



**MINUTES OF THE REGULAR MEETING OF THE TOWN
OF LAKE LURE ABC BOARD**

MONDAY, OCTOBER 17, 2022
3:30 P.M.

THIS MEETING WAS HELD AT LAKE LURE TOWN HALL.

Present: Linda Samarotto, Chair
Bob Cassano, Board Member
Richard Sayles, Board Member
Peter O’Leary, Board Member

Rhonda Cook, Accountant
Jim Proctor, Town Council Liaison

Absent: Esther Lusk, Board Member

Others Present: NC ABC Board Business Insurance Program Administrator

I. CALL TO ORDER

Chair Samarotto called the meeting to order at 3:30 p.m.

II. AGENDA ADOPTION

Mr. Richard Sayles made a motion to adopt the agenda, as presented. Mr. Peter O’Leary seconded. All present board member voted in favor.

III. CONFLICT OF INTEREST STATEMENT

There were no conflict of interests.

IV. CONSENT AGENDA

A. *Approval of the September 19, 2022 Regular Meeting Minutes*

Mr. Sayles made a motion to approve the September 19, 2022 regular meeting minutes, as presented. Chair Samarotto seconded and all voted in favor.

V. NEW BUSINESS

A. *Discussion of ABC Store Operations*

An administrator for the NC ABC Board Business Insurance Program requested board opinion on content and property coverage and explained the insurance policies that the Lake Lure ABC Board already possesses. Mr. Bob Cassano initiated discussion regarding inventory and noted that it is seasonal and fluctuates. The administrator reviewed additional insurance options and bonds, workers comp insurance premiums, and more. The administrator also provided the Board with a summary of premiums. Board members discussed process for payments. The administrator expressed that the Board should provide him with any insurance updates prior to October 28. Board members and Ms. Rhonda Cook agreed to work towards finalizing inventory and make a decision in regard to insurance. Ms. Cook reviewed existing statistics and made suggestions regarding increasing inventory and maintaining employee cost.

Chair Samarotto noted that she had been in contact with a representative from ALE who will be visiting the Store on Thursday to help with training due to an event with an intoxicated individual who was sold liquor. Chair Samarotto also noted that the representative from ALE is willing to help with the Store in other regards.

Chair Samarotto provided the Board with the annual audit report. Chair Samarotto explained that Ms. Terryjean Moody was unavailable to attend the meeting to present the report, but is happy to answer questions. Board members expressed that they would like for Ms. Moody to attend an upcoming meeting. Ms. Cook explained that she and Ms. Moody had worked to compile information for the audit. Ms. Cook also reported that there were past issues with QuickBooks that have been resolved and that there should be no issues moving forward.

Ms. Cook noted she had cut checks to the Town following the audit and will continue to work calculating Store figures.

Chair Samarotto announced that she is stepping-down as Board Chair, but agreed to remain on the Board the remainder of her term. Mr. O'Leary made a motion appoint Mr. Sayles as

Board Chair. Ms. Samarotto seconded and all voted in favor. Board members agreed that Mr. Sayles will serve as the Board Chair effective next meeting.

Commissioner Jim Proctor asked the salary range for the Store Manager position and it was explained that the position starts at \$20 an hour, which is about \$42,000 a year. Board members discussed recent interview for store employees and there was consensus of support to hire the recommended interviewee. The Board also discussed the progress regarding interviews for the Store Manager position.

Board members expressed the need to meet with Carolina Data to gather necessary data for insurance and discussed how distributors are in connection into the system.

VI. ADJOURNMENT

With no further business, Mr. Sayles made a motion to adjourn the meeting.

Ms. Samarotto seconded and all voted in favor. The meeting was adjourned at 4:28 p.m.

ATTEST



Olivia Stewman, Town Clerk



Linda Samarotto, Board Chair