



Lake Park Town Commission, Florida

Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Wednesday July 02, 2025 6:30pm

Roger Michaud	—	Mayor
Michael Hensley	—	Vice Mayor
John Linden	—	Commissioner
Michael O'Rourke	—	Commissioner
Judith Thomas	—	Commissioner
Richard J. Reade	—	Town Manager
Thomas J. Baird	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

SPECIAL PRESENTATION/REPORT:

- [1.](#) 2025 State of Florida Legislative Update - State Senator Mack Bernard, State Representative Jervonte Edmonds & Ms. Ellyn Bogdanoff - Becker & Poliakoff
- [2.](#) Presentation - Palm Beach North Chamber of Commerce
- [3.](#) Proclamation - National Parks and Recreation Month - July 2025

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

- [4.](#) Minutes - Regular Commission Meeting - June 18, 2025
- [5.](#) Proclamation - 14th Annual KidsFit Jamathon Day - July 16, 2025

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING: NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: NONE

NEW BUSINESS:

- [6.](#) Town of Lake Park Strategic Plan - Scope of Work & Funding (Commission Contingency - Budget Adjustment No. 2025-4)
- [7.](#) Town Commission Priorities - FY 2026 Budget
- [8.](#) Discussion - Proposed 10-Year Roadway Improvement Plan and Pavement Preservation Program
- [9.](#) Discussion - Proposed Amendments to Town Code - Sections 72-2 and 72-3 (Public Infrastructure Maintenance Responsibilities)
- [10.](#) Florida League of Cities Voting Delegate - Annual Conference - August 14 - 16, 2025

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

REQUEST FOR FUTURE AGENDA ITEMS:

ADJOURNMENT:

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on July 16, 2025.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 2, 2025 Regular Commission Meeting

Originating Department: Clerk

Agenda Title: 2025 State of Florida Legislative Update - Senator Mack Bernard, State Representative Jervonte Edmonds & Ms. Ellyn Bogdanoff - Becker & Poliakoff

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised:

Date: NA **Newspaper:** _____

Attachments: None

Please initial one:

_____ Yes I have notified everyone

LW Not applicable in this case

Summary Explanation/Background:

The Honorable Jervonte Edmonds has request to appear before the Town Commission to provide an update from the 2026 Florida Legislative Session and share key highlights, including policy developments that may impact Lake Park and our residents, businesses and stakeholders.

Additionally, the Honorable Mack Bernard and Ms. Ellyn Bogdanoff (Town's state lobbyist) will be in attendance and available to answer questions regarding the most recent Legislative Session and impacts to the Town.

Recommended Motion:

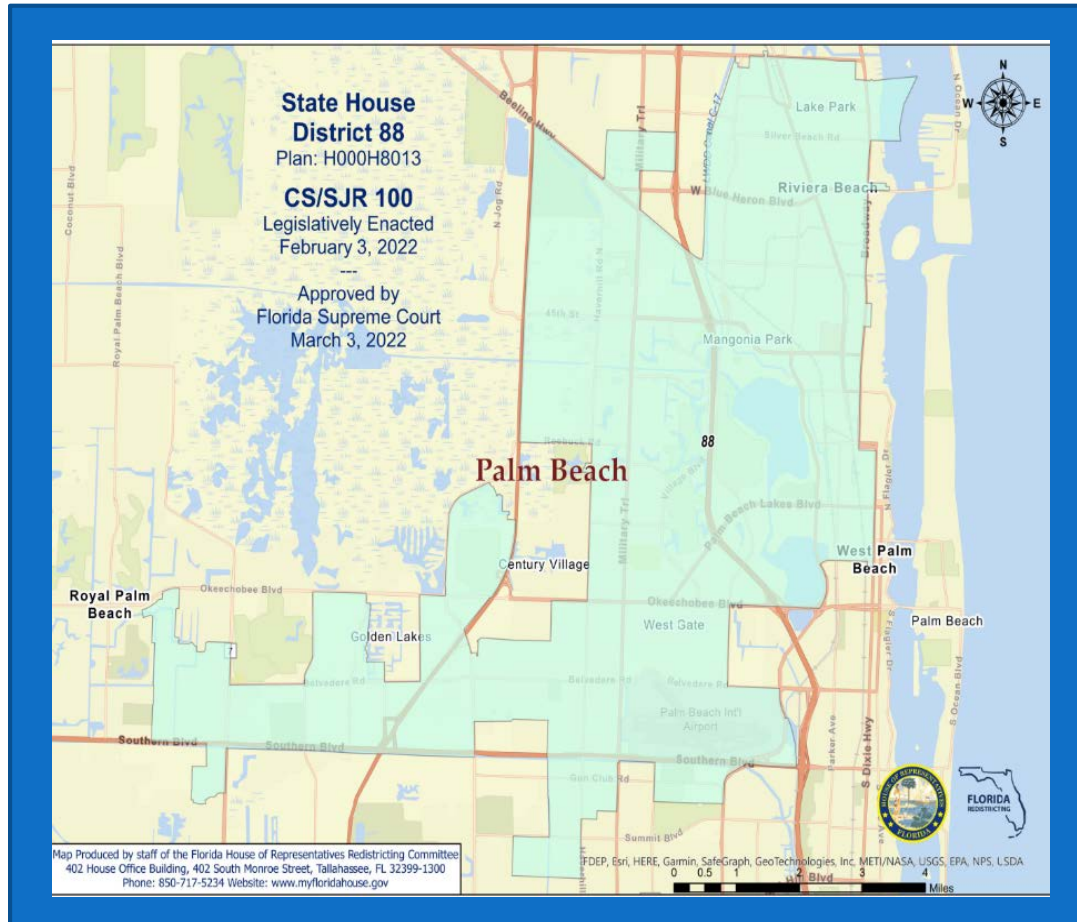
N/A



Item 1.

Florida Legislative Session Recap 2025

District 88



Find Your State Representative
& State Senator



Legislative Session

- 60 days, March – May.
- Extended to June 30
- 2000+ Bills Filled, 195 Passed
- 2000+ Appropriation projects



Item 1.



Rep. Edmonds Committee Assignments

Health Professions & Programs Subcommittee - Ranking Member

Education & Employment Committee

Economic Infrastructure Subcommittee

PreK-12 Budget Subcommittee

State Administration Budget Subcommittee

Select Committee on Property Relief



Legislation

HB 17 Florida Bright Futures Scholarship Program
HB 43 Reusable Tenant Screening Reports
HB 45 Resident Status for Tuition Purposes
HB 119 Universal Free School Breakfast and Lunch Program
HB 137 Homeowners' Association Ombudsman
HB 191 Instructional Hours for the VPK Education Program
HB 635 Candidate Filing Fees
HB 104 Education

Representative Edmonds Appropriations



- Digital Twin for Public Safety - \$467,000
- Lake Park Traffic Safety Upgrade - \$400,000
- Mangonia Park Street Repavement- \$450,000
- Palm Beach State College - Vocational Village - \$500,000
- Palm Beach County Australian Avenue Drainage Improvements - \$742,614
- Riviera Beach Law Enforcement Training Facility - \$1,000,000
- Riviera Beach Utility Special District New Water Plant - \$750,000
- South Florida AgriCenter & Emergency Shelter - \$350,000

Budget and Taxes



Delayed Session	Lawmakers extended the session to <i>June 18</i> to complete the budget and related tax bills Without an approved budget by July 1, a partial shutdown is possible.
Top-Level Spending	The budget is around \$50 billion , with both chambers working through differences in major tax provisions.
Tax Cuts	Deal includes a \$900 M business lease tax repeal , \$350 M in sales tax relief , \$250 M debt reduction , and \$750 M annual rainy-day fund deposits until caps are met.
Education Funding	Senate wants a \$6 M boost for Schools of Hope charter initiative
Recovered Funds	Lawmakers propose reclaiming \$400 M allocated last year for a contested reservoir project and returning it to general revenues.
New Spending Controls	The plan includes tighter financial oversight, with increased reporting requirements for agencies.
Next Steps	A final budget is expected soon. It will include the tax package, then head to Gov. DeSantis by late June for approval and possible line-item vetoes.

Housing & Insurance



Insurance

Florida leaders are also investigating insurance companies' finances to make sure they're not crying poor unjustly.

My Safe Florida Home

\$481,308,000M added to this program for the next fiscal year.

Affordable Housing

HB913 - Affordable housing through revisions to the Live Local Act, address the condo crisis by updating structural repair requirements and reducing the cost burden on condo resident

Programs

Home Town Heroes, Florida Association for Community Action (FACA), State Housing Initiatives Partnership

Renters

HB948 - If a landlord fails to disclose flood information truthfully, the tenant may terminate the rental agreement within a certain timeframe and the landlord must refund the tenant all amounts paid in advance by the tenant.

Property Tax



- ▶ Taxes help pay for:
 - ▶ Schools
 - ▶ Police
 - ▶ Firefighters
 - ▶ Parks
 - ▶ Roads
 - ▶ Community Initiatives

- ▶ The Elimination of Property Tax would require voter approval and aims to provide long-term tax relief to Florida residents.
 - ▶ 1. Vote to End Property Taxes on Homes
 - ▶ 2. Bigger Homestead Exemption Idea: Instead of \$50,000 off your home's taxes, you could get \$500,000 off. Seniors and longtime owners could get \$1 million off!
 - ▶ 3. Let Lawmakers Change Tax Discounts
 - ▶ 4. Freeze How Fast Your Taxes Go Up
 - ▶ 5. No Losing Your Home for Not Paying

Education



HB681 Sets new uniform standards for apprenticeships and pre-apprenticeships, ensuring schools and training providers partner correctly

HB1105 Authorizes a municipality to convert a traditional charter school into a 'job-engine' charter school and removes the teacher vote from the conversion process, leaving the vote solely to parents of enrolled students.

Cell Phones School boards are now be required to prohibit the use of digital devices by elementary and middle school students during the school day and high school students during instructional time

Exams Type 1 Diabetes, A new Spectrum Alert system for missing individuals on the autism spectrum, youth athletic coaches providing coaching services for an independent sanctioning authority to undergo Level 2 background screening, Cardiac Emergencies

SB296 You might have heard that back in 2023, a law was passed requiring middle schools to start no earlier than 8:00 AM and high schools no earlier than 8:30 AM by 2026.

Business



HB 827

The bill requires the Bureau of Workforce Statistics and Economic Research (WSER) at the Department of Commerce to study the economic impact of automation, artificial intelligence (AI), and robotics on employment in Florida, focusing on job losses and gains due to AI and automation.

HB 999

The bill lets certain gold and silver coins be used as legal money in Florida starting July 1, 2026. It removes sales tax on them, allows (but doesn't require) governments to accept them, and says no one can be forced to use them. It also sets rules for safely handling and storing the coins, and requires state leaders to create and submit guidelines by November 1, 2025.

Permits

SB 1080 to revise timeframes for counties and municipalities to expeditiously process applications for development permits and development orders, and to require local governments to issue application fee refunds if the approval timeframes in the bill are not met.

Energy



Utility Workers

SB1386 The bill aims to enhance protections for utility workers by increasing penalties for individuals who knowingly commit assault or battery against them while they are performing their duties on critical infrastructure

SB 818 Relocation

To alleviate the financial burden on communications service providers, particularly in rural areas, by providing a structured reimbursement mechanism for utility relocations necessitated by public infrastructure projects.

SB 202

Aims to promote equity by preventing municipalities from charging higher rates to neighboring communities that host their utility facilities

HB 1137

This legislation ensures that consumers retain the freedom to choose their preferred energy sources and appliances without local governmental restrictions.

SB 700

Provisions collectively aim to enhance Florida's energy infrastructure, promote the adoption of electric vehicles, ensure the safety of energy-related products, and maintain fuel availability during emergencies.



Health Care and More

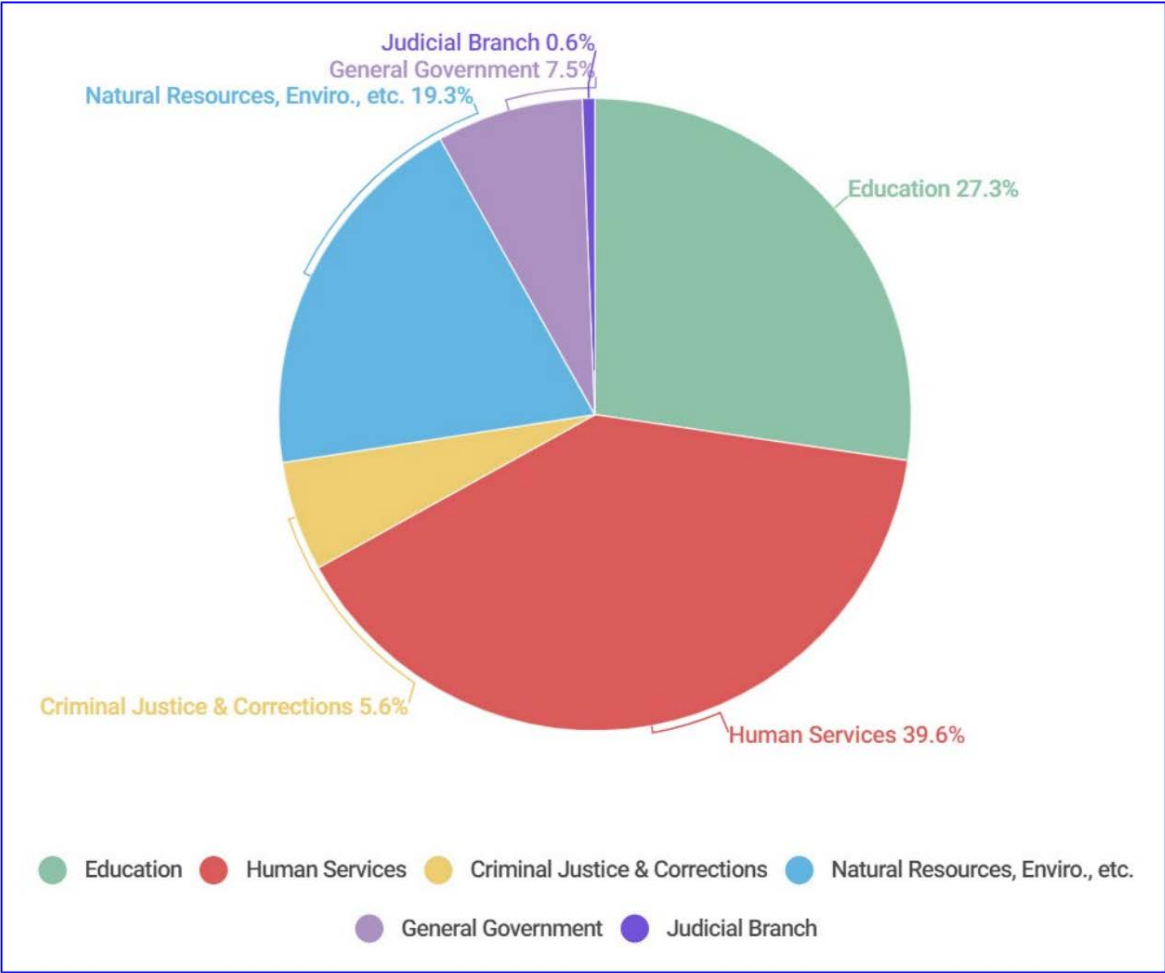
SB1808

Requiring health care facility licensees to refund to the patient any overpayment within a specified timeframe; specifying that health care facility licensees who violate certain provisions are subject to administrative fines; requiring health care practitioners to refund to the patient any overpayment within a specified timeframe; revising the list of acts that constitute grounds for disciplinary actions for health care practitioners, etc.

SB 80

The bill creates the State Park Preservation Act, which requires state parks to be managed for conservation-based recreational uses and in a manner that provides the greatest combination of benefits to the public and the land's natural resources. The bill prohibits the Division of Recreation and Parks (DRP) within the Department of Environmental Protection (DEP) from constructing sporting facilities within state parks

Budget



Contact Us

▶ Capitol Office

- ▶ 1101 The Capitol
402 South Monroe Street
Tallahassee, FL 32399-1300
- ▶ (850) 717-5088

▶ District Office

- ▶ Suite 206
5725 Corporate Way
West Palm Beach, FL 33407-2035
- ▶ (561) 242-5530





Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 2, 2025 Regular Commission Meeting

Originating Department: Clerk

Agenda Title: Presentation - Palm Beach North Chamber of Commerce

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised: _____

Date: NA **Newspaper:** _____

Attachments: Flyer

Please initial one:

_____ Yes I have notified everyone

LW Not applicable in this case

Summary Explanation/Background:

Ms. Caitlyn Bergman, Director of Strategic Initiatives with the Palm Beach North Chamber of Commerce has requested time with the Town Commission to share valuable resources available to the Town's small and local businesses.

Through a strong partnership with the Small Business Development Center at FAU, the Chamber has expanded support for entrepreneurs looking to start and grow their businesses. Additionally, the Chamber has launched a Local Business Resource Center to meet the evolving needs of our Palm Beach North local business owners.

Recommended Motion:

N/A

From: [Caitlyn Bergman](#)
To: [Roger Michaud](#)
Cc: [Richard Reade](#); [Noel Martinez](#); [Janet Perry](#)
Subject: Request to Present Small Business Resources at July 2 Council Meeting
Date: Monday, June 9, 2025 10:49:23 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[PBN SBDC Flyer.pdf](#)
[Local Business Resource Flyer.png](#)

Good morning Roger,

I hope you're doing well! I'm reaching out to request a spot on your **July 2** Council meeting consent agenda to share the exciting new partnership with the Palm Beach North Chamber of Commerce and the Small Business Development Center at FAU. We'd love a few minutes to share valuable resources now available to your city's small and local businesses.

Through a strong partnership with the [Small Business Development Center at FAU](#), we've expanded support for entrepreneurs looking to start and grow their businesses. We've also launched a [Local Business Resource Center](#) to meet the evolving needs of our Palm Beach North local business owners.

I've attached flyers with more details about these essential initiatives. Please let me know how we can move forward with adding this to the agenda, or if you have any questions.

Thanks so much— have a great week!

Best,
Caitlyn Bergman, MSW
she/her
Director of Strategic Initiatives



Address 5520 PGA Blvd, Ste 200,
Palm Beach Gardens, FL 33418
Tel 561.748.3954 **Fax** 561.366.2396
Email caitlyn@pbnchamber.com
Web www.pbnchamber.com





PALM BEACH NORTH
CHAMBER OF COMMERCE



at



FLORIDA ATLANTIC UNIVERSITY
Division of Research

Item 2.

PALM BEACH NORTH SMALL BUSINESS DEVELOPMENT SATELLITE CENTER

Empowering Entrepreneurs and Strengthening the Business Community in Palm Beach North

The Palm Beach North Chamber of Commerce has partnered with the Florida Small Business Development Center (SBDC) at Florida Atlantic University (FAU). This collaboration is designed to empower small businesses and entrepreneurs with the tools, mentorship, and strategic connections they need to grow and succeed.

Together, we're bringing a Satellite Center of the Florida SBDC at FAU to our region—creating a powerful, localized support hub tailored to the unique needs of our business community. Palm Beach North businesses can request the following consulting services:

- ✓ Expert & Tailored Business Guidance
- ✓ Targeted Support for Small and Minority-Owned Businesses
- ✓ Mentorship from Seasoned Business Professionals
- ✓ Access to Capital & Financial Resources
- ✓ Networking & Community Connections
- ✓ Resources from Startup to Expansion

Contact Us



sbdc@fau.edu



sbdc.fau.edu



NEW BUSINESS CHECKLIST



- Write Your Business Plan
- Create Your BLAIM Team
 - Banker, Lawyer, Accountant, Insurance Agent, and Mentor
- Determine Your Legal Structure
 - LLC, C Corporation, S Corporation, Sole Proprietorship, Nonprofit
- Register Your Business
 - Register with the State of Florida on Sunbiz.org.
 - Register with your municipality or Palm Beach County.
- Obtain Necessary Tax Information
 - For Federal Identification Numbers (EINs), apply through the IRS.
 - For State Sales Tax and State Withholding Tax, visit the Florida Department of Revenue.
- Open a Business Bank Account and Identify Sources of Funding
 - Sources of funding can include commercial bank loans, grants, micro-loans, angel investors, venture capitalists, or friends & family.
- Consider Insurance Options
- Attend Networking Events and/or Join an Industry Association

FOR MORE INFORMATION

Interested in scheduling a ribbon cutting or expanding your network through opportunities with your local chamber? Contact us!

(561) 746 - 7111
info@pbnchamber.com
 5520 PGA Blvd., #200
 Palm Beach Gardens, FL 33418
www.pbnchamber.com



LOCAL BUSINESS RESOURCE CENTER

Powered by the **Palm Beach North Chamber of Commerce**

Scan the QR code below to visit the Local Business Resource Center powered by the Palm Beach North Chamber of Commerce. Here you will find access to resources such as business startup information and networking & educational opportunities.



Local Business Resource Center

www.pbnbiz.com

Small Business Resources

Palm Beach North Chamber of Commerce
and

Small Business Development Center at Florida Atlantic University



**LOCAL BUSINESS
RESOURCE CENTER**

*Powered by the **Palm Beach North
Chamber of Commerce***



at



FLORIDA ATLANTIC UNIVERSITY

Division of Research



Noel Martinez
President & CEO
Palm Beach North Chamber
of Commerce



Chamber Mission & Values

“Foster a partnership of private, public, education, and civic organizations working together to ensure Palm Beach North is Florida’s Prosperity Coast®”



Prosperous
Economy



High Quality
of Life



Regional
Leadership



Resilient &
Connected Region



**LOCAL BUSINESS
RESOURCE CENTER**
*Powered by the Palm Beach North
Chamber of Commerce*



at





Caitlyn Bergman

Director of Strategic Initiatives

Palm Beach North Chamber of Commerce



PALM BEACH NORTH
CHAMBER OF COMMERCE

Local Business Resource Center

www.PBNBiz.com

Serves as a centralized hub, providing invaluable support and guidance to entrepreneurs and local businesses.

One-Stop Hub for:

Step-by-Step Business Startup Guide

Licensing & Zoning Guides

Registration Support

Networking, Mentorship, and Local Programming



**LOCAL BUSINESS
RESOURCE CENTER**

Powered by the **Palm Beach North
Chamber of Commerce**

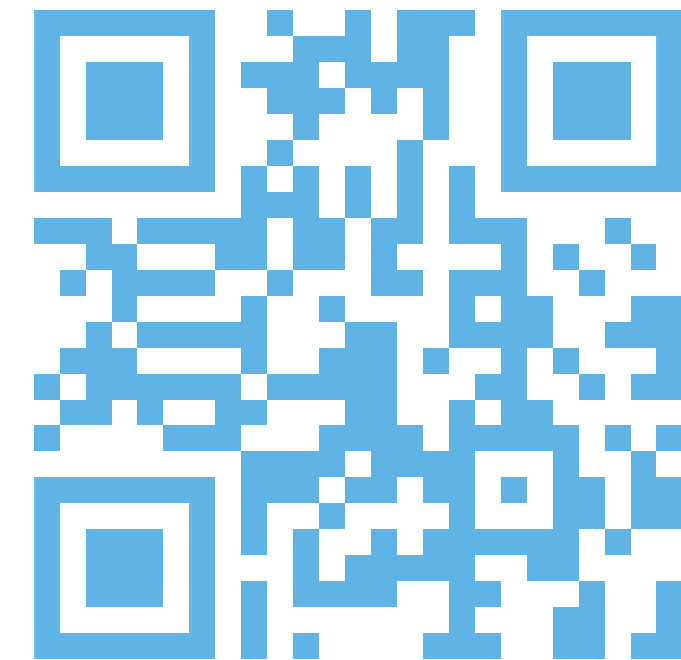
Local Business Resource Center

www.PBNBiz.com

Resources & Information

Business Plan Guidance
Legal Entity Setup
Municipal Business Support Programs
Tax & Licensing Assistance
Funding Navigation (Loans, Grants, etc.)
Insurance & Risk Management
Cybersecurity & Infrastructure Security

Scan here for more:



**LOCAL BUSINESS
RESOURCE CENTER**

Powered by the **Palm Beach North
Chamber of Commerce**



Sandra D. Marin Ruiz, Ed.D.
Regional Director
Small Business Development Center at
Florida Atlantic University



Palm Beach North Small Business Development Satellite Center

Item 2.

