



Lake Park Town Commission, Florida

Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

August 07, 2024

Immediately Following the Live Local Act Workshop

Roger Michaud	—	Mayor
Kimberly Glas Castro	—	Vice Mayor
Michael Hensley	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
John D’Agostino	—	Town Manager
Thomas J. Baird.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk’s office by calling 881-3311 at least 48 hours in advance to request accommodations.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

COMMISSION WILL NOW RECESS THE SPECIAL CALL COMMISSION MEETING AND GO INTO AN EXECUTIVE SESSION.

The Town Commission for the Town of Lake Park will have an Executive Session pursuant to Florida Statute 447.605(1) in the Town Hall Mirror Ballroom. Those in attendance shall be: Mayor Roger D. Michaud; Vice-Mayor Kimberly Glas-Castro; Commissioners Michael Hensley; Mary Beth Taylor; and Judith Thomas; also in attendance will be Town Manager John D'Agostino; Assistant Town Manager/Human Resources Director Bambi McKibbon-Turner, Finance Director Jeffrey DaSilva and Assistant Finance Director Barbara Gould for the purposes to discuss collective bargaining of the Federation of Public Employees, A Division of National Federation of Public and Private Employees (AFL-CIO).

AFTER THE EXECUTIVE SESSION THE COMMISSION WILL RECONVENE THE SPECIAL CALL COMMISSION MEETING.

SPECIAL PRESENTATION/REPORT:

- 1.** Fourth quarterly public progress report on the P3 project.
- 2.** Proclamation in honor of Palm Beach County Sheriff's Office Deputy Adam Pozsonyi.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item

is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

3. July 17, 2024 Regular Commission Meeting Minutes.
4. Resolution 53-08-24 of the Town Commission of the Town of Lake Park, Florida Authorizing and Directing the Execution of an Agreement between the Town of Lake Park and LaPorta Contracting, Inc., for Construction Services required for Replacement of the Lake Park Library Roof.

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING: NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:

5. **(Continued to August 21, 2024) - ORDINANCE 07-2024 AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 22, ARTICLE III, SECTIONS 22-101 THROUGH 22-113 ENTITLED “STREET AND MOBILE VENDORS”; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**
6. **(Continued to August 21, 2024) - ORDINANCE 08-2024 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 30, ARTICLE I TO CREATE A NEW SECTION 30-6 PERTAINING TO THE OPERATION OF MICROMOBILITY DEVICES, GOLF CARTS, LOW SPEED VEHICLES, AND MOTORIZED SCOOTERS; PROVIDING FOR THE AMENDMENT OF CHAPTER 30, ARTICLE II SECTION 30-35 PERTAINING TO HIGH-CAPACITY PASSENGER OR WORK VANS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.**
7. **(Continued to August 21, 2024) - Ordinance 09-2024 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 18, ARTICLE III ENTITLED “PARK**

REGULATIONS”; PROVIDING FOR THE AMENDMENT OF DIVISION 1 TO ESTABLISH NEW REGULATIONS FOR THE USE OF PARKS, INCLUDING HOURS OF OPERATION, A FEE SCHEDULE AND THE ENFORCEMENT OF THE REGULATIONS; PROVIDING FOR THE AMENDMENT OF DIVISION 2, ENTITLED “PERMIT FOR GROUP ACTIVITIES” PERTAINING TO SPECIAL PERMITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

NEW BUSINESS:

- 8.** 2024 Florida League of Cities Annual Conference Voting Delegate.
- 9.** Aquatic/Community Center in Bert Bostrom Park.
- 10.** Resolution 54-08-24 Update to the Master Fee Schedule.

REQUEST FOR FUTURE AGENDA ITEMS:

ADJOURNMENT:

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on August 21, 2024.

Summary Explanation/Background:

Article 10 of the P3 Comprehensive Agreement, which was approved by the Commission on August 2, 2023, provides that the Developer shall submit quarterly to the Town an updated timeline accurately reflecting progress achieved and any anticipated changes in the Critical Path.

The purpose of this workshop is to provide to the Town a public progress report to show where we are as exhibited in the Master Critical Path dated "8.1.2024", and what we've done as exhibited in the annotated Exhibit B entitled Marina Properties Redevelopment Project Critical Path.

It is significant to note that as set forth in the updated Master Critical Path, all four ground leases have been approved by the Town Commission.

This workshop will be the fourth of regular quarterly updates on the P3 Marina Development Project for the Lake Park Harbor Marina to be provided to the Town Commission by Lawrence Zabik President of Zabik and Associates.

Recommended Motion: There is no recommended motion as this is a workshop.

Lake Park Harbor Marina P3 Quarterly Update

FOREST DEVELOPMENT

AUGUST 7, 2024

OVERVIEW – KEY ACTIVITIES

- Hotel, Boat Storage, Restaurant, and Marina Leases are approved.
- PUD to be reviewed by Planning and Zoning.
- State of Florida reverter appraisal pending.
- Marina resiliency planning underway.
- Annotated Exhibit B – Updated.
- Gantt Chart – Updated.

Item 1.

Activity Name	Org Duration	Early St.	Early Fin.								
				2022	2023	2024	2025	2026	2027	2028	2029
1 <input type="checkbox"/> Master Critical Path 8.1.2024	1860	7/1/2022	8/3/2027	[Gantt bar from 7/1/2022 to 8/3/2027]							
2 Complete Comprehensive Agreement	356	7/1/2022	6/21/2023	[Gantt bar from 7/1/2022 to 6/21/2023]							
3 Site Plan Development & Finalization	211	5/24/2023	12/20/2023	[Gantt bar from 5/24/2023 to 12/20/2023]							
4 Public input and workshop	0	6/21/2023	6/21/2023	[Gantt bar from 6/21/2023 to 6/21/2023]							
5 Town Commission Review/Workshop	42	6/22/2023	8/2/2023	[Gantt bar from 6/22/2023 to 8/2/2023]							
6 Marina Permit Preparation	162	7/13/2023	12/21/2023	[Gantt bar from 7/13/2023 to 12/21/2023]							
7 Approval of Comprehensive Agreement	0	8/2/2023	8/2/2023	[Gantt bar from 8/2/2023 to 8/2/2023]							
8 Ground Lease Hotel (template) Pod A	44	8/3/2023	9/15/2023	[Gantt bar from 8/3/2023 to 9/15/2023]							
9 Lake Park approval of Hotel ground lease	110	9/16/2023	1/3/2024	[Gantt bar from 9/16/2023 to 1/3/2024]							
10 Initial Marina Permit Submission Ramp Pod C	0	12/7/2023	12/7/2023	[Gantt bar from 12/7/2023 to 12/7/2023]							
11 Marina Permit Review Ramp Pod C	730	12/8/2023	12/6/2025	[Gantt bar from 12/8/2023 to 12/6/2025]							
12 PUD Master Site Plan Submission	0	12/20/2023	12/20/2023	[Gantt bar from 12/20/2023 to 12/20/2023]							
13 PUD Site MasterPlan Review and TCApproval	301	12/21/2023	10/16/2024	[Gantt bar from 12/21/2023 to 10/16/2024]							
14 Boat Storage Site Plan Submision and Review Pod B	204	5/29/2024	12/18/2024	[Gantt bar from 5/29/2024 to 12/18/2024]							
15 Marina Improvements Site Plan Submission Pod C	204	5/29/2024	12/18/2024	[Gantt bar from 5/29/2024 to 12/18/2024]							
16 Marina Rest.Site Plan Submission and Review Pod D	204	5/29/2024	12/18/2024	[Gantt bar from 5/29/2024 to 12/18/2024]							
17 Hotel Site Plan Submission and Review Pod A	204	5/29/2024	12/18/2024	[Gantt bar from 5/29/2024 to 12/18/2024]							
18 Public Workshop on Pods	66	9/1/2024	11/5/2024	[Gantt bar from 9/1/2024 to 11/5/2024]							
19 Construction Plan Finalization	91	12/19/2024	3/19/2025	[Gantt bar from 12/19/2024 to 3/19/2025]							
20 Construction of Marina Restaurant Pod D	365	3/20/2025	3/19/2026	[Gantt bar from 3/20/2025 to 3/19/2026]							
21 Permit and Construction of Hotel Pod A	718	3/20/2025	3/7/2027	[Gantt bar from 3/20/2025 to 3/7/2027]							
22 Construction of Boat Storage Pod B	365	3/20/2025	3/19/2026	[Gantt bar from 3/20/2025 to 3/19/2026]							
23 Marina Permit Approval Pod C	0	12/6/2025	12/6/2025	[Gantt bar from 12/6/2025 to 12/6/2025]							
24 Marina Upgrade Phase II Initial Expansion Pod E	365	12/7/2025	12/6/2026	[Gantt bar from 12/7/2025 to 12/6/2026]							
25 Marina Resiliency Improvements Pod C	420	12/7/2025	1/30/2027	[Gantt bar from 12/7/2025 to 1/30/2027]							
26 Marina Upgrades Phase I Boat Ramp Pod C	551	12/20/2025	6/23/2027	[Gantt bar from 12/20/2025 to 6/23/2027]							
27 Marina Upgrade Phase III Full Expansion Pod E	240	12/7/2026	8/3/2027	[Gantt bar from 12/7/2026 to 8/3/2027]							

Activity: [Red bar] Resource Names & %Alloc
 Subproject: [Red bar] Early Finish
 Event: [Red bar] Name

Interface Event: [Red diamond] Name
 Hammock: [Green bar] Early Start, [Green bar] Early Finish
 Summary: [Cyan bar] Early Start, [Cyan bar] Early Finish

— Cum. Original Profile
 - - - Cum. Act.+Rem. Profile
 — Cum. Remaining Profile
 Non-Cum. Original Profile
 Non-Cum. Actual Profile
 Non-Cum. Remaining Profile

EXHIBIT B

Marina Properties Redevelopment Project Critical Path

Note: All time periods set forth in this Project Critical Path are subject to Force Majeure extensions of time.

Comprehensive Agreement Effective Date: The date of the execution of the Comprehensive Agreement (the “**Effective Date**”)

Ground Lease: Developer to provide drafts of the Ground Leases within 90 days of the Effective Date; the Town and the Developer will use their best efforts to execute the Ground Leases within 30 days of the date that the Developer provides drafts of the Ground Leases. The date that the Ground Lease is executed for each Component shall be referred to as the “**Ground Lease Execution Date**”.

Deed Restrictions and Reverter Clauses: Town and Developer will work to resolve the Deed Restrictions and Reverter Clauses using best efforts within 180 days from the Effective Date; the date that the Deed Restriction and Reverter Clauses are resolved to Developer’s reasonable satisfaction shall be referred to as the “**Title Cleared Date**”.

PUD/Master Plan: Developer shall submit a PUD application with an accompanying Master Plan for the Project within 120 days of the last of the Ground Lease Execution Date for all of the Components. The date that the Town approves of the Master Plan shall be referred to as the “**PUD Master Plan Approval Date**”.

Hotel Component:

Developer shall submit a site plan of the Hotel Component approval within 90 days of the Master Plan Approval Date.

Within 210 days of the issuance of site plan approval for the Hotel Component, Developer shall submit design and building permits.

Within 18 months of the issuance of all necessary permits to commence construction and the issuance of the Development Order by the Town for the Hotel Component, Developer shall complete construction of this Component.

Within 90 days of the completion of this Component, Developer shall obtain the certificate of occupancy for this Component

Boat Storage Component:

Developer shall submit for site plan approval for the Boat Storage Component within 90 days of the latter of (i) the Title Cleared Date or (ii) the Master Plan Apps.

Hotel Lease Approved 1/03/24.

Boat Storage, Public Marina & Marina Restaurant Approved 5/15/24.

Letter sent State on 12/21/23.

Approval in process as of 8/07/24.

Was submitted on 12/18/23.
Resubmittal pending for final staff review -- September/October.

Pending PUD Approval August/September.

Submitted on 5/29/24 & 6/26/24. Pending 3rd submittal by end of August. PZB September/October. Town Commission November.

Submitted on 5/29/24 & 6/26/24. Pending 3rd submittal by end of August. PZB September/October. Town Commission November.

Within 180 days of the issuance of site plan approval for the Boat Storage Component, Developer shall submit design and building permits.

Within 12 months of the issuance of all necessary permits to commence construction and the issuance of the Development Order by the Town for the Boat Storage Component, Developer shall complete construction of this Component.

Within 90 days of the completion of this Component, Developer shall obtain the certificate of occupancy for this Component.

Public Marina Component:

Developer shall submit for site plan approval for the Public Marina Component within 90 days of the latter of (i) the Title Cleared Date or (ii) the Master Plan Approval Date.

Within 180 days of the Effective Date, Developer and Town shall work together to start the process of obtaining any and all necessary Government Approvals, including federal , state, county, Florida Department of Environmental Protection, the United States Coast Guard, and other governing agencies; the date that all necessary approvals have been obtained as described in this paragraph shall be referred to as the "**Marina Approval Cleared Date**".

Within 200 days of the Marina Approval Cleared Date, Developer shall submit design and building permits.

Within 365 days of the issuance of all necessary permits to commence construction and the issuance of the Development Order by the Town for the Public Marina Component, Developer shall complete construction of this Component.

Within 90 days of the completion of this Component, Developer shall obtain the Certificate of Occupancy for this Component.

Marina Restaurant Component:

Developer shall submit for site plan approval for the Marina Restaurant Component within 90 days of the latter of (i) the Title Cleared Date or (ii) the Master Plan Approval Date.

Within 210 days of the issuance of site plan approval for the Marina Restaurant Component, Developer shall submit design and building permits.

Within 365 days of the issuance of all necessary permits to commence construction and the issuance of the Development Order by the Town for the Marina Restaurant Component, Developer shall complete construction of this Component.

Within 90 days of the completion of this Component, Developer shall obtain the Certificate of Occupancy for this Component.

Pending PUD Approval

First Permit DEP applied for

Response to comments Submitted 8/05/24

Was submitted on 5/29/24, and again on 6/26/24. Pending 3rd submittal by end of August. PZB September/October. Town Commission November.

UPCOMING KEY EVENTS

- Town of Lake Park Planning & Zoning Hearing – September/October 2024
- Town of Lake Park Commission PUD Review and Approval – November 2024.
- Questions & Answers

**PROCLAMATION IN HONOR OF
PALM BEACH COUNTY SHERIFF'S OFFICE
DEPUTY ADAM POZSONYI**

WHEREAS; *Deputy Adam Pozsonyi* has served in the field of law enforcement for the past 17 years, first with the Martin County Sheriff's Office as a Corrections Deputy and later with the Stuart, Florida, Police Department where he eventually worked as a Narcotics Officer; and

WHEREAS; *Deputy Adam Pozsonyi* has served the Palm Beach County Sheriff's District 10 Lake Park Office since June of 2014 where he has worked as a Field Training Officer as well as a member of the Emergency Field Force where he became a certified Air Rescue Specialist; and, where he also became certified through the Florida Attorney General's Office as both a Crime Prevention Practitioner and a Crime Prevention through Environmental Design Practitioner; and

WHEREAS; throughout his service to the Town of Lake Park, *Deputy Adam Pozsonyi* has utilized his considerable skills and expertise in the area of law enforcement in helping to make the Town of Lake Park a safer place in which to live; and

WHEREAS; *Deputy Adam Pozsonyi*, through his commitment to a sense of community and his devotion to public service, has gone above and beyond the call of duty in responding to the needs of Lake Park residents, and has endeared himself to all who have had the privilege of knowing him; and

WHEREAS; *Deputy Adam Pozsonyi* has been promoted to the rank of *Sergeant* with the effective date of August 12, 2024; and

WHEREAS; the Town of Lake Park, Florida wishes to publicly recognize *Deputy Adam Pozsonyi* for his accomplishments and his efforts on behalf of the Town and its citizens and express to him its deepest appreciation for all that he has done for this community.

NOW, THEREFORE, on behalf of the Commission of the Town of Lake Park, I, Roger Michaud, Mayor of the Town of Lake Park, do hereby publicly congratulate *Deputy Adam Pozsonyi* on his promotion and commend him for his dedication and the service which he has rendered to this community.

IN WITNESS WHEREOF, I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 7th day of August 2024.

By: _____
Mayor Roger Michaud

ATTEST:

Vivian Mendez, Town Clerk



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 7, 2024

Agenda Item No.

Agenda Title: July 17, 2024 Regular commission Meeting Minutes.

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Bambi

Approved by Town Manager **McKibbon-Turner**

Digitally signed by Bambi McKibbon-Turner
 DN: cn=Bambi McKibbon-Turner, o=Town of Lake
 Park, ou=Assistant Town Manager/Human Resources
 Date: 2024.07.19 16:35:27 -04'00'

Laura Weidgans, Deputy Town Clerk
Name/Title

Originating Department: Town Clerk	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Minutes Exhibits A-D Comment Cards
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case LW. Please initial one.

Recommended Motion: I move to approve the July 17, 2024 Regular Commission Meeting Minutes.



Lake Park Town Commission, Florida

Regular Commission Meeting Minutes

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403
Wednesday July 17, 2024
Immediately Following the Special Call
Community Redevelopment Agency (CRA) Meeting

Roger Michaud	—	Mayor
Kimberly Glas Castro	—	Vice Mayor
Michael Hensley	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
John D’Agostino	—	Town Manager
Thomas J. Baird.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

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CALL TO ORDER/ROLL CALL

7:08 P.M.

PRESENT

- Mayor Roger Michaud
- Vice-Mayor Kimberly Glas-Castro
- Commissioner Mary-Beth Taylor
- Commissioner Michael Hensley

ABSENT

- Commissioner Judith Thomas

PLEDGE OF ALLEGIANCE

Conducted during the CRA meeting.

SPECIAL PRESENTATION/REPORT:

1. Certificate of Completion for Commissioner Michael Hensley

Mayor Michaud presented the certificate to Commissioner Hensley for completing a class for newly elected officials.

2. PowerPoint Presentation of Recommended Fountain Options (See New Business)

Motion to move to New Business made by Commissioner Hensley, Seconded by Vice-Mayor Glas-Castro.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Hensley.

3. Presentation on Capital and Maintenance Projects.

Capital Projects Manager, Mr. John Wille presented (Exhibit A).

Commissioner Taylor asked if a location for the aquatic center would need to be determined as soon as possible. Capital Projects Manager Wille stated it would be advantageous because they would be able to use fill from other excavations to start laying building pads and they are working on accelerating those conversations in order to take advantage of this. He stated that the plan is to have the design of both the Community Center and the Aquatic Center done at the same time. Vice-Mayor Glas-Castro asked when staff will be bringing back the costs before the Commission. Capital Projects Manager Wille stated they are collecting data from some other municipalities and information would be brought forth as soon as possible. Vice-Mayor Glas-Castro stated they would like to see the costs as soon as possible so they can determine if it is cost effective for the Town's residents as far as what the admission fees would need to be and if that would be affordable.

