



Lake Park Town Commission, Florida

Regular Commission Meeting Minutes

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Wednesday July 17, 2024

Immediately Following the Special Call

Community Redevelopment Agency (CRA) Meeting

Roger Michaud	—	Mayor
Kimberly Glas Castro	—	Vice Mayor
Michael Hensley	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
John D'Agostino	—	Town Manager
Thomas J. Baird.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

7:08 P.M.

PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner Mary-Beth Taylor

Commissioner Michael Hensley

ABSENT

Commissioner Judith Thomas

PLEDGE OF ALLEGIANCE

Conducted during the CRA meeting.

SPECIAL PRESENTATION/REPORT:

1. Certificate of Completion for Commissioner Michael Hensley

Mayor Michaud presented the certificate to Commissioner Hensley for completing a class for newly elected officials.

2. PowerPoint Presentation of Recommended Fountain Options (See New Business)

Motion to move to New Business made by Commissioner Hensley, Seconded by Vice-Mayor Glas-Castro.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Hensley.

3. Presentation on Capital and Maintenance Projects.

Capital Projects Manager, Mr. John Wille presented (Exhibit A).

Commissioner Taylor asked if a location for the aquatic center would need to be determined as soon as possible. Capital Projects Manager Wille stated it would be advantageous because they would be able to use fill from other excavations to start laying building pads and they are working on accelerating those conversations in order to take advantage of this. He stated that the plan is to have the design of both the Community Center and the Aquatic Center done at the same time. Vice-Mayor Glas-Castro asked when staff will be bringing back the costs before the Commission. Capital Projects Manager Wille stated they are collecting data from some other municipalities and information would be brought forth as soon as possible. Vice-Mayor Glas-Castro stated they would like to see the costs as soon as possible so they can determine if it is cost effective for the Town's residents as far as what the admission fees would need to be and if that would be affordable.

Public Works Director Mr. Jaime Morales continued with the presentation.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

- Kelly Fleury introduced himself as a candidate for Port Commissioner.
- James Sullivan spoke about Evergreen and Foresteria Drive having many potholes.
- John Linden discussed master fee schedule, asking for code compliance update, historical society, sunset celebration drawing visits to the Evergreen House, Evergreen House renovations and the needs of the Historical Society.
- Shana Phelan spoke about her and her husband owning Pura Vida Divers and how they can partner with the Town.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird stated that he wants to work through the Clerk's Office for the Town Manager recruitment in order to maintain integrity of the process. He spoke about the Workshop on the 10th and Park project and suggests preparing a memorandum on how to unfold a workshop. Commission discussed their desire to hold a workshop instead of meeting with staff one on one. Town Attorney Baird also provided updates on current litigation cases with the Town. The Commission agreed to have Town Attorney Baird work with staff on language for existing Accessory Dwelling Units (ADU's).

Assistant Town Manager/Human Resources Director Bambi McKibbin-Turner provided comments via Exhibit B. Consensus was reached to hold the Executive Session at 6pm on August 7, 2024 prior to the Live Local Workshop. Consensus was reached for the Town to provide letters of support for Distribution of Edward Byrne Memorial Justice Assistant (JAG) Program Funding. Commissioner Taylor had no comments.

Commissioner Hensley asked for a discussion on the community center, aquatic park and the dog park.

Vice Mayor Glas-Castro had no comments.

Mayor Michaud stated there was a great Community Forum on Code Enforcement and would like to hold another one on social media/website within the next quarter.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and

considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Motion to move Item #6 to New Business made by Vice-Mayor Glas-Castro. Seconded by Commissioner Hensley. Voting Aye: All

Motion to approve the remaining Consent Agenda made by Commissioner Hensley, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Hensley.

4. July 3, 2024 Regular Commission Meeting Minutes
5. Resolution 39-07-24 Declaring Certain Town-Owned, Tangible Personal Property as “Surplus” and Eligible for Disposal

Item #6 moved to New Business.

6. Naming of the 7th Street Pocket Park (See New Business)

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

7. Ordinance 09-2024 Establish New Regulations for the Use of Parks.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 18, ARTICLE III ENTITLED “PARK REGULATIONS”; PROVIDING FOR THE AMENDMENT OF DIVISION 1 TO ESTABLISH NEW REGULATIONS FOR THE USE OF PARKS, INCLUDING HOURS OF OPERATION, A FEE SCHEDULE AND THE ENFORCEMENT OF THE REGULATIONS; PROVIDING FOR THE AMENDMENT OF DIVISION 2, ENTITLED “PERMIT FOR GROUP ACTIVITIES” PERTAINING TO SPECIAL PERMITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Planner Anders Viane explained the item (Exhibit C). Town Planner Viane stated that it was recommended that there be a revision for second reading that would include language for an appeals process. Vice-Mayor Glas-Castro requested that prior to second reading, staff become familiar with House Bill 1635.

Commissioner Taylor had questions regarding sleeping in the park during the day. Town Planner Viane stated that the provision is broad and is intended to prevent camping in the parks but they can revise the sleeping language prior to second reading. Commissioner Hensley recommended prohibiting repetitive sleeping. Mayor Michaud suggested adding a point of reference that enforcement would be discretionary in regards to sleeping. Assistant Town Manager/Human Resources Director McKibbon-Turner suggested staff review House Bill 1635 before making any changes to the Ordinance. The Commission agreed with this.

Motion to approve Ordinance 09-2024 on first reading made by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Hensley.

Town Attorney Baird read the Ordinance by title only.

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:

NONE

OLD BUSINESS:

Items 8-11 were moved to August 7th meeting.

8. Resolution 49-07-24 Authorizing the Construction of the Access Management Plan from Silver Beach Road to Palmetto Road. (see August 7, 2024)
9. Resolution 50-07-24 Authorizing the Directing the Mayor to Execute a Lighting Maintenance Memorandum Agreement with the State of Florida Department of Transportation. (see August 7, 2024)
10. Resolution 51-07-24 Authorizing and Directing the Mayor to Execute a Landscape Maintenance Memorandum of Agreement with the State of Florida Department of Transportation Pertaining to Silver Beach Road to Palmetto Drive for the Landscape (Crosswalks). (see August 7, 2024)
11. Resolution 52-07-24 Authorizing and Directing the Mayor to Execute a Locally Funded Agreement with the State of Florida Department of Transportation For the Not-to-Exceed Amount of \$76,156. (see August 7, 2024).

NEW BUSINESS:**2. PowerPoint Presentation of Recommended Fountain Options**

Public Works Director Morales presented the item (Exhibit D). Vice-Mayor Glas-Castro stated she would like the lion fountain as it keeps with the theme in the other park. She asked what the size of the pool area is. Public Works Director Morales stated it's a little larger than 8 feet. Mayor Michaud prefers the lion fountain as well. Commissioner Hensley asked about the 40 finishes that are available for the lion fountain. Public Works Director Morales said he will bring options back to the Commission for selection of a finish. Commissioner Taylor asked if the current pool could be used for this fountain. Public Works Director Morales stated it could be used instead of purchasing a new pool, but there would have to be some improvements done to it.

6. Naming of the 7th Street Pocket Park.

Assistant Town Manager/Human Resources Director McKibbin-Turner stated that the Community Redevelopment Agency (CRA) Board chose the name "Centennial Memorial Park".

