



# Lake Park Town Commission, Florida

## Regular Commission Meeting Minutes

Wednesday, October 04, 2023

Immediately Following the Special Call Community

Redevelopment Agency Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

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<b>Roger Michaud</b>	—	<b>Mayor</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Mayor</b>
<b>John Linden</b>	—	<b>Commissioner</b>
<b>Mary Beth Taylor</b>	—	<b>Commissioner</b>
<b>Judith Thomas</b>	—	<b>Commissioner</b>
<b>John D'Agostino</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

***PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.***

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### CALL TO ORDER/ROLL CALL

6:42 P.M.

### PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner John Linden

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

### PLEDGE OF ALLEGIANCE

The pledge was conducted during the Special Call Community Redevelopment Agency Meeting.

## **SPECIAL PRESENTATION/REPORT:**

1. Proclamation Declaring October 1-7, 2023, as Banned Books Week  
Mayor Michaud presented Library Director Judith Cooper with the proclamation. Library Director Cooper listed books that are being banned. She expressed her passion for reading and books in general. She thanked the Commission for the support of this proclamation.
2. Proclamation Declaring October 15-21, 2023, National Friends of Libraries Week  
Vice-Mayor Glas-Castro presented members of the Friends of the Library with the proclamation. Friends of the Library representative Mrs. Batista thanked everyone for their support of the proclamation and encouraged everyone to become a member of the Friends of the Library.
3. Presentation on Recent, Ongoing, and Programmed Public and Private Infrastructure Improvement Projects in the Town of Lake Park.

Public Works Director Roberto Travieso and Project Manager John Wille presented to the Commission (see Exhibit "A"). Commissioner Linden asked about the light poles in the Town and what the cost would be. Public Works Director Travieso stated that this would only affect electrical distribution utility poles, not street lighting and the Town does not own any of those poles. Commissioner Linden also stated there was a discrepancy between the presentation provided to the Commission and the one that is up on the screen. Project Manager Wille stated the grant is for \$325,000, but requires a Town match for \$325,000. Project Manager Wille went on to say that the town is approaching its total required contribution and everything after that would be grant funded. He stated they would provide an updated presentation that would account for the discrepancy. Commissioner Linden asked about the CRA Streetscape Project and if it included any work on the roadway. Project Manager Wille stated there is no asphalt work being done, but it does include re-setting the pavers.

Commissioner Thomas also asked that the Town's documentation delineate the grant funds that are a part of this project prior to publishing to the Town website so that it coincides with the budget that was adopted. She also wanted to thank Grant Writer/Chief Public Information Officer Merrell Angstreich for making it possible to obtain the \$11 million grant. She also wants the residents to understand that staff is here for them as well.

Commissioner Taylor spoke positively of the upcoming projects in the Town such as the Monument sign and the Pocket Park.

Vice-Mayor Glas-Castro wanted to thank staff as well. Commissioner Thomas asked about the capital project signs and if this was a part of the budget. Project Manager Wille stated that they are a part of each project's budget. Commissioner Linden requested to have more frequent updates on Town projects such as every 2 months or every month. Vice-Mayor Glas-Castro stated that she felt quarterly updates are adequate. Mayor Michaud agreed with quarterly updates. Commissioner Thomas agreed with quarterly updates as well. Commissioner Taylor stated that the Commissioners could provide their own updates as they see projects progressing throughout the Town.

**PUBLIC COMMENT:**

*This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

-Mrs. Iris Sullivan 348 Flagler Blvd. expressed concerns that the Publix shopping carts are all over the Town and no one is bringing them back to the store.

-Terence Davis thanked the Commission for the work that they do and expressed concern with communication issues with staff and wants to know the process for reporting issues and also for making commendations.

**TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

Town Attorney Baird had no comments.

Town Manager D'Agostino presented his comments via Exhibit "B". The Commission and the Town Manager discussed the approval process for the Eagle Scouts project. The Eagle Scouts will be invited to make a presentation on November 1st. The Commission asked that the Private Public Partnership (P3) Meeting be scheduled for either November 1 or 15. Town Manager D'Agostino also provided an update on the Holiday Light Display project in the town and advised that there will be a Stakeholder Meeting on Tuesday October 10<sup>th</sup> at the Brewhouse Gallery at 8:30 am. Town Manager D'Agostino advised that there will need to be a discussion about possible road closures at night on the weekends to allow for foot traffic. He expects for this to be a significant display of lights and will represent multiple cultures.

Commissioner Thomas stated that she enjoyed the Centennial Celebration. She stated it might have been better attended if there weren't so many interior streets that were blocked off.

Commissioner Linden enjoyed the Centennial Art & Music Festival. He asked that the public parking signs be improved. He stated that the Lake Park Elementary School Centennial Celebration was great. He explained that there was an incident during the Arts & Music Festival in which an individual called him and he did not know how to get assistance from either staff or law enforcements after hours. Public Works Director Travieso explained that with the 2024 budget they have included an after- hours answering service but the service has not yet been rolled out. Commissioner Linden spoke about homeless relocation from another municipality and what we could do for and about them. He asked about utilizing surveillance cameras and a Sheriff's Office presence before the homeless situation gets too far. Mayor Michaud spoke about a Palm Beach Sheriff's Office division that offers assistance to the homeless and that the Town should be relying on the expertise of this division in regards to the homeless in the Town. Mayor Michaud also wanted to commend the Friends of the Lake Park Public Library. Commissioner Linden spoke about an email received about the Little Free Library. Town Manager D'Agostino spoke about residents producing some brochures advertising the Little Free Library, but that any changes to this program would need to be discussed by the Commission. He stated that Commissioner Linden had requested that flyers be printed and distributed. He felt that there were no restrictions about distributing flyers for this program. Grant Writer/Chief Public Information Officer Merrell Angstreich explained that any flyers should be directed through her office as long as the Commission votes that they want these to go out. A discussion ensued regarding the publication of their addresses on flyers. Vice-Mayor Glas-Castro asked when the next stand will be going up. Library Director Judith Cooper stated that they have had two residents that have inquired about having one installed on their property. Commissioner Thomas asked who would pay the cost for production and distribution. Town Manager D'Agostino stated that the Town would bear the cost. Commissioner Linden stated that they are not requesting the Town handle distribution. The Commission discussed. Public Works Director Travieso suggested using a Geographic Information System (GIS) where parties could search for locations and the link could be placed on the library's webpage. The Commission came to consensus to having the Town handle the advertising of the Little Free Libraries.

Commissioner Taylor had no comments.

Vice-Mayor Glas-Castro had no comments.

**CONSENT AGENDA:**

*All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.*

Motion made to approve the Consent Agenda by Commissioner Thomas, Seconded by Vice-Mayor Glas-Castro.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Taylor, Commissioner Thomas

4. September 20, 2023 Final Public Budget Hearing Minutes
5. September 20, 2023 Regular Commission Meeting Minutes
6. Resolution 81-10-23 Joining Other Southeast Florida Local and Tribal Governments, Endorsing the Southeast Florida Climate Action Pledge; Agreeing to Jointly Advance Strategic Climate Adaptation and Mitigation Planning, Programs, Policies, and Projects; and Advancing the Implementation of the Regional Climate Action Plan as Appropriate for Each Government.
7. Resolution 82-10-23 Authorizing and Directing the Mayor to Execute a Contract with 1st Fire and Security, Inc., to Furnish, Install, Maintain, and Monitor the Town Hall Fire Alarm System.
8. Resolution 83-10-23 Recognizing Florida City Government Week as October 16-22, 2023
9. Authorizing the Town Manager to Sign an Agreement with My Three Sons Fireworks Company to Produce the Centennial Celebration Festival Fireworks Display.

**BOARD MEMBER NOMINATION:**

NONE

**QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION):**

NONE

**PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:**

Town Planner Anders Viane explained the proposed Ordinance. Commissioner Linden asked if Nautilus 220 had agreed with these trees. Town Planner Viane explained that it was staff's intention to have these changes. He stated that yes, they were in agreement with the modification. Commissioner Linden asked if this modification would apply to all new buildings. Town Planner Viane replied that any project that would trigger the Greenway planning requirement would have to abide by this. Mayor Michaud asked if previous applicants would have to abide by the new standards. Town Attorney Baird clarified that yes, they would have to meet the new standards.

Motion made to approve Ordinance 08-2023 by Commissioner Thomas, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Taylor, Commissioner Thomas

10. Ordinance 08-2023 Mixed Use Streetscape Landscaping Text Amendments.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF *LAKE PARK*, FLORIDA, AMENDING SECTION 78-83 OF CHAPTER 78 OF THE TOWN CODE PERTAINING TO LANDSCAPING AND PUBLICLY ACCESSIBLE GREENWAY TREE PLANTING REQUIREMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney Baird read the Ordinance by title only.

**PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:**

NONE

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

11. Resolution 84-10-23 Declaring Zoning In Progress Pertaining to the Development Regulations for Affordable or Workforce Housing to Implement the Live Local Act.

Town Manager D'Agostino explained the purpose of the Resolution. Community Development Director Nadia DiTommaso provided a summary of the Resolution (Exhibit C).

Vice-Mayor Glas-Castro commented about the Town's ability to handle certain aspects of the plan. Town Attorney Baird stated that he will be working with staff to develop a workforce housing program. Commissioner Linden stated he would like to see a dollar amount mentioned. Town Manager D'Agostino stated it would depend on economic conditions and housing costs. Commissioner Linden asked if the 1 year deadline is realistic. Community Development Director DiTommaso stated she felt that a maximum of 1 year is reasonable.

Public Comment:

Mr. Glen Spiritis of Riviera Beach has been working with Town staff on a mixed use project for over a year and based on Town staff comments, they have been working on revised plans that meet the comments of the Town. He is requesting that the Commission quickly adopt this resolution but exclude the Kelsey on the Park project from the review stipulations.

Mr. Terrance Davis expressed disappointment with the progress of their project and stated they were treated like "dogs" and have been nothing but respectful, loving and honest. He stated that staff members have been inconsistent with what they are telling the Commission.

Commission Discussion:

Vice-Mayor Glas-Castro expressed concerns with the Town having to monitor projects for housing affordability.

Commissioner Thomas asked for clarification.

Town Attorney Baird responded to stated that this resolution has to deal with having time for adopting regulations for affordable housing under the Live Local Act.

Commissioner Linden asked in a developer could go through affordable housing without going through the Live Local Act. Town Attorney Baird stated that yes, they are able to do that.

Motion made to approve Resolution 84-10-23 by Commissioner Thomas, Seconded by Vice-Mayor Glas-Castro.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Taylor and Commissioner Thomas.

**REQUEST FOR FUTURE AGENDA ITEMS:**

Commissioner Linden suggested allowing dogs in our parks.

Town Manager D'Agostino requested requiring a level of decorum in Commission meetings.

Mayor Michaud would like to talk about a salary increase for the Town Manager.

**ADJOURNMENT:**

9:17 P.M.

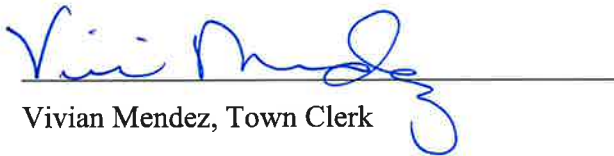
Motion made to adjourn by Commissioner Thomas, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Linden, Commissioner Taylor and Commissioner Thomas.

**FUTURE MEETING DATE:** Next Scheduled Regular Commission Meeting will be held on October 18, 2023.



Mayor Roger D. Michaud



Vivian Mendez, Town Clerk



Laura Weidgans, Deputy Town Clerk



Approved on this 18 of October, 2023



# Recent, Ongoing, and Planned Infrastructure Improvement Projects within the Town of Lake Park

Exhibit A

**Roberto Travieso**  
*Public Works Director*

**John Wille**  
*Public Works, Capital Projects Manager*



# Presentation Agenda



1. Private Utility Projects
2. Town Projects
3. Community Redevelopment Agency (CRA) Projects
4. Discussion/Questions





# **Private Utility Projects**

# Water/Wastewater Utility Improvements



- **Owner:** Seacoast Utility Authority
- **Location:** US Highway 1/Town road intersections
- **Goal:** Replace 5.3K feet water/sewer lines
- **Status:** In Progress
- **Estimated Cost:** \$2.7M
- **Est. Completion Date:** Nov 2023





# Overheard Electrical Infrastructure Hardening



- **Owner:** Florida Power & Light Company
- **Location:** Multiple locations throughout Town
- **Goal:** Install stronger poles; replaced outdated equipment; build storm resiliency
- **Status:** In Progress
- **Estimated Cost:** Unknown
- **Estimated Completion Date:** 2024



# Natural Gas Infrastructure Improvements



- **Owner:** Florida Public Utility
- **Location:** US-1, Northlake Blvd, Old Dixie Hwy, Park Ave, and Silver Beach Rd
- **Goal:** Safety; Reliability; Sustainability
- **Status:** In Progress
- **Estimated Cost:** >\$5M
- **Est. Completion Date:** March 2024





# **Town Projects**

# W. Ilex Park Playground



- **Owner:** Town of Lake Park
- **Location:** 800 W. Ilex Dr.
- **Goal:** Recreation/Green Space
- **Status:** Phase I Completed
- **Funding Sources:**
  - Town Funds: \$3,912.42
  - Grant Funds: \$55,433.00
- **Completion Date:** October 2023





# Town Hall Monument Sign



- **Owner:** Town of Lake Park
- **Location:** 535 Park Ave
- **Goal:** Public Information
- **Status:** Fabrication/Permitting
- **Funding Source:**
  - Town Funds: \$42,858
- **Est. Completion Date:** October 2023



# 2<sup>nd</sup> Street Stormwater Green Infrastructure



- **Owner:** Town of Lake Park
- **Location:** 2<sup>nd</sup> Street, between Foresteria Dr and Evergreen Drive
- **Goal:** Drainage/Improve Road Surface
- **Status:** Permitted
- **Funding Sources:**
  - Town Funds: \$55,000.00
  - Grant Funds: \$563,758.00
- **Est. Completion Date:** October 2023



# Town Hall Preservation



- **Owner:** Town of Lake Park
- **Location:** 535 Park Ave
- **Goal:** Preservation (New Roof, repairs to ext. balconies and roof truss repairs; Paint)
- **Status:** Awarded roof contract; Pending Bids to repair roof truss framing
- **Funding Sources:**
  - Town Funds: \$325,000.00
  - Grant Funds: \$325,000.00
- **Est. Completion Date:** January 2024



# Bert Bostrom Park Green Infrastructure



- **Owner:** Town of Lake Park
- **Location:** Bert Bostrom Park (6<sup>th</sup> St-Bayberry Dr)
- **Goal:** Increased drainage capacity; Water Quality
- **Status:** Designed; DEP Permitted; Soliciting Bids
- **Funding Sources:**
  - Town Funds: \$189,055.00
  - Grant Funds: \$4.5M
- **Est. Completion Date:** February 2025





# Southern Outfall Rehabilitation



- **Owner:** Town of Lake Park
- **Location:** Just north of US1-Cypress Dr intersection, then east to Seawall
- **Goal:** Increased drainage capacity
- **Status:** Designed; DEP Permitted; Soliciting Bids
- **Funding Sources:**
  - Town Funds: \$158,370.00
  - Grant Funds: \$2.5M
- **Est. Completion Date:** February 2025



# Park Avenue Lane Reduction



- **Owner:** Town of Lake Park
- **Location:** Park Avenue, from US-1 to 7<sup>th</sup> Street
- **Goal:** Mobility/Drainage
- **Status:** 90% Designed; awaiting funding
- **Estimated Cost:** \$2.5M
- **Funding Source:** To-be-determined
- **Est. Completion Date:** TBD





## **CRA Projects**

# Downtown District Streetscape Improvements



- **Owner:** CRA
- **Location:** Park Ave's Blocks 700-900
- **Goal:** Replace/Refresh Landscape and Hardscape
- **Status:** Contract awarded
- **Estimated Cost:** \$466,084
- **Funding Source:** CRA
- **Est. Completion Date:** April 2024





# 7<sup>th</sup> Street Pocket Park



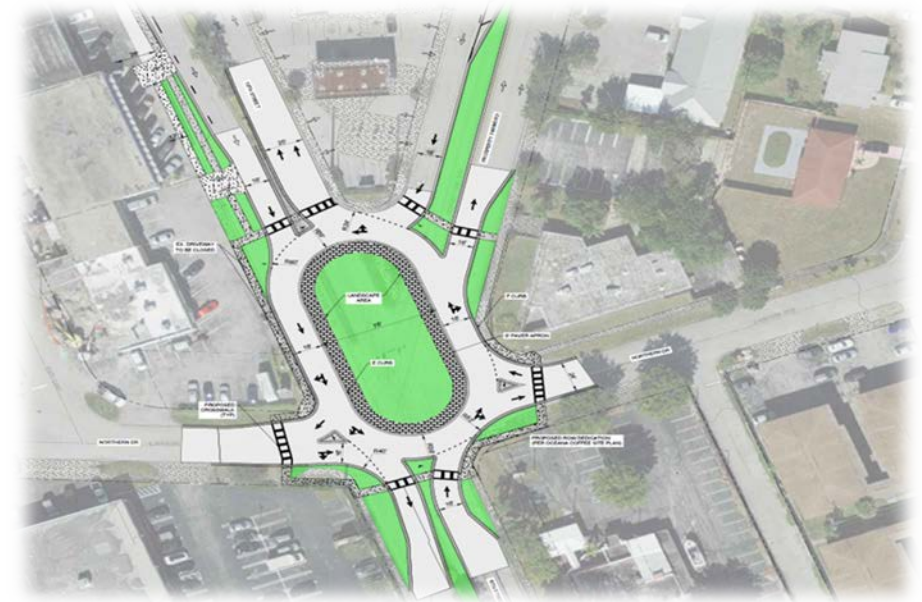
- **Owner:** CRA
- **Location:** 610 7<sup>th</sup> Street
- **Goal:** Recreation/Environmental
- **Status:** Permitting
- **Estimated Cost:** \$193,410
- **Funding Source:** CRA
- **Est. Completion Date:** Dec 2023