Empowering Entrepreneurs and Strengthening the Business Community in Palm Beach North

Palm Beach North businesses can request the following consulting services:

- ✓ Expert & Tailored Business Guidance
- ✓ Targeted Support for Aspiring and Established Small Businesses
- ✓ Mentorship from Seasoned Business Professionals
- ✓ Access to Capital & Financial Resources
- ✓ Networking & Community Connections
- ✓ Resources from Startup to Expansion



at



**LOCAL BUSINESS
RESOURCE CENTER**
*Powered by the **Palm Beach North
Chamber of Commerce***

SBDC at FAU

The Florida SBDC at FAU is a program of the Small Business Administration and hosted by Florida Atlantic University

Our consultants offer no-cost, one-on-one consultations.

All businesses are welcome: whether you have more than three years with more than five employees or are a pre-venture individual exploring business feasibility, SBDC can help.



FLORIDA SBDC NETWORK | 2024

Our Impact

\$313.9M in Sales
generated by Florida SBDC at FAU

\$36.9M Capital
accessed by Florida SBDC at FAU

1,824 Jobs
impacted by Florida SBDC at FAU

90 New Businesses
created with assistance from Florida SBDC at FAU

\$38.9M Taxes
generated by Florida SBDC at FAU

\$61.6M Gov't Contracts
acquired by Florida SBDC at FAU

Our Clients

1,509
Existing & Aspiring Business Owners Consulted

13,345
Consulting Hours Delivered

\$86.6M
Revenue Increase

6,598
Employees Supported

AVERAGE U.S. BUSINESS
JOB GROWTH → 3.4%

AVERAGE SBDC CLIENT
JOB GROWTH → 14%

“

Bob Glidewell’s help on my SBIR grant proposal was very important. Not only does he give you advice on the technical aspects and procedures, but he also cares about your project and success, and this makes you feel like he is part of the team.”

- Rodrigo Griesi, Founder of NEPTUNYA Ocean Power



Select A Region ▾
FAU ▾

The Florida SBDC at FAU serves the following counties:
Palm Beach and Broward counties.



32

Specialized Services

- Government Contracting
- Capital Access
- International Trade
- Export Marketing
- Disaster Recovery Plans
- Small Business Innovation Center (SBIC) & Small Business Technology Transfer Commercialization (STTR)
- Organization Development (DiSC) Assessment
- Business Tools for Research and Industry Reports

Network of Partners

- U.S. Small Business Administration
- U.S. Department of Defense
- Florida Department of Commerce
- Florida Division of Corporations

Register Today!

To access our special, no-cost, one-on-one confidential consulting services, sign up with the Florida SBDC hosted by FAU

sbdc.fau.edu



Thank You & Questions

Contacts & Information

PBN Chamber & Local
Business Resource
Center

Caitlyn Bergman

✉ Caitlyn@pbnchamber.com

☎ 561-748-3954

Small Business
Development Center at FAU

Sandra D. Marin Ruiz

✉ smarinruiz@fau.edu

✉ sbdc@fau.edu

☎ 954-762-5235



**LOCAL BUSINESS
RESOURCE CENTER**

Powered by the *Palm Beach North
Chamber of Commerce*



Helping Businesses Grow & Succeed

at



FLORIDA ATLANTIC UNIVERSITY

Division of Research



Town of Lake Park Town Commission

Item 3.

Agenda Request Form

Meeting Date: July 2, 2025
Originating Department: Special Events
Agenda Title: Proclamation - National Parks and Recreation Month - July 2025

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0 **Funding Source:** _____
Account Number: _____ **Finance Signature:** _____

Advertised:
Date: _____ **Newspaper:** _____

Attachments: 2025 National Park and Recreation Month Proclamation

Please initial one:
X Yes I have notified everyone
_____ Not applicable in this case

Summary Explanation/Background:

During the June 4, 2025 Regular Commission Meeting, the Town Commission provided direction to approve a proclamation declaring July 2025 as National Park and Recreation Month during the Commission's Regular Meeting on July 2, 2025.

Recommended Motion:

I move to proclaim July 2025 as National Park and Recreation Month in the Town of Lake Park.

Proclamation Recognizing July as National Park and Recreation Month

WHEREAS, the National Recreation and Parks Association and the Florida Parks and Recreation Association has designated each July as Park and Recreation Month; and

WHEREAS, the Town of Lake Park recognizes that parks and recreation enhance our quality of life by contributing to a healthy lifestyle, community building, economic development and environmental sustainability; and

WHEREAS, parks and recreation programs, activities and events help to strengthen neighborhood involvement, promote cultural diversity, boost the economy, enhance property values, attract and retain families and businesses, increase tourism, reduce crime and teach us about nature and our environment; and

WHEREAS, parks and recreation programs encourage physical activity by providing safe spaces for popular sports, arts & crafts activities, fitness programs, camps, aquatics, special events and other lifestyle enhancements; and

WHEREAS, parks and recreation contribute to conservation efforts by providing for critical “green” infrastructure that enhances community spaces and natural recreation areas, improve water and air quality, prevent flooding, preserve plant and wildlife; and

WHEREAS, the Town of Lake Park is dedicated to providing quality parks and recreation opportunities for our residents and visitors; and

NOW, THEREFORE, I, Roger Michaud, Mayor of the Town of Lake Park, do hereby proclaim July 2025 as

NATIONAL PARKS AND RECREATION MONTH

in the Town of Lake Park, and urge all citizens to recognize the importance of park and recreation facilities, activities and programs.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Lake Park to be affixed this 2nd day of July, 2025.

BY:

Mayor Roger Michaud

ATTEST:

Vivian Mendez, Town Clerk



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 2, 2025

Originating Department: Town Clerk

Agenda Title: June 18, 2025 Regular Commission Meeting Minutes

Approved by Town Manager: _____ **Date:** _____

Cost of Item: NA **Funding Source:** _____

Account Number: NA **Finance Signature:** _____

Advertised:

Date: NA **Newspaper:** _____

Attachments: Minutes, Exhibits A-D, Comment Cards

Please initial one:

_____ Yes I have notified everyone

LW Not applicable in this case

Summary Explanation/Background: NA

Recommended Motion:

I move to approve the June 18, 2025 Regular Commission Meeting Minutes.



Lake Park Town Commission, Florida

Regular Commission Meeting Minutes

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Wednesday, June 18, 2025 6:30pm

Roger Michaud	—	Mayor
Michael Hensley	—	Vice Mayor
John Linden	—	Commissioner
Michael O'Rourke	—	Commissioner
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CALL TO ORDER/ROLL CALL

6:33 P.M.

PRESENT

Mayor Roger Michaud

Vice Mayor Michael Hensley

Commissioner Judith Thomas

Commissioner John Linden

Commissioner Michael O'Rourke

PLEDGE OF ALLEGIANCE

Mayor Michaud led the pledge of allegiance.

APPROVAL OF AGENDA:

Commissioner Thomas pulled items 4 and 5 for discussion. Commissioner O'Rourke pulled item 2 from the Consent Agenda.

Motion to approve the agenda as modified made by Vice Mayor Hensley, Seconded by Commissioner Linden.

Voting Yea: Mayor Michaud, Vice Mayor Hensley, Commissioner Thomas, Commissioner Linden, Commissioner O'Rourke.

SPECIAL PRESENTATION/REPORT:

1. Proclamation - Cynthia Louise Ornelas - Town Employee Retirement

Mayor Michaud presented Cynthia Ornelas with the proclamation. Ms. Ornelas thanked the Commission and was honored to work for the Town.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

-Michael Steinhauer expressed concern for the safety of elected officials as a result of the recent events in Missouri. He also provided written comments (Exhibit A).

CONSENT AGENDA:

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Motion to approve item number 3 of the Consent Agenda made by Commissioner O'Rourke, Seconded by Vice Mayor Hensley.

Voting Yea: Mayor Michaud, Vice Mayor Hensley, Commissioner Thomas, Commissioner Linden, Commissioner O'Rourke.

3. Minutes of the Regular Commission Meeting of June 4, 2025.

Items 2, 4 and 5 were pulled from consent and heard separately:

2. Minutes of the Joint Meeting Town Commission / Planning & Zoning Board June 2, 2025.

Commissioner O'Rourke stated that he made two important points during the meeting that were not included in the minutes. He asked that the minutes reflect that the Kimley-Horn report does not include an economic analysis nor does it address issues regarding historic designation or historic structures.

Motion to approve item number 2, with the modification, made by Commissioner O'Rourke, Commissioner Linden seconded the motion. Voting Aye – All.

4. Resolution 32-06-25 - Scrivener's Error - FY 2026-2027 State Highway Lighting, Maintenance, and Compensation Agreement - Florida Department of Transportation (FDOT) - \$20,174.72

Commissioner Thomas asked about fixtures on US 1 and also had concerns about maintenance. She asked what happens if the maintenance exceeds the amount of funds we receive. Public Works Director Jaime Morales stated that if maintenance exceeds the amount of funds received, we can go back to the table and ask for more if needed. He stated that each year the amount increases by 3%. Commissioner Thomas asked if we have to go through this process every year. Public Works Director Morales stated that yes, but only to accept the funding. Vice Mayor Hensley wanted confirmation that the Town has two years to opt out of the agreement. Public Works Director Morales confirmed this to be correct. He also stated that Public Works staff is responsible for checking the lights to make sure they are working.

Motion to approve item number 4 made by Commissioner O'Rourke, Vice Mayor Hensley seconded the motion. Voting Aye – All

5. Release of Unity of Title – Former Twin City Mall - Village of North Palm Beach

Commissioner Thomas asked if the area would be re-platted once the area was redeveloped. Property representative Mr. Nadar Salour explained that no development can take place until the property is re-platted and there would need to be a site plan. Commissioner O'Rourke asked Town Attorney Baird to define Unity of Title. Town Attorney Baird stated "Unity of Title is something that a property owner may own two properties with separate parcels would legally join the two properties so that those properties have to be planned or dealt with as one property." Commissioner O'Rourke had questions about the blue area on the map (Exhibit B). Mr. Salour confirmed this area to be Lake Park's area of ownership. Commissioner O'Rourke had concerns with the site being developed for a twelve story building right next to a residential area. Town Attorney Baird stated that issues like height will be able to be addressed in the future when the site plan comes before the Commission. Motion to approve item number 5 made by Commissioner O'Rourke, seconded by Commissioner Thomas. Voting Aye - All.

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

6. Ordinance 03-2025 Creating Chapter 65 Entitled Workforce Housing.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF LAKE PARK, FLORIDA BY CREATING CHAPTER 65 TO BE ENTITLED "WORKFORCE HOUSING"; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Planner Karen Golonka presented to the Commission (Exhibit C). Commissioner Thomas stated that she felt there should be design standards associated with this and also wants it to be incentivized. She stated that this Ordinance is a work in process.

Town Planner Golonka stated that there are design standards that would be in place and she stated that staff agrees that it should be incentivized, but that the incentive program will be delayed until after they know what the downtown district regulations are. Town Planner Golonka stated that there will be more detailed information provided on second reading and that any incentive program would come back before the Commission for approval. Commissioner Thomas asked for more clarification on second reading

regarding subsidy rules. Commissioner Linden asked if the building changes hands before the 30 years are up, would it affect residents. Town Planner Golonka stated that the regulations are on the land, so if the property changes hands, it would not change the restrictions. Commissioner Linden asked if there were any existing properties that they could look at. Town Planner Golonka stated that there are not. She stated that the Florida Housing Commission is tracking the projects and updates can be found on their portal. Commissioner Linden asked about incentives for developers and the Town. Town Planner Golonka stated that the Town would receive newer properties as opposed to dilapidated properties. The incentive for the developer is that they get money, they receive a tax break on the affordable housing units. Town Attorney Baird stated that the State has adopted legislation that preempts the Commission's regulatory authority over development and that this ordinance intends to give the Commission back some authority. He stated that the ordinance will provide a better framework for the Town. Town Attorney Baird stated that the design requirements would come from the general land development regulations. Commissioner Linden stated that he feels that this would place Lake Park at a disadvantage. Commissioner O'Rourke stated that he had concerns with the decrease in revenue to the Town and the Community Redevelopment Agency (CRA) district. He stated that the Town should be entitled to some sort of opt out provision because of the revenue burden it will create for the Town. Commissioner O'Rourke also asked if a modification needs to be made to the comprehensive plan in order to enact the ordinance. Town Planner Golonka stated that there is not a requirement to modify the comprehensive plan. Commissioner O'Rourke mentioned that there could be significant legal fees that could be incurred by the Town that needs to be considered. Vice Mayor Hensley agreed that this program will hurt the Town's revenue and believes that they as a Commission need to push for a change that will better serve the needs of the Town. Town Manager Reade advised that some of our State officials and the Town Lobbyist will be attending a Commission meeting in July and that would be a good opportunity to discuss this issue with them. Motion to approve Ordinance 03-2025 on first reading with considered changes made by Commissioner Thomas, Seconded by Vice Mayor Hensley.

Commissioner O'Rourke asked if this ordinance would force developers to abide by the ordinance requirements. Town Planner Golonka confirmed this to be correct.

Commissioner O'Rourke asked Town Attorney Baird if this ordinance would cause a conflict with developers who might feel they were being restricted too much. Town Attorney Baird stated that they would have to adhere to the terms of the ordinance.

Voting Yea: Mayor Michaud, Vice Mayor Hensley, Commissioner Thomas, Commissioner O'Rourke.

Voting Nay: Commissioner Linden

Town Attorney Baird read the Ordinance by title only.

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: NONE

OLD BUSINESS:

7. Resolution 27-06-25 – Town of Lake Park Traffic Calming (Administrative) Policy for Local Roadways - Resident Initiated

Public Works Director Jaime Morales presented to the Commission (Exhibit D).

Commissioner Linden stated that he has several concerns with the policy including that it would put a burden on residents. He also stated that the speed study doesn't include the amount of young children on the street. He would like to see some modifications to the policy before he would consider it, specifically that all costs to residents be removed, that children be included in the study and that Park Avenue be included in the study for speed. Commissioner O'Rourke agreed that Park Avenue needs to be included in the traffic calming policy. Public Works Director Morales explained that Park Avenue is not being excluded from traffic calming, but that it already has the road diet project as a separate traffic calming measure. Commissioner Thomas stated that she would like to look at a comprehensive study especially for areas of concern that have been identified and mentioned issues on Palmetto Drive and Teak Drive. She stated that if the residents were having to pay for this, it should be across the entire Town in order for it to work or as areas redevelop, the developer will bear more of a cost. Vice Mayor Hensley asked if this was driven by resident requests for their block. Public Works Director Morales stated that it could be driven by the Town or by citizen

requests and then sometimes those requests are determined to not be of merit through traffic studies. Vice Mayor Hensley asked if there would be any sort of waivers available if residents didn't have the ability to pay for traffic improvements on their street. Public Works Director Morales stated that those are questions that would come before the Commission for them to answer on a case by case basis as they see fit. Vice Mayor Hensley asked if there was anything in place currently like this. Public Works Director Morales stated that no, there is nothing currently in place. Commissioner Thomas asked if a resident made a request and it was determined to be warranted, would the Town then pay for it. Public Works Director Morales explained that it would then come before the Commission and they would make those decisions. Commissioner Thomas stated she would like to prioritize fixing the roads in Town. Mayor Michaud asked how this would work for streets that have a small portion of properties. Public Works Director Morales explained that the process would remain the same for the minimum amount of resident approval regardless of the number of residences on the street. Commissioner Linden asked Commissioner Thomas to clarify what she was asking for regarding Palmetto Drive. Commissioner Thomas stated that it is a part of the site plan for the southern exit from the shopping center area onto Palmetto Drive to be an exit only that would direct traffic east to the light on US 1.

Public Comment:

-Pablo Perhacs spoke about various traffic studies showing high speeds on Palmetto Drive.

Motion to approve Resolution 27-06-25 made by Vice Mayor Hensley, Seconded by Commissioner Thomas.

Commissioner Thomas asked whether it would be the municipal tax or municipal service that would be used for funding and how would that determination be made. She stated that it is premature without doing a study on the cost of setting up the funding structure. She stated she would prefer to do a capital improvement driven comprehensive plan. Commissioner O'Rourke stated that funding for each project can be determined and modified as they are brought forward. Commissioner Linden would like to move forward with this as long as there is no cost to residents. Mayor Michaud stated that he believes this item needs to go forward just as a starting base-line point.

Mayor Michaud asked about resident funds. Public Works Director Morales stated that the funding determinations and processes will be made by the Commission at a later date. Town Manager Reade stated that funds have already been allocated for possible consideration for some of the roads that were discussed. He mentioned that the Town is looking to do an annual paving project which will be proposed during the budget process. Commissioner Thomas asked about the use of rumble strips on the roads. Public Works Director Morales explained that these are not recommended due to the type of sound they create.

Voting Yea: Mayor Michaud, Vice Mayor Hensley, Commissioner Linden, Commissioner O'Rourke.

Voting Nay: Commissioner Thomas

NEW BUSINESS: NONE

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

-Town Attorney Baird had no comments.

-Town Manager Reade made the following announcements; Juneteenth holiday Town offices closed, Library closed until July 7th, Red White & Blue Sunset Celebration in Kelsey Park on June 27th. Commission consensus was reached for a proclamation for the 14th Annual Kidsfit Jamathon to be presented in July.

-Commissioner O'Rourke had no comments.

-Commissioner Linden spoke about increased activity with their Little Library and asked why there are not more in Town. Library Director Judith Cooper stated that they have not had anyone apply and they have had delays in placing some in public spaces. Mayor Michaud recommended Ilex Park. Commissioner Linden requested the Town do a small advertising campaign to generate more interest. Commissioner Linden stated there is someone leaving flyers and books in plastic sleeves in driveways throughout Town and would like to find out who is doing it as it is starting to look unsightly. Commissioner Linden proposed that we re-think the monthly newsletter as the content leans too heavily to Town employees and Commissioners as opposed to the residents. He also spoke about the cost for mailings that are sent to residents.

-Commissioner Thomas asked about reading clubs in Town. Library Director Cooper stated there is a reading club for kids at HL Watkins, one for tweens and a private book club called The Readers of the Purple Sage. Commissioner Thomas stated that she believes there is some renewed interest in this and she asked if a quarterly book club could be started. Library Director Cooper spoke about some upcoming Library programs that will satisfy this request.

Commissioner Thomas spoke about the mobility fee collection deadline and wants to make sure we don't miss out on any funding. She also requested a P3 update because there are some things that need to be addressed. Commissioner Thomas spoke about the Town Manager contract and the Commission will need to evaluate the Town Manager and evaluation tools need to be developed. She would like to discuss this at the second meeting in July.

-Vice Mayor Hensley spoke about security within the Commission Chamber and feels that it needs to be discussed. Commissioner Thomas agrees that the current configuration within the Chamber is not safe.

-Mayor Michaud asked for an update about accessory dwelling units (ADUs) and would also like an update on summer camp. He feels that there are more families coming into Town and wants to be proactive about accommodating the increase in children.

REQUEST FOR FUTURE AGENDA ITEMS: NONE

ADJOURNMENT:

Motion to adjourn made by Commissioner O'Rourke, seconded by Commissioner Thomas.

Voting Aye: All.

Meeting adjourned 9:38pm

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held July 2, 2025.

Mayor Roger D. Michaud

Town Seal

Town Clerk, Vivian Mendez, MMC

Deputy Town Clerk, Laura Weidgans

Approved on this _____ of _____, 2025

Testimony Before Lake Park, FL Commission

June 18, 2025 Michael Steinhauer, 435 Greenbriar Dr., Lake Park.

Pipestone1992@gmail.com 608-332-5547

Good evening.

Tonight, I wish to stand and acknowledge the vital role of legislators in representing the people and upholding democratic values.

It can happen here. Horrific recent events have highlighted the importance of security for those in public service. The safety of our legislators is not merely a matter of protecting their personal space, but a critical element in safeguarding the principles of representative government.

Statutes, ordinances, and waivers are not just about policy and voting; it involves dedicating one's life to serving the public discourse, which now may involve personal risks.

Legislator safety is integral, to the integrity of the democratic process. When legislators feel threatened, it can hinder their ability to act freely, make informed decisions, and represent their constituents effectively.

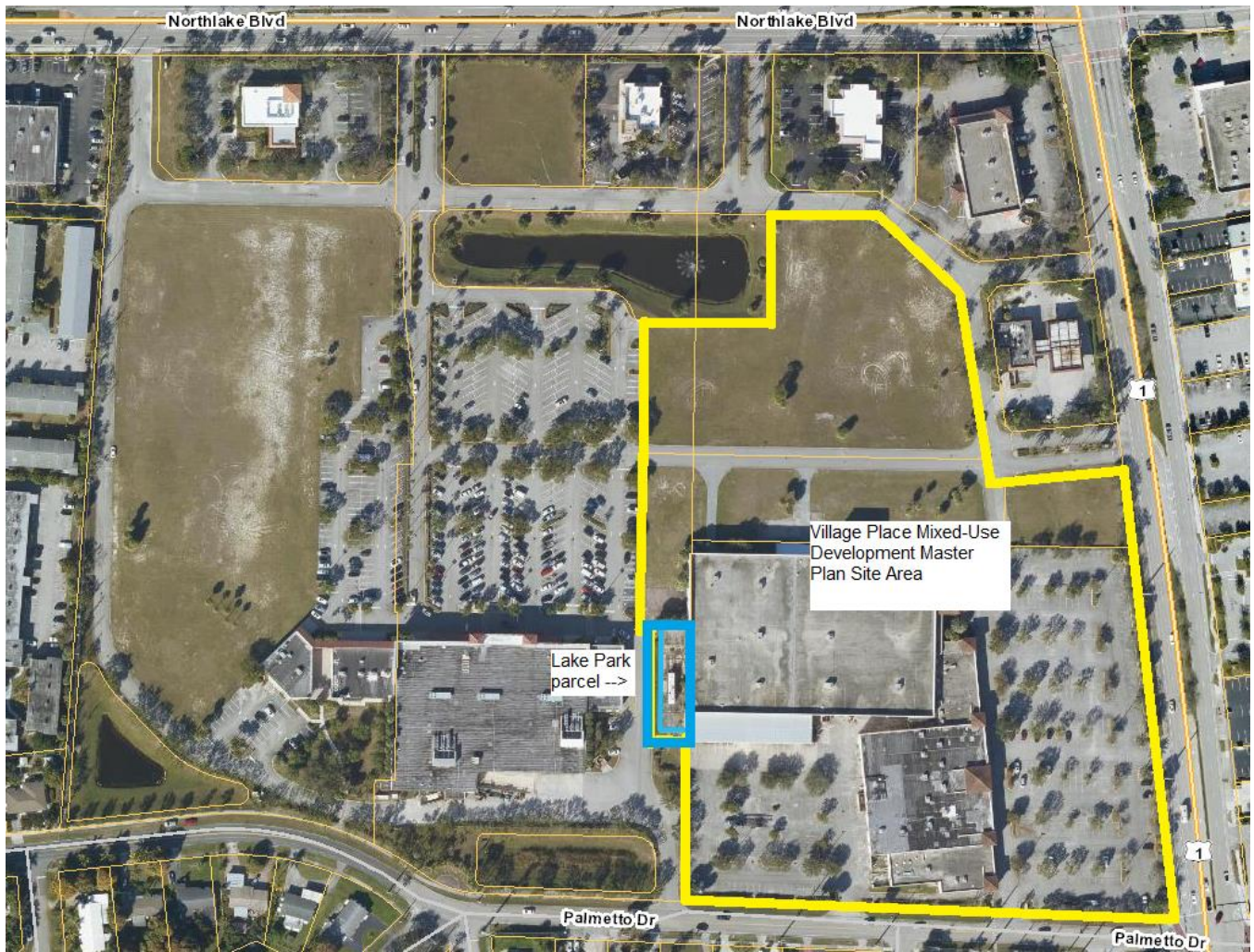
As with all of you, I have deep concerns about violence and intimidation. I denounce acts of terror, threats, or harassment against public officials. Such actions have no place in civil society.

