



## **AGENDA**

### **REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE**

**Tuesday, April 22, 2025**

**5:00 PM**

**Children's Park**

**(248) 693-8391 ext. 102**

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Election of Officers**
  - A. Election of Officers
- 4. Approval of Minutes**
  - A. Approval of Parks and Recreation Advisory Committee Minutes March 11, 2025
- 5. Call to Public**
- 6. Approval of Agenda**
- 7. Pending Business**
  - A.** Parks Maintenance
  - B.** Budget Review
- 8. New Business**
  - A.** Sponsorship of Green's Park
  - B.** Lake Orion Bikes & Adventure Company
- 9. Reports**
  - A.** Atwater Basketball Court

- B. Paint Creek Bank Stabilization
- C. Green's Park Docks
- D. Event Collection (Dragon on Lake)

- 10. Items to Be Placed on Next Agenda**
- 11. Next Regular Meeting - May 27, 2025 Green's Park**
- 12. Committee Member Comments**
- 13. Adjournment**
- 14. ADA NOTICE**

*In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

*En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.*



**PARKS AND RECREATION ADVISORY COMMITTEE SUMMARY SHEET**

**MEETING DATE:** April 22, 2025

**TOPIC** Election of Officers

**BACKGROUND BRIEF:** As provided in the Council resolution, the election of officers shall take place at the first meeting after April 1 of each year, and shall take place after the determination of a quorum. The newly elected or re-elected officers shall take office at that time and conduct the remainder of the meeting business.

The election of Chairman, Vice-Chairman, and Secretary shall be elected by the **resident members** of the Committee each April for one-year terms.

**RECOMMENDED MOTION:**

I move to recommend \_\_\_\_\_ for the Chairman position, term expiring March 31, 2026.

I move to recommend \_\_\_\_\_ for the Vice-Chairman position, term expiring March 31, 2026.

I move to recommend \_\_\_\_\_ for the Secretary position, term expiring March 31, 2026.

**VILLAGE OF LAKE ORION  
PARKS & RECREATION ADVISORY COMMITTEE  
RULES OF PROCEDURE**

**ADOPTED October 27, 2003**

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**Preamble.**

These Rules of Procedures (Rules) have been adopted with the approval of the Village Council of the Village of Lake Orion for the Parks & Recreation Advisory Committee for the Village, to be applied and followed for meetings of the Committee.

**Section 1 Authority**

The Parks & Recreation Advisory Committee (Committee) is a committee appointed by and subject to the authority of the Village Council as expressed in Council Resolutions, specifically including the Resolution Regarding Parks and Recreation Committee attached hereto.

**Section 2 Amendment**

Amendments to these Rules may be recommended to the Village Council by the affirmative vote of at least five (5) voting members of the Committee. The final decision on any amendment rests with the Village Council.

**Section 3 Meeting Attendance**

Members of the Committee are expected to attend all scheduled meetings. A member who is unable to attend a given meeting is responsible to notify the Village Offices or Police Dispatch of their absence.

Attendance will be taken at all meetings to establish that a quorum is present and that action can be taken on agenda items.

A member who fails to give notice of their absence as provided above shall be deemed to have an unexcused absence.

The Committee may vote to notify the Village Council of what it considers to be an excessive number of unexcused absences by a member and ask that the Village Council take appropriate action, which request may include a request to remove that member and fill the vacancy for the remainder of their term.

### Section 4 Order of Business

The order of business for the Committee at its meetings shall be:

1. Call to Order
2. Roll Call and Determination of a Quorum
3. Minutes of Previous Meeting(s)
4. Call to the Public
5. Approval of the Agenda (the placement of items on the agenda may be changed at this point)
6. Pending Business (listed as separate items on the meeting agenda)
7. New Business (listed as separate items on the meeting agenda)
8. Reports (listed as separate items on the meeting agenda)
9. Committee Member Comments
10. Items to be Placed on the next Agenda
11. Date of Next Meeting
12. Adjournment

By separate action, the Committee may vote to limit the time allowed for any item of business, including comments by individual members under Call to the Public, provided such limitations are no more restrictive than those applied by the Village Council and are perceived as necessary due to the length or complexity of an agenda or items on it.