# 10<sup>th</sup> Street Oval About



- **Owner:** Town/CRA
- **Location:** 10 Street/Prosperity Farms Rd
- **Goal:** Mobility/Environmental
- **Status:** 90% designed; Review by PBC and Town staff
- **Design Cost:** \$126,092.00 (Town/CRA Funds)
- **Estimated Construction Cost:** \$1.4M
- **Construction Funding Source:** To-be-determined
- **Est. Completion Date:** To-be-determined



# Capital Project Signs



To better inform stakeholders about Capital Projects of significant public interest, the Public Works Department is installing project signs at select project locations in the Town.



# Learn More About Town Capital Projects



Visit the Town's Public Works Department Capital Projects webpage to access an interactive application on these and other projects.



[www.lakeparkflorida.gov/projects](http://www.lakeparkflorida.gov/projects)



[\(561\) 881-3345](tel:(561)881-3345)



[publicworks@lakeparkflorida.gov](mailto:publicworks@lakeparkflorida.gov)





## **Discussion/Questions**





## TOWN MANAGER COMMENTS

### TOWN COMMISSION MEETING Wednesday, October 4, 2023

#### HUMAN RESOURCES

##### Job Openings:

- Administrative Assistant (In the Public Works Department) – Hourly rate: \$18.91 to \$30.25
- Dock Attendant – Hourly rate: \$18.91 to \$30.25
- Groundskeeper—Hourly rate: \$16.51 to \$26.42
- Library Assistant – Children's – Hourly rate: \$15.43 to \$24.69
- Sanitation Truck Operator I – Hourly rate: \$18.91 to \$30.25
- Sanitation Truck Operator Trainee – Hourly rate: \$17.67 to \$28.27
- Stormwater Technician II – Hourly rate: \$21.65 to \$34.63
- Maintenance Worker – Hour rate: \$18.91 to \$30.25

All of the above positions are open until filled.

To view the complete job posting for the above position or to download an employment application, please visit the Town's official website at [www.lakeparkflorida.gov](http://www.lakeparkflorida.gov) . For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

#### PUBLIC WORKS

In January 2023, Town Staff recommended to the Town Commission the purchase of stormwater video inspection equipment to facilitate completing this work in-house. As a result, the Public Works Department is pleased to announce that for the first time since 2009, our Stormwater Management program is in full compliance with the Florida Department of Environmental Protection's inspection guidelines, which require video inspection of at least 10% of the stormwater infrastructure each calendar year. By completing this work in-house, year to date, the Town has reduced comparable contractor costs by 12%, with inhouse camera equipment, we project to increase savings over the life of the camera system by eliminating contract services. We also control the quality of the work product by performing the tasks internally.

For questions about this and other Stormwater Management initiatives, please contact the Public Works Department by dialing (561) 881-3345, emailing: [publicworks@lakeparkflorida.gov](mailto:publicworks@lakeparkflorida.gov) or by visiting [www.lakeparkflorida.gov/drainage](http://www.lakeparkflorida.gov/drainage).

#### SPECIAL EVENTS

##### Centennial Celebration Gala

The Centennial Celebration Gala will be held on **Saturday, October 14** from 6:00 p.m. – 11:00 p.m. in the Town Hall Mirror Ballroom. There will live entertainment, dinner and dancing. Tickets

are on sale for \$100.00 per person. For more information, contact the Special Events Department at 561-840-0160.

### **Sunset Celebration Fall Festival**

The Sunset Celebration Fall Festival will be held on **Friday, October 27** from 6:00 p.m. – 9:00 p.m. at the Lake Park Harbor Marina. There will be live entertainment, a full bar, happy hour prices, and a variety of food, art and craft vendors. For more information, contact the Special Events Department at 561-840-0160.

### **TOWN COMMISSION CONSENSUS**

#### **P3 Workshop**

In response to the request at the September 20, 2023 meeting that staff determine Don Delaney's availability for a P3 workshop immediately preceding the October 4, 2023 regular Commission meeting, staff advised the Commission that Mr. Delaney has a number of related tasks to address prior to conducting a thorough workshop worthy of the Commission and that he has requested that the Commission consider a brief but thorough workshop prior to the November 1<sup>st</sup> or the November 15<sup>th</sup> Commission meeting. The purpose of this comment is to obtain Commission consensus for a P3 workshop immediately preceding either the November 1<sup>st</sup> or the November 15<sup>th</sup> regular Commission meeting.

#### **Gold Star Memorial Eagle Scout Project**

In late August, the Town received an application from the Eagle Scouts for renovations to the Gold Star Memorial and surrounding area in Kelsey Park. The Town Manager asked Community Development to comment and enclosed are copies of the application received, and the preliminary comments provided by Community Development. Follow-up communications were exchanged between the Eagle Scouts, the Manager's Office and Community Development. The Town Manager and Community Development advised the Eagle Scouts that a presentation to the Town Commission is required since consensus from the entire Commission is needed, especially since the Gold Star Memorial and Memorial pathways and gardens are a component of the Parks Master Plan, for which the park projects are currently being prioritized. Since this project was brought to our attention by Commissioner Linden, this comment is being provided for further discussion by the Town Commission. At this time, a presentation by the Eagle Scouts is not scheduled and detailed plans/drawings are not available. Please refer to the enclosures.

The Town Manager discussed with Commissioner Linden, the need to have the project approved by the Town Commission. The ability for the Eagle Scout candidate to make a public presentation before the Town Commission is a life-time experience that will contribute to the overall success of the project and the development of the young man.



TOWN OF LAKE PARK  
CENTENNIAL CELEBRATION

# Gala

SATURDAY, OCTOBER 14

6:00 PM - 11:00 PM

MIRROR BALLROOM

535 PARK AVENUE  
LAKE PARK, FL 33403

TICKETS \$100.00 PER PERSON

SEMI-FORMAL ATTIRE  
DINNER, DANCING  
AND LIVE ENTERTAINMENT

TO PURCHASE TICKETS VISIT  
[WWW.LAKEPARKFLORIDA.GOV](http://WWW.LAKEPARKFLORIDA.GOV),  
CALL 561-840-0160 OR EMAIL



# **SUNSET CELEBRATION FALL FESTIVAL**



**FRIDAY, OCTOBER 27, 2023  
6:00 PM - 9:00 PM  
LAKE PARK HARBOR MARINA  
105 LAKE SHORE DRIVE  
LAKE PARK, FL 33403**

**JOIN US FOR A FAMILY-FRIENDLY EVENT WITH LIVE  
ENTERTAINMENT, FOOD VENDORS, ART & CRAFT  
VENDORS, TRICK OR TREATING AND A COSTUME  
CONTEST. ADMISSION & PARKING ARE FREE.  
FOR MORE INFORMATION CONTACT THE  
SPECIAL EVENTS DEPARTMENT AT 561-840-0160**

## Janet Perry

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**From:** Nadia DiTommaso  
**Sent:** Tuesday, September 5, 2023 11:06 AM  
**To:** Janet Perry  
**Cc:** Bambi Turner; Roberto Travieso  
**Subject:** FW: Gold Star Memorial Kelsey/Lakeshore Parks  
**Attachments:** Gold Star Memorial Eagle Scout Project.pdf  
  
**Importance:** High

Good morning Janet-

Perhaps the Town Manager already reviewed the email below. Just in case he did not, if you can bring it to his attention I'd greatly appreciate it. He was seeking input for the Commissioner and applicant which I provided below.

Thank you,  
Nadia

*Nadia Di Tommaso, FRA-RP, LEED Green Associate*  
Community Development Director  
Town of Lake Park, Community Development Department  
535 Park Avenue  
Lake Park, FL 33403  
Phone: (561) 881-3319  
Fax: (561) 881-3323



Please note: Florida has a very broad public records law. Written communication regarding Town business are public records available to the public upon request. Your e-mail communications are therefore subject to public disclosure. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entry, instead contact this office by phone or in writing. Section 668.6076, F.S.

