Overtime	1,000.00	922.55	0.00	77.45	92.26
207-301-715-000	Social Security	38,003.00	37,278.10	11,610.02	724.90	99.58
207-301-716-000	Health Insurance- Medical	34,279.00	31,853.40	1,902.05	2,425.60	
207-301-716-001	Health Insurance - Retired	26,211.00	26,096.34	0.00	114.66	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE FUND						
Expenditures						
207-301-717-000	Life & Disability Insurance	3,500.00	2,792.86	257.86	707.14	79.80
207-301-718-000	Dental Insurance	3,700.00	3,190.04	366.39	509.96	86.22
207-301-719-000	Pension	80,000.00	76,319.84	6,445.00	3,680.16	95.40
207-301-721-000	Vision Care	1,381.00	539.68	55.55	841.32	39.08
207-301-722-000	Worker's Comp Insurance	5,500.00	5,463.90	0.00	36.10	99.34
207-301-723-000	Unemployment	0.00	0.00	0.00	0.00	0.00
207-301-724-000	City taxes	0.00	0.00	0.00	0.00	0.00
207-301-727-000	Supplies	2,500.00	1,169.47	16.49	1,330.53	46.78
207-301-730-000	Copier Lease	2,300.00	2,093.15	108.45	206.85	91.01
207-301-740-000	Operating Supplies	6,440.00	4,865.19	1,679.33	1,574.81	75.55
207-301-742-000	Shooting Program	6,000.00	175.00	0.00	5,825.00	2.92
207-301-743-000	Bullet Proof Vests	7,000.00	0.00	0.00	7,000.00	0.00
207-301-801-000	Contractual Services	291,183.00	253,276.48	69,985.86	37,906.52	86.98
207-301-802-000	Attorney Fees - Prosecutions	50,000.00	45,037.00	156.75	4,963.00	90.07
207-301-804-000	County Dispatch Contract	41,000.00	38,767.35	0.00	2,232.65	94.55
207-301-807-000	Clemis Service Fees	11,600.00	10,237.58	0.00	1,362.42	88.26
207-301-820-000	Uniform Purchases	5,400.00	5,379.69	1,128.61	20.31	99.62
207-301-821-000	Uniform Cleaning	2,000.00	0.00	0.00	2,000.00	0.00
207-301-851-000	Telephone	10,000.00	9,358.11	349.72	641.89	93.58
207-301-863-000	Travel Expense	1,000.00	83.84	0.00	916.16	8.38
207-301-865-000	Gasoline & Oil	9,789.00	6,920.18	832.16	2,868.82	70.69
207-301-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
207-301-930-000	Repair and Maintenance	10,000.00	7,817.12	0.00	2,182.88	78.17
207-301-930-003	Repair and Maintenance/Watercraft	1,500.00	126.19	243.69	1,373.81	8.41
207-301-931-000	Repair & Maint - Equipment	5,000.00	879.75	0.00	4,120.25	17.60
207-301-932-000	Repair & Maint - Vehicles	13,000.00	6,250.04	749.46	6,749.96	48.08
207-301-933-000	Vehicle Changeover	0.00	0.00	0.00	0.00	0.00
207-301-934-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.00
207-301-934-001	Vehicle Lease Interest	0.00	0.00	0.00	0.00	0.00
207-301-935-000	Vehicle Capital Outlay	0.00	0.00	0.00	0.00	0.00
207-301-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
207-301-956-000	Dues & Miscellaneous	1,300.00	1,299.33	0.00	0.67	99.95
207-301-957-000	Education & Training	3,100.00	2,805.75	86.95	294.25	90.51
207-301-965-231	Transfer to Parking Fund	5,000.00	5,000.00	5,000.00	0.00	100.00
207-301-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
207-301-977-000	Capital Outlay	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		1,114,398.00	975,955.41	153,021.66	138,442.59	87.58
TOTAL EXPENDITURES		1,114,398.00	975,955.41	153,021.66	138,442.59	87.58
Fund 207 - POLICE FUND:						
TOTAL REVENUES		1,001,326.00	952,637.36	64,944.44	48,688.64	95.14
TOTAL EXPENDITURES		1,114,398.00	975,955.41	153,021.66	138,442.59	87.58
NET OF REVENUES & EXPENDITURES		(113,072.00)	(23,318.05)	(88,077.22)	(89,753.95)	20.62
BEG. FUND BALANCE		317,519.23	317,519.23			
END FUND BALANCE		204,447.23	294,201.18			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	USED
Fund 225 - DEPT OF PUBLIC WORKS FUND						
Revenues						
Dept 000 - REVENUE						
225-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
225-000-580-000	Services Provided-DDA Admin/Snow	57,200.00	54,186.36	2,852.99	3,013.64	94.73
225-000-603-000	Equipment Rental	78,750.00	76,997.22	5,892.79	1,752.78	97.77
225-000-634-000	Cemetery Open/Close	30,000.00	18,364.00	2,100.00	11,636.00	61.21
225-000-636-000	Cemetery Foundations	6,300.00	4,453.00	432.00	1,847.00	70.68
225-000-643-000	Cemetery Lot Sales	0.00	0.00	0.00	0.00	0.00
225-000-664-000	Interest Income	315.00	551.97	0.00	(236.97)	175.23
225-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
225-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
225-000-676-101	Transfer In from General Fund	456,819.00	450,000.00	37,500.00	6,819.00	98.51
225-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
225-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
225-000-694-000	Miscellaneous	9,000.00	3,650.04	0.00	5,349.96	40.56
225-000-699-711	Transfers In	5,000.00	5,250.00	437.50	(250.00)	105.00
Total Dept 000 - REVENUE		643,384.00	613,452.59	49,215.28	29,931.41	95.35
TOTAL REVENUES		643,384.00	613,452.59	49,215.28	29,931.41	95.35
Expenditures						
Dept 276 - CEMETERY						
225-276-701-001	Wages	49,760.00	45,757.03	5,340.75	4,002.97	91.96
225-276-701-013	Overtime	2,200.00	1,936.80	44.03	263.20	88.04
225-276-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-276-715-000	Social Security	5,343.00	3,648.62	411.93	1,694.38	68.29
225-276-716-000	Health Insurance- Medical	11,550.00	11,193.97	1,447.74	356.03	96.92
225-276-717-000	Life & Disability Insurance	1,103.00	622.21	75.10	480.79	56.41
225-276-718-000	Dental Insurance	1,050.00	1,034.82	119.86	15.18	98.55
225-276-719-000	Pension	0.00	0.00	0.00	0.00	0.00
225-276-721-000	Vision Care	229.00	188.98	22.18	40.02	82.52
225-276-740-000	Operating Supplies	2,200.00	1,246.99	40.99	953.01	56.68
225-276-748-000	Foundations	525.00	0.00	0.00	525.00	0.00
225-276-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
225-276-830-000	Solid Waste Collection	0.00	0.00	0.00	0.00	0.00
225-276-920-000	Utilities	2,100.00	506.56	0.00	1,593.44	24.12
225-276-930-000	Repair and Maintenance	4,500.00	3,869.96	560.00	630.04	86.00
225-276-956-000	Dues & Miscellaneous	105.00	0.00	0.00	105.00	0.00
225-276-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-276-985-000	Land Improvement	2,200.00	2,001.57	160.00	198.43	90.98
Total Dept 276 - CEMETERY		82,865.00	72,007.51	8,222.58	10,857.49	86.90
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
225-441-701-000	DPW DIRECTOR WAGES	45,527.00	44,280.77	4,799.32	1,246.23	97.26
225-441-701-001	Wages	103,050.00	101,416.71	6,433.03	1,633.29	98.42
225-441-701-013	Overtime	5,250.00	3,425.40	33.75	1,824.60	65.25
225-441-701-019	COVID 19 PAYROLL	3,675.00	0.00	0.00	3,675.00	0.00
225-441-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
225-441-702-003	Wages-Parks	33,527.00	29,749.87	4,101.45	3,777.13	97.26
225-441-702-013	Overtime	2,678.00	607.80	0.00	2,070.20	77.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 225 - DEPT OF PUBLIC WORKS FUND						
Expenditures						
225-441-715-000	Social Security	13,828.00	13,557.25	1,002.57	270.75	98.04
225-441-716-000	Health Insurance- Medical	53,850.00	49,469.91	4,596.59	4,380.09	91.87
225-441-716-001	Health Insurance-Retirees	54,200.00	39,964.64	0.00	14,235.36	73.74
225-441-717-000	Life - Disability Insurance	2,520.00	2,168.27	151.74	351.73	86.04
225-441-718-000	Dental Insurance	5,355.00	4,231.90	311.79	1,123.10	79.03
225-441-719-000	Pension	57,750.00	43,815.54	3,654.05	13,934.46	75.87
225-441-721-000	Vision Care	1,078.00	759.79	55.69	318.21	70.48
225-441-722-000	Worker's Comp. Insurance	2,940.00	545.27	167.00	2,394.73	18.55
225-441-740-000	Operating Supplies	8,000.00	7,513.02	889.48	486.98	93.91
225-441-740-001	Operating Supplies-Cemetery	0.00	0.00	0.00	0.00	0.00
225-441-741-000	Small Tools	4,725.00	4,633.27	0.00	91.73	98.06
225-441-801-000	Contractual Services	10,000.00	8,216.98	1,403.52	1,783.02	82.17
225-441-820-000	Uniform Purchase	7,350.00	2,945.01	190.89	4,404.99	40.07
225-441-821-000	Uniform Cleaning	5,330.00	4,896.62	598.47	433.38	91.87
225-441-851-000	Telephone	6,300.00	5,282.70	166.00	1,017.30	83.85
225-441-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
225-441-865-000	Gasoline & Oil	23,100.00	16,780.37	1,323.63	6,319.63	72.64
225-441-920-000	Utilities	11,550.00	10,505.59	51.00	1,044.41	90.96
225-441-930-000	Repair & Maint-Building	3,650.00	1,585.09	0.00	2,064.91	43.43
225-441-931-000	Repair & Maint-Equip	6,300.00	5,663.90	162.47	636.10	89.90
225-441-932-000	Repair & Maint - Vehicles	18,216.00	11,939.99	59.99	6,276.01	65.55
225-441-940-000	Equipment Rental	525.00	0.00	0.00	525.00	0.00
225-441-956-000	Dues & Miscellaneous	1,575.00	706.33	0.00	868.67	44.85
225-441-957-000	Education & Training	5,250.00	3,728.85	0.00	1,521.15	71.03
225-441-965-401	Transfer to Capital Imp Fund	14,281.00	0.00	0.00	14,281.00	0.00
225-441-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-441-995-003	Interest Expense - Interfund Advances	4,095.00	3,253.25	0.00	841.75	79.44
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		515,475.00	421,644.09	30,152.43	93,830.91	81.80
Dept 443 - PHASE II STORMWATER						
225-443-701-001	Wages	8,016.00	7,343.44	670.41	672.56	91.61
225-443-701-013	Overtime	525.00	164.47	0.00	360.53	31.33
225-443-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
225-443-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-443-715-000	Social Security	671.00	574.42	51.28	96.58	85.61
225-443-716-000	Health Insurance- Medical	2,413.00	2,084.45	189.39	328.55	86.38
225-443-717-000	Life & Disability Insurance	163.00	92.93	4.98	70.07	57.01
225-443-718-000	Dental Insurance	223.00	174.66	12.45	48.34	78.32
225-443-721-000	Vision Care	131.00	31.59	2.17	99.41	24.11
225-443-740-000	Operating Supplies	150.00	0.00	0.00	150.00	0.00
225-443-801-000	Contractual Services	8,549.00	7,906.25	0.00	642.75	92.48
225-443-900-000	Printing	0.00	0.00	0.00	0.00	0.00
225-443-930-000	Repair and Maintenance	16,800.00	15,067.42	0.00	1,732.58	89.69
225-443-955-000	DEQ Permit Fees	525.00	0.00	0.00	525.00	0.00
225-443-956-000	Dues & Misc.	25.00	0.00	0.00	25.00	0.00
225-443-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 443 - PHASE II STORMWATER		38,191.00	33,439.63	930.68	4,751.37	87.56
TOTAL EXPENDITURES		636,531.00	527,091.23	39,305.69	109,439.77	146

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 225 - DEPT OF PUBLIC WORKS FUND						
Fund 225 - DEPT OF PUBLIC WORKS FUND :						
	TOTAL REVENUES	643,384.00	613,452.59	49,215.28	29,931.41	95.35
	TOTAL EXPENDITURES	636,531.00	527,091.23	39,305.69	109,439.77	82.81
	NET OF REVENUES & EXPENDITURES	6,853.00	86,361.36	9,909.59	(79,508.36)	1,260.20
	BEG. FUND BALANCE	52,251.20	52,251.20			
	END FUND BALANCE	59,104.20	138,612.56			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 231 - PARKING METER/SYSTEM FUND						
Revenues						
Dept 000 - REVENUE						
231-000-607-000	Fees	0.00	0.00	0.00	0.00	0.00
231-000-661-000	Parking Fines Revenue	5,000.00	28.14	0.00	4,971.86	0.56
231-000-664-000	Interest Earnings	0.00	19.50	0.00	(19.50)	100.00
231-000-674-101	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
231-000-674-207	Transfer From Police Fund	5,000.00	5,000.00	5,000.00	0.00	100.00
231-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		10,000.00	5,047.64	5,000.00	4,952.36	50.48
TOTAL REVENUES		10,000.00	5,047.64	5,000.00	4,952.36	50.48
Expenditures						
Dept 333 - PARKING						
231-333-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
231-333-702-000	Wages Part Time	6,695.00	4,349.50	0.00	2,345.50	64.97
231-333-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
231-333-715-000	Social Security	513.00	332.72	0.00	180.28	64.86
231-333-717-000	Life & Disability Insurance	200.00	20.90	0.00	179.10	10.45
231-333-722-000	Worker's Comp. Insurance	211.00	210.15	0.00	0.85	99.60
231-333-727-000	Supplies	589.00	0.00	0.00	589.00	0.00
231-333-740-000	Operating Supplies	460.00	0.00	0.00	460.00	0.00
231-333-820-000	Uniform Purchase	500.00	0.00	0.00	500.00	0.00
231-333-851-000	Telephone	540.00	445.49	0.00	94.51	82.50
231-333-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
Total Dept 333 - PARKING		9,708.00	5,358.76	0.00	4,349.24	55.20
TOTAL EXPENDITURES		9,708.00	5,358.76	0.00	4,349.24	55.20
Fund 231 - PARKING METER/SYSTEM FUND:						
TOTAL REVENUES		10,000.00	5,047.64	5,000.00	4,952.36	50.48
TOTAL EXPENDITURES		9,708.00	5,358.76	0.00	4,349.24	55.20
NET OF REVENUES & EXPENDITURES		292.00	(311.12)	5,000.00	603.12	106.55
BEG. FUND BALANCE		3,916.47	3,916.47			
END FUND BALANCE		4,208.47	3,605.35			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
Dept 000 - REVENUE						
248-000-402-000	Current Real Property Taxes	903,236.00	804,104.22	17,189.01	99,131.78	89.02
248-000-402-100	Property Tax - Twp DDA Capture	0.00	0.00	0.00	0.00	0.00
248-000-405-000	Property Tax - Personal	0.00	0.00	0.00	0.00	0.00
248-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	1,474.57	0.00	(1,474.57)	100.00
248-000-441-000	Local Community Stabilization Share Tax	10,000.00	15,970.70	0.00	(5,970.70)	159.71
248-000-445-000	Penalties & Interest on Taxes	2,000.00	0.00	0.00	2,000.00	0.00
248-000-539-000	State Grants	109,028.00	3,500.00	0.00	105,528.00	3.21
248-000-582-000	Intergovernment - Police	0.00	201,995.92	0.00	(201,995.92)	100.00
248-000-664-000	Interest Earned	2,500.00	6,743.55	0.00	(4,243.55)	269.74
248-000-671-999	Appropriation from Fund Balance	107,459.00	0.00	0.00	107,459.00	0.00
248-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
248-000-676-404	Transfer From Prop Acq Fund	0.00	0.00	0.00	0.00	0.00
248-000-676-592	Reimbursement -Admin Fee - W&S	0.00	0.00	0.00	0.00	0.00
248-000-681-000	Reimburse - Insurance Claims	0.00	1,263.00	(5,955.00)	(1,263.00)	100.00
248-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
248-000-685-000	Sponsorships	102,400.00	11,476.22	0.00	90,923.78	11.21
248-000-685-100	Transportaion Sponsorship	28,000.00	21,907.00	0.00	6,093.00	78.24
248-000-686-000	Downtown Events	20,000.00	5,120.51	0.00	14,879.49	25.60
248-000-686-002	Flower Fair Revenue	0.00	305.00	0.00	(305.00)	100.00
248-000-686-003	New Year Resolution Run Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-004	OktoberFest Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-005	Babes On Broadway	0.00	0.00	0.00	0.00	0.00
248-000-686-006	Electrical Vehicles	0.00	1,078.41	0.00	(1,078.41)	100.00
248-000-687-000	Merchandise Sales	10,000.00	0.00	0.00	10,000.00	0.00
248-000-688-000	Gift Certificate Sales	5,000.00	430.00	75.00	4,570.00	8.60
248-000-692-000	Rent	0.00	0.00	0.00	0.00	0.00
248-000-694-000	Miscellaneous	0.00	1,355.00	590.00	(1,355.00)	100.00
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTES	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		1,299,623.00	1,076,724.10	11,899.01	222,898.90	82.85
TOTAL REVENUES		1,299,623.00	1,076,724.10	11,899.01	222,898.90	82.85
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
248-260-701-000	Executive Director Wages	73,272.00	57,783.97	6,153.92	15,488.03	78.86
248-260-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
248-260-704-000	Wages - Administrative Coordinator	34,278.00	35,878.15	2,108.70	(1,600.15)	104.67
248-260-706-000	Asst. Executive Director wages	46,852.00	39,166.71	5,461.60	7,685.29	83.60
248-260-706-001	Marketing Coordinator	0.00	0.00	0.00	0.00	0.00
248-260-707-000	Wages - Grounds Coordinator	5,150.00	2,448.88	629.63	2,701.12	47.55
248-260-711-013	OVERTIME	0.00	0.00	0.00	0.00	0.00
248-260-715-000	Social Security	9,708.00	10,306.42	1,098.07	(598.42)	106.16
248-260-716-000	Health Insurance- Medical	7,451.00	2,877.74	0.00	4,573.26	38.62
248-260-717-000	Life & Disability Insurance	1,220.00	330.67	0.00	889.33	27.10
248-260-718-000	Dental Insurance	700.00	222.13	0.00	477.87	31.73
248-260-719-000	Pension	8,039.00	5,457.47	546.16	2,581.53	67.89
248-260-720-000	Unemployment	0.00	0.00	0.00	0.00	0.00
248-260-721-000	Vision Care	130.00	45.91	0.00	84.09	
248-260-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	
248-260-801-000	Contractual Services	16,499.00	18,000.00	0.00	(1,501.00)	109.10

