



Lake Park Town Commission, Florida

Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

September 18, 2024

Immediately Following the Final Public Hearing on the Budget

Roger Michaud	—	Mayor
Kimberly Glas Castro	—	Vice Mayor
Michael Hensley	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
John D’Agostino	—	Town Manager
Thomas J. Baird	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk’s office by calling 881-3311 at least 48 hours in advance to request accommodations.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION/REPORT:

- 1.** Proclamation in honor of Town Manager John O. D'Agostino upon his retirement from the Town of Lake Park, Florida.
- 2.** Palm Beach County Commission on Ethics Annual Overview.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

- 3.** September 4, 2024 Regular Commission Meeting Minutes
- 4.** September 5, 2024 First Public Budget Hearing Minutes
- 5.** Proclamation Declaring October 7-13, 2024 as Florida Climate Week
- 6.** Resolution 70-09-24 Approving The Plat Of 717 Bayberry
- 7.** Resolution 71-09-24 Rescheduling the October 2, 2024 Regular Commission Meeting to October 9, 2024.
- 8.** Resolution 72-09-24 Approving the Submission and Authorizing the Mayor to Sign The Library's Annual State Aid to Libraries Grant Agreement.
- 9.** Resolution 73-09-24 Authorizing the Mayor to Sign the Town of Lake Park Public Library Long-Range Strategic Plan for 2025-2027.

10. Resolution 74-09-24 Authorizing the Mayor to Sign the Library’s Annual Plan of Service

11. Resolution 75-09-24 Authorizing and Directing the Town Manager to Sign a Restrictive Covenant Clause Required as Part of the Project Close-out of the Agreement between the Town of Lake Park and the State of Florida, Department of State, Division of Historical Resources for the Lake Park Historic Town Hall Preservation work.

12. Resolution 76-09-24 Authorizing and Directing the Mayor to Execute an Agreement Between the Town of Lake Park and Florida Public Utilities Company, for the Relocation of Existing Gas Facilities along Lake Shore Drive.

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

13. Ordinance 10-2024 Extension to December 31, 2024 of the Inclusion of the Town of Lake Park in the Palm Beach County Fire Rescue Municipal Service Taxing Unit for Fire-Rescue, Fire Protection, Advanced Life Support (or Similar Emergency Services), Fire Code Enforcement and other Necessary and Incidental Services.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA; PROVIDING FOR THE TOWN’S CONSENT TO THE INCLUSION OF THE ENTIRE TERRITORY WITHIN THE TOWN OF LAKE PARK MUNICIPAL BOUNDARIES INTO PALM BEACH COUNTY’S FIRE/RESCUE MUNICIPAL SERVICE TAXING UNIT FOR FIRE-RESCUE, FIRE PROTECTION, ADVANCED LIFE SUPPORT (OR SIMILAR EMERGENCY SERVICES), FIRE CODE ENFORCEMENT AND OTHER NECESSARY AND INCIDENTAL SERVICES; PROVIDING FOR INTENT, PURPOSE AND CONSENT; PROVIDING FOR EFFECTIVENESS AND DURATION OF CONSENT; PROVIDING FOR EFFECTIVENESS OF REPEAL; ACKNOWLEDGING AD VALOREM MILLAGE RATE LIMITATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CAPTIONS; AND PROVIDING FOR EFFECTIVE DATE.

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: NONE

NEW BUSINESS:

- [14.](#) Resolution 77-09-24 approving employee benefits for FY 2025
- [15.](#) Resolution 78-09-24 Authorizing the Mayor to Execute the 21st Addendum to the Law Enforcement Service Agreement between PBSO and the Town of Lake Park.
- [16.](#) Resolution 79-09-24 for approval of property and casualty insurance for FY 2025.
- [17.](#) To Designate An Interim Town Manager Commencing 9/23/2024 And Ending When The New Town Manager Is Hired.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

REQUEST FOR FUTURE AGENDA ITEMS:

ADJOURNMENT:

FUTURE MEETING DATE: Next Scheduled Special Call Commission Meeting will be held on October 9, 2024.

**PROCLAMATION
IN HONOR OF JOHN O. D'AGOSTINO**

WHEREAS; John O. D'Agostino was appointed as the Town Manager of the Town of Lake Park on the first day of May, 2015; and

WHEREAS; John O. D'Agostino has distinguished himself by performing his duties as Town Manager and chief administrative officer of the Town of Lake Park with the utmost caliber of professionalism; and

WHEREAS; in so doing, John O. D'Agostino has always considered the needs of Town employees and the residents of the Town of Lake Park as paramount among his concerns and he has endeared himself to all who have had the honor and privilege of getting to know him; and

WHEREAS; John O. D'Agostino has at the same time managed the day-to-day operations of the government of the Town of Lake Park while at the same time maintained an open door policy; and

WHEREAS; through his commitment to public service, John O. D'Agostino has utilized his considerable expertise in transforming the Town of Lake Park into a community experiencing a significant amount of positive growth and development; and

WHEREAS; John O. D'Agostino has announced his retirement from his position as Town Manager of the Town of Lake Park; and

WHEREAS; the Town of Lake Park, Florida wishes to publicly recognize John O. D'Agostino for his accomplishments and express its gratitude for all that he has done for this community.

NOW, THEREFORE, on behalf of the Commission of the Town of Lake Park, I, Roger Michaud, Mayor of the Town of Lake Park, do hereby publicly recognize John O. D'Agostino for his dedication and service which he has rendered to the Town of Lake Park and wish him well in his future endeavors.

IN WITNESS WHEREOF, I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 18th day of September, 2024.

By: _____
Mayor Roger Michaud

ATTEST:

Vivian Mendez, Town Clerk



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 21, 2024

Agenda Item No.

Agenda Title: Palm Beach County Commission on Ethics Annual Overview.

- SPECIAL PRESENTATION/REPORTS CONSENT AGENDA
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager Bambi McKibbon-Turner Date _____

Laura Weidgans, Deputy Town Clerk

Name/Title _____

Digitally signed by Bambi McKibbon-Turner
 DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director,
 email=bturner@lakeparkflorida.gov, c=US
 Date: 2024.07.10 13:46:18 -04'00'

Originating Department: <p style="text-align: center;">Town Clerk</p>	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: <p style="text-align: center;">None</p>
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case Lw Please initial one.

Summary: Ms. Gina Levesque from the Palm Beach County Commission on Ethics has requested a few minutes to provide an overview of their activities, accomplishments and services.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Agenda Item No.

Agenda Title: September 4, 2024 Regular Commission Meeting Minutes.

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Bambi
 Approved by Town Manager **McKibbon-Turner**

Digitally signed by Bambi McKibbon-Turner
 DN: cn=Bambi McKibbon-Turner, o=Town of
 Lake Park, ou=Assistant Town Manager/Human
 Resources Director,
 email=bturner@lakeparkflorida.gov, c=US
 Date: 2024.09.09 14:26:56 -04'00'

Laura Weidgans, Deputy Town Clerk
 Name/Title

Originating Department: Town Clerk	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Minutes Exhibits A-D Comment Cards
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case LW. Please initial one.

Recommended Motion: I move to approve the September 4, 2024 Regular Commission Meeting Minutes.



Lake Park Town Commission, Florida

Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

September 04, 2024 6pm

Roger Michaud	—	Mayor
Kimberly Glas Castro	—	Vice Mayor
Michael Hensley	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
John D’Agostino	—	Town Manager
Thomas J. Baird	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

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CALL TO ORDER/ROLL CALL

6:01 P.M.

PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

Commissioner Michael Hensley

Commission recessed into the Attorney-Client session at 6:03 P.M.

Commissioner Taylor arrived at 6:05 P.M.

PLEDGE OF ALLEGIANCE

Town Planner Anders Viane led the Pledge.

The Commission recessed the Regular Commission meeting at 6:03pm to go into a Private Attorney-Client Session.

The Commission Reconvened the Regular Commission Meeting at 6:59 pm.

SPECIAL PRESENTATION/REPORT:

1. Proclamation Declaring September 15 - October 15, 2024 as Hispanic Heritage Month. Vice-Mayor Glas-Castro presented the proclamation. A representative from the Latino Leadership Alliance spoke about the role of Latinos in Palm Beach County. Mayor Michaud invited the group to the upcoming Multicultural event in the Town.

PUBLIC COMMENT:

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-Brett McCullough- Spoke about environmental issues and concerns and is asking Lake Park to set an example.

-Page Lewis – Spoke about running for the Palm Beach County School Board.

CONSENT AGENDA:

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Motion made to approve the Consent Agenda by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, and Commissioner Hensley.

2. August 7, 2024 Live Local Act Workshop Minutes.
3. August 7, 2021 Regular Commission Meeting Minutes.
4. August 21, 2024 Commission Budget Workshop Minutes.
5. August 21, 2024 Regular Commission Meeting Minutes.
6. Resolution 59-09-24 Authorizing And Directing The Town Manager To Sign A Restrictive Covenant Clause Required As Part Of The Project Close-out Of The Agreement Between The Town of Lake Park And The State of Florida Department Of Environmental Protection For The 2nd Street Resurfacing And Green Infrastructure Project.
7. Resolution 60-09-24 Authorizing The Mayor To Sign A Landscape Maintenance Memorandum OF Agreement (MMOA) Between The Town Of Lake Park (Town) And The Florida Department Of Transportation (FDOT) Pursuant To Exhibit "A".
8. Resolution 61-09-24 Authorizing The Mayor to Sign A Right-Of-Way Improvement And Maintenance And Maintenance Agreement Between The Town Of Lake Park And Nautilus 220 Condominiums Associates, Inc. Pursuant To Exhibit "A".
9. Resolution 62-09-24 Authorizing And Directing The Mayor To Execute A Grant Agreement Between The Town of Lake Park And The State Of Florida, Department Of State, Division Of Historical Resources (Division), For A Small Matching Grant For Design Services Related To Building Preservation And Compliance Improvements To Lake Park Town Hall.

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING: NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:

10. Ordinance 08-2024 Creating A New Section 30-6 Pertaining To The Operation Of Micromobility Devices, Golf Carts, Low Speed Vehicles And Motorized Scooters And Amending Chapter 30 Pertaining To High-Capacity Passenger Or Work Vans.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 30, ARTICLE I TO CREATE A NEW SECTION 30-6 PERTAINING TO THE OPERATION OF MICROMOBILITY DEVICES, GOLF

CARTS, LOW SPEED VEHICLES, AND MOTORIZED SCOOTERS; PROVIDING FOR THE AMENDMENT OF CHAPTER 30, ARTICLE II SECTION 30-35 PERTAINING TO HIGH-CAPACITY PASSENGER OR WORK VANS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Planner Viane explained the item and explained the difference between a golf cart and a low speed vehicle. Vice-Mayor Glas-Castro asked if golf carts would need license plates. Town Planner Viane explained that golf carts would require a license plate as per State Law. Town Manager D'Agostino read the specific language regarding requirements for Low Speed Vehicles from the Florida State Statute into the record as follows: "It requires a windshield, a vehicle identification number, exterior mirrors- drivers side and interior rearview or passenger side, headlamps, parking brake, vehicle identification number, seatbelts for each seat, reflectors, license plate, tail lamps and stop lamps and front and rear turn signals."

Commissioner Thomas spoke about the specifics between low speed vehicles and golf carts and stated that the information on the brochure (Exhibit A) was clear. Town Planner Viane explained that the information Commissioner Thomas provided from the brochure was all correct. Palm Beach Sheriff's Office Captain Thomas Gendreau stated that everything is spelled out in the brochure. Vice-Mayor Glas-Castro asked for clarification on the definition of a golf cart since the brochure only has a picture of a low speed vehicle. PBSO Captain Gendreau read the information from the statute for low speed vehicles. Town Manager D'Agostino stated the information regarding golf carts is on the brochure. PBSO Captain Gendreau explained that golf carts and low speed vehicles can be one and the same, but as true golf cart such as the ones used at a golf course don't have the side mirrors, brake lights, etc. and these types of golf carts cannot be driven on the roads. He stated that other municipalities may have wider sidewalks that can accommodate a golf cart, but the Town of Lake Park does not. Commissioner Taylor asked if she could drive her golf cart around Town. Captain Gendreau stated that she could not unless she modified her golf cart to be a street legal low speed vehicle.

Commissioner Hensley recapped the differences between golf carts and low speed vehicles for clarification. Town Attorney Baird read from the Town Ordinance and FSS 316.212 to respond to the questions. He clarified that if there is an eight foot wide sidewalk, a golf cart could ride on it. He also stated that FSS 316.2121 says that a street has to be designated by the Town in order for golf carts to be allowed to ride on it. He stated that this Ordinance could be amended to include a designation of streets in the Town where golf carts could operate, but that there are also statutory requirements that must be adhered to. Town Attorney Baird summarized that if you want golf carts on the sidewalks, the sidewalk must be eight feet wide and designated as multimodal and if you want them on the streets, the streets must be designated for such. Town Manager D'Agostino asked if the streets could be designated according to the speed limit. Town Attorney Baird stated that the streets would or would not be designated for use regardless of the speed limit as stated in statute. Mayor Michaud asked about tag and insurance requirements for golf carts if they are using the streets. Captain Gendreau did not have a definitive answer. Commissioner Thomas stated that she believes a vehicles that goes above 20 miles an hour is considered a low speed vehicle. Vice-Mayor Glas-Castro agreed with that and feels that we need to decide which specific streets need to be identified for golf carts and low speed vehicles. Town Planner Viane stated that the intention is to designate roads that are 25 miles per hour or less for golf cart use. Town Manager D'Agostino stated that this approach would be easier than designating specific streets. Mayor Michaud asked if insurance and tag would be required. Captain Gendreau stated that insurance and tag would not be a requirement for vehicles less than 20 miles per hour, but anything above 20 miles per hour would need a tag and insurance.

The Commission asked for staff to further clarify the Ordinance and bring it back at a future date. Commissioner Thomas clarified the specific information that the Commission wants included in the Ordinance; Vehicles below 20 mph versus above 20 mph along with the tag and insurance requirements for both types of vehicles.

Public Comment:

-John Linden spoke about the requirements of low speed vehicles vs. golf carts and believes an easy solution would be to require plates and insurance for all vehicle types. He also stated that there was never a first reading of this Ordinance.

The Commission discussed how they wanted to proceed and the specific direction to staff.

Public Works Director Jaime Morales stated that the Ordinance can only cover the Town roads, not State / County Roads.

No motion made. The Commission would like to see this Ordinance clarified and brought back during a future meeting date to include a differentiation between the two types of vehicles.

11. Ordinance 09-2024 Establish New Regulations For The Use Of Parks.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 18, ARTICLE III ENTITLED “PARK REGULATIONS”; PROVIDING FOR THE AMENDMENT OF DIVISION 1 TO ESTABLISH NEW REGULATIONS FOR THE USE OF PARKS, INCLUDING HOURS OF OPERATION, A FEE SCHEDULE AND THE ENFORCEMENT OF THE REGULATIONS; PROVIDING FOR THE AMENDMENT OF DIVISION 2, ENTITLED “PERMIT FOR GROUP ACTIVITIES” PERTAINING TO SPECIAL PERMITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Planner Viane explained that the Ordinance has been revised to address overnight sleeping and added an appeal process for trespassing.

Public Comment:

-John Linden – Spoke about the new regulations and wants to know why dogs and cats are not allowed in the parks.

Town Manager D'Agostino explained that it was prohibited to have dogs on park property because the Marina was reserved for this purpose.

Commissioner Taylor asked how the Town would enforce the large amount of dogs during events at the park. Town Manager D'Agostino started that it was not really enforceable. The Commission agreed that a dog park would be beneficial to the Town.

Motion made to approve Ordinance 09-2024 by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley
Town Attorney read the Ordinance by title only.

OLD BUSINESS:

12. Discussion By The Town Commission To Set A Date For Staff To Present The Comprehensive Plan And The Ordinance On Density In the Park Avenue Downtown District (PADD). Town Manager D'Agostino is requesting for the Commission to set a date for these items. The Commission tentatively agreed on Saturday October 19, 2024 and to push the Resiliency Workshop to November 2, 2024 and the date for the Eastside Density Workshop to be determined.

Public Comment:

Kelly Steele-encourages the Commission to schedule workshops in November so that seasonal residents will be present.

NEW BUSINESS:

13. Resolution 63-09-24 Appointing A Representative To The Seacoast Utility Authority Board.

Motion made to appoint the Interim Town Manager by Vice-Mayor Glas-Castro, Seconded by Commissioner Hensley.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley

14. PowerPoint Presentation Lion Fountain Finish Options

Public Works Director Morales presented (Exhibit B).

The Commission chose old stone with a budget not to exceed \$13,650.

15. Discussion On Body Worn Cameras For The Code Compliance Officers.

Community Development Director Nadia DiTommaso provided a summary (Exhibit C).

Mayor Michaud asked what would happen if one of the cameras breaks, would we have a backup camera for this purpose. Community Development Director DiTommaso explained that the cameras would need to be individualized to each staff member.

Mayor Michaud also asked about turning cameras off when entering private property. Community Development Director DiTommaso explained that if a resident requests for a camera to be turned off while the code officer is on public property, then the officer would not be required to turn the camera off.

Vice-Mayor Glas-Castro asked why staff is requesting the cameras. Community Development Director DiTommaso explained the request was made based on the Code Officer's experiences in the field. Vice-Mayor Glas-Castro asked how this would help them do their jobs. Community Development Director DiTommaso stated that it helps with communication so that misconceptions are cleared. Vice-Mayor Glas-Castro asked what the return on investment would be. Community Development Director DiTommaso explained there would be no revenue, but there would be benefits to having them. Vice-Mayor Glas-Castro stated that the purpose is not clear. Community Development Director DiTommaso advised that it would be for clarifying interactions between the Code Officers and residents. Vice-Mayor Glas-Castro stated that the statute that covers body worn cameras applies to officers with arrest authority only and she suggests providing the Code Officers with better training instead of expending the funds for these cameras.

Commissioner Hensley would prefer to fund de-escalation training as opposed to body cameras. Commissioner Thomas stated that the cameras would be invasive. And does not support it. Commissioner Taylor stated that she would not like being recorded and agrees with more sensitivity training instead.

Public Comment:

-John Linden - supports body worn cameras for the Town's Code Officers.

Mayor Michaud stated he is not in support of body worn cameras at this time.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird requested an Attorney Client session for September 18, 2024 at 6pm.

Town Manager D'Agostino provided comment via Exhibit D. Consensus was reached to approve a proclamation for Dr. Elisner "Pastor" Chevelon. Consensus was also reached to move

the Commission Meeting on October 2, 2024 to October 9, 2024. Consensus was reached for a proclamation for Florida Climate Week.

Commissioner Taylor had no comments.

Commissioner Hensley asked for the status of 754 Park Ave.

Commissioner Thomas asked if the Town is still under contracting with the landscaper who did the new landscaping on Park Ave from 7th-10th streets. Public Works Director Morales stated that we still are under contract and they have communicated that some areas are being damaged due to residents walking through landscaped areas. They will be addressing certain areas and replacing some items. Commissioner Thomas also asked about some diseased trees in the park. Public Works Director Morales stated that they have identified some plants in the pocket park and are working on a solution with the vendor.

Vice-Mayor Glas-Castro spoke about the State's plan for recreational opportunities. The Palm Beach County Board will take this up.

Mayor Michaud announced the Community Forum on Code Enforcement went well and the next Forum is scheduled for October 15th.

REQUEST FOR FUTURE AGENDA ITEMS: NONE

ADJOURNMENT:

9:23 P.M.

Motion made to adjourn by Commissioner Taylor, Seconded by Vice-Mayor Glas-Castro.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on September 18, 2024.

Mayor Roger D. Michaud

Town Seal

Town Clerk, Vivian Mendez, MMC

Deputy Town Clerk, Laura Weidgans

Approved on this _____ of _____, 2024

Guide to Owning LOW SPEED VEHICLES

A low speed vehicle (LSV) is a vehicle with a top speed greater than 20 MPH, but not greater than 25 MPH. **LSVs must be registered, titled and insured** with personal injury protection (PIP) and property damage liability (PDL) insurance. **Any person operating an LSV must have a valid driver license. LSVs may only be operated on streets where the posted speed limit is 35 MPH or less.**

LSVs must be equipped with the following safety equipment:



To title and register an LSV, bring the following documents to an FLHSMV or tax collector office, flhsmv.gov/locations:

- Manufacturer's Certificate of Origin;
- Form HSMV 82040 (Application for Title) flhsmv.gov/forms;
- Proof of Florida insurance, minimum \$10,000 PDL and \$10,000 PIP;
- Identification - driver license, ID card or passport; and
- Payment for applicable fees, flhsmv.gov/fees;
 - Title fee
 - Initial registration fee, if applicable
 - Plate fee
 - Registration fee (varies by weight of vehicle)

For more information, visit flhsmv.gov/low-speed-vehicles

Golf Carts

Golf carts are defined in section 320.01(22), Florida Statutes, as “a motor vehicle that is designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 MPH.” **Golf carts may be operated on roadways that are designated for golf carts with a posted speed limit of 30 MPH or less.**

Beginning October 1, 2023, a person operating a golf cart on public roads or streets who is under 18 years of age must possess a valid learner’s driver license or valid driver license, and a person who is 18 years of age or older must possess a valid form of government-issued photographic identification.

Converted Golf Carts

Prior to titling and registering a converted golf cart, the vehicle must be inspected and assigned a VIN at a Motorist Services Regional Office. **The converted golf cart must be street-legal before applying for title and registration.** flhsmv.gov/locations

Trailer the converted golf cart to a Motorist Services Regional Office and present the following documents and fees for an inspection, VIN assignment, title and registration:

- Manufacturer’s Certificate of Origin or a bill of sale for the golf cart form HSMV 84490 (Statement of Builder) completed by customer and compliance examiner/inspector;
- Form HSMV 86064 (Affidavit for Golf Cart Modified to a Low Speed Vehicle);
- Original bill(s) of sale or receipt(s) for all parts used to convert the golf cart;
- Certified weight slip for the converted golf cart.
- Form HSMSV 82040 (Application for Title);
- Proof of Florida insurance (minimum \$10,000 PDL and \$10,000 PIP);
- Sales tax or sales tax exemption information for all parts;
- Identification - driver license, ID card or passport; and
- Applicable fees, flhsmv.gov/fees
 - Inspection fee
 - Title fee
 - Initial registration fee, if applicable
 - Registration fee (varies by weight of vehicle)
 - Plate fee

All-Terrain Vehicles

Florida law, states that **all-terrain vehicles (ATV) may only be operated on unpaved roadways where the posted speed limit is less than 35 MPH and only during daylight hours.** Anyone under the age of 16 operating an ATV on public land must be under the supervision of an adult and must have proof of completion of a Department of Agriculture and Consumer Services (DACs) approved safety course. ATV operators and riders under the age of 16 must wear a USDOT approved safety helmet and eye protection. **ATVs are titled, but not registered**, and are not required to be insured with PIP and PDL coverage. (Sections 261.20, 316.2074 and 316.2123, Florida Statutes)

flhsmv.gov/lowspeedvehicles



Department of Public Works

Fountain Finish Options



Fountain 40-Type Finishing

Options

- In response to the Town Commission's request at the July 17, 2024, meeting, we are pleased to present the 40 finishing options available for the Large Lion Fountain.





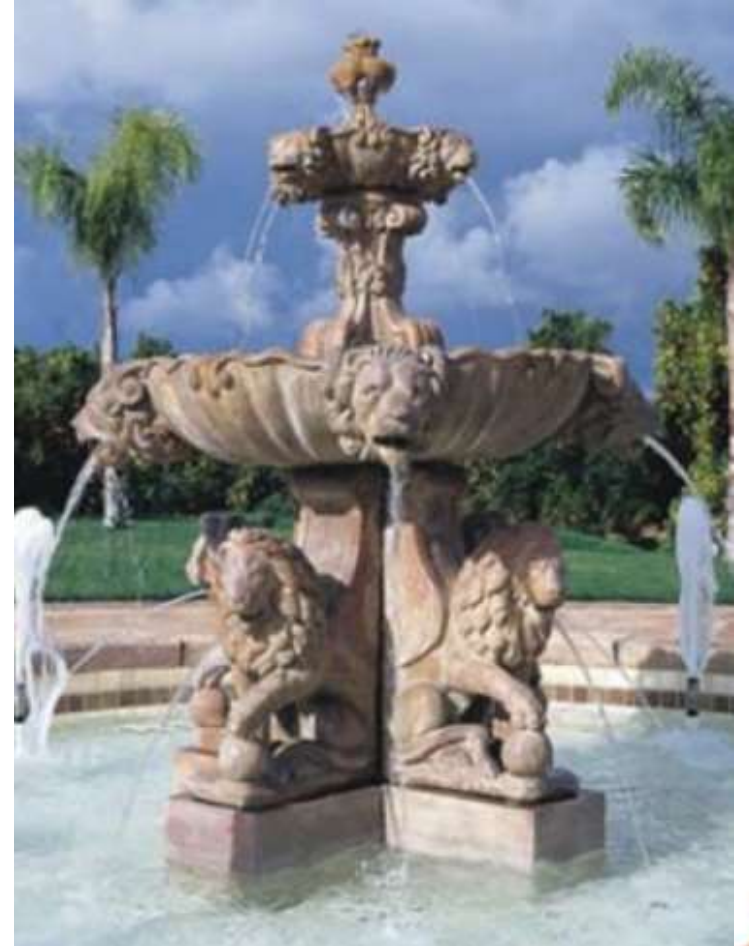






Clarification

- For clarification, the information provided to the Commission at the July 17, 2024, meeting requires correction: this unit does not include installation, the fountain pool, the water pump, or shipping costs.





Estimated Cost Summary

Total Estimated Replacement Cost: \$12,000 to \$18,850

Parts:

Fountain: \$7,621.99

Fountain Pool: \$1,000 - \$3,000

Water Pump: \$500 - \$1,200

Piping and Fittings: \$200 - \$500

Miscellaneous Materials (concrete, sealants, etc.): \$300 - \$700

Shipping Costs: \$200 - \$600

Total Estimated Parts and Fountain Cost: \$9,850 - \$13,650

Labor:

Total Estimated Labor Cost:

- In-house: \$0
- **Contracted: \$2,800 - \$5,200**



Conclusion

Based on the Commission's selection and directions, we will secure the necessary funds for the Town to purchase and install the fountain.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 4, 2024

Agenda Item No.

Agenda Title: DISCUSSION ON BODY WORN CAMERAS FOR THE CODE COMPLIANCE OFFICERS.

- SPECIAL PRESENTATION/REPORTS
 - BOARD APPOINTMENT
 - PUBLIC HEARING ORDINANCE
 - NEW BUSINESS**
 - OTHER: _____
- CONSENT AGENDA
 - OLD BUSINESS

Approved by Town Manager John D'Agostino Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town of Lake Park,
ou=Town Manager,
email=jdagostino@lakeparkflorida.gov, c=US
Date: 2024.08.28 16:09:29 -0400 Date: _____

Nadia Di Tommaso / Community Development Director

Name/Title

<p>Originating Department:</p> <p style="text-align: center;">Community Development</p>	<p>Costs: \$None at this Time</p> <p>Funding Source:</p> <p>Acct. #</p> <p><input type="checkbox"/> Finance _____</p>	<p>Attachments:</p> <ul style="list-style-type: none"> ➔ PBSO Digital Evidence Policy on BWCs ➔ City of Miami Beach BWCs Policy ➔ City of Miami Beach BWCs Training/Guidelines Guide ➔ Town of Lake Park DRAFT Policy ➔ City of Doral Costs ➔ Florida State Statute 119.071
<p>Advertised:</p> <p>Date: _____</p> <p>Paper:</p> <p><input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone _____</p> <p>OR</p> <p>Not applicable in this case <i>ND</i></p> <p>Please initial one.</p>

Summary Explanation/Background:

Body Worn Cameras (BWCs) were previously requested by the Code Compliance Officers. Based on their feedback, the Code Compliance Officers are requesting BWCs in order to promote transparency by being able to provide an objective record of interactions between them and property owners/tenants/residents.

In reviewing the feasibility of BWCs, two main factors were researched:

- (1) Standard policy provisions and costs
- (2) Experiences with other local governments utilizing BWCs

Standard Policy Provisions and Costs

Town Staff submitted public records requests with the Palm Beach County Sheriff's Office (PBSO) and the City of Miami Beach (Miami Beach has been using BWCs since 2017) on their policy documents for BWCs. **Enclosed** are the documents received by both entities. They include:

- PBSO Digital Evidence Policy on BWCs
- City of Miami Beach BWCs Policy
- City of Miami Beach BWCs Training/Guidelines Guide

Town Staff started with PBSO since we contract with them for law enforcement. In order to find a more compatible example for code compliance, the Town's Code Compliance Officers reached out to several Palm Beach County and South Florida municipalities to determine if their jurisdictions were utilizing BWCs. Only the City of Miami Beach responded in that their Code Compliance Officers have been utilizing BWCs since 2017. In light of this, our research utilizes the City of Miami Beach as our main example.

The City of Miami Beach explained that it is the policy of their Department to utilize BWCs to document code compliance violations and related interactions with the public by recording evidence of actions, conditions and statements. In light of their policy, their employees have a legal right to capture and record footage during all official interactions. Their BWC is a portable electronic recording device that records audio and video. Their policy provides for maintenance, training, data retention and records request guidelines as well. More specifically, Each BWC is specifically assigned to one Officer and it cannot be shared or used by another Officer.

A body camera recording, or a portion thereof, **is confidential and exempt** (FSS 119.071) from 119.07(1) and 24(a), Article I of the State Constitution (**i.e. sharing or exchanging of information**) if the recording (the following is directly from State Statute):

- a. Is taken within the interior of a private residence
- b. Is taken within the interior of a facility that offers health care, mental health care, or social services; or

c. Is taken in a place that a reasonable person would expect to be private.

Enclosed is a preliminary DRAFT policy that may be considered, and further reviewed and refined, by the Town if BWCs are desired and implemented.

As it relates to **costs**, the Town's Chief Information Technology Officer was able to receive the City of Doral's latest costs for BWCs from their law enforcement department (**enclosed**). The per unit all-inclusive cost (including equipment, hardware and software) is approximately \$4,000 per unit, for an annual cost of approximately \$12,000.

Experiences with other local governments utilizing BWCs

As indicated herein, the BWCs local government (code compliance) experiences is limited. Based on our research, only The City of Miami Beach was able to offer their information and feedback in that their BWC program has been very effective and useful both to their Officers and to their residents.

Conclusion

In light of the above information and the enclosed documents, Town Staff is unable to affirm that a majority of code compliance departments in South Florida are utilizing BWCs. BWCs initiated with law enforcement and have, only recently, been considered by code compliance departments. With this being said, BWCs, based on our research, provide added protection and transparency to not only the Code Compliance Officers, but to the property owners and residents, as it relates to communications that transpire on code cases. They also improve accountability by Code Compliance Officers and can be used to review allegations of misconduct. In order for them to be effective however, a strong policy is needed, along with reliable equipment. On the flipside, while Florida State Statute protects certain categories from the share of information, the footage captured by BWCs is generally classified as a public record for the duration of time the established policy allows (State Statute indicates 90 days) therefore, the Commission would need to feel comfortable with this understanding based on our public records law.

Based on the information provided herein, if the Town Commission is in favor of adding an additional transparency/accountability strategy for Code Compliance, understanding the costs and public records implications, BWCs should be considered.

Recommended Motion: Discussion item only to determine whether the Commission is in favor of funding BWCs in the Fiscal Year 2024/25 Budget.



TOWN MANAGER COMMENTS
REGULAR TOWN COMMISSION MEETING
Wednesday, September 4, 2024

COMMUNICATIONS

Lake Park Selected as a Contest Finalist

We are proud to announce that The Town of Lake Park’s very own Lake Shore Drive has been selected as one of only three finalists for the American Planning Association’s ***Great Places in Florida*** Award. This winner is selected by the public, so you have an opportunity help us win! You can visit florida.planning.org/greatplaces and follow the instructions to vote, or you can access the QR code on the flyer that is in our newsletter, on Facebook and Nextdoor, and on our website. Voting is open through October 4, and the winner will be announced October 7. For additional information, please email publicinformation@lakeparkflorida.gov or call 561-882-1819.

