



# Lake Park Town Commission, Florida

## Special Call Community Redevelopment Agency Meeting

### Minutes

Wednesday, July 05, 2023 at 6:30 PM

Commission Chamber, Town Hall, 535 Park Avenue, Lake Park, FL 33403

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<b>Roger Michaud</b>	—	<b>Chair</b>
<b>Kimberly Glas-Castro</b>	—	<b>Vice-Chair</b>
<b>John Linden</b>	—	<b>Agency Member</b>
<b>Carmen Rodriguez</b>	—	<b>Agency Member</b>
<b>Mary Beth Taylor</b>	—	<b>Agency Member</b>
<b>Judith Thomas</b>	—	<b>Agency Member</b>
<b>Henry K. Stark</b>	—	<b>Agency Member</b>
<b>Bambi McKibbon-Turner</b>	—	<b>Assistant Town Manager</b>
<b>Brett Langley, Esq.</b>	—	<b>Agency Attorney</b>
<b>Vivian Mendez, MMC</b>	—	<b>Agency Clerk</b>

*PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

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#### CALL TO ORDER/ROLL CALL

6:32 P.M.

#### PRESENT

Chair Roger Michaud

Vice-Chair Kimberly Glas-Castro

Agency Member John Linden

Agency Member Mary-Beth Taylor

Agency Member Judith Thomas

Agency Member Henry Stark

ABSENT: Agency Member Carmen Rodriguez

## **PLEDGE OF ALLEGIANCE**

Anders Viane let the pledge.

## **SPECIAL PRESENTATION/REPORT: NONE**

## **PUBLIC COMMENT:**

*This time is provided for addressing items that do not appear on the Agenda. Please complete a comment card and provide it to the Agency Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.*

NONE

## **CONSENT AGENDA:**

Agency Member Linden requested item 4 be pulled from the Consent Agenda.

Motion made to approve Consent Agenda items 1-3 by Agency Member Thomas, Seconded by Agency Member Taylor.

Voting Yea: Chair Michaud, Vice-Chair Glas-Castro, Agency Member Linden, Agency Member Stark.

Resolution 44-07-23 Authorizing and Directing the Chair to Execute an Agreement with Creative Contracting Group for the Provision of Labor, Materials and Equipment Associated with the Construction of a Pocket Park at 7th Street.

Agency Member Linden asked if there was a previous presentation with conceptual drawings. Public Works Director Roberto Travieso stated that a conceptual design had been presented to the CRA Board on at least two occasions previously.

Agency Member Thomas asked for clarification on the previous approval process for this project. Public Works Director Travieso explained that the item would go before the Planning & Zoning Board but would not come back before the CRA Board unless changes to the plan were requested. Chair Michaud advised that the design was presented to the Board on August 3, 2022. Agency Member Stark asked for the next steps in this process. Public Works Director Travieso stated that Planning and Zoning Board approval would be the next step followed by permitting and then a notice to proceed. He also said that the Planning & Zoning Board would normally have reviewed the item before coming before the CRA Board.

Agency Member Linden suggested that the item go before the Planning & Zoning Board and then bring it back.

Vice-Chair Glas-Castro commented that the Planning & Zoning Board review would not necessarily need to come before the CRA Board review and that other cities do not follow that process. Public Works Director Travieso explained that for due diligence, there are budget allowances for lighting and irrigation that would be expended under the approval of the CRA Board. Agency Member Linden asked how long the prices are guaranteed. Public Works Director Travieso stated that the bids are good for 60 days, but he is unsure how contractors will react to a delay.

Chair Michaud stated that he does wish to delay this project.

Agency Member Thomas also had no desire to hold up the project. She asked about the bid process and how a contractor was selected. Public Works Director Travieso explained the bid process.

Agency Member Thomas commented on the water conservation issues in parks.

Motion made to approve Consent Agenda item 4, Resolution 44-07-23 by Board Member Thomas, Seconded by Vice- Chair Glas-Castro.

Agency Member Linden stated that while he is in favor of the project he is not in favor of the way it happened.

Voting Yea: Chair Michaud, Agency Member Stark, Agency Member Taylor.

Voting Nay: Agency Member Linden.

