



MINUTES

REGULAR MEETING OF THE VILLAGE COUNCIL

Tuesday, May 28, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The May 28th, 2024 Village Council Meeting was called to order at 7:30 PM.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT

President Jerry Narsh

President Pro Tem Teresa Rutt

Council member Carl Cyrowski

Council member Kenneth Van Portfliet

Council member Stan Ford

Council member Michael Lamb

ABSENT

Council member Nancy Moshier

STAFF PRESENT

Village Manager Darwin McClary

Interim Police Chief Tom Lindberg

Clerk/Treasurer Sonja Stout

DPW Director Wes Sanchez

Deputy Clerk/Treasurer Lynsey Blough

A few Police Officers and Police Reserves were also in attendance.

MOTION made by President Narsh, Seconded by Council member Van Portfliet to excuse Council member Moshier from the May 28th, 2024, Village Council Regular Meeting.

VOTING YEA: Narsh, Rutt, Cyrowski, Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

4. Presentations

A. Village President's Proclamation Recognizing Rebecca Shank's Years of Service and Retirement

President Narsh read the proclamation recognizing Police Records Clerk Rebecca Shank for her 26 years of outstanding dedication, professionalism, and exemplary service to the Lake Orion Police Department and the community. President Narsh, along with Chief Lindberg, presented the Certificate of Appreciation, and a group photo was taken with Ms. Shank, President Narsh, and Chief Lindberg. Ms. Shank shared her beginnings as a Police Records Clerk and expressed heartfelt gratitude for her journey. She also felt very honored to have worked with the Lake Orion Police Department.

B. Presentation – Introduction of New Full-Time Police Officer and Reserve Officers

Chief Lindberg introduced Full-Time Police Officer Keith Quick and administered his oath. Afterward, the Chief introduced Police Reserve Officers Ryan Hammond, and Shane Stalker, administering their oaths as well. Police Reserve Sergeant Ray Hammond pinned the badge onto Ryan Hammond and Lieutenant Todd Stanfield pinned the badge onto Shane Stalker.

C. Presentation – Lake Orion Lake Association - LOLA President George Dandalides

Lake Orion Lake Association President George Dandalides provided a brief slideshow presentation about what LOLA is about. On behalf of the association, President Dandalides also presented a \$500 donation to the Lake Orion Police Department for the purchase of new safety equipment in support for water and boater safety. A group photo was taken with members of the association, Village Council, and Lake Orion Police Department.

D. Presentation – Boating and Personal Watercraft Regulations – Police Reserve Sergeant Ray Hammond

Police Reserve Sergeant Ray Hammond gave a brief presentation on Boating and Personal Watercraft Regulations, emphasizing that sworn reserve police officers of the Lake Orion Police Department, along with Oakland County Sheriff's Office Marine Division, can assist in enforcing legislation. With increased police presence, this serves as a reminder to boaters that Lake Orion is not only an all-sports lake but also front yards to many homes in the community. Building on the concerns raised by the Lake Orion Lake Association, Lake Orion Police Department aims to ensure a safe and welcoming environment for all.

5. Call to the Public

Anne and Steve Gealy spoke.

Lawrence Kostanecki spoke.

Harry Stephens spoke.

Mike Bloomgren spoke.

6. Consent Agenda

MOTION made by Council member Cyrowski, Seconded by Council member Lamb, to approve the consent agenda with the removal of the Appointment of Acting Village Manager During Manager's Temporary Absence for further discussion.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

A. Appointment of Acting Village Manager During Manager's Temporary Absence

Removed or further discussion.

B. Certification of Delinquent Utility Accounts to the 2024 Tax Roll

MOTION made by Council member Cyrowski, Seconded by Council member Lamb, to certify the list of delinquent utility accounts past due and authorize the Treasurer to place them on the July 1, 2024, tax bill if they are not paid prior to committing the tax roll.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

C. Approval of Village Council Regular Meeting Minutes of May 13, 2024

MOTION made by Council member Cyrowski, Seconded by Council member Lamb, to approve the May 13, 2024, Village Council Regular Meeting Minutes as presented.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

7. Items Removed from the Consent Agenda

A. Appointment of Acting Village Manager During Manager's Temporary Absence

MOTION made by Council member Lamb, Seconded by Council member Cyrowski to approve, pursuant to Section 3.7 of the Village Charter, the Village Manager's designation of Clerk/Treasurer Sonja Stout as Acting Village Manager during the Village Manager's temporary absence from the village due to vacation for the period of Saturday, June 15, 2024, at 12:01 AM to Sunday, June 23, 2024, at 11:59 PM and to approve an increase in hourly pay of \$7.91 for 40

hours for the Acting Village Manager during such period.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb
VOTING NAY: None
ABSENT: Moshier
MOTION: Carried

8. Approval of Agenda

MOTION made by President Pro Tem Rutt, Seconded by Council member Cyrowski, to approve the agenda for Tuesday, May 28th, 2024, Village Council Regular Meeting as presented with the addition of the Approval of Special Event and Use of Rights-of-Way Permit Applications for the 2024 Dirt Road Derby Event Application as 11A in Other Items.

