



## Town of Lake Park, Florida

### Centennial Celebration Committee Meeting Agenda

Tuesday, February 21, 2023 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

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<b>John Linden</b>	—	<b>Commissioner/Chair</b>
<b>Roger Michaud</b>	—	<b>Commissioner</b>
<b>Mary Beth Taylor</b>	—	<b>Commissioner</b>
<b>Evelyn Harris Clark</b>	—	<b>Vice Chair</b>
<b>Patricia Leduc</b>	—	<b>Committee Member</b>
<b>Beth Motschenbacher</b>	—	<b>Committee Member</b>
<b>John D'Agostino</b>	—	<b>Town Manager</b>
<b>Riunite Franks</b>	—	<b>Special Events Director</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

*PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Centennial Celebration Committee, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

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#### CALL TO ORDER/ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### CONSENT AGENDA:

1. Centennial Celebration Meeting Minutes - February 7, 2023

#### NEW BUSINESS:

2. Centennial Celebration Sponsorship Update
3. Centennial Battle of the Badges
4. Centennial Historical Homes Tour Update & Discussion

#### PUBLIC COMMENT:

*This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

#### COMMITTEE MEMBER COMMENTS:

#### ADJOURNMENT:

**FUTURE MEETING DATE:** The next scheduled Centennial Celebration Committee will be conducted on March 7, 2023.



# Town of Lake Park, Florida

## Centennial Celebration Committee Meeting Minutes

Tuesday, February 07, 2023 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

<b>John Linden</b>	—	<b>Commissioner/Chair</b>
<b>Roger Michaud</b>	—	<b>Commissioner</b>
<b>Mary Beth Taylor</b>	—	<b>Commissioner</b>
<b>Evelyn Harris Clark</b>	—	<b>Vice Chair</b>
<b>Patricia Leduc</b>	—	<b>Committee Member</b>
<b>Beth Motschenbacher</b>	—	<b>Committee Member</b>
<b>John D’Agostino</b>	—	<b>Town Manager</b>
<b>Riunite Franks</b>	—	<b>Special Events Director</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

***PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Centennial Celebration Committee, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk’s office by calling 881-3311 at least 48 hours in advance to request accommodations.***

### CALL TO ORDER/ROLL CALL

6:39 P.M.

PRESENT

Commissioner/Chair John Linden

Commissioner Mary-Beth Taylor

Board Member Patricia Leduc

Board Member Beth Motschenbacher

ABSENT

Commissioner Roger Michaud

Board Member Evelyn Harris Clark

## PLEDGE OF ALLEGIANCE

Commissioner/Chair Linden

## CONSENT AGENDA:

Motion made to approve the Consent Agenda by Board Member Leduc, Seconded by Commissioner Taylor.

Voting Yea: Commissioner/Chair Linden, Board Member Motschenbacher

1. Centennial Celebration Committee Meeting Minutes - January 19, 2023

## NEW BUSINESS:

2. Centennial Sponsorship Update

Special Events Director Franks made sponsorship packets available to the members. The following vendors have submitted sponsorships: Forest Development - \$20,000 and Pelican Café - \$250.00. A question was asked if the Town had received \$50.00 from Salty Sign Design. Special Events Director Franks would check with the Finance Department.

3. Centennial Battle of the Badges

Special Events Director Franks provided an update regarding the event. There was a question regarding how many volunteers were needed. Special Events Director Franks stated that 20 volunteers would be helpful on the day of the event.

4. Centennial Historical Homes Tour Update & Discussion

Special Events Director Franks stated that the Town has received two participation forms. Committee Member Motschenbacher asked if the Town owned any property listed and could those Town owned properties could be checked off the list as participants. Special Events Director Franks stated that she would check the Town owned property off the list. Committee Member Motschenbacher volunteered to visit the properties listed on Hawthorne Drive with Lake Park Historical Society Member Dianne Sophinos. Committee Member Leduc suggested a follow-up letter be prepared for the members to take with them when visiting the homes on the tour list. Committee Member Leduc offered to visit homes with Dianne Sophinos.

