



Town of Lake Park, Florida

Library Board Meeting Agenda

Thursday, October 23, 2025 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Shelby Lowe — Vice Chair
Sue Rinaldi — Regular Member
Henry Rios — Regular Member
Robert Shelton — Chair
Lera Bradford — Regular Member
Sally Brockhoff — Alternate Member

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Library Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
 - Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
 - Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
 - Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
 - A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
 - All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.
-

Roll Call

Pledge of Allegiance

Minutes

[March](#) 6, 2025 Library Board Meeting Minutes

Library Director's Report

[Library](#) Director's Report PowerPoint

Board Member's Comments

Adjournment



Town of Lake Park, Florida

Library Board Meeting Minutes

Thursday, March 06, 2025 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Robert Shelton	—	Chair
Shelby Lowe	—	Vice Chair
Lera Bradford	—	Regular Member
Henry Rios	—	Regular Member
Robert Shelton	—	Regular Member

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Library Board, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

Roll Call

6:33 pm

PRESENT;

Vice Chair Lowe

Board Member Rios

Chair Shelton

Board Member Bradford

Board Member Rinaldi was not present for the meeting.

PLEDGE OF ALLEGIANCE

The Pledge was led by Library Director Judith Cooper.

MINUTES

February 4, 2025 Library Board Meeting Minutes.

Motion to accept the minutes made by Board Member Rios. Seconded by Vice Chair Lowe.

Board Member Rios stated that he previously thought there was information missing from the minutes, but that he simply over-looked it and he no longer has any issue.

Voting Aye: All

LIBRARY DIRECTOR'S REPORT

Library Director Cooper provided a presentation (Exhibit A).

Vice Chair Lowe expressed concerns with the balance between Library expenses and Library revenues with attendance down and expenses continuing to go up. Library Director Cooper stated that they are trying to get more people into the Library through various means. Board Member Rios stated that making a determination about whether the Library should exist is not within the Library Board's authority. The Board members discussed this point. Vice Chair Lowe asked about a Library survey and feels that it would be helpful to get that out to the community so that they can use the data to make recommendations. Library Director Cooper stated that they are putting the surveys out there, but they don't get many responses. Board Member Rios asked if the increasing expenses comes up at budget review meetings. Library Director Cooper stated that it does come up and the expectation for next fiscal year is to stay within the same budget, so if prices go up, that will reduce the amount of books they can buy.

Library Director Cooper requested direction from the Board for ideas moving forward to gain more attendance at the library. Vice Chair Lowe suggested to send the survey out again and to start from there. Chair Shelton suggested starting an adult chess club. Library Director Cooper provided several reasons as to why teens are not coming after school and stated that a survey will not help with that age group. Board Member Bradford suggested a silent book club for adults.

Library Director Cooper spoke about grants that have been sought for various programs. She stated that the grant process takes time and personnel and they are doing their best to apply for as many grants as possible.

Library Director Cooper asked the Board what other services they think people might be interested in. Vice Chair Lowe suggested doing some out-reach to unemployed residents so they can take advantage of the free resources at the library. Library Director Cooper stated they would work on getting that information out.

The next Library Board meeting was discussed as possibly taking place in September 2025.

BOARD MEMBER'S COMMENTS: NONE

ADJOURNMENT

Motion to adjourn made by Vice Chair Lowe. Seconded by Board Member Rios.

Meeting adjourned 7:38pm.

Library Director Judith Cooper notes from “Update on the Lake Park Public Library March 2025”

Slide 2

The budget consists of two sections: personnel expenses and operating expenses.

Slide 3

Personnel expenses comprise a considerable amount of the budget. It includes salaries and benefits. The Library has little control over this money. All personnel changes must go through the Town Manager, Human Resources, and Finance.

Slide 4

As part of the position requirements, the Library Director and the Assistant Library Director must hold Master’s degrees in Library and Information Science. The State requires the administrator of the Library to hold a MLS in order to receive the State Aid Grant. The Account Technician position requires a Associates Degree in Accounting and experience in accounting. Both Cynthia and Knikoa have been with the Library for about 10 years.

Slide 5

The remaining budget consists of the operating expenses.

Slide 6

Shown on this slide are the categories within the budget. I am going to go over each one. While there is some money that can be moved around and reallocated, much of the budget cannot be. I’ll explain which areas can and cannot be changed.

Slide 7

Can We Talk is contracted by the Town to translate documents, publications, and messaging into Spanish and Haitian Creole. This service must translate all of the Town’s documents, publications, and messaging to ensure consistency. The Library has only translated the library card application for adults and juveniles and the mailers for the Long-Range Strategic Plan workshops. Translation is expensive so we choose carefully what we want to have translated. The amount of money allocated to this category depends on how much translation we think we will have to have done. I tend to keep a minimum of \$300 just in case something comes up.

Slide 8

Contractual Services are services for which we have a contractual obligation. Most of these are renewed on an annual basis. Mango Languages is one of the exceptions, we have a three year contract signed with them that will need to be renewed soon.

The Library must pay the Town for its share of services, including custodial services.

We can and have added and removed services depending on trends in patron needs and money in the budget. A number of services are contracted through the coop the Library belongs to, SEFLIN, South East Florida Information Network.

Slide 9

The cooperative allows the Library to purchase services that are too expensive for a single library our size to afford. It also negotiates discounts from vendors and lowers the Library costs.

Koha is an Integrated Library System and an integrated library system holds the Library's catalog, circulation, and patron records. It's through this system, books and other materials are cataloged (so that patrons can find the items), circulated (so the items can be taken from the Library), and holds the records of the people who are using the items. Bywater Solutions is the company contracted by SEFLIN to develop and maintain Koha and Aspen Discovery for the libraries.