Public Works Director Mr. Jaime Morales continued with the presentation.

PUBLIC COMMENT:

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- Kelly Fleury introduced himself as a candidate for Port Commissioner.
- James Sullivan spoke about Evergreen and Foresteria Drive having many potholes.
- John Linden discussed master fee schedule, asking for code compliance update, historical society, sunset celebration drawing visits to the Evergreen House, Evergreen House renovations and the needs of the Historical Society.
- Shana Phelan spoke about her and her husband owning Pura Vida Divers and how they can partner with the Town.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird stated that he wants to work through the Clerk's Office for the Town Manager recruitment in order to maintain integrity of the process. He spoke about the Workshop on the 10th and Park project and suggests preparing a memorandum on how to unfold a workshop. Commission discussed their desire to hold a workshop instead of meeting with staff one on one. Town Attorney Baird also provided updates on current litigation cases with the Town. The Commission agreed to have Town Attorney Baird work with staff on language for existing Accessory Dwelling Units (ADU's).

Assistant Town Manager/Human Resources Director Bambi McKibbon-Turner provided comments via Exhibit B. Consensus was reached to hold the Executive Session at 6pm on August 7, 2024 prior to the Live Local Workshop. Consensus was reached for the Town to provide letters of support for Distribution of Edward Byrne Memorial Justice Assistant (JAG) Program Funding. Commissioner Taylor had no comments.

Commissioner Hensley asked for a discussion on the community center, aquatic park and the dog park.

Vice Mayor Glas-Castro had no comments.

Mayor Michaud stated there was a great Community Forum on Code Enforcement and would like to hold another one on social media/website within the next quarter.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and

considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Motion to move Item #6 to New Business made by Vice-Mayor Glas-Castro. Seconded by Commissioner Hensley. Voting Aye: All

Motion to approve the remaining Consent Agenda made by Commissioner Hensley, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Hensley.

4. July 3, 2024 Regular Commission Meeting Minutes
5. Resolution 39-07-24 Declaring Certain Town-Owned, Tangible Personal Property as “Surplus” and Eligible for Disposal

Item #6 moved to New Business.

6. Naming of the 7th Street Pocket Park (See New Business)

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

7. Ordinance 09-2024 Establish New Regulations for the Use of Parks.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 18, ARTICLE III ENTITLED “PARK REGULATIONS”; PROVIDING FOR THE AMENDMENT OF DIVISION 1 TO ESTABLISH NEW REGULATIONS FOR THE USE OF PARKS, INCLUDING HOURS OF OPERATION, A FEE SCHEDULE AND THE ENFORCEMENT OF THE REGULATIONS; PROVIDING FOR THE AMENDMENT OF DIVISION 2, ENTITLED “PERMIT FOR GROUP ACTIVITIES” PERTAINING TO SPECIAL PERMITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Planner Anders Viane explained the item (Exhibit C). Town Planner Viane stated that it was recommended that there be a revision for second reading that would include language for an appeals process. Vice-Mayor Glas-Castro requested that prior to second reading, staff become familiar with House Bill 1635.

Commissioner Taylor had questions regarding sleeping in the park during the day. Town Planner Viane stated that the provision is broad and is intended to prevent camping in the parks but they can revise the sleeping language prior to second reading. Commissioner Hensley recommended prohibiting repetitive sleeping. Mayor Michaud suggested adding a point of reference that enforcement would be discretionary in regards to sleeping. Assistant Town Manager/Human Resources Director McKibbon-Turner suggested staff review House Bill 1635 before making any changes to the Ordinance. The Commission agreed with this.

Motion to approve Ordinance 09-2024 on first reading made by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Hensley.

Town Attorney Baird read the Ordinance by title only.

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:

NONE

OLD BUSINESS:

Items 8-11 were moved to August 7th meeting.

8. Resolution 49-07-24 Authorizing the Construction of the Access Management Plan from Silver Beach Road to Palmetto Road. (see August 7, 2024)
9. Resolution 50-07-24 Authorizing the Directing the Mayor to Execute a Lighting Maintenance Memorandum Agreement with the State of Florida Department of Transportation. (see August 7, 2024)
10. Resolution 51-07-24 Authorizing and Directing the Mayor to Execute a Landscape Maintenance Memorandum of Agreement with the State of Florida Department of Transportation Pertaining to Silver Beach Road to Palmetto Drive for the Landscape (Crosswalks). (see August 7, 2024)
11. Resolution 52-07-24 Authorizing and Directing the Mayor to Execute a Locally Funded Agreement with the State of Florida Department of Transportation For the Not-to-Exceed Amount of \$76,156. (see August 7, 2024).

NEW BUSINESS:

2. PowerPoint Presentation of Recommended Fountain Options

Public Works Director Morales presented the item (Exhibit D). Vice-Mayor Glas-Castro stated she would like the lion fountain as it keeps with the theme in the other park. She asked what the size of the pool area is. Public Works Director Morales stated it's a little larger than 8 feet. Mayor Michaud prefers the lion fountain as well. Commissioner Hensley asked about the 40 finishes that are available for the lion fountain. Public Works Director Morales said he will bring options back to the Commission for selection of a finish. Commissioner Taylor asked if the current pool could be used for this fountain. Public Works Director Morales stated it could be used instead of purchasing a new pool, but there would have to be some improvements done to it.

6. Naming of the 7th Street Pocket Park.

Assistant Town Manager/Human Resources Director McKibbon-Turner stated that the Community Redevelopment Agency (CRA) Board chose the name "Centennial Memorial Park".

Motion to approve the name of Centennial Memorial Park made by Commissioner Hensley. Seconded by Commissioner Taylor.

Voting Aye: All.

REQUEST FOR FUTURE AGENDA ITEMS:

Commissioner Hensley requested future agenda items for the aquatic center and the dog park.

ADJOURNMENT:

Motion to adjourn made by Commissioner Taylor. Seconded by Commissioner Hensley. Voting Aye: All.

Meeting adjourned 8:28 pm.

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on August 7, 2024.

Mayor Roger D. Michaud

Town Seal

Town Clerk, Vivian Mendez, MMC

Deputy Town Clerk, Laura Weidgans

Approved on this _____ of _____, 2024



Department of Public Works

Capital and Maintenance Projects

FY-2024



Agenda

- Capital Project Review
- Maintenance Project Review



Capital Project Review

- Construction
- Project Procurement
- Engineering & Design
- Community Planning



Construction

- West Ilex Park Improvements – Phase 2 (Playground Enhancement)
- Town Hall Preservation
- Park Avenue Streetscape Phase 1
- PBSO Fence Replacement
- Bert Bostrom Infrastructure
- Southern Outfall Pipe Replacement



West Ilex Park Improvements – Phase 2

- Playground Enhancement
- Funding Sources:
 - CDBG Grant: \$ 47,704.00
 - Palm Beach County - Department of Housing & Economic Development
 - Town Match: \$ 48,044.00
- Status: Construction is in progress
- Estimated Completion Date: September 2024





Town Hall Preservation

- Scope of Work:
 - Balcony Restoration, Roof Replacement, Truss Framing Repairs, and Building Waterproofing and Painting
- Funding Sources:
 - Historic Preservation Grant: \$325,000
 - Division of Historical Resources
 - Town Match: \$325,000
- Status: Construction is in progress
- Estimated Completion Date: July 2024





Park Avenue Streetscape Phase 1

- Scope of Work:
 - Street Enhancement
 - Concrete Sidewalk Improvements
 - Landscape Enhancements
 - Clock Tower Refurbish
- Funding Sources:
 - Town CRA\$466,084
- Status: Construction is in progress
- Estimated Completion Date: July 2024





PBSO Fence Replacement

- Scope of Work:
 - Perimeter Fence Replacement
 - New Anti-Climb Perimeter Fence
 - Rolling Vehicular Gates / w motors
 - Swing Pedestrian Gate
- Funding Sources:
 - Town: \$155,000
- Status: Construction is in progress
- Estimated Completion Date: September 2024





Bert Bostrom Infrastructure

- Scope of Work:
 - Drainage Improvements
- Funding Sources:
 - Town (Design): \$189,055
 - Federal Funds (Construction): \$5,621,838
 - Florida Commerce CDBG-MIT Grant
- Status: Construction is in progress
- Estimated Completion Date: July 2025





Southern Outfall Pipe Replacement

- Scope of Work:
 - Drainage Improvements
- Funding Sources:
 - Town (Design): \$158,370
 - Federal Funds (Construction): \$3,450,696
 - Florida Commerce CDBG-MIT Grant
- Status: Construction Schedule
 - August 2024
- Estimated Completion Date: August 2025





Project Procurement “Bidding”

- Town Library Roof Replacement
- Cured In-place Pipe Lining
- Professional Engineering And Design Services



Town Library Roof Replacement

- Scope of Work:
 - Roof Replacement
- Funding Sources:
 - Town: \$285,000
- Status: Bidding Completed
 - Scheduled to start: August 2024





Cured In-place Pipe Lining

- Scope of Work:
 - Repair Existing Stormwater Piping
- Funding Sources:
 - Grant: \$150,000
 - Florida Commerce CDBG-MIT Grant
- Status: Bidding scheduled
 - August 2024





PROFESSIONAL ENGINEERING AND DESIGN SERVICES

- For the 10th Street Infrastructure Improvement Project
- Scope of Work:
 - Storm Drainage Improvements
 - Sidewalk / Bike Lane Modifications
 - Roadway Reconstruction
 - Landscape / Irrigation
- Funding Sources:
 - Federal Funds (Design) \$195,000
 - Florida Commerce CDBG-MIT Grant
- Status: Bid Advertisement Scheduled
 - August 2024
- Project Workshop Scheduled: September 2025





Engineering & Design

- 10th Street Oval-about
- Park Avenue Lane Reduction
- Septic To Sewer Conversion
- Evergreen House Restoration
- Town Hall ADA Access



10th Street Oval-About

- Scope of Work:
 - Roadway Modification
- Funding Sources:
 - Estimated Cost \$2,500,000
- Status: Design Completed
 - Project pending funding





Park Avenue Lane Reduction (Road Diet)

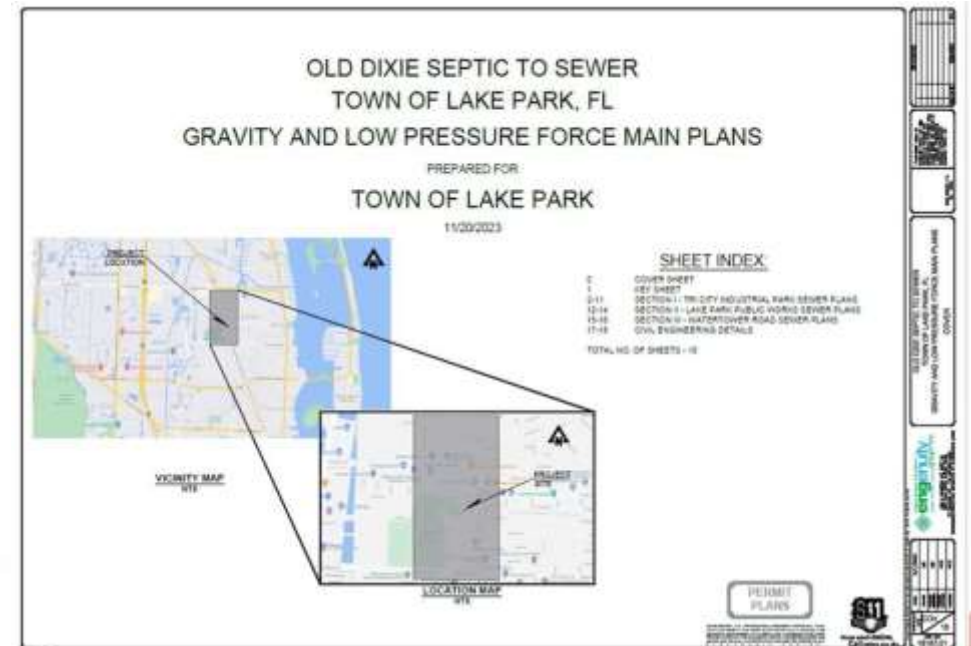
- Scope of Work:
 - On-Street Parking
 - Stormwater Improvements
 - Pedestrian & Bicycle Access
- Funding Sources:
 - Estimated Cost \$3,500,000
- Status: Design Completed
 - Project pending funding





Old Dixie Septic to Sewer Conversion

- Scope of Work:
 - Septic To Sewer Conversion (Gravity and Low-Pressure Force Main)
- Funding Sources:
 - Estimated Cost: \$6,000,000
- Status: Design Completed
 - Project Pending Funding





Evergreen House Restoration

- Scope of Work:
 - Interior and Exterior Restoration Work
- Funding Sources:
 - Town Match: \$198,500
 - Historical Preservation Grant: \$198,500
 - Division of Historical Resources
- Status: Project Pending
 - Grant Agreement Execution
 - Architectural Design





Town Hall ADA Access

- Scope of Work:
 - Architectural Design Work for ADA Modifications
- Funding Sources:
 - Town Match: \$15,281
 - Historical Preservation Grant: \$15,281
 - Division of Historical Resources
- Status: Project Pending
 - Grant Agreement Execution
 - Bidding for Architectural Design





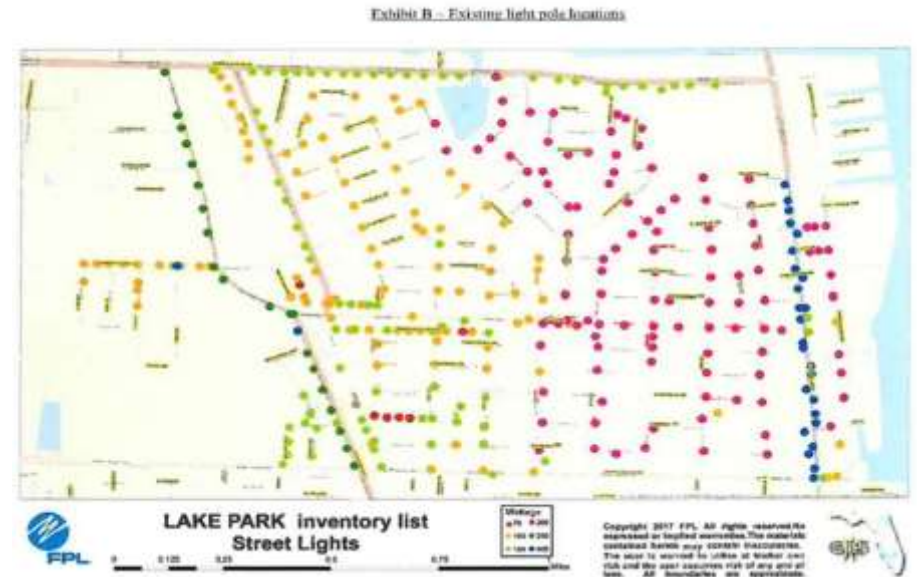
Community Planning

- Street Lighting Improvements
- Stormwater Bioswale Program
- Community Center / Aquatic Center
- Seawall Reconstruction
- Dog Park



Street Lighting Improvements

- Scope of Work:
 - Town Wide Street Lighting Improvements
- Funding Sources:
 - The first phase will cost the Town nothing upfront. Monthly charges are being estimated for the upgrade of 159 Street Light.
 - The second phase will require the Town to fund upgrading the infrastructure for approximately 379 Street lights.
- Status: Project Pending
 - Construction Documents
 - Permitting and Construction





Stormwater Bioswale Program

- Scope of Work:
 - Stormwater Management Through Implementation of Bioswale Construction
- Funding Sources:
 - Grant Funding available via the Florida Department of Environmental Protection (FDEP)
- Status: Program Pending
 - Grant Opportunity



Future Project Location

- 6th Street and Date Palm Drive
- 9th Street and Kalima Drive
- Park Avenue at Municipal Complex
- West Ilex Drive
- Flagler Blvd. & Northern Drive
- South Lake Area



Community Center and Aquatic Center

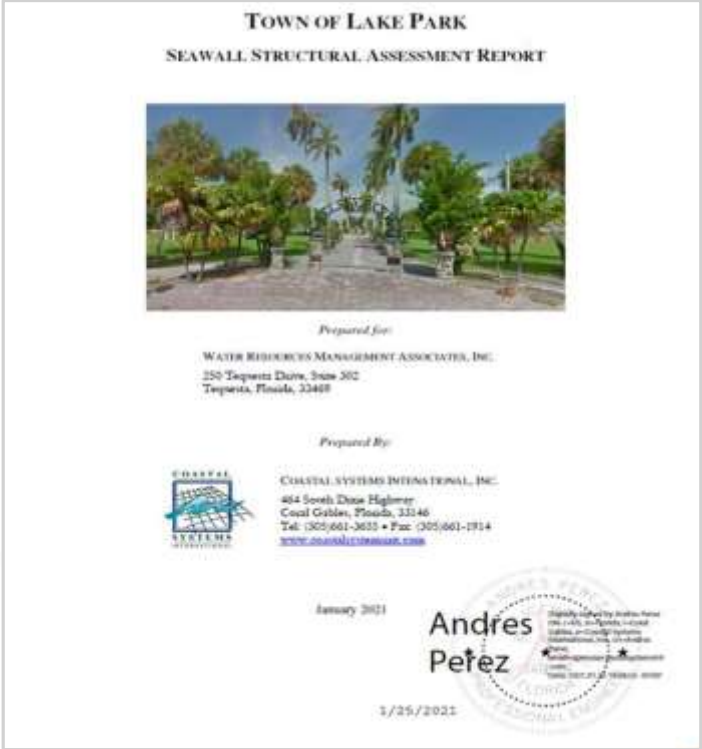
- Scope of Work:
 - Build a Community Center and Aquatic Facility
- Status: Project Pending
 - Stakeholder Workshops
 - Commission Presentation / Discussion
 - Conceptual Design Work
 - Cost Estimates
- Note: Site determinations are required, which may affect the Bert Bostrom site reconstruction work.





