



AGENDA

REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, August 25, 2026

6:30 PM

Unger Park

(248) 693-8391 ext. 102

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Approval of Minutes**
 - A. Meeting Minutes- July 22, 2026
- 4. Call to Public**
- 5. Approval of Agenda**
- 6. Pending Business**
 - A. Parks Maintenance
 - B. Capital Improvement Plan
- 7. New Business**
 - A. Grant Writing Ideas
 - B. Orion Township/Park Safety Form
 - C. Little Library
 - D. Sons of American Legion
 - E. Bank Stabilization
- 8. Reports**

- A. Volunteer Days
- B. Atwater Basketball Park
- C. Children's Bridge
- D. Green's Park Sprinklers

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting - September 22, 2026

11. Committee Member Comments

12. Adjournment

13. ADA Notice

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Wednesday, July 22, 2026, 6:30 p.m.

Section 3, Item A.

1. Call to Order by the Chairperson

The Wednesday, July 22, 2026, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Atwater Park by Rosemary Ford at 6:56pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Secretary: Cristy Garbacik
Member: Erin Rohlfing
Council Member: George Dandalides

Absent: Vice Chairperson: Erin Crane

Vacancies: None

Also in attendance: DPW Staff: Jose Licea, Alexsander Wilson

3. Approval of Minutes

Meeting Minutes – June 23, 2026

By Secretary Garbacik,

RESOLVED: That the Regular Meeting Minutes of June 23, 2026 of the Parks & Recreation Advisory Committee be approved.

Seconded by Chairperson Ford and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Secretary Garbacik,

RESOLVED: To approve the Agenda of Tuesday, June 23, 2026, Parks and Recreation Advisory Committee with the following change:

- Removal of 7D Reports from New Business
- Moving of 7E Volunteer Days to Agenda Item 8 Reports
- Moving of 7F Atwater Basketball Court to Agenda Item 8 Reports
- Moving of 7G Children's Bridge to Agenda Item 8 Reports
- Moving of 7H Green's Park Sprinklers to Agenda Item 8 Reports

Seconded by Member Rohlfing and adopted AYES: 4; NAYS: 0; ABSENT: 1.

6. Pending Business

A. Parks Maintenance

An updated parks maintenance needs list is presented on a word document which is attached and incorporated as part of these minutes.

Changes that were made include:

Added:

- Children's Park, 7/21/26 Burn Spot on gazebo
- Children's Park 5/27/25 updated New Maple tree by Cookies and Cream needed instead of died. (planted 7/23/24 and removed)

- Green's Park updated 5/27/25 updated New Maple tree by beach needed instead of died. (planted 7/23/24 and removed)
- Swiss Village Park 5/23/26 (6x6 like Unger)

Removed:

- Swiss Village Park 8/26/25 Chess table chair bent-fixed by DPW
- Atwater Park 4/22/25 Bleachers need to be replaced -completed by DPW

B. Capital Improvement Plan

No new updates.

An updated capital improvement plan is presented on an excel document which is attached and incorporated as part of these minutes.

- Removed Item number 5. Children's Additional Shade Sail- Installed June 2026
- Renumbered items.

7. New Business

A. Park Safety Form

The Village Manager stated that no Village DPW employees are park safety certified. Need to ask Aaron Whatley from Orion Township parks.

B. Grant Writing Ideas

Table for next time.

C. Sons of American Legion

By Member Roling

RESOLVED: Propose to the Sons of American Legion to provide funds for the border at Swiss Village Park around the playground equipment in the form of 6x6 wood timbers and back fill with sand as as budget allows.

Seconded by Secretary Garbacik and adopted AYES: 4; NAYS: 0; ABSENT: 1.

Chairperson Ford to approach Lloyd Coe to discuss. Council Member Dandalides shared that the donation should be accepted during a council meeting.

D. Reports

Removed from New Business

E. Volunteer Days

Item moved to 8 Reports

F. Atwater Basketball Court

Item moved to 8 Reports

G. Children's Bridge

Item moved to 8 Reports

H. Green's Park Sprinklers

Item moved to 8 Reports

8. Reports

A. Volunteer Days

Swiss Village was completed July 7, 2026 which included Member Roling and two teenagers.
Discussion about needing to establish days for Meeks Park and Atwater Park.

B. Atwater Basketball Court

No new updates on.

C. Children's Bridge

No new updates on.

D. Green's Park Sprinklers

Former DPW Director Sanchez had looked into quotes for the sprinklers before he left and there have been no new updates on since.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Capital Improvement Plan

New Business

Grant Writing Ideas

Orion Township/Park Safety form

Little Library

Sons of American Legion

Reports

Volunteer Days

Atwater Basketball Park

Children's Bridge

Green's Park Sprinklers

10. Date of Next Meeting – August 25, 2026 at Unger Park

11. Committee Member Comments

Chairperson Ford spoke about the Parks Master plan that was approved in 2006 and how the budget has changed over the previous years.

