



**MINUTES OF THE REGULAR MEETING OF THE TOWN  
OF LAKE LURE ABC BOARD**

MONDAY, DECEMBER 19, 2022  
3:30 P.M.

THIS MEETING WAS HELD AT LAKE LURE TOWN HALL.

**Present:** Richard Sayles, Chair  
Linda Samarotto, Board Member  
Esther Lusk, Board Member  
  
Trent McGuire, Store Co-Manager  
Earl Russell, Store Co-Manager  
Rhonda Cook, Accountant

**Absent:** Bob Cassano, Board Member  
Peter O'Leary, Board Member  
  
Jim Proctor, Town Council Liaison

**Others Present:** Scott Doster, Town Council Liaison (filling in)

**I. CALL TO ORDER**

Chair Richard Sayles called the meeting to order at 3:30 p.m.

**II. AGENDA ADOPTION**

Mrs. Esther Lusk made a motion to adopt the agenda, as presented. Mrs. Linda Samarotto seconded. All present board member voted in favor.

**III. CONFLICT OF INTEREST STATEMENT**

There were no conflict of interests.

**IV. APPROVAL OF THE NOVEMBER 15, 2022 REGULAR ABC BOARD MEETING MINUTES**

Mrs. Lusk noted that Linda Samarotto is still listed as the Board chair under the roll call section and that should be amended. Mrs. Samarotto made a motion to approve November 15, 2022 regular meeting minutes, as amended. Mrs. Lusk seconded and all voted in favor.

**V. NEW BUSINESS**

**A. *Discuss ABC Store Operations***

Chair Sayles introduced the new store manager, Trent McGuire, and detailed his experience thus far. Chair Sayles explained that Carolina Data had visited the store for a training session and detailed their process. Ms. Rhonda Cook asked if Carolina Data had discussed alcohol taxes because she is not aware of all of them. Chair Sayles noted that it would be good to relay to management at neighboring stores.

Chair Sayles explained that inventory will take place on January 2<sup>nd</sup> and will begin at 12:00 p.m. and the time it will take to finish is dependent upon whether or not the scanning gun is functioning. Mrs. Samarotto expressed concern regarding the gun being insufficient. Ms. Cook expressed that the store is in need of a new computer, as well. Chair Sayles suggested looking into new technology following inventory. Ms. Cook provided recommendations.

Ms. Cook provided the Board with a financial report and noted that she will continue to send reports even though she may not be able to attend future meetings. Chair Sayles noted that Mr. Bob Cassano should be added to the check authorization list.

Chair Sayles asked if Store Manager Trent McGuire would like additional training with Carolina Data and Mr. McGuire said yes. Chair Sayles advised working with Ms. Cook to detail what is needed during additional training sessions. Ms. Cook noted that a new computer is needed before the store can use QuickBooks Pro. Mrs. Lusk asked that Ms. Cook send her information on recommended computers and she will look into it. Chair Sayles noted that the board should speak with Kevin from Carolina Data prior to changing software and technology, before the next Board meeting.

Chair Sayles noted that he had spoken to Greg Stallings from the state and that he said that he was looking at the store's website and Russ Dunst is still listed as the manager. It was noted that there will be steps taken to update this.

Chair Sayles provided board members with an email regarding uniform details prior to the meeting. Mrs. Samarotto expressed that the color was too light and will soil more easily. Board discussed options, including ordering from Custom Inks. Board members expressed support for the shirt design on a darker color shirt. Chair Sayles suggested having Mr. McGuire and Mr. Earl Russell discuss colors with staff and provide the Board with costs and design options at the next meeting. Board members and Commissioner Doster expressed that the managers should choose a minimum number of color options to present to staff.

Ms. Cook overviewed the balance sheet and profit and losses through November. It was noted that the 2021 and 2022 comparisons are a good indicator of sales, which are up, but not all numbers are not accurate due to unpaid bills. It was also noted that excess tax needs to be transferred to payables. Ms. Cook explained that there should not be any

additional past due bills. Chair Sayles expressed optimism regarding numbers and operations. Mr. McGuire also provided the Board with sale and financial statements. Chair Sayles noted that an ABC Commission Performance Auditor should visit in the near future and that it should be a positive learning experience. Ms. Cook verified that she had submitted audit information.

Ms. Cook noted that last time she signed checks, she had Mr. McGuire review all of the information for the purpose of checks and balances.

The Board discussed options regarding auditors.

Co-managers Mr. McGuire and Mr. Russell reported that store operations are going well.

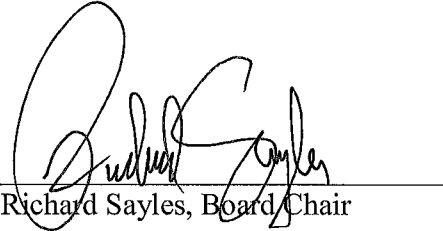
**VI. ADJOURNMENT**

**With no further business, Mrs. Lusk made a motion to adjourn the meeting. Mrs. Samarotto seconded and all voted in favor. The meeting was adjourned at 4:24 p.m.**

**ATTEST**



Olivia Stewman, Town Clerk



Richard Sayles, Board Chair

