



# MINUTES

## REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, April 22, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

### 1. Call to Order

The April 22<sup>nd</sup>, 2024 Village Council meeting was called to order at 7:30 PM.

### 2. Pledge of Allegiance

### 3. Roll Call and Determination of Quorum

#### PRESENT

President Pro Tem Teresa Rutt  
Council member Carl Cyrowski  
Council member Nancy Moshier  
Council member Kenneth Van Portfliet  
Council member Stan Ford  
Council member Michael Lamb

#### ABSENT

President Jerry Narsh

#### STAFF PRESENT

Village Manager Darwin McClary  
Interim Police Chief Tom Lindberg  
DPW Director Wes Sanchez  
DDA Executive Director Mathew Gibb  
DDA Assistant Director Janet Bloom  
Deputy Clerk/Treasurer Lynsey Blough

**MOTION** made by Council member Van Portfliet, Seconded by Council member Ford to excuse President Narsh from the April 22<sup>nd</sup>, 2024 Village Council Meeting.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh  
**MOTION:** Carried

#### 4. Presentations

A. Proclamation Celebrating Professional Municipal Clerks Week 2024

On behalf of Village Council President Jerry Narsh, Pro Tem Rutt read the proclamation celebrating the week of May 5 through May 11, 2024, as “Professional Municipal Clerks Week”. The proclamation expressed the Village’s appreciation to Village Clerk Sonja Stout, and Deputy Clerk Lynsey Blough, and all professional municipal clerks for their outstanding service.

B. Check presentation for Roses of Silverbell

DDA Executive Director Matthew Gibb, along with John Bry (Program Coordinator of Main Street Oakland County), Theresa Doan (Director of Corporate Social Responsibility Department of Genisys Credit Union), presented a check for \$1,550.00 to Downtown Lake Orion DDA business, Roses of Silverbell who is the awardee of the Spirit of Main Street Micro Business Startup Grant Program. Kevin West of Roses of Silverbell received the award. A group photo was taken with the Village Council, Kevin West, Theresa Doan, and DDA Assistant Director Janet Bloom. Kevin West expressed his gratitude to Oakland County, DDA, and Genisys Credit Union.

C. AED Donation by American Legion Post #233

Interim Chief of Police, Tom Lindberg expressed his gratitude and appreciation to the American Legion Post #233 of Lake Orion for their generous donation of \$1,599.00 for a new Automated External Defibrillator (AED) to the Lake Orion Police Department.

#### 5. Call to the Public

None.

#### 6. Consent Agenda

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the consent agenda and to remove the correspondence received from Cory Johnston dated February 20, 2024 regarding DDA Budget.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**A. Receive and File Correspondence from Cory Johnston dated February 20, 2024, regarding DDA Budget**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to remove from consent agenda for further discussion.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**B. Parks and Recreation Committee Term Appointments**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to re-appoint Jody Hand as Vice Chair, re-appoint Erin Crane as Committee Member, and re-appoint Cristy Garbarick as Secretary to a two year term on the Parks and Recreation Advisory Committee with the term to expire on March 31, 2026.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**C. Approval of Village Council Regular Meeting Minutes of April 8, 2024**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the April 8, 2024 Regular Meeting Minutes of April 8, 2024 as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**D. Approval of Village Council Special Meeting Minutes of April 10, 2024**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the April 10, 2024 Special Meeting Minutes of April 10, 2024 as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**E. Approval of Village Council Special Meeting Minutes of April 11, 2024**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the April 11, 2024 Special Meeting Minutes as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**F. Approval of Village Council Special Meeting Minutes of April 15, 2024**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to approve the April 15, 2024 Special Meeting Minutes as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**G. DDA March 19, 2024 Minutes**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to receive and file the March 19, 2024 DDA Regular Meeting as presented.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**7. Items Removed from the Consent Agenda**

**MOTION** made by Council member Lamb, Seconded by Pro Tem Rutt to receive and file the correspondence from Cory Johnston dated February 20, 2024 regarding DDA Budget.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**8. Approval of Agenda**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Lamb to approve the agenda for the Monday, April 22<sup>nd</sup>, 2024 Village Council Meeting as presented, to add 11 D. Lions Club Jubilee Application, and to remove 15 A. Periodic Performance Evaluation of the Village Manager and postpone to the date of May 13, 2024.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**9. Public Hearings**

None.