I hope that Lake Park officials are engaged in appropriate security measures, to protect legislators, the town hall staff, and all their families, while also respecting the public's right to access and engage with their representatives.

As a resident, and in service to the local nonprofit, the *Lake Park Society for the Advancement of Civic Engagement*, I/we seek to promote a culture of respect and civility, for good faith political dialog, and constructive engagement, emphasizing that differences of opinion should not ever escalate into hostility or violence. These are the primary principles that encourage residents to participate and engage in their civic duties.

Ensuring the safety of legislators is our collective responsibility. I/we call for unity in supporting efforts to protect those who serve the public, and to emphasize that a safe environment for legislators strengthens our democracy and ensures a government that can effectively address the needs of its citizens.

We will not sit by while these tragedies happen. Planning for our local collective safety should begin or continue in earnest. The Society stands ready to assist in any way we can.





ORDINANCE # 03-2025

ESTABLISHING:

"CHAPTER 65 WORKFORCE HOUSING"

Exhibit C

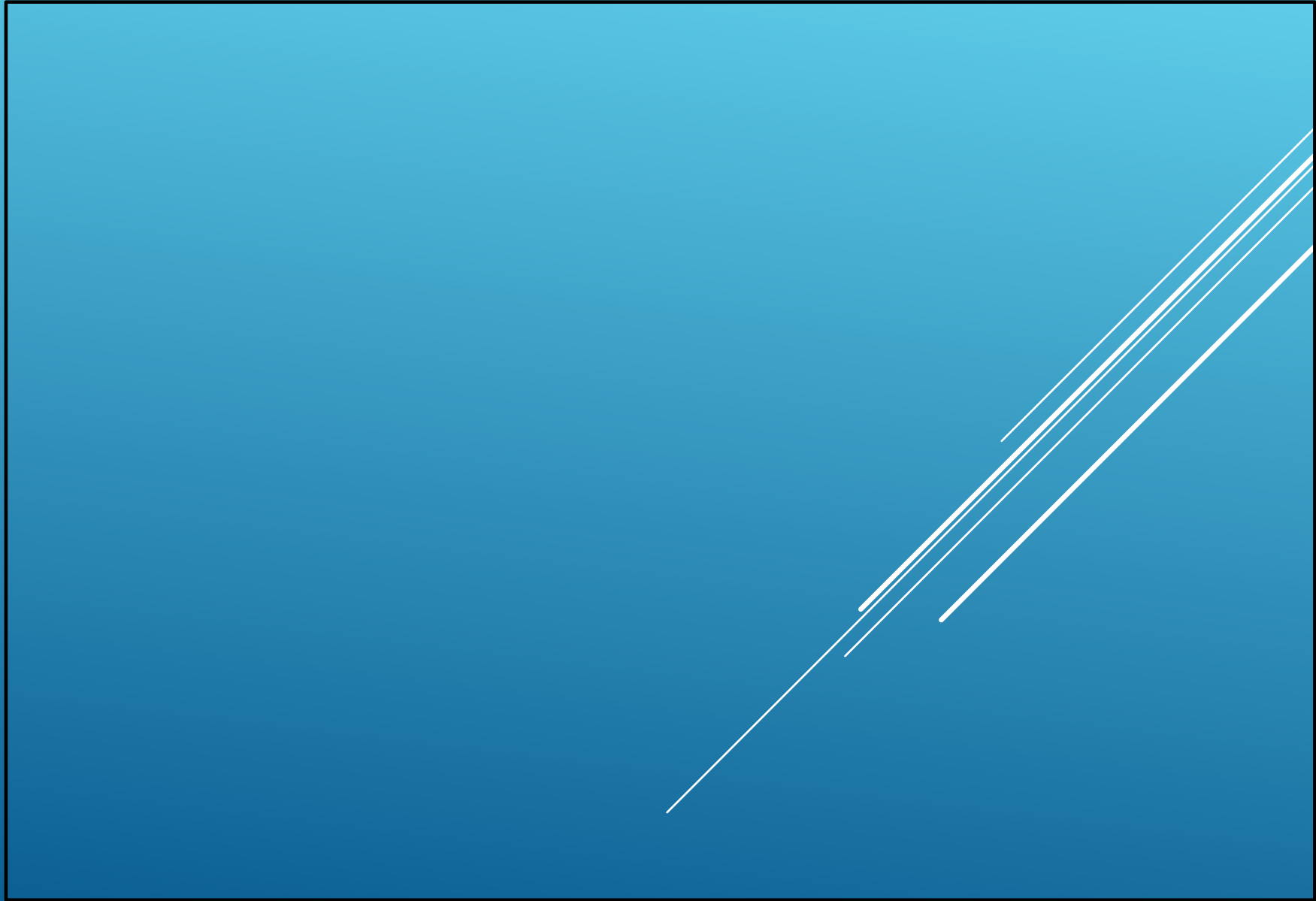
ADDRESSING THE LIVE LOCAL ACT

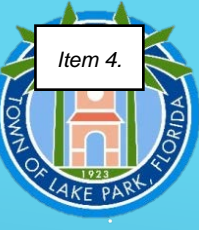
- ▶ The "Live Local Act" (LLA), F.S. Chapter 166.04151, which was passed by the State Legislature in 2023 and amended in 2024, created a State program to encourage the construction of rental housing projects in which a minimum of 40 % of the units are "affordable" , and pre-empted local control in certain areas of zoning regulation.
- ▶ The Town's proposed new Chapter 65 has been prepared in response to the act by establishing "Workforce Housing" regulations to insure the welfare of future tenants and neighborhoods, consistent with the Comprehensive Plan. The regulations are applicable to any affordable housing project.
- ▶ The proposed Ordinance addresses all prior feedback received from the Town Commission and has been reviewed and approved by the Town Attorney.



LLA: MUST ALLOW QUALIFIED PROJECTS IN DISTRICTS THAT PERMIT COMMERCIAL, INDUSTRIAL OR MIXED USE, AS WELL AS CHURCH SITES

Item 4.





MAXIMUM ALLOWABLE HEIGHTS

ADDRESSING THE LIVE LOCAL ACT - PROPOSED TOWN ORDINANCE (NEW CHAPTER 65)

TOWN CONCERNS with LLA ACT F.S. Chapter 166.04151 (7)	RESPONSE: PROPOSED ORDINANCE (Chapter 65 of the Town Code)
Creates potential <u>inconsistencies with the Comprehensive Plan</u>	Creation of Chapter 65 to the Town Code - regulations to address LLA to insure consistency with Comprehensive Plan Policies, such as: <u>Policy 5.4:</u> Utilize such techniques as distance requirements, buffering, landscaping, lower-intensity development, and scale-down requirements to provide appropriate transitions between uses and districts of different intensities, densities, and functions.
<u>Location:</u> Town must allow in any district where commercial, industrial, or mixed use are allowed and on sites of houses of worship.	Specific regulations to address potential incompatibilities such as <ul style="list-style-type: none"> • Buffering from adjacent Industrial uses – min. 40 ft. + district requirements • Minimum open space/recreation • Analysis or industrial impacts within 300 ft. of project • Limitations on area to calculate density – sites with houses of worship
<u>Height:</u> Stipulates allowable height shall be highest allowed in the municipality within 1 mile of proposed site.	While State Statute for height must be followed, the ordinance does not allow any bonus height waivers.
<u>Density:</u> LLA project entitled to the maximum density allowed in the Town.	Maximum density is 48 du /acre, <u>which</u> is allowed in 3 zoning districts. Ordinance does not provide for bonus density.

TOWN CONCERNS WITH LLA F. S. Chapter 166.04171 (7)	RESPONSE; PROPOSED ORDINANCE (Chapter 65 "Workforce Housing")
<p>Affordable Income Levels: Requires 40% units be "affordable".</p> <ul style="list-style-type: none"> Defines affordable to say that rent or mortgage cannot exceed 30 % of monthly household income, but doesn't differentiate between income levels <u>Concern that a developer will only choose the top affordable income.</u> 	<p><u>Provides Specifics on Workforce Housing</u></p> <ul style="list-style-type: none"> ❖ Affordable to be synonymous with <u>workforce</u> housing. ❖ Creates five income levels within workforce housing. (Rental programs use 4, Ownership 3). Provides definitions and income ranges of the various categories the Town will use, which mirror the County's workforce housing program. The one exception is the Town's addition of the upper levels of the "very low" income category. Ranges based on the current Palm Beach County median family income of \$104,000. ❖ To insure that a developer doesn't only use the highest income level in the affordable category, <u>the Town's ordinance provides that affordable rental units be equally allocated among the four specified income level ranges in workforce housing of very low, low, moderate, and upper moderate.</u> Any project proposing units for sale must provide for the three income levels of moderate, upper moderate, and middle as set out in the ordinance.

TOWN CONCERNS with LLA ACT F.S. Chapter 166.04151 (7)	RESPONSE: PROPOSED ORDINANCE (Chapter 65 of the Town Code)
<p><u>No minimum criteria for affordable units</u> Concern that affordable units will not be of the same quality as the market units.</p>	<p><u>PROJECT REQUIREMENTS</u></p> <ul style="list-style-type: none"> ❖ Mandates that affordable units are substantially similar to market units regarding quality and are interspersed throughout the project. ❖ Requirements to help mitigate the impact of any adjacent incompatible uses and provide for the health and safety of residents living in a LLA project. <ul style="list-style-type: none"> - Includes protections such as buffering and setbacks, and the provision of usable open space - Impact review of adjacent uses ❖ Provides requirements to mitigate impacts of LLA projects proposed for sites owned by religious institutions in residential neighborhoods.
<p>Requires that regulations that allow multi-family be used. Not specific.</p>	<p>Uses C-3 District regulations, as they include design requirements and are more detailed than the R-2.</p>
<p>Mandates that LLA projects must be approved administratively, eliminating public hearing and public input process.</p>	<p>Ordinance requires that a Public Workshop be held, with notice to the public</p> <p>Sets out a process for the administrative review for the LLA projects, as any other project is reviewed by staff. Workshop meeting with notice to all properties within 300 feet <i>(or as otherwise established by the Town Commission – Staff is also working on a separate town-wide noticing policy)</i></p>

TOWN CONCERNS WITH LLA F. S. Chapter 166.04171 (7)	RESPONSE; PROPOSED ORDINANCE (Chapter 65 "Workforce Housing")
Mandates that demolition approval of any structure on a LLA site must be approved administratively, including any locally designated historic structures	The administrative approval of the demolition of any locally designated historic structure is required to follow the Town's historic preservation ordinance regarding criteria to consider. The Community Development Department is authorized to act on behalf of the Historic Preservation Board.
Requires affordable units to remain for 30 years. Limited requirements on monitoring.	<p><u>ACCOUNTABILITY</u></p> <ul style="list-style-type: none"> ❖ Requires submittal of a Sustainable Workforce Housing Plan (SWHP) that provides specific detail regarding the program being utilized, financing and details of the workforce units, including rental ranges, location, etc. This is to be submitted along with the site plan. ❖ Requires a monitoring plan, annual monitoring reports for duration of affordable units and sets out enforcement <p>Requirements of Town Chapter 65 would also apply to any project that is proposing "affordable" housing under <u>any</u> federal, state or local developer funding/financial assistance program</p>



TOWN OF LAKE PARK WORKFORCE HOUSING ORDINANCE WORKFORCE HOUSING CATEGORIES

Item 4.





TOWN OF LAKE PARK WORKFORCE HOUSING ORDINANCE INCOME AND RENTAL LIMITS BY FAMILY SIZE

Item 4.



WHAT HAPPENS IF WE DO NOTHING AND DON'T ESTABLISH A WORKFORCE HOUSING ORDINANCE?

IN PART, THE TOWN WOULD BE IN VIOLATION OF OUR COMPREHENSIVE PLAN THAT REQUIRES ADEQUATE MITIGATION FROM ADJACENT PROPERTIES. FURTHERMORE, THE TOWN WOULD NOT HAVE ADEQUATE GUIDELINES TO INSURE THAT A PROPOSED LIVE LOCAL PROJECT IS DESIGNED, MONITORED AND MANAGED IN A WAY THAT PROTECTS THE COMMUNITY'S HEALTH & WELFARE.



THANK-YOU!



Exhibit D

Department of Public Works

Traffic Calming Policy

June 18, 2025



Presentation Agenda

1. Purpose: Advancing Safety Through Speed Reduction
2. Policy Goals: Safer, Calmer Streets
3. Eligible Roadways and Criteria
4. Traffic Calming Solutions for Speed Control
5. Implementation Process
6. Clear Funding Responsibilities
7. Ongoing Safety Evaluation





Purpose of the Policy

- Prioritize public safety by controlling vehicle speeds in residential areas
- Strengthen speed reduction strategies to prevent traffic-related injuries
- Provide a consistent, fair process to implement traffic calming measures that enhance neighborhood safety





What Is Traffic Calming?

"Traffic calming is the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior, and improve conditions for non-motorized street users."

— Institute of Transportation Engineers



Traffic calming is fundamentally about reducing vehicle speeds and improving safety for all road users.



Goals Centered on Safety

- Ensure **safe travel** for pedestrians, cyclists, and motorists
- Achieve meaningful **speed reduction** on neighborhood streets
- Minimize risk of crashes and near-miss events
- Support **walkable, livable communities** through safer roadway design



Effective Speed Reduction Measures

Item 4.

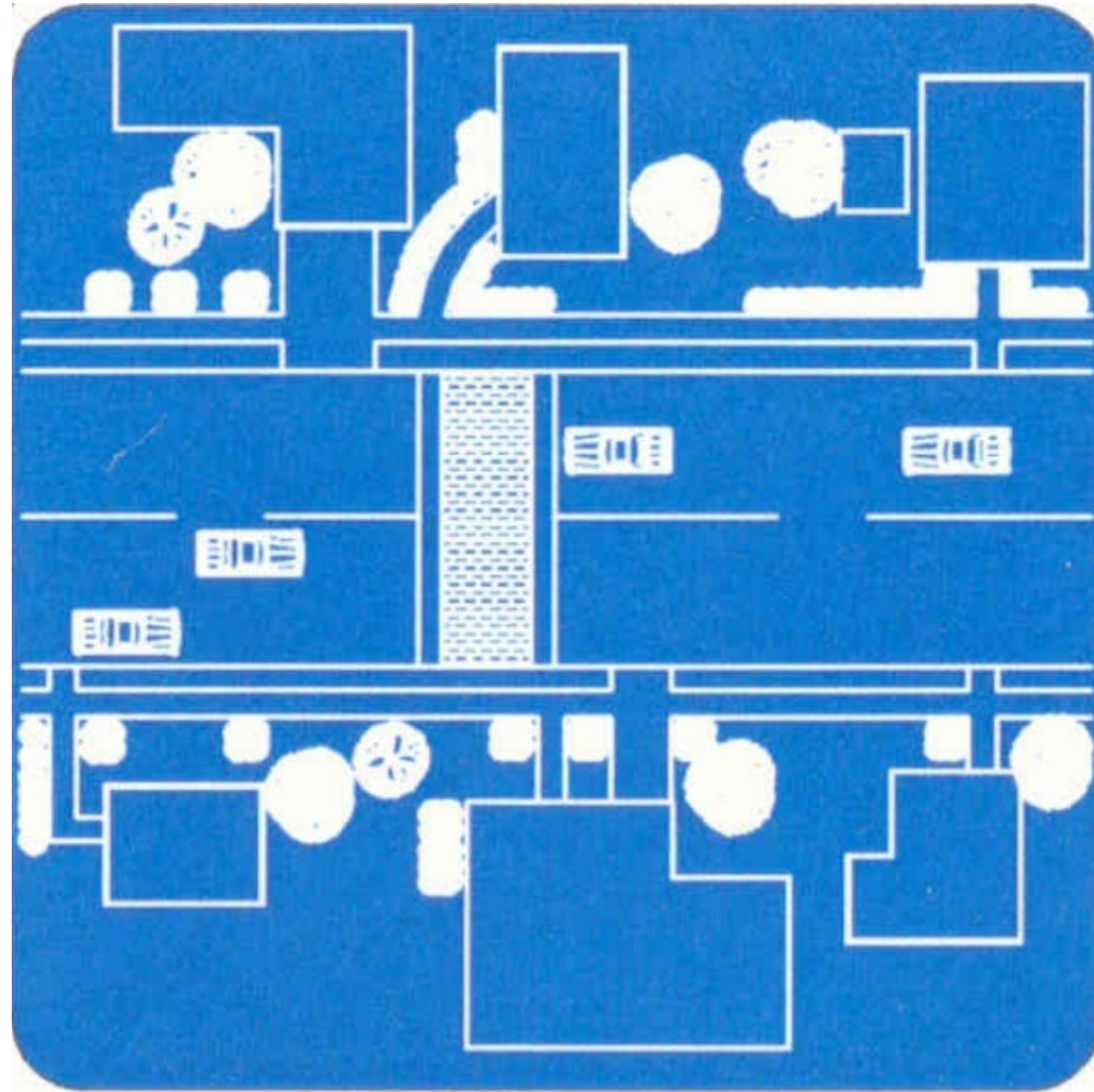
The following engineered solutions are designed to reduce speeding and increase roadway safety:

- **Speed Tables** – Slow vehicles with minimal impact on emergency response
- **Raised Crosswalks** – Prioritize pedestrian safety
- **Mini-Roundabouts** – Control intersection speeds
- **Chicanes & Narrow Lanes** – Physically slow traffic
- **Raised Intersection** – Improving **pedestrian safety** and promoting **vehicle speed reduction**

Each tool promotes **safer street environments** and measurable **vehicle speed control**.

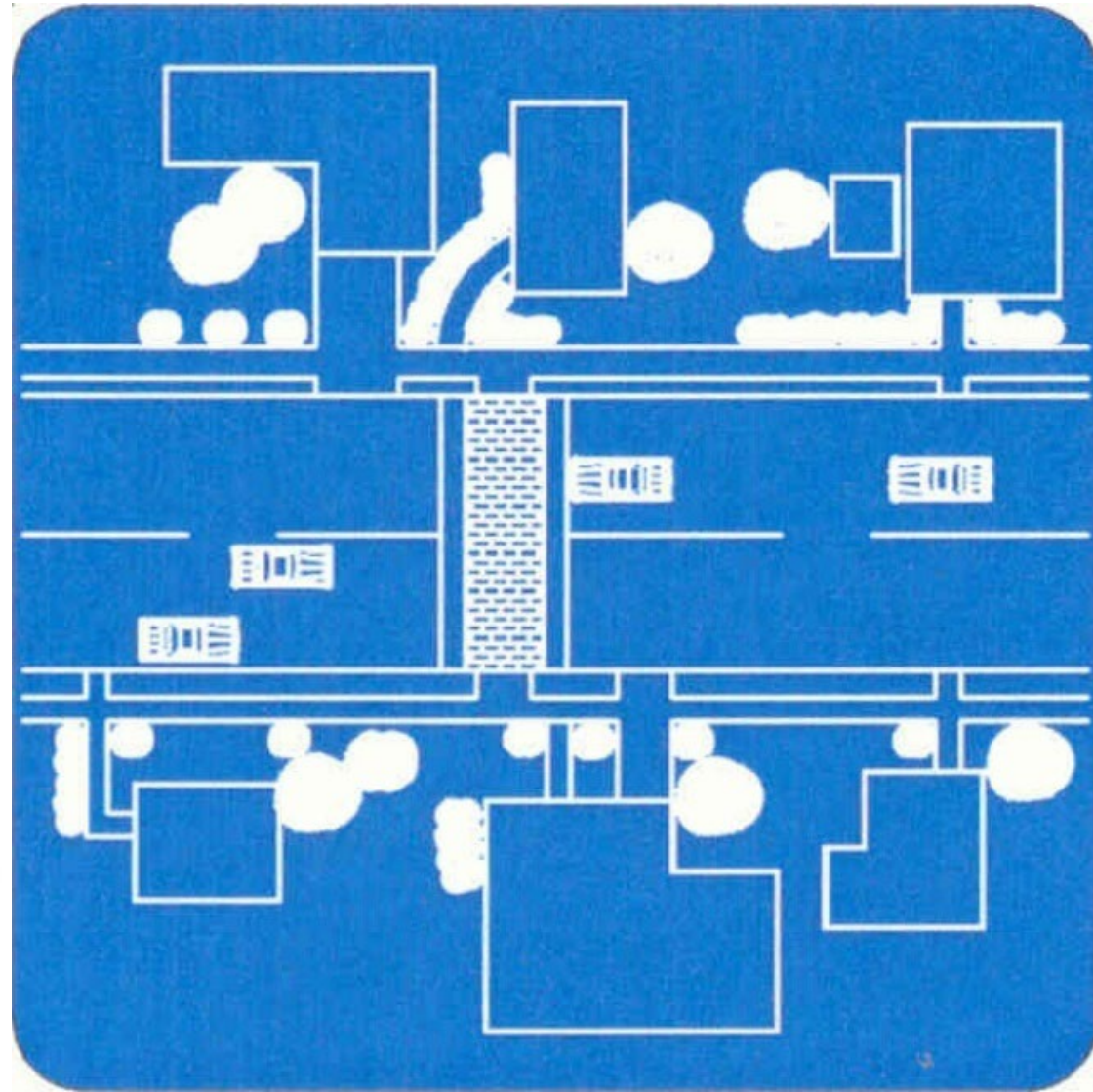


Speed Tables



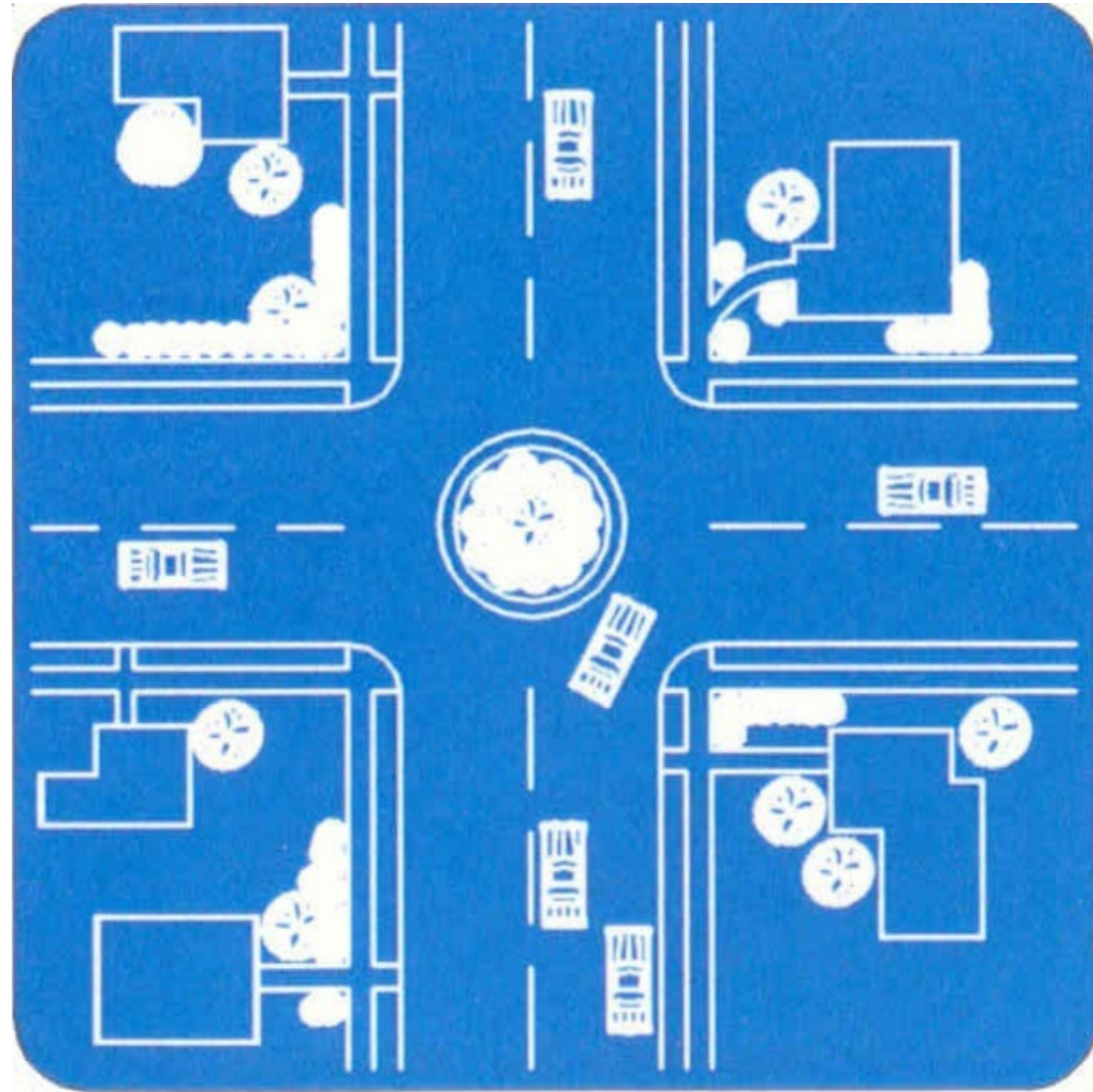


Raised Crosswalks





Mini Roundabouts





Chicanes & Narrow Lanes





Raised Intersections





Inappropriate Traffic Calming Measure

Item 4.