As provided in the Council Resolution, the election of officers shall take place at the first meeting after April 1 of each year, and shall take place after the determination of a quorum. The newly elected or re-elected officers shall take office at that time and conduct the remainder of the meeting business.

### Section 5 Meetings

Meetings shall be held in the Council Chambers at Village Hall unless another location within the Village that is available to the general public and otherwise in compliance with the Open Meetings Act, has been selected and such location is identified in the notice of the meeting.

Meetings shall be limited to two (2) hours in length. The meeting may be extended by the affirmative vote of four voting (4) members of the Committee.

All meetings are open to the public and shall be held in conformance to the Open Meetings Act.

All Committee action shall be by motion or resolution.

**Parks and Recreation Advisory Committee  
Rules of Procedures**

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To the extent necessary and appropriate, the Committee shall conduct its business in accordance with Roberts or other recognized Rules of Parliamentary Procedure. However, a failure to follow the technical requirements of such Rules that does not alter or impact on the action taken by the Committee and that is clearly reflected in the minutes shall not invalidate such action, which is advisory only.

Motion by President Pro Tem Harry Stephen]

Seconded by Council Member Hollenbeck

AYES: 7;

NAYS: 0;

Resolution declared and adopted at the Monday, October 27, 2002 regular Village Council Meeting

**VILLAGE OF LAKE ORION  
PARKS & RECREATION ADVISORY COMMITTEE**

Rev. 02/3/25

Meets:	4 <sup>th</sup> Tuesday of each month at 6:30 p.m. in Conference room or at the Parks
Regulated by:	Resolution Adopted by Village Council on October 27, 2003 (Ref. 06-28-99, 05-08-00, 06-10-02, 03-14-05, and 08-22-11) Rules of Procedure Adopted by Village Council on October 27, 2003.
Membership:	Five (5) Voting member (No compensation): <ul style="list-style-type: none"> <li>• One (1) Village Council member appointed by Village Council</li> <li>• Four (4) Village residents appointed by Village Council upon recommendation of the Village Council</li> </ul>
Terms:	Village Council Members: Two-year terms, 2 <sup>nd</sup> meeting in November thru 2 <sup>nd</sup> meeting in November in even numbered years Village Residents Voting Members: Two (2) year terms – April 1 <sup>st</sup> ; term shall end March 31 <sup>st</sup>
Offices:	Chairman, Vice-Chairman, and Secretary Elected by the resident members of the Committee each April for one-year terms

PARKS AND RECREATION ADVISORY COMMITTEE MEMBER					
MEMBER	ADDRESS/EMAIL	TELEPHONE	APPOINTED	OFFICES HELD	TERM
Rosemary Ford Chairman	225 N. Broadway <a href="mailto:fordr@lakeorion.us">fordr@lakeorion.us</a> <a href="mailto:rosemaryford55@gmail.com">rosemaryford55@gmail.com</a>	(248)693-7824		Chairman 5/24/16- Present 03/31/23	03/31/25
Vacant Vice Chair					03/31/26
Erin Crane	488 Bellevue <a href="mailto:cranee@lakeorion.ou">cranee@lakeorion.ou</a> <a href="mailto:erinredd@gmail.com">erinredd@gmail.com</a>	(248) 495-2451			03/31/24 03/31/26
Cristy Garbacik Recording Secretary	290 Bellevue Ave. <a href="mailto:garbacikc@lakeorion.us">garbacikc@lakeorion.us</a> <a href="mailto:garbacikc@yahoo.com">garbacikc@yahoo.com</a>	(586) 770-2609	07/23/19 4/15/20	07/23/19 4/15/20	3/31/22 3/31/24 3/31/26
George Dandalides	226 Bellevue <a href="mailto:dandalidesg@lakeorion.org">dandalidesg@lakeorion.org</a>	248-872-8630			11/8/26

**Village of Lake Orion Parks and Recreation Advisory Committee**  
**Regular Meeting: Tuesday, March 11, 2025, 6:30 p.m.**

**1. Call to Order by the Chairperson**

The Tuesday, March 11, 2025, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:37pm.

