



Lake Park Town Commission, Florida

Regular Commission Meeting

Wednesday, September 20, 2023

Immediately Following the Final Public Budget Hearing

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

Roger Michaud	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
John Linden	—	Commissioner
Mary Beth Taylor	—	Commissioner
Judith Thomas	—	Commissioner
John D'Agostino	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, MMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.

CALL TO ORDER/ROLL CALL

7:06 P.M.

PRESENT

Mayor Roger Michaud

Vice-Mayor Kimberly Glas-Castro

Commissioner John Linden

Commissioner Mary-Beth Taylor

Commissioner Judith Thomas

PLEDGE OF ALLEGIANCE

The pledge was conducted during the previous meeting this evening.

SPECIAL PRESENTATION/REPORT:

1. Proclamation for Janet R. Miller, Employee of the Year for 2022

Mayor Michaud presented Janet Miller with the proclamation for the Employee of the Year for 2022.

Commissioner Linden presented Janet Miller with two tickets to the Centennial Celebration Gala on October 14, 2023.

PUBLIC COMMENT:

This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

James Sullivan made comments regarding management of storm water in Philadelphia, Pennsylvania. He also spoke about an attempt to use trees in Bradley Beach, New Jersey to improve air quality.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird had no comments.

Town Manager presented his comment via Exhibit A. He asked for a workshop for the Public, Private Partnership (P3) to take place on October 18, 2023. After some discussion, the Commission asked to conduct the workshop on October 4, 2023. The Commission discussed the Lake Park Elementary School Centennial Festival and whether or not the public was invited. They also discussed the proper process for the donation of funds for this festival from Town funds. Consensus was reached by the Commission to approve the funding of the Lake Park Elementary School Centennial Festival lunch from the Town Centennial Celebration Committee funds.

Commissioner Linden thanked the Town Manager for attending the Business at Breakfast to discuss Park Avenue businesses. He thanked Library Director Judith Cooper for the Little Free Library program. He thanked the Town for maintaining the program. He asked questions regarding emails that were sent to the Mayor and Commissioners and he would like to know who should be the one to respond. Mayor Michaud and Vice-Mayor Glas-Castro responded that they would forward those types of emails to staff. Commissioner Thomas thanked the Town Manager for making himself available to answer those emails. Commissioner Taylor asked questions about electric usage at Kelsey Park. Town Manager D'Agostino explained that minimal electric usage is available.

Commissioner Taylor expressed concern with the lack of electrical availability and Sunset Celebration at Lake Shore Park. The stop light to cross US1 has been increased to allow pedestrians to cross the street. Town Manager D'Agostino asked that the Commission allow staff to come up with alternative locations to conduct the event. Public Works Director Roberto Travieso provided clarifying information regarding the storm water construction during the next year. Commissioner Taylor suggested holding the Sunset Celebration at the parks instead. The Commission discussed using funds for other events. Special Events Director Riunite Franks provided additional information regarding the costs for supporting events at the park.

Vice-Mayor Glas-Castro had no comments.

Mayor Michaud commented on a meeting he attended and the positive reputation Lake Park has developed with a lot of people. He also expressed appreciation for all staff members.

CONSENT AGENDA:

All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda. Any person wishing to speak on an agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Motion made to approve the Consent Agenda by Commissioner Thomas, Seconded by Commissioner Linden.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Taylor

2. September 5, 2023 First Public Budget Hearing Meeting Minutes.
3. September 6, 2023 Regular Commission Meeting Minutes
4. Resolution 61-09-23 Approving the Submission and Authorizing the Mayor to Sign The Library's Annual State Aid to Libraries Grant Agreement.

5. Resolution 70-09-23 A Resolution of the Town Commission of the Town of Lake Park, Florida approving the plat of Bayberry Townhouse; and providing for an effective date.
6. Resolution 74-09-23 - A Resolution of the Town Commission of the Town of Lake Park, Florida authorizing and directing the Town Manager to spend budgeted funds from the IT budget and execute a purchase order with KDT to replace the public computer system at the Lake Park Public Library.
7. Resolution 73-09-23 A Resolution of the Town Commission of the Town of Lake Park, Florida authorizing and directing the Town Manager to spend budgeted funds from the IT budget and execute a purchase order with Dove Technologies to perform Network Security and Vulnerability testing.