**From:** Nadia DiTommaso  
**Sent:** Wednesday, August 30, 2023 11:26 AM  
**To:** John D'Agostino <jdagostino@lakeparkflorida.gov>  
**Cc:** Bambi Turner <bturner@lakeparkflorida.gov>; Roberto Travieso <rtravieso@lakeparkflorida.gov>  
**Subject:** RE: Gold Star Memorial Kelsey/Lakeshore Parks  
**Importance:** High

Good morning John-

First off, I would like to commend the efforts that are being undertaken to improve the gold star memorial as a commemorative honor and legacy reflection area in our Town.

I have a few comments based on the attached proposal. Some of my comments require additional input from other departments therefore, I am looping others in as well.

## **(1) Parks Master Plan, Requirements and Timeline:**

It would be helpful if drawings/plans and visuals, along with material details are provided and that these are included in a formal presentation that can be presented to our Town Commission. The project start date as indicated in the attached proposal is October 2023 however, the proposal also indicates that funding still needs to be secured through a GoFundMe page and that drawings still need to be developed. October 2023 may not be feasible (see my comment 2 below). The Parks Master Plan identifies the following:

### **Memorial Garden**

All memorials and plaques have been retained in the new Kelsey Park and relocated to the southern portion near the existing Evergreen House to create a memorial garden space. This will allow the Town to display these memorials and dedications in a more intimate and respectful setting. Their location next to the Great Lawn allows for the Town to host larger ceremonies near specific monuments like the Gold Star monument.





The Memorial Gardens area is identified in the Master Plan as an improvement that can occur after all other improvements to maximize its functionality. Since we have this pending proposal, we can certainly explore it however, a formal presentation with drawings and visuals should be provided so as to understand what is proposed in the completed project. We can then better align the proposal with the monument location, pathways, landscaping, and other elements that are identified in the Parks Master Plan once final project drawings and visuals are available for presentation.....and the Town Commission can then discuss and render a final decision.

## **(1) Project Approval and Coordination:**

➔ The proposal indicates the following on page 15 of the PDF:

## Permits and Permissions

*Note that property owners should obtain and*

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it

The only Permissions that I will need to carry out this project are those from the Eagle Board. In regards to the city, the commissioner has me permission and has taken care of the permits. The commissioner has agreed to submit any permits that would be needed if he could himself. I also plan to contact the city to have utilities flagging done one week before the build date.

In addition, the proposal indicates that several workers will be onsite for the improvements and machinery will also be mobilized. I am deferring to Risk Management and Public

Works since normally work on town property requires risk management/insurance clearance and it is normally coordinated and overseen by the PW department. My recommendation is to

have them make a formal presentation to our Town Commission so that approval from the Commission as a whole can be granted. The Commission can also formally designate Commissioner

Linden as the Project Beneficiary Representative per the following that is included on Page 12 of the PDF:

### Project Beneficiary

*(Name of religious institution, school or community)*

Name: Lake Park	Preferred telephone(s): 312-560-0110		
Address: 535 Park Avenue	City: Lake Park	State: FL	Zip: 33403
Email Address: Mascaro@aol.com			

### Project Beneficiary Representative

*(Name of contact person for the project beneficiary)*

Name: John Linden	Preferred telephone(s): 312-560-0110		
Address: 535 Park Avenue	City: Lake Park	State: FL	Zip: 33403
Email Address: Mascaro@aol.com			

These are my preliminary comments. This proposal can certainly culminate into a project that aligns with the Parks Master Plan, but additional details are necessary, particularly desired drawings/plans and visuals and specific material selections and details. Coordination with town staff is also needed as the final scope may require a formal permit application (page 13 of the PDF describes, in part: new sign, re-grading the area and adding pathways, and this requires a permit).

Let me know if we should schedule an internal meeting to discuss.

Thank you,  
Nadia

Nadia Di Tommaso, FRA-RP, LEED Green Associate  
Community Development Director  
Town of Lake Park, Community Development Department  
535 Park Avenue  
Lake Park, FL 33403  
Phone: (561) 881-3319  
Fax: (561) 881-3323



Please note: Florida has a very broad public records law. Written communication regarding Town business are public records available to the public upon request. Your e-mail communications are therefore subject to public disclosure. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entry, instead contact this office by phone or in writing. Section 668.6076, F.S.

**From:** John D'Agostino <jD'Agostino@lakeparkflorida.gov>  
**Sent:** Tuesday, August 29, 2023 9:46 AM  
**To:** Nadia DiTommaso <NDiTommaso@lakeparkflorida.gov>  
**Subject:** Gold Star Memorial Kelsey/Lakeshore Parks

Attached is a proposal from a Boy Scout. The Scout is going for Eagle Scout and has proposed the attached project in doing so. I want your department to review the proposal and determine suitability for the location etc. Commissioner Linden provided the information to me for my signature. I will not sign the document until the staff has had a chance to review and provide input in the project if necessary.

John D'Agostino  
Town Manager, Town of Lake Park Florida  
[jdagostino@lakeparkflorida.gov](mailto:jdagostino@lakeparkflorida.gov)



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## Janet Perry

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**From:** John Linden  
**Sent:** Monday, August 21, 2023 10:25 PM  
**To:** John D'Agostino  
**Cc:** Janet Perry  
**Subject:** Fwd:  
**Attachments:** Eagle Project Book (colin reynolds).pdf; Colin Signature Page.pdf

FYI

You should have received this email from Colin.

Just in case you did not, please look it over and respond directly with him.

Thanks

John Linden

John L Linden  
Commissioner  
Town of Lake Park  
535 Park Avenue  
Lake Park, Florida 33403  
Office 561.881.3300  
Cell 312.560.0110



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**From:** Colin Reynolds <reynoldscolin80@yahoo.com>  
**Sent:** Monday, August 21, 2023 10:15:01 PM  
**To:** John Linden <jlinden@lakeparkflorida.gov>  
**Subject:**

I hope this email finds you well. I wanted to take a moment to extend my heartfelt thanks for taking the time to meet with me a few months ago. It was a great honor and a valuable experience to sit down and discuss my eagle project which involved renovating the Gold Star Memorial and building a reflection place to commemorate Lake Park's 100th anniversary. My project is to redesign the memorial itself, but my brother's planned project is to construct the reflection space. I'm writing to ask for your help since I've finished my Eagle Scout project book. Please read the suggested project and sign your name and the date under the benefactor part on the signing sheet so I may submit my project for a board of review and start constructing the reflection space. Mr. and Mrs. Katz have already reviewed it and given their approval, but if you notice any errors or want to add anything to the proposed Eagle Project book, please let me know. The proposed project book (pages 9–14) is attached as PDF file to this email. The signature page is after the project book on page 15 and is in a separate file. Please only sign the signature page. Once you sign it, please send it back to me so I can submit it for a board of review. Thank you for your time.

Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.

<i>Sign below before you seek the other approvals for your proposal.</i>	
<b>Candidate's Promise*</b>	
On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary.	
Signed <u>Colin</u>	Date <u>08/20/2023</u>

\* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.

<b>Unit Leader Approval*</b> I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow them.	<b>Unit Committee Approval*</b> This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.
Signed <u>Evan Reif</u>	Signed <u>Heather L Katz</u>
Date <u>08/20/2023</u>	Date <u>08/20/2023</u>
Name (Printed) <u>Evan Reif</u>	Name (Printed) <u>Heather Katz</u>

<b>Beneficiary Approval*</b> This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.	<b>Council or District Approval</b> I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the Guide to Advancement, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.
Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries." Yes _____ No _____	
Signed _____	Date _____
Name (Printed) <u>John Linden</u>	Name (Printed) _____

\* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.





# Eagle Scout Service Project Workbook



BOY SCOUTS OF AMERICA®

**Eagle Scout candidate's full legal name** Colin Reynolds

**Please give a name to your project** Gold Star Memorial Reimagination

## Scouts and Parents or Guardians

Please read "Message to Scouts and Parents or Guardians" on pages 5 and 6. This includes excerpts and summaries from the Guide to Advancement that may help ensure requirements are properly administered according to national BSA policies and procedures. Please note, also, that when Eagle Scout candidates submit their project proposal they will promise they have read this entire workbook. Doing so will be important to their success.

## Only the Official Workbook May Be Used

Eagle Scout candidates must use the official Eagle Scout Service Project Workbook, No. 512-927, as produced by the BSA and found at [www.scouting.org/advancement](http://www.scouting.org/advancement). Although it is acceptable to copy and distribute the workbook, no council, district, unit, or individual has the authority to produce or require additional forms, or to add or change requirements, or to make any additions, deletions or changes in the text, outlines, links, graphics, or any other elements of the workbook.

