



# Lake Park Town Commission, Florida

## Regular Commission Meeting

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Wednesday April 17, 2024

Immediately Following the Community Redevelopment Agency Meeting

<b>Roger Michaud</b>	—	<b>Mayor</b>
<b>Kimberly Glas Castro</b>	—	<b>Vice Mayor</b>
<b>Michael Hensley</b>	—	<b>Commissioner</b>
<b>Mary Beth Taylor</b>	—	<b>Commissioner</b>
<b>Judith Thomas</b>	—	<b>Commissioner</b>
<b>John D'Agostino</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez, MMC</b>	—	<b>Town Clerk</b>

***PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contract the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.***

### CALL TO ORDER/ROLL CALL

7:02 pm

PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

Commissioner Michael Hensley

### PLEDGE OF ALLEGIANCE

The Pledge was bypassed.

## **SPECIAL PRESENTATION/REPORT:**

1. Tallahassee Wrap-Up Presentation By Lobbyist Ellyn Bogdanoff

Ms. Bogdanoff provided a verbal presentation with legislative updates on current bills and the budget for the dredging project. She also provided an update on the Mobility Bill. She stated that there were some changes to the tax package that would allow certain municipalities to opt out of the Live Local Act. She provided an update on changes to the P3 statute that would allow for acceptance of unsolicited proposals. She spoke about the Homeless Bill requiring cities to have a plan regarding changes. She also stated there are more restrictions on building permit approval time-frames.

2. Battalion Chief Rowley to Present the Annual Report of the Palm Beach Fire Rescue to the Town Commission.

Chief Rowley Presented (Exhibit A). Commissioner Thomas asked what percentage of recruits make it through the academy. Chief Rowley stated that it is not uncommon for 1-3 people to leave the academy out of each class. Mayor Michaud thanked Chief Rowley for the presentation and for all that they do.

## **PUBLIC COMMENT:**

*This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

Frantz St. Cloud- 933 Park Avenue introduced his new restaurant, Tentacion.

Brady Drew- 538 Sabal Palm Drive spoke about the tree giveaway and a tree survey.

## **TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:**

Town Attorney Baird had no comments.

Town Manager D'Agostino provided comments via Exhibit B.

Consensus was reached to reschedule the June 19<sup>th</sup> meeting to June 12, 2024 at 6:30pm.

Commissioner Taylor asked if there were any events or fireworks planned for the month of June due to there being three holidays. Town Manager D'Agostino stated there is no funding in the budget for fireworks. Special Events Director Riunite Franks stated that normally the Sunset Celebration in June is patriotic themed. Commissioner Taylor requested the Town have some

sort of food that would be given away at that particular Sunset Celebration and it was agreed that the existing vendors be notified of that in advance as it might create a conflict for them. Vice-Mayor Glas-Castro stated that in order to have an event, funds would have to come from some other event. Commissioner Taylor suggested to use the funds from the Multi-Cultural Event. Special Events Director Franks stated that there are already plans to use those funds for the Multi-cultural event in September. Vice-Mayor Glas-Castro stated she was not wanting to change gears at this point to divert these funds to another event because it is too late and staff is already working on the Multi-cultural Event. Commissioner Thomas suggested that the Multi-cultural Event start an hour earlier with kid specific events during the first hour. Special Events Director Franks stated she would explore some options.

Vice-Mayor Glas-Castro reminded the Commission about a newly elected officials workshop after the League's general meeting next week.

**CONSENT AGENDA:**

*All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.*

Items #6, 7 & 8 were pulled from consent at the request of Commissioner Thomas.

Motion made to approve consent items 3, 4 and 5 by Commissioner Thomas, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley.

3. March 27, 2024 Accessory Dwelling Unit (ADU) Community Workshop Minutes
4. April 3, 2024 Regular Commission Meeting Minutes
5. Resolution 19-04-24 Canceling the June 19, 2024 Regular Commission Meeting

6. Resolution 20-04-24 Authorizing and Directing the Town Manager to Sign a Proposal with Baxter & Woodman, Inc. (B&W) to Provide Additional Professional Services in the Form of Construction Administration for the Southern Outfall Pipe Replacement Project.

This item was pulled from consent by Commissioner Thomas in order to request that a running tally be provided moving forward. She wanted clarification as to the exact location of the Southern Outfall.

7. Resolution 21-04-24 Authorizing and Directing the Town Manager to Sign a Proposal with Water Resources Management Services (WRMA) to Provide Additional Professional Services in the Form of Construction Administration for the Bert Bostrom Green Infrastructure Project.

This item was pulled from consent by Commissioner Thomas in order to request that a running tally be provided moving forward.

8. Town of Lake Park Code Re-write / Overhaul Project

This item pulled from consent by Commissioner Thomas. She wanted to clarify legal review of code and the fee for that review.

Town Manager D'Agostino discussed that the review is for the purpose of identifying which codes are out of date, which codes are legal and which are not and then get codes completely re-written with a priority on the development code.

Motion made to approve items 6, 7 and 8 by Commissioner Thomas, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley.

Motion to re-order item #10 to be heard after consent made by Vice-Mayor Glas-Castro, seconded by Commission Thomas, Voting Aye all.

**PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:**

10. Ordinance 04-2024 Amending Article II, Division 2, by Creating a New Section Entitled Civility and Decorum.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING ARTICLE II, TOWN COMMISSION”, DIVISION 2 “MEETINGS” TO PROVIDE FOR CREATION OF A NEW CODE SECTION 2-54 ENTITLED “CIVILITY AND DECORUM”; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION, AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D’Agostino explained the item. He cited Florida Statute 2023 Special Session C Number 2 regarding the public’s reasonable opportunity to be heard and a municipality’s right to establish guidelines. He cited a few other municipality’s civility and decorum policies.

There were no questions from the Commission at this time.

Public Comment:

-Michael Steinhauer- 935 Greenbriar spoke about first amendment rights and also provided comments via Exhibit C.

-Rafael Moscoso- 429 Greenbriar spoke about the language of the ordinance and lawsuits in other areas.

-John Linden- 568 North Redwood Drive spoke about the long term effect of Commission decisions and provided options for moving forward with this Ordinance. Town Manager D’Agostino suggested getting further input from the Town Attorney. Town Attorney Baird suggested adopting the Ordinance on second reading and remove section 3.

Commissioner Thomas suggested removing the word "prohibited" and replace with "discouraged". Commissioner Hensley agreed with using the word “discouraged”.

Motion to adopt Ordinance 04-2024 on 2nd reading made by Commissioner Hensley, seconded by Commissioner Thomas. Discussion ensued.

Mayor Michaud explained his role on the dais to maintain civility. Vice-Mayor Glas-Castro agreed to change the word “prohibited” to “discouraged” and suggested further language revisions to generalize behavior to be defined as “disorderly conduct”. Mayor Michaud agreed with the Vice-Mayor and Commission Thomas clarified the modifications to section 3 to be:

1. Replace the word “prohibited with “discouraged”.
2. Generalize and define behavior as “disorderly conduct”.
3. Replace the word “will” with “may”.

Commissioner Thomas requested that the language of the Ordinance also be changed to change the pronouns “him or her” to “them” in order to maintain viewpoint neutrality.

Motion to modify and adopt Ordinance on 2nd reading to include the above revisions made by Commissioner Thomas, Seconded by Commissioner Hensley.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Thomas, Commissioner Hensley.

Voting Nay: Commissioner Taylor.

Town Attorney Baird read the Ordinance by title.

**QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION): NONE**

**PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:**

9. Ordinance 05-2024 Amending Chapter 54, Article I, Section 54-8 of the Town Code Pertaining to the Town's Local Amendments to Chapter One of the Florida Building Code.

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 54, ARTICLE I, SECTION 54-8 OF THE TOWN CODE PERTAINING TO THE TOWN’S LOCAL AMENDMENTS TO CHAPTER ONE OF THE FLORIDA BUILDING CODE; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT ; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Manager D’Agostino explained that this is a housekeeping item.

Motion made by Vice-Mayor Glas-Castro, Seconded by Commissioner Taylor.  
Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Hensley. Commissioner Thomas was absent at the time of vote.  
Town Attorney Baird read the Ordinance by title.

**NEW BUSINESS:**

11. Resolution 22-04-24 Authorizing the Mayor to Execute the Ground Lease between the Town of Lake Park and FD P3 LP Boat Storage, LLC for the Boat Storage Component of the P3 Project for the Enhancement of the Lake Park Harbor Marina.

Town Manager D'Agostino explained that Town is waiting on further direction from the Florida Department of Environmental Protection (DEP). Town Attorney Baird recommended that the Commission not vote on this item tonight. Town Manager D'Agostino advised that the issue should be resolved by the end of April. The Commission agreed to continue the item to a future meeting agenda sometime in May 2024.

12. Tree Give-Away Program Second Giveaway

Town Manager D'Agostino explained that the first giveaway was very successful and the trees went quickly. The Commission selected Saturday, June 8<sup>th</sup> for the 2<sup>nd</sup> giveaway. Commissioner Taylor asked if residents who received trees during the first giveaway would be eligible to get more trees at the second giveaway. Town Manager D'Agostino stated that the giveaway is only limited to Lake Park residents. Vice-Mayor Glas-Castro stated she expected the trees to be larger for what they cost. Motion to authorize the Mayor to sign the attached budget adjustments, support the additional expenditure of \$21,750.00 and permit the town manager to sign the agreement made by Vice-Mayor Glas-Castro, seconded by Commissioner Taylor.  
Voting Aye: All.

13. Town Grantmaking Program Applications From Faith-Based Academy Of Patriots Returning To Eden (FAPRE), Holistic Learning Academy, Inspirational Hair Designs, Nicholas & Christen Thompson Foundation, and The Family Development Center

Town Manager D'Agostino explained that every year the Town has \$25,000 to be allocated for the Town's Grant Making Program. He stated that the Town had received five applications totaling \$70,020.00 and is asking that the Commission make funding determinations. Town Manager D'Agostino made recommendations for those determinations. The Commission discussed the various components of each application and determined that Nicholas & Christen Thompson Foundation would receive its full financial request of \$6,500.00, The Family Development Center would receive its full financial request of \$7,520.00 and Faith-Based Academy of Patriots Returning to Eden (FAPRE) would receive \$5,226.40.

Motion to approve discussed funding made by Vice-Mayor Glas-Castro, Seconded by Commissioner Thomas.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley.