Kelsey Park Seawall Reconstruction

- Scope of Work:
 - Structural Assessment Report - Completed
- Status: Project Pending
 - Stakeholder Workshops
 - Commission Presentation / Discussion
 - Up-Dated Cost Estimates
 - Grant Funding Assistance





Dog Park

- Scope of Work:
 - Park location with dog-friendly amenities
- Status: Project Pending
 - Identify a Suitable Location





Maintenance Project Review

- Stormwater Infrastructure
 - Rehabilitation
 - Replacement
- Right of Way Infrastructure Improvement
 - Sidewalk repair and replacement





Stormwater Infrastructure Replacement

- Scope of Work:
 - Replace the High-density polyethylene (HDPE) exfiltration system and install a new Reinforced Concrete Pipe (RCP) exfiltration system
- Status: Project Completed
- Funding Source:
 - Stormwater Non-Ad Valorem Assessment Fee
- Location:
 - 1110 to 1130 Seminole Boulevard (\$78,765)
 - 440 Crescent Drive to 1105 Seminole Boulevard (\$79,060)
 - 311 9th Street (\$179,393)





Stormwater Infrastructure Replacement

- Scope of Work:
 - Repaired Reinforced Concrete Pipe (RCP) exfiltration system
 - Rehabilitation of catch basin
- Funding Source:
 - Stormwater Non-Ad Valorem Assessment Fee
- Status: Project Completed
- Location:
 - 319 4th Street (\$8,475)
 - 811 Northern Drive (\$8,475)
 - 704 W. Jasmine Drive (\$7,500)





2nd Street Stormwater Green Infrastructure

- Scope of Work:
 - Drainage and Road Surface Improvement
- Funding Source:
 - Grant Funds: \$553,759
- Status: Project Completed
- Location:
 - 2nd Street, between Foresteria Drive and Evergreen Drive





Cured-in-Place Pipe (CIPP) Lining Project



Location	Estimated Cost
306 9 th Street	\$6,001.16
801 Park Avenue	\$40,380.70
807 to 811 Northern Drive	\$16,257.74
802 to 809 Poplar Drive	\$6,230.00
835 to 842 Cypress Drive	\$7,981.93
319 4 th Street	\$8,475.00
811 Northern Drive	\$8,475.00
Estimated Total Cost	\$93,801.53



Pipe Replacement Projects



Location	Estimated Cost
Main Line #253 810 to 840 Seminole Boulevard	\$104,270.00
Main Line #256 809 to 839 Seminole Boulevard	\$106,788.00
401 6 th Street	\$58,400.00
Total Estimated Cost	\$269,458.00



Sidewalk Repair or Replacement

- Scope of Work:
 - Repaired or replaced sections of sidewalks within the town to improve pedestrian safety and connectivity.
- Funding Source:
 - Town: \$275,000
- Status: Project ongoing
- Locations Completed:
 - Bayberry Drive, Cypress Drive, Date Palm Drive, Flagler Boulevard, Foresteria Drive, Greenbriar Drive and Hawthorne Drive





Discussion/Questions



TOWN MANAGER COMMENTS
REGULAR TOWN COMMISSION MEETING
Wednesday, July 17, 2024

HUMAN RESOURCES

Job Openings:

The following open position is being advertised:

Sanitation Truck Operator II – Pay Range: \$21.65 to \$ 34.63 per hour. Deadline for receipt of applications is 5 p.m. on July 18, 2024

The following volunteers are needed for the Lake Park Public Library:

- Tutors for one-on-one English language learning
- Tutors for one-on-one basic computer and digital literacy
- Data entry
- Shelving
- Facilitator for English Exchange Group

To view the complete job posting for the above positions or volunteer opportunities or to download an employment or volunteer application, please visit the Town’s official website at www.lakeparkflorida.gov. For additional information please contact the Town’s Human Resources Department at 561-881-3300 and choose Option 8.

Union Negotiations

Negotiation of the current Collective Bargaining Agreement between the Town and the Federation of Public Employees, Division of the National Federation of Public and Private Employees (AFL-CIO) which is due to expire on September 30, 2024 is continuing. Staff has met again with the Union and as a result it is necessary to schedule another Executive Session with the Commission for the purpose of presenting the Union’s counter-proposal and obtaining the Commission’s feedback. The date for such Executive Session is proposed as Wednesday, August 7, 2024. Because the “Live Local” workshop is scheduled to take place on 8/7/2024, is it possible that the Executive Session take place before the workshop so that once the Executive Session is finished, the Commission can go directly into the workshop and then the regular Commission meeting?

SPECIAL EVENTS

Sunset Celebration

Sunset Celebration will be held on Friday, July 26 from 6:00 p.m. – 9:00 p.m. in Kelsey Park. This month’s event will feature live entertainment from The Samantha Russell Band! For more information, call 561-840-0160.

Jetsetv Summer Soccer Camp & Tournament

Jetsetv will host their annual Summer Soccer Camp from July 22-26 for youth ages 6-12 in Kelsey Park. They will host an adult Street Soccer Tournament on July 27 from 5:30 p.m. – 10:00 p.m. For more information regarding the camp and tournament, call 561-881-3338.

TOWN COMMISSION CONSENSUS

Request for Letters of Support for Distribution of Edward Byrne Memorial Justice Assistant (JAG) Program Funding:

The Palm Beach County Criminal Justice Commission is seeking letters of support from municipalities for the distribution of \$348,087 of Federal Fiscal Year 2023 Edward Byrne Memorial Justice Assistant Grant (JAG) funds for the following projects within Palm Beach County:

Subrecipient	Project Title	Amount
Palm Beach County Board of County Commissioners	Countywide Reentry Program-City of Riviera Beach	\$240,228
Palm Beach County Board of County Commissioners	Equipment for Law Enforcement Agencies Countywide	\$107,859
TOTAL		\$348,087

The June 25, 2024 letter requesting such support along with the sample letter of support are attached. The deadline submittal of support letters is July 19, 2024. Is it the consensus of the Commission to provide such support letter (which I can sign in the Town Manager’s absence)?



Criminal Justice Commission

301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705

(561) 355-4943

<http://discover.pbcgov.org/criminaljustice/>

Fax: (561) 355-4941

Rachel Docekal, Chair

Lauren Whetstone, Vice Chair

Marcia Andrews, Treasurer

Matt Pawlowski, Secretary



**Palm Beach County
Board of County Commissioners**

Maria Sachs, Mayor

Maria G. Marino, Vice Mayor

Gregg K. Weiss

Michael A. Barnett

Marci Woodward

Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

June 25, 2024

To All Palm Beach County Mayors:

The Criminal Justice Commission (CJC) seeks your approval in the allocation of Federal Fiscal Year 2022 (County Fiscal Year 2023) Edward Byrne Memorial Justice Assistance Grant (JAG) Program (JAG-Countywide) funds. The total allocation to Palm Beach County is \$348,087. The CJC received notification on June 11, 2024 of this funding for the period October 1, 2023, through September 30, 2025.

The CJC will provide funding for two important initiatives at the funding amounts listed below including: 1) \$240,228 for the Countywide Reentry Program, which provides transitional services for adults and juveniles released from jail and prison to Palm Beach County; and 2) \$107,859 will be used to purchase equipment for law enforcement agencies countywide. The funds will address the safety concerns of the School District of Palm Beach County law enforcement agency.

Subrecipient	Project Title	Amount
Palm Beach County Board of County Commissioners	Countywide Reentry Program-City of Riviera Beach	\$240,228
Palm Beach County Board of County Commissioners	Equipment for Law Enforcement Agencies Countywide	\$107,859
TOTAL		\$348,087

The Florida Department of Law Enforcement (FDLE) requires that fifty-one percent (51%) of the local units of government representing at least fifty-one percent (51%) of the county's population agree on the allocation of these funds. For your convenience, we have prepared the attached sample letter for your use. **Due to the application deadline, we ask that this letter be received at the CJC Office no later than July 19, 2024.** Please send your letters digitally to Dawn Caveness-Davenport at the email address: dcavenes@pbccgov.org.

(PLEASE DO NOT SEND THE LETTER TO FDLE)

If you should require additional information or have any questions, please contact Dawn Caveness-Davenport (561) 355-3396. Your immediate attention to this matter is greatly appreciated.

Sincerely,

Todd Bonlarron
Assistant County Administrator

Cc: All Palm Beach County Police Chiefs
Richard C. Radcliff, Executive Director, PBC League of Cities

Month DD, YYYY

Mr. Cody Menacof
Bureau Chief
Office of Criminal Justice Grants
Florida Department of Law Enforcement
PO Box 1489
Tallahassee, FL 32302-1489
C/O THE CRIMINAL JUSTICE COMMISSION

Dear Mr. Menacof:

In compliance with the State of Florida Rule 11D-9, F.A.C., the Unit of Government Name approves the distribution of \$348,087 of Federal Fiscal Year 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) funds for the following projects within Palm Beach County:

Subrecipient	Project Title	Amount
Palm Beach County Board of County Commissioners	Countywide Reentry Program-City of Riviera Beach	\$240,228
Palm Beach County Board of County Commissioners	Equipment for Law Enforcement Agencies Countywide	\$107,859
TOTAL		\$348,087

Sincerely,

[Chief Official Name]
[Unit of Government Name]



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2024

Agenda Item No.

Agenda Title: AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 18, ARTICLE III ENTITLED "PARK REGULATIONS"; PROVIDING FOR THE AMENDMENT OF DIVISION 1 TO ESTABLISH NEW REGULATIONS FOR THE USE OF PARKS, INLCUDING HOURS OF OPERATION, A FEE SCHEDULE AND THE ENFORCEMENT OF THE REGULATIONS; PROVIDING FOR THE AMENDMENT OF DIVISION 2, ENTITLED "PERMIT FOR GROUP ACTIVITIES" PERTAINING TO SPECIAL PERMITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- ORDINANCE ON 1st READING**
- NEW BUSINESS
- OTHER
- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager **John D'Agostino** Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager, email=jdagostino@lakeparkflorida.gov, c=US
Date: 2024.06.27 15:26:07 -04'00' **Date:** _____

Anders Viane / Planner
Name/Title

Originating Department: Community Development	Costs: \$ Legal Review Funding Source: Legal Acct: #108 <input type="checkbox"/> Finance	Attachments: → Ordinance __-2024
Advertised: Date: Will be advertised by Town Clerk 10 days prior to 2nd Reading Paper: <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone OR Not applicable in this case AV Please initial one.

Summary Explanation/Background:

This ordinance is being brought forward to codify standards of conduct and make quality of life changes to the section governing Town Parks as well as make minor improvements to the section governing special event permits. Under the previous version of Division 1, this ordinance was

primarily concerned with Town Parks only. The new version broadens the scope of the language to include all Town properties and establish standards of conduct, fire prevention standards, vehicular use standards, and law enforcement procedures for those facilities. This ordinance was crafted based on recommended language from the Palm Beach County Sheriff's Office and was developed in close conjunction with PBSO and the Special Events Department. It provides protections against vandalism, loitering, camping, reckless use of flammable materials, and the use of drones to ensure a high quality and peaceable experience for all park and public facility users in accordance with state law. It also carves out exemptions for special event permits, both public and private, to allow for parks and public facilities to serve as recreational venues subject to proper procedures. Accordingly, this ordinance makes several minor updates to Division 2 necessitated by the updates to Division 1, refining terminology and procedures.

Recommended Motion: I MOVE TO APPROVE ORDINANCE NO. __-2024 on first reading.



Department of Public Works

Proposed Fountain substitution for
Kelsey Park East



Four Lady's Fountain

- We have received a restoration quote from Cast Stone International for \$14,449.00





Pina Cascada Fountain

- Price: \$2,144.00
- 56" tall fountain in 52" wide fountain basin shown in Relic Lava.





Pina Cascada Fountain

- Price: \$4,400.00
- 81" tall fountain in 72" wide fountain classical four-tier fountain.





Plumbed Large Lion Fountain

Item 3.

- Price: \$7,621.99
- Dimensions: 97" H x 72" W
- Weight: 3,298 lbs.
- Hand-crafted in the USA by skilled artisans
- Shown in the Sienna finish
- Made of cast stone
- 40 different finishes available
- Plumbed for Pond, does not include pond
- Requires a minimum 10-foot custom built pond
- Requires minimum 1-quarter horsepower exterior pool-type pump and filtration system





Cavalli Tiered Outdoor Fountain

Item 3.

- Price: \$8,499.00
- Dimension: 86"H x 99½"W
- Weight: 2067 lbs.
- Shown in Vintage Stone
- Available in 40 different colors
- Cast Stone is built to last
- Recirculating pump included
- Lighting is not included, but is available





Royal Four –Tier Water Fountain

Item 3.

- Price: \$12,749.00
- 84" H X 48" DIAM.
- Finish: Italian Sandstone Buff





Fine's Gallery Custom Marble

Item 3.

- Price: \$25,000.00
- A mixture of Copper Tone Bronze with Patina highlighting throughout accentuates the beauty of fine detail of this delightful three-tier Bronze Pedestal Fountain.
- Dimensions: H:96in W:48in D:48in





Discussion/Questions



Town of Lake Park
PUBLIC COMMENT CARD

Item 3.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date _____

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name: Kelly Fleury
Address: 549 Alexander Ln

If you are interested in receiving Town information through Email, please provide your E-mail address: kfleury@hotmail.com

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):

introducing myself as the port candidate

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

Commission

Item 3.

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Meeting Date 07-19-2024

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name: J SULLIVAN
Address: 348 FINGER BLVD

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):
10 ave problem from EVERGREEN TO
100 FT NORTH OF FORESTRIA

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

CIVILITY AND DECORUM

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Meeting Date 7/17/24

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: John Linden
Address: 568 W. Redwood DR

If you are interested in receiving Town information through Email, please provide your E-mail address: MASCARO @ AOL. COM

I would like to make comments on the following Agenda Item:
LAKE PARK HISTORIC EVERGREEN HOUSE RENOVATIONS

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

Item 3.

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Meeting Date

7/17/24

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name:

John Linden

Address:

568 N. Redwood Dr

If you are interested in receiving Town information through Email, please provide your E-mail address:

MASCARD@POL.CA

I would like to make comments on the following **Agenda Item**:

MASTER Fee Schedule

I would like to make comments on the following **Non-Agenda Item(s)**:

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

Item 3.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date

~~7/9~~ 7/17/24

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name:

John Linden

Address:

568 N. Redwood DR

If you are interested in receiving Town information through Email, please provide your E-mail address:

PLASCA 20 @ AOL. COM

I would like to make comments on the following Agenda Item:

CODE UPDATE

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



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Meeting Date 7/19/24

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: John Lindberg
Address: 568 W. Redwood DR

If you are interested in receiving Town information through Email, please provide your E-mail address: MASCARD @ AOL. COM

I would like to make comments on the following Agenda Item:
HISTORIC SOCIETY UPDATE

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

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Meeting Date 7-17-24

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: Shana Phelan
Address: 718 Evergreen Dr. Lake Park

If you are interested in receiving Town information through Email, please provide your E-mail address: Shana@purevidedivers.com

I would like to make comments on the following Agenda Item:
Community Aquatic Center

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 07, 2024

Originating Department: Public Works

Agenda Title: Resolution of the Town Commission of the Town of Lake Park, Florida Authorizing and Directing the Execution of an Agreement between the Town of Lake Park and LaPorta Contracting, Inc., for Construction Services required for Replacement of the Lake Park Library Roof.

Approved by Town Manager: Bambi McKibbon-Turner
Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director, email=bturner@lakeparkflorida.gov, c=US
Date: 2024.07.30 09:32:51 -04'00'

Cost of Item: \$268,100.00 **Funding Source:** PBC Discretionary Surtax

Account Number: 301-52-521-301-63100 **Finance Signature:** Jeff DaSilva
Digitally signed by Jeff DaSilva
DN: cn=Jeff DaSilva, o=Town of Lake Park, ou=Finance Department, email=jdasilva@lakeparkflorida.gov, c=US
Date: 2024.07.29 16:39:09 -04'00'

Advertised:
Date: 03/31/2024 **Newspaper:** Palm Beach Post

Attachments:
1. Resolution
2. Agreement with LaPorta Contracting, Inc. for Library Re-Roof
3. Bid Proposal Response from LaPorta Contracting, Inc.

Please initial one:

_____ Yes, I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

The Lake Park Library, a vital and dynamic resource for the residents and visitors of the Town of Lake Park, requires the replacement of its worn and deteriorating roof. As a small municipal building, the library provides traditional resources and innovative programs, including literacy services, books, research materials, art, culture, and technology for children, teens, and adults. Ensuring this valuable town asset's preservation and longevity necessitates installing a new, durable roof.

To secure a qualified and experienced roofing contractor for this project, the Town of Lake Park issued an Invitation to Bid (ITB) per the Town's procurement policy. Town staff prepared and advertised bid procurement documents, and proposals were received on Wednesday, April 24, 2024. Four bidders responded with price proposals. After a thorough evaluation and analysis, LaPorta Contracting was identified as the most qualified and responsive bidder, with a bid price of \$268,100.00. Their bid submission met all requirements, leading staff to recommend awarding the contract to LaPorta Contracting, Inc.

The Town Manager recommends approval.

Recommended Motion:

I move to adopt Resolution _____.

RESOLUTION NO. 53-08-24

A RESOLUTION AUTHORIZING AND DIRECTING THE-MAYOR TO EXECUTE A CONSTRUCTION SERVICES AGREEMENT BETWEEN THE TOWN OF LAKE PARK AND LAPORTA CONTRACTING, LLC. FOR THE LAKE PARK LIBRARY ROOF REPLACEMENT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park (Town) is a municipality with such powers and authority as is enumerated by Chapter 166 Florida Statutes and the Florida Constitution; and

WHEREAS, the responsibilities of the Town's Public Works Department (the Department) include overseeing and maintaining the Town's buildings; and

WHEREAS, the roof on the Town's library building (Library) is showing signs of weathering and deterioration and;

WHEREAS, the Department has determined that the roof of the Library should be replaced (the Services); and

WHEREAS, the Department has prepared bid documents and issued an Invitation to Bid (ITB #106-2024) to solicit bids to replace the roof of the Library; and

WHEREAS, on Wednesday, April 24th, 2024 the Town received four bids in response to ITB #106-2024,

WHEREAS, after analysis and evaluation of the responses to ITB #106-2024, the Department determined that LaPorta Contracting, LLC (hereinafter the Contractor) had submitted a complete and responsive bid proposal in accordance with the bid documents, and

WHEREAS, the Contractor's bid for the work to be performed was \$268,100; and

WHEREAS, the Town Manager has recommended to the Town Commission that the Town enter into the Agreement with the Contractor, for the Services.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein.

Section 2. The Vice-Mayor is hereby authorized and directed to execute a contract agreement with LaPorta Contracting, LLC.

A copy of the agreement is attached hereto.

Section 3. This Resolution shall take effect immediately upon its execution.

AGREEMENT FOR CONSTRUCTION SERVICES

THIS AGREEMENT FOR THE LAKE PARK LIBRARY ROOF REPLACEMENT (AGREEMENT) is made and entered into this 7th day of August, 2024, by and between the Town of Lake Park, a municipal corporation of the State of Florida, having an address of 535 Park Avenue, Lake Park, Florida, 33403 (“Town”) and LaPorta Contracting, LLC., having an address of 1975 E. Sunrise Boulevard, Suite 822, Fort Lauderdale, Florida 33304, (“Contractor”).

