AGENDA

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, January 13, 2025

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call and Determination of Quorum**

4. **Presentations**

   A. Introduction of Reserve Officer Cedar Chan

   B. FY 2023-24 Audit Presentation

5. **Call to the Public**

6. **Approval of Agenda**

   By order of the President/Chair, no matters will be discussed after 10:30 p.m., unless council/board/commission votes to continue the meeting.

7. **Consent Agenda**

   All items on the Consent Agenda are approved by one vote.

   A. Correspondence from Rick Frazier requesting reduction in sewer bill

   B. Board Member Application – Planning Commission

   C. Approval of Village Council Regular Meeting Minutes of December 9, 2024

   D. Approval of Village Council Special Meeting Minutes of December 16, 2024

E. 2024 Dam Safety Inspection Report

F. Receive and File of Board of Zoning Appeals Regular Meeting Minutes of October 3, 2024

G. Receive and File of DDA Regular Meeting Minutes of November 19, 2024.

H. Receive and File December 2024 Police Department Activity Report

I. Planning Commission 2024 Annual Report and 2025 Work Plan

J. Receive and File of Snowplowing Subcommittee Meeting Minutes of December 13, 2024

K. Approval of Special Event – 11th Annual Lake Orion Rotary Ice Cup Challenge

L. Approve Disposal of 2013 Ford Taurus Police Vehicle by Auction

M. Receive and File of Snowplowing Subcommittee Draft Meeting Minutes of January 8, 2025

8. **Items Removed from the Consent Agenda**

9. **Public Hearings**

10. **Financial Matters**

    A. Invoice Approval - January 13th, 2025

    B. Financial Statements- December 2024

11. **Other Items**

    A. 225 Lake Street Lot Split Review

    B. Snow Plowing and Salting Policy

12. **Call to the Public**

13. **Council Comments**

14. **Village Manager Comments**

15. **Closed Session Items**

16. **Business From Closed Session**

17. **Adjournment**

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired

interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

I would like to introduce Cedar Chan, who is our newest Reserve Officer. Cedar recently graduated from the Reserve Police Academy at Oakland Community College. As part of his academy class, Cedar served as the Sergeant at Arms and demonstrated strong leadership and dedication throughout his training.

Cedar was born in Boston, Massachusetts, and earned his Bachelor of Science degree in Business Administration from Northeastern University. Currently, he works full-time at ZF as a Supply Chain Management Specialist, where he is part of the Supplier Crisis Management Team.

In addition to his professional career, Cedar serves as a Lieutenant and Executive Officer with the US Naval Sea Cadet Corps, a youth program affiliated with the US Navy. In this role, he helps to train and mentor teenagers who are preparing for careers in the military or civilian life after high school. Cedar is also is married with two children. He will immediately start training as a Reserve Police Officer for Lake Orion, where his skills and commitment to service will undoubtedly be an asset.

We are confident that Cedar will be an excellent addition to our team and community, and we look forward to seeing the positive impact he will make in his new role.

Thank you!

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC Presentation on Audit Report for Fiscal Year Ending June 30, 2024

BACKGROUND BRIEF:

Council is scheduled to receive a presentation from Greg Soule of auditing firm Andrews Hooper Pavlik PLC on the Village of Lake Orion audited financial statements for fiscal year ending June 30, 2024.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To receive and file the audited financial statements and other supplementary information for the Village of Lake Orion for the year ended June 30, 2024.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC Receive and file request dated December 4, 2024, from Rick Frazier, 220 S. Andrews, for sewer bill reduction

BACKGROUND BRIEF:

Administration is requesting that Village Council receive and file the request from Mr. Rick Frazier, 220 S. Andrews, for a reduction in his sewer bill and take no further action. Attached is a copy of Mr. Frazier's request as well as a report of findings from Public Works Director Sanchez. The Village is not able to verify or confirm that the loss of water occurred outdoors or that the water did not pass through the Village's sanitary sewer system. Without the ability to independently verify or confirm that water did not pass through the sanitary sewer system, the Village should not be providing a credit to a sewer bill.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The additional water used by Mr. Frazier during the subject billing cycle compared to his average usage was 12,200 cubic feet (122 units) at $7.17 per unit, resulting in additional sewer charges of $874.74.

RECOMMENDED MOTION:

To receive and file the request dated December 4, 2024, from Rick Frazier, 220 S. Andrews, for a sewer bill reduction.

Date: December 4, 2024

To: Darwin McClary

From: Rick Frazier

Re: Formal request for a hearing

As you are aware, I have tried to work through you and your office to resolve my water bill associated with my residence located at 220 S. Andrews Street, Lake Orion MI 48362.

I wrote you on 10/28/24 stating that I received a water bill for $2273.68, more than five time my normal water bill. I informed you that this was due to an outside hose that was left running from approximately 7/20/24 to 8/19/24.

On 11/3/24 you requested that I contact Mr. Sanchez and arrange for a time for him to come and inspect the hose. I subsequently wrote you back to inform you that I had left several voicemails for Mr. Sanchez and never heard back from him. I then email you and Mr. Sanchez to follow up but once again did not hear back from either of you.

Therefore on 11/12/24, I personally came to your office and spoke to you about the matter. You assured me once again that the matter would be looked into and yet once again I have heard nothing back from you or your office.

Therefore, I am requesting a formal hearing in front of the Village Council to address this issue. As you are aware, in good faith, I went ahead and paid the $2273 bill timely but as previously stated I do not feel I should have to pay the sewage portion for water that went into the lake.

I own three homes in the Village and have never had a need to contact the Village office during my twenty plus years as a Village taxpayer. I must say that as a long time resident I am extremely disappointed with how this matter has been handled, or better yet stated, not handled.

Please let me know when the Village Council has the availability to consider my request.

Thank you,

Rick Frazier
248-650-5000

Village of Lake Orion
EST 1859

Department of Public Works

Date: November 12, 2024

Village Manager Darwin McClary

Dear Village Manager McClary,

Subject: Water Meter Data Analysis for 220 S. Andrews St.

I am writing to provide a detailed account of the task completed by the Department of Public Works regarding the water meter data for the property located at 220 S. Andrews St.

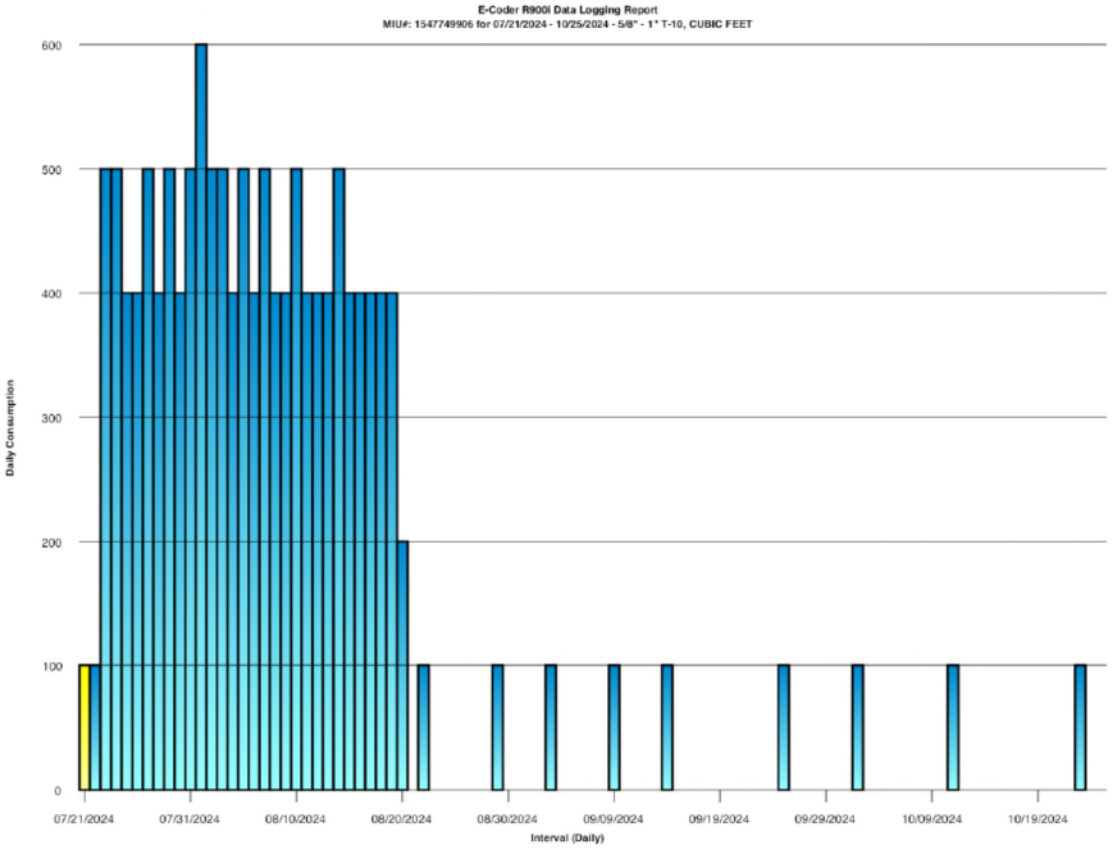
On October 25, 2024, the DPW was assigned the task of reviewing the water meter data for the property. The data log we reviewed spans a 90-day period and provides insight into the volume of water that passed through the meter. It is important to note that the data log does not indicate where the water was used; it only records the total water flow through the meter.

Upon verification of the information from 220 S. Andrews St., we observed that at some point on or before July 20, 2024, the water meter began to register a significant increase in water usage. During this period, the data reflected an output of approximately 100 to 200 cubic feet of water per day. This increased consumption continued until July 23, 2024, when the recorded usage rose further to between 400 and 500 cubic feet per day. This elevated pattern of water usage persisted until August 20, 2024, at some time after 7:00 a.m., when the readings returned to a more typical pattern of about 100 cubic feet every 5 to 7 days.

We hope this information assists in understanding the water usage patterns at 220 S. Andrews St. and aids in any related decisions or actions. Please do not hesitate to contact me if further clarification or additional information is needed. I have attached a copy of the data log to this letter.

Respectfully,

Wesley Sanchez
Director, Department of Public Works
Village of Lake Orion


E-Coder R900i Data Logging Report
MIU#: 1547749906 for 07/21/2024 - 10/25/2024 - 5/8" - 1" T-10, CUBIC FEET
Daily Consumption
600
500
400
300
200
100
0
07/21/2024
07/31/2024
08/10/2024
08/20/2024
08/30/2024
09/09/2024
09/19/2024
09/29/2024
10/09/2024
10/19/2024
Interval (Daily)

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: Board Member Application – Planning Commission

BACKGROUND BRIEF:

Former Commissioner Nick Smith resigned effective June 3, 2024, with his term set to expire on April 30, 2026. Additionally, a vacancy has arisen due to Former Vice Chairperson George Dandalides now serving on the Village Council. His term would have expired on April 30, 2025. Therefore, there are currently two vacancies on the Planning Commission.

The Planning Commission consists of nine members: the Village President, a Village Council member, the Village's Administrative Official, and six "Other Persons" who represent various professions or occupations. These six members are appointed by the Village President, subject to approval by a majority of the Village Council. Appointed members cannot hold another Village office, except for one member who may also serve on the Board of Zoning Appeals.

The term for the "Other Persons" is three years or until a successor is appointed. Their terms begin on May 1 or (or upon appointment), and are staggered, with approximately one-third of terms expiring each year on April 30.

According to the Bylaws and Rules of Procedure, the Planning Commission shall elect its officers (Chairperson, Vice Chairperson and Secretary) from among its members. The Commission may also create and fill other offices as deemed necessary. An ex-officio member of the Commission is not eligible to serve as Chairperson. The term of each officer shall be one year, with opportunity for reelection. Officers are elected at the first regular meeting in May and will serve until their successors are elected and assume office.

James Barry has applied to serve on the Planning Commission.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None.

FINANCIAL IMPACT:

On February 5, 2024, the Planning Commission voted not to discontinue the $10 compensation per meeting. As a result, there will be no financial impact in appointing any new Commissioner to the Planning Commission.

RECOMMENDED MOTION:

To appoint James Barry as a Commissioner to serve on the Village of Lake Orion Planning Commission, with a term to expire on April 30, 2025.

Village of Lake Orion
EST 1859

21 E. Ch
Lake Orion, MI 48362
248-693-8391
www.lakeorion.org
(An Equal Opportunity Employer)

Application for Village Board or Committee

Thank you for your interest in serving on a Board or Committee. The purpose of this form is to provide the President and the Village Council with basic information about applicants considered for appointment.

Applicant Information

Board or Committee of Interest:	Lake Orion Village Planning Commission	Date:	12/1/2024
Full Name:	Barry (Last)	James (First)	R (M.I.)
Address:	[redacted]		
	[redacted] (City)	[redacted] (State)	[redacted] (ZIP Code)
Email:	[redacted]	Cell Phone:	[redacted]
		Home Phone:	
Occupation:	Retired Financial Executive	Length of Residence in the Village:	1 1/2 Years
Educational Background:	B.S. in Accounting - University of Rhode Island, Kingston, RI -1975		

Reason for interest:

Looking to play an active role in the planning and development of our LO Village Community in accordance with the Master Plan.

Emergency Contact	Jennifer Barry - address same as above (Name & Address)	Phone:	[redacted] (Cell:)

Related Employment Experience (most recent first)

Company:	Gestamp North America, Inc	Phone:	(248) 321-6149
Address:	2701 Troy Center Drive, Suite 150, Troy, MI		
Job Title:	Executive Vice President - Chief Financial Officer		

Responsibilities:

Management of Divisional and Plant Operating Leadership to achieve highest level of effectiveness, Budgeting and Long Range Planning for $2 Billion company, Evaluation of capital investments/ strategic acquisitions/ joint ventures to improve shareholder value, Treasury and cash flow management, tax planning, risk management/insurance. Responsible for driving improvement in

From: January 2005 To: January 2016

Company:	Phone:
Address:	
Job Title:	
Responsibilities:	
From:	To:

Company:	hone:
Address:	
Job Title:	
Responsibilities:	
From:	To:

Past Experience or Other Relevant Information

(Village Boards, Churches, Civic or Community Groups, Memberships, Associations, etc. Attach resume or additional page, if necessary.)

Currently serve as a Board Member on LOLA.
Also serve our community as an active member of the Lake Orion Lions

Personal References

Please list three professional references (not former employers or relatives).

Full Name: George Dandalides — Relationship: Member of LOLA
Company: General Motors - Retired : Member of the Lake Orion Village Council — Phone: [redacted]
Address: [redacted]

Full Name: Dan Nelson — Relationship: Member of LOLA
Company: CEO - Nelson Property Management — Phone: [redacted]
Address: [redacted]

Full Name: Warren Cohen - Chief Financial Officer — Relationship: Former Associate
Company: Consolidated Equipment Group — Phone: [redacted]
Address: [redacted]

Boards or Committees of Interest

(Select in order of your preference: 1=First Choice, 2=Second Choice, 3=Third Choice

- ☐ Downtown Development Authority (DDA)
- ☐ Parks & Recreation Advisory Committee
- ☐ Zoning Board of Appeals (ZBA)**
- ☒ Planning Commission
- ☐ Development Area Citizen Council (DACC)

**Contact the Village Clerk's Office for additional application requirements.
NOTE: YOUR APPLICATION WILL BE KEPT ON FILE FOR 2 YEARS.

Disclaimer and Signature

To the best of your knowledge, do you or a member of your immediate family have any direct financial or business relationships with any supplier, service provider or contractor of the Village of Lake Orion from which you or they derive direct compensation or financial benefit?	YES ☐	NO ☑
If yes, please explain:		

Printed Name:	James R. Barry	Date:	12/01/2024
Signature:	[redacted]		

FOR OFFICE USE ONLY:	
Date Appointed	
Term Expired	
Date Reappointed	

Disclaimer and Signature

I certify that the facts set forth in this Application of Employment, in my resume and in the other material I have submitted are true and complete. I understand and acknowledge that false information provided by me will result in disqualification from employment with the Village of Lake Orion (hereinafter 'the Employer") or in dismissal from employment if an offer of employment has been made and accepted.

I hereby authorize the Employer, to contact all my former and current employers, educational institutions and the other references I have provided regarding me and my performance record and work, academic and/or military experience. I also hereby release the Employer and its employees and agents, and all of my former and current employers, educational institutions, and the other references I have provided, from any and all liability and damages for releasing or using information concerning me and my performance record and work, academic and/or military experience. I also hereby waive any right under the Bullard-Plawecki Right to Know Act, 1978 PA 397, to receive written notice from the Employer or any former or current employer, that disciplinary reports, letters of reprimand, or other disciplinary action taken against me while employed, will be or have been disclosed to a third person or entity.

I also understand that the Employer may, in its sole discretion, conduct or have conducted by an individual or entity of its choice, a conviction-only criminal background history search on me. I hereby consent to this search being conducted and to the disclosure of the results of that search by the individual or entity conducting the search to the Employer. I further hereby release the individual or entity conducting the search, the Employer, and its employees and agents, from any and all liability, claims and damages, including but not limited to, claims for releasing or using any information revealed as a result of this search. I also understand and acknowledge that false information provided by me or convictions will result in disqualification from employment with the Employer or in dismissal from employment if an offer of employment has been made and accepted.

In consideration of my employment, and subject to any collective bargaining agreement applicable to me, I agree and understand that my employment and compensation can be terminated with or without cause, with or without notice at either my option or at the option of the Employer, it being mutually understood and agreed that my relationship with the Employer is one of employment at will and no representation of the Employer, other than the Village Council, has any authority to enter into any agreement for employment for any period of time or to make any agreement contrary to the foregoing, and any such agreement must be in writing and signed by the President of the Village Council.

I hereby consent to having a physical and/or psychological examination and/or test(s), including but not limited to drug and/or alcohol testing, conducted by a physician or other professional of the Employer's choice, and understand that any offer of employment is conditioned upon the results of this examination(s) and/or test(s).

Subject to the terms of any collective bargaining agreement applicable to me, I agree not to commence any action or suit relating to my employment with the Employer more than 180 days after the occurrence of the facts giving rise to the claim, or more than 180 days of the date of my termination of such employment, whichever is earlier, and to waive any statute of limitations to the contrary.

If I am employed, I understand that additional personal data will be required for determination of benefit eligibility and for statistical purposes.

I will abide by all policies, rules and regulations of the Employer.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Printed Name: James R. Barry Date: 12/01/2024

Signature: [redacted]

21 E. Church St.
Lake Orion, MI 48362

248-693-8391
www.lakeorion.org

Village of Lake Orion
EST 1859

VOLUNTARY INFORMATION

In order to comply with United States Government Equal Employment Opportunity requirements, all applicants for employment are requested to complete this form. Data collected will be used for statistical reporting purposes and to measure the effectiveness of recruitment efforts and selection procedures. This information is requested on a voluntary basis, will be kept confidential, and is not available to hiring authorities. Refusing to provide the information will not result in any adverse treatment with respect to the employment or selection process.
The Village of Lake Orion is an equal opportunity employer and shall consider all qualified applicants for all positions without regard to race, color, sex, religion, national origin, age, height, weight, marital status, veteran status, handicap, or any other protected category. Thank you very much for your cooperation.

DISABLED APPLICANTS: The Village of Lake Orion Human Resources Department may have resources to assist applicants with the application and/or interview process. If special needs are to be considered, please call: 248-693-8391

Position applied for: Member LO Planning Comm

Today's date: 12/01/2024

Applicant's Name: James R. Barry

Are you a Veteran of the United States Armed Forces? no

Branch of Service and Rank

Type of Discharge

Discharge Date:

Sex	Race or National Origin
◉ Male ○ Female	◉ **White (not of Hispanic origin):** All persons with origins in any of the peoples of Europe, North Africa or the Middle East
Highest level of education?	○ **Hispanic or Latino:** a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
○ HS Diploma or GED	○ **Black or African American:** a person having origins in any of the black racial groups of Africa.
○ Vocational Or Business	○ **Asian:** a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
○ Some College	○ **Native Hawaiian or Other Pacific Islander:** a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
◉ B.A./B.S.	○ **American Indian or Alaska Native:** a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
○ Masters	
○ PhD, MD, JD or other Professional Degree	○ **Two or More Races:** a person who primarily identifies with two or more of the above race/ethnicity categories.

THE VILLAGE OF LAKE ORION IS AN EQUAL OPPORTUNITY EMPLOYER

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: Approval of Village Council Regular Meeting Minutes of December 9, 2024

RECOMMENDED MOTION: To approve the December 9, 2024 Village Council Regular Meeting Minutes, as presented.

MINUTES

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, December 09, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The December 9th, 2024 Village Council Regular Meeting was called to order at 7:30 PM by President Rutt.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT
President Teresa Rutt
President Pro Tem Stan Ford
Council member Carl Cyrowski
Council member Nancy Moshier
Council member Michael Lamb
Council member George Dandalides
Council member Alex Comparoni Jr

STAFF PRESENT
Village Manager Darwin McClary
Clerk/Treasurer Sonja Stout
DPW Director Wes Sanchez

4. Presentations

None.

5. Call to the Public

Donald Kindred welcomed the new Council members and thanked the new Police Chief.

Mary Bires spoke about her concerns with the Village's snow removal policy on Longpointe Street.

Bill Martin spoke about the Village's snow removal policy on Longpointe Street in the past and present.

Mike Bires spoke about his concerns with the Village's snow removal policy on Longpointe Street.

Rachel Redmond spoke about her concerns with the snow removal policy on Longpointe Street.

Matt Gibb spoke about the challenges that are faced between the Downtown Development Authority Board (DDA) and the Village.

6. Approval of Agenda

MOTION made by Council member Lamb, Seconded by Council member Dandalides to approve the agenda for Monday, December 9th, 2024, Village Council Regular Meeting agenda with the addition of items : 11.B Special Event Application-New Year's Resolution Run and 11. C Snow Plowing-Longpointe.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

7. Consent Agenda

All items on the Consent Agenda are approved by one vote.

MOTION made by Council member Cyrowski, Seconded by Council Member Comparoni Jr to approve the Consent Agenda and to pull item B. Correspondence from Council Member George Dandalides requesting a return to detailed meeting minutes for further discussion.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to amend the previous motion to be approval of the Consent Agenda and to pull item B. Correspondence from Council Member George Dandalides requesting a return to detailed meeting minutes and item E. Correspondence from Council Member Lamb regarding DDA funding for public improvements for further discussion.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

A. Correspondence from Council Member George Dandalides requesting return to five-day office hours for Village Hall

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to receive and file the correspondence from Council Member George Dandalides dated November 19, 2024, requesting to resume the five-day schedule of the Village offices.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

B. Correspondence from Council Member George Dandalides requesting a return to detailed meeting minutes

Pulled for further discussion.

C. Correspondence from Council Member George Dandalides requesting consideration for a change in Village Council meeting start time

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to receive and file the correspondence from Council Member George Dandalides dated November 19, 2024, requesting consideration from Village Council for a change in Village Council meeting start time.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

D. Correspondence from Steven M. Samet regarding letter received from Council Member Lamb

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to receive and file the undated correspondence from Steven M. Samet, 245 E. Shadbolt, Lake Orion, Michigan, regarding concerns about a letter he received from Council Member Michael Lamb.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

E. Correspondence from Council Member Michael Lamb regarding DDA funding for public improvements

Pulled for further discussion.

F. Approval of Village Council Regular Meeting Minutes of November 25, 2024

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to approve the November 25, 2024, Village Council Regular Meeting Minutes, as presented.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

G. Receive and File of Planning Commission Regular Meeting Minutes of November 4, 2024

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to receive and file the November 4, 2024, Planning Commission Regular Meeting Minutes, as presented.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

H. Receive and File of the Parks & Recreation Committee Regular Meeting Minutes of August 20, 2024

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to receive and file the August 20, 2024, Parks & Recreation Committee Regular Meeting Minutes, as presented.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

I. Receive and File of November 2024 Police Department Activity Report

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to receive and file the November 2024 Police Department Activity Report.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

8. Items Removed from the Consent Agenda

B. Correspondence from Council Member George Dandalides requesting a return to detailed meeting minutes

MOTION made by Council member Dandalides, Seconded by Council member Comparoni Jr to request Administration to resume providing meeting minutes that capture the gist of discussion comments for each agenda topic, the gist of public comments, and the gist of council man comments for each meeting.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

E. Correspondence from Council Member Michael Lamb regarding DDA funding for public improvements

MOTION made by Council member Lamb, Seconded by Council member Moshier to direct the Village Manager review Council Member Lamb's proposed TIF amendment to calculate the estimated final impact to the Village over the next five years.

VOTING YEA: Lamb, Moshier
VOTING NAY: Rutt, Ford, Cyrowski, Dandalides, Comparoni Jr
ABSENT: None
MOTION: Failed

MOTION made by President Rutt, Seconded by President Pro Tem Ford to receive and file the Correspondence from Council Member Michael Lamb regarding DDA funding for public improvements .

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

9. Public Hearings

None.

10. Financial Matters

A. Invoice Approval - December 9, 2024

MOTION made by Council member Dandalides, Seconded by President Rutt having been presented with the December 9, 2024 bills, been given the opportunity to question any of the specific bills, and with the understanding that Administration has reviewed the detail and verified each expenditure to be a valid Village expense and within the current fiscal year budget, I move to request Administration to process for payment bills in the amount of $173,030.01 of which $33,459.89 are DDA bills for a net total of $139,570.12 and to receive and file the December 9, 2024 DDA bills.

VOTING YEA: Rutt, Ford, Cyrowski, Dandalides, Comparoni Jr
VOTING NAY: Moshier, Lamb
ABSENT: None
MOTION: Carried

B. Financial Reports - November 2024

MOTION made by President Rutt, Seconded by President Pro Tem Ford to receive and file the Financial Reports for November 2024.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

11. Other Items

A. Adopt Resolution 2025 Village Council Meeting Schedule

MOTION made by Council member Lamb, Seconded by Council member Moshier to adopt resolution #24-038 establishing the 2025 meeting schedule of the Village Council for the Village of Lake Orion and to authorize the Clerk to post the schedule pursuant to the Open Meetings Act with the meeting time starting at 6:30 PM and with the change of May 26, 2025 being changed to May 27, 2025 due to the Memorial Holiday schedule.

VOTING YEA: Moshier, Lamb, Dandalides
VOTING NAY: Rutt, Ford, Cyrowski, Comparoni Jr
ABSENT: None
MOTION: Failed

MOTION made by President Pro Tem Ford, Seconded by President Rutt to adopt resolution #24-038 establishing the 2025 meeting schedule of the Village Council for the Village of Lake Orion and to authorize the Clerk to post the schedule pursuant to the Open Meetings Act with the change of May 26, 2025 being changed to May 27, 2025 due to the Memorial Holiday schedule.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

B. Special Event Application- New Year's Eve Resolution Run

MOTION made by President Rutt, Seconded by Council Member Cyrowski to approve the Special Event New Year's Resolution Run.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

C. Snow Plowing- Longpointe

MOTION made by Council member Lamb, Seconded by Council member Dandalides to form a committee to review the snow plowing police before snow season begins.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

MOTION made by Council member Lamb, Seconded by Council member Dandalides to amend the current motion to form a committee that includes Council Member Lamb, Council Member Comparoni Jr, and Council Member Dandalides to review the snow plowing policy for a period not to exceed 90 days that will include meetings with Village Manager, Administration, and residents.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None
MOTION: Carried

12. Call to the Public

Donald Kindred spoke about the importance of good infrastructure within the Village.

Rosemary Ford spoke about the Christmas parade.

Jeff Signer spoke about community involvement.

13. Council Comments

Pro Tem Ford spoke about the lighted Christmas parade, the Lumberyard project, and opportunities for the public to share thoughts on the DDA Downtown Dollar and Paint Creek Trail.

Council Member Comparoni Jr. thanked Council Member Lamb and President Rutt for their input on the DDA discussion and thanked the DPW for their work.

Council Member Lamb provided a brief synopsis of his personal and professional background, spoke about citizen requests, the Christmas parade, the DDA public comment, and coordination with the Police.

Council Member Dandalides stated his view on the Village and DDA and also his goals for being on the Council.

Council Member Moshier shared her disappointment in Council for the lack of changes being made over the current year.

Council Member Cyrowski stated he wanted more information on Cityhood that includes pros and cons.

President Rutt stated she would forward her PowerPoint on Cityhood to the Village Manager to be shared with Council. She also mentioned leaf pickup, opposition is healthy, and spoke about the Christmas parade and community service.

14. Village Manager Comments

Village Manager McClary stated that the Village is financially stable. He also touched on: Council Orientation work sessions, Board of Ethics questions, Holiday closures, upcoming January work sessions and Important dates.

15. Closed Session Items

16. Business From Closed Session

17. Adjournment

MOTION made by Council member Cyrowski, Seconded by President Rutt to adjourn the December 9, 2024 Village Council Regular Meeting.
VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: None

MOTION: Carried

The December 9, 2024 Village Council Regular Meeting adjourned at 9:59 PM.

_____	_____
Teresa Rutt	Sonja Stout
President	Clerk/Treasurer

Date Approved: as presented on January 13th, 2024.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: Approval of Village Council Special Meeting Minutes of December 16, 2024

RECOMMENDED MOTION: To approve the December 16, 2024 Village Council Special Meeting Minutes, as presented.

MINUTES

SPECIAL MEETING OF THE VILLAGE COUNCIL - COUNCIL ORIENTATION WORK SESSION

Monday, December 16, 2024

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The December 16th, 2024 Village Council Special meeting was called to order by Stan Ford at 6:32 PM.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT
President Pro Tem Stan Ford
Council member Carl Cyrowski
Council member George Dandalides
Council member Alex Comparoni Jr

ABSENT
President Teresa Rutt
Council member Nancy Moshier
Council member Michael Lamb

STAFF PRESENT
Village Manager Darwin McClary
Village Clerk/Treasurer Sonja Stout
Police Chief Mark Amundson
DPW Director Wes Sanchez
DDA Executive Director Matt Gibb
Village Planning and Zoning Coordinator Gage Belko

PURPOSE OF THE SPECIAL MEETING: The purpose of the Special Meeting of the Lake Orion Village Council is to conduct an orientation session for new Council members and to receive presentations from the Village Manager and department directors on Village operations.

4. Call to the Public

Brenda Byer spoke about her frustrations about her water/sewer bill and her phone number was recorded with the Clerk for Administration to respond to her concerns.

5. Approval of Agenda

MOTION made by Council member Comparoni Jr, Seconded by Council member Cyrowski to approve the December 16, 2024, Village Council Special Meeting Agenda as presented.
VOTING YEA: Ford, Cyrowski, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: Rutt, Moshier, Lamb
MOTION: Carried

6. Presentations

A. Presentations from Village Manager and Department Directors

Village Manager McClary delivered a concise presentation on the structure of local governments, outlining the laws and government hierarchy within the village, as well as various processes and policies related to the Village Council.

Clerk/Treasurer Stout outlined the key responsibilities of the Clerk and Finance departments, highlighting their objectives and the challenges currently facing the department.

Director Sanchez of the Department of Public Works (DPW) provided an insightful overview of the department's role in serving the Village of Lake Orion. He highlighted the essential services the DPW delivers, outlined its core responsibilities, and shared key goals and strategic plans for the future to enhance the village’s infrastructure and community well-being.

Police Chief Amundson delivered a concise presentation on the Police Department's background, highlighting its key responsibilities, current challenges, and strategic goals for the year ahead.

Planning and Zoning Coordinator Belko gave a concise presentation on zoning and planning, outlining the department's background, roles, and responsibilities. The presentation also covered current development projects and ongoing planning initiatives aimed at shaping the future of the Village of Lake Orion.

The DDA Executive Director Gibb provided an overview of the Downtown Development Authority (DDA), offering insight into its mission and operations. The presentation included an explanation of the Tax Increment Financing (TIF) plan and its role in supporting the DDA's initiatives to enhance the downtown area

7. Call to the Public

None.

8. Council Comments

Council member Comparoni Jr. thanked the village staff for presenting this evening.

Council member Dandalides thanked the village staff and felt the presentations were very valuable.

Council member Cyrowski thought this evening's presentations were very informative and wished everyone a Merry Christmas.

Pro Tem Ford stated he enjoyed that every department showed appreciation for their employees and thanked the staff and Village Manager.

Village Manager McClary commented on the idea of reducing costs, increasing revenues and how the general fund was doing for the audit.

9. Adjournment

MOTION made by Council member Comparoni Jr, Seconded by Council member Dandalides to adjourn the December 16, 2024, Village Council Special Meeting.

VOTING YEA: Ford, Cyrowski, Dandalides, Comparoni Jr
VOTING NAY: None
ABSENT: Rutt, Moshier, Lamb
MOTION: Carried

The December 16, 2024, Village Council Special meeting adjourned at 9:02 PM.

_____ _____

Stan Ford
Pro Tem

Sonja Stout
Village Clerk/Treasurer

Date Approved: as presented January 13th, 2025.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC 2024 Dam Safety Inspection Report

BACKGROUND BRIEF:

Administration is requesting that Village Council receive and file the 2024 Dam Safety Inspection Report. The Village is required to have a safety inspection of the dam performed every four years. The Village contracts with the Michigan Department of Enironment, Great Lakes, and Energy (EGLE) to perform the inspection and complete the report. There is no cost to the Village for EGLE to perform this service. Administration has forwarded a copy of the report to the Village Engineer for review and recommendations on any necessary actions to address deficiencies outlined in the report.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To receive and file the 2024 Dam Safety Inspection Report for the Lake Orion Dam, Dam ID #259, Oakland County, completed by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and dated October 24, 2024.

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
WATER RESOURCES DIVISION

GRETCHEN WHITMER
GOVERNOR

PHILLIP D. ROOS
DIRECTOR

November 27, 2024

VIA E-MAIL

Wesley Sanchez, Director of Public Works
Village of Lake Orion
21 East Church Street
Lake Orion, Michigan 48362

Dear Wesley Sanchez:

SUBJECT: Lake Orion Dam, Dam ID No. 259, Oakland County

The enclosed Dam Safety Inspection Report for the Lake Orion Dam was prepared by Allyson Hartz and Lucas Trumble, P.E., both of the Dam Safety Unit, Water Resources Division, Department of Environment, Great Lakes, and Energy (EGLE). The visual inspection and report were completed at your request, as provided by Section 31518(4) of Part 315, Dam Safety, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA).

The purpose of this inspection was to evaluate the structural condition and hydraulic capacity of the dam, as required by Part 315 of the NREPA.

The Lake Orion Dam is in satisfactory condition. The following recommended actions are listed by priority:

1. Review, and update as necessary, the dam's current Emergency Action Plan (EAP) in coordination with Oakland County Emergency Management. Provide the results of this review, and any updates, to the Dam Safety Program as soon as possible. **This action has been overdue since December 31, 2008.**

2. **Trees and Brush (Action: Maintenance):** Continue efforts to remove all trees and brush from the earthen embankment. Flush cut and/or grind stumps and remove clearing debris from the embankment. The stumps should be cut a maximum of one (1) foot above ground. Establish appropriate vegetation if stump is to be ground. We do not recommend uprooting trees for removal. Tree roots can lead to piping failure by cultivating flow paths in the embankment especially when the tree dies. Trees can also cause extensive damage and/or failure when they are uprooted from a storm. Complete action by December 31, 2026.

   a. Embankment - Upstream Slope, Downstream Slope

3. **Deteriorating Material (Action: Monitor, Maintenance):** Inspect locations of concrete deterioration, a minimum of twice per year, to ensure the deterioration is not increasing in size. Consider concrete repairs in the next five (5) years to prevent structural concerns.

a. Auxiliary Spillway - Headwall, Outlet Conduit

b. Embankment - Downstream Slope

i. Monitor deterioration of concrete retaining wall at drain outlet

4. **Ground Cover (Action: Monitor, Maintenance):** A large area of bare ground with exposed soil was observed on the right downstream embankment slope, specifically adjacent to the principal spillway wall. Continue efforts to establish appropriate vegetation cover to stabilize the slope. Monitor this area for loss of earth material.

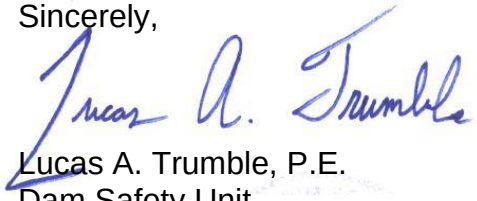
a. Embankment - Downstream Slope

5. Gates should be maintained according to the manufacture's recommendations and operated through their entire range of motion a minimum of once a year to ensure they are working properly.

6. Create an operation and maintenance plan. A proper operation and maintenance plan will increase the dam's service life and maintain the dam's hydraulic and structural condition.

If you have any questions regarding these recommendations, please contact Allyson Hartz at 517-331-5687, or HartzA1@Michigan.gov, or you may contact me.

Sincerely,



Lucas A. Trumble, P.E.
Dam Safety Unit
Water Resources Division
Department of Environment, Great Lakes, and Energy
517-420-8923

Enclosure

cc: Lori Swanson, Michigan Department of Transportation
Rob Seeley, Oakland County Emergency Management Coordinator
Allyson Hartz, EGLE
File

DAM SAFETY INSPECTION REPORT
LAKE ORION DAM – DAM ID NO. 259
PAINT CREEK
OAKLAND COUNTY – SECTION 2, T04N, R10E



OWNER(S)/OPERATOR(S):

Wes Sanchez, Director of Public Works
Village of Lake Orion
21 East Church Street
Lake Orion, Michigan 48362

Lori Swanson, Manager
Oakland TSC, Michigan Department of Transportation
800 Vanguard Drive
Pontiac, Michigan 48341

HAZARD POTENTIAL CLASSIFICATION: Significant

INSPECTION DATE: October 24, 2024

REPORT DATE: November 27, 2024

PREPARED AND INSPECTED BY:

Allyson Hartz
Dam Safety Unit
Water Resources Division
Department of Environment, Great Lakes, and Energy
P.O. Box 30458
Lansing, Michigan 48909-7958
517-331-5687

Lucas A. Trumble, P.E.
Registration Number: 58295
Dam Safety Unit
Water Resources Division
Department of Environment, Great Lakes, and Energy
P.O. Box 30458
Lansing, Michigan 48909-7958
517-231-8594

STATE OF MICHIGAN
LUCAS A. TRUMBLE
ENGINEER NO. 58295
LICENSED PROFESSIONAL ENGINEER

INTRODUCTION

The purpose of this inspection was to evaluate the structural condition and hydraulic capacity of the Lake Orion Dam, as required by Part 315, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. This inspection was conducted by the Department of Environment, Great Lakes, and Energy (EGLE) in response to a request by the owner of the dam, the Village of Lake Orion.

The report is limited to a discussion of observations based on a visual investigation and review of any available previous inspection reports, plans, and data. This report should not be considered an in-depth engineering investigation. All references to “right” and “left” in this report are based on the observer facing downstream.

CONCLUSIONS AND RECOMMENDATIONS

The Lake Orion Dam is in satisfactory condition.

The following recommended actions are listed by priority:

1. Review, and update as necessary, the dam’s current Emergency Action Plan (EAP) in coordination with Oakland County Emergency Management. Provide the results of this review, and any updates, to the Dam Safety Unit as soon as possible. **This action has been overdue since December 31, 2008.**

2. **Trees and Brush (Action: Maintenance):** Continue efforts to remove all trees and brush from the earthen embankment. Flush cut and/or grind stumps and remove clearing debris from the embankment. The stumps should be cut a maximum of one (1) foot above ground. Establish appropriate vegetation if stump is to be ground. We do not recommend uprooting trees for removal. Tree roots can lead to piping failure by cultivating flow paths in the embankment especially when the tree dies. Trees can also cause extensive damage and/or failure when they are uprooted from a storm. Complete action by December 31, 2026.

    a. Embankment - Upstream Slope, Downstream Slope

3. **Deteriorating Material (Action: Monitor, Maintenance):** Inspect locations of concrete deterioration, a minimum of twice per year, to ensure the deterioration is not increasing in size. Consider concrete repairs in the next five (5) years to prevent structural concerns.

    a. Auxiliary Spillway - Headwall, Outlet Conduit

    b. Embankment - Downstream Slope

        i. Monitor deterioration of concrete retaining wall at drain outlet

4. **Ground Cover (Action: Monitor, Maintenance):** A large area of bare ground with exposed soil was observed on the right downstream embankment slope, specifically adjacent to the principal spillway wall. Continue efforts to establish appropriate vegetation cover to stabilize the slope. Monitor this area for loss of earth material.

    a. Embankment - Downstream Slope

5. Gates should be maintained according to the manufacture's recommendations and operated through their entire range of motion a minimum of once a year to ensure they are working properly.

6. Create an operation and maintenance plan. A proper operation and maintenance plan will increase the dam's service life and maintain the dam's hydraulic and structural condition.

The dam's current significant hazard potential rating remains appropriate.

PROJECT INFORMATION

The original Lake Orion Dam was reportedly constructed around 1829 to power a mill. That dam failed in the late 1830s and was later rebuilt. The dam structure then went through several iterations in the years following, including retrofitting of the dam with hydroelectric generation equipment by the Detroit Edison Company. Mill and hydroelectric operations have long since been abandoned. The most recent modification to the dam occurred in 1987, including the widening of M-24 over the dam, removal of an abandoned railroad bridge, removal of a fish ladder, reconstruction of the concrete abutment walls, and relocation of the weir portion of the concrete principal spillway, as authorized by Department of Natural Resources (DNR) Permit No. 87-14-487. The dam, located on Paint Creek and jointly owned, operated, and maintained by the Village of Lake Orion (Village) and the Michigan Department of Transportation (MDOT), currently maintains an impoundment used for recreational purposes.

The dam consists of a 760-foot long earthen embankment, a 25-foot wide concrete gravity principal spillway structure, and a concrete head gate auxiliary spillway. The earthen embankment serves as the roadbed for M-24 and has a crest width of approximately 76 feet, and upstream and downstream slopes of approximately 2 horizontal to 1 vertical (2H:1V).

The principal spillway structure, located near the centerline of the dam, consists of a single 25-foot wide spillway bay containing a broad crest weir fitted with removable concrete block stoplogs. Flows from the spillway discharge through a stilling basin to Paint Creek. Lake levels are controlled via the concrete block stoplogs.

The auxiliary spillway structure, located near the right abutment of the earthen embankment, consists of a concrete head gate structure that discharges under M-24 and Broadway Street through two 30-inch diameter penstocks, an abandoned powerhouse structure, and a short tailrace channel before rejoining Paint Creek. Drawdown of the impoundment is achieved by opening the gates and passing all flow through the former powerhouse.

Additionally, the DNR constructed a cold water discharge structure at the dam in 1991. The cold water discharge structure, located within the left abutment of the earthen embankment, consists of 980 feet of 18-inch diameter corrugated high density polyethylene (HDPE) pipe with an inlet located 60 feet below the surface of Lake Orion. The cold water discharge pipe is located just downstream of the left spillway abutment

wall. The control structure is located within a manhole in the park immediately north of the dam.

The dam has a structural height of 18 feet, a hydraulic height of 16.4 feet, and maintains approximately 13 feet of head with 5.2 feet of freeboard, creating a 470-acre impoundment under normal flow conditions.

Major repairs were made to the dam in 2017, under EGLE Emergency Conditional Permit No. WRP008299, following the discovery of a large sinkhole upstream of the principal spillway structure and large volumes of water seeping under the spillway structure. Repairs included pressure grouting of the opening in the spillway, installation of steel sheet pile cutoff, and concrete lining of the approach channel under the M-24 bridge.

The dam was originally inspected under Part 315 by MDOT staff in 1994 and has been subsequently inspected by Dam Safety Unit staff in 1998, 2002, 2008, 2012, 2016, and 2020. Copies of these reports are on file with the Dam Safety Unit. Original construction plans for the dam were not available at the time of this inspection.

SITE INVESTIGATION

The following discussion of the dam's physical condition and appurtenances is based on observations and photographs obtained on the inspection date.

In addition to the specific findings listed below, it is important to continue good maintenance practices. These practices include regular inspection of the dam embankments and hydraulic structures for any deficiencies. Some of the more common issues that are found include growth of trees and brush, development of erosion areas, and animal burrows.

The following data was collected on the date of the inspection and includes deficiencies observed during the inspection and necessary actions for remediation of the observed deficiencies.

Embankment	
Upstream Slope	
Issues Present	*Trees and Brush*
Trees and Brush	
Describe Issue	*Trees, brush, and woody vegetation were observed on the upstream embankment slope.*
Photo(s)	*28, 29, 30*
Action Required	*Maintenance*
Describe Action Required	*Continue efforts to remove all trees and brush from the earthen embankments. Trees should be removed to 10 feet beyond the downstream toe of slope. Once cleared, embankments should be mowed or treated with herbicide a minimum of two (2) times per year to prevent further establishment of woody vegetation and to facilitate visual inspection.*

Crest	
Issues Present	*None*
Downstream Slope	
Issues Present	*Trees and Brush, Ground Cover, Deteriorating Material*
Trees and Brush	
Describe Issue	*Trees, brush, and woody vegetation were observed on the downstream embankment slope.*
Photo(s)	*35, 36, 37, 38, 39*
Action Required	*Maintenance*
Describe Action Required	*Continue efforts to remove all trees and brush from the earthen embankments. Trees should be removed to 10 feet beyond the downstream toe of slope. Once cleared, embankments should be mowed or treated with herbicide a minimum of two (2) times per year to prevent further establishment of woody vegetation and to facilitate visual inspection.*
Ground Cover	
Describe Issue	*A large area of bare ground with exposed soil was observed on the right downstream embankment slope, specifically adjacent to the principal spillway wall.*
Photo(s)	*35*
Action Required	*Monitor, Maintenance*
Describe Action Required	*Continue efforts to establish appropriate vegetation cover to stabilize the slope. Monitor this area for loss of earth material.*
Deteriorating Material	
Describe Issue	*The concrete block retaining wall at the drain outlet on the right downstream embankment slope has deteriorated over time.*
Photo(s)	*33, 34*
Action Required	*Monitor, Maintenance*
Describe Action Required	*Monitor this area to ensure deterioration is not accelerating. Consider replacement of the concrete block retaining wall.*

Principal Spillway	
Issues Present	*None*

Auxiliary Spillway		
Issues Present	*Deteriorating Material*	
Deteriorating Material		
Describe Issue	*Significant spalling and deterioration were observed at the concrete retaining wall at the outlet, and the concrete headwall and upstream columns of the auxiliary spillway.*	
Component	*Outlet Conduit*	*Headwall*
Photo(s)	*15*	*21, 22, 23, 24*
Action Required	*Monitor, Maintenance*	

Describe Action Required	*Inspect locations of concrete deterioration, a minimum of twice per year, to ensure the deterioration is not increasing in size. Consider concrete repairs in the next five (5) years to prevent concerns.*

The above monitoring and maintenance items should be addressed in accordance with the Conclusions and Recommendations section of this report.

General notes about the issues observed are shown below:

Ground Cover

Ground cover protects surfaces from erosive forces (water, wind, animals etc.).

Deteriorating Material

All materials deteriorate over time, but proper maintenance can extend the service life of the material and reduce the life cycle cost of maintenance and operation of the dam.

Trees, Brush, and Woody Vegetation

If woody vegetation is allowed to mature, it could develop an extensive root system. These root systems can lead to piping failure or if the brush and trees are uprooted in a storm, can cause extensive deterioration of the embankment. In addition, woody vegetation invites animal activity, impedes the visual inspection of the dam, and can kill other vegetation that helps stabilize the soil. Embankments should be clear of woody vegetation and mowed 10 feet past the toe of the embankment.

STRUCTURAL STABILITY

Based upon observations during the inspection, there were no indicators of any conditions that represent an immediate threat to the dam's stability. No remedial action is required at this time.

HYDROLOGY AND HYDRAULICS

The contributing drainage area to the Paint Creek at the Lake Orion Dam is approximately 37.9 square miles. The design discharge for this significant hazard potential dam is the 0.5 percent annual chance (200-year) flood discharge which is estimated to be 600 cubic feet per second (cfs). The principal spillway can pass 600 cfs with a rise in the impoundment level of approximately 4.0 feet above normal pool elevation and 1.7 feet of freeboard at the earthen embankments. Therefore, the dam is considered to have adequate capacity to safely convey the design flood.

Copies of the hydraulic calculations used to make this determination are on file with the Dam Safety Unit. Estimated flood flows are shown in Appendix C.

OPERATION AND MAINTENANCE

Our records indicate that no written Operation and Maintenance (O&M) Plan, outlining both the normal and emergency procedures for the dam upkeep and operation, has been prepared for this dam. It is recommended that an O&M Plan is developed and kept current. A copy should be provided to the Dam Safety Unit.

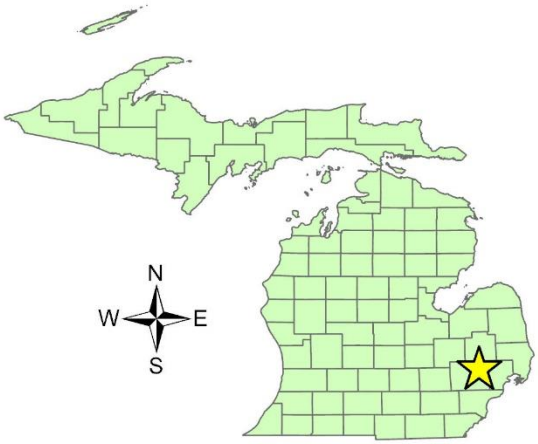
EMERGENCY ACTION PLAN

An Emergency Action Plan (EAP) is required under Part 315 (Section 31523) for high or significant hazard potential dams. The owner is required to review and update the EAP for the dam, in coordination with Oakland County Emergency Management. **Provide a copy of the updated EAP to the Dam Safety Unit by December 31, 2024. This action has been overdue since December 31, 2008.**

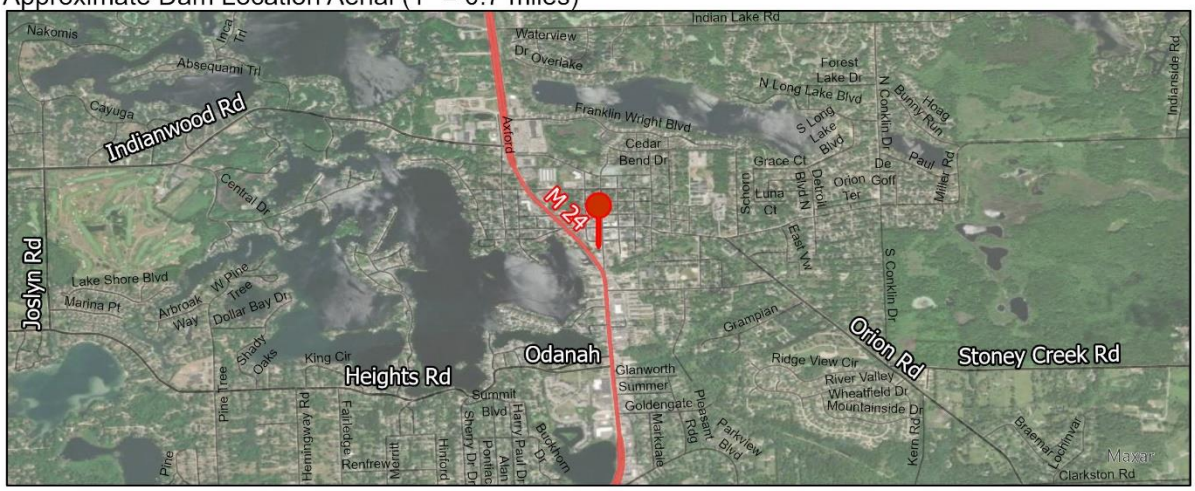
APPENDICES

Appendix A - Location Map
Appendix B - Inspection Photographs
Appendix C - Hydraulic Data

Lake Orion Dam
Dam ID No. 259
Section 2
T 04N
R 10E
Oakland County



Approximate Dam Location Aerial (1" = 0.7 miles)



Approximate Dam Location Topography, 5' Contours (1" = 0.7 miles)

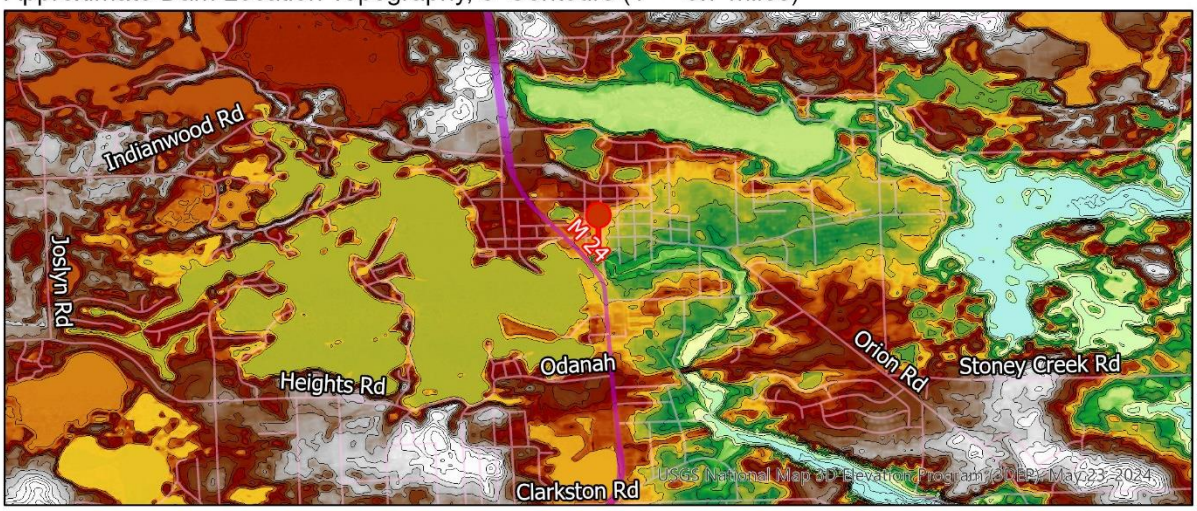




Photo #1: Principal Spillway Weir Wall. Concrete block stoplogs shown.