### Public Comment:

Dianne Sophinos asked if 211 Park Avenue had received a historical plaque. Commissioner Taylor stated that the house had a plaque on the property. Dianne Sophinos explained that the original school house is the front area of Lake Park Elementary. She asked if the Trolley route

was determined. Special Events Director Franks explained that the route would be determined closer to the date.

It was determined that Dianne Sophinos would visit properties with each Committee Member separately, during the February 11 and 12th weekend.

5. Centennial Yard Signs

Special Events Director Franks explained the item. Commissioner Taylor explained that the picture was not what she envisioned. The Committee discussed the item and their opinion on placing Centennial signs on Town properties.

Motion made to not move forward with centennial yard signs by Commissioner Taylor,  
Seconded by Board Member Leduc.

Voting Yea: Commissioner/Chair Linden, Board Member Motschenbacher

**PUBLIC COMMENT:**

*This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

**COMMITTEE MEMBER COMMENTS:**

Beth Motschenbacher thanked Special Events Franks for all her efforts.

Commissioner Taylor had no comments.

Patricia Leduc wanted to focus their efforts on the Historic Home Tour.

Commissioner Linden was looking forward to the April events. He asked for logo shirts to be ordered because he does not wear t-shirts.

Special Events Director Franks stated that she would be out of the office from February 10<sup>th</sup> - 21<sup>st</sup>, therefore the February 21<sup>st</sup> Centennial agenda would be distributed during the meeting.

**ADJOURNMENT:**

8:00 P.M.

**FUTURE MEETING DATE:** The next scheduled Centennial Celebration Committee will be conducted on February 21, 2023.



## Town of Lake Park Town Commission

### Agenda Request Form

**Meeting Date:** February 21, 2023

**Originating Department:** Special Events

**Agenda Title:** Centennial Celebration Sponsorship Update

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Cost of Item:** \$0.00 **Funding Source:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ **Finance Signature:** \_\_\_\_\_

**Advertised:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Newspaper:** \_\_\_\_\_

**Attachments:** Centennial Celebration Sponsorship Packet

Centennial Celebration Sponsorship List

**Please initial one:**

\_\_\_\_\_ Yes I have notified everyone

  X   Not applicable in this case

**Summary Explanation/Background:** The Centennial Celebration Sponsorship Packet is now available for distribution. The pdf version has also been shared with the Committee and it will be posted on the Town's website along with a link for potential sponsors to fill out the sponsor form and make their payment online. As you reach out to potential sponsors please use the **updated** attached Centennial Committee Sponsor List to avoid reaching individuals, businesses and organizations that are listed for another committee member.

So far, we have received the following sponsorships:

Nautilus 220/Forest Development - \$20,000.00 Presenting Sponsor

Pelican Café - \$250.00 Community Sponsor

**Recommended Motion:** No motion needed.



# Sponsorship Opportunities







Greetings,

Did you know that the Town of Lake Park is about to celebrate its 100<sup>th</sup> anniversary? Originally known as Kelsey City, our amazing town was incorporated as a municipality on November 16, 1923. We are excited to be a part of the Centennial Celebration Committee that will be creating and hosting a series of events throughout 2023 to mark this momentous event and would like to invite you to become a Centennial Celebration Sponsor.

Because our Town is so unique, we have created an equally unique selection of sponsorship opportunities. Rather than sponsoring one particular event, each sponsor will be affiliated with all 11 of the Centennial-themed events, as well as the commemorative book that is being created for the occasion and the keepsakes that will be available, including mugs, t-shirts, tote bags and more. Sponsorship benefits vary depending upon the level you choose, and may even include the opportunity to select an item to be included in our time capsule! All sponsors will be featured on the commemorative t-shirts and the Town's website.

Everything you need to know about this once-in-a-lifetime opportunity is included in the attached sponsorship packet, but we invite you to reach out to Lake Park's Special Events Department with any questions you may have.

