

# **LAKE LURE TOWN COUNCIL REGULAR MEETING PACKET**

Tuesday, October 11, 2022  
5:00 p.m.



**Mayor Carol C. Pritchett**  
**Mayor Pro Tem David DiOrio**  
**Commissioner Patrick Bryant**  
**Commissioner Scott Doster**  
**Commissioner Jim Proctor**

**TOWN OF LAKE LURE**  
**Town Council Regular Meeting**  
Tuesday, October 11, 2022 - 5:00 PM  
Lake Lure Municipal Center



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**Agenda**

**I. Call to Order**

**II. Agenda Adoption**

**III. Mayor's Communications**

**IV. Town Manager's Communications**

**V. Council Liaison Reports and Comments**

**VI. Presentations**

- A. Morse Park Master Plan NC Accessibility for Parks (AFP) Grant Program

**VII. Public Comment**

*The public is invited to speak. Please keep comments limited to three minutes or less. Comments may also be submitted in writing to the Town Clerk, [ostewman@townoflakelure.com](mailto:ostewman@townoflakelure.com), at least one hour prior to the meeting.*

**VIII. Consent Agenda**

- A. Approval of the September 13, 2022 Regular Town Council Meeting Minutes, the September 28, 2022 Special Town Council Meeting Minutes, the September 28, 2022 Regular Town Council Work Session Meeting Minutes, and the September 30, 2022 Special Town Council Meeting Minutes

- B. Accounting Clerk I Position and Salary Grade

*Approval of Accounting Clerk I Position, job description, salary grade 18. This position performs responsible technical and paraprofessional accounting functions for the finance operations of the Town.*

- C. Community Development Administrative Support Specialist Position

*Approval of Community Development Department Administrative Support Specialist position, job description, and salary grade 18. This position performs administrative and field work in support of the Community Development Department.*

**D. LaBella Task 15 Wastewater Treatment Plant Master Plan**

*LaBella proposed Task 15 will entail that LaBella delivers a needs evaluation, preliminary process selection and process flow diagram, high-level site selection and assessment, and master plan layout of a proposed long-term Wastewater Treatment Plant Solution*

**E. LaBella Task 16 Deep Water Launch Permitting**

*LaBella proposed Task 16 enables LaBella to assist the Town Parks, Recreation, and Lake Department with obtaining permits to complete the deep water launch project. The deep water launch is a three phase project that will provide lake access when the lake is drawn down for infrastructure project construction.*

**F. Resolution No. 22-10-11 Declaring Fire Department Pump Surplus and Authorizing Transfer to Hankins-North Folk Volunteer Fire Department**

*The Lake Lure Fire Department has a pump for a fire boat that is no longer in use. The Department has been contacted by the Hankins-North Folk Volunteer Fire Department expressing interest in acquiring the pump. North Carolina General Statute 160A-274 authorizes the donation of personal property to other governmental units. Resolution No. 22-10-11 declares the pump as surplus and allows for the Town Manager to authorize donation of the pump to the Hankins-North Folk Volunteer Fire Department in accordance with G.S. 160A-274.*

**G. Resolution No. 22-10-11A 2023 Dredging Grant**

*This Resolution provides Board approval for applying for the 2023 dredging grant and requesting that State of North Carolina to provide financial assistance to the Town of Lake Lure for the Town of Lake Lure General Navigation Dredging Project in the amount of \$750,000 or 75 percent of project construction cost.*

**H. Tree Removal from within 995' boundary request – lot 3 on Chapel Point Road (Parcel #1617657)**

*The property owner of 337 Snug Harbor Circle has requested permission to remove a large fallen tree from the lake front. The tree is within the Town's 995' lake boundary and the removal of the tree requires the approval of Town Council.*

**I. Budget Amendment #343 for Video Production**

*Budget amendment in the amount of \$30,000 to fund professionally produced videos for the Town, residents, and visitors regarding the Lake Use Regulations, boater safety, and Town board guidelines and responsibilities.*

**J. Approve Annual Addendum to the County Service District Contract**

*Rutherford County recently sent the Town an annual addendum to the 2017 County Services District Contract which extends the Contract through June 2023 and notes that the County agrees to pay the Lake Lure Fire Department \$10,007 in accordance with Section 1 of the Contract.*

**IX. Unfinished Business**

**X. New Business**

- A. Ordinance No. 22-10-11 Amending Code of Ordinances Section 4-2. Dangerous dogs; barking; leash requirements.
- B. Consider Adoption of Comprehensive Parks and Recreation Master Plan/Open Space Plan Updates
- C. Consider Approval of Basic Facts and Assurances Submitted by Destination by Design
- D. Consider the Adoption of the Foothills Regional Comprehensive Transportation Plan and Endorsing the Lake Lure Section of the Plan to Rutherford County
- E. LaBella Task 17 AIA Preliminary Project Scope
- F. Consider Approval of Budget Amendment #344 for Road and Sinkhole repair at 276 and 284 Burnt Ridge Road
- G. Request for Permission to use Reimbursement of American Rescue Plan Act (ARPA) Funds for SCADA System for Sewer Project
- H. Duke Energy Power Purchase Agreement

**XI. Closed Session**

*In accordance with G.S. 143-318.11 (a) (3) for attorney client privilege.*

**XII. Adjournment**

**III**  
**MAYOR'S**  
**COMMUNICATIONS**

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**IV**  
**TOWN MANAGER'S**  
**COMMUNICATIONS**

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## Town Manager Report September 2022

Below are the September highlights from the various departments. Full department reports are available upon request.

**Public Services** – The Public Service Department is busy keeping everything working as smoothly as possible, from normal maintenance, to any problems the Town has that is in our realm to fix. Continued work on adding the Town assets to the CMMS system. The Citizen App on the Town website was released on the website in September. Top accomplishments/project updates:

- Citizen App on the Town Website is up and running. Adjustments have been made to make it easy to use for everyone.
- Exterior painting of Town Hall has been completed.

**Community Development** – Director Williams reports another active month for community development. The department issued 35 permits compared to 30 in August and performed numerous follow ups. Enforcement activity continues to be active, both from public complaints and staff-discovered violations, resulting in significant increase in time spent on those issues. We are in process of reorganizing the department to utilize our newly approved administrative assistant with intentions of allowing Rick and me more time, and flexibility, to better manage projects in the field. Freeing us up for more inspections, follow-up as well as on-site interactions with projects will hopefully allow us to catch developing issues before they become major problems. Part of that will also be allowing us more communication opportunities. Highlands project to correct longtime sediment & erosion issues has held up well to recent storms. Continuing to monitor work. Trying to “jumpstart” cell tower project stalled with tower contractor vs. State Historic Preservation Office impasse over SHPO’s requirement for historical records that neither we nor the County have. Did make some progress with information that County put together for Rick to try to manipulate with ArcGis. Top three accomplishments/project updates:

- Presented proposed 3rd CDD position (Administrative) to meet current and expanding work demands. Focus is going to be administrative support for permits and reporting, allowing current staff more time to follow-up on-going development projects in the field and to develop mapping/GIS support. Will begin recruiting following October Town Council approval.

- Relocated to new office (Community Development Arcade or “CDA”) on 9/23. Now have internet, printing and phones. 95% of files and furniture are relocated and we are working full-time from new office.
- Continuing to work with Tillman Construction and AT&T on their efforts to obtain a variance with the State Historic Preservation Office to allow a regular monopole instead of a stealth tower. (see comments above)

**Fire / Emergency Management** – With going into the fall, it was still a busy month in September. The department responded to 48 fire/medical/rescue calls throughout the month. Additionally, members of the department completed a total of 174 hours of training in September.

**Police** – Traffic through town continues to be heavy on weekends. The Dirty dancing Festival was largely attended regardless of sporadic rain. Top three accomplishments in September:

- The department finally received two new patrol SUV’s that were originally ordered in 2021. Both vehicles are marked and all equipment is installed.
- Chief Humphries attended the Police Executive Conference at the Billy Graham Conference Center.
- Corporal Collins, one of the members of the Lake Lure Police Department Dive Team, received his Rescue Diver Certification.

**Parks, Recreation & Lake** – Director Dean Givens and Parks & Trails Coordinator Dana Bradley continue to provide exemplary oversight of the Parks, Recreation, and Lake Department. Organized Dittmer-Watts workday on 9/18 – 2 volunteers; 6 volunteer hours. Total volunteer hours for the month was 83 working in various areas. Givens and Bradley have been working on dredging, preparation of the new boat permitting system, and much more. Three notable projects/activities updates:

- Removed debris from the lake
- Continued building MOLO permitting database
- Completed new garage installation

**Finance** – Revenues and Expenditures Reports are provided as separate attachments to supplement this summary. As prior monthly trends, expenditures outpaced revenues early in this fiscal year but property tax revenues are being received now and will steadily be received during the peak collection season over the next few months by the County. The Town continues to have a strong financial position with an unreconciled bank balance of \$8,967,328 for all funds other than special revenue.

- The Finance Department continues to be fully engaged with annual audit as field work is concluded but several outstanding items remain due to the addition of a single audit being performed on the dredging grant as well as significant variances from prior years are being reviewed
- With the future addition of the Accounting Clerk position pending Council approval, the Finance Office will undergo a complete review of separation of duties and addition of records retention and management after a review with the Town Manager.



- Remaining State agency reports have been filed and complied for the past fiscal year. ARPA reporting will be verified and completed within the next two months.

**Communications** – Communications Director Krejci continues her community outreach as she has posted 46 news articles that illustrate town related news, a listing of these articles with hyperlinks was emailed to over 1570 citizens, along with a link to the Town Calendar of Events. **Social Media:** Published **45 Facebook posts** for the community with a **post reach of 54,126** for the month. The Town of Lake Lure has **18,724 followers** as of September 2022, representing a **9% increase** over September 2021 with 17,217 followers. Top projects/activities:

- Successfully outcome and buy-in with property owners involved in Phase One Sewer System Replacement project.
- Communication of key issues through 46 website posts reaching 12,000+ users, 45 Facebook posts  
With a reach of 54,236 and a 9% increase in followers, now 18,724. Published online summary of Town News reaching 1,570 via email.
- Planning the Cycle NC Rest Stop events, despite the fact that it was cancelled due to Hurricane Ian.

#### **Manager / Clerk / Admin Summary**

September was a busy month including an array of staff, council, and board meetings and ever-changing day-to-day operations. We continue to work with Lebella Engineering on the new sewer system and planning on directional drilling (HDD) activities in the future. HDD advertising was approved in September for construction with bids to be opened in October. In the midst of major project, the Town continues to strengthen the relationship with state entities.

TOWN OF LAKE LURE  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 9 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
411000 COMMISSION							
411000 COMMISSION							
	102 Salaries-Part Time	1,100.00	3,300.00	13,200.00	13,200.00	9,900.00	25 %
	109 FICA	84.15	252.45	1,100.00	1,100.00	847.55	23 %
	214 Supplies-Dept	351.56	423.73	3,000.00	3,000.00	2,576.27	14 %
	215 Supplies-Materials	0.00	5,000.00	15,000.00	15,000.00	10,000.00	33 %
	310 Travel and Transportation	0.00	0.00	2,750.00	2,750.00	2,750.00	0 %
	<b>Account Total:</b>	<b>1,535.71</b>	<b>8,976.18</b>	<b>35,050.00</b>	<b>35,050.00</b>	<b>26,073.82</b>	<b>26 %</b>
	<b>Account Group Total:</b>	<b>1,535.71</b>	<b>8,976.18</b>	<b>35,050.00</b>	<b>35,050.00</b>	<b>26,073.82</b>	<b>26 %</b>
413000 ADMINISTRATION							
413000 ADMINISTRATION							
	100 SALARIES	30,436.39	91,149.23	471,151.00	471,151.00	380,001.77	19 %
	103 Professional Services	0.00	4,500.00	58,600.00	58,600.00	54,100.00	8 %
	109 FICA	2,288.18	6,851.44	36,065.00	36,065.00	29,213.56	19 %
	110 Retirement	5,779.88	17,163.17	85,280.00	85,280.00	68,116.83	20 %
	111 Group Insurance	3,197.90	9,602.90	60,600.00	60,600.00	50,997.10	16 %
	120 401 (K) Contribution	589.20	1,606.90	23,600.00	23,600.00	21,993.10	7 %
	180 Legal Services	4,600.80	20,200.99	49,200.00	49,200.00	28,999.01	41 %
	190 Engineering Services	0.00	0.00	25,000.00	25,000.00	25,000.00	0 %
	214 Supplies-Dept	999.95	3,004.73	8,000.00	8,000.00	4,995.27	38 %
	215 Supplies-Materials	0.00	0.00	2,300.00	2,300.00	2,300.00	0 %
	310 Travel and Transportation	0.00	1,481.25	6,500.00	6,500.00	5,018.75	23 %
	320 Postage	23.34	23.34	4,000.00	4,000.00	3,976.66	1 %
	322 Printing	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
	324 Dues and Subscriptions	0.00	1,274.15	6,500.00	6,500.00	5,225.85	20 %
	330 Utilities	0.00	0.00	25,000.00	25,000.00	25,000.00	0 %
	350 Repairs and Maint-Buildings	9.95	9.95	12,500.00	70,575.00	70,565.05	0 %
	353 Repairs and Maint-Equipment	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	370 Advertising	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	614 Lobbyist	5,000.00	20,000.00	60,000.00	60,000.00	40,000.00	33 %
	687 Contractual - County Tax Collection	14,483.25	14,483.25	16,000.00	16,000.00	1,516.75	91 %
	691 Contractual Services	16,986.37	24,258.74	73,275.00	91,975.00	67,716.26	26 %
	<b>Account Total:</b>	<b>84,395.21</b>	<b>215,610.04</b>	<b>1,030,771.00</b>	<b>1,107,546.00</b>	<b>891,935.96</b>	<b>19 %</b>
	<b>Account Group Total:</b>	<b>84,395.21</b>	<b>215,610.04</b>	<b>1,030,771.00</b>	<b>1,107,546.00</b>	<b>891,935.96</b>	<b>19 %</b>
420000 CENTRAL SERVICES-Technology &							
420000 CENTRAL SERVICES-Technology & Telecommunications							
	109 FICA	7.07	10.59	0.00	0.00	-10.59	*** %
	111 Group Insurance	19.01	28.46	0.00	0.00	-28.46	*** %
	321 Telephone	1,650.07	4,218.29	25,500.00	25,500.00	21,281.71	17 %
	325 Internet Services	615.45	1,846.35	4,800.00	4,800.00	2,953.65	38 %
	380 IT Support Services	0.00	0.00	79,720.00	79,720.00	79,720.00	0 %
	527 TECH-Website Update	0.00	0.00	4,100.00	4,100.00	4,100.00	0 %
	<b>Account Total:</b>	<b>2,291.60</b>	<b>6,103.69</b>	<b>114,120.00</b>	<b>114,120.00</b>	<b>108,016.31</b>	<b>5 %</b>
	<b>Account Group Total:</b>	<b>2,291.60</b>	<b>6,103.69</b>	<b>114,120.00</b>	<b>114,120.00</b>	<b>108,016.31</b>	<b>5 %</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
431000 POLICE							
431000 POLICE							
100	SALARIES	42,389.74	127,680.09	541,523.00	543,048.00	415,367.91	24 %
101	OVERTIME	0.00	221.66	5,000.00	5,000.00	4,778.34	4 %
102	Salaries-Part Time	661.50	2,890.13	35,000.00	35,000.00	32,109.87	8 %
104	Separation Allowance-Law Enforcement	1,460.16	4,380.48	20,500.00	20,500.00	16,119.52	21 %
109	FICA	3,340.73	10,234.67	46,300.00	46,300.00	36,065.33	22 %
110	Retirement	8,311.27	24,450.89	106,600.00	106,600.00	82,149.11	23 %
111	Group Insurance	6,397.64	19,209.48	94,200.00	94,200.00	74,990.52	20 %
112	Special Benefit Fund-Police	2,119.49	6,395.08	25,525.00	25,525.00	19,129.92	25 %
212	Supplies-Fuel	41.62	957.62	27,500.00	27,500.00	26,542.38	3 %
214	Supplies-Dept	1,449.01	3,719.29	12,000.00	12,000.00	8,280.71	31 %
217	Supplies-Uniforms	992.04	6,391.53	10,000.00	10,000.00	3,608.47	64 %
220	Alcohol & Drug Ed.	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
310	Travel and Transportation	226.97	764.05	2,500.00	2,500.00	1,735.95	31 %
324	Dues and Subscriptions	462.59	1,152.49	6,300.00	6,300.00	5,147.51	18 %
333	Utilities-Boat House and Range	0.00	0.00	500.00	500.00	500.00	0 %
353	Repairs and Maint-Equipment	0.00	1,536.81	3,750.00	3,750.00	2,213.19	41 %
354	Repairs and Maint-Vehicles	1,232.03	10,779.74	25,000.00	33,000.00	22,220.26	33 %
490	Miscellaneous	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
524	Computers	0.00	9,549.16	10,000.00	10,000.00	450.84	95 %
691	Contractual Services	0.00	0.00	20,050.00	20,050.00	20,050.00	0 %
	<b>Account Total:</b>	<b>69,084.79</b>	<b>230,313.17</b>	<b>994,248.00</b>	<b>1,003,773.00</b>	<b>773,459.83</b>	<b>23 %</b>
	<b>Account Group Total:</b>	<b>69,084.79</b>	<b>230,313.17</b>	<b>994,248.00</b>	<b>1,003,773.00</b>	<b>773,459.83</b>	<b>23 %</b>
434000 FIRE							
434000 FIRE							
100	SALARIES	28,897.24	86,651.43	360,453.00	360,453.00	273,801.57	24 %
101	OVERTIME	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
102	Salaries-Part Time	594.00	1,660.50	35,000.00	35,000.00	33,339.50	5 %
109	FICA	2,192.12	6,563.71	31,795.00	31,795.00	25,231.29	21 %
110	Retirement	5,487.56	15,928.11	67,800.00	67,800.00	51,871.89	23 %
111	Group Insurance	4,477.06	13,444.06	66,200.00	66,200.00	52,755.94	20 %
120	401 (K) Contribution	1,056.73	3,108.86	18,723.00	18,723.00	15,614.14	17 %
212	Supplies-Fuel	200.53	690.45	20,000.00	20,000.00	19,309.55	3 %
214	Supplies-Dept	0.00	3,209.27	3,000.00	3,000.00	-209.27	107 %
215	Supplies-Materials	3,175.95	3,692.95	9,000.00	9,000.00	5,307.05	41 %
217	Supplies-Uniforms	0.00	645.58	4,000.00	4,000.00	3,354.42	16 %
218	Supplies-Equipment	6,153.50	6,153.50	20,000.00	20,000.00	13,846.50	31 %
310	Travel and Transportation	40.00	1,082.00	5,000.00	5,000.00	3,918.00	22 %
324	Dues and Subscriptions	9,313.04	10,374.04	8,100.00	8,100.00	-2,274.04	128 %
330	Utilities	0.00	0.00	11,500.00	11,500.00	11,500.00	0 %
351	Repairs and Maint-Grounds	2,723.46	2,968.46	5,000.00	5,000.00	2,031.54	59 %
353	Repairs and Maint-Equipment	0.00	512.39	15,000.00	15,000.00	14,487.61	3 %
354	Repairs and Maint-Vehicles	2,321.88	6,770.87	20,000.00	20,000.00	13,229.13	34 %
490	Miscellaneous	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
514	Protective Clothing	0.00	0.00	14,000.00	14,000.00	14,000.00	0 %
553	RADIO REPLACEMENT	248.00	248.00	10,000.00	10,000.00	9,752.00	2 %
693	Fairfield Volunteer Fire Dept	0.00	33,500.00	67,000.00	67,000.00	33,500.00	50 %
694	Chimney Rock Volunteer Fire Dept	0.00	17,500.00	35,000.00	35,000.00	17,500.00	50 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
	695 Bills Creek Volunteer Fire Dept	0.00	21,400.00	42,800.00	42,800.00	21,400.00	50 %
	<b>Account Total:</b>	<b>66,881.07</b>	<b>236,104.18</b>	<b>892,371.00</b>	<b>892,371.00</b>	<b>656,266.82</b>	<b>26 %</b>
	<b>Account Group Total:</b>	<b>66,881.07</b>	<b>236,104.18</b>	<b>892,371.00</b>	<b>892,371.00</b>	<b>656,266.82</b>	<b>26 %</b>
451000 PUBLIC WORKS-STREETS							
451000 PUBLIC WORKS-STREETS							
	100 SALARIES	19,416.62	57,805.61	400,816.00	400,816.00	343,010.39	14 %
	101 OVERTIME	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	109 FICA	1,468.24	4,372.54	31,392.00	31,392.00	27,019.46	14 %
	110 Retirement	3,687.21	10,875.93	72,010.00	72,010.00	61,134.07	15 %
	111 Group Insurance	3,178.89	9,574.44	77,220.00	77,220.00	67,645.56	12 %
	120 401 (K) Contribution	819.11	2,400.09	20,555.00	20,555.00	18,154.91	12 %
	211 Supplies-Automotive	3,360.68	3,360.68	25,000.00	25,000.00	21,639.32	13 %
	214 Supplies-Dept	349.55	469.54	1,200.00	1,200.00	730.46	39 %
	215 Supplies-Materials	532.27	1,815.66	35,000.00	35,000.00	33,184.34	5 %
	217 Supplies-Uniforms	0.00	875.97	8,000.00	8,000.00	7,124.03	11 %
	310 Travel and Transportation	0.00	0.00	500.00	500.00	500.00	0 %
	331 Utilities-Street Lights	298.99	884.17	15,000.00	15,000.00	14,115.83	6 %
	334 Utilities-Buildings	0.00	0.00	11,500.00	11,500.00	11,500.00	0 %
	350 Repairs and Maint-Buildings	377.11	519.23	25,000.00	25,000.00	24,480.77	2 %
	351 Repairs and Maint-Grounds	215.00	3,211.64	12,000.00	12,000.00	8,788.36	27 %
	353 Repairs and Maint-Equipment	2,087.36	6,465.70	30,000.00	30,000.00	23,534.30	22 %
	354 Repairs and Maint-Vehicles	69.00	4,562.29	20,000.00	20,000.00	15,437.71	23 %
	691 Contractual Services	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	<b>Account Total:</b>	<b>35,860.03</b>	<b>107,193.49</b>	<b>804,193.00</b>	<b>804,193.00</b>	<b>696,999.51</b>	<b>13 %</b>
	<b>Account Group Total:</b>	<b>35,860.03</b>	<b>107,193.49</b>	<b>804,193.00</b>	<b>804,193.00</b>	<b>696,999.51</b>	<b>13 %</b>
472000 SANITATION							
472000 SANITATION							
	691 Contractual Services	14,915.00	44,745.00	177,000.00	179,400.00	134,655.00	25 %
	692 Contractual Services-Recycling	1,464.00	4,376.00	14,400.00	14,400.00	10,024.00	30 %
	696 Tipping Fees	3,167.49	8,821.05	38,000.00	38,000.00	29,178.95	23 %
	<b>Account Total:</b>	<b>19,546.49</b>	<b>57,942.05</b>	<b>229,400.00</b>	<b>231,800.00</b>	<b>173,857.95</b>	<b>25 %</b>
	<b>Account Group Total:</b>	<b>19,546.49</b>	<b>57,942.05</b>	<b>229,400.00</b>	<b>231,800.00</b>	<b>173,857.95</b>	<b>25 %</b>
473000 DAM/Watershed Protection							
473000 DAM/Watershed Protection							
	351 Repairs and Maint-Grounds	0.00	3,650.00	9,000.00	9,000.00	5,350.00	41 %
	352 Repairs and Maint-Dam	4,883.94	5,843.94	14,000.00	14,000.00	8,156.06	42 %
	<b>Account Total:</b>	<b>4,883.94</b>	<b>9,493.94</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>13,506.06</b>	<b>41 %</b>
	<b>Account Group Total:</b>	<b>4,883.94</b>	<b>9,493.94</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>13,506.06</b>	<b>41 %</b>
492000 ECONOMIC DEVELOPMENT							
492000 ECONOMIC DEVELOPMENT							
	100 SALARIES	4,329.11	11,896.06	63,100.00	63,100.00	51,203.94	19 %
	109 FICA	330.95	909.23	4,800.00	4,800.00	3,890.77	19 %
	110 Retirement	822.09	2,241.66	11,400.00	11,400.00	9,158.34	20 %
	111 Group Insurance	639.58	1,920.58	9,500.00	9,500.00	7,579.42	20 %
	120 401 (K) Contribution	216.46	594.82	3,300.00	3,300.00	2,705.18	18 %
	585 Community Branding	0.00	2,135.88	15,500.00	15,500.00	13,364.12	14 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
	<b>Account Total:</b>	<b>6,338.19</b>	<b>19,698.23</b>	<b>107,600.00</b>	<b>107,600.00</b>	<b>87,901.77</b>	<b>18 %</b>
	<b>Account Group Total:</b>	<b>6,338.19</b>	<b>19,698.23</b>	<b>107,600.00</b>	<b>107,600.00</b>	<b>87,901.77</b>	<b>18 %</b>
493000 COMMUNITY DEVELOPMENT							
493000 COMMUNITY DEVELOPMENT							
	100 SALARIES	9,312.37	27,957.47	279,601.00	279,601.00	251,643.53	10 %
	109 FICA	706.76	2,121.73	21,227.00	21,227.00	19,105.27	10 %
	110 Retirement	1,768.42	5,264.43	50,500.00	50,500.00	45,235.57	10 %
	111 Group Insurance	1,279.16	3,841.16	38,410.00	38,410.00	34,568.84	10 %
	120 401 (K) Contribution	248.26	744.78	13,930.00	13,930.00	13,185.22	5 %
	180 Legal Services	511.20	2,069.40	20,000.00	20,000.00	17,930.60	10 %
	212 Supplies-Fuel	221.90	221.90	1,000.00	1,000.00	778.10	22 %
	214 Supplies-Dept	0.00	0.00	5,500.00	5,500.00	5,500.00	0 %
	310 Travel and Transportation	250.00	250.00	4,000.00	4,000.00	3,750.00	6 %
	324 Dues and Subscriptions	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	370 Advertising	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	410 RENTS	1,500.00	6,150.00	18,000.00	18,000.00	11,850.00	34 %
	691 Contractual Services	0.00	0.00	17,000.00	17,000.00	17,000.00	0 %
	<b>Account Total:</b>	<b>15,798.07</b>	<b>48,620.87</b>	<b>471,168.00</b>	<b>471,168.00</b>	<b>422,547.13</b>	<b>10 %</b>
	<b>Account Group Total:</b>	<b>15,798.07</b>	<b>48,620.87</b>	<b>471,168.00</b>	<b>471,168.00</b>	<b>422,547.13</b>	<b>10 %</b>
613000 PARKS, RECREATION & LAKE							
613000 PARKS, RECREATION & LAKE							
	100 SALARIES	21,547.97	64,767.37	280,000.00	280,000.00	215,232.63	23 %
	102 Salaries-Part Time	315.00	1,653.76	0.00	0.00	-1,653.76	*** %
	109 FICA	1,559.10	4,771.04	22,500.00	22,500.00	17,728.96	21 %
	110 Retirement	4,134.92	12,318.12	51,000.00	51,000.00	38,681.88	24 %
	111 Group Insurance	3,239.44	9,729.30	57,000.00	57,000.00	47,270.70	17 %
	120 401 (K) Contribution	1,075.10	3,231.47	14,000.00	14,000.00	10,768.53	23 %
	212 Supplies-Fuel	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	213 Supplies-Boat Fuel & Supplies	0.00	4,395.65	12,000.00	12,000.00	7,604.35	37 %
	214 Supplies-Dept	167.63	167.63	5,000.00	5,000.00	4,832.37	3 %
	215 Supplies-Materials	313.62	381.75	25,000.00	25,000.00	24,618.25	2 %
	216 Supplies-Fish Purchase	0.00	0.00	8,000.00	8,000.00	8,000.00	0 %
	217 Supplies-Uniforms	494.94	494.94	1,500.00	1,500.00	1,005.06	33 %
	219 Boat and Fishing Permits	0.00	0.00	6,500.00	6,500.00	6,500.00	0 %
	310 Travel and Transportation	10.00	191.16	2,000.00	2,000.00	1,808.84	10 %
	330 Utilities	0.00	0.00	6,700.00	6,700.00	6,700.00	0 %
	335 Flowering Bridge Lighting	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
	351 Repairs and Maint-Grounds	4,419.51	8,599.42	100,000.00	100,000.00	91,400.58	9 %
	353 Repairs and Maint-Equipment	490.66	1,489.30	14,000.00	14,000.00	12,510.70	11 %
	691 Contractual Services	4,216.80	9,304.30	40,500.00	40,500.00	31,195.70	23 %
	697 Dredging & Debris Removal	0.00	400.00	0.00	0.00	-400.00	*** %
	<b>Account Total:</b>	<b>41,984.69</b>	<b>121,895.21</b>	<b>664,200.00</b>	<b>664,200.00</b>	<b>542,304.79</b>	<b>18 %</b>
	<b>Account Group Total:</b>	<b>41,984.69</b>	<b>121,895.21</b>	<b>664,200.00</b>	<b>664,200.00</b>	<b>542,304.79</b>	<b>18 %</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
615000 BEACH & MARINA							
615000 BEACH & MARINA							
	214 Supplies-Dept	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	350 Repairs and Maint-Buildings	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	351 Repairs and Maint-Grounds	917.72	2,753.16	10,200.00	10,200.00	7,446.84	27 %
	353 Repairs and Maint-Equipment	0.00	0.00	1,300.00	1,300.00	1,300.00	0 %
	<b>Account Total:</b>	<b>917.72</b>	<b>2,753.16</b>	<b>17,500.00</b>	<b>17,500.00</b>	<b>14,746.84</b>	<b>16 %</b>
	<b>Account Group Total:</b>	<b>917.72</b>	<b>2,753.16</b>	<b>17,500.00</b>	<b>17,500.00</b>	<b>14,746.84</b>	<b>16 %</b>
800000 CAPITAL OUTLAY/SPECIAL PROJECTS							
800000 CAPITAL OUTLAY/SPECIAL PROJECTS							
	506 HVAC System/Police	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	516 PUBLIC SERVICES BLDG	0.00	0.00	50,000.00	50,000.00	50,000.00	0 %
	522 Pool Creek Bridge Light Replacement	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	530 P&R-Mower	0.00	2,650.00	18,000.00	18,000.00	15,350.00	15 %
	541 POLICE-Vehicles	0.00	0.00	57,000.00	57,000.00	57,000.00	0 %
	548 Parking Lot	0.00	0.00	200,000.00	200,000.00	200,000.00	0 %
	550 Other Equipment	23,670.51	36,919.81	42,504.00	155,000.00	118,080.19	24 %
	555 PW Storage Bldg	0.00	0.00	450,000.00	450,000.00	450,000.00	0 %
	559 PW BLDG-Renovations	0.00	15,500.00	40,000.00	40,000.00	24,500.00	39 %
	576 DAM-AUTOMATION	0.00	188,473.00	256,560.00	256,560.00	68,087.00	73 %
	587 DAM BOOM REPLACEMENT	0.00	0.00	70,000.00	70,000.00	70,000.00	0 %
	592 PW-Street Paving	10,216.00	29,822.60	150,000.00	150,000.00	120,177.40	20 %
	697 Dredging & Debris Removal	141,895.70	454,124.70	1,000,000.00	1,000,000.00	545,875.30	45 %
	<b>Account Total:</b>	<b>175,782.21</b>	<b>727,490.11</b>	<b>2,359,064.00</b>	<b>2,471,560.00</b>	<b>1,744,069.89</b>	<b>29 %</b>
	<b>Account Group Total:</b>	<b>175,782.21</b>	<b>727,490.11</b>	<b>2,359,064.00</b>	<b>2,471,560.00</b>	<b>1,744,069.89</b>	<b>29 %</b>
820000 BONUSES (PERFORMANCE & LONGEVITY)							
820000 BONUSES (PERFORMANCE & LONGEVITY)							
	100 SALARIES	0.00	2,223.65	0.00	0.00	-2,223.65	*** %
	109 FICA	0.00	81.99	0.00	0.00	-81.99	*** %
	120 401 (K) Contribution	0.00	53.59	0.00	0.00	-53.59	*** %
	<b>Account Total:</b>	<b>0.00</b>	<b>2,359.23</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,359.23</b>	<b>*** %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>2,359.23</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,359.23</b>	<b>*** %</b>
910000 DEBT SERVICE							
910000 DEBT SERVICE							
	504 VEHICLES	9,294.27	13,927.47	44,500.00	44,500.00	30,572.53	31 %
	531 FIRE-Fire Engine	0.00	0.00	46,300.00	46,300.00	46,300.00	0 %
	541 POLICE-Vehicles	1,421.07	2,779.53	17,225.00	17,225.00	14,445.47	16 %
	550 Other Equipment	4,916.68	14,691.47	144,500.00	144,500.00	129,808.53	10 %
	561 Brdwalk-Marina Bay	0.00	0.00	101,900.00	101,900.00	101,900.00	0 %
	573 Barge/Excavator	9,170.50	18,316.17	0.00	0.00	-18,316.17	*** %
	720 Bond Interest	2,057.09	4,246.62	58,500.00	58,500.00	54,253.38	7 %
	<b>Account Total:</b>	<b>26,859.61</b>	<b>53,961.26</b>	<b>412,925.00</b>	<b>412,925.00</b>	<b>358,963.74</b>	<b>13 %</b>
	<b>Account Group Total:</b>	<b>26,859.61</b>	<b>53,961.26</b>	<b>412,925.00</b>	<b>412,925.00</b>	<b>358,963.74</b>	<b>13 %</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL FUND							
920000 Non-Governmental							
920000 Non-Governmental							
	130 Unemployment	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	450 Insurance	0.00	3,875.00	165,000.00	165,000.00	161,125.00	2 %
	751 Bank Fees	0.00	21.50	2,500.00	2,500.00	2,478.50	1 %
	<b>Account Total:</b>	<b>0.00</b>	<b>3,896.50</b>	<b>172,500.00</b>	<b>172,500.00</b>	<b>168,603.50</b>	<b>2 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>3,896.50</b>	<b>172,500.00</b>	<b>172,500.00</b>	<b>168,603.50</b>	<b>2 %</b>
980000 TRANSFERS							
980000 TRANSFERS							
	967 Transfer to Capital Reserve Fund	0.00	0.00	1,600,000.00	1,600,000.00	1,600,000.00	0 %
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>552,159.33</b>	<b>1,852,411.31</b>	<b>9,928,110.00</b>	<b>10,129,306.00</b>	<b>8,276,894.69</b>	<b>18 %</b>
21 Capital Reserve Fund							
980000 TRANSFERS							
980000 TRANSFERS							
	958 Transfer to Fund Balance	0.00	0.00	1,150,000.00	1,150,000.00	1,150,000.00	0 %
	966 Transfer To General	0.00	0.00	450,000.00	450,000.00	450,000.00	0 %
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0 %</b>
53 WATER AND SEWER FUND							
713000 WATER							
713000 WATER							
	214 Supplies-Dept	0.00	193.75	15,000.00	15,000.00	14,806.25	1 %
	310 Travel and Transportation	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	324 Dues and Subscriptions	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	330 Utilities	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	350 Repairs and Maint-Buildings	10,826.97	12,417.87	20,000.00	20,000.00	7,582.13	62 %
	353 Repairs and Maint-Equipment	2,130.00	2,493.48	30,000.00	30,000.00	27,506.52	8 %
	358 Repairs and Maint-Lines	0.00	0.00	18,000.00	18,000.00	18,000.00	0 %
	430 Equipment Rental	0.00	0.00	500.00	500.00	500.00	0 %
	691 Contractual Services	8,532.50	8,532.50	20,000.00	20,000.00	11,467.50	43 %
	<b>Account Total:</b>	<b>21,489.47</b>	<b>23,637.60</b>	<b>124,500.00</b>	<b>124,500.00</b>	<b>100,862.40</b>	<b>19 %</b>
	<b>Account Group Total:</b>	<b>21,489.47</b>	<b>23,637.60</b>	<b>124,500.00</b>	<b>124,500.00</b>	<b>100,862.40</b>	<b>19 %</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
53 WATER AND SEWER FUND							
714000 SEWER							
714000 SEWER							
	103 Professional Services	0.00	300.00	3,000.00	3,000.00	2,700.00	10 %
	214 Supplies-Dept	75.61	75.61	800.00	800.00	724.39	9 %
	215 Supplies-Materials	217.48	27,493.19	180,000.00	180,000.00	152,506.81	15 %
	310 Travel and Transportation	0.00	782.01	4,000.00	4,000.00	3,217.99	20 %
	320 Postage	216.40	675.20	4,000.00	4,000.00	3,324.80	17 %
	330 Utilities	0.00	0.00	16,000.00	16,000.00	16,000.00	0 %
	350 Repairs and Maint-Buildings	0.00	9,516.00	20,000.00	20,000.00	10,484.00	48 %
	353 Repairs and Maint-Equipment	280.95	1,739.45	45,000.00	45,000.00	43,260.55	4 %
	355 Repairs and Maint-Collection System	0.00	139.64	25,000.00	25,000.00	24,860.36	1 %
	358 Repairs and Maint-Lines	704.80	704.80	0.00	0.00	-704.80	*** %
	550 Other Equipment	0.00	0.00	0.00	155,000.00	155,000.00	0 %
	613 Manhole Rehabi Project	0.00	129,044.20	0.00	0.00	-129,044.20	*** %
	690 Contractual Services-Sludge Hauling	20,644.75	36,244.75	160,000.00	160,000.00	123,755.25	23 %
	691 Contractual Services	2,269.78	5,196.12	79,000.00	79,000.00	73,803.88	7 %
	699 Contractual Services-WWTP Operator	4,330.00	4,330.00	40,000.00	40,000.00	35,670.00	11 %
	<b>Account Total:</b>	<b>28,739.77</b>	<b>216,240.97</b>	<b>576,800.00</b>	<b>731,800.00</b>	<b>515,559.03</b>	<b>30 %</b>
	<b>Account Group Total:</b>	<b>28,739.77</b>	<b>216,240.97</b>	<b>576,800.00</b>	<b>731,800.00</b>	<b>515,559.03</b>	<b>30 %</b>
800000 CAPITAL OUTLAY/SPECIAL PROJECTS							
800000 CAPITAL OUTLAY/SPECIAL PROJECTS							
	511 WATER METERS	0.00	0.00	200,000.00	200,000.00	200,000.00	0 %
	547 CAMERAS/CAMERAS	0.00	0.00	8,500.00	8,500.00	8,500.00	0 %
	557 FIREFLY COVE SYSTEM	0.00	0.00	250,000.00	250,000.00	250,000.00	0 %
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>458,500.00</b>	<b>458,500.00</b>	<b>458,500.00</b>	<b>0 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>458,500.00</b>	<b>458,500.00</b>	<b>458,500.00</b>	<b>0 %</b>
910000 DEBT SERVICE							
910000 DEBT SERVICE							
	611 SRL Fund Project	0.00	0.00	55,955.00	55,955.00	55,955.00	0 %
	612 Joint Wrapping Project	0.00	0.00	63,990.00	63,990.00	63,990.00	0 %
	720 Bond Interest	0.00	0.00	5,160.00	5,160.00	5,160.00	0 %
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>125,105.00</b>	<b>125,105.00</b>	<b>125,105.00</b>	<b>0 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>125,105.00</b>	<b>125,105.00</b>	<b>125,105.00</b>	<b>0 %</b>
980000 TRANSFERS							
980000 TRANSFERS							
	958 Transfer to Fund Balance	0.00	0.00	365,455.00	365,455.00	365,455.00	0 %
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>365,455.00</b>	<b>365,455.00</b>	<b>365,455.00</b>	<b>0 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>365,455.00</b>	<b>365,455.00</b>	<b>365,455.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>50,229.24</b>	<b>239,878.57</b>	<b>1,650,360.00</b>	<b>1,805,360.00</b>	<b>1,565,481.43</b>	<b>13 %</b>



Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
56 ELECTRIC FUND							
720000 ELECTRIC OPERATIONS							
720000 ELECTRIC OPERATIONS							
	100 SALARIES	17,307.18	51,921.54	87,500.00	87,500.00	35,578.46	59 %
	103 Professional Services	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
	109 FICA	1,346.74	4,028.24	6,950.00	6,950.00	2,921.76	58 %
	110 Retirement	3,286.64	9,776.85	15,000.00	15,000.00	5,223.15	65 %
	111 Group Insurance	1,918.74	5,761.74	10,000.00	10,000.00	4,238.26	58 %
	120 401 (K) Contribution	594.78	1,784.34	4,313.00	4,313.00	2,528.66	41 %
	212 Supplies-Fuel	35.00	635.27	6,000.00	6,000.00	5,364.73	11 %
	214 Supplies-Dept	123.94	123.94	6,200.00	6,200.00	6,076.06	2 %
	320 Postage	0.00	44.32	0.00	0.00	-44.32	*** %
	321 Telephone	289.97	1,071.57	3,000.00	3,000.00	1,928.43	36 %
	330 Utilities	38.32	76.52	6,000.00	6,000.00	5,923.48	1 %
	350 Repairs and Maint-Buildings	70.00	1,703.00	15,000.00	15,000.00	13,297.00	11 %
	353 Repairs and Maint-Equipment	28.26	530.76	40,000.00	40,000.00	39,469.24	1 %
	691 Contractual Services	0.00	70.00	42,000.00	42,000.00	41,930.00	0 %
	<b>Account Total:</b>	<b>25,039.57</b>	<b>77,528.09</b>	<b>281,963.00</b>	<b>281,963.00</b>	<b>204,434.91</b>	<b>27 %</b>
	<b>Account Group Total:</b>	<b>25,039.57</b>	<b>77,528.09</b>	<b>281,963.00</b>	<b>281,963.00</b>	<b>204,434.91</b>	<b>27 %</b>
980000 TRANSFERS							
980000 TRANSFERS							
	958 Transfer to Fund Balance	0.00	0.00	118,187.00	118,187.00	118,187.00	0 %
	<b>Account Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>118,187.00</b>	<b>118,187.00</b>	<b>118,187.00</b>	<b>0 %</b>
	<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>118,187.00</b>	<b>118,187.00</b>	<b>118,187.00</b>	<b>0 %</b>
	<b>Fund Total:</b>	<b>25,039.57</b>	<b>77,528.09</b>	<b>400,150.00</b>	<b>400,150.00</b>	<b>322,621.91</b>	<b>19 %</b>
75 CHIMNEY ROCK WATER FUND							
713000 WATER							
713000 WATER							
	214 Supplies-Dept	800.00	993.75	0.00	0.00	-993.75	*** %
	320 Postage	41.20	122.40	0.00	0.00	-122.40	*** %
	968 Payments to Chimney Rock Water Works	13,565.32	20,500.69	0.00	0.00	-20,500.69	*** %
	<b>Account Total:</b>	<b>14,406.52</b>	<b>21,616.84</b>	<b>0.00</b>	<b>0.00</b>	<b>-21,616.84</b>	<b>*** %</b>
	<b>Account Group Total:</b>	<b>14,406.52</b>	<b>21,616.84</b>	<b>0.00</b>	<b>0.00</b>	<b>-21,616.84</b>	<b>*** %</b>
	<b>Fund Total:</b>	<b>14,406.52</b>	<b>21,616.84</b>	<b>0.00</b>	<b>0.00</b>	<b>-21,616.84</b>	<b>*** %</b>
	<b>Grand Total:</b>	<b>641,834.66</b>	<b>2,191,434.81</b>	<b>13,578,620.00</b>	<b>13,934,816.00</b>	<b>11,743,381.19</b>	<b>16 %</b>

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V

**COUNCIL LIAISON  
REPORTS AND  
COMMENTS**

”

# VI PRESENTATIONS

- A. Morse Park Master Plan NC  
Accessibility for Parks (AFP) Grant  
Program

**Description and Justification for Morse Park - Phase I**  
**Local Government: Town of Lake Lure**  
**Population Served: Children and Veterans with Disabilities**

**Description:**

The Morse Park - Phase I project will include the redevelopment and enhancement of a significant community recreation asset in the Town of Lake Lure. This project will include a renovated paved path, poured-in-place playground, and picnic area enhancements focused on serving children and veterans with disabilities. The park is located within the planning corridor for the Hickory Nut Gorge State Trail and provides a central hub for access to a number of recreational assets in the area for people of all ages and abilities.

Morse Park is located on approximately 23 acres where the Rocky Broad River feeds into the west end of Lake Lure. The topography is relatively flat and features a large open meadow, wooded wetland areas, and a pond. Existing amenities include two tennis courts, basketball court, children's play area with swings, slides, and climbing apparatus, large covered gazebo, gravel and asphalt walking path with benches, and covered picnic tables with grills. The site also features ADA connectivity to the Lake Lure Town Walkway, Flowering Bridge, beach, and water park. Morse Park is adjacent to the Town of Lake Lure Municipal Center, Rutherford County Welcome Center, and Washburn Marina.

**Justification:**

Recreational facility development in Lake Lure is challenging due to terrain and topography. Existing ADA facilities are limited to picnic tables at Buffalo Creek Park and a picnic shelter at Dittmar-Watts Nature Trail Park. Both parks are located well away from the Town Center and associated amenities. Morse Park is located centrally in the Town on a flat parcel in this mountainous area of Rutherford County. This type of terrain is rare in the Hickory Nut Gorge and small towns of Western North Carolina. The Park features views of mountainous topography, the Rocky Broad River, and Lake Lure. Due to the park's level site and its connectivity to other community assets, it makes an ideal location for a public park that serves children and veterans with disabilities.

Morse Park was reimagined in 2017 with the Morse Park Site Master Plan. In 2021 a site master plan update was completed that featured expanded parking, new recreation facilities, and a large amphitheater. The park was also included in planning efforts associated with the Lake Lure Parks, Recreation, Trails, and Open Space Plan (2022) and Rutherford Bound Tourism Master Plans (2018 and 2022). Park development is a priority for the Town and provides the opportunity to add and expand recreational facilities that serve people with disabilities.

The renovated paved path will offer visitors of all abilities an opportunity to experience a short portion of the challenging Hickory Nut Gorge State Trail. The path will also improve access for children and veterans with disabilities to events held at the park. Morse Park typically hosts anywhere from 10-15 events a year for a total of approximately 3000 attendees. The number of events offered will be expanded with the construction of the proposed amphitheater in phase II. Picnic area enhancements will include additional single-sided tables with accessible paths. The playground will feature poured-in-place surfacing with a variety of features like gliders, chimes, ramps, and pull along challenges. The park will also provide ADA accessibility to the Lake Lure Flowering Bridge which provides a wonderful multi-sensory experience for visitors of all ages and abilities. This former vehicular bridge has been transformed into a volunteer managed collection of 30 gardens.

The Morse Park Phase I project presents an important opportunity for the Town of Lake Lure to offer recreational features that are rare in the area. The location of the park site is ideal for development and will provide excellent public access to other recreational assets found in Town. Providing new and renovated facilities that serve children and veterans with disabilities will be beneficial to residents and visitors of all ages and abilities.



# Morse Park Master Plan

NC Accessibility for Parks (AFP) Grant Program

 **DESTINATION BY DESIGN**  
Ron Hancock, AICP  
*Senior Planner*

# 2022 Accessibility For Parks (AFP) Grant Program



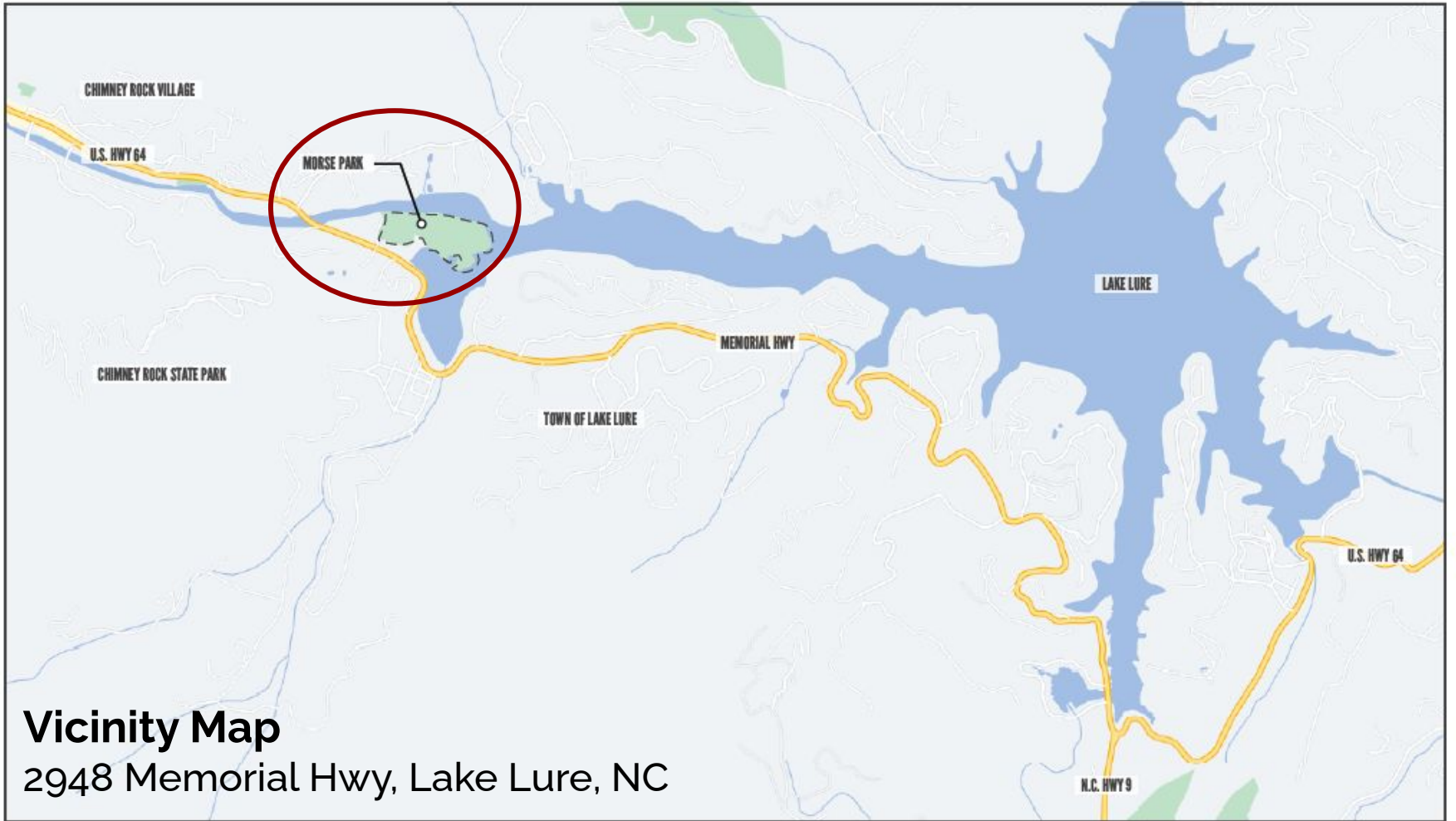
## Program Details:

Parks and Recreation Grant Fund to benefit children and veterans in NC with disabilities.

- Available Funding -- \$10,000,000
- Maximum Award -- \$500,000
- Local Matching Funds -- 20%
- Application Due -- 11/1/22

The Parks and Recreation Authority is looking for projects that have planning, public involvement, and local government support.





## Vicinity Map

2948 Memorial Hwy, Lake Lure, NC

# Morse Park Phase I

## Project Description:

- Promotes redevelopment and enhancement of a significant community recreation asset.
- Includes a renovated paved path, poured-in-place universal design playground, and picnic area enhancements focused on serving children and veterans with disabilities.

## Justification:

- Existing ADA facilities in Town parks are limited.
- Morse Park is located centrally in the Town on a flat site with mountainous views.
- The site features ADA connectivity to the Lake Lure Town Walkway, Flowering Bridge, beach, and water park.
- The Park is adjacent to the Town of Lake Lure Municipal Center, Rutherford County Welcome Center, and Washburn Marina.





# Previous Planning Efforts:

## *Morse Park Site Master Plan (2017)*

- Outlined development of multi-use pavilion, open green, and natural bank improvements to the lake

## *Rutherford Bound Tourism Master Plan (2018)*

- Recommended development and implementation of site specific construction documents.

## *Morse Park Site Master Plan Update (2021)*

- Featured expanded parking, new recreation facilities, and a large amphitheater

## *Rutherford Bound 3-Year Strategic Action Plan (2022)*

- The Town committed to advancing the Morse Park Master Plan.



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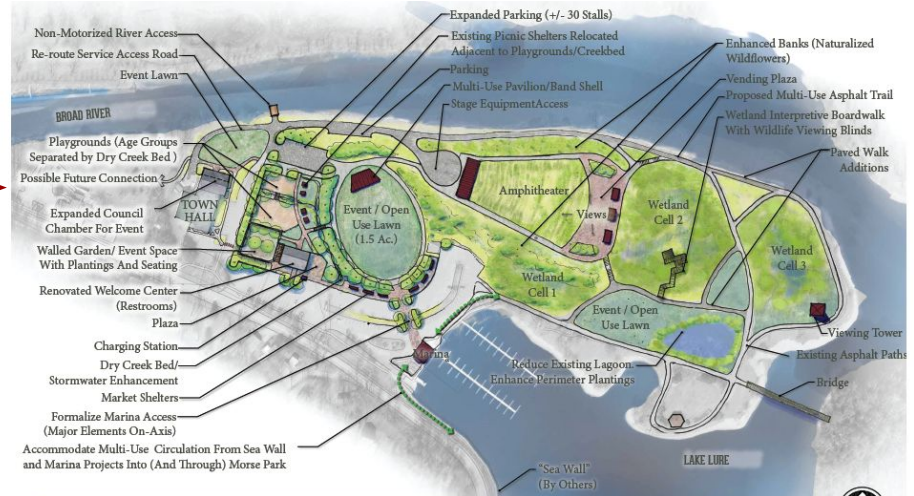
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FRENCH BROAD RIVER

FRENCH BROAD RIVER

**KEY**

- 1. Main Vehicle Entrance
- 2. Marina
- 3. Boat Launch
- 4. Bioretention Area
- 5. Picnic Area
- 6. Existing Utilities
- 7. Playground
- 8. Community Plaza
- 9. Community Event Green and Trellis
- 10. Picnic Shelters
- 11. Gateway to The Green
- 12. Amphitheater
- 13. Stage (30' x 40')
- 14. Six Stall Restroom
- 15. Controlled Access Road and Trail

# Project Proposal:

1. Paved path loop

2. Universal design playground

3. Universal design picnic area

4. Bathrooms with Showers

5. Additional parking (50)

6. Additional sidewalks







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# Project Proposal:

1. Paved path loop
2. Universal design playground
3. Universal design picnic area
4. Bathrooms with Showers
5. Additional parking (50)
6. Additional sidewalks





# AFP Project Budget:

Project Costs  
Morse Park Phase I – Town of Lake Lure  
October 4, 2022



Project Elements (Include specific units - sizes, numbers, lengths, etc. - for each item.)	Unit	Unit Cost	Total Item Cost
<b>Building Costs and/or Renovating Costs</b>			
Paved Path	1,320 LF	\$80/linear foot	\$105,600
Universal Design Playground	Lump Sum	\$350,000	\$350,000
Universal Design Picnic Area	Lump Sum	\$60,000	\$60,000
Bathrooms/Showers	Lump Sum	\$250,000	\$250,000
Site Furnishings, Utilities, Lighting, and Landscaping	Lump Sum	\$279,150	\$279,150
Parking and Sidewalks	Lump Sum	\$355,840	\$355,840
Site Prep – Grading, Erosion and Sediment Control, Stormwater, and Bioretention	Lump Sum	\$224,900	\$224,900
<b>Cost to Build or Renovate</b>			<b>\$1,625,490</b>
<b>Contingency for the Cost of Building / Renovating</b>			
Contingency (not to exceed 5% or \$30,000 of the cost to build, whichever is less)			\$30,000
<b>Planning Costs</b>			
Construction management, site planning, preliminary design, survey and appraisals, or the cost of preparing the application (not to exceed 20% or \$120,000 of the cost of the project, whichever is less)			\$120,000
<b>Total Project Cost</b>			<b>\$1,775,490</b>
<b>Total AFP Grant Request</b>			<b>\$450,000</b>
<b>Total Local Match</b>			<b>\$1,325,490</b>

# Comments or Questions?



**Ron Hancock, AICP**  
*Senior Planner*

# VII

## PUBLIC COMMENT

*The public is invited to speak. Please keep comments limited to three minutes or less. Comments may also be submitted in writing to the Town Clerk, [ostewman@townoflakelure.com](mailto:ostewman@townoflakelure.com), at least one hour prior to the meeting.*

# VIII

# CONSENT AGENDA

- A. Approval of the September 13, 2022 Regular Town Council Meeting Minutes, the September 28, 2022 Special Town Council Meeting Minutes, the September 28, 2022 Regular Town Council Work Session Meeting Minutes, and the September 30, 2022 Special Town Council Meeting Minutes
- B. Accounting Clerk I Position
- C. Community Development Administrative Support Specialist Position
- D. LaBella Task 15 Wastewater Treatment Plant Master Plan
- E. LaBella Task 16 Deep Water Launch Permitting
- F. Resolution No. 22-11-10 Declaring Fire Department Pump Surplus and Authorizing Transfer to Lake James Fire Department
- G. Resolution No. 22-11-10A 2023 Dredging Grant
- H. Tree Removal from within 995' boundary request – lot 3 on Chapel Point Road (Parcel #1617657)
- I. Budget Amendment #343 for Video Production
- J. Approve Annual Addendum to the County Service District Contract



**MINUTES OF THE REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL  
HELD TUESDAY, SEPTEMBER 13, 2022, 5:00 P.M. AT THE LAKE LURE TOWN HALL**

**PRESENT:** Mayor Carol C. Pritchett  
Mayor Pro Tem David DiOrio  
Commissioner Patrick Bryant  
Commissioner Scott Doster  
Commissioner Jim Proctor

William Morgan, Jr., Town Attorney  
William Hank Perkins, Jr., Town Manager

**ABSENT:** N/A

**I. CALL TO ORDER**

Mayor Carol C. Pritchett called the meeting to order at 5:00 p.m. Commissioner Patrick Bryant led the invocation. Council members led the pledge of allegiance.

**II. APPROVE THE AGENDA**

Commissioner Scott Doster requested to amend Section VIII Item F to reflect correct dates (October 15-16) for the Fall Lake Lure Arts and Crafts Festival requests.

Commissioner Doster made a motion to approve the agenda, as amended. Commissioner David DiOrio seconded and the motion carried 4-0.

**III. MAYOR'S COMMUNICATIONS**

Mayor Pritchett thanked attendees and informed them that on October 3<sup>rd</sup> Cycle NC is going to be using Lake Lure as a rest stop for their mountain to sea journey. Mayor Pritchett noted that additional details will be available on the website and that an estimated 700 cyclist will be on the road.

**IV. TOWN MANAGER COMMUNICATIONS**

Town Manager Hank Perkins reported his Manager's Report for August. Mr. Perkins noted that the citizen's app for registering public services work orders is now live on the Town website. It was noted that the dam automation is complete. Mr. Perkins reported that the Community Development Department was busy. Mr. Perkins detailed the Fire and Emergency management calls and training hours. It was noted that the Police Department participated in an active shooter training at the Lake Lure Classical Academy. Mr. Perkins announced the Parks, Recreation, and Lake Department volunteer hours for the month, as well as Communications social media outreach statistics. Mr. Perkins noted that the Town had received reimbursement from two FEMA grants. Mr. Perkins concluded the report with announcing that the Town received the permit for the HDD project, will be advertising for bids for completing the project, and that bids will take place in October.

**V. COUNCIL LIAISON REPORTS & COMMENTS**

Commissioner Scott Doster reported the activities of the Zoning and Planning Board and the Parks and Recreation Board.