SPECIAL EVENTS

Multicultural Festival

The Town will host a Multicultural Festival on **Saturday, September 21** from 1:00 p.m. -6:00 p.m. in Kelsey Park. There will be art, craft, food and beverage vendors. As well as live entertainment, cultural performances, games, activities and more. For more information, call 561-840-0160.

Sunset Celebration

Sunset Celebration will be held on **Friday, September 27** from 6:00 p.m. – 9:00 p.m. in Kelsey Park. This month’s event will feature live entertainment from Ladies of Memory Lane! For more information, call 561-840-0160.

Palm Beach County Veterans Day Parade

The Town Commission has been invited to participate in the Palm Beach County Veterans Day Parade on **Sunday, November 3** in West Palm Beach. The parade will begin at 2:00 p.m. If the Town Commission is interested in participating, staff will submit the parade application and rent convertible vehicles.

TOWN COMMISSION CONSENSUS

- Mayor Michaud is requesting a Proclamation to be presented at a future Town Commission meeting to acknowledge Dr. Elisner “Pastor” Chevelon who has stepped down as Senior Pastor of the Bethlehem Baptist Church after 37 years of service. The Mayor would like to recognize Pastor Chevelon for his many years of service provided

to our Lake Park community as the church is a major component to the Haitian population that reside in our community. Pastor Chevelon will be succeeded by Pastor Vilnet Vilse. Seeking Town Commission consensus for approval for a Proclamation to be placed on a future Town Commission meeting agenda.

- Rosh Hashanah, one of the highest holy days in the Jewish religion, begins at sundown on Wednesday, October 2. This is also approximate time the first Regular Commission Meeting in October will begin. At this time, I am asking for Commission consensus to move the October 2, 2024 Regular Commission Meeting to Wednesday, October 9, 2024.
- Request for a Proclamation to proclaim **October 7-13, 2024** to be Florida Climate Week in the Town of Lake Park. Seeking Town Commission Consensus.





WE'VE BEEN NOMINATED AND WE NEED YOUR HELP TO WIN!

Lake Shore Drive has been selected as one of only three finalists for the 11th Annual Great Places in Florida People's Choice Award! The focus for this year is *Great Places Exemplifying Safe Mobility For All!* The Town needs **YOUR HELP** to win!

HERE'S HOW YOU CAN HELP MAKE IT HAPPEN:



1. Scan the QR code  or visit: <https://florida.planning.org/greatplaces>
2. Navigate to the voting page then select **Lake Shore Drive** 
3. Submit Your Vote!



*Voting closes at 5:00 PM on Friday, October 4
The winner will be announced Monday, October 7
Please encourage others to vote*

TOWN OF LAKE PARK
**MULTICULTURAL
FESTIVAL**

**SHOWCASING CULTURE THROUGH
ART, FOOD, MUSIC, DANCE & FASHION**

**SATURDAY, SEPTEMBER 21
1:00 PM - 6:00 PM
KELSEY PARK
601 US HIGHWAY 1
LAKE PARK, FL 33403**

**LIVE MUSIC, CULTURAL PERFORMANCES
ART, CRAFT, FOOD & BEVERAGE VENDORS
KIDS ZONE, GAMES, ACTIVITIES
FREE ADMISSION & PARKING**



FOR MORE INFORMATION AND TO
BECOME A PERFORMER, SPONSOR, VENDOR OR
VOLUNTEER CONTACT THE SPECIAL EVENTS
DEPARTMENT AT 561-840-0160 OR EMAIL
SPECIALEVENTS@LAKEPARKFLORIDA.GOV



SUNSET CELEBRATION

FREE MUSIC CONCERT

FEATURING

Ladies of Memory Lane



**FOOD VENDORS * CASH BAR * ART & CRAFT VENDORS * HAPPY HOUR
FREE ADMISSION & PARKING * NO OUTSIDE FOOD OR DRINKS**

FRIDAY, SEPTEMBER 27

6:00 PM - 9:00 PM

KELSEY PARK

601 US HIGHWAY 1

LAKE PARK, FL 33403

**FOR MORE INFORMATION
CALL 561-840-0160 OR EMAIL
SPECIALEVENTS@LAKEPARKFLORIDA.GOV**



PROCLAMATION

FLORIDA CLIMATE WEEK

WHEREAS, the Climate Change 2023: Synthesis Report listed a current temperature rise of 1.1°C leading to constant unnatural weather events bringing disarray to the planet and its inhabitants, and it reports an increase in weather-related disasters with every rise in temperature level, and

WHEREAS, Florida and its 825 miles of shoreline and low elevation points of ~100ft above sea level make the state highly susceptible to sea-level rise and other natural disasters related to climate change, and the high level of CO2 pollution also threatens to harm Florida's coral reefs and a variety of sea organisms; and

WHEREAS, VoLo Foundation, along with other non-profit organizations, local, state, and federal partners, elected leaders, news media, volunteer and professional associations, is committed to educating Florida citizens and visitors about the climate crisis so they may take action to bring about positive, influential change to protect their families, businesses, and themselves; and

WHEREAS, the citizens of Florida are encouraged to become more aware of our changing climate and participate in the various programs during Florida Climate Week that will present and discuss solutions by visiting [Florida Climate Week](#).

NOW, THEREFORE, I, **[name and last name]** Mayor of the City of **[city name]**, Florida, on behalf of the **[city name]** City Council, do hereby proclaim October 7 - 13, 2024, to be FLORIDA CLIMATE WEEK in **[city name]**.

IN WITNESS WHEREOF, I set my hand and cause the Seal of the City of **[city name]** to be herein affixed this _____ day of _____ 2024.



Town of Lake Park
PUBLIC COMMENT CARD

Item 3.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date 9/4/2024

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: Brett McCullough
Address: 9090 Old Dixie Hwy Apt 2F

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):

The Trees / Winter Park ... Healthy Community Building / Coop Grocery / Community Gardens ...

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



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Meeting Date 9/4/24

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: Page Lewis
Address: 15321 69th Dr. N

If you are interested in receiving Town information through Email, please provide your E-mail address: N/A

I would like to make comments on the following Agenda Item:
N/A

I would like to make comments on the following Non-Agenda Item(s):
School Board Race

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



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Meeting Date 9/4/2024

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: John Linden
Address: 568 N. Redwood DR

If you are interested in receiving Town information through Email, please provide your E-mail address: mascardo@aol.com

never a vote
AUG @
4:55:34

I would like to make comments on the following Agenda Item:
#10 - ORDINANCE 08-2024 GOLF CARTS

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

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Meeting Date 9/4/2024

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: John Linden
Address: 568 N. Redwood Dr

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:
#11 New Regulations FOR PARK USE

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
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Meeting Date _____

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: Kelly Steele
Address: 301 Lake Shore

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):
Date for Density - November

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

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Meeting Date 9/04/2024

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: John Linden
Address: 568 N. Redwood Dr

DID NOT
SPEAK ON
THIS
TOPIC

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:
#12 DATE FOR ORDINANCE ON DENSITY
FOR PAM

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

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Meeting Date 9/04/2024

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: John Linden
Address: 568 N. Redwood Dr

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

#15

I would like to make comments on the following Agenda Item:
IN FAVOR BODY CAMERAS & CODE ENFORCEMENT OFFICERS

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Agenda Item No.

Agenda Title: September 5, 2024 First Public Budget Hearing Minutes

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager John D'Agostino Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town of Lake Park,
ou=Town Manager,
email=jdaagostino@lakeparkflorida.gov, c=US
Date: 2024.09.13 11:47:15 -0400 Date: _____

Laura Weidgans, Deputy Town Clerk
Name/Title

Originating Department: <p style="text-align: center;">Town Clerk</p>	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Minutes Exhibit A Comment Cards
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case LW. Please initial one.

Recommended Motion: I move to approve the September 5, 2024 First Public Budget Hearing Minutes.



Lake Park Town Commission, Florida

First Public Budget Hearing Minutes

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

September 05, 2024 6:30 P.M.

Roger Michaud	—	Mayor
Kimberly Glas Castro	—	Vice Mayor
Michael Hensley	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
John D’Agostino	—	Town Manager
Thomas J. Baird	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk’s office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

6:35 P.M.

PRESENT

- Mayor Roger Michaud
- Vice-Mayor Kimberly Glas-Castro
- Commissioner Mary-Beth Taylor
- Commissioner Judith Thomas
- Commissioner Michael Hensley

PLEDGE OF ALLEGIANCE

Former Mayor Michael O'Rourke

SPECIAL PRESENTATION/REPORT: NONE**PUBLIC COMMENT:**

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

NEW BUSINESS:

1. Resolution 66-09-24 Adopting a Proposed Millage Rate for The Town Of Lake Park, Florida For The Fiscal Year Beginning October 1, 2024 And Ending September 30, 2024. Stating The Percent By Which The Town Mileage Rate Exceeds, If Any, The Rolled Back Millage Rate; And Levying For Ad Valorem Taxes On All Taxable Real And Tangible Personal Property In The Town for Fiscal Year 2024/2025.

Town Manager D'Agostino presented the proposed millage and proposed budget to the Commission via exhibit "A". Mayor Michaud thanked staff for the presentation.

Public Comment:

Michael O'Rourke - expressed support to the Commission and the Town Manager for the budget presented.

John Linden - expressed concerns with the proposed budget as it pertains to salary increases, Code rewrite, and additional police personnel.

Commissioner Taylor asked where the \$1.2 Million funds from Nautilus 220 was placed in the budget. Town Manager D'Agostino indicated that it was \$1.8 million, which was placed under the Public Improvement Fund. He stated that the funds are in a separate fund under the General Fund. Commissioner Taylor asked if any of those funds had been spent. Town Manager D'Agostino explained that the funds have been used towards the legal fees for the Comprehensive Plan (\$72,310), the Strategic Development Fees (\$840,000) and Nautilus contributed (\$493,065), leaving a net balance of \$346,935. He described several projects that were completed utilizing these funds.

Vice-Mayor Glas-Castro asked if there was 25% of operating in reserves. Finance Director Jeff DaSilva stated “yes”.

Commissioner Taylor asked clarifying questions regarding the reserve account.

Vice-Mayor Glas-Castro stated that the funds in reserves could not be utilized unless the Commission approved a budget amendment. Discussion ensued regarding funds allocated in reserves versus a contingency fund. Town Manager D’Agostino explained that the Commission would receive all accounting of each withdraw that must be approved by the Commission.

Commissioner Taylor asked clarifying questions pertaining to rewriting the Town Code. Town Manager D’Agostino explained the need for the rewrite of the Town Code. Town Attorney Baird explained how the Municode system is utilized by municipalities.

Commissioner Taylor asked for clarification regarding the \$70,000 budgeted for the sand that will be used for dredging at the Marina. Town Attorney Baird explained what staff was requesting as it related to the \$70,000 and what would happen if the Commission decided not to use the funds for the project. Discussion ensued regarding the \$70,000 budgeted to pay the Palm Beach Shores lobbyist to secure the sand for the dredging project. Forest Development has paid the lobbyist and the Town would reimburse them the \$70,000.

Commissioner Thomas asked for clarification regarding the Code rewrite project and hiring CivicPlus to complete the review of the Town Code. Town Clerk Mendez explained that the Town has entered into a contract with CivicPlus to review the Town Code and provide a report with the inconsistencies. The Town expects the report in the early part of 2025, which would be presented to the Town Commission. Discussion ensued regarding moving forward with a Code rewrite process depending on the cost of the project.

Vice-Mayor Glas-Castro asked for clarification regarding bringing American Rescue Plan Act (ARPA) funds into the budget, so the Town is claiming all of its funds as General Government Services so no reporting is necessary. Town Manager D’Agostino stated that it means that the funds would be brought into Public Safety, which would be the only one reporting requirement. Vice-Mayor Glas-Castro stated that Public Safety is not a qualified ARPA Fund expenditure, so she asked if the Town is using General Government Services. Finance Director DaSilva stated that it would be used for the Palm Beach Sheriff’s Office (PBSO) contract and would be reported as part of the General Fund.

Vice-Mayor Glas-Castro asked questions relating to the changes that have been made to the budget since the Budget Workshop and the publication of the budget last week. She asked for clarifications regarding wage adjustments; Marina Fund as it relates to deferred maintenance; CDIF Grants.

Commissioner Thomas asked what the ARPA Funds could be used to cover. Vice-Mayor Glas-Castro explained that originally it was very restrictive to use the funds, but over time the restrictions were loosened. The Town has under \$10 million in that Fund, which allows for less reporting. Discussion ensued regarding funding police services once the ARPA Funding has ended.

Commissioner Hensley asked for clarification regarding the budgeted wages. He asked how the medical insurance Opt-Out works. Assistant Town Manager/Human Resources Director Bambi McKibbon-Turner explained that the Federal Affordable Care Act (also known as Obama Care) allows employers to offer employees opt-out payments for not taking the medical insurance. The employee must provide documentation stating that they have other medical insurance options, thereby being eligible for the opt-out payment. The option allows the Town to save money.

1. Resolution 66-09-24 Adopting a Proposed Millage Rate For The Town Of Lake Park, Florida For The Fiscal Year Beginning October 1, 2024 And Ending September 30, 2024. Stating The Percent By Which The Town Milage Rate Exceeds, If Any, The Rolled Back Millage Rate; And Levying For Ad Valorem Taxes On All Taxable Real And Tangible Personal Property In The Town for Fiscal Year 2024/2025.

Motion made to approve Resolution 66-09-24 by Commissioner Taylor, Seconded by Commissioner Thomas.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, and Commissioner Hensley.

2. Resolution 67-09-24 Adopting a Tentative Budget for Fiscal Year 2024 - 2025.

Commissioner Taylor asked if the PBSO contract could be reduced to one deputy and one service aide. Town Manager D'Agostino followed the recommendation of Captain Gendreau as it related to the number of deputies and service aides to include in the budget. He suggested erring on the side of caution.

Commissioner Thomas suggested changing the amount of service aides instead of deputies and the big box stores should hire their own security service. Captain Gendreau explained that the contract has not increased since 2001, but the calls for service have increased throughout the years. Discussion ensued regarding the PBSO contract.

Vice-Mayor Glas-Castro expressed her concerns with the proposed budget as follows:

- The transparency regarding how salaries were adjusted without a budget amendment.
- The transparency regarding the use of reserves that are not part of the budget.
- She does not support the amount allocated for the code rewrite.
- She was concerned with the use of ARPA Funds for ongoing PBSO staff.
- She does not support \$70,000 for payment of a developer's lobbyist.

Commissioner Thomas expressed her concerns with the proposed budget as follows:

- The use of the operating cost for the additional deputies and service aides.
- She asked to increase the budget for the Haitian Flag Day Celebration to \$10,000.
- She asked to increase the budget for the Multicultural Event.
- The transparency regarding how salaries were adjusted after the budget was published.

Commissioner Hensley expressed his concerns with the proposed budget as follows:

- He does not support the code rewrite.
- He does not support the salary increases.
- He wants policies in place for transparency of salary increases.

Commissioner Taylor expressed her concerns with the proposed budget as follows:

- She wanted salary increases for the essential staff in the Public Works Department because we are unable to retain employees.
- She does not support the code rewrite.
- She suggested only one service aide for PBSO.

Mayor Michaud expressed his concerns with the proposed budget as follows:

- He does not support the \$70,000 to pay for a developer's lobbyist.
- The transparency with salary adjustments made throughout the year.
- The allocation of reserves and requested a copy of that fund.
- He would support one service aide for PBSO.
- He did not support the code rewrite.

Town Manager D'Agostino asked for direction from the Commission on the budget. He understood that transparency was important and would work with staff to provide the Commission with the budget they can support.

Commissioner Thomas asked for clarification regarding the sand. The Commission discussed how the Town was placed in the situation in which \$70,000 is owed to the developer for the sand. Commissioner Thomas described, "For the record", the Commission's visit to Tallahassee where they lobbied in support of this project. She specifically remembers the Mayor of the Town of Palm Beach Shores telling the Commission that it would not cost anything. The Commission decided to remove this item from the budget.

Town Manager D'Agostino asked how much the Commission wanted to allocate for the code rewrite project. The Commission decided to remove the funds allocated for the code rewrite in the Contingency Fund for this fiscal year.

The Commission decided to use the ARPA Funds for one-time expenditures throughout the budget and not reoccurring cost, such as salaries.

The Commission decided to move forward with two (2) deputies and one (1) service aide.

The Commission decided to increase the Haitian Flag Day and Multicultural Festival budget by \$5,000 each.

The Commission discussed that all salary increases/adjustments be brought before the Commission. The Commission asked that any earmarked projects be specified in the budget.

Town Manager D'Agostino stated that the changes would be reflected in the budget for the Final Public Budget meeting on September 18th. The Commission requested that all the changes be highlighted.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS: NONE

REQUEST FOR FUTURE AGENDA ITEMS:

NONE

ADJOURNMENT:

9:25 P.M.

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on September 18, 2024.

Mayor Roger D. Michaud

Town Seal

Town Clerk, Vivian Mendez, MMC

Approved on this _____ of _____, 2024



Exhibit A

Town of Lake Park Proposed Budget 2024-2025 Balanced Budget

First Public Hearing

5 SEPTEMBER 2024

BALANCED BUDGET 2024-2025

REVENUE	\$28,717,963
EXPENSES	(\$28,717,963)
TOTAL	<u>\$ 0</u>

As you will see the BALANCED BUDGET provides the blueprint for the Town to move forward and continue to grow organically. The budget reflects a sense of conservatism all the while safeguarding the assets and resources of the town. The services within the budget make every effort to maintain a safe, peaceful, and healthy community without jeopardizing financial stability.

2

Direct Public Benefits of Proposed Budget 2024-2025

- ▶ Summer recreation program for youth \$110,510.
- ▶ Back to school extravaganza \$6,000.
- ▶ After school youth activities \$2,500.
- ▶ Event funding for:
 - ▶ Santa's Magic Sleighride \$1,500
 - ▶ Haitian Flag Day \$5,000
 - ▶ Sunset Celebration \$74,000
 - ▶ Multicultural Festival \$10,000
 - ▶ Easter Egg Hunt \$1,000
 - ▶ Holiday Decorating Contest \$1,100
 - ▶ Holiday Tree Lighting/Seasonal Activities \$170,890
 - ▶ July 4th Fireworks \$45,000
 - ▶ Martin Luther King, Jr. Memorial Event \$25,000

3

Direct Public Benefits of Proposed Budget 2024-2025 (cont'd)

- ▶ Town of Lake Park Grants \$15,000.
- ▶ Town of Lake Park Neighborhood Block Party Grants \$5,000 (restricted to under \$500).
- ▶ Contingency for hurricane related storm costs \$100,000.
- ▶ Library materials (including new books) at \$30,000.
- ▶ Library flooring replacement \$120,672.
- ▶ Library doors ADA upgrade \$28,750.
- ▶ Magazine and newspaper subscriptions at Library \$11,550.
- ▶ Sidewalk improvements and repairs \$275,000.
- ▶ Pavement improvement program throughout many roadways \$479,478.
- ▶ Storm Water purchase of Skid Steer attachments \$37,750.

Direct Public Benefits of Proposed Budget 2024-2025 (cont'd)

- ▶ New enclosed trailer for Ground Maintenance \$10,500.
- ▶ Indoor pavilion new windows and doors \$50,000.
- ▶ New security camera system for Public Works \$31,000.
- ▶ New windows for Public Works \$10,000.
- ▶ Street and traffic signs \$25,000.
- ▶ New street light installations \$6,000.
- ▶ Electrical upgrades (via CRA) to Park Avenue \$200,000.
- ▶ Code revision \$250,000.
- ▶ Palm Beach Sheriff's Office contract \$4,094,796.
- ▶ Sanitation Services \$2,969,033.

2024-2025 Budget Summary

- ▶ Balanced, as required by the Town Ordinance.
- ▶ Property Tax millage rate currently at 5.187 (no change from last year).
- ▶ Master Fee Schedule amended for Stormwater, Sanitation and Marina.
- ▶ Numerous infrastructure projects.
- ▶ Code revision.
- ▶ American Rescue Plan Funds (ARPA) will provide funding for the following initiative:
 - ▶ ARPA funds will be used for Police thus eliminating the commitment of funds and expenditures by 2025...\$727,072

2024-2025 Budget Summary (cont'd)

- ▶ Wage increase at 6.0% (3.0% COLA/3.0% Merit).
- ▶ 1 new part time position: Information Technology - Helpdesk Technician (1,040 hours @ \$12.00 per hour).
- ▶ Health insurance premium increase at 9.9% versus prior year.
- ▶ Property, casualty, general liability, workers compensation, and automobile premium increase estimate at 20% versus prior year.
- ▶ PBSO contract brings on 2 new Deputies and 2 new Service Aides.
- ▶ Event funding for:
 - ▶ 4th of July Celebration
 - ▶ Haitian Flag Day
 - ▶ Sunset Celebration
 - ▶ Multicultural Festival
 - ▶ Easter Egg Hunt

2024-2025 Budget Summary (cont'd)

- ▶ Town of Lake Park Grants \$15,000.
- ▶ Town of Lake Park Neighborhood Block Party Grants \$5,000 (restricted to under \$500).
- ▶ Contingency for hurricane related storm costs \$100,000.
- ▶ Library materials (including new books) at \$30,000.
- ▶ Library flooring replacement \$120,672.
- ▶ Sidewalk improvements and repairs \$275,000.
- ▶ Pavement improvement program throughout many roadways \$479,478.
- ▶ Marina piling work \$9,140.

Budgeted Revenue 2024-2025 ALL FUNDS

<u>Fund #</u>	<u>Fund</u>	<u>Revenue</u>	<u>% of Total Revenue</u>
001	General Fund	\$ 15,101,613	53%
110	CRA	\$ 3,753,283	13%
150	Insurance Fund	\$ 551,528	2%
160	Public Improvement Fund	\$ 70,000	0%
165	American Rescue Plan Fund	\$ 220,769	1%
190	Streets and Roads Fund	\$ 419,490	1%
301	Special Projects Fund	\$ 887,300	3%
401	Marina Fund	\$ 2,372,315	8%
402	Storm Water Fund	\$ 2,372,632	8%
404	Sanitation Fund	\$ 2,969,033	10%
Total Revenue		<u>\$ 28,717,963</u>	<u>100%</u>

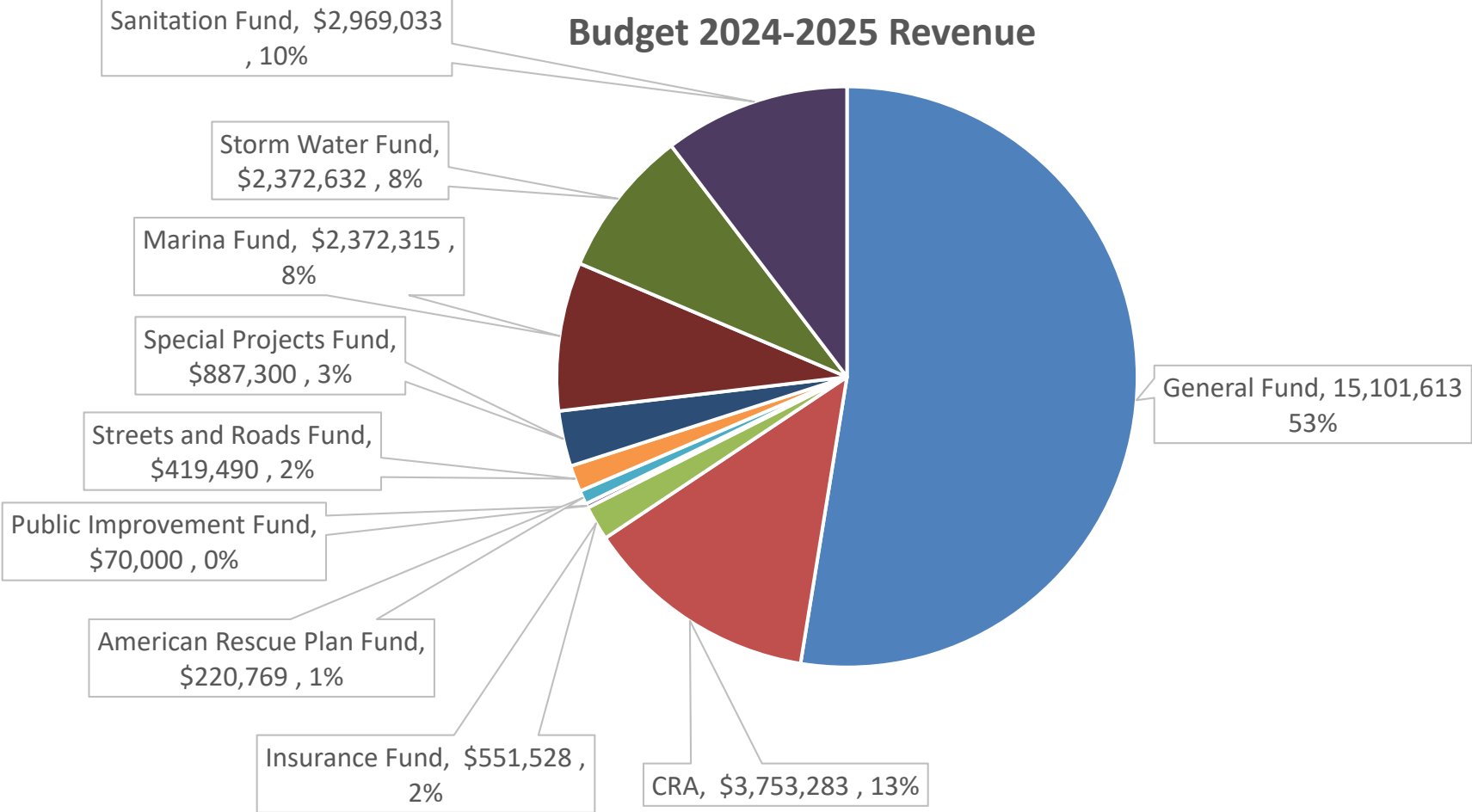
Budgeted Revenue 2024-2025 General Fund

<u>Revenue Source</u>	<u>Revenue</u>	<u>% of Total GF Revenue</u>
Ad Valorem Taxes	\$ 6,218,621	41%
Business Tax	\$ 419,077	3%
Code/Permits/Violations	\$ 732,486	5%
Franchise/Utility Fees	\$ 2,412,002	16%
American Rescue Plan	\$ 727,072	5%
State Revenue Sharing	\$ 340,221	2%
Half Cent Sales Tax	\$ 884,908	6%
Interest Earnings	\$ 375,000	2%
Interdepartmental	\$ 2,403,386	16%
Other	\$ 588,840	4%
Total	<u>\$ 15,101,613</u>	<u>100%</u>

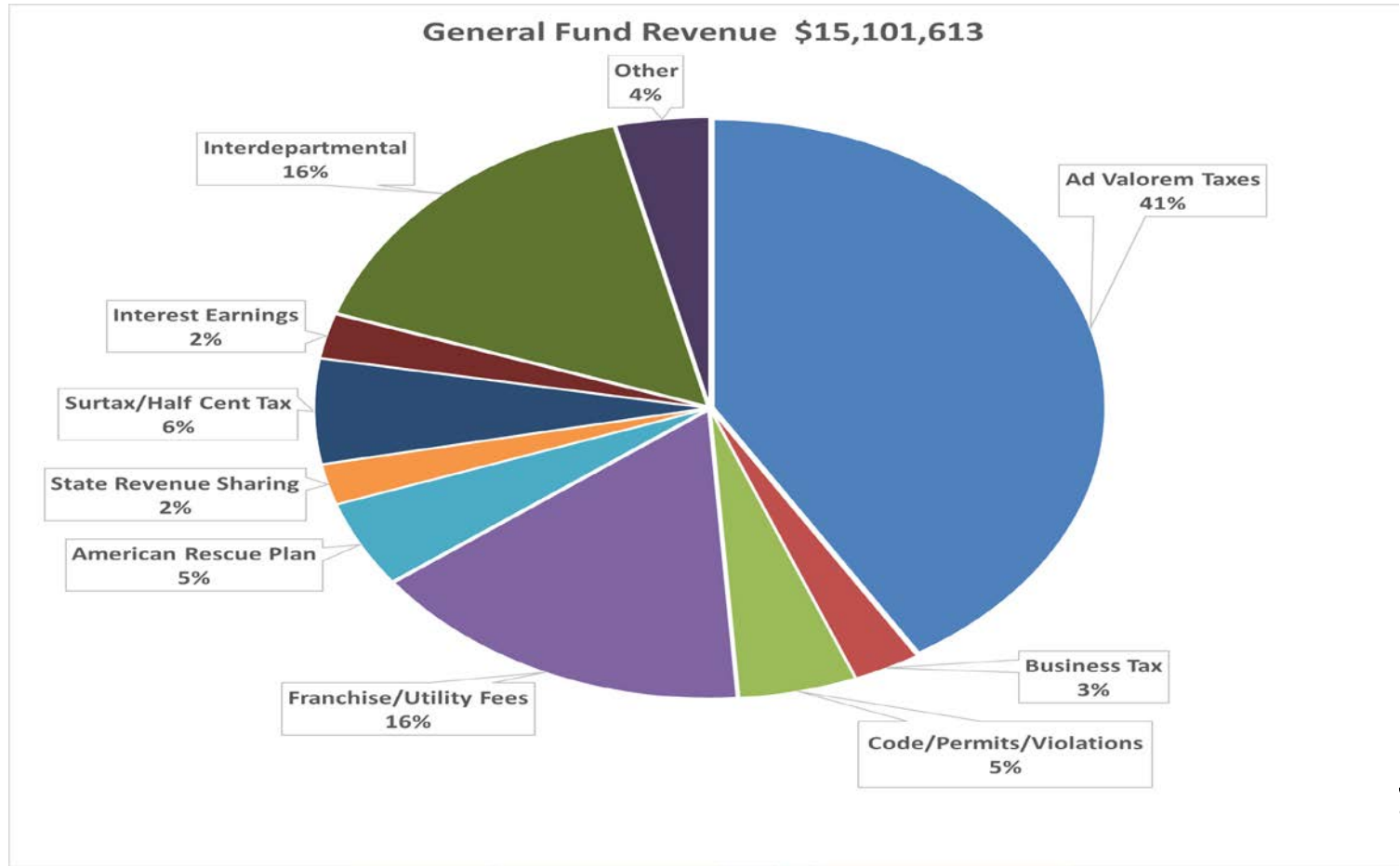
10

Budgeted Revenue 2024-2025 All Funds

Budget 2024-2025 Revenue



Budgeted Revenue 2024-2025 General Fund by Source



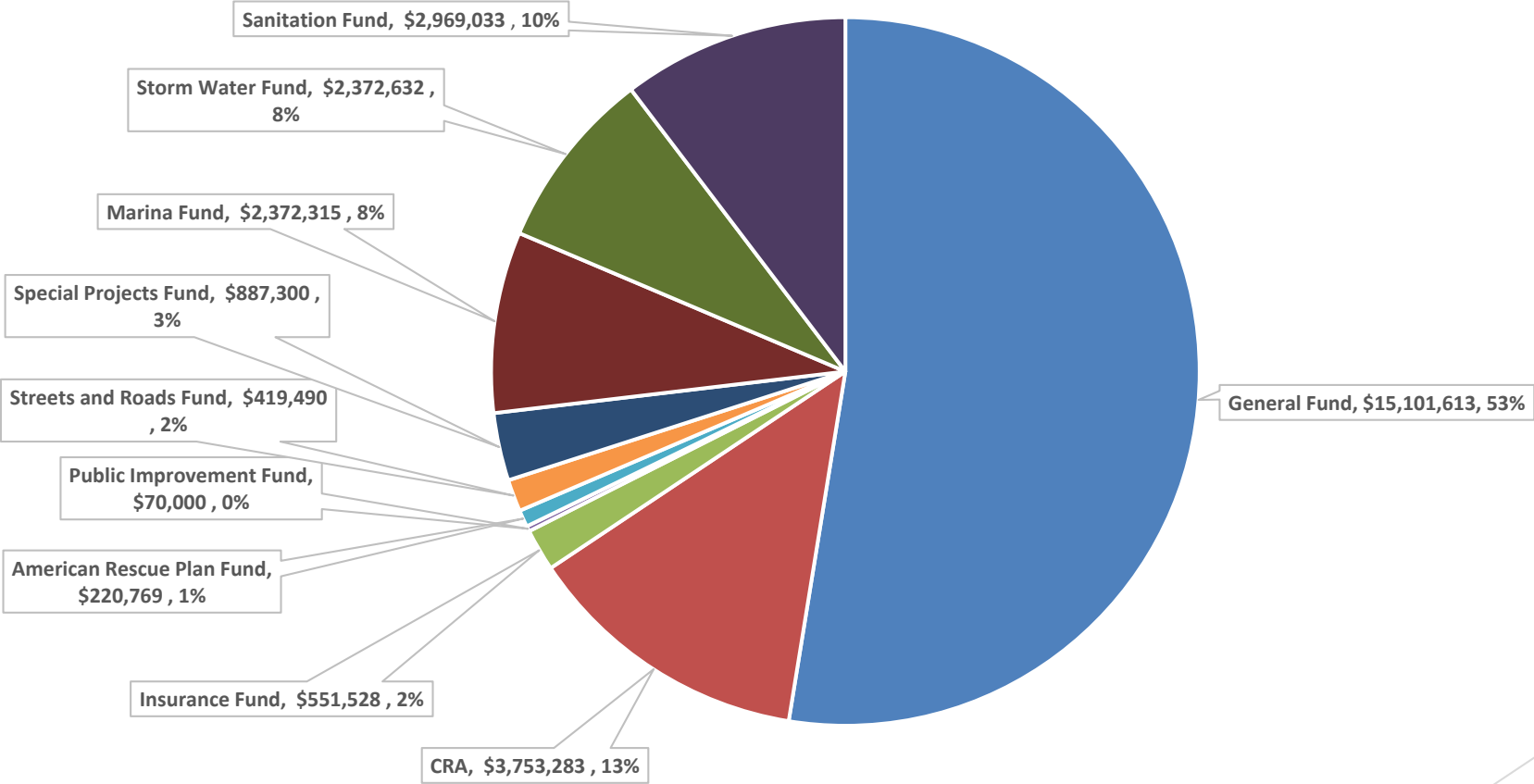
Budgeted Expense 2024-2025 ALL FUNDS

<u>Fund #</u>	<u>Fund</u>	<u>Expense</u>	<u>% of Total Expense</u>
001	General Fund	\$ 15,101,613	53%
110	CRA	\$ 3,753,283	13%
150	Insurance Fund	\$ 551,528	2%
160	Public Improvement Fund	\$ 70,000	0%
165	American Rescue Plan Fund	\$ 220,769	1%
190	Streets and Roads Fund	\$ 419,490	1%
301	Special Projects Fund	\$ 887,300	3%
401	Marina Fund	\$ 2,372,315	8%
402	Storm Water Fund	\$ 2,372,632	8%
404	Sanitation Fund	\$ 2,969,033	10%
Total Revenue		<u>\$ 28,717,963</u>	<u>100%</u>

13

Budgeted Expense 2024-2025 ALL FUNDS

Budget 2024-2025 Expense



14

Highlighted Salaries In Question

<u>DEPARTMENT</u>	<u>WHAT YOU MAY HAVE HEARD</u>	<u>WHAT IS ACTUALLY HAPPENING</u>
Town Manager	The proposed salary of the incoming Town Manager is \$163,821, which is higher than the salary of the current Town Manager.	Like many positions that have been filled in the Town in the past, market forces dictate the salary needs of candidates.
Assistant Town Manager/Human Resources Director	The Assistant Town Manager/Human Resources Director is receiving a raise from \$126,680 to \$150,000.	This is incorrect. Her salary was increased to \$150,000 effective October 1, 2023 to address a salary compression issue resulting from the increase in the Chief Technology Officer's increase to \$144,997 (resulting from his certification as such by Florida State University). Additionally, she performs two jobs rather than just one: Assistant Town Manager and Human Resources Director.