## Attention: Unit, District, and Council Reviewers

Eagle Scout projects must be evaluated primarily on impact—the extent of benefit to the religious institution, school, or community, and on the leadership provided by the candidate. There must also be evidence of planning and development. This is not only part of the requirement but relates to practicing the Scout motto, Be Prepared. However, in determining if a project meets Eagle Scout requirement 5, reviewers must not require more planning and development than necessary to execute the project. These elements must not overshadow the project itself, as long as the effort was well led and resulted in otherwise worthy results acceptable to the beneficiary.

## How to Use This Workbook

This workbook includes valuable information that can help ensure your success. It includes four project forms: a proposal, a plan, a fundraising application, and a report. Following the project report you will find "Navigating the Eagle Scout Service Project," an information sheet that you should provide to the project beneficiary before the beneficiary approves your proposal. You will find it helpful to take the entire workbook—even the parts that have not yet been prepared—with you to all meetings and discussions concerning your project.

Before preparing any of the four forms, read with your parent or guardian, the "Message to Scouts and Parents or Guardians" found on pages 5 and 6. If your project is worthy and meets Eagle Scout requirement 5 as written, the message will help you successfully present your proposal through the approval process.

## Preparing the Project Proposal

Your proposal must be completed first. It is an overview, but also the beginnings of planning. Be sure to read "Instructions for Preparing Your Proposal" which appears right after the proposal cover page in this workbook.

## The Project Plan

Prepare your project plan after your proposal has been approved, but before you begin work on your project. The Project Plan form is a tool for your use. No one approves it, although your project beneficiary has the authority to review it and require changes in it. Your project plan can also be important in showing your Eagle Scout board of review that you have planned and developed your project as required. And you are strongly encouraged to share your project plan with an Eagle Scout service project coach. Doing so can help you avoid many problems associated with service projects. Be sure to check with the council or district person who approved your proposal to learn how project coaches are designated in your community.

## The Fundraising Application

If your fundraising effort involves contributions only from the beneficiary, or you, your parents or relatives, your unit or its chartered organization, or parents or members in your unit, then you do not need a fundraising application. If you will be obtaining money, materials, supplies, or donations from other sources, you may need to submit an application. See "Procedures and Limitations on Eagle Scout Service Project Fundraising," which appears on page B of the fundraising application.

## The Project Report

Prepare the project report after the project has been executed. You must sign it to confirm you led and executed the project. Note also, the signature lines for the beneficiary's and your unit leader's approval that your project fulfilled Eagle Scout requirement 5.

# Meeting Eagle Scout Requirement 5

## Eagle Scout Requirement 5

*While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 512-927, in meeting this requirement.*

### Project Purpose

In addition to providing service and fulfilling the part of the Scout Oath, "To help other people at all times," one of the primary purposes of the Eagle Scout service project is to learn leadership skills, or to improve or demonstrate leadership skills you already have. Related to this are important lessons in project management and taking responsibility for a significant accomplishment.

### Choosing a Project

Your project must be for any religious institution, any school, or your community. It is important to note, however, that the BSA has defined "your community" to include the "community of the world." Normally, "your community" would not refer to individuals, although a council or district advancement committee may consider scenarios in which an individual in need can affect a community. It is then a matter of identifying a source representing the "community" who will provide approvals. For more information, see the Guide to Advancement, No. 33088, topic 9.0.2.5.

Your project must present an opportunity for planning, development, and leadership. For example, if a blood drive is chosen and the blood bank provides a set of "canned" instructions to be implemented with no further planning, the planning effort would not meet the test. You may need to meet with blood bank officials and work out an approach that requires planning, development, and leadership. This might involve developing and carrying out a marketing and logistics plan, reaching a challenging collection goal, or coordinating multiple blood collection events.

An Internet search can reveal hundreds of service project ideas. Your project does not have to be original, but it could be. It might be a construction, conservation, or remodeling project, or it could be the presentation of an event with a worthwhile purpose. Conversations with your unit leader, teachers, your religious leader, or the leaders of various community organizations can also uncover ideas. In any case, be sure the project presents a challenge that requires leadership, but also something that you can do with unskilled helpers, and within a reasonable period of time.

### Restrictions and Other Considerations

There are no required minimum hours for a project. No one may tell you how many hours must be spent on it.

- Routine labor is not normally appropriate for a project. This might be defined as a job or service you may provide as part of your daily life, or a routine maintenance job normally done by the beneficiary (for example, pulling weeds on the football field at your school).
- While projects may not be of a commercial nature or for a business, this is not meant to disallow work for community institutions, such as museums and service agencies (like homes for the elderly, for example), that would otherwise be acceptable. Some aspect of a business operation provided as a community service may also be considered; for example, a park open to the public that happens to be owned by a business, but primarily benefits the community.
- A project may not be a fundraiser. In other words, it may not be an effort that primarily collects money, even for a worthy charity. Fundraising is permitted only for securing materials and facilitating a project, and it may need to be approved by your council. See "Eagle Scout Service Project Fundraising Application" later in this workbook.
- No more than one Eagle Scout candidate may receive credit for working on the same Eagle Scout service project.
- Projects must not be performed for the Boy Scouts of America, or its councils, districts, units, or properties.

### Collecting Service Project Data

The BSA collects information on hours worked on Eagle Scout projects because it points to achievement of our citizenship aim. Please assist with data collection by keeping a list of people who help and the number of hours they work. When you prepare your project report you will need to include this data on page B of the report. Providing accurate information will also help your unit leadership enter your project into the BSA's Journey to Excellence tracking system.

# **Message to Scouts and Parents or Guardians**

The Eagle Scout service project requirement has been widely interpreted—both properly and improperly. This message is designed to share with you, the Eagle Scout candidate, and your parents or guardians the same information BSA provides to council and district volunteers responsible for project proposal approvals throughout the Boy Scouts of America.

In addition to reading this entire workbook, you and your parents or guardians should consult the Guide to Advancement, No. 33088, beginning with topic 9.0.2.0, "The Eagle Scout Service Project." The Guide may be accessed at [www.scouting.org/advancement](http://www.scouting.org/advancement).

The current Guide to Advancement, No. 33088, along with the Scouts BSA Requirements book, No. 33216, and this workbook, are the primary official sources on policies and procedures for Eagle Scout service projects. The Guide to Advancement and Scouts BSA Requirements book are available in Scout shops or on [www.scoutshop.org](http://www.scoutshop.org). Your local council and district are important resources for information and guidance and can tell you where to submit service project proposals.

The council and district may also establish limited local procedures as necessary. However, all of this must be done in harmony with the official sources mentioned above. Councils, districts, units, and individuals must not add requirements or ask you to do anything that runs contrary to, or that exceeds, the policies, procedures, or requirements of the Boy Scouts of America.

Available from your Scout Shop or on [www.scoutshop.org](http://www.scoutshop.org) is an Eagle Project plaque to place at your project location at the completion of the project (<https://www.scoutshop.org/catalog/product/view/id/6831>).

## **What an Eagle Scout Candidate Should Expect**

The Eagle Scout service project belongs to the Eagle Scout candidate. The candidate's parents and others may help, but the Scout must be the leader. Nonetheless, while working toward completion of the project, especially during the proposal approval process, a candidate has the right to expect the following, as reprinted from the Guide to Advancement, topic 9.0.2.1.

1. Questioning and probing for their understanding of the project, the proposal, and what must be done, shall be conducted in a helpful, friendly, courteous, and kindhearted manner. We will respect the Scout's dignity. Scouts will be allowed, if they choose, to have a parent, unit leader, or other adult present as an observer at any time while they are discussing their proposal or project with someone who is reviewing it.
2. Project expectations will match Eagle Scout requirement 5, and we will not require proposals to include more than described in the Eagle Scout Service Project Workbook.
3. If requested by the Scout or the Scout's parent or guardian, an explanation of a proposal rejection will be provided in writing, with a copy sent to the council advancement chair and staff advisor. It will indicate reasons for rejection and suggestions concerning what can be done to achieve approval.
4. Guidance that maximizes the opportunity for completion of a worthwhile project will be readily available and strongly recommended. Ultimately, however, the responsibility for success belongs to the Scout, and final evaluation is left to the board of review.
5. Candidates who believe they have been mistreated or their proposal wrongfully rejected, will be provided a method of redress. This will include the opportunity for a second opinion and approval, either through another volunteer or professional advancement administrator\*, or the Scout executive, as determined by the council advancement committee or executive board.

*\*An "advancement administrator" is a member or chair of a council or district advancement committee, or a volunteer or professional designated according to local practices, to assist in advancement administration.*

# **Excerpts and Summaries From the Guide to Advancement**

## **Eagle Scout Service Project Coaches (See the Guide to Advancement, topic 9.0.2.9)**

Many units, districts, and councils use Eagle Scout service project "coaches," because the advice they provide after approval of a proposal can be invaluable as candidates develop their project plan. A coach can help Scouts see that if a plan is not sufficiently developed then projects can fail. Assistance can come through evaluating a plan and discussing its strengths, weaknesses, and risks, but coaches do not have the authority to dictate changes or take any other such directive action. Instead, coaches must use the BSA method of positive adult association, logic, and common sense to help the candidate make wise decisions.

