



## Lake Park Town Commission, Florida

### Regular Commission Meeting

Wednesday, November 15, 2023

Immediately Following the Special Call

Community Redevelopment Agency Meeting,

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

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<b>Roger Michaud</b>	—	<b>Mayor</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Mayor</b>
<b>John Linden</b>	—	<b>Commissioner</b>
<b>Mary Beth Taylor</b>	—	<b>Commissioner</b>
<b>Judith Thomas</b>	—	<b>Commissioner</b>
<b>John D'Agostino</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

***PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.***

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#### **CALL TO ORDER/ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

#### **SPECIAL PRESENTATION/REPORT: NONE**

#### **PUBLIC COMMENT:**

*This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

#### **TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

#### **CONSENT AGENDA:**

*All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card*

*located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.*

- [1.](#) November 1, 2023 Public Private Partnership (P3) Workshop Minutes
- [2.](#) November 1, 2023 Regular Commission Meeting Minutes

**PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:        NONE**

**PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:    NONE**

**NEW BUSINESS:**

- [3.](#) Resolution 91-11-23 Fiscal Year 2023/2024 Budget Adjustments.

**REQUEST FOR FUTURE AGENDA ITEMS:**

**ADJOURNMENT:**

**FUTURE MEETING DATE:** Next Scheduled Regular Commission Meeting will be held on December 6, 2023.



## Town of Lake Park Town Commission

### Agenda Request Form

**Meeting Date:**      **November 15, 2023**

**Agenda Item No.**

**Agenda Title: November 1, 2023 Public Private Partnership (P3) Workshop Minutes.**

[ ] SPECIAL PRESENTATION/REPORTS [X] **CONSENT AGENDA**  
 [ ] BOARD APPOINTMENT [ ] OLD BUSINESS  
 [ ] PUBLIC HEARING ORDINANCE ON \_\_\_\_\_ READING  
 [ ] NEW BUSINESS  
 [ ] OTHER: \_\_\_\_\_

John

**Approved by Town Manager** D'Agostino

Digitally signed by John D'Agostino  
 DN: cn=John D'Agostino, o=Town of  
 Lake Park, ou=Town Manager,  
 email=jdagostino@lakeparkflorida.go  
 v, c=US  
 Date: 2023.11.06 10:26:39 -05'00'

**Date:** \_\_\_\_\_

***Laura Weidgans, Deputy Town Clerk***

**Name/Title**

<b>Originating Department:</b>  <p style="text-align: center;"><b>Town Clerk</b></p>	<b>Costs: \$ 0.00</b> <b>Funding Source:</b> Acct. # [ ] Finance _____	<b>Attachments:</b>  <b>Minutes</b> <b>Exhibits A</b>
<b>Advertised:</b> Date: _____ Paper: _____ <b>[X] Not Required</b>	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case LW.  <b>Please initial one.</b>

**Recommended Motion:** I move to approve the November 1, 2023 Public Private Partnership (P3) Workshop Minutes.



# Lake Park Town Commission, Florida

## Public Private Partnership (P3) Workshop

### Minutes

Wednesday, November 01, 2023 at 6:00 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

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<b>Roger Michaud</b>	—	<b>Mayor</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Mayor</b>
<b>John Linden</b>	—	<b>Commissioner</b>
<b>Mary Beth Taylor</b>	—	<b>Commissioner</b>
<b>Judith Thomas</b>	—	<b>Commissioner</b>
<b>John D'Agostino</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

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#### CALL TO ORDER/ROLL CALL

6:03 P.M.

#### PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner John Linden

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

#### PLEDGE OF ALLEGIANCE

Mayor Michaud

**SPECIAL PRESENTATION/REPORT:**

1. P3 Workshop to Discuss Rules of Engagement and Updated Critical Path.

Town Manager D'Agostino explained the item. He introduced Mr. Don Delaney of SDI who gave a verbal presentation (see Exhibit "A" - Master Critical Path). Mr. Delaney recommends coming back every 90 days to provide an update. The Commission came to a consensus to updates being provided to the Commission every 90 days unless there is an issue that needs to be discussed prior to 90 days. These updates will continue to be made during a separate meeting, not to be included within the Regular Commission Meeting, unless the Town Manager feels the update is simple enough to be heard within the Regular Commission Meeting Agenda.

**PUBLIC COMMENT:**

*This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

NONE

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

Town Attorney Baird had no comments.

Town Manager D'Agostino had no comments

Commission members had no comments

**ADJOURNMENT:**

6:22 P.M.

Motion made to adjourn by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Taylor, Commissioner Thomas

\_\_\_\_\_  
Mayor Roger D. Michaud

Town Seal

\_\_\_\_\_  
Vivian Mendez, Town Clerk

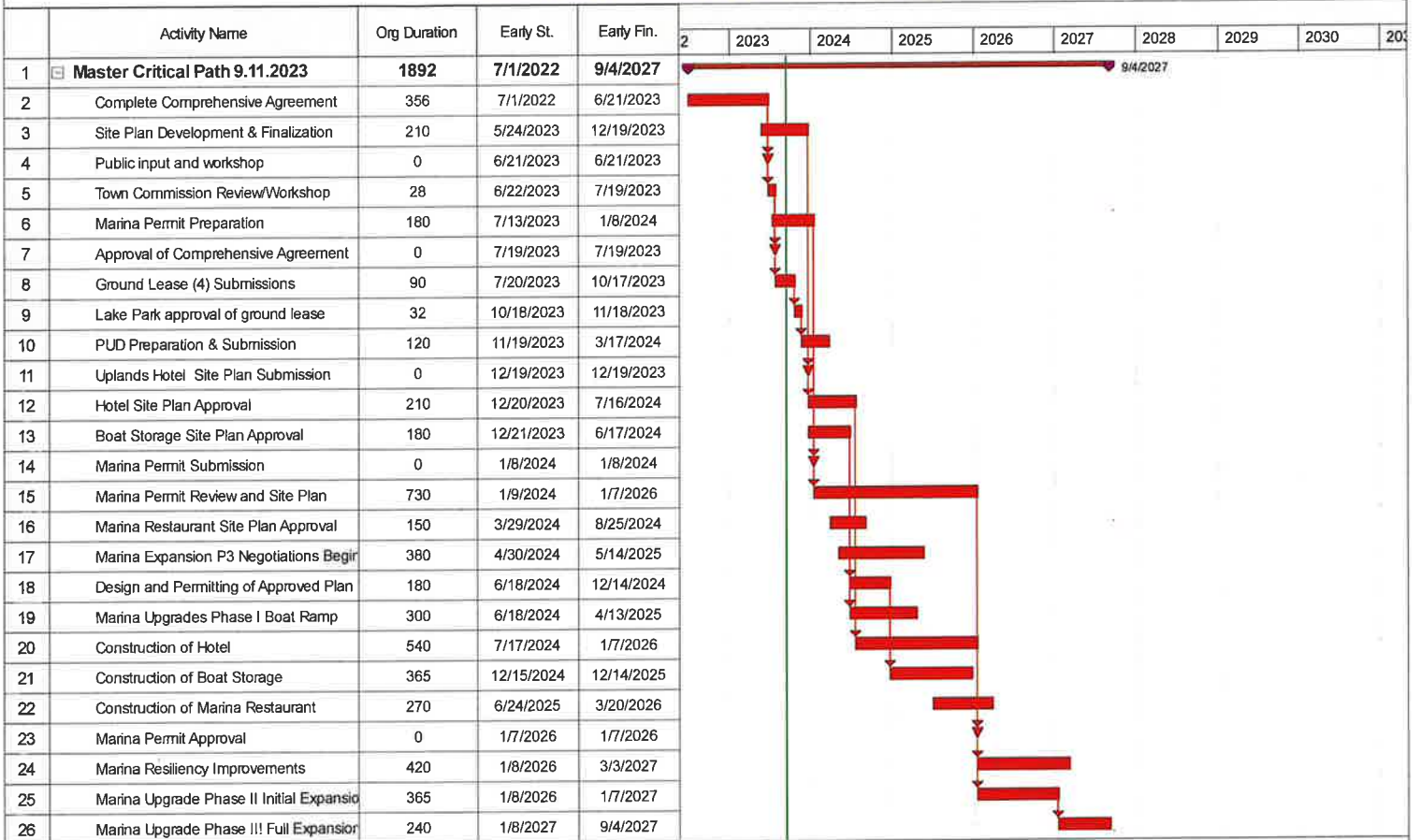
\_\_\_\_\_  
Laura Weidgans, Deputy Town Clerk

Approved on this \_\_\_\_\_ of \_\_\_\_\_, 2023

Start: 7/1/2022  
Finish: 9/5/2027

**Lake Park P3 : Master Critical Path 9.11.2023**  
**Outline Gantt View: Default Outline Gantt View Table**

Page #1



Activity Subproject Resource Names & %Alloc Event Interface Event Name Early Start Early Finish Early Start Early Finish  
 Cum. Original Profile Cum. Act+Rem Profile Cum. Remaining Profile Non-Cum. Original Profile Non-Cum. Actual Profile Non-Cum. Remaining Profile

Zabik &amp; Associates, Inc.

