



**MINUTES OF THE REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL
HELD TUESDAY, MARCH 8, 2022, 5:00 P.M. AT THE LAKE LURE TOWN HALL**

PRESENT: Mayor Carol C. Pritchett
Mayor Pro Tem David DiOrio
Commissioner Patrick Bryant
Commissioner Scott Doster
Commissioner Jim Proctor

William Morgan, Jr., Town Attorney
Olivia Stewman, Town Clerk / Interim Town Manager

ABSENT: N/A

I. CALL TO ORDER

Mayor Carol C. Pritchett called the meeting to order at 5:00 p.m. Commissioner Patrick Bryant gave the invocation. Council members led the pledge of allegiance.

II. APPROVE THE AGENDA

Commissioner Jim Proctor made a motion to approve the Agenda, as presented. Commissioner Bryant seconded and the motion carried 4-0.

III. MAYOR'S COMMUNICATIONS

Mayor Carol C. Pritchett welcomed and thanked all for joining tonight. Mayor Pritchett recognized the town's efforts in increasing responsiveness and cited the timely response of public services to an early morning call to Firefly Cove. Mayor Pritchett continued by thanking all staff and members of the community for their parts in bettering the Town of Lake Lure and called on Commissioner Scott Doster to make a presentation.

Commissioner Doster presented Dale and Kathy Minick with a plaque of appreciation for their ten years of dedicated services to the former Lake Lure Municipal Golf Course.

IV. TOWN MANAGER COMMUNICATIONS

Interim Town Manager Olivia Stewman announced that the Local Government Commission had approved the town's \$12.5 million State Revolving Loan.

V. COUNCIL LIAISON REPORTS & COMMENTS

Commissioner Scott Doster reported the activities of the Zoning and Planning Board and Utilities Advisory Board

Commissioner David DiOrio reported the activities of the Lake Advisory Board and the Board of Adjustment / Lake Structures Appeals Board.

Commissioner Jim Proctor reported the activities of the ABC Board.

Commissioner Patrick Bryant reported the activities of the Parks and Recreation Board.

Mayor Pritchett reported on the activities of the Lake Lure Steering Committee.

VI. PRESENTATIONS

A. ACTION FOR CLIMATE CHANGE

Wesley Hollowell, leader of the action for climate emergencies Lake Lure team, presented on taking action in regard to climate change. At the end of Mr. Hollowell's presentation, he proposed that the Town of Lake Lure Town Council declare a climate emergency for the Town of Lake Lure.

VII. PUBLIC COMMENT

Mayor Carol C. Pritchett invited the audience to speak.

Moe Bay, Deer Trail, announced that she would be hosting the 5th annual "Trash Talkin'" event for the purpose of cleaning Boys Camp Road. Ms. Bay noted that the event would take place on Tuesday, April 12, at 9:00 a.m. and encourage community members to participate.

Wade Opplinger, Lake Lure Rowing Club in Bat Cave, thanked Camp Lurecrest for allowing Lake Lure Rowing to utilize their water access during the lake drawdown and other community members who have helped the organization. Mr. Opplinger explained the history of the club and the competitive components of the nationally known organization. Mr. Opplinger noted that Lake Lure Rowing is an asset to the community, brings in visitors and residents, and asked the community for support.

There were no additional comments from the public.

VIII. CONSENT AGENDA

Mayor Carol C. Pritchett presented the Consent Agenda and asked if any other items should be removed before calling for action.

Commissioner Proctor made a motion to approve the Consent Agenda, as amended per the agenda adoption. Commissioner Bryant seconded. Therefore, the Consent Agenda incorporating the following items was unanimously approved and adopted:

- A. Approval of the February 8, 2022 Regular Meeting Minutes
- B. Tree Removal from within 995' boundary request – lot 3 on Chapel Point Road (Parcel #1617657)
- C. Waiver of the Noise Regulation and the Discharging of a Firearm, Chapter 20 Article I Sec. 20-1 of the Noise Regulation, Chapter 20 Article II, for a Celebration of Life Ceremony including a gun salute for Thomas Whittemore, a native of Lake Lure, NC.
- D. Resolution No. 22-03-08 Resolution to Amend Resolution No. 21-02-08 Creating a Tourism Development Authority (TDA) Steering Committee. (Attachment A)
- E. Approval of the 2022 Audit Contract with Martin Starnes & Associates, CPAs, P.A.
- F. Buffalo Creek Park Potential Trail Addition
- G. Budget Amendment #323 - Repurpose Fence appropriation of Fence budget (\$50,000) and Fund balance (\$5,000) to Public Works (Capital) Work Trucks
- H. Budget Amendment #324 - Adding an Administration Position for the Public Works Department.

IX. NEW BUSINESS

A. STATUTORY AND ADVISORY BOARD APPOINTMENTS

Commissioner Doster recommended that Richard Glassen and Rick Spruill be reappointed to the Utility Advisory Board (UAB). Commissioner Bryant made a motion approve UAB appointments, as recommended. Commissioner DiOrio seconded and the motion carried 4-0.

Commissioner Doster recommended that David Keenan be reappointed, and Charlie Ellis be newly appointed to the Zoning and Planning Board. Commissioner Doster made a motion approve Zoning and Planning Board appointments, as recommended. Commissioner Proctor seconded and the motion carried 4-0.

Commissioner Doster recommended that Greg Gardner be reappointed, and Mark Windfelt be newly appointed to the Board of Adjustment / Lake Structure Appeals Board (BOA/LSAB). Commissioner DiOrio made a motion approve BOA/LSAB appointments, as recommended. Commissioner Bryant seconded and the motion carried 4-0.

