

# **LAKE LURE TOWN COUNCIL REGULAR MEETING PACKET**

Tuesday, May 14, 2024  
5:00 p.m.



**Mayor Carol C. Pritchett**  
**Mayor Pro Tem David DiOrio**  
**Commissioner Patrick Bryant**  
**Commissioner Scott Doster**  
**Commissioner Jim Proctor**

**TOWN OF LAKE LURE**  
**Town Council Regular Meeting**  
Tuesday, May 14, 2024 - 5:00 PM  
Lake Lure Municipal Center



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**Agenda**

**I. Call to Order**

- A. Pledge of Allegiance and Invocation

**II. Agenda Adoption**

**III. Mayor's Communications**

- A. Town Manager Welcome Celebration

**IV. Town Manager's Communications**

- A. Monthly Report – *Page 3*
- B. Review Actions Taken at April's Work Session and Action Meeting
- Approval of submitted methodology for the Tryon Bay Road repair with the understanding that the width of the road be changed on the plan to the original width of the road.
  - Authorization for the Town Manager to sign the lease agreement for 2654 Memorial Highway.
  - Approval of Ruby-Collins Amendment 4.
  - Approval of Budget Amendment #371 for Mark Twain Drive Street Maintenance.

**V. Council Liaison Reports and Comments**

**VI. Presentations**

- A. FY 24-25 Budget Presentation – *Page 26*

**VII. Public Comment**

*The public is invited to speak. Please keep comments limited to three minutes or less. Comments may also be submitted in writing to the Town Clerk, [ostewman@townoflakelure.com](mailto:ostewman@townoflakelure.com), at least one hour prior to the meeting.*

## **VIII. Consent Agenda**

- A. Approval of the April 3, 2024 Special Town Council Meeting, the April 9, 2024 Regular Town Council Meeting, and the April 24, 2024 Town Council Work Session and Action Meeting Minutes – *Page 30*
- B. Approval of Waiver of Code of Ordinances Chapter 20 Article II (“Noise Regulation”) for the Lake Lure Memorial Day Service on May 27, 2024 – *Page 50*
- C. Approval of Waiver of Code of Ordinances Chapter 20 Article II (“Noise Regulation”) for Olympiad Lure of the Lake Swim Event on June 8, 2024 – *Page 51*
- D. Approval of Waiver of Code of Ordinances Chapter 20 Article II (“Noise Regulation”) for Rumbling Bald Independence Day Celebration Scheduled for July 4, 2024 – *Page 52*
- E. Resolution No. 24-05-14C Amending Personnel Policy Manual – *Page 53*

## **IX. Unfinished Business**

## **X. New Business**

- A. Resolution No. 24-05-14 Requiring Town Council Approval of Project Change Orders Exceeding \$50,000 – *Page 58*
- B. Consider Approval of Amendment to the Land Use Fee Schedule and Lake Use Fee Schedule to Include Language Regarding a Refund to the Fee for Filing an Appeal if Successful – *Page 60*
- C. Resolution No. 24-05-14A Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Recommended Text Amendments to Code of Ordinances Chapter 4 (“Animals”) Section 4-3 (“Livestock”) – *Page 63*
- D. Resolution No. 24-05-14B Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Proposed Fiscal Year 2024-2025 Budget – *Page 67*
- E. Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 230 Burnt Ridge Road – *Page 69*
- F. Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 255 Deerwood Drive – *Page 71*
- G. Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 308 Snug Harbor Circle – *Page 73*
- H. Budget Amendment #372 for Public Works Excavator – *Page 75*

## **XI. Adjournment**

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**III**  
**MAYOR'S**  
**COMMUNICATIONS**

**IV**  
**TOWN MANAGER'S**  
**COMMUNICATIONS**



## Town Manager Report April 2024

Below are the April highlights from the various departments. Full department reports are available upon request.

**Public Services** – The Public Service Department is busy keeping everything working as smoothly as possible. Routine maintenance has been completed throughout the month, such as, but not limited to, Meter Reading, Meter Installs, Water Leaks, Locates, Bulk Trash Pickup, Work Orders, Facility Maintenance, Wastewater Samples, and Dam, Wastewater Treatment Plant and Hydro Plant Maintenance. Top accomplishments/project updates:

- Full round of right-of way mowing has been completed by Public Works.
- Switch over of the Chimney Rock Water System has been completely transferred to Chimney Rock via James and James Environmental.
- Approximately 28 Locates have been completed in the Month of April.
- New seals in Generator 1 and 2 at Hydro Electric Plant have been installed.
- Rebuilt Break Assemblies and Replaced airlines on Generator 1 and 2.
- Installed new Strainer Baskets on Generators 1 and 2 at Hydro Electric Plant and brought them online.
- Stream Gauge below the Dam has been repaired and is operational.
- Removed multiple clogs at the Lift Station due to Flushable Wipes.
- The High Level Signal has been repaired at the Lift Station and is in operational order to meet State Guidelines.
- DOT pipe Replacement at Green Space has been completed with H&R Landscaping completing the project.

**Community Development** – Director Williams reports another active month for community development. The department issued 34 permits for the month of April. This includes 12 Zoning, 8 Lake Structure, 7 Land Disturbance Permit, and 2 Vacation Rental Operators.

Top accomplishments/project updates:

- Zoning and Planning Board reviewed recommendation from staff to revise fee schedule to state that fees paid for filing a successful appeal of administrative officials charged with enforcement of the zoning, subdivisions or lake

structure ordinances shall be refunded if the decision or determination is reversed by the appeal. Board made a recommendation to Town Council to adopt revision.

- Zoning and Planning also reviewed a recommendation to amend the Town's Animals ordinance to allow public schools to keep goats and/or chickens for educational purposes. Board made a recommendation to Council to adopt amendment.
- Zoning and Planning Board and staff worked on plan to better organize the processing of applications and permitted projects follow-up.
- Board of Adjustments reviewed and approved a setback variance for an existing, non-conforming dwelling to be able to replace an existing, rotted deck within the same footprint.
- Lake Structure Appeals Board reviewed a new decktop accessory structure application for appropriateness but continued the case to the next meeting to resolve questions.
- Lake Structures also reviewed and approved maximum height variance for an existing boathouse to be able to rebuild the structurally unsound rooftop deck. A variance request to be exempted from requirement for shoreline stabilization was denied.
- Tillman Construction (for AT&T) is still on their schedule to begin the construction of the long awaited cell tower to be built at 168 Boys Camp Road

**Fire / Emergency Management** –It was still a busy month in April. The department responded to **58** fire/medical/rescue calls throughout the month. Firefighters completed **563** Hours of Training this month. Partial list of accomplishments:

- Participated in the NC Helicopter Aerial Rescue Team Training by NC Emergency Management.
- Taught Fireground Ops 8 class at Green Hill VFD.
- Various staff attended classes for image trend reporting program and thermal imaging.

**Police** – The Police Department has been busy with an increase of vacationers, boaters, and events.

Top accomplishments:

- Officers responded to a home on Village Road where a Home Invasion with assault and strangulation of a female was taking place. The victim was immediately taken by ambulance to the hospital while LLPD officers as well as county units scoured the area looking for the perpetrator. LLPD immediately put out notice on Facebook and NIXLE regarding the incident and that the perpetrator was on the loose. This proved expedient in the capturing of the criminal.
- Officers responded to an Assist Agency call in Chimney Rock, which is done when the Sheriff's Department quite a distance away.

A disruptive patron at one of the restaurant/bars became unruly. An LLPD Officer was forced to use his Taser on the man who was not phased, so a second stun was initiated, again with no result. When another LLPD unit arrived, the man picked up the officer and threw him into a car, causing damage to the vehicle. It took both LLPD officers as well as a citizen, to subdue the man who was taken to jail for several charges. The officer who was thrown into the vehicle was not injured.

**Parks, Recreation & Lake** – Director Dean Givens and Parks & Trails Coordinator Dana Bradley continue to provide exemplary oversight of the Parks, Recreation, and Lake Department. Partial list of notable activities:

Three notable projects/activities updates:

- Utilized a total of **154 volunteer hours, valued at \$3,080**
- Ordered bear proof trash cans.
- Updated BCP/WPM trail maps.
- SOP for 2024 boat permit sales and licensing.
- Planting five trees in Morse Park.
- Completed lake debris clean-up.

**Finance** – Revenues and Expenditures Reports are provided as separate attachments to supplement this summary. Revenues continue to track as projected and departments also continue to efficiently use resources in regards to individual line items in the departmental budgets.

- The Town continues to have a strong financial position with an unreconciled bank balance of approximately \$10,300,000 for all funds other than special revenue (the Dam Fund).
- Staffing levels for Finance will refresh with a new employee beginning during May. Town Manager and Human Resource screened the successful applicant. This new employee will bring management and bookkeeping skills, along with proficiency in different accounting software programs and overall operational efficiencies. This new employee is a very involved community member who will be a tremendous asset to the Town.
- Audit items to be reviewed are decreasing and the Auditors are conducting some early wrap up procedures. Sampling is still occurring along with accounting procedure clarification.

**Communications** – Communications Director Krejci continues her community outreach along with progress in all areas. There were 37 news articles published on the town's website and were sent to 2,067 by hyperlink. There were 18,000 website users in April 2024. The Town of Lake Lure has 21,190 followers on Facebook as of April 2024.



## Top Highlights:

- Coordination of the first Arbor Day Program with Rick Carpenter, involving the school and the community at large with support from the Parks, Rec, and Lake Team for tree planting.
- Communication to the public in general with daily lake level updates, leadership changes, Town Council Meeting summaries, etc.
- Website and Social Media Management with 16% increase in Website Users and an 8% increase in Facebook Followers over the same time last year.

## **Manager / Clerk / Admin Summary**

April was a busy month including an array of staff, council, and board meetings and ever-changing day-to-day operations. In addition, the installation of the Dam valves continues to be underway and making progress.

## Highlights:

- An RFQ for Morse Park Improvements was advertised and bids will be accepted until June 7<sup>th</sup>.
- Dredging RFP has been advertised and bids will be accepted until June 3<sup>rd</sup>.
- Ruby-Collins Amendment 4 was approved.
- Filled two vacant personnel position and held interviews for another vacancy.
- Executed the lease for the former ABC Store.
- Continued on schedule with Morgan Corporations installation of the reservoir drain valves.

10 GENERAL FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
310000 TAXES					
310100 P & I - Taxes	0.00	1,445.47	10,000.00	8,554.53	14 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>1,445.47</b>	<b>10,000.00</b>	<b>8,554.53</b>	<b>14 %</b>
311000 Ad Valorem Taxes-2000					
311190 AD VALOREM TAXES-2019	0.00	4,416.03	0.00	-4,416.03	** %
311210 AD VALOREM TAXES-2021	0.00	0.00	50,000.00	50,000.00	0 %
311213 Ad Valorem Taxes-2023	0.00	1,729,566.68	0.00	-1,729,566.68	** %
311214 Ad Valorem Taxes DV5-dam capital	0.00	956,160.33	0.00	-956,160.33	** %
311220 AD VALOREM TAX 2022 -	0.00	0.00	4,492,754.00	4,492,754.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>2,690,143.04</b>	<b>4,542,754.00</b>	<b>1,852,610.96</b>	<b>59 %</b>
312000 Ad Valorem-Veh-2000					
312021 AD VALOREM VEH TAXES-2021	0.00	0.00	20,000.00	20,000.00	0 %
312022 Ad Valorem Vehicle Tax 2022	0.00	0.00	93,850.00	93,850.00	0 %
312024 ad valorem veh taxes dv5 2023	0.00	18,651.66	0.00	-18,651.66	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>18,651.66</b>	<b>113,850.00</b>	<b>95,198.34</b>	<b>16 %</b>
332000 STATE SHARED REVENUES					
332200 Beer & Wine Tax	0.00	0.00	4,950.00	4,950.00	0 %
332300 Court Costs, Fees and Chrgs	39.00	275.00	550.00	275.00	50 %
332400 Utilities Franchise Tax	0.00	65,026.15	201,195.00	136,168.85	32 %
332600 Powell Bill - Tax on Gas	0.00	37,661.55	76,600.00	38,938.45	49 %
332930 State Shared Sales Tax	0.00	771,289.68	1,760,000.00	988,710.32	44 %
332933 Solid Waste Disposal Tax	0.00	275.55	780.00	504.45	35 %
332942 Video Programming Tax	0.00	0.00	15,975.00	15,975.00	0 %
332991 NC DEQ Dredging Grant	0.00	0.00	800,000.00	800,000.00	0 %
<b>Account Group Total:</b>	<b>39.00</b>	<b>874,527.93</b>	<b>2,860,050.00</b>	<b>1,985,522.07</b>	<b>31 %</b>
347000 LAND USE FEES					
347100 Zoning Permits	7,715.00	84,830.00	40,000.00	-44,830.00	212 %
347200 Land Disturbance Permit	320.00	1,930.00	6,600.00	4,670.00	29 %
347300 Sign Permit	0.00	120.00	500.00	380.00	24 %
347450 Subdivision Fees	0.00	250.00	0.00	-250.00	** %
347550 Vacation Rental Fees	0.00	5,700.00	10,000.00	4,300.00	57 %
347600 Lake Structure Permit/LSA	-3,200.00	-5,922.00	9,255.00	15,177.00	-64 %
347800 Fire Inspection	0.00	40.00	50.00	10.00	80 %
347900 Fines/Penalties - Land Use	0.00	4,065.00	850.00	-3,215.00	478 %
<b>Account Group Total:</b>	<b>4,835.00</b>	<b>91,013.00</b>	<b>67,255.00</b>	<b>-23,758.00</b>	<b>135 %</b>
361000 LAKE					
361201 Lake Lure Tours	0.00	93,106.93	60,000.00	-33,106.93	155 %
361202 Lake Fines	252.00	8,868.00	300.00	-8,568.00	*** %
361203 Lake Comm License Fees	113,200.00	186,740.00	15,000.00	-171,740.00	*** %
361204 Boat Permits	94,855.00	311,822.74	675,000.00	363,177.26	46 %
361205 RBR CONCESSIONS	0.00	2,821.73	25,000.00	22,178.27	11 %
361207 Cluster Mooring Fees	0.00	41,440.00	24,000.00	-17,440.00	173 %
<b>Account Group Total:</b>	<b>208,307.00</b>	<b>644,799.40</b>	<b>799,300.00</b>	<b>154,500.60</b>	<b>81 %</b>
363000 BEACH					
363801 Beach-Admission Fee-Adult	0.00	53,799.76	65,000.00	11,200.24	83 %

10 GENERAL FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
363804 Beach-Concessions	0.00	4,035.01	10,000.00	5,964.99	40 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>57,834.77</b>	<b>75,000.00</b>	<b>17,165.23</b>	<b>77 %</b>
364000 MARINA					
364902 Marina-Open Slip Rental	1,300.00	250,449.50	310,000.00	59,550.50	81 %
364905 Marina-Concessions	0.00	13,493.13	18,500.00	5,006.87	73 %
364908 Marina-Rentals	0.00	29,167.43	50,000.00	20,832.57	58 %
<b>Account Group Total:</b>	<b>1,300.00</b>	<b>293,110.06</b>	<b>378,500.00</b>	<b>85,389.94</b>	<b>77 %</b>
371000 Charges for Sewer	0.00	-180.00	0.00	180.00	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>-180.00</b>	<b>0.00</b>	<b>180.00</b>	<b>** %</b>
383000 MISCELLANEOUS REVENUES					
383100 Interest Earned on Investments	0.00	3,152.66	4,000.00	847.34	79 %
383200 Beer and Wine Permits	0.00	0.00	1,000.00	1,000.00	0 %
383321 Fire-Rural Fire Protection	0.00	4,468.42	8,592.00	4,123.58	52 %
383430 Community Center Rental	-250.00	-1,800.00	250.00	2,050.00	*** %
383440 Pavilion/Gazebo Rental	1,550.00	8,700.00	3,500.00	-5,200.00	249 %
383450 Meadows Rental	0.00	1,320.00	250.00	-1,070.00	528 %
383460 Water Tank Rental	0.00	1,060.90	0.00	-1,060.90	** %
383500 Sale of Assets	0.00	10,581.00	3,500.00	-7,081.00	302 %
383600 Golf Cart Permit	0.00	80.00	200.00	120.00	40 %
383700 LLABC-Distribution for Law Enforcement	0.00	500.00	750.00	250.00	67 %
383701 ABC-Dist. for Drug/Alcohol	0.00	0.00	1,250.00	1,250.00	0 %
383800 ABC-Distribution of Funds	0.00	1,652.00	20,000.00	18,348.00	8 %
383900 Misc Revenue	485.00	9,943.93	1,200.00	-8,743.93	829 %
383903 Town Promotional Materials	10.00	24.00	500.00	476.00	5 %
383910 Copies	0.00	26.00	500.00	474.00	5 %
383930 Recycling Collections	17.00	16,523.96	15,250.00	-1,273.96	108 %
<b>Account Group Total:</b>	<b>1,812.00</b>	<b>56,232.87</b>	<b>60,742.00</b>	<b>4,509.13</b>	<b>93 %</b>
398000 TRANSFERS					
398502 Installment Agreement Proceeds	0.00	0.00	385,000.00	385,000.00	0 %
398604 Transfer from Fund Balance	0.00	0.00	219,014.00	219,014.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>604,014.00</b>	<b>604,014.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>216,293.00</b>	<b>4,727,578.20</b>	<b>9,511,465.00</b>	<b>4,783,886.80</b>	<b>50 %</b>

