



AGENDA

RESCHEDULED REGULAR MEETING OF THE PARKS AND RECREATION ADVISORY COMMITTEE

Tuesday, October 01, 2024

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
 - A. Meeting Minutes - August 20, 2024
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
 - A. Parks Maintenance
 - B. Budget Review
- 7. New Business**
 - A. Oakland County Grants
 - B. Supplemental Appropriation
 - C. Meeting Schedule 2025
- 8. Reports**
 - A. Atwater Basketball Court
 - B. Paint Creek Bank Stabilization

- C. Green's Park Docks
- D. Event Collection (Dragon on the Lake)
- E. Year-to-Date Revenue Report

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting - October 22, 2024

11. Committee Member Comments

12. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, August 20, 2024, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, Aug. 20, 2024, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Children’s Park by Rosemary Ford at 6:39pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Secretary: Cristy Garbacik
Council Member: Teresa Rutt
Absent: Vice Chairperson: Jody Hand
Member: Erin Crane
Vacancies: None
Also in attendance: DPW employee Jose Licea

3. Approval of Minutes

Meeting Minutes – July 23, 2024

By Cristy Garbacik,

RESOLVED: That the regular minutes of the July 23, 2024, meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Rosemary Ford and adopted: AYES: 3; NAYS: 0; ABSENT: 2.

4. Call to the Public

none

5. Approval of Agenda

By Teresa Rutt,

RESOLVED: To approve the Agenda of the Tuesday, Aug. 20, 2024, Parks and Recreation Advisory Committee.

Seconded by Cristy Garbacik and adopted AYES: 3; NAYS: 0; ABSENT: 2.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

- Children’s Park – Two new bushes by the red slide died.
- Children’s Park – Remove playground equipment Twist and cover.
- Children's Park – Benches to be placed on stone feet.

Removed:

- Unger Park – Wooden fence broken by drain.
- Green’s Park – Explore goose poop prevention methods (Cristy/Goose Busters)

B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

We would like to request supplemental appropriations from the Village Council to allow us to rollover our current funds of \$2,757. Rosemary has volunteered to make the request. Darwin has informed us capital outlay is only to be used for capital improvements. Hiring additional grounds help is considered staffing or operational costs and would not be approved for our committee.

7. New Business

A. Oakland County Grants

This item was tabled due to lack of time in the schedule and will be revisited at the next meeting. See April 16, 2024, minutes for previous information.

B. Event Collection (July 4 / Dragon on the Lake / Brave the Wave)

July 4th fireworks brought in a revenue of \$1007.00. These funds were distributed into the general Parks and Recreation Funds. These monies are for DPW and not specifically for the advisory committee to spend for capital projects.

Dragon on the Lake revenue has not yet been reported.

Brave the Wave did not use our facilities this year.

C. Dog Hazing Proposal

DPW Director Wes Sanchez suggested receiving a quote from Goose Busters to help with reducing the goose debris in Greens Park. Cristy Garbacik contacted them and they shared knowledge of the park as they previously serviced this area.

Their August 5th quote encouraged the use of professionally trained boarder Collie dogs to “haze” the geese 1-3 times/day 4-7 days/week.

\$8,340 (\$695/month) = 1 year dog hazing with nest destruction

\$6,660 (\$740/month) = 9-month dog hazing

\$1190/month = month to month

The Parks and Recreation Advisory Committee agreed the cost of the program was too high and decided not to advance with the quote. We wish to spend our \$5,000 budget for capital projects on other items on our possible budget item list.

8. Reports

A. Atwater basketball court

Rosemary called Chris Barnett with Orion Township and is waiting for a return call.

Waiting for quotes from Wes who put a bid out to all of Michigan to receive quotes for the basketball court. Previous minutes July 23, June 25, May 28, April 16, and Feb. 28, 2024.

B. Paint Creek Bank Stabilizing Options

During a Village Council meeting, bank stabilization conversations were discussed.