Page 1 of 1

Print Date 9/11/2023



## Town of Lake Park Town Commission

### Agenda Request Form

**Meeting Date:**      **November 15, 2023**

**Agenda Item No.**

**Agenda Title: November 1, 2023 Regular Commission Meeting Minutes.**

☐ SPECIAL PRESENTATION/REPORTS    ☒ **CONSENT AGENDA**  
☐ BOARD APPOINTMENT                      ☐ OLD BUSINESS  
☐ PUBLIC HEARING ORDINANCE ON \_\_\_\_\_ READING  
☐ NEW BUSINESS  
☐ OTHER: \_\_\_\_\_

**Approved by Town Manager** John D'Agostino

Digitally signed by John D'Agostino  
 DN: cn=John D'Agostino, o=Town of Lake Park,  
 ou=Town Manager,  
 email=jdagostino@lakeparkflorida.gov, c=US  
 Date: 2023.11.08 11:47:33 -05'00'

**Date:** \_\_\_\_\_

*Laura Weidgans, Deputy Town Clerk*

Name/Title

<b>Originating Department:</b>  <p style="text-align: center;"><b>Town Clerk</b></p>	Costs: <b>\$ 0.00</b>  Funding Source: Acct. #  <input type="checkbox"/> Finance _____	<b>Attachments:</b>  <p style="text-align: center;"><b>Minutes Exhibits A-D</b></p>
<b>Advertised:</b> Date: _____ Paper: _____ <input checked="" type="checkbox"/> <b>Not Required</b>	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case LW  <b>Please initial one.</b>

**Recommended Motion:** I move to approve the November 1, 2023 Regular Commission Meeting Minutes.





## Lake Park Town Commission, Florida

### Regular Commission Meeting

Wednesday, November 01, 2023 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

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<b>Roger Michaud</b>	—	<b>Mayor</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Mayor</b>
<b>John Linden</b>	—	<b>Commissioner</b>
<b>Mary Beth Taylor</b>	—	<b>Commissioner</b>
<b>Judith Thomas</b>	—	<b>Commissioner</b>
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<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
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#### CALL TO ORDER/ROLL CALL

6:22 P.M.

PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner John Linden

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

#### PLEDGE OF ALLEGIANCE

During the P3 Workshop

**SPECIAL PRESENTATION/REPORT:**

1. Presentation by Engenuity on the Final Survey, Design and Construction Plans Associated with the Septic to Sewer Project. Town Manager D'Agostino introduced the item and Adam Swaney of Engenuity Group presented to the Commission (see Exhibit "A"). Commissioner Linden asked about funding and who would be paying what. Mr. Swaney replied that they do not have an answer at this point. Commissioner Thomas asked about the anticipated start time for construction. Mr. Swaney replied that they would just need to get through the permit process which could be three to six months. Commissioner Thomas asked if the Town had looked at any additional grant funding. Town Manager D'Agostino replied that the only funding the Town has is the legislative appropriation of \$750,000 but the Town will be looking for grant money. Vice-Mayor Glas-Castro asked if Seacoast will be providing any of the financing. Town Manager D'Agostino stated that Seacoast does not normally finance projects.

**PUBLIC COMMENT:**

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NONE

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

Town Attorney Baird had no comments.

Town Manager D'Agostino provided his comments via Exhibit B. The Town Commission reached consensus on behalf of constituent Ashley Bedford of Longwood Florida to send a letter to Senator Powell and Representative Evans, in support of Florida Senate Bill 172-Verification of Eligibility of Homestead Exemption.

Commissioner Taylor spoke about the conference in St Augustine and how it was very informational and inspiring.

Commissioner Linden spoke about Halloween being a successful time for the Free Little Library. He asked if any Commission Members plan on attending the Veteran's Day Parade on Sunday. Vice-Mayor Glas-Castro and Mayor Michaud both confirmed they will be present alongside Commissioner Linden. Vice-Mayor Glas-Castro enjoyed the conference last week.

Mayor Michaud spoke about the Halloween tradition of handing out candy in the Town and witnessed the Town coming together more and more. He also agreed that the conference was a good experience. The Mayor recognized the Vice-Mayor for receiving her Florida Redevelopment Association (FRA) designation.

Commissioner Thomas spoke about a new business in Town, Dr. Joseph and Dr. Karina Taylor introduced themselves as owners, operators of Renewed Wellness, Chiropractic & Wellness Facility located at 330 Federal Highway which is their 2<sup>nd</sup> location. The grand opening will be on November 9th at noon. They are passionate about promoting health and affecting children's lives.

Commissioner Thomas spoke about Halloween and would like to see a costume contest in Town next year. She also spoke about the FRA conference and a couple who attended who had impacted her life. She stated that the conference was very informative. Commissioner Thomas wanted to state for the record that Mayor Michaud's daughter had spoken very highly of her father.

### **CONSENT AGENDA:**

*All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.*

Motion made to approve the Consent Agenda by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Taylor, Commissioner Thomas.

2. October 18, 2023 Regular Commission Meeting Minutes
3. Resolution 86-11-23 Authorizing the Mayor to Sign the Library's Annual Plan of Service.
4. Resolution 89-11-23 Designating Funds Received by the Town from the Palm Beach County Discretionary Surtax Project Fund Budget for use as part of a Florida Commerce Community Development Block Grant Mitigation Program Associated with the Southern Outfall Stormwater Infrastructure Retrofit Project.
5. Resolution 88-11-23 Renaming Lake Shore Park Discussion

**BOARD MEMBER NOMINATION:**

## 6. Tree Board Membership Nomination

Mr. Brady Drew thanked the Commission and provided a summary of the Tree Board's accomplishments and voiced a desire for more projects.

Motion made to appoint Brady Drew to the Tree Board by Commissioner Taylor, Seconded by Commissioner Linden.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Taylor, Commissioner Thomas

**QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION):**

## 7. Resolution 87-11-23 Empire Landscape Site Plan Application

Commissioner Linden had no Ex parte communication.

Commissioner Taylor had no Ex Parte communication.

Mayor Michaud had no Ex Parte communication.

Vice-Mayor Glas-Castro had no Ex Parte communication.

Commissioner Thomas had no Ex Parte communication.

Town Attorney Baird swore in all witnesses.

Town Planner Anders Viane provided a presentation (Exhibit C).

Mr. Dustin Leserra, Executive Director of Empire Landscape spoke briefly to the Commission about the site plan. Commissioner Thomas asked what type of vehicles would be stored at the facility. Mr. Laserra advised that it would be trucks and trailers.

Motion made to approve Resolution 87-11-23 by Commissioner Taylor, Seconded by Commissioner Linden.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Taylor, Commissioner Thomas.

**PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:**

## 8. Ordinance 10-2023 Parking Space Dimensional Amendments

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78, ARTICLE V, SECTION 78-142, TO REDUCE THE PARKING DIMENSIONS FOR 90-DEGREE PARKING SPACES; PROVIDING FOR THE CREATION OF A NEW PARKING CATEGORY FOR COMPACT PARKING SPACES; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D'Agostino explained the item. Town Planner Viane added additional information about the creation of a new compact car parking code.

Commissioner Linden asked if this design was for surface or parking garages. Town Planner Viane explained it would be for both. Commissioner Linden expressed concern regarding the additional weight of compact vehicles being a detriment to the parking building.

Commissioner Thomas asked about future site plan amendments to allow for these parking space changes. Town Planner Viane explained that this could possibly be done via building permit amendment. Commissioner Thomas is not totally comfortable with smaller parking spaces due to the current trend towards larger vehicles. Vice-Mayor Glas-Castro agrees with this and is concerned with the amount of spaces proposed. Commissioner Thomas asked what other municipalities percentages were for allowance of compact vehicle parking spaces. Town Planner Viane stated that approximately 20% would be the average allowance. Mayor Michaud agrees that 25% is too much of an allowance. Town Manager D'Agostino stated that this item will be adjusted and brought back to the Commission at a later date.

**PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:**

## 9. Ordinance 09-2023

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING ARTICLES I, II, IV AND V OF CHAPTER 24, OF THE TOWN'S CODE OF ORDINANCES PERTAINING TO SOLID WASTE; PROVIDING FOR AMENDMENTS TO THE DEFINITIONS, GENERAL TEXT, AND CERTAIN PROCEDURES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D'Agostino explained the item which will result in usage and rate changes for smaller multi-unit properties in regards to solid waste. Mayor Michaud clarified that these properties would be able to reduce these costs by increasing recycling and/or reducing the size of the solid waste containers currently being used. Town Manager D'Agostino stated that this advisory information was sent to these property owners along with a letter and no responses were received. Commissioner Linden does not support this because it is a deterrent to the renter and he would like to see the item revised to consider the perspective of the resident. Public Works Director Roberto Travieso advised that this discussion has nothing to do with this Ordinance.