**2. Roll Call and Determination of Quorum**

Present: Chairperson: Rosemary Ford  
Secretary: Cristy Garbacik  
Member: Erin Crane  
Council Member: George Dandalides

Vacancies: One

Also in attendance: DPW director Wes Sanchez  
Susan Dandalides, Dan Nelson, and Erin Rohlfling

**3. Approval of Minutes**

**Meeting Minutes – October 1, 2024**

By Cristy Garbacik,

RESOLVED: That the regular minutes of the Oct. 1, 2024, meeting of the Parks & Recreation Advisory Committee be approved with the adjustment of attendance.

Seconded by Erin Crane and adopted: AYES: 4; NAYS: 0; ABSENT: 0.

**4. Call to the Public**

Erin Rohlfling attended with interest in joining the committee and to share that she applied.

**5. Approval of Agenda**

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, March 11, 2025, Parks and Recreation Advisory Committee.

Seconded by Erin Crane and adopted AYES: 4; NAYS: 0; ABSENT: 0.

**7. New Business (Moved to an earlier time to allow the public to present sooner.)**

**A. Green Space Initiative**

Susan Dandalides informed us of the green space initiative she is creating in collaboration with Orion Township. Her vision is to preserve the current wild green space as passive recreation and habitats for plants and animals. Her goal is to develop a Millage in 2026 for possibly .3 mills for 10 years, about \$300,000.00. This money would be used to purchase the current green spaces that would continue in their current state without being able to be developed or sold in the future. Her plan is to present to Village Council in the future.

**B. Sponsorship of Green's Park**

Dan Nelson, LOLA president elect, informed us of the Lake Orion Lake Association website and commitment in informing the community of events and opportunities surrounding the lake. (lolainfo.org). Additionally, he was looking for possible storage of the buoys during the non-lake season (currently about 17 buoys are placed in the area of the Village vs. Orion Township areas on Lake Orion). He presented an opportunity for LOLA to support Green's Park with the possible use of the park for future LOLA events. He brought up concerns about the park's costs to group reservations as well as event costs. He mentioned the idea of helping with docks, grass, invasive plant removal, and watering solutions. They would also like to have a Fishing event on June 7, 2025 from 8-12.

*The committee thanked the LOLA organization for their interest in future collaboration and we will be adding this discussion to our future agenda. Additionally, we clarified our committee does not have the authority to adjust fees established with Green's Park. We explained we are an advisory committee, and we encouraged Mr. Nelson to visit the Village Hall to book events and discuss adjustments to fees with the Village Council.*

## **6. Pending Business**

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### **A. Parks Maintenance.**

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

-Green's Park – Fence needs repair due to August storm.

Removed:

- Green's Park – Fence needs repair due to August storm.

- Green's Park – Cleats were installed on docks by DPW.

### **B. Budget Review**

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Added:

-Atwater Park – 11-25-24 CDBG funds of \$9,348.00 were approved by Council for bb Court refurbish

## **7. New Business**

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**A. Green Space Initiative** (see above)

**B. Sponsorship of Green's Park** (see above)

**C. Oakland County Grants**

This item was tabled due to lack of time in the schedule and will be revisited at the next meeting. See April 16, 2024, minutes for previous information.

## **8. Reports**

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### **A. Atwater basketball court**

On November 25, 2024 the Village Council approved the proposed uses of PY2025 Community Development Block Grant funds (CDBG) in the approximate amount of \$9,348.00 towards the Atwater Park Basketball Court Refurbish project.

Previous minutes Oct. 1, Aug. 20, July 23, June 25, May 28, April 16, and Feb. 28, 2024.

**A motion** was made to approve George Dandalides to present to Village Council our plans to proceed with the Atwater basketball court using CDBG funds and requesting the remaining funds of about \$24,600.00 be supported by Village Council.

By Cristy Garbacik

Seconded by Erin Crain and adopted AYES: 4; NAYS: 0; ABSENT: 0.

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**B. Paint Creek Bank Stabilizing Options**

The Village and DDA have a goal of improving sidewalks and bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.

Previous minutes Aug. 20, 2024, May 28, 2024, April 16, 2024, Oct. 24, 2023, and Sept. 26, 2023.

**C. Green's Park Docks**

Green's Park dock cleats were installed by DPW. The materials and installation were different than the suggestions provided by John Jones from Walk on Water, who originally installed the docks. Leveling the docks, installing bumpers (piling fenders), and capping dock poles were not completed. Rosemary Ford has received donated pole caps she will install once the weather warms up.