Previously in May Rosemary Ford sent an email, on behalf of the committee, to Darwin and Wes with our extreme concern about the deterioration of the bank stabilization.

Wes shared with us that he, Darwin, and Carol in Engineering gathered to observe the Paint Creek Bank and concerns about the stabilization. They concluded the water was washing away from the top of the land causing the erosion. Additionally, an EGLE MS4 inspection will get in touch with a bank supporter. Teresa discussed with Wes (DPW) with reaching out to Carol in Engineering to receive approval for Coir logs to be placed at anytime regardless of the permanent stabilization options based on the grant. Especially along the Paint Creek in Children’s Park close to the gazebo and in Meek’s Park where the erosion is close to the sidewalk. Teresa will discuss with Darwin our application with the Community Development Block Grant (CDBG).

Teresa Rutt left at 8:20.

C. Green's Park Docks

Wes approved the below motion and informed us the money could come from a different account in Park and recreation vs. capital outlay. Cristy volunteered to contact John Jones and set up the project.

Previously, July 23, 2024, A motion was made to receive a quote and hire John Jones from Walk on Water to install the cleats, bolts, and nuts (previously purchased by DPW). Insert poles caps (in DPW possession). Level the dock. As well as, purchase and install 12 pole bumpers (piling fenders).

Previously, Wes reported he purchased cleats, caps, and bumpers. These would be installed next.

In May Cristy Garbacik contacted John Jones from Walk on Water, the company who installed the new docks at Green's Park. He met her at the docks to discuss cleats. Cristy took notes, pictures, and videos of the explanation and materials. There are 3 docks with 4 cleats needed on each, equaling 12 cleats needed. Suggested 8 inch Mxeol Marine Stainless cleats (can be purchased on Amazon). Stainless steel bolts 3 inches and nylon nuts equaling 24 bolts and 24 nuts (can be purchased at Ace Hardware). Additionally, John mentioned he originally offered to attach cleats when installing the docks, he again offered when approached last summer, and offered again to install for \$200 if we purchase materials. All information was sent to Wes and Jose. John also noticed the dock closest to the park was dipping towards the water and was not even. He explained how to adjust the clamp. Additionally, 4 pole covers are missing. Wes mentioned he has the 2-inch black plastic caps to place on top of the dock poles.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Budget Review

Budget amount

New Business

Oakland County Grants

Supplemental appropriation

Reports

Atwater basketball court

Paint Creek Bank Stabilization

Green's Park Docks

Event collection (Dragon on Lake)

10. Date of Next Meeting

Tuesday, Oct. 1, 2024, Village Hall. *Change in previous date and location.

11. Committee Member Comments

We would like to send a thank you note to Marcella Robinette and the Pedal Boat Pub for inviting us.

Cristy inquired about the history and plans for the tri-fold board displayed in the Village Hall.

12. Adjournment

On a motion by Cristy Garbacik, seconded by Rosemary Ford, the Parks and Recreation Advisory Committee Meeting adjourned at 8:46pm.

Rosemary Ford, Chairperson

Date Approved: as presented on October 1, 2024

Cristy Garbacik, Recording Secretary

Lake Orion Village Parks Maintenance Items

Updated Per August 20, 2024, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

1 – Power wash and weed all parks monthly or as needed.

Children’s Park

- 1 – Add woodchips next to the red slide by new spirilla – two have died.
- 1 – Playground equipment Twist is broken, needs to be raised – remove and cover with construction barrel.
- 2 – Stones that create the walls are disintegrating.
- 3 – Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood
- 3 – Benches to be placed on stone feet.

Meek’s Park

- 1 – Bank stabilization needed! – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 – Weed garden
- 2 – Attach sign to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.

Green’s Park

- 1 - (5/26/15) East-West seawall is failing.
- 1 – Cleats, caps, bumpers need to be installed for new docks – Wes DPW repurchased and ready to install
- 1 – Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 2 – Move Mobi beach mat to be placed on the north end of the beach (closer to the bathrooms).
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)
- 3 – Remove small wooden and small concrete seawall inside beach on south side.