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
248-260-801-002	Contr Services - Police Admin Fee	60,000.00	60,000.00	2,800.00	0.00	100.00
248-260-801-003	Contract Services - DPW Admin Fee	30,000.00	29,400.00	1,086.36	600.00	98.00
248-260-801-004	Contract Services - GF Admin Fee	70,000.00	69,999.96	5,833.33	0.04	100.00
248-260-801-005	Contractual Services- Township	2,700.00	2,700.00	0.00	0.00	100.00
248-260-801-012	Contractual Services-Parking Code Enforc	21,000.00	21,000.00	980.00	0.00	100.00
248-260-801-022	Cont Service-Police Crowd Control	20,000.00	20,000.00	933.37	0.00	100.00
248-260-801-023	Contract Services-DPW event support	10,000.00	10,000.00	466.63	0.00	100.00
248-260-801-033	Contract Services-DPW snow removal	15,000.00	15,600.00	1,300.00	(600.00)	104.00
248-260-805-000	Audit Fees	2,950.00	2,950.00	0.00	0.00	100.00
248-260-810-000	Legal Services	17,984.15	17,496.90	0.00	487.25	97.29
248-260-823-000	Website/Software	6,000.00	5,139.16	683.13	860.84	85.65
248-260-823-001	Municipal Software	3,501.00	3,675.50	0.00	(174.50)	104.98
248-260-829-000	Planner Services	1,829.00	675.00	0.00	1,154.00	36.91
248-260-851-000	Telephone	3,500.00	3,392.33	205.23	107.67	96.92
248-260-900-000	Printing and Publication	100.00	0.00	0.00	100.00	0.00
248-260-920-000	Utilities	10,445.00	7,925.89	991.77	2,519.11	75.88
248-260-921-000	Municipal Street Lighting	6,500.00	6,418.22	0.00	81.78	98.74
248-260-930-000	Repair and Maintenance	1,000.00	58.00	0.00	942.00	5.80
248-260-930-002	Building Maintenance	500.00	375.14	0.00	124.86	75.03
248-260-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
248-260-941-000	Office Rent	12,000.00	12,000.00	0.00	0.00	100.00
248-260-942-000	Office Expenses	3,313.00	3,110.95	36.58	202.05	93.90
248-260-942-019	Covid Office Expenses	0.00	0.00	0.00	0.00	0.00
248-260-946-000	Credit Card Fees	100.00	0.00	0.00	100.00	0.00
248-260-955-001	Credit Card Fees	0.00	0.00	0.00	0.00	0.00
248-260-956-000	Dues & Miscellaneous	1,500.00	1,370.13	0.00	129.87	91.34
248-260-957-000	Education & Training	4,412.00	4,360.34	1,230.48	51.66	98.83
248-260-958-000	General Activities Misc	0.00	0.00	0.00	0.00	0.00
248-260-958-019	Covid General Activities	0.00	0.00	0.00	0.00	0.00
248-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
248-260-962-000	Mileage	500.00	37.65	0.00	462.35	7.53
248-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-260-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
248-260-965-404	Transfer Out - DDA Property Acq Fund	157,500.00	157,500.00	0.00	0.00	100.00
248-260-974-000	Capital Outlay - Equipment	1,235.00	1,234.84	0.00	0.16	99.99
Total Dept 260 - GENERAL ACTIVITIES		666,868.15	628,938.06	32,544.96	37,930.09	94.31
Dept 725 - ORGANIZATION						
248-725-822-000	Newsletter	1,720.00	585.00	65.00	1,135.00	34.01
248-725-824-000	Volunteer Recognition & Dvp.	0.00	0.00	0.00	0.00	0.00
248-725-825-000	Gift Certificate Redemption	5,000.00	2,610.00	0.00	2,390.00	52.20
248-725-826-000	Historic Celebration/Education	580.00	579.74	0.00	0.26	99.96
248-725-827-000	Awareness Program	1,200.00	848.28	615.67	351.72	70.69
248-725-827-019	Covid Awareness Program/Organization	0.00	0.00	0.00	0.00	0.00
248-725-864-000	Grant & Scholarship Distribution	0.00	0.00	0.00	0.00	0.00
248-725-881-000	Merchandise to Sell	500.00	211.01	0.00	288.99	42.20
Total Dept 725 - ORGANIZATION		9,000.00	4,834.03	680.67	4,165.97	53.71
Dept 726 - DESIGN						
248-726-745-000	Beautification Supplies	4,000.00	2,074.23	1,100.71	1,925.77	51.89

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
248-726-746-000	Hanging Baskets	3,443.00	3,443.00	0.00	0.00	100.00
248-726-801-000	Contractual Services	5,200.00	4,827.00	752.00	373.00	92.83
248-726-843-000	Facade Program	7,800.00	5.00	0.00	7,795.00	0.06
248-726-845-000	Public Art Program	0.00	0.00	0.00	0.00	0.00
248-726-883-000	Banners and Holiday Lighting	6,557.00	5,999.66	0.00	557.34	91.50
248-726-975-001	Capital Outlay - Beautification	0.00	0.00	0.00	0.00	0.00
248-726-975-002	Capital Outlay - Streets	0.00	0.00	0.00	0.00	0.00
248-726-975-019	Covid Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 726 - DESIGN		27,000.00	16,348.89	1,852.71	10,651.11	60.55
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-801-000	Contractual Services	16,472.00	6,312.50	0.00	10,159.50	38.32
248-728-860-000	Trolley Expense	28,000.00	19,132.84	0.00	8,867.16	68.33
248-728-861-000	Survey Expense	0.00	0.00	0.00	0.00	0.00
248-728-862-000	Training Materials	0.00	0.00	0.00	0.00	0.00
248-728-864-000	Grant & Scholarship Distribution	0.00	0.00	0.00	0.00	0.00
248-728-886-000	Marketing Materials	0.00	0.00	0.00	0.00	0.00
248-728-886-001	Blight Reduction	0.00	0.00	0.00	0.00	0.00
248-728-886-002	Social District	1,000.00	1,000.00	509.78	0.00	100.00
248-728-888-000	Brand Marketing	23,831.12	21,294.55	1,637.45	2,536.57	89.36
248-728-888-001	Contractual Services Brand Marketing	24,200.00	23,255.00	0.00	945.00	96.10
Total Dept 728 - ECONOMIC DEVELOPMENT		93,503.12	70,994.89	2,147.23	22,508.23	75.93
Dept 729 - PROMOTION						
248-729-880-000	Event Promotion	500.00	335.65	0.00	164.35	67.13
248-729-880-001	Event Promo - Gazebo Series	10,170.07	10,170.07	0.00	0.00	100.00
248-729-880-004	Event Promo - Halloween Parade	2,500.00	2,450.61	0.00	49.39	98.02
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	8,355.85	8,014.27	79.98	341.58	95.91
248-729-880-006	Event Promo - New Years Res. Run	0.00	0.00	0.00	0.00	0.00
248-729-880-007	Event Promo - Flower Fair	0.00	0.00	0.00	0.00	0.00
248-729-880-008	Event Promo-Photo Contest	0.00	0.00	0.00	0.00	0.00
248-729-880-009	Event Promo-Lake Orion Love Shop to Win	0.00	0.00	0.00	0.00	0.00
248-729-880-010	Babes On Broadway	0.00	0.00	0.00	0.00	0.00
248-729-880-011	Restaurant week	0.00	0.00	0.00	0.00	0.00
248-729-880-012	Sing & Stroll Tree Lighting	12,000.00	11,753.72	0.00	246.28	97.95
248-729-880-013	SD Nights- Stronger Together Winter	600.00	348.99	0.00	251.01	58.17
248-729-880-014	Octoberfest	0.00	0.00	0.00	0.00	0.00
248-729-880-015	Winter Activities	7,100.00	7,019.39	0.00	80.61	98.86
248-729-880-016	Athletic Events-other	0.00	0.00	0.00	0.00	0.00
248-729-880-017	Movie Night	998.81	998.81	0.00	0.00	100.00
248-729-880-019	Covid Event Promotion	0.00	0.00	0.00	0.00	0.00
248-729-880-100	Stronger Together- smr fall	3,300.00	1,491.38	629.00	1,808.62	45.19
248-729-885-000	Port-A-Johns	2,200.00	1,948.51	0.00	251.49	88.57
248-729-895-000	Event Promo-Comm. Sponsorships	0.00	0.00	0.00	0.00	0.00
248-729-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
Total Dept 729 - PROMOTION		47,724.73	44,531.40	708.98	3,193.33	

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
Dept 730						
248-730-253-885	Knox Box Grant Program	0.00	0.00	0.00	0.00	0.00
248-730-885-100	Knox Box Grant Program	4,000.00	0.00	0.00	4,000.00	0.00
248-730-931-000	Repair & Maintenance-Equipment	0.00	0.00	0.00	0.00	0.00
248-730-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-301	Interfund TRF 2023 DDA Bond Project	422,709.00	422,709.00	422,709.00	0.00	100.00
248-730-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-592	Transfers To Water/Sewer Fund	0.00	0.00	0.00	0.00	0.00
248-730-975-000	Capital Outlay	23,969.00	1,636.00	0.00	22,333.00	6.83
248-730-975-003	DDA Capital Outlay	5,871.00	5,871.00	0.00	0.00	100.00
248-730-975-005	DDA Capital Outlay- Wayfinding/Lighting	0.00	0.00	0.00	0.00	0.00
248-730-975-006	DDA Capital Outlay - Parking	0.00	0.00	0.00	0.00	0.00
248-730-975-009	Capital Outlay - Dumpsters	11,813.00	0.00	0.00	11,813.00	0.00
248-730-975-011	Capital Outlay - Trail Extensi	0.00	0.00	0.00	0.00	0.00
248-730-975-015	Captial Outlay- Outdoor Sound	0.00	0.00	0.00	0.00	0.00
248-730-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
248-730-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
248-730-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 730		468,362.00	430,216.00	422,709.00	38,146.00	91.86
TOTAL EXPENDITURES		1,312,458.00	1,195,863.27	460,643.55	116,594.73	91.12
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		1,299,623.00	1,076,724.10	11,899.01	222,898.90	82.85
TOTAL EXPENDITURES		1,312,458.00	1,195,863.27	460,643.55	116,594.73	91.12
NET OF REVENUES & EXPENDITURES		(12,835.00)	(119,139.17)	(448,744.54)	106,304.17	928.24
BEG. FUND BALANCE		498,200.06	498,200.06			
END FUND BALANCE		485,365.06	379,060.89			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023						
Revenues						
Dept 000 - REVENUE						
301-000-300-001	2023 Downtown Dev Tax Exempt Bond Projec	0.00	0.00	0.00	0.00	0.00
301-000-300-002	2023 Downtown Dev Tax Exempt Bond Projec	0.00	0.00	0.00	0.00	0.00
301-000-664-000	Interest Earnings	0.00	1,769.64	0.00	(1,769.64)	100.00
301-000-671-999	Appropriation from Fund Balanc	2,755,000.00	0.00	0.00	2,755,000.00	0.00
301-000-699-301	TRF in from DDA	0.00	422,709.00	422,709.00	(422,709.00)	100.00
Total Dept 000 - REVENUE		2,755,000.00	424,478.64	422,709.00	2,330,521.36	15.41
TOTAL REVENUES		2,755,000.00	424,478.64	422,709.00	2,330,521.36	15.41
Expenditures						
Dept 901 - 905						
301-901-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
301-901-950-000	Demolition & Land Improvement	296,646.64	8,891.98	381.72	287,754.66	3.00
301-901-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
301-901-971-000	Capital Outlay - Buildings	2,200,000.00	2,120,874.70	0.00	79,125.30	96.40
Total Dept 901 - 905		2,496,646.64	2,129,766.68	381.72	366,879.96	85.31
Dept 905 - Downtown Dev Bond 2023						
301-905-301-000	Bond Issuance Expense	0.00	0.00	0.00	0.00	0.00
301-905-731-000	2023 Bond Taxable Issuance Expenses	1,000.00	1,000.00	500.00	0.00	100.00
301-905-731-001	2023 Tax exempt Bond Issuance Expense	1,000.00	1,000.00	500.00	0.00	100.00
301-905-745-001	Property taxes-Orion Twp	3,353.36	3,353.36	0.00	0.00	100.00
301-905-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
301-905-992-003	2023 DDA bonds Taxable	75,000.00	75,000.00	0.00	0.00	100.00
301-905-992-004	2023 DDA BONDS TAX EXEMPT	180,000.00	180,000.00	0.00	0.00	100.00
301-905-993-001	2023 DDA bond taxable interest	62,000.00	60,931.02	0.00	1,068.98	98.28
301-905-993-002	2023 DDA tax exempt bond interest	106,000.00	105,777.78	0.00	222.22	99.79
Total Dept 905 - Downtown Dev Bond 2023		428,353.36	427,062.16	1,000.00	1,291.20	99.70
TOTAL EXPENDITURES		2,925,000.00	2,556,828.84	1,381.72	368,171.16	87.41
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:						
TOTAL REVENUES		2,755,000.00	424,478.64	422,709.00	2,330,521.36	15.41
TOTAL EXPENDITURES		2,925,000.00	2,556,828.84	1,381.72	368,171.16	87.41
NET OF REVENUES & EXPENDITURES		(170,000.00)	(2,132,350.20)	421,327.28	1,962,350.20	1,254.32
BEG. FUND BALANCE		4,944,949.68	4,944,949.68			
END FUND BALANCE		4,774,949.68	2,812,599.48			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND						
Revenues						
Dept 000 - REVENUE						
401-000-664-000	Interest Earnings	0.00	1.95	0.00	(1.95)	100.00
401-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
401-000-676-101	Transfer In from General Fund	0.00	0.00	0.00	0.00	0.00
401-000-676-125	Transfer In from DPW Fund	0.00	0.00	0.00	0.00	0.00
401-000-676-207	Transfer from Police Fund	0.00	0.00	0.00	0.00	0.00
401-000-682-000	Reimbursement-CDBG	0.00	0.00	0.00	0.00	0.00
401-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
401-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
401-000-699-202	Interfund Transfer in - Major Streets	0.00	0.00	0.00	0.00	0.00
401-000-699-203	Interfund Transfer In - Local Streets	0.00	0.00	0.00	0.00	0.00
401-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
401-000-699-592	Transfers Water/Sewer	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	1.95	0.00	(1.95)	100.00
TOTAL REVENUES		0.00	1.95	0.00	(1.95)	100.00
Expenditures						
Dept 000 - REVENUE						
401-000-882-000	Downtown Street Broadcast Syst	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Dept 751 - PARKS AND RECREATION						
401-751-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
401-751-806-000	Engineering	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
Dept 901 - 905						
401-901-971-000	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
401-901-972-751	Capital Outlay Parks	890.00	890.00	0.00	0.00	100.00
401-901-973-000	Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
401-901-974-000	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
401-901-975-000	Capital Outlay-Construction	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - 905		890.00	890.00	0.00	0.00	100.00
TOTAL EXPENDITURES		890.00	890.00	0.00	0.00	100.00
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		0.00	1.95	0.00	(1.95)	100.00
TOTAL EXPENDITURES		890.00	890.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(890.00)	(888.05)	0.00	(1.95)	
BEG. FUND BALANCE		3,369.99	3,369.99			

