



## **Board of Adjustment Regular Meeting**

**April 25, 2023**

### **Call to order**

Board Chair Greg Gardner called the Board of Adjustment regular meeting to order at 1:00 p.m.

### **I. Roll Call**

#### **Board Members Present:**

Mr. Greg Gardner, Chair  
Mr. Neil Gurney, Vice Chair  
Mr. Wyn Hardy  
Mr. Al Joyner  
Mrs. Kimberly Sayles, Alternate (serving)

#### **Absent:**

Mr. Melvin Owensby  
Mr. Mark Windfeldt, Alternate  
Mr. Rick Spruill, Alternate

#### **Town Council Members and Town Representatives present:**

Michael Williams, Community Development Director  
Richard Carpenter, Development and Environmental Review Specialist  
Kimberly Martin, Community Development Administrative Support Specialist  
Commissioner David DiOrio, Council Liaison

### **II. Approval of Agenda**

The agenda for the April 25, 2023 Board of Adjustment meeting was reviewed. **Mr. Neil Gurney made a motion to approve agenda, as presented. Mr. Al Joyner seconded. All voted in favor.**

### **III. Approval of Minutes**

The minutes from the March 28, 2023 Board meeting were reviewed. **Mr. Wyn Hardy made a motion to approve the March 28, 2022 meeting minutes, as presented. Mrs. Kimberly Sayles seconded and all voted in favor.**

**IV. Public Comments**

There were no comments from the public.

**V. Old Business**

There was no old business to discuss.

**VI. New Business**

**A. *Review of proposed text amendments being recommended by Zoning & Planning Board for approval by Town Council.***

Community Development Director Michael Williams explained the Zoning and Planning Board's recommendation to establish and enforce doubled permit fees for projects started prior to obtaining a permit. Board members discussed the recommendation. Director Williams noted that vacation rental permits and mobile food vendor permits are not included in the doubled permit fee recommendation because they can be enforced by civil fines.

Director Williams explained that the Community Development Department receives a lot of complaints regarding the "one size fits all" lake structures permits for \$400 and the standard permit requirements. Director Williams expanded that as a result, there is another recommendation from the Zoning and Planning Board to create a separate lake structure permit category for minor structural repairs for projects costing less than \$5,000. Director Williams provided additional details and board members discussed.

**VII. April Department Report**

Director Williams provided the Board with a department report for the month of April and detailed the current status of the communications tower.

**VIII. Adjournment**

Chair Gardner asked for a motion to adjourn the Board of Adjustment regular meeting at 1:33 p.m. Mr. Hardy made motion to adjourn and Mr. Gurney seconded. All members voted in favor.

ATTEST:

  
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Olivia Stewman, Town Clerk

  
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Greg Gardner, Board Chair