Commissioner David DiOrio reported the activities of the Lake Advisory Board and the Board of Adjustment / Lake Structure Appeals Board. Commissioner DiOrio announced that the public hearing date for proposed Lake Use Regulations amendments was set for September 26 at 6:00 p.m.

Commissioner Jim Proctor reported the activities of the ABC Board.

Mayor Pritchett reported the Lake Lure Steering Committee did not meet.

**VI. PRESENTATIONS**

**A. FOOTHILLS REGIONAL COMPREHENSIVE TRANSPORTATION PLAN – ALAN TONEY**

Alan Toney, Transportation Planner with Foothills Regional introduced Andrew Bailey and Dominique Boyd with North Carolina Department of Transportation (DOT). Mr. Bailey and Mr. Boyd presented on details regarding the regional Comprehensive Transportation Plan (CTP) and how the plan might impact Lake Lure. Mr. Boyd explained the process and provided an overview of the history of the CTP. Mr. Bailey shared highway facility types and recommendations. Mr. Bailey also provided bicycle and pedestrian recommendations. It was requested that the Town of Lake Lure adopt and endorse the Foothills Regional Comprehensive Transportation Plan.

Mayor Pritchett thanked presenters and noted that the CTP fits many of the interests of the



Town.

Commissioner DiOrio asked about the bridge over the Lake Lure Dam and noted latest inspections identified the bridge as being in a fair position, but there is a DOT plan to replace the bridge within five years. A representative of the DOT noted that the bridge is not included in the CTP, but is in the State Transportation Improvement Program (STIP) and has already been funded and included in the plan for 2024. It was noted that the next step is for the DOT and the Town to hold discussion regarding construction. Commissioner DiOrio explained the existing correlation between the existing dam bridge and the dam replacement project.

Mr. Perkins asked what the DOT needed from the Town in terms of an adoption timeline and Mr. Toney explained that an endorsement for the Lake Lure portion of the Plan is requested. There was consensus to address the endorsement of the CTP during the October regular meeting and discuss it beforehand at September work session.

Commissioner Bryant asked if any other municipalities included in the Foothills Regional area have endorsed the plan. Mr. Bailey explained that most municipalities have already expressed support.

Mr. Perkins asked about prioritization. Mr. Toney explained that prioritization is starting next year and noted that if the Town has portions of the project that they wish to prioritize he can relay prioritization requests to the DOT and submit for scoring.

Commissioner Proctor noted that Boys Camp Road and Old Sand Branch Road were owned by the Town and asked how that connects to the DOT. Mr. Bailey explained that there is no DOT authority for those roads, but the DOT can help with Powell Bill funding for them. Further conversation regarding Old Sand Branch Road were held and it was noted that future discussions could take place with the DOT in regard to questions about the Road.

**VII. PUBLIC COMMENT**

Mayor Carol C. Pritchett invited the audience to speak.

There was no comments from the public.

**VIII. CONSENT AGENDA**

Mayor Carol C. Pritchett presented the Consent Agenda and asked if any other items should be removed before calling for action.

Commissioner Doster made a motion to approve the Consent Agenda, as amended during the agenda adoption. Commissioner DiOrio seconded. Therefore, the Consent Agenda incorporating the following items was unanimously approved and adopted:

Minutes of the September 13, 2022 Regular Town Council Meeting

- A. Approval of the August 9, 2022 Regular Town Council Meeting Minutes, the August 23, 2022 Special Town Council Round Table Meeting Minutes, the August 24, 2022 Regular Town Council Work Session Minutes, and the August 25, 2022 Special Town Council Round Table Meeting Minutes
- B. Ordinance No. 22-09-13 Amending Code of Ordinances Section 4-2. Dangerous dogs; barking; leash requirements.
- C. Budget Amendment #340 - Additional Costs for Capital Items Related to Maintenance Equipment for the Public Services Department
- D. Budget Amendment #341 - Additional Costs for Contracted Services Related to WWTP Sludge Removal
- E. Budget Amendment #342 – Police Vehicle Repair
- F. Suspension of Chapter 8 Article II: “Peddlers” of the Code of Ordinances, Waiver of the Noise Regulation, Chapter 20 Article II, and approval for a road closure for Bottomless Pools Road between Memorial Highway and Arcade Street for Hickory Nut Gorge (HNG) Outreach 2022 Fall Lake Lure Arts and Crafts Festival scheduled for October 15-16, 2022 in front of the Arcade Building.

**ORDINANCE NUMBER 22-09-13**

**AN ORDINANCE AMENDING CODE OF ORDINANCES SECTION 4-2(C).  
DANGEROUS DOGS; BARKING; LEASH REQUIREMENTS.**

**WHEREAS**, Section 4-2(c) of the Town of Lake Lure Code of Ordinances establishes that it shall be unlawful for any person owning, having possession, charge, care, custody or control of a dog to allow such dog to enter any town owned parcels, including, but not limited to, Lake Lure Town Hall, Washburn Marina, Morse Park, Dittmer Watts Nature Trail and Lake Lure Greenspace without being properly restrained by a leash; and

**WHEREAS**, The Town of Lake Lure find it necessary to clarify a potential ambiguity in the interpretation of proper restraint by a leash; and

**WHEREAS**, It is within the best interest of the Town of Lake Lure and Lake Lure residents that proper restraint by a leash be described as being properly restrained by a visible leash not exceeding six feet in length;

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA, MEETING IN REGULAR SESSION AND WITH A MAJORITY OF TOWN COUNCIL VOTING IN THE AFFIRMATIVE.**

**SECTION ONE.** The Town of Lake Lure Code of Ordinances Section 4-2(c) is hereby amended as follows:

[ADDITIONS TO TEXT ARE UNDERLINED; DELETIONS ARE ~~STRUCK THROUGH~~]

**Sec. 4-2. Dangerous dogs; barking; leash requirements.**

- (c) It shall be unlawful for any person owning, having possession, charge, care, custody or control of a dog to allow such dog to enter any town owned parcels, including, but not limited to, Lake Lure Town Hall, Washburn Marina, Morse Park, Dittmer Watts Nature Trail and Lake Lure Greenspace without being properly restrained by a visible leash not exceeding six feet in length. This section shall apply to all dogs with the following exceptions:
- (1) Dogs used or being trained for law enforcement by law enforcement officials.
  - (2) Service animals, as defined by the Americans with Disabilities Act, used by authorized persons and under the control of such persons.
  - (3) Dogs in specified off-leash areas as designated by the town.
  - (4) Dogs fulfilling a specific town or public purpose, per authorization from the town.

**IX. UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**X. NEW BUSINESS**

- A. REQUEST FROM PROPERTY OWNER, JOSH SKUDLARICK, OF 315 LAKEVIEW ROAD FOR WRITTEN APPROVAL FROM TOWN COUNCIL FOR ADDING FILL AT OR BELOW THE LAKE SHORELINE. (PARCEL #225319)**

Community Development Director Michael Williams explained that there was an issue with a report of sand being filled-in on an existing beach, which violates Town Code. Director Williams explained that the purpose of the Code is to prevent additional fill from entering the Lake. Director Williams provided Council with a timeline of communications with Mr. Skudlarick, the property owner. Director Williams explained that he discussed with Mr. Skudlarick the Ordinance violation and fines accrued. Mr. Skudlarick requested Town Council approval to keep the fill. Director Williams explained his recommendation that Mr. Skudlarick obtain permitting approval from North Carolina Department of Environmental Quality and the Army Corp of Engineers prior to the Town's consideration. There was Council consensus to proceed with Director Williams' recommendation.

**IX. ADJOURNMENT**

With no further business, Commissioner Proctor made a motion to adjourn the meeting at 5:51 p.m. Commissioner DiOrio seconded and the motion carried 4-0.

ATTEST:

\_\_\_\_\_  
Olivia Stewman, Town Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett



**MINUTES OF THE REGULAR WORK SESSION MEETING OF THE LAKE LURE TOWN COUNCIL HELD WEDNESDAY, SEPTEMBER 28, 2022, 8:30 A.M. AT THE LAKE LURE TOWN HALL**

**PRESENT:** Mayor Carol C. Pritchett  
Mayor Pro Tem David DiOrio  
Commissioner Patrick Bryant  
Commissioner Jim Proctor

William Hank Perkins, Jr., Town Manager

**ABSENT:** Commissioner Scott Doster

William Morgan, Jr., Town Attorney

**I. CALL TO ORDER**

Mayor Carol C. Pritchett called the round table meeting to order at 8:38 a.m.

**II. AGENDA ADOPTION**

Commissioner David DiOrio requested amending Item VI to be LaBella Task Order 15.

Commissioner Patrick Bryant made a motion to adopt the agenda, as amended. Commissioner Jim Proctor seconded and all voted in favor.

**III. PRESENTATION BY DESTINATION BY DESIGN REGARDING AFP PROJECT**

Don Cason, Director of the Rutherford County Tourism Development Authority (TDA), opened the presentation by thanking the Lake Lure Steering Committee and others involved and provided background information on Rutherford Bound projects pertaining to Lake Lure.

Tim Johnson with Destination by Design (DBD) noted that Morse Park is a focus of phase two of the Lake Lure portion of the Rutherford Bound Master Plan. Mr. Johnson reviewed funding information, including local funds and grant opportunities. Mr. Johnson proposed submitting applications for various grants including the North Carolina Accessibility for Parks (AFP) Grant, North Carolina Water Resources Development Grant, RHI Legacy, Rutherford County Tourism and Development Grant, and Federal LWCE.

Mr. Johnson noted the grand total of the plan is about \$2.2 million.

Mr. Johnson recommended applying for the AFP Grant to begin with and described recreational and Americans with Disabilities Act (ADA) requirements.

Mr. Johnson noted that another possible source of funding is a Parks and Recreation Trust Fund (PARTF). It was noted that the Town could not receive the AFP and the PARTF simultaneously and that the PARTF limits some costs to contingency and soft cost. Mayor Pritchett noted that the Town would not get reimbursed from this and that the remainder would be paid out of Town general funds. Mr. Johnson recommended applying for the AFP Grant and if it is not awarded, apply for the PARTF in the spring.

Commissioner DiOrio asked if any of the grants are matching. Mr. Johnson answered that the AFP Grant has a 20% match, and the Water Resources and Federal grant both have 50% matching requirements. Town Manager Hank Perkins noted that TDA funding can be used matched to other grants. Mr. Johnson agreed and expanded that some of the other grants can also be used for matching funding.

Mr. Johnson reviewed the proposed AFP site map and noted that installing the gravel parking has been discussed as viable first step by the Lake Lure Steering Committee. Mr. Perkins noted that some of the proposed paved walkway shown in the map is already present and Mr. Johnson agreed to update the map to reflect this.

Mayor Pritchett asked if there is a due date for submitting an application for the NC Water Resources Grant. Mr. Johnson answered there is one deadline on December 31 and another deadline on June 31. Mr. Johnson recommended meeting the December 31, 2022 deadline.

There was consensus to consider final approval of the proposals from DBD at the regular Council meeting in October.

<p><b>IV. COMPREHENSIVE TRANSPORTATION PLAN PRESENTATION BY FOOTHILLS REGIONAL</b></p>
--

Alan Toney with Foothills Regional presented information on the proposed Foothills Regional Comprehensive Transportation Plan (CTP). Mr. Toney noted that a lot of the projects identified for Lake Lure emerged from a 2013 Lake Lure and Chimney Rock Village Traffic Study. Mr. Toney reviewed the proposed CTP map and noted that the main priority is to increase safety within the region.

Commissioner Proctor asked if Mr. Toney had an update regarding Boys Camp Road and receiving state funding since Boys Camp is a local road. Mr. Toney explained that it depends on whether or not Boys Camp is owned by the Town on each side of the road. Mr. Toney expanded that if the road is owned locally on each side, it is not eligible for Rural Planning Organization (RPO) funding, so the Town would need to allocate local funding and seek other options through Foothills Regional.

Commissioner DiOrio asked if the state will dispersed funds from the federal infrastructure bill through the State Transportation Improvement Program (STIP). Mr. Toney noted that information is still emerging on how the funds will be dispersed. Commissioner DiOrio asked is there is an oversight agency for advocating for Lake Lure. Mr. Toney answered that the Foothills Regional Transportation Coordinating Committee (TCC) and Transportation Advisory Committee (TAC) will advocate for Lake Lure.

Commissioner DiOrio asked for details regarding securing land for parkway project. Mr. Toney explained that Chimney Rock State Park has secured some of the land for the parkway, and the Department of Transportation could obtain right of ways if it is parkway is a STIP project.

Mr. Toney reviewed STIP Draft 2024-2033 and explained the priority scoring system to have a project included in the STIP.

Commissioner DiOrio noted that it would be beneficial to have the parkway project on the STIP sooner than later. Mr. Toney stated that he can submit this project for scoring if the Council desires. There was Council consensus to allow Mr. Toney to submit the parkway project.

Mr. Toney reviewed the bicycle and pedestrian map for Lake Lure.

Commissioner DiOrio asked if there are any projects not included in there. Mr. Perkins noted that any additional projects would be included in phase seven next summer.

There was Council consensus to consider the adoption of the Foothills Regional CTP and endorsement the Lake Lure section of the CTP to Rutherford County at the regular Council meeting in October.

Mr. Perkins asked what the next steps would be following adoption of the CTP. Mr. Toney noted that the adoption defines the project needs of the Town, then goes to County, RPO, and State Board for Transportation for identifying and scoring projects for prioritization, funding, and construction.

Mr. Toney expressed optimism for Lake Lure and region 13.

<p><b>V. DISCUSSION REGARDING ACCOUNTING CLERK I AND COMMUNITY DEVELOPMENT ADMINISTRATIVE POSITION</b></p>
--

Mr. Perkins explained that subsequent to former Finance Director Sam Karr's retirement, Steve Ford was appointed as Finance Director, which resulted in an unfilled position in the Finance

Department. Mr. Perkins explained that following staff discussion, it was determined that the Town needed an accounting clerk rather than backfilling the assistant finance director position. Director Ford noted that the position will strengthen administrative staff and support the Finance Department. Mr. Perkins noted that he anticipates that the position be in the same salary grade as other administrative support positions which is grade 18. Mr. Perkins noted that salary grade 18 ranges from \$36,000 to \$51,000. Director Ford noted that this position is well-funded within the budget and Mr. Perkins expanded there is also plenty of funding in the budget to cover fringe benefits. Council had no questions.

Mr. Perkins refreshed the Council on the background regarding the initial decision for hiring a new code enforcement and GIS focused position in the Community Development Department. It was noted that it has since been determined by the Department that administrative support would be more beneficial than the originally approved position. Community Development Director explained that the Department is extremely busy and that administrative support would allow himself and Development and Environmental Review Specialist Richard Carpenter to fulfill their tasks through a more efficient and thorough process. Director Ford noted that the original position budgeted for a higher salary grade, and that the new position falls under salary grade 18, so there is sufficient funding for this position as well. Commissioner Proctor expressed that GIS would still be beneficial and Director Williams noted that Specialist Carpenter has GIS experience and the administrative support position would allow more time from Mr. Carpenter to support the town with GIS operations. Commissioner DiOrio asked if the administrative support person will remain on-site when Director Williams and Specialist Carpenter are in the field. Director Williams answered yes. Commissioner DiOrio also asked the administrative support person will be able to provide communication regarding infrastructure or other questions. Director Williams answered yes.

Mayor Pritchett asked for a hiring timeline for the positions. Mr. Perkins noted that the next steps are to have both of the positions approved by Council at regular October meeting and then Town staff will advertise for the positions.

## **VI. LABELLA TASK 15 WASTEWATER TREATMENT PLANT MASTER PLAN**

Mr. Perkins explained that the Task Order 15 relates to master planning for Wastewater Treatment Plant. It was noted that the proposed Task Order is provided in the meeting packet. Mr. Perkins noted that the Task Order entails an evaluation of long term needs, coordination with North Carolina Department of Environmental Quality (NCDEQ) to identify any effluent discharge restraints, evaluation and recommendation for treatment processes, investigation of sites in new proximity to the Board River, and preparation sizing and layout on the preferred site for anticipated facilities. Mr. Perkins also noted that the proposed Task Order elements would take about 20 weeks in total to complete and cost about \$85,000 dollars.

Commissioner DiOrio noted that the proposed Task Order should not change the budget.

## **VII. LABELLA TASK 16 FOR DEEP WATER LAUNCH PERMIT**

Mr. Perkins deferred to the Parks, Recreation, and Lake Director Dean Givens and noted the Task Order is not yet complete. Director Givens noted that the Town had been preparing for the Deep Water Launch Project and had attended a meeting with NCDEQ and other entities to discuss the



Project. Director Givens noted that Brandee Boggs with the Army Corp of Engineers was not presented at the meeting and was difficult to contact following the meeting. Director Givens explained that when he was able to get in contact with Ms. Boggs, she expressed that she did not have what she needed to issue the Deep Water Launch Permit from the Army Corp of Engineers. It was noted that the Parks, Recreation, and Lake Department are requesting Task Order 16 for the purpose of having LaBella support the Town in obtaining permits for the project.

It was noted that after the Army Corp of Engineers issues a permit, the Town would also have to obtain a permit from NCDEQ.

There was Council consensus to place LaBella Task Order 16 on the consent agenda for the regular October Council meeting.

Commissioner DiOrio asked if there will be any ramp availability issues during the 2022-2023 drawdown. Director Givens noted that it should not be an issue during the upcoming drawdown, but could pose an issue during future drawdown periods. It was noted that the permit should allow the Town access down to the 20 ft. following valve installation.

**VIII. DISCUSSION REGARDING RECENTLY AMNDMENT TO THE CODE OF ORDINANCES SECTION 4-2. DANGEROUS DOGS; BARKING; LEASH REQUIREMENTS.**

Mr. Perkins explained that the amendment to Code of Ordinances Section 4-2 was placed in the consent agenda during the September regular meeting and directed Council to the Ordinance located in the meeting packet. Mr. Perkins noted that since the September meeting, there have been discussions regarding revising the Ordinance again. Mr. Perkins expressed that a 6 foot leash limit is too specific and that he would like more ambiguity.

Mr. Perkins provided the Council draft language that he crafted from looking into other leash requirements in other municipalities.

Mr. Perkins noted that there had been discussion regarding adding a leash length limit and expressed that the only issue he can conceptualize might be the use of a very lengthy training leash. Mr. Perkins also noted that the Ordinance only pertains to leash requirements on Town owned properties.

Mr. Perkins expressed that he would like Council input to move forward with making changes and voting on changes in October.

Commissioner Bryant expressed support for the updated verbiage provided by Mr. Perkins.

Mr. Perkins noted that the Town does not currently have a designated off-leash area, but the Ordinance implies that the Town could have such area in the future.

Commissioner Proctor expressed the possible need for length requirement and Mayor Pritchett agreed. Hank recommended 25 ft. to 30 ft. limit.

Commissioner Proctor noted that it would be beneficial for the Ordinance to specify keeping the animal under control. Mr. Perkins expressed that his hope was to for the recommended verbiage to clearly imply the definition of under control. Commissioner DiOrio noted that he sees people who define under control as doing a re-call rather than using a physical restraining leash.

Commissioner DiOrio noted that this ordinance would proceed towards a leash requirement based on a Dittmer-Watts Park sign. It was noted that the Town already had regulations in this regard.

Mr. Perkins noted that the main goals for amending the Ordinance is to increase both ambiguity and clarity.

There was Council support for the verbiage provided by Mr. Perkins and it was noted that this amendment would be included on the regular October Council meeting agenda.

**IX. DISCUSSION REGARDING ADVISORY BOARD ATTENDANCE REQUIREMENTS**

Mr. Perkins explained that there has been internal discussions regarding the lack of clear specification as to attendance requirements for advisory board members. Mayor Pritchett noted that current requirements for some boards are vague and to the discretion of board chairs. Mayor Pritchett expressed that requirements should be in regard to unexcused absences and that board members should notify their board chair if they cannot attend a meeting.

There was Council consensus to begin examining the attendance requirements for all boards and amending bylaws to reflect attendance standards. It was noted that statutory boards have attendance requirements and suggested that advisory boards might adopt the same requirements.

**X. BRIEFING BY CHIEF WAYCASTER REGARDING DISPOSAL OF SURPLUS PROPERTY**

Fire Chief Dustin Waycaster explained that the Fire Department has a pump for a fire boat that has not been used in about 10 years. Chief Waycaster noted that he had been approached by Lake James Fire Department and that they are interested in acquiring the pump from Lake Lure.

Mr. Perkins cited G.S. 160A-280 which authorizes donations of personal property to other governmental units. It was noted that the Town Council is required to declare the pump as surplus.

There was Council consensus to declare the pump as surplus under the consent agenda at the regular October meeting.

**XI. VIDEO PRODUCTION**

Communications Director Laura Krejci explained that there had been discussions regarding obtaining accessibility to professionally produced videos, similar to the videos for the Rutherford

County TDA. Director Krejci contacted Destination by Design (DBD) because they produce the TDA videos. Director Krejci noted that to begin with, the Town would like to have videos produced regarding the Lake Use Regulations, boater safety, and information regarding participating on Boards. It was noted that the initial quote from DBD to produce three videos was \$30,000. Director Krejci shared that she had researched what other companies would charge, received a quote from a different company for \$37,000, and concluded that DBD is the most viable company to produce the videos. Director Krejci requested Council guidance.

Finance Director Ford noted that a budget amendment would be required.

Mayor Pritchett noted that one other video that had been discussed was regarding community development and permitting. Director Krejci expressed that she has this video on her radar, as well.

Commissioner DiOrio noted that the Parks, Recreation, and Lake Department have a PowerPoint regarding Lake Use Regulations and boater safety, and expressed that it would be beneficial to merging the video and PowerPoint as Lake Lure boater training begins. Commissioner Proctor agreed. There was Council consensus to support the video production project and to approval a budget amendment for the project on the consent agenda at the regular October meeting.

## **XII. PROJECT MANAGER SEARCH UPDATE**

Mr. Perkins noted that he had previously shared a project manager search update with Council via email. Mr. Perkins explained that there are four candidates and virtually interviews will take place the afternoon of October 3<sup>rd</sup>. Mr. Perkins stated that following the virtual interviews, a portion of or all candidates would be invited to participate in an in-person interview. Mr. Perkins noted that the Town is on schedule to hiring the project manager.

## **XIII. ADJOURNMENT**

Commissioner Proctor asked if there have been any updates regarding Cycle NC and the incoming hurricane. Director Krejci explained that she is following updates, but has not been informed of any changes. Mr. Perkins noted that the Town is making preparations for the storm. Proctor asked if the Lake is being lowered three feet to prepare and Mr. Perkins confirmed that it is.

Mr. Perkins noted that the Town has adopted a proposed joint resolution with Chimney Rock during the special meeting earlier in the morning, and that Chimney Rock held a meeting and considered the Resolution last night. Mr. Perkins noted that Chimney Rock administration provided a later response this morning following the Town's approval of the joint resolution and expressed that it was not adopted by the village. There was Council consensus to hold a special meeting to adopt a new resolution.

Minutes of the September 28, 2022 Regular Town Council Work Session Meeting

With no further business, Commissioner Proctor made a motion to adjourn the meeting at 10:22 a.m. Commissioner Bryant seconded and the motion carried 3-0.

ATTEST:

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Olivia Stewman, Town Clerk

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Mayor Carol C. Pritchett



**MINUTES OF THE SPECIAL MEETING OF THE LAKE LURE TOWN COUNCIL  
HELD WEDNESDAY, SEPTEMBER 28, 2022, 8:00 A.M. AT THE LAKE LURE TOWN  
HALL**

**PRESENT:** Mayor Carol C. Pritchett  
Mayor Pro Tem David DiOrio  
Commissioner Jim Proctor

William Hank Perkins, Jr., Town Manager

**ABSENT:** Commissioner Patrick Bryant  
Commissioner Scott Doster

William Morgan, Jr., Town Attorney

**CALL TO ORDER**

Mayor Carol C. Pritchett called the special meeting to order at 8:27 a.m.

**AGENDA ADOPTION**

Commissioner David DiOrio made a motion to adopt the agenda, as presented. Commissioner Jim Proctor seconded and all voted in favor.

**RESOLUTION NO. 22-09-28 FOR FALL 2022 ARPA FUNDING APPLICATION**

Town Manager Hank Perkins explained that a similar resolution was passed during the spring for the Spring American Rescue Plan Act (ARPA) funding application. Mr. Perkins continued to explain that the Town is submitting an application for the the Fall ARPA funding, and that the resolution is necessary for the application. Mr. Perkins noted that the Town is applying for \$15 million from viable utilities program.

Following brief discussion, Commissioner DiOrio made a motion to adopt Resolution No. 22-09-28 for Fall 2022 ARPA Funding Application. Commissioner Proctor seconded and the motion carried unanimously.

**RESOLUTION NO. 22-09-28**

WHEREAS, The Town of Lake Lure has need for and intends to construct, plan for, or conduct a study in a project described as the construction of new gravity sanitary sewer and manholes, and

WHEREAS, The Town of Lake Lure intends to request State loan and/or grant assistance for the project,

**NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE:**

That the Town of Lake Lure, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Lake Lure to make a scheduled repayment of the loan, to withhold from the Town of Lake Lure any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

If applying for a regional project, that the **Applicant** will partner and work with other units of local government or utilities in conducting the project, including the Village of Chimney Rock.

That William H. Perkins, Jr., the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

**RESOLUTION NO. 22-09-28A REGARDING CHIMNEY ROCK SEWER SYSTEM**

Mr. Perkins refreshed the Council's memory on the conversations that took place at a past meeting which Chimney Rock Village and members of the North Carolina Department of Environmental Quality (DEQ) were present. It was noted that during the meeting, DEQ stated that the Town and Village could enter a merger involving transfer in ownership of just the Chimney Rock sewer system. Mr. Perkins explained that following the past meeting, DEQ rescinded their initial thoughts regarding a merger and informed the Town that in order to execute a merger, the Town would have to take ownership of both the Chimney Rock sewer and water system.

Mr. Perkins explained that following the update, the Town and the Village are separately applying for up to \$15 million each in ARPA funds. Mr. Perkins expressed that Chimney Rock will use the funding to make their repairs and transfer any remaining funds to the Town of Lake Lure, and the Town will accept a transfer in ownership of the system. Mr. Perkins noted that Chimney Rock Village should have adopted the same resolution last night, but he had not received confirmation from the Village. Mr. Perkins summarized the Resolution which includes the verification that the two municipalities support one another's applications, Chimney Rock will transfer excess funds, and the Town will take over the Chimney Rock sewer system after the improvements are made by the Village.

Commissioner DiOrio and Commissioner Proctor expressed support for the Resolution.

Mr. Perkins expressed that the Town and the Village are a partnership due to the relationship and connection between the sewer systems, so the Village's excess money would be going to the same system regardless.

Commissioner DiOrio made a motion to approve Joint Resolution No. 22-09-28A Regarding Chimney Rock Sewer System. Commissioner Proctor seconded and the motion carried unanimously.

**JOINT RESOLUTION NO. 22-09-28A**

**JOINT RESOLUTION BETWEEN THE COUNCILS OF THE TOWN OF LAKE LURE AND CHIMNEY ROCK VILLAGE SUPPORTING THE APPLICATION OF BOTH ENTITIES FOR UP TO \$15 MILLION EACH FROM THE DIVISION OF WATER INFRASTRUCTURE AMERICAN RESCUE PLAN ACT (ARPA) AND INTENT OF CHIMNEY ROCK VILLAGE TO TRANSFER ANY BALANCE REMAINING OF ITS FUNDS RECEIVED AFTER ADDRESSING THE NEEDS OF IT'S SEWER SYSTEM TO THE TOWN OF LAKE LURE AND THE INTENT OF THE TOWN OF LAKE LURE TO ASSUME OWNERSHIP OF THE CHIMNEY ROCK SEWER SYSTEM IN THE FUTURE AFTER REPAIRS ARE COMPLETE**

**WHEREAS**, Chimney Rock Village is the owner of a gravity sewer main which is permitted a flow of 27,500 gallons per day (GPD) to the Town of Lake Lure sewer system which provides sewer service; and

**WHEREAS**, the Town of Lake Lure provides for the administration, certain maintenance needs and billing of the sewer customers for service through a long term contract approved in 1970; and

**WHEREAS**, the Chimney Rock Village sewer system and the Town of Lake Lure sewer systems are inevitable and perpetually linked in a Partnership due to the sewer system of Chimney Rock Village being reliant on the sewer system of the Town of Lake Lure to both accept and transfer the sewer flow from Chimney Rock Village through the collection system of the Town of Lake Lure for treatment at the Lake Lure Waste Water Treatment Plant; and

**WHEREAS**, the Town of Lake Lure and Chimney Rock Village desire an eventual transfer in ownership of the Chimney Rock Village sewer main to the Town of Lake Lure following the completion of proper repairs to the system by Chimney Rock Village; and

**WHEREAS**, the Town of Lake Lure and Chimney Rock Village sewer systems are designated as a distressed units in the Viable Utilities Program; and

**WHEREAS**, the Town of Lake Lure and Chimney Rock Village are eligible to receive up to \$15 million each from the Division of Water Infrastructure American Rescue Plan Act (ARPA); and

**WHEREAS**, Chimney Rock Village plans to use ARPA funding to maintain and repair their sewer system prior to the transfer in ownership; and

**WHEREAS**, Chimney Rock Village estimates that the total amount of expenditures for the maintenance and repairs of their sewer system will be approximately \$4.1 million as identified in its application for funding assistance; and

**WHEREAS**, the existing relationship between the Town of Lake Lure and Chimney Rock Village in regard to maintaining and operating the Chimney Rock sewer system justifies the necessity for Chimney Rock Village to transfer any ARPA funds exceeding their determined needs to the Town of Lake Lure; and

**WHEREAS**, the Town of Lake Lure and Chimney Rock Village are in agreement regarding the transfer of remaining funds;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE:**

**Section 1.** The Town of Lake Lure supports the application of Chimney Rock Village for up to \$15 million from the Division of Water Infrastructure American Rescue Plan Act (ARPA).