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
PERIOD ENDING 06/30/2024
% Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND						
END FUND BALANCE		2,479.99	2,481.94			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 404 - DDA PROPERTY ACQUISITION						
Revenues						
Dept 000 - REVENUE						
404-000-664-000	Interest Earnings	150.00	115.09	0.00	34.91	76.73
404-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
404-000-699-248	Interfund Transfer In - DDA	483,750.00	157,500.00	0.00	326,250.00	32.56
Total Dept 000 - REVENUE		483,900.00	157,615.09	0.00	326,284.91	32.57
TOTAL REVENUES		483,900.00	157,615.09	0.00	326,284.91	32.57
Expenditures						
Dept 901 - 905						
404-901-901-000	Debt Service- Parking Deck	168,750.00	0.00	0.00	168,750.00	0.00
404-901-930-000	Repair & Maintenance - Bldg	0.00	0.00	0.00	0.00	0.00
404-901-950-000	Demolition & Land Improvement	0.00	0.00	0.00	0.00	0.00
404-901-956-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
404-901-971-000	Capital Outlay - Building	0.00	0.00	0.00	0.00	0.00
404-901-980-248	Prop Acq Transfer to DDA	0.00	0.00	0.00	0.00	0.00
404-901-992-000	Bond Principal	300,000.00	300,000.00	0.00	0.00	100.00
404-901-995-000	Bond Interest	15,000.00	15,000.00	0.00	0.00	100.00
Total Dept 901 - 905		483,750.00	315,000.00	0.00	168,750.00	65.12
TOTAL EXPENDITURES		483,750.00	315,000.00	0.00	168,750.00	65.12
Fund 404 - DDA PROPERTY ACQUISITION:						
TOTAL REVENUES		483,900.00	157,615.09	0.00	326,284.91	32.57
TOTAL EXPENDITURES		483,750.00	315,000.00	0.00	168,750.00	65.12
NET OF REVENUES & EXPENDITURES		150.00	(157,384.91)	0.00	157,534.91	14,923.27
BEG. FUND BALANCE		326,840.70	326,840.70			
END FUND BALANCE		326,990.70	169,455.79			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 445 - Public Infrastructure						
Revenues						
Dept 000 - REVENUE						
445-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
445-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
445-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Fund 445 - Public Infrastructure:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	USED
Fund 592 - WATER AND SEWER FUND						
Revenues						
Dept 000 - REVENUE						
592-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
592-000-540-001	State Grants -SAW	0.00	0.00	0.00	0.00	0.00
592-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
592-000-620-000	Sewer Penalty Fees	12,000.00	12,771.10	(5,155.26)	(771.10)	106.43
592-000-640-000	Capital/Lateral Charges Sewer	9,000.00	0.00	0.00	9,000.00	0.00
592-000-640-002	Capital/Lateral Charges-Water	10,000.00	8,693.16	0.00	1,306.84	86.93
592-000-645-000	Sewer Usage Charges	1,136,296.00	544,799.00	4,978.08	591,497.00	47.95
592-000-645-002	Water Usage Charges	1,388,806.00	563,372.46	6,305.39	825,433.54	40.57
592-000-648-000	Federal Grant Revenue	0.00	0.00	0.00	0.00	0.00
592-000-662-002	Water Penalty Fees	16,000.00	12,029.18	(5,523.33)	3,970.82	75.18
592-000-664-000	Sewer Interest Earned	9,000.00	25,827.90	0.00	(16,827.90)	286.98
592-000-664-002	Water Interest Earned	0.00	0.00	0.00	0.00	0.00
592-000-664-003	Promissory Note Interest	7,500.00	15,000.00	0.00	(7,500.00)	200.00
592-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
592-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
592-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
592-000-694-000	Miscellaneous Revenue	500.00	20,985.40	337.50	(20,485.40)	4,197.08
592-000-695-002	Non-Village Water Debt	0.00	517,894.00	0.00	(517,894.00)	100.00
592-000-699-101	Interfund Transfer In - General Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,589,102.00	1,721,372.20	942.38	867,729.80	66.49
TOTAL REVENUES		2,589,102.00	1,721,372.20	942.38	867,729.80	66.49
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
592-260-805-000	Audit Fees	7,000.00	5,922.00	0.00	1,078.00	84.60
592-260-823-001	Municipal Software	0.00	0.00	0.00	0.00	0.00
592-260-852-000	Miss Dig	2,334.00	2,333.68	0.00	0.32	99.99
592-260-959-000	Financial Administration	121,368.00	121,368.00	8,211.22	0.00	100.00
Total Dept 260 - GENERAL ACTIVITIES		130,702.00	129,623.68	8,211.22	1,078.32	99.17
Dept 548 - SEWER ACTIVITIES						
592-548-701-000	Wages	0.00	0.00	0.00	0.00	0.00
592-548-715-000	Social Security	0.00	0.00	0.00	0.00	0.00
592-548-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
592-548-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
592-548-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
592-548-719-000	Pension	0.00	0.00	0.00	0.00	0.00
592-548-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
592-548-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.00
592-548-726-000	Supplies	900.00	846.19	0.00	53.81	94.02
592-548-801-000	Contract Services	26,000.00	25,480.96	840.00	519.04	98.00
592-548-813-000	Legal Service	0.00	0.00	0.00	0.00	0.00
592-548-831-000	Sewage Disposal Costs	943,480.00	796,635.31	41,048.21	146,844.69	84.44
592-548-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
592-548-975-001	Capital Improvements - SAW	0.00	0.00	0.00	0.00	0.00
592-548-992-000	Interceptor Drain Bond Princip	63,353.00	0.00	0.00	63,353.00	
592-548-995-000	Bond Interest	22,781.00	18,189.64	0.00	4,591.36	

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 592 - WATER AND SEWER FUND						
Expenditures						
Total Dept 548 - SEWER ACTIVITIES		1,056,514.00	841,152.10	41,888.21	215,361.90	79.62
Dept 556 - WATER ACTIVITIES						
592-556-701-000	Wages	60,683.00	46,641.07	4,568.27	14,041.93	76.86
592-556-701-013	Overtime	5,000.00	3,590.26	750.98	1,409.74	71.81
592-556-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
592-556-715-000	Social Security	5,037.00	3,842.71	406.94	1,194.29	76.29
592-556-716-000	Health Insurance- Medical	13,200.00	10,015.02	1,185.26	3,184.98	75.87
592-556-717-000	Life - Disability Insurance	745.00	569.97	65.25	175.03	76.51
592-556-718-000	Dental Insurance	1,260.00	1,247.52	136.21	12.48	99.01
592-556-719-000	Pension	99,532.00	99,417.38	8,301.33	114.62	99.88
592-556-721-000	Vision Care	263.00	218.89	24.27	44.11	83.23
592-556-722-000	Worker's Comp. Insurance	3,030.00	3,026.16	0.00	3.84	99.87
592-556-726-000	Supplies	6,470.00	5,800.21	0.00	669.79	89.65
592-556-741-000	Small Tools	1,500.00	0.00	0.00	1,500.00	0.00
592-556-745-000	Water Purchase -Orion Township	485,100.00	450,650.55	83,155.59	34,449.45	92.90
592-556-801-000	Contract Services	11,666.00	7,125.88	0.00	4,540.12	61.08
592-556-806-000	Engineering	19,950.00	2,591.50	254.00	17,358.50	12.99
592-556-813-000	Legal Service	1,150.00	1,031.25	231.00	118.75	89.67
592-556-831-000	Sewage Disposal Costs	0.00	0.00	0.00	0.00	0.00
592-556-931-000	Equip Repair & Maint - Misc.	3,000.00	2,315.96	0.00	684.04	77.20
592-556-931-001	Equip Repair & Maint - Hydrant	7,500.00	5,627.69	0.00	1,872.31	75.04
592-556-931-002	Equip Repair & Maint - Mains	5,000.00	3,266.25	2,933.47	1,733.75	65.33
592-556-931-003	Equip Repair & Maint - Meters	5,000.00	49.90	0.00	4,950.10	1.00
592-556-940-000	Equipment Rental	25,000.00	24,612.45	4,000.14	387.55	98.45
592-556-956-000	Dues & Miscellaneous	3,500.00	1,618.08	0.00	1,881.92	46.23
592-556-957-000	Education and Training	3,000.00	1,768.58	0.00	1,231.42	58.95
592-556-975-000	Capital Improvement	0.00	0.00	0.00	0.00	0.00
592-556-977-001	Capital Improvemts-Fairview	0.00	0.00	0.00	0.00	0.00
592-556-991-000	Principal Payments - Debt	0.00	0.00	0.00	0.00	0.00
592-556-992-001	2003 GO Bond Principal	0.00	0.00	0.00	0.00	0.00
592-556-992-002	State Revolving Bond Principal	270,000.00	265,000.00	0.00	5,000.00	98.15
592-556-995-000	Bond Interest Expense	92,214.00	91,814.77	0.00	399.23	99.57
592-556-995-001	2003 GO Bond Interest	0.00	0.00	0.00	0.00	0.00
592-556-995-002	98 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 556 - WATER ACTIVITIES		1,128,800.00	1,031,842.05	106,012.71	96,957.95	91.41
Dept 560 - DEPRECIATION						
592-560-958-002	Water Depreciation	145,000.00	0.00	0.00	145,000.00	0.00
592-560-968-000	Sewer Depreciation	130,000.00	0.00	0.00	130,000.00	0.00
Total Dept 560 - DEPRECIATION		275,000.00	0.00	0.00	275,000.00	0.00
TOTAL EXPENDITURES		2,591,016.00	2,002,617.83	156,112.14	588,398.17	77.29
Fund 592 - WATER AND SEWER FUND: TOTAL REVENUES		2,589,102.00	1,721,372.20	942.38	867,729.80	66.49

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 592 - WATER AND SEWER FUND						
TOTAL EXPENDITURES		2,591,016.00	2,002,617.83	156,112.14	588,398.17	77.29
NET OF REVENUES & EXPENDITURES		(1,914.00)	(281,245.63)	(155,169.76)	279,331.63	4,694.13
BEG. FUND BALANCE		7,181,312.24	7,181,312.24			
END FUND BALANCE		7,179,398.24	6,900,066.61			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 701 - ESCROW						
Revenues						
Dept 000 - REVENUE						
701-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
701-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
701-000-675-000	Review/Escrow Deposits	0.00	(9,357.12)	2,155.00	9,357.12	100.00
Total Dept 000 - REVENUE		0.00	(9,357.12)	2,155.00	9,357.12	100.00
TOTAL REVENUES		0.00	(9,357.12)	2,155.00	9,357.12	100.00
Expenditures						
Dept 000 - REVENUE						
701-000-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 701 - ESCROW:						
TOTAL REVENUES		0.00	(9,357.12)	2,155.00	9,357.12	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(9,357.12)	2,155.00	9,357.12	100.00
BEG. FUND BALANCE		15,682.50	15,682.50			
END FUND BALANCE		15,682.50	6,325.38			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 737 - OPEB TRUST FUND						
Revenues						
Dept 000 - REVENUE						
737-000-581-000	Contribution - General Fund (OPEB)	0.00	0.00	0.00	0.00	0.00
737-000-669-000	Investment Gains and Losses	0.00	29,809.70	0.00	(29,809.70)	100.00
Total Dept 000 - REVENUE		0.00	29,809.70	0.00	(29,809.70)	100.00
TOTAL REVENUES		0.00	29,809.70	0.00	(29,809.70)	100.00
Expenditures						
Dept 000 - REVENUE						
737-000-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 737 - OPEB TRUST FUND:						
TOTAL REVENUES		0.00	29,809.70	0.00	(29,809.70)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	29,809.70	0.00	(29,809.70)	100.00
BEG. FUND BALANCE		212,759.34	212,759.34			
END FUND BALANCE		212,759.34	242,569.04			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 752 - PAYROLL CLEARING						
Revenues						
Dept 000 - REVENUE						
752-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Fund 752 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
Fund 901 - FIXED ASSETS						
Expenditures						
Dept 101 - VILLAGE COUNCIL						
901-101-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		0.00	0.00	0.00	0.00	0.00
Dept 301 - POLICE/SHERIFF/CONSTABLE						
901-301-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		0.00	0.00	0.00	0.00	0.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
901-441-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
Dept 560 - DEPRECIATION						
901-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
901-560-968-002	Depr Public Safety	0.00	0.00	0.00	0.00	0.00
901-560-968-003	Depr Public Works	0.00	0.00	0.00	0.00	0.00
901-560-968-004	Depr Recreation and Culture	0.00	0.00	0.00	0.00	0.00
901-560-968-005	Depreciation Equipment	0.00	0.00	0.00	0.00	0.00
Total Dept 560 - DEPRECIATION		0.00	0.00	0.00	0.00	0.00
Dept 751 - PARKS AND RECREATION						
901-751-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 901 - FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						
TOTAL REVENUES - ALL FUNDS		11,430,531.00	7,756,429.22	745,565.53	3,674,101.78	67.86
TOTAL EXPENDITURES - ALL FUNDS		11,778,037.00	9,999,432.34	990,836.96	1,778,604.66	15.00
NET OF REVENUES & EXPENDITURES		(347,506.00)	(2,243,003.12)	(245,271.43)	1,895,497.12	
BEG. FUND BALANCE - ALL FUNDS		15,357,030.51	15,357,030.51			

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DB: Village Of Lake

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
PERIOD ENDING 06/30/2024
% Fiscal Year Completed: 100.00

Section 10, Item C.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2024	ACTIVITY FOR MONTH 06/30/2024	AVAILABLE BALANCE	% BDGT USED
END FUND BALANCE - ALL FUNDS		15,009,524.51	13,114,027.39			



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC Revisions to Proposed FY 2024-25 DDA Budget

BACKGROUND BRIEF:

The Lake Orion Downtown Development Authority is requesting that Village Council consider revisions to the proposed FY 2024-25 DDA Budget to hold appropriations for those budget line items relating to the services provided by the Village to the DDA pending negotiation of a new services agreement. The following revisions are requested:

<u>Budget Account #</u>	<u>Description</u>	<u>From Proposed</u>	<u>To Proposed</u>
248-260-801-002	Contract Svcs-Police Admin Fee	\$ 72,904	\$ 60,000
248-260-801-003	Contract Svcs-DPW Admin Fee	\$ 36,452	\$ 30,000
248-260-801-004	Contract Svcs-GF Admin Fee	\$85,055	\$ 70,000

Village Manager McClary supports these proposed changes pending good faith negotiations on a new DDA/Village Services Agreement. If approved, DDA Executive Director Gibbs will recommend adoption of the revised budget by the DDA Board of Directors.

SUMMARY OF PREVIOUS COUNCIL ACTION:

05/13/2024 – Council approved the Village Manager’s proposed FY 2024-25 DDA Budget as presented.

06/24/2024 – Council took no action on a request from the DDA to approve changes to the proposed FY 2024-25 DDA Budget that were approved on May 30, 2024, by the DDA Board of Directors.

FINANCIAL IMPACT:

If approved the changes would reduce the appropriations to the contractual services line items of the proposed FY 2024-25 DDA budget for Village services by \$34,411 from \$194,411 to \$160,000. Budget amendments will be presented when a new DDA/Village services agreement is recommended to Council and DDA Board.

RECOMMENDED MOTION:

To approve the following revisions to the Proposed FY 2024-25 DDA Budget with all other line items to remain unchanged from Village Council’s approved budget of May 13, 2024:

<u>Budget Account #</u>	<u>Description</u>	<u>From Proposed</u>	<u>To Proposed</u>
248-260-801-002	Contract Svcs-Police Admin Fee	\$ 72,904	\$ 60,000
248-260-801-003	Contract Svcs-DPW Admin Fee	\$ 36,452	\$ 30,000
248-260-801-004	Contract Svcs-GF Admin Fee	\$85,055	\$ 70,000



118 N. Broadway, Lake Orion, MI 48362
Phone: 248-693-9742 Fax: 248-693-9749
www.downtownlakeorion.org

Matthew Gibb, Executive Director

July 3, 2024

Mr. Darwin McClary
Village Manager
Village of Lake Orion
21 E Church St
Lake Orion MI 48362

Re: Request for Council Budget Line Revisions

Mr. McClary,

Thank you for your time and consideration this morning in the discussion of the 2024-25 Fiscal Year budget for the Lake Orion Downtown Development Authority. Please consider the following request, as supported by the Authority’s Board chairwoman, as a cooperative approach to confirm a final adopted budget and the requisite appropriations for the new fiscal year. In light of the fact our offices have scheduled meetings to engage and complete a renewed Service Agreement, the first such meeting being in your office July 9, 2024, this collaborative approach is warranted and proper.