Photo #2: Principal Spillway Weir Wall.



Photo #3: Principal Spillway Weir Wall.



Photo #4: Principal Spillway Inlet.



Photo #5: Principal Spillway Inlet.



Photo #6: Principal Spillway Inlet.



Photo #7: Principal Spillway Inlet.



Photo #8: Principal Spillway Abutment Left Wall.



Photo #9: Principal Spillway Abutment Left Wall.



Photo #10: Principal Spillway Abutment Right Wall.



Photo #11: Principal Spillway Abutment Right Wall.



Photo #12: Principal Spillway Apron. Receiving channel.

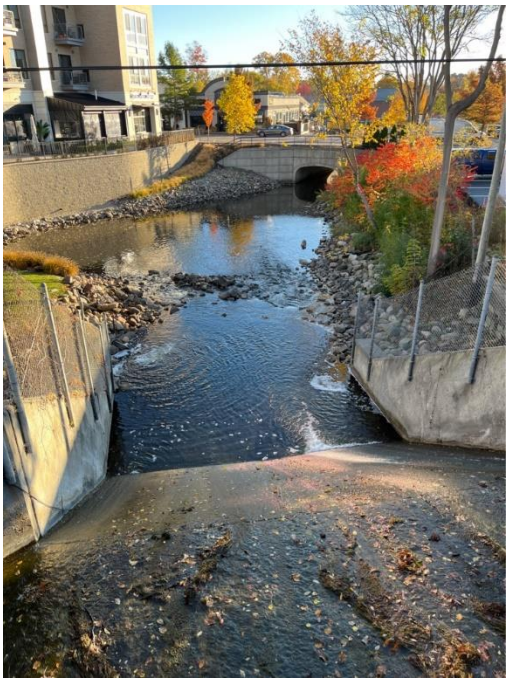


Photo #13: Principal Spillway Chute.

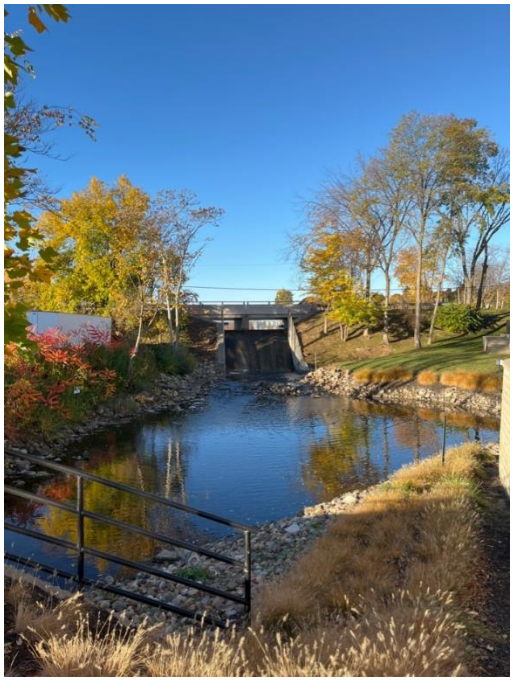


Photo #14: Principal Spillway Chute.

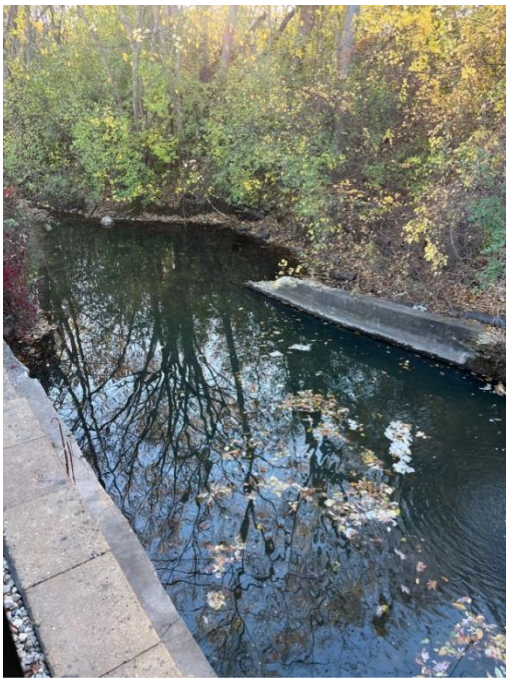


Photo #15: Auxiliary Spillway Outlet Conduit. Note spalling and deterioration of retaining wall on right side.

Issue: Deteriorating Material, Action: Monitor, Maintenance



Photo #16: Auxiliary Spillway Outlet Conduit.



Photo #17: Auxiliary Spillway Outlet Conduit. Principal spillway receiving channel (shown on left side of photo) and auxiliary spillway channel rejoin to Paint Creek.



Photo #18: Auxiliary Spillway Gate.

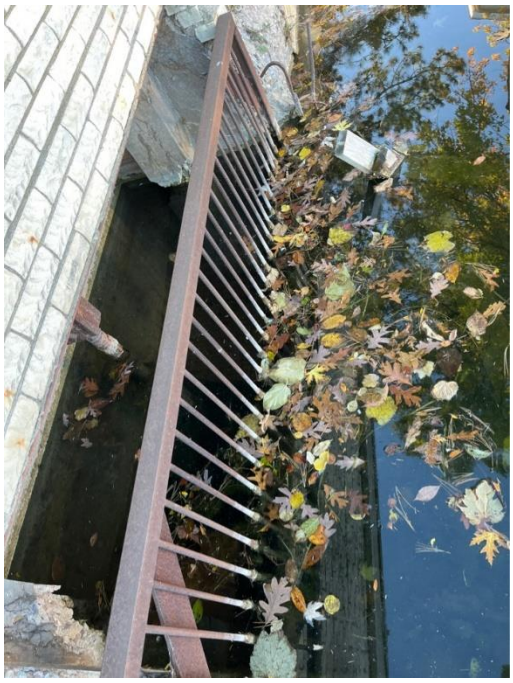


Photo #19: Auxiliary Spillway Gate. Upstream face.



Photo #20: Auxiliary Spillway Gate.



Photo #21: Auxiliary Spillway Headwall.
Issue: Deteriorating Material, Action: Monitor, Maintenance



Photo #22: Auxiliary Spillway Headwall.
Issue: Deteriorating Material, Action: Monitor, Maintenance



Photo #23: Auxiliary Spillway Headwall. Note deteriorating concrete column.
Issue: Deteriorating Material, Action: Monitor, Maintenance



Photo #24: Auxiliary Spillway Headwall. Note deteriorating concrete column.
Issue: Deteriorating Material, Action: Monitor, Maintenance



Photo #25: Embankment Upstream Slope. Cold water inlet at the park immediately north of the dam.



Photo #26: Embankment Upstream Slope. Cold water inlet at the park immediately north of the dam.



Photo #27: Impoundment. Note cold water inlet pipe.



Photo #28: Embankment Upstream Slope. Left slope shown.
Issue: Trees and Brush, Action: Maintenance



Photo #29: Embankment Upstream Slope. Right slope shown.
Issue: Trees and Brush, Action: Maintenance

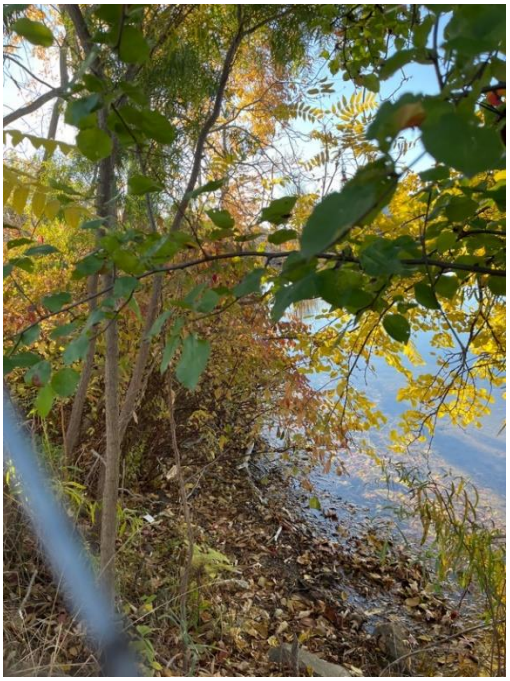


Photo #30: Embankment Upstream Slope. Left slope shown.
Issue: Trees and Brush, Action: Maintenance



Photo #31: Embankment Crest. Crest is M-24, Viewed from right.



Photo #32: Embankment Crest. Crest is M-24, viewed from right.



Photo #33: Embankment Downstream Slope. Deteriorating concrete block retaining wall shown with drain outlet on right downstream slope.
Issue: Deteriorating Material, Action: Monitor, Maintenance



Photo #34: Embankment Downstream Slope. Deteriorating concrete block retaining wall shown with drain outlet on right downstream slope.
Issue: Deteriorating Material, Action: Monitor, Maintenance



Photo #35: Embankment Downstream Slope. Right slope shown.
Issue: Trees and Brush, Ground Cover, Action: Monitor, Maintenance



Photo #36: Embankment Downstream Slope. Left slope shown.
Issue: Trees and Brush, Action: Maintenance



Photo #37: Embankment Downstream Slope. Left slope shown.
Issue: Trees and Brush, Action: Maintenance



Photo #38: Embankment Downstream Slope. Right slope shown.
Issue: Trees and Brush, Action: Maintenance

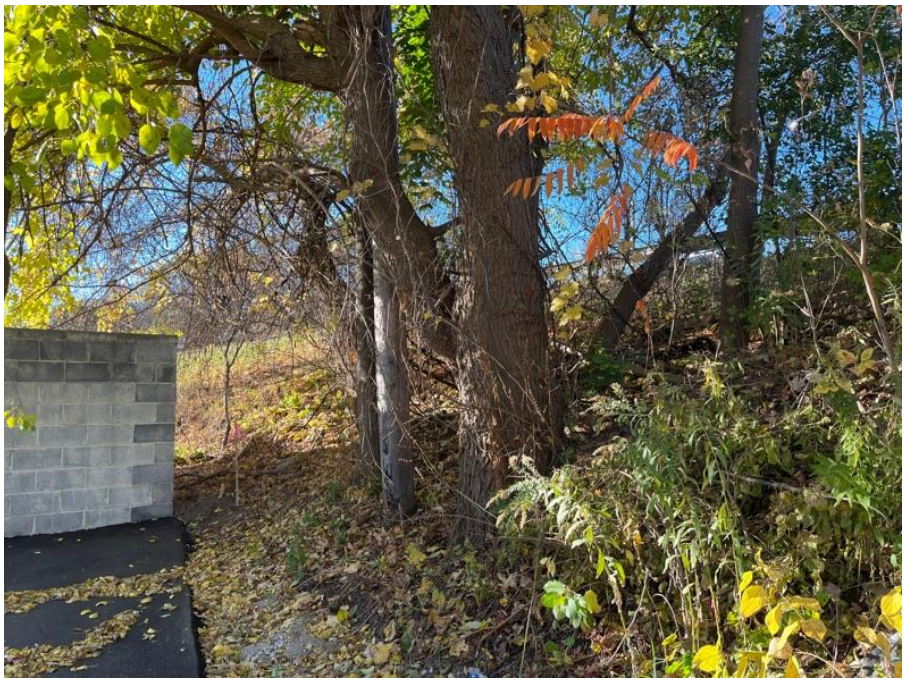


Photo #39: Embankment Downstream Slope. Right slope shown.
Issue: Trees and Brush, Action: Maintenance



Photo #40: Embankment Downstream Slope. Right slope shown.



Photo #41 Impoundment.

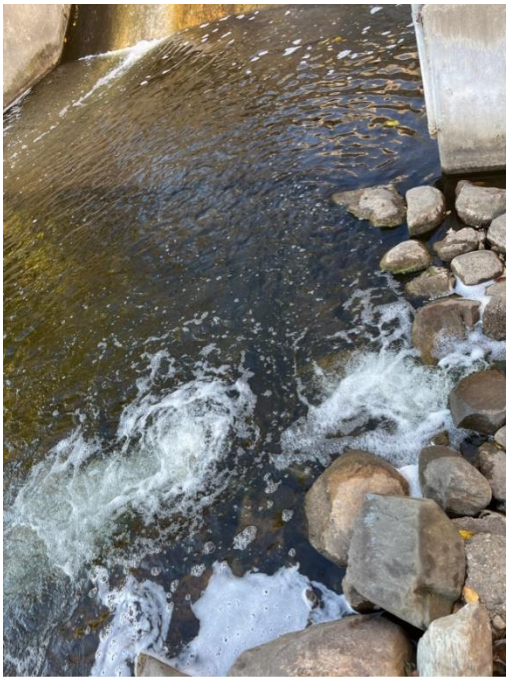


Photo #42. Cold water outlet pipe appears to have compromised joints. Water was observed bubbling up to the surface along the pipe.

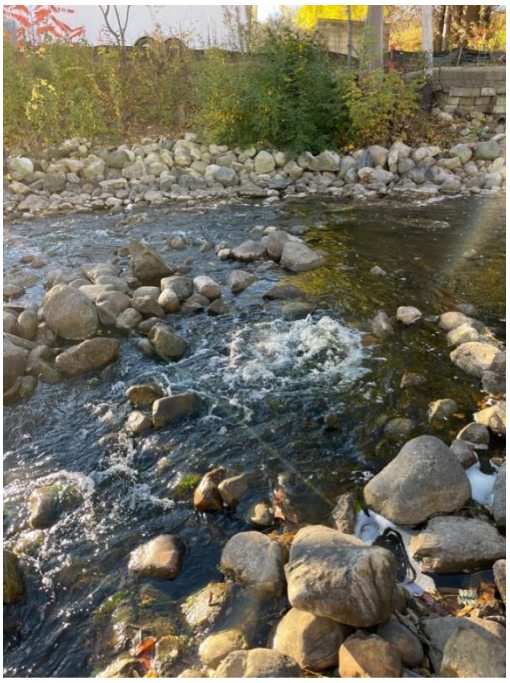


Photo #43. End of cold water outlet pipe.

LAKE ORION DAM
OAKLAND COUNTY
DAM ID NO. 259

APPENDIX C - HYDRAULIC DATA

From: EGLE-wrd-qreq <EGLE-wrd-qreq@michigan.gov>
Sent: Thursday, November 14, 2024 4:55 PM
To: Hartz, Allyson (EGLE) <HartzA1@michigan.gov>
Subject: RE: Flood or Low Flow Discharge Request

We have processed the discharge request submitted by email on October 25, 2024 (Process No. 20240604), as follows:

Paint Creek at Lake Orion Dam, Dam ID 259, Section 2, T4N, R10E, Village of Lake Orion, Oakland County, has a total drainage area of 39.9 square miles and a contributing drainage area of 37.9 square miles. The design discharge for this dam is the 0.5% chance (200-year) flood. The 50%, 20%, 10%, 4%, 2%, 1%, 0.5%, and 0.2% chance peak flows are estimated to be 260 cubic feet per second (cfs), 340 cfs, 390 cfs, 450 cfs, 500 cfs, 540 cfs, 600 cfs, and 720 cfs, respectively. (Watershed Basin No. 12 Clinton).

These estimates should be confirmed by our office if an application is not submitted within one year. If you have any questions concerning the discharge estimates, please contact Ms. Susan Greiner, Hydrologic Studies and Floodplain Management Unit, at 517-927-3838, or by email at: GreinerS@michigan.gov.

From: EGLE-Automated <EGLE-Automated@michigan.gov>
Sent: Friday, October 25, 2024 9:13 AM
To: EGLE-wrd-qreq <EGLE-wrd-qreq@michigan.gov>
Subject: Flood or Low Flow Discharge Request

Requestor: Allyson Hartz
Company: MI EGLE
Address: 27700 Donald Ct
City/State: Warren, MI
ZIP Code: 48092
Phone: 5173315687
Date: 10/25/2024
1 percent
2 percent
0.5 percent
50 percent
20 percent
10 percent
4 percent
0.2 percent
Flood Discharge Request Type: Dam
Other Description (if request type "Other" selected):
Dam Hazard Potential (if request type "Dam" selected): Significant

LAKE ORION DAM
OAKLAND COUNTY
DAM ID NO. 259

Dam ID (if request type "Dam" selected): 259
Low Flow Project Description:
Contact Person:
Watercourse: Paint Creek
Local Name:
County: Oakland
City/Township: Lake Orion
Section: 2
Town: 04N
Range: 10E
Location: Lake Orion Dam, dam ID 259
Email: hartza1@michigan.gov

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2024

TOPIC: Receive and File of Board of Zoning Appeals Regular Meeting Minutes of October 3, 2024

RECOMMENDED MOTION: To receive and file the October 3, 2024 Board of Zoning Appeals Regular Meeting Minutes, as presented.

MINUTES

REGULAR MEETING OF THE BOARD OF ZONING APPEALS

Thursday, October 3, 2024

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The Thursday, October 3, 2024 Regular Meeting of the Lake Orion Board of Zoning Appeals was called to order by Chairperson Mathisen at 6:31 p.m.

2. Roll Call and Determination of Quorum

PRESENT
Chairperson Brad Mathisen
Vice Chairperson Raymond Putz
Board Member Mary Chayka-Crawford
Board Member Henry Lorant

ABSENT
Secretary Brenton Bailo

STAFF PRESENT
Village Clerk/Treasurer Sonja Stout
Recording Secretary Danielle Smith
Village Planning and Zoning Coordinator Laura Haw

3. Approval of Agenda

Chairperson Mathisen moved, Board Member Chayka-Crawford seconded, to approve the October 3, 2024 Regular Meeting Agenda of the Board of Zoning Appeals, as amended, to move item 7a Public Hearing: A-24-05 (44 E. Flint St.) Variance Request to be included in item 8b A-24-25 (44 E. Flint St.) Variance Request.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford
NAYS: None
ABSENT: Bailo
MOTION: Carried

4. First Hearing of the Public – Public Comment on Non – Agenda Items Only

None.

5. Approval of Minutes

A. Approval of BZA Minutes – July 11, 2024

Board Member Chayka-Crawford moved, Board Member Lorant seconded, to approve the July 11, 2024 Special Meeting Minutes of the Board of Zoning Appeals, as presented.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford
NAYS: None
ABSENT: Bailo
MOTION: Carried

6. BZA Preface

Chairperson Mathisen reviewed the meeting procedures.

7. Public Hearing

A. Public Hearing: A-24-05 (44 E. Flint St.) Variance Request

(*This item was moved and incorporated into item 8b as referenced in the motion to approve the agenda.)*

8. New Business

A. Election of Officers

Vice Chairperson Putz nominated Chairperson Mathisen to be Chairperson for the upcoming year. Board Member Chayka-Crawford seconded the nomination. The vote was unanimous to elect Chairperson Mathisen as Chairperson.

Board Member Chayka-Crawford nominated Vice Chairperson Putz to be Vice Chairperson for the upcoming year. Chairperson Mathisen seconded the nomination. The vote was unanimous to elect Vice Chairperson Putz as Vice Chairperson.

Chairperson Mathisen nominated Secretary Bailo to be Secretary for the upcoming year. Board Member Chayka-Crawford seconded the nomination. The vote was unanimous to elect Secretary Bailo as Secretary.

B. A-24-05 (44 E. Flint St.) Variance Request

The applicant proposes the construction of a four-story mixed use building. The property is located at the southwest corner of E. Flint and S. Anderson Streets and is zoned Downtown Center (DC) in

the Height Overlay district. To build the proposed mixed use building, the applicant is requesting one (1) variance from the Zoning Ordinance:

ARTICLE 10, HD-HEIGHT OVERLAY DISTRICT, SECTION 10.05 DEVELOPMENT STANDARDS

Fourth Story (North) Setback: 10.0 feet minimum required
0.0 feet existing/8.25 feet proposed
1.75-foot variance requested

Laura Haw, representing McKenna, gave a synopsis of the variance request and discussed the review letter from McKenna dated 09/25/2024.

Public Hearing: A-24-05 (44 E. Flint St.) Variance Request

Board Member Lorant moved, Chairperson Mathisen seconded, to open the public hearing at 6:46 p.m.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford
NAYS: None
ABSENT: Bailo
MOTION: Carried

Jeff Klatt, Krieger Klatt Architects Inc., 400 E. Lincoln Ave. Ste. A, Royal Oak, presented the request and was available to answer any questions of the Board.

Board Member Lorant moved, Chairperson Mathisen seconded, to close the public hearing at 6:54 p.m.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford
NAYS: None
ABSENT: Bailo
MOTION: Carried

The Board referenced the letter from Krieger Klatt Architects dated 09/03/2024.

Discussion was had amongst the Board members.

Chairperson Mathisen moved, Board Member Lorant seconded, to approve the requested variance for 44 E. Flint St. based on the following Findings of Fact as listed on page three of the McKenna letter with items one through five:
FINDINGS OF FACT

1.Compliance with the ordinance standards would be unnecessarily burdensome given that the proposed building configuration and architectural details achieves the intent of the standard in the zoning ordinance.

2. Substantial justice would be provided to the applicant that has been afforded to other similarly designed developments in the Village.

3. The variance requested is the minimum possible, as compliance with the intent of the standard has been achieved by the setback provided and the design of the building.

4. The property is unique in lot area and depth when compared to other properties in the height overlay district.

5. The need for the variance is partially self-created.

AYES: Putz, Mathisen, Lorant, Chayka-Crawford
NAYS: None
ABSENT: Bailo
MOTION: Carried

9. Unfinished Business

None.

10. Second Hearing of the Public – Public Comment on Non-Agenda Items Only

None.

11. Board Member Comments

Board Member Lorant believes the future building at 44 E. Flint St. will look nice.

Chairperson Mathisen agreed with Board Member Lorant that the building will look nice once completed.

12. Next Regular Meeting – November 7, 2024

13. Adjournment

Board Member Lorant moved, Board Member Chayka-Crawford seconded, to adjourn the meeting at 6:58 p.m.

AYES: Mathisen, Putz, Lorant, Chayka-Crawford
NAYS: None
ABSENT: Bailo
MOTION: Carried

_____ _____

Dr. Brenton Bailo
Secretary

Sonja Stout
Village Clerk/Treasurer

_____
Danielle Smith
Recording Secretary

Date Approved: as presented on December 12th, 2024.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2024

TOPIC: Receive and File of DDA Regular Meeting Minutes of November 19, 2024.

RECOMMENDED MOTION: To receive and file the November 19, 2024 Downtown Development Authority Board Regular Meeting Minutes, as presented.

MINUTES

REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Tuesday, November 19, 2024

6:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The November 19th, 2024 Downtown Development Authority Regular Meeting was called to order at 6:31 PM.

2. Roll Call and Determination of Quorum

PRESENT
Chairperson Debbie Burgess
Vice Chairperson Sam Caruso
Treasurer Matt Shell
Secretary Hank Lorant
Board Member Lloyd Coe
Board Member Sally Medina
Board Member Alaina Campbell
President Teresa Rutt

ABSENT
Board Member Chris Barnett

STAFF PRESENT
DDA Executive Director Matthew Gibb
DDA Assistant Director Janet Bloom
Village Manager Darwin McClary
Clerk/Treasurer Sonja Stout

3. Approval of Minutes

A. October 15th, 2024 DDA Regular Meeting Minutes

MOTION made by Vice Chairperson Caruso, Seconded by Treasurer Shell, to approve the Downtown Development Authority Board Regular Meeting Minutes of October 15th, 2024.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

4. Approval of Agenda

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve the agenda of November 19th, 2024 as revised which includes the addition of item 9.B.1 addition of Salvage Contract.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

5. Call to the Public

Mike Lamb spoke.

6. Consent Agenda

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve the November 19th, 2024 Consent agenda by one vote.
Voting Yea: Chairperson Burgess, Vice Chairperson Caruso, Treasurer Shell, Secretary Lorant, Board Member Coe, Board Member Medina, Board Member Campbell, President Rutt
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

A. Schedule P.A. 57 Informational Meeting(s)

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to authorize the posting of Notice of Information Hearing pursuant to P.A. 57 of 2018 on the following dates and location: Tuesday, December 10, 2024 @Noon; Tuesday, December 17, 2024 @ 6:00 pm at the Village of Lake Orion offices, located at 21 E. Church Street, Lake Orion, Mi in the Village Hall Council Chambers.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

B. Acknowledgment of New Administrative Coordinator

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to acknowledge the hiring and welcome Emily Dziegielewski as the new administrative coordinator.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

C. Annual Election of Board DDA Officers

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to postpone and re-schedule Nominations and Election of DDA Board Leadership until and at the regular meeting of December 17, 2024.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

D. Financial Reports

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to receive and file the financial reports for October 2024.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

7. Financial Matters

A. Bill Approval

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to approve disbursements in the amount of $97,831.90 for October 2024.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

8. New and Old Business

A. Budget Amendments

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to adopt the budget amendments outlined in the budget adjustment worksheet dated 11-19-2024.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

B. Sidewalk Snow Removal - Resolution

MOTION made by Treasurer Shell, Seconded by Secretary Lorant To adopt the Resolution to Authorize Agreement for Snow Removal as presented and direct the Executive Director to extend a proposed reciprocal Resolution for Village Council approval at its next available meeting.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

C. New General Ledger Account - Budget

MOTION made by Treasurer Shell, Seconded by Secretary Lorant Move to amend the Downtown Development Authority Budget, Fund 248, to create a new General Ledger Revenue Account under Number 248-000-540-000, titled County/Federal Program Grants; Further amend the Downtown Development Authority Budget, Fund 248, to create two new general Ledger Expense Account(s) under Number 248-726-980-001, titled Public Space Grant – General Construction; and Number 248-726-980-002, title Public Space Grant – Development and Program. Subject to Review and Approval of the Village Clerk and any necessary adoption by Village Council.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

D. Administrative Fee(s) - Budget Discussion

MOTION made by Board Member Campbell, Seconded by Treasurer Shell to move to approve implementing a requisition/work order-based system for all service, event, work, materials or other budget charge outside of general administration fees of the DDA TIF, at a cost not to exceed $5,600, directing the Executive Director to affirm a mutually agreeable platform with the Village and Township.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

9. Reports, Resolutions and Recommendations

A. Assistant Director's Report

MOTION made by Treasurer Shell, Seconded by Secretary Lorant
to Receive and File the Assistant Director’s Report.

VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett

MOTION: Carried

B. Lumber Yard at Paint Creek

MOTION made by Board Member Campbell, Seconded by Secretary Lorant to receive and file the Presentation of the Executive Director, including all attachments.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

B.1 Lumber Yard at Paint Creek-Salvage Contract

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to direct the DDA Executive Director to negotiate a contract for approval for all salvage, deconstruction, abatement and to bring back the contract to the Downtown Development Board meeting on December 17th, 2024.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

C. Executive Directors Report

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to receive and file the Executive Director's report.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

10. Board Comments and Training Feedback

Board Member Medina spoke.

Secretary Lorant spoke.

Treasurer Shell spoke.

Vice Chairperson Caruso spoke.

Board Member Campbell spoke.

President Rutt spoke.

Board Member Coe spoke.

Chairperson Burgess spoke.

11. Next Regular Meeting – December 17th, 2024.

12. Adjournment

MOTION made by Treasurer Shell, Seconded by Secretary Lorant to adjourn the November 19th , 2024, Downtown Development Authority Board Regular Meeting.
VOTING YEA: Burgess, Caruso, Shell, Lorant, Coe, Medina, Campbell, Rutt
VOTING NAY: None
ABSENT: Barnett
MOTION: Carried

The November 19th, 2024, Downtown Development Authority Board Regular Meeting adjourned at 8:31 PM.

_____ _____

Debbie Burgess
Chairperson

Sonja Stout
Clerk/Treasurer

Date Approved: as presented on December 17th, 2024.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13th, 2024

TOPIC Receive and File December 2024 Police Department Activity Report

BACKGROUND BRIEF:

Administration is requesting that Village Council receive and file the monthly activity report for the Police Department.

RECOMMENDED MOTION:

To receive and file the December 2024 Police Department Activity Report.

CLR-065 Monthly Summary Of Offenses (LO)

Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)	
Month:	December
Year:	2024

CLR-065 Monthly Summary Of Offenses (LO)

CLASS	Description	Dec/2024	Dec/2023	% CHG	YTD 2024	YTD 2023	% CHG	ADULT Dec/2024	ADULT YTD	JUV Dec/2023	JUV YTD	Total Dec	Total YTD
09001	MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%	0	0	0%	0	0	0	0	0	0
09002	NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%	0	0	0%	0	0	0	0	0	0
09004	JUSTIFIABLE HOMICIDE	0	0	0%	0	0	0%	0	0	0	0	0	0
09005	DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%	0	0	0%	0	0	0	0	0	0
09006	IN-CUSTODY DEATH	0	0	0%	0	0	0%	0	0	0	0	0	0
10001	KIDNAPPING/ABDUCTION	0	0	0%	0	0	0%	0	0	0	0	0	0
10002	PARENTAL KIDNAPPING	0	0	0%	0	0	0%	0	0	0	0	0	0
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC lST DEGREE	0	0	0%	0	1	-100%	0	0	0	0	0	0
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%	1	0	0%	0	0	0	0	0	0
11003	SEXUAL PENETRATION ORAL/ANAL -CSC lST DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11004	SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11005	SEXUAL PENETRATION OBJECT -CSC IST DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11006	SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%	1	0	0%	0	0	0	0	0	0
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%	0	0	0%	0	0	0	0	0	0
12000	ROBBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
12001	ROBBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
13001	NONAGGRAVATED ASSAULT	0	1	-100%	4	14	-71.4%	0	1	0	0	0	1
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	0%	7	3	133.3%	0	4	0	0	0	4
13003	INTIMIDATION/STALKING	0	0	0%	4	5	-20%	0	0	0	0	0	0
13004	NON-FATAL SHOOTING	0	0	0%	0	0	0%	0	0	0	0	0	0
20000	ARSON	0	0	0%	0	0	0%	0	0	0	0	0	0
21000	EXTORTION	0	0	0%	0	0	0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	0	0	0%	1	1	0%	0	1	0	0	0	1

CLR-065 Monthly Summary Of Offenses (LO)

								ADULT		JUV		Total	
CLASS	Description	Dec/2024	Dec/2023	% CHG	YTD 2024	YTD 2023	% CHG	Dec/2024	YTD	Dec/2023	YTD	Dec	YTD
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%	0	0	0%	0	0	0	0	0	0
23001	LARCENY -POCKETPICKING	0	0	0%	0	0	0%	0	0	0	0	0	0
23002	LARCENY -PURSESNATCHING	0	0	0%	0	0	0%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	0	1	-100%	2	1	100%	0	1	0	0	0	1
23004	LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%	0	0	0%	0	0	0	0	0	0
23005	LARCENY -THEFT FROM MOTOR VEHICLE	0	0	0%	0	4	-100%	0	0	0	0	0	0
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0%	0	2	-100%	0	0	0	0	0	0
23007	LARCENY -OTHER	1	0	0%	2	2	0%	0	0	0	0	0	0
24001	MOTOR VEHICLE THEFT	0	0	0%	1	0	0%	0	0	0	0	0	0
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%	0	0	0%	0	0	0	0	0	0
24002	MOTOR VEHICLE THEFT	0	0	0%	0	0	0%	0	0	0	0	0	0
24003	MOTOR VEHICLE FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	0	0%	0	1	-100%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	0%	6	4	50%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0%	1	2	-50%	0	0	0	0	0	0
26003	FRAUD -IMPERSONATION	0	0	0%	0	0	0%	0	0	0	0	0	0
26004	FRAUD -WELFARE FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	0	0	0%	1	0	0%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	0	0	0%	5	2	150%	0	0	0	0	0	0
26008	FRAUD - HACKING/COMPUTER INVASION	0	0	0%	0	0	0%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	0	0%	1	0	0%	0	1	0	0	0	1
28000	STOLEN PROPERTY	0	0	0%	0	0	0%	0	0	0	0	0	0
29000	DAMAGE TO PROPERTY	0	0	0%	11	8	37.5%	0	1	0	0	0	1
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%	0	0	0%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	1	0	0%	3	1	200%	1	2	0	0	1	2

CLR-065 Monthly Summary Of Offenses (LO)

CLASS	Description	Dec/2024	Dec/2023	% CHG	YTD 2024	YTD 2023	% CHG	ADULT Dec/2024	ADULT YTD	JUV Dec/2023	JUV YTD	Total Dec	Total YTD
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%	0	0	0%	0	0	0	0	0	0
30004	ORGANIZED RETAIL FRAUD	0	0	0%	0	0	0%	0	0	0	0	0	0
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	0	1	-100%	1	5	-80%	0	0	0	0	0	0
35002	NARCOTIC EQUIPMENT VIOLATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
36001	SEXUAL PENETRATION NONFORCIBLE - BLOOD/AFFINITY	0	0	0%	0	0	0%	0	0	0	0	0	0
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
37000	OBSCENITY	0	0	0%	0	0	0%	0	0	0	0	0	0
39001	GAMBLING- BETTING/WAGERING	0	0	0%	0	0	0%	0	0	0	0	0	0
39002	GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%	0	0	0%	0	0	0	0	0	0
39003	GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
39004	GAMBLING -SPORTS TAMPERING	0	0	0%	0	0	0%	0	0	0	0	0	0
40001	COMMERCIALIZED SEX -PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
40002	COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
40003	HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%	0	0	0%	0	0	0	0	0	0
51000	BRIBERY	0	0	0%	0	0	0%	0	0	0	0	0	0
52001	WEAPONS OFFENSE- CONCEALED	0	0	0%	0	3	-100%	0	0	0	0	0	0
52002	WEAPONS OFFENSE -EXPLOSIVES	0	0	0%	0	0	0%	0	0	0	0	0	0
52003	WEAPONS OFFENSE -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
64001	HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%	0	0	0%	0	0	0	0	0	0
64002	HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%	0	0	0%	0	0	0	0	0	0
72000	ANIMAL CRUELTY	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group A Totals	**2**	**3**	**-33.3%**	**52**	**59**	**-11.8%**	**1**	**11**	**0**	**0**	**1**	**11**
01000	SOVEREIGNTY	0	0	0%	0	0	0%	0	0	0	0	0	0
02000	MILITARY	0	0	0%	0	0	0%	0	0	0	0	0	0
03000	IMMIGRATION	0	0	0%	1	0	0%	0	1	0	0	0	1
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%	0	0	0%	0	0	0	0	0	0
14000	ABORTION	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

CLASS	Description	Dec/2024	Dec/2023	% CHG	YTD 2024	YTD 2023	% CHG	ADULT Dec/2024	ADULT YTD	JUV Dec/2023	JUV YTD	Total Dec	Total YTD
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%	0	1	-100%	0	0	0	0	0	0
22004	POSSESSION OF BURGLARY TOOLS	0	0	0%	0	0	0%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	0	2	-100%	0	0	0	0	0	0
36003	PEEPING TOM	0	0	0%	0	0	0%	0	0	0	0	0	0
36004	SEX OFFENSE -OTHER	0	0	0%	0	3	-100%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%	0	1	-100%	0	0	0	0	0	0
38002	FAMILY -NONSUPPORT	0	0	0%	0	0	0%	0	0	0	0	0	0
38003	FAMILY -OTHER	0	0	0%	0	1	-100%	0	0	0	0	0	0
39005	GAMBLING, OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
41001	LIQUOR LICENSE -ESTABLISHMENT	0	0	0%	0	0	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	1	0	0%	1	2	-50%	1	1	0	0	1	1
42000	DRUNKENNESS	0	0	0%	0	0	0%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	0	0	0%	4	3	33.33%	0	3	0	0	0	3
49000	ESCAPE/FLIGHT	0	0	0%	0	0	0%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	0	0	0%	3	2	50%	0	0	0	0	0	0
53001	DISORDERLY CONDUCT	1	0	0%	3	6	-50%	1	3	0	0	1	3
53002	PUBLIC PEACE -OTHER	0	0	0%	9	6	50%	0	1	0	0	0	1
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%	3	0	0%	0	1	0	0	0	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	4	0	0%	12	17	-29.4%	3	10	0	0	3	10
55000	HEALTH AND SAFETY	0	0	0%	0	1	-100%	0	0	0	0	0	0
56000	CIVIL RIGHTS	0	0	0%	0	0	0%	0	0	0	0	0	0
57001	TRESPASS	0	1	-100%	14	5	180%	0	1	0	0	0	1
57002	INVASION OF PRIVACY -OTHER	0	0	0%	0	0	0%	0	0	0	0	0	0
58000	SMUGGLING	0	0	0%	0	0	0%	0	0	0	0	0	0
59000	ELECTION LAWS	0	0	0%	0	0	0%	0	0	0	0	0	0
60000	ANTITRUST	0	0	0%	0	0	0%	0	0	0	0	0	0
61000	TAX/REVENUE	0	0	0%	0	0	0%	0	0	0	0	0	0
62000	CONSERVATION	0	0	0%	3	0	0%	0	2	0	0	0	2
63000	VAGRANCY	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

CLASS	Description	Dec/2024	Dec/2023	% CHG	YTD 2024	YTD 2023	% CHG	ADULT Dec/2024	ADULT YTD	JUV Dec/2023	JUV YTD	Total Dec	Total YTD
70000	JUVENILE RUNAWAY	0	0	0%	0	0	0%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	0	0%	12	2	500%	0	6	0	0	0	6
75000	SOLICITATION	0	0	0%	0	0	0%	0	0	0	0	0	0
77000	CONSPIRACY (ALL CRIMES)	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group B Totals	**6**	**1**	**500%**	**65**	**52**	**25%**	**5**	**29**	**0**	**0**	**5**	**29**
2800	JUVENILE OFFENSES AND COMPLAINTS	0	1	-100%	11	12	-8.33%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	4	0	0%	39	75	-48%	2	13	0	0	2	13
3000	WARRANTS	2	0	0%	16	43	-62.7%	2	12	0	0	2	12
3100	TRAFFIC CRASHES	7	12	-41.6%	155	126	23.01%	0	0	0	0	0	0
3200	SICK / INJURY COMPLAINT	8	13	-38.4%	131	145	-9.65%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	72	76	-5.26%	1170	1601	-26.9%	0	0	0	0	0	0
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%	5	6	-16.6%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	120	48	150%	1066	1397	-23.6%	0	0	0	0	0	0
3600	SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%	0	0	0%	0	0	0	0	0	0
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	12	10	20%	264	209	26.31%	0	0	0	0	0	0
3800	ANIMAL COMPLAINTS	1	0	0%	19	10	90%	0	0	0	0	0	0
3900	ALARMS	5	9	-44.4%	89	91	-2.19%	0	0	0	0	0	0
	SICK / INJURY COMPLAINT	0	0	0%	0	0	0%	0	0	0	0	0	0
	NON - CRIMINAL COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC CRASHES	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS TRAFFIC COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	ALARMS	0	0	0%	0	0	0%	0	0	0	0	0	0
	ANIMAL COMPLAINTS	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC OFFENSES	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group C Totals	**231**	**169**	**36.68%**	**2965**	**3715**	**-20.1%**	**4**	**25**	**0**	**0**	**4**	**25**
2700	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
2700	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	12	7	71.42%	197	516	-61.8%	0	1	0	0	0	1

CLR-065 Monthly Summary Of Offenses (LO)

CLASS	Description	Dec/2024	Dec/2023	% CHG	YTD 2024	YTD 2023	% CHG	ADULT Dec/2024	ADULT YTD	JUV Dec/2023	JUV YTD	Total Dec	Total YTD
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	4	0	0%	52	95	-45.2%	0	0	0	0	0	0
4200	PARKING CITATIONS	4	0	0%	6	49	-87.7%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	1	0	0%	16	56	-71.4%	1	3	0	0	1	3
4400	WATERCRAFT CITATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
4500	MISCELLANEOUS A THROUGH UUUU	0	0	0%	1	0	0%	0	0	0	0	0	0
4600	LIQUOR CITATIONS / SUMMONS	0	0	0%	0	0	0%	0	0	0	0	0	0
4700	COMMERCIAL VEHICLE CITATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
4800	LOCAL ORDINANCE WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
4900	TRAFFIC WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	LOCAL ORDINANCES - GENERIC	0	0	0%	0	0	0%	0	0	0	0	0	0
	WATERCRAFT CITATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS A THROUGH UUUU	0	0	0%	0	0	0%	0	0	0	0	0	0
	TRAFFIC WARNINGS	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group D Totals	**21**	**7**	**200%**	**272**	**716**	**-62.0%**	**1**	**4**	**0**	**0**	**1**	**4**
5000	FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group E Totals	**0**	**0**	**0%**	**0**	**0**	**0%**	**0**	**0**	**0**	**0**	**0**	**0**
6000	MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	0	4	-100%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	4	0	0%	7	1	600%	0	0	0	0	0	0
6200	ARREST ASSIST	0	0	0%	0	0	0%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6500	CRIME PREVENTION ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6600	COURT / WARRANT ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	MISCELLANEOUS ACTIVITIES (6100)	0	0	0%	0	0	0%	0	0	0	0	0	0
	CANINE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (LO)

CLASS	Description	Dec/2024	Dec/2023	% CHG	YTD 2024	YTD 2023	% CHG	ADULT Dec/2024	ADULT YTD	JUV Dec/2023	JUV YTD	Total Dec	Total YTD
	MISCELLANEOUS ACTIVITIES (6000)	0	0	0%	0	0	0%	0	0	0	0	0	0
	INVESTIGATIVE ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	COURT / WARRANT ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group F Totals	**4**	**0**	**0%**	**7**	**5**	**40%**	**0**	**0**	**0**	**0**	**0**	**0**
8000	MISCELLANEOUS DEALER ACTIVITIES	0	0	0%	0	0	0%	0	0	0	0	0	0
	Group I Totals	**0**	**0**	**0%**	**0**	**0**	**0%**	**0**	**0**	**0**	**0**	**0**	**0**
	Totals for all Groups	**264**	**180**	**46.66%**	**3361**	**4547**	**-26.0%**	**11**	**69**	**0**	**0**	**11**	**69**

Lake Orion Police Monthly Ordinance Report

MONTH: December 2024					
Item:	**Hammond**	**Ward**			**Total**
Vehicles Checked	3				3
Vehicles Tagged					0
Vehicles Towed					0
Abandoned Vehicle Tickets					0
Finger Prints	2				2
Ticketed Ordinance Violations					0
Junk/ garbage Investigated	1				1
Ordinance Warnings	2				2
Tall Grass/Weeds Violations					0
Zoning Issues	3				3
Handicap Parking Tickets					0
Other Parking Tickets	1	7			8
Snow/ Snow Removal Violations					0
Property Maintenance/ Inspections					0
Sign Violations	3				3
Vehicle Lockouts					0
TOTAL:	15	7			22
Hours Worked	90	25			115
Hours in HUD District (CDBG)	6	2			8

Lake Orion
Re
December, 2024

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Dec Total	YTD
COMMAND STAFF																																	
Cmdr BAUER			2				4				4			4																		14	213
Asst Cmdr TERENZI			6				7																									12	76
Sgt AIELLO	3		2				6																									11	112
Sgt ROHRBORN							4																					8				12	73
Sgt HAMMOND																																	73
RESERVE OFFICERS																																	
Ofc CAMPO			2				6																									8	64
Ofc DREW																																	3
Ofc CHAN																																	
Ofc KUCHENMEISTER							6																									6	6
Ofc MAZZOLA																																	16
Ofc MIRKU																																	9
Ofc RUFFINI																																	5
Ofc WARD																																	14
Ofc WOLFF																																	14
Ofc MIHACSI																																	127
Ofc SERRAIOCO			2				6				2			8																		18	56
Ofc STALKER							6														8											14	103
Ofc RYAN HAMMOND			3			2																						8				13	262
December Total																																	
December Total	3		17			2	45				6			12							8							16				108	1222

Lake Orion Pol
Reserve Officer
Council YTD 2024

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
RESERVE COMMAND STAFF													
Cmdr BAUER	11	7	12	6	14	19	15	23	36	40	16	14	213
Asst Cmdr TERENZI	3		8		11	8	11	16	4	3		12	76
Sgt AIELLO	6	3	8	2	8	10	3	13	28	17	3	11	112
Sgt ROHRBORN	3		4		7	8	12		8	11	8	12	73
Sgt HAMMOND	3	20	12	9	14		15						73
RESERVE OFFICERS													
Ofc CAMPO	5	2	3		2	8	7	10	12	3	4	8	64
Ofc DREW								3					3
Ofc CHAN													
Ofc KUCHENMEISTER												6	6
Ofc MAZZOLA							7	9					16
Ofc MIRKU						9							9
Ofc WARD					6	8							14
Ofc WOLFF					2	8			4				14
Ofc MIHACSI	24	22			4			14	30	26	8		127
Ofc SERRAIOCO					22					16		18	56
Ofc STALKER			3		7	4	17	22	8	18	10	14	103
Ofc RYAN HAMMOND					7	27	67	66	40	21	21	13	262
TOTAL RESERVE SUPPORT HOURS													
Month Total	55	54	53	17	106	109	154	172	170	155	70	108	
										YTD Total			**1222**

Medical leave - hours are administrative only
Attending Reserve Academy
Suspended
Resigned

Prepared by: Res. Sgt. Aie

Citation Details

Issue Date is in the last 33 days

Citation Totals

Citations Issued	Warnings Issued	Amount Due	Amount Paid	Base Citation Amount	Escalation Amount	Adjustment Amount	Total Citation Amount
19	1	$160.00	$220.00	$285.00	$0.00	$0.00	$380.00

Citation Listing

	Citation Number	Issue Date	LPN & State	Violation Type	Citation Status	Amount Due	Amount Paid	Base Citation Amount	Escalation Amount	Adjustment Amount	Admin Fee	Total Citation Amount	Paid Minus Base Fee	Zone Number & Name	Issuing Officer
1	76658388	2024-12-23	(MI) EPD9472	Parked Left Wheel to Curb	Unpaid	$20.00	∅	$15.00	$0.00	$0.00	$5.00	$20.00	∅	(48360) Zone A - Downtown Streets	Ray Hammond
2	76379950	2024-12-06	(MI) LKO3T	Restricted Ownership Parking Violation	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	Jeff Ward
3	76380037	2024-12-06	(MI) DYX2986	Restricted Ownership Parking Violation	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	Jeff Ward
4	76380103	2024-12-06	(MI) 3549K2	Restricted Ownership Parking Violation	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	Jeff Ward
5	76379798	2024-12-06	(MI) EEY244	Restricted Ownership Parking Violation	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	Jeff Ward
6	76380550	2024-12-06	(MI) CHEER14	Restricted Ownership Parking Violation	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	Jeff Ward
7	76380232	2024-12-06	(MI) EHD466	Restricted Ownership Parking Violation	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	Jeff Ward
8	76380477	2024-12-06	(MI) EVU1753	Restricted Ownership Parking Violation	Unpaid	$20.00	∅	$15.00	$0.00	$0.00	$5.00	$20.00	∅	(48360) Zone A - Downtown Streets	Jeff Ward
9	76551438	2024-12-17	(MI) EEG7351	No Parking 3am to 6am	Warning	$0.00	∅	$0.00	$0.00	$0.00	$5.00	$0.00	∅	(48360) Zone A - Downtown Streets	Christopher Mires
10	76514954	2024-12-14	(MI) JF85L	No Parking 3am to 6am	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
11	76706040	2024-12-28	(MI) EMQ8692	No Parking 3am to 6am	Unpaid	$20.00	∅	$15.00	$0.00	$0.00	$5.00	$20.00	∅	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
12	76705898	2024-12-28	(MI) 9PQR40	No Parking 3am to 6am	Unpaid	$20.00	∅	$15.00	$0.00	$0.00	$5.00	$20.00	∅	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
13	76515136	2024-12-14	(MI) DRF040	No Parking 3am to 6am	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
14	76631484	2024-12-21	(MI) DRY367	No Parking 3am to 6am	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
15	76705931	2024-12-28	(MI) DTK3179	No Parking 3am to 6am	Unpaid	$20.00	∅	$15.00	$0.00	$0.00	$5.00	$20.00	∅	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
16	76705963	2024-12-28	(MI) DYX5153	No Parking 3am to 6am	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
17	76515091	2024-12-14	(MI) DVA308	No Parking 3am to 6am	Paid	$0.00	$20.00	$15.00	$0.00	$0.00	$5.00	$20.00	$5.00	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
18	76514928	2024-12-14	(MI) KZ36A	No Parking 3am to 6am	Unpaid	$20.00	∅	$15.00	$0.00	$0.00	$5.00	$20.00	∅	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
19	76631417	2024-12-21	(MI) EPB5400	No Parking 3am to 6am	Unpaid	$20.00	∅	$15.00	$0.00	$0.00	$5.00	$20.00	∅	(48360) Zone A - Downtown Streets	BRIAN MARTINEZ
20	76738298	2024-12-31	(MI) 6NNV67	No Parking 3am to 6am	Unpaid	$20.00	∅	$15.00	$0.00	$0.00	$5.00	$20.00	∅	(48360) Zone A - Downtown Streets	Anne Pirkle

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: Planning Commission 2024 Annual Report and 2025 Work Plan

BACKGROUND BRIEF: Pursuant to Section 19 of the Michigan Planning Enabling Act, the Planning Commission has prepared and submitted a summary of the previous year's activities and anticipated work plan for the year ahead to the Village Council. McKenna has compiled the attached report on behalf of the Planning Commission.

RECOMMENDED MOTION: To receive and file the Planning Commission 2024 Annual Report and 2025 Work Plan.

ATTACHMENTS:
Planning Commission 2024 Annual Report and 2025 Work Plan

December 30, 2024 - Administrative Review
January 6, 2025 (anticipated) Planning Commission Review (Adopt w/wo changes or Table)
January 13, 2025 (anticipated) Village Council Review (Receive & File)

Planning Commission 2024 Annual Report & 2025 Work Plan

Village of Lake Orion, Michigan

Introduction & Purpose

In addition to fulfilling the requirements of the Michigan Planning Enabling Act, the Annual Report increases information-sharing between staff, boards, commissions, and the governing body, allowing anticipation of upcoming priorities. The Commission's Annual Report is a summary and status report of planning activities over the past year and is a communication tool to share recent achievements and plans for future community goals.

> *"A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development."*
>
> *MPEA, PA 33 of 2008, as amended*

Membership

We thank the following Commission members for their time commitment and contributions:

- James E. Zsenyuk, Chairperson
- Henry Lorant, Secretary
- Teresa Rutt, Council President
- Michael Lamb, Councilmember
- Larry Dunn, Commissioner
- Edward Sabol, Commissioner
- Darwin McClary, Administrative Official
- Two (2) Commissioner Vacancies

Former Commission members:

- Jerry Narsh, Fmr. Council President
- George Dandalides, Councilmember
- Nick Smith, Fmr. Commissioner

Village of Lake Orion
EST 1859

Meetings

The Village of Lake Orion Planning Commission met seven (7) times in 2024, meeting the minimum requirement of the MPEA of four (4) meeting per year.

Meeting dates with an (*) indicate one or more public hearing(s) was/were held for a specific project:

1. Monday, February 5, 2024
2. Monday May 6, 2024
3. Monday, June 3, 2024 *
4. Monday, July 1, 2024
5. Monday, August 5, 2024
6. Monday, November 4, 2024 *
7. Monday, December 2, 2024

All meetings were held in accordance with the Open Meetings Act, PA 267 of 1976. The public is welcome to attend all Planning Commission meetings; a "hearing of the public" is an agenda item at every meeting.

The Year in Review

The Village continued to experience steady growth in 2024, with several residential, commercial, and mixed-use projects either going under construction or nearing final approval and permitting. This is in addition to over 100 administrative Zoning Compliance permits being issued this past year for small-scale or single-unit residential and commercial property improvements, temporary uses of the Village right-of-way, and signage. Further, the Village authorized some key planning initiatives to shore up policy, code, and administrative processes to better serve the community and guide its development.