Warmest Regards,

**Centennial Celebration Committee**

Commissioner John Linden, Chair

Evelyn Clark-Harris, Vice Chair

Mayor-Elect Roger Michaud

Commissioner Mary Beth Taylor

Patricia Leduc

Beth Motschenbacher



Town of Lake Park | 535 Park Avenue, Lake Park, FL 33403 | (561) 881-3300



# TOWN OF LAKE PARK CENTENNIAL CELEBRATION EVENTS

**CENTENNIAL CELEBRATION KICKOFF CONCERT**  
FRIDAY, JANUARY 27, 2023

**CENTENNIAL BATTLE OF THE BADGES**  
SATURDAY, MARCH 4, 2023

**CENTENNIAL HISTORICAL HOMES TOUR &  
HARRY KELSEY BIRTHDAY CELEBRATION**  
SUNDAY, MARCH 26, 2023

**CENTENNIAL EASTER EGGSTRAVAGANZA**  
SATURDAY, APRIL 8, 2023

**CENTENNIAL ARBOR DAY CEREMONY**  
FRIDAY, APRIL 28, 2023

**CENTENNIAL EXHIBIT RIBBON-CUTTING CEREMONY**  
SATURDAY, JUNE 3, 2023

**CENTENNIAL CHILI COOK-OFF**  
SATURDAY, JULY 29, 2023

**CENTENNIAL ART & MUSIC FESTIVAL**  
SATURDAY, SEPTEMBER 23, 2023

**CENTENNIAL CELEBRATION GALA**  
SATURDAY, OCTOBER 14, 2023

**CENTENNIAL CELEBRATION TIME CAPSULE CEREMONY**  
THURSDAY, NOVEMBER 16, 2023

**CENTENNIAL CELEBRATION FESTIVAL**  
SATURDAY, NOVEMBER 18, 2023



<b>Title Sponsor \$20,000.00+</b>	<b>Diamond \$10,000.00</b>	<b>Platinum \$5,000.00</b>	<b>Gold \$2,500.00</b>
NAMING RIGHTS FOR CENTENNIAL CELEBRATION FESTIVAL ON NOVEMBER 18, 2023	SELECTION OF ITEM TO BE PLACED IN NEW TIME CAPSULE	CENTENNIAL CELEBRATION SPONSOR PLAQUE	NAMED SPONSOR IN SELECT PRESS RELEASES AND PUBLIC ANNOUNCEMENTS
SELECTION OF ITEM TO BE PLACED IN NEW TIME CAPSULE	CENTENNIAL CELEBRATION SPONSOR PLAQUE	ONE EXCLUSIVE SOCIAL MEDIA POST	10X10 SPONSOR TENT AT CENTENNIAL CELEBRATION FESTIVAL
CENTENNIAL CELEBRATION SPONSOR PLAQUE	TWO EXCLUSIVE SOCIAL MEDIA POSTS	NAMED SPONSOR IN SELECT PRESS RELEASES AND PUBLIC ANNOUNCEMENTS	TWO TICKETS FOR CENTENNIAL CELEBRATION GALA
THREE EXCLUSIVE SOCIAL MEDIA POSTS	NAMED SPONSOR IN SELECT PRESS RELEASES AND PUBLIC ANNOUNCEMENTS	20X20 VIP SPONSOR TENT AT CENTENNIAL CELEBRATION FESTIVAL	QUARTER PAGE ADVERTISEMENT IN CENTENNIAL CELEBRATION GALA PROGRAM
NAMED SPONSOR IN ALL PRESS RELEASES AND PUBLIC ANNOUNCEMENTS	30X30 VIP SPONSOR TENT AT CENTENNIAL CELEBRATION FESTIVAL	FIVE TICKETS FOR CENTENNIAL CELEBRATION GALA	PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON ALL MARKETING MATERIAL (BROCHURES, FLYERS, BANNERS, SIGNS)
30X50 VIP SPONSOR TENT AT CENTENNIAL CELEBRATION FESTIVAL	ONE VIP SPONSOR TABLE FOR TEN (10) AT CENTENNIAL CELEBRATION GALA	HALF PAGE ADVERTISEMENT IN CENTENNIAL CELEBRATION GALA PROGRAM	SPONSOR NAME AND/OR LOGO ON TOWN OF LAKE PARK'S WEBSITE
10X10 VIP SPONSOR TENT AT CENTENNIAL KICKOFF CONCERT	FULL-PAGE ADVERTISEMENT IN CENTENNIAL CELEBRATION GALA PROGRAM	PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON ALL MARKETING MATERIAL (BROCHURES, FLYERS, BANNERS, SIGNS)	SPONSOR NAME AND/OR LOGO ON CENTENNIAL CELEBRATION T-SHIRT
TWO VIP SPONSOR TABLES FOR TEN (10) AT CENTENNIAL CELEBRATION GALA	PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON ALL MARKETING MATERIAL (BROCHURES, FLYERS, BANNERS, SIGNS)	PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO FEATURED ON TOWN OF LAKE PARK'S WEBSITE WITH LINK TO COMPANY	
FULL-PAGE ADVERTISEMENT IN CENTENNIAL CELEBRATION GALA PROGRAM	PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO FEATURED ON TOWN OF LAKE PARK'S WEBSITE WITH LINK TO COMPANY WEBSITE	PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON CENTENNIAL CELEBRATION T-SHIRT	
PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON ALL MARKETING MATERIAL (BROCHURES, FLYERS, BANNERS, SIGNS)	PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON CENTENNIAL CELEBRATION T-SHIRT		
PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO FEATURED ON TOWN OF LAKE PARK'S WEBSITE WITH LINK TO COMPANY WEBSITE			
PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON CENTENNIAL CELEBRATION T-SHIRT			