It is asked that the Village Council adopt a resolution regarding its previously approved budget for the Downtown Development Authority. This action would revise certain and specific line item amounts so that each adopted budget amount reflects a carry-over of the allocation mutually approved in the immediately concluded fiscal year (23-24). This request would revise the approved budget to the following:

GL 248-260-801-002	\$60,000.00
GL 248-260-801-003	\$30,000.00
GL 248-260-801-004	\$70,000.00

All other budget line items that are contrasting between the Downtown Development Authority’s approved budget and the previously approved Council budget shall remain as stated in the Council’s budget, subject to any future amendment or revision approved by act and policy. It is acknowledged that this collaborative approach does not imply or affirm that any budgeted amount represents an accurate or final accounting, or agreement, as to the cost or obligation of services accruing in our relationship. Rather, the examination and consensus of necessary and fair charging moving forward is the purpose of our completing a newly adopted Service Agreement.

Upon approval of the Village Council, updating its approved budget with the stated revisions, the Board for the DDA will convene a special meeting to consider adoption of the revised budget, with my recommendation.

Sincerely,

Matthew Gibb

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
 May 13, 2024, Public Hearing Copy
 Calculations as of 04/30/2024

Section 11, Item A.

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		5,014,300	1,622	2,755,000		420,609	420,609
TOTAL ESTIMATED REVENUES		5,014,300	1,622	2,755,000		420,609	420,609
APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 901 - 905							
301-901-930-000	Repair and Maintenance						
301-901-950-000	Demolition & Land Improvement		2,250	296,647	296,647		500,000
301-901-956-000	Dues & Miscellaneous						
301-901-971-000	Capital Outlay - Buildings		2,120,875	2,200,000	2,200,000		
Totals for dept 901 - 905			2,123,125	2,496,647	2,496,647		500,000

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
 May 13, 2024, Public Hearing Copy
 Calculations as of 04/30/2024

Section 11, Item A.

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 905 - Downtown Dev Bond 2023							
301-905-301-000	Bond Issuance Expense						
301-905-731-000	2023 Bond Taxable Issuance Expen	69,350	500	1,000	1,000		
301-905-731-001	2023 Tax exempt Bond Issuance Exp		500	1,000	1,000		
301-905-745-001	Property taxes-Orion Twp		3,353	3,353	3,353		
301-905-920-000	Utilities						
301-905-992-003	2023 DDA bonds Taxable		75,000	75,000	75,000	60,000	60,000
301-905-992-004	2023 DDA BONDS TAX EXEMPT		180,000	180,000	180,000	150,000	150,000
301-905-993-001	2023 DDA bond taxable interest		60,931	62,000	62,000	76,909	76,910
301-905-993-002	2023 DDA tax exempt bond interest		105,778	106,000	106,000	132,800	132,800
	Totals for dept 905 - Downtown Dev Bond 2023	69,350	426,062	428,353	428,353	419,709	419,710
	Total - Function DEBT SERVICE FUNDS	69,350	2,549,187	2,925,000	2,925,000	419,709	919,710
	TOTAL APPROPRIATIONS	69,350	2,549,187	2,925,000	2,925,000	419,709	919,710
	NET OF REVENUES/APPROPRIATIONS - FUND 301	4,944,950	(2,547,565)	(170,000)	(2,925,000)	900	(499,101)
	BEGINNING FUND BALANCE		4,944,950	4,944,950	4,944,950	2,019,950	2,019,950
	ENDING FUND BALANCE	4,944,950	2,397,385	4,774,950	2,019,950	2,020,850	1,520,849

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
 May 13, 2024, Public Hearing Copy
 Calculations as of 04/30/2024

Section 11, Item A.

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
404-000-664-000	Interest Earnings	189	104	150	115		
404-000-694-000	Miscellaneous Revenue						
404-000-699-248	Interfund Transfer In - DDA	214,178	157,500	483,750	157,500		
	Totals for dept 000 - REVENUE	214,367	157,604	483,900	157,615		

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
 May 13, 2024, Public Hearing Copy
 Calculations as of 04/30/2024

Section 11, Item A.

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	214,367	157,604	483,900	157,615		
TOTAL ESTIMATED REVENUES							
		214,367	157,604	483,900	157,615		
APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 901 - 905							
404-901-901-000	Debt Service- Parking Deck			168,750			
404-901-930-000	Repair & Maintenance - Bldg						
404-901-950-000	Demolition & Land Improvement						
404-901-956-000	Miscellaneous						
404-901-971-000	Capital Outlay - Building						169,436
404-901-980-248	Prop Acq Transfer to DDA						
404-901-992-000	Bond Principal	100,000	300,000	300,000	300,000		
404-901-995-000	Bond Interest	10,000	15,000	15,000	15,000		
	Totals for dept 901 - 905	110,000	315,000	483,750	315,000		169,436
	Total - Function DEBT SERVICE FUNDS	110,000	315,000	483,750	315,000		169,436
TOTAL APPROPRIATIONS							
		110,000	315,000	483,750	315,000		169,436
NET OF REVENUES/APPROPRIATIONS - FUND 404							
		104,367	(157,396)	150	(157,385)		(169,436)
	BEGINNING FUND BALANCE	222,473	326,841	326,841	326,841	169,456	169,456
	ENDING FUND BALANCE	326,840	169,445	326,991	169,456	169,456	20
ESTIMATED REVENUES - ALL FUNDS							
		6,299,608	1,208,493	4,538,523	1,417,735	1,683,269	1,718,674
APPROPRIATIONS - ALL FUNDS							
		1,390,536	3,549,455	4,721,208	4,600,791	1,683,269	2,513,913
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS							
		4,909,072	(2,340,962)	(182,685)	(3,183,056)		(795,239)
BEGINNING FUND BALANCE - ALL FUNDS							
		860,920	5,769,990	5,769,990	5,769,990	2,586,934	2,586,934
ENDING FUND BALANCE - ALL FUNDS							
		5,769,992	3,429,028	5,587,305	2,586,934	2,586,934	1,791,695



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC Review of Mobile Food Establishments Ordinance

BACKGROUND BRIEF:

Pursuant to the request of Council Member Van Portfliet at the May 22, 2023, regular meeting, village council is scheduled to review the village's current Mobile Food Establishments ordinance, Lake Orion Code of Ordinances, Sec. 115.01 et. seq. Attached are the suggested changes to the Mobile Food Establishments Ordinance from Council Member Van Portfliet that were presented to Council last fall. Also attached are the Village Council meeting minutes from the September 11, 2023, meeting for Council's information.

Administration requests that Council provide additional direction regarding the following areas so that an ordinance can be drafted for July 22, 2023, Council introduction and first reading:

- Are the definitions contained in the current mobile food establishments ordinance for "private event" and "village event" sufficient or are new definitions necessary? We will include the time limitations of five days and three days as determined by Council in the definitions.
- The Zoning Ordinance prohibits permanent commercial uses of land within residential zoning districts, other than home occupations. Prepping of food trucks or trailers in the open on residentially zoned land is not permitted. How does the Council wish for Administration to address this?
- The Commercial Vehicle Ordinance prohibits commercial vehicles with an unloaded gross weight greater than 5,000 pounds from traveling on local streets unless connected with a Village business or the owner has a specific or isolated local delivery. What are the Council's desires, if any, in relaxing these requirements?
- The Council's recommended changes do not address the issue of restricting food trucks within the boundaries of a public event to those with prior approval of the event organizer. Does Council wish to include such provisions in the ordinance changes?

Once Administration receives clarification on these items, we will proceed to draft an ordinance for Council consideration.

SUMMARY OF PREVIOUS COUNCIL ACTION:

05/22/2023 - Council Member Van Portfliet requested, and council concurred, to place the Mobile Food Establishments ordinance on the June 12, 2023, meeting agenda for review and discussion.

06/12/2023 - Council requested copies of similar ordinances from neighboring communities similar in size to Lake Orion for further discussion.

08/28/2023 - Council postponed action on this item until its September 11 meeting to provide an opportunity for council members and local mobile food vendors to submit recommended changes for consideration.

09/11/2023 – Council directed Administration to prepare a proposed draft ordinance which includes Council Member Van Portfliet's comments submitted at the September 11, 2023, regular Village Council meeting; provide definitions for public events and private events with time duration of 5 days for public events and 3 days for private events; address storage or parking for prep time up to 48 hours; and check with the Commercial Vehicle Ordinance on how to allow food trucks to be allowed at the owners home for preparation up to 48 hours.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

None

KVP

CHAPTER 115: MOBILE FOOD ESTABLISHMENTS

Section

- 115.01 Definitions
- 115.02 General provisions
- 115.03 Permits
- 115.04 Authority of Fire Department
- 115.05 Administration
- 115.06 Enforcement and penalties

§ 115.01 DEFINITIONS.

The following words, terms, and phrases, when used in this chapter, shall have the following meanings:

APPLICANT(S). An individual, corporation, association, partnership, trust, firm, or similar entity.

MOBILE FOOD ESTABLISHMENT. A licensed and operable motor vehicle or trailer, which includes any commercial kitchen equipment used for cooking that operates in a transient or static location and involves the preparation, cooking, and sale of food and/or nonalcoholic beverages in a ready-to-consume state for consumption either on or off the premises, but not within the motor vehicle and/or trailer.

PRIVATE EVENT. An event that is not open to the general public, including, but not limited to, private parties, church events, private fundraisers, and block parties.

STATIC MOBILE FOOD ESTABLISHMENT. A mobile food establishment parked and/or operating in a fixed location for greater than a five hour period. *OR ON A CONSISTANT BASIS AT SAME LOCATION*

TEMPORARY OR TRANSIENT MOBILE FOOD ESTABLISHMENT. A mobile food establishment parked and/or operating in any one area for less than a five hour period. *permitted*

VILLAGE EVENT. Events coordinated or sponsored by the village and located within the village or designated as such by resolution of the Village Council.

(Ord. 13.05, passed 5-23-22)

§ 115.02 GENERAL PROVISIONS.

Mobile food establishments shall comply with the following standards:

(A) **Property owner permission.** Mobile food establishments operating on private or public property must receive the property owner's written consent prior to operation.

(B) **Location.** Mobile food establishments that meet the standards of this chapter may be permitted in all zoning districts, unless restricted, prohibited, or otherwise regulated by the Village Zoning Ordinance or any other applicable village ordinance.

(C) **Insurance.** All mobile food establishments shall have proper vehicle registrations and current/valid registration plates. All vehicles shall be properly insured in accordance with state law.

Attachment: Mobile Food Establishments Ordinance (6106 : Review of Mobile Food Establishments Ordinance)

(D) *Alcoholic liquor.* Mobile food establishments shall not serve alcoholic liquor or allow the consumption of alcoholic liquor in their service area(s) or dining area(s) unless applicant has obtained all appropriate permits required by the State of Michigan and any necessary approvals from the village.

(E) *Hours of operation.* Mobile food establishments shall not operate before 6:00 a.m. or after 10:00 p.m. unless otherwise permitted expressly in writing by the village as part of a village event.

(F) *Service area.* The area(s) where customers stand in line to place or pick up an order (service area(s)) for mobile food establishments shall not be located on a street, road, or within the road right of way, and, if in a parking lot, shall be located a safe distance from the travel lanes of a parking lot. Allowable service areas are subject to village and township Fire Department approval.

(G) *Dining areas.* The area(s) where customers may sit or stand at tables to consume food or beverages (dining area(s)) shall not be located on a street, road, or within the road right of way, and, if in a parking lot, shall be located safe distance from the travel lanes of a parking lot. Allowable dining areas are subject to village and township Fire Department approval.

(H) *Preparation and storage.* Food shall not be prepared, sold, or displayed outside of the mobile food establishment as set forth as follows:

Leave (1) Outdoor preparation. Outdoor cooking facilities, including grills not contained within a mobile food establishment, are prohibited.

(2) *Materials, food, and supplies.* All materials, food, and supplies must be stored within a mobile food establishment, or may be adjacent to a mobile food establishment, if in an enclosed container. Food and condiments may be displayed on shelving attached to the mobile food establishment.

(I) *Obstructions.* Mobile food establishments and their respective service areas and dining areas shall not obstruct or impede vehicular, pedestrian, or non-motorized travel or movement, nor create visual obstructions for vehicular traffic.

(J) *Awnings.* Any awning shall have a minimum clearance of seven feet between the ground and the lowest point of the awning when fully extended.

(K) *Waste.* Waste associated with mobile food establishments shall be managed as set forth as follows:

(1) *Waste container.* Mobile food establishments must be equipped with sufficient garbage or refuse containers to handle their waste, including one provided for patrons.

(2) *Daily cleaning.* All waste, spilled food, food byproducts, and litter left by customers associated with each mobile food establishment (collectively "waste"), shall be cleaned up and collected, and thereafter properly and lawfully disposed of, by the mobile food establishment operator at least daily.

(3) *Dumping of fluids.* Dumping of gray water, grease, or any other fluid onto land or any street or into any storm sewer is prohibited.

(L) *Noise.* Mobile food establishments shall not make or cause any unreasonable or excessive noise that is in violation of village ordinances.

(M) *Lighting.* Lighting associated with mobile food establishments shall not cause distractions for motorists or create negative impacts for surrounding properties.

(1) *Non-steady lights.* Flashing, blinking, or moving lights are prohibited when a mobile food establishment is parked or serving customers.

(2) *Shielding.* All exterior lights greater than 800 lumen, equivalent to a 60 watt incandescent light bulb, shall have an opaque shield to direct illumination downwards.

Attachment: Mobile Food Establishments Ordinance (6106 : Review of Mobile Food Establishments Ordinance)

(N) *Signage.* Only signs attached to, or mounted on, the mobile food establishment shall be authorized, and all signs shall conform to the location, size, height, number, and other standards set forth in the Village Sign Ordinances.

(O) *Fire Code.* Mobile food establishments shall be subject to an annual inspection by the Orion Township Fire Department to confirm compliance with Michigan Fire Protection Code standards, including, but not limited to, standards required for fire extinguishers, fire extinguishing systems, compressed gas/liquid propane gas, generators, electrical, location, and general fire safety.

(P) *Water.* Mobile food establishments shall not be temporarily connected to a water source unless the applicant provides verification to the village and township that it is a potable water source.

(Q) *Sewer.* Mobile food establishments shall not be connected to sanitary or storm sewer facilities.

(R) *Wheel chocks.* Mobile food establishments shall use wheel chocks while parked to prepare or distribute food.

(S) *Overnight parking and equipment storage.*

(1) In any zoning district, other than commercial or industrial zones, unless stored entirely within an enclosed building, overnight parking of a mobile food establishment and outside overnight storage of any equipment associated with a mobile food establishment, including, but not limited to, tables, chairs, and waste receptacles ("associated equipment"), is prohibited, except as may be expressly permitted for mobile food establishments associated with a village event.

(2) On properties within commercial or industrial zoning districts, and if allowed by the terms of its permit, a mobile food establishment may be parked outside overnight; however, overnight storage of a mobile food establishment's associated equipment outside of an enclosed building, or outside of a mobile food establishment, is prohibited.

(T) *Display of permits.* Mobile food establishments shall prominently display any required permits and licenses while in operation.

(Ord. 13.05, passed 5-23-22)

§ 115.03 PERMITS.

It shall be a violation of this chapter to operate a mobile food establishment without the necessary licenses, permits, and approvals, as set forth below.

(A) *Mobile food establishment permit.* Open mobile food establishments shall obtain a permit on an annual basis as set forth in more detail below, which shall be valid for one calendar year, provided that the applicant remains in compliance with the permit requirements.

(B) *Oakland County Health Department permit.* All mobile food establishments must obtain and maintain any permits and approvals required by the Oakland County Health Department.

(C) *State of Michigan.* All mobile food establishments must obtain and maintain any permits, licenses, and approvals required by the Michigan Department of Agriculture and Rural Development.

(D) *Others.* All mobile food establishments must obtain and maintain any other permits, approvals, or licenses required by law.

(E) *Transferability.* A license or permit issued under this chapter shall not be transferred from person to person or to another mobile food establishment.

(Ord. 13.05, passed 5-23-22)

§ 115.04 AUTHORITY OF FIRE DEPARTMENT.