21 Capital Reserve Fund

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
398000 TRANSFERS					
398605 Transfer From General Fund	0.00	0.00	1,600,000.00	1,600,000.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0 %</b>

22 DAM Capital Projects Fund

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
383000 MISCELLANEOUS REVENUES					
383100 Interest Earned on Investments	0.00	56,905.01	0.00	-56,905.01	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>56,905.01</b>	<b>0.00</b>	<b>-56,905.01</b>	<b>** %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>56,905.01</b>	<b>0.00</b>	<b>-56,905.01</b>	<b>** %</b>

53 WATER AND SEWER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
371000					
371105 Chimney Rock Water	0.00	0.00	15,000.00	15,000.00	0 %
371300 Charges for Water	23,773.45	287,404.67	330,000.00	42,595.33	87 %
371400 Charges for Sewer	104,343.00	1,041,898.30	1,275,000.00	233,101.70	82 %
371500 Taps and Connect-Water	0.00	5,775.00	5,000.00	-775.00	116 %
371600 Taps and Connect-Sewer	0.00	7,275.00	5,000.00	-2,275.00	146 %
371700 Transfer Fee-Water/Sewer	80.00	700.00	1,000.00	300.00	70 %
371800 W/S - Penalty and Interest	1,350.00	17,475.00	6,000.00	-11,475.00	291 %
371900 W/S - Misc	17.40	177.24	0.00	-177.24	** %
<b>Account Group Total:</b>	<b>129,563.85</b>	<b>1,360,705.21</b>	<b>1,637,000.00</b>	<b>276,294.79</b>	<b>83 %</b>
383000 MISCELLANEOUS REVENUES					
383100 Interest Earned on Investments	0.00	0.00	1,000.00	1,000.00	0 %
383460 Water Tank Rental	0.00	3,182.70	12,360.00	9,177.30	26 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>3,182.70</b>	<b>13,360.00</b>	<b>10,177.30</b>	<b>24 %</b>
<b>Fund Total:</b>	<b>129,563.85</b>	<b>1,363,887.91</b>	<b>1,650,360.00</b>	<b>286,472.09</b>	<b>83 %</b>

56 ELECTRIC FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
372000					
372300 Charges for Utilities-Electric	0.00	132,928.56	300,000.00	167,071.44	44 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>132,928.56</b>	<b>300,000.00</b>	<b>167,071.44</b>	<b>44 %</b>
383000 MISCELLANEOUS REVENUES					
383100 Interest Earned on Investments	0.00	0.00	150.00	150.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>	<b>150.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>132,928.56</b>	<b>300,150.00</b>	<b>167,221.44</b>	<b>44 %</b>

75 CHIMNEY ROCK WATER FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
371000					
371300 Charges for Water	0.00	64,077.81	0.00	-64,077.81	** %
371501 WATER TAPS - CHIMNEY ROCK	0.00	2,500.00	0.00	-2,500.00	** %
371800 W/S - Penalty and Interest	0.00	2,675.00	0.00	-2,675.00	** %
<b>Account Group Total:</b>	<b>0.00</b>	<b>69,252.81</b>	<b>0.00</b>	<b>-69,252.81</b>	<b>** %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>69,252.81</b>	<b>0.00</b>	<b>-69,252.81</b>	<b>** %</b>
<b>Grand Total:</b>	<b>345,856.85</b>	<b>6,350,552.49</b>	<b>13,061,975.00</b>	<b>6,711,422.51</b>	<b>49 %</b>



Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
411000 COMMISSION							
411000 COMMISSION							
102 Salaries-Part Time		1,100.00	11,000.00	13,200.00	13,200.00	2,200.00	83%
109 FICA		84.15	841.50	1,100.00	1,100.00	258.50	77%
214 Supplies-Dept		328.92	637.92	6,000.00	6,000.00	5,362.08	11%
215 Supplies-Materials		0.00	24,686.82	20,000.00	20,000.00	-4,686.82	123%
310 Travel and Transportation		0.00	0.00	3,500.00	3,500.00	3,500.00	0%
<b>Account Total:</b>		<b>1,513.07</b>	<b>37,166.24</b>	<b>43,800.00</b>	<b>43,800.00</b>	<b>6,633.76</b>	<b>85%</b>
<b>Account Group Total:</b>		<b>1,513.07</b>	<b>37,166.24</b>	<b>43,800.00</b>	<b>43,800.00</b>	<b>6,633.76</b>	<b>85%</b>
413000 ADMINISTRATION							
413000 ADMINISTRATION							
100 SALARIES		125,566.27	456,137.69	498,000.00	498,000.00	41,862.31	92%
102 Salaries-Part Time		0.00	181.13	0.00	0.00	-181.13	0%
103 Professional Services		559.00	60,156.40	65,000.00	65,000.00	4,843.60	93%
109 FICA		9,563.20	34,647.86	38,500.00	38,500.00	3,852.14	90%
110 Retirement		8,697.26	68,233.67	91,000.00	91,000.00	22,766.33	75%
111 Group Insurance		3,639.70	37,779.00	67,000.00	67,000.00	29,221.00	56%
120 401 (K) Contribution		771.35	6,808.32	25,500.00	25,500.00	18,691.68	27%
180 Legal Services		4,845.60	31,142.26	55,000.00	55,000.00	23,857.74	57%
182 PROPERTY JUDGEMENT SETTLEMENT		0.00	26.00	0.00	0.00	-26.00	0%
190 Engineering Services		0.00	3,925.00	30,000.00	30,000.00	26,075.00	13%
214 Supplies-Dept		0.00	9,547.74	9,000.00	9,000.00	-547.74	106%
215 Supplies-Materials		159.99	455.26	3,000.00	3,000.00	2,544.74	15%
310 Travel and Transportation		345.05	1,947.30	9,500.00	9,500.00	7,552.70	20%
320 Postage		0.00	5,067.58	5,000.00	5,000.00	-67.58	101%
322 Printing		0.00	0.00	1,500.00	1,500.00	1,500.00	0%
324 Dues and Subscriptions		0.00	7,029.97	8,500.00	8,500.00	1,470.03	83%
330 Utilities		6.55	13,045.04	30,000.00	30,000.00	16,954.96	43%
350 Repairs and Maint-Buildings		45.00	10,232.89	50,000.00	50,000.00	39,767.11	20%
353 Repairs and Maint-Equipment		0.00	150.84	8,000.00	8,000.00	7,849.16	2%
370 Advertising		438.68	1,386.10	3,500.00	3,500.00	2,113.90	40%
614 Lobbyist		0.00	18,400.00	62,000.00	62,000.00	43,600.00	30%
687 Contractual - County Tax		0.00	14,372.00	18,000.00	18,000.00	3,628.00	80%
691 Contractual Services		901.20	143,256.55	120,000.00	120,000.00	-23,256.55	119%
<b>Account Total:</b>		<b>155,538.85</b>	<b>923,928.60</b>	<b>1,198,000.00</b>	<b>1,198,000.00</b>	<b>274,071.40</b>	<b>77%</b>
<b>Account Group Total:</b>		<b>155,538.85</b>	<b>923,928.60</b>	<b>1,198,000.00</b>	<b>1,198,000.00</b>	<b>274,071.40</b>	<b>77%</b>
420000 CENTRAL SERVICES-Technology & Telecommunications							
420000 CENTRAL SERVICES-Technology & Telecommunications							
109 FICA		22.84	224.56	0.00	0.00	-224.56	0%
111 Group Insurance		41.46	351.25	0.00	0.00	-351.25	0%
321 Telephone		1,185.08	20,518.13	27,000.00	27,000.00	6,481.87	76%
325 Internet Services		0.00	1,283.32	5,200.00	5,200.00	3,916.68	25%
380 IT Support Services		0.00	27,093.95	81,000.00	81,000.00	53,906.05	33%
527 TECH-Website Update		0.00	0.00	5,000.00	5,000.00	5,000.00	0%
<b>Account Total:</b>		<b>1,249.38</b>	<b>49,471.21</b>	<b>118,200.00</b>	<b>118,200.00</b>	<b>68,728.79</b>	<b>42%</b>
<b>Account Group Total:</b>		<b>1,249.38</b>	<b>49,471.21</b>	<b>118,200.00</b>	<b>118,200.00</b>	<b>68,728.79</b>	<b>42%</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
431000 POLICE							
431000 POLICE							
100 SALARIES		48,180.41	480,360.28	573,000.00	573,000.00	92,639.72	84%
101 OVERTIME		0.00	2,207.41	5,500.00	5,500.00	3,292.59	40%
102 Salaries-Part Time		315.00	6,756.76	28,000.00	28,000.00	21,243.24	24%
104 Separation Allowance-Law		1,460.16	14,601.60	20,500.00	20,500.00	5,898.40	71%
109 FICA		3,723.08	37,595.42	49,500.00	49,500.00	11,904.58	76%
110 Retirement		9,578.62	88,691.75	114,000.00	114,000.00	25,308.25	78%
111 Group Insurance		6,643.74	61,655.62	103,700.00	103,700.00	42,044.38	59%
112 Special Benefit Fund-Police		2,046.09	22,129.75	27,185.00	27,185.00	5,055.25	81%
212 Supplies-Fuel		0.00	7,137.83	27,500.00	27,500.00	20,362.17	26%
214 Supplies-Dept		0.00	6,612.56	11,000.00	11,000.00	4,387.44	60%
215 Supplies-Materials		0.00	6,015.26	0.00	0.00	-6,015.26	0%
217 Supplies-Uniforms		407.72	9,338.49	10,000.00	10,000.00	661.51	93%
220 Alcohol & Drug Ed.		0.00	0.00	1,000.00	1,000.00	1,000.00	0%
310 Travel and Transportation		0.00	1,115.38	3,000.00	3,000.00	1,884.62	37%
324 Dues and Subscriptions		0.00	548.00	6,300.00	6,300.00	5,752.00	9%
333 Utilities-Boat House and Range		0.00	0.00	500.00	500.00	500.00	0%
350 Repairs and Maint-Buildings		0.00	187.67	0.00	0.00	-187.67	0%
353 Repairs and Maint-Equipment		1,481.72	3,885.83	4,000.00	4,000.00	114.17	97%
354 Repairs and Maint-Vehicles		0.00	7,569.39	25,000.00	25,000.00	17,430.61	30%
490 Miscellaneous		0.00	265.00	1,000.00	1,000.00	735.00	27%
524 Computers		7,928.89	7,928.89	10,000.00	10,000.00	2,071.11	79%
691 Contractual Services		0.00	17,930.18	20,050.00	20,050.00	2,119.82	89%
	<b>Account Total:</b>	<b>81,765.43</b>	<b>782,533.07</b>	<b>1,040,735.00</b>	<b>1,040,735.00</b>	<b>258,201.93</b>	<b>75%</b>
	<b>Account Group Total:</b>	<b>81,765.43</b>	<b>782,533.07</b>	<b>1,040,735.00</b>	<b>1,040,735.00</b>	<b>258,201.93</b>	<b>75%</b>
434000 FIRE							
434000 FIRE							
100 SALARIES		28,041.63	307,943.35	449,000.00	449,000.00	141,056.65	69%
101 OVERTIME		0.00	0.00	25,000.00	25,000.00	25,000.00	0%
102 Salaries-Part Time		6,425.64	44,195.45	37,300.00	37,300.00	-6,895.45	118%
109 FICA		2,559.22	26,136.75	38,800.00	38,800.00	12,663.25	67%
110 Retirement		6,464.58	61,861.46	82,700.00	82,700.00	20,838.54	75%
111 Group Insurance		4,649.40	45,826.31	83,900.00	83,900.00	38,073.69	55%
120 401 (K) Contribution		1,488.22	13,542.25	23,405.00	23,405.00	9,862.75	58%
212 Supplies-Fuel		0.00	7,144.18	20,000.00	20,000.00	12,855.82	36%
214 Supplies-Dept		135.58	3,800.49	4,000.00	4,000.00	199.51	95%
215 Supplies-Materials		0.00	11,773.21	10,000.00	10,000.00	-1,773.21	118%
217 Supplies-Uniforms		0.00	2,634.50	6,000.00	6,000.00	3,365.50	44%
218 Supplies-Equipment		307.25	2,125.05	21,000.00	21,000.00	18,874.95	10%
310 Travel and Transportation		0.00	0.00	6,000.00	6,000.00	6,000.00	0%
324 Dues and Subscriptions		0.00	955.00	9,500.00	9,500.00	8,545.00	10%
330 Utilities		0.00	6,710.97	12,000.00	12,000.00	5,289.03	56%
351 Repairs and Maint-Grounds		0.00	-4,021.33	6,000.00	6,000.00	10,021.33	-67%
353 Repairs and Maint-Equipment		486.00	12,238.58	16,000.00	16,000.00	3,761.42	76%
354 Repairs and Maint-Vehicles		0.00	37,550.68	21,000.00	21,000.00	-16,550.68	179%
490 Miscellaneous		0.00	462.12	4,000.00	4,000.00	3,537.88	12%
514 Protective Clothing		0.00	134.74	16,000.00	16,000.00	15,865.26	1%
553 RADIO REPLACEMENT		0.00	0.00	10,000.00	10,000.00	10,000.00	0%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
693	Fairfield Volunteer Fire Dept	0.00	67,000.00	67,000.00	67,000.00	0.00	100%
694	Chimney Rock Volunteer Fire Dept	0.00	35,000.00	35,000.00	35,000.00	0.00	100%
695	Bills Creek Volunteer Fire Dept	0.00	42,800.00	42,800.00	42,800.00	0.00	100%
	<b>Account Total:</b>	<b>50,557.52</b>	<b>725,813.76</b>	<b>1,046,405.00</b>	<b>1,046,405.00</b>	<b>320,591.24</b>	<b>69%</b>
<b>Account Group Total:</b>							
451000	PUBLIC WORKS-STREETS	50,557.52	725,813.76	1,046,405.00	1,046,405.00	320,591.24	69%
451000 PUBLIC WORKS-STREETS							
100	SALARIES	18,712.41	167,407.29	295,000.00	295,000.00	127,592.71	57%
101	OVERTIME	0.00	0.00	16,000.00	16,000.00	16,000.00	0%
109	FICA	1,423.70	12,784.06	26,000.00	26,000.00	13,215.94	49%
110	Retirement	3,553.48	29,473.57	60,000.00	60,000.00	30,526.43	49%
111	Group Insurance	2,966.64	25,840.87	65,000.00	65,000.00	39,159.13	40%
120	401 (K) Contribution	590.79	6,199.97	22,000.00	22,000.00	15,800.03	28%
211	Supplies-Automotive	106.86	10,297.48	25,000.00	25,000.00	14,702.52	41%
212	Supplies-Fuel	0.00	153.13	0.00	0.00	-153.13	0%
214	Supplies-Dept	0.00	928.82	1,200.00	1,200.00	271.18	77%
215	Supplies-Materials	807.40	22,943.08	35,000.00	35,000.00	12,056.92	66%
217	Supplies-Uniforms	94.95	7,390.65	8,000.00	8,000.00	609.35	92%
310	Travel and Transportation	0.00	220.00	2,000.00	2,000.00	1,780.00	11%
330	Utilities	0.00	1,266.31	0.00	0.00	-1,266.31	0%
331	Utilities-Street Lights	0.00	6,406.60	15,000.00	15,000.00	8,593.40	43%
334	Utilities-Buildings	0.00	4,382.37	15,000.00	15,000.00	10,617.63	29%
350	Repairs and Maint-Buildings	0.00	5,184.35	30,000.00	30,000.00	24,815.65	17%
351	Repairs and Maint-Grounds	461.80	9,390.21	12,000.00	12,000.00	2,609.79	78%
353	Repairs and Maint-Equipment	3,490.36	24,294.13	30,000.00	30,000.00	5,705.87	81%
354	Repairs and Maint-Vehicles	0.00	7,019.82	20,000.00	20,000.00	12,980.18	35%
691	Contractual Services	0.00	7,850.00	20,000.00	20,000.00	12,150.00	39%
	<b>Account Total:</b>	<b>32,208.39</b>	<b>349,432.71</b>	<b>697,200.00</b>	<b>697,200.00</b>	<b>347,767.29</b>	<b>50%</b>
<b>Account Group Total:</b>							
472000	SANITATION	32,208.39	349,432.71	697,200.00	697,200.00	347,767.29	50%
472000 SANITATION							
691	Contractual Services	14,915.00	134,235.00	180,000.00	180,000.00	45,765.00	75%
692	Contractual Services-Recycling	1,568.00	13,960.00	15,000.00	15,000.00	1,040.00	93%
696	Tipping Fees	3,297.62	27,565.11	40,000.00	40,000.00	12,434.89	69%
	<b>Account Total:</b>	<b>19,780.62</b>	<b>175,760.11</b>	<b>235,000.00</b>	<b>235,000.00</b>	<b>59,239.89</b>	<b>75%</b>
<b>Account Group Total:</b>							
473000	DAM/Watershed Protection	19,780.62	175,760.11	235,000.00	235,000.00	59,239.89	75%
473000 DAM/Watershed Protection							
351	Repairs and Maint-Grounds	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
352	Repairs and Maint-Dam	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0%</b>
<b>Account Group Total:</b>							
		0.00	0.00	25,000.00	25,000.00	25,000.00	0%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND						
492000 ECONOMIC DEVELOPMENT						
492000 ECONOMIC DEVELOPMENT						
100 SALARIES	4,395.30	42,933.78	67,500.00	67,500.00	24,566.22	64%
109 FICA	336.02	3,263.90	5,125.00	5,125.00	1,861.10	64%
110 Retirement	834.67	7,750.82	12,200.00	12,200.00	4,449.18	64%
111 Group Insurance	664.20	6,273.92	10,450.00	10,450.00	4,176.08	60%
120 401 (K) Contribution	219.77	2,121.70	3,525.00	3,525.00	1,403.30	60%
214 Supplies-Dept	0.00	58.69	0.00	0.00	-58.69	0%
585 Community Branding	840.98	13,355.86	20,000.00	20,000.00	6,644.14	67%
<b>Account Total:</b>	<b>7,290.94</b>	<b>75,758.67</b>	<b>118,800.00</b>	<b>118,800.00</b>	<b>43,041.33</b>	<b>64%</b>
<b>Account Group Total:</b>	<b>7,290.94</b>	<b>75,758.67</b>	<b>118,800.00</b>	<b>118,800.00</b>	<b>43,041.33</b>	<b>64%</b>
493000 COMMUNITY DEVELOPMENT						
493000 COMMUNITY DEVELOPMENT						
100 SALARIES	20,918.81	209,035.88	299,000.00	299,000.00	89,964.12	70%
109 FICA	1,549.95	15,470.95	23,000.00	23,000.00	7,529.05	67%
110 Retirement	3,902.64	37,349.82	54,000.00	54,000.00	16,650.18	69%
111 Group Insurance	2,609.46	24,532.12	42,300.00	42,300.00	17,767.88	58%
120 401 (K) Contribution	263.78	2,637.80	15,000.00	15,000.00	12,362.20	18%
180 Legal Services	338.40	3,489.74	25,000.00	25,000.00	21,510.26	14%
212 Supplies-Fuel	87.04	555.67	1,000.00	1,000.00	444.33	56%
214 Supplies-Dept	121.95	317.41	6,000.00	6,000.00	5,682.59	5%
215 Supplies-Materials	0.00	1,176.32	0.00	0.00	-1,176.32	0%
310 Travel and Transportation	0.00	700.49	5,000.00	5,000.00	4,299.51	14%
324 Dues and Subscriptions	0.00	60.00	2,000.00	2,000.00	1,940.00	3%
370 Advertising	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
410 RENTS	0.00	6,000.00	20,000.00	20,000.00	14,000.00	30%
515 In-stream Sedimentation Study	0.00	251.94	0.00	0.00	-251.94	0%
691 Contractual Services	0.00	7,778.71	19,000.00	19,000.00	11,221.29	41%
<b>Account Total:</b>	<b>29,792.03</b>	<b>309,356.85</b>	<b>513,300.00</b>	<b>513,300.00</b>	<b>203,943.15</b>	<b>60%</b>
<b>Account Group Total:</b>	<b>29,792.03</b>	<b>309,356.85</b>	<b>513,300.00</b>	<b>513,300.00</b>	<b>203,943.15</b>	<b>60%</b>
613000 PARKS, RECREATION & LAKE						
613000 PARKS, RECREATION & LAKE						
100 SALARIES	23,320.06	234,647.15	299,000.00	299,000.00	64,352.85	78%
102 Salaries-Part Time	0.00	929.25	0.00	0.00	-929.25	0%
109 FICA	1,690.82	17,132.96	24,000.00	24,000.00	6,867.04	71%
110 Retirement	4,454.84	42,727.39	55,000.00	55,000.00	12,272.61	78%
111 Group Insurance	3,985.20	37,410.36	62,700.00	62,700.00	25,289.64	60%
120 401 (K) Contribution	1,156.78	11,553.99	15,000.00	15,000.00	3,446.01	77%
212 Supplies-Fuel	0.00	9,572.32	15,000.00	15,000.00	5,427.68	64%
213 Supplies-Boat Fuel & Supplies	0.00	581.90	12,000.00	12,000.00	11,418.10	5%
214 Supplies-Dept	0.00	9,991.40	5,000.00	5,000.00	-4,991.40	200%
215 Supplies-Materials	350.00	12,413.63	25,000.00	25,000.00	12,586.37	50%
216 Supplies-Fish Purchase	5,200.00	5,200.00	8,000.00	8,000.00	2,800.00	65%
217 Supplies-Uniforms	112.88	592.63	1,500.00	1,500.00	907.37	40%
219 Boat and Fishing Permits	0.00	0.00	6,500.00	6,500.00	6,500.00	0%
310 Travel and Transportation	0.00	269.97	3,000.00	3,000.00	2,730.03	9%
330 Utilities	0.00	603.38	6,700.00	6,700.00	6,096.62	9%
335 Flowering Bridge Lighting	0.00	794.01	3,500.00	3,500.00	2,705.99	23%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10	GENERAL FUND						
	350 Repairs and Maint-Buildings	0.00	17,102.68	0.00	0.00	-17,102.68	0%
	351 Repairs and Maint-Grounds	18,335.05	30,295.86	85,000.00	85,000.00	54,704.14	36%
	353 Repairs and Maint-Equipment	0.00	55,034.13	14,000.00	14,000.00	-41,034.13	393%
	508 Rewrite Zoning & Land Dev.	0.00	0.00	40,500.00	40,500.00	40,500.00	0%
	691 Contractual Services	1,140.00	34,391.15	40,500.00	40,500.00	6,108.85	85%
	<b>Account Total:</b>	<b>59,745.63</b>	<b>521,244.16</b>	<b>721,900.00</b>	<b>721,900.00</b>	<b>200,655.84</b>	<b>72%</b>
	<b>Account Group Total:</b>	<b>59,745.63</b>	<b>521,244.16</b>	<b>721,900.00</b>	<b>721,900.00</b>	<b>200,655.84</b>	<b>72%</b>
	615000 BEACH & MARINA						
	615000 BEACH & MARINA						
	214 Supplies-Dept	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
	350 Repairs and Maint-Buildings	0.00	435.75	4,000.00	4,000.00	3,564.25	11%
	351 Repairs and Maint-Grounds	0.00	9,081.12	10,200.00	10,200.00	1,118.88	89%
	353 Repairs and Maint-Equipment	0.00	510.85	1,300.00	1,300.00	789.15	39%
	<b>Account Total:</b>	<b>0.00</b>	<b>10,027.72</b>	<b>17,500.00</b>	<b>17,500.00</b>	<b>7,472.28</b>	<b>57%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>10,027.72</b>	<b>17,500.00</b>	<b>17,500.00</b>	<b>7,472.28</b>	<b>57%</b>
	713000 WATER						
	713000 WATER						
	353 Repairs and Maint-Equipment	0.00	10,675.00	0.00	0.00	-10,675.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>10,675.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-10,675.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>10,675.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-10,675.00</b>	<b>0%</b>
	714000 SEWER						
	714000 SEWER						
	355 Repairs and Maint-Collection	0.00	787.50	0.00	0.00	-787.50	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>787.50</b>	<b>0.00</b>	<b>0.00</b>	<b>-787.50</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>787.50</b>	<b>0.00</b>	<b>0.00</b>	<b>-787.50</b>	<b>0%</b>
	800000 CAPITAL OUTLAY/SPECIAL PROJECTS						
	800000 CAPITAL OUTLAY/SPECIAL PROJECTS						
	504 VEHICLES	9,998.50	68,458.48	60,000.00	60,000.00	-8,458.48	114%
	505 HYDRO-Emergency Small Generator	0.00	16,281.74	0.00	0.00	-16,281.74	0%
	506 HVAC System/Police	0.00	3,720.67	0.00	0.00	-3,720.67	0%
	513 FIRE-SCBA APPARATUS	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
	516 PUBLIC SERVICES BLDG	0.00	850.00	70,000.00	70,000.00	69,150.00	1%
	530 P&R-Mower	0.00	38,776.60	115,000.00	115,000.00	76,223.40	34%
	541 POLICE-Vehicles	0.00	0.00	120,000.00	120,000.00	120,000.00	0%
	550 Other Equipment	0.00	4,810.00	6,000.00	6,000.00	1,190.00	80%
	557 FIREFLY COVE SYSTEM	0.00	18,567.17	0.00	0.00	-18,567.17	0%
	592 PW-Street Paving	0.00	27,950.00	175,000.00	175,000.00	147,050.00	16%
	691 Contractual Services	0.00	7,500.00	0.00	0.00	-7,500.00	0%
	697 Dredging & Debris Removal	0.00	400.00	1,000,000.00	1,000,000.00	999,600.00	0%
	<b>Account Total:</b>	<b>9,998.50</b>	<b>187,314.66</b>	<b>1,566,000.00</b>	<b>1,566,000.00</b>	<b>1,378,685.34</b>	<b>12%</b>
	<b>Account Group Total:</b>	<b>9,998.50</b>	<b>187,314.66</b>	<b>1,566,000.00</b>	<b>1,566,000.00</b>	<b>1,378,685.34</b>	<b>12%</b>