#### 14. JetSetV F.C. Soccer Program Requests

Town Manager D'Agostino provided a summary of the item via Exhibit D.

Motion made to grant the use of the grass space and tennis courts in Kelsey Park for the 2024 Summer Soccer Camp, as requested by JetSetV .F.C. by Commissioner Taylor, Seconded by Commissioner Hensley.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley.

Motion made to grant the use of the grass space and tennis courts in Kelsey Park for the 2024-2025 Adult and Youth Soccer Program, as requested by JetSetV .F.C. by Commissioner Taylor, Seconded by Commissioner Hensley.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley.

Motion made to grant the use of the tennis courts in Kelsey Park for the Futsal Tournament, as requested by JetSetV .F.C. by Commissioner Taylor, Seconded by Commissioner Hensley.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor, Commissioner Thomas, Commissioner Hensley.



**REQUEST FOR FUTURE AGENDA ITEMS:**

Mayor Michaud requested for the grant program to be brought up in a presentation for refinement.

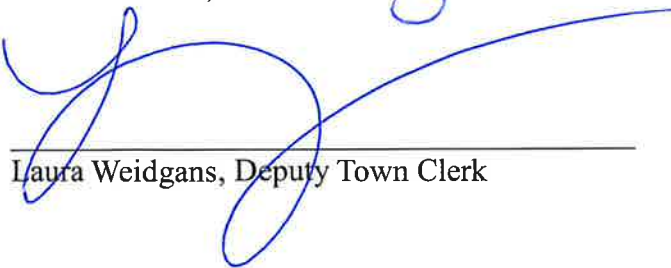
**ADJOURNMENT:**

Motion to adjourn made by Commissioner Thomas, seconded by Commissioner Hensley. Voting Aye: All  
Meeting Adjourned 9:49 pm.

**FUTURE MEETING DATE:** Next Scheduled Regular Commission Meeting will be held on May 1, 2024

  
\_\_\_\_\_  
Mayor Roger D. Michaud

  
\_\_\_\_\_  
Vivian Mendez, Town Clerk

  
\_\_\_\_\_  
Laura Weidgans, Deputy Town Clerk



Approved on this 1 of May, 2024

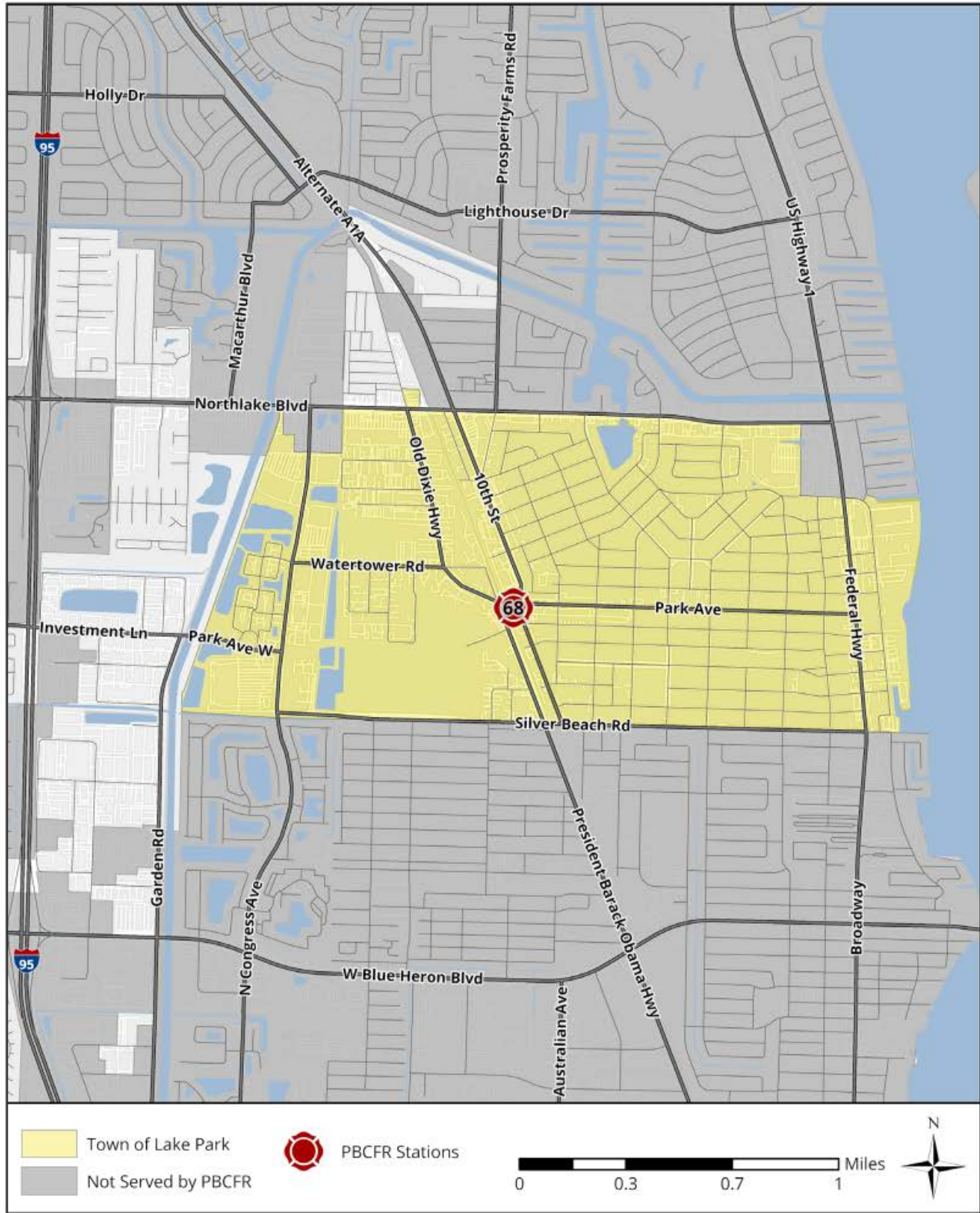


# **PALM BEACH COUNTY FIRE RESCUE**

## **TOWN OF LAKE PARK ANNUAL REPORT**



**OCTOBER 1, 2022 – SEPTEMBER 30, 2023**



Town of Lake Park  
 Not Served by PBCFR

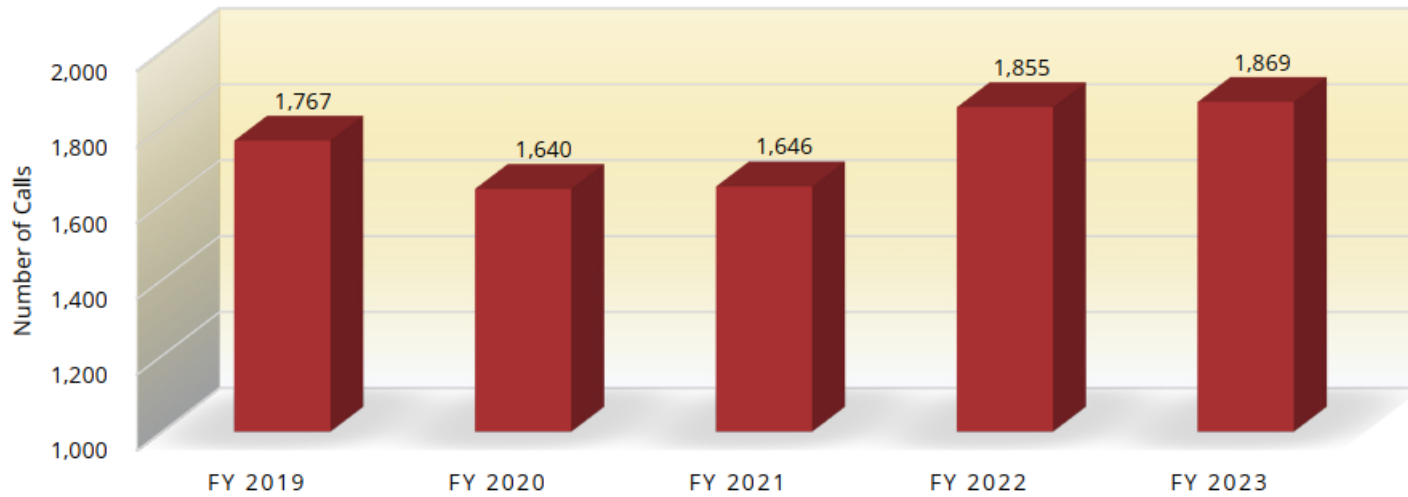
PBCFR Stations

0      0.3      0.7      1 Miles

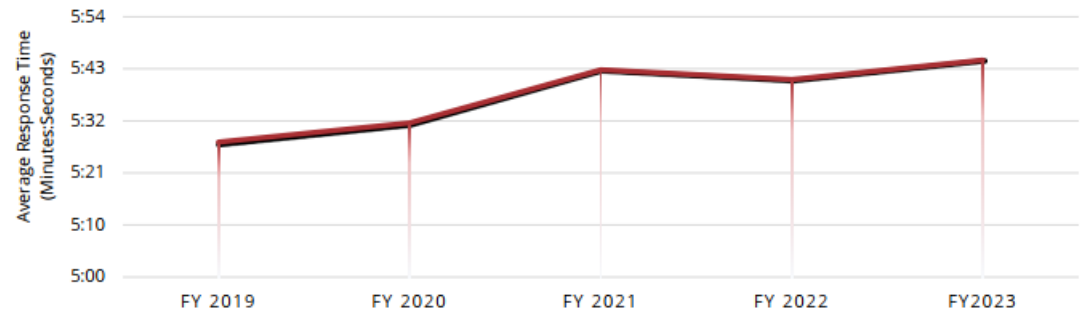


# TOWN OF LAKE PARK FY 2023 CALL ACTIVITY

## TOTAL NUMBER OF CALLS

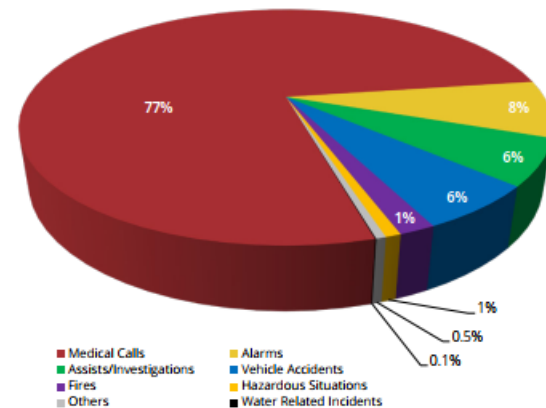


## AVERAGE RESPONSE TIME



## CALLS BY SITUATION DISPATCHED

SITUATION DISPATCHED	NUMBER OF INCIDENTS
Medical Calls	1,437
Alarms	146
Assists/Investigations	116
Vehicle Accidents	113
Fires	33
Hazardous Situations	14
Others	9
Water Related Incidents	1
<b>Total</b>	<b>1,869</b>



The Town of Lake Park is primarily served by station 68. The service area is part of a regional system and is immediately backed up by surrounding stations with resources and equipment.

