



Lake Park Town Commission, Florida

Regular Commission Meeting Minutes

Wednesday, November 02, 2022

Immediately following the Community Redevelopment Agency Meeting
Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Michael O'Rourke	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
John Linden	—	Commissioner
Roger Michaud	—	Commissioner
Mary Beth Taylor	—	Commissioner
John O. D'Agostino	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL/ PLEDGE OF ALLEGIANCE

8:45 P.M.

PRESENT

Mayor Michael O'Rourke

Vice-Mayor Kimberly Glas-Castro

Commissioner John Linden

Commissioner Roger Michaud

Commissioner Mary-Beth Taylor

Vice-Mayor Glas-Castro motioned to reorder the agenda, addressing New Business item number 10 prior to special presentations and reports. Commissioner Michaud seconded the Motion.

Voting Yea: Mayor O'Rourke, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Michaud and Commissioner Taylor.

NEW BUSINESS

- 10. A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN "AS IS" PURCHASE AND SALE CONTRACT FOR THE SALE OF THE PROPERTY AT 1100 2nd COURT OWNED BY THE TOWN OF LAKE PARK TO IGOR JOSE OLIVEIRA DE ALMEIDA AND NATASHA AILEEN QUIZA; AND PROVIDING FOR AN EFFECTIVE DATE.**

Igor and Natasha De Almeida expressed gratitude and appreciation to the Commission.

Motion made by Commissioner Michaud, Seconded by Commissioner Linden.

Voting Yea: Mayor O'Rourke, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Michaud and Commissioner Taylor.

The Commission welcomed the De Almeida's to the Town of Lake Park.

SPECIAL PRESENTATION/REPORT:

Commissioner Linden motioned to reorder the agenda, addressing Special Presentation item number two prior to number one. Commissioner Michaud seconded the Motion.

Voting Yea: Mayor O'Rourke, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Michaud and Commissioner Taylor.

- 2. Courtesy presentation by the Village of North Palm Beach on their proposed C-3 district land development regulations.**

Mr. Alex Ahrenholz, Village of North Palm Beach Acting Community Development Director presented to the Commission (see Exhibit A).

Vice-Mayor Glas-Castro expressed concerns regarding the setback for the 9-Story Building along Palmetto Drive. Mr. Ahrenholz announced the Village of North Palm welcomed all feedback from the Town of Lake Park Commission. Mayor O'Rourke suggested to buffer and terrace the structure. Commissioner Michaud suggested the inclusion of a pasture. Vice-Mayor Glas-Castro suggested the incorporation of a setback after the first two stories.

3. Centennial Celebration Presentation

Vice-Mayor Glas-Castro motioned to reorder the agenda, addressing Special Presentation item number three prior to number one. Commissioner Michaud seconded the Motion.

Voting Yea: Mayor O'Rourke, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Michaud and Commissioner Taylor

Special Events Director Riunite Franks presented to the Commission (see Exhibit B). Vice-Mayor Glas-Castro suggested the inclusion of a Town Event between June and September. She expressed concerns regarding the cost of admission to the Centennial Gala (\$100.00 per person). Centennial Celebration Committee Members Patricia Leduc and Evelyn Harris-Clark addressed concerns and justified the cost of admission for the Gala. Vice-Mayor Glas-Castro suggested asking sponsors to purchase seats for residents whom could not afford to attend.

Mayor O'Rourke suggested the inclusion of a ticket-lottery/raffle for the Gala at the September 23, 2023 Centennial Art & Music Festival. Vice-Mayor Glas-Castro suggested giving away the Centennial Celebration Commemorative Book. Mayor O'Rourke suggested to include a Commission Chili Cook-Off as an event. Special Events Director Franks announced the Commission Chili Cook-Off would be included as an event between June-September 2023. The Commission thanked Ms. Leduc and Ms. Harris-Clark for their service on the Centennial Celebration Committee.

1. Town of Lake Park Communications Presentation

Grant Writer/Chief Public Information Officer Merrell Angstreich presented to the Commission (see Exhibit C).

Mayor O'Rourke asked Ms. Angstreich to identify the Town of Lake Park Website Administrator. Ms. Angstreich announced that she was the primary Website Administrator.

Commissioner Linden questioned if printed copies of the Town of Lake Park Newsletter could be provided to local businesses. Ms. Angstreich announced the distribution of printed copies of the Newsletter ceased in 2020 but could be considered for implementation per cost benefit analysis.