WITNESSETH THAT:

WHEREAS, the Town of Lake Park (Town) is a municipality with such powers and authority as is enumerated by Chapter 166 Florida Statutes and the Florida Constitution; and

WHEREAS, the responsibilities of the Town’s Public Works Department (the Department) include overseeing and maintaining the Town’s buildings; and

WHEREAS, the roof on the Town’s library building (Library) is showing signs of weathering and deterioration and;

WHEREAS, the Department has determined that the roof of the Library should be replaced (the Services); and

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WHEREAS, after analysis and evaluation of the responses to ITB #106-2024, the Department determined that LaPorta Contracting, LLC (hereinafter the Contractor) had submitted a complete and responsive bid proposal in accordance with the bid documents, and

WHEREAS, the Contractor’s bid for the work to be performed was \$268,100; and

WHEREAS, the Town Manager has recommended to the Town Commission that the Town enter into the Agreement with the Contractor, for the Services.

NOW, THEREFORE, the Town and the Contractor in consideration of the benefits flowing from each to the other do hereby agree as follows:

1. TIME OF COMPLETION OF THE SERVICES

This Agreement shall commence upon the execution of this Agreement. Provided, however that the Contractor shall not begin providing the Services until the Department has issued a notice to proceed following the Contractor's receipt of the appropriate building permits.

The Contractor shall submit shop drawings for all products and materials to the Public Works Department within 15 business days of receipt of a Town Purchase Order. Upon issuance of the Notice to Proceed, the count as to the number of days for completion of the Services shall have commenced.

The time for completion is Seventy Five (75) calendar days to substantial completion, plus, Thirty (30) days to final completion from the date of contract time commences (105 days' total contract time).

Commented [TB1]: All of this should be relocated to paragraph 1 above on time for completion

2. COST OF SERVICES

The cost of the Services shall be **\$268,100.00**. This cost includes a base bid amount of \$240,100.00, plus a \$20,000.00 construction contingency allowance, plus an \$8,000 building permit allowance.

3. LAWS AND REGULATIONS

The Contractor shall comply with all federal, state, and town laws in the performance of this Agreement.

4. LICENSES, PERMITS AND FEES

The Contractor shall hold all licenses and/or certifications necessary to perform the proposed and required Services, and shall obtain and pay for all permits, tests and/or inspections to perform the Services to be provide. Any damages, penalties, and/or fines incurred by or imposed on the Town, as result of the Contractor's failure to obtain and maintain any required licenses, certifications, tests, permits, and/or inspections shall be the responsibility of the Contractor.

5. SUBCONTRACTING

The Contractor shall not subcontract any portion of the work required by this Agreement without the prior written consent of the Town. Subcontracting without the prior consent of the Town may result in the termination of the Agreement.

6. ASSIGNMENT

The Contractor shall not assign or transfer the Agreement to any person, company, or corporation without the prior written consent of the Town. Assignment without the prior consent of the Town may result in termination of the Agreement.

7. Contractor's Employees

The employees of the Contractor shall be considered employees at all times, and not employees or agents of the Town. The Contractor shall provide physically competent employees capable of performing the work and licensed or certified as may be necessary to perform the Services. The Town may require the Contractor to remove any employee the Town deems to be unacceptable. All employees of the Contractor shall wear proper identification at all times while on Town properties.

It is the Contractor's responsibility to ensure that all of its employees and any approved subcontractors comply with the employment regulations required by the United States Department of Homeland Security. The Town shall have no responsibility to check or verify the legal immigration status of any employee of the Contractor, or an approved subcontractor.

8. INDEMNIFICATION AND INSURANCE

The Contractor shall indemnify and hold harmless the Town and its elected and appointed officers, employees, and agents from any and all liability, losses, or damages, including attorney's fees and costs of defense, which the Town or its elected or appointed officers, employees, or agents may incur as a result of any claims, fees, demands suits, causes of actions, or proceedings of any kind or nature arising out of, relating to, or resulting from the performance of the Agreement by the Contractor or its employees, agents, servants, partners, principals, or subcontractors.

The Contractor shall pay all claims and losses, or fees in connection therewith, and shall investigate and defend all claims, suits, or actions of any kind or nature against the Town, for its negligence, act or omission, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Contractor shall in no way limit its responsibility to indemnify, keep and save harmless, and defend the Town or its elected and appointed officers, employees, and agents.

The Contractor shall have and maintain during the term insurance coverage is to be issued by an insurance company authorized, licensed, and registered to do business in the state of Florida, with a minimum rating of B+ or better, in accordance with the latest edition of A.M. Best's Insurance Guide. This insurance shall be documented in certificates of insurance, issued to the Town and which will provide that the Town shall be notified at least 30 days in advance of cancellation, non-renewal, or adverse change. The receipt of

certificates of insurance, including if requested by the Town policies or copies of policies by the Town or by any of its representatives, which indicate less coverage than is required, does not constitute a waiver of the selected Contractor's obligation to fulfill the insurance requirements herein. Deductibles must be acceptable to the Town.

The Contractor shall submit a current certificate of insurance, naming the Town as an additional insured and listed as such on the insurance certificate. New certificates of insurance are to be provided to the Town upon expiration.

The selected Contractor shall provide insurance coverage as follows:

- a. WORKERS' COMPENSATION INSURANCE in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than (\$100,000 for each accident, not less than \$100,000 for each disease, and not less than \$500,000 aggregate.
- b. GENERAL LIABILITY INSURANCE with each occurrence limits of not less than \$1,000,000.
- c. PROFESSIONAL LIABILITY INSURANCE with limits of not less than \$1,000,000 annual aggregate.
- d. HIRED AND NON-HIRED VEHICLES with limits of not less than \$500,000 per claim.

9. MODIFICATION OF AGREEMENT

The Agreement may only be modified by a written amendment to the Agreement.

10. PAYMENTS

All applications for payments shall be sent to the Town's Finance Department, "Attention: Accounts Payable" located at 535 Park Avenue, Lake Park, Florida 33403. All applications for payment, with the exception of the application for FINAL payment shall reflect 10% retainage of the total value of work completed. A pay period shall be one calendar month ending on the last day of the month. Applications for payment shall be submitted on the 25th day of the month for the period covered.

11. TERMINATION FOR CONVENIENCE

The Town, at its sole discretion, reserves the right to terminate this Agreement for convenience and without cause upon providing 60 days advance written notice to the Contractor. Upon receipt of such notice, the Contractor shall not continue to provide the Services unless the Town shall have provided written authorization.

12. TERMINATION BY CONTRACTOR

The Contractor may terminate the Agreement before the expiration of the Term provided it gives 90 days written notice of its intention to do so. In the event of termination by Contractor, the Town may procure the required goods and/or services from any source and use any method deemed in its best interest to provide the Services. All re-procurement costs shall be borne by the Contractor.

13. ACCESS AND AUDIT OF RECORDS

The Town reserves the right to require the Contractor to submit to an audit by an auditor of the Town's choosing at the Contractor's expense of its records, which relate directly or indirectly to this Agreement, at its place of business during regular business hours, or at such other places as mutually agreed to by the Town and Contractor.

The Contractor shall retain all records pertaining to this Agreement, and upon request, make them available to the Town for three years following expiration of the Agreement. The Contractor agrees to provide such assistance as may be necessary to facilitate the review or audit by the Town to ensure compliance with applicable accounting and financial standards.

14. OFFICE OF THE INSPECTOR GENERAL

Palm Beach County has established the Office of the Inspector General (OIG), which is authorized and empowered to review past, present, and proposed Town programs, contracts, transactions, accounts, and records. The OIG has the power to subpoena witnesses, administer oaths, require the production of records, and monitor existing projects and programs. The OIG may on a random basis, perform audits on all Town contracts.

15. BINDING EFFECT

All of the terms and provisions of this Agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors, and authorized assigns.

16. SEVERABILITY

If any part of this Agreement is contrary to, prohibited by, or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited, or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible.

17. GOVERNING LAW AND VENUE

The enforcement of this Agreement shall be governed by and enforced in accordance with the laws of the State of Florida without regard to any contrary conflicts of law principle. Venue of all proceedings in connection herewith shall lie exclusively in Palm Beach County, Florida.

18. ATTORNEY'S FEES

If either party is required to initiate a legal action, including appeals, to enforce this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs.

19. EQUAL OPPORTUNITY AND ANTI-DISCRIMINATION

The Town complies with all laws of prohibiting discrimination on the basis of age, race, gender, religion, creed, political affiliation, sexual orientation, physical or mental disability, color or national origin, and therefore is committed to assuring equal opportunity in the award of contracts and encourages small, local, minority and female-owned businesses to participate.

During the performance of this Agreement, Contractor shall not discriminate or permit discrimination in its hiring practices or in its performance of the Agreement. The Contractor shall strictly adhere to the equal employment opportunity requirements and any applicable requirements established by the state of Florida, Palm Beach County and the federal government.

The Contractor further acknowledges and agrees to provide the Town with all information and documentation that may be requested by the Town from time to time regarding the solicitation, selection, treatment, and payment of approved subcontractors, suppliers, and vendors in connection with this Agreement.

20. SERVICES TO BE PROVIDED

Lake Park Library Roof Replacement

Contractor Mobilization:

- The Library is to remain open during re-roofing operations. Contractor to provide barricades / cones / caution ribbon as required to provide maintenance of pedestrian traffic and/or vehicular traffic during construction operations.
- Contractor shall secure building permit before commencing with the Services.
- Contractor shall provide construction dumpster construction debris or shall provide truck for hauling debris from site. No debris shall be piled on the ground.
- Contractor shall provide on-site port-o-let (or equal) sanitary facilities for workers.
- Project site has standard duty 120-V electrical outlet for use by contractor.

Roof Demolition:

- Provide labor, materials, equipment and tools required to perform the existing roofing demolition and removal in preparation for a new roof.
- Remove existing built-up roofing system in its entirety down to weight concrete substrate. Existing light-weight concrete over metal decking is to remain.
- Remove roof flashings, termination bars, and cap materials in preparation for new roofing replacement.
- Remove all roofing materials from vertical surfaces before installation of new roofing.
- Clean existing metal roof decking in preparation for new roof installation.
- All materials generated from demolition and removal operations shall be disposed of in on-site construction dumpster or removed off-site via contractor's disposal truck.

Removal and Re-Installation of Existing Roof-Top Ac Units & Exhaust Fan)

- The Town will coordinate with its air conditioner contractor (AC Contractor) to work in conjunction with the Contractor to disconnect and lift the existing roof top air conditioner units (if required) so that the Contractor can properly dry around air conditioner roof curbs, stands and exhaust fan curbs. The AC Contractor shall then re-install, hook-up, start and test the units as necessary to ensure that the units are operational.
- Roofing and AC Contractor shall work together to stage the Ac curb work so that all of the Ac units are not out of service simultaneously. Additionally, the Contractor and AC Contractor shall ensure that lifted units are re-installed and operational within 24 hours from initial lifting.
- AC Contractor shall re-use all existing electrical wiring and refrigerant piping.
- Costs related to the removal and re-setting of the existing air conditioner and exhaust fan shall be borne by the Town.
- Costs associated with the re-roofing of the existing air conditioner roof curbs, pitch pans, etc. shall be by the contractor. The cost of new air conditioner roof curbs if required shall be borne by the Town.

New Roof:

- New roof system to be 4-ply built-up roof system over 2" insulation board over the existing light-weight concrete. Thickness of roof insulation board may vary depending on required roof slopes and exiting roofing conditions.
- Attachment of the base layer to the existing light-weight concrete is critical; the roof attachment report issued in Addendum #3 shall be used as a guide for the underlayment attachment requirements. Note the attachments may differ based on the contractors submitted and approved roofing system.
- Contractor shall construct roof crickets / sloping as required to achieve proper drainage of roof area.

- Contractor to maintain existing roof drains, roof scuppers and roof overflows and provide positive drainage to these water relieve and remove appurtenances as required to properly remove water from the roof deck.
- Contractor shall provide NOA and attachment engineering as required to meet wind up-lift requirements for contractors proposed roofing system.

Plans, Sketches and Related Documents that are incorporated into this Agreement are:

- Invitation to Bid Documents (ITB #106-2024 Lake Park Library Roof Replacement)
- EXHIBIT A – Roof Scope of Work (Revised)
- EXHIBIT B – Eagleview Roof Information
- EXHIBIT C – Photos of Existing Roof
- EXHIBIT D – Library Renovation & Addition Plans (for reference only)
- EXHIBIT E – Required Bid Forms
- Prebid Meeting Notes
- Addendum #1
- Addendum #2
- Addendum #3

21. GENERAL COMPLIANCE

The Contractor shall comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the US Housing and Urban Development regulations concerning Community Development Block Grants (CDBG), including subpart K of these regulations, except that (1) the Contractor does not assume Palm Beach County's environmental responsibilities described in 24 CR 570.604 and (2) the Contractor does not assume the County's responsibility for initiating the review process under the provisions of 24 CFR Part 52.

22. ENTIRE CONTRACT

This Agreement, the Invitation to Bid (ITB), including all exhibits, embodies the entire Agreement and understanding of the parties hereto with respect to the Services and supersedes all prior contemporaneous contract and understandings oral or written, relating to said subject matter. This Contract may only be modified by written amendment executed by the Town and the Contractor.

23. PUBLIC RECORDS

The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

- a. Keep and maintain public records required by the Town to perform the service.
- b. Upon the request of the Town's custodian of public records, provided the Town with such public records within a reasonable time at a cost that does not exceed the costs provided for in Chapter 119, Florida Statutes.
- c. Ensure that any public records that are exempt or confidential from public records disclosure are not disclosed except as authorized by law for the duration of the term of this Agreement, and following completion of this Agreement if the Contractor does not transfer the records which are part of this Agreement to the Town.
- d. Upon the completion of the term of the Agreement, transfer, at no cost, to the Town all public records in possession of the Contractor; or keep and maintain the public records associated with the services provided for in the Agreement. If the Contractor transfers all public records to the Town upon completion of the term of the Agreement, the Contractor shall destroy any duplicate public records that are exempt of confidential from public records disclosure. If the Contractor keeps and maintains public records upon completion of the term of the Agreement, the Contractor shall meet all applicable requirements pertaining to the retention of public records. All records stored electronically shall be provided to the Town, upon request from the Towns custodian of public records, in a format that is compatible with the information technology systems of the Town.
- e. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, THE CONTACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: TOWN CLERK, 535 Park Avenue, Lake Park, Florida 33403, 561-881-3311, Townclerk@lakeparkflorida.gov.

IN WITNESS WHEREOF, the parties hereto have made and execute this Agreement as of the day and year last execute below.

ATTEST:

TOWN OF LAKE PARK

By: _____
Vivian Mendez, MMC
Town Clerk

By: _____
Roger D. Michaud, Town Manager

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Thomas J. Baird, Town Attorney

Officer of LaPorta Contracting, Inc.: Thomas LaPorta
Title: Owner *Thomas LaPorta*
Date: 7/22/2024

#5653573 v1 26508-00001

OWNER



TOWN OF LAKE PARK

**535 Park Ave.
Lake Park, Florida 33403**

INVITATION TO BID (ITB) # 106-2024

PROJECT:

Lake Park Library Re-Roof

REBID

SCHEDULE:

Date of Public Advertisement: Sunday, March 31, 2024
Date of Distribution: Monday, April 01, 2024
Non-Mandatory Pre-Proposal Conference: Thursday, April 11, 2024, 11:00 a.m.
Submit Questions by Date: Tuesday, April 16, 2024, 4:00 p.m.
Bid Response Due Date: Wednesday, April 24, 2024, 2:00 p.m.

in the Bid Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data with respect of said Underground Facilities are or will be required by BIDDER in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.3.1 of the General Conditions.

f. BIDDER has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.

g. BIDDER has given OWNER written notice of all conflicts, errors or discrepancies, if any, that it has discovered in the Contract Documents and the written resolution thereof by Owner is acceptable to BIDDER.

h. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation. BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

4. a. BIDDER agrees to perform all the Work described in the Contract Documents, subject to adjustments as provided therein, for the Unit Sum BIDDER provided on the Price Schedule attached hereto as Schedule A.

b. If the Work is to be performed on a "unit price" basis, then BIDDER understands and agrees that the unit quantities shown on the Bid Form Unit Price Schedule are approximate only, not guarantees and are subject to either increase or decrease. Bidder also understands that should the quantities of any of the items of Work be increased, BIDDER will perform the additional Work at the unit prices set out herein; and that should the quantities be decreased, then final payment shall be made on actual quantities completed at the unit prices. The BIDDER will make no claims for anticipated profits for any decrease in the quantities. The final quantities installed shall be determined by the ARCHTIECT upon completion of the Work. The OWNER may elect to construct only a portion of the Work covered by the Contract Documents and in such event, BIDDER will perform that portion of the Work for which BIDDER is awarded a Contract at the unit prices quoted herein.

5. a. BIDDER agrees that the Work will be substantially complete within 75 calendar days from the date when the Contract Time commences to run as provided in paragraph 2.3 of the General Conditions, and completed and ready for final payment within 105 calendar days from the date when the Contract Time commences to run. (75 days to substantial completion plus 30 days to final completion equals 105 total calendar days for this project).

b. BIDDER accepts the provisions of the Agreement regarding liquidated damages in the event of failure to complete the Work on time.

6. The following documents are attached to and made a condition of this Bid:

- a. Bid Form
- b. Schedule of Bid Items
- c. Bid Bond,
- d. Questionnaire,
- e. List of Subcontractors,
- f. Debarred Firms

- g. Conflict of Interest Disclosure Form
- h. Drug Free Workplace Form
- i. Non-Collusion Affidavit
- j. Truth-In Negotiations Form
- h. Licenses / Insurance / W-9

7. The terms used in this Bid which are defined in the General Conditions included as part of the Contract Documents have the meanings ascribed to them in the General Conditions.

8. BIDDER's Florida Contractor's License Number is
CCC1331235 & CGC1529763

9. BIDDER covenants that it is qualified to do business in the State of Florida.

10. The prices contained in the Bid Proposal shall include **all** costs necessary to provide the Work described in the Contract Documents, including, but not limited to, labor, materials, equipment, overhead, profit and insurance.

BIDDER understands that the OWNER reserves the right to reject any or all Bids in whole or in part, with or without cause, to waive any irregularities, variances, deviations, technical errors and informalities to the extent permitted by law or to accept the Bid which in its judgment best serves the public interest.

BIDDER agrees that this Bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving Bids.

Upon receipt of Notice of Intent to Award, BIDDER will execute the formal contract attached and deliver it with a Public Construction Bond and a Certificate of Insurance evidencing conformance with the contract requirements as required by Article 5 of the General Conditions within fifteen (15) days. OWNER may draw upon the Bid Security to the full extent of its damages in the event the executed Contract, Public Construction Bond and Certificate of Insurance are not delivered within the time above set forth.

