



## **AGENDA**

### **REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD**

**Tuesday, November 18, 2025**

**6:30 PM**

**Village Hall – 21 East Church Street, Lake Orion, MI 48362**

**(248) 693-8391 ext. 102**

**1. Call to Order**

**2. Roll Call and Determination of Quorum**

**3. Approval of Minutes**

**A.** Approval of DDA Regular Meeting Minutes of October 21, 2025

**B.** Approval of DDA Special Meeting Minutes of November 11, 2025

**4. Approval of Agenda**

**5. Special Presentation**

**A.** Presentation of Spirit of Main Street Micro Business  
Startup Grant Recipients

**6. Call to the Public**

The DDA welcomes comments related to the work and spirit of the DDA on non-agenda items. Each person wishing to address the DDA Board shall be afforded an opportunity to do so. When recognized, give your name and address and direct your comments to the Chair. Comments on the agenda items may be allowed upon the calling of the item.

COMMENTS ARE LIMITED TO THREE (3) MINUTES, OR AS ALLOWED BY THE BOARD CHAIR.

**7. Consent Agenda**

All items on the Consent Agenda are approved by one vote.

**A.** Financial Reports

**8. Financial Matters**

- A. Bill Approval

## **9. New and Old Business**

- A. Annual Election of Board DDA Officers
- B. Cleaning Services - Review and Award
- C. Miscellaneous Change Orders
- D. Event Contracts
- E. Discussion and Consideration - Additional Architectural Services
- F. Reconsideration - Executive Director Contract

## **10. Reports, Resolutions and Recommendations**

- A. Executive Directors Report
- B. Assistant Director's Report

## **11. Minute for Mission**

- A. Discussion and Direction - Use of TIF for Capital Improvement
- B. Strategic Plan - Setting Key Performance Indicators

## **12. Board Comments and Training Feedback**

## **13. Next Regular Meeting - December 16, 2025**

## **14. Adjournment**

*In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.*

*En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.*