**PRIMARY RESOURCES ASSIGNED TO THE TOWN OF LAKE PARK**

STATION	APPARATUS	STAFFING (number of personnel)
<b>Station 68</b> 1000 Park Avenue, Lake Park, FL 33403	ALS Rescue (1)	3
	ALS Engine (1)	3
	Foam 68	(cross-staffed with ALS Engine)

**ADDITIONAL RESOURCES IN THE SURROUNDING AREA**

STATION	APPARATUS	STAFFING (number of personnel)
<b>Station 15</b> 12870 US Highway 1, Juno Beach, FL 33408	ALS Rescue (1)	3
	ALS Ladder (1)	3
	4WD Brush Truck (1)	(cross-staffed with ALS Ladder)
<b>Station 17</b> 8130 N. Jog Road West Palm Beach, FL 33412	ALS Engine (1)	4
	4WD Brush Truck (1)	(cross-staffed with ALS Engine)
<b>Station 19</b> 322 N. Central Blvd., Jupiter, FL 33458	ALS Rescue (1)	3
	ALS Squad (1)	3
	Special Operations (1)	2
	EMS Captain Command (1)	1
	Battalion Chief Command (1)	1
	District Chief Command (1)	1
	4WD Brush Truck (1)	(cross-staffed with ALS Engine)



# COMMUNITY INVOLVEMENT

## Firefighters for a Day

Local lawmakers got a taste of what it's like to be a "Firefighter for a Day" at PBCFR's Headquarters Complex. They donned bunker gear and were escorted through three hands-on learning exercises by members of the Special Operations Team on how to maneuver hoses to put out a real fire, using extrication tools to cut open a vehicle, and how to conduct search and rescue to find victims in a building.



## Whole Blood Transfusion Program

Division Chief Charles Coyle presents the benefits and success of the Whole Blood Transfusion Program to the Lake Park Commission. (see page 17 for details on the Whole Blood Program)



## Stop the Bleed Training

PBCFR's Community Risk Reduction Division visited the Town of Lake Park to teach employees how to "Stop the Bleed." In some public places, bleeding control kits can be found inside AED cabinets or with first aid kits. Knowing how to use a bleeding control kit can save a person's life.



## Muscular Dystrophy Association Boot Drive



PBCFR and Local 2928 have been proud partners with the Muscular Dystrophy Association (MDA) for over 36 years. Through this partnership, hundreds and thousands of dollars have been

donated to assist in transforming the lives of people with muscular dystrophy, ALS (Lou Gehrig's disease), and related neuromuscular diseases. Over Labor Day weekend, crews were stationed at local grocery stores throughout Palm Beach County and petitioned the public to "Fill the Boot" for MDA, collecting a grand total of \$106,550. The A-shift crew at Station 57 raised an outstanding \$2,393, the most in a single day. The funds will support children attending MDA summer camp, helping them achieve milestones that years ago seemed unattainable. This fundraiser is personal for PBCFR, as Logan, the child of a PBCFR Firefighter is affected by Muscular Dystrophy. Here at PBCFR we are #LOGANSTRONG.

# EMPLOYEE RECOGNITION & AWARDS

## Fire and Life Safety Educator of the Year

Community Education Supervisor Elyse Weintraub-Brown was named the 2023 Fire and Life Safety Educator of the



Year at the Florida Fire Marshals and Inspectors Association

## PBC EMS Providers Association Awards

The Palm Beach County EMS Provider Association recognized FF/PMs from departments throughout the county for their exemplary work ethic, dedication, and many contributions to the field of emergency medical services. Recognized from PBCFR: Lt. Bradlee Doerzbacher, Captain John Prince, Lieutenant Chris Lowe, Lt. Jose Santos, the ALS Team; and Lt. Doerzbacher also received the “Exceptional Service and Commitment to EMS” award for his support and involvement with the Center for Autism and Related Disorders.



## Florida Fire Marshal of the Year

Assistant Fire Marshal (AFM) Chris Henry was presented with the 2022 Florida Fire Marshal of the Year award by the Florida State Fire Marshal in Tallahassee at the annual Fire Service Awards recognition event. AFM Henry was nominated for his efforts in streamlining PBCFR's Community Risk Reduction Division (CRRD) and improving communications with Operations. Over the past year, AFM Henry has worked to develop and publish step-by-step guidelines for CRRD employees and designed new detailed task books for new hires resulting in procedural consistency. AFM Henry also created a food truck safety program that has been implemented by the county.



# EMPLOYEE RECOGNITION & AWARDS

*PBCFR employees participate in various competitions throughout the year.*

## **ALS Team Competitions**

The Advanced Life Support Team (ALS) competed in the Bernie Tillson Memorial EMS Challenge in November 2022. After two days of multiple complex scenarios, competing against talented teams from across the state, the team took home 1st place. Also, in November, the ALS Team competed for the 2022 Florida Cup. There was a tie between PBCFR and Davie Fire Rescue. The tie-breaker was the team with the most first-place results throughout the year. PBCFR had the most wins, resulting in winning the Florida Cup a second time.

On January 20th, 2023, the ALS Team won 3rd place at the Florida Fire Chief's Association (FFCA) ALS Competition in Daytona Beach. The simulated scenarios with live actors and realistic manikins tested their emergency medical skills.

PBCFR's ALS Team's success inspired the Palm Beach County Board of County Commissioners to proclaim March 14, 2023 as "Palm Beach County Fire Rescue Advanced Life Support Team Day." Congratulations to Lt. Ivonne Garcia (Team Captain), Lt. Daniel McAndrews, Lt. Michael Redmond, FF/PM Nick Byrd, and Glenn Jordan (Team Trainer/Coach and retired Trauma Hawk RN).



## **Second Annual Florida Invitational**

In November 2022, the PBCFR Punishers (the vehicle extrication competition team) won 1st place in the Medical Technician, Incident Command, and Overall categories in the second annual Florida Invitational! This event was held at Miami Dade Fire Rescue's Training Facility.





## Toughest Two Minutes in Sports by ESPN



Several of PBCFR's firefighters participated in the Firefighter Challenge called the "Toughest 2 Minutes in Sports" by ESPN. In this challenge, firefighters compete to test their strength, speed, and endurance through an obstacle course while wearing full firefighting gear. In less than two minutes, they hit the finish line after completing all of the following: a five-story tower climb with a 42-pound

hose pack, a hose hoist, using a Kaiser forcible entry machine, obstacle run, hose drag, and a 180-pound "victim" drag. Some of PBCFR's participants came home with 1st place wins, gold and/or silver medals, and many more accolades.

## FDIC Firefighter Challenge

PBCFR firefighters navigated challenging obstacle courses for three days at the Fire Department Instructor's Conference (FDIC) Firefighter Challenge in Indianapolis and brought home several medals. FF/PM Mackenzie Briggs and FF/PM Aaron Piering, won 1st place in the 40-49 year old male tandem race and 4th place in the fire department relay. Briggs won 3rd place overall. Lt. Jessie Gomez, FF/PM Chris Sheehan, and Lt. Jason Frisbie finished strong in their competitions.



## North American Vehicle Rescue Association Competition

In May 2023, PBCFR Firefighters attended the North American Vehicle Rescue Association (NAVRA) Competition and Rapid Intervention Crew/Team (RIC/RIT) competitions put on by Palm Beach State College in Lake Worth Beach. Accomplished by simulating past real-life, high-pressure scenarios, NAVRA promotes the use of best practices which better prepares rescuers to reduce mortality and injuries caused by motor vehicle accidents across North America and the world. The PBCFR Punishers Extrication Team won 1st place in these categories:

- Overall Top Team
- Complex Scenario
- Limited Scenario
- Command
- Technical
- Medical



# OPERATIONS

*The Operations Division is responsible for providing emergency services to the community. Operations is the largest division of PBCFR and is divided geographically into eight Battalions. PBCFR operates 49 fire stations throughout the county, with minimum daily staffing of 331 personnel on duty at all times. PBCFR is an “all-hazards” department capable of responding to everything from a minor medical call to a regional natural disaster. All personnel are cross-trained in firefighting and emergency medical services, ensuring efficient fire suppression delivery, technical rescue, vehicle extrication, and emergency medical care.*

## **Personal Rescue Watercraft**

Four Personal Rescue Watercrafts (PRWC) are available to assist land-based crews during incidents such as drownings and other open water emergencies. These units are strategically stationed at the busiest inlets in Palm Beach County; two PRWCs are assigned to Station 18 (near Jupiter Inlet) and two at Station 37 in Lantana (near Boynton Beach Inlet). PBCFR prepares personnel to be proficient PRWC operators and skilled rescue swimmers during intense training taught in and on the water.

## **Trauma Hawk – Air Rescue**

In partnership with the Palm Beach County Health Care District, PBCFR paramedics and flight nurses rapidly transport ill and injured patients from the scene of an incident or transport critical patients from one facility to another to reduce travel time and increase survival rates. Critical patients may be transported by one of two Trauma Hawk helicopters which can accommodate two patients at a time. Palm Beach County is home to two Level 1 Trauma Centers. A Level 1 Trauma Center is capable of providing total care for every aspect of injury - from prevention through rehabilitation.

## **Aircraft Rescue & Firefighting**

PBCFR provides Aircraft Rescue and Firefighting (ARFF) and EMS services for Palm Beach International Airport (PBIA) from Station 81. During the past fiscal year, PBIA’s number of passengers was over 7.5 million. The crews at Station 81 are trained for emergencies in the airport terminals, airfield, and both commercial and general aviation aircraft. This station is equipped with four specialized vehicles, also known as “Crash Trucks” or “Dragons,” capable of delivering high volumes of water and foam in an emergency landing of an aircraft.