Attachment: Mobile Food Establishments Ordinance (6106 : Review of Mobile Food Establishments Ordinance)

mobile permitting

The Township of Orion, a Michigan Municipal Corporation, whose address is 2323 Joslyn Road, Lake Orion, MI 48360, and its Fire Department, Fire Code Official and personnel shall serve as the Village of Lake Orion's enforcing agency that shall administer and enforce this chapter in and on behalf of the Village of Lake Orion as authorized by the Urban Cooperation Act of 1967, 1967 Public Act 7, M.C.L.A. §§ 124.501, et seq. The Township of Orion shall be vested with all lawful authority to administer and enforce the Village of Lake Orion's Mobile Food Establishment Ordinance and it shall be deemed sufficient in any action for enforcement of the provisions hereof as a violation of this code.

(Ord. 13.05, passed 5-23-22)

§ 115.05 ADMINISTRATION.

This chapter shall be administered by the Charter Township of Orion, Fire Chief and/or their designee, as outlined below.

(A) *Order of process.* The following shall be the order of process in obtaining a mobile food establishment permit:

- (1) Applicant submits permit application to the Orion Township Fire Department.
- (2) Fire Department schedules an inspection with the applicant.
- (3) Fire Department conducts the inspection.

(4) If the mobile food truck establishment meets all requirements of this chapter and the Village Zoning Ordinance (where applicable), the Fire Department shall issue a permit under this chapter. The Fire Department shall also provide the applicant with a mobile food truck sticker and applicant shall prominently display its sticker on the outside of the mobile food establishment.

(B) *Mobile food establishment permit application.* A mobile food establishment permit shall include the following materials:

- (1) A signed and completed application form;
- (2) Description of the proposed annual event(s);
- (3) Depictions of all locations where the mobile food establishment will be parked and providing services and where dining areas will be located, and, if in a parking lot, how the service/ dining areas will be delineated for safety purposes; *should be determined by VLO*
- (4) Any necessary written permission from property owners;
- (5) A fee, as adopted by resolution of the Township Board; and *VLO*
- (6) Any additional information necessary to determine compliance with this chapter and other applicable ordinances, laws, permits, and regulations.

(C) *Timely submission.* Mobile food establishments shall submit a permit application two business days before any needed inspection to operate. In the event an applicant requests a permit for a mobile food establishment and is in need of an inspection with less than two business days' notice, the applicant shall be subject to payment of an increased permit fee as set forth by resolution of the Township Board. *VLO*

(D) *Complete and accurate.* Submission of an application constitutes a representation that all of the information is complete and accurate.

(E) *Issuance.* Annual mobile food establishment permits shall be issued by the Township Fire Chief and/or their designee after the permit applicant has passed an inspection conducted by the fire department. All permits issued by the fire department shall expire on December 31 of every calendar year as long as the applicant remains in compliance with the provisions of this chapter and other

Attachment: Mobile Food Establishments Ordinance (6106 : Review of Mobile Food Establishments Ordinance)

applicable ordinances, permits, regulations, and laws. The review shall be conducted in consultation with the Fire Chief or their designee and other applicable entities and agencies.

(F) *Operating without a permit.* In the event a mobile food establishment is found to be operating without a permit, it shall constitute a violation of this chapter and shall constitute a civil infraction as defined by Michigan law and shall be subject to a civil fine of not more than \$500, as set forth in this chapter.

(G) *Withholding permit.* Issuance of any license or permit may be withheld pending verification that any other necessary approvals have been granted.

(H) *Conditions.* Reasonable conditions may be placed on approvals, as outlined below.

(1) *Health, safety, and welfare.* Conditions shall be designed to protect the health, safety, and welfare of the patrons, vendors, adjacent property owners, and the community as a whole.

(2) *Police power.* Conditions shall be related to the valid exercise of the police power and purposes affected by the activity.

(3) *Compliance.* Conditions shall be designed to ensure compliance with the provisions of this chapter, other village ordinances, county requirements, and state and federal law.

(I) *Suspension and revocation.* As outlined below, an approval may be immediately suspended on a temporary or permanent basis by the Orion Fire Chief and/or their designee.

(1) *Notice.* The applicant shall receive written notice of the possible suspension or revocation, including the reason for the suspension or revocation, and actions necessary, if any, to prevent the suspension or revocation.

(a) *Decision criteria.* The ~~Township Board of Trustees~~ ^{VLO} may issue an order to suspend or revoke a mobile food establishment permit if the ~~Board of Trustees~~ makes any of the following findings: An imminent threat exists to the health, safety, or welfare of persons or neighboring properties; or

(b) The applicant has violated or currently fails to comply with any condition of its license or permit or with any applicable ordinance, county requirement, or state or federal law.

(2) *Effect.* Upon revocation of an approval, all activity shall cease immediately, except for work related to securing the site or correcting a violation, as determined by the ~~Fire Chief~~ and/or their designee. ^{Lo PD}

(J) *Appeal.* Appeals of decisions made in the administration of this chapter shall be heard and decided by the Village Council.

(Ord. 13.05, passed 5-23-22)

But township sets rules decision criteria (A)

§ 115.06 ENFORCEMENT AND PENALTIES.

A violation of this chapter or any license, permit, or condition issued under this chapter is a municipal civil infraction and subject to enforcement, as set forth below.

(A) *Party to violation.* Any person who violates this chapter, or fails to comply with its terms, or with any of the conditions of any license or permit, shall be responsible for a municipal civil infraction. Any property owner who violates or allows a violation of this chapter on his/hers property shall be responsible for a municipal civil infraction.

(B) *Each day.* Each day that any violation exists or continues shall be deemed a separate offense.

(C) *Penalty.* Any person or other entity who causes or permits to continue a public nuisance as prohibited by the chapter is responsible for a municipal civil infraction as defined by Michigan law and is subject to a civil fine of not more than \$500, plus costs, which may include all direct or indirect

Attachment: Mobile Food Establishments Ordinance (6106 : Review of Mobile Food Establishments Ordinance)

expenses to which the township has incurred in connection with the violation. A violator of this chapter shall also be subject to such additional sanctions, remedies, and judicial orders as are authorized under Michigan law. Each day a violation of this chapter continues to exist constitutes a separate violation.

(Ord. 13.05, passed 5-23-22)

Attachment: Mobile Food Establishments Ordinance (6106 : Review of Mobile Food Establishments Ordinance)

1. **Motion to:** approve the Monday, September 11, 2023 regular meeting of the Lake Orion Village Council amended as follows: move agenda Item No. 2 to No. 1 and renumber the agenda respectively

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Carl Cyrowski, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

8. Public Hearings

9. Agenda Items for Consideration

A. Financial Matters

1. Invoice Approval -September 12, 2023

RESULT:	ADOPTED [5 TO 2]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Teresa L Rutt, President Pro Tem
AYES:	Narsh, Rutt, Cyrowski, Ford, VanPortfliet
NAYS:	Michael Lamb, Nancy Moshier

RESOLVED: To approve September 12, 2023 bills in the amount of \$159,804.86 of which \$13,570.90 are DDA Bills for a net total of \$146,233.96 are approved for payment; and to receive and file the DDA bills.

B. Other Items

1. Review of Mobile Food Establishments Ordinance

Village Manager McClary stated that pursuant to the request of Council Member Van Portfliet at the May 22, 2023, regular meeting, Council is scheduled to review the Village's current Mobile Food Establishments ordinance, Lake Orion Code of Ordinances, Sec. 115.01 et. seq. He noted that to date, administration has received suggested changes to the Mobile Food Establishments Ordinance from Council Member Van Portfliet, which have been provided to Council in the packet.

Council Members discussed the following items related to the Mobile Food Establishments Ordinance:

- State regulations and requirements for mobile food establishments
- Enforcement and the lack of funding
- Commercial Vehicle Ordinance as it relates to mobile food

- establishments
- Permit approval should be by Village Council
- Variance for unique situations
- Using Zoning Ordinance to regular mobile food establishments and the issues with granting use of the land through the Zoning Ordinance
- Definitions may be used to clarify differences in trucks
- Issues with food trucks using the M24 corridor.
- Mobile Food Establishments for special community events only and/or for private events

Council Member Moshier exited from 8:21 PM to 8:23 PM

- Use of Mobile Food Establishments for private parties
- Requests from Mobile Food Establishments include:
 - Time to have for setting up operations and taking it down
 - Areas they can operate
 - Ability to keep food truck at residence to prep; day before and after the event

RESOLVED: To direct the Administration to prepare a proposed draft ordinance which include Council Member Van Portfliet's comments submitted at the September 11, 2023 regular Village Council meeting; provide definitions for public events and private events with time duration of 5 days for public events and 3 days for private events; address storage or parking for prep time up to 48 hours; and check with the Commercial Vehicle Ordinance on how to allow food trucks to be allowed at the owners home for preparation up to 48 hours.

2. Payment Application No. 5 - Meeks Park Pedestrian Bridge Replacement Project - JSS Macomb LLC

Village Manager McClary stated that the Administration is requesting Council approve Payment Application No. 5 from JSS-Macomb, LLC., in the amount of \$5,475.68 for the Meeks Park Pedestrian Bridge Replacement Project. This pay application represents the final payment for this project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Teresa L Rutt, President Pro Tem
SECONDER:	Kenneth VanPortfliet, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

RESOLVED: To approve Payment Application No. 5 from JSS-Macomb, LLC, in the amount of \$5,475.68 for the Meeks Park Pedestrian Bridge Replacement Project as



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 24, 2024

TOPIC BS&A Financial Software Migration to Cloud and Online Payments

BACKGROUND BRIEF:

Administration is requesting that Village Council approve a budget amendment to the FY 2024-25 Budget and authorize the migration of the Village’s BS&A financial software from the network server environment to the cloud-based software and to authorize a change in credit card payment services provider from Point and Pay to BS&A.

The Village currently uses BS&A’s .NET financial software which requires the Village to purchase, operate, and maintain a local server at Village Hall, manually backup data, and to maintain software clients on each user’s desktop computer that require separate manual software updates for each module twice per month. The only way to access the system remotely is by logging into the Village’s network. If Village Hall experiences a power outage, which happens fairly frequently, there is no way for Village staff to access the financial software remotely. Migrating to the cloud-based software allows Village staff with user accounts to log in from anywhere where internet access is available, provides for continuous 15-minute interval data backups, provides for automatic batch software updates in the background, and eliminates the need to maintain a local server. While continuing to support the .NET software for the short term at least, BS&A is discontinuing software enhancements and focusing on only adding new capabilities to the cloud software system.

BS&A now also offer credit card payment processing and will provide the hardware and software needed for in-person and online credit card payments at no cost to the Village and at a slightly lower convenience fee to customers. Switching to this system will also eliminate the need for manual importing of credit card payment receipts, as the payments will integrate seamlessly with the cash receipting software.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

If approved, the Village will realize a one-time migration, setup, and training costs for the cloud financial system of \$28,900 and \$18,740 annual software license fee (approximately \$12,000 more

annually than the current system). The Village will eliminate the need for server replacement and maintenance. An amendment to the FY 2024-25 Budget is necessary for this expenditure.

RECOMMENDED MOTION:

#1 – To approve FY 2024-25 Budget amendment BA-2025-101-721-01 for the migration from the BS&A .NET financial software to the cloud-based platform, software upgrades, and training in the total amount of \$47,640

#2 – To approve the customer order proposal from BS&A Software, LLC, of Bath, Michigan, for the Village of Lake Orion’s migration from the BS&A .NET financial software platform to the cloud-based software at a one-time cost of \$28,900 for the software migration, setup, and training and at an annual software license cost of \$18,740; to authorize the Village Manager to execute all necessary document related to this purchase; and to authorize Administration to terminate the services of Point and Pay and utilize the services of BS&A for credit card payment services.

VILLAGE OF LAKE ORION, MICHIGAN
BUDGET ADJUSTMENT WORKSHEET

FISCAL YEAR: 2024-25
 FUND: General
 DEPT: Information Technology
 REQUESTED BY: D McClary
 DATE: 7/3/2024
 AMENDMENT # BA-2025-101-228-01

ACCT #	ACCT NAME	ADOPTED	AMENDED	REVENUE CHANGE	EXPENDITURE CHANGE	NEW AMENDED BUDGET	REASON
101-228-801-000	Contractual Services	34,986	34,986		47,640	82,626	Supplemental appropriation for BS&A software migration from .NET platform to cloud platform
NET CHANGE IN BUDGET:				0	47,640		

Approved by Village Manager: _____ Date: _____

Approved by Village Council: _____ Date: _____

**BS&A
CUSTOMER ORDER FORM**

This Customer Order Form (this “**Order**”) is entered into as of the “**Effective Date**” identified below between BS&A Software, LLC, a Delaware limited liability company with offices located at 14965 Abbey Lane, Bath, MI 48808 (“**BS&A**”) and the “**Customer**” identified below. Capitalized terms used but not defined in this Order have the meanings given them elsewhere in the Agreement (as defined below). BS&A and Customer may be referred to herein collectively as the “**Parties**” or individually as a “**Party**”. The Parties hereby agree as follows:

Customer Name: Village of Lake Orion, Oakland County MI	Sponsor Contact:
Billing Address: 21 East Church Street, Lake Orion, MI 48362	Sponsor Phone:
Accounts Payable Email:	Sponsor Email:

Platform and Fee Information

Effective Date:	
Platform Description: Those modules and feature packs of BS&A’s proprietary hosted enterprise resource planning service for managing local government functions that are identified in the Pricing Sheet.	
“Usage Limitations”:	
<input type="checkbox"/> <i>Number of Authorized Users:</i>	
<input type="checkbox"/> <i>Other:</i>	
“Initial Subscription Period”: [One (1) year]	Subscription Fees: \$18,740 payable [annually].
Professional Services (if any): \$28,900	Service Fees (if any):
Other Customer Terms:	

The Customer Agreement (the “**Agreement**”), made and entered into as of the Effective Date between BS&A and Customer, includes and incorporates: (i) the above Order; (ii) any Orders previously or subsequently entered into by the Parties; and (iii) the Customer Terms and Conditions, which are attached to this Order (the “**Terms and Conditions**”); (iv) the Pricing Sheet attached to this Order (the “**Pricing Sheet**”); and (v) any Statements of Work (each an “**SOW**”) entered into by the parties, a form of which is attached to this Order .

BS&A SOFTWARE, LLC

VILLAGE OF LAKE ORION

Name: _____
Title: _____

Name: _____
Title: _____

EXHIBIT A
CUSTOMER TERMS AND CONDITIONS

The Parties agree as follows:

1. Definitions.

1.1 **“Authorized User”** means Customer’s employees, consultants, contractors, and agents: (i) who are authorized by Customer to access and use the Platform under this Agreement; and (ii) for whom access to the Platform has been purchased hereunder.

1.2 **“BS&A IP”** means the Platform and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, BS&A IP includes Usage Data and any information, data, or other content derived from BS&A’s provision of the Platform but does not include Customer Data.

1.3 **“Business Contact Data”** means Personal Information that relates to BS&A’s relationship with Customer, including, by way of example and without limitation, the names and contact information of Authorized Users and any other data BS&A collects for the purpose of managing its relationship with Customer, identity verification, or as otherwise required by applicable laws, rules, or regulations.

1.4 **“Customer Data”** means information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform, including Business Contact Data; provided that, for purposes of clarity, Customer Data as defined herein does not include Business Contact Data or Usage Data.

1.5 **“Documentation”** means Company’s end user documentation relating to the Platform, including any user guides.

1.6 **“Harmful Code”** means any software, hardware, or other technology, device, or means, including any virus, worm, malware, or other malicious computer code, the purpose or effect of which is to permit unauthorized access to, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner any (i) computer, software, firmware, hardware, system, or network; or (ii) any application or function of any of the foregoing or the security, integrity, confidentiality, or use of any data processed thereby.

1.7 **“Order”** means: (i) a purchase order, order form, or other ordering document entered into by the Parties that incorporates this Agreement by reference; or (ii) if Customer registered for the Platform through BS&A’s online ordering process, the results of such online ordering process.

1.8 **“Personal Information”** means any information that, individually or in combination, does or can identify a specific individual or by or from which a specific individual may be identified, contacted, or located, including without limitation all data considered “personal data”, “personally identifiable information”, or something similar under applicable laws, rules, or regulations relating to data privacy.

1.9 **“Platform”** has the meaning set forth on the Order.

1.10 **“Professional Services”** means training, migration, implementation, integration, or other professional services that are memorialized in writing in a Statement of Work and provided to Customer in connection with its use of the Platform hereunder.

1.11 **“Statement of Work”** or **“SOW”** means a written statement of work for Professional Services executed by both Parties that incorporates this Agreement by reference.

1.12 **“Subscription Period”** means the time period identified on the Order during which Customer’s Authorized Users may access and use the Platform.

1.13 **“Third-Party Products”** means any third-party products provided with, integrated with, or incorporated into the Platform.