Active Development Projects

NAME / LOCATION	DESCRIPTION	REVIEW & APPROVAL STATUS
Orion Villas	Site plan and site condominium review for interlocal 8-unit townhouse development	June 5, 2023: Planning Commission Approval April 8, 2024: Council Condo Docs Approval January 10, 2024: Engineering Approval January 9, 2024: Final Zoning Approval **Construction: In Progress**
West Village	PUD/Site Plan review for 89-unit multi-family residential and mixed-use development on historic high school property.	September 7, 2021 Planning Commission PUD Eligibility Approval September 13, 2021 Council PUD Eligibility Approval October 4, 2021 Planning Commission Preliminary PUD Approval October 25, 2021 Council Preliminary PUD Approval October 10, 2022 Council PUD Extension Approval September 5, 2023 Planning Commission Final PUD Approval **October 24, 2023: Engineering & Fire Dept - Revise/Resubmit** December 11, 2023: Council PUD Agreement Approval **June 10, 2024: Council Amended PUD Agreement Approval**
44. E Flint	Site plan review for 4-story mixed-use development on existing parking lot	August 5, 2024: Planning Commission Approval October 2, 2024: Board of Zoning Appeals Variance Approval **Awaiting revised plans for Engineering & Fire Dept. Approval**
Snug Harbor	Site plan review for 4-unit multi-family development adjacent to Mystic Cove	May 6, 2024: Planning Commission Approval September 25, 2024: Engineering Approval **Final Zoning Approval/Address Assignment In Progress**
Mystic Cove	Site plan review for 47-unit multi-family residential and mixed-use development with dock and shoreline improvements	October 3, 2022: Planning Commission Approval June 2023: Council Land Division Approval April 23, 2024: Final Zoning Approval October 31, 2024: Engineering Approval **Construction In Progress**
Constellation Bay	Site plan review for 52-unit multi-family (townhouses & apartments) and mixed-use development with shoreline improvements	October 3, 2022: Planning Commission Approval April 3, 2023: Planning Commission Approval, amended site plan October 17, 2024: Engineering Approval November 26, 2024: Final Zoning Approval **Pre-Construction meeting held early December**
The Starboard	Site plan review for 12-unit multi-family residential (townhouse) & marina improvements	November 6, 2023: Planning Commission Approval November 27, 2023: Council License Agreement Approval **June 18, 2024: Engineering Revise/Resubmit**
The Peninsula	Site plan and site condominium review for 3-unit, single-family development	February 5, 2024: Planning Commission Approval April 8, 2024: Council Condo Doc Approval **October 9, 2024: Engineering Revise/Resubmit**
West Harbor	Single-family site condominiums	**Land division under review; pending Planning Commission and Village Council Approval**
Lake Street ROW Improvements	Improvements to Lake & Flint intersection adjacent to The Starboard	August 14, 2023: Preliminary Council Approval November 27, 2023: License Agreement Approval **August 29, 2024: Engineering Approval**
Cloud Retail	Site plan review for commercial (marijuana retail) development	March 13, 2023: Council Land Division Approval April 3, 2023: Planning Commission Approval **July 12, 2024: Engineering Revise/Resubmit**
146 S. Broadway	Commercial site plan 3-unit “white box”, interior & exterior modifications	October 2, 2023: Planning Commission Approval November 22, 2023: Final Zoning Approval **Construction completed in 2024; review and approval for changes of use and signage required for new tenants**

NAME / LOCATION	DESCRIPTION	REVIEW & APPROVAL STATUS
Elizabeth Street Apartments	Multi-family residential PUD for 16 units.	August 2, 2021: Planning Commission PUD Eligibility Approval August 9, 2021: Council PUD Eligibility Approval March 7, 2022: Planning Commission Preliminary PUD Approval March 14, 2023: Council Preliminary PUD Approval August 1, 2022: Planning Commission Final PUD Approval September 25, 2024: Engineering & Fire Dept. Revise/Resubmit **October 2024: Project Withdrawn**

Variances - Board of Zoning Appeals

NAME / LOCATION	DESCRIPTION	REVIEW & APPROVAL STATUS
600 Longpointe Parcel: 09-02-351-019	RL District: Roof projection for terrace 11.5 ft. variance from min. 25 ft. front setback 1.5 ft. variance from min. 5 ft. side yard setback	**February 1, 2024: Approved as presented**
136 N. Axford Parcel: 09-02-403-020	RV District: Above-ground pool 15 ft. variance from min. 25 ft. front setback 1.95% variance from max. 40% lot coverage	**June 6, 2024: Denied all variances**
512 Longpointe Parcel: 09-02-351-002	RL District: New single-family residence 13.42 ft. variance from min. 25 ft. street front setback 11.92 ft. variance from min. 25 ft. water front setback 4.25 ft. variance from max. 30 ft. height	**June 6, 2024: Approved, as noted** 10 ft. variance (street) 10 ft. variance (water) 4.25 ft. variance (height)
648 Buena Vista Parcel: 09-02-403-020	RV District: Addition to existing single-family residence 10.5 ft. variance from min. 25 ft. front setback 3.5 ft. variance from min. 10 ft. side setback 10.4 in. variance from required accessory structure placement behind front line of primary structure	**July 11, 2024: Approved, as noted, under new RL Zoning:** 10.5 ft. variance (front); Other variances not required under new zoning district.
44 E. Flint Parcels: 09-02-481-007 & 09-02-481-008	DC District: New mixed-use development 1.75 ft. variance from 10 ft. 4th story street setback	**October 3, 2024: Approved as presented**

Zoning Ordinance / Map Amendments

NAME / LOCATION	DESCRIPTION	REVIEW & APPROVAL STATUS
Article 9: MU, Mixed-Use District	Text amendment to allow multiple-family development without mixed-use/commercial component as a permitted use; landscaping permitted for parking lot screening; density requirements for multi-family uses.	June 3, 2024: Public Hearing June 3, 2024: Planning Commission Approval **Council Adoption Pending**
648 Buena Vista Parcel: 09-02-403-020	Map amendment to rezone from RV, Village District to RL, Lake District, per July 11, 2024 BZA approval	November 4, 2024: Public Hearing November 4, 2024: Planning Commission Approval November 25, 2024: Council Adoption
315 N. Lapeer Parcel: 09-02-354-020	Map amendment to rezone from RV, Village District to RM, Multiple Family District for potential redevelopment	November 4, 2024: Public Hearing November 4, 2024: Planning Commission Approval November 25, 2024: Council Adoption

Active Planning Initiatives

PROJECT	DESCRIPTION	STATUS
Master Plan: Strategic Action Plan for Implementation	RRC-required Action Plan and annual progress on implementation; project includes revised & restated Goals and Objectives.	Analysis, draft plan complete; public engagement, final review, and adoption in 2025.
Village-Owned Parcels and ROW Inventory and Mapping	Inventory and mapping of all Village-owned parcels and rights of way; includes sample site inspections, I.D. encroachments.	Data requisition, baseline mapping, and sample site inspections completed; authorization required for further study and recommendations.
Online Permitting	Administrative research for online Zoning Compliance permitting and coordination with Township.	In Progress - Cloud-based GoGov Permitting software under discussion with Admin. Staff.

The Year Ahead

The 2025 Work Plan outlines planning and economic development goals for the next year. The following list of projects for the Planning Commission and Village Council to consider is based on feedback from the administration, Redevelopment Ready Community (RRC) best practices, and our professional planning expertise:

Unified Master Plan

The current Master Plan was adopted in 2002 and the Planning Commission has overseen several piecemeal amendments to the Future Land Use Plan, Zoning Plan, and Action Plan over the years; however, community data and trend projections remain critically out of date and do not reflect recent changes in population, demographics, and development. Village Staff will work with the Planning Commission, Council, and other agencies to combine fresh data and trends with the most recent amendments to create an aesthetically, narratively, and statistically cohesive Master Plan. This effort should include a focus on one or more of the following issues/topics to maximize public participation, awareness, and policymaking:

Residential and/or Retail Market Analysis: The Village has seen a flurry of development lately, but additional analysis is needed to determined whether this development aligns with current conditions, future trends, and the needs for diverse housing and retail space. The State is interested in advancing housing goals and incentive grants should be pursued wherever possible.

Mobility Planning: The Village is a highly desirable place to live, work, and recreate; planning for the movement of people and goods is essential for a growing community. Provisions for non-motorized transportation, complete streets, parking and loading management, and the design of public rights of way will improve the safety and efficiency of movement through the Village.

Sustainability Planning: With limited land and natural resources, the Village must confront intense development pressure fairly and consistently and should establish clear policy for (but not limited to): the preservation of natural areas and open space on public and private land, protection of water resources by minimizing storm water runoff and impervious surfaces, and implementation of more robust landscaping standards for future development.

Master Plan Implementation

Progress on Master Plan implementation should be reviewed and reported annually (typically as part of the Annual Report and Work Plan) to satisfy RRC-Certified best practices. Once the Planning Commission and Council approve and adopt the Strategic Action Plan for Implementation, the Village will be able to easily document progress on its priority items.

Redevelopment Ready Communities Certification

RRC provides best practice recommendations to make the Village more redevelopment-ready; being engaged with the RRC program opens the community up to additional funding and technical support through MEDC. While the Village is up to date on most RRC recommendations, the following require attention:

Training Strategy & Joint Meetings: RRC requires a 2-year training strategy be developed for all boards and commissions. The previous training strategy ran through 2023; staff are working to update the training strategy for 2024-2026. RRC-Certified communities must also demonstrate collaboration across boards and commissions that review or approve developments; it is recommended that the Village Council, Planning Commission, Zoning Board, and DDA participate in a joint meeting at least once per year for training and discussion of ongoing and future development projects.

Guide to Development: As part of ongoing improvements to administrative processes, Village Staff are creating a guide for developers, contractors, residents, and public officials to understand and articulate review and approval processes for various development applications, including but not limited to site plans, special land uses, PUDs, variances, and amendments.

Public Participation Plan: A draft Public Participation Plan was presented at a joint meeting of the Council, DDA, and Planning Commission on December 8, 2020, with a recommendation for additional review by the Planning Commission and Council prior to publication. At this time, the Plan needs to be reviewed, updated as needed, and published to the Village website.

Comprehensive Zoning Ordinance Update

Like the current Master Plan, the current Zoning Ordinance is out of date, and piecemeal amendments over the years have contributed to inconsistencies in its interpretation and administration. A full diagnostic and update to the Zoning Ordinance would provide an opportunity to align with updated engineering best practices, where applicable, and advance the Village Strategic Action Plan. An update would employ RRC recommendations for text amendments geared toward improved accessibility and ease of use, which could also extend to the Village Sign Ordinance.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: Receive and File of Snowplowing Subcommittee Meeting Minutes of December 13, 2024

RECOMMENDED MOTION: To receive and file the December 13, 2024 Snowplowing Subcommittee Meeting Minutes, as presented.

MEETING MINUTES

SPECIAL MEETING OF THE VILLAGE COUNCIL SNOWPLOWING SUBCOMMITTEE

Friday, December 13, 2024

11:00 AM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. **Call to Order**

   The December 13th, 2024 Village Council Special Meeting was called to order at 11:00 AM.

2. **Roll Call and Determination of Quorum**

   PRESENT :
   Council member Michael Lamb
   Council member George Dandalides
   Council member Alex Comparoni Jr

   STAFF PRESENT:
   DPW Director Wes Sanchez
   Police Chief Mark Amundson

3. **Election of Chairman & Recoding Secretary**

   Motion: Motion made by Councilman Lamb, seconded by Councilman Comparoni to elect George Dandalides to preside as Chairman and Recording Secretary

   Motion carried by (3) Yes, (0) No.

   George Dandalides was elected to preside as Chairman and Recording Secretary of the subcommittee.

4. Call to the Public

The following residents were in attendance and addressed the subcommittee:

Dorothy Butler 540 Longpointe Drive
William Martin 548 Longpointe Drive
Mike Biers 592 Longpointe Drive

Their comments included:

- Although there were only three Longpointe residents in attendance, they represented the 27 residents that signed the petition presented at the December 9 regular council meeting.
- They represent the 23 homes on Longpointe.
- They are concerned they are not receiving the same services as all the other secondary streets in a timely manner. (Park Island, North Shore, Central, etc.)
- They felt the Longpointe Road conditions following the December 4th snowfall created unsafe icy conditions and the village DPW was non-responsive to calls made on December 5th and 6th.
- There were both persons with disabilities and elderly residents on Longpointe.
- They feel the snowplowing and salting of Longpointe has deteriorated over the past four to five years.

5. Snowplow & Ice Process - Lake Orion Village

Subcommittee Chairman Dandalides reviewed the purpose of the meeting:

- Review the current "Village of Lake Orion Snowplowing Procedure"
- Brainstorm opportunities to provide better and more consistent service to all residents of the village including main, secondary, and dead-end roads.
- Desired outcome – incorporate any revisions into a revised policy to be presented to Village Council at the next regular meeting scheduled for January 13, 2025.

DPW Director Sanchez reviewed the current <u>Village of Lake Orion Snow Plowing Procedure</u>:

The following "opportunities" were identified for consideration in potential policy revisions:

- We have a "Snow/Ice Control Call In Protocol" posted on our village website, however we haven't posted anything similar for operations during normal business hours. Should we?
- Our "Snow/Ice Control Call In Protocol" does not identify major and secondary roads specifically. An additional map would be helpful.
- Our "Snow/Ice Control Call In Protocol" does not make any reference to frequency. During a snowfall, how often would we expect to see a plow or salt?
- Is there an opportunity to be more proactive utilizing our police department? Does our police department conduct routine patrols of all streets and could they report unsafe conditions to the DPW proactively?
- Should the policy consider drifting?
- We no longer have our own village dispatch, so we need to consider how Oakland County Dispatch plays in.
- Need to identify major (and hazard areas) and secondary roads – map.
- Consider single lane roads.
- Is the role of the police department up to date?
- Should we have a designation of "hazard roads" – hills?

"Opportunities", continued:

- Policy should allow a certain amount of discretion so the DPW can maximize effectiveness.
- Consider emergency priority.
- Bus routes
- We need to have specific citizen reporting process for call in – what phone number should residents call and what response should they expect.

The following "Next Steps" were identified:

- Village Staff (Sanchez and Amundson) to get with Village Manager for his direction.
- Our goal is to have a recommendation ready to take to Village Council at the next regular council meeting on January 13, 2025.
- Plan for follow-up Wednesday January 8th 10:00am.

6. Call to the Public

There were no other public comments

7. Council Comments

There were no additional council comments

8. DPW Director, Police Chief Comments

There were no additional staff comments

9. Adjournment

Motion: Motion made by Councilman Comparoni, seconded by Councilman Lamb to adjourn

.

Motion carried by (3) Yes, (0) No.

The meeting was adjourned by Subcommittee Chairman Dandalides at 12:20 PM

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Information Presented to Village Council by residents of Longpointe on December 9, 2024

We, the residents of Longpointe Drive, are reaching out to the Village of Lake Orion Council to amend the current Snow and Ice Protocol ***recently*** adopted by the Lake Orion DPW.

We are high tax paying Village/Township residents with 23 homes on our street. We should be receiving the same services as all other secondary streets (ie: Park Island, North Shore, Central, etc.) in the same timely manner.

Name:	Signature:	Address:
Mary T- Bires		592 Longpointe Dr.
Brent DeClark		576 LONGPOINTE DR
Sarah DeClark		576 LONGPOINTE DR
Amy Przygoda		584 Longpointe Dr.
Craig Przygoda		" "
Renée Hays		604 Longpointe Dr.
PAUL HAYS		604 LONGPOINTE DR.
Jennifer Remondini		580 Longpointe Dr.
Steve Remondini		580 Longpointe Dr.
Mike Bires		592 " "
WILLIAM WHEDON		560 LONGPOINTE DR
~~JOE~~ FLAHERTY		572/LONGPOINTE DR
Lori JO Haugher		572/longpointe-Dri
Sarah H Ludsinger		568 Longpointe Drive

We, the residents of Longpointe Drive, are reaching out to the Village of Lake Orion Council to amend the current Snow and Ice Protocol ***recently*** adopted by the Lake Orion DPW.

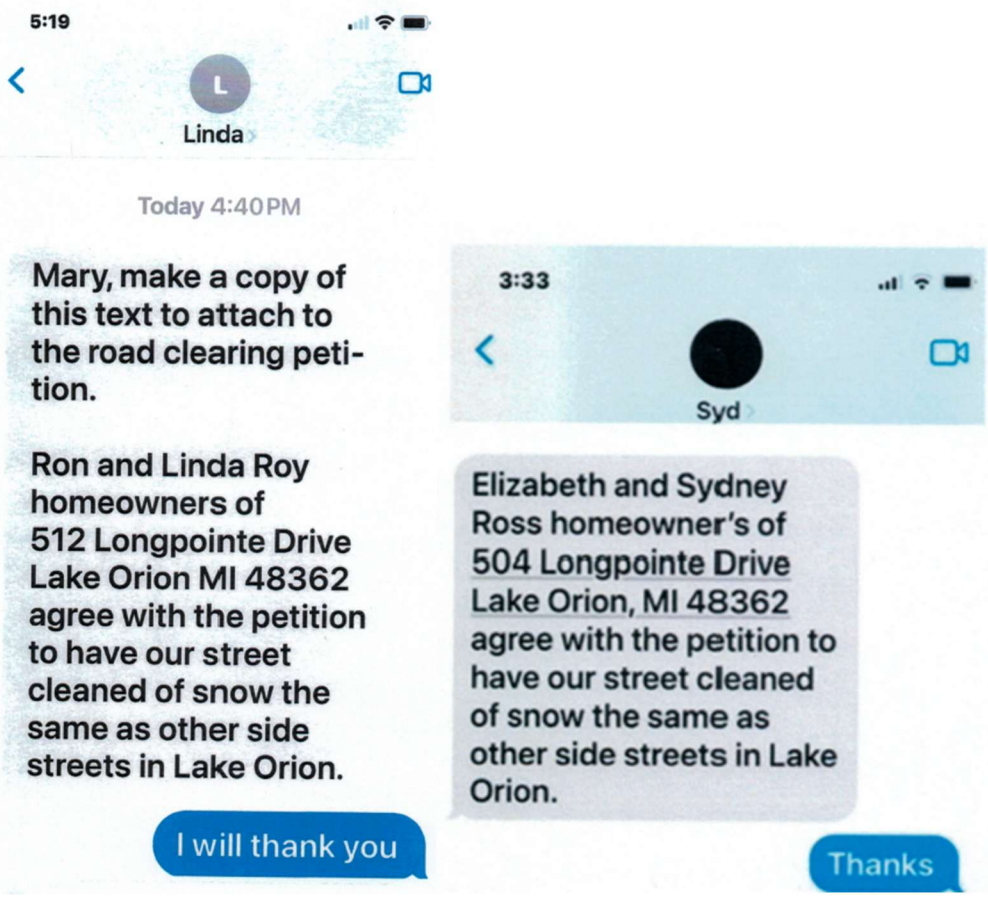
We are high tax paying Village/Township residents with 23 homes on our street. We should be receiving the same services as all other secondary streets (ie: Park Island, North Shore, Central, etc.) in the same timely manner.

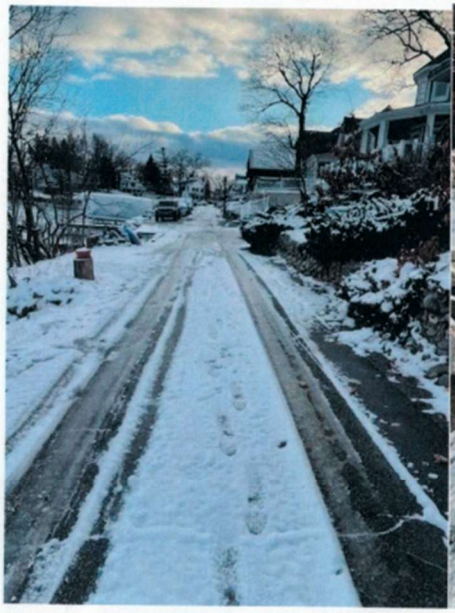
Name:	Signature:	Address:
Brad Ludsinger		568 Longpointe Drive
David Williams		588 Longpointe Dr.
Rachel Redmond		616 Longpoint Dr.
Pavel Doychev		616 Longpoint Dr.
Ryan Bittner		410 Longpointe
Dawn Bittner		610 Longpointe
William Martin MARTIN		548 LONGPOINTE
DAVID PETOSKEY		600 LONGPOINT DR.
Ken Kutchek		596 Longpointe Dr.

We, the residents of Longpointe Drive, are reaching out to the Village of Lake Orion Council to amend the current Snow and Ice Protocol ***recently*** adopted by the Lake Orion DPW.

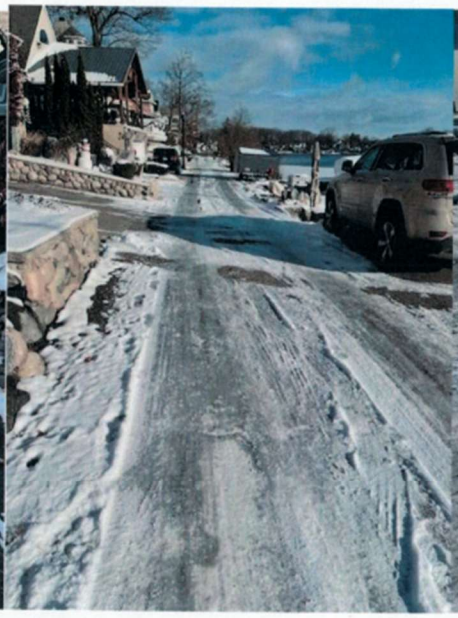
We are high tax paying Village/Township residents with 23 homes on our street. We should be receiving the same services as all other secondary streets (ie: Park Island, North Shore, Central, etc.) in the same timely manner.

Name:	Signature:	Address:
Mary T- Bires	Mary T. Bires	592 Longpointe Dr.
Dorothy Butler	Dorothy Butler	548 Longpointe Dr.
JEFFREY BUTLER	Jeffrey Butler	540 LONGPOINTE
Robert Butler	Robert Butler	540 Longpointe Dr
Suzanne Butter	Suzanne Butler	540 Longpointe Dr





Longpointe Drive
Thursday 12/5/2024 no
Snowplowing called Village



Longpointe Drive
12/6/2024 – total sheet of ice
called Village nobody came



Longpointe Drive
12/6/2024 – total sheet of ice
called Village nobody came

Note: I called both Thursday and Friday, especially Friday since our road was totally unsafe with a sheet of ice. Nobody came to salt or plow.

Village of Lake Orion
EST 1859

Department of Public Works

Date: 12/12/14

To: Village Council & Darwin McClary, Village Manager

From: Jeremy Richert, Director of Public Works

RE: Snow Removal Procedure

In the event of a snow storm I will have a crew of four guys in at 4am or earlier depending on the snow storm time and totals. One of our dump trucks starts here in town on the major streets. Another dump truck starts out on the islands, generally Bellevue first as it tends to get much worse blow over. Then we have two small trucks with front plows start on the parking and parking lots in the downtown area. Once the parking and parking lots are done in the downtown area, those two crew members will then begin on removing snow from the sidewalks. At that time a fifth guy will be pushing back corners and dead ends with a front plow.

Depending on the amount of snowfall that we receive, additional snow removal is required. The additional snow removal consist of hauling the snow out of the downtown area and out to Eastlawn Cemetery. How this process will be handled is with three crew members. The following day of the storm I will have two crew members in at 4am, each in a tractor, and pulling snow off of the sidewalks. They will remove the snow from the sidewalks and pile it at the outer corners of downtown. At 5am another crew member will come in and together the three crew members will have two tractors and two dump trucks downtown. The third crew member will be running truck after truck out to the cemetery to dump as the tractors fill them.

This system is generally how it has also been done in the past with a few minor changes. I am implementing and working on the minor changes, and predict that these will help snow removal operations run more smoothly and efficient.

Best Regards,
Jeremy Richert
Director of Public Works
Village of Lake Orion

21 E. Church St, Lake Orion MI 48362 • (248) 693-1463
• RichertJ@lakeorion.org

Jeff Sears 2012

Village Snow & Ice removal protocol

- On overtime, contact PD Dispatch upon arrival to let them know we responded and contact them when you leave to let them know you are done.
- In all instances, Major streets and school routes shall be cleared of snow and ice first (Flint, Broadway, and Atwater etc.)
    - (See Major St. map)
- All hills will be done 2nd (West Point, Central Etc.)
- Local St. and dead ends will be done next.
- Your first priority is to open the streets for emergency vehicle access.
    - If your job is to keep the roads open during a long snow event, doing some local roads at 3 am may not be a priority however they must be reasonably maintained for emergency vehicle access until the snow event is over.
- Streets will be widened after all have been cleared of the bulk of snow.
- After a snowfall, if the plowing is done and you are driving through town and notice and street can be plowed wider, drop your plow and do it while you are there.
- Corners will be pushed back last opening intersections and making sure corner snow piles do interrupt clear vision for drivers and safe passage through sidewalks for pedestrians.
- Maintain a safe speed (often under the speed limit) and obey all traffic laws, lights and signs.
- While plowing downtown on weekends, stop at Village Hall and check the sidewalks. Also clear and snow from the Flint and Broadway corners.

Downtown Snow Removal

- Push all parking areas within the downtown area away from the Flint and Broadway intersections. (see attached map) For example:
    - Flint St east of Broadway should be pushed east towards Anderson.
    - Flint St West of Broadway should be pushed west towards Lapeer St.
- Long pushes such as Broadway from Front to M-24 should be split in half. Part pushed towards M-24 and part towards Front St.
- Keep piles low enough so drivers can see around them. If you need two parking spots to pile snow then use them.
- While picking up snow, remove all piles closet to Flint and Broadway first then proceed away from the intersection.
- Identify the largest piles and those taking up the most parking and use your judgment on how to proceed. (Front St may not be as important as Flint St.)
- Remember to plow all parking spots along Anderson, Shadbolt (treeside Psychologist along Shadbolt), Front, Lapeer(In front of apartments, by Auto Zone, along Lapeer)
- **Lift front plow blades when going over the brick intersection at Flint and Broadway. Underbodies will only be used on the brick intersection**

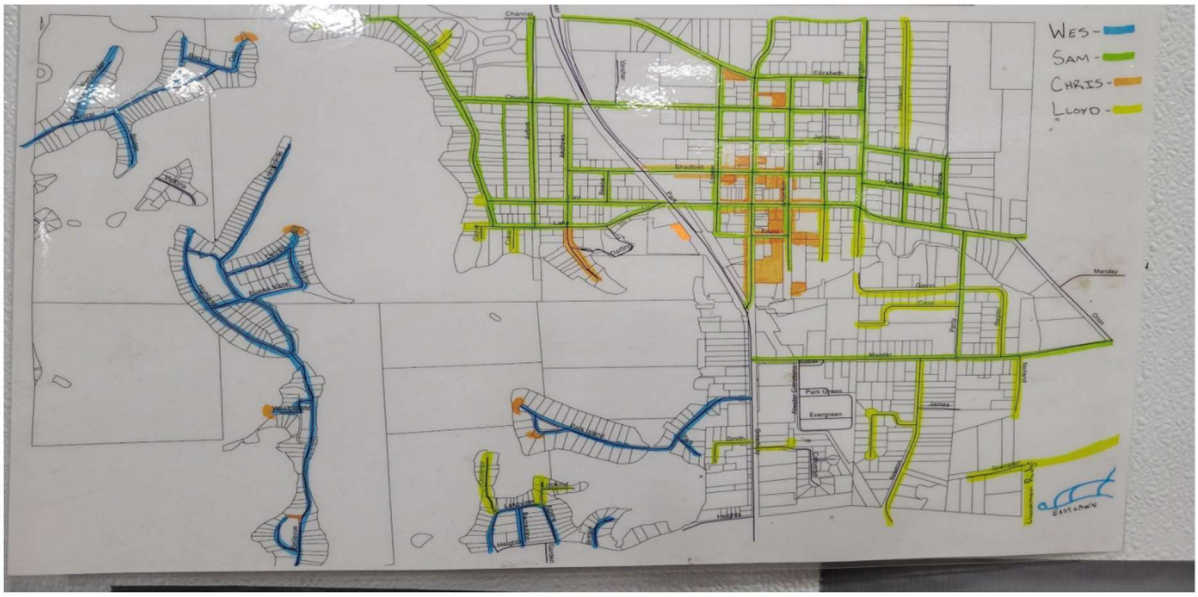
Parking Lots

- Village Hall Parking lot should be done first.
    - As much snow as possible should be pushed out of the parking lot across Shadbolt and plied into the parking spots.
    - During a long snow event, you should pass through this lot often
- State Farm Parking lot next to Village hall is next then the veterinary center.
- The lot behind the Brewery (DDA Lot) should be done trying to push as much snow as possible across Shadbolt into available parking spots.
- Children's Park parking lot should all be pushed to the far east side parking spots. Keep the snow off the sidewalk and pile as high as needed so all snow is in these parking spots.
- DDA Driveway should be done before they open.
- The parking Lot across from the Ehman Center should be done last (just a few passes along Elizabeth)

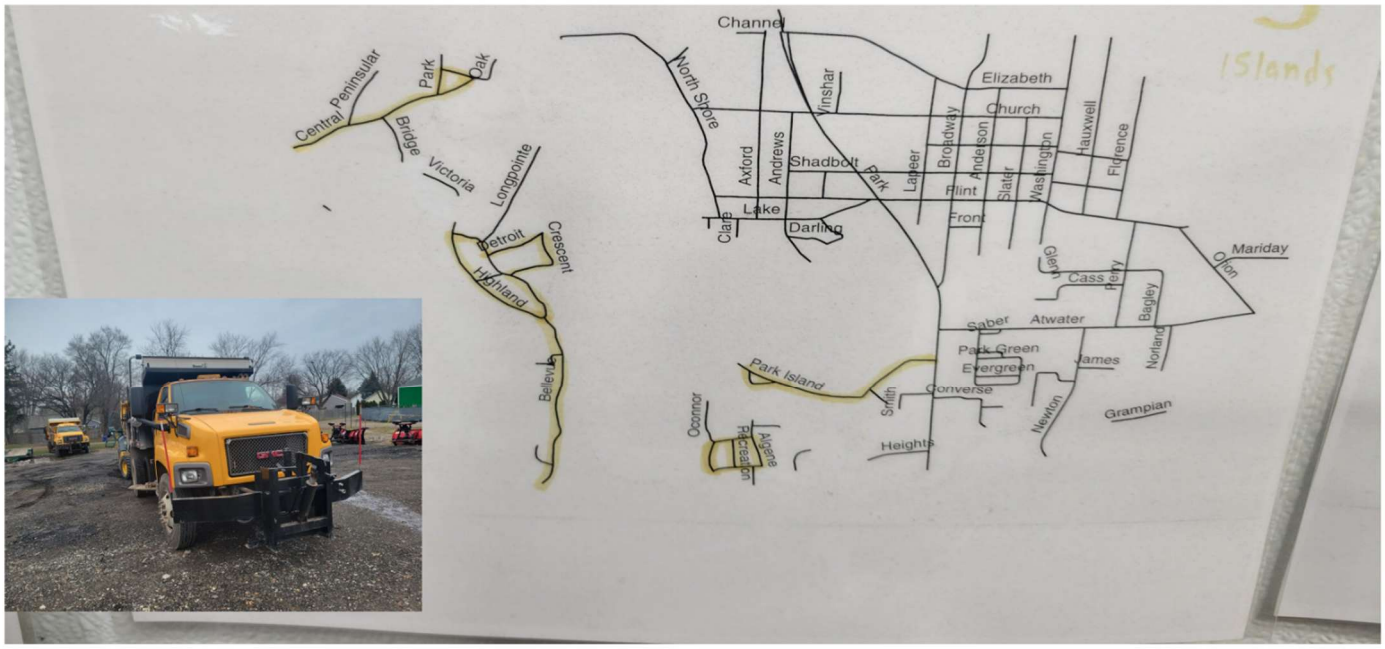
Village of Lake Orion snow plowing procedure

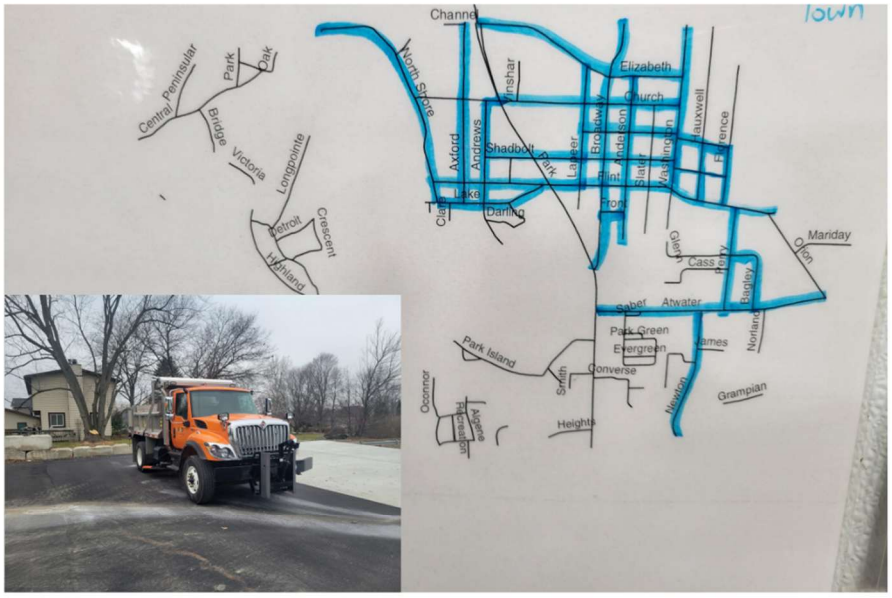
Lake Orion DPW

Snow plow routes



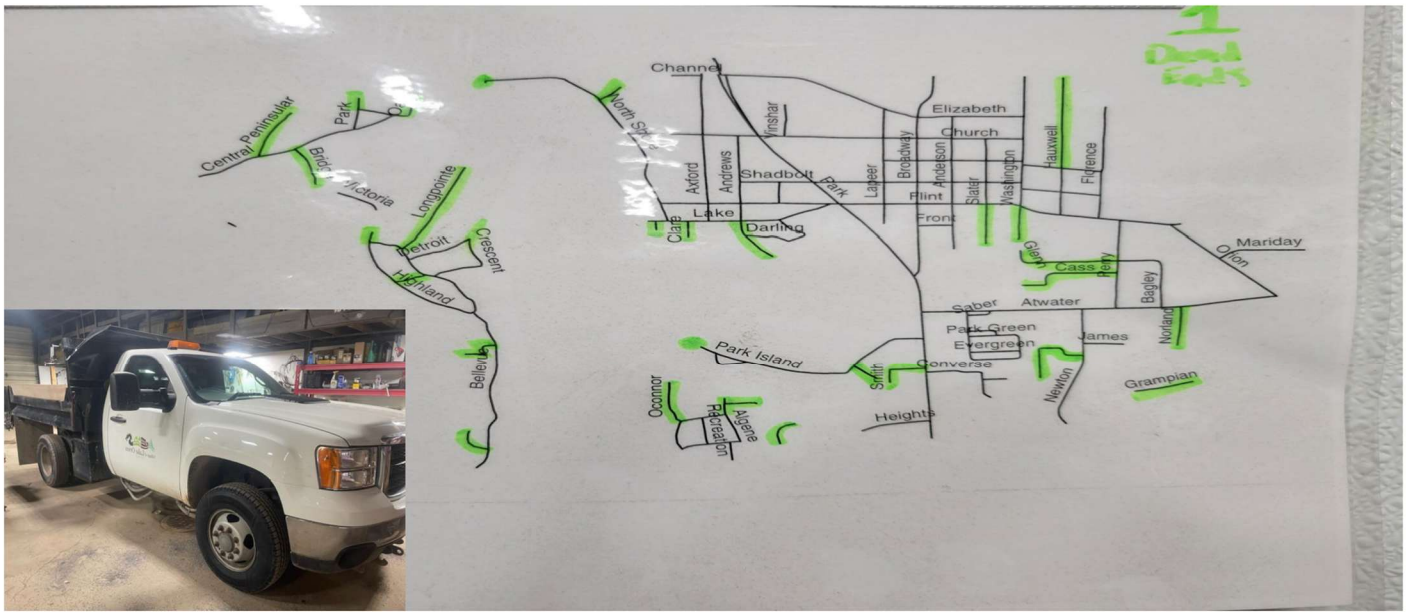
Islands



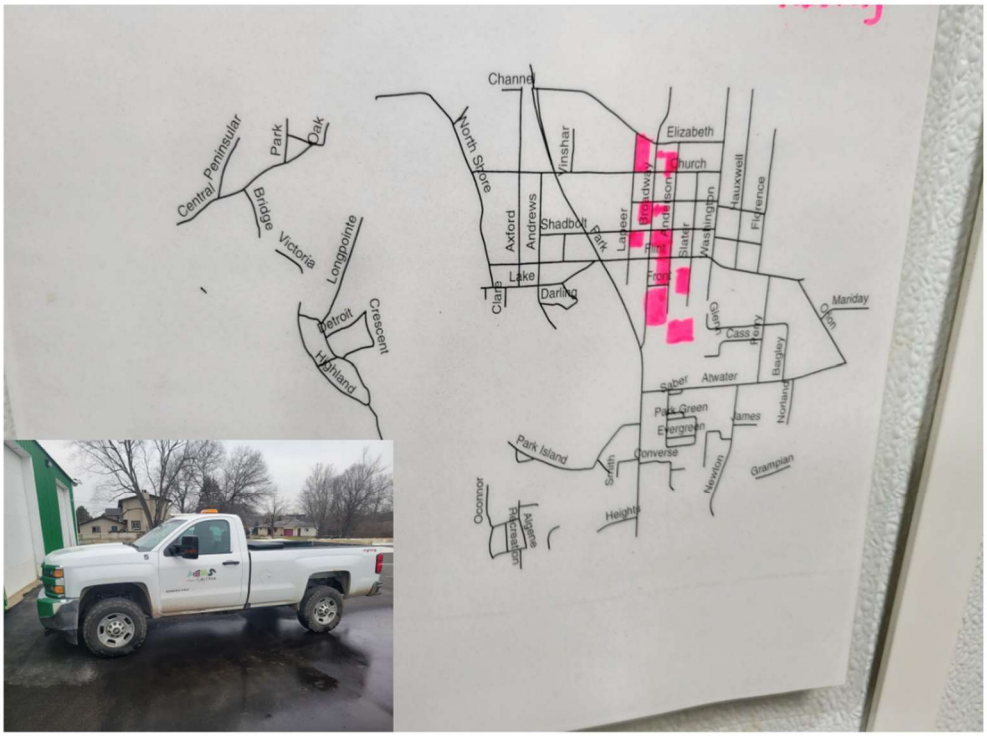


Main Village

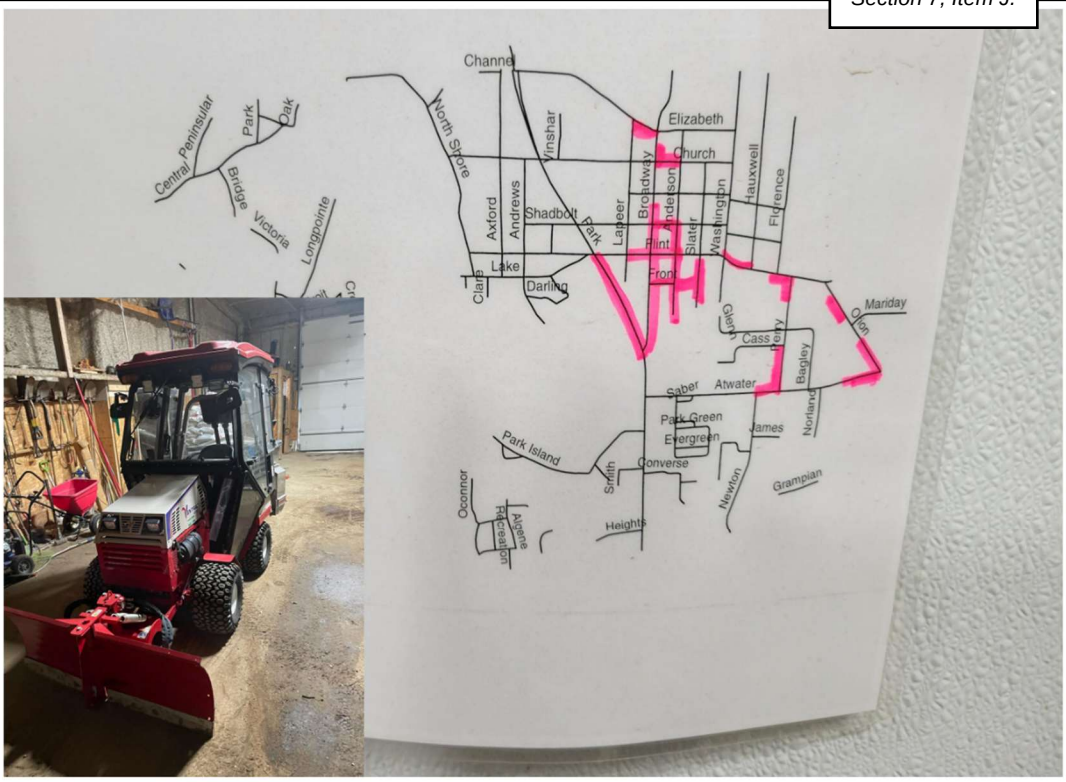
Dead Ends



Parking Lots

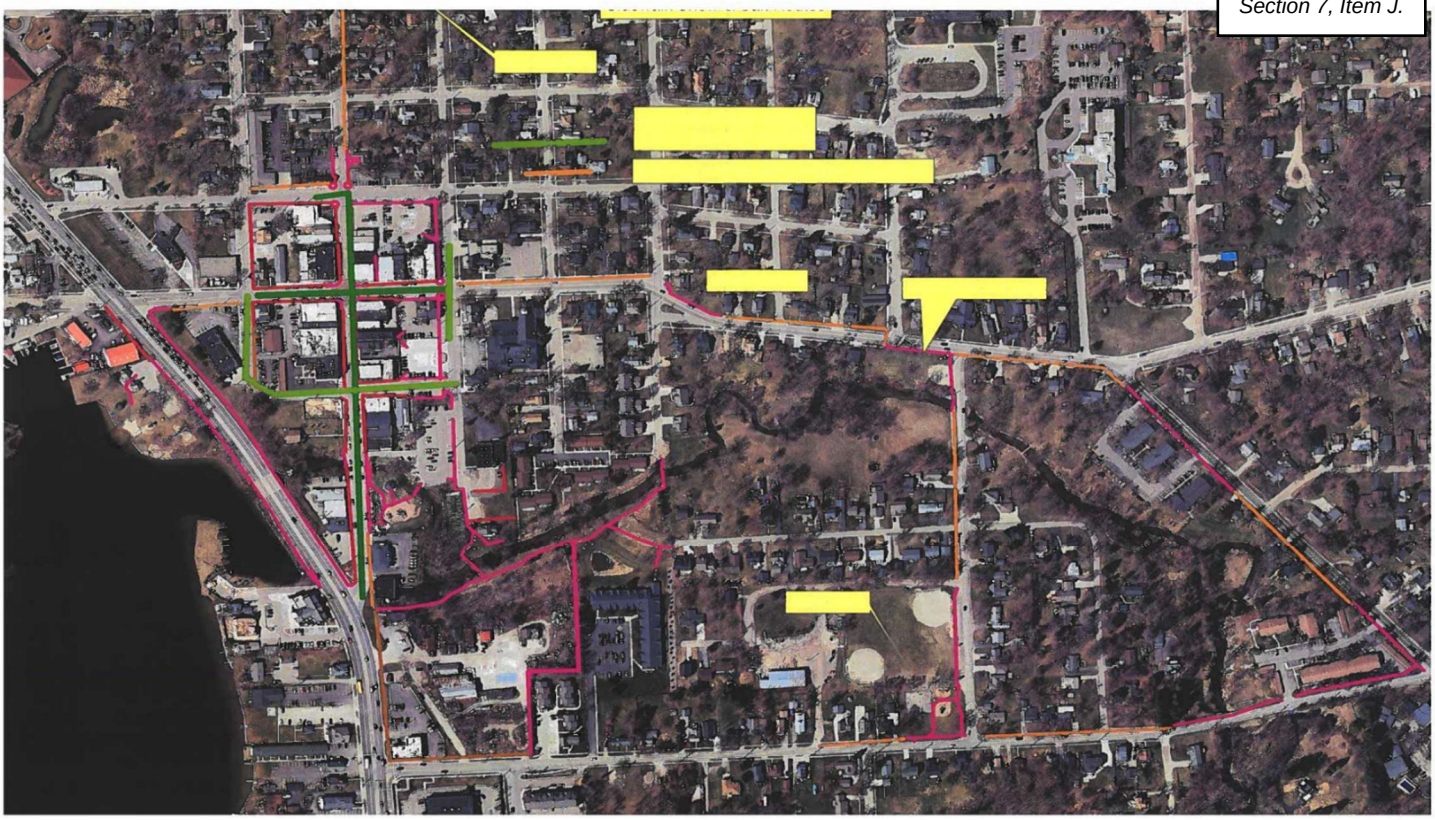


Sidewalks





Sidewalk satellite view



Snow/Ice Control Call In Protocol

The following is the protocol Police Officers and Dispatchers should use when calling DPW employees in to plow streets after normal working hours. This policy does not reflect the same measures that will be taken to remove snow and ice during normal working hours. During normal working hours, streets may be cleared more often and sooner than after hour situations. This policy should be used as general guidelines for Police Officers and Dispatchers in unison with their own judgment of road conditions.

The DPW knows that different conditions warrant different actions. This policy is designed to make plowing and salting operations more efficient. The DPW will utilize this policy as well as snowfall forecast to determine the best plan of action to take at different times of the day. The DPW will make every effort to keep the roads clear for safe passage at all times.

Snowfall w/accumulation –

- There should be a minimum of ***TWO*** inches of snow accumulation before DPW staff is called to plow streets.
- DPW staff should only be called if the minimum snow accumulation is reached and the roads have become unsafe to travel (slippery enough that drivers cannot maintain control of their vehicles). If you cannot do the speed limit safely, the DPW should be contacted.
- The Priority plowing/salting route includes Major Streets and roads with hills.. This route will be done when there is ***TWO*** inches or more of snow accumulation.
- The Secondary plowing/salting route includes all local streets less traveled. If called in to plow, these will only be done with accumulation over ***THREE*** inches where roads are unsafe.
- During a large snow storm, we will maintain the priority route but may not maintain the secondary route until normal working hours or until the snow storm is finished.
- After two or more resident complaints are made regarding the condition of streets, please contact the DPW foreman on-call immediately so he may act appropriately.

Ice-

- DPW staff should be called out whenever roads become too icy for travel and have the potential to cause motor vehicle accidents.
- This includes small snowfalls that turn to ice quickly and black ice.
- DPW may elect to do all streets at this time or do the priority route only.
- Please be advised, salt is not effective in temperatures below 25°-20° F thus DPW staff may make the determination not to utilize salt until the temperatures recover to levels
  above 25° F.

Notice: Business Owners Downtown

Starting this year 2021/2022 winter season the DPW will begin maintaining snow and ice on the downtown sidewalks. This does not mean that every flurry or dusting will be plowed and salted by the DPW. The DPW will maintain sidewalks when the snow totals reach 2 inches or more. Any snowfall under 2 inches will be the responsibility of the business owner. The DPW will also monitor and respond to any ice storms we may have and salt accordingly.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: Approval of Special Event – 11th Annual Lake Orion Rotary Ice Cup Challenge

BACKGROUND BRIEF:

The 11th Annual Lake Orion Rotary Ice Cup Challenge was submitted by Barkley Pierce on behalf of the Lake Orion Sunrise Rotary Club on November 25, 2024. The event is scheduled for Saturday, February 1, 2025, with event setup starting at 8:00 AM, the event beginning at 10:00 AM, and tear-down until 4:00 PM. It will take place on various Village properties and public roads, as outlined in the attached application. This is an annual event.

RECOMMENDED MOTION:

To adopt Resolution 2025-001, which approves the 11th Annual Lake Orion Rotary Ice Cup Challenge event application and the License Agreement between the Village of Lake Orion and the Lake Orion Sunrise Rotary Club for the use of various Village properties and public roads. The event is scheduled for February 1, 2025. Mr. Pierce will provide the required fees prior to the event. Furthermore, to authorize the Village Council President and Village Clerk to execute the document on behalf of the Village.

Village of Lake Orion
EST 1859

Village of Lake Orion
21 E. Church Street Lake
Orion, Michigan 48362 Tel
248.693.8391 Fax
248.693.5874
www.lakeorion.org

REQUIRED DOCUMENTS FOR A SPECIAL EVENT PERMIT AND EVENT APPROVAL PROCEDURE

The following lists all documents required for a complete submittal of a Special Event Permit application.

Special Events Permit

To initiate the special event application process, event organizers must complete and sign a Special Events Permit Form. The application must include a brief description and purpose of the event, the dates and times of the event, including setup and clean-up dates, and a complete listing of contact information for the event organizer. The contact person listed will serve as the emergency contact for the event. The contact person listed must be present at the event. If not, another emergency contact person must be named.

Event Map

The application form must be accompanied by an event map. The map must clearly show the location(s) for each activity during the event.

Hold Harmless Agreement

A Hold Harmless Agreement is included with the application form and must be completed, signed, and returned as part of the application package. The Hold Harmless Agreement form must include TWO witness names and signatures in addition to the applicant's name and signature.

Insurance Certificate

All sponsors of special events shall carry general liability insurance with coverage for bodily injury, death and property damage of at least $1,000,000 per occurrence, and $1,000,000 aggregate. In addition, an event sponsor shall be required to provide a valid certificate of insurance naming the Village of Lake Orion as an additionally insured must be included in the application package. The insurance certificate policy must include the date(s) of the specified event, including set up and tear down, and the Village's address, listed as:

Village of Lake Orion
21 E. Church St.
Lake Orion MI 48362

Based on the nature of the event the applicant may be required to provide additional insurance.

License Agreement (if applicable)

A License Agreement approved by Village Council is required for all events.

Temporary Sign Application (If applicable)

Special events that will be erecting temporary signage before or during the event must complete a Sign Permit Application. Sign regulations including exempt signage as well as temporary sign regulations are listed in Chapter 155 of the Village of Lake Orion Code of Ordinances found on the Village of Lake Orion Website at www.lakeorion.org. The permit application can be found here on the Village's website. Signage may have separate fees associated with it.

Request to Use Village Equipment (If applicable)

Special events that will require street closures or the use of other Village equipment must complete a Request to Use Village Equipment Form.

Pre-Application Meeting

Prior to submitting your Event Application Form, you will be required to set up a meeting with the Village Administration including representatives from the DPW, Fire Department, and Police Department to review your event. Please contact the Village Offices at (248) 693-8391 extension 105 or at events@lakeorion.org to set up an appointment.

EVENT APPROVAL PROCESS

Village Administration Internal Review

Complete Application package should be submitted in person or mailed to Village Hall located at 21 E. Church St. or via electronic mail to the Village Office at events@lakeorion.org. Event applications shall be submitted 120 days in advance of your event date. Event review will not move forward until such time as all required documents for the event have been submitted.

Upon receiving complete application packages, the Village administration will begin their review. The Police Chief, Director of DPW, Orion Township Fire Marshall, and Orion Township Building Official (as needed), DDA Executive Director and Events Committee Members will be notified of the event and asked to review the application package. The applicant will be notified of any additional items required for approval.

Village Council Approval

All events as require Village Council approval prior to the start of the event. The Village Council meets twice a month, typically on the second and fourth Mondays of each month. The applicant will be notified when their application will be placed on the Village Council agenda. The Village Council may approve, approve with conditions, deny, or table the special event request.

Preparation for Event

Upon approval, the applicant will be required to work with applicable Village departments to ensure the success of their event. For example, this may require working with the Police Department for requested road closures and public safety measures.

Village of Lake Orion
EST 1859

Village of Lake Orion
21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

EVENT PERMIT APPLICATION

**** ATTN: APPLICATION NEEDS TO BE TURNED IN 120 DAYS PRIOR TO EVENT****

Date of Application: 25 November 2024		Date Application Fee Paid:

Sponsoring Organization's Legal Name: Lake Orion Sunrise Rotary Club	
Phone 248-830-4558	**Fax** n/a
Email barkley.pierce@gmail.com	**Website** https://portal.clubrunner.ca/3041
Sponsoring Organization's Agent Name: Barkley Pierce	
Phone 248-830-4558	**Fax** n/a
Email barkley.pierce@gmail.com	**Website** n/a
Event Name: 11th Annual Lake Orion Rotary Ice Cup Challenge	
Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary) 18 hole golf event taking place in conjunction with business' in Downtown Lake Orion. Also using Green's Park.	
Date/Hours of Event: Saturday, February 1, 2025 from 10:00 am - 3:00 pm.	
Date/Hours of Set-up and Tear Down: Saturday, February 1, 2025 from 8:00 am - 4:00 pm.	
Event Location and Boundaries	

Village of Lake Orion
EST 1859

Event Location and Boundaries

Downtown Lake Orion Sidewalks and Green's Park

Include an Event Map which clearly shows the locations for each activity during the event, including but noy limited to the following:

- **Tent locations**
- **Parking / loading areas**
- **Food / drink stations**
- **Streets and parking lots to be closed**
- **Walk / run routes**
- **Anticipated staffing**
- **Loading locations**
- **Porta john locations and number**
- **Trash/dumpster**
- **Event staff parking**

Will street closures and/or Parking Lot closures be necessary: ( ) Yes (X) No
If yes, describe, including: date and time of closures, setup schedule and take down schedule, and time you will need the parking lot for deliveries.

Coordinating with Another Event: YES NO X	**If Yes, Event Name**

Event Name/Details:

n/a

Event Information

Type of Event *(See definitions attached to information page)*
( ) Village Operated ( ) DDA ( ) Individual ( ) Co-Sponsored (X) Group

Indicate Status
(X) Non-Profit* ( ) Not-for-Profit ( ) For-Profit

If the event is sponsored by a Non-Profit please provide proof of non-profit status.

Village of Lake Orion
EST 1859

Annual Event: Is this event expected to occur next year? (X) Yes ( ) No
If Yes, you can reserve a date for next year with this application. To reserve dates for consideration for next year please provide the next year's specific dates. Event Application Form will need to be filled out for each year's event.

Saturday, February 7, 2026

Is this event a Fund raiser? (X) Yes ( ) No
If YES, indicate beneficiary information:

Lake Orion Rotary Foundation raising funds to support the Beds 4 Kids Program, Lake Orion High School Lamp of Learning and other local community projects.

Is this the first time the event is being held in the Village of Lake Orion? ( ) Yes (x) No
Describe:

Was this event previously held outside the Village of Lake Orion? ( ) Yes (x) No
Describe:

Total estimated attendance each day

150

What parking arrangements will be necessary to accommodate attendance?
Describe:

As in previous years, the participants will park in and around the available parking areas within the village.

NOTE: For events over 100 people, you must submit a parking plan.

How will trash be handled?
Describe:

Members of the Lake Orion Sunrise Rotary Club will handle and dispose of any trash.

Village of Lake Orion
EST 1859

Is amplification of music or speakers planned or anticipated? ( ) Yes (x) No **If yes, describe, including the dates and times and the maximum limit and amplification:**
Will tents be used: ( ) Yes (x) No **If yes, indicate number of tents, use of each, location and size:**
Portable restrooms: ( ) Yes (x) No **If yes, number of portable restrooms and location:**
Will alcoholic beverages be served: ( ) Yes (x) No **If yes, describe:** **Is liquor license issued by the State of Michigan? ( ) Yes (x) No?** **If yes, whose name is the license issued to:** ***Copy of License must be submitted to the Village within 15 days of the Event.***
Will food and beverages be sold: ( ) Yes (x) No **If yes, describe:** ***All food vendors must be approved by the Oakland County Health Departments. No permit is necessary where only pre-packaged, ready-to-eat type foods are sold from a concession stand or booth.***
Will merchandise be sold: ( ) Yes (x) No **If yes, describe:**

WILL THE EVENT REQUIRE THE USE OF ANY OF THE FOLLOWING MUNICIPAL EQUIPMENT?