*PBCFR maintains two strategically located Special Operations teams, currently assigned to Stations 19 and 34, that respond to emergencies throughout Palm Beach County. Special Operations technicians receive continual training to maintain readiness in several specialized disciplines.*

## **Hazardous Materials Response**

PBCFR's two HAZMAT Teams are skilled in the detection and mitigation of chemical, biological, radiological, nuclear, explosive (CBRNE) emergencies and accidental releases. PBCFR's HAZMAT team members acquire expertise and complete training that exceeds the National Fire Protection Association (NFPA), FEMA, and the State Specialized Emergency Response Program's standards. PBCFR maintains high levels of safety on HAZMAT incidents by utilizing up-to-date equipment and training.

## **Confined Space, High Angle, Structural Collapse, Advanced Automobile Extrication, and Technical Rescue**

PBCFR's two Technical Rescue Teams (TRT) are comprised of 80 members, highly-skilled in response to major vehicle accidents, high angle rescue with rope equipment, confined space rescue, structural collapse, and trench rescue. Each member has achieved the designation of "Rescue Specialist" by completing rigorous training required by Florida's State Fire Marshal's Office. Additionally, PBCFR's TRT has completed necessary training and equipment acquisition to meet the standards to qualify as a State Urban Search and Rescue (USAR) team. USAR Teams can be deployed throughout the state of Florida to assist in mitigation of all types of disasters, such as building collapses and hurricanes.

## **Dark Water Dive Rescue**

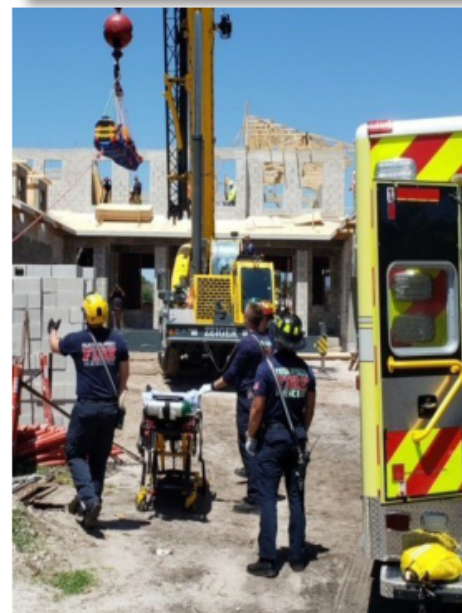
PBCFR maintains four dive teams skilled in underwater rescue, capable of responding during extreme conditions such as zero visibility and night dives. Dive teams are equipped with dry suits and advanced communication systems to facilitate quick and safe rescues. PBCFR divers are trained to the highest nationally recognized levels and capable of deploying quickly underwater within minutes.

## **Explosive Ordnance Disposal (EOD)**

PBCFR works closely with the Palm Beach Sheriff's Office (PBSO) EOD (Bomb Squad) to mitigate potentially explosive or unknown package emergencies. Several of PBCFR's Special Operations teams deploy along with EOD to provide EMS, detection and research of unknown substances. A Rapid Intervention team is also deployed to rescue Bomb Squad technicians if necessary.

## **Large Animal Rescue**

PBCFR's Special Operations teams are capable of rescuing animals of any size, including horses, large dogs, and farm animals. With the proper equipment and training, PBCFR's Special Operations teams can rescue animals from water bodies, mud, or other situations. They can also initiate necessary medical treatment until a veterinarian arrives.



# LAKE PARK EMS CALL STATISTICS FOR FY 2023

Specific incidences involving strokes, heart attacks, septic shock, or trauma are categorized as an "Alert." Unique criterion defines and classifies different alert types. When a patient meets alert criteria, trained personnel rapidly treat and expedite transport. While in transit, the receiving emergency care facility is notified of an alert via radio; this allows emergency care providers to prepare for receiving a critical patient.

- Trauma Alert - Rapid recognition and notification of severe, potentially life-threatening traumatic injury.
- STEMI Alert - Specific criteria indicate a patient suffering from a heart attack or STEMI (ST-Elevation Myocardial Infarction).
- Sepsis Alert - Signs and symptoms identified consistent with septic shock, a life-threatening condition caused by a severe infection.
- Stroke Alert - Rapid onset of signs and symptoms associated with hemorrhagic strokes (brain-bleeds) and ischemic strokes (vessel occlusion in the brain) identified.



**712**  
Cardiac Arrest Cases County-Wide

**28.3%**

of cardiac arrest cases County-wide regained a heartbeat

\*Florida State average: 23.5%

\* Florida Department of Health

**12.2%**

of cardiac arrest cases County-wide were discharged from the hospital alive (87 patients)

\* The Cardiac Arrest Registry to Enhance Survival (CARES) average is 8.3%

# WHOLE BLOOD TRANSFUSION PROGRAM

The Whole Blood Transfusion Program was implemented in July 2022 to improve the survival rate of bleeding patients. This program resulted from four years of collaborative efforts with local trauma centers and partners, including thorough logistical planning, developing a comprehensive training program, and ensuring the ethical and legal aspects of the process. PBCFR is one of the few agencies nationwide and the sole agency in Palm Beach County capable of delivering this advanced level of service. Research shows two critical actions can improve the survival odds of a bleeding trauma patient – 1. Stop the bleeding 2. Replace lost blood. Based on the latest peer-reviewed medical research and with the support of Palm Beach County leadership, PBCFR recently introduced Tranexamic Acid (TXA) into the protocol, complementing the whole blood transfusion for massive hemorrhage, which helps to reduce blood loss. Since October 1, 2022, PBCFR has provided 64 whole blood transfusions.



## Whole Blood Transfusion Program Awards

During fiscal year 2023, PBCFR received several accolades for the Whole Blood Program and published a paper titled “The Implementation of a Prehospital Whole Blood Transfusion Program and Early Results” in the National Library of Medicine. PBCFR received the Community Organization Hero Award through the Heroes in Medicine program by the Palm Beach County Medical Society.

The National Association of Counties selected PBCFR as the winner of the 2023 Achievement Award.



# MOBILE INTEGRATED HEALTHCARE

*PBCFR's Mobile Integrated Healthcare (MIH) program enhances the EMS approach by assisting patients with social services and medical needs after their 911 call. The MIH Team consists of paramedics and medical social workers who support patients and families by empowering them with the proper means to improve their health and wellness. MIH programs include:*

## High Frequency Utilizer & Chronic Disease Management

Ensures patients receive the care and resources needed to reduce reliance on EMS and enhance their safety, wellness, and quality of life. It provides patients who live with a chronic disease the provision of care coordination, health education, and disease management strategies while supporting the patient adjusting to their health issues.

## Addiction

Patients who have recently experienced an addiction-related 911 call and are living with an alcohol or substance use disorder are offered education and connections to either harm-reduction or recovery programs.

## Pregnancy Outreach

Connects pregnant teens and women to prenatal care and pregnancy/ childbirth resources.

## Cardiac Arrest Survivor Outreach

Provides cardiac arrest survivors and family with emotional support and other resources. Patients are also provided an opportunity to reunite with the EMS crew who cared for them.

## Pediatric and Adult Grief Support

Connects families to grief support and other resources after a loss.



# PATIENT SATISFACTION SURVEY

*PBCFR is determined to provide the highest level of service along with excellent patient care to the communities served. This is why PBCFR launched a customer service initiative. PBCFR collaborated with Baldrige Group, a performance excellence consulting firm that specializes in administering community surveys on behalf of EMS and Fire Rescue agencies. In FY 2023, PBCFR asked their patients several questions about the care provided by PBCFR and below are the results.*

## LAKE PARK SURVEY RESULTS OCTOBER 2022 - SEPTEMBER 2023



Patients said they would tell friends and family about the positive experience they had with PBCFR.

**88.5 %**



Patients said they were 'Satisfied' or 'Very Satisfied' with the 911 Center's ability to confirm their location and nature of their problem.

**100 %**



Patients were 'Satisfied' or 'Very Satisfied' with the Dispatcher's instructions regarding their emergency.

**100 %**



Patients told us they were 'Satisfied' or 'Very Satisfied' with the prompt arrival of PBCFR firefighters and paramedics.

**96 %**



The professionalism of PBCFR firefighters and paramedics left patients feeling 'Satisfied' or 'Very Satisfied' with the care they received.

**100 %**



Patients felt 'Satisfied' or 'Very Satisfied' with the level of compassion shown to them and their families by PBCFR firefighters and paramedics.

**100 %**



Patients said they were 'Satisfied' or 'Very Satisfied' with the paramedics' explanation of any procedures they performed.

**100 %**



Patients reported they were 'Satisfied' or 'Very Satisfied' with the paramedics' attempts to treat their condition.

**96.2 %**

Percentages are calculated from 26 respondents.

The results of this survey continue to affirm the excellent level of service that the men and women of PBCFR provide daily to the citizens and visitors of Palm Beach County.

**100%**  
**OVERALL  
SATISFACTION**

# VEHICLE ACCIDENTS

## Town of Lake Park

PBCFR responded to 113 vehicle accidents within the Town of Lake Park during FY 2023, 6% of the total calls dispatched. Accidents that occur on interstates and highways are often more severe than those that occur on roads with lower speed limits and require additional units to respond. They require an additional engine to protect first responders by blocking traffic and many require extrication equipment. Vehicle extrication is the process of removing a vehicle from around a person who has been involved in a motor vehicle collision when conventional means of exit are impossible or inadvisable. Extrication must be approached delicately to minimize injury to the victim. PBCFR equips every engine and aerial truck with the hydraulic rescue tools required to safely extricate patients.

Several unique hydraulic rescue tools are often collectively referred to as the “Jaws of Life.” Each tool is designed to complete a specific function such as spreading, cutting, pushing, pulling, lifting, or stabilizing. Hydraulic rescue tools use pressurized fluid for high-power operation, force that enables them to manipulate the durable engineered metal alloys vehicles are built with.

Stabilization equipment keeps heavy vehicles from moving and rolling. PBCFR’s pneumatic stabilizing struts can support over 20,000 pounds each and lift up to 10 tons.