15

Highlighted Salaries In Question (cont'd)

<u>DEPARTMENT</u>	<u>WHAT YOU MAY HAVE HEARD</u>	<u>WHAT IS ACTUALLY HAPPENING</u>
Town Clerk	The Town Clerk received a raise from \$99,000 in FY 2022-2023 to \$115,000 in FY 2023-2024 and may receive another raise in FY 2024-2025.	She is eligible for the COLA/Merit increase in FY 2024-2025, as are all Town of Lake Park employees, including those in the Public Works Department, the Lake Park Harbor Marina, and the Lake Park Public Library.
Communications/Grants	<i>The Grant Writer/Chief Public Information Officer had a salary of \$105,000 in FY 2022-2023, received a raise to \$118,000 in FY 2023-2024 (but is already at \$127,900 for the year) and will receive a raise to \$144,997 in FY 2024-2025.</i>	This is incorrect. Her salary was increased to \$144,997 effective October 1, 2023. As her title suggests, the Grant Writer/Chief Public Information Officer performs two separate jobs. Among other financial contributions to the town, she obtained a stormwater grant for more than \$11,000,000 in FY 2022-2023. This in-demand skillset is required in order to obtain funding for planned improvements, as well as those already underway.

Highlighted Salaries In Question (cont'd)

<u>DEPARTMENT</u>	<u>WHAT YOU MAY HAVE HEARD</u>	<u>WHAT IS ACTUALLY HAPPENING</u>
Marketing Specialist	<i>The Marketing Specialist (who reports to the Grant Writer/Chief Information Officer) only received a \$1,400 raise.</i>	The salary range for the Marketing Specialist position, which had remained empty practically since it was created, was increased by approximately \$20,000 in order to attract candidates as talented and experienced as the one we hired. He then received a standard 2% COLA increase (the highest available at the time). He has not yet received a merit increase due to the brevity of his tenure.
Information Technologies	<i>The Chief Information Technology Officer received an \$11,000 salary increase in FY 2023-2024 and will be receiving an additional \$21,000 increase in FY 2024-2025.</i>	The Chief Information Technology Officer (formerly the IT Director) has improved the integrity and security of the Town's valuable IT systems. In other towns, hackers have gained access to IT systems, held all data hostage, and demanded a large ransom payment. This is something the Town ever wants to experience. Additionally, he has obtained additional IT certifications while with the Town, which only enhances his ability to safeguard confidential data. His salary was increased to its current level of \$144,997 effective October 1, 2023.

Highlighted Salaries In Question (cont'd)

<u>DEPARTMENT</u>	<u>WHAT YOU MAY HAVE HEARD</u>	<u>WHAT IS ACTUALLY HAPPENING</u>
Public Works	<i>The salary of the Public Works Director, who joined the Town in March, 2024, was \$122,034 in FY 2023-2024, but it is at \$157,643 for FY 2023-2024.</i>	The Public Works Director came to us with a wealth of knowledge from county level operations. He is paid 9% more than his predecessor, which is within the salary range for this position.
Ground Maintenance	<i>In FY 2023-2024 the Grounds Maintenance department had a total salary budget of \$321,080. In FY 2024 - 2025 it is \$281,059, which means employees in this department will receive a paycut.</i>	This is correct. The Ground Maintenance department has historically had vacancies. This budget carries those vacancies, but hire date is April 1st, so only half a year of those salaries are budgeted.

Highlighted Salaries In Question (cont'd)

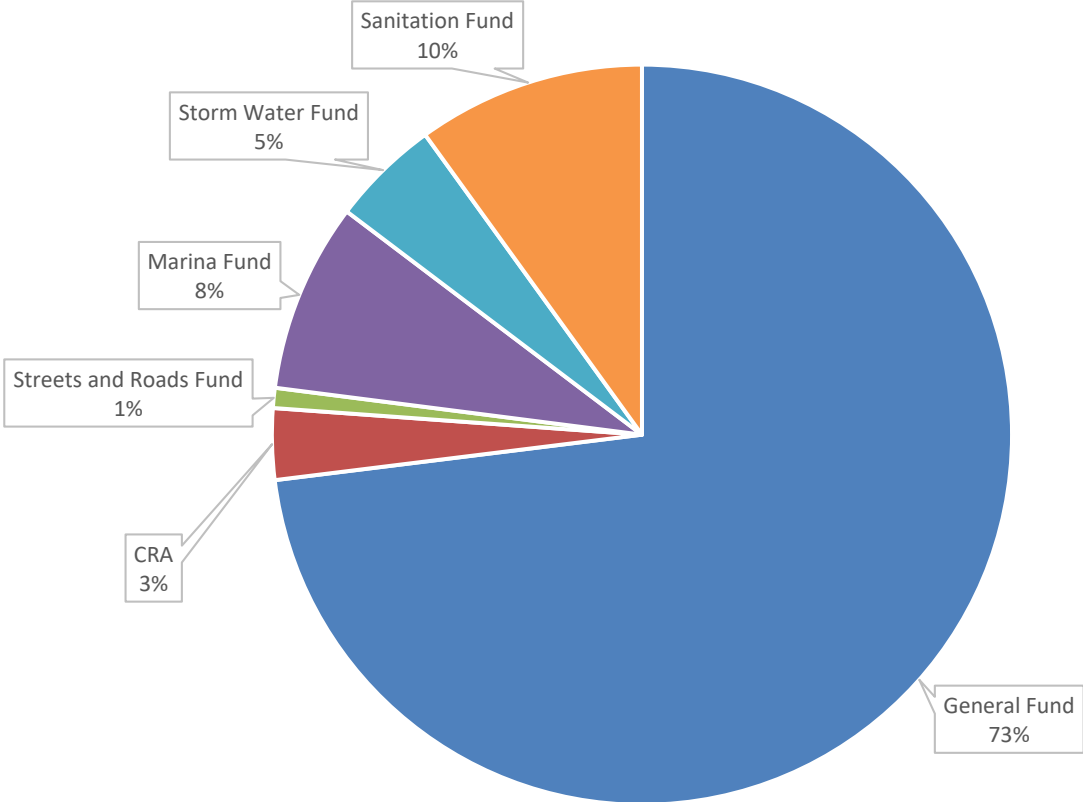
DEPARTMENT	WHAT YOU MAY HAVE HEARD	WHAT IS ACTUALLY HAPPENING
<p>Community Development</p>	<p><i>The Community Development Director's salary was \$106,815 in FY 2022-2023 and \$115,003 in FY 2023-2024, but has already received \$125,000 in FY 2023-2024 (which is not over yet) and is getting a raise to \$144,997 for FY 2023-2024.</i></p>	<p>This is incorrect. The Community Development Director's salary was increased to \$144,997 effective October 1, 2023. This individual is a long term employee who has proven her value to the Town by attracting a number of new businesses and developers to Lake Park, thereby directly increasing the Town's tax base and enabling the Town to enhance the level of service provided to constituents.</p>
<p>Department Directors</p>	<p><i>Department Directors are receiving raises in FY 2024 - 2025.</i></p>	<p>This is incorrect. No Department Directors will be receiving raises in FY 2024 - 2025. In response to the Compensation Study conducted by Evergreen Solutions, LLC in 2019, the Town provided significant salary increases in the Public Works Department (who were the hardest working and lowest paid employees at the time) ahead of raises provided to any other Town employees. Once again, in response to the updated Compensation Study conducted by Evergreen Solutions, LLC in 2023, the Town provided raises first to its lower paid employees, which included Public Works and Marina employees whose positions are covered by the Collective Bargaining Agreement (CBA), at a time when no raises were required under the CBA.</p>

2024-2025 Compensation - \$7,199,945

		<u>ALL FUNDS</u>			
		Salaries	\$ 5,146,398		
		Taxes & Benefits	\$ 2,053,547		
		Total	\$ 7,199,945		
<u>General Fund (001)</u>		<u>Marina (401)</u>		<u>Streets and Roads (190)</u>	
Salaries	\$ 3,776,479	Salaries	\$ 415,580	Salaries	\$ 42,084
Taxes & Benefits	\$ 1,482,271	Taxes & Benefits	\$ 180,443	Taxes & Benefits	\$ 21,010
Total	\$ 5,258,750	Total	\$ 596,023	Total	\$ 63,094
<u>Community Redevelopment (110)</u>		<u>Stormwater (402)</u>		<u>Sanitation (404)</u>	
Salaries	\$ 189,132	Salaries	\$ 225,146	Salaries	\$ 497,977
Taxes & Benefits	\$ 34,880	Taxes & Benefits	\$ 115,704	Taxes & Benefits	\$ 219,239
Total	\$ 224,012	Total	\$ 340,850	Total	\$ 717,216

2024-2025 Compensation - \$7,199,145

Salaries/Wages + Benefits



21

Wages/Benefits as a Percentage of Total Expenses

<u>Fund</u>	<u>Total Operating Expenses</u>	<u>Wages PLUS Benefits</u>	<u>%</u>
General Fund	\$ 15,084,946	\$ 5,258,750	35%
CRA	\$ 3,753,283	\$ 224,012	6%
Insurance Fund	\$ 551,528	\$ -	0%
Public Improvement Fund	\$ 70,000	\$ -	0%
American Rescue Plan Fund	\$ 220,769	\$ -	0%
Streets and Roads Fund	\$ 419,490	\$ 63,094	15%
Special Projects Fund	\$ 887,300	\$ -	0%
Marina Fund	\$ 2,372,315	\$ 596,023	25%
Storm Water Fund	\$ 2,372,632	\$ 340,850	14%
Sanitation Fund	\$ 2,969,033	\$ 717,216	24%
Total	\$ 28,701,296	\$ 7,199,945	25%

22

2024-2025 Budget Contingencies

The 2024-2025 Budget includes expenditures designated as “contingent”. This indicates that the ability to spend these particular line items depends solely on an additional review and approval by the Commission.

- ▶ Emergency Hurricane Funds -\$100,000

2023-2024 Year End Projections (ESTIMATE ONLY)

	<u>Revenue</u>	<u>Expense</u>	<u>Surplus/ (Deficit)</u>
General Fund	\$ 13,008,490	\$ 12,478,684	\$ 529,806
CRA Fund	\$ 2,038,198	\$ 2,370,180	\$ (331,982)
Streets and Roads Fund	\$ 438,429	\$ 546,473	\$ (108,044)
Marina Fund	\$ 2,664,997	\$ 2,398,215	\$ 266,782
Stormwater Fund	\$ 1,922,562	\$ 1,574,179	\$ 348,383
Sanitation Fund	\$ 3,139,166	\$ 2,914,553	\$ 224,613
Net Surplus			\$ 929,558

24



Town of Lake Park
PUBLIC COMMENT CARD

Item 4.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date 9-5-24

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: Michael O'Rourke
Address: 233 Park Ave, Lake Park

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:
Resolution 66-09-24
and 67-09-24

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

Item 4.

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- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date 9/5/2024

Cards must be submitted before the item is discussed!!
***Three (3) minute limitation on all comments

Name: John Linden
Address: 568 N. Redwood DR

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:
Budget

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Originating Department: Town Clerk

Agenda Title: Proclamation Declaring October 7-13, 2024 as Florida Climate Week

Agenda Category (i.e., Consent, New Business, etc.): Consent Agenda

Approved by Town Manager:

Bambi McKibbon-Turner **Date:**

Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park,
ou=Assistant Town Manager/Human Resources Director,
email=bturner@lakeparkflorida.gov, c=US
Date: 2024.09.09 10:10:37 -04'00'

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised:
Date: _____ **Newspaper:** _____

Attachments: Email from requestor; proclamation

Please initial one:

X Yes I have notified everyone

_____ Not applicable in this case

Summary Explanation/Background:

On August 26th the Town Clerk’s Office received an email requesting that the Town support the Florida Climate Week proclamation. At the September 4th regular commission meeting, the Town Commission approved the request to support the proclamation. The purpose of this agenda item is to present the representatives of Florida Climate Week with the proclamation.

Recommended Motion:

PROCLAMATION FLORIDA CLIMATE WEEK

WHEREAS, the Climate Change 2023: Synthesis Report listed a current temperature rise of 1.1°C leading to constant unnatural weather events bringing disarray to the planet and its inhabitants, and it reports an increase in weather-related disasters with every rise in temperature level, and

WHEREAS, Florida and its 825 miles of shoreline and low elevation points of ~100ft above sea level make the state highly susceptible to sea-level rise and other natural disasters related to climate change, and the high level of CO₂ pollution also threatens to harm Florida's coral reefs and a variety of sea organisms; and

WHEREAS, VoLo Foundation, along with other non-profit organizations, local, state, and federal partners, elected leaders, news media, volunteer and professional associations, is committed to educating Florida citizens and visitors about the climate crisis so they may take action to bring about positive, influential change to protect their families, businesses, and themselves; and

WHEREAS, the citizens of Florida are encouraged to become more aware of our changing climate and participate in the various programs during Florida Climate Week that will present and discuss solutions by visiting [Florida Climate Week](#).

NOW, THEREFORE, I, Roger Michaud, Mayor of the Town of Lake Park, Florida, on behalf of the Town of Lake Park Town Commission, do hereby proclaim October 7 - 13, 2024, to be

FLORIDA CLIMATE WEEK

in the Town of Lake Park. **IN WITNESS WHEREOF**, I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 18th day of September, 2024.

BY:

ATTEST:

Mayor Roger Michaud

Vivian Mendez, Town Clerk



Town of Lake Park Town Commission

Item 6.

Agenda Request Form

Meeting Date: September 18, 2024

Agenda Item No. _____

Agenda Title

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING THE PLAT OF 717 BAYBERRY; AND PROVIDING FOR AN EFFECTIVE DATE.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING
- NEW BUSINESS
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager Bambi McKibbon-Turner

Digitally signed by Bambi McKibbon-Turner
 DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park,
 ou=Assistant Town Manager/Human Resources
 Director, email=btturner@lakeparkflorida.gov, c=US
 Date: 2024.08.30 09:51:16 -04'00'

Anders Viane, Planner

Name/Title

<p>Originating Department:</p> <p>Community Development</p>	<p>Costs: Attorney Review</p> <p>Funding Source:</p> <p>Acct. # Project Escrow 03-00058-00</p> <p><input type="checkbox"/> Finance Jeff DaSilva</p> <p><small>Digitally signed by Jeff DaSilva DN: cn=Jeff DaSilva, o=Town of Lake Park, ou=Finance Department, email=jdasilva@lakeparkflorida.gov, c=US Date: 2024.08.29 11:55:29 -04'00'</small></p>	<p>Attachments:</p> <ul style="list-style-type: none"> • Plat Resolution • Existing Conditions Survey • 717 Bayberry Plat
<p>Advertised:</p> <p>Date: _____</p> <p>Paper: _____</p> <p><input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone OR Not applicable in this case <u>AV</u></p> <p>Please initial one.</p>

Summary of Request:

This is a procedural formality item. Armeria Investment Corp. ("Property Owner") is requesting plat approval from the Town of Lake Park. This request will allow for the consolidation of three lots into one.

This plat reverses the subdivision previously approved under Resolution 700923 just over a year ago; please refer to the survey depicted on the Bayberry Townhouse Plat document for the proposed new configuration.

Recommended Motion:

Finding all engineering, legal, and statutory conditions satisfied, staff recommends **APPROVAL** of the Plat Application.

RESOLUTION NO. 70-09-24**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING THE PLAT OF 717 BAYBERRY; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town of Lake Park (“Town”) is a municipal corporation of the State of Florida having such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, Armeria Investment Corp. is the fee simple owner (the “Owner”) of 0.3157 acres of real property, the legal description of which is attached hereto, and incorporated herein as **Exhibit “A”** (the “subject property”); and

WHEREAS, the subject property is generally located at the corner of Bayberry Road and 7th Court in the Town; and

WHEREAS, the subject property is within the Town’s R-2 Zoning District; and

WHEREAS, Armeria Investment Corp. has submitted an application to the Town requesting approval of 717 Bayberry (the Plat); and

WHEREAS, Town’s Community Development Department staff, and its consulting engineer, have reviewed the Plat and presented their recommendations to the Town Commission; and

WHEREAS, the Town Commission has determined that the Plat is consistent with the Town’s Comprehensive Plan; and

WHEREAS, the Town Commission also considered the evidence presented by Town’s Community Development Department staff, it’s consulting engineer, the Owner, and other interested parties and members of the public, as to whether the Plat meets the platting regulations of the Town Code and state statutes; and

WHEREAS, the Town Commission has determined that the Plat complies with the regulations of the state statutes and Town Code.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

Section 1. The whereas clauses are incorporated herein as the findings of fact and conclusions of law of the Town Commission.

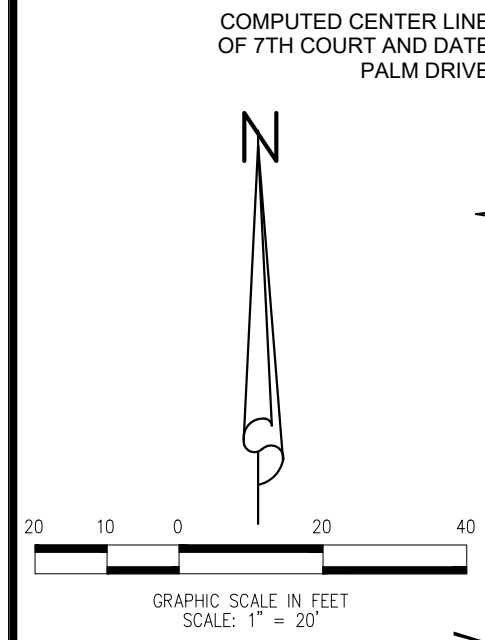
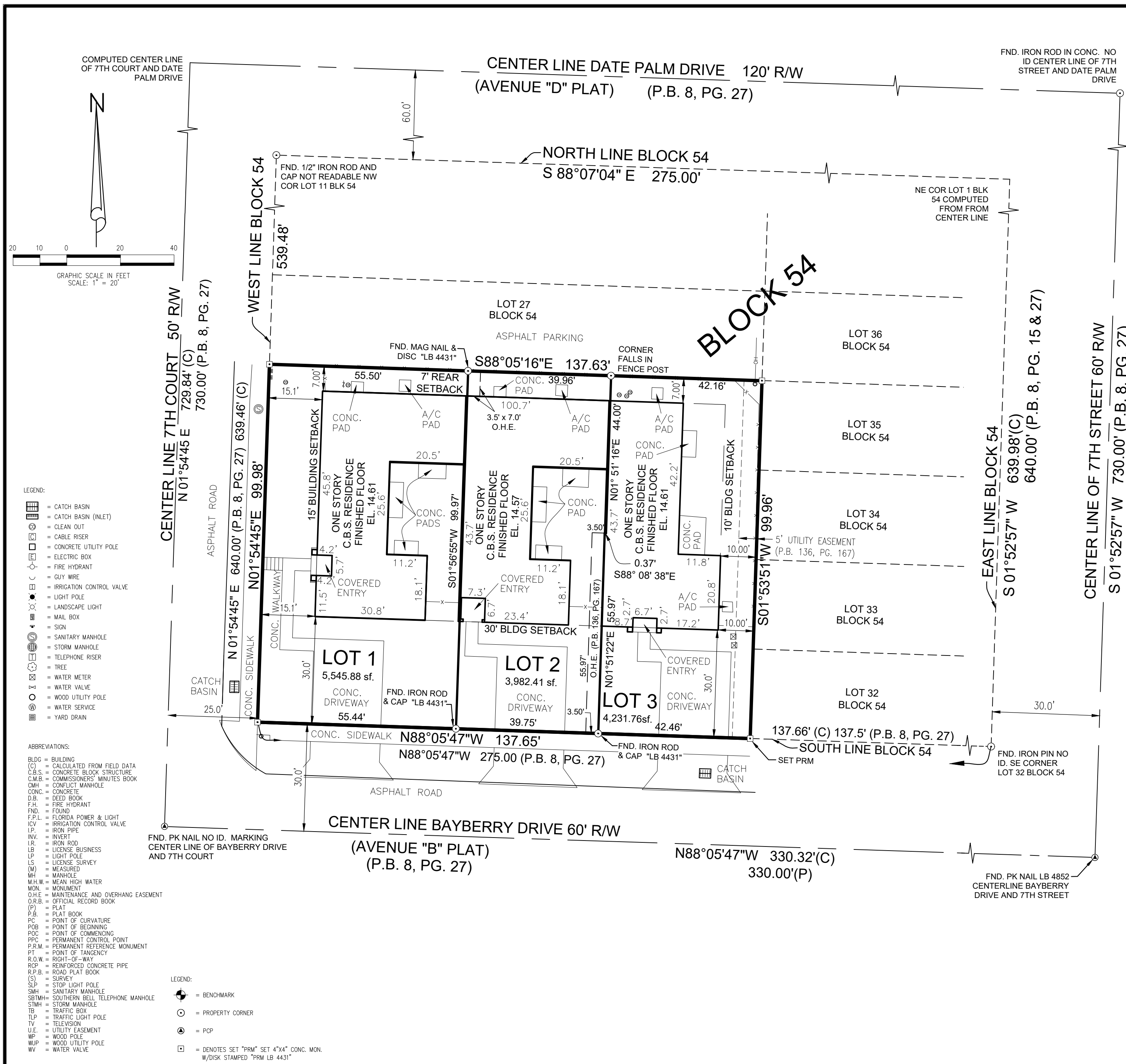
Section 2. The Commission hereby approves the Plat 717 Bayberry.

Section 3. This Resolution shall take effect upon its execution.

EXHIBIT "A"

Legal Description

BEING A REPLAT OF LOTS 1, 2 & 3, AS SHOWN ON BAYBERRY TOWNHOUSE, RECORDED IN PLAT BOOK 136, PAGE 167, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, SITUATED IN THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 42 SOUTH, RANGE 43 EAST, TOWN OF LAKE PARK, PALM BEACH COUNTY, FLORIDA



- LEGEND:**
- = CATCH BASIN
 - = CATCH BASIN (INLET)
 - = CLEAN OUT
 - = CABLE RISER
 - = CONCRETE UTILITY POLE
 - = ELECTRIC BOX
 - = FIRE HYDRANT
 - = GUY WIRE
 - = IRRIGATION CONTROL VALVE
 - = LIGHT POLE
 - = LANDSCAPE LIGHT
 - = MAIL BOX
 - = SIGN
 - = SANITARY MANHOLE
 - = STORM MANHOLE
 - = TELEPHONE RISER
 - = TREE
 - = WATER METER
 - = WATER VALVE
 - = WOOD UTILITY POLE
 - = WATER SERVICE
 - = YARD DRAIN

- ABBREVIATIONS:**
- BLDG = BUILDING
 - (C) = CALCULATED FROM FIELD DATA
 - C.B.S. = CONCRETE BLOCK STRUCTURE
 - C.M.B. = COMMISSIONER'S MINUTES BOOK
 - CMH = CONFLICT MANHOLE
 - CONC. = CONCRETE
 - D.B. = DEED BOOK
 - F.H. = FIRE HYDRANT
 - FND. = FOUND
 - F.P.L. = FLORIDA POWER & LIGHT
 - ICV = IRRIGATION CONTROL VALVE
 - IP = IRON PIPE
 - INV. = INVERT
 - I.R. = IRON ROD
 - LB = LICENSE BUSINESS
 - LP = LIGHT POLE
 - LS = LICENSE SURVEY
 - (M) = MEASURED
 - MH = MANHOLE
 - M.H.W. = MEAN HIGH WATER
 - MON. = MONUMENT
 - O.H.E. = MAINTENANCE AND OVERHANG EASEMENT
 - O.R.B. = OFFICIAL RECORD BOOK
 - (P) = PLAT
 - P.B. = PLAT BOOK
 - PC = POINT OF CURVATURE
 - POB = POINT OF BEGINNING
 - POC = POINT OF COMMENCING
 - PPC = PERMANENT CONTROL POINT
 - P.P.M. = PERMANENT REFERENCE MONUMENT
 - PT = POINT OF TANGENCY
 - R.O.W. = RIGHT-OF-WAY
 - RCF = REINFORCED CONCRETE PIPE
 - R.P.B. = ROAD PLAT BOOK
 - (S) = SURVEY
 - SLP = STOP LIGHT POLE
 - SMH = SANITARY MANHOLE
 - SBTMH = SOUTHERN BELL TELEPHONE MANHOLE
 - STMH = STORM MANHOLE
 - TB = TRAFFIC BOX
 - TLP = TRAFFIC LIGHT POLE
 - TV = TELEVISION
 - U.E. = UTILITY EASEMENT
 - WP = WOOD POLE
 - WUP = WOOD UTILITY POLE
 - WV = WATER VALVE

- LEGEND:**
- = BENCHMARK
 - = PROPERTY CORNER
 - = PCP
 - = DENOTES SET "PRM" SET 4"X4" CONC. MON. W/DISK STAMPED "PRM LB 4431"

AMERICAN LAND TITLE ASSOCIATION COMMITMENT ISSUED BY OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY	
COMMITMENT NUMBER: 23110376	COMMITMENT DATE: JUNE 24, 2024 AT 12:47 PM.
<input type="checkbox"/> (B) <input type="checkbox"/> (C)	2. FACTS WHICH WOULD BE DISCLOSED BY AN ACCURATE AND COMPREHENSIVE SURVEY OF THE PREMISES HEREIN DESCRIBED.
<input type="checkbox"/> (B) <input type="checkbox"/> (C)	7. RESTRICTIONS, DEDICATIONS, CONDITIONS, RESERVATIONS, EASEMENTS AND OTHER MATTERS CONTAINED ON THE PLAT OF BAYBERRY TOWNHOUSE, AS RECORDED IN PLAT BOOK 136, PAGE 167, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.
<input type="checkbox"/> (B) <input type="checkbox"/> (C)	8. DEDICATIONS CONTAINED ON THE PLAT OF LAKE PARK (FORMERLY KNOWN AS KELSEY CITY), ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 8 PAGE 27; TOGETHER WITH THE DEDICATION RECORDED IN DEED BOOK 1128, PAGE 399, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.
<input type="checkbox"/> (A) <input type="checkbox"/> (C)	9. AGREEMENT WITH GREEN'S FUEL OF FLORIDA CORPORATION RECORDED IN DEED BOOK 1139, PAGE 612, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.
<input type="checkbox"/> (A) <input type="checkbox"/> (C)	10. TERMS AND CONDITIONS CONTAINED IN DECLARATION OF PARTY FACILITIES FOR BAYBERRY DRIVE TOWNHOMES RECORDED IN OFFICIAL RECORDS BOOK 34792, PAGE 1409, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.
<input type="checkbox"/> (A) <input type="checkbox"/> (C)	11. TERMS AND CONDITIONS OF ANY EXISTING UNRECORDED LEASE(S), AND ALL RIGHTS OF LESSEE(S) AND ANY PARTIES CLAIMING THROUGH THE LESSEE(S) UNDER THE LEASE(S).
<input type="checkbox"/> (B) <input type="checkbox"/> (C)	12. RIGHTS OF ADJOINING OWNER(S) IN PARTY WALL(S) LOCATED PARTLY ON THE INSURED PREMISES AND PARTLY ON ABUTTING LANDS AND RIGHTS OF SUCH ADJOINING OWNERS IN COMMON, WITH THE OWNER OF THE INSURED PREMISES IN THE ROOF OF SUCH BUILDING AND IN ANY APPURTENANCES WHICH ARE SUSCEPTIBLE TO COMMON USE; TOGETHER WITH ALL LIABILITY FOR MAINTENANCE, REPAIR AND DAMAGE WHICH COMMON USE ENTAILS.
<input type="checkbox"/> (A) AS SHOWN HEREON <input type="checkbox"/> (B) AFFECTS PROPERTY, BUT UNABLE TO PLOT <input type="checkbox"/> (C) DOES NOT AFFECT THE PROPERTY	

LEGAL DESCRIPTION:

LOTS 1, 2 AND 3, BAYBERRY TOWNHOUSE, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 136, PAGE 167, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.

