

Lake Park Town Commission, Florida Executive Session Immediately Followed By The Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403 July 03, 2024 6:00 P.M.

Roger Michaud	 Mayor
Kimberly Glas Castro	 Vice Mayor
Michael Hensley	 Commissioner
Mary Beth Taylor	 Commissioner
Judith Thomas	 Commissioner
John D'Agostino	 Town Manager
Thomas J. Baird.	 Town Attorney
Vivian Mendez, MMC	 Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

• Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.

- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.

• All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

COMMISSION WILL NOW RECESS THE SPECIAL CALL COMMISSION MEETING AND GO INTO AN EXECUTIVE SESSION.

The Town Commission for the Town of Lake Park will have an Executive Session pursuant to Florida Statute 447.605(1) in the Town Hall Mirror Ballroom. Those in attendance shall be: Mayor Roger D. Michaud; Vice-Mayor Kimberly Glas-Castro; Commissioners Michael Hensley; Mary Beth Taylor; and Judith Thomas; also in attendance will be Town Manager John D'Agostino; Assistant Town Manager/Human Resources Director Bambi McKibbon-Turner, Finance Director Jeffrey DaSilva and Assistant Finance Director Barbara Gould for the purposes to discuss collective bargaining of the Federation of Public Employees, A Division of National Federation of Public and Private Employees (AFL-CIO).

AFTER THE EXECUTIVE SESSION THE COMMISSION WILL RECONVENE THE SPECIAL CALL COMMISSION MEETING.

SPECIAL PRESENTATION/REPORT:

- **1.** Proclamation Declaring July 17, 2024 as "13th Annual KidsFit Jamathon Day."
- 2. Legislative Update by Representative Jervonte Edmonds
- 3. Recommendations Rising from the 2023 Solid Waste (Sanitation) Utility Rate Analysis.
- **<u>4.</u>** Recommendations Rising from the 2023 Stormwater Utility Rate Analysis.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

- 5. June 5, 2024 Regular Commission Meeting Minutes
- 6. June 12, 2024 Executive Session and Special Call Commission Meeting Minutes
- 7. Resolution 44-07-24 Authorizing and Directing the Mayor to Execute a Change Order to the Agreement between the Town of Lake Park and the State of Florida Department of Environmental Protection for the 2nd Street Resurfacing and Green Infrastructure Project.
- 8. Resolution 45-07-24 Authorizing and Directing the Town Mayor to Execute, on Behalf of the Town of Lake Park, an Amendment to the Grant Agreement with the State of Florida Department of Environmental Protection for Grant Funding for Storm-water Mitigation Infrastructure Improvements as Part of the Southern Outfall Stormwater Infrastructure Improvement Project.
- Resolution 46-07-24 Authorizing and Directing the Mayor to Execute a Construction Services Agreement between the Town of Lake Park and HG Construction Development & Investment, Inc.

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

<u>10.</u> Ordinance 07-2024 Mobile Vendors, including Mobile Food Dispensing Vehicles (i.e. Food Trucks).

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 22, ARTICLE III, SECTIONS 22-101 THROUGH 22-113 ENTITLED "STREET AND MOBILE VENDORS"; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE. 11. Ordinance 08-2024 Creating a New Section 30-6 Pertaining to the Operation of Micromobility Devises, Golf Carts, Low Speed Vehicle and Motorized Scooters and Amending Chapter 30 Pertaining to High-Capacity Passenger or Work Vans. AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 30, ARTICLE I TO CREATE A NEW SECTION 30-6 PERTAINING TO THE OPERATION OF MICROMOBILITY DEVICES, GOLF CARTS, LOW SPEED VEHICLES, AND MOTORIZED SCOOTERS; PROVIDING FOR THE AMENDMENT OF CHAPTER 30, ARTICLE II SECTION 30-35 PERTAINING TO HIGH-CAPACITY PASSENGER OR WORK VANS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: NONE

NEW BUSINESS:

 Setting the Current Year Proposed Millage Rate, and Restating the Date, Time, and Location for the First Public Budget Hearing.

REQUEST FOR FUTURE AGENDA ITEMS:

ADJOURNMENT:

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on July 17, 21024.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2024

Agenda Item No.

CONSENT AGENDA

_____ READING

OLD BUSINESS

Agenda Title: Proclaiming Declaring July 17th as 13th Annual KidsFit Jamathon®

[]

Digitally signed by John D'Agostino DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager,

Date: 2024.06.07 17:19:09 -04'00'

Lake Park, ou=1own Manager, email=jdagostino@lakeparkflorida.gDate:____

[X] SPECIAL PRESENTATION/REPORTS []

- [] BOARD APPOINTMENT
- [] PUBLIC HEARING ORDINANCE ON _____
- [] NEW BUSINESS
- [] OTHER: _____

John John Approved by Town Manager Agostino Director

<u>Vivian</u>	Mendez,	Town	Clerk
Name/Ti	tle		

Originating Department:	Costs: \$ 0.00	Attachments:
Town Clerk	Funding Source: Acct. # [] Finance	Email Request from Politic Calm. Proclamation.
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone Or Not applicable in this case Please initial one.

Summary Explanation/Background:

At the June 5, 2024 Regular Commission Meeting, the Commission approve the request from Digital Vibez, Inc. for a proclamation declaring Wednesday, July 17th as the 13th Annual KidsFit Jamathon®.

Recommended Motion: No motion required.

From:	Christina Romelus
To:	Town Clerk
Subject:	Request for Proclamation: 13th Annual KidsFit Jamathon(R)
Date:	Thursday, May 23, 2024 2:53:10 PM
Attachments:	13th Annual KidsFit Jamathon®.docx
	13th Annual KidsFit Jamathon®.docx.pdf

Dear Town Clerk Mendez,

I hope this message finds you well.

I am writing to request a proclamation for the **13th Annual KidsFit Jamathon**®, an innovative and interactive event for youth that motivates and inspires them to dance, stay fit, and live healthy lives. This annual summer wellness/fitness event is hosted by <u>Digital Vibez, Inc</u>. and provides a professional concert-like atmosphere with music, dance performances, and impressive sound, stage, and lighting. Additionally, children will have the opportunity to participate in a renowned dance contest, with the winning program receiving a cash prize.

Your support is essential to the success of this event. To help us reach more residents and increase engagement in our programs and events, we request a proclamation declaring **Wednesday**, July 17, 2024, as "13th Annual KidsFit Jamathon® Day." A draft proclamation is attached for your convenience.

Please let us know if you can issue this proclamation so that the organization representatives can accept it in person or virtually. Thank you for your continued support.

If you have any questions, please email <u>hello@politicalm.com</u> or reply to this email.



Yours in Success,

Christina L. Romelus, CEO

561.203.9442 401 N. Rosemary Ave West Palm Beach, FL 33401

 Image: second system
 Image: se

Proclamation

WHEREAS, the Town of Lake Park, Florida takes special notice and acknowledges the exceptional service Digital Vibez has provided for more than 12 years to our citizens of highest potential, our children; and

WHEREAS, in 2010, Digital Vibez was founded to reach out to underserved youth in Palm Beach County by mentoring them through dance fitness, technology, and the arts; and

WHEREAS, Digital Vibez partners with more than 200 local afterschool sites, community based organizations, and summer camp programs serving thousands of children each year; and

WHEREAS, Digital Vibez serves all children within and even beyond Palm Beach County; and

WHEREAS, Digital Vibez has hosted events such as Let's Move PBC and programs such as Wellness Workshops, Fitness Jamz, and Digital Expressions where children can create songs and videos to express themselves; and

WHEREAS, KidsFit Jamathon® is the largest kids dance fitness concert in the nation; and

WHEREAS, Digital Vibez has grown a following nationally and has a viral dance video on TikTok with over 42 Million views bringing national and international attention to Palm Beach County; and

WHEREAS, Digital Vibez will host its largest event yet this year with dance fitness, healthy activities and snacks, and dance performances by local students where the winning sites of the competitions will take home a cash prize;

NOW, THEREFORE, I, Roger Michaud, Mayor of the Town of Lake Park, Florida, do hereby proclaim Wednesday, July 17, 2024, as the:

13th Annual KidsFit Jamathon®

to be held at the South Florida Fairgrounds in the City of West Palm Beach, and urges all citizens to join me in congratulating and celebrating Digital Vibez on their 13th KidsFit Jamathon® celebration.

IN WITNESS WHEREOF, I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 3rd day of July, 2024.

BY:

ATTEST:

Mayor Roger Michaud

Vivian Mendez, Town Clerk

Town of Lake Park Town Commission

Agenda Request Form

Meeti	ng Date:	July 3, 2024	Agenda Item No.
Agen	da Title:	Legislative Update	e by Representative Jervonte Edmonds
[X] [] []	BOARD APP PUBLIC HEA	ARING ORDINANCE	[] OLD BUSINESS
[] []	NEW BUSIN OTHER:	ESS	
Appro	Approved by Town Manager		

Laura Weidgans, Deputy Town Clerk

Originating Department: Clerk	Costs: None	Attachments: None
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone or Not applicable in this case LW Please initial one .

Summary Explanation/Background: House Representative Jervonte Edmonds requested to appear before the Commission on July 3, 2024 to provide a Legislative Update.

Recommended Motion: No motion needed.

Forica Legisative Session Review

#RepJervonteEdmonds

PREPARED BY REP.JERVONTE EDMONDS "EVERY FLORIDIAN DESERVES THE FREEDOM TO BE HEALTHY, **PROSPEROUS, AND SAFE."**

District 88



RepJervonteEdmond

Find Your State Representative & State Senator

Legislative Session

60 days long, ended on March 8th. 1901 Bills Filled 300+ Passed



REPRESENTATIVE **EDMONDS COMMITTEES**

- Health & Human Services Committee Joint Administrative Procedures Committee **Operations Subcommittee** Transportation & Modals Subcommittee
- Constitutional Rights, Rule of Law & Government
- State Administration & Technology Appropriations **Subcommittee**



REPRESENTATIVE EDMONDS COMMITTEES

- •HB 13 -Minimum Base Salary for Full-time Teachers
- •HB 25 Florida Bright Futures Scholarship Program
 - •HB 31 Landlords and Tenants
- •HB 41 Mortgage Loans and Insurance Payments Grant Program
 - •HB 329 Financial Assistance for Homeowners
 - •HB 767 Resident Status for Tuition Purposes
 - •HB 1017 Insurance





Housing & Insurance #RepJervonteEdmond

Property Insurace Reform

No major reforms were made; importan workshop was hosted. One year insurance tax cut equaling about \$50 per homeowner. Unregulated surplus lines insurers will be allowed to take policies out of Citizens that cover second homes.

My Safe Florida Home

\$200M added to this program for the next fiscal year.

Affordable Housing

HOAs

Incentive Loan program.

HB1203 requires HOAs in the state to give each resident its rules and covenants and force them to let each person know of any updates to those documents.

Homelessness

Controversial proposal designed to prevent homeless people from sleeping in public places

Affordable Housing \$408 M – Provides \$174 M for SHIP, the State Housing Initiatives Partnership program; and \$234 M for SAIL, the State Apartment

Tax Package - ~508.8 Mil **Provisions in HB 7073 include:**

- a 14-day "back-to-school" tax holiday
- two 14- day "disaster preparedness" tax holidays for specified disaster preparedness supplies;
- a one-month "Freedom Month" tax holiday for specified recreational items and activities;
- a seven-day "Tool Time" tax holiday for tools/equipment used in skilled trade
- allows counties deemed to be area of critical state concern to give an affordable housing tax exemption to properties with more than 10 units; allows taxing authorities the power to opt out of state law relating to certain affordable housing exemptions, if certain conditions are met and the decision is approved by a two-thirds majority of the governing body; allows an affordable housing tax exemption for the first 15 years of certain new, lowincome housing projects; and revises exemption parameters and processes.
- corporate income tax credit for three fiscal years for businesses that hire persons with disabilities;
- creates insurance premium deductions for residential and flood policies and creates a corresponding insurance premium tax credit for insurers required to give deductions;

#RepJervonteEdmond



• Education

#RepJervonteEdmond

HB917	The bill authorizes a minor aged 16 or 15 construction,
Chaplains & Communism Bill	HB931 would allow volunteer chaplains in preceiving instruction on the history of common/HB1349.
Vouchers	HB 1403 is meant to clarify the universal w year. The bill establishes some guidelines timely manner after <u>public outcry on late pa</u>
SB1688	The bill requires school districts to inform selection for middle school of the career a course available within the district
Post-Secondary Eduation	GATE program would help HS drop-outs ea towards a professional certification.

years to work on any residential building

public schools; K-12 students could start munism by the 2026-2027 school year

voucher program, which was expanded last to distribute voucher funds to families in a <u>payments</u>.

form students and parents during course and professional academy or career-themed

arn their GED or equivalent, and then work



• BUSINESS

	C C
HB473 Cyber Security	The bill provides that a county or munici- cybersecurity training, standards, and notified other political subdivision of the state that of on a voluntary basis, is not liable in connection
SB362 Workers Comp	Florida's Workers' Compensation Law (WC L injured workers with necessary medical care recovery process. bill increases the maximu from 110 percent, to 175 percent of the reim
HB 629 Builders Warranty	The bill requires the warranty to cover the full one-year period, even if the home is so
Small Business	State Small Business Credit Initiative \$178 allow expanded access to capital and specifically minority, women, and/or vetera
Nonprofit	Non-profit Security Grant Program \$10 M - organizations, including houses of worship risk for violent attacks or hate crimes.

#RepJervonteEdmond

cipality that substantially complies with the ification protocols under current law or any complies with these standards and protocols tion with a cybersecurity incident.

Law) mandates employers to furnish re for the duration required by the injury or num reimbursement for physician licensed, mbursement allowed by Medicare.

he newly constructed home for a minimum old or transferred.

75.2 M – Provides federal budget authority to discredit to small businesses in the state, ran-owned businesses

Provides funding to support nonprofit
 p and community centers, that are at high

• BUSINESS

	S
HB49 Minors Employment	 Provides that minors 16 and 17 years old p.m., when school is scheduled the follow Provides that minors 15 years of age of younger, may not work more than: • 6 con
HB433 Wages and Heat	The bill removes the ability of local governm certain employees under the terms of a con- to Florida's wage and employment benefits into before September 30, 2026.
HB 1335 DBPR	 Allows local construction contractor restitution as a disciplinary action. Clarifies that an exclusion from engined business organizations, not just corporations.
Road Projects	Moving Florida Forward \$370 M – Provides and accelerate the completion of selected relief in the State of Florida
Economic Development	Provides \$130.4 M (\$97 M GR, \$33.4 M TF) Growth Grant Fund, Quick Response Trainin Business Initiative Outreach Program, Black Protection, Defense/Rural Infrastructure, Se

#RepJervonteEdmond

d: • May only work between 6:30 a.m. and 11 wing day

or younger, instead of 17 years of age or nsecutive days in any one week.

ments to require a minimum wage for ntract, and provides that the bill's revisions s law do not impair any contract entered

or licensing agencies to recommend

eering licensing requirements applies to all ations.

s funding to supplement the Work Program road projects to provide traffic congestion

for economic development activities (Job ng, Defense Support Task Force, Hispanic k Business Loan Program, Military Base elect Florida, Sports Foundation).

. Social media & Al

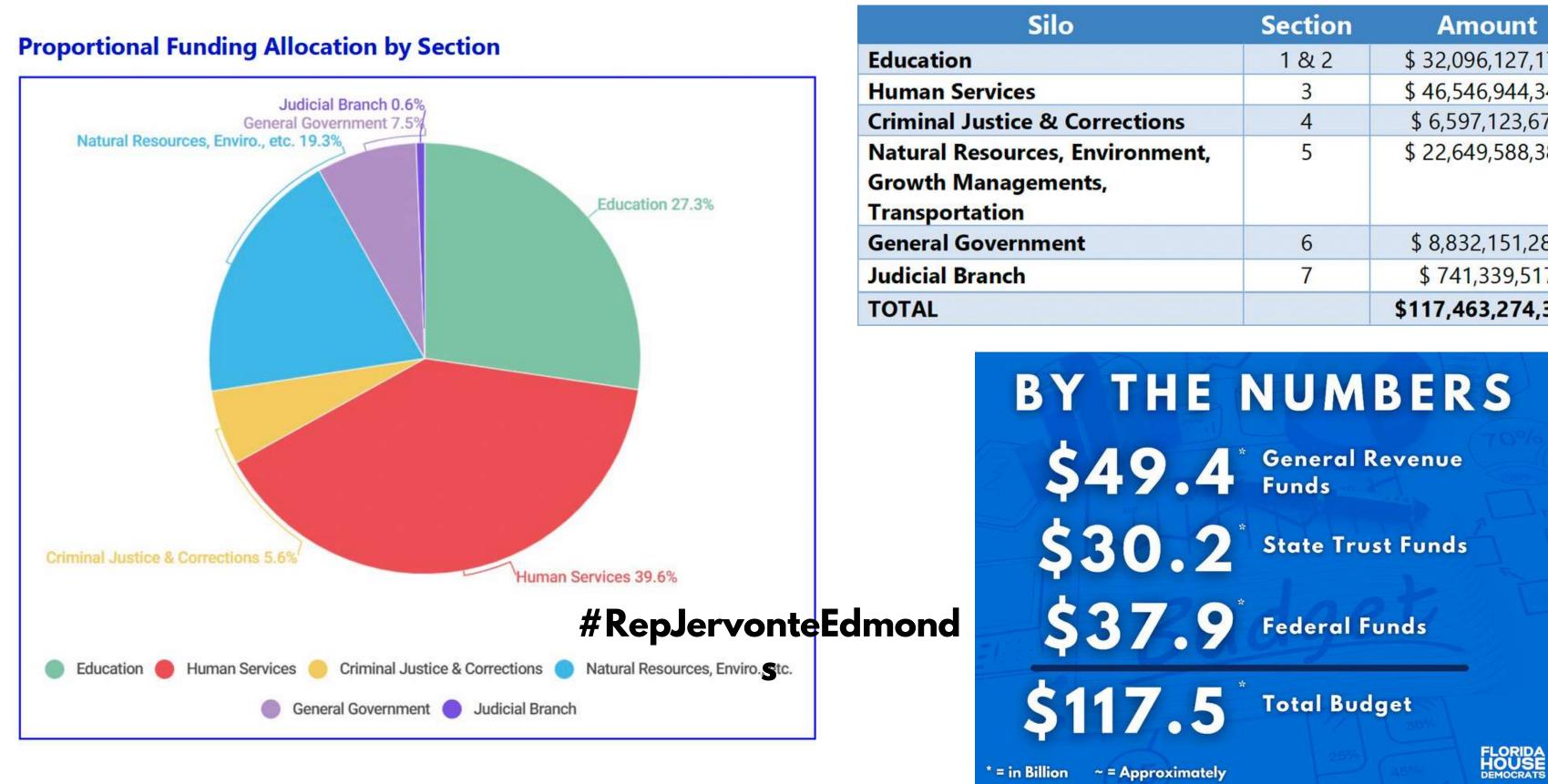
HB1/HB3

Final bill sets required state-mandated age verifcation for pornography; bans social media for anyone under 13; 14 and 15year-olds could now have accounts under the new measure, but with parental consent. Likely still not constitional.

#RepJervonteEdmond

HB919

Requires certain political advertisements, electioneering communications, or other miscellaneous advertisements made with AI to include specified disclaimer.



ilo	Section	Amount
	1&2	\$ 32,096,127,172
	3	\$ 46,546,944,340
& Corrections	4	\$ 6,597,123,676
es, Environment, ments,	5	\$ 22,649,588,381
nent	6	\$ 8,832,151,288
	7	\$ 741,339,517
		\$117,463,274,374

Questions?

Next Session

Begins March 2025 but committee weeks will begin after November

7

The number of bills every State House Member Can File



The number of sessions Rep. Edmonds can serve in before he terms out :)

Thank you.





ONLINE

@Tae_Edmonds



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date:		July 3, 2024	
-			
Originating Departn			
Agenda Title:	-	Recommendations Rising from the 2023 Solid Waste (Sanitation) Utility Rate Analysis.	
Approved by Town	Manage	Digitally signed by John D'Agostino DN: cn=John D'Agostino DN: cn=John D'Agostino u=Town Manager, email=Joigstinoe3keparkfordida.gov, c=US Date: 2024.06.37 15:10:09-04'00'	
Cost of Item:	N/A	Funding Source: N/A	
Account Number:	N/A	Finance Signature: N/A Jeff Digitally signed by JefDashiva	
		DaSilva	
Advertised			
Date:	N/A	Newspaper: N/A	
Attachments:	 Agenda Request Form (ARF) Executive Report, 2023 Solid Waste (Sanitation) Utility Rate Analysis Full Report, 2023 Solid Waste (Sanitation) Utility Rate Analysis Executive and Full Presentations 		
Please initial one:			
	Yes I	have notified everyone	
JM	-	oplicable in this case	

Summary Explanation/Background:

The Town of Lake Park operates a Solid Waste (Sanitation) Utility responsible for the collection of solid waste from both residential and commercial properties. This utility serves as the community's first line of defense, safeguarding public health and protecting the environment by minimizing air and water contamination while recovering materials for reuse through comprehensive recycling processes.

The Sanitation Utility functions as a self-supporting enterprise fund, historically relying on operating reserves to cover expenses exceeding budgeted amounts. The utility faces significant challenges, including an aging fleet and staffing shortages, leading to collection delays and operational disruptions.

In January 2023, the Town Commission proactively engaged Raftelis, a financial consultant, to conduct a thorough fiscal analysis of the Sanitation Utility. The analysis aimed to develop a sustainable funding strategy for operations, maintenance, and vehicle replacement needs, improve the fleet replacement schedule for enhanced service reliability and cost efficiency, estimate revenue requirements, and identify necessary future rate adjustments.

On June 8, 2023, Town staff and Raftelis presented the findings and recommendations from the Rate Study at a public workshop, emphasizing the importance of community input in shaping the future of the Sanitation Utility. An executive summary of the findings and recommendations from the 2023 Solid Waste (Sanitation) Rate Analysis was subsequently presented during the Town Commission meeting on June 21, 2023, where public input was also encouraged.

Based on the rate study findings, staff will present proposed rate recommendations for FY2025 to the Town Commission for discussion. Currently, the Town charges \$382.39 annually per residential cart and \$16.74 per cubic yard per pickup weekly for solid waste volume from properties utilizing dumpsters. To meet the requirements identified in the 2023 Solid Waste Rate Study, the following assessments and monthly rates are proposed for FY2025:

Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
unds Total Program					
Percent Rate Increase	48%	<mark>3%</mark>	3%	3%	3%
Proposed Annual Charge per Cart (Current Fee: \$258.37)	<u>\$382.39</u>	<u>\$393.86</u>	<u>\$405.68</u>	<u>\$417.85</u>	<u>\$430.38</u>
Proposed charge per Cubic Yard per pickup/week (Current Fee: \$11.31)	<u>\$16.74</u>	<mark>\$17.24</mark>	<u>\$17.76</u>	<u>\$18.29</u>	<u>\$18.84</u>

Proposed Solid Waste Rates

Key Dates and Major Milestones:

- July 3, 2024: Presentation to Town Commission on findings and recommendations from Solid Waste (Sanitation Rate Analysis (for discussion only).
- July 24, 2024: Town submits maximum proposed Solid Waste assessment rates to PB County (TRIM Notice).
- August 2024: Fee Schedule Resolution presented for approval.
- August 19, 2024: TRIM Notices mailed to all taxpayers.
- September 2024: Town submits approved Solid Waste (Sanitation) assessment rates.
- November 2024: Tax bill sent to all taxpayers.

Recommended Motion: There is no motion associated with this Agenda item. For discussion only.



TOWN OF LAKE PARK Solid Waste Rate Study

EXECUTIVE SUMMARY / JUNE 2023





June 14, 2023

Mr. Roberto F. Travieso, MPA Director, Public Works Department Town of Lake Park 640 Old Dixie Highway Lake Park, FL 33403

Subject: Solid Waste Rate Study – Executive Summary Report

Dear Mr. Travieso:

Raftelis Financial Consultant's, Inc. (Raftelis) has completed its study to evaluate the adequacy of the solid waste management system's (System) utility rates for the Town of Lake Park, Florida (Town), and has summarized the results in this report for your consideration. The solid waste utility rates are collected annually through a non-ad valorem special assessment for residential customers and through the Town's monthly utility billing process for nonresidential customers. This report summarizes the financial forecast and proposed annual assessments for the six- (6) year period ending September 30, 2028 (Study Period).

Project Milestones

The Town Commission engaged Raftelis on January 18, 2023, to prepare a solid waste rate study. Based on the study findings, Town staff held a special workshop for residents and business owners on June 8, 2023. A public notice was posted to the Town's website in April, while physical notices (in three languages) were mailed prior to the workshop. The agenda and presentation materials were made available on the Town's website. The presentation was also recorded for those who could not attend the meeting in person.

Following the special workshop, Raftelis finalized the solid waste rate study report on June 13, 2023. The rate study report is a comprehensive, narrative report with tables and figures that support our analyses, conclusions, and recommendations. Town staff have made the solid waste rate study report and supporting presentation documents available on the Town's website. Please refer to these resources for additional information.

Introduction

The Town's solid waste utility collects solid waste and recycling from residential and commercial properties, providing cart and dumpster service of varying sizes and frequencies on a weekly basis. Roll-off disposal services are provided as well through franchise agreements with three haulers. The waste that is collected is transported to the Palm Beach County Solid Waste Authority's (SWA) North county Transfer Station. Solid waste is then incinerated to generate electricity while recyclable materials are sorted, packaged and commercialized.

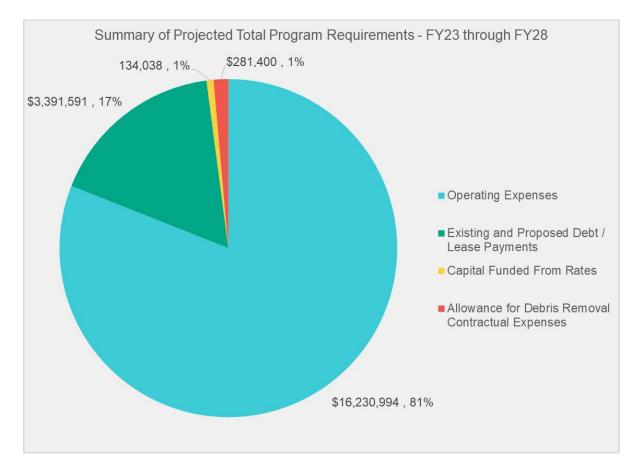
341 N. Maitland Avenue, Suite 300, Maitland, FL 32751

Item 3.

Financial Analysis of the Solid Waste Utility System

The Town's solid waste system is established as a self-supporting enterprise fund with separate accounting from other departments and resources. The Town has historically used operating reserves to cover actual expenses that exceeded the budgeted amounts while phasing in rate adjustments.

Based on information provided by Town staff, the total projected program requirements during the Study Period exceeds \$20.0 million as summarized below:



As shown above, the program requirements include operating expenses, capital lease payments to replace existing solid waste trucks, purchases for minor equipment, and allowances to establish and create cash reserve funds to address unforeseen contingencies and natural disasters. There are several primary cost drivers that have had a significant impact on System costs:

- Current operating deficiency
 - FY23 operating expenses exceed current revenues by approximately \$250,000 (12% of existing rates)
- High costs, frequency, and severity of mechanical repairs
 - Replacement of major components due to aging fleet

- Emergency contract operations / limited providers and high cost during service interruptions
- Urgent and specialized repair needs have sole source providers with little competition
- Compensation and Recruitment:
 - Highly competitive labor market
 - Sanitation Truck Operator positions vacant 12+ months
 - Recommended changes to operating salaries and associated benefits
- Competition: long lead times for materials, supplies, equipment, and vehicles
 - Inflationary increases on all business expenditures

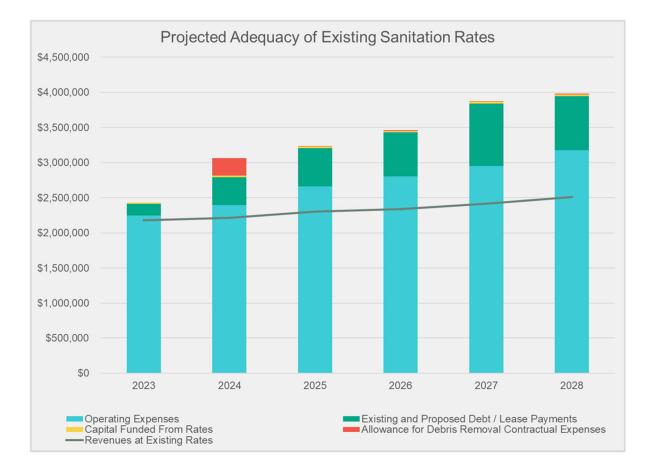
The solid waste utility has nearly exhausted its reserve funds, and therefore cannot continue to operate without a balanced budget that meets the annual expenditure requirements.

On January 18, 2023, the Town Commission engaged Raftelis to prepare a solid waste utility rate analysis. The goal of this study is to assist the Town in establishing solid waste rates that are sufficient to recover the cost of operating, maintaining, repairing, and financing the System. In order to achieve this goal, certain criteria were established in conjunction with the Town staff that served as guidelines for developing the proposed solid waste rates. The criteria established included: i) proposed rates should fund operations, maintenance, and vehicle replacement needs; ii) rate increases should be phased-in over time to the extent possible; and iii) the Town Commission should consider adopting a reserve policy for the System to provide adequate working capital reserves equal to not less than 90 days of annual expenditures as well as funding an emergency debris removal fund.

The recommendations of this study are based on a financial forecast developed for the System. The financial forecast starts with a projection of customers and revenues, proceeds next with identification of utility operating and capital/vehicle replacement needs, evaluates the availability and proposed use of existing operating reserves, and, finally, establishes the timing of rate adjustments. The basis for the study's recommendations is a financial forecast developed for Fiscal Years 2023 through 2028 (previously defined as the Study Period). Town staff have made the solid waste rate study report and supporting presentation documents available on the Town's website. Please refer to these resources for additional information about our principal study assumptions, estimates and results.

Projected Adequacy of Existing Solid Waste Rates

Based upon the assumptions used to prepare the System's financial forecast regarding operating expenses and capital requirements, the projected net revenue requirements of the System when compared to revenues under existing rates are summarized as follows:



As can be seen in the above summary, the projected revenue deficiency is estimated to be approximately \$250,000 in Fiscal Year 2024, which may increase to \$1.6 million by Fiscal Year 2028.

Existing and Proposed Rates

The Town currently charges \$258.37 per month per residential cart account and \$11.31 per cubic yard (per pickup per week) of solid waste volume for all properties utilizing dumpsters. To meet the solid waste utility program requirements identified for the Study Period, the following assessments and monthly rates are proposed:

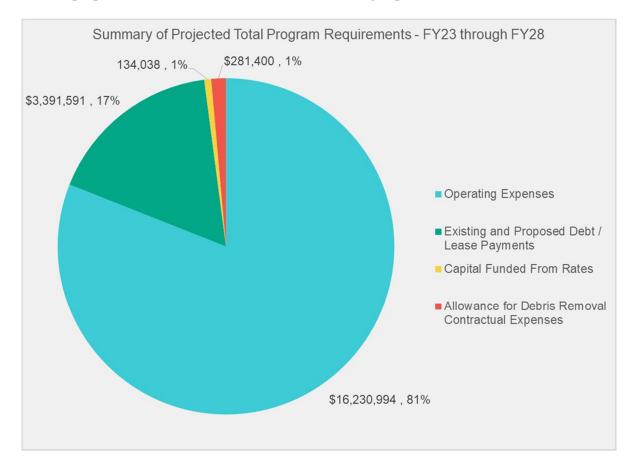
Proposed Solid Waste Rates

Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Funds Total Program	-				
Percent Rate Increase	48%	3%	3%	3%	3%
Proposed Annual Charge per Cart (Current Fee: \$258.37)	<u>\$382.39</u>	<u>\$393.86</u>	<u>\$405.68</u>	<u>\$417.85</u>	<u>\$430.38</u>
Proposed charge per Cubic Yard per pickup/week (Current Fee: \$11.31)	<u>\$16.74</u>	<u>\$17.24</u>	<u>\$17.76</u>	<u>\$18.29</u>	<u>\$18.84</u>

As shown above, this study recommends that a series of adjustments be made to the annual assessment and monthly rates. A full detailed listing of the Town's existing and proposed rates can be found in the full report. Key benefits of the proposed rate plan include the following:

- Utility becomes self-sufficient through Fiscal Year 2028
- Utility can fund the prioritized vehicle replacement program
- Builds reserves over time (operating and debris removal funds)

If the proposed assessments and monthly rates are approved and implemented over the Study Period, by Fiscal Year 2028, the proposed fees are estimated to fund the following expenditures:



Conclusions and Recommendations

Based on our studies, assumptions, considerations, and analyses as summarized herein, we are of the opinion that:

- 1. The solid waste utility should operate as a self-supporting enterprise fund with separate accounting from other Town departments.
 - a. The Town has consistently used operating reserves to cover actual expenses, but those reserves have been nearly exhausted.

- 2. The existing rates are not adequate to cover the current operations.
 - a. Additional adjustments are also needed to adequately fund the projected operating expenditures and planned vehicle replacement program.
- 3. The Town Commission should consider adopting a reserve policy for the solid waste utility to provide working capital and to help address unforeseen contingencies.
 - a. Adopting a reserve policy of 90 days of annual expenditures for the solid waste utility to be achieved by fiscal year 2026 is recommended.
 - b. A separate contingency fund of \$250,000 for emergency debris removal should also be established.
- 4. On or about January 18, 2023, the Town Commission adopted an ordinance that moves the multi-family dumpster accounts to the standard dumpster rates.
 - a. The projected financial results were prepared based on the adopted service classifications.
 - b. The Town Commission should consider adopting the proposed non-ad valorem assessment and monthly utility billing schedule for Fiscal Years 2024 through 2028 as outlined in this study.
- 5. This study should be updated within five (5) years.

We appreciate the opportunity to be of service to the Town and would like to thank the Town's staff for their assistance and cooperation during the course of this study.

Respectfully submitted,

RAFTELIS FINANCIAL CONSULTANTS, INC.

Murray M. Hamilton, Jr. *Vice President*

Shawa Trasio

Shawn A. Ocasio Manager

SAO/dlc



TOWN OF LAKE PARK Solid Waste Rate Study

FINAL REPORT / JUNE 2023





June 12, 2023

Mr. Roberto F. Travieso, MPA Director, Public Works Department Town of Lake Park 640 Old Dixie Highway Lake Park, FL 33403

Subject: Solid Waste Rate Study

Dear Mr. Travieso:

Raftelis Financial Consultant's, Inc. (Raftelis) has completed its study to evaluate the adequacy of the solid waste management system's (System) utility rates for the Town of Lake Park, Florida (Town), and has summarized the results in this report for your consideration. The solid waste utility rates are collected annually through a non-ad valorem special assessment for residential customers and through the Town's monthly utility billing process for nonresidential customers. This report summarizes the financial forecast and proposed annual assessments for the six- (6) year period ending September 30, 2028 (Study Period).

To develop the financial forecast and proposed solid waste rates, we have relied upon certain information and data collected from the Town including the Town's annual financial reports; the adopted Fiscal Year 2023 operating budget; estimated capital expenditures and vehicle replacement plan; customer statistics; periodic reports; records of operation; and other information and data provided by the Town. To the extent we have performed our analyses using certain data and information obtained from the Town and others in the preparation of this report, we have relied upon such information to be accurate, and no assurances are intended, and no representation or warranties are made with respect thereto or the use made herein.

Introduction

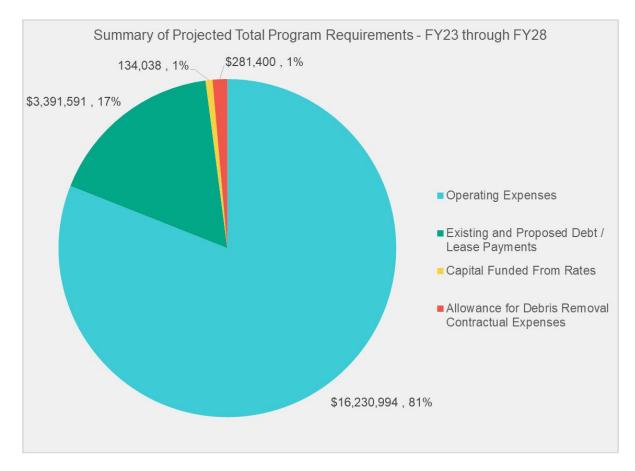
The Town's solid waste utility collects solid waste and recycling from residential and commercial properties, providing cart and dumpster service of varying sizes and frequencies on a weekly basis. Roll-off disposal services are provided as well through franchise agreements with three haulers. The utility's services assist in the protection of the environment and serve as the first line of defense for the health of the community. During fiscal years 2021 and 2022 the Town collected approximately 30.6 million pounds of garbage, 8.9 million bounds of bulk trash and vegetation debris, and 2.3 million pounds of recyclable materials. The waste that is collected is transported to the Palm Beach County Solid Waste Authority's (SWA) North county Transfer Station. Solid waste is then incinerated to generate electricity while recyclable materials are sorted, packaged and commercialized. The utility has nine fulltime employees and a fleet of 10 collection trucks that provide service to the Town's residential and commercial customers. In addition to its collection services, the utility also provides a variety of education opportunities during regular public outreach events. The Town also partners with national, regional, and local public/private organizations for continuous process improvement.

The Town's solid waste system is established as a self-supporting enterprise fund with separate accounting from other departments and resources. The Town has historically used operating reserves to cover actual expenses that exceeded the budgeted amounts while phasing in rate adjustments over time as follows:

Assessment Year	Single-Family and Multi-family <5	Multi-Family >4
2018-2019	\$215.49	\$145.93
2019-2020	\$234.88	\$159.06
2020-2021	\$234.88	\$159.06
2021-2022	\$246.62	\$167.01
2022-2023	\$258.37	\$174.97

Historical Sanitation Annual Assessment - Residential

Based on information provided by Town staff, the total projected program requirements during the Study Period exceeds \$20.0 million as summarized below:



As shown above, the program requirements include operating expenses, capital lease payments to replace existing solid waste trucks, purchases for minor equipment, and allowances to establish and create cash reserve

- Current operating deficiency
 - FY23 operating expenses exceed current revenues by approximately \$250,000 (12% of existing rates)
- High costs, frequency, and severity of mechanical repairs
 - Replacement of major components due to aging fleet
 - Emergency contract operations / limited providers and high cost during service interruptions
 - Urgent and specialized repair needs have sole source providers with little competition
- Compensation and Recruitment:
 - Highly competitive labor market
 - Sanitation Truck Operator positions vacant 12+ months
 - Recommended changes to operating salaries and associated benefits
- Competition: long lead times for materials, supplies, equipment, and vehicles
 - Inflationary increases on all business expenditures

The solid waste utility has nearly exhausted its reserve funds, and therefore cannot continue to operate without a balanced budget that meets the annual expenditure requirements. On January 18, 2023, the Town Commission engaged Raftelis to prepare a solid waste utility rate analysis. The goal of this study is to assist the Town in establishing solid waste rates that are sufficient to recover the cost of operating, maintaining, repairing, and financing the System. In order to achieve this goal, certain criteria were established in conjunction with the Town staff that served as guidelines for developing the proposed solid waste rates. The criteria established included: i) proposed rates should fund operations, maintenance, and vehicle replacement needs; ii) rate increases should be phased-in over time to the extent possible; and iii) the Town Commission should consider adopting a reserve policy for the System to provide adequate working capital reserves equal to not less than 90 days of annual expenditures as well as funding an emergency debris removal fund.

As outlined in this report, solid waste rates are proposed to be adjusted so that the revenues derived from such rates will support the revenue requirements of the System on a stand-alone basis without any contributions from the Town's General Fund. The proposed rate adjustment is higher in the first year that the subsequent years due to the current year's operating deficiency, projected increasing operating costs, increasing lease payments, and the need for additional working capital. The solid waste rate revenues have been specifically pledged to pay operating costs, existing lease payments, and to provide a source of funding for current and future vehicle replacements. Based on the projected financial results summarized herein, the study shows that by implementing a series of annual rate increases over the next five years, the Town can stabilize its operating budget while providing a source of additional funding to make significant capital improvements to the System.

The recommendations of this study are based on a financial forecast developed for the System. The financial forecast starts with a projection of customers and revenues, proceeds next with identification of utility operating

and capital/vehicle replacement needs, evaluates the availability and proposed use of existing operating reserves, and, finally, establishes the timing of rate adjustments. The basis for the study's recommendations is a financial forecast developed for Fiscal Years 2023 through 2028 (previously defined as the Study Period).

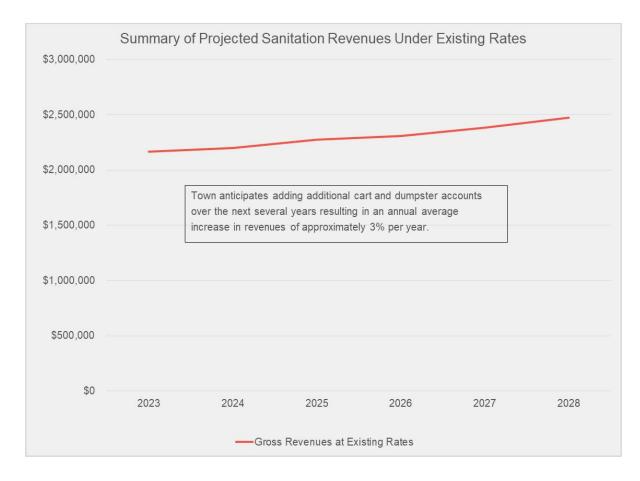
Projected Revenues

During Fiscal Year 2023, it is estimated that the Town serves an average of approximately 2,100 solid waste accounts representing approximately 2,700 carts and dumpsters. The Town collects the solid waste utility rates and charges through an annual non-ad valorem special assessment for residential customers and through monthly charges for commercial dumpster customers. The current revenues are approximately \$2.1 million per year after considering that most residential property owners take advantage of the 4.0% early payment discount. In January 2023 the Town Commission adopted an ordinance that moves multi-family dumpster accounts to the standard dumpster rates. The projected revenues were prepared based on the adopted service classifications.

Town staff has identified several construction projects within the community that will place additional demands on the solid waste utility system. The Town's Community Development Department provided a preliminary list of property developments occurring over the Study Period. As shown in Table 1 on Page 14 of the Report, the Town anticipates residential growth to continue at approximately 1% per year while commercial units are estimated to increase by approximately 1.6% per year during the Study Period. The overall impacts to projected rate revenues are about a 3% increase in revenues at existing rates per year. Specific construction projects include, but are not limited to, Congress Warehouse, Nautilus 220, and Silver Beach Industrial Park.

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Based on the projected units anticipated to be served over the Study Period, Table 2 on Page 21 of the Report provides an estimate of projected revenues based on the current solid waste rates. The following chart summarizes the projected revenues for the Study Period:



Projected Solid Waste Program Revenue Requirements

The various components of cost associated with operating and maintaining a municipally owned solid waste utility system, as well as the cost of funding the renewal and replacement of associated facilities and capital improvements for additions and upgrades, are generally referred to as the utility cash revenue requirements. The sum of these cost components, after adjusting for other income and other operating revenues available to the utility, represents the net revenue requirements of the utility system. The revenue requirements for the Study Period were based on an estimate of solid waste utility costs for the current budget year, plus the five- (5) fiscal year period ending September 30, 2028. The projected revenue requirements include the various generalized cost components described below:

• <u>Operating Expenses</u>: These expenses include the cost of labor and personnel related costs, disposal costs, vehicle maintenance and repairs, utilities, operating supplies, fuel, container replacements, and other items necessary for the operation and maintenance of the System.

• <u>Other Revenue Requirements</u>: This component of cost includes, in general, any recurring capital improvements to be funded from revenues such as vehicle lease payments, minor equipment replacement, and funding of contingency reserves for emergency debris removal.

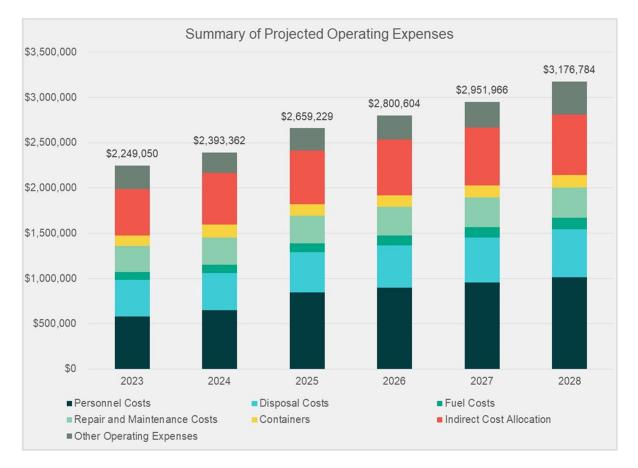
Principal Assumptions and Considerations

The projected cash revenue requirements, as summarized at the end of this section, reflect certain assumptions, considerations, and analyses. The principal assumptions, considerations, and analyses that are included in the development of the projected System revenue requirements for the Study Period are as follows:

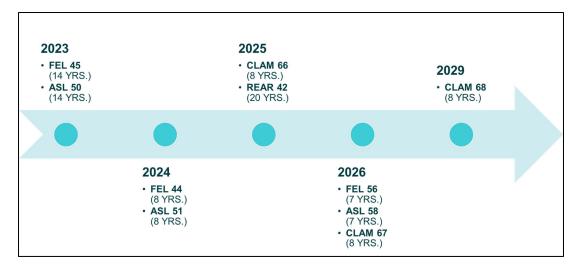
- 1. The adopted Fiscal Year 2023 budget associated with the operations of the System was used as the basis for the expenditure projections set forth herein. Unless otherwise noted, the underlying assumptions and expenditure amounts included therein are assumed to be reasonable and reflect anticipated operations. Such budgetary amounts are incorporated into the revenue requirement component of the study, except for adjustments and assumptions as noted hereunder.
- 2. Projected revenues from current solid waste rates are based on the schedule of rates currently in effect as of the date of this report, which became effective on October 1, 2022. Such rates were applied to the customer and units forecast previously discussed in this report and shown in Table 1 on Page 14 of the Report. Table 2 on Page 21 of the Report also summarizes the projected rate revenue under existing rates for the Study Period. Annual rate revenues under existing rates are projected to be approximately \$2.1 million increasing to \$2.5 million by 2028 as customer growth comes online.
- 3. The operations and maintenance expenses of the System budgeted for Fiscal Years 2023 are summarized in Table 3 on Page 22 of the Report. The amounts for Fiscal Year 2023 are then projected for the remaining five (5) years of the Study Period (i.e., through Fiscal Year 2028) as shown in Table 4 on Page 24 of the Report. The projected operating costs are based on certain inflation assumptions and other adjustments provided by Town staff for the Study Period. The adjustment factors and disposal expense allowances are identified in Tables 5 and 6 on Pages 27 through 28 of the Report, respectively, which were used to estimate the annual expenses summarized in Table 4 on Page 24 of the Report. The projected operating costs summarized in Table 4 on Page 24 of the Report, respectively, which were used to estimate the annual expenses summarized in Table 4 on Page 24 of the Report. The projected operating expenses were developed for the Study Period as follows:
 - a. An adjustment was made to budgeted disposal costs based on an estimated increase in tonnage for 2023 of approximately \$92,000.
 - b. An adjustment for operating and revenue contingencies was also made for approximately \$27,000 in 2023.
 - c. To improve solid waste collection service and increase code enforcement/compliance, Town staff proposes to hire one (1) additional Sanitation Truck Operator II during Fiscal Year 2025 at an estimated annual cost of approximately \$70,000 per year and one (1) new Solid Waste Code Officer during Fiscal Year 2025 at \$87,000 per year.

- Labor: 11% (Fiscal Year 24); then 4% per year
- Health and Liability Insurance: 15% per year
- Fuel and Utilities: 5% per year
- General Inflation: 3% per year

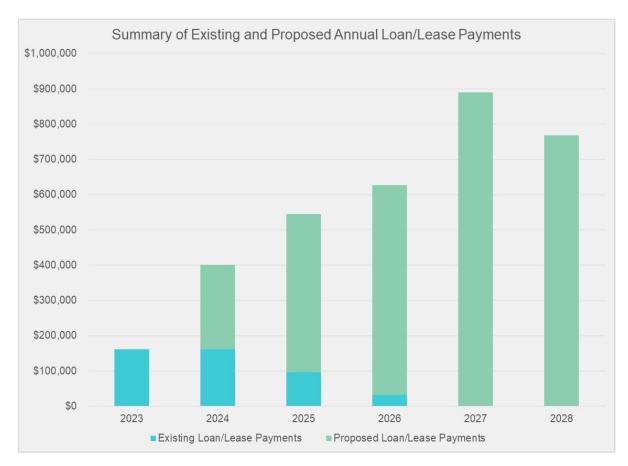
The following chart summarizes the projected operating expenses as follows:



4. The Town has decided to prioritize its vehicle replacement program in order to provide a more reliable service and reduce its repair and maintenance related operating costs. The total vehicle replacement / capital program is projected to be approximately \$4.0 million over the Study Period as shown on Table 7 on Page 29 of the Report. This program includes \$3.9 million for the replacement of 10 trucks including 3 front end loaders, 3 side loaders, 3 grapple trucks, and 1 rear loader truck. Other capital outlay for minor equipment and machinery is also included at \$0.1 million. The vehicle replacement schedule and ages of the vehicles being replaced is shown below.

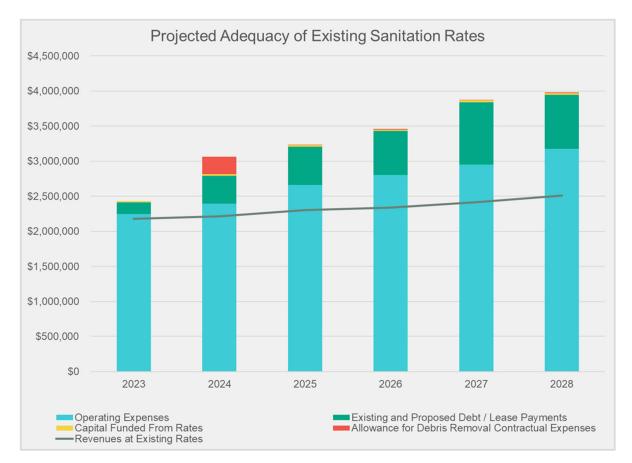


5. As of the date of this report, the System has two existing capital leases and one loan payable to the general fund outstanding. The annual payments are approximately \$161,000 per year, which end in Fiscal Year 2026. Additionally, the Town anticipates additional lease payments associated with the funding of the vehicle replacement program. Payments on these proposed leases are anticipated to begin at approximately \$239,000 in 2024 and increase to \$768,000 in 2028. The proposed leases are assumed to all have 4-year payback terms with interest rates between 5.99% - 6.75% per year. A projection of the total annual lease payments is shown below and also on Table 8 on Page 31 of the Report.



- 6. Based on discussions with Town Staff an allowance account for emergency contractual debris removal services associated with storm events is to be established. A transfer of \$250,000 in 2024 is the initial deposit with subsequent annual deposits of about \$8,000 per year to keep pace with inflation.
- 7. A minimum balance in unrestricted operating reserves of 60 days of annual expenditures is the proposed target balance for 2024. Additional deposits to the operating fund are anticipated over the Study Period to increase the balance to at least 90 days of reserves. A projection of ending reserve balances can be found of Table 9 on Page 32 of the Report.

Table 10 on Page 33 of the Report provides a summary of the projected net cash flows of the System for the Study Period. Based upon the assumptions used to prepare the System's financial forecast regarding operating expenses and capital requirements, the projected net revenue requirements of the System when compared to revenues under existing rates are summarized as follows:



As can be seen in the above summary, and in Table 10 on Page 33 of the Report, the projected revenue deficiency is estimated to be approximately \$250,000 in Fiscal Year 2024, which may increase to \$1.6 million by Fiscal Year 2028.

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The Town currently charges \$258.37 per month per residential cart account and \$11.31 per cubic yard (per pickup per week) of solid waste volume for all properties utilizing dumpsters. To meet the solid waste utility program requirements identified for the Study Period, the following assessments and monthly rates are proposed:

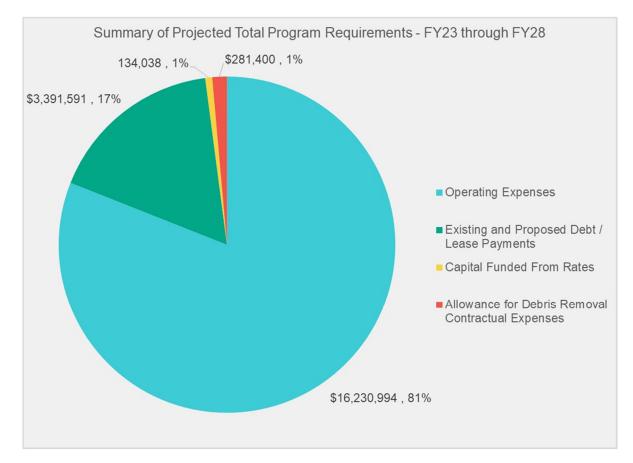
Proposed Solid Waste Rates

Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Funds Total Program	<u>.</u>				
Percent Rate Increase	48%	3%	3%	3%	3%
Proposed Annual Charge per Cart (Current Fee: \$258.37)	<u>\$382.39</u>	<u>\$393.86</u>	<u>\$405.68</u>	<u>\$417.85</u>	<u>\$430.38</u>
Proposed charge per Cubic Yard per pickup/week (Current Fee: \$11.31)	<u>\$16.74</u>	<u>\$17.24</u>	<u>\$17.76</u>	<u>\$18.29</u>	<u>\$18.84</u>

As shown above, this study recommends that a series of adjustments be made to the annual assessment and monthly rates. A full detailed listing of the Town's existing and proposed rates can be found on Table 11 on Page 34 of the Report. Key benefits of the proposed rate plan include the following:

- Utility becomes self-sufficient through Fiscal Year 2028
- Utility can fund the prioritized vehicle replacement program
- Builds reserves over time (operating and debris removal funds)

(Remainder of page intentionally left blank)



Conclusions and Recommendations

Based on our studies, assumptions, considerations, and analyses as summarized herein, we are of the opinion that:

- 1. The solid waste utility should operate as a self-supporting enterprise fund with separate accounting from other Town departments.
 - a. The Town has consistently used operating reserves to cover actual expenses, but those reserves have been nearly exhausted.
- 2. The existing rates are not adequate to cover the current operations.
 - a. Additional adjustments are also needed to adequately fund the projected operating expenditures and planned vehicle replacement program.
- 3. The Town Commission should consider adopting a reserve policy for the solid waste utility to provide working capital and to help address unforeseen contingencies.

- a. Adopting a reserve policy of 90 days of annual expenditures for the solid waste utility to be achieved by fiscal year 2026 is recommended.
- b. A separate contingency fund of \$250,000 for emergency debris removal should also be established.
- 4. On or about January 18, 2023, the Town Commission adopted an ordinance that moves the multi-family dumpster accounts to the standard dumpster rates.
 - a. The projected financial results were prepared based on the adopted service classifications.
 - b. The Town Commission should consider adopting the proposed non-ad valorem assessment and monthly utility billing schedule for Fiscal Years 2024 through 2028 as outlined in this study.
- 5. This study should be updated within five (5) years.

We appreciate the opportunity to be of service to the Town and would like to thank the Town's staff for their assistance and cooperation during the course of this study.

Respectfully submitted,

RAFTELIS FINANCIAL CONSULTANTS, INC.

Murray M. Hamilton, Jr. *Vice President*

Alawa Trasio

Shawn A. Ocasio Manager

SAO/dlc Attachments

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Line			Proiect	ted Fiscal Year E	nding September	30,	
No.	Description	2023	2024	2025	2026	2027	2028
	Cart Service						
	Residential						
1	Annual Growth	N/A	18	19	19	19	19
2	Annual Units	1,843	1,861	1,880	1,899		
2		· · ·		· · ·	· · · · · ·	1,918	1,937
	Estimated Maximum Trips	191,672	193,544	195,520	197,496	199,472	201,448
4	Estimated Maximum Cubic Yardage	95,836 \$258.27	96,772	97,760	98,748	99,736	100,724
5	Annual Charge per Unit	\$258.37	\$258.37	\$258.37	\$258.37	\$258.37	\$258.37
6	Annual Revenues	\$476,176	\$480,827	\$485,736	\$490,645	\$495,554	\$500,463
	Multifamily (Less than 4 Units)						
7	Annual Growth	N/A	4	5	5	5	5
8	Annual Units	449	453	458	463	468	473
9	Estimated Maximum Trips	46,696	47,112	47,632	48,152	48,672	49,192
10	Estimated Maximum Cubic Yardage	23,348	23,556	23,816	24,076	24,336	24,596
11	Annual Charge per Unit	\$258.37	\$258.37	\$258.37	\$258.37	\$258.37	\$258.37
12	Annual Revenues	\$116,008	\$117,042	\$118,333	\$119,625	\$120,917	\$122,209
13	Total Cart Service	\$592,184	\$597,868	\$604,069	\$610,270	\$616,471	\$622,672
	Multifamily (Greater than 5 Units) Dumpster S	Service					
	2 Cubic Yard Container - 2 Pick Ups	27/1	0	0	0	0	0
14	Annual Growth	N/A	0	0	0	0	0
15	Annual Units	2	2	2	2	2	2
16	Estimated Maximum Trips	208	208	208	208	208	208
17	Estimated Maximum Cubic Yardage	416	416	416	416	416	416
18	Monthly Charge per Unit	\$196.04	\$196.04	\$196.04	\$196.04	\$196.04	\$196.04
19	Annual Revenues	\$4,705	\$4,705	\$4,705	\$4,705	\$4,705	\$4,705
	2 Cubic Yard Container - 3 Pick Ups						
20	Annual Growth	N/A	0	0	0	0	0
21	Annual Units	13	13	13	13	13	13
22	Estimated Maximum Trips	2,028	2,028	2,028	2,028	2,028	2,028
23	Estimated Maximum Cubic Yardage	4,056	4,056	4,056	4,056	4,056	4,056
24	Monthly Charge per Unit	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06
25	Annual Revenues	\$45,873	\$45,873	\$45,873	\$45,873	\$45,873	\$45,873
	3 Cubic Yard Container - 2 Pick Ups						
26	Annual Growth	N/A	0	0	0	0	0
27	Annual Units	9	9	9	9	9	9
28	Estimated Maximum Trips	936	936	936	936	936	936
29	Estimated Maximum Cubic Yardage	2,808	2,808	2,808	2,808	2,808	2,808
30	Monthly Charge per Unit	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06
31	Annual Revenues	\$31,758	\$31,758	\$31,758	\$31,758	\$31,758	\$31,758
	2 Cubic Vand Contribution (2 Di 1 U						
22	<u>3 Cubic Yard Container - 3 Pick Ups</u>	27/1	0	0	0	^	^
32	Annual Growth	N/A	0	0	0	0	0
33	Annual Units	12	12	12	12	12	12
34	Estimated Maximum Trips	1,872	1,872	1,872	1,872	1,872	1,872
35	Estimated Maximum Cubic Yardage	5,616	5,616	5,616	5,616	5,616	5,616
36	Monthly Charge per Unit	\$441.09	\$441.09	\$441.09	\$441.09	\$441.09	\$441.09
37	Annual Revenues	\$63,517	\$63,517	\$63,517	\$63,517	\$63,517	\$63,517

Line		Projected Fiscal Year Ending September 30,							
No.	Description	2023	2024	2025	2026	2027	2028		
	4 Cubic Yard Container - 1 Pick Ups								
38	Annual Growth	N/A	0	0	0	0	0		
39	Annual Units	2	2	2	2	2	2		
40	Estimated Maximum Trips	104	104	104	104	104	104		
40	Estimated Maximum Trips	416	416	416	416	416	416		
42	Monthly Charge per Unit	\$196.04	\$196.04	\$196.04	\$196.04	\$196.04	\$196.04		
43	Annual Revenues	\$4,705	\$4,705	\$4,705	\$4,705	\$4,705	\$4,705		
	4 Cubic Yard Container - 2 Pick Ups								
44	Annual Growth	N/A	0	0	0	0	0		
45	Annual Units	7	7	7	7	7	7		
46	Estimated Maximum Trips	728	728	728	728	728	728		
47	Estimated Maximum Cubic Yardage	2,912	2,912	2,912	2,912	2,912	2,912		
48	Monthly Charge per Unit	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08		
49	Annual Revenues	\$32,935	\$32,935	\$32,935	\$32,935	\$32,935	\$32,935		
	4 Cubic Yard Container - 3 Pick Ups								
50	Annual Growth	N/A	0	0	0	0	0		
51	Annual Units	22	22	22	22	22	22		
52	Estimated Maximum Trips	3,432	3,432	3,432	3,432	3,432	3,432		
53	Estimated Maximum Cubic Yardage	13,728	13,728	13,728	13,728	13,728	13,728		
54	Monthly Charge per Unit	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12		
55	Annual Revenues	\$155,264	\$155,264	\$155,264	\$155,264	\$155,264	\$155,264		
	6 Cubic Yard Container - 2 Pick Ups								
56	Annual Growth	N/A	0	0	0	0	0		
57	Annual Units	1	1	1	1	1	1		
58	Estimated Maximum Trips	104	104	104	104	104	104		
59	Estimated Maximum Cubic Yardage	624	624	624	624	624	624		
60	Monthly Charge per Unit	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12		
61	Annual Revenues	\$7,057	\$7,057	\$7,057	\$7,057	\$7,057	\$7,057		
	6 Cubic Yard Container - 3 Pick Ups								
62	Annual Growth	N/A	0	0	0	0	0		
63	Annual Units	5	5	5	5	5	5		
64	Estimated Maximum Trips	780	780	780	780	780	780		
65	Estimated Maximum Cubic Yardage	4,680	4,680	4,680	4,680	4,680	4,680		
66	Monthly Charge per Unit	\$882.18	\$882.18	\$882.18	\$882.18	\$882.18	\$882.18		
67	Annual Revenues	\$52,931	\$52,931	\$52,931	\$52,931	\$52,931	\$52,931		
	8 Cubic Yard Container - 1 Pick Ups								
68	Annual Growth	N/A	0	0	0	0	0		
69	Annual Units	1	1	1	1	1	1		
70	Estimated Maximum Trips	52	52	52	52	52	52		
71	Estimated Maximum Cubic Yardage	416	416	416	416	416	416		
72	Monthly Charge per Unit	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08		
73	Annual Revenues	\$4,705	\$4,705	\$4,705	\$4,705	\$4,705	\$4,705		
	8 Cubic Yard Container - 2 Pick Ups		^	^	<u>^</u>	^	<i>.</i>		
74		N/A	0	0	0	0	0		
75	Annual Units	3	3	3	3	3	3		
76	Estimated Maximum Trips	312	312	312	312	312	312		
77	Estimated Maximum Cubic Yardage	2,496	2,496	2,496	2,496	2,496	2,496		
78	Monthly Charge per Unit	\$784.16	\$784.16	\$784.16	\$784.16	\$784.16	\$784.16		
79	Annual Revenues	\$28,230	\$28,230	\$28,230	\$28,230	\$28,230	\$28,230		

Line			Project	ted Fiscal Year E	nding September	30,	
No.	Description	2023	2024	2025	2026	2027	2028
	8 Cubic Yard Container - 3 Pick Ups						
80	Annual Growth	N/A	0	0	0	0	0
81	Annual Units	1	1	1	1	1	1
82	Estimated Maximum Trips	156	156	156	156	156	156
83	Estimated Maximum Cubic Yardage	1,248	1,248	1,248	1,248	1,248	1,248
84	Monthly Charge per Unit	\$1,176.24	\$1,176.24	\$1,176.24	\$1,176.24	\$1,176.24	\$1,176.24
85	Annual Revenues	\$14,115	\$14,115	\$14,115	\$14,115	\$14,115	\$14,115
86	Total Multifamily Dumpster Service	\$445,795	\$445,795	\$445,795	\$445,795	\$445,795	\$445,795
	Commercial Dumpster Service						
	0.5 Cubic Yard Container - 2 Pick Ups						
87	Annual Growth	N/A	0	0	0	0	0
88	Annual Units	64	64	64	64	64	64
89	Estimated Maximum Trips	6,656	6,656	6,656	6,656	6,656	6,656
90	Estimated Maximum Cubic Yardage	3,328	3,328	3,328	3,328	3,328	3,328
91	Monthly Charge per Unit	\$49.01	\$49.01	\$49.01	\$49.01	\$49.01	\$49.01
92	Annual Revenues	\$37,640	\$37,640	\$37,640	\$37,640	\$37,640	\$37,640
	2 Cubic Yard Container - 1 Pick Ups						
93	Annual Growth	N/A	1	0	0	0	0
94	Annual Units	70	71	71	71	71	71
95	Estimated Maximum Trips	3,640	3,692	3,692	3,692	3,692	3,692
96	Estimated Maximum Cubic Yardage	7,280	7,384	7,384	7,384	7,384	7,384
97	Monthly Charge per Unit	\$98.02	\$98.02	\$98.02	\$98.02	\$98.02	\$98.02
98	Annual Revenues	\$82,337	\$83,513	\$83,513	\$83,513	\$83,513	\$83,513
	2 Cubic Yard Container - 2 Pick Ups						
99	Annual Growth	N/A	0	0	0	0	0
100	Annual Units	10	10	10	10	10	0 10
100	Estimated Maximum Trips	1,040	1,040	1,040	1,040	1,040	1,040
101	Estimated Maximum Tups	2,080	2,080	2,080	2,080	2,080	2,080
102	Monthly Charge per Unit	\$196.04	\$196.04	\$196.04	\$196.04	\$196.04	\$196.04
103	Annual Revenues	\$23,525	\$23,525	\$23,525	\$23,525	\$23,525	\$23,525
	2 Cubic Vand Container 2 Bick Une						
105	2 Cubic Yard Container - 3 Pick Ups Annual Growth	N/A	0	0	0	0	0
105	Annual Units	1	1	1	1	1	1
100	Estimated Maximum Trips	156	156	156	156	156	156
107	Estimated Maximum Tups	312	312	312	312	312	312
100	Monthly Charge per Unit	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06
110	Annual Revenues	\$3,529	\$3,529	\$3,529	\$3,529	\$3,529	\$3,529
	2 Cubic Vand Cantainer 4 Di la Une						
111	2 Cubic Yard Container - 4 Pick Ups	NT/A	0	0	0	0	0
111	Annual Growth	N/A	0	0	0	0	0
112	Annual Units	0	0	0	0	0	0
113	Estimated Maximum Trips	0	0	0	0	0	0
114	Estimated Maximum Cubic Yardage	0 \$202.08	0	0	0	0	0
115	Monthly Charge per Unit	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08
116	Annual Revenues	\$0	\$0	\$0	\$0	\$0	\$0

