



MINUTES OF THE SPECIAL WORK SESSION MEETING OF THE LAKE LURE TOWN COUNCIL HELD WEDNESDAY, NOVEMBER 30, 2022, 8:30 A.M. AT THE LAKE LURE TOWN HALL

PRESENT: Mayor Carol C. Pritchett
Mayor Pro Tem David DiOrio
Commissioner Patrick Bryant
Commissioner Jim Proctor
Commissioner Scott Doster

William Hank Perkins, Jr., Town Manager
William Morgan, Jr., Town Attorney
Stephen Ford, Finance Director
Dean Lindsey, Public Services Director
Michael Williams, Community Development Director
Sean Humphries, Police Chief
Laura Krejci, Communications Director
Laura Doster, Chamber of Hickory Nut Gorge

ABSENT: N/A

I. CALL TO ORDER

Mayor Carol C. Pritchett called the round table meeting to order at 8:30 a.m.

II. AGENDA ADOPTION

Commissioner David DiOrio requested to move items XIII and XIV to items IV and V and renumber remaining items accordingly. Commissioner Patrick Bryant requested to add personnel under the closed session item, along with the existing closed session item for attorney client privilege.

Commissioner DiOrio made a motion to adopt the agenda, as amended. Commissioner Bryant seconded and the motion carried 4-0.

III. DISCUSS 2023 FIREWORKS

Town Manager Hank Perkins introduced Laura Doster with the Chamber of Hickory Nut Gorge and noted that the Chamber had contacted the Town with a request to take over a few responsibilities, one of which is the 4th of July fireworks. Manager Perkins noted that the Town was responsible for the fireworks in past years. Manager Perkins invited members of Council to discuss the matter with him and Mrs. Doster.

Mrs. Doster noted that the Chamber had helped lead the fireworks in the past, Mayor Cooley had requested to take over the fireworks event, and the Chamber took back the responsibility after his passing. Mrs. Doster also noted that the cost had been split between Chamber, Town, and Chimney Rock Village in the past. Mrs. Doster described some of the future details of the Chamber and reasoning behind the request to transfer responsibility of the fireworks to the Town. Mrs. Doster noted that there had been a past agreement between Chamber and Rumbling Bald Resort in regard to alternating firework locations between the 3rd and the 4th of July, and noted that this year the Town's fireworks would be on the 4th, but the Chamber's provider is likely unavailable on the 4th, but there is still a possibility that he be made available. Mrs. Doster noted that the provider's pricing has increased, but will remain \$15,000 or less.

Mrs. Doster shared that the Chamber was approached by a few businesses in the community regarding the hardships created by the firework events with traffic, table turn over, and other issues.

Ms. Liz Geary with Rumbling Bald noted that Rumbling Bald would like to stick to current alternating schedule.

Mrs. Doster noted that in the past, the Town had paid \$4,000, the Village paid \$500 to \$1000, and the Chamber contributed the remaining balance, but the Chamber has paid the full price in more recent years. Mrs. Doster noted it is still on the Chamber's budget this year and they would still be willing to help. Mayor Pritchett asked if Chimney Rock Village would still be interested in participating and Mrs. Doster answered that she had contacted the Village and has not received a response.

Commissioner Proctor expressed concern regarding the business hardship mentioned previously and provided some history on the event. Commissioner Proctor expanded that he enjoys the event, but is also concerned with the amount of money spent. Mrs. Doster mentioned that the Rutherford County Tourism Development Authority (TDA) has a grant opportunity for up to \$3,000 for events that Chamber had been rewarded in the past for about \$1,500. Commissioner Doster asked what the Chamber's budget is for fireworks and Mrs. Doster noted that it is dependent upon the outcome of this conversation.

Commissioner DiOrio asked what Rumbling Bald pays for the fireworks and Ms. Geary answered \$15,000. Commissioner DiOrio suggested exploring options with Rumbling Bald to have on big firework show. Mrs. Doster noted that based on conversation with Rumbling Bald

representatives, the Rumbling Bald event is a private event and outsiders will not be able to park in the resort, so those who do not have boats will not be able to view. Discussion was held as to what deal could be made. Ms. Geary noted that parking in Rumbling Bald is already an issue and there would not be enough to accommodate additional people. Mrs. Doster explained that parking is very structured at the Town's event, with police and other players involved, and noted that it would be a hardship for Rumbling Bald to increase parking. Commissioner DiOrio noted support for combining the Town and Rumbling Bald firework event and Ms. Geary expressed various concerns on behalf of Rumbling Bald. Commissioner DiOrio questioned if the Town wants to use ad valorem taxes to sponsor a town event for non-residents. Mrs. Doster reiterated that the Chamber and other parties could still help with funding. Manager Perkins noted that it is less about economics and more about the capacity to take on a project such as this. Mrs. Doster noted that Town would take over contracting, which would possibly require bids. Commissioner Doster asked Police Chief Humphries if a shift in responsibilities would affect the operations of the police and fire and Chief Humphries expressed no changes or issues. Commissioner Doster noted that price change will not be significant.