# FIRES

During FY2023, PBCFR dispatched crews to 33 fires in the Town of Lake Park. This includes structure fires, vehicle or boat fires, brush fires, and trash fires. Structure fires are located inside a building and can be categorized as high-rise, commercial, apartment, or residential. These types of fires have the most potential to threaten life safety and can result in significant property loss. PBCFR is prepared to respond to each type of structure fire call with adequate personnel and equipment to mitigate damage as quickly as possible. Therefore, a working structure fire receives a minimum of ten units and 24 personnel.

PBCFR enforces strict adherence to the NFPA 1 and 101 fire prevention code and use of smoke detectors, minimizing human casualties and property loss. PBCFR also administers an outreach program that offers smoke detector installation in homes of those who are unable due to physical or monetary needs.



PBCFR WORKING STRUCTURE FIRE RESPONSE	
UNITS DISPATCHED	NUMBER OF PERSONNEL
3 ALS Engines	9
3 ALS Rescues	9
1 ALS Aerial	3
1 EMS Captain	1
1 Battalion Chief	1
1 District Chief	1
<b>10 Total Units</b>	<b>24</b>

# TRAINING & SAFETY

*The Training and Safety Division provides various instructional opportunities throughout the year to meet the needs of PBCFR personnel. This includes training for newly hired employees attending the Recruit Academy, and for current operational employees.*

Operational employees maintain their required technical certifications through the Training Division. The Division offers classes for personnel at fire stations and the Chief Herman W. Brice Fire Rescue Complex. The Division also distributes safety alerts and training modules online, to ensure that PBCFR personnel receive essential information promptly.

The Training Division processes requests from operational personnel who wish to pursue an Associate's or Bachelor's degree at local colleges and state universities. Four Officer Development Academies were held during FY 2023 for Battalion Chief, EMS Captain, Captain, and Lieutenants. The Division also hosted a department-wide Officer's Forum on mental health for 349 officers.



## Training Classes Offered

- National Fire Protection Association (NFPA) 1/101 Update
- Incident Command Systems for Expanding Incidents
- All-Hazards Incident Management Team
- Special Operations Candidate School
- Statewide Emergency Response Plan
- Advanced Cardiac Life Support/CPR
- Pediatric Advanced Life Support
- Tactical Emergency Casualty Care (TECC)
- Florida Urban Search & Rescue classes
  - Structural Collapse
  - Confined Space
  - Trench
  - Rope Rescue
  - Vehicle Machinery Rescue (VMR)
- Florida Fire Inspector Series I
- Live Fire Training Instructor (LFTI)
- Florida Fire Officer Series I
- Florida Fire Officer Series II
- FEMA Strike Team Leader
- Search Culture
- LP Gas Emergencies
- Tesla Electric Vehicle Training
- Elevator Emergencies
- Driver Candidate School
  - Refresher Driver School
  - Emergency Vehicle
- Division of Forestry
- Aerial Operations
  - 100' aerial program
- Dive Rescue
  - Open Water Dive
  - Advanced Water Dive
  - Emergency Response Diver

# RECRUIT ACADEMY

One of the essential responsibilities of the Training Division is to provide the initial orientation and training for new recruit firefighters. Each recruit must complete a rigorous 12-14 week program covering fire training, emergency medical services training, physical training, and vehicle machinery rescue training. During FY 2023, recruit classes 86, 87, and 88 were held, in which a total of 81 recruits graduated and began their career at PBCFR. The Probationary Development Coordinator evaluates all probationary firefighters at six and eleven months ensuring skills learned in the recruit academy are retained throughout their first year of employment.

## Class 86



## Class 87



## Class 88



# SUPPORT SERVICES

## Fleet Maintenance

The Fleet Maintenance team provides support to ensure emergency operation vehicles are ready to respond at a moment's notice, which is crucial to PBCFR's daily operations. The fleet team is staffed with certified Emergency Vehicle Technicians who have repeatedly earned the Automotive Service Excellence (ASE) Blue Seal of Excellence Award.

The Fleet Maintenance section is responsible for:

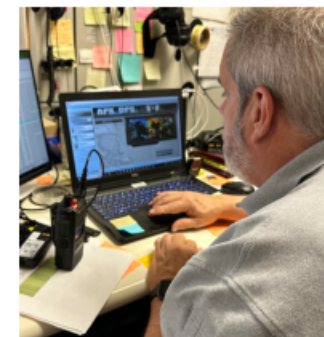
- 500 emergency fire apparatus and support vehicles
- 750 pieces of support equipment
- 800 preventive maintenance inspections per year, to meet National Fire Protection Association's compliance standards
- 7,500 annual work orders
- Maintenance of two shop locations



## Radio Shop

The Radio Shop provides 24-hour support for all radio and other wireless communications equipment to 49 PBCFR stations, plus 29 additional stations we dispatch for, the Communications Center, Palm Beach International Airport (Station 81), Special Operations, the Tactical Command Unit, and Trauma Hawk.

The Communications Coordinator and five Electronics Technicians are responsible for:



## Warehouse & Logistics

The Warehouse and Logistics section manages and provides firefighting equipment, medical supplies, pharmaceuticals, personal protective equipment, and uniform apparel for all PBCFR's operational personnel.

The Fixed Asset Inventory section monitors over 11,000 items valued at approximately \$100 million.



## Facilities Maintenance

Facilities Technicians oversee station and equipment repairs, preventive maintenance, and inspections at PBCFR's 49 fire stations, Fire Rescue Headquarters, and the Communications Center. This section coordinates all new construction and remodeling management for PBCFR's Comprehensive Fire Station Capital Improvement Program.



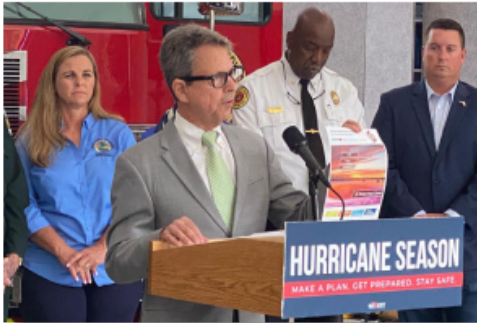
## SCBA Shop

Wearing a Self-Contained Breathing Apparatus (SCBA) allows firefighters to work in environments that are immediately dangerous to life and health. This piece of equipment provides clean, dry, filtered air directly to their mask and protects them from super-heated air and toxic gases. The Respiratory Protection Manager and two Specialists provide firefighters with SCBA, Self-Contained Underwater Breathing Apparatus (SCUBA), fit testing, compressed air, portable lighting, and gas detection monitors.

## Information Technology Services

Information Technology Services (ITS), provides technology solutions to PBCFR and its municipal partners. The ITS team is responsible for application development and evaluation, 911 computer-aided dispatch operations, web administration, network security, domain administration, mobile device management, and inventory control for approximately 2,000 devices used at PBCFR.

# EMERGENCY MANAGEMENT



*The Emergency Management Division is committed to reducing vulnerability to hazards and minimizing the impact of disasters through preparation, response, and recovery. Under the command of the Division Chief of Emergency Management, the Emergency Management Team contributes to various local, state, and federal committees, teams, and work*

*groups in support of Homeland Security and a safer Palm Beach County.*

## Disaster Deployment

The Emergency Management Coordinator confirms that rosters for disaster deployment are up to date, ensures that proper training is available, and PBCFR personnel are ready to respond to disasters outside of Palm Beach County or Florida.

## Domestic Security

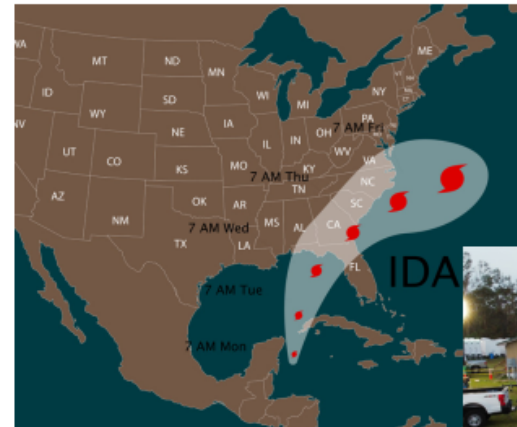
The Florida Department of Law Enforcement administers seven Regional Domestic Security Task Forces (RDSTFs), serving as the foundation of Florida's domestic security structure. Task force members include first responders from fire rescue, emergency management, public health, hospitals, and law enforcement. PBCFR provides a multi-operational presence to the Southeast Florida RDSTF. By utilizing a multi-disciplinary approach and working in conjunction with Emergency Management professionals the RDSTF provides support to impacted communities and local agencies.

## Training and Exercises

Emergency responses to large-scale incidents in PBC require a strong unified command presence achieved with partnerships between law enforcement and fire rescue officials. PBCFR works with local, state, and federal agencies to ensure all are trained to respond to any emergency event. This training includes drills at the local Emergency Operations Center, participation in active shooter drills, and regional hazardous material drills.

## Hurricane Idalia Deployment

On August 29, the Southeast Florida Region 7 All Hazards Incident Management Team (AHIMT) was called upon to aid Taylor County, Florida, in its recovery efforts following Hurricane Idalia. The team assisted at the Taylor County EOC for over 14 days, working closely with their Emergency Management Director. They were tasked with assisting several missions such as: clearing roadways, establishing temporary facilities throughout the county, restoring power, and collaborating with the National Guard to establish points of distribution for water, ice, and food. Additionally, they partnered with the County Health Department to acquire supplies for water testing and mosquito control while ensuring that residents were informed about the organizations who were offering daily hot meals.



# 911 COMMUNICATION CENTER

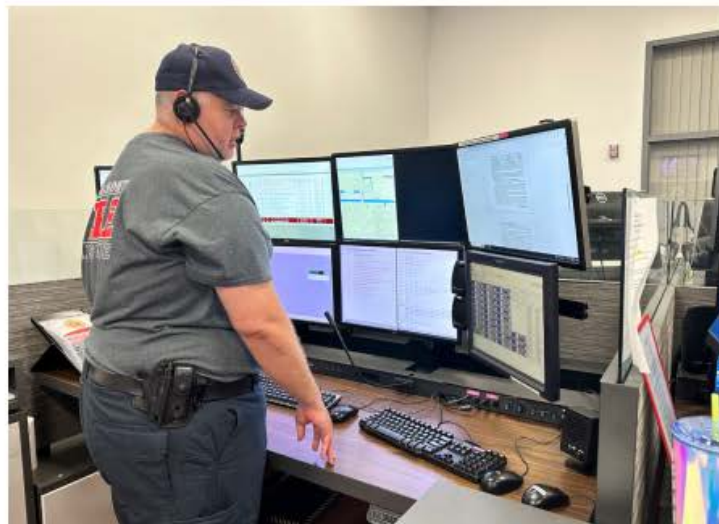
*Palm Beach County Fire Rescue's Communications Center is the largest secondary Public Safety Answering Point (PSAP) in Palm Beach County. The Communications Center is a multi-agency operation that handles fire and medical emergency communications for PBCFR, including eight municipal Fire-Rescue Departments. PBCFR is an all-hazards fire rescue department resulting in its Communications Center processing over 400,000 phone calls, annually.*



The Communications Center and Management Team report to the Division Chief of Emergency Management. They are managed by the Alarm Office Manager, two Quality Assurance Managers, one Training Supervisor and supported by a GIS/CAD Specialist. Additionally, The Fire Operations Officer (FOO) provides a crucial link between the Communications Center and the Operations crews in the field. They monitor every significant call to aid the on-scene commander with getting additional resources.