1.14 **“Usage Data”** means usage data collected and processed by BS&A in connection with Customer’s use of the Platform, including without limitation test configuration metadata, activity logs, and data used to optimize and maintain performance of the Platform, and to investigate and prevent system abuse. For purposes of clarity, Customer Data is not Usage Data and Usage Data does not contain Personal Information or any other Customer Data.

1.15 **“Usage Limitations”** means the usage limitations set forth in this Agreement and the Order, including without limitation any limitations on the number of Authorized Users (if any), and the applicable product, pricing, and support tiers agreed-upon by the Parties.

2. Access and Use.

2.1 Provision of Access. Subject to and conditioned on Customer’s compliance with the terms and conditions of this Agreement, including without limitation the Usage Limitations, Customer may, solely through its Authorized Users, access and use the Platform during the Subscription Period on a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable basis. Such use is limited to Customer’s internal business purposes and the features and functionalities specified in the Order. Each Authorized User must have its own unique account on the Platform and Authorized Users may not share their account credentials with one another or any third party. Customer will be responsible for all of the acts and omissions of its Authorized Users in connection with this Agreement and for all use of Authorized Users’ accounts.

2.2 Documentation License. Subject to and conditioned on Customer’s compliance with the terms and conditions of this Agreement, Company hereby grants to Customer a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable license to use the Documentation during the Subscription Period solely for Customer’s internal business purposes in connection with its use of the Platform.

2.3 Use Restrictions. Customer shall not use the Platform for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of any BS&A IP, whether in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Platform or Documentation to any third party; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Platform, in whole or in part; (iv) remove any proprietary notices from any BS&A IP; (v) use any BS&A IP in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law; (vi) access or use any BS&A IP for purposes of competitive analysis of BS&A or the Platform, the development, provision, or use of a competing software service or product, or any other purpose that is to BS&A’s detriment or commercial disadvantage; (vii) bypass or breach any security device or protection used by the Platform or access or use the Platform other than by an Authorized User through the use of valid access credentials; (viii) input, upload, transmit, or otherwise provide to or through the Platform any information or materials, including Customer Data, that are unlawful or injurious or that infringe or otherwise violate any third party’s intellectual property or other rights, or that contain, transmit, or activate any Harmful Code; or (ix) use any BS&A IP for any activity where use or failure of the BS&A IP could lead to death, personal injury, or environmental damage, including life support systems, emergency services, nuclear facilities, autonomous vehicles, or air traffic control.

2.4 Reservation of Rights. BS&A reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the BS&A IP.

2.5 Suspension. Notwithstanding anything to the contrary in this Agreement, BS&A may temporarily suspend Customer’s and any Authorized User’s access to any portion or all of the Platform if: (i) BS&A reasonably determines that (a) there is a threat or attack on any of the BS&A IP; (b) Customer’s or any Authorized User’s use of the BS&A IP disrupts or poses a security risk to the BS&A IP or to any other customer or vendor of BS&A; (c) Customer, or any Authorized User, is using the BS&A IP for fraudulent or illegal activities; (d) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; (e) BS&A’s provision of the Platform to Customer or any Authorized User is prohibited by applicable law; or (f) any Customer Data submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform may infringe or otherwise violate any third party’s intellectual property or other rights; (ii) any vendor of BS&A has suspended or terminated BS&A’s access to or use of any Third-Party Products required to enable Customer to access the Platform; or (iii) in accordance with Section 7.1 (any such suspension described in subclauses (i), (ii), or (iii), a **“Service Suspension”**). BS&A shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Platform following any Service Suspension. BS&A shall use commercially reasonable efforts to resume providing access to the Platform as soon as reasonably possible after the event giving rise to the Service Suspension is cured. BS&A will have no liability for any damage, liabilities, losses (including any

loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

2.6 Business Contact Data and Usage Data. Notwithstanding anything to the contrary in this Agreement, BS&A may process Business Contact Data: (i) to manage BS&A's relationship with Customer; (ii) to carry out BS&A's core business operations, such as, by way of example and without limitation, accounting, audits, tax preparation and for filing and compliance purposes; (iii) to monitor, investigate, prevent and detect fraud, security incidents and other misuse of the Platform, and to prevent harm to BS&A, Customer, and BS&A's other customers; (iv) for identity verification purposes; and (v) to comply with applicable laws, rules, and regulations relating to the processing and retention of Personal Information to which BS&A may be subject. BS&A may process Usage Data for any lawful purpose, including to monitor, maintain, and optimize the Platform. '

3. Customer Responsibilities.

3.1 General. Customer is responsible and liable for all uses of the Platform and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Platform and shall cause Authorized Users to comply with such provisions.

3.2 Third-Party Products. BS&A may from time to time make Third-Party Products available to Customer or BS&A may allow for certain Third-Party Products to be integrated with the Platform to allow for the transmission of Customer Data from such Third-Party Products into the Platform. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions. BS&A is not responsible for the operation of any Third-Party Products and makes no representations or warranties of any kind with respect to Third-Party Products or their respective providers. If Customer does not agree to abide by the applicable terms for any such Third-Party Products, then Customer should not install or use such Third-Party Products. By authorizing BS&A to transmit Customer Data from Third-Party Products into the Platform, Customer represents and warrants to BS&A that it has all right, power, and authority to provide such authorization.

3.3 Customer Control and Responsibility. Customer has and will retain sole responsibility for: (i) all Customer Data, including its content and use; (ii) all information, instructions, and materials provided by or on behalf of Customer or any Authorized User in connection with the Platform; (iii) Customer's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party platforms or service providers ("**Customer Systems**"); (iv) the security and use of Customer's and its Authorized Users' access credentials; and (v) all access to and use of the Platform directly or indirectly by or through the Customer Systems or its or its Authorized Users' access credentials, with or without Customer's knowledge or consent, including all results obtained from, and all conclusions, decisions, and actions based on, such access or use. For purposes of clarity, Customer Systems do not include BS&A's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems, and networks operated directly by BS&A and its third-party service providers.

4. Support. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including payment of applicable Fees, BS&A will use commercially reasonable efforts to provide Customer with basic customer support via BS&A's standard support channels during BS&A's normal business hours.

5. Professional Services. BS&A will perform Professional Services as described in an Order or Statement of Work. Customer will provide BS&A all reasonable cooperation required for BS&A to perform the Professional Services, including without limitation timely access to any reasonably required Customer materials, information, or personnel. Subject to any limitations identified in an Order or Statement of Work, Customer will reimburse BS&A's reasonable travel and lodging expenses incurred in providing Professional Services. To the extent the Professional Services result in any work product of any kind or character ("**Work Product**"), all such Work Product will remain owned solely and exclusively by BS&A and, to the extent any such Work Product consists of enhancements, improvements, or other modifications to the Platform, such Work Product may be used by Customer solely in connection with Customer's authorized use of the Platform under this Agreement.

6. Insurance. During the Subscription Period, BS&A shall procure and maintain appropriate insurance policies with

coverage limits that are commensurate with industry standards and sufficient to protect against potential risks associated with this Agreement. The insurance policies shall be obtained from reputable and financially sound insurance providers, and BS&A agrees to provide proof of such insurance upon request by Customer.

7. Fees and Taxes.

7.1 Fees. The Platform may be provided for a fee or other charge. Customer shall pay BS&A the fees (“Fees”) identified in the Order without offset or deduction at the cadence identified in the Order (e.g., monthly or annually). BS&A may increase the Fees annually, provided that BS&A will provide Customer at least thirty (30) days’ notice of such increase prior to the end of the then-current Term. The amount of the Fee increase will be in BS&A’s sole discretion, provided that Customer agrees that the increase may be at least the greater of: (i) five percent (5%); or (ii) the annual increase in the relevant Consumer Price Index for all Urban Consumers published by the Bureau of Labor Statistics for the then-current calendar year, in each case as compared to the Fees applicable during then-current Term, as applicable. Fees paid by Customer are non-refundable. Customer shall make all payments hereunder in US dollars by ACH or via another reasonable method chosen by BS&A, to such account as BS&A may specify in writing from time to time, or by another mutually agreed-upon payment method. If Customer pays via invoice, Customer will pay the invoiced amount within thirty (30) calendar days of the invoice date. If Customer fails to make any payment when due, and Customer has not notified BS&A in writing within ten (10) days of the payment becoming due and payable that the payment is subject to a good faith dispute, without limiting BS&A’s other rights and remedies, and to the fullest extent permissible under applicable law: (i) BS&A may charge interest on the undisputed past due amount at the rate of 1.5% per month, calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (ii) Customer shall reimburse BS&A for all reasonable costs incurred by BS&A in collecting any late payments or interest, including attorneys’ fees, court costs, and collection agency fees; and (iii) if such failure continues for ten (10) days or more, BS&A may suspend Customer’s and its Authorized Users’ access to all or any part of the Platform until such amounts are paid in full.

7.2 Taxes. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on BS&A’s income.

8. Confidential Information.

8.1 Definition. From time to time during the Subscription Period, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media that: (i) is marked, designated or otherwise identified as “confidential” or something similar at the time of disclosure or within a reasonable period of time thereafter; or (ii) would be considered confidential by a reasonable person given the nature of the information or the circumstances of its disclosure (collectively, “Confidential Information”). Except for Personal Information, Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party without use of, reference to, or reliance upon the disclosing Party’s Confidential Information.

8.2 Duty. The receiving Party shall not disclose the disclosing Party’s Confidential Information to any person or entity, except to the receiving Party’s employees, contractors, and agents who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder (“Representatives”). The receiving Party will be responsible for all the acts and omissions of its Representatives as they relate to Confidential Information hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party’s rights under this Agreement, including to make required court filings. Further, notwithstanding the foregoing, each Party may disclose the terms and existence of this Agreement to its actual or potential investors, debtholders, acquirers, or merger partners under customary confidentiality terms.

8.3 Return of Materials; Effects of Termination/Expiration. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party’s Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party’s obligations of non-use and non-

disclosure with regard to Confidential Information are effective as of the Effective Date and will expire three (3) years from the date of termination or expiration of this Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

9. Data Security and Processing of Personal Information.

9.1 Customer Data. Customer hereby grants to BS&A a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for BS&A to provide the Platform and otherwise perform its obligations hereunder. Customer may export the Customer Data at any time through the features and functionalities made available via the Platform. For the avoidance of doubt, aggregated, de-identified, and anonymized portions, sets, or other combinations of Customer Data that do not contain personally identifying elements of Customer’s identity or of any Authorized Users are Usage Data and not Customer Data.

9.2 Security Measures. BS&A will implement and maintain commercially reasonable administrative, physical, and technical safeguards designed to protect Customer Data (including Personal Information provided as part of Business Contact Data) from unauthorized access, use, alteration, or disclosure.

9.3 Processing of Personal Information. BS&A’s rights and obligations with respect to Personal Information that it collects directly from individuals (if any) are set forth in BS&A’s Privacy Policy (as amended from time to time in accordance with its terms). Personal Information processed by BS&A on behalf of Customer is considered Customer Data and is governed by the terms of this Agreement.

10. Intellectual Property Ownership; Feedback.

10.1 BS&A IP. Customer acknowledges that, as between Customer and BS&A, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the BS&A IP and, with respect to Third-Party Products, the applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.

10.2 Usage Data. Customer acknowledges that, as between BS&A and Customer, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the Usage Data.

10.3 Customer Data. BS&A acknowledges that, as between BS&A and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data, including all Business Contact Data.

10.4 Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to BS&A by mail, email, telephone, or otherwise, suggesting or recommending changes to the BS&A IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like (“**Feedback**”), BS&A is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback.

11. Mutual Warranties; Disclaimer of Other Warranties.

11.1 Mutual Warranties. Each party hereby represents and warrants to the other that: (i) it has the full right, power, and authority to enter into, execute, and perform its obligations under this Agreement without any conflict with or violation of any other obligations to which it may be subject; and (ii) this Agreement is binding on such party in accordance with its terms.

11.2 Disclaimer of Other Warranties. THE BS&A IP IS PROVIDED “AS IS” AND BS&A HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. BS&A SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. BS&A MAKES NO WARRANTY OF ANY KIND THAT THE BS&A IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER’S OR ANY OTHER PERSON’S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM OR OTHER PLATFORM, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

12. Indemnification.

12.1 BS&A Indemnification.

(a) BS&A shall indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") brought against Customer alleging that the Platform, or any use of the Platform in accordance with this Agreement, infringes or misappropriates such third party's US intellectual property rights; provided that Customer promptly notifies BS&A in writing of the claim, cooperates with BS&A, and allows BS&A sole authority to control the defense and settlement of such claim.

(b) If such a claim is made or appears possible, Customer agrees to permit BS&A, at BS&A's sole discretion: to (i) modify or replace the Platform, or component or part thereof, to make it non-infringing; or (ii) obtain the right for Customer to continue use. If BS&A determines that neither alternative is reasonably commercially available, BS&A may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to Customer, and as Customer's sole and exclusive remedy therefor, BS&A will provide to Customer a prorated refund of prepaid, unused Fees attributable to the Platform (and not including any one-time Fees for Professional Services).

(c) This Section 12.1 will not apply to the extent that the alleged infringement arises from: (i) use of the Platform in combination with data, software, hardware, equipment, or technology not provided by BS&A or authorized by BS&A in writing; (ii) modifications to the Platform not made by BS&A; (iii) Customer Data; or (iv) Third-Party Products.

12.2 Customer Indemnification. To the extent permitted under applicable laws, Customer shall indemnify, hold harmless, and, at BS&A's option, defend BS&A from and against any Losses resulting from any Third-Party Claim alleging that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property or other rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Platform in a manner not authorized by this Agreement; or (iii) use of the Platform in combination with data, software, hardware, equipment or technology not provided by BS&A or authorized by BS&A in writing; in each case provided that Customer may not settle any Third-Party Claim against BS&A unless BS&A consents to such settlement, and further provided that BS&A will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.

12.3 Sole Remedy. THIS SECTION 12.3 SETS FORTH CUSTOMER'S SOLE REMEDIES AND BS&A'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE PLATFORM INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY.

13. Limitations of Liability. IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (i) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (ii) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (iii) LOSS OF GOODWILL OR REPUTATION; (iv) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (v) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER BS&A WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM. THE FOREGOING LIMITATIONS OF LIABILITY WILL NOT APPLY WITH RESPECT TO LIABILITIES ARISING FROM: (A) A PARTY'S BREACH OF ITS CONFIDENTIALITY OBLIGATIONS UNDER SECTION 8; (B) A PARTY'S GROSS NEGLIGENCE, FRAUD, OR WILLFUL MISCONDUCT; OR (C) A PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 12 (PROVIDED THAT BS&A'S TOTAL AGGREGATE LIABILITY IN CONNECTION WITH SUCH INDEMNIFICATION OBLIGATIONS WILL NOT EXCEED THREE TIMES (3X) THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM).

14. Subscription Period and Termination.

14.1 Subscription Period. The initial term of this Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect for the period identified in the

Order (the “**Initial Subscription Period**”). This Agreement will automatically renew for additional successive terms equal to the length of the Initial Subscription Period unless earlier terminated pursuant to this Agreement’s express provisions or either Party gives the other Party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term (each a “**Renewal Subscription Period**” and together with the Initial Subscription Period, the “**Subscription Period**”).

14.2 Termination. In addition to any other express termination right set forth in this Agreement:

(a) BS&A may terminate this Agreement, effective on written notice to Customer, if Customer: (i) fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after BS&A’s delivery of written notice thereof; or (ii) breaches any of its obligations under Section 2.3 or Section 8;

(b) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching Party provides the breaching Party with written notice of such breach; or

(c) either Party may terminate this Agreement, effective immediately upon written notice to the other Party, if the other Party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

14.3 Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the BS&A IP and, without limiting Customer’s obligations under Section 8, Customer shall delete, destroy, or return all copies of the BS&A IP and certify in writing to the BS&A that the BS&A IP has been deleted or destroyed. No expiration or termination will affect Customer’s obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.

14.4 Survival. This Section 14.4 and Sections 1, 5, 8, 10, 11, 12, 13, 14.3, and 15 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

15. Miscellaneous.

15.1 Relationship of the Parties. BS&A performs its obligations hereunder as an independent contractor and not a partner, joint venture, or agent of Customer and shall not bind nor attempt to bind Customer to any contract without Customer’s prior written approval on a case-by-case basis. BS&A is responsible for hiring, firing, and supervising its personnel is solely responsible hereunder for its personnel, including without limitation for: (a) payment of compensation to such personnel; (b) withholding (if applicable), paying, and reporting, for all personnel assigned to perform services (including Professional Services) in connection with this Agreement, applicable tax withholding, social security taxes, employment head taxes, unemployment insurance, and other taxes or charges applicable to such personnel; and (c) health or disability benefits, retirement benefits, or welfare, pension, or other benefits (if any) to which such personnel may be entitled. For purposes of clarity, BS&A’s personnel will not be eligible to participate in any of Customer’s employee benefit plans, fringe benefit programs, group insurance arrangements, or similar programs.