Commissioner Thomas is ok with the Ordinance but would like to go on record to say "Our community as a whole, we need to start advocating ways that we can conserve and how we are disposing our debris and trash".

Motion made to approve Ordinance 09-2023 by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas.

Voting Nay: Commissioner Linden

Town Attorney Baird read the Ordinance by title only.

## **NEW BUSINESS:**

10. Resolution 90-11-23 Proposed Partnership With Palm Beach Shores To Execute Its Lake Worth Inlet/Singer Island Channel Dredging Project.

Town Manager D'Agostino introduced the Town of Palm Beach Shores Mayor Alan Fiers. Mayor Fiers presented to the Commission (see exhibit D).

Vice-Mayor Glas-Castro asked what happens if the Governor doesn't come through. Mayor Fiers stated that the project dies at that point. Vice-Mayor Glas-Castro asked if the project could be done in phases. Mayor Fiers stated that phased construction doesn't make sense for this project due to costs. Vice-Mayor Glas-Castro asked how long the dredge material can be stored on Peanut Island. Mayor Fiers stated possibly 1 or 2 months. Town Manager D'Agostino stated that this project will benefit the Town because of future projects such as the

seawall that will need to be raised and the Town can utilize the fill material from this project for the seawall and low spots at the marina. Mayor Michaud asked about a separate area in the presentation (green area). Mayor Fiers explained that the fight to include the green area in the project would be too difficult due to various governmental entities involvement.

Motion to approve Resolution 90-11-23 made by Commissioner Taylor.

Seconded by Commissioner Linden

Voting Aye: All

### **REQUEST FOR FUTURE AGENDA ITEMS:**

Town Manager D'Agostino advised that there will be a future agenda item for the use of the 800 Park Avenue building.

Commissioner Thomas asked about the status of the sidewalks. Public Works Director Travieso explained that this information had already been provided to the Town Manager.

Commissioner Thomas and Mayor Michaud wished Public Works Director Travieso future success.

Town Manager D'Agostino expressed gratitude for his contribution to the Town.

Mayor Michaud advised that tax bills came out today. He also recognized a co-worker of his who is now an official resident of the Town.

### **ADJOURNMENT:**

Meeting adjourned at 8:38pm

**FUTURE MEETING DATE:** Next Scheduled Regular Commission Meeting will be held on November 15, 2023

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Mayor Roger D. Michaud

Town Seal

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Vivian Mendez, Town Clerk

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Laura Weidgans, Deputy Town Clerk

Approved on this \_\_\_\_\_ of \_\_\_\_\_, 2023



# Town of Lake Park Commission Meeting

## November 1, 2023

# OLD DIXIE SEPTIC TO SEWER (DRAFT)

PRESENTED BY:



ENGENUITY GROUP INC  
1280 N Congress Ave, Suite 101  
West Palm Beach, FL 33409  
T: 561-655-1151



# SEACOAST UTILITY AUTHORITY (SUA)

- The SUA Lift Station location for the industrial area finalized.
- Preliminary design discussed and verbal approval by SUA.
- Existing and proposed easements for entirety of the project have been identified.

# CURRENT SITUATION

- Septic tank locations and sanitary laterals have been provided on the final plans based on the best available information for each of the 42 properties.
- An easement has been added for the future development of the 1306 Silver Beach Industrial property for connection to the proposed Lift Station.
- SUA has expressed interest in replacing the asbestos cement watermain in the southern industrial area as a part of this project at no charge to the Town or land owners.

# COST SUMMARY: FINAL OPINION OF COST



## RECOMMENDED OPTION

### Septic to Sewer Feasibility Report

February 2022  
Project No. 18187.27



#### Summary of Estimated Costs -Gravity / Low Pressure Combination System

		Conceptual Capital Construction Cost <sup>1</sup>	Operation and Maintenance Estimated Annual Costs <sup>2</sup>	Annual Construction Cost Amortized over 20 years at 4% interest rate	Total annual cost (Maintenance and amortized construction cost)	Average annual cost per property <sup>3</sup>
Proposed Alternatives	Proposed SUA Public System	~\$3.14 million	Paid by SUA. (excludes monthly sewer billing)	\$217k	\$217k	\$5,160
	Proposed Onsite Private System (All 42 properties)	~\$1.60 million	~\$60k (paid by property owner)	\$116k	\$176k	\$4,190
	Total	~\$4.74 million	~\$60k (paid by property owner)	\$333k	\$393k	\$9,350

<sup>1</sup> Cost does not include Seacoast Utilities fees for reservation and administration charges.

<sup>2</sup> Cost includes the following assumptions: SUA sewer base fee of \$30 per month per property as well as usage fee of \$0.79/1000 gallons, 2% of construction cost for ongoing annual renewal and replacement costs.

<sup>3</sup> This cost is the total cost divided evenly over the 42 properties analyzed in this report, and is an average. This is an estimate of the annual total costs during a 20-year loan payback period. The actual cost to each property may vary per the enclosed detailed cost breakdowns – see Appendix K

# SUMMARY/ RECOMMENDATION

- Begin contacting property owners regarding easements now that plans are complete.
- The project has now reached the permitting phase. Agencies requiring permitting for the project include Palm Beach County (PBC) Engineering, SUA, the PBC Health Department, and the Town of Lake Park.

# NEXT STEPS

- Complete the construction plans and begin the permitting phase of the project. COMPLETED
- Engage a financial management consulting firm to discuss funding options for both private and public properties TOWN TO CONTINUE PURSUING
- Continue to coordinate with Seacoast Utilities to monitor any utility changes, cost changes, and design needs ONGOING
- Have a funding plan in place to ultimately bid out the project for construction ONGOING

# *ANY QUESTIONS?*





## TOWN MANAGER COMMENTS

Item 2.

### **TOWN COMMISSION MEETING** **Wednesday, November 1, 2023**

#### **FINANCE**

On October 20<sup>th</sup>, the Town received its Truth in Millage (TRIM) Certification from the Florida Department of Revenue. The Town had no violations and the State accepted the certification as meeting all requirements.

#### **HUMAN RESOURCES**

##### **Job Openings:**

- Administrative Assistant (in the Public Works Department) – Hourly rate: \$18.91 to \$30.25
- Dock Attendant – Hourly rate: \$18.91 to \$30.25
- Groundskeeper—Hourly rate: \$16.51 to \$26.42
- Library Assistant – Children's – Hourly rate: \$15.43 to \$24.69
- Sanitation Truck Operator Trainee – Hourly rate: \$17.67 to \$28.27
- Sanitation Truck Operator I – Hourly rate: \$18.91 to \$30.25
- Sanitation Truck Operator II – Hourly rate: \$21.65 to \$ 34.63
- Stormwater Technician II – Hourly rate: \$21.65 to \$34.63
- Maintenance Worker – Hour rate: \$18.91 to \$30.25
- Recreation Supervisor – Salary range: \$ 51,545.59 to \$82,472.94 per year

All of the above positions are open until filled.

To view the complete job posting for the above position or to download an employment application, please visit the Town's official website at [www.lakeparkflorida.gov](http://www.lakeparkflorida.gov) . For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

#### **PUBLIC WORKS**

The Public Works Department is pleased to announce that construction activities associated with *2nd Street Stormwater Improvements and Road Resurfacing Project* are expected to commence on/about **November 20, 2023**. This project is designed to improve stormwater drainage in the general area of 2nd Street, between Foresteria Drive and Evergreen Drive, which had previously been identified as prone to nuisance flooding. A letter of notification was mailed to the homes (refer to attached letter) within the vicinity of the project. Should you have any questions regarding the project, please contact the Public



Works Department at (561) 881-3345 or email [publicworks@lakeparkflorida.gov](mailto:publicworks@lakeparkflorida.gov)  
Additional information is also available on our website  
[www.lakeparkflorida.gov](http://www.lakeparkflorida.gov) and searching for the words "Capital Projects".

Item 2.

## **SPECIAL EVENTS**

### **Centennial Celebration Time Capsule Ceremony**

The Centennial Celebration Committee and the Lake Park Historical Society invite you to join us as we unveil the Town's 75<sup>TH</sup> Anniversary Time Capsule that was buried at the Clock Tower on Park Avenue. The event will be held on **Thursday, November 16** from 4:00 p.m. – 6:00 p.m. in the Town Hall Commission Chamber. For more information, contact the Special Events Department at 561-840-0160.

### **Centennial Celebration Festival**

The Centennial Celebration Committee invite you to join us **Saturday, November 18** from 3 p.m.-9 p.m. in Kelsey Park for an exciting end to our year-long centennial celebration! There will be live performances; art, craft, food & beverage vendors; as well as a kids' zone, games and activities. The event will culminate with a live fireworks display on the Intracoastal Waterway. For more information contact the Special Events Department at 561-840-0160.