The Communications Center employs 61 Communicator-III's under the supervision of four Communicator Supervisors. PBCFR Communicators are certified by the State of Florida as 911 Public Safety Telecommunicators. They are also nationally certified in CPR, Emergency Medical Dispatch, and

Fire Service Communications. This training allows them to locate and provide rapid service to 911 callers, provide them with life-saving instruction when needed, and assist emergency personnel in the field. PBCFR Communicators operate complex radio and a Computer-Aided Dispatch (CAD) system that allows them to dispatch, monitor, and communicate with emergency personnel from local law enforcement, fire rescue agencies, hospitals, and aeromedical teams.



# COMMUNITY RISK REDUCTION

## Plan Review and New Construction

The Plan Review and New Construction Branch reviews fire-related construction plans for compliance with the Florida Fire Prevention Code and inspects all construction phases to ensure compliance with approved procedures. This branch is also responsible for determining water supply for firefighting operations and ensuring access roads meet the requirements necessary to support firefighting apparatus.



**Your Safety. Our Priority.**

## Investigations

The Investigations Branch determines the origin and cause of fires and conducts explosion analysis. In cases of arson, the Investigations Branch conducts a criminal investigation and presents the case to the State Attorney's Office for prosecution. Every Investigator assigned to this branch is a sworn law enforcement deputy and is certified through the State of Florida, the International Association of Arson Investigators (IAAI), and the National Association of Fire Investigators (NAFI). Investigators may testify in both Federal and State Courts, hearings, and depositions.



*\*If you have any information related to any arson case, please contact Crime Stoppers of Palm Beach County at [www.crimestopperspb.com](http://www.crimestopperspb.com).*



## Investigator Training

On January 30th and 31st of 2023, a training on "Electrical Aspects of Appliance Fires" was held at PBCFR for PBCFR investigators, members of the Bureau of Alcohol, Tobacco, Firearms and Explosives, as well as investigators throughout the county and the state of Florida.

# COMMUNITY RISK REDUCTION CONT...

## Existing Inspections

Existing Inspections Branch responsibilities:

- Conducting field inspections
- Identifying applicable codes/standards
- Preparing inspections reports
- Investigating and resolving complaints
- Participating in legal proceedings with County Code Enforcement and municipalities' special magistrates
- Permits and building processes associated with life safety
- Emergency planning/preparedness, especially for Assisted Living Facilities (ALFs)
- Review Comprehensive Emergency Management Plans (CEMP)
- Additional inspection activities such as re-inspections, fire watch, etc.
- Manage life safety for special events (fireworks, concerts, food trucks, etc.) from site planning to ensuring the events do not exceed maximum occupancy counts



## Drowning Prevention Coalition

The Drowning Prevention Coalition (DPC) educates the public about water safety and basic rescue techniques to reduce drowning and other water-related incidents in Palm Beach County.

### Services Include:

- The DPC partners with the PBC School District to educate and train students from Pre-K to 12th grade on water safety. Adult training is also provided for businesses, non-profit organizations, senior groups, and others.
- Free or reduced-cost swim lessons are offered to underprivileged and special needs children ages 2-12 and their immediate caregivers.





# COMMUNITY RISK REDUCTION CONT...

## Frequently Asked Questions:

**What should you do with your old fire extinguisher?** Old or used fire extinguishers can be discarded at any Solid Waste Authority home chemical and recycling center and placed in the “compressed cylinder” area. Visit [www.swa.org](http://www.swa.org) for drop-off locations in PBC or call 866-SWA-INFO.

**Does PBCFR inspect or service fire extinguishers?** PBCFR does not provide this service. Please call a local fire extinguisher service company in your area or discard it at your nearest household hazardous waste site.

**Does PBCFR offer CPR courses for certification?** PBCFR does not provide certification for CPR. Please contact a local American Red Cross Chapter or the American Heart Association for conventional CPR certification courses (infant, child, and adult).

**What is a Residential Key Lock Box?** In emergency situations a lock box contains keys and access codes to allow emergency responders to quickly gain entry into commercial and residential properties. PBCFR uses the Knox Box key system. Residents can call 561-616-7024 for more information. Using a generic alternative to Knox box may cause delays with gaining access. Also, the resident must call 561-616-7012 every year to keep the code active in our CAD (computer aided dispatch) system. Lock boxes should be installed next to the front door so Fire Rescue can access if the situation permits.

**Does PBCFR offer free car seats?** A new car seat may be provided to eligible children based on availability. If we are unable to match a caregiver with a free car seat for their child, they can call 561-841-3500 to purchase one from Safe Kids Palm Beach County Coalition for a donation fee.



## Community Education

The Community Education and Outreach Branch provides intervention strategies to prevent injuries and lives lost due to fire and other hazards.

### Educational Courses Offered:

- Babysitter Safety: Hazards in the Home
- Basic First Aid
- Bleeding Control: Stop the Bleed
- Carbon Monoxide (CO) Poisoning Prevention
- Fall Prevention
- Fire & Emergency Evacuation Training/Fire Extinguisher Training
- Fire Safety
- Fire Station Tours
- Hands-Only CPR/AED (Automated Automatic External Defibrillator)
- Hurricane Safety
- Injury Prevention
- Golf Cart Charging Safety



# COMMUNITY RISK REDUCTION CONT...

## Services and Programs

**Smoke and Carbon Monoxide Alarm Installation Program** PBCFR offers smoke and carbon monoxide (CO) alarm installation for eligible residents. A bedside fire alarm clock with shaker device and a smoke alarm with a strobe light are also available for individuals who are deaf or hard-of-hearing. For questions about eligibility and installation appointments, residents can call 561-616-7049.

**Home Safety Survey** – The Community Education and Outreach Branch can help assess and identify fire or slip and fall hazards in the home and offer solutions for mitigation.

**Child Passenger Safety with Car Seat Checks & Installation** – PBCFR's nationally certified Child Passenger Safety Seat Technicians help caregivers properly fit and install car seats. Appointments can be scheduled using the online car seat scheduler at [www.pbcfr.org](http://www.pbcfr.org). The information is available in English, Spanish, and Creole. Scan the QR Code for more information.

**Youth Firesetting Prevention & Intervention Program** – When a child is setting fires intentionally or showing signs of at-risk firesetter behavior, intervention is crucial. This program consists of an intake, interview, fire safety class, and individual and family counseling free of charge with Palm Beach County Youth Services. Call 561-616-7033 for more information.

**The Yellow Dot Program** - Provides vehicle owners with a yellow sticker to put on the car window and a form to be completed with personal health information. The sticker alerts EMS and law enforcement that a Yellow Dot pamphlet is in the glove compartment to reference if a patient is unable to speak when medical attention is needed.

The **Vial of Life** – Encourages residents to list their essential medical information on a piece of paper attached to their refrigerator. If 911 is called and the resident is unable to speak, PBCFR can reference the Vial of Life and provide informed medical attention.

**Pet Decals** - Placed on the outside of a home's front door. If residents are not home at the time of an emergency, the decal conveys to emergency responders the number of cats and dogs (or other animals) inside the home.



# FY 2023 FIRE & LIFE SAFETY INSPECTIONS

## Town of Lake Park Inspection Activity Summary

EXISTING INSPECTION SERVICES	
ACTIVITY	COUNT
Annual	167
Re-inspect	153
Knox Box	134
Annual Residential	78
3-Year Business/Mercantile	37
Other/Misc.	18
AHJ Notification	11
Annual Business/Mercantile	9
Hurricane Status Check	7
Fire Watch	5
Sprinkler System	4
Station Visit	4
Complaint	3
Alarm System	2
Stop Work Order	2
Occupant Load Calculation	1
Backflow Prevention Device	1
Tent	1
Fireworks Display	1

CONSTRUCTION SERVICES	
ACTIVITY	COUNT
Plans Review	294
Business Tax Receipt	83
Company Inspection Annual	42
Fire Department Final (Complete)	39
Fire Alarm Test (Complete)	28
Fire Sprinkler Head Relocation (Complete)	23
Fire Alarm Final	23
Fire Sprinkler Final (Complete)	19
Fire Framing (Complete)	15
Fire Sprinkler Pressure Test Above (Complete)	13
Fire Main Underground Pressure (Partial)	10
Fire Department Final (Partial)	6
Fire Sprinkler Pressure Test Above (Partial)	5
Fire Sprinkler Head Relocation (Partial)	5
Hydrant Final	5
Fire Preliminary Site Inspection	4
Fire Alarm Test (Partial)	4
Fire Main Underground Flush (Complete)	4
Fire Suppression Test	3
Emergency Management Plans Review	3
Fire Pump Test	3
No Access	2
Fire Sprinkler Final (Partial)	2
Fire Main Underground Pressure (Complete)	2
Access/Access Control	1
Duct Detector Test	1
Site Visit	1
Spray Booth	1
Fire Framing (Partial)	1
Fire Main Underground Flush (Partial)	1



**Your Safety. Our Priority.**

# PUBLIC INFORMATION & MEDIA SERVICES

The Public Information and Media Services Team ensures that community members are informed, engaged, and connected with PBCFR. The Public Information Office is the official line of communication with citizens and the media, delivering information about emergency incidents, public safety, fire rescue services, outreach programs, and more. The goal of the Public Information Office is to get the “right information to the right people at the right time to make the right decisions.”