Motion to approve the name of Centennial Memorial Park made by Commissioner Hensley. Seconded by Commissioner Taylor.

Voting Aye: All.

REQUEST FOR FUTURE AGENDA ITEMS:

Commissioner Hensley requested future agenda items for the aquatic center and the dog park.

ADJOURNMENT:

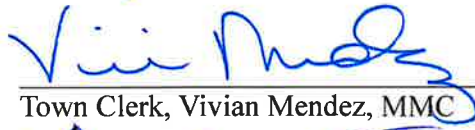
Motion to adjourn made by Commissioner Taylor. Seconded by Commissioner Hensley. Voting Aye: All.

Meeting adjourned 8:28 pm.

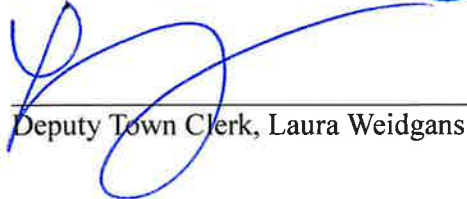
FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on August 7, 2024.



Mayor Roger D. Michaud



Town Clerk, Vivian Mendez, MMC



Deputy Town Clerk, Laura Weidgans

Approved on this 7 of August, 2024



Exhibit A



Department of Public Works

Capital and Maintenance Projects

FY-2024



Agenda

- **Capital Project Review**
- **Maintenance Project Review**



Capital Project Review

- Construction
- Project Procurement
- Engineering & Design
- Community Planning



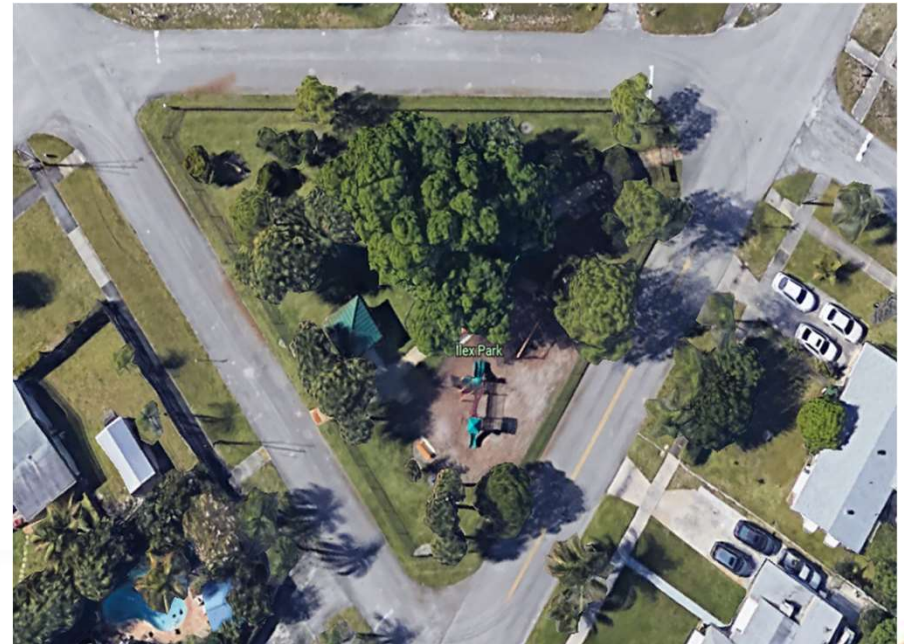
Construction

- **West Ilex Park Improvements – Phase 2 (Playground Enhancement)**
- **Town Hall Preservation**
- **Park Avenue Streetscape Phase 1**
- **PBSO Fence Replacement**
- **Bert Bostrom Infrastructure**
- **Southern Outfall Pipe Replacement**



West Ilex Park Improvements – Phase 2

- **Playground Enhancement**
- **Funding Sources:**
 - **CDBG Grant: \$ 47,704.00**
 - Palm Beach County - Department of Housing & Economic Development
 - **Town Match: \$ 48,044.00**
- **Status:** Construction is in progress
- **Estimated Completion Date:** September 2024





Town Hall Preservation

- **Scope of Work:**
 - Balcony Restoration, Roof Replacement, Truss Framing Repairs, and Building Waterproofing and Painting
- **Funding Sources:**
 - **Historic Preservation Grant: \$325,000**
 - Division of Historical Resources
 - **Town Match: \$325,000**
- **Status:** Construction is in progress
- **Estimated Completion Date:** July 2024





Park Avenue Streetscape Phase 1

- **Scope of Work:**

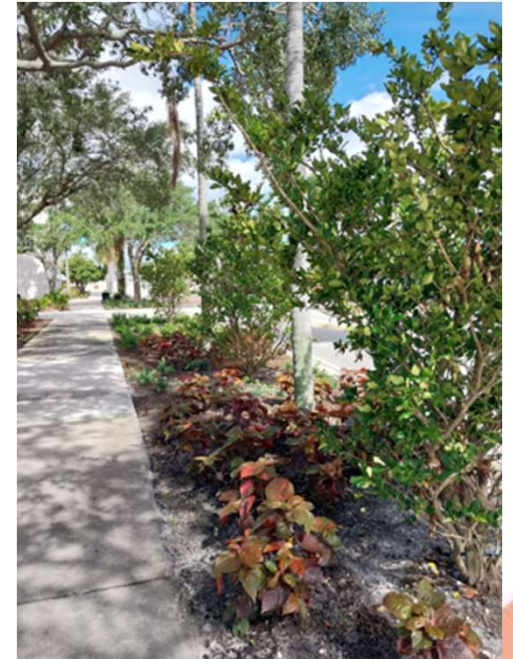
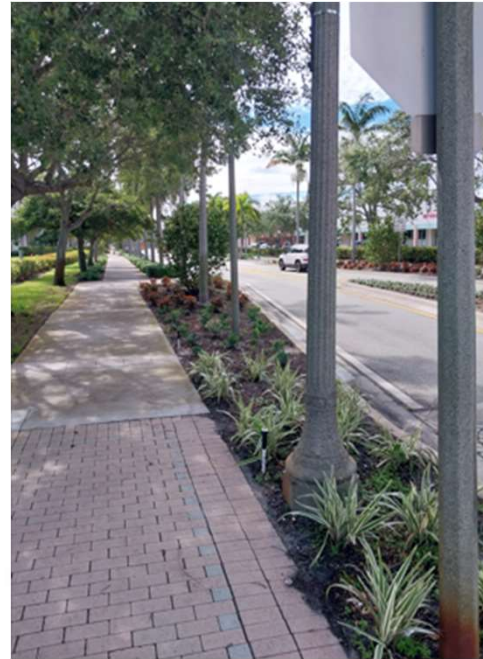
- Street Enhancement
- Concrete Sidewalk Improvements
- Landscape Enhancements
- Clock Tower Refurbish