## **TOWN COMMISSION CONSENSUS**

Constituent Ashley Bedford of Longwood, FL is seeking the Town Commission's support of Florida Senate Bill 172 - Verification of Eligibility for Homestead Exemption, and specifically requests that your consideration to co-sponsor this legislation for Florida's Disabled Veterans. S.B. 172 that would increase the home buying power of Florida's Disabled Veterans by tens of thousands of dollars, without adding any financial burden on the State. Currently, Disabled Veterans with a 100% Disability rating are exempt from Real Estate Taxes in Florida. However, the current system requires them to apply for this exemption only after they have taken ownership of their homes. This timing issue creates a situation where their exemption status has not been verified during the mortgage underwriting process, resulting in these taxes being counted against them when qualifying for a mortgage, even though it is not a long-term liability. S.B. 172 addresses this timing issue and allows 100% Disabled Veterans to apply for their exemption after going under contract to purchase a home, and receive approval subject to taking ownership of the home. What action does the Commission prefer for this request – possibly a supporting Resolution of advocacy at the Florida League of Cities Legislative Action Days, January 2024 in Tallahassee, FL.



Public Works  
Department

650 Old Dixie Highway  
Lake Park, FL 33403  
Phone: (561) 881-3345  
Fax: (561) 881-3349

[www.lakeparkflorida.gov](http://www.lakeparkflorida.gov)

October 25, 2023

TOWN OF LAKE PARK ATTN TOWN MANAGER  
535 PARK AVENUE  
LAKE PARK FL 33403

RECEIVED

272

Item 2.

OCT 31 2023

Office of Town Manager  
TOWN OF LAKE PARK

Re.: Upcoming Construction of the 2<sup>nd</sup> Street Stormwater Improvements and Road Resurfacing Project

Dear Stormwater Utility Customer:

As part of Lake Park's commitment to building a more sustainable and resilient community, the Town secured grant funding to design and construct the 2<sup>nd</sup> Street Stormwater Improvements and Road Resurfacing Project (the "project").

The project is designed to improve stormwater drainage in the general area of 2<sup>nd</sup> Street, between Foresteria Drive and Evergreen Drive, which had previously been identified as prone to nuisance flooding. We appreciate the valuable feedback and comments you provided during the workshops and public meetings we held and have included them in the project design to the fullest extent feasible. The planned work consists of demolition in preparation of the installation of new stormwater piping, swale reshaping and addition of beautiful bioswale landscape treatments, as well as a pavement overlay to create slope correction for more efficient water runoff.

The Town has retained Sunshine Land Design (the contractor) to undertake the project. Construction activities are estimated to begin on/about November 20, 2023, and be completed by April 2024.

During construction, in order to promote traffic, pedestrian, and worker safety, the contractor will establish and enforce a maintenance of traffic (MOT) zone throughout the project area. The MOT plan may include periodic road or lane closures with possible traffic detours, however driveway access to your property will be provided at all times. Please exercise additional caution while in the project area and follow directions posted on temporary traffic signs, as well as those provided by construction or flag-bearing persons.

Should you have any questions, please contact Project Manager Edeldo Ortiz at (772) 260-3785 or the Town of Lake Park's Public Works Department at (561) 881-3345 or via email at [publicworks@lakepark.gov](mailto:publicworks@lakepark.gov).

At your service,

ROBERTO F. TRAVIESO, MPA  
Public Works Director

cc: Town Commission; Town Manager

*Please scan for more  
information regarding  
this and other Town  
Capital Projects.*



# CENTENNIAL CELEBRATION TIME CAPSULE CEREMONY

Item 2.



**THURSDAY, NOVEMBER 16, 2023  
4:00 PM - 6:00 PM  
TOWN HALL  
535 PARK AVENUE  
LAKE PARK, FL 33403**

The Centennial Celebration Committee and the Lake Park Historical Society invite you to join us as we unveil the Town's 75TH Anniversary Time Capsule that was buried at the Clock Tower on Park Avenue in 1998. The contents of the time capsule will be displayed in the Commission Chamber located in Town Hall. The Centennial Committee will reveal the items that will be placed in the new time capsule to be buried this year as part of the Town's anniversary. Please contact the Special Events Department at 561-840-0160 or [specialevents@lakeparkflorida.gov](mailto:specialevents@lakeparkflorida.gov) for more information.





THE CENTENNIAL CELEBRATION  
COMMITTEE AND  
FOREST DEVELOPMENT / NAUTILUS 220  
INVITE YOU TO THE

# CENTENNIAL CELEBRATION FESTIVAL

SATURDAY, NOVEMBER 18, 2023  
3:00 PM - 9:00 PM  
KELSEY PARK

FIREWORKS, LIVE PERFORMANCES  
ART, CRAFT, FOOD & BEVERAGE VENDORS  
KIDS ZONE, GAMES, ACTIVITIES  
FREE ADMISSION & PARKING

FOR MORE INFORMATION AND TO BECOME A VENDOR  
OR VOLUNTEER CONTACT THE SPECIAL EVENTS  
DEPARTMENT AT 561-840-0160 OR EMAIL  
SPECIALEVENTS@LAKEPARKFLORIDA.GOV



**FOREST**  
DEVELOPMENT

## NAUTILUS 220

LUXE WATERFRONT RESIDENCES



By Senator Polsky

30-00386-24

2024172

A bill to be entitled

An act relating to verification of eligibility for homestead exemption; creating s. 196.092, F.S.; requiring the Department of Revenue to establish an eligibility verification procedure for specified exemptions; requiring the department to adopt rules; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section 196.092, Florida Statutes, is created to read:

196.092 Verification of eligibility for certain disabled veterans and surviving spouses.—The Department of Revenue shall establish a procedure by which a person may verify his or her eligibility to receive an exemption or a discount under s. 196.081, s. 196.082, or s. 196.091 before the purchase of property. The department shall adopt rules to administer this section.

Section 2. This act shall take effect July 1, 2024.



**TOWN LAKE OF PARK  
PLANNING & ZONING BOARD  
STAFF REPORT  
MEETING DATE: November 1, 2023**

**APPLICATION:** Empire Landscaping

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**SUMMARY OF APPLICANT’S REQUEST:** Empire Landscaping (“Property Owner” and “Applicant”) is requesting site plan approval for a one-story, 2,112 SF office/warehouse building. The proposed development is consistent with the Town of Lake Park’s adopted regulations for the CLIC-1 District.

The Subject Property is located south of Watertower Road along 13th Street in the Town of Lake Park as denoted in the location map. It is comprised of the following parcel, which totals 0.33 acres:

- Parcel 1 – PCN: 36434220000007400

**BACKGROUND:**

Owner & Applicant(s):	Empire Landscape
Agent and Consultant:	James Leserra, Empire Landscaping
Location:	36434220000007400 (No Address)
Net Acreage (total):	0.333 acres
Legal Description:	See survey enclosed in packet.
Existing Zoning:	CLIC-1
Future Land Use:	Light Industrial and Commercial