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND						
910000 DEBT SERVICE						
910000 DEBT SERVICE						
504 VEHICLES	0.00	5,966.84	44,500.00	44,500.00	38,533.16	13%
541 POLICE-Vehicles	0.00	6,147.52	17,225.00	17,225.00	11,077.48	36%
544 Work Truck	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
550 Other Equipment	0.00	8,650.80	144,500.00	144,500.00	135,849.20	6%
561 Brdwalk-Marina Bay	0.00	0.00	101,900.00	101,900.00	101,900.00	0%
573 Barge/Excavator	0.00	43,077.88	0.00	0.00	-43,077.88	0%
720 Bond Interest	0.00	1,631.96	58,500.00	58,500.00	56,868.04	3%
<b>Account Total:</b>	<b>0.00</b>	<b>65,475.00</b>	<b>381,625.00</b>	<b>381,625.00</b>	<b>316,150.00</b>	<b>17%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>65,475.00</b>	<b>381,625.00</b>	<b>381,625.00</b>	<b>316,150.00</b>	<b>17%</b>
920000 Non-Governmental						
920000 Non-Governmental						
130 Unemployment	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
450 Insurance	0.00	202,782.02	180,000.00	180,000.00	-22,782.02	113%
751 Bank Fees	0.00	10.35	3,000.00	3,000.00	2,989.65	0%
<b>Account Total:</b>	<b>0.00</b>	<b>202,792.37</b>	<b>188,000.00</b>	<b>188,000.00</b>	<b>-14,792.37</b>	<b>108%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>202,792.37</b>	<b>188,000.00</b>	<b>188,000.00</b>	<b>-14,792.37</b>	<b>108%</b>
980000 TRANSFERS						
980000 TRANSFERS						
967 Transfer to Capital Reserve Fund	0.00	0.00	1,600,000.00	1,600,000.00	1,600,000.00	0%
<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0%</b>
<b>Fund Total:</b>	<b>449,440.36</b>	<b>4,427,537.63</b>	<b>9,511,465.00</b>	<b>9,511,465.00</b>	<b>5,083,927.37</b>	<b>47%</b>
21 Capital Reserve Fund						
473000 DAM/Watershed Protection						
473000 DAM/Watershed Protection						
180 Legal Services	0.00	1,050.00	0.00	0.00	-1,050.00	0%
<b>Account Total:</b>	<b>0.00</b>	<b>1,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,050.00</b>	<b>0%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>1,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,050.00</b>	<b>0%</b>
713000 WATER						
713000 WATER						
190 Engineering Services	0.00	7,085.00	0.00	0.00	-7,085.00	0%
<b>Account Total:</b>	<b>0.00</b>	<b>7,085.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-7,085.00</b>	<b>0%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>7,085.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-7,085.00</b>	<b>0%</b>
980000 TRANSFERS						
980000 TRANSFERS						
958 Transfer to Fund Balance	0.00	0.00	1,600,000.00	1,600,000.00	1,600,000.00	0%
<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0%</b>

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
<b>Fund Total:</b>	<b>0.00</b>	<b>8,135.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,591,865.00</b>	<b>1%</b>
22 DAM Capital Projects Fund						
473000 DAM/Watershed Protection						
473000 DAM/Watershed Protection	0.00	36,931.44	0.00	0.00	-36,931.44	0%
190 Engineering Services	0.00	1,096,200.00	0.00	0.00	-1,096,200.00	0%
691 Contractual Services	<b>0.00</b>	<b>1,133,131.44</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,133,131.44</b>	<b>0%</b>
<b>Account Total:</b>	<b>0.00</b>	<b>1,133,131.44</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,133,131.44</b>	<b>0%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>1,133,131.44</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,133,131.44</b>	<b>0%</b>
713000 WATER						
713000 WATER						
691 Contractual Services	0.00	592,296.50	0.00	0.00	-592,296.50	0%
<b>Account Total:</b>	<b>0.00</b>	<b>592,296.50</b>	<b>0.00</b>	<b>0.00</b>	<b>-592,296.50</b>	<b>0%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>592,296.50</b>	<b>0.00</b>	<b>0.00</b>	<b>-592,296.50</b>	<b>0%</b>
720000 ELECTRIC OPERATIONS						
720000 ELECTRIC OPERATIONS						
691 Contractual Services	0.00	1,300.00	0.00	0.00	-1,300.00	0%
<b>Account Total:</b>	<b>0.00</b>	<b>1,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,300.00</b>	<b>0%</b>
<b>Account Group Total:</b>	<b>0.00</b>	<b>1,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,300.00</b>	<b>0%</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>1,726,727.94</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,726,727.94</b>	<b>0%</b>
53 WATER AND SEWER FUND						
713000 WATER						
713000 WATER						
100 SALARIES	0.00	0.00	150,000.00	150,000.00	150,000.00	0%
109 FICA	0.00	0.00	11,200.00	11,200.00	11,200.00	0%
110 Retirement	0.00	0.00	24,000.00	24,000.00	24,000.00	0%
111 Group Insurance	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
120 401 (K) Contribution	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
214 Supplies-Dept	0.00	2,054.42	15,000.00	15,000.00	12,945.58	14%
310 Travel and Transportation	2,000.00	2,265.00	4,000.00	4,000.00	1,735.00	57%
324 Dues and Subscriptions	0.00	2,050.00	2,000.00	2,000.00	-50.00	103%
330 Utilities	0.00	8,169.73	15,000.00	15,000.00	6,830.27	54%
350 Repairs and Maint-Buildings	0.00	17,172.57	20,000.00	20,000.00	2,827.43	86%
353 Repairs and Maint-Equipment	16,706.50	50,324.20	60,000.00	60,000.00	9,675.80	84%
358 Repairs and Maint-Lines	0.00	1,508.00	18,000.00	18,000.00	16,492.00	8%
430 Equipment Rental	0.00	0.00	500.00	500.00	500.00	0%
691 Contractual Services	340.00	6,118.71	24,000.00	24,000.00	17,881.29	25%
<b>Account Total:</b>	<b>19,046.50</b>	<b>89,662.63</b>	<b>371,200.00</b>	<b>371,200.00</b>	<b>281,537.37</b>	<b>24%</b>
<b>Account Group Total:</b>	<b>19,046.50</b>	<b>89,662.63</b>	<b>371,200.00</b>	<b>371,200.00</b>	<b>281,537.37</b>	<b>24%</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
53 WATER AND SEWER FUND							
714000 SEWER							
103	Professional Services	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
212	Supplies-Fuel	0.00	39.79	0.00	0.00	-39.79	0%
214	Supplies-Dept	0.00	65.99	800.00	800.00	734.01	8%
215	Supplies-Materials	0.00	51,545.41	180,000.00	180,000.00	128,454.59	29%
310	Travel and Transportation	0.00	270.00	6,000.00	6,000.00	5,730.00	5%
320	Postage	0.00	311.10	4,000.00	4,000.00	3,688.90	8%
330	Utilities	0.00	3,563.50	16,000.00	16,000.00	12,436.50	22%
350	Repairs and Maint-Buildings	110.00	11,875.00	25,000.00	25,000.00	13,125.00	48%
353	Repairs and Maint-Equipment	253.75	32,642.14	45,000.00	45,000.00	12,357.86	73%
355	Repairs and Maint-Collection	0.00	35,146.88	25,000.00	25,000.00	-10,146.88	141%
358	Repairs and Maint-Lines	0.00	610.64	15,000.00	15,000.00	14,389.36	4%
690	Contractual Services-Sludge	0.00	112,898.74	160,000.00	160,000.00	47,101.26	71%
691	Contractual Services	748.00	67,082.17	79,000.00	79,000.00	11,917.83	85%
699	Contractual Services-WWTP Operator		22,793.00	40,000.00	40,000.00	17,207.00	57%
	<b>Account Total:</b>	<b>1,111.75</b>	<b>338,844.36</b>	<b>598,800.00</b>	<b>598,800.00</b>	<b>259,955.64</b>	<b>57%</b>
	<b>Account Group Total:</b>	<b>1,111.75</b>	<b>338,844.36</b>	<b>598,800.00</b>	<b>598,800.00</b>	<b>259,955.64</b>	<b>57%</b>
720000 ELECTRIC OPERATIONS							
720000 ELECTRIC OPERATIONS							
330	Utilities	0.00	250.62	0.00	0.00	-250.62	0%
352	Repairs and Maint-Dam	0.00	2,462.00	0.00	0.00	-2,462.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>2,712.62</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,712.62</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>2,712.62</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,712.62</b>	<b>0%</b>
800000 CAPITAL OUTLAY/SPECIAL PROJECTS							
800000 CAPITAL OUTLAY/SPECIAL PROJECTS							
356	Repairs and Maint-Pumps and Motors	0.00	0.00	90,000.00	90,000.00	90,000.00	0%
505	HYDRO-Emergency Small Generator	0.00	5,989.06	12,000.00	12,000.00	6,010.94	50%
523	PW-Pickup Truck Replacement	0.00	0.00	48,000.00	48,000.00	48,000.00	0%
541	POLICE-Vehicles	0.00	7,435.75	0.00	0.00	-7,435.75	0%
544	Work Truck	0.00	0.00	75,000.00	75,000.00	75,000.00	0%
547	CAMERAS/CAMERAS	0.00	0.00	95,000.00	95,000.00	95,000.00	0%
557	FIREFLY COVE SYSTEM	0.00	127,783.94	0.00	0.00	-127,783.94	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>141,208.75</b>	<b>320,000.00</b>	<b>320,000.00</b>	<b>178,791.25</b>	<b>44%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>141,208.75</b>	<b>320,000.00</b>	<b>320,000.00</b>	<b>178,791.25</b>	<b>44%</b>
820000 BONUSES (PERFORMANCE & LONGEVITY							
820000 BONUSES (PERFORMANCE & LONGEVITY							
100	SALARIES	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0%</b>
910000 DEBT SERVICE							



Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
53 WATER AND SEWER FUND							
910000 DEBT SERVICE							
	611 SRL Fund Project	0.00	0.00	55,955.00	55,955.00	55,955.00	0%
	612 Joint Wrapping Project	0.00	0.00	63,990.00	63,990.00	63,990.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>119,945.00</b>	<b>119,945.00</b>	<b>119,945.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>119,945.00</b>	<b>119,945.00</b>	<b>119,945.00</b>	<b>0%</b>
980000 TRANSFERS							
	980000 TRANSFERS						
	958 Transfer to Fund Balance	0.00	0.00	225,415.00	225,415.00	225,415.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>225,415.00</b>	<b>225,415.00</b>	<b>225,415.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>225,415.00</b>	<b>225,415.00</b>	<b>225,415.00</b>	<b>0%</b>
	<b>Fund Total:</b>	<b>20,158.25</b>	<b>572,428.36</b>	<b>1,650,360.00</b>	<b>1,650,360.00</b>	<b>1,077,931.64</b>	<b>35%</b>
56 ELECTRIC FUND							
720000 ELECTRIC OPERATIONS							
	720000 ELECTRIC OPERATIONS						
	100 SALARIES	18,468.94	188,766.72	62,000.00	62,000.00	-126,766.72	304%
	103 Professional Services	0.00	0.00	40,000.00	40,000.00	40,000.00	0%
	109 FICA	1,333.55	13,680.10	4,800.00	4,800.00	-8,880.10	285%
	110 Retirement	3,507.24	33,640.49	12,090.00	12,090.00	-21,550.49	278%
	111 Group Insurance	1,992.60	18,640.00	10,000.00	10,000.00	-8,640.00	186%
	120 401 (K) Contribution	635.96	6,347.60	4,500.00	4,500.00	-1,847.60	141%
	212 Supplies-Fuel	0.00	1,389.07	6,000.00	6,000.00	4,610.93	23%
	214 Supplies-Dept	0.00	227.00	6,200.00	6,200.00	5,973.00	4%
	321 Telephone	54.47	13.80	3,000.00	3,000.00	2,986.20	0%
	330 Utilities	0.00	1,516.54	6,000.00	6,000.00	4,483.46	25%
	350 Repairs and Maint-Buildings	0.00	287.00	25,000.00	25,000.00	24,713.00	1%
	352 Repairs and Maint-Dam	0.00	2,419.00	0.00	0.00	-2,419.00	0%
	353 Repairs and Maint-Equipment	0.00	4,354.25	40,000.00	40,000.00	35,645.75	11%
	691 Contractual Services	0.00	0.00	42,000.00	42,000.00	42,000.00	0%
	967 Transfer to Capital Reserve Fund	0.00	0.00	38,560.00	38,560.00	38,560.00	0%
	<b>Account Total:</b>	<b>25,992.76</b>	<b>271,281.57</b>	<b>300,150.00</b>	<b>300,150.00</b>	<b>28,868.43</b>	<b>90%</b>
	<b>Account Group Total:</b>	<b>25,992.76</b>	<b>271,281.57</b>	<b>300,150.00</b>	<b>300,150.00</b>	<b>28,868.43</b>	<b>90%</b>
	<b>Fund Total:</b>	<b>25,992.76</b>	<b>271,281.57</b>	<b>300,150.00</b>	<b>300,150.00</b>	<b>28,868.43</b>	<b>90%</b>
58 Capital Sewer Project Fund							
714000 SEWER							
	714000 SEWER						
	691 Contractual Services	0.00	14,095.00	0.00	0.00	-14,095.00	0%
	<b>Account Total:</b>	<b>0.00</b>	<b>14,095.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-14,095.00</b>	<b>0%</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>14,095.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-14,095.00</b>	<b>0%</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>14,095.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-14,095.00</b>	<b>0%</b>

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
75 CHIMNEY ROCK WATER FUND						
713000 WATER						
214 Supplies-Dept	0.00	700.00	0.00	0.00	-700.00	0%
968 Payments to Chimney Rock Water	5,854.82	64,286.21	0.00	0.00	-64,286.21	0%
<b>Account Total:</b>	<b>5,854.82</b>	<b>64,986.21</b>	<b>0.00</b>	<b>0.00</b>	<b>-64,986.21</b>	<b>0%</b>
<b>Account Group Total:</b>	<b>5,854.82</b>	<b>64,986.21</b>	<b>0.00</b>	<b>0.00</b>	<b>-64,986.21</b>	<b>0%</b>
<b>Fund Total:</b>	<b>5,854.82</b>	<b>64,986.21</b>	<b>0.00</b>	<b>0.00</b>	<b>-64,986.21</b>	<b>0%</b>
<b>Grand Total:</b>	<b>501,446.19</b>	<b>7,085,191.71</b>	<b>13,061,975.00</b>	<b>13,061,975.00</b>	<b>5,976,783.29</b>	<b>54%</b>

**V**  
**COUNCIL LIAISON**  
**REPORTS AND**  
**COMMENTS**

# **VI PRESENTATIONS**

## **A. FY 24-25 Budget Presentation**

**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM  
Meeting Date: May 14, 2024**

**SUBJECT:** Fiscal Year 2024-2025 Budget Presentation

**AGENDA INFORMATION:**

**Agenda Location:** Presentations  
**Item Number:** A  
**Department:** Finance  
**Contact:** Stephen Ford, Finance Director  
**Presenter:** Stephen Ford Finance Director

**BRIEF SUMMARY:**

In accordance with the adopted budget calendar, Finance Director Stephen Ford will present the draft proposed FY 24-25 Budget.

# VII

## PUBLIC COMMENT

*The public is invited to speak. Please keep comments limited to three minutes or less. Comments may also be submitted in writing to the Town Clerk, [ostewman@townoflakelure.com](mailto:ostewman@townoflakelure.com), at least one hour prior to the meeting.*

# VIII

# CONSENT AGENDA

- A. Approval of the April 3, 2024 Special Town Council Meeting, the April 9, 2024 Regular Town Council Meeting, and the April 24, 2024 Town Council Work Session and Action Meeting Minutes
- B. Approval of Waiver of Code of Ordinances Chapter 20 Article II (“Noise Regulation”) for the Lake Lure Memorial Day Service on May 27, 2024
- C. Approval of Waiver of Code of Ordinances Chapter 20 Article II (“Noise Regulation”) for Olympiad Lure of the Lake Swim Event on June 8, 2024
- D. Approval of Waiver of Code of Ordinances Chapter 20 Article II (“Noise Regulation”) for Rumbling Bald Independence Day Celebration Scheduled for July 4, 2024
- E. Resolution No. 24-05-14C Amending Personnel Policy Manual



**MINUTES OF THE SPECIAL MEETING OF THE LAKE LURE TOWN COUNCIL  
HELD, APRIL 3RD, 2024, 11:35 A.M AT THE LAKE LURE MUNICIPAL CENTER**

**PRESENT:** Mayor Carol C. Pritchett  
Mayor Pro Tem David DiOrio  
Commissioner Patrick Bryant  
Commissioner Scott Doster  
Commissioner Jim Proctor

William Morgan, Jr., Town Attorney

Ms. Olivia Stewman, Town Clerk  
Ms. Kat Canant, Administrative Clerk

Mrs. Laura Krejci, Communications

**ABSENT:**

**I. CALL TO ORDER**

Mayor Carol C. Pritchett called the meeting to order at 11:35 a.m.

**II. APPROVE THE AGENDA**

A motion was made by Commissioner David DiOrio and seconded by Commissioner Jim Proctor to change the agenda by adding Closed Session to IV and the Appointing the Intern Manager to item V., and all voted in favor.

**III. ACCEPT THE RESIGNATION OF THE TOWN MANAGER**

Commissioner Jim Proctor made a motion to accept the resignation of the Town Manager Hank Perkins, and Commissioner David DiOrio seconded and all voted in favor.



**IV. CLOSED SESSION**

A motion was made to enter into closed session in accordance with G.S. 143-318.11(a) (6) for the purpose of discussing personnel matters. The motion was seconded and all voted in favor.

During closed session, Council discussed appointing a town manager.

A motion was made to enter into open session. The motion was seconded and all voted in favor.

**V. APPOINTMENT OF TOWN MANAGER**

A motion was made by Commissioner Jim Proctor and seconded by Commissioner Patrick Bryant to appoint Ms. Oliva Stewman as the Town of Lake Lure Town Manager and all were in favor.

Ms. Olivia Stewman was sworn in by Admin Kat Canant at 2:15 p.m.

**V. ADJOURNMENT**

With no further business, Commissioner Patrick Bryant made a motion to adjourn the meeting at 2:15 p.m. Commissioner Scott Doster seconded and the motion carried 4-0.

ATTEST:

\_\_\_\_\_  
Kat Canant, Administrative Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett



**MINUTES OF THE REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL  
HELD TUESDAY, APRIL 9, 2024, 5:00 P.M. AT THE LAKE LURE MUNICIPAL  
CENTER**

**PRESENT:** Mayor Carol C. Pritchett  
Mayor Pro Tem David DiOrio  
Commissioner Patrick Bryant  
Commissioner Scott Doster  
Commissioner Jim Proctor

William Morgan, Jr., Town Attorney  
Olivia Stewman, Town Manager  
Stephen Ford, Finance Director  
Dean Lindsey, Public Services Director  
Michael Williams, Community Development Director  
Laura Krejci, Communications Director

**ABSENT:** N/A

**I. CALL TO ORDER**

Mayor Carol C. Pritchett called the meeting to order at 5:00 p.m. Council members led the pledge of allegiance and Commissioner Patrick Bryant led the invocation.

**II. APPROVE THE AGENDA**

Commissioner DiOrio made a motion to approve the agenda, as presented. Commissioner Doster seconded and all voted in favor.

**III. MAYOR'S COMMUNICATIONS**

Mayor Pritchett thanked all individuals in attendance. She welcomed Olivia Stewman as the new Town Manager and thanked her for her service. She has been in Lake Lure for almost three years and she has previously served as Interim Town Manager.

#### IV. TOWN MANAGER COMMUNICATIONS

A. Monthly Report: Ms. Stewman thanked everyone in the community, as well as the staff, for their support. She said that she was grateful to be in the position and she hoped to move the town forward. She summarized highlights from his Manager's Report for March and advised that the full report was included in the meeting packet.

- The Police Department held an Educational Session for Officers. She thanks Officer Tyler Dills for leading the session.
- The budget session is underway. A work session will be held on 4/24/24 to review the draft budget with Town Council. Another work session will be held with Town Council to review the budget before it is adopted.
- The Town was awarded a \$380,000 FEMA grant for the field Investigation work related to the replacement dam. She thanked Laura Krejci for her oversight of the grant process.
- A Board Member Luncheon was held to show support and provide education on what is expected from Board Members. The luncheon was well attended and she thanked Ms. Krejci for coordinating this event.
- The lease for the property at 2654 Memorial Highway is in final review and will be presented at the 4/24/24 Town Council Work Session.
- The new cell tower is now awaiting one more final permit and is set to be in place by July 2024.
- The Lake is coming back up and lake levels are posted daily.
- Ms. Stewman thanked the staff for all they do to keep the town fully operational.

B. Town Manager Stewman reported that the following actions were taken at the March work sessions and action meetings:

- Approval of Schnabel Work Order #9A and 9B for the purpose of Field Investigation Services for Replacement of Lake Lure Dam, which is being partially funded by a supplemental FEMA grant
- Adoption of Ordinance No. 24-03-27 Amending the Capital Project Ordinance for the Lake Lure Dam Reservoir Drain and Approving Budget Amendment #370 Adoption of requirement for navigation safety and lake conformance review by the Lake Advisory Board and the Community Development Department in advance of the non-conforming structures at 00 Tryon Bay Circle
- Approval of the Suspension of Chapter 8 Article II: "Peddlers" of the Code of ordinances; Waiver of the Noise Regulation, Chapter 20 Article II; and approval for partial road closure for the Hickory Nut Gorge (HNG) Outreach 2024 Spring Lake Lure Arts and Crafts Festival scheduled for May 11-12, 2024 in front of the Arcade Building
- Approval of the waiver of noise ordinance, waiver of requirement for daily boat permits,

suspension of alcohol ordinance, suspension of peddling ordinance, closure of public parking along the Beach from Pool Creek to the Water Park 5/17-5/18, allowance of vehicles and boat trailers on the beach for display, and allowance of temporary signage on the street at the event site for the auto show for the 2024 Lake Lure Spring Classic Boat and Auto Show

- Approval of waiver of the noise regulation and suspension of the peddling ordinance for the Lake Lure Farmer’s Market scheduled for Fridays starting 5/3/24 through 10/25/24
- Approval of the waiver fees for use of Town facilities, waiver of noise regulations, suspension of campgrounds and camping ordinances, suspension of peddling ordinances, and suspension of alcohol ordinances for the 2025 Cycle NC Event starting 10/4/25 through 10/5/25

<p><b>V. PUBLIC HEARING</b></p> <p><b>A. ORDINANCE NO. 24-04-09 AMENDING ZONING ORDINANCES</b></p> <p><b>SECTION 36-64 (5)</b></p>
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**I. STAFF REPORT**

Community Development Director Michael Williams explained that currently the Zoning Ordinances deem that a Commercial General lot that abuts upon property used for residential purposes must provide a buffer strip as defined within the ordinances. The Zoning and Planning Board has recommended that it would be more appropriate to determine buffer requirements for Commercial General lots abutting upon property using zoned for residential, rather than used for residential. Ordinance No. 24-04-09 amends Sec. 36-64 (5) to reflect the recommendation of the Zoning and Planning Board.