- **Funding Sources:**

- Town CRA \$466,084

- **Status:** Construction is in progress

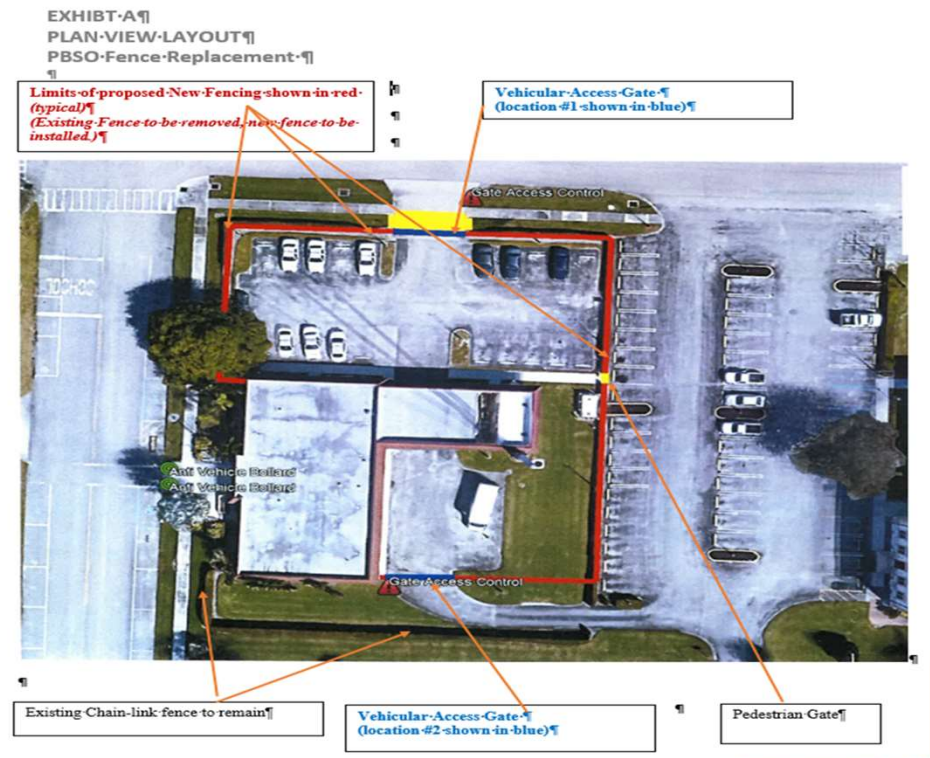
- **Estimated Completion Date:** July 2024





PBSO Fence Replacement

- **Scope of Work:**
 - Perimeter Fence Replacement
 - New Anti-Climb Perimeter Fence
 - Rolling Vehicular Gates / w motors
 - Swing Pedestrian Gate
- **Funding Sources:**
 - Town: \$155,000
- **Status:** Construction is in progress
- **Estimated Completion Date:** September 2024





Bert Bostrom Infrastructure

- **Scope of Work:**
 - Drainage Improvements
- **Funding Sources:**
 - Town (Design): \$189,055
 - Federal Funds (Construction): \$5,621,838
 - Florida Commerce CDBG-MIT Grant
- **Status:** Construction is in progress
- **Estimated Completion Date:** July 2025





Southern Outfall Pipe Replacement

- **Scope of Work:**
 - Drainage Improvements
- **Funding Sources:**
 - Town (Design): \$158,370
 - Federal Funds (Construction): \$3,450,696
 - Florida Commerce CDBG-MIT Grant
- **Status:** Construction Schedule
 - August 2024
- **Estimated Completion Date:** August 2025





Project Procurement “Bidding”

- **Town Library Roof Replacement**
- **Cured In-place Pipe Lining**
- **Professional Engineering And Design Services**



Town Library Roof Replacement

- **Scope of Work:**
 - Roof Replacement
- **Funding Sources:**
 - Town: \$285,000
- **Status:** Bidding Completed
 - **Scheduled to start:** August 2024





Cured In-place Pipe Lining

- **Scope of Work:**
 - Repair Existing Stormwater Piping
- **Funding Sources:**
 - **Grant: \$150,000**
 - Florida Commerce CDBG-MIT Grant
- **Status:** Bidding scheduled
 - August 2024





PROFESSIONAL ENGINEERING AND DESIGN SERVICES

- **For the 10th Street Infrastructure Improvement Project**
- **Scope of Work:**
 - Storm Drainage Improvements
 - Sidewalk / Bike Lane Modifications
 - Roadway Reconstruction
 - Landscape / Irrigation
- **Funding Sources:**
 - **Federal Funds (Design) \$195,000**
 - Florida Commerce CDBG-MIT Grant
- **Status:** Bid Advertisement Scheduled
 - August 2024
- **Project Workshop Scheduled:** September 2025





Engineering & Design

- **10th Street Oval-about**
- **Park Avenue Lane Reduction**
- **Septic To Sewer Conversion**
- **Evergreen House Restoration**
- **Town Hall ADA Access**



10th Street Oval-About

- **Scope of Work:**
 - Roadway Modification
- **Funding Sources:**
 - Estimated Cost \$2,500,000
- **Status:** Design Completed
 - Project pending funding





Park Avenue Lane Reduction (Road Diet)

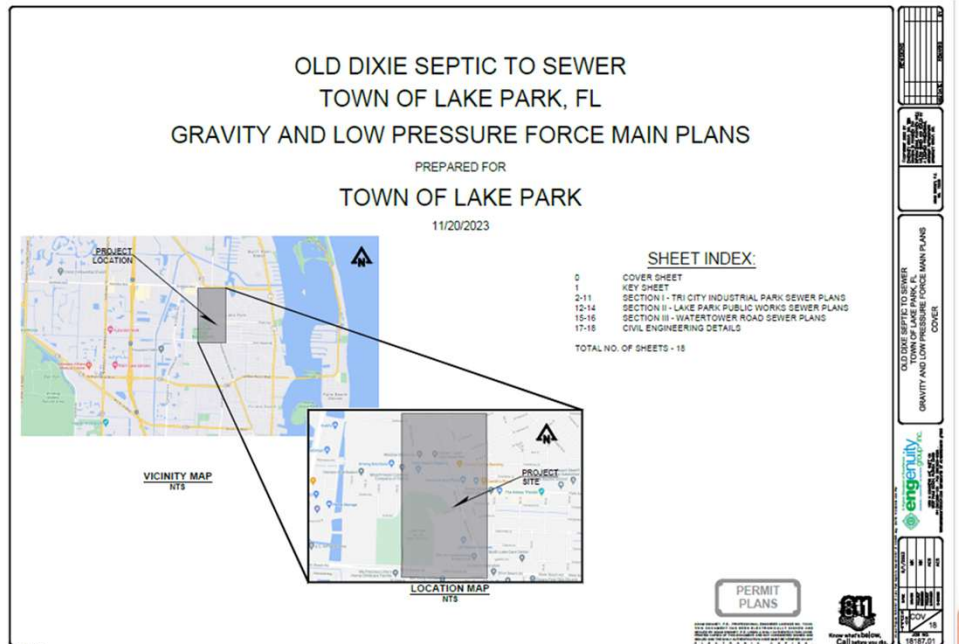
- **Scope of Work:**
 - On-Street Parking
 - Stormwater Improvements
 - Pedestrian & Bicycle Access
- **Funding Sources:**
 - Estimated Cost \$3,500,000
- **Status:** Design Completed
 - Project pending funding





