



AGENDA

REGULAR MEETING OF PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, September 22, 2026

6:30 PM

Village Hall - 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

2. Roll Call and Determination of Quorum

3. Approval of Minutes

A. Approval of Parks and Recreation Regular Meeting Minutes of August 25, 2026

4. Call to Public

5. Approval of Agenda

By order of the President/Chair, no matters will be discussed after 10:30 p.m., unless council/board/commission votes to continue the meeting.

6. Pending Business

A. Parks Maintenance

B. Capital Improvement Plan

7. New Business

A. Little Library

B. Bank Stabilization

C. Letter to Village Council with Budget Requests

D. Preparation of Meeting Minutes

8. Reports

- A. Atwater Basketball Park
- B. Children's Park Bridge
- C. Green's Park Sprinklers

9. Items to Be Placed on Next Agenda

10. Next Regular Meeting - October 27, 2026

11. Committee Member Comments

12. Adjournment

13. ADA Notice

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, August 25, 2026, 6:30 p.m.

Section 3, Item A.

1. Call to Order by the Chairperson

The Tuesday, August 25, 2026, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Unger Park by Rosemary Ford at 6:40 pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
 Vice Chairperson: Erin Crane
 Secretary: Cristy Garbacik
 Member: Erin Rohlfing
 Council Member: George Dandalides

Absent: None

Vacancies: None

Also in attendance: DPW Staff: Jose Licea

3. Approval of Minutes

Meeting Minutes – July 22, 2026

By Secretary Garbacik,

RESOLVED: That the Regular Meeting Minutes of July 22, 2026 of the Parks & Recreation Advisory Committee be approved.

Seconded by Vice Chairperson Crane and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Secretary Garbacik,

RESOLVED: To approve the Agenda of Tuesday, August 26, 2026, Parks and Recreation Advisory Committee with the following change:

- Addition of item 8.E Eagle Scout update

Seconded by Member Rohlfing and adopted AYES: 5; NAYS: 0; ABSENT: 0.

6. Pending Business

A. Parks Maintenance

An updated parks maintenance needs list is presented on a word document which is attached and incorporated as part of these minutes.

Changes that were made include:

Added:

- Meek's Park, Bollards on bridge, to be installed 8/26/26
- Meek's Park, Garden bed by Clover and Creek to be updated by master gardener and volunteers
- Swiss Village Park 5/23/26 (6x6 like Unger) per Sons of American Legion
- Swiss Village Park 8/25/26 spray for weeds on sand under playground

B. Capital Improvement Plan

An updated capital improvement plan is presented on an excel document which is attached and incorporated as part of these minutes.

- Green's Park Sprinklers-Per Darwin, the sprinklers will be on hold until new DPW Director is onboarded
- Atwater Swing Structure-Swing set was removed and unable to repair. Needs to be replaced

7. New Business

A. Grant Writing Ideas

CDBG from Orion Township.

B. Orion Township/Park Safety Form

C. Little Library

Erin Rohlfing to contact Darwin and Library. Has 2 little library all together put by Unger Parking lot put between sign and parking spot, install by DPW. Potential other Library, maybe Swiss Village.

D. Sons of American Legion

Discussed at their Son's of American meeting to approve \$500.00 for wood timbers at Swiss. DPW to go ahead and order the wood.

E. Bank Stabilization

Email from Alaina Campbell from past Clinton River Watershed from 2019 for Children's and Meeks.

8. Reports

A. Volunteer Days

Completed.

B. Atwater Basketball Court

Complete in two weeks. Village engineer is checking up on install of basketball. Swing set removed and is no longer usable. Want to keep the basketball backstop.

C. Children's Bridge

Engineer close to having design completed- piece of bridge by cemetery (DPW) plan for spring 2027.

D. Green's Park Sprinklers

Three estimates send to Rosemary Ford. Per Darwin the sprinklers will be on hold until we have a new DPW Director. Unsure of why we need to wait as Wes received 3 quotes and we were told he created a contract with Stafford.

E. Eagle Scout Update

Eagle Scout, Logan Garbacik to replace picnic tables at Greens Park on August 26 at 5 PM. Reminder about the 8:30 concert.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Capital Improvement Plan

New Business

Little Library
Bank Stabilization
Letter to Village Council with budget requests
Preparation of meeting minutes
Reports
Atwater Basketball Park
Children's Bridge
Green's Park Sprinklers

10. Date of Next Meeting – September 22, 2026 at Atwater

11. Committee Member Comments

Per Rosemary Ford, chain of commands includes Jose to attend meetings. Sam Hicks has Wes's old phone. Contact Darwin with request versus DPW. Per George Dandalides, saw Green's Park employees on their phone and felt up shared concerns about paying employees to be on their phones.

12. Adjournment

On a motion by Member Roling seconded by Secretary Garbacik, the Parks and Recreation Advisory Committee Meeting adjourned at 8:24 PM.