**II. PUBLIC HEARING**

Commissioner Proctor made a motion to open the public hearing. Commissioner Doster seconded and the motion carried 4-0.

There were no comments from the public.

**III. COMMISSION DELIBERATION**

There was a brief discussion and Council members expressed support for the proposed changes.

**IV. CONSIDERATION FOR ADOPTION OF ORDINANCE NO. 24-04-09 AMENDING ZONING ORDINANCES SECTION 36-64 (5)**

Commissioner Doster made a motion to adopt the ordinance and Commissioner DiOrio

seconded and all voted in favor. 24-04-09 AMENDING ZONING ORDINANCES SECTION 36-64 (5) was adopted as follows:

**ORDINANCE NUMBER 24-04-09**

**AN ORDINANCE AMENDING ZONING ORDINANCES SECTION 36-64 (5)**

**WHEREAS**, the Town of Lake Lure establishes zoning regulations for the Commercial General District; and

**WHEREAS**, the Zoning Ordinances currently deem that a Commercial General lot that abuts upon property used for residential purposes must provide a buffer strip as defined within the ordinances; and

**WHEREAS**, the Zoning and Planning Board has recommended that it would be more appropriate to determine buffer requirements for Commercial General lots abutting upon property using zoned for residential, rather than used for residential.

**NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA, MEETING IN REGULAR SESSION AND WITH A MAJORITY OF TOWN COUNCIL VOTING IN THE AFFIRMATIVE.**

[ADDITIONS TO TEXT ARE UNDERLINED; DELETIONS ARE ~~STRUCK THROUGH~~]

**SECTION ONE.** Zoning Ordinances Section 36-46 (“CG Commercial General District”), Subsection (f) (“Front, Rear, and Side Yard Requirements”), subsection (5) is hereby amended as follows:

(5) Where the lot abuts upon property ~~used~~ zoned for residential purposes, a buffer strip shall be provided along the side and/or rear lot line of such abutting residential ~~use~~ zone. If a fence or wall is used, such fence or wall shall be opaque and not less than eight feet in height. If a planted buffer is used, such buffer strip shall be not less than eight feet in width and shall be composed of evergreen trees or shrubs which at planting will be at least four feet high and at maturity will be not less than eight feet high. This requirement may be modified by the board of adjustment where sufficient natural buffering exists.

**SECTION TWO.** All provisions of any Town Ordinance inconsistent with the language herein adopted are hereby repealed.

**SECTION THREE.** The Town of Lake Lure Town Council deems Ordinance No. 24-04-09 to be consistent with the Lake Lure comprehensive plan because it enhances and clarifies land use and zoning regulations.

**SECTION FOUR.** The Town of Lake Lure Town Council deems Ordinance No. 24-04-09 to be reasonable and in the public interest because it requires that the buffer be established in conjunction with commencement of the commercial use.

**SECTION FIVE.** This Ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect immediately from after the date of its final passage and adoption.

B. Ordinance No. 24-04-09A Amending Code of Ordinances Chapter 6 (“Buildings and Building Regulations”), Article III (“Lake Structures”)

i. Staff Report:

Community Development Director Mike Williams stated that the Lake Structure Ordinances do not address accessory storage closets and it has been deemed necessary to define and regulate accessory storage closets. He advised that Ordinance No. 24-04-09A amends the Lake Structure Ordinances to define accessory storage closed and to provide regulatory guidance on such structures.

ii. Public Hearing

Commissioner Proctor made a motion to open the public hearing. Commissioner Doster seconded and the motion carried 4-0.

There were no comments from the public

iii. Council Deliberation

Council members expressed support for the proposed changes.

iv. Consideration of Adoption of Ordinance No. 24-04-09A

Commissioner Doster made a motion to adopt, Commissioner DiOrio seconded and all voted in favor. Ordinance No. 24-04-09A was adopted as follows:

ORDINANCE NUMBER 24-04-09A

AN ORDINANCE AMENDING CODE OF ORDINANCES CHAPTER 6 (“BUILDINGS AND BUILDING REGULATIONS”), ARTICLE III (“LAKE STRUCTURES”)

WHEREAS, the Town of Lake Lure establishes regulations for the lake structures; and

WHEREAS, the Lake Structures ordinances do not address accessory storage closets; and

WHEREAS, it has been deemed necessary to define and regulate accessory storage closets within the Lake Structures ordinances; and WHEREAS, the Zoning and Planning Board has provided a recommendation to incorporation the definition and regulation of accessory storage closets to the Lake Structures ordinances.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA, MEETING IN REGULAR SESSION AND WITH A MAJORITY OF TOWN COUNCIL VOTING IN THE AFFIRMATIVE.

[ADDITIONS TO TEXT ARE UNDERLINED; DELETIONS ARE ~~STRUCK THROUGH~~]

SECTION ONE. The following definition is hereby added to Code of Ordinances Chapter 6 (“Buildings and Building Regulations”), Article III (“Lake Structures”), Section 6-48 (“Definitions”):

Accessory storage closet means an exterior located, enclosed space on a dock, pier, or covered boat slip, used for permanent or temporary storage

SECTION TWO. A new subsection 8 to Code of Ordinances Chapter 6 (“Buildings and Building Regulations”), Article III (“Lake Structures”), Section 6-51 (“Design and Construction Standards”), is hereby added as follows:

Accessory storage closets shall not exceed 50% of the area of a dock, pier, or covered boat slip or 144 square feet, whichever is less; shall have no utilities other than electrical that is inspected and approved by the county building inspector, shall not be rooftop located and shall not be used as living space.

SECTION THREE. The existing subsection 8 shall become subsection 9 and the remaining subsections within Section 6-51 shall be renumbered accordingly.

SECTION FOUR. All provisions of any Town Ordinance inconsistent with the language herein adopted are hereby repealed.

SECTION FIVE. The Town of Lake Lure Town Council deems Ordinance No. 24-04-09A to be consistent with the Lake Lure comprehensive plan because it enhances and clarifies land use and lake structure regulations.

SECTION SIX. The Town of Lake Lure Town Council deems Ordinance No. 24-04-09A to be reasonable and in the public interest because it addresses a need that is demonstrated by recurring requests from citizens and provides for the safe storage of personal property.

SECTION SEVEN. This Ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect immediately from after the date of its final passage and adoption.

<p style="text-align: center;"><b>VI. COUNCIL LIAISON REPORTS &amp; COMMENTS AND BOARD PRESENTATIONS</b></p>
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**ABC Board:** Commissioner Doster reported that the store is starting to get busier. They plan to have two tastings per month. The store is fully staffed.

**Zoning and Planning Board:** Commissioner Doster advised that the Board met on 3/19/24 and held a meeting with local contractors to discuss and work through issues. There were about 30 contractors in attendance and he said it was a successful meeting. He advised that recommendations were made and are being considered. He added that Randy Nelson was voted in as Chair with Charlie Ellis as Vice Chair.

**Board of Adjustments:** Commissioner DiOrio advised that elections were conducted and Greg Gardner was elected as Board Chair with Neil Gurney as Vice Chair. One issue that has come up is the sewer moratorium. In these situations, a conditional variance is provided.

**Lake Advisory Board (LAB):** Commissioner DiOrio reported that LAB met and they are working on a review of all buoy locations. He advised that the Town had upwards of 100 buoys. He explained that the primary reason for a buoy is to provide a buffer for swimmers and non-motorized boats. He said they were also looking at the issues in Tryon Bay as a new lake structure is being added and there were questions about the impact of passage under the bridge by Memorial Highway. He said that the Tryon Bay residents are concerned and they are planning to study and assess this.

**Parks and Recreation Board:** Mayor Pritchett noted that a Parks and Recreation Board Meeting was held a meeting the first week in April.

Mayor Pritchett noted that the Board Member luncheon on March 20, 2024 was a great way for the new Board Members to learn more about their responsibilities. She thanked all those who serve on the Town Boards for their time and service.

## VII. PRESENTATION

A. Town of Lake Lure Arbor Day Celebration: Development and Environmental Review Specialist Richard Carpenter presented an overview of the 2024 Town of Lake Lure Arbor Day Celebration. The event is set to take place on April 26th at 11:00 a.m. at Morse Park. He advised that the Town has purchased several trees for planting near the river in Morse Park. A program has been planned with the children from Lake Lure Classical Academy and others participating. Commissioner Proctor added that the grandfather of one of our local residents was the founder of Arbor Day. The Mayor encouraged everyone to come out and join the program.

## VII. PUBLIC COMMENT

The public was invited to speak. Mayor Pritchett reminded the audience that they should keep their comments limited to three minutes or less. She also explained that this meeting was not a forum with a back-and-forth dialogue but Town Council would listen to each of the statements and then follow up will take place as needed through Town Staff. She reminded people that they could also submit comments in writing to the Town Clerk, [ostewman@townoflakelure.com](mailto:ostewman@townoflakelure.com), at least one hour prior to the meeting and they would be included in the minutes.

1. Jayne Mann 168 Firefly Cove: Ms. Mann reported that she had been in Lake Lure for 24 years and she loves it here. She stated that her remarks were being made on behalf of herself and Tim Shellenberger who could not be present. She did not have any idea that she would experience the problems she has seen with the need for dredging. She expressed her concern that dredging



had not taken place and asked that this matter be made a higher priority for Town Council and Town Staff. She expressed her concern for boater safety as well as decreased property values that could result from a lack of dredging. She asked that additional resources be sought to help address the matter and offered to write letters to our representatives to seek additional funding,

2. Debra Gardner, 137 Firefly Cove Ms. Gardner expressed congratulations to Ms. Stewman on her promotion. She expressed concern that recent Town Council Meeting Summaries did not include any notations regarding dredging. She referenced a previous meeting when a consultant made recommendations regarding dredging. She stated her recommendation that Town Council either follow the recommendations of the consultants or stop hiring them. She expressed her concern that there seemed to be no plan for dredging and asked Town Council to make this a priority with specific goals. She asked who was responsible for dredging and who was overseeing it. She asked that the plan be communicated.

3. Greg Gardner: 136 Firefly Cove. Mr. Gardner thanked Town Council for the opportunity to speak and noted that some of his comments might be redundant. He relayed the experience he and his wife had finding their property in Lake Lure and deciding to build a home here in 2019-2020. They added a dock for their boat and he shared photos to Town Council illustrating the increase in the silt over these years. He expressed his concern and wishes for Town Council to expand dredging. He noted that failure to act will negatively impact tourist, retirees, and young families.

4. Karen Donovan, 136 Firefly Cove. Ms. Donovan stated that she was a full-time resident in Lake Lure. She shared that a long-term plan was needed to address this issue. She asked that something be done to ensure dredging took place during the next drawdown. She shared that last year saw several boats get stuck in the sand barge. She asked that Town Council take this problem seriously and do something about it.

5. Melva Dye, 256 Firefly Cove: Ms. Dye shared her thoughts on the beauty of Lake Lure. She noted that Lake Lure is known as the Gem of the Carolinas. She stated that the views are scenic but pointed out that if we did not place a high importance on dredging, we would not be able to maintain the lake. She expressed her dissatisfaction with the fact that no dredging has taking place and noted the amount of silt in Firefly Cove was disconcerting. She stated that it was imperative that immediate action be taken to protect the Lake.

6. Pat Buede, 153 Memorial Highway. Ms. Buede stated that there seems to be a big communication gap. She said that a summary of all Town Council Meetings are placed on the website and a summary of these is emailed to all who want it at the end of the month. She said that a previous Town Manager used to send a newsletter around and perhaps a summary of the major issues could be sent every month or every other month.

7. Ms. Jones, 146 Yacht Islands: Ms. Jones commented on the importance of buoys and said that people who live on the lake take a beating. She mentioned that she lived on the point and there is no buoy and people often fly by. She asked that the buoys be assessed as she felt that boats were coming too close to her property.

8. Al Joyner, 160 Chapel Point: Mr. Joyner noted that as he listened to the issues related to dredging, it would be easy to assume the dredging issue is coming from Firefly Cove. He referenced a study that was done by Tim Shellenberger and it showed the issues. He stated that he understood those in Firefly Cove being concerned about the need for dredging but pointed out that the issue was beyond Firefly Cove. He noted that people all around the Lake were concerned about this issue.

There was a general discussion regarding dredging and Commissioner DiOrio stated that Town Council was working on this matter. Mayor Pritchett thanked everyone for taking the time to share their thoughts and concerns. She stated that dredging was of the utmost importance to Town Council and was a top priority. She noted that we will always have to dredge. She added that the Town is working with the Policy Group and they are always looking for funding for us with Legislators. She said that updates will be provided by the Town Manager. She asked Ms. Stewman to give an overview of the funding the Town has spent on dredging.

Ms. Stewman and Finance Director Steve Ford summarized the funding stating that the Town had been appropriating approximately \$100,000 for dredging for several years and then began applying for the NC Division of Water Dredging Grant. The last grant was received in 2023 and it was for \$750,000 and it required a 25% match. The total dredging budget was \$1,000,000 in 2023. Approximately \$225,000 was spent in 2023 when dredging stopped. The Town received permission to carry over the funding into 2024. Ms. Stewman stated that she was well aware of the many dredging issues and confirmed that it was a priority for her. She stated that she will be working with staff to develop a short-term and long-term dredging plan. She plans to speak with regulators to confirm where we are and to discuss our plan. She confirmed that we will be sure everyone is better informed on the dredging plan once it is confirmed.

Mayor Pritchett thanked everyone for their comments.

There were no further comments.

## **IX. CONSENT AGENDA**

Mayor Pritchett presented the Consent Agenda items and asked if any items should be removed before calling for action. Commissioner Proctor made a motion to approve the Consent Agenda, as presented. Commissioner Doster seconded. The Consent Agenda incorporating the following items was unanimously approved and adopted.

A. Approval of the March 12, 2024 Regular Town Council Meeting, the March 21, 2024 Special Town Council Meeting, the March 25, 2024 Special Town Council Meeting, and the March 27, 2024 Town Council Work Session and Action Meeting Minutes

## **X. UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**XI. NEW BUSINESS**

**A. CONSIDER APPROVAL OF LABELLA TASK 20 FOR THE WATER SYSTEM ASSET INVENTORY & ASSESSMENT (AIA)**

The Town has been awarded a \$150,000 grant under the NCDEQ Department of Water Infrastructure (DWI) Asset Inventory and Assessment (AIA) Program for Water Systems. This funding is specifically for the purpose of data collection and evaluation of water system assets. LaBella Associates has submitted a proposed Task 20 to complete tasks associated with the Water System AIA including consolidation of all available data and performance of field investigations to develop a complete inventory of available assets. These tasks will be completed through data collection and consolidation, field investigation, distribution system modeling, and preparation of a draft report. The total proposed cost for Task 20 would be \$150,000, which would be funded entirely by the AIA grant.

Commissioner Doster made a motion to approve LaBella Associates Task 20 for the Water System Asset Inventory & Assessment (AIA). Commissioner DiOrio seconded and all voted in favor.

**XI. NEW BUSINESS**

**B. APPROVAL OF FINANCE ADMINISTRATIVE SUPPORT SPECIALIST POSITION DESCRIPTION**

Town Council previously approved an Accounting Clerk I position to assist the Finance Director with technical and paraprofessional accounting functions. This position recently became vacant and the staffing needs of the finance department were discussed upon the position's vacancy. It has been determined that the finance department desires more of an administrative and clerical focus to support the Finance Director. As a result, the Finance Administrative Support Specialist job description was drafted. This position would fall under salary grade 18.

Commissioner DiOrio made a motion to approve the Finance Administrative Support Specialist Position Description. Commissioner Proctor seconded and all voted in favor.

**XI. NEW BUSINESS**

**C. APPROVAL OF LABELLA TASK 19 FOR LEAD SERVICE LINES INVENTORY**

Olivia Stewman was appointed as Town Manager on Wednesday, April 3rd. A final draft of the contract was forwarded by Town Attorney William Morgan.

Commissioner Proctor made a motion to approve the Town Manager Contract. Commissioner Doster seconded and all voted in favor.

**XI. NEW BUSINESS**

**D. RESOLUTION NO. 24-04-09 APPOINTING OLIVIA STEWMAN AS DEPUTY FINANCE OFFICER**

Ms. Stewman explained that the former town manager was the deputy finance officer and that the deputy finance officer can make financial approvals in the absence of the finance director.