1. April 19, 2023 Special Call CRA Board Meeting Minutes.
2. May 3, 2023 Special Call Community Redevelopment Agency Meeting Minutes
3. May 22, 2023 CRA Stakeholder (Business Owners and Property Owners) Workshop Minutes
4. Resolution 44-07-23 Authorizing and Directing the Chair to Execute an Agreement with Creative Contracting Group for the Provision of Labor, Materials and Equipment Associated with the Construction of a Pocket Park at 7th Street.

## **NEW BUSINESS:**

5. Summer Bash Fundraiser Funding Request  
Special Events Director Riunite Franks explained the item (Exhibit A). Vice-Chair Glas-Castro asked about the change in the State Statute regarding CRA use of trust fund monies for special events. Attorney Langley explained that he was not aware of the memo and could not comment on it at this time. He could gather the information and advise the Board at a later date. Ms. Rhonda Jo Porter, event coordinator withdrew the

request for funding. Agency Member Thomas asked about making a request to the Town Commission for the funding.

Chair Michaud pulled the item from the CRA Agenda for possible discussion in the next Regular Commission Meeting

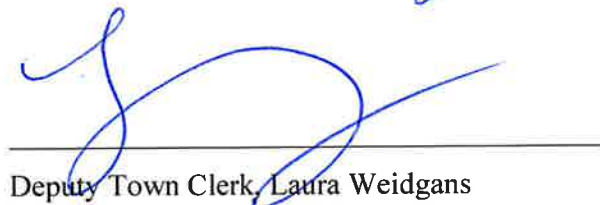
**ADJOURNMENT:**

7:07 P.M.

**FUTURE MEETING DATE:** The next scheduled Community Redevelopment Agency Meeting will be conducted on August 16, 2023

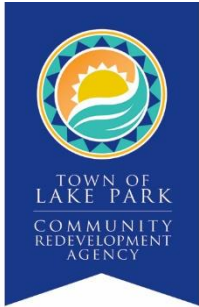
  
Chair, Roger D. Michaud

  
Town Clerk, Vivian Mendez, MMC

  
Deputy Town Clerk, Laura Weidgans



Approved on this 16 of August, 2023



# Exhibit A

## Town of Lake Park Town Commission

### Agenda Request Form

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**Meeting Date:** July 5, 2023

**Originating Department:** Special Events

**Agenda Title:** Summer Bash Fundraiser Funding Request

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**Approved by Town Manager:** John D'Agostino Digitally signed by John D'Agostino  
DN: cn=John D'Agostino, o=Town of Lake Park, ou=Town  
Manager, email=jdagostino@lakeparkflorida.gov, c=US  
Date: 2023.06.29 11:41:27 -0400 **Date:** \_\_\_\_\_

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**Cost of Item:** \$500.00 **Funding Source:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ **Finance Signature:** Jeffrey P. Duvall Digitally signed by Jeffrey P. Duvall  
DN: cn=Jeffrey P. Duvall, o, ou, email=jduvall@lakeparkflorida.gov, c=US  
Date: 2023.06.26 16:45:20 -0400

**Advertised:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Newspaper:** \_\_\_\_\_

**Attachments:** Summer Bash Fundraiser Special Event Permit Application

\_\_\_\_\_

**Please initial one:**

X Yes I have notified everyone

\_\_\_\_\_ Not applicable in this case

**Summary Explanation/Background:**

The Special Events Department received a Special Event Permit Application from Rhonda Jo Porter proposing a Summer Bash Fundraiser to be held on Saturday, July 15 in the parking lot of the 700 block of Park Avenue, near The Brewhouse Gallery and Kelsey City Brewing. The funds raised will be provided to the Amara Shriners Children's Transportation Fund to drive children to the Shriners Hospital located in Tampa, Florida. Event vendors include Eddie's Rolling Bistro, Mark Bone BBQ, VFW and Amara Shriners. The Town Commission voted to sponsor the event at the June 21 Commission Meeting. **At this time, the organizer is requesting that the CRA pay the \$500.00 live entertainment fee for a band to perform at the event.**

**Recommended Motion:** I move to approve the funding request of \$500.00 made by the event organizer of the Summer Bash Fundraiser.