Old Dixie Septic to Sewer Conversion

- **Scope of Work:**
 - Septic To Sewer Conversion (Gravity and Low-Pressure Force Main)
- **Funding Sources:**
 - Estimated Cost: \$6,000,000
- **Status: Design Completed**
 - Project Pending Funding





Evergreen House Restoration

- **Scope of Work:**
 - Interior and Exterior Restoration Work
- **Funding Sources:**
 - Town Match: \$198,500
 - Historical Preservation Grant: \$198,500
 - Division of Historical Resources
- **Status:** Project Pending
 - Grant Agreement Execution
 - Architectural Design





Town Hall ADA Access

- **Scope of Work:**
 - Architectural Design Work for ADA Modifications
- **Funding Sources:**
 - **Town Match: \$15,281**
 - **Historical Preservation Grant: \$15,281**
 - Division of Historical Resources
- **Status:** Project Pending
 - Grant Agreement Execution
 - Bidding for Architectural Design





Community Planning

- **Street Lighting Improvements**
- **Stormwater Bioswale Program**
- **Community Center / Aquatic Center**
- **Seawall Reconstruction**
- **Dog Park**



Street Lighting Improvements

- **Scope of Work:**
 - Town Wide Street Lighting Improvements
- **Funding Sources:**
 - The first phase will cost the Town nothing upfront. Monthly charges are being estimated for the upgrade of 159 Street Light.
 - The second phase will require the Town to fund upgrading the infrastructure for approximately 379 Street lights.
- **Status:** Project Pending
 - Construction Documents
 - Permitting and Construction

Exhibit B – Existing light pole locations





Stormwater Bioswale Program

- **Scope of Work:**

- Stormwater Management Through Implementation of Bioswale Construction

- **Funding Sources:**

- Grant Funding available via the Florida Department of Environmental Protection (FDEP)

- **Status:** Program Pending

- Grant Opportunity



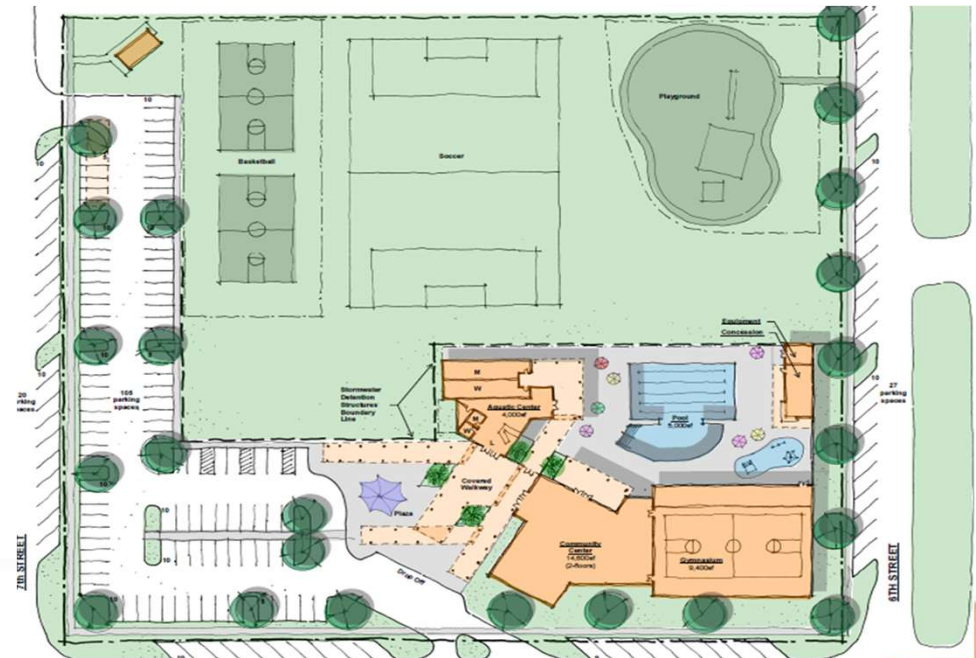
Future Project Location

- 6th Street and Date Palm Drive
- 9th Street and Kalima Drive
- Park Avenue at Municipal Complex
- West Ilex Drive
- Flagler Blvd. & Northern Drive
- South Lake Area



Community Center and Aquatic Center

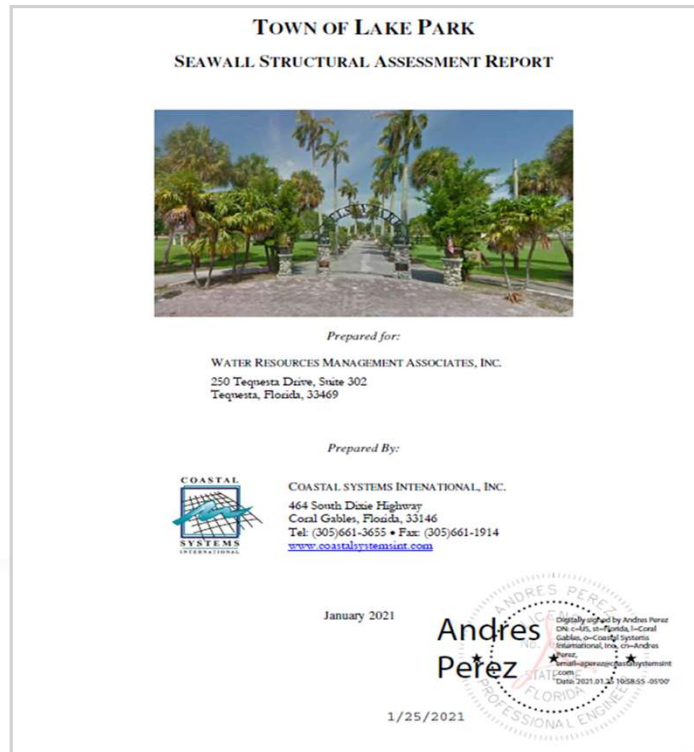
- **Scope of Work:**
 - Build a Community Center and Aquatic Facility
- **Status:** Project Pending
 - Stakeholder Workshops
 - Commission Presentation / Discussion
 - Conceptual Design Work
 - Cost Estimates
- **Note:** Site determinations are required, which may affect the Bert Bostrom site reconstruction work.