15.2 Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, the related Exhibits, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, this Agreement; and (ii) second, any other documents incorporated herein by reference.

15.3 Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a “**Notice**”) must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier

(with all fees pre-paid), facsimile or email (with confirmation of transmission) or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.

15.4 Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party's reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

15.5 Amendment and Modification. No amendment or modification to this Agreement is effective unless it is in writing and signed by an authorized representative of each Party.

15.6 Waiver. No failure or delay by either Party in exercising any right or remedy available to it in connection with this Agreement will constitute a waiver of such right or remedy. No waiver under this Agreement will be effective unless made in writing and signed by an authorized representative of the Party granting the waiver.

15.7 Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

15.8 Governing Law; Submission to Jurisdiction. To the extent permissible under applicable laws, this Agreement is governed by and construed in accordance with the internal laws of the State of Delaware without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Delaware. To the extent permissible under applicable laws, any legal suit, action, or proceeding arising out of or related to this Agreement must be instituted in the federal courts of the United States or the courts of the State of Delaware in each case located in New Castle County, Delaware and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding. If Customer is located in a jurisdiction that requires that this Agreement be governed by and construed in accordance with laws other than those of the State of Delaware, or that require any legal suits, actions, or proceedings arising out of or related to this Agreement be instituted in state and federal courts located anywhere other than New Castle County, Delaware, then the Parties agree that such other laws shall apply and to institute any such legal suits, actions, or proceedings in such other jurisdiction(s).

15.9 Assignment. Neither Party may assign any of its rights or delegate any of its obligations hereunder (except in the case of either Party utilizing authorized subcontractors and consultants), in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of the other Party. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns. Notwithstanding the foregoing, either Party may freely assign this Agreement to an affiliate or successor in interest in the event of a merger, acquisition, sale of all or substantially all of its assets, corporate reorganization, or other change in control, without the prior consent of the other Party.

15.10 Export Regulation. The Platforms utilize software and technology that may be subject to US export control laws, including the US Export Administration Act and its associated regulations. Customer shall not, directly or indirectly, export, re-export, or release the Platform or the underlying software or technology to, or make the Platform or the underlying software or technology accessible from, any jurisdiction or country to which export, re-export, or release is prohibited by law, rule, or regulation. Customer shall comply with all applicable federal laws, regulations, and rules, and complete all required undertakings (including obtaining any necessary export license or other governmental approval), prior to exporting, re-exporting, releasing, or otherwise making the Platform or the underlying software or technology available outside the US.

15.11 US Government Rights. Each of the Documentation and software components that constitute the Platform is a "commercial item" as that term is defined at 48 C.F.R. § 2.101, consisting of "commercial computer software"

and “commercial computer software documentation” as such terms are used in 48 C.F.R. § 12.212. Accordingly, if Customer is an agency of the US Government or any contractor therefor, Customer only receives those rights with respect to the Documentation and the Platform as are granted to all other end users, in accordance with (a) 48 C.F.R. § 227.7201 through 48 C.F.R. § 227.7204, with respect to the Department of Defense and their contractors, or (b) 48 C.F.R. § 12.212, with respect to all other US Government users and their contractors.

15.12 Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 8 or, in the case of Customer, Section 2.3, would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity or otherwise.

EXHIBIT B
PRICING SHEET

Upgrade - Cloud Modules - Annual Fee

Financial Management

General Ledger	\$2,235
Accounts Payable	\$1,845
Cash Receipting	\$2,005
Accounts Receivable	\$1,755
Fixed Assets	\$1,725
Purchase Order	\$1,815
Work Order	\$1,845
Utility Billing (<i>approximately 1,574 utility accounts</i>)	\$2,470

Personnel Management

Payroll	\$3,045
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Subtotal **\$18,740**

Upgrade Implementation

Services include:

- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to cloud-based software, minimizing disruption
- Project schedule aligned with your processes and needs, ensuring a seamless transition timeline
- Expedited upgrade to cloud capturing existing process to minimize demands required of client teams
- Onboarding planned around critical process dates, ensuring your team is well-prepared for effective cloud software utilization
- Central contact for streamlined communication between project leaders, developers, IT staff, and conversion resources
- Testing and implementation of existing municipal customizations prior to go-live, preserving functionality and ensuring critical components are converted
- Preliminary data conversion with attachments, mirroring final conversion for a smooth transition
- Thorough data verification for all modules, ensuring accuracy and reliability of converted data, including automated balancing
- Key module validation managed by dedicated upgrade team (vs. customer in previous methodology), including testing of parallel processes
- Migration of key custom user-based designed reports handled out-the-box, enabling seamless access to critical insights.
- As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.
- Automated scaffolding of users and security roles based on your previous configurations
- Conversion of approval workflows based on role-based security, maintaining established processes
- As needed, configuration of existing hardware (barcode scanners, etc.) for seamless integration with cloud environment
- Documentation of our standard processes, facilitating easy access to essential information
- Upgrade training
- Prioritized response post go-live for 2 weeks from the upgrade team
- 3 post go-live survey touch points to check-in on post-go live experience
- Remote go-live assistance and remote office hours for a successful transition to the cloud-based software
- Travel not expected, but any necessary travel would be billed at a per trip and/or per day cost

\$28,900

**Proposal for:
Village of Lake Orion, Oakland County MI**

May 30, 2024

Quoted by: Andrew Galvin

Software and Services for BS&A Cloud Upgrade



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Upgrade - Cloud Modules - Annual Fee

Financial Management

General Ledger	\$2,235
Accounts Payable	\$1,845
Cash Receipting	\$2,005
Accounts Receivable	\$1,755
Fixed Assets	\$1,725
Purchase Order	\$1,815
Work Order	\$1,845
Utility Billing (approximately 1,574 utility accounts)	\$2,470

Personnel Management

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Subtotal **\$18,740**



Upgrade Implementation

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- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to cloud-based software, minimizing disruption
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\$28,900



Cost Totals

Modules - Annual Fee	\$18,740
Upgrade Implementation	\$28,900

Total Proposed **\$47,640**

Travel not expected. Any necessary travel to be billed at a per trip and/or per day cost.

Payment Schedule

- 1st Payment: **\$14,450** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$18,740** to be invoiced at activation of customer's site.
- 3rd Payment: **\$14,450** to be invoiced upon completion of training.

Additional Information

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Cash Receipting Hardware

		Quantity		Cost
Epson THM-6000V Series Receipt Printer*	\$1,100	x	_____	= \$_____
APG Series 100Cash Drawer**	\$275	x	_____	= \$_____
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$275	x	_____	= \$_____
Credit Card Reader (if using Invoice Cloud)	\$75	x	_____	= \$_____

This will add \$_____ to the Total Proposed.

**IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer.*

Please provide the number of cash drawers that will be hooked up to the printer_____

Note: The availability, model numbers, and pricing for all third party hardware listed above is subject to availability from the manufacturers. In the event that the listed hardware is no longer available at the time of purchase, a comparable replacement will be available, at the then current cost. Returns require pre-approval, and all purchased equipment must be shipped back to BS&A in its original packaging. Returns are subject to a re-stocking fee of \$50.00.

BS&A Online

Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).





Leadership Presentation

ERP Software Designed for Local Government

bsasoftware.com

Thank you for your commitment to BS&A Software...

We wouldn't be what we are today without our customers. Because of you, we are able to develop powerful and long-lasting solutions for municipalities in the State of Michigan and beyond.



Andrew Galvin

Account Manager

agalvin@bsasoftware.com



galvinandrew

- Nearly 8 years of experience at BS&A Software
- Background in IT Support and Account Management
- Expertise with: Microsoft SQL, Cybersecurity, Server Hardware, Networks
- Active MTA and MMTA member

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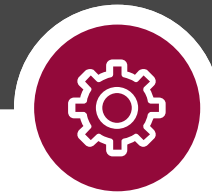
About Us

BS&A Background



Technology

Technology Overview



Benefits

The Benefits of BS&A Cloud



Timeline

The Future of BS&A

About **BS&A** Software

- BS&A Software is the leading provider of Financial Management, Tax and Assessing, Utilities Management, and HRMS software for the Public Sector in the State of Michigan.
- BS&A has been providing our software solutions to the Public Sector in the State of Michigan for over 30 years.
- 99% of municipalities in Michigan use at least one of our modules.
- BS&A has a 99%+ client retention rate, meaning once a municipality chooses to move forward with BS&A, they want to remain a client in perpetuity.





BS&A's Software Platforms

What You Have Today



.NET / Desktop

.NET is an on-premise, client-server solution. This platform was released in 2008, making it a 16-year-old product.

What We Recommend



Cloud

Cloud is the platform of the future. BS&A released Cloud in 2021, and it offers significant technological and security enhancements creating a more advantageous environment.

Why Cloud?



Access

Work from anywhere with an Internet connection across a range of devices.



Security

Secure Cloud environment with 99.99% up time and Multi Factor Authentication.



Disaster Recovery

Geo-redundant backups occur automatically at regular intervals to two different regions in the United States



Future-Proof

Inherit future versions of BS&A Cloud, included in your annual subscription



Reduce Liability

Eliminate, or reduce, physical servers and we'll handle securing BS&A in cooperation with Microsoft Azure.



Cohesion

With a single BS&A database, our customers can achieve a deeper level of integration than ever before.

Let's Compare the Differences

Platforms	.NET	Cloud	Comments
Comprehensive Access	✗	✓	<ul style="list-style-type: none"> .NET requires a VPN or Remote Connection to Access the system from off-site. Cloud Only Requires a Web-Browser
Robust Security	✗	✓	<ul style="list-style-type: none"> .NET offers limited security settings by user. Cloud supports record and field level security, and record restrictions by role.
Disaster Recovery	✗	✓	<ul style="list-style-type: none"> .NET does not offer disaster recovery, this would be an additional purchase outside of BS&A. Cloud has disaster recovery included
Hardware Requirements	✓	✗	<ul style="list-style-type: none"> .NET Requires hardware like a Windows PC, SQL Server, and routine maintenance. Cloud does not require our clients to maintain a server, and all server upgrades are included
Automatic Updates	✗	✓	<ul style="list-style-type: none"> .NET requires the user to install updates manually on each workstation for each module Cloud supports automatic updates

Let's Compare the Differences Continued...

Platforms	.NET	Cloud	Comments
Background Reporting/Processing	✗	✓	<ul style="list-style-type: none"> .NET requires that the module pauses while a report or process runs, locking up the system. Cloud runs reports/processes in the background allowing you to continuously use the system
Unlimited Storage	✗	✓	<ul style="list-style-type: none"> .NET's storage limits are purchased and determined by the municipality, separately from BS&A. Cloud includes unlimited storage on MS Azure
User Defined Workflows	✗	✓	<ul style="list-style-type: none"> .NET offers limited workflow functions Cloud allows for workflows and automation
User Defined Dashboards	✗	✓	<ul style="list-style-type: none"> .NET does not offer any dashboards Cloud supports unlimited role-based dashboards

What are the Benefits?

Peace of Mind

- Ransomware Resistance
- Disaster Recovery
- Regular, Automatic Backups
- Reduce Liability



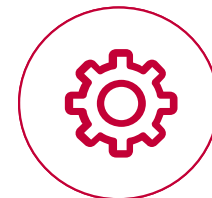
Enhanced Productivity

- Less downtime
- Run heavy processes in the background
- Customize dashboards, workflows, workspaces and more.



Flexibility

- Easy access from anywhere
- Access to real-time data from multiple locations
- No need to maintain a physical server



BS&A's Platform History

DOS

Jim Bellefeuil releases DOS, the first iteration of what we know as BS&A Software today.



1986

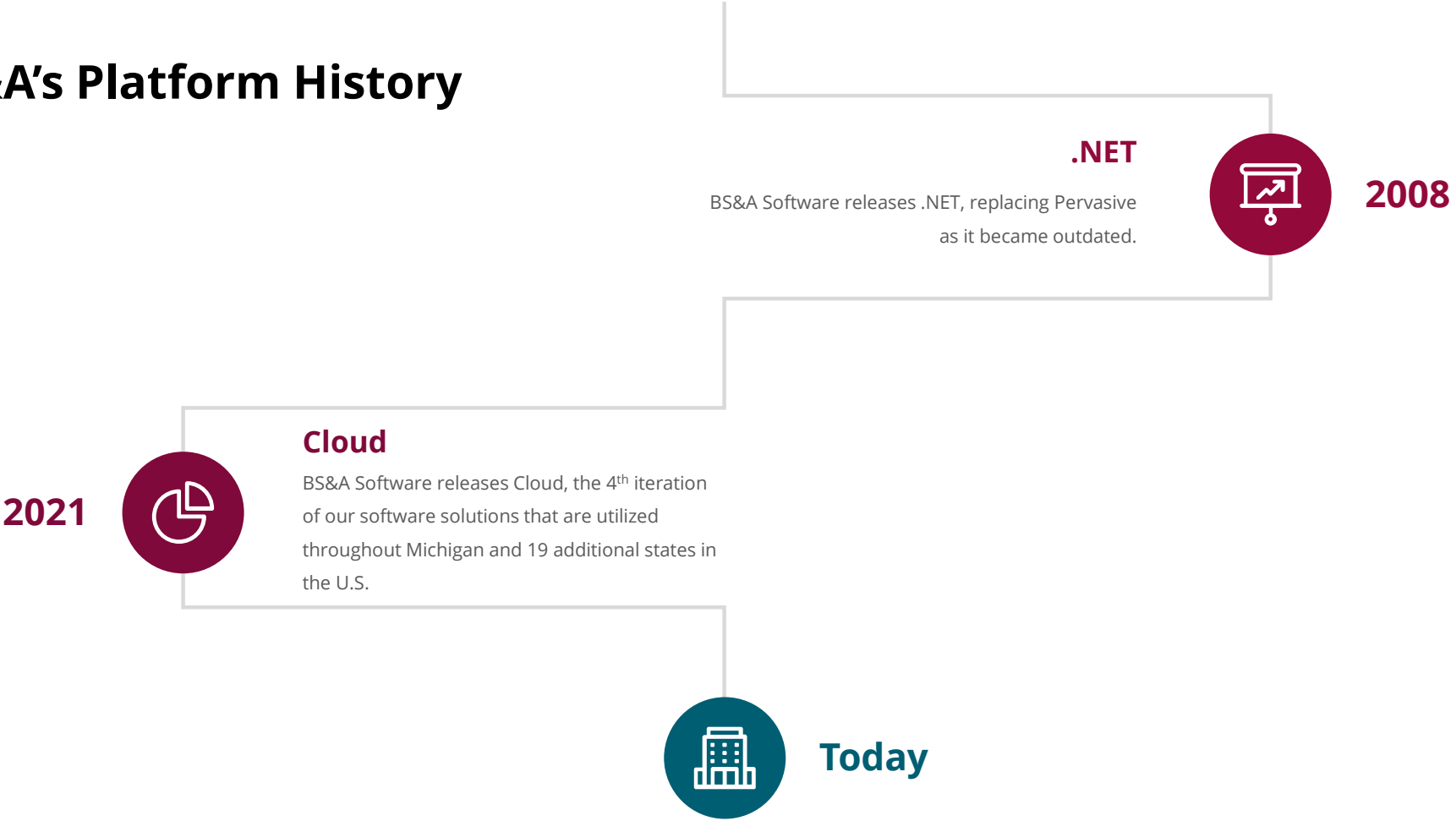
Pervasive

BS&A Software releases a new platform, moving from DOS to Windows using the Pervasive database engine.



1995-2001

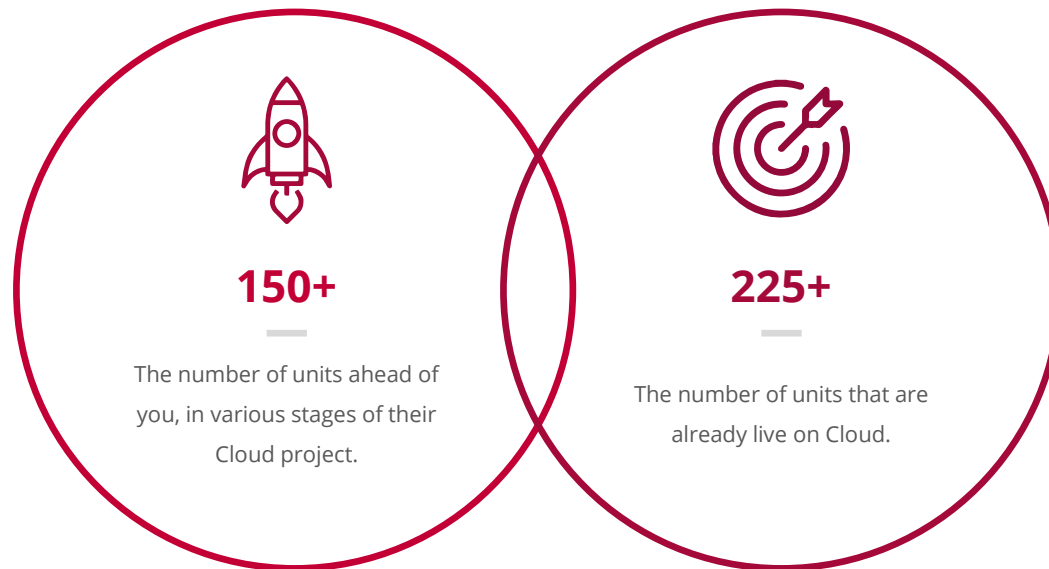
BS&A's Platform History



BS&A Cloud and You

We recommend considering an upgrade to Cloud to keep up with technology and security enhancements as we continue to create a more advantageous environment for our clients.