Electrical Connections: ( ) Yes (x) No
If yes, describe:

Water: ( ) Yes (x) No
If yes, describe:

Barricades and/or Traffic cones: ( ) Yes (x) No
If yes, complete "REQUEST TO USE VILLAGE EQUIPMENT FORM":

Do you have need of emergency fire equipment, such as ambulance? ( ) Yes (x) No
If yes, describe:

Other Village services: ( ) Yes (x) No
If yes, describe:

EVENT SIGNS

Will this event include the use of signs? ( ) Yes (x) No
If yes, complete the "TEMPORARY SIGN PERMIT APPLICATION".

Village of Lake Orion
EST 1859

CERTIFICATIONS AND SIGNATURES

I understand and agree on behalf of the sponsoring event the following must be provided 30 days prior to the event:

A. **A Certificate of Insurance in the amount of $1,000,000 liability insurance and $1,000,000 aggregate insurance must be provided which names the Village of Lake Orion as an additionally insured party on the policy. (See Insurance Certificate on "Required Documents for a Special Permit Sheet".)**

B. **Event sponsors are required to sign a Hold Harmless Agreement form.**

C. **Event sponsor is required to contact the Orion Township Fire Department at least one week prior to the event to set up a time for inspections prior to the event.**

D. **All food vendors must be approved by the Oakland County Health Department.**

E. **The approval of this Special Event may include additional requirements/and or limitations, based on the Village's review of this application.**

F. **The sponsoring organization will provide a security deposit for the estimated fees as may be required by the Village and will promptly pay any billing for Village services which may be rendered.**

G. **If the event is serving alcohol, a copy of the Liquor License issued by the State of Michigan shall be provided to the Village prior to the event.**

H. **The Event contact persons list complete with cell phone numbers and email addresses shall be provided to the Village at least one week prior to the event.**

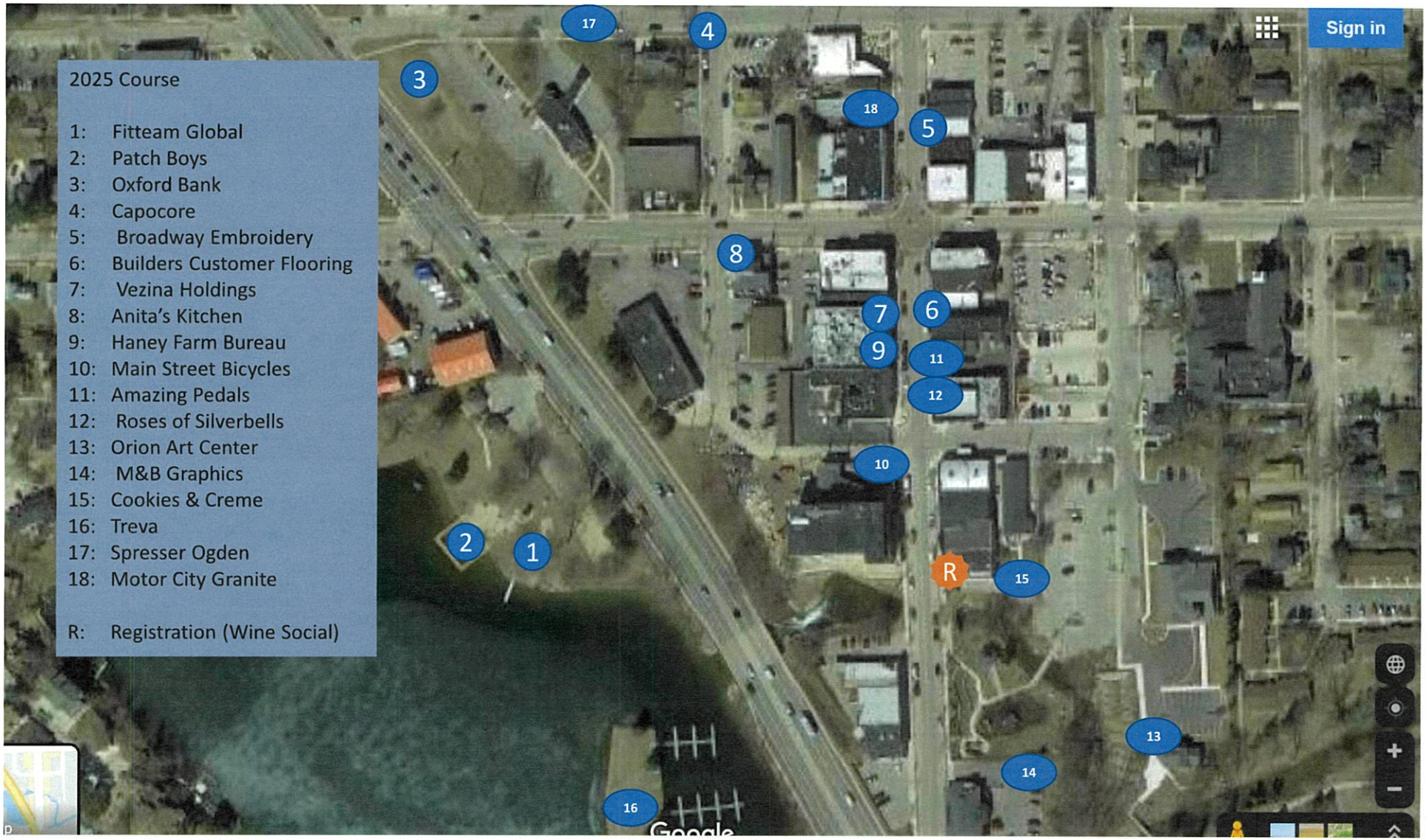
I. **Advertising of the event is not recommended prior to approval of the Event Permit. Advertising of the event prior to the approval of the permit does not guarantee the event will be approved as advertised. Advertisement must include note that the advertisement is pending Village Approval.**

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this special Event Permit, affirm the above understandings and agree that my sponsoring organization will comply with the Village Special Event Policy, the terms of the Written Confirmation of approval and all other Village requirements, ordinance and other laws which apply to this Special Event.

24 November 2024
Date

E Barkley Pierce
Signature of Sponsoring Organization's Agent

E. Barkley Pierce
Print Name


2025 Course
1: Fitteam Global
2: Patch Boys
3: Oxford Bank
4: Capocore
5: Broadway Embroidery
6: Builders Customer Flooring
7: Vezina Holdings
8: Anita's Kitchen
9: Haney Farm Bureau
10: Main Street Bicycles
11: Amazing Pedals
12: Roses of Silverbells
13: Orion Art Center
14: M&B Graphics
15: Cookies & Creme
16: Treva
17: Spresser Ogden
18: Motor City Granite
R: Registration (Wine Social)
Sign in
Google

Village of Lake Orion
EST 1859

Village of Lake Orion
21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

HOLD HARMLESS AGREEMENT

FOR AND IN CONSIDERATION of the granting by the Village of Lake Orion to permit/allow *

Activity/Event	Dates and Time
10th Annual Lake Orion Rotary Ice Cup Challenge	Saturday, February 1, 2025 from 10:00 am - 3:00 pm.

General Description of Location

18 hole golf event taking place in conjunction with business' in Downtown Lake Orion. Also using Green's Park.

as requested by the undersigned, the undersigned does hereby agree to fully hold harmless, defend and indemnify the Village of Lake Orion, and all of its officers, officials, agents and employees, with respect to all claims, losses, damages, causes of action, judgments, costs and expenses, including reasonable attorney fees, whether or not the same are now known, liquidated, discovered, discoverable or justifiable, which may be asserted, brought or rendered against, incurred or suffered by, and/or imposed upon, the Village of Lake Orion and/or its officers, officials, agents and employees, by reason of or arising out of the grant or exercise of the rights stated above granted by the Village of Lake Orion to the undersigned.

E Barkley Pierce Jr

Applicant/Property Owner/Contractor Signature**

E. Barkley Pierce, Jr.

Applicant/Property Owner/Contractor Printed Name

November 24, 2024

Date

Witness One Signature ***

LYNSEY BLOUGH

Witness One Printed Name

Sonja Stout

Witness Two Signature ***

Sonja Stout

Witness Two Printed Name

* ***Applicant MUST provide information regarding what the activity is, date(s), times activity will be held and the areas (public sidewalks, streets, parking spaces, etc.) that are affected.***

** ***If the activity is obstructing public right-of-way for work on private property, the property owner or contractor MUST provide their signature.***

*** ***The signatures from two (2) witnesses are required.***

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Crystal Gleason	
Hylant Group Inc 811 Madison Ave Toledo OH 43604	PHONE (A/C, No, Ext): 419-259-2710	FAX (A/C, No): 419-255-7557
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Westchester Surplus Lines Insurance Company	10172
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

Insured
All Active US Rotary Clubs & Districts
Lake Orion Sunrise Rotary
Attn: Risk Management Dept
1560 Sherman Avenue
Evanston, IL 60201-3698

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y		G73578917003	7/1/2024	7/1/2025	EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	X Liquor Liability Included						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY	Y		G73578917003	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR			Not applicable			EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			Not applicable			PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is cause in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

Village of Lake Orion
21 East Church St.
Lake Orion, MI 48362

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Judy K. Wilson

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21 E. Church St.
Lake Orion, MI 48362

Village of Lake Orion
EST 1859

248-693-8391
www.lakeorion.org

LICENSE AGREEMENT

This License Agreement ("Agreement"), made and entered into on the date it has been fully signed, is between the Village of Lake Orion, a Michigan municipal corporation ("Village"), whose address is 21 East Church Street, Lake Orion, Michigan 48362, and Lake Orion Sunrise Rotary Club ("Licensee"), whose address is 2730 Canoe Circle, Lake Orion, Michigan 48360, for the use by Licensee of the Village parks and public roads identified on the attached Lake Orion Sunrise Rotary Club Lake Event Map and collectively referred to as the "Premises".

RECITALS:

A. Licensee requested Village Council approval to allow use of the Premises for the event, 11th Annual Lake Orion Rotary Ice Cup Challenge to be held on February 1, 2025 (the "Event").

B. On January 13, 2025, the Village Council conditionally approved Licensee's request subject to this License Agreement being signed and complied with.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Grant of License. For and in consideration of the benefits to the Village of the Event the Village hereby grants a revocable license to Licensee to use the Premises for the Event subject to and in accordance with all of the terms and conditions of this Agreement.

2. Event Locations, Activities and Costs. The Event shall be limited to the Premises and activities on those Premises as disclosed to the Village Council. Except as otherwise approved by the Village Council, all cost and expenses of the Event on the Premises shall be borne solely by Licensee.

3. Use of Premises. Except for restricted areas, all Premises shall be open to the general public. The use rights granted in this Agreement are nonexclusive and may be suspended at any time by the Village for any public purpose or public health, safety and welfare reason, including Public Works, Police and/or Fire Department needs and operations. Licenses assume all risk of such suspension and hereby waives and releases the Village from any claims for such damage.

4. Maintenance. Licensee agrees to use and maintain the Premises in a clean, safe and good condition and as required by the Police and Fire Departments and to promptly clean up and restore the Premises to the pre-Event conditions after the Event.

5. Alcohol Sales. ***Not applicable to this event.***

6. Indemnification. Licensee shall defend, pay on behalf of, indemnify and hold harmless the Village, its elected and appointed officials, employees and volunteers, and other persons working on behalf of the Village, from and against any and all claims, demands, suits, or loss, including all costs and attorney's fees connected therewith, and from any and all damages which may be asserted, claimed, or recovered for personal injury, including bodily injury or death and/or property damage, including loss of use thereof, arising out of or in any way connected or associated with this Agreement and the use of the Premises for the Event. The Village shall provide notice to Licensee within a reasonable time of the receipt of any claim arising under this Agreement or relating to the Improvements.

7. Insurance. Licensee shall secure and maintain liability insurance for all Premises, in the minimum amount of $ 1,000,000.00, and naming the Village and its officials and employees as an additional insured and certificate holder on those policies with proof of such insurance being provided to the Village prior to the event.

VILLAGE OF LAKE ORION

_____	_____
Date	Teresa Rutt, Council President
_____	_____
Date	Sonja Stout, Village Clerk
_____	_____
Date	Barkley Pierce, Lake Orion Sunrise Rotary Club

Village of Lake Orion
EST 1859

Village of Lake Orion
21 E. Church Street
Lake Orion, Michigan 48362
Tel 248.693.8391
Fax 248.693.5874
www.lakeorion.org

TEMPORARY USE OF VILLAGE RIGHT-OF-WAY
(PROPERTY, STREETS AND SIDEWALKS)

APPLICANT INFORMATION

Applicant Name: Barkley Pierce **Business Name:** Lake Orion Sunrise Rotary Club

Applicant Phone #: 248-830-4558 **Address:** 2730 Canoe Circle

Applicant E-Mail: barkley.pierce@gmail.com **City, State, Zip:** Lake Orion, MI

TYPE OF TEMPORARY USE

Property/Right-of-way will be used for: _____ **Building Maintenance** __X__ **Business Sale/Event** _____ **Utility Installation**

Briefly Describe Use/Project Activity: 18 hole golf event taking place in conjunction with business' in Downtown Lake Orion. Also using Green's Park.

RIGHT-OF-WAY (ROW) TO BE USED

Site Address: (*Property adjacent to street/sidewalk/ROW*) Various businesses in the Village of Lake Orion

Temporary Use of Right-of-Way Begins – Day: Saturday, February 1, 2025 **Time:** 8:00 AM

Temporary Use of Right-of-Way Ends – Day: Saturday, February 1, 2025 **Time:** 4:00 PM

ADDITIONAL REQUIRED INFORMATION

Please place your initials next to the items in the applicable column to acknowledge that all items are included with your application.

Required for Special Event Applications	Required for General Obstruction of Public ROW Only
BP Anticipated Attendance	____ Sketch of Project Area
BP Event Map	____ Hold Harmless Agreement
BP Hold Harmless Agreement	____ Barrier Plan/ Safe Route Plan
____ License Agreement (if applicable - to be approved by Village Council)	**Additional Items for Excavation / Construction on Public Property**
____ Parking Plan	____ Application Fee
____ Sign Application (if applicable)	____ Insurance Certificate
BP Insurance Certificate	____ Copy of License
____ Approvals from all applicable outside agencies	____ $1,000 Escrow Deposit
	____ Construction Detail
	____ Soil Erosion Sedimentation Control

I, the undersigned, understand that the Village Hold Harmless Agreement must be completed and must accompany this application. I understand I will be liable for damage done to any street or sidewalk and that I must fully cooperate with all Village departments. Failure to cooperate may lead to immediate revocation of this permit by the Village of Lake Orion.

Signature of Applicant: _____ **Date:** September 28, 2023

***** To Be Completed by Village Administration *****

APPROVAL / COMMENTS BY

Police Chief: _____ **Date:** 12-2-24

Special Events: Condition of approval is that the applicant must make arrangements for barricades and detour signs at least one week prior to event. When Flint Street is closed, temporary STOP signs must be installed on both eastbound and westbound Shadbolt at Anderson Street and any other locations that the Police Chief deems necessary.

Fire Chief: _____ **Date:** _____

DPW Director: _____ **Date:** 12-2-2024

Village Council: _____ **Date:** _____

OR

Village Manager: _____ **Date:** _____

Conditions of Approval: _____

Charter Township of Orion
3365 Gregory Rd., Lake Orion MI 48359
www.oriontownship.org

Fire Department
Phone: (248) 391-0304, ext. 2000
Fax: (248) 309-6993

January 8, 2025

Village of Lake Orion
21 E. Church Street
Lake Orion, MI 48362

RE: LO Rotary Ice Cup Challenge_2025

Lake Orion Village Council,

It is the recommendation of the Orion Township Fire Department that the event, Lake Orion Rotary Club Ice Cup Challenge, be approved with the following conditions.

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.

John Pender

John Pender, Assistant Fire Chief
Orion Township Fire Department

Village of Lake Orion
EST 1859

21 E. Church Street, Lake Orion, MI 48362
248-693-8391 · www.lakeorion.org

Green's Park Group Reservation Form

(A group is considered 11 or more people)

Name of Group Lake Orion Sunrise Rotary Club

Today's Date ~~11/24/2024~~

Contact Person Barkley Pierce

Fee: ~~$500.00~~ didn't pay yet

Address of Contact Person 2730 Canoe Circle Dr.

Receipt No. ~~32137~~

City Lake Orion State MI Zip 48360

Contact Phone Number 248-830-4558

Date Requested 2/1/2025 Approx. # of Attendees 150

From 7:00 am a.m./p.m. To 4:00 pm a.m./p.m.

Note: Group reservations are only available on NON-SCHOOL DAYS / June through September

Group Activities:

1. Anyone wishing to use Green's Park for a group outing must make a reservation at least one week in advance at the Village offices.
2. A group is defined as a collection of non-immediate family members larger than 10 people.
3. Because it is necessary to have extra lifeguards on duty when a group is scheduled to use Green's Park an appropriate fee must be paid when the reservation is made.

Lifeguard:		**Non-Resident**	**Village Resident**
Monday through Friday	Half Day	$100.00	$50.00
	Full Day	$175.00	$75.00
Saturday/Sunday Available Noon – 8:00 p.m.			
	Half Day	$175.00	$75.00
	Full Day	$200.00	$100.00

4. The reservation must be made for a specific number of hours. Half days are considered four-hour increments. Full days are Monday – Thursday 11:00 a.m. to 5:00 p.m. and Friday – Sunday 11:00 a.m. to 8:00 p.m.
5. The Group Park Pass will specify the exact hours between which the Pass is valid.

Special Events

Open without Normal daily fees. Use of grounds only, no swimming

Monday through Sunday	Per Day	$500.00	$500.00
Refundable Damage Deposit		$100.00	$100.00

Fitness Groups

Up to one-half day per week up to 25 people, use of grounds only, no swimming

	Per Month	$50.00	$50.00

Green's Park Rules

The Village of Lake Orion makes Green's Park available for a variety of recreational purposes including swimming, picnicking, and other leisure activities. To ensure that everyone can safely use the facilities, the following rules govern the use of the Park:

General

1. Green's Park is open to the public during periods of time and hours established by resolution of the Village Council. No person shall enter Green's Park without first obtaining an admission. Admission passes may be applied for and are issued by the Village offices and may only be issued to persons who are at least 18 years old upon presentation of photo identification and the payment of any applicable fee.
2. Once issued, a pass is valid for the remainder of the calendar year that Green's Park is open and is for immediate family members of the holder of the pass, and up to one guest.
3. Persons under the age of 12 shall not enter or be in Green's Park unless they are accompanied and subject to supervision by a person who is at least 18 years old.
4. Lifeguards and any other personnel the Village may assign to the park are in charge of park usage at all times and are authorized to monitor conduct for compliance with the park regulations, other village ordinances and for situations that present a threat to the public health, safety and welfare. Failure to obey such a request or directive is a violation of this chapter and shall be grounds for immediate removal from the park and may result in suspension or revocation of the applicable admission pass.
5. Glass containers are not allowed in the Park at any time.
6. A person shall not smoke or use tobacco or marihuana products or e-cigarettes or any vaping products in any public park area or beach area owned or operated by the Village.
7. No alcoholic beverages may be brought into the Park or consumed in the Park at any time.
8. Except for service dogs of persons who are blind or have another disability requiring the assistance of the dog and police dogs, animals are not allowed to be in Green's Park.

Beach and Swimming

1. The beach and lake are for swimming purposes only. Open swimming is not allowed during scheduled swimming lessons.
2. Persons wishing to fish must do so at least 100 feet away from the beach and swimming area. Fishing is not allowed on the dock.
3. Kayaking is allowed DAWN to DUSK. Wind surfing, canoeing and/or similar activities are not allowed in or near the beach and swimming areas.
4. No person may use Green's Park to enter the waters of Lake Orion for the purposes of wind surfing, canoeing and/or similar activities.
5. Any person wishing to use Green's Park to enter the waters of Lake Orion for the purposes of scuba diving must first obtain a scuba diving permit from the Village office.

My group and I agree to abide by these Rules and Regulations.

Signed_____ Date 9/28/23

Approval/Comments

Village Manager or Authorized Village Employee: _____

Comments: _____

Date: _____

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

RESOLUTION 2025-001

A RESOLUTION APPROVING THE EVENT PERMIT APPLICATION FOR THE 11TH ANNUAL LAKE ORION ROTARY ICE CUP CHALLENGE

VOTING YEA:
VOTING NAY:
MOTION:

RESOLVED: To approve the Event Permit Application submitted by Barkley Pierce on behalf of Lake Orion Sunrise Rotary Club, dated November 25, 2024, for the 11th Annual Lake Orion Rotary Ice Cup Challenge to be held from 10:00 am to 3:00 pm on various Village properties, and public streets or right-of-way, as outlined in the application.

FURTHER RESOLVED: To approve the License Agreement between the Village of Lake Orion and Lake Orion Sunrise Rotary Club, and to authorize the Village President and Village Clerk to execute the Agreement on behalf of the Village.

FURTHER RESOLVED: This approval is conditioned on the following:

Administrative Requirements:

1. Clean-up of the area is the responsibility of the applicant.
2. Additional trash receptacles are the responsibility of the applicant and must be arranged by the applicant.
3. Necessary fees are paid.

Police Department Requirement:

1. The cellular telephone numbers of the event staff are provided to the Police Department within twenty-four (24) hours of the event.

DPW Requirements:

1. Use of Village Orange Cones will be based upon availability.
2. DPW will not supply extension cords or cord covers.
3. As always, Village properties will be properly maintained before the events begin.

Fire Department Requirements:

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, JANUARY 13, 2025.

Sonja Stout
Village of Lake Orion Clerk/Treasurer

CERTIFICATION

I, Sonja Stout, duly appointed Clerk/Treasurer of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution 2025-001 adopted by the Village of Lake Orion Village Council at its regular meeting held on the 13th day of November 2025.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this 13th day of January 2025.

Sonja Stout
Village of Lake Orion Clerk/Treasurer

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13th, 2025

TOPIC Approve Disposal of 2013 Ford Taurus Police Vehicle by Auction

BACKGROUND BRIEF:

The village of Lake Orion is currently in possession of a police vehicle that is old and outdated. The vehicle is a 2013 Ford Taurus (VIN 1FAHP2M81DG17869) with 112,510 miles and has numerous mechanical issues. The vehicle is stripped down from police equipment and ready to be sold.

RECOMMENDED MOTION:

To approve the sale of the 2013 Ford Taurus (VIN 1FAHP2M81DG17869) by auction and the deposit of any proceeds from the sale into the Village of Lake Orion Capital Improvement Fund, Fund No. 401.

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: Receive and File of Snowplowing Subcommittee Draft Meeting Minutes of January 8, 2025

RECOMMENDED MOTION: To receive and file the Snowplowing Subcommittee Draft Meeting Minutes of January 8, 2025, as presented.

MEETING MINUTES - DRAFT

SPECIAL MEETING OF THE VILLAGE COUNCIL SNOWPLOWING SUBCOMMITTEE

Wednesday, January 8, 2025

10:00 AM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. **Call to Order**

   The January 8, 2025 Village Council Special Meeting was called to order at 10:00 AM by Chairman Dandalides

2. **Roll Call and Determination of Quorum**

   PRESENT :
   Council member Michael Lamb
   Council member George Dandalides
   Council member Alex Comparoni Jr

   STAFF PRESENT:
   DPW Director Wes Sanchez
   Police Chief Mark Amundson

   The following residents were in attendance and addressed the subcommittee:
   William Martin 548 Longpointe Drive
   Mary Biers 592 Longpointe Drive

3. **Call to the Public (non-agenda items)**

   There were no public comments

4. Approval of the December 13, 2024 meeting minutes

Motion: Motion made by Councilman Comparoni, seconded by Councilman Dandalides to approve the minutes as presented.

Motion carried by (3) Yes, (0) No.

5A. Snowplow & Ice Policy – Review of revised policy

DPW Director Sanchez reviewed the revised Village of Lake Orion Snow Plowing Procedure:

Councilman Lamb made multiple suggestions including:

- Page 1, bullet 4: remove
- Page 2, middle paragraph: revise
- Page 2, Prioritization bullet 1: Add a map (graphic) that identifies primary, secondary, and tertiary roads
- Page 3, Resident Responsibilities, bullet 3: specify "private"
- Page 3, Resident Responsibilities, bullet 4: revise
- Page 4, Communication, bullet 2: include description of media

Councilman Comparoni made the follow suggestion:

- Include call in procedure for residents

Police Chief Amundson made the following suggestions:

- Page 1, Objectives: add verbiage to describe that the DPW will exercise discretion regarding short term forecast as well as current conditions to maximize efficient use of resources
- Page 1, Delays: reposition closer to the end of the process
- Page 3, Resident responsibility, bullet 4: revise

Public comments were made by Mary Biers and Bill Martin. Their comments included:

- A reiteration of the value of including a map showing street designations
- The need to include a call in procedure for residents
- A request to prioritize servicing Longpointe

Motion: Motion made by Councilman Comparoni, seconded by Councilman Lamb for subcommittee approval of the revised policy with revisions as noted above, and to take it forward for council discussion and approval at the upcoming January 13, 2025 council meeting.

Motion carried by (3) Yes, (0) No.

The updated Village Snowplow & Policy w/Map is attached.

5B. Snowplow & Ice Policy – Private roads within the village

Subcommittee Chairman Dandalides reviewed the background brief:

During discussion at the December 13, 2024 subcommittee meeting, inconsistencies were identified on how the village was handling snow and ice on three private roads within the village. Specifically, Newton Ct., Park Island Drive, and Converse Ct. are three private roads within the village. Concern was raised regarding payment to the village as well as any liability implications the village may be exposed to in this situation.

The following discussion points were made by DPW Director Sanchez:

- The private streets that are currently being plowed by the as a "past practice".
- Raised the question if Atwater Condominiums should be added to this list. The village is not currently plowing roads within this complex and they too are private.

Motion: Motion made by Councilman Lamb, seconded by Councilman Comparoni, to take this forward to council at the upcoming January 13, 2025 meeting with the recommendation council request Administration and the Village Attorney investigate further and come back to council with a recommended action that is equitable and consistent with the residents and protects the village from any potential liability.

Motion carried by (3) Yes, (0) No.

6. Call to the Public

There were no other public comments

7. Council Comments

There were no additional council comments

8. DPW Director, Police Chief Comments

There were no additional staff comments

9. Adjournment

Motion: Motion made by Councilman Comparoni, seconded by Councilman Lamb to adjourn

.

Motion carried by (3) Yes, (0) No.

The meeting was adjourned by Subcommittee Chairman Dandalides at 12:20 PM

Snow Plowing and Salting Policy

Village of Lake Orion

Purpose:

To provide a safe roadway system during the winter months by operating effective and efficient winter road maintenance services. The Department of Public Works is responsible for snow removal and ice control on Village roads, school bus routes, and residential streets.

Policy Overview:

The Village of Lake Orion is committed to providing effective snow plowing and salting services to ensure the safety of residents, businesses, and visitors. This policy outlines the priorities, procedures, and responsibilities for winter maintenance. During a snow or ice weather event, the Department of Public Works (DPW) will closely monitor weather forecasts and road conditions. Additional information on road conditions is provided by the Village Police Department, as well as communications with neighboring road agencies.

Scope:

This policy applies to all public roads, parking lots, and sidewalks maintained by the Village.

Objectives for Winter Maintenance Operations:

1. Reduce the risk to the traveling public associated with snowy and icy road conditions.
2. Support emergency operations for the Police and Fire Departments.
3. Prioritize emergency routes for Police, Fire, and EMS, defined as roads where Police, Fire, and EMS are dispatched from.
4. Enhance commerce within the Village.
5. Provide cost-effective and fiscally sound use of winter maintenance funds.
6. Seek new, innovative, cost-effective, and environmentally friendly solutions to winter maintenance methods, materials, and equipment.
7. Promote better communication with adjoining communities and road agencies to share information on road surface conditions.
8. DPW will exercise discretion by considering short term forecast as well current weather conditions to maximize efficient use of all resources.

Prioritization:

1. **Primary Routes (High Priority):**
    - Emergency routes for Police, Fire, and EMS, defined as roads where Police, Fire, and EMS are dispatched from.
    - Major streets and collector roads.
    - Roads with inclines or hills that require additional attention for safe travel.

2. **Secondary Routes (Medium Priority):**
    - Residential streets with moderate traffic volume.

3. **Tertiary Routes (Low Priority):**
    - Cul-de-sacs, alleys, and roads with low traffic volume.
4. **Sidewalks and Pathways:**
    - Public pathways adjacent to municipal buildings and high pedestrian areas.

Levels of Service Guidelines:

Category 1: Snowfall Less than Two Inches

- Primary routes, including emergency routes, major roads, and roads with steep inclines, may be plowed and salted as needed, 24/7 during the storm.
- School bus routes are maintained concurrently with primary routes.
- Local residential streets are spot salted as needed during regular business hours.

Category 2: Snowfall of Two-Three

- Primary routes are prioritized and plowed 24/7.
- Secondary streets are plowed edge-to-edge after primary routes are cleared, with operations continuing until all roads are safe.

Category 3: Snowfall of Three or More Inches

- Primary routes remain the focus with additional resources deployed.
- Local road clearing operations will require more time, with private contractors engaged if necessary.
- Snow emergencies may be declared, restricting on-street parking.

Snow Plowing Procedures:

1. **Trigger for Deployment:**
    - Snow accumulation of 2 inches or more or as forecasted by weather services.
2. **Plowing Schedule:**
    - Operations begin with primary routes and proceed in order of priority.
    - Continuous operations during severe weather events until conditions stabilize.
3. **Equipment and Personnel:**
    - Village-owned snow plows, salting vehicles, and contracted services if necessary.
    - Staff will rotate to ensure 24/7 coverage during significant storms.
4. **Curb-to-Curb Clearing:**
    - Where feasible, snow will be plowed to the curb to maximize road width.

Salting Procedures:

1. **Salt Application:**
    - Applied to primary routes during and after snowfalls to prevent ice buildup.
    - Limited application on secondary and tertiary routes to reduce environmental impact.
    - (Please be advised, salt is not effective in temperatures below 20°F thus DPW staff may make the determination not to utilize salt until temperatures recover above 20°F)

Resident and Business Responsibilities:

1. **Sidewalks Adjacent to Private Properties:**
    - Property owners are responsible for clearing snow and ice within 24 hours of snowfall.

2. **Parking Restrictions:**
    - On-street parking is prohibited during declared snow emergencies.
3. **Private Driveway Clearing:**
    - Village plows will not remove snow deposited at Private driveway entrances.
4. **Claims Procedure:**
    - Turf and mailbox damages will be investigated and handled accordingly by Village staff in the spring.

Delays in Snow Removal Services:

All or parts of the snow plowing and salting services may be delayed due to one or more of the following conditions, which are beyond the control of the Village's Department of Public Works:

1. **Equipment Breakdowns:**
    - Malfunctions or failures of snow removal equipment can delay or halt snow clearing operations until repairs are made.
2. **Vehicles Disabled in Deep Snow or Blocked Roadways:**
    - Snow plows or other vehicles may become stuck in deep snow or blocked by other vehicles, causing temporary delays until they are cleared or freed from the obstruction.
3. **Severe Weather Conditions:**
    - In the event of extreme weather, such as white-out conditions, crews may be temporarily pulled from the streets for safety reasons. Heavy snow or rapidly changing conditions may make it unsafe for plowing equipment and personnel to operate.
4. **Excessive Snow Depths or Drifts:**
    - If snow accumulations or drifts exceed the capacity of standard snow plowing equipment, additional resources may be required, or operations may take longer to complete.
5. **Crew Breaks and Safety Protocols:**
    - Snow removal operations require frequent crew breaks to ensure safety and effectiveness. Breaks for rest, fueling, reloading material spreaders, or equipment repairs may cause delays in ongoing operations.
6. **Unforeseen Emergencies:**
    - Emergencies such as accidents, medical emergencies, or urgent public safety situations may take precedence, delaying snow clearing in some areas.

In the event of such delays, the Department of Public Works will prioritize the primary routes and work diligently to restore operations to normal levels of service guidelines. The community will be notified of significant delays through the Village's official communication channels, including the website, and social media.

Policy Updates: This policy will be reviewed annually and updated as necessary to reflect best practices and community needs.

Communication and Notification:

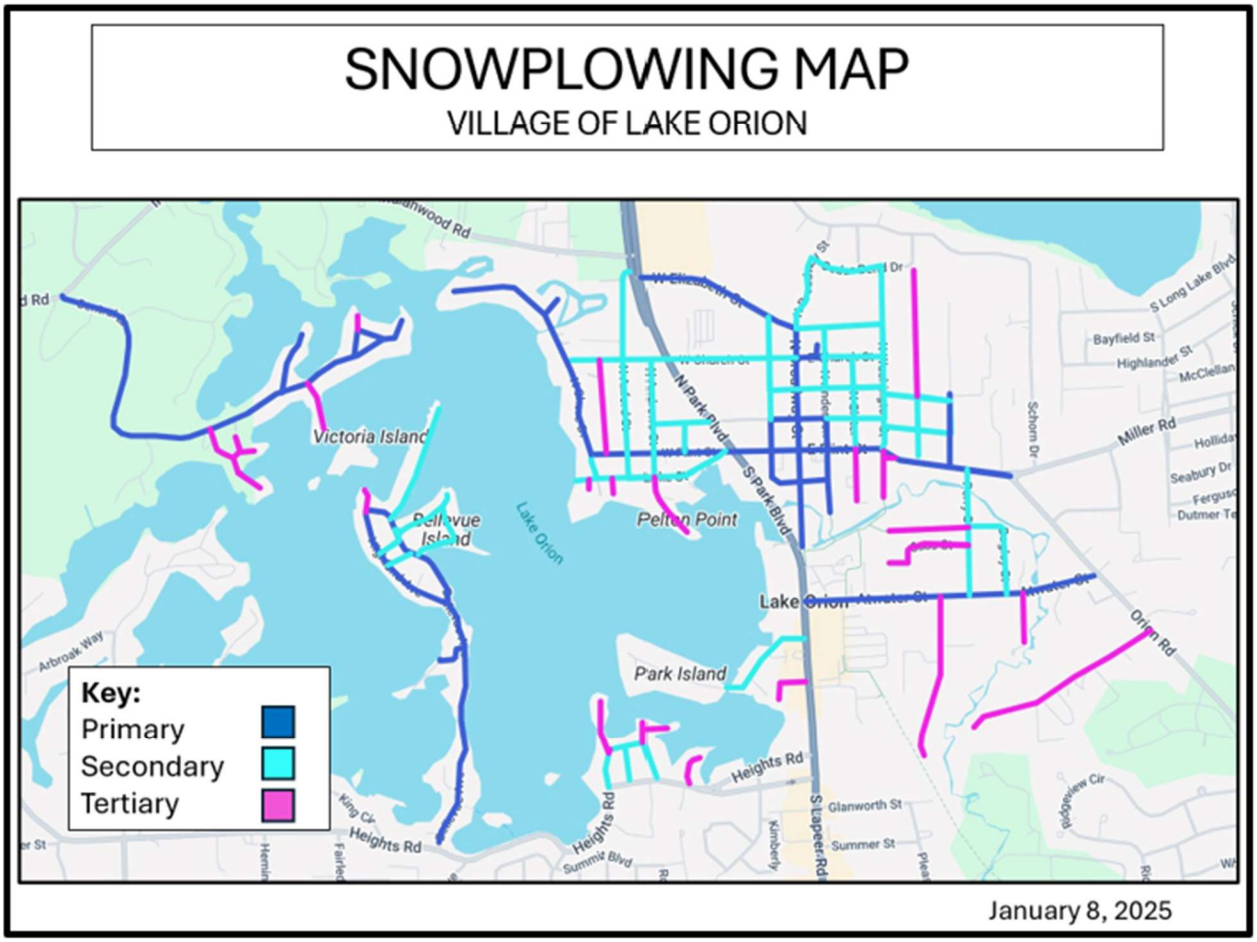
1. **Snow Emergency Declarations:**
   - Issued by the Village Manager or designated authority.
   - Broadcast via the Village website, social media, and local news outlets.
2. **Public Education:**
   - Annual reminders about winter parking regulations and property owner responsibilities will be published on the Village Homepage annually in the fall.

Call in procedure:

During normal business hours (Monday-Thursday 7a.m-5p.m.) please call Village Offices at **248-693-8391 x100**

Outside of normal business hours please call **Oakland County Dispatch** at **248-858-4951**

Please provide your name, address and a call back number with your area of concern. Dispatch will contact the appropriate after hour contact



Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13th, 2025

TOPIC Invoice Approval- January 13th, 2025

RECOMMENDED MOTION: To approve the January 13th, 2025 bills in the amount of $173,039.50 of which $21,625.35 are DDA bills for a net total of $151,414.15 and to receive and file the DDA bills.

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 01/14/2025 - 01/14/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL FUND					
Department: 000 REVENUE					
101-000-222-100	DOG LICENSES DEC 2024	OAKLAND COUNTY ANIMAL CONT	DOG LICENSES DECEMBER 2024	49.00	None
101-000-228-100	DUE TO STATE OF MICHIGAN -	STATE OF MICHIGAN	FINGERPRINTS PRINTED 12/30/24 SUTTER	43.25	None
101-000-281-001	VLO 24-02 44 E FLINT	MCKENNA ASSOCIATES, INC.	SERVICES JULY 1-JULY 31 2024	325.00	None
101-000-281-004	VLO 23-04 WEST VILLAGE PUD	MCKENNA ASSOCIATES, INC.	SERVICES NOVEMBER 1-NOVEMBER 30, 2024	45.00	None
101-000-281-004	ESCROW PUD	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU DECEMBE	99.00	None
			Total Department 000 REVENUE	561.25	
Department: 101 VILLAGE COUNCIL					
101-101-957-000	DONATION TO CIP DANDALIDES	VILLAGE OF LAKE ORION	DONATION TO CIP BY DANDALIDES	267.00	None
			Total Department 101 VILLAGE COUNCIL	267.00	
Department: 171 VILLAGE MANAGER					
101-171-956-000	2025 MME MEMBERSHIP DUES -	COMERICA BANK	2025 MME MEMBERSHIP DUES - VILLAGE MA	425.00	None
101-171-957-000	2025 MME CONFERENCE-MANAGE	COMERICA BANK	REGISTRATION FOR 2025 MME WINTER INST	435.00	None
			Total Department 171 VILLAGE MANAGER	860.00	
Department: 215 VILLAGE CLERK					
101-215-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	750.08	None
101-215-900-000	COUNCIL NAME PLATES	VILLAGE TROPHY SHOP	NAME PLATES FOR MEETINGS	100.00	None
			Total Department 215 VILLAGE CLERK	850.08	
Department: 228 Information Technology					
101-228-801-000	MONTHLY BILLING FOR DECEMB	VC3, INC.	MONTHLY BILLING	1,840.00	None
101-228-801-000	CLOUD DATA RECOVERY - DECE	VC3, INC.	CLOUD DATA RECOVERY - DECEMBER	171.00	None
101-228-801-000	MICROSOFT 365 AGREEMENT	VC3, INC.	MICROSOFT 365 AGREEMENT MONTHLY PAYME	258.60	None
			Total Department 228 Information Technology	2,269.60	
Department: 253 FINANCE TREASURY					
101-253-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	1,108.64	None
			Total Department 253 FINANCE TREASURY	1,108.64	
Department: 260 GENERAL ACTIVITIES					
101-260-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	289.32	None
101-260-727-000	W2 FORMS	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	22.00	None
101-260-727-000	EXPANSION FILES GREEN	AMAZON CAPITAL SERVICES	SUPPLIES	25.04	None
101-260-727-000	EXPANSION FILES BLUE	AMAZON CAPITAL SERVICES	SUPPLIES	25.82	None
101-260-727-000	WALL CALENDAR 403957137001	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	26.68	None
101-260-727-000	TAPE RECORDER	AMAZON CAPITAL SERVICES	SUPPLIES	78.65	None
101-260-728-000	TOILET PAPER	AMAZON CAPITAL SERVICES	AMAZON SUPPLIES	61.13	None
101-260-728-000	PAPERTOWEL 403957249001	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	82.90	None
101-260-730-000	11/24/24-12/21/24 BASE 022	XEROX CORPORATION	COPIER LEASE DECEMBER	241.22	None
101-260-730-000	COLOR 022736473	XEROX CORPORATION	COPIER LEASE DECEMBER	159.18	None
101-260-730-000	B/W 022736473	XEROX CORPORATION	COPIER LEASE DECEMBER	16.61	None
101-260-730-000	BASE CHARGE INVOICE # 0227	XEROX CORPORATION	COPIER LEASE DECEMBER	91.09	None
101-260-823-000	1ONOS INC CLOUD MONTHLY NO	COMERICA BANK	CREDIT CARD-CLERK DECEMBER	8.71	None
101-260-823-000	1ONOS INC CLOUD MONTHLY DE	COMERICA BANK	CREDIT CARD-CLERK DECEMBER	8.71	None
101-260-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES DECEMBER	317.43	None
101-260-851-000	101-260-851-000 JAN5-FEB 4	COMCAST CABLE	COMCAST ACCT # 8529 10 142 0017924	240.74	None
101-260-920-000	21 E CHURCH	DTE ENERGY	DTE BILL-DECEMBER	1,569.52	None
101-260-920-000	65 S PARK	DTE ENERGY	DTE BILL-DECEMBER	23.18	None
101-260-920-000	20 E SHADBOLT	DTE ENERGY	DTE BILL-DECEMBER	118.15	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 01/14/2025 - 01/14/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 101 GENERAL FUND					
Department: 260 GENERAL ACTIVITIES					
101-260-920-000	20 S WASHINGTON	DTE ENERGY	DTE BILL-DECEMBER	0.00	None
101-260-921-000	175 BELLEVUE	DTE ENERGY	DTE 175 BELLEVUE BRIDGE LIGHTING 11/1	17.69	None
101-260-930-000	MATS FOR VILLAGE OFFICE 12	DarWel ENTERPRISES LLC	MONTHLY MAT RENTAL VILLAGE OFFICES	195.97	None
101-260-930-000	12/30/24	JACOB ECHTINAW	WINDOW CLEANING	100.00	None
101-260-930-000	MATS FOR VILLAGE OFFICE 1/	DarWel ENTERPRISES LLC	MONTHLY MAT RENTAL VILLAGE OFFICES	195.97	None
101-260-930-000	VILLAGE OFFICE DECEMBER	PL CARPET CLEANING	MONTHLY CLEANING DECEMBER	672.00	None
101-260-956-000	11/1/24-11/30/24	BASIC BENEFITS	MONTHLY COBRA FEE - NOVEMBER	33.97	None
101-260-956-000	MIDEAL ANNUAL SUBSCRIPTION	STATE OF MICHIGAN	2025 MIDEAL SUBSCRIPTION	180.00	None
101-260-956-000	1/1/25-1/31/25	BASIC BENEFITS	MONTHLY COBRA FEE - JANUARY	35.01	None
			Total Department 260 GENERAL ACTIVITIES	4,836.69	
Department: 721 PLANNING AND ZONING					
101-721-829-000	PROFESSIONAL VIRTUAL OFFIC	MCKENNA ASSOCIATES, INC.	SERVICES JULY 1-JULY 31 2024	1,395.00	None
101-721-829-000	PROFESSIONAL ON SITE HOURS	MCKENNA ASSOCIATES, INC.	SERVICES JULY 1-JULY 31 2024	3,600.00	None
101-721-829-000	PROFESSIONAL VIRTUAL HOURS	MCKENNA ASSOCIATES, INC.	SERVICES NOVEMBER 1-NOVEMBER 30, 2024	585.00	None
101-721-829-000	PROFESSIONAL ON SITE HOURS	MCKENNA ASSOCIATES, INC.	SERVICES NOVEMBER 1-NOVEMBER 30, 2024	2,880.00	None
101-721-832-001	PROJECT 24-004 LAKE ORION	MCKENNA ASSOCIATES, INC.	PROJECT 24-004 LAKE ORION STRATEGIC P	750.00	None
101-721-832-001	PROPERTY INVENTORY & MAPPI	MCKENNA ASSOCIATES, INC.	VILLAGE OWNED PROPERTY INVENTORY & MA	800.00	None
101-721-840-000	MONTHLY RETAINER	MCKENNA ASSOCIATES, INC.	SERVICES JULY 1-JULY 31 2024	1,300.00	None
101-721-840-000	MONTHLY RETAINER	MCKENNA ASSOCIATES, INC.	SERVICES NOVEMBER 1-NOVEMBER 30, 2024	1,300.00	None
			Total Department 721 PLANNING AND ZONING	12,610.00	
Department: 751 PARKS AND RECREATION					
101-751-920-000	66 S PARK	DTE ENERGY	DTE BILL-DECEMBER	77.77	None
			Total Department 751 PARKS AND RECREATION	77.77	
Department: 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER					
101-880-805-000	20	ANDREWS HOOPER PAVLIC PLC	2024-2025 FINANCIAL AUDIT	976.00	None
101-880-811-000	101	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU DECEMBE	2,499.75	None
101-880-811-000	FEES	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU DECEMBE	20.60	None
101-880-814-000	OPEB EVALUATION	WATKINS ROSS	RETIREE HEALTH PLAN EVALUATION	4,000.00	None
			Total Department 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER	7,496.35	
			Total Fund 101 GENERAL FUND	30,937.38	
Fund: 202 MAJOR STREET FUND					
Department: 260 GENERAL ACTIVITIES					
202-260-805-000	2	ANDREWS HOOPER PAVLIC PLC	2024-2025 FINANCIAL AUDIT	101.00	None
			Total Department 260 GENERAL ACTIVITIES	101.00	
Department: 463 ROUTINE MAINTENANCE					
202-463-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	388.59	None
			Total Department 463 ROUTINE MAINTENANCE	388.59	
Department: 474 TRAFFIC SERVICES					
202-474-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	145.72	None
202-474-801-000	FLINT ST & BROADWAY	ROAD COMMISSON FOR OAKLAND	FLINT ST & BROADWAY SIGNAL MAINTENANC	39.01	None
			Total Department 474 TRAFFIC SERVICES	184.73	
Department: 478 WINTER MAINTENANCE					
202-478-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	777.18	None
			Total Department 478 WINTER MAINTENANCE	777.18	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 01/14/2025 - 01/14/2025
POSTED AND UNPOSTED
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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 202 MAJOR STREET FUND					
			Total Fund 202 MAJOR STREET FUND	1,451.50	
Fund: 203 LOCAL STREET FUND					
Department: 260 GENERAL ACTIVITIES					
203-260-805-000	2	ANDREWS HOOPER PAVLIC PLC	2024-2025 FINANCIAL AUDIT	77.00	None
			Total Department 260 GENERAL ACTIVITIES	77.00	
Department: 463 ROUTINE MAINTENANCE					
203-463-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	728.60	None
203-463-801-000	GRADING AND CHLORIDE SERVI	ROAD COMMISSON FOR OAKLAND	GRADING/CHLORIDE SERVICES GRAMPIAN RO	495.10	None
			Total Department 463 ROUTINE MAINTENANCE	1,223.70	
Department: 474 TRAFFIC SERVICES					
203-474-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	194.29	None
			Total Department 474 TRAFFIC SERVICES	194.29	
Department: 478 WINTER MAINTENANCE					
203-478-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	922.90	None
			Total Department 478 WINTER MAINTENANCE	922.90	
Department: 875 CONSTRUCTION					
203-875-726-000	12/3/24 SALT SCOOPER	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	7.95	None
203-875-977-000	LOCAL STREETS	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU DECEMBE	66.00	None
			Total Department 875 CONSTRUCTION	73.95	
			Total Fund 203 LOCAL STREET FUND	2,491.84	
Fund: 207 POLICE FUND					
Department: 301 POLICE/SHERIFF/CONSTABLE					
207-301-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	5,348.87	None
207-301-730-000	COPY CHARGES BW-$26.77COLO	APPLIED INNOVATION	POLICE COPY MACHINE JANUARY 2025	109.59	None
207-301-730-000	FREIGHT	APPLIED INNOVATION	POLICE COPY MACHINE JANUARY 2025	4.38	None
207-301-740-000	AMAZON - SCANNER / PRINTER	COMERICA BANK	CREDIT CARD- MARK DECEMBER 2024	280.59	None
207-301-740-000	AMAZON - WIRELESS DOORBELL	COMERICA BANK	CREDIT CARD- MARK DECEMBER 2024	37.73	None
207-301-740-000	AMAZON - FROSTED WINDOW -	COMERICA BANK	CREDIT CARD- MARK DECEMBER 2024	25.50	None
207-301-801-000	MATT MIHACSI PSYCHE	JUDITH MALINOWSKI LLP	PSYCHOLOGICAL EVALUATION - MATT MIHA	500.00	None
207-301-801-000	SADP ADVANCE POLICE TRAINI	OAKLAND COMMUNITY COLLEGE/	POLICE TRAINING CONSORTIUM FEE 2025	798.68	None
207-301-802-000	PROSECUTIONS	BEIER HOWLETT, P.C.	PROSECUTIONS-SERVICES THRU DECEMBER 3	3,093.00	None
207-301-802-000	POLICE	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU DECEMBE	115.50	None
207-301-804-000	SHERIFF DISPATCH SERVICES	OAKLAND COUNTY TREASURER	SHERIFF DISPATCH SERVICES INVOICE DAT	3,840.00	None
207-301-805-000	9	ANDREWS HOOPER PAVLIC PLC	2024-2025 FINANCIAL AUDIT	439.00	None
207-301-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES DECEMBER	317.43	None
207-301-851-000	207-301-851-000 JAN5-FEB4	COMCAST CABLE	COMCAST ACCT # 8529 10 142 0017924	240.75	None
207-301-851-000	POLICE PHONES	AT&T MOBILITY	DPW/POLICE/PARKING PHONES - DECEMBER	44.60	None
207-301-930-000	11/26/24 POLICE LIGHTS	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES DECEMBER	47.92	None
207-301-930-000	12/2/24 PD ELECTRICAL	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	118.97	None
207-301-932-000	12/6/24 POLICE HUMMER BATT	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	408.72	None
207-301-957-000	ACTIVE ASSAILANT CONFERENC	COMERICA BANK	CREDIT CARD- MARK DECEMBER 2024	175.00	None
207-301-957-000	ACTIVE ASSAILANT CONFERENC	COMERICA BANK	CREDIT CARD- MARK DECEMBER 2024	175.00	None
207-301-957-000	ACTIVE ASSAILANT CONFERENC	COMERICA BANK	CREDIT CARD- MARK DECEMBER 2024	175.00	None
207-301-957-000	ACTIVE ASSAILANT CONFERENC	COMERICA BANK	CREDIT CARD- MARK DECEMBER 2024	175.00	None
			Total Department 301 POLICE/SHERIFF/CONSTABLE	16,471.23	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 01/14/2025 - 01/14/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 207 POLICE FUND					
			Total Fund 207 POLICE FUND	16,471.23	
Fund: 225 DEPT OF PUBLIC WORKS FUND					
Department: 276 CEMETERY					
225-276-740-000	11/22/24 CEMETERY	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES DECEMBER	251.90	None
			Total Department 276 CEMETERY	251.90	
Department: 441 DEPARTMENT OF PUBLIC WORKS					
225-441-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	242.87	None
225-441-740-000	FIRST AID SUPPLIES	CINTAS	FIRST AID AND OSHA COMPLIANCE SUPPLIE	201.54	None
225-441-740-000	12/11/24 OPERATING SUPPLIE	HOME DEPOT CREDIT SERVICES	DPW MULTIPLE PURCHASES DECEMBER	111.72	None
225-441-740-000	RESUPPLY FIRST AID KIT	CINTAS	FIRST AID SUPPLIES	33.82	None
225-441-740-000	12/9/24 BATTERY LITHIUM	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	33.24	None
225-441-740-000	12/10/24 SHOP SUPPLIES	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	137.62	None
225-441-740-000	12/10/24 HOLE SAW	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	18.99	None
225-441-740-000	12/26/24 SALT SCOOPER	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	4.74	None
225-441-740-000	12/27/24 NOZZLES	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	17.09	None
225-441-741-000	12/3/24 LEAF RAKE	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	56.96	None
225-441-741-000	IMPACT ADAPT	O'REILLY AUTOMOTIVE, INC.	TOOLS	9.99	None
225-441-741-000	SOCKET	O'REILLY AUTOMOTIVE, INC.	TOOLS	12.99	None
225-441-805-000	6	ANDREWS HOOPER PAVLIC PLC	2024-2025 FINANCIAL AUDIT	282.00	None
225-441-821-000	UNIFORM CLEANING 139033033	UniFIRST	UNIFORM CLEANING	133.12	None
225-441-821-000	UNIFORM CLEANING 139032832	UniFIRST	UMIFORM CLEANING	106.66	None
225-441-821-000	UNIFORM CLEANING 139033818	UniFIRST	UNIFORM CLEANING	107.44	None
225-441-821-000	UNIFORM CLEANING 139031150	UniFIRST	UNIFORM CLEANING	106.66	None
225-441-821-000	UNIFORM CLEANING 139033625	UniFIRST	UNIFORM CLEANING	195.28	None
225-441-851-000	DEC 25- JAN 24, 2025	COMCAST CABLE	362 CASS ST ACCT # 8529 10 142 002175	281.92	None
225-441-851-000	DEC 21- JAN 20	AT&T MOBILITY	DPW PHONES/TABLET ACCT # 287283687328	166.00	None
225-441-851-000	DPW PHONES	AT&T MOBILITY	DPW/POLICE/PARKING PHONES - DECEMBER	142.20	None
225-441-865-000	SPEEDWAY	COMERICA BANK	CREDIT CARD-WES DECEMBER	53.78	None
225-441-865-000	SHELL	COMERICA BANK	CREDIT CARD-WES DECEMBER	45.97	None
225-441-865-000	SPEEDWAY	COMERICA BANK	CREDIT CARD-WES DECEMBER	46.18	None
225-441-865-000	12/17/24 DEF FLUID	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	39.98	None
225-441-920-000	362 CASS	DTE ENERGY	DTE BILL-DECEMBER	451.18	None
225-441-920-000	333 CASS	DTE ENERGY	DTE BILL-DECEMBER	48.42	None
225-441-930-000	12/2/24 WIRES FOR BUILDING	GREAT LAKES ACE HARDWARE	GREAT LAKES ACE PURCHASES DECEMBER	151.99	None
225-441-931-000	FILTER FUEL WATER SEPERATO	WEINGARTZ	REPAIR PARTS FOR PRESSURE WASHER	120.56	None
225-441-931-000	OIL-PUMP DETERGENT 15W20	WEINGARTZ	REPAIR PARTS FOR PRESSURE WASHER	29.97	None
225-441-931-000	REPLACEMENT	TIRE WAREHOUSE, INC	REPLACEMENT TIRE	150.66	None
225-441-931-000	14 OZ GREASE	O'REILLY AUTOMOTIVE, INC.	REPAIR & MAINTENANCE	25.47	None
225-441-931-000	H-TEMP GREASE	O'REILLY AUTOMOTIVE, INC.	REPAIR & MAINTENANCE	6.69	None
225-441-932-000	PLOW DEFLECTOR	BOSTICK TRUCK CENTER	PLOW DEFLECTOR	120.00	None
225-441-932-000	12/4/24 HY FLUID	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	84.99	None
225-441-932-000	12/5/24 OIL CHANGE SUPPLIE	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	68.69	None
225-441-932-000	12/5/24 WIPER FLUID	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	19.74	None
225-441-932-000	12/10/24 FLOOR MAT	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	25.99	None
225-441-932-000	12/11/24 OIL	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	74.99	None
225-441-932-000	12/16/24 HUBS ADMIN CAR	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	193.85	None
225-441-932-000	12/16/24 WD OIL FLOOR	O'REILLY AUTOMOTIVE, INC.	DECEMBER 2024	55.96	None
			Total Department 441 DEPARTMENT OF PUBLIC WORKS	4,217.91	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 01/14/2025 - 01/14/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 225 DEPT OF PUBLIC WORKS FUND					
			Total Fund 225 DEPT OF PUBLIC WORKS FUND	4,469.81	
Fund: 231 PARKING METER/SYSTEM FUND					
Department: 333 PARKING					
231-333-851-000	PARKING	AT&T MOBILITY	DPW/POLICE/PARKING PHONES - DECEMBER	89.20	None
			Total Department 333 PARKING	89.20	
			Total Fund 231 PARKING METER/SYSTEM FUND	89.20	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Department: 260 GENERAL ACTIVITIES					
248-260-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	1,331.24	None
248-260-801-000	ICHAT DDA DZIEGIELEWSKI	COMERICA BANK	CREDIT CARD- MARK DECEMBER 2024	10.00	None
248-260-801-000	DDA	BEIER HOWLETT, P.C.	GENERAL MATTERS SERVICES THRU DECEMBE	49.50	None
248-260-801-000	BOARD TRAINING - MAIN STRE	POW! STRATEGIES, INC	BOARD TRAINING - MAIN STREET	4,500.00	None
248-260-805-000	Audit Fees	ANDREWS HOOPER PAVLIC PLC	2024-2025 FINANCIAL AUDIT	1,989.00	None
248-260-823-000	FLOWCODE INV BC2953D1-0033	COMERICA BANK	DECEMBER 2024 CREDIT CARD	9.95	None
248-260-823-000	SNAPRETAIL - INV 18022	COMERICA BANK	DECEMBER 2024 CREDIT CARD	65.00	None
248-260-823-000	CLICKUP - INV T9009138990-	COMERICA BANK	DECEMBER 2024 CREDIT CARD	57.00	None
248-260-823-000	IONOS INV 202052836220	COMERICA BANK	DECEMBER 2024 CREDIT CARD	25.00	None
248-260-823-000	ADOBE INV 2965625538	COMERICA BANK	DECEMBER 2024 CREDIT CARD	21.19	None
248-260-851-000	MISWITCH IN734470 - PHONE	COMERICA BANK	DECEMBER 2024 CREDIT CARD	90.28	None
248-260-920-000	ACCT 910018071613 - 118 N	DTE ENERGY	OFFICE ELCTRIC	75.18	None
248-260-921-000	ACCT 920009543389 - 90 S A	DTE ENERGY	STREET LIGHT / EV	450.81	None
248-260-921-000	ACCT910018071993 - 165 S B	DTE ENERGY	STREET LIGHT / EV	29.37	None
248-260-941-000	RENT - JAN_MARCH 2025	NICK SCHILLACE	OFFICE RENT	4,200.00	None
248-260-942-000	INV 3045 - 118 N BROADWAY	DarWel ENTERPRISES LLC	OFFICE MATS	24.65	None
248-260-957-000	FORK & POINT - BRD TRAININ	COMERICA BANK	DECEMBER 2024 CREDIT CARD	240.28	None
			Total Department 260 GENERAL ACTIVITIES	13,168.45	
Department: 725 ORGANIZATION					
248-725-824-000	313 PIZZA - DEPOSIT	COMERICA BANK	DECEMBER 2024 CREDIT CARD	50.00	None
248-725-825-000	DOWNTOWN DOLLARS 4576	HANSON'S RUNNING SHOP	DOWNTOWN DOLLARS #4576	25.00	None
			Total Department 725 ORGANIZATION	75.00	
Department: 726 DESIGN					
248-726-980-002	PHOTO FEE FOR GRANT PHOTOG	AJ MUELLER PHOTOGRAPHY	DOCUMENTATION FOR LUMBERYARD GRANT	595.00	None
			Total Department 726 DESIGN	595.00	
Department: 728 ECONOMIC DEVELOPMENT					
248-728-888-000	INV 369876 - PRINT AD	VIEW NEWSPAPER GROUP	MARKETING	828.00	None
248-728-888-000	DOLLAR TREE - MARKETING	COMERICA BANK	DECEMBER 2024 CREDIT CARD	2.65	None
			Total Department 728 ECONOMIC DEVELOPMENT	830.65	
Department: 729 PROMOTION					
248-729-880-005	MIEJER - POLAR EXPRESS	COMERICA BANK	DECEMBER 2024 CREDIT CARD	30.24	None
248-729-880-005	GFS - POLAR EXPRESS	COMERICA BANK	DECEMBER 2024 CREDIT CARD	266.02	None
			Total Department 729 PROMOTION	296.26	
			Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND	14,965.36	
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023					
Department: 901 905					
301-901-950-000	AMZN - WORK CART	COMERICA BANK	DECEMBER 2024 CREDIT CARD	159.99	None