**Figure 1:** Aerial View of Site (image not to scale; for visual purposes only)

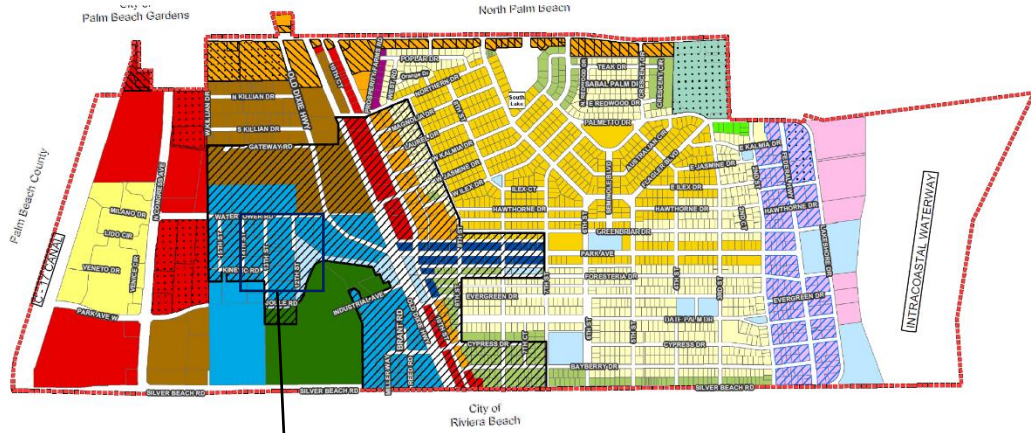




## LAKE PARK ZONING MAP



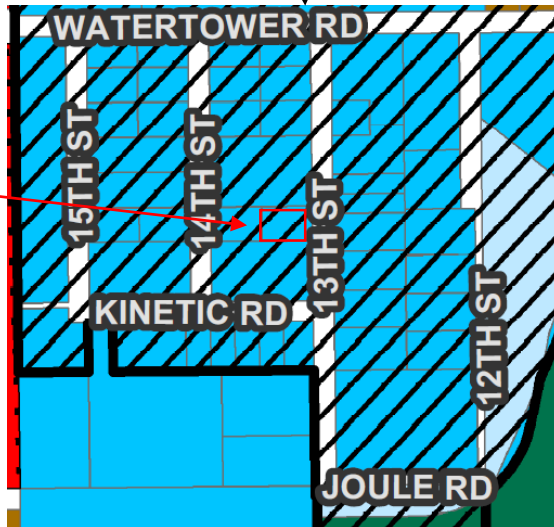
# Lake Park Zoning Map



### Legend

TOWN BOUNDARY	C1 BUSINESS DISTRICT	C4 BUSINESS DISTRICT	PADD PARK AVENUE DOWNTOWN DISTRICT	R2 MULTIPLE FAMILY RESIDENCE DISTRICT
Planned Unit Development Overlay	C1B NEIGHBORHOOD COMMERCIAL DISTRICT	CLIC CAMPUS LIGHT INDUSTRIAL & COMMERCIAL	R1 SINGLE FAMILY RESIDENCE DISTRICT	R2A MULTIPLE FAMILY RESIDENCE DISTRICT
NBOZ Overlay	C2 BUSINESS DISTRICT	CONSERVATION	R1A SINGLE FAMILY RESIDENCE DISTRICT	TND TRADITIONAL NEIGHBORHOOD DEVELOPMENT
CRA Overlay	C3 BUSINESS DISTRICT	MU MIXED USE	R1AA RESIDENCE DISTRICT	
FHMUDO Federal Highway Mixed Use District Overlay		P PUBLIC DISTRICT	R1B TWO FAMILY RESIDENCE DISTRICT	

Subject Site



### Adjacent Zoning:

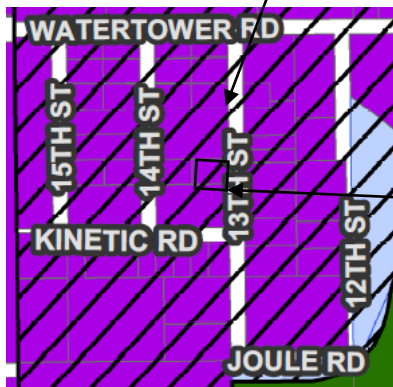
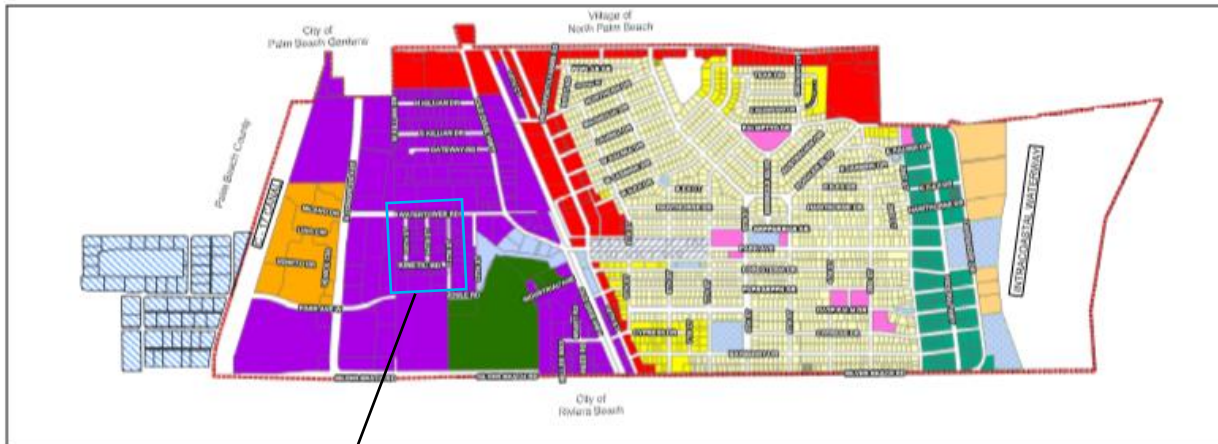
North: CLIC-1  
 South: CLIC-1  
 East: CLIC-1  
 West: CLIC-1



## LAKE PARK FUTURE LAND USE MAP



### Lake Park Future Land Use Map



Subject Site

#### Adjacent Existing Land Use

North: Commercial and Light Industrial  
 South: Commercial and Light Industrial  
 East: Commercial and Light Industrial  
 West: Commercial and Light Industrial

## **PART I: SITE PLAN APPLICATION**

The site plan application for Empire Landscape has been reviewed by the Town's consulting Engineers, Landscape Architect, Palm Beach County Fire Rescue, Seacoast Utility Authority, Palm Beach County Sheriff's Office (PBSO) for Crime Prevention Through Environmental Design (CPTED), Lake Park Public Works Staff, and Lake Park Community Development Department Staff. Based on these reviews, the project substantially complies with our Land Development Regulations and Comprehensive Plan.

**\*\*This project has been noticed by certified mail to property owners within 300 feet on 8/30/23 and advertised in the Palm Beach Post on Friday 9/1/23 \*\***

### **SITE PLAN PROJECT DETAILS**

**Comprehensive Plan:** The proposal is consistent with the goals, objectives and policies of the Town's Comprehensive Plan, including:

- ➔ **3.4.2 Objectives and Policies, Policy 1.5:** *The Town shall encourage development and redevelopment activities which will substantially increase the tax base while minimizing negative impacts on natural and historic resources, existing neighborhoods and development and adopted Levels of Service (LOS) standards.*

This development project activates a vacant parcel along 13<sup>th</sup> Street, bringing in a new business while not producing any harmful impacts to neighboring districts and adopted Levels of Service.

- ➔ **Future Land Use (FLU) Classification System 3.4.3:** *Lands and structures devoted to light industrial uses with pollutants controlled on site, warehouses, commercial, wholesale establishments, and limited small scale commercial uses that are supportive of workers in the area such as convenience stores and restaurants and that can be carried on unobtrusively, with a maximum F.A.R. of 2.0.*

The current proposal is consistent with the definitional requirement for lands in the Commercial and Light Industrial FLU designation and consistent with the required Floor Area Ratio (FAR) by providing an FAR of 0.14.

- ➔ **Future Land Use Element, Policy 5.2:** *The Town shall foster the redevelopment of declining neighborhoods, underutilized parcels, and areas that demonstrate substandard and/or slum and blight conditions.*

The proposed development will redevelop a currently underutilized (vacant) parcel per the requirements of the Comprehensive Plan.

**Zoning:** The proposed project is consistent with the requirements of the CLIC-1 Business District, including use, parking, building height, and building site area. The project also complies with the supplemental regulations of the general code, which will be further discussed as applicable in the sections below.

Of note, this project is applying for two administrative waivers specific to sites under one acre. The first waiver is for the building setback to reduce the front yard setback from 25' to 20'. This is allowable with the 20% reduction to setbacks that can be applied.

The second requested waiver is for landscape buffer widths; instead of the standard 8' landscape buffers, the applicant is proposing to utilize the 20% reduction allowance to provide 6'4" buffers instead.

Both alternative proposals fall within the allowances of the administrative waivers for sites under one acre and staff supports their application to this project given the site's inherent constraints.

**Architecture:** The project is generally compliant with the Town's standards for nonresidential architectural design detailed under Chapter 78, Article XII. The proposal meets the standards set forth for building articulation, material variation, and decorative features.

Two outstanding elements pertaining to architecture that were not addressed during site plan review are ensuring secondary color percentages are no greater than 25% per wall and ensuring features of interest account for 60% of the front and side facades. These outstanding items are anticipated to be remedied prior to Town Commission scheduling, otherwise they will be conditioned on the approving Resolution.

At the Planning and Zoning Board meeting, Chair Ahrens noted concerns with the architectural elevation plan, including identifying the material types on the elevation plan sheets, the type of roof and whether its fasteners would be visible, and the location of downspouts and gutters. Additionally, planning staff noted deficiencies in identifying the proposed paint color percentages and the proposed percentage of fenestration and other features of interest as defined under Section 78-336 (4) that were still not identified as compliant going into the P and Z meeting. As of the 10/18/23 revision to the architecture plans, all these concerns have been addressed with Planning staff satisfied with the additional paint percentage and façade detail percentages and the Building Official noting no concerns with the constructability of the proposed architectural elevations.

**Building Site:** The total impervious area for the project is 9,398 SF and the pervious area is 2,990 SF. The development proposal consists of a one story 2,112 SF office warehouse building. This structure will serve as storage and the main offices for the Empire Landscaping company.