Concern was expressed over the congestion that fireworks cause for residents.

Mayor Pritchett suggested that the Town could look at having fireworks on another holiday, if the contractor would be amenable to looking at other dates. Commissioner DiOrio proposed to review if the town has the bandwidth to do this and explore working with the Chamber on what some other dates could be. Commissioner Proctor noted that there used to be a Christmas boat parade, one of which had fireworks included, and noted that would likely be outside of drawdown periods. There was consensus from Council to look at alternatives and additional details. Manager Perkins noted that this could be revisited at the December work session, and that he will work with the Chamber to gather more information.

Commissioner DiOrio expressed that the Town should notify the contractor whether or not the town wants to pursue the 4th in the upcoming year. Commissioner DiOrio recommended shifting the 4th of July fireworks and look at alternative dates. There was consensus from Council.

IV. ORDINANCE NO. 22-11-30 AMENDING CAPITAL ORDINANCE NO. 22-01-11

Manager Perkins deferred to Finance Director Stephen Ford. Director Ford noted that the capital project ordinance allows the town to be more transparent and structured in accounting methods. Director Ford expanded that Ordinance No. 22-11-30 amends the original capital project ordinance for the purpose of adding expenses related to equipment purchases, engineering costs. Director Ford noted that listed revenues include loans. Manager Perkins noted the capital project ordinance is a legal requirement, and that it will be something that runs through all expenses and revenues, allows forensic evidence, and will change periodically based on revenues and expenses.

Director Ford explained that funding expenses within the ordinance will first come from general fund, but will then will be reimbursed through American Recue Plan Act (ARPA) or other grants, and money will be due-back to the general fund following reimbursements. Manager Perkins noted that the capital ordinance will eventually show how all money was spent and received.

Commissioner DiOrio asked if the reimbursements from the green line and brown project is accounted for in the capital project ordinance and Director Ford answered yes, it is accounted for.

Manager Perkins noted that moving forward, he would like to have capital project ordinances for all major projects.

Director Ford noted there will be no significant impacts to general fund.

Commissioner Doster made a motion to adopt Ordinance No. 22-11-30 Amending Capital Project Ordinance No. 22-01-11. Commissioner DiOrio seconded and the motion carried 4-0.

ORDINANCE NO. 22-11-30

AN ORDINANCE AMENDING CAPITAL PROJECT ORDINANCE NO. 22-01-11

WHEREAS, The Town Council and the Town of Lake Lure adopted Capital Project Ordinance No. 22-01-11 on January 11, 2022; and

WHEREAS, Town staff has determined that it is necessary to add additional expenditures related to engineering services and loan origination fees; and

WHEREAS, Town staff has also determined that it is necessary to add \$1,000,000 due from the general fund that is reimbursable through state funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA, MEETING IN SPECIAL SESSION AND WITH A MAJORITY OF TOWN COUNCIL VOTING IN THE AFFIRMATIVE.

SECTION ONE. Capital Project Ordinance No. 22-01-11 is hereby amended as follows:

[ADDITIONS TO TEXT ARE UNDERLINED; DELETIONS ARE ~~STRUCK THROUGH~~]

Lake Lure SASS Replacement & Sewer Upgrades Phase I

Section 1. The project includes the installation of a sewer access valve in the Lake Lure hydroelectric dam, the installation of a section of the gravity/pump HDPE perimeter sanitary sewer system, consisting of approximately 14,403 LF of 14-inch and 1,950 LF of 16-inch HDPE gravity sewers, 1,271 service connections, and 19 manholes. Wastewater Treatment Plant work

consisting of the installation of a grit removal system, the rehabilitation of the fine screen, and the demolition and replacement of the existing digester at the Lake Lure Wastewater Treatment Plant.

