

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, April 28, 2026, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, April 28, 2026, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:34pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Erin Crane
Secretary: Cristy Garbacik
Member: Erin Rohlfig
Council Member: George Dandalides

Vacancies: None

Also in attendance: DPW Director Wes Sanchez

3. Approval of Minutes

Meeting Minutes – March 24, 2026

By Erin Rohlfig,

RESOLVED: That the regular minutes of the March 24, 2026, meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Erin Crane and adopted: AYES: 5; NAYS: 0; ABSENT: 0.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Rosemary Ford,

RESOLVED: To approve the Agenda of the Tuesday, April 28, 2026, Parks and Recreation Advisory Committee with the addition of 7E Green's Park updates and 7F DDA volunteer day.

Seconded by Erin Rohlfig and adopted AYES: 5; NAYS: 0; ABSENT: 0.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

Children's - Valentino's grease bin is leaking into park/water (State of MI supersedes the clean-up)

Swiss - Ruts in land due to leaf removal truck.

Unger - Utility pole down and left by parking lot. (Wes will contact DTE)

Removed:

Children's - Add woodchips next to the red slide, all new spirea have died. (Scout volunteer & replace)

Children's - Bench metal frames are rusted and broken (two = Gazebo and by Wine Social top) (DPW removed bench in Gazebo and replaced by moving bench in grass to the Gazebo)

B. Capital Improvement Plan

An updated capital improvement plan is presented on an excel document **which is attached and incorporated as part of these minutes.**

7. New Business

A. Troop 284 Community Service

Scout Troop 284, with Scoutmaster Neil Garbacik, met at Children's Park on Saturday, April 11 from 9:00-10:30am. The Scouts leveled the garbage cans with the pavers, spread wooden mulch around the bushes on Broadway St, and planted Spirea and Juniper by the red slide. Earlier, Cristy Garbacik met Jose at Home Depot to purchase plants and pavers.

B. Volunteer Days

Interested members will pick a date to create a volunteer day to help clean up one park this summer. Dates and times due to Erin Rohlfing so she can submit them to the high school for service hours.

Erin Rohlfing – Swiss, Erin Crane – Unger, Rosemary Ford – Atwater, Cristy Garbacik – Children's

C. Committee Minutes

The committee discussed the strongly written email from the Village Clerk/Treasure Sonja in March regarding the requirements for minute submissions.

Cristy, Secretary, shared some thoughts as a volunteer who spends time attending PnR meetings, typing accurate minutes, visiting parks, and responding to emails. She is willing to pass the role to another member, submit the agenda quickly with minutes at a later date, write non-detailed minutes, or step down and allow another volunteer to fill the role. It is additionally frustrating as she has held this role since 2023 and the minutes in the past, and before her period, were never required by a particular time. Additionally, Cristy is willing to continue as secretary but is unable to commit to the requirement of the 8-day timeline as a volunteer.

Other members were not interested in taking on the role. There was also frustration with the strongly written email and requirements for volunteers. Rosemary offered to contact the Village and ask them to provide a solution to their request.

D. Children's Park safety form

"Public Playground Safety Handbook" pg. 43-44 includes the safety pages Darwin previously requested the committee to fill out for each park. The committee agreed to fill out one page each meeting while visiting the parks. This will supply Darwin with one form per year per park. 6 copies are needed.

E. Green's Parks Updates

Previously, Council brought up thoughts about changing lifeguards, boat contracts, and park fees. The budget is still current and so changes are unavailable. Green's park life guards, attendant, contracts, and fees will not change.

F. DDA Volunteer Day

On May 9, 2026 the DDA is holding a downtown clean-up. Our committee decided to meet and focus on Children's Park. Wes offered to help and supply materials. We requested green rubber mulch, wooden mulch, 2 flats Myrtle, soil, 2 Sugar Maples, and a power washer. Cristy volunteered to text a reminder.