SURVEY REPORT

- THIS BOUNDARY SURVEY CONFORMS TO THE STANDARDS OF PRACTICE AS OUTLINED IN CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE.
- SURVEY BASED ON THE PLAT LAKE PARK RECORDED IN PLAT BOOK 8 AT PAGE 27.
- BEARINGS AND COORDINATES SHOWN HEREON ARE STATE PLANE GRID BEARINGS AND COORDINATES AND ARE BASED ON THE NATIONAL GEODETIC SURVEY, NORTH AMERICAN DATUM OF 1983, 1990 ADJUSTMENT (NAD83/90); THE CENTERLINE OF BAYBERRY DRIVE BEARS N88°05'47"W AND ALL OTHER BEARINGS SHOWN HEREON ARE RELATIVE THERETO.
- TOTAL AREA = 13,761.44 SQUARE FEET MORE OR LESS.
- THERE MAY BE ADDITIONAL EASEMENTS AND/OR RESTRICTIONS NOT SHOWN ON THIS SURVEY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF PALM BEACH COUNTY. NO SEARCH OF THE PUBLIC RECORDS HAS BEEN PERFORMED BY LIDBERG LAND SURVEYING, INC. EASEMENTS OR RESTRICTIONS SHOWN WERE FURNISHED BY OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY, AMERICAN LAND TITLE ASSOCIATION COMMITMENT NUMBER 23110376, REVISED ON JUNE 24, 2024, AT 12:47 PM.
- ALL FIELD-MEASURED CONTROL MEASUREMENTS EXCEEDED AN ACCURACY OF 1' IN 7,500'.
- NO BUILDINGS OR ANY KIND OF CONSTRUCTION OF TREES OR SHRUBS SHALL BE PLACED ON ANY EASEMENT WITHOUT WRITTEN CONSENT OF ALL EASEMENT BENEFICIARIES AND ALL APPLICABLE COUNTY APPROVALS OR PERMITS AS REQUIRED FOR SUCH ENCROACHMENTS.
- IN THOSE CASES WHERE EASEMENTS OF DIFFERENT TYPES CROSS OR OTHERWISE COINCIDE, DRAINAGE EASEMENTS SHALL HAVE FIRST PRIORITY, UTILITY EASEMENTS SHALL HAVE SECOND PRIORITY, ACCESS EASEMENTS SHALL HAVE THIRD PRIORITY, AND ALL OTHER EASEMENTS SHALL BE SUBORDINATE TO THESE WITH THEIR PRIORITIES BEING DETERMINED BY USE RIGHTS GRANTED.
- ALL LINES INTERSECTING CIRCULAR CURVES ARE RADIAL UNLESS OTHERWISE NOTED.
- BUILDING SETBACK LINES SHALL BE AS REQUIRED BY CURRENT PALM BEACH COUNTY ZONING REGULATIONS.
- THIS SURVEY IS PREPARED ONLY FOR THE PARTIES LISTED BELOW AND IS NOT ASSIGNABLE. PREPARED FOR: ARMERIA INVESTMENT CORP.
- © COPYRIGHT 2024 BY LIDBERG LAND SURVEYING, INC. THE SKETCH OF SURVEY AND SURVEY REPORT COMPRISE THE COMPLETE SURVEY. THIS SURVEY IS NOT VALID UNLESS THE SKETCH AND REPORT ACCOMPANY EACH OTHER REPRODUCTIONS OF THIS SURVEY ARE NOT VALID WITHOUT THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER EMPLOYED BY LIDBERG LAND SURVEYING, INC.

LIDBERG LAND SURVEYING, INC.
Kenneth J Buchanan
 PROFESSIONAL SURVEYOR AND MAPPER
 FLORIDA CERTIFICATE No. 7202

DATE OF SURVEY: SEPTEMBER 27, 2023

BY:

DATE:	REVISIONS:	BY:
07/23/24	REVISE BASED ON NEW TITLE COMMITMENT 21-034-104	R.R.
07/11/24	UPDATE BOUNDARY SURVEY 21-034-104 K.F. PRINT	R.R.
09/27/23	FINAL TIE-IN 21-034-111 AM FB 834/55	ACB
12/07/22	REVISE PROPOSED PROPERTY LINES TO MATCH PLAT	ACB
8/17/22	SHOW DISTANCES ALONG REAR OF TOWNHOUSE	KJB

LIDBERG LAND SURVEYING, INC.
 675 West Indiantown Road, Suite 200,
 Jupiter, Florida 33458 TEL: 561-746-8454

LB4431

BOUNDARY SURVEY
717, 719, 721 BAYBERRY DRIVE
 PREPARED FOR:
ARMERIA INVESTMENT CORP.

CAD.	K:\AUTOCAD2000\204243\PB 8 PG 27\21-034\DWG\21-034-109.DWG		
REF.	K:\AUTOCAD2000\204243\PB 8 PG 27\21-034\DWG\21-034-100.DWG		
FLD.	A.M.	FB.	PG.
OFF.	K.J.B., A.B.	812	75
CKD.	K.J.B.	SHEET	1 OF 1
		JOB	21-034-109
		DATE	08/12/2022
		DWG.	C21-034

DEDICATION:

KNOW ALL MEN BY THESE PRESENTS THAT ARMERIA INVESTMENT CORP. A FLORIDA CORPORATION, OWNER OF THE LAND SHOWN HEREON AS 717 BAYBERRY BEING A REPLAT OF LOTS 1, 2 & 3, AS SHOWN ON BAYBERRY TOWNHOUSE, RECORDED IN PLAT BOOK 136, PAGE 167, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, SITUATED IN THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 42 SOUTH, RANGE 43 EAST, TOWN OF LAKE PARK, PALM BEACH COUNTY, FLORIDA.

DESCRIPTION:

LOTS 1, 2 & 3 BAYBERRY TOWNHOUSE, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 136, PAGE 167, OF THE PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA.

HAS CAUSED THE SAME TO BE SURVEYED AND PLATTED AS SHOWN HEREON AND DO HEREBY DEDICATE AS FOLLOWS:

LOT 1, AS SHOWN HEREON, IS HEREBY PLATTED FOR ARMERIA INVESTMENT CORP., A FLORIDA CORPORATION, ITS SUCCESSORS, AND ASSIGNS, FOR PRIVATE PURPOSES AS ALLOWED PURSUANT TO THE ZONING REGULATIONS OF THE TOWN OF LAKE PARK, FLORIDA, AND IS THE PERPETUAL MAINTENANCE OBLIGATION OF ARMERIA INVESTMENT CORP., ITS SUCCESSORS, AND ASSIGNS, WITHOUT RECOURSE TO THE TOWN OF LAKE PARK.

IN WITNESS WHEREOF, ARMERIA INVESTMENT CORP. A FLORIDA CORPORATION, HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS PRESIDENT, AND ITS CORPORATE SEAL TO BE AFFIXED HERETO BY AND WITH THE AUTHORITY OF ITS BOARD OF DIRECTORS, THIS DAY OF 2024.

BY: ARMERIA INVESTMENT CORP., A FLORIDA CORPORATION,

WITNESS:

(PRINT NAME)

BY: GERARD ARSENAULT, PRESIDENT

WITNESS:

(PRINT NAME)

ACKNOWLEDGEMENT

STATE OF FLORIDA, COUNTY OF PALM BEACH

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY MEANS OF [] PHYSICAL PRESENCE OR [] ONLINE NOTARIZATION, THIS DAY OF 2024, BY GERARD ARSENAULT AS PRESIDENT FOR ARMERIA INVESTMENT CORP., A FLORIDA CORPORATION, ON BEHALF OF SAID CORPORATION. [] WHO IS PERSONALLY KNOWN TO ME OR HAS PRODUCED (TYPE OF IDENTIFICATION) AS IDENTIFICATION.

MY COMMISSION EXPIRES:



NOTARY PUBLIC

PRINT NAME:

COMMISSION NUMBER:

NOTARY SEAL

MORTGAGEE'S JOINDER AND CONSENT

STATE OF FLORIDA, COUNTY OF PALM BEACH

THE UNDERSIGNED HEREBY CERTIFIES THAT IT IS A HOLDER OF A MORTGAGE, UPON THE PROPERTY DESCRIBED HEREON AND DOES HEREBY JOIN IN AND CONSENT TO THE DEDICATION OF THE LAND DESCRIBED IN SAID DEDICATION BY THE OWNER THEREOF AND AGREES THAT ITS MORTGAGE WHICH IS RECORDED IN OFFICIAL RECORD BOOK 32356, PAGE 1155, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, SHALL BE SUBORDINATED TO THE DEDICATION SHOWN HEREON.

IN WITNESS WHEREOF, THE SAID CORPORATION HAS CAUSED THESE PRESENTS TO BE SIGNED BY GERARD ARSENAULT ITS DPST AND ITS CORPORATE SEAL TO BE AFFIXED HEREBY AND WITH THE AUTHORITY OF ITS BOARD OF DIRECTORS THIS DAY OF 2024.

BY: ARS REALTY AND INVESTMENT, INC. A FLORIDA CORPORATION.

WITNESS:

PRINT NAME:

WITNESS:

PRINT NAME:

BY: GERARD ARSENAULT, PRESIDENT/ SECRETARY, DIRECTOR/ TREASURER

ACKNOWLEDGEMENT

STATE OF FLORIDA, COUNTY OF PALM BEACH

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY MEANS OF [] PHYSICAL PRESENCE OR [] ONLINE NOTARIZATION, THIS DAY OF 2024, BY GERARD ARSENAULT AS DPST FOR ARS REALTY AND INVESTMENT, INC., A FLORIDA CORPORATION, ON BEHALF OF SAID CORPORATION. [] WHO PERSONALLY KNOWN TO ME OR HAS PRODUCED (TYPE OF IDENTIFICATION) AS IDENTIFICATION.

MY COMMISSION EXPIRES:



NOTARY PUBLIC

PRINT NAME:

COMMISSION NUMBER:

NOTARY SEAL

TITLE CERTIFICATION

I, G. STEVEN BRANNOCK, ESQUIRE, A DULY LICENSED ATTORNEY IN THE STATE OF FLORIDA DO HEREBY CERTIFY THAT I HAVE EXAMINED THE TITLE TO THE HEREON DESCRIBED PROPERTY; THAT I FIND THE TITLE TO THE PROPERTY IS VESTED IN ARMERIA INVESTMENT CORP., A FLORIDA CORPORATION; THAT THE CURRENT TAXES HAVE BEEN PAID; THAT ALL MORTGAGES NOT SATISFIED OR RELEASED OF RECORD NOR OTHERWISE TERMINATED BY LAW ARE SHOWN HEREON; AND THAT THERE ARE ENCUMBRANCES OF RECORD BUT THOSE ENCUMBRANCES DO NOT PROHIBIT THE CREATION OF THE SUBDIVISION DEPICTED BY THIS PLAT.

DATE: BY:

G. STEVEN BRANNOCK, ESQ. FLORIDA BAR NO. 0349917

717 BAYBERRY

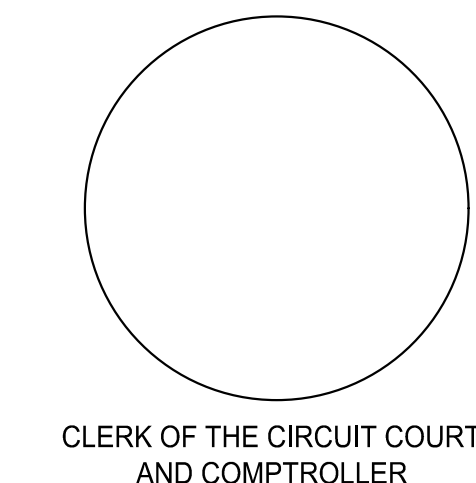
BEING A REPLAT OF LOTS 1, 2 & 3, AS SHOWN ON BAYBERRY TOWNHOUSE, RECORDED IN PLAT BOOK 136, PAGE 167, PUBLIC RECORDS OF PALM BEACH COUNTY, FLORIDA, SITUATED IN THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 42 SOUTH, RANGE 43 EAST, TOWN OF LAKE PARK, PALM BEACH COUNTY, FLORIDA



LOCATION SKETCH NOT TO SCALE

STATE OF FLORIDA, COUNTY OF PALM BEACH. THIS PLAT WAS FILED FOR RECORD AT M. THIS DAY OF 2024, AND DUTY RECORDED IN PLAT BOOK ON PAGE(S) JOSEPH ABRUZZO, CLERK AND COMPTROLLER. BY: D.C.

SHEET 1 OF 1



CLERK OF THE CIRCUIT COURT AND COMPTROLLER

TOWN OF LAKE PARK APPROVAL:

STATE OF FLORIDA, COUNTY OF PALM BEACH

THIS PLAT IS HEREBY APPROVED FOR RECORD PURSUANT TO THE ORDINANCES OF THE TOWN OF LAKE PARK, AND IN ACCORDANCE WITH SECTION 177.071, FLORIDA STATUTES, AND HAS BEEN REVIEWED BY A PROFESSIONAL SURVEYOR AND MAPPER UNDER CONTRACT WITH THE TOWN OF LAKE PARK, IN ACCORDANCE WITH SECTION 177.081 (1), FLORIDA STATUTES.

BY: ROGER MICHAUD, MAYOR

BY: VIVIAN MENDEZ, MMC, TOWN CLERK

DATE

DATE

BY: ADAM C. SWANEY, P.E. FLORIDA LICENSE NO. 72265 TOWN CONSULTING ENGINEER

BY: THOMAS J. BAIRD, ESQ. FLORIDA BAR NO. 175114 TOWN ATTORNEY

DATE

DATE

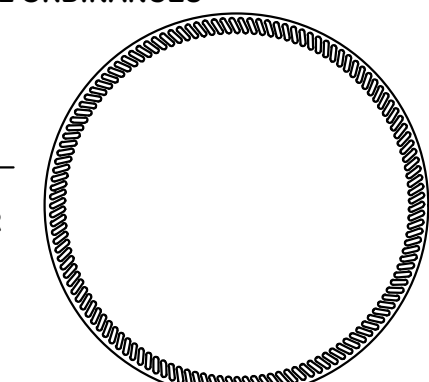
SURVEYOR AND MAPPER'S NOTES:

- 1. BEARINGS SHOWN HEREON ARE STATE PLANE GRID BEARINGS AND ARE BASED ON THE NATIONAL GEODETIC SURVEY, NORTH AMERICAN DATUM OF 1983, 1990 ADJUSTMENT (NAD83/90); THE CENTERLINE OF BAYBERRY DRIVE BEARS N88°05'47"W AND ALL OTHER BEARINGS SHOWN HEREON ARE RELATIVE THERETO.
2. TOTAL AREA =13,760.05 SQUARE FEET MORE OR LESS.
3. NO BUILDINGS OR ANY KIND OF CONSTRUCTION, TREES, OR SHRUBS, SHALL BE PLACED ON ANY EASEMENT WITHOUT WRITTEN CONSENT OF ALL EASEMENT BENEFICIARIES AND ALL APPLICABLE TOWN APPROVALS OR PERMITS AS REQUIRED FOR SUCH ENCROACHMENTS.
4. NOTICE: THIS RE-PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE RE-PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS RE-PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.

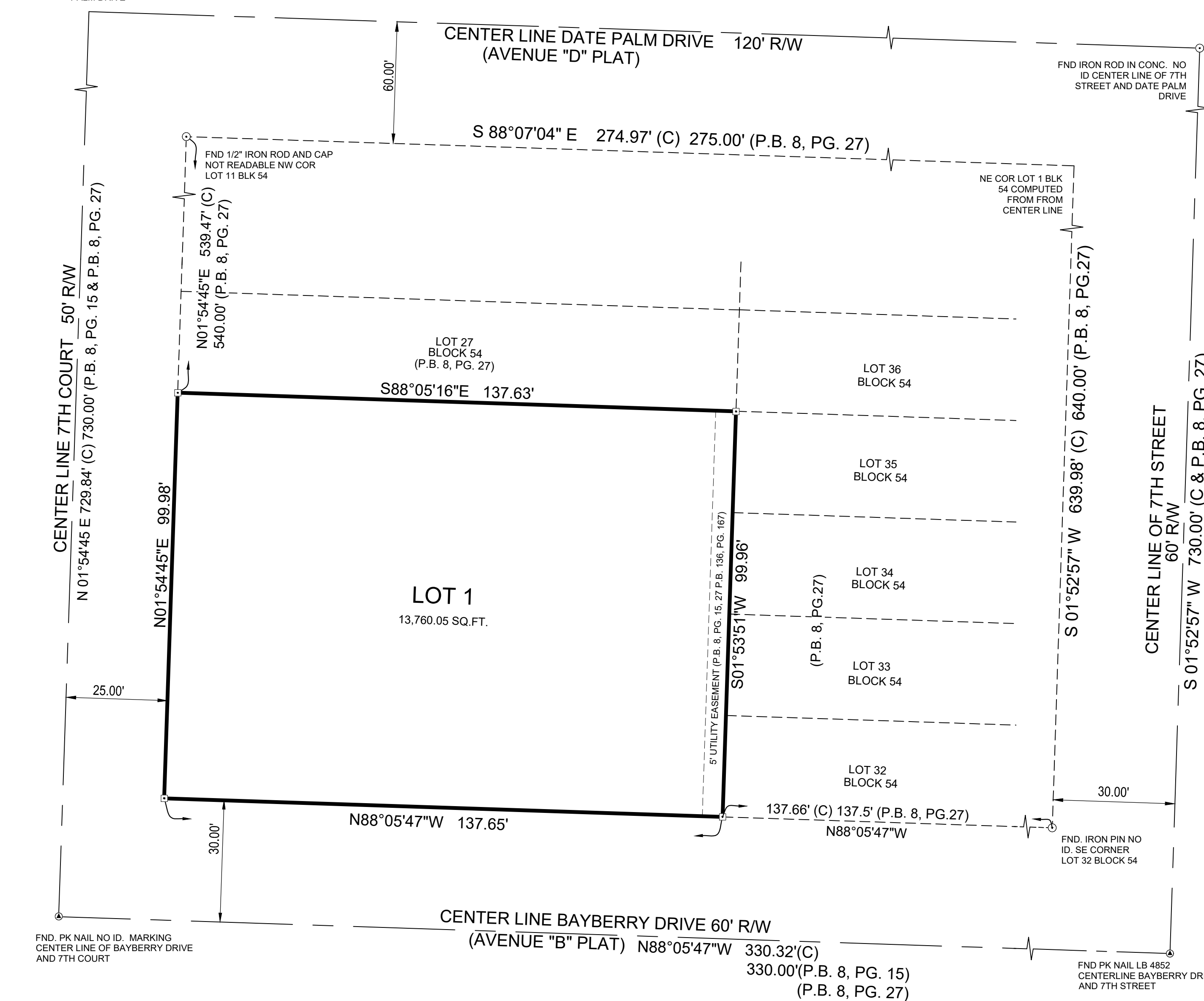
SURVEYOR'S & MAPPER'S CERTIFICATION

THIS IS TO CERTIFY THAT THE PLAT SHOWN HEREON IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY MADE UNDER MY RESPONSIBLE DIRECTION AND SUPERVISION; THAT SAID SURVEY IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF; THAT PERMANENT REFERENCE MONUMENTS ("P.R.M.'s") HAVE BEEN PLACED AS REQUIRED BY LAW, AND, FURTHER, THAT THE SURVEY DATA COMPLIES WITH ALL THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES, AS AMENDED, AND THE ORDINANCES OF THE TOWN OF LAKE PARK, FLORIDA.

DATE: BY: KENNETH J. BUCHANAN, PROFESSIONAL SURVEYOR AND MAPPER, STATE OF FLORIDA NO. 7202



COMPUTED CENTER LINE OF 7TH COURT AND DATE PALM DRIVE



FND. PK NAIL NO. ID. MARKING CENTER LINE OF BAYBERRY DRIVE AND 7TH COURT

FND. PK NAIL LB 482 CENTERLINE BAYBERRY DRIVE AND 7TH STREET

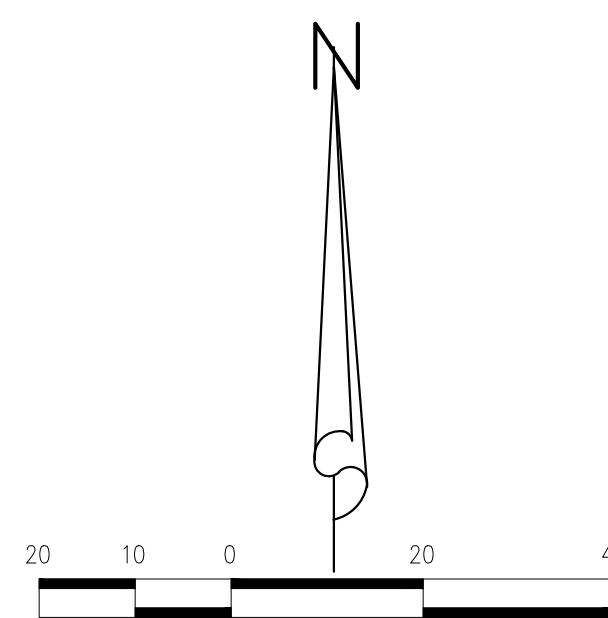
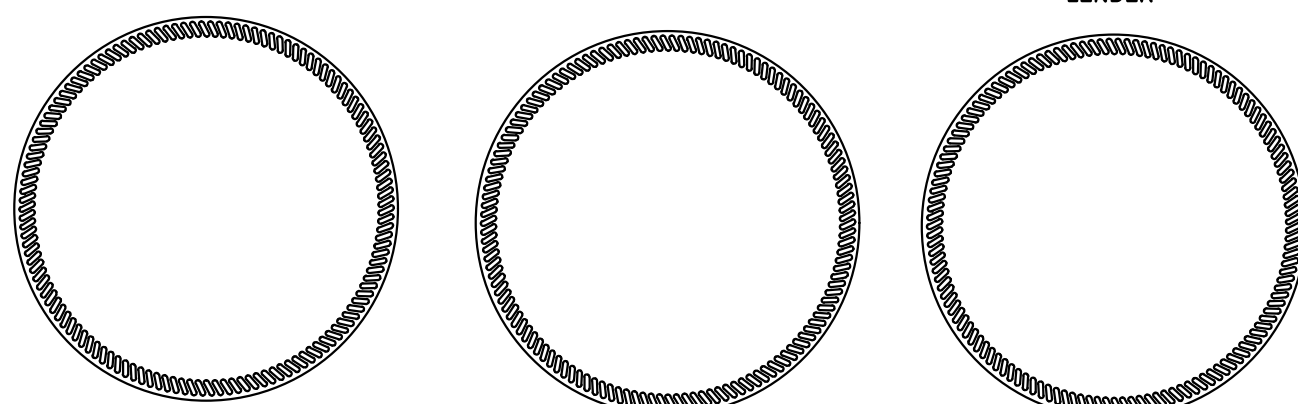
ABBREVIATIONS:

- C = CALCULATED BASED ON FIELD MEASUREMENTS
FND. = FOUND
MON. = MONUMENT
O.R.B. = OFFICIAL RECORD BOOK
P.B. = PLAT BOOK
P.B. Co. = PALM BEACH COUNTY
PG. = PAGE
PGS. = PAGES
POB = POINT OF BEGINNING
POC = POINT OF COMMENCEMENT
R/W = RIGHT OF WAY
W/ = WITH
P.R.M. = PERMANENT REFERENCE MONUMENT
O.H.E. = MAINTENANCE AND OVERHANG EASEMENT

LEGEND:

- ⊙ = DENOTES FOUND PK NAIL
⊙ = DENOTES FOUND IRON PIN
⊠ = SET 4"x4" CONC. MON. W/DISC STAMPED "P.R.M. LB 4431"

ARMERIA INVESTMENT CORP., A FLORIDA CORPORATION, TOWN OF LAKE PARK, LENDER



LIDBERG LAND SURVEYING, INC. 675 West Indiantown Road, Suite 200, Jupiter, Florida 33456 TEL: 561-746-6454

Table with columns: REF., FLD., OFF., OKD., PG., FB., SHEET, JOB, DATE, DWG. Values include K.F., M.R., 799, 32, 1 OF 1, 21-034-306.1, 5/13/2024, D21-034P1.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Agenda Item No.

Agenda Title: Resolution Rescheduling the October 2, 2024 Regular Commission Meeting to October 9, 2024.

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON FIRST READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager Bambi McKibbon-Turner

Date: *[Signature]*
Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park,
ou=Assistant Town Manager/Human Resources
Director, email=bturner@lakeparkflorida.gov, c=US
Date: 2024.09.09 10:38:59 -04'00'

Vivian Mendez, MMC, Town Clerk
Name/Title

Originating Department: Town Clerk	Costs: \$ 0.00 Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: Resolution
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case ____ Please initial one.

Summary Explanation/Background:

At the September 4, 2024 the Town Manager recommended rescheduling the Regular Commission meeting of October 2, 2024 to October 9, 2024. On October 2, 2024 beginning at sunset is Rosh Hashanah.

The purpose of this Resolution is to formally reschedule the October 2, 2024 Regular Commission Meeting to October 9, 2024.

Recommended Motion: I move to approve Resolution _____

RESOLUTION 71-09-24**A RESOLUTION OF THE TOWN COMMISSION OF
THE TOWN OF LAKE PARK, FLORIDA
RESCHEDULE THE FIRST REGULAR SCHEDULED
MEETING FOR THE MONTH OF OCTOBER 2024
FROM OCTOBER 5 TO OCTOBER 9; AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, The Town of Lake Park (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, Section 2-51(6) of the Lake Park Code of Ordinances requires a resolution to cancel or reschedule a regular meeting; and

WHEREAS, the Town Manager has recommended to the Town Commission that the October 2, 2025 meeting be rescheduled due to the beginning of Rosh Hashanah; and

WHEREAS, the Town Manager has recommended to the Town Commission that the October 2, 2024 be rescheduled to October 9, 2024; and

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION
OF THE TOWN OF LAKE PARK:**

Section 1. The foregoing whereas clauses are hereby ratified and confirmed as being true and correct and are incorporated herein.

Section 2. The regular scheduled meetings for October 2, 2024 is hereby rescheduled to October 9, 2024.

Section 3. This Resolution shall become effective immediately upon adoption.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Originating Department: Library

Agenda Title: Resolution Approving the Submission and Authorizing the Mayor to Sign The Library’s Annual State Aid to Libraries Grant Agreement.

Approved by Town Manager: Bambi McKibbon-Turner
Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director, email=btturner@lakeparkflorida.gov, c=US
Date: 2024.09.13 15:01:54 -04'00'

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised: _____
Date: _____ **Newspaper:** _____

Attachments: Resolution No.
Exhibit “A”: State Aid To Libraries Grant Agreement

Please initial one:

JKC Yes I have notified everyone

Not applicable in this case

Summary Explanation/Background: Each year, the Florida Department of State, Division of Library Services provides financial support for public libraries throughout Florida to help them operate for the citizens of Florida. This agenda item seeks the approval of a resolution authorizing the Mayor and Town Clerk to execute the Annual State Aid to Libraries Grant Agreement.

Recommended Motion:

I move to approve Resolution No.

RESOLUTION NO. 72-09-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING THE SUBMISSION AND AUTHORIZING THE MAYOR TO SIGN THE LIBRARY'S ANNUAL STATE AID TO LIBRARIES GRANT AGREEMENT.

WHEREAS, effective July 1, 2003, the Florida Legislature amended Chapter 257 Florida Statutes to allow municipalities to submit applications to the State of Florida, Department of State (the Department) for State Aid to Libraries Grant Funding by municipalities; and

WHEREAS the Town Manager recommends that the commission authorize the submission of an application to the Department seeking funding for the Town of Lake Park; and

WHEREAS, in order to meet the requirements for an application to the Department for State Aid to Libraries Grant Funding, the Town Commission must approve the submission of the application and make certain certifications provided for herein;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA THAT;

Section 1. The Town of Lake Park, Florida (the Town) is an eligible municipal corporation.

Section 2. The Town is a single library administrative unit.

Section 3. The Town Commission is the designated governing body to provide library services in the Town.

Section 4. The Town’s Library Director shall be the single administrative head employed by the Town with the authority to manage and coordinate operations of the Town’s public library and has an approved job description.

Section 5. The Library Director has an American Library Association accredited professional degree, and at least two (2) years of full-time paid professional experience. The Town’s Library Director has completed a library education program, in a public library that is open to the public for a minimum of forty (40) hours per week.

Section 6. All funds will be centrally expended by the Library Director as part of the Library’s budget.

Section 7. The Town's library shall extend borrowing privileges without charge to residents of all library service areas in the county that receives State Aid to Libraries Grants.

Section 8. The Town shall provide free library services.

Section 9. The Town agrees to make its library available for participation with all public libraries in Palm Beach County that receive State Aid to Libraries Grants and to participate in joint planning and coordination of library services to residents.

Section 10. The Town shall operate its public library for a minimum of forty (40) hours per week.

Section 11. Exhibit "A", State Aid to Libraries Grant Agreement between the State of Florida, Department of State, and Town for and on behalf of the Town's Public Library, which is attached hereto and incorporated herein is hereby approved by the Town Commission.

Section 13. The Town Commission hereby authorizes and directs that the Mayor and Town Clerk execute the application for the State Aid to Libraries Grant funding.

Section 14. This Resolution shall become effective immediately upon adoption.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Originating Department: Library

Agenda Title: Resolution Authorizing the Mayor to Sign the Town of Lake Park Public Library Long-Range Strategic Plan for 2025-2027

Approved by Town Manager: Bambi McKibbon-Turner
Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director, email=bturner@lakeparkflorida.gov, c=US
Date: 2024.09.13 15:05:18 -04'00'

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised: _____
Date: _____ **Newspaper:** _____

Attachments: Exhibit "A" The Lake Park Public Library Long-Range Strategic Plan 2025-2027

Please initial one:
_____ Yes I have notified everyone
JKC Not applicable in this case

Summary Explanation/Background: As part of the State Aid to Libraries Grant, the Lake Park Public Library is required to develop a Long-Range Strategic Plan to provide a framework for the long-term, strategic decisions to achieve the goals and objectives based on the needs and wants of the community. The Long-Range Strategic Plan is created every three years.

Recommended Motion:

I move to approve The Lake Park Public Library Long-Range Strategic Plan 2025-2027.

RESOLUTION 73-09-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, APPROVING THE LONG-RANGE STRATEGIC PLAN FOR 2025-2027 FOR THE TOWN'S LIBRARY.

WHEREAS, effective July 1, 2003, the Florida Legislature amended Chapter 257 F.S. to allow municipalities to apply for funding from the State Aid to Libraries program; and

WHEREAS, in order to meet the eligibility requirements for application to the State Aid to Libraries Grant program, the Town Commission is required to have adopted an approved three to five year long-range strategic plan for the operation of its library; and

WHEREAS, the Commission is also required to provide the state of Florida with certain certifications.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA THAT;

Section 1. The Town of Lake Park, Florida is an eligible municipality.

Section 2. The Town of Lake Park is the single library administrative unit.

Section 3. The Commission of the Town of Lake Park is the designated governing body responsible for providing library services to the residents of the Town.

Section 4. The Commission has approved its Long-Range Strategic Plan on behalf of the Lake Park Public Library. The approved 2025-2027 Plan is attached hereto and incorporated herein as Exhibit "A."

Section 5. The Commission of the Town of Lake Park, Florida hereby authorizes the Town Manager to transmit this resolution and the approved 2025-2027 Long-Range Strategic Plan along with the Town's application for grant funding to the appropriate state agency.

Section 6. This Resolution shall become effective immediately upon execution.



Lake Park Public Library Long Range Plan
Fiscal Years 2025 Through 2027

PURPOSE OF THE STRATEGIC PLAN

The purpose of the three-year strategic plan is to provide a guide to meet the needs of our diverse community. This will be guided by our Mission and Vision statements.