Aspen Discovery is a Discovery layer which is a more intuitive way to access the Library's catalog and also integrates access to materials located in our e-materials platforms, Overdrive/Libby, CloudLibrary, The Palace Project, Hoopla, and Kanopy.

LiDA is the Library Discovery app associated with Aspen Discovery. The app can be downloaded from Google Play and the iStore to allow access to the catalog from your mobile device.

The Florida Library Delivery Service allows the Library to interlibrary loan books from across the state.

The Library uses READsquared as a way for people to sign up and keep track of the books they read through an app. Page Turner Adventures is a company which produces online content for children, such as stories, crafts, and adventure.

SEFLIN provides in-person staff training, live and on-demand webinars, and an annual conference to share ideas with other libraries' staff.

Slide 10

Travel and training allows for paying transportation for staff to go to meetings and trainings, and for fees to attend conferences and training. As well as any reimbursement for travel for work. Most staff training is onsite and is free or low cost through organizations the Library belongs to like SEFLIN, the American Library Association, the Association of Small and Rural Libraries, the Florida Library Association, the Palm Beach County Library Association, the Florida Literacy Coalition, and ProLiteracy.

The Library has two professional development days a year, where the Library is closed to patrons so staff may all have training at the same time. We provide lunch those days, generally under \$100 for each day. We all try to attend the SEFLIN Annual Conference for additional training and networking with other libraries' staff. And Amy Johnson, the State Librarian, has been trying to get me to go to the Florida Library Director's Meeting for the last four years, I would like to go this year. The Library staff rarely go to the national or state annual conferences.

Slide 11

We pay for the Library's portion of the Town's telephone contract through this category. The Tracfone is necessary for Two Party Authentication, so no staff member is required to use their personal device for services the Library has signed up for such as the Library's Gmail account and apple account used with the public laptops and tablets.

Five of the Library's hotspots are paid through this account. The other five are being paid through a grant.

Slide 12

Most of the time our postage and shipping is less than \$100. Last year, the Library mailed out notifications for the Long-Range Strategic Plan workshops twice and this was expensive. I would like to do this again for future Long-Range Strategic Plan workshops, so it will have to be built into future budgets.

Slide 13

The Town has contracts with Canon for all of the departments. We pay for the one in the staff area.

Slide 14

The Security Gates located at the North and South entrances and the Self-checkout Station are part of the Bibliotheca Service Contract.

The Krayon Kiosk is located in the Children's Room and consists of four iPads with preloaded educational software for children.

The Laptops Kiosk holds the eighteen Dell laptops available for checkout to the public.

The Library needs to pay these contracts as long as we own the equipment.

Slide 15

We have to have business cards. Dania, Tanesa, and I hand out cards to people who might be interested in doing programs at the Library or having the Library connect with them through partnerships or outreach.

Canon charges by the page for printing. We have to print flyers, calendars, brochures, information, programming materials, forms, and many other things.

Slide 16

This is a category where amounts can be increased or decreased. The Library and Friends gave out over 100 books last year at the Eggstravaganza with roughly \$500 spent. This year we are spending \$1000 and will be giving out over 200 books. These will include board books, bilingual books in English/ Spanish and English/Haitian Creole, and easy reader chapter books.

Love Your Library is a program held in February around Valentines Day with Bridges of Lake Park. Participants attend a program where we explain how the Library can help them and sign up as many as possible for library cards. Everyone joins in a craft and eating pizza. This is generally attended by 30-40 people.

Read for the Record is a county-wide contest by the Literacy Coalition of Palm Beach County held the last week of October. Municipalities of similar size compete against each other to see who can read a chosen book to as many children (of all ages) by as many readers in as many places as possible. Creativity counts as well. We have won two years in a row. Last year we had a fair out at Kelsey Park, which was pretty well attended. We purchase at least 25 books so there are enough for people to read to groups at the same time. We visit the schools and preschools. We generally read at the Sunset Celebration. We also give away a promotional item and do a craft related to the book. The Library holds activities related to the book to attract people to come in. Some of the readers are the Commissioners, Mayor, Vice-Mayor, and Town Manager. If anyone in the Library Board would be interested in reading let me know and we will give you a call.

The Summer Reading Program commonly has \$1000 allocated to it from the budget. We buy programming and promotional materials, craft supplies, book recording sheets, bags, and prizes, and pay for programming such as visits from the Cox Science Center, Morikami Museum, Bush

Wildlife, and Loggerhead Marine Life Center. The Friends of the Library also helps subsidize the programming.

For outreach, we visit schools and preschools, go to the Sunset Celebration, the Thanks-Giving Block Party by St. John's, the Easter Eggstravaganza, the Back to School Extravaganza, Literacy Day, and any other events we can. The outreach can consist of book clubs at H. L. Watkins, where we provide the books, the recent Spelling Bee, we also gave out books and created the spelling list from Charlotte's Web, visits to the preschools to read stories and do crafts. The events we go to we have pens, pencils, magnets, and adult coloring or puzzle books to give out with the Library's name and logo on them.

Slide 17

All of the staff get a Summer Reading Program t-shirt every year. We frequently wear these during the summer and on casual Fridays and Saturdays.

The Town has each department purchase shirts, sweaters, or jackets with the Town logo embroidered on them. Library staff generally chooses three pieces a year.

Slide 18

Office supplies are necessary for the Library to function. We do have to have a minimum amount in office supplies.

Slide 19

There is room to cut or add money in operating supplies. Not all of the operating supplies we need are listed here. I'm sure I forgot a few. These are the ones that tend to cost us more money.

Library patron cards are not cheap. We just purchased 1000 this past month so we may be able to skip purchasing any for a year or two.

Mylar covers extend the life of books. The stiff Mylar covers can make a paperback as sturdy as a hardcover. We need book labels to shelve things and RFID tags to check items in and out and to make sure they don't walk off the property without being checked out.