Stop Signs

- Increase midblock speeds as drivers try to make up for lost time.
- Lead to increased noise and pollution due to frequent stops and starts.
- May shift traffic problems to other areas without solving underlying issues.

Key Point: Use only when warranted, according to MUTCD guidelines.

Speed Bumps

- Not suitable for public streets due to their abrupt and severe design.
- Can be hazardous to motorists and cyclists, requiring very low passage speeds.
- Increase midblock speeds as drivers try to make up for lost time.

Key Point: Speed humps, a less severe form, are preferred for public applications.



Eligibility for Traffic Calming

For a road to qualify for traffic calming implementation, it must:

- Be under Town jurisdiction and classified as a **local street**
- Be at least 1,000 feet in length
- Carry no more than 2 lanes of traffic
- Not be an emergency or evacuation route

This ensures that **safety improvements** target the most appropriate roadways for **effective speed reduction**.



Implementation Process: Focused on Safety

Item 4.

1. **Initiation** (Town Identification or Resident Application)
2. **Safety and Speed Study** (Traffic data collection and analysis)
3. **Conceptual Design** (Speed-reducing strategies and community input)
4. **Town Commission Approval** (Public safety prioritized in all decisions)
5. **Construction & Evaluation** (Improvements to control speed and enhance safety)



Who Pays for Traffic Calming?

TOWN-INITIATED PROJECTS

For traffic calming initiatives led by the Town, whether initiated by the Town Commission or the Public Works Department, the Town will assume full funding responsibility, subject to budget availability and priority rankings. This reflects the Town's strong commitment to reducing vehicle speeds and improving public safety across residential neighborhoods.



Who Pays for Traffic Calming?

RESIDENT-INITIATED PROJECTS

When residents initiate a request for traffic calming, the full cost of design, engineering, and construction is typically the responsibility of the property owners within the defined study area.

To support resident-driven safety improvements, funding may be obtained through:

- Direct contributions
- Formation of an MSBU or MSTU
- State or federal grants
- Public-private partnerships

These pathways allow neighborhoods to partner with the Town to reduce speeding and enhance traffic safety.



Post-Implementation Safety Evaluation

Item 4.

- Traffic data is collected six months after installation
- Speeds and traffic volumes are reviewed
- If needed, further adjustments are made to optimize **speed control and safety outcomes**



Conditions for Device Removal

Traffic calming features may be removed if:

- **Emergency response** is impeded
- Traffic volume exceeds 5,000 vehicles/day
- A new **safety risk** emerges
- Residents submit a petition with 75% support and agree to fund the removal



Implementation Procedures





Learn More About Traffic Calming

Visit the Town's Public Works Department webpage for information about Traffic Calming Policy and other programs.



www.lakeparkflorida.gov/



(561) 881-3345



publicworks@lakeparkflorida.gov





**ANY
QUESTIONS?**





Town of Lake Park
PUBLIC COMMENT CARD

Item 4.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date 4/18/25

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name:

Michael Steinhauer

Address:

435 Greenbriar

If you are interested in receiving Town information through Email, please provide your E-mail address:

piptstone1992@gmail

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):

legislator safety

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

Item 4.

CIVILITY AND DECORUM

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Meeting Date 6/18/2025

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name: Pablo Perhacs
Address: 220 E Kahuna

If you are interested in receiving Town information through Email, please provide your E-mail address: trappecalm@gmail.com

I would like to make comments on the following Agenda Item:

Item #7

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 2, 2025

Originating Department: Town Clerk

Agenda Title: Proclamation - 14th Annual KidsFit Jamathon Day - July 16, 2025

Agenda Category (i.e., Consent, New Business, etc.): **Consent Agenda**

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised:

Date: N/A **Newspaper:** _____

Attachments: Email Request; Proclamation

Please initial one:

VM Yes I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

During the June 18, 2025 Regular Town Commission Meeting, the Town Commission provided direction to approve a proclamation declaring June 16, 2025 as Annual KidsFit Jamathon Day.

Note: The Town has supported this request the past three (3) years.

The 14th Annual KidsFit Jamathon is an innovative and interactive event for youth that motivates and inspires them to dance, stay fit, and live healthy lives. This annual summer wellness/fitness event is hosted by Digital VibeZ, Inc. and provides a professional concert-like atmosphere with music, dance performances, and impressive sound, stage, and lighting. Additionally, children will have the opportunity to participate in a renowned dance contest, with the winning program receiving a cash prize.

Unfortunately, a representative will not be available to attend the meeting to accept the proclamation in person and the approved proclamation will be mailed.

Recommended Motion:

I move to proclaim July 16, 2025 as 14th Annual KidsFit Jamathon Day.

Proclamation

WHEREAS, the Town of Lake Park takes special notice and acknowledges the exceptional service Digital VibeZ has provided for more than 15 years to our citizens of highest potential, our children; and

WHEREAS, in 2010, Digital VibeZ was founded to reach out to underserved youth in Palm Beach County by mentoring them through dance fitness, technology, and the arts; and

WHEREAS, Digital VibeZ partners with more than 200 local afterschool sites, community based organizations, and summer camp programs serving thousands of children each year; and

WHEREAS, Digital VibeZ serves all children within and even beyond Palm Beach County; and

WHEREAS, Digital VibeZ has hosted events such as Let's Move PBC and programs such as Wellness Workshops, Fitness Jamz, and Digital Expressions where children can create songs and videos to express themselves; and

WHEREAS, KidsFit Jamathon® is the largest kids dance fitness concert in the nation; and

WHEREAS, Digital VibeZ has grown a following nationally and has a viral dance video on TikTok with over 42 Million views bringing national and international attention to Palm Beach County; and

WHEREAS, Digital VibeZ will host its largest event yet this year with dance fitness, healthy activities and snacks, and dance performances by local students where the winning sites of the competitions will take home a cash prize;

NOW, THEREFORE, I, Roger Michaud, Mayor of the Town of Lake Park, do hereby proclaim Wednesday, July 16, 2025, as the:

14th Annual KidsFit Jamathon®

to be held at the South Florida Fairgrounds in the City of West Palm Beach, and urges all citizens to join me in congratulating and celebrating Digital VibeZ on their 14th KidsFit Jamathon® celebration.

IN WITNESS WHEREOF, I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 2nd day of July, 2024.

BY:

ATTEST:

Mayor Roger Michaud

Vivian Mendez, Town Clerk

From: [Christina Romelus](#)
To: [Town Clerk](#); [Vivian Mendez](#)
Subject: Proclamation Request for 14th Annual KidsFit Jamathon® Day – July 16, 2025
Date: Monday, June 9, 2025 8:02:00 AM
Attachments: [14th Annual KidsFit Jamathon®.docx.pdf](#)
[14th Annual KidsFit Jamathon®.docx](#)

Dear Town Clerk Mendez,

I hope this message finds you well.

I am writing to request a proclamation for the [14th Annual KidsFit Jamathon®](#), an innovative and interactive event for youth that motivates and inspires them to dance, stay fit, and live healthy lives. This annual summer wellness/fitness event is hosted by [Digital VibeZ, Inc.](#) and provides a professional concert-like atmosphere with music, dance performances, and impressive sound, stage, and lighting. Additionally, children will have the opportunity to participate in a renowned dance contest, with the winning program receiving a cash prize.

Your support is essential to the success of this event. To help us reach more residents and increase engagement in our programs and events, we request a proclamation declaring **Wednesday, July 16, 2025, as "14th Annual KidsFit Jamathon® Day."** A draft proclamation is attached for your convenience.

Please let us know if you can issue this proclamation so that the organization representatives can accept it in person or virtually. Thank you for your continued support.

If you have any questions, please email hello@politicalm.com or reply to this email.



14TH ANNUAL
KIDSFIT JAMATHON®

WWW.DIGITALVIBEZ.ORG

Scan QR Code To Register

KidsFit Jamathon® is the ultimate summer fitness experience for youth! Dance Fitness | Obstacle Courses | Dance Competition | Game stations | Inflatables | Prizes and Giveaways

Date & Time
Wednesday July 16th, 2025
Session 1: 9:30am - 12pm
Session 2: 1:30pm - 4pm

Location
South Florida Fairgrounds
9067 Southern Boulevard
West Palm Beach, FL 33411

Special Thanks to our Sponsors and Partners

Palm Health® FOUNDATION
VELOCITY community credit union
Palm Beach County YOUTH Services
Children's Services Council
FPL
25 WPBF
THE DESIRED GROUP
PERO Family Paints

2635 Old Okeechobee Road
West Palm Beach, FL 33409
Tel: 561.847.4521
jana@digitalvibez.org
www.digitalvibez.org

Yours in Success,

Christina L. Romelus, CEO

561.203.9442

401 N. Rosemary Ave

West Palm Beach, FL 33401



[Sign Up for our Newsletter!](#)



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 2, 2025
Originating Department: Human Resources
Agenda Title: Town of Lake Park Strategic Plan - Scope of Work & Funding
(Commission Contingency - Budget Adjustment No. 2025-4)
Agenda Category (i.e., Consent, New Business, etc.): New Business
Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$20,000.00 **Funding Source:** _____
Account Number: 900-31000 **Finance Signature:** Barbara A. Gould

Advertised:
Date: N/A **Newspaper:** _____

Attachments: Scope of Work for the Development of a Strategic Plan for the Town of Lake Park (Excluding the Community Redevelopment Area); and, Fiscal Year 2025 Budget Adjustment No. 2025-4

Please initial one:

_____ Yes I have notified everyone
 BMT _____ Not applicable in this case

Summary Explanation/Background:

The Town Administrator's Office is requesting the Town Commission to consider, provide input and approve the proposed scope of work for the Town's Strategic Plan process. Additionally, the Town Commission is requested to consider and approve a Budget Adjustment (No. 2025-4) to support the transfer of funding (up to \$20,000) from Town Commission Contingency to support this project.

The proposed scope of work would support the development of a strategic plan for the Town (excluding the Community Development Area [CRA] which already maintains a strategic plan). A strategic plan is expected to outline the direction (i.e., key priorities, goals, objectives, projects, etc.) and vision for the Town over the next five (5) years. The proposed planning process would provide for community engagement to ensure that the strategic planning process aligns with the needs of our community.

Staff has reached out to a number of communities that have completed strategic plans as well as various facilitators (i.e., Florida Universities and Institutes of Government) and it is estimated that this project will require approximately \$20,000 to complete (i.e., facilitator costs, community survey and outreach and various other planning related costs). However, funding to support the proposed Strategic Plan is not included within the current FY 2025 Budget and it is recommended that a Budget Adjustment (No. 2025-4) from within the Town Commission's contingency budget line be approved.

The proposed Strategic Plan scope of work was developed by the Assistant Town Manager/HR Director.

If approved, staff will begin the process of selecting a facilitator immediately in accordance with the Town's procurement policy. Additionally, following the selection process, it is expected that the Strategic Planning process would begin by the end of the September/October 2025. The process is expected to take six (6) to eight (8) months from the start of work (expected completion in Spring/Summer 2026).

Recommended Motion:

I move to approve the proposed scope of work for the Town of Lake Park's Strategic Plan (excluding the Community Redevelopment Area); and a Budget Adjustment (No. 2025-4) in the amount of \$20,000 from the FY 2025 Budget - Town Commission Contingency.

REQUEST FOR QUOTES (RFQ NO. 117-2025)
Preparation of a Comprehensive Strategic Plan for the Town of Lake Park
(Excluding the Community Redevelopment Area [CRA])

I. Project Scope of Work

The Town of Lake Park, Florida is seeking a professionally qualified Consultant to work with the Town Commission and the Town's internal departments to create a strategic plan for the Town through a comprehensive data-driven planning process. The strategic plan will outline the direction and vision for the Town of Lake Park for the next five (5) years and will ensure alignment with the needs of the community, our Town-wide master plans including the Comprehensive Plan and the Land Development Regulations set forth in the Code of Ordinances of the Town of Lake Park, as well as Town Commission priorities.

The Consultant shall have previous experience with similar projects and must include an outline detailing their prior experience and qualifications on similar projects. Examples of past work products must be included in the proposal as well as the references for such work.

Although the Town seeks the Consultant's recommendations regarding the best process for the development of an actionable strategic plan, it is anticipated that the scope of services will be conducted in phases, as follows:

Phase 1: Data Collection and Feedback

A successful Consultant shall:

- A. Develop a survey to all Town residents and businesses in order to obtain their input as to their goals and objectives for the Town.
- B. Develop a plan for a series of public Strategic Planning Workshops at various locations with the Town at which the Town will obtain further input from the public as to its goals and objectives for the Town.
- C. Create an agenda that will optimize the Town Commission's time during the workshops.
- D. The survey results and results from the public Strategic Planning Workshops shall be distributed to members of the Town Commission and Town Department Directors for review.
- E. Assist Town Commission with reaching a consensus on the Town's priorities.

- F. Serve as facilitator for a two-day (half days) retreat with the Town Commission and Town Department Directors.
- G. Meet and collect feedback from our Department Directors.
- H. Review the Town's Comprehensive Plan and Land Development Regulations to identify any needed changes that need to take place in order to address the findings from the survey and workshops.
- I. Develop a comprehensive report based upon findings which will serve as the basis for Phase 2.

Phase 2: Plan Production and Delivery

- A. Conduct a full SWOT analysis to identify internal strengths and weaknesses as well as external opportunities and threats that includes recommendations for resolving weaknesses and preparing for known threats
- B. Create a Town Vision Statement, Mission Statement, Organizational Values, Strategic Goals & Objectives, Strategic Initiatives, Key performance indicators and priorities developed with the assistance of Artificial Intelligence, as well as a business plan to be developed annually in order to identify how the Town is going to achieve its goals and objectives. Is the Town's Vision to be a destination?
- C. Provide a physical presentation to Town Commission that provides a full comprehensive report of Consultant's findings and recommendation for implementation.
- D. This physical presentation will be accompanied by:
 - i. A draft physical document that includes, at minimum:
 - ii. An Executive Summary (with a section detailing a snapshot of the Town of Lake Park and its history)
 - iii. Town Vision Statement
 - iv. Town Mission Statement
 - v. Organizational Values
 - vi. Goals and objectives based on Phase 1 findings including strategic initiatives to accomplish goals and objectives within set budgetary parameters.
 - vii. Schedule of completion on Strategic Initiatives including the incorporation of the use of Artificial Intelligence in order to streamline municipal processes (such as in permit processing).

- viii. Key Performance Indicators with measurable qualitative and quantitative outcomes
- ix. Evaluation and reporting structure
- x. Development of plans for an annual community survey as well as a Citizen Academy Program to assist residents in understanding what the Town Departments do to improve the quality of their lives
- xi. Develop plans for the establishment of a Dashboard or on-line score card to help facilitate review of progress made during the strategic planning process every three to five years

2. Project Schedule

It is anticipated that both phases shall be completed within six months from date of execution of the contract with the Consultant.

3. Submittal Requirements

The purpose of the submittal is to demonstrate the qualifications, competence, and capacity of the firms seeking to undertake the Strategic Planning and Visioning Services for the Town of Lake Park in conformity with the requirement of this solicitation and the Town's purchasing Ordinance. As such, the substance of proposals will be evaluated based on what is deemed to be in the best interest of the Town.

Interested Consultants must submit a sealed quote package labeled: RFQ No. 117 2025 - Preparation of a Comprehensive Strategic Plan for the Town of Lake Park (Excluding the Community Redevelopment Area [CRA])

Submissions must be delivered:

- **In person or by mail to:**
Town Clerk's Office
 535 Park Avenue, Lake Park, FL 33403
 Attn: RFQ No. 111-2025
- **Or electronically to:** townclerk@lakeparkflorida.gov

4. Evaluation Criteria

Proposals will be evaluated based upon:

- Experience and Related Expertise
- Qualifications of Assigned Personnel
- Project Approach
- Recommendations from Other Contracted Entities
- Cost Competitiveness and Overall Value

5. Terms and Conditions

The Town of Lake Park reserves the right to:

- Accept or reject any or all submissions, in whole or in part.
- Cancel or modify this RFQ at any stage prior to contract award.
- Negotiate with the selected Consultant on pricing or scope of work, if deemed in the best interest of the Town.

6. Submission Deadline

All responses must be received by **11:00 A.M. on Monday, July 21, 2025.**

For further information, please contact:

Laura Weidgans, Deputy Town Clerk

TOWN OF LAKE PARK

BUDGET ADJUSTMENT
DEPARTMENT: 900-Non Departmental

Adjustment No.: 2025-4
DATE: _____

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FROM	TO
Contingency - Commission	001-589-900-99905	\$20,000.00	
Professional Services	001-589-900-31000		\$20,000.00

TOTAL \$20,000.00 \$20,000.00

Explanation: Strategic Planning per Scope of Work Presented

APPROVAL:

Commission: _____

Date: _____



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 2, 2025

Originating Department: Finance Department

Agenda Title: Town Commission Priorities - FY 2026 Budget

Agenda Category (i.e., Consent, New Business, etc.): New Business

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** Barbara A. Gould

Advertised: _____

Date: _____ **Newspaper:** _____

Attachments: Department of Special Events Summary of Department Priorities

Please initial one:

_____ Yes I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

Within the FY 2026 Budget process, each member of the Town Commission was requested to provide their priorities to be considered by the Town Commission (as a whole) within the development of the Town's FY 2026 Budget.

To ensure that the proposed FY 2026 Budget includes the Commission's priorities, the Finance Department is requesting the Commission consider and provide direction on each priority that the Commission (as a whole) would like to include in the proposed Budget document, which is expected to be presented to the Town Commission in August 2025.

Attached are each of the Town Commission's priorities/initiatives that were received. Additionally, various departments (i.e., Parks & Recreation – Events, Public Works and Community Development) have

included information related to the proposed priorities that were received as well as additional previous Commission priorities that may need to be considered for inclusion within the proposed FY 2026 Budget.

Note: The FY 2026 tentative millage rate is proposed to presented to the Town Commission for consideration during the Commission's Regular Meeting on Wednesday, July 16, 2025.

Recommended Motion:

N/A

Town Commission's FY 2026 Budget Priorities/Initiatives Requested	
Budget Season	Develop a more smooth budget process
Town Calendar	Ensure Town calendar is up to date
Town Code Review	Review and propose amendments to all sections of the Town's Code of Ordinances
Code Compliance	Provide education materials to residents to assist them to be and remain in code compliance
Code Enforcement Training	Customer service
More Proposed Project Signage	Inform residents to provide awareness regarding current and proposed projects
Golf Cart Parade	Christmas or 4th of July
Christmas Trolley Tour	Throughout the Town with Santa
Martin Luther King, Jr Day Holiday	Allocate funds to support programming the Martin Luther King, Jr Day Holiday, including community celebration, educational activities or a service initiative that honors Dr. King's legacy and encourages unity and civic engagement
Standing Commitment to Haitian Flag Day and MLK Celebration	Both events are proposed to be funded within the FY 2026 Budget
Hosting a Multi City Parade	
Fall Festival on Park Avenue	Town to engage with the promoters of the Lake Park Music & Food Festival to potentially hold a Fall Festival within the Park Avenue Downtown District (i.e., 3rd Quarter)
Exclusive recreation events for kids and possibly adults	<u>Kids</u> : Micro Soccer, Flag Football, etc. <u>Adults</u> : Kickball or Soccer
Senior Citizen Activities with Transportation	
Senior Citizen Event Promotion	Advertise events specifically tailored to our senior citizens (i.e., printed materials, social media or local partnerships)

Blakeley Memorial Park Improvements	Lighting, landscaping & benches
New Community Center	Research grant and alternative funding to support construction
Oval-A-Bout	Research grant and alternative funding to support construction
Traffic Calming	Speed hump on Teak Drive and other needed streets
Refine Traffic Safety Ordinance	
Road Repairs	(i.e., Potholes, Sidewalks etc.)
Lighting	
Public Works Department Staffing	Continue to fully staff department
Promote Public Works Service Portal	Ensure that residents, businesses and stakeholders are aware of the Town's Service Portal to report issues and/or request services/repairs/maintenance
Updates on Capital Projects	Grants & Communications Department and Public Works develop information on Town Capital Projects to be disseminated throughout the Town
Previous Commission Priorities:	
Holiday Lighting & Music - Park Avenue Downtown District	Proposed to be funded within the FY 2026 Budget - CRA
Holiday Lighting - Town Hall	Proposed to be funded within the FY 2026 Budget
Quarterly Outreach Meetings	Proposed to be funded within the FY 2026 Budget
Please see list of current and previous Commission priorities for consideration/direction	Attachment from Director of Special Events



TOWN OF LAKE PARK **PROPOSED SPECIAL EVENTS ORGANIZED BY TOWN STAFF**

SUNSET CELEBRATION (\$106,980.00)

Sunset Celebrations are held the last Friday of each month from 6:00 PM – 9:00 PM in Kelsey Park. The event features live entertainment, and a variety of food, beverage, art and craft vendors.

MLK CELEBRATION (\$20,000.00)

The MLK Celebration occurs the Friday before the national MLK holiday from 6:00 PM – 9:00 PM in Kelsey Park. The event features live entertainment, food, beverage, art and craft vendors, games, activities and a kid's zone.

TOUR DE LAKE PARK (\$1,1140.00)

The Tour de Lake Park is a bicycling event that is held each year in March to recognize Florida Bicycle Month. The Commissioners lead participants (ages 12 and up) on a tour of pre-selected locations around the town.