By submission of this Bid, each BIDDER certifies, and in the case of a joint Bid each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this Bid with any other BIDDER or with any competition.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID and Bidder's qualifications. Where the extended price differs from the unit price times the quantity, the unit price times the quantity will be accepted as the amount bid. The OWNER reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans at any time during or before construction. Furthermore, the OWNER reserves the right to omit in its entirety any one or more items of the Contract without forfeiture of the remainder of the Contract and without suffering claims for loss of anticipated profits or any other claims by the Contractor at any time during or before construction, which claims are hereby waived.

Bidder is warned that the estimates of the quantities of the various items of work and materials as set forth in the proposal form are approximate only and are given solely to be used as a uniform basis for the comparison of bids. The quantities actually required to complete the contract and work may be less or more than so estimated, and, if so, no action for damages or for loss of profits shall accrue to the Contractor by reason thereof.

If BIDDER is:

AN INDIVIDUAL

By (sign here): _____

(Print Individual's Name): _____

doing business as _____

Business address: _____

Phone No. _____

A PARTNERSHIP

(Partnership Name)

By (sign here): _____

(Print General Partner's Name): _____

Business address: _____

Phone No. _____

A CORPORATION

(Corporation Name)

(State of Incorporation)

By (sign here): _____

(Print Name of Person Authorized to Sign): _____

Its: _____

(Print Title of Person Signing if other than the president or vice president, attach evidence of individual's authority to sign)

Business address: _____

Phone No. _____

Schedule A:
SCHEDULE OF BID ITEMS

Lake Park Library Re-Roof - REBID
ITB # 106-2024

BID AMOUNT EXTENDED COSTS

1	INDEMIFICATION	1	L.S.	\$ 100.00
2	GENERAL CONDITIONS: Project Management, Mobilization, Engineering Documents for Permitting, Temporary Toilets, MOT, Temporary Protections, Temporary Fencing Materials Testing, Licenses & Insurances, Warranties, etc.	1	L.S.	\$ 25,000.00
3	PERFORMANCE AND PAYMENT BONDS (only applicable if proposed BASE BID price exceeds \$100,000.00)	1	L.S.	\$ 7,200.00
4	ROOF REPLACEMENT WORK Includes demolition and removal of existing roofing and the installation of new built-up roofing as per specifications.	1	L.S.	\$ 207,800.00
5	CONSTRUCTION CONTINGENCY (Allowance amount to be used at the discretion of the owner Any unused allowance shall be returned to the owner)	1	Allowance	\$ 20,000.00
6	BUILDING PERMIT (Town of Lake Park) (Allowance amount to be used at the discretion of the owner Any unused allowance shall be returned to the owner)	1	Allowance	\$ 8,000.00

TOTAL BASE BID ITEMS 1 THRU 6

\$ 268,100.00
Numeric Amount

Written Amount \$ two hundred sixty-eight thousand one hundred dollars and zero cents
Written Amount

WARRANTY: Labor & Workmanship Warranty 10 years Materials Warranty: 20 years

Submitted By:  Title: Owner
Signature of Firm Representative

Name of Firm: LaPorta Contracting

Firm Address: 2821 E Commercial Blvd Ste 219 Fort Lauderdale, FL 33308

Date: 6/5/24 E-mail Address: thomas@laportacontracting.com

Firm Telephone No.: (954) 604-4602

BOND NO. _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, we, _____ a _____ corporation with a principal business address of _____, as Principal, and _____, a _____ corporation with a principal business address of _____

_____, as Surety, are bound to **Town of Lake Park**, as Obligee, whose address is 535 Park Avenue, Lake Park, Florida, 33403, in the sum of \$ _____, payment of which we bind ourselves, our heirs, personal representatives, successors and assigns, jointly and severally.

WHEREAS, the Principal is herewith submitting its bid for _____

THE CONDITION OF THIS OBLIGATION is such that if the aforesaid Principal shall be awarded the contract the said Principal will, within the time required, enter into a formal contract with the Obligee in accordance with the terms and conditions of the bid and Contract Documents and shall give a good and sufficient Public Construction Bond and proper evidence of insurance to secure the performance of the contract, or in the event of the failure of the Principal to enter into such contract and give such bond and evidence of insurance, the Principal and Surety shall pay to the Obligee the damages which the Obligee may suffer by reason of such failure, including but not limited to, (1) the difference between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, whether by accepting a different bid or by rebidding the Work and accepting a bid from the rebid process, or (2) the administrative, legal, accounting and independent consultant expenses incurred by the Obligee in the bid process, in the event that the Obligee in good faith elects not to contract with another party to perform the Work, all of which damages shall not exceed the penalty of this bond, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

Signed and sealed this _____ day of _____, 2020.

PRINCIPAL:

SURETY:

By: _____
Signature

By: _____
Signature

Name President

Name Attorney-in-Fact

BOND NO. N/A

BID BOND

KNOW ALL MEN BY THESE PRESENTS, we, LaPorta Contracting, LLC a Florida corporation with a principal business address of 2821 E Commercial Blvd Ste 219, Fort Lauderdale, FL 33308, as Principal, and United States Fire Insurance Company, a Delaware corporation with a principal business address of 305 MADISON AVENUE, MORRISTOWN, NJ 0796

_____, as Surety, are bound to **Town of Lake Park**, as Obligee, whose address is 535 Park Avenue, Lake Park, Florida, 33403, in the sum of \$ 5% of Amount Bid (Five Percent of Amount Bid), payment of which we bind ourselves, our heirs, personal representatives, successors and assigns, jointly and severally.

WHEREAS, the Principal is herewith submitting its bid for Lake Park Library - ITB # 106-2024

THE CONDITION OF THIS OBLIGATION is such that if the aforesaid Principal shall be awarded the contract the said Principal will, within the time required, enter into a formal contract with the Obligee in accordance with the terms and conditions of the bid and Contract Documents and shall give a good and sufficient Public Construction Bond and proper evidence of insurance to secure the performance of the contract, or in the event of the failure of the Principal to enter into such contract and give such bond and evidence of insurance, the Principal and Surety shall pay to the Obligee the damages which the Obligee may suffer by reason of such failure, including but not limited to, (1) the difference between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, whether by accepting a different bid or by rebidding the Work and accepting a bid from the rebid process, or (2) the administrative, legal, accounting and independent consultant expenses incurred by the Obligee in the bid process, in the event that the Obligee in good faith elects not to contract with another party to perform the Work, all of which damages shall not exceed the penalty of this bond, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

Signed and sealed this 6th day of June, 2024.

PRINCIPAL:

LaPorta Contracting, LLC

By: _____

Signature

Name President

SURETY:

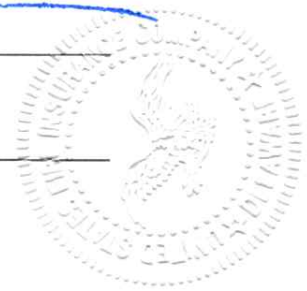
United States Fire Insurance Company

By:  _____

Signature

Jarrett Merlucci

Name Attorney-in-Fact



POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY

00927

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

*Ian A. Nipper, David Russell Hoover, Joseph Penichet Nielson,
Charles David Nielson, Charles Jackson Nielson, Shawn Alan Burton, Jarrett Merlucci*

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties not exceeding: **Seven Million, Five Hundred Thousand Dollars (\$7,500,000).**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

- (a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;
- (b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 28th day of September, 2021.

UNITED STATES FIRE INSURANCE COMPANY



Matthew E. Lubin

Matthew E. Lubin, President

State of New Jersey }
County of Morris }

On this 28th day of September, 2021, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.



Melissa H. D'Alessio
Melissa H. D'Alessio (Notary Public)

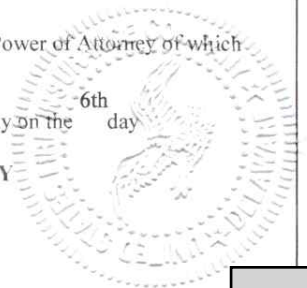
I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 6th day of June 2024

UNITED STATES FIRE INSURANCE COMPANY

Michael C. Fay

Michael C. Fay, Senior Vice President



QUESTIONNAIRE

The BIDDER's responses to the following questions/requests will assist the OWNER in evaluating whether the bidder is qualified, responsive and responsible. Incomplete, inadequate or false responses may, at the OWNER'S sole discretion and consistent with Florida law, be cause for Bid rejection. The undersigned, under penalty of perjury, attests to the truth and accuracy of all statements and answers herein contained.

1. How many years has your organization been in business as a roofing contractor?

8

2. What are the last three projects of this nature that you have completed? Provide the dates that the projects were completed and the name and correct phone number for OWNER's representative for each project. A listing of three such projects is strongly preferred. However, a lesser number may, at the owner's discretion, be considered sufficiently responsive.

St Josephs Church - Diocese Tallahassee Pensacola Tom Martin 850-435-3535 March 2024

Little Flowers Preschool Tom Martin 850-435-3535 May 2023

Cathedral of Sacred Heart Dave Kimbell 850-438-3131 ext. 116 July 2022

3. Have you ever failed to complete work awarded to you; if so, where and why?

No

4. Have your employees or agents personally inspected the site of proposed work? _____

Yes

5. Name the on-site project superintendent you will utilize for this job and that person's qualifications including years directly employed by BIDDER.

Casey Renner - 7 years

LIST OF SUBCONTRACTORS

List each subcontractor to be used on the Project for the types of work to be performed as listed below. If the work is to be performed by the BIDDER, and no subcontractor is to be used, indicate same by writing "self-perform" on the line next to name of firm.

N/A

1. Name of Firm _____
Address _____
Work to be performed: _____
2. Name of Firm _____
Address _____
Work to be performed: _____
3. Name of Firm _____
Address _____
Work to be performed: _____
4. Name of Firm _____
Address _____
Work to be performed: _____
5. Name of Firm _____
Address _____
Work to be performed: _____
6. Name of Firm _____
Address _____
Work to be performed: _____

Failure to complete the above form shall be sufficient cause for Bid rejection.

DEBARRED FIRMS

The undersigned hereby certifies that the firm of LaPorta Contracting
has not and will not award a subcontract, in connection with any contract awarded to it as the result
of this bid, to any firm that has been debarred for non-compliance with the Federal Labor Standards,
Title VI of the Civil Rights Act of 1964, Executive Order 11246 as amended or any other Federal
Law.

LaPorta Contracting
Name of Firm Submitting Bid


Signature of Authorized Official

Owner

Title

6/5/24

Date

CONFLICT OF INTEREST DISCLOSURE FORM

The award of this contract is subject to the provisions of Chapter 112, Florida Statutes. All Proposers must disclose within their Proposal: the name of any officer, director, or agent who is also an employee of the Town of Lake Park.

Furthermore, all Proposers must disclose the name of any Town employee who owns, directly, or indirectly, an interest of more than five percent (5%) in the Proposer's firm or any of its branches.

The purpose of this disclosure form is to give the Town the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal consideration may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any Town duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

 X To the best of my knowledge, the undersigned firm has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for the Proposal.

 The undersigned firm, by attachment to this form, submits information that may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Proposal.

Acknowledged by:

 LaPorta Contracting
Firm Name

 
Signature

 Thomas LaPorta - Owner
Name and title (Print or Type)

 6/5/24
Date

DRUG-FREE WORKPLACE

LaPorta Contracting _____ is a drug-free workplace and has a
(Company Name)
Substance abuse policy in accordance with and pursuant to Section 440.102, Florida Statutes.

Acknowledged by:

LaPorta Contracting _____

Firm Name

 _____

Signature

Thomas LaPorta - Owner _____

Name and title (Print or Type)

6/5/24 _____

Date

NON-COLLUSION AFFIDAVIT

STATE OF Florida

COUNTY OF Broward

Before me, the undersigned authority, personally appeared Thomas LaPorta, who after being by me first duly sworn, deposes and says of his/her personal knowledge that:

a. He/She is Owner of LaPorta Contracting, the Proposer that has submitted a Proposal to perform work for the following:

RFQ No.: _____ BID No. 106-2024 Title: Lake Park Library Re-Roof - REBID

b. He/She is fully informed respecting the preparation and contents of the attached Request for Qualifications, and of all pertinent circumstances respecting such Solicitation. Such

Proposal is genuine and is not a collusive or sham Proposal.

Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with the Solicitation and contract for which the attached Proposal has been submitted or to refrain from proposing in connection with such Solicitation and contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm, or person to fix the price or prices in the attached Proposal or any other Proposal, or to fix any overhead, profit or cost element of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City or any person interested in the proposed contract.

d. The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

[Signature]
Signature

Subscribed and sworn to (or affirmed) before me this 5th day of June, 2024, by

Thomas Laporte, who is personally known to me or who has produced FL Drivers License, as identification.

SEAL



Notary Signature [Signature]
Notary Name: Farah Brown
Notary Public (State): FLORIDA
My Commission No.: HH 516722
Expires on: April 16, 2028

TRUTH – IN – NEGOTIATION CERTIFICATE

The undersigned warrants (i) that it has not employed or retained any company or person, other than bona fide employees working solely for the undersigned, to solicit or secure the Agreements and (ii) that it has not paid or agreed to pay any person, company, corporation, individual or firm other than its bona fide employees working solely for the undersigned or agreed to pay any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of the Agreement.

The undersigned certifies that the wage rates and other factual unit costs used to determine the compensation provided for in the Agreement are accurate, complete, and current as of the date of the Agreement.

This document must be executed by a Corporate Officer.

By: Thomas LaPorta

Title: Owner

Date: 6/5/24



TOWN OF LAKE PARK
535 Park Ave.
Lake Park, Florida 33403

PROJECT:
LAKE PARK LIBRARY RE-ROOF - REBID
RFP #: 106-2024

ADDENDUM #1:

April 22, 2024

BID DATE EXTENSION

Notification: This addendum is a notification of a bid due date extension.
The new bid date for ITB #106-2024 is Thursday, May 09, 2024 at 2:00 pm.

The town is arranging for an "Up-Lift" test to determine the condition of the existing roof deck light-weight concrete material. Upon the completion of the testing an additional addendum will be issued with the testing results.

Proposers must acknowledge receipt of this Addendum No. 1 in the space provided below. This addendum forms an integral part of the proposal document and therefore must be executed.

Failure to return this addendum with your proposal submittal will be cause for disqualification.

Issued By: Town of Lake Park, Office of the Town Clerk

Date: _____

Signed By: Laura Weidgans

Digitally signed by Laura Weidgans
DN: cn=Laura Weidgans, o=Town of Lake Park,
ou=Deputy Town Clerk,
email=lweidgans@lakeparkflorida.gov, c=US
DATE: 2024.04.22 10:02:08 -0400

Laura Weidgans
Deputy Town Clerk

Bidder Acknowledgement of Receipt of Addendum #1:

Company Name: LaPorta Contracting

Authorized Signature:

Print Name: Thomas LaPorta

Title: Owner

Date: 6/5/24

End of Addendum No. 1



TOWN OF LAKE PARK
535 Park Ave.
Lake Park, Florida 33403

PROJECT:

LAKE PARK LIBRARY RE-ROOF - REBID

RFP #: 106-2024

ADDENDUM #2:

May 06, 2024

BID DATE EXTENSION

Notification: The Town has run into some scheduling issues related to the Library re-roof light-weight concrete “Up-Lift” test resulting in a delay in publishing the test results and that will have a direct determination in the bid process.

This addendum is a notification of a bid due date extension.

The new bid date for ITB #106-2024 is Thursday, June 06, 2024

The town is arranging for an “Up-Lift” test to determine the condition of the existing roof deck light-weight concrete material. Upon the completion of the testing an additional addendum will be issued with the testing results.

Proposers must acknowledge receipt of this Addendum No. 2 in the space provided below. This addendum forms an integral part of the proposal document and therefore must be executed.

Failure to return this addendum with your proposal submittal will be cause for disqualification.

Issued By: Town of Lake Park, Office of the Town Clerk

Date: _____

Signed By: Laura Weidgans Digitally signed by Laura Weidgans
DN: cn=Laura Weidgans, o=Town of Lake Park, ou=Deputy
Town Clerk, email=lweidgans@lakeparkflorida.gov, c=US
Date: 2024.05.06 14:52:54 -0400

Laura Weidgans
Deputy Town Clerk

Bidder Acknowledgement of Receipt of Addendum #2:

Company Name: LaPorta Contracting

Authorized Signature:

Print Name: Thomas LaPorta

Title: Owner

Date: 6/5/24 _____

End of Addendum No. 2



TOWN OF LAKE PARK
535 Park Ave.
Lake Park, Florida 33403

PROJECT:
LAKE PARK LIBRARY RE-ROOF - REBID
RFP #: 106-2024

ADDENDUM #3:

May 23, 2024

CLARIFICATION / ADDITIONAL INFORMATION

ADDITIONAL INFORMATION:

The contracted with a testing company to perform a light-weight concrete “Up-Lift” test; attached are the results of that test which includes Design Pressures and base sheet Attachment requirements as per the Basis of Design NOA.

Proposers must acknowledge receipt of this Addendum No. 3 in the space provided below. This addendum forms an integral part of the proposal document and therefore must be executed.

Failure to return this addendum with your proposal submittal will be cause for disqualification.

Issued By: Town of Lake Park, Office of the Town Clerk

Date: _____

Signed By: Laura Weidgans

Digitally signed by Laura Weidgans
DN: cn=Laura Weidgans, o=Town of Lake Park,
ou=Deputy Town Clerk,
email=Lweidgans@lakeparkflorida.gov, c=US
Date: 2024.05.23 10:14:38 -04'00'

Laura Weidgans
Deputy Town Clerk

Bidder Acknowledgement of Receipt of Addendum #3:

Company Name: LaPorta Contracting

Authorized Signature:

Print Name: Thomas LaPorta

Title: Owner

Date: 6/5/24

End of Addendum No. 3



ENGINEERING & TESTING, INC.

Phone: (866) 781-6889 • Fax: (866) 784-8550
 www.floridaengineeringandtesting.com
 250 S.W. 13th Avenue
 Pompano Beach, FL 33069

DATE: 5/20/24 JOB ORDER #: 24-1806
 CLIENT: Town of Lake Park
 ADDRESS: 535 Park Avenue Lake Park, FL 33403
 PROJECT: Town of Lake Park Library Flat LWIC Roof Decks
 ADDRESS: 529 Park Avenue Lake Park, FL 33403

2023 FBC/ASCE 7-22 DESIGN PRESSURE CALCULATIONS

Project Information:

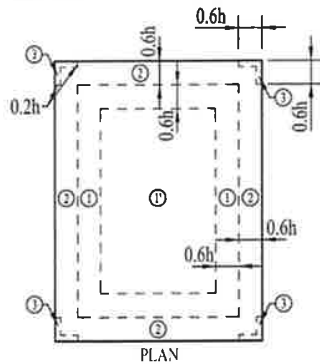
Height = 19'	Exposure: C	Basic/Ultimate Wind Speed: $V_{ult}=170$ mph
Length = 114'	Category: II	Nominal Wind Speed: $V_{asd}=V_{ult}*\sqrt{0.6}$
Width = 108'	Slope: < 7°	(asd = allowable strength design)
Parapet Wall: < 3'	Library	$K_z = 0.90, K_{zt} = 1.0, K_d = 0.85$

For multiple deck condition, the most conservative dimensions were utilized for design calcs.