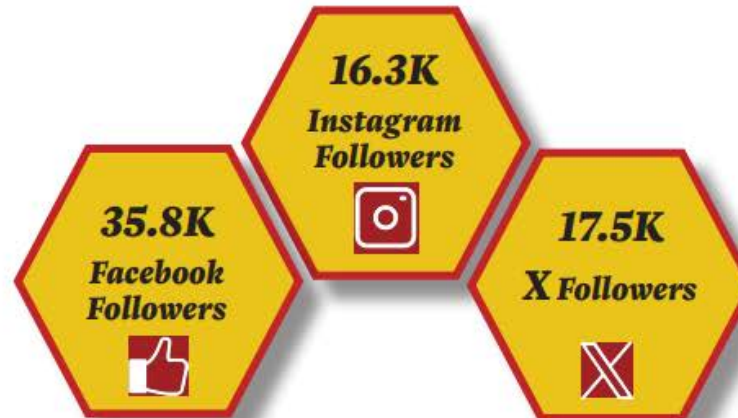
Through decades of service, PBCFR’s award-winning Media section is instrumental in producing live and public events, creative media and communications, while also educating and training personnel. With more than 49 fire stations across an 1800 square mile coverage area, virtual training is an important component in making sure all firefighter/paramedic personnel are up-to-date on the latest medical science, equipment, and department advancements.

## Media Services:

- Video production for training & communications
- Public safety messages
- Social media content
- Still Photography
- Graphic design
- Publications
- Live events
- Virtual & live streaming

## Public Information Office:

- Department publications
- PIO Incident response
- Media interviews
- Press conferences
- Social media content & management
- Internal and external communications
- Department traditions & ceremonies
- Employee and citizen awards program
- Hurricane and activation command team
- Public outreach campaigns



Follow @PBCFireRescue



**EXCELLENCE TODAY**



**IMPROVING TOMORROW**

**QUESTIONS???**

**INTEGRITY • UNITY • COMPASSION • ACCOUNTABILITY • DEDICATION**



## **TOWN MANAGER COMMENTS TOWN COMMISSION MEETING Wednesday, April 17, 2024**

### **COMMUNITY DEVELOPMENT**

- The Community Development Department will be closed all day tomorrow, Thursday, April 18, for Tyler software transition training. Notifications have been posted since last week so that the public is aware. We will reopen at 8:30am on Friday, April 19.
- Parking Regulations – A few years ago the Community Development Department drafted revised parking regulations that aimed to better clarify parking provisions throughout the Town, but also aimed to implement prohibitions on street and swale parking throughout the Town’s residential areas. This Ordinance did not move forward at the time since it was thought to be too restrictive. Staff would like to revisit this draft Ordinance with the Commission in the next few months to brainstorm ideas on what may, or may not work, as it relates to additional parking regulations throughout the Town given the concerns with street parking and swale parking. This comment is just a heads up that this discussion is forthcoming in the next few months.
- Community Development Staff is working with several property owners on conforming their gravel driveways. In reviewing our existing Community Beautification Improvement Fund grant (CBIF) guidelines, some changes will need to be considered by the Commission in order to accommodate a sliding scale in terms of grant dollar eligibility. For example, right now the program is set up with a maximum of 50% of the project cost that can be granted to applicants if their income is at or below 80% of the area median income (AMI), which is currently around \$78K a year. Residents have expressed concerns in that, given current market conditions, the 80% AMI should grant at least 75% of the project cost in order for them to be able to afford the improvements. Staff will bring forward some revised grant guidelines for the Commission to consider at a future meeting.
- As of a few weeks ago, Silver Beach Industrial at 1600 – 1660 Silver Beach Road, provided the following updates:
  - They are just under 50% leased, and have a few leases currently in negotiation. The tenants currently occupying space are the following (additional details are forthcoming):
    1. Neo-G USA, Inc.
    2. Florida Pneumatic Manufacturing Corporation
    3. Bekins Moving Solutions
    4. Synthetic Greens Warehouse Florida Inc.
    5. Laticrete International, Inc.
    6. Wolves Food Service, LLC
- Lake Park Innovation at 230 N. Congress UPDATE: 35 out of 36 units at Lake Park Innovation are leased.

- Texas Roadhouse restaurant at 280 N. Congress would like to open on June 10, 2024. Community Development and CAP are continuing to work closely with them towards their completion.

## **GRANTS & COMMUNICATIONS**

As you know, the Town applied for, and received, \$1 million in State funding for the conversion of 42 properties in the CRA from septic systems to sewer systems. This conversion will result in all of Lake Park utilizing sewer systems, which are more sanitary and better for the environment. The project still requires nearly \$5 million to complete.

Earlier this year we were approached by Congresswoman Sheila Cherfilus-McCormick's Economic Development Director, who encouraged us to submit a funding application for a Lake Park project. We submitted the request for the additional dollars required for the septic-to-sewer conversion project, and received a response asking us to send a letter of support from the Mayor and Commissioners. Tonight the Town Clerk has that letter available for you to sign. There is one version with room for everyone's signature, but we have also created versions for individual members to sign in case anyone prefers not to participate.

## **HUMAN RESOURCES**

### **Job Openings:**

The following open positions are being advertised:

- Camp Counselor (4 positions open) – Hourly rate: \$15.43 to \$24.69
- Sanitation Truck Operator I -- Hourly rate: \$18.91 to \$30.25
- Sanitation Truck Operator II -- Hourly rate: \$21.65 to \$34.63

The deadline for receipt of applications for the Camp Counselor positions is 5:00 p.m. on **May 10, 2024** because our summer camp program starts on June 10, 2024 and the Camp Counselors must complete their training prior to that date.

The deadline for receipt of applications for the positions of Sanitation Truck Operator I and Sanitation Truck Operator II is 5:00 p.m. on **April 30, 2024**.

To view the complete job posting for the above positions or to download an employment application, please visit the Town's official website at [www.lakeparkflorida.gov](http://www.lakeparkflorida.gov). For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

## **LIBRARY**

The Lake Park Public Library is open to the public. All programming for April has been canceled but will resume in May. Please keep your summer open for the Lake Park Public Library Summer Reading Program starting in June. More details on the Summer Reading Program will be available soon.

## **SPECIAL EVENTS**

### **Arbor Day**

The Town will celebrate National Arbor Day on **Friday, April 26** at 10:00 a.m. with a ceremony and tree planting in Lottie Mae Park. For more information, call 561-840-0160.

### **Sunset Celebration**

Sunset Celebration will be held on **Friday, April 26** from 6:00 p.m. – 9:00 p.m. at the Lake Park Harbor Marina. This month's event will feature live entertainment from VAM Band! There will be a full bar, happy hour prices, and a variety of food and craft vendors. For more information, call 561-840-0160.

### **Summer Camp**

The Town of Lake Park Summer Camp is back! Camp will take place **June 10 – August 2** in the Recreation Building located at 800 Park Avenue. To register and for more information, call 561-881-3338.

### **Town Commission Consensus**

The Regular Town Commission Meeting of June 19<sup>th</sup> has been canceled in observance of the Juneteenth holiday. Would the Town Commission like to schedule a second meeting in the month of June? Available dates would be either Wednesday, June 12 or 26, seeking Town Commission consensus.



TOWN OF LAKE PARK

# ARBOR DAY CEREMONY



TOWN OF LAKE PARK  
TREE BOARD



FRIDAY, APRIL 26  
10:00 AM - 11:00 AM  
LOTTIE MAE PARK  
CORNER OF 2ND STREET  
& DATE PALM DRIVE  
LAKE PARK, FL 33403

FOR MORE INFORMATION CONTACT THE SPECIAL EVENTS DEPARTMENT  
AT 561-840-0160 OR [SPECIALEVENTS@LAKEPARKFLORIDA.GOV](mailto:SPECIALEVENTS@LAKEPARKFLORIDA.GOV)

# SUNSET CELEBRATION

FREE MUSIC CONCERT

FEATURING



FOOD VENDORS \* CASH BAR \* ART & CRAFT VENDORS \* HAPPY HOUR  
FREE ADMISSION & PARKING \* NO OUTSIDE FOOD OR DRINKS

**FRIDAY, APRIL 26**

**6:00 PM - 9:00 PM**

**LAKE PARK HARBOR MARINA**

**105 LAKE SHORE DRIVE**

**LAKE PARK, FL 33403**

FOR MORE INFORMATION CALL 561-840-0160 OR  
EMAIL [SPECIALEVENTS@LAKEPARKFLORIDA.GOV](mailto:SPECIALEVENTS@LAKEPARKFLORIDA.GOV)



# TOWN OF LAKE PARK SUMMER CAMP

**BOYS & GIRLS 6 - 12 YEARS OLD**  
**SESSION 1: JUNE 10 - JULY 5**  
**SESSION 2: JULY 8 - AUGUST 2**



**REGISTRATION OPENS APRIL 8**

### CAMP HOURS

**MONDAY - FRIDAY: 9:00 AM - 4:00 PM**  
**EXTENDED CARE: 7:30 AM - 5:30 PM**

### RESIDENT FEE: \$200/SESSION

**NON-RESIDENT FEE: \$250/SESSION**  
**EXTENDED CARE FEE: \$80/SESSION**



**RECREATION BUILDING**  
**800 PARK AVENUE, LAKE PARK, FL 33403**  
**PHONE: 561-881-3338**  
**EMAIL: MSLOAN@LAKEPARKFLORIDA.GOV**



## Exhibit C

Lake Park Town Council Meeting April 17, 2024  
Threats to our 1<sup>st</sup> Amendment Testimony  
Michael Steinhauer  
435 Greenbriar Drive, West Palm Beach, FL 33043

Good evening. My name is Michael Steinhauer and I am a Lake Park resident. I was completely dismayed when I read this proposal last month when it was introduced to the Town Council. To me, it is a distortion of what is perceived as a needed new standard of communication between Lake Park residents and the Town Council. It is a threat to the delicate rights contemplated in the 1<sup>st</sup> Amendment. It is a distraction of the real and important challenges that we together need to address.

This is a bad solution in search of a non-existent problem. The proposed language is much more alienating than it is inviting residents to participate in their community, something that you should be striving to achieve. Our collective wisdom is greater than yours

Lake Park residents are educated and believe in the democratic process. We are not revolutionaries, we do not scream to be heard, and we do not get violent. We mostly stop at stop signs. It seems highly unlikely that this is a necessary ordinance.