Kelsey Park Seawall Reconstruction

- **Scope of Work:**
 - Structural Assessment Report - Completed
- **Status:** Project Pending
 - Stakeholder Workshops
 - Commission Presentation / Discussion
 - Up-Dated Cost Estimates
 - Grant Funding Assistance





Dog Park

- **Scope of Work:**
 - Park location with dog-friendly amenities
- **Status:** Project Pending
 - Identify a Suitable Location





Maintenance Project Review

- Stormwater Infrastructure
 - Rehabilitation
 - Replacement
- Right of Way Infrastructure Improvement
 - Sidewalk repair and replacement





Stormwater Infrastructure Replacement

- **Scope of Work:**
 - Replace the High-density polyethylene (HDPE) exfiltration system and install a new Reinforced Concrete Pipe (RCP) exfiltration system
- **Status:** Project Completed
- **Funding Source:**
 - Stormwater Non-Ad Valorem Assessment Fee
- **Location:**
 - 1110 to 1130 Seminole Boulevard (\$78,765)
 - 440 Crescent Drive to 1105 Seminole Boulevard (\$79,060)
 - 311 9th Street (\$179,393)





Stormwater Infrastructure Replacement

- **Scope of Work:**
 - Repaired Reinforced Concrete Pipe (RCP) exfiltration system
 - Rehabilitation of catch basin
- **Funding Source:**
 - Stormwater Non-Ad Valorem Assessment Fee
- **Status:** Project Completed
- **Location:**
 - 319 4th Street (\$8,475)
 - 811 Northern Drive (\$8,475)
 - 704 W. Jasmine Drive (\$7,500)





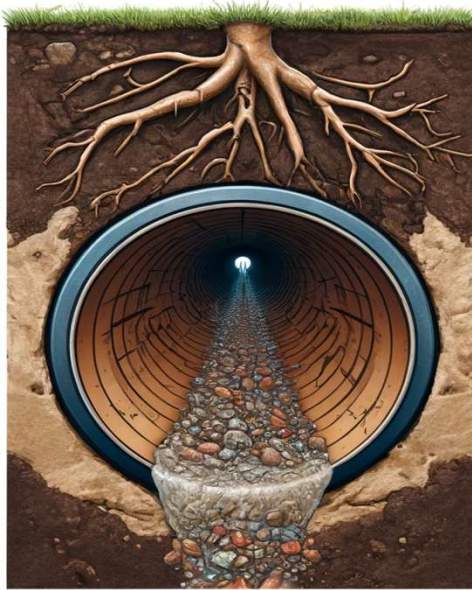
2nd Street Stormwater Green Infrastructure

- **Scope of Work:**
 - Drainage and Road Surface Improvement
- **Funding Source:**
 - Grant Funds: \$553,759
- **Status:** Project Completed
- **Location:**
 - 2nd Street, between Foresteria Drive and Evergreen Drive





Cured-in-Place Pipe (CIPP) Lining Project



Location	Estimated Cost
306 9 th Street	\$6,001.16
801 Park Avenue	\$40,380.70
807 to 811 Northern Drive	\$16,257.74
802 to 809 Poplar Drive	\$6,230.00
835 to 842 Cypress Drive	\$7,981.93
319 4 th Street	\$8,475.00
811 Northern Drive	\$8,475.00
Estimated Total Cost	\$93,801.53



Pipe Replacement Projects

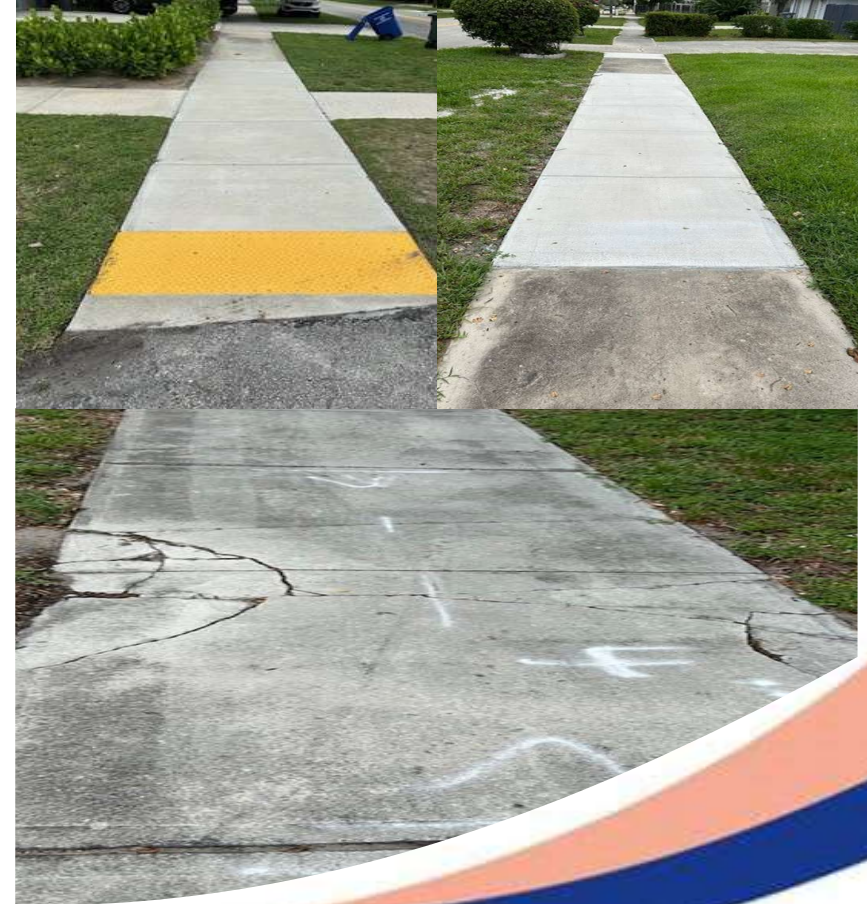


Location	Estimated Cost
Main Line #253 810 to 840 Seminole Boulevard	\$104,270.00
Main Line #256 809 to 839 Seminole Boulevard	\$106,788.00
401 6 th Street	\$58,400.00
Total Estimated Cost	\$269,458.00



Sidewalk Repair or Replacement

- **Scope of Work:**
 - Repaired or replaced sections of sidewalks within the town to improve pedestrian safety and connectivity.
- **Funding Source:**
 - Town: \$275,000
- **Status:** Project ongoing
- **Locations Completed:**
 - Bayberry Drive, Cypress Drive, Date Palm Drive, Flagler Boulevard, Foresteria Drive, Greenbriar Drive and Hawthorne Drive





Discussion/Questions



**TOWN MANAGER COMMENTS
REGULAR TOWN COMMISSION MEETING
Wednesday, July 17, 2024**

Exhibit B

HUMAN RESOURCES

Job Openings:

The following open position is being advertised:

Sanitation Truck Operator II – Pay Range: \$21.65 to \$ 34.63 per hour. Deadline for receipt of applications is 5 p.m. on July 18, 2024

The following volunteers are needed for the Lake Park Public Library:

- Tutors for one-on-one English language learning
- Tutors for one-on-one basic computer and digital literacy
- Data entry
- Shelving
- Facilitator for English Exchange Group

To view the complete job posting for the above positions or volunteer opportunities or to download an employment or volunteer application, please visit the Town's official website at www.lakeparkflorida.gov. For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

Union Negotiations

Negotiation of the current Collective Bargaining Agreement between the Town and the Federation of Public Employees, Division of the National Federation of Public and Private Employees (AFL-CIO) which is due to expire on September 30, 2024 is continuing. Staff has met again with the Union and as a result it is necessary to schedule another Executive Session with the Commission for the purpose of presenting the Union's counter-proposal and obtaining the Commission's feedback. The date for such Executive Session is proposed as Wednesday, August 7, 2024. Because the "Live Local" workshop is scheduled to take place on 8/7/2024, is it possible that the Executive Session take place before the workshop so that once the Executive Session is finished, the Commission can go directly into the workshop and then the regular Commission meeting?