A majority of the Library's programs are through nonprofit or government organizations or created and led by the Library staff. Occasionally there are paid speakers or performers. Last year there was a series of eight digital literacy classes which were led by a teacher from the School District of Palm Beach County at \$100 a class. This was paid for by a grant we had received from the American Library Association. We have an informal cap on how much we will pay for a program and attempt to choose speakers and performers who charge under that amount. We have had a few book signings where the Library has purchased copies of the book to give out at the signing.

We use money for craft supplies, snacks, and water for participants. When food is offered, programs tend to have more people.

Slide 20

Most programs the Library offers are created and run by Library staff or are led by a non-profit or government office. The programs cost staff time and any needed supplies which is generally under \$50 for any program.

Craft classes, Storytimes, Lapsit, and Homework Help are either led by Tanesa, Dania, or handled by a non-profit called CareCrew. Natalie Marx, who is also of CareCrew, runs many of our English Language Learners classes.

AARP provides us with Tax Aide

The Palm Beach County Food Bank provides a worker to help people sign up for food assistance. The Florida Bar Speakers Bureau provides the Library with free speakers on legal matters. Palm Beach County Sheriffs Office and Fire Rescue provide many speakers on gangs, bullying, drugs, fire prevention and many other topics.

Slide 21

This is a list of some of the software used on the Library's public laptops. For the most part, we do attempt to use freeware, but this is not always possible. Foxit Editor Pro and Affinity Designer, Photo, and Publisher are similar to the Adobe programs but much less expensive.

Slide 22

This category is memberships, dues, and subscriptions. The Library has organizational memberships when it is less expensive than purchasing individual staff memberships. In the case of ALA, the Library has an organizational membership, but Dania and I pay for our individual memberships. Belong to these organizations allows the Library and staff access to professional development, grants, and programs which we would otherwise not have access to or would pay at a much higher rate.

Reviews from professional journals are used to choose books. They also provide us with ideas for programming and keep us up-to-date on the latest trends and happenings in libraries.

The databases are ones the Library subscribes to for the public. We spoke about them in the January meeting. Craft and Hobby is an extensive database of short videos which teach subjects like drawing, painting, sewing, quilting, woodwork, and numerous other hobbies and skills.

Most newspapers, especially small to medium size town newspapers are available through Newsbank. You can access the Palm Beach Post and the Sun Sentinel for free.

Momentix Test Prep allows access to preparatory materials for thousands of tests. SAT, ACT, GED, GRE, GMAT, nursing, citizenship, barber and many more tests are covered.

Tech-Talk provides webinars, articles, and videos for digital literacy, resumes, and related subjects.

And we pay for the newspapers from here.

Slide 23

This tends to be the category that has money added or removed from it. The average cost for an adult hardback right now is about \$16, large print can be twice that. The larger adult paperbacks can run \$10 each with the large print around \$17. Young adult books tend to be about \$5 less. Many of the children's picture books I buy are \$11. We buy a lot of paperbacks with thick mylar covers, since they seem to last as long as a hardcover but are half the price. Recent release DVDs can be \$20 or more.

An explanation of e-books, e-books are sometimes purchased, but now more often they are leased for a time period, usually one or two years, or for 26 or 52 checkouts, depending on the publisher. E-books are much, much more expensive than those "sold" on Amazon. Actually books are leased off of Amazon not sold. Prices for libraries to purchase e-books can be over \$60 for the latest Danielle Steel or Stephen King. The e-platforms we use have started allowing us to charge price per checkout, which has allowed patrons access to more ebooks without us having to buy the e-book.

Hoopla charges a price per checkout which depends on the item being checked out. They allow us to have a "bank" which they take these charges out of and we refill when it gets to \$0.

Kanopy is purchased in blocks of content. We currently pay for four blocks, including one block for children.

Slide 24

Some places the Library could use direction in the budget.

Slide 25

Programming Focus

We need direction on what you think the community needs and where we should put most of our efforts.

Where should we direct our greatest efforts?

Who should we target for programming?

Should we have more paid programming? What about promotional programs?

Should we stay with more no or low cost programming?

Any ideas for programs?

Slide 26

Services Focus

Currently, most of our online services are focused on e-materials, such as e-books, e-audiobooks, e-magazines, and video streaming.

Patrons can also access services to help with testing and learning languages, crafts, and hobbies.

We would like to offer HelpNow, JobNow, and VetNow again. We had stopped it when there were budget cuts because it is one of the more expensive services. To add it again would be around \$2,400. But we have been having people ask about tutoring of middle and high school grades and college, which Homework Help doesn't cover. This service will. It also helps people with finding jobs and vets with navigating veterans services.

What other services should we look at adding?

Slide 27

We would like to look more into services that will automate some library functions and free up staff to help in other ways. I've been looking at a service called LibraryIQ which integrates the ILS (Koha) and the e-platforms to allow statistics to be analyzed faster. It can also collect programming statistics. It takes me most of October to get this information together for the state aid grant. Freeing up that time would be good. It can also analyze the collection to see what subjects need addition materials and what ones have too many or if they are too old. It would be about \$2000 a year.

We would like to hire someone to take charge of IT. We need someone to write code for Koha, keep Aspen Discovery updated, keep the information shown on the Self-Checkout updated, and update the public laptops, iPads, and other devices. This person could also lead the digital literacy classes. Eventually we want to add someone to lead teen programming, since that seems to be needed.

Extraneous

Annual Report - The only library in Palm Beach County that publishes an annual report is the Palm Beach County Library System. All of the municipalities incorporate it into the municipality's annual report.

Annual Plan of Service - The Annual Plan of Service lists objectives for the Library to meet in the coming year. It is a requirement for the State Aid Grant.

Long-Range Strategic Plan - This is a three-year plan for the path the Library will follow.

The document records for the Library

The Vision Statement

The Mission Statement

The Values

The Library's Goals and Strategies

Measuring the success of the plan.