Line		Projected Fiscal Year Ending September 30,							
No.	Description	2023	2024	2025	2026	2027	2028		
	2 Cabie Vand Container 5 Diele Une								
117	<u>2 Cubic Yard Container - 5 Pick Ups</u> Annual Growth	N/A	0	0	0	0	0		
117 118	Annual Units		0 0	0 0	0	0 0	0		
118		0	0	0	0	0	0		
119	Estimated Maximum Trips Estimated Maximum Cubic Yardage	0	0	0	0	0	0		
120	Monthly Charge per Unit	\$490.10	\$490.10	\$490.10	\$490.10	\$490.10	\$490.10		
121	Annual Revenues	\$0	\$490.10	\$490.10	\$490.10	\$490.10	\$490.10		
	2 Cubic Vand Containen 1 Diele Har								
123	<u>3 Cubic Yard Container - 1 Pick Ups</u> Annual Growth	N/A	0	0	0	0	0		
123	Annual Units	26	26	26	26	26	26		
124	Estimated Maximum Trips	1,352	1,352	1,352	1,352	1,352	1,352		
123	Estimated Maximum Titps	4,056	4,056	4,056	4,056	4,056	4,056		
120	Monthly Charge per Unit	\$147.03	\$147.03	\$147.03	\$147.03	\$147.03	\$147.03		
127	Annual Revenues	\$45,873	\$45,873	\$45,873	\$45,873	\$45,873	\$45,873		
100	<u>3 Cubic Yard Container - 2 Pick Ups</u>	NT/ A	^	0	0	0	0		
129	Annual Growth Annual Units	N/A	0 7	0	0	0	0		
130		7 728	728	7 728	7 728	7 728	7 728		
131 132	Estimated Maximum Trips Estimated Maximum Cubic Yardage								
132		2,184	2,184	2,184	2,184	2,184	2,184		
133	Monthly Charge per Unit Annual Revenues	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06		
134	Annual Revenues	\$24,701	\$24,701	\$24,701	\$24,701	\$24,701	\$24,701		
	3 Cubic Yard Container - 3 Pick Ups								
135	Annual Growth	N/A	0	0	0	0	0		
136	Annual Units	2	2	2	2	2	2		
137	Estimated Maximum Trips	312	312	312	312	312	312		
138	Estimated Maximum Cubic Yardage	936	936	936	936	936	936		
139	Monthly Charge per Unit	\$441.09	\$441.09	\$441.09	\$441.09	\$441.09	\$441.09		
140	Annual Revenues	\$10,586	\$10,586	\$10,586	\$10,586	\$10,586	\$10,586		
	3 Cubic Yard Container - 4 Pick Ups								
141	Annual Growth	N/A	0	0	0	0	0		
142	Annual Units	0	0	0	0	0	0		
143	Estimated Maximum Trips	0	0	0	0	0	0		
144	Estimated Maximum Cubic Yardage	0	0	0	0	0	0		
145	Monthly Charge per Unit	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12		
146	Annual Revenues	\$0	\$0	\$0	\$0	\$0	\$0		
	3 Cubic Yard Container - 5 Pick Ups								
147	Annual Growth	N/A	0	0	0	0	0		
148	Annual Units	1	1	1	1	1	1		
149	Estimated Maximum Trips	260	260	260	260	260	260		
150	Estimated Maximum Cubic Yardage	780	780	780	780	780	780		
151	Monthly Charge per Unit	\$735.15	\$735.15	\$735.15	\$735.15	\$735.15	\$735.15		
152	Annual Revenues	\$8,822	\$8,822	\$8,822	\$8,822	\$8,822	\$8,822		
	4 Cubic Yard Container - 1 Pick Ups								
153	Annual Growth	N/A	0	0	0	0	0		
154	Annual Units	41	41	41	41	41	41		
155	Estimated Maximum Trips	2,132	2,132	2,132	2,132	2,132	2,132		
156	Estimated Maximum Cubic Yardage	8,528	8,528	8,528	8,528	8,528	8,528		
157	Monthly Charge per Unit	\$196.04	\$196.04	\$196.04	\$196.04	\$196.04	\$196.04		
158	Annual Revenues	\$96,452	\$96,452	\$96,452	\$96,452	\$96,452	\$96,452		
		·	·	·	<i>,</i>	·	-		

Line		Projected Fiscal Year Ending September 30,							
No.	Description	2023	2024	2025	2026	2027	2028		
	4 Cubic Yard Container - 2 Pick Ups								
159	Annual Growth	N/A	0	0	0	0	0		
160	Annual Units	9	9	9	9	9	9		
161	Estimated Maximum Trips	936	936	936	936	936	936		
162	Estimated Maximum Cubic Yardage	3,744	3,744	3,744	3,744	3,744	3,744		
163	Monthly Charge per Unit	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08		
164	Annual Revenues	\$42,345	\$42,345	\$42,345	\$42,345	\$42,345	\$42,345		
	4 Cubic Yard Container - 3 Pick Ups								
165	Annual Growth	N/A	0	10	0	10	9		
166	Annual Units	2	2	12	12	22	31		
167	Estimated Maximum Trips	312	312	1,872	1,872	3,432	4,836		
168	Estimated Maximum Cubic Yardage	1,248	1,248	7,488	7,488	13,728	19,344		
169	Monthly Charge per Unit	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12		
170	Annual Revenues	\$14,115	\$14,115	\$84,689	\$84,689	\$155,264	\$218,781		
	4 Cubic Yard Container - 4 Pick Ups								
171	Annual Growth	N/A	0	0	0	0	0		
172	Annual Units	1	1	1	1	1	1		
173	Estimated Maximum Trips	208	208	208	208	208	208		
174	Estimated Maximum Cubic Yardage	832	832	832	832	832	832		
175	Monthly Charge per Unit	\$784.16	\$784.16	\$784.16	\$784.16	\$784.16	\$784.16		
176	Annual Revenues	\$9,410	\$9,410	\$9,410	\$9,410	\$9,410	\$9,410		
	4 Cubic Yard Container - 5 Pick Ups								
177	Annual Growth	N/A	0	0	0	0	0		
178	Annual Units	1	1	1	1	1	1		
179	Estimated Maximum Trips	260	260	260	260	260	260		
180	Estimated Maximum Cubic Yardage	1,040	1,040	1,040	1,040	1,040	1,040		
181	Monthly Charge per Unit	\$980.20	\$980.20	\$980.20	\$980.20	\$980.20	\$980.20		
182	Annual Revenues	\$11,762	\$11,762	\$11,762	\$11,762	\$11,762	\$11,762		
	6 Cubic Yard Container - 1 Pick Ups								
183	Annual Growth	N/A	0	0	0	0	0		
184	Annual Units	23	23	23	23	23	23		
185	Estimated Maximum Trips	1,196	1,196	1,196	1,196	1,196	1,196		
186	Estimated Maximum Cubic Yardage	7,176	7,176	7,176	7,176	7,176	7,176		
187	Monthly Charge per Unit	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06	\$294.06		
188	Annual Revenues	\$81,161	\$81,161	\$81,161	\$81,161	\$81,161	\$81,161		
	6 Cubic Yard Container - 2 Pick Ups								
189	Annual Growth	N/A	0	0	0	0	0		
190	Annual Units	19	19	19	19	19	19		
191	Estimated Maximum Trips	1,976	1,976	1,976	1,976	1,976	1,976		
192	Estimated Maximum Cubic Yardage	11,856	11,856	11,856	11,856	11,856	11,856		
193	Monthly Charge per Unit	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12	\$588.12		
194	Annual Revenues	\$134,091	\$134,091	\$134,091	\$134,091	\$134,091	\$134,091		
	6 Cubic Yard Container - 3 Pick Ups								
195	Annual Growth	N/A	0	0	0	0	2		
196	Annual Units	5	5	5	5	5	7		
197	Estimated Maximum Trips	780	780	780	780	780	1,092		
198	Estimated Maximum Cubic Yardage	4,680	4,680	4,680	4,680	4,680	6,552		
199	Monthly Charge per Unit	\$882.18	\$882.18	\$882.18	\$882.18	\$882.18	\$882.18		
200	Annual Revenues	\$52,931	\$52,931	\$52,931	\$52,931	\$52,931	\$74,103		

Line		Projected Fiscal Year Ending September 30,							
No.	Description	2023	2024	2025	2026	2027	2028		
201	<u>6 Cubic Yard Container - 4 Pick Ups</u>	NT/A	0	0	0	0	0		
201	Annual Growth	N/A	0	0	0	0	0		
202	Annual Units	0	0	0	0	0	0		
203	Estimated Maximum Trips	0	0	0	0	0	0		
204	Estimated Maximum Cubic Yardage	0 © 1 176 24	0	0 \$1.176.24	0	0	0		
205 206	Monthly Charge per Unit Annual Revenues	<u>\$1,176.24</u> \$0	\$1,176.24 \$0	\$1,176.24 \$0	\$1,176.24 \$0	\$1,176.24 \$0	\$1,176.24 \$0		
200	Annual Revenues	50	30	\$0	\$0	\$ 0	20		
	6 Cubic Yard Container - 5 Pick Ups								
207	Annual Growth	N/A	0	0	0	0	0		
208	Annual Units	1	1	1	1	1	1		
209	Estimated Maximum Trips	260	260	260	260	260	260		
210	Estimated Maximum Cubic Yardage	1,560	1,560	1,560	1,560	1,560	1,560		
211	Monthly Charge per Unit	\$1,470.30	\$1,470.30	\$1,470.30	\$1,470.30	\$1,470.30	\$1,470.30		
212	Annual Revenues	\$17,644	\$17,644	\$17,644	\$17,644	\$17,644	\$17,644		
	8 Cubic Yard Container - 1 Pick Ups								
213	Annual Growth	N/A	0	0	0	0	0		
214	Annual Units	11	11	11	11	11	11		
215	Estimated Maximum Trips	572	572	572	572	572	572		
216	Estimated Maximum Cubic Yardage	4,576	4,576	4,576	4,576	4,576	4,576		
217	Monthly Charge per Unit	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08	\$392.08		
218	Annual Revenues	\$51,755	\$51,755	\$51,755	\$51,755	\$51,755	\$51,755		
	8 Cubic Yard Container - 2 Pick Ups								
219	Annual Growth	N/A	0	0	0	0	0		
220	Annual Units	28	28	28	28	28	28		
221	Estimated Maximum Trips	2,912	2,912	2,912	2,912	2,912	2,912		
222	Estimated Maximum Cubic Yardage	23,296	23,296	23,296	23,296	23,296	23,296		
223	Monthly Charge per Unit	\$784.16	\$784.16	\$784.16	\$784.16	\$784.16	\$784.16		
224	Annual Revenues	\$263,478	\$263,478	\$263,478	\$263,478	\$263,478	\$263,478		
	9 Cubic Vord Container 2 Dick Une								
225	8 Cubic Yard Container - 3 Pick Ups Annual Growth	NT/A	0	0	0	0	0		
225 226	Annual Units	N/A 4	0 4	0 4	0 4	0 4	0 4		
220	Estimated Maximum Trips	624	624	624	624	624	624		
227	Estimated Maximum Tups	4,992	4,992	4,992	4,992	4,992	4,992		
228	Monthly Charge per Unit	\$1,176.24	\$1,176.24	4,992 \$1,176.24	4,992 \$1,176.24	4,992 \$1,176.24	\$1,176.24		
230	Annual Revenues	\$56,460	\$56,460	\$56,460	\$56,460	\$56,460	\$56,460		
	8 Cubic Yard Container - 4 Pick Ups								
231	Annual Growth	N/A	0	0	0	0	0		
232	Annual Units	1	1	1	1	1	1		
233	Estimated Maximum Trips	208	208	208	208	208	208		
234	Estimated Maximum Cubic Yardage	1,664	1,664	1,664	1,664	1,664	1,664		
235	Monthly Charge per Unit	\$1,568.32	\$1,568.32	\$1,568.32	\$1,568.32	\$1,568.32	\$1,568.32		
236	Annual Revenues	\$18,820	\$18,820	\$18,820	\$18,820	\$18,820	\$18,820		
	8 Cubic Yard Container - 5 Pick Ups								
237	Annual Growth	N/A	1	0	1	0	0		
238	Annual Units	2	3	3	4	4	4		
239	Estimated Maximum Trips	520	780	780	1,040	1,040	1,040		
240	Estimated Maximum Cubic Yardage	4,160	6,240	6,240	8,320	8,320	8,320		
241	Monthly Charge per Unit	\$1,960.40	\$1,960.40	\$1,960.40	\$1,960.40	\$1,960.40	\$1,960.40		
242	Annual Revenues	\$47,050	\$70,574	\$70,574	\$94,099	\$94,099	\$94,099		

Line		Projected Fiscal Year Ending September 30,							
No.	Description	2023	2024	2025	2026	2027	2028		
243	Total Commercial Dumpster Service	\$1,134,483	\$1,159,185	\$1,229,759	\$1,253,284	\$1,323,858	\$1,408,547		
244	4.0 % Discount for Residential Prepayments	(\$23,687)	(\$23,915)	(\$24,163)	(\$24,411)	(\$24,659)	(\$24,907)		
245	Total Revenues	\$2,148,775	\$2,178,933	\$2,255,460	\$2,284,938	\$2,361,465	\$2,452,107		

Projected Operating and Miscellaneous Revenue at Existing Rates

Line		General Ledger	Historical Fis	cal Year Ended S	eptember 30,	Budgeted		Adjusted	Escalation		Projected Fisc	al Year Ending S	eptember 30,	
No.	Description	Account Number	2020	2021	2022	2023 [1]	Adjustments	2023	Reference [2]	2024	2025	2026	2027	2028
	SYSTEM REVENUES													
	Charges for Service													
1	Commercial Assessment - SWA	404-343.410	\$84,263	\$89,628	\$89,251	\$0	\$0	\$0	Eliminate	\$0	\$0	\$0	\$0	\$0
2	Commercial User Fees - TLP	404-343.420	840,264	932,889	934,716	1,117,400	17,083	1,134,483	Calculated	1,604,979	1,675,554	1,699,079	1,769,653	1,854,342
3	Residential Assessments - SWA	404-343.500	798,898	848,818	845,787	990,000	(39,600)	950,400	Calculated	573,953	579,906	585,859	591,812	597,765
4	Residential User Fees - TLP	404-343.510	4,632	10,996	(861)	5,000	0	5,000	Constant	5,000	5,000	5,000	5,000	5,000
5	Recycling Income	404-343.610	127	0	4,662	2,000	0	2,000	Constant	2,000	2,000	2,000	2,000	2,000
6	Total Charges for Service		\$1,728,183	\$1,882,331	\$1,873,555	\$2,114,400	(\$22,517)	\$2,091,883		\$2,185,933	\$2,262,460	\$2,291,938	\$2,368,465	\$2,459,107
	Other Revenues													
7	Delinquent Refuse Assessments	404-311.120	\$671	\$124	\$0	\$0	\$0	\$0	Constant	\$0	\$0	\$0	\$0	\$0
8	FEMA/State Hurricane Relief	404-331.500	3,461	0	0	0	0	0	Eliminate	0	0	0	0	0
9	Cares Act Covid Relief	404-331.560	34,935	0	0	0	0	0	Eliminate	0	0	0	0	0
10	Service Charge - Dishonored Checks	404-349.100	0	0	0	0	81	81	Eliminate	0	0	0	0	0
11	Penalties	404-354.100	8,910	21,390	17,175	14,000	0	14,000	Constant	14,000	14,000	14,000	14,000	14,000
12	Interest Earnings [3]	404-361.100	3,973	504	2,690	0	0	0	Constant	0	0	0	0	0
13	Interest Tax Collector [3]	404-361.110	175	57	0	0	0	0	Constant	0	0	0	0	0
14	Sale of Surplus Property	404-364.100	35,735	0	6,477	0	56,543	56,543	Eliminate	0	0	0	0	0
15	Miscellaneous Revenue	404-369.100	1,287	698	79	0	3,616	3,616	Eliminate	0	0	0	0	0
16	Container Proceeds	404-369.200	0	0	1,471	0	0	0	Constant	0	0	0	0	0
17	Locking Device Proceeds	404-369.300	715	455	195	500	0	500	Constant	500	500	500	500	500
18	Service Reinstatement Fees	404-369.400	0	0	100	0	100	100	Eliminate	0	0	0	0	0
19	Transfer from General Fund	404-399.100	0	108,000	0	0	0	0	Eliminate	0	0	0	0	0
20	Balance Brought Forward [4]	404-399.999	0	0	0	317,993	(317,993)	0	Eliminate	0	0	0	0	0
21	Total Other Sources		\$89,863	\$131,227	\$28,187	\$332,493	(\$257,653)	\$74,840		\$14,500	\$14,500	\$14,500	\$14,500	\$14,500
22	TOTAL SYSTEM REVENUES		\$1,818,047	\$2,013,558	\$1,901,742	\$2,446,893	(\$280,169)	\$2,166,724		\$2,200,433	\$2,276,960	\$2,306,438	\$2,382,965	\$2,473,607

Footnotes:

[1] Based on budgeted figures for the Fiscal Year 2023 revised Budget. FY23 amounts exclude any rate increase or index that was assumed in the budget.

[2] Escalation factors and attributes derived from Table 5.

[3] Interest earnings, if any, was removed from this schedule which is then calculated in Table 9 based on the annual average balance of each fund.

[4] Transfers from Retained Earnings reflect the amount of annual expenditures in excess of revenues for each Fiscal Year. Such amounts, if any, are calculated in Table 10.

Fiscal Year 2023 Sanitation Operating Budget

Line No.	Description	General Ledger Account Number	Budget [1] 2023	Adjustments	Adjusted 2023
1	Personal Services	404 52 524 404 12000	¢2 47 0 47	¢o	¢247.047
1	Regular Salaries	404-53-534-404-12000	\$347,047	\$0	\$347,047
2	Overtime Salaries	404-53-534-404-14000	18,000	0	18,000
3	Special Pay	404-53-534-404-15000	3,000	0	3,000
4	FICA	404-53-534-404-21000	31,739	0	31,739
5	Retirement	404-53-534-404-22000	25,877	0	25,877
6	Town Retirement Matching	404-53-534-404-22100	9,172	0	9,172
7	Health Insurance	404-53-534-404-23100	114,211	0	114,211
8	Insurance - Dental	404-53-534-404-23200	3,654	0	3,654
9	Insurance - Life	404-53-534-404-23300	1,041	0	1,041
10	Insurance - Vision	404-53-534-404-23400	495	0	495
11	Disability	404-53-534-404-23500	3,778	0	3,778
12	Worker's Compensation Insurance	404-53-534-404-24000	21,129	0	21,129
13	Total Personal Services		\$579,143	\$0	\$579,143
	Operating Expenses				
14	Professional Services	404-53-534-404-31000	\$60,734	\$0	\$60,734
15	Contractual Services	404-53-534-404-34000	44,902	0	44,902
16	Disposal Fees - Garbage	404-53-534-404-34310	315,000	92,400	407,400
17	Travel & Training	404-53-534-404-40000	1,000	0	1,000
18	Telephone	404-53-534-404-41100	2,280	0	2,280
19	Postage & Shipping	404-53-534-404-41200	1,600	0	1,600
20	Rentals	404-53-534-404-44100	20,000	0	20,000
20	Capital Leases	404-53-534-404-44200	6,000	0	6,000
21	Insurance	404-53-534-404-45000	51,447	0	51,447
22	Repair & Maintenance	404-53-534-404-46000	160,137	0	160,137
23	Vehicle Parts & Supplies	404-53-534-404-46300	127,379	0	127,379
24	Printing	404-53-534-404-47000	2,500	0	2,500
26	Advertising	404-53-534-404-48100	9,000	0	9,000
20	Uniforms & Clothing	404-53-534-404-49400	10,800	0	10,800
27			1,000		1,000
	Office Supplies	404-53-534-404-51000		0	20,403
29 20	Operating Supplies Gasoline & Diesel Fuel	404-53-534-404-52000	20,403	0	-
30		404-53-534-404-52100	83,300	0	83,300
31	Small Tools & Others	404-53-534-404-52200	500	0	500
32 33	Containers Memberships, Dues & Subscriptions	404-53-534-404-52400 404-53-534-404-54200	120,000 500	0 0	120,000 500
34	Total Operating Expenses		\$1,038,482	\$92,400	\$1,130,882
35	Total Depreciation	404-53-534-404-59000	\$0	\$0	\$0
	Capital Outlay [2]				
36	Improvements-Dumpster Enclosure	404-53-534-404-63101	\$5,000	(\$5,000)	\$0
30 37	Machinery & Equipment	404-53-534-404-63101	153,000	(153,000)	30 0
38	Total Capital Outlay		\$158,000	(\$158,000)	\$0

Fiscal Year 2023 Sanitation Operating Budget

Line No.	Description	General Ledger Account Number	Budget [1] 2023	Adjustments	Adjusted 2023
	^				
	Debt Service [3]				
39	Principal	404-53-534-404-71000	\$122,987	(\$122,987)	\$0
40	Interest	404-53-534-404-72000	5,256	(5,256)	0
41	Total Debt Service		\$128,243	(\$128,243)	\$0
42	Total Grants & Aids	Grants and Aid	\$0	\$0	\$0
	<u>Other</u>				
43	Transfer to General Fund [3]	404-53-534-404-99110	\$31,435	(\$31,435)	\$0
44	Indirect Cost Allocation	404-53-534-404-99404	511,527	0	511,527
45	Total Other		\$542,962	(\$31,435)	\$511,527
	Adjustments				
46	Other Adjustments	Adjustments	\$0	\$0	\$0
47	Total Adjustments		\$0	\$0	\$0
	Additional Charges				
48	Additional Personnel Costs	AddPer	\$0	\$0	\$0
49	Additional Operating Costs	AddOps	0	0	0
50	Additional Maintenance Costs	AddMaint	0	0	0
51	Bad Debt Expense - 0.25% [4]	BadDebt	0	5,230	5,230
52	Operating Contingency - 1.00% [5]	Contingency	0	22,268	22,268
53	Total Additional Charges		\$0	\$27,498	\$27,498
54	Total Sanitation Expenses		\$2,446,830	(\$197,780)	\$2,249,050

Footnotes:

[1] Amounts reflect the expenditures for Fiscal Year 2023 as provided by City staff.

[2] Amount removed from operating expenses and shown separately as part of the capital plan.

[3] Amount removed from operating expenses and shown separately as part of the projection of annual loan and lease payments shown on Table 8.

[4] An allowance for uncollectible accounts was assumed at 0.25% of revenues per year for conservatism.

[5] An allowance for operating cost contingenies was assumed at 1.00% of expenses per year for conservatism.

Projection of Operating Expenses - Fiscal Years 2023 - 2028

Line		Adjusted [1]	Escalation		Projected Fisca	l Year Ending Se	eptember 30,	
No.	Description	2023	Reference [2]	2024	2025	2026	2027	2028
	Personal Services							
1	Regular Salaries	\$347,047	Labor	\$386,402	\$401,858	\$417,933	\$434,650	\$452,036
2	Overtime Salaries	18,000	Labor	20,041	20,843	21,677	22,544	23,445
3	Special Pay	3,000	Labor	3,340	3,474	3,613	3,757	3,908
4	FICA	31,739	Labor	35,338	36,752	38,222	39,751	41,341
5	Retirement	25,877	Labor	28,811	29,964	31,162	32,409	33,705
6	Town Retirement Matching	9,172	Labor	10,212	10,621	11,045	11,487	11,947
7	Health Insurance	114,211	Ins-Health	131,343	151,044	173,701	199,756	229,719
8	Insurance - Dental	3,654	Ins-Health	4,202	4,832	5,557	6,391	7,349
9	Insurance - Life	1,041	Ins-Health	1,197	1,377	1,583	1,821	2,094
10	Insurance - Vision	495	Ins-Health	569	655	753	866	996
11	Disability	3,778	Ins-Health	4,345	4,996	5,746	6,608	7,599
12	Worker's Compensation Insurance	21,129	Worker Comp	22,608	23,512	24,453	25,431	26,448
13	Total Personal Services	\$579,143	· _	\$648,409	\$689,928	\$735,444	\$785,469	\$840,587
	Operating Expenses							
14	Professional Services	\$60,734	Contract	\$10,163	\$10,570	\$10,993	\$11,432	\$73,890
15	Contractual Services	44,902	Contract	46,698	48,566	50,509	52,529	54,630
16	Disposal Fees - Garbage [3]	407,400	Calculated	414,067	442,434	469,941	498,733	528,851
17	Travel & Training	1,000	Inflation	1,030	1,061	1,093	1,126	1,159
18	Telephone	2,280	Inflation	2,348	2,419	2,491	2,566	2,643
19	Postage & Shipping	1,600	Accounts/Inf	1,666	1,735	1,807	1,882	1,960
20	Rentals	20,000	Inflation	20,600	21,218	21,855	22,510	23,185
21	Capital Leases	6,000	VehLease	9,245	9,708	10,193	10,703	11,238
22	Insurance	51,447	Insurance	59,164	68,039	78,244	89,981	103,478
23	Repair & Maintenance	160,137	Repair	164,941	169,889	174,986	180,236	185,643
24	Vehicle Parts & Supplies	127,379	Repair	131,200	135,136	139,190	143,366	147,667
25	Printing	2,500	Accounts/Inf	2,604	2,711	2,824	2,941	3,063
26	Advertising	9,000	Accounts/Inf	9,373	9,760	10,167	10,589	11,027
27	Uniforms & Clothing	10,800	Inflation	11,124	11,458	11,801	12,155	12,520
28	Office Supplies	1,000	Inflation	1,030	1,061	1,093	1,126	1,159
29	Operating Supplies	20,403	Inflation	21,015	21,646	22,295	22,964	23,653
30	Gasoline & Diesel Fuel	83,300	Hauling	90,735	98,833	107,011	115,765	125,131
31	Small Tools & Others	500	Inflation	515	530	546	563	580

Projection of Operating Expenses - Fiscal Years 2023 - 2028

Line		Adjusted [1]	Escalation		Projected Fisca	al Year Ending S	eptember 30,	
No.	Description	2023	Reference [2]	2024	2025	2026	2027	2028
32	Containers	120,000	Repair	145,600	127,968	131,807	135,761	139,834
33	Memberships, Dues & Subscriptions	500	Inflation	515	530	546	563	580
	· ·							
34	Total Operating Expenses	\$1,130,882		\$1,143,634	\$1,185,272	\$1,249,393	\$1,317,491	\$1,451,892
35	Total Depreciation	\$0	Eliminate	\$0	\$0	\$0	\$0	\$0
	Capital Outlay [4]							
36	Improvements-Dumpster Enclosure	\$0	Eliminate	\$0	\$0	\$0	\$0	\$0
37	Machinery & Equipment	0	Eliminate	0	0	0	0	0
38	Total Capital Outlay	\$0		\$0	\$0	\$0	\$0	\$0
	Debt Service [5]							
39	Principal	\$0	Eliminate	\$0	\$0	\$0	\$0	\$0
40	Interest	0	Eliminate	0	0	0	0	0
41	Total Debt Service	\$0		\$0	\$0	\$0	\$0	\$0
42	Total Grants & Aids	\$0	Inflation	\$0	\$0	\$0	\$0	\$0
	Other							
43	Transfer to General Fund [5]	\$0	Eliminate	\$0	\$0	\$0	\$0	\$0
44	Indirect Cost Allocation	511,527	Labor	569,534	592,316	616,008	640,648	666,274
45	Total Other	\$511,527		\$569,534	\$592,316	\$616,008	\$640,648	\$666,274
	Adjustments							
46	Other Adjustments	\$0	Inflation	\$0	\$0	\$0	\$0	\$0
47	Total Adjustments	\$0		\$0	\$0	\$0	\$0	\$0

Projection of Operating Expenses - Fiscal Years 2023 - 2028

Line		Adjusted [1]	Adjusted [1] Escalation Projected Fiscal Year Ending Septem						
No.	Description	2023	Reference [2]	2024	2025	2026	2027	2028	
	Additional Charges								
48	Additional Personnel Costs [6]	\$0	Labor	\$0	\$156,762	\$163,033	\$169,554	\$176,336	
49	Additional Operating Costs	0	Inflation	0	0	0	0	0	
50	Additional Maintenance Costs	0	Inflation	0	0	0	0	0	
51	Bad Debt Expense - 0.25% [7]	5,230	Calculated	8,088	8,622	8,997	9,576	10,241	
52	Operating Contingency - 1.00% [8]	22,268	Calculated	23,697	26,329	27,729	29,227	31,453	
53	Total Additional Charges	\$27,498		\$31,785	\$191,713	\$199,758	\$208,357	\$218,030	
54	TOTAL OPERATING EXPENSES	\$2,249,050	-	\$2,393,362	\$2,659,229	\$2,800,604	\$2,951,966	\$3,176,784	
55	Annual Rate of Change	N/A	-	6.42%	11.11%	5.32%	5.40%	7.62%	

Footnotes:

[1] Adjusted Budget Fiscal Year 2023 amounts shown derived from Table 3.

[2] Escalation references derived from Table 5.

[3] Disposal costs shown based on tonnage projections as developed on Table 6.

[4] Amounts removed from operating expenses and shown separately as part of the capital plan on Table 7.

[5] Amounts removed from operating expenses and shown separately as part of the projection of annual loan and lease payments shown on Table 8.

[6] Amounts shown reflect one additional Sanitation Truck Operator II and one additional Solid Waste Code Officer being added in 2025.

[7] An allowance for uncollectible accounts was assumed at 0.25% of revenues per year for conservatism.

[8] An allowance for operating cost contingenies was assumed at 1.00% of expenses per year for conservatism.

Summary of Operating Expense Escalation Factors

Line		Escalation	Р	rojected Fiscal	Year Ending Se	eptember 30,	
No.	Description	Reference	2024	2025	2026	2027	2028
			1 0000	1 0000	1 0000	1 0000	1 0000
1	Constant	Constant	1.0000	1.0000	1.0000	1.0000	1.0000
2	Eliminate	Eliminate	0.0000	0.0000	0.0000	0.0000	0.0000
3	General Inflation (CPI)	Inflation	1.0300	1.0300	1.0300	1.0300	1.0300
4	Labor Escalator	Labor	1.1134	1.0400	1.0400	1.0400	1.0400
5	Contract Labor	Contract	1.0400	1.0400	1.0400	1.0400	1.0400
6	Life/Health/Disability Insurance Escalator	Ins-Health	1.1500	1.1500	1.1500	1.1500	1.1500
7	Workers Compensation	Worker Comp	1.0700	1.0400	1.0400	1.0400	1.0400
8	General Insurance Factor	Insurance	1.1500	1.1500	1.1500	1.1500	1.1500
9	Repair and Maintenance	Repair	1.0300	1.0300	1.0300	1.0300	1.0300
10	Fuel	Fuel	1.0500	1.0500	1.0500	1.0500	1.0500
11	Utility Expenses	Utility	1.1151	1.0500	1.0500	1.0500	1.0500
12	Growth in Disposal + Fuel	Hauling	1.0893	1.0893	1.0827	1.0818	1.0809
13	Marginal Adjustment Factor	Marginal	1.0100	1.0100	1.0100	1.0100	1.0100
14	Operating Leases - Vehicles	VehLease	1.5409	1.0500	1.0500	1.0500	1.0500
15	Customer Accounts	Accounts	1.0111	1.0110	1.0113	1.0112	1.0111
16	Customer Units	Units	1.0089	1.0125	1.0091	1.0122	1.0124
17	Customer Accounts + Inlfation	Accounts/Inf	1.0414	1.0413	1.0417	1.0415	1.0414
18	Customer Units + Inflation	Units/Inf	1.0392	1.0429	1.0393	1.0426	1.0428
19	Maximum Trips	Trips	1.0094	1.0146	1.0097	1.0142	1.0145
20	Maximum Cubic Yards	Yards	1.0129	1.0286	1.0123	1.0274	1.0311
21	Estimate Tonnage	Tons	1.0164	1.0374	1.0312	1.0303	1.0294

Projection of Annual Disposal Fees

Line			Projected I	Fiscal Year Endir	ng September 30,	[1] [2]	
No.	Description	2023	2024	2025	2026	2027	2028
	Residential - All Classes						
1	Growth in Weight	N/A	1.0%	1.0%	1.0%	1.0%	1.0%
2	Chargeable Weight - Base (Tons)	2,300	2,323	2,346	2,370	2,393	2,417
3	Chargeable Weight - Yard Waste Base (Tons)	342	345	349	352	356	359
4	Chargeable Weight - Bulk Waste (Tons)	373	377	380	384	388	392
5	Chargeable Weight (Tons)	3,015	3,045	3,075	3,106	3,137	3,169
6	Rate per Ton	\$42.00	\$42.00	\$43.26	\$44.56	\$45.90	\$47.28
7	Annual Charges	\$126,624	\$127,891	\$133,045	\$138,413	\$144,001	\$149,814
	Commercial - All Classes						
8	Growth in Weight	N/A	2.2%	6.2%	4.9%	4.7%	4.5%
9	Chargeable Weight - Base (Tons)	5,100	5,213	5,535	5,807	6,079	6,351
10	Chargeable Weight - Yard Waste Base (Tons)	758	766	773	781	789	797
11	Chargeable Weight - Bulk Waste (Tons)	827	835	844	852	861	869
12	Chargeable Weight (Tons)	6,685	6,814	7,152	7,440	7,728	8,017
13	Rate per Ton	\$42.00	\$42.00	\$43.26	\$44.56	\$45.90	\$47.28
14	Annual Charges	\$280,776	\$286,176	\$309,389	\$331,528	\$354,732	\$379,037
	Total Department						
15	Growth in Weight	N/A	1.6%	3.7%	3.1%	3.0%	2.9%
16	Chargeable Weight (Tons)	9,700	9,859	10,227	10,546	10,866	11,186
17	Average Cost per Ton	\$42.00	\$42.00	\$43.26	\$44.56	\$45.90	\$47.28
18	Annual Charges	\$407,400	\$414,067	\$442,434	\$469,941	\$498,733	\$528,851
19	Rate of Change	N/A	1.64%	6.85%	6.22%	6.13%	6.04%

Footnotes:

[1] Amounts based on historical disposal trends as provided by the Town and adjusted for new development.

[2] Existing disposal levels assumed to increase annually by 1% per year for all classes except Commercial Base tonnages which are projected based on development information provided by the Town.

Capital Funding Program

Line		Funding		Projected Fisc	al Year Ending Sept	ember 30, - Future De	ollars [1]		6 Year
No.	Description	Reference	2023	2024	2025	2026	2027	2028	Totals
	CUMULATIVE INFLATIONARY ADJUST	MENT FACTOR	1.000	1.050	1.103	1.158	1.216	1.276	
	Replacement of Vehicles								
1	Autocar/Heil FEL - #45	Lease1	\$329,999	\$0	\$0	\$0	\$0	\$0	\$329,999
2	Mack/McNeilus FEL - #44	Lease4	0	346,499	0	0	0	0	346,499
3	Mack/Heil TE64 FEL - #56	Lease8	0	0	0	382,015	0	0	382,015
4	Autocar/Heil ASL - #50	Lease2	357,549	0	0	0	0	0	357,549
5	Mack/McNeilus ASL - #51	Lease5	0	375,426	0	0	0	0	375,426
6	Mack/Heil LR64R ASL - #58	Lease9	0	0	0	413,908	0	0	413,908
7	Peterson TL3 Grapple/International - #66	Lease6	0	0	195,143	0	0	0	195,143
8	Peterson TL3 Grapple/International - #67	Lease10	0	0	0	204,900	0	0	204,900
9	Peterson TL3 Grapple/Mack - #68	REV	0	0	0	0	0	0	0
10	2005 IHC/Heil Rearloader - #42	Lease7	0	0	308,700	0	0	0	308,700
11	Mack MD6 Container Handler - #59	REV	0	0	0	0	0	0	0
12	Chevy Silverado 1500 - #360	REV	0	0	0	0	0	0	0
13	Dodge Ram 1500 - #New	REV	0	0	0	0	0	0	0
14	Total Vehicle Replacements	—	\$687,548	\$721,925	\$503,843	\$1,000,822	\$0	\$0	\$2,914,138
	Other Capital Requirements								
15	Capital Outlay - Dumpster Enclosures	REV	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
16	A-Frame Gantry Crane - New	REV	13,000	0	0	0	0	0	13,000
17	Truck for Dumpsters - New	Lease3	140,000	0	0	0	0	0	140,000
18	Other Capital Outlay	REV	0	21,000	22,050	23,153	24,310	25,526	116,038
19	Other Capital Outlay - Additional Truck	Lease11	0	0	0	0	401,116	0	401,116
20	Other Capital Outlay - Additional Truck	Lease12	0	0	0	0	0	456,333	456,333
21	Other 3	REV	0	0	0	0	0	0	0
22	Total Capital Projects	_	\$158,000	\$21,000	\$22,050	\$23,153	\$425,426	\$481,859	\$1,131,487
23	TOTAL CAPITAL PLAN	—	\$845,548	\$742,925	\$525,893	\$1,023,975	\$425,426	\$481,859	\$4,045,626

Capital Funding Program

Line		Funding	Projected Fiscal Year Ending September 30, - Future Dollars [1]						
No.	Description	Reference	2023	2024	2025	2026	2027	2028	Totals
	FUNDING SOURCES								
24	Operating Reserves	OR	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25	Operating Revenues	REV	18,000	21,000	22,050	23,153	24,310	25,526	134,038
26	Vehicle Replacement Fund	VRF	0	0	0	0	0	0	0
27	Other	OTHER	0	0	0	0	0	0	0
28	Additional Vehicle Lease 1	Lease1	329,999	0	0	0	0	0	329,999
29	Additional Vehicle Lease 2	Lease2	357,549	0	0	0	0	0	357,549
30	Additional Vehicle Lease 3	Lease3	140,000	0	0	0	0	0	140,000
31	Additional Vehicle Lease 4	Lease4	0	346,499	0	0	0	0	346,499
32	Additional Vehicle Lease 5	Lease5	0	375,426	0	0	0	0	375,426
33	Additional Vehicle Lease 6	Lease6	0	0	195,143	0	0	0	195,143
34	Additional Vehicle Lease 7	Lease7	0	0	308,700	0	0	0	308,700
35	Additional Vehicle Lease 8	Lease8	0	0	0	382,015	0	0	382,015
36	Additional Vehicle Lease 9	Lease9	0	0	0	413,908	0	0	413,908
37	Additional Vehicle Lease 10	Lease10	0	0	0	204,900	0	0	204,900
38	Additional Vehicle Lease 11	Leasel 1	0	0	0	0	401,116	0	401,116
39	Additional Vehicle Lease 12	Lease12	0	0	0	0	0	456,333	456,333
40	TOTAL FUNDING SOURCES	_	\$845,548	\$742,925	\$525,893	\$1,023,975	\$425,426	\$481,859	\$4,045,626

Footnotes:

[1] Amounts as provided by the City and include an escalation for inflation at 5% per year.

Item 3.

Summary of Debt Service Payments

Line			Fisca	l Year Ending	September 30th	1,	
No.	Description	2023	2024	2025	2026	2027	2028
	Existing Loan / Lease Payments [1]						
1	Side Loader Lease Payments	\$64,943	\$64,943	\$0	\$0	\$0	\$0
2	Mack MD7 Grapple Truck Payments	64,680	64.680	64,680	0	0	0
3	General Fund Loan	31,435	31,435	31,435	31,435	0	0
4	Total Existing Loan / Lease Payments	\$161,058	\$161,058	\$96,115	\$31,435	\$0	\$0
	Proposed Loan/Lease Payments [2]						
5	Additional Vehicle Lease 1	\$0	\$95,502	\$95,502	\$95,502	\$95,502	\$0
6	Additional Vehicle Lease 2	0	103,292	103,292	103,292	103,292	0
7	Additional Vehicle Lease 3	0	40,691	40,691	40,691	40,691	0
8	Additional Vehicle Lease 4	0	0	101,007	101,007	101,007	101,007
9	Additional Vehicle Lease 5	0	0	108,510	108,510	108,510	108,510
10	Additional Vehicle Lease 6	0	0	0	56,888	56,888	56,888
11	Additional Vehicle Lease 7	0	0	0	89,976	89,976	89,976
12	Additional Vehicle Lease 8	0	0	0	0	112,383	112,383
13	Additional Vehicle Lease 9	0	0	0	0	121,140	121,140
14	Additional Vehicle Lease 10	0	0	0	0	60,132	60,132
15	Additional Vehicle Lease 11	0	0	0	0	0	118,013
16	Additional Vehicle Lease 12	0	0	0	0	0	0
17	Total Proposed Loan/Lease Payments	\$0	\$239,485	\$449,003	\$595,867	\$889,521	\$768,048
18	Total Existing and Proposed Loan/Lease Payments	\$161,058	\$400,543	\$545,118	\$627,302	\$889,521	\$768,048

Footnotes:

[1] Existign loan and lease amounts shown based on adjustments from Table 3 and include adjustments for an additional \$1,380 in annual interest costs.

[2] Projected lease payment amounts shown based on funding of capital program as shown on Table 7. Loans assume a payment term of 4 years and interest rates between 5.99% and 6.75%.

Projected Fund Balances and Interest Earnings

Line	Projected Fiscal Year Ending September 30, [1]							
No.	Description	Reference	2023	2024	2025	2026	2027	2028
	INDEGEDICATED OPED A TINIC FUND							
1	UNRESTRICTED OPERATING FUND		\$514 396	\$264,002	\$464,678	\$720,175	\$006 56 2	¢012 (22
1	Beginning Balance [2] Transfers In - Revenues		\$514,286 2,091,883	\$264,903 3,235,181	\$464,678 3,448,894	\$720,175 3,598,645	\$906,562 3,830,367	\$912,632 4,096,265
2					· · ·	· · ·		
3 4	Transfers Out - Net Revenue Requirements Transfers Out - CIP		2,341,267	3,035,406	3,193,397	3,412,258	3,824,297	3,926,058
•			0	0	0	0	0	0
5	Transfers Out (In) - Outside Sources		0	0	0	0	0	0
6	End of Year Transfer In / (Out)		0	0	0	0	0	0
7	Interest Rate	Short Term	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
8	Interest Income		12,000	11,000	18,000	24,000	27,000	30,000
0	Transfer of Interest Income		12 000	11.000	10.000	24.000	25 000	20.000
9	to Revenue Fund	-	12,000	11,000	18,000	24,000	27,000	30,000
10	Ending Balance	=	\$264,903	\$464,678	\$720,175	\$906,562	\$912,632	\$1,082,840
	CONTRACTOR EVAL							
1.1	CONTINGENCY FUND - DEBRIS REMO	VAL CONTR		¢0	\$250,000	\$257.500	£2(5,200	\$272.200
11	Beginning Balance [2] Transfers In		\$0	\$0	\$250,000	\$257,500	\$265,200	\$273,200
12			0	250,000	7,500	7,700	8,000	8,200
13	Transfers Out		0	0	0	0	0	0
14	Interest Rate	Medium Term	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
15	Interest Income		0	4,000	8,000	8,000	8,000	8,000
	Transfer of Interest Income							
16	to Revenue Fund	-	0	4,000	8,000	8,000	8,000	8,000
17	Ending Balance	=	\$0	\$250,000	\$257,500	\$265,200	\$273,200	\$281,400
	CUSTOMER DEPOSITS							
18	Beginning Balance [2]		\$0	\$0	\$0	\$0	\$0	\$0
19	Transfers In		30 0	30 0	30 0	30 0	30 0	30 0
20	Transfers Out		0	0	0	0	0	0
20	Interest Rate	None	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
21	Interest Income	INOne	0.0078	0.0078	0.0078	0.00%	0.0078	0.0078
22	Transfer of Interest Income		0	0	0	0	0	0
23	to Revenue Fund		0	0	0	0	0	0
23 24		-	<u> </u>					
24	Ending Balance	=	20	20	20	20	<u>\$0</u>	<u>\$0</u>
56	TOTAL INTEREST INCOME	-	\$12,000	\$15,000	\$26,000	\$32,000	\$35,000	\$38,000

Footnotes:

[1] Cash balances dependent upon the adoption of proposed rate increases shown in Table 10, if any.

[2] The beginning balance was derived from the City's unaudited trial balances as of September 30, 2022.

Projected Sanitation Revenue Requirements

Line			Projec	ted Fiscal Year E	Ending Septembe	r 30,	
No.	Description	2023	2024	2025	2026	2027	2028
1	Total Operating Expenses [1]	\$2,249,050	\$2,393,362	\$2,659,229	\$2,800,604	\$2,951,966	\$3,176,784
	Debt Service						
2	Existing Debt Service	\$161,058	\$161,058	\$96,115	\$31,435	\$0	\$0
3	Proposed Debt Service	0	239,485	449,003	595,867	889,521	768,048
4	Annual Debt Service Payments [2]	\$161,058	\$400,543	\$545,118	\$627,302	\$889,521	\$768,048
	Other Revenue Requirements						
5	Allowance for Debris Removal Contractual Expenses	\$0	\$250,000	\$7,500	\$7,700	\$8,000	\$8,200
6	Other Capital Funded from Rates [3]	18,000	21,000	22,050	23,153	24,310	25,526
7	Intragovernmental Transfers - Franchise Fees	0	0	0	0	0	0
8	Operating Reserves - Deposits to/(Uses of)	0	0	0	0	0	0
9	Total Other Revenue Requirements	\$18,000	\$271,000	\$29,550	\$30,853	\$32,310	\$33,726
10	Gross Revenue Requirements	\$2,428,108	\$3,064,906	\$3,233,897	\$3,458,758	\$3,873,797	\$3,978,558
	Less Income and Funds from Other Sources						
11	Other Operating Revenue [4]	\$74,840	\$14,500	\$14,500	\$14,500	\$14,500	\$14,500
12	Interest Income	12,000	15,000	26,000	32,000	35,000	38,000
13	Net Revenue Requirements	\$2,341,267	\$3,035,406	\$3,193,397	\$3,412,258	\$3,824,297	\$3,926,058
	Revenue from Operations						
14	Existing Operating Revenue [4]	\$2,091,883	\$2,185,933	\$2,262,460	\$2,291,938	\$2,368,465	\$2,459,107
15	Prior Year Rate Adjustments	0	0	1,085,981	1,201,892	1,350,338	1,517,849
16	Total Rate Revenue Before Current Year Adjustment	2,091,883	2,185,933	3,348,441	3,493,830	3,718,803	3,976,957
17	Current Year Rate Adjustments			Projected	d Rates		
18	Current Year Rate Adjustment	0.00%	48.00%	3.00%	3.00%	3.00%	3.00%
19	Effective Month	Oct.	Oct.	Oct.	Oct.	Oct.	Oct.
20	% of Current Year Effective	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
21	Total Revenue from Current Year Adjustments	\$0	\$1,049,248	\$100,453	\$104,815	\$111,564	\$119,309
22	Total Revenue	\$2,091,883	\$3,235,181	\$3,448,894	\$3,598,645	\$3,830,367	\$4,096,265
23 24	Revenue Surplus/(Deficiency) - Transfer to Reserves Percent of Rate Revenues	(\$249,384) -11.92%	\$199,775 6.18%	\$255,498 7.41%	\$186,387 5.18%	\$6,070 0.16%	\$170,208 4.16%
24	referit of Nate Revenues	-11.9270	0.1070	/.41/0	5.1070	0.1070	4.1070
25 26	Residential Cart Per Unit Rates	2023	Projec 2024	ted Fiscal Year E 2025	Ending September 2026	r 30, 2027	2028
20	Single Family Per Unit Rate	\$258.37	\$382.39	\$393.86	\$405.68	\$417.85	\$430.39
28	Mobile Home	258.37	382.39	393.86	405.68	417.85	430.39
20	Multi-Family Cart Service	258.37	382.39	393.86	405.68	417.85	430.39
31			Projec	eted Fiscal Year H	Inding Septembe	r 30	
32	Summary of Cash Balances (Year-End)	2023	2024	2025	2026	2027	2028
33	Unrestricted Operating Fund	\$264,903	\$464,678	\$720,175	\$906,562	\$912,632	\$1,082,840
34	Contingency Fund - Debris Removal Contract Expenses	0	250,000	257,500	265,200	273,200	281,400
35	Total Cash Balances (Year-End)	\$264,903	\$714,678	\$977,675	\$1,171,762	\$1,185,832	\$1,364,240
36	Operating Fund - Days of Annual Expenditures - Minimum	90	90	90	90	90	90
	Operating Fund - Days of Annual Expenditures - Minimum Operating Fund - Days of Annual Expenditures - Calculated	41	61	83	97	87	101
51			01	05	21	07	101

Footnotes:

[1] Amounts derived from Table 4.

[2] Amounts derived from Table 8.

[3] Amounts derived from Table 7.

[4] Amounts derived from Table 2.

Summary of Existing and Proposed Rates

Line		Existing			Proposed Rates		
No.	Description	Charges	2024	2025	2026	2027	2028
	Single-family Cart Service						
1	Annual Charge per Unit	\$258.37	\$382.39	\$393.86	\$405.68	\$417.85	\$430.38
	Multifamily Cart Service						
2	Annual Charge per Unit	\$258.37	\$382.39	\$393.86	\$405.68	\$417.85	\$430.38
	Multifamily Dumpster Service	Per Unit	Per Dumpster	Per Dumpster	Per Dumpster	Per Dumpster	Per Dumpster
3	<u>2 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$196.04	\$290.16	\$298.83	\$307.84	\$317.03	\$326.56
4	<u>2 Cubic Yard Container - 3 Pick Ups</u> Monthly Charge per Unit	\$294.06	\$435.24	\$448.24	\$461.76	\$475.54	\$489.84
5	<u>3 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$294.06	\$435.24	\$448.24	\$461.76	\$475.54	\$489.84
6	<u>3 Cubic Yard Container - 3 Pick Ups</u> Monthly Charge per Unit	\$441.09	\$652.86	\$672.36	\$692.64	\$713.31	\$734.76
7	<u>4 Cubic Yard Container - 1 Pick Ups</u> Monthly Charge per Unit	\$196.04	\$290.16	\$298.83	\$307.84	\$317.03	\$326.56
8	<u>4 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$392.08	\$580.32	\$597.65	\$615.68	\$634.05	\$653.12
9	<u>4 Cubic Yard Container - 3 Pick Ups</u> Monthly Charge per Unit	\$588.12	\$870.48	\$896.48	\$923.52	\$951.08	\$979.68
10	<u>6 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$588.12	\$870.48	\$896.48	\$923.52	\$951.08	\$979.68
11	<u>6 Cubic Yard Container - 3 Pick Ups</u> Monthly Charge per Unit	\$882.18	\$1,305.72	\$1,344.72	\$1,385.28	\$1,426.62	\$1,469.52
12	<u>8 Cubic Yard Container - 1 Pick Ups</u> Monthly Charge per Unit	\$392.08	\$580.32	\$597.65	\$615.68	\$634.05	\$653.12
13	<u>8 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$784.16	\$1,160.64	\$1,195.31	\$1,231.36	\$1,268.11	\$1,306.24
14	8 Cubic Yard Container - 3 Pick Ups Monthly Charge per Unit	\$1,176.24	\$1,740.96	\$1,792.96	\$1,847.04	\$1,902.16	\$1,959.36
	Commercial Dumpster Service						
15	0.5 Cubic Yard Container - 2 Pick Ups Monthly Charge per Unit	\$49.01	\$72.54	\$74.71	\$76.96	\$79.26	\$81.64
16	<u>2 Cubic Yard Container - 1 Pick Ups</u> Monthly Charge per Unit	\$98.02	\$145.08	\$149.41	\$153.92	\$158.51	\$163.28
17	<u>2 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$196.04	\$290.16	\$298.83	\$307.84	\$317.03	\$326.56
18	<u>2 Cubic Yard Container - 3 Pick Ups</u> Monthly Charge per Unit	\$294.06	\$435.24	\$448.24	\$461.76	\$475.54	\$489.84

Summary of Existing and Proposed Rates

Line		Existing			Proposed Rates		
No.	Description	Charges	2024	2025	2026	2027	2028
19	<u>2 Cubic Yard Container - 4 Pick Ups</u> Monthly Charge per Unit	\$392.08	\$580.32	\$597.65	\$615.68	\$634.05	\$653.12
20	<u>2 Cubic Yard Container - 5 Pick Ups</u> Monthly Charge per Unit	\$490.10	\$725.40	\$747.07	\$769.60	\$792.57	\$816.40
21	<u>3 Cubic Yard Container - 1 Pick Ups</u> Monthly Charge per Unit	\$147.03	\$217.62	\$224.12	\$230.88	\$237.77	\$244.92
22	<u>3 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$294.06	\$435.24	\$448.24	\$461.76	\$475.54	\$489.84
23	<u>3 Cubic Yard Container - 3 Pick Ups</u> Monthly Charge per Unit	\$441.09	\$652.86	\$672.36	\$692.64	\$713.31	\$734.76
24	<u>3 Cubic Yard Container - 4 Pick Ups</u> Monthly Charge per Unit	\$588.12	\$870.48	\$896.48	\$923.52	\$951.08	\$979.68
25	<u>3 Cubic Yard Container - 5 Pick Ups</u> Monthly Charge per Unit	\$735.15	\$1,088.10	\$1,120.60	\$1,154.40	\$1,188.85	\$1,224.60
26	<u>4 Cubic Yard Container - 1 Pick Ups</u> Monthly Charge per Unit	\$196.04	\$290.16	\$298.83	\$307.84	\$317.03	\$326.56
27	<u>4 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$392.08	\$580.32	\$597.65	\$615.68	\$634.05	\$653.12
28	4 Cubic Yard Container - 3 Pick Ups Monthly Charge per Unit	\$588.12	\$870.48	\$896.48	\$923.52	\$951.08	\$979.68
29	<u>4 Cubic Yard Container - 4 Pick Ups</u> Monthly Charge per Unit	\$784.16	\$1,160.64	\$1,195.31	\$1,231.36	\$1,268.11	\$1,306.24
30	<u>4 Cubic Yard Container - 5 Pick Ups</u> Monthly Charge per Unit	\$980.20	\$1,450.80	\$1,494.13	\$1,539.20	\$1,585.13	\$1,632.80
31	<u>6 Cubic Yard Container - 1 Pick Ups</u> Monthly Charge per Unit	\$294.06	\$435.24	\$448.24	\$461.76	\$475.54	\$489.84
32	<u>6 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$588.12	\$870.48	\$896.48	\$923.52	\$951.08	\$979.68
33	<u>6 Cubic Yard Container - 3 Pick Ups</u> Monthly Charge per Unit	\$882.18	\$1,305.72	\$1,344.72	\$1,385.28	\$1,426.62	\$1,469.52
34	<u>6 Cubic Yard Container - 4 Pick Ups</u> Monthly Charge per Unit	\$1,176.24	\$1,740.96	\$1,792.96	\$1,847.04	\$1,902.16	\$1,959.36
35	<u>6 Cubic Yard Container - 5 Pick Ups</u> Monthly Charge per Unit	\$1,470.30	\$2,176.20	\$2,241.20	\$2,308.80	\$2,377.70	\$2,449.20
36	<u>8 Cubic Yard Container - 1 Pick Ups</u> Monthly Charge per Unit	\$392.08	\$580.32	\$597.65	\$615.68	\$634.05	\$653.12
37	<u>8 Cubic Yard Container - 2 Pick Ups</u> Monthly Charge per Unit	\$784.16	\$1,160.64	\$1,195.31	\$1,231.36	\$1,268.11	\$1,306.24
38	8 Cubic Yard Container - 3 Pick Ups Monthly Charge per Unit	\$1,176.24	\$1,740.96	\$1,792.96	\$1,847.04	\$1,902.16	\$1,959.36

Summary of Existing and Proposed Rates

Line		Existing	Proposed Rates				
No.	Description	Charges	2024	2025	2026	2027	2028
39	<u>8 Cubic Yard Container - 4 Pick Ups</u> Monthly Charge per Unit	\$1,568.32	\$2,321.28	\$2,390.61	\$2,462.72	\$2,536.21	\$2,612.48
40	<u>8 Cubic Yard Container - 5 Pick Ups</u> Monthly Charge per Unit	\$1,960.40	\$2,901.60	\$2,988.27	\$3,078.40	\$3,170.27	\$3,265.60

Town of Lake Park Solid Waste Utility

The 2023 Rate Study Public Works Department June 21, 2023





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Project Milestones

- On January 18, 2023, the Town Commission engaged Raftelis to prepare a solid waste rate study
- Town staff held a special workshop for residents and business owners on June 8, 2023
 - Public notices (in three languages) and a follow-up letter were sent to all Town properties; project information was also added to Town's website in April 2023
 - The agenda and presentation materials were made available on the Town's website on June 7, 2023
 - The presentation was also recorded for those who could not join the meeting in person



June 8th Workshop – Discussion Topics

- 1. Introductions
- 2. Solid Waste Utility Background
- 3. Solid Waste Utility Operations
- 4. The Solid Waste Utility Rate Analysis
- 5. Principal Cost Drivers
- 6. Study Objectives & Tasks
- 7. Major Study Assumptions

- 8. Summary of Current Operations
- 9. Conclusions and Recommendations
- 10. Q&A

11. Closing Comments



Executive Summary





Item 3.

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- Collects solid waste from residential and commercial properties
- First line of defense for the health of the community
- Protects the environment, avoids air/water contamination, and recovers materials through recycling processes





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Solid Waste Utility – Background (cont.)



- Provides a variety of educational opportunities during public outreach events
- Provides Roll-off disposal services through franchise agreements with three (3) haulers
- Partners with national, regional and local public/private organizations for continuous process improvement



- Authorized Staff: Nine (9) full-time employees:
 - > Supervisors (2)
 - Sanitation Truck Operator I (3) (Some vacant 12 months)
 - Sanitation Truck Operator II (3) (Some vacant 12+ months)
 - Sanitation Truck Operator Trainee (1)





Fleet Inventory

 The Solid Waste Division is assigned ten (10) primary collection trucks:

Automatic Side Loader (ASL)

- Primary Uses: Residential Garbage, Recycling
- > Inventory: Four (4)
- > Average Yrs. in Service: 6.5 Yrs.





Fleet Inventory

• The Solid Waste Division also operates:



Front-End Loader (FEL)

- > Primary Uses: Commercial Garbage, Recycling
- > Inventory: Four (4)
- > Average Yrs. in Service: 6.5 Yrs.



Fleet Inventory

• The Solid Waste Division also operates:

Clam Truck

- Primary Uses: Residential Vegetation Debris and Bulk Trash
- > Inventory: Three (3)
- > Average Yrs. in Service: 5.75 Yrs.





Fleet Inventory

Recommended Equipment Backup Ratio per Solid Waste Association of North America (SWANA): 1:1.2/1:1.5

Asset (# in Fleet)	Needed for Daily Operations	I:I.2 Ratio	I:I.5 Ratio	
Automatic Side Loader	2	2.4	3	
Front-End Loader	2	2.4	3	
Grapple (Clamshell) Truck	2	2.4	3	
Rear Loader	0	I.2	I.5	



- Operates as a self-supporting enterprise fund with separate accounting from other Town departments and resources
- Town has historically used operating reserves to cover actual expenses that exceeded the budgeted amounts while phasing in rate adjustments over time

Historical Sanitation Annual Assessment- Residential					
Assessment Year	Single-Family/Multi-Family <5	<u>Multi-Family >4</u>			
2019-2020	\$215.49	\$145.93			
2020-2021	\$234.88	\$159.06			
2021-2022	\$234.88	\$159.06			
2022-2023	\$246.62	\$167.01			
2022-2023	\$258.37	\$174.97			





The 2023 Solid Waste Utility Rate Study

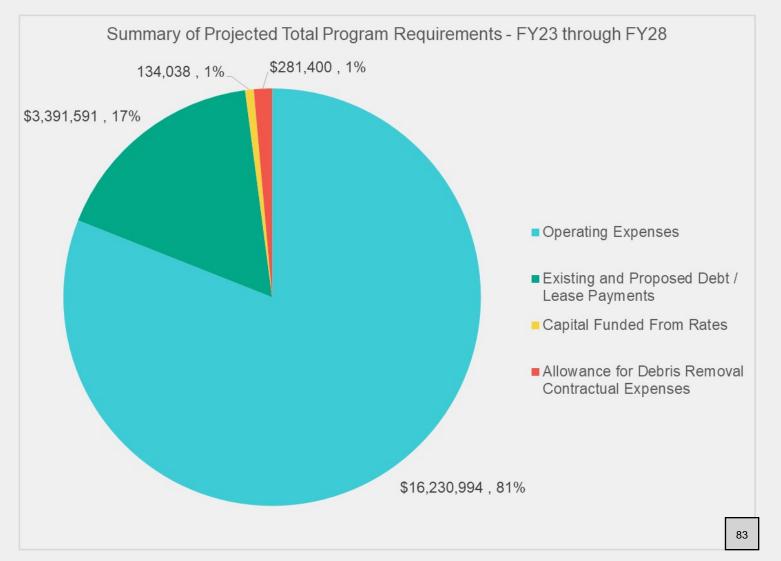


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Solid Waste Program Requirements

 Total program needs through FY28 are estimated to exceed \$20.0 million





Projected Revenues

- Annual revenues estimated at \$2.2 million per year
 - Most residential property owners take advantage of the 4% discount by paying early
- Assumed 1% growth in residential and multifamily cart services
- Growth in dumpster accounts based on development projections provided by Town staff





Principal Cost Drivers

- Current operating deficiency
 - FY23 operating expenses <u>exceed</u> current revenues by approximately \$250,000 (12% of existing rates)
- High costs, frequency and severity of mechanical, fleet repairs
 - > Service Interruptions
 - Emergency contract operations / limited providers
 - Urgent and specialized repair needs / sole source providers with little competition
 - Unable to shop around repair costs



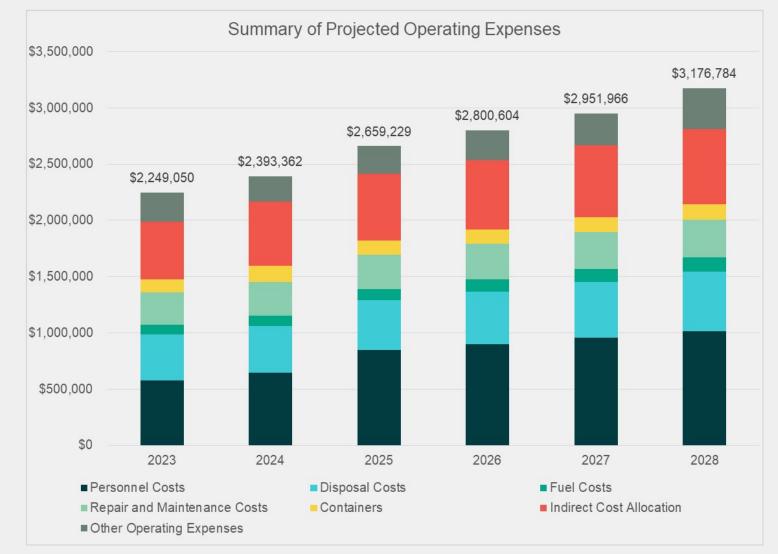


Principal Cost Drivers (cont.)

- Compensation and Recruitment:
 - > Highly competitive labor market
 - Some Sanitation Truck Operator positions vacant 12+ months
 - Recommended changes to operating salaries and associated benefits
- Competition: long lead times for materials, supplies, equipment and vehicles
 - > Inflationary increases on all business expenditures

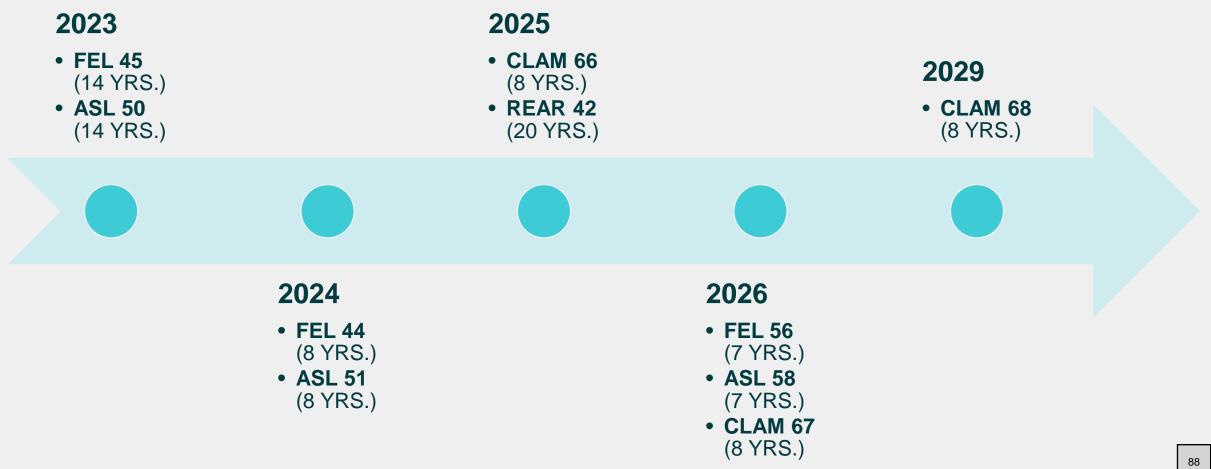


Projected Operating Expenses



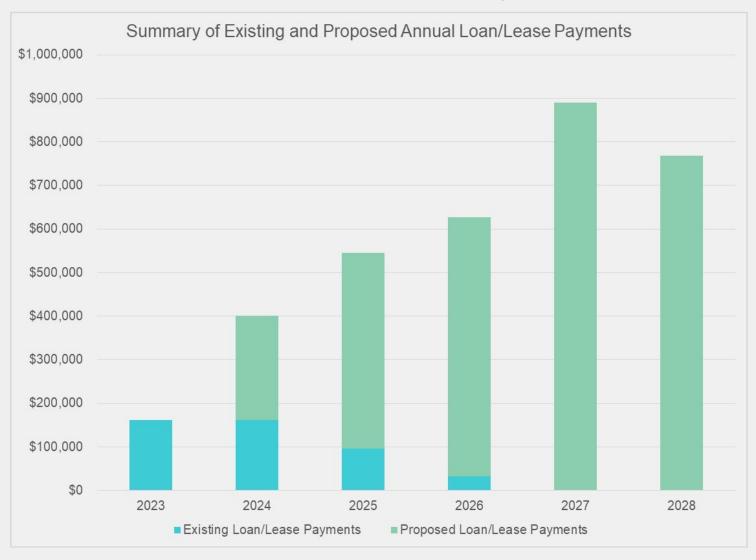


Proposed Vehicle Replacement Timeline





Projected Loan & Lease Payments



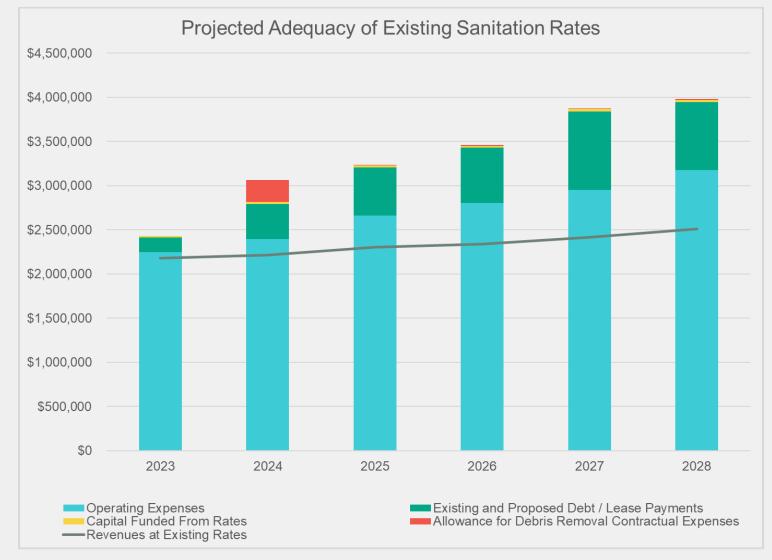


Proposed Reserve Requirements

- Based on discussions with Town staff, we established funding of an allowance account for contractual debris removal expenses for storm events
 - > Transfer of \$250,000 in FY24 as initial deposit
 - Nominal annual deposits of approx. \$7,900 per year to keep pace with inflation (3% per year)
- Minimum balance in unrestricted operating fund of 60 days of annual expenditures as minimum target in FY24
 - Additional deposits to the operating fund over the study period to target at least 90 days of reserves



Adequacy of Existing Rates





Proposed Solid Waste Rates

Description	FY24	FY25	FY26	FY27	FY28
Funds Total Program					
Percent Rate Increase	48%	3%	3%	3%	3%
Proposed Annual Charge per Cart (Current Fee \$258.37)	<u>\$382.39</u>	<u>\$393.86</u>	<u>\$405.68</u>	<u>\$417.85</u>	<u>\$430.38</u>
Proposed Charge per Cubic Yard (CY) – Per Dumpster Size / Per Frequency of Pickup (Current Fee \$11.31)	<u>\$16.74</u>	<u>\$17.24</u>	<u>\$17.76</u>	<u>\$18.29</u>	<u>\$18.84</u>
	Sample – Monthly Fees for Dumpster Services				
2 CY Dumpster – 1 Pickup / Week (\$98.02)	\$145.08	\$149.41	\$153.92	\$158.51	\$163.28
4 CY Dumpster – 1 Pickup / Week (\$196.04)	\$290.16	\$298.83	\$307.84	\$317.03	\$326.56
6 CY Dumpster – 1 Pickup / Week (\$294.06)	\$435.24	\$448.24	\$461.76	\$475.54	\$489.84

• A schedule of proposed fees included at the end of this Executive Summary



Conclusions & Recommendations

- The Solid Waste Utility should operate as a self-supporting enterprise fund with separate accounting from other Town departments
 - Town has consistently used operating reserves to cover actual expenses, but those reserves have been mostly depleted
 - Existing rates are not adequate to cover the current operations



Conclusions & Recommendations

- 2. On or about January 18, 2023, the Town Commission adopted an ordinance that moves multi-family dumpster accounts to the standard dumpster rates
 - The projected financial results were prepared based on the adopted service classifications
 - The Town Commission should consider adopting the proposed rates through FY28

Item 3.

Conclusions & Recommendations (cont.)

