

**Village of Lake Orion Parks and Recreation Advisory Committee**  
**Regular Meeting: Tuesday, October 1, 2024, 6:30 p.m.**

**1. Call to Order by the Chairperson**

The Tuesday, Oct. 1, 2024, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:45pm.

**2. Roll Call and Determination of Quorum**

Present: Chairperson: Rosemary Ford  
Secretary: Cristy Garbacik  
Member: Erin Crane  
Absent: Council Member: Teresa Rutt  
Vice Chairperson: Jody Hand  
Vacancies: One  
Also in attendance: DPW director Wes Sanchez

**3. Approval of Minutes**

**Meeting Minutes – August 20, 2024**

By Cristy Garbacik,

RESOLVED: That the regular minutes of the Aug. 20, 2024, meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Erin Crane and adopted: AYES: 3; NAYS: 0; ABSENT: 2.

**4. Call to the Public**

Michael Lamb, Village Council member, attended, however his intentions were unclear. Prior to the call to order, he asked if any of us were interested in hearing his political views. During the call to the public, he mentioned he attended because he has never been to a meeting. He said he would like to support us and give us more money. During the rest of the meeting, he interrupted multiple times and was asked to discontinue sharing his negative opinions about other members of village council. Also, he asked which parks were in the village and where they were located. He referred to Meek’s Park in a very derogatory way. He wanted to know what was on our budget, even though our minutes are submitted and approved by Village council each month.

**5. Approval of Agenda**

By Rosemary Ford,

RESOLVED: To approve the Agenda of the Tuesday, Oct. 1, 2024, Parks and Recreation Advisory Committee with the addition of 7d Ken Van Portfliet discussion on grants and run and 7e Approved contracts.

Seconded by Erin Crane and adopted AYES: 3; NAYS: 0; ABSENT: 2.

**8.A Report – Atwater Basketball Court**

Moved to an earlier time to allow Wes Sanchez to present.

A Sept. 21, 2024 proposal from Hutch Paving was presented for \$33,965.00. This includes traffic control, engineering of layout, asphalt removal, and a 4-inch thick (68x50) 3,400 square foot basketball court installed including two hoops and painted lines.

Based on a previous suggestion by DPW, Erin Crane received a quote on May 28, 2024 from Birmingham Seal for \$35,455.00 for a (50x50) 2,500 square foot basketball court.

Previous minutes Aug. 20, July 23, June 25, May 28, April 16, and Feb. 28, 2024.

**6. Pending Business**

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**A. Parks Maintenance.**

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Wes acknowledged he will have a goal of placing a part- or full-time employee to maintain the 6 parks.

Added:

-Unger Park – Small slide pole moves on ground base.

Removed:

-Children's Park – Remove playground equipment Twist and cover. (by DPW)

-Children's Park – Benches to be placed on stone feet. (by DPW)

-Meek's Park – Weed garden (by Teresa Rutt and family)

-Unger and Swiss Village – New sign poles were repainted (by DPW)

**B. Budget Review**

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

**7. New Business**

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**A. Oakland County Grants**

This item was tabled due to lack of time in the schedule and will be revisited at the next meeting. See April 16, 2024, minutes for previous information.

**B. Supplemental Appropriation**

Village Council approved our rollover request for supplemental appropriations of our current funds of \$2,757. This rollover places  $2,757+5,000=\$7,757$  into Park's and Rec capital outlay funds.

**C. Meeting Schedule 2025**

By Cristy Garbacik

RESOLVED: To adopt the 2025 Regular Meeting Schedule for the Lake Orion Village Parks and Recreation Advisory Committee as Follows: 6:30pm on Feb. 25, March 25, April 22, May 27, June 24, July 22, Aug. 26, Sept. 23, and Oct. 28, 2025.

BE IT FURTHER RESOLVED: To direct the Village Clerk to post the Public Notice of the Regular Meeting Schedule in accordance with Section 5(2) of the Michigan Open Meetings Act.

Seconded by Erin Crane and adopted: AYES: 3; NAYS: 0; ABSENT: 2.

**D. Ken Van Portfliet discussion on grants and run**

1. Suggested researching Otillo Swimrun held at Mackinac Island. Possibly a Green's Park event.
2. Tower in the Village is not currently being used. Suggested using it for camera services, Wi-Fi, and/or Internet services.
3. Suggested researching DNR Fisheries Habitat Grant Program for the Paint Creek through Green's and Meek's Park.
4. Suggested researching Michigan Invasive Species Program (MISGP) Grant Funds. This Cisma Oakland program is designed to control plants like Japanese Knotweed.
5. Cristy Garbacik mentioned the vending machine for sale outside Snug Harbor, Ken offered to donate it to Green's Park.

**E. Approved Contracts**

Rosemary Ford shared that contracts with Orion Tours and Pedal Boat Pub were approved at the September 23 Village Council meeting.

**8. Reports**

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**A. Atwater basketball court**

(see above)

**B. Paint Creek Bank Stabilizing Options**

No updates were available.

Previous minutes Aug. 20, 2024, May 28, 2024, April 16, 2024, Oct. 24, 2023, and Sept. 26, 2023.

**C. Green's Park Docks**

Green's Park docks were not completed due to incorrect materials purchased by DPW. Cristy Garbacik expressed her frustration with DPW. She previously contacted John Jones from Walk on Water to complete the project of leveling docks, installing dock cleats, and capping dock poles. John confirmed he would complete the job as quoted below with materials purchased by DPW. The DPW confirmed the materials purchased matched the materials requested. Upon arriving, John stated the materials were different and he was uncomfortable installing them due to future damage to the docks.