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 01/14/2025 - 01/14/2025
POSTED AND UNPOSTED
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Fund: 301 DOWNTOWN DEV BOND PROJECT 2023					
Department: 901 905					
301-901-950-000	INV 24-0045 - TEMPORARY FE	TBD CONSTRUCTION SERVICES,	LUMBER YARD - FENCING	6,500.00	None
			Total Department 901 905	6,659.99	
			Total Fund 301 DOWNTOWN DEV BOND PROJECT 2023	6,659.99	
Fund: 592 WATER AND SEWER FUND					
Department: 260 GENERAL ACTIVITIES					
592-260-805-000	23	ANDREWS HOOPER PAVLIC PLC	2024-2025 FINANCIAL AUDIT	1,136.00	None
			Total Department 260 GENERAL ACTIVITIES	1,136.00	
Department: 548 SEWER ACTIVITIES					
592-548-801-000	NOVEMBER 2024	GREAT LAKES WATER AUTHORIT	INDUSTRIAL SPECIFIC RETAIL	840.72	None
592-548-801-000	SEPTEMBER 2024 CIN-0000153	GREAT LAKES WATER AUTHORIT	INDUSTRIAL SPECIFIC RETAIL	840.72	None
592-548-801-000	JULY 2024 CIN-0000707	GREAT LAKES WATER AUTHORIT	INDUSTRIAL SPECIFIC RETAIL	840.72	None
592-548-801-000	AUGUST 2024 CIN-0001025	GREAT LAKES WATER AUTHORIT	INDUSTRIAL SPECIFIC RETAIL	840.72	None
592-548-801-000	APRIL 2024	GREAT LAKES WATER AUTHORIT	INDUSTRIAL SPECIFIC RETAIL	822.64	None
592-548-801-000	MAY 2024	GREAT LAKES WATER AUTHORIT	INDUSTRIAL SPECIFIC RETAIL	1,645.28	None
592-548-831-000	DECEMBER	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL SERVICES-DECEMBER 24	44,603.70	None
			Total Department 548 SEWER ACTIVITIES	50,434.50	
Department: 556 WATER ACTIVITIES					
592-556-719-000	DC VILLAGE CONTRIBUTIONS	ALERUS FINANCIAL	DC VILLAGE CONTRIBUTIONS DECEMBER	1,457.21	None
592-556-745-000	SCH1-00000-EAST-01	CHARTER TOWNSHIP OF ORION	WATER/SEWER BILL DECEMBER	32,012.19	None
592-556-745-000	LAP1-000000-SOUT-01 S LAPE	CHARTER TOWNSHIP OF ORION	WATER/SEWER BILL DECEMBER	10,307.78	None
592-556-745-000	LAP2-000000-NORT-02 N LAPE	CHARTER TOWNSHIP OF ORION	WATER/SEWER BILL DECEMBER	136.64	None
592-556-957-000	WATER FLOW GUAGE MEASURING	AMAZON CAPITAL SERVICES	WATER LEAK MEASURING AID	11.87	None
592-556-957-000	SHIPPING	AMAZON CAPITAL SERVICES	WATER LEAK MEASURING AID	7.00	None
			Total Department 556 WATER ACTIVITIES	43,932.69	
			Total Fund 592 WATER AND SEWER FUND	95,503.19	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION

EXP CHECK RUN DATES 01/14/2025 - 01/14/2025
POSTED AND UNPOSTED
OPEN

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
		101	GENERAL FUND	30,937.38	
		202	MAJOR STREET FUND	1,451.50	
		203	LOCAL STREET FUND	2,491.84	
		207	POLICE FUND	16,471.23	
		225	DEPT OF PUBLIC WORKS FUND	4,469.81	
		231	PARKING METER/SYSTEM FUND	89.20	
		248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	14,965.36	
		301	DOWNTOWN DEV BOND PROJECT 2023	6,659.99	
		592	WATER AND SEWER FUND	95,503.19	
		Total For All Funds:		173,039.50	

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC Financial Statements- December 2024

BACKGROUND BRIEF: Attached are the financial statements for December 2024 for your review.

RECOMMENDED MOTION: To receive and file the financial reports for December 2024.

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 000 REVENUE						
101-000-402-000	Current Real Property Taxes	1,457,768.00	1,355,036.15	0.00	102,731.85	92.95
101-000-405-000	Property Tax - Personal	0.00	38,507.61	0.00	(38,507.61)	100.00
101-000-406-000	In Lieu of Taxes	0.00	40,715.79	0.00	(40,715.79)	100.00
101-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.00
101-000-439-000	State Gramt-Adult Use Marijuana	50,000.00	0.00	0.00	50,000.00	0.00
101-000-441-000	Local Community Stabilization Share	1,000.00	1,430.37	0.00	(430.37)	143.04
101-000-445-000	Penalties & Interest on Taxes	3,000.00	2,620.81	0.00	379.19	87.36
101-000-460-000	Dog License Revenue	0.00	0.00	0.00	0.00	0.00
101-000-476-000	Buisness Licenses and Permits	10,000.00	5,000.00	5,000.00	5,000.00	50.00
101-000-528-100	Federal Grants Other - State CRLGG	0.00	0.00	0.00	0.00	0.00
101-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
101-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
101-000-567-000	STATE GRANTS- MRE REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-574-000	State Grants- State Shared Revenue	330,000.00	116,419.00	53,456.00	213,581.00	35.28
101-000-574-003	State Shared Relief Assistance	0.00	0.00	0.00	0.00	0.00
101-000-576-000	METRO (Act 48) Revenue	10,000.00	0.00	0.00	10,000.00	0.00
101-000-607-000	Fees	10,000.00	8,700.00	550.00	1,300.00	87.00
101-000-634-000	Cemetery Opening/Closing Rev	0.00	0.00	0.00	0.00	0.00
101-000-636-000	Cemetery Foundations	0.00	0.00	0.00	0.00	0.00
101-000-640-000	Garbage Collection Fees	262,495.00	73,247.40	123.94	189,247.60	27.90
101-000-643-000	Cemetery Lot Sale	0.00	0.00	0.00	0.00	0.00
101-000-653-000	Park Fees	12,000.00	9,910.20	0.00	2,089.80	82.59
101-000-655-000	Boat Dock Pass Fees	20,000.00	1,425.00	0.00	18,575.00	7.13
101-000-664-000	Interest Earnings	5,000.00	11,085.94	80.40	(6,085.94)	221.72
101-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
101-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
101-000-675-000	Donations	0.00	0.00	0.00	0.00	0.00
101-000-676-248	Reimbursment - Admin Fee - DDA	70,000.00	40,833.33	5,833.33	29,166.67	58.33
101-000-676-395	Trnsf from Road Debt Fund	0.00	0.00	0.00	0.00	0.00
101-000-676-592	Reimbursment -Admin Fee - W&S	127,470.00	63,735.00	0.00	63,735.00	50.00
101-000-679-000	Reimbursements-Worker's Comp	0.00	0.00	0.00	0.00	0.00
101-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
101-000-682-000	Reimbursement-CDBG	9,000.00	0.00	0.00	9,000.00	0.00
101-000-682-001	Reimburse - NSP	0.00	0.00	0.00	0.00	0.00
101-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
101-000-683-248	Reimbursement- DDA	0.00	0.00	0.00	0.00	0.00
101-000-689-000	Reimburse Insurance Dividends	5,000.00	6,070.00	0.00	(1,070.00)	121.40
101-000-694-000	Miscellaneous	2,500.00	7,864.68	5,000.00	(5,364.68)	314.59
101-000-699-202	Interfund Transfer in - Major Street	0.00	0.00	0.00	0.00	0.00
101-000-699-203	Interfund Transfer In - Local Street	0.00	0.00	0.00	0.00	0.00
101-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
101-000-699-592	Transfers Water Sewer	0.00	0.00	0.00	0.00	0.00
101-000-699-711	Transfers Cemetery	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,385,233.00	1,782,601.28	70,043.67	602,631.72	74.73
Revenues		2,385,233.00	1,782,601.28	70,043.67	602,631.72	74.73
Account Category: Expenditures						

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 101 VILLAGE COUNCIL						
101-101-701-000	Wages	2,500.00	703.77	703.77	1,796.23	28.15
101-101-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-101-715-000	Social Security	192.00	53.81	53.81	138.19	28.03
101-101-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-101-957-000	Education & Training	2,100.00	125.00	125.00	1,975.00	5.95
101-101-960-000	Mileage	700.00	0.00	0.00	700.00	0.00
Total Dept 101 - VILLAGE COUNCIL		5,492.00	882.58	882.58	4,609.42	16.07
Department: 171 VILLAGE MANAGER						
101-171-701-000	Wages	95,500.00	47,756.80	11,020.80	47,743.20	50.01
101-171-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-171-715-000	Social Security	7,914.00	3,944.98	893.71	3,969.02	49.85
101-171-716-000	Health Insurance- Medical	8,404.00	4,202.00	2,101.00	4,202.00	50.00
101-171-717-000	Life & Disability Insurance	1,077.00	539.85	85.35	537.15	50.13
101-171-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-171-719-000	Pension	23,875.00	12,479.24	2,920.58	11,395.76	52.27
101-171-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
101-171-956-000	Dues & Miscellaneous	1,650.00	670.75	0.00	979.25	40.65
101-171-957-000	Education & Training	4,000.00	0.00	0.00	4,000.00	0.00
101-171-960-000	Mileage	7,944.00	3,811.50	661.50	4,132.50	47.98
101-171-977-000	Capital Outlay	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171 - VILLAGE MANAGER		151,364.00	73,405.12	17,682.94	77,958.88	48.50
Department: 215 VILLAGE CLERK						
101-215-701-000	Deputy Clerk/Treasurer	65,100.00	32,485.71	7,500.83	32,614.29	49.90
101-215-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-215-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
101-215-715-000	Social Security	5,655.00	2,485.15	573.81	3,169.85	43.95
101-215-716-000	Health Insurance- Medical	8,820.00	4,039.64	0.00	4,780.36	45.80
101-215-717-000	Life & Disability Insurance	788.00	405.51	67.43	382.49	51.46
101-215-718-000	Dental Insurance	541.00	508.05	85.22	32.95	93.91
101-215-719-000	Pension	6,510.00	2,740.35	0.00	3,769.65	42.09
101-215-721-000	Vision Care	131.00	53.70	8.95	77.30	40.99
101-215-727-000	Supplies	450.00	17.24	17.24	432.76	3.83
101-215-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-215-801-000	Contractual Services	25,000.00	150.00	150.00	24,850.00	0.60
101-215-900-000	Printing and Publication	4,200.00	1,257.40	0.00	2,942.60	29.94
101-215-956-000	Dues & Miscellaneous	1,000.00	220.00	220.00	780.00	22.00
101-215-957-000	Education & Training	3,000.00	0.00	0.00	3,000.00	0.00
101-215-960-000	Mileage	500.00	358.99	0.00	141.01	71.80
101-215-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - VILLAGE CLERK		121,695.00	44,721.74	8,623.48	76,973.26	36.75
Department: 228 Information Technology						
101-228-801-000	Contractual Services	87,426.00	70,776.23	14,700.60	16,649.77	80.96
101-228-931-000	Repair & Maintenance-Equipment	3,120.00	0.00	0.00	3,120.00	0.00
101-228-957-000	Education & Training	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 228 - Information Technology		93,546.00	70,776.23	14,700.60	22,769.77	75.66

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 253 FINANCE TREASURY						
101-253-701-000	Clerk/Treasurer Wages	78,225.00	39,091.34	9,026.40	39,133.66	49.97
101-253-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-253-702-000	Wages Part Time	63,806.00	33,821.68	7,834.22	29,984.32	53.01
101-253-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-253-715-000	Social Security	10,473.00	5,577.85	1,289.85	4,895.15	53.26
101-253-716-000	Health Insurance- Medical	8,240.00	4,120.00	2,060.00	4,120.00	50.00
101-253-717-000	Life & Disability Insurance	994.00	632.41	96.67	361.59	63.62
101-253-718-000	Dental Insurance	595.00	468.95	85.22	126.05	78.82
101-253-719-000	Pension	7,855.00	3,530.67	0.00	4,324.33	44.95
101-253-721-000	Vision Care	131.00	53.70	8.95	77.30	40.99
101-253-801-000	Contractual Services	10,000.00	0.00	0.00	10,000.00	0.00
101-253-956-000	Dues & Miscellaneous	500.00	99.00	0.00	401.00	19.80
101-253-957-000	Education & Training	3,000.00	899.68	0.00	2,100.32	29.99
101-253-960-000	Mileage	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - FINANCE TREASURY		184,319.00	88,295.28	20,401.31	96,023.72	47.90
Department: 255 COMMUNITY DEVELOPMENT						
101-255-882-000	Women's Survival	0.00	0.00	0.00	0.00	0.00
101-255-930-000	NSP - Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
101-255-956-000	NSP - Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-255-971-000	NSP - Property Acquisition	0.00	0.00	0.00	0.00	0.00
101-255-975-001	Sidewalks	9,000.00	0.00	0.00	9,000.00	0.00
101-255-975-002	Street Trees	0.00	0.00	0.00	0.00	0.00
101-255-975-003	Storm Drains	0.00	0.00	0.00	0.00	0.00
101-255-975-004	Meeks Park Bridge Project	0.00	0.00	0.00	0.00	0.00
Total Dept 255 - COMMUNITY DEVELOPMENT		9,000.00	0.00	0.00	9,000.00	0.00
Department: 260 GENERAL ACTIVITIES						
101-260-701-000	Wages	44,346.00	11,572.80	2,893.20	32,773.20	26.10
101-260-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-260-702-000	Wages Part Time	18,526.00	230.52	0.00	18,295.48	1.24
101-260-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-260-702-002	Wages Part Time Clerk	0.00	0.00	0.00	0.00	0.00
101-260-702-003	Wages-Parks	0.00	0.00	0.00	0.00	0.00
101-260-702-004	Stipends-Interns	0.00	0.00	0.00	0.00	0.00
101-260-715-000	Social Security	4,810.00	840.65	215.51	3,969.35	17.48
101-260-716-000	Health Insurance- Medical	10,375.00	3,896.72	795.42	6,478.28	37.56
101-260-716-001	Health Insurance-Retirees	13,728.00	6,037.29	900.15	7,690.71	43.98
101-260-716-002	Retiree Health 115 Trust	10,000.00	0.00	0.00	10,000.00	0.00
101-260-717-000	Life & Disability Insurance	881.00	381.14	60.95	499.86	43.26
101-260-718-000	Dental Insurance	718.00	265.65	44.56	452.35	37.00
101-260-719-000	Pension	90,610.00	39,226.64	7,635.00	51,383.36	43.29
101-260-721-000	Vision Care	129.00	53.70	8.95	75.30	41.63
101-260-722-000	Worker's Comp. Insurance	4,371.00	1,006.94	0.00	3,364.06	23.04
101-260-722-001	Workers Comp-Elected/Lifeguard	104.00	36.24	0.00	67.76	34.85
101-260-727-000	Supplies	9,149.00	2,890.68	170.57	6,258.32	31.60
101-260-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-260-727-019	OFFICE SUPPLIES-COVID	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
101-260-728-000	Cleaning Supplies	1,300.00	856.03	0.00	443.97	65.85
101-260-729-000	Postage	5,200.00	2,783.08	544.08	2,416.92	53.52
101-260-730-000	Copier Lease	7,000.00	2,787.06	474.61	4,212.94	39.82
101-260-801-000	Contractual Services	300.00	0.00	0.00	300.00	0.00
101-260-823-000	Website/Software	1,000.00	211.57	0.00	788.43	21.16
101-260-830-000	Solid Waste Collection	262,495.00	130,484.25	21,874.60	132,010.75	49.71
101-260-851-000	Telephone	9,000.00	3,271.73	238.83	5,728.27	36.35
101-260-900-000	Printing and Publication	500.00	0.00	0.00	500.00	0.00
101-260-920-000	Utilities	30,000.00	8,555.35	1,909.10	21,444.65	28.52
101-260-921-000	Municipal Street Lighting	42,000.00	20,566.21	4,130.74	21,433.79	48.97
101-260-922-000	Repair & Mtn-Lights	0.00	0.00	0.00	0.00	0.00
101-260-930-000	Repair and Maintenance	15,000.00	16,594.74	1,186.96	(1,594.74)	110.63
101-260-930-001	Building Renovation	60,000.00	0.00	0.00	60,000.00	0.00
101-260-931-000	Repair & Maintenance-Equipment	2,600.00	544.08	0.00	2,055.92	20.93
101-260-956-000	Dues & Miscellaneous	14,000.00	5,742.55	1,058.97	8,257.45	41.02
101-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
101-260-977-000	Capital Outlay	10,700.00	7,069.76	0.00	3,630.24	66.07
Total Dept 260 - GENERAL ACTIVITIES		668,842.00	265,905.38	44,142.20	402,936.62	39.76
Department: 721 PLANNING AND ZONING						
101-721-702-000	Wages Part Time	1,100.00	130.00	130.00	970.00	11.82
101-721-715-000	Social Security	85.00	8.41	8.41	76.59	9.89
101-721-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
101-721-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
101-721-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-721-719-000	Pension	0.00	0.00	0.00	0.00	0.00
101-721-726-000	Supplies	200.00	0.00	0.00	200.00	0.00
101-721-801-000	Contractual Services	2,000.00	300.00	150.00	1,700.00	15.00
101-721-829-000	Planner Services	47,250.00	13,667.50	5,447.50	33,582.50	28.93
101-721-832-000	Planner Retainer	0.00	0.00	0.00	0.00	0.00
101-721-832-001	Planner-Other Services	10,300.00	2,250.00	0.00	8,050.00	21.84
101-721-840-000	Planner - Retainer	12,000.00	2,250.00	850.00	9,750.00	18.75
101-721-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
101-721-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-721-957-000	Education & Training	4,000.00	0.00	0.00	4,000.00	0.00
101-721-960-000	Mileage	0.00	0.00	0.00	0.00	0.00
Total Dept 721 - PLANNING AND ZONING		76,935.00	18,605.91	6,585.91	58,329.09	24.18
Department: 751 PARKS AND RECREATION						
101-751-702-001	Overtime Wages	300.00	0.00	0.00	300.00	0.00
101-751-708-000	Wages - Lifeguards	22,712.00	16,801.50	0.00	5,910.50	73.98
101-751-715-000	Social Security	1,761.00	1,285.33	0.00	475.67	72.99
101-751-726-000	Supplies	2,000.00	509.00	0.00	1,491.00	25.45
101-751-801-000	Contractual Services	3,000.00	382.31	0.00	2,617.69	12.74
101-751-806-000	Engineering	3,000.00	0.00	0.00	3,000.00	0.00
101-751-829-000	Planner Services	0.00	0.00	0.00	0.00	0.00
101-751-850-000	Telephone - Green's Park	0.00	0.00	0.00	0.00	0.00
101-751-920-000	Utilities	1,200.00	308.41	0.00	891.59	25.70

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 751 PARKS AND RECREATION						
101-751-931-000	Repair/Maint - Equipment	1,000.00	155.85	0.00	844.15	15.59
101-751-932-000	Repair/Maint - Grounds	6,000.00	745.80	0.00	5,254.20	12.43
101-751-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-751-977-000	Capital Outlay	7,757.00	816.92	0.00	6,940.08	10.53
Total Dept 751 - PARKS AND RECREATION		48,730.00	21,005.12	0.00	27,724.88	43.11
Department: 851 INSURANCE AND BONDS						
101-851-911-000	Insurance Coverage	74,000.00	70,277.00	0.00	3,723.00	94.97
Total Dept 851 - INSURANCE AND BONDS		74,000.00	70,277.00	0.00	3,723.00	94.97
Department: 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER						
101-880-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
101-880-805-000	Audit Fees	5,100.00	3,941.00	0.00	1,159.00	77.27
101-880-806-000	Engineering	10,000.00	2,756.25	1,145.00	7,243.75	27.56
101-880-810-000	Legal Service Retainer	0.00	0.00	0.00	0.00	0.00
101-880-811-000	Legal Services - Other	45,000.00	9,524.16	2,265.45	35,475.84	21.16
101-880-812-000	Legal Services - Labor	624.00	0.00	0.00	624.00	0.00
101-880-814-000	OPEB Valuation	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER		64,724.00	16,221.41	3,410.45	48,502.59	25.06
Department: 964 TRANSFERS OUT						
101-964-965-125	Transfers DPW	450,000.00	258,300.00	37,500.00	191,700.00	57.40
101-964-965-202	Transfers Major Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-203	Transfer Out - Local Streets	0.00	0.00	0.00	0.00	0.00
101-964-965-207	Transfers Police	400,000.00	233,331.00	33,333.00	166,669.00	58.33
101-964-965-231	Transfer to Parking Fund	0.00	0.00	0.00	0.00	0.00
101-964-965-398	Transfer Out - N Shore Bridge Debt S	0.00	0.00	0.00	0.00	0.00
101-964-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 964 - TRANSFERS OUT		850,000.00	491,631.00	70,833.00	358,369.00	57.84
Expenditures		2,348,647.00	1,161,726.77	187,262.47	1,186,920.23	49.46
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,385,233.00	1,782,601.28	70,043.67	602,631.72	
TOTAL EXPENDITURES		2,348,647.00	1,161,726.77	187,262.47	1,186,920.23	
NET OF REVENUES & EXPENDITURES:		36,586.00	620,874.51	(117,218.80)	(584,288.51)	
BEG. FUND BALANCE		1,279,024.84	1,279,024.84			
END FUND BALANCE		1,315,610.84	1,899,899.35			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 151 CEMETERY TRUST FUND						
Account Category: Revenues						
Department: 000 REVENUE						
151-000-643-000	Lot Sales	17,000.00	8,400.00	0.00	8,600.00	49.41
151-000-664-000	Interest Earned	1,000.00	1,565.57	5.18	(565.57)	156.56
151-000-664-001	Interest - Interfund Advances	0.00	0.00	0.00	0.00	0.00
151-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	18,000.00	9,965.57	5.18	8,034.43	55.36
	Revenues	18,000.00	9,965.57	5.18	8,034.43	55.36
Account Category: Expenditures						
Department: 276 CEMETERY						
151-276-965-000	Transfer to DPW Fund	0.00	0.00	0.00	0.00	0.00
151-276-965-125	Transfer to DPW Fund	5,000.00	2,916.62	416.66	2,083.38	58.33
151-276-977-000	Capital Outlay	40,000.00	39,034.00	0.00	966.00	97.59
	Total Dept 276 - CEMETERY	45,000.00	41,950.62	416.66	3,049.38	93.22
	Expenditures	45,000.00	41,950.62	416.66	3,049.38	93.22
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		18,000.00	9,965.57	5.18	8,034.43	
TOTAL EXPENDITURES		45,000.00	41,950.62	416.66	3,049.38	
NET OF REVENUES & EXPENDITURES:		(27,000.00)	(31,985.05)	(411.48)	4,985.05	
BEG. FUND BALANCE		321,538.60	321,538.60			
END FUND BALANCE		294,538.60	289,553.55			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 202 MAJOR STREET FUND						
Account Category: Revenues						
Department: 000 REVENUE						
202-000-546-000	State Grant - Highway and Streets	239,294.00	81,521.94	19,029.66	157,772.06	34.07
202-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
202-000-664-000	Interest Earnings	2,000.00	5,249.18	8.85	(3,249.18)	262.46
202-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
202-000-683-000	Reimbursements-Other	7,875.00	0.00	0.00	7,875.00	0.00
202-000-694-000	Miscellaneous	0.00	20,421.99	0.00	(20,421.99)	100.00
Total Dept 000 - REVENUE		249,169.00	107,193.11	19,038.51	141,975.89	43.02
Revenues		249,169.00	107,193.11	19,038.51	141,975.89	43.02
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
202-260-722-000	Worker's Comp. Insurance	1,654.00	1,330.16	0.00	323.84	80.42
202-260-801-000	Contractual Services	10,000.00	5,887.50	640.00	4,112.50	58.88
202-260-805-000	Audit Fees	1,000.00	202.00	0.00	798.00	20.20
202-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
202-260-965-203	Transfer Out - Local Streets	68,000.00	39,666.69	5,666.67	28,333.31	58.33
Total Dept 260 - GENERAL ACTIVITIES		80,654.00	47,086.35	6,306.67	33,567.65	58.38
Department: 463 ROUTINE MAINTENANCE						
202-463-701-000	Wages	13,626.00	4,735.04	1,323.54	8,890.96	34.75
202-463-701-013	Overtime	1,155.00	385.12	225.76	769.88	33.34
202-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-463-715-000	Social Security	1,130.00	391.70	118.53	738.30	34.66
202-463-716-000	Health Insurance- Medical	3,200.00	1,117.85	176.66	2,082.15	34.93
202-463-717-000	Life & Disability Insurance	166.00	85.33	7.84	80.67	51.40
202-463-718-000	Dental Insurance	420.00	113.69	14.90	306.31	27.07
202-463-719-000	Pension	2,365.00	1,274.38	0.00	1,090.62	53.88
202-463-721-000	Vision Care	75.00	19.66	2.54	55.34	26.21
202-463-726-000	Supplies	2,000.00	96.84	0.00	1,903.16	4.84
202-463-801-000	Contractual Services	24,450.00	27,592.79	426.83	(3,142.79)	112.85
202-463-940-000	Equipment Rental	15,000.00	3,709.20	1,248.53	11,290.80	24.73
202-463-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		63,587.00	39,521.60	3,545.13	24,065.40	62.15
Department: 474 TRAFFIC SERVICES						
202-474-701-000	Wages	2,839.00	473.33	114.74	2,365.67	16.67
202-474-701-013	OVERTIME	315.00	0.00	0.00	315.00	0.00
202-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-474-715-000	Social Security	244.00	36.21	8.78	207.79	14.84
202-474-716-000	Health Insurance- Medical	1,050.00	89.40	0.00	960.60	8.51
202-474-717-000	Life & Disability Insurance	63.00	8.15	0.84	54.85	12.94
202-474-718-000	Dental Insurance	210.00	9.41	1.85	200.59	4.48
202-474-719-000	Pension	844.00	477.91	0.00	366.09	56.62
202-474-721-000	Vision Care	21.00	1.72	0.31	19.28	8.19
202-474-726-000	Supplies	6,000.00	1,121.48	1,121.48	4,878.52	18.69
202-474-801-000	Contractual Services	5,250.00	2,287.09	39.01	2,962.91	43.56
202-474-940-000	Equipment Rental	2,625.00	160.92	53.64	2,464.08	6.13
202-474-977-000	Capital Outlay	0.00	0.00	0.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 202 MAJOR STREET FUND						
Account Category: Expenditures						
Department: 474 TRAFFIC SERVICES						
Total Dept 474 - TRAFFIC SERVICES		19,461.00	4,665.62	1,340.65	14,795.38	23.97
Department: 478 WINTER MAINTENANCE						
202-478-701-000	Wages	6,813.00	1,127.71	496.68	5,685.29	16.55
202-478-701-013	Overtime	6,615.00	976.08	976.08	5,638.92	14.76
202-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-478-715-000	Social Security	1,043.00	160.96	112.69	882.04	15.43
202-478-716-000	Health Insurance- Medical	2,100.00	47.31	47.31	2,052.69	2.25
202-478-717-000	Life & Disability Insurance	131.00	18.09	2.79	112.91	13.81
202-478-718-000	Dental Insurance	315.00	41.88	3.68	273.12	13.30
202-478-719-000	Pension	5,000.00	2,548.78	0.00	2,451.22	50.98
202-478-721-000	Vision Care	39.00	7.33	0.67	31.67	18.79
202-478-726-000	Supplies	13,230.00	9,007.00	3,331.35	4,223.00	68.08
202-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
202-478-940-000	Equipment Rental	6,615.00	1,698.42	1,698.42	4,916.58	25.68
202-478-977-000	Capital Outlay	30,820.00	0.00	0.00	30,820.00	0.00
Total Dept 478 - WINTER MAINTENANCE		72,721.00	15,633.56	6,669.67	57,087.44	21.50
Department: 875 CONSTRUCTION						
202-875-806-000	Engineering	3,308.00	0.00	0.00	3,308.00	0.00
202-875-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
Total Dept 875 - CONSTRUCTION		3,308.00	0.00	0.00	3,308.00	0.00
Expenditures		239,731.00	106,907.13	17,862.12	132,823.87	44.59
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		249,169.00	107,193.11	19,038.51	141,975.89	
TOTAL EXPENDITURES		239,731.00	106,907.13	17,862.12	132,823.87	
NET OF REVENUES & EXPENDITURES:		9,438.00	285.98	1,176.39	9,152.02	
BEG. FUND BALANCE		543,872.80	543,872.80			
END FUND BALANCE		553,310.80	544,158.78			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 203 LOCAL STREET FUND						
Account Category: Revenues						
Department: 000 REVENUE						
203-000-546-000	State Grant - Highway and Streets	104,169.00	35,505.84	8,288.12	68,663.16	34.08
203-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
203-000-664-000	Interest Earnings	400.00	739.49	(0.68)	(339.49)	184.87
203-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
203-000-683-000	Reimbursements-Other	20,422.00	0.00	0.00	20,422.00	0.00
203-000-694-000	Miscellaneous	5,300.00	0.00	0.00	5,300.00	0.00
203-000-699-202	Interfund Transfer in - Major Street	68,000.00	39,666.69	5,666.67	28,333.31	58.33
	Total Dept 000 - REVENUE	198,291.00	75,912.02	13,954.11	122,378.98	38.28
	Revenues	198,291.00	75,912.02	13,954.11	122,378.98	38.28
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
203-260-722-000	Worker's Comp. Insurance	1,345.00	1,330.16	0.00	14.84	98.90
203-260-801-000	Contractual Services	5,000.00	5,351.25	320.00	(351.25)	107.03
203-260-805-000	Audit Fees	970.00	154.00	0.00	816.00	15.88
203-260-965-398	Transfer Out - N Shore Bridge Debt S	0.00	0.00	0.00	0.00	0.00
	Total Dept 260 - GENERAL ACTIVITIES	7,315.00	6,835.41	320.00	479.59	93.44
Department: 463 ROUTINE MAINTENANCE						
203-463-701-000	Wages	33,000.00	12,166.11	2,117.06	20,833.89	36.87
203-463-701-013	OVERTIME	6,064.00	478.08	0.00	5,585.92	7.88
203-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-463-715-000	Social Security	3,915.00	967.32	161.94	2,947.68	24.71
203-463-716-000	Health Insurance- Medical	8,085.00	2,878.09	231.96	5,206.91	35.60
203-463-717-000	Life & Disability Insurance	735.00	318.85	24.94	416.15	43.38
203-463-718-000	Dental Insurance	1,544.00	247.83	49.32	1,296.17	16.05
203-463-719-000	Pension	4,454.00	2,389.47	0.00	2,064.53	53.65
203-463-721-000	Vision Care	287.00	43.80	8.35	243.20	15.26
203-463-726-000	Supplies	1,300.00	635.89	0.00	664.11	48.91
203-463-801-000	Contractual Services	10,000.00	2,950.00	0.00	7,050.00	29.50
203-463-806-000	Engineering	0.00	0.00	0.00	0.00	0.00
203-463-940-000	Equipment Rental	20,000.00	9,509.51	949.04	10,490.49	47.55
203-463-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 463 - ROUTINE MAINTENANCE	89,384.00	32,584.95	3,542.61	56,799.05	36.46
Department: 474 TRAFFIC SERVICES						
203-474-701-000	Wages	5,408.00	352.11	187.68	5,055.89	6.51
203-474-701-013	Overtime	315.00	0.00	0.00	315.00	0.00
203-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-474-715-000	Social Security	439.00	26.93	14.36	412.07	6.13
203-474-716-000	Health Insurance- Medical	551.00	15.42	0.00	535.58	2.80
203-474-717-000	Life & Disability Insurance	66.00	6.40	0.00	59.60	9.70
203-474-718-000	Dental Insurance	110.00	7.27	0.00	102.73	6.61
203-474-719-000	Pension	961.00	637.18	0.00	323.82	66.30
203-474-721-000	Vision Care	17.00	1.27	0.00	15.73	7.47
203-474-726-000	Supplies	5,513.00	373.23	0.00	5,139.77	6.77
203-474-940-000	Equipment Rental	2,867.00	297.53	163.43	2,569.47	10.38
	Total Dept 474 - TRAFFIC SERVICES	16,247.00	1,717.34	365.47	14,529.66	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 203 LOCAL STREET FUND						
Account Category: Expenditures						
Department: 478 WINTER MAINTENANCE						
203-478-701-000	Wages	14,763.00	1,590.21	1,229.02	13,172.79	10.77
203-478-701-013	Overtime	8,820.00	1,228.40	1,228.40	7,591.60	13.93
203-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-478-715-000	Social Security	1,651.00	215.68	188.04	1,435.32	13.06
203-478-716-000	Health Insurance- Medical	4,620.00	148.02	135.76	4,471.98	3.20
203-478-717-000	Life & Disability Insurance	243.00	17.64	8.64	225.36	7.26
203-478-718-000	Dental Insurance	331.00	27.18	11.43	303.82	8.21
203-478-719-000	Pension	6,095.00	3,026.65	0.00	3,068.35	49.66
203-478-721-000	Vision Care	66.00	4.84	2.04	61.16	7.33
203-478-726-000	Supplies	13,500.00	(2,915.48)	(2,915.48)	16,415.48	(21.60)
203-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
203-478-940-000	Equipment Rental	9,000.00	2,766.43	2,739.61	6,233.57	30.74
203-478-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 478 - WINTER MAINTENANCE	59,089.00	6,109.57	2,627.46	52,979.43	10.34
Department: 875 CONSTRUCTION						
203-875-726-000	Supplies	0.00	0.00	0.00	0.00	0.00
203-875-977-000	Capital Outlay	100,000.00	98,075.50	77,482.25	1,924.50	98.08
	Total Dept 875 - CONSTRUCTION	100,000.00	98,075.50	77,482.25	1,924.50	98.08
	Expenditures	272,035.00	145,322.77	84,337.79	126,712.23	53.42
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		198,291.00	75,912.02	13,954.11	122,378.98	
TOTAL EXPENDITURES		272,035.00	145,322.77	84,337.79	126,712.23	
NET OF REVENUES & EXPENDITURES:		(73,744.00)	(69,410.75)	(70,383.68)	(4,333.25)	
BEG. FUND BALANCE		131,952.74	131,952.74			
END FUND BALANCE		58,208.74	62,541.99			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 207 POLICE FUND						
Account Category: Revenues						
Department: 000 REVENUE						
207-000-404-001	Property Tax - Police Millage	421,967.00	405,477.09	0.00	16,489.91	96.09
207-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
207-000-408-000	Property Tax - PA 78 Senior & Disabl	0.00	0.00	0.00	0.00	0.00
207-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.00
207-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
207-000-451-000	Liquor License Fees	9,000.00	3,406.70	0.00	5,593.30	37.85
207-000-480-000	Services Provided - DDA	101,000.00	0.00	0.00	101,000.00	0.00
207-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
207-000-541-000	PA 302/32 MJTC Fund	1,000.00	798.68	0.00	201.32	79.87
207-000-564-100	PA 302 - Training	1,000.00	0.00	0.00	1,000.00	0.00
207-000-565-000	CPE LAW ENFORCEMENT	0.00	4,000.00	4,000.00	(4,000.00)	100.00
207-000-661-000	Parking Fines	0.00	835.96	248.14	(835.96)	100.00
207-000-662-000	Court Penal Fines	50,000.00	15,247.99	2,046.62	34,752.01	30.50
207-000-663-000	Drug Forfeiture	0.00	0.00	0.00	0.00	0.00
207-000-663-001	Forfeitures	0.00	0.00	0.00	0.00	0.00
207-000-664-000	Interest Earnings	1,650.00	4,298.98	4.02	(2,648.98)	260.54
207-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
207-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
207-000-674-101	Transfer from General Fund	400,000.00	233,331.00	33,333.00	166,669.00	58.33
207-000-683-000	Reimbursements-Other	2,500.00	0.00	0.00	2,500.00	0.00
207-000-684-000	Reimburse - OUIL	4,000.00	0.00	0.00	4,000.00	0.00
207-000-694-000	Miscellaneous Revenue	6,000.00	2,503.95	734.30	3,496.05	41.73
207-000-694-001	DRIVING WHILE LIC SUSPENDED	200.00	175.00	0.00	25.00	87.50
207-000-694-002	POLICE FOIA FEE	0.00	0.00	0.00	0.00	0.00
207-000-694-003	CONTRACT OT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
207-000-695-000	Loan Proceeds	0.00	0.00	0.00	0.00	0.00
207-000-697-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		998,317.00	670,075.35	40,366.08	328,241.65	67.12
Revenues		998,317.00	670,075.35	40,366.08	328,241.65	67.12
Account Category: Expenditures						
Department: 301 POLICE/SHERIFF/CONSTABLE						
207-301-701-000	Police Chief Wages	91,875.00	40,163.55	11,442.31	51,711.45	43.72
207-301-701-001	Wages Full time	204,241.00	107,147.87	45,356.38	97,093.13	52.46
207-301-701-013	FT Overtime	15,500.00	50,555.68	14,890.69	(35,055.68)	326.17
207-301-702-000	Wages Part Time	65,000.00	22,627.94	5,815.92	42,372.06	34.81
207-301-702-001	PT Overtime Wages	12,600.00	5,207.44	2,672.65	7,392.56	41.33
207-301-702-002	Wages Part Time Clerk	4,285.00	1,077.74	234.48	3,207.26	25.15
207-301-702-013	WAGES PART-TIME CLERK OVERTIME	500.00	73.28	0.00	426.72	14.66
207-301-703-000	Wages - Full-timeClerk	46,864.00	19,669.98	4,632.80	27,194.02	41.97
207-301-703-001	Overtime Clerk FT	500.00	70.58	0.00	429.42	14.12
207-301-709-000	Wages - Marine Unit	3,650.00	0.00	0.00	3,650.00	0.00
207-301-709-013	Marine Unit-Overtime	300.00	0.00	0.00	300.00	0.00
207-301-711-000	Wages - CMV Enforcement	1,560.00	0.00	0.00	1,560.00	0.00
207-301-711-013	CMV-Overtime	150.00	0.00	0.00	150.00	0.00
207-301-712-000	Wages - Ordinance Enforcement	30,427.00	19,125.04	3,670.92	11,301.96	62.86
207-301-712-001	Overtime Code Enforcement	1,500.00	2,804.19	628.82	(1,304.19)	186.95

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 207 POLICE FUND						
Account Category: Expenditures						
Department: 301 POLICE/SHERIFF/CONSTABLE						
207-301-715-000	Social Security	43,938.00	20,542.00	6,834.87	23,396.00	46.75
207-301-716-000	Health Insurance- Medical	82,279.00	16,381.88	6,100.37	65,897.12	19.91
207-301-716-001	Health Insurance - Retired	13,500.00	23,703.89	2,950.70	(10,203.89)	175.58
207-301-717-000	Life & Disability Insurance	5,000.00	2,315.87	413.47	2,684.13	46.32
207-301-718-000	Dental Insurance	8,700.00	1,332.77	318.34	7,367.23	15.32
207-301-719-000	Pension	99,000.00	32,318.30	4,795.00	66,681.70	32.64
207-301-721-000	Vision Care	1,500.00	174.84	45.83	1,325.16	11.66
207-301-722-000	Worker's Comp Insurance	5,000.00	4,731.04	0.00	268.96	94.62
207-301-723-000	Unemployment	0.00	0.00	0.00	0.00	0.00
207-301-724-000	City taxes	0.00	0.00	0.00	0.00	0.00
207-301-727-000	Office Supplies	2,500.00	703.32	204.51	1,796.68	28.13
207-301-730-000	Copier Lease	1,805.00	1,271.84	255.81	533.16	70.46
207-301-740-000	Operating Supplies	8,000.00	581.65	228.99	7,418.35	7.27
207-301-742-000	Shooting Program	6,000.00	700.00	350.00	5,300.00	11.67
207-301-743-000	Bullet Proof Vests	8,000.00	6,783.50	0.00	1,216.50	84.79
207-301-801-000	Contractual Services	91,650.00	62,245.01	235.50	29,404.99	67.92
207-301-802-000	Attorney Fees - Prosecutions	50,000.00	21,568.75	4,559.75	28,431.25	43.14
207-301-804-000	County Dispatch Contract	48,998.00	19,200.00	3,840.00	29,798.00	39.19
207-301-805-000	Audit Fees	1,350.00	878.00	0.00	472.00	65.04
207-301-807-000	Clemis Service Fees	11,600.00	3,238.00	0.00	8,362.00	27.91
207-301-820-000	Uniform Purchases	5,000.00	3,837.08	0.00	1,162.92	76.74
207-301-821-000	Uniform Cleaning	1,750.00	686.00	686.00	1,064.00	39.20
207-301-851-000	Telephone	10,500.00	4,163.17	238.83	6,336.83	39.65
207-301-863-000	Travel Expense	8,200.00	7,432.41	0.00	767.59	90.64
207-301-865-000	Gasoline & Oil	10,000.00	4,008.55	586.85	5,991.45	40.09
207-301-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
207-301-930-000	Repair and Maintenance	10,000.00	1,200.52	379.98	8,799.48	12.01
207-301-930-003	Repair and Maintenance/Watercraft	1,200.00	1,426.11	1,426.11	(226.11)	118.84
207-301-931-000	Repair & Maint - Equipment	5,000.00	900.00	900.00	4,100.00	18.00
207-301-932-000	Repair & Maint - Vehicles	16,000.00	840.15	371.75	15,159.85	5.25
207-301-935-000	Vehicle Capital Outlay	56,000.00	0.00	0.00	56,000.00	0.00
207-301-940-000	Equipment Rental	1,000.00	0.00	0.00	1,000.00	0.00
207-301-956-000	Dues & Miscellaneous	1,200.00	311.33	0.00	888.67	25.94
207-301-957-000	Education & Training	3,500.00	1,899.00	0.00	1,601.00	54.26
207-301-965-231	Transfer to Parking Fund	21,000.00	0.00	0.00	21,000.00	0.00
207-301-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
207-301-977-000	Capital Outlay	25,523.00	16,062.74	0.00	9,460.26	62.93
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		1,143,645.00	529,961.01	125,067.63	613,683.99	46.34
Expenditures		1,143,645.00	529,961.01	125,067.63	613,683.99	46.34
Fund 207 - POLICE FUND:						
TOTAL REVENUES		998,317.00	670,075.35	40,366.08	328,241.65	
TOTAL EXPENDITURES		1,143,645.00	529,961.01	125,067.63	613,683.99	
NET OF REVENUES & EXPENDITURES:		(145,328.00)	140,114.34	(84,701.55)	(285,442.34)	
BEG. FUND BALANCE		231,235.49	231,235.49			
END FUND BALANCE		85,907.49	371,349.83			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Revenues						
Department: 000 REVENUE						
225-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
225-000-580-000	Services Provided-DDA Admin/Snow	52,000.00	15,300.00	0.00	36,700.00	29.42
225-000-603-000	Equipment Rental	82,690.00	37,297.58	10,863.64	45,392.42	45.11
225-000-634-000	Cemetery Open/Close	20,000.00	17,076.00	1,000.00	2,924.00	85.38
225-000-636-000	Cemetery Foundations	5,500.00	4,254.00	225.00	1,246.00	77.35
225-000-643-000	Cemetery Lot Sales	0.00	0.00	0.00	0.00	0.00
225-000-664-000	Interest Income	315.00	484.55	14.59	(169.55)	153.83
225-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
225-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
225-000-676-101	Transfer In from General Fund	450,000.00	262,500.00	37,500.00	187,500.00	58.33
225-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
225-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
225-000-694-000	Miscellaneous	9,000.00	821.77	0.00	8,178.23	9.13
225-000-699-711	Transfers In	5,000.00	2,916.62	416.66	2,083.38	58.33
	Total Dept 000 - REVENUE	624,505.00	340,650.52	50,019.89	283,854.48	54.55
Revenues		624,505.00	340,650.52	50,019.89	283,854.48	54.55
Account Category: Expenditures						
Department: 276 CEMETERY						
225-276-701-001	Wages	45,423.00	21,795.21	2,641.84	23,627.79	47.98
225-276-701-013	Overtime	2,266.00	934.19	0.00	1,331.81	41.23
225-276-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-276-715-000	Social Security	5,343.00	1,738.83	202.11	3,604.17	32.54
225-276-716-000	Health Insurance- Medical	11,897.00	4,307.55	494.04	7,589.45	36.21
225-276-717-000	Life & Disability Insurance	1,136.00	484.73	40.35	651.27	42.67
225-276-718-000	Dental Insurance	1,082.00	519.69	59.84	562.31	48.03
225-276-719-000	Pension	0.00	0.00	0.00	0.00	0.00
225-276-721-000	Vision Care	184.00	91.47	10.49	92.53	49.71
225-276-740-000	Operating Supplies	3,245.00	672.33	0.00	2,572.67	20.72
225-276-748-000	Foundations	541.00	556.00	0.00	(15.00)	102.77
225-276-801-000	Contractual Services	500.00	334.84	0.00	165.16	66.97
225-276-830-000	Solid Waste Collection	0.00	0.00	0.00	0.00	0.00
225-276-920-000	Utilities	1,000.00	279.92	0.00	720.08	27.99
225-276-930-000	Repair and Maintenance	6,180.00	1,294.00	780.00	4,886.00	20.94
225-276-956-000	Dues & Miscellaneous	108.00	0.00	0.00	108.00	0.00
225-276-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-276-985-000	Land Improvement	4,326.00	568.50	0.00	3,757.50	13.14
	Total Dept 276 - CEMETERY	83,231.00	33,577.26	4,228.67	49,653.74	40.34
Department: 441 DEPARTMENT OF PUBLIC WORKS						
225-441-701-000	DPW DIRECTOR WAGES	35,000.00	31,141.08	8,800.74	3,858.92	88.97
225-441-701-001	Wages	105,000.00	58,698.27	20,370.17	46,301.73	55.90
225-441-701-013	Overtime	5,408.00	1,239.72	438.24	4,168.28	22.92
225-441-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
225-441-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
225-441-702-003	Wages-Parks	35,203.00	12,733.57	335.19	22,469.43	36.17
225-441-702-013	Overtime	2,758.00	380.73	0.00	2,377.27	13.80
225-441-715-000	Social Security	13,828.00	7,970.68	2,290.71	5,857.32	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Expenditures						
Department: 441 DEPARTMENT OF PUBLIC WORKS						
225-441-716-000	Health Insurance- Medical	40,016.00	27,021.64	7,048.55	12,994.36	67.53
225-441-716-001	Health Insurance-Retirees	58,401.00	9,540.42	0.00	48,860.58	16.34
225-441-717-000	Life - Disability Insurance	2,596.00	1,834.71	288.01	761.29	70.67
225-441-718-000	Dental Insurance	5,516.00	2,076.53	480.53	3,439.47	37.65
225-441-719-000	Pension	57,000.00	7,156.49	4,230.00	49,843.51	12.56
225-441-721-000	Vision Care	595.00	360.70	83.06	234.30	60.62
225-441-722-000	Worker's Comp. Insurance	3,028.00	980.22	0.00	2,047.78	32.37
225-441-740-000	Operating Supplies	8,000.00	3,557.47	792.38	4,442.53	44.47
225-441-740-001	Operating Supplies-Cemetery	0.00	0.00	0.00	0.00	0.00
225-441-741-000	Small Tools	4,500.00	1,123.45	161.36	3,376.55	24.97
225-441-801-000	Contractual Services	9,100.00	2,558.52	0.00	6,541.48	28.12
225-441-805-000	Audit Fees	900.00	564.00	0.00	336.00	62.67
225-441-820-000	Uniform Purchase	7,000.00	2,886.43	763.54	4,113.57	41.23
225-441-821-000	Uniform Cleaning	4,975.00	1,964.64	123.91	3,010.36	39.49
225-441-851-000	Telephone	6,800.00	3,301.46	462.92	3,498.54	48.55
225-441-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
225-441-865-000	Gasoline & Oil	23,793.00	8,963.71	1,563.51	14,829.29	37.67
225-441-920-000	Utilities	11,000.00	3,031.70	1,071.69	7,968.30	27.56
225-441-930-000	Repair & Maint-Building	10,000.00	1,971.18	74.44	8,028.82	19.71
225-441-931-000	Repair & Maint-Equip	6,000.00	2,833.64	1,301.29	3,166.36	47.23
225-441-932-000	Repair & Maint - Vehicles	18,000.00	14,183.94	9,085.69	3,816.06	78.80
225-441-940-000	Equipment Rental	500.00	0.00	0.00	500.00	0.00
225-441-956-000	Dues & Miscellaneous	1,200.00	706.33	0.00	493.67	58.86
225-441-957-000	Education & Training	5,000.00	495.00	0.00	4,505.00	9.90
225-441-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.00
225-441-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
225-441-995-003	Interest Expense - Interfund Advance	4,218.00	0.00	0.00	4,218.00	0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		485,335.00	209,276.23	59,765.93	276,058.77	43.12
Department: 443 PHASE II STORMWATER						
225-443-701-001	Wages	5,791.00	3,059.69	95.31	2,731.31	52.84
225-443-701-013	Overtime	300.00	0.00	0.00	300.00	0.00
225-443-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
225-443-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
225-443-715-000	Social Security	521.00	234.08	7.30	286.92	44.93
225-443-716-000	Health Insurance- Medical	1,800.00	674.00	21.30	1,126.00	37.44
225-443-717-000	Life & Disability Insurance	65.00	63.68	1.88	1.32	97.97
225-443-718-000	Dental Insurance	200.00	74.23	4.23	125.77	37.12
225-443-721-000	Vision Care	135.00	12.67	0.71	122.33	9.39
225-443-740-000	Operating Supplies	500.00	131.73	0.00	368.27	26.35
225-443-801-000	Contractual Services	3,000.00	3,943.75	320.00	(943.75)	131.46
225-443-900-000	Printing	0.00	0.00	0.00	0.00	0.00
225-443-930-000	Repair and Maintenance	15,000.00	3,395.44	0.00	11,604.56	22.64
225-443-955-000	DEQ Permit Fees	500.00	0.00	0.00	500.00	0.00
225-443-956-000	Dues & Misc.	500.00	0.00	0.00	500.00	0.00
225-443-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 443 - PHASE II STORMWATER		28,312.00	11,589.27	450.73	16,722.73	40.93