**Traffic Concurrency:** O'Rourke Engineering has reviewed the proposed traffic generated for this project as well as internal circulation within the site and recommended approval 8/28/23. Palm Beach County TPS approval for this project was issued on 7/5/23.

**Landscaping:** The proposed landscaping plans have been deemed code compliant by the Town's consulting Landscape Architect (JMorton) as of 8/28/23.

At the Planning and Zoning Board meeting, Chair Ahrens noted concerns with a conflict between the lighting placement and landscaping. Subsequently, the applicant has modified their landscape placement to alleviate any possible conflict; the Town's consulting Landscape Architect reviewed the revised design and approved 10/20/23.

**Paving, Grading and Drainage:** The Town's consulting Engineers reviewed and approved the civil plans for this proposal on 8/24/23. Likewise the Town Stormwater Division approved the project on 8/29/23.

At the Planning and Zoning Board Meeting, Chair Ahrens noted concerns with proposed grades and ADA accessibility. To address these issues, the applicant has added notes clarifying that the pedestrian gate proposed along 13<sup>th</sup> Street will be accessible and vehicular gates are to remain open during business hours. The applicant also added additional grading information to their civil plans, which were reviewed again by the Town's Civil reviewer and approved 10/20/23.

**Signage:** Signage will be subject to permit review and approval pursuant to the sign code when permits are applied for.


**Water/Sewer:** Seacoast Utility Authority reviewed these plans for compliance with their best practices and provided final approval on 8/24/23.

**Fire:** PBC Fire Rescue reviewed the site plan and found it to be in compliance with PBC Fire Rescue best practices on 8/28/23. An additional round of fire review will be conducted during the building permit phase, which is standard procedure.

**PBSO:** The Crime Prevention Through Environmental Design (CPTED) review was performed by D/S Adam Pozsonyi at the Palm Beach County Sheriff's Office and the proposal was found to be compliant with best-practice principles for CPTED on 8/25/23.

## **PART II: STAFF RECOMMENDATION**

Staff recommends **APPROVAL** of the Site Plan for Empire Landscaping.



# Lake Worth Inlet Flood Shoal Dredging Project Phase 2A Singer Island Channel

# Early 1920's

Item 2.