VOTING YEA: Narsh, Rutt, Cyrowski, Ford
VOTING NAY: Van Portfliet, Lamb
ABSENT: Moshier
MOTION: Carried

9. Public Hearings

None.

10. Financial Matters

A. Invoice Approval - May 28, 2024

MOTION made by President Pro Tem Rutt, Seconded by Council member Ford, to approve the May 28, 2024, bills in the amount of \$113,744.82 of which \$17,391.54 are DDA bills for a net total of \$96,353.28 and to receive and file the DDA bills.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford
VOTING NAY: Lamb
ABSENT: Moshier
MOTION: Carried

11. Other Items

A. Approval of Special Event and Use of Rights-of-Way Permit Permit Applications – 2024 Dirt Road Derby

MOTION made by President Pro Tem Rutt, Seconded by Council member Cyrowski, to adopt Resolution #2024-015 approving the Special Event and Use of Rights-of-Way Permit Application and License Agreement for the 2024 Dirt Road Derby dated March 11, 2024, submitted by Anne Marie Gealy on behalf of Main Street Bicycles.

VOTING YEA: Narsh, Rutt, Cyrowski, Ford
VOTING NAY: Van Portfliet, Lamb
ABSENT: Moshier
MOTION: Carried

B. Approval of 2024 Sanitary Sewer System Improvements Contract with Oakland County

MOTION made by Council member Van Portfliet, Seconded by President Narsh, to adopt the resolution approving the 2024 Sanitary Sewer System Improvements Contract between the County of Oakland and Village of Lake Orion.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

C. Introduction of FY 2024-25 Water and Sewer Rates Resolution and Scheduling of Public Hearing

MOTION made by President Narsh, Seconded by Council member Van Portfliet, to schedule a public hearing on the proposed FY 2024-25 water and sewer rates and charges for Monday, June 10, 2024, at 7:30 PM, and request that the Village Clerk public the required notice of the public hearing.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

D. Resolution Approving FY 2024-25 Non-Union Pay Ranges and Pay Rates

MOTION made by President Narsh, Seconded by Council member Cyrowski, to adopt the resolution approving the FY 2024-25 pay ranges and pay rates of administrative officers and non-union employees of the Village of Lake Orion excluding the Village Manager's salary adjustment pending the performance evaluation.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

E. Phone System and Cable Services Contract – MISwitch Communications

MOTION made by Council member Van Portfliet, Seconded by President Pro Tem Rutt, to approve a contract renewal for Village Hall phone system services with MISwitch Communications, in accordance with its proposal dated May 28, 2024, in the total estimated amount of \$552.70 monthly and to approve a contract with MISwitch Communications for Village Hall cable television and internet services, in accordance with its proposal dated May 28, 2024, in the total estimated monthly amount of \$406.62. Both contracts are to run from June 1, 2024, through June 30, 2027. Governmental fees and taxes are not included in these contract amounts. The Village Manager is authorized to execute all necessary documents related to these contract awards.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

12. Call to the Public

None.

13. Council Comments

Council member Lamb spoke.

Council member Ford spoke.

Pro Tem Rutt spoke.

Council member Van Portfliet spoke.

Council member Cyrowski spoke.

President Narsh spoke.

14. Village Manager Comments

The Village Manager provided a summary of his report, which is also available on the Village Manager's page of the Village of Lake Orion's website.

15. Closed Session Items

A. Periodic Performance Evaluation – Village Manager

MOTION made by President Pro Tem Rutt, Seconded by Council member Cyrowski, to convene into Closed Session in accordance with Section 8(1)(a) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended for the purpose of the Periodic Performance Evaluation of the Village Manager.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

The Village Council convened to a Closed Session at 9:49 PM.

16. Reconvene to Open Session

MOTION made by President Pro Tem Rutt, Seconded by Council member Cyrowski, to reconvene into Open Session.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

The Village Council reconvened to Open Session at 10:03 PM.

17. Business From Closed Session

A. Periodic Performance Evaluation – Village Manager

MOTION made by President Pro Tem Rutt, Seconded by Council member Cyrowski, to receive and file the information from the Ad Hoc Village Manager Performance Evaluation Tool Development Committee and to schedule a closed session meeting for June 10th for completion of Village Manager’s Performance Evaluation.

Motion made by President Pro Tem Rutt, Seconded by Council member Ford.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

18. Adjournment

MOTION made by President Pro Tem Rutt, Seconded by Council member Cyrowski, to adjourn the May 28th, 2024, Village Council Regular Meeting.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford, Lamb

VOTING NAY: None

ABSENT: Moshier

MOTION: Carried

May 28th, 2024, Village Council Regular Meeting adjourned at 10:04 PM.

Jerry Narsh
President

Lynsey Blough
Deputy Clerk/Treasurer

Sonja Stout
Clerk/Treasurer

Date approved: as presented on June 10, 2024.