**Section 2.** Chimney Rock Village supports the application of the Town of Lake Lure for up to \$15 million from the Division of Water Infrastructure American Rescue Plan Act (ARPA).

**Section 3.** Chimney Rock Village will transfer any balance remaining of its funds received after addressing the needs of its sewer system to the Town of Lake Lure for use addressing the needs of its sewer system. This transfer will be by way of an Interlocal Agreement or Memorandum of Understanding.



**Section 4.** That The Town of Lake Lure does hereby declare official intent to assume ownership of the Chimney Rock Village sewer system, following proper repairs of the system completed by Chimney Rock Village.

**Section 5.** That the Town of Lake Lure and Chimney Rock Village hereby give assurance to the North Carolina Department of Environmental Quality that any funding through the Division of Water Infrastructure American Rescue Plan Act (ARPA) will be expended appropriately and fairly, and in accordance with any conditions or assurances contained in an award offer.

**Section 6.** That the Town Manager of the Town of Lake Lure and the Village Administrator of Chimney Rock Village, and successors so titled, are hereby authorized and directed to furnish such information as any appropriate agency or entity may request in connection with this agreement or connected funding; to make the assurances as contained above; and to execute such other documents as may be required.

**Section 7.** This Resolution shall be effective upon its adoption.

<b>ADJOURNMENT</b>
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With no further business, Commissioner Proctor made a motion to adjourn the meeting at 8:34 a.m. Commissioner DiOrio seconded and the motion carried 4-0.

ATTEST:

\_\_\_\_\_  
Olivia Stewman, Town Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett



**MINUTES OF THE SPECIAL MEETING OF THE LAKE LURE TOWN COUNCIL  
HELD FRIDAY, SEPTEMBER 30, 2022, 11:00 A.M. AT THE LAKE LURE TOWN HALL**

**PRESENT:** Mayor Carol C. Pritchett  
Commissioner Patrick Bryant  
Commissioner Scott Doster  
Commissioner Jim Proctor

**ABSENT:** Mayor Pro Tem David DiOrio  
  
William Hank Perkins, Jr., Town Manager  
William Morgan, Jr., Town Attorney

**I. CALL TO ORDER**

Mayor Carol C. Pritchett called the special meeting to order at 11:00 a.m.

**II. AGENDA ADOPTION**

Commissioner Jim Proctor made a motion to adopt the agenda, as presented. Commissioner Scott Doster seconded and all voted in favor.

**III. RESOLUTION NO. 22-09-30**

Town Clerk Olivia Stewman explained that Joint Resolution No. 22-09-28A had been adopted by the Council at the September 28<sup>th</sup> special Council meeting. Ms. Stewman expanded that it was anticipated that Chimney Rock would adopt the joint resolution, as well, but did not and did not inform the Town prior to the Town's adoption of the joint resolution. Ms. Stewman concluded that Resolution No. 22-09-30 replaces and voids Joint Resolution No. 22-09-28A, and only contains minor edits for the purpose of reflecting that it is not a joint resolution.

Commissioner Patrick Bryant made a motion to approve Resolution No. 22-09-30. Commissioner Proctor seconded and the motion carried 3-0.

**RESOLUTION NO. 22-09-30**

**RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE SUPPORTING THE APPLICATION OF THE TOWN OF LAKE LURE AND CHIMNEY ROCK VILLAGE FOR UP TO \$15 MILLION EACH FROM THE DIVISION OF WATER INFRASTRUCTURE AMERICAN RESCUE PLAN ACT (ARPA) AND INTENT OF CHIMNEY ROCK VILLAGE TO TRANSFER ANY BALANCE REMAINING OF ITS FUNDS RECEIVED AFTER ADDRESSING THE NEEDS OF IT'S SEWER SYSTEM TO THE TOWN OF LAKE LURE AND THE INTENT OF THE TOWN OF LAKE LURE TO ENTER INTO AN INTERLOCAL AGREEMENT TO ASSUME OWNERSHIP OF THE CHIMNEY ROCK SEWER SYSTEM IN THE FUTURE AFTER REPAIRS ARE COMPLETE**

**WHEREAS**, Chimney Rock Village is the owner of a gravity sewer main which is permitted a flow of 27,500 gallons per day (GPD) to the Town of Lake Lure sewer system which provides sewer service; and

**WHEREAS**, the Town of Lake Lure provides administration and billing services to the sewer customers of Chimney Rock Village through a long term contract approved in 1970; and

**WHEREAS**, the Chimney Rock Village sewer system and the Town of Lake Lure sewer systems are inevitable and perpetually linked in a Partnership due to the sewer system of Chimney Rock Village being reliant on the sewer system of the Town of Lake Lure to both accept and transfer the sewer flow from Chimney Rock Village through the collection system of the Town of Lake Lure for treatment at the Lake Lure Waste Water Treatment Plant; and

**WHEREAS**, the Town of Lake Lure desires an eventual transfer in ownership of the Chimney Rock Village sewer main to the Town of Lake Lure following the completion of proper repairs to the system by Chimney Rock Village; and

**WHEREAS**, the Town of Lake Lure and Chimney Rock Village sewer systems are designated as a distressed units in the Viable Utilities Program; and

**WHEREAS**, the Town of Lake Lure and Chimney Rock Village are eligible to receive up to \$15 million each from the Division of Water Infrastructure American Rescue Plan Act (ARPA); and

**WHEREAS**, Chimney Rock Village plans to use ARPA funding to repair their sewer system prior to the transfer in ownership; and

**WHEREAS**, Chimney Rock Village estimates that the total amount of expenditures for the repairs of their sewer system will be approximately \$4.26 million as identified in its application for funding assistance; and

**WHEREAS**, the existing relationship between the Town of Lake Lure and Chimney Rock Village in regard to the operation of Chimney Rock sewer system justifies the necessity for Chimney Rock Village to transfer any ARPA funds exceeding their determined needs to the Town of Lake Lure.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE:**

**Section 1.** The Town of Lake Lure supports the application of Chimney Rock Village for up to \$15 million from the Division of Water Infrastructure American Rescue Plan Act (ARPA).

**Section 2.** Chimney Rock Village will transfer any balance remaining of its funds received after addressing the needs of its sewer system to the Town of Lake Lure for use addressing the needs of its sewer system. This transfer will be by way of an Interlocal Agreement.

**Section 3.** That The Town of Lake Lure does hereby declare official intent to assume ownership of the Chimney Rock Village sewer system, following proper repairs of the system completed by Chimney Rock Village. This transfer will also be by way of an Interlocal Agreement.

**Section 5.** That the Town of Lake Lure hereby give assurance to the North Carolina Department of Environmental Quality that any funding through the Division of Water Infrastructure American Rescue Plan Act (ARPA) will be expended appropriately and fairly, and in accordance with any conditions or assurances contained in an award offer.

**Section 5.** That the Town Manager of the Town of Lake Lure, and successors so titled, is hereby authorized and directed to furnish such information as any appropriate agency or entity may request in connection with this agreement or connected funding; to make the assurances as contained above; and to execute such other documents as may be required.

**Section 8.** This Resolution shall replace and void Resolution No. 22-09-28A.

**Section 7.** This Resolution shall be effective upon its adoption.

#### IV. ADJOURNMENT

With no further business, Commissioner Proctor made a motion to adjourn the meeting at 11:04 a.m. Commissioner Bryant seconded and the motion carried 3-0.

ATTEST:

\_\_\_\_\_  
Olivia Stewman, Town Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett

**LAKE LURE TOWN COUNCIL  
AGENDA REQUEST FORM  
Meeting Date: October 11, 2022**

**SUBJECT:** Accounting Clerk I Position

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** B  
**Department:** Finance  
**Contact:** Hank Perkins, Town Manager  
**Presenter:** Hank Perkins, Town Manager

**BRIEF SUMMARY:**

Approval of Accounting Clerk I Position, job description, salary grade 18. This position performs responsible technical and paraprofessional accounting functions for the finance operations of the Town.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve Accounting Clerk I position, job description, and salary grade 18.

**FUNDING SOURCE:**

General Fund – Administration

**ATTACHMENTS:**

Accounting Clerk I Job Description; 2022-2023 Salary Grade Schedule

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of Accounting Clerk I position, job description, and salary grade 18.



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**Job Description: Accounting Clerk I**

**Department: Administration**

**Primary Reason Why Classification Exists**

Performs responsible technical and paraprofessional accounting functions for the finance operations of the Town.

**Distinguishing Features of the Class**

An employee in this class is responsible for handling the accounts payable and payroll functions for the Town and assisting with customer service work. Work requires a working knowledge of accounting and related processes and procedures, and knowledge of customer services policies and ability to conduct problem solving with the public concerning Town services. Work is performed in an office environment under the direct supervision of the Finance Officer and reviewed through observation, conferences, review of work, and audit of the records by an external auditor.

**Illustrative Examples of Work**

- Receives invoices for payment; verifies accuracy of invoices and forwards to department for authorization and account number coding; enters invoices into database; prints checks and mails checks.
- Processes payroll; and monthly and quarterly reporting.
- Maintains accounts payable records and files.
- Performs customer service as needed; includes receiving and posting payments.
- Prepares routine journal entries for revenue collections, daily deposits and maintains database analysis of revenues.
- Processes purchase orders as approved by the Finance Officer
- Prepares journal vouchers and enters journal vouchers and manual checks into budgetary accounting database.
- Performs monthly sales tax reports.

## **Knowledge, Skills, and Abilities**

- Considerable knowledge of accounting principles and practices.
- Working knowledge of laws, general statutes, rules, and regulations governing municipal accounting and related fiscal processes.
- Working knowledge of computer operations as they relate to financial operations.
- Ability to work with financial accounting software and other software as they relate to assigned tasks.
- Ability to operate a variety of general office equipment as they relate to assigned tasks.
- Ability to compile, evaluate, and reconcile a variety of accounting or related fiscal records and reports.
- Ability to perform a variety of fiscal or accounting functions and to change priorities quickly and maintain accuracy level.
- Ability to provide effective customer service.
- Ability to develop and maintain working relationships with a variety of people including vendors, general public, and other employees and supervisors.
- Ability to communicate effectively in oral and written forms.
- Ability to perform accounting processes with speed and accuracy.

## **Physical Requirements**

- Must be able to physically perform the basic life operational support functions of reaching, walking, fingering, talking, hearing, and repetitive motions.
- Must be able to perform sedentary work exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull, or otherwise move objects.
- Must possess the visual acuity to prepare data and statistics, work with accounting processes, and operate a computer terminal.

## **Desirable Education and Experience**

Graduation from an accredited two-year college, four year university degree preferred, with a major in accounting, business administration, or related field. Experience in an accounting environment, public sector experience preferred; or equivalent combination of education and experience.

## **Disclaimer**

This classification specifications has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, and qualifications required of employees to perform the job. The Town of Lake Lure reserves the right to assign or otherwise modify the duties assigned to this classification.

FLSA Status: Non-Exempt  
Town of Lake Lure  
September 2022



**Salary Grade Schedule 2022-2023**

Salary Grade	Classification	FLSA	Minimum	Mid-point	Maximum
10		N	\$24,326	\$30,408	\$36,491
11		N	\$25,544	\$31,929	\$37,993
12		N	\$26,821	\$33,525	\$40,231
13		N	\$28,162	\$35,202	\$42,243
14		N	\$29,569	\$36,962	\$44,354
15	Utility Maintenance Technician I	N	\$31,049	\$38,811	\$46,748
16		N	\$32,602	\$40,751	\$48,900
17		N	\$34,231	\$42,788	\$51,347
18	Firefighter	N	\$35,942	\$44,928	\$53,914
18	Administrative Support Specialist	N	\$35,942	\$44,928	\$53,914
18	Police Administrative Assistant	N	\$35,942	\$44,928	\$53,914
19	Firefighter Engineer	N	\$37,740	\$47,174	\$56,610
19	Police Officer	N	\$37,740	\$47,174	\$56,610
19	Utility Maintenance Technician II	N	\$37,740	\$46,295	\$56,610
20	Customer Service Specialist	N	\$39,628	\$49,478	\$59,440
20	Hydroelectric Dam Operator I	N	\$39,628	\$48,272	\$59,440
20	Fire Lieutenant	N	\$39,628	\$49,478	\$59,440
20	Utility Maintenance Technician III	N	\$39,628	\$49,478	\$59,440
21	Police Corporal	N	\$41,609	\$52,010	\$62,412
22	Hydro Utilities Technician	E	\$43,688	\$54,610	\$65,532
22	Fire Captain	N	\$43,688	\$54,610	\$65,532
22	Public Works Supervisor	E	\$43,688	\$54,610	\$65,532
22	Parks Recreation and Trails Coord	N	\$43,688	\$54,610	\$65,532
23	Code Enforcement / GIS Specialist	N	\$45,873	\$57,340	\$68,809
23	Dev. & Env. Review Specialist	N	\$45,873	\$57,340	\$68,809
23	Police Sergeant	N	\$45,873	\$57,340	\$68,809
24	Asst Fire Chief/Asst Emerg Mgmt Dir	N	\$48,165	\$60,208	\$72,250
24	Town Clerk	N	\$48,165	\$60,208	\$72,250
25	Police Lieutenant	N	\$50,574	\$65,468	\$75,863
26	Hydro Utilities Supervisor	E	\$53,103	\$66,379	\$79,654
26	Human Resources Specialist	N	\$53,103	\$66,379	\$79,654
27	Assistant Community Dev. Director	N	\$55,759	\$69,699	\$83,638
27	Communications Director	N	\$55,759	\$69,699	\$83,638
28		E	\$58,546	\$69,699	\$87,819
29	Community Development Director	E	\$61,473	\$76,842	\$92,212
29	Assistant Finance Director	N	\$61,473	\$76,842	\$89,963
29	Fire Chief/Emergency Management Director	E	\$61,473	\$76,842	\$92,212
29	Parks Recreation and Lake Director	E	\$61,473	\$76,842	\$92,212
30	Police Chief	E	\$64,548	\$80,683	\$96,821
31	Finance Director	E	\$67,775	\$84,719	\$101,663
31	Public Services Director	E	\$67,775	\$84,719	\$101,663
32	Project Manager	E	\$71,164	\$88,955	\$106,746
33		E	\$74,722	\$93,402	\$112,084
34		E	\$78,458	\$98,072	\$117,687
35		E	\$82,380	\$102,977	\$123,572

**LAKE LURE TOWN COUNCIL  
AGENDA REQUEST FORM  
Meeting Date: October 11, 2022**

**SUBJECT:** Community Development Administrative Support Specialist Position

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** C  
**Department:** Community Development  
**Contact:** Michael Williams, Community Development Director  
**Presenter:** Michael Williams, Community Development Director

**BRIEF SUMMARY:**

Approval of Community Development Administrative Support Specialist Position, job description, salary grade 18. This position performs administrative and field work in support of the Community Development Department.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve Community Development Administrative Support Specialist position, job description, and salary grade 18.

**FUNDING SOURCE:**

General Fund – Community Development

**ATTACHMENTS:**

Community Development Administrative Support Specialist Job Description; 2022-2023 Salary Grade Schedule

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of Community Development Administrative Support Specialist position, job description, and salary grade 18.



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**Job Description: Community Development Department Administrative Support Specialist**

**Department: Community Development**

**Primary Reason Why Classification Exists**

Performs administrative and field work in support of the Community Development Department.

**Distinguishing Features of the Class**

An employee in this class assists the Department with a variety of administrative and clerical support duties. Work involves public contact functions such as answering telephone calls, responding to emails and public inquiries; receiving permit review fees and payments, and issuing receipts; permit application processing including checking that submitted application packages are complete, inputting permit applications into computer system, preparing permits after Review Specialist has approved and sending issued permits to applicant and County Building Inspections department; application processing for Vacation Rental Operator permits including reviewing, approving and issuing permits; maintaining data bases of vacation rental operators and land disturbance projects; preparing and entering information from permitting software and databases for Town and State reporting; and communicating with public in helpful and supportive manner. Considerable tact and courtesy are required when interacting with the public. Work is performed under the general supervision of the Community Development Director and is evaluated on the basis of attainment of individual performance objectives, observation, accuracy of work, and feedback from employees and general public.

**Essential Duties and Responsibilities**

- Answers telephone calls; greets visitors to the Community Development Department; provides general information to the public relating to zoning, lake structures and general permitting; answers general Development questions and professionally refers to other staff if appropriate; assists applicants in determining what is required from the Town for their project and in obtaining correct forms, and whether other County, State or Federal permits will be required.
- Receives and processes payments for permit review fees and deposits; accurately enters payment information into the computer system and generates receipts; answers questions about fees or refers to other staff or Director.
- Inputs permit application data into computer program; transfers new application files to Permitting Specialist for review and approval; receives approved permits from Specialist and

processes in computer program to issue permit; for Vacation Rental Operator applications employee will also review and make approval decisions, with Specialist assistance if necessary;

- Reconciles received fees at end of day with Finance.
- Helps in preparing for Zoning and Planning Board and the Lake Structure Appeals Board.
- Assists in preparation of monthly board meeting packages including printing, collating and batching for each board member.
- Assists in the preparation of monthly Community Development reports.
- Inputs and maintains databases for Land Disturbance Permit projects and Vacation Rental Operators.
- Inputs information from Land Disturbance Permit projects database into State reporting portal.
- Visits properties within Town to investigate compliance with issued permits and/or complaints.
- Performs additional related duties as required.

### **Knowledge, Skills, and Abilities**

- Considerable knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Considerable knowledge of standard office practices, techniques, procedures and equipment.
- Working knowledge of the policies, procedures, and processes for the Town in handling development projects including zoning and zoning-related issues.
- Ability to enter data with speed and accuracy; competent in computer operations, including Word, Excel and Google Spreadsheets and relevant software applications.
- Ability to operate and maintain standard office machines, including data entry equipment, copier, fax machine, and postage meter.
- Ability to process and complete necessary records, reports, and other paperwork to support the department.
- Ability and willingness to be tactful and courteous with others.
- Ability to use judgement in organizing and establishing priorities of the work assigned.
- Ability to understand and follow oral and written directions.
- Ability to proof own work to avoid errors.
- Ability to establish and maintain effective working relationships with coworkers, department heads, and the public.
- Ability to visit outside job sites to check that project is being conducted as permitted.
- Ability to use a tape measure to confirm structure setbacks or dimensions.
- Time management skills.

## **Physical Requirements**

Work is generally sedentary requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects. Employee must have visual acuity to be able to prepare and analyze data and figures for accounting, perform extensive reading, operate a computer and other office equipment, determine accuracy and thoroughness of work, observe general surroundings and activities. Vocal communication is required for expressing or exchanging ideas by means of the spoken word. Hearing is required to perceive information at normal spoken word levels.

## **Working Conditions**

Approximately 75% of work is performed in an office with a controlled environment without exposure to harmful conditions. Approximately 25% of work, year round, will be conducted outside, requiring walking across a work site or site of a complaint to observe conditions.

## **Desirable Education and Experience**

Minimum of graduation from high school or GED equivalency. Post high school educational credits or college credits related to community planning. Three (3) – four (4) years of practical experience in administrative office work; or one (1) to two (2) years of experience with ArcGIS mapping; or one (1) to two (2) years as a Code Official, Zoning Official or related role; or a combination of education and experience that provides the desired knowledge, skills and abilities to effectively perform the described position.

## **Special Requirements**

- Valid North Carolina Driver's License.
- Proficient in the use of word processing and spreadsheet software.

## **Disclaimer**

This classification specification has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to perform the job. The Town of Lake Lure reserves the right to assign or otherwise modify the duties assigned to this classification.

FLSA Status: Non-Exempt

Town of Lake Lure

September 2022

**Salary Grade Schedule 2022-2023**

Salary Grade	Classification	FLSA	Minimum	Mid-point	Maximum
10		N	\$24,326	\$30,408	\$36,491
11		N	\$25,544	\$31,929	\$37,993
12		N	\$26,821	\$33,525	\$40,231
13		N	\$28,162	\$35,202	\$42,243
14		N	\$29,569	\$36,962	\$44,354
15	Utility Maintenance Technician I	N	\$31,049	\$38,811	\$46,748
16		N	\$32,602	\$40,751	\$48,900
17		N	\$34,231	\$42,788	\$51,347
18	Firefighter	N	\$35,942	\$44,928	\$53,914
18	Administrative Support Specialist	N	\$35,942	\$44,928	\$53,914
18	Police Administrative Assistant	N	\$35,942	\$44,928	\$53,914
19	Firefighter Engineer	N	\$37,740	\$47,174	\$56,610
19	Police Officer	N	\$37,740	\$47,174	\$56,610
19	Utility Maintenance Technician II	N	\$37,740	\$46,295	\$56,610
20	Customer Service Specialist	N	\$39,628	\$49,478	\$59,440
20	Hydroelectric Dam Operator I	N	\$39,628	\$48,272	\$59,440
20	Fire Lieutenant	N	\$39,628	\$49,478	\$59,440
20	Utility Maintenance Technician III	N	\$39,628	\$49,478	\$59,440
21	Police Corporal	N	\$41,609	\$52,010	\$62,412
22	Hydro Utilities Technician	E	\$43,688	\$54,610	\$65,532
22	Fire Captain	N	\$43,688	\$54,610	\$65,532
22	Public Works Supervisor	E	\$43,688	\$54,610	\$65,532
22	Parks Recreation and Trails Coord	N	\$43,688	\$54,610	\$65,532
23	Code Enforcement / GIS Specialist	N	\$45,873	\$57,340	\$68,809
23	Dev. & Env. Review Specialist	N	\$45,873	\$57,340	\$68,809
23	Police Sergeant	N	\$45,873	\$57,340	\$68,809
24	Asst Fire Chief/Asst Emerg Mgmt Dir	N	\$48,165	\$60,208	\$72,250
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26	Hydro Utilities Supervisor	E	\$53,103	\$66,379	\$79,654
26	Human Resources Specialist	N	\$53,103	\$66,379	\$79,654
27	Assistant Community Dev. Director	N	\$55,759	\$69,699	\$83,638
27	Communications Director	N	\$55,759	\$69,699	\$83,638
28		E	\$58,546	\$69,699	\$87,819
29	Community Development Director	E	\$61,473	\$76,842	\$92,212
29	Assistant Finance Director	N	\$61,473	\$76,842	\$89,963
29	Fire Chief/Emergency Management Director	E	\$61,473	\$76,842	\$92,212
29	Parks Recreation and Lake Director	E	\$61,473	\$76,842	\$92,212
30	Police Chief	E	\$64,548	\$80,683	\$96,821
31	Finance Director	E	\$67,775	\$84,719	\$101,663
31	Public Services Director	E	\$67,775	\$84,719	\$101,663
32	Project Manager	E	\$71,164	\$88,955	\$106,746
33		E	\$74,722	\$93,402	\$112,084
34		E	\$78,458	\$98,072	\$117,687
35		E	\$82,380	\$102,977	\$123,572

**LAKE LURE TOWN COUNCIL**  
**AGENDA REQUEST FORM**  
**Meeting Date: October 11, 2022**

**SUBJECT:** LaBella Task 15 Wastewater Treatment Plant Master Plan

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** D  
**Department:** Sewer  
**Contact:** Brian Houston, PE, LaBella Associates  
**Presenter:** Hank Perkins, Town Manager

**BRIEF SUMMARY:**

LaBella proposed Task 15 will entail that LaBella delivers a needs evaluation, preliminary process selection and process flow diagram, high-level site selection and assessment, and master plan layout of a proposed long-term Wastewater Treatment Plant Solution.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve LaBella Task 15 Wastewater Treatment Plant Master Plan.

**FUNDING SOURCE:**

Anticipated ARPA Reimbursement

**ATTACHMENTS:**

Proposed LaBella Task 15 Wastewater Treatment Plant Master Plan

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of LaBella Task 15 Wastewater Treatment Plant Master Plan.



August 31, 2022

Hank Perkins, Town Manager  
Town of Lake Lure  
2948 Memorial Highway  
Lake Lure, NC 28746

**SUBJECT: Lake Lure On-Call Professional Services  
Task 15 Wastewater Treatment Plant Master Plan**

Dear Hank:

LaBella Associates appreciates the opportunity to continue to work with the Town of Lake Lure (Town) on this project. We hope to continue the ongoing relationship as we work with you through your various engineering needs. We have previously provided an engineering services agreement, and this work would be performed under that agreement. This proposal letter provides a scope of work and budget to provide the Task 15 deliverable as described below. The deliverable will consist of a needs evaluation, preliminary process selection and process flow diagram, high-level site selection and assessment, and master plan layout of a proposed long-term Wastewater Treatment Plant (WWTP) solution for the Town of Lake Lure.

Specifically, the proposed Work will consist of the following:

- A. Evaluate long-term (year 2050) capacity needs for the Town. Capacity evaluation will be based on already-available growth projection data and any existing land use plan(s) pertinent to the Town’s existing or anticipated service area. LaBella will coordinate with the Town and Rutherford County to obtain existing information, and identify other available information resources, but will not independently develop any such projections or plans. Anticipated character of wastewater flows will be based on those typical of the planned land uses.
- B. Coordinate with NCDEQ NPDES permit staff to identify likely effluent discharge constraints. This is a cursory evaluation and not a permit application. Preliminarily, it is anticipated that the existing outfall location will serve indefinitely, particularly given that this location is the lowest elevation point in the Town’s municipal boundary.
- C. Evaluate and recommend treatment processes to meet the anticipated requirements. Applicable alternatives will be evaluated based on a combination of initial capital cost, and cost and complexity of ongoing operation and maintenance. LaBella will consult with Town personnel regarding the pros and cons of alternatives being considered, prior to finalizing a recommendation.
- D. In conjunction with Town personnel, investigate sites (no more than 3 contenders anticipated) in near proximity to the Broad River (likely near the existing outfall location) which would support the necessary facilities. Considerations anticipated include availability, terrain, elevations, size, cost, etc. No survey or geotechnical work is included, but LaBella will collect in incorporate conclusions as may be made from available data (GIS, etc) which may provide insight. The Town will handle all property-owner interactions, but LaBella can assist on a Time & Materials basis upon request.
- E. Prepare a sizing and layout on the preferred / likely site for the anticipated facilities, considering current setback requirements, usable area (i.e., due to floodplain, terrain, etc.), accessibility and neighboring use impacts, etc.

Deliverables from the above efforts will be assembled into a report with exhibits as needed to clearly convey and memorialize conclusions. LaBella will present the report to the Town Council in public meeting upon request. Schedule is anticipated as follows:

Needs Evaluation (including NPDES Investigation) .....	6 weeks from NTP
Treatment Process Recommendation .....	4 weeks thereafter
Sites Evaluation .....	6 weeks thereafter
Final Document.....	4 weeks thereafter
Presentation to Council .....	upon request

This proposal is submitted as a lump sum in the amount of **\$85,000**. LaBella will continue to submit monthly invoices that track the percent complete for each lump sum task. Invoices are payable within 30 days of receipt by the Town.





Permitting and other regulatory fees may be paid directly the Town, or by LaBella upon the respective submissions (if applicable) and reimbursed at cost but are not included in the above Fee. Related out-of-scope

**Conclusion**

Brian Houston, P.E. will continue to serve as LaBella’s Program Manager for this contract, providing direction and oversight for other staff assigned to specific tasks under this contract. Brian Houston will also serve as the Project Manager for this particular Task and will integrate the activity of this Task into the Program Schedule and associated Tri-Weekly meetings. Keith Garbrick will continue to serve as the Principal-In-Charge. Other staff assigned to this contract shall have appropriate experience for the assigned task.

If this proposal is acceptable to the Town, please sign this proposal on the signature line below to authorize the scope defined in this proposal and return one copy to us. We appreciate the opportunity to continue our relationship with the Town of Lake Lure. If you have any questions or need additional information, please call me directly at (704) 941-2110.

Sincerely,  
**LaBella Associates, P.C.**

Brian Houston, P.E.  
Water/Wastewater Market Leader

**Town of Lake Lure, North Carolina**

By: \_\_\_\_\_  
*Authorized Signature*

Title \_\_\_\_\_

Date \_\_\_\_\_

**LAKE LURE TOWN COUNCIL  
AGENDA REQUEST FORM  
Meeting Date: October 11, 2022**

**SUBJECT:** LaBella Task 16 Deep Water Launch Permitting

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** E  
**Department:** Parks, Recreation, and Lake  
**Contact:** Brian Houston, PE, LaBella Associates  
**Presenter:** Dean Givens, Parks, Recreation, and Lake Director

**BRIEF SUMMARY:**

LaBella proposed Task 16 enables LaBella to assist the Town Parks, Recreation, and Lake Department with obtaining permits to complete the deep water launch project. The deep water launch is a three phase project that will provide lake access when the lake is drawn down for infrastructure project construction.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve LaBella Task 16 Deep Water Launch Permitting.

**FUNDING SOURCE:**

Anticipated ARPA Reimbursement

**ATTACHMENTS:**

Proposed LaBella Task 16 Deep Water Launch Permitting

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of LaBella Task 16 Deep Water Launch Permitting.



October 7, 2022

Hank Perkins, Town Manager  
Town of Lake Lure  
2948 Memorial Highway  
Lake Lure, NC 28746

**SUBJECT: Lake Lure On-Call Professional Services  
Task 16 Deep Water Access Permitting**

Dear Hank:

LaBella Associates appreciates the opportunity to continue to work with the Town of Lake Lure (Town). We hope to continue the ongoing relationship as we work with you through your various engineering needs. We have previously provided an engineering services agreement (Contract), and this work would be performed under that agreement. This proposal letter provides a scope of work and budget to provide the Task 16 deliverable as described below. The deliverable will consist of completed permitting application documents submitted to the US Army Corps of Engineers in pursuit of approval of the pending Deep Water Access construction.