**10. Financial Matters**

**A. Invoice Approval - April 22, 2024**

**MOTION** made by Council member Cyrowski, Seconded by Council member Van Portfliet to approve the April 22, 2024 bills in the amount of \$209,073.46 of which \$7,372.66 are DDA bills for a net total of \$201,700.80 and to receive and file the DDA bills.

**VOTING YEA:** Rutt, Cyrowski, Van Portfliet, Ford

**VOTING NAY:** Moshier, Lamb

**ABSENT:** Narsh

**MOTION:** Carried

## 11. Other Items

### A. Resolution Authorizing Notice of Intent to Issue Revenue Bonds – Sanitary Sewer Pump Stations Improvement Project

**MOTION** by Council member Lamb, Seconded by Council member Moshier not to adopt the Resolution authorizing Notice of Intent and declaring Intent to Reimburse (Revenue Bonds) as presented relating to the Village of Lake Orion Sanitary Sewer Pump Stations Improvement Project.

**VOTING YEA:** Moshier, Lamb  
**VOTING NAY:** Rutt, Cyrowski, Van Portfliet, Ford  
**ABSENT:** Narsh  
**MOTION:** Failed

**MOTION** by Council member Van Portfliet, Seconded by Council member Cyrowski to adopt the Resolution authorizing Notice of Intent and declaring Intent to Reimburse (Revenue Bonds) as presented relating to the Village of Lake Orion Sanitary Sewer Pump Stations Improvement Project.

**VOTING YEA:** Rutt, Cyrowski, Van Portfliet, Ford  
**VOTING NAY:** Moshier, Lamb  
**ABSENT:** Narsh  
**MOTION:** Carried

### B. Extension of Intergovernmental Law Enforcement Services Contract with Orion Township

**MOTION** by Council member Lamb, Seconded by Council member Moshier to authorize the Village Manager to request from the Charter Township of Orion an extension of the Intergovernmental Law Enforcement Services Contract effective December 3, 2023, for an additional period of sixty (60) days from May 4, 2024, until July 3, 2024, and further to authorize the Village Manager to execute the agreement for extension on behalf of the Village after approval by the Village Attorney.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

### C. Police Chief Recruitment Process and Budget Amendment

**MOTION** made by Council member Van Portfliet, Seconded by Council member Ford to approve a budget amendment to increase the appropriation to Account #207-301-801-000 Police Fund-Contractual Services in the amount of \$10,000 from \$6,700 to \$16,700 for the costs of the Police Chief position recruitment and selection process, with monies for this supplemental appropriation to come from the Police Fund reserves.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb  
**VOTING NAY:** None  
**ABSENT:** Narsh  
**MOTION:** Carried

**D. Lions Club Jubilee 2024 Special Event and Right-of-Way Permit Applications**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Cyrowski to adopt Resolution 2024-012 approving the Lake Orion Lions Club 2024 Jubilee Special Event and Use of Rights-of-Way permits for the event to be held June 20 through June 23, 2023, with conditions.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**12. Call to the Public**

DDA Executive Director Matt Gibb spoke.

**13. Council Comments**

Council member Cyrowski spoke.

Council member Lamb spoke.

Council member Moshier spoke.

Council member Ford spoke.

Council member Van Portfliet spoke.

Pro Tem Rutt spoke.

**14. Village Manager Comments**

The Village Manager provided a summary of his report which is also found in the Village Manager's Page of the Village of Lake Orion's website.

**15. Closed Session Items**

**A. Periodic Performance Evaluation – Village Manager**

**MOTION** made by Council member Van Portfliet, Seconded by Council member Lamb to postpone to May 13, 2024 and to convene into closed session for the purpose of considering the periodic performance evaluation of the Village Manager in accordance with Section 8(1)(a) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

**16. Business From Closed Session**

None.

**17. Adjournment**

**MOTION** made by Council member Lamb, Seconded by Council member Van Portfliet to adjourn the April 22<sup>nd</sup>, 2024 Village Council Regular Meeting.

**VOTING YEA:** Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

**VOTING NAY:** None

**ABSENT:** Narsh

**MOTION:** Carried

The April 22<sup>nd</sup>, 2024 Village Council Regular Meeting adjourned at 8:39 PM.

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Jerry Narsh  
President

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Lynsey Blough  
Deputy Clerk/Treasurer

Date Approved: as presented May 13, 2024.