- 3. The Town Commission should consider adopting a reserve policy for the Solid Waste Utility to provide working capital and to help address unforeseen contingencies
 - We recommend a target operating reserve balance of at least 90 days of annual expenditures that may be achieved by FY26 if the adopted rates are implemented
 - A separate contingency fund of \$250,000 for emergency, debris removal should also be established
- 4. This study should be updated within 5-years



• January-May 2023: Solid Waste Rate Analysis

Next Steps & Timeline

- June 8, 2023: Follow-up Meeting on the Solid Waste Rate Analysis
- June 21, 2023: Presentation to Town Commission on findings and recommendations from Solid Waste rate analysis (for discussion only)
- July 28, 2023: Town submits <u>maximum proposed</u> Solid Waste assessment rates to PB County (TRIM Notice)
- August 2023: Fee Schedule Resolution presented for approval
- August 18, 2023: TRIM Notices mailed to all taxpayers
- September 2023: Town submits approved Solid Waste assessment rates
- November 1, 2023: Tax bill sent to all taxpayers



Questions & Comments





Item 3.



Proposed FY-24 Dumpster Fee Schedule

Cubic Yards	1x/Week	2x/Week	3x/Week	4x/Week	5x/Week
0.5		72.54			
2	145.08	290.16	435.24	580.32	725.40
3	217.62	435.24	652.86	870.48	1088.10
4	290.16	580.32	870.48	1160.64	1450.80
6	435.24	870.48	1305.72	1740.96	2176.20
8	580.32	1160.64	1740.96	2321.28	2901.60

- Fee per EA (1) dumpster
- Fees billed monthly directly to customers utilizing dumpster services.



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Appendix: June 8, 2023 Workshop Presentation



Town of Lake Park Solid Waste Utility

Follow-Up Meeting on the 2023 Solid Waste Rate Study Public Works Department June 8, 2023





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Please Scan to View this Presentation on your Device.



Follow-Up Meeting Agenda

- 1. Introductions
- 2. Solid Waste Utility Background
- 3. Solid Waste Utility Operations
- 4. The Solid Waste Utility Rate Analysis
- 5. Principal Cost Drivers
- 6. Study Objectives & Tasks
- 7. Major Study Assumptions

- 8. Summary of Current Operations
- 9. Conclusions and Recommendations
- 10. Q&A
- **11. Closing Comments**



Project Team

- Members of the Town Commission
- John D'Agostino Town Manager
- Roberto Travieso Public Works Director
- Jeff Duvall Finance Director
- **Dwayne Bell** Public Works Operations Manager
- Fensely Wisdom and Jackie Harris Sanitation Foremen
- Murray Hamilton Vice President, Raftelis
- Shawn Ocasio Manager, Raftelis



- Collects solid waste from residential and commercial properties
- First line of defense for the health of the community
- Protects the environment, avoids air/water contamination, and recovers materials through recycling processes





- 2021/2022 Mixed-Solid Waste Collection and Disposal Production:
 - > 30.6-Million pounds of garbage
 - > 8.9 Million pounds of bulky trash/vegetation debris
 - > 2.3 Million pounds of recyclable materials







- Provides a variety of educational opportunities during public outreach events
- Provides Roll-off disposal services through franchise agreements with three (3) haulers
- Partners with national, regional and local public/private organizations for continuous process improvement



Where does your trash go?

- All solid waste and vegetation debris is transported to Palm Beach County Solid Waste Authority's (SWA) North County Transfer Station
- Recyclable materials are sorted, packaged and commercialized
- Solid waste is incinerated to generate electrical energy; leftover materials are neutralized stored underground.





- Authorized Staff: Nine (9) full-time employees:
 - > Supervisors (2)
 - Sanitation Truck Operator I (3) (Some vacant 12 months)
 - Sanitation Truck Operator II (3) (Some vacant 12+ months)
 - Sanitation Truck Operator Trainee (1)





Fleet Inventory

• The Solid Waste Division is assigned ten (10) collection trucks:

Automatic Side Loader (ASL)

- Primary Uses: Residential Garbage, Recycling
- > Inventory: Four (4)
- > Average Yrs. in Service: 6.5 Yrs.





Fleet Inventory

• The Solid Waste Division also operates:



Front-End Loader (FEL)

- Primary Uses: Commercial Garbage, Recycling
- > Inventory: Four (4)
- > Average Yrs. in Service: 6.5 Yrs.



Fleet Inventory

• The Solid Waste Division also operates:

Clam Truck

- Primary Uses: Residential Vegetation Debris and Bulk Trash
- > Inventory: Three (3)
- > Average Yrs. in Service: 5.75 Yrs.





Fleet Inventory

Recommended Equipment Backup Ratio per Solid Waste Association of North America (SWANA): 1:1.2/1:1.5

Asset (# in Fleet)	Needed for Daily Operations	I:I.2 Ratio	I:I.5 Ratio	
Automatic Side Loader	2	2.4	3	
Front-End Loader	2	2.4	3	
Grapple (Clamshell) Truck	2	2.4	3	
Rear Loader	0	1.2	I.5	



- Operates as a self-supporting enterprise fund with separate accounting from other Town departments and resources
- Town has historically used operating reserves to cover actual expenses that exceeded the budgeted amounts while phasing in rate adjustments over time

Historical Sanitation Annual Assessment- Residential					
Assessment Year	Single-Family/Multi-Family <5	<u>Multi-Family >4</u>			
2019-2020	\$215.49	\$145.93			
2020-2021	\$234.88	\$159.06			
2021-2022	\$234.88	\$159.06			
2022-2023	\$246.62	\$167.01			
2022-2023	\$258.37	\$174.97			





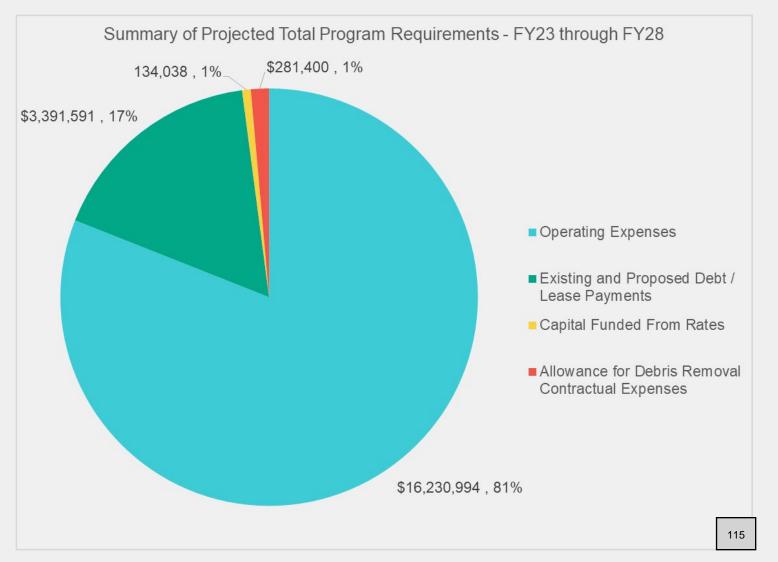
The 2023 Solid Waste Utility Rate Analysis

RAFTELIS



Solid Waste Program Requirements

 Total program needs through FY28 are estimated to exceed \$20.0 million





Principal Cost Drivers

- Current operating deficiency
 - FY23 operating expenses <u>exceed</u> current revenues by approximately \$250,000 (12% of existing rates)
- High costs, frequency and severity of mechanical, fleet repairs
 - > Service Interruptions
 - Emergency contract operations / limited providers
 - Urgent and specialized repair needs / sole source providers with little competition
 - Unable to shop around repair costs





Principal Cost Drivers (cont.)

- Compensation and Recruitment:
 - > Highly competitive labor market
 - Some Sanitation Truck Operator positions vacant 12+ months
 - Recommended changes to operating salaries and associated benefits
- Competition: long lead times for materials, supplies, equipment and vehicles
 - > Inflationary increases on all business expenditures

Authorization

- The Solid Waste Utility has almost exhausted its reserves
 - Unappropriated reserve fund balance at the end of FY23 is estimated to be less than \$265,000
- On January 18, 2023, the Town Commission engaged Raftelis to prepare a Solid Waste Utility Rate Analysis







Study Objectives

- Develop a funding strategy to pay for Solid Waste Utility operations, maintenance and vehicle replacement needs
 - Emphasis on improving the fleet replacement schedule to provide higher service reliability, reduce costs related to service interruptions, and reduce maintenance expenses
 - Proposed strategy may also result in higher auction values at the time of resale which may be reinvested in the system
- Estimate revenue requirements to be recovered from solid waste rates
- Identify the need for future rate adjustments



Study Tasks

Prepare a financial forecast
 > Fiscal years 2023 through 2028

- Develop projections of:
 - Disposal requirements and revenues
 - > Operating expenses
 - > Fleet replacement program & funding
 - > Cash reserve requirements
 - > Adequacy of revenues at existing rates

Discussion Topics

Major Study Assumptions

Revenues and Expenses

Capital Leases and Minor Equipment

Summary of Current Operations

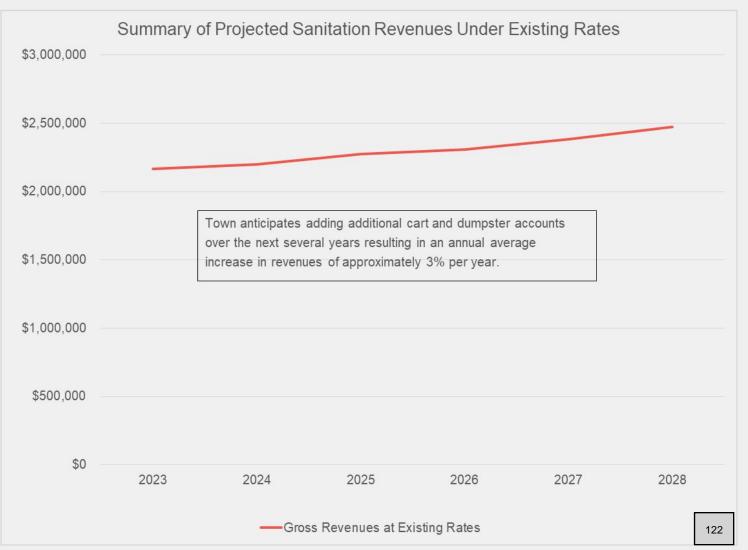
Conclusions & Recommendations

121



Projected Revenues

- Annual revenues estimated at \$2.2 million per year
 - Most residential property owners take advantage of the 4% discount by paying early
- Assumed 1% growth in residential and multifamily cart services
- Growth in dumpster accounts based on development projections provided by Town staff





Projected Operating Expenses

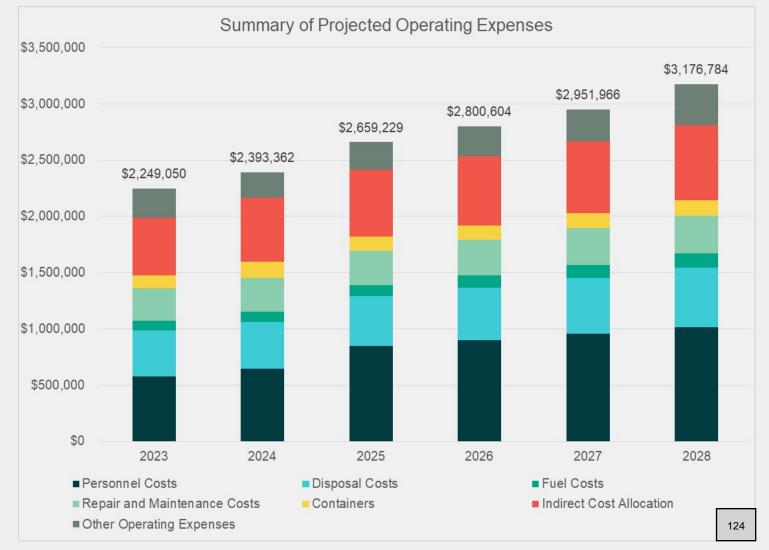
- Based on the adopted FY23 budget of \$2.2 million [*]
 - Adjustment made to disposal costs based on an estimated increase in the tonnage for 2023 of +\$92K
 - > Adjustment for operating and revenue contingencies of \$27K
- (1) Additional Sanitation Truck Operator II to be hired in FY25
 - New operator required to support future customers connecting to the system based on planned development projects
- (1) Additional Solid Waste Code Officer to be hired in FY25
- Projections include costs associated with fleet repairs and maintenance over the study period

^[*] Excludes capital outlay, capital lease installments, and loan payments to General Fund.[K] Thousands



Projected Operating Expenses (cont.)

- Budgeted expenses beyond FY23 were increased based on estimated inflationary allowances as follows:
 - Labor: 11% (FY24); then
 4% per year
 - Health & Liability
 Insurance: 15% per year
 - Fuel & Utilities: 5% per year
 - General Inflation: 3% per year



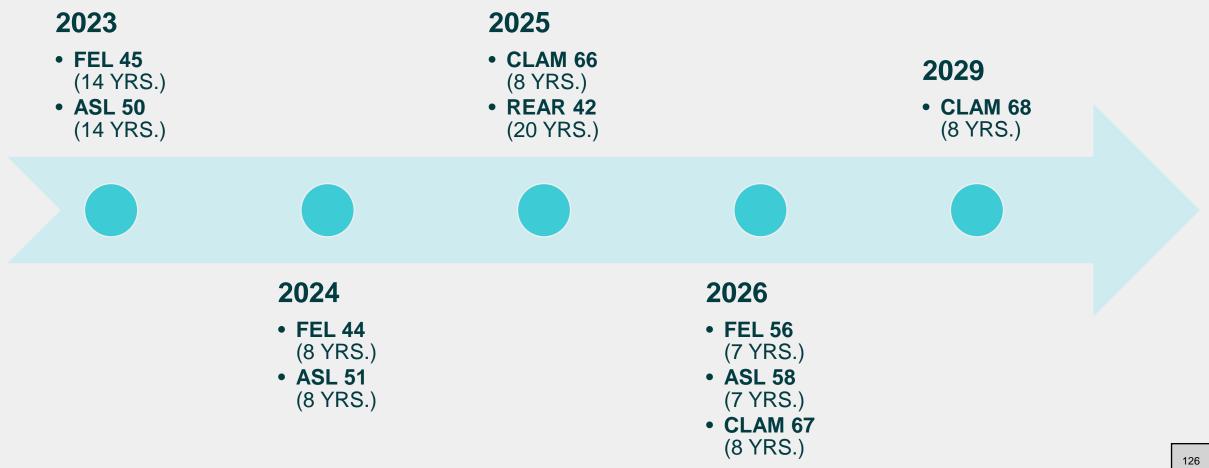
Vehicle Replacements & Minor Equipment

- Total vehicle replacement / capital program of \$4.0 million
 - > Replacement of 10 trucks \$3.9 million (proposed capital leases)
 - 3 Front end loader trucks
 - 3 Side loader trucks
 - 3 Grapple trucks
 - 1 Rear loader trucks
 - > Other capital outlay \$0.1 million (rate funded)
 - Minor equipment and machinery

Item 3.



Proposed Vehicle Replacement Timeline



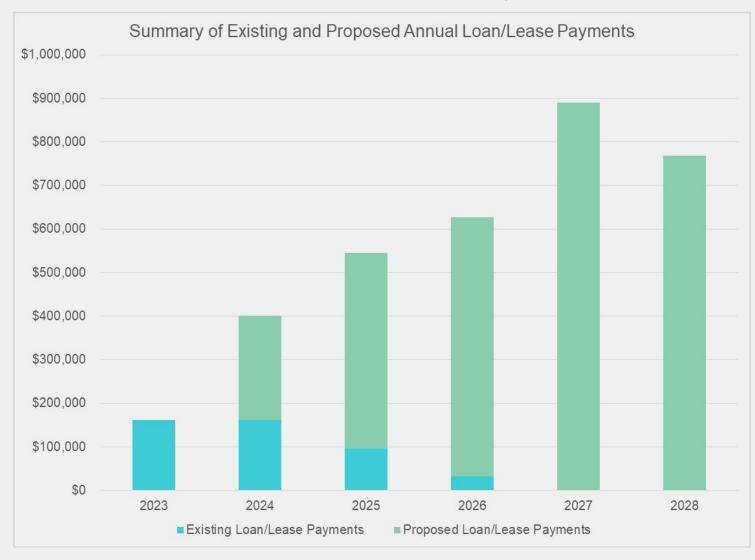


Projected Loans & Lease Payments

- Existing annual loan and lease payments of \$161,000 in FY23 decreasing to \$0 by FY26
 - > Existing Side Loader lease of \$65,000 ends in FY24
 - > Existing Mack MD7 Grapple Truck lease of \$65,000 ends in FY25
 - > General Fund Loan of \$31,000 ends in FY26
- Proposed annual capital lease payments starting in FY24 at \$239,000 and increasing to \$768,000 by FY28
 - > All proposed capital leases assume 4-year payback term and interest rate between 5.99% - 6.75%



Projected Loan & Lease Payments (cont.)



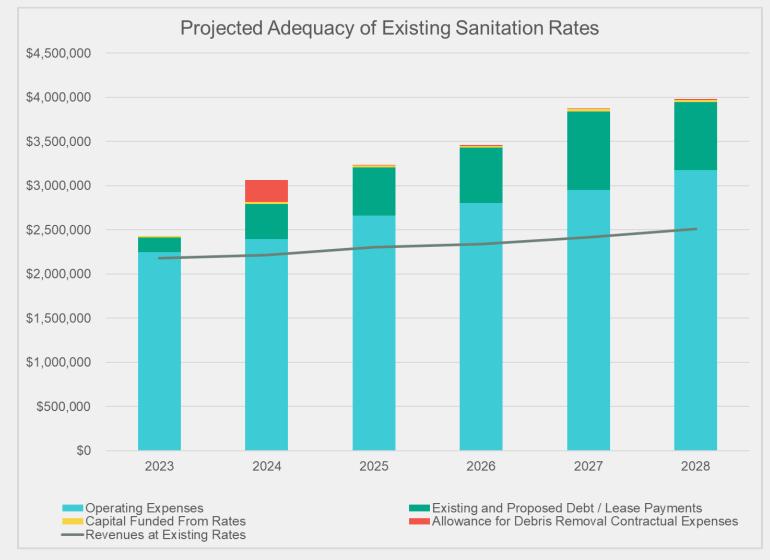


Other Revenue Requirements

- Based on discussions with Town staff, we established funding of an allowance account for contractual debris removal expenses for storm events
 - > Transfer of \$250,000 in FY24 as initial deposit
 - Nominal annual deposits of approx. \$7,900 per year to keep pace with inflation (3% per year)
- Minimum balance in unrestricted operating fund of 60 days of annual expenditures as minimum target in FY24
 - Additional deposits to the operating fund over the study period to target at least 90 days of reserves



Adequacy of Existing Rates





Proposed Solid Waste Rates

Description	FY24	FY25	FY26	FY27	FY28
Funds Total Program					
Percent Rate Increase	48%	3%	3%	3%	3%
Proposed Annual Charge per Cart (Current Fee \$258.37)	<u>\$382.39</u>	<u>\$393.86</u>	<u>\$405.68</u>	<u>\$405.68</u> <u>\$417.85</u>	
Proposed Charge per Cubic Yard (CY) – Per Dumpster Size / Per Frequency of Pickup (Current Fee \$11.31)	<u>\$16.74</u>	<u>\$17.24</u>	<u>\$17.76</u>	<u>\$18.29</u>	<u>\$18.84</u>
	Sample – Monthly Fees for Dumpster Services				Services
2 CY Dumpster – 1 Pickup / Week (\$98.02)	\$145.08	\$149.41	\$153.92	\$158.51	\$163.28
4 CY Dumpster – 1 Pickup / Week (\$196.04)	\$290.16	\$298.83	\$307.84	\$317.03	\$326.56
6 CY Dumpster – 1 Pickup / Week (\$294.06)	\$435.24	\$448.24	\$461.76	\$475.54	\$489.84



Conclusions & Recommendations

- The Solid Waste Utility should operate as a self-supporting enterprise fund with separate accounting from other Town departments
 - Town has consistently used operating reserves to cover actual expenses, but those reserves have been mostly depleted
 - Existing rates are not adequate to cover the current operations



Conclusions & Recommendations

- 2. On or about January 18, 2023, the Town Commission adopted an ordinance that moves multi-family dumpster accounts to the standard dumpster rates
 - The projected financial results were prepared based on the adopted service classifications
 - The Town Commission should consider adopting the proposed rates through FY28

Conclusions & Recommendations (cont.)



- 3. The Town Commission should consider adopting a reserve policy for the Solid Waste Utility to provide working capital and to help address unforeseen contingencies
 - We recommend a target operating reserve balance of at least 90 days of annual expenditures that may be achieved by FY26 if the adopted rates are implemented
 - A separate contingency fund of \$250,000 for emergency, debris removal should also be established
- 4. This study should be updated within 5-years





Next Steps & Timeline

- January-May 2023: Solid Waste Rate Analysis
- June 8, 2023: Follow-up Meeting on the Solid Waste Rate Analysis
- June 21, 2023: Presentation to Town Commission on findings and recommendations from Solid Waste rate analysis (for discussion only)
- July 28, 2023: Town submits <u>maximum proposed</u> Solid Waste assessment rates to PB County (TRIM Notice)
- August 2023: Fee Schedule Resolution presented for approval
- August 18, 2023: TRIM Notices mailed to all taxpayers
- September 2023: Town submits approved Solid Waste assessment rates
- November 1, 2023: Tax bill sent to all taxpayers

Connect with Us!

- New Service Request Portal
 - Request Service
 - > Report Issues

(561) 881-3345



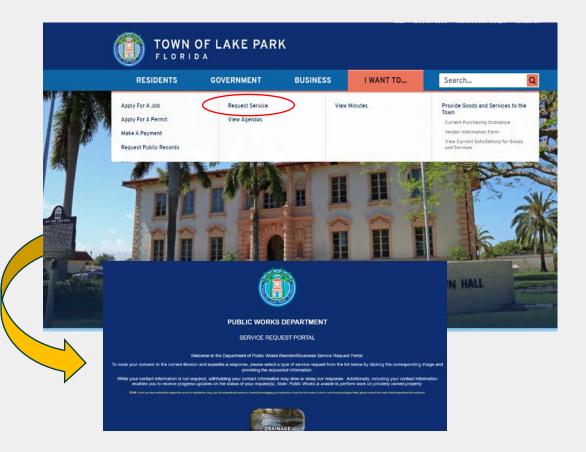
publicworks@lakeparkflorida.gov













Town of Lake Park Town Commission

Agenda Request Form

Mosting Data.		Intr 2, 2022			
Meeting Date:		July 3, 2023			
Originating Department:		Public Works			
		Recommendations Rising from	the 2023 Stormwater Utility Rate		
Agenda Title:		Analysis.	· · · · · · · · · · · · · · · · · · ·		
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Approved by Town N	anag	D'Agostino	own Manager, Jostino@lakeparkflorida.gov,		
		D'AGOSTITIO Date: 2024	.06.28 11:21:32 -04'00'		
Cost of Item:	N/A	Funding Source:	N/A		
Account Number:	N/A	Finance Signature:	N/A		
A dwantigad.					
Advertised:					
Date:	N/A	Newspaper:	N/A		
	1. Ag	enda Request Form (ARF)			
	•	ecutive Report, 2023 Stormwater	· Rate Study		
		Report, 2023 Storwater Rate St	-		
A the allow are tak		ecutive and Full Presentation			
Attachments:	т. ∟∧				
Please initial one:					

 JM
 Yes I have notified everyone

Summary Explanation/Background:

The Town of Lake Park operates a Stormwater Utility to manage and treat stormwater runoff before it is discharged into the Lake Worth Lagoon. This area is designated as protected Waters of the United States by the Florida Department of Environmental Protection (FDEP). The utility also serves to protect public and private property from flooding.

The Town's stormwater system primarily comprises grassed roadside swales that convey stormwater runoff to catch basins, underground structures, and pipes, ultimately discharging into the lagoon.

In January 2023, the Town Commission proactively engaged Raftelis, a financial consultant, to conduct a comprehensive fiscal analysis of the Stormwater Utility. The analysis aimed to develop a sustainable

funding strategy for operations, maintenance, and vehicle replacement needs, improve the fleet replacement schedule for enhanced service reliability and cost efficiency, estimate revenue requirements, and identify necessary future rate adjustments.

On May 18, 2023, Town staff and Raftelis presented the findings and recommendations from the Rate Study at a public workshop, emphasizing the importance of community input in shaping the future of the Stormwater Utility. An executive summary of the findings and recommendations from the 2023 Stormwater Rate Analysis was subsequently presented during the Town Commission meeting on June 7, 2023, where public input was also encouraged.

Based on the rate study findings, staff will present proposed rate recommendations for FY2025 to the Town Commission for discussion. Currently, the Town charges \$25.52 per month per equivalent stormwater unit (ESU) for all developed properties, resulting in an annual non-ad valorem assessment of \$306.24 per ESU. To meet the requirements identified in the 2023 Solid Waste Rate Study, the following assessments and monthly rates are proposed for FY2025:

Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Funds Total Program (Including Master Plan Improvements)					
Percent Rate Increase	89%	<mark>26%</mark>	26%	13%	9%
Proposed Monthly Charge per ESU (Current Fee: \$13.50)	<u>\$25.52</u>	<u>\$32.16</u>	<u>\$40.52</u>	<u>\$45.79</u>	<u>\$49.91</u>
Proposed Annual Assessment per ESU (Current Fee: \$162.00)	\$306.24	<mark>\$385.92</mark>	\$486.24	\$549.48	\$598.92

Proposed Stormwater Rates

Key Dates and Major Milestones:

- July 3, 2024: Presentation to Town Commission on findings and recommendations from Stormwater Utility Rate Analysis (for discussion only).
- July 24, 2024: Town submits maximum proposed Stormwater assessment rates to PB County (TRIM Notice).
- August 2024: Fee Schedule Resolution presented for approval.
- August 19, 2024: TRIM Notices mailed to all taxpayers.
- September 2024: Town submits approved Stormwater assessment rates.
- November 2024: Tax bill sent to all taxpayers.

Recommended Motion: There is no motion associated with this Agenda item. For discussion only.



TOWN OF LAKE PARK Stormwater Rate Study

EXECUTIVE SUMMARY / MAY 2023





May 30, 2023

The Honorable Mayor and Members of the Town Commission Town of Lake Park 640 Old Dixie Highway Lake Park, FL 33403

Subject: Stormwater Rate Study – Executive Summary Report

Ladies and Gentlemen:

Raftelis Financial Consultant's, Inc. (Raftelis) has completed its study to evaluate the adequacy of the stormwater management system's (System) utility rates for the Town of Lake Park, Florida (Town), and has summarized the results in this letter report for your consideration. The stormwater utility rates are collected annually through a non-ad valorem special assessment. This letter report summarizes the financial forecast and proposed annual assessments for the five- (5) year period ending September 30, 2028 (Study Period).

Project Milestones

The Town Commission engaged Raftelis on January 18, 2023, to prepare a stormwater rate study. Based on the study findings, Town staff held a special workshop for residents and business owners on May 18, 2023. A public notice was posted to the Town's website in April, while a total of 3,687 physical notices (in three languages) were mailed two weeks prior to the workshop. The agenda and presentation materials were made available on the Town's website on May 17, 2023. The presentation was also recorded for those who could not attend the meeting in person.

Following the special workshop, Raftelis finalized the stormwater rate study report on May 30, 2023. The rate study report is a comprehensive, narrative report with tables and figures that support our analyses, conclusions, and recommendations. Town staff have made the stormwater rate study report and supporting presentation documents available on the Town's website. Please refer to these resources for additional information.

Introduction

The Town is required to manage stormwater runoff to i) improve the quality of stormwater discharges by removing pollutants; ii) to protect life, the environment and wildlife habitat; and iii) to protect public / private property from flood damage. The utility is permitted and regulated by the Florida Department of Environmental Protection (FDEP). Routine testing and maintenance are required to ensure that the system infrastructure operates appropriately. In 2022, the Town was required by Florida Law to prepare a 20-year Needs Assessment. The study was prepared by the Town's stormwater engineer who concluded that the aging drainage infrastructure is failing at a faster rate. An estimated 20% of the 10.6 miles of pipe infrastructure should be

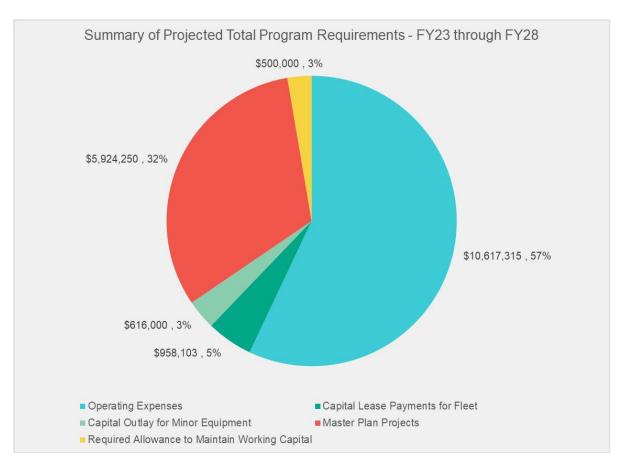
replaced immediately. The Town's stormwater engineer estimates that the remaining pipe will need to be replaced over the next 20 years. Climate change and environmental stressors also pose a challenge to the Town's drainage system's capacity to handle storm events of both small and large magnitudes.

The 20-year Needs Assessment recommendations to address the Town's concerns of failing infrastructure, climate change, and sea level rise were summarized in a master plan report that was adopted by the Town Commission on July 21, 2021. Pursuant to Resolution No. 40-07-21, the Town Commission found that the proposed master plan improvements were consistent with "the Town's commitment to preserve life and property, and to mitigate the magnitude, impact, and severity of severe flooding in the Town."

Financial Analysis of the Stormwater Utility System

The Town's stormwater system is established as a self-supporting enterprise fund with separate accounting from other departments and resources. The Town has historically used operating reserves to cover actual expenses that exceeded the budgeted amounts while phasing in rate adjustments.

Based on information provided by Town staff, the total projected program requirements during the Study Period exceeds \$18.6 million as summarized below:



As shown on the previous page, the program requirements include operating expenses, capital lease payments to replace existing stormwater trucks, purchases for minor equipment, funding for the rehabilitation and replacement of existing stormwater infrastructure, and allowances to establish and create cash reserve funds to address unforeseen contingencies and natural disasters. There are several primary cost drivers that have had a significant impact on System costs:

- Current operating deficiency
 - FY23 operating expenses exceed current revenues by approximately \$250,000 (24% of existing rates)
- High costs, frequency, and severity of mechanical repairs
 - Replacement of major components due to aging fleet
- Compensation and Recruitment:
 - Highly competitive labor market
 - Stormwater Technician II positions vacant 18+ months
 - Recommended changes to operating salaries and associated benefits
- Competition: long lead times for materials, supplies, equipment, and vehicles
 - Inflationary increases on all business expenditures
- Increased infrastructure repairs and maintenance costs
 - Cure-in-place pipe / pipe replacements
- Newly identified master plan improvement projects
 - o Result of 20-year Needs Assessment, as required by State Law

The stormwater utility has exhausted its reserve funds, and therefore cannot continue to operate without a balanced budget that meets the annual expenditure requirements.

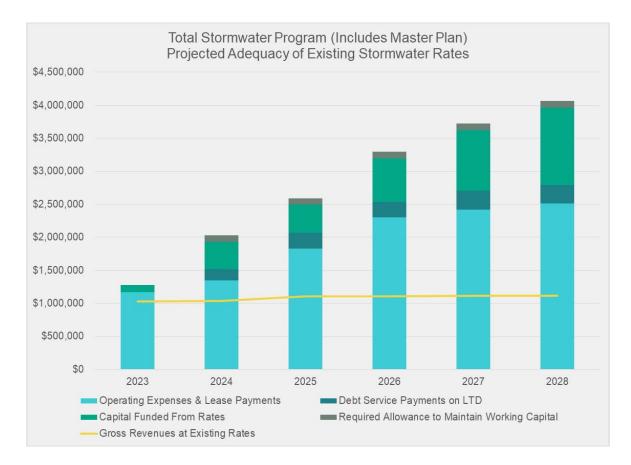
On January 18, 2023, the Town Commission engaged Raftelis to prepare a stormwater utility rate analysis. The goal of this study is to assist the Town in establishing stormwater rates that are sufficient to recover the cost of operating, maintaining, repairing, and financing the System. In order to achieve this goal, certain criteria were established in conjunction with the Town staff that served as guidelines for developing the proposed stormwater rates. The criteria established included: i) proposed rates should address System-wide drainage improvements within the community where a public benefit is served; ii) the Town Commission should consider borrowing a portion of the capital improvement costs early in the Study Period as the master plan recommendations are implemented but becoming self-sufficient over time (by Fiscal Year 2028); iii) rate increases should be phased-in over time to the extent possible; and iv) the Town Commission should consider adopting a reserve policy for the System to provide adequate working capital reserves equal to not less than 90 days of annual expenditures.

The recommendations of this study are based on a financial forecast developed for the System. The financial forecast starts with a projection of customers and revenues, proceeds next with identification of utility operating and capital needs, evaluates the availability and proposed use of existing operating reserves, and, finally,

establishes the timing of rate adjustments. The basis for the study's recommendations is a financial forecast developed for Fiscal Years 2023 through 2028 (previously defined as the Study Period). Town staff have made the stormwater rate study report and supporting presentation documents available on the Town's website. Please refer to these resources for additional information about our principal study assumptions, estimates and results.

Projected Adequacy of Existing Stormwater Rates

Based upon the assumptions used to prepare the System's financial forecast regarding operating expenses and capital needs, the projected net revenue requirements of the System when compared to revenues under existing stormwater rates are summarized below:



As can be seen in the above summary, the projected revenue deficiency is estimated to be approximately \$1.0 million in Fiscal Year 2024, which may increase to \$2.2 million by Fiscal Year 2026, and \$3.0 million by Fiscal Year 2028. By Fiscal Year 2028, operating expenses and capital lease payments comprise approximately half (50%) of the projected revenue deficiency, while the remaining capital improvement costs and annual debt service payments make up the remaining shortfall.

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Existing and Proposed Rates

The Town currently charges \$13.50 per month per equivalent stormwater unit (ESU) for all developed properties, which results in an annual non-ad valorem assessment of \$162 per ESU. To meet the stormwater utility program requirements identified for the Study Period, the following assessments are proposed:

Proposed Stormwater Rates

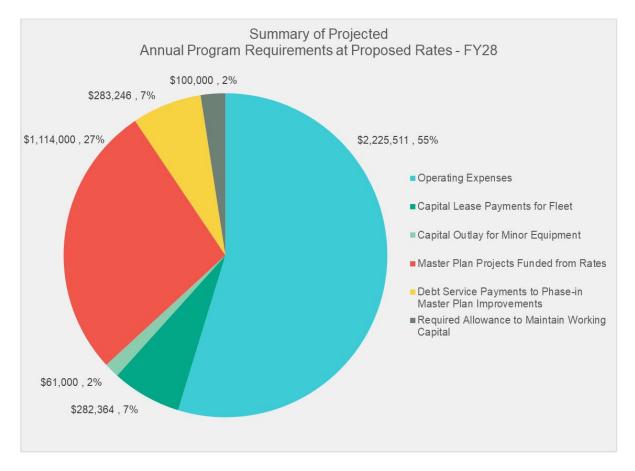
Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Funds Total Program (Including Master Plan Improvements)				-	•
Percent Rate Increase	89%	26%	26%	13%	9%
Proposed Monthly Charge per ESU (Current Fee: \$13.50)	<u>\$25.52</u>	<u>\$32.16</u>	<u>\$40.52</u>	<u>\$45.79</u>	<u>\$49.91</u>
Proposed Annual Assessment per ESU (Current Fee: \$162.00)	\$306.24	\$385.92	\$486.24	\$549.48	\$598.92

As shown above, this study recommends that a series of adjustments be made to the annual assessment. Key benefits of the proposed rate plan include the following:

- Phased-in approach
- Utility becomes self-sufficient after Fiscal Year 2028
- Builds reserves over time
- Under certain conditions, rate may be adjusted by grant revenues

(Remainder of page intentionally left blank)

If the proposed assessments are approved and implemented over the Study Period, by Fiscal Year 2028, the proposed monthly assessment of \$49.91 per ESU (\$598.92 per year) is estimated to fund the following expenditures:



Conclusions and Recommendations

Based on our studies, assumptions, considerations, and analyses as summarized herein, we are of the opinion that:

- 1. The stormwater utility should operate as a self-supporting enterprise fund with separate accounting from other Town departments.
 - a. The Town has consistently used operating reserves to cover actual expenses, but those reserves have been depleted.
- 2. The Town Commission should consider adopting a reserve policy for the stormwater utility to provide working capital and to help address unforeseen contingencies.
 - a. Town Commission should consider adopting a reserve policy for the stormwater utility to provide working capital and to help address unforeseen contingencies.

- 3. The existing rates are not adequate to cover the current operations.
 - a. Additional adjustments are also needed to adequately fund the Town's master plan improvement projects.
- 4. The Town Commission should consider borrowing a portion of the capital improvements in order to phase in the proposed assessments over time.
 - a. The Town Commission should consider adopting the proposed non-ad valorem assessment schedule for Fiscal Years 2024 through 2028 as outlined in this study.
- 5. This study should be updated within five (5) years.

We appreciate the opportunity to be of service to the Town and would like to thank the Town's staff for their assistance and cooperation during the course of this study.

Respectfully submitted,

RAFTELIS FINANCIAL CONSULTANTS, INC.

Murray M. Hamilton, Jr. *Vice President*

MMH/dlc



TOWN OF LAKE PARK Stormwater Rate Study

FINAL REPORT / MAY 2023





May 30, 2023

Mr. Roberto F. Travieso, MPA Director, Public Works Department Town of Lake Park 640 Old Dixie Highway Lake Park, FL 33403

Subject: Stormwater Rate Study

Dear Mr. Travieso:

Raftelis Financial Consultant's, Inc. (Raftelis) has completed its study to evaluate the adequacy of the stormwater management system's (System) utility rates for the Town of Lake Park, Florida (Town), and has summarized the results in this report for your consideration. The stormwater utility rates are collected annually through a non-ad valorem special assessment. This report summarizes the financial forecast and proposed annual assessments for the five- (5) year period ending September 30, 2028 (Study Period).

To develop the financial forecast and proposed stormwater rates, we have relied upon certain information and data collected from the Town including the Town's annual financial reports; the adopted Fiscal Year 2023 operating budget; the 20-year Needs Assessment; estimated capital expenditures; customer statistics; periodic reports; records of operation; and other information and data provided by the Town. To the extent we have performed our analyses using certain data and information obtained from the Town and others in the preparation of this report, we have relied upon such information to be accurate, and no assurances are intended, and no representation or warranties are made with respect thereto or the use made herein.

Introduction

The Town is required to manage stormwater runoff to i) improve the quality of stormwater discharges by removing pollutants; ii) to protect life, the environment and wildlife habitat; and iii) to protect public / private property from flood damage. The drainage system consists mostly of grassed swales for conveyance of runoff to catch basins and underground pipes / structures. The stormwater system discharges through 15 major outfalls to the Lake Worth Lagoon and the C-17 Canal.

The utility is permitted and regulated by the Florida Department of Environmental Protection (FDEP). Routine testing and maintenance are required to provide daily and monthly reports to ensure that the system infrastructure operates appropriately. In 2022, the Town was required by Florida Law to prepare a 20-year Needs Assessment. The study was prepared by the Town's stormwater engineer who concluded that the aging drainage infrastructure is failing at a faster rate. An estimated 20% of the 10.6 miles of pipe infrastructure should be replaced immediately. The Town's stormwater engineer estimates that the remaining pipe will need to be replaced over the next 20 years. Climate change and environmental stressors also pose a challenge to the Town's

drainage system's capacity to handle storm events of both small and large magnitudes. The National Oceanic and Atmospheric Administration (NOAA) estimates that land and ocean temperatures have increased an average of 0.14 degrees (Fahrenheit) per decade since 1880 and predicts a 20% to 30% increase in extreme precipitation by 2050.

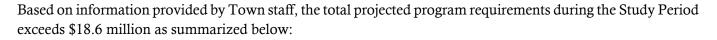
The 20-year Needs Assessment recommendations to address the Town's concerns of failing infrastructure, climate change, and sea level rise were summarized in a master plan report that was adopted by the Town Commission on July 21, 2021. Pursuant to Resolution No. 40-07-21, the Town Commission found that the proposed master plan improvements were consistent with "the Town's commitment to preserve life and property, and to mitigate the magnitude, impact, and severity of severe flooding in the Town."

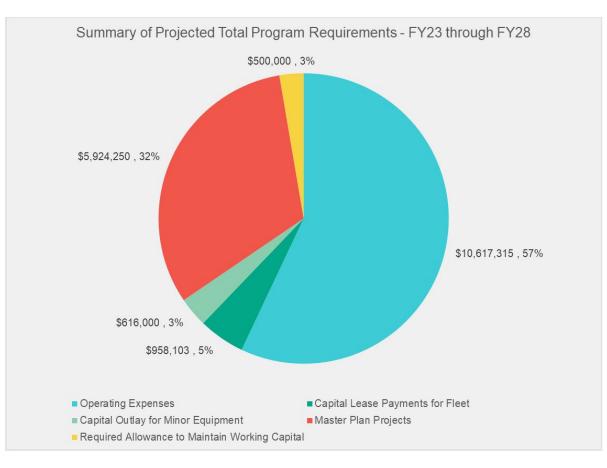
The Town's stormwater system is established as a self-supporting enterprise fund with separate accounting from other departments and resources. The Town has historically used operating reserves to cover actual expenses that exceeded the budgeted amounts while phasing in rate adjustments over time as follows:

Assessment Year	Monthly	Annual
2018-2019	\$11.00	\$132.00
2019-2020	\$12.00	\$144.00
2020-2021	\$12.00	\$144.00
2021-2022	\$12.50	\$150.00
2022-2023	\$13.50	\$162.00

Historical Monthly Rates per Equivalent Stormwater Unit (ESU)

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As shown above, the program requirements include operating expenses, capital lease payments to replace existing stormwater trucks, purchases for minor equipment, funding for the rehabilitation and replacement of existing stormwater infrastructure, and allowances to establish and create cash reserve funds to address unforeseen contingencies and natural disasters. There are several primary cost drivers that have had a significant impact on System costs:

- Current operating deficiency
 - FY23 operating expenses exceed current revenues by approximately \$250,000 (24% of existing rates)
- High costs, frequency, and severity of mechanical repairs
 - Replacement of major components due to aging fleet
- Compensation and Recruitment:
 - Highly competitive labor market
 - Stormwater Technician II positions vacant 18+ months
 - Recommended changes to operating salaries and associated benefits

- Competition: long lead times for materials, supplies, equipment, and vehicles
 - Inflationary increases on all business expenditures
- Increased infrastructure repairs and maintenance costs
 - Cure-in-place pipe / pipe replacements
- Newly identified master plan improvement projects
 - Result of 20-year Needs Assessment, as required by State Law

The stormwater utility has exhausted its reserve funds, and therefore cannot continue to operate without a balanced budget that meets the annual expenditure requirements. On January 18, 2023, the Town Commission engaged Raftelis to prepare a stormwater utility rate analysis. The goal of this study is to assist the Town in establishing stormwater rates that are sufficient to recover the cost of operating, maintaining, repairing, and financing the System. In order to achieve this goal, certain criteria were established in conjunction with the Town staff that served as guidelines for developing the proposed stormwater rates. The criteria established included: i) proposed rates should address System-wide drainage improvements within the community where a public benefit is served; ii) the Town Commission should consider borrowing a portion of the capital improvement costs early in the Study Period as the master plan recommendations are implemented but becoming self-sufficient over time (by Fiscal Year 2028); iii) rate increases should be phased-in over time to the extent possible; and iv) the Town Commission should consider adopting a reserve policy for the System to provide adequate working capital reserves equal to not less than 90 days of annual expenditures.

As outlined in this report, stormwater rates are proposed to be adjusted so that the revenues derived from such rates will support the revenue requirements of the System on a stand-alone basis without any contributions from the Town's General Fund. The level of proposed annual rate increases is phased-in over time. The stormwater rate revenues have been specifically pledged to pay operating costs, and to provide a source of funding for certain capital drainage projects where a public benefit is served. Based on the projected financial results summarized herein, the study shows that by implementing a series of annual rate increases over the next five years, that the Town can stabilize its operating budget while providing a source of additional funding to make significant capital improvements to the System.

The recommendations of this study are based on a financial forecast developed for the System. The financial forecast starts with a projection of customers and revenues, proceeds next with identification of utility operating and capital needs, evaluates the availability and proposed use of existing operating reserves, and, finally, establishes the timing of rate adjustments. The basis for the study's recommendations is a financial forecast developed for Fiscal Years 2023 through 2028 (previously defined as the Study Period).

Projected Revenues

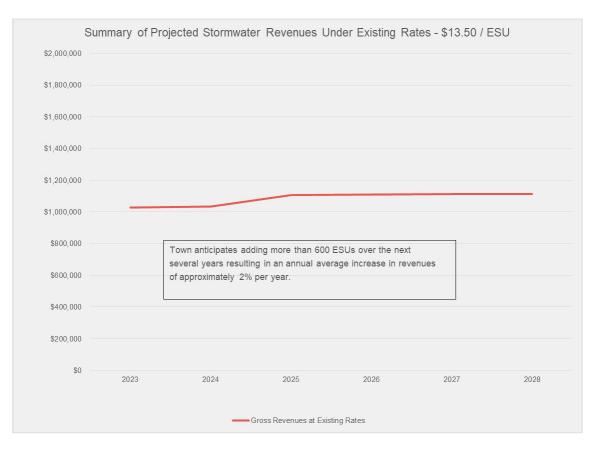
During Fiscal Year 2023, it is estimated that the Town serves an average of 3,000 stormwater accounts representing approximately 6,600 equivalent stormwater units (ESUs). This includes all (developed) real property throughout the stormwater utility system's service area. The Town measures a property's demand on the stormwater system based on each property's impervious area. For residential properties, the average impervious area is 5,202 square feet per dwelling unit or 1.0 ESU. For non-residential properties, the ESUs per

property are calculated by dividing the total impervious area by 5,202 square feet. The Town collects the stormwater utility rates and charges through an annual non-ad valorem special assessment. The current revenues are approximately \$1.1 million per year after considering that most property owners take advantage of the 4.0% early payment discount.

In recent years, due to changes in land use, the Town's overall ESU count has decreased. However, Town staff have identified several significant construction projects within the community that will place additional demands on the stormwater utility system. The Town's Community Development Department provided a preliminary list of property developments occurring over the Study Period. As shown in Table 1 on Page 16 of the Report, the Town anticipates adding more than 600 new ESUs during the Study Period. Specific construction projects include, but are not limited to, Congress Business Park, Nautilus 220, and Silver Beach Industrial Park.

The Town does offer stormwater mitigation credits to non-residential property owners who make infrastructure improvements on their property that may store and/or treat stormwater runoff which reduces the burden on the existing system. The Town also offers stormwater credits to both residential and non-residential properties who may implement "green infrastructure," such as, rain gardens, rain barrels, permeable pavers, and other improvements consistent with the applicable Town Ordinance.

Based on the projected ESUs anticipated to be served over the Study Period, Table 2 on Page 17 of the Report provides an estimate of projected revenues based on the current (monthly) stormwater rate of \$13.50 per ESU. The following chart summarizes the projected revenues for the Study Period:



Projected Stormwater Program Requirements

The various components of cost associated with operating and maintaining a municipally owned stormwater utility system, as well as the cost of funding the renewal and replacement of facilities and capital improvements for additions and upgrades, are generally referred to as the utility cash revenue requirements. The sum of these cost components, after adjusting for other income and other operating revenues available to the utility, represents the net revenue requirements of the utility system. The revenue requirements for the Study Period were based on an estimate of stormwater costs for the current budget year, plus the five- (5) fiscal year period ending September 30, 2028. The projected revenue requirements include the various generalized cost components described below:

- <u>Operating Expenses</u>: These expenses include the cost of labor and personnel related costs, vehicle maintenance, stormwater collection system repairs, utilities, operating supplies, equipment repairs and maintenance, and other items necessary for the operation and maintenance of the System.
- <u>Other Revenue Requirements</u>: This component of cost includes, in general, any recurring capital improvements to be funded from revenues such as vehicle lease payments, minor equipment replacement, and System-wide drainage improvements that serve a public benefit.

Principal Assumptions and Considerations

The projected cash revenue requirements, as summarized at the end of this section, reflect certain assumptions, considerations, and analyses. The principal assumptions, considerations, and analyses that are included in the development of the projected System revenue requirements for the Study Period are as follows:

- 1. The adopted Fiscal Year 2023 budget associated with the operations of the System was used as the basis for the expenditure projections set forth herein. Unless otherwise noted, the underlying assumptions and expenditure amounts included therein are assumed to be reasonable and reflect anticipated operations. Such budgetary amounts are incorporated into the revenue requirement component of the study, except for adjustments and assumptions as noted hereunder.
- 2. Projected revenues from current stormwater rates are based on the schedule of rates currently in effect as of the date of this report, which became effective on October 1, 2022. Such rates were applied to the customer and ESU forecast previously discussed in this report and shown in Table 1 on Page 16 of the Report. Table 2 on Page 17 of the Report also summarizes the projected rate revenue under existing rates for the Study Period. Annual rate revenues under existing rates are projected to be approximately \$1.1 million per year.
- 3. The operations and maintenance expenses of the System budgeted for Fiscal Years 2023 are summarized in Table 3 on Page 18 of the Report. The amounts for Fiscal Year 2023 are then projected for the remaining five (5) years of the Study Period (i.e., through Fiscal Year 2028) as shown in Table 4 on Page 21 of the Report. The projected operating costs are based on certain inflation assumptions and other adjustments provided by Town staff for the Study Period. The adjustment factors and expense allowances are identified in Tables 5 through 8 on Page 24 through 30 of the Report, which were used

to estimate the annual expenses summarized in Table 4 on Page 21 of the Report. The projected operating expenses were developed for the Study Period as follows:

- a. To maintain additional stormwater infrastructure that will be added to the System from new development, Town staff proposes to hire one (1) additional Stormwater Technician II during Fiscal Year 2025 at an estimated annual cost of approximately \$47,000 per year.
- b. Town staff provided a detailed plan to conduct operating repairs and maintenance over the Study Period. Due to increasingly deteriorating infrastructure, annual expenses associated with cure-in-place pipe / pipe replacements are estimated to increase over time from approximately \$0.4 million per year in Fiscal Year 2023 to approximately \$1.2 million per year by Fiscal Year 2028.
- c. The Town also plans to enter into an agreement to provide remote (SCADA) monitoring services for Lake Shore Drive Pump Station. Annual expenses for such monitoring services are estimated to be well below \$10,000 per year.
- d. Expenses beyond Fiscal Year 2023 were increased based on estimated inflationary adjustments as follows:
 - Labor: 15% (Fiscal Year 24); then 4% per year
 - Health and Liability Insurance: 15% per year
 - Fuel and Utilities: 5.0% per year
 - General Inflation: 3% per year

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The following chart summarizes the projected operating expenses as follows:

4. As of the date of this report, the System has one capital lease outstanding for the existing street sweeper. The annual payment is \$55,000 per year, which ends in Fiscal Year 2024. Town staff has provided a list of proposed vehicles replacements with the following estimated payments:

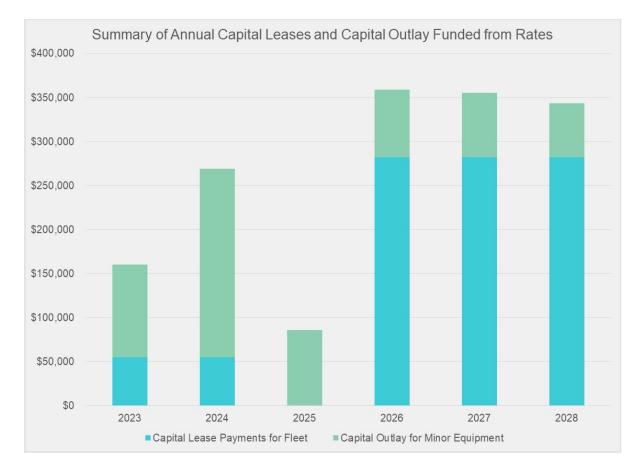
Proposed Vehicle Replacements

Vehicle Name	Year Acquired	Replacement Year	Lead Time	Lease Payment [1]
New Holland Skid Steer / Loader	2006	2024	2025	\$75,000 [2]
Vac-Con Vacuum Truck	2009	2024	2026	\$190,000
Tymco Street Sweeper	2020	2026	2026	\$92,000

[1] Lease term assumed to be four (4) years at a 5.27% annual interest rate.

[2] One-time payment of approximately \$75,000.00.

Town staff also provided a detailed list of minor capital outlay and equipment needs for the Study Period. The annual average expenditure requirements are less than \$100,000 per year. Tables 9 and 10 on Pages 31 through 35 of the Report provide a detailed listing of capital outlay, vehicle needs, and

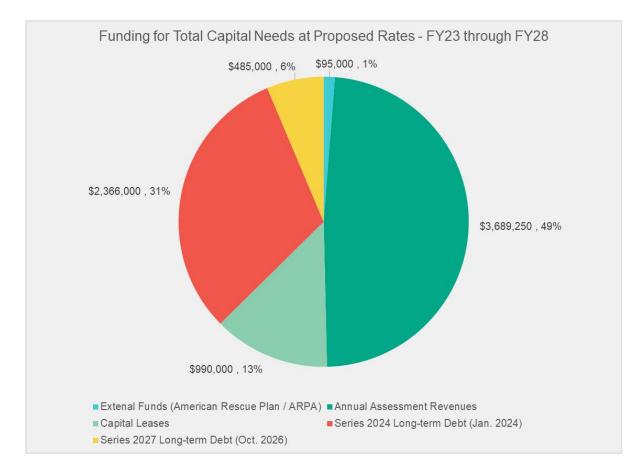


lease payment assumptions. The following chart summarizes the estimated annual costs to be funded from stormwater utility rates:

5. The Town prepared a master plan to address the System's deficiencies that were identified in the 20year Needs Assessment. The Needs Assessment was prepared as required by State Law. The project improvements necessary to address system rehabilitation and resiliency total more than \$20 million. After providing an allowance for future inflation, we included an annual allowance for capital improvements of approximately \$1.2 million per year (Fiscal Years 2024 through 2028).

Based on discussions with Town staff, no grant revenues to help fund a portion of the master plan improvements have been assumed since future grant awards, if any, i) are project-specific for improvements that have already been designed; and ii) may require "matching" funds from the stormwater utility system that are not currently available. The Town has a fulltime grant writer on staff who will assist the utility with applying for future grants. In addition, the proposed rates outlined in this study, if adopted, may generate cash reserves over time that could be used to match grant proceeds.

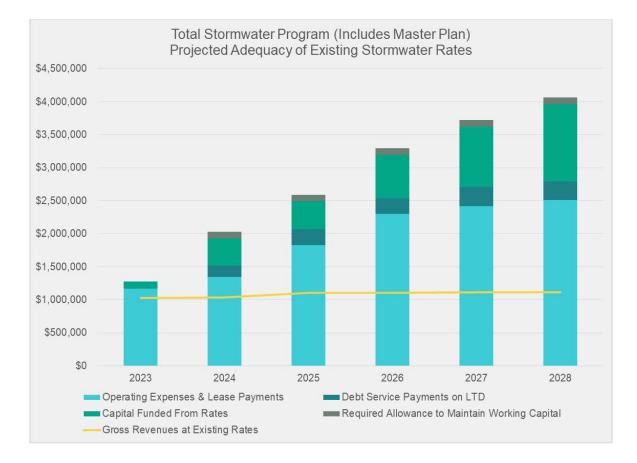
Our funding strategy to address the master plan funding requirements is based on borrowing a portion of the project costs early in the Study Period to allow the Town Commission to phase-in rate adjustments over time, while achieving self-sufficient and self-sustaining operations by Fiscal Year 2028. The following chart summarizes the recommended funding sources to meet the total System capital requirements needs under the proposed rates:



- 6. As shown above, we have made allowances for issuing long-term debt to fund a portion of the project costs. Table 11 on Page 36 of the Report summarizes the borrowing assumptions and estimated debt service payments over the Study Period. While actual borrowing terms will be determined at a future date, our major assumptions include the following:
 - 15 years at 5% annual interest cost
 - Included a 3% allowance for financing costs
 - Series 2024 Long-term Debt assumed issued Jan. 2024
 - \$2.4 million loan / \$235,000 annual payment
 - Series 2027 Long-term Debt assumed issued Oct. 2026
 - \$0.5 million loan / \$50,000 annual payment

Projected Adequacy of Existing Stormwater Rates

Table 12 on Page 38 of the Report provides a summary of the projected net cash flows of the System for the Study Period. Based upon the assumptions used to prepare the System's financial forecast regarding operating expenses and capital requirements, the projected net revenue requirements of the System when compared to revenues under existing rates are summarized as follows:



As can be seen in the above summary, and in Table 12 on Page 38 of the Report, the projected revenue deficiency is estimated to be approximately \$1.0 million in Fiscal Year 2024, which may increase to \$2.2 million by Fiscal Year 2026, and \$3.0 million by Fiscal Year 2028. By Fiscal Year 2028, operating expenses and capital lease payments comprise approximately half (50%) of the projected revenue deficiency, while the remaining capital improvement costs and annual debt service payments make up the remaining shortfall.

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The Town currently charges \$13.50 per month per equivalent stormwater unit (ESU) for all developed properties, which results in an annual non-ad valorem assessment of \$162 per ESU. To meet the stormwater utility program requirements identified for the Study Period, the following assessments are proposed:

Proposed Stormwater Rates

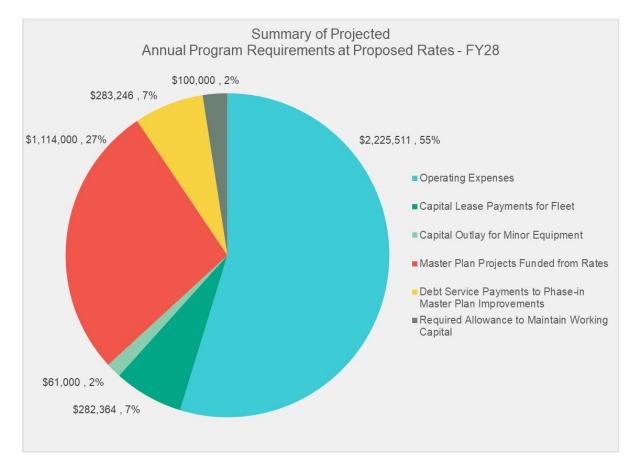
Description	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Funds Total Program (Including Master Plan Improvements)				-	
Percent Rate Increase	89%	26%	26%	13%	9%
Proposed Monthly Charge per ESU (Current Fee: \$13.50)	<u>\$25.52</u>	<u>\$32.16</u>	<u>\$40.52</u>	<u>\$45.79</u>	<u>\$49.91</u>
Proposed Annual Assessment per ESU (Current Fee: \$162.00)	\$306.24	\$385.92	\$486.24	\$549.48	\$598.92

As shown above, this study recommends that a series of adjustments be made to the annual assessment. Key benefits of the proposed rate plan include the following:

- Phased-in approach
- Utility becomes self-sufficient after Fiscal Year 2028
- Builds reserves over time
- Under certain conditions, rate may be adjusted by grant revenues

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If the proposed assessments are approved and implemented over the Study Period, by Fiscal Year 2028, the proposed monthly assessment of \$49.91 per ESU (\$598.92 per year) is estimated to fund the following expenditures:



Conclusions and Recommendations

Based on our studies, assumptions, considerations, and analyses as summarized herein, we are of the opinion that:

- 1. The stormwater utility should operate as a self-supporting enterprise fund with separate accounting from other Town departments.
 - a. The Town has consistently used operating reserves to cover actual expenses, but those reserves have been depleted.
- 2. The Town Commission should consider adopting a reserve policy for the stormwater utility to provide working capital and to help address unforeseen contingencies.
 - a. Town Commission should consider adopting a reserve policy for the stormwater utility to provide working capital and to help address unforeseen contingencies.

- 3. The existing rates are not adequate to cover the current operations.
 - a. Additional adjustments are also needed to adequately fund the Town's master plan improvement projects.
- 4. The Town Commission should consider borrowing a portion of the capital improvements in order to phase in the proposed assessments over time.
 - a. The Town Commission should consider adopting the proposed non-ad valorem assessment schedule for Fiscal Years 2024 through 2028 as outlined in this study.
- 5. This study should be updated within five (5) years.

We appreciate the opportunity to be of service to the Town and would like to thank the Town's staff for their assistance and cooperation during the course of this study.

Respectfully submitted,

RAFTELIS FINANCIAL CONSULTANTS, INC.

Murray M. Hamilton, Jr. *Vice President*

MMH/dlc Attachments

List of Tables

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Table 1Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Summary of Historical and Projected Accounts, ERUs, and Stormwater Revenue

Line		Actual [1]	Projected Fiscal Year Ending September 30, [2]							
No.	Description	2022	2023	2024	2025	2026	2027	2028		
	Stormwater Properties									
1	Annual Average Accounts	2,976	2,986	2,987	2,994	3,001	3,009	3,016		
2	Annual Average ESU's (Estimated)	6,604	6,613	6,642	7,110	7,128	7,146	7,163		
3	Existing Rate Per ESU	\$12.50	\$13.50	\$13.50	\$13.50	\$13.50	\$13.50	\$13.50		
4	Annual Revenue Under Existing Rates	\$990,528	\$1,071,306	\$1,076,004	\$1,151,820	\$1,154,700	\$1,157,579	\$1,160,459		
5	Total Annual Average Accounts	2,976	2,986	2,987	2,994	3,001	3,009	3,016		
6	Total Annual Average ESU's	6,604	6,613	6,642	7,110	7,128	7,146	7,163		
7	Total Annual Revenue Under Existing Rates	\$990,528	\$1,071,306	\$1,076,004	\$1,151,820	\$1,154,700	\$1,157,579	\$1,160,459		

Footnotes:

[1] Amounts provided by Town staff.

[2] Projected amounts based information provided by the Town's Stormwater Engineer.

Table 2 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Summary of Gross Revenues Under Existing Rates

Line		Amended		Adjusted	Budgeted		Adjusted	Escalation		Projected Fiscal Year Ending September 30,			
No.	Description	2022	Adjustments	2022	2023	Adjustments	2023	Reference	2024	2025	2026	2027	2028
	Stormwater Operating & Non-operating Revenues Operating Revenues [1]												
1	Stormwater Revenue (Levied)	\$990,529	\$0	990,529	\$1,071,306	\$0	1,071,306	Link	\$1,076,004	\$1,151,820	\$1,154,700	\$1,157,579	\$1,160,459
2	Early Payment Discount (4%)	(39,621)	0	(39,621)	0	(42,852)	(42,852)	Calculated	(43,040)	(46,073)	(46,188)	(46,303)	(46,418)
3	Total Operating Revenues	\$950,907	\$0	\$950,907	\$1,071,306	(\$42,852)	\$1,028,454		\$1,032,964	\$1,105,747	\$1,108,512	\$1,111,276	\$1,114,040
	Non-operating Revenues												
4	Interest Income [2]	\$61	\$0	\$61	\$0	\$0	\$0	Constant	\$0	\$0	\$0	\$0	\$0
5	Miscellaneous Revenues	548	0	548	0	0	0	Constant	0	0	0	0	0
6	Sale of Surplus Property	13,213	0	13,213	0	0	0	Constant	0	0	0	0	0
7	Grants, ARPA & Donations	1,453,356	(1,453,356)	0	95,000	(95,000)	0	Constant	0	0	0	0	0
8	Use of Fund Balance	0	0	0	201,072	(201,072)	0	Constant	0	0	0	0	0
9	Total Non-operating Revenues	\$1,467,178	(\$1,453,356)	\$13,822	\$296,072	(\$296,072)	\$0		\$0	\$0	\$0	\$0	\$0
10	Total Stormwater Operating & Non-operating Revenues	\$2,418,085	(\$1,453,356)	\$964,729	\$1,367,378	(\$338,924)	\$1,028,454		\$1,032,964	\$1,105,747	\$1,108,512	\$1,111,276	\$1,114,040

Amounts derived from Table 1.

[2] Amount calculated separately on Table 9.

Table 3Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Allocation of Operating Expenses to the Stormwater Utility Function

		Fiscal Year Ending September 30,								
		Budget		Adjusted	Allocation	Stormwater	Total Allocated			
De	scription 2023		Adjustments	2023	Basis	Allocation	to Stormwater			
Bı	udgeted Stormwater Expenses [1]									
]	Personnel Services:									
	Payroll	\$173,844	\$0	\$173,844	Direct Assignment	100%	\$173,844			
	Overtime	2,500	0	2,500	Direct Assignment	100%	2,500			
	Other Benefits	0	0	0	Direct Assignment	100%	0			
	Social Security	13,490	0	13,490	Direct Assignment	100%	13,490			
	Pension Expense	13,591	0	13,591	Direct Assignment	100%	13,591			
	Employee Insurance	62,304	0	62,304	Direct Assignment	100%	62,304			
	Workers' Compensation Insurance	4,750	0	4,750	Direct Assignment	100%	4,750			
	Additional Personnel	0	0	0	Direct Assignment	100%	0			
	Total Personnel Services	\$270,479	\$0	\$270,479	Allocated Result	100%	\$270,479			
	<u>Operating Expenses:</u>									
	Other Contractual Services	\$65,072	\$0	\$65,072	Direct Assignment	100%	\$65,072			
	Other Contractual Services - Incremental	0	0	0	Direct Assignment	100%	0			
	Professional Services	95,350	0	95,350	Direct Assignment	100%	95,350			
	Permit Fees	4,250	0	4,250	Direct Assignment	100%	4,250			
	Travel & Training	1,800	0	1,800	Direct Assignment	100%	1,800			
	Repairs & Maintenenace	367,000	0	367,000	Direct Assignment	100%	367,000			
	Repairs & Maintenenace - Projected by City Staff	0	0	0	Direct Assignment	100%	C			
	Telephone	1,230	0	1,230	Direct Assignment	100%	1,230			
	Postage	500	0	500	Direct Assignment	100%	500			
	Utilities	12,600	1,260	13,860	Direct Assignment	100%	13,860			
	Rental Agreement Equipment	1,500	0	1,500	Direct Assignment	100%	1,500			
	Operating Leases	6,000	786	6,786	Direct Assignment	100%	6,786			
	Insurance	8,626	0	8,626	Direct Assignment	100%	8,626			
	Maintenance of Motor Equipment	5,000	0	5,000	Direct Assignment	100%	5,000			
	Office Supplies	1,000	0	1,000	Direct Assignment	100%	1,000			
	Fuel	8,400	0	8,400	Direct Assignment	100%	8,400			
	Other Supplies	22,320	0	22,320	Direct Assignment	100%	22,320			
	Uniforms and Clothing	2,400	0	2,400	Direct Assignment	100%	2,400			
	Tools	500	0	500	Direct Assignment	100%				
	-	_					· · · · · · · · · · · · · · · · · · ·			

Table 3Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Allocation of Operating Expenses to the Stormwater Utility Function

			Fiscal Year Ending September 30,									
Line		Budget		Adjusted	Allocation	Stormwater	Total Allocated					
No.	Description	2023	Adjustments	2023	Basis	Allocation	to Stormwater					
29	Subscriptions and Memberships	10,500	0	10,500	Direct Assignment	100%	10,500					
30	Total Operating Expenses	\$614,048	\$2,046	\$616,094	Allocated Result	100%	\$616,094					
	<u>Capital Outlay:</u>											
31	Drainage Projects	\$75,000	(\$75,000) [3]	\$0	Direct Assignment	100%	\$0					
32	CCTV Rover Camera System	95,000	(95,000) [3]	0	Direct Assignment	100%	0					
33	Jet Cleaning Heads	10,000	(10,000) [3]	0	Direct Assignment	100%	0					
34	Holland Farm Tractor	20,000	(20,000) [3]	0	Direct Assignment	100%	0					
35	Other Capital Equipment	0	0 [3]	0	Direct Assignment	100%	0					
36	Total Capital Outlay	\$200,000	(\$200,000)	\$0	Allocated Result	0%	\$0					
	Debt Service (Capital Lease):											
37	Street Sweeper - Principal	\$51,916	\$0 [4]	\$51,916	Direct Assignment	100%	\$51,916					
38	Street Sweeper - Interest	\$3,590	\$0 [4]	\$3,590	Direct Assignment	100%	\$3,590					
39	Total Debt Service	\$55,506	\$0	\$55,506	Allocated Result	100%	\$55,506					
	<u>Other Uses:</u>											
40	Carryforward Fund Balance	\$0	\$0 [5]	\$0	Direct Assignment	100%	\$0					
41	Indirect Cost Allocation	227,345	0	227,345	Direct Assignment	100%	227,345					
42	Total Other Uses	\$227,345	\$0	\$227,345	Allocated Result	100%	\$227,345					

Table 3 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Allocation of Operating Expenses to the Stormwater Utility Function

		Fiscal Year Ending September 30,									
Line		Budget		Adjusted	Allocation	Stormwater	Total Allocated				
No.	Description	2023 Adjustments		2023	Basis	Allocation	to Stormwater				
43	Contingency: Contingency (0.00%)	\$0	\$0	\$0 [6]	Direct Assignment	100%	\$0				
44	Total Contingency	\$0	\$0	\$0	Allocated Result	0%	\$0				
45	Total Stormwater Expenses	\$1,367,378	(\$197,954)	\$1,169,424	Allocated Result	100%	\$1,169,424				

Footnotes:

[1] Amounts reflect the expenditures for Fiscal Year 2023 as provided by Town staff.