Swiss Village Park

- 3 – Border around playground.

Unger Park

- 1 – Japanese Knotweed needs to be removed.

Atwater Park

- 1 – Basketball court needs to be replaced (Erin received quotes/Wes to requote/Rose contact Orion Twp)
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)
- 3 – Paint top of main sign.
- 3 – Chairs crooked around tables.

Village of Lake Orion Parks & Recreation Committee Budget						
2024-2025 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Children's and Meek's Park - Bank Stabilization	High				
2	DPW Assigned daily maintenance employee on ground	High	\$2,500	7-24 DDA seasonal helper \$18.25 hour x 8 hours=\$146/week x 20 weeks	Motion and contact DDA	Yes 6-25-24 7-24 denied manager and DPW Director Sanchez
3	Atwater Park Basketball Court - 4"	High	\$6,000	Birmingham Seal \$30,733.00 (50x50) removal +\$4,700 5-28-24	DPW to look into cost 6-25-24	
4	Green's Park Pavilion at SW of basketball court	High				
5	Atwater Additional Swings	Medium	1200-1500			
6	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
7	Green's Park Retaining Wall	Medium				
8	Children's Park Bridge	Medium				
9	Unger Park Basketball court	Medium		Birmingham Seal \$15,000.00 5-28-24 (quarter court)		



MEETING DATE: October 1, 2024

TOPIC: Adoption of 2025 Parks & Recreation Advisory Committee Meeting Schedule

BACKGROUND BRIEF: October 1st is the last regular meeting of the Parks & Recreation Advisory Committee for the calendar year 2024. Pursuant to the Open Meetings Act, the Committee needs to adopt its 2025 meeting schedule prior to the end of the year.

The Committee has been meeting February through October, with the option to schedule special meetings in November, December, and January, if needed. Therefore, I have prepared the 2025 Calendar with those parameters. Additionally, I have used the same park locations as this year for 2025.

Please review the meeting dates, times, and locations and make any changes you deem necessary before adopting the resolution to approve the schedule.

RECOMMENDED MOTION: To adopt the resolution establishing the Parks & Recreation Advisory Committee’s 2025 meeting schedule.

By Member _____

RESOLVED: To adopt the 2025 Regular Meeting Schedule of the Lake Orion Village Parks and Recreation Advisory Committee as follows:

DATE	TIME	LOCATION
February 25, 2025	6:30 p.m.	Village Hall Conference Room 21 E. Church Street
March 25, 2025	6:30 p.m.	Village Hall Conference Room 21 E. Church Street
April 22, 2025	6:30 p.m.	Children’s Park
May 27, 2025	6:30 p.m.	Green’s Park
June 24, 2025	6:30 p.m.	Atwater Park
July 22, 2025	6:30 p.m.	Swiss Village
August 26, 2025	6:30 p.m.	Unger Park

September 23, 2025	6:30 p.m.	Village Hall Conference Room 21 E. Church Street
October 28, 2025	6:30 p.m.	Village Hall Conference Room 21 E. Church Street

Section 7, Item C.

BE IT FURTHER RESOLVED: To direct the Village Clerk to post the Public Notice of the Regular Meeting Schedule in accordance with Section 5(2) of the Michigan Open Meetings Act.

Seconded by Member _____ and adopted.

AYES:

NAYS:

Parks & Recreation Advisory Committee

REVENUE REPORT

RECEIPT ITEM LISTING FOR VILLAGE OF LAKE ORION

Post Date from 01/01/2024 – 9/30/2024 Completed Receipts

Park Asset Revenue	Year-to-Date Total
Fireworks Passes	\$1,007.00
Green's Park Passes	\$9,728.20
Green's Park Reservation	\$25.00
Tour on Orion	\$228.00
Pedal Boat Pub	\$3,122.00
TOTAL	\$14110