MISSION

We ignite curiosity, fuel discovery, and create experiences that promote literacy, learning, personal growth, and community connections.

VISION

We value community, diversity, integrity, kindness, and, most of all, you!

VALUES

- **Access:** - Everyone in the community, regardless of age, background, or income level, deserves equal access to information, resources, and opportunities for learning and growth.
- **Community Engagement:** The library serves as a hub for community connection, fostering inclusivity and collaboration.
- **Empowerment:** The library provides the tools and resources that empower individuals to improve their lives, careers, and communities.
- **Intellectual Freedom:** The library upholds the right of everyone to access and express diverse information and viewpoints.
- **Lifelong Learning:** The library provides a welcoming and supportive environment for people to learn and explore their interests throughout their lives.
- **Literacy:** The library fosters a love of reading and promotes strong foundational literacy skills for all ages.
- **Professionalism:** The library is staffed by knowledgeable, helpful, and unbiased professionals dedicated to serving the public.
- **Sustainability:** The library operates in an environmentally responsible manner and ensures that resources are available for future generations.

The Values, in conjunction with our Mission and Vision, are the basis on which the following goals and strategies for the next three years have been formulated.

LIBRARY GOALS

GOAL ONE: Bridge the Digital Divide: Empower adults and seniors with essential computer skills to navigate the digital world confidently.

GOAL TWO: Build Community Connections: Foster strong relationships with community partners and residents, becoming a central hub for events and information.

GOAL THREE: Enhance Resident Engagement: Continuously improve the library experience by understanding the needs and preferences of the community.

GOAL FOUR: Expand Offerings and Foster Inclusivity: Create a diverse and inclusive library experience that caters to all ages and abilities.

STRATEGIES

GOAL ONE: Bridge the Digital Divide

- **Free Computer Literacy Courses:** Offer free, multi-level computer literacy courses targeted towards adults and seniors.
 - Courses should cater to different learning styles and comfort levels.
 - Focus on foundational skills like basic computer use, internet navigation, email communication, and online safety.
 - Make use of assistive technology like screen readers and screen magnifiers where needed.
- **Open Door Events:** Host free beginner-friendly "How to Use a Computer" events with refreshments to attract adults and seniors in a welcoming setting.

GOAL TWO: Build Community Connections

- **Partnership Powerhouse:** Partner with schools, community organizations, and senior centers to:
 - Conduct outreach programs in various locations.
 - Co-host joint programs of interest to the community.
 - Share resources and information.
- **Communication is Key:** Develop a comprehensive communication plan that utilizes various channels:
 - Utilize social media platforms to promote programs and resources.
 - Conduct targeted outreach to specific groups (e.g., new resident packets, senior center newsletters).

- **Engage and Connect:** Host community events such as author readings, workshops, and volunteer opportunities to encourage resident participation.

GOAL THREE: Enhance Resident Engagement

- **Resident Input:** Conduct regular surveys, including surveys specifically targeting seniors, to understand resident interests and preferred program timings.
- **Library Orientation:** Offer regular library orientation sessions for new residents and anyone interested in getting acquainted with the library's resources and services.

GOAL FOUR: Expand Offerings and Foster Inclusivity

- **Develop a Multi-Faceted Program Schedule:** Offer programs for all ages, including early childhood literacy programs, adult learning workshops (GED prep, financial literacy), and activities for seniors (chess clubs, book clubs).
- **Offer Multilingual Resources:** Provide programs and materials in multiple languages spoken by the community.
- **Accessibility for All:** Enhance accessibility by:
 - Providing signage in multiple languages.
 - Offering materials in various formats (physical books, audiobooks, large print)
 - Training staff in disability awareness and best practices for assisting patrons with disabilities.

GOAL FIVE: Strengthen Marketing and Outreach

- **Accessible Marketing Materials:** Develop marketing materials that are clear, concise, and accessible to people with disabilities (e.g., use large fonts, high contrast colors, alt text for images, provide transcripts for videos).
- **Targeted Campaigns:** Create targeted marketing campaigns using local media, social media platforms, and partnerships with community organizations.
 - Tailor messaging to resonate with specific demographics and language preferences, ensuring inclusivity.

MEASURING SUCCESS

- Track usage statistics (number of programs attended, materials borrowed, computer lab usage).

- Analyze survey results to identify areas for improvement and gauge resident satisfaction.
- Monitor activity and building attendance to evaluate program effectiveness and identify peak usage times.

By implementing these strategies, the library can become a truly inclusive and engaging space that caters to the diverse needs of all adults and seniors in the community



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Originating Department: Library

Agenda Title: Resolution Authorizing the Mayor to Sign the Library’s Annual Plan of Service

Approved by Town Manager: Bambi McKibbon-Turner

Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park,
ou=Assistant Town Manager/Human Resources Director,
email=bturner@lakeparkflorida.gov, c=US
Date: 2024.09.13 15:07:17 -04'00'

Cost of Item: \$0.00 **Funding Source:** _____

Account Number: _____ **Finance Signature:** _____

Advertised: _____
Date: _____ **Newspaper:** _____

Attachments: Resolution No. – 9 - 24
Exhibit “A” Annual Plan of Service 2025

Please initial one:

JKC

Yes I have notified everyone
Not applicable in this case

Summary Explanation/Background: Each year, the State Division of Library Services provides some level of support for Libraries throughout the State to help them operate for the citizens of Florida. An Annual Plan of Service is required to apply for these funds. This agenda item is requesting the Commission to authorize the Mayor to approve the Library’s Annual Plan of Service for FY 2025.

Recommended Motion:

I move to approve Resolution No. __- 9 – 24.

RESOLUTION NO. 74-09-24

**A RESOLUTION OF THE TOWN COMMISSION
OF THE TOWN OF LAKE PARK, FLORIDA,
APPROVING AN ANNUAL PLAN OF SERVICE
FOR THE TOWN'S LIBRARY.**

WHEREAS, effective July 1, 2003, the Florida Legislature amended Chapter 257 F.S. to allow municipalities to apply for funding from the State Aid to Libraries program; and

WHEREAS, in order to meet the eligibility requirements for application to the State Aid to Libraries Grant program, the Town Commission is required to have adopted an approved annual plan of service for the operation of its library; and

WHEREAS, the Commission is also required to provide the state of Florida with certain certifications.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA THAT;

Section 1. The Town of Lake Park, Florida is an eligible municipality.

Section 2. The Town of Lake Park is the single library administrative unit.

Section 3. The Commission of the Town of Lake Park is the designated governing body responsible for providing library services to the residents of the Town.

Section 4. The Commission has approved its Library Annual Plan of Service for 2025 on behalf of the Lake Park Public Library. The approved 2025 Plan is attached hereto and incorporated herein as Exhibit "A."

Section 5. The Commission of the Town of Lake Park, Florida hereby authorizes the Town Manager to transmit this resolution and the approved 2025 Library Annual Plan of Service along with the Town's application for grant funding to the appropriate state agency.

Section 6. This Resolution shall become effective immediately upon execution.

Lake Park Public Library

Annual Plan of Service

2024



Activities & Events

- Continue assisting residents to meet basic needs by partnering with local community partners that provide support.
- Continue public recognition of library partners and community supporters.
- Continue to actively seek feedback through promotion of suggestion box and online surveys.
- Continue to provide programs that are informational, educational, cultural, and recreational for residents of all ages.
- Expand the library's presence in community events such as the Sunset Celebration and Rust Market.
- Expand outreach activities through community partnerships.
- Expand programs and services within the library assisting residents with their business and entrepreneurial needs.
- Expand programs and services within the library assisting residents with their literacy needs.
- Provide support for Little Free Libraries within the Town by supplying books to the stewards.
- Provide support for Town departments and Town projects by providing related materials and programs to residents.

Collection Development

- Expand collection of e-books, digital audiobooks, e-magazines, and other digital media.
- Expand general collection with a wider variety of media adapting to emerging technology.
- Expand ESOL, multilingual and early literacy materials.
- Research user preferences utilizing survey responses and circulation statistic reports.
- Seek out innovative collection displays that encourage user browsing of the collection.
- Subscribe to online services that provide informational, educational, cultural, and recreational content for residents of all ages.

Educational Services

- Continue expanding children's reading and Story Time events to meet the needs of the community.
- Continue nurturing learning-centered activities within the library with additional online resources.
- Continue partnering with local schools for library and community programs.
- Continue partnerships with programs that support literacy.
- Create new learning opportunities for the public to explore new technologies.
- Create unique learning experiences for youth and adults.
- Explore ways to support local schools and students.
- Provide access to online resources that will encourage beginning computer users in the use of computers and provide a place for more advanced users to learn new techniques and find answers to their questions
- Provide resources for language learning to facilitate communication among residents.

Facilities

- Continue the redesign and refurbishment of public spaces.
- Continue to explore adding technology that provides users with more options and flexibility in their connections through the internet.
- Continue to investigate innovative solutions to accommodate the variety of transport vehicles patrons use to visit the library.
- Explore the feasibility of the expansion of facility space.
- Explore the feasibility of the expansion of operation hours.
- Explore the feasibility of the addition of a maker space (area to be utilized by patrons for creative endeavors).
- Explore options for best use of current facility space.
- Increase the use of mobile circulation.

Marketing

- Continue marketing library programs and services by utilizing new and traditional media methods.
- Continue outreach to the community through visits to community organizations, events, and schools.
- Continue utilizing effective methods to produce library publications such as calendars and brochures.
- Explore new, emerging marketing methods.
- Work with Chief Public Information Officer to provide messaging to the community.

Staffing

- Ensure that staff receives training on all new software and hardware, as well as refresher courses on current programs.
- Ensure that all staff attend the Southeast Florida Library Information Network Conference to meet with other local library staff and learn what they are doing at their libraries.
- Increase staffing as funding becomes available in order to bring staffing to enhanced standard levels.
- Provide at least two professional development days to increase staff knowledge and continue to support independent learning of staff.

Technology

- Acquire additional tablets for patron assistance and other tasks.
- Explore the possibility of adding maker space technology such as 3D printers and laser engraving.
- Explore the possibility of replacing the Schuyler Room audio equipment and adding video capability to the room.
- Explore ways to help users meet their needs of increasing reliance on internet access.
- Promote the Aspen LiDA mobile discovery app.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Agenda Item No. **XXXXX**

Agenda Title: Resolution of the Town Commission of the Town of Lake Park, Florida, Authorizing and Directing the Town Manager to Sign a Restrictive Covenant Clause Required as Part of the Project Close-out of the Agreement between the Town of Lake Park and the State of Florida, Department of State, Division of Historical Resources for the Lake Park Historic Town Hall Preservation work.

- SPECIAL PRESENTATION/REPORTS **CONSENT AGENDA**
- BOARD APPOINTMENT OLD BUSINESS
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager Bambi McKibbon-Turner Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/
Human Resources Director, email=bturner@lakeparkflorida.gov, c=US
Date: 2024.09.13 15:09:56 -0400' Date

John Wille – Capital Projects Manager
Name/Title

<p>Originating Department: Public Works</p>	<p>Costs: N/a Funding Source: Acct. #: N/A <input type="checkbox"/> Finance _____</p>	<p>Attachment 1:</p> <ul style="list-style-type: none"> • Resolution for the signing of a Restrictive Covenants document related to the Town Hall Restoration project. • Exhibit A: Copy of Restrictive Covenant Document for Execution.
<p>Advertised: Date: Paper: The Palm Beach Post <input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes, I have notified everyone _____ OR Not applicable in this case <u>RT</u> Please initial one.</p>

Summary Explanation/Background:

The Town Hall which is nearly 100 years old is a nationally designated historic building and a fully functioning facility that is visited on a daily basis by community members, both residents and local business owners, who need to secure permits and pay bills.

Additionally, the Mirror Ballroom, (located on the second floor) remains available for affordable public and private functions and hosts more 75 diverse events each year.

While the building currently remains structurally sound, it is not water-tight. Even brief rainstorms frequently result in water permeating through the roof and walls leading to wet floors and walls which can cause slip-and-fall hazards and mold development problems.

In August of 2021, Town staff submitted a permit grant application for design and construction funding that would allow the Town to up-grade the structural integrity by replacing the existing roof with new, and provide for complete painting and waterproofing of the existing building envelope.

The improvement work will support the longevity of the Town Hall as well as help protect the general public (as well as Town employees) for harm resulting from building deterioration.

In June of 2022, the Town received notice that its application was accepted and approved and that the Town of Lake Park would be receiving Grant Funding in the amount of \$325,000 with an equal match from the Town providing for Total Funding of \$650,000.00 for the Town Hall Preservation work.

The grant funding from the State of Florida, Division of Historical Resources will provide the Town with additional financial resources required to manage the on-going construction operations and improvement projects leading to the preservation and enhancement of the Town’s building assets.

The project is now complete and Town staff is in the process of closing out the grant with FDEP. The close-out process included the execution of a Restrictive Covenants document that provides for considerations by the Town for acceptance and receipt of grant funds associated with the Town Hall Preservation project.

Town staff recommends authorization of the Town Manager to sign the Restrictive Covenant document.

Recommended Motion: I move to adopt Resolution No. _____.

RESOLUTION 75-09-2024

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AUTHORIZING AND DIRECTING THE TOWN MANAGER TO SIGN A RESTRICTIVE COVENANT CLAUSE REQUIRED AS PART OF THE PROJECT CLOSEOUT OF THE AGREEMENT BETWEEN THE TOWN OF LAKE PARK AND THE STATE OF FLORIDA DEPARTMENT OF STATE, DIVISION OF HISTORICAL RESOURCES FOR THE TOWN HALL PRESERVATION PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida ("Town") is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town is empowered to enter into contractual arrangements with public agencies, private corporations or other persons; and

WHEREAS, the Town previously determined that there was a need to replace the existing Town Hall roof with a new roof and to paint and waterproof the existing Town Hall building exterior envelop ("the Improvements"); and

WHEREAS, in early June of 2022, the State of Florida, Department of State, Division of Historical Resources (the "Division") announced a grant award to the Town of Lake Park in the amount of \$325,000.00, with an equal match amount from the Town, for Town Hall Historic Preservation work improvements to include roof replacement and painting and waterproofing to the building envelope.

WHEREAS, on June 24, 2022 the Division provided the Grant Agreement document for execution by the Town of Lake Park; and

WHEREAS, the Division has the authority to issue such a Grant Agreement; and

WHEREAS, the Town Manager has recommended to the Town Commission that it is in the interest of the Town to execute this Grant Agreement (# 23.h.sc.100.018) with the Division.

WHEREAS, now with the work complete, town staff is in the process of the closeout of the project as per the Agreement requirements which include in part, the signing, by the Town, of

a Restrictive Covenants document that provides for considerations by the Town for acceptance and receipt of the grant funds used for the construction of the Town Hall Preservation work.

WHEREAS, the Town Staff has recommended to the Town Commission of the Town that it authorize the Town Manager to this Restrictive Covenant document with the Division of Historical Resources.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

Section 1. The whereas clauses are hereby incorporated herein.

Section 2. The Town Manager is hereby authorized and directed to sign the Restrictive Covenant document between the Town and the Division of Historical Resources. A copy of the document is attached hereto and incorporated herein as Exhibit A.

Section 3. This Resolution shall take effect immediately upon its execution.

RESTRICTIVE COVENANTS
Project Name: Lake Park Town Historic Hall Restoration
Grant Number: 23.h.sc.100.018

THESE COVENANTS are entered into this 18th day of September, 224_, by _the Town of Lake Park, Florida, hereinafter referred to as the Owner, and shall be effective for a period of **ten (10)** years from the date of recordation in **[the Office of the Clerk of the Circuit Court of Palm Beach County, Florida serving as the county recorder provided by law for Palm Beach County, Florida.**

WHEREAS, the Owner is the fee simple titleholder of the Property located at 535 Park Avenue, Lake Park Florida, Palm Beach County, Florida, as described in Exhibit A, attached to and made a part hereof and

WHEREAS, the **Town of Lake Park, Florida** is to receive State Historic Preservation Grant assistance funds administered by the State of Florida, Department of State, Division of Historical Resources, R.A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250, hereinafter referred to as the Department, in the amount of **\$325,000.00**, to be used for the preservation of the Property of the Owner as described in Exhibit A, and

WHEREAS, said State funds have been or will be expended for the purpose of preserving the historic qualities of the property or contributing to the historic character of the district in which the Property is located,

Now THEREFORE, as part of the consideration for the State grant, and in accordance with section 287.05805, Florida Statutes, the **Town of Lake Park, Florida** hereby makes and declares the following restrictive covenants which shall run with the title to said Property and be binding on the **Town of Lake Park, Florida** and, if any, its heirs, successors in title, legal representatives and assigns, for a period stated in the preamble above:

1. The **Town of Lake Park, Florida** grants to the Department a security interest in the Property in the amount of \$325,000.00, active for the period stated in the preamble above.
2. The **Town of Lake Park, Florida** agrees to maintain the property in accordance with good preservation practices and the Secretary of the Interior's Standards for Rehabilitation.
3. The **Town of Lake Park, Florida** agrees that no modifications will be made to the Property, other than routine repairs and maintenance and new internments that have no impact on historic features without advance review and approval of the plans and specifications by the Department's Division of Historical Resources.
4. The **Town of Lake Park, Florida** agrees that every effort will be made to design any modifications to the Property in a manner consistent with the Secretary of the Interior's Standards for Rehabilitation.
5. The **Town of Lake Park, Florida** agrees that the Department, its agents and its designees shall have the right to inspect the Property at all reasonable times in order to ascertain whether the conditions of the Grant Award Agreement and these covenants are being observed.
6. The Owner agrees to record these covenants with **the Office of the Clerk of the Circuit Court of Palm Beach County, Florida** prior to the release of the first installment of grant funds, and shall pay any and all expenses associated with their filing and recording.

7. The **Town of Lake Park, Florida** agrees that these restrictions shall encumber the property for a period of **ten (10)** years from the date of recordation, and that if a restriction is violated within the **ten (10)** year period, the Department shall be entitled to liquidated damages pursuant to the following schedule:
- a. Amortization Schedule for projects involving improvements to Real Property: If the violation occurs within the first ten (10) years of the effective date of these covenants, the Department shall be entitled to return of the entire grant amount. If the violation occurs after the first ten (10) years, the Department shall be entitled to return of the entire grant amount, less 10% for each year past the first ten (10).
 - b. Amortization Schedule for Acquisition projects: If the violation occurs within the first ten (10) years of the effective date of these covenants, the Department shall be entitled to return of the entire grant amount. If the violation occurs after the first ten (10) years, the Department shall be entitled to return of the entire grant amount, less 5% for each year past the first ten (10).
8. If the **Town of Lake Park, Florida** violates any part of these Restrictive Covenants, then the **Town of Lake Park, Florida** will be in default and the Department shall have the right to exercise the following rights:
- a. The Department shall have the right to declare the liquidated damages described in paragraph 7, plus interest at the statutory rate from the time of the **Town of Lake Park, Florida** receipt of the grant funds, and attorneys' fees and other expenses incurred by the Department in the enforcement of these Restrictive Covenants, to be immediately due and payable without notice or demand on the **Town of Lake Park, Florida**, which notice or demand are hereby expressly waived by the **Town of Lake Park, Florida**, and upon the making of any such declaration, the entire amount shall become immediately due and payable;
 - b. The Department may enforce its security interest in the Property to collect the entire amount described in paragraph 8a. through foreclosure proceedings or any other manner allowed by law;
 - c. In the event of any litigation between the parties under these Restrictive Covenants, the prevailing party shall be entitled to reasonable attorneys', paralegals' and para-professionals' fees and court costs at all trial and appellate levels;
 - d. All cash proceeds received by the Department in respect of any sale of, collection from, or other realization upon all or any part of the Property and all payments made in respect of the Property and received by the Department may, in the discretion of the Department, be held by the Department as collateral for the security interest plus interest, costs and fees, or may be applied (after payment to the Department of the reasonable expenses, including attorneys' fees and legal expenses, incurred by the Department in retaking, foreclosing, collecting, selling, or disposing of the Property) at any time in whole or part by the Department against all or any part of the Obligations in such order as the Department shall elect. Any surplus of such payments held by the Department and remaining after payment in full of all of the Obligations shall be paid over to the **Town of Lake Park, Florida** or to whomsoever may be lawfully entitled to receive such surplus. The **Town of Lake Park, Florida** shall remain liable for any obligations remaining unpaid.
9. The Department acknowledges and agrees that any liens or lien rights it may have or it may be entitled to in property owned by the **Town of Lake Park, Florida** are and shall be subordinate to the lien rights of any and all lienholders whose liens were recorded before this document's date of recordation. Under no circumstance shall the Department's liens or lien rights be subordinated to any lienholders other than those whose liens were recorded before this document's date of recordation.
10. The **Town of Lake Park, Florida** agrees that the Department shall incur no tax liability as a result of these restrictive covenants.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Agenda Item No.

Agenda Title: Resolution of the Town Commission of the Town of Lake Park Authorizing and Directing the Mayor to Execute an Agreement Between the Town of Lake Park and Florida Public Utilities Company, for the Relocation of Existing Gas Facilities along Lake Shore Drive.

- [] SPECIAL PRESENTATION/REPORTS [X] CONSENT AGENDA
- [] BOARD APPOINTMENT [] OLD BUSINESS
- [] PUBLIC HEARING ORDINANCE ON _____ READING
- [] NEW BUSINESS
- [] OTHER: _____

Approved by Town Manager Bambi McKibbon-Turner **Date** _____
Digitally signed by Bambi McKibbon-Turner
 DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/Human Resources Director, email=btturner@lakeparkflorida.gov, c=US
 Date: 2024.09.13 15:11:40 -04'00'

Name/Title: Prepared by John Wille – Capital Projects

<p>Originating Department: Public Works</p>	<p>Costs: \$ 56,919.00 Funding Source: Funded through the State of Florida Department of Environmental Protection Grant, #LPA0445, for Lake Park Lake Shore Drive Drainage Improvements Acct. # 301-541-301-63825 [] Finance <u>Jeff DaSilva</u> <small>Digitally signed by Jeff DaSilva DN: cn=Jeff DaSilva, o=Town of Lake Park, ou=Finance Department, email=jda5@lakeparkflorida.gov, c=US Date: 2024.09.12 14:05:48 -04'00'</small></p>	<p>Attachments: 1) Resolution for Execution of Utility Facilities Relocation Agreement 2) Exhibit A: Florida Public Utilities Company Improvement or Relocation of Existing Facilities Agreement</p>
<p>Advertised: Date: N/a Paper: _____ [] Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone _____ OR Not applicable in this case ____ Please initial one.</p>

Summary Explanation/Background:

On February 17, 2019, the Town Commission authorized an update to the Town's Stormwater Master Plan (the plan). The updated plan, which was adopted by the Town Commission on July 21, 2021 (Resolution 40-07-21), included the results of extensive research and advanced hydrology and hydraulic modeling. In addition, the plan identified concerns related to the structural condition and lack of capacity of the Town's drainage infrastructure.

Among the most time-sensitive priorities identified in the plan is the need to replace a dilapidated 780 feet segment of the Southern Outfall drainage conduit (the project), which has exceeded its recommended service life. It is estimated that a failure of this 72-inch, corrugated aluminum conduit would cause significant disruption to the Town's ability to convey storm water away from nearly 450 acres to the Lake Worth Lagoon (Figure 1).

The Town of Lake Park was awarded a storm-water mitigation grant through Florida Commerce (previously referred to as Florida Department of Economic Opportunity (DEO)) in the amount of \$11,434,755.00.

On December 10, 2023, Town's Public Works staff advertised and solicited bids from pre-qualified contractors for the Southern Outfall Pipe Replacement Project via an Invitation to Bid No. 125-2023 (ITB); and

The Town received 3 bid responses and after evaluation and analysis a determination was made that Foster Marine Contractors, Inc. was determined to be a qualified, able, and willing to satisfactorily provide the work and services for the Project as solicited in the ITB; and The bid price provided by Foster Marine Contractors, Inc. for the Project, including alternate bid pricing is \$3,450,696.30.

As the Town and Foster Marine Contractors prepare to move forward with the construction of this project initial constructability inspections have determined a direct conflict with the existing gas main requiring relocation of the gas line.

The Lake Shore Drive bridge and the 72" dia. drainage pipe traveling under the bridge are to be removed as part to the Southern Outfall Pipe Replacement project. Two (2) new 60" dia storm-water pipes are to be installed in place of the 72".

The existing gas line runs adjacent to the bridge structure; the gas line runs underground , but is routed above ground due to avoid conflict with underground portion of the bridge structure. It again returns underground once the gas line is beyond the bridge.

The above ground section of steel gas pipe is in direct conflict with the bridge structure demolition work and the below ground piping is in direct conflict with the new storm-water piping.



Photo of existing Lake Shore Drive bridge structure and adjacent gas line to be relocated

We have requested that Florida Public Utilities (FPU) relocate the existing gas line away from the bridge structure (to excavated dirt area to the left) and reposition the gas service line through a under-ground directional bore at a depth that will place the pipe on-top of the proposed storm-water pipe.

The cost for this location will be paid out of the

The Town Manager has recommended to the Town Commission that the Town enter into the Agreement with the Florida Public Utilities Company.

The Town Manager recommends authorization.

Recommended Motion:

I move to adopt Resolution _____

RESOLUTION NO. 76-09-24**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT WITH FLORIDA PUBLIC UTILITIES COMPANY FOR THE RELOCATION OF EXISTING GAS FACILITIES ALONG LAKE SHORE DRIVE, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town is a municipality with such powers and authority as is enumerated by Chapter 166 Florida Statutes and the Florida Constitution; and

WHEREAS, the Town desires to implement sustainable strategies that will improve the quality of life and safety of residents and visitors in the town; and

WHEREAS, the Town previously determined that its stormwater infrastructure lacks capacity and there is a need to implement drainage system improvements associated with the Southern Outfall Pipe Replacement (the Project); and

WHEREAS, on February 8, 2022, the Town was awarded a Rebuild Florida Mitigation General Infrastructure Program Grant by the State of Florida, Department of Economic Opportunity, in an amount of \$11,067,635.00 to retrofit storm sewer systems using low-impact green infrastructure; and

WHEREAS, on December 10, 2023, Town's Public Works staff advertised and solicited bids from pre-qualified contractors for the Southern Outfall Pipe Replacement Project via an Invitation to Bid No. 125-2023 (ITB); and

WHEREAS, the bid price provided by Foster Marine Contractors, Inc. for the Project, including alternate bid pricing is \$3,450,696.30; and

WHEREAS, the Contractor's response to the ITB was determined by the Town Manager to be responsive and responsible to all requirements included in the ITB; and

WHEREAS, as the Contractor preformed prepared to move forward with construction initial constructability investigations determined a conflict with the existing gas main, requiring its relocation, and

WHEREAS, the requested that Florida Public Utilities relocate the existing gas line away from bridge structure and new storm-water piping; and

WHEREAS, Florida Public Utilities submitted an agreement for Town review and execution for the relocation of the existing gas facilities to our desired locations at a cost of \$56,919.00, and

WHEREAS, the cost for this gas line relocation work will be covered by the Lake Park Lake Shore Drive Drainage Improvements grant, # LPA0445, issued by the State of Florida Department of Environmental Protection; and,

WHEREAS, the Town Manager has recommended to the Town Commission that the Town enter into an agreement with Florida Public Utilities Company for the relocation of the gas facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK:

Section 1. The foregoing recitals are incorporated herein.

Section 2. The Town Commission hereby authorizes and directs the mayor to execute an agreement with Florida Public Utilities Company. for the relocation of existing gas facilities along Lake Shore Drive, a copy of which is attached hereto and incorporated herein as Exhibit A.

Section 3. This resolution shall be effective upon its execution.

FLORIDA PUBLIC UTILITIES COMPANY
IMPROVEMENT OR RELOCATION OF EXISTING
FACILITIES AGREEMENT

Item 12.

This agreement, executed in duplicate as of the _____ day of _____ A.D. _____, by and between Florida Public Utilities Company, a Florida Corporation, hereinafter referred to as the "Utility", party of the First part, and _____ hereinafter referred to as the "Consumer", party of the Second part witnesseth:

Whereas, the Consumer is desirous of securing an improvement or relocation of existing facilities of the Utility as hereinafter described; and whereas, the Utility is willing to make such an improvement or relocation;

Now, therefore, in consideration of the respective and mutual covenants and agreements contained herein and hereinafter set forth, the parties hereto agree with each other as follows:

1 . The Utility will improve or relocate existing facilities as follows:

@ 302 Lake Shore dr Lake Park

FPUC will relocate Gas Main in conflict with proposed demolition and construction.

FPUC will abandon in place existing 4” steel Gas Mains in proposed construction area.

Per developer, FPUC to include temporary restoration rather than full restoration, which will be provided by Owner/developer during master permit future work.

This proposal will expire 6 months after 08/29/2024.

2. The Utility will commence the improvement or relocation of its existing facilities forthwith after the execution of this agreement and use its best efforts to complete the improvements or relocation of its facilities as soon as reasonably possible; provided, however that the parties expressly agree that the Utility shall not be liable or responsible for any delay caused by or resulting from shortages or unavailability of material or labor, or for any other hindrance or delay beyond the control of the Utility.

3. To compensate the Utility for the cost and expense of the aforesaid improvement or relocation of its facilities, the Consumer simultaneously with the execution of this agreement has paid to the Utility the sum of \$56,919.00, the receipt of which hereby is acknowledged by the Utility. The parties agree that said sum was paid by the Consumer to and received by the Utility without the right of any rebate, credit, reduction or adjustment in favor of either party.

4. The parties agree that the utility shall at all times have title to and keep ownership and control in and over the aforesaid improved or relocated facilities, including but not limited to all new materials and equipment installed therein; and the parties agree further that the Utility shall have the sole and exclusive right to use the improved or relocated facilities for the purpose of serving other customers of the utility.

5. After the improvement or relocation of the facilities described above, the Consumer agrees that subject to all applicable terms, provisions, rights, duties and penalties the Consumer will in the usual manner and at the usual times pay for the utilities and services delivered to the Consumer by means of the improved or relocated facilities in accordance with the Company's tariffs filed with and approved by the Florida Public Service Commission.

6. The parties agree that no representation, warranty, condition, or agreement of any kind or nature whatsoever shall be binding upon either of the parties hereto unless incorporated in this agreement; and the parties agree further that this agreement covers and includes the entire agreement between the parties. The parties agree that all covenants and agreements contained herein shall extend to, be obligatory upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns; provided, however, that the Consumer may not transfer or assign all or any part of this agreement or any right which he may obtain hereunder without first obtaining the written consent of the Utility.

In witness whereof, the parties hereto have executed this agreement as of the day and year hereinbefore first written.

This section for FPUC use

Improvement

_____ . _____ . _____ Sub ledger# _____

Reference: _____

Relocation

_____ . 1430 . 2 Sub ledger# _____

Supervisor Approval _____

"Utility" FLORIDA PUBLIC UTILITIES COMPANY

By _____.

Its Agent (Sign & Print)

"Consumer"

By _____.

Consumer (Sign & Print)



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: 9/18/2024

Agenda Item No.

Agenda Title: Ordinance for the Extension to December 31, 2034 of the Inclusion of the Town of Lake Park in the Palm Beach County Fire Rescue Municipal Service Taxing Unit for Fire-Rescue, Fire Protection, Advanced Life Support (or Similar Emergency Services), Fire Code Enforcement and Other Necessary and Incidental Services

- SPECIAL PRESENTATION/REPORTS
 - BOARD APPOINTMENT
 - PUBLIC HEARING ORDINANCE ON FIRST READING**
 - NEW BUSINESS
 - OTHER: _____
- CONSENT AGENDA
 - OLD BUSINESS

John
 Approved by Town Manager **D'Agostino** Digitally signed by John D'Agostino
 DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager, email=jdagostino@lakeparkflorida.gov, c=US
 Date: 2024.09.17 16:34:47 -04'00' Date: _____

Name/Title: *Bambi McKibbon-Turner, Assistant Town Manager/Human Resources Director*

Originating Department: Town Manager	Costs: \$ 0.00 Funding Source: Acct. # [] Finance _____	<u>Attachments:</u> Ordinance _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>BMT</u> Please initial one.