Silver \$1,000.00	Bronze \$500.00	Community \$250.00	Friend \$100.00
10X10 SPONSOR TENT AT CENTENNIAL CELEBRATION FESTIVAL	10X10 SPONSOR TENT AT CENTENNIAL CELEBRATION FESTIVAL	SPONSOR NAME AND/OR LOGO ON SELECT MARKETING MATERIAL (BROCHURES, FLYERS, BANNERS, SIGNS)	SPONSOR NAME AND/OR LOGO ON TOWN OF LAKE PARK'S WEBSITE
ONE TICKET FOR CENTENNIAL CELEBRATION GALA	PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON ALL MARKETING MATERIAL (BROCHURES, FLYERS, BANNERS, SIGNS)	SPONSOR NAME AND/OR LOGO ON TOWN OF LAKE PARK'S WEBSITE	SPONSOR NAME AND/OR LOGO ON CENTENNIAL CELEBRATION T-SHIRT
PROMINENT PLACEMENT OF SPONSOR NAME AND/OR LOGO ON ALL MARKETING MATERIAL (BROCHURES, FLYERS, BANNERS, SIGNS)	SPONSOR NAME AND/OR LOGO ON TOWN OF LAKE PARK'S WEBSITE	SPONSOR NAME AND/OR LOGO ON CENTENNIAL CELEBRATION T-SHIRT	
SPONSOR NAME AND/OR LOGO ON TOWN OF LAKE PARK'S WEBSITE	SPONSOR NAME AND/OR LOGO ON CENTENNIAL CELEBRATION T-SHIRT		
SPONSOR NAME AND/OR LOGO ON CENTENNIAL CELEBRATION T-SHIRT			



Please confirm your **sponsorship**  
by filling out the information below:

- |                          |               |              |
|--------------------------|---------------|--------------|
| <input type="checkbox"/> | Title Sponsor | \$20,000.00+ |
| <input type="checkbox"/> | Diamond       | \$10,000.00  |
| <input type="checkbox"/> | Platinum      | \$5,000.00   |
| <input type="checkbox"/> | Gold          | \$2,500.00   |
| <input type="checkbox"/> | Silver        | \$1,000.00   |
| <input type="checkbox"/> | Bronze        | \$500.00     |
| <input type="checkbox"/> | Community     | \$250.00     |
| <input type="checkbox"/> | Friend        | \$100.00     |

Business/Organization Name (If Appropriate)

Contact Name

Address

City

State

Zip

Phone

Email

**Make your check made payable to:**

Town of Lake Park  
535 Park Avenue, Lake Park, FL 33403

or pay online at

[lakeparkflorida.gov/residents/community/lake-park-centennial-celebration](http://lakeparkflorida.gov/residents/community/lake-park-centennial-celebration)

**For more information contact:**

The Special Events Department

561-840-0160

[specialevents@lakeparkflorida.gov](mailto:specialevents@lakeparkflorida.gov)



# 2023 CENTENNIAL CELEBRATION SPONSOR LIST

Item 2.