It is up to the council to determine who may serve as project coaches and how they might be assigned or otherwise provided to candidates. Coaches must be registered with the BSA (in any adult position) and be current in BSA Youth Protection training, and may come from the unit, district, or council level. For examples of how a service project coach can assist, please see the Guide to Advancement, topic 9.0.2.9. Note that there should be only one coach that is designated for you by your council or district; but your unit may also provide people to coach you.

## **What Is Meant by "Give Leadership to Others ...?" (See the Guide to Advancement, topic 9.0.2.4)**

"Others" means at least two people besides the Scout. Helpers may be involved in Scouting or not, and of any age appropriate for the work. Councils, districts, and units shall not establish requirements for the number of people led, or their make-up, or for time worked on a project.

## **Evaluating the Project After Completion (See the Guide to Advancement, topic 9.0.2.13)**

Eagle Scout projects must be evaluated primarily on impact—the extent of benefit to the religious institution, school, or community, and on the leadership provided by the candidate. There must also be evidence of planning and development. This is not only part of the requirement, but relates to our motto to, "Be Prepared." However, in determining if a project meets requirement 5, reviewers must not require more planning and development than necessary to execute the project. These elements must not overshadow the project itself, as long as the effort was well led, and resulted in an otherwise worthy outcome acceptable to the beneficiary.

There may be instances where, upon its completion, the unit leader or project beneficiary chooses not to approve a project. One or the other may determine, for example, that modifications were so significant that the extent of the service or impact of the project was insufficient to warrant approval. The candidate may be requested to do more work or even start over with another project. The candidate may choose to meet these requests or may decide—if he or she believes the completed project worthy and in compliance—to complete an Eagle Scout Rank Application and submit the project workbook without final approval. If requested, the candidate must be granted a board of review. If it is thought a unit board may not provide a fair hearing, a board of review under disputed circumstances may be initiated according to the Guide to Advancement, topic 8.0.3.2.

## **Risk Management and Eagle Scout Service Projects (See the Guide to Advancement, topic 9.0.2.14)**

All Eagle Scout service projects constitute official Scouting activity and thus are subject to Boy Scouts of America policies and procedures. Projects are considered part of a unit's program and are treated as such with regard to policies, procedures, and requirements regarding Youth Protection, two-deep leadership, etc. The health and safety of those working on Eagle projects must be integrated into project execution. Since an Eagle Scout service project is a unit activity, unit leadership has the same responsibility to assure safety in conducting a project as with any other unit activity. The unit leader or unit committee should reject proposals for inherently unsafe projects. The candidate should plan for safe execution, but it must be understood that minors cannot and must not be held responsible for safety concerns. As with any Scouting activity, the Guide to Safe Scouting applies. BSA also expects leaders to use the four points of SAFE when delivering the program. The SAFE Checklist can be found at: <https://www.scouting.org/health-and-safety/safe/>. The most current version of the Guide to Safe Scouting can be found at: <https://www.scouting.org/health-and-safety/gss/>.

## **Insurance and Eagle Scout Projects (See the Guide to Advancement, topic 9.0.2.15)**

The Boy Scouts of America General Liability Policy provides general liability insurance coverage for official Scouting activities. Registered adult leaders are provided primary coverage. Unregistered adults participating in a Scouting activity are provided coverage in excess of their personal insurance. Every council has the opportunity to participate in the BSA Accident and Sickness insurance program. It provides some insurance for medical and dental bills arising from Scouting activities. If councils do not purchase this, then units may contract for it. In some cases, chartered organizations might provide insurance, but this must not be assumed. Most of these programs provide only secondary coverage, and are limited to registered youth and adults and those interested in becoming members.



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# Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

**Eagle Scout candidate's full legal name** Colin Reynolds

**Please give a name to your project** Gold Star Memorial Reimagination

# Instructions for Preparing Your Proposal

## Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

1. ***It provides sufficient opportunity to meet the Eagle Scout service project requirement.*** You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
2. ***It appears to be feasible.*** You must show the project is realistic for you to carry out.
3. ***Safety issues will be addressed.*** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
4. ***Action steps for further detailed planning are included.*** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
5. ***You are on the right track with a reasonable chance for a positive experience.***

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the beginnings of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

**Consider also, that if you submit your proposal too close to your 18th birthday, it may not be approved in time to finish planning and executing the project.**

## Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

## Next Step: Your Project Plan

Once your proposal is approved, you are **strongly encouraged** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

## Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

## Contact Information

*Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to each other. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.*

### Eagle Scout Candidate

Name: Colin Reynolds		Birth date: 06/11/2006	
Email Address: reynoldscolin80@yahoo.com		BSA PID number: 129602287	
Address: 366 Valley Forge Rd	City: West Palm Beach	State: FL	Zip: 33405
Preferred telephone(s): 561 660 4975		Life Board of Review date: 3-1-22	

### Current Unit Information

Check One: <input type="radio"/> Troop <input checked="" type="radio"/> Crew <input type="radio"/> Ship	Unit Number: 2014
Name of District: Everglades	
Name of Council: Gulf Stream Council	

### Unit Leader Check One: ☐ Scoutmaster ☒ Crew Advisor ☐ Skipper

Name: Evan Reif	Preferred telephone(s): 561-201-9803		
Address: 2995 Norway Pine Lane	City: Lake Worth	State: FL	Zip: 33462
Email Address: evanreif395@gmail.com			

### Unit Committee Chair

Name: Heather Katz	Preferred telephone(s): 561-632-5285		
Address: 7534 Sally Lyn Lane	City: Lake Worth	State: FL	Zip: 33467
Email Address: Java_cats@yahoo.com			

### Unit Advancement Coordinator

Name: Heather Katz	Preferred telephone(s): 561-632-5285		
Address: 7534 Sally Lyn Lane	City: Lake Worth	State: FL	Zip: 33467
Email Address: Java_cats@yahoo.com			

### Project Beneficiary

Name: Lake Park	Preferred telephone(s): 312-560-0110		
Address: 535 Park Avenue	City: Lake Park	State: FL	Zip: 33403
Email Address: Mascaro@aol.com			

### Project Beneficiary Representative

Name: John Linden	Preferred telephone(s): 312-560-0110		
Address: 535 Park Avenue	City: Lake Park	State: FL	Zip: 33403
Email Address: Mascaro@aol.com			

### Your Council Service Center

Contact Name: Gulf Stream Council BSA	Preferred telephone(s): 561-694-8585		
Address: 8335 North Military Trail	City: Palm Beach Gardens	State: FL	Zip: 33410
Email Address:			

### Council or District Project Approval Representative

<i>(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)</i>			
Name: Bill Boyle	Preferred telephone(s):		
Address: 7383 Briella Drive	City: Boynton Beach	State: FL	Zip: 33437
Email Address: egeagleboardchair@gmail.com			

### Project Coach

<i>(Your council or district project approval representative may help you learn who this will be.)</i>			
Name: David Katz	Preferred telephone(s): (561) 963-6865		
Address: 7534 Sally Lyn Lane	City: Lake Worth	State: FL	Zip: 33467
Email Address: dkatz@POW-MIA-OREE.com			

## Project Description and Benefit

Briefly describe your project

By planning and installing new landscaping all around the Gold Star Memorial as well as designing and constructing a walkway from the memorial's reflection area, I will be revamping and creating a deserving environment and resting location. The project will be carried out in Lake Park, Florida's Kelsey Park. The park occupies a small, simple space next to the shoreline and is located just off Lake Shore Drive. The project will be completed for the Gold Star Family organization, whose goal is to honor gold star families all across the world. This project has to get started as soon as possible so that the community may begin to consider the sacrifices made by the Gold Star families. In regards to the Gold Star Memorial itself, I will patch and repaint the base of the bolder monument (to the pallet color requested by the city). For the Gold Star sign area (south of Gold Star Boulder), I will remove overgrown plantings and bushes to make the sign more appealing and visible to onlookers. I will create another sign area on the north side of the Gold Star Boulder in order to match that on the south side of the memorial. This northern sign will not only give the memorial a more appealing visual, but it will also commemorate the contribution of BSA in reviving the memorial by saying how the improvements are a result of an eagle project. I will install a 20-foot flagstone path perpendicular to the tree leading to the Gold Star Boulder. In regards to the seating area along the path, I will re-level the existing two bench bases and add two more for two additional matching benches. I will also install 2 more matching benches that will be facing the gold star memorial. This will create 2 rows of 2 matching benches in each row. I really find preparing this project to be both perfect for me and rewarding for our belief in supporting our military.

### ***Include images on an additional document.***

Tell how your project will be helpful to the beneficiary. Why is it needed?