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 225 DEPT OF PUBLIC WORKS FUND						
Account Category: Expenditures						
Expenditures		596,878.00	254,442.76	64,445.33	342,435.24	42.63
Fund 225 - DEPT OF PUBLIC WORKS FUND:						
TOTAL REVENUES		624,505.00	340,650.52	50,019.89	283,854.48	
TOTAL EXPENDITURES		596,878.00	254,442.76	64,445.33	342,435.24	
NET OF REVENUES & EXPENDITURES:		27,627.00	86,207.76	(14,425.44)	(58,580.76)	
BEG. FUND BALANCE		122,437.35	122,437.35			
END FUND BALANCE		150,064.35	208,645.11			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 231 PARKING METER/SYSTEM FUND						
Account Category: Revenues						
Department: 000 REVENUE						
231-000-607-000	Fees	0.00	0.00	0.00	0.00	0.00
231-000-661-000	Parking Fines Revenue	5,000.00	0.00	0.00	5,000.00	0.00
231-000-664-000	Interest Earnings	0.00	4.67	0.11	(4.67)	100.00
231-000-674-101	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
231-000-674-207	Transfer From Police Fund	21,000.00	0.00	0.00	21,000.00	0.00
231-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	26,000.00	4.67	0.11	25,995.33	0.02
	Revenues	26,000.00	4.67	0.11	25,995.33	0.02
Account Category: Expenditures						
Department: 333 PARKING						
231-333-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
231-333-702-000	Wages Part Time	6,825.00	0.00	0.00	6,825.00	0.00
231-333-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
231-333-715-000	Social Security	523.00	0.00	0.00	523.00	0.00
231-333-717-000	Life & Disability Insurance	200.00	0.00	0.00	200.00	0.00
231-333-722-000	Worker's Comp. Insurance	250.00	107.76	0.00	142.24	43.10
231-333-727-000	Supplies	600.00	0.00	0.00	600.00	0.00
231-333-740-000	Operating Supplies	600.00	0.00	0.00	600.00	0.00
231-333-820-000	Uniform Purchase	500.00	0.00	0.00	500.00	0.00
231-333-851-000	Telephone	500.00	312.04	0.00	187.96	62.41
231-333-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
	Total Dept 333 - PARKING	9,998.00	419.80	0.00	9,578.20	4.20
	Expenditures	9,998.00	419.80	0.00	9,578.20	4.20
Fund 231 - PARKING METER/SYSTEM FUND:						
TOTAL REVENUES		26,000.00	4.67	0.11	25,995.33	
TOTAL EXPENDITURES		9,998.00	419.80	0.00	9,578.20	
NET OF REVENUES & EXPENDITURES:		16,002.00	(415.13)	0.11	16,417.13	
BEG. FUND BALANCE		3,605.80	3,605.80			
END FUND BALANCE		19,607.80	3,190.67			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Revenues						
Department: 000 REVENUE						
248-000-402-000	Current Real Property Taxes	987,129.00	651,126.17	0.00	336,002.83	65.96
248-000-402-100	Property Tax - Twp DDA Capture	0.00	0.00	0.00	0.00	0.00
248-000-405-000	Property Tax - Personal	0.00	0.00	0.00	0.00	0.00
248-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	301.62	301.62	(301.62)	100.00
248-000-441-000	Local Community Stabilization Share	15,000.00	14,033.68	0.00	966.32	93.56
248-000-445-000	Penalties & Interest on Taxes	2,000.00	0.00	0.00	2,000.00	0.00
248-000-539-000	State Grants	43,500.00	0.00	0.00	43,500.00	0.00
248-000-540-000	COUNTY/FEDERAL PROGRAM GRANTS PUBLIC	595,823.00	0.00	0.00	595,823.00	0.00
248-000-582-000	Intergovernment - Police	0.00	0.00	0.00	0.00	0.00
248-000-664-000	Interest Earned	2,500.00	5,970.89	23.04	(3,470.89)	238.84
248-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
248-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
248-000-676-404	Transfer From Prop Acq Fund	169,436.00	0.00	0.00	169,436.00	0.00
248-000-676-592	Reimbursment -Admin Fee - W&S	0.00	0.00	0.00	0.00	0.00
248-000-681-000	Reimburse - Insurance Claims	0.00	16,956.94	0.00	(16,956.94)	100.00
248-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
248-000-685-000	Sponsorships	35,000.00	2,190.00	0.00	32,810.00	6.26
248-000-685-100	Transportaion Sponsorship	17,500.00	0.00	0.00	17,500.00	0.00
248-000-686-000	Downtown Events	18,500.00	3,354.62	2,880.06	15,145.38	18.13
248-000-686-002	Flower Fair Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-003	New Year Resolution Run Revenue	0.00	0.00	0.00	0.00	0.00
248-000-686-004	OktoberFest Revenue	1,500.00	0.00	0.00	1,500.00	0.00
248-000-686-005	Babes On Broadway	1,500.00	0.00	0.00	1,500.00	0.00
248-000-686-006	Electrical Vehicles	500.00	743.02	0.00	(243.02)	148.60
248-000-687-000	Merchandise Sales	1,000.00	0.00	0.00	1,000.00	0.00
248-000-688-000	Gift Certificate Sales	500.00	100.00	0.00	400.00	20.00
248-000-692-000	Rent	0.00	0.00	0.00	0.00	0.00
248-000-694-000	Miscellaneous	2,500.00	8,756.10	0.00	(6,256.10)	350.24
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		1,893,888.00	703,533.04	3,204.72	1,190,354.96	37.15
Revenues		1,893,888.00	703,533.04	3,204.72	1,190,354.96	37.15
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
248-260-701-000	Executive Director Wages	80,000.00	40,000.48	9,230.88	39,999.52	50.00
248-260-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
248-260-704-000	Wages - Administrative Coordinator	37,188.00	6,873.97	2,623.52	30,314.03	18.48
248-260-706-000	Asst. Executive Director wages	71,000.00	35,500.40	8,192.40	35,499.60	50.00
248-260-706-001	Marketing Coordinator	0.00	0.00	0.00	0.00	0.00
248-260-707-000	Wages - Grounds Coordinator	5,400.00	2,276.69	0.00	3,123.31	42.16
248-260-711-013	OVERTIME	0.00	0.00	0.00	0.00	0.00
248-260-715-000	Social Security	14,810.00	6,475.83	1,533.57	8,334.17	43.73
248-260-716-000	Health Insurance- Medical	12,000.00	10,240.00	10,240.00	1,760.00	85.33
248-260-717-000	Life & Disability Insurance	1,320.00	1,359.72	149.90	(39.72)	103.01
248-260-718-000	Dental Insurance	770.00	0.00	0.00	770.00	0.00
248-260-719-000	Pension	5,632.00	3,003.88	0.00	2,628.12	53.34
248-260-720-000	Unemployment	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

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GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
248-260-721-000	Vision Care	143.00	0.00	0.00	143.00	0.00
248-260-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.00
248-260-801-000	Contractual Services	15,000.00	4,408.00	0.00	10,592.00	29.39
248-260-801-002	Contr Services - Police Admin Fee	60,000.00	0.00	0.00	60,000.00	0.00
248-260-801-003	Contract Services - DPW Admin Fee	30,000.00	15,000.00	0.00	15,000.00	50.00
248-260-801-004	Contract Services - GF Admin Fee	70,000.00	40,833.33	5,833.33	29,166.67	58.33
248-260-801-005	Contractual Services- Township	2,700.00	0.00	0.00	2,700.00	0.00
248-260-801-012	Contractual Services-Parking Code En	21,000.00	0.00	0.00	21,000.00	0.00
248-260-801-022	Cont Service-Police Crowd Control	20,000.00	461.90	0.00	19,538.10	2.31
248-260-801-023	Contract Services-DPW event support	10,000.00	300.00	0.00	9,700.00	3.00
248-260-801-033	Contract Services-DPW snow removal	12,000.00	0.00	0.00	12,000.00	0.00
248-260-805-000	Audit Fees	4,490.00	1,990.00	0.00	2,500.00	44.32
248-260-810-000	Legal Services	8,000.00	2,821.97	0.00	5,178.03	35.27
248-260-823-000	Website/Software	6,000.00	1,457.59	113.14	4,542.41	24.29
248-260-823-001	Municipal Software	3,800.00	0.00	0.00	3,800.00	0.00
248-260-829-000	Planner Services	3,500.00	0.00	0.00	3,500.00	0.00
248-260-851-000	Telephone	3,500.00	1,444.02	286.06	2,055.98	41.26
248-260-900-000	Printing and Publication	500.00	0.00	0.00	500.00	0.00
248-260-920-000	Utilities	6,370.00	2,652.06	379.42	3,717.94	41.63
248-260-921-000	Municipal Street Lighting	7,340.00	4,228.12	1,141.92	3,111.88	57.60
248-260-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
248-260-930-002	Building Maintenance	1,100.00	281.29	0.00	818.71	25.57
248-260-940-000	Equipment Rental	750.00	102.03	33.74	647.97	13.60
248-260-941-000	Office Rent	16,800.00	8,400.00	0.00	8,400.00	50.00
248-260-942-000	Office Expenses	4,500.00	600.01	450.00	3,899.99	13.33
248-260-942-019	Covid Office Expenses	0.00	0.00	0.00	0.00	0.00
248-260-946-000	Credit Card Fees	100.00	0.00	0.00	100.00	0.00
248-260-955-001	Credit Card Fees	0.00	0.00	0.00	0.00	0.00
248-260-956-000	Dues & Miscellaneous	1,545.00	737.88	135.00	807.12	47.76
248-260-957-000	Education & Training	5,000.00	713.99	0.00	4,286.01	14.28
248-260-958-000	General Activities Misc	350.00	214.31	8.48	135.69	61.23
248-260-958-019	Covid General Activities	0.00	0.00	0.00	0.00	0.00
248-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
248-260-962-000	Mileage	1,000.00	54.42	0.00	945.58	5.44
248-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-260-965-401	Transfer to Capital Imp Fund	67,616.00	0.00	0.00	67,616.00	0.00
248-260-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-260-974-000	Capital Outlay - Equipment	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 260 - GENERAL ACTIVITIES		613,224.00	192,431.89	40,351.36	420,792.11	31.38
Department: 725 ORGANIZATION						
248-725-822-000	Newsletter	1,800.00	130.00	65.00	1,670.00	7.22
248-725-824-000	Volunteer Recognition & Dvp.	1,000.00	321.96	0.00	678.04	32.20
248-725-825-000	Gift Certificate Redemption	5,000.00	1,030.00	405.00	3,970.00	20.60
248-725-826-000	Historic Celebration/Education	1,000.00	290.40	290.40	709.60	29.04
248-725-827-000	Awareness Program	1,500.00	217.97	0.00	1,282.03	14.53
248-725-827-019	Covid Awareness Program/Organization	0.00	0.00	0.00	0.00	0.00
248-725-864-000	Grant & Scholorship Distriubution	0.00	0.00	0.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 725 ORGANIZATION						
248-725-881-000	Merchandise to Sell	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 725 - ORGANIZATION		11,300.00	1,990.33	760.40	9,309.67	17.61
Department: 726 DESIGN						
248-726-745-000	Beautification Supplies	2,600.00	1,227.18	0.00	1,372.82	47.20
248-726-746-000	Hanging Baskets	4,000.00	0.00	0.00	4,000.00	0.00
248-726-801-000	Contractual Services	5,500.00	3,080.24	400.00	2,419.76	56.00
248-726-843-000	Facade Program	23,680.00	273.96	0.00	23,406.04	1.16
248-726-845-000	Public Art Program	2,500.00	390.69	0.00	2,109.31	15.63
248-726-883-000	Banners and Holiday Lighting	10,000.00	6,766.08	0.00	3,233.92	67.66
248-726-975-001	Capital Outlay - Beautification	5,000.00	344.47	139.85	4,655.53	6.89
248-726-975-002	Capital Outlay - Streets	500.00	0.00	0.00	500.00	0.00
248-726-975-019	Covid Capital Outlay	0.00	0.00	0.00	0.00	0.00
248-726-980-001	PUBLIC SPACE GRANT-GENERAL	353,619.00	15,000.00	15,000.00	338,619.00	4.24
248-726-980-002	PUBLIC SPACE GRANT-DEVELOPMENT & PRO	242,204.00	0.00	0.00	242,204.00	0.00
Total Dept 726 - DESIGN		649,603.00	27,082.62	15,539.85	622,520.38	4.17
Department: 728 ECONOMIC DEVELOPMENT						
248-728-801-000	Contractual Services	34,500.00	5,370.00	880.00	29,130.00	15.57
248-728-860-000	Trolley Expense	22,000.00	0.00	0.00	22,000.00	0.00
248-728-861-000	Survey Expense	468.00	0.00	0.00	468.00	0.00
248-728-862-000	Training Materials	500.00	0.00	0.00	500.00	0.00
248-728-864-000	Grant & Scholorship Distriubution	10,800.00	0.00	0.00	10,800.00	0.00
248-728-886-000	Marketing Materials	2,500.00	10.79	10.79	2,489.21	0.43
248-728-886-001	Blight Reduction	0.00	0.00	0.00	0.00	0.00
248-728-886-002	Social District	750.00	60.00	0.00	690.00	8.00
248-728-888-000	Brand Marketing	50,000.00	10,797.38	2,059.13	39,202.62	21.59
248-728-888-001	Contractual Services Brand Marketing	10,000.00	272.89	0.00	9,727.11	2.73
Total Dept 728 - ECONOMIC DEVELOPMENT		131,518.00	16,511.06	2,949.92	115,006.94	12.55
Department: 729 PROMOTION						
248-729-880-000	Event Promotion	2,000.00	404.71	0.00	1,595.29	20.24
248-729-880-001	Event Promo - Gazebo Series	11,000.00	10,600.00	0.00	400.00	96.36
248-729-880-004	Event Promo - Halloween Parade	2,500.00	1,240.10	300.00	1,259.90	49.60
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	7,500.00	2,535.96	2,535.96	4,964.04	33.81
248-729-880-006	Event Promo - New Years Res. Run	0.00	0.00	0.00	0.00	0.00
248-729-880-007	Event Promo - Flower Fair	0.00	0.00	0.00	0.00	0.00
248-729-880-008	Event Promo-Photo Contest	250.00	0.00	0.00	250.00	0.00
248-729-880-009	Event Promo-Lake Orion Love Shop to	0.00	0.00	0.00	0.00	0.00
248-729-880-010	Babes On Broadway	1,500.00	0.00	0.00	1,500.00	0.00
248-729-880-011	Restaurant week	2,500.00	0.00	0.00	2,500.00	0.00
248-729-880-012	Sing & Stroll Tree Lighting	12,100.00	3,998.87	887.65	8,101.13	33.05
248-729-880-013	SD Nights- Stronger Together Winter	2,500.00	384.76	0.00	2,115.24	15.39
248-729-880-014	Octoberfest	1,500.00	128.14	0.00	1,371.86	8.54
248-729-880-015	Winter Activities	12,000.00	0.00	0.00	12,000.00	0.00
248-729-880-016	Athletic Events-other	2,500.00	0.00	0.00	2,500.00	0.00
248-729-880-017	Movie Night	3,000.00	1,707.69	0.00	1,292.31	56.92
248-729-880-019	Covid Event Promotion	0.00	0.00	0.00	0.00	0.00
248-729-880-100	Stronger Together- smr fall	5,000.00	0.00	0.00	5,000.00	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Account Category: Expenditures						
Department: 729 PROMOTION						
248-729-885-000	Port-A-Johns	2,600.00	1,007.50	0.00	1,592.50	38.75
248-729-895-000	Event Promo-Comm. Sponsorships	0.00	0.00	0.00	0.00	0.00
248-729-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
	Total Dept 729 - PROMOTION	68,450.00	22,007.73	3,723.61	46,442.27	32.15
Department: 730						
248-730-253-885	Knox Box Grant Program	0.00	0.00	0.00	0.00	0.00
248-730-885-100	Knox Box Grant Program	2,000.00	0.00	0.00	2,000.00	0.00
248-730-931-000	Repair & Maintenance-Equipment	0.00	0.00	0.00	0.00	0.00
248-730-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-301	Interfund TRF 2023 DDA Bond Project	419,709.00	0.00	0.00	419,709.00	0.00
248-730-965-404	Transfer Out - DDA Property Acq Fund	0.00	0.00	0.00	0.00	0.00
248-730-965-592	Transfers To Water/Sewer Fund	0.00	0.00	0.00	0.00	0.00
248-730-975-000	Capital Outlay	53,075.00	370.68	0.00	52,704.32	0.70
248-730-975-003	DDA Capital Outlay	5,500.00	730.06	0.00	4,769.94	13.27
248-730-975-005	DDA Capital Outlay- Wayfinding/Light	0.00	0.00	0.00	0.00	0.00
248-730-975-006	DDA Capital Outlay - Parking	0.00	0.00	0.00	0.00	0.00
248-730-975-009	Capital Outlay - Dumpsters	22,800.00	0.00	0.00	22,800.00	0.00
248-730-975-011	Capital Outlay - Trail Extensi	9,000.00	0.00	0.00	9,000.00	0.00
248-730-975-015	Captial Outlay- Outdoor Sound	0.00	0.00	0.00	0.00	0.00
248-730-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00
248-730-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
248-730-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
	Total Dept 730	512,084.00	1,100.74	0.00	510,983.26	0.21
	Expenditures	1,986,179.00	261,124.37	63,325.14	1,725,054.63	13.15
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		1,893,888.00	703,533.04	3,204.72	1,190,354.96	
TOTAL EXPENDITURES		1,986,179.00	261,124.37	63,325.14	1,725,054.63	
NET OF REVENUES & EXPENDITURES:		(92,291.00)	442,408.67	(60,120.42)	(534,699.67)	
BEG. FUND BALANCE		356,811.12	356,811.12			
END FUND BALANCE		264,520.12	799,219.79			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

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GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 301 DOWNTOWN DEV BOND PROJECT 2023						
Account Category: Revenues						
Department: 000 REVENUE						
301-000-300-001	2023 Downtown Dev Tax Exempt Bond Pr	0.00	0.00	0.00	0.00	0.00
301-000-300-002	2023 Downtown Dev Tax Exempt Bond Pr	0.00	0.00	0.00	0.00	0.00
301-000-664-000	Interest Earnings	900.00	897.91	152.50	2.09	99.77
301-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
301-000-699-301	TRF in from DDA	419,709.00	0.00	0.00	419,709.00	0.00
Total Dept 000 - REVENUE		420,609.00	897.91	152.50	419,711.09	0.21
Revenues		420,609.00	897.91	152.50	419,711.09	0.21
Account Category: Expenditures						
Department: 901 905						
301-901-805-000	Audit fees	0.00	0.00	0.00	0.00	0.00
301-901-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
301-901-950-000	Demolition & Land Improvement	500,000.00	70,798.86	18,693.23	429,201.14	14.16
301-901-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
301-901-971-000	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - 905		500,000.00	70,798.86	18,693.23	429,201.14	14.16
Department: 905 Downtown Dev Bond 2023						
301-905-301-000	Bond Issuance Expense	0.00	0.00	0.00	0.00	0.00
301-905-731-000	2023 Bond Taxable Issuance Expenses	0.00	0.00	0.00	0.00	0.00
301-905-731-001	2023 Tax exempt Bond Issuance Expens	0.00	0.00	0.00	0.00	0.00
301-905-745-001	Property taxes-Orion Twp	0.00	0.00	0.00	0.00	0.00
301-905-920-000	Utilities	0.00	0.00	0.00	0.00	0.00
301-905-992-003	2023 DDA bonds Taxable	60,000.00	38,454.50	0.00	21,545.50	64.09
301-905-992-004	2023 DDA BONDS TAX EXEMPT	150,000.00	66,400.00	0.00	83,600.00	44.27
301-905-993-001	2023 DDA bond taxable interest	76,910.00	0.00	0.00	76,910.00	0.00
301-905-993-002	2023 DDA tax exempt bond interest	132,800.00	0.00	0.00	132,800.00	0.00
Total Dept 905 - Downtown Dev Bond 2023		419,710.00	104,854.50	0.00	314,855.50	24.98
Expenditures		919,710.00	175,653.36	18,693.23	744,056.64	19.10
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:						
TOTAL REVENUES		420,609.00	897.91	152.50	419,711.09	
TOTAL EXPENDITURES		919,710.00	175,653.36	18,693.23	744,056.64	
NET OF REVENUES & EXPENDITURES:		(499,101.00)	(174,755.45)	(18,540.73)	(324,345.55)	
BEG. FUND BALANCE		2,794,812.47	2,794,812.47			
END FUND BALANCE		2,295,711.47	2,620,057.02			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 401 CAPITAL PROJECTS FUND						
Account Category: Revenues						
Department: 000 REVENUE						
401-000-664-000	Interest Earnings	0.00	0.85	0.15	(0.85)	100.00
401-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
401-000-676-101	Transfer In from General Fund	0.00	0.00	0.00	0.00	0.00
401-000-676-125	Transfer In from DPW Fund	0.00	0.00	0.00	0.00	0.00
401-000-676-207	Transfer from Police Fund	0.00	0.00	0.00	0.00	0.00
401-000-682-000	Reimbursement-CDBG	0.00	0.00	0.00	0.00	0.00
401-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
401-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
401-000-699-202	Interfund Transfer in - Major Street	0.00	0.00	0.00	0.00	0.00
401-000-699-203	Interfund Transfer In - Local Street	0.00	0.00	0.00	0.00	0.00
401-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
401-000-699-592	Transfers Water/Sewer	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.85	0.15	(0.85)	100.00
Revenues		0.00	0.85	0.15	(0.85)	100.00
Account Category: Expenditures						
Department: 000 REVENUE						
401-000-882-000	Downtown Street Broadcast Syst	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Department: 751 PARKS AND RECREATION						
401-751-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
401-751-806-000	Engineering	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
Department: 901 905						
401-901-971-000	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
401-901-972-751	Capital Outlay Parks	0.00	0.00	0.00	0.00	0.00
401-901-973-000	Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.00
401-901-974-000	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.00
401-901-975-000	Capital Outlay-Construction	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - 905		0.00	0.00	0.00	0.00	0.00
Expenditures		0.00	0.00	0.00	0.00	0.00
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		0.00	0.85	0.15	(0.85)	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	0.85	0.15	(0.85)	
BEG. FUND BALANCE		2,482.07	2,482.07			
END FUND BALANCE		2,482.07	2,482.92			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 404 DDA PROPERTY ACQUISITION						
Account Category: Revenues						
Department: 000 REVENUE						
404-000-664-000	Interest Earnings	0.00	57.64	10.07	(57.64)	100.00
404-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
404-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	57.64	10.07	(57.64)	100.00
Revenues		0.00	57.64	10.07	(57.64)	100.00
Account Category: Expenditures						
Department: 901 905						
404-901-805-000	Audit Fees	0.00	0.00	0.00	0.00	0.00
404-901-901-000	Debt Service- Parking Deck	0.00	0.00	0.00	0.00	0.00
404-901-930-000	Repair & Maintenance - Bldg	0.00	0.00	0.00	0.00	0.00
404-901-950-000	Demolition & Land Improvement	0.00	0.00	0.00	0.00	0.00
404-901-956-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
404-901-971-000	Capital Outlay - Building	169,436.00	0.00	0.00	169,436.00	0.00
404-901-980-248	Prop Acq Transfer to DDA	0.00	0.00	0.00	0.00	0.00
404-901-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00
404-901-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - 905		169,436.00	0.00	0.00	169,436.00	0.00
Expenditures		169,436.00	0.00	0.00	169,436.00	0.00
Fund 404 - DDA PROPERTY ACQUISITION:						
TOTAL REVENUES		0.00	57.64	10.07	(57.64)	
TOTAL EXPENDITURES		169,436.00	0.00	0.00	169,436.00	
NET OF REVENUES & EXPENDITURES:		(169,436.00)	57.64	10.07	(169,493.64)	
BEG. FUND BALANCE		169,464.87	169,464.87			
END FUND BALANCE		28.87	169,522.51			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 445 Public Infrastructure						
Account Category: Revenues						
Department: 000 REVENUE						
445-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
445-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
445-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00
Fund 445 - Public Infrastructure:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
END FUND BALANCE		0.00	0.00			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 592 WATER AND SEWER FUND						
Account Category: Revenues						
Department: 000 REVENUE						
592-000-404-002	2024 Sewer Revenue Bonds	1,313,000.00	0.00	0.00	1,313,000.00	0.00
592-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
592-000-540-001	State Grants -SAW	0.00	0.00	0.00	0.00	0.00
592-000-547-000	State Grant - Other	100,000.00	0.00	0.00	100,000.00	0.00
592-000-620-000	Sewer Penalty Fees	12,000.00	10,913.07	0.00	1,086.93	90.94
592-000-640-000	Capital/Lateral Charges Sewer	9,000.00	(8,873.23)	0.00	17,873.23	(98.59)
592-000-640-002	Capital/Lateral Charges-Water	15,000.00	2,215.00	0.00	12,785.00	14.77
592-000-645-000	Sewer Usage Charges	1,327,490.00	318,155.47	377.55	1,009,334.53	23.97
592-000-645-002	Water Usage Charges	1,453,780.00	378,055.95	785.38	1,075,724.05	26.01
592-000-648-000	Federal Grant Revenue	1,850,000.00	0.00	0.00	1,850,000.00	0.00
592-000-662-002	Water Penalty Fees	16,000.00	13,298.53	0.00	2,701.47	83.12
592-000-664-000	Sewer Interest Earned	12,000.00	23,021.44	48.80	(11,021.44)	191.85
592-000-664-002	Water Interest Earned	0.00	0.00	0.00	0.00	0.00
592-000-664-003	Promissory Note Interest	7,500.00	0.00	0.00	7,500.00	0.00
592-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
592-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
592-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
592-000-694-000	Miscellaneous Revenue	500.00	(1,600.00)	0.00	2,100.00	(320.00)
592-000-695-002	Non-Village Water Debt	0.00	0.00	0.00	0.00	0.00
592-000-699-101	Interfund Transfer In - General Fund	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	6,116,270.00	735,186.23	1,211.73	5,381,083.77	12.02
	Revenues	6,116,270.00	735,186.23	1,211.73	5,381,083.77	12.02
Account Category: Expenditures						
Department: 260 GENERAL ACTIVITIES						
592-260-805-000	Audit Fees	7,350.00	2,272.00	0.00	5,078.00	30.91
592-260-823-001	Municipal Software	0.00	0.00	0.00	0.00	0.00
592-260-852-000	Miss Dig	2,451.00	0.00	0.00	2,451.00	0.00
592-260-959-000	Financial Administration	127,436.00	63,735.00	0.00	63,701.00	50.01
	Total Dept 260 - GENERAL ACTIVITIES	137,237.00	66,007.00	0.00	71,230.00	48.10
Department: 548 SEWER ACTIVITIES						
592-548-701-000	Wages	0.00	0.00	0.00	0.00	0.00
592-548-715-000	Social Security	0.00	0.00	0.00	0.00	0.00
592-548-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
592-548-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
592-548-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
592-548-719-000	Pension	0.00	0.00	0.00	0.00	0.00
592-548-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
592-548-722-000	Worker's Comp. Insurance	45.00	20.92	0.00	24.08	46.49
592-548-726-000	Supplies	840.00	0.00	0.00	840.00	0.00
592-548-801-000	Contract Services	14,955.00	7,682.21	2,112.50	7,272.79	51.37
592-548-813-000	Legal Service	0.00	0.00	0.00	0.00	0.00
592-548-831-000	Sewage Disposal Costs	946,480.00	332,572.32	44,603.70	613,907.68	35.14
592-548-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
592-548-975-001	Capital Improvements - SAW	3,498,000.00	5,365.00	1,040.00	3,492,635.00	0.15
592-548-992-000	Interceptor Drain Bond Princip	69,707.00	49,746.21	0.00	19,960.79	71.36
592-548-995-000	Bond Interest	23,713.00	13,983.59	0.00	9,729.41	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 592 WATER AND SEWER FUND						
Account Category: Expenditures						
Department: 548 SEWER ACTIVITIES						
	Total Dept 548 - SEWER ACTIVITIES	4,553,740.00	409,370.25	47,756.20	4,144,369.75	8.99
Department: 556 WATER ACTIVITIES						
592-556-701-000	Wages	63,717.00	10,889.38	1,151.70	52,827.62	17.09
592-556-701-013	Overtime	5,250.00	296.75	0.00	4,953.25	5.65
592-556-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
592-556-715-000	Social Security	5,289.00	2,829.54	453.84	2,459.46	53.50
592-556-716-000	Health Insurance- Medical	13,860.00	5,675.51	181.65	8,184.49	40.95
592-556-717-000	Life - Disability Insurance	782.00	598.49	16.78	183.51	76.53
592-556-718-000	Dental Insurance	1,323.00	809.20	32.92	513.80	61.16
592-556-719-000	Pension	88,732.00	56,543.95	7,395.00	32,188.05	63.72
592-556-721-000	Vision Care	276.00	139.16	5.60	136.84	50.42
592-556-722-000	Worker's Comp. Insurance	2,625.00	822.86	0.00	1,802.14	31.35
592-556-726-000	Supplies	7,350.00	827.95	0.00	6,522.05	11.26
592-556-741-000	Small Tools	1,500.00	144.84	0.00	1,355.16	9.66
592-556-745-000	Water Purchase -Orion Township	499,653.00	240,537.64	38,088.40	259,115.36	48.14
592-556-801-000	Contract Services	12,000.00	11,316.62	984.00	683.38	94.31
592-556-806-000	Engineering	50,000.00	5,111.86	1,333.11	44,888.14	10.22
592-556-813-000	Legal Service	1,050.00	49.50	0.00	1,000.50	4.71
592-556-931-000	Equip Repair & Maint - Misc.	3,000.00	0.00	0.00	3,000.00	0.00
592-556-931-001	Equip Repair & Maint - Hydrant	7,500.00	0.00	0.00	7,500.00	0.00
592-556-931-002	Equip Repair & Maint - Mains	5,000.00	3,011.53	0.00	1,988.47	60.23
592-556-931-003	Equip Repair & Maint - Meters	5,000.00	1,755.00	0.00	3,245.00	35.10
592-556-940-000	Equipment Rental	22,000.00	19,155.57	4,010.97	2,844.43	87.07
592-556-956-000	Dues & Miscellaneous	3,675.00	1,293.38	0.00	2,381.62	35.19
592-556-957-000	Education and Training	3,000.00	0.00	0.00	3,000.00	0.00
592-556-975-000	Capital Improvement	143,410.00	49,739.12	4,781.36	93,670.88	34.68
592-556-977-001	Capital Improvemts-Fairview	0.00	0.00	0.00	0.00	0.00
592-556-991-000	Principal Payments - Debt	0.00	0.00	0.00	0.00	0.00
592-556-992-001	2003 GO Bond Principal	0.00	0.00	0.00	0.00	0.00
592-556-992-002	State Revolving Bond Principal	275,000.00	0.00	0.00	275,000.00	0.00
592-556-995-000	Bond Interest Expense	85,348.00	46,997.73	0.00	38,350.27	55.07
592-556-995-001	2003 GO Bond Interest	0.00	0.00	0.00	0.00	0.00
592-556-995-002	98 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.00
	Total Dept 556 - WATER ACTIVITIES	1,306,340.00	458,545.58	58,435.33	847,794.42	35.10
Department: 560 DEPRECIATION						
592-560-958-002	Water Depreciation	152,250.00	0.00	0.00	152,250.00	0.00
592-560-968-000	Sewer Depreciation	136,500.00	0.00	0.00	136,500.00	0.00
	Total Dept 560 - DEPRECIATION	288,750.00	0.00	0.00	288,750.00	0.00
	Expenditures	6,286,067.00	933,922.83	106,191.53	5,352,144.17	14.86
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES		6,116,270.00	735,186.23	1,211.73	5,381,083.77	
TOTAL EXPENDITURES		6,286,067.00	933,922.83	106,191.53	5,352,144.17	
NET OF REVENUES & EXPENDITURES:		(169,797.00)	(198,736.60)	(104,979.80)	28,939.60	
BEG. FUND BALANCE		6,573,866.02	6,573,866.02			

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 592 WATER AND SEWER FUND						
END FUND BALANCE		6,404,069.02	6,375,129.42			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 701 ESCROW						
Account Category: Revenues						
Department: 000 REVENUE						
701-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00
701-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00
701-000-675-000	Review/Escrow Deposits	0.00	(2,350.00)	(1,500.00)	2,350.00	100.00
	Total Dept 000 - REVENUE	0.00	(2,350.00)	(1,500.00)	2,350.00	100.00
	Revenues	0.00	(2,350.00)	(1,500.00)	2,350.00	100.00
Account Category: Expenditures						
Department: 000 REVENUE						
701-000-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 701 - ESCROW:						
TOTAL REVENUES		0.00	(2,350.00)	(1,500.00)	2,350.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	(2,350.00)	(1,500.00)	2,350.00	
BEG. FUND BALANCE		0.38	0.38			
END FUND BALANCE		0.38	(2,349.62)			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 737 OPEB TRUST FUND						
Account Category: Revenues						
Department: 000 REVENUE						
737-000-581-000	Contribution - General Fund (OPEB)	0.00	0.00	0.00	0.00	0.00
737-000-669-000	Investment Gains and Losses	0.00	13,624.16	0.00	(13,624.16)	100.00
	Total Dept 000 - REVENUE	0.00	13,624.16	0.00	(13,624.16)	100.00
	Revenues	0.00	13,624.16	0.00	(13,624.16)	100.00
Account Category: Expenditures						
Department: 000 REVENUE						
737-000-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 737 - OPEB TRUST FUND:						
TOTAL REVENUES		0.00	13,624.16	0.00	(13,624.16)	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	13,624.16	0.00	(13,624.16)	
BEG. FUND BALANCE		255,063.24	255,063.24			
END FUND BALANCE		255,063.24	268,687.40			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 752 PAYROLL CLEARING						
Account Category: Revenues						
Department: 000 REVENUE						
752-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
	Total Dept 000 - REVENUE	0.00	0.00	0.00	0.00	0.00
	Revenues	0.00	0.00	0.00	0.00	0.00
Fund 752 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		0.00	0.00			
END FUND BALANCE		0.00	0.00			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 901 FIXED ASSETS						
Account Category: Expenditures						
Department: 101 VILLAGE COUNCIL						
901-101-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 101 - VILLAGE COUNCIL	0.00	0.00	0.00	0.00	0.00
Department: 301 POLICE/SHERIFF/CONSTABLE						
901-301-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 301 - POLICE/SHERIFF/CONSTABLE	0.00	0.00	0.00	0.00	0.00
Department: 441 DEPARTMENT OF PUBLIC WORKS						
901-441-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 441 - DEPARTMENT OF PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
Department: 560 DEPRECIATION						
901-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
901-560-968-002	Depr Public Safety	0.00	0.00	0.00	0.00	0.00
901-560-968-003	Depr Public Works	0.00	0.00	0.00	0.00	0.00
901-560-968-004	Depr Recreation and Culture	0.00	0.00	0.00	0.00	0.00
901-560-968-005	Depreciation Equipment	0.00	0.00	0.00	0.00	0.00
	Total Dept 560 - DEPRECIATION	0.00	0.00	0.00	0.00	0.00
Department: 751 PARKS AND RECREATION						
901-751-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Total Dept 751 - PARKS AND RECREATION	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 901 - FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		(3,175,949.33)	(3,175,949.33)			
END FUND BALANCE		(3,175,949.33)	(3,175,949.33)			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Fund: 902 DDA FIXED ASSETS						
Account Category: Expenditures						
Department: 560 DEPRECIATION						
902-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
	Total Dept 560 - DEPRECIATION	0.00	0.00	0.00	0.00	0.00
	Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 902 - DDA FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	0.00	0.00	0.00	
BEG. FUND BALANCE		(104,761.00)	(104,761.00)			
END FUND BALANCE		(104,761.00)	(104,761.00)			

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION

Balance As Of 12/31/2024

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
Report Totals:						
TOTAL REVENUES - ALL FUNDS		12,930,282.00	4,437,352.35	196,506.72	8,492,929.65	
TOTAL EXPENDITURES - ALL FUNDS		14,017,326.00	3,611,431.42	667,601.90	10,405,894.58	
NET OF REVENUES & EXPENDITURES:		(1,087,044.00)	825,920.93	(471,095.18)	(1,912,964.93)	



COMERICA COMMERCIAL CARD SRVC
DEPARTMENT #166901
PO BOX 55000
DETROIT, MI 48255 1669

***********4944

VILLAGE OF LAKE ORION
VILLAGE OF LAKE ORION
21 E CHURCH ST
LAKE ORION, MI 48362 0000

Statement Summary

Total Amount Due	$3,094.77	**Due Date:**	01/22/2025
Current Payment Due:	$3,094.77	**Billing Date:**	12/31/2024
Past Due Amount:	$0.00	**Credit Limit:**	$40,000.00
Minimum Amount Due:	$3,094.77		

Account Summary

Previous Balance:	$2,364.55		
Purchases:	$3,094.77	**Days In This Billing Cycle:**	32
Cash Advances:	$0.00	**New Cash Advances:**	$0.00
Credits:	$0.00	**Cash Advance Fee:**	$0.00
Payments:	($2,364.55)		
Other Charges:	$0.00		
New Balance:	$3,094.77		

Cardholder Summary

Cardholder Name	Amount
MARK AMUNDSON - *4561	$1,053.82
MATTHEW GIBB - *8426	$1,017.60
DARWIN MCCLARY - *3062	$860.00
WESLEY A SANCHEZ - *6802	$145.93
SONJA J STOUT - *5796	$17.42

Post Date	Tran Date	Reference Number	Merchant Description	Amount
			PURCHASES	**$3,094.77**
			PAYMENTS	**($2,364.55)**
12/19/2024	12/19/2024	70000004334111111111111	AUTOMATIC PAYMENT	($2,364.55)
		* * * * *		
		PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:		
		.		

Post Date	Tran Date	Reference Number	Merchant Description	Amount
		* TRANSACTION REVIEW - NOTIFY US OF UNAUTHORIZED TRANSACTIONS OR ERRORS WITHIN 14 DAYS FROM THE DATE OF DISCOVERY OR THE DATE THE FIRST STATEMENT OR REPORT REFLECTING THE PROBLEM IS MADE AVAILABLE TO YOU, WHICHEVER OCCURS FIRST. * GUIDE TO BENEFITS - THE GUIDE TO BENEFITS IS AVAILABLE ONLINE AT WWW.COMERICA.COM/COMMERCIALCARDGTB * TRAVEL INSURANCE - IF YOUR CARD HAS BEEN PERMISSIONED FOR TRAVEL PURCHASES, YOU ARE COVERED UNDER MASTERCARD'S WORLDWIDE AUTOMATIC TRAVEL ACCIDENT & BAGGAGE INSURANCE POLICY. . IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR COMPANY'S PROGRAM ADMINISTRATOR.		
			MARK AMUNDSON - *4561	**$1,053.82**
			PURCHASES	**$1,053.82**
12/05/2024	12/05/2024	5543286434020628030723 5	AMAZON MKTPL*ZL0BX5WP0 Amzn.com/bill WA	$143.36
12/06/2024	12/05/2024	5543286434020631387441 7	AMAZON MKTPL*ZR18K4Z42 Amzn.com/bill WA	$137.23
12/06/2024	12/05/2024	8230509434100001367687 0	ACTIVE ASSAILANT CONF PONTIAC MI	$700.00
12/12/2024	12/11/2024	5543687434764347193275 1	MI STATE POLICE ICHAT LANSING MI	$10.00
12/20/2024	12/19/2024	5543286435420144795316 4	AMAZON MKTPL*Z92V84BO2 Amzn.com/bill WA	$37.73
12/23/2024	12/22/2024	5543286435720268658046 7	AMAZON MKTPL*Z94PH90N1 Amzn.com/bill WA	$25.50
			MATTHEW GIBB - *8426	**$1,017.60**
			PURCHASES	**$1,017.60**
12/02/2024	12/01/2024	8271116433700000239830 9	MISWITCH COMM LAKE ORION MI	$90.28
12/05/2024	12/04/2024	0543684434000044842102 7	DOLLAR TREE LAKE ORION MI	$2.65
12/09/2024	12/07/2024	8702130434200000343727 9	FLOWCODE PRO NEW YORK NY	$9.95
12/13/2024	12/12/2024	2524780434700220401421 4	SnapRetail WARRENDALE PA	$65.00
12/13/2024	12/13/2024	5265384434874254056178 4	CLICKUP 8886254258 CA	$57.00
12/16/2024	12/13/2024	0543684434920010027181 6	GFS STORE #0947 ROCHESTER HIL MI	$266.02
12/16/2024	12/14/2024	5543286434920969031837 1	MEIJER STORE #680 LAKE ORION MI	$30.24
12/19/2024	12/18/2024	7541823435321708585530 8	IONOS INC. CHESTERBROOK PA	$25.00
12/20/2024	12/19/2024	5543286435520168898310 1	TST*FORK N PINT LAKE O Lake Orion MI	$240.28
12/23/2024	12/22/2024	5754024435771403930185 4	ADOBE *ADOBE 4085366000 CA	$21.19
12/30/2024	12/29/2024	5543286436420168283028 1	AMAZON MKTPL*ZE1EJ4TE1 Amzn.com/bill WA	$159.99
12/30/2024	12/26/2024	8536943436292150161701 9	313 PIZZA BAR LAKE ORION MI	$50.00
			DARWIN MCCLARY - *3062	**$860.00**
			PURCHASES	**$860.00**
12/13/2024	12/12/2024	5550629434817984801880 5	MICHIGAN MUNICIPAL LEA ANN ARBOR MI	$425.00
12/16/2024	12/13/2024	5550629434918092500628 2	MICHIGAN MUNICIPAL LEA ANN ARBOR MI	$435.00
			WESLEY A SANCHEZ - *6802	**$145.93**
			PURCHASES	**$145.93**
12/03/2024	12/02/2024	0230537433800066917030 0	SPEEDWAY 08402 1030 S LAKE ORION MI	$53.78
12/12/2024	12/10/2024	5530876434617815003860 3	SHELL OIL 57446432304 LAKE ORION MI	$45.97
12/17/2024	12/16/2024	0230537435200079017877 7	SPEEDWAY 08402 1030 S LAKE ORION MI	$46.18
			SONJA J STOUT - *5796	**$17.42**
			PURCHASES	**$**

Post Date	Tran Date	Reference Number	Merchant Description	Amount
12/02/2024	11/29/2024	75418234334215337071587	IONOS INC. CHESTERBROOK PA	$8.71
12/30/2024	12/29/2024	75418234364217991116768	IONOS INC. CHESTERBROOK PA	$8.71



COMERICA COMMERCIAL CARD SRVC
DEPARTMENT #166901
PO BOX 55000
DETROIT, MI 48255 1669

***********4944

VILLAGE OF LAKE ORION
VILLAGE OF LAKE ORION
21 E CHURCH ST
LAKE ORION, MI 48362 0000

Statement Summary

Total Amount Due	$2,364.55	**Due Date:**	12/19/2024
Current Payment Due:	$2,364.55	**Billing Date:**	11/29/2024
Past Due Amount:	$0.00	**Credit Limit:**	$40,000.00
Minimum Amount Due:	$2,364.55		

Account Summary

Previous Balance:	$8,114.33		
Purchases:	$2,399.14	**Days In This Billing Cycle:**	29
Cash Advances:	$0.00	**New Cash Advances:**	$0.00
Credits:	($34.59)	**Cash Advance Fee:**	$0.00
Payments:	($8,114.33)		
Other Charges:	$0.00		
New Balance:	$2,364.55		

Cardholder Summary

Cardholder Name	Amount
MARK AMUNDSON - *4561	$405.50
MATTHEW GIBB - *8426	$1,898.79
WESLEY A SANCHEZ - *6802	$60.26

Post Date	Tran Date	Reference Number	Merchant Description	Amount
			PURCHASES	**$2,399.14**
			MISCELLANEOUS CREDITS	**($34.59)**
			PAYMENTS	**($8,114.33)**
11/21/2024	11/21/2024	70000004305111111111111	AUTOMATIC PAYMENT	($8,114.33)
		* * * * *		
		PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:		
		.		
		* TRANSACTION REVIEW - NOTIFY US OF UNAUTHORIZED TRANSACTIONS OR ERRORS		

Post Date	Tran Date	Reference Number	Merchant Description	Amount
			WITHIN 14 DAYS FROM THE DATE OF DISCOVERY OR THE DATE THE FIRST STATEMENT OR REPORT REFLECTING THE PROBLEM IS MADE AVAILABLE TO YOU, WHICHEVER OCCURS FIRST.	
			* GUIDE TO BENEFITS - THE GUIDE TO BENEFITS IS AVAILABLE ONLINE AT WWW.COMERICA.COM/COMMERCIALCARDGTB	
			* TRAVEL INSURANCE - IF YOUR CARD HAS BEEN PERMISSIONED FOR TRAVEL PURCHASES, YOU ARE COVERED UNDER MASTERCARD'S WORLDWIDE AUTOMATIC TRAVEL ACCIDENT & BAGGAGE INSURANCE POLICY.	
			.	
			IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR COMPANY'S PROGRAM ADMINISTRATOR.	
			MARK AMUNDSON - *4561	**$405.50**
			PURCHASES	**$416.24**
11/04/2024	11/03/2024	5543286430820545234 1865	AMAZON MKTPL*1H2CX39R3 Amzn.com/bill WA	$136.51
11/08/2024	11/07/2024	5543687431364313195 8998	MI STATE POLICE ICHAT LANSING MI	$40.00
11/20/2024	11/18/2024	5542036432463012051 4541	2COCOM*TUNGSTEN AUTOMA Alpharetta GA	$189.74
11/20/2024	11/19/2024	5543286432420082571 2322	AMAZON MKTPL*6J9VN1O83 Amzn.com/bill WA	$49.99
			MISCELLANEOUS CREDITS	**($10.74)**
11/21/2024	11/20/2024	5542036432563014252 6928	2COCOM*TUNGSTEN AUTOMA Alpharetta GA	($10.74)
			MATTHEW GIBB - *8426	**$1,898.79**
			PURCHASES	**$1,922.64**
11/04/2024	11/01/2024	8271116430700000310 6582	MISWITCH COMM LAKE ORION MI	$90.29
11/04/2024	11/01/2024	8271116430700000641 3894	SP BROADWAYEMBROIDER LAKE ORION MI	$8.48
11/06/2024	11/05/2024	7541823431021336723 2078	WAVE - *DECORATE WITH LAKE ORION MI	$880.00
11/12/2024	11/09/2024	0230537431550042842 9845	U-HAULORION RENTAL LAKE ORION MI	$33.74
11/12/2024	11/08/2024	1527021431300120190 5062	FACEBK *BFR2XB8PA2 Menlo Park CA	$6.98
11/12/2024	11/09/2024	5543286431420745795 4579	Amazon Prime*IZ1V72P43 Amzn.com/bill WA	$139.00
11/12/2024	11/07/2024	8230509431300005070 8994	FLOWCODE PRO NEW YORK NY	$9.95
11/13/2024	11/12/2024	2524780431700212401 1106	SnapRetail WARRENDALE PA	$65.00
11/13/2024	11/13/2024	5265384431871458980 2821	CLICKUP 8886254258 CA	$57.00
11/19/2024	11/19/2024	6518742432400000122 6264	NETRONLINEHISTORIC AER 4809676752 AZ	$30.00
11/21/2024	11/20/2024	7541823432521455597 7725	IONOS INC. CHESTERBROOK PA	$25.00
11/22/2024	11/21/2024	5531020432709765873 8892	GREAT LAKES ACE HDWE LAKE ORION MI	$25.42
11/22/2024	11/21/2024	5546315432602646702 4411	JOANN STORES #1962 AUBURN HILLS MI	$44.04
11/22/2024	11/21/2024	5550080432715868876 1275	STONES ACE OF OXFORD OXFORD MI	$32.94
11/22/2024	11/21/2024	5550629432615837371 9884	HARVEST TIME FARM MARK OXFORD MI	$41.34
11/25/2024	11/21/2024	0230537432710012055 7021	MENARDS 3351 LAKE ORION MI	$34.96
11/25/2024	11/21/2024	0543684432720008475 0120	GFS STORE #0947 ROCHESTER HIL MI	$230.95
11/25/2024	11/22/2024	5754024432774413312 0147	ADOBE *ADOBE 4085366000 CA	$21.19
11/26/2024	11/25/2024	7536943433074120034 2770	THE UPS STORE 3585 LAKE ORION MI	$26.36
11/26/2024	11/25/2024	8702130433000000267 9784	ORION AREA CHAMBER LAKE ORION MI	$120.00
			MISCELLANEOUS CREDITS	**($23.85)**
11/04/2024	10/31/2024	0543684430600177763 3234	DOLLAR TREE LAKE ORION MI	($23.85)
			WESLEY A SANCHEZ - *6802	**$60.26**
			PURCHASES	**$**

Post Date	Tran Date	Reference Number	Merchant Description	Amount
11/06/2024	11/05/2024	05436844310300225692295	KROGER #637 ORION TWP MI	$11.10
11/21/2024	11/19/2024	55308764325156745025744	SHELL OIL 57446432304 LAKE ORION MI	$49.16

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: 225 Lake Street Lot Split Review

BACKGROUND BRIEF: West Harbor Orion, LLC – a subsidiary of Moceri Companies – is the applicant for a proposed lot split for the eventual construction of two (2) detached single-family dwellings on a site that currently contains a single parcel. The applicant is proposing to split the lot into two (2), roughly equal parcels.

The Village Council has the final authority to approve all lot splits after receiving a recommendation from the Planning Commission; the Planning Commission reviewed and recommended approval of the lot split at their regular meeting on January 6, 2025, after finding the proposal is in substantial compliance with Chapter 157 of the Village Code of Ordinances – Dividing and Partitioning Land.

NOTE: This will not be a site condominium project requiring additional Planning Commission or Council review, as was originally assumed and referred to in the Planner's Report, but instead will only require administrative zoning review and building permits prior to construction. This process will address any concerns regarding the size, bulk, and placement of structures; for West Harbor Orion, this will occur separately from the lot split once development plans are in place.

RECOMMENDED MOTION: To approve the proposed lot split of Parcel 09-02-458-014, also known as 225 Lake St., into two (2) child parcels with the conditions listed in the Village Planner's report dated December 30, 2024.

ATTACHMENTS:
225 Lake Lot Split Application and Supporting Documents
McKenna Report to the Planning Commission dated December 30, 2024
NFE Reports and Markups dated December 4 and December 23, 2024

MCKENNA

December 30, 2024

Planning Commission
Village of Lake Orion
21 East Church Street
Lake Orion, MI 48362

Subject: **LO24-24 West Harbor Orion (225 Lake St.) Lot Split Review #1**
Revised Documents Received December 16, 2024

Dear Commissioners:

We have reviewed the subject lot split request submitted by West Harbor Orion, LLC, a subsidiary of Moceri Companies (the "Applicant"), for conformance to the provisions of the Village of Lake Orion Ordinance for the Dividing and Partitioning of Land (Code of Ordinances: Chapter 157) and the Village Zoning Ordinance.

Per section 157.24, the Village Council makes the final decision concerning any partitioning of land, including subdivisions and condominiums, after receiving a recommendation from the Planning Commission, preceded by recommendation(s) from the Village Manager and/or professional review staff.