Summary Explanation/Background:

In 2014, the Town consented to its inclusion in the Palm Beach County Fire Rescue (PBCFR) Municipal Service Taxing Unit (MSTU) for a ten year term through December 31, 2024 as a mechanism to receive and fund county fire rescue services through October 1, 2025. On September 5, 2024, the Town received notification from PBCFR that the MSTU Ordinance between the Town and PBCFR needs to be approved on first reading by October 1, 2024 thereby extending the MSTU in order to effect such extension to December 31, 2034. It is for this reason that the MSTU Ordinance has been added to the agenda for tomorrow evening’s Regular Commission for approval on First Reading. This is a housekeeping matter that does not add any additional expense for Town residents.

Recommended Motion: I move to approve Ordinance _____ on First Reading.

ORDINANCE 10-2024

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA; PROVIDING FOR THE TOWN’S CONSENT TO THE INCLUSION OF THE ENTIRE TERRITORY WITHIN THE TOWN OF LAKE PARK MUNICIPAL BOUNDARIES INTO PALM BEACH COUNTY’S FIRE/RESCUE MUNICIPAL SERVICE TAXING UNIT FOR FIRE-RESCUE, FIRE PROTECTION, ADVANCED LIFE SUPPORT (OR SIMILAR EMERGENCY SERVICES), FIRE CODE ENFORCEMENT AND OTHER NECESSARY AND INCIDENTAL SERVICES; PROVIDING FOR INTENT, PURPOSE AND CONSENT; PROVIDING FOR EFFECTIVENESS AND DURATION OF CONSENT; PROVIDING FOR EFFECTIVENESS OF REPEAL; ACKNOWLEDGING AD VALOREM MILLAGE RATE LIMITATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CAPTIONS; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, pursuant to Section 125.01(1)(q) and (r), Florida Statutes, the Florida Legislature has empowered counties to establish Municipal Service Taxing Units (“MSTU”s), whereby a county may levy a tax within the MSTU for certain essential municipal services, including the provision of fire-rescue services; and

WHEREAS, pursuant to Section 125.01(1)(q), Florida Statutes, a municipality may be included within an MSTU, subject to approval by ordinance of the governing body of the municipality giving consent either annually or for a term of years; and

WHEREAS, Palm Beach County (“County”) established an MSTU known as the Fire/Rescue MSTU to provide fire protection, fire rescue, advanced life support (or similar emergency services), code enforcement and other services necessary and incidental to the purpose for which the MSTU was created; and

WHEREAS, the Town of Lake Park (“Town”) by Ordinance Number 12-2014 consented to its inclusion in the County’s Fire/Rescue MSTU for a ten (10) year term through December 31, 2024, as a mechanism to receive and fund County fire-rescue services through October 1, 2025 at 7:30 a.m.; and

WHEREAS, the County by Ordinance Number 2014-038 amended the boundaries of the Fire/Rescue MSTU to include the Town for the duration of the term identified in Town Ordinance No.12-2014, as such term may be extended by the Town from time to time; and

WHEREAS, the Town Commission hereby desires to extend, for an additional ten (10)

year period from December 31, 2024, through December 31, 2034, its consent to the inclusion of all the territory lying within the municipal boundaries of the Town into the County’s Fire/Rescue MSTU for County fire-rescue and related services within the Town from October 1, 2025, until 7:30 a.m. on October 1, 2035, and believes that such inclusion is in the best interest of the health, safety and welfare of the citizens of the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, THAT:

Section 1: Intent, Purpose and Consent: It is the intent, purpose and effect of this Ordinance to comply with the provisions of Section 125.01(1)(q), Florida Statutes. The Town Commission hereby extends and consents to the inclusion of all territory within the incorporated municipal boundaries of the Town, as may be amended from time to time, within the County’s Fire/Rescue Municipal Service Taxing Unit (the “Fire/Rescue MSTU”), which was established pursuant to enabling legislation adopted by the Board of County Commissioners of Palm Beach County. The purpose of the enactment of this Ordinance is to extend the Town’s consent to be included in the County’s Fire/Rescue MSTU in order to enable the County to fund and provide fire-rescue and related services within the territorial limits of the Town including, but not limited to, the County’s enforcement of the Florida Fire Prevention Code and Palm Beach County Local Amendments thereto (collectively “Fire Code”) and any other laws and regulations applicable within the Fire/Rescue MSTU.

Section 2: Effectiveness and Duration of Consent: The Town’s consent to be included in the Fire/Rescue MSTU is hereby extended effective from December 31, 2024, to be implemented for tax year 2025 in order to fund and provide County fire-rescue and related services within the Town as of October 1, 2025, and to provide for the Town’s continuing inclusion in the Fire/Rescue MSTU without interruption. The Town’s consent to be included in the County’s Fire/Rescue MSTU shall continue from December 31, 2024, for a term of ten (10) years through December 31, 2034; provided, however, that the Town’s consent and inclusion in the County’s Fire/Rescue MSTU shall be deemed to continue through 7:30 a.m. on October 1, 2035, to the extent necessary to enable the County to provide within the Town fire-rescue and related services funded by the final tax year including, but not limited to, the County’s enforcement of the Fire Code and any other laws and regulations applicable within the Fire/Rescue MSTU.

Section 3: Effectiveness of Repeal: Should the Town intend to repeal its consent to

be included in the Fire/Rescue MSTU prior to its expiration on December 31, 2034, the Town shall provide written notice to the County, by March 1st of any given year, of the Town's intent to repeal this Ordinance and the consent provided herein effective December 31st of the same year. The County will then adopt an ordinance to remove the Town from the Fire/Rescue MSTU as of said December 31st. The Town shall adopt an ordinance to repeal this Ordinance and the consent provided herein, and shall provide a certified copy of the repealing ordinance to the County and to the Property Appraiser, by said December 31st. The Town's inclusion in the County's Fire/Rescue MSTU shall terminate on said December 31st; provided, however, that the Town's inclusion in the County's Fire/Rescue MSTU shall be deemed to continue through the following October 1st at 7:30 a.m. to the extent necessary to enable the County to provide within the Town fire-rescue and related services funded by the final tax year, including, but not limited to, the County's enforcement of the Fire Code and any other laws and regulations applicable within the Fire/Rescue MSTU.

Section 4: Ad Valorem Millage Rate Limitation: The Town acknowledges that by opting into the MSTU, it cannot levy an annual ad valorem millage rate that would exceed the ten (10) mill cap for municipal purposes when combined with the Fire/Rescue MSTU's annual ad valorem millage rate.

Section 5: Repeal of Conflicting Ordinances: All other Town ordinances and parts of ordinances in conflict with any provisions of this Ordinance are hereby repealed to the extent of the conflict. Notwithstanding the above, Ordinance No. 12-2014 shall not be deemed repealed by this Ordinance and shall expire as provided for therein; provided, however, that Ordinance No. 12-2014 and the term of consent identified therein shall be deemed to be extended to the extent necessary to enable the County to provide within the Town fire-rescue and related services funded by the final tax year thereunder.

Section 6: Severability: If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any reason held by a court of competent jurisdiction to be invalid, unconstitutional, inoperative or void, such holding shall not affect the remainder of this Ordinance.

Section 7: Captions: The captions, section headings, and section designations used in this Ordinance are intended only for the convenience of users and shall have no effect on the interpretation of the provisions of this Ordinance.

Section 8: Effective Date: This Ordinance shall be effective December 31, 2024.

Notwithstanding anything here to the contrary, the Town's continuing participation in the MSTU is contingent upon the County maintaining an ordinance including the Town within the Fire/Rescue MSTU. The Town's continuing participation in the MSTU shall also be subject to the provision contained in Section 3.



Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: September 18, 2023

Agenda Item No.

Agenda Title: Resolution Authorizing and Directing the Town Manager to Obtain for Fiscal Year 2025 the Employee Medical Insurance through Florida Municipal Insurance Trust United Healthcare Choice Plus HSA Plan 8; to Renew Employee Dental Insurance through CIGNA; to Renew Employee Vision Insurance through Humana; and, to Renew Basic Life and Accidental Death and Dismemberment, Supplemental Life, Short Term Disability and Long-Term Disability Insurance through The Hartford

- [] SPECIAL PRESENTATION/REPORTS [] CONSENT AGENDA
[] BOARD APPOINTMENT [] OLD BUSINESS
[] PUBLIC HEARING ORDINANCE ON ____ READING
[x] NEW BUSINESS
[] OTHER: _____

Approved by Town Manager Bambi McKibbon-Turner
Name/Title

Digitally signed by Bambi McKibbon-Turner
DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/ Human Resources Director, email=btturner@lakeparkflorida.gov, c=US
Date: 2024.09.10 14:24:35 -04'00'

Table with 3 columns: Originating Department (Human Resources), Costs (\$965,059.00), Attachments (Resolution; Gehring Group's Town of Lake Park Fiscal Year 2025 Medical Insurance Renewal Evaluation (Exhibit A); Gehring Group Employee Benefits Executive Cost Summary (Exhibit B); and, the Gehring Group Renewal Analysis (Exhibit C)), and Advertised (Not Required).

Summary Explanation/Background

In anticipation of the need to renew employee benefits for Fiscal Year 2025, and at the request of staff, Gehring Group issued requests for proposals (RFP's) to the insurance marketplace for medical insurance coverage, dental insurance coverage, and vision insurance coverage. Attached as Exhibit A is Gehring Group's Town of Lake Park Fiscal Year 2025 Employee Benefits Executive Summary which summarizes the renewal rates that staff is recommending for approval.

Medical Insurance:

The current provider of the Town's employee medical insurance is Florida Blue BlueCare 47 Plan, a Health Maintenance Organization (an HMO) which is due for renewal on October 1, 2024 for Fiscal Year 2025. Such plan provided for only in-network insurance coverage. Gehring Group obtained from Florida Blue BlueCare 47 Plan an initial renewal rate which represented an increase of 53.9 percent over the expiring coverage which could not be sustained due to budgetary constraints. At the request of staff, Gehring Group also obtained a quote from Florida Municipal Insurance Trust (FMIT), which is a larger insurance pool allowing the risk to be spread over a larger group, which provided a quote representing a 9.9 percent increase over the expiring coverage. The FMIT medical insurance plan is United Healthcare Choice Plus HSA Plan 8, which is a preferred provider option (a PPO) which also enables employees to independently establish a health savings account (or HSA) which will allow them to save money tax-free to pay for deductibles and co-payments as well as other qualified medical expenses.

Attached as **Exhibit A** is the Gehring Group Fiscal Year 2025 Medical Insurance Renewal Evaluation.

Based upon the final evaluation provided by Gehring Group, staff recommends that the employee medical insurance be obtained through the FMIT United Healthcare Choice Plus HAS Plan 8 for Fiscal Year 2025.

Dental Insurance:

The current provider of the Town's employee dental insurance is CIGNA (a PPO), which provided a renewal rate increase of 6 percent, maintaining the current level of benefits.

In view of this renewal, staff recommends that dental insurance coverage be continued through CIGNA.

Vision Insurance:

Humana is the current provider for the Town's employee vision insurance, which is renewing at no increase to current rates, maintains the current level of benefits, and provides a two-year rate guarantee which does not expire until September 30, 2025.

In view of this renewal, staff recommend that vision insurance coverage be continued through Humana.

Basic Life and Accidental Death and Dismemberment, Supplemental Life, Short Term Disability and Long-Term Disability Insurance:

The Hartford is the current provider for the Town's employee Basic Life and Accidental Death and Dismemberment, Supplemental Life, Short Term Disability and Long-Term Disability insurance, and has offered a renewal rate of 0 percent increase over the expiring coverage.

In view of this renewal, staff recommend that Basic Life and Accidental Death and Dismemberment, Supplemental Life, Short Term Disability and Long-Term Disability insurance coverage for Town employees be maintained with The Hartford.

Employee Assistance Program (EAP):

New Directions LLC is the current provider for the Town’s Employee Assistance Program, which is renewing at no increase to current rates and maintains the current level of benefits.

In view of this renewal, and because the annual cost of \$3,000.00 is within the Town Manager’s spending authority, the Employee Assistance Program through New Directions LLC has been continued through New Directions.

As additional information, attached as **Exhibits B and C** respectively are the Gehring Group Employee Benefits Executive Cost Summary and the Gehring Group RFP Review Analysis. On the first page of the Gehring Group RFP Review Analysis (Exhibit C) is the 2024-2025 RFP Response List showing the carriers to which RFP’s were submitted and the outcomes.

Recommended Motion: I move to adopt Resolution _____.

RESOLUTION NO. 77-09-24

RESOLUTION AUTHORIZING AND DIRECTING THE TOWN MANAGER TO OBTAIN FOR FISCAL YEAR 2025 THE EMPLOYEE MEDICAL INSURANCE THROUGH FLORIDA MUNICIPAL INSURANCE TRUST UNITED HEALTHCARE CHOICE PLUS HSA PLAN 8; TO RENEW EMPLOYEE DENTAL INSURANCE THROUGH CIGNA; TO RENEW EMPLOYEE VISION INSURANCE THROUGH HUMANA; TO RENEW BASIC LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT, SUPPLEMENTAL LIFE, SHORT TERM DISABILITY AND LONG-TERM DISABILITY INSURANCE THROUGH THE HARTFORD; AND, TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has determined that it will provide the Town’s employees with group medical, dental, vision, basic life and accidental death and dismemberment, supplemental life, short term disability and long term disability insurance coverage for Fiscal Year 2025. The premiums for supplemental life insurance are to be paid for by Town employees; and

WHEREAS, the Town Commission of the Town of Lake Park has reviewed the Gehring Group Town of Lake Park Employee Fiscal Year 2025 Medical Insurance Renewal Evaluation (Exhibit A); Gehring Group Employee Benefits Executive Cost Summary (Exhibit B); and, the Gehring Group Renewal Analysis (Exhibit C) respectively; and

WHEREAS, the Town Commission has determined that it is in the best interest of the Town of Lake Park to obtain for Fiscal Year 2025 the group employee medical insurance through Florida Municipal Insurance Trust United Healthcare Choice Plus HSA Plan 8; to renew Employee Dental Insurance through CIGNA; to renew Employee Vision Insurance through Humana; and, to renew Basic Life and Accidental Death and Dismemberment, Supplemental Life, Short Term Disability and Long-Term Disability Insurance through The Hartford; and

WHEREAS, the Town Commission of the Town of Lake Park has directed that adequate funds be allocated for such coverages in Fiscal Year 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:

Section 1. The whereas clauses are incorporated herein as true and correct and are hereby made a specific part of this Resolution.

Section 2. The Town Commission hereby authorizes and directs the Town Manager to obtain for Fiscal Year 2025 the group employee medical insurance through Florida Municipal Insurance Trust United Healthcare Choice Plus HSA Plan 8; to renew Employee Dental Insurance through CIGNA; to renew Employee Vision Insurance through Humana; and, to renew Basic Life and Accidental Death and Dismemberment, Supplemental Life, Short Term Disability and Long-Term Disability Insurance through The Hartford.

Section 3. This Resolution shall become effective immediately upon adoption.

EXHIBIT A

Town of Lake Park
Medical Insurance Renewal Evaluation
Effective Date: October 1, 2024

EXHIBIT A



FINAL SOLD

CURRENT

ALTERNATIVE #6

Medical	CURRENT		ALTERNATIVE #6	
	Florida Blue BlueCare Predictable Cost 47	FMIT UnitedHealthcare Choice Plus HSA Plan 8	In Network	Out of Network
Calendar Year Deductible (CYD)	In Network	In Network		
Single	\$1,500	\$2,000		\$5,000
Family	\$4,500	\$4,000		\$10,000
Out of Pocket Maximum				
Single	\$4,500	\$4,500		\$10,000
Family (Ind/Family)	\$9,000	\$4,500 (Ind) / \$9,000 (Fam)		\$10,000 (Ind) / \$20,000 (Fam)
Coinsurance	20%	20%		30%
Office Visits				
Physician Office Visit	\$30	CYD + 20%		CYD + 30%
Specialist Visit	\$55	CYD + 20%		CYD + 30%
Virtual Visit / Telehealth	No Charge/\$55	No Charge		Not Covered
Preventive Services (Wellness)	No Charge	No Charge		Not Covered
Independent Clinical Lab	No Charge	CYD + 20%		CYD + 30%
X-ray at Indep. Diagnostic Center	\$50	CYD + 20%		CYD + 30%
Advanced Imaging at Indep. Diagnostic Center	\$250	CYD + 20%		CYD + 30%
Urgent Care Center	\$60	CYD + 20%		CYD + 30%
Hospital				
Inpatient Facility (per admission)	PYD + 20%	CYD + 20%		CYD + 30%
Outpatient Surgery	PYD + 20%	CYD + 20%		CYD + 30%
Physician Services at Hospital	PYD + 20%	CYD + 20%		CYD + 30%
Emergency Room Visit	\$250	CYD + 20%		INN CYD + 20%
Mental Health / Substance Abuse				
Inpatient Facility	No Charge	CYD + 20%		CYD + 30%
Outpatient Facility (OV/Other)	No Charge	CYD + 20%		CYD + 30%
Prescription Drugs				
Generic	\$10	CYD + \$10		CYD + INN Copay + any amount over the allowed amount
Preferred Brand	\$50	CYD + \$35		
Non-Preferred Brand	\$80	CYD + \$60		
Specialty	20%	CYD + \$10/\$35/\$60		
Mail Order (90-Day Supply)	\$25/\$125/\$200	CYD + \$25/\$87.50/\$150		
	Enroll	Monthly Rates	Monthly Rates	
Employee	42	\$964.35	\$1,059.43	
Employee + Spouse	6	\$2,198.72	\$2,415.51	
Employee + Child(ren)	2	\$1,928.70	\$2,118.87	
Family	3	\$3,085.92	\$3,390.19	
Total Monthly Premium	53	\$66,810	\$73,397	
Total Annual Premium		\$801,722	\$880,769	
\$ Increase		N/A	\$79,047	
% Increase		N/A	9.9%	

Town of Lake Park
Dental Insurance Renewal Evaluation
Effective Date: October 1, 2024

FINAL SOLD

DENTAL SCHEDULE OF BENEFITS Network	CURRENT Cigna		RENEWAL Cigna	
	DPPO Progressive Plan		DPPO Progressive Plan	
<u>Plan Basics</u>	<i>In-Network</i>	<i>Non-Network</i>	<i>In-Network</i>	<i>Non-Network</i>
Calendar Year Maximum	Year 1: \$1,500 Year 3: \$1,700	Year 2: \$1,600 Year 4: \$1,800	Year 1: \$1,500 Year 3: \$1,700	Year 2: \$1,600 Year 4: \$1,800
<u>Annual Deductible</u>				
Single	\$25	\$50	\$25	\$50
Family	\$75	\$150	\$75	\$150
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes
<u>Benefits</u>				
Preventive	100%	100%	100%	100%
Basic	95%	80%	95%	80%
Major	50%	50%	50%	50%
Orthodontia (up to age 19)	50%	50%	50%	50%
Implants	50%	50%	50%	50%
<u>Service Information</u>				
Out of Network Benefits Payable Level	90th Percentile		90th Percentile	
Waiting Period for Major Services (Timely Entrants)	None		None	
Endodontics/Periodontics Payable Level	Basic		Basic	
Orthodontic Lifetime Maximum	\$1,000		\$1,000	
Rate Guarantee Expiration Date	Expires 9/30/2024		Expires 9/30/2026	
Monthly Rates*	Enroll			
Employee	49	\$35.50	\$37.63	
Employee + Spouse	4	\$109.91	\$116.50	
Employee + Child(ren)	1	\$109.91	\$116.50	
Employee + Family	4	\$109.91	\$116.50	
Monthly Premium	58	\$2,729	\$2,892	
Annual Premium		\$32,744	\$34,708	
\$ Increase		N/A	\$1,964	
% Increase		N/A	6.0%	

Town of Lake Park
Vision Insurance Renewal Evaluation
Effective Date: October 1, 2024



Item 14.

VISION SCHEDULE OF BENEFITS	CURRENT		FINAL SOLD RENEWAL	
	Humana		Humana	
	Plan 130 (EyeMed/Insight Network)		Plan 130 (EyeMed/Insight Network)	
	<i>In Network</i>	<i>Out of Network</i>	<i>In Network</i>	<i>Out of Network</i>
Frequency				
Exam Copay		12 months		12 months
Lenses		12 months		12 months
Frames		24 months		24 months
Exams	Copay	Reimbursement	Copay	Reimbursement
Eye Exam	\$10	Up to \$30	\$10	Up to \$30
Retinal Imaging	Up to \$39	Not Covered	Up to \$39	Not Covered
Contact Lens Exams (Fit & Follow Up)				
Standard Contact Lens	Up to \$40	Not Covered	Up to \$40	Not Covered
Lenses and Frames				
Single Lenses	\$15	Up to \$25	\$15	Up to \$25
Bifocal Lenses	\$15	Up to \$40	\$15	Up to \$40
Trifocal Lenses	\$15	Up to \$60	\$15	Up to \$60
Contact Lenses (Elective)	Up to \$130, 15% discount over \$130	Up to \$104	Up to \$130, 15% discount over \$130	Up to \$104
Contact Lenses (Disposable)	Up to \$130	Up to \$104	Up to \$130	Up to \$104
Contact Lenses (Medically Necessary)	No Charge	Up to \$200	No Charge	Up to \$200
Frames	Up to \$130, 20% discount over \$130	Up to \$65	Up to \$130, 20% discount over \$130	Up to \$65
Diabetic Eye Care				
Eye Exam	\$0	Up to \$77	\$0	Up to \$77
Retinal Imaging	\$0	Up to \$50	\$0	Up to \$50
Extended Ophthalmoscopy	\$0	Up to \$15	\$0	Up to \$15
Gonioscopy	\$0	Up to \$15	\$0	Up to \$15
Scanning Laser	\$0	Up to \$33	\$0	Up to \$33
Rate Guarantee	Expires 9/30/2025		Expires 9/30/2025	
Monthly Rates	Enroll			
Employee	41	\$4.59	\$4.59	
Employee + Spouse	9	\$9.19	\$9.19	
Employee + Child(ren)	2	\$8.73	\$8.73	
Employee + Family	5	\$13.72	\$13.72	
Monthly Premium	57	\$357	\$357	
Annual Premium		\$4,284	\$4,284	
\$ Increase		N/A	\$0	
% Increase		N/A	0.0%	

Town of Lake Park
Basic Life with AD&D Insurance Renewal Evaluation
Effective Date: October 1, 2024

FINAL SOLD

CURRENT

RENEWAL

Basic Life / AD&D	The Hartford	The Hartford
Class Description		
Eligibility	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week
Class 1: Town Manager	2.5 x annual salary to a maximum of \$350,000	2.5 x annual salary to a maximum of \$350,000
Class 2: All other FT EE's, Class 3: Mayor, Commissioners	1 x annual salary to a maximum of \$50,000	1 x annual salary to a maximum of \$50,000
Features		
Waiver of Premium	Included	Included
Conversion Privilege	Included	Included
Age Reduction Schedule (Reduces to)	65% at age 65 50% at age 70 25% at age 75	65% at age 65 50% at age 70 25% at age 75
Accelerated Death Benefit	80% up to \$500,000	80% up to \$500,000
Rate Guarantee	Expires 9/30/2024	Expires 9/30/2026
Basic Life Rate / \$1,000	\$0.185	\$0.185
AD&D Rate / \$1,000	\$0.018	\$0.018
Total Life and AD&D Rate	\$0.203	\$0.203
Estimated Volume	\$2,879,500	\$2,879,500
Monthly Premium	\$585	\$585
Annual Premium	\$7,014	\$7,014
\$ Increase	N/A	\$0
% Increase	N/A	0.0%

Town of Lake Park
Supplemental Life Insurance Renewal Evaluation
Effective Date: October 1, 2024

FINAL SOLD
RENEWAL

Supplemental Life	CURRENT The Hartford	RENEWAL The Hartford
Core Benefit		
All Active Full time Employees Working at least 30 hours per week	3X Annual Salary to \$300,000 \$10,000 Increments	3X Annual Salary to \$300,000 \$10,000 Increments
All Eligible Spouses	\$5,000 increments to \$150,000 (Cannot exceed 50% of the employee amount)	\$5,000 increments to \$150,000 (Cannot exceed 50% of the employee amount)
All Eligible Child(ren)	Birth - age 26: \$10,000	Birth - age 26: \$10,000
Features		
Guarantee Issue Employee	\$100,000	\$100,000
Guarantee Amount Spouse	\$30,000	\$30,000
Employee Age Reduction Schedule (Reduces to)	65% at age 65 50% at age 70 25% at age 75	65% at age 65 50% at age 70 25% at age 75
Waiver of Premium	Included	Included
Portability Option	Included	Included
Conversion Option	Included	Included
Rate Guarantee Period	Expires 9/30/2024	Expires 9/30/2026
Rates per \$1,000	AD&D Included in Rate	AD&D Included in Rate
Under Age 20	\$0.101	\$0.101
Age 20-24	\$0.101	\$0.101
Age 25-29	\$0.101	\$0.101
Age 30 - 34	\$0.121	\$0.121
Age 35 - 39	\$0.151	\$0.151
Age 40 - 44	\$0.231	\$0.231
Age 45 - 49	\$0.351	\$0.351
Age 50 - 54	\$0.561	\$0.561
Age 55 - 59	\$0.841	\$0.841
Age 60 - 64	\$1.161	\$1.161
Age 65 - 69	\$1.901	\$1.901
Age 70 - 74	\$3.151	\$3.151
Age 75-79	\$5.981	\$5.981
Age 80+	\$5.981	\$5.981
Child(ren)	\$0.135	\$0.135
AD&D (EE,Spouse,Child)	\$0.031	\$0.031

Town of Lake Park
Short Term Disability Insurance Renewal Evaluation
Effective Date: October 1, 2024

SHORT-TERM DISABILITY	CURRENT	FINAL SOLD RENEWAL
	The Hartford	The Hartford
Benefits		
Eligible Employees	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week
Benefit Percent	70% of weekly earnings	70% of weekly earnings
Maximum Benefit per Week	\$1,200	\$1,200
Elimination Period		
Accident Waiting Period	14 Days	14 Days
Illness Waiting Period	14 Days	14 Days
Benefit Duration	11 weeks	11 weeks
Rate Guarantee	Expires 9/30/2024	Expires 9/30/2026
Benefits Volume	\$50,980	\$50,980
Rate per \$10	\$0.150	\$0.150
Monthly Premium	\$765	\$765
Annual Premium	\$9,176	\$9,176
\$ Increase	N/A	\$0
% Increase	N/A	0.0%

**Town of Lake Park
Long Term Disability Insurance Renewal Evaluation
Effective Date: October 1, 2024**



Item 14.

	CURRENT	FINAL SOLD RENEWAL
Long Term Disability	The Hartford	The Hartford
Benefits		
Eligible Employees	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week
All Eligible Employees	60% of covered monthly earnings	60% of covered monthly earnings
Elimination Period	90 Days	90 Days
Own Occupation Period	24 Months	24 Months
Duration of Benefit	ADEA 1 with SSNRA	ADEA 1 with SSNRA
Maximum Monthly Benefit	\$5,000	\$5,000
Mental Health & Substance Abuse Limitation	24 Months	24 Months
Pre-Existing Condition Limitation	3/12	3/12
Rate Guarantee Period	Expires 9/30/2024	Expires 9/30/2026
LTD Rate / \$100	\$0.320	\$0.320
Estimated Volume	\$196,207	\$196,207
Monthly Premium	\$628	\$628
Annual Premium	\$7,534	\$7,534
\$ Increase	N/A	\$0
% Increase	N/A	0.0%

**Town of Lake Park
Employee Assistance Program Renewal Evaluation
Effective Date: October 1, 2024**

FINAL SOLD

CURRENT

RENEWAL

Employee Assistance	New Directions	New Directions
Number of Sessions per EE/Dependent	6 sessions per person per issue	6 sessions per person per issue
Telephonic Management / Supervisory Consultation	Included	Included
Fitness for Duty Examination	Dependent upon specific FFD referral, will be quoted at time of Employer request	Dependent upon specific FFD referral, will be quoted at time of Employer request
Legal and Financial Services	30-minute consultation per issue	30-minute consultation per issue
Work-Life Services and Referrals	Unlimited	Unlimited
On-Site Training	\$400 per representative per hour	\$400 per representative per hour
Critical Incident Debriefing	\$250 per clinician per hour	\$250 per clinician per hour
Brochures/Flyers	Included	Included
Rate Guarantee 70	9/30/2024	9/30/2025
Monthly Premium	\$250	\$250
Annual Premium	\$3,000	\$3,000
\$ Increase	N/A	\$0
% Increase	N/A	\$0

EXHIBIT B

Town of Lake Park
Employee Benefits Executive Cost Summary
Effective Date: October 1, 2024