Previously, August 20, 2024, Wes approved the motion below and informed us the money could come from a different account in Park and recreation vs. capital outlay. Cristy volunteered to contact John Jones and set up the project.

Previously, July 23, 2024, A motion was made to receive a quote and hire John Jones from Walk on Water to install the cleats, bolts, and nuts (previously purchased by DPW). Insert poles caps (in DPW possession). Level the dock. As well as, purchase and install 12 pole bumpers (piling fenders).

Previously, Wes reported he purchased cleats, caps, and bumpers. These would be installed next.

In May Cristy Garbacik contacted John Jones from Walk on Water, the company who installed the new docks at Green's Park. He met her at the docks to discuss cleats. Cristy took notes, pictures, and videos of the explanation and materials. There are 3 docks with 4 cleats needed on each, equaling 12 cleats needed. Suggested 8 inch Mxeol Marine Stainless cleats (can be purchased on Amazon). Stainless steel bolts 3 inches and nylon nuts equaling 24 bolts and 24 nuts (can be purchased at Ace Hardware). Additionally, John mentioned he originally offered to attach cleats when installing the docks, he again offered when approached last summer, and offered again to install for \$200 if we purchase materials. All information was sent to Wes and Jose. John also noticed the dock closest to the park was dipping towards the water and was not even. He explained how to adjust the clamp. Additionally, 4 pole covers are missing. Wes mentioned he has the 2-inch black plastic caps to place on top of the dock poles.

**D. Event Collection (Dragon on the Lake)**

Dragon on the Lake was billed \$500/day for 3 days for the use of Green's Park. Per Darwin, we are continuing to wait for payment from the Orion Art Center.

**F. Year-to-date Revenue Report**

Revenue report from 1-1-24 to 9-30-24 has a total of \$14,110.00 with revenue from park passes, Tour on Orion, and Pedal Boat.

This money is placed in the general Parks and Recreation Fund with the use at the discretion of the Manager and Director. Money available for the Park's and Recreation Committee is \$5,000/year.

**9. Items to Be Placed on Next Agenda**

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- Pending Business
  - Parks Maintenance
  - Budget Review
- New Business
  - Oakland County Grants
- Reports
  - Atwater basketball court
  - Paint Creek Bank Stabilization
  - Green's Park Docks
  - Event collection (Dragon on Lake)

**10. Date of Next Meeting**

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Tuesday, Feb. 25, 2025, Village Hall. \*Concluding meeting of the season and change in schedule\*

**11. Committee Member Comments**

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We would like to thank Jodi Hand for her time and ten-year commitment to the P&R committee! We would like to acknowledge her resignation and celebrate during the holidays.

Rosemary sent the Orion Review a picture of the Daisy Group and their beach mat at Green's Park.

**12. Adjournment**

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On a motion by Cristy Garbacik, seconded by Rosemary Ford, the Parks and Recreation Advisory Committee Meeting adjourned at 8:40pm.

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Rosemary Ford, Chairperson  
Date Approved: March 11, 2025

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Cristy Garbacik, Recording Secretary

# **Lake Orion Village Parks Maintenance Items**

Updated Per October 1, 2024, Meeting

Red =1<sup>st</sup> Priority, Orange =2<sup>nd</sup> Priority, Blue = 3<sup>rd</sup> Priority

## **All Parks**

- 1 – Power wash and weed all parks monthly or as needed.

## **Children’s Park**

- 1 – Add woodchips next to the red slide by new spirilla – two have died.
- 1 – Playground equipment Twist is broken, needs to be raised – (Landscape Structures)
- 2 – Stones that create the walls are disintegrating.
- 3 – Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

## **Meek’s Park**

- 1 – Bank stabilization needed! – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 – Attach sign to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.

## **Green’s Park**

- 1 - (5/26/15) East-West seawall is failing.
- 1 – Cleats, caps, bumpers need to be installed for new docks – Wes DPW repurchased and ready to install
- 1 – Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 2 – Move Mobi beach mat to be placed on the north end of the beach (closer to the bathrooms).
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)
- 3 – Remove small wooden and small concrete seawall inside beach on south side.

## **Swiss Village Park**

- 3 – Border around playground.

## **Unger Park**

- 1 – Japanese Knotweed needs to be removed.
- 3 – Small slide pole moves on ground base.

## **Atwater Park**

- 1 – Basketball court needs to be replaced (Erin received quotes/Wes to requote/Rose contact Orion Twp)
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)
- 3 – Paint top of main sign.
- 3 – Chairs crooked around tables.

Village of Lake Orion Parks and Recreation Advisory Committee  
 October 1, 2024, Regular Meeting Minutes

Village of Lake Orion Parks & Recreation Committee Budget						
2024-2025 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Children's and Meek's Park - Bank Stabilization	High				
2	DPW Assigned daily maintenance employee on grounds	High	\$2,500	7-24 DDA seasonal helper \$18.25 hour x 8 hours=\$146/week x 20 weeks =\$2,920.	Motion and contact DDA	Yes 6-25-24 7-24 denied manager and DPW Director Sanchez
3	Atwater Park Basketball Court - 4"	High	\$6,000	5-28-24 Birmingham Seal \$30,733.00 (50x50 2,500sf) removal +\$4,700  9-21-24 Hutch Paving \$33,965.00 (68x50 3,400sf) and removal	DPW to look into cost 6-25-24	
4	Green's Park Pavilion at SW of basketball court	High				
5	Atwater Additional Swings	Medium	1200-1500			
6	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
7	Green's Park Retaining Wall	Medium				
8	Children's Park Bridge	Medium				
9	Unger Park Basketball court	Medium		Birmingham Seal \$15,000.00 5-28-24 (quarter court)		