BUSINESS	CONTACT NAME	COMMITTEE	SPONSOR \$	LEVEL
Black Box Theater		John Linden		
Boca Bargoons Fabrics		Evelyn Clark		
Brooklyn Cupcakes	Carmen Rodriguez	Patricia Leduc		
Camilli's Pizza	John Camilli	Roger Michaud		
Carving Station	Spiros Lorenjatos	Mary Beth Taylor		
Chick-Fil-A	Neil Hannon	Mary Beth Taylor		
Coastal Karma	Charles Case	Patricia Leduc		
Coastal Middle & High School	Lisa Collum	Roger Michaud		
Decorator's Resources	Caroline Burnside	Evelyn Clark		
Dedicated IT	Adam Steinhoff	Patricia Leduc		
Dunkin Donuts	Tim Weir	Mary Beth Taylor		
Earl Stewart Toyota	Alan Nappier	Roger Michaud		
Family Church	John Thompson	Mary Beth Taylor		
Flagler Bank	Lori Boyle	John Linden		
Freedom Adventures	Daniel Lund	Patricia Leduc		
Friends of the Lake Park Library	Rose Michaud	Roger Michaud		
Goodyear Tire & Rubber		John Linden		
HMY Yacht Sales, Inc.		John Linden		
Imperial Frame Shop		Beth Motschenbacher		
Ivy and Oak Tattoo Art Studio		John Linden		
Kelsey Market		John Linden		
Kiwanis Club	Roger Michaud	Roger Michaud		
Lake Park Bicycles	Tony Tranquillo	Roger Michaud		
Locale Gastropub	Jason Ramos	Patricia Leduc		
Mullinax Ford	Lawrence Mullinax	Patricia Leduc		
<b>Nautilus 220 / Forest Development</b>	<b>Peter Baytarian</b>	<b>Patricia Leduc</b>	<b>\$ 10,000.00</b>	<b>Presenting</b>
Olive Garden		Beth Motschenbacher		
O'Reilly Auto Parts	Briana Bragdon	Evelyn Clark		
Outclaws Seafood	Jason Brown	Evelyn Clark		
<b>Pelican Café</b>	<b>Karen and Mark Frangione</b>	<b>Patricia Leduc</b>	<b>\$ 250.00</b>	<b>Community</b>
Pinch a Penny Pool Patio	Michael Paris	Evelyn Clark		
PNC Bank		John Linden		
Port of Palm Beach		Beth Motschenbacher		
Robalo's Pharmacy	Patel Nirav	Roger Michaud		
Salty Signs Designs	Marji Knecht	Patricia Leduc		
Schumacher		Beth Motschenbacher		
Southern Kitchen	Kimberly Jones	Roger Michaud		
State Farm Insurance	Juan Williams	Evelyn Clark		
The Sherwin Williams Company	John Little	Evelyn Clark		
Voice Chocolate	Bronna Peterson	Mary Beth Taylor		
<b>TOTAL</b>			<b>\$ 10,250.00</b>	



## Town of Lake Park Town Commission

### Agenda Request Form

**Meeting Date:** February 21, 2023

**Originating Department:** Special Events

**Agenda Title:** Centennial Battle of the Badges

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Cost of Item:** \$0.00 **Funding Source:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ **Finance Signature:** \_\_\_\_\_

**Advertised:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Newspaper:** \_\_\_\_\_

**Attachments:** Battle of the Badges Flyer, Battle of the Badges Vendor Form, Battle of the Badges Volunteer Form, Battle of the Badges Vendor List

**Please initial one:**

X Yes I have notified everyone  
 \_\_\_\_\_ Not applicable in this case

#### **Summary Explanation/Background:**

The Centennial Battle of the Badges will be held on Saturday, March 4 from 9:00 am – 1:00 pm at Bert Bostrom Park. The Special Events Department is working with Deputy Adam Pozsonyi (PBSO District 10) and Nick Ryder (PBCFR). Attached, you will find the event flyer which was designed by the PBSO Communications Department has been distributed on the Town's website and social media pages

#### **Jerseys**

The jerseys for PBSO and PBCFR have been ordered through Dirty Sports Wear. This is the same company that made the jerseys for the last event.