Section 2. The officers of the Town of Lake Lure are hereby directed to proceed with the capital project within the terms of the council’s resolution, loan documents, grants and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Sewer Access Valve		\$2,000,000
ER-EID, SOC		\$426,386
Design/Engineering	\$100,000	<u>\$1,050,000</u>
Design Build		\$15,369,614
Design, permit, bid		\$354,000
Construction		\$2,500,000
<u>Loan Origination Fees</u>		<u>\$50,000</u>
<u>Equipment</u>		<u>\$750,000</u>
Total	\$20,750,000	<u>\$22,500,000</u>

Section 4. The following revenues are available for this project:

Loan from North Carolina Dept. of Environmental Quality- Division of Water Infrastructure- Clean Water State Revolving Fund		\$12,750,000
NC Budget Allotment		\$8,000,000
Local Funds		\$250,000
<u>General Fund/Reimbursable State Funds</u>		<u>\$1,750,000</u>
Total	\$20,750,000	<u>\$22,500,000</u>

Section 5. The finance officer is hereby directed to maintain within the Capital Project Fund, sufficient detailed accounting records related to the project.

Section 6. The finance officer is directed to report, on a quarterly basis, on the financial status of each project element in section 3.

Section 7. The budget officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this board.

Section 8. Copies of this capital project ordinance shall be furnished to the Clerk to Town Council, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

SECTION TWO. This Ordinance shall take effect upon adoption.

V. RESOLUTION NO. 22-11-30 REVERSING BUDGET AMENDMENT #345

It was noted that all details in regard to Resolution No. 22-11-30 were discussed under the previous item.

Commissioner Bryant made a motion to adopt Resolution No. 22-11-30 Reversing Budget Amendment #345. Commissioner DiOrio seconded and the motion carried 4-0.

RESOLUTION NO. 22-11-30

**RESOLUTION BY THE TOWN OF LAKE LURE TOWN COUNCIL
REVERSING BUDGET AMENDMENT #345**

WHEREAS, Town Council approved Budget Amendment #345 for \$800,000 on November 2, 2022 for the purpose of funding sewer system related bills eligible for American Rescue Plan Act (ARPA) reimbursement; and

WHEREAS, Town staff has since determined that it would be appropriate to fund such bills through the general fund rather than the water and sewer fund balance; and

WHEREAS, It has been determined that the Town shall reflect such expenditures through Ordinance No. 22-11-30 Amending Capital Project Ordinance No. 21-01-11 and

WHEREAS, Town staff finds it necessary to reverse Budget Amendment #345.

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Lake Lure, North Carolina:

Section 1. The Town of Lake Lure Budget Amendment #345 shall be reversed.

Section 2. The Town of Lake Lure shall utilize the general fund balance to fund sewer system related expenses accounted for in Budget Amendment #345 and reimburse such expenditures through ARPA.

VI. RUBY-COLLINS CONTRACT AMENDMENT

Manager Perkins noted that he had sent out an email yesterday explaining that Ruby-Collins had requested Council consideration for approving the proposed amendments to the agreement between Ruby-Collins and the Town, though the originally approved plan was to consider approval at the regular Council meeting in December. Manager Perkins relayed that Ruby-Collins' increased urgency is a result of concern regarding procurement of parts.

Commissioner Doster expressed concern regarding the change in time-line of approval. Commissioner DiOrio asked if the timeline of the drawdown will be impacted and Manager Perkins noted that the Town is still on schedule in terms of the drawdown.

Manager Perkins provided Council with the preliminary budget including the amendments proposed by Ruby-Collins. Manager Perkins pointed out that not all of the money in the budget will be spent if the Town staff performs the greasing, fueling, and other maintenance as planned. It was noted that that Director Lindsey is working on preparations.

Manager Perkins explained that Ruby-Collins will need to bill the Town every month for cost to completion, but should sent less formal invoice every two weeks. Manager Perkins noted that there will be a lot of backup material on the invoices and receipts.

Commissioner Doster asked if the Town staff will be able to do this work and Manager Perkins expressed that he and Director Lindsey are confident that work can be performed, but the money is budgeted for Ruby-Collins to complete maintenance work if Town staff is not able to. Commissioner Diorio expressed support for treating the work completed in the upcoming drawdown as a trial run to building a solid and consistent plan. Manager Perkins confirmed that invoices and work that can be completed by Town will be evaluated every two weeks.