EXHIBIT B



COVERAGE		CURRENT			RENEWAL		
HEALTH		FLORIDA BLUE			FMIT - UnitedHealthcare Choice Plus HSA Plan 8		
CHOICE PLUS		Total	Employer	Employee	Total	Employer	Employee
Employee	42	\$964.35	\$964.35	\$0.00	\$1,059.43	\$1,059.43	\$0.00
EE+Spouse	6	\$2,198.72	\$1,581.54	\$617.18	\$2,415.51	\$1,737.47	\$678.04
EE+Child(ren)	2	\$1,928.70	\$1,446.53	\$482.17	\$2,118.87	\$1,589.15	\$529.72
EE+Family	3	\$3,085.92	\$2,025.14	\$1,060.78	\$3,390.19	\$2,224.81	\$1,165.38
ANNUAL PREMIUM	53	\$801,722.16	\$707,525.04	\$94,197.12	\$880,769.16	\$777,283.32	\$103,485.84
\$ INCREASE		N/A	N/A	N/A	\$79,047.00	\$69,758.28	\$9,288.72
% INCREASE		N/A	N/A	N/A	9.9%	9.9%	9.9%
DENTAL		CIGNA			CIGNA		
DPPO Plan		Total	Employer	Employee	Total	Employer	Employee
Employee	49	\$35.50	\$35.50	\$0.00	\$37.63	\$37.63	\$0.00
EE+Family	9	\$109.91	\$35.50	\$74.41	\$116.50	\$37.63	\$78.87
ANNUAL PREMIUM	58	\$32,744.28	\$24,708.00	\$8,036.28	\$34,708.44	\$26,190.48	\$8,517.96
\$ INCREASE		N/A	N/A	N/A	\$1,964.16	\$1,482.48	\$481.68
% INCREASE		N/A	N/A	N/A	6.0%	6.0%	6.0%
VISION		Humana			Humana		
		Total	Employer	Employee	Total	Employer	Employee
Employee	41	\$4.59	\$4.59	\$0.00	\$4.59	\$4.59	\$0.00
EE+Spouse	9	\$9.19	\$4.59	\$4.60	\$9.19	\$4.59	\$4.60
EE+Child(ren)	2	\$8.73	\$4.59	\$4.14	\$8.73	\$4.59	\$4.14
EE+Family	5	\$13.72	\$4.59	\$9.13	\$13.72	\$4.59	\$9.13
ANNUAL PREMIUM	57	\$4,283.52	\$3,139.56	\$1,143.96	\$4,283.52	\$3,139.56	\$1,143.96
\$ INCREASE		N/A	N/A	N/A	\$0.00	\$0.00	\$0.00
% INCREASE		N/A	N/A	N/A	0.0%	0.0%	0.0%
FSA ADMINISTRATION		Benefits Workshop			Benefits Workshop		
		Total	Employer	Employee	Total	Employer	Employee
FSA Administration (PEPM)	24	\$5.00	\$5.00	\$0.00	\$5.00	\$5.00	\$0.00
MONTHLY MINIMUM		\$200.00	\$200.00	\$0.00	\$150.00	\$150.00	\$0.00
ANNUAL PREMIUM		\$2,400.00	\$2,400.00	\$0.00	\$1,800.00	\$1,800.00	\$0.00
\$ INCREASE		N/A	N/A	N/A	-\$600.00	-\$600.00	\$0.00
% INCREASE		N/A	N/A	N/A	-25.0%	-25.0%	0.0%
LIFE		The Hartford			The Hartford		
		Total	Employer	Employee	Total	Employer	Employee
Life Rate		\$0.185	\$0.185	\$0.000	\$0.185	\$0.185	\$0.000
AD&D Rate		\$0.018	\$0.018	\$0.000	\$0.018	\$0.018	\$0.000
Total Life and AD&D		\$0.203	\$0.203	\$0.000	\$0.203	\$0.203	\$0.000
Life Volume		\$2,879,500	\$2,879,500	\$2,879,500	\$2,879,500	\$2,879,500	\$2,879,500
ANNUAL PREMIUM		\$7,014.46	\$7,014.46	\$0.00	\$7,014.46	\$7,014.46	\$0.00
\$ INCREASE		N/A	N/A	N/A	\$0.00	\$0.00	\$0.00
% INCREASE		N/A	N/A	N/A	0.0%	0.0%	0.0%
LONG TERM DISABILITY		The Hartford			The Hartford		
		Total	Employer	Employee	Total	Employer	Employee
LTD Rate		\$0.320	\$0.320	\$0.000	\$0.320	\$0.320	\$0.000
LTD Volume		\$196,207	\$196,207	\$196,207	\$196,207	\$196,207	\$196,207
ANNUAL PREMIUM		\$7,534.36	\$7,534.36	\$0.00	\$7,534.36	\$7,534.36	\$0.00
\$ INCREASE		N/A	N/A	N/A	\$0.00	\$0.00	\$0.00
% INCREASE		N/A	N/A	N/A	0.0%	0.0%	0.0%
SHORT TERM DISABILITY		The Hartford			The Hartford		
		Total	Employer	Employee	Total	Employer	Employee
STD Rate		\$0.150	\$0.150	\$0.000	\$0.150	\$0.150	\$0.000
STD Volume		\$50,980	\$50,980	\$50,980	\$50,980	\$50,980	\$50,980
ANNUAL PREMIUM		\$9,176.32	\$9,176.32	\$0.00	\$9,176.32	\$9,176.32	\$0.00
\$ INCREASE		N/A	N/A	N/A	\$0.00	\$0.00	\$0.00
% INCREASE		N/A	N/A	N/A	0.0%	0.0%	0.0%
EAP		New Directions			New Directions		
		Total	Employer	Employee	Total	Employer	Employee
ANNUAL PREMIUM		\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00
\$ INCREASE		N/A	N/A	N/A	\$0.00	\$0.00	\$0.00
% INCREASE		N/A	N/A	N/A	0.0%	0.0%	0.0%
SUMMARY		Total	Employer	Employee	Total	Employer	Employee
TOTAL ANNUAL PREMIUM		\$867,875.11	\$764,497.75	\$103,377.36	\$948,286.27	\$835,138.51	\$113,147.76
\$ INCREASE		N/A	N/A	N/A	\$80,411.16	\$70,640.76	\$9,770.40
% INCREASE		N/A	N/A	N/A	9.3%	9.2%	9.5%

EXHIBIT C



EXHIBIT C

**TOWN OF LAKE PARK
RFP REVIEW MEETING
AUGUST 8, 2024**

Analysis Presented by:



**3500 Kyoto Gardens Drive
Palm Beach Gardens, Florida 33410
(561) 626-6797
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Town of Lake Park
2024-2025 RFP Response List

Carrier	Medical	Dental	Vision	Life & AD&D	V Life & AD&D	STD	DTQ	Comments
Aetna							⊗	High Cost Medical Conditions
Ameritas Group								No response
AvMed							⊗	No response
Cigna		✓	✓					Dental Incumbent
Crumdale Partners	✓							
Delta Dental							⊗	No response
EyeMed							⊗	Uncompetitive Rates
Florida Blue	✓							Medical Incumbent
Florida Dental							⊗	No response
FMIT	✓							
Guardian							⊗	Uncompetitive Rates
Hartford				✓	✓	✓		Incumbent
Humana							⊗	No response
Liberty Dental Plan							⊗	No response
Lincoln Financial Group							⊗	No response
MetLife							⊗	No response
Mutual of Omaha							⊗	No response
National Vision Administrators							⊗	No response
New York Life				✓	✓	✓		
Ochs				✓	✓	✓		
Principal Financial Group							⊗	Uncompetitive Rates
Reliance Matrix							⊗	No response
Renaissance Family								No response
Solstice							⊗	No response
Standard, The								No response
Sun Life							⊗	Uncompetitive Rates
United HealthCare of Florida	✓	✓	✓	✓	✓	✓		
Unum							⊗	No response
Versant Health							⊗	No response
VSP							⊗	No response

Medical Renewal Evaluation

Town of Lake Park
 Medical Insurance RFP Evaluation
 Effective Date: October 1, 2024



Medical	CURRENT	RENEWAL	ALTERNATIVE #1	ALTERNATIVE #2	ALTERNATIVE #3	ALTERNATIVE #4
	Florida Blue BlueCare Predictable Cost 47	Florida Blue BlueCare Predictable Cost 47	Florida Blue Truli For Health Truli for Health S2053	Florida Blue BlueCare 134/135	Florida Blue BlueCare Lower Premium 76	Florida Blue BlueCare 54
Calendar Year Deductible (CYD)	In Network	In Network	In Network	In Network	In Network	In Network
Single	\$1,500	\$1,500	\$1,500	\$3,500	\$5,000	\$5,000
Family	\$4,500	\$4,500	\$3,000	\$7,000	\$10,000	\$10,000
Out of Pocket Maximum						
Single	\$4,500	\$4,500	\$6,500	\$6,850	\$9,100	\$6,350
Family	\$9,000	\$9,000	\$13,000	\$7,000 (Ind) / \$14,000 (Farm)	\$18,200	\$12,700
Coinurance	20%	20%	20%	20%	30%	30%
Office Visits						
Physician Office Visit	\$30	\$30	\$25	PYD + \$30	\$30	\$40
Specialist Visit	\$55	\$55	\$80	PYD + \$75	\$55	\$65
Virtual Visit / Telehealth	No Charge/\$55	No Charge/\$55	\$10 / \$80	PYD / PYD + \$75	No Charge / \$55	No Charge / \$65
Preventive Services (Wellness)	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Independent Clinical Lab	No Charge	No Charge	\$50	PYD + 20%	No Charge	No Charge
X-ray at Indep. Diagnostic Center	\$50	\$50	\$200	PYD + 20%	\$55	\$65
Advanced Imaging at Indep. Diagnostic Center	\$250	\$250	\$300	PYD + 20%	\$200	\$200
Urgent Care Center	\$60	\$60	\$75	PYD + \$100	\$85	\$85
Hospital						
Inpatient Facility (per admission)	PYD + 20%	PYD + 20%	PYD + 20%	PYD + 20%	PYD + 30%	PYD + 30%
Outpatient Surgery	PYD + 20%	PYD + 20%	PYD + 20%	PYD + 20%	PYD + 30%	PYD + 30%
Physician Services at Hospital	PYD + 20%	PYD + 20%	PYD + 20%	PYD + 20%	PYD + 30%	PYD + 30%
Emergency Room Visit	\$250	\$250	\$500	PYD + \$350	\$500	\$300
Mental Health / Substance Abuse						
Inpatient Facility	No Charge	No Charge	No Charge	PYD + 20%	No Charge	No Charge
Outpatient Facility (OV/Other)	No Charge	No Charge	No Charge	PYD + \$75 / PYD + 20%	No Charge	No Charge
Prescription Drugs						
Generic	\$10	\$10	\$15	PYD + \$10	\$10	\$10
Preferred Brand	\$50	\$50	\$100	PYD + \$50	\$50	\$50
Non-Preferred Brand	\$80	\$80	\$150	PYD + \$80	\$80	\$80
Specialty	20%	20%	\$100-Low Cost Generic & Brand/\$500-High Cost Generic & Preferred Brand/30%-Non Preferred Brand	PYD + 20%	20%	20%
Mail Order (90-Day Supply)	\$25/\$125/\$200	\$25/\$125/\$200	\$30/\$200/\$450	PYD + \$25/\$125/\$200	\$25/\$125/\$200	\$25/\$125/\$200
	Enroll	Monthly Rates	Monthly Rates	Monthly Rates	Monthly Rates	Monthly Rates
Employee	42	\$964.35	\$1,484.40	\$870.53	\$1,094.77	\$1,336.73
Employee + Spouse	6	\$2,198.72	\$3,384.42	\$1,984.80	\$2,496.08	\$3,047.76
Employee + Child(ren)	2	\$1,928.70	\$2,968.79	\$1,741.06	\$2,189.54	\$2,673.48
Family	3	\$3,085.92	\$4,750.06	\$2,785.69	\$3,503.27	\$4,277.56
Total Monthly Premium	53	\$66,810	\$102,839	\$60,310	\$75,846	\$92,609
Total Annual Premium		\$801,722	\$1,234,069	\$723,723	\$910,149	\$1,111,306
\$ Increase		N/A	\$432,347	-\$77,999	\$108,426	\$309,584
% Increase		N/A	53.9%	-9.7%	13.5%	38.6%

Town of Lake Park
 Medical Insurance RFP Evaluation
 Effective Date: October 1, 2024



	CURRENT	ALTERNATIVE #5		ALTERNATIVE #6		ALTERNATIVE #7	
Medical	Florida Blue BlueCare Predictable Cost 47	FMIT UnitedHealthcare Choice Plus HSA Plan 5		FMIT United Healthcare Choice Plus HSA Plan 8		FMIT UnitedHealthcare Choice Plus Plan 22	
Calendar Year Deductible (CYD)	In Network	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
Single	\$1,500	\$1,600	\$2,500	\$2,000	\$5,000	\$2,000 (Per Person)	\$6,000 (Per Person)
Family	\$4,500	\$3,200	\$5,000	\$4,000	\$10,000	N/A	N/A
Out of Pocket Maximum							
Single	\$4,500	\$3,750	\$7,500	\$4,500	\$10,000	\$6,350	\$12,500
Family	\$9,000	\$7,500	\$15,000	\$9,000	\$20,000	\$12,700	\$25,500
Coinsurance	20%	10%	30%	20%	30%	50%	50%
Office Visits							
Physician Office Visit	\$30	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$35	CYD + 50%
Specialist Visit	\$55	CYD + 10%	CYD + 30%	PYD + 20%	CYD + 30%	\$75	CYD + 50%
Virtual Visit / Telehealth	No Charge/\$55	No Charge	Not Covered	No Charge	Not Covered	No Charge	No Charge
Preventive Services (Wellness)	No Charge	No Charge	Not Covered	No Charge	Not Covered	No Charge	Not Covered
Independent Clinical Lab	No Charge	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$50	CYD + 50%
X-ray at Indep. Diagnostic Center	\$50	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$50	CYD + 50%
Advanced Imaging at Indep. Diagnostic Center	\$250	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$200	CYD + 50%
Urgent Care Center	\$60	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$75	\$75
Hospital							
Inpatient Facility (per admission)	PYD + 20%	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$2,000 Per Admission	CYD + 50%
Outpatient Surgery	PYD + 20%	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$300	CYD + 50%
Physician Services at Hospital	PYD + 20%	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	CYD + 50%	INN CYD +50%
Emergency Room Visit	\$250	CYD + 10%	INN CYD + 10%	CYD + 20%	INN CYD + 20%	CYD + 50%	CYD + 50%
Mental Health / Substance Abuse							
Inpatient Facility	No Charge	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$2,000 Per Admission	CYD + 50%
Outpatient Facility (OV/Other)	No Charge	CYD + 10%	CYD + 30%	CYD + 20%	CYD + 30%	\$35/\$300	CYD + 50%
Prescription Drugs							
Generic	\$10	CYD + \$10		CYD + \$10		\$10	
Preferred Brand	\$50	CYD + \$35		CYD + \$35		\$60	
Non-Preferred Brand	\$80	CYD + \$60		CYD + \$60		\$100	
Specialty	20%	CYD + \$10/\$35/\$60	Tier 1-3 Ded & Copay + any amount over the allowed amount	CYD + \$10/\$35/\$60	Tier 1-3 Ded & Copay + any amount over the allowed amount	\$120	50% + any amount over the allowed amount
Mail Order (90-Day Supply)	\$25/\$125/\$200	CYD + \$25/\$87.50/\$150		CYD + \$25/\$87.50/\$150		\$30/\$180/\$300	
Enroll	Monthly Rates	Monthly Rates		Monthly Rates		Monthly Rates	
Employee	42	\$964.35	\$1,114.98	\$1,059.43	\$1,023.75	\$1,023.75	\$1,023.75
Employee + Spouse	6	\$2,198.72	\$2,542.16	\$2,415.51	\$2,334.16	\$2,334.16	\$2,334.16
Employee + Child(ren)	2	\$1,928.70	\$2,229.96	\$2,118.87	\$2,047.51	\$2,047.51	\$2,047.51
Family	3	\$3,085.92	\$3,567.94	\$3,390.19	\$3,276.01	\$3,276.01	\$3,276.01
Total Monthly Premium	53	\$66,810	\$77,246	\$73,397	\$70,926	\$70,926	\$70,926
Total Annual Premium		\$801,722	\$926,950	\$880,769	\$851,106	\$851,106	\$851,106
\$ Increase		N/A	\$125,228	\$79,047	\$49,384	\$49,384	\$49,384
% Increase		N/A	15.6%	9.9%	6.2%	6.2%	6.2%

Town of Lake Park
 Medical Insurance RFP Evaluation
 Effective Date: October 1, 2024



	CURRENT	ALTERNATIVE #8	ALTERNATIVE #9	ALTERNATIVE #10	ALTERNATIVE #11
Medical	Florida Blue BlueCare Predictable Cost 47	UnitedHealthcare DU10 (NHP HMO 2024 (OA) Rx Plan: NH41	UnitedHealthcare DUVY (NHP HMO 2024 (OA) Rx Plan: NH41	UnitedHealthcare DU1J (NHP HMO 2024 (OA) Rx Plan: NH41	UnitedHealthcare DZDQ (NHP HMO 2024 (OA) Rx Plan: NH41
Calendar Year Deductible (CYD)	In Network	In Network	In Network	In Network	In Network
Single	\$1,500	\$500	\$1,500	\$2,500	\$1,500
Family	\$4,500	\$1,000	\$3,000	\$5,000	\$3,000
Out of Pocket Maximum					
Single	\$4,500	\$6,500	\$8,000	\$5,500	\$4,500
Family	\$9,000	\$13,000	\$16,000	\$11,000	\$9,000
Coinsurance	20%	50%	50%	20%	20%
Office Visits					
Physician Office Visit	\$30	\$45	\$40	\$25	\$25
Specialist Visit	\$55	\$120	\$65	\$45	\$45
Virtual Visit / Telehealth	No Charge/\$55	\$45/\$120	\$40/\$65	\$25/\$45	\$25/\$45
Preventive Services (Wellness)	No Charge	No Charge	No Charge	No Charge	No Charge
Independent Clinical Lab	No Charge	50%	No Charge	20%	No Charge
X-ray at Indep. Diagnostic Center	\$50	50%	\$65	20%	No Charge
Advanced Imaging at Indep. Diagnostic Center	\$250	PYD + 50%	PYD + 50%	PYD + 20%	\$300
Urgent Care Center	\$60	(Non-DDP: \$500+PYD+50%) \$75	(Non-DDP: PYD+50%) \$100	(Non-DDP: PYD+50%) \$75	(Non-DDP: PYD+40%) \$75
Hospital					
Inpatient Facility (per admission)	PYD + 20%	PYD + 50%	PYD + 50%	PYD + 20%	PYD + 20%
Outpatient Surgery	PYD + 20%	PYD + 50%	PYD + 50%	PYD + 20%	PYD + 20%
Physician Services at Hospital	PYD + 20%	PYD + 50%	PYD + 50%	PYD + 20%	PYD + 20%
Emergency Room Visit	\$250	PYD + 50%	\$350	PYD + 20%	PYD + 20%
Mental Health / Substance Abuse					
Inpatient Facility	No Charge	PYD + 50%	PYD + 50%	PYD + 20%	PYD + 20%
Outpatient Facility (OV/Other)	No Charge	\$120 / PYD + 50%	\$65 / No Charge	\$45 / PYD + 20%	\$45 / No Charge
Prescription Drugs					
Generic	\$10	\$10	\$10	\$10	\$10
Preferred Brand	\$50	\$35	\$35	\$35	\$35
Non-Preferred Brand	\$80	\$70	\$70	\$70	\$70
Specialty	20%	\$10/\$35/\$70	\$10/\$35/\$70	\$10/\$35/\$70	\$10/\$35/\$70
Mail Order (90-Day Supply)	\$25/\$125/\$200	\$25/\$87.50/\$175	\$25/\$87.50/\$175	\$25/\$87.50/\$175	\$25/\$87.50/\$175
Enroll	Monthly Rates	Monthly Rates	Monthly Rates	Monthly Rates	Monthly Rates
Employee	42	\$964.35	\$1,038.95	\$1,108.08	\$1,130.73
Employee + Spouse	6	\$2,198.72	\$2,368.81	\$2,526.42	\$2,578.06
Employee + Child(ren)	2	\$1,928.70	\$2,077.90	\$2,216.16	\$2,261.46
Family	3	\$3,085.92	\$3,324.64	\$3,545.86	\$3,618.34
Total Monthly Premium	53	\$66,810	\$71,978	\$76,768	\$78,337
Total Annual Premium		\$801,722	\$863,742	\$921,213	\$940,044
\$ Increase		N/A	\$62,020	\$119,491	\$138,321
% Increase		N/A	7.7%	14.9%	17.3%
					\$84,249
					\$1,010,984
					\$209,262
					26.1%

Town of Lake Park
 Medical Insurance RFP Evaluation
 Effective Date: October 1, 2024



	CURRENT	ALTERNATIVE #12		ALTERNATIVE #13		ALTERNATIVE #14		ALTERNATIVE #15	
Medical	Florida Blue BlueCare Predictable Cost 47	Crumdale Partners PPO 9		Crumdale Partners PPO 8		Crumdale Partners PPO 3		Crumdale Partners PPO 7	
		In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
Calendar Year Deductible (CYD)	In Network	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
Single	\$1,500	\$3,000	\$5,000	\$2,000	\$4,000	\$1,500	\$3,000	\$1,000	\$2,000
Family	\$4,500	\$6,000	\$10,000	\$4,000	\$8,000	\$3,000	\$6,000	\$2,000	\$4,000
Out of Pocket Maximum									
Single	\$4,500	\$6,750	\$15,000	\$6,000	\$12,000	\$6,000	\$12,000	\$6,000	\$12,000
Family	\$9,000	\$13,500	\$30,000	\$12,000	\$24,000	\$12,000	\$24,000	\$12,000	\$24,000
Coinsurance	20%	20%	50%	20%	50%	0%	25%	20%	50%
Office Visits									
Physician Office Visit	\$30	\$20	PYD + 50%	\$20	PYD + 50%	\$30	PYD + 25%	\$20	PYD + 50%
Specialist Visit	\$55	\$50	PYD + 50%	\$50	PYD + 50%	\$60	PYD + 25%	\$50	PYD + 50%
Virtual Visit / Telehealth	No Charge/\$55	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Preventive Services (Wellness)	No Charge	No Charge	50%	No Charge	50%	No Charge	50%	No Charge	50%
Independent Clinical Lab	No Charge	PYD + 20%	PYD + 50%	PYD + 20%	PYD + 50%	PYD + \$40	PYD + 25%	PYD + 20%	PYD + 50%
X-ray at Indep. Diagnostic Center	\$50	PYD + 20%	PYD + 50%	PYD + 20%	PYD + 50%	\$60	PYD + 25%	PYD + 20%	PYD + 50%
Advanced Imaging at Indep. Diagnostic Center	\$250	PYD + 20%	PYD + 50%	PYD + 20%	PYD + 50%	PYD + \$300	PYD + 25%	PYD + 20%	PYD + 50%
Urgent Care Center	\$60	\$40	PYD + 50%	\$40	PYD + 50%	\$40	PYD + 25%	\$40	PYD + 50%
Hospital									
Inpatient Facility (per admission)	PYD + 20%	PYD + 20%	PYD + 50%	PYD + 20%	PYD + 50%	PYD	PYD + 25%	PYD + 20%	PYD + 50%
Outpatient Surgery	PYD + 20%	PYD + 20%	PYD + 50%	PYD + 20%	PYD + 50%	PYD + \$500	PYD + 25%	PYD + 20%	PYD + 50%
Physician Services at Hospital	PYD + 20%	PYD + 20%	PYD + 50%	PYD + 20%	PYD + 50%	PYD	PYD + 25%	PYD + 20%	PYD + 50%
Emergency Room Visit	\$250	PYD + \$300	PYD + \$300	PYD + \$300	PYD + \$300	PYD + \$300	PYD + \$300	\$300	\$300
Mental Health / Substance Abuse									
Inpatient Facility	No Charge	PYD + 20%	PYD + 50%	PYD + 20%	PYD + 50%	PYD	PYD + 25%	PYD + 20%	PYD + 50%
Outpatient Facility (OV/Other)	No Charge	\$20	PYD + 50%	\$20	PYD + 50%	\$30	PYD + 25%	\$20	PYD + 50%
Prescription Drugs									
Generic	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10
Preferred Brand	\$50	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25
Non-Preferred Brand	\$80	50%	50%	50%	50%	50%	50%	50%	50%
Specialty	20%	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200
Mail Order (90-Day Supply)	\$25/\$125/\$200	\$20/\$50/50%	\$20/\$50/50%	\$20/\$50/50%	\$20/\$50/50%	\$20/\$50/50%	\$20/\$50/50%	\$20/\$50/50%	\$20/\$50/50%
Enroll	Monthly Rates	Monthly Rates		Monthly Rates		Monthly Rates		Monthly Rates	
Employee	42	\$964.35	\$1,351.15	\$1,389.83	\$1,451.60	\$1,451.60	\$1,431.06	\$1,431.06	\$1,431.06
Employee + Spouse	6	\$2,198.72	\$2,494.75	\$2,569.26	\$2,684.13	\$2,684.13	\$2,647.44	\$2,647.44	\$2,647.44
Employee + Child(ren)	2	\$1,928.70	\$2,266.04	\$2,333.38	\$2,437.63	\$2,437.63	\$2,404.17	\$2,404.17	\$2,404.17
Family	3	\$3,085.92	\$3,352.46	\$3,453.84	\$3,608.52	\$3,608.52	\$3,559.72	\$3,559.72	\$3,559.72
Total Monthly Premium	53	\$66,810	\$86,306	\$88,817	\$92,773	\$92,773	\$91,477	\$91,477	\$91,477
Total Annual Premium		\$801,722	\$1,035,675	\$1,065,800	\$1,113,274	\$1,113,274	\$1,097,720	\$1,097,720	\$1,097,720
\$ Increase		N/A	\$233,953	\$264,078	\$311,551	\$311,551	\$295,998	\$295,998	\$295,998
% Increase		N/A	29.2%	32.9%	38.9%	38.9%	36.9%	36.9%	36.9%

Dental RFP Evaluation

Town of Lake Park
 Dental Insurance RFP Evaluation
 Effective Date: October 1, 2024



DENTAL SCHEDULE OF BENEFITS Network	CURRENT		RENEWAL		ALTERNATIVE #1		ALTERNATIVE #2		ALTERNATIVE #3	
	Cigna DPPO Progressive Plan		Cigna DPPO Progressive Plan		UnitedHealthcare P7302		UnitedHealthcare X8576		UnitedHealthcare P9282	
Plan Basics	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network	In-Network	Non-Network
Calendar Year Maximum	Year 1: \$1,500 Year 3: \$1,700	Year 2: \$1,600 Year 4: \$1,800	Year 1: \$1,500 Year 3: \$1,700	Year 2: \$1,600 Year 4: \$1,800	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Annual Deductible										
Single	\$25	\$50	\$25	\$50	\$50	\$50	\$50	\$50	\$25	\$50
Family	\$75	\$150	\$75	\$150	\$150	\$150	\$150	\$150	\$75	\$150
Deductible Waived for Preventive Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Benefits										
Preventive	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Basic	95%	80%	95%	80%	90%	80%	80%	80%	90%	90%
Major	50%	50%	50%	50%	60%	50%	50%	50%	60%	60%
Orthodontia (up to age 19)	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
Implants	50%	50%	50%	50%	Not covered	Not covered	50%	50%	Not covered	Not covered
Service Information										
Out of Network Benefits Payable Level	90th Percentile		90th Percentile		MAC		UCR 90%		UCR 90%	
Waiting Period for Major Services (Timely Entrants)	None		None		None		None		None	
Endodontics/Periodontics Payable Level	Basic		Basic		Basic		Basic		Basic	
Orthodontic Lifetime Maximum	\$1,000		\$1,000		\$1,000		\$1,000		\$1,000	
Rate Guarantee Expiration Date	Expires 9/30/2024		Expires 9/30/2026		Expires 9/30/2025		Expires 9/30/2025		Expires 9/30/2025	
Monthly Rates*	Enroll									
Employee	49	\$35.50	\$37.63	\$37.97	\$45.93	\$51.44				
Employee + Spouse	4	\$109.91	\$116.50	\$75.93	\$91.87	\$102.87				
Employee + Child(ren)	1	\$109.91	\$116.50	\$80.45	\$98.96	\$106.00				
Employee + Family	4	\$109.91	\$116.50	\$124.08	\$151.96	\$164.71				
Monthly Premium	58	\$2,729	\$2,892	\$2,741	\$3,325	\$3,697				
Annual Premium		\$32,744	\$34,708	\$32,892	\$39,898	\$44,363				
\$ Increase		N/A	\$1,964	\$148	\$7,154	\$11,618				
% Increase		N/A	6.0%	0.5%	21.8%	35.5%				

Consumer Max Multiplier Included

Vision RFP Evaluation

Town of Lake Park
 Vision Insurance RFP Evaluation
 Effective Date: October 1, 2024



VISION SCHEDULE OF BENEFITS	CURRENT		RENEWAL		ALTERNATIVE #1	
	Humana		Humana		UnitedHealthcare - S1088	
	Plan 130 (EyeMed/Insight Network)		Plan 130 (EyeMed/Insight Network)		In Network	Out of Network
Frequency	<i>In Network</i>	<i>Out of Network</i>	<i>In Network</i>	<i>Out of Network</i>	<i>In Network</i>	<i>Out of Network</i>
Exam Copay	12 months		12 months		12 months	
Lenses	12 months		12 months		12 months	
Frames	24 months		24 months		24 months	
Exams	Copay	Reimbursement	Copay	Reimbursement	Copay	Reimbursement
Eye Exam	\$10	Up to \$30	\$10	Up to \$30	\$15	Up to \$40
Retinal Imaging	Up to \$39	Not Covered	Up to \$39	Not Covered	Not Covered	Not Covered
Contact Lens Exams (Fit & Follow Up)						
Standard Contact Lens	Up to \$40	Not Covered	Up to \$40	Not Covered	Up to \$40	Not Covered
Lenses and Frames						
Single Lenses	\$15	Up to \$25	\$15	Up to \$25	\$30	Up to \$40
Bifocal Lenses	\$15	Up to \$40	\$15	Up to \$40	\$30	Up to \$60
Trifocal Lenses	\$15	Up to \$60	\$15	Up to \$60	\$30	Up to \$80
Contact Lenses (Elective)	Up to \$130, 15% discount over \$130	Up to \$104	Up to \$130, 15% discount over \$130	Up to \$104	Up to \$125	Up to \$100
Contact Lenses (Disposable)	Up to \$130	Up to \$104	Up to \$130	Up to \$104	Up to \$125	Up to \$100
Contact Lenses (Medically Necessary)	No Charge	Up to \$200	No Charge	Up to \$200	No charge after \$30 copay	Up to \$210
Frames	Up to \$130, 20% discount over \$130	Up to \$65	Up to \$130, 20% discount over \$130	Up to \$65	Up to \$130, 30% discount over \$130	Up to \$45
Diabetic Eye Care						
Eye Exam	\$0	Up to \$77	\$0	Up to \$77	-\$15	Up to \$40
Retinal Imaging	\$0	Up to \$50	\$0	Up to \$50	\$0	Not Covered
Extended Ophthalmoscopy	\$0	Up to \$15	\$0	Up to \$15	Not Covered	Not Covered
Gonioscopy	\$0	Up to \$15	\$0	Up to \$15	Not Covered	Not Covered
Scanning Laser	\$0	Up to \$33	\$0	Up to \$33	Not Covered	Not Covered
Rate Guarantee	Expires 9/30/2025		Expires 9/30/2025		Expires 9/30/2026	
Monthly Rates	Enroll					
Employee	41	\$4.59	\$4.59	\$4.79		
Employee + Spouse	9	\$9.19	\$9.19	\$9.08		
Employee + Child(ren)	2	\$8.73	\$8.73	\$10.65		
Employee + Family	5	\$13.72	\$13.72	\$15.00		
Monthly Premium	57	\$357	\$357	\$374		
Annual Premium		\$4,284	\$4,284	\$4,493		
\$ Increase		N/A	\$0	\$209		
% Increase		N/A	0.0%	4.9%		

Town of Lake Park
 Vision Insurance RFP Evaluation
 Effective Date: October 1, 2024



VISION SCHEDULE OF BENEFITS	CURRENT		ALTERNATIVE #2		ALTERNATIVE #3	
	Humana		Cigna		UnitedHealthcare - S1075	
	Plan 130 (EyeMed/Insight Network)		In Network	Out of Network	In Network	Out of Network
Frequency	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
Exam Copay	12 months		12 months		12 months	
Lenses	12 months		12 months		12 months	
Frames	24 months		24 months		24 months	
Exams	Copay	Reimbursement	Copay	Reimbursement	Copay	Reimbursement
Eye Exam	\$10	Up to \$30	\$10	Up to \$45	\$10	Up to \$40
Retinal Imaging	Up to \$39	Not Covered	Up to \$39	Not Covered	Not Covered	Not Covered
Contact Lens Exams (Fit & Follow Up)						
Standard Contact Lens	Up to \$40	Not Covered	Up to \$40	Not Covered	Up to \$40	Not Covered
Lenses and Frames						
Single Lenses	\$15	Up to \$25	\$15	Up to \$32	\$25	Up to \$40
Bifocal Lenses	\$15	Up to \$40	\$15	Up to \$55	\$25	Up to \$60
Trifocal Lenses	\$15	Up to \$60	\$15	Up to \$65	\$25	Up to \$80
Contact Lenses (Elective)	Up to \$130, 15% discount over \$130	Up to \$104	Up to \$130	Up to \$105	Up to \$125	Up to \$100
Contact Lenses (Disposable)	Up to \$130	Up to \$104	N/A	N/A	N/A	N/A
Contact Lenses (Medically Necessary)	No Charge	Up to \$200	No charge	Up to \$210	No charge after \$25 copay	Up to \$210
Frames	Up to \$130, 20% discount over \$130	Up to \$65	Up to \$130, 20% discount over \$130	Up to \$71	Up to \$130, 30% discount over \$130	Up to \$45
Diabetic Eye Care						
Eye Exam	\$0	Up to \$77	\$10	Up to \$45	\$10	Up to \$40
Retinal Imaging	\$0	Up to \$50	Up to \$39	Not Covered	\$0	Not Covered
Extended Ophthalmoscopy	\$0	Up to \$15	Not Covered	Not Covered	Not Covered	Not Covered
Gonioscopy	\$0	Up to \$15	Not Covered	Not Covered	Not Covered	Not Covered
Scanning Laser	\$0	Up to \$33	Not Covered	Not Covered	Not Covered	Not Covered
Rate Guarantee	Expires 9/30/2025		Expires 9/30/2028		Expires 9/30/2026	
Monthly Rates	Enroll					
Employee	41	\$4.59		\$4.95		\$5.07
Employee + Spouse	9	\$9.19		\$9.92		\$9.63
Employee + Child(ren)	2	\$8.73		\$9.42		\$11.30
Employee + Family	5	\$13.72		\$14.81		\$15.90
Monthly Premium	57	\$357		\$385		\$397
Annual Premium		\$4,284		\$4,621		\$4,760
\$ Increase		N/A		\$338		\$476
% Increase		N/A		7.9%		11.1%