Specifically, the proposed Work will consist of the following:

- A. Assist in Permit package or Pre-Construction Notification (PCN) preparation and submittal to pertinent agencies for regulatory permit authorizations required by USACE and/or NCDEQ in support of the Project. Permit authorizations may include, but are not limited to the following:
  - 1. United States Army Corps of Engineers (USACE): Any disturbance to USACE regulated wetlands is anticipated to be covered by a Nationwide Permit (NWP) 39 with a Pre-construction Notice (PCN). If the final Project plans exceed any of the NWP PCN thresholds or cannot meet all the conditions listed in the NWP, additional permitting may be required.
  - 2. North Carolina Department of Water Resources (NCDWR): A 401 Individual Permit and water quality certification will be required for disturbance within the state Trout Buffer. This process is largely concurrent with the USACE NWP 39; however, additional erosion and sediment control measures and consulting may be required as permit conditions.

LaBella recognizes the urgency of this permitting need, anticipating construction to begin with the upcoming Lake drawdown occurring in January 2023. We will expedite our efforts, targeting submission to USACE and NCDWR by October 31, 2022. Ideally, we anticipate issuance of the permit by December 1, 2022 and we will urge the responding agencies to do so, but we cannot be certain of their responsiveness.

This proposal is submitted as a Time-and-Materials Task with a budget of **\$9,500**, billed at LaBella's current rates for this Contract (see attached rate table), invoiced monthly. Invoices are payable within 30 days of receipt by the Town. Permitting and other regulatory fees may be paid directly to the Town, or by LaBella upon the respective submissions (if applicable) and reimbursed at cost but are not included in the above Fee.

#### **Conclusion**

Brian Houston, P.E. will continue to serve as LaBella's Program Manager for this contract, providing direction and oversight for other staff assigned to specific tasks under this contract. Eric Prunchak will manage the permitting task, and Brian will integrate the activity of this Task into the Program Schedule and associated Tri-Weekly meetings. Keith Garbrick will continue to serve as the Principal-In-Charge. Other staff assigned to this contract shall have appropriate experience for the assigned task.

If this proposal is acceptable to the Town, please sign this proposal on the signature line below to authorize the scope defined in this proposal and return one copy to us. We appreciate the opportunity to continue our relationship with the Town of Lake Lure. If you have any questions or need additional information, please call me directly at (704) 941-2110.



Sincerely,  
LaBella Associates, P.C.

Brian Houston, P.E.  
Water/Wastewater Market Leader

Town of Lake Lure, North Carolina

By: \_\_\_\_\_  
*Authorized Signature*

Title \_\_\_\_\_

Date \_\_\_\_\_



LABELLA ASSOCIATES  
Lake Lure ON-CALL ENGINEERING SERVICES

RATE SCHEDULE FOR HOURLY + EXPENSES TASKS  
JANUARY 1, 2022 - DECEMBER 31, 2022

<u>CLASSIFICATION</u>	<u>BILLING RATE</u>
Principal	\$240.00/hour
Project Manager	\$220.00/hour
Senior Engineer	\$175.00/hour
Senior Project Engineer	\$160.00/hour
Project Engineer	\$140.00/hour
Design Engineer	\$125.00/hour
GIS Analyst	\$135.00/hour
Senior Engineering/GIS Technician	\$105.00/hour
Engineering Technician	\$120.00/hour
Construction Inspector	\$110.00/hour
Engineering Co-op	\$90.00/hour
Clerical	\$90.00/hour
Mileage	at current IRS rate
Expenses	at cost
Sub-consultants	at cost plus 10 percent

**LAKE LURE TOWN COUNCIL**  
**AGENDA REQUEST FORM**  
**Meeting Date:** October 11, 2022

**SUBJECT:** Resolution No. 22-10-11 Declaring Fire Department Pump Surplus and Authorizing Transfer to Hankins-North Folk Volunteer Fire Department

**AGENDA INFORMATION:**

**Agenda Location:** Consent  
**Item Number:** F  
**Department:** Fire Department  
**Contact:** Dustin Waycaster, Fire Chief  
**Presenter:** Dustin Waycaster, Fire Chief

**BRIEF SUMMARY:**

The Lake Lure Fire Department has a portable pump for a fire boat that is no longer in use. The Department has been contacted by the Hankins-North Folk Volunteer Fire Department expressing interest in acquiring the pump. North Carolina General Statute 160A-274 authorizes the donation of personal property to other governmental units. Resolution No. 22-10-11 declares the pump as surplus and allows for the Town Manager to authorize donation of the pump to the Hankins-North Folk Volunteer Fire Department in accordance with G.S. 160A-274.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt Resolution No. 22-10-11 Declaring Fire Department Pump Surplus and Authorizing Transfer to Hankins-North Folk Volunteer Fire Department

**ATTACHMENTS:**

North Carolina General Statute 160A-274; Portable Pump Information; Resolution No. 22-10-11 Declaring Fire Department Pump Surplus and Authorizing Transfer to Hankins-North Folk Volunteer Fire Department

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends adoption of Resolution No. 22-10-11 Declaring Fire Department Pump Surplus and Authorizing Transfer to Hankins-North Folk Volunteer Fire Department

**§ 160A-274. Sale, lease, exchange and joint use of governmental property.**

(a) For the purposes of this section, "governmental unit" means a city, county, school administrative unit, sanitary district, fire district, the State, or any other public district, authority, department, agency, board, commission, or institution.

(b) Any governmental unit may, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.

(c) Action under this section shall be taken by the governing body of the governmental unit. Action hereunder by any State agency, except the Department of Transportation, shall be taken only after approval by the Department of Administration. Action with regard to State property under the control of the Department of Transportation shall be taken by the Department of Transportation or its duly authorized delegate. Provided, any county board of education or board of education for any city administrative unit may, upon such terms and conditions as it deems wise, lease to another governmental unit for one dollar (\$1.00) per year any real property owned or held by the board which has been determined by the board to be unnecessary or undesirable for public school purposes. (1969, c. 806; 1971, c. 698, s. 1; 1973, c. 507, s. 5; 1975, c. 455; c. 664, s. 9; c. 879, s. 46; 1977, c. 464, s. 34; 2001-328, s. 6.)

# Portable Pump Information

- Portable Pump made by Champion Hercules
- Darley Pump Model HE64R Serial # 73212
- Rotax Motor 5490120.
  
- Rating of GPM's unknown
  
- Hankins-North Folk VFD is interested in the Pump For \$200.





**RESOLUTION NO. 22-10-11**

**RESOLUTION BY TOWN OF LAKE LURE TOWN COUNCIL DECLARING FIRE DEPARTMENT PUMP SURPLUS AND AUTHORIZING TRANSFER TO HANKINS-NORTH FOLK VOLUNTEER FIRE DEPARTMENT**

**WHEREAS**, North Carolina General Statute 160A-274 authorizes the conveyance of personal property between governmental units with or without financial consideration; and

**WHEREAS**, The Town of Lake Lure Fire Department possesses a Champion Hercules Portable Pump that is no longer of use to the Town; and

**WHEREAS**, Hankins-North Fold Volunteer Fire Department has expressed interest in obtaining the Portable Pump from the Town.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Lake Lure, North Carolina:

**Section 1.** The Town of Lake Lure Town Council hereby declares the Lake Lure Fire Department's Champion Hercules Portable Pump as surplus personal property.

**Section 2.** The Town of Lake Lure Town Council grants authorization for the Town Manager to dispose of the surplus property in accordance with G.S. 160A-274.

**Section 3.** The Town Manager will execute the disposal of the Portable Pump in accordance with G.S. 160A-274 and convey the property to Hankins-North Fold Volunteer Fire Department for the price of \$200.

**READ, APPROVED, AND ADOPTED** this 11<sup>th</sup> day of October, 2022.

ATTEST:

\_\_\_\_\_  
Olivia Stewman, Town Clerk

\_\_\_\_\_  
Mayor Carol C. Pritchett

**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM**

**Meeting Date:** October 11, 2022

**SUBJECT:** Resolution No. 22-12-13A Dredging Grant

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** G  
**Department:** Parks, Recreation, and Lake  
**Contact:** Dana Bradley, Parks, Recreation, and Trails Coordinator  
**Presenter:** Dana Bradley, Parks, Recreation, and Trails Coordinator

**BRIEF SUMMARY:**

Resolution No. 22-12-13A provides Board approval for applying for the 2023 dredging grant and requesting that State of North Carolina to provide financial assistance to the Town of Lake Lure for the Town of Lake Lure General Navigation Dredging Project in the amount of \$750,000 or 75 percent of project construction cost.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt Resolution No. 22-12-13A.

**ATTACHMENTS:**

Resolution No. 22-12-13A

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the adoption of Resolution No. 22-12-13A.

## **Resolution No. 22-12-13A**

**WHEREAS**, the Town of Lake Lure Board of Commissioners desires to sponsor, the Town of Lake Lure General Navigation Dredging Project. This project is projected to remove approximately 40,000 cubic yards of sediment via dredging from the Broad River and Lake Lure, improving general navigation and boater safety in an area of the lake that experiences significant impact from upstream sedimentation, impeding access to the Town marina and public launch ramp.

### **NOW, THEREFORE, BE IT RESOLVED THAT:**

- 1) The Board requests the State of North Carolina to provide financial assistance to the Town of Lake Lure for the Town of Lake Lure General Navigation Dredging Project in the amount of \$ 750,000 or 75 percent of project construction cost, whichever is the lesser amount;
- 2) The Board assumes full obligation for payment of the balance of project costs;
- 3) The Board will obtain all necessary State and Federal permits;
- 4) The Board will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.
- 5) The Board will supervise construction of the project to assure compliance with permit conditions and to assure safe and proper construction according to approved plans and specifications;
- 6) The Board will obtain appropriate easements, rights-of-way or suitable dredge material disposal areas that may be necessary for the construction and operation of the project without cost or obligation to the State;
- 7) The Board will ensure that the project is open for use by the public on an equal basis with limited restrictions (if on public property);
- 8) The Board will hold the State harmless from any damages that may result from the construction, operation and maintenance of the project;
- 9) The Board accepts responsibility for the operation and maintenance of the completed project.

Adopted by the Town of Lake Lure Board of Commissioners this 11<sup>th</sup> day of October, 2022.

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Olivia Stewman, Town Clerk

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Mayor Carol C. Pritchett

**LAKE LURE TOWN COUNCIL  
REQUEST FOR BOARD ACTION  
Meeting Date: October 11, 2022**

**SUBJECT:** Tree Removal from within 995' boundary request – lot 3 on Chapel Point Road (Parcel #1617657)

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** H  
**Department:** Community Development  
**Contact:** Mike Williams, Community Development Director  
**Presenter:** Mike Williams, Community Development Director

**BRIEF SUMMARY:**

Bruce Sutton, of 337 Snug Harbor Circle, has requested permission to remove a large fallen tree from the lake front. The tree fell from and is fallen within the Town's 995' lake boundary and requires the approval of Town Council to remove. The upland property where the tree had stood appears to be on the property line between Mr. Sutton's parcel #217276 and Gerald Fussell's parcel #225100. Community Development staff visited the site on September 29<sup>th</sup> to conduct an inspection and evaluation of the fallen tree. Observed large deciduous tree that apparently fell due to rain-saturated soil and high winds during the early September storms. Mr. Sutton's parcel is an undeveloped, very small lake-access parcel with approximately 10' shoreline, across Snug Harbor Circle from his house. Mr. Fussell's parcel contains his house and a dock. The tree fell across the Fussell dock but there is no obvious damage other than access to the dock is blocked by the tree. CDD staff observed no increased erosion or shore stabilization concerns relating to removing the tree as long as the stump remains or the hole is filled and stabilized with plantings.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve/deny the request to remove the fallen tree with requirement that either the tree stump remain or hole be filled and stabilized with plantings.

**ATTACHMENTS:**

Photographs of tree and copy of request from property owner/

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Community Development Director Michael Williams evaluated the tree and recommends that approval be granted for removal of the fallen tree.





**LAKE LURE TOWN COUNCIL  
AGENDA REQUEST FORM  
Meeting Date: October 11, 2022**

**SUBJECT:** Budget Amendment #343 for Video Production

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** I  
**Department:** Communications / Finance  
**Contact:** Stephen Ford, Finance Director  
**Presenter:** Stephen Ford, Finance Director

**BRIEF SUMMARY:**

Budget amendment in the amount of \$30,000 to fund professionally produced videos for the Town, residents, and visitors regarding the Lake Use Regulations, boater safety, and Town board guidelines and responsibilities. There was Council consensus to support the video production project at the September 28 work session meeting.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve Budget Amendment #343 for Video Production.

**FUNDING SOURCE:**

Transfer from fund balance

**ATTACHMENTS:**

Budget Amendment #343 for Video Production

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of Budget Amendment #343 for Video Production.

**TOWN OF LAKE LURE  
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2023:

**Department:** Communications

**Purpose:** In order to provide funding for video production promoting The Town of Lake Lure and providing public service information, the following is requested:

**Section 1.** To amend the General Fund, the expenditures are to be changed as follows:

<b>Line Item</b>	<b>Account Number</b>	<b>Amount Decrease</b>	<b>Amount Increase</b>	<b>Amended Budget</b>
585	10-492000		\$37,500	\$53,000

To provide the additional expenditures for the above, the following revenues will be increased:

Account Name: **Transfer From Fund Balance**  
Account Number: **10-398604**  
Amount: **\$ 37,500**

**Section 2.** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Date

**Section 3.** Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.



**LAKE LURE TOWN COUNCIL  
AGENDA ITEM REQUEST FORM**

**Meeting Date:** October 11, 2022

**SUBJECT:** Approve Annual Addendum to the County Service District Contract

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** J  
**Department:** Fire and Emergency Management  
**Contact:** Dustin Waycaster, Fire Chief  
**Presenter:** Dustin Waycaster, Fire Chief

**BRIEF SUMMARY:**

Rutherford County and the Lake Lure Fire Department entered into a County Service District Contract in 2017. The County recently sent an annual addendum to the Contract which extends the Contract through June 2023. Additionally, the addendum notes that the County agrees to pay the Lake Lure Fire Department \$10,007 in accordance with Section 1 of the Contract.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To Approve Annual Addendum to the County Service District Contract.

**ATTACHMENTS:**

Original 2017 County Service District Contract; 2022 Annual Addendum to the County Service District Contract

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of Approve Annual Addendum to the County Service District Contract.

## COUNTY SERVICE DISTRICT SERVICE CONTRACT

This County Service District Service Contract (hereafter referred to as the "Contract"), made and entered into this the 1st day of July, 2017, by and between the County of Rutherford, a political subdivision of the State of North Carolina, (hereinafter referred to as the "County"), and Lake Lure Fire Department, a municipal fire department of the Town of Lake Lure, (hereinafter referred to as the "Fire Department");

### WITNESSETH:

THAT WHEREAS, Chapter 153A, Article 16 of the North Carolina General Statutes provides that counties shall provide, maintain or let contracts for the services for which the resident of the district are being taxed within a reasonable time after the effective date of the definition of the district; and

WHEREAS, the County may levy and collect taxes for the use and benefit of the citizens in a designated county service district; and

WHEREAS, the Fire Department provides fire protection and other emergency services for a Town that is a municipal corporation established under the laws of the State of North Carolina and which is designated by the County as a service district for fire protection services pursuant to North Carolina General Statutes Chapter 153A, Article 16 (hereafter referred to as the "Service Area"); and

WHEREAS, the County desires to enter into this Contract with the Fire Department to enable the Fire Department to provide fire protection and emergency services in the Service Area; and

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable considerations, the parties hereto contract and agree as follows:

1. For their services, County agrees to pay to Fire Department an amount as set forth in the Addendum to the County Service District Contract attached hereto and made a part hereof. The amount therein shall reflect the annual budget of the County for the Service Area, to be paid as follows: County shall remit to Fire Department by the final day of each month the sum equivalent to one-twelfth (1/12<sup>th</sup>) of the full amount of the annual budget for the fiscal year in effect for the Term as defined in Paragraph 20 hereinbelow.
2. Such funds paid to the Fire Department by the County shall be used for fire protection and emergency services as may be permitted under Chapter 153A, Article 16 of the North Carolina General Statutes, including but not limited to fire department operations, fire protection and emergency services in the Service Area and other areas of response as dispatched and to meet the standards established by this agreement.
3. The Fire Department shall furnish fire protection and any other services described in the attached addendum(s) within their Service Area and other areas within Rutherford County as dispatched by the County and shall provide the necessary equipment, personnel, and those things necessary for furnishing such protection in the service area. The services shall be in accordance with minimum standards set forth in this agreement and all future amendments. The Fire Department shall furnish said fire protection without charge, except as otherwise provided by law, to all persons and property located in the service area in an efficient and workmanlike manner. This provision shall not prohibit the Fire Department from entering into contracts with the Federal, State, or local governments or private entities for the provision of emergency protection services for a fee. Fire Departments are also not prohibited from recouping the cost of hazardous materials and false alarm responses.
4. RESERVED
5. It is further agreed that each year the Fire Department will present the County with that portion of the audit for the Town relating to the Fire Department no later than the 31<sup>st</sup> day of December following the conclusion of the fiscal year.
6. If the Fire Department fails and/or refuses to provide fire protection or any other emergency services as contemplated in the Contract and, after an investigation, the Rutherford County Fire

Marshal's Office certifies to the County Manager that the Fire Department has failed and/or refused to provide fire protection or any other emergency services contemplated in the Contract, the County, at the direction of the County Manager, has a right to withhold any and all funds until a resolution is made.

7. The Fire Department shall maintain a minimum of 9S rating or better with the North Carolina Department of Insurance, State Fire Marshal's Office. The Fire Department shall continuously comply with all applicable laws, ordinances, and State regulations pertaining to Emergency Services.
8. The Fire Department shall submit a copy of the State Fire Incident Report (current edition) of all emergency responses to the Rutherford County Fire Marshal's Office.
9. The Fire Department shall provide to the Rutherford County Fire Marshal's Office, annually, a current and complete roster of members of the Fire Department to include personal contact numbers for the Chief, any Assistant Chiefs, and such other executive officers of the Fire Department as the Fire Department may establish within its own governance.
10. The Fire Department agrees to provide mutual and automatic aid services to other emergency services providers within the County of Rutherford in accordance with the provisions of the Rutherford County Fire Communications Handbook. The Fire Department understands that other agencies will maintain their own liability policies and be responsible for their own expenses. The Fire Department further understands that it will be responsible for its own expenses while providing mutual aid to another agency.
11. The following minimal performance standards are agreed upon by the County and the Fire Department and are a part of this Contract:

(a) Dispatching Protocols

The Fire Department shall comply with the Rutherford County dispatching protocols and policies, including the Rutherford County Communications Handbook.

(b) Response Time

The Fire Department should have the goal of having an average response time (time of dispatch until time of arrival) of 14 minutes or less for structural fire calls within the recognized Insurance District.

(c) Manpower on Scene

The Fire Department should have adopted standard operating guidelines that address the appropriate number of firefighters needed on all type fire calls. The National Incident Management System shall be used at all incidents to manage personnel.

(d) Training

The Fire Department shall have the minimum standard training requirements set forth by the State of North Carolina for providing fire and emergency services provided by the Fire Department.

(e) Reports

The Fire Department shall keep all records on site for a minimum period of seven (7) years. All State and county required reports and rosters shall be submitted by the requested deadline.

(f) Emergency/Disaster Response

The Fire Department shall follow the Rutherford County Emergency Operations Plan when responding to an emergency or disaster.

(g) State of Emergency

The County requests that the Fire Department, when available, assist with the following services, but not limited to, before, during, and following times of emergency/disaster: 1) Debris Removal; 2) Debris Clearance; 3) Traffic Control; 4) Alert and Notification; 5) Search and Rescue; 6) Evacuation; and 7) other life saving and property protection measures as necessary. All operations shall be in accordance with the Rutherford County Emergency Operations Plan and the Rutherford County Emergency Management Ordinance.

(h) Emergency Medical Services- First Responders

If the Fire Department provides Emergency Medical Services assistance, it shall be done in accordance with the rules set forth by the Rutherford County Department of Emergency Services as attached in the First Responder Services Addendum attached hereto and made a part hereof by reference or as they may be amended from time to time.

12. This agreement shall become effective as of the first day of July, 2017.
13. This agreement may not be transferred or assigned by the Fire Department, nor may the services contracted for herein be subcontracted to other parties.
14. This Contract may be terminated by either party upon advance written notice to the other party, served upon the other party by certified mail at least ninety (90) days prior to termination. Failure of the County and the Fire Department to agree upon the amount of funding shall terminate this Contract without any advanced written notice.
15. Any notice required herein shall be directed to the parties as follows:

TO THE COUNTY:  
County of Rutherford  
ATTN: County Manager  
289 North Main Street  
Rutherfordton, NC 28139  
Phone: 828-287-6045

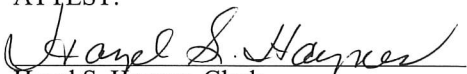
TO THE FIRE DEPARTMENT:  
Name: RON MORGAN  
ATTN: Fire Chief  
Address: PO BOX 255  
Address: LAKE LURE NC 28746  
Phone: 828 625-9333

16. This document together with any attached exhibits or addenda constitute the entire Contract between the parties hereto and may only be modified or amended by a written mutual agreement signed by all parties hereto.
17. This Contract is not intended to serve for the benefit of any third party. The rights and obligations contained herein belong exclusively to the entities which are parties hereto and no third party shall rely upon anything contained herein as a benefit to that third party.
18. No portion of this Contract shall be deemed to constitute a waiver of any immunities which the County or the Fire Department or their respective officers or employees may possess, nor shall any portion of this Contract be deemed to have created a duty of care on the part of either party to any persons not a party to this Contract.
19. No portion of this Contract shall be deemed to create an obligation of the part of County or Fire Department to expend funds not otherwise appropriated in each succeeding year.
20. The term of this Contract shall be as set forth in the Addendum to the County Service District Contract attached hereto and made a part hereof (hereinafter "Term"). This Term may be extended by execution of the parties hereto of further addenda to this Contract. The parties hereto agree that there is no limit to the number of times this Contract may be renewed or extended in this manner so long as permitted by law and all parties agree thereto.

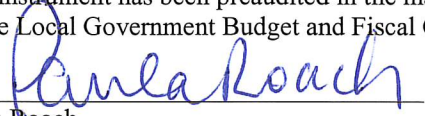
IN TESTIMONY WHEREOF, the County has caused this Contract to be executed by the Chairman of the Board of County Commissioners and attested by the Clerk of the Board of County Commissioners, and the Fire Department has caused this instrument to be signed in its name by its President, attested by its Secretary, all by the authorization of its Board of Directors duly given.

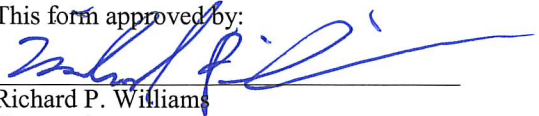
RUTHERFORD COUNTY, a municipal corporation

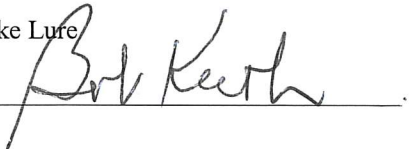
BY:   
Bryan King, Chairman  
Board of County Commissioners

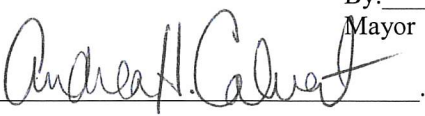
ATTEST:  
  
Hazel S. Haynes, Clerk  
Board of County Commissioners

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

  
Paula Roach  
County Finance Officer

This form approved by:  
  
Richard P. Williams  
County Attorney

Town of Lake Lure  
By:   
Mayor

Attest:   
Clerk

**ANNUAL ADDENDUM TO THE  
COUNTY SERVICE DISTRICT CONTRACT**

This Addendum, made and entered into this the 1<sup>st</sup> day of July, 2022, by and between the County of Rutherford, a political subdivision of the State of North Carolina, hereinafter referred to as the County, and Lake Lure Fire Department, Inc., hereinafter referred to as the Fire Department;

WITNESSETH:

THAT, WHEREAS, the County and the Fire Department entered into a County Service District Service Contract on the 1<sup>st</sup> day of July, 2017 (hereinafter "Contract"); and

WHEREAS, the Contract provides that its terms may be extended by the parties executing an addendum to that effect; and

WHEREAS, the parties hereto desire to extend the Contract as stated herein.

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable considerations, the parties hereto contract and agree as follows:

1. Pursuant to Paragraph 21 of the Contract, the term of the contract shall be renewed and/or extended to run from the first of July, 2022 through the final day of June, 2023.
2. The County agrees to pay to Fire Department the amount of Ten Thousand and Seven Dollars (\$10,007), which amount shall reflect the annual budget of the County for the designated county fire protection service district, to be paid in accordance with the terms of Section 1 of the Contract.
3. All other terms of the Contract are hereby confirmed.

IN TESTIMONY WHEREOF, the County has caused this Contract to be executed by the Chairman of the Board of County Commissioners and attested by the Clerk of the Board of County Commissioners, and the Fire Department has caused this instrument to be signed in its name by its President, attested by its Secretary, all by the authorization of its Board of Directors duly given.

RUTHERFORD COUNTY, a municipal corporation

BY: \_\_\_\_\_  
Steve Garrison, County Manager

ATTEST:

\_\_\_\_\_  
Hazel S. Haynes, Clerk  
Board of County Commissioners

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

This form approved by:

\_\_\_\_\_  
Paula Roach, County Finance Officer

\_\_\_\_\_  
Richard P. Williams, County Attorney

Fire Department  
By: \_\_\_\_\_  
President\Mayor

Attest:  
\_\_\_\_\_  
Secretary

**IX**  
**UNFINISHED**  
**BUSINESS**

# X

## NEW BUSINESS

- A. Ordinance No. 22-10-11 Amending Code of Ordinances Section 4-2. Dangerous dogs; barking; leash requirements.
- B. Consider Adoption of Comprehensive Parks and Recreation Master Plan/Open Space Plan Updates
- C. Consider Approval of Basic Facts and Assurances Submitted by Destination by Design
- D. Consider the Adoption of the Foothills Regional Comprehensive Transportation Plan and Endorsing the Lake Lure Section of the Plan to Rutherford County
- E. LaBella Task 17 AIA Preliminary Project Scope
- F. Consider Approval of Budget Amendment #344 for Road and Sinkhole repair at 276 and 284 Burnt Ridge Road
- G. Request for Permission to use Reimbursement of American Rescue Plan Act (ARPA) Funds for SCADA System for Sewer Project
- H. Duke Energy Power Purchase Agreement



**LAKE LURE TOWN COUNCIL**  
**AGENDA REQUEST FORM**  
**Meeting Date: October 11, 2022**

**SUBJECT:** Ordinance No. 22-11-10 Amending Code of Ordinances Section 4-2. Dangerous dogs; barking; leash requirements.

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** A  
**Department:** Administration  
**Contact:** Hank Perkins, Town Manager  
**Presenter:** Hank Perkins, Town Manager

**BRIEF SUMMARY:**

During the September 13<sup>th</sup> regular meeting, Ordinance No. 22-09-13 Amending Code of Ordinances Section 4-2. Dangerous dogs; barking; leash requirements. was adopted under the consent agenda. There has since been concerns expressed regarding the amended ordinance. The purpose of Ordinance No. 22-11-10 is to re-amend Code of Ordinances Section 4-2 and further specify leash requirements while increasing ambiguity in terms of leash length limits.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt Ordinance No. 22-11-10 Amending Code of Ordinances Section 4-2. Dangerous dogs; barking; leash requirements.

**ATTACHMENTS:**

Ordinance No. 22-11-10 Amending Code of Ordinances Section 4-2. Dangerous dogs; barking; leash requirements.

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of Ordinance No. 22-11-10 Amending Code of Ordinances Section 4-2. Dangerous dogs; barking; leash requirements.

**ORDINANCE NUMBER 22-10-11**

**AN ORDINANCE AMENDING CODE OF ORDINANCES SECTION 4-2(C).  
DANGEROUS DOGS; BARKING; LEASH REQUIREMENTS.**

**WHEREAS**, Section 4-2(c) of the Town of Lake Lure Code of Ordinances establishes leash requirements for Town owned parcels; and

**WHEREAS**, The Town of Lake Lure find it necessary to clarify the interpretation of proper restraint by a leash; and

**WHEREAS**, It is within the best interest of the Town of Lake Lure and Lake Lure residents that leash requirements are reasonable and comprehensible.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA, MEETING IN REGULAR SESSION AND WITH A MAJORITY OF TOWN COUNCIL VOTING IN THE AFFIRMATIVE.**

**SECTION ONE.** The Town of Lake Lure Code of Ordinances Section 4-2(c) is hereby amended as follows:

[ADDITIONS TO TEXT ARE UNDERLINED; DELETIONS ARE ~~STRUCK THROUGH~~]

**Sec. 4-2. Dangerous dogs; barking; leash requirements.**

(c) It shall be unlawful for any person owning, having possession, charge, care, custody or control of a dog to allow such dog to enter any town owned parcels, including, but not limited to, Lake Lure Town Hall, Washburn Marina, Morse Park, Dittmer Watts Nature Trail and Lake Lure Greenspace without being properly restrained by a visible leash not exceeding six feet in length secured by a leash, lead or other means of physical restraint which leash, lead or other means of physical restraint is not harmful or injurious to the dog and which is held by a responsible person capable of physically restraining the dog. This section shall apply to all dogs with the following exceptions:

- (1) Dogs used or being trained for law enforcement by law enforcement officials.
- (2) Service animals, as defined by the Americans with Disabilities Act, used by authorized persons and under the control of such persons.
- (3) Dogs in specified off-leash areas as designated by the town.

- (4) Dogs fulfilling a specific town or public purpose, per authorization from the town.

**SECTION TWO.** This Ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect immediately from after the date of its final passage and adoption.

**READ, APPROVED, AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Olivia Stewman  
Town Clerk

\_\_\_\_\_  
Carol C. Pritchett  
Mayor

Approved as to content & form:

\_\_\_\_\_  
William C. Morgan, Jr.  
Town Attorney

**LAKE LURE TOWN COUNCIL**  
**AGENDA REQUEST FORM**  
**Meeting Date: October 11, 2022**

**SUBJECT:** Consider Adoption of Comprehensive Parks and Recreation Master Plan/Open Space Plan Updates

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** B  
**Department:** Parks, Recreation, and Lake  
**Contact:** Dana Bradley, Parks, Recreation, and Trails Coordinator  
**Presenter:** Dana Bradley, Parks, Recreation, and Trails Coordinator

**BRIEF SUMMARY:**

The Parks, Recreation, and Lake Department has made updates to the Comprehensive Parks and Recreation Master Plan/Open Space Plan. The Plan was last updated in 2014, so recent additions to the Town parks and trails were not represented. New additions and changes to Town parks and recreation assets, updated grant sources and partnerships, and updated future plan recommendations have now been incorporated.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt the Comprehensive Parks and Recreation Master Plan/Open Space Plan Updates.