SPECIAL EVENTS

Sunset Celebration

Sunset Celebration will be held on Friday, July 26 from 6:00 p.m. – 9:00 p.m. in Kelsey Park. This month's event will feature live entertainment from The Samantha Russell Band! For more information, call 561-840-0160.

Jetsetv Summer Soccer Camp & Tournament

Jetsetv will host their annual Summer Soccer Camp from July 22-26 for youth ages 6-12 in Kelsey Park. They will host an adult Street Soccer Tournament on July 27 from 5:30 p.m. – 10:00 p.m. For more information regarding the camp and tournament, call 561-881-3338.

TOWN COMMISSION CONSENSUS

Request for Letters of Support for Distribution of Edward Byrne Memorial Justice Assistant (JAG) Program Funding:

The Palm Beach County Criminal Justice Commission is seeking letters of support from municipalities for the distribution of \$348,087 of Federal Fiscal Year 2023 Edward Byrne Memorial Justice Assistant Grant (JAG) funds for the following projects within Palm Beach County:

Subrecipient	Project Title	Amount
Palm Beach County Board of County Commissioners	Countywide Reentry Program-City of Riviera Beach	\$240,228
Palm Beach County Board of County Commissioners	Equipment for Law Enforcement Agencies Countywide	\$107,859
TOTAL		\$348,087

The June 25, 2024 letter requesting such support along with the sample letter of support are attached. The deadline submittal of support letters is July 19, 2024. Is it the consensus of the Commission to provide such support letter (which I can sign in the Town Manager's absence)?



Criminal Justice Commission

301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401-4705

(561) 355-4943

<http://discover.pbcgov.org/criminaljustice/>

Fax: (561) 355-4941

Rachel Docekal, Chair

Lauren Whetstone, Vice Chair

Marcia Andrews, Treasurer

Matt Pawlowski, Secretary



**Palm Beach County
Board of County Commissioners**

Maria Sachs, Mayor

Maria G. Marino, Vice Mayor

Gregg K. Weiss

Michael A. Barnett

Marci Woodward

Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

June 25, 2024

To All Palm Beach County Mayors:

The Criminal Justice Commission (CJC) seeks your approval in the allocation of Federal Fiscal Year 2022 (County Fiscal Year 2023) Edward Byrne Memorial Justice Assistance Grant (JAG) Program (JAG-Countywide) funds. The total allocation to Palm Beach County is \$348,087. The CJC received notification on June 11, 2024 of this funding for the period October 1, 2023, through September 30, 2025.

The CJC will provide funding for two important initiatives at the funding amounts listed below including: 1) \$240,228 for the Countywide Reentry Program, which provides transitional services for adults and juveniles released from jail and prison to Palm Beach County; and 2) \$107,859 will be used to purchase equipment for law enforcement agencies countywide. The funds will address the safety concerns of the School District of Palm Beach County law enforcement agency.

Subrecipient	Project Title	Amount
Palm Beach County Board of County Commissioners	Countywide Reentry Program-City of Riviera Beach	\$240,228
Palm Beach County Board of County Commissioners	Equipment for Law Enforcement Agencies Countywide	\$107,859
TOTAL		\$348,087

The Florida Department of Law Enforcement (FDLE) requires that fifty-one percent (51%) of the local units of government representing at least fifty-one percent (51%) of the county's population agree on the allocation of these funds. For your convenience, we have prepared the attached sample letter for your use. **Due to the application deadline, we ask that this letter be received at the CJC Office no later than July 19, 2024.** Please send your letters digitally to Dawn Caveness-Davenport at the email address: dcavenes@pbccgov.org.

(PLEASE DO NOT SEND THE LETTER TO FDLE)

If you should require additional information or have any questions, please contact Dawn Caveness-Davenport (561) 355-3396. Your immediate attention to this matter is greatly appreciated.

Sincerely,

Todd Bonlarron
Assistant County Administrator

Cc: All Palm Beach County Police Chiefs
Richard C. Radcliff, Executive Director, PBC League of Cities

Month DD, YYYY

Mr. Cody Menacof
Bureau Chief
Office of Criminal Justice Grants
Florida Department of Law Enforcement
PO Box 1489
Tallahassee, FL 32302-1489
C/O THE CRIMINAL JUSTICE COMMISSION

Dear Mr. Menacof:

In compliance with the State of Florida Rule 11D-9, F.A.C., the Unit of Government Name approves the distribution of \$348,087 of Federal Fiscal Year 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) funds for the following projects within Palm Beach County:

Subrecipient	Project Title	Amount
Palm Beach County Board of County Commissioners	Countywide Reentry Program-City of Riviera Beach	\$240,228
Palm Beach County Board of County Commissioners	Equipment for Law Enforcement Agencies Countywide	\$107,859
TOTAL		\$348,087

Sincerely,

[Chief Official Name]
[Unit of Government Name]



Exhibit C

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: July 3, 2024

Agenda Item No.

Agenda Title: AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 18, ARTICLE III ENTITLED "PARK REGULATIONS"; PROVIDING FOR THE AMENDMENT OF DIVISION 1 TO ESTABLISH NEW REGULATIONS FOR THE USE OF PARKS, INCLUDING HOURS OF OPERATION, A FEE SCHEDULE AND THE ENFORCEMENT OF THE REGULATIONS; PROVIDING FOR THE AMENDMENT OF DIVISION 2, ENTITLED "PERMIT FOR GROUP ACTIVITIES" PERTAINING TO SPECIAL PERMITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

- | | | | |
|-------------------------------------|--|--------------------------|----------------|
| <input type="checkbox"/> | SPECIAL PRESENTATION/REPORTS | <input type="checkbox"/> | CONSENT AGENDA |
| <input type="checkbox"/> | BOARD APPOINTMENT | <input type="checkbox"/> | OLD BUSINESS |
| <input checked="" type="checkbox"/> | ORDINANCE ON 1st READING | | |
| <input type="checkbox"/> | NEW BUSINESS | | |
| <input type="checkbox"/> | OTHER | | |

Approved by Town Manager **John D'Agostino** Digitally signed by John D'Agostino
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager, email=jdagostino@lakeparkflorida.gov, c=US
Date: 2024.06.27 15:26:07 -04'00' **Date:** _____

Anders Viane / Planner
Name/Title

Originating Department: Community Development	Costs: \$ Legal Review Funding Source: Legal Acct: #108 <input type="checkbox"/> Finance _____	Attachments: → Ordinance ____-2024
Advertised: Date: Will be advertised by Town Clerk 10 days prior to 2 nd Reading Paper: <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone or Not applicable in this case AV Please initial one.

Summary Explanation/Background:

This ordinance is being brought forward to codify standards of conduct and make quality of life changes to the section governing Town Parks as well as make minor improvements to the section governing special event permits. Under the previous version of Division 1, this ordinance was

primarily concerned with Town Parks only. The new version broadens the scope of the language to include all Town properties and establish standards of conduct, fire prevention standards, vehicular use standards, and law enforcement procedures for those facilities. This ordinance was crafted based on recommended language from the Palm Beach County Sheriff's Office and was developed in close conjunction with PBSO and the Special Events Department. It provides protections against vandalism, loitering, camping, reckless use of flammable materials, and the use of drones to ensure a high quality and peaceable experience for all park and public facility users in accordance with state law. It also carves out exemptions for special event permits, both public and private, to allow for parks and public facilities to serve as recreational venues subject to proper procedures. Accordingly, this ordinance makes several minor updates to Division 2 necessitated by the updates to Division 1, refining terminology and procedures.