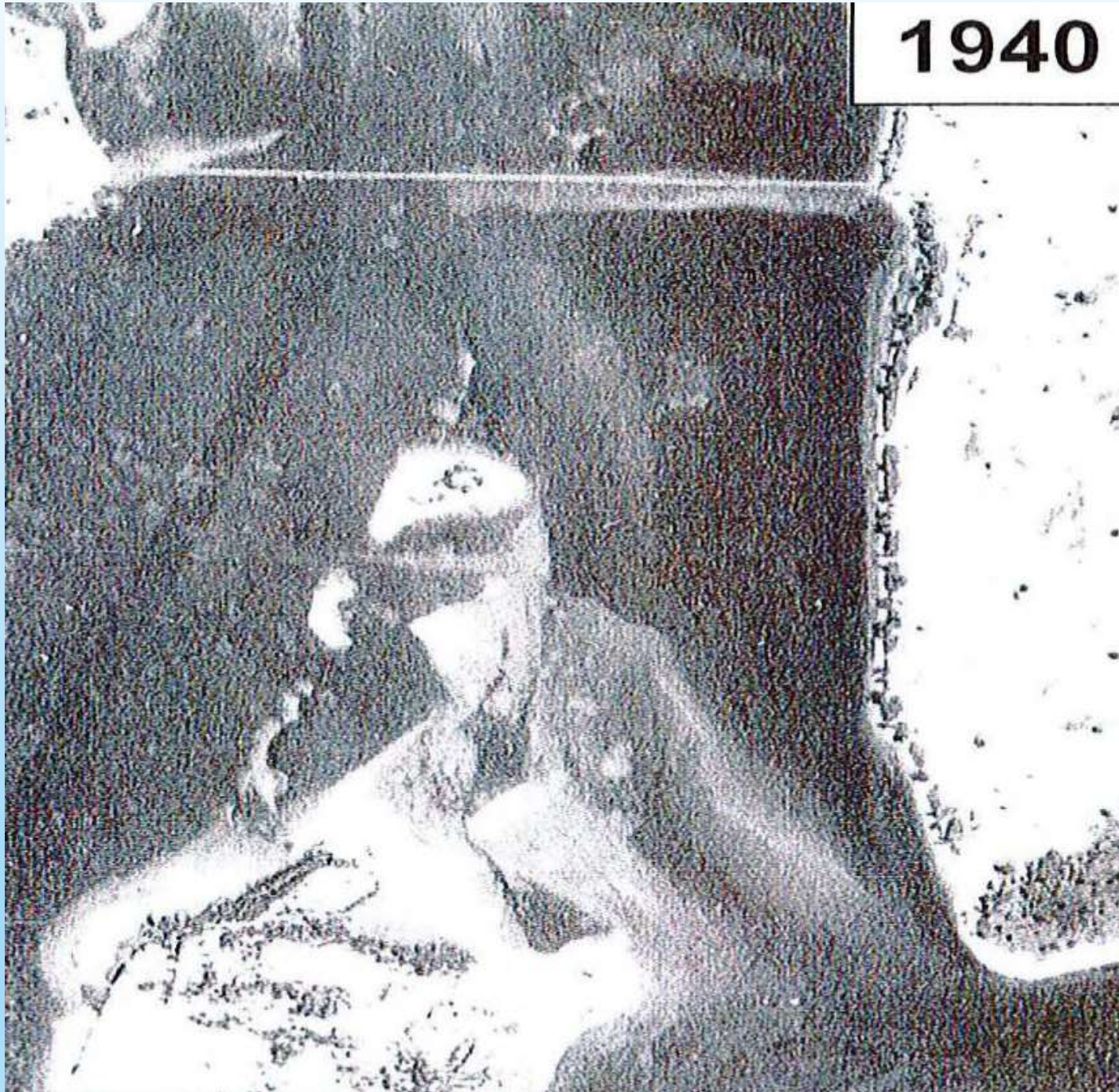




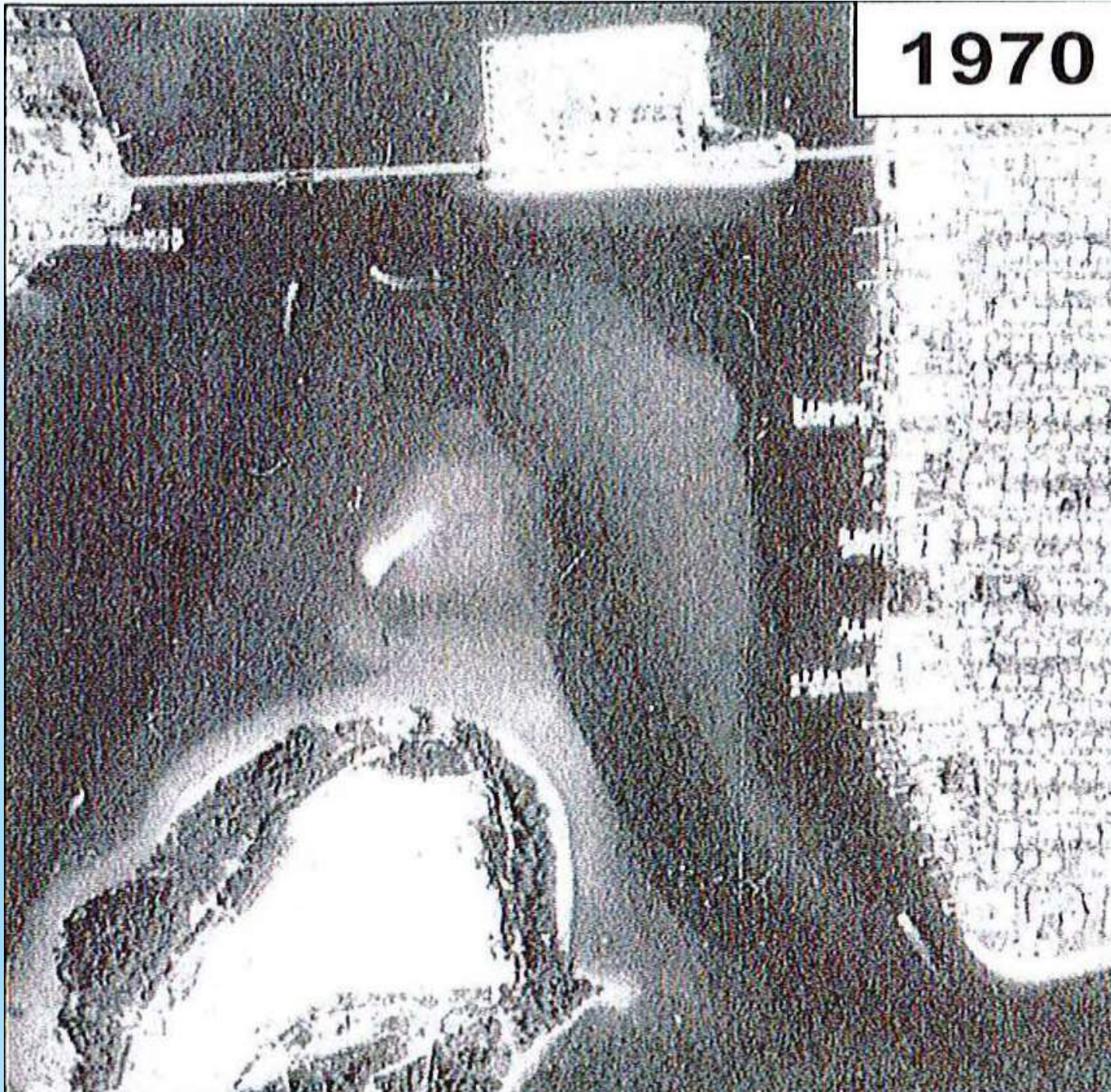
# 1940's



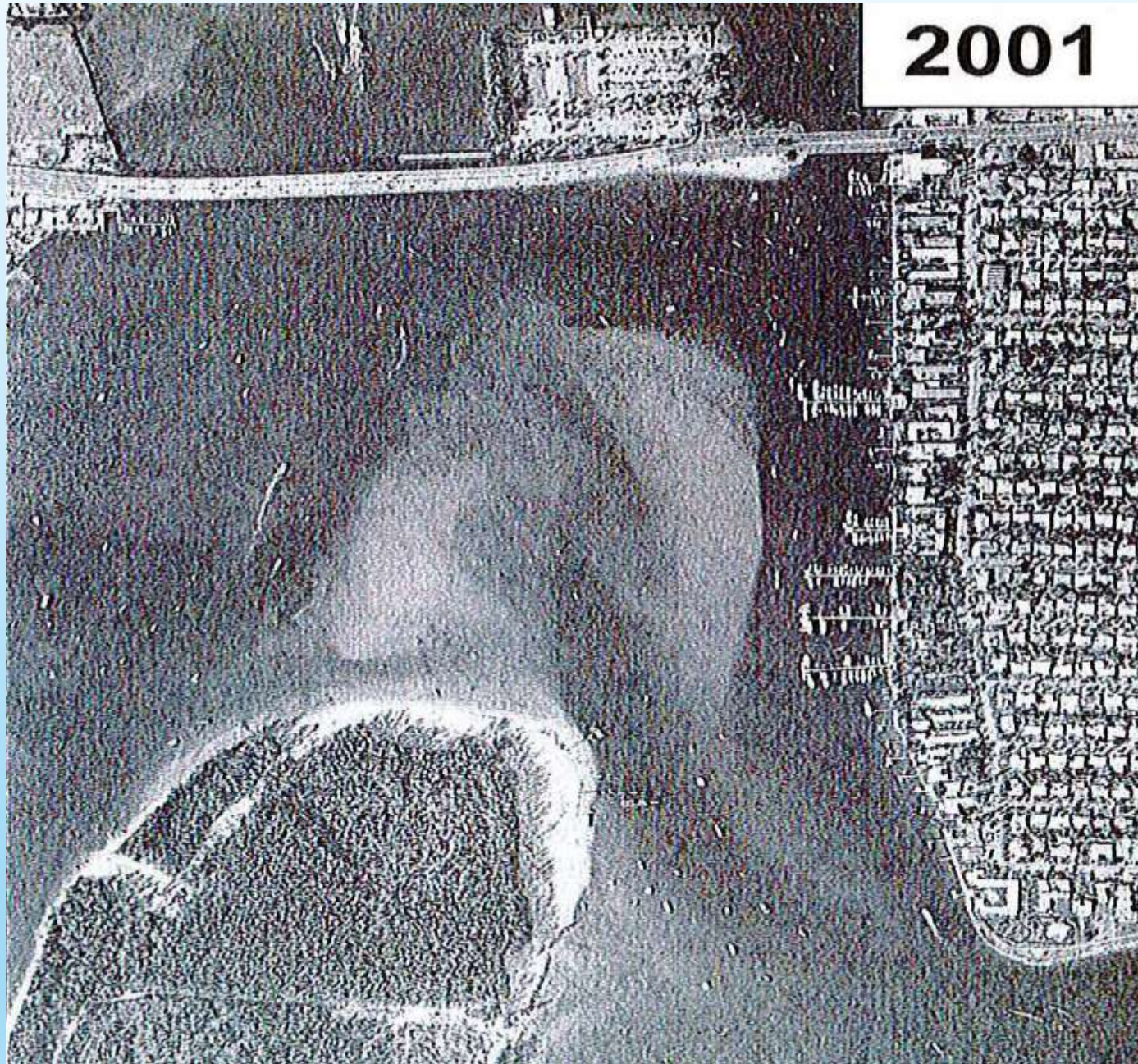
















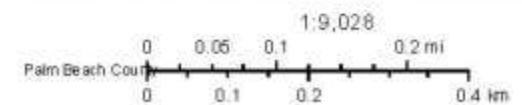




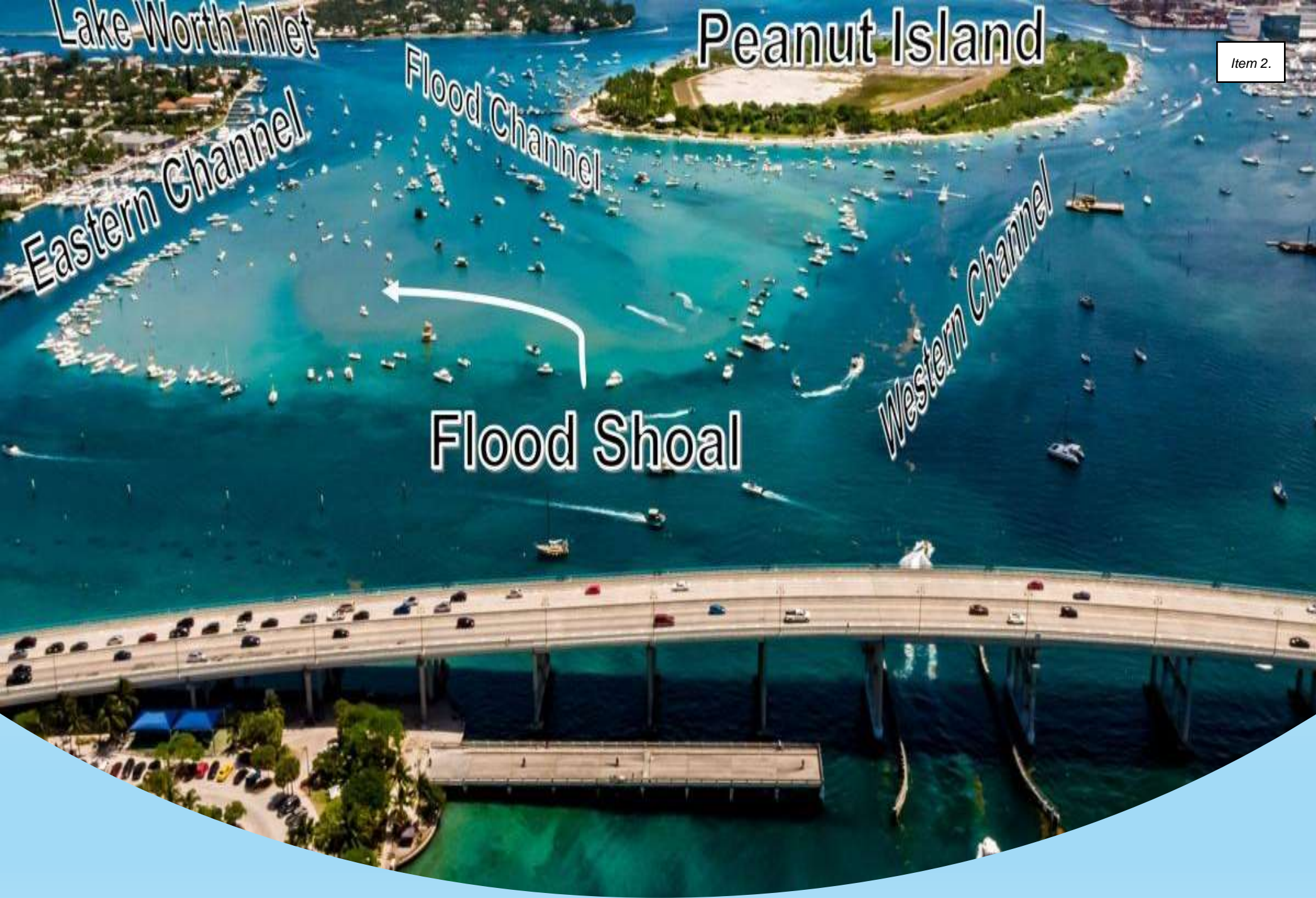
Created by: Palm Beach County

July 1, 2021

## Municipal Boundaries







Item 2.