In order to honor the families that had to deal with the death of a relative in combat, Gold Star memorials are particularly significant. It respects those who have lost their lives in battle, which is beneficial to the families. In order to remember our lost soldiers and their families, the Gold Star Organization has made it their purpose to raise awareness of Gold Star families in the community. This project is very helpful to the beneficiary because it not only shows the sacrifices of the Gold Star families are still very relevant today, but it also will create the opportunity for Lake Park, BSA, and the Gold Star Organization to serve the community and our military veterans.

When do you plan to begin carrying out your project?

October of 2023

When do you think your project will be completed?

October of 2023



## Giving Leadership

Approximately how many people will be needed to help on your project? 5 or more

Where will you recruit them (unit members, friends, neighbors, family, others)?

I will be recruiting participants from my crew. I will also be requesting help from my friends at school as well as Scout Troop 199.

What do you think will be most difficult about leading them?

I think the most difficult part of leading them will be keeping them focused on a specific element of the project. Due to the fact that this project has multiple elements, I believe that dividing the work so that each person will be focusing on a specific part of the project rather than thinking of the project as a whole will be very beneficial. However, this will prove difficult for people who want to participate in multiple parts at once.

## Materials

*Materials are things that become part of the finished project, such as lumber, nails and paint.*

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, use basic dimensions such as 2x4 or 4x4.

Twenty 18-in L x 12-in W x 2-in H Irregular Sand Tan Concrete Patio Stones to fill an area of the path with a length of 10' and a width of 3'; 24 low-growing and Florida native young yellow allamanda bushes to surround two circles having a circumference of around 12 feet; 96-100 unbroken bricks to surround two circles having a circumference of around 12 feet; four 43-in W x 16-in H Desert Sand Garden Bench with three 16-in x 16-in stone bases; a custom-made bronze plaque with information about the eagle project; 1 gallon of outdoor paint of the color given to me by the commissioner; and three two cubic feet bags of mulch.

## Supplies

*Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies and garbage bags.*

What types of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

A first aid kit, 3 large pizzas, a chip box of 24 snack sized chip bags, 2 large water coolers, a pack of 100 biodegradable cups, 2 trash cans, caution tape, disinfecting wipes, paper towels, trash bags, cleaning products

Colin Reynolds

## Tools

*Include tools, and also equipment, that will be borrowed, rented, or purchased.*

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

2 large outdoor paint brushes, 4 irrigation shovels, a level, 2 wheel barrels, cleaning rags, tape measure, 5 or more pairs of work gloves

## Other Needs

*Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc..*

What other needs do you think you might encounter?

Vehicles to deliver supplies, tools, materials, helpers, etc. One need that may be prominent is the fact that there may be two trips from where we are storing the materials to the work site. I am going to submit to the county to have flagging done in the area that I am working in a week prior to the work date.

## Permits and Permissions

*Note that property owners should obtain and pay for permits.*

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

The only Permissions that I will need to carry out this project are those from the Eagle Board. In regards to the city, the commissioner has already given me permission and has taken care of the permits. The commissioner has agreed to submit any permits that would be needed if he could not provide it himself. I also plan to contact the city to have utilities flagging done one week before the build date.

## Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated materials, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter your estimated expenses below  
(include sales tax if applicable)

Materials:	1500
Supplies:	50
Tools:	100
Other:	0
<b>Total Costs:</b>	<b>1650</b>

**Fundraising:** Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.

I plan to set up a Go-Fund-Me as well as ask for donations around my school. I can also set up a temporary car wash. Due to the fact that I over estimated for safety, any extra funds will be donated to the city.

## Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient. If you have more than 10 phases, attach a separate page with your continued phase list.

- 1 I will Take Photos of the memorial.
- 2 I will Have a meeting with the Lake Park commisioner.
- 3 I will finish up my planning for the project, i.e. getting the green light from the board
- 4 I will purchase the materials for the project
- 5 I will transport the materials, tools, and participants to the work cite.
- 6 I will remove the overgrown plants and fix the southern sign of the memorial.
- 7 I will create a symetrical northern sign with surrounding plants
- 8 I will paint and repair the Gold Star plaque and boulder.
- 9 I will remove the old benches and replace them with the newer benches.
- 10 I will create the pathway from the memorial to the remembrance area

## Logistics

How will you handle transportation of materials, supplies, tools, and helpers?

The materials and the tools will be transported on my father's pick up truck. Due to the large size of the benches, the transportation of the materials may require multiple trips. The older and more physically capable participants will help carry the heavy items from the vehicles to the project location. In regards to the people, all of the adults will drive themselves. The child participants will drive with some adult drivrers with the car-pool system.

## Safety Issues

*The Guide to Safe Scouting is an important resource in considering safety issues.*

Describe the hazards and safety concerns of which you and your helpers should be aware.

Read the "Age Guidelines for Tool Usage" at [Scouting.org](https://www.scouting.org)

A big safety issue for my project is dehydration. Due to the fact that this project requires a lot of hands-on manual labor, including lifting, planting, and painting, it is important for the participants to stay hydrated to avoid heat exhaustion and other dehydration-related medical concerns. In order to lower the risk of dehydration, I will provide water coolers as well as environmentally clean and biodegradable cups for the people at the function. Some other big safety concerns for this project are sunburns and cuts. To prevent cuts, I will be distributing sharp tools and jobs to those who I deem capable and competent with a sharp item.

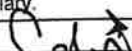
## Project Planning

*You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.*

List some action steps you will take to prepare your project plan. For example, "Complete a more detailed set of drawings."

1. I will take pictures of the memorial.
2. I will take measurements of the memorial in order to make the northern and southern sides of the memorial symetric.
3. I will make drawings of the memorial in order to visualize the completed project.
4. I will make drawings about the layout of the stones and greenery.
5. I will make drawings about the layout of the concrete benches.

Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.

<i>Sign below before you seek the other approvals for your proposal.</i>	
<b>Candidate's Promise*</b>	
On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary.	
Signed 	Date <b>Aug 21, 2023</b>

*\* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.*

<b>Unit Leader Approval*</b> I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow them.	<b>Unit Committee Approval*</b> This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.
Signed _____	Signed _____
Date _____	Date _____
Name (Printed) <b>Evan Reif</b>	Name (Printed) <b>Heather Katz</b>

<b>Beneficiary Approval*</b> This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.	<b>Council or District Approval</b> I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the <i>Guide to Advancement</i> , No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.
Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries." Yes _____ No _____	
Signed _____	Signed _____
Date _____	Date _____
Name (Printed) <b>John Linden</b>	Name (Printed) _____

*\* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.*





## Town of Lake Park Town Commission

### Agenda Request Form

Meeting Date: October 4, 2023

Agenda Item No.

**Agenda Title:** A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, DECLARING ZONING IN PROGRESS PERTAINING TO THE DEVELOPMENT OF REGULATIONS FOR AFFORDABLE OR WORKFORCE HOUSING TO IMPLEMENT THE LIVE LOCAL ACT, INCLUDING SPECIFICALLY SECTION 166.04151(7), FLORIDA STATUTES; PROVIDING THAT WHILE ZONING IN PROGRESS IS IN EFFECT THE TOWN'S COMMUNITY DEVELOPMENT DEPARTMENT SHALL NOT ACCEPT, REVIEW, PROCESS OR CONSIDER ANY APPLICATIONS FOR THE APPROVAL OF DEVELOPMENT ORDERS OR BUILDING PERMITS, ASSOCIATED WITH AFFORDABLE OR WORKFORCE HOUSING INCLUDING THOSE PROPOSED UNDER THE LIVE LOCAL ACT, FLA. STAT. §166.04151 (7), WHETHER THEY ARE REQUESTED TO BE ISSUED ADMINISTRATIVELY OR OTHERWISE; AND PROVIDING AN EFFECTIVE DATE.

[ ] SPECIAL PRESENTATION/REPORTS [ ] CONSENT AGENDA  
[ ] BOARD APPOINTMENT [ ] OLD BUSINESS  
[ ] ORDINANCE  
[ ] NEW BUSINESS  
[ X ] OTHER - Resolution

Approved by Town Manager

John

D'Agostino

Digitally signed by John D'Agostino  
DN: cn=John D'Agostino, o=Town of  
Lake Park, ou=Town Manager,  
email=jdagostino@lakeparkflorida.go  
v=US  
Date: 2023.09.28 10:37:15 -04'00'

Date: \_\_\_\_\_

*Anders Viane – Planner*

Name/Title

<b>Originating Department:</b>  Town Manager/Town Attorney/Community Development	<b>Costs:</b> N/A at this time other than internal meetings with the Town Attorney for which a legal budget is available.  <b>Funding Source:</b> Acct. [ ] Finance _____	<b>Attachments:</b>  -Resolution ____-10-23 -Senate Bill 102
<b>Advertised:</b> Date: N/A Paper: [ ] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone or Not applicable in this case <b>ND</b>  <b>Please initial one.</b>

### Summary Explanation/Background:

At the September 20, 2023 meeting, the Town Commission directed Staff to bring forward a Zoning-in-Progress Resolution pursuant to the explanations/background provided below. Enclosed is the proposed Zoning-in-Progress Resolution reviewed and approved by the Town Attorney.