Recommended Motion: I MOVE TO APPROVE ORDINANCE NO. __-2024 on first reading.



Exhibit D

Department of Public Works

Proposed Fountain substitution for
Kelsey Park East



Four Lady's Fountain

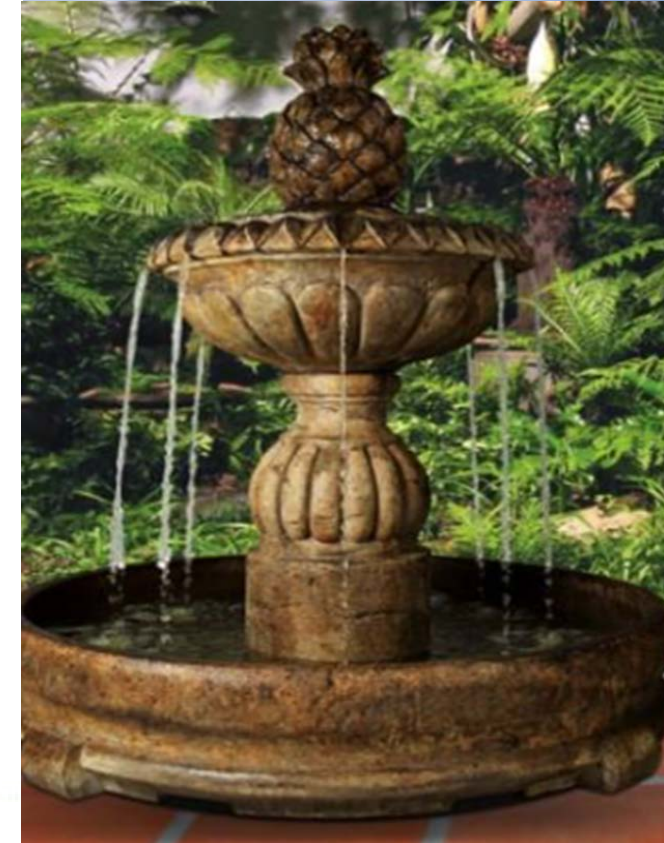
- We have received a restoration quote from Cast Stone International for \$14,449.00





Pina Cascada Fountain

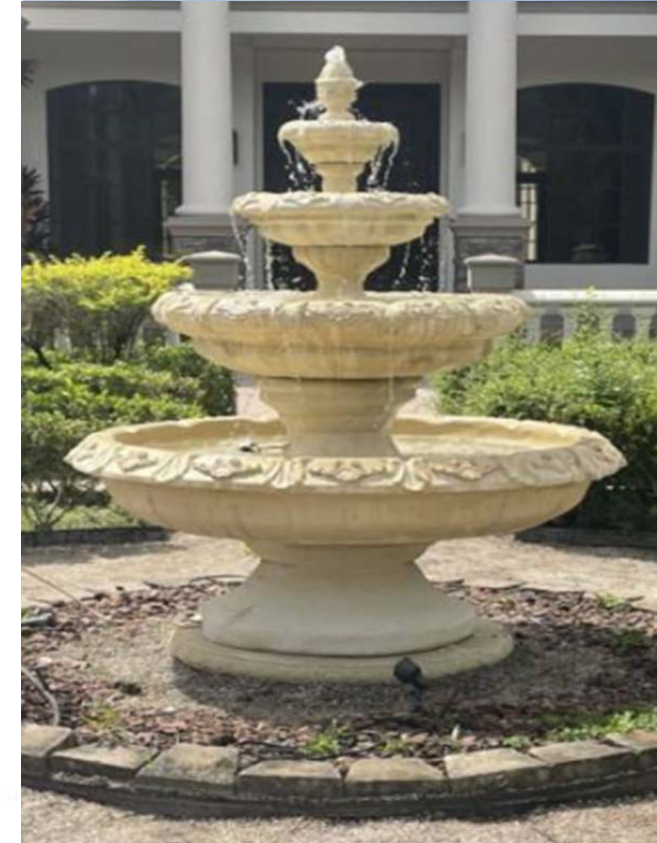
- Price: \$2,144.00
- 56" tall fountain in 52" wide fountain basin shown in Relic Lava.





Pina Cascada Fountain

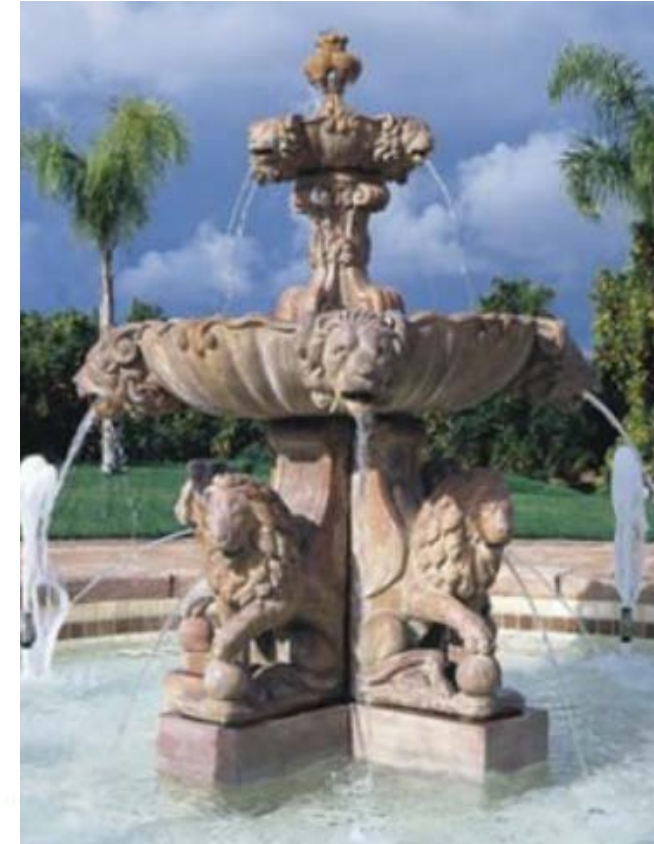
- Price: \$4,400.00
- 81" tall fountain in 72" wide fountain classical four-tier fountain.