It should include input from the residents, local businesses, non-profits, the staff, the Library Board, and the Commission.

This input can be obtained through

Surveys

Meetings

Workshops

Update on the Lake Park Public Library March 2025





Budget

The budget consists of two sections:

- Personnel Expenses
- Operating Expenses



Personnel Expenses

- This is a considerable amount of the budget.
- It includes salaries and benefits.
- The Library has little control over this money.
- All personnel changes must go through the Town Manager, Human Resources, and Finance.



Staff

- Judie Cooper – Library Director
- Dania Batista – Assistant Library Director
- Cynthia Ornelas – Account Technician
- Knikoa Mansion – Library Assistant
- Tanesa Rattanabounyang – Library Assistant – Children's Services
- Charlie Nicholas – Library Assistant



Operating Expenses

This section consist of the operation
of the Library.



Operating Expenses

- Professional Services
- Contractual Services
- Travel and Training
- Telephone
- Postage and Shipping
- Equipment Leases
- Equipment Maintenance Contract
- Printing
- Promotional Activity
- Uniforms and Clothing
- Office Supplies
- Operating Supplies
- Library Technology Software
- Memberships, Dues, and Subscriptions
- Library Materials



Professional Services

- *Can We Talk* is contracted by the Town to translate documents, publications, and messaging into Spanish and Haitian Creole.
- This service must translate all of the Town's documents, publications, and messaging to ensure consistency.



Contractual Services

- These are services for which we have a contractual obligation.
- BT CAT is used to find the information to catalog the library materials.
- The Library pays for its share of the Custodial Services.
- Mango Languages is a database for learning languages.
- CloudLibrary, Overdrive, and the Palace Project are e-materials platforms.
- The Palm Beach County Movie Leasing allows the Library to show movies in the Library.



Contractual Services

- SEFLIN – South East Florida Information Network
 - SEFLIN is our regional cooperative.
 - The cooperative allows the Library to purchase services that are too expensive for a single Library our size to afford.
 - This pays for
 - Koha – the Library's ILS – Integrated Library System
 - Aspen Discovery and LiDA
 - Florida Library Delivery Service for Interlibrary Loans
 - The Summer Reading Program
 - READsquared
 - Page Turner Adventures
 - Free Staff training and webinars



Travel and Training

- Allows for payment of travel and fees for
 - Offsite training for Staff
 - Paid training for Staff
 - Professional Development Training
 - Florida Library Director's Meeting
 - American Library Association Annual Conference
 - Florida Library Association Annual Conference
 - SEFLIN Annual Conference



Telephone

- Pays for the Library's portion for the Town's telephone contract.
- Pays Tracfone so the library has the ability to have Two Party Authentication.
- Pays for service for five of the hotspots available to the public.



Postage and Shipping

- Postage and Shipping is usually under \$100.
- Unless the Library is mailing residents information about workshops for the Long-Range Strategic Plan.



Equipment Leases

- Canon Printer for Staff



Equipment Maintenance Contracts

- The Security Gates
- Self-checkout Station
- The Krayon Kiosk
- The Laptop Kiosk



Printing

- Business cards for the Library Director, Assistant Library Director, and Library Assistant – Children's Services to hand to residents, patrons, and potential people with programs.
- Canon charges by the page for printing.



Promotional Activity

- Books for Events
 - The Library buys books to give out at some of the Town's events, like the Easter Eggstravaganza.
 - \$1000, half paid out of the budget and half from Friends of the Library
- Love Your Library
 - It is held in February around Valentine's Day.
 - Costs under \$200, amount shared with Bridges
- Read for the Record
 - It is a county-wide contest to see which libraries can read a chosen book to as many children (of all ages) by as many readers in as many places as possible. Creativity counts as well.
 - Lake Park won our division two years in a row.
 - Costs \$900, shared with Friends of the Library.
- Summer Reading Program
 - Cox Science Center \$450 (paid by Friends)
 - Morikami Museum \$150 (paid by Friends)
 - Bush Wildlife \$300 (paid by Friends)
 - Loggerhead Marine Life Center \$250 (paid by Friends)
- Outreach Programs / Materials
 - When we visit schools, preschools, or any events not listed.
- Promotional Materials
 - Things we hand out so people remember the library.
 - Adult Coloring and Puzzle Books
 - Pens
 - Pencils
 - Magnets



Uniforms and Clothing

- Summer Reading Program T-Shirts
- Shirts, sweaters, and jackets with the town logo embroidered on them.



Office Supplies

- Pens
- Paper
- Tape
- Glue
- Paper clips
- Sticky notes
- Pencils
- Scissors
- Staples



Operating Supplies

- Library Patron Cards
- Material Processing Costs
 - Mylar covers
 - Book Labels
 - RFID Tags
- Programming
 - Paid speakers or performers
 - Digital Literacy classes \$100 paid for by a grant
 - Book signings under \$150 each (participants received a book)
- Supplies for programs
 - craft supplies
 - snacks
 - water



Programs Offered at the Library

- Most programs offered at the Library are run by the Library staff or by a non-profit or government office.
 - Craft classes
 - Storytimes
 - Lapsit
 - Homework Help
 - English Language Learners classes
 - AARP Tax Aide
 - Help with Food Assistance with the PBC Food Bank
 - Legal speakers series
 - PBSO speakers (Anti-gang, anti-bullying, anti-opioid)



Library Technology Software

- Faronics – Deepfreeze
 - Used on the laptops to reset the laptop to a starting point. This erases all information, programs, viruses, malware, and updates entered when the program is turned on. Staff must turn off the program to update the laptops.
- Foxit Editor Pro
 - Program similar to Adobe Pro
- Affinity
 - Programs similar to Adobe Creative Suite
- MS Office
- Laptops Anytime Software