EASTER EGGSTRAVAGANZA (\$6,500.00)

The annual Easter Eggstravaganza is historically held the Saturday before Easter from 10:00 AM – 1:00 PM in Kelsey Park. There are egg hunts for children 3-10 years old, free photos with the Easter Bunny, children's activities, food vendors and more.

ARBOR DAY CEREMONY (\$1,245.00)

The annual Arbor Day Ceremony is held the last Friday in April at 10:00 AM to celebrate National Arbor Day and our Tree City USA designation. The Town's Tree Board selects a tree to be planted in a location pre-determined by the Public Works Department.

MEMORIAL DAY CEREMONY (\$1,040.00)

Town staff partners with our local VFW Post 9610 to host an annual Memorial Day Ceremony at 11:00 AM in Kelsey Park.

SUMMER CAMP (\$8,500.00)

The Town hosts an annual Summer Camp for children ages 6 – 12 from June – August. We hire four Camp Counselors to work with our Recreation Supervisor to provide a wide range of activities and field trips. However, due to the capacity limitations of the 800 Park Avenue building and the Town Bus, we can only host a maximum of 20 campers each year.

RED, WHITE & BLUE SUNSET CELEBRATION (\$45,000.00)

The Town hosts a red, white and blue themed event in honor of Independence Day in conjunction with the June Sunset Celebration in Kelsey Park. The event features live entertainment, food, beverage, art and craft vendors, games, activities, a kid's zone and a 25-minute fireworks show.

BACK 2 SCHOOL EXTRAVAGANZA (\$7,000.00)

The annual Back 2 School Extravaganza is held the Saturday prior to the first day of school from 10:00 AM – 1:00 PM at Lake Park Town Hall. We provide free backpacks, school supplies, educational resources, healthcare

information and food assistance to over 700 K-12 students. We also provide children's activities, entertainment, free books, clothing, food and beverages. You do not have to be a Lake Park resident to participate.

MULTICULTURAL FESTIVAL (\$20,000.00)

The Multicultural Festival is held during the month of September in Kelsey Park. There is live music, cultural performances, food, beverage, art and craft vendors, games, activities, and a kid's zone.

FLORIDA CITY GOVERNMENT WEEK (\$250.00)

In honor of Florida City Government Week, the 5th grade classes from Lake Park Elementary and Palm Beach Academy participate in a mock commission meeting and skits within the various town departments. We also have presentations from the Public Works Department, Lake Park Public Library and PBSO District 10.

FALL FESTIVAL AT SUNSET CELEBRATION (Part of Sunset Celebration Budget)

The Town hosts a fall festival/Halloween themed event in conjunction with the October Sunset Celebration in Kelsey Park. The event features live entertainment, food, beverage, art and craft vendors, trick-or-treating around the park and a Halloween costume fashion show.

HOLIDAY CELEBRATION (\$6,700.00)

The Town and CRA host an annual Holiday Celebration on the first Friday in December, from 6:00 PM – 8:00 PM at the Town Green. The event includes live performances, free photos with Santa and Mrs. Claus, children's activities, food, beverage, art and craft vendors, raffle prizes and the official countdown to light the Christmas tree, menorah and kinara. Attendees can also stroll down Park Avenue to view the Town's Holiday Lights Display.

SANTA'S MAGICAL SLEIGH RIDE (\$3,200.00)

Santa and the Town Commission travel through the town on a holiday themed fire truck complete with LED lights and snow.

HOLIDAY DECORATING CONTEST (\$600.00)

The Town hosts a Holiday Decorating Contest during the month of December. Residents and Businesses are asked to show their holiday spirit by decorating their home or business. The 1st place winners in each category win a prize.

SANTA'S MAILBOX (\$200.00)

Santa's Mailbox is setup in the Lake Park Public Library during the month of December. Participants are asked to drop their letter for Santa in the mailbox and include their name, mailing address and phone number. Santa will send a personalized reply back straight from the North Pole.

TOWN OF LAKE PARK

PROPOSED SPECIAL EVENTS ORGANIZED BY OUTSIDE ORGANIZATIONS

NEIGHBORHOOD BLOCK PARTY GRANTS (\$5,000.00)

The Town provides 10 reimbursement grants for \$500.00 each for residents to host a block party in their neighborhood. Grants are provided on a first-come, first-served basis.

CITY OF RIVIERA BEACH MLK PARADE (\$2,555.00)

Historically, the Town Commission has participated in the Riviera Beach MLK Parade held during the month of January. Costs include the rental of one or two convertibles, car magnets and staffing.

HAITIAN FLAG DAY CELEBRATION (\$10,000.00)

The Haitian Flag Day Celebration is organized by a local group (FAPRE) to celebrate Haiti's independence event is held on the Saturday closest to May 18 at Bethlehem Haitian Baptist Church. There is live music, cultural performances, food, beverage, art and craft vendors, a soccer tournament, basketball game and other activities. Historically, the Town has sponsored this event and provided budgeted funding ranging from \$5,000.00 - \$15,000.00 as well as equipment and staffing.

JET SET YOUTH SUMMER SOCCER CAMP ((\$10,000.00))

The Town's soccer provider (Jet Set V.F.C.) hosts an annual weeklong soccer camp for children ages 6 – 12 during the first week in June at Bert Bostrom Park. Camp is free for Lake Park residents. Historically, the Town has sponsored this event and provided budgeted funding ranging from \$5,000.00 - \$15,000.00.

PBC VETS DAY PARADE (\$2,555.00)

Historically, the Town Commission has participated in the Palm Beach County Veterans Day Parade held during the month of November in West Palm Beach. Costs include the rental of one or two convertibles, car magnets and staffing.

LAKE PARK ELEMENTARY CAROLING EVENT (\$1,000.00)

The chorus from Lake Park Elementary organizes a caroling event around town for one evening in December. The Town provides budgeted funds to rent light towers as well as provide safety equipment and staffing.

VETS DAY CAR SHOW

The annual event is organized by Stefanie Scott and held on a Sunday during the month of November in Kelsey Park. The Town does not provide budgeted funds for the event. However, we have historically waived all of the event fees. This includes application fees, staffing, sanitation and lane closures.

From: [Nadia DiTommaso](#)
To: [Richard Reade](#); [Riunite Franks](#); [Barbara Gould](#); [Jaime J. Morales](#); [Bambi Turner](#); [Merrell Angstreich](#)
Cc: [Janet Perry](#); [Vivian Mendez](#)
Subject: RE: Commissioners" Budget Priorities
Date: Friday, June 27, 2025 9:25:59 AM

Good morning Barbara-

I will be prepared to speak on any CD-related items as needed. Here is some preliminary feedback on the additional items below in case it's helpful (one of the item below appears to be a Public Works item):

Community Development

1. Signs to be placed in area/s to inform residents of proposed projects as well as current projects in town so they are aware. - this is already in the works and forthcoming to the Town Commission since direction was provided to work on an updated noticing Ordinance.
2. More education provided to residents as it relates to code and staying in compliance. – I will certainly explore this further in the discussions. We are currently using a much gentler, lengthier approach (for non-urgent matters) with code compliance that includes more education up front before issuing a warning. Our code manual is also being updated and will then be translated for additional distribution.
3. More refinement in ordinance for traffic safety. (Ongoing as I type this) – this is a Public Works item as it relates to the traffic calming policy I believe. The future implementation of the mobility plan initiatives will also assist with traffic safety on our roadways.
4. Town Code will need to be reviewed and updated. Complaints are that they are dated. Example: Gravel Driveways – this is already a work in progress since we are working through a code overhaul process. We are also addressing zoning district (and other) more pressing issues in advance of the full code overhaul process. Copying Vivian on this item.

[Nadia Di Tommaso, FRA-RP, LEED Green Associate](#)
 Community Development Director
 Town of Lake Park, Community Development Department
 535 Park Avenue
 Lake Park, FL 33403
 Phone: (561) 881-3319
 Fax: (561) 881-3323

Please note: Florida has a very broad public records law. Written communication regarding Town business are public records available to the public upon request. Your e-mail communications are therefore subject to public disclosure. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entry, instead contact this office by phone or in writing. Section 668.6076, F.S.

From: Nadia DiTommaso
Sent: Thursday, June 26, 2025 5:27 PM
To: Richard Reade <rreade@lakeparkflorida.gov>; Riunite Franks <rfranks@lakeparkflorida.gov>; Barbara Gould <bgoald@lakeparkflorida.gov>; Jaime J. Morales <jmorales@lakeparkflorida.gov>; Bambi Turner <bturner@lakeparkflorida.gov>; Merrell Angstreich

<mangstreich@lakeparkflorida.gov>

Cc: Janet Perry <jperry@lakeparkflorida.gov>

Subject: RE: Commissioners' Budget Priorities

Good evening-

Thank you. I'll provide some feedback later on the CD items.

Nadia

----- Original message -----

From: Richard Reade <rreade@lakeparkflorida.gov>

Date: 6/26/25 5:21 PM (GMT-05:00)

To: Nadia DiTommaso <NDiTommaso@lakeparkflorida.gov>, Riunite Franks <rfranks@lakeparkflorida.gov>, Barbara Gould <bgould@lakeparkflorida.gov>, "Jaime J. Morales" <jmorales@lakeparkflorida.gov>, Bambi Turner <bturner@lakeparkflorida.gov>, Merrell Angstreich <mangstreich@lakeparkflorida.gov>

Cc: Janet Perry <jperry@lakeparkflorida.gov>

Subject: RE: Commissioners' Budget Priorities

Good evening,

Please see additional budget goals/priorities that have been provided.

Barabara, please include within your Agenda item.

Finance

1. Ensure that budget season this year goes smoother than last year. Budget book was hard to understand

Community Development

1. Signs to be placed in area/s to inform residents of proposed projects as well as current projects in town so they are aware.
 2. More education provided to residents as it relates to code and staying in compliance.
 3. More refinement in ordinance for traffic safety. (Ongoing as I type this)
 4. Town Code will need to be reviewed and updated. Complaints are that they are dated.
- Example: Gravel Driveways

Grants/Communications

1. Research to be done in finding funding that can be obtained for the construction of a community center as well as funding for oval about that
2. More emphasis in ensuring that calendar is up 2 date.
3. Working with public works to disseminate more info on towns capital projects.

Special Events

1. Possibility of doing a Golf Cart Parade for Christmas with residents (Waiver to be signed to protect town in order to participate)
2. Possibility of having an exclusive recreation event for kids and possible adults. (Only 1 if budget supports it) Something not too costly to put together. (Ex. 4 on 4 [micro] soccer (kids) or Flag Football (kids) Adult Kickball and/or Soccer)
3. Possibility of engaging in discussions w/Promoters of Lake Park Music and Food Festival for a fall festival in Park Avenue Downtown District in Q3. (Can work w/Allison as well as this could be a big assist w/CRA)
4. Possibly of doing a multi city parade.

Public Works

1. Find ways to promote service portal. Need residents to know more about this.
2. Continue to get department fully staffed.
3. Find ways to better inform there residents of capital projects ongoing and completed.
4. Possibility also of looking into putting small oval about in problem areas for traffic safety (2nd street; Teak Dr; 5th Street)

Marina

1. Nothing to say at moment for the obvious.

Thank you.

Have a great day.

Richard J. Reade
Town Manager
Town of Lake Park, Florida

Tel: 561.881.3304
E-Mail: rreade@lakeparkflorida.gov

Please note: Florida has a very broad public records law. Written communication regarding Town business are public records available to the public upon request. Your e-mail communications are therefore subject to public disclosure. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entry, instead contact this office by phone or in writing. Section 668.6076, F.S.

From: Nadia DiTommaso <NDiTommaso@lakeparkflorida.gov>

Sent: Wednesday, June 25, 2025 7:23 PM

To: Riunite Franks <rfranks@lakeparkflorida.gov>; Barbara Gould <bgould@lakeparkflorida.gov>; Jaime J. Morales <jmorales@lakeparkflorida.gov>; Bambi Turner <bturner@lakeparkflorida.gov>

Cc: Richard Reade <rreade@lakeparkflorida.gov>; Janet Perry <jperry@lakeparkflorida.gov>
Subject: RE: Commissioners' Budget Priorities

Good evening-

I prefer 10am as well if possible.

Regards,

Nadia

----- Original message -----

From: Riunite Franks <rfranks@lakeparkflorida.gov>
Date: 6/25/25 7:08 PM (GMT-05:00)
To: Barbara Gould <bgould@lakeparkflorida.gov>, "Jaime J. Morales" <jmorales@lakeparkflorida.gov>, Bambi Turner <btturner@lakeparkflorida.gov>, Nadia DiTommaso <NDiTommaso@lakeparkflorida.gov>
Cc: Richard Reade <rreade@lakeparkflorida.gov>, Janet Perry <jperry@lakeparkflorida.gov>
Subject: Re: Commissioners' Budget Priorities

I would prefer 10 am.

Get [Outlook for iOS](#)

From: Barbara Gould <bgould@lakeparkflorida.gov>
Sent: Wednesday, June 25, 2025 6:28:43 PM
To: Jaime J. Morales <jmorales@lakeparkflorida.gov>; Riunite Franks <rfranks@lakeparkflorida.gov>; Bambi Turner <btturner@lakeparkflorida.gov>; Nadia DiTommaso <NDiTommaso@lakeparkflorida.gov>
Cc: Richard Reade <rreade@lakeparkflorida.gov>; Janet Perry <jperry@lakeparkflorida.gov>
Subject: Commissioners' Budget Priorities

Below are the items received to date from the Town Commission relating to their priorities for the upcoming fiscal year 2025/2026 budget. These items will be on the July 2nd agenda for discussion by the Commission under New Business with the intent to provide staff with clear direction for the upcoming budget year. We will need to be prepared for questions on potential costs, items that are already incorporated into the 2025/2026 budget and how current budgeted items may need to be adapted to meet the current priorities and CIP.

Rich wanted us to get together tomorrow, briefly, to discuss and prepare background information on these items. The calendar shows 10 am or 3 pm looks like the most likely times we are all available. Please let me know which will work for you.

- Vision Plan that incorporates existing plans i.e. Mobility, Park Avenue Diet, Density Review along US 1, etc. and Opportunity for Community Engagement – slated for RFQ in current fiscal year budget

- P3 Partnership Revised Timelines – currently in discussion
- Code Enforcement Training – Customer Service
- Blakeley Memorial Park – lighting, landscaping, benches
- Golf Cart Parade – Christmas or 4th of July
- Christmas Trolley Tour with Santa through the Town
- Standing Commitment to Haitian Flag Day and MLK Celebration
- Martin Luther King Jr Day Holiday – Allocate funds to support programming for MLK day including community celebration, educational activities or a service initiative that honors Dr. King's legacy and encourages unity and civic engagement
- Senior Citizen Event Promotion – Do more to advertise events specifically tailored to our senior citizens through printed materials, social media or local partnerships
- Activities for Senior Citizens with transportation
- Traffic Calming or speed humps on Teak and other needed streets
- Road repairs – we have serious potholes
- Lighting
- Reduce charges for Sanitation & Stormwater funds – already discussed existing rate plan
- Revisit job descriptions to justify salaries
- Justify budget cuts, all departments

Additionally we want to provide a listing of all current priorities/events from Sunset Celebration to Summer Camp with a brief statement on who/how many benefit in the Community.

Thank you

Sincerely,

Barbara A. Gould
 Finance Director
 Town of Lake Park
 535 Park Avenue
 Lake Park, FL 33403
 561-881-3350 ext. 352
 561-881-3352 direct line
 561-881-3358 fax
www.lakeparkflorida.gov



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to a public records request, do not send electronic mail to this entry, instead contact this office by phone or in writing. Section 668.6076, F.S.

From: [Jaime J. Morales](#)
To: [Richard Reade](#); [Barbara Gould](#)
Subject: Update to Budget Priorities Summary
Date: Friday, June 27, 2025 11:33:04 AM
Attachments: [image001.png](#)

Good morning, Richard and Barbara,

Below is information related to the proposed budget priorities presented by the Town Commission for the upcoming fiscal year.

• **Blakeley Memorial Park – Lighting, Landscaping, Benches**

We have temporarily paused the stand-alone improvements at Blakeley Memorial Park, as the site is now the focal point of a broader flood-mitigation initiative for Second Street. By sequencing the drainage infrastructure first and integrating the park improvements (lighting, benches, landscaping) into a single construction contract, we reduce duplication of effort, safeguard warranties, and enhance our eligibility for full grant funding.

• **Traffic Calming or Speed Humps on Teak and Other Needed Streets**

We have requested a proposal and cost estimate to conduct a Town-wide traffic calming study. The scope includes:

- Identifying the most appropriate traffic-calming measures by location (e.g., speed humps, chicanes, mini-roundabouts)
- Assessing feasibility based on road geometry, traffic volumes, and emergency access requirements
- Categorizing improvements by short-, mid-, and long-term implementation timelines
- Developing concept sketches or typical applications for priority corridors

• **Road Repairs – Potholes**

We recognize the presence of significant potholes across various areas. As part of the Pavement Improvement Program, we are addressing these issues through a multi-tiered approach:

- **Immediate Response:** The Street and Road Division continues to address critical potholes on a daily basis.
- **Systematic Assessment:** Pavement Condition Index (PCI) data informs location-based prioritization based on severity, traffic volume, and risk.
- **Capital Planning:** Recurring failures and deteriorated segments are being incorporated into resurfacing and reconstruction schedules.

This approach transitions us from reactive patching toward a sustainable, data-driven investment plan.

• **Town Lighting**

FPL has provided the following project status update for the Town's lighting enhancements:

- **Phase I:** Installation of 10 new streetlights was released to construction on March 10, 2025, with an estimated completion date of July 11, 2025.
- **Phase II:** Installation of 156 additional luminaires is in final design, with construction anticipated to begin by August 29, 2025.

We are currently awaiting a detailed cost estimate for Phase III, which includes over 350 new lighting units. FPL will provide a breakdown based on the type of infrastructure—overhead (aerial) vs. underground (subsurface)—which will directly influence scope, load center configuration, trenching requirements, and the Town's financial share.

• **Sanitation & Stormwater Charges**

As discussed, these are being addressed within the current rate plan and long-term financial model.

• **Promotion of the Service Portal**

Public Works is fully committed to increasing awareness and use of the Town's service portal. In partnership with the Communications Department, we are pursuing the following strategies:

- Enhancing visibility via Town social media, website banners, and utility bill inserts with portal QR codes
- Equipping field staff with handouts featuring QR codes for resident engagement during service calls
- Placing promotional decals on Town vehicles and project signage

Our objective is to make the portal the Town's primary channel for reporting service needs, ensuring responsiveness and accountability.

• **Continued Staffing of the Department**

We remain actively engaged in filling all vacancies, working closely with HR to ensure progress:

- **Groundskeeper** – Re-posted 05/15/25; updated matrix sent to HR on 06/18/25 (Open until filled)
- **Facilities Maintenance Worker II** – Interviews held 05/28 & 05/29; additional interviews scheduled for 06/30/25
- **Maintenance Worker** – Hiring recommendation submitted 05/21/25
- **Operations Manager** – Hiring recommendation submitted 06/10/25
- **Sanitation Truck Operator I** – Updated matrix submitted 06/24/25
- **Sanitation Truck Operator II** – Candidate withdrawn due to non-responsiveness; matrix follow-up sent 06/20/25
- **Stormwater Technician I** – Hiring recommendation submitted 05/29/25
- **Stormwater Technician II** – Hiring recommendation submitted 06/23/25

We will continue to support recruitment efforts to ensure that all divisions are adequately staffed, thereby maintaining service delivery standards.

• **Informing Residents of Capital Projects**

Public Works, in coordination with the Communications Department, will enhance efforts to keep residents informed of capital projects through:

- **On-site Signage:** Project signage with QR codes linking to live project updates
- **Digital Outreach:** Regular updates on the Town's website, service portal, and social media platforms
- **Public Briefings:** Updates presented at Commission meetings and community events

These efforts support transparency, community engagement, and public trust in Town infrastructure investments.

• **Mini-Roundabouts (2nd Street, Teak Dr, 5th Street)**

This item is addressed in the traffic calming section above.

Thank you,

Jaime J. Morales

Jaime J. Morales

Department of Public Works Director
Town of Lake Park
650 Old Dixie Highway, Lake Park, FL 33403
Phone number: (561) 881-3345, Ext. 648



Together, we construct the foundation of our future by building a stronger community, one project at a time.



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Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 02, 2025
Originating Department: Public Works
Agenda Title: Discussion Item — 10-Year Roadway Improvement Plan and Pavement Preservation Program

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____
Account Number: _____ **Finance Signature:** _____

Advertised:
Date: _____ **Newspaper:** _____

Attachments: Draft 10-Year Roadway Improvement Plan and the FY2025 Cape Seal and Microsurfacing program
Presentation, Draft 10-Year Roadway Improvement Plan (Excel file)
FY2025 Town of Lake Park Pavement Preservation Program

Please initial one:
 _____ Yes, I have notified everyone.
 _____ Not applicable in this case

Summary Explanation/Background:

The Town's aging roadway network requires a structured long-term strategy to improve conditions and manage fiscal resources effectively. The Public Works Department has prepared a **Draft 10-Year Roadway Improvement Plan** and complementary **Pavement Preservation Program**, which follows national best practices in asset management and pavement preservation (FHWA, AASHTO).

The Plan proposes a phased approach to restoring network-wide PCI > 80 through a combination of **Preservation First** treatments and **Targeted Rehabilitation** for critical segments. The complementary Pavement Preservation Program recommends formal use of

Cape Seal and Microsurfacing to maximize return on investment, stretch funding, and extend pavement life.

The estimated funding needs are approximately **\$500K (Years 1-3), \$750K (Years 4-6), and \$1M (Years 7-10)** to ensure effective program outcomes and sustainable network health.

Purpose of Discussion:

Public Works is presenting this item for **Commission input and discussion** before bringing forward a formal resolution for adoption. Staff seeks to understand the Commission's priorities and desired adjustments to the Draft Plan, and to incorporate Commission guidance into the final version for future approval.

Recommendation:

The Town Commission will review and discuss the Draft 10-Year Roadway Improvement Plan and Pavement Preservation Program, provide feedback and direction to staff, and authorize staff to prepare a final version for future consideration by the Commission.



Department of Public Works

10-Year Roadway Improvement Plan July 16, 2025



Presentation Agenda

1. Background & Purpose
2. Strategic Approach
3. Program Cost & Phasing
4. Public Benefits
5. Commission Input & Discussion



Background & Purpose

- Town roadway network deteriorated by ~15% since the 2022 PCI survey
- Estimated cost to restore network: ~\$7.27M (with striping & contingency)
- Historically constrained capital budgets
- Need structured, phased, best-practice strategy
- Purpose of tonight's discussion: Present Draft Plan for Commission feedback



Strategic Approach

Industry Best Practice:

- *Preservation First: Treat Good/Fair segments early*
- *Targeted Rehab: Address Poor/Very Poor segments where needed*
- *Based on FHWA and AASHTO guidance*
- *Recommended treatments:*
 - *Cape Seal*
 - *Microsurfacing*
 - *Mill & Overlay / Full Depth Rehab (as needed)*



Program Cost & Phasing

- Updated Total Program Cost: ~\$7.27M
- Target Funding: ~\$500K (Years 1- 3), \$750K (Years 4 - 6), and \$1M (Years 7-10)

Important Note: Some roadway reconstruction costs will be absorbed within larger storm-drainage or utility projects (e.g., 10th Street and future outfall work), reducing the amount that must be financed through the roadway fund.



Funding sources

Potential funding sources include:

- Local Option Gas Tax revenues,
- Mobility fees,
- Infrastructure Surtax,
- General Fund appropriations,
- Community Redevelopment Agency (CRA) funds,



Funding sources

- External grants—specifically Palm Beach Transportation Planning Agency (TPA) Local Initiatives and Transportation Alternatives programs, Community Development Block Grant (CDBG) allocations, as well as any future grant programs for which the Town qualifies.

