



## **AGENDA**

### **REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE**

**Tuesday, May 27, 2025**

**6:30 PM**

**Green's Park**

**(248) 693-8391 ext. 102**

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
  - A.** Parks and Recreation Meeting Minutes- April 22, 2025
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
  - A.** Parks Maintenance
  - B.** Budget Review
- 7. New Business**
  - A.** Sponsorship of Green's Park
  - B.** Orion Township networking
- 8. Reports**
  - A.** Green's Park Kayak proposal
  - B.** Green's Park Docks
  - C.** Event Collection (Dragon on Lake)

**9. Items to Be Placed on Next Agenda**

**10. Next Regular Meeting - June 24, 2025 - Atwater Park**

**11. Committee Member Comments**

**12. Adjournment**

*In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

*En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.*

**Village of Lake Orion Parks and Recreation Advisory Committee**  
**Regular Meeting: Tuesday, April 22, 2025, 6:30 p.m.**

**1. Call to Order by the Chairperson**

The Tuesday, April 22, 2025, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Children’s Park by Rosemary Ford at 5:09pm.

**2. Roll Call and Determination of Quorum**

Present: Chairperson: Rosemary Ford  
Secretary: Cristy Garbacik  
Member: Erin Crane  
Member: Erin Rohlfing  
Council Member: George Dandalides

Vacancies: None

Also in attendance: DPW employee Jose Licea

**3. Election of Officers**

Prior to the election, George D. contacted Darwin McClary to discuss a previous council meeting approval. This information included the P&R committee with the payment of \$1500.00/year towards a secretary or for a member’s notes.

**A motion** was made to recommend Rosemary Ford for the Chairman position, Erin Crane for the Vice-Chairman position, and Cristy Garbacik for the Secretary position, terms expiring March 31, 2026.

By George Dandalides

Seconded by Cristy Garbacik and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

**4. Approval of Minutes**

**Meeting Minutes – March 11, 2025**

By Cristy Garbacik,

RESOLVED: That the regular minutes of the March 11, 2025, meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Rosemary Ford and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

**5. Call to the Public**

(moved from New Business 8.B.)

Lake Orion Bikes & Adventure Company owners Mike Warner & Tim Marriott

Presented an impressive proposal to install a Kayak and Paddle Board Kiosk in Green’s Park.

Proposal included information on how it works, FAQs, and photographs of a unit.

The unit is a solar powered steel locking device that can hold up to four boards or kayaks. Additionally, lockers are also attached. Upon paying with a credit card, the lockers open giving access to life jackets and paddles. Swiping the same credit card, reopens the device for materials to be returned.

They would like to sign a 3-4 year contract including \$2/person per use. As well as requiring the renter to pay for a Green’s Park pass or daily fee.

*The committee asked questions about liability, availability, age limit, and rates. LO Bike’s & Adv. said liability could be set up, they are deciding about the rates but there would not be a cost to the village, and they could program the machine – ex. Dawn to dusk. They would also make themselves available if needed.*

*We thanked them for their professional proposal and took contact information so we could inform them of our decision and recommendation to the Village Council.*

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## 6. **Approval of Agenda**

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, April 22, 2025, Parks and Recreation Advisory Committee.

Seconded by Erin Crane and adopted AYES: 5; NAYS: 0; ABSENT: 0.

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## 7. **Pending Business**

### A. **Parks Maintenance.**

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

George Dandalides was concerned nothing was completed on the Maintenance list. He questioned how items were prioritized and executed. He questioned if the committee was responsible for presenting each item to the council with an amount of money. He also questioned how the DPW prioritized the list. He would like DPW to date when maintenance is planned to be completed.

Rosemary Ford shared how the committee understands the DPW has many requirements including roads, water, septic, grounds keeping, funerals, etc. She also explained this is why we continue to request the addition of a park maintenance worker who would be responsible for the upkeep and improvement of outdoor park spaces.

Cristy Garbacik mentioned she would date items as she adds them to the maintenance list.

Added:

Meeks – Tree fell in river.

Atwater - Benches replaced.

Atwater - Shade sails over benches.

Removed:

### B. **Budget Review**

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

George Dandalides requested to place the maintenance and budget list together.

Additionally, a previous April Council meeting discussed increasing P&R capital outlay to \$10,000.00 per year with the understanding that we would pay for the remaining balance of the Atwater Basketball court after the CDBG grant. This was then removed, continuing P&R capital outlay of \$5,000 per year with the understanding that we would not be expected to pay for the remaining balance of the Atwater Basketball court after the CDBG grant.

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## 8. **New Business**

### A. **Sponsorship of Green's Park**

LOLA booked a Fishing event on June 7, 2025 from 8-1 at Green's Park. Paid \$75.00 for group fee.

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**B. Lake Orion Bikes & Adventure Company** (*Moved to an earlier time*)

After the previous presentation, the committee discussed a Kayak and Paddle Board rental unit. In May 2024, Pam Welch, Green's Park Supervisor, also presented the idea of the kayak rental units. However, the P&R committee would have to purchase and maintain the units. In May 2024 we didn't go forth with the plan.