[2] Amount increased due to the replacement of an (operating) leased vehicle.

[3] Amount removed from operating expenses and shown separately as part of the capital plan.

[4] Typically debt service payments are excluded from operating expenses; however, the expenses associated with a capital lease have been included, if any.

[5] Amount reflects transfers to operating reserves, which such amounts, if any, are calculated on Table 12.

[6] Amount estimated by Town staff, if any.

Table 4 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Projected Operating Expenses and Capital Leases

Line		Amended [1]	Escalation	Projected Fiscal Year Ending September 30,						
No.	Description	2023	Reference [2]	2024	2025	2026	2027	2028		
	Stormwater Operating Expenses									
	Personnel Services:									
1	Payroll	\$173,844	Labor	\$202,928	\$211,045	\$219,487	\$228,267	\$237,397		
2	Overtime	2,500	Labor	2,918	3,035	3,156	3,283	3,414		
3	Other Benefits	0	Labor	0	0	0	0	0		
4	Social Security	13,490	Labor	15,747	16,377	17,032	17,713	18,422		
5	Pension Expense	13,591	Labor	15,865	16,499	17,159	17,846	18,560		
6	Employee Insurance	62,304	EmpIns	71,650	82,397	94,757	108,970	125,316		
7	Workers' Compensation Insurance	4,750	WorkersComp	5,083	5,286	5,497	5,717	5,946		
8	Additional Personnel [3]	0	Link	0	46,823	48,696	50,644	52,669		
9	Total Personnel Services	\$270,479	-	\$314,190	\$381,462	\$405,784	\$432,439	\$461,723		
	Operating Expenses:									
10	Other Contractual Services	\$65,072	Inflation	\$67,024	\$69,035	\$71,106	\$73,239	\$75,436		
11	Other Contractual Services - Incremental [4]	0	Link	7,001	7,211	7,427	1,097	1,130		
12	Professional Services	95,350	Inflation	98,211	101,157	104,192	107,317	110,537		
13	Permit Fees	4,250	Inflation	4,378	4,509	4,644	4,783	4,927		
14	Travel & Training	1,800	Inflation	1,854	1,910	1,967	2,026	2,087		
15	Repairs & Maintenenace	367,000	Eliminate	0	0	0	0	0		
16	Repairs & Maintenenace - Projected by City Staff [5]	0	Link	442,150	897,415	1,037,326	1,116,730	1,150,232		
17	Telephone	1,230	Inflation	1,267	1,305	1,344	1,384	1,426		
18	Postage	500	Inflation	515	530	546	563	580		
19	Utilities	13,860	Utility	14,553	15,281	16,045	16,847	17,689		
20	Rental Agreement Equipment	1,500	Inflation	1,545	1,591	1,639	1,688	1,739		
21	Operating Leases [6]	6,786	Fleet	9,143	9,600	10,080	10,584	11,113		
22	Insurance	8,626	Insurance	9,920	11,408	13,119	15,087	17,350		
23	Maintenance of Motor Equipment	5,000	Repair	5,150	5,305	5,464	5,628	5,796		
24	Office Supplies	1,000	Inflation	1,030	1,061	1,093	1,126	1,159		
25	Fuel	8,400	Fuel	8,820	9,261	9,724	10,210	10,721		
26	Other Supplies	22,320	Inflation	22,990	23,679	24,390	25,121	25,875		
27	Uniforms and Clothing	2,400	Inflation	2,472	2,546	2,623	2,701	2,782		
28	Tools	500	Inflation	515	530	546	563	580		
29	Subscriptions and Memberships	10,500	Inflation	10,815	11,139	11,474	11,818	12,172		
30	Total Operating Expenses	\$616,094		\$709,351	\$1,174,474	\$1,324,747	\$1,408,513	\$1,453,3		

Table 4 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Projected Operating Expenses and Capital Leases

Line		Amended [1]	Escalation		Projected Fisca	l Year Ending Se	ptember 30,	
No.	Description	2023	Reference [2]	2024	2025	2026	2027	2028
	<u>Capital Outlay: [7]</u>							
31	Drainage Projects	\$0	Eliminate	\$0	\$0	\$0	\$0	\$0
32	CCTV Rover Camera System	0	Eliminate	0	0	0	0	0
33	Jet Cleaning Heads	0	Eliminate	0	0	0	0	0
34	Holland Farm Tractor	0	Eliminate	0	0	0	0	0
35	Other Capital Equipment	0	Eliminate	0	0	0	0	0
55	Other Capital Equipment	0	Linninate	0	0	0	0	0
36	Total Capital Outlay	\$0	-	\$0	\$0	\$0	\$0	\$0
	Debt Service (Capital Lease): [8]							
37	Existing Debt Service - Street Sweeper	\$55,506	Input	\$55,506	\$0	\$0	\$0	\$0
38	Vac-Con Vaccuum Truck	0	Lease1	0	0	0	0	0
39	New Holland Skid Steer	0	Lease2	0	0	190,134	190,134	190,134
40	Tymco Street Sweeper	0	Lease3	0	0	92,229	92,229	92,229
41	Total Debt Service	\$55,506	_	\$55,506	\$0	\$282,364	\$282,364	\$282,364
	<u>Other Uses:</u>							
42	Carryforward Fund Balance	\$0	Eliminate	\$0	\$0	\$0	\$0	\$0
43	Indirect Cost Allocation	227,345	Labor	265,380	275,995	287,035	298,516	310,457
44	Total Other Uses	\$227,345	_	\$265,380	\$275,995	\$287,035	\$298,516	\$310,457

Table 4 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Projected Operating Expenses and Capital Leases

Line	Line		Escalation	Projected Fiscal Year Ending September 30,							
No.	Description	2023	Reference [2]	2024	2025	2026	2027	2028			
45	Contingency: Contingency (0.00%) [9]	\$0	Calculated	\$0	\$0	\$0	\$0	\$0			
46	Total Contingency	\$0		\$0	\$0	\$0	\$0	\$0			
47	Total Stormwater Expenses	\$1,169,424		\$1,344,427	\$1,831,930	\$2,299,930	\$2,421,831	\$2,507,875			

Footnotes:

[1] Amounts derived from Table 3.

[2] Escalation references derived from Table 5.

[3] Additional personnel positions derived from Table 6.

[4] Additional contract service costss derived from Table 7.

[5] City staf provided a projection of repairs and maintenance costs derived from Table 8.

[6] Amount increased due to the replacement of an (operating) leased vehicle plus several new leases as provided by Town staff.

[7] All capital related costs are summarized and funded separately on Table 9. Please refer to Table 11 for summary of annual system costs.

[8] As shown, the existing capital lease payments end in FY24. Proposed lease payment assumptions derived from Tables 9 and 10.

[9] Amount estimated by Town staff, if any.

Table 5Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Summary of Escalation References

Line				Projected Fiscal	Year Ending Sep	otember 30,	
No.	Description	Reference	2024	2025	2026	2027	2028
1	Constant Factor	Constant	1.0000	1.0000	1.0000	1.0000	1.0000
2	Inflation - CPI	Inflation	1.0300	1.0300	1.0300	1.0300	1.0300
3	Labor	Labor	1.1673	1.0400	1.0400	1.0400	1.0400
4	Life, Health, Disbaility Insurance	EmpIns	1.1500	1.1500	1.1500	1.1500	1.1500
5	Workers' Compensation Insurance	WorkersComp	1.0700	1.0400	1.0400	1.0400	1.0400
6	Property/General Insurance Liability	Insurance	1.1500	1.1500	1.1500	1.1500	1.1500
7	Repair and Maintenance	Repair	1.0300	1.0300	1.0300	1.0300	1.0300
8	Fuel Expenses	Fuel	1.0500	1.0500	1.0500	1.0500	1.0500
9	Utility Expenses	Utility	1.0500	1.0500	1.0500	1.0500	1.0500
10	Fleet Replacement	Fleet	1.0500	1.0500	1.0500	1.0500	1.0500
11	Disposal (CPI)	Disposal	1.0300	1.0300	1.0300	1.0300	1.0300
12	Inflation/Customer Growth	Inf/Cust	1.0303	1.0324	1.0326	1.0326	1.0326
13	Inflation/EDU Growth	Inf/EDU	1.0345	1.1026	1.0326	1.0326	1.0326
14	Rate Revenue	Revenue	1.8983	1.3488	1.2632	1.1328	1.0927
15	Elimination Factor	Eliminate	0.0000	0.0000	0.0000	0.0000	0.0000
16	Other	Other	1.0000	1.0000	1.0000	1.0000	1.0000

Table 6Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Development of Additional Personnel Services Costs

Line		Allocation	Projected Fiscal Year Ending September 30, [1]								
No.	Description	Percent	2023	2024	2025	2026	2027	2028			
1	Labor Salary and Benefits Inflation Rate Assumed			16.73%	4.00%	4.00%	4.00%	4.00%			
	Additional Personel Requests										
	Stormwater Technician II										
2	Number of Positions		0.00	0.00	1.00	0.00	0.00	0.00			
3	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00			
4	Average Annual Salary and Benefits		\$37,869	\$45,022	\$46,823	\$48,696	\$50,644	\$52,669			
5	Incremental Additional Salary and Benefits		\$0	\$0	\$46,823	\$0	\$0	\$0			
	Additional Personnel										
6	Number of Positions		0.00	0.00	0.00	0.00	0.00	0.00			
7	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00			
8	Average Annual Salary and Benefits		\$0	\$0	\$0	\$0	\$0	\$0			
9	Incremental Additional Salary and Benefits		\$0	\$0	\$0	\$0	\$0	\$0			
	Additional Personnel										
10	Number of Positions		0.00	0.00	0.00	0.00	0.00	0.00			
11	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00			
12	Average Annual Salary and Benefits		\$0	\$0	\$0	\$0	\$0	\$0			
13	Incremental Additional Salary and Benefits		\$0	\$0	\$0	\$0	\$0	\$0			
14	Cumulative Additional Salary and Benefits		\$0	\$0	\$46,823	\$48,696	\$50,644	\$52,669			
15	Stormwater Water Allocation	100.00%	0	0	46,823	48,696	50,644	52,669			
16	Other City Department / Fund Allocation	0.00%	0	0	0	0	0	0			
1.5	TOTAL DUD CETER ROOTIONS ARRES		0.0	0.0	1.0	0.0	0.0	0.0			
17	TOTAL BUDGETED POSITIONS ADDED	_	0.0	0.0	1.0	0.0	0.0	0.0			
18	Stormwater Water Allocation		\$0	\$0	\$46,823	\$48,696	\$50,644	\$52,669			
19	Other City Department / Fund Allocation		\$0	\$0	\$0	\$0	\$0	\$0			
20	TOTAL BUDGETED EXPENSE ADDED	_	\$0	\$0	\$46,823	\$48,696	\$50,644	\$52,669			

Table 6Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Development of Additional Personnel Services Costs

Line	Allocation	Projected Fiscal Year Ending September 30, [1]							
No. Description	Percent	2023	2024	2025	2026	2027	2028		

Footnotes:

[1] Amounts as provided by Town staff.

Table 7Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Development of Additional Contract Services (Remote Monitoring)

Line		Allocation		Projecte				
No.	Description	Percent	2023	2024	2025	2026	2027	2028
1	R&M Inflation Rate Assumed			3.00%	3.00%	3.00%	3.00%	3.00%
	Additional Contract Services							
	<u>FY24-26</u>							
2	Inclusion (1 = Start Year)		0.00	1.00	0.00	0.00	(1.00)	0.00
3	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
4	Average Costs		\$6,797	\$7,001	\$7,211	\$7,427	\$7,650	\$7,880
5	Incremental Additional Costs		\$0	\$7,001	\$0	\$0	(\$7,650)	\$0
	<u>FY27-28</u>							
6	Inclusion (1 = Start Year)		0.00	0.00	0.00	0.00	1.00	0.00
7	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
8	Average Costs		\$975	\$1,004	\$1,034	\$1,065	\$1,097	\$1,130
9	Incremental Additional Costs		\$0	\$0	\$0	\$0	\$1,097	\$0
	Other							
10	Inclusion ($1 = $ Start Year)		0.00	0.00	0.00	0.00	0.00	0.00
11	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
12	Average Costs		\$0	\$0	\$0	\$0	\$0	\$0
13	Incremental Additional Costs		\$0	\$0	\$0	\$0	\$0	\$0
	<u>Other</u>							
14	Inclusion (1 = Start Year)		0.00	0.00	0.00	0.00	0.00	0.00
15	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
16	Average Costs		\$0	\$0	\$0	\$0	\$0	\$0
17	Incremental Additional Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Other							
18	Inclusion ($1 = $ Start Year)		0.00	0.00	0.00	0.00	0.00	0.00
19	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
20	Average Costs		\$0	\$0	\$0	\$0	\$0	\$0
21	Incremental Additional Costs		\$0	\$0	\$0	\$0	\$0	\$0

Table 7Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Development of Additional Contract Services (Remote Monitoring)

Line		Allocation	Projected Fiscal Year Ending September 30, [1]								
No.	Description	Percent	2023	2024	2025	2026	2027	2028			
22	Cumulative Additional Salary and Benefits		\$0	\$7,001	\$7,211	\$7,427	\$1,097	\$1,130			
23	Stormwater Water Allocation	100.00%	0	7,001	7,211	7,427	1,097	1,130			
24	Other City Department / Fund Allocation	0.00%	0	0	0	0	0	0			
25	Stormwater Water Allocation		\$0	\$7,001	\$7,211	\$7,427	\$1,097	\$1,130			
26	Other City Department / Fund Allocation		\$0	\$0	\$0	\$0	\$0	\$0			
27	TOTAL BUDGETED EXPENSE ADDED	=	\$0	\$7,001	\$7,211	\$7,427	\$1,097	\$1,130			

Footnotes:

[1] Amounts as provided by Town staff.

Table 8Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Development of Projected Repairs & Maintenance Costs

Line		Allocation		Project	ed Fiscal Year En	ding September 3	0, [1]	
No.	Description	Percent	2023	2024	2025	2026	2027	2028
1	R&M Inflation Rate Assumed			13.30%	3.00%	3.00%	3.00%	3.00%
	Additional Repairs & Maintenance							
•	FY24		0.00	1.00	(1.00)			0.00
2	Inclusion (1 = Start Year)		0.00	1.00	(1.00)	0.00	0.00	0.00
3	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
4	Average Costs		\$390,247	\$442,150	\$455,414	\$469,076	\$483,149	\$497,643
5	Incremental Additional Costs		\$0	\$442,150	(\$455,414)	\$0	\$0	\$0
	FY25							
6	Inclusion ($1 = $ Start Year)		0.00	0.00	1.00	(1.00)	0.00	0.00
7	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
8	Average Costs		\$769,000	\$871,277	\$897,415	\$924,338	\$952,068	\$980,630
9	Incremental Additional Costs		\$0	\$0	\$897,415	(\$924,338)	\$0	\$0
	<u>FY26</u>							
10	Inclusion ($1 = $ Start Year)		0.00	0.00	0.00	1.00	(1.00)	0.00
11	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
12	Average Costs		\$863,000	\$977,779	\$1,007,112	\$1,037,326	\$1,068,446	\$1,100,499
13	Incremental Additional Costs		\$0	\$0	\$0	\$1,037,326	(\$1,068,446)	\$0
	FY27							
14	Inclusion ($1 = $ Start Year)		0.00	0.00	0.00	0.00	1.00	(1.00)
15	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
16	Average Costs		\$902,000	\$1,021,966	\$1,052,625	\$1,084,204	\$1,116,730	\$1,150,232
10	Incremental Additional Costs		\$0 \$0	\$0	\$0	\$0	\$1,116,730	(\$1,150,232)
1,			\$ 0	φŪ	ψŪ	ψŪ	\$1,110,750	(\$1,100,202)
	<u>FY28</u>							
18	Inclusion ($1 = $ Start Year)		0.00	0.00	0.00	0.00	0.00	1.00
19	Fraction of FY Remaining		1.00	1.00	1.00	1.00	1.00	1.00
20	Average Costs		\$484,000	\$548,372	\$564,823	\$581,768	\$599,221	\$617,198
21	Incremental Additional Costs		\$0	\$0	\$0	\$0	\$0	\$617,198

Table 8Town of Lake Park, FloridaStormwater Rate Study - Total Program Requirements

Development of Projected Repairs & Maintenance Costs

Line		Allocation	Projected Fiscal Year Ending September 30, [1]									
No.	Description	Percent	2023	2024	2025	2026	2027	2028				
22	Cumulative Additional Salary and Benefits		\$0	\$442,150	\$897,415	\$1,037,326	\$1,116,730	\$617,198				
23	Stormwater Water Allocation	100.00%	0	442,150	897,415	1,037,326	1,116,730	617,198				
24	Other City Department / Fund Allocation	0.00%	0	0	0	0	0	0				
25	Stormwater Water Allocation		\$0	\$442,150	\$897,415	\$1,037,326	\$1,116,730	\$617,198				
26	Other City Department / Fund Allocation		\$0	\$0	\$0	\$0	\$0	\$0				
27	Allowance for Unbudgeted Repairs and Maintenance		\$0	\$0	\$0	\$0	\$0	\$533,034				
28	TOTAL BUDGETED EXPENSE ADDED	=	\$0	\$442,150	\$897,415	\$1,037,326	\$1,116,730	\$1,150,232				

Footnotes:

[1] Amounts as provided by Town staff.

Table 9 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Escalated Capital Improvement Program

Line		Funding	Budgeted	Adjustments for	Adjusted		Projected Fise	cal Year Ending S	September 30,		
No. I	Description	Source	2023	Carryovers	2023	2024	2025	2026	2027	2028	Totals
(Cumulative Inflation Factor - Capital Outlay [1] Cumulative Inflation Factor - Capital Leases [1] Cumulative Inflation Factor - Master Plan Projects [1]		1.000 1.000 1.000			1.030 1.050 1.100	1.061 1.103 1.133	1.093 1.158 1.167	1.126 1.216 1.202	1.159 1.276 1.238	
(Capital Expenditures										
	Stormwater Capital Outlay										
1	Drainage Projects	Rates	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
2	CCTV Rover Camera System	ARPA	95,000	0	95,000	0	0	0	0	0	95,000
3	Jet Cleaning Heads	Rates	10,000	0	10,000	0	0	0	0	0	10,000
4	Holland Farm Tractor	Rates	20,000	0	20,000	0	0	0	0	0	20,000
5	Stormwater Maintenance	Rates	0	0	0	7,000	21,000	24,000	25,000	26,000	103,000
6	Equipment Maintenance	Rates	0	0	0	0	0	1,000	1,000	7,000	9,000
7	Asset Maintenance	Rates	0	0	0	45,000	32,000	5,000	30,000	14,000	126,000
8	Stormwater Equipment	Rates	0	0	0	0	0	5,000	6,000	6,000	17,000
9	Pump Station Monitoring	Rates	0	0	0	8,000	0	0	0	0	8,000
10	Pump Station Maintenance	Rates	0	0	0	0	6,000	7,000	11,000	8,000	32,000
11	Quick View Camera	Rates	0	0	0	0	27,000	0	0	0	27,000
12	Replacement Generator	Rates	0	0	0	0	0	2,000	0	0	2,000
13	Stormwater Heavy Equipment Transport	Rates	0	0	0	0	0	33,000	0	0	33,000
14	Stormwater & Grounds Maintenance	Rates	Ő	Ő	0	77,000	Õ	0	Õ	Õ	77,000
15	New Holland Skid Steer	Rates	0	0	0	77,000	0	0	0	0	77,000
16	Total Stormwater		\$200,000	\$0	\$200,000	\$214,000	\$86,000	\$77,000	\$73,000	\$61,000	\$711,000
	Capital Leases										
17	Vac-Con Vaccuum Truck	Lease2	\$0	\$0	\$0	\$668,000	\$0	\$0	\$0	\$0	\$668,000
18	New Holland Skid Steer	Rates	0	0	0	0	0	0	0	0	0
19	Tymco Street Sweeper	Lease3	0	0	0	0	0	322,000	0	0	322,000
20	Total Other Departments		\$0	\$0	\$0	\$668,000	\$0	\$322,000	\$0	\$0	\$990,000
	Other Major Capital Improvements:										
21	8th Street Stormsewer Extension Project - Design (NTE)	Rates	\$0	\$0	\$0	\$85,250	\$0	\$0	\$0	\$0	\$85,250
22	(Placeholder)	Rates	0	0	0	0	0	0	0	0	0
23	Allowance for Master Plan Projects - Town	Rates	0	0	0	110,000	340,000	583,000	841,000	1,114,000	2,988,000
24	Allowance for Master Plan Projects - Town	Loan1	0	0	0	990,000	793,000	583,000	0	0	2,366,000
25	Allowance for Master Plan Projects - Town	Loan2	0	0	0	0	0	0	361,000	124,000	485,000
26	Allowance for Master Plan Projects - Grants	Grants	0	0	0	0	0	0	0	0	0
27	Total Capital Improvements		\$0	\$0	\$0	\$1,185,250	\$1,133,000	\$1,166,000	\$1,202,000	\$1,238,000	\$5,924,250
28	Fotal Capital Expenditures		\$200,000	\$0	\$200,000	\$2,067,250	\$1,219,000	\$1,565,000	\$1,275,000	\$1,299,000	\$7,625,250

Table 9 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Escalated Capital Improvement Program

Line		Funding	Budgeted	Adjustments for	Adjusted		Projected Fisc	al Year Ending S	eptember 30,		
No.	Description	Source	2023	Carryovers	2023	2024	2025	2026	2027	2028	Totals
	Funding Sources:										
29	Rate Revenues	Rates	\$105,000	\$0	\$105,000	\$409,250	\$426,000	\$660,000	\$914,000	\$1,175,000	\$3,689,250
30	Operating Reserves	Reserves	0	0	0	0	0	0	0	0	0
31	Renewal and Replacement Fund	RR	0	0	0	0	0	0	0	0	0
32	Other Interfund Transfers	Other	0	0	0	0	0	0	0	0	0
33	ARPA Funds	ARPA	95,000	0	95,000	0	0	0	0	0	95,000
34	Grants / Other Contributions	Grants	0	0	0	0	0	0	0	0	0
35	New Lease 1	Lease1	0	0	0	0	0	0	0	0	0
36	New Lease 2	Lease2	0	0	0	668,000	0	0	0	0	668,000
37	New Lease 3	Lease3	0	0	0	0	0	322,000	0	0	322,000
38	New Lease 4	Lease4	0	0	0	0	0	0	0	0	0
39	New Loan 1 - Jan. 2024	Loan1	0	0	0	990,000	793,000	583,000	0	0	2,366,000
40	New Loan 2 - Oct. 2026	Loan2	0	0	0	0	0	0	361,000	124,000	485,000
41	New Loan 3	Loan3	0	0	0	0	0	0	0	0	0
42	New Loan 4	Loan4	0	0	0	0	0	0	0	0	0
43	Unfunded	Unfunded	0	0	0	0	0	0	0	0	0
44	Total Funding Sources	-	\$200,000	\$0	\$200,000	\$2,067,250	\$1,219,000	\$1,565,000	\$1,275,000	\$1,299,000	\$7,625,250

Footnotes:

[1] Project costs were provided by Town staff, which were increased by an annual inflation allowances as shown above for FY24-28.

Table 10 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Calculation of Estimated Lease Payments

No.	Description	Pe	rcent		Amount							
	New Lease 1						Amortization					
	Projects					Year	Start Bal	Principal	Interest	Cap Int	Payment	End Bal
1	Stormwater	(0.0%		\$0							
2	Other	(0.0%		0							
3	Other	(0.0%		0							
4	Other	(0.0%		0							
5	Other	(0.0%		0							
6	Other	(0.0%		0							
7	Total Project Cost				\$0							
	Issuance and Surety Costs											
8	Issuance Costs (%)	0.	00%		\$0							
9	Bond Insurance	0.	00%		0							
10	Surety Costs (%)	0.	00%		0							
11	Underwriters Discount	0.	00%		0							
12	Total Issuance Costs	0.	.00%		\$0							
	Capitalized Interest - CP Used		No									
13	Capitalized Interest	0	0	yr	\$0							
14	Debt Service Reserve Requirement		0%		-							
15	Principal Amount of Bonds (Rounded	l)			\$0							
16	Assumed Issue Date				October 1, 2024							
	Level Debt Service Payment											
17	Term-Years				4							
18	Interest Rate				5.27%							
19	First Year of Bond Term (Fiscal Ye	ear)			2025							
20	First Year of Amortization (Fiscal	Year)			2030							
21	Interest Only Periods				-							
22	Issue Month (Jan=1)				10							
23	Principal Payment Month (Jan=1)				10							
24	Annual Payment				\$0							

25	Commercial Paper Capitalized Interest Calculation		2029	2030	2031	2032	2033
26	Beginning Balance		\$0	\$0	\$0	\$0	\$0
27	Construction Fund Draw-down (Cannot Exceed 5	5 Fiscal Years)	0	0	0	0	0
28	Interest Cost	5.27%	0	0	0	0	0
29	Unadjusted Ending Balance		\$0	\$0	\$0	\$0	\$0
30	Conversion to Conventional Financing	2028	0	0	0	0	0
31	Ending Balance for Interest Calculation		\$0	\$0	\$0	\$0	\$0

Table 10 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Calculation of Estimated Lease Payments

No.	Description	Percent	Amount							
	New Lease 2						Amortizatio	on		
	Projects			Year	Start Bal	Principal	Interest	Cap Int	Payment	End Bal
32	Stormwater	100.0%	\$668,000	2026	670,000	154,825	35,309	0	190,134	515,175
33	Other	0.0%	0	2027	515,175	162,985	27,150	0	190,134	352,190
34	Other	0.0%	0	2028	352,190	171,574	18,560	0	190,134	180,616
35	Other	0.0%	0	2029	180,616	180,616	9,518	0	190,134	0
36	Other	0.0%	0							
37	Other	0.0%	0							
38	Total Projects		\$668,000							
	Issuance and Surety Costs									
39	Issuance Costs (%)	0.00%	\$0							
40	Bond Insurance	0.00%	0							
41	Surety Costs (%)	0.00%	0							
42	Underwriters Discount	0.00%	0							
43	Total Issuance Costs	0.00%	\$0							
	Capitalized Interest - CP Used	No								
44	Capitalized Interest	0 0 yr	\$0							
45	Debt Service Reserve Requirement	0%	-							
46	Principal Amount of Bonds (Rounde	d)	\$670,000							
47	Assumed Issue Date		October 1, 2025							
	Level Debt Service Payment									
48	Term-Years		4							
49	Interest Rate		5.27%							
50	First Year of Bond Term (Fiscal Y	ear)	2026							
51	First Year of Amortization (Fiscal	Year)	2026							
52	Interest Only Periods		-							
53	Issue Month		10							
54	Principal Payment Month		10							
55	Annual Payment		\$190,134							

56	Commercial Paper Capitalized Interest Calculation		2024	2025	2026	2027	2028
57	Beginning Balance		\$0	\$0	\$0	\$0	\$0
58	Construction Fund Draw-down (Cannot Exceed 5	Fiscal Years)	0	0	0	0	0
59	Interest Cost	5.27%	0	0	0	0	0
60	Unadjusted Ending Balance		\$0	\$0	\$0	\$0	\$0
61	Conversion to Conventional Financing	2023	0	0	0	0	0
62	Ending Balance for Interest Calculation		\$0	\$0	\$0	\$0	\$0

Table 10 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Calculation of Estimated Lease Payments

No.	Description	Percent	Amount							
	New Lease 3						Amortizatio	n		
	Projects			Year	Start Bal	Principal	Interest	Cap Int	Payment	End Bal
63	Stormwater	100.0%	\$322,000	2026	325,000	75,102	17,128	0	92,229	249,898
64	Other	0.0%	0	2027	249,898	79,060	13,170	0	92,229	170,838
65	Other	0.0%	0	2028	170,838	83,226	9,003	0	92,229	87,612
66	Other	0.0%	0	2029	87,612	87,612	4,617	0	92,229	0
67	Other	0.0%	0							
68	Other	0.0%	0							
69	Total Projects		\$322,000							
	Issuance and Surety Costs									
70	Issuance Costs (%)	0.00%	\$0							
71	Bond Insurance	0.00%	0							
72	Surety Costs (%)	0.00%	0							
73	Underwriters Discount	0.00%	0							
74	Total Issuance Costs	0.00%	\$0							
	Capitalized Interest - CP Used	No								
75	Capitalized Interest	0 0 yr	\$0							
76	Debt Service Reserve Requirement	0%	-							
77	Principal Amount of Bonds (Rounded))	\$325,000							
78	Assumed Issue Date		October 1, 2025							
	Level Debt Service Payment									
79	Term-Years		4							
80	Interest Rate		5.27%							
81	First Year of Bond Term (Fiscal Yea		2026							
82	First Year of Amortization (Fiscal Y	ear)	2026							
83	Interest Only Periods		-							
84	Issue Month		10							
85	Principal Payment Month		10							
86	Annual Payment		\$92,229							

87	Commercial Paper Capitalized Interest Calculation		2026	2027	2028	2029	2030
88	Beginning Balance		\$0	\$0	\$0	\$0	\$0
89	Construction Fund Draw-down (Cannot Exceed	5 Fiscal Years)	0	0	0	0	0
90	Interest Cost	5.27%	0	0	0	0	0
91	Unadjusted Ending Balance		\$0	\$0	\$0	\$0	\$0
92	Conversion to Conventional Financing	2025	0	0	0	0	0
93	Ending Balance for Interest Calculation		\$0	\$0	\$0	\$0	\$0

Table 11 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Calculation of Estimated Loan Payments

No.	Description	Percent	Amount							
_	New Loan 1 - Jan. 2024						Amortizatio	n		
	Projects			Year	Start Bal	Principal	Interest	Cap Int	Payment	End Bal
1	Stormwater	100.0%	\$2,366,000	2024	2,440,000	84,806	91,500	0	176,306	2,355,194
2	Other	0.0%	0	2025	2,355,194	117,316	117,760	0	235,075	2,237,878
3	Other	0.0%	0	2026	2,237,878	123,181	111,894	0	235,075	2,114,697
4	Other	0.0%	0	2027	2,114,697	129,340	105,735	0	235,075	1,985,356
5	Other	0.0%	0	2028	1,985,356	135,807	99,268	0	235,075	1,849,549
6	Other	0.0%	0	2029	1,849,549	142,598	92,477	0	235,075	1,706,951
7	Total Project Cost		\$2,366,000	2030	1,706,951	149,728	85,348	0	235,075	1,557,224
8	Issuance and Surety Costs			2031	1,557,224	157,214	77,861	0	235,075	1,400,010
9	Issuance Costs (%)	3.00%	\$73,200	2032	1,400,010	165,075	70,000	0	235,075	1,234,935
10	Bond Insurance	0.00%	0	2033	1,234,935	173,328	61,747	0	235,075	1,061,607
11	Surety Costs (%)	0.00%	0	2034	1,061,607	181,995	53,080	0	235,075	879,612
12	Underwriters Discount	0.00%	0	2035	879,612	191,095	43,981	0	235,075	688,517
13	Total Issuance Costs	3.00%	\$73,200	2036	688,517	200,649	34,426	0	235,075	487,868
14	Capitalized Interest - CP Used	No		2037	487,868	210,682	24,393	0	235,075	277,186
15	Capitalized Interest	0 0 y	r \$0	2038	277,186	221,216	13,859	0	235,075	55,970
16	Debt Service Reserve Requirement		-	2039	55,970	55,970	2,799	0	58,769	0
17	Principal Amount of Bonds (Round	ed)	\$2,440,000							
18	Assumed Issue Date		January 1, 2024							
	Level Debt Service Payment									
19	Term-Years		15							
20	Interest Rate		5.00%							
21	First Year of Bond Term (Fiscal Y	Year)	2024							
22	First Year of Amortization (Fiscal	l Year)	2024							
23	Interest Only Periods		-							
24	Issue Month (Jan=1)		1							
25	Principal Payment Month (Jan=1))	10							
26	Annual Payment		\$235,075							

27	Commercial Paper Capitalized Interest Calculation		2024	2025	2026	2027	2028
28	Beginning Balance		\$0	\$0	\$0	\$0	\$0
29	Construction Fund Draw-down (Cannot Exceed 5	Fiscal Years)	0	0	0	0	0
30	Interest Cost	5.00%	0	0	0	0	0
31	Unadjusted Ending Balance		\$0	\$0	\$0	\$0	\$0
32	Conversion to Conventional Financing	2023	0	0	0	0	0
33	Ending Balance for Interest Calculation		\$0	\$0	\$0	\$0	\$0

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Table 11 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Calculation of Estimated Loan Payments

No.	Description	Percent	Amount							
	New Loan 2 - Oct. 2026						Amortizatio	n		
	Projects			Year	Start Bal	Principal	Interest	Cap Int	Payment	End Bal
34	Stormwater	100.0%	\$485,000	2027	500,000	23,171	25,000	0	48,171	476,829
35	Other	0.0%	0	2028	476,829	24,330	23,841	0	48,171	452,499
36	Other	0.0%	0	2029	452,499	25,546	22,625	0	48,171	426,953
37	Other	0.0%	0	2030	426,953	26,823	21,348	0	48,171	400,129
38	Other	0.0%	0	2031	400,129	28,165	20,006	0	48,171	371,965
39	Other	0.0%	0	2032	371,965	29,573	18,598	0	48,171	342,392
40	Total Projects		\$485,000	2033	342,392	31,052	17,120	0	48,171	311,340
41	Issuance and Surety Costs			2034	311,340	32,604	15,567	0	48,171	278,736
42	Issuance Costs (%)	3.00%	\$15,000	2035	278,736	34,234	13,937	0	48,171	244,502
43	Bond Insurance	0.00%	0	2036	244,502	35,946	12,225	0	48,171	208,556
44	Surety Costs (%)	0.00%	0	2037	208,556	37,743	10,428	0	48,171	170,812
45	Underwriters Discount	0.00%	0	2038	170,812	39,631	8,541	0	48,171	131,182
46	Total Issuance Costs	3.00%	\$15,000	2039	131,182	41,612	6,559	0	48,171	89,570
47	Capitalized Interest - CP Used	No		2040	89,570	43,693	4,478	0	48,171	45,877
48	Capitalized Interest	0 0 yr	\$0	2041	45,877	45,877	2,294	0	48,171	0
49	Debt Service Reserve Requirement	0%	-							
50	Principal Amount of Bonds (Rounde	ed)	\$500,000							
51	Assumed Issue Date		October 1, 2026							
	Level Debt Service Payment									
52	Term-Years		15							
53	Interest Rate		5.00%							
54	First Year of Bond Term (Fiscal Y	ear)	2027							
55	First Year of Amortization (Fiscal	Year)	2027							
56	Interest Only Periods		-							
57	Issue Month		10							
58	Principal Payment Month		10							
59	Annual Payment		\$48,171							

60	Commercial Paper Capitalized Interest Calculation		2027	2028	2029	2030	2031
61	Beginning Balance		\$0	\$0	\$0	\$0	\$0
62	Construction Fund Draw-down (Cannot Exceed 5	0	0	0	0	0	
63	Interest Cost	5.00%	0	0	0	0	0
64	Unadjusted Ending Balance		\$0	\$0	\$0	\$0	\$0
65	Conversion to Conventional Financing	2026	0	0	0	0	0
66	Ending Balance for Interest Calculation		\$0	\$0	\$0	\$0	\$0

Table 12 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Development of Projected Net Revenue Requirements and Proposed Rates

Line			Proiec	ted Fiscal Year H	Ending Septembe	r 30,	
No.	Description	2023	2024	2025	2026	2027	2028
	Projected Operating Expenses & Capital Leases:						
1	Stormwater Expenses	\$1,169,424	\$1,344,427	\$1,831,930	\$2,299,930	\$2,421,831	\$2,507,875
2	Total Operating Expenses & Capital Leases	\$1,169,424	\$1,344,427	\$1,831,930	\$2,299,930	\$2,421,831	\$2,507,875
	Other Revenue Requirements:						
	Debt Service on Bonds	* •	* •	* •	* •	* •	.
3	Existing	\$0	\$0 17(20(\$0 225 075	\$0	\$0 282 246	\$0
4 5	Proposed Total Debt Service	<u> </u>	176,306 \$176,306	235,075 \$235,075	235,075 \$235,075	283,246 \$283,246	283,246 \$283,246
6 7	Capital Funded From Rates Transfer to Capital Fund	\$105,000 0	\$409,250 0	\$426,000 0	\$660,000 0	\$914,000 0	\$1,175,000 0
8	Allowance for Working Capital	0	100,000	100,000	100,000	100,000	100,000
9	Total Other Revenue Requirements	\$105,000	\$685,556	\$761,075	\$995,075	\$1,297,246	\$1,558,246
10	Gross Revenue Requirements	\$1,274,424	\$2,029,983	\$2,593,006	\$3,295,005	\$3,719,078	\$4,066,121
	Less Income and Funds from Other Sources:						
11	Other Operating Revenues	\$0	\$0	\$0	\$0	\$0	\$0
12	Unrestricted Interest Income	0	0	0	0	0	0
13	Net Revenue Requirements	\$1,274,424	\$2,029,983	\$2,593,006	\$3,295,005	\$3,719,078	\$4,066,121
	Projected Revenues:						
14	Revenues at Existing Rates	\$1,028,454	\$1,032,964	\$1,105,747	\$1,108,512	\$1,111,276	\$1,114,040
15	Prior Year Rate Adjustment	0	0	984,115	1,531,298	2,223,179	2,663,266
16	Total Applicable Rate Revenue	\$1,028,454	\$1,032,964	\$2,089,862	\$2,639,810	\$3,334,455	\$3,777,306
	Current Year Rate Adjustments:	8% Implemented					
17	Current Year Rate Adjustment	0.0%	89.0%	26.0%	26.0%	13.0%	9.0%
	Effective Month	October	October	October	October	October	October
18 19	% of Current Year Effective Total Payanua from Current Year Adjustments	<u> </u>	100.0% \$919,338	100.0% \$543,364	100.0%	<u>100.0%</u>	\$220.058
19	Total Revenue from Current Year Adjustments		-		\$686,350	\$433,479	\$339,958
20	Total Revenue from Rates	\$1,028,454	\$1,952,302	\$2,633,226	\$3,326,160	\$3,767,934	\$4,117,264
21	Revenue Surplus/(Deficiency)	(\$245,970)	(\$77,682)	\$40,221	\$31,155	\$48,856	\$51,143
22	Surplus/(Deficiency) - Percent of Rate Revenues	(23.9%)	(4.0%)	1.5%	0.9%	1.3%	1.2%
			Projec	ted Fiscal Year I	Ending Septembe	r 30,	
	Available Cash Balances - Year End Balance	2023	2024	2025	2026	2027	2028
23	Operating Fund	\$91,327	\$113,645	\$253,866	\$385,021	\$533,877	\$685,020
24	Renewal & Replacement Fund	<u> </u>	<u>0</u>	0	<u>0</u>	\$522.877	0
25	Total Available Cash Balances	\$91,327	\$113,645	\$253,866	\$385,021	\$533,877	\$685,020
	Unrestricted Operating Fund						
26	Days of Gross Expenditures - Calculated	26	20	36	43	52	61
27	Days of Gross Expenditures - Minimum (25% or 90 days)	90	90	90	90	90	90
28	Days of Gross Expenditures - Minimum Percentage	25%	25%	25%	25%	25%	25%
29	Compliance Analysis	2023	2024	2025	2026	2027	2028
30	Gross Revenues	\$1,028,454	\$1,952,302	\$2,633,226	\$3,326,160	\$3,767,934	\$4,117,264
31 32	Operating Expenses (including lease payments) Net Revenues	1,169,424 (\$140,970)	1,344,427	1,831,930 \$801,296	2,299,930 \$1,026,230	2,421,831 \$1,346,103	2,507,875
32	Net Kevenues	(\$140,970)	\$607,875	\$801,296	\$1,026,230	\$1,346,103	\$1,609,389
33		\$0	\$176,306	\$235,075	\$235,075	\$283,246	\$283,246
34	Calculated Debt Service Coverage	N/A	345%	341%	437%	475%	568%
	Debt Service Coverage Minimum	N/A					
				ted Fiscal Year H			
35	Existing and Proposed Fees	2023	2024 £12.02	2025	2026	2027	2028
36	Total Charge per ESU	¢12.50	\$12.02 \$25.52	\$6.64 \$22.16	\$8.36 \$40.52	\$5.27 \$45.70	\$4.12 \$40.01
31	Total Charge per ESU	\$13.50	\$25.52 \$306.24	\$32.16 \$385.92	\$40.52 \$486.24	\$45.79 \$549.48	\$49.91 \$598
			\$500.24	\$303.92	¢400.∠4	\$549.48	\$J98.

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Table 13 Town of Lake Park, Florida Stormwater Rate Study - Total Program Requirements

Projected Fund Balances & Interest Income

Line		Projected Fiscal Year Ending September 30,									
No.	Description	2023	2024	2025	2026	2027	2028				
	Operating Fund										
1	Beginning Balance [1]	\$337,297	\$91,327	\$113,645	\$253,866	\$385,021	\$533,877				
2	Sale of Assets	0	0	0	0	0	0				
3	Add Back Unspent R&M Contingency	0	0	0	0	0	0				
4	Transfers In - Revenues	1,028,454	1,952,302	2,633,226	3,326,160	3,767,934	4,117,264				
5	Transfers Out - Net Revenue Requirements	1,274,424	2,029,983	2,593,006	3,295,005	3,719,078	4,066,121				
6	Transfers Out - CIP	0	0	0	0	0	0				
7	End of Year Transfer In/ (Out)	0	100,000	100,000	100,000	100,000	100,000				
8	Interest Rate (Short Term)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%				
9	Interest Income	0	0	0	0	0	0				
10	Recognition Of Interest in Revenue Requirements	0	0	0	0	0	0				
11	Ending Balance	\$91,327	\$113,645	\$253,866	\$385,021	\$533,877	\$685,020				
12	TOTAL INTEREST INCOME	\$0	\$0	\$0	\$0	\$0	\$0				

Footnotes:

[1] The beginning balance as provided by City staff, less prior obligated funds, if any.

Town of Lake Park Stormwater Utility

The 2023 Rate Study Public Works Department June 7, 2023





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Project Milestones

- On January 18, 2023, the Town Commission engaged Raftelis to prepare a stormwater rate study
- Town staff held a special workshop for residents and business owners on May 18, 2023
 - A total of 3,687 Public notices (in three languages) were mailed two weeks prior to event; added to Town's website in April 2023
 - The agenda and presentation materials were made available on the Town's website on May 17, 2023
 - The presentation was also recorded for those who could not join the meeting in person



May 18th Workshop – Discussion Topics

- 1. Introductions
- 2. Stormwater Utility Background
- 3. Stormwater Utility Operations
- 4. The Stormwater Utility Rate Analysis
- 5. Principal Cost Drivers
- 6. Study Objectives & Tasks
- 7. Major Study Assumptions

- 8. Summary of Current Operations
- 9. Master Plan Funding Requirements
- Conclusions and Recommendations
- 11. Q&A
- 12. Closing Comments



Executive Summary







Stormwater Utility – Background

Required to manage stormwater runoff

- Improves quality of stormwater discharges by removing pollutants
- > Protects the environment and wildlife habitat
- > Protects public/private property from flood damage
- Drainage system consists mostly of grassed swales for conveyance of runoff to catch basins and underground pipes/structures.
- System discharges through 15 major outfalls to the Lake Worth Lagoon and the C-17 Canal.



Stormwater Utility – Background (cont.)

- Utility is permitted/regulated by Florida DEP.
- Aging drainage infrastructure is failing at a faster rate.
 - An estimated 20% of the 10.6
 miles of pipe infrastructure should
 be replaced immediately
 - Remaining pipe will need to replaced over the next 20 years



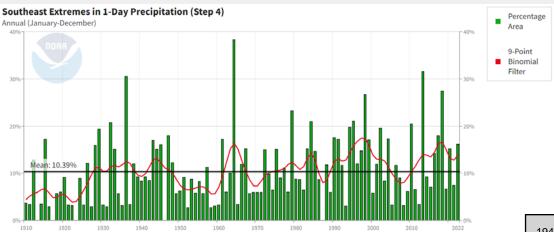


Stormwater Utility – Background (cont.)

- <u>Climate Change and Sea-level Rise</u>
 - Climate change and environmental stressors pose a challenge to the drainage system's capacity to handle storm events of both small and large magnitude.
 - NOAA: Land/Ocean temperatures have increased an average of 0.14 degrees Fahrenheit per decade since 1880.
 - Predicts a 20-30% increase in extreme precipitation by 2050.



Ft. Lauderdale Int'l Airport, April 2023





Stormwater Utility – Background (cont.)

- Operates as a self-supporting enterprise fund with separate accounting from other Town departments and resources
- Town has historically used operating reserves to cover actual expenses that exceeded the budgeted amounts while phasing in rate adjustments over time

Historical Monthly Rates per Equivalent Stormwater Unit (ESU)					
Assessment Year	Monthly	<u>Annual</u>			
2018-2019	\$11.00	\$132.00			
2019-2020	\$12.00	\$144.00			
2020-2021	\$12.00	\$144.00			
2021-2022	\$12.50	\$150.00			
2022-2023	\$13.50	\$162.00			





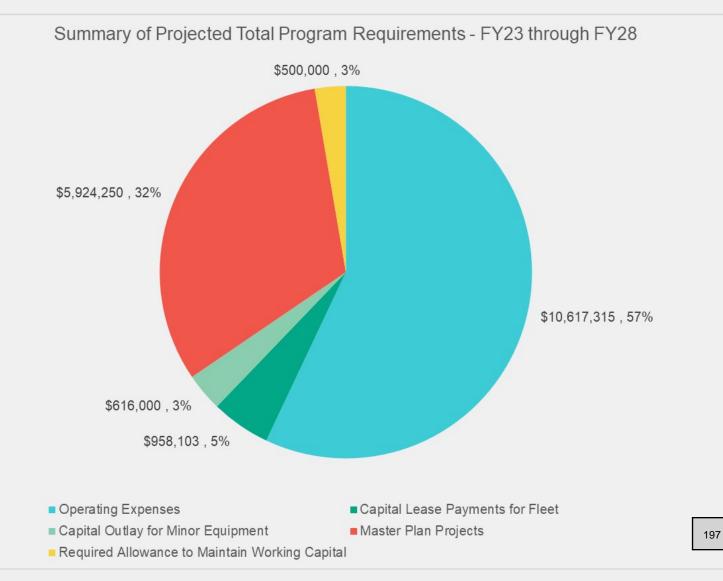
The 2023 Stormwater Utility Rate Study

RAFTELIS



Stormwater Program Requirements

 Total program needs through FY28 are estimated to exceed \$18.6 million





Projected Revenues

- Annual revenues estimated at \$1.1 million per year
 - Most property owners take advantage of the 4% discount by paying early
- Due to changes in land use, the overall ESU count has decreased in recent years
- Town's Stormwater Engineer provided a preliminary list of property developments that would add more than 600 new ESUs over study period.





Principal Cost Drivers

Current operating deficiency

- > FY23 operating expenses exceed current revenues by approximately \$250,000 (24% of existing rates)
- High costs, frequency and severity of mechanical repairs. Replacement of major components due to aging fleet.





Principal Cost Drivers (cont.)

- Compensation and Recruitment:
 - > Highly competitive labor market
 - > Stormwater Technician II positions vacant 18+ months
 - Recommended changes to operating salaries and associated benefits
- Competition: long lead times for materials, supplies, equipment and vehicles
 - > Inflationary increases on all business expenditures



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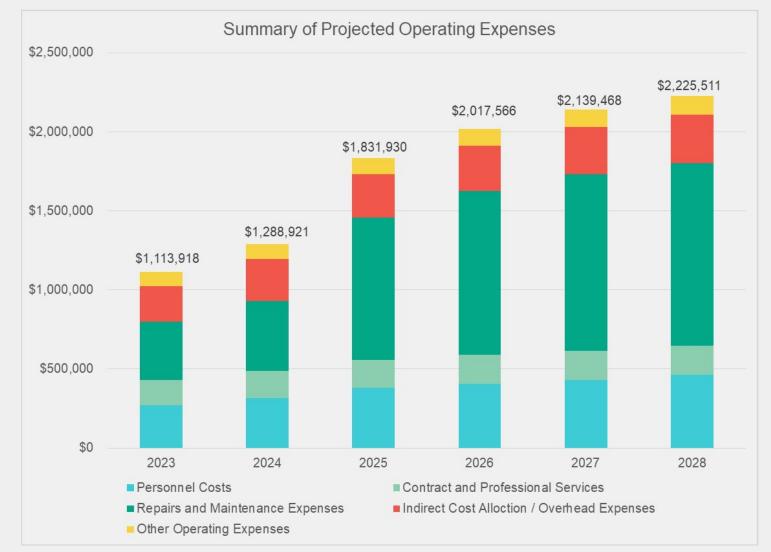
Principal Cost Drivers (cont.)

- Increased infrastructure repairs and maintenance costs
 - Cure-in-place pipe / pipe replacements
- Newly identified master plan improvement projects
 - Result of 20-year Needs Assessment, as required by State Law





Projected Operating Expenses





Capital Leases

- Existing Street Sweeper lease of \$55,000 ends in FY24
- Town staff provided a list of vehicle replacements with the following estimated lease payments:

Proposed Vehicle Replacements								
Vehicle Name	Year <u>Acquired</u>	Replacement <u>Year</u>	Lead <u>Time</u>	Lease Payment [*]				
New Holland Skid Steer / Loader	2006	2024	2025	\$75,000[**]				
Vac-Con Vacuum Truck	2009	2024	2026	\$190,000				
Tymco Street Sweeper	2020	2026	2026	\$92,000				

[*] Lease term assumed to be 4-years at a 5.27% annual interest rate.

[**] One time payment of approximately \$75,000.00.



Recurring Capital Outlay

- Town staff provided a list of minor capital outlay and equipment funding of under \$100,000 per year to address the following system needs:
 - > Asset Management
 - > Quick View Camera
 - > Replacement Generator
 - Stormwater & Grounds Maintenance
 - Stormwater Heavy Equipment Transport
 - > Stormwater and Equipment Maintenance
 - > Pump Station Monitoring and Maintenance

Summary of Current Operations (Excludes Master Plan Improvement Projects)





Master Plan Improvement Projects

- Town prepared a master plan to address the system's deficiencies that were identified in the 20-year Needs Assessment
 - > The Needs Assessment was prepared as required by State Law
- Project improvements necessary to address system rehabilitation and resiliency total more than \$20 million
 - Reflects the estimated "present value" expenditures before considering future cost increases resulting from inflation

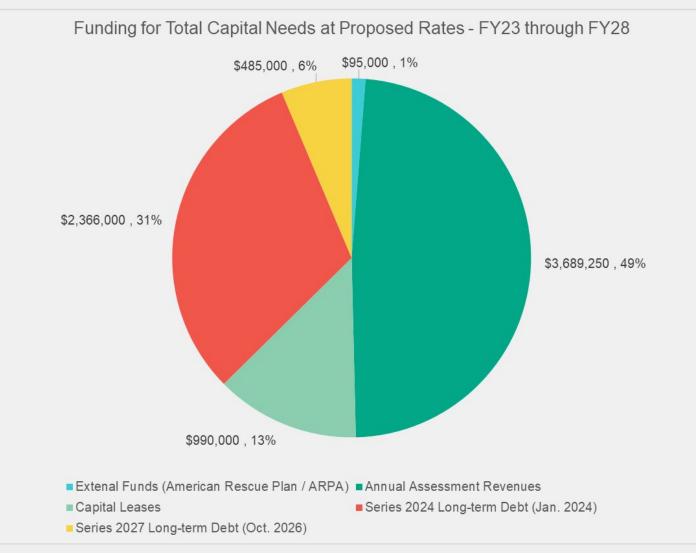


Master Plan Improvement Projects (cont.)

- For the study period, we included an allowance of approximately \$1.2 million per year (FY24-28)
 - Based on discussions with Town staff, no grant revenues have been assumed in the near-term
 - Future grant awards, if any, must be used for selected improvements and typically require a "match" of utility funds
 - Town has a hired full-time grant writer who will assist the utility with applying for future grants



Total Funding for Proposed Capital Needs





Adequacy of Existing Rates





Exclusions: What costs are not captured in Use the rate study results?

- System expansion into areas that do not have service yet
 Town staff will seek grant funding
- Unknown capital maintenance and replacement needs
 - > Town staff only able to inspect up to 10% of the system in any year
 - Major unforeseen failures may be likely
- Funding for emergencies
 - Study recommendations begin moving the utility to provide some cash reserves to meet minimum operating needs
 - Proposed rates may do little to create a sustainable, reserve fund to address emergencies



Proposed Stormwater Rates

Description	FY24	FY25	FY26	FY27	FY28
Funds Total Program (Including Master Plan Improvements)					
Percent Rate Increase	89%	26%	26%	13%	9%
Proposed Monthly Charge per ESU (Current Fee \$13.50)	<u>\$25.52</u>	<u>\$32.16</u>	<u>\$40.52</u>	<u>\$45.79</u>	<u>\$49.91</u>
Proposed Annual Assessment per ESU (Current Fee \$162.00)	\$306.24	\$385.92	\$486.24	\$549.48	\$598.92

Key Benefits

- Phased-in approach
- Utility becomes self-sufficient after FY-28
- Builds Reserves over time

• Under certain conditions, rates may be adjusted based on grants revenue



Conclusions & Recommendations

- 1. The stormwater utility should operate as a self-supporting enterprise fund with separate accounting from other Town departments
 - Town has consistently used operating reserves to cover actual expenses, but those reserves have been depleted
- 2. Town Commission should consider adopting a reserve policy for the stormwater utility to provide working capital and to help address unforeseen contingencies
 - > We recommend a target reserve balance of at least 90 days of annual expenditures

Item 4.

Conclusions & Recommendations (cont.)

- 3. Existing rates are not adequate to cover the current operations
 - Additional adjustments are also needed to adequately fund the Town's master plan improvement projects
- 4. Town Commission should consider borrowing a portion of the capital improvements in order to phase in the proposed assessments over time
 - The maximum proposed monthly rate is \$49.91 per ESU or \$598.92 annually for each residential dwelling unit (FY-28)
 - A phase-in schedule is provided on Slide 37
- 5. This study should be updated within 5-years

Item 4.

Next Steps & Timeline

- January-May 2023: Stormwater Rate Analysis
- May 18, 2023: Follow-up Meeting on the Stormwater Rate Analysis
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- November 1, 2023: Tax bill sent to all taxpayers



Questions & Comments





Item 4.



Appendix: May 18, 2023 Workshop Presentation



Town of Lake Park Stormwater Utility

Follow-Up Meeting on the 2023 Stormwater Rate Study

Public Works Department May 18, 2023





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Please Scan to View this Presentation on your Device.



Follow-Up Meeting Agenda

- 1. Introductions
- 2. Stormwater Utility Background
- 3. Stormwater Utility Operations
- 4. The Stormwater Utility Rate Analysis
- 5. Principal Cost Drivers
- 6. Study Objectives & Tasks
- 7. Major Study Assumptions

- 8. Summary of Current Operations
- 9. Master Plan Funding Requirements
- 10. Conclusions and Recommendations
- 11. Q&A
- 12. Closing Comments



Project Team

- Members of the Town Commission
- John D'Agostino Town Manager
- Roberto Travieso Public Works Director
- Dwayne Bell Operations Manager
- Murray Hamilton Vice President, Raftelis
- John Wylie Stormwater Infrastructure Foreman



Stormwater Utility – Background

Required to manage stormwater runoff

- Improves quality of stormwater discharges by removing pollutants
- > Protects the environment and wildlife habitat
- > Protects public/private property from flood damage
- Drainage system consists mostly of grassed swales for conveyance of runoff to catch basins and underground pipes/structures.
- System discharges through 15 major outfalls to the Lake Worth Lagoon and the C-17 Canal.

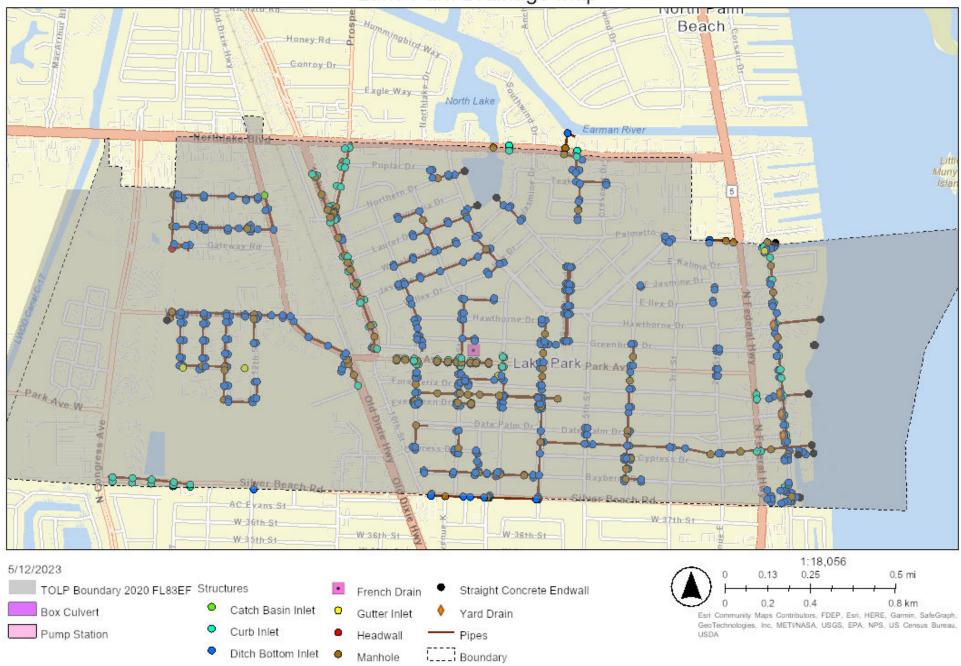


Stormwater Utility – Background (cont.)

- Utility is permitted/regulated by Florida DEP.
- Aging drainage infrastructure is failing at a faster rate.
 - An estimated 20% of the 10.6
 miles of pipe infrastructure should
 be replaced immediately
 - Remaining pipe will need to replaced over the next 20 years



Lake Park Drainage Map



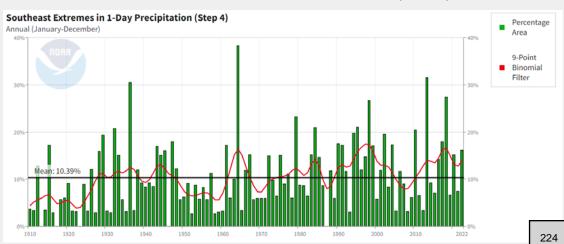


Stormwater Utility – Background (cont.)

- <u>Climate Change and Sea-level Rise</u>
 - Climate change and environmental stressors pose a challenge to the drainage system's capacity to handle storm events of both small and large magnitude.
 - NOAA: Land/Ocean temperatures have increased an average of 0.14 degrees Fahrenheit per decade since 1880.
 - Predicts a 20-30% increase in extreme precipitation by 2050.



Ft. Lauderdale Int'l Airport, April 2023





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Stormwater Utility – Background (cont.)

- Operates as a self-supporting enterprise fund with separate accounting from other Town departments and resources
- Town has historically used operating reserves to cover actual expenses that exceeded the budgeted amounts while phasing in rate adjustments over time

Historical Monthly Rates per Equivalent Stormwater Unit (ESU)					
Assessment Year	<u>Monthly</u>	<u>Annual</u>			
2018-2019	\$11.00	\$132.00			
2019-2020	\$12.00	\$144.00			
2020-2021	\$12.00	\$144.00			
2021-2022	\$12.50	\$150.00			
2022-2023	\$13.50	\$162.00			



Stormwater Utility – Background (cont.)

• Authorized Staff:

- Stormwater Maintenance Division is assigned four (4) full-time employees:
 - > Supervisor
 - Stormwater Technician II (vacant 19 months)
 - Stormwater Technician II (vacant 7+ months)
 - > Stormwater Technician I





Stormwater Utility – Background (cont.)

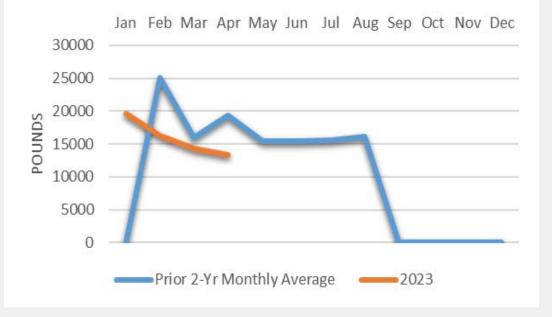
<u>Assigned Equipment/Trucks</u>:

- > Frequent out-of-service periods and operational disruptions
- Recommended Service Life: 7 Years (Yrs.)

Equipment	Years in Service	Years Past Service Life
Street Sweeper (2020)	3 Yrs.	N/A
Vacuum Truck (2009)	14 Yrs.	7 Yrs.
Backhoe (2008)	15 Yrs.	8 Yrs.
Skid Steer Loader (2006)	17 Yrs.	10 Yrs.
Farm Tractor (2006)	17 Yrs.	10 Yrs.
Mower (2004)	19 Yrs.	12 Yrs.
Average:	14 Yrs.	7 Yrs.

Stormwater Utility – Operations

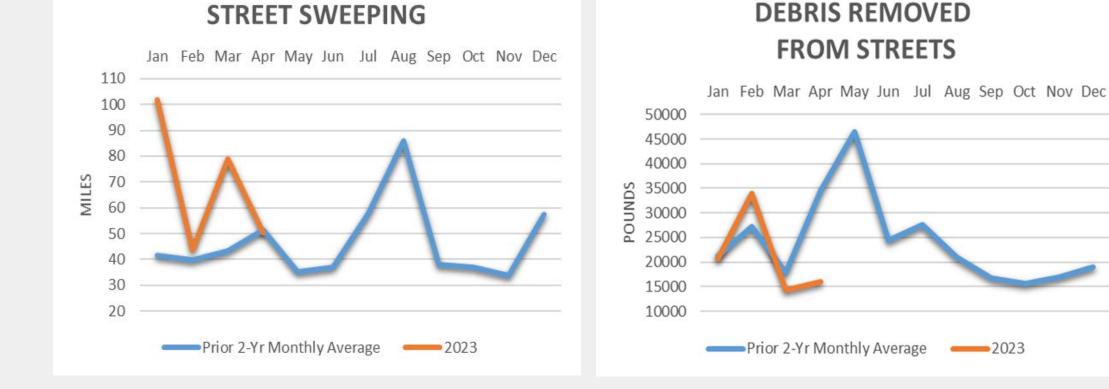
DEBRIS REMOVED FROM STORM DRAINS



PIPELINE INSPECTION



Stormwater Utility – Operations (cont.)



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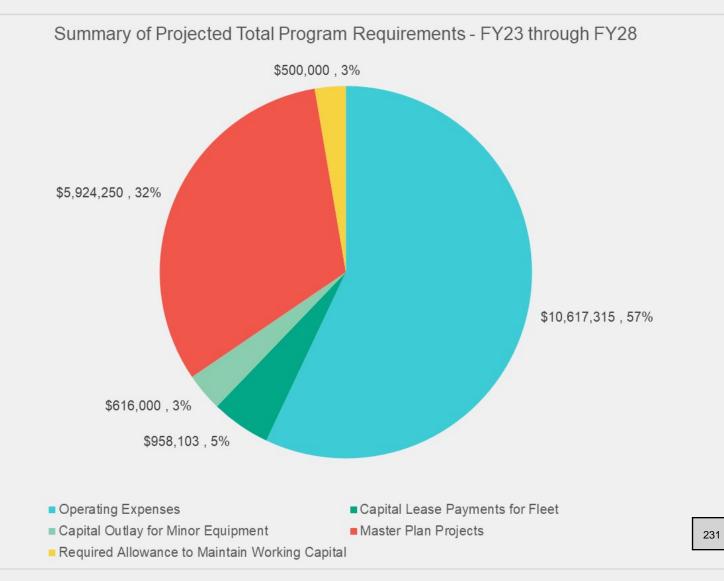
The 2023 Stormwater Utility Rate Analysis

RAFTELIS



Stormwater Program Requirements

 Total program needs through FY28 are estimated to exceed \$18.6 million





Principal Cost Drivers

Current operating deficiency

- > FY23 operating expenses exceed current revenues by approximately \$250,000 (24% of existing rates)
- High costs, frequency and severity of mechanical repairs. Replacement of major components due to aging fleet.





Principal Cost Drivers (cont.)

- Compensation and Recruitment:
 - > Highly competitive labor market
 - > Stormwater Technician II positions vacant 18+ months
 - Recommended changes to operating salaries and associated benefits
- Competition: long lead times for materials, supplies, equipment and vehicles
 - > Inflationary increases on all business expenditures



Principal Cost Drivers (cont.)

- Increased infrastructure repairs and maintenance costs
 - Cure-in-place pipe / pipe replacements
- Newly identified master plan improvement projects
 - Result of 20-year Needs Assessment, as required by State Law



Authorization



- The stormwater utility has exhausted its reserve funds
 Unappropriated reserve fund balance at the end of FY23 is estimated to be less than \$100,000
- On January 18, 2023, the Town Commission engaged Raftelis to prepare a Stormwater Utility Rate Analysis



Study Objectives

- Develop a funding strategy to pay for stormwater system operations, maintenance and capital repairs & upgrades
 - > Emphasis on replacement of aging fleet and funding capital improvements to meet the drainage needs of the service area
 - Historically, stormwater rates were only established to recover operating expenses without any additional revenues for capital improvements
- Estimate revenue requirements to be recovered from stormwater rates
- Identify the need for future rate adjustments



Study Tasks

Prepare a financial forecast
 > Fiscal years 2023 through 2028

- Develop projections of:
 - Stormwater revenues
 - Operating expenses and capital lease payments
 - Capital improvement requirements & funding
 - > Cash reserve requirements
 - > Adequacy of revenues at existing rates

Discussion Topics

Major Study Assumptions

Revenues and Expenses

Capital Leases and Minor Equipment

Summary of Current Operations

Evaluation of Master Plan Funding Requirements

Conclusions & Recommendations



Stormwater Drainage Demographics

- Over 10.65 miles of stormwater pipe
- Serves approximately 3,000 properties or 6,600 equivalent stormwater units (ESUs) including all (developed) real property throughout the service area
 - > Residential Properties 1.0 ESU per dwelling unit
 - > Non-residential Properties
 - ESU calculation for each property based on the impervious area of the property after considering applicable stormwater mitigation credits, if any
 - 1.0 ESU equals 5,202 square feet of impervious area



Projected Revenues

- Annual revenues estimated at \$1.1 million per year
 - Most property owners take advantage of the 4% discount by paying early
- Due to changes in land use, the overall ESU count has decreased in recent years
- Town's Stormwater Engineer provided a preliminary list of property developments that would add more than 600 new ESUs over study period.