Important note: This plan is not predicated on raising the ad-valorem millage; it relies on existing revenue streams and external grants.



Public Benefits

- Extends pavement life 6-10 years
- Reduces long-term reconstruction costs
- Improves visible roadway conditions for residents
- Enhances safety and mobility
- Supports fiscally responsible asset management
- The plan is achievable, fiscally responsible and grant-leveraged



Commission Input Sought

- Does the overall strategy align with the Commission's vision?
- Will the Commission endorse the consultant's PCI-based priority list and allow cost-effective treatments like Cape Seal or microsurfacing?



Commission Input Sought

- Is the Commission willing to endorse the proposed funding glide path—\$500 K, \$750 K, \$1 M—recognising that a lower annual allocation would extend the program to 12 years or more?
- Upon direction, staff will refine the plan and return with the final Resolution for approval.



ANY
QUESTIONS?





Public Works
Department

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Phone: (561) 881-3345
Fax: (561) 881-3349

www.lakeparkflorida.gov

Town of Lake Park 10-Year Roadway Improvement Plan (2026–2035)

1. Purpose

The purpose of this 10-Year Roadway Improvement Plan is to systematically restore and preserve the Town of Lake Park's roadway network to a target Pavement Condition Index (PCI) of greater than 80, thereby ensuring a safe, reliable, and high-quality transportation network. This plan applies nationally recognized asset management principles, maximizing long-term pavement life-cycle value while optimizing annual investment. The strategy aligns with FHWA guidance and begins with an achievable \$ 500,000 annual commitment, ramping up in measured steps to complete the program without “sticker shock.”

2. Network Assessment (2025 Baseline)

The current assessment reflects approximately a 15% deterioration since the 2022 survey.

PCI Range	% of Network (Estimated)	Recommended Treatment Focus
PCI > 80 (Good to Excellent)	~15%	Routine maintenance (preservation)
PCI 60–80 (Fair)	~40–45%	Preventive maintenance (preservation)
PCI < 60 (Poor/Failed)	~40–45% (critical need — high cost)	Structural rehabilitation/reconstruction

The current network assessment indicates an overall deterioration of approximately 15% since the 2022 baseline survey. Based on available condition data, the estimated distribution of roadway conditions is as follows:

- 15% of the network remains in “Good to Excellent” condition (PCI > 80), suitable for routine preventive maintenance.
- Approximately 40–45% of the network is in “Fair” condition (PCI 60–80), requiring preventive preservation to avoid rapid decline.
- Roughly 40–45% of the network has deteriorated below PCI 60 and will require structural rehabilitation or reconstruction in the near term.

The total estimated cost to restore the entire roadway network to a PCI level greater than 80 in 2025 dollars is approximately \$7,273,735.97. A phased, preservation-first approach can achieve that target without a one-time levy.



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3. Funding Scenarios Modeled

Annual Funding Level	Outcome	Comment
\$500K (Years 1-3)	Quick wins: backlog is still reduced	Start-up phase
\$750K (Years 4-6)	Network PCI rises above 70	Mid-phase: builds community confidence
\$1.0 M (Years 7-10)	PCI > 80 town-wide by 2035	Full preservation + strategic rehabilitation

Recommended Target: \$500 → \$750 → \$1 M funding level to ensure effective program outcomes and sustainable network health.

Funding sources: Potential funding sources include Local Option Gas Tax revenues and mobility fees, the Infrastructure Surtax, General Fund appropriations, Community Redevelopment Agency (CRA) funds, and external grants—specifically Palm Beach Transportation Planning Agency (TPA) Local Initiatives and Transportation Alternatives programs, Community Development Block Grant (CDBG) allocations, as well as any future grant programs for which the Town qualifies.

Important note: This plan is not predicated on raising the ad-valorem millage; it relies on existing revenue streams and external grants.

4. Phased Plan (Updated Priority Guidance)

Priority Approach:

This program follows national best practices in pavement management (FHWA, AASHTO) and is structured around two core principles:

- **Preservation First** — Prioritize preventive maintenance treatments for roadways in *Good to Fair* condition to prevent deterioration and extend service life. Proactive maintenance on these segments yields the highest return on investment, with each \$1 invested saving an estimated \$6–\$10 in future rehabilitation costs.
- **Strategic Rehabilitation** — target *Poor or Failed* segments where structural failure necessitates selective reconstruction or rehabilitation, balancing long-term value and connectivity needs.

This combined strategy ensures that limited funding is deployed for maximum system-wide benefit.

Phasing Approach:

The following phased investment plan distributes work logically across the 10-year program (2026–2035), allocating work by pavement condition (PCI), treatment type, roadway functional class, and the need to balance system preservation with strategic rehabilitation.



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Phase Definitions:

- **Early Phase (Years 1–3):** Addresses critical “Poor/Failed” blocks and seals or microsurfaces at-risk “Good/Fair” segments to prevent expensive reconstruction later; pilots initial low-cost traffic-calming devices.
- **Mid Phase (Years 4–6):** Maintains preservation momentum, adds thin asphalt overlays to aging pavements, and completes two full-depth rehabilitation projects on segments with structural failures.
- **Late Phase (Years 7–10):** Completes remaining overlays, reconstructs the last failed sections, converts successful pilot calming measures to permanent treatments, and refreshes pavement markings network-wide to keep PCI > 80.

Phase	Total Cost	Segment Count
Early (Years 1–3)	\$1,500,000	120
Mid (Years 4–6)	\$2,500,000	140
Late (Years 7–10)	\$4,000,000	150

This phased investment plan delivers a balanced and sustainable improvement program—preserving good pavements before they deteriorate, rehabilitating the worst segments, and steadily elevating the entire network to a PCI of greater than 80, while optimizing annual funding and protecting the Town’s long-term roadway investment.

5. Recommended Actions

- Allocate the stepped funding ladder: \$500 → \$750 → \$1 M.
- Initiate Early Phase work immediately, focusing on preservation treatments for *Good to Fair* roadways.
- Apply targeted rehabilitation for priority *Poor* segments based on lifecycle cost-benefit analysis.
- Implement treatment strategies per PCI ranges using established pavement preservation methods (Fog Seal, Crack Seal, Microsurfacing, Cape Seal, etc.)
- Conduct annual PCI evaluations to monitor network performance and refine future priorities accordingly.

6. References

- Federal Highway Administration (FHWA), *Pavement Preservation: Investing in the Future of Your Roads*, 2021.
- AASHTO Guide for Pavement Management (2020).

FY2025 TOWN OF LAKE PARK PAVEMENT PRESERVATION PROGRAM



Legend

Pavement Strategy

- Cape
- Micro

Cape Seal:
A pavement preservation treatment that combines a chip seal followed by a slurry seal or microsurfacing. It enhances surface durability, improves skid resistance, and seals minor cracks, extending pavement life.

Microsurfacing:
A cold-applied, quick-setting mixture of polymer-modified asphalt emulsion, fine aggregate, and additives. It restores surface texture, improves ride quality, and seals the pavement to prevent further deterioration.

Important note: Preservation treatments were selected through a rigorous, data-driven assessment of each roadway's condition.

Rationale for Implementing Cape Seal and Microsurfacing Strategies

The Town of Lake Park is dedicated to ensuring the highest possible overall quality of our roadway network. In order to achieve this goal without compromising available fiscal resources, it is essential that our pavement management approach maximizes return on investment. To that end, we are strategically deploying Cape Seal and Microsurfacing treatments as part of a targeted pavement preservation program.

These surface treatments were selected based on industry best practices that prioritize extending the service life of the pavement through timely, cost-effective interventions. It is well-documented that pavement in fair to good condition yields the highest benefit from preventative treatments. Investing approximately \$1 in proactive maintenance today can prevent the need for \$7 to \$9 in major rehabilitation or reconstruction costs (according to the Federal Highway Administration).

By focusing on these treatments, the Town of Lake Park aims to:

- Slow the rate of pavement deterioration
- Restore surface characteristics such as skid resistance and smoothness
- Prevent costly structural failures
- Extend the surface life of our assets
- Optimize the overall condition of the pavement network within existing budget constraints

This preservation-first strategy allows the Town to manage long-term maintenance costs, improve pavement network performance, and deliver visible improvement to our constituents in a fiscally responsible manner.

ROAD NAME	SECTION	FROM	TO	FY-2025-2026	FY-2026-2027	FY-2027-2028	FY-2028-2029	FY-2029-2030	FY-2030-2031	FY-2031-2032	FY-2032-2033	FY-2033-2034	FY-2034-2035	Total
EVERGREEN DR	06	6TH ST	6TH ST	\$843.68										\$843.68
SEMINOLE BLVD	02SB	AUSTRALIAN CIR	FLAGLER BLVD	\$13,142.50										\$13,142.50
2ND ST	08	FORESTERIA DR	PARK AVE	\$13,834.21										\$13,834.21
EVERGREEN DR	01	DEAD END W	10TH ST	\$47,162.08										\$47,162.08
10TH ST	01	SILVER BEACH RD	BAYBERRY DR	\$99,040.36										\$99,040.36
10TH ST	02	BAYBERRY DR	CYPRESS DR	\$132,053.81										\$132,053.81
10TH ST	04	EVERGREEN DR	FORESTERIA DR	\$193,364.51										\$193,364.51
2ND ST	02	BAYBERRY DR	CYPRESS DR		\$84,891.74									\$84,891.74
15TH ST	01	KINETIC RD	WATERTOWER RD		\$37,729.66									\$37,729.66
ALLEY N OF TEAK	01	JASMINE DR	CRESCENT DR		\$34,799.00									\$34,799.00
DATE PALM DR	12	FEDERAL HWY	LAKE SHORE DR		\$19,619.42									\$19,619.42
NEWMAN RD	03	REED RD	OLD DIXIE HWY		\$18,236.00									\$18,236.00
HAWTHORNE DR	04	5TH ST	4TH ST		\$26,410.76									\$26,410.76
INDUSTRIAL AVE	01	DEAD END W	OLD DIXIE HWY		\$19,619.42									\$19,619.42
REED RD	01	SILVER BEACH RD	NEWMAN RD		\$29,932.20									\$29,932.20
W JASMINE DR	03	ILEX DR W	9TH ST		\$17,984.47									\$17,984.47
W KALMIA DR	04	FLAGLER BLVD	PALMETTO DR		\$29,051.84									\$29,051.84
WEST RD	02	ORANGE DR	POPLAR DR		\$20,389.50									\$20,389.50
14TH ST	01	KINETIC RD	WATERTOWER RD		\$36,157.59									\$36,157.59
8TH ST	12	ILEX DR W	JASMINE DR W		\$10,187.01									\$10,187.01
DATE PALM DR	09	DATE PALM DR	2ND ST		\$17,984.47									\$17,984.47
E KALMIA DR	04	2ND ST	FEDERAL HWY		\$21,128.61									\$21,128.61
W JASMINE DR	04	9TH ST	8TH ST		\$27,668.42									\$27,668.42
9TH ST	11	KALMIA DR W	LAUREL DR		\$16,978.35									\$16,978.35
BAYBERRY DR	03	7TH CT	7TH ST		\$18,864.83									\$18,864.83
E JASMINE DR	03	2ND CT	2ND ST		\$9,055.12									\$9,055.12
2ND ST	15	JASMINE DR E	JASMINE DR E		\$2,934.53									\$2,934.53
DATE PALM DR	10	DATE PALM DR	2ND ST			\$19,367.89								\$19,367.89
DATE PALM DR	11	2ND ST	FEDERAL HWY			\$24,901.58								\$24,901.58
E JASMINE DR	01	4TH ST	3RD ST			\$28,674.54								\$28,674.54
E JASMINE DR	02	3RD ST	2ND CT			\$18,110.24								\$18,110.24
FLAGLER BLVD	06WB	ILEX DR W	JASMINE DR W			\$9,621.06								\$9,621.06
FLAGLER BLVD	08WB	6TH ST	7TH ST			\$22,449.15								\$22,449.15
FLAGLER BLVD	11EB	5TH ST	ILEX DR E			\$9,621.06								\$9,621.06
NORTHERN DR	08	POPLAR DR	FLAGLER BLVD			\$13,582.68								\$13,582.68
W ILEX DR	04	8TH ST	FLAGLER BLVD			\$30,183.73								\$30,183.73
4TH ST	05	FORESTERIA DR	PARK AVE			\$16,601.05								\$16,601.05
4TH ST	08	HAWTHORNE DR	ILEX DR E			\$13,205.38								\$13,205.38
5TH ST	02	BAYBERRY DR	CYPRESS DR			\$15,091.86								\$15,091.86
E JASMINE DR	04	2ND ST	FEDERAL HWY			\$20,248.25								\$20,248.25
FLAGLER BLVD	07WB	7TH ST	ILEX DR W			\$9,621.06								\$9,621.06
FLAGLER BLVD	12WB	JASMINE DR E	ILEX DR E			\$14,966.10								\$14,966.10
FLAGLER BLVD	13EB	JASMINE DR E	KALMIA DR E			\$14,966.10								\$14,966.10
GREENBRIAR DR	09	2ND CT	2ND ST			\$11,570.43								\$11,570.43
W JASMINE DR	02	10TH ST	ILEX DR W			\$11,067.37								\$11,067.37
W KALMIA DR	02	9TH ST	8TH ST			\$29,051.84								\$29,051.84
4TH ST	09	ILEX DR E	JASMINE DR E			\$10,564.30								\$10,564.30
6TH ST	09	HAWTHORNE DR	FLAGLER BLVD			\$19,619.42								\$19,619.42
8TH ST	10	ILEX CT	ILEX DR W			\$8,048.99								\$8,048.99
9TH ST	12	LAUREL DR	MAGNOLIA DR			\$17,607.17								\$17,607.17
DATE PALM DR	07	4TH ST	3RD ST			\$27,668.42								\$27,668.42
DATE PALM DR	08	3RD ST	DATE PALM DR			\$12,450.79								\$12,450.79
E ILEX DR	02	4TH ST	3RD ST			\$27,668.42								\$27,668.42
E ILEX DR	03	3RD ST	2ND ST			\$24,901.58								\$24,901.58

FLAGLER BLVD	06EB	JASMINE DR W	ILEX DR W			\$9,621.06								\$9,621.06
2ND ST	16	JASMINE DR E	KALMIA DR E			\$7,545.93								\$7,545.93
CYPRESS DR	01	ALLEY W	10TH ST			\$1,152.85								\$1,152.85
EVERGREEN DR	02	10TH ST	9TH ST				\$20,248.25							\$20,248.25
EVERGREEN DR	10	3RD ST	2ND ST				\$30,372.38							\$30,372.38
FLAGLER BLVD	14WB	PALMETTO DR	KALMIA DR E				\$14,966.10							\$14,966.10
GREENBRIAR CT	02	GREENBRIAR CT	9TH ST				\$19,367.89							\$19,367.89
ILEX CT	01	8TH ST	7TH ST				\$27,668.42							\$27,668.42
W ILEX DR	03	8TH ST	8TH ST				\$10,564.30							\$10,564.30
W JASMINE DR	09	KALMIA DR W	NORTHLAKE BLVD				\$12,450.79							\$12,450.79
10TH ST	10NB	LAUREL DR	MAGNOLIA DR				\$12,576.55							\$12,576.55
9TH ST	10	JASMINE DR W	KALMIA DR W				\$14,714.57							\$14,714.57
DATE PALM DR	02EB	8TH ST	7TH CT				\$12,576.55							\$12,576.55
DATE PALM DR	02WB	7TH CT	8TH ST				\$12,576.55							\$12,576.55
EVERGREEN DR	03	9TH ST	8TH ST				\$28,926.07							\$28,926.07
FLAGLER BLVD	14EB	KALMIA DR E	PALMETTO DR				\$14,966.10							\$14,966.10
GREENBRIAR DR	05	SEMINOLE BLVD	5TH ST				\$17,292.76							\$17,292.76
GREENBRIAR DR	11	FEDERAL HWY	LAKE SHORE DR				\$40,056.32							\$40,056.32
2ND CT	01	GREENBRIAR DR	HAWTHORNE DR				\$13,834.21							\$13,834.21
4TH ST	03	CYPRESS DR	DATE PALM DR				\$18,864.83							\$18,864.83
4TH ST	04	EVERGREEN DR	FORESTERIA DR				\$12,450.79							\$12,450.79
5TH ST	01	SILVER BEACH RD	BAYBERRY DR				\$15,091.86							\$15,091.86
DATE PALM DR	05	6TH ST	5TH ST				\$29,051.84							\$29,051.84
DATE PALM DR	01EB	9TH ST	8TH ST				\$25,153.11							\$25,153.11
DATE PALM DR	01WB	8TH ST	9TH ST				\$25,153.11							\$25,153.11
DATE PALM DR	03EB	7TH CT	7TH ST				\$12,576.55							\$12,576.55
DATE PALM DR	03WB	7TH ST	7TH CT				\$12,576.55							\$12,576.55
DATE PALM DR	04EB	7TH ST	6TH ST				\$23,895.45							\$23,895.45
DATE PALM DR	04WB	6TH ST	7TH ST				\$23,895.45							\$23,895.45
EVERGREEN DR	05	7TH ST	6TH ST				\$26,033.47							\$26,033.47
EVERGREEN DR	08	5TH ST	4TH ST				\$28,926.07							\$28,926.07
HAWTHORNE DR	03	7TH ST	6TH ST				\$27,165.36							\$27,165.36
3RD ST	06	FORESTERIA DR	PARK AVE				\$15,217.63							\$15,217.63
5TH ST	06	FORESTERIA DR	PARK AVE				\$16,601.05							\$16,601.05
9TH ST	01	CYPRESS DR	DATE PALM DR				\$12,828.08							\$12,828.08
CYPRESS DR	10	FEDERAL HWY	LAKE SHORE DR				\$21,128.61							\$21,128.61
EVERGREEN DR	12	FEDERAL HWY	LAKE SHORE DR				\$20,436.90							\$20,436.90
FLAGLER BLVD	09WB	SEMINOLE BLVD	6TH ST				\$11,759.08							\$11,759.08
LAUREL DR	02	9TH ST	8TH ST				\$33,013.45							\$33,013.45
NORTHERN DR	05	9TH ST	ORANGE DR				\$18,676.18							\$18,676.18
SEMINOLE BLVD	03SB	CRESCENT DR	AUSTRALIAN CIR				\$13,142.50							\$13,142.50
2ND ST	11	HAWTHORNE DR	HAWTHORNE DR				\$2,200.90							\$2,200.90
NORTHLAKE BLVD	03WB	10TH ST	10TH CT				\$870.81							\$870.81
4TH ST	02	BAYBERRY DR	CYPRESS DR					\$15,720.69						\$15,720.69
4TH ST	11	FLAGLER BLVD	AUSTRALIAN CIR					\$16,601.05						\$16,601.05
5TH ST	08	GREENBRIAR DR	HAWTHORNE DR					\$22,008.97						\$22,008.97
9TH ST	02	DATE PALM DR	EVERGREEN DR					\$11,947.73						\$11,947.73
CYPRESS DR	02	10TH ST	9TH ST					\$6,288.28						\$6,288.28
CYPRESS DR	04	8TH ST	7TH CT					\$12,576.55						\$12,576.55
EVERGREEN DR	04	8TH ST	7TH ST					\$28,926.07						\$28,926.07
FLAGLER BLVD	13WB	KALMIA DR E	JASMINE DR E					\$14,966.10						\$14,966.10
GREENBRIAR DR	04	6TH ST	SEMINOLE BLVD					\$15,909.34						\$15,909.34
HAWTHORNE DR	02	8TH ST	7TH ST					\$30,183.73						\$30,183.73
5TH ST	05	EVERGREEN DR	FORESTERIA DR					\$7,923.23						\$7,923.23
6TH ST	05	EVERGREEN DR	FORESTERIA DR					\$9,573.90						\$9,573.90

8TH ST	02	BAYBERRY DR	CYPRESS DR					\$11,297.94						\$11,297.94
FLAGLER BLVD	11WB	ILEX DR E	5TH ST					\$5,612.29						\$5,612.29
HAWTHORNE DR	01	9TH ST	8TH ST					\$20,174.89						\$20,174.89
LAUREL DR	03	8TH ST	FLAGLER BLVD					\$17,423.77						\$17,423.77
NORTHERN DR	07	8TH ST	POPLAR DR					\$11,884.84						\$11,884.84
PALMETTO DR	03	ILEX DR W	CRESCENT DR					\$28,685.02						\$28,685.02
PALMETTO DR	06	FLAGLER BLVD	2ND ST					\$16,020.62						\$16,020.62
W JASMINE DR	01	DEAD END W	10TH ST					\$8,069.96						\$8,069.96
W JASMINE DR	05	8TH ST	FLAGLER BLVD					\$18,560.90						\$18,560.90
W KALMIA DR	03	8TH ST	FLAGLER BLVD					\$16,139.91						\$16,139.91
10TH ST	09NB	KALMIA DR W	LAUREL DR					\$7,336.32						\$7,336.32
2ND ST	03	CYPRESS DR	DATE PALM DR					\$9,683.95						\$9,683.95
3RD ST	04	DATE PALM DR	EVERGREEN DR					\$8,803.59						\$8,803.59
3RD ST	09	HAWTHORNE DR	ILEX DR E					\$8,069.96						\$8,069.96
7TH CT	02	CYPRESS DR	DATE PALM DR					\$5,722.33						\$5,722.33
8TH ST	13	JASMINE DR W	KALMIA DR W					\$5,942.42						\$5,942.42
CRESCENT DR	05	PALMETTO DR	REDWOOD DR E					\$7,923.23						\$7,923.23
E KALMIA DR	02	3RD ST	2ND CT					\$12,398.39						\$12,398.39
E REDWOOD DR	01	N REDWOOD DR	CRESCENT DR					\$26,740.90						\$26,740.90
FLAGLER BLVD	10EB	SEMINOLE BLVD	5TH ST					\$6,859.46						\$6,859.46
GATEWAY RD	01	CUL-DE-SAC W	OLD DIXIE HWY					\$36,681.61						\$36,681.61
N KILLIAN DR	01	KILLIAN DR S	OLD DIXIE HWY					\$35,214.35						\$35,214.35
12TH ST	01	JOULE RD	WATERTOWER RD					\$33,747.08						\$33,747.08
3RD ST	01	DEAD END S	BAYBERRY DR					\$7,042.87						\$7,042.87
3RD ST	10	ILEX DR E	JASMINE DR E					\$8,069.96						\$8,069.96
3RD ST	11	JASMINE DR E	KALMIA DR E					\$8,069.96						\$8,069.96
4TH ST	01	SILVER BEACH RD	BAYBERRY DR					\$8,069.96						\$8,069.96
4TH ST	10	JASMINE DR E	FLAGLER BLVD					\$4,621.88						\$4,621.88
7TH ST	06	PARK AVE	GREENBRIAR DR					\$7,666.46						\$7,666.46
7TH ST	08	HAWTHORNE DR	ILEX DR E					\$6,272.56						\$6,272.56
8TH ST	05	EVERGREEN DR	FORESTERIA DR					\$9,243.77						\$9,243.77
9TH ST	03	EVERGREEN DR	FORESTERIA DR					\$6,272.56						\$6,272.56
9TH ST	06	GREENBRIAR CT	GREENBRIAR DR					\$4,401.79						\$4,401.79
BAYBERRY DR	06	5TH ST	4TH ST					\$16,139.91						\$16,139.91
BAYBERRY DR	09	2ND ST	FEDERAL HWY					\$15,846.46						\$15,846.46
FLAGLER BLVD	03	MAGNOLIA DR	LAUREL DR					\$10,270.85						\$10,270.85
HAWTHORNE DR	07	2ND CT	2ND ST					\$7,923.23						\$7,923.23
2ND ST	17	KALMIA DR E	PALMETTO DR					\$9,683.95						\$9,683.95
3RD ST	05	EVERGREEN DR	FORESTERIA DR					\$8,583.50						\$8,583.50
5TH ST	03	CYPRESS DR	DATE PALM DR					\$10,564.30						\$10,564.30
8TH ST	16	MAGNOLIA DR	NORTHERN DR					\$9,537.22						\$9,537.22
CYPRESS DR	03	9TH ST	8TH ST					\$15,406.28						\$15,406.28
DATE PALM DR	06	5TH ST	4TH ST					\$16,139.91						\$16,139.91
FLAGLER BLVD	07EB	ILEX DR W	7TH ST					\$5,612.29						\$5,612.29
2ND ST	13	ILEX DR E	ILEX DR E					\$2,934.53						\$2,934.53
FLAGLER BLVD	10WB	5TH ST	SEMINOLE BLVD						\$6,859.46					\$6,859.46
NORTHERN DR	06	ORANGE DR	8TH ST						\$7,923.23					\$7,923.23
10TH CT	01	NORTHERN DR	NORTHLAKE BLVD						\$234,762.33					\$234,762.33
10TH ST	12SB	NORTHLAKE BLVD	NORTHERN DR						\$29,345.29					\$29,345.29
4TH ST	07	GREENBRIAR DR	HAWTHORNE DR						\$8,436.77					\$8,436.77
5TH ST	09	HAWTHORNE DR	FLAGLER BLVD						\$7,703.14					\$7,703.14
6TH ST	03NB	CYPRESS DR	DATE PALM DR						\$8,803.59					\$8,803.59
8TH ST	04	DATE PALM DR	EVERGREEN DR						\$11,297.94					\$11,297.94
8TH ST	06	FORESTERIA DR	PARK AVE						\$9,683.95					\$9,683.95
8TH ST	09	HAWTHORNE DR	ILEX CT						\$5,942.42					\$5,942.42