Commissioner DiOrio recommended that Kathy Hatfield and Jim Lemmons be appointed to the Lake Advisory Board (LAB). Commissioner DiOrio made a motion to approve the LAB appointments, as recommended. Commissioner Bryant seconded and the motion carried 4-0.

Commissioner Proctor recommended the appointment of Esther Lusk to the Alcoholic Beverage Control (ABC) Board. Commissioner Proctor made a motion to approve the ABC Board appointment, as recommended. Commissioner DiOrio seconded and the motion carried 4-0.

Commissioner Bryant recommended that Mark Hoek, Dan Bragdon, and Robin Worcester be reappointed to the Parks and Recreation Board. Commissioner Bryant made a motion to approve the Parks and Recreation Board reappointments, as recommended. Commissioner Doster seconded and the motion carried 4-0.

Commissioner Proctor made a motion for (3 year) term expirations to take place in March each year. Commissioner DiOrio seconded and the motion carried 4-0.

IX. NEW BUSINESS

B. AUTHORIZATION FOR SPECIALIZED CONSULTING SERVICES LLC TO FACILITATE THE EMERGENCY TABLETOP EXERCISE

Fire Chief Dustin Waycaster explained that the town had submitted a Request for Proposal (RFP) for the facilitation of the emergency tabletop exercise. Waycaster noted that Specialized Consulting Services LLC responded to the RFP and provided a scope of work, in which Waycaster opted as the best option for the exercise. Chief Waycaster explained that the tabletop exercise will result in a report in which the Town can use to improve their responses and outcomes during emergency situations. Waycaster explained that the proposal by Specialized Consulting Services LLC involves three pre-meetings, an interactive emergency situation simulation, and a summary report including suggestions for best practices moving forward.

Commissioner Proctor asked if there will be a budget amendment to cover the cost of the exercise. Finance Director Sam Karr stated that there should be a budget amendment.

Commissioner Proctor made a motion to approve the authorization for Specialized Consulting Services LLC to facilitate the emergency tabletop exercise and allow for a budget amendment. Commissioner DiOrio seconded and the motion carried 4-0.

IX. NEW BUSINESS

C. SURPLUS EQUIPMENT

Parks, Recreation, and Lake Director Dean Givens explained that there is a surplus of golf course equipment that needs to be sold and requested that this be accomplished by selling the equipment as surplus and sale it as a group on GovDeals. Director Givens also requested that the money acquired from the sale of the equipment be put back into the Parks, Recreation, and Lake Budget.

Commissioner Bryant noted that the typical procedure with sales is to put the earned money back into the general fund and not in a specific fund. Commissioner Bryant recommended to put the money acquired from the sale of the equipment back into the general fund, in order to maintain equity, and that it could possibly be reallocated at a later time. Director Givens explained that his request for the money to go into his department's budget is due to the renovation of the new offices, other big projects taking place, and noted that the department is self-funded and not tax based.

Council members came to a consensus that it would be more appropriate to determine where to the funding goes after the equipment is sold and there is an exact number of dollars earned.

Commissioner Bryant made a motion to approve the sale of equipment and to put funds from the sale into general fund budget and once the sale is completed the Council can address allocations as a separate item. Commissioner Doster seconded and the motion carried 4-0.

IX. NEW BUSINESS

**D. QUITCLAIM OF TOWN PROPERTY TO W. TERRY FOUNTAIN, SR. AND
JANET B. FOUNTAIN, RESOLUTION NO. 22-03-08A**

Community Development Director Michael Williams explained that a resident had contacted the Town regarding a 1716 Sq. Ft. parcel of town-owned land and requested a quit claim deed to the property. Williams explained that Resolution No. 22-03-08A (Attachment B) resolves to execute the quitclaim deed to W. Terry Fountain, Sr. and Janet B. Fountain.

Commissioner Proctor noted that it may be useful to add a utility easement to the property in the resolved paragraph. Attorney William Morgan agreed and noted he would work added this. Director Williams also noted that it may be beneficial to add language in the quitclaim deed to include ownership rights to the 995 property rights and Lake Boundary contours.

Commissioner DiOrio made a motion to approve Resolution 22-03-08A and the quitclaim deed with the inclusion of the two recommendations. Commissioner Proctor seconded and the motion carried 4-0.

IX. NEW BUSINESS

E. ADVANCING THE COMMUNICATIONS SPECIALIST POSITION TO COMMUNICATIONS DIRECTOR

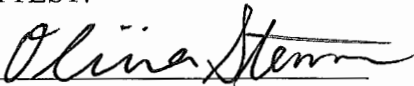
Interim Town Manager Olivia Stewman explained that the responsibilities of the Communications Specialist position, executed by Laura Krejci, fall in line with those of a director's position. Stewman noted that the Communications Specialist description had been reviewed and that Laura Krejci executes far more duties than stated in the original description. Stewman explained that due to an increased level of responsibilities and the extraordinary efforts and achievements of Laura Krejci, that the Town is hereby advancing the Communications Specialist Position to Communications Director, effective immediately.

Mayor Pritchett thanked Laura for her crucial work and role in the Town.

XII. ADJOURN THE MEETING

With no further business, Commissioner Bryant made a motion to adjourn the meeting at 6:02 p.m. Commissioner DiOrio seconded and the motion carried 4-0.

ATTEST:


Olivia Stewman,
Town Clerk


Mayor Carol C. Pritchett