Design Calculations:

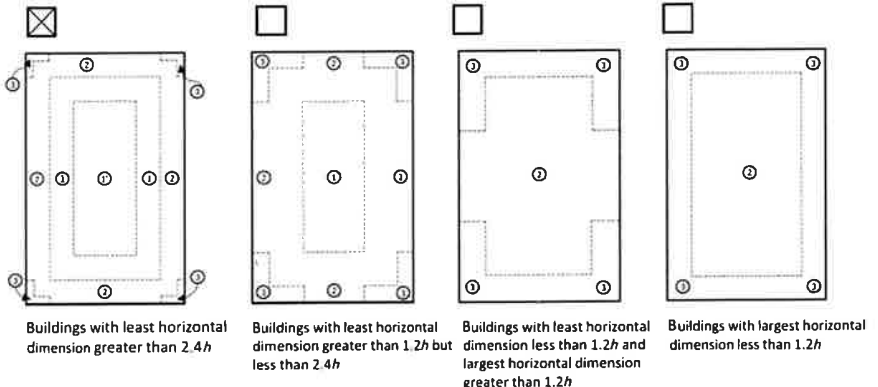
Velocity Pressure: $q = 0.00256 * K_z K_{zt} K_e V_{ult}^2$ $V_{asd} = V_{ult} * \sqrt{0.6}$
 Velocity Pressure (ult): $q = 0.00256(0.90)(1.0)(1.0)(170)^2 = 66.59$ psf
 Velocity Pressure (asd): $q = 0.00256(0.90)(1.0)(1.0)(170*\sqrt{0.6})^2 = 39.95$ psf

ASCE 7-22, FIGURE 30.3.2A



0.6h = 11.4' 0.2h = 3.8'

Four Possible Scenarios for Roof Zones (ASCE 7-16, FIGURE C30-1)



Length = 114' Width = 108' 1.2h = 22.8' 2.4h = 45.6'

Effective Wind Area: < 10ft²

For parapet height three feet (3') or larger, zone three (3) shall be treated as zone two (2).



Page 2, 5/20/24, Job Order # 24-1806
Town of Lake Park
Town of Lake Park Library - Flat LWIC Roof Decks
529 Park Avenue; Lake Park, FL 33403:



External Pressure Coefficient:

- GCP1' = -0.9
- GCP1 = -1.7
- GCP2 = -2.3
- GCP3 = -3.2

Internal Pressure Coefficient:

GCP_i = 0.18

Design Pressures (Based on Vasd): $p=qKd[(GCp)-(GCpi)]$

- Field (Interior) : P1' = $39.95(0.85)[(-0.9) - (0.18)] = -36.7$ psf
- Field (Exterior) : P1 = $39.95(0.85)[(-1.7) - (0.18)] = -63.8$ psf
- Perimeter : P2 = $39.95(0.85)[(-2.3) - (0.18)] = -84.2$ psf
- Corners : P3 = $39.95(0.85)[(-3.2) - (0.18)] = -114.8$ psf

Attachment Requirements Per RAS-117:

Based on the requirements of NOA # 23-0215.04, pg 7-8 of 10, System Type E, Fastening Option # 1, with a maximum design pressure of -45; the following are our recommended fastening patterns to attach the proposed base sheet to the LWIC (specifications per NOA) utilizing approved Trufast FM-90 Base Sheet Fasteners (see zone diagram):

- P1' Field (Interior) : 7" o.c. @ 4" laps and 2 staggered rows 7" o.c.
- P1 Field (Exterior) : 8" o.c. @ 4" laps and 4 staggered rows 8" o.c.
- P2 Perimeter : 6" o.c. @ 4" laps and 4 staggered rows 6" o.c.
- P3 Corners : 4" o.c. @ 4" laps and 4 staggered rows 4" o.c.

Notes:

- Additional testing (for example TAS-105, TAS-124, TAS-126) may be required by the building department and/or the NOA/product approval for the installation of the above roof system. Client must verify directly. FE&T can perform these additional tests, upon request.
- Contractor to verify that the fastening patterns meet manufacturer's requirements for issuance of a warranty (as applicable).
- All work shall be in compliance with the local building code product control notice of acceptance and manufacturer specifications and Florida Building Code 2023 Edition.
- Wind load calculations based on ASCE 7-22, 2023 FBC, and information provided by client. Client is responsible for verifying existing/proposed conditions/decks as it pertains to the above provided product approval.
- All work shall be inspected by our field engineer (or authorized representative) or a building department inspector to verify compliance with specifications.

Sincerely,

Mohammad
Reza Raffaty
Javidan

Digitally signed by
Mohammad Reza Raffaty
Javidan
Date: 2024.05.21 14:16:25
-04'00'

Reza Javidan, P.E.
Florida Engineering & Testing, Inc.
Florida Reg. No. 60223
Certificate of Authorization No. 6923

Contractors Roofing License

Insert copy of current licenses

Contractors Certificate of Insurance

Insert copy of Certificate of Insurance document

Contractor W-9 Form

Insert copy of W-9 form

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
LaPorta Contracting

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **C**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2821 E Commercial Blvd Ste 219

6 City, state, and ZIP code
Fort Lauderdale, FL 33308

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-					
--	--	--	---	--	--	--	--	--

or

Employer identification number

8	1	-	2	3	2	8	6	4	3
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ **2/6/24**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) **Item 4.**
06/05/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy (ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER FrankCrum Insurance Agency, Inc. 100 South Missouri Avenue Clearwater, FL 33756	CONTACT NAME: FrankCrum Certificate Department PHONE (A/C, No, Ext): (800) 277-1620 X 4800 FAX (A/C, No): (727) 797-0704 E-MAIL ADDRESS: certs@frankcrum.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC#</th> </tr> <tr> <td>INSURER A:</td> <td>Frank Winston Crum Insurance Company</td> <td>11600</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC#	INSURER A:	Frank Winston Crum Insurance Company	11600	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
INSURER(S) AFFORDING COVERAGE		NAIC#																			
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INSURER C:																					
INSURER D:																					
INSURER E:																					
INSURER F:																					
INSURED FrankCrum L/C/F Laporta Contracting LLC 100 South Missouri Avenue Clearwater, FL 33756																					

COVERAGES **CERTIFICATE NUMBER:** 1244521 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSRD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS-COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WC202400000	01/01/2024	01/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Effective 03/06/2023, coverage is for 100% of the employees of FrankCrum leased to Laporta Contracting LLC (Client) for whom the client is reporting hours to FrankCrum. Coverage is not extended to statutory employees.

CERTIFICATE HOLDER Town of Lake Park 535 Park Ave. Lake Park, FL 33403	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD

THE ROOFING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

LAPORTA, THOMAS J

LAPORTA CONTRACTING LLC
3015 N OCEAN BLVD 12G
FORT LAUDERDALE FL 33308

LICENSE NUMBER: CCC1331235

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

LAPORTA, THOMAS J

LAPORTA CONTRACTING LLC
3015 N OCEAN BLVD 12G
FORT LAUDERDALE FL 33308

LICENSE NUMBER: CGC1529763

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



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Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 7, 2024

Agenda Title: Florida League of Cities 2024 Annual Business Meeting Voting Delegate.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING
- NEW BUSINESS**
- OTHER: _____
- CONSENT AGENDA
- OLD BUSINESS
- ORDINANCE ON FIRST READING

Approved by Town Manager John D'Agostino Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager,
email=jdagostino@lakeparkflorida.gov, c=US
Date: 2024.06.17 16:58:08 -04'00' Date: _____

Vivian Mendez, Town Clerk, MMC
Department Head Name/Title _____

Originating Department: <p style="text-align: center;">Town Clerk</p>	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Voting Delegate Form
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>VM</u> Please initial one.

Summary Explanation/Background:

The Florida League of Cities Annual Conference will be held at the Diplomat Beach Resort in Hollywood, Florida, from August 15-17, 2024. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively. The Annual Business Session will be held on **Saturday, August 17**. Election of League leadership and adoption of resolutions are undertaken during the business meeting.

The purpose of this agenda item is to request that the Town Commission designate a voting delegate to represent the Town during the Annual Business Session.

Recommended Motion: I move to appoint _____ as the 2024 Florida League of Cities Voting Delegate.

To: Key Official

From: Eryn Russell, Florida League of Cities

Date: June 10, 2024

Subject: 2024 Annual Conference Voting Delegate Information

The Florida League of Cities Annual Conference will be held at the Diplomat Beach Resort in Hollywood, Florida, from August 15-17, 2024. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

We ask that each member municipality sending delegates to the Annual Conference designate one of their officials to cast their votes at the Annual Business Session, which will be held on **Saturday, August 17**. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will vote on matters affecting the League.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida.

Conference registration materials were sent to each municipality via the League's e-newsletter and are available online at flcities.com.

If you have any questions about voting delegates, please email erussell@flcities.com.
Voting delegate forms must be received by the League no later than July 31, 2024.

Attachments: Form Designating Voting Delegate

**2024 Annual Conference
Florida League of Cities, Inc.
August 15-17, 2024
Hollywood, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities designate one of their officials to cast their votes at the Annual Business Session. League By-Laws require each municipality to select one person to serve as the municipality's voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified. **Voting delegate forms must be received by the League no later than July 31, 2024.**

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Delegate Email: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:
Eryn Russell
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Email: *erussell@flcities.com*



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 7, 2024

Originating Department: Town Commission

Agenda Title: Presentation on Aquatic/Community Center in Bert Bostrom Park

Agenda Category (i.e., Consent, New Business, etc.): Presentation

Approved by Town Manager: Bambi McKibbon-Turner **Date:** Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director, email=bturner@lakeparkflorida.gov, c=US
Date: 2024.07.19 15:16:55 -04'00'

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised: _____
Date: _____ **Newspaper:** _____

Attachments: Presentation to be attached

Please initial one:

_____ Yes I have notified everyone

AJ Not applicable in this case

Summary Explanation/Background:

The Town of Lake Park currently does not have a public pool or a community center for residents. Over the last several years, it was determined by the Town, that there is a potential need for a community center to be located within Lake Park. Throughout that discussion, the idea of an aquatic center has arisen and the Town was approached by a potential donor for a portion of construction of the pool and other funding sources have been researched. The Town received a grant of \$400,000 for the design of the facility and recently, Palm Beach County approved the expansion of the Lake Park CRA, which provides an additional funding source for construction.

Town staff has spent the last several months researching other towns and facilities within those towns to determine what type of facility may make the most sense in Lake Park as it relates to different sizes and programming within these facilities. Staff has also conducted research on potential costs to construct

and operate both a community and aquatic center along with potential revenue sources for operation. The presentation this evening, requested by the Commission, will outline potential costs/revenues, funding sources and the process for Community Engagement.

Staff recommends a public workshop on September 28, 2024 to discuss these projects and the needs of the community as it relates to services. Staff will also attend the Back to School backpack giveaway on August 10th and the Sunset Celebration on August 30 and September 27 to encourage attendance on September 28th. Other methods of engagement will be outlined in the presentation and will include yard signs, mailers, newsletter distribution and social media.

Recommended Motion:

Consensus on date for community meeting



Town of Lake Park & Lake Park CRA

*Bert Bostrom Park
Capital Improvements*

Presented to: Lake Park Town Commission, August 7, 2024



Agenda

- ❑ **Current Project Overview**
- ❑ **Benefits of an Aquatic Center**
- ❑ **Aquatic Center**
 - *Estimated Costs/Revenues*
- ❑ **Benefits of a Community Center**
- ❑ **Community Center**
 - *Estimated Costs/Revenues*
- ❑ **Estimated Cost Overview**
- ❑ **Community Outreach**
- ❑ **Next Steps**





Bert Bostrom Park Infrastructure



Item 9.

Scope of Work:

- Drainage Improvements

Funding Sources:

- Town (Design): \$189,055
- Federal Funds (Construction): \$5,621,838
 - Florida Commerce CDBG-MIT Grant

Amenities

- New High quality turf
- Multi-Purpose Field

Estimated Completion Date: July 2025





Aquatic Center Benefits to Lake Park



Trends:

- Community pools began closing around 2008 - Financial Strains
- Resurgence of popularity recently
- Pool not likely to financially sustain itself

Quality of Life Benefits:

- ✓ Promote Physical and Mental Fitness
- ✓ Increase Public Safety and Water Safety
 - Lifeguard Training, Swimming Lessons
- ✓ Offer Career Opportunities
- ✓ Improve Wellness Equality
- ✓ Build Community Relationships
- ✓ Enhance Civic Pride and Neighborhood Value





Aquatic Center Estimated Capital Costs

Assumptions:

- 6-8 Lanes
- 50 Meters
- Kids Pool/Splash Area
- Approx. 5,000 SF
- 4,000 SF Locker Rooms/Concession Area



ESTIMATED COST:

Construction: \$3,600,000 - \$4,000,000

Design: \$400,000



Item 9.

Aquatic Center Potential Capital Funding

ESTIMATED COST:

Construction: \$3,600,000 - \$4,000,000

Design: \$400,000

Committed Funding:

1. Grant: \$400,000 (for Design)
2. Private Donation (amount TBD)
 1. One Donation Committed
 2. Can Solicit Others

Potential Funding:

1. Grants: Federal/State/Local
2. Other Private Donations
3. Town of Lake Park: Capital Contribution
4. CRA Bond



Item 9.

Aquatic Center Operational Costs

Assumptions:

- Staffing (Full and Part Time)
- Utilities
- Repair/Maintenance (Chemicals)
- Insurance
- Uniforms/Operating Supplies
- Contracted Services

ESTIMATED COST:

\$500,000 - \$600,000 Annually





Aquatic Center Operational Revenue



Revenue Sources:

- Admissions
- Memberships
- Swim Lessons
- Private Parties
- Classes
- Special Events
- Rentals
- Concessions



REVENUES:

\$150,000 - \$250,000 Annually



Item 9.

Aquatic Center Overview

Capital:

Cost \$4,000,000

Funded: \$400,000 + ??

Operations:

Cost \$500,000 - \$600,000

Revenues \$150,000 - \$250,000

Annual Net Cost to Town: \$350,000



Community Center Benefits to Lake Park



State and Federal Funding Opportunities for:

- Energy Efficiency
- Climate Action/Pollution Reduction
- Emergency Response
- Resiliency

Currently No Community Facility in Lake Park for Children and Families

Benefits:

- ✓ Social Interaction
- ✓ Fitness/Wellness/Recreation
- ✓ Educational Programs
- ✓ Support Services
- ✓ Economic Impact
- ✓ Emergency Operations/Resilience
- ✓ Cultural Impact





Community Center Capital Costs



Assumptions:

- 22,000SF – 40,000SF
- 9,000 SF Gymnasium
- Multipurpose Rooms
- Prep Kitchen
- Offices
- Potential EOC
- Potential Hurricane Shelter
- LEED Certified

ESTIMATED COST:

Construction: \$11,000,000 - \$18,000,000

Design: \$1,000,000





Item 9.

Community Center Potential Capital Funding

ESTIMATED COST:

Construction: \$11,00,000 - \$18,000,000

Design: \$1,000,000

Committed Funding:

1. Grant: \$400,000 (for Design with Aquatic Center)

Potential Funding:

1. Grants: Federal/State/Local
2. Other Private Donations
3. CRA Bond



Community Center Operational Costs

Assumptions:

- \$8-20 PSF (USED \$15/SF)
- Staffing (FT/PT)
- Repair/Maintenance/Cleaning
- Utilities/Technology
- Insurance
- Programming and Activities
- Operational Supplies

ESTIMATED COST:

\$375,000 - \$600,000 Annually
*Some Shared Costs with Aquatic Center and
Some Staffing Already Employed by Town*





Community Center Operational Revenue



Item 9.

Revenue Sources:

- Summer/Winter Camp
- Rentals
 - Facility
 - Gymnasium
 - Furnishings
- Memberships
- Classes
- Athletic Leagues
- Concessions

ESTIMATED REVENUES:
\$25,000 - \$50,000



Community Center Overview



Capital:

Cost \$11,000,000 - \$18,000,000

Funded: \$

Operations:

Cost \$375,000 - \$600,000

Revenues \$25,000 - \$50,000

Annual Net Cost to Town: \$325,000- \$550,000



Bert Bostrom Other Capital Expenses



Item 9.

Burt Bostrom Park Improvements			
	Estimated Cost	Funded?	Funding Source
Playground			
Shade Sails	\$ 125,000	N	
Equipment	\$ 50,000		
Basketball Courts			
1 Court	\$ 20,000		
2 Courts	\$ 30,000		
Parking			
For Both Facilities	\$ 1,200,000		
Landscaping			
Additional	\$ 75,000		
TOTAL OPTION 1	\$ 1,345,000		
TOTAL OPTION 2	\$ 1,355,000		

Total Estimated Capital Costs:

1. Aquatic Center: \$4,400,000
2. Community Center: \$12,000,000
3. Other/Park: \$1,350,000

\$17,750,000



Community Engagement

Assess Community Desires/Needs:

1. Surveys

1. Town Website
2. Social Media
3. Newsletter Link

2. Community Outreach

1. August 10, 2024 – Back to School Extravaganza
2. August 31, 2024 – Sunset Celebration
3. September 27, 2024 – Sunset Celebration
4. September 28, 2024 – Community Workshop – Town Hall Commission Chambers





NEXT STEPS

- ✓ **TONIGHT- AUGUST 7, 2024 - Approve Date for Community Workshop**
 - ❑ **AUGUST/SEPTEMBER**: Initial Community Engagement
 - ❑ **OCTOBER**: Presentation of Community Engagement and Commission Direction
 - ❑ **OCTOBER**: Issue RFQ/RFP for Design Services (Phased)
 - ❑ **DECEMBER/JANUARY**: Community-Driven Conceptual Design with Estimated Costs
 - ❑ **FEBRUARY**: Select Conceptual Design and Direction on Next Steps
- ONGOING:**
- **Explore Grants and Other Funding Opportunities**
 - **Establish Non-Profit for Private Donations**



Discussion / Questions



Resources

City of Riviera Beach

City of West Palm Beach

Village of North Palm Beach

City of Delray Beach

Town of Lauderdale

City of Gainesville

Palm Beach County

City of Miami Springs

City of Cutler Bay

City of Melbourne

Chat GPT AI



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 7, 2024

Agenda Item No.