9TH ST	05	PARK AVE	GREENBRIAR CT						\$5,282.15				\$5,282.15
CYPRESS DR	06	5TH ST	4TH ST						\$16,873.54				\$16,873.54
E KALMIA DR	03	2ND CT	2ND ST						\$5,722.33				\$5,722.33
FLAGLER BLVD	02	NORTHERN DR	MAGNOLIA DR						\$10,270.85				\$10,270.85
PALMETTO DR	08	FEDERAL HWY	LAKE SHORE DR						\$9,280.45				\$9,280.45
W ILEX DR	01	GREENBRIAR CT	9TH ST						\$11,444.66				\$11,444.66
W ILEX DR	02	9TH ST	8TH ST						\$17,607.17				\$17,607.17
W KILLIAN DR	01	KILLIAN DR S	KILLIAN DR N						\$10,600.99				\$10,600.99
WATERTOWER RD	01	CONGRESS AVE N	15TH ST						\$57,223.32				\$57,223.32
WATERTOWER RD	02	15TH ST	14TH ST						\$9,683.95				\$9,683.95
10TH ST	11SB	NORTHERN DR	MAGNOLIA DR						\$7,336.32				\$7,336.32
2ND ST	07	EVERGREEN DR	FORESTERIA DR						\$13,792.29				\$13,792.29
2ND ST	14	ILEX DR E	JASMINE DR E						\$4,401.79				\$4,401.79
3RD ST	08	GREENBRIAR DR	HAWTHORNE DR						\$8,069.96				\$8,069.96
6TH ST	03SB	DATE PALM DR	CYPRESS DR						\$8,803.59				\$8,803.59
7TH ST	05	FORESTERIA DR	PARK AVE						\$7,666.46				\$7,666.46
8TH ST	08	GREENBRIAR DR	HAWTHORNE DR						\$7,336.32				\$7,336.32
8TH ST	14	KALMIA DR W	LAUREL DR						\$6,969.51				\$6,969.51
9TH ST	04	FORESTERIA DR	PARK AVE						\$6,969.51				\$6,969.51
BAYBERRY DR	04	7TH ST	6TH ST						\$19,514.62				\$19,514.62
CYPRESS DR	07	4TH ST	3RD ST						\$17,607.17				\$17,607.17
FLAGLER BLVD	05	KALMIA DR W	JASMINE DR W						\$8,216.68				\$8,216.68
FLAGLER BLVD	09EB	6TH ST	SEMINOLE BLVD						\$6,859.46				\$6,859.46
KINETIC RD	02	14TH ST	13TH ST						\$9,280.45				\$9,280.45
SEMINOLE BLVD	01SB	FLAGLER BLVD	GREENBRIAR DR						\$11,151.21				\$11,151.21
10TH ST	08NB	JASMINE DR W	KALMIA DR W						\$6,602.69				\$6,602.69
3RD ST	12	KALMIA DR E	PALMETTO DR						\$8,069.96				\$8,069.96
6TH ST	04NB	DATE PALM DR	EVERGREEN DR						\$7,336.32				\$7,336.32
8TH ST	11	8TH ST	ILEX DR W						\$5,282.15				\$5,282.15
BAYBERRY DR	02	8TH ST	7TH CT						\$10,637.67				\$10,637.67
CRESCENT DR	07	SABAL PALM DR	TEAK DR						\$7,923.23				\$7,923.23
CRESCENT DR	08	TEAK DR	NORTHLAKE BLVD						\$10,564.30				\$10,564.30
E ILEX DR	01	FLAGLER BLVD	4TH ST						\$13,755.61				\$13,755.61
FLAGLER BLVD	01	NORTHLAKE BLVD	NORTHERN DR						\$14,379.19				\$14,379.19
GREENBRIAR CT	03	GREENBRIAR CT	ILEX DR W						\$11,738.12				\$11,738.12
SEMINOLE BLVD	01NB	GREENBRIAR DR	FLAGLER BLVD						\$11,151.21				\$11,151.21
SEMINOLE BLVD	03NB	AUSTRALIAN CIR	CRESCENT DR						\$7,666.46				\$7,666.46
7TH CT	01	BAYBERRY DR	CYPRESS DR						\$5,245.47				\$5,245.47
NORTHLAKE BLVD	03EB	10TH CT	10TH ST						\$870.81				\$870.81
PROSPERITY FARMS RD	01	NORTHERN DR	POPLAR DR							\$61,405.02			\$61,405.02
S KILLIAN DR	01	KILLIAN DR W	OLD DIXIE HWY							\$39,616.14			\$39,616.14
WEST RD	01	NORTHERN DR	ORANGE DR							\$10,897.69			\$10,897.69
10TH ST	08SB	KALMIA DR W	JASMINE DR W							\$6,602.69			\$6,602.69
10TH ST	12NB	NORTHERN DR	NORTHLAKE BLVD							\$29,345.29			\$29,345.29
3RD ST	03	CYPRESS DR	DATE PALM DR							\$10,564.30			\$10,564.30
3RD ST	07	PARK AVE	GREENBRIAR DR							\$8,876.95			\$8,876.95
7TH ST	09	ILEX DR E	FLAGLER BLVD							\$8,363.41			\$8,363.41
7TH ST	11	AUSTRALIAN CIR	CRESCENT DR							\$9,537.22			\$9,537.22
8TH ST	03	CYPRESS DR	DATE PALM DR							\$12,325.02			\$12,325.02
AUSTRALIAN CIR	01	7TH ST	SEMINOLE BLVD							\$20,248.25			\$20,248.25
AUSTRALIAN CIR	02	SEMINOLE BLVD	4TH ST							\$22,926.01			\$22,926.01
FLAGLER BLVD	04	LAUREL DR	KALMIA DR W							\$10,270.85			\$10,270.85
MAGNOLIA DR	02	9TH ST	8TH ST							\$20,541.70			\$20,541.70
N REDWOOD DR	02	SABAL PALM DR	TEAK DR							\$9,243.77			\$9,243.77
NORTHERN DR	04	WEST RD	9TH ST							\$9,904.04			\$9,904.04

PALMETTO DR	07	2ND ST	FEDERAL HWY							\$11,811.48				\$11,811.48
4TH ST	12	AUSTRALIAN CIR	CRESCENT DR							\$8,069.96				\$8,069.96
9TH ST	07	GREENBRIAR DR	HAWTHORNE DR							\$13,718.92				\$13,718.92
ALLEY N OF TEAK	02	CRESCENT DR	DEAD END E							\$8,553.13				\$8,553.13
BAYBERRY DR	05	6TH ST	5TH ST							\$16,946.91				\$16,946.91
CYPRESS DR	08	3RD ST	2ND ST							\$21,128.61				\$21,128.61
HAWTHORNE DR	08	2ND ST	FEDERAL HWY							\$12,838.56				\$12,838.56
ORANGE DR	01	WEST RD	NORTHERN DR							\$20,981.88				\$20,981.88
W KALMIA DR	01	10TH ST	9TH ST							\$16,946.91				\$16,946.91
10TH ST	09SB	LAUREL DR	KALMIA DR W							\$5,240.23				\$5,240.23
2ND ST	12	HAWTHORNE DR	ILEX DR E							\$3,668.16				\$3,668.16
5TH ST	04	DATE PALM DR	EVERGREEN DR							\$6,288.28				\$6,288.28
7TH ST	07	GREENBRIAR DR	HAWTHORNE DR							\$4,978.22				\$4,978.22
7TH ST	10	FLAGLER BLVD	AUSTRALIAN CIR							\$7,493.53				\$7,493.53
8TH ST	15	LAUREL DR	MAGNOLIA DR							\$4,716.21				\$4,716.21
AUSTRALIAN CIR	03	4TH ST	PALMETTO DR							\$9,799.23				\$9,799.23
CYPRESS DR	09	2ND ST	FEDERAL HWY							\$11,318.90				\$11,318.90
FLAGLER BLVD	08EB	7TH ST	6TH ST							\$9,353.81				\$9,353.81
HAWTHORNE DR	06	3RD ST	2ND CT							\$6,288.28				\$6,288.28
LAUREL DR	01	10TH ST	9TH ST							\$13,755.61				\$13,755.61
N REDWOOD DR	01	REDWOOD DR E	SABAL PALM DR							\$5,135.43				\$5,135.43
PALMETTO DR	04	CRESCENT DR	AUSTRALIAN CIR							\$7,231.52				\$7,231.52
2ND ST	05	DATE PALM DR	EVERGREEN DR							\$56,594.49				\$56,594.49
GREENBRIAR DR	07	4TH ST	3RD ST							\$188,648.30				\$188,648.30
NEWMAN RD	01	MILLER WAY	BRANT RD							\$79,782.51				\$79,782.51
2ND ST	01	DEAD END S	BAYBERRY DR							\$66,026.91				\$66,026.91
2ND ST	06	EVERGREEN DR	EVERGREEN DR							\$37,729.66				\$37,729.66
10TH ST	05	FORESTERIA DR	PARK AVE							\$30,723.47				\$30,723.47
2ND ST	04	DATE PALM DR	DATE PALM DR							\$6,539.81				\$6,539.81
FLAGLER BLVD	12EB	ILEX DR E	JASMINE DR E							\$16,213.27				\$16,213.27
GREENBRIAR DR	10	2ND ST	FEDERAL HWY								\$141,486.23			\$141,486.23
GREENBRIAR DR	06	5TH ST	4TH ST								\$196,508.65			\$196,508.65
CYPRESS DR	05	6TH ST	5TH ST								\$156,813.90			\$156,813.90
10TH ST	03	CYPRESS DR	EVERGREEN DR								\$253,103.14			\$253,103.14
13TH ST	01	JOULE RD	KINETIC RD								\$141,486.23			\$141,486.23
13TH ST	02	KINETIC RD	WATERTOWER RD								\$40,873.80			\$40,873.80
GREENBRIAR DR	08	3RD ST	2ND CT								\$19,619.42			\$19,619.42
10TH ST	07NB	GREENBRIAR CT	JASMINE DR W								\$12,052.53			\$12,052.53
2ND ST	10	GREENBRIAR DR	HAWTHORNE DR								\$4,716.21			\$4,716.21
7TH ST	01	SILVER BEACH RD	BAYBERRY DR								\$4,978.22			\$4,978.22
BAYBERRY DR	08	3RD ST	2ND ST								\$15,720.69			\$15,720.69
2ND ST	09	PARK AVE	GREENBRIAR DR								\$5,764.25			\$5,764.25
CRESCENT DR	04	4TH ST	PALMETTO DR								\$3,772.97			\$3,772.97
NEWMAN RD	02	BRANT RD	REED RD								\$2,279.50			\$2,279.50
BAYBERRY DR	01	10TH ST	8TH ST									\$172,927.61		\$172,927.61
HAWTHORNE DR	05	4TH ST	3RD ST									\$204,368.99		\$204,368.99
4TH ST	06	PARK AVE	GREENBRIAR DR									\$6,917.10		\$6,917.10
8TH ST	01	SILVER BEACH RD	BAYBERRY DR									\$8,069.96		\$8,069.96
CRESCENT DR	06	REDWOOD DR E	SABAL PALM DR									\$5,030.62		\$5,030.62
GREENBRIAR CT	01	10TH ST	GREENBRIAR CT									\$3,458.55		\$3,458.55
KINETIC RD	01	15TH ST	14TH ST									\$6,026.27		\$6,026.27
POPLAR DR	03	POPLAR CT	NORTHERN DR									\$16,139.91		\$16,139.91
SABAL PALM DR	01	REDWOOD DR N	CRESCENT DR									\$13,834.21		\$13,834.21
2ND CT	02	JASMINE DR E	KALMIA DR E									\$3,772.97		\$3,772.97
6TH ST	07	PARK AVE	GREENBRIAR DR									\$14,987.06		\$14,987.06

6TH ST	08	GREENBRIAR DR	HAWTHORNE DR									\$13,624.60		\$13,624.60
6TH ST	02NB	BAYBERRY DR	CYPRESS DR									\$5,240.23		\$5,240.23
8TH ST	07	PARK AVE	GREENBRIAR DR									\$5,187.83		\$5,187.83
9TH ST	13	MAGNOLIA DR	NORTHERN DR									\$6,812.30		\$6,812.30
GREENBRIAR DR	02	8TH ST	7TH ST									\$13,100.58		\$13,100.58
WATERTOWER RD	06	OLD DIXIE HWY	END MAINTENANCE									\$12,681.36		\$12,681.36
10TH ST	10SB	MAGNOLIA DR	LAUREL DR									\$5,240.23		\$5,240.23
EVERGREEN DR	09	4TH ST	3RD ST									\$12,052.53		\$12,052.53
GREENBRIAR CT	04	ILEX DR W	JASMINE DR W									\$4,716.21		\$4,716.21
MAGNOLIA DR	01	10TH ST	9TH ST									\$15,406.28		\$15,406.28
PALMETTO DR	02	JASMINE DR W	ILEX DR W									\$5,423.64		\$5,423.64
PARK AVE	05	OLD DIXIE HWY	10TH ST									\$16,330.00		\$16,330.00
POPLAR DR	01	PROSPERITY FARMS RD	WEST RD									\$6,602.69		\$6,602.69
POPLAR DR	02	WEST RD	POPLAR CT									\$11,738.12		\$11,738.12
W JASMINE DR	07	PALMETTO DR	TEAK DR									\$10,952.08		\$10,952.08
EVERGREEN DR	07	6TH ST	5TH ST									\$12,655.16		\$12,655.16
EVERGREEN DR	11	2ND ST	FEDERAL HWY									\$11,790.52		\$11,790.52
MILLER WAY	01	SILVER BEACH RD	NEWMAN RD									\$12,917.17		\$12,917.17
PALMETTO DR	01	KALMIA DR W	JASMINE DR W									\$5,423.64		\$5,423.64
PALMETTO DR	05	AUSTRALIAN CIR	FLAGLER BLVD									\$12,052.53		\$12,052.53
PROSPERITY FARMS RD	02	POPLAR DR	NORTHLAKE BLVD									\$17,869.19		\$17,869.19
TEAK DR	01	JASMINE DR W	REDWOOD DR N									\$6,131.07		\$6,131.07
TEAK DR	02	REDWOOD DR N	CRESCENT DR									\$16,349.52		\$16,349.52
10TH ST	11NB	MAGNOLIA DR	NORTHERN DR									\$5,240.23		\$5,240.23
6TH ST	02SB	CYPRESS DR	BAYBERRY DR									\$5,240.23		\$5,240.23
7TH ST	03	DATE PALM DR	EVERGREEN DR									\$5,476.04		\$5,476.04
NORTHLAKE BLVD	01EB	CORP LIMIT W	OLD DIXIE HWY									\$25,475.69		\$25,475.69
PARK AVE	09	7TH ST	6TH ST									\$19,808.07		\$19,808.07
PARK AVE	13	3RD ST	2ND ST									\$22,008.97		\$22,008.97
PARK AVE	14	2ND ST	FEDERAL HWY									\$18,707.62		\$18,707.62
POPLAR CT	01	POPLAR DR	NORTHLAKE BLVD									\$7,781.74		\$7,781.74
W ILEX DR	05	FLAGLER BLVD	CRESCENT DR									\$13,205.38		\$13,205.38
WATERTOWER RD	04	13TH ST	12TH ST									\$8,174.76		\$8,174.76
10TH ST	07SB	JASMINE DR W	GREENBRIAR CT									\$12,052.53		\$12,052.53
E ILEX DR	04	2ND ST	FEDERAL HWY									\$8,803.59		\$8,803.59
NORTHERN DR	03	10TH ST	WEST RD									\$7,781.74		\$7,781.74
NORTHLAKE BLVD	01WB	OLD DIXIE HWY	CORP LIMIT W									\$25,475.69		\$25,475.69
PARK AVE	04	CONGRESS AVE N	DEAD END E									\$30,614.76		\$30,614.76
PARK AVE	03WB	SAN MARCO CIR	CONGRESS AVE N									\$7,336.32		\$7,336.32
SEMINOLE BLVD	02NB	FLAGLER BLVD	AUSTRALIAN CIR									\$5,476.04		\$5,476.04
W KALMIA DR	05	PALMETTO DR	JASMINE DR W									\$14,987.06		\$14,987.06
WATERTOWER RD	03	14TH ST	13TH ST									\$6,917.10		\$6,917.10
7TH ST	04	EVERGREEN DR	FORESTERIA DR									\$4,480.40		\$4,480.40
CRESCENT DR	01	ILEX DR W	7TH ST									\$6,288.28		\$6,288.28
CRESCENT DR	03	SEMINOLE BLVD	4TH ST									\$10,061.24		\$10,061.24
LAKE SHORE DR	01	SILVER BEACH RD	CYPRESS DR									\$16,270.92		\$16,270.92
PARK AVE ALLEY	02	8TH ST	9TH ST									\$10,615.94		\$10,615.94
6TH ST	04SB	EVERGREEN DR	DATE PALM DR									\$5,240.23		\$5,240.23
6TH ST	01	SILVER BEACH RD	BAYBERRY DR										\$7,598.33	\$7,598.33
7TH ST	02	BAYBERRY DR	DATE PALM DR										\$10,955.35	\$10,955.35
9TH ST	08	HAWTHORNE DR	ILEX DR W										\$4,401.79	\$4,401.79
E ILEX DR	05	FEDERAL HWY	LAKE SHORE DR										\$8,174.76	\$8,174.76
FORESTERIA DR	01	10TH ST	9TH ST										\$17,449.97	\$17,449.97
FORESTERIA DR	05	6TH ST	5TH ST										\$21,327.74	\$21,327.74
FORESTERIA DR	06	5TH ST	4TH ST										\$13,100.58	\$13,100.58

FORESTERIA DR	09	2ND ST	FEDERAL HWY											\$12,262.14	\$12,262.14
NORTHERN DR	02	10TH CT	10TH ST											\$4,559.00	\$4,559.00
PARK AVE	10	6TH ST	5TH ST											\$24,209.87	\$24,209.87
PARK AVE	11	5TH ST	4TH ST											\$22,008.97	\$22,008.97
PARK AVE	12	4TH ST	3RD ST											\$22,008.97	\$22,008.97
W JASMINE DR	08	TEAK DR	KALMIA DR W											\$2,882.13	\$2,882.13
CRESCENT DR	02	7TH ST	SEMINOLE BLVD											\$8,803.59	\$8,803.59
FORESTERIA DR	07	4TH ST	3RD ST											\$12,576.55	\$12,576.55
PARK AVE ALLEY	01	7TH ST	8TH ST											\$10,532.08	\$10,532.08
PARK AVE ALLEY	03	9TH ST	10TH ST											\$10,515.31	\$10,515.31
NORTHLAKE BLVD	02EB	OLD DIXIE HWY	10TH CT											\$14,521.15	\$14,521.15
5TH ST	07	PARK AVE	GREENBRIAR DR											\$5,043.72	\$5,043.72
6TH ST	06	FORESTERIA DR	PARK AVE											\$4,034.98	\$4,034.98
9TH ST	09	ILEX DR W	JASMINE DR W											\$3,799.17	\$3,799.17
BAYBERRY DR	07	4TH ST	3RD ST											\$5,240.23	\$5,240.23
FORESTERIA DR	08	3RD ST	2ND ST											\$6,812.30	\$6,812.30
MAGNOLIA DR	03	8TH ST	FLAGLER BLVD											\$6,969.51	\$6,969.51
PARK AVE	03EB	SAN MARCO CIR	CONGRESS AVE N											\$3,668.16	\$3,668.16
FORESTERIA DR	02	9TH ST	8TH ST											\$9,694.43	\$9,694.43
GREENBRIAR DR	03	7TH ST	6TH ST											\$5,895.26	\$5,895.26
PARK AVE	01	GARDEN RD	SAN MARCO CIR											\$18,236.00	\$18,236.00
RAILROAD AVE	01	PARK AVE	WATERTOWER RD											\$6,471.68	\$6,471.68
10TH ST	06	PARK AVE	GREENBRIAR CT											\$5,030.62	\$5,030.62
CRESCENT CIR	01	CRESCENT DR	CRESCENT DR											\$12,097.36	\$12,097.36
FORESTERIA DR	03	8TH ST	7TH ST											\$9,694.43	\$9,694.43
W JASMINE DR	06	FLAGLER BLVD	PALMETTO DR											\$6,052.47	\$6,052.47
GREENBRIAR DR	01	9TH ST	8TH ST											\$6,550.29	\$6,550.29
HAWTHORNE DR	09	FEDERAL HWY	LAKE SHORE DR											\$4,257.69	\$4,257.69
NORTHERN DR	01	DEAD END W	10TH CT											\$1,899.58	\$1,899.58
WATERTOWER RD	05	12TH ST	OLD DIXIE HWY											\$5,240.23	\$5,240.23
3RD ST	02	BAYBERRY DR	CYPRESS DR											\$3,144.14	\$3,144.14
FORESTERIA DR	10	FEDERAL HWY	LAKE SHORE DR											\$5,620.15	\$5,620.15
NORTHLAKE BLVD	02WB	10TH CT	OLD DIXIE HWY											\$7,260.57	\$7,260.57
OLD DIXIE HWY	03NB	INDUSTRIAL AVE	PARK AVE											\$4,912.72	\$4,912.72
BRANT RD	01	NEWMAN RD	CUL-DE-SAC N											\$4,179.08	\$4,179.08
FORESTERIA DR	04	7TH ST	6TH ST											\$8,724.98	\$8,724.98
OLD DIXIE HWY	03SB	PARK AVE	INDUSTRIAL AVE											\$4,912.72	\$4,912.72
OLD DIXIE HWY	08	KILLIAN DR N	NORTHLAKE BLVD											\$14,436.84	\$14,436.84
PARK AVE	02	SAN MARCO CIR	SAN MARCO CIR											\$6,917.10	\$6,917.10
PARK AVE	06	10TH ST	9TH ST											\$4,716.21	\$4,716.21
E KALMIA DR	01	FLAGLER BLVD	3RD ST											\$1,771.20	\$1,771.20
OLD DIXIE HWY	02NB	NEWMAN RD	INDUSTRIAL AVE											\$4,454.20	\$4,454.20
PARK AVE	08	8TH ST	7TH ST											\$1,886.48	\$1,886.48
JOULE RD	01	13TH ST	12TH ST											\$1,771.20	\$1,771.20
OLD DIXIE HWY	07	KILLIAN DR S	KILLIAN DR N											\$3,186.06	\$3,186.06
OLD DIXIE HWY	01NB	SILVER BEACH RD	NEWMAN RD											\$2,489.11	\$2,489.11
OLD DIXIE HWY	02SB	INDUSTRIAL AVE	NEWMAN RD											\$4,454.20	\$4,454.20
PARK AVE	07	9TH ST	8TH ST											\$1,886.48	\$1,886.48
NORTHLAKE BLVD	07EB	FLAGLER BLVD	JASMINE DR W											\$6,012.26	\$6,012.26
NORTHLAKE BLVD	07WB	JASMINE DR W	FLAGLER BLVD											\$6,012.26	\$6,012.26
OLD DIXIE HWY	04	PARK AVE	WATERTOWER RD											\$6,969.51	\$6,969.51
OLD DIXIE HWY	05	WATERTOWER RD	GATEWAY RD											\$6,571.25	\$6,571.25
OLD DIXIE HWY	06	GATEWAY RD	KILLIAN DR S											\$1,792.16	\$1,792.16
OLD DIXIE HWY	01SB	NEWMAN RD	SILVER BEACH RD											\$2,489.11	\$2,489.11
NORTHLAKE BLVD	04WB	PROSPERITY FARMS RD	10TH ST											\$3,381.32	\$3,381.32