Memberships, Dues, and Subscriptions

- Professional Association Dues
 - Organizational
 - American Library Association
 - ProLiteracy Membership
 - Florida Literacy Coalition
 - Association for Rural and Small Libraries
 - Staff
 - Florida Library Association
 - Palm Beach County Library Association
- Professional Library Journals
 - Booklist
 - Horn Book
 - Library Journal
 - School Library Journal
- Databases
 - Craft and Hobby
 - America's News – Newsbank
 - Momentix Test Prep
 - Tech-Talk
- Newspapers
 - South Florida Business Journal
 - New York Times
 - Palm Beach Post
 - Sun Sentinel
 - Wall Street Journal



Library Materials

- Books
- DVDs and Other Media
 - CDs
- E-Books
 - Purchase of e-books from CloudLibrary, The Palace Project, and Overdrive.
- Hoopla
- Kanopy



Some places the Library could use
direction in the budget....



Programming Focus

- Where should we direct our greatest efforts?
- Who should we target for programming?
- Should we have more paid programming?
Should we stay with more no/low cost programming?
- Ideas for programs?



Services Focus

- Currently, most of our online services are focused on e-materials, such as e-books, e-audiobooks, e-magazines, and video streaming.
- Patrons can also access services to help with testing and learning languages, crafts, and hobbies.
- We would like to offer HelpNow, JobNow, and VetNow again. This allows tutors for subjects higher than grade school and live help for resumes.
- What other services should the Library look at adding?



Other Focus

- We would also like to look more into services that will automate some library functions and free up staff to help in other ways.
- We would like to hire someone to take charge of IT. We need someone to write code for Koha, keep Aspen Discovery updated, keep the information shown on the Self-Checkout updated, and update the public laptops, iPads, and other devices. This person could also lead the digital literacy classes.



Questions



Update on the Lake Park Public Library October 2025



New Flooring!



New look in the Main Room



New look for the Teens



New look for the Children's Room



New Doors



And a Grand Re-opening



New Programming

- Book Clubs

- Silent Book Club – 3rd Wednesday of the month – 3:30-5:30 at Oceana Café & Roastery
- Literary Leaders – Tween book club - Last Tuesday of the month – 4:30-5:30
- Coming this Fall
 - Adult Book Club (November)
 - Family Book Club (November)

- Chess Clubs

- Chess Club (targeted to children)-Thursdays – 5:30-6:30
- Family Chess Club – Second Tuesday of the month – 5:00-7:00 at Coastal Karma Brewery