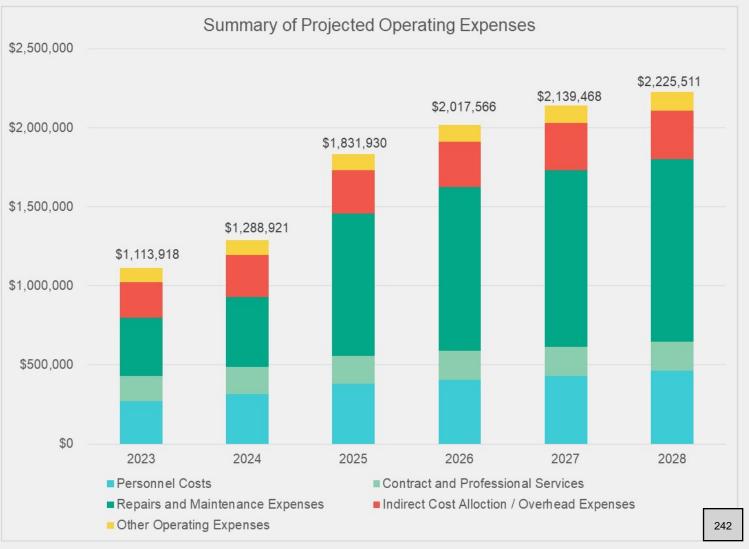
Projected Operating Expenses

- Based on the adopted FY23 budget
 - Minor adjustments were also made to account for recent increases in utility costs and operating lease payments
- (1) Additional Stormwater Technician II assumed to be hired in FY25
- Projections include a detailed plan to conduct operating repairs and maintenance over the study period
 - > Significant investments in cure-in-place pipe / pipe replacements
- Town plans to enter into an agreement to provide remote (SCADA) monitoring services for Lake Shore Drive Pump Station



Projected Operating Expenses (cont.)

- Budgeted expenses beyond FY23 were increased based on estimated inflationary allowances as follows:
 - Labor: 15% (FY24); then
 4% per year
 - Health & Liability
 Insurance: 15% per year
 - Fuel & Utilities: 5% per year
 - General Inflation: 3% per year





Capital Leases

- Existing Street Sweeper lease of \$55,000 ends in FY24
- Town staff provided a list of vehicle replacements with the following estimated lease payments:

Proposed Vehicle Replacements						
Vehicle Name	Year <u>Acquired</u>	Replacement <u>Year</u>	Lead <u>Time</u>	Lease Payment [*]		
New Holland Skid Steer / Loader	2006	2024	2025	\$75,000[**]		
Vac-Con Vacuum Truck	2009	2024	2026	\$190,000		
Tymco Street Sweeper	2020	2026	2026	\$92,000		

[*] Lease term assumed to be 4-years at a 5.27% annual interest rate.

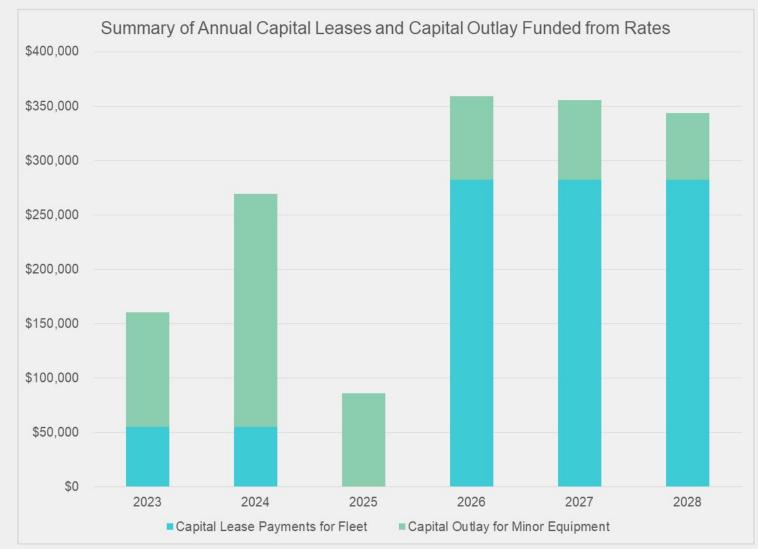
[**] One time payment of approximately \$75,000.00.



Recurring Capital Outlay

- Town staff provided a list of minor capital outlay and equipment funding of under \$100,000 per year to address the following system needs:
 - > Asset Management
 - > Quick View Camera
 - > Replacement Generator
 - Stormwater & Grounds Maintenance
 - Stormwater Heavy Equipment Transport
 - > Stormwater and Equipment Maintenance
 - > Pump Station Monitoring and Maintenance

Projected Lease Payments & Capital Outlay



Summary of Current Operations (Excludes Master Plan Improvement Projects)







Master Plan Improvement Projects

- Town prepared a master plan to address the system's deficiencies that were identified in the 20-year Needs Assessment
 - > The Needs Assessment was prepared as required by State Law
- Project improvements necessary to address system rehabilitation and resiliency total more than \$20 million
 - Reflects the estimated "present value" expenditures before considering future cost increases resulting from inflation

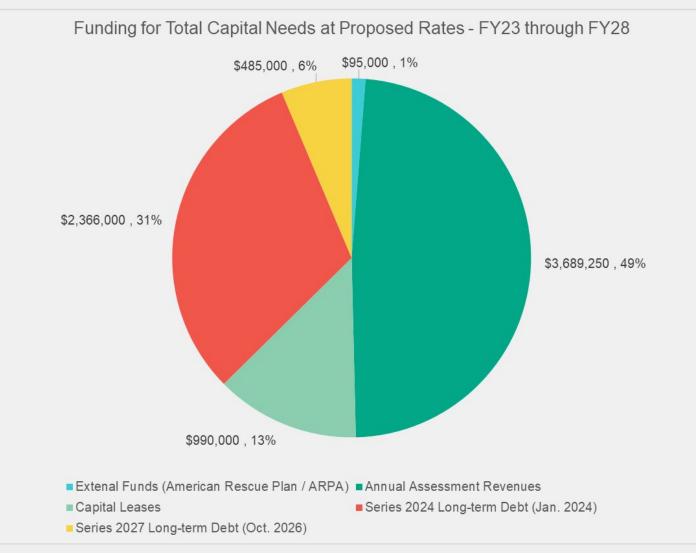


Master Plan Improvement Projects (cont.)

- For the study period, we included an allowance of approximately \$1.2 million per year (FY24-28)
 - Based on discussions with Town staff, no grant revenues have been assumed in the near-term
 - Future grant awards, if any, must be used for selected improvements and typically require a "match" of utility funds
 - Town has a hired full-time grant writer who will assist the utility with applying for future grants



Total Funding for Proposed Capital Needs





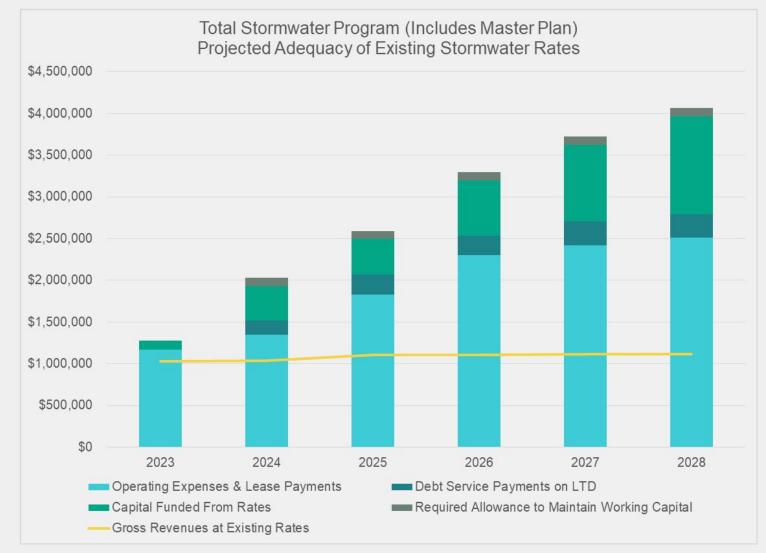
Financing Assumptions

- Based on discussion with Town staff, we assumed the following borrowing terms:
 - > 15 years at 5% annual interest cost
 - Included a 3% allowance for financing costs
 - > Series 2024 Long-term Debt assumed issued Jan. 2024
 - \$2.4 million loan / \$235,000 annual payment
 - > Series 2027 Long-term Debt assumed issued Oct. 2026
 - \$0.5 million loan / \$50,000 annual payment

NOTE: Actual terms will be negotiated at the time the loan is issued.



Adequacy of Existing Rates





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Exclusions: What costs are not captured in the rate study results?

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Proposed Stormwater Rates

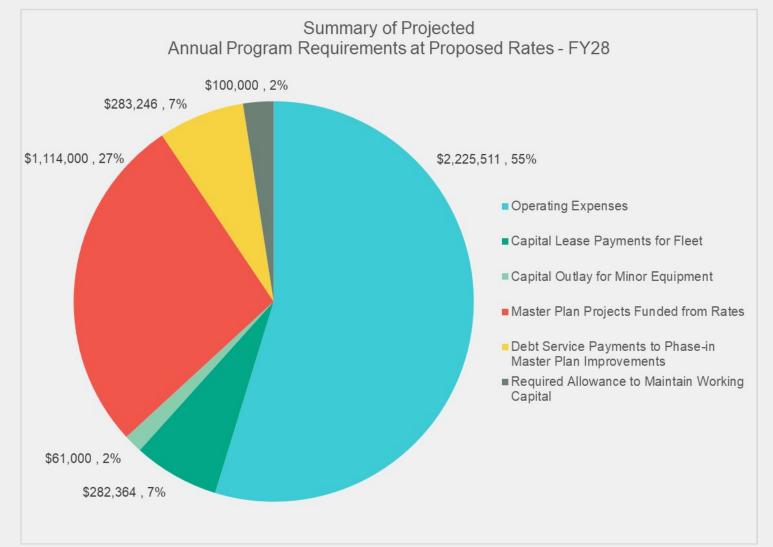
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Summary of Program Requirements (FY28)



ltem 4



Conclusions & Recommendations

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Item 4.

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Item 4.

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Mitigating Stormwater Impacts

- Implement Green Infrastructure on your property
 - Rain Gardens: Direct downspout stormwater runoff from roads into rain gardens prior to discharge into stormwater system
 - Rain Barrels: Collect rain for irrigation and other uses
 - > Permeable pavers
 - Other strategies
 - > Qualify for stormwater assessment credits



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 - > Request Service
 - > Report Issues

(561) 657-3918



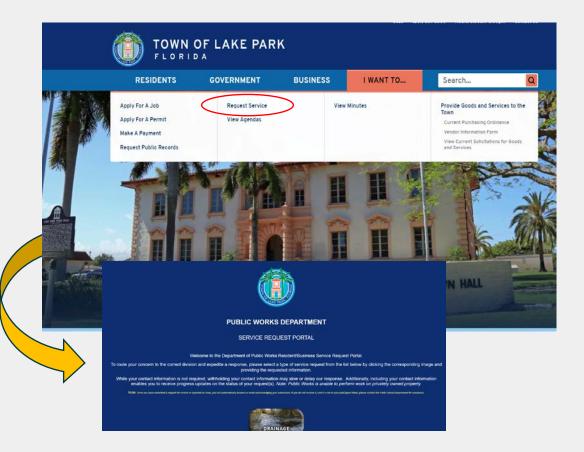
publicworks@lakeparkflorida.gov













Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2024 Agenda Item No.

Agenda Title: June 5, 2024 Regular Commission Meeting Minutes.

• • •	ENT AGENDA USINESS READING
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Approved by Town Manager

<u>Vivian Mendez, Jown Clerk, MMC</u> Name/Title

Originating Department:	Costs: \$ 0.00	Attachments:	
Town Clerk	Funding Source:	Minutes	
	Acct. #	Exhibits A-C	
	[] Finance		
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone Or Not applicable in this case Please initial one.	

<u>Recommended Motion</u>: I move to approve the June 5, 2024 Regular Commission Meeting Minutes.



Lake Park Town Commission, Florida

Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403 Wednesday June 05, 2024 Immediately Following the Community Redevelopment Agency Meeting

Roger Michaud	 Mayor
Kimberly Glas Castro	 Vice Mayor
Michael Hensley	 Commissioner
Mary Beth Taylor	 Commissioner
Judith Thomas	 Commissioner
John D'Agostino	 Town Manager
Thomas J. Baird.	 Town Attorney
Vivian Mendez, MMC	 Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

8:06 P.M.

PRESENT:

Mayor Michaud

Vice-Mayor Glas-Castro

Commissioner Hensley

Commissioner Thomas

Commissioner Taylor

PLEDGE OF ALLEGIANCE

The pledge was bypassed as it had been done in the previous meeting.

SPECIAL PRESENTATION/REPORT:

NONE

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

- James Sullivan complemented the Town Manager for being one of the best managers the Town has had. He stated that the road lines on the corner of 10th Street and Park Avenue need to be moved back to provide adequate space for a fire truck to turn south. He stated that prospective buyers should be made aware of any major changes to their property pertaining to utilities. Finally he stated that the sidewalk that are being repaired should be more than three inches thick.
- John Linden explained that the Historical Society has gathered momentum over the past few months and has many more members. He asked the Commission to include funding to support the Historic Society with internet services. He stated that the Evergreen House will be undergoing repairs for the next several months. He asked if the Historical Society President could sit at the 800 Park Avenue building to conduct research and print materials as needed. He also suggested using a locked room in the Lake Park Library for the same purpose, if the 800 Park Avenue building was not available.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird announced that there were two lawsuit filed against the Town. The first was from the owners of 1100 2nd Court, pertaining to the property the Town sold to the property owners. The second one is with Bonnie Hammer Trust pertaining to Accessory Dwelling Units (ADU's). The owner wants to operate the principal structure and the Accessory structure as Airbnb. The Town's Code is specific to rental properties.

Town Manager D'Agostino provided his comments via Exhibit "A". An Executive Session was scheduled for 6:00 P.M. on June 12th.

Commissioner Taylor asked for clarification that seawall and density workshops would be scheduled after October when residents return to Town. Town Manager D'Agostino confirmed. She asked if short term rental and ADU's would be on the March 2025 ballot. Attorney Baird clarified action taken during the last workshop. He stated that his office was creating a memo on the subject, which would be brought forward.

Commissioner Hensley felt the Sunset Celebration was a great success. He supports assisting the Historical Society.

Vice-Mayor Glas-Castro explained that the Historical Society was setup as a 501C3 so that it would not be under the Sunshine Law and other government factors. If the Society desires to become a Town Board then all their by-laws would need to be revised and they would lose their 501C3 status. She supports providing them with temporary space while the Evergreen House is being remodeled.

Mayor Michaud agreed that the Sunset Celebration at Kelsey Park was great.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Mayor Michaud asked that agenda item 5 be moved to the Consent Agenda.

Motion made by Vice-Mayor Glas-Castro to move agenda item number 5 to the Consent Agenda. Commissioner Hensley seconded the motion.

Voting Aye: All

Motion to approve the Consent Agenda made by Commissioner Thomas. Vice-Mayor Glas-Castro seconded the motion.

Voting Aye: All

- 1. May 15, 2024 Regular Commission Meeting Minutes.
- 2. Request for Authorization for the Town Manager to Approve a Work Authorization for Shenandoah General Construction to Provide Cure-in-Place Pipe (CIPP) for Stormwater

Repairs and Storm Drain Structure Rehabilitation Projects Per Pricing and Terms Approved in Resolution Number 43-08-21 Based on Broward College RFP-2018-1687-EH (Cooperative Purchase) and Resolution Number 96-12-23 for the Agreement Amendment.

- Request for Authorization for the Town Manager to Approve a Work Authorization for Hinterland Group, Inc. to Provide Stormwater Main Line Replacements at Various Locations, Per Pricing and Terms Approved in Resolution Number 65-10-21 Based on City of Palm Beach Gardens Agreement Number ITB2021-127CS (Cooperative Purchase).
- Resolution 37-06-24 Authorizing Abatement Costs for 142 Evergreen Drive (\$15,871.20) and 919 Magnolia Drive (\$17,053.60) Pursuant to Special Magistrate Orders.

BOARD MEMBER NOMINATION: NONE QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION):

4. Resolution 38-06-24 Northlake Promenade Site Plan Application.

The Commission made the following Exparte Disclosures:

Mayor Michaud had no Exparte Disclosure.

Commissioner Taylor had no Exparte Disclosure.

Vice-Mayor Glas-Castro disclosed that she has spoken with Mr. Stiller over the years.

Commissioner Thomas disclosed that she has spoken to staff about the site plan.

Commissioner Hensley had no Exparte Disclosure.

Attorney Baird swore in all witnesses.

Mr. Donaldson Hearing gave a presentation (see Exhibit "B"). Town Planner Anders Viane presented to the Commission. Vice-Mayor Glas-Castro asked if the new access point onto Palmetto Drive was to the west of the map. Mr. Brian Kelly, Traffic Engineer with Simmons & White stated yes. The Commission discussed their concerns with this new access point onto Palmetto Drive.

Public Comment:

Mr. Ralph Moscoso provided his comments via exhibit "C".

Mr. Brady Drew suggested that the 15 Live Oak shade trees on the property be left alone and not remove them to place excess parking that does not appear to be needed.

Commissioner Hensley had no questions.

Commissioner Taylor had no questions.

Mr. Hearing wrapped up his presentation and asked for 36-months for construction. He thanked the Commission for their time.

Vice-Mayor questioned the turning radius. Mr. Hearing stated that they would work with the Town consultant and staff to fix any concerns.

Commissioner Thomas expressed that the walk path between buildings could feel unsafe at time. She suggested additional lighting and benches. Commissioner Taylor commented on the concern of riding her bike through the area.

Commissioner Hensley spoke with residents regarding their concerns on Palmetto Drive. The Commission discussed placing a signal light on the corner if the proposed ingress egress was not successful.

Motion: Vice-Mayor Glas-Castro moved to conditionally approve Resolution 38-06-24 with staff's recommend conditions of approval conditioned on it coming back at the next meeting to address condition number 11 – the timing of initiation and completion of construction and a new condition that pertains to the new Palmetto Drive access point. Commissioner Taylor seconded the motion.

Voting Aye: All

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:

NONE

OLD BUSINESS:

NONE

NEW BUSINESS:

6. Commission discussion on selection process for replacing the retiring Town Manager.

Town Manager D'Agostino explained the item. Vice-Mayor Glas-Castro suggested using a recruiter to hire a Town Manager and internal staff can apply for the position. Commissioner Taylor agreed and asked the Commission for guidance. Town Attorney Baird explained that the Town of Jupiter used a recruiting firm to hire their Town Manager. Commissioner Thomas suggested moving forward with the Town Managers suggestion to ensure continuity moving forward with Assistant Town Manager/Human Resources Director Bambi Turner. She was in

favor of her taking the position for at least one year. Commissioner Hensley agreed with keeping Ms. Turner as the Town Manager. He stated that he would go along with what the Commission wants. Commissioner Taylor stated that more local people can apply for the position. Mayor Michaud suggested that Ms. Turner apply for the position. Discussion ensued and the Commission decided to hire a recruiting firm. Town Manager D'Agostino would bring the item back at a future meeting. Commissioner Thomas was not of the opinion of hiring an outside Interim Town Manager and then hiring a Town Manager. She felt that staff could be the interim until a manager was hired. She does not want to rush the process.

REQUEST FOR FUTURE AGENDA ITEMS:

Commissioner Taylor asked that the school traffic light and placing a stop sign at the intersection of 2nd Street and Greenbriar be placed on the next agenda.

ADJOURNMENT:

10:49 P.M.

Motion made by Commissioner Hensley, Seconded by Vice-Mayor Glas-Castro to adjourn. Voting Yea: All

FUTURE MEETING DATE: Next Scheduled Commission Meeting will be held on June 12, 2024.



TOWN MANAGER COMMENTS TOWN COMMISSION MEETING Wednesday, June 5, 2024

COMMUNITY DEVELOPMENT

The Community Development Department is experiencing a record high volume of applications and matters requiring attention throughout its three Divisions: the Building Division; the Code Compliance Division; and the Planning & Zoning Division. Just last month, the Building Division received 97 permit applications, issued 106 permits and coordinated/conducted 462 inspections. The Code Compliance Division issued 130 incident documents for cases that are ongoing, in addition to the complaints received and other case file requests associated with certain fines and liens that are ongoing, along with gravel driveway inquiries for which assistance is being provided to homeowners. The Planning Division is also working through 12 different development applications at various stages, along with its daily review of planning and zoning inquiries. The Department is also working through 6 different Ordinances for future Commission consideration, along with the Code Overhaul Request for Proposal (RFP) that is a multi-departmental effort, but for which Community Development is taking the lead with the RFP (that is expected to be advertised in late June for a September 2024 award of contract). There are also several more initiatives in the pipeline, keeping the Department very active. Just last month, the Department also generated \$93,525.65 for its various applications/payments throughout the three Divisions. While employees in the Department are sometimes spread thin, the operation continues to move forward through its dedicated employees and Departmental management and it always strives to provide the best possible customer service, while also promoting the future growth and quality of life for the entire Town.

HUMAN RESOURCES

Job Openings:

The following open positions are being advertised:

- Maintenance Worker Pay range \$18.91 to \$30.25 per hour. Submittal deadline is 5:00 p.m. on June 7, 2024
- Operations Manager Salary range \$59,014.54 to \$94,423.27 per year. Submittal deadline is 5:00 p.m. on June 7, 2024
- Sanitation Truck Operator II Pay range: \$21.65 to \$ 34.63 per hour. Submittal deadline is 5:00 p.m. on June 7, 2024
- Stormwater Technician II Pay range: \$21.65 to \$34.63 per hour. Deadline is 5:00 p.m. on June 17, 2024
- Groundskeeper Pay range: \$16.51 to \$26.42 per hour. Submittal deadline is 5:00 p.m. on June 17, 2024

The following volunteers are needed for the Lake Park Public Library:

- Tutors for one-on-one English language learning
- Tutors for one-on-one basic computer and digital literacy
- Data entry
- Shelving
- Facilitator for English Exchange Group

To view the complete job posting for the above positions or volunteer opportunities or to download an employment or volunteer application, please visit the Town's official website at <u>www.lakeparkflorida.gov</u>. For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

New Employee:



We are pleased to announce that Jeffrey DaSilva has joined our staff as our new Finance Director effective today. Mr. DaSilva is here this evening. Mr. DaSilva has diversified executive and management level financial and accounting experience, information systems and personnel management experience in healthcare, municipal government, long-term care, behavioral health, publishing, and forprofit/non-profit environments. Mr. DaSilva has served since 2020 as Vice President, Finance and Accounting for the Pennsylvania Adult and Teen Challenge in Rehrersburg, Pennsylvania; as the Accounting Supervisor for the Broward County – Broward Addition Recovery Center in Fort Lauderdale, Florida; and, as the Treasurer/Finance Director for

the Borough of West Chester, Pennsylvania, as well as in several other high-level positions. He holds a Bachelor of Science Degree in Accounting from Farleigh Dickinson University in New Jersey, and is an MBA candidate with Kutztown University in Kutztown, Pennsylvania.

Union Negotiations

The current Collective Bargaining Agreement between the Town and the Federation of Public Employees, Division of the National Federation of Public and Private Employees (AFL-CIO), is due to expire on September 30, 2024. This agreement covers full-time and regular part-time operational services employees in the Public Works Department and the Marina Maintenance Worker II and Dock Attendant positions at the Lake Park Harbor Marina. Staff has met with the Union and has received its proposal for a new agreement commencing October 1, 2024. Staff would like to schedule an Executive Session with the Commission for the purpose of presenting the Union's proposal and obtaining the Commission's feedback. The date for such Executive Session is proposed as **Wednesday, June 12, 2024**.

LIBRARY

The Lake Park Public Library's exciting Summer Reading Program is underway and wmm continue until July 31st. This year, we're embarking on "Adventures Begin at Your Library," a theme that promises fun and learning for all ages. As part of the program, we celebrate Smokey the Bear's 80th birthday with a special Reading Challenge. Don't miss out on this enriching experience. You can find out more by visiting <u>lakepark-fl.readsquared.com</u>, by contacting the Lake Park Public Library at 561-881-3330, <u>askhere@lakeparkflorida.gov</u>, or by stopping by the library at 529 Park Avenue.

SPECIAL EVENTS

Community Greening Tree Giveaway

The Town is partnering with Community Greening to host our second tree giveaway on **Saturday, June 8 at 9:00 a.m.** in Kelsey Park. Attendees will be able to take up to 3 free native and/or fruit trees to plant in their yard. For more information, call 561-840-0160.

Tour De Lake Park

Enjoy a fun ride with family and friends to learn about historic Lake Park on **Saturday**, **June 22** in honor of Florida Bicycle Month. Participants must be 12 years of age or older and are asked to meet at Town Hall at 8:30 a.m. with their bicycles, helmets and water bottles. The tour will begin at 9:00 a.m. with stops throughout the Town. For more information please contact Mayor Roger Michaud at 561-921-5253.

Red, White & Blue Sunset Celebration

The Town will celebrate Independence Day by hosting our annual Red, White & Blue Sunset Celebration on **Friday, June 28** from 5:00 p.m. – 9:00 p.m. in Kelsey Park. The event will feature live entertainment from Mischief Band; food, art and craft vendors, a kids zone with free face painting, popcorn and a bounce house. For more information, call 561-840-0160.

NAME THE POCKET PARK

The Lake Park CRA recently completed construction of the first new park to be added to Lake Park in over a decade! This pocket park, located at 610 7th Street, features lush landscaping, benches for relaxing and a gazebo that's perfect for live performances. We're also planning to add artwork to the park in the future. But the park needs a name! This park is for the community, so we would like the community to help select its name!

Contest Rules:

- -The park's name cannot contain profanity
- The park cannot be named after a living person
- -All suggestions must be submitted to <u>NameThePocketPark@lakeparkflorida.gov</u> by June 28, 2024

Item 5.

The CRA Board will review the submissions and make the final selection, which will then $g_{0,0}^{-10}$ the Lake Park Town Commission for approval. A grand opening for the park with a ribboncutting ceremony and an official unveiling of the name will take place later this summer. Details will be in next month's newsletter, and you can follow us on Facebook or check our website for information.

2024 ESTIMATE OF TAXABLE VALUE

The PBC Proprty Appraiser's office has provided an estimate of taxable value for the 2024 tax roll for budget planning purposes of \$1,190,507,475 Total Taxable Value and \$79,094,626 for Net New Construction.

PBC BOARD OF COUNTY COMMISSIONERS MEETING

Palm Beach County Staff is presenting an Agenda item at the PBC Board of County Commissioners Meeting on **Tuesday, June 11, 2024**, 9:30 a.m. for the CRA Finding of Necessity on Expansion Areas and Interlocal Agreement for County Commission consideration/action.

TOWN COMMISSION CONSENSUS

- Seeking Town Commission consensus to approve a Proclamation declaring the First Friday in June as **National Gun Violence Awareness Day**, Friday, June 7, 2024. This Proclamation will honor and remember all victims and surviors of gun violence and declare that we as a country must do more to end this public health crisis. If approved, the Proclamation is ready for signature at tonight's meeting.
- At the request of Mayor Michaud, a Proclamation is proposed for a Senior year college student and former Lake Park Resident, Jacious Sears, who is a track athlete with a historic performance in the 100 meter dash. Ms.Sears has been recognized as the second fastes performance in NCCA history just 0.02 seconds off the All-Time 100-Meter collegiate record. Seeking Town Commission consensus to place a Proclamation for Ms. Sears on a future Commission meeting agenda.
- A Proclamation request has been received from the CEO of PolitiCalm for the 13th Annual KidsFit Jamathon event hosted by Digital Vibez, Inc. This is an innovative and interactive event for youth motivating and inspiring them to dance, stay fit and live healthy lives. Seeking Town Commission consensus DECLARING Wednesday, July 17, 2024 as "13th Annual KidsFit Jamathon Day."
- For discussion and Town Commission consensus the **possible rescheduling or cancellation of the Wednesday, July 3, 2024 Regular Town Commission Meeting.** The next regularly scheduled Town Commission Meeting is Wednesday, July 17, 2024.

TOWN OF LAKE PARK

ARE PASSING OUT FREE TREES ON SAT, JUNE 8TH!

TAKE HOME UP TO THREE (3) FREE NATIVE AND/OR FRUIT TREES TO PLANT IN YOUR YARD!

OPTIONS AVAILABLE:

BARBADOS CHERRY, BLACKBEAD, MANGO, MARLBERRY, PARADISE TREE, & SOURSOP TREES!

MORE INFORMATION:

COMMUITYGREENING.ORG @COMMUNITYGREENING





JUNE 8, 2024 9AM KELSEY PARK 601 FEDERAL HWY, LAKE PARK, FL 3 272



SATURDAY, JUNE 22, 2024

Join us on a fun ride with family and friends to learn about historic Lake Park

Meet at Town Hall (535 Park Avenue) at 8:30 AM Pedals up at 9:00 AM Participants must be 12 years of age or older Bring your bike, helmet, and water bottle

> For more information, please contact Mayor Roger Michaud at 561-921-5253



TOWN OF LAKE PARK RED, WHITE & BLUE SUNSET CELEBRATION

BRING THE WHOLE FAMILY

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FRIDAY, JUNE 28 5:00 PM - 9:00 PM KELSEY PARK 601 US HIGHWAY 1 LAKE PARK, FL 33403

FREE POPCORN & FACE PAINTING LIVE MUSIC * GAMES * BOUNCE HOUSE FOOD VENDORS * ART & CRAFT VENDORS CASH BAR & HAPPY HOUR PRICES

FREE ADMISSION & PARKING

FOR MORE INFORMATION CALL 561-840-0160 OR EMAIL SPECIALEVENTS@LAKEPARKFLORIDA.GOV





Governmental Center - Fifth Floor 301 North Olive Avenue West Palm Beach, FL 33401 tel 561.355.3230 fax 561.355.3963 **pbcgov.org/papa** Administration

Constantine Dino Maniotis, CFE Tax Roll Coordinator 301 North Olive Avenue, 5th Flr West Palm Beach, Florida 33401 tel 561.355.2681

fax 561.355.3963 Email dmanioti@pbcgov.org

May 29, 2024

RECEIVED

JUN 6 2 2024

Office of Jown Manager TOWN OF LAKE PARK

John O. D'Agostino, Town Manager Town of Lake Park 535 Park Avenue Lake Park, FL 33403-2603

Ref: 2024 Estimate of Taxable Value

Dear Ms. Duvall:

Pursuant to Chapter 200.065, Florida Statutes, we are hereby providing an estimate of taxable value for the 2024 tax roll for your budget planning purposes.

Our estimate of Total Taxable Value is:	\$ 1,190,507,475	(Line 4, DR420)
Our estimate of Net New Construction is:	\$ 79,094,626	(Line 5, DR420)

Please bear in mind of the following dates when you set your first public hearing date:

Board of County Commissioners has set their dates as September 10th and September 17th

School Board has set their date September 4th

The Preliminary Certifications of Taxable Value (DR420) will be certified to you electronically on the DOR's eTRIM system on Wednesday, June 26th for your millage submission. You are encouraged to return your proposed millage rate, roll-back rate, and your first public hearing date the <u>week of July 29th and no later than August 1st</u> due to the tight TRIM schedule for printing the notices.

Thank you again for your cooperation in advance.

Sincerely yours,

Constantine Dino Maniotis, CFE Tax Roll Coordinator

For: Dorothy Jacks, CFA, AAS Property Appraiser

US Mail Delivery

WEST COUNTY SERVICE CENTER 2976 State Road 15 Belle Glade, FL 33430 tel 561.996.4890 fax 561.996.1661 NORTH COUNTY SERVICE CENTER 3188 PGA Blvd., Suite 2301 Palm Beach Gardens, FL 33410 tel 561.624.6521 fax 561.624.6565 MID-WESTERN COMMUNITIES SERVICE CENTER

200 Civic Center Way, Suite 200 Royal Palm Beach, FL 33411 tel 561.784.1220 fax 561.784.1241 SOUTH COUNTY SERVICE CENTER 14925 Cumberland Drive Delray Beach, FL 33446 tel 561.276.1250

275

fax 561.276.1278

2024 CITY PROCLAMATION DECLARING THE FIRST FRIDAY IN JUNE TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the Town of Lake Park to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to end this public health crisis.

WHEREAS, every day, 120 Americans are killed by gun violence and more than 200 are shot and wounded, with an average of nearly 18,000-gun homicides every year; and

WHEREAS, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, in Florida has 3,038-gun deaths every year, with a rate of 13.5 deaths per 100,000 people, a crisis that costs the state \$40.3 billion each year, of which \$875.9 million is paid by taxpayers. Florida has the 29th highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, counties across the nation, including in Lake Park, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers — in partnership with local violence intervention activists and resources —know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as we see an increase in firearm homicides, and nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 7, 2024, to recognize the 27th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

(1) Hadiya Pendleton and other victims of gun violence; and

(2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 7th, the first Friday in June in 2024, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 7, 2024, Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them and encourage responsible gun ownership to help keep our families and communities safe.

NOW, THEREFORE BE IT RESOLVED, that Roger Michaud for the Town of Lake Park declares the first Friday in June, June 7, 2024, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Signed and Dated

Proclamation

WHEREAS, the City of _______ takes special notice and acknowledges the exceptional service Digital Vibez has provided for more than 12 years to our citizens of highest potential, our children; and

WHEREAS, in 2010, Digital Vibez was founded to reach out to underserved youth in Palm Beach County by mentoring them through dance fitness, technology, and the arts; and

WHEREAS, Digital Vibez partners with more than 200 local afterschool sites, community based organizations, and summer camp programs serving thousands of children each year; and

WHEREAS, Digital Vibez serves all children within and even beyond Palm Beach County; and

WHEREAS, Digital Vibez has hosted events such as Let's Move PBC and programs such as Wellness Workshops, Fitness Jamz, and Digital Expressions where children can create songs and videos to express themselves; and

WHEREAS, KidsFit Jamathon® is the largest kids dance fitness concert in the nation; and

WHEREAS, Digital Vibez has grown a following nationally and has a viral dance video on TikTok with over 42 Million views bringing national and international attention to Palm Beach County; and

WHEREAS, Digital Vibez will host its largest event yet this year with dance fitness, healthy activities and snacks, and dance performances by local students where the winning sites of the competitions will take home a cash prize;

NOW, THEREFORE, I, _____, Mayor of _____, do hereby proclaim Wednesday, July 17, 2024, as the:

13th Annual KidsFit Jamathon®

to be held at the South Florida Fairgrounds in the City of West Palm Beach, and urges all citizens to join me in congratulating and celebrating Digital Vibez on their 13th KidsFit Jamathon® celebration.

PROCLAIMED this _____ day of ____, 2024



13TH ANNUA 1005. KIDSFIT JAMATHON®

WWW.DIGITALVIBEZ.ORG

. 0, 0, . 5 . 5 . 7 KidsFit Jamathon[®] is the ultimate summer fitness experience for youth! Dance Fitness | Obstacle Courses | Dance Competition |Game stations | Prizes and Giveaways



Date & Time Wednesday July17th, 2024 Session 1: 9:30am - 12pm Session 2: 1:30pm - 4pm



Location South Florida Fairgrounds 9067 Southern Boulevard West Palm Beach, FL 33411



Scan QR Code To Register

Sponsors & Partners

























279



Tel: 561.847.4521

jana@digitalvibez.org

Cotleur& Hearing Northlake Promenade Apartments Application for Site Plan Approval Town Commission Meeting June 5, 2024 Lake Park, Florida

PROJECT TEAM



- Applicant: Northlake Promenade Shoppes LLC
- Developer: AvalonBay Communities
- Land Planner: Cotleur & Hearing
- Traffic Engineer: Simmons & White
- Civil Engineer: Sun-Tech Engineering, Inc.
- Architect: Baker Barrios
- Landscape Architect: Naturalficial, Inc.
- Electrical Engineer: Jordan & Skala Engineers

Northlake Promenade Apartr²⁸¹ Its Lake Park, FL

LOCATION



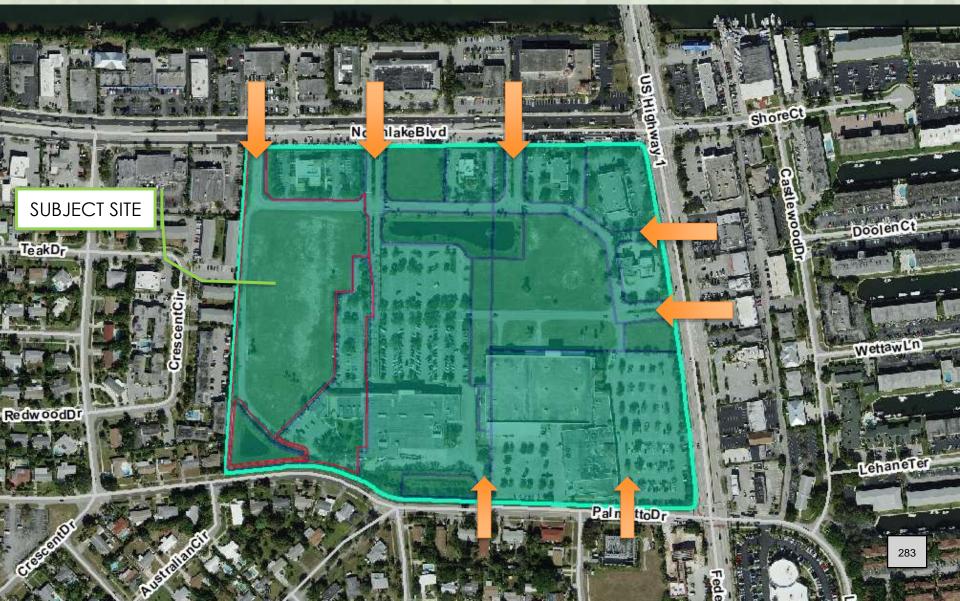
Twin Cities Mixed Use District



LOCATION



Twin Cities Mixed Use District POINTS OF ACCESS



History



- The site maintains an existing site plan approval for 65,380 square feet of additional retail space, which was approved in 2018 and remains vested through 2028 (Res. No. 84-11-18.)
- The proposed site plan has been designed according to the recently adopted Twin Cities Mixed Use Zoning District regulations.
 - Northlake Promenade Shoppes LLC Acquired site in 2016
 - Vested site plan was approved in 2018
 - "Zoning in Progress" April 2020
 - Apartments application was originally submitted in July 2021
 - Comprehensive Plan Amendment and Land Development Regulations adopted in July 2022.
 - Submitted amended site plan application in November 2023

Northlake Promenade Apartr 284 Its Lake Park, FL

Approved Site Plan





Total Retail Gross Floor Area: 75,804

Remains vested through 2028

Existing Retail 1: 4,138 SF Existing Retail 2: 6,186 SF Approved Retail: 65,480 SF

Arpproseed/SSite PPtom





Total Retail Gross Floor Area: 75,804

Remains vested through 2028

REQUEST



Site Plan Approval

• To allow the construction of a 7-story, 279-unit residential apartment building.



Northlake Promenade Apartr 287 Its Lake Park, FL

SITE DATA



Site Area	9.05 acres (Gross)
Future Land Use	Twin Cities Mixed Use
Zoning District	Twin Cities Mixed Use District (C3)
Dwelling Units	279 (30.8 dwelling units/acre)
Parking Required	394 spaces
Parking Provided	448 spaces
Height Permitted (COURTYARD TYPE A)	88 Feet
Height Proposed	84 Feet 11 Inches
Unit Mix	Studios: 20 1 - Bedrooms: 133 2 - Bedrooms: 102 3 - Bedrooms: 24

Northlake Promenade Apartr²⁸⁸ ts Lake Park, FL

Proposed Site





Northlake Promenade Apartr 289 Its Lake Park, FL

Proposed Site Plan | Aerial



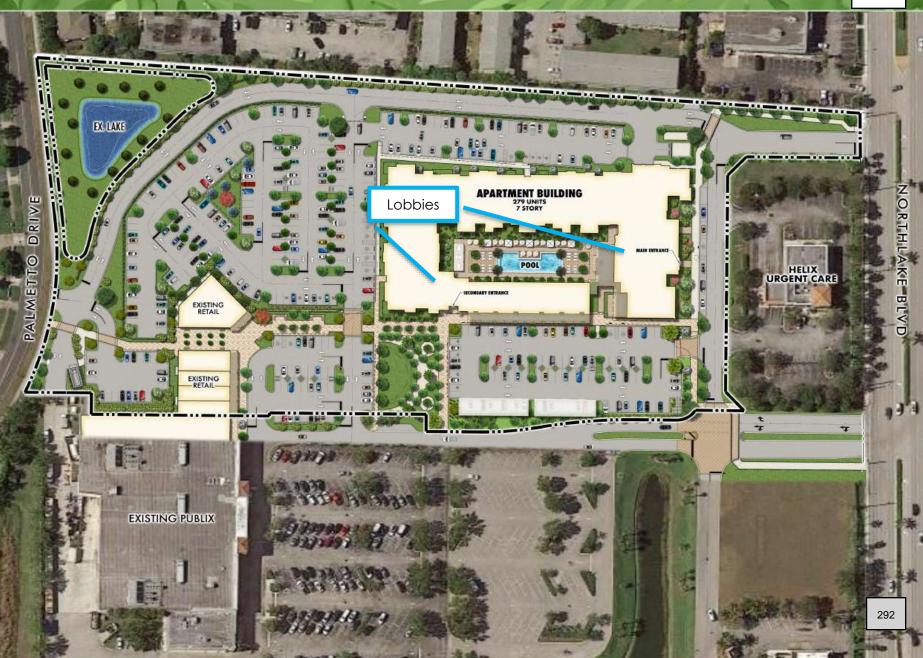
cotleur&

Points of Access to Site



Cotleur&

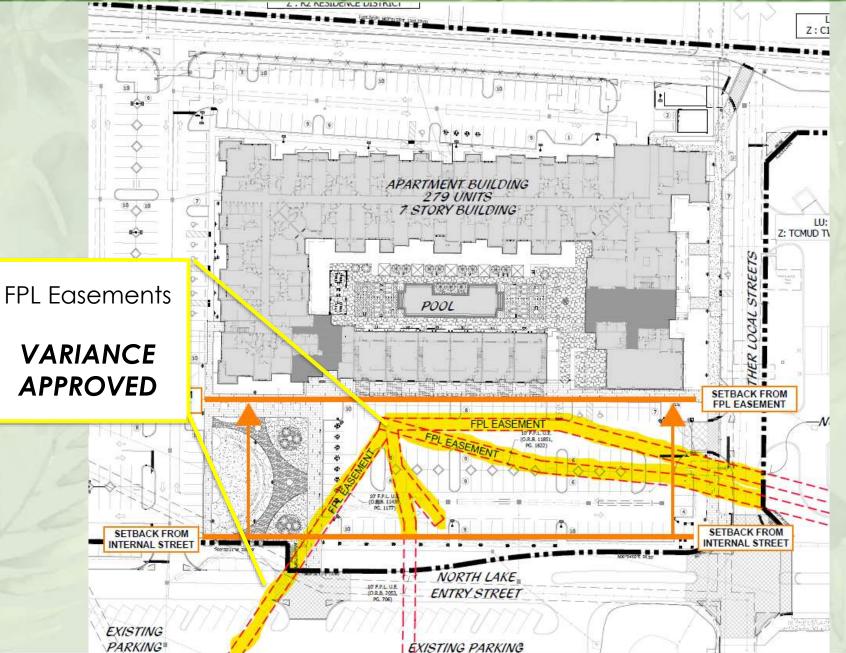
Pedestrian Network of Site



cotleur&

Site Characteristics





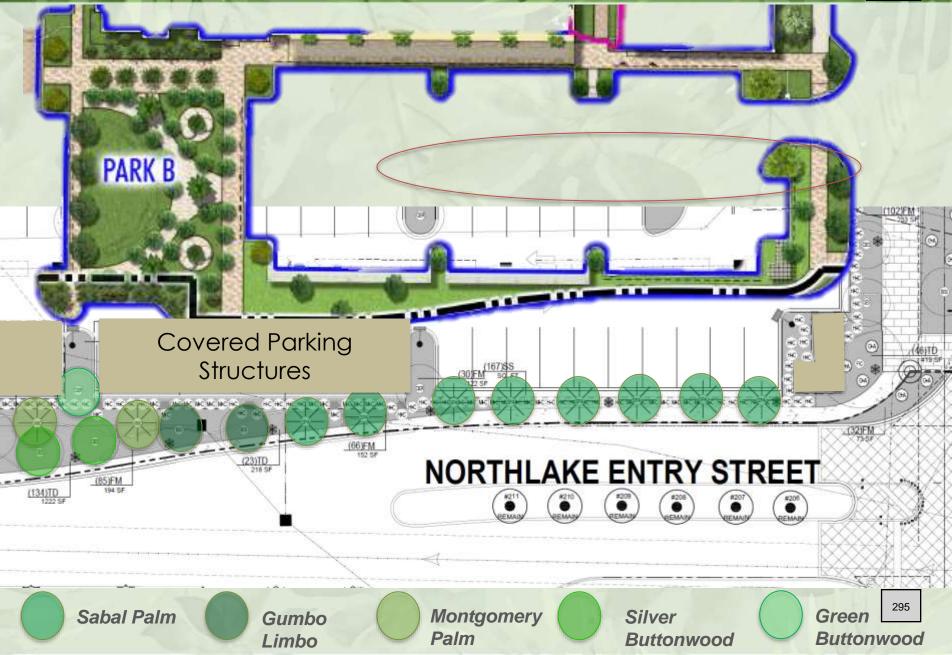




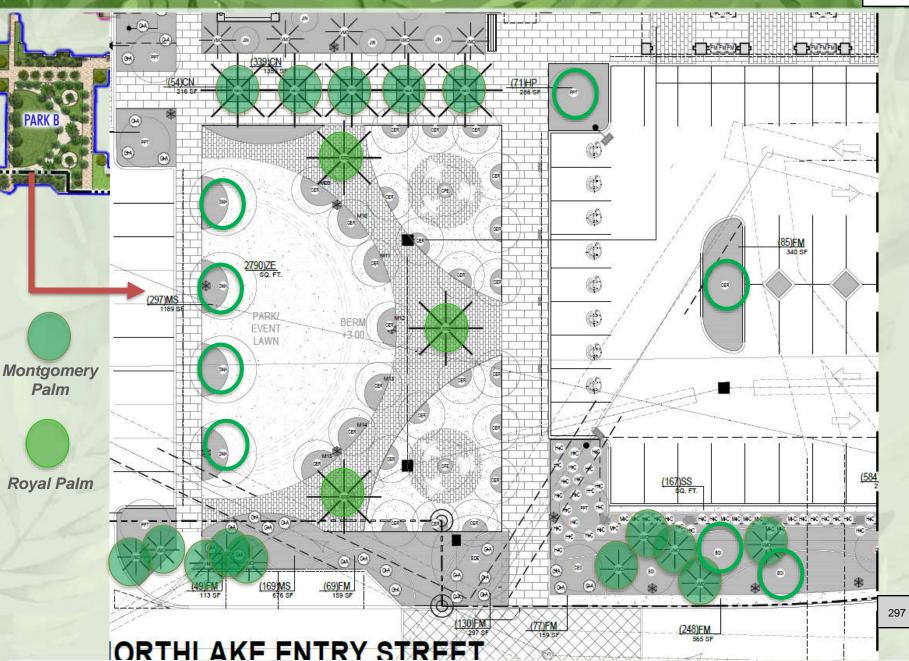
Pervious Area of Parks: 10% of Total Site

Northlake Promenade Apartr 294 Its Lake Park, FL









Cotleur&

Item 5.

ea

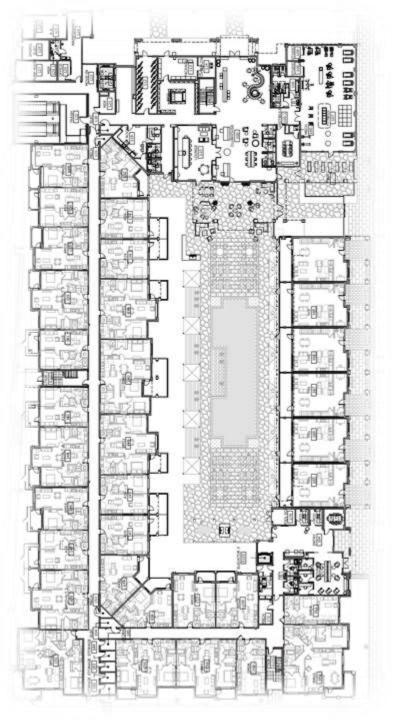












ARCHITECTURE





Main Entry – North Facade



Northwest view



Southwest view – Retail + Residential





Existing Retail – Façade Improvements

308

Architectural Consistency

(g)Architectural consistency. All new buildings shall utilize an architectural vernacular that is consistent and harmonious with existing adjacent structures as well as those in the immediate vicinity per 78-330(3) or section 3-1(c), as applicable.

Cotleur&





Architectural Consistency



(g)Architectural consistency. All new buildings shall utilize an architectural vernacular that is consistent and harmonious with existing adjacent structures as well as those in the immediate vicinity per 78-330(3) or section 3-1(c), as applicable.

Cotleur&







Traffic Performance Standards Conditions of Approval

Prior to Certificate of Occupancy:

Owner shall provide the funds for the cost of the installation of a traffic signal on Northlake Boulevard at the Site's western main entrance, "the Northlake Entry Street."

Close the easterly median opening on Northlake Boulevard and extend the eastbound dual left turn lanes at the U.S. Highway 1.

Extend the existing eastbound right turn lane on Northlake Boulevard at US-1, westerly to the east edge of the Project's westernmost driveway connection.

> Northlake Promenade Apartr 312 Its Lake Park, FL

TRAFFIC





Trips	EXISTING	APPROVED	PROPOSED
Total	4,115	8,462	5,080
Average Peak Hour (AM & PM)	294	583	369

Northlake Promenade Apartr 313 ts Lake Park, FL



The proposed development is:

- ✓ Consistent with the Comprehensive Plan
- ✓ Consistent with the C3 Code Regulations
- Compatible with the Surrounding area
- Consistent with all Level of Service (LOS) standards
- Recommended for approval as noted in staff's report

Northlake Promenade Apartr 314 Its Lake Park, FL



Applicant is generally in agreement with the proposed conditions of approval.

We respectfully request a revision to condition #11:

Within 18 months of the effective date of this Resolution, the Owner shall initiate bona fide development and shall continue with the development of the Site until completed. Failure to initiate bona fide development or to complete the development of the site within the 18 months 36 months shall render the Development Order null and void. The Town Manager shall have the authority to extend the construction period, if the Owner should have cause and/or is diligently working toward completion.



On behalf of the applicant and AvalonBay Communities, we request your APPROVAL.

Thank you for your time and consideration

Northlake Promenade Apartr 316 Its Lake Park, FL



The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date 86/05/2014

Commission

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

Name: Address DYE T

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s): marile

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



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Meeting Date_00/05/2024

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

Name: 878 ×114 Address:

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s): we have an encelent train many som que nour

<u>Instructions</u>: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Commission



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Meeting Date 06/05/2025

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

moun Name: 348 0 Address:

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s); V repairs shall have mare reporter March Valle

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Commissio

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Meeting Date 06/85/2024

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

illian Name: 3+8 M Address

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following <u>Non-Agenda Item(s)</u>:

Instructions: Please complete this card, including your name and address, once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Commission

320



The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

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Meeting Date 6/5/2024

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

Name: John Linder Address:

If you are interested in receiving Town information through Email, please provide your E-mail address:

I would like to make comments on the following Agenda Item:

I would like to make comments on the following <u>Non-Agenda Item(s)</u> NAKE PACK HIS TORIE SOCIEE FUNDING

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Commission



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Meeting Date 6/5/24

Commission

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

INDER Name: John Redwood Address: 508

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s): LAKE PARR HIS TORICIAL SOCIEET RELOCATION

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



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Meeting Date 5 June 24

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

Name: Address: 429

AFAE

If you are interested in receiving Town information through Email, please provide your E-mail address:

SCOJO

GREEN BRIAR DE

I would like to make comments on the following Agenda Item: Quesi-fudicial Public Hearing

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Commissio

Thank you for the opportunity to speak today. My name is Rafael Moscoso, and I live at 429 Greenbriar Dr. I am here to address a crucial matter regarding the current agenda item that is up for approval.

Firstly, I want to acknowledge the diligence and care that this Commission has shown in the past. Notably, during recent meetings, the Commission made the prudent decision to table an agenda item until all residents had been properly notified via the U.S. Postal Service. This action set an important precedent, demonstrating your commitment to transparency and community involvement.

In light of this precedent, I respectfully request that we table the current agenda item until every resident has been properly notified through the same reliable means. The issue at hand is not just another routine matter; it is a decision that will fundamentally alter the landscape of our town. It will bring significant changes to our population density and traffic patterns. Such a monumental shift warrants comprehensive input from all members of our community.

As we navigate these proposed changes, it is imperative that we learn from our ongoing experiences. For example, we are still uncertain about the full impact that the Nautilus project will have on our town. Approving another large-scale development without first gathering the insights and opinions of our residents would be premature and could lead to unforeseen consequences.

By ensuring that all residents are properly informed and have the opportunity to voice their opinions, we uphold the values of democratic governance and community participation. These values are the bedrock of our town's decision-making process and are crucial to maintaining trust between the Commission and the residents it serves.

In conclusion, I urge the Commission to table this agenda item until such time as all residents have been properly notified via the U.S. Postal Service. This step will not only honor the precedent you have set but will also ensure that any decisions made are truly representative of the will of our community. Let us take the time to hear from every voice and make a well-informed decision that we can all stand by.

Thank you for your time and consideration.

Rafael Moscoso



CIVILITY AND DECORUM

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Meeting Date _____

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

Name: _____ Address:

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I would like to make comments on the following <u>Agenda Item</u>:

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Commission



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date:	July 3, 2024	Agenda Item No.
meeting Date.	July 3, 2024	Agenda item No.

Agenda Title: June 12, 2024 Regular Commission Meeting Minutes.

[] [] [] []	SPECIAL PRESENTATION/REPORT BOARD APPOINTMENT PUBLIC HEARING ORDINANCE ON NEW BUSINESS OTHER:	ĪĪ	CONSENT AGENDA OLD BUSINESS READING	
Appro	John Dived by Town Manager D'Agostino	Digitally signed by DN: cn=John D'Ac of Lake Park, ou=1 email=jdagostino gov, c=US Date: 2024.06.17 1	iostino, o=Town own Manager Date:	

<u>Vivian Mendez, Town Clerk, MMC</u> Name/Title

Originating Department:	Costs: \$ 0.00	Attachments:
Town Clerk	Funding Source:	Minutes
	Acct. #	Exhibits A-H
	[] Finance	
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone Or Not applicable in this case Please initial one.

Recommended Motion: I move to approve the June 12, 2024 Regular Commission Meeting Minutes.



Lake Park Town Commission, Florida

Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403 June 12, 2024 6:00 P.M.

Roger Michaud	 Mayor
Kimberly Glas Castro	 Vice Mayor
Michael Hensley	 Commissioner
Mary Beth Taylor	 Commissioner
Judith Thomas	 Commissioner
John D'Agostino	 Town Manager
Thomas J. Baird.	 Town Attorney
Vivian Mendez, MMC	 Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

6:00 P.M. PRESENT Mayor Roger Michaud Vice-Mayor Kimberly Glas-Castro Commissioner Mary-Beth Taylor Commissioner Judith Thomas Commissioner Michael Hensley

PLEDGE OF ALLEGIANCE

Commissioner Hensley led the pledge of allegiance.

SPECIAL PRESENTATION/REPORT:

Motion: To reorganize the presentation and place item 2 before number 1 by Vice-Mayor Glas-Castro. Commissioner Hensley seconded the motion.

Voting Aye: All

 Presentation by Nakishia R. Freeman, Founder and Executive Director of the Nonprofit Organization Freeprenuers Inc.

Ms. Nakisha R. Freeman presented to the Commission (see Exhibit "A"). The Commission thanked Ms. Freeman for the services her organization provides to the Community.

- Proclamation in Honor of Janet Rae Miller. Mayor Michaud presented the proclamation to Ms. Janet Miller. Ms. Miller thanked the Commission, Town Manager and staff for all their support throughout all her years of employment.
- 3. Lake Park Grants: Past, Present, And Future.

Grant Writer/Chief Public Information Officer Merrell Angstreich presented to the Commission (see Exhibit "B"). The Commission thanked Ms. Angstreich for what she does. Commissioner Thomas pointed out that the grants Ms. Angstreich has secured for the Town has allowed for projects to be accomplished without using tax payer dollars.

4. Presentation of the Traffic Study Findings and Recommendations for 2nd Street and Greenbriar Drive Intersection.

Public Works Director Jaime Morales presented to the Commission (see Exhibit "C). The Commission expressed their concerns regarding the Greenbriar Drive and 2nd Street intersection as a result of the large tree on the corner. Commissioner Taylor suggested striping on the roadway saying slower speed. Vice-Mayor Glas-Castro suggested additional patrols through the area.

Public Comment:

Michele Cloutier, 132 Greenbriar Drive, resident on that corner of 2nd Street and Greenbriar Drive. She was disappointed that the results of the traffic study did not suggest a four-way-stop on that corner.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

Alice Naegele, 855 Hawthorne Drive, expressed concern with the height of the proposed project on Park Avenue and 10th Street. She suggested limiting the project to three-story residential and one-story parking.

Iris Sullivan, 348 Flagler Blvd., spoke in support of the Town Manager John D'Agostino. James Sullivan 348 Flagler Blvd., supported the Town's effort as it relates to fixing sidewalks.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird explained the preliminary injunctions regarding the filing of a Form 6, in which the Commission on Ethics would no longer collect a Form 6 from elected officials. Therefore, the Commission would now file a Form 1 by July 1, 2024.

Town Manager D'Agostino explained that he attended the Palm Beach County Board of County Commission meeting yesterday in which the Board discussed the Town's Community Redevelopment Agency (CRA) boundary expansion. The County voted unanimously to accept the Town's request for a CRA expansion. He provided his remaining comments via exhibit "D". Vice-Mayor Glas-Castro stated that the Commission requested proposal from recruitment firms. Town Manager D'Agostino stated that a request for proposal would need to be created and advertised due to the cost. Vice-Mayor Glas-Castro stated that in other municipalities the Attorney would receive the proposals brings it back before the Commission. Attorney Baird was aware of four recruitment firms and would get proposals from them. Town Manager D'Agostino explained that staff was expecting, this evening, the Commission priorities to be included in the 2024/2025 Fiscal Year budget. He asked that they be provided by July 3, 2024. He stated that \$25,000 has been added to the municipal grant program budget, along with \$5,000 for small grant to be used for street festival, block parties, etc. type activities. The small grants would be for \$500 each. He described a Town wide mailing budget for Mayor outreach sessions, to be done quarterly. Each mailing would be approximately \$38,000. He received notice from the Town of Palm Beach Shores that the dredging project is in the Governor's budget for \$1 Million. He read a card he received from Ms. Janet Miller earlier today. He was touched by the card and thanked her for

uplifting the spirts of the staff members. He stated that she was a wonderful asset to the Town. He wished her a wonderful long retirement.

Commissioner Hensley had no comments.

Commissioner Thomas had no comments.

Commissioner Taylor said she would miss Ms. Janet Miller.

Vice-Mayor Glas-Castro asked if Kids Safe would be at the Tour de Lake Park Bike Ride with helmets. She was told no. She asked if there were extra helmets from last year's event, and was told yes.

Mayor Michaud echoed that he would miss Ms. Janet Miller.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Motion made to approve the consent agenda by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley

5. Informing the Town Commission of the Addition of Exhibit A, B, and D to the Executed P3 Ground Leases.

QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION):

NONE

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: NONE OLD BUSINESS: 6. Selecting a Workshop Date for the Resiliency Ordinance Discussion AND Zoning/Density Changes for the US-1 Corridor/Waterfront (Saturday, October 5, 12 or 19).

Community Development Director Nadia DiTommaso explained the mailing notice process.

The Commission decided to hold the zoning workshop on October 19, 2024 at 10:00 a.m. there will also be a Zoom link available for this meeting.

NEW BUSINESS:

7. Petition Presented by Frank Katz to Create a Cul de Sac on Lake Shore Drive.

Town Manager D'Agostino explained that Mr. Katz had requested to be on the agenda to present the petition to keep the southern end of Lake Shore Drive closed. Mr. Katz explained his position to the Commission (see Exhibit "E").

Public Comment:

Sam Bauer, Senior Vice-President of Development with Forest Development, responded to Mr. Katz petition via exhibit "F".

Cheri Rapalye, 402 Lake Shore Drive, expressed concern regarding the upcoming traffic circulation on Cypress Drive and expressed worry about making a left hand turn from Date Palm Drive.

Commissioner Hensley asked if the Town Manager had spoken with Mr. Katz. Town Manager D'Agostino stated that he had. Vice-Mayor Glas-Castro explained that the Town was planned with a grid system to eliminate traffic congestion. She would advocate to maintaining the streets open. Mayor Michaud agreed with the streets being maintained opened. He asked that the street be monitored to ensure no issues. Mr. Bauer stated that they would be in favor of a post completion and post occupancy traffic study.

 Resolution 38-06-24 - Northlake Promenade - FINAL CONDITIONS OF APPROVAL.
 Motion made to approve Resolution 38-06-24 by Vice-Mayor Glas-Castro, Seconded by Commissioner Hensley.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley

9. Resolution 40-06-24 Support for the Florida Department Of Transportation (FDOT) US-1 Project and Associated Roadway Plans.

Town Manager D'Agostino explained the item. Community Development Director Nadia DiTommaso clarified that the next four Resolutions are all for FDOT. Ms. Damaris Williams, Project Manager, and Jose Santiago, Consultant Project Manager presented to the Commission (see Exhibit "G"). There was a typo on one of the slides that indicated that the project would begin in spring of 2025 and be complete winter of 2026. The project would take about 2-years. Ms. Williams explained that the Resolution of support included the medians from Silver Beach Road north to Palmetto Drive. The Commission reviewed and discussed the proposed medians slide and the concerns with residents turning left and Earl Stewart Toyota vehicle delivery. Commissioner Thomas raised concern that the development on US-1 and Palmetto Drive, Northlake Promenade, was not taken into consideration when these plans were drafted. She stated that there was only one crosswalk being proposed and the new development would expect about 1,000 apartment units. She suggested reviewing the proposed plans to include more than one crosswalk along US-1 and Palmetto Drive to account for the future development. Mr. Santiago explained that the project was bike lanes, not crosswalks. Therefore, the decision was made not to place additional crosswalks along the project at this time. Vice-Mayor Glas-Castro asked if drainage improvements were included. Mr. Santiago stated that drainage was included as part of the project. He stated that pipelining would be placed along the depressing area. Vice-Mayor Glas-Castro asked how the car delivers would be conducted for Earl Stewart. Town Manager D'Agostino explained that the car delivery would not be supported along Lake Shore Drive. He stated that they would need to eliminate the median altogether. He stated that staff would coordinate a meeting with Earl Stewart and work through their car delivery process during the construction phase of this project. Mayor Michaud suggested the items be postponed until July 3, 2024 while all the issues are resolved. Ms. Williams asked that the Commission consider the other Resolutions and not move all four Resolutions to the next meeting. Vice-Mayor Glas-Castro questioned why the Resolution include landscape maintenance language when it was only for the stamped asphalt. Ms. Williams said the language appeared to be broiler plate and would need to investigate further. Vice-Mayor Glas-Castro asked if the Town was not responsible for maintaining the medians. Mr. Santiago explained that all they were doing was installing the hardscape. Ms. Williams explained that this would be the first landscape agreement. Town Manager D'Agostino recapped that staff would meet with Earl Stewart to discuss the car delivers and FDOT staff could work on the Resolution issues. The Commission came to consensus to bring all four Resolution back at the July 3, 2024 Regular Commission meeting.

10. Resolution 41-06-24 For the Florida Department Of Transportation (FDOT) US-1 Project Approving the MMOA for the Crosswalks (referred to by FDOT as 'Landscape').

11. Resolution 42-06-24 For the Florida Department Of Transportation (FDOT) US-1 Project Approving the Maintenance Memorandum Of Agreement (MMOA) for the Lighting.

12. Resolution 43-06-24 for the Florida Department Of Transportation (FDOT) US-1 Project Approving the Local Funding Agreement.

13. Discussion; Proposed Affordable Housing Ordinance.

This agenda item was moved to the July 3, 2024 Regular Commission meeting as the first New Business or Special Presentation/Report.

14. Designation Of A "District" In The Town Of Lake Park.

Town Manager D'Agostino explained the item. He explained the difference between the two districts and the potential marketing of the area. Commissioner Thomas suggested east of US-1 to be the Marina Waterfront District. Commissioner Taylor suggested including Lake Park in the name. The Commission came to consensus to include the properties east of US-1 and name it the Lake Park Marina Waterfront District.

REQUEST FOR FUTURE AGENDA ITEMS: None

ADJOURNMENT: 10:08 P.M.

Motion made to adjourn by Commissioner Thomas; Seconded by Commissioner Taylor.

Voting Aye: All

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on July 3, 2024.



We provide real life world relatable experiences throughout the year.





When the Youth knows that someone genuinely cares about and invests in them, they are more likely to develop their skills, make healthy choices, and achieve selfsufficiency throughout their life's journey.

~ Executive Director & Founder Nakishia R. Freeman

Service area locations:

- Riviera Beach
- West Palm Beach
- Belle Glade/Pahokee
- And surrounding areas







EMPOWER. INSPIRE. MENTOR

- - -

Teen Empowerment Organization for girls 10 - 17 501(c)3 organization

Email: info@freeprenuers.org Website: www.freeprenuers.org Ph: (561) 320-1002 Address: 3450 Northlake Blvd Suite #270 Palm Beach Gardens, FL 33 Our Mission is to empower young ladies to become self sufficient Adults through Life Skills, Entrepreneurship and Mental Health Wellness.

Our vision is to create a generation of young ladies who will develop into women that dream big, knows and activates her worth regardless of race, ethnicity, income level, social status and is nurtured and empowered to reach their fullest potential.



Our Programs

ENTREPRENUERSHIP & LIFE SKILLS

We build reliable, caring relationships with the youth that provides the support they need to develop into successful members of our community. Mentoring Program supports positive youth development.

PURPOSELY FITTED TEEN BRA PROGRAM

We are developing young ladies into Professional Women. The Purposely Fitted Bra Program was designed to help underserved & underprivileged Teen girls learn the importance of wearing a correctly fitted bra, the importance of proper posture, breast health, gaining greater confidence, increased selfesteem, confidence and emotional health while wearing their bra.

Why Register Your Teen

Freeprenuers, Inc. provides workshops that gives the teen a hands on experience of real world opportunities; providing a long tradition of excellence, empowerment and leadership.

We inspire young ladies to become future entrepreneurs, we provide financial literacy, we aide with the assistance for mental health, and we promote diversity and educate on body image from preteen to womanhood.

Contributions benefit Freeprenuers, Inc. a not-for-profit, tax exempt organization (#CH57563). A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES AT www.FloridaConsumerHelp.com OR BY CALLING TOLL FREE (800-435-7352) WITHIN THE STATE. Registration does not imply endorsement, approval, or recommendations by the state.







Item 6.



FREEPRENUERS, INC. IN REVIEW







EMPOWER. INSPIRE. MENTOR

A WORD FROM THE EXECUTIVE DIRECTOR/FOUNDER

Greetings Friends of Freeprenuers, Inc.:

Thank you for helping us complete our mission and we are happy to to present our Impact Report.

This report was created to share our accomplishments, thank our donors and focus on our upcoming goals.

We were able to able to reach more Teen Girls and empower them even the more through our mission goals and empowering them up to be Professional Women.

We would not have been able to do this without the support of our board of directors. Thank you for your leadership, commitment and expertise to Freepreprenuers, Inc.

Lastly, this report shows a few accomplishments that we were able to effectly accomplish.

We look forward to continuing our mission for 2023/2024 by bringing more programs for Teen Girls, we know it's achievable when we all work together.



Sincerely, Makishia R. Freeman Executive Director & Founder



About Freeprenuers, Inc.

Freeprenuers, Inc. is a non profit organization, we are dedicated to empowering Teen Girls by developing crucial life skills in including social, emotional and academic competencies.

Our Mission is to empower young ladies to become self -sufficient Adults through Life Skills, Entrepreneurship and Mental Health Wellness.



Our Vision

Our vision is to create a generation of young ladies who will develop into women that dream big, knows and activates her worth regardless of race, ethnicity, income level, social status and is nurtured and empowered to reach their fullest potential.



In Review

Since founding the organization in 2015, we have empowered over 500 Teen Girls throughout Palm Beach County. **87%** of the girls are from single parent homes. We have served both of high school students and of middle school students.



Since the inception of our Purposely Fitted Teen Bra Program in 2021, we have fitted **91** Teen Girls throughout Palm Beach County, with a current waiting list.