Basic Life, Voluntary Life, STD, LTD RFP Evaluation

Town of Lake Park
Basic Life with AD&D Insurance RFP Evaluation
Effective Date: October 1, 2024



	CURRENT	RENEWAL	ALTERNATIVE #1	ALTERNATIVE #2
Basic Life / AD&D	The Hartford	The Hartford	OCHS (Securian Life Ins Company)	New York Life
Class Description				
Eligibility	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week
Class 1: Town Manager	2.5 x annual salary to a maximum of \$350,000	2.5 x annual salary to a maximum of \$350,000	2.5 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000; maximum of \$350,000	2.5 x annual compensation rounded up to the nearest \$1,000 not to exceed \$350,000
Class 2: All other FT EE's, Class 3: Mayor, Commissioners	1 x annual salary to a maximum of \$50,000	1 x annual salary to a maximum of \$50,000	1 times your Annual Earnings, rounded to the next higher multiple of \$1,000, if not already a multiple of \$1,000; maximum amount is \$50,000	1 x annual annual compensation rounded up to the nearest \$1,000 not to exceed \$50,000
Features				
Waiver of Premium	Included	Included	Included	Included
Conversion Privilege	Included	Included	Included	Included
Age Reduction Schedule (Reduces to)	65% at age 65 50% at age 70 25% at age 75	65% at age 65 50% at age 70 25% at age 75	65% at age 65 50% at age 70 25% at age 75	65% at age 65 50% at age 70 25% at age 75
Accelerated Death Benefit	80% up to \$500,000	80% up to \$500,000	100% of the face amount up to \$1,000,000 (Basic and Supplemental combined)	The lesser of 80% up to \$40,000
Rate Guarantee	Expires 9/30/2024	Expires 9/30/2026	Expires 9/30/2027	Expires 9/30/2027
Basic Life Rate / \$1,000	\$0.185	\$0.185	\$0.300	\$0.250
AD&D Rate / \$1,000	\$0.018	\$0.018	\$0.018	\$0.180
Total Life and AD&D Rate	\$0.203	\$0.203	\$0.318	\$0.430
Estimated Volume	\$2,879,500	\$2,879,500	\$2,879,500	\$2,879,500
Monthly Premium	\$585	\$585	\$916	\$1,238
Annual Premium	\$7,014	\$7,014	\$10,988	\$14,858
\$ Increase	N/A	\$0	\$3,974	\$7,844
% Increase	N/A	0.0%	56.7%	111.8%

Rates based on package pricing

Town of Lake Park
 Supplemental Life Insurance RFP Evaluation
 Effective Date: October 1, 2024



	CURRENT	RENEWAL	ALTERNATIVE #1
Supplemental Life	The Hartford	The Hartford	OCHS (Securian Life Ins Company)
Core Benefit			
All Active Full time Employees Working at least 30 hours per week	3X Annual Salary to \$300,000 \$10,000 Increments	3X Annual Salary to \$300,000 \$10,000 Increments	\$10,000 increments to a maximum of \$300,000
All Eligible Spouses	\$5,000 increments to \$150,000 (Cannot exceed 50% of the employee amount)	\$5,000 increments to \$150,000 (Cannot exceed 50% of the employee amount)	\$5,000 increments to a maximum of \$150,000 (not to exceed 100% of employee basic & Vol amounts combined)
All Eligible Child(ren)	Birth - age 26: \$10,000	Birth - age 26: \$10,000	Birth - age 26: \$10,000/\$15,000 (Cannot exceed 100% of the employee basic and supplemental amount combined)
Features			
Guarantee Issue Employee	\$100,000	\$100,000	\$150,000 is guaranteed for new employees if elected within 31 days of initial eligibility (\$50,000 is guaranteed, up to the maximum guarantee issue of \$150,000 if elected during one time enrollment period (GI limit includes coverage currently in force)
Guarantee Amount Spouse	\$30,000	\$30,000	\$25,000
Employee Age Reduction Schedule (Reduces to)	65% at age 65 50% at age 70 25% at age 75	65% at age 65 50% at age 70 25% at age 75	None
Waiver of Premium	Included	Included	Included
Portability Option	Included	Included	Included
Conversion Option	Included	Included	Included
Rate Guarantee Period	Expires 9/30/2024	Expires 9/30/2026	Expires 9/30/2027
Rates per \$1,000	AD&D Included in Rate	AD&D Included in Rate	AD&D NOT Included in Rate
Under Age 20	\$0.101	\$0.101	\$0.070
Age 20-24	\$0.101	\$0.101	\$0.070
Age 25-29	\$0.101	\$0.101	\$0.070
Age 30 - 34	\$0.121	\$0.121	\$0.090
Age 35 - 39	\$0.151	\$0.151	\$0.120
Age 40 - 44	\$0.231	\$0.231	\$0.200
Age 45 - 49	\$0.351	\$0.351	\$0.320
Age 50 - 54	\$0.561	\$0.561	\$0.530
Age 55 - 59	\$0.841	\$0.841	\$0.810
Age 60 - 64	\$1.161	\$1.161	\$1.130
Age 65 - 69	\$1.901	\$1.901	\$1.870
Age 70 - 74	\$3.151	\$3.151	\$3.120
Age 75-79	\$5.981	\$5.981	\$5.950
Age 80+	\$5.981	\$5.981	\$5.950
Child(ren)	\$0.135	\$0.135	\$0.135
AD&D (EE,Spouse,Child)	\$0.031	\$0.031	\$0.031 (EE & SP only)

Town of Lake Park
 Supplemental Life Insurance RFP Evaluation
 Effective Date: October 1, 2024



Supplemental Life	CURRENT	ALTERNATIVE #2
	The Hartford	New York Life
Core Benefit		
All Active Full time Employees Working at least 30 hours per week	3X Annual Salary to \$300,000 \$10,000 Increments	Units of \$10,000 to the lesser of 3 times salary or \$300,000
All Eligible Spouses	\$5,000 increments to \$150,000 (Cannot exceed 50% of the employee amount)	Units of \$5,000 to the lesser of \$150,000 or 50% of Employee's Voluntary Life Insurance Amount Coverage ends at age 70
All Eligible Child(ren)	Birth - age 26: \$10,000	Birth to 6 months: \$500 6 months to 26 years: Units of \$1,000 to \$10,000
Features		
Guarantee Issue Employee	\$100,000	\$100,000
Guarantee Amount Spouse	\$30,000	\$30,000
Employee Age Reduction Schedule (Reduces to)	65% at age 65 50% at age 70 25% at age 75	65% at age 65 50% at age 70 25% at age 75
Waiver of Premium	Included	Included
Portability Option	Included	Included
Conversion Option	Included	Included
Rate Guarantee Period	Expires 9/30/2024	Expires 9/30/2027
Rates per \$1,000	AD&D Included in Rate	AD&D NOT Included In Rate
Under Age 20	\$0.101	\$0.101
Age 20-24	\$0.101	\$0.101
Age 25-29	\$0.101	\$0.101
Age 30 - 34	\$0.121	\$0.121
Age 35 - 39	\$0.151	\$0.151
Age 40 - 44	\$0.231	\$0.231
Age 45 - 49	\$0.351	\$0.351
Age 50 - 54	\$0.561	\$0.561
Age 55 - 59	\$0.841	\$0.841
Age 60 - 64	\$1.161	\$1.161
Age 65 - 69	\$1.901	\$1.901
Age 70 - 74	\$3.151	\$3.151
Age 75-79	\$5.981	\$5.981
Age 80+	\$5.981	\$5.981
Child(ren)	\$0.135	\$0.135
AD&D (EE,Spouse,Child)	\$0.031	\$0.031

*Plan Ends at age 99, rates based on package pricing, spouse Coverage ends at age 70.

Town of Lake Park
 Short Term Disability Insurance RFP Evaluation
 Effective Date: October 1, 2024



	CURRENT	RENEWAL	ALTERNATIVE #1	ALTERNATIVE #2	ALTERNATIVE #3
SHORT-TERM DISABILITY	The Hartford	The Hartford	New York Life	OCHS, Inc. (Madison National Life Ins. Co)	UnitedHealthcare
Benefits					
Eligible Employees	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week
Benefit Percent	70% of weekly earnings	70% of weekly earnings	70% of weekly earnings	70% of weekly earnings	66.7% of weekly earnings
Maximum Benefit per Week	\$1,200	\$1,200	\$1,200	\$1,200	\$1,250
Elimination Period					
Accident Waiting Period	14 Days	14 Days	14 Days	14 Days	7 Days
Illness Waiting Period	14 Days	14 Days	14 Days	14 Days	7 Days
Benefit Duration	11 weeks	11 weeks	11 weeks	11 weeks or until LTD Benefits become payable	13 weeks
Rate Guarantee	Expires 9/30/2024	Expires 9/30/2026	Expires 9/30/2027	Expires 9/30/2026	Expires 9/30/2025
Benefits Volume	\$50,980	\$50,980	\$50,980	\$50,980	\$55,745
Rate per \$10	\$0.150	\$0.150	\$0.210	\$0.334	\$0.500
Monthly Premium	\$765	\$765	\$1,071	\$1,703	\$2,787
Annual Premium	\$9,176	\$9,176	\$12,847	\$20,433	\$33,447
\$ Increase	N/A	\$0	\$3,671	\$11,256	\$24,271
% Increase	N/A	0.0%	40.0%	122.7%	264.5%

Rates based on package pricing

Town of Lake Park
 Long Term Disability Insurance RFP Evaluation
 Effective Date: October 1, 2024



	CURRENT	RENEWAL	ALTERNATIVE #1	ALTERNATIVE #2	ALTERNATIVE #3
Long Term Disability	The Hartford	The Hartford	UnitedHealthcare	OCHS, Inc. (Madison National Life Ins. Co)	New York Life
Benefits					
Eligible Employees	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week	All Active Full time Employees Working at least 30 hours per week
All Eligible Employees	60% of covered monthly earnings	60% of covered monthly earnings	60% of covered monthly earnings	60% of covered monthly earnings	60% of covered monthly earnings
Elimination Period	90 Days	90 Days	90 Days	90 Days	90 Days
Own Occupation Period	24 Months	24 Months	24 Months	24 Months	24 Months
Duration of Benefit	ADEA 1 with SSNRA	ADEA 1 with SSNRA	ADEA 1 with SSNRA	SSNRA	SSNRA
Maximum Monthly Benefit	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Mental Health & Substance Abuse Limitation	24 Months	24 Months	24 Months	24 Months (Lifetime unless hospital confined)	24 Months
Pre-Existing Condition Limitation	3/12	3/12	3/12	3/12	3/12
Rate Guarantee Period	Expires 9/30/2024	Expires 9/30/2026	Expires 9/30/2025	Expires 9/30/2027	Expires 9/30/2027
LTD Rate / \$100	\$0.320	\$0.320	\$0.380	\$0.174	\$0.350
Estimated Volume	\$196,207	\$196,207	\$196,207	\$196,207	\$196,207
Monthly Premium	\$628	\$628	\$746	\$341	\$687
Annual Premium	\$7,534	\$7,534	\$8,947	\$4,097	\$8,241
\$ Increase	N/A	\$0	\$1,413	-\$3,438	\$706
% Increase	N/A	0.0%	18.7%	-45.6%	9.4%

Rates based on package pricing

EAP Renewal

**Town of Lake Park
Employee Assistance Program RFP Evaluation
Effective Date: October 1, 2024**

	CURRENT	RENEWAL
Employee Assistance	New Directions	New Directions
Number of Sessions per EE/Dependent	6 sessions per person per issue	6 sessions per person per issue
Telephonic Management / Supervisory Consultation	Included	Included
Fitness for Duty Examination	Dependent upon specific FFD referral, will be quoted at time of Employer request	Dependent upon specific FFD referral, will be quoted at time of Employer request
Legal and Financial Services	30-minute consultation per issue	30-minute consultation per issue
Work-Life Services and Referrals	Unlimited	Unlimited
On-Site Training	\$400 per representative per hour	\$400 per representative per hour
Critical Incident Debriefing	\$250 per clinician per hour	\$250 per clinician per hour
Brochures/Flyers	Included	Included
Rate Guarantee	62	9/30/2024
		9/30/2025
Monthly Premium	\$250	\$250
Annual Premium	\$3,000	\$3,000
\$ Increase	N/A	\$0
% Increase	N/A	\$0

Caveats

Town of Lake Park
Summary of Caveats
Effective Date: October 1, 2024

Carrier	Caveats
Crumdale Partners	<ol style="list-style-type: none"> 1. Individual Medical Questionnaires required. 2. Cigna PPO Network. 3. 25K Group Term Life & AD&D to all enrolled employees. 4. If you choose to pick paper certificates, monthly rates will increase. 5. Rate can be adjusted if actual enrollment varies by more than +/- 10% from the enrollment used to prepare the quote. 6. A \$6,000 non-refundable implementation fee to be paid immediately after proposal acceptance and in the month preceding each anniversary of the effective date thereafter. 7. 75% minimum participation required.
New York Life	<ol style="list-style-type: none"> 1. Rates are only valid if the product is sold as part of a package.
OCHS, Inc.	<ol style="list-style-type: none"> 1. True OE for voluntary Life - employees may elect or increase voluntary life coverage guaranteed issue (no medical questions) by \$50,000, up to \$150,000. 2. Increased employee guaranteed issue (no medical questions) amount from \$100,000 to \$150,000. 3. Increased child voluntary life maximum and guaranteed issue (no medical questions) amount from \$10,000 to \$15,000. 3. A minimum of 5 child/family units must be enrolled in the PPO plan in order for Orthodontia coverage to be placed into effect. 4. Rates may change if there is more than 15% shift in volume.
United Healthcare	<ol style="list-style-type: none"> 1. United Healthcare medical rates may change if actual enrollment varies by more than +/- 10% from the census enrollment used to prepare the quote; and if COBRA enrollees are more than 10% of enrollment. 2. 80% minimum participation required for medical. 3. Vision plan includes a second exam for children under age 13 and pregnant or breastfeeding women (after applicable copayment). 4. Discounts are available on additional pairs of glasses (at participating providers), LASIK, hearing aids, blue-light screen filters, as well as contact lenses (uhccontacts.com).

Shown above is a high level summary of the key caveats taken from the respective proposals. Please refer to the proposals for a more detailed description.





Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: 9/18/2024

Agenda Item No.

Agenda Title: Resolution Authorizing and Directing the Mayor to Execute the 21st Amendment to the PBSO Contract between the Palm Beach County Sheriff's Office District 10 and the Town of Lake Park

- [] SPECIAL PRESENTATION/REPORTS [] CONSENT AGENDA
- [] BOARD APPOINTMENT [] OLD BUSINESS
- [] PUBLIC HEARING ORDINANCE ON FIRST READING
- [x] **NEW BUSINESS**
- [] OTHER: _____

Approved by Town Manager **John D'Agostino** Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager, email=jdagostino@lakeparkflorida.gov, c=US
Date: 2024.09.13 11:52:00 -04'00' **Date:** _____

Name/Title: *Bambi McKibben-Turner, Assistant Town Manager/Human Resources Director*

<p>Originating Department: Executive Director</p>	<p>Costs: \$3,943,602.00 Funding Source: Acct. # 001-521-200-34000 [] Finance Jeff DaSilva <small>Digitally signed by Jeff DaSilva DN: cn=Jeff DaSilva, o=Town of Lake Park, ou=Finance Department, email=jdasilva@lakeparkflorida.gov, c=US Date: 2024.09.12 11:52:44 -04'00'</small></p>	<p>Attachments: Resolution _____; and the 21st Amendment to the Law Enforcement Service Agreement between PBSP District 10 and the Town of Lake Park</p>
<p>Advertised: Date: _____ Paper: _____ [x] Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone _____ OR Not applicable in this case ____ Please initial one.</p>

Summary Explanation/Background:

The purpose of this agenda item is to authorize the Mayor to execute the 21st Amendment to the PBSO Contract between the Palm Beach County Sheriff's Office District 10 and the Town of Lake Park.

Staff recommends approval.

Recommended Motion: I move to adopt Resolution _____.

RESOLUTION 78-09-24

A RESOLUTION OF THE TOWN COMMISSION OF LAKE PARK, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE 21ST AMENDMENT TO THE PBSO CONTRACT BETWEEN THE PALM BEACH COUNTY SHERIFF’S OFFICE DISTRICT 10 AND THE TOWN TO PROVIDE POLICE SERVICES TO LAKE PARK, FLORIDA, AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas the Town of Lake Park, Florida (hereinafter “Town”) is a municipal corporation of the state of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

Whereas Part I of Chapter 163, Florida Statutes, permits public agencies as defined therein to enter into Inter-local Agreements with each other to jointly exercise any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

Whereas the 21st Amendment to the Sheriff’s contract provides for the resources of the Palm Beach County Sheriff’s Office in providing police services to the Town of Lake Park, and

Whereas the 21st Amendment includes adding two (2) Deputy Sheriff allocations and one (1) Community Service Aide allocations and set forth the consideration for the fourth year of the extended contract term, and

Whereas the Town Commission has determined it is in the best interests of the municipality to enter into the contractual arrangement with Palm Beach County Sheriff’s Office; and

NOW, THEREFORE, BE IT RESOLVED, THAT THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

Section 1. The whereas clauses are true and correct and are incorporated herein.

Section 2. The Town Commission authorizes and directs the Mayor to execute the Interlocal Agreement between the Resource Center of Palm Beach County and the Town of Lake Park, Florida.

Section 3. This Resolution shall become effective immediately upon execution.

**TWENTY-FIRST ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT
SHERIFF RIC L. BRADSHAW AND THE TOWN OF LAKE PARK**

This Twenty-First Addendum to the Law Enforcement Service Agreement is made by and between The Town of Lake Park (hereinafter referred to as “Town”), located in Palm Beach County, and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter referred to as “Sheriff”). The Town and the Sheriff shall hereinafter be referred to as the “Parties.”

WHEREAS, the Parties executed a Law Enforcement Service Agreement effective October 1, 2005, a First Addendum effective June 01, 2006, a Second Addendum effective October 1, 2006, a Third Addendum effective October 1, 2007, a Fourth Addendum effective October 01, 2008, a Fifth Addendum effective October 01, 2009, a Sixth Addendum effective October 01, 2010, a Seventh Addendum effective October 01, 2011, an Eighth Addendum effective October 01, 2012, a Ninth Addendum effective October 01, 2013, a Tenth Addendum effective October 01, 2014, an Eleventh Addendum effective October 01, 2015, a Twelfth Addendum effective October 01, 2016, a Thirteenth Addendum effective October 01, 2017, a Fourteenth Addendum effective October 01, 2018, a Fifteenth Addendum effective October 01, 2019, a Sixteenth Addendum effective October 01, 2020, a Seventeenth Addendum effective October 01, 2021, an Eighteenth Addendum effective October 01, 2022, a Nineteenth Addendum effective February 27, 2023, and a Twentieth Addendum effective October 01, 2023, (the “Agreement”), by which the Sheriff agreed to perform law enforcement services; and

WHEREAS, the Parties wish to adjust the level of service by adding two (2) Deputy Sheriff allocations and one (1) Community Service Aide allocations and set forth the consideration for the fourth year of the extended contract term.

NOW, THEREFORE, in consideration of the mutual covenants herein contained the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. The level of service and allocations for the Town are reflected in revised Exhibit A, attached and incorporated as if fully stated herein. Revised Exhibit A hereby replaces former Exhibit A to the Agreement and is effective October 01, 2024.
2. Article 6, Section 6.1 of the Law Enforcement Service Agreement is amended as to the total amount due for services for the period beginning October 01, 2024 through September 30, 2025 as follows: The total amount due for the annual period referenced above shall be \$3,943,539.00. Monthly payments shall be \$328,628.25.
3. Article 6, Section 6.4, regarding additional law enforcement services of the Law Enforcement Service Agreement is amended and shall now read as follows:

Additional law enforcement services shall be compensated at a rate of \$116.00 per hour and will be billed by the Sheriff to the Town on a monthly basis. This rate is subject to annual review and change upon agreement between the Town and Sheriff.

4. In all other respects and unless otherwise stated, the terms and conditions of the Agreement, which includes prior Addendums, shall continue unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Addendum to the Agreement as of the last date all signatures below are affixed.

PALM BEACH COUNTY SHERIFF’S OFFICE

THE TOWN OF LAKE PARK

BY: _____
Ric L. Bradshaw

BY: _____
Roger Michaud

Title: Sheriff

Title: MAYOR

Witness: _____
Ronald Mattino, Major

Witness: _____
Vivian Mendez, Town Clerk

DATE: _____

DATE: _____

Approved as to legal
form and sufficiency

Town Attorney

EXHIBIT "A" *

The level of service has been modified by adding two (2) Deputy Sheriff allocations and one (1) Community Service Aide allocations effective October 01, 2024.

Previous District 10 Allocations		Current District 10 Allocations	
Title	Quantity	Title	Quantity
Captain LE	1	Captain LE	1
Sergeant LE	4	Sergeant LE	4
Deputy Sheriff LE	19	Deputy Sheriff LE	21
Community Service Aide	0	Community Service Aide	1
Administrative Secretary	1	Administrative Secretary	1
Crossing Guard	10	Crossing Guard	10
Law Enforcement Service Aide	1	Law Enforcement Service Aide	1
TOTAL	36	TOTAL	39

* This Exhibit A is adopted as part of the Twentyfirst Addendum to the Agreement effective October 01, 2024.



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Agenda Item No.

Agenda Title: Resolution Authorizing and Directing the Town Manager to Obtain Property and Casualty Insurance Coverage through the Preferred Governmental Insurance Trust for Fiscal Year 2025

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON ____ READING
- NEW BUSINESS**
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager **Bambi McKibbon-Turner**
Digitally signed by Bambi McKibbon-Turner
 DN: cn=Bambi McKibbon-Turner, o=Town of Lake Park, ou=Assistant Town Manager/
 Human Resources Director,
 email=bturner@lakeparkflorida.gov, c=US
 Date: 2024.09.13 14:31:50 -04'00'

Name/Title

<p>Originating Department: Human Resources</p>	<p>Costs: \$ 26,365.00 Funding Source: Acct. # Various as funded in the FY 2025 budget <input type="checkbox"/> Finance _____</p>	<p>Attachments: Resolution; Gehring Group Property, Casualty and Workers Compensation Insurance 2024-2025 Renewal Evaluation (Exhibit A)</p>
<p>Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone: <u>BMT</u> OR Not applicable in this case _____ Please initial one.</p>

Summary Explanation/Background:

The incumbent carrier of the Town’s property and casualty insurance coverage (which includes Flood, Inland Marine, Crime Coverage, General Liability, Network Security and Privacy Liability, Public Official Liability and Employment Practices Liability, Automobile Liability, and Workers’ Compensation Insurance) is the Florida Municipal Insurance Trust (FMIT). Such coverage expires on September 30, 2024.

At the request of staff, Gehring Group released a request for proposals (RFP) to the insurance marketplace for renewal of such coverages for Fiscal Year 2025. As a result, FMIT submitted renewal quote which represents an 11.09 percent increase over the expiring coverage. Preferred Governmental Insurance Trust (PGIT) submitted a quote as Alternative #1 which represents a 5.62 percent increase over the expiring coverage. Such quotes are set forth in the Gehring Group Property, Casualty and Workers Compensation Insurance 2024-2025 Renewal Evaluation which is attached as Exhibit A.

Staff has reviewed such renewal alternatives and has determined that it is in the Town’s best interest to recommend Alternative #1 which provides for a renewal rate representing a 5.62 percent or a \$26,365, increase over the expiring coverage. .

Recommended Motion: I move to adopt Resolution _____

RESOLUTION NO. 79-09-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE TOWN MANAGER TO OBTAIN FOR FISCAL YEAR 2024/2025 THE TOWN’S PROPERTY AND CASUALTY INSURANCE THROUGH THE PREFERRED GOVERNMENTAL INSURANCE TRUST; AND, PROVIDING AN EFFECTIVE DATE

WHEREAS, the Town of Lake Park (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town Commission has determined that it is in the best interest of the Town of Lake Park to provide for property and casualty insurance for Fiscal Year 2024/2025; and

WHEREAS, the Town Commission has reviewed the Gehring Group 2024/2025 Property, Casualty and Workers Compensation Renewal Evaluation, a copy of which is attached hereto and incorporated herein as **Exhibit “A”**, for the provision of property, casualty and workers compensation insurance; and

WHEREAS, the Town Commission has determined that it is in the best interest of the Town to obtain property and casualty insurance coverage through the Preferred Governmental Insurance Trust for Fiscal Year 2024/2025; and

WHEREAS, the Town Commission of the Town of Lake Park has directed that adequate funds be allocated for such coverage in Fiscal Year 2024/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AS FOLLOWS:

Section 1. The whereas clauses are incorporated herein as true and correct and are hereby made a specific part of this Resolution.

Section 2. The Town Commission hereby authorizes and directs the Town Manager to obtain for Fiscal Year 2024/2025 property and casualty insurance through the Preferred Governmental Insurance Trust as outlined in the attached **Exhibit A**.

Section 3. This Resolution shall become effective immediately upon adoption.

REVISED EXHIBIT A



Town of Lake Park
Property, Casualty & Workers Compensation Insurance
2024-2025 Evaluation

Coverage Type	CURRENT			NEOGTIATED RENEWAL			ALTERNATIVE #1		
	2023-2024			2024-2025			2024-2025		
	Florida Municipal Insurance Trust			Florida Municipal Insurance Trust			Preferred Governmental Insurance Trust		
	Deductible	Coverage Limits	Premium	Deductible	Coverage Limits	Premium	Deductible	Coverage Limits	Premium
Property	\$5,000 AOP; 10% NS	\$22,432,580	\$295,768	\$5,000 AOP; 5% NS	\$22,491,926	\$279,942	\$5,000 AOP; 5% NS	\$22,178,724	\$243,212
Inland Marine	\$500/\$1,000	\$1,188,900	Included in Pr	\$500/\$1,000	\$1,312,321	Included in Pr	\$1,000	\$1,000,000	Included in Pr
Flood	Zones B,C,X: \$5,000; Zones A&V: NFIP Limit	\$5,000,000	Included in Pr	Zones B,C,X: \$5,000; Zones A&V: NFIP Limit	\$5,000,000	Included in Pr	Zones B,C,X: \$5,000; Zones A&V: NFIP Limit	\$1,000,000	Included in Pr
Business Interruption	\$0	\$250,000	Included in Pr	\$0	\$250,000	Included in Pr	\$0	\$100,000	Included in Pr
Equipment Breakdown	\$5,000	\$22,432,580	Included in Pr	\$5,000	\$22,491,926	Included in Pr	\$5,000	\$22,178,724	Included in Pr
Crime			Included in Pr			Included in Pr			\$1,001
Employee Theft	\$1,000	\$100,000		\$1,000	\$100,000		\$1,000	\$100,000	
Computer Funds Transfer	\$1,000	\$50,000		\$1,000	\$50,000		\$1,000	\$100,000	
Forgery & Alteration	\$1,000	\$50,000		\$1,000	\$50,000		\$1,000	\$100,000	
Scheduled Position - Finance Dir	\$1,000	\$250,000		\$1,000	\$250,000		\$1,000	\$100,000	
General Liability	\$25,000	\$2,000,000	\$47,048	\$25,000	\$2,000,000	\$65,222	\$25,000	\$2,000,000	\$96,420
Employment Practices & Public Officials Liability	\$25,000	\$2,000,000	Included in GL	\$25,000	\$2,000,000	Included in GL	\$25,000	\$2,000,000	Included in GL
Law Enforcement Liability	\$25,000	\$2,000,000	Included in GL	\$25,000	\$2,000,000	Included in GL	\$25,000	\$2,000,000	Included in GL
Cyber Liability	\$25,000	\$1,000,000	\$2,354	\$25,000	\$1,000,000	\$2,472	\$25,000	\$2,000,000	\$5,000
Auto Physical Damage	\$25,000	Per Schedule	\$10,203	\$25,000	Per Schedule	\$11,694	\$25,000	Per Schedule	\$7,595
Auto Liability	\$25,000	\$2,000,000	\$34,640	\$25,000	\$2,000,000	\$39,295	\$25,000	\$2,000,000	\$32,322
Personal Injury Protection	\$0	\$10,000	Included in AL	\$0	\$10,000	Included in AL	\$0	\$10,000	Included in AL
Medical Payments	\$0	\$5,000	Included in AL	\$0	\$5,000	Included in AL	\$0	\$5,000	Included in AL
Workers' Compensation	\$0	Statutory	\$66,967	\$0	Statutory	\$83,508	\$0	Statutory	\$97,256
Estimated Payroll		\$4,120,824			\$5,161,175			\$5,161,175	
Experience Modification Factor		1.28			1.31			1.31	
Marina Operator's Liability	\$2,500	\$1,000,000	\$9,950	\$2,500	\$1,000,000	\$10,410	\$2,500	\$1,000,000	\$10,410
Storage Tank Liability	\$5,000	\$1,000,000	\$2,614	\$5,000	\$1,000,000	\$2,693	\$5,000	\$1,000,000	\$2,693
Total Annual Premium			\$469,544			\$495,236			\$495,909
\$ Increase or Decrease			N/A			\$25,692			\$26,365
% Increase or Decrease			N/A			5.47%			5.62%



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 18, 2024

Agenda Item No.

Agenda Title: To Designate the Interim Town Manager

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON FIRST READING
- NEW BUSINESS
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager _____ Date: _____

Name/Title: *Bambi McKibbin-Turner, Assistant Town Manager/Human Resources Director*

<p>Originating Department:</p> <p style="text-align: center;">Town Manager</p>	<p>Costs: \$ 0.00</p> <p>Funding Source:</p> <p>Acct. #</p> <p><input type="checkbox"/> Finance _____</p>	<p><u>Attachments:</u></p> <p style="text-align: center;">None</p>
<p>Advertised:</p> <p>Date: _____</p> <p>Paper: _____</p> <p><input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone _____</p> <p style="text-align: center;">OR</p> <p>Not applicable in this case</p> <p><u>BMT</u></p> <p>Please initial one.</p>

Summary Explanation/Background:

The current Town Manager John D'Agostino has tendered his voluntary retirement from the Town of Lake Park effective September 20, 2024.

The purpose of this agenda item is to designate the Interim Town Manager who shall serve effective September 23, 2024 until a new Town Manager is hired.

The Town Charter provides as follows:

“Before the appointment of a new Town Manager or during the absence or disability of the Town Manager, the Town Commission may designate as an acting or interim Town Manager, any person which the Commission deems sufficiently qualified and competent to temporarily execute the functions of the office of Town Manager, however such person need not possess the afore-stated minimum qualifications for the full time position of Town Manager.”

On several occasions, the Assistant Town Manager/Human Resources Director has served as Acting Town Manager in the temporary absence of the Town Manager, as well as Interim Town Manager from February 2015 to April 2015. It is recommended that the Assistant Town Manager/Human Resources Director be designated to serve as the Interim Town Manager following the retirement of the Town Manager on September 20, 2024 until a new Town Manager is hired.

The Assistant Town Manager/Human Resources Director has stated that if she is chosen to serve in this capacity, she will not accept the temporary 5 percent increase for being temporarily assigned to perform the work duties of a higher classification that is management in nature as set forth in the Handbook of Procedures and Policies for Employees of the Town of Lake Park (Employee Handbook). Instead, she will remain at her current annual salary.

Recommended Motion: I move to appoint _____ to serve as the Interim Town Manager commencing September 23, 2024 until a new Town Manager is hired.