BOARD MEMBER NOMINATION:

NONE

QUASI-JUDICIAL PUBLIC HEARING (RESOLUTION):

NONE

PUBLIC HEARING(S) - ORDINANCE ON FIRST READING:

NONE

PUBLIC HEARING(S) - ORDINANCE ON SECOND READING:

8. Ordinance 07-2023 Purchasing Policy

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, REPEALING IN ITS ENTIRETY CHAPTER 2, ARTICLE V, DIVISION 2, ENTITLED "PURCHASING", AND REPLACING AND READOPTING IT AS REVISED DIVISION 2; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made to approve Ordinance 07-2023 by Commissioner Linden, Seconded by Commissioner Taylor.

Voting Yea: Mayor Michaud, Vice-Mayor Glas-Castro, Commissioner Thomas

Town Attorney Baird read the Ordinance by title only.

OLD BUSINESS:

NONE

NEW BUSINESS:

9. Resolution 72-09-23 A Resolution of the Town Commission of the Town of Lake Park, Florida authorizing and directing the Town Manager to renew for fiscal year 2023/ 2024 the Town's Property and Casualty Insurance through the Florida Municipal Insurance Trust; and providing an effective date.

Assistant Town Manager/Human Resources Director Bambi Turner explained the item.

Motion made to approve Resolution 72-09-23 by Commissioner Thomas, Seconded by Vice-Mayor Glas-Castro.

Voting Yea: Mayor Michaud, Commissioner Linden, Commissioner Taylor

10. Renaming Lake Shore Park Discussion

Town Manager D'Agostino explained the item. The Commission discussed the desire to change the name of both parks to Kelsey Park. Commissioner Thomas spoke about fine money and potential requirements for accessibility. The Commission agreed on changing the name of Lake Shore Park to Kelsey Park. Commissioner Thomas asked about the possibility of sending a survey to residents to see their feeling about renaming the park. The Commission did not reach a consensus on surveying residents.

11. Discussion on the Live Local Act and the possible implementation of a "Zoning in Progress".

Town Manager D'Agostino explained the item. Community Development Director Nadia DiTommaso explained the item in detail. She stated they are asking the Commission to consider a resolution implementing a "zoning in progress" to allow more time to review and implement changes that may be needed.

Mayor Michaud asked how this may affect any future proposed developments. Community Development Director DiTommaso explained that this would put a stop to the processing of an application. He also asked if developers would be informed of this act. She stated that yes, they would be informed and provided an opportunity to comment.

Commissioner Linden asked the attorneys opinion. Town Attorney Baird stated he feels they should move forward with this.

Town Manager D'Agostino recapped and made suggestions to move forward with this Act.
Vice-Mayor Glas-Castro agreed that this is a good idea.

REQUEST FOR FUTURE AGENDA ITEMS:

Commissioner Thomas asked for the dedication of the Tree before the end of November. Public Works Director Travieso commented that a tree planting would have to be done in conjunction with a capitol project or an arbor day planting. He asked to bring the item back in December in order to work out some things to effectively implement the program. Commissioner Thomas stated she can dig the spot herself, provide a tent and a dedicated tree. She's only asking for permission to plant it. Town Manager D'Agostino stated that insured employees should be the ones to do the work. The microphones went out at this point.

ADJOURNMENT:

8:33 P.M.

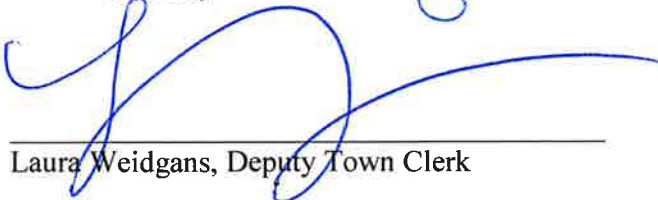
FUTURE MEETING DATE: Next Scheduled Regular Commission Meeting will be held on October 4, 2023