We have Fitted Teen Girls at PACE School for Girls Palm beach County, Manifest Church in West Palm beach, Orthodox Church in West Palm Beach and Azure Estates in Riviera Beach.

Our goal is to connect and partner with Public Schools or low poverty organizations that provide services to teen girls.

86%

SOFEL CONDUCTIVY CENTER DEDICATIONO

> Of the Teens we serve are High Schoolers

14%

Of the Teens we serve are Middle Schoolers Item 6.

The programs we offer include Leadership and Entrepreneurship programs, as well as our Face to Face program, which allows teen girls to be themselves in a safe environment while discussing real life issues. One of our special programs is our Purposely Fitted Bra Program, which was designed for girls aged 10 to 17 years old to teach them the importance of correct bra fitting and breast health.

We are transforming these girls from the inside out, making them whole. We are here to save the next generation of Girls.





Freeprenuers, Inc. Year In Review

January 23, 2023

Quantum House Chef For a Day - Feeding Families at the House - Educating Teens on the importance of giving back to the community. We served over 70 families.



March 28, 2023 Teens and Tees T-shirt making workshop - Intro to T-shirt design. 11 girls were in attendance.





April 2023 Because I Said Sew Tips and Tricks of Designing and Sewing - Hosted an intro to sewing while instilling entrepreneurship, 14 girls were in attendance.







July 16, 2023 Purposely Fitted Teen Bra Program and PACE School for Girls Palm Beach County. 16 girls were fitted with a new bra.







August 2023 Receeived bras from Jessica Baxter CEO of Ta Tas for Now to help further the mission.

September 16, 2023

Teen Health Day with Flight Bungee Fitness - Hosted a day of fun through empowering the importance of healthy weight and mental health with Flight Bungee Fitness. There were 11 girls in attendance.





November 7, 2023

Freeprenuers, Inc. received a Quantum in the Community Grant to serve Teen Girls so that they received the necessary essentials of a new bras and toiletries. Our goal is to fit 50 girls by the end of May 2024.

January 13, 2024

Teens and Proper Skin Care. Hosted a workshop for teens educating on the importance of skin care. There were 14 girls in attendance.





April 20, 2024 Purposely Fitted Teen Bra Program Partnered with Azura Estates to fit girls in the community. There were 14 girls in attendance.



2024

We are continually hosting in bra fittings and providing teens with monthly toiletries for underserved and underprivileged girls.













Testimonials from Attendees/Parents

My Granddaughter had a blast at each class/workshop that she has attended.

My Daughter has attended 3 events, jewelry workshop, a health and wellness and a cake baking workshop. Her experiences and the lessons and skills that she has taken away from the events will be used in her daily activites and even future endeavors are a lastingg impression and I would definately refer another Teen to your events. You and your organization rock!! .

I enjoy meeting new people

I love learning new things







Our Board

Nakishia R. Freeman -Executive Director & Founder Lolita Jackson -CEO of Lo's Pie Shop and more

Tenecia Sproull -The Pink Queen Foundation Executive Director & Founder

TaQuoya Scott -Educator & Event Planner

Jill Mondo -Director of Operations and Executive Assistant to the President & CEO India Edwards -Educator & CEO of Raw Edwards Tutoring Company

Johnnie Mae Chaney -CEO Chaney's Landscaping

Colleen MacDonald Campbell -Good Samaritan Medical Center - Breast Health

Katina Davis Williams – Assistant Dorothy Stills – Dedicated Supporter Champayne Freeman – Student Volunteer Item 6.

Item 6.

Acknowledgements

We would like to thank all our sponsors, donors and individual contributors.







WWW.FREEPRENUERS.ORG



LAKE PARK GRANTS: PAST, PRESENT, AND FUTURE

Merrell Angstreich, Grant Writer/ Chief Public Information Officer



Special Call Commission Meeting June 12, 2024

Lake Park Grants

- Thanks to the grants the Town has secured, we are able to undertake a wide variety of improvement projects ranging from installing new playground equipment in our parks to conducting multi-million-dollar drainage projects
- As a result of these grant funds, Lake Park residents are able to reap the benefits from these projects without incurring any financial burden to themselves



Item 6.

Grants Received

- Since 2018, Lake Park has received nearly \$17 million in grants for drainage projects
- Ranging from small grants as low as \$20,000 to over \$11 million
- Received more than \$185,000 in Community Development Block Grants that have allowed us to improve our parks



Grants Received

- Received \$1 million grant to convert 42 properties from septic systems to sewer systems
 - Currently awaiting a response to a \$3 million request that will cover more than half of the project



Grants Received

- Recent upgrades to Town Hall were made possible, in part, thanks to a \$325,000 grant
 - Roof replacement
 - Painting and waterproofing building exterior
- The Town has also received more than \$110,000 in grants over the last five years that have allowed us to provide a variety of library services, including the technology such as laptops and charging stations that are available for use by the community at no charge



Pending Grants

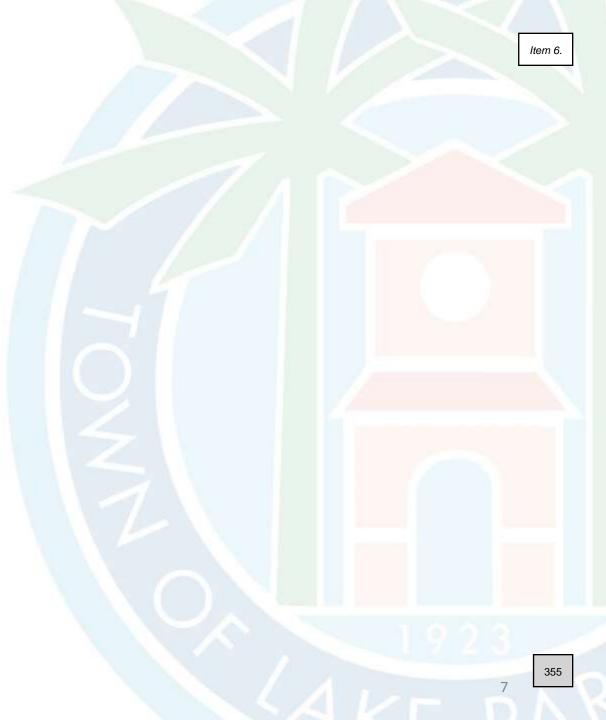
- Received notification that we were awarded:
 - Nearly \$400,000 to create a design for a new community center
 - Almost \$200,000 to make necessary repairs and improvements to Evergreen House
 - Over \$15,000 to design plans necessary to make Town Hall more accessible



Some of the ongoing and upcoming projects for which the Town will be seeking funding are:

Southern Outfall

- Received nearly \$11.1 million from the Florida Department of Economic Opportunity for this project
- Originally Estimated to cost \$11.4 million
- As a result of industry-wide price increases, the grant funds received will leave one phase of the project incomplete. An additional \$2 million (approximately) is required to complete the final phase.



Southern Outfall

There are a number of potential funding opportunities for this project:

Palm Beach County Division of Emergency Management

- Local Mitigation Strategy Prioritized Project List
 - Inclusion on this list also makes the project eligible for funding through the FEMA Hazard Mitigation Grant Program, if funds become available

Federal Appropriations Request

Florida Department Of Environmental Protection Funding Opportunities

Road Diet

DOT Safe Streets And Roads For All Program

- This is a two-phase opportunity:
 - Applicants must first apply for a *Planning* and Demonstration Grant
 - An approved plan must be created; the plan must include the project(s) to be implemented
 - Once the plan is approved, the Town will be eligible to apply for an *Implementation Grant*

Federal Appropriations Request

Florida Small Cities Community Development Block Grant Program (Commercial Revitalization)



Kelsey Park

- Land And Water Conservation Fund (through Florida DEP)Applicants must first apply for a Planning and Demonstration Grant
- Florida Recreation Development Assistance Program (through DEP)
- Play And Park Structure Healthy Kids Initiative (National Recreation and Park Association)

Seawall Modification

• Florida Inland Navigation District (FIND)





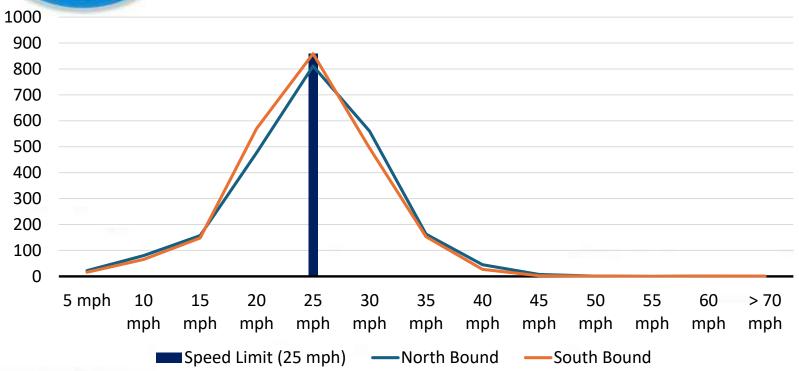


Department of Public Works Traffic Count Analysis 2nd Street and Greenbriar Drive

360

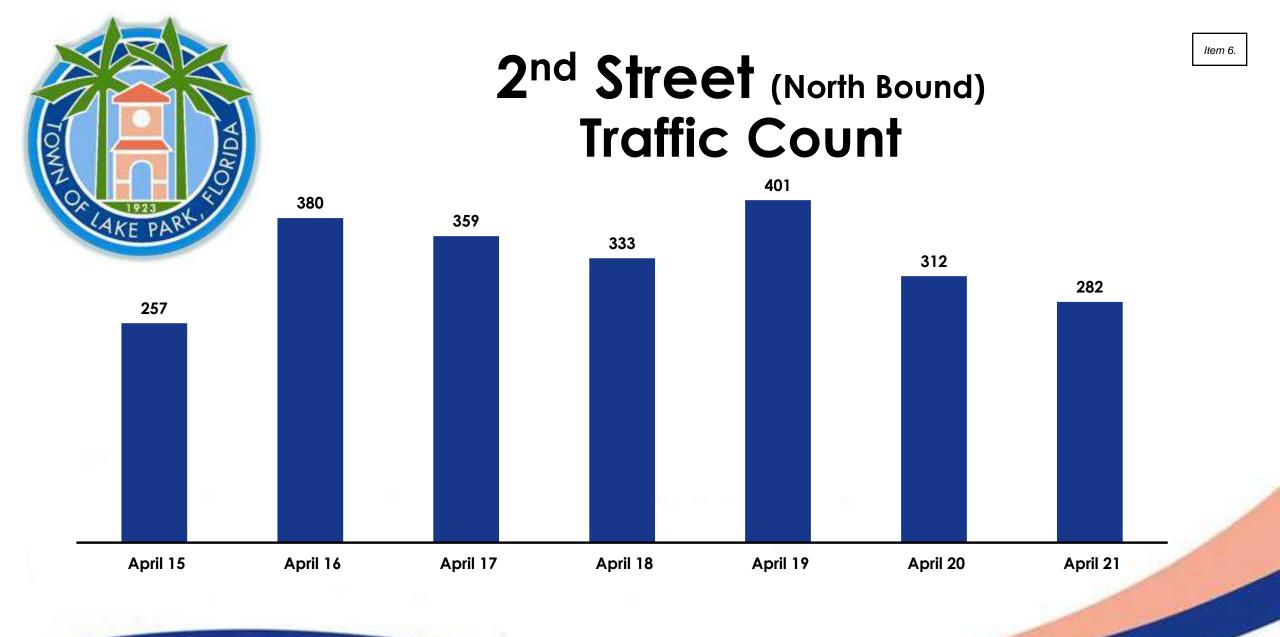


2nd Street Travel Speed Analysis from April 15, 2024, to April 21, 2024



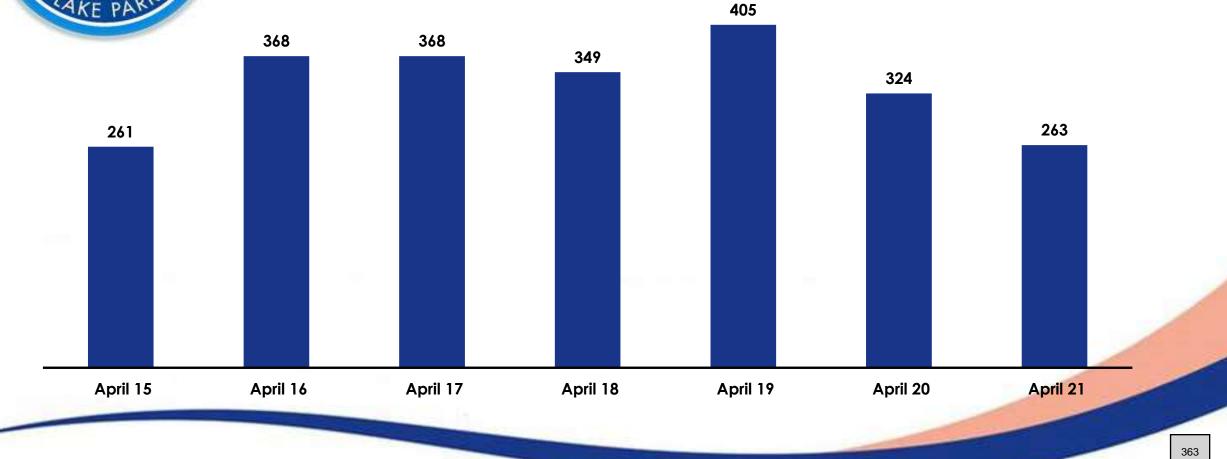
Travel Speed	North Bound	South Bound
5 mph	22	16
10 mph	80	65
15 mph	157	148
20 mph	477	570
25 mph	811	859
30 mph	560	495
35 mph	163	153
40 mph	45	27
45 mph	7	2
50 mph	1	1
55 mph	0	0
60 mph	1	1
> 70 mph	0	1

361



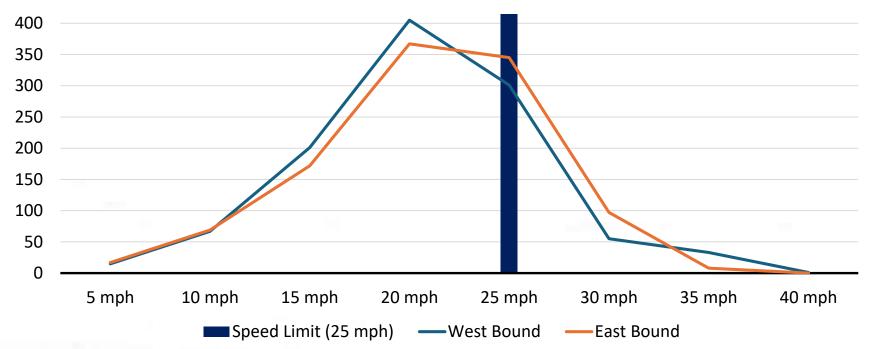


2nd Street (South Bound) Traffic Count





Greenbriar Drive Travel Speed Analysis from April 15, 2024, to April 21, 2024

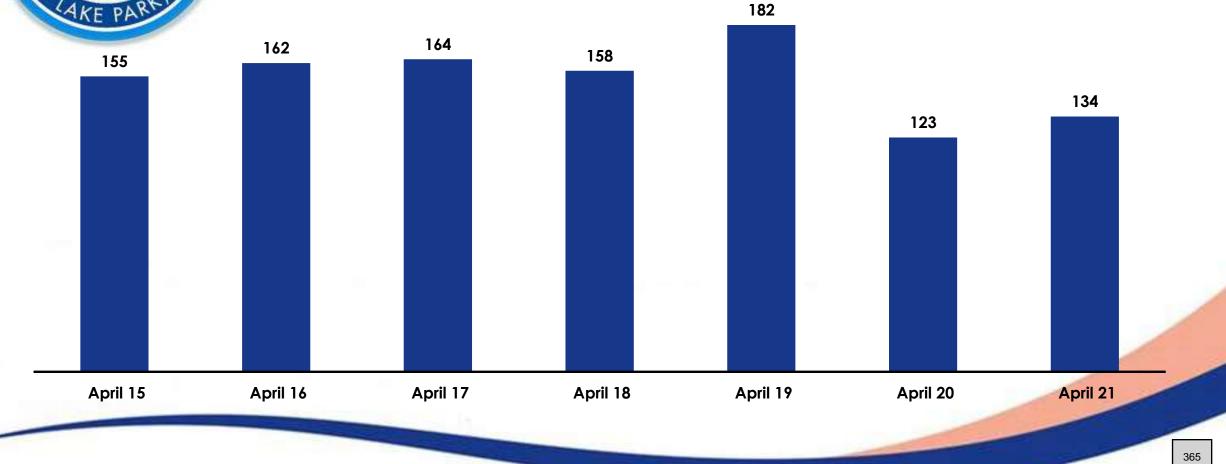


Travel	West	East
Speed	Bound	Bound
5 mph	15	17
10 mph	67	69
15 mph	201	172
20 mph	405	367
25 mph	301	345
30 mph	55	97
35 mph	33	8
40 mph	1	0

364



Greenbriar (West Bound) Traffic Count





Greenbriar (East Bound) Traffic Count

180 178 175 173 149 132 88 April 15 April 16 April 17 April 18 April 19 April 20 April 21 366

East Bound



Stop Signs Analysis

Based on the travel speed data for 2nd Street, the distribution of vehicle speeds is heavily skewed towards 20-30 mph, with the highest concentration of vehicles traveling at 25 mph. This suggests that most traffic flows at or slightly above typical residential speed limits, which commonly range from 25-30 mph.

Given that speeds decrease significantly above 30 mph, with only a small percentage of vehicles exceeding this limit, considering the current speed patterns, and that only 3 accidents have occurred from 2019 to 2023, installing an additional stop sign for speed control purposes might not be immediately necessary.

367



Stop Signs Analysis

Stop signs are typically used to address safety concerns at intersections, manage right-of-way conflicts, or where there's a proven history of accidents or near-misses.

However, a stop sign could be a proactive measure if the goal is to further reduce average speeds or manage pedestrian safety, especially in areas with schools, parks, or a high foot traffic volume. It could serve to break up long stretches where drivers might otherwise be tempted to speed up, contributing to a safer overall street environment.



Stop Signs Analysis

In rendering a final decision on this matter, it is critical to consider various factors, including potential disruptions to traffic flow, impacts on local neighborhoods, and findings from comprehensive traffic studies. These studies should encompass accident statistics and pedestrian traffic volumes.



Stop Signs Recommendation

Based on the data presented, there is no current justification for installing an additional stop sign at this location. Consequently, we recommend deferring this request. We propose a reevaluation of the intersection at 2nd Street and Greenbriar Drive in 12 months to assess whether evolving traffic patterns or conditions necessitate the placement of additional stop signs.

370



Community and Law Enforcement Collaboration

The success of these strategic measures hinges on the active collaboration and support of Lake Park's **citizens** and the vigilant enforcement by local law enforcement agencies. Engaging with the community through educational outreach and regular communication will foster a sense of ownership and responsibility toward maintaining traffic safety. Concurrently, the role of law enforcement in upholding traffic regulations and monitoring compliance is crucial in reinforcing the effectiveness of the new traffic controls.



TOWN MANAGER COMMENTS SPECIAL CALL TOWN COMMISSION MEETING Wednesday, June 12, 2024

HUMAN RESOURCES

Job Openings:

The following open positions are being advertised:

- Stormwater Technician II Pay range: \$21.65 to \$34.63 per hour. Deadline is 5:00 p.m. on June 17, 2024
- Groundskeeper Pay range: \$16.51 to \$26.42 per hour. Submittal deadline is 5:00 p.m. on June 17, 2024

The following volunteers are needed for the Lake Park Public Library:

- Tutors for one-on-one English language learning
- Tutors for one-on-one basic computer and digital literacy
- Data entry
- Shelving
- Facilitator for English Exchange Group

To view the complete job posting for the above positions or volunteer opportunities or to download an employment or volunteer application, please visit the Town's official website at <u>www.lakeparkflorida.gov</u>. For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

LIBRARY

The Lake Park Public Library's exciting Summer Reading Program is underway and will continue until July 31st. This year, we're embarking on "Adventures Begin at Your Library," a theme that promises fun and learning for all ages. As part of the program, we celebrate Smokey the Bear's 80th birthday with a special Reading Challenge. Don't miss out on this enriching experience. You can find out more by contacting the Lake Park Public Library at 561-881-3330, stop in at 529 Park Avenue or by visiting the Town's website <u>www.lakeparkflorida.gov</u> Library webepage, <u>lakepark-fl.readsquared.com</u>, or <u>askhere@lakeparkflorida.gov</u>.

SPECIAL EVENTS

Tour De Lake Park

Enjoy a fun ride with family and friends to learn about historic Lake Park on **Saturday, June 22**. The tour will begin at 9:00 a.m. with stops throughout the Town. For more information, please contact Mayor Roger Michaud at 561-921-5253.

Red, White & Blue Sunset Celebration

Join us for our annual Red, White & Blue Sunset Celebration on **Friday, June 28** from 5:00 p.m.– 9:00 p.m. in Kelsey Park. The event will feature live entertainment from Mischief Band; as well as food, art and craft vendors, free games, face painting and activities. For more information, call 561-840-0160.

COST ESTIMATE FOR PROFESSIONAL RECRUITMENT

The Commission requested information on the cost of professional recruitment from an established public sector Florida recruiter. The cost of service is between \$25,000 and \$35,000. The recruitment process will take ninety days. The selected candidate may need to provide up to a 30-day notice to their employer, move to Florida if necessary, and begin working for the Town. The total time before someone is seated could be four and a half months, including the 90-day recruitment process. Hiring a Manager in Transition (MIT) is also possible, which will reduce the four-and-a-half-month window.

SECTION 2 EMPLOYMENT AND HIRING PRACTICES

2.1 SCOPE AND PURPOSE:

This section sets forth the rules, regulations and procedures for the establishment and maintenance of the Town's Employment and Hiring Practices applicable to employees of the Town. All employment and hiring practices shall be processed through the Town's Human Resources Department under the authority of the Town Manager to ensure compliance with this section of the Handbook.

2.2 **STATEMENT OF POLICY**:

The Town of Lake Park is committed to providing a uniform policy governing the hiring, retention, transfer, promotion, and all other employment practices of the Town.

The Town is equally committed to ensuring that its employment and hiring practices are administered fairly and impartially to ensure compliance with federal and state laws and the maintenance of a highly qualified, diverse workforce consistent with the mission, goals, and objectives of the Town.

2.3 RECRUITMENT OF EMPLOYEES:

The Town of Lake Park seeks to recruit and employ a high-quality workforce by seeking and selecting the most qualified candidates. The Town attempts to fill vacancies by promotion or transfer from within the organization whenever possible.

When a vacancy occurs through transfer, promotion, resignation, termination of employment, or creation of a new position, the Department Director shall immediately notify the Human Resources Director. After that, the Department Director shall complete a Personnel Requisition Form and submit it to the Human Resources Director for approval by the Town Manager.

If the vacancy is to be filled, then a job announcement shall be prepared stating the official position title, salary range, application procedures, and job qualifications.

The announcement shall be posted in all Town Departments for ten (10) workdays when appropriate.

Outside job advertisements may also be posted in local newspapers of general circulation, radio stations, educational institutions, and any other appropriate sources to reach a comprehensive and diverse cross-section of the available job market.

Handbook of Procedures and Policies for Employees of the Town of Lake Park 13

Revised May 22, 2019 *Previous editions obsolete*



Village of Palm Springs

Executive Brief

AGENDA DATE: December 9, 2021

DEPARTMENT: Administration

ITEM 11.1: Provide Direction for Recruiting Village Manager

SUMMARY:

The former Village Manager resigned on October 1 of this year, and the Manager vacancy is currently being filled by an Interim with a month-to-month contract for six months. At the November 18, 2021 meeting, the Village Council directed the Village Attorney to provide information on available search firms who might assist with finding the next Village Manager.

The Palm Beach TPA, who is similarly going through a formal search for a new director, recently reviewed the qualifications of four (4) executive search firms. And these proposals are indicative of the costs and timeframes required for a recruitment and selection process.

Additionally, the Village Council directed the Village Attorney to discuss the position with the current Interim Village Manager to determine the interest and benefits package desired to fill the position permanently.

The Village Attorney will report back on information obtained from the executive search firms and the Interim Village Manager so that the Council can openly discuss the options and provide further direction.

FISCAL IMPACT:

ATTACHMENTS:

Letter to the Mayor and Council Dated December 2, 2021 Search Firms Proposals for TPA

2021 - City Manager Salary Survey For Palm

Springs Proposal - Colin Baenziger & Associates

Proposal - GovHR

Proposal - Mercer Group Florida

Proposal - Slavin Management Consultants Proposal - Strategic Government Resources



SATURDAY, JUNE 22, 2024

Join us on a fun ride with family and friends to learn about historic Lake Park

Meet at Town Hall (535 Park Avenue) at 8:30 AM Pedals up at 9:00 AM Participants must be 12 years of age or older Bring your bike, helmet, and water bottle

> For more information, please contact Mayor Roger Michaud at 561-921-5253







PALM BEACH Transportation Planning Agency

TOWN OF LAKE PARK RED, WHITE & BLUE SUNSET CELEBRATION

BRING THE WHOLE FAMILY



X

X

X

X

X

X

X

X

X

FRIDAY, JUNE 28 5:00 PM - 9:00 PM KELSEY PARK 601 US HIGHWAY 1 LAKE PARK, FL 33403

FREE POPCORN & FACE PAINTING LIVE MUSIC * GAMES * BOUNCE HOUSE

FOOD VENDORS * ART & CRAFT VENDORS CASH BAR & HAPPY HOUR PRICES

FREE ADMISSION & PARKING

FOR MORE INFORMATION CALL 561-840-0160 OR EMAIL SPECIALEVENTS@LAKEPARKFLORIDA.GOV Item 6

X

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X

PETITION:- To close the south end of Lake Shore Dr.

Daphne &Frank Katz 301 Lake Shore Dr #705 the.katzs@gmail.com 917-435-8733 Link to online Petition: <u>https://chng.it/JfK2CPyScw</u>

Please help us in supporting & signing this petition to close the south end of Lake Shore Dr. which it has been for the last 3 years. Now the Town of Lake Park & Nautilus 220 has opened up the south end of Lake Shore Dr to two ways [which it has NEVER BEEN] waiting for a disaster to happen...We have been a resident of Lake Park for 6yrs, and we have been deeply affected by the changes happening in our community. The opening of Lake Shore Drive at the south end into & out of the marina and Nautilus 220 has begun to pose a threat to our safety and quality of life. Parents and children getting ready to go to school, residents & visitors, frequenting Kelsey Park, beachgoers, tennis court users - all are within 300 yards that will be endangered by increased traffic on this beautiful tree-lined street that was once peaceful with its 25 MPH speed limit. Now it has been opened to two way traffic into & out of The Marina & Nautilus 220... The construction of Nautilus 220 will lead to an increase in traffic congestion on Lake Shore Drive. This not only disrupts our daily lives but also poses a significant risk for accidents. Our children's park is no longer safe with cars speeding past it every day.

According to Nautilus own study Traffic Impact Statement:-NB/1. There will be an increase of 2,676 vehicles each & every day + with 340 residence @ Nautilus 220 that will be an extra 400-600 cars, deliveries, contractors & whatever additional vehicles coming in & out of Nautilus 220 & The expanded Marina its going to create our worst nightmare of danger to the quality of life as we have known it.. Email us @ <u>the.katzs@gmail.com</u> & we will send you the Traffic Impact Statement /46pgs]

Moreover, the increased vehicle movement is damaging our local vegetation and affecting wildlife habitats. Our once serene neighborhood is now filled with noise pollution from constant traffic. We need your support to restore peace and safety in our community by restricting vehicle access on Lake Shore Drive's south end. Let us preserve what remains of our beautiful tree-lined street before it's too late. When all traffic into & out of The Marina & Nautilus 220 in & could be directed to Silver Beach Rd where there are no residents...

NB/1. Check out this statement on Nautilus Traffic Report on Pg.6/46 3.0 Traffic Generation "However, the residential component of this project falls under the Coastal Residential Exception criteria as outlined in the Palm Beach County Traffic Performance Standards. Therefore, only the non-residential trips will be evaluated for traffic concurrency as part of this traffic study"

This I read that because the Govt. says they can eliminate residential traffic Nautilus did, which in all common sense, how can this "Traffic impact Statement" be valid at all, when they exclude 20% of traffic in their Statement...???...And knowingly do it...

Please sign this petition urging local authorities to take immediate action for the well-being of all residents & visitors to Lake Park



June 10, 2024

Nadia Di Tommaso Planning & Zoning 535 Park Avenue Lake Park, FL 33403

Re: Katz Petition

Good morning, Nadia

In preparation for the approaching hearing on 06-12-2024, knowing that a resident, Mr. Katz, is planning on attending the hearing, we felt we should reach out to the Town and provide some data for your review. Below is a list of claims and our responses as well as a list of communications and dates concerning this matter. Please let us know if you would like to discuss this and we will make ourselves available to you, John, Bambi, Mayor Michaud, or any of the Council Members.

Katz Claim: The south end of Lake Shore Dr. two-way drive aisle imposes imminent danger to residents

Response: The Lake Shore Dr. Improvements comply with all FDOT Standards, accommodating two-way circulation. The improvements include but are not limited to adequate roadway width, turning radius, curbing, signage and stripping, ensuring safety and functionality of the road. The redevelopment of Lake Shore Dr. will also provide drainage improvements which are part of the Town's Five-Year Capital Improvement Schedule within the Comprehensive Plan.

Katz Claim: The south end of Lake Shore Dr. two-way drive aisle imposes imminent danger to families who frequently visit Kelsey Park or utilize tennis courts.

Response: The Nautilus project will improve walkability along Lake Shore Dr. to Kelsey Park. In addition to the existing promenade, a 6' walkway will be situated along the east side of Lake Shore Dr. providing ample space and a safer experience for pedestrians.

Katz Claim: The south end of Lake Shore Dr. two-way drive aisle imposes imminent danger to pedestrians and cyclists.

Response: Currently, Lake Shore Dr. does not accommodate a bike lane. The Nautilus development will construct a 5' bike lane along Lake Shore Dr., creating a much safer environment for cyclists.

Katz Claim: The south end of Lake Shore Dr. two-way drive aisle imposes imminent danger to school children in the morning hours.

Response: There is absolutely no evidence to support this statement and it is simply a "scare tactic" and unsubstantiated claim.

Katz Claim: Nautilus Traffic Study indicates an increase of 2,676 vehicles each day

Response: Based on the Nautilus traffic study, there is an estimated increase of 2,328 gross daily trips. The existing development, prior to Nautilus approval, generated 548 daily trips. The Nautilus development plan is consistent with the intent and purpose of the Town's Federal Highway Mixed Use District Overlay and complies with all property development regulations, including required roadway improvements for US 1 / Federal Hwy., Cypress Dr., Bayberry Rd. and Lake Shore Dr. The project has also received traffic approval from Palm Beach County.

Further, Mr. Katz states the new site will increase the daily trips by 2,676 vehicles plus an additional 400-600 cars due to the residents. In other words, he is implying the 2,676 should be a lot higher. This is incorrect as the increase is 2,328 daily true which is inclusive of the residents, contractors, etc.



Katz Claim: Nautilus Traffic Study indicates the 340 new residents will create an additional 400-600 cars, deliveries, and contractors traveling in/out of Nautilus building.

Response: The Nautilus traffic study indicates a daily trip increase for the AM peak hour (in and out) of 155 trips and an increase for the PM peak hour (in and out) of 193 trips.

Katz Claim: He uses words and phrases such as "threat to our safety", "disaster waiting to happen", "increase of traffic congestion on Lake Shore Drive", "poses a significant risk for accidents", "speeding" etc.

Response: We would challenge Mr. Katz to provide any factual evidence to support any of this.

Katz Claim: He has stated that the majority of traffic was going to be using Date Palm Drive.

Response: This couldn't be further from the truth, there would be very little reason for residents to use Date Palm Drive once the site is open. The FDOT project is going to restrict access to Date Palm so that it is right in, right out only. If you are coming to the site from the north, there will be a directional access (left in, right in, right out) on Cypress that can be used. If you are approaching from the south, you will likely be using the newly created Bayberry or Cypress entrances. When you leave the site heading north, you will likely use Bayberry or Cypress. If travelling south, you can travel down to Silver Beach Road to exit that way.

To the point above, there will be some circulation on Lake Shore Drive particularly with the valet, but the majority of traffic will enter and exit as described above. There will be no capacity or traffic operational issues on Lake Shore Drive.

Katz Claim: He states that our traffic study utilizes the "Coastal Residential Exception". This means that for Traffic Concurrency purposes, residential trips are exempt. This is a policy within Article 12 (Traffic Performance Standards) of the Palm Beach Land Development Code. All municipalities have an interlocal agreement with PBC Traffic for traffic concurrency. Therefore, this is the legal standard by which traffic studies are reviewed.

Response: Even if we did not remove the residential trips from concurrency, we still would meet all applicable Level of Service standards.

Email and Other Communications:

- 02-07-2024 at 2:30pm Brian Terry, Insite Studios, and I met with him as he was attempting to explain the data he is currently manipulating. He yelled and was combative the entire time and stated that we were liars.
- 02-19-2024 We hosted a meeting at our sales center for the entire 301 building to discuss N220 that he attended, and he became so combative that his neighbors had to intervene to get him to stop shouting.
- 03-02-2024 He distributed flyers door to door attempting to get support.
- 05-22-2024 Posted a flyer on the mailbox at 302 Lakeshore.
- 06-06-2024 Posted a flyer on the mailbox at 302 Lakeshore again.



In short, Mr. Katz has led people to believe that Lakeshore Drive was historically a one way or a dead end even after I sent him the attached emails and photos illustrating that it was 2 way long before he lived at 301. He has consistently represented that the speed limit (25 MPH) on Lakeshore would change. He states (in his petition and has done so at Town Council Hearings) that the community at large will somehow be in imminent danger without any factual data. He has misled people into believing that all traffic will occur on Lakeshore Drive. He has made statements concerning environmental impacts without any supporting data. He has campaigned to damage our reputation and relationship with Staff, Council and our neighbors.

While we deeply respect his right to express his concerns, as you can see, this has been a deceitful and malicious effort made at our expense. Should you require any additional data please let us know and we will reply promptly.

Respectfully submitted,



Sam Bauer Senior Vice President of Development

(561) 436-7044

Sam@ForestDevelopment.com www.ForestDevelopment.com



Good afternoon Mr. Katz,

Here are 2 more images of Lake Shore Drive from 2015 showing the 2-way traffic and 2 Google Maps images, one from 2015 and one from 2007.

In both Google Maps images, you can clearly see the stop sign for northbound traffic and in the 2015 image you can see a car turning North onto Lake Shore Drive. I have circled the stop bar painted on the roadway that is a DOT requirement where stop signs are located. I did however misstate the "Bridge". It will just be a regular roadway, not a bridge when the construction is complete. Please let me know if you have any additional questions.

Sincerely,



From: Frank Katz <<u>the.katzs@gmail.com</u>> Sent: Monday, March 4, 2024 3:27 PM To: Sam Bauer <<u>sam@forestdevelopment.com</u>> Cc: <u>townmanager@lakeparkflorida.gov</u> Subject: Re: South end of Lake shore dr

Lake Shore Drive only allowed south bound traffic into the marina. It was NEVER 2 ways when we moved in over 5 years ago. Check with Mr. D'Agostino. He agreed with me @ the last meeting @ your sales office Please get your facts right

Sent from my iPhone



Good afternoon Mr. Katz,

Hope all is well with you! As we had explained during our 2 previous meetings with you, the traffic modification illustrated in the Image you provided is temporary.

Once the improvements to the existing Storm Water System begin (that is located directly under the Bridge shown in the image you provided) another traffic modification will occur for that period of construction.

Upon completion of the improvements to the Storm Water system, the bridge will reopen allowing for 2-way traffic as it has existed for over a decade. Please see attached historical Image.

Please let us know if you have any additional questions.

Sincerely,

<image001.png>

<image002.png> <image003.png> <image004.png>

#Nautilus220

Sam Bauer Senior Vice President of Development

(561) 436-7044

Sam@ForestDevelopment.com www.ForestDevelopment.com

From: Frank Katz <<u>the.katzs@gmail.com</u>> Sent: Monday, March 4, 2024 12:35 PM To: Town Manager <<u>townmanager@lakeparkflorida.gov</u>> Cc: Sam Bauer <<u>sam@forestdevelopment.com</u>> Subject: South end of Lake shore dr

Can u let me know if the opening of the south end of Lake Shore Drive into 2 ways leading into & out of The Marina & Nautilus 220 [see attachment] is temporary or permanent...??? Thanks

Daphne & Frank Stay Strong !! Stay Safe ! If U can't Stay Cool!! B Cool!!



Google Maps 298 Lake Shore Dr



Image capture: Nov 2007 8 2024

Google Maps 298 Lake Shore Dr.





Project Update

Mobility Improvements Project State Road (SR) 5/US-1 from 59 Street to State Road 850/Northlake Boulevard

386



State Road (SR) 5/US-1 from 59 Street to State Road 850/Northlake Boulevard

Mobility Improvements Project

Financial Project ID Number: 438386-2-52-01



COMMISSION MEETING Wednesday, April 17, 2024



State Road (SR) 5/US-1 from 59 Street to State Road 850/Northlake Boulevard

Mobility Improvement Project

Financial Project ID Number: 438386-2-52-01









Introductions



Meet the Team



Damaris Williams FDOT Project Manager FDOT District Four



Jose Santiago Consultant Project Manager EXP



Roxana Matamoros Consultant Deputy Project Manager EXP



Maria Ballester Consultant Project Engineer EXP



Agenda

- **1. Project Location**
- 2. Scope / Proposed Improvements
- 3. Proposed Medians
- 4. Locally Funded Agreement (LFA)
- **5. Construction Impacts**
- 6. Project Schedule and Cost
- 7. Questions and Answers
- 8. Closing and Contact Information
- 9. Safety Message



Project Location



Project Location

State Road (SR) 5/US-1 from 59 Street to State Road 850/Northlake Boulevard

Mobility Improvements Project Financial Project ID Number: 438386-2-52-01







Scope / Proposed Improvements

394

Scope / Proposed Improvements

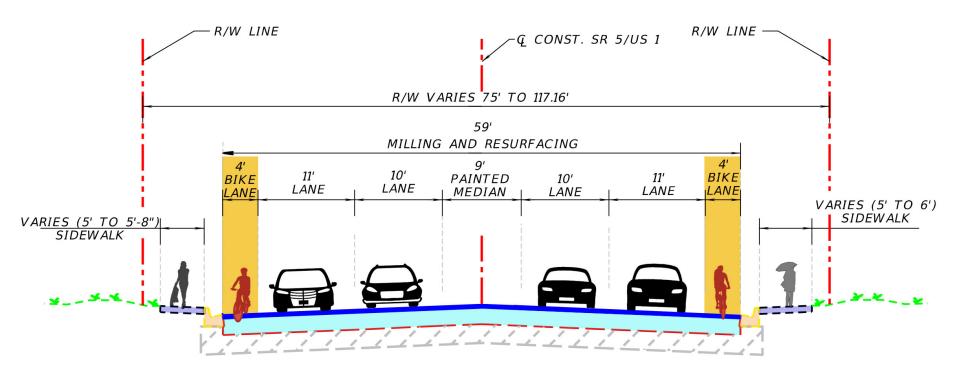
<u>438386-2-52-01 (State Road (SR) 5/US-1 from 59 Street to State Road</u> 850/Northlake Boulevard)

- Adding 4-foot bicycle lanes by widening into existing medians and restriping the road
- New median sections from Silver Beach Rd. to Palmetto Drive
- Repaving of the roadway
- Lighting retrofits to illuminate roadway from 59th Street to Silver Beach Rd. and pedestrian crossings at signalized intersections
- Pedestrian Signal upgrades at nine intersections
- Barrier wall relocation at the Skypass Bridge to accommodate 10-foot shared use path



Proposed Roadway Improvements with Bike Lane Addition

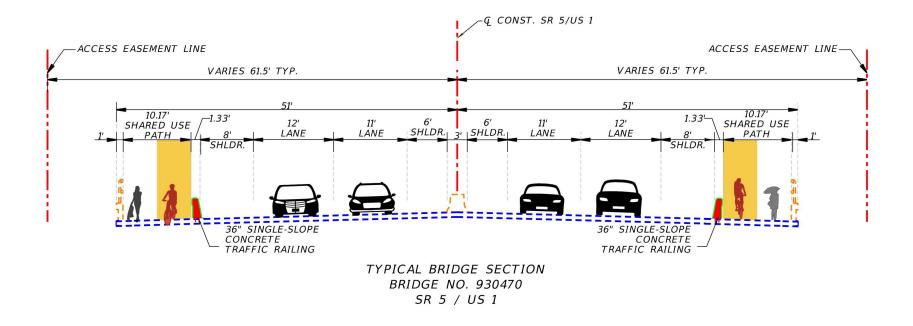




Typical 1 – 59th Street to South of Bridge

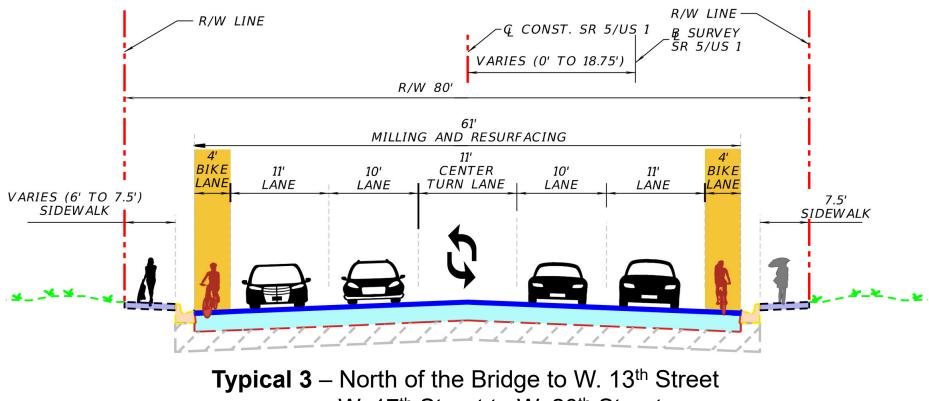


14



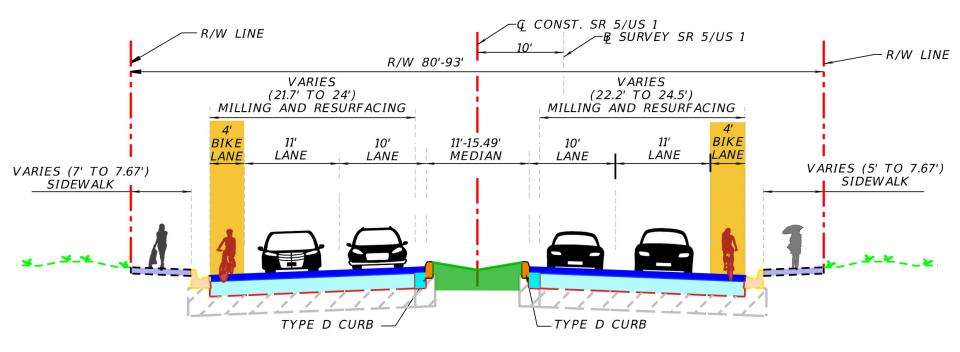
Typical 2 – South of Bridge to North of Bridge





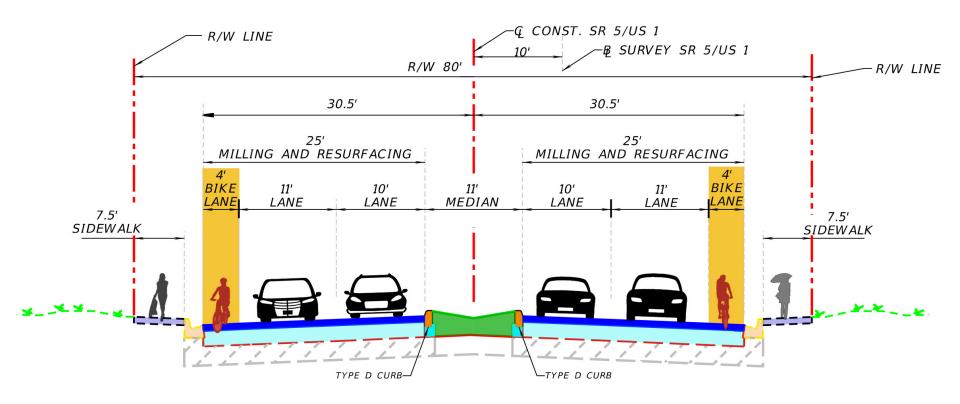
W. 17th Street to W. 20th Street





Typical 4 – W. 13th Street to W. 17th Street W. 20th Street to Silver Beach Road

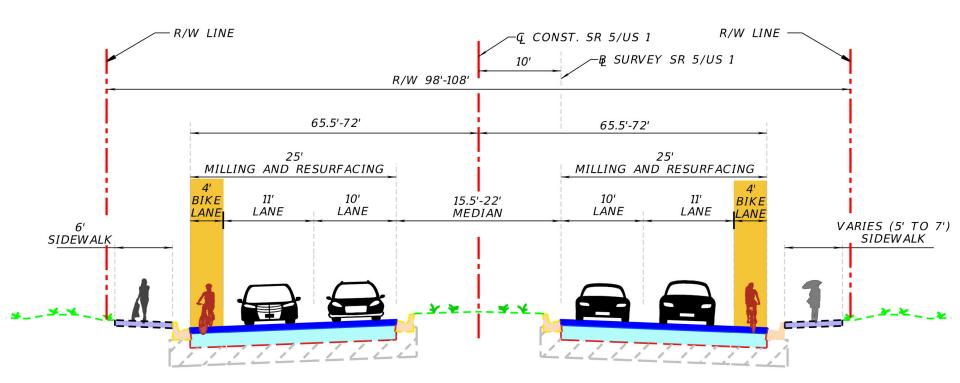




Typical 5 – Silver Beach Road to Palmetto Drive



IΠ



Typical 6 – Palmetto Drive to Northlake Boulevard/ Shore Court



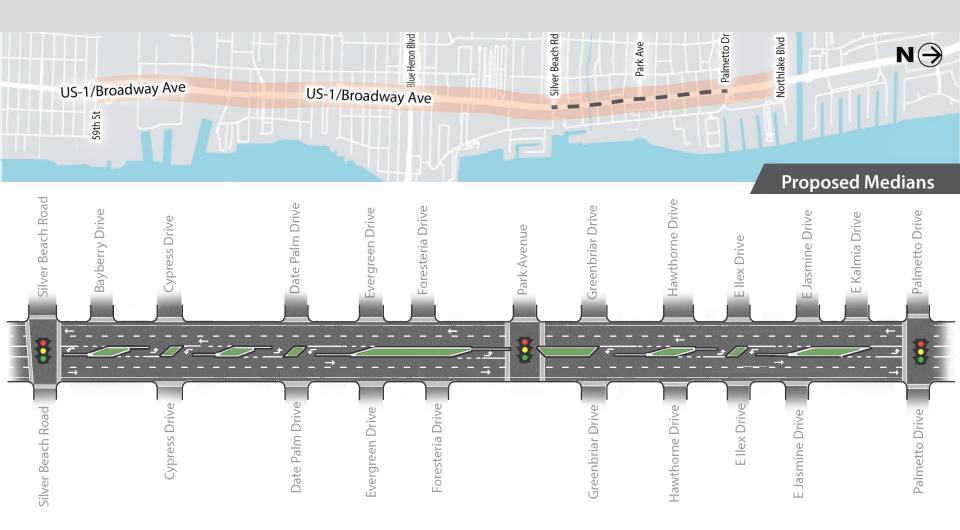
Proposed Medians



10



Proposed Medians





Item 6.

Local Funds Agreement (LFA)



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LFA Scope with the Town of Lake Park

<u>438386-2-52-01 (State Road (SR) 5/US-1 from 59 Street to State Road</u> 850/Northlake Boulevard)

- Pattern Pavement Concrete Crosswalk Replacement South Leg of Silver Beach Road East Leg of Palmetto Drive
- One decorative light pole NE Corner of Silver Beach Road and US 1

Cost Estimate Covered by Town of Lake Park: 8-inch Concrete Slab Pattern Pavement Decorative Light Pole Cost Differential 20% Contingency





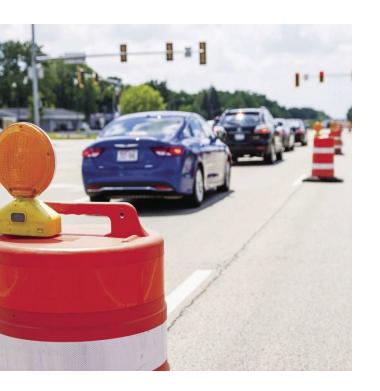
Item 6.

Construction Impacts



22

Construction Impacts



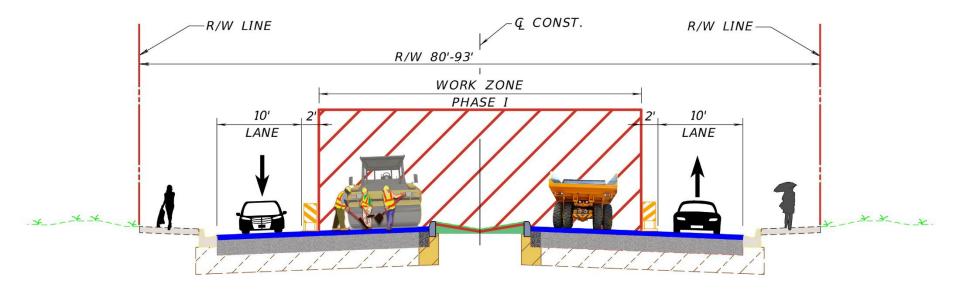
- Temporary sidewalk closures during construction
- Median access changes during construction
- One lane will remain open at all times during construction
- Lane closures may occur during non-peak
 hours

NON-PEAK HOURS **9PM – 6AM** (Sunday – Thursday Nights) **11PM – 7:30AM** (Friday & Saturday Nights)

- Access to adjacent properties will be maintained and open at all times
- All work is to be done in phases to reduce impacts of construction to the community



Construction Impacts





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Item 6.

Project Schedule and Cost





Project Schedule and Cost

Start Date: Spring 2025

Completion Date: Winter 2025

Estimated Construction Cost: \$ 11.3 million





20

Questions and Answers



67

Item 6.

Closing and Contact Information





20

Contact Information

If you have additional questions, please contact: FDOT Project Manager, Damaris Williams, P.E.





Item 6.

Safety Message

EVERY BICYCLIST IS IMPORTANT TO SOMEONE.

Safe drivers help keep bicyclists safe on our roadways by staying calm and focused behind the wheel.

Check out these custom Do Not Disturb messages and safe driving playlists:



Let's Get Everyone Home Safely.







Town of Lake Park PUBLIC COMMENT CARD

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
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- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
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Meeting Date free 12th 2024

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

MICHELE FRANCE CLOUTIER Name: Address: 132 GREENBRIAR DRIVE

If you are interested in receiving Town information through Email, please provide your E-mail address: <u>mfcloutier@gmail.com</u> STOP S

I would like to make comments on the following Agenda Item: (TRAFFic)

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

ON ZN.

Hsenda Sikm # Item 6.

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6/12/21 Meeting Date Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments 100, Naeale Name: Address: 855 Hawthorne T If you are interested in receiving Town information through Email, please provide your E-mail address: _ I would like to make comments on the following Agenda Item: I would like to make comments on the following Non-Agenda Item(s) Height of buildings - limit to 4 stories - at

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Meeting Date 6/12/2040

Cards must be submitted before the item is discussed!! ***Three (3) minute limitation on all comments

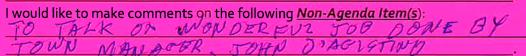
If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

SULLIVAN

Name:

Address: 348



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Meeting Date 06/12/2024

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Address: 74 &

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following <u>Non-Agenda Item(s)</u>: <u>COPE</u> NEKDG TO TAKE <u>ACTUAN</u> ACAPING <u>COPE</u> NEKDG TO TAKE <u>ACTUAN</u> ACAPING <u>COPE</u> NEKDG TO TAKE <u>ACTUAN</u> ACAPING



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Meeting Date 06/12/2024

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GULLIVAU Name: FLACIER BLIND, Address: 34 B

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I would like to make comments on the following Non-Agenda Item(s); TOWN SHOVLD WCTION OFF RUGHT TO NOME HUHEGT GIVED



Town of Lake Park PUBLIC COMMENT CARD

Hgenda Ikm # _ Item 6.

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Meeting Date 06-12-2024

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12 VUE

Name: Address:

If you are interested in receiving Town information through Email, please provide your E-mail address: 🔄 Iten#7

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s): IN 220 - LAKE Shorte DEWE



Town of Lake Park PUBLIC COMMENT CARD



CIVILITY AND DECORUM

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Meeting Date 6/12/2024

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Name: x #101 Lake Parta Address:

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following <u>Agenda Item</u>:

I would like to make comments on the following Non-Agenda Item(s):

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 03, 2024

Agenda Item No. XXXXX

Agenda Title: Resolution of the Town Commission of the Town of Lake Park, Florida, Authorizing and Directing the Mayor to Execute a Change Order to the Agreement between the Town of Lake Park and the State of Florida Department of Environmental Protection for the 2nd Street Resurfacing and Green Infrastructure Project.

[] [] [] [] []	SPECIAL PRESENTATION/REPORTS [X] BOARD APPOINTMENT [] PUBLIC HEARING ORDINANCE ON NEW BUSINESS OTHER:	CONSENT AGENDA OLD BUSINESS READING		

Approved by Town Manager

John Wille – Capital Projects Manager

Name/Title

Originating Department:	Costs: N/a	Attachments:
Public Works	Funding Source: Acct. #: N/A 301-337.333 [] Finance Jeff DaSily a Constraints of the sector DaSily a Constraints of the sector DaSily a Constraints of the sector	 Resolution for the execution of a Change Order related to the 2nd Street Bioswale project. Exhibit A: Change Order No. 1 Agreement modification to DEP Grant #22FRP76
Advertised: Date: Paper: The Palm Beach Post [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes, I have notified everyone Or Not applicable in this case <u>RT</u> Please initial one .

Summary Explanation/Background:

The development of the Town's Stormwater Master Plan (SWMP) provided an opportunity to engage in extensive research and advanced hydrology and hydraulic modeling that confirmed that the Town's storm water network lacks capacity to convey rainfall runoff from mostly impervious dense urban areas for storm events of significance. Additionally, the study also identified localized flooding in at least 23 locations throughout the Town, including two areas of significance on 2nd Street.

In 2021, the Town received grant funding from the Florida Department of Environmental Protection for the development of complete design plans that could be used in addressing this localized flooding.

In collaboration with Town staff, our stormwater engineering consultants developed a practical, Green Infrastructure project to address localized flooding on 2nd Street by placing roadside bioswales at the intersections of 2nd Street and Foresteria Drive (Figure 1) and 2nd Street and Evergreen Drive (Figure 2).







The next phase of this project is the construction phase. To offset costs of construction and to help bring this vital project to reality, Town staff has continued to proactively seek grant funding opportunities from various Federal and State agencies.

In 2022, the Town was notified of the pending award of additional grant funding to cover the cost of construction for this roadside storm-water mitigation project. The project title is "Storm Water Master Plan 5% Roadway Bioswales Program – 2^{nd} Street Project".

The State of Florida Department of Environmental Protection (FDEP), Resilient Florida Program has formally awarded the construction funding grant to the Town of Lake Park have issued the Grant Agreement document for Town review and execution. The grant funding amount is \$553,758.54

The Town requested an Agreement Change Order modification to the Attachment 2-B and Attachment 3-A Grant Work Plan and FDEP has accepted the request and issued a change order document for Town execution.

The Town Manager recommends approval of the Change Order to the Agreement.

Recommended Motion: I move to adopt Resolution No. _____.

RESOLUTION 44-07-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A CHANGE ORDER AMENDMENT TO THE GRANT AGREEMENT WITH THE STATE OF DEPARTMENT FLORIDA, OF **ENVIRONMENTAL** PROTECTION RELATED TO 2ND STREET BIOSWALE STORMWATER INFRASTRUCTURE IMPROVEMENTS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town is empowered to enter into contractual arrangements with public agencies, private corporations or other persons; and

WHEREAS, the Town desires to implement strategies that will improve the quality of life for residents and visitors in the community; and

WHEREAS, the Town applied for and has been awarded a State of Florida, Department of Environmental Protection a storm-water mitigation grant in the amount of \$553,758.54 to provide construction funding for storm water infrastructure improvement projects; and

WHEREAS, the State of Florida, Department Environmental Protection (referred to as "DEP") has the authority to sub-grant these funds to the Town; and

WHEREAS, the Town has applied for an Amendment to the Grant Award Agreement, requesting a revision to the grant funding work plan and budget breakdown providing for a re-allocation of the grant funding distributions.

WHEREAS, FDEP, the Grant Management Agency, accepted the Towns request and has issued a Change Order amendment to the Grant Agreement for Town signature.

WHEREAS, the Town Manager has recommended to the Town Commission of Lake Park that it is in the best interest of the Town to execute the Grant Agreement Change Order Amendment with FDEP.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by reference.

Section 2. The Town Mayor is hereby authorized and directed to execute this Change Order Amendment to the Grant Agreement on behalf of the Town. A copy of the proposed agreement is attached hereto and incorporated herein as Exhibit A.

Section 3. This Resolution shall take effect immediately upon adoption.

CHANGE ORDER No. 1 DEP AGREEMENT No. 22FRP76 Lake Park Storm Water Master Plan 2nd Street Project

GRANTEE: Town of Lake Park 535 Park Ave. Lake Park, Florida 33403

This agreement, between the Department of Environmental Protection (DEPARTMENT) and GRANTEE, entered into on November 7, 2022 and amended on March 14, 2024:

WHEREAS, the DEPARTMENT has requested an update to Attachment 2 to be consistent with Attachment 3;

NOW THEREFORE, the DEPARTMENT and the GRANTEE hereby agree as follows:

- 1. Attachment 2-A, Revised Special Terms and Conditions, is hereby deleted in its entirety and replaced with Attachment 2-B, Second Revised Special Standard Terms and Conditions. All references in the Agreement to Attachment 2 shall hereinafter refer to Attachment 2-B, Second Revised Special Terms and Conditions.
- 2. All other terms and conditions of the Agreement remain in effect.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties have caused these presents to be duly executed, the day and year, last written below.

TOWN OF LAKE PARK

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By:

Manager

By:

Program Administrator

John D'Agnostino, Town Manager _____ Print Name and Title Hanna Tillotson, Grants Administrator Print Name and Title

Date: _____

Date:

FEID No. 59-6000355

If someone other than the Authorized Representative signs this Agreement, a resolution, statement, or other documentation authorizing that person to sign the Agreement on behalf of the Town of Lake Park must accompany the Agreement.

List of attachments/exhibits included as part of this Amendment:

Specify TypeLetter/ NumberDescriptionAttachment2-BSecond Revised Special Terms and Conditions (2 pages)

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION Second Revised Special Terms and Conditions AGREEMENT NO. 22FRP76

ATTACHMENT 2-B

These Special Terms and Conditions shall be read together with general terms outlined in the Standard Terms and Conditions, Attachment 1. Where in conflict, these more specific terms shall apply.

1. Scope of Work.

The Project funded under this Agreement is Lake Park Storm Water Master Plan 2nd Street Project. The Project is defined in more detail in Attachment 3, Grant Work Plan.

2. Duration.

- a. <u>Reimbursement Period</u>. The reimbursement period for this Agreement is the same as the term of the Agreement.
- b. Extensions. There are extensions available for this Project.
- c. <u>Service Periods</u>. Additional service periods may be added in accordance with 2.a above and are contingent upon proper and satisfactory technical and administrative performance by the Grantee and the availability of funding.

3. Payment Provisions.

- a. <u>Compensation</u>. This is a cost reimbursement Agreement. The Grantee shall be compensated under this Agreement as described in Attachment 3.
- b. <u>Invoicing</u>. Invoicing will occur as indicated in Attachment 3.
- c. Advance Pay. Advance Pay is not authorized under this Agreement.

4. Cost Eligible for Reimbursement or Matching Requirements.

Reimbursement for costs or availability for costs to meet matching requirements shall be limited to the following budget categories, as defined in the Reference Guide for State Expenditures, as indicated:

Reimbursement	Match	Category	
\boxtimes		Salaries/Wages	
		Overhead/Indirect/General and Administrative Costs:	
\boxtimes		a. Fringe Benefits, for actual costs not to exceed the budget amount identified in Attachment 3.	
		b. Indirect Costs, N/A.	
\boxtimes		Contractual (Subcontractors)	
		Travel, in accordance with Section 112, F.S.	
		Equipment	
		Rental/Lease of Equipment	
		Miscellaneous/Other Expenses	
		Land Acquisition	

Land Acquisition

5. Equipment Purchase.

No Equipment purchases shall be funded under this Agreement.

6. Land Acquisition.

There will be no Land Acquisitions funded under this Agreement.

7. Match Requirements

There is no match required on the part of the Grantee under this Agreement.

8. Insurance Requirements

<u>Required Coverage</u>. At all times during the Agreement the Grantee, at its sole expense, shall maintain insurance coverage of such types and with such terms and limits described below. The limits of coverage under each policy

Item 7.

maintained by the Grantee shall not be interpreted as limiting the Grantee's liability and obligations under the Agreement. All insurance policies shall be through insurers licensed and authorized to issue policies in Florida, or alternatively, Grantee may provide coverage through a self-insurance program established and operating under the laws of Florida. Additional insurance requirements for this Agreement may be required elsewhere in this Agreement, however the minimum insurance requirements applicable to this Agreement are:

- a. Commercial General Liability Insurance.
 - The Grantee shall provide adequate commercial general liability insurance coverage and hold such liability insurance at all times during the Agreement. The Department, its employees, and officers shall be named as an additional insured on any general liability policies. The minimum limits shall be \$250,000 for each occurrence and \$500,000 policy aggregate.
- b. Commercial Automobile Insurance.

If the Grantee's duties include the use of a commercial vehicle, the Grantee shall maintain automobile liability, bodily injury, and property damage coverage. Insuring clauses for both bodily injury and property damage shall provide coverage on an occurrence basis. The Department, its employees, and officers shall be named as an additional insured on any automobile insurance policy. The minimum limits shall be as follows:

\$200,000/300,000 Automobile Liability for Company-Owned Vehicles, if applicable \$200,000/300,000 Hired and Non-owned Automobile Liability Coverage

- c. <u>Workers' Compensation and Employer's Liability Coverage.</u> The Grantee shall provide workers' compensation, in accordance with Chapter 440, F.S. and employer
 - liability coverage with minimum limits of \$100,000 per accident, \$100,000 per person, and \$500,000 policy aggregate. Such policies shall cover all employees engaged in any work under the Grant.
- d. <u>Other Insurance.</u> None.

9. Quality Assurance Requirements.

There are no special Quality Assurance requirements under this Agreement.

10. Retainage.

No retainage is required under this Agreement.

11. Subcontracting.

The Grantee may subcontract work under this Agreement without the prior written consent of the Department's Grant Manager except for certain fixed-price subcontracts pursuant to this Agreement, which require prior approval. The Grantee shall submit a copy of the executed subcontract to the Department prior to submitting any invoices for subcontracted work. Regardless of any subcontract, the Grantee is ultimately responsible for all work to be performed under this Agreement.

12. State-owned Land.

The work will not be performed on State-owned land.

13. Office of Policy and Budget Reporting.

There are no special Office of Policy and Budget reporting requirements for this Agreement.

14. Common Carrier.

- a. Applicable to contracts with a common carrier firm/person/corporation that as a regular business transports people or commodities from place to place. If applicable, Contractor must also fill out and return PUR 1808 before contract execution. If Contractor is a common carrier pursuant to section 908.111(1)(a), Florida Statutes, the Department will terminate this contract immediately if Contractor is found to be in violation of the law or the attestation in PUR 1808.
- **b.** Applicable to solicitations for a common carrier Before contract execution, the winning Contractor(s) must fill out and return PUR 1808, and attest that it is not willfully providing any service in furtherance of transporting a person into this state knowing that the person unlawfully present in the United States according to the terms of the federal Immigration and Nationality Act, 8 U.S.C. ss. 1101 et seq. The Department will terminate a contract immediately if Contractor is found to be in violation of the law or the attestation in PUR 1808.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 03, 2024

Agenda Item No. _____

Agenda Title: Resolution Authorizing and Directing the Town Mayor to Execute, on Behalf of the Town of Lake Park, an Amendment to the Grant Agreement with the State of Florida Department of Environmental Protection for Grant Funding for Storm-water Mitigation Infrastructure Improvements as Part of the Southern Outfall Stormwater Infrastructure Improvement Project.

[] [] [] []	SPECIAL PRESENTATION/REPORTS [X] BOARD APPOINTMENT [] PUBLIC HEARING ORDINANCE ON		CONSENT AGENDA OLD BUSINESS READING	
John Approved by Town Manager D'Agostino		Digitally signed by J DN: cn=John D'Ago Lake Park, ou=Town email=jdagostino@ c=US Date: 2024.06.26 15:	stino, o=Town of Manager, Jakeparkflorida.gov	

John Wille --- Capital Projects Manager Name/Title

Originating Department:	Costs: None at this time.	Attachments:
	Funding Source:	1. Resolution:
Public Works	Acct. #: 301-337.330	2. Exhibit A: Grant Agreement
	[] Finance Jeff DaSilya	Amendment between the Town of Lake Park and State of Florida Department of Environmental Protection
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes, I have notified everyone or Not applicable in this case <u>X</u> Please initial one .

Summary Explanation/Background:

On February 17, 2019, the Town Commission authorized an update to the Town's Stormwater Master Plan (the Plan). The updated plan, which was adopted by the Town Commission on July 21, 2021 (Resolution 40-07-21), included the results of extensive research and advanced hydrology and

hydraulic modeling. In addition, the plan identified concerns related to the structural condition and lack of capacity of the Town's drainage infrastructure.

Furthermore, the plan provided recommendations to mitigate current and future impacts of climate change, sea-level rise, and other factors and prescribed implementation of a low-impact, Green Infrastructure (GI) strategy as the most viable approach to address these challenges.

Among the most time-sensitive priorities identified in the plan is the need to replace a dilapidated 780 feet segment of the Southern Outfall drainage conduit, which has exceeded its recommended service life. It is estimated that a failure of this 72-inch, corrugated aluminum conduit would cause significant disruption to the Town's ability to convey storm water away from nearly 450 acres to the Lake Worth Lagoon (Figure 1).



Furthermore, the Plan' recommended projects includes replacement and improvement projects identified as the "Southern Outfall Stormwater Infrastructure Retrofit Project" (the Project), which includes the replacement of the southern outfall piping system from US to Lake Worth Lagoon, the addition of green infrastructure improvements to Bert Bostrom Park, and the implementation of green infrastructure and traffic safety improvements along 10th Street, from Park Avenue to Silver Beach Road, and the rehabilitation of various drainage piping throughout the Town.

The Town applied for grant assistance and was awarded grant funding from the Florida Department of Environmental Protection in the amount of \$700,000.00 for continued storm-water system improvements related to the Southern Outfall Infrastructure Project along Lake Shore Drive and the Lake Worth Lagoon.

The Town applied for an Amendment to the Grant Award Agreement, requesting a revision to the grant funding work plan allocating all funding to the Construction Work Task. FDEP, the Grant Management Agency accepted the request and has issued an amendment to the Grant Agreement for Town signature.

The Town Manager Recommends the signing of this amendment:

Recommended Motion: I move to adopt Resolution No.

RESOLUTION 45-07-24

A RESOLUTION OF THE TOWN COMMISSION OF THE OF FLORIDA. TOWN LAKE PARK, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE GRANT AGREEMENT WITH STATE OF THE FLORIDA, DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A STORMWATER MITIGATION GRANT RELATED TO **STORMWATER INFRASTRUCTURE IMPROVEMENTS IN THE VICINITY OF LAKE SHORE** DRIVE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town is empowered to enter into contractual arrangements with public agencies, private corporations or other persons; and

WHEREAS, the Town desires to implement strategies that will improve the quality of life for residents and visitors in the community; and

WHEREAS, the Town applied for and has been awarded a State of Florida, Department of Environmental Protection a storm-water mitigation grant in the amount of \$700,000.00 to provide construction funding for storm water infrastructure improvement projects; and

WHEREAS, the State of Florida, Department Environmental Protection (referred to as "DEP") has the authority to sub-grant these funds to the Town; and

WHEREAS, the Town has applied for an Amendment to the Grant Award Agreement, requesting a revision to the grant funding work plan allocating all funding to the Construction Work Task.

