

**Village of Lake Orion Parks and Recreation Advisory Committee**  
**Regular Meeting: Tuesday, April 16, 2024 6:30 p.m.**

**1. Call to Order by the Chairperson**

The Tuesday, April 16, 2024 Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Jody Hand at 6:38pm.

**2. Roll Call and Determination of Quorum**

Present: Vice Chairperson: Jody Hand  
Secretary: Cristy Garbacik  
Member: Erin Crane  
Council Member: Teresa Rutt

Absent: Chairperson: Rosemary Ford

Vacancies: None

Also in attendance: DPW employee Jose Licea

**3. Approval of Minutes**

**Meeting Minutes – March 19, 2024**

By Teresa Rutt,

RESOLVED: That the regular minutes of the March 19, 2024 meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Cristy Garbacik and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

Rosemary Ford arrived at 6:44.

**4. Call to the Public**

Riva Beatty of Tour on Orion

Requested the opportunity of having a contract approved before April; Fall would be ideal. This would allow her to set up her calendar. Her first tours open the first weekend in May.

Discussed the timing of the bathrooms. Requested the winterizing to happen after the first week in October and summerizing to happen by the first weekend in May.

Noticed in Green's Park the '5-minute parking' sign by the old police dock is missing.

Marcella Zinser of The Pedal Boat Pub (agenda item 7C moved forward to respect time of the public)

Requested the opportunity to use Green's Park parking lot. She mentioned concerns of the Pedal Boat Pub bus including cost and maintenance. She would like to discontinue the use of the bus and requested allowing her customers to use the Green's Park parking lot. Currently her customers park in the CVS/Rio on Main parking lot (located at Broadway and Atwater) and are shuttled by bus to Green's Park. The bus then stays in the Green's Park parking lot during the duration of the Pedal Boat Tour.

Parks and Recreation Advisory committee discussed options for parking and approved the use of the parking lot. Carpooling was encouraged. Also, using PNC Bank after hours (M-F after 5, Sat. after 1, and Sun.) and walking to Green's Park if the parking lot is full. Rules would still need to be followed by only allowing a tour guide to transfer alcohol through the park and onto the boat. Drinking and driving would be intervened. (Pedal Boat Pub's contract requires all customers to pay for a daily Green's park pass which is paid to the Village.)

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During public comment, the concern of purchasing two passes for separate boats was mentioned. A discount for the second pass was requested.

**A motion** was made to allow a \$50 Boat pass to be issued, without a Green's Park pass, for a second vessel which is registered to a single address which has already obtained a \$75 Boat pass with a Green's Park pass.

By Teresa Rutt,  
Seconded by Jody Hand and adopted AYES: 5; NAYS: 0; ABSENT: 0.

## **5. Approval of Agenda**

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By Teresa Rutt,  
RESOLVED: To approve the Agenda of the Tuesday, April 16, 2024 Parks and Recreation Advisory Committee.  
Seconded by Jody Hand and adopted AYES: 5; NAYS: 0; ABSENT: 0.

## **6. Pending Business**

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### **A. Parks Maintenance.**

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

- Children's Park – Remove Community Playground Build Banner.
- Green's Park – Lifeguards requested.

Removed:

- Children's Park – Shorten pole with rules sign by parking lot (after further review, shortening the sign might cause patrons to hit their head).
- Green's Park – Sand was added to the beach and under the large slide.
- Green's Park – Wooden boarder was added around playground to hold in sand.
- Swiss Village Park – Rubber mulch requested by resident, removed due to cost and current sand base

### **B. Budget Review**

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

While inquiring about the Parks and Recreation's revenue and expenditure report, it was brought to our attention the committee will only receive \$5000 a year. We previously were under the impression the money raised for Green's Park passes (which collects \$25 a seasonal pass, \$2 a daily pass, \$25 of each boat pass, and \$2 of each customer from Tour on Orion and The Pedal Boat Pub) would help the committee purchase some of the items on our budgeted list.

## **7. New Business**

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### **A. Green's Park beach mat and trees**

The Daisy Project will be shipping the ADA Mobi Mat to Village Hall. Previously, Rosemary contacted the Daisy Project who offered a beach mat at Green's Park. The ADA Mobi Mat only comes on a straight cut, so the diagonal measurement needed to be reevaluated before paperwork could be submitted.

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During our February meeting DPW director, Wes, offered to receive quotes on trees and bushes. This business has been delayed due to DPW approval of purchasing. The previous motion from August, requesting council to approve the purchase of trees and bushes for the parks, came back with Darwin McClary requesting we work with DPW to prepare a schematic of the proposed planting and cost estimate report. This would be required before the consideration of the motion be approved. The previous motion recommended...

Green's Park – One Sugar Maple tree (about \$500) to replace pine tree north of the U dock and closer to the water edge.

Children's Park – One River Birch tree (between \$250-625 depending on size) to replace the fallen tree on the north side of the Paint Creek by Cookies and Cream. One Sugar Maple tree (about \$500) to support bank stabilization on the south side of the Paint Creek by the gazebo. Three Spirella bushes (about \$50 each) to landscape next to the red slide to reduce erosion.