Commissioner Bryant made a motion to approve the authorization for signing the Ruby-Collins Agreement Amendment 01 amending the design-build agreement for the Subaqueous Sanitary Sewer Replacement Project. Commission DiOrio seconded and the motion carried 4-0.

VII. HDD BID UPDATE

Manager Perkins explained that no bids were received for the HDD Project. Manager Perkins proposed holding a new bidding process in January, which should allow time for the schedule for the

project to remain on-course. Manager Perkins noted that if no bids are received in January, further bidding advertisements will have to be submitted.

VIII. CENTRIFUGE DISCUSSION

Manager Perkins explained that a centrifuge was previously in the Town's plan as a viable option to assist with issues associated with the wastewater treatment plant and that the centrifuge project was originally estimated to cost \$800,000, but Town staff has more recently been informed that the estimated cost for the project is \$1.9 million. Manager Perkins noted that he had conversed with Tim Heim with the North Carolina Department of Environmental Quality, who expressed no concern if the Town changes course of the originally planned centrifuge in the Special Order by Consent (SOC). Manager Perkins suggested postponing the centrifuge project and reviewing other options. Manager Perkins also noted that it is not yet known if the Town will receive additional American Rescue Plan Act (ARPA) funds and that this knowledge could be crucial in deciding whether or not to move forward with the centrifuge.

Commissioner Doster asked about renting a centrifuge. Director Lindsey noted that the centrifuge would be beneficial, but with new cost estimates and plans to eventually relocate the treatment plant, there are a lot of unknowns.

Director Lindsey explained how Town staff is currently working to maintain the system with a belt press, which Town can rent a couple times a year for about \$50,000 to \$60,000. Commissioner DiOrio asked if Town staff operates the belt press. Director Lindsey stated that the contracted operator performed the operations in the past, but it is possible that Town staff could operate in the future. Commissioner DiOrio noted the Town should factor in the extra chemicals being used at the plant in order for it to be maintained. Commissioner DiOrio asked how much a belt press mobile option would cost and Director Lindsey explained that he could look into a long term lease. Commissioner DiOrio requested that Town staff perform a cost-avoidance review regarding belt press operations and methods of procurement. Commissioner DiOrio also noted that if the Town staff purchased a belt press, operations could be completed more frequently, and the Town would likely save money spent on chemicals and Director Lindsey agreed.

Director Lindsey agreed to compile information regarding the purchase of a belt press and added that he would likely need additional staff if his department takes responsibility of operating a belt press.

There was consensus from Council to have Town staff conduct a cost-study review. Manager Perkins noted the study will be dependent on ARPA funding information. Director Lindsey noted that he would have a price and cost avoidance review and any additional information by the regular Council meeting on the December 13th. Manager Perkins noted SOC can be updated according to Council's overall determination.

IX. CAMERA UPDATES

Director Lindsey provided Council with an update that the total amount for the camera and security system discussed at a previous work session is estimated at \$60,000 to \$70,000. Director Lindsey noted that he is in the process of deciphering what amount will be used for the lift station and

wastewater treatment plant, because this portion may be eligible for reimbursement through ARPA funds. Director Lindsey expanded that he is still uncertain whether or not the North Carolina Department of Environmental Quality will allow reimbursement through ARPA. Mayor Pritchett asked if locking system is included in price and Director Lindsey answered that it is included and would only be installed at Town Hall. Commissioner DiOrio asked if the cameras will be tied into the existing police camera system and Director Lindsey answered that the cameras would be cloud-based, so they could be fed-into the police station system.

**X. REVIEW REQUEST TO APPEAL DENIAL OF LAKE STRUCTURE
VARIANCE REQUEST #2022003**

Community Development Director Michael Williams explained that at the November 15th Lake Structure Appeals Board meeting, the Board denied Variance Request #2022003. Director Williams detailed that the variance request from a resident located at 179 Dogwood Drive, occurred following re-construction of a covered lake structure that had previously been destroyed. Director Williams noted that the resident had applied for a permit to rebuild the dock and Town staff approved the submitted plans, but following inspection of the structure post-construction, it was identified that the structure was not built to plan and was 18' feet tall which exceeds the 15' height limitation. Director Williams expanded that the Lake Structure Appeals Board determined that there was no true hardship and that granting the variance would be unjustifiable.