#### **Food & Drinks**

The PBSO Grill Team is purchasing hot dogs, hamburgers, buns and condiments for 250 people. Town staff will purchase the water, chips and containers. We will have one of our vendors cook the hamburgers and hotdogs. The Centennial Committee and volunteers will serve the food.

**Kickball Game**

There was some concern regarding additional youth to participate in the athletic competition part of the event. PBSO and PBCFR have agreed to stick to the original idea of a kickball game.

**Music and PA**

The Town has hired Gary Wilson of MVP Productions to provide music and pa system.

**Vendors**

Town staff has received vendor forms from the participating businesses and organizations that are listed on the vendor list.

**Games & Activities**

Town staff has contracted with Jupiter Bounce to provide a 4 in 1 Extreme Sports Game, All American Combo Bounce House and a Climbing Rock Wall. Each activity will be staff by a professional from Jupiter Bounce.

**Tents**

Town staff has contracted with C4 Rents to provide the tents for the event.

**Tables and Chairs**

The Town will provide all of the tables and chairs for the event.

**Town Staff**

Town staff has hired 4 Public Works staff members to work the event.

**Volunteers**

We will need several volunteers to assist with the event. At this time, staff has provided the Battle of the Badges Volunteer Form for the committee to distribute. All volunteers will have to fill out the form in its entirety.

**Recommended Motion:** No motion needed.



# TOWN OF LAKE PARK CENTENNIAL CELEBRATION COMMUNITY BBQ AND GAMES



## **BATTLE** *OF THE* **BADGES**



**Saturday, March 4**

**Bert Bostrom Park**

(South of Park Ave between 6th and 7th Street)

311 7th Street, Lake Park, FL 33403

**9:00 AM to 1:00 PM**

**Free Food / Music / Bounce House**

**Community Outreach:**

**Come Meet Your Area First Responders**

**Touch-A-Truck:**

**Law Enforcement & Fire Rescue Specialty Vehicles**

**SWAT, Bomb Squad, Mounted Unit,**

**K9, Motorcycles, ATVs**





Item 3.

## VOLUNTEER FORM

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### **Assumption of Risks and Release of Liability Relating to Coronavirus 2019/COVID-19**

I, \_\_\_\_\_ (PLEASE PRINT FIRST & LAST NAME), acknowledge that on or about March 11, 2020, Coronavirus Disease 2019 ("COVID-19") was declared a pandemic by the World Health Organization. The Centers for Disease Control and Prevention ("CDC") has stated that **"the best way to prevent illness is to avoid being exposed to this virus."** Additional information on the CDC's guidelines related to COVID-19 may be found at: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>. I am aware of the contagious nature of COVID-19 and have voluntarily chosen to participate in special events and recreation programs operated by the Town of Lake Park ("TOLP"). I acknowledge that the TOLP will not provide masks and I will be solely responsible for providing my own mask if desired. I acknowledge that mask requirements may vary by each event and program. I acknowledge that the TOLP employees and volunteers come into contact with multiple individuals, and might become exposed to COVID-19. I also acknowledge that although the TOLP takes precautions to reduce the likelihood of transmission of COVID-19 by its employees and volunteers, the TOLP cannot guarantee that I will not become infected with COVID-19. I knowingly acknowledge that by participating in the TOLP special events and recreation programs, I am exposing myself (and other family members) to the risk of becoming infected with COVID-19, which may result in serious personal injury, illness, permanent disability, and death. I understand the risk of becoming exposed to or infected with COVID-19 may result from actions, negligence, and failures to act by myself and others, including, but not limited to, the TOLP employees, volunteers and other participants. I agree to assume all of the foregoing risks, and accept personal responsibility for any injury to myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability or expense, of any kind or nature, that I may suffer arising out of or in connection with myself becoming exposed to or infected by COVID-19 before, during, and after my participation in the TOLP special events and recreation programs. On my own behalf, I hereby release, covenant not to sue, and forever discharge the TOLP, its employees, agents, and representatives, of and from all liabilities, claims, actions, damages, costs or expenses of any nature ("Claims") arising out of or in any way connected with myself becoming exposed to or infected by COVID-19. I understand that this release includes any Claims based on the negligence, action, or inaction of the TOLP or any of the TOLP employees, volunteers, agents, and representatives, and covers bodily injury (including death) due to COVID-19, whether a COVID-19 infection occurs before, during or after my participation in the TOLP special events and recreation programs.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Mail completed form to:  
Town of Lake Park  
Special Events Department  
535 Park Avenue  
Lake Park, FL 33403