I understood only once, someone from Riviera Beach got passionate about something. There was no inciting violence, no need to use security or call the police, no disrupting the meeting, no breach of the peace, and no need

to terminate the meeting. I am led to believe you have never had to exercise that level of control.

I suggest better use of a Sargeant at Arms or a Parliamentarian, an objective third party. These positions are used to mediate and reconcile those occasional moments when someone might be uncivil outside the law, or outside of Robert's Rules. To serve in these positions, the attorney for the town is not an objective, third party.

How is it that the Town Manager initiated this proposal. He was not asked to do so by you or the residents. He runs day-to-day ops. You were elected because of our confidence in your leadership skills to achieve consensus in addressing and resolving an issue, not to spend time and resources to set us apart from peacefully sharing our views.

I would much rather see you spending your time addressing the quality of life here in Lake Park and issues around growth and public services, etc. Your goal should be to encourage citizen engagement, rather than to consider an opportunity to discourage thoughtful comment. This is a shield you do not need. It contributes to weakening our relationship.

Recommendations? 1) Move to indefinitely table this proposal. 2) Delete the entire (3) language. Or 3) Rewrite with citizen input and re-submit. There is much more to do for our town to make it an even better place to live. So please let's get onto the real work.



# Town of Lake Park Town Commission

## Agenda Request Form

**Meeting Date:** April 17, 2024

**Originating Department:** Special Events

**Agenda Title:** JetSetV F.C. Soccer Program Requests

**Approved by Town Manager:** John D'Agostino Digitally signed by John D'Agostino  
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town Manager,  
email=jdagostino@lakeparkflorida.gov, c=US  
Date: 2024.04.12 14:31:09 -04'00' **Date:** \_\_\_\_\_

**Cost of Item:** \_\_\_\_\_ **Funding Source:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ **Finance Signature:** \_\_\_\_\_

**Advertised:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Newspaper:** \_\_\_\_\_

**Attachments:** \_\_\_\_\_  
\_\_\_\_\_

**Please initial one:**

    X     Yes I have notified everyone  
           Not applicable in this case

**Summary Explanation/Background:**

Since 2018, the Town has collaborated with JetSetV F.C. to host an Adult and Youth Soccer Program and a Summer Soccer Camp at Bert Bostrom Park. On Monday, April 8 Bert Bostrom Park was closed to begin the year-long green infrastructure stormwater project. This has left JetSetV F.C. without a proper field to host their weekly practices, summer soccer camp and upcoming tournaments. The Special Events Department has worked with the organizers to find a new location within the Town of Lake Park since 2023. Unfortunately, there are not a lot of public or private multipurpose fields to use within the town limits. Thus forcing JetSetV F.C. to consider locations in other neighboring municipalities.

The Special Events Department and JetSetV F.C. have determined that the only solution that will allow the soccer programs to remain in Lake Park would be to use several sections in Kelsey Park. Although the park is not an ideal solution, it does have plots of grass and possibly the tennis courts that the organizers feel comfortable using.

**SUMMER SOCCER CAMP – July 22-26, 2024**

JetSetV F.C. will host their annual 5-day Summer Soccer Camp and Tournament from July 22-26, 2024 in Kelsey Park. They expect to host 68 participants, from 8:30 AM – 11:30 AM that will be divided into

3 different age groups (U-8, U-10 and U-12). Each day, they will have a 2-hour session of soccer training and games, and will close the week with a tournament and awards ceremony. All participants will receive event souvenirs and a trophy.

At this time, JetSetV F.C. organizers are making the following requests for the Summer Soccer Camp that can not be granted administratively:

- 1. Use of the green space located on the map for U-8 participants from 7:00 AM – 1:00 PM, throughout the duration of camp.**
- 2. Use of the green space and east side tennis courts located on the map for U-10 participants from 7:00 AM – 1:00 PM, throughout the duration of camp.**
- 3. Use of the green space and west side tennis courts located on the map for U-12 participants from 7:00 AM – 1:00 PM, throughout the duration of camp.**
- 4. Use of the green space located on the map for the awards ceremony from 7:00 AM – 1:00 PM on Thursday, July 25 and Friday, July 26.**
- 5. The closure of the north side parking lot in Kelsey Park from 7:00 AM – 1:00 PM, throughout the duration of camp.**
- 6. The closure of Lake Shore Drive from 7:00 AM – 1:00 PM, throughout the duration of camp.**

#### **2024-2025 ADULT & YOUTH SOCCER PROGRAM**

Starting Monday, April 15, JetSetV F.C. would like to move their weekly adult and youth practices to Kelsey Park until the green infrastructure stormwater project is complete. Once they receive the ok from the Special Events Department, the practices will return to Bert Bostrom Park.

At this time, JetSetV F.C. organizers are making the following requests for the weekly Adult and Youth Soccer Program that can not be granted administratively:

- 1. Use of the green space located on the map every Thursday for the U-8 practice from 5:00 PM – 7:00 PM.**
- 2. Use of the green space located on the map every Tuesday, Wednesday and Thursday for the U-10 practice from 5:00 PM – 7:00 PM.**
- 3. Use of the green space located on the map every Tuesday and Wednesday for the U-12 practice from 5:00 PM – 7:00 PM.**
- 4. Use of the east side tennis courts located on the map every Thursday for the U-12 practice from 5:00 PM – 7:00 PM.**
- 5. Use of the east side tennis courts located on the map every Tuesday and Thursday for the adult practice from 7:00 PM – 8:30 PM.**
- 6. Use of the green space located on the map every Friday for the advance group practice from 5:00 PM – 7:00 PM.**

#### **2024 FUTSAL SOCCER TOURNAMENT**

The organizers of JetSetV F.C. are proposing to host a Futsal Soccer Tournament on Saturday, July 27

from 5:30 PM – 10:30 PM on the tennis courts located in Kelsey Park. Futsal is an exciting, fast-paced small-sided soccer game that is played across the world. Futsal places a large emphasis on technical skill in high-pressure situations, as it demands quick reflex, fast thinking and pinpoint passing. JetSetV F.C. recently collaborated with the City of Riviera Beach Police Department to organize a successful Futsal Tournament in their community. The proposed tournament in Lake Park will be a 3v3 tournament for adult teams with 3 games guaranteed and an awards ceremony with trophies and medals at the end of the tournament.

At this time, JetSetV F.C. organizers are making the following requests for the Futsal Tournament that can be granted administratively:

**1. Use of the tennis courts located in Kelsey Park on Saturday, July 27 from 3:00 PM – 10:00 PM.**

**Recommended Motion:**

1. I move to grant the use of the grass space and tennis courts in Kelsey Park for the 2024 Summer Soccer Camp, as requested by JetSetV .F.C.
2. I move to grant the use of the grass space and tennis courts in Kelsey Park for the 20204-2025 Adult and Youth Soccer Program, as requested by JetSetV .F.C.
3. I move to grant the use of the tennis courts in Kelsey Park for the Futsal Tournament, as requested by JetSetV .F.C.





TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 4/17/24

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: FRANK ST. CLOUD  
Address: 433 PARK AVE

If you are interested in receiving Town information through Email, please provide your E-mail address: stcloud33445@att.net

I would like to make comments on the following Agenda Item:  
\_\_\_\_\_  
\_\_\_\_\_

I would like to make comments on the following Non-Agenda Item(s):  
I would like to introduce tentacion  
RESTAURANT TO PUBLIC.

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 4/17/24

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: Brady Drew  
Address: 538 Sabal Palm Dr

If you are interested in receiving Town information through Email, please provide your E-mail address: \_\_\_\_\_

I would like to make comments on the following Agenda Item:  
#12 - Tree Giveaway

I would like to make comments on the following Non-Agenda Item(s):  
\_\_\_\_\_  
\_\_\_\_\_

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 17 Apr 24

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: Rafael Moscoso

Address: 429 Greenbriar Dr

If you are interested in receiving Town information through Email, please provide your E-mail address: \_\_\_\_\_

I would like to make comments on the following Agenda Item:  
Civility & Decorum Ordinance

I would like to make comments on the following Non-Agenda Item(s):  
\_\_\_\_\_  
\_\_\_\_\_

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: \_\_\_\_\_

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: John Linden

Address: 568 N. Redwood Dr

If you are interested in receiving Town information through Email, please provide your E-mail address: \_\_\_\_\_

I would like to make comments on the following Agenda Item:  
#10 Decorum

I would like to make comments on the following Non-Agenda Item(s):  
\_\_\_\_\_  
\_\_\_\_\_

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 4/11/2024

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: Michael Steinhauser

Address: 435 Greenbriar Dr.

If you are interested in receiving Town information through Email, please provide your E-mail address: pipetstone1992@gmail

I would like to make comments on the following Agenda Item:  
\_\_\_\_\_  
\_\_\_\_\_

I would like to make comments on the following Non-Agenda Item(s):  
\_\_\_\_\_

Please move up DECORUM agenda item to a more reasonable spot

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

person w/ a disability.



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 4/17/24

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: Michael Steinhauser

Address: 435 Greenbriar

If you are interested in receiving Town information through Email, please provide your E-mail address: pipetstone1992@gmail.com

I would like to make comments on the following Agenda Item:  
"Decorum" Propose Ordinance  
\_\_\_\_\_

I would like to make comments on the following Non-Agenda Item(s):  
\_\_\_\_\_  
\_\_\_\_\_

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 17 Apr 24

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: Brandon Susich

Address: 729 Greenbriar Dr

If you are interested in receiving Town information through Email, please provide your E-mail address: \_\_\_\_\_

I would like to make comments on the following Agenda Item:

\_\_\_\_\_  
\_\_\_\_\_

I would like to make comments on the following Non-Agenda Item(s):

Civility & Decorum Ordinance  
\_\_\_\_\_  
\_\_\_\_\_

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Not Present



TOWN OF LAKE PARK  
PUBLIC COMMENT CARD

MEETING DATE: 17 Apr 24

**Cards must be submitted before the item is discussed!!**  
**\*\*\*Three (3) minute limitation on all comments**

Name: Melissa Susich

Address: 729 Greenbriar Dr

If you are interested in receiving Town information through Email, please provide your E-mail address: \_\_\_\_\_

I would like to make comments on the following Agenda Item:

Civility & Decorum Ordinance  
\_\_\_\_\_  
\_\_\_\_\_

I would like to make comments on the following Non-Agenda Item(s):

\_\_\_\_\_  
\_\_\_\_\_

**Instructions:** Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.

Not Present