Director Williams noted that the Town of Lake Lure Code of Ordinance allows decisions of the Lake Structure Appeals Board to be appealed by an applicant or an affected property owner to the Town Council within 30 days of a decision. Director Williams explained that the property owner's engineering firm, Odom Engineering, had submitted a request to appeal the denial of Variance Request #2022003 and that the hearing will take place at the December 13th regular Council meeting.

Town Attorney William Morgan noted that the hearing is on the record, there will be no new information or hearings. Attorney Morgan further explained that no one will be sworn in under oath because it is not quasi-judicial hearing.

Commissioner DiOrio asked what the recourse would be if Council does not grant the requested appeal and Attorney Morgan noted that the Ordinance states that Town Council's decision is final.

XI. LAKE STRUCTURE ORDINANCES DISCUSSION

Commissioner Doster noted that at the last Zoning and Planning meeting, a local contractor participated in the public comment period and his comments lead to questions and discussions as to which board makes recommendations and dictates the lake structure ordinances.

Council members were provide with an email conversation between the Town Attorney William Morgan and the Town Clerk, in which Attorney Morgan noted that the Town Council is responsible for adopting the lake structure ordinances. Town Attorney Morgan advised that since lake structure ordinances are in the realm of planning and regulation of development, the Zoning and Planning Board should hold public hearing and make recommendations to Council in regard to lake structure ordinances.

Commissioner Proctor noted that in the past, lake structures ordinances would go to the Zoning and Planning Board for recommendation, then to the Lake Advisory Board for recommendation, and finally Town Council for consideration of adoption. Mayor Pritchett noted that a joint board meeting could take place as well.

There was agreeance from Council members that any lake structure ordinance changes should be reviewed and recommended should be made by the Zoning and Planning Board and the Lake Advisory Board, before coming to Council for final approval.

XII. REVIEW PROPOSED ORDINANCE AMNDING LAKE STRUCTURE REGULATIONS

Attorney Morgan explained that in order to codify a local bill regarding the location of pilings for the sewer system, the Town should incorporate language into the lake structure ordinances that is similar or the same language that was approved under the Lake Use Regulations in regard to the matter. Commissioner DiOrio expressed support and noted that it would be beneficial to codify a local bill in order to enable an appeal process for lake structures that can go to the Lake Structure Appeals Board. Attorney Morgan noted that the proposed changes to the lake use regulations should go to Zoning and Planning Board for review, based on the discussion under the previous item, and that the Lake Advisory Board had already reviewed and recommended the language when revising the Lake Use Regulations.

XIII. DISCUSS AMENDING CHAPTER 30 TRAFFIC AND VEHICLES OF THE CODE OF ORDINANCES

Attorney Morgan explained that there was past confusion about appealing a parking ticket to the Marine Commission. Attorney Morgan explained that the proposed changes to the code of ordinances will treat parking violations as civil citations and remove appeals, which will allow the Town to receive money from parking violations. It was noted that Police Chief Sean Humphries recommended a \$50 and will increase if not paid by a certain amount of time.

There was Council consensus of support for the recommended changes.

Commissioner Proctor asked if this item be put on consent agenda at the regular December meeting. Attorney Morgan expressed that the ordinance will not require a public hearing, so putting it on the consent agenda would likely be no issue.

XIV. 20' DRAIN PROJECT UPDATE

Manager Perkins explained that the two drain valves are on schedule to be delivered in May. Manager Perkins further explained that the Town plans to advertise for bids for the installation of the valves in January, have the notice to proceed issued in April, and have valves installed by the end of summer 2023.

Director Krejci provided an update on related FEMA grants. Director Krejci detailed FEMA's grant processes and expressed that she is currently submitting required forms. Director Krejci noted that she is trying to confirm amount of money awarded, but noted that the Town requested a full amount of \$430,000 and \$1.9 million for construction project.

Director Krejci noted that timing is a challenge because FEMA's approval processes can be lengthy. Director Krejci detailed that FEMA must complete an environmental review through the NC Historical Preservation Office before disbursing the funds to the Town, but the Town must move forward with contracts in order to meet deadlines and stay on schedule. Manager Perkins noted that if FEMA does not approve certain grants in a timely manner, the Town must proceed with contracts without being able to use FEMA funding. Commissioner Diorio expressed concern regarding the timeliness of NC Dam Safety approving the project, as well. Director Krejci agreed and noted that she has expressed concerns to Dam Safety. Director Krejci recommended holding a Council meeting with representatives from Dam Safety. Council members agreed.

Manager Perkins noted that Schnabel Engineering had not expressed any concern with valve installation timeline, just the grant projects.