PROPOSAL

The proposed request is to divide a single 0.66-acre parcel of land (ID: 09-02-458-014), commonly known as 225 Lake St., into two (2) roughly equal child parcels. The existing parcel is zoned RL, Lake Single Family Residential. It is our understanding that the current zoning will be maintained and that the resulting lots will be developed into two (2) single-family site condominium lots, like 'The Peninsula,' which was recently approved for a similar project immediately adjacent to the subject site and is under the Moceri Companies' management umbrella; however, no site plan has been proposed. All site condominium development requires separate site plan review by the Planning Commission.

The table below depicts the site's surrounding land uses, future land uses, and current zoning districts.

Location	Existing Land Use	Zoning District	Future Land Use
Subject Site	Residential, single-family	RL, Lake Single Family Residential	Lake Single-Family Residential
North	Residential, single-family	RV, Village Single-Family Residential	Village Single-Family Residential
East	Residential, single-family site condominium	RL, Lake Single-Family Residential	Lake Single-Family Residential
South	Lake Orion (open water)	Public/Private Waterway	Public/Private Waterway
West	Residential, single-family	RV, Village Single-Family Residential	Village Single-Family Residential

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

EXISTING CONDITIONS



PROPOSED SPLIT

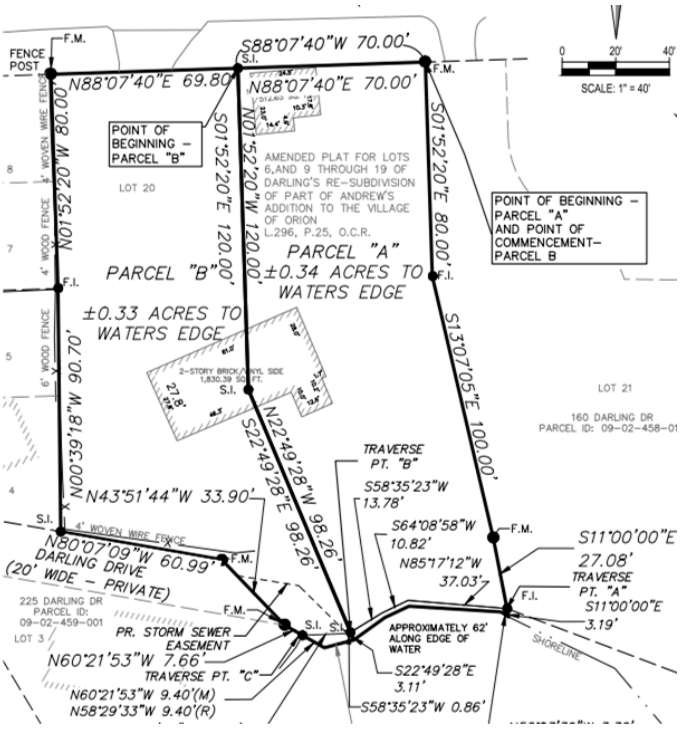


Image Source(s): Oakland County Property Gateway, Giffels Webster

APPLICATION REQUIREMENTS

Per Section 157.23, the following information shall be supplied with the application.

1. Three copies of a sealed 8 ½" x 14" drawing prepared by a Registered Land Surveyor.
   Provided. *Must show public facilities within 50 ft. of the property.*
2. A legal description prepared by a Registered Land Surveyor of all parcels, permanent easements, or other areas that would result from the requested division or partitioning of land. The legal description shall be in a form sufficient for recording with the Oakland County Register of Deeds and shall indicate the area of all parcels in square feet and acres.
   Provided. *Must provide recordable easement documents.*
3. Copies of existing or proposed deed restrictions related to the proposed parcels.
   Not applicable.
4. If any portion of the land has been part of a previous application for division of land, the applicant shall submit the date(s) of such application(s) and action taken.
   Not applicable. *Evidence of previous applications for division of land was not provided; we defer to the County to determine any historical splits.*

REVIEW STANDARDS

Per Section 157.25, the following standards are the basis upon which applications for the division or partitioning of land are reviewed and approved. We offer comments for consideration in *italics*.

1. **Compliance with state law:** An application shall not be approved unless it complies with the Subdivision Control Act, Public Act 288 of 1967, as amended. The Village may permit the dividing of lots, outlots, or other parcels of land into not more than 4 parts; however, any lot, outlot, or other parcel of land not served by public sewer and public water systems shall not be further divided if the resulting lots, outlots, or other parcels are less than the minimum width and area provided for in Section 186 of the Subdivision Control Act of 1967. A lot which is a part of a recorded plat may not be divided into more than 4 parts in perpetuity. An acreage parcel may be divided or partitioned as provided in Section 102(d) of the Subdivision Control Act of 1967.

   ***Complies**. There are no additional state requirements beyond the requirements identified in this review.*

2. **Lot dimensional requirements.** All parcels created as a result of the application shall comply with the minimum lot dimensional requirements, including lot size and lot width, minimum yard setback requirements and lot coverage requirements of the current Zoning Ordinance, adopted in Chapter 158, except in the following circumstances:

   a. Where the proposed division or partitioning of land would reduce the degree of existing non-conformity with Zoning Ordinance standards; or
   b. Where the non-conforming parcel created as a result of the division or partitioning of land is intended to be combined with additional land for the purpose of creating a building site that conforms with the Zoning Ordinance requirements.

   ***Complies.** In the RL District, the required minimum lot width is 60 feet, and the minimum lot area is 7,200 square feet. With the proposed subdivision of land, the resulting parcels A and B are conforming lots of record for the Village as they both meet (and exceed) the minimum required dimensional standards. Supplemental site drawings indicate required setbacks for the district. Demolition of the existing single-family home and accessory structure must be completed before the split can be finalized; standards pertaining to size, bulk, and placement of future structures will be reviewed under a separate application.*

3. **Taxes or assessment liens.** Any due or unpaid taxes, special assessments upon the property, or any amounts due to the municipality relating to the land which is the subject of the application (such as, but not limited to, charges for water service, sanitary sewer service, and trash collection service), shall be paid before the division or partitioning of land is given final approval.

   ***Complies.** There are no due or unpaid taxes, assessments, or municipal fees.*

4. **Depth-to-width ratio.** Wherever possible, the depth-to-width ratio of a resulting parcel shall not exceed 3-1.

   ***Complies**. Parcels A and B are at the limits of the 3-1 depth-to-width ratio.*

5. **Disruption to flow of water.** No application shall be approved if subsequent development would result in disruption to the existing or natural flow of water within drainage ditches, natural water courses, or government-maintained drains, unless evidence of a feasible alternate method of drainage is presented.

   This item is subject to review and approval by the Village Engineer.

6. **Consideration of deed restrictions.** The effect of the proposed division or partitioning of land on deed restrictions shall be considered by the Village Manager, Planning Commission and Village Council in their review of the application. However, such deed restrictions shall not be binding upon the village under this subchapter.

   Not applicable. *There are no existing or proposed deed restrictions on the land.*

7. **Consent of title holder.** No application shall be approved without the consent of the title or deed holder of the subject parcel.

   Complies*. "West Harbor Orion, LLC" is the certified warranty deed holder. Ref: 094001 Liber 59585 Pg. 535-538.*

8. **Character of surrounding development.** In reviewing an application, the Village Manager, Planning Commission, and Village Council shall consider the impact of subsequent construction on the character of surrounding development. In evaluating character of surrounding development, the Village Manager, Planning Commission and Village Council shall consider the size, dimensions, and proportions of existing surrounding parcels.

   Complies*. The surrounding development consists of single-family dwellings on parcels of variable size; we find that the anticipated single-family site condominium would be in harmony with the surrounding neighborhood. The proposed split results in parcels that are more comparable to surrounding parcels; standards pertaining to size, bulk, and placement of structures will be evaluated appropriately.*

9. **Parking requirements**. An application shall not be approved if it would result in a loss of parking such that development on any of the resulting parcels would be unable to comply with the minimum parking requirements in the Zoning Ordinance.

   Complies*. Future development will provide sufficient parking for the anticipated single-family dwelling units via driveways and garages.*

10. **Access.** An application shall not be approved unless all resulting parcels have direct frontage upon a paved public road or a private road. Accessibility to each newly created parcel must be directly from the public or private road and not by easement across another parcel or lot.

    Complies*. Both lots will have direct access to Lake Street, a public road.*

11. **Public facilities.** An application shall not be approved unless the resulting parcels are served by public facilities, including, but not limited to, water, sanitary sewer, and paved rights-of-way.

    Complies*. Based on the supplemental site drawing, we find that the property will be adequately served by public facilities. Evidence of a collapsed storm line exists on the property and the applicant has demarcated a proposed easement for its re-establishment. The proposed easement must be in recordable form.*

RECOMMENDATION

We find that the proposed lot split is in substantial compliance with Chapter 157 of the Village Code of Ordinances and will result in two (2) conforming lots of record for the Village; any new development on the parcels will undergo the appropriate review for compliance with applicable Village ordinances.

Therefore, it is recommended that the Planning Commission recommend approval to the Village Council of the proposed land division of parcel 09-02-458-014, commonly known as 225 Lake St., as depicted in the attached application and supporting documentation.

Such recommendation is conditioned upon the following items being addressed to the satisfaction of the Zoning Administrator prior to finalization of the lot split:

1. *Provide recordable storm sewer easement documentation.*
2. *Demolish all existing structures on site.*
3. *Receive recommendation (and meet conditions) of approval from the Village Engineer.*

Once these conditions are met, all necessary PA documentation shall be recorded with the Oakland County Register of Deeds, copies of which shall be submitted to the Village.

If you have any questions, please do not hesitate to contact us.

Respectfully submitted,

McKENNA



Gage Belko, AICP
Associate Planner

CC: Mr. Darwin McClary, Village Manager, 21 E. Church Street, Lake Orion, MI 48362 (mcclaryd@lakeorion.org)
Ms. Sonja Stout, Village Clerk, 21 E. Church Street, Lake Orion, MI 48362 (stouts@lakeorion.org)
Mr. Wesley Sanchez, Director of Public Works, 21 E. Church Street, Lake Orion, MI 48362 (sanchezw@lakeorion.org)
Ms. Wendy Spence, NF Engineers, 48680 Van Dyke, Ste 200 Shelby Twp, MI 48317 (wpsence@nfe-engr.com)

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Planning Commission
Village of Lake Orion
21 E. Church Street
Lake Orion, MI 48362

December 23, 2024

RE: 225 Lake Street – Proposed parcel split, review #2
Parcel 09-02-458-014
NFE Job No. O558

Dear Commission Members:

We have reviewed the proposed parcel split for the above-referenced site. Our review is consistent with the requirements of Chapter 157 of the Village Code of Ordinances – Dividing and Partitioning Land. We offer the following comments:

1. As noted in the first review, the Current Parcel Configuration drawing is missing the decimal point in a length – see attached markup.
2. As noted in the first review, the legal description for Parcel "A" is missing the word "feet" – see markup.
3. We note that all topographic information required by Chapter 157, including parcel and surrounding zoning; location and dimensions of structures within 50'; front, rear and side setbacks; percentage of land coverage; floodplain; and existing utilities on and within 50' of the parcel have been shown on the full-size Topographic and Boundary Survey sheet C2 included with this submittal. The 8 ½" x 14" lot split plans submitted comply with the Act 132 requirements for recording lot and parcel splits.
4. The applicant has investigated the existence of a storm sewer outfall on the parcel, which appears to convey drainage from the public right-of-way of S. Andrews, meaning it is likely a public sewer. A proposed easement for this sewer is shown on the lot split drawings. As this document does not legally convey the easement, we recommend the applicant provide an easement description and conveyance for review prior to recording of the easement.

We have no objection to approval of the proposed lot split, subject to conveyance of a storm sewer easement.

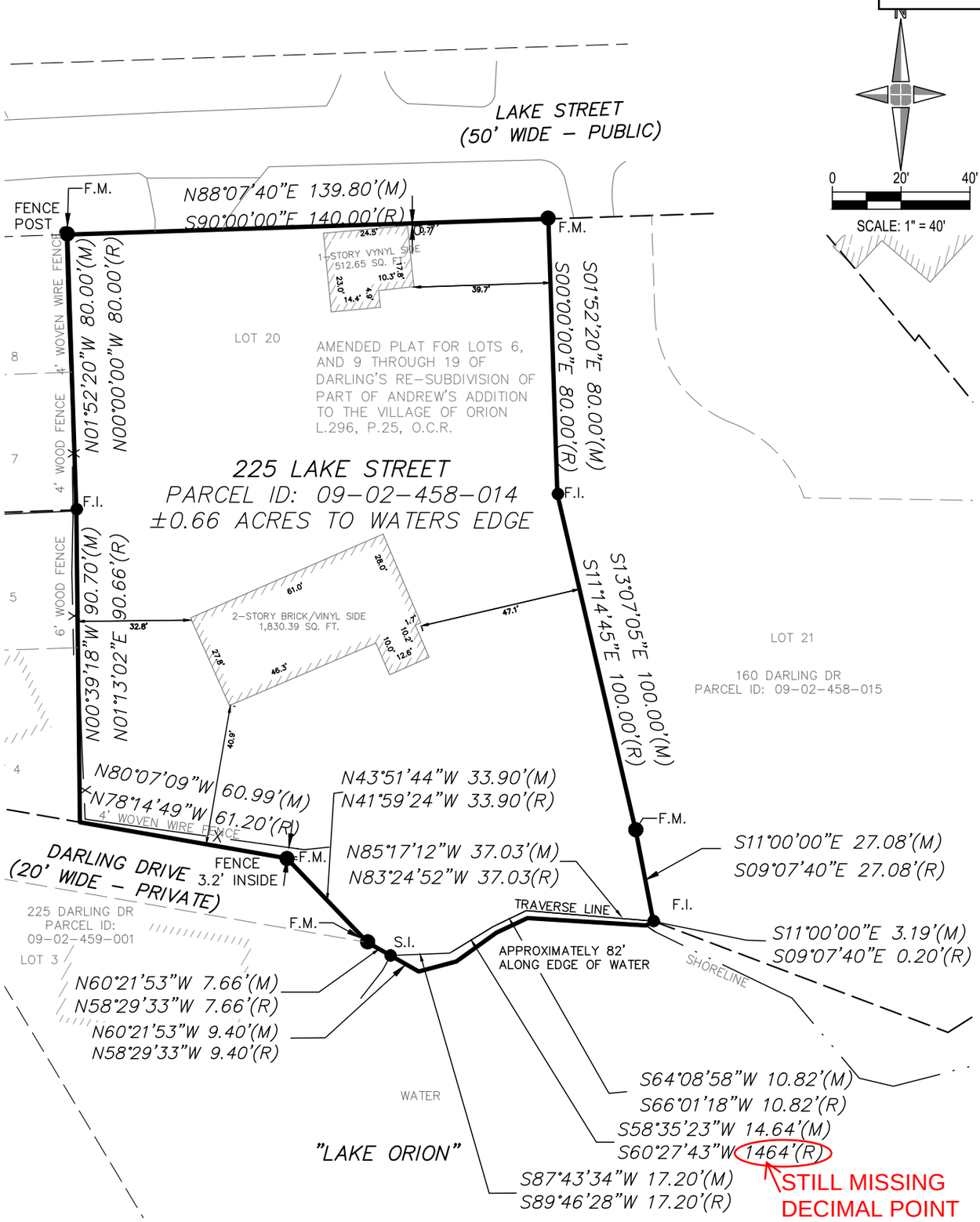
Sincerely,
NOWAK & FRAUS ENGINEERS



Wendy E. Spence, PE
Senior Project Manager

Cc: Wesley Sanchez, DPW Director
Gage Belko, Zoning Coordinator
Lynsey Blough, Deputy Clerk

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LEGEND – EXISTING

	E/ PAVEMENT
	CURB
	E/ GRAVEL
	CL ROAD
	E/ WALK
	MISC. LINE
X	FENCE
	GUARD RAIL
	WALL
	BLDG. LINE
	WATER EDGE

●	FOUND IRON
✸	FOUND NAIL
⊙	FENCE POST
⊙	FOUND PIPE
●	FOUND MON.
ASPH.	ASPHALT
CONC.	CONCRETE
C.L.F.	CHAIN-LINK FENCE

F.I.	FOUND IRON
S.I.	SET IRON
F.I.P.	FOUND IRON PIPE
(M)	MEASURED
(R)	RECORD
F.M.	FOUND MONUMENT
S.N.	SET NAIL

NOTE: THERE ARE NO RECORDED EASEMENTS ONSITE OR DEED RESTRICTIONS TO SURVEYOURS KNOWLEDGE

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www.giffelswebster.com

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Manager:	A.L.G.
Designer:	K.P.R.
Quality Control:	C.A.A.
Section:	02
	T-04-N R-10-E

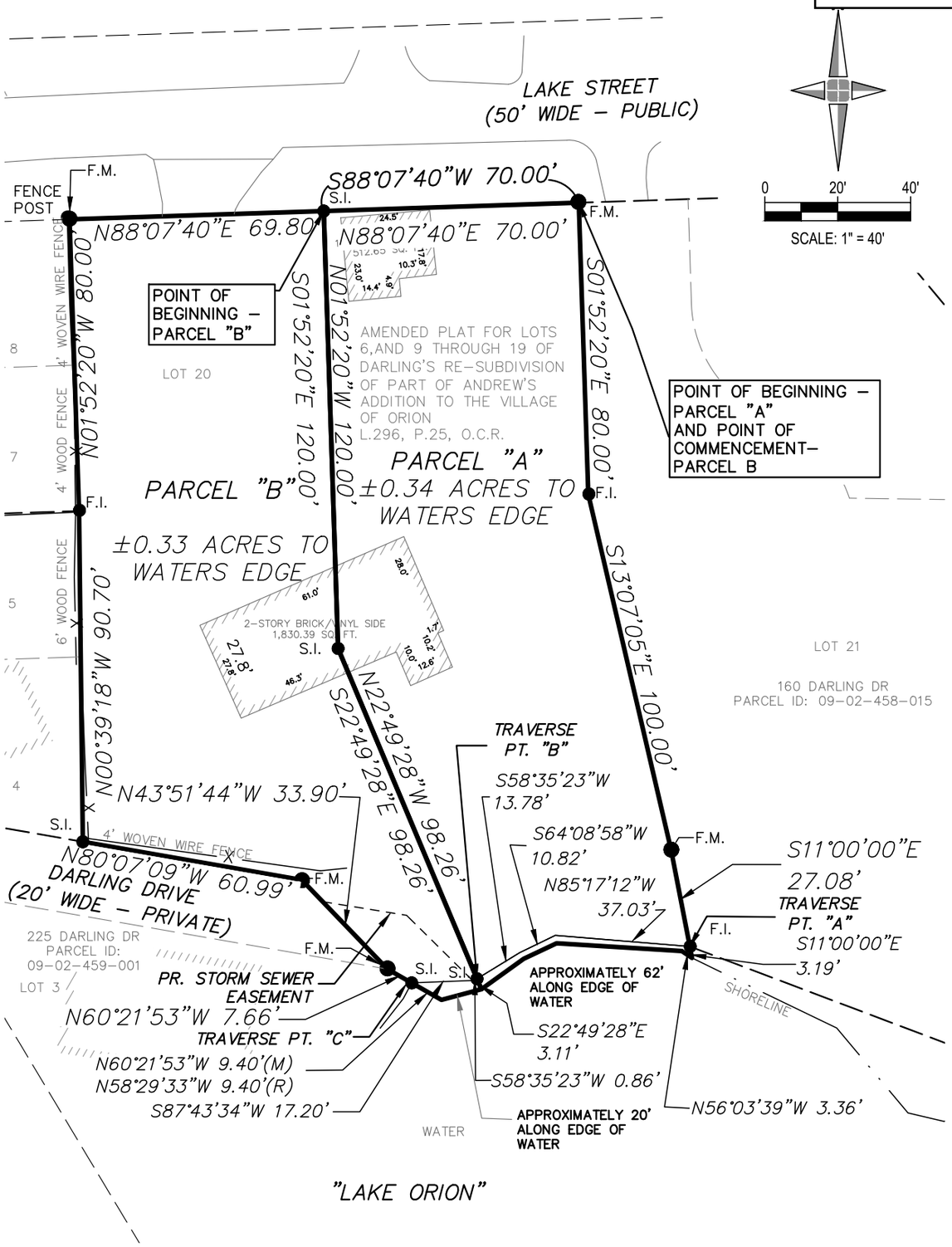
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DATE:	ISSUE:
Date	Issue
11.11.24	ADDED UTILITY INFORMATION
12.16.24	ADDED HOUSE, SETBACKS AND PR EASEMENT

Date:	11.08.24
Scale:	1"=40'
Sheet:	1 OF 3
Project:	20107.50

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NOTE: THERE ARE NO RECORDED EASEMENTS ONSITE OR DEED RESTRICTIONS TO SURVEYOURS KNOWLEDGE

LEGEND – EXISTING

E/ PAVEMENT	FOUND IRON	F.I.	FOUND IRON
CURB	FOUND NAIL	S.I.	SET IRON
E/ GRAVEL	FENCE POST	F.I.P.	FOUND IRON PIPE
CL ROAD	FOUND PIPE	(M)	MEASURED
E/ WALK	FOUND MON.	(R)	RECORD
MISC. LINE	ASPHALT	F.M.	FOUND MONUMENT
FENCE	CONCRETE	S.N.	SET NAIL
GUARD RAIL	CHAIN-LINK FENCE		
WALL			
BLDG. LINE			
WATER EDGE			

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ORIGINAL PROPERTY DESCRIPTION

(PER TITLE COMMITMENT FILE NO. VCM429792, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY, DATED JULY 31, 2024)

LAND SITUATED IN THE VILLAGE OF LAKE ORION, COUNTY OF OAKLAND, STATE OF MICHIGAN, MORE PARTICULARLY DESCRIBED AS:

LOT 20, OF, "AMENDED PLAT FOR LOTS 6 AND 9 THRU 19 OF DARLINGS RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION", ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE(S) 25 OF PLATS, OAKLAND COUNTY RECORDS.

TAX ID NO. 09-02-458-014

NEW PARCEL DESCRIPTIONS

PARCEL "A"
PART OF TAX ID NO. 09-02-458-014

PART OF LOT 20 OF "AMENDED PLAT FOR LOTS 6, AND 9 THRU 19 OF DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION', BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 2, T.-04-N., R.-10-E., VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE 25 OF PLATS, OAKLAND COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT NORTHEAST CORNER OF SAID LOT 20; THENCE S.01°52'20"E., 80.00 FEET; THENCE S.13°07'05"E., 100.00 FEET; THENCE S.11°00'00"E., 27.08 FEET TO A TRAVERSE POINT "A" FOR THE NORTHERLY EDGE OF LAKE ORION; THENCE CONTINUING S.11°00'00"E., 3.19 FEET TO THE APPROXIMATE WATER'S EDGE OF LAKE ORION; THENCE WESTERLY ALONG SAID WATER'S EDGE APPOXIMATELY 62 FEET TO A POINT, SAID POINT BEING S.22°49'28"E., 3.11 FEET FROM A TRAVERSE POINT "B", SAID WATER'S EDGE BEING TRAVERSED BETWEEN POINT "A" AND "B" ALONG THE FOLLOWING THREE COURSES: (1) N.85°17'12"W., 37.03 FEET, AND (2) S.64°08'58"W., 10.82, AND (3) S.58°35'23"W., 13.78 FEET; THENCE FROM SAID TRAVERSE POINT "B", N.22°49'28"W., 98.26 FEET; THENCE N.01°52'20"W., 120.00 FEET TO A POINT ON THE SOUTH LINE OF LAKE STREET (50 FEET WIDE); THENCE N.88°07'40"E., 70.00 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING AND CONTAINING APPROXIMATELY 0.34 ACRES, MORE OR LESS TO THE EDGE OF WATER.

STILL MISSING THE WORD "FEET".

PARCEL "B"
PART OF TAX ID NO. 09-02-458-014

PART OF LOT 20 OF "AMENDED PLAT FOR LOTS 6, AND 9 THRU 19 OF DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION', BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 2, T.-04-N., R.-10-E., VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE 25 OF PLATS, OAKLAND COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 20; THENCE S.88°07'40"W., 70.00 FEET ALONG THE SOUTH LINE OF LAKE STREET (50 FEET WIDE) TO THE POINT OF BEGINNING; THENCE S.01°52'20"E., 120.00 FEET; THENCE S.22°49'28"E., 98.26 FEET TO A TRAVERSE POINT "B" FOR THE NORTHERLY EDGE OF LAKE ORION; THENCE CONTINUING S.22°49'28"E., 3.11 FEET TO THE APPROXIMATE WATER'S EDGE OF LAKE ORION; THENCE WESTERLY ALONG SAID WATER'S EDGE APPROXIMATELY 20 FEET TO A POINT, SAID POINT BEING S.60°21'53"E., 9.40 FEET FROM A TRAVERSE POINT "C", SAID WATER'S EDGE BEING TRAVERSED BETWEEN POINT "B" AND "C" ALONG THE FOLLOWING TWO COURSES: (1) S.58°35'23"W., 0.86 FEET, AND (2) S.87°43'34"W., 17.20 FEET; THENCE FROM SAID TRAVERSE POINT "C", N.60°21'53"W., 7.66 FEET; THENCE N.43°51'44"W., 33.90 FEET; THENCE N.80°07'09"W., 60.99 FEET; THENCE N.00°39'18"W., 90.70 FEET; THENCE N.01°52'20"W., 80.00 FEET TO A POINT ON THE SOUTH LINE OF LAKE STREET; THENCE N.88°07'40"E., 69.80 FEET ALONG SAID SOUTH LINE OF LAKE STREET TO THE POINT OF BEGINNING AND CONTAINING APPROXIMATELY 0.33 ACRES, MORE OR LESS TO THE EDGE OF WATER.

CERTIFICATION

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND HEREON PLOTTED AND DESCRIBED DURING NOVEMBER OF 2024, AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS BETTER THAN 1 IN 5,000; THAT THE BEARINGS FOR THIS SURVEY ARE BASED ON THE MICHIGAN SOUTH STATE PLANE COORDINATE SYSTEM AND THAT THE RELATIVE POSITIONAL PRECISION FOR EACH BOUNDARY CORNER, AND ANY OTHER FIELD LOCATED MONUMENT(S) IS BETTER THAN 0.07 FEET AT THE 95% CONFIDENCE LEVEL, AND THAT ALL OF THE REQUIREMENTS OF P.A. 132, 1970, AS AMENDED, HAVE BEEN COMPLIED WITH.

DATE: DECEMBER 05, 2024

STATE OF MICHIGAN
CHRISTOPHER ANDREW ASIALA
PROFESSIONAL SURVEYOR
No. 4001049376
LICENSED PROFESSIONAL SURVEYOR

CHRISTOPHER ANDREW ASIALA, MICHIGAN P.S. NO. 4001049376

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Manager:	A.L.G.
Designer:	K.P.R.
Quality Control:	C.A.A.
Section:	02
	T-04-N R-10-E

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Date	Issue
11.11.24	ADDED UTILITY INFORMATION
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Date:	11.08.24
Scale:	N/A
Sheet:	3 OF 3
Project:	20107.50

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December 4, 2024

Planning Commission
Village of Lake Orion
21 E. Church Street
Lake Orion, MI 48362

RE: 225 Lake Street – Proposed parcel split
Parcel 09-02-458-014
NFE Job No. O558

Dear Commission Members:

We have reviewed the proposed parcel split for the above-referenced site. Our review is consistent with the requirements of Chapter 157 of the Village Code of Ordinances – Dividing and Partitioning Land. We offer the following comments:

1. Applicant must provide legal proof of ownership.
2. The existing and proposed legal descriptions close properly.
3. The Current Configuration drawing is missing the decimal in a length – see attached markup.
4. The legal description for Parcel "A" is missing the word "feet" – see attached markup.
5. Chapter 157 requires the applicant to show the zoning of the parcel and surroundings. None is shown.
6. Location and dimensions of all existing structures on and within 50' of the property must be shown. The extent of the survey shown to the west of the site is less than 50' and will need to be expanded to meet this requirement.
7. The front, rear and side yard setback requirements must be shown.
8. Chapter 157 requires the percentage of land coverage by structures, both existing and proposed, be shown.
9. No floodplain is shown on the plans. FEMA identifies a floodplain along the rear of the parcel, covering approximately 30' to 35' from the water's edge.
10. Existing utilities and drainage courses on and within 50' of the site are required. A stormwater outfall exists on the site at the rear of the property and must be shown, along with the storm pipe(s) connected thereto.
11. No easement for this existing storm sewer is shown. If there is no easement in existence, and if the storm sewer conveys drainage from the public right-of-way of S. Andrews, we recommend requiring the applicant provide an easement as a condition of approval.
12. Applicant must provide copies of all existing and proposed deed restrictions, if any.
13. The Village may require topographic information to be shown as part of the parcel split review. Given the adjacent parcel to the east is the proposed Peninsula Condominium with topographic information available, we recommend that applicant provide this and define the existing and

proposed slopes along the east property line. As shown for the Peninsula, the existing slopes along this line appear to exceed 1 on 3 and a retaining wall is proposed which might be shortened or eliminated if the area is graded to a more stable, maintainable slope.

14. The proposed parcels meet the required lot width and area requirements for zoning district RL, and the depth to width ratio complies with the provisions of Chapter 157.
15. The proposed parcels comply with Chapter 157 requirements for frontage on a public road and access to public utilities.

We recommend the plan be revised and resubmitted subject t the above comments. If you have any questions, please do not hesitate to contact us.

Sincerely,
NOWAK & FRAUS ENGINEERS

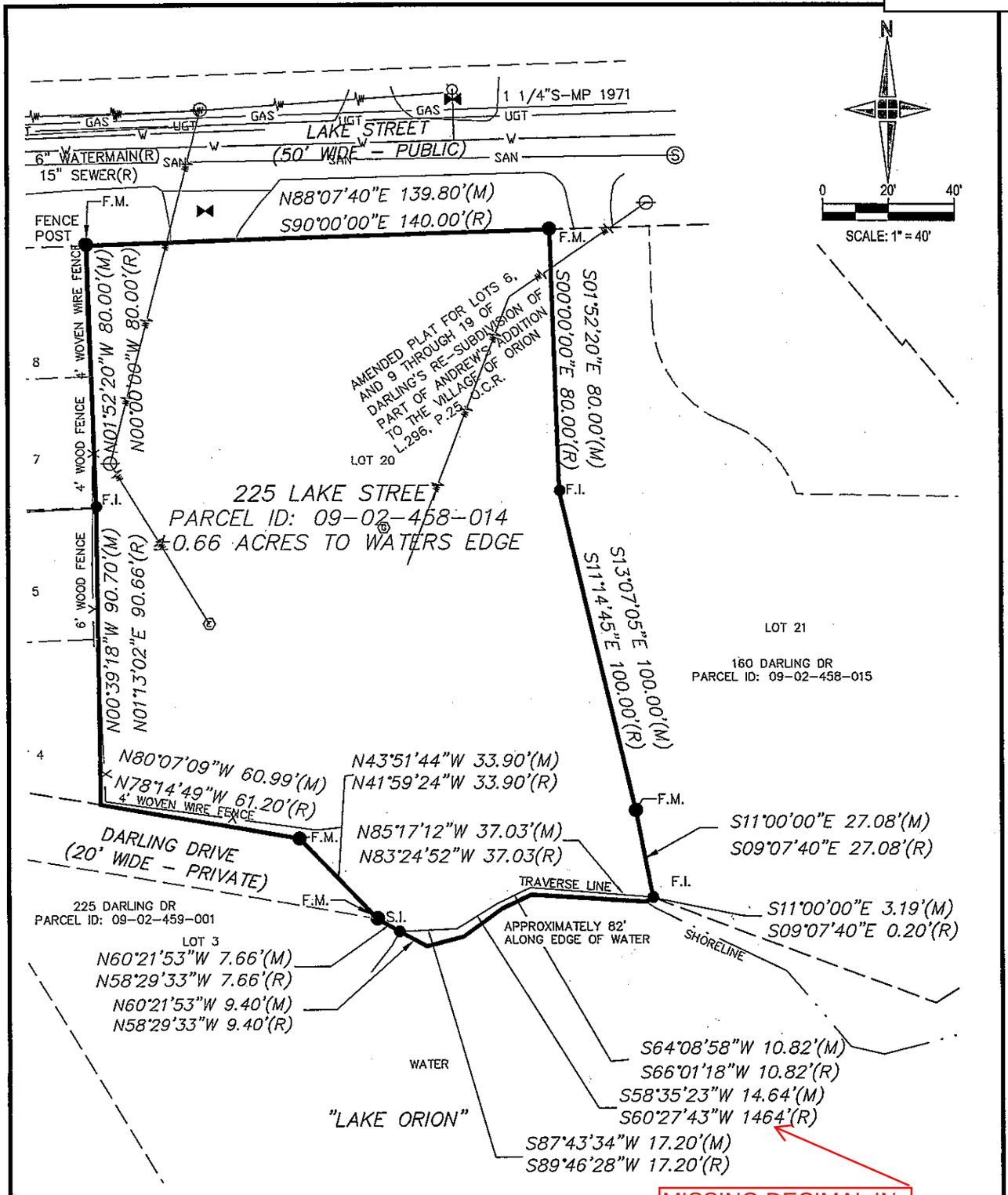


Wendy E. Spence, PE
Senior Project Manager

Enclosure: Marked plan

Cc: Wesley Sanchez, DPW Director
Gage Belko, Zoning Coordinator
Lynsey Blough, Deputy Clerk

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MISSING DECIMAL IN LENGTH 14.64'

LEGEND - EXISTING

E/ PAVEMENT	FOUND IRON	F.I.	FOUND IRON
CURB	FOUND NAIL	S.I.	SET IRON
E/ GRAVEL	FENCE POST	F.I.P.	FOUND IRON PIPE
CL ROAD	FOUND PIPE	(M)	MEASURED
E/ WALK	FOUND MON.	(R)	RECORD
MISC. LINE	ASPHALT	F.M.	FOUND MONUMENT
FENCE	CONCRETE	S.N.	SET NAIL
GUARD RAIL	CHAIN-LINK FENCE		
WALL			
BLDG. LINE			
WATER EDGE			

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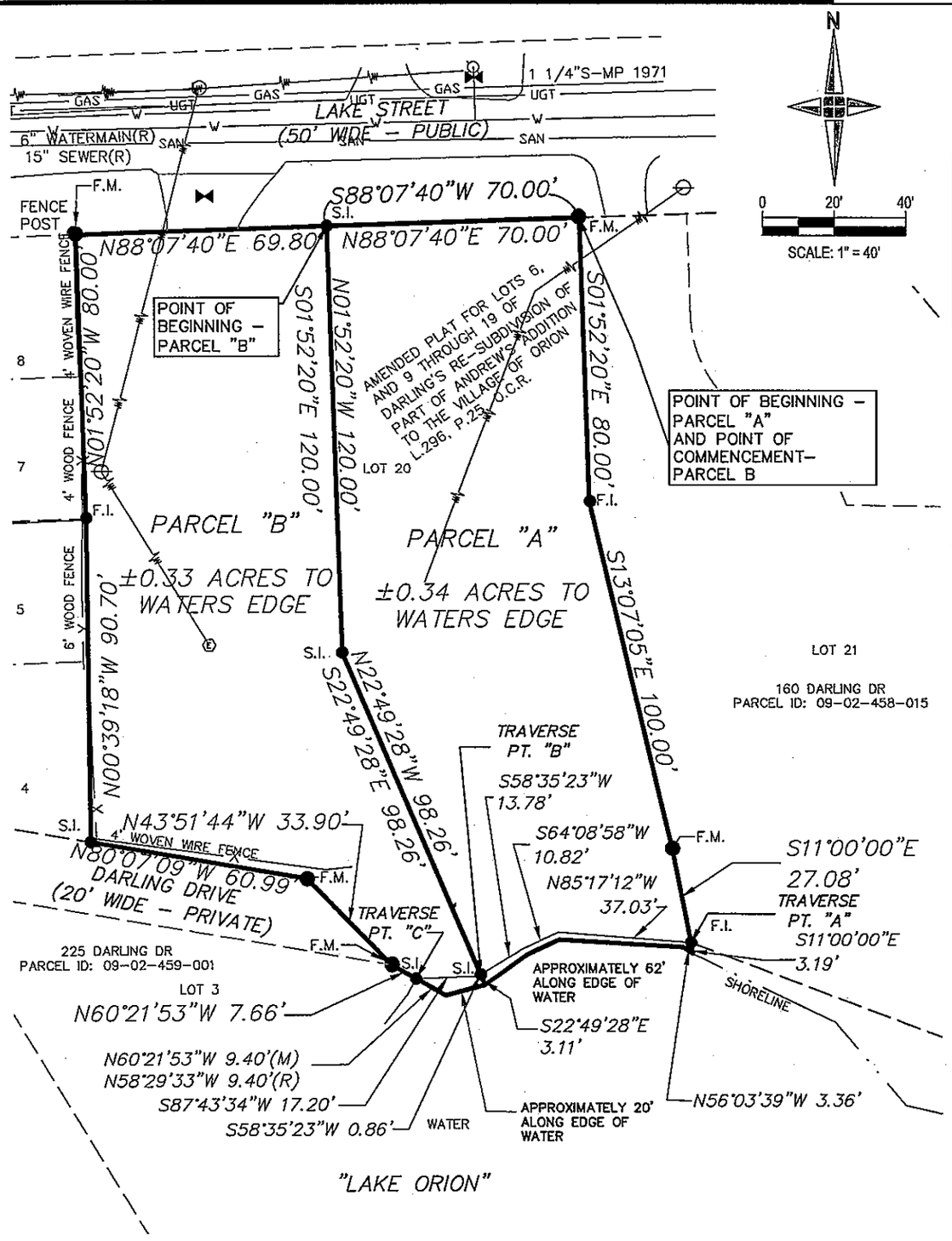
Developed For:

DATE:	ISSUE:
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Date:	11.08.24
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Project:	20107.50

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LEGEND - EXISTING

E/ PAVEMENT	●	FOUND IRON	F.I.	FOUND IRON
CURB	✸	FOUND NAIL	S.I.	SET IRON
E/ GRAVEL	⊙	FENCE POST	F.I.P.	FOUND IRON PIPE
CL ROAD	⊙	FOUND PIPE	(M)	MEASURED
E/ WALK	●	FOUND MON.	(R)	RECORD
MISC. LINE	ASPH.	ASPHALT	F.M.	FOUND MONUMENT
FENCE	CONC.	CONCRETE	S.N.	SET NAIL
GUARD RAIL	C.L.F.	CHAIN-LINK FENCE		
WALL				
BLDG. LINE				
WATER EDGE				

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ORIGINAL PROPERTY DESCRIPTION

(PER TITLE COMMITMENT FILE NO. VCM429792, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY, DATED JULY 31, 2024)

LAND SITUATED IN THE VILLAGE OF LAKE ORION, COUNTY OF OAKLAND, STATE OF MICHIGAN, MORE PARTICULARLY DESCRIBED AS:

LOT 20, OF, "AMENDED PLAT FOR LOTS 6 AND 9 THRU 19 OF DARLINGS RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION", ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE(S) 25 OF PLATS, OAKLAND COUNTY RECORDS.

TAX ID NO. 09-02-458-014

NEW PARCEL DESCRIPTIONS

PARCEL "A"
PART OF TAX ID NO. 09-02-458-014

PART OF LOT 20 OF "AMENDED PLAT FOR LOTS 6, AND 9 THRU 19 OF DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION', BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 2, T.-04-N., R.-10-E., VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE 25 OF PLATS, OAKLAND COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT NORTHEAST CORNER OF SAID LOT 20; THENCE S.01°52'20"E., 80.00 FEET; THENCE S.13°07'05"E., 100.00 FEET; THENCE S.11°00'00"E., 27.08 FEET TO A TRAVERSE POINT "A" FOR THE NORTHERLY EDGE OF LAKE ORION; THENCE CONTINUING S.11°00'00"E., 3.19 FEET TO THE APPROXIMATE WATER'S EDGE OF LAKE ORION; THENCE WESTERLY ALONG SAID WATER'S EDGE APPOXIMATELY 62 FEET TO A POINT, SAID POINT BEING S.22°49'28"E., 3.11 FEET FROM A TRAVERSE POINT "B", SAID WATER'S EDGE BEING TRAVERSED BETWEEN POINT "A" AND "B" ALONG THE FOLLOWING THREE COURSES: (1) N.85°17'12"W., 37.03 FEET, AND (2) S.64°08'58"W., 10.82 AND (3) S.58°35'23"W., 13.78 FEET; THENCE FROM SAID TRAVERSE POINT "B", N.22°49'28"W., 98.26 FEET; THENCE N.01°52'20"W., 120.00 FEET TO A POINT ON THE SOUTH LINE OF LAKE STREET (50 FEET WIDE); THENCE N.88°07'40"E., 70.00 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING AND CONTAINING APPROXIMATELY 0.34 ACRES, MORE OR LESS TO THE EDGE OF WATER.

MISSING "FEET"

PARCEL "B"
PART OF TAX ID NO. 09-02-458-014

PART OF LOT 20 OF "AMENDED PLAT FOR LOTS 6, AND 9 THRU 19 OF DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION', BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 2, T.-04-N., R.-10-E., VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE 25 OF PLATS, OAKLAND COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 20; THENCE S.88°07'40"W., 70.00 FEET ALONG THE SOUTH LINE OF LAKE STREET (50 FEET WIDE) TO THE POINT OF BEGINNING; THENCE S.01°52'20"E., 120.00 FEET; THENCE S.22°49'28"E., 98.26 FEET TO A TRAVERSE POINT "B" FOR THE NORTHERLY EDGE OF LAKE ORION; THENCE CONTINUING S.22°49'28"E., 3.11 FEET TO THE APPROXIMATE WATER'S EDGE OF LAKE ORION; THENCE WESTERLY ALONG SAID WATER'S EDGE APPROXIMATELY 20 FEET TO A POINT, SAID POINT BEING S.60°21'53"E., 9.40 FEET FROM A TRAVERSE POINT "C", SAID WATER'S EDGE BEING TRAVERSED BETWEEN POINT "B" AND "C" ALONG THE FOLLOWING TWO COURSES: (1) S.58°35'23"W., 0.86 FEET, AND (2) S.87°43'34"W., 17.20 FEET; THENCE FROM SAID TRAVERSE POINT "C", N.60°21'53"W., 7.66 FEET; THENCE N.43°51'44"W., 33.90 FEET; THENCE N.80°07'09"W., 60.99 FEET; THENCE N.00°39'18"W., 90.70 FEET; THENCE N.01°52'20"W., 80.00 FEET TO A POINT ON THE SOUTH LINE OF LAKE STREET; THENCE N.88°07'40"E., 69.80 FEET ALONG SAID SOUTH LINE OF LAKE STREET TO THE POINT OF BEGINNING AND CONTAINING APPROXIMATELY 0.33 ACRES, MORE OR LESS TO THE EDGE OF WATER.

CERTIFICATION

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND HEREON PLOTTED AND DESCRIBED DURING NOVEMBER OF 2024, AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS BETTER THAN 1 IN 5,000; THAT THE BEARINGS FOR THIS SURVEY ARE BASED ON THE MICHIGAN SOUTH STATE PLANE COORDINATE SYSTEM AND THAT THE RELATIVE POSITIONAL PRECISION FOR EACH BOUNDARY CORNER, AND ANY OTHER FIELD LOCATED MONUMENT(S) IS BETTER THAN 0.07 FEET AT THE 95% CONFIDENCE LEVEL, AND THAT ALL OF THE REQUIREMENTS OF P.A. 132, 1970, AS AMENDED, HAVE BEEN COMPLIED WITH.

DATE: NOVEMBER 11, 2024

Chris Asiala
Digitally signed by Chris Asiala
DN: E=casiala@giffelswebster.com, CN=Chris Asiala, O=Giffels Webster, L=Detroit, S=Michigan, C=US
Date: 2024.11.11 08:34:21-05'00'

CHRISTOPHER ANDREW ASIALA, MICHIGAN P.S. NO. 4001049376

STATE OF MICHIGAN
CHRISTOPHER ANDREW ASIALA
PROFESSIONAL SURVEYOR
No. 4001049376
LICENSED PROFESSIONAL SURVEYOR

225 LAKE STREET — VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN — PARCEL DESCIPTIONS

giffels webster
Engineers Surveyors Planners Landscape Architects
28 West Adams Road
Suite 1200
Detroit, MI 48226
p (313) 962-4442
f (313) 962-5068
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Executive:	C.A.A.
Manager:	A.L.G.
Designer:	K.P.R.
Quality Control:	C.A.A.
Section:	02
	T-04-N R-10-E

Developed For:

DATE:	ISSUE:
Date	Issue
11.11.24	ADDED UTILITY INFORMATION

Date:	11.08.24
Scale:	N/A
Sheet:	3 OF 3
Project:	20107.50

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N:\20\20107.50\20107.50 - 225 Lake Street Lake Orion\Drawings\Boundary\225 LAKE STREET PARCEL SPLIT.dwg

21 E Church St.
Lake Orion, MI 48362
Phone: 248-693-8391
Fax: 248-693-5874
www.lakeorion.org

Village Of Lake Orion

DIVIDE OR PARTITION LAND APPLICATION

Applicant hereby requests; 1 Lot(s) Division or Partitioning 0.67 Acreage Division or Partitioning

→ West Harbor Orion LLC — Applicant / Agent Name
3005 University Dr. Auburn Hills 48326 — Street Address, City, State, Zip
248-631-8581 — Phone #
Cell #
DFM@moceri.com — Email

West Harbor Orion LLC — Title/Deed Holder's Name(s)
3005 University Dr. Auburn Hills, MI 48326 — Street Address, City, State, Zip
248-631-8581 — Phone #
Cell #
DFM@moceri.com — Email

Gibbels Webster — Surveyor
1075 E Maple Rd. Birmingham 48009 — Street Address, City, State, Zip
248-857-3100 — Phone #
Cell #
Fax #
Email

225 Lake Street — Site Address (if none, provide cross streets)
09-02-458-014 — Parcel ID No.(s)

Amended plat lots 6 thru 19 of Derbys Subdivision — Subdivision Name
Lot No(s)
Block
Zoning District

Want to build 2 houses & Demo Current Residence. — Reason for Division or Partitioning of Land

N/A — Date and Result of Previous Land Division Applications for Parent Parcel, if known

Attachments Required with Application:

- Proof of Ownership (with Deed Restrictions/Easements if any)
- Agent Authorization (if any)

Note: Additional Information May be Required

- Three (3) Signed/Sealed 8 ½" x 14" Surveys (With Legal Descriptions all prepared by a Registered Land Surveyor, in Recordable Form, Survey Scale not less than 1" = 100')
- Fees

Signature of Applicant — Date

Signature(s) of ALL Title/Deed Holders (required) — Date

OFFICE USE ONLY DO NOT WRITE BELOW

Page 1

Date Received:	Village Fee:	Planning Escrow:	Attorney Escrow:	Receipt No.	Case No.
11/14/24	~~$1,025~~ $525	$1,500		4759	

Date to PC: Action:

Date to VC: Action:

Village Clerk Signature — Date

Revised 042512

OFFICE USE ONLY DO NOT WRITE BELOW

Fee Paid	
Evidence of title and/or ownership	
Previous division of less than 10 acres	
Is property eligible to be split at this time	
Number of parcels proposed	
Proposed frontage adequate	
Conformance to Zoning Ordinance	
Conformance of existing structures	
Paved Road	
Water available	
Sanitary sewer available	
Requirement for additional sewer house leads	
Status of sanitary sewer permit report	
Status of tax payments (Township & Village)	
Status of utility payments	
Status of other obligations to Village	
Is separation of water and/or sewer required for existing structure(s)	

	Regulations:	Parcel A:	Parcel B:
Min. Lot Width:			
Min. Lot Area:			
Front Yard Setback:			
Rear Yard Setback:			
Waterfront Setback:			
Side Yard Setback:			
Side Yard Setback:			
Side Yard Total Two:			
Corner Lot Side Yard:			
Established Front Setback:			
Max. Lot Coverage:			
Road Frontage:			
Min. Sq. Ft. Principal:			
No. of Accessory Buildings:			
Max. Sq. Ft. Accessory:			
Depth to Width Ratio:			

37 East Flint Street
Lake Orion, MI 48362
Phone: 248-693-8391
Fax: 248-693-5874
www.lakeorion.org

Village Of Lake Orion
EST 1869

DIVIDE OR PARTITION LAND INFORMATION

Applications to Divide or Partition Land are pursuant to Ordinance No. 25.02 / Code of Ordinances Chapter 157. See Lot Requirements in Zoning Ordinance 26.89.

- All applications for the division or partitioning of land shall be submitted, together with the required information and fees to the Village Manager, who shall conduct a review of the application and shall submit a **recommendation** to the Village of Lake Orion Planning Commission. Upon review of the proposed division or partitioning of land, the Planning Commission shall submit its **recommendation** to the Village Council, based on the standards set forth in the Ordinance. The Village Council shall make the **final decision** concerning any application for division or partitioning of land by Resolution.

- The Village of Lake Orion Planning Commission meets regularly on the first Monday of each month at 7:30 p.m. and The Village Council meets the 2nd and 4th Monday of each month at 7:30 p.m. in the Village Council Room, located at 37 E. Flint Street, Lake Orion, MI.

- The applicant/designated agent will receive an Agenda prior to the meeting at which their application will be considered. The applicant/designated agent **must** be present at the meeting to address any concerns that may arise. Action **will not** be taken in the absence of the applicant/designated agent.

- Applications must be received in the Village Office **at least 30 days prior** to the next regular meeting of the Planning Commission. In some instances, additional review time may be required. An application for division or partitioning of land shall be made on the forms and according to the guidelines provided by the Village.

- An application shall be accompanied by payment of the necessary fees, (fee schedule approved by Village Council), and shall provide information as specified in the Ordinance. An escrow account will be established to cover the costs of consultants' fees. The Applicant shall be responsible for paying all costs incurred by the Village in processing the application.

- Incomplete applications will not be processed. **Application Requirements are pursuant to the Attached Section 157.23.B Information Required, of Chapter 157. Additional explanation of Survey Requirements is attached.** Please review each item with your Surveyor.

- No division or partitioning of land shall be approved without the **consent** of the title or deed holder(s) of the subject parcel. The application must be signed by all persons who have any legal or equitable interest in the property.

- The Board of Zoning Appeals shall hear requests for variations or deviations from the provisions of the Zoning Ordinance, but only in cases where the Village Council has granted approval for the dividing or partitioning of land, conditioned upon the applicant successfully obtaining the necessary variance(s).

Attachments Required with Application Signed by all Legal Owners:

___ Proof of ownership instrument such as a recorded deed. Provide existing/proposed deed restrictions, and/or easements if any.

✓ Three (3) Signed Sealed 8 ½" x 14" Surveys, Prepared by a Michigan Registered Land Surveyor with Legal Descriptions all in Recordable Form, scale not less than 1" = 100', with all required information.

✓ Fees required (as established by Village Council) including maintaining adequate fees in escrow accounts to cover costs of Village consultants fee.

✓ Designated agent authorization must be signed by property owners.

37 East Flint Street
Lake Orion, MI 48362
Phone: 248-693-8391
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Village Of Lake Orion
est 1869

DIVIDE OR PARTITION LAND EXPLANATION OF SURVEY REQUIREMENTS

The following checklist is intended to provide further explanation of Section 157.23.B Required Information – (Survey Requirements). If any of the required items are not addressed on the survey, it could delay the application being placed on an Agenda. If an item does not apply to the subject site, a notation to that effect should be added to the survey as well as the reason the item is not applicable.

Submit Three (3) copies of 8 ½" x 14" signed sealed surveys prepared by a State of Michigan registered land surveyor with legal descriptions indicating the following:

✓ The survey is a "Staked Survey".

✓ Existing and proposed parcels legal descriptions. The proposed legal descriptions must be prepared by State of Michigan registered land surveyor in recordable form for Oakland County Register of Deeds and shall indicate the area of all parcels in square feet and acres.

✓ Date of survey, revision dates, north arrow, and scale of not less than 1 inch is 100'.

✓ Name and address of survey firm, and professional signed seal of the land surveyor, (must be registered in the State of Michigan).

✓ Name of property owner, parcel address, parcel identification number and zoning district of subject property and adjoining land. RL, Lake

___ Drawing of Existing Lot Lines with Broken Lines and Drawing of All Proposed Parcels with Solid Lines: Establish all property lines including lot dimensions, (confirm dimensions with what was originally platted and the description on property's deed – if different from what is measured, show both of the dimensions; (Recorded and Measured).

✓ The area calculations of existing and all proposed parcels. Lot area includes submerged land. Provide the square footage of the structures at ground level and the percentage of the lot covered by all structures and calculations. Items such as submerged land, accessory mechanical units and patios, driveways, walkways, boardwalks, or any other type of structure less than eight (8) inches above grade should not be included when calculating lot coverage but should be shown on survey.

? ___ Dimension all structures and projections on existing and proposed parcels, (steps, porticos, decks, overhangs etc.), and provide the distances from the closest point on each side of the structure (and projections) to the property lines. Indicate improvements such as driveways, parking areas, walkways, patios, fences, and walls. Identify streets, (note if public or private), sidewalks, and waterfronts if applicable. Indicate location of entrances including gates and doorways.

? ___ Dimension all structures within fifty feet of the proposed parcels, and provide the distances from the closet point on side of the structure to the subject proposed parcels property lines.

✓ Show all existing and proposed above and underground utility lines, (i.e. water lines, sanitary sewer lines, drainage courses, storm sewers lines, gas lines, electric lines, etc.) onsite and within 50' of proposed parcels.

? ___ Show existing easements and/or deed restrictions. Proposed easements must be in recordable form. If there are none, a note to that effect must be stated on the survey. Show encroachments.

✓ Location of all monument markers, note if found or set.

? ___ Detail elevation changes that impact the site. Delineate floodplain, 100 year flood elevations, note exemptions. (Code of Ordinances Chapter 150.04 Designation of Regulated Flood Prone Hazard Areas, adopts FEMA maps to define floodplains).