12. Adjournment

On a motion by Secretary Garbacik seconded by Member Roling, the Parks and Recreation Advisory Committee Meeting adjourned at 8:16 PM.

Cristy Garbacik
Secretary

Lynsey Blough, CMC
Deputy Clerk/Treasurer

Date Approved: August 25, 2026

Lake Orion Village Parks Maintenance Items

Updated Per July 22, 2026, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **DPW daily maintenance employee for the park grounds.**
- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (5/27/25) New Maple tree by Cookies and Cream needed. (planted 7/23/24 and removed)
- 1 – (7/23/24) Playground equipment Twist broken, needs to be raised – (Landscape Structures contacted).

Ordered by DPW, might be covered by Warranty

- 1 – (3/24/26) Valentino's grease bin is leaking into park/water (State of MI supersedes the clean-up)
- 2 – (3/24/26) Green rubber mulch is needed in playground area.
- 2 – (3/24/26) Bench metal frame is rusted and broken (by Wine Social top).
- 2 – (4/28/26) Black fence broken in multiple places (Snow removal company at Valentino's parking lot will not return Wes's phone calls.) Council Member Dandalides to talk to Village Manager.
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – Future Eagle project.
- 3 – (6/23/26) Replace arborvitaes once grease bin is fixed.
- 3- (7/21/26) Burn spot on gazebo

Meek's Park

- 2 – Bollards on bridge were run over and need to be replaced (close to Washington street).
- 3 – Bench was run over and needs to be replaced.
- 3 – Garden bed by Clover and Creek needs weeding.

Green's Park

- 1 – (5/27/25) New Maple tree by beach needed. (planted 7/23/24 and removed).
- 2 – (7/22/25) Floating boat dock (furthest south) unstable.
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer).

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill (westside).
- 2 – (6/24/25) Playground low on sand.
- 3 – (5/23/23) Border needed around playground. (6x6 like Unger)

Unger Park

Atwater Park

- 2 – (2/24/26) Fix chain-link fence (bent with holes, by the baseball diamond close to DPW).

Village of Lake Orion Parks & Recreation Committee Budget

2026-2027 Capital Improvement Plan (major permanent items over \$2,500 with a life span over 1 year)

	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	<u>Atwater Park Basketball Court - 4"</u> <u>Approved - 11-25-24 and 4-22-25</u> Request 68x50 (3,400 sq. ft. court) Current 47x50 (2,350 sq. ft. court) <u>Approved - 4-28-26</u> DDA approved \$59,000.00 using the 75/25 plan	High	\$16,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal 7-22-25 NF Paving \$35,712.44 (84x50 7,280sf) 8-25-25 Hutch Paving \$32,480.00 (4,100 sf) and removal +9,820	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish 10-6-25 P&R letter 2-24-26 DPW received 6 bids for Jr. High size from \$132,000 to 57,000. The swings will need to be moved. Done in Spring 2026. 3-23-26 Village council majority votes no on project, suggested DDA funds project. 05-26-26 Set for Spring 2026. 6-23-26 Set for Spring 2026.	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026 7-28-25 Council doesn't support 7-22-25 NF engineering recommendation, manager requesting engineering 10-10-25 Council approved engineering for basketball court.
2	<u>Green's Park Pavilion (SW of basketball court)</u>	High	\$50,000		10-27-20 20x40 powder coated steel, 24-gauge metal roof 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW contacted Mocerri about a donation	5-3-21 GazeboCreations.com \$34,000 to 38,000. Plus pouring concrete slab, construction volunteer day total \$45,000-50,000

3	<u>Green's Park Sprinklers</u> 4-28-26 contract with Stafford	High	\$6,000	7-22-25 \$8,400 DPW quote 3-24-26 \$10,950 Mr. Sprinkler quote 3-24-26 \$9,800 Techseven quote 3-24-26 \$6,950 Stafford quote	7-26-22 motion 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW request for quote	4-28-26 DPW plan is to use CIP funds 4-28-26 DPW created a contract with Stafford with a July 1 install goal
4	<u>Atwater Additional Swing structure</u>	Medium	\$1,500		10-6-25 P&R letter 2-24-26 hold until basketball court is complete 5-26-26 Pending check with Wes	
5	Green's Park Retaining Wall	Medium				
7	Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5- 28-24 (quarter court)		
8	Swiss Village Basketball court	Low				
9	Children's Park Stone walls are disintegrating.				DDA installed 5-14-20 concern	
#	Green's Park East-West seawall				5/26/2015	
#	Green's Park Dock extension x1				7-22-25 10-6-25 P&R letter	

Approved

	<u>Children's and Meek's Park - Bank Stabilization</u> <u>Approved 4-22-25</u>	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.
	<u>Children's Park Bridge</u>	Medium			7-22-25 budgeted by Village for '25-26 for \$100,000 2-18-26 Newspaper article design proposal 6-8-26 Project Bid approved. Construction to be completed this summer.	