**ATTACHMENTS:**

Comprehensive Parks and Recreation Master Plan/Open Space Plan Updates

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of the Comprehensive Parks and Recreation Master Plan/Open Space Plan Updates.

# **Parks, Recreation, Trails, and Open Space Plan**



**Adopted on December 11, 2007 by the Lake Lure Town Council**

**Amended on July 14, 2009 by the Lake Lure Town Council Amended**

**on December 13, 2011 by the Town Council**

**Amended on May 13, 2014 by the Town Council**

**Town of Lake Lure  
Parks, Recreation, Trails and Open Space Plan**

**Mayor and Council**

**Carol Pritchett, Mayor  
David Diorio, Mayor Pro tem  
Scott Doster  
Jim Proctor  
Patrick Bryant**



**Town of Lake Lure Parks and  
Recreation Board**

**Jim Walters, Chairman  
Ed Dittmer, Vice Chairman  
Larry Czajkoski  
Moe Bay  
Bill Massey  
Dan Bragdon  
Robin Worcester  
Mark Hoek-Alternate**

**Council Liaison – Scott Doster  
Town Manager – Hank Perkins**

# Town of Lake Lure Parks, Recreation, Trails, and Open Space Plan

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## **Plan Introduction**

Contained herein, is the Town of Lake Lure Parks, Recreation, Trails, and Open Space Plan. This is the first plan developed exclusively for the Town of Lake Lure specifically targeting the topics of parks and recreation. Development of this plan initially involved approximately one year of documenting and analyzing data, interviewing town personnel, documenting and analyzing facilities, conducting a survey of citizens, and the work of a volunteer Parks and Recreation Board that is committed to providing quality parks and recreation facilities and activities to the citizens of Lake Lure and Rutherford County. This plan has been updated five times since first adopted by the Lake Lure Town Council in December of 2007.

Currently, the Town of Lake Lure provides passive recreation opportunities for citizens and visitors to Lake Lure and Rutherford County, as well as Polk County, which is located less than a quarter mile from the Town's boundaries. Passive recreation means that local government provides parks and recreation facilities and areas for individual usage, but does not offer programming.

Statistics indicate that during the last census period (2010-2020) Lake Lure and Chimney Rock Township have experienced a very high growth rate in comparison to other municipalities in Rutherford County. In addition, Lake Lure experiences a very high seasonal population from May through October. How does this affect Lake Lure's parks and recreation? As the population of Lake Lure and Rutherford County continues to grow, additional burdens are being placed upon the Town of Lake Lure to provide recreational services not only for its citizens, vacationers, and other visitors, but also for those in outlying areas of Rutherford, Polk, and Henderson Counties that utilize Lake Lure's park and recreation areas and facilities. Through this planning process, it is envisioned that Lake Lure will be able to meet current and future needs for parks and recreation. The Rutherford County Tourism Development Authority (TDA) is attempting to take some of the resource load off the municipalities with the creation of Rutherford Bound. With Rutherford Bound, all of the local government entities within Rutherford County have begun to work together to offer more diverse types of recreation.

## **Purpose and Scope**

This planning process began from a 2001 recommendation in the Rutherford County Land Use Plan update. Issue #5 within the Land Use Plan was "The need for recreational opportunities in Rutherford County". The goal addressed in that issue was "to inventory all facilities, programs and participants throughout the County to determine what needs exist, and determine how those needs are to be addressed". The final recommendation from the Land Use Plan was that "Rutherford County should form a recreation advisory committee consisting of members from various age groups, and recreational backgrounds". This committee would access all programs, participants, and public/private facilities, to determine what needs exist and how Rutherford County can best address those needs. From the committee's recommendation, the Rutherford County Arts, Parks and Recreation Committee was formed. The RCAPRC felt that the inventory of programs and facilities, in conjunction with a Comprehensive Plan, would provide the

necessary framework for Rutherford County to address current and future recreational needs. It was also at this time, that the larger municipalities (Lake Lure, Rutherfordton, Spindale, and Forest City) were offered the opportunity to become actively involved by creating their plans based on the data that the County was accumulating. Lake Lure, Rutherfordton, and Forest City accepted this offer. Lake Lure formed a Parks and Recreation Board, and they became actively involved in the planning process by starting the development of Lake Lure's Parks, Recreation, Trails, Lake, and Open Space Plan.

The main purpose of this document is to provide the Town of Lake Lure with an accurate, usable plan to guide its actions and decisions regarding:

- Future parks and recreation programs and facilities
- Maintenance of existing parks and/or facilities
- Cooperative efforts in meeting recreation needs
- Possible land acquisitions
- Grant funding
- Development of new parks and trails

The Lake Lure Parks, Recreation, Trails, and Open Space Plan is organized into four sections:

- Review of physical, demographic, and historical characteristics
- Inventory and analysis of existing recreation facilities
- Community survey and needs assessment
- Recommendations and implementation

### **Methodology**

From commencement until completion, the work on this plan, as well as the other recreation plans, spanned from the fall of 2006 until the present. The information utilized for this plan was initially gathered from several sources. These sources included the Lake Lure Comprehensive Plan, Town of Lake Lure Recreation Survey, Census Bureau, North Carolina State Data Center, North Carolina Division of Community Assistance, Rutherford County Comprehensive Land Use Plan, Rutherford County Economic Development Department, North Carolina Municipal and County Parks and Recreation Survey, Parks and Recreation volunteers, and Town staff. Additional sources of input through the years since initial adoption have come from a revision to the Town of Lake Lure Comprehensive Plan update and the Morse Park Development Plan, which was adopted in 2018.

Inventory of existing parks and recreation areas and facilities was carried out throughout the planning process. A randomized scientific survey for Lake Lure citizens was developed and performed during the initial planning process in 2006. The survey, along with analysis of existing programming and facilities, and the expertise of town staff and the members of the Lake Lure Parks and Recreation Board was to be the initial basis of this Plan. Obtained from the survey was demographic information, insight as to which opportunities the respondent was currently using, or not using but was interested in, and comments for what the respondent would like to see. Approximately 25% of Lake Lure property owners responded to the survey. An additional user survey was done during the development of the Morse Park Master Plan, which was used, along with resident participation, in plan development.

The Lake Lure Parks and Recreation Board, representing a cross-section of interest and expertise assisted the planner in the preparation of the Plan.

## **Section 1**

### **Review of Physical, Demographic and Historical Characteristics**

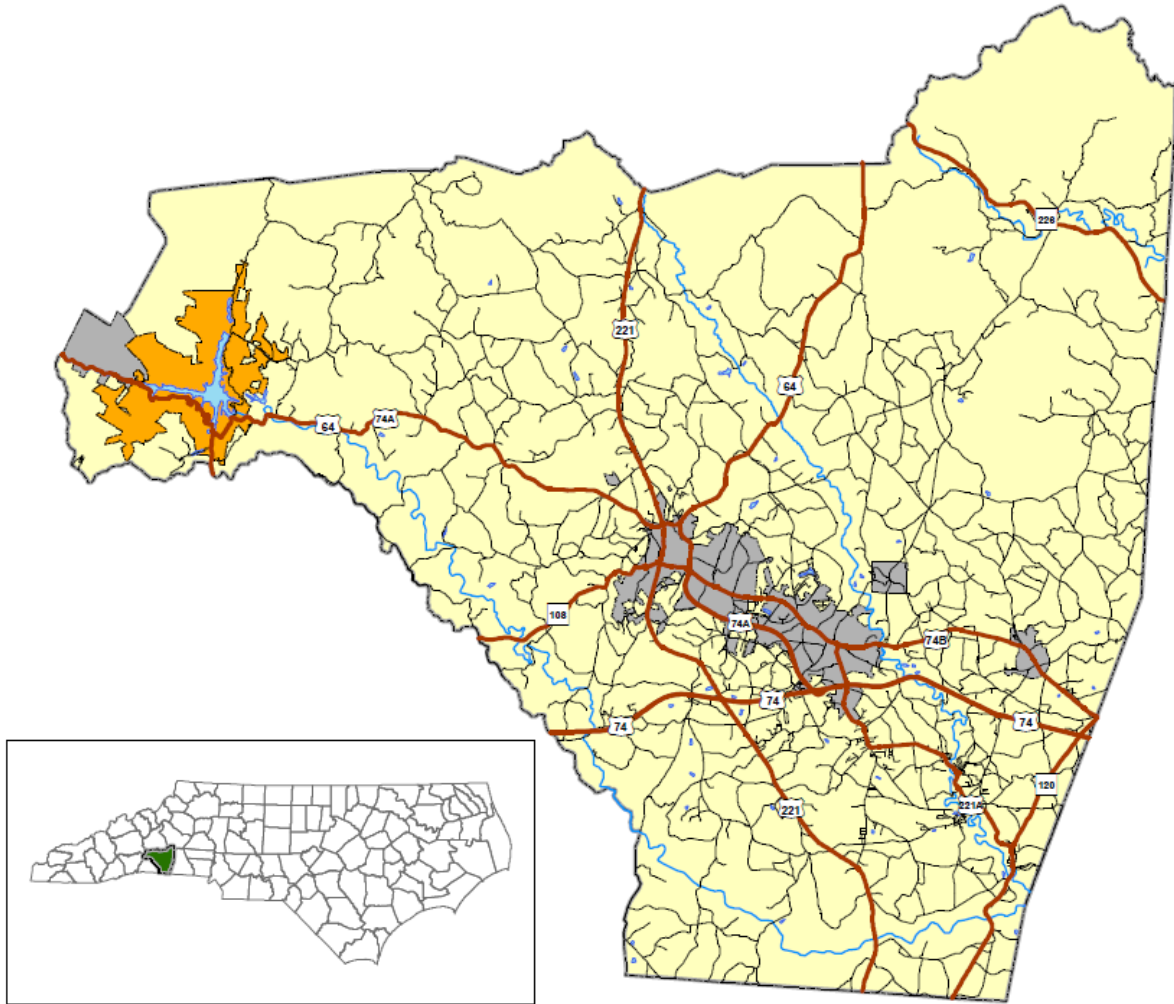


#### **Introduction**





The analysis of the physical, demographic, and economic characteristics of a municipality is very important when planning for future growth and development. This is especially true when considering parks and recreation. By reviewing and analyzing past and present data, and projecting future data, we should be able to determine what impacts the Town of Lake Lure may expect regarding parks and recreation.

# MAP 1

## LOCATOR MAP



### Legend

-  Primary Roads
-  Secondary Roads
-  Major Rivers
-  Water Bodies
-  Lake Lure
-  Municipalities
-  Rutherford County

## **Physical Characteristics**

### **Location**

The Town of Lake Lure is located in the western portion of Rutherford County at latitude 35 degrees, 44 minutes north, and longitude 82 degrees, 23 minutes west at Town Hall. The Town of Lake Lure is located along Highway 64/74A, just east of Chimney Rock Village, and approximately 20 miles northwest of Rutherfordton. Lake Lure is approximately 25 miles southeast of Asheville, 90 miles northwest of Charlotte, and 30 miles north of Spartanburg, South Carolina.

### **Geography**

Rutherford County is located within a geographic zone of North Carolina typically referred to as foothills (gently rolling terrain). However, Lake Lure is located on the western edge of this geographic zone and is more typically mountainous. Elevations within Lake Lure range from approximately 882 feet above sea level at the Lake Lure Wastewater Treatment Plant, to over 3,020 feet above sea level at Rumbling Bald Mountain.

Underlying rock formations are generally gneiss and schist from the Paleozoic Era, and the land cover is that typical of Appalachian hardwood forests. The Town encompasses 13.25 square miles within its municipal boundaries, has 1.13 square miles of lake area, and 20.5 miles of shoreline (based upon current GIS technology). All of Lake Lure is located within the Broad River Basin.

### **Climate**

Lake Lure in Rutherford County is located within the western edge of a climate zone in North Carolina known as the Thermal Belt. Summers in Lake Lure are typically moderately warm and very humid. Winters are moderately cold. Precipitation is evenly distributed throughout the year. According to data collected from the Southeast Regional Climate Center, the average annual temperature is 58 degrees, with an average high temperature of 71 degrees, and an average low temperature of 45 degrees. The highest temperature of 107 was recorded in August 1999. The lowest temperature of -8 degrees was recorded in January of 1982. In the summer months, the average high temperature is 88 degrees, and the average low temperature is 63 degrees. In the winter months, the average high temperature is 53 degrees, and the average low temperature is 28 degrees.

The yearly precipitation average is 50 inches and generally falls evenly throughout the year. The heaviest average monthly rainfall amounts occurred during March (5.26 inches), and January (4.7 inches). The lowest monthly averages occurred during April (3.63 inches), and December (3.76 inches). The average annual snowfall amount is 5.5 inches with the heaviest monthly averages occurring in January (2.9 inches), February (1.4 inches), and March (.9 inches).

### **Existing Land Use**

While most of Rutherford County would be classified as rural, Lake Lure would be predominately classified as developed (urban environment with normal municipal services), urban transitional (outlying municipal areas being developed for urban purposes), and rural. Urban in this case would

mean mainly residential, although Lake Lure has several commercial nodes. Lake Lure has a mix of several residential zoning classifications, and several commercial zoning classifications. The older commercial growth has occurred along US Highway 64/74 A, at the western end of the lake. Newer commercial growth has occurred along NC Highway 9.

## **Future Land Use**

It is anticipated that land uses will continue to intensify within both the municipal boundaries and transitional areas around Lake Lure. Renovation to the wastewater treatment plant and replacement of its collection system will encourage growth. A trend in recent years has been the growth of residential areas just outside the municipal boundaries of Lake Lure. It is anticipated that residential growth will continue to dominate rural areas outside of the municipalities of Rutherford County. It is further anticipated that Lake Lure's population and growth will continue at a high rate over the next ten to twenty years.

## **Floodplains**

The Town of Lake Lure has flood plains that are delineated on the National Flood Insurance Rate Maps. For most locations, these flood-prone areas are within prescribed elevations of known streams or creeks. These maps have been updated using LIDAR (Laser Imaging Detection and Ranging) technology. This could be helpful in the future for creating greenways, blueways, or open spaces along creeks, streams, rivers, and lakes.

## **Infrastructure**

Infrastructure is typically defined as utilities (water, sewer, electricity, gas) and roads.

*Electricity* - Lake Lure is served by the Duke Energy Corporation. The Town of Lake Lure produces electricity at its hydroelectric dam, which it sells to Duke Energy.

*Water* - Lake Lure operates its own water system. The Town has several wells and storage tanks, 23 linear miles of water lines, 378 residential customers, and 74 commercial customers. The Water System has 0.48 million gallons of storage and is capable of producing 0.53 million gallons per day. This system is not available to all citizens within the municipal boundaries, but efforts are underway to increase public water distribution within the Town. Areas in the northern part of the Town, within the Rumbling Bald Resort, are serviced by the Carolina Water System.

*Wastewater* - The Town of Lake Lure operates its own wastewater treatment system. The plant is located below the Lake Lure Dam, and most of the large collection lines are located under the lake. The plant capacity is 0.995 million gallons per day and the average daily usage is 0.300 million gallons per day. There are approximately 20.4 linear miles of service lines serving 859 residential customers, and 128 commercial customers. The system is not available to all citizens within the municipal boundaries, with many residences relying on septic tank systems. The Town of Lake Lure has embarked on a program to replace, over the next few years and in phases, the entire municipal wastewater collection system.

Gas - No public gas lines are located in Lake Lure.

*Streets, Roads, and Sidewalks* - There are a large number of streets and roads within the corporate limits of Lake Lure. US Highway 64/74A, NC Highway 9, Buffalo Creek Road, and Buffalo Shoals Road are State maintained. The rest of the network of streets and roads are maintained by the Town or are privately maintained by either individuals or property owners associations. There are limited sidewalks, all within the Town Center area, consisting of approximately one mile of paver walkway.

## Demographic Characteristics

### Population

According to the latest census data available (2020 US Census), the Town of Lake Lure’s population was 1,365. Chimney Rock Township’s population was 3,067. Rutherford County’s population was 64,444. Over the past 40 years, there have been substantial changes to these populations.

**Table 1: 50 Years of Population Change**

<u>Location</u>	<u>1970 Pop.</u>	<u>1980 Pop.</u>	<u>1990 Pop.</u>	<u>2000 Pop.</u>	<u>2010 Pop.</u>	<u>2020 Pop.</u>
Lake Lure	456	474	747	1,027	1,192	1,365
Chimney Rock Twp.	1,094	1,457	1,700	2,246	2,666	3,067
Rutherford County	47,337	53,787	56,918	62,899	67,810	64,444
Polk County	11,735	12,894	14,416	18,184	20,510	19,328

Lake Lure has 1,365 year-round residents, according to the 2020 census. During the summer and fall, the population is much higher due to tourists and people that live here part-time.

According to 2020 U/S. Census data, Lake Lure’s median age of 62.7 is higher than Rutherford County’s (45.2), and higher than the state average of 38.9.

### Socio-Economic Characteristics

Lake Lure’s largest employers are Rumbling Bald Resort, the Town government, and the Ingles Market located off NC Highway 9. Most employment is in small business and the hospitality tourism industry. Lake Lure is dependent for economic development on tourism and is working hard on developing as a year-round outdoor recreation destination.

The median household income for Lake Lure in 2020 was \$60,882 compared to \$43,183 for Rutherford County, and \$56,642 for North Carolina.

### Historical Characteristics of the Land

Although Rutherford County was officially formed in 1779, there is much history dating back to the pre-revolutionary period. Prior to white settlers, the area was part of the Great Cherokee

Nation. Although Native Americans did not have permanent settlements here, there were many small encampments and trails for travel and trade with lands to the east and the north. Hernando Desoto led a Spanish expedition through Hickory Nut Gorge in 1540. During the mid-1700, settlers from the north, east, and south, began to filter through using the Indians' trails. The new settlers started claiming land, beginning in the 1760's, which led to conflict with the Cherokee. At the time of the initial settlements, what is now Rutherford County was a part of Mecklenburg County. The part of then, Mecklenburg County west of the Catawba River, became Tryon County in 1768. In April of 1779, Lincoln and Rutherford Counties were formed from Tryon County. Rutherford County was named in honor of Brigadier General Griffith Rutherford who fought in the Revolutionary War. The Hickory Nut Gorge became a primary transportation corridor between the foothills and mountains.

The Town of Lake Lure was incorporated in 1927 by an act of the North Carolina General Assembly. Incorporation occurred approximately one year after the construction of the dam that formed the lake. Originally, the lake was built to form a resort community with the dam providing electricity. Lucius Morse, from St. Louis, Missouri was the primary investor in the building of Lake Lure and its incorporation. His wife is credited with naming the lake and town, Lake Lure. In 1965, the Town of Lake Lure acquired the lake and the dam through the sale of revenue bonds. Over time, Lake Lure has evolved into a large municipality (square mileage) with a large resort on the northeast side and a newly formed state park on the western edge. The development of the Rumbling Bald on Lake Lure resort, with rental and timeshare lodging has done much to bring visitors from all over the country as well as from foreign countries. Many of these visitors fell in love with the area and have gone on to purchase land and build permanent and/or vacation homes.

### **Section 1 Summary**

The growth potential of Rutherford County and Lake Lure appears to be above average for the twenty-first century. Quality of life influences, good infrastructure, strategic location to major highways, and proximity to metropolitan areas are significant factors that enhance its growth potential. Planning for this population growth in correlation with the needs for parks and recreation will be crucial for Rutherford County and the Town of Lake Lure to provide its citizens with parks and recreational opportunities.

A study prepared for the City of Charlotte and reviewed by the Charlotte Observer in February 2005, pointed out,

“The new generation of workers is more impulsive, they will narrow their choices by where they want to live, rather than who they want to work for.”

“This is a dynamic change from the baby boomer generation who first looked at who they wanted to work for.”

In answering the question of what makes a location desirable, it was pointed out overwhelmingly in the survey that this new generation of people is interested in local arts, the embracing of local heritage, local history, and



among other things, they like parks, hiking, and bike trails.

According to an economic development study performed in 2003, when industrial or commercial users are looking for sites for expansion or relocation, they consider site selection factors and quality of life factors as very important. Under quality of life factors, recreational opportunities ranked eighth, and cultural opportunities ranked ninth.

The Town of Lake Lure has laid the groundwork. Town services are in place and existing infrastructure is being updated. Hopefully, by taking advantage of these studies and enhancing its recreational and cultural resources, the Town of Lake Lure will continue to make positive strides into the future.

## Section 2

### Inventory and Analysis of Existing Parks and Recreation Facilities



#### Introduction

The Town of Lake Lure offers numerous opportunities for recreational activities at various parks and facilities. In this section, we will examine each location and what activities are offered. Park and recreation areas are noted on **Map 2**.

#### The Lake

Lake Lure is approximately 728 acres with approximately 21 miles of shoreline. Lake Lure is considered a cold-water lake with the deepest part of the lake being approximately 104 feet deep. Both warm water and cold-water species of fish inhabit Lake Lure, including large and smallmouth bass, white bass, trout, bream/bluegills, crappie, carp, and several species of catfish. In the summer months, gradient layers of progressively colder waters form in the lake, but run over to a uniform temperature in the winter, causing a turn over to a uniform temperature in the winter. Other wildlife species seen around Lake Lure



include whitetail deer, squirrels, chipmunks, bobcats, black bear, wild turkey, ducks, geese, shorebirds, and several species of birds of prey (such as eagles, ospreys, hawks, and falcons), a multitude of songbirds, and various species of reptiles (salamanders, lizards, and snakes). Lake Lure has excellent water quality. The main issue regarding lake-based recreation would be Lake Lure's size and the possibility of overcrowding during peak boating season creating safety concerns.

## **Morse Park Gardens / Meadow / Riverside/ Pavilion**

Morse Park is a popular large community park located adjacent to the Town Center at the far west end of the lake consisting of approximately 23 acres (including the Lake Lure Municipal Center and the Lake Lure & Blue Ridge Foothills Visitor Center). The park offers passive outdoor recreation activities and opportunities for residents and visitors alike.



Morse Park facilities include:

- Approximately one mile of paved walking paths
- Landscaped gardens with a large pond
- Large covered pavilion (for special events such as concerts and weddings)
- Multi-purpose event field for festivals and soccer play (with goal nets).
- Two regulation tennis courts and an outdoor basketball court
- Children's playground (including swings, slides, and climbing apparatus)
- Four covered picnic tables with grills and trash receptacles
- Docks for temporary boat tie-up and water access for fishing
- Wetland area for waterfowl and songbird viewing
- Temporary boat trailer storage
- Restrooms (at Visitor Center and Washburn Marina ticket office) and port-a-johns
- Parking spaces for 196 vehicles in Morse Park, with an additional 40 parking spaces available at the Municipal Center on weekends

Morse Park has been transformed in recent years. This transformation corrected drainage issues in the Meadow by diverting storm water from the parking areas via buried piping and gravity flow to

newly created ponds located in the three wetland areas of the park. This project expanded the useable event and athletic space in the Meadow and allowed for wetland restoration and enhancement. Additional landscaping was also completed.

### **Lake Lure Flowering Bridge**

In 2011 a new US64/74A/NC9 NCDOT vehicular bridge was opened across Broad River at the western end of the Town Center. Ownership of the adjacent old historic bridge was transferred to the Town of Lake Lure. A non-profit citizen group has been formed and the group of volunteers has landscaped the historic bridge and its approaches, with year-round plantings to make the Flowering Bridge “a gateway to something beautiful”. The Town purchased a lot with vacant commercial buildings adjacent to the bridge. The vacant buildings were torn down to provide a parking area for bridge visitors. The Flowering Bridge has become a very popular attraction for both residents and visitors.

### **Lake Lure Beach and Water Park**

Lake Lure Beach and Water Park is a special-use public recreation facility approximately 2.9 acres in size, located close to the Town Center area. The facility is currently operated through a concession agreement with a private company and the Town collects a percentage of the facilities revenues. This facility is available for public



use between Memorial Day and Labor Day each year and requires a user fee based upon individual, group and season pass rates. Rental space for a variety of special, corporate, and family events is also available. Lake Lure property owners are allowed free access to the park. Lake Lure Beach & Water Park facilities include:

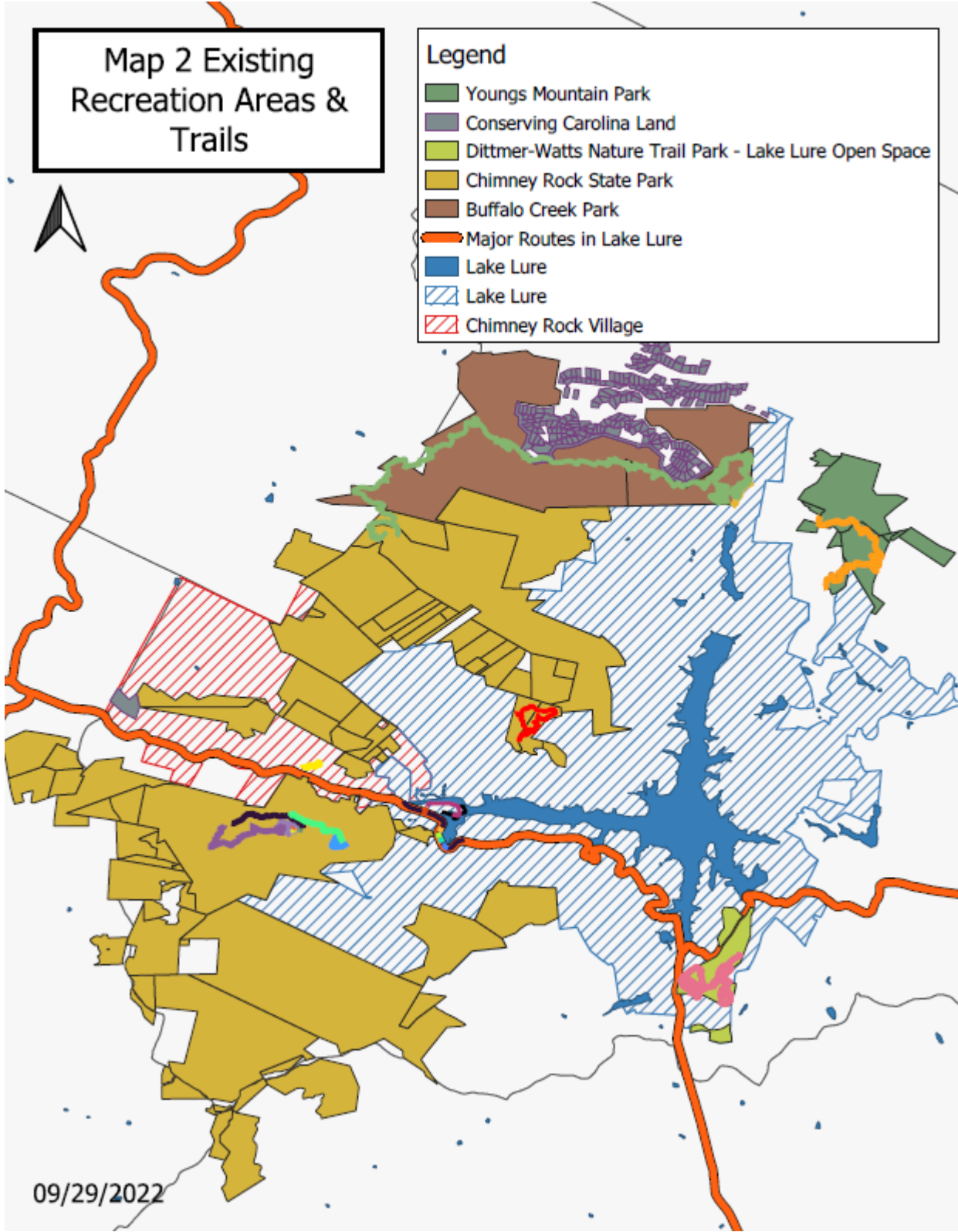
- 100 yards of sandy beach and swim area with lifeguards
- Building used for office, dressing area, and restrooms
- Covered large picnic shelter and snacks/drinks for sale
- Water Park (kayaking, paddleboats, water slides, water games)
- Marked parking for 70 vehicles

Lake Lure Beach and Water Park facilities are kept clean and are in good condition. Aerators have been installed in waters to help maintain good water quality.

# Map 2 Existing Recreation Areas & Trails



- Legend**
- Youngs Mountain Park
  - Conserving Carolina Land
  - Dittmer-Watts Nature Trail Park - Lake Lure Open Space
  - Chimney Rock State Park
  - Buffalo Creek Park
  - Major Routes in Lake Lure
  - Lake Lure
  - Lake Lure
  - Chimney Rock Village



09/29/2022

## **Washburn Marina**

Washburn Marina is a Town-owned facility adjacent to Morse Park and offers a variety of boating and lake-based recreation opportunities. The marina is operated through a concession agreement with a private company, with the Town receiving a percentage of the charged revenues. The marina is available for use year-round and requires a user fee depending on what activity is used. The marina is in excellent condition, having undergone a complete renovation in 2019 that included new floating aluminum docks, accommodating 214 boat slips for rent. The marina boat slips are accessed with a newly completed floating aluminum walkway (the “Water Walk”) stretching from Morse Park to Lake Lure Beach & Water Park and forms part of the Town Center Walkway. The seawall and wharf on the Morse Park side of the marina were also replaced and a new covered seating area for people waiting to take lake-boat excursion tours has been attached to the ticket and rental office. A landscaped waiting area under a pergola with tables and chairs was added adjacent to the ticket office. Private boat permits for same day use on the lake are available for purchase at the ticket office. Washburn Marina amenities include:

- Boat slips (for season or daily rental)
- Boat launch for permitted boats
- Gasoline, ice, and snack purchase
- Restrooms
- Picnic table and seating areas
- Boat and kayak rental
- Lake tour excursions (for a fee)
- Floating walkway (the “Water Walk”) connects the boat slips to Morse Park and Lake Lure Beach & Water Park)

## **Lake Lure Green Space**

In January 2022, the Lake Lure Golf Course and its office was converted into green space for the community. A master plan is currently being developed for this area. The Green Space, open to the public year round, offers 2,738 yards of green space for the public’s enjoyment for activities such as walking, running, and bicycling. Scenic views of the Hickory Nut Gorge can be enjoyed at the southeastern end of this area. Paved parking is provided. Dogs on leashes are allowed.