#### **B. Atwater basketball court**

Erin Crane measured Atwater's basketball court to be about 50x50. She is receiving a quote from Birmingham Seal. Additionally, she is asking about the requested size per the company and receiving quotes at Unger Park.

#### **C. Pedal Boat bus parking**

This item was discussed during public comments and notes are listed above.

#### **D. Oakland County Grants**

Rosemary Ford received and sent email material from Shanna LaBair with Oakland County Parks. She shared information about RAPP (Recreation Assistance Partnership Program) which is a grant system. The program can provide mobile recreation units and/or nature education offerings.

### **8. Reports**

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#### **A. Paint Creek Bank Stabilizing Options**

At this time our committee is extremely concerned with the erosion along the Paint Creek. Cristy Garbacik suggested creating a special meeting inviting the Parks and Recreation Advisory committee, DPW, village council, DDA, and village manager. During the meeting, the different groups could discuss possible short-term and long-term solutions as well as look into grant possibilities. The suggestion of this idea was discouraged and explained that the need for stabilization was so urgent there was not time to call a special meeting.

Previously, Teresa discussed with Wes (DPW) with reaching out to Carol in Engineering to receive approval for Coir logs to be placed at anytime regardless of the permanent stabilization options based on the grant. Especially along the Paint Creek in Children's Park close to the gazebo and in Meek's Park where the erosion is close to the sidewalk. Teresa will discuss with Darwin our application with the Community Development Block Grant (CDBG).

### **9. Items to Be Placed on Next Agenda**

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Pending Business

    Parks Maintenance

    Budget Review

New Business

    Green's Park beach mat and trees

    Atwater basketball court

    Oakland County Grants

    Park Volunteers

Reports

Paint Creek Bank Stabilization

**10. Date of Next Meeting**

Tuesday, May 28, 2024 at Green's Park.

**11. Committee Member Comments**

Rosemary Ford would like to take a picture of the Sons of the American Legion and the basketball net at Atwater Park to submit to the newspaper for a community recognition.

Sonja Stout mentioned, in an email, there was a new agenda management system. She requested to let her know if there were any suggestions for the next packet. Cristy Garbacik suggested removing the 'council action summary sheets' unless they contain a motion or unique information for the meeting. This will save on paper and ink. Thank you.

**12. Adjournment**

On a motion by Jodi Hand, seconded by Teresa Rutt, the Parks and Recreation Advisory Committee Meeting adjourned at 8:26pm.

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Rosemary Ford, Chairperson

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Cristy Garbacik, Recording Secretary

Date Approved: as presented May 28, 2024.

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# **Lake Orion Village Parks Maintenance Items**

Updated Per April 16, 2024 Meeting

Red =1<sup>st</sup> Priority, Orange =2<sup>nd</sup> Priority, Blue = 3<sup>rd</sup> Priority

## **Children's Park**

- 1 – Relandscape next to the red slide with spirella – Jody quotes at Sherwood / Wes DPW
- 1 – Replacement 2 trees for Children's Park – Jody contact Sherwood / Wes DPW
- 1 – Remove Community Playground Build banner
- 2 - Stones that create the walls are disintegrating
- 3 – North hill lack of grass (caused by bikes, etc.) and eroding – mulch and landscaping (bushes)
- 3 – Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood
- 3 – Grant plaque installed per Master plan grant application (Program recognition 26-01692) – Darwin/Wes

## **Meek's Park**

- 1 – Bank stabilization needed!!! – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 - Weed garden and sign attached to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.
- 3 – Grant plaque installed per Master plan grant application (Program recognition 26-01497) – Darwin/Wes

## **Green's Park**

- 1 - (5/26/15) East-West seawall repair is failing.
- 1 – Explore goose poop prevention methods
- 1 – Volleyball court needs sand
- 1 – Cleats need to be installed for new docks – ordered 4/23 (Cristy to contact dock company)
- 1 – Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 1 – Plant New Tree that won't kill grass - Jody quotes at Sherwood / Wes DPW
- 1 - Lifeguards
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)

## **Swiss Village Park**

- 3 – Border around playground

## **Unger's Park**

- 1 – Japanese Knotweed needs to be removed

## **Atwater Park**

- 1 – Basketball court needs to be replaced (Erin receiving quotes)
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)

Village of Lake Orion Parks and Recreation Advisory Committee  
Regular Meeting Minutes of April 16, 2024

<b>2023-2024 Possible Budget Items for Planning</b>						
	<b>Budget Item</b>	<b>Priority Level</b>	<b>Cost Estimate</b>	<b>Cost Actual</b>	<b>Notes</b>	<b>Voted &amp; Agreed</b>
1	Children's and Meek's Park - Bank Stabilization	High				
2	Atwater Park Basketball Court - 4"	High	\$6,000		One quote received, look into DPW cost	
3	DPW Assigned daily maintenance employee on grounds	High				
4	Green's Park Pavillion at SW of basketball court	High				
5	Green's Park Playground Borders	High				
6	Atwater Additional Swings	Medium	1200-1500			
7	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
8	Green's Park Retaining Wall	Medium				
9	Children's Park Bridge	Medium				
10	Unger Park Basketball court	Medium				