Plumbed Large Lion Fountain

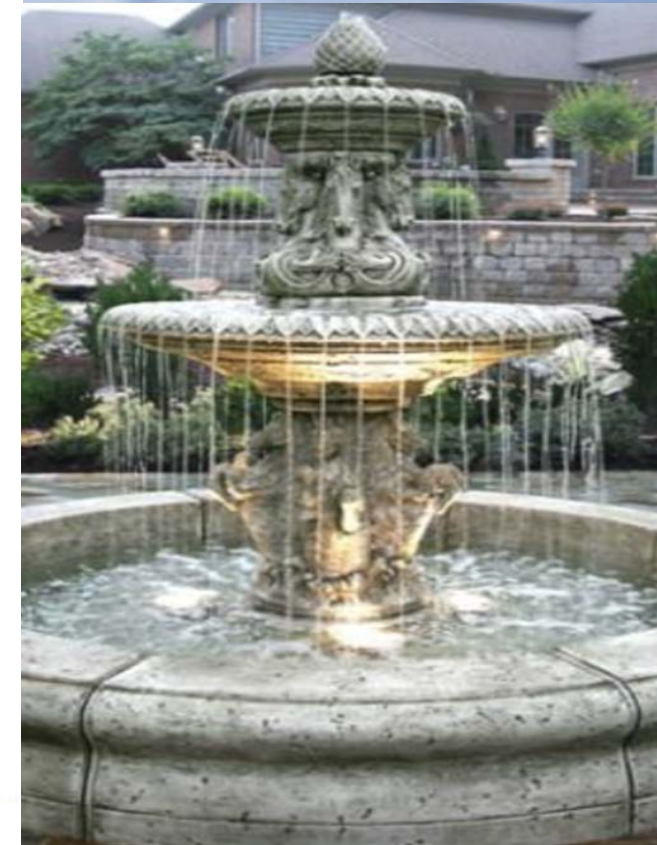
- Price: \$7,621.99
- Dimensions: 97" H x 72" W
- Weight: 3,298 lbs.
- Hand-crafted in the USA by skilled artisans
- Shown in the Sienna finish
- Made of cast stone
- 40 different finishes available
- Plumbed for Pond, does not include pond
- Requires a minimum 10-foot custom built pond
- Requires minimum 1-quarter horsepower exterior pool-type pump and filtration system





Cavalli Tiered Outdoor Fountain

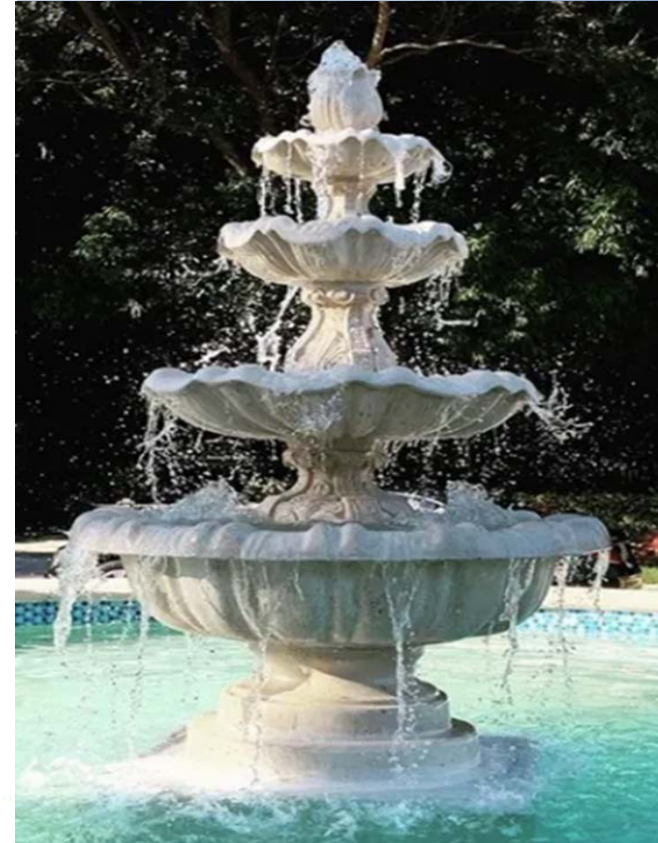
- Price: \$8,499.00
- Dimension: 86"H x 99½"W
- Weight: 2067 lbs.
- Shown in Vintage Stone
- Available in 40 different colors
- Cast Stone is built to last
- Recirculating pump included
- Lighting is not included, but is available





Royal Four -Tier Water Fountain

- Price: \$12,749.00
- 84" H X 48" DIAM.
- Finish: Italian Sandstone Buff





Fine's Gallery Custom Marble

- Price: \$25,000.00
- A mixture of Copper Tone Bronze with Patina highlighting throughout accentuates the beauty of fine detail of this delightful three-tier Bronze Pedestal Fountain.
- Dimensions: H:96in W:48in D:48in





Discussion/Questions



Town of Lake Park
PUBLIC COMMENT CARD

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date _____

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name: _____

Address: _____

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

Commission

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date 07-15-2024

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name: J SULLIVAN
Address: 348 FINGER BLVD

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):

10 acre problem from EVERGREEN TO
100 FT NORTH OF FORESTRIA

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date

7/17/24

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name:

John Linden

Address:

568 W. Redwood DR

If you are interested in receiving Town information through Email, please provide your E-mail address:

MASCARO @ AOL. COM

I would like to make comments on the following Agenda Item:

LAKE PARK HISTORIC EVERGREEN HOUSE
RENOVATIONS

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date

7/17/24

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name:

John Linder

Address:

568 N. Redwood Dr

If you are interested in receiving Town information through Email, please provide your E-mail address:

MASCARD@AOL.COM

I would like to make comments on the following Agenda Item:

MASTER Fee Schedule

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date

~~7/9~~ 7/17/24

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name:

John Linder

Address:

568 N. Redwood DR

If you are interested in receiving Town information through Email, please provide your E-mail address:

PLASCA 20 @ AOL. COM

I would like to make comments on the following Agenda Item:

CODE UPDATE

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date

7/19/24

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name:

John Lindberg

Address:

568 W. Redwood DR

If you are interested in receiving Town information through Email, please provide your E-mail address:

MASCARD @ AOL. COM

I would like to make comments on the following Agenda Item:

HISTORIC SOCIETY UPDATE

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



Town of Lake Park
PUBLIC COMMENT CARD

CIVILITY AND DECORUM

The Town of Lake Park is committed to civility and decorum to be applied and observed by its elected officials, advisory board members, employees and members of the public who attend Town meetings. The following rules are hereby established to govern the decorum to be observed by all persons attending public meetings of the Commission and its advisory boards:

- Those persons addressing the Commission or its advisory boards who wish to speak shall first be recognized by the presiding officer. No person shall interrupt a speaker once the speaker has been recognized by the presiding officer. Those persons addressing the Commission or its advisory boards shall be respectful and shall obey all directions from the presiding officer.
- Public comment shall be addressed to the Commission or its advisory board and not to the audience or to any individual member on the dais.
- Displays of disorderly conduct or personal derogatory or slanderous attacks of anyone in the assembly is discouraged. Any individual who does so may be removed from the meeting.
- Unauthorized remarks from the audience, stomping of feet, clapping, whistles, yells or any other type of demonstrations are discouraged.
- A member of the public who engages in debate with an individual member of the Commission or an advisory board is discouraged. Those individuals who do so may be removed from the meeting.
- All cell phones and/or other electronic devices shall be turned off or silenced prior to the start of the public meeting. An individual who fails to do so may be removed from the meeting.

Meeting Date 7-17-24

Cards must be submitted before the item is discussed!!

***Three (3) minute limitation on all comments

Name: Shana Phelan

Address: 718 Evergreen Dr. Lake Park

If you are interested in receiving Town information through Email, please provide your E-mail address: Shana@puravidedivers.com

I would like to make comments on the following Agenda Item:

Community Aquatic Center

I would like to make comments on the following Non-Agenda Item(s):

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.