RCV'D 08/20/2024

OAKLAND COUNTY TREASURERS CERTIFICATE
This is to certify that there are no delinquent property taxes as of this date owed to our office on this property. No representation is made as to the status of any taxes, tax liens or titles owed to any other entities.

8/21/2024

ROBERT WITTENBERG, County Treasurer
5.00 Sec. 135, Act 206, 1893 as amended MIT
2023 Not Examined

094001 Liber 59585 Page
8/22/2024 12:18:53 PM Rece
$26.00 Misc Recording
$4.00 Remonumentation
$5.00 Automation
$6,665.00 Transfer Tax
PAID RECORDED - Oakland County, MI e-recorded
Lisa Brown, Clerk/Register of Deeds

STATE OF MICHIGAN
Oakland
8/22/2024
000181666

REAL ESTATE TRANSFER TAX
$852.50 :CO
$5,812.50 :ST
1408165

WARRANTY DEED

Drafted by: Sandra Lee Rieck, 1549 Pinecrest Dr., Caro, MI 48723

When recorded return to: West Harbor Orion LLC, a Michigan limited liability company, 3005 University Drive Suite 100, Auburn Hills, MI 48326

THE GRANTOR(s): **Sandra Lee Rieck and Amy S. Rieck, as tenants in common**

Whose address is: 1549 Pinecrest Dr., Caro, MI 48723

Conveys and warrants to: **West Harbor Orion LLC, a Michigan limited liability company**

Whose address is: 3005 University Drive, Suite 100, Auburn Hills, MI 48326

the following described premises: **See attached Exhibit A.**

Tax Parcel No: **OL-09-02-458-014**
Commonly known as: **225 Lake St., Lake Orion, MI 48362**

for the sum of **Seven Hundred Seventy Five Thousand Dollars and No Cents ($775,000.00)**

COUNTY Transfer Tax: $852.50
STATE Transfer Tax: $5,812.50

Subject to easements, reservations and restrictions of record.

WARRANTY DEED

Drafted by: Sandra Lee Rieck, 1549 Pinecrest Dr., Caro, MI 48723

When recorded return to: West Harbor Orion LLC, a Michigan limited liability company, 3005 University Drive Suite 100, Auburn Hills, MI 48326

THE GRANTOR(s): **Sandra Lee Rieck and Amy S. Rieck, as tenants in common**

Whose address is: 1549 Pinecrest Dr., Caro, MI 48723

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for the sum of **Seven Hundred Seventy Five Thousand Dollars and No Cents ($775,000.00)**

COUNTY Transfer Tax:	$852.50
STATE Transfer Tax:	$5,812.50

Subject to easements, reservations and restrictions of record.

Dated: 8/6/2024

Signed and Sealed:

Sandra Lee Rieck

Sandra Lee Rieck

~~**Amy S. Rieck**~~ CAR

STATE OF MICHIGAN }
COUNTY OF Oakland } ss
}

On this August 6, 2024, before me personally appeared, **Sandra Lee Rieck** ~~**and Amy S. Rieck,**~~ CAR who provided satisfactory evidence to be the person(s) described in and who executed the foregoing instrument and acknowledged that he/she/they executed the same as his/her/their free act and deed.

CARYN A PENGELLY
Notary Public - State of Michigan
County of Oakland
My Commission Expires Nov 19, 2026
Acting in the County of Oakland

Notary Public: Caryn A. Pengelly
Printed Name: _____
_____ County, MI
My Commission Expires: _____

Dated: 07·29·2024

Signed and Sealed:

Sandra Lee Rieck

Amy S. Rieck

STATE OF MICHIGAN }
COUNTY OF ANTRIM } ss
}

On this JULY 29, 2024, before me personally appeared, **Sandra Lee Rieck and Amy S. Rieck,** who provided satisfactory evidence to be the person(s) described in and who executed the foregoing instrument and acknowledged that he/she/they executed the same as his/her/their free act and deed.

Notary Public:
Printed Name: ROBERTA WASIELEWSKI
GRAND TRAVERSE County, MI
My Commission Expires: 01·31·2030

ROBERT A WASIELEWSKI
Notary Public - State of Michigan
County of Grand Traverse
My Commission Expires Jan 31, 2030
Acting in the County of ANTRIM

EXHIBIT A

Land situated in the Village of Lake Orion, County of Oakland, State of Michigan, more particularly described as:

Lot 20, of, "Amended Plat for Lots 6 and 9 thru 19 of Darlings Re-Subdivision of Part of Andrew's Addition to the Village of Orion", according to the plat thereof recorded in Liber 296, Page(s) 25 of Plats, Oakland County Records.

Tax Parcel No: **OL-09-02-458-014**
Commonly known as: **225 Lake St., Lake Orion, MI 48362**

If a parcel has a Principal Residence Exemption (P.R.E) Denial amount due to the Oakland County Treasurer's Office, a notation will appear at the bottom of the statement.

Please Note: Due to our annual audit, the most recent tax year amounts may not be available or accurate during March, April and May. Please contact the Oakland County Treasurer's Office for further information at (248) 858-0611 or treasurer@oakgov.com.

Delinquent Tax Statement

Date	**: 12/23/2024**
PIN	**: OL 09-02-458-014**
Owner(s)	**: WEST HARBOR ORION LLC**
Site Address	**: 225 LAKE ST LAKE ORION MI 48362-3046**

Property Description

T4N, R10E, SEC 2 AMD PLAT FOR LOTS 6 AND 9 THRU 19 OF 'DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION' LOT 20 CIR CT 05-071131-CK 6-22-12 FR 002, 003, 004, 008, 009, 010 & 012

Taxable Value **: 387,920**

Current Tax Payments

Year		Due Tax	Due Interest & Fees	Due Total	Sale No.	Status
2019		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
2020		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
2021		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
2022		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
2023		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
			Statement Total	**$0.00**	**If paid in December**	

If a parcel has a Principal Residence Exemption (P.R.E) Denial amount due to the Oakland County Treasurer's Office, a notation will appear at the bottom of the statement.

Please Note: Due to our annual audit, the most recent tax year amounts may not be available or accurate during March, April and May. Please contact the Oakland County Treasurer's Office for further information at (248) 858-0611 or treasurer@oakgov.com.

Delinquent Tax Statement

Date	**: 12/23/2024**
PIN	**: OL 09-02-458-014**
Owner(s)	**: WEST HARBOR ORION LLC**
Site Address	**: 225 LAKE ST LAKE ORION MI 48362-3046**

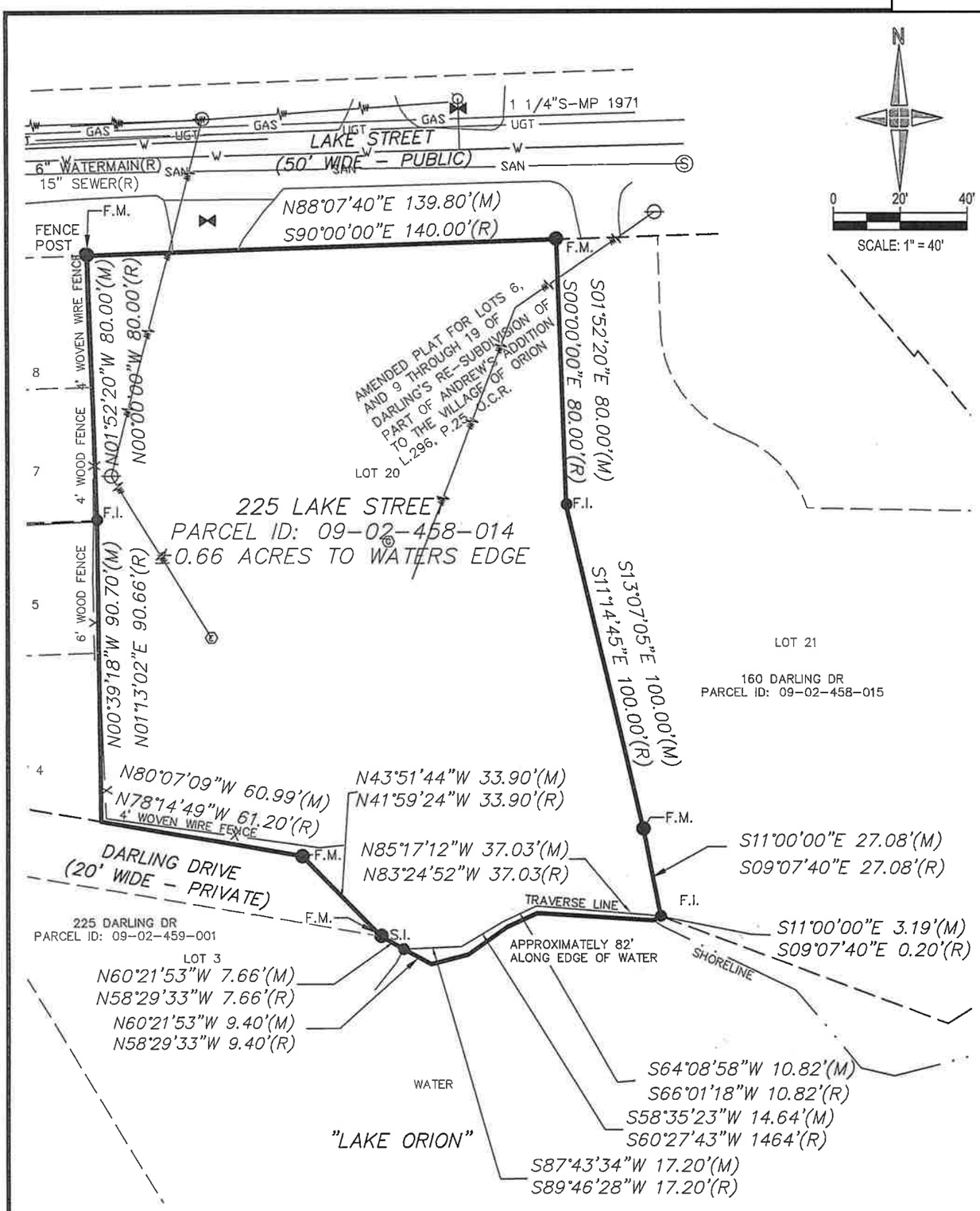
Property Description

T4N, R10E, SEC 2 AMD PLAT FOR LOTS 6 AND 9 THRU 19 OF 'DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION' LOT 20 CIR CT 05-071131-CK 6-22-12 FR 002, 003, 004, 008, 009, 010 & 012

Taxable Value **: 387,920**

Next Month Tax Payments

Year		Due Tax	Due Interest & Fees	Due Total	Sale No.	Status
2019		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
2020		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
2021		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
2022		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
2023		**$0.00**	**$0.00**	**$0.00**	**-**	**PAID**
			Statement Total	**$0.00**	**If paid in January**	



LEGEND - EXISTING

E/ PAVEMENT	FOUND IRON	F.I.	FOUND IRON
CURB	FOUND NAIL	S.I.	SET IRON
E/ GRAVEL	FENCE POST	F.I.P.	FOUND IRON PIPE
CL ROAD	FOUND PIPE	(M)	MEASURED
E/ WALK	FOUND MON.	(R)	RECORD
MISC. LINE	ASPH. ASPHALT	F.M.	FOUND MONUMENT
FENCE	CONC. CONCRETE	S.N.	SET NAIL
GUARD RAIL	C.L.F. CHAIN-LINK FENCE		
WALL			
BLDG. LINE			
WATER EDGE			

Know what's below. Call before you dig.

225 LAKE STREET — VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN — CURRENT PARCEL CONFIGURATION

giffels webster
Engineers Surveyors Planners Landscape Architects
28 West Adams Road
Suite 1200
Detroit, MI 48226
p (313) 962-4442
f (313) 962-5068
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Executive:	C.A.A.
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Designer:	K.P.R.
Quality Control:	C.A.A.
Section:	02
	T-04-N R-10-E

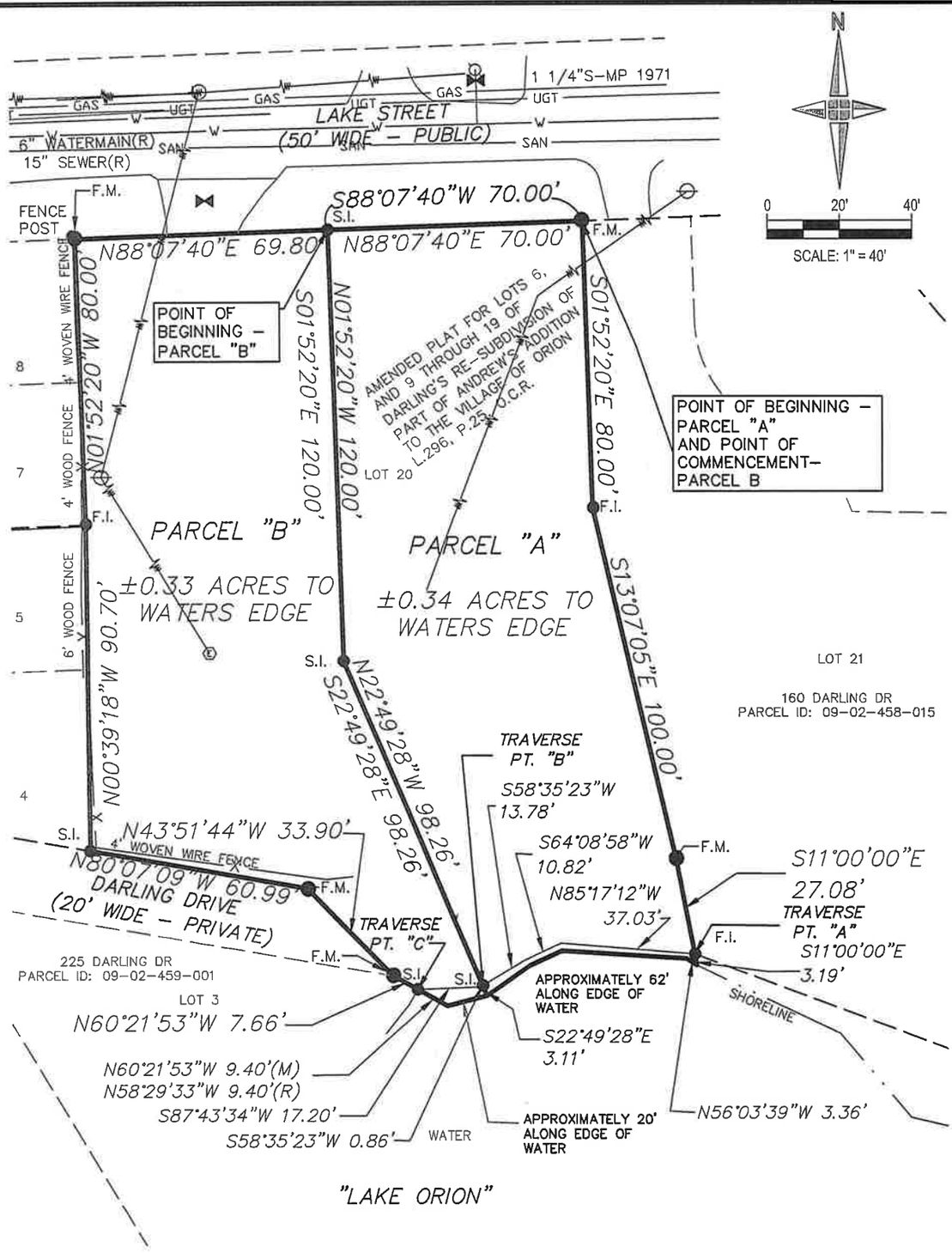
Developed For:

DATE:	ISSUE:
Date	Issue
11.11.24	ADDED UTILITY INFORMATION

Date:	11.08.24
Scale:	1"=40'
Sheet:	1 OF 3
Project:	20107.50

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N:\20\20107\20107.50 - 225 Lake Street Lake Orion\Drawings\Boundary\225 LAKE STREET PARCEL SPLIT.dwg



LEGEND – EXISTING

E/ PAVEMENT	●	FOUND IRON	F.I.	FOUND IRON
CURB	✸	FOUND NAIL	S.I.	SET IRON
E/ GRAVEL	⊙	FENCE POST	F.I.P.	FOUND IRON PIPE
CL ROAD	⊙	FOUND PIPE	(M)	MEASURED
E/ WALK	●	FOUND MON.	(R)	RECORD
MISC. LINE	ASPH.	ASPHALT	F.M.	FOUND MONUMENT
FENCE	CONC.	CONCRETE	S.N.	SET NAIL
GUARD RAIL	C.L.F.	CHAIN–LINK FENCE		
WALL				
BLDG. LINE				
WATER EDGE				

Know what's **below.** **Call** before you dig.

225 LAKE STREET — VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN — PARCEL SPLIT

giffels webster
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Designer:	K.P.R.
Quality Control:	C.A.A.
Section:	02
	T-04-N R-10-E

Developed For:

DATE:	ISSUE:
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Date:	11.08.24
Scale:	1"=40'
Sheet:	2 OF 3
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N:\20\20100\20107.50 - 225 Lake Street Lake Orion\Drawings\Boundary\225 LAKE STREET PARCEL SPLIT.dwg

ORIGINAL PROPERTY DESCRIPTION

(PER TITLE COMMITMENT FILE NO. VCM429792, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY, DATED JULY 31, 2024)

LAND SITUATED IN THE VILLAGE OF LAKE ORION, COUNTY OF OAKLAND, STATE OF MICHIGAN, MORE PARTICULARLY DESCRIBED AS:

LOT 20, OF, "AMENDED PLAT FOR LOTS 6 AND 9 THRU 19 OF DARLINGS RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION", ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE(S) 25 OF PLATS, OAKLAND COUNTY RECORDS.

TAX ID NO. 09-02-458-014

NEW PARCEL DESCRIPTIONS

PARCEL "A"
PART OF TAX ID NO. 09-02-458-014

PART OF LOT 20 OF "AMENDED PLAT FOR LOTS 6, AND 9 THRU 19 OF DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION', BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 2, T.-04-N., R.-10-E., VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE 25 OF PLATS, OAKLAND COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT NORTHEAST CORNER OF SAID LOT 20; THENCE S.01°52'20"E., 80.00 FEET; THENCE S.13°07'05"E., 100.00 FEET; THENCE S.11°00'00"E., 27.08 FEET TO A TRAVERSE POINT "A" FOR THE NORTHERLY EDGE OF LAKE ORION; THENCE CONTINUING S.11°00'00"E., 3.19 FEET TO THE APPROXIMATE WATER'S EDGE OF LAKE ORION; THENCE WESTERLY ALONG SAID WATER'S EDGE APPOXIMATELY 62 FEET TO A POINT, SAID POINT BEING S.22°49'28"E., 3.11 FEET FROM A TRAVERSE POINT "B", SAID WATER'S EDGE BEING TRAVERSED BETWEEN POINT "A" AND "B" ALONG THE FOLLOWING THREE COURSES: (1) N.85°17'12"W., 37.03 FEET, AND (2) S.64°08'58"W., 10.82, AND (3) S.58°35'23"W., 13.78 FEET; THENCE FROM SAID TRAVERSE POINT "B", N.22°49'28"W., 98.26 FEET; THENCE N.01°52'20"W., 120.00 FEET TO A POINT ON THE SOUTH LINE OF LAKE STREET (50 FEET WIDE); THENCE N.88°07'40"E., 70.00 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING AND CONTAINING APPROXIMATELY 0.34 ACRES, MORE OR LESS TO THE EDGE OF WATER.

PARCEL "B"
PART OF TAX ID NO. 09-02-458-014

PART OF LOT 20 OF "AMENDED PLAT FOR LOTS 6, AND 9 THRU 19 OF DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION', BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 2, T.-04-N., R.-10-E., VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE 25 OF PLATS, OAKLAND COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS:

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CERTIFICATION

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND HEREON PLOTTED AND DESCRIBED DURING NOVEMBER OF 2024, AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS BETTER THAN 1 IN 5,000; THAT THE BEARINGS FOR THIS SURVEY ARE BASED ON THE MICHIGAN SOUTH STATE PLANE COORDINATE SYSTEM AND THAT THE RELATIVE POSITIONAL PRECISION FOR EACH BOUNDARY CORNER, AND ANY OTHER FIELD LOCATED MONUMENT(S) IS BETTER THAN 0.07 FEET AT THE 95% CONFIDENCE LEVEL, AND THAT ALL OF THE REQUIREMENTS OF P.A. 132, 1970, AS AMENDED, HAVE BEEN COMPLIED WITH.

DATE: NOVEMBER 11, 2024

Chris Asiala

Digitally signed by Chris Asiala
DN: E=casiala@giffelswebster.com, CN=Chris Asiala, O=Giffels Webster, L=Detroit, S=Michigan, C=US
Date: 2024.11.11 08:34:21-05'00'

CHRISTOPHER ANDREW ASIALA, MICHIGAN P.S. NO. 4001049376

STATE OF MICHIGAN
CHRISTOPHER ANDREW ASIALA
PROFESSIONAL SURVEYOR
No. 4001049376
LICENSED PROFESSIONAL SURVEYOR

225 LAKE STREET — VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN — PARCEL DESCIPTIONS

giffels webster
Engineers Surveyors Planners
Landscape Architects
28 West Adams Road
Suite 1200
Detroit, MI 48226
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f (313) 962-5068
www.giffelswebster.com

Executive:	C.A.A.
Manager:	A.L.G.
Designer:	K.P.R.
Quality Control:	C.A.A.
Section:	02
	T-04-N R-10-E

Developed For:

DATE:	ISSUE:
Date	Issue
11.11.24	ADDED UTILITY INFORMATION

Date:	11.08.24
Scale:	N/A
Sheet:	3 OF 3
Project:	20107.50

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N:\20\20100\20107.50 - 225 Lake Street Lake Orion\Drawings\Boundary\225 LAKE STREET PARCEL SPLIT.dwg

giffels webster

December 16, 2024

Village of Lake Orion
21 E. Church Street
Lake Orion, MI 48362

Attn: Ms. Wendy E. Spence

GW# 20107.50

Re: 225 Lake Street – 1st Parcel Reconfiguration Review NFE Job No. O558

Dear Ms. Spence,

Please see the attached updated plan sets addressing the review comments from Nowak & Fraus Engineer's letter dated December 4, 2024. (responses are *italicized*):

1. Applicant must provide legal proof of ownership.
   Proof of ownership is provided with submittal.
2. The proposed legal description closes adequately.
   Acknowledged.
3. The Current Configuration drawing is missing the decimal in a length – see attached markup.
   Split document has been revised.
4. The legal description for Parcel "A" is missing the word "feet" – see attached markup.
   Split document has been revised.
5. Chapter 157 requires the applicant to show the zoning of the parcel and surroundings. None is shown.
   Zoning has been added to the topographic survey.
6. Location and dimensions of all existing structures on and within 50' of the property must be shown. The extent of the survey shown to the west of the site is less than 50' and will need to be expanded to meet this requirement.
   Since this information is not required by PA132, we are providing a topographic survey with this information.
7. The front, rear and side yard setback requirements must be shown.
   Setbacks have been added to the topographic survey.
8. Chapter 157 requires the percentage of land coverage by structures, both existing and proposed, be shown.
   This information has been added to the topographic survey. No proposed structures are proposed at this time.
9. No floodplain is shown on the plans. FEMA identifies a floodplain along the rear of the parcel, covering approximately 30' to 35' from the water's edge.
   Floodplain line has been added to the topographic survey.
10. Existing utilities and drainage courses on and within 50' of the site are required. A stormwater outfall exists on the site at the rear of the property and must be shown, along with the storm pipe(s) connected thereto.
    Outlet pipe was added. An investigation was conducted and the approximate location of the storm sewer pipe was added to the plan. As discussed with DPW, the pipe is collapsed in multiple locations. No structures were found besides the St. Andrews inlet.

11. No easement for this existing storm sewer is shown. If there is no easement in existence, and if the storm sewer conveys drainage from the public right-of-way of S. Andrews, we recommend requiring the applicant provide an easement as a condition of approval.
    A proposed storm sewer easement is depicted 10' off the location of the existing pipe.
12. Applicant must provide copies of all existing and proposed deed restrictions, if any.
    No deed restrictions are existing or proposed. Note has been added to split document.
13. The Village may require topographic information to be shown as part of the parcel split review. Given the adjacent parcel to the east is the proposed Peninsula Condominium with topographic information available, we recommend that applicant provide this and define the existing and proposed slopes along the east property line. As shown for the Peninsula, the existing slopes along this line appear to exceed 1 on 3 and a retaining wall is proposed which might be shortened or eliminated if the area is graded to a more stable, maintainable slope.
    Topographic information has been added. Topographic information will be reviewed once houses are determined, and plot plans are developed.
14. The proposed parcels meet the required lot width and area requirements for zoning district RL, and the depth to width ratio complies with the provisions of Chapter 157.
    Acknowledged.
15. The proposed parcels comply with Chapter 157 requirements for frontage on a public road and access to public utilities.
    Acknowledged.

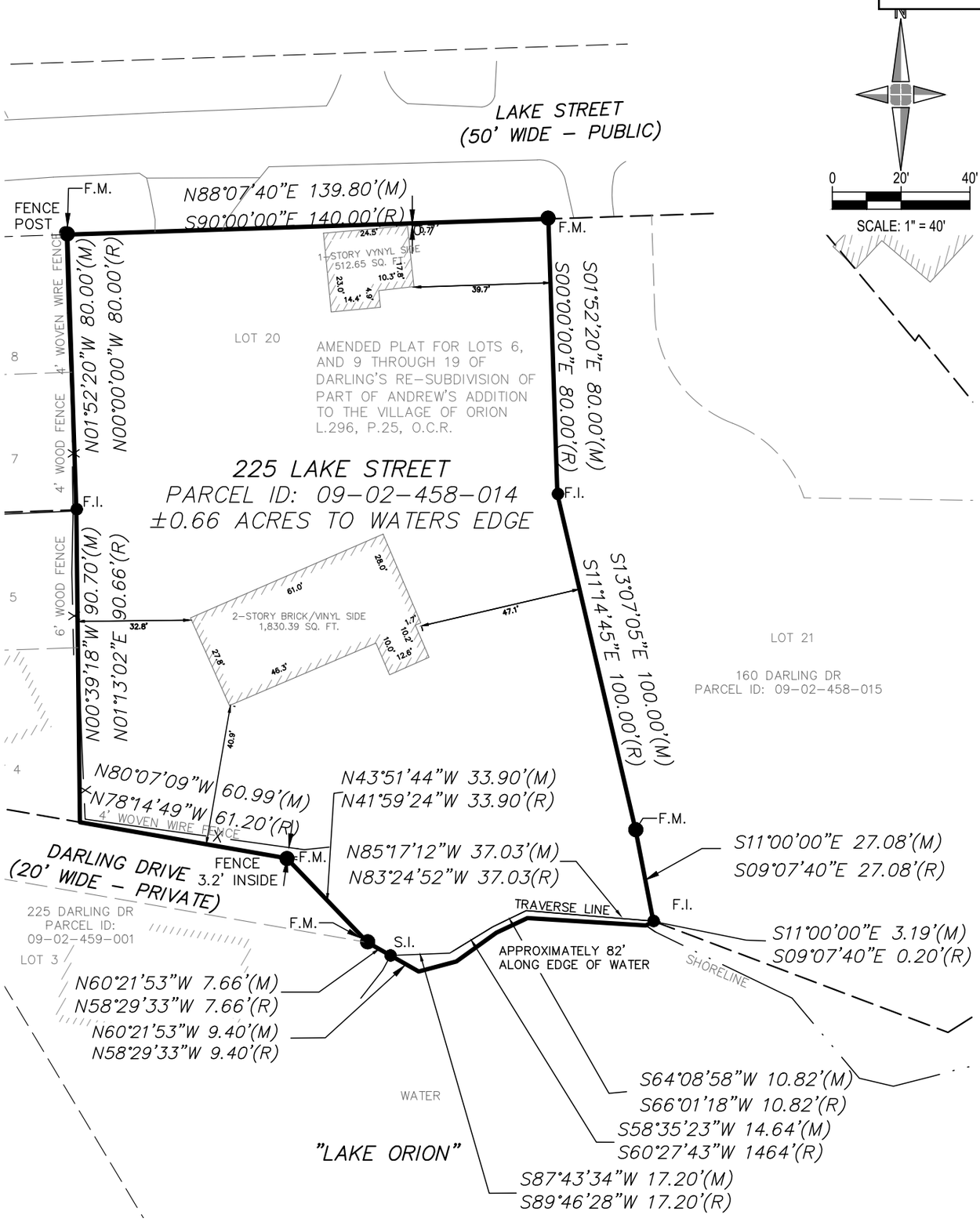
Please feel free to contact me if you have any questions.

Respectfully,
GIFFELS-WEBSTER

Nancy M Standish

Nancy Standish, PE
Partner

Cc: Dominic F. Moceri, Moceri Companies (by email)



LEGEND – EXISTING

- E/ PAVEMENT
- CURB
- E/ GRAVEL
- CL ROAD
- E/ WALK
- MISC. LINE
- FENCE
- GUARD RAIL
- WALL
- BLDG. LINE
- WATER EDGE

●	FOUND IRON
✸	FOUND NAIL
⊙	FENCE POST
⊙	FOUND PIPE
●	FOUND MON.
ASPH.	ASPHALT
CONC.	CONCRETE
C.L.F.	CHAIN-LINK FENCE

F.I.	FOUND IRON
S.I.	SET IRON
F.I.P.	FOUND IRON PIPE
(M)	MEASURED
(R)	RECORD
F.M.	FOUND MONUMENT
S.N.	SET NAIL

NOTE: THERE ARE NO RECORDED EASEMENTS ONSITE OR DEED RESTRICTIONS TO SURVEYOURS KNOWLEDGE

811 Know what's below. Call before you dig.

225 LAKE STREET — VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN — CURRENT PARCEL CONFIGURATION

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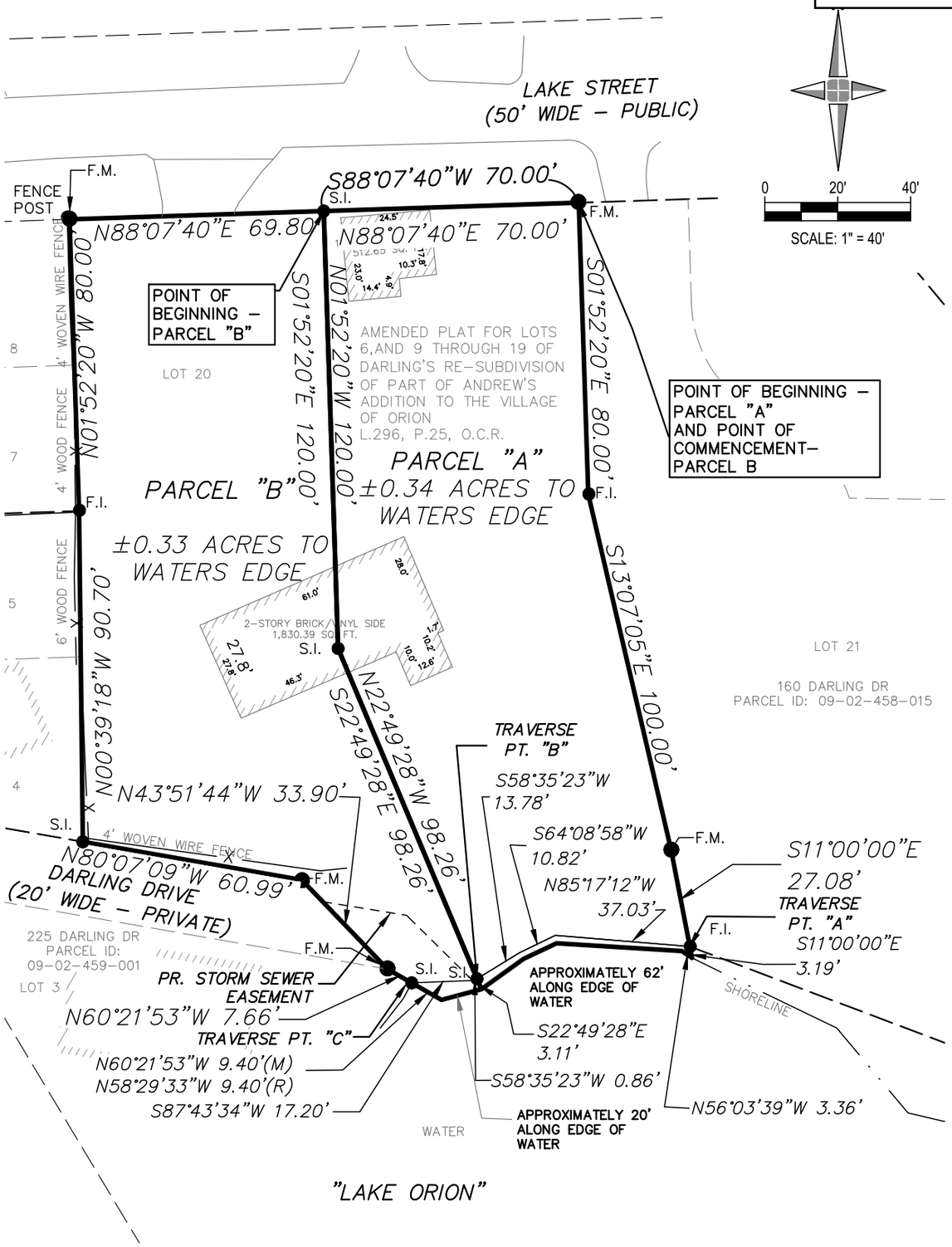
Developed For:

DATE:	ISSUE:
Date	Issue
11.11.24	ADDED UTILITY INFORMATION
12.16.24	ADDED HOUSE, SETBACKS, AND PR EASEMENT

Date:	11.08.24
Scale:	1"=40'
Sheet:	1 OF 3
Project:	20107.50

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NOTE: THERE ARE NO RECORDED EASEMENTS ONSITE OR DEED RESTRICTIONS TO SURVEYOURS KNOWLEDGE

LEGEND – EXISTING

E/ PAVEMENT	FOUND IRON	F.I.	FOUND IRON
CURB	FOUND NAIL	S.I.	SET IRON
E/ GRAVEL	FENCE POST	F.I.P.	FOUND IRON PIPE
CL ROAD	FOUND PIPE	(M)	MEASURED
E/ WALK	FOUND MON.	(R)	RECORD
MISC. LINE	ASPHALT	F.M.	FOUND MONUMENT
FENCE	CONCRETE	S.N.	SET NAIL
GUARD RAIL	CHAIN-LINK FENCE		
WALL			
BLDG. LINE			
WATER EDGE			

Know what's **below.** **Call** before you dig.

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ORIGINAL PROPERTY DESCRIPTION

(PER TITLE COMMITMENT FILE NO. VCM429792, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY, DATED JULY 31, 2024)

LAND SITUATED IN THE VILLAGE OF LAKE ORION, COUNTY OF OAKLAND, STATE OF MICHIGAN, MORE PARTICULARLY DESCRIBED AS:

LOT 20, OF, "AMENDED PLAT FOR LOTS 6 AND 9 THRU 19 OF DARLINGS RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION", ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE(S) 25 OF PLATS, OAKLAND COUNTY RECORDS.

TAX ID NO. 09-02-458-014

NEW PARCEL DESCRIPTIONS

PARCEL "A"
PART OF TAX ID NO. 09-02-458-014

PART OF LOT 20 OF "AMENDED PLAT FOR LOTS 6, AND 9 THRU 19 OF DARLING'S RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION', BEING A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 2, T.-04-N., R.-10-E., VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE 25 OF PLATS, OAKLAND COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS:

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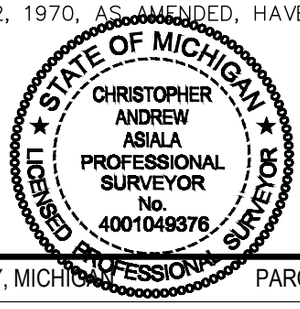
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CERTIFICATION

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DATE: DECEMBER 05, 2024



CHRISTOPHER ANDREW ASIALA, MICHIGAN P.S. NO. 4001049376

225 LAKE STREET | VILLAGE OF LAKE ORION, OAKLAND COUNTY, MICHIGAN | PARCEL DESCIPTIONS

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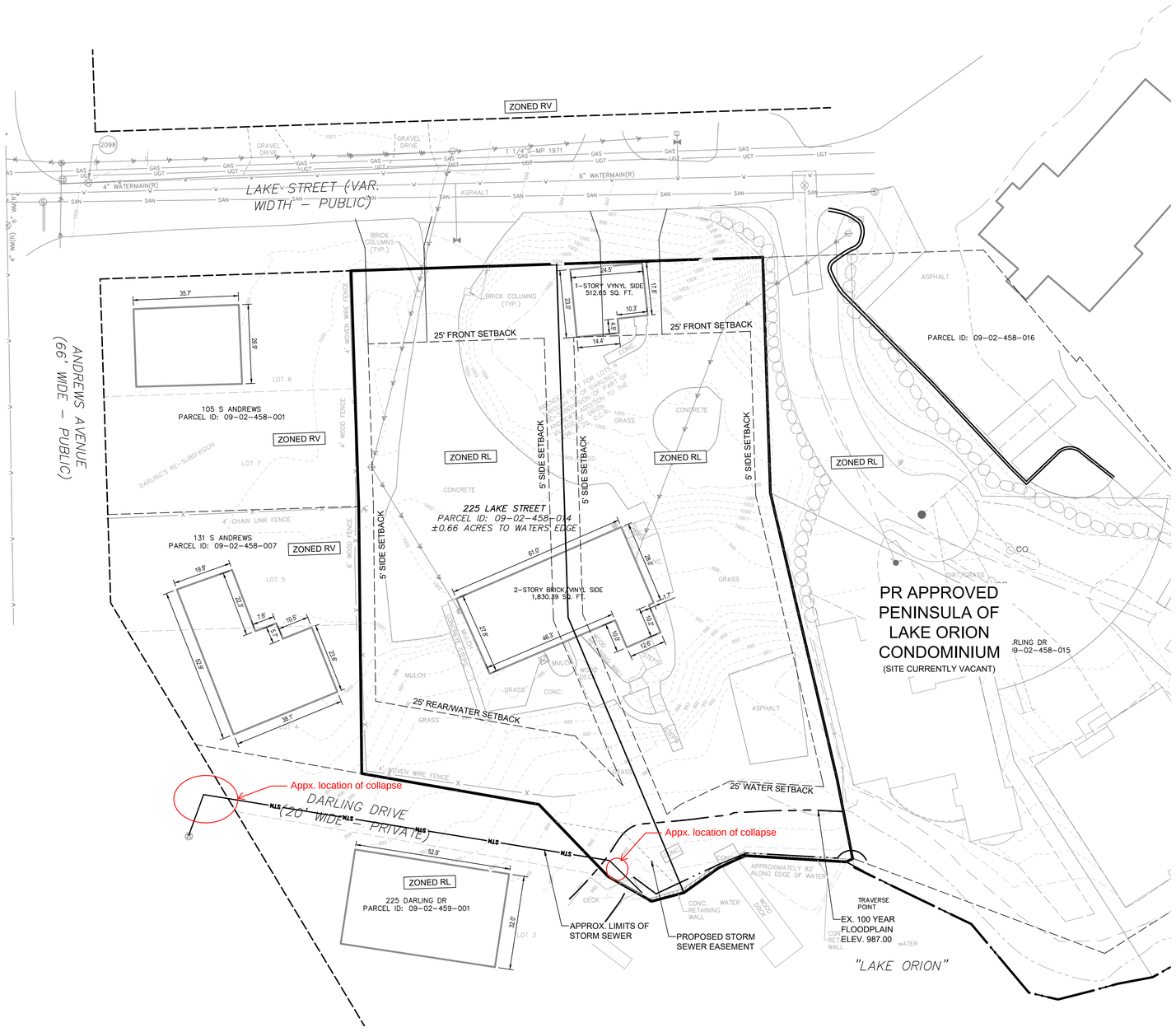
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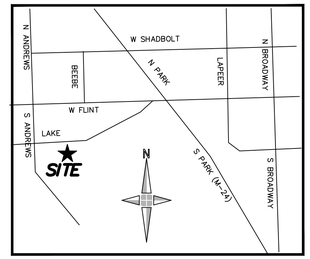
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LOCATION MAP
(NOT TO SCALE)

NOTES:

- SURVEY IN ACCORDANCE WITH TITLE COMMITMENT FILE NO. VCM429792, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY, DATED JULY 31, 2024.
- TELEPHONE, GAS, ELECTRIC, CABLE TV, STEAM, PUBLIC LIGHTING, WATER, SEWER UTILITY MAPS WERE NOT AVAILABLE AT TIME OF SURVEY.
- PORTIONS OF THIS PARCEL ARE LOCATED WITHIN A FEDERALLY DESIGNATED FLOOD HAZARD AREA ZONE "AE" IN ACCORDANCE WITH THE FEDERAL INSURANCE RATE MAP, PANEL NUMBER 236 OF 704, MAP NUMBER 26125C0236F, EFFECTIVE DATE 09/29/2006.
- NO PARKING STRIPES WERE OBSERVED AT THE TIME OF THE SURVEY.
- MEASURED BEARINGS ARE BASED ON THE STATE PLANE COORDINATE SYSTEM, MICHIGAN SOUTH (2113), NAD83.
- LOCATION, POSITION AND SIZES OF UTILITIES ARE SHOWN AS FLAGGED IN THE FIELD. IN SOME CASES, THE RECORD POSITIONS ARE ALSO SHOWN IF SUBSTANTIALLY DIFFERENT.

EXISTING LOT COVERAGE:

LOT 1
EX. BUILDINGS: 1,308 SF
PARCEL AREA: 13,663 SF
LOT COVERAGE: 9.6%

LOT 2
EX. BUILDING: 1,035 SF
PARCEL AREA: 15,080
LOT COVERAGE: 6.9%

NOTE: BUILDINGS ARE IN THE PROCESS OF BEING DEMOLISHED.
PROPOSED BUILDINGS HAVE NOT BEEN DESIGNED AT THIS TIME.

LEGEND – EXISTING

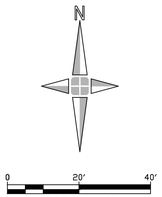
SECTION LINE	SAN. MH	GAS METER	MISC. TOPO. FEATURE
E/ PAVEMENT	SAN. CLEAN OUT	GAS RISER	SURVEY CONTROL POINT
CURB	SAN. RISER	GAS VALVE	FOUND IRON
E/ GRAVEL	SAN. PUMP STATION	GAS MH	FOUND NAIL
CL ROAD	COMB. MH	TELE. RISER	F. CUT CROSS
E/ WALK	GATE VALVE	TELE. MH	SECTION COR.
RAILROAD	HYDRANT	TELE. CROSS BOX	FENCE POST
E/ BRICK	WATER VALVE	CABLE RISER	BENCHMARK
MISC. LINE	WATER METER	PAY PHONE	FOUND PIPE
FENCE	POST INDICATOR VALVE		FOUND MON.
GUARD RAIL	WELL HEAD	MANHOLE	ASPH. ASPHALT
WALL	FDC CONNECTION	SIGN	CONC. CONCRETE
BLDG. LINE	IRRIGATION CONTROL BOX	PROT. POST/GUARD POST	A.C. AIR CONDITIONER
OVERHEAD WIRES	STORM MH	GUY	G.P. GUARD POST
RAILING	CATCH BASIN	DECIDUOUS TREE	C.L.F. CHAIN-LINK FENCE
OVERHANG LINE	BEEHIVE CB	CONIFEROUS TREE	D.L. DOOR LEDGE
T/ BANK	CULVERT E.S.	DEAD TREE	F.F. FINISHED FLOOR
B/ BANK	ROOF/DOWN SPOUT	UTILITY FLAG	O.H. OVERHANG
CL DITCH/STREAM	OVERFLOW/OUTLET STRUCTURE	BLDG. CORNER (FIELD LOCATED)	F.I. FOUND IRON
SHRUB LINE	STORM CLEAN OUT	HANDICAP PARKING	S.I. SET IRON
TREE LINE	ROUND CB	WETLAND FLAG	F.I.P. FOUND IRON PIPE
WATER EDGE	LIGHT POLE	BUSH/SHRUB	(M) MEASURED
WETLAND LINE	UTILITY POLE	PARKING METER	(R) RECORD
STORM LINE	ELEC. TRANS.	RESIDENTIAL MAILBOX	F.M. FOUND MONUMENT
SAN. LINE	AIR CONDITIONER	U.S. MAILBOX	S.N. SET NAIL
WATER LINE	ELEC. MH	000.00+ 000.0 EXISTING ELEVATION	CMP CORREGATED METAL PIPE
GAS LINE	ELEC. METER		RCP REINFORCED CONCRETE PIPE
UG ELEC. LINE	ELEC. RISER	SOIL BORING	G.L. GROUND LIGHT
UG TELE. LINE	TRAFFIC CONTROL BOX	MONITORING WELL	
UG CABLE TV LINE	STEAM MH	LAWN IRRIG. HEAD	
PAINT STRIPE	PUBLIC LIGHTING MH	CENTERLINE R.R. TRACK	
COMBINED SEWER			
PLD LINE			
STEAM LINE			
ELECTRIC OVERHEAD			
TELEPHONE OVERHEAD			

PROPERTY DESCRIPTION

(PER TITLE COMMITMENT FILE NO. VCM429792, PREPARED BY FIRST AMERICAN TITLE INSURANCE COMPANY, DATED JULY 31, 2024)

LAND SITUATED IN THE VILLAGE OF LAKE ORION, COUNTY OF OAKLAND, STATE OF MICHIGAN, MORE PARTICULARLY DESCRIBED AS:

LOT 20, OF, "AMENDED PLAT FOR LOTS 6 AND 9 THRU 19 OF DARLINGS RE-SUBDIVISION OF PART OF ANDREW'S ADDITION TO THE VILLAGE OF ORION", ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER 296, PAGE(S) 25 OF PLATS, OAKLAND COUNTY RECORDS.



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TOPOGRAPHIC AND BOUNDARY SURVEY

225 LAKE STREET

VILLAGE OF LAKE ORION
OAKLAND COUNTY
MICHIGAN

Date:	10.09.2024
Scale:	1"=20'
Sheet:	C2
Project:	20107.50

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H:\20\20100\20107.50 225 Lake Street\Design\CAD\Parcel Split Sheet.dwg

Village of Lake Orion
EST 1859

COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 13, 2025

TOPIC: Snow Plowing and Salting Policy

BACKGROUND BRIEF: During December 9th 2024 Village Council meeting residents of Longpointe Dr. addressed the council with concerns over the current snow plowing and salting policy. Council created a sub-committee to meet with administrative staff and residents of Longpointe to address the concerns and update the current policy. Administration drafted a new comprehensive policy that outlined a more structured approach in both safety and fiscal responsibility and brought it back to the council sub-committee at their January 8th special meeting. The draft was reviewed, and suggestions and improvements were taken into consideration and a final draft with a map was created.

During the Committee's work, it was determined that the Department of Public Works may be removing the snow and ice from private streets for which the Village receives no Act 51 funding. This issue must be corrected so that either (1) the property owners are providing for their own snow and ice removal services; or (2) the property owners or their homeowner associations agree to a fee-for-service or special assessment arrangement for the Department of Public Works to provide snow and ice removal services.

SUMMARY OF PREVIOUS COUNCIL ACTION:

12/09/2024 – Council created the Snow Removal Policy Review Committee to review the Village's snow removal policy and provide recommendations to Council on any necessary changes.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

#1 - To adopt the revised Snow Plowing and Salting Policy as recommended by the ad hoc Snow Removal Policy Review Committee.

#2 – To authorize Administration to engage in discussions with homeowners or homeowner associations on private streets within the Village on a fee-for-service agreement or special assessment

to provide snow and ice removal on those streets if the property owners desire the Department of Public Works to provide the service.

Snow Plowing and Salting Policy

Village of Lake Orion

Purpose:

To provide a safe roadway system during the winter months by operating effective and efficient winter road maintenance services. The Department of Public Works is responsible for snow removal and ice control on Village roads, school bus routes, and residential streets.

Policy Overview:

The Village of Lake Orion is committed to providing effective snow plowing and salting services to ensure the safety of residents, businesses, and visitors. This policy outlines the priorities, procedures, and responsibilities for winter maintenance. During a snow or ice weather event, the Department of Public Works (DPW) will closely monitor weather forecasts and road conditions. Additional information on road conditions is provided by the Village Police Department, as well as communications with neighboring road agencies.

Scope:
This policy applies to all public roads, parking lots, and sidewalks maintained by the Village.

Objectives for Winter Maintenance Operations:

1. Reduce the risk to the traveling public associated with snowy and icy road conditions.
2. Support emergency operations for the Police and Fire Departments.
3. Prioritize emergency routes for Police, Fire, and EMS, defined as roads where Police, Fire, and EMS are dispatched from.
4. Enhance commerce within the Village.
5. Provide cost-effective and fiscally sound use of winter maintenance funds.
6. Seek new, innovative, cost-effective, and environmentally friendly solutions to winter maintenance methods, materials, and equipment.
7. Promote better communication with adjoining communities and road agencies to share information on road surface conditions.
8. DPW will exercise discretion by considering short term forecast as well current weather conditions to maximize efficient use of all resources.

Prioritization:

1. **Primary Routes (High Priority):**
    - Emergency routes for Police, Fire, and EMS, defined as roads where Police, Fire, and EMS are dispatched from.
    - Major streets and collector roads.
    - Roads with inclines or hills that require additional attention for safe travel.

2. **Secondary Routes (Medium Priority):**
    - Residential streets with moderate traffic volume.

3. **Tertiary Routes (Low Priority):**
    - Cul-de-sacs, alleys, and roads with low traffic volume.
4. **Sidewalks and Pathways:**
    - Public pathways adjacent to municipal buildings and high pedestrian areas.

Levels of Service Guidelines:

Category 1: Snowfall Less than Two Inches

- Primary routes, including emergency routes, major roads, and roads with steep inclines, may be plowed and salted as needed, 24/7 during the storm.
- School bus routes are maintained concurrently with primary routes.
- Local residential streets are spot salted as needed during regular business hours.

Category 2: Snowfall of Two-Three

- Primary routes are prioritized and plowed 24/7.
- Secondary streets are plowed edge-to-edge after primary routes are cleared, with operations continuing until all roads are safe.

Category 3: Snowfall of Three or More Inches

- Primary routes remain the focus with additional resources deployed.
- Local road clearing operations will require more time, with private contractors engaged if necessary.
- Snow emergencies may be declared, restricting on-street parking.

Snow Plowing Procedures:

1. **Trigger for Deployment:**
    - Snow accumulation of 2 inches or more or as forecasted by weather services.
2. **Plowing Schedule:**
    - Operations begin with primary routes and proceed in order of priority.
    - Continuous operations during severe weather events until conditions stabilize.
3. **Equipment and Personnel:**
    - Village-owned snow plows, salting vehicles, and contracted services if necessary.
    - Staff will rotate to ensure 24/7 coverage during significant storms.
4. **Curb-to-Curb Clearing:**
    - Where feasible, snow will be plowed to the curb to maximize road width.

Salting Procedures:

1. **Salt Application:**
    - Applied to primary routes during and after snowfalls to prevent ice buildup.
    - Limited application on secondary and tertiary routes to reduce environmental impact.
    - (Please be advised, salt is not effective in temperatures below 20°F thus DPW staff may make the determination not to utilize salt until temperatures recover above 20°F)

Resident and Business Responsibilities:

1. **Sidewalks Adjacent to Private Properties:**
    - Property owners are responsible for clearing snow and ice within 24 hours of snowfall.

2. **Parking Restrictions:**
    - On-street parking is prohibited during declared snow emergencies.
3. **Private Driveway Clearing:**
    - Village plows will not remove snow deposited at Private driveway entrances.
4. **Claims Procedure:**
    - Turf and mailbox damages will be investigated and handled accordingly by Village staff in the spring.

Delays in Snow Removal Services:

All or parts of the snow plowing and salting services may be delayed due to one or more of the following conditions, which are beyond the control of the Village's Department of Public Works:

1. **Equipment Breakdowns:**
    - Malfunctions or failures of snow removal equipment can delay or halt snow clearing operations until repairs are made.
2. **Vehicles Disabled in Deep Snow or Blocked Roadways:**
    - Snow plows or other vehicles may become stuck in deep snow or blocked by other vehicles, causing temporary delays until they are cleared or freed from the obstruction.
3. **Severe Weather Conditions:**
    - In the event of extreme weather, such as white-out conditions, crews may be temporarily pulled from the streets for safety reasons. Heavy snow or rapidly changing conditions may make it unsafe for plowing equipment and personnel to operate.
4. **Excessive Snow Depths or Drifts:**
    - If snow accumulations or drifts exceed the capacity of standard snow plowing equipment, additional resources may be required, or operations may take longer to complete.
5. **Crew Breaks and Safety Protocols:**
    - Snow removal operations require frequent crew breaks to ensure safety and effectiveness. Breaks for rest, fueling, reloading material spreaders, or equipment repairs may cause delays in ongoing operations.
6. **Unforeseen Emergencies:**
    - Emergencies such as accidents, medical emergencies, or urgent public safety situations may take precedence, delaying snow clearing in some areas.

In the event of such delays, the Department of Public Works will prioritize the primary routes and work diligently to restore operations to normal levels of service guidelines. The community will be notified of significant delays through the Village's official communication channels, including the website, and social media.

Policy Updates: This policy will be reviewed annually and updated as necessary to reflect best practices and community needs.

Communication and Notification:

1. **Snow Emergency Declarations:**
   - Issued by the Village Manager or designated authority.
   - Broadcast via the Village website, social media, and local news outlets.
2. **Public Education:**
   - Annual reminders about winter parking regulations and property owner responsibilities will be published on the Village Homepage annually in the fall.

Call in procedure:

During normal business hours (Monday-Thursday 7a.m-5p.m.) please call Village Offices at **248-693-8391 x100**

Outside of normal business hours please call **Oakland County Dispatch** at **248-858-4951**

Please provide your name, address and a call back number with your area of concern. Dispatch will contact the appropriate after hour contact