Agenda Title: Resolution Updating the Town of Lake Park Master Fee Schedule

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING
- NEW BUSINESS**
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS
- ORDINANCE ON _____ READING

Bambi

Approved by Town Manager

McKibbon-Turner

Date

Digitally signed by Bambi McKibbon-Turner
 DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/
 Human Resources Director,
 email=bturner@lakeparkflorida.gov, c=US
 Date: 2024.08.02 15:00:41 -04'00'

Vivian Mendez, Town Clerk, MMC

Name/Title

Originating Department: Town Clerk	Costs: n/a Funding Source: Acct. # N/A <input type="checkbox"/> Finance _____	Attachments: Resolution: _____ Exhibit A: Master Fee Schedule
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>VM</u> Please initial one.

Summary Explanation/Background:

Each year Town staff reevaluates the fee structure for Town services. This year staff proposes the changes to the Master Fee Scheduled as indicated in Exhibit A of the attached Resolution.

The purpose of this agenda item is for the Commission to review and adopt the Master Fee Schedule as proposed by staff.

Recommended Motion: I move to approve Resolution _____.

RESOLUTION 54-08-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING RESOLUTION 41-07-21 WHICH ESTABLISHED THE TOWN OF LAKE PARK MASTER FEE SCHEDULE AND RESOLUTION 49-08-22 AND RESOLUTION 51-08-23 WHICH AMENDED THE MASTER FEE SCHEDULE; PROVIDING FOR AN INCREASE AND MODIFICATION OF THE FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Code authorizes the Town Commission to establish and amend a schedule of fees to be charged by the Town for services provided by the Town; and

WHEREAS, the Town Commission has previously adopted Resolution 41-07-21 which established a master fee schedule for services provided by the Town and Resolution 49-08-22, and Resolution 51-08-23, which amended the master fee schedule; and

WHEREAS, this resolution is being adopted to update Resolution 51-08-23 by including and modifying fees; and

WHEREAS, the updated Master Fee Schedule reflects the recommended fee increase.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:

Section 1. The whereas clauses are hereby incorporated herein.

Section 2. The Town Commission hereby adopts an amended Master Fee Schedule revising fees as set forth in **Exhibit “A”** which is attached hereto and incorporated herein.

Section 3. All resolutions or parts of resolutions which have established fee schedules are hereby repealed.

Section 4. This resolution shall take effect immediately upon its execution.

ALL APPLICATION FEES ARE COLLECTED UPON SUBMITTAL

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Exhibit "A" Master Fee Schedule



Community Development

Building Permit Fees		
The Permit Fee Schedule shall be based on total valuation as follows:		
No.	TYPE OF FEE	FEE
	Base Fee for Zoning Reviews Only (for example commercial paint permits, or landscape permits) and for Telecommunication permit applications.	\$100 (State surcharge does not apply)
	Minimum Permit Fee up to \$2,499.00 in value	\$100.00
	\$2,500.00 - \$999,999.00	\$100.00 plus 2.0%
	\$1,000,000 and up	\$100.00 plus 1.00%
If a building permit requires Engineering review, this will be assessed at an additional fee per the Town's Engineering contract, with a minimum one (1)-hour charge.		
	Inspection Fee	\$40.00
All permit applications will include required inspections in the permit fee. If additional non-permit related inspections; zoning certificate inspections; structural code compliance inspections; fire damage inspections; courtesy inspections; and all other inspections not otherwise listed are required, a \$40 inspection fee PER inspection will be assessed		
	Re-inspection Fee	\$75.00
	Low-Voltage alarm system permit or low-voltage electric fence	As defined by Florida State Statute
Additional Permit-Related Fees		
	Permit Revision Administrative Fee utilizing the same Permit number	\$50.00
	Sub-Permit Administrative Fee	\$50.00
	Administrative Fee for Permit Renewal/Reissuance	\$60.00
ADDITIONAL PLAN REVIEW & RELATED SERVICES FEE for non-permit related		
Building Official; Plans Examiner; Building Inspector; and Related Services Per hour fee based on Town Contract, minimum half-hour charge.		
Holiday/Weekend Inspections (minimum three (3)-hour charge) Per hour fee based on Town Contract		
Retaining Private Providers for plan reviews and building code services: A permit applicant is entitled to retain a private provider. A letter request must be provided to the Town's building official at permit application and shall be subject to building official approval. All records must be retained by the permit applicant and made available to the Town's staff, building official or inspectors when requested. A permit applicant who retains private providers for plan reviews and other building code services, are required to pay 80% of the permit fee (instead of the entire fee).		

August 2, 2023

PERMIT PENALTIES

Any person who commences any work on a building or structure where a building or sign permit is required, who has not obtained the prior written approval from the Town’s Building Official, or has not obtained the required building or sign permit shall be subject to the assessment of a penalty of two times (2Xs) the required permit fees listed herein, in addition to the regular permit fees.

	MOVING PERMIT FEES: For the moving of any building or structure exceeding 500 Sq. Ft the Permit Fee shall be:	\$500.00
	CONTRACTOR REGISTRATION FEES: With Palm Beach County registration with a “W” designation	\$2.00
	All Other Contractors	\$10.00
	SIGN PERMIT FEES: Minimum Permit Fee up to \$ 3,000.00 in value	\$100.00
	\$3,000.00 and up in value	\$200.00
	Window Signage (per store window frontage)	\$50.00
DEVELOPMENT REVIEW FEE SCHEDULE		
1	Abandonment of rights of way	\$1,800.00
2	Abandonment of easements	\$1500.00
3	Appeal of Administrative Decisions	\$1,000.00
4	Comprehensive Plan text amendment	\$2,500.00
5	Comprehensive future land use map change, small and large	\$3,000.00
6	Development of Regional Impact	\$5,000.00
	a. Annual report review	\$500.00
7	Development Approval extension	\$1,500.00
8	Development Pre-Application Meeting	\$200.00
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10	Planned Unit Development	
	a. Master Plan approval	\$2,000.00
	b. Modification of an approved Master Plan	\$1,000.00
	c. Per waiver request	\$250.00
11	Site plan, nonresidential or residential multi-family 6 units or greater	
	a. 0-14,999 square feet (structure size)	\$2,000.00
	b. Greater than 14,999 square feet (structure size)	\$4,000.00

August 2, 2023

	c. Per waiver request (if applicable)	\$250.00
12	Site Plan residential within Mixed-Use projects (in addition to nonresidential fees)	
	a. Base fee	\$1,500.00
	b. Additional fee, after the initial 10 units	\$ 10.00 per unit
13	Special Exception or Conditional Use, nonresidential and residential (one use per application)	
	a. 0-14,999 square feet (structure size)	\$1,500.00
	b. Greater than 14,999 square feet (structure size)	\$3,000.00
14	Variance or Waiver, nonresidential	\$1,000.00
15	Variance or Waiver, residential principal structure	\$750.00
16	Zoning code text amendment	\$2,500.00
17	Zoning map amendment	\$2,500.00
18	Zoning determination letter	\$125.00
19	Zoning Confirmation Certificate	\$125.00
20	Zoning Inspection (inspection of premises – per housing unit, or flat fee for commercial). Maximum \$500 for multiple housing units.	\$50.00
21	Home Occupation Zoning Confirmation Certificate	\$125.00
22	Special Event Permit (non-profit or individual not affiliated with for-profit entity)	\$50.00
23	Special Event Permit (commercial/for-profit entity)	\$100.00
24	Minor Replat/Plat	\$500.00
25	Telecommunications Tower Pre-application permit	\$100
26	Telecommunications Tower/Co-Location Application	\$100
27	Certificate of Appropriateness; Designation/De-designation; or Ad Valorem Tax Exemption for historic property (Historic Preservation)	\$200.00
28	Site Plan or Development Approval Amendment	\$500.00
29	Fine Reduction or Waiver Request Application – Code Compliance	\$100.00
30	Time Extension Application – Code Compliance	\$100.00
31	Out of Town/Mobile Vendor Business Registration Application	\$50.00
32	Annual Out of Town/Mobile Vendor Fee	\$250.00
33	Annual Bank Registration Fee	\$150.00
34	Unity of Title	\$500.00

Recovery of additional costs. In addition to the afore-stated fees, the Town may, in addition to the applicable application fee, recover the costs referenced below, including, but not limited to, the following:

August 2, 2023

- 1) Consultant fees incurred by the Town, whenever the Town deems it necessary to retain an outside consultant, or additional services, to assist Town staff in the review and processing of applications for approval, such as the review and analysis of property appraisals, traffic impact analysis, vegetation and environmental assessments, archeological or historic assessments, market studies, engineering studies or reports, telecommunications facility siting, and any other documents, studies, data, reports and other materials.
- 2) Attorney's fees incurred by the Town Attorney or other legal counsel retained by the Town in connection with the review and processing of an application listed herein, and the preparation and/or review of legal documents.
- 3) Costs incurred by the Town in connection with advertising, publication, and mailing of legal notices for public hearings, workshops, or other public meetings; recording fees for the cost of recording instruments in the public records of Palm Beach County.
- 4) In the event that at the time an application is received by the Town, additional costs are reasonably anticipated by the Town to be incurred by the Town, the Town may require the applicant as a condition precedent to processing the application, to deposit an amount estimated by the Town's Community Development Director, to be a sufficient cost deposit. Any monies provided to the Town as a cost deposit, shall be placed into an escrow account created by the Town. After the application is closed out, the Town shall refund any unused cost deposit funds to the applicant.
- 5) The minimum cost deposit shall be \$1,500 or a greater amount if deemed necessary by the Town's Community Development Director to cover all anticipated expenses, whichever is greater.

Code Section	FINE FEES Violation Description An administrative cost of \$10 will be added to all parking-related fines listed on this schedule to recover enforcement tracking software costs charged by the Clerk of the Court.	Fine
10-31 and 10-32	Nuisance	\$100.00
10-153 and 10-154	Noise disturbance 1 st Offense	\$250.00
	2 nd Offense (minimum of 30 minutes following the 1 st offense and within the same 24-hour period)	\$350.00
	3 rd Offense and every subsequent offense occurring a minimum of 30 minutes after the 3 rd offense and within the same 24-hour period after the 1 st Offense)	\$450.00
16-3	Unlawful trespass on public land	\$125.00
18-61 11-14	Domestic animals prohibited in park Dogs running at large prohibited - leash required	\$50.00
18-85	Violation of permit terms for use of park	\$50.00
18-81	No permit for special event	\$250.00
20-32	No permit for garage sale	\$50.00
24-34	Illegal roll-off (residential)	\$250.00
24-74	Illegal roll-off (commercial)	\$250.00
24-8	Illegal dumping / littering	\$250.00
24-39	Overloaded sanitation container (Residential)	\$50.00
24-78	Overloaded sanitation container (Commercial)	\$50.00

August 2, 2023

30-2	Prohibited parking	\$100.00
31-9	Blocking Parking Aisles in the Marina	\$100.00
30 -33	Commercial loading and unloading	\$250.00
30 -35	Parking commercial vehicle in residential area	\$125.00
32 -57	Illegal watering 1 st offense	\$50.00
32 -57	Illegal watering 2 nd offense	\$250.00
32-57	Illegal watering 3 rd or more offense	\$500.00
34-6	Hatracking; tree topping	\$250.00
70-32	Sign code violation (Town-wide)	\$125.00
2-320	No out of Town Business Registration	\$50.00
70-103(1)(c)	Garage/Yard Sale Signage Violation	\$50.00
76-95	Failure to pay Marina Overnight Parking Fee, or Marina Launching Ramp Fee	\$100.00 per violation

Finance

Dishonored Checks	\$25.00 Face Value up to \$50.00
	\$30.00 Face Value \$50.01 - \$300.00
	\$40.00 Face Value \$300.01 - \$800.00
	Or
	5% of Face Value if over \$800.00
Service Fee structure in accordance with Florida State Statues 166.251 and 832.05	

Jeff
DaSilva
va

Digitally signed by
Jeff DaSilva
DN: cn=Jeff DaSilva,
o=Town of Lake Park,
ou=Finance
Department,
email=jdasilva@lake
parkflorida.gov, c=US
Date: 2024.08.01
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	\$40.00 Face Value \$300.01 - \$800.00
	Or
	5% of Face Value if over \$800.00
Service Fee structure in accordance with Florida State Statues 166.251 and 832.05	

Harbor Marina

Slip Leases		Fee
DOCKAGE (calculated at Vessel Length Overall; Greater of Vessel Length or Slip Length)		
Annual (12 month minimum – Rate/Month)	Per Foot	\$25.00/ft. \$30.00
E Dock Special (Less than 30')	Per Month	\$500.00 \$600.00
35' Floating Dock	Per Foot	\$27.50/ft. \$33.00
Charter Annual		\$28.75/ft. \$34.50
Commercial (requires a minimum lease of 8 slips)		\$23.13/ft. \$31.00
Seasonal (Rate/Month)		
Summer Monthly – May 1 to October 31		\$27.50/ft. \$33.00
Winter Monthly – November 1 to April 30		\$33.75/ft. \$40.50
Transient (Rate/Day)		
Summer – May 1 to October 31		\$3.50/ft. \$3.50/ft.
Winter – November 1 to April 30		\$4.00/ft. \$4.00/ft.
Utilities – Lease (water/garbage/electric) mandatory fee		
110/30amp (Extra Cord Add \$40)		\$95.00/mo. \$115.00

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	materials related to cataloging and bar code process
Replacement of volumes for multiple volume sets	Minimum \$20.00 per volume
Rebind or recover	\$10.00
Digital & Audio Media	
Replacement	At cost, \$20.00 minimum
Laptop Replacement:	At cost per laptop, same brand and model. Additional \$50 per laptop for cost of labeling and other materials related to cataloging, bar code processing and ability to be used in the kiosk
Repair to damage item	\$10.00
Refunds – No refund if item found after four (4) days	
Replacement charges paid for any lost item, shall be refunded upon return of the item in good condition within four (4) days of payment.	
Processing fees are not refundable	
Copies	.15 per black & white page .50 per color page
Print from device	.15 per black & white .50 per color page
Fax	.50 per page within the United States
Fax International	\$2.00 per page
Scan paper to USB or Email	.05 per page
Hotspot	
Case Replacement Fee	\$20.00
Charger Cord Replacement Fee	\$5.00
Hotspot Device Replacement Fee	\$100.00
Laminated Instructions Replacement Fee	\$2.00
USB Wall Charger Replacement Fee	\$5.00

Public Works

Stormwater Fees	
Equivalent Stormwater Unit (ESU) Rate	\$25.52 \$32.16

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Residential Property (Annually)	\$306.24 <u>\$385.92</u>
Commercial Property (Annually)	\$25.52 <u>\$32.16</u> x property's impervious area (in square feet).
Sanitation Fees	
Annual Assessment per unit – single-family	\$382.39 <u>\$393.86</u>
Mobile home	\$382.39 <u>\$393.86</u>
Multi-family less than 5 units/bldg.	\$382.39 <u>\$393.86</u>
Multi-family more than 4 units/bldg.	\$0.00
Special Pickups	
Large vegetation piles greater than ten (10), but less than twenty (20) cubic yards	\$70.00
Large vegetation piles greater than twenty (20) cubic yards, per truck load	\$70.00, plus cost of disposal
Non-containerized household trash greater than ten (10), but less than twenty (20) cubic yards	\$70.00
Non-containerized household trash greater than twenty (20) cubic yards, per truck load	\$70.00, plus cost of disposal
Special Pickup Charge – in addition to special pickup and other charges, there will be an additional fee when trash and/or garbage, vegetation and/or recyclable items are placed out for collection and picked up on days not specified in the pickup schedule identified in the “Base Level of Service”.	\$30.00 <u>\$50.00</u>
Late fee per month on the outstanding balance beginning thirty (30) or more days following rendition of the bill	\$16.50 or 1.5% (whichever is greater)
Dumpster service removal and reinstatement	
First offense	\$110.00
Second offense	\$220.00
Third and subsequent offense	\$550.00
Collection – account subject to referral to collection agency or property lien for any bill remaining unpaid forty-five (45) days after rendition	
Additional 96-gallon garbage cart set-up fee – single-family. Requires x2/week service and monthly billing per .5 CY commercial rate.	\$85.00
Commercial Property Assessment	
Commercial class – Low generator class	\$0.018
Medium generator class	\$0.066
High generator class	\$0.235
Non-generator class	\$0.018

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The above schedule is applicable to annual assessment calculated on the basis of the Palm Beach County Solid Waste Authority (SWA) waste generation data/property/year.		
Agricultural Class		
0 – 10 acres		\$59.13
11 – 99 acres		\$5.92/acre
100 + acres		\$591.25
Commercial dumpster collection & disposal rate chart		
	1X 2X 3X 4X 5X	
.5CY	N/A 72.54 74.71 N/A N/A N/A	
2CY	145.08 149.41 290.16 298.83 435.24448.24	
	580.32 597.65 725.40 747.07	
3CY	217.62 224.12 435.24 448.24 652.86 672.36	
	870.48 896.48 1088.10 1120.60	
4CY	290.16 298.83 580.32 597.65 870.48 896.48	
	1160.64 1195.31 1450.80 1494.13	
6CY	435.24 448.24 870.48 896.48 1305.72 1344.72	
	1740.96 1792.96 2176.20 2241.20	
8CY	580.32 597.65 1160.64 1195.31 1740.96 1792.96	
	2321.28 2390.61 2901.60 2988.27	
The above schedule reflects the Town’s current collection rate		\$13.93 <u>\$14.35</u> per cubic yard of container
Plus, the Palm Beach County Solid Waste Authority’s (SWA) current year disposal rate of		\$2.814 per cubic yard
Total collection and disposal rate equals		\$16.74 <u>\$17.24</u> per cubic yard
The SWA calculates non-compacted garbage and trash to weigh 134 pounds per cubic yard and charges:		\$42.00 per ton for disposal
134 lbs. per cubic yard X \$42.00 per ton / 2000 lbs. per ton equals		\$2.814 per cubic yard disposal fee
Special pickups – customer must call for special pickup		
Commercial dumpster special pickup rate chart		
2CY → \$55.86 <u>\$57.54</u>		
3CY → \$69.79 <u>\$71.88</u>		
4CY → \$83.72 <u>\$86.23</u>		
6CY → \$111.58 <u>\$114.93</u>		
8CY → \$139.44 <u>\$143.62</u>		
Assigned Dumpster		\$13.93 <u>\$14.35</u> per cubic yard container capacity

August 2, 2023

(\$13.93\$14.35 collection rate + \$2.814 disposal rate) above the regularly scheduled service amount calculated on the basis of SWA waste generation data/property/year.	
In addition to the \$16.74\$17.24 per cubic yard rate, there will be an additional	\$30.00
Commercial Dumpster Locking Device Installation	\$100.00
Other Fees	
Application for Traffic Calming Measures	\$50.00
Right-of-way Permit Application	\$50.00
Swale Planting Permit Application	\$100.00