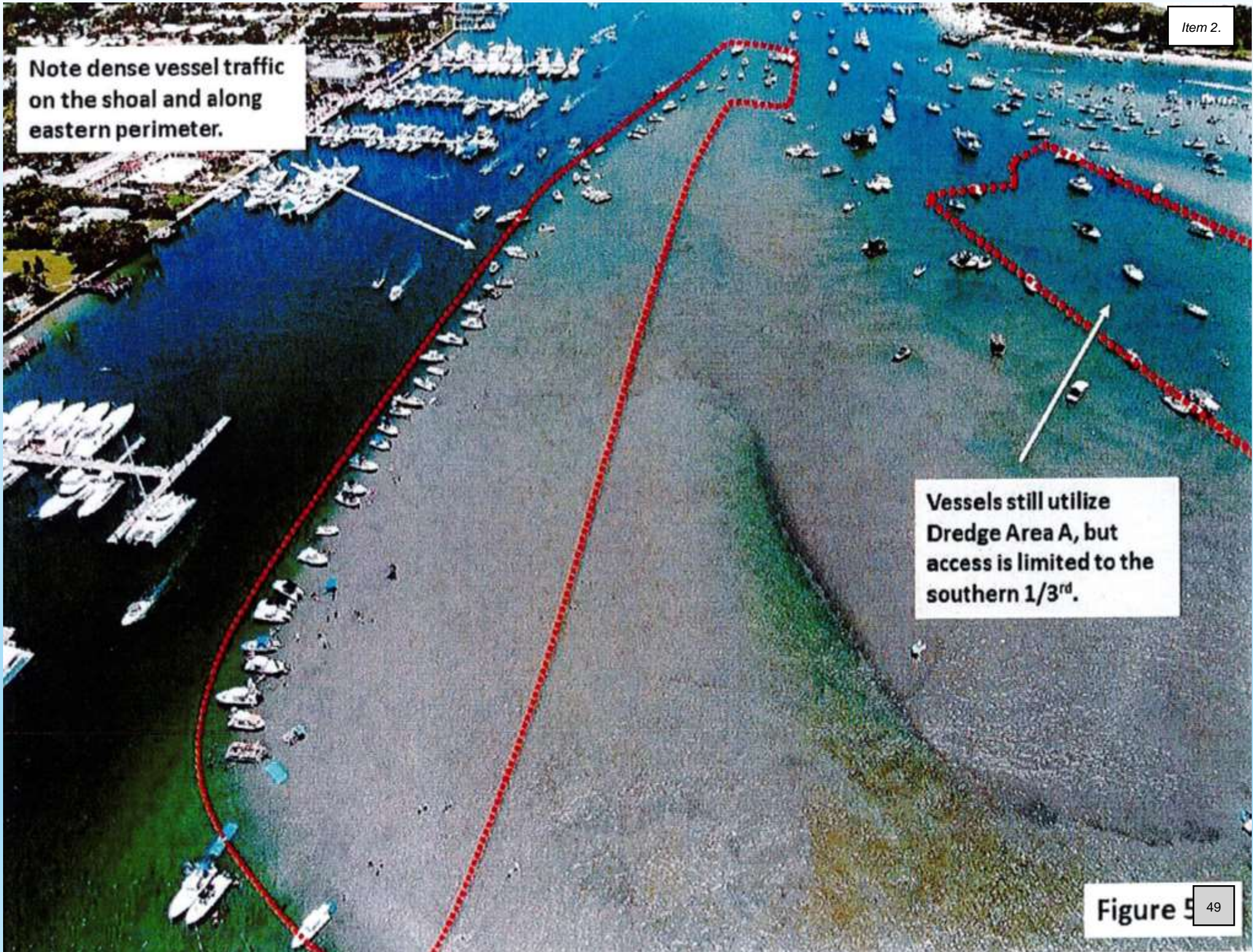




Note dense vessel traffic on the shoal and along eastern perimeter.

Vessels still utilize Dredge Area A, but access is limited to the southern 1/3<sup>rd</sup>.

Figure 5





# PROJECT TIMELINE

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Date	Component
(3 months) January- March 2023	Development of Final Tech Specs/ Plans
(5 months) April I -August 2023	Contractor Solicitation/ Selection/ Award
(2 months) April I - May 2023	Pre-Construction Resource Monitoring
(6 months) September 2023 - March 2024	Construction (Mob/Demob, dredge, dispose
(2 weeks) - March 2024	Relocation of Channel Markers
(2 months)-April - May 2024	Post Construction Resource Monitoring

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# QUESTIONS AND COMMENTS?



## Town of Lake Park Town Commission

### Agenda Request Form

**Meeting Date:** 11/15/2023 **Agenda Item No.** -11-23

**Agenda Title:** FISCAL YEAR 2023/2024 BUDGET  
ADJUSTMENTS

[ ] SPECIAL PRESENTATION/REPORTS [ ] CONSENT AGENDA  
 [ ] BOARD APPOINTMENT [ ] OLD BUSINESS  
 [ ] PUBLIC HEARING ORDINANCE ON \_\_\_\_ READING  
 [X] NEW BUSINESS  
 [ ] OTHER: \_\_\_\_\_

**Approved by Town Manager** John D'Agostino

Digitally signed by John D'Agostino  
 DN: cn=John D'Agostino, o=Town of Lake Park,  
 ou=Town Manager,  
 email=jdagostino@lakeparkflorida.gov, c=US  
 Date: 2023.11.10 15:57:56 -0500

**Date:** \_\_\_\_\_

**Jeffrey Duvall** **Finance Director**  
 Name/Title

<b>Originating Department:</b>  <b>FINANCE</b>	Costs: Budget Adjustments Funding Source: Various [ X ] Finance Jeffrey P. Duvall <div style="font-size: small;"> <small>Digitally signed by Jeffrey P. Duvall            DN: cn=Jeffrey P. Duvall, o=ou, email=jduvall@lakeparkflorida.gov, c=US            Date: 2023.11.08 17:11:06 -0500</small> </div>	<b>Attachments:</b> <b>Resolution, Attachment "A"</b> <b>Carryforward Budget Adj,</b> <b>Attachment "B"</b>
<b>Advertised:</b> Date: _____ Paper: _____ [ X ] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <u>JD</u> <b>Please initial one.</b>

### Summary Explanation/Background:

Fiscal Year 2023/2024 is being amended to eliminate one budgeted Facilities Maintenance Worker I position and add one Facilities Maintenance Worker II position. The change in this position title in the General Fund nets a total budget increase of \$ 2,330 to Revenue and Expenditures.

This fiscal year resolution creates the budget adjustments needed.

### Recommended Motion:

The staff recommends approval of this budget adjustment:

I move to adopt Resolution \_\_\_\_\_ 11-23.

**RESOLUTION 91-11-23****A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE TOWN BUDGET FOR FISCAL YEAR 2023-2024 AS PREVIOUSLY ADOPTED BY RESOLUTION NO. 76-09-23; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.**

**WHEREAS**, the Town Commission has previously established the budget for the Town of Lake Park for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and

**WHEREAS**, at the time of its adoption, the budget properly reflected expected revenues and appropriations; and

**WHEREAS**, to implement this budget, the Town Commission adopted and levied by Resolution No. 75-09-23 a final millage rate for the Fiscal Year 2023-2024; and

**WHEREAS**, the Town Commission deems it necessary and advisable to amend the budget for the Town of Lake Park for Fiscal Year 2023-2024, which was adopted by Resolution No. 76-09-23.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK FLORIDA:**

**Section 1.** The whereas clauses are true and correct and are supported herein.

**Section 2.** An amended budget of the Town of Lake Park General Fund is hereby approved and adopted as set forth in the attached Attachment “B”. An amended budget of the Town of Lake Park Marina Fund is hereby approved and adopted as set forth in the attached Attachment “B”. An amended budget for the Town of Lake Park Sanitation Fund is hereby approved and adopted as set forth in the attached Attachment “B”. An amended budget for the Town of Lake Park Stormwater Fund, Special Fund and Streets and Road Funds are hereby approved and adopted as set forth in the attached Attachment “B”.

**Section 3.** The Annual Budget establishes limitations on expenditures by fund and by department within funds, and the total appropriation of each fund may not be increased or decreased without specific authorization by a duly enacted resolution effecting such amendment or transfer. However, specific activity and department amounts may be exceeded upon authorization of the Town Manager so long as excesses exist in other activities within said fund budget. Notwithstanding the forgoing, the Town Commission shall approve by resolution the transfer of all appropriations in excess of \$10,000 and all transfers from the Town’s Unassigned Fund Balance Account or the Town’s Contingency Account.

**Section 4.** If any section, subsection, sentence, clause, phase or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

**Section 5.** This resolution shall take effect immediately upon adoption.