[speialevents@lakeparkflorida.gov](mailto:speialevents@lakeparkflorida.gov)



**SATURDAY, MARCH 4**  
**9:00 AM – 1:00 PM**  
**BERT BOSTROM PARK**  
**VENDOR FORM**

**Business/Organization Name:** \_\_\_\_\_

**Contact Person's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Please list all products / items / services to be exhibited:**

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**VENDOR GUIDELINES**

- All vendor spaces are free and only require the submission of the Battle of the Badges Vendor Form.
- Forms must be submitted to the Special Events Department by March 1, 2023.
- All vendors will be provided with one table and two chairs.
- Vendors must provide their own tent and additional equipment.
- Vendor spaces will be provided on a first-come, first-served basis.
- Electricity will not be provided for this event.

**Mail completed form to:**  
**Town of Lake Park**  
**Special Events Department**  
**535 Park Avenue**  
**Lake Park, FL 33403**  
[specialevents@lakeparkflorida.gov](mailto:specialevents@lakeparkflorida.gov)

# BATTLE OF THE BADGES VENDOR LIST

Item 3.

BUSINESS/ORGANIZATION	CONTACT NAME	ADDRESS	PHONE	EMAIL
Bridges at Lake Park	Ciara Brice	1411 10th Street	561-814-3020	<a href="mailto:ciara.brice@chsfl.org">ciara.brice@chsfl.org</a>
Liberty Dental	Susan Galvis	1580 Sawgrass Corporate Parkway, Suite 40	561-579-9583	<a href="mailto:sgalvis@libertydentalplan.com">sgalvis@libertydentalplan.com</a>
Road Safe Traffic Systems	Laurie Myers	2625 Electronics Way	561-513-9001	<a href="mailto:laurie.myers@roadsafetraffic.com">laurie.myers@roadsafetraffic.com</a>
PBSO Gang Prevention Unit	Marcia Bahia	3228 Gun Club Road	561-319-6889	<a href="mailto:bahiam@pbso.org">bahiam@pbso.org</a>
PBSO Mounted Unit	Deputy Adam Pozsony	700 6th Street	561-881-3326	<a href="mailto:PozsonyiA@pbso.org">PozsonyiA@pbso.org</a>
PBSO Motorcycle Unit	Deputy Adam Pozsony	700 6th Street	561-881-3326	<a href="mailto:PozsonyiA@pbso.org">PozsonyiA@pbso.org</a>
PBSO SWAT	Deputy Adam Pozsony	700 6th Street	561-881-3326	<a href="mailto:PozsonyiA@pbso.org">PozsonyiA@pbso.org</a>
PBSO Bomb Squad	Deputy Adam Pozsony	700 6th Street	561-881-3326	<a href="mailto:PozsonyiA@pbso.org">PozsonyiA@pbso.org</a>
PBSO K9 Unit	Deputy Adam Pozsony	700 6th Street	561-881-3326	<a href="mailto:PozsonyiA@pbso.org">PozsonyiA@pbso.org</a>
PBSO ATV Unit	Deputy Adam Pozsony	700 6th Street	561-881-3326	<a href="mailto:PozsonyiA@pbso.org">PozsonyiA@pbso.org</a>
PBCFR Fire Truck	Nick Ryder	1000 Park Avenue	561-840-4581	<a href="mailto:nryder@pbcgov.org">nryder@pbcgov.org</a>



## Town of Lake Park Town Commission

### Agenda Request Form

**Meeting Date:** February 21, 2023

**Originating Department:** Special Events

**Agenda Title:** Centennial Historical Homes Tour Update & Discussion

**Approved by Town Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Cost of Item:** \$0.00 **Funding Source:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ **Finance Signature:** \_\_\_\_\_

**Advertised:**

**Date:** \_\_\_\_\_ **Newspaper:** \_\_\_\_\_

**Attachments:** Historical Homes Tour Flyer, Historical Homes Tour Form, Historical Homes Tour Contact List

**Please initial one:**

\_\_\_\_\_  
☒ Yes I have notified everyone  
☒ Not applicable in this case

**Summary Explanation/Background:** The Centennial Historical Homes Tour will be held on Sunday March 26. The event flyer has been posted on the Town website and social media pages. It was also in the February newsletter.