A motion was made to adopt Resolution No. 24-04-09 Appointing Olivia Stewman as Deputy Finance Officer. The motion was seconded and all voted in favor. Resolution No. 24-04-09 was adopted as follows:

**RESOLUTION NO. 24-04-09  
APPOINTING OLIVIA STEWMAN  
DEPUTY FINANCE OFFICER**

**WHEREAS**, a Finance Officer has certain statutory duties including as detailed in North Carolina General Statute § 159-25; and

**WHEREAS**, from time to time the Finance Officer must be absent from town hall and during the Finance Officer's absence various duties must be performed; and

**WHEREAS**, the Town Council may appoint a Deputy Finance Officer for the purpose of ensuring that someone is present in town hall with authority to perform actions statutorily assigned to the appointed Finance Officer during the Finance Officer's absence; and

**NOW, THEREFORE BE IT RESOLVED** that on behalf of the Lake Lure Town Council and the citizens of the Town of Lake Lure, the Lake Lure Town Council appoints Olivia Stewman as the Deputy Finance Officer. This Resolution shall become effective upon the date of adoption.

**XII. ADJOURNMENT**

With no further business, Commissioner Proctor made a motion to adjourn the meeting at 7:21 p.m. Commissioner Doster seconded and the motion carried 4-0.

ATTEST:

\_\_\_\_\_  
Olivia Stewman, Town Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett



**MINUTES OF THE REGULAR WORK SESSION AND ACTION MEETING OF THE LAKE LURE TOWN COUNCIL HELD WEDNESDAY, APRIL 24, 2024 AT THE LAKE LURE MUNICIPAL CENTER**

**PRESENT:** Mayor Carol C. Pritchett  
Mayor Pro Tem David DiOrio  
Commissioner Patrick Bryant  
Commissioner Scott Doster  
Commissioner Jim Proctor

Olivia Stewman, Town Manager  
William Morgan, Jr., Town Attorney

**ABSENT:**

**I. CALL TO ORDER**

Mayor Carol C. Pritchett called the work session and action meeting to order at 8:30 a.m.

**II. AGENDA ADOPTION**

Mayor Pritchett asked if there were any edits to the agenda. Commissioner DiOrio advised that he had one edit, adding line item number 14, Schnabel Design proposal. DiOrio made a motion to accept the agenda as amended. Commissioner Bryant seconded and the motion carried 4-0.

**III. PUBLIC COMMENT**

Pat Buede spoke with the board on how we can make it easier for the public, specifically permanent residence, to access our meetings and improve communication.

She stated that she thought it was great that the meetings were being held for the public on both sides of Town.

She recommended that a summary of the major occurrences from each month be posted and a link of the summary be sent in a postcard to all residents and owners of the vacation rentals.

#### **IV. PRESENTATION BY CAMP LURECREST**

Dan Bragdon presented on behalf of Camp Lurecrest in regard to an interest in obtaining a portion of Town property located on Parcel # 1649620. The specific portion of property is located adjacent to Lurecrest Drive.

Mr. Bragdon stated that they hoped the Town would sell or bequeath a one acre parcel of Town property to Camp Lurecrest in order to expand their road and create some parking spaces. Mr. Bragdon stated that arrival day for campers creates a traffic problem with their current one way road. They would also like to create a green buffer by landscaping with silver maples and other vegetation.

Commissioner Proctor said he was more inclined to develop a right of way.

Manager Stewman stated that she would work with Town Attorney, William Morgan to work on a Right of way agreement.

#### **V. CONTINUE DISCUSSIONS REGARDING TRYON BAY ROAD ISSUE**

Town Manager Stewman advised council that geotechnical plans had been submitted by the property owner and introduced Development and Environmental Review Specialist, Rick Carpenter to speak to Council about the plans on behalf of the Town.

Mr. Carpenter told council that they plan to restore the road and create a new slop that does not meet Town code. However he stated that the Geological technician believes it is the best approach to take.

Mr. Carpenter advised that these plans are not something that he could submit to Public Service Director Dean Linsey for approval because they don't include technical details for road construction.

Mr. Carpenter said this is just step one which is technically Geotechnical slope stabilization.

Commissioner DiOrio asked if Mr. Lindsey has seen the plans. Mr. Carpenter said he did.

Commissioner Doster expressed concerns about making sure the work being done was being monitored by Community Development and by the Public Service Director. Both Mr. Carpenter and Director Lindsey said they would be monitoring the phases of work being done.

Manager Stewman addressed the council on behalf of Director Mike Williams, who was absent, stating Mr. Williams asked for direction on how to proceed with the daily fines.

Commissioner DiOrio said since the road is still blocked the daily fines should be continued.

**Commissioner Proctor made motion to except the submitted Methodology with the understanding that the width of the road be changed on the plan to the original width. Commissioner Doster seconded and all voted in favor.**

## **VI. CONSIDER AUTHORIZATION OF LEASE AGREEMENT**

Manager Stewman stated that she did make one change to the lease agreement for 2654 Memorial Highway since the last meeting. That was replacing Hank Perkins' name as Town manager with Olivia Stewman as Town manager. Manager Stewman stated that she had everything in place to approve this lease today.

Commissioner DiOrio stressed with Paul Brock and Wade Oppliger the importance of safety in regards to pedestrian traffic traveling between the two businesses located across Memorial Hwy without a crosswalk.

Commissioner Doster also reminded them that alcohol could not be carried between the two businesses.

**Mayor Pritchett asked for a motion to authorize the Town Manager to sign the lease agreement as presented. Commissioner Proctor made motion and Commissioner DiOrio seconded. All voted in favor.**

## **VII. PROPOSED FY 24-25 BUDGET OVERVIEW**

Finance Director Stephen Ford presented an overview of the proposed FY 24-25 budget. (See attachment A). Council set a special council meeting for May 8<sup>th</sup> to review and finalize the budget.

## **VIII. CONTINUE DISCUSSIONS REGARDING SEWER REPLACEMENT PROJECT**

Manager Stewman stated that at the last Town work session the Council asked Brian Huston from LaBella to redo a feasibility study because of increased costs.

Mr. Huston presented and discussed his study with council. Council discussed the extensive costs for the project and that cost is beyond the capacity of the Town and partnership with the State is required to support the work.

Mr. Huston will also draft a letter to present to the State.



**IX. REVIEW RUBY-COLLINS PROPOSED AMENDMENT 4**

Ruby-Collins has submitted a proposed Amendment 4. The purpose of this amendment is to clarify intentions regarding Amendment 2 given the events of January 2024 which have revealed site conflicts with the Owner’s contractor for the drain valve installation project (Morgan Corp.).

**Mayor asked for a motion to approve amendment 4 as presented. Commissioner DiOrio made a motion and Commissioner Doster seconded. All voted in favor.**

**X. REVISIT DISCUSSIONS REGARDING CHANGE ORDERS**

Town Manager Olivia Stewman told council that she wanted to continue discussion from the March work session and action meeting in regards to authorities approving change orders.

Town Council had asked to see the change orders if they were over \$100,000.

Ms. Stewman advised that during the March work session there was a discussion about putting a policy in place for council to approve change orders within the contingency amounts. Ms. Stewman said the concern at that time was finding a balance between not holding up projects and allowing the council to have the over sight they need on those projects.

Town Council discussed the need to identify local contractors to do work when possible and to define a change order and when these are required.

After a discussion between council and Project Manager Mike Dydula, Commissioner DiOrio said he would like to revoke the existing ability to do change orders, and modify the process.

Manager Stewman asked the council what limit they think would be appropriate to review. Commissioner Doster said 50,000 is a good number and the council could also speed up the process to approve a change order by having an emergency meeting.

**XI. REVIEW DRAFT BUDGET AMENDMENT #371**

Public Services Director Dean Lindsey requested a budget amendment of \$15,000 for the repairs made to Mark Twain Drive. After a heavy rain event the bank gave way and needed to be repaired. Staff recommends approval of the budget amendment at the next regular Town Council meeting.

**Commissioner Proctor made motion to approve the budget amendment #372. Commissioner Bryant seconded. All voted in favor.**

## **XII. RESOLUTION NO.24-04-24 PARTF**

Town staff has been in the process of working towards repayment of a \$223,125 North Carolina Parks and Recreation Trust Fund (PARTF) Grant the Town received in 2018 for the purchase of 176 Boys Camp Road for the completion of the Rocky Broad River Recreation Area.

The purpose of the repayment is to avoid non-compliance with PARTF regulations when the communications tower is installed on the property, as the tower is a public safety priority.

A public meeting and 30-day comment period was completed on April 17th. The next requirement is for Town Council to adopt a resolution in support of the repayment.

**Commissioner Bryant made motion to support the repayment. Commissioner Proctor seconded. All voted in favor**

## **XIII. DISCUSS OPTIONS FOR TEMPORARY LOADING ZONE**

Manager Olivia Stewman advised the council that she had been asked by staff if they could use the temporary Morse Park loading ramp for Town use.

The ramp was put in place at Morse Park by Morgan Corporation for loading and unloading barges. Putting in vegetation, signs, and a way to block public access would need to be considered. Also consulting with Mike Williams for any required permits.

Counsel agreed that working toward making the ramp permanent so that staff could access the lake was a good idea.

## **XIV. SCHNABEL PROPOSAL**

Schnabel submitted a proposal for engineering services for upgrades and modifications to the Hydroelectric Facility Electrical System at the Lake Lure Dam.

The board expressed their concerns about the high cost reflected on the proposal.

Project manager Mike Dydula and Public Services Director Dean Lindsey discussed the proposal and addressed the high cost with the board.

Manager Stewman will contact Schnabel to express the Town's concerns.

## **XIV. PROJECT MANAGER UPDATES**

Project Manager Mike Dydula presented the following updates:

The Reservoir drain project is proceeding on schedule. They are more than half way through with concrete pours and more than half way through with mass concreted pours.

Within the next two weeks Morgan Corp. will have the access road to Morse Park blocked so they can work on assembling barges to deliver equipment and materials to the upstream side of the Dam.

Mr. Dydula will work with Morgan Corp. to get the Parks and Rec. Dept. access to the area during this time so they can plant flowers.

## XV. TOWN MANAGER UPDATES

Town Manager Olivia Stewman presented council with the following report:

- **Dredging:**
- Staff attended a meeting on Wednesday, April 19<sup>th</sup>, with the Army Corp of Engineers, NCDEQ, and La Bella's Sandra Hayes in regard to dredging. The Army Corp and DEQ have both confirmed, in writing, that the Town can hydraulically dredge with the permits that are already in place. The Parks, Rec., and Lake Department and I are working on advertising an RFQ for these operations as soon as possible. While hydraulic dredging takes place, staff can plan to obtain an individual permit for mechanical dredging in the future. It was stated in the meeting that if the Town can submit an application for additional permitting by July, they would likely be issued by January.
- **Morse park Improvements:**  
The RFQ for the design of the Morse Park improvements has been finalized. The RFQ will be advertised on Saturday, April 27<sup>th</sup> and the Town will receive bids until June 7<sup>th</sup>.
- **Lead Service Line Inventory:**  
The Town has officially received the letter of intent to fund the Lead Service Line Inventory. All required documents are being submitted to DEQ and LaBella and Town Staff will begin the inventory scope, which was approved under LaBella Task 19.
- **Personnel Vacancies:** Interviews are in process for the Parks, Recreation, and Lake Director. Two interviews have been held thus far and another will be held at the end of this week. After the upcoming interview, the interview panel will discuss next steps. There has been a qualified candidate interviewed for the Town Clerk position and the Won has submitted and offer letter to this candidate, they are currently reviewing the offer and have notified Jennifer Duncan that they would respond by the end of this week. Interviews for the Finance Administrative Support Specialist will begin this Thursday.

**XVI. ADJOURNMENT**

Commissioner DiOrio made a motion to adjourn. Commissioner Doster seconded and all voted in favor. The meeting was adjourned at 12:06 p.m.

ATTEST:

\_\_\_\_\_  
Wendy Terry, Deputy Town Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett

**LAKE LURE TOWN COUNCIL  
REQUEST FOR BOARD ACTION  
Meeting Date: May 14, 2024**

**SUBJECT:** Waiver for the Lake Lure Memorial Day Service scheduled for 5/27/24.

**AGENDA INFORMATION:**

**Agenda Location:** Consent  
**Item Number:** B  
**Department:** Administration  
**Contact:** Laura Krejci, Communications Director  
**Presenter:** Laura Krejci, Communications Director

**Brief Summary:** The Town of Lake Lure will host the annual Memorial Day Service on Monday, 5/27/24 a 9:00 AM with support from the 1927 Lake Lure Inn and Spa.

- The event will be held at the Lake Lure Veterans Memorial.
- There will be a brief program followed by refreshments.

**Advance Approvals:**

An Entertainment Event Permit Application has been approved for this event.

**Request:** The purpose of this request is for a waiver of the Noise Regulation, Chapter 20 Article I Sec. 20-28 of the Noise Regulation.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:** To approve the waiver of the Noise Regulation, Chapter 20 Article I Sec. 20-28 of the Noise Regulation.

**STAFF'S COMMENTS AND RECOMMENDATIONS:** To approve the waiver of the Noise Regulation, Chapter 20 Article I Sec. 20-28 of the Noise Regulation.

**LAKE LURE TOWN COUNCIL  
REQUEST FOR BOARD ACTION  
Meeting Date: May 14, 2024**

**SUBJECT:** Olympiad Lure of the Lake Swim Event Request for Waivers / Council Approval

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** C  
**Department:** Communications-Events/Parks, Recreation, & Lake  
**Contact:** Debra Warren, Chairperson, Olympiad Committee  
**Presenter:** Laura Krejci, Communications Director

**BRIEF SUMMARY:**

The Olympiad will be hosting the annual Lure of the Lake Swim Event on June 8, 2024 at the Lake Lure Beach.

A request is being made for a Waiver of the Noise Ordinance, Chapter 20 Article II on June 8, 2024 from 6:00 am until 10:00 am for this event. The start time for the competition is 8:00 am.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve the following requests for a Waiver of Noise Ordinance

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends approval of this request.

**LAKE LURE TOWN COUNCIL  
REQUEST FOR BOARD ACTION  
Meeting Date: May 14, 2024**

**SUBJECT:** Waivers for the Rumbling Bald Independence Day Celebration scheduled for 7/4/24.

**AGENDA INFORMATION:**

**Agenda Location:** Consent  
**Item Number:** D  
**Department:** Administration  
**Contact:** Liz Geary, Rumbling Bald in Lake Lure  
**Presenter:** Laura Krejci, Communications Director

**BRIEF SUMMARY:**

Rumbling Bald on Lake Lure will host an **Independence Day Celebration with Fireworks on 7/4/24.**

- The event will take place from 7AM – 11PM.
- Fireworks will take place after dark.
- Fireworks are shot off from the Lake.
- Rumbling Bald on Lake Lure has submitted a Fireworks

**Advance Approvals:**

- An Entertainment Event Permit Application has been approved for this event.
- The host and pyrotechnical company owner is working with the Lake Lure Fire Department/Emergency Management Chief on the Fireworks Permit.
- The Lake Lure Fire Department/Emergency Management will be onsite to oversee the fireworks display on the day of the event.
- Both the Fire Boat and the Police Boat will be in the Lake to ensure other boats stay clear during the fireworks event.
- Areas within the fallout radius that need to be cleared will be determined by the Fire Chief and monitored at the time of the fireworks display by Police and Firefighters.

**Request:** The purpose of this request is for a waiver of the Noise Regulation, Chapter 20 Article I Sec. 20-28 of the Noise Regulation.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve the waiver of the Noise Regulation, Chapter 20 Article I Sec. 20-28 of the Noise Regulation.

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

To approve the waiver of the Noise Regulation, Chapter 20 Article I Sec. 20-28 of the Noise Regulation.

**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM  
Meeting Date: May 14, 2024**

**SUBJECT:** Resolution No. 24-05-14C Amending Personnel Policy Manual

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** E  
**Department:** Administration  
**Contact:** Olivia Stewman, Town Manager  
**Presenter:** Olivia Stewman, Town Manager

**BRIEF SUMMARY:**

Resolution No. 24-05-14C removes Article V (“The Pay Plan”) Section 4 (“Use of Salary Ranges”) Subsection B of the Personnel Policy Manual as follows:

~~(a) Upon successful completion of the probationary period an employee shall receive a 5% increase in base salary. Police probationary employees are eligible for a 2.5% increase after 6 months of satisfactory probationary employment and an additional 2.5% at the successful completion of their 12 month state required probationary period.~~

In previous instances, increases have been given upon hire and this language is no longer relevant. The probationary periods will remain in place.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt Resolution No. 23-11-14 Amending Town of Lake Lure Personnel Policy.

**ATTACHMENTS:**

Resolution No. 23-11-14 Amending Town of Lake Lure Personnel Policy

**STAFF’S COMMENTS AND RECOMMENDATIONS:**

Staff recommends adoption.