**A motion** was made to support the Lake Orion Bike & Adventure company's kayak and paddle board kiosk proposal at Green's Park.

By Rosemary Ford

Seconded by George Dandalides and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

6:20 George Dandalides left for another Village meeting.

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**8. Reports**

**A. Atwater basketball court**

Village Council approved allocations for 2025-2026 to fully fund the Atwater basketball court project after CDBG grant funds. Projected to be complete in Spring of 2026.

Previous minutes March '25. Oct. 1, Aug. 20, July 23, June 25, May 28, April 16, and Feb. 28, 2024.

**B. Paint Creek Bank Stabilizing Options**

The goal is to complete this project by Spring of 2026.

Previous minutes March 11, 2025, Aug. 20, 2024, May 28, 2024, April 16, 2024, Oct. 24, 2023, and Sept. 26, 2023.

**C. Green's Park Docks**

Erin Crane will contact Walk on Water to request dock leveling. Rosemary Ford has received donated pole caps she will install once the weather warms up.

Previous minutes: 3-11-25, 10-1-24, 8-20-24, 7-23-24, 6-25-24, 5-28-24, 8-1-23, 4-25-23, 3-38-23, 7-26-22

**D. Event Collection (Dragon on the Lake)**

Dragon on the Lake was billed \$500/day for 3 days for the use of Green's Park. Per Darwin, we are continuing to wait for payment from the Orion Art Center.

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**9. Items to Be Placed on Next Agenda**

Pending Business

Parks Maintenance

Budget Review

New Business

Sponsorship of Green's Park

Orion Township networking

Reports

Green's Park Kayak proposal

Green's Park Docks

Event collection (Dragon on Lake)

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**10. Date of Next Meeting**

Tuesday, May 27, 2025 at 6:30 at Green's Park.

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**11. Committee Member Comments**

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We would like to welcome Erin Rohlfing to the Parks and Recreation Advisory Committee. We are looking forward to the knowledge and enthusiasm she has already brought to the meeting with a commitment to beautify of our parks.

Darwin McClary informed the committee the Green's Parks fees and boat dock fees will remain the same.

**12. Adjournment**

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On a motion by Erin Crain, seconded by Erin Rohlfing, the Parks and Recreation Advisory Committee Meeting adjourned at 6:57pm.

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Rosemary Ford, Chairperson  
Date Approved: as presented May 27, 2025

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Cristy Garbacik, Recording Secretary

# Lake Orion Village Parks Maintenance Items

Updated Per April 22, 2025, Meeting

Red =1<sup>st</sup> Priority, Orange =2<sup>nd</sup> Priority, Blue = 3<sup>rd</sup> Priority

## All Parks

- 1 – Power wash and weed all parks monthly or as needed.

## Children's Park

- 1 – Add woodchips next to the red slide, all new spirilla have died. (Jose will call)
- 1 – Playground equipment Twist is broken, needs to be raised – (Landscape Structures contacted)
- 2 – Stones that create the walls are disintegrating.
- 3 – Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

## Meek's Park

- 1 – Bank stabilization needed!–eroding very close to sidewalk–Teresa/Darwin/grant – DPW/permit
- 2 – Attach sign to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.
- 3 – (4/25) Tree fell in river.

## Green's Park

- 1 - (5/26/15) East-West seawall is failing.
- 1 – (7/26/22) Caps, bumpers need to be installed & leveling for new docks – Rosemary has cap donation
- 1 – (7/26/22) Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 2 – Move Mobi beach mat to be placed on the north end of the beach (closer to the bathrooms).
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)
- 3 – Remove small wooden and small concrete seawall inside beach on south side.

## Swiss Village Park

- 3 – Border around playground.

## Unger Park

- 1 – Japanese Knotweed needs to be removed.
- 3 – Small slide pole moves on ground base.

## Atwater Park

- 1 – Basketball court needs to be replaced (Erin and Wes received quotes/Rosemary to contact Orion Twp)
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)
- 3 – Paint top of main sign.
- 3 – Chairs crooked around tables.
- 3 – (4/25) Benches replaced.
- 3 – (4/25) Shade sails over benches.

Village of Lake Orion Parks & Recreation Committee Budget						
2025-2026 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Children's and Meek's Park - Bank Stabilization	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	
2	DPW Assigned daily maintenance employee on grounds	High	\$2,500	7-24 DDA seasonal helper \$18.25 hour x 8 hours=\$146/week x 20 weeks =\$2,920.	8-23-22 discussed Motion and contact DDA	6-25-24 Yes 7-24 denied manager and DPW Director Sanchez
3	Atwater Park Basketball Court - 4"	High	\$6,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700  9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal	6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish	Nov. '24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for 25-26 fully fund project, projected to be complete in Spring of 2026
4	Green's Park Pavilion at SW of basketball court	High				
5	Atwater Additional Swings	Medium	1200-1500			
6	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
7	Green's Park Retaining Wall	Medium				
8	Children's Park Bridge	Medium				
9	Unger Park Basketball court	Medium		Birmingham Seal \$15,000.00 5-28-24 (quarter court)		