Special Events Department

Town Events	
Food Vendors	\$50.00
Business Vendors	\$25.00
Arts & Craft Vendors	\$20.00
Non-Profits	\$0.00
Facility Rentals	
Mirror Ballroom	
Refundable Security Deposit	\$500.00
Resident Rate	\$100.00 per hour
Non-Resident Rate	\$130.00 per hour
Staff Fee	\$30.00 per hour
Cleaning Fee	\$125.00
Lake Shore Kelsey Park Indoor Pavilion	
Refundable Security Deposit	\$250.00
Resident Rate	\$90.00 per hour
Non-Resident Rate	\$120.00 per hour
Staff Fee	\$30.00 per hour
Cleaning Fee	\$125.00
Lake Shore Kelsey Park South Pavilion	
Refundable Security Deposit	\$100.00
Resident Rate	\$50.00
Non-Resident Rate	\$75.00
Lake Shore Kelsey Park Playground Pavilion	
Refundable Security Deposit	\$100.00

Riunite Franks

Digitally signed by Riunite Franks
 DN: cn=Riunite Franks, o=Town of Lake Park, ou=Special Events Department,
 email=rfranks@lakeparkflorida.gov, c=US
 Date: 2024.07.30 17:49:06 -04'00'

August 2, 2023

Resident Rate	\$100.00
Non-Resident Rate	\$125.00
Lake Shore Kelsey Park North Pavilion or West Ilex Park Pavilion	
Refundable Security Deposit	\$100.00
Resident Rate	\$40.00
Non-Resident Rate	\$65.00
Blakely Commons Gazebo	
Refundable Security Deposit	\$200.00
Resident Rate	\$50.00 per hour
Non-Resident Rate	\$75.00 per hour
Lake Park Harbor Marina, Kelsey Park or Lake Shore Park	
Refundable Security Deposit	\$1,500.00
Resident Rate	\$500.00
Non-Resident Rate	\$600.00
Summer Camp	
Resident Rate	\$200.00 per session
Non-Resident Rate	\$250.00 per session
Extended Care	\$80.00 per session
Bert Bostrom Park	
Refundable Security Deposit	\$500.00
Field Rental Fee	\$10.00 per hour
Light Fee	\$20.00 per hour
Game Day Fee	\$200.00
Staff Fee	\$30.00 per hour
Recreation Programs	
Kids (ages 4-17)	\$50.00 per session
Adults (ages 18 and up)	\$50.00 per session
Instructor Fee	\$20.00 per hour

Town Clerk

Lien searches – includes code violations, open building permits, & Sanitation services	\$100.00 standard \$150.00 rush (within 24-hr.)
Public Records Request	\$0.15 per copy
	\$0.20 double sided copy

Vivian Mendez

Digitally signed by Vivian Mendez
 DN: cn=Vivian Mendez, o=Town of Lake Park, ou=Town Clerk, email=vmendez@lakeparkflorida.gov, c=US
 Date: 2024.07.30 10:05:52 -04'00'

August 2, 2023

Janf.
 08/02/24
 Jaime Morales
 Public Works

Exhibit “A” Master Fee Schedule



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<p>ADDITIONAL PLAN REVIEW & RELATED SERVICES FEE for non-permit related</p> <p>Building Official; Plans Examiner; Building Inspector; and Related Services Per hour fee based on Town Contract, minimum half-hour charge.</p> <p>Holiday/Weekend Inspections (minimum three (3)-hour charge) Per hour fee based on Town Contract</p> <p><u>Retaining Private Providers for plan reviews and building code services:</u> A permit applicant is entitled to retain a private provider. A letter request must be provided to the Town’s building official at permit application and shall be subject to building official approval. All records must be retained by the permit applicant and made available to the Town’s staff, building official or inspectors when requested. A permit applicant who retains private providers for plan reviews and other building code services, are required to pay 80% of the permit fee (instead of the entire fee).</p>		

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	b. Greater than 14,999 square feet (structure size)	\$4,000.00
	c. Per waiver request (if applicable)	\$250.00

12	Site Plan residential within Mixed-Use projects (in addition to nonresidential fees)	
	a. Base fee	\$1,500.00
	b. Additional fee, after the initial 10 units	\$ 10.00 per unit
13	Special Exception or Conditional Use, nonresidential and residential (one use per application)	
	a. 0-14,999 square feet (structure size)	\$1,500.00
	b. Greater than 14,999 square feet (structure size)	\$3,000.00
14	Variance or Waiver, nonresidential	\$1,000.00
15	Variance or Waiver, residential principal structure	\$750.00
16	Zoning code text amendment	\$2,500.00
17	Zoning map amendment	\$2,500.00
18	Zoning determination letter	\$125.00
19	Zoning Confirmation Certificate	\$125.00
20	Zoning Inspection (inspection of premises – per housing unit, or flat fee for commercial). Maximum \$500 for multiple housing units.	\$50.00
21	Home Occupation Zoning Confirmation Certificate	\$125.00
22	Special Event Permit (non-profit or individual not affiliated with for-profit entity)	\$50.00
23	Special Event Permit (commercial/for-profit entity)	\$100.00
24	Minor Replat/Plat	\$500.00
25	Telecommunications Tower Pre-application permit	\$100
26	Telecommunications Tower/Co-Location Application	\$100
27	Certificate of Appropriateness; Designation/De-designation; or Ad Valorem Tax Exemption for historic property (Historic Preservation)	\$200.00
28	Site Plan or Development Approval Amendment	\$500.00
29	Fine Reduction or Waiver Request Application – Code Compliance	\$100.00
30	Time Extension Application – Code Compliance	\$100.00
31	Out of Town/Mobile Vendor Business Registration Application	\$50.00
32	Annual Out of Town/Mobile Vendor Fee	\$250.00
33	Annual Bank Registration Fee	\$150.00
34	Unity of Title	\$500.00

Recovery of additional costs. In addition to the afore-stated fees, the Town may, in addition to the applicable application fee, recover the costs referenced below, including, but not limited to, the following:

- 1) Consultant fees incurred by the Town, whenever the Town deems it necessary to retain an outside consultant, or additional services, to assist Town staff in the review and processing of applications for approval, such as the review and analysis of property appraisals, traffic impact analysis, vegetation and environmental

assessments, archeological or historic assessments, market studies, engineering studies or report telecommunications facility siting, and any other documents, studies, data, reports and other materials.

- 2) Attorney’s fees incurred by the Town Attorney or other legal counsel retained by the Town in connection with the review and processing of an application listed herein, and the preparation and/or review of legal documents.
- 3) Costs incurred by the Town in connection with advertising, publication, and mailing of legal notices for public hearings, workshops, or other public meetings; recording fees for the cost of recording instruments in the public records of Palm Beach County.
- 4) In the event that at the time an application is received by the Town, additional costs are reasonably anticipated by the Town to be incurred by the Town, the Town may require the applicant as a condition precedent to processing the application, to deposit an amount estimated by the Town’s Community Development Director, to be a sufficient cost deposit. Any monies provided to the Town as a cost deposit, shall be placed into an escrow account created by the Town. After the application is closed out, the Town shall refund any unused cost deposit funds to the applicant.
- 5) The minimum cost deposit shall be \$1,500 or a greater amount if deemed necessary by the Town’s Community Development Director to cover all anticipated expenses, whichever is greater.

Code Section	FINE FEES Violation Description	Fine
	An administrative cost of \$10 will be added to all parking-related fines listed on this schedule to recover enforcement tracking software costs charged by the Clerk of the Court.	
10-31 and 10-32	Nuisance	\$100.00
	Noise disturbance 1 st Offense	\$250.00
10-153 and 10-154	2 nd Offense (minimum of 30 minutes following the 1 st offense and within the same 24-hour period)	\$350.00
	3 rd Offense and every subsequent offense occurring a minimum of 30 minutes after the 3 rd offense and within the same 24-hour period after the 1 st Offense)	\$450.00
16-3	Unlawful trespass on public land	\$125.00
18-61 11-14	Domestic animals prohibited in park Dogs running at large prohibited - leash required	\$50.00
18-85	Violation of permit terms for use of park	\$50.00
18-81	No permit for special event	\$250.00
20-32	No permit for garage sale	\$50.00
24-34	Illegal roll-off (residential)	\$250.00
24-74	Illegal roll-off (commercial)	\$250.00
24-8	Illegal dumping / littering	\$250.00
24-39	Overloaded sanitation container (Residential)	\$50.00
24-78	Overloaded sanitation container (Commercial)	\$50.00
30-2	Prohibited parking	\$100.00
31-9	Blocking Parking Aisles in the Marina	\$100.00

30 -33	Commercial loading and unloading	\$250.00
30 -35	Parking commercial vehicle in residential area	\$125.00
32 -57	Illegal watering 1 st offense	\$50.00
32 -57	Illegal watering 2 nd offense	\$250.00
32-57	Illegal watering 3 rd or more offense	\$500.00
34-6	Hatracking; tree topping	\$250.00
70-32	Sign code violation (Town-wide)	\$125.00
2-320	No out of Town Business Registration	\$50.00
70-103(1)(c)	Garage/Yard Sale Signage Violation	\$50.00
76-95	Failure to pay Marina Overnight Parking Fee, or Marina Launching Ramp Fee	\$100.00 per violation

Finance

Dishonored Checks	\$25.00 Face Value up to \$50.00
	\$30.00 Face Value \$50.01 - \$300.00
	\$40.00 Face Value \$300.01 - \$800.00
	Or
	5% of Face Value if over \$800.00
Service Fee structure in accordance with Florida State Statues 166.251 and 832.05	

Harbor Marina

Slip Leases		Fee
DOCKAGE (calculated at Vessel Length Overall; Greater of Vessel Length or Slip Length)		
Annual (12 month minimum – Rate/Month)	Per Foot	\$30.00
E Dock Special (Less than 30')	Per Month	\$600.00
35' Floating Dock	Per Foot	\$33.00
Charter Annual		\$34.50
Commercial (requires a minimum lease of 8 slips)		\$31.00
Seasonal (Rate/Month)		
Summer Monthly – May 1 to October 31		\$33.00
Winter Monthly – November 1 to April 30		\$40.50
Transient (Rate/Day)		
Summer – May 1 to October 31		\$3.50/ft.
Winter – November 1 to April 30		\$4.00/ft.
Utilities – Lease (water/garbage/electric) mandatory fee		
110/30amp (Extra Cord Add \$40)		\$115.00
220/50amp (Extra Cord Add \$80)		\$160.50
Utilities – Transient (water/garbage/electric) mandatory fee		
110/30amp (per day per cord)		\$10.00
220/50amp (per day per cord)		\$15.00

Boat Ramp Fees	
Daily Boat Launch	\$10.00
Overnight Parking (Per Night)	\$37.00
Annual Pass	\$210.00
Semi-Annual Pass	\$105.00
Commercial Pass	\$500.00
Monthly Boat/Trailer Storage (Rate/Month)	
Boat/Trailer to 30' LOA-No longer offer due to reduced parking	\$160.00/mo.
Boat/Trailer Greater than 30' LOA-No longer offer due to reduced parking	\$185.00/mo.
Jet Ski single-No longer offer due to reduced parking	\$105.00/mo.
Jet Ski double No longer offer due to parking restrictions	\$160.00/mo.
Miscellaneous Fees	
Overnight Vehicle Parking (non-leaseholder)	\$13.00 per night
Monthly billing service (manual) We don't use this anymore	\$30.00/mo.
Lost Key Replacement	\$25.00
Pump out	\$5.00
Water Tank Fill	\$10.00
Water Tank Fill (50 gal plus)	\$15.00
Port Charge	\$20.00
Port Charge (50' LOA plus)	\$30.00
Port Charge Charter / Commercial – Any size	\$50.00

Library

Item	Fee
Library Cards initial library card at registration	No charge
Replacement card	\$3.00
Replacement of Barcode	\$1.00
Replacement of RFID Tag	\$1.00
Repairs & Replacement	At cost per book, same edition, same publisher. Additional \$5.00 per book for cost of labeling and other materials related to cataloging and bar code process
Replacement of volumes for multiple volume sets	Minimum \$20.00 per volume
Rebind or recover	\$10.00
Digital & Audio Media	

Replacement	At cost, \$20.00 minimum
Laptop Replacement:	At cost per laptop, same brand and model. Additional \$50 per laptop for cost of labeling and other materials related to cataloging, bar code processing and ability to be used in the kiosk
Repair to damage item	\$10.00
Refunds – No refund if item found after four (4) days	
Replacement charges paid for any lost item, shall be refunded upon return of the item in good condition within four (4) days of payment.	
Processing fees are not refundable	
Copies	.15 per black & white page .50 per color page
Print from device	.15 per black & white .50 per color page
Fax	.50 per page within the United States
Fax International	\$2.00 per page
Scan paper to USB or Email	.05 per page
Hotspot	
Case Replacement Fee	\$20.00
Charger Cord Replacement Fee	\$5.00
Hotspot Device Replacement Fee	\$100.00
Laminated Instructions Replacement Fee	\$2.00
USB Wall Charger Replacement Fee	\$5.00

Public Works

Stormwater Fees	
Equivalent Stormwater Unit (ESU) Rate	\$32.16
Residential Property (Annually)	\$385.92
Commercial Property (Annually)	\$32.16 x property's impervious area (in square feet).
Sanitation Fees	
Annual Assessment per unit – single-family	\$393.86
Mobile home	\$393.86

Multi-family less than 5 units/bldg.	\$393.86
Multi-family more than 4 units/bldg.	\$0.00
Special Pickups	
Large vegetation piles greater than ten (10), but less than twenty (20) cubic yards	\$70.00
Large vegetation piles greater than twenty (20) cubic yards, per truck load	\$70.00, plus cost of disposal
Non-containerized household trash greater than ten (10), but less than twenty (20) cubic yards	\$70.00
Non-containerized household trash greater than twenty (20) cubic yards, per truck load	\$70.00, plus cost of disposal
Special Pickup Charge – in addition to special pickup and other charges, there will be an additional fee when trash and/or garbage, vegetation and/or recyclable items are placed out for collection and picked up on days not specified in the pickup schedule identified in the “Base Level of Service”.	\$50.00
Late fee per month on the outstanding balance beginning thirty (30) or more days following rendition of the bill	\$16.50 or 1.5% (whichever is greater)
Dumpster service removal and reinstatement	
First offense	\$110.00
Second offense	\$220.00
Third and subsequent offense	\$550.00
Collection – account subject to referral to collection agency or property lien for any bill remaining unpaid forty-five (45) days after rendition	
Additional 96-gallon garbage cart set-up fee – single-family. Requires x2/week service and monthly billing per .5 CY commercial rate.	\$85.00
Commercial Property Assessment	
Commercial class – Low generator class	\$0.018
Medium generator class	\$0.066
High generator class	\$0.235
Non-generator class	\$0.018
The above schedule is applicable to annual assessment calculated on the basis of the Palm Beach County Solid Waste Authority (SWA) waste generation data/property/year.	
Agricultural Class	
0 – 10 acres	\$59.13
11 – 99 acres	\$5.92/acre
100 + acres	\$591.25
Commercial dumpster collection & disposal rate chart	
1X 2X 3X 4X 5X	

.5CY	N/A	74.71	N/A	N/A	N/A	
2CY	149.41	298.83	448.24	597.65	747.07	
3CY	224.12	448.24	672.36	896.48	1120.60	
4CY	298.83	597.65	896.48	1195.31	1494.13	
6CY	448.24	896.48	1344.72	1792.96	2241.20	
8CY	597.65	1195.31	1792.96	2390.61	2988.27	
The above schedule reflects the Town's current collection rate						\$14.35 per cubic yard of container
Plus, the Palm Beach County Solid Waste Authority's (SWA) current year disposal rate of						\$2.814 per cubic yard
Total collection and disposal rate equals						\$17.24 per cubic yard
The SWA calculates non-compacted garbage and trash to weigh 134 pounds per cubic yard and charges:						\$42.00 per ton for disposal
134 lbs. per cubic yard X \$42.00 per ton / 2000 lbs. per ton equals						\$2.814 per cubic yard disposal fee
Special pickups – customer must call for special pickup						
Commercial dumpster special pickup rate chart						
2CY → \$57.54						
3CY → \$71.88						
4CY → \$86.23						
6CY → \$114.93						
8CY → \$143.62						
Assigned Dumpster						\$14.35 per cubic yard container capacity
(\$14.35 collection rate + \$2.814 disposal rate) above the regularly scheduled service amount calculated on the basis of SWA waste generation data/property/year.						
In addition to the \$17.24 per cubic yard rate, there will be an additional						\$30.00
Commercial Dumpster Locking Device Installation						\$100.00
Other Fees						
Application for Traffic Calming Measures						\$50.00
Right-of-way Permit Application						\$50.00
Swale Planting Permit Application						\$100.00

Special Events Department

Town Events	
Food Vendors	\$50.00

Business Vendors	\$25.00
Art & Craft Vendors	\$20.00
Non-Profits	\$0.00
Facility Rentals	
Mirror Ballroom	
Refundable Security Deposit	\$500.00
Resident Rate	\$100.00 per hour
Non-Resident Rate	\$130.00 per hour
Staff Fee	\$30.00 per hour
Cleaning Fee	\$125.00
Kelsey Park Indoor Pavilion	
Refundable Security Deposit	\$250.00
Resident Rate	\$90.00 per hour
Non-Resident Rate	\$120.00 per hour
Staff Fee	\$30.00 per hour
Cleaning Fee	\$125.00
Kelsey Park South Pavilion	
Refundable Security Deposit	\$100.00
Resident Rate	\$50.00
Non-Resident Rate	\$75.00
Kelsey Park Playground Pavilion	
Refundable Security Deposit	\$100.00
Resident Rate	\$100.00
Non-Resident Rate	\$125.00
Kelsey Park North Pavilion or West Ilex Park Pavilion	
Refundable Security Deposit	\$100.00
Resident Rate	\$40.00
Non-Resident Rate	\$65.00
Blakely Commons Gazebo	
Refundable Security Deposit	\$200.00
Resident Rate	\$50.00 per hour
Non-Resident Rate	\$75.00 per hour
Lake Park Harbor Marina, Kelsey Park	
Refundable Security Deposit	\$1,500.00
Resident Rate	\$500.00
Non-Resident Rate	\$600.00
Summer Camp	
Resident Rate	\$200.00

	per session
Non-Resident Rate	\$250.00 per session
Extended Care	\$80.00 per session
Bert Bostrom Park	
Refundable Security Deposit	\$500.00
Field Rental Fee	\$10.00 per hour
Light Fee	\$20.00 per hour
Game Day Fee	\$200.00
Staff Fee	\$30.00 per hour
Recreation Programs	
Kids (ages 4-17)	\$50.00 per session
Adults (ages 18 and up)	\$50.00 per session
Instructor Fee	\$20.00 per hour

Town Clerk

Lien searches – includes code violations, open building permits, & Sanitation services	\$100.00 standard \$150.00 rush (within 24-hr.)
Public Records Request	\$0.15 per copy
	\$0.20 double sided copy