**RESOLUTION NO. 24-05-14C**

**RESOLUTION BY THE TOWN OF LAKE LURE TOWN COUNCIL  
AMENDING TOWN OF LAKE LURE PERSONNEL POLICY MANUAL**

**WHEREAS**, the Town of Lake Lure has a Personnel Policy Manual that was adopted November, 2001, and has been subsequently amended; and

**WHEREAS**, the Personnel Policy Manual shall apply to conditions of employment of the employees of the Town of Lake Lure; and

**WHEREAS**, updates have been recommended to the Manual in order to remove language that is no longer being exercised.

**NOW, THEREFORE BE IT RESOLVED**, the Town of Lake Lure Personnel Policy Manual be amended a follows:

[ADDITIONS TO TEXT ARE UNDERLINED; DELETIONS ARE ~~STRUCK THROUGH~~]

**SECTION ONE.** Personnel Policy Manual Article V (“The Pay Plan”), Section 4 (“Use of Salary Ranges”) is hereby amended as follows:

**Section 4. Use of Salary Ranges**

Salary ranges are intended to furnish administrative flexibility in recognizing individual performance among employees holding positions in the same class by rewarding employees for meritorious service. The following general provisions will govern the granting of increases within the pay range:

- (a) The minimum rate established for the class is the normal hiring rate, except in those cases where unusual circumstances appear to warrant appointment at a higher rate. Appointment above the minimum rate may be made with the approval of the Town Manager when deemed necessary and in the best interest of the Town. Above-the-minimum appointments will be based on such factors as the qualifications of the applicant being higher than the desirable education and experience for the class, a shortage of qualified applicants available at the minimum rate, the refusal of qualified applicants to accept employment at the minimum rate, or other similar factors.

~~(b) Upon successful completion of the probationary period an employee shall receive a 5% increase in base salary. Police probationary employees are eligible for a 2.5% increase after 6 months of satisfactory probationary employment and an additional 2.5% at the successful completion of their 12 month state required probationary period.~~

Each year, the Town Manager may require Department Heads to consider the eligibility of employees to receive salary increases and to recommend such advancement or retention at the same rate. Department Heads shall consider all factors affecting employee performance and shall submit their recommendations in writing, giving the reasons whether to advance or retain the employee at the same rate. All such advancements and retentions must be approved by the Town Manager.

**SECTION TWO.** This resolution shall be effective upon adoption.

**READ, APPROVED AND ADOPTED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Wendy Terry, Deputy Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett

**IX**  
**UNFINISHED**  
**BUSINESS**

# X

## NEW BUSINESS

- A. Resolution No. 24-05-14 Requiring Town Council Approval of Project Change Orders Exceeding \$50,000
- B. Consider Approval of Amendment to the Land Use Fee Schedule and Lake Use Fee Schedule to Include Language Regarding a Refund to the Fee for Filing an Appeal if Successful
- C. Resolution No. 24-05-14A Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Recommended Text Amendments to Code of Ordinances Chapter 4 (“Animals”) Section 4-3 (“Livestock”)
- D. Resolution No. 24-05-14B Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Proposed Fiscal Year 2024-2025 Budget
- E. Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 230 Burnt Ridge Road
- F. Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 255 Deerwood Drive
- G. Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 308 Snug Harbor Circle
- H. Budget Amendment #372 for Public Works Excavator

**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM  
Meeting Date: May 14, 2024**

**SUBJECT:** Resolution No. 24-05-14 Requiring Town Council Approval of Project Change Orders Exceeding \$50,000

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** A  
**Department:** Administration  
**Contact:** Olivia Stewman, Town Manager  
**Presenter:** Olivia Stewman, Town Manager

**BRIEF SUMMARY:**

There have been previous discussions in regard to authorities to approve change orders. At the April work session and action meeting, it was determined that Council should approve all project change orders exceeding \$50,000.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt Resolution No. 24-05-14 Requiring Town Council Approval of Project Change Orders Exceeding \$50,000.

**ATTACHMENTS:**

Resolution No. 24-05-14 Requiring Town Council Approval of Project Change Orders Exceeding \$50,000

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends adoption.



**RESOLUTION NO. 24-05-14**

**RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE REQUIRING TOWN COUNCIL APPROVAL OF PROJECT CHANGE ORDERS EXCEEDING \$50,000**

**WHEREAS**, the Town of Lake Lure has various ongoing major projects; and

**WHEREAS**, major projects may require change orders to the original scopes of the projects; and

**WHEREAS**, the Town of Lake Lure adopts capital project ordinances for major projects and capital project ordinances include a contingency amounts approved by Town Council; and

**WHEREAS**, Resolution No. 23-10-10A previously authorized the Town Manager to approve all change orders up to the contingency amount approved by Town Council; and

**WHEREAS**, there is a desire for increased oversight of project expenses by Town Council in order to ensure fiscally responsible decisions; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA:**

**SECTION ONE.** The Town Council is hereby required to approve all project change orders exceeding \$50,000.

**SECTION TWO.** This Resolution supersedes Resolution No. 23-10-10A.

**SECTION THREE.** This Resolution shall become effective upon adoption.

**READ APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
Wendy Terry, Deputy Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett

**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM**

**Meeting Date: May 14, 2024**

**SUBJECT:** Resolution No. 24-05-14A Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Recommended Text Amendments to Code of Ordinances Chapter 4 (“Animals”) Section 4-3 (“Livestock”)

**AGENDA INFORMATION:**

**Agenda Location:** New Business

**Item Number:** C

**Department:** Community Development

**Contact:** Mike Williams, Community Development Director

**Presenter:** Mike Williams, Community Development Director

**BRIEF SUMMARY:**

To establish the means to refund the fee paid to the Town for appeal of a decision or determination made by the administrative officials charged with enforcement of the zoning, subdivisions or lake structure ordinances to the appellant. The Community Development Department made the recommendation to the Zoning and Planning Board on April 16, 2024. The recommendation was approved unanimously.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve the Zoning and Planning Boards recommendation to amend the Land Use and Lake Use fee schedules to state that “Fees paid for filing an appeal from any decision or determination made by the administrative officials charged with enforcement of the zoning, subdivisions, lake structures or erosion and sediment control ordinances shall be refunded if the decision or determination is reversed by the appeal.”

**ATTACHMENTS:**

Proposed Fee Schedules

**STAFF’S COMMENTS AND RECOMMENDATIONS:**

Community Development Director Mike Williams recommends that this amendment to the Zoning Regulations be approved.

LAND USE		Effective: FY 2023-2024		
<b>Subdivision Applications</b>				
Master Plan Application	\$330			
Minor - Final Plat	\$250			
Major Preliminary Plat	\$820 + \$50 per lot			
Major Final Plat	\$500			
Plat Review	\$90			
<b>Professional Fees for DRC Reviews</b>	<b>&lt;1 acres of land disturbance</b>	<b>1-5 acres of land disturbance</b>	<b>5 or more acres of land disturbance</b>	
Erosion Control Plan	\$250	\$390	\$550	
Stormwater System	\$250	\$390	\$550	
Water System	\$90	\$330	\$400	
Sewer System	\$90	\$330	\$530	
Road Plan	\$50	\$320	\$430	
Sketch Plan (if requested)	\$370	\$370	\$370	
Each additional acre			\$90	
<b>Zoning Applications</b>				
Certificate of Zoning Compliance	see below			
Class I	\$210			
Class II	\$250			
Class III	\$290			
Class IV	\$330			
Vacation Rental Permit	\$300			
Conditional Use Permit	\$410			
Special Use Permit	\$410			
Conditional District Application	\$1,040			
Community Shopping Center	\$820			
Zoning Variance	\$480			
Zoning Text Amendment	\$510			
Zoning Map Amendment	\$510			
Zoning Appeal	\$300			
Permanent Sign	\$120 + \$1 per sq. ft. over 24			
Temporary Sign	\$120 + \$1 per day (waived for nonprofit comm. events)			
Mobile Food Vendor Permit	\$100			
<b>Civil Penalties for Zoning Violations (For each day the violation is not corrected, the violator will be</b>				
Notice of Violation	\$0			
1st Citation	\$65			
2nd Citation	\$130			
3rd Citation	\$260			
4th Citation	\$510			
<b>Code Enforcement Appeal (Non-Zoning)</b>				
Appeals Other than Zoning	\$80			
<b>GIS Maps (Custom Mapping)</b>				
24"	\$25			
36"	\$30			
42"	\$40			
<b>ENVIRONMENTAL MANAGEMENT</b>				
<b>Land Disturbance Applications</b>	<b>&lt;1 acres of land disturbance</b>	<b>1-4.9 acres of land disturbance</b>	<b>5 or more acres of disturbance</b>	
<100 sq. ft.	no permit			
100 sq. ft. - 499 sq. ft.	\$15			
500 sq. ft. - 10,000 sq. ft.	\$160			
> 10,000 sq. ft.	\$160/10,00 sq. ft.			
One Acre (43,560Sq. Ft.)		\$640		
Each 10,000 over 1 acre		\$160		
Five Acres			\$4,000	
Each Additional Acre			\$800	
<b>Licenses</b>				
Tree Service Provider	\$20.00			
Tree Service Handbook	\$12.50			

\* Permit fees for lake structure, zoning, and land disturbance projects commenced prior to obtaining necessary permit(s) will be doubled.

\* Fees paid for filing a successful appeal of administrative officials charged with enforcement of the Zoning, Subdivision, Lake Structures or Soil Erosion and Sedimentation Control regulations shall be refunded to the applicant.



**TOWN OF LAKE  
LURE  
2024 FEE SCHEDULE**

LAKE USE	<i>Note: Lake Fees are adopted each calendar year</i>			Effective: 2024
	Seasonal Fee	Weekly Fee	Daily Fee	
<b>RESIDENT Boat Permits</b>				
Resident Seasonal Motorized Boat Permit	\$300			
Resident Seasonal Motorized 10hp or less Boat Permit	\$100			
Resident Seasonal Fishing Permit (9pm - 9am Peak Season - No limit Non Peak)	\$150			
90-Day Motorized (\$50 administration fee included)	\$350			
<b>NON-RESIDENT Boat Permits</b>				
Non-resident Seasonal Motorized (Boat slip lease required)	\$650			
Non-resident Seasonal Motorized 10hp or Less Boat Permit	\$350			
Non-Resident Seasonal Fishing Permit (9pm - 9am Peak Season - No limit Non Peak)	\$325			
<b>MISCELLANEOUS Boat Permits</b>				
Daily Motorized Boat Permit (Peak Season Weekday Only)				\$60
Daily Motorized Boat Permit (Non-peak Season)				\$30
Weekly Timeshare Boat Permit		\$300		
Boat Permit Transfer Fee	\$25			
Lake Lure Boater's License Replacement	\$10			
Temporary Permit (Special Use)				\$15
Complimentary Seasonal Boat Permit – active volunteer firefighters, EMS, Town Employees and Town Retirees meeting the requirements.	One Complementary			
<b>COMMERCIAL Boat Permits</b>				
Commercial License Fee	\$50			
Surcharge for Processing a Commercial License Application Received After the Deadline	\$200			
Livery	\$2,000			
Towed Water	\$2,000			
Tour Boats	\$3,000			
Service/Fishing Guides	\$1,000			
Service/Fishing Guides Out of area business	\$1,200			
Vacation Rentals	\$3,000			
Commercial Non-motorized	\$150			
Commercial Non-Motorized Out of Area Business	\$250			
<b>Town Marina Slip Rentals</b>				
Annual Boat Slip Fee (Property Owners/Residents)	\$1,100			
Annual Boat Slip Fee (Non-residents)	\$1,500			
Boat Slip Move Fee	\$100			
Late Payment Fee	\$100			
Daily Boat Slip Fee (4 Day Minimum)	\$25			
<b>Mailing Fee(s)</b>				
Boat Permit Mailing Fee (per permit)	\$10			
<b>Civil Penalties (Lake Citations)</b>	1st Offense	2nd Offense	3rd Offense	
Class A	\$125			
Class B	\$150	\$250	\$500	
Class C (Non-motorized)	\$225	\$500	\$1,000	
Class C (Motorized)	\$250	\$500	\$1,000	
Class D	\$1,500	Revoked Indefinitely		
<b>Lake Structure Applications</b>				
Lake Structure Permit (Minor Structural Repairs, Demolitions, and Deck-top Accessory Structures)	\$240			
Lake Structure Permit (all other required Lake Structure Permits)	\$400			
Shoreline Stabilization	\$0			
Seawall Exemption	\$240			
Deck-top Accessory Structure	\$240			
Lake Structure Variance	\$240			
Lake Structure Adm. Appeal ( <u>successful appeals shall be refunded to the applicant</u> )	\$300			
<b>Commercial Lake Structure Fees (due March 31 each year)</b>				
RVR over the water (fee for each taxed bedroom)	\$800			
<b>Cluster Moorings</b>				
Cluster Moorings (fee for each boat slip)	\$160			

**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM**

**Meeting Date: May 14, 2024**

**SUBJECT:** Resolution No. 24-05-14A Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Recommended Text Amendments to Code of Ordinances Chapter 4 (“Animals”) Section 4-3 (“Livestock”)

**AGENDA INFORMATION:**

**Agenda Location:** New Business

**Item Number:** C

**Department:** Community Development

**Contact:** Mike Williams, Community Development Director

**Presenter:** Mike Williams, Community Development Director

**BRIEF SUMMARY:**

A text amendment to establish an allowance for a public school to keep certain livestock for educational purposes with specific approval from town council. The amendment would require the following changes to Chapter 4 of the Code of Ordinances: a modification of Section 4-3(a,d,e) and add 4-3(f) specifically allowing the keeping of goats and/or chickens outside of a 200 foot buffer from a residence, church, store or other place of business. CDD recommended the amendment at the April 16, 2024 Zoning and Planning Board meeting. The recommendation was approved unanimously.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt Resolution No. 24-05-14A Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Recommended Text Amendments to Code of Ordinances Chapter 4 (“Animals”) Section 4-3 (“Livestock”).

**ATTACHMENTS:**

Resolution No. 24-05-14A Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Recommended Text Amendments to Code of Ordinances Chapter 4 (“Animals”) Section 4-3 (“Livestock”); Copy of the Zoning and Planning Board minutes showing the approved recommendation and an ordinance text amendment proposal.

**STAFF’S COMMENTS AND RECOMMENDATIONS:**

Community Development Director Mike Williams recommends that this amendment to the Zoning Regulations be approved following the public hearing.



**RESOLUTION NO. 24-05-14A**

**RESOLUTION BY THE TOWN OF LAKE LURE TOWN COUNCIL SETTING PUBLIC HEARING FOR JUNE 11, 2024 TO RECEIVE COMMENTS REGARDING RECOMMENDED TEXT AMENDMENTS TO CODE OF ORDINANCES CHAPTER 4 (“ANIMALS”) SECTION 4-3 (“LIVESTOCK”)**

**WHEREAS**, the Town staff and the Zoning and Planning Board have provided the Town Council with recommended text amendments to Code of Ordinances Chapter 4 (“Animals”) Section 4-3 (“Livestock”); and

**WHEREAS**, North Carolina General Statute § 160D-605 mandates that the Town must hold a public hearing prior to amending any development regulations.

**NOW, THEREFORE BE IT RESOLVED**, that the Town of Lake Lure will hold a public hearing, in accordance with North Carolina General Statutes, during its regular meeting on June 11, 2024 beginning at 5:00 p.m. or shortly thereafter at the Lake Lure Municipal Center to receive comments in regard to the recommended text amendments to Code of Ordinances Chapter 4 (“Animals”) Section 4-3 (“Livestock”).

**READ, APPROVED AND ADOPTED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Wendy Terry, Deputy Town Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett

**ORDINANCE NUMBER 24-06-11**

**AN ORDINANCE AMENDING SECTION 4-3 OF CHAPTER 4 ANIMALS**

**WHEREAS**, The Town of Lake Lure finds it necessary to modify the section regarding keeping of livestock within the corporate limits; and

**WHEREAS**, Section 4-3 of the Animals Regulations of the Town of Lake Lure states that, “it shall be unlawful to keep or maintain any cow, mule, sheep, goat, hog, or other livestock or fowl on any lot or within any pen, stable, or other enclosure or building within the corporate limits; and

**WHEREAS**, Town staff believes that a public school is distinctly different from other commercial or residential properties; and

**WHEREAS**, The keeping of goats and chickens for educational use at public schools has been reviewed and recommended by the Zoning and Planning Board as an amendment to Section 4-3; and

**WHEREAS**, Town staff believes that the keeping of goats and chickens for educational use at public schools should be permitted within established limits; now, therefore, be it

**ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA, MEETING IN REGULAR SESSION AND WITH A MAJORITY OF TOWN COUNCIL VOTING IN THE AFFIRMATIVE.**

**SECTION ONE.** Section 4-3 of the Animals Regulation of the Town of Lake Lure is hereby amended as follows:

[ADDITIONS TO TEXT ARE UNDERLINED; DELETIONS ARE ~~STRUCK THROUGH~~.]