8. Reports

A. Children's Shade Sails

Per Wes Sanchez, 2 shade sails were ordered through AAA State of Play. DPW ordered the materials and installation for a total of \$5,561.00. This was a CIP request and will match the current ones in Children's Park with Ocean Blue frames and Lime Shade Fabric.

B. Green's Boat Bumpers

Wes Sanchez is in contact with John Jones from Walk on Water and will discuss the quote. Our request includes, but is not limited to, leveling the docks, adding bumpers, adjusting cleats, fixing the floating dock for stability, and extending the docks by one section.

C. Orion Township networking

Rosemary Ford and George Dadalides met with Director Aaron Whatley from Orion Twp. Parks and Rec. They toured the Village parks to discuss if Orion Township could support the Village parks. He offered to have their certified employee inspect the playground equipment. Could this replace the safety form?

D. Basketball Court

The DDA approved \$59,000.00 towards the Atwater basketball court. They will use funds from the 75/25 plan. They were very supportive and positive about the project and working together.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Capital Improvement Plan

New Business

Volunteer Days

Orion Township networking/Park safety form

Reports

Committee Minutes

Children's Shade Sails

Green's Boat Bumpers

DDA Volunteer Day

10. Date of Next Meeting

Tuesday, May 27, 2026, at 6:30 at Green's Park.

11. Committee Member Comments

Rosemary Ford mentioned possibly rescheduling May 27th meeting due to Memorial Day weekend. Cristy Garbacik suggested rescheduling Children's Park visit due to today's weather.

12. Adjournment

On a motion by Cristy Garbacik seconded by Rosemary Ford, the Parks and Recreation Advisory Committee Meeting adjourned at 8:57pm.

Rosemary Ford, Chairperson
Date Approved: May 26, 2026

Cristy Garbacik, Recording Secretary

Lake Orion Village Parks Maintenance Items

Updated Per April 28, 2026, Meeting

Red = 1st Priority, Orange = 2nd Priority, Blue = 3rd Priority

All Parks

- 1 – **DPW daily maintenance employee for the park grounds.**
- 1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

- 1 – (5/27/25) New Maple tree by Cookies and Cream died. (planted 7/23/24)
- 1 – (7/23/24) Playground equipment Twist broken, needs to be raised – (Landscape Structures contacted)
Ordered by DPW, might be covered by Warranty
- 1 – (3/24/26) Valentino's grease bin is leaking into park/water (State of MI supersedes the clean-up)
- 2 – (3/24/26) Green rubber mulch is needed in playground area.
- 2 – (3/24/26) Bench metal frame is rusted and broken (by Wine Social top)
- 2 – (4/28/26) Black fence broken in multiple places (Snow removal company at Valentino's parking lot will not return Wes's phone calls.)
- 3 – (3/19/24) Picnic table multiple seats cracked (close to parking lot) – Future Eagle project

Meek's Park

- 2 – Bollards on bridge were run over and need to be replaced (close to Washington street)
- 3 – Bench was run over and needs to be replaced

Green's Park

- 1 – (7/26/22) Addition of mounted boat bumpers to be installed on docks. (10-6-25 P&R letter)
- 1 – (5/27/25) New Maple tree by beach died. (planted 7/23/24)
- 2 – (7/22/25) Floating boat dock (furthest south) unstable.
- 3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer)

Swiss Village Park

- 2 – (5/27/25) Grass needs to be cut on hill.
- 2 – (6/24/25) Playground low on sand.
- 2 – (4/28/26) Ruts in land due to leaf removal truck.
- 3 – (5/23/23) Border needed around playground.
- 3 – (8/26/25) Chess table chair bent.

Unger Park

- 2 – (4/28/26) Utility pole down and left by parking lot. (Wes will contact DTE)

Atwater Park

- 2 – (2/24/26) Fix chain-link fence (bent with holes, by the baseball diamond close to DPW)
- 3 – (4/22/25) Bleachers need to be replaced.