Cloud Adoption Statistics





THANK YOU





COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC Police Chief Employment Agreement

BACKGROUND BRIEF:

Village Manager McClary is requesting that the Village Council approve the Police Chief employment agreement negotiated between the Village Manager and the Village’s new Police Chief, Mark Amundson. The proposed agreement represents the product of good faith negotiations and appropriate consideration of compensation, fringe benefits, and other terms and conditions of employment based upon Mr. Amundson’s experience, years of law enforcement service, and other considerations.

Pending successful completion of all background work, Mr. Amundson is scheduled to join the Village’s management team on Monday, July 22, 2024.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

Please review the attached proposed employment agreement.

RECOMMENDED MOTION:

To approve the Police Chief Employment Agreement between the Village of Lake Orion and Mark Amundson as presented by the Village Manager and authorize the Village Manager and Village Clerk to execute the agreement on behalf of the Village after approval as to form and content by the Village Attorney.

VILLAGE OF LAKE ORION

POLICE CHIEF EMPLOYMENT AGREEMENT

THIS AGREEMENT is made and in full force and effect once all signatures are executed and upon July 22, 2024 by and between the Village of Lake Orion, Oakland County, Michigan, a Michigan municipal corporation ("Village") whose address is 21 East Church Street, Lake Orion, MI 48362, and Mark Amundson, ("Police Chief") whose address is [REDACTED].

RECITALS:

WHEREAS, as provided in Section 3.10 of the Village Charter, the Village Council, upon the recommendation of the Village Manager, desires to employ Mark Amundson to hold the office of Police Chief and to serve at the pleasure of the Village Council of the Village of Lake Orion; and

WHEREAS, Mark Amundson desires to accept employment as Police Chief for the Village of Lake Orion;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1. DUTIES

The Village agrees to employ Police Chief and Police Chief agrees to serve as the Police Chief of the Village of Lake Orion to perform such duties as are provided for the Police Chief by State law, the Village Charter, the Village ordinances, and the administrative directives of the Village Manager. Effective upon commencement of the Term of employment under this Agreement, Police Chief shall not maintain or be engaged in any other full or part-time employment or business, unless approved in writing by the Village Manager and Village Council.

SECTION 2. TERM

- A. This Agreement is for an indefinite term of at-will employment that commences on July 22, 2024, subject to the provisions in Sections 4 and 5.
- B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the rights of the Village Council upon a recommendation of the Village Manager to terminate the services of the Police Chief at any time, subject only to the provisions in Sections 4 and 5.
- C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Police Chief to resign at any time, subject only to the provisions set forth in Section 4C.

SECTION 3. SUSPENSION

The Village Manager may suspend the Police Chief with or without full pay and benefits at any time during the term of this Agreement upon approval by a majority vote of the Village Council.

SECTION 4. TERMINATION

- A. **Without Cause.** The Police Chief may be terminated without cause by the Village Manager with a majority vote of the Village Council then present as quorum. Such a termination shall be effective no earlier than 30 days after the Police Chief receives personal or written notice of the termination and the severance pay specified in Section 5.
- B. **With Cause.** The Police Chief may be terminated for cause by the Village Manager with a majority vote of the Village Council then present as quorum after the Police Chief has been given written notice stating the cause for termination at least ten (10) days prior to a hearing by the Village Council at which Police Chief shall have the opportunity to be heard. Cause for termination under this Section is defined as conviction of or plea of nolo contendere to any crime whether or not a felony; failure or refusal to perform duties or other breach of this Agreement; or a violation of a federal, state, county, local or other governmental law or regulation while acting as Police Chief or on personal time, or for conduct unbecoming to the position of Police Chief, while both on and off duty.
- C. **Resignation.** The Police Chief may resign with or without cause effective no earlier than 30 days, or such other period of time as the Police Chief and the Village Council agree, after written notice of the resignation is given to the Village Council by delivery to the Village Clerk. Failure of the Police Chief to give the required prior notice of resignation will result in forfeiture of the right to payment for any accrued vacation, sick, compensatory or personal leave time that is otherwise payable to resigning Village department heads.

SECTION 5. TERMINATION PROVISIONS

- A. In the event the Police Chief is terminated without cause at a time when the Police Chief is willing and able to perform the duties under this Agreement, the Village agrees to pay the Police Chief a lump sum cash payment as severance pay in the amount of one (1) month of base salary. Severance pay will not be owed in the event of termination for cause by the Village or resignation by the Police Chief.
- B. In the event the Police Chief is terminated with cause, the Police Chief is entitled to no compensation or benefits beyond the salary already earned.

There will be no payment other than banked or earned payable under this agreement as of the date of termination.

SECTION 6. DISABILITY

Subject to, and consistent with, the requirements of Federal and State Law and the severance pay requirements of Section 5A, if the Police Chief is permanently disabled or is otherwise unable to perform the duties required because of sickness, accident, injury, mental incapacity, or health for a period of four (4) successive weeks beyond the amount of any accrued sick, vacation, personal and compensatory leave time, the Village Council may terminate this Agreement. In such case, the Village will provide reasonable support to ensure that Police Chief receives any short term disability and long term disability payments the Police Chief would otherwise be eligible for and the Police Chief shall be compensated for any accrued sick, vacation, personal and compensatory leave time and other accrued benefits in the same manner as department heads who resign.

SECTION 7. SALARY

The Village agrees to pay the Police Chief an annual salary for services rendered pursuant to this Agreement, to be distributed through the Village's normal payroll system, in an amount to be determined annually by the Village Council after an annual review of Police Chief performance. The position of Police Chief is a Fair Labor Standards Act (FLSA) overtime exempt position. As of July 24, 2024, the annual salary is \$87,500.00 (\$42.0673 per hour for payroll calculation purposes). The annual determinations of the base salary for the fiscal year that begins July 1 shall be made by the Village Council upon the recommendation of the Village Manager no later than the last regular Council meeting in May of that year, taking into account the performance evaluations described in Section 10. Any increases in the base salary and/or other benefits of the Police Chief shall be in such amounts and to such extent as the Village Council may determine desirable or appropriate upon the recommendation of the Village Manager, with the Police Chief entitled to any across-the-board percentage salary increase the Village Council approves for all Village employees and the only permissible reduction in base salary being by the same or smaller percentage of any across-the-board salary reduction approved by the Village Council for all Village employees.

SECTION 8. TEMPORARY HOUSING STIPEND

The Village will pay to the Police Chief a monthly housing stipend of up to two thousand dollars (\$2,000.00) for up to one (1) month for the cost of temporary rental housing upon submission of bona fide receipts. Such stipend shall be for the temporary housing of the Police Chief and his family, if needed, to assist the Police Chief in relocating to Michigan for his employment as Police Chief for the Village of Lake Orion.

SECTION 9. MOVING ALLOWANCE

The Village will pay to the Police Chief up to five thousand dollars (\$5,000.00) as a one-time reimbursement upon submission of bona fide receipts for the reasonable and necessary costs of moving the Police Chief's and his family's household belongings from Las Vegas, Nevada, to Michigan in accordance with Section 12 of this Agreement.

SECTION 10. PERFORMANCE EVALUATIONS

The Manager shall review and evaluate the performance of the Police Chief as provided in this Section. The evaluation shall be done on an annual basis by April of each year. Performance evaluations are intended to provide a means for communication between the Village Manager and Police Chief, shall be conducted in a manner determined by the Village Manager, and shall include a review of performance since the last evaluation and an identification by the Manager of goals, objectives and expectations for and of the Police Chief that will be included as criteria in the next performance evaluation.

SECTION 11. HOURS OF WORK

The duties of the Police Chief require a great deal of time outside the normal 9:00 AM to 5:00 PM office hours and include attendance at meetings which may include the Village Council, Planning Commission, Board of Zoning Appeals, Downtown Development Authority, Parks & Recreation Advisory Committee and other existing or future Village boards and commissions. With prior notice to the Village Manager, the Police Chief may designate another qualified employee or consultant of the Village to attend a meeting when the Police Chief is unable due to a conflict with other Village business, scheduled vacation, or illness.

The Village Manager acknowledges and agrees that the Chief is being employed in a bona fide executive, administrative, or professional capacity and, to that end, the Chief shall be allowed to establish an appropriate work schedule to accommodate for the duties requiring time spent outside of normal business hours.

SECTION 12. RESIDENCE

In accordance with provisions of Section 3.7 of the Village Charter allowing the Village Council to excuse the Police Chief from being a resident of the Village, and Public Act No. 212 of 1999, as amended, within 90 days of the Police Chief commencing employment under this Agreement, the Police Chief shall reside at a location that is no more than 20 miles from the nearest border of the Village unless excused or waived by subsequent action of the Council upon the recommendation of the Village Manager.

SECTION 13. AUTOMOBILE USE

The Police Chief shall be entitled to use of a police vehicle only during his employment. Such vehicle use will be restricted to Village business related matters, and not personal matters or activities.

SECTION 14. PAID LEAVE

The Police Chief shall be entitled to paid holiday, vacation, sick, compensatory, and personal leave days/time to be taken or accrue in the same manner and subject to the same limitations as provided for the Village's department heads and in accordance with the Village's policy in effect from time to time.

The current paid leave provisions are:

SICK LEAVE: Four (4) hours per pay period to be used as needed in accordance with policies adopted from time to time by the village. Upon termination or retirement, a payout of unused sick leave of the accumulated hours will be 50% of the accumulated hours with a maximum payout of 300 hours.

VACATION LEAVE: The Police Chief shall be entitled to twenty-five (25) vacation days annually, to be credited on the first day of employment and annually thereafter. Earned but unused vacation time, if any, is to be paid at separation.

Vacation leave shall be used within one (1) year of being credited or shall be forfeited; there shall be no carryover of vacation leave time from one year to the next unless preapproved by the Village Manager with a limit of up to eighty (80) hours which is to be used within six months after the year in which it was earned.

PERSONAL LEAVE: Four (4) personal business days shall be granted annually. There is no carry-over or payout at separation of unused personal leave days.

COMPENSATORY TIME: The Police Chief shall be entitled to up to 100 hours of compensatory time to be banked for working in excess of 40 hours a week. Compensatory time is to be taken as vacation/leave time off. Up to 40 hours can be rolled over to the next year. All compensatory time earned shall be paid at 1 ½ times the regular rate of pay of the Chief. Any unused hours above the 40 hours rollover will be paid out annually. At the time of separation, any banked or unused hours shall be paid.

HOLIDAYS: The Chief shall be entitled to the 14 holidays off as per the POAM police contract, Article 45.

SECTION 15. DISABILITY, HEALTH AND LIFE INSURANCE

The Police Chief shall be entitled to benefits equal to those provided to the Village's salaried employees, which benefits are subject to the same terms and conditions as those

of the other salaried employees of the Village and subject to change at any time at the sole discretion of the Village Council. Such benefits include but are not limited to the following:

- Hospitalization Insurance or Opt-Out Payment if qualified in accordance with Village policy (effectively July 1, 2024, \$8,240 paid in prorated quarterly installments in September, December, March, and June)
- Dental Insurance
- Optical Insurance
- Life Insurance \$50,000, reduces to 50% \$25,000 at age 65 per insurance coverage contract.
- Short-term and long-term disability insurance
- Injury on the Job
- Funeral and Serious Illness Leave

In the case of serious illness or death in his immediate family, the Police Chief may be granted leave of absence with pay for a period not to exceed five days upon the approval of the Village Manager. Immediate family is defined as: wife, husband, child, brother, sister, parent, parent-in-law, grandchild, grandparent, and grandparent-in-law.

SECTION 16. RETIREMENT

The Village will pay on behalf of the Police Chief an amount equal to ten percent (10%) of the Police Chief's base salary annually into the Village's defined contribution retirement plan.

SECTION 17. DUES, SUBSCRIPTIONS, UNIFORMS, AND EQUIPMENT

MEMBERSHIPS AND SUBSCRIPTIONS. On an annual basis, the Village agrees to consider budgeting and paying for the following professional dues and subscriptions of the Police Chief and any other organizations which will contribute to the continued professional participation, growth and advancement of the Police Chief, and for the good of the Village: (1) Michigan Association of Police Chiefs, (2) Oakland County Chiefs Association; and any other membership deemed important to the Village and community as agreed upon by the Village Manager.

UNIFORMS. The Village of Lake Orion shall provide the employee with uniforms and cleaning to the same extent as provided to other full-time police officers of the department generally.

SERVICE WEAPON. The Village shall pay for the cost of a service weapon for the Police Chief meeting the specifications approved by the Village and for ammunition for such weapon. The weapon shall remain the property of the Village upon separation from employment.

CELL PHONE. The Village will pay the cost for a cell phone and cell service, including data. The phone shall remain the property of the Village upon separation from employment.

SECTION 18. PROFESSIONAL DEVELOPMENT

On an annual basis, the Village agrees to consider budgeting and paying for the travel and subsistence expenses of the Police Chief for professional and office travel, meetings, and occasions which the Village deems adequate to continue the professional development of the Police Chief, and to pursue those official and other functions specifically designated by the Village which are deemed by the Village Manager to be necessary. The adequacy of the budget and the extent of the expenses will be determined solely by the Village Manager subject to Village Council approval of budgeted funds.

SECTION 19. BONDING

The Village shall bear the full cost of any fidelity or any other bonds required of the Police Chief under any law or ordinance.

SECTION 20. OTHER TERMS AND CONDITIONS OF EMPLOYMENT

- A. The Village Council, upon the recommendation of the Village Manager, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Police Chief, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Village Charter, or any other law.
- B. All provisions of the Village Charter and Code, and regulations and rules of the Village relating to other fringe benefits and working conditions, as they now exist or hereafter may be amended, also shall apply to the Police Chief as they would to other full-time employees of the Village, except as herein provided or as specifically noted otherwise.

SECTION 21 . NOTICES

Notices pursuant to this Agreement shall be given in writing either personally or by certified mail with the United States Postal Service, postage pre-paid to:

(1) VILLAGE: Village Clerk, 21 East Church Street, Lake Orion, Michigan 48362.

(2) POLICE CHIEF: Mark Amundson, [REDACTED]

Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the United States Postal Service.

SECTION 22. GENERAL PROVISIONS

- A. The text herein shall constitute the entire Agreement between the parties, and supersedes all prior agreements or understandings between the parties.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Police Chief.
- C. If any provisions, or any portion thereof, contained in the Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed on the dates indicated.

6/25, 2024


By: Mark Amundson, Police Chief

_____, 2024

By: Darwin D. P. McClary, Village Manager

_____, 2024

By: Sonja Stout, Village Clerk

APPROVED AS TO FORM AND CONTENT:

By: Mary Kucharek, Village Attorney



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: July 8, 2024

TOPIC Village Manager Compensation Review

BACKGROUND BRIEF:

Village Manager McClary is requesting that the Village Council make a formal determination on the results of the manager’s performance evaluation completed on June 10, 2024, and establish an ad hoc committee comprising three (3) council members to work with the Village Manager to review the manager’s compensation and other employment contract provisions for the purpose of recommending to the Village Council compensation adjustments for the manager.

SUMMARY OF PREVIOUS COUNCIL ACTION:

06/10/2024 – Village Council completed the evaluation of the Village Manager’s performance with a performance evaluation rating of “EXCEEDS EXPECTATIONS”.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

#1 – To determine on the record, after completion of the Village Manager’s annual performance evaluation on June 10, 2024, that the Village Manager’s job performance exceeds the expectations of the Village Council.

#2 – To establish an ad hoc Village Manager Compensation Review Committee of the Village Council comprising the following three council members members _____, _____, and _____ for the purpose of working with the Village Manager to review the compensation and fringe benefits provisions of the Village Manager and to make a recommendation to the Village Council on adjustments to the same for the period of July 1, 2024, to June 30, 2025, with the work of the committee to be completed no later than the Village Council’s August 12, 2024, regular meeting.