**Sec. 4-3. Livestock**

- (a) *Keeping of livestock prohibited.* It shall be unlawful to keep or maintain any cow, mule, sheep, goat, hog, other livestock, or fowl other than hens as defined in section 4-1, on any lot or within any pen, stable, or other enclosure or building within the corporate limits. This section shall not be deemed to prohibit the assembling of livestock for shipment or the unloading from shipment of livestock, provided that such livestock are not kept within the corporate limits for more than 24 hours prior to shipment or subsequent to unloading. Nor shall this section be deemed to prohibit the keeping of livestock for educational purposes as described in section 4-3(d).
- (b) *Horses and ponies.* Horses and ponies may be kept within town limits for pleasure or recreational purposes only, provided that no horse or pony is kept, housed, penned, or maintained in a shed, stall, stable or other place within 200 feet of a residence, including the owner's or boarder's residence, church, store or other place of business. All pens, sheds, stalls or stables, or structures in which the same may be kept, housed or penned, shall at all times be required to be kept clean, disinfected and sanitary, and the same shall not emit at any time any noxious or offensive odor or smell which can be detected by and is offensive to the occupant of any house in the town. Safeguards must be utilized and maintained to minimize the breeding and dissemination of rodents and flies by the use of appropriate pesticides and feed-storage facilities. The pasturing of any horse or pony will be limited to one animal for every two acres of pasture.
- (c) *Hens.* Up to four (4) hens may be kept within town limits, on residentially zoned properties, for non-commercial purposes only, provided that no hen is kept, housed, penned or maintained within 100 feet of a residence other than the owner's or tenant's, a church, store or other place of business. Additionally, hens shall be kept separated from any property line by a minimum of 50 feet and a minimum of 75 feet from any body of

water or roadway. All areas where hens are kept shall at all times be required to be kept clean, disinfected and sanitary, and the same shall not emit at any time any noxious or offensive order which can be detected by and is offensive to the occupant of any dwelling in the town. Safeguards must be utilized and maintained to minimize the breeding and dissemination of rodents and flies by the use of appropriate pesticides and feed-storage facilities. Hens must be kept within a completely enclosed chicken coop and/or run, the total area of which shall not exceed 160 square feet in size. The free ranging of hens is prohibited. Any individual keeping hens within the town must obtain an annual registration permit to be in compliance with this section of the Code of Ordinances.

- (d) Livestock for educational purposes. Goats and chickens may be kept within town limits by a public school for educational purposes, with specific approval by Town Council, provided that no goat or chicken is kept, housed, penned, or maintained in a shed, stall, stable or other place within 200 feet of a residence, church, store or other place of business. All pens, sheds, stalls or stables, or structures in which the same may be kept, housed or penned, shall at all times be required to be kept clean, disinfected and sanitary, and the same shall not emit at any time any noxious or offensive odor or smell which can be detected by and is offensive to the occupant of any house in the town. Safeguards must be utilized and maintained to minimize the breeding and dissemination of rodents and flies by the use of appropriate pesticides and feed-storage facilities.
- (e) *Effect upon existing livestock.* Persons keeping or maintaining within the corporate limits any of the animals named in subsection (a) of this section, shall remove them from the corporate limits in order to comply with subsection (a) of this section not later than six months from the effective date of the ordinance from which this subsection is derived.
- (f) *Violations.* In any event, if any horse, pony, goat or hen being kept pursuant to this section becomes noncompliant with these provisions, upon written notice given by the town to either the owner of the horse, pony or hen or the possessor of said horse, pony, goat or hen, that owner or possessor shall have seven days to correct the deficiencies noted in the written notice, and failure to correct the deficiencies noted in the written notice shall constitute a violation of this chapter.

***The Town of Lake Lure Town Council deems Ordinance No. 24-05-14 to be reasonable and in the public interest because it adopts the permitting of specific livestock for educational purposes at any public school within the town corporate limits.***

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
Olivia Stewman  
Town Manager

\_\_\_\_\_  
Carol C. Pritchett  
Mayor

Approved as to content & form:

\_\_\_\_\_  
William C. Morgan, Jr.  
Town Attorney

**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM  
Meeting Date: May 14, 2024**

**SUBJECT:** Resolution No. 24-05-14B Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Proposed Fiscal Year 2024-2025 Budget

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** D  
**Department:** Administration  
**Contact:** Olivia Stewman, Town Manager  
**Presenter:** Olivia Stewman, Town Manager

**BRIEF SUMMARY:**

The Town is required to adopt the annual budget prior to the beginning of the new Fiscal Year on July 1<sup>st</sup>. Staff recommends setting a public hearing for the budget ordinance for the June 11<sup>th</sup> regular meeting. There may additional budget meetings prior to the public hearing date.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt Resolution No. 24-05-14B Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Proposed Fiscal Year 2024-2025 Budget.

**ATTACHMENTS:**

Resolution No. 24-05-14B Setting Public Hearing for June 11, 2024 to Receive Comments Regarding Proposed Fiscal Year 2024-2025 Budget

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends adoption.



**RESOLUTION NO. 24-05-14B**

**RESOLUTION BY THE TOWN OF LAKE LURE TOWN COUNCIL SETTING PUBLIC HEARING FOR JUNE 11, 2024 TO RECEIVE COMMENTS REGARDING PROPOSED FISCAL YEAR 2024-2025 BUDGET**

**WHEREAS**, the Town is required to adopt an annual budget ordinance prior to July 1st in accordance with North Carolina General Statutes; and

**WHEREAS**, North Carolina General Statute § 159-12 mandates that the Town must hold a public hearing prior to adopting the budget ordinance.

**NOW, THEREFORE BE IT RESOLVED**, that the Town of Lake Lure will hold a public hearing, in accordance with North Carolina General Statutes, during its regular meeting on June 11, 2024 beginning at 5:00 p.m. or shortly thereafter at the Lake Lure Municipal Center to receive comments in regard to Fiscal Year 2024-2025 Budget.

**READ, APPROVED AND ADOPTED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Wendy Terry, Deputy Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett

**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM**

**Meeting Date:** May 14, 2024

**SUBJECT:** Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 230 Burnt Ridge Road.

**AGENDA INFORMATION:**

**Agenda Location:** New Business

**Item Number:** E

**Department:** Community Development

**Contact:** Michael Williams, Community Development Director

**Presenter:** Michael Williams, Community Development Director

**BRIEF SUMMARY:**

Section 6-61(1) of the Town of Lake Lure Code of Ordinances states that any activity such as dredging or filling at or below the shoreline without written permission from the town or any land disturbance which alters the shoreline is prohibited. Mike Keys, working for Lady Slipper Properties, LLC of 230 Burnt Ridge Road, has requested written approval from Town Council to re-sand the existing beach by adding approximately 10 yards of sand above the shoreline at that 230 Burnt Ridge Road property.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve authorization of written approval from Town Council to allow re-sanding the existing beach, by adding approximately 10 yards of sand, above the shoreline, at 230 Burnt Ridge Road, as described in applicant's request.

**ATTACHMENTS:**

Section 6-61(1) of the Town of Lake Lure Code of Ordinance; Jay Freeman site plan and request.

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the authorization of approval from Town Council to allow this re-sanding of existing beach maintenance procedure at 230 Burnt Ridge Road.

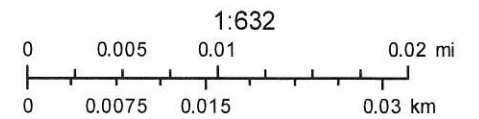




May 5, 2024

- Roads
- Parcels
- Broad Rivers

Applicant Signature Jay Freeman TC  
Date 5-6-24



**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM  
Meeting Date: May 14, 2024**

**SUBJECT:** Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 255 Deerwood Drive

**AGENDA INFORMATION:**

**Agenda Location:** New Business

**Item Number:** F

**Department:** Community Development

**Contact:** Michael Williams, Community Development Director

**Presenter:** Michael Williams, Community Development Director

**BRIEF SUMMARY:**

Section 6-61(1) of the Town of Lake Lure Code of Ordinances states that any activity such as dredging or filling at or below the shoreline without written permission from the town or any land disturbance which alters the shoreline is prohibited. Jay Freeman, working for Cathy Bagwell of 255 Deerwood Drive, has requested written approval from Town Council to re-sand the existing beach by applying approximately 2 yards of sand to the existing beach, above the shoreline, at that 255 Deerwood Drive property.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve authorization of written approval from Town Council to allow re-sanding the existing beach, by applying approximately 2 yards of sand, above the shoreline at 255 Deerwood Drive, as described in applicant's written request.

**ATTACHMENTS:**

Section 6-61(1) of the Town of Lake Lure Code of Ordinance; Applicant's site plan and request

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

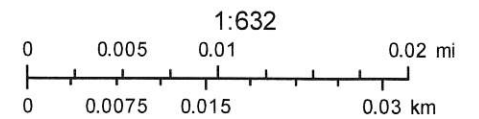
Staff recommends the authorization of approval from Town Council to allow this re-sanding of existing beach maintenance procedure at 255 Deerwood Drive.



May 5, 2024

- Roads
- Parcels
- Broad Rivers

Applicant signature Jay Freeman IV  
Date 5-6-24



**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM  
Meeting Date: May 14, 2024**

**SUBJECT:** Request for Town Council Approval to Re-Sand the Existing Private Beach Located at 308 Snug Harbor Circle

**AGENDA INFORMATION:**

**Agenda Location:** New Business

**Item Number:** G

**Department:** Community Development

**Contact:** Michael Williams, Community Development Director

**Presenter:** Michael Williams, Community Development Director

**BRIEF SUMMARY:**

Section 6-61(1) of the Town of Lake Lure Code of Ordinances states that any activity such as dredging or filling at or below the shoreline without written permission from the town or any land disturbance which alters the shoreline is prohibited. Jay Freeman, working for Caldwell Calame of 308 Snug Harbor Circle, has requested written approval from Town Council to re-sand the existing beach by adding approximately 5 yards of sand to the above shoreline beach area at that 308 Snug Harbor Circle property.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve authorization of written approval from Town Council to allow re-sanding the existing beach, by adding approximately 5 yards of sand to the above the shoreline beach area at 308 Snug Harbor Circle, as requested by applicant.

**ATTACHMENTS:**

Section 6-61(1) of the Town of Lake Lure Code of Ordinance; 308 Snug Harbor site plan and request.

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

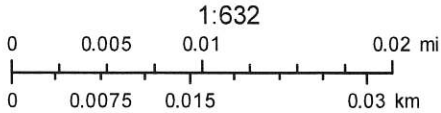
Staff recommends the authorization of approval from Town Council to allow this re-sanding of existing beach maintenance procedure at 308 Snug Harbor Circle.



May 5, 2024

- Roads
- Parcels
- Broad Rivers

Applicant Signature Jay Freeman IV  
Date 5-6-24



**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM  
Meeting Date: May 14, 2024**

**SUBJECT:** Budget Amendment #372 for Public Works Excavator

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** H  
**Department:** Finance  
**Contact:** Stephen Ford, Finance Director  
**Presenter:** Dean Lindsey, Public Services Director

**BRIEF SUMMARY:**

A recent storm event caused a tree to fall on public works' excavator. The excavator repair will be covered by the Town's insurance, but it will not be useable while under repair. It was determined by staff that it would be more economically responsible to purchase a new excavator rather than renting one, as the department needs the additional equipment and would like to avoid renting while the existing excavator is being repaired.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve Budget Amendment #372 for Public Works Excavator

**FUNDING SOURCE:**

General Fund Balance

**ATTACHMENTS:**

Budget Amendment #372 for Public Works Excavator; Excavator Quote

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends approval.

**TOWN OF LAKE LURE  
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2024:

**Department:** Public Works/Services

**Purpose:** To fund purchase large mechanical equipment as specified by Public Services

**Section 1.** To amend the General Fund Budget, the expenditures (Street Paving) are to be changed as follows:

<b>Line Item</b>	<b>Account Number</b>	<b>Amount Decrease</b>	<b>Amount Increase</b>	<b>Amended Budget</b>
550	800000		\$60,000	+\$60,000

To provide the additional expenditures for the above, the following revenues will be increased:

Account Name: **Transfer From General Reserve Fund-Fund Balance**  
 Account Number: 10-398600  
 Amount: **\$60,000**

**Section 2.** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

\_\_\_\_\_ Finance Officer

\_\_\_\_\_ Date

**Section 3.** Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

-- Standard Features --

-- Custom Options --



K Series KX040-4R3T  
 \*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**FEATURES**

Eco Plus System  
 Auto Idler  
 Rubber Track Model  
 ROPS/OPG (Top Guard, Level I) 4-Post Canopy or Air Conditioning Cab  
 Suspension Seat  
 Kubota 1 Hydraulic Pump Load Sensing System  
 1 Variable Displacement Pump  
 All Controls Hydraulic Pilot Controls  
 Two Operating Pattern Selection System  
 Accumulator  
 Digital Control Panel  
 Attachment Flow Presets, Service Alerts  
 Standard Front Dozer Blade w/ Float  
 Optional Float Angle Blade w/ Bolt-on Cutting Edge  
 360 Degree Full Rotation  
 70 Degree Left, 55 Degree Right Boom Swing  
 17.2 gpm Adjustable Auxiliary Hydraulics Port 1  
 Auxiliary Hydraulics Diverter Valve  
 9.8 gpm Adjustable Auxiliary Hydraulics Port 2 Option  
 Thumb Bracket and Relief Valves  
 Five Second Quick Preheat System  
 Key Switch Stop System  
 Half Pitch Rubber Tracks  
 Self Bleed Fuel System  
 Auto-Downshift Two Speed Travel System  
 Swivel Negative Brake  
 Travel Negative Brake  
 Third Line

**DIMENSIONS AND OPERATING WEIGHT**

KX040-4R3T, Rubber Tracks, Air Conditioned ROPS/OPG Max (TOP GUARD, LEVEL I) Cab, 6-in-1 Dozer Blade  
 Overall Length 16' 8.1"  
 Overall Width 5' 6.9"  
 Overall Height 8' 1.8"  
 Operating Weight 9,195 lbs.\*  
 Ground Clearance 12.9"  
 \* Includes operator's weight, 175 lbs.

**OPERATIONAL DIMENSIONS**

Max Digging Depth 11' 2.7"  
 Max Digging Radius @ Ground Level 17' 9.0"  
 Max Vertical Digging Depth 7' 4.8"  
 Max Dumping Height 12' 9.5"

**DOZER BLADE DIMENSIONS**

Width 66.9"  
 Height 15.75"  
 Lift Above Ground 15.17"  
 Drop Below Ground 15.94"

**PERFORMANCE**

Digging Force @ Bucket (K7875) 9,535 lbs.  
 Digging Force @ Dipper Arm 4,112 lbs.  
 Travel Speed (Low) 1.8 mph  
 Travel Speed (High) 3.1 mph  
 Climbing Ability 36% / 20°  
 Lift Capacity 4,080 lbs.  
 Over Front  
 Blade Grounded  
 2.0 ft. Load Point Height  
 8.0 ft. Load radius

**ENGINE**

D1803 Kubota DI Turbo CRS  
 Tier 4 Diesel Engine  
 3 Cylinder, 4 Cycle  
 40.4 Net HP @ 2200 rpm

\* Includes operator's weight, 175 lbs.

KX040-4R3T Base Price: \$76,915.00

(1) 24" QA TRENCHING BUCKET \$1,937.00  
 K7875A-24" QA TRENCHING BUCKET

(1) QUICK COUPLER \$1,400.00  
 K7870A-QUICK COUPLER

(1) HYD THUMB KIT \$3,963.00  
 K7910A-HYD THUMB KIT

(1) TRAVEL ALARM KIT \$134.00  
 K7927-TRAVEL ALARM KIT

**Configured Price: \$84,349.00**

**Sourcewell Discount: (\$20,243.76)**

**SUBTOTAL: \$64,105.24**

**Dealer Assembly: \$220.00**

**Freight Cost: \$793.75**

**PDI: \$400.00**

**Total Unit Price: \$65,518.99**

**Quantity Ordered: 1**

**Final Sales Price: \$65,518.99**

**Final pricing will be based upon pricing at the time of final delivery to Sourcwell members. Purchase Order Must Reflect Final Sales Price.**

**To order, place your Purchase Order directly with the quoting dealer**

\*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.



**XI**

**ADJOURNMENT**