#### Historical Homes/Buildings Contact List

Staff has compiled the attached listing of historical homes and buildings based in the previous tours that were organized by the Historical Society. Each location has received a letter asking each owner/resident to verify who owns the property, current occupant(s) and to agree to or decline having their home included in the tour. Once the form is returned, staff will contact those owners/residents that would like to participate for more information about their home/building. Attached, is the completed list, including those home owners that have accepted the invitation to be included in the tour.

**Recommended Motion:** No motion needed.





Item 4.

# Centennial Historcial Homes Tour

## Sunday, March 26

### 1:00 PM - 3:00 PM

Join the Centennial Celebration Committee and the Lake Park Historical Society as we celebrate Lake Park's 100th anniversary by hosting a tour of historical homes in our amazing town. Participants will have the option to board one of two old-fashioned trolleys, bike, or walk along the route. Golf carts are also welcomed. The tour will leave Town Hall (535 Park Avenue) promptly at 1:00 pm. Tour guides from the Lake Park Historical Society will provide a brief history of each home as we travel throughout town.

The event is free, however the old-fashioned trolleys have limited seating and will require pre-registration on a first-come, first-served basis.

Please contact the Special Events Department at 561-840-0160 or [speialevents@lakeparkflorida.gov](mailto:speialevents@lakeparkflorida.gov) to register and for more information.





# HISTORICAL HOMES TOUR CONTACT LIST

Item 4.

OWNER	ADDRESS	NOTES	MAILING ADDRESS	YES	NO
Confidential	114 Bayberry Drive	C. 1924 Mediterranean Revival			
Foresteria LLC	203 Foresteria Drive	C. 1925 Mediterranean Revival			
Tom Holland and Cindy Conley	211 Park Avenue			X	
Mosler Sue Ellen Gamble Trust	227 Foresteria Drive	C. 1925 Mediterranean Revival	PO Box 530127, WPB, FL 33403	X	
Mary & Kevin Oneil	250 Foresteria Drive	C. 1925 Masonary Vernacular	9076 E Floyd Place, Denver, CO 80231	X	
Ellen Kinnally	315 Hawthorne Drive	C. 1925 Mission		X	
Mac & Jennifer McMahon	318 Hawthorne Drive	C. 1926 Mediterranean Revival		X	
Wendy Matthews	324 Hawthorne Drive	C. 1928 Masonary Vernacular		X	
Mary Donovan and John Meskiel	327 Park Avenue				
Georgia Wallace	328 Greenbriar Drive	C. 1928 Mission		X	
Ben Slayen & Megan Dunn	328 Hawthorne Drive	C. 1925 Mission		X	
Palm Beach County School Board	410 3rd Street	C. 1925 Mission			
Trent Mayer	415 Greenbriar Drive	C. 1925 Bungalow	15648 88TH Trail N., PBG, FL 33418	X	
Community United Church	501 Park Avenue	C. 1926 Masonary Vernacular		X	
James Stimpson	505 Evergreen Drive	C. 1925 Mission			
Stephen Swaggert	515 Evergreen Drive	C. 1925 Mission			
Town of Lake Park	535 Park Avenue	C. 1927 Mediterranean Revival		X	
Linda McDougall	600 Federal Highway		101 Lost Bridge Drive, PBG, FL 33410		
Town of Lake Park	601 N. Federal Highway	C. 1925 Mission		X	
Greer Properties LLC	624 Federal Highway				
Jerry & Olivia Krape Trust	700 Federal Highway	C. 1923 Bungalow	106 Dory Road South, NPB, FL 33408		