Village of Lake Orion Parks & Recreation Committee Budget

2026-2027 Capital Improvement Plan (major permanent items over \$2,500 with a life span over 1 year)

	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	<u>Atwater Park Basketball Court - 4"</u> <u>Approved - 11-25-24 and 4-22-25</u> Request 68x50 (3,400 sq. ft. court) Current 47x50 (2,350 sq. ft. court) <u>Approved - 4-28-26</u> DDA approved \$59,000.00 using the 75/25 plan	High	\$16,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700 9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal 7-22-25 NF Paving \$35,712.44 (84x50 7,280sf) 8-25-25 Hutch Paving \$32,480.00 (4,100 sf) and removal +9,820	8-1-23 Began discussion 6-25-24 DPW to look into cost 11-25-24 Council approved CDBG funds of \$9,348.00 to be used towards Atwater bb court refurbish 10-6-25 P&R letter 2-24-26 DPW received 6 bids for Jr. High size from \$132,000 to 57,000. The swings will need to be moved. Done in Spring 2026. 3-23-26 Village council majority votes no on project, suggested DDA funds project.	11-25-24 Council approved uses of PY2025 CDBG \$9,348.00 project. April '25 Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026 7-28-25 Council doesn't support 7-22-25 NF engineering recommendation, manager requesting engineering 10-10-25 Council approved engineering for basketball court.
2	<u>Green's Park Pavilion (SW of basketball court)</u>	High	\$50,000		10-27-20 20x40 powder coated steel, 24-gauge metal roof 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW contacted Moceri about a donation	5-3-21 Gazebocreations.com \$34,000 to 38,000. Plus pouring concrete slab, construction volunteer day total \$45,000-50,000

Village of Lake Orion Parks and Recreation Advisory Committee
April 28, 2026, Regular Meeting Minutes

3	<u>Green's Park Sprinklers</u> 4-28-26 contract with Stafford	High	\$6,000	7-22-25 \$8,400 DPW quote 3-24-26 \$10,950 Mr. Sprinkler quote 3-24-26 \$9,800 Techseven quote 3-24-26 \$6,950 Stafford quote	7-26-22 motion 9-23-25 motion 10-6-25 P&R letter 2-24-26 DPW request for quote	4-28-26 DPW plan is to use CIP funds 4-28-26 DPW created a contract with Stafford with a July 1 install goal
4	<u>Atwater Additional Swing structure</u>	Medium	\$1,500		10-6-25 P&R letter 2-24-26 hold until basketball court is complete	
5	<u>Children's Additional Shade Sail(s)</u> Frame=Ocean Blue Shade fabric=Lime 4-28-26 2 ordered	Medium	1200 each	7-22-25 \$5,000 total, \$2,500 each AAA State of Play 4-28-26 \$5,561 with instalition	Matching current, with post, DPW install 10-6-25 P&R letter 10-31-25 email	9-23-25 Yes
6	Green's Park Retaining Wall	Medium				
7	Unger Park Basketball court	Low		Birmingham Seal \$15,000.00 5- 28-24 (quarter court)		
8	Swiss Village Basketball court	Low				
9	Children's Park Stone walls are disintegrating.				DDA installed 5-14-20 concern	
#	Green's Park East-West seawall				5/26/2015	
#	Green's Park Dock extension x1				7-22-25 10-6-25 P&R letter	

Approved

Village of Lake Orion Parks and Recreation Advisory Committee
 April 28, 2026, Regular Meeting Minutes

	<u>Children's and Meek's Park - Bank Stabilization</u> <u>Approved 4-22-25</u>	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	4-22-25 Village, DPW, and DDA have approved completing this project in Spring 2026.
	<u>Children's Park Bridge</u>	Medium			7-22-25 budgeted by Village for '25-26 for \$100,000 2-18-26 Newspaper article design proposal	