Previous minutes: 10-1-24, 8-20-24, 7-23-24, 6-25-24, 5-28-24, 8-1-23, 4-25-23, 3-38-23, 7-26-22

**D. Event Collection (Dragon on the Lake)**

Dragon on the Lake was billed \$500/day for 3 days for the use of Green's Park. Per Darwin, we are continuing to wait for payment from the Orion Art Center.

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**9. Items to Be Placed on Next Agenda**

Pending Business

Parks Maintenance

Budget Review

New Business

Sponsorship of Green's Park

Oakland County Grants

Reports

Atwater basketball court

Paint Creek Bank Stabilization

Green's Park Docks

Event collection (Dragon on Lake)

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**10. Date of Next Meeting**

Tuesday, April 22, 2025 at 6:30 at Children's Park.

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**11. Committee Member Comments**

We would like to thank Teresa Rutt for her unwavering commitment and twelve-year appointed time frame holding many office positions on the P&R committee! Many of the project's developments and success were due to her vision and leadership. We would like to wish her great success in her newest roll as Village Council's president.

We would like to welcome George Dandalides in his newly appointed position on the Parks and Recreation Advisory Committee. We are excited to work with him on the future of our parks.

Rosemary Ford noted she will be contacting the Orion Review about adding information about Children's Park in the recent publishing of the "Lake Orion Area Answer Book" 2025 edition.

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**12. Adjournment**

On a motion by Rosemary Ford, seconded by Erin Crain, the Parks and Recreation Advisory Committee Meeting adjourned at 8:55pm.

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Rosemary Ford, Chairperson  
Date Approved: As presented on April 22, 2025

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Cristy Garbacik, Recording Secretary

# Lake Orion Village Parks Maintenance Items

Updated Per March 11, 2025, Meeting

Red =1<sup>st</sup> Priority, Orange =2<sup>nd</sup> Priority, Blue = 3<sup>rd</sup> Priority

## All Parks

- 1 – **Power wash and weed all parks monthly or as needed.**

## Children’s Park

- 1 – Add woodchips next to the red slide by new spirilla – two have died.
- 1 – Playground equipment Twist is broken, needs to be raised – (Landscape Structures contacted)
- 2 – Stones that create the walls are disintegrating.
- 3 – Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

## Meek’s Park

- 1 – Bank stabilization needed!–eroding very close to sidewalk–Teresa/Darwin/grant – DPW/permit
- 2 – Attach sign to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.

## Green’s Park

- 1 - (5/26/15) East-West seawall is failing.
- 1 – (7/26/22) Caps, bumpers need to be installed & leveling for new docks – Rosemary has cap donation
- 1 – (7/26/22) Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 2 – Move Mobi beach mat to be placed on the north end of the beach (closer to the bathrooms).
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)
- 3 – Remove small wooden and small concrete seawall inside beach on south side.

## Swiss Village Park

- 3 – Border around playground.

## Unger Park

- 1 – Japanese Knotweed needs to be removed.
- 3 – Small slide pole moves on ground base.

## Atwater Park

- 1 – Basketball court needs to be replaced (Erin and Wes received quotes/Rosemary to contact Orion Twp)
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)
- 3 – Paint top of main sign.
- 3 – Chairs crooked around tables.

Village of Lake Orion Parks & Recreation Committee Budget						
2025-2026 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Children's and Meek's Park - Bank Stabilization	High				
2	DPW Assigned daily maintenance employee on grounds	High	\$2,500	7-24 DDA seasonal helper \$18.25 hour x 8 hours=\$146/week x 20 weeks =\$2,920.	8-23-22 discussed Motion and contact DDA	6-25-24 Yes 7-24 denied manager and DPW Director Sanchez
3	Atwater Park Basketball Court - 4"	High	\$6,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700  9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal	6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish	
4	Green's Park Pavilion at SW of basketball court	High				
5	Atwater Additional Swings	Medium	1200-1500			
6	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
7	Green's Park Retaining Wall	Medium				
8	Children's Park Bridge	Medium				
9	Unger Park Basketball court	Medium		Birmingham Seal \$15,000.00 5-28-24 (quarter court)		