Rosemary Ford
Chairperson

Sonja Stout, MiCPT
Clerk/Treasurer

Cristy Garbacik
Secretary

Date Approved: September 22, 2026

Lake Orion Village Parks Maintenance Items

Updated Per August 25, 2026, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **DPW daily maintenance employee for the park grounds.**
- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (5/27/25) New Maple tree by Cookies and Cream needed. (planted 7/23/24 and removed)
- 1 – (7/23/24) Playground equipment Twist broken, needs to be raised – (Landscape Structures contacted).

Ordered by DPW, might be covered by Warranty

- 1 – (3/24/26) Valentino's grease bin is leaking into park/water (State of MI supersedes the clean-up)
- 2 – (3/24/26) Green rubber mulch is needed in playground area.
- 2 – (3/24/26) Bench metal frame is rusted and broken (by Wine Social top).
- 2 – (4/28/26) Black fence broken in multiple places (Snow removal company at Valentino's parking lot will not return Wes's phone calls.) Council Member Dandalides to talk to Village Manager.
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – Future Eagle project.
- 3 – (6/23/26) Replace arborvitaes once grease bin is fixed.
- 3- (7/21/26) Burn spot on gazebo

Meek's Park

- 2 – Bollards on bridge were run over and need to be replaced (close to Washington street). To be installed 8/26/26
- 3 – Bench was run over and needs to be replaced.
- 3 – Garden bed by Clover and Creek needs weeding. Neighbor needs volunteer master gardener with robotics team to plant garden September

Green's Park

- 1 – (5/27/25) New Maple tree by beach needed. (planted 7/23/24 and removed).
- 2 – (7/22/25) Floating boat dock (furthest south) unstable.
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer).

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill (westside).
- 2 – (6/24/25) Playground low on sand.
- 3 – (5/23/23) Border needed around playground. (6x6 like Unger) (Sons of American Legion)
- 1- (8/25/26) Spray weeds on sand under playground

Unger Park

Atwater Park

- 2 – (2/24/26) Fix chain-link fence (bent with holes, by the baseball diamond close to DPW).

Village of Lake Orion Parks & Recreation Committee Budget

2026-2027 Capital Improvement Plan (major permanent items over \$2,500 with a life span over 1 year)

	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	<u>Atwater Park Basketball Court - 4"</u> <u>Approved - 11-25-24 and 4-22-25</u> Request 68x50 (3,400 sq. ft. court) Current 47x50 (2,350 sq. ft. court) <u>Approved - 4-28-26</u> DDA approved \$59,000.00 using the 75/25 plan	High	\$16,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal 7-22-25 NF Paving \$35,712.44 (84x50 7,280sf) 8-25-25 Hutch Paving \$32,480.00 (4,100 sf) and removal +9,820	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish 10-6-25 P&R letter 2-24-26 DPW received 6 bids for Jr. High size from \$132,000 to 57,000. The swings will need to be moved. Done in Spring 2026. 3-23-26 Village council majority votes no on project, suggested DDA funds project. 05-26-26 Set for Spring 2026. 6-23-26 Set for Spring 2026.	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026 7-28-25 Council doesn't support 7-22-25 NF engineering recommendation, manager requesting engineering 10-10-25 Council approved engineering for basketball court.
2	<u>Green's Park Pavilion (SW of basketball court)</u>	High	\$50,000		10-27-20 20x40 powder coated steel, 24-gauge metal roof 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW contacted Mocerri about a donation	5-3-21 GazeboCreations.com \$34,000 to 38,000. Plus pouring concrete slab, construction volunteer day total \$45,000-50,000

3	<u>Green's Park Sprinklers</u> 4-28-26 contract with Stafford 8/25/26 Per Darwin, sprinklers on hold until we have a new DPW Director	High	\$6,000	7-22-25 \$8,400 DPW quote 3-24-26 \$10,950 Mr. Sprinkler quote 3-24-26 \$9,800 Techseven quote 3-24-26 \$6,950 Stafford quote	7-26-22 motion 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW request for quote	4-28-26 DPW plan is to use CIP funds 4-28-26 DPW created a contract with Stafford with a July 1 install goal
4	<u>Atwater Additional Swing structure</u>	Medium	\$1,500		10-6-25 P&R letter 2-24-26 hold until basketball court is complete 5-26-26 Pending check with Wes	8/25/26 The Swing set was removed and unable to repair. Needs to be replaced
5	Green's Park Retaining Wall	Medium				
7	Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5- 28-24 (quarter court)		
8	Swiss Village Basketball court	Low				
9	Children's Park Stone walls are disintegrating.				DDA installed 5-14-20 concern	
#	Green's Park East-West seawall				5/26/2015	
#	Green's Park Dock extension x1				7-22-25 10-6-25 P&R letter	

Approved

	<u>Children's and Meek's Park - Bank Stabilization</u> <u>Approved 4-22-25</u>	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.
	<u>Children's Park Bridge</u>	Medium			7-22-25 budgeted by Village for '25-26 for \$100,000 2-18-26 Newspaper article design proposal 6-8-26 Project Bid approved. Construction to be completed this summer.	