## **Pool Creek Picnic Park**

For years, the area around Pool Creek has been a place for picnicking while enjoying views of the mountains. In 2018, Pool Creek Picnic Park was incorporated as one of the Town’s official park areas. It encompasses approximately 2 acres of grassy shaded space along the Town Center Walkway on the lower east side of Pool Creek in the Town Center area, to the east of Lake Lure

Beach and Water Park. The park is intended to be an auxiliary picnic area to Morse Park. The area offers paved parking, picnic tables and grills. The park also provides additional picnic space with tables on the west side of Pool Creek, north of Memorial Highway.

### **Dittmer-Watts Nature Trail Park**

Members of the Lake Lure Parks and Recreation Board began construction of trails in 2006 on then, unused Town property that had been originally earmarked in the late 1920's for an expansion of the Lake Lure Golf Course to 18-holes. Using mostly volunteer labor with Public Works equipment support, approximately three miles of trails were built over several years. Work on the trail system was completed in 2016. Dittmer-Watts became the first Town park conducive to a hike in the woods. The graveled trailhead parking area is located on NC 9 in the southern section of Lake Lure. The trail system has become a popular recreational facility for walking, easy hiking, and enjoying nature. The 3.3-mile trail consists of natural surface trails over level, and rolling terrain complete with signage. Benches, picnic tables, and an ADA-approved picnic shelter with tables are available along the trail. Dogs on a leash are allowed.

### **Buffalo Creek Park and Weed Patch Mountain Trail**

The Town of Lake Lure acquired Buffalo Creek Park and Weed Patch Mountain Trail through an NC PARTF grant in 2010. The 200-acre mountain parkland borders Buffalo Creek Road at the far north end of the Town. In 2012, the Town obtained two additional grants to develop the park. An initial 5 miles of type 2 trails for hiking and mountain bike use have been professionally constructed with beautiful wooden bridges built over Buffalo Creek and water ravines. Just off Buffalo Creek Road is the 35-space parking lot built by the Town in 2022. This parking lot serves as the public trailhead. There is a second and private trailhead built by Rumbling Bald Resort for their residents and guests on adjacent Resort property, with the two trailheads connected by a half mile of type 1 trail.

In 2013, the Town of Lake Lure received another grant to expand the trail system westward some eight miles to Eagle Rock within the bounds of Chimney Rock State Park. Carolina Mountain Land Conservancy (now Conserving Carolina) actively cooperated with the Town of Lake Lure in bringing this enhanced hiking and mountain biking trail system to reality. The backcountry Weed Patch Mountain Trail was completed in 2017 and offers wonderful view sheds for both adventurous hikers and mountain bikers. The approximate 1,325-acre parkland through which this trail traverses connects with the north section of Chimney Rock State Park on Shumont Mountain. This land was deeded to the Town of Lake Lure in 2027 and was incorporated into Buffalo Creek Park, resulting in a 1,525-acre Town of Lake Lure municipal park. Conserving Carolina maintained the Weed Patch Mountain Trail for three years but volunteers, organized by an AmeriCorps trails maintenance person employed by the Town of Lake Lure, Rutherford County, and Rutherford Outdoor Coalition, now maintain it. The role of the AmeriCorps member is to oversee routine maintenance of trails in Lake Lure and elsewhere in Rutherford County.

### **Rumbling Bald Resort**

Although this is a private resort facility, it is worthy of mention in this plan because it serves many Lake Lure residents and visitors with superb recreational opportunities. Rumbling Bald is a large resort community located at the north end of Lake Lure. Its amenities include two 18-hole golf

courses, 100 yards of sandy beach, an outdoor pool with a lazy river, miniature golf, lighted outdoor basketball courts, lighted outdoor tennis/pickleball courts, marina, boat launch, boat slips, and beach volleyball. It also offers an area for outdoor meetings and events area. Other amenities offered are an indoor facility with a swimming pool, hot tub, game room, and workout/gym area. The facilities at Rumbling Bald resort are in excellent condition.

### **Chimney Rock State Park**

Chimney Rock State Park is not Town-owned or operated but is worthy of mention. In 2007, the State of North Carolina purchased the 1,000 acres of privately developed Chimney Rock Park and added it to over 5,000 acres of other lands to form a new Chimney Rock State Park. This park has the potential of becoming the premier state park in the southeastern United States. This North Carolina State Park System consists of breathtaking views, hiking trails, monolithic rock formations, and large boulder fields for rock climbing, waterfalls, and beautiful natural areas. The park offers a snack bar, gift shop, and a 13-story elevator that has been built inside the mountain. A significant part of the property is within the Lake Lure municipal boundaries and can be viewed from the Town Center area.

### **Section 2 Summary**

The Town of Lake Lure is fortunate to be able to offer the number of parks and recreational areas that it has. The Town has done a great job of making the most of its recreational opportunities. In addition to what the Town offers, there are a host of private recreation services providing activities such as fitness, off-road motorcycling, zip lines, water tours, horseback riding, camps for children, and fishing. As the Town continues to grow in both permanent and vacation/tourist populations, the Town will need to consider the possibility of changing from a passive recreation department to an active recreation department with a complete staff. The Town will continue to take good care of its recreation and park facilities and will make efforts to take advantage of partnerships and possible funding sources in the future.



# Section 3

## Recommendations and Implementation



### Introduction

The Town of Lake Lure Parks, Recreation, Trails and Open Space Plan is based upon a review of the community; an analysis of existing programs and facilities, identification of user needs, and adherence to stated proposals and recommendations. The plan is designed to provide a framework from which the Town of Lake Lure can enhance its parks and recreation system. This plan is intended to be implemented over a ten-year period.

Instrumental to implementation of the plan is the identification of adequate funding. The Town of Lake Lure should continue to consider parks and recreation as an important part of its budget and earmark funds to continue this important service, as well as research outside funding sources.

In this section, we will attempt to transform the identified needs from Section 3 into recommendations with a possible implementation strategy. While we feel that all of the recommendations are important, we realize that some are more important than others, so as we identify each recommendation, we will give it some type of prioritization.

**Funding Sources (High Priority)** - We have found that the key issue to the implementation of this plan involves the ability fund the recommendations. We recommend that the Town of Lake Lure utilize various means to plan for and fund these recommendations such as Capital Improvement Programs, general tax revenues, partnerships, user fees, sponsorships, and various grant programs (such as Land and Water Conservation Fund, the Parks and Recreation Trust Fund, Community Development Block Grant, Clean Water Management Trust Fund, and NCDOT grants). It should be noted that, where possible, the Town should strive to make facilities and activities self-supporting or self-funding.

Capital Improvement Program - This important budget tool allows the Town to plan for and prioritize large projects, and then fund them. Generally, capital improvement programs include all Town departments and show what services or facilities the Town will build or replace, where these services or facilities will be located, and when the construction or replacement will take place. Usually, these CIPs are five to ten-year plans.

User Fees and Sponsorships - Practically all recreation departments, whether active or passive, that were researched for the Rutherford County Recreation Plan, included the use of user fees and sponsorships. User fees are paid by the participant and help to offset the costs of the program in which the participant is engaging. Most municipalities charge a higher fee for participants from outside the municipal boundaries. An individual, business or industry generally pays sponsorships and often includes the team name, uniforms, and equipment to be used in team sports programs.

General Tax Revenues - The operation and maintenance of most parks and recreation departments are funded primarily by general tax revenues. Recreation is a public service, and funding should be scheduled, along with other Town services. It is also important, that as other sources of recreation revenue increase, the Town does not decrease the amount of funds available from general tax revenues for recreational purposes. Ultimately, it is the decision of the governing body to distribute general tax revenues, but as budgets have been increasingly difficult to balance, recreation budgets seem to be the first cut.

Rutherford County Tourism Development Authority - Rutherford County TDA's mission is to grow tourism in Rutherford County and drive visitors to our area. Their goals and commitment to those goals align with the Town's and making an ongoing partnership a necessity. The TDA has worked with representatives from municipalities in Rutherford County to create Rutherford Bound. Rutherford Bound collectively leverages the county's assets to provide a strategic public investment guide to ultimately increase visitation, help spawn new business, attract industry, and entice a younger workforce to relocate.

Grant Programs - Numerous grant programs can be utilized for parks and recreation programs. Federal programs include the Land and Water Conservation Fund (which can be used for land acquisition and park development) and Community Development Block Grants (which along with housing and infrastructure, may be used for recreation purposes). State programs, such as, Parks and Recreation Trust Fund (which provides a dollar-for-dollar match, up to \$500,000 for the acquisition, development and rehabilitation of parks and recreation facilities), Clean Water Management Trust Fund (which provides funding for acquisition of riparian property and

greenways), and the North Carolina Department of Transportation can provide enhancement funding for bikeways, sidewalks and other types of trails. The Town of Lake Lure can be commended for using grant funding amounting to over one million dollars over the last ten years to acquire and develop parkland for outdoor recreation activities such as Buffalo Creek Park.

Numerous grant programs, foundations, and funding sources could be utilized. It should also be noted that the Rutherford County Arts, Parks, and Recreation Plan requested that Rutherford County assist its municipalities financially for providing parks and recreation facilities and programming for residents outside of municipal boundaries.

**Partnerships (High Priority)** - Parks and recreation opportunities are provided in contemporary societies through a diverse collection of organizations that exist at the neighborhood, local, state, and national levels. Leisure service organizations meet the needs of the community by operating within a broad range of missions, motivations, structures, resources, and techniques. With such a large number of organizations, (public, private, and non-profit) playing vital roles in the community, coordination and cooperation between providers are crucial.

Partnerships have been formed with many local, public, quasi-public, or private entities. Opportunities for recreation in the Town of Lake Lure will continue to include partnerships with the following types of entities:

- Rutherford County Government
- Rutherford County TDA
- Hickory Nut Gorge Chamber
- Polk County Government
- Lake Lure Classical Academy
- Other Municipalities
- User Groups
- Adopt A Park Program
- Adopt A Trail Program
- Rutherford Regional Hospital or another medical provider (Health and Fitness)
- Private Sector (business, industry, developers, etc.)
- Churches
- Outdoor Recreation Groups (such as Rutherford Outdoor Coalition and Carolina Climbers Coalition)
- Land Conservation Groups (such as Conserving Carolina, Foothills Conservancy, and Nature Conservancy)
- Other Non-Profits (such as Boy Scouts, 4-5, youth Empowerment, etc.)
- Volunteers

Partnership agreements are essential to demonstrate the commitment of each party and identify the resources each party will contribute. Regardless of which party (or combination) contributes to acquisition, development, operational, maintenance, replacement for other resources, tracking these contributions to strive for a dollar-for-dollar cost sharing between partners over the life of the project is the goal. Negotiations for these contributions should focus on demonstrating the advantages and disadvantages of each partner's participation. Issues need to be identified between both parties and solutions to overcome them need to be demonstrated. Some of the key

priority issues that need to be addressed within a partnership agreement are:

- Liability issues that face both parties
- Addressing how both parties will try to reach an equity position of 50/50 cost sharing during a specific time frame.
- Addressing land use and management so neither party's environmental concerns are compromised.
- Joint capital cost development and how both parties need to be involved in the design component, equipment needs, and storage needs
- Ensure transparency through mission statements so there is a greater appreciation of what each party's agenda. The key is to get both parties to think on behalf of the overall community first, and their respective needs second.
- In the partnership agreement, each party needs to make a decision on how they will resolve conflicts with each other.
- The partnership agreement is a living document and needs to change in time based on the needs of the community. Facility usage and contribution philosophy will remain consistent in the agreement, but the conditions of the agreement may change.
- Contributions by each partner need to be tracked and shared with all parties while trying to achieve the cost-sharing goal within the period agreed upon.
- If both parties jointly develop a facility or park, a capital enhancement fund needs to be established for ongoing maintenance and facility upgrades.
- Usage within facilities, pricing of activities, schedule of events, equipment, operational issues, tracking process of partner contributions, and review sessions need to be evaluated periodically by all entities involved in the partnership.

A potential opportunity for the Town of Lake Lure to establish a partnership would be for the building and staffing of an indoor regional recreation center in the NC Highway 9 corridor. Potential partners would be Rutherford and Polk Counties, concessionaires, etc. An alternative opportunity for a partnership would be for a regional recreation center/library/senior center on the undeveloped portion of Town property along Island Creek Road.

**Information and Communication (High Priority)** - The Town of Lake Lure should continue its efforts to create means of information sharing with Lake Lure residents and visitors on what parks and recreational facilities and opportunities are available in the Lake Lure area. Posting the Parks, Recreation, Trails, and Open Space Plan, along with the minutes of the Parks and Recreation Board, on the Town website helps spread the word on current and planned facilities. The Town efforts to create other means of information sharing with brochures, signage, website notices, and newsletters should be continued. The Town should continue to work closely with the Rutherford County Tourism Development Authority (TDA) to ensure that information on parks and recreation facilities, opportunities available in the Lake Lure area, and where these opportunities can be accessed, as well as events planned in Lake Lure, are available to staff at the TDA-manned Lake Lure and Blue Ridge Foothills Visitor Center so that they can accurately inform visitors. These measures will help Lake Lure residents and visitors stay informed.

## **Future Development of Park Facilities**

### **Morse Park Development and Amphitheater (High Priority)**

A potential additional location for hiking trails in the Town Center is on Town-owned property on the slopes above the east side of Marina Bay, incorporating the beautiful upland Point of Rocks area. The Town developed a plan years ago to construct a pedestrian bridge from Morse Park Gardens to the Point of Rocks area across the channel to connect the pathways in Morse Park Gardens with new hiking trails in this Town-owned upland terrain that would allow a connection to the Town Center Walkway. Once completed, this pedestrian bridge would allow pedestrian traffic to flow around the Town Center area and potentially be an economic boost to the Town much as the Flowering Bridge has become. Morse Park offers the potential for additional level paved walking paths around the large pond in Morse Park Gardens, along Broad River, and to the new outdoor amphitheater area. This latter area in Morse Park offers the potential of larger cultural events that have previously been too large for the Morse Park Meadow alone. New plans for Morse Park include universal picnic tables, a universal playground, a restroom area, and additional parking.

### **Community/Regional Recreation Center (High Priority)**

The Town of Lake Lure should actively pursue the development of recreational facilities on Town-owned property off Island Creek Road to include walking and hiking paths to connect with the existing trail system in Dittmer-Watts Nature Trail Park. The Town has provided long-term lease of land on this property, needed for both the construction of a permanent K-12 public charter school (Lake Lure Classical Academy or LLCA), completed in 2015, a gymnasium/performing arts auditorium, along with a ballfield and soccer field, added in 2018, to support LLCA athletics and performing arts. Potentially, an agreement could be reached between the Town of Lake Lure and LLCA to allow the use of LLCA gymnasium and athletic fields for organized public sports leagues after hours and not to conflict with LLCA use. Potentially, a similar agreement could be reached concerning hosting cultural events at the school.

Hopefully, the YMCA-type recreational facility could follow as soon as year-round demand develops, thereafter to provide additional recreation/sports opportunities which would complement each other, with the latter also providing a needed program of after-school care and activities. If a YMCA recreational complex does not materialize, the Town should consider a partnership with other local governments and potentially use PARTF (NC Parks & Recreation Trust Fund) and other grants to build and operate an indoor recreation center on the Island Creek Road property. This facility could also include a county branch library and a senior center to support both the school and the predominant senior demographic group in the Town. A school has the potential to dramatically change the demographics of the Town. The Town needs to consider providing adequate recreation facilities to support such a change.

An alternative to the afore mentioned plan could be the Town's consideration of offering a portion of the Island Creek Road property to Rutherford County government to build a suitably sized library and possibly a senior center. A partnership could be formed with Polk County

government. This would be more centrally located for citizens of western Rutherford County, northern Polk County and residents of Lake Lure and Chimney Rock Village. It would also support the nearby public charter school. The Mountains Branch Library on county-owned land on Bills Creek Road is undersized for the use it receives, and an alternative is needed.

### **Buffalo Creek Park and Trail Development (High Priority)**

The Town of Lake Lure has successfully obtained grants since 2010 in cooperation with Carolina Mountain Land Conservancy (now Conserving Carolina) to purchase and develop a 30,325-acre tract of bottomland and upland terrain on Buffalo Creek and Weed patch Mountain on the northern border of the Town bordering Rumbling Bald Resort. A challenging 5-mile trail system professionally designed and constructed for dual hiking and mountain biking use, has been completed, with pedestrian bridges and a public trailhead 35-vehicle parking area off Buffalo Creek Road. The Town worked with Rumbling Bald Resort on their construction of a private trailhead parking area to access the park for their residents and guests from their property. An additional Recreational Trails Program (RTP) grant was obtained in 2013 to extend the trail system westward across, then Conserving Carolina property, some 8 miles to connect with the overlook destination of Eagle Rock on Shumont Mountain within Chimney Rock State Park. The construction of this professionally designed and built backcountry trail was completed in 2017. The 1,325 acres of land on which this Weed Patch Mountain Trail was built has been deeded by Conserving Carolina to the Town of Lake Lure and combined with the adjoining Buffalo Creek to make a 1,535 acre park one of the largest, if not largest municipal parks in North Carolina.

A new 1-mile long spur trail to a scenic overlook and a bouldering field is currently being constructed through a partnership with the Carolina Climbers Coalition. This new trail will be open for hiking and bouldering by 2023. Bicycles will not be permitted on this trail section, due to the steep terrain and narrow trail.

The Town should continue its goal of making Buffalo Creek Park a multi-day hiking and mountain biking destination to spur tourism by the construction of additional trails within the bounds of Buffalo Creek Park. The park should accommodate both casual ADA accessible walking Type 1 trails, as well as more demanding Type 2 and Type 3 hiking and mountain biking trails (perhaps in stacked loops). The Town should also work with climber groups such as Carolina Climbers Coalition to develop the potential of the large boulder field and cliff faces inside the park. Development of the Buffalo Creek parkland should maximize the use of grant funding and volunteer labor wherever possible, as well as active partnerships with Rumbling Bald Resort, the NC State Parks Division, and regional land conservation groups and hiking and other outdoor recreation groups.

### **Lake Lure Summits Trail (High Priority)**

This new initiative should be supported and led by the Town in an effort to create more challenging hiking trails in Lake Lure. Intended to provide a 30+ mile hiking trail, the Lake Lure Summits Trail would traverse the ridge lines and connect the high points around Lake Lure. The Summits Trail would link up with trail systems being developed by Chimney Rock State Park and Conserving Carolina and connect such attractions as the World's Edge escarpment, Dittmer-Watts Nature Trail Park, Green Space, Buffalo Creek Park, Weed Patch Mountain Trail, and

Youngs Mountain Trail. It would also connect lookout points on Cane Creek Mountain, Rumbling Bald Mountain, Shumont Mountain, vista points above Buffalo Shoals Road, numerous access points from Lake Lure Town Center, Rumbling Bald Resort, and Chimney Rock Village, et al. See Map 3. The Lake Lure Summits Trail would be an integral part of the Hickory Nut Gorge State Trail, which is discussed below.

The planned Lake Lure Summits Trail would use existing trails and logging roads, as much as possible. Since the land this trail would traverse is either privately owned, State or Town owned, or land conservancy owned, the development of this Summits Trail will require the cooperation of all affected landowners for land easements and outdoor and hiking groups to help develop and maintain the trail. The Town of Lake Lure should take the lead in obtaining grant funding and promoting this challenging trail which has the potential to make Lake Lure not only a destination for lake related recreational activities, but also a destination for serious hikers and other outdoor enthusiasts.

### **Hickory Nut Gorge State Trail Development (High Priority)**

In 2019, the State of North Carolina announced the establishment of the vision of a Hickory Nut Gorge State Trail in the Lake Lure and Hickory Nut Gorge area. Meetings were held with interested stakeholders, including the Town of Lake Lure, Chimney Rock State Park, Conserving Carolina, Carolina Climbers Coalition, among others. The purpose of these meetings was to lay out the proposed route for the envisioned trail system. It was agreed that the vision of the Lake Lure Summits Trail linking Buffalo Creek Park and Weed Patch Mountain Trail with the Dittmer Watts Nature Trail Park, Green Space, and Chimney Rock State Park would be a key part of the planned Hickory Nut State Trail System. This vision for a 100+ mile, Hickory Nut Gorge State Trail is moving forward, but much work needs to be done to bring this vision to full reality. Conserving Carolina has taken the lead in the actual fulfillment of this vision. The construction of the Weed Patch Mountain Trail (now part of Buffalo Creek Park), completion of the 2.1-mile, Youngs Mountain Trail in the northeast quadrant of Lake Lure along and the development of trail systems in Hickory Nut Gorge, including Bearwallow Mountain Trail, Florence Nature Preserve trails, Wildcat Rock Trail, and Trombatore Trail were all spearheaded by Conserving Carolina.

Applications have been submitted by the Town to get sections of the Dittmer-Watts Nature Trails and Green Space, as well as all of Buffalo Creek Park and the Weed Patch Mountain Trail designated as part of the Hickory Nut Gorge Trail System.

### **Luremont Trail (High Priority)**

Plans should proceed on the development of a system of hiking trails in the Luremont area, utilizing Town-owned property and public rights-of-way originally laid out and platted for trails in the 1920s by Earl Draper, the planner of the original Town of Lake Lure. The Luremont Trail would be a one to two mile trail that would connect to the Town Walkway and potentially to the Cane Creek Mountain area of Chimney Rock State Park. This new trail would allow visitors to enjoy a walk in a wooded surrounding and provide a gorgeous view of Chimney Rock.

### **Development of a Tent Camping Facility in Lake Lure (High Priority)**

In 2017, the Town of Lake Lure purchased a 3.88-acre parcel on Boys Camp Road that backs up to Broad River below the Flowering Bridge with access to Lake Lure. This land has been earmarked as a parks and recreation site for a tent camping facility. It was recognized that there was a need for such a campground for outdoor enthusiasts wishing to spend their nights in Lake Lure in tents, rather than in a motel or B & B. This offers the town user fees and the potential for non-motorized watercraft rental from the site. Efforts should continue to seek grant funding to bring this to reality.

### **Pedestrian Bridge between Morse Park and Boys Camp Road Campground**

A pedestrian Bridge is being researched as an option to connect the Boys Camp Road property to Morse Park. The pedestrian bridge would be an attraction for many visitors to enjoy. The bridge would be ADA compliant and would provide visitors a view of the Broad River from above. The connection to Boys Camp Road property would allow campers to access Morse Park, the Flowering Bridge, the Town Walkway, beach, and more. It would also allow Morse Park visitors to enjoy a picnic area on the other side of the river.

### **Enhancement of Walking Opportunities (High Priority)**

National surveys, as well as the survey used to form the basis of this Plan, have pointed out that walking (in many forms) is the number one recreational activity for all ages and contributes greatly to health and wellness. The Town of Lake Lure should consider providing as many walking and hiking opportunities as possible in all areas of the Town. Walking opportunities can be provided by constructing walking trails, hiking trails, walkways, sidewalks, trails along greenways, as well as other types. Map 4 identifies existing walking areas, and shows possibilities for extensions of these areas, or new areas. Some of the areas identified are:

- Funding and construction by a NCDOT Project in partnering with Chimney Rock Village of a continuation of the Town Center Walkway westward along US 64/74A/NC 9 Highway from its current terminus at Boys Camp Road onward to Chimney Rock Village
- Funding and construction by a NCDOT Project of a paved walkway that would connect The Bald Mountain Golf Course with Apple Valley Golf Course along Buffalo Creek Road. A paved pathway would also offer walking opportunity to the residents of the planned senior living facility to be built off Buffalo Creek midway along this route.

### **Strategically Located Parks and Facility Development (Medium Priority)**

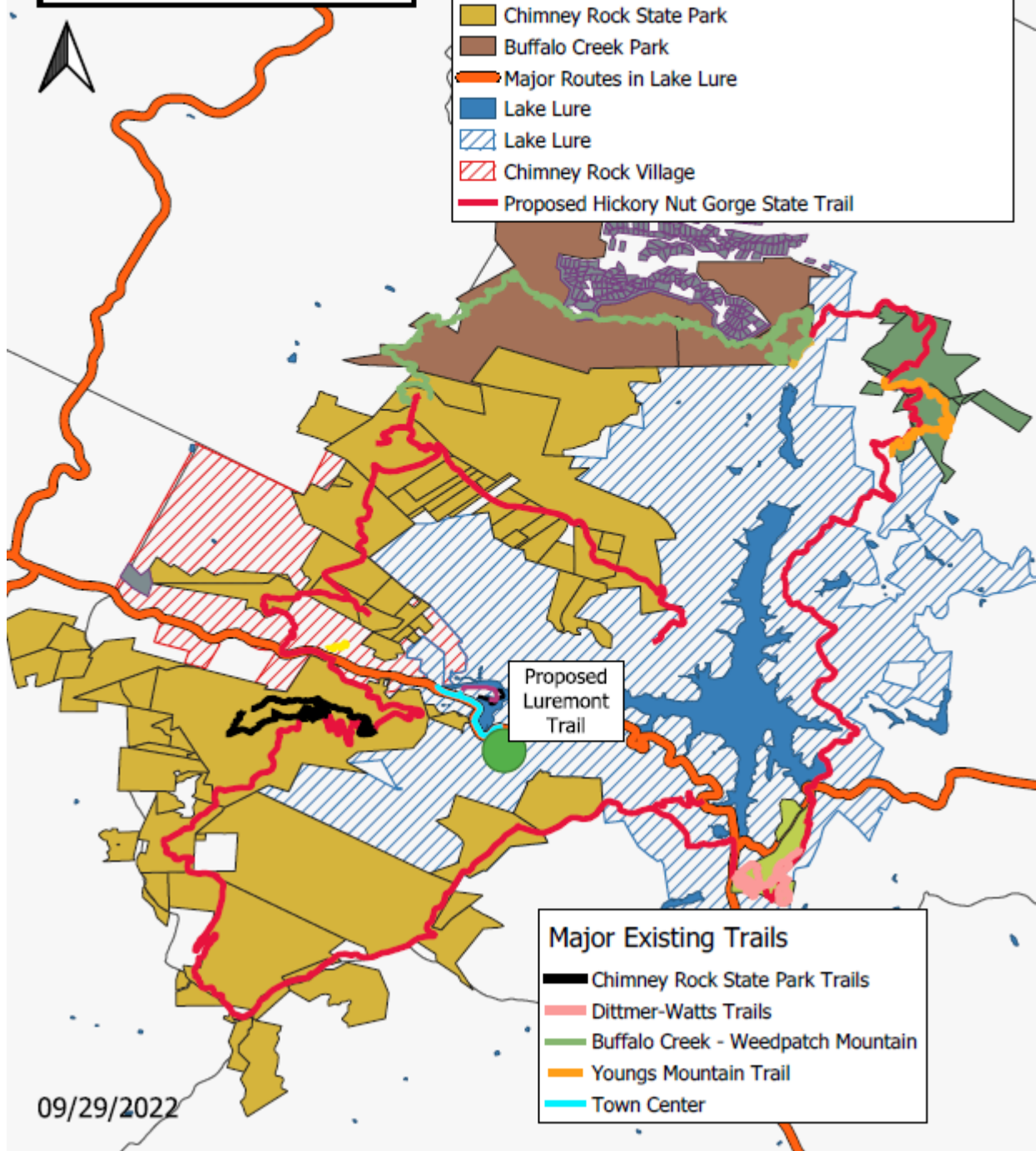
The Town of Lake Lure should additionally look for other opportunities for parkland, greenway, or open space acquisition for future development to serve the needs of town residents and guests in other areas not now served by nearby parks and recreation facilities.



# Map 3 Existing & Proposed Recreation Areas & Trails



- Legend**
- Youngs Mountain Park
  - Conserving Carolina Land
  - Dittmer-Watts Nature Trail Park - Lake Lure Open Space
  - Chimney Rock State Park
  - Buffalo Creek Park
  - Major Routes in Lake Lure
  - Lake Lure
  - Lake Lure
  - Chimney Rock Village
  - Proposed Hickory Nut Gorge State Trail



- Major Existing Trails**
- Chimney Rock State Park Trails
  - Dittmer-Watts Trails
  - Buffalo Creek - Weedpatch Mountain
  - Youngs Mountain Trail
  - Town Center

09/29/2022

### **Standards for New Development (High Priority)**

One of the ways that Lake Lure can ensure open space in the future is to require new developments to set aside land for open space, greenways, and recreational areas. The Lake Lure Subdivision Regulations would have to be amended after study and recommendations by the Community Development staff and the Planning and Zoning Board. Lake Lure should review what other resort areas with high growth are doing to manage this issue.

### **Senior Programming/Senior Center (High Priority)-**

Although the Town of Lake Lure should try to meet the needs of all its citizens, one age group it should try to enhance activities for is its senior citizens. Lake Lure is well known for the number of retirees that have located here, as evidenced in the 2020 U.S. Census data. The Town should take the lead and try to provide programs and activities for its seniors. Such programs could include organized walking, hiking, field trips, tours, lake tours, home tours, art classes, and other cultural endeavors. Leagues or team sports such as golf, senior softball, tennis, and pickleball could be offered. Although private groups currently provide some of these activities, the Town of Lake Lure could collaborate with the Rutherford County Senior Center to enhance senior programming. Town government should be proactive in pursuing a joint effort with Rutherford (and possibly Polk) County for a branch senior center to provide appropriate programs for western Rutherford and northern Polk County residents.