WHEREAS, FDEP, the Grant Management Agency, accepted the Towns request and has issued an amendment to the Grant Agreement for Town signature.

WHEREAS, the Town Manager has recommended to the Town Commission of Lake Park that it is in the best interest of the Town to execute the Grant Agreement Amendment with FDEP.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein by reference.

<u>Section 2.</u> The Town Mayor is hereby authorized and directed to execute this Amendment to the Grant Agreement on behalf of the Town. A copy of the proposed agreement is attached hereto and incorporated herein as Exhibit A.

Section 3. This Resolution shall take effect immediately upon adoption.

AMENDMENT NO. 1 TO AGREEMENT NO. LPA0445 BETWEEN FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND TOWN OF LAKE PARK

This Amendment to Agreement No. LPA0445 (Agreement), as previously amended, is made by and between the Department of Environmental Protection (Department), an agency of the State of Florida, and the Town of Lake Park (Grantee), on the date last signed below.

WHEREAS, the Department entered into the Agreement with the Grantee for Lake Park Lake Shore Drive Drainage Improvements (Project), effective April 3, 2023; and,

WHEREAS, the Grantee has requested a budget reallocation for the Project; and,

WHEREAS, the Grantee has requested to remove a task from the Grant Work Plan; and,

WHEREAS, other changes to the Agreement are necessary; and,

WHEREAS, the parties have agreed to amend the Agreement as set forth herein.

NOW THEREFORE, the parties agree as follows:

1. The following is hereby added to Attachment 1 in Section 8:

<u>State Funds Documentation</u>. Pursuant to section 216.1366, F.S., if Contractor meets the definition of a non-profit organization under section 215.97(2)(m), F.S., Contractor must provide the Department with documentation that indicates the amount of state funds:

- i. Allocated to be used during the full term of the contract or agreement for remuneration to any member of the board of directors or an officer of Contractor.
- ii. Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the Contractor.

The documentation must indicate the amounts and recipients of the remuneration. Such information must be posted on the State's contract tracking system and maintained pursuant to section 215.985, F.S., and must be posted on the Contractor's website, if Contractor maintains a website.

- 2. Attachment 3, Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-1, Revised Grant Work Plan, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3 shall hereinafter refer to Attachment 3-1, Revised Grant Work Plan.
- 3. Exhibit A, Progress Report Form, is hereby deleted in its entirety and replaced with Exhibit A-1, attached hereto and made a part of the Agreement. All references in the Agreement to Exhibit A shall hereinafter refer to Exhibit A-1.
- 4. All other terms and conditions of the Agreement remain in effect. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.

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The parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

TOWN OF LAKE PARK

By:

Authorized Signature

Kimberly Glas- Castro, Vice Mayor Print Name and Title

Date:_____

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By:

Secretary or Designee

Angela Knecht, Division Director Print Name and Title

Date:_____

Thomas Montgomery, DEP Grant Manager

Sandra Waters, DEP QC Reviewer

List of attachments/exhibits included as part of this Amendment:

Specify Type	Letter/ Number	Description
Attachment	3-1	Revised Grant Work Plan
Exhibit	A-1	Progress Report Form

ATTACHMENT 3-1 REVISED GRANT WORK PLAN

PROJECT TITLE: Lake Park Lake Shore Drive Drainage Improvements

PROJECT LOCATION: The Project will be located in the Town of Lake Park within Palm Beach County; Lat/Long (26.7950, -80.0530).

PROJECT BACKGROUND: The current aging drainage infrastructure within the Town of Lake Park (Grantee) consists of several networks of gravity-fed stormwater pipes and French drains servicing a drainage area of 928 acres. The Grantee's drainage infrastructure has been degraded due to flooding events brought on by sea level rise. Approximately 50% of the drainage area is fed into a single outfall pipe that discharges directly into Lake Worth Lagoon (LWL). The continued integrity and efficiency of the Southern Outfall is vital to many of the Town's residential areas. Given its current state, the Grantee has acknowledged the outfall pipe is in general need of replacement. The expected benefit of this project is improved water quality entering the LWL.

PROJECT DESCRIPTION: The Grantee will replace the existing 72-inch corrugated aluminum pipe (CAP) with two 60-inch reinforced concrete pipes (RCP) which will then be connected to an existing outfall at the LWL seawall. Additionally, a bioswale will be installed adjacent to the newly installed pipes to assist with stormwater mitigation and promote filtration of stormwater run-off.

The Grantee does not anticipate that the funding under this Agreement will result in a fully completed project, so this Agreement will cover a portion of the work.

TASKS: All documentation should be submitted electronically unless otherwise indicated.

Task # 1: Construction

Deliverables: The Grantee will construct two new 60-inch RCP's that will connect to an existing outfall and install a bioswale in accordance with the construction contract documents.

Documentation: The Grantee will submit: 1) a copy of the final design; 2) a signed acceptance of the completed work to date, as provided in the Grantee's Certification of Payment Request; and 3) a signed Engineer's Certification of Payment Request.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by, and all documentation received by, the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Construction	Contractual Services	\$700,000	07/01/2022	04/30/2025
		Total:	\$700,000		



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date:	July 03	July 03, 2024				
Originating Depart	RESOL TO EXE BETWE CONST	Public Works RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A CONSTRUCTION SERVICES AGREEMENT BETWEEN THE TOWN OF LAKE PARK AND HG CONSTRUCTION, DEVELOPMENT & INVESTMENTS, INC. FOR THE PBSO FENCE REPLACEMENT PROJECT.				
Approved by Town	Manager: Jo <u>h</u>	n D'Agostino Park, ou=Tov email=jdago	D'Agostino, o=Town of Lake m Manager, stino@lakeparkflorida.gov, c=US 7.02 11:31:32 -04'00'			
Cost of Item:	\$144,470.13	Funding Source:	Town of Lake Park			
Account Number:	Expense 301-63100 Revenue 301-338.100	Finance Signature:	Jeff DaSilva Digitally signed by Jeff DaSilva DN: cn=Jeff DaSilva, o=Town of Lake Park, ou=Finance Department, mail=jdasilva@lakeparkflorida.gov, c=US Date: 2024.07.02 10:45:07 -04'00'			
Advertised: Date:	Yes 03/10/2024	Newspaper:	Palm Beach Post			
Attachments:	 Resolution Contract Agroups Bid Submitte 		Development & Investments, Inc.			
Please initial one:	Vos Lhavo not	ified overvene				

JwYes, I have notified everyoneJwNot applicable in this case

Summary Explanation/Background:

The Town previously determined the need to replace the aging and weathering fencing around the Palm Beach County Sherriff's Office (PBSO) sub-station building located at 700 6th Street and the Town had discussed the PBSO the type of fencing that would best serve the sheriffs office at this location.

Town staff developed bid procurement documents and issued an Invitation to Bid (ITB #103-2024 – PBSO Fence Replacement) for the solicitation of bid pricing proposals for this fence replacement work.

On Thursday, April 04, 2024 the Town received responses to the ITB 103-2024, PBSO Fence Replacement. Following careful analysis and evaluation of the responses, a determination was made to award this project work to HG Construction, Development & Investments, Inc.. HG Construction's was determined to be a fully responsive and responsible bid proposal and carried a total cost of **\$144,470.13** (low bid) (Attachment 3).

The Town Manager has recommended to the Town Commission that the Town enter into the Agreement with the Contractor, for the park improvement services.

The Town Manager recommends approval.

Recommended Motion:

I move to adopt Resolution _____

RESOLUTION 46-07-24

A RESOLUTION AUTHORIZING AND DIRECTING THE-MAYOR TO EXECUTE A CONSTRUCTION SERVICES AGREEMENT BETWEEN THE TOWN OF LAKE PARK AND HG CONSTRUCTION DEVELOPMENT & INVESTMENT, INC.; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town is a municipality with such powers and authority as is enumerated by Chapter 166 Florida Statutes and the Florida Constitution; and

WHEREAS, the Town has determined a need to replace the aging and fencing around the Palm Beach County Sherriff Office (PBSO) substation building located at 700 6th Street. (the Services); and

WHEREAS, the Town discussed the fencing type with the PBSO to determine the best use of the programmed funding for this facility improvement, and

WHEREAS, Town staff prepared bid documents and issued an Invitation to Bid (ITB) for the solicitation of bid pricing proposals for the Services, and

WHEREAS, on Thursday, April 4th, 2024 the Town received two (2) bid proposals in response to the ITB; and

WHEREAS, HG Construction Development & Investments, Inc. submitted a complete and responsive bid proposal in the amount of \$144,470.13, and

WHEREAS, the Contractor's response to the ITB was determined by the Town Manager to be the lowest responsive and responsible to all requirements included in the ITB; and

WHEREAS, the Town Manager recommends that the Town Commission award the bid to HG and enter into the Agreement with the Contractor, for the Services.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

<u>Section 1.</u> The foregoing recitals are incorporated herein.

<u>Section 2.</u> The Vice-Mayor is hereby authorized and directed to execute a contract agreement with HG Construction, Development & Investments, Inc. A copy of the agreement is attached hereto.

Section 3. This Resolution shall take effect immediately upon its execution.

CONSTRUCTION SERVICES AGREEMENT FOR PBSO SUBSTATION FENCE REPLACEMENT

This Agreement for Construction Services (Agreement) is made and entered into this 3rd day of July 2024, by and between the Town of Lake Park, a municipal corporation of the State of Florida, having an address of 535 Park Avenue, Lake Park, Florida, 33403 ("Town") and HG Construction Development & Investment, Inc., having an address of 4806 SW 74th Court, Miami, Florida, 33155, ("Contractor").

WITNESSETH THAT:

WHEREAS, the Town is a municipality with such powers and authority as is enumerated by Chapter 166 Florida Statutes and the Florida Constitution; and

WHEREAS, the Town has determined a need to replace the aging and fencing around the Palm Beach County Sherriff Office (PBSO) substation building located at 700 6th Street. (the Services); and

WHEREAS, the Town discussed the fencing type with the PBSO to determine the best use of the programmed funding for this facility improvement, and

WHEREAS, Town staff prepared bid documents and issued an Invitation to Bid (ITB) for the solicitation of bid pricing proposals for the Services, and

WHEREAS, on Thursday, April 4th, 2024 the Town received two (2) bid proposals in response to the ITB; and

WHEREAS, HG Construction Development & Investments, Inc. submitted a complete and responsive bid proposal in the amount of \$144,470.13, and

WHEREAS, the Contractor's response to the ITB was determined by the Town Manager to be the lowest responsive and responsible to all requirements included in the ITB; and

WHEREAS, the Town Manager recommends that the Town Commission award the bid to HG and enter into the Agreement with the Contractor, for the Services.

NOW, THEREFORE, the Town and the Contractor in consideration of the benefits flowing from each to the other do hereby agree as follows:

1. The above stated recitals are true and correct, and are incorporated herein.

2. TERM AND OPTIONS

This term of the Agreement shall commence upon its execution and the Contractor shall begin providing the Services upon the issuance of a notice to proceed from the Town.

The Term for the provision of the Services shall be in accordance with the time for performance stipulated in the ITB.

3. COST OF SERVICES

The agreed-upon contract price to complete the Services shall be \$144,470.13. The contract price shall include a base bid amount of \$131,470.13, plus a \$10,000.00 contingency allowance, plus a \$3,000 building permit allowance.

4. LAWS AND REGULATIONS

The Contractor shall comply with all federal, state, and local laws in the performance of this Agreement.

5. LICENSES, PERMITS AND FEES

The Contractor shall hold all licenses and/or certifications necessary to perform the Services, and shall obtain and pay for all permits and/or inspections. Any damages, penalties, and/or fines incurred by or imposed on the Town or Contractor for failure to obtain and maintain any required licenses, certifications, permits, and/or inspections shall be the responsibility of the Contractor.

6. SUBCONTRACTING

The Contractor shall not subcontract any portion of the Services without the prior written consent of the Town. Subcontracting without the prior consent of the Town shall constitute a material breach of the Agreement and may result in termination of the Agreement.

7. ASSIGNMENT

The Contractor shall not assign or transfer the Agreement, including any rights, title, or interest therein, or its power to perform the Services of this Agreement to any person, company, or corporation without the prior written consent of the Town. Assignment without the prior consent of the Town may result in termination of the Agreement.

8. RESPONSIBILITIES AS EMPLOYER

The employees of the Contractor shall be considered to be at all times its employees, and not an employees or agents of the Town. The Contractor shall provide physically competent employees capable of performing the work and licensed or certified as may be necessary to perform the Services. The Town may require the Contractor to remove any employee the Town deems to be unacceptable. All employees of the Contractor shall wear proper identification at all times while on Town properties.

It is the Contractor's responsibility to ensure that all of its employees and any approved subcontractors comply with the employment regulations required by the United States

Department of Homeland Security. The Town shall have no responsibility to check or verify the legal immigration status of any employee of the Contractor.

9. INDEMNIFICATION AND INSURANCE

The Contractor shall indemnify and hold harmless the Town and its elected and appointed officers, employees, consultants and agents from any and all liability, losses, or damages, including attorney's fees and costs of defense, which the Town or its elected or appointed officers, employees, or agents may incur as a result of any claims, fees, demands suits, causes of actions, or proceedings of any kind or nature arising out of, relating to, or resulting from the performance of the Agreement by the Contractor or its employees, agents, servants, partners, principals, or subcontractors. The Contractor shall be responsible for paying all claims and losses, or fees in connection therewith, and shall investigate and defend all claims, suits, or actions of any kind or nature against the Town, for its negligence, act or omission, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit its responsibility to indemnify, keep and save harmless, and defend the Town or its elected and appointed officers, employees, and agents.

The Contractor shall have and maintain during the term insurance coverage is to be issued by an insurance company authorized, licensed, and registered to do business in the state of Florida, with a minimum rating of B+ or better, in accordance with the latest edition of A.M. Best's Insurance Guide. This insurance shall be documented in certificates of insurance which provides that the Town shall be notified at least 30 days in advance of cancellation, non-renewal, or adverse change. The receipt of certificates of insurance, including if requested by the Town policies or copies of policies by the Town or by any of its representatives, which indicate less coverage than is required, does not constitute a waiver of the selected Contractor's obligation to fulfill the insurance requirements herein. Deductibles must be acceptable to the Town.

The selected Contractor must submit a current Certificate of Insurance, naming the Town as an additional insured and listed as such on the insurance certificate. New certificates of insurance are to be provided to the Town upon expiration.

The selected Contractor shall provide insurance coverage as follows:

- a. WORKERS' COMPENSATION INSURANCE in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than (\$100,000 for each accident, not less than \$100,000 for each disease, and not less than \$500,000 aggregate.
- b. GENERAL LIABILITY INSURANCE with each occurrence limits of not less than \$1,000,000.
- c. PROFESSIONAL LIABILITY INSURANCE with limits of not less than \$1,000,000 annual aggregate.
- d. HIRED AND NON-HIRED VEHICLES with limits of not less than \$500,000 per claim.

10. MODIFICATION OF AGREEMENT

The Agreement may only be modified by the mutual consent of the parties, as evidenced by a written amendment to the Agreement.

11.PAYMENTS

All applications for payments shall be sent to the Finance Department, "Attention: Accounts Payable" located at 535 Park Avenue, Lake Park, Florida 33403, who will ensure that each application for payment is review for accuracy and then authorize the payment of the pay application or invoice, or the return of an unacceptable pay application or invoice. All applications for payment, with the exception of the application for FINAL payment shall reflect 10% retainage of the total value of work completed.

Each pay period shall be one calendar month ending on the last day of the month. All applications for payments shall be submitted on the 25th day of the month for the period covered.

12. TERMINATION FOR CONVENIENCE

The Town, at its sole discretion, reserves the right to terminate this Agreement for convenience and without cause upon providing 60 days advance written notice to the Contractor. Upon receipt of such notice, the Contractor shall not continue to provide the Services unless the Town shall have provided written authorization.

13. TERMINATION BY CONTRACTOR

The Contractor may terminate the Agreement before the expiration of the Term provided it gives 90 days written notice of its intention to do so. In the event of termination by Contractor, the Town may procure the required goods and/or services from any source and use any method deemed in its best interest to provide the Services. The Contractor agrees to pay the Town all of its expenses and costs incurred for the re-procurement.

14. ACCESS AND AUDIT OF RECORDS

The Town reserves the right to require the Contractor to submit to an audit by an auditor of the Town's choosing at the Contractor's expense of its records, which relate directly or indirectly to this Agreement, at its place of business during regular business hours, or at such other places as mutually agreed to by the Town and Contractor.

The Contractor shall retain all records pertaining to this Agreement, and upon request, make them available to the Town for three (3) years following expiration of the Agreement. The Contractor agrees to provide such assistance as may be necessary to facilitate the review or audit by the Town to ensure compliance with applicable accounting and financial standards.

15. OFFICE OF THE INSPECTOR GENERAL

Palm Beach County has established the Office of the Inspector General (OIG), which is authorized and empowered to review past, present, and proposed Town programs, contracts, transactions, accounts, and records. The OIG has the power to subpoena witnesses, administer oaths, require the production of records, and monitor existing projects and programs. The OIG may, on a random basis, perform audits on all Town contracts.

16. BINDING EFFECT

All of the terms and provisions of this Agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors, and authorized assigns.

17.SEVERABILITY

If any part of this Agreement is contrary to, prohibited by, or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited, or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible.

18. GOVERNING LAW AND VENUE

The enforcement of this Agreement shall be governed by and enforced in accordance with the laws of the State of Florida without regard to any contrary conflicts of law principle. Venue of all proceedings in connection herewith shall lie exclusively in Palm Beach County, Florida.

19.ATTORNEY'S FEES

If either party is required to initiate a legal action, including appeals, to enforce this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs.

20. EQUAL OPPORTUNITY AND ANTI-DISCRIMINATION

The Town complies with all laws of prohibiting discrimination on the basis of age, race, gender, religion, creed, political affiliation, sexual orientation, physical or mental disability, color or national origin, and therefore is committed to assuring equal opportunity in the award of contracts and encourages small, local, minority and female-owned businesses to participate.

During the performance of this Agreement, Contractor shall not discriminate or permit discrimination in its hiring practices or in its performance of the Agreement. The Contractor shall strictly adhere to the equal employment opportunity requirements and any applicable requirements established by the state of Florida, Palm Beach County and the federal government.

The Contractor further acknowledges and agrees to provide the Town with all information and documentation that may be requested by the Town from time to time regarding the solicitation, selection, treatment, and payment of approved subcontractors, suppliers, and vendors in connection with this Agreement.

21. CONTRACT TIME

The contractor shall submit shop drawings for all products and materials to the Public Works Department within fifteen (15) business days of receipt of a Town Purchase Order.

Once a Notice to Proceed has been issued, the contract will be considered in-process as of the start date, and the count as to the number of days for completion of the Services will have commenced.

The number of days within which the Services are to be completed (the Contract Time) is_ninty days from the Notice to Proceed.

The contract time is currently set at 75 calendar days to substantial completion, plus 15 days to final completion from the date of contract time commences (90 days' total contract time).

22. SCOPE OF WORK

PBSO Fence Replacement SCOPE OF WORK

Contractor Mobilization:

- The PBSO facility is to remain open and operational during performance of the Services. Contractor to provide barricades / cones / caution ribbon as required to provide maintenance of pedestrian traffic during construction operations.
- Contractor shall secure building permit before commencing with work; Contractor with assistance from Town of Lake Park from the Public Works Department shall prepare a project permit package.

• Contractor shall provide on-site port-o-let (or equal) sanitary facilities for workers.

Demolition:

 Contractor shall remove existing vegetation adjacent to and co-mingled with the proposed fencing to be removed. Additionally, the Contractor shall remove all existing fencing (all components including concrete footings) and gates as required in preparation for the new fencing and gate work.
 Contractor shall dispose of demolition materials off-site at a proper dumping.

Contractor shall dispose of demolition materials off-site at a proper dumping location.

 Contractor shall restore disturbed area to original condition; that includes removal of existing vegetation debris, filling and grading of areas disturbed by the vegetation removal and grading or removal of excavated materials from fencing operations and re-sodding as necessary.

Fencing:

- Contractor shall furnish labor, materials, and equipment required for the removal of the existing chain-link fencing *(as described in section Demolition)*. Removal includes fencing, rails, and posts with related concrete footings.
- Contractor shall furnish labor, materials and equipment required for the installation of new black vinyl coated chain-link fencing wire, including new horizontal upper and lower rail, and new corner bracing and all new attachment and connecting hardware.
- Fencing Length: Fence Length is estimated is as follows:
- Total Length: 540 Inft ** Vehicular Gates (2 each) 28'-0" wide Pedestrian Gate 6'-0" wide

** NOTE: Contractor to verify and bid from their own confirmed measurements

- Fencing Height: Perimeter Fence 8'-0" high
- New Fencing Mesh: 3" x ½" " x 9 gauge Anti-climb mesh "Black Vinyl Coated" with KK Selvage (knuckle – knuckle).

** The anti-climb mesh has extremely fine opening holes, making it nearly impossible to penetrate by fingers or to cut using bolt-cutters.

NOTE: Contractor shall submit product information for review and approval before commencing with installation.

Steel Fence Framework:

** New Line Posts and Support Rails: Provide posts in diameter and gauge as required to support

new Anti-climb fencing. Round pipe and rail shall conform with ASTM F1043 Group IA Heavy ** Industrial Fence Framework, schedule 40 galvanized pipe per ASTM F1083. (Black)

** Posts shall be installed and secured in place with 16" x 36" concrete footer.

- Provide fittings and hardware of galvanized steel complying with ASTM F626. (Black)
- New Gates:

** Vehicular Entrance Gates shall be steel Cantilevered Slide Gates with Anti-climb fence mesh

	Main Vehicular Gate:		Appro	x. 28'-0" long	(contr	actor to verify)
	Rear Parking Vehicular Acc	cess Gate:		Approx. 28'-0"	long	(contractor to
verify)					-	2
	Pedestrian Entry Gate:			6'-0" wide x 8'	high	(contractor to
verify)	-				-	

** Cantilevered slide gates and posts shall match the coating type and color of the specified fence framework.

** Electronic operated gates and accessories must be manufactured and installed to copy with safety requirements of ASTM F2200 and UL325.

- Slide gate opener shall be a commercial grade Slide Gate Operator Liftmaster 120V Ac Slide Gate Opener (Similar to LiftMaster Model SL3000UL or equal).
- Opener shall be a pad mounted and shall include a battery back-up option.

Electronic Gate Access:

 Contractor shall provide electrical rolling gate access via a cantilevered slide rolling type gate with motor operator at both vehicular entry gate locations. The contractor will provide the gates, the motor operator and required latching devices.

The Contractor shall make electrical connection necessary to get gate motor operational and test gate function.

The Town shall provide an electrical junction box with 120 v power at the gate motor pad for gate use.

 All electronic access, including devices, readers, video, FOB readers will be furnished and installed by PBSO.

Access Control Software and Devices:

 The access control system will be furnished, installed, tested and made operational by the PBSO's office security and technology team.

Plans, Sketches and Related Documents that are included as part of this Agreement are as follows:

- Invitation to Bid Documents (ITB #103-2024 PBSO Fence Replacement)
- EXHIBIT A Plan View of New Fencing Layout
- EXHIBIT B Scope of Work Fence
- EXHIBIT C Existing Condition Photos
- Prebid Meeting Notes
- Addendum #1
- Addendum #2

23. GENERAL COMPLIANCE

The Contractor shall comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the US Housing and Urban Development regulations concerning Community Development Block Grants (CDBG), including subpart K of these regulations, except that (1) the Contractor does not assume Palm Beach County's environmental responsibilities described in 24 CR 570.604 and (2) the contractor does not assume the Palm Beach County's responsibility for initiating the review process under the provisions of 24 CFR Part 52.

24. ENTIRE AGREEMENT

This Agreement, including the Invitation to Bid and its exhibits, constitutes the entire Agreement and understanding of the parties hereto and supersedes all prior contemporaneous contract and understandings oral or written, relating to said subject matter. This Agreement may only be modified by written amendment executed by the Town and the Contractor.

25. PUBLIC RECORDS

The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

- a. Keep and maintain public records required by the Town to perform the service.
- b. Upon the request of the Town's custodian of public records, provided the Town with such public records within a reasonable time at a cost that does not exceed the costs provided for in Chapter 119, Florida Statutes.

- c. Ensure that any public records that are exempt or confidential from public records disclosure are not disclosed except as authorized by law for the duration of the term of this Agreement, and following completion of this Agreement if the Contactor/Vendor does not transfer the records which are part of this Agreement to the Town.
- d. Upon the completion of the term of the Agreement, transfer, at no cost, to the Town all public records in possession of the Contactor; or keep and maintain the public records associated with the services provided for in the Agreement. If the Contactor transfers all public records to the Town upon completion of the term of the Agreement, the Contractor shall destroy any duplicate public records that are exempt of confidential from public records disclosure. If the Contractor keeps and maintains public records upon completion of the term of the Agreement, the Contractor shall meet all applicable requirements pertaining to the retention of public records. All records stored electronically shall be provided to the Town, upon request from the Towns custodian of public records, in a format that is compatible with the information technology systems of the Town.
- e. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, THE CONTACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: TOWN CLERK, 535 Park Avenue, Lake Park, Florida 33403, 561-881-3311, Townclerk@lakeparkflorida.gov.

IN WITNESS WHEREOF, the parties hereto have made and execute this Agreement as of the day and year last execute below.

ATTEST:

TOWN OF LAKE PARK

By:

Vivian Mendez, MMC Town Clerk By: _

Roger D. Michaud, Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: _

Thomas J. Baird, Town Attorney

•

STATE OF FLORIDA COUNTY OF-PALM-BEACH-- Miami-Dade

The foregoing instrument has been acknowledged before me this 3rd day of July, 2024 by Roger Michaud, Mayor of the Town of Lake Park, and who is personally known to me.

(NOTARY SEAL)

	tary Public, State of Florida Construction Development & Investments, Inc.
Officer of HG Construction Development & Investments, Inc.	
Title: Roberto M. Hernandez, Pr	resident
Date: 06/24/2024	

#5603172 v1 26508-00001





TOWN OF LAKE PARK

BID # 103-2024

PBSO FENCE REPLACEMENT 700 PARK AVENUE LAKE PARK, FL 33403

Bid Date: Bid Time: VIA EMAIL: Thursday April 4th, 2024 2:00 PM DemandStar

ORIGINAL

4806 SW 74th Court Miami, FL 33155 Tel: 786-845-8999 Fax: 305-424-9334

BID DOCUMENTS

TOWN OF LAKE PARK

535 Park Avenue Lake Park, FL 33403



PROJECT:

PBSO Fence Replacement

700 Park Avenue

Lake Park, FL 33403

Invitation to Bid #103-2024

EXHIBT D

Required Bid Forms

454

BID SUBMITTAL SIGNATURE PAGE

PBSO Fence Replacement Bid No. 103-2024

Instructions: This form is to be included as part of the bid submittal package.

Required documents attached?	(checklist)
- Bid Submittal Page (signed)	×
- Acknowledgement of Addenda	V
- Schedule of Bid Items	r
- Conflict of Interest Disclosure Form	V
- Notification of Public Entity Crimes Law	V
- Drug-Free Workplace	
- Truth-in-Negotiation Certificate	1
- List of References	~
- List of Subcontractors, if applicable	V
- Bid bond (per Section 1), if applicable	
- Certificate of Insurance (per specification)	\checkmark
- Copies of all licenses, certifications, business tax receipts	\checkmark
- Clarifications / Exceptions	\checkmark

NAME OF FIRM: HG Construction Development & Investment, Inc

ADDRESS: 4806 SW 74th Court Miami, Florida 33155

PHONE #: 786-845-8999

FAX #: 305-424-9334

E-MAIL: al@hgconstruction.us

Statement by Bidder: "I HAVE REVIEWED	ALL PLANS, MANU	UALS, SPECIFICATIONS, A	AND ALL OTHER INFORMATION

CONTAINED WITHIN THIS SOLICITATION, AND UNDERSTAND ALL REQUIREMENTS"

AUTHORIZED SIGNATURE: _

NAME & TITLE (TYPED or PRINTED): Alfonso M. Garcia, Vice-President



TOWN OF LAKE PARK 535 Park Ave. Lake Park, Florida 33403 PROJECT: PBSO Fence Replacement

ITB#: 103-2024

ADDENDUM #1:

March 25, 2024

Clarifications and Question Responses

ADDEN	IDUM #1	
1)	Question:	Can you please advise us on which type of mesh is to be used for this project?
	Response:	Fence mesh is to be "Anti-climb" 3" x ½" rectangular x 9 gauge mesh; black vinyl
		coated with KK selvege. (See Exhibit B for the bid documents)
2)	Question:	In the case we are using chain-link fence as stated confirm if we shall use Mini-link anti-climb and confirm wire and mesh sizing. Please be advised that it comes in $\frac{3}{7}$, $\frac{5}{8}$, $\frac{7}{8}$, $\frac{1}{3}$ and $\frac{1}{4}$ anything higher than that is no longer considered mini-link.
	Response:	See Exhibit B – Scope of Work Mesh is specified as ½" x 9 gauge x 8' high panels.
3)	Question:	Can you provide a layout plan for our reference?
	Response:	See bid documents Exhibit A – Plan View of New Fencing Layout
4)	Question:	Can you show all of the fencing that remains as well?
	Response:	See bid documents Exhibit A – Plan View of New Fencing Layout

5)	Question:	Can you provide post schedule for fence and gates
	Response:	3" x 2.75" x 12 ga. I Beam Posts and 2" x 2" x 11 ga. rials are recommended with anti-climb fence mesh
6)	Question:	We are responsible for providing two (2) functioning motors at vehicle entry point. Are access control and junction box provided by others?
	Response:	Bidder is responsible for providing operational motor driven vehicular access gates. The town will provide junction box with electrical service for the gate operators adjacent to the gate motor location. Additionally, PBSO will provide the access control hardware and software.
7)	Question:	Does this project require a permit?
	Response:	Yes. Please see bid documents Exhibit D – Required Bid Forms for the pre- determined permit allowance to be included in the bid pricing.

Issued By: Town of Lake Park, Office of the Town Clerk
Laura
Signed By: <u>Weidgans</u>
Laura University of the Town Clerk
Laura Weidgans
Deputy Town Clerk

End of Addendum No. 1

HERNANDEZ

PRESIDENT APERNANCE

Date: 4042024

TOWN OF LAKE PARK 535 Park Ave. Lake Park, Florida 33403 PROJECT: PBSO Fence Replacement

ITB#: 103-2024

ADDENDUM #2:

March 26, 2024

Clarification to Addendum #1

ADDEN	IDUM #1	
1)	Question:	Can you please advise us on which type of mesh is to be used for this project ?
	Response:	Fence mesh is to be "Anti-climb" 3" x 1/2" rectangular x 9 gauge mesh; black vinyl
		coated with KK selvege. (See Exhibit B for the bid documents)
	Revised Respo	nse: Fence mesh is to be "Anti-climb" 1/2" x 9 gauge, black vinyl coated chain-link material with KK selvege.
2)	Question:	In the case we are using chain-link fence as stated confirm if we shall use Mini-link anti-climb and comfirm wire and mesh sizing. Please be advised that it comes in $\frac{3}{7}$, $\frac{1}{7}$, $5/8^{7}$, $7/8^{7}$, 1^{7} and $1\frac{1}{7}$ anything higher than that is no longer considered mini-link.
	Response:	- See Exhibit B – Scope of Work - Mesh is specified as ½" x 9 gauge x 8' high panels.
	Revised Respo	nse: Fence mesh is to be "Anti-climb" 1/2" x 9 gauge, black vinyl coated chain-link material.
3)	Question:	Can you provide a layout plan for our reference ?
-1		
	Response:	See bid documents Exhibit A – Plan View of New Fencing Layout
		45

8

4) Question: Can you show all of the fencing that remains as well ?

Response: See bid documents Exhibit A – Plan View of New Fencing Layout

.....

5)	Question: <i>Response:</i>	Can you provide post schedule for fence and gates <u>-3" x 2.75" x 12 ga. I Beam Posts and 2" x 2" x 11 ga. rials are recommended with</u> -anti-climb fence-mesh
	Revised Respo	nse: Line Posts: 3" x SS40 Black Corner Posts: 3" x SS40 Black Gate Posts: 3" x SS40 Black
6)	Question:	We are responsible for providing two (2) functioning motors at vehicle entry point. Are access control and junction box provided by others ?
	Response:	Bidder is responsible for providing operational motor driven vehicular access gates. The town will provide junction box with electrical service for the gate operators adjacent to the gate motor location. Additionally, PBSO will provide the access control hardware and software.
7)	Question:	Does this project require a permit ?
	Response:	Yes. Please see bid documents Exhibit D – Required Bid Forms for the pre- determined permit allowance to be included in the bid pricing.

Issued By: Town of Lake Park, Office of the Town Clerk

Date: 4/4/2024

Signed By: Laura Weidgans on to take Park, our Deputy Town Clerk, aurabeuty Cl

> Laura Weidgans Deputy Town Clerk

> > End of Addendum No. 2

ERNANDEZ. President OFILID

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART II:

List below the dates of issue for each addendum received in connection with this Solicitation:

Addendum #1, Dated 325 2024
Addendum #2, Dated 26 2024
Addendum #3, Dated
Addendum #4, Dated
Addendum #5, Dated
Addendum #6, Dated
Addendum #7, Dated
Addendum #8, Dated
Addendum #9, Dated
Addendum #10, Dated

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS SOLICITATION

Firm Name: HG Construction Development & Investment, Inc

Signature:

Name and title (Print or Type): Alfonso M. Garcia, Vice-President

Date: 04/04/2024

Item 9.

SCHEDULE OF BID ITEMS

PBSO FENCE REPLACEMENT

ITB # 103-2023

BID AMOUNT EXTENDED COSTS

1	INDEMIFICATION	1	L.S.	<u>\$ 100.00</u>
2	GENERAL CONDITIONS: Project Management, Mobilization, Documents for Permitti Temporary Protections, Temporary Facilities, Trash Remov Product Submittals, Licenses & Insurances, Warranties, Close-out Documents, etc.			\$ <u>14,788.35</u>
3	PERFORMANCE AND PAYMENT BONDS (if requir (only applicable if proposed BASE BID price exceeds \$100,0		L.S.	\$ <u>3,204.13</u>
4	NEW FENCING AND GATES – Remove existing fencing and dispose of off-site Furnish and install new "anti-climb" fencing including new vehicular	1 gates and ped	L.S.	\$ <u>113,377.65</u>
5	PROJECT CONTINGENCY (Allowance amount to be used at the discretion of the owner Any unused allowance shall be returned to the owner)	1	Allowance	<u>\$ 10,000.00</u>
6	BUILDING PERMIT (Town of Lake Park) (Allowance amount to be used at the discretion of the owner Any unused allowance shall be returned to the owner)	1	Allowance	\$ 3,000.00
	BASE BID ITEMS 1 THRU 6	\$ <u>14</u>	14,470.13 Numeric Amount	
Written Amount \$One Hundred Forty Four Thousand Four Hundred Seventy Dollars				d Seventy Dollars
	Written Amount and 13/100.00			
The number of days within which or the date by which, the Work is to be completed (the Contract Time) is currently set at 75 calendar days to substantial completion/plus 15 days to final completion from the date of contract time commences (90 days' total contract time). Submitted by: Title: President Signature of Firm Representative Roberto M. Hernandez Name of Firm: HG Construction Development & Investment, Inc Firm Address: 4806 SW 74th Court Miami, Florida 33155				
	Date: 04/04/2024 E-mail Address: 1 Firm Telephone No.: 786-845-8999	obert@hg	construction.us	

CONFLICT OF INTEREST DISCLOSURE FORM

The award of this contract is subject to the provisions of Chapter 112, Florida Statutes. All Proposers must disclose within their Proposal: the name of any officer, director, or agent who is also an employee of the Town of Lake Park.

Furthermore, all Proposers must disclose the name of any Town employee who owns, directly, or indirectly, an interest of more than five percent (5%) in the Proposer's firm or any of its branches.

The purpose of this disclosure form is to give the Town the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal consideration may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any Town duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

X To the best of my knowledge, the undersigned firm has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for the Proposal.

The undersigned firm, by attachment to this form, submits information that may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Proposal.

Acknowledged by:

HG Construction Development & Investment, Inc			
Firm Name			
Signature			

Alfonso M. Garcia, Vice-President

Name and title (Print or Type)

04/04/2024

Date

NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Proposal on a contract to provide any goods or services to a public entity; may not submit a Proposal on a contract with a public entity for the construction or repair of a public building or public work; may not submit Proposals on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-vendor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged by:

Firm Name	
Signature	
Alfonso M. Garcia, Vice-President	

DRUG-FREE WORKPLACE

HG Construction Development & Investment, Inc is a drug-free workplace and has a

(Company Name)

Substance abuse policy in accordance with and pursuant to Section 440.102, Florida Statutes.

Acknowledged by:

HG Construction Development & Investment, Inc	
Firm Name	
Signature	
Alfonso M. Garcia, Vice-President	

Name and title (Print or Type)

TRUTH – IN – NEGOTIATION CERTIFICATE

The undersigned warrants (i) that it has not employed or retained any company or person, other than bona fide employees working solely for the undersigned, to solicit or secure the Agreements and (ii) that it has not paid or agreed to pay any person, company, corporation, individual or firm other than its bona fide employees working solely for the undersigned or agreed to pay any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of the Agreement.

The undersigned certifies that the wage rates and other factual unit costs used to determine the compensation provided for in the Agreement are accurate, complete, and current as of the date of the Agreement.

This document must be executed by a Corporate Officer.

Title: Alfonso M. Garcia, Vice-President

Date: 04/04/2024

LIST OF REFERENCES

Following are references from agencies/companies/individuals in which your company has provided similar services within the last 5 years:

REFERENCE #1

Address:

Company/Agency Name:

SEE ATTACHEd

Point of Contact:
Phone Number:
Fax Number:
E-mail:

REFERENCE #2

Company/Agency Name:	SEE ATTACHEN	
Address:		
-		
Point of Contact:		
Phone Number:		
Fax Number:		
E-mail:		

REFERENCE #3

Company/Agency Name:_ Address:	SEE ATTACHE
Point of Contact:	
Phone Number:	
Fax Number:	
E-mail: _	

SIMILAR PAST PROJECTS/REFERENCES/EXPERIENCE

- TREE ISLAND PARK CLIENT: MIAMI DADE PARKS AND RECREATION COMPLETED 2021 NEW 5 ACRE PARK NEW BATHROOM, STORAGE, MAINTENANCE BUILDING, W/DEMUCKING, FENCING (MULTIPLE SIZES), GATES, UTILITIES, PARKING, PLAYGROUNDS, DOG PARK, SHELTERS, FITNESS EQUIPMENT, WATER & SEWER SERVICE, OFFSITE UTILITIES AND PARKING. CONTACT: JOSE GONZALEZ PH: 305-755-7833 EMAIL: JOSE.GONZALEZ5@MIAMIDADE.GOV VALUE: \$4,407,882.98
- HOMESTEAD AIRBASE FENCE PROJECT CLIENT: DEPT OF MILITARY AFFAIRS COMPLETED 2023 PROVIDE AND INSTALL 8' SECURTIY FENCING WITH BARBWIRE AND MULTIPLE ACCESS GATES. APPROX. 3,000 LN FT OF FENCING CONTACT: KENNETH WOODRUFF PH: 904-823-0216 EMAIL: KENNETH.N.WOODRUFF.NFG@ARMY.MIL
- FLORIDA ATLANTIC UNIVERSITY MECHANICAL BUILGING CLIENT: TRANE TECH/FAU CONSTRUCTION OF NEW DORM HOUSING MECHANICAL STRUCTURE 3000+ SQ. FT. STRUCUTRE WITH MECHANICAL AND MAINTENANCE FUNCTIONS. ASSOCIATED SITE WORK, CHILLER LINES AND FUNCTIONAL ACCESS PATHS FROM MULTIPLE BLDGS. CONTACT: AARON DITTY PH: 505-270-5675 EMAIL: <u>Aaron.Ditty@TraneTechnologies.com</u> VALUE: \$1,540,000.00
- FLAMINGO PARK HANDBALL COURTS RESTORATION CLIENT: CITY OF MIAMI BEACH COMPLETED:2023 RESTORATION OF EXISTING HANDBALL COURT STRUCTURES OVER 4000 SQ FT : 10' PERIMITER AND ROOF MOUNTED FENCING, MUSCO LIGHTING, RESURFACING, GLASSWORK, STRUCTURAL CONTACT: DAVID GOMEZ PH: 305-673-7071

Licensed & Insured CGC 1511027

DAVIDGOMEZ@MIAMIBEACHFL.GOV VALUE: \$2,331,948.31

5. MIRACLE LEAGUE FIELD TAMIAMI PARK CLIENT: MIAMI DADE PARKS AND RECREATION COMPLETED: 2019 11201 SW 24th STREET MIAMI, FLORIDA 33165 BASEBALL FIELD CONVERSION (MONUMENT WALL, FENCING(MULTIPLE SIZES), GATES, ASPHALT, LANDSCAPING, STRUCTURAL DUGOUTS, WATER SERVICE, ADA COMPLIANCE & PARKING) CONTACT: JOEL ARANGO TEL: 305-755-5453 EMAIL: Joel.Arango@miamidade.gov VALUE: \$785,554.32

CONSTRUCTION

- 6. JEB ESTATES PARK
 CLIENT: MIAMI DADE PARKS AND RECREATION
 COMPLETED: 2023
 14530 NW 16 CT
 MIAMI, FL 33167
 PLAYGROUND INSTALLATION, FENCING, GATES, WALKWAYS, LANDSCAPING, GRADING & RESTORATION.
 CONTACT: ROBERTO RODRIGUEZ
 TEL: 305-961-2791
 <u>ROBERTO.RODRIGUEZ3@MIAMIDADE.GOV</u>
 VALUE: 1,659,600.21
- SUNRISE MAINTENANCE BOAT RAMPS PHASES I, II & III
 CLIENT: CITY OF SUNRISE
 COMPLETED: 2022
 NEW CONSTRUCTION OF 30 CONCRETE PRECAST BOAT RAMPS, FENCING, GATES, ASSOCIATED
 EXCAVATION/DREDGING, GRADING, RIP RAP INSTALLATION, SIDEWALKS, GUARDRAILS, PRE
 CAST DOCK PLACEMENT ETC.
 CONTACT: CITY ENGINEER MARK WINSLOW
 PH: 954-572-2390
 EMAIL: <u>MWINSLOW@SUNRISEFL.GOV</u>
 VALUE: \$1,004,317.40

Licensed & Insured CGC 1511027

- MIRAMAR PARKWAY STREETSCAPE PROJECT CLIENT: CITY OF MIRAMAR COMPLETED: 2023 ROADWAY PROJECT: NEW BIKEPATH, FENCING, SIDEWALKS, CURB AND GUTTER, TRAFFIC WORK, STRIPING, DRAINAGE, MILLING, PAVING, LANDSCAPING, MOT, ADA COMPLIANCE, CONCRETE OVERLAY AND STREET LIGHTING. CONTACT: ALEX SHERSHEVSKY PH: 954-602-3315 EMAIL: <u>ASHERSHEVSKY@MIRAMARFL.GOV</u> VALUE: \$1,706,555.20
- 9. HISTORIC MIRAMAR PARKWAY REVITALIZATION PROJECT CLIENT: CITY OF MIRAMAR START: 2018 – 2019 ROADWAY REVITALIZAITON PROJECT: NEW BIKEPATH, SIDEWALKS, CURB AND GUTTER, TRAFFIC WORK, STRIPING, DRAINAGE, ASPHALT AND STREET LIGHTING. CONTACT: ALEX SHERSHEVSKY PH: 954-602-3315 EMAIL: <u>ASHERSHEVSKY@MIRAMARFL.GOV</u>
- **10. LANDSCAPING AND IRRIGATION IMPROVEMENTS**

IFB #1—05 COMPLETED 2021 LANDSCAPING, IRRIGATION, MOT, DEMOLITION ETC. CONTACT: ALEX SHERSHEVSKYPH: 954-602-3315 EMAIL: <u>ASHERSHEVSKY@MIRAMARFL.GOV</u>

- 11. TOWN OF DAVIE TEMP TOWN HALL PARKING LOT CLIENT: TOWN OF DAVIE COMPLETED: 2021 CONSTRUCTION OF NEW PARKING LOT, DRAINAGE, LIGTHING AND BATHWAYS CONTACT: GERRY DIAZ EMAIL: GERARDO DIAZ@DAVIE-FL.GOV
- 12. TOWN OF CUTLER BAY ITB #19-12 BIKE/PEDESTRIAN FACILITIES IMPROVEMENTS COMPLETED: 2021 CONSTRUCTION OF SIDEWALK, C&G, LANDSCAPING, CLEARING, MILLING, PAVING, STRIPING, SIGNAGE, MOT & SODDING. CONTACT: ALFREDO QUINTERO EMAIL: <u>AQUINTERO@CUTLERBAY-FL.GOV</u>

Licensed & Insured CGC 1511027

- FPL 84 AVE & ZILADEN
 CLIENT: FLORIDA POWER AND LIGHT
 CONSTRUCTION OF NEW SITE FACILITIES. (DRAINAGE, WATER, FENCING, LANDSCAPING, 15 ACRES ASPHALT PAVEMENT ETC.)
 VALUE: 4,989,556.00
- 14. VARIOUS DADE COUNTY PARKS OPEN CONTRACT CLIENT: MIAMI DADE PARKS AND RECREATION OVER 30 MIAMI DADE COUNTY LOCAL PARKS START 2011 – 2022 NEW PARK AND PLAYGROUND CONSTRUCTION (SITE UTILITIES, PLAYGROUNDS, PARK SHELTERS, FENCES, WALKWAYS, GRADING, LANDSCAPE ETC.) CONTACT: CESAR PEREZ PH: 305-755-7853 EMAIL: CEPEREZ@MIAMIDADE.GOV
- 15. DANNY MEEHAN PARK CLIENT: TOWN OF MEDLEY 7900 NW 72 AVE. MEDLEY, FL NEW PARK CONSTRUCTION (DUMPSTER ENCLOSURES, FENCING, BASKETBALL COURTS, WALKWAYS, PARKING, UTILITIES, SOCCER FIELD, SITE LIGHTING & LANDSCAPING) CONTACT: TOWN ENGINEER – JORGE CORZO PH: 305-887-9541 EXT. 143 EMAIL: JCORZO@TOWNOFMEDLEY.COM
- 16. AMELIA EARHART PARK
 CLIENT: MIAMI DADE PARKS AND RECEATION
 401 EAST 65TH STREET
 HIALEAH, FL 33013
 SCOPE: (RETAINING WALL, PLAYGROUND PURCHASE/INSTALLATION & CONCRETE FLATWORK)
 VALUE: \$ 350,000.00
 CONTACT: CESAR PEREZ
 PH: 305-755-7853EMAIL: CEPEREZ@MIAMIDADE.GOV
- 17. CRANDON PARK SHELTER # 04 CLIENT: MIAMI DADE PARKS AND RECREATION 6747 CRANDON BOULEVARD KEY BISCAYNE, FL SCOPES: (PARK SHELTERS & SITE WORK) CONTACT: CESAR PEREZ PH: 305-755-7853EMAIL: CEPEREZ@MIAMIDADE.GOV

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Item 9.



- 18. MOUNT SINAI HOSPITAL
 CLIENT: MOUNT SINAI HOSPITAL/ROBINS & MORTON
 4200 ALTON ROAD MIAMI BEACH, FL
 START DATE 2016 FINISH DATE 2019
 SITE CONSTRUCTION (UTILITIES, INJECTION WELLS, CONCRETE WORK, ADA WALKWAYS & ASPHALT PAVEMENT)
 CONTACT: PAT DAILEY
 PH: 407-252-4581
 EMAIL: PDAILEY@ROBINSMORTON.COM
- 19. CITY OF MIAMI SPRINGS CLIENT: CITY OF MIAMI SPRINGS RETROFIT SIDEWALKS FOR ADA COMPLIANCE & SITEWORK CONTACT: TAMMY ROMERO, ASSISTANT TO CITY MANAGER TEL: 305-805-5035 EMAIL: <u>romerot@miamisprings-fl.gov</u>
- 20. BAPTIST HOSPITAL WEST KENDALL CLIENT: ROBINS & MORTONS CONSTRUCTION 9555 SW 162 AVE MIAMI, FLORIDA 33196 SCOPES: UTILITIES, GRADING, HEAVY FILL IMPORT, ASPHALT PAVEMENT, CONCRETE FLATWORK, FENCING, LANDSCAPING ETC. CONTACT: ROBERT CRESWICK TEL: 352-636-5919 EMAIL: <u>RCReswick@robinsmorton.com</u>
- 21. HOBIE ISLAND/VIRGINIA KEY BEACH RESTORATION PROJECT CLIENT: MIAMI DADE COUNTY 275 NW 2ND ST MIAMI, FL 33128 START DATE 12/18 FINISH DATE 5/19 PARK RESTORATION (BEACH RENOURISHMENT, CONCRETE FLATWORK, WALKWAYS, RIP RAP STABALIZATION, ARMORFLEX RAMP INSTALLATION, GRADING, PAVING, PAVERS ETC.) CONTACT: JOEL ARANGO SR. CONSTRUCTION SECTION HEAD PH: 305-755-5453EMAIL: JOEL.ARANGO@MIAMIDADE.GOV

Licensed & Insured CGC 1511027

22. SUNRISE MAINTENANCE BOAT RAMPS PHASES II CLIENT: CITY OF SUNRISE VARIOUS LOCATIONS START DATE:2020 FINISH DATE: 2021 NEW CONSTRUCTION OF 10 CONCRETE PRE CAST BOAT RAMPS, ASSOCIATED EXCAVATION/DREDGING, GRADING, RIP RAP INSTALLATION, SIDEWALKS, GUARDRAILS, PRE CAST DOCK PLACEMENT ETC. CONTACT: CITY ENGINEER MARK WINSLOW PH: 954-572-2390 EMAIL: <u>MWINSLOW@SUNRISEFL.GOV</u>

- 23. CHAPMAN FIELD DEVELOPMENT CLIENT: MIAMI DADE PARKS AND RECREATION/SFM SERVICES 12400 SW OLD CUTLER ROAD START DATE 2010 FINISH DATE 2011 CONSTRUCTION OF NEW PARK FACILITIES (PILES, GRADE BEAMS, DEAD MEN, BRIDGE CONSTRUCTION, ADA KAYAK LAUNCHING PIER, SEAWALL, ADA COMPLIANCE RAMPS, GANGWAY INSTALLATION, GEOGRID INSTALLATION AT PARKING AREA, TRAFFIC SIGNAGE/MODIFICATION, DRAINAGE, DEMUCKING AND LANDSCAPING) CONTACT: MARIO LIGNAROLO PH: 305-219-8367 EMAIL: MLIGNAROLO@SFMSERVICES.COM
- 24. CHAPMAN FIELD SITE REMEDIATION PHASE II CLIENT: DERM/SFM SERVICES 12400 SW OLD CUTLER ROAD START DATE 2010 FINISH DATE 2010 DEMUCKING, WETLAND STABALIZATION, EXCAVATION, HAULING & REMOVAL OF 50,000 + TONS OF CONTAMINATED DEBRIS, PROVIDE AND INSTALL NEW SOILS FOR CAPPING AND INSTALLATION OF 20,000 NEW MANGROVES. CONTACT: MARIO LIGNAROLO PH: 305-219-8367 EMAIL: MLIGNAROLO@SFMSERVICES.COM
- 25. MIAMI ZOO (PCL CONSTRUCTION)
 CLIENT: MIAMI DADE COUNTY
 15200 SW 152 ST. MIAMI, FL
 START DATE 2015 FINISH DATE 2016
 CONSTRUCTION OF NEW AREA (FULL SITE UTILITIES, CONCRETE WALKWAYS, BOAT CANAL
 CONSTRUCTION, GRADING, ASPHALT, MISC. STRUCTURAL, FENCING ETC.)
 CONTACT: DONALD GRADY
 PH: 407-363-0059

Licensed & Insured CGC 1511027

EMAIL: DJGRADY@PCL.COM

26. CURTIS PARK (BOAT RAMPS, SEAWALL, PARKING LOT CONSTRUCTION & SOIL REMEDIATION) CLIENT: CITY OF MIAMI 2396 NW NORTH RIVER DRIVE MIAMI, FLORIDA 33129 NEW SITE CONSTRUCTION (DEMO OF EXISTING PILES/DOCKS, SOIL REMEDIATION, PARKING LOTS, BOAT RAMP, SEAWALL, PILES, DOCKS, CONCRETE RAMPS, RETENTION AREA, SITE UTILITIES & LANDSCAPING) CONTACT: JOSE OLIVEROS PH: 305-416-1049 EMAIL: jloliveros@miamigov.com

ADDITIONAL PARK REFERENCES CAN BE PROVIDED UPON REQUEST

Licensed & Insured CGC 1511027

4806 SW 74th COURT MIAMI, FL 33155 PH# 786-845-8999 FAX# 305-424-9334 EMAIL ROBERT@HGCONSTRUCTION.US

LIST OF SUBCONTRACTORS AND PRIME VENDORS

The following are the subcontractors and prime vendors anticipated to be used if your company is awarded the Contract. Please note that all changes to this list must first be approved in writing by the TOWN OF LAKE PARK, Project Manager.

NAME OF COMPANY	ADDRESS OF COMPANY	PHONE/CONTACT
1) DC Fence Solutions	4960 NW 165th St Suite U-B14	Miami Lakes, FL 33014 786-747-4766
2)		
3)		
4)		
5)		

INSERT BID SECURITY HERE

(INCLUDE PROOF OF BONDING CAPABILITIES FOR PAYMENT AND PERFORMANCE, IF REQUIRED FOR THIS PROJECT)

NOTE: Attorney-in-fact who signs Bid Bonds or Contract Bonds must file with such bond a certified copy of their Power of Attorney to sign such bonds.

Document A310[™] – 2010

P.O. Box 6202

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR: (Name, legal status and address) SURETY: (Name, legal status and principal place of business)

H.G. Construction Development & Investment, Inc The Gray Insurance Company

4806 SW 74th Court

Miami, FL 33155

OWNER: (Name, legal status and address)

Town of Lake Park

535 Park Avenue

Lake Park, FL 33403

BOND AMOUNT: \$ 5%

Five Percent of Amount Bid

Metairie, LA 70009-6202

PROJECT: (Name, location or address, and Project number, if any)

ITB# 103-2024 - PBSO Fence Replacement

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed, as a statutory bond and not as a common law bond.

Signed and sealed this 4th day of April, 2024

Witness L. Juis	H.G. Construction Development & Investment, Inc (Principal) (Seal) By: (Title) Poleton H. Henwarder, P.
(Withess) Kailee Rosenhaus	The Gray Insurance Company (Surety) By: (Title)Kevin Wojtowicz Attorney-in-Fact

THE GRAY INSURANCE COMPANY THE GRAY CASUALTY & SURETY COMPANY

GENERAL POWER OF ATTORNEY

Bond Number: n/a

Principal: H.G. Construction Development & Investment, Inc

Project: ITB# 103-2024 - PBSO Fence Replacement

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint: Kevin Wojtowicz, Jessica Reno, Edwin T. Collins, IV, Devin Phillips, Christian Collins, and Laura D. Mosholder of St. Petersburg, Florida jointly and severally on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$25,000,000.00.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

"RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 4th day of November, 2022.



Michael T. Gray President The Gray Insurance Company



Cullen S. Piske President The Gray Casualty & Surety Company



State of Louisiana

Parish of Jefferson

On this 4th day of November, 2022, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company, and Cullen S. Piske, President of The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Leigh Anne Henican Notary Public Notary ID No.92653 Orleans Parish, Louisiana

- Hume Henican

Leigh Anne Henican Notary Public, Parish of Orleans State of Louisiana My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 4th day of April 2024

Mark Manguns

I, Leigh Anne Henican, Secretary of The Gray Casualty & Surety Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 4th day of April , 2024

Leigh Jume Denican



INCLUDE PROOF OF EXISTING INSURANCE.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/D 04/03/2024

L

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.								
IMPORTANT: If the certificate holder is an If SUBROGATION IS WAIVED, subject to t this certificate does not confer rights to t	the terms	s and conditions of the po	licy, cer	tain policies	DITIONAL IN may require	ISURED provisions or be an endorsement. A state	endors ment o	ed. on
PRODUCER	ine oertai	oute noticer in neu or such	CONTAC		rero		and the second second second	
Brown & Brown Insurance Services, Inc.			NAME: PHONE (A/C, No	(305) 71	4-4400	FAX (A/C, No):	(305) 7	14-4401
8825 NW 21st Terrace			E-MAIL ADDRES	Julia Cuar	rero@bbrown		()	
					SURER(S) AFFOR	NDING COVERAGE		NAIC #
Doral		FL 33172	INSURER A : The Continental Insurance Company 3528				35289	
INSURED			INSORER B.				20478	
H.G. Construction, Development a 4806 SW 74th Court	and Inves	tment, Inc.	INSURER C : Valley Forge Insurance Company 20508				20508	
4800 300 7401 60010			INSURE					
Miami		FL 33155	INSURE				-	
COVERAGES CERTI	FICATE	NUMBER: 24/25 GL,CA,		station of the second se		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
LTR TYPE OF INSURANCE	NSD WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
CLAIMS-MADE CCUR						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000 \$ 100,000	
A	Y	7018119730		04/02/2024	04/02/2025	MED EXP (Any one person)	\$ 15,000	
		1010119750		04/02/2024	04/02/2023	PERSONAL & ADV INJURY	\$ 1,000,000 \$ 2,000,000	
GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- JECT LOC							\$ 2,000 \$ 2,000	
OTHER:							\$	
AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
						1	\$	
B OWNED SCHEDULED AUTOS ONLY AUTOS HIRED NON-OWNED		7018119727		04/02/2024	04/02/2025	2202527/2414.05		
AUTOS ONLY AUTOS ONLY						(Per accident)	\$	
						EACH OCCURRENCE		00,000
A EXCESS LIAB CLAIMS-MADE		7018119744		04/02/2024	04/02/2025		\$	
DED X RETENTION \$ 0							\$	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Cooler - periodi anticologica de la contra de				X PER STATUTE X OTH- ER		
	1/A	7018119713		04/02/2024	04/02/2025	E.L. EACH ACCIDENT	\$ 1,000	
(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	\$ 1,000	
DÉSCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$ 1,000	J,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES	(ACORD 1	01, Additional Remarks Schedule.	may be at	tached if more sp	ace is required)	l		
RE: ITB # 103-2024 PBSO Fence Replacement			1	51 				
Town of Lake Park is an additional insured with re-	gards to (General Liability coverage whe	en requir	ed by written c	ontract.			
			0.110					
CERTIFICATE HOLDER			CANC	ELLATION				
Town of Lake Park			THE	EXPIRATION D	ATE THEREOF	SCRIBED POLICIES BE CAN 7, NOTICE WILL BE DELIVERI 7 PROVISIONS.		BEFORE
535 Park Avenue			AUTHOP	IZED REPRESEN	TATIVE			
Lake Park		FL 33403	normalized restriction of the second				•	
© 1988-2015 ACORD CORPORATION. All rights reserved.								

The ACORD name and logo are registered marks of ACORD

Item 9.

AGENCY CUSTOMER ID: 00348578

LOC #:

ACORD	2
-	

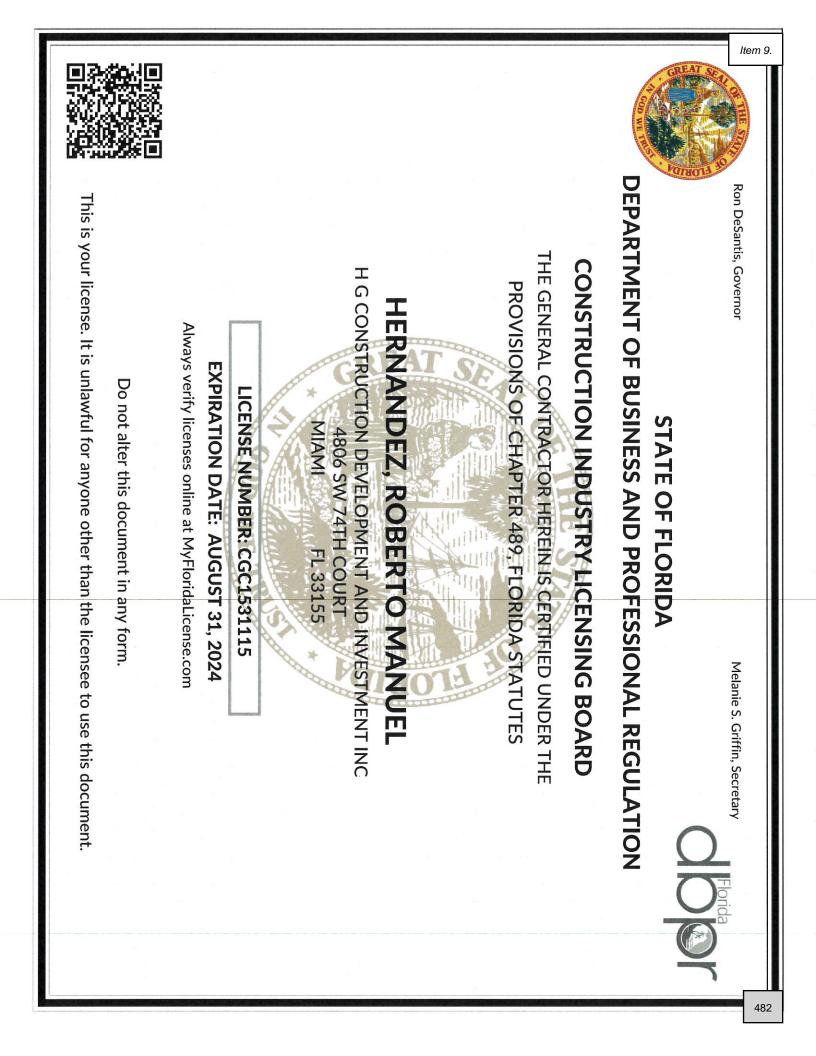
ADDITIONAL REMARKS SCHEDULE

ACORD ADDI	TIONAL REMA	ARKS SCHEDULE	Page	of
AGENCY		NAMED INSURED		
Brown & Brown Insurance Services, Inc.		H.G. Construction, Development and Investment, Inc.		
POLICY NUMBER		7		
CARRIER	NAIC CODE	-		
		EFFECTIVE DATE:		
ADDITIONAL REMARKS				
THIS ADDITIONAL REMARKS FORM IS A SCHEDUL	E TO ACORD FORM,	a a		
	ficate of Liability Insurance: N	lotes		
Inland Marine Policy # 7018119730 Company: The Continental Ins. Co. Policy Term: 4/2/24 - 4/2/25 Schedule Equipment Limit: 544,486.00 Equipment Leased or Rented From Others: \$250,000 Limit \$250,000 Max Per Item Percentage Deductible: 2% of the value of the item, or the la than \$25,000. Installation Floater Policy # 7018119730 Company: The Continental Ins. Co. Policy Term: 4/2/24 - 4/2/25 Policy Limit: 100,000 All Occurrences Deductible: 2,500	argest value if two or more il	tems are valued in the same loss, but not less than \$2,500, n	or more	

480

Item 9.

RECEIPTS (AS APPLICABLE TO PERFORM THE REQUIRED SERVICES).



Local Business Tax Receipt

Miami–Dade County, State of Florida -THIS IS NOT A BILL - DO NOT PAY

5843710

BUSINESS NAME/LOCATION H G CONSTRUCTION DEVELOPMENT AND INVESTMENT INC 4806 SW 74TH CT MIAMI, FL 33155-4448

OWNER H G CONSTRUCTION DEVELOPMENT AND

1

Worker(s)

RECEIPT NO. RENEWAL 6093181



SEC. TYPE OF BUSINESS 196 GENERAL BUILDING CONTRACTOR

CGC1531115

PAYMENT RECEIVED BY TAX COLLECTOR

EXPIRES

SEPTEMBER 30, 2024

Must be displayed at place of business

Pursuant to County Code

Chapter 8A - Art. 9 & 10

75.00 07/11/2023 INT-23-399956

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.



The RECEIPT NO. above must be displayed on all commercial vehicles – Miami–Dade Code Sec 8a–276. For more information, visit <u>www.miamidade.gov/taxcollector</u>



Florida Department of Transportation

RON DESANTIS GOVERNOR

605 Suwannee Street Tallahassee, FL 32399-0450 JARED W. PERDUE, P.E. SECRETARY

October 23,2023

H.G. CONSTRUCTION, DEVELOPMENT & INVESTMENT, INC. 4806 SW 74 COURT MIAMI, FLORIDA 33155

RE: CERTIFICATE OF QUALIFICATION

The Department of Transportation has qualified your company for the type of work indicated below.

FDOT APPROVED WORK CLASSES:

DRAINAGE, FLEXIBLE PAVING, GRADING, GRASSING, SEEDING AND SODDING, SIDEWALK, Curb & Gutter, Driveways, Underground utilities (Water & Sewer)

Unless notified otherwise, this Certificate of Qualification will expire 12/30/2024.

In accordance with Section 337.14(4), Florida Statutes, changes to Ability Factor or Maximum Capacity Rating will not take effect until after the expiration of the current certificate of prequalification (if applicable).

In accordance with Section 337.14(1), Florida Statutes, an application for qualification <u>must be</u> filed within (4) months of the ending date of the applicant's audited annual financial statements.

If the company's maximum capacity has been revised, it may be accessed by logging into the Contractor Prequalification Application System via the following link: HTTPS://fdotwp1.dot.state.fl.us/ContractorPreQualification

Once logged in, select "View" for the most recently approved application, and then click the "Manage" and "Application Summary" tabs.

The company may apply for a Revised Certificate of Qualification at any time prior to the expiration date of this certificate according to Section 14-22.0041(3), Florida Administrative Code (F.A.C.), by accessing the most recently approved application as shown above and choosing "Update" instead of "View." If certification in additional classes of work is desired, documentation is needed to show that the company has performed such work.

All prequalified contractors are required by Section 14-22.006(3), F.A.C., to certify their work underway monthly in order to adjust maximum bidding capacity to available bidding capacity. You can find the link to this report at the website shown above.

Sincerely, James C. Taylor AA

James E. Taylor II, Prequalification Supervisor Contracts Administration Office

JTII

Improve Safety, Enhance Mobility, Inspire Innovation www.fdot.gov

CLARIFICATIONS/EXCEPTIONS

NA

Please list any clarifications of your bid in this section, as well as any exceptions you may have.



NIELSON, ROSENHAUS & ASSOCIATES A NIELSON HOOVER GROUP COMPANY

ACRISURE[®]

March 26, 2024

Re: <u>HG Construction, Development & Investment, Inc</u> Statement of Bondability

To Whom It May Concern:

This is to advise you that our office provides Bid, Performance, and Payment Bonds for HG Construction, Development & Investment, Inc. Their Surety is The Gray Insurance Company which carries an A.M. Best Rating of A-VIII and is listed in the Department of the Treasury's Federal Register.

Based upon normal and standard underwiring criteria at the time of the request, we should be in position to provide Performance and Payment Bonds for projects up to \$10,000,000 for a single bond and \$30,000,000 in the aggregate. We obviously reserve the right to review final contractual documents, bond forms and obtain satisfactory evidence of funding prior to final commitment to issue bonds. We cannot assume liability to any third party, including you, if we do not execute said bonds.

HG Construction, Development & Investment Inc is an excellent contractor and we hold them in the highest regard. We feel extremely confident in our contractor and encourage you to offer them an opportunity to execute any upcoming projects.

This letter is not an assumption of liability, nor is it a bid or performance and payment bond. It is issued only as a bonding reference by our respected client.

If you should have any questions, please do not hesitate to give me a call.