If approved, this Resolution will impose zoning in progress (a pause) on the acceptance,

processing, consideration or issuance of any applications for development orders, permits, or any application associated with affordable or workforce housing including those proposed under the Live Local Act, Fla. Stat. §166.04151 (7), until the Department of Community Development and the Town Attorney have concluded a study and the Commission has adopted such amendments to the Town's Comprehensive Plan and its LDRs as it deems necessary and appropriate to further the public's health, safety, and general welfare.

This zoning in progress is of a temporary nature to allow the Town Attorney and Department of Community Development to study and complete in a careful, but expeditious manner, regulations and procedures to provide for affordable and workforce housing, including under Fla. Stat. §166.04151 (7), and shall expire on September 30, 2024, or whenever the Town Commission establishes such regulations and procedures as it deems necessary to further the health safety and general welfare of the Town's residents and businesses, whichever comes sooner.

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In July 2023 Senate Bill 102 (SB 102) was signed into law. It is known as the "Live Local Act". This new law allocates \$711 million dollars toward affordable housing initiatives statewide. However, SB 102 is far more than an appropriations bill. It aims to incentivize the development of affordable housing and provide new procedures to the development of housing. The new law has implications for both developers and local governments.

SB 102 makes a number of changes to Florida law impacting how local governments can treat certain proposed affordable housing developments. It also changes what policies local governments may enact to address housing. These changes are intended to align with the Florida Legislature's rewrite of section 420.0003, Florida Statutes, that deals with affordable housing. That section requires local governments provide incentives, such as density bonus incentives, to encourage the private sector to be the primary driver for developing affordable housing.

### **Rent Control**

SB 102 amends sections 125.0103 and 166.043, Florida Statutes, to remove local government authority to enact rent control. Previously, local governments could enact rent control measures via a referendum for a period not exceeding one year in certain instances.

### **Development Incentives**

SB 102 makes a number of changes to sections 125.01055 and 166.04151, Florida Statutes, which preempts local governments from enacting policies that would hinder the development of certain affordable housing projects. These changes sunset October 1, 2033.

SB 102 requires local governments to make multifamily and mixed-use residential allowable uses in areas zoned commercial, industrial, or mixed use if at least 40% of the proposed development's multifamily residential rental units are affordable as defined under state law (for at least 30 years as Affordable Multifamily Housing). SB 102 preempts local governments from taking a number of actions that might hinder the development of Affordable Multifamily Housing.

The amendments to these sections also remove the prohibition on developers of affordable housing from receiving funds from the State Apartment Incentive Loan (SAIL) Program provided that 10% of the units are dedicated for affordable housing.

## Local Government Administration and Affordable Housing

SB 102 amends sections 125.379 and 166.0451, Florida Statutes, and requires local governments list real property owned in fee simple by any dependent special district within that local government's jurisdiction that is appropriate for affordable housing, as well as requiring the inventory list of properties be publicly available on the local governments' websites.

SB 102 amends section 553.792, Florida Statutes, to require local governments maintain a policy containing the procedures and expectations for expedited processing of building permits and development orders that are required to be expedited on the local governments' websites.

## Taxes

SB 102 aims to encourage the development of affordable housing by lessening the associated tax burden.

- **Ad Valorem Property Tax Exemptions:** SB 102 enacts two separate ad valorem tax exemptions available to owners of property used for Affordable Multifamily Housing developments under sections 196.1978(3) and section 196.1979, Florida Statutes. A taxpayer may only receive one of these exemptions.
  1. **Sections 196.1978(3):** Section 196.1978(3), Florida Statutes, makes portions of property in a multifamily project eligible for a tax exemption by deeming such property to be used for a charitable purpose, pursuant to certain eligibility criteria. This section requires that qualified property which is available to house those whose annual household income is above 80% and below 120% of the median annual adjusted gross income for households within the metropolitan statistical area (MSA), or for households in a county that is not within an MSA, receive an ad valorem property tax exemption of 75% of the property's assessed value. However, if the property is used to house those with income that does not exceed 80% of the median annual adjusted gross income for households within the MSA or county, then the property is 100% exempt from ad valorem property taxes.
  2. **Section 196.1979:** Permits local governments to adopt an ordinance exempting portions of property used to provide affordable housing by deeming the property as being used for a charitable purpose, pursuant to certain eligibility criteria. If all the residential units in a multifamily development are not affordable housing, then the property's exemption may be up to 75% of the assessed value of each residential unit providing affordable housing. If all the residential units are affordable, then the exemption may be up to 100% of the assessed value on the multifamily residential units providing affordable housing.

**SB 102 enacts several more tax exemption and credit programs, along with State housing programs, pursuant to certain eligibility criteria.**

SB 102 has a number of provisions that direct local governments to take action. For example, section 420.0003, Florida Statutes, encourages local governments to adopt ordinances to promote innovative housing solutions, such as utilizing publicly held land to develop affordable housing. That section also encourages local governments to engage in community led planning focusing on urban infill, flexible zoning, redevelopment of commercial property into mixed-use property, resiliency, and furthering development with preexisting public services. It encourages the development of policies that maximize high-density, high-rise, and mixed-use, as well as mixed-income projects. It even encourages the development of policies to modernize housing specifically naming things such as tiny homes, 3D-printed homes, and accessory dwelling units.

Additionally, SB 102's amendments to sections 125.379 and 166.0451, Florida Statutes, encourage local governments to enact ordinances adopting best practices for surplus land programs. These best practices include establishing eligibility criteria for the receipt or purchase of surplus land by developers, making the process for requesting surplus lands publicly available, and ensuring long-term affordability through ground leases by retaining the right of first refusal to purchase property that would be sold or offered at market rate and by requiring the reversion of property not used for affordable housing within a certain timeframe. Local governments that wish to enact an ordinance providing for an ad valorem tax exemption under section 196.1979, Florida Statutes, will have to do so in accordance with the provisions and restrictions set out in that section.

SB 102 also directs certain State agencies such as the Florida Housing Finance Corporation to adopt rules relating to the ad valorem exemption available under section 196.1978(3), Florida Statutes. It directs the Florida Department of Revenue to adopt rules governing the administration of the tax exemptions under sections 212.08 and 220.1878, Florida Statutes.

With all of the above being said, it may be prudent to adopt a Zoning in Progress Resolution in order to provide the necessary time for Staff to adequately interpret and work through the requirements of the new law. This would ensure our programs and regulations adhere to the requirements, so that we can properly review and process applications under the Live Local Act. This would also ensure that we properly administer and apply the new provisions for affordable housing, tax exemptions and other provisions in a way that safeguards the public's health, safety and welfare.

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**Recommended Motion: I move to APPROVE Resolution \_\_\_\_-10-23.**



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 10/04/2023

Commission

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: IRIS SULLIVAN  
Address: 348 FLAGLER BLVD

If you are interested in receiving Town information through Email, please provide your E-mail address: \_\_\_\_\_

I would like to make comments on the following Agenda Item:

\_\_\_\_\_  
\_\_\_\_\_

I would like to make comments on the following Non-Agenda Item(s):

SHOPPING CARTS LEFT ALL OVER TOWN  
LIKE A HILL PILEY THING

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.





TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 10/4/23

**Cards must be submitted before the item is discussed!!**

**\*\*\*Three (3) minute limitation on all comments**

Name: Terence Paul

Address: \_\_\_\_\_

If you are interested in receiving Town information through Email, please provide your E-mail address: \_\_\_\_\_

I would like to make comments on the following Agenda Item:

11. Resolution 84-10-23 ←

Separate  
comment  
from  
public  
comment  
written

I would like to make comments on the following Non-Agenda Item(s):

→ Public Comment ←

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Note: Expressed Frustrations with Staff through processes.

Separate  
comment  
from above  
written Resolution  
Item. (Tab 11)



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: Oct 4, 2023

**Cards must be submitted before the item is discussed!!**

**\*\*\*Three (3) minute limitation on all comments**

Name: Glen SPERITIS PhD

Address: 5540 NOCEN DRIVE RIVERA BEACH

If you are interested in receiving Town information through Email, please provide your E-mail address: \_\_\_\_\_

I would like to make comments on the following Agenda Item:

11- Resolution 84-10-23

New Business

I would like to make comments on the following Non-Agenda Item(s):

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Note:  
would like  
resolution  
to be expedited  
with their proposed  
project as an  
exception.

Commission