Mayor Roger D. Michaud



Vivian Mendez, Town Clerk



Laura Weidgans, Deputy Town Clerk



Approved on this 4 of October, 2023



TOWN MANAGER COMMENTS

TOWN COMMISSION MEETING **Wednesday, September 20, 2023**

COMMUNITY DEVELOPMENT

- The gravel driveways discussion is estimated to come back to the Town Commission at the second meeting in November.
- Various Ordinances are being worked on and will come back at a later time. These include: Seawall Ordinance; Food Truck Ordinance; Parking Space amendments to the dimensional requirements for parking spaces in order to provide more flexibility; Landscaping modifications for the streetscape requirements for the Federal Highway corridor; Golf Carts Ordinance; Parks Ordinance; Accessory Dwelling Units.
- A presentation on the Code and Building Division Operations within the Community Development Department, as previously requested by Commissioner Linden, will be presented at the second meeting in November.
- The revised plans for 754 Park Avenue are still in permitting and awaiting applicant resubmittal. The owner still plans on completing the work sometime in 2024. Additional updates will be provided as it moves forward.
- One Park Place (801 Park Avenue) has been meeting with Staff and local restaurants to possibly create a unique restaurant concept within a portion of the ground floor space. This will not be immediate, but discussions have already been held with all the parties, including Seacoast, regarding the buildout needs of the vacant space. Additional updates will be provided as it moves forward.

HUMAN RESOURCES

Job Openings:

The Town is currently advertising to fill the following positions:

- Dock Attendant -- Pay range \$15.90 to \$24.65 per hour. Deadline for receipt of applications is **September 22, 2023**
- Events Coordinator -- Pay range \$17.02 to \$26.37 per hour. Deadline for receipt of applications is **September 29, 2023**
- Recreation Supervisor -- Salary range \$43,356.10 to \$67,201.95 per year. Deadline for receipt of applications is **September 29, 2023**
- Sanitation Truck Operator I -- Pay range \$15.90 to \$24.65 per hour. Deadline for receipt of applications is **September 29, 2023**
- Sanitation Truck Operator II -- Pay range: \$18.21 to \$28.22 per hour. Deadline for receipt of applications is **September 29, 2023**

To view the complete job posting for the above position or to download an employment application, please visit the Town's official website at www.lakeparkflorida.gov . For additional information please contact the Town's Human Resources Department at 561-881-3300 and choose Option 8.

PUBLIC WORKS

The Public Works Department is pleased to announce that construction activities associated with the 2nd Street Stormwater Improvements and Road Resurfacing Project are expected to commence during the first week of October 2023. This project will resolve nuisance street flooding along this key corridor while also improving the quality of the Town's stormwater discharges. Additional information is available by contacting the Public Works department at (561) 881-3348, via email at publicworks@lakeparkflorida.gov , or by visiting our website at <https://www.lakeparkflorida.gov/government/departments/public-works-department/new-projects>

SPECIAL EVENTS

Centennial Art & Music Festival

The Town will host the Centennial Art & Music Festival on **Saturday, September 23** from 11:00 a.m. – 5:00 p.m. on Park Avenue. There will be art, craft, food and beverage vendors. As well as live entertainment, games, activities, face painting and more. Admission and parking are free. For more information, contact the Special Events Department at 561-840-0160.

Sunset Celebration

The Sunset Celebration will be held on **Friday, September 29** from 6:00 p.m. – 9:00 p.m. at the Lake Park Harbor Marina. This month's event will feature live entertainment from The Samantha Russell Band! There will be a full bar, happy hour prices, and a variety of food and craft vendors. For more information, contact the Special Events Department at 561-840-0160.

TOWN COMMISSION CONSENSUS

P3 Workshop - As you know, the P3 Comprehensive Agreement was signed on 8/2/2023; however, there are tasks yet to be undertaken. I am seeking consensus to schedule a workshop on October 18, 2023 immediately prior to the Regular Commission meeting for the purpose of discussing the rules of engagement and the updated Critical Path.

Town Manager – Seeking authorization to spend \$800 for Surry BBQ for the Lake Park Elementary School's Centennial Celebration on September 27th as well as \$125.00 to Brooklyn Cupcakes for the Lake Park Elementary School's Celebration.