Sincerely,

Jessica Reno Surety Bond Specialist

220 Congress Park Drive Suite 100 Delray Beach, FL 33445 P: 561.454.8210 F: 561.455.4787 W: nielsonbonds.com



Local Business Tax Receipt

Miami–Dade County, State of Florida -THIS IS NOT A BILL - DO NOT PAY

5843710

BUSINESS NAME/LOCATION H G CONSTRUCTION DEVELOPMENT AND INVESTMENT INC 4806 SW 74TH CT MIAMI, FL 33155-4448

OWNER H G CONSTRUCTION DEVELOPMENT AND

1

Worker(s)

RECEIPT NO. RENEWAL 6093181



SEC. TYPE OF BUSINESS 196 GENERAL BUILDING CONTRACTOR

CGC1531115

EXPIRES SEPTEMBER 30, 2024 Must be displayed at place of business Pursuant to County Code

Pursuant to County Code Chapter 8A – Art. 9 & 10

> PAYMENT RECEIVED BY TAX COLLECTOR

75.00 07/11/2023 INT-23-399956

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business. The RECEIPT NO. above must be displayed on all commercial vehicles – Miami–Dade Code Sec 8a–276.

For more information, visit <u>www.miamidade.gov/taxcollector</u>

Item 9.

National Recreation and Park Association Let it be known that BOBERTO HERNANDEZ	has met the requirements of the standards set forth by the National Certification Board and is hereby granted certification as a Certified Playground Safety Inspector	CHARPERSON CHARPERSON Date CERTIEND CHARPERSON Soft State St	December 01, 2026 EXPIRATION DATE
IG	ICI		ABP PARK ASSOCIATION

ltem 9.



List of Categories We Self Perform

- Drainage
- AAAA Sewer
- Water
- Grading
- Concrete flat work
- Concrete structure
- > Excavation
- Earthwork \rightarrow
- Formwork
- \triangleright Painting
- Pavers
- Demolition
- > Landscaping



HG CONSTRUCTION OWNED EQUIPMENT LIST

- BACKHOES
- BOBCATS WHEELED AND TRACKS
- COMPACTION ROLLERS
- EXCAVATORS FULL SIZE
- EXCAVATORS MINI'S
- DOZERS
- WATER TRUCKS
- WHEEL LOADERS
- BROOM SWEEPERS
- WATER PUMPS
- COMPACTION TAMPERS
- FUEL TRUCKS
- SCARIFIERS
- DUMP TRUCKS

Licensed & Insured CGC 1511027

4806 SW 74th COURT, MIAMI, FL 33155 PH# 786-845-8999 FAX# 305-424-9334

PROJECTS IN PROGRESS

 MOUNT SINAI HOSPITAL CLIENT: MOUNT SINAI HOSPITAL/ROBINS & MORTON 4200 ALTON ROAD MIAMI BEACH, FL START DATE: 10/2016 COMPLETION DATE: SITE CONSTRUCTION (UTILITIES, INJECTION WELLS, CONCRETE WORK & ASPHALT WORK) ORIGINAL CONTRACT VALUE: \$5,680,000.00 CURRENT CONTRACT VALUE: \$5,680,000.00 CURRENTLY AT 80% COMPLETION CONTACT: PAT DAILEY PH: 407-252-4581 EMAIL: PDAILEY@ROBINSMORTON.COM

- DOCTORS HOSPITAL CORAL GABLES, FL CLIENT: BAPTIST HEALTH/ROBINS & MORTON CONST 5000 UNIVERSITY DRIVE START DATE: 10/2018 COMPLETION DATE: CORAL GABLES, FLORIDA 33146 DRAINAGE, GRADING, DEMOLITION AND LANDSCAPING ORIGINAL CONTRACT VALUE: \$320,609.00 CURRENT CONTRACT VALUE: \$320,609.00 CURRENTLY AT 20% COMPLETION CONTACT: RYAN MONAGHAN TEL: 786-864-0686 EMAIL: RMONAGHAN@ROBINSMORTON.COM
- MIRAMAR PARKWAY STREETSCAPE PROJECT
 CLIENT: CITY OF MIRAMAR
 MIRAMAR PKWY MIRAMAR, FL
 START DATE: 11/2018 COMPLETION DATE: 2/2019
 SITE CONSTRUCTION (BIKE LANE ADDITION, ASPHALT, CONCRETE WORK, SITE LIGHTING, DRAINAGE, AND TRAFFIC STRIPING)
 ORIGINAL CONTRACT VALUE: \$1,500,300.00
 CURRENTLY AT 30% COMPLETION
 CONTACT: ALEX SHERSHEVSKY
 PH: 954-602-3315
 EMAIL: <u>ASHERSHEVSKY@MIRAMERFL.GOV</u>

Licensed & Insured CGC 1511027

4806 SW 74th Court Miami, FL 3155 PH# 786-845-8999 FAX# 305-424-9334 EMAIL ROBERT@HGCONSTRUCTION.US



4. SUNRISE BOAT RAMPS CLIENT: CITY OF SUNRISE VARIOUS LOCATION THROUGHOUT CITY START DATE: 4/19 COMPLETION DATE: 8/19 CONTRACT VALUE: \$407,000.00 CURRENTLY AT 60% CONTACT: MARK WINSLOW PH: 954-572-2390 EMAIL: MWINSLOW@SUNRISEFL.GOV

Licensed & Insured CGC 1511027

4806 SW 74th Court Miami, FL 3155 PH# 786-845-8999 FAX# 305-424-9334 EMAIL ROBERT@HGCONSTRUCTION.US



SIMILAR PROJECTS/REFERENCES

- DANNY MEEHAN PARK CLIENT: TOWN OF MEDLEY 7900 NW 72 AVE. MEDLEY, FL START DATE 11/1/15 FINISH DATE 10/15/16 NEW PARK CONSTRUCTION (DUMPSTER ENCLOSURES, BASKETBALL COURTS, WALKWAYS, PARKING, UTILITIES, SOCCER FIELD, SITE LIGHTING & LANDSCAPING) VALUE \$1,402,056.00 CONTACT: TOWN ENGINEER – JORGE CORZO PH: 305-887-9541 EXT. 143 EMAIL: JCORZO@TOWNOFMEDLEY.COM
- CITY OF MIAMI SPRINGS
 CLIENT: CITY OF MIAMI SPRINGS
 RETROFIT SIDEWALKS FOR ADA COMPLIANCE & SITEWORK
 VALUE: \$ 691,168.00
 CONTACT: TAMMY ROMERO, ASSISTANT TO CITY MANAGER
 TEL: 305-805-5035
 EMAIL: <u>romerot@miamisprings-fl.gov</u>
- VARIOUS DADE COUNTY PARKS OPEN CONTRACT CLIENT: MIAMI DADE PARKS AND RECREATION OVER 20 MIAMI DADE COUNTY LOCAL PARKS START 2011 – 2017 NEW PARK AND PLAYGROUND CONSTRUCTION (SITE UTILITIES, PLAYGROUNDS, PARK SHELTERS, FENCES, WALKWAYS, GRADING, LANDSCAPE ETC.) VALUE: 3 MILLION + CONTACT: CESAR PEREZ PH: 305-755-7853 EMAIL: CEPEREZ@MIAMIDADE.GOV

Licensed & Insured CGC 1511027

4806 SW 74th Court Miami, FL 33155 PH# 786-845-8999 FAX# 305-424-9334 EMAIL ROBERT@HGCONSTRUCTION.US 4. MIRAMAR PARKWAY HISTORIC REVITALIZATION PROJECT CLIENT: CIT OF MIRAMAR START 2017 – 2018

ROADWAY RESTORATION REMOVAL OF EXISTING VALLEY GUTTER AND SIDEWALKS AND REPLACE WITH CURB AND GUTTER, SIDEWALKS AND NEW BIKEPATH ALONG MIRAMAR PARKWAY. VALUE: \$1,470,000.00 CONTACT: ALEX SHERSHEVSKY PH: 945-602-3315

EMAIL: ASHERSHEVSKY@MIRAMARFL.GOV

- MIAMI ZOO (PCL CONSTRUCTION)
 CLIENT: MIAMI DADE COUNTY
 15200 SW 152 ST. MIAMI, FL
 START DATE 2015 FINISH DATE 2016
 CONSTRUCTION OF NEW AREA (SITE UTILITIES, WALKWAYS, BOAT CANAL
 CONSTRUCTION, GRADING, ASPHALT, ETC.)
 VALUE: \$1,590,300.00
 CONTACT: DONALD GRADY
 PH: 407-363-0059
 EMAIL: DJGRADY@PCL.COM
- 6. CHAPMAN FIELD DEVELOPMENT CLIENT: MIAMI DADE PARKS AND RECREATION/SFM SERVICES 12400 SW OLD CUTLER ROAD START DATE 2010 FINISH DATE 2011 CONSTRUCTION OF NEW PARK FACILITIES (BIKE PATH, PARKING AREA, BRIDGE CONSTRUCTION, ADA KAYAK LAUNCHING PIER, SEAWALL, ADA COMPLIANCE RAMPS, TRAFFIC SIGNAGE/MODIFICATION, DRAINAGE AND LANDSCAPING) VALUE: \$2,300,789.25 CONTACT: MARIO LIGNAROLO PH: 305-219-8367 EMAIL: MLIGNAROLO@SFMSERVICES.COM

Licensed & Insured CGC 1511027

4806 SW 74th Court Miami, FL 33155 PH# 786-845-8999 FAX# 305-424-9334 EMAIL ROBERT@HGCONSTRUCTION.US

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Item 9.

- MOUNT SINAI HOSPITAL
 CLIENT: MOUNT SINAI HOSPITAL/ROBINS & MORTON
 4200 ALTON ROAD MIAMI BEACH, FL
 START DATE 2016 FINISH DATE 2018
 SITE CONSTRUCTION (UTILITIES, INJECTION WELLS, CONCRETE WORK & ASPHALT WORK)
 VALUE: \$5,680,000.00
 CONTACT: PAT DAILEY
 PH: 407-252-4581
 EMAIL: PDAILEY@ROBINSMORTON.COM
- 8. BARRY UNIVERSITY
 CLIENT: BARRY UNIVERSITY
 13100 NE 2 AVE.
 MIAMI SHORES, FL
 SITE CONSTRUCTION (PARKING LOTS, SIDEWALKS, CURBS, PAVERS ETC.)
 VALUE: \$675,000.00
 CONTACT: JEFFREY YAO
 PH: 305-899-3995
 EMAIL: JYAO@BARRY.EDU
- 9. CURTIS PARK
 CLIENT: CITY OF MIAMI
 2396 NW NORTH RIVER DRIVE
 MIAMI, FLORIDA 33129
 SITE CONSTRUCTION (PARKING LOTS, BOAT RAMP, SEAWALL, PILES, RETENTION AREA, SITE UTILITIES & LANDSCAPING)
 VALUE: \$ 965,606.00
 CONTACT: JOSE OLIVEROS
 PH: 305-416-1049
 EMAIL: <u>iloliveros@miamigov.com</u>

 MIRACLE LEAGUE FIELD TAMIAMI PARK
 CLIENT: MIAMI DADE PARKS AND RECREATION
 11201 SW 24th STREET
 MIAMI, FLORIDA 33165
 BASEBALL FIELD CONVERSION (MONUMENT WALL, FENCING, ASPHALT, LANDSCAPING,
 STRUCTURAL DUGOUTS, WATER SERVICE, ADA COMPLIANCE & PARKING)

Licensed & Insured CGC 1511027

4806 SW 74th Court Miami, FL 33155 PH# 786-845-8999 FAX# 305-424-9334 EMAIL ROBERT@HGCONSTRUCTION.US Item 9.

VALUE: \$673,086.63 CONTACT: JOEL ARANGO TEL: 305-755-5453 EMAIL: Joel.Arango@miamidade.gov

11. BAPTIST HOSPITAL WEST KENDALL CLIENT: ROBINS & MORTONS CONSTRUCTION 9555 SW 162 AVE MIAMI, FLORIDA 33196 SCOPES: VALUE: \$ 1,386,500.00 CONTACT: ROBERT CRESWICK TEL: 352-636-5919 EMAIL: <u>RCReswick@robinsmorton.com</u>

12. CRANDON PARK SHELTER # 04 CLIENT: MIAMI DADE PARKS AND RECREATION 6747 CRANDON BOULEVARD KEY BISCAYNE, FL SCOPES: (PARK SHELTERS & SITE WORK) VALUE: \$ 300,000.00 CONTACT: CESAR PEREZ PH: 305-755-7853 EMAIL: CEPEREZ@MIAMIDADE.GOV

13. AMELIA EARHART PARK
CLIENT: MIAMI DADE PARKS AND RECEATION
401 EAST 65TH STREET
HIALEAH, FL 33013
SCOPE: (RETAINING WALL, PLAYGROUND & CONCRETE FLATWORK)
VALUE: \$ 350,000.00
CONTACT: CESAR PEREZ
PH: 305-755-7853
EMAIL: <u>CEPEREZ@MIAMIDADE.GOV</u>

ADDITIONAL PARK REFERENCES CAN BE PROVIDED UPON REQUEST

Licensed & Insured CGC 1511027

4806 SW 74th Court Miami, FL 33155 PH# 786-845-8999 FAX# 305-424-9334 EMAIL ROBERT@HGCONSTRUCTION.US



CLIENT REFERENCES

WALMART – Pompano Beach (Drainage Improvements +\$1.6M)

EAST CITY CENTER & TRADER JOES

TD BANK – Sheridan Street

TD BANK – Boca Raton (Glades Road)

TD BANK – Pembroke Pines

TD BANK – Boynton Beach

Robert Drane - President

Rob Johnston – Vice President

R.A. ROGERS CONSTRUCTION COMPANY, LLC

234 N. Westmonte Drive Suite #2000

Altamonte Springs, FL 32714

P: 407-339-4001/ Direct: 407-215-9315

rjohnston@rarogers.com

MIAMI ZOO PROJECT 12400 SW 152 ST. SITE DEVELOPMENT (1.4 MILLION)

CONTRACTOR: PCL CONSTRUCTION DONALD GRADY – Sr. PM P: 407-363-0059 C: 407-466-6292

NOTRE DAME CATHOLIC CHURCH – Little Haiti CHASE BANK – Bird Road Miami CHASE BANK – Village of Tequesta CHASE BANK – Town of Weston LATTER DAY SAINTS CHURCH – MIAMI

Steve Otocki – Sr. PM C: 954.260.4317 GSD CONTRACTING, LLC

4675 Anglers Avenue, Ft. Lauderdale, FL 33312

P: 954-961-4222



DANNY MEEHAN PARK PROJECT

7901 NW SOUTH RIVER DRIVE

MEDLEY, FL

CONSTRUCTION OF NEW PARK FACILITY (SOCCER FEILD, BASKETBALL COURTS, WALKWAYS, AMERISTAR FENCING, PARKING LOT ETC.) PROJECT VALUE \$1.3 MILLION

OWNER: TOWN OF MEDLEY

TOWN ENGINEEER: JORGE CORZO

P: 305-887-9541

MIAMI DADE PARK AND RECREATION PARKS CONTRACT – VARIOUS PARKS (2 MILLION +)

JAY FORNI SENIOR ADMINISTRATOR

CESAR PEREZ Sr. PM

MIAMI DADE PARKS AND REC.

275 NW 2 STREET MIAMI, FL 33128

P: 305-755-7800

jforni@miamidade.gov



CHAPMAN PARK DEVELOPMENT PHASE 1

(MIAMI-DADE COUNTY PARKS PROJECT - \$2.3M) – CONSTRUCTION OF NEW PARK BIKEPATHS, BRIDGE, DOCKS, PARKING AREA AND DECORATIVE WALLS/WALKWAYS.

FLORIDA CITY YOUTH ACTIVITY CENTER

35TH STREET FIRE STATION – Ft. Lauderdale

Mitch Brown - Sr. PM

Brian Mayotte - Exec. VP

Boran Craig Barber Engel Construction Company, Inc.

3606 Enterprise Avenue, Naples, FL 34104

P: 239-643-3343



CHAPMAN WETLAND RESTORATION AND MITIGATION

(MIAMI-DADE DERM PROJECT - \$2.2M)

VARIOUS FDOT INTERCHANGE IMPROVEMENTS

Mario Lignarolo – Sr. PM

SFM SERVICES

9700 NW 79TH Avenue, Hialeah, FL

P: 305-219-8367

mlignarolo@sfmservices.com

Item 9.



ENGINEERS

Eddy Santamarina, P.E.

Bohler Engineering

1000 Corporate Drive – Suite 250, Ft. Lauderdale, FL 33334

P: 954-202-7000 / C: 954-547-5970

esantamarina@bohlereng.com

Jorge Fernandez, P.E.

Kimley-Horn & Associates, Inc.

1221 Brickell Avenue – 4th Floor, Miami, FL 33131

P: 305-673-2025 / C: 305-582-0628

jorge.fernandez@kimley-horn.com

of equipment manufactured by Landscape Structures Inc. As having met the high standards necessary to become a Calendar Years 2020-2023 HG Construction, Inc **Chis Certificate Approves** Date Certified Installer landscape structures[®] JUCh Official Validation

Landscape Structures Inc., 601 7th Street South, Delano, MN 55328 USA

504

Item 9

PORTER

Date 5/10/17

Rep. Services, Inc 581 Technology Park, Suite 1009 Lake Mary, Florida 32746

To whom it may concern,

Hilario Gonzalez is a member of Poligon's Certified Poligon Installer group and has been a member since 2013. This membership has been granted through his experience from the field and upon his successful course training and completion.

Thanks,

TJ Molewyk Technical Support/Quality Assurance Supervisor Poligon, PorterSIPS, CEAS+



Item 9.

505



May 10, 2017

TO WHOM IT MAY CONCERN:

RE: Product Installation

H. G. Construction, Development and Investment, Inc. is authorized to install DuMor, Inc. products sold through Rep Services, Inc. in the State of Florida. Please contact me with questions.

Best Regards,

Jugery E. A

Vice President, Sales and Marketing



6/25/2015

Kurt Smith Freenotes Harmony Park 194 Bodo, Unit F Durango, CO 81301

To Whom It May Concern:

H.G. Construction, Development and Investment, Inc. is authorized to install equipment manufactured by Freenotes Harmony Park.

Sincerely

Kurt Smith

Director of Sales Freenotes Harmony Park 194 Bodo, Unit F Durango, CO 81301 970-903-4663

194 Bodo Drive Unit F, Durango, CO 81303 P: (970) 375-7825, F: (970) 247-0856



6/30/15

Rep Services, Inc. 581 Technology Park, Suite 1009 Lake Mary, Florida 32746

To whom it may concern,

Hilario Gonzalez is a member of Poligon's Certified Poligon Installers group. This membership has been granted through his experience from the field and upon his successful course training and completion.

Thanks,

T

TJ Molewyk | Technical Support/Quality Assurance Department Supervisor P: 616.399.1963 Ext. 516 F: 616.399.9123

www.poligon.com • P: 616-399-1963 • F: 616-399-9123 • 4240 N 136th Ave, Holland MI 49424



To Whom It May Concern,

July 17, 2017

Item 9.

Please allow this letter serve as recommendation of HG Construction Development & Investment Inc. as a top notch Site & General Contractor in the State of Florida. I have worked with them on several projects over the years and all projects to date have been completed on time and in a professional manner. They were an integral part of constructing the site work component of a project that included removal and replacement of FDOT curb and gutter (Type F), removal/replacement of brick paver sidewalk with header curbs, 4" and 6" sidewalks along both FDOT roads. HG provided MOT plans for approval to the FDOT and executed the approved MOT plan without incident. They also proceeded to mill and re-surface half of the roadway (Biscayne Blvd.) and complete thermoplastic striping +/- 28 days later. This firm has proved to be a valuable part of our construction team. I highly recommend HG Construction Development & Investment Inc.

1. CVS/pharmacy - Miami, FL

Biscayne Blvd. & NW 79th Street (FDOT Roads)

Scope of work: Earthwork excavation, water, sewer, drainage, subgrade, lime rock base, concrete parking lot, asphalt, curbs, sidewalks, pavers, & signage/striping. Work performed in the FDOT right of way consisted of Type F curb and gutter, sidewalks, drainage, asphalt and signage/striping

 CVS/pharmacy – Doral, FL 8735 NW 36th Street

Scope of work: Earthwork, water, sewer, drainage, subgrade, lime rock base, concrete parking lot, asphalt, curbs, sidewalks, & signage/striping, FDOT sidewalks & driveway construction, asphalt milling/re-surfacing.

Robert M. Dzurino Director of Operations

CITY OF MIAMI SPRINGS



Finance Department 201 Westward Drive Miami Springs, FL 33166-5289 Phone: (305) 805-5035 Fax: (305) 805-5040 http://www.miamispring-fl.gov

Tammy Romero Assistant City Manager <u>romerot@miamisprings-fl.gov</u>

August 10, 2017

To Whom It May Concern,

Please allow this letter to serve as a strong and well-deserved recommendation for HG Construction Development & Investment, Inc., a top-notch site & general contractor. I have worked with HG on a recently-completed project which greatly enhanced ADA accessibility for our pedestrian traffic throughout the City of Miami Springs. This particular project was closely monitored and partially funded by FDOT, and was completed on time and in a professional manner with minimal, if any, residential impacts and no incidents nor accidents. HG's crews systematically completed the project per the contract plans and technical specifications while working closely with the City's Public Works Department to identify, prioritize and schedule the work. I highly recommend HG Construction Development & Investment, Inc. and commend them for their professionalism, organization, and integrity, and look forward to working with the mon future construction in the City of Miami Springs.

Should any additional information be required, do not hesitate to contact me at your earliest convenience.

Sincerely,

Tammy Romero Assistant City Manager

Cc: Tom Nash, Public Works Director Project file



Recommendation Letter

July 11th, 2017

Subject: FDOT - Claro Development Recommendation Letter

To Whom It May Concern,

Please allow this letter serve as recommendation of HG Construction Development & Investment Inc. as a top-notch Site & General Contractor in the State of Florida. I have worked with them on several projects over the years and all projects to date have been completed on time and in a professional manner. They were an integral part of constructing the site work component of a project that included removal and replacement of FDOT curb and gutter (Type F), removal/replacement of brick paver sidewalk with header curbs along SW 8th Street, 4" and 6" sidewalks along SW 12th Avenue. Both are FDOT roads. HG provided MOT plans for approval to the FDOT and executed the approved MOT plan without incident. They also proceeded to mill and re-surface half of the roadway (SW 12th Ave.) and complete thermoplastic striping +/- 28 days later. This firm has proved to be a valuable part of our construction team. Consequently, I sincerely and highly recommend HG Construction Development & Investment Inc.

1. TD Bank - Miami

SW 8th Street & 12th Avenue

Scope of work: Earthwork excavation, water, sewer, drainage, subgrade, limerock base, asphalt, curbs, sidewalks, pavers, & signage/striping, Type F curb and gutter, sidewalks, drainage, asphalt and signage/striping

2. Multi-Tenant Building

2949 N. Federal Highway, Ft. Lauderdale, Fl

Scope of work: Earthwork, water, sewer, drainage, subgrade, limerock base, asphalt, curbs, sidewalks, & signage/striping, FDOT sidewalks & driveway construction, asphalt milling/resurfacing at US 1.

TD Bank Water Main Extension – Hialeah, Fl
 NW 186th Street & 87th Avenue
 Scope of work: Water main extension, fire hydrant removal/replacement, sewer line

TD bank Bird Pointe
 14206 SW 42nd Street, Miami, FI
 Scope of work: Water main extension, fire hydrant removal/replacement, sewer line construction, concrete sidewalk replacement, backflows installed

Feel free to contact me should you require any further information or additional reference.

Respectfully,

Guillerine Mediavilla Guillermo Mediavilla

Claro Development

1035 North Miami Ave, suite 201 Miami, FL 33136 voice:+1.305.324.4700 fax:+1.305.574.8564

Kimley»Horn

April 27, 2017

To whom It may concern:

It gives me great pleasure to write this letter on behalf of HG Construction Development and Investment, Inc. Our firm has worked on many projects, some private sector projects and some municipal projects, with HG Construction through the years. They have performed admirably on all of our projects together.

Our latest involvement with HG Construction pertains to the Mt. Sinai Medical Center Emergency Dept. & Bed Tower project in Miami Beach, Florida, a \$6.5M project on which HG Construction was the site-civil work subcontractor. HG's scope consisted primarily of underground drainage, domestic water, fire line, and sanitary sewer installations. Their earthwork scope consisted of stabilized subgrade, limerock base, and asphaltic concrete placement; and their concrete scope encompassed Type 'D' curb, Type 'F' curb and gutter, and concrete sidewalks and ramps. All of the aforementioned work has been professionally performed by HG Construction forces in a timely manner. They have managed their subcontractors very well, while maintaining a very tight and difficult schedule.

HG Construction's communication and work was performed in a very effective and professional manner. Their field crews were excellently managed by the project superintendent and the quality of the work was impeccable. The home office provided the required support to ensure that the project was completed on a timely basis. Additions to the original scope of work were immediately addressed, and change orders were promptly negotiated and executed, so as to maintain an uninterrupted flow to the construction process and maintain the team's best interest.

It is without hesitation that I highly recommend HG Construction Development and Investment Inc. as a top tier contractor to address all of your civil/site work and general contracting needs.

Please contact me if further information is needed.

Sincerely

By: Jorge L. Fernandez, P.E. Associate



To Whom It May Concern,

July 26, 2017

Please allow this letter serve as recommendation of HG Construction Development & Investment Inc. as a top notch Site & General Contractor in the State of Florida. I have worked with them on several projects over the years and all projects to date have been completed on time and in a professional manner. They were an integral part of constructing the site work component of a project that included removal and replacement of FDOT curb and gutter (Type F), 4" and 6" sidewalks and milling and resurfacing along N. Federal Highway. HG provided MOT plans for approval to the FDOT and executed the approved MOT plan without incident. They also proceeded to mill and resurface one full travel lane on N. Federal Highway and complete thermoplastic striping +/- 28 days later. This firm has proven to be a valuable part of our construction team when working in South Florida. I highly recommend HG Construction Development & Investment Inc. for their professionalism, organization and integrity.

 LA Fitness – Pompano Beach, Fl 1000 N. Federal Highway Scope of Work: Farthwork excercise

Scope of work: Earthwork excavation, water, sewer, drainage, subgrade, limerock base, asphalt, curbs, sidewalks, pavers, & signage/striping, Type F curb and gutter, sidewalks, drainage, asphalt and signage/striping, water main & fire hydrant relocation in the FDOT right of way. Mill & Resurface on N. Federal Highway.

2. LA Fitness – Westchester

8340 SW 40th Street, Miami, Fl

Scope of work: Earthwork, water, sewer, drainage, subgrade, limerock base, asphalt, brick pavers, curbs, sidewalks, & signage/striping, FDOT sidewalks & driveway construction on SW 40th Street (Bird Road).

Please contact me any further information or reference is needed.

Nell Streeter McCorkle Construction Company 407-319-6008



www.miamidade.gov

Parks, Recreation and Open Spaces 275 NW 2nd Street Miami, Florida 33128 T 305-755-7800

> Every Great Community has a Great Park System.

Item 9.

October 3, 2017

To Whom It May Concern:

HG Construction (HG) was the general contractor for the Miracle League Field at Tamiami Park, commissioned by the Miami-Dade County Parks, Recreation, and Open Spaces Department (MDPROS). The Miracle League Field was the first baseball field in Miami-Dade County specifically designed for use by those with disabilities.

The field is made of approximately 19,000 sq. ft. rubberized surface with sub-base of asphalt so children with assistive devices can be granted improved access to the field and experience what it's like to play ball. The project also included new dugouts, bleachers, benches, backstops, and related fencing, a C.M.U. donor wall, modifications to the existing parking lot, and electrical and plumbing work. The dollar value of HG's contract was \$673,086.63. The firm self-performed the following tasks:

- Demolition
- Clearing and grubbing
- Grading and compaction
- Drainage
- Asphalt

- Concrete
- Stripping
- Chain link sport fencing
- Installation of dugouts, bleachers, and benches
- Structural

HG Construction was instrumental in delivering this high visibility, fast tracked project on schedule. MDPROS found HG Construction to be courteous, conscientious, and very responsive. The quality of their work met and in some aspects exceeded our expectations.

Feel free to contact me if you have any further questions.

Sincerely,

1 E/lugo

Matilde E. Reves, RA Assistant Director, Planning, Design and Construction Excellence Miami Dade County, Parks, Recreation, and Open Spaces

"Connecting People and Parks for Life"

514



Miami-Dade County Parks & Recreation Department Capital Programs Division Construction Services Section 275 NW 2 Street Miami, FL 33128 Tel No.: 305-755-7800 Fax No.: 305-755-7995

April 20, 2015 To Whom It May Concern:

This letter of recommendation is for HG Construction as a general contractor.

I have had the pleasure of working with Mr. Gonzalez and his team on several Miami Dade Park projects. I can recommend this firm highly and without reservation. They have constructed over a dozen of our local parks, playground facility's, prefabricated shelters, etc...

Throughout the years Mr. Gonzalez & his staff have demonstrated the ability and desire to be consummate professionals in their approach to construction and client relations. They have been accurate and timely in the scale and cost of the projects we have worked together on. Projects have been completed with care, precision, of clean workmanship and on time.

If you require any further information please do not hesitate to contact me at <u>jforni@miamidade.gov</u> and 786-586-6944.

Sincerely,

Jay Forni Construction Manager III Miami Dade Parks Recreation and Open Spaces Department



miamidade.gov

20 April 2015

To Whom It May Concern:

I write this letter in recommendation of HG Construction as a general contractor. I have had the pleasure of working with Mr. Gonzalez and his team on several Miami Dade Park projects. I recommend this firm highly and without reservation based upon the many projects we have completed successfully together.

Mr. Gonzalez and his staff have consistently demonstrated the ability and desire to be consummate professionals in their approach to construction and client relations. They have been accurate and timely in the delivery of the projects we have worked together on. Projects have been completed with care, precision, clean workmanship, on time and within budget.

If you require any further information please do not hesitate to contact me at the contacts listed below.

Sincerely

Karen E. Cheney, RLA, LEED AP Landscape Architect 3 Capital Programs Division 305 755-7922 karenc@miamidade.gov

Iselivering Excellence Every Isay



October 23, 2013

To Whom It May Concern:

R.A. Rogers Construction Company has maintained an annual volume in excess of 20 million dollars for several years and our subcontractor selection is a vital part of our business. We have conducted business with HG Construction for over five years and consider them an Integral part of our team. We frequently rely upon HG Construction for our sitework scope of work and count them as a valuable resource. Recently, HG satisfactorily completed a sitework subcontract for a Wal-Mart project for our company valued at approximately 1.6 million dollars.

Much of the success we have enjoyed over the last several years is a result of our association with HG Construction and I am pleased to recommend them. Should you have any questions or require additional information, please contact me.

Sincerely, Bobuth Done

Robert W. Drane, LEED AP President

7777 N.W. 72nd Avenue Medley, Florida 33166-2488



Jorge E. Corzo PE Town Engineer/ Director Capital & Economic Development Office: (305) 887-9541, Ext. 143

To Whom It May Concern:

I write this letter in recommendation of HG Construction Development & Investments, Inc. (HG) as a general and site contractor. I have had the pleasure of working with the management team on several public works projects in our town. Most notably the renovations and construction of the Danny Meehan Recreational Center in 2016. Located adjacent to Town Hall and The Police Department, this \$1M+ park renovation now serves as an important and central gathering place for every resident of this town. HG performed throughout the construction process and cooperated fully in matters of changes and time extensions, which were mostly due to design considerations.

HG self-performed all of the utility and site work components of this project. In addition to the aforementioned, they also self-performed the concrete sidewalks, basketball court construction, pavers, flatwork, concrete dumpster enclosure, installation of fitness equipment, landscaping, and irrigation. Electrical and fence subcontractor's work was coordinated properly and carried out in a workman-like manner too.

If you require any further information please do not hesitate to contact me at the contacts listed below.

Sincerely,

Jorge E. Corzo, P.E. Town Engineer, Town of Medley, FL



April 9, 2019

To Whom It May Concern:

RE: Letter of Recommendation HG Construction, Inc

Please allow this letter to serve as a letter of recommendation for HG Construction, Inc.

I have had the pleasure of working with HG Construction on various Florida Power and Light and Public Storage projects for the past 6 or more years. Even with a demanding schedule, their work was of the highest quality and they completed their work in a professional and timely manner. From a change-order and work scheduling perspective, they were excellent to work with.

I do not hesitate to give HG Construction, Inc. the highest recommendation and look forward to working with them in the future.

Gregg Rautenstrauch Kennedy Contractors, Inc

GR/It

Sincerely

(561) 434-1300 (561) 434-1307 FAX

901 NORTHPOINT PARKWAY • SUITE 200 WEST PALM BEACH, FLORIDA 33407-1952

CGCA28023

519

Item 9.

Utilities Department Public Works Division



Phone: (954) 572-2490 Fax: (954) 572-2494

February 4, 2020

Roberto Hernandez, Vice-President H.G. Construction, Development and Investment Inc. 4806 SW 74th Court Miami, FL 33155

Re: City of Sunrise - Maintenance Boat Ramp Improvements - Contract No. C-19-08-11-VH, Notice of Final Completion

Dear Mr. Hernandez:

This letter is to provide notice that all work items under the above referenced contract, with the exception of the construction of Boat Ramps No. 7 and No. 8 have reached final completion. The Contractor Release and final payment application were submitted today to our Finance Department.

We appreciate your timely construction of this project, and are hopeful H.G., Construction will bid on future boat ramp and other City construction projects.

Please call me at (954) 260-2274 or email at <u>mwinslow@sunrisefl.gov</u> if you have any questions.

Sincerely,

Mark Winston

Mark Winslow, P.E., Civil Engineer

Cc: Samira Shalan, P.E., Assistant Utilities Director Tery Glunt, P.E., Stantec Consulting Engineers Frank Cortazar, Project Manager, H.G. Construction



CITY OF MIRAMAR

An Equal Opportunity Employer

April 22, 2020

RECOMMENDATION LETTER

To Whom it May Concern,

Mayor Wayne M. Messam

Vice Mayor

Alexandra P. Davis

City Commission

Winston F. Barnes

Maxwell B. Chambers

Yvette Colbourne

City Manager

Vernon E. Hargray

"We're at the Center of Everything"

Engineering Services 2200 Civic Center Place Miramar, Florida 33025

Phone: (954) 602-3315 FAX: (954) 602-3598

Please allow this letter to serve as the highest recommendation of HG Construction Development & Investment, Inc. as a top-notch General and Site Contractor in the State of Florida. I have worked with HG on several projects over the last few years with great success, including projects under FDOT LAP funding. All projects, to date, have been completed in a timely manner and with the utmost professionalism.

They served as GC/Prime Contractor on projects involving demolition, clearing and grubbing, drainage construction, site grading and grading for paved areas, FDOT curb and gutter, sidewalk construction, landscaping and irrigation improvements. They implemented MOT measures on FDOT roadways without incident. These scopes were self-performed by HG, as well as placement of the base and asphalt courses and landscaping of the site.

This firm has proven to be a valuable part of our construction team. The field and operations managers are well versed in the type of work being processed delivering a high-quality final product.

HG Construction & Development, Inc also does a fine job of coordinating subcontractors to work in concert with other trades to deliver the project on time. Consequently, I sincerely and highly recommend HG Construction & Development, Inc. and look forward to continuing a healthy working relationship moving forward.

Feel free to contact me at (954) 602-3315 or via email: <u>ashershevsky@miramarfl.gov</u> should you require any further information or additional references.

Respectfully.

a. Suff

Alex Shershevsky **Project Manager Engineering Services** City of Miramar

Nick Ruiseco Director of Account Operations CBRE, Inc./Florida Power & Light Global Workplace Solutions



700 Universe Blvd., MS:EFM/JB Juno Beach, FL 33408 Item 9.

1 561 694 6462 Tel 1 561 694 3466 Fax

Nick.ruiseco@fpl.com

Sent Via Email

April 28, 2020

Florida Department of Transportation 605 Suwannee Street Tallahassee, FL 32399 Tel: 850-414-4150

RE: HG Construction Development & Investment, Inc. Recommendation Letter

To Whom it May Concern,

As the Facility Project Management team for Florida Power & Light, we have engaged HG Construction Development & Investment, Inc. on more than a handful of projects. Both new construction and renovation of existing facilities; as the General Contractor and as a site sub-contractor for other General Contractors, their performance in all roles has been exemplary. Their team is willing to go above and beyond on any items asked whether contractual or not.

HG Construction has performed such services as demolition, clearing and grubbing, drainage construction, site grading and grading for paved areas, lake excavation and swale grading, Placement of Base rock and asphalt courses, landscaping, and FDOT curb, gutter, and sidewalk construction. HG Construction has implemented MOT measures on FDOT roadways adjacent to our projects without incident.

HG Construction has proven to be a reliable and valuable supplier in our network. The field and operations managers within their team have been well versed in the type of work being processed, delivering a high-quality final product. HG Construction has performed well in coordinating sub-contractors to work in connection with other trades to deliver the projects on time.

I sincerely recommend HG Construction Development & Investment, Inc. and look forward to continuing a healthy working relationship with them on future projects.

Sincerely,

Nick Ruiseco Director of Account Operations CBRE



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2024

Agenda Item No.

CONSENT AGENDA OLD BUSINESS

<u>Agenda Title</u>: AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 22, ARTICLE III, SECTIONS 22-101 THROUGH 22-113 ENTITLED "STREET AND MOBILE VENDORS"; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[]	SPECIAL PRESENTATION/REPORTS	[]

[] BOARD APPOINTMENT

[X] ORDINANCE ON 1st READING

- [] NEW BUSINESS
- [] OTHER

John Approved by Town Manager <u>D'Agostino</u>

Digitally signed by John D'Agostino Dix cn-John D'Agostino - Town of Lake Park, ou=Town Manager, email-Jokgostinoeläkeparkförldagov, culs Date: 2024.06.27 15:23:59 -04'00'

[]

Anders Viane / Planner

Name/Title

Originating Department:	Costs: \$ Legal Review	Attachments:
Community Development	Funding Source: Legal Acct: #108	→ Ordinance2024
	[] Finance	
Advertised: Date: Will be advertised by Town Clerk 10 days prior to 2 nd Reading Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone Or Not applicable in this case AV Please initial one.

Summary Explanation/Background:

This ordinance is being brought forward pursuant to discussion and direction by the Town Commission to revisit our mobile vendor ordinance. In order to comprehensively amend the code, the mobile vendor category also includes Mobile Food Dispensing Vehicles (i.e. food trucks), as a subset category.

Food trucks have become increasingly popular in the Town in association with microbrewery uses, however the Town's previous regulations have prevented food trucks from

operating within a 1,000 feet of any restaurant. This protectionist language was designed to give priority to brick-and-mortar business and left few options for food trucks in Lake Park. While remaining sensitive to our growing restaurant scene, staff has sought to create a compromise by reducing the distance separation by half (500 feet) and allowing food trucks to operate as accessory uses for microbreweries and restaurants, thereby allowing for the synergy that so often occurs between breweries and food trucks. It also allows brick-and-mortar locations to join the food truck craze, which some businesses have expressed interest in doing, thereby augmenting their kitchen space and providing a fast, casual dining option, pursuant to meeting all the standards for mobile vendors.

The ordinance generally refines our procedural standards for review of these applications and establishes specific review criteria for mobile vendors – which are the broadest category of mobile vendors, encompassing any business or operator who conducts their business from a vehicle – and mobile food dispensing vehicles (MFDVS), which have unique considerations and regulatory requirements related to their operation as food service businesses and thus must follow all the regulation for mobile vendors as well as a special set of regulations related just to MFDVs.

Finally, the ordinance brings the Town Code in line with a State preemption preventing the taxation or charging of fees for mobile food vendors. This ordinance has received input from Palm Beach County Fire Rescue and the CRA Administrator's office.

<u>Recommended Motion:</u> I MOVE TO <u>APPROVE</u> ORDINANCE NO. __-2024 on first reading.

ORDINANCE 07-2024

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 22, ARTICLE III, SECTIONS 22-101 THROUGH 22-113 ENTITLED "STREET AND MOBILE VENDORS"; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Occupational Freedom and Opportunity Act (SB474/HB1171) ("the Act") became effective on July 1, 2020; and

WHEREAS, the Act has been codified at §509.102, Florida Statutes; and

WHEREAS, the Act defines the term "mobile food dispensing vehicle" ("MFDV") as "any vehicle that is a public food service establishment and that is self-propelled or otherwise movable from place to place and includes self-contained utilities"; and

WHEREAS, the Act defines the term "temporary commercial kitchen" (TCK) as any kitchen that is a public food service establishment used for the preparation of takeout or delivery-only meals housed in portable structures that are movable from place to place by tow or are self-propelled or otherwise axle-mounted, that include self-contained utilities"; and

WHEREAS, the Act preempts to the state the regulation of MFDVs and TCKs such that the Town may not require a separate license, registration, permit or fee from MFDVs or TCKs, and may not prohibit MFDVs or TCKs from operating within the entirety of the jurisdiction; and

WHEREAS, the Town permits MFDVs licensed by the Department of Business & Professional Regulation (DBPR), to operate within its commercial, downtown, mixed-use and industrial zoning districts; and

WHEREAS, MFDVs can provide opportunities for small businesses to startup and operate at relatively low cost; and

WHEREAS the Town Commission finds that it is in the best interest of the health, safety, and welfare of the pubic to amend Chapter 22, Article III pertaining to mobile vendors, and to create standards for regulating MFDVs; and

WHEREAS, the Town Commission finds that these amendments to the Chapter 22, Article III are consistent with all applicable policies including the Land Development Code and the Town's adopted Comprehensive Plan and not in conflict with the public interest.

NOW THEREFORE, BE IT ENACTED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

SECTION 1. The foregoing whereas clauses are incorporated herein as legislative findings by this reference and made a part hereof for all intents and purposes.

SECTION 2. Chapter 22, Article III "Street and Mobile Vendors", Sections 22-101 through 22-105 are hereby amended as follows:

Sec. 22-101. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Food has its usual and ordinary meaning, and includes all items designed for human consumption, including, but not limited to, ice cream, candy gum, popcorn, hot dogs, sandwiches, peanuts, soft drinks, coffee and dairy products.

<u>Goods or merchandise means any materials or products, including but not limited to</u> fruits, vegetables, or other edible items, souvenirs, trinkets, art objects, and other such items capable of being sold.

House of worship means premises used for worship and permitted customary accessory uses by an organization for religious services or activities.

Concessionaire means a person, firm or corporation engaged in the sale of food or other goods or services in a town park or on town property, including without limitation those who operate or maintain a concession stand, in accordance with a written agreement or franchise therefor as lawfully approved <u>lawfully approved in writing by the community development department by the Town.</u>

Mobile food dispensing vehicles means a vehicle that is used as a food service establishment and is self-propelled or otherwise mobile and which may include utilities, such as gas, water, electricity, or liquid waste disposal, sometimes referred to as a food truck or trailer or food cart, and otherwise regulated by the department of business and professional regulation (DBPR) requiring a mobile food vendor license subject to F.S. § 509.102. A mobile food dispensing vehicle does not include roving vehicles that may periodically travel through residential neighborhoods selling pre-prepared or pre-packaged food items, or a street peddler of unprepared foodstuffs, makeshift, standalone restaurants or buffets such as a food tent, or a mobile vendor selling anything other than food/foodstuffs. <u>Mobile vendor shall mean any business operator or vendor who conducts business</u> from a motor vehicle. Mobile food dispensing vehicles are a type of mobile vendor.

<u>Permanent structure means a building containing no fewer than four outer walls and a</u> roof enclosing said walls, constructed in accordance with the local building code and a duly issued building permit, and for which occupancy is authorized by a duly issued certificate of occupancy

<u>Street vendor means a person who sells or offers for sale any goods, services or</u> merchandise from a location other than a permanent structure located in a commercially zoned area. A street vendor does not include anyone that utilizes newspaper, magazine, or other self-service vending machines for the sale of such items.

Mobile vendor shall mean any business operator or vendor who conducts business from a motor vehicle.

Motor vehicle in this chapter shall mean a motorized vehicle or trailer that is registered and licensed with the Florida State Department of Motor Vehicles.

Sec. 22-102. Licensed – Required Prohibited acts.

It shall be unlawful for any street vendor or mobile vendor to sell goods, merchandise or services from any property except in keeping with the requirements set forth under this Article. Street vendors are prohibited unless they fall under the exemptions set forth in Section 22-104.

It is unlawful for a mobile vendor to engage in business within the Town of Lake Park except when licensed by the Town of Lake Park as a mobile vendor or concession in compliance with the provisions of this article. A separate license is required for each concession location.

Sec. 22-103. Exemptions. Citations/Fines.

Any person who is found to be in violation of any provision of this article may be issued a citation by a Town code enforcement officer or law enforcement officer in accordance with Chapter 162, Part II, F.S. and assessed a fine, or may be noticed for a code enforcement proceeding before the Town Magistrate. Each violation shall constitute a separate offense.

The following activities, businesses, and/or persons, as such are commonly known, are exempt from coverage of this article, but this exemption shall not be construed to limit or restrict the application of other laws and regulations pertaining to such activities, businesses and/or persons:

(a) Newspaper couriers;

(b) Lemonade stands;

(c) Stands used to sell or distribute flowers, fruit, vegetables, produce or plants grown on the property where — the stand is located; or at a town sanctioned public outdoor green market;

(d) Delivery or distribution of food, goods, services or products ordered or purchased by eustomers from a source or point of sale other than a mobile vehicle operated for the

purpose of soliciting customers while traveling or while located on town streets or property;

(e) Delivery or distribution of food by or for any not for profit organization, governmental agency, or other charitable organization, including without limitation Meals on Wheels and the Food Bank; and

(f) Concessionaires as defined in this chapter, except that concession agreements with the town shall include — health, sanitation and insurance requirements generally conforming to those established for similar – businesses and vendors covered by this chapter.

Sec. 22-104. Limitation on activities permitted by mobile vendor license. Exemptions.

The following activities, businesses, and/or persons are exempt from coverage of this article, but this exemption shall not be construed to limit or restrict the application of other laws and regulations pertaining to such activities, businesses and/or persons:

- (1) <u>Newspaper couriers;</u>
- (2) <u>Town special events, festivals or parades, any events hosted by the Town's Community</u> <u>Redevelopment Agency, or private special events with a permit issued by the Town;</u>
- (c) Lemonade stands;
- (d) Stands used to sell or distribute flowers, fruit, vegetables, produce or plants grown on the property where the stand is located; or at a town approved green market;
- (e) Delivery or distribution of food, goods, services or products ordered or purchased by customers from a source or point of sale other than a mobile vehicle operated for the purpose of soliciting customers while traveling or located on town streets or property;
- (f) Delivery or distribution of food by or for any not-for-profit organization, governmental agency, or other charitable organization when conducted on private property; and
- (g) Concessionaires as defined in this chapter, except that concession agreements with the town shall include health, sanitation and insurance requirements generally conforming to those established for similar businesses and vendors covered by this chapter.

Mobile vendors shall not:

- (a) Operate the motor vehicle in such a manner as to impede the normal usage of the arterial streets;
- (b) Stop on the traveled portion of the street or within 50 feet from a corner to dispense food products;
- (c) Stop in dangerous locations for dispensing products or services, such as on streets with inadequate shoulders and restricted sight distance;
- (d) Be operated on any arterial street during the peak hours of traffic, generally between 4:00 and 6:30 p.m.

Sec. 22-105. Application. Standards for Mobile Vendors.

- (a) This section applies to the owners or operators of mobile vendors:
 - (1) Mobile vendors shall provide the following documents to the Community Development Department:
 - a. The Department of Business and Professional Regulation (DBPR) mobile food dispensing vehicle license, if applicable.
 - b. Compliance with the fire safety requirements of Palm Beach County Fire Rescue.

- c. A letter or other documentation which has been notarized by the property owner indicating that the mobile vendor is permitted to operate on the property owner's property. The authorization shall include the contact information of the property owner and the owner's acknowledgment they shall be responsible for any violations of state or town laws associated with the mobile vendor.
- d. Licenses authorizing the mobile vendor to sell and dispense alcohol, if applicable.
- (2) A site plan or survey at a scale of 1" = 20' depicting the location of the mobile vendor and associated seating (if any) on the owner's property which depicts all existing site conditions including buildings, property lines, drive aisles, parking, and pedestrian facilities inclusive of all associated dimensions.
- (3) Location standards.
 - a. <u>Mobile vendors may operate on properties having an existing use in the</u> <u>downtown, mixed-use, commercial, or commercial/light industrial zoning districts</u> <u>only. Mobile vendors may operate on public property only upon the advance</u> <u>written approval of the Town.</u>
- (4) <u>Mobile vendors are prohibited from operating on vacant lots/parcels or within</u> residential zoning districts, or where active residential uses are in existence.
- (5) <u>Mobile vendors may operate on properties that have been developed as religious</u> <u>institutions.</u>
- (6) <u>Mobile vendors may be placed on paved surfaces only.</u>
- (7) <u>Mobile vendors shall not be located within any public right-of-way or otherwise</u> obstruct any road, drive aisle, driveway, or cross access connection associated with any business, or parking lot or obstruct any sight visibility triangle or otherwise be situated in an unsafe manner as determined by the town. Mobile vendors may not occupy, obstruct/impede access to any handicapped parking spaces.
- (8) <u>Mobile vendors shall not create any hazardous or unsafe condition and shall not</u> produce excessive noise, vibration, odor, excess heat or glare, or electronic interference as set forth in the performance standards of Section 78-283.
- (9) No mobile vendor shall sell any food or merchandise within 500 feet of a business establishment which is offering for sale the same or similar food products or merchandise as measured from property line to property line, except restaurants or microbreweries that maintain a business tax receipt with the Town may apply for a food truck as an accessory use under the provisions of this section.
- (b) Owners and operators of MFDVs shall observe the following:
 - (1) Seats and tables shall be located on a paved surface;
 - (2) <u>Seats and tables shall be located outside of public right of ways, driveways, drive aisles</u> and any loading area, cross access, driveway, or fire lanes;
 - (3) <u>All seating and table areas must be clearly demarcated and cordoned off from drive</u> aisles and/or parking stalls. Demarcation includes the use of clearly visible tape or rope

or physical barriers to allow motorist and/or patrons to distinguish the seating area from a parking stall or drive aisle;

- (4) <u>Tables and seats associated with a MFDV may only be provided during the hours the MFDV is permitted to operate.</u> Tables and seats associated with a MFDV's operation shall be removed at the end of every business day and no later than 11PM;
- (5) <u>MFDVs shall be equipped with at least one trash receptacle per vehicle and at least one trash receptacle per ancillary seating area. Each trash can shall be no less than 32 gallons and must be emptied and removed from the site at the conclusion of business each day. Mobile vendors shall be responsible for all trash generated from their operations.</u>
- (6) <u>No MFDV shall discharge any water, grease or other liquid waste from the property</u> upon which it is located off-site or onto public land or any road or stormwater system.
- (7) The hours in which a mobile vendor may operate is limited to 7:00 AM to 11:00 PM.
- (8) <u>MFDVs may not be located upon properties where parking is not adequate to serve the property's businesses.</u>
- A person, firm, or corporation desiring to secure a license as a mobile vendor shall make application to the community development department. Such application shall be made on a form provided by the department, which at a minimum shall include:
- (a) The name or names and address of the applicant;
- (b) Vehicle license number of all vehicles from which the applicant proposes to conduct business;
- (c) Description of the general type of food, service or merchandise to be sold if applicable;
- (d) The place or places where the applicant proposes to engage in business;
- (e) A letter from the county health department, certifying that the motor vehicle vending business has complied with health department regulations.

Sec. 22-106. - License fee.

The license fee for an annual mobile vendor license shall be as established by a resolution of the town commission and shall be required for each vehicle or location. The town commission shall establish a license fee for temporary vendors which shall be charged on a per event basis.

(Ord. No. 06-2010, § 2, 6-2-2010)

Sec. 22-107. - Expiration of license.

An annual license issued under this article shall expire on September 30 each year. A temporary license shall expire at the end of the event.

(Ord. No. 06-2010, § 2, 6-2-2010)

Sec. 22-108. - Exhibition of license — Transfer of license prohibited.

A license issued under this article shall be posted conspicuously at either the place of business or upon the motor vehicle as directed by the community development department. Licenses issued under this article are not transferable.

(Ord. No. 06-2010, § 2, 6-2-2010)

Sec. 22-109. - Health regulations.

All mobile food-related vendors shall comply with all laws, rules and regulations regarding food handling, and all vehicles, equipment, and devices used for the handling, storage, transportation and/or sale of food shall comply with appropriate county and state regulations, as presently worded and as may be amended by law, in addition to any other rules and regulations respecting such vehicles, equipment, devices as may be established by state or local governments.

(Ord. No. 06-2010, § 2, 6-2-2010; Ord. No. 14-2013, § 2, 10-2-2013)

Sec. 22-110. - Mobile vendor standards.

- All mobile vendors licensed under this chapter shall conform to the following standards:
- (a) Geographical restrictions for food, service and merchandise sales. No mobile vendor shall sell a food, service or merchandise from his or her vehicle or conveyance:
- (1) Within 400 feet of a public or private school grounds during the hours of regular school session, classes, or school related events in said public or private school, except when authorized by said school; or
- (2) Within 1,000 feet of the entrance to a business establishment which is open for business and is offering for sale the same or similar product as an item offered for sale by the mobile vendor; or
- (3) Within 1,000 feet of a restaurant, cafe, deli or any type of eating establishment which is open for business; or
- (4) Within 1,000 feet of a public park of the town where a town authorized concession stand is located during times other than during the course of a public celebration except as approved by the town manager or designate; or
- (5) Within 1,000 feet of town property where a town authorized concession stand is located during the course of a public celebration when nonprofit organizations are permitted to engage in the sale of merchandise and food in such park; or
- (6) Within any one block for more than one hour in any four-hour period, except this shall not apply in those situations where the mobile vendor is serving organized and sanctioned community-sponsored ball games at public parks and schools provided there is no town approved concession in the park or at the school.
- (b) No mobile vendor shall conduct business so as to violate any ordinances of the town, including those regulating traffic and rights-of-way, as now in effect or hereafter amended.
- (c) No mobile vendor shall obstruct or cause to be obstructed the passage of a sidewalk, street, avenue, alley, or any other public place by causing people to congregate at or

near the place where food, service or merchandise is being sold or offered for sale, or the service is being conducted.

- (d) No customer shall be served on the street side of the mobile unit. Service by mobile vendors is limited to the curb side, or on authorized private property, when the mobile unit is on or abutting a public street.
- (e) All mobile vendors shall provide garbage receptacles for customer use as may be needed.
- (f) No mobile vendor shall locate his or her vehicle or other conveyance in such a manner as to cause a traffic hazard or obstruct a designated customer parking space.
- (g) At the conclusion of business activities at a given location, the mobile vendor shall clean all the public way surrounding his or her vehicle of all debris, trash and litter generated by the vendor's business activities.
- (h) All mobile vendors preparing food by cooking, frying or other means shall be equipped with at least one 2A-40 BC fire extinguisher.
- (i) All mobile vendors shall conclude daily business activities at sunset.
- (Ord. No. 06-2010, § 2, 6-2-2010; Ord. No. 14-2013, § 2, 10-2-2013)

Sec. 22-111. - Mobile vendor insurance requirement.

- No license shall be issued to a mobile vendor selling food, merchandise or services from a truck or other motor vehicle unless a certificate is furnished to the town showing that the mobile vendor is carrying the following minimum amounts of insurance:
- (a) Public liability insurance in an amount of not less than \$500,000.00 for injuries, including those resulting in death, resulting from any one occurrence, and on account of any one accident; and
- (b) Property damage insurance in an amount of not less than \$25,000.00 for damages on account of any one accident or occurrence.
- (Ord. No. 06-2010, § 2, 6-2-2010; Ord. No. 14-2013, § 2, 10-2-2013)

Sec. 22-112. - Revocation of license.

- A license issued pursuant to this article may be revoked by the community development director for any of the following reasons:
- (a) Any fraud, misrepresentation or false statement contained in the application for license;
- (b) Any fraud, misrepresentation or false statement made in connection with the selling of products;
- (c) Any violation of this article;
- (d) Conviction of the licensee of a felony or of a misdemeanor involving moral turpitude; or
- (e) Conducting business licensed under this article in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.

(Ord. No. 06-2010, § 2, 6-2-2010)

Sec. 22-113. - Enforcement; fines.

Any mobile vendor, after having been warned by a Town of Lake Park Code Officer that the mobile vendor is in violation of this article, or any business that knowingly allows said mobile vendor to continue stopping at their place of business shall be in violation of this article and shall be subject to a fine of up to \$250.00 for the first offense and \$500.00 for each offense thereafter.

(Ord. No. 06-2010, § 2, 6-2-2010)

Secs. 22-114106-22-140. - Reserved.

#5599832 v2 26508-00002



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2024

Agenda Item No.

CONSENT AGENDA

OLD BUSINESS

Agenda Title: AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 30, ARTICLE I TO CREATE A NEW SECTION 30-6 PERTAINING TO THE OPERATION OF MICROMOBILITY DEVICES, GOLF CARTS, LOW SPEED VEHICLES, AND MOTORIZED SCOOTERS; PROVIDING FOR THE AMENDMENT OF CHAPTER 30, ARTICLE II SECTION 30-35 PERTAINING TO HIGH-CAPACITY PASSSENGER OR WORK VANS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

- SPECIAL PRESENTATION/REPORTS [] []
- BOARD APPOINTMENT []
- [X] ORDINANCE ON 1st READING
- **NEW BUSINESS** []
- OTHER []
- John

[]		John	Digitally signed by John D'Agostino DN: cn=John D'Agostino, o=Town of Lake Park. ou=Town Manager.	
Appro	oved by Town Manager	D'Agostino	email=jdagostino@lakeparkflorida.g ov, c=US Date: 2024.06.27 15:19:44 -04'00'	Date: _

[]

Anders Viane / Planner

Name/Title

Originating Department:	Costs: \$ Legal Review	Attachments:
Community Development	Funding Source: Legal Acct: #108 []Finance 	→ Ordinance2024
Advertised: Date: Will be advertised by Town Clerk 10 days prior to 2 nd Reading Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone Or Not applicable in this case AV Please initial one.

Summary Explanation/Background:

This ordinance is being brought forward based on the recommendation of Palm Beach County Sherriff's office to formalize procedures relating to golf carts, low speed vehicles, and micromobility devices and in accordance with the Town's Comprehensive Plan mobility policies. Currently, State Statute regulates the device specifications of golf carts, low speed vehicles, and micromobility devices and where they can operate, but Lake Park has not utilized the State's regulatory framework until now. This has meant that these devices were previously operating in a "gray area." To provide greater procedural clarity to our partners in law enforcement and to promote the usage of these types of mobility devices, Staff is proposing adding new language to Chapter 30, Traffic and Motor Vehicles. The new regulatory language mirrors the State's in defining golf carts, low speed vehicles, and micromobility devices and how they may be operated. This ordinance has received input from the Palm Beach County Sherriff's Office as well as the Town Attorney's office on enforcement and legal matters.

Additionally, the ordinance contemplates integration with the Town's mobility plan, specifying which types of vehicles may utilize the multimodal pathways envisioned by the mobility plan. Staff is strongly in favor of creating this framework for the safe and lawful operation of multimodal transit options in accordance with our mobility plan and comprehensive plan mobility goals. See 4.5.6, Objective 2, Policy 2.5 below:

"The Town shall evaluate developing complete street policies identified in the Mobility Plan into it's land development regulations. <u>These land development regulations would address the</u> <u>anticipated users of roads, including pedestrians, bicyclists, transit, motorists</u>. The land development regulations shall evaluate appropriate designs of roadway cross- sections based upon mobility and accessibility needs."

See also, 4.5.6, Objective 9, Policy 9.4:

"The Town shall evaluate allowing the use of <u>micro transit vehicles</u>, <u>such as golf carts and</u> neighborhood electric vehicles, by residents, businesses, visitors, and private operators."

Finally, since this ordinance is amending Chapter 30, some housekeeping elements were added to Section 30-35, further refining the definition of "high-capacity passenger van or work van," in response to issues which arose in the interpretation of this definition. The new definition is designed to eliminate any ambiguity.

<u>Recommended Motion:</u> I MOVE TO <u>APPROVE</u> ORDINANCE NO. _____ 2024 on first reading.

ORDINANCE 08-2024

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN **OF LAKE PARK, FLORIDA, AMENDING CHAPTER 30, ARTICLE** I TO CREATE A NEW SECTION 30-6 PERTAINING TO THE **OPERATION OF MICROMOBILITY DEVICES, GOLF CARTS,** LOW SPEED VEHICLES, AND MOTORIZED SCOOTERS; PROVIDING FOR THE AMENDMENT OF CHAPTER 30, **ARTICLE II SECTION 30-35 PERTAINING TO HIGH-CAPACITY** PASSENGER OR WORK VANS: PROVIDING FOR **SEVERABILITY: PROVIDING** FOR **CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT;** AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida (Town) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town's Community Development Department has created a new Chapter 30, Article I, Section 30-6 of the Town Code providing for definitions, and regulations pertaining to the operation of low speed vehicles, micromobility devices, motorized scooters, and golf carts within the Town and recommends the adoption of the same; and

WHEREAS, the Community Development Department recommends amendments to Chapter 30, Article II, Section 30-35 of the Town Code to provide for an updated definition for high-capacity passenger van or work van; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:

<u>Section 1.</u> The whereas clauses are incorporated herein as the legislative findings of the Town Commission.

Section 2. Chapter 30, Article I, Section 30-6 is hereby created to read as follows:

(...)

Sec. 30-6. Low Speed Vehicles, Micromobility Devices, Motorized Scooters, and Golf Carts.

(a) <u>Definitions. The following terms when used herein shall have the meanings defined</u> <u>below.</u>

Golf Cart means a motor vehicle as defined in F.S. 320.01 (22), as amended, that is built for operation on golf courses or for traveling short distances that is not capable of exceeding speeds of 20 miles per hour.

Low Speed Vehicle means a motor vehicle as defined in F.S. 320.01, as amended, that is capable of reaching speeds of at least 20 miles per hour, but not greater than 25 miles per hour.

<u>Micromobility Device means any motorized transportation device as defined by</u> F.S. 316.003 (41) made available for private use by reservation through online application or software for point-to-point trips and which is not capable of exceeding speeds of 20 miles per hour. This term shall include motorized scooters.</u>

<u>Motorized Scooter is a type of micromobility device and means any vehicle or</u> <u>micromobility device, as defined by F.S. 316.003 (48), that is powered by a motor,</u> <u>with or without a seat, designed to travel on not more than three wheels, and which</u> <u>is not capable of speeds greater than 20 miles per hour.</u>

Right of way means any public or private right of way, town, county, state or federal improved road.

- (b) Operation of Low Speed Vehicles and Golf Carts.
 - (1) In accordance with F.S. 316.212 (1) golf carts and low speed vehicles may be operated on private properties and right of ways within the Town of Lake Park subject to the posted speed. Golf carts may be operated within the town's rights of way in accordance with the posted speed limits not exceeding 25 miles per hour. Low speed vehicles shall be permitted on rights of way with posted speed limits not exceeding 35 miles per hour. Golf carts may be operated on the Town's multi-modal pathways, as established by the Town Mobility Plan and where posted signage allows, at speeds not exceeding 15

miles per hour. Low speed vehicles may not be operated on multi-modal pathways.

- (2) <u>All golf carts shall be equipped with headlights, brake lights, turn signals, two</u> round red reflectors of a minimum of three inches in diameter affixed to the rear of the golf cart within six inches of each side edge, and a windshield.
- (3) <u>All low speed vehicles shall be equipped with headlamps, stop lamps, turn</u> <u>signal lamps, taillights, reflectors, parking brakes, mirrors, windshields, seat</u> <u>belts, and VINs.</u>
- (4) <u>All golf carts and low speed vehicles operated within the Town shall comply</u> with applicable state statutes pertaining to the operation of golf carts and low speed vehicles. Any violation of applicable state statutes shall be a violation of this article. Golf cart and low speed vehicles shall comply with all applicable local and state traffic laws and operators may be issued citations or traffic or moving violations.
- (5) <u>Golf carts may only be operated by individuals in accordance with state law.</u> <u>Low speed vehicles may be operated by individuals possessing a valid</u> <u>driver's license. Additionally, operators of low speed vehicles must be</u> <u>registered and insured for accidents as established under State Statute</u> <u>320.02.</u>
- (c) <u>Operation of Micromobility Devices and Motorized Scooters.</u>
 - (1) In accordance with F.S. 316.2128, micromobility devices and motorized scooters shall not be required to have a driver's license to operate. Users under 16 years of age are required to wear a helmet. Micromobility devices and motorized scooters shall comply with all the requirements applicable to bicycles established under F.S. 316.2065, except as exempted. Motorized scooters and micromobility devices may be operated within Town limits on sidewalks, bike lanes, and multi-modal pathways as established by the Town Mobility Plan and where posted signage allows, at speeds not exceeding 15 miles per hour.
- (d) Enforcement of Provisions.
 - (1) <u>The Town's Law Enforcement provider shall enforce the provisions contained</u> <u>within this article.</u>

Secs. 30-<u>7</u>6—30-30. Reserved.

Section 3. Chapter 30, Article II, Section 30-35 is amended as follows:

Sec. 30-35. Parking of commercial vehicles in residential districts.

(...)



High-capacity passenger van or work van. A high-capacity passenger van means a vehicle with normal carrying passenger capacity of more than seven passengers, used to carry passengers, with a linear non-varying roofline, from front to back, extending over the passenger area and a glass area along the side of the van enabling passenger visibility. A work van is means a vehicle that is used to store work materials and rooftop cargo, with a linear non-varying roofline, from front to back except for the rooftop cargo, extending the entire length of the vehicle and a possible side entrance door to access materials. Example (for illustrative purposes only):



(...)

Secs. 30-36-30-60. Reserved.

Section 4. Severability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 5. Codification.

(Supp. No. 49)

Created: 2023-05-08 14:19:00 [EST]

The sections of the ordinance may be renumbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section", "article", or any other appropriate word.

Section 6. Repeal of Laws in Conflict.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. Effective Date.

This ordinance shall take effect immediately upon execution.

#5599875 v1 26508-00002



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2024

Agenda Item No.

Agenda Title: Setting the Current Year Proposed Millage Rate, and Restating the Date, Time, and Location for the First Public Budget Hearing.

[] SPECIAL PRESENTATION/REPORTS [] CONSENT AGENDA

[] BOARD APPOINTMENT

OLD BUSINESS []

PUBLIC HEARING ORDINANCE ON FIRST READING []

- [X] NEW BUSINESS
- [] OTHER:

Approved by Town Manager John D'Agostino

Originating Department:	Costs: \$ 0.00	Attachments:
Finance Department	Funding Source: Acct. # Jeff [] Finance DaSilva	
Advertised: Date: Paper: [X] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone Or Not applicable in this case <i>JD</i> Please initial one .

Summary Explanation/Background:

Florida Statute requires each municipality to establish a "Current Year Proposed Operating Millage Rate". This millage rate is the highest rate that could be enacted at the budget hearings without the municipality having to send a separate mailing to each resident. Florida Statute also requires each municipality to set by motion the date, time and place of the first public budget hearing.

Recommended Motion:

I move that we set the current proposed millage rate at 5.1870 mills, and that we are restating that the date, time and place for the first public budget hearing is set for September 5, 2024, at 6:30pm, here in the Town Commission Chambers.

Town of Lake Park Schedule of AdValorem Millage Rates

ROLLED-BACK RATE				
1,195,597,336	2024/25 Taxable Value			
1,000				
4.7792	Millage			
95.0%				
5,428,299				
(1,553,308)	1,553,308 CRA			
3,874,991	3,874,991 General Fund			

MILLAGE RATE OF 4.9	9
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1,195,597,336	2024/25 Taxable Valu	e
1,000		U
4.9000	Millage	
95.0%		
5,565,506		
(1,677,049)	1,677,049 CRA	
3,888,457	3,888,457 General Fund	

MILLAGE RATE OF 5.0

1,195,597,336	2024/25 Taxable Value
1,000	
5.0000	Millage
95.0%	
5,679,087	
(1,697,114)	1,697,114 CRA
3,981,973	3,981,973 General Fund

MILLAGE RATE OF 5.1

1,195,597,336	2024/25 Taxable Value
1000	
5.1000	Millage
95%	
5,792,669	
(1,717,179)	1,717,179 CRA
4,075,490	4,075,490 General Fund

CURRENT MILLAGE RATE			
1,195,597,336	2024/25 Taxable Value		
1,000			
5.1870	Millage		
95.0%			
5,891,485			
(1,734,635)	1,734,635 CRA		
4,156,850	4,156,850 General Fund		

Decrease in Revenue

Millage Rate	General Fund	CRA	
5.1870			1.085328
5.1000	81,360	17,456	1.067124
5.0000	174,877	37,521	1.067124
4.9000	268,393	57,586	1.0462
4.7792	281,859	181,327	1.025276
			1

(Rolled Back Rate)