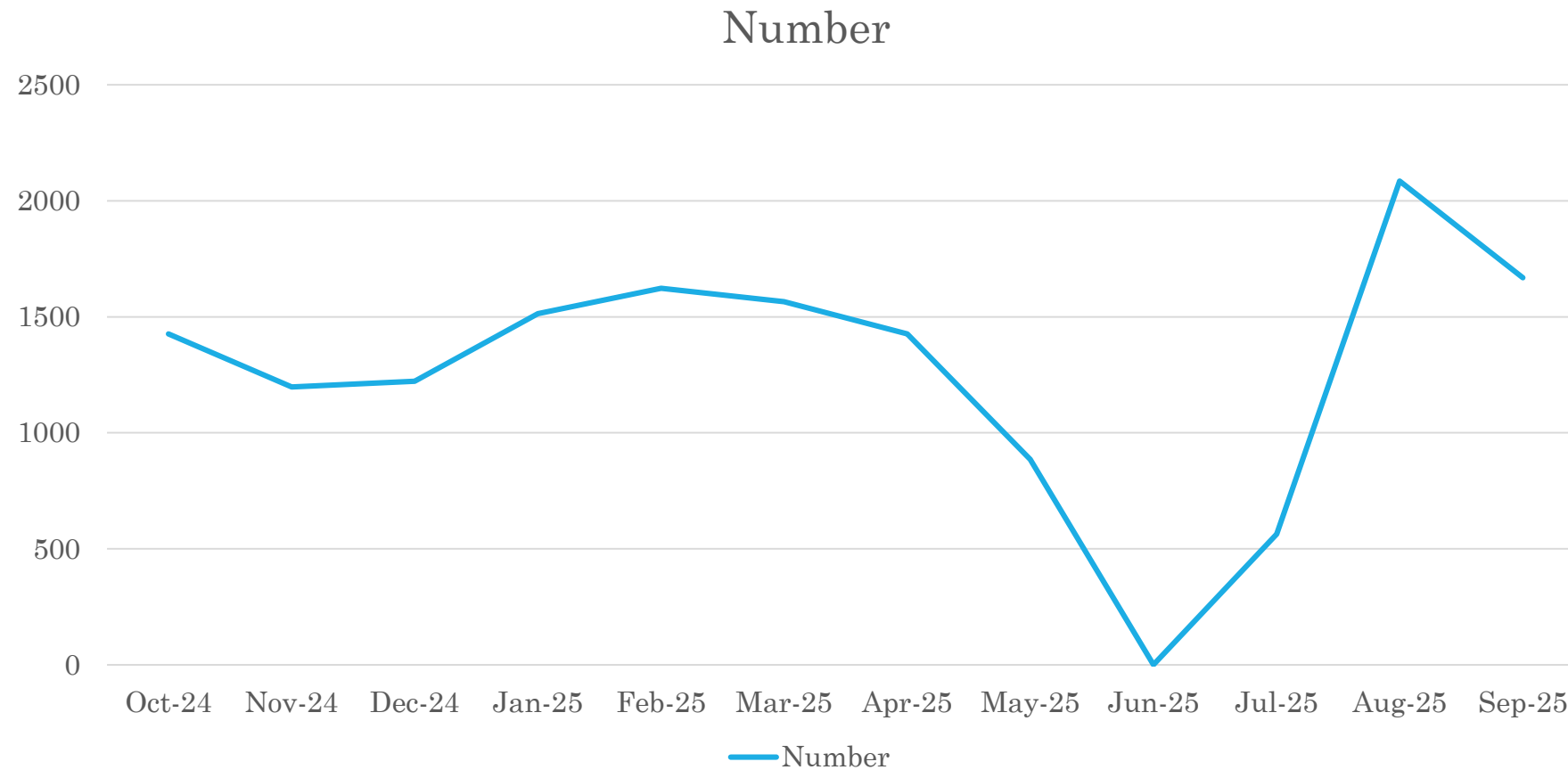
Civic Engagement

- National Voter Registration Day – September 16, 2025
 - Speakers
 - Registration Drive with the Superintendent of Elections Office
- Voter Education Week – October 6-10, 2025
 - Speakers
 - Registration Drive with the Superintendent of Elections Office
 - Special program for children on elections and campaigning (for program on Election Day)
- Election Day
 - Mock Election for Children (choice of holiday)
- Civic Fridays
 - Speakers from the Florida Bar Speakers Association

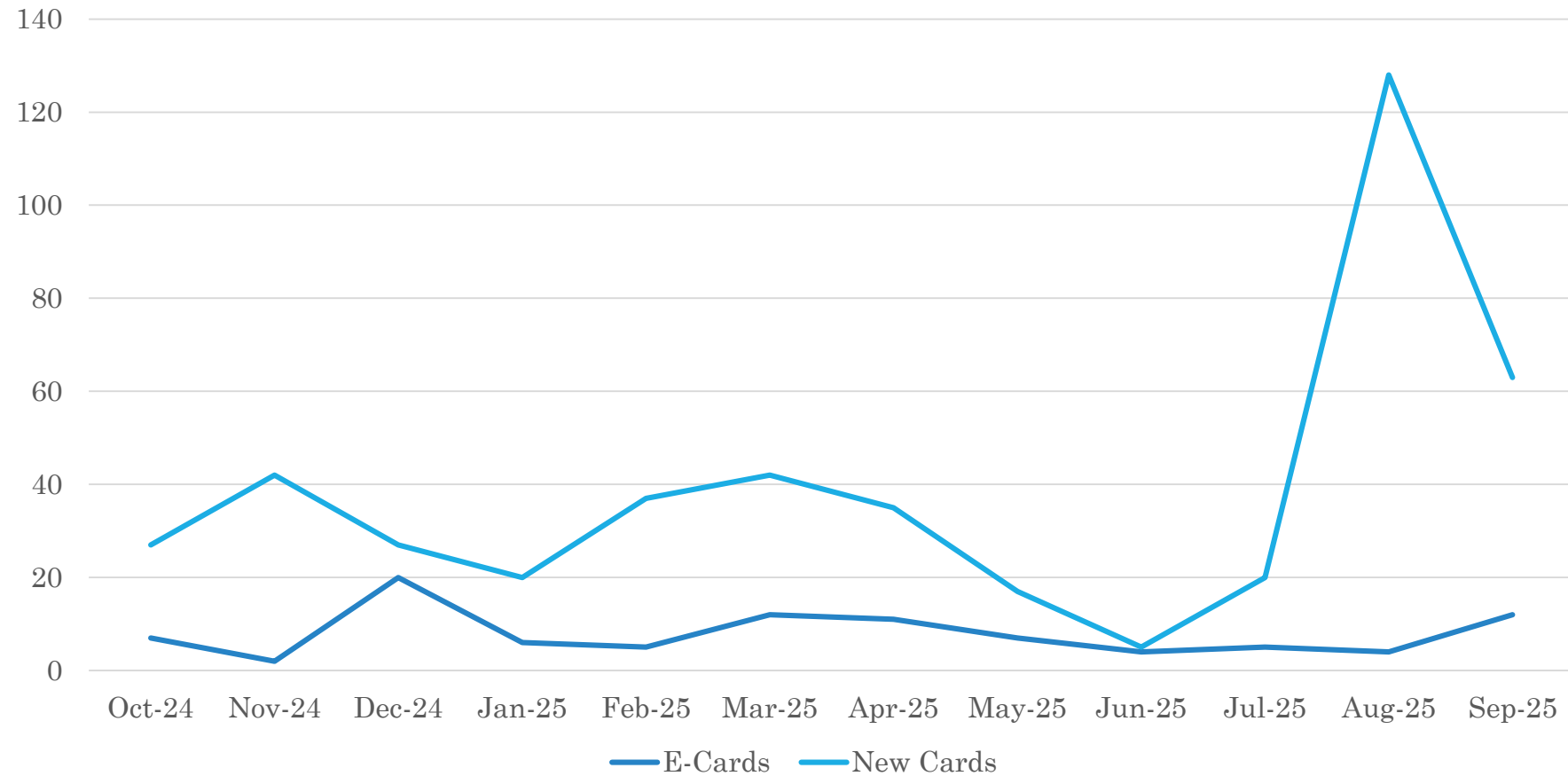
Literacy

- Financial Literacy
 - Presentations on financial education for children, teens, adults, and seniors.
- Digital Literacy
 - Saturday afternoons
 - Tech-Talk
 - DigitalLearn.org
- Health Literacy
 - Oral health education for children
 - Healthy Mothers, Healthy Babies
- Literacy for Children and Adults
 - ELL – English Language Learners
 - Lapsit (Story Time for 0-24 months)
 - Story Time and Enrichment on Saturdays