NORTHLAKE BLVD	04EB	10TH ST	PROSPERITY FARMS RD										\$3,381.32	\$3,381.32
NORTHLAKE BLVD	05EB	PROSPERITY FARMS RD	POPLAR CT										\$3,529.54	\$3,529.54
NORTHLAKE BLVD	05WB	POPLAR CT	PROSPERITY FARMS RD										\$3,529.54	\$3,529.54
NORTHLAKE BLVD	06EB	POPLAR CT	FLAGLER BLVD										\$3,612.92	\$3,612.92
NORTHLAKE BLVD	06WB	FLAGLER BLVD	POPLAR CT										\$3,612.92	\$3,612.92
NORTHLAKE BLVD	08EB	JASMINE DR W	CRESCENT DR										\$5,215.57	\$5,215.57
NORTHLAKE BLVD	08WB	CRESCENT DR	JASMINE DR W										\$5,215.57	\$5,215.57
NORTHLAKE BLVD	09EB	JASMINE DR W	CORP LIMIT E										\$6,239.23	\$6,239.23
NORTHLAKE BLVD	09WB	CORP LIMIT E	JASMINE DR W										\$6,239.23	\$6,239.23
LAKE SHORE DR	02	CYPRESS DR	DATE PALM DR										\$1,325.78	\$1,325.78
LAKE SHORE DR	03	DATE PALM DR	EVERGREEN DR										\$1,205.25	\$1,205.25
LAKE SHORE DR	04	EVERGREEN DR	FORESTERIA DR										\$1,084.73	\$1,084.73
LAKE SHORE DR	05	FORESTERIA DR	GREENBRIAR DR										\$2,651.56	\$2,651.56
LAKE SHORE DR	06	GREENBRIAR DR	HAWTHORNE DR										\$1,325.78	\$1,325.78
LAKE SHORE DR	07	HAWTHORNE DR	ILEX DR E										\$1,205.25	\$1,205.25
LAKE SHORE DR	08	ILEX DR E	JASMINE DR E										\$1,205.25	\$1,205.25
LAKE SHORE DR	09	JASMINE DR E	PALMETTO DR										\$2,289.98	\$2,289.98
				\$499,441.13	\$499,622.93	\$499,750.31	\$749,867.44	\$749,993.51	\$749,946.04	\$999,190.52	\$999,175.72	\$999,351.28	\$527,397.09	\$7,273,735.97



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 16, 2025
Originating Department: Public Works
Agenda Title: Discussion - Proposed Amendments to Town Code - Sections 72-2 and 72-3 (Public Infrastructure Maintenance Responsibilities)

Approved by Town Manager: _____ **Date:** _____

Cost of Item: _____ **Funding Source:** _____
Account Number: _____ **Finance Signature:** _____

Advertised: _____
Date: _____ **Newspaper:** _____

Attachments: Revised Code Language Sections 72-2 and 72-3
Legal Memorandum: Sidewalk Maintenance Obligations (Jones Foster LLP, dated April 8, 2025)

Please initial one:

_____ Yes I have notified everyone
 _____ Not applicable in this case

Summary Explanation/Background:

The Public Works Department is requesting the Town Commission to consider, discuss and provide input/direction on proceeding with an amendment (ordinance) to Sections 72-2 and 72-3, Town Code, which relates to the maintenance responsibilities for public sidewalks and related infrastructure.

The Department requested the Town's Attorney to review this section of the Code to identify areas within the Code that lacks clarity regarding Town property owners' duties, liability apportionment and enforcement related to public sidewalks and infrastructure. As a result, proposed amendments have been developed by the Attorney and Public Works Department that generally includes:

- Clarify the duty of adjacent property owners to inspect, report, and repair conditions caused by their property or actions

- Provide a clear framework for tree-related damages, including comparative liability for boundary trees
- Strengthen enforcement mechanisms and consistency with Florida Statutes
- Reduce ambiguity regarding the Town's discretionary repair authority and liability exposure

The proposed revisions to this section of the Town's Code were developed utilizing text from comparable-sized Florida communities regarding this important community issue well as best practices utilized within public infrastructure maintenance management.

Recommendation:

The Town Commission consider, discuss and provide input/direction on proceeding with various amendments (ordinance) to Sections 72-2 and 72-3, Town Code, which relates to the maintenance responsibilities for public sidewalks and related infrastructure.

J O N E S F O S T E R

Memo

To: Jaime Morales
From: Brett T. Lashley, Esq.
Date: April 8, 2025
Subject: Sidewalk Maintenance Obligations

BACKGROUND

The Town is seeking a legal opinion regarding Town Ordinance Sec. 72-2 and 72-3 and the implications for property owners and the Town concerning the maintenance and repair of sidewalks, driveways, alleys, driveway aprons, swales, and curbs adjacent to private properties.

ISSUES

- 1) Under the Town's code, what duties do abutting property owners have to report or maintain Town sidewalks, driveways, alleys, driveway aprons, swales, and curbs abutting their properties?
- 2) Can the Town hold abutting property owners responsible for damage to Town sidewalks, driveways, alleys, driveway aprons, swales, and curbs caused by trees on the abutting property owner's property?
- 3) How does joint and several liability apply to abutting property owners liability for damages caused by trees shared by multiple properties and property owners?
- 4) Potential revisions to the Code for the Town's consideration.

TOWN CODE

E S T .
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 jonesfoster.com

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Sec. 72-2. - Obligation of property owner to maintain public sidewalks, driveways, alleys, driveway aprons, or curbs adjacent to a property owner's property.

(a) *General prohibition.* It is unlawful for the owner of real property, and/or his tenant, licensee, lessee, occupant, and/or agent and any other persons or entities who have the care, custody and/or control of the subject real property ("responsible parties"), to cause or allow to be caused damage to town sidewalks, driveways, alleys, driveway aprons, swales, swale areas, or curbs, which abut, or are adjacent or contiguous to the property owner's real property, where such damage renders such areas either defective, defaced, unsafe, dangerous, and/or detrimental to pedestrians, bicyclists, and motorists. Painting of town sidewalks is prohibited. Painting, resurfacing or marking of driveway aprons requires approval from the community development department; driveway apron painting, resurfacing or marking must match the color, style, and design of the corresponding, abutting driveway.

(b) *Responsible parties.* A property owner, and/or the owner's tenant, licensee, lessee(s), occupant and/or agent and/or any other persons or entities who have the care, custody and/or control over the adjacent real property, shall all be deemed "responsible parties" for purposes of this article. Responsible parties shall have an affirmative duty to regularly inspect the abutting, adjacent, and contiguous sidewalks and public ways, for unsafe conditions including but not limited to, potholes; broken or uneven surfaces which may make walking or traversing the area unsafe; worn out or otherwise in disrepair due to decaying or broken materials; protruding roots, overhanging branches, deteriorated surfaces, or any other unsafe condition, which may pose a danger or threat to the public or to the adjacent property owner or his guests, invitees, and other persons on the property and report such unsafe conditions to the community development department. Where such areas are damaged by roots from trees on the private property side of the right-of-way, any damage to the sidewalk shall be considered attributable to the property owner for purposes of this article. In the event that the tree is located on the property of more than one property owner, such as where a tree straddles a property line between the boundaries of two or more properties, both property owners shall be jointly and severally liable for any violation of this article, and any and all fines, costs, and other damages caused by the tree to the sidewalk. Where such areas are damaged by roots from trees located on town property maintained by the town, or by limbs falling from a tree or by the removal of a tree by the town, the repairs to town sidewalks shall be made by the town at no cost to the adjacent property owner.

Sec. 72-3. - Enforcement.

(a) *Proactive discovery of potential violations.* Where a sidewalk has been observed to be in an unsafe condition by the town or a complaint of the same has been reported

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to the town, the town may initiate code enforcement action, and/or legal any other legal remedies available to the town. If it is determined that the property owner and/or other responsible party has caused such condition, then the property owner or other responsible party shall repair or replace the damaged area of the sidewalk in the manner required by the town for the construction of such areas. In the event the violator does not affect repairs to the damaged area, the town may complete all required maintenance, repairs, and/or replacement, as more specifically provided below.

(b) *Town's right to make repairs.* In the event that the violator fails to complete the remedial action required of a final order rendered by either a special magistrate or court, the town shall have the right to make all necessary repairs in order to bring the property into compliance, and all costs and expenses incurred by the town in connection with the making of the repairs, together with all fines and other administrative costs imposed, shall constitute a lien upon the real and personal property owned by the violator. The town's lien may be foreclosed in accordance with the provisions of F.S. ch. 162, as amended.

ANALYSIS

1) **Under the Town's code, what duties do abutting property owners have to report or maintain Town sidewalks, driveways, alleys, driveway aprons, swales, and curbs abutting their properties?**

Section 72-2(a) prohibits a property owner from causing or allowing to be caused damage to Town sidewalks, driveways, alleys, driveway aprons, swales, swale areas, or curbs, which abut, or are adjacent or contiguous to the property owner's real property, where such damage renders such areas either defective, defaced, unsafe, dangerous, and/or detrimental to pedestrians, bicyclists, and motorists.

Section 72-2(b) creates "an affirmative duty to **regularly inspect** the abutting, adjacent, and contiguous sidewalks and public ways, for unsafe conditions. . . **and report** such unsafe conditions to the community development department." . . . This subsection then provides "where such areas are damaged by roots from trees on the private property side of the right-of-way, any damage to the sidewalk shall be considered attributable to the property owner for purposes of this article." As such, this subsection creates a duty to regularly inspect and report unsafe conditions. However, there is no mention of an obligation to repair or maintain Town property in this section. The sentence regarding damage being attributed to property owners for trees on their properties could imply that an abutting property owner may be responsible for repairs caused by those trees, but this subsection makes no reference to the duty to actually repair or maintain. Thus, see my recommended changes to the Code in section 4 of this memo.

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Section 72-3 titled “enforcement” creates a duty to repair Town sidewalks, driveways, alleys, driveway aprons, swales, and curbs **only “if** it is determined that the property owner and/or other responsible party **has caused** such condition.” If it is determined by the Town that the property owner caused the damage, “then the property owner or other responsible party **shall repair or replace** the damaged area of the sidewalk in the manner required by the town for the construction of such areas.” Because of the inclusion of this sentence, I believe the only time an abutting property owner is responsible for repairing or maintaining Town sidewalks, driveways, alleys, driveway aprons, swales, and curbs is if it is determined that they **caused** the damage. This obligation is consistent with other municipalities’ codes. See City of Orlando code sec. 54.41 and City of Miami code sec. 25-56.

2) Can the Town hold abutting property owners responsible for damage to Town sidewalks, driveways, alleys, driveway aprons, swales, and curbs caused by trees on the abutting property owner’s property?

I could not find any authority preempting the Town’s ability to do so. Other municipalities throughout the state also hold property owners responsible for damage caused by trees on their property. Section 72-2 references damage caused by trees on abutting properties, but makes no mention of the duty to repair. Section 72-3 creates the duty to repair damage caused by property owners, but does not mention damage caused by trees. In reading the two sections together, it can be inferred that a property owner would be responsible for repairing damage caused by a tree on their property. However, this would seem to require some type of code enforcement hearing to determine that the property owner’s failure to maintain a tree on its property is the cause of the damage. In such cases, one would assume that the property owner would argue that it is an Act of God, i.e. the tree’s growth, that caused the damage. The property owner would then presumably be responsible for removing the offending tree, or repairing the sidewalk. This may necessitate revisions to the code to clarify a property owner’s responsibilities. See my proposed revisions in section 4 of this memo.

3) How does joint and several liability apply to abutting property owners’ liability for damages caused by trees shared by multiple properties?

In Florida, if a tree trunk straddles a property line, it is considered a “boundary tree” and belongs jointly to both property owners. Florida does not recognize joint and several liability. Florida recognizes comparative fault. Meaning, when multiple parties are liable in tort, each culpable party is assessed with their portion of fault. Rather than joint and several liability where either party could be held responsible for 100% of any damages caused. As this relates to apportioning fault to property owners that share a boundary tree, the Town can hold each property owner responsible for damages attributable to each for any damage caused by the boundary tree. It may be difficult to attribute fault in any manner other than 50/50 for damage caused by boundary trees. It may be the responsibility of each owner of the boundary tree to present why their portion should be less than 50%. I did not locate any specific instances of how a municipality or court handled comparative fault in similar situations.

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4) Potential revisions to the Code for the Town's consideration.

Sec. 72-2. ~~—~~ Obligations of property owner to maintain public sidewalks, driveways, alleys, driveway aprons, or curbs adjacent to a property owner's property; restrictions.

(a) *General prohibition.* It ~~shall be~~ is unlawful for the owner of real property, and/or his tenant, licensee, lessee, occupant, and/or agent and any other persons or entities who have the care, custody and/or control of the subject real property ("responsible parties"), to cause or allow to be caused damage to town sidewalks, driveways, alleys, driveway aprons, swales, swale areas, or curbs, which abut, or are adjacent or contiguous to the property owner's real property, where such damage renders such areas either defective, defaced, unsafe, dangerous, and/or detrimental to pedestrians, bicyclists, and motorists. Painting of town sidewalks is prohibited. ~~Painting, resurfacing or marking of driveway aprons requires approval from the community development department; driveway apron painting, resurfacing or marking must match the color, style, and design of the corresponding, abutting driveway.~~

(b) *Duty to inspect and report.* ~~Responsible parties. A property owner, and/or the owner's tenant, licensee, lessee(s), occupant and/or agent and/or any other persons or entities who have the care, custody and/or control over the adjacent real property, shall all be deemed "responsible parties" for purposes of this article.~~ Responsible parties shall ~~have an affirmative duty to~~ regularly inspect the abutting, adjacent, and contiguous town sidewalks driveways, alleys, driveway aprons, swales, swale areas, or curbs and public ways, for unsafe conditions including but not limited to, potholes; broken or uneven surfaces which may make walking or traversing the area unsafe; worn out or otherwise in disrepair due to decaying or broken materials; protruding roots, overhanging branches, deteriorated surfaces, or any other unsafe condition, which may pose a danger or threat to the public or to the adjacent property owner or his guests, invitees, and other persons on the property and promptly report such unsafe conditions to the town's public works department.

(c) *Duty to repair and maintain.* ~~Where town sidewalks, driveways, alleys, driveway aprons, swales, swale areas, or curbs have been observed to be in an unsafe condition by the town or a complaint of the same has been reported to the town, the town may initiate code enforcement action, and/or any other legal remedies available to the town. If it is determined by the town that the property owner and/or other responsible party has caused such damaged condition, then the property owner or other responsible party shall repair or replace the damaged area of the sidewalk, driveway, alley, driveway apron, swale, swale area, or curb in the manner required by the town for the construction of such areas. In the event the violator fails to repair the damaged area, the town may complete all required maintenance, repairs, and/or replacement, as more specifically provided in section 72-3.~~ Where any town sidewalks, driveways, alleys, driveway aprons, swales, swale areas, or curbs ~~such areas~~ are damaged by roots from trees on the private property side of the right-of-way, any damage ~~to the sidewalk~~ shall be considered attributable to the property owner for purposes of this article. In the event that the tree is located on the property of more than one property owner, such as where a tree straddles a property line between the boundaries of two or more properties, both property owners shall be jointly and severally ~~comparatively~~ liable for any violation of this article, and any and

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all fines, costs, and other damages caused by the tree ~~to the sidewalk~~. Where such areas are damaged by roots from trees located on town property maintained by the town, or by limbs falling from a tree or by the removal of a tree by the town, the repairs to town sidewalks shall be made by the town at no cost to the adjacent property owner.

Sec. 72-3. - Enforcement.

~~(a) Proactive discovery of potential violations. Where a sidewalk has been observed to be in an unsafe condition by the town or a complaint of the same has been reported to the town, the town may initiate code enforcement action, and/or legal any other legal remedies available to the town. If it is determined that the property owner and/or other responsible party has caused such condition, then the property owner or other responsible party shall repair or replace the damaged area of the sidewalk in the manner required by the town for the construction of such areas. In the event the violator does not effect repairs to the damaged area, the town may complete all required maintenance, repairs, and/or replacement, as more specifically provided below.~~

~~(a) Failure to regularly inspect and report or repair and maintain. The failure of a violator to regularly inspect and notify the town of any unsafe conditions set forth in section 72-2(b) or the failure to repair and maintain required in section 72-2(c) may shall subject the property owner violator to all permissible code enforcement action pursuant to fines, costs and remedies laid out in section 9-39 and F.S. ch. 162 provided under Florida law.~~

~~(b) Town's right to make repairs. In the event that the violator fails to complete the remedial action required of by the town within 45 days after notice provided by the town a final order rendered by either a special magistrate or court, the town shall have the right to make all necessary repairs in order to bring the damaged Town property into compliance, and all costs and expenses incurred by the town in connection with the making of the repairs, together with anyall fines and other administrative costs imposed by an order of the code enforcement magistrate may be recorded and thereafter shall constitute a lien upon the real and personal property owned by the violator. The town's lien may be foreclosed in accordance with the provisions of F.S. ch. 162, as amended. The town's right to make the repairs on behalf of the violator does not obligate the town to make such repairs. The right to make the repairs is a remedy in addition to the remedies specified above and under Florida law. Nothing in this section shall be deemed to limit the town from enforcing its code by any other means authorized by law.~~

~~(c) Private cause of action. Any person, including the town, that is injured, aggrieved or against whom a civil action for damage, injunction or other relief is brought, to recover for injuries or damages arising out of a violation of this chapter, or to correct a condition in violation of this chapter, may bring a civil action in any court of competent jurisdiction against the adjacent or abutting property owner, occupant or agent of such property, or third party, who contributed to the violation of this chapter, for damages that the property owner, occupant, agent or third party's violation, negligence or wrongful acts or omissions contributed to any alleged injuries or damages sustained. The town may assert as a defense to any action that a violation of this chapter caused~~

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April 8, 2025

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or allowed to be caused by an adjacent or abutting property owner, occupant or agent of such property is not, or third party, reduces the town's liability, but is wholly or partially the responsibility of any, in whole or in part by such property owner, occupant or agent of such property, or third party's violation, due to its negligence or failure to comply with this chapter wrongful acts or emissions.

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Town of Lake Park Town Commission Agenda Request Form

Meeting Date: July 2, 2025

Originating Department: Town Clerk
Florida League of Cities Voting Delegate - Annual Conference - August
14 - 16, 2025

Agenda Title: _____

Agenda Category (i.e., Consent, New Business, etc.): _____

Approved by Town Manager: _____ **Date:** _____

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised: _____

Date: N/A **Newspaper:** _____

Attachments: Email from Eryn Russell
Voting Delegate Form

Please initial one:

_____ Yes I have notified everyone

VM _____ Not applicable in this case

Summary Explanation/Background:

The Florida League of Cities Annual Conference will be held at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida, from August 14-16, 2025. This conference is expected to provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

The Town of Lake Park has been requested to select one (1) voting delegate to serve as its voting delegate and cast the municipality's votes during the Annual Business Meeting, which will be held on Saturday, August 16, 2025.

The Voting Delegate designated by each municipality will vote on all official business matters brought before the League membership and requiring a vote during the Business Meeting. Matters such as the election of League leadership, adoption of resolutions and any other official business matters affecting the League may be voted on during the Business Meeting.

Voting delegate forms must be received by the League no later than July 31, 2025.

The purpose of this agenda item is to request that the Town Commission designate a voting delegate to represent the Town during the Annual Business Session.

Recommended Motion:

I move to appoint _____ as the Town's Voting Delegate during the 2025 Florida League of Cities Annual Conference and Business Meeting.

To: Key Official

From: Eryn Russell, Florida League of Cities

Date: June 17, 2025

Subject: 2025 Annual Conference Voting Delegate Information

The Florida League of Cities Annual Conference will be held at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida, from August 14-16, 2025. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

We ask that each member municipality sending delegates to the Annual Conference **designate one elected official to serve as its Voting Delegate** and cast the municipality's votes at the Annual Business Meeting which will be held on **Saturday, August 16, 2025**. The Voting Delegate designated by each municipality will vote on all official business matters brought before the League membership and requiring a vote during the Business Meeting. Matters such as the election of League leadership, adoption of resolutions and any other official business matters affecting the League may be voted on during the Business Meeting.

In accordance with the League's by-laws, the number of votes allocated to each municipality is determined based upon population. The League will use the latest Florida Estimates of Population as published by the University of Florida, Bureau of Economic and Business Research.

Annual Conference registration materials were sent to each municipality via the League's e-newsletter and are available online at flcities.com.

If you have any questions about voting delegates, please email erussell@flcities.com.
Voting delegate forms must be received by the League no later than July 31, 2025.

Attachments: Form Designating Voting Delegate

**2025 Annual Conference
Florida League of Cities, Inc.
August 14-16, 2025
Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities designate one of its elected officials to cast the municipality's votes at the Annual Business Meeting. League By-Laws require each municipality to select one person to serve as the municipality's Voting Delegate.

Municipalities do not need to adopt a resolution to designate a voting delegate. Instead, please fill out this form and return it to the League office so that your voting delegate may be properly identified. **Voting delegate forms must be received by the League no later than July 31, 2025.**

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Delegate Email: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:

Eryn Russell
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Email: erussell@flcities.com

From: [Eryn Russell](#)
To: [Eryn Russell](#)
Subject: 2025 FLC Annual Conference Voting Delegate Information
Date: Tuesday, June 17, 2025 11:50:57 AM
Attachments: [image001.png](#)
[2025 Voting Delegate Memo.pdf](#)

Good morning,

The Florida League of Cities Annual Conference will be held at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida, from August 14-16, 2025. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively. Click [here](#) for more information about Annual Conference.

We ask that each member municipality sending delegates to the Annual Conference designate one of their officials to cast their votes at the Annual Business Session, which will be held on **Saturday, August 16**. Election of League leadership and adoption of resolutions are undertaken during the business meeting.

Voting delegate forms must be received by the League no later than **July 31, 2025**.

Please see the attached memo for more information. Thank you,

Eryn Russell

Member Services Administrator

Florida League of Cities, Inc.

850.701.3616

www.flcities.com