CENTENNIAL ART & MUSIC FESTIVAL

SATURDAY, SEPTEMBER 23, 2023

11:00 AM - 5:00 PM

LAKE PARK ARTS DISTRICT

DOWNTOWN PARK AVENUE

LAKE PARK, FL 33403

**ART, CRAFT, FOOD & BEVERAGE VENDORS
LIVE MUSICAL PERFORMANCES
GAMES * ACTIVITIES * CHILDREN'S AREA
FREE ADMISSION & PARKING**

**THIS EVENT IS IN CONJUNCTION WITH THE MONTHLY
RUST MARKET. FOR MORE INFORMATION AND TO
BECOME A VENDOR OR VOLUNTEER CONTACT
THE SPECIAL EVENTS DEPARTMENT AT 561-840-0160
OR EMAIL SPECIALEVENTS@LAKEPARKFLORIDA.GOV**



SUNSET CELEBRATION

FREE MUSIC CONCERT

FEATURING



**LIVE MUSIC * HAPPY HOUR * FOOD VENDORS
FREE ADMISSION & PARKING**

FRIDAY, SEPTEMBER 29

6:00 PM - 9:00 PM

LAKE PARK HARBOR MARINA

105 LAKE SHORE DRIVE

LAKE PARK, FL 33403

NO OUTSIDE FOOD OR DRINKS

FOR MORE INFORMATION

CALL 561-840-0160 OR EMAIL

SPECIALEVENTS@LAKEPARKFLORIDA.GOV



SURRY CO SMOKE HOUSE
826 PARK AVENUE
LAKE PARK
33403

INVOICE

Date – 09/20/2023

Bill to:

Town of Lake Park
535 Park Avenue
Lake Park, FL 33403

Re: **Lake Park Elementary Centennial Luncheon/ 100 guests**

Mixed Green Salad

Chicken Franchise W/Lemon Tomato and Basil Butter
Jasmine Spinach Rice
Medley of Garden Vegetables

SUB TOTAL	2,100.00
DISCOUNT.	1,300.00
TOTAL DUE	800.00

Thank You

Janet Perry

From: John D'Agostino
Sent: Wednesday, September 20, 2023 2:13 PM
To: Janet Perry; John Linden
Subject: Fwd: Your invoice was updated (#000007)

Janet, please send Carmen the tax-exempt certificate for her records.

Get [Outlook for iOS](#)

From: Brooklyn Cupcake <messenger@messaging.squareup.com>
Sent: Wednesday, September 20, 2023 12:44 PM
To: John D'Agostino <jD'Agostino@lakeparkflorida.gov>
Subject: Your invoice was updated (#000007)



Brooklyn Cupcake

Invoice Updated

\$125.00

Due on September 20, 2023

Pay Invoice

Delivery 9/27

Invoice #000007

September 20, 2023

Customer

Lake Park elementary/Lake Park
jdagostino@lakeparkflorida.gov

Additional Recipients

jlinden@lakeparkflorida.gov

[Download Invoice PDF](#)

Invoice summary

cupcakes	\$125.00
(\$1.25 ea.) x 100	
Discount	-\$8.18
Subtotal	\$116.82
Sales Tax	\$8.18
Total Due	\$125.00

Brooklyn Cupcake

796 10th St
Lake Park, FL 33403 United States
info@brooklyncupcake.com
561-328-7257

Please contact Brooklyn Cupcake about its privacy practices.





TOWN OF LAKE PARK
PUBLIC COMMENT CARD

MEETING DATE: 9/20/23

Cards must be submitted before the item is discussed!!

*****Three (3) minute limitation on all comments**

Name: JAMES SULLIVAN

Address: 348 FLAGLER BLVD

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):

HON PHILADELPHIA, PENNSYLVANIA
HAS TAKEN A UNIQUE APPROACH TO
FLOODING AND URBAN SPIRAL ON A MAJOR ROAD

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.



TOWN OF LAKE PARK
PUBLIC COMMENT CARD

MEETING DATE: 9/20/23

Cards must be submitted before the item is discussed!!

*****Three (3) minute limitation on all comments**

Name: JAMES SULLIVAN

Address: 348 FLAGLER DRIVE

If you are interested in receiving Town information through Email, please provide your E-mail address: _____

I would like to make comments on the following Agenda Item:

I would like to make comments on the following Non-Agenda Item(s):

ON HOW BRADLEY BEACH, NEW JERSEY
HAS TAKEN A NOVEL APPROACH TO
TRY AND IMPROVE AIR QUALITY

Instructions: Please complete this card, including your name and address; once the card has been completed, give it to the Town Clerk. The Mayor will call your name when it is time for you to speak. Comments are limited to three (3) minutes per individual.