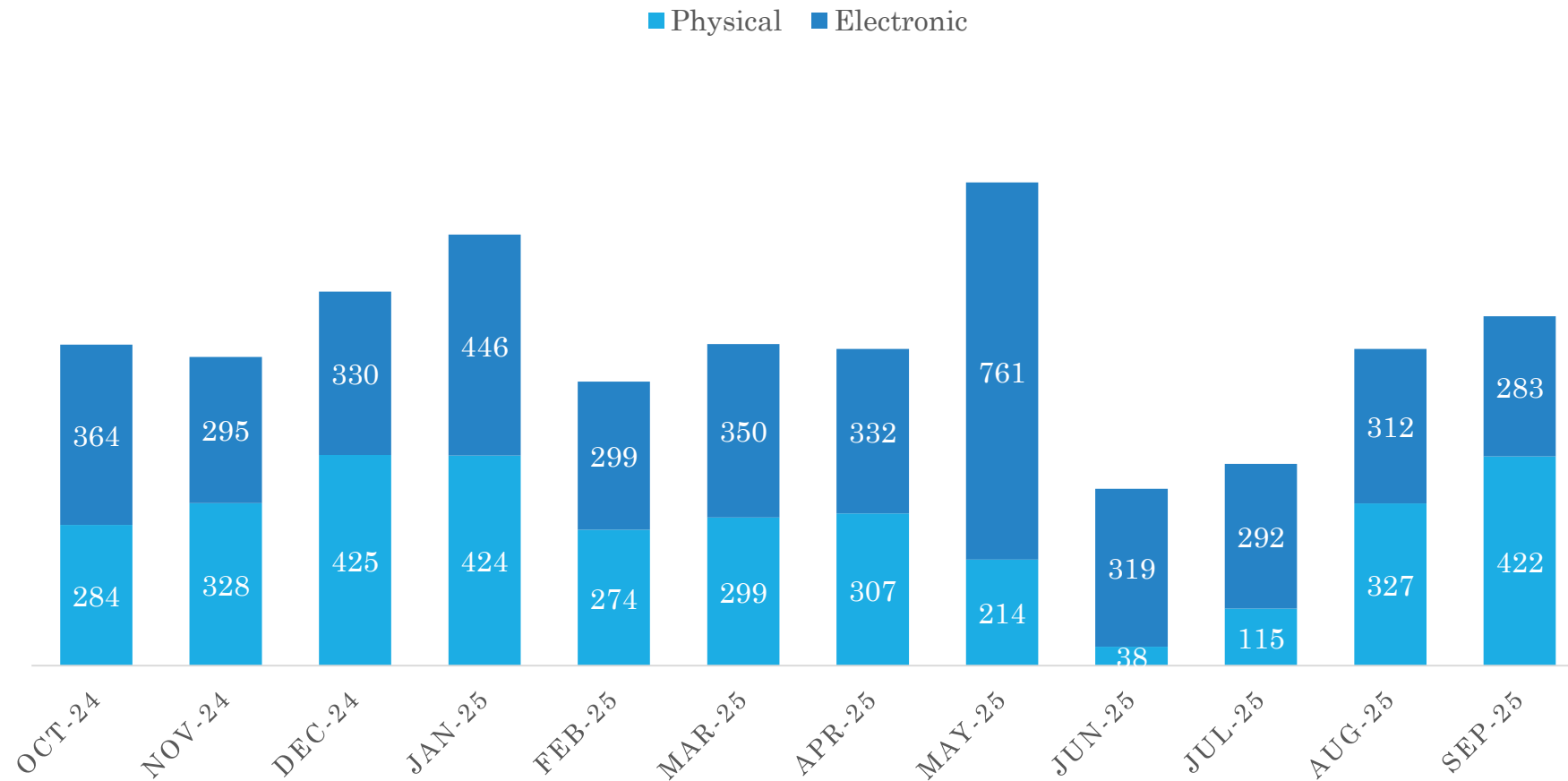
Number of People Visiting the Library



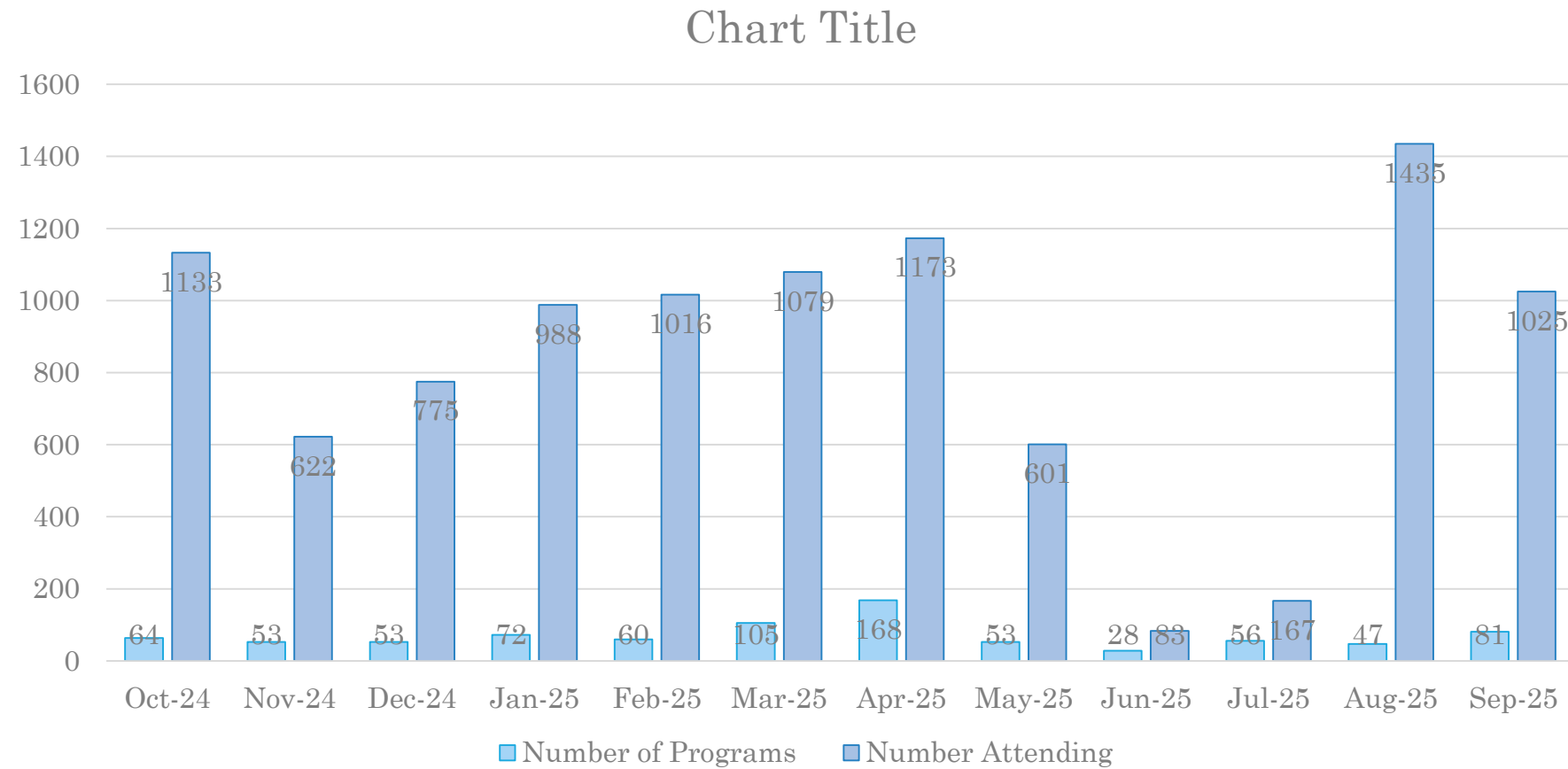
New cards and E-cards



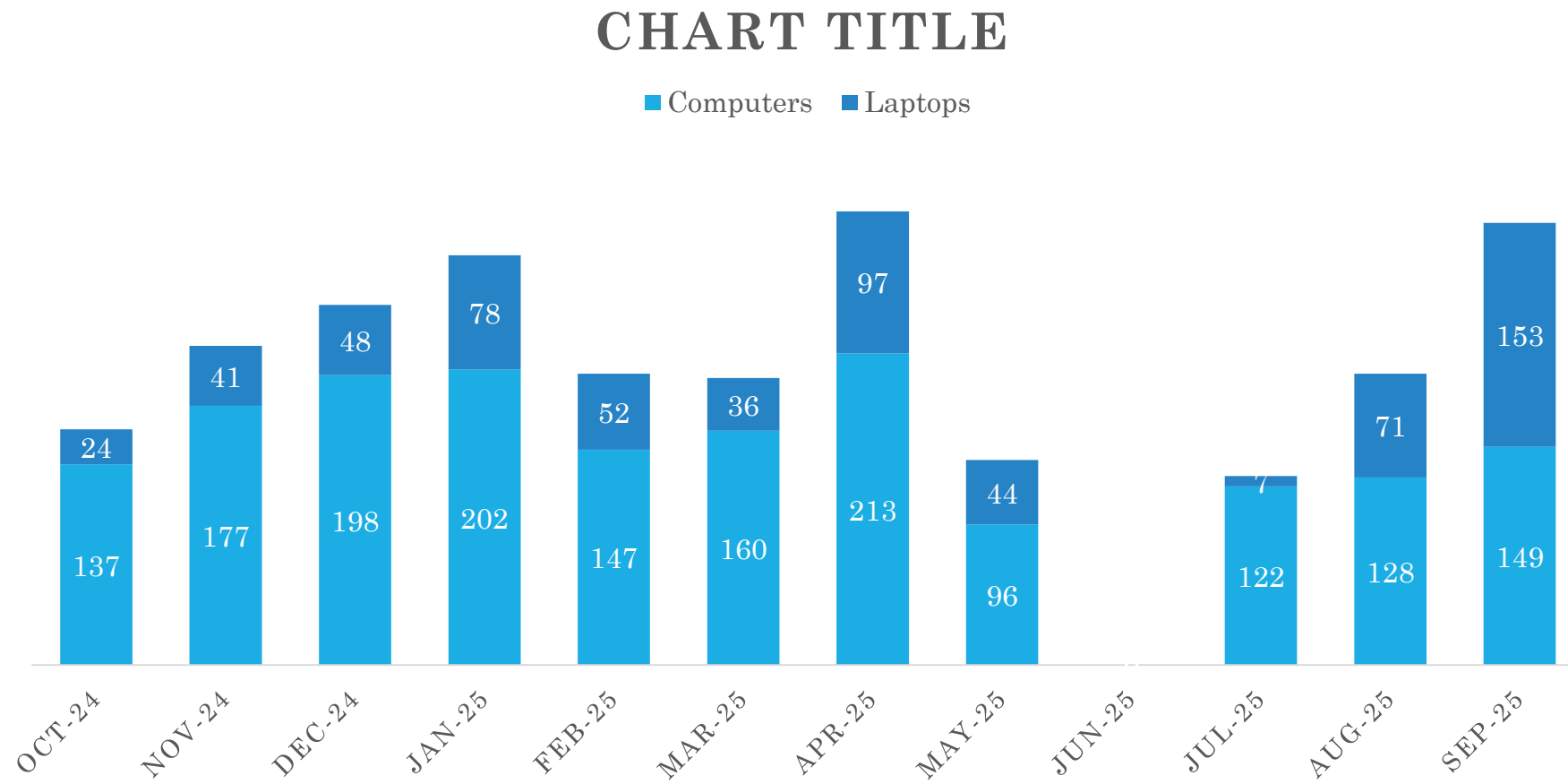
Circulation Statistics by Month



Program Attendance



Computer Use



What's next?

- Ideas for improvement
- Suggestions for programming
- Other thoughts