XV. DISCUSS FINANCIAL REPORTS

Director Ford asked members of Council what type of financial information they would like to have reported to them and how often they would like reports presented to them. Director Ford noted that he currently provides expenditures, revenues, and monthly activity report. Director Ford expressed that there might be increased details desired moving forward with major projects. Director Ford asked what would be beneficial to Council in regard to decision making and planning. Manager Perkins asked what Council would like to see added to the existing reports.

Mayor Pritchett noted it would be beneficial to have an update on the capital projects funds and reimbursement details. Mayor Pritchett expressed this would be beneficial to decision making. Director Ford agreed to craft a report, have it approved by Manager Perkins, and provide it to Council.

Director Ford noted that the Town is still in the audit review and that there is a new requirement to review all leases per Governmental Accounting Standards Boards. Director Ford explained that some leases have had to be followed up on to see if they are current or in existence. Director Ford expressed appreciation for the audit team, but noted that there are new individuals involved in the process, so the approach is different from past years. Director Ford also mentioned that variances, such as engineering cost increases, are being reviewed in the audit process.

Commissioner DiOrio noted that the health of the particular funds is not necessarily the amount, but an expectation of ingress and egress of funds.

XVI. REVIEW BUDGET CALENDAR

Director Ford noted that Manager Perkins had provided him with budget calendars adopted in past years and that he crafted a proposed Budget Calendar for Fiscal Year 2023-2024 based on discussions. Manager Perkins noted that the Manager's proposed budget is going to be completed by May 9. Manager Perkins also noted that he desires adoption of the FY 23-24 Budget Ordinance at June 2023 regular Council meeting.

Commissioner DiOrio asked about Rutherford County's timeline with reassessment of taxes. Director Ford estimated that the Town will receive information from County in April. Commissioner DiOrio noted that this information will be important to determining the budget.

XVII. REVIEW DIVISION OF WATER RESOURCES DEVELOPMENT GRANT RESOLUTION AND NO CONFLICT OF INTEREST CERTIFICATION

Manager Perkins explained that the Town plans to apply for a Division of Water Resources Development Grant to assist in funding the Morse Park Master Plan Phase I. Manager Perkins provided Council members with a template for the Division of Water Resources Development Grant Resolution and a No Conflict of Interest Certification. Manager Perkins explained that the provided documents will be submitted along with the grant application and that the documents will require Council approval at the December regular meeting.

XVIII. REVIEW 2023 TOWN COUNCIL MEETING SCHEDULE

Town Council reviewed the proposed meeting schedule for 2023. There were no conflicts were expressed.

XIX. DISCUSS COUNCIL RETREAT DETAILS

Manager Perkins opened discussion regarding dates and other details for the Council planning retreat in January. There was Council consensus to hold the council planning retreat on January 11th beginning at 8:30 a.m. Town Clerk Olivia Stewman will add this to the calendar previously reviewed.

XX. DISCUSS BOARD PRESENTATIONS

Manager Perkins noted that on the Advisory and Statutory Board Handbook, there is a written requirement that the board chairs will provide a report to Council during the December Town Council meeting. Manager Perkins noted that Town Clerk Stewman had contacted Board chairs. It was discussed whether or not statutory boards should provide a report, or just advisory boards, and there was consensus to allow statutory boards to provide a report if they have specified goals.

XXI. PROJECT MANAGER SEARCH UPDATE

It was noted that this item will be discussed under closed session.

XXII. CLOSED SESSION

Commissioner Bryant made a motion to go into closed session in accordance with G.S. 143-318.11 (a) (3) for attorney client privilege and G.S. 143-318.11 (a) (6) for the purpose of discussing personnel matters. Commissioner Proctor seconded and the motion carried 4-0.

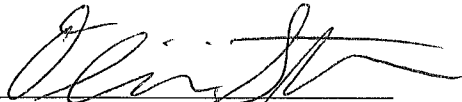
During closed session, Council discussed a proposed easement with Equinox and the project manager position salary.

Commissioner Proctor made a motion to return to open session. Commissioner Doster seconded and the motion carried 4-0.

XXIII. ADJOURNMENT

Commissioner Bryant made a motion to adjourn. Commissioner DiOrio seconded and all voted in favor. The meeting was adjourned at 11:54 p.m.

ATTEST:



Olivia Stewman, Town Clerk



Mayor Carol C. Pritchett