### **Alternative Programming and Activities (Medium Priority)**

Lake Lure, because of its geography, water resources, and other natural resources, should investigate, plan for, and develop alternative types of outdoor recreation. The Broad River below Lake Lure is perfect for the development of a paddle trail for kayaks and other non-motorized watercraft. Buffalo Creek Park offers the potential for additional rock climbing and bouldering, as the need arises. There are other areas ideal for hiking, mountain biking, and road biking. It is recognized that with limited staff, the development of these outdoor activities likely will not occur without the help of volunteers or interested organizations. Volunteers and interested organizations will not be inclined to develop these types of recreation without resolving liability issues or having active Town support.

### **Site Specific Planning for Lake Lure's Parks and Recreation Facilities (Medium Priority)**

Lake Lure has developed site-specific master plans for each of its existing parks and recreation facilities, as well as proposed sites for future parks and recreation/cultural development. The North Carolina Parks and Recreation Trust Fund Grant Application describes a Park Master Plan as a long-range plan for one park that contains a site analysis, a description of the community's recreational needs, property acquisition boundaries, and the proposed location of all capital improvements. At a minimum, the Park Master Plan should contain a site analysis, recreational needs, program description, physical needs, cost projections, site plans, and illustrations. The master plan development should include public

involvement. Such a Master Plan has been developed and adopted for Morse Park. Work is needed to complete similar master plans for other Lake Lure parks.

### **Personnel and Maintenance (High priority)**

Because Lake Lure is a small Town with limited Town staff and financial resources, especially with major infrastructure needs pending, Lake Lure's parks and recreational opportunities are passive. The Town now has a fully staffed recreation department for planning, programming, coordination, and maintenance. The limited number of staff does a commendable and professional job with the needs of parks, recreation, and lake maintenance and improvements. The Town relies additionally upon volunteers or non-profits for significant programming and park maintenance. The recent creation of a Parks, Recreation, and Lake Department was a good first step, but the addition of a program coordinator, in addition to the current Parks, Recreation and Trails Coordinator and/or additional maintenance personnel is needed in meeting parks and recreation needs of the Town of Lake Lure.

### **Coordinate Efforts with Lake Advisory Board**

To maintain the health, safety, and beauty of Lake Lure, any activities or programs affecting the Lake property should be coordinated with the Lake Advisory Board.

## **Section 4 Summary**

As stated earlier, this plan is to be implemented over the next ten years. However, as with all plans, changes and revisions should occur as they are anticipated. This plan and its recommendations should be reviewed annually by the Parks and Recreation Board and staff, to review what recommendations have been implemented, which recommendations need to be addressed in the short term and to determine if any changes or new recommendations need to be addressed or included within this plan.

The Town of Lake Lure needs to continue to make a positive commitment to parks and recreation. Parks and recreation funding is an easy mark for budget cuts. The Parks, Recreation, and Lake Department leadership and Parks and Recreation Board should be proactive in promoting or lobbying for needed parks and recreation facilities and programming.

**LAKE LURE TOWN COUNCIL**  
**AGENDA REQUEST FORM**  
**Meeting Date: October 11, 2022**

**SUBJECT:** Consider Approval of Basic Facts and Assurances Submitted by Destination by Design

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** C  
**Department:** Parks, Recreation, and Lake  
**Contact:** Tim Johnson, Destination by Design  
**Presenter:** Tim Johnson, Destination by Design

**BRIEF SUMMARY:**

Destination by Design is assisting the Town with submitting an application for an Accessibility for Parks (AFP) Grant. The 2022 Basic Facts and Assurances must be approved by Town Council and submitted as an AFP Grant application requirement. The Basic Facts and Assurances, signed by the Mayor following approval, certifies that the information contained in the AFP Grant application is true and correct and the required one dollar of matching funds for five dollars of grant funds will be available within three years of submitting this application.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve Basic Facts and Assurances for the 2022 AFP Application.

**ATTACHMENTS:**

AFP Grant Program: 2022 Basic Facts and Assurances

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the approval of the Basic Facts and Assurances for the 2022 AFP Application.

# Accessibility for Parks (AFP) Grant Program: 2022 Basic Facts and Assurances

Local Government Name: _____	
Federal Employee I.D. Number: 56-_____ County: _____	
<b>Local Government Contact Person for Grant*</b> Name: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. _____ Title: _____ Organization: _____ Mailing Address: _____ City: _____ State: _____ Zip: _____ Telephone: _____ E-mail: _____ <i>*must be an employee of the sponsoring local government.</i>	<b>Local Government Manager</b> Name: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. _____ Title: _____ Organization: _____ Mailing Address: _____ City: _____ State: _____ Zip: _____ Telephone: _____ E-mail: _____
<b>Chief Elected Official</b> Name: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. _____ Title: _____ Mailing Address: _____ City: _____ State: _____ Zip: _____	<b>Type of Project:</b> <input type="checkbox"/> Primarily children with disabilities <input type="checkbox"/> Primarily Veterans with disabilities <input type="checkbox"/> Children with disabilities and veterans with disabilities <i>Please use the "Description and Justification for this Project" to explain how the project will serve the intended groups.</i>
<b>Site Control (check all that apply):</b> <input type="checkbox"/> Owned by local government. <input type="checkbox"/> Leased by the local government for 25 years or more <input type="checkbox"/> Easement <input type="checkbox"/> Owned by school board	<b>Costs rounded to nearest dollar:</b> AFP funds requested: \$ _____ .00 Local government's matching funds: \$ _____ .00 Total cost of project: \$ _____ .00
Recreation Resources Service (RRS) regional consultant: _____	
Project Name: _____	
Is this an LWCF-funded park on these <a href="#">lists of NC projects</a> ? <input type="checkbox"/> yes <input type="checkbox"/> no	
If yes, list the grant number(s): _____	
<b>Certification and Approval by Local Governing Board</b> I hereby certify the information contained in the attached application is true and correct and the required one dollar of matching funds for five dollars of grant funds will be available within three years of submitting this application. This application has been approved by the local governing board.	
<b>Chief Elected Official:</b>  _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Print or Type Name</span> <span>Title</span> <span>Signature</span> </div>	
<i>If two local governments are applying together, this form must be completed and signed by each local government. One applicant must be identified by adding "primary sponsor" in the "Local Government Name" section.</i>	

**THIS FORM MUST BE COMPLETE IN ITS ENTIRETY FOR YOUR APPLICATION TO BE CONSIDERED**

**LAKE LURE TOWN COUNCIL  
AGENDA REQUEST FORM  
Meeting Date: October 11, 2022**

**SUBJECT:** Consider the Adoption of the Foothills Regional Comprehensive Transportation Plan and Endorsing the Lake Lure Section of the Plan to Rutherford County

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** D  
**Department:** Transportation  
**Contact:** Alan Toney, Foothills Regional  
**Presenter:** Hank Perkins, Town Manager

**BRIEF SUMMARY:**

The Foothills Regional Comprehensive Transportation Plan was originally presented by Alan Toney with Foothills Regional, and Andrew Bailey and Dominique Boyd with NCDEQ during the September 13 regular Council meeting. Mr. Toney provided an additional presentation and answered questions posed by the Town during the Council work session meeting on September 28. There was Council consensus to consider the adoption of the proposed Foothills Regional Comprehensive Transportation Plan and endorsing the Lake Lure section of the Plan to Rutherford County.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To adopt of the Foothills Regional Comprehensive Transportation Plan and endorse the Lake Lure section of the Plan to Rutherford County.

**ATTACHMENTS:**

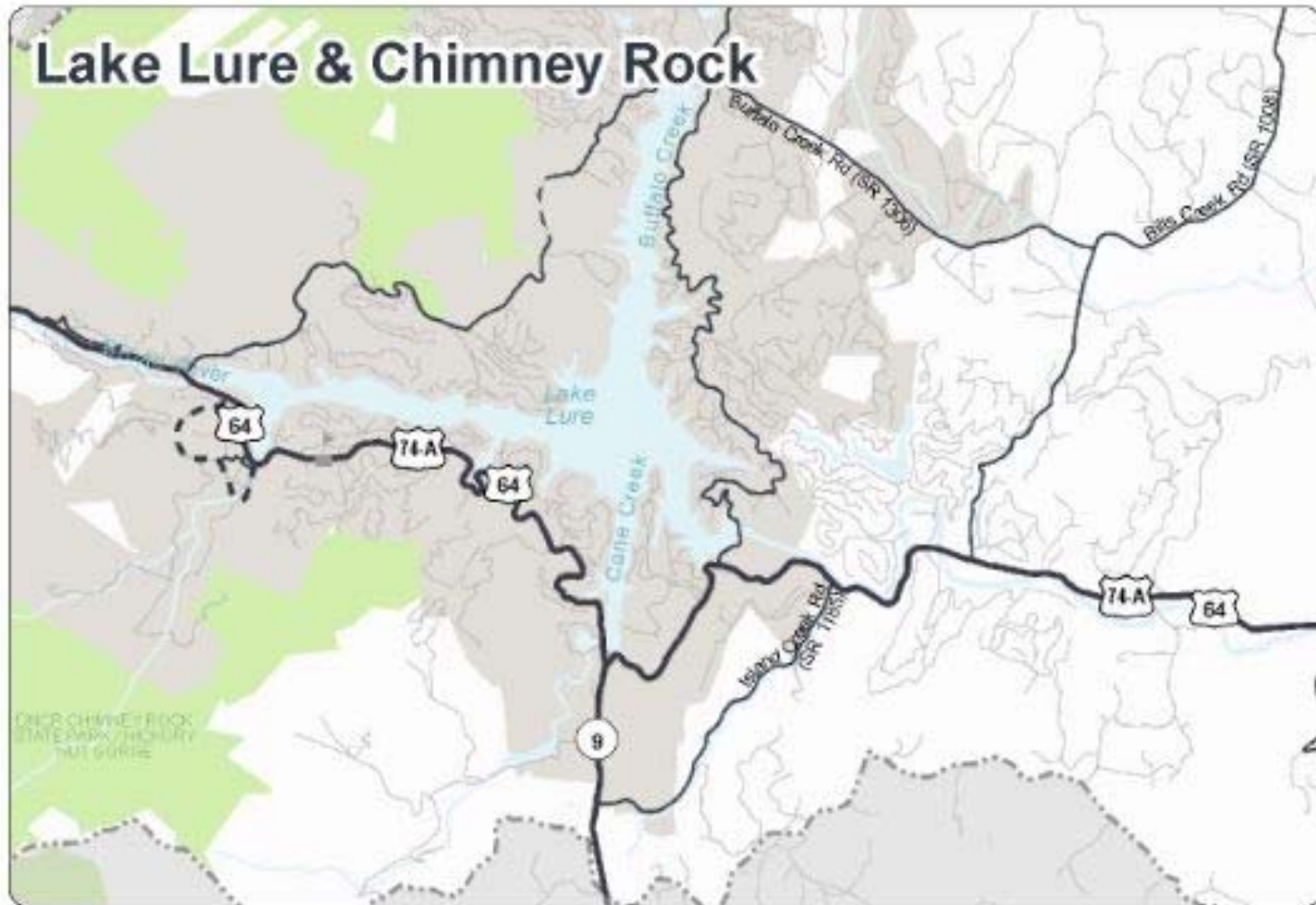
Highway Facility Types Map; Highway Facility Recommendations Map; Lake Lure Highway Recommendations; Bicycle and Pedestrian Recommendations Map; Bicycle and Pedestrian Recommendations;

\*\*additional Foothills Regional CTP presentation and packet materials provided at former meetings are available by request\*\*

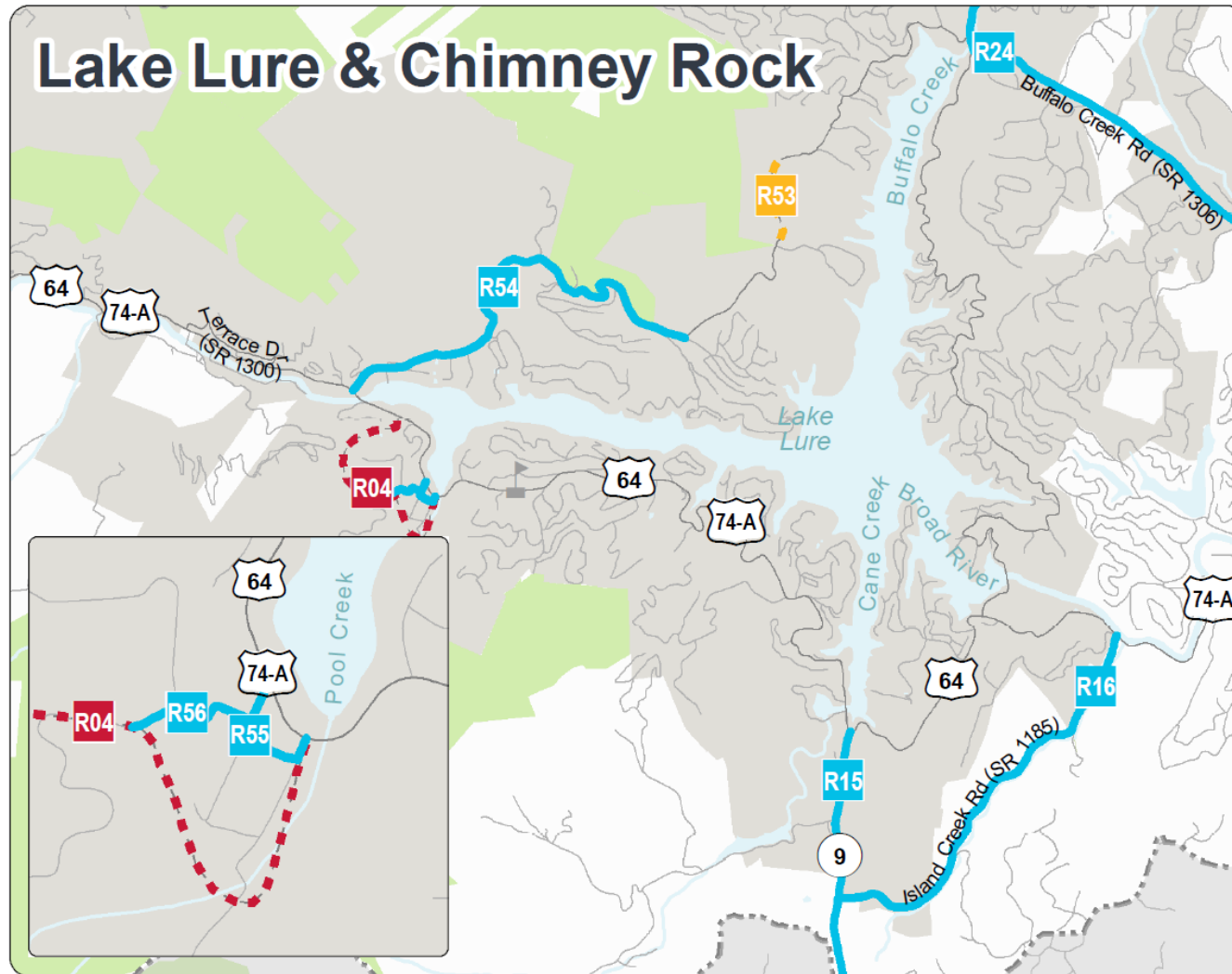
**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends the adoption of the Foothills Regional Comprehensive Transportation Plan and endorsing the Lake Lure section of the Plan to Rutherford County.

# Highway Facility Types



# Highway Facility Recommendations

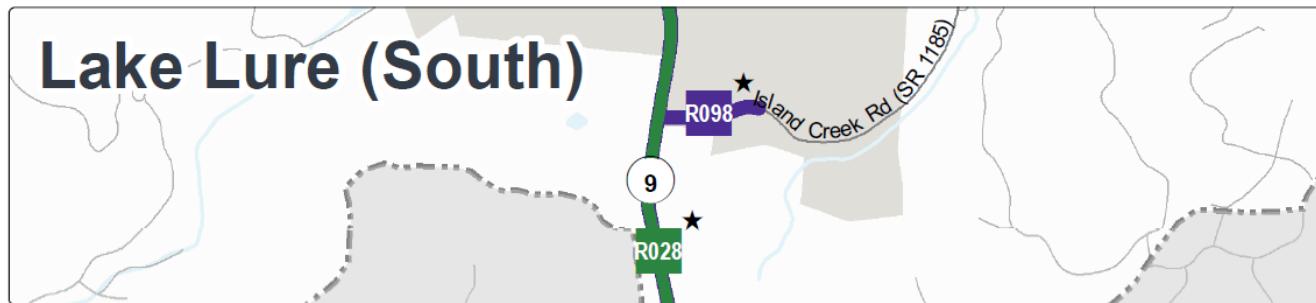
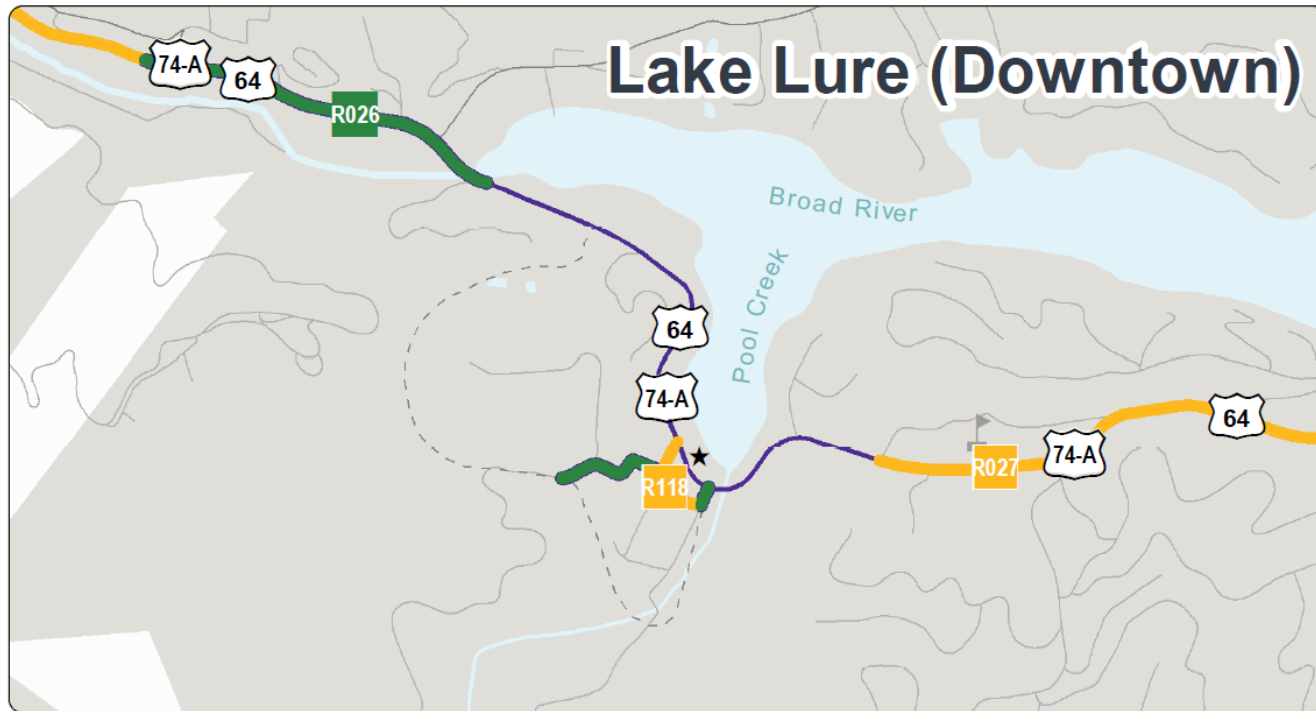




# Lake Lure Highway Recommendations

Map ID	Improvement Type	Recommendation Name	Limits	Length in Miles	Description	Identified Need
R04	Congestion	Proposed Lake Lure Pkwy	From: US 64   To: Arcade St/US 64	1.1	New road to connect Chimney Rock State Park to Downtown Lake Lure to improve safety and mobility and relieve congestion through downtown Lake Lure.	US 64/74-A through Lake Lure is congested due to the topography of the road, tourism, and seasonal traffic.
R15	Modernization	NC 9	From: Polk/Rutherford Line   To: US 64/74-A	1.24	Modernize Roadway: Widen lanes from 10 feet to 11 feet wide, add bike lanes throughout, and add sidewalks to both sides to improve safety, mobility, and multimodal connectivity.	NC 9 from the Polk County Line to US 64/74-A in Lake Lure is currently 20 feet wide (two 10 foot wide lanes), which is not up to modern design standards, thus impacting mobility and safety. NC 9 also lacks multimodal facilities to connect to downtown.
R16	Modernization	Island Creek Rd	From: NC 9   To: US 64	1.93	Modernize Roadway: 11 foot wide lanes and add paved shoulder to improve safety and mobility; add sidewalk from NC 9 to Lake Lure Classical Academy school entrance.	Island Creek Rd is currently about 20 feet wide (two 10 foot wide lanes) with no shoulder, which is not up to modern design standards, thus impacting mobility and safety.
R24	Modernization	Cedar Creek Rd & Buffalo Creek Rd	From: Cedar Creek Rd/Buncombe-Rutherford Line   To: Buffalo Creek Rd/Bills Creek Rd (SR 1008)	8.41	Modernization: 12 foot wide lanes and add paved shoulder to improve safety and mobility.	This road is currently 18 feet wide (two 9 foot wide lanes), which is not up to modern design standards, thus impacting mobility and safety.
R53	Other (Safety, etc.)	Old Sand Branch Rd Ext	From: Carsons Way   To: Old Sand Branch Rd	0.41	New 2-lane road to connect to Rumbling Bald resort for increased mobility, connectivity, and improve Emergency Response times.	Rumbling Bald Resort is currently accessed from Lake Lure by going around 3 sides of the lake. Lack of access on the west side of the lake could delay response times. To improve access to the resort for Emergency Medical Services, it is recommended to build a new road on the south side of the resort.
R54	Modernization	Boys Camp Rd & Village Blvd	From: US 64   To: Village Blvd/Carsons Way Ln	2.14	Modernization (local road): add paved shoulder to improve safety and mobility.	This road is currently lacking paved shoulders, which is not up to modern design standards, thus impacting mobility and safety.
R55	Modernization	Arcade St	From: US 64 (west int.)   To: US 64 (east int.)	0.16	Modernize Roadway: 11 foot wide lanes and add paved shoulder to improve safety and mobility; add grassy buffer and sidewalks.	In accordance with Lake Lure's vision for downtown, this road should be improved to connect to the proposed Lake Lure Pkwy to improve safety and mobility.
R56	Modernization	Proctor Rd	From: Arcade St   To: Proposed Lake Lure Pkwy	0.15	Modernize Roadway: 11 foot wide lanes and add paved shoulder to improve safety and mobility; add grassy buffer and sidewalks.	In accordance with Lake Lure's vision for downtown, this road should be improved to connect to the proposed Lake Lure Pkwy to improve safety and mobility.

# Bicycle and Pedestrian Recommendations



# Lake Lure Bike/Ped Recommendations

Map ID	Improvement Type	Recommendation Name	Limits	Length in Miles	Description	Identified Need
R026	Bike and Ped	US-64	<i>From: Henderson/Rutherford Line   To: Chimney Cliffs Dr</i>	3.23	Recommend Bike Lanes from Lake Lure CTP R027, with sidewalk between Johns Rd & Chimney Cliffs Dr.	This recommendation is needed to provide a multimodal connection to commercial areas, historic places, state parks, and neighboring counties. It would connect rural areas to Chimney Rock Village, Lake Lure.
R027	Bicycle	US-64	<i>From: Harris Rd   To: Island Creek Rd (SR 1185)</i>	4.75	Bike lanes are recommended.	This recommendation is needed to provide a multimodal connection to commercial areas, historic places, schools. It would connect rural areas to Lake Lure.
R028*	Bike and Ped	NC 9	<i>From: Polk/Rutherford Line   To: US 64/74-A (Memorial Hwy)</i>	2.48	Bike lanes and sidewalk as part of highway project R15 are recommended.	There is a need to extend the multimodal network along this suitable corridor that has been identified as a highway recommendation.
R098	Pedestrian	Island Creek Rd	<i>From: NC 9   To: Lake Lure Classical Academy</i>	0.17	A sidewalk is recommended as part of highway project R16.	There is a need to extend the multimodal network along this suitable corridor that has been identified as a highway recommendation.
R118*	Bike and Ped	Arcade St	<i>From: US 64 (west int.)   To: US 64 (east int.)</i>	0.19	Bike lanes on a local street are recommended in accordance with Lake Lure Downtown Master Plan. A sidewalk between Bottomless Pools Dr & US 64/74-A is also advised.	There is a need to extend the multimodal network along this suitable corridor that has been identified as a highway recommendation.
R119*	Bike and Ped	Proctor Rd	<i>From: Arcade St   To: Proposed Lake Lure Pkwy</i>	0.3	Bike lane and sidewalk are recommended as part of highway project R56.	There is a need to extend the multimodal network along this suitable corridor that has been identified as a highway recommendation.

**LAKE LURE TOWN COUNCIL**  
**AGENDA REQUEST FORM**  
**Meeting Date: October 11, 2022**

**SUBJECT:** LaBella Task 17 AIA Preliminary Project Scope

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** E  
**Department:** Sewer  
**Contact:** Brian Houston, PE, LaBella Associates  
**Presenter:** Hank Perkins, Town Manager

**BRIEF SUMMARY:**

LaBella Associates Task 17 authorizes LaBella to draft an Asset Inventory and Assessment (AIA) Preliminary Project Scope for the Town per State requirement.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve/deny LaBella Task 17 AIA Preliminary Project Scope.

**FUNDING SOURCE:**

AIA Grant

**ATTACHMENTS:**

Task 17 will be available at the time of the meeting.

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends Council approval of LaBella Task 17 AIA Preliminary Project Scope.

**LAKE LURE TOWN COUNCIL  
REQUEST FOR BOARD ACTION  
Meeting Date: October 11, 2022**

**SUBJECT:** Consider Approval of Budget Amendment #344 for Road and Sinkhole repair at 276 and 284 Burnt Ridge Road

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** F  
**Department:** Public Services  
**Contact:** Dean Lindsey, Public Services Director  
**Presenter:** Dean Lindsey, Public Services Director

**BRIEF SUMMARY:** Burnt Ridge Road is sinking in front of the specified addresses, has changed water flow patterns to the homeowner's properties. Public Services will repair the road to promote water going to culverts on opposite side, repair sink hole on homeowner's property, and repair driveway on homeowner's property. The total cost of the project is \$24,000. Budget Amendment #344 will fund the road and sinkhole repairs.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve/deny Budget Amendment #344 for Road and Sinkhole repair at 276 and 284 Burnt Ridge Road

**FUNDING SOURCE:**

Capital Funding – Transfer from Fund Balance

**ATTACHMENTS:**

Budget Amendment #344

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends action regarding Budget Amendment #344 for Road and Sinkhole repair at 276 and 284 Burnt Ridge Road

**TOWN OF LAKE LURE  
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2023:

**Department:** Capital Funding-Street Paving

**Purpose:** In order to provide additional funding for road repair related to 276 and 284 Burnt Ridge Road, the following is requested:

**Section 1.** To amend the General Fund, the expenditures are to be changed as follows:

<b>Line Item</b>	<b>Account Number</b>	<b>Amount Decrease</b>	<b>Amount Increase</b>	<b>Amended Budget</b>
592	10-80000		\$24,000	\$174,000

To provide the additional expenditures for the above, the following revenues will be increased:

Account Name: **Transfer From Fund Balance**  
Account Number: **10-398604**  
Amount: **\$ 24,000**

**Section 2.** I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Date

**Section 3.** Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**LAKE LURE TOWN COUNCIL  
AGENDA REQUEST FORM  
Meeting Date: October 11, 2022**

**SUBJECT:** Request for Permission to use Reimbursement of American Rescue Plan Act (ARPA) Funds for SCADA System for Sewer Project

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** G  
**Department:** Sewer  
**Contact:** Dean Lindsey, Public Services Director  
**Presenter:** Dean Lindsey, Public Services Director

**BRIEF SUMMARY:**

The SCADA System (Supervisory Control and Data Acquisition) will be used for remote monitoring and control of the Town's current sewer system and future additions to the sewer system. The heightened timeline of installation of the System will be used for the Town's lift station monitoring and control. Town staff has consulted with Town engineers regarding the pursuance of this equipment through ARPA reimbursement.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To approve the request for permission to use reimbursement of ARPA funds for the SCADA System for Sewer Project.

**FUNDING SOURCE:**

ARPA Reimbursement

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Town staff recommends approval of the request for permission to use reimbursement of ARPA funds for the SCADA System for Sewer Project.

**LAKE LURE TOWN COUNCIL  
AGENDA REQUEST FORM  
Meeting Date: October 11, 2022**

**SUBJECT:** Duke Energy Power Purchase Agreement

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** H  
**Department:** Hydro  
**Contact:** Hank Perkins, Town Manager  
**Presenter:** Hank Perkins, Town Manager

**BRIEF SUMMARY:**

The Town's Power Purchase Agreement with Duke Energy has recently expired and a new Agreement is required. Town staff met with representatives from Duke Energy to discuss options and have determined that the most feasible option is to enter into a one-year Power Purchase Agreement. It is requested that the Town Council give authorization to the Town Manager to proceed to negotiate and execute a one-year Power Purchase Agreement with Duke Energy.

**RECOMMENDED MOTION AND REQUESTED ACTIONS:**

To grant authorization to the Town Manager to proceed to negotiate and execute a one-year term Power Purchase Agreement with Duke Energy along with completing and signing any other such documents required that are part of or related to this proposed Power Purchase Agreement.

**FUNDING SOURCE:**

**ATTACHMENTS:**

Lake Lure Hydro Electric Rate Sheet; Other documents will be available at the time of the meeting

**STAFF'S COMMENTS AND RECOMMENDATIONS:**

Staff recommends a one-year power purchase agreement due to the current rates presented by Duke Energy







# XI

# CLOSED SESSION

*In accordance with G.S. 143-318.11 (a) (3) for attorney client privilege.*

**XII**

**ADJOURNMENT**