Commissioner Michaud questioned if the CodeRed Communications Software disclosed the amount of residents subscribed to multiple language notifications. Ms. Angstreich explained the CodeRed Communications Software did not allow collection or disclosure of the information. Commissioner Michaud questioned if CodeRed could be used to notify residents of Town Events. Ms. Angstreich explained that CodeRed could be utilized for additional notifications; however, it should be utilized judiciously because 866 numbers are commonly perceived as nuisance calls and additional translation costs. Commissioner Michaud suggested merging a CodeRed Link into the Town Newsletter.

Vice-Mayor Glas-Castro expressed appreciation for the direct mail flyers and suggested quarterly newsletters of Town of Lake Park Highlights.

Mayor O'Rourke questioned if there was a method to increase the number of people registered with Constant Contac. He also questioned if local business email addresses were included in the contact list. Ms. Angstreich explained she acquires email addresses per Business Tax Receipt lists, registered Library users, and collection of email addresses from Town Workshops/Meetings. She announced approximately 30 email addresses were added on a monthly basis.

The Commission thanked Ms. Angstreich for her presentation.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

4. **October 19, 2022 Regular Commission Meeting Minutes**
5. **Resolution of the Town Commission of the Town of Lake Park, Florida, Authorizing and Directing the Mayor to Execute an Agreement with the State of Florida, Department of Environmental Protections Resilient Florida Program for Grant Funds Associated with the Stormwater Master Plan Five Percent Bioswales Program – 2nd Street Project.**
6. **Resolution to Authorize the Mayor to Execute an Agreement with Image Janitorial Services, Inc. for the Provision of Janitorial Services for Town Buildings and Parks Restrooms, per the Pricing, Terms, and Conditions of the Town's RFP No. 109-2022.**
7. **Resolution of the Town Commission of the Town of Lake Park, Florida Authorizing and Directing the Mayor to Execute an Amendment to the Contract with M & M Asphalt Maintenance, Inc., d/b/a All County Paving, for Maintenance and Repair of Town Streets, Roads, and Sidewalks and Related Services.**
8. **Resolution of the Town Commission of the Town of Lake Park, Florida Authorizing and Directing the Mayor to Execute an Amendment to the Contract with Shenandoah General Construction, LLC, for the provision of stormwater infrastructure maintenance and repair services.**
9. **Resolution Establishing the Qualifying Period for the March 14, 2023 Municipal Election**

Motion made to approve the Consent Agenda by Vice-Mayor Glas-Castro, Seconded by Commissioner Michaud.

Voting Yea: Mayor O'Rourke, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Michaud and Commissioner Taylor

BOARD MEMBER NOMINATION: None

QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION): None

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING: None

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING: None

OLD BUSINESS: None

NEW BUSINESS:

11. Senior Health Fair Sponsorship Request

Town Manager D'Agostino explained the item.

Motion made to approve the sponsorship request for the Senior Health Fair by Vice-Mayor Glas-Castro, Seconded by Commissioner Linden.

Voting Yea: Mayor O'Rourke, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Michaud and Commissioner Taylor

PUBLIC COMMENT:

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TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird had no comments.

Town Manager D'Agostino announced the following comments within Exhibit D.

-Per Consensus, the Commission scheduled the November 16, 2022 Special Call CRA Meeting to begin at 5:30 p.m.

-Per Consensus, the Commission scheduled the Discussion of the Request for Qualifications for a Tennis/Pickleball program for the December 7, 2022 Regular Commission Meeting.

Commissioner Linden announced the Town Commission participation in the Palm Beach County Veteran's Day Parade on November 6, 2022 at 2:00 p.m. He announced the Town Commission would line-up at spot 16. He announced that he enjoyed the most recent read for the record and sunset celebration. He announced the Business at Breakfast evening edition on November 8, 2022.

Commissioner Michaud announced his attendance at the most recent read for the record and sunset celebration. He announced his appointment to the Palm Beach County School Board Advisory Boundary Committee.

Commissioner Taylor announced she read for the record at Lake Park Elementary School.

Vice-Mayor Glas-Castro announced she read for the record at the Lake Park Public Library.

Mayor O'Rourke announced his attendance at his 50th High School Reunion and Rail-Volution.

REQUEST FOR FUTURE AGENDA ITEMS: None

ADJOURNMENT: 10:43 P.M.

FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on November 16, 2022.

Mayor Michael O'Rourke

Town Clerk, Vivian Mendez, MMC



Approved on this 7 of December, 2022