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# CITY COUNCIL REGULAR SESSION

## CITY OF LAKE CITY

November 15, 2021 at 6:00 PM

Venue: City Hall

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## AGENDA

The meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting live on our YouTube channel. YouTube channel information is located at the end of this Agenda.

### Pledge of Allegiance

### Invocation - Council Member Todd Sampson

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

### Roll Call

### Minutes

- [1.](#) October 26, 2021 Special Session
- [2.](#) November 1, 2021 Regular Session
- [3.](#) November 8, 2021 Special Session

### Approval of Agenda

### Persons Wishing to Address Council

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfia.com](mailto:submissions@lcfia.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

**Approval of Consent Agenda**

- [4.](#) City Council Resolution No. 2021-160 - A resolution of the City Council of the City of Lake City, Florida authorizing the execution of an Interlocal Agreement with Columbia County, Florida; providing for the engagement of the County's building official on an interim basis to act as the City's building official; providing for severability; providing for conflicts; and providing for an effective date.

**NOTE: This resolution was considered and discussed, including public comments, at the November 1, 2021 meeting as Item #20 with no motion. Members did vote 4-0 in favor of City Council Resolution No. 2021-160.**

**Presentations**

- [5.](#) 3rd Annual Thanksgiving "Unity in the Community" Dinner (Kim Denmark)
- [6.](#) Lake City Columbia County Humane Society, Inc. - Request for the City to remove the provisions on page 2 of the Deed requiring the land shall be used for the sole purpose of providing animal shelter facilities and services for the citizens of Lake City and Columbia County, Florida by a not for profit entity. (Attorney Marlin Feagle)

**Old Business**Ordinances**Open Public Hearing**

- [7.](#) City Council Ordinance No. 2021-2209 (final reading) - An ordinance of the City of Lake City, Florida; amending the code of the City of Lake City, Florida; providing for amendments to Chapter 70, Article V ("Firefighters' Retirement"); providing for codification; providing for severability; providing for conflicts; and providing for an effective date.

Passed on first reading on 11/01/2021

**Close Hearing**

Adopt City Council Ordinance No. 2021-2209 on final reading

Other Items

8. Discussion and Possible Action - Fire Pension Board Appointee (Mayor Witt)

**New Business**Ordinances - None

**Resolutions**

- [9.](#) City Council Resolution No. 2021-166 - A resolution of the City Council, of the City of Lake City, Florida amending the annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.
- [10.](#) City Council Resolution No. 2021-170 - A resolution of the City Council of the City of Lake City, Florida, appointing members to the Planning and Zoning Board, and the Board of Adjustments, and the Historical Board in accordance with Ordinance 2201-2201; providing for various terms of office; and providing for an effective date.
- [11.](#) City Council Resolution No. 2021-171 - A resolution of the City Council of the City of Lake City, Florida ratifying the execution of Task Assignment Number Twenty to the Continuing Contract with North Florida Professional Services, Inc., a Florida Corporation; providing for engineering services relating to the Price Creek Water Treatment Plant Access Road; providing for the payment for the professional services at a not to exceed cost of \$3,900.00; providing for conflict; and providing for an effective date.
- [12.](#) City Council Resolution No. 2021-172 - A resolution of the City Council of the City of Lake City, Florida, amending the personnel manual for City employees; providing for the amendment of Section 9.09 titled "Holidays" providing for the addition of the Juneteenth Holiday; providing for severability; providing for conflict; and providing an effective date.
- [13.](#) City Council Resolution No. 2021-173 - A resolution of the City Council of the City of Lake City, Florida, authorizing an amendment to the agreement with Local No. 2288 of the International Association of Firefighters, AFL-CIO; providing for the amendment of Article 14 titled "Wages and Classifications;; providing for severability; providing for conflict; and providing for an effective date.

**Departmental Administration**

- [14.](#) Status of Investment Accounts we have with the Florida League of Cities (Finance Director Donna Duncan)

**Comments by Council Members****Adjournment****YouTube Chanel Information**

Members of the public may also view the meeting live on our YouTube channel at: <https://www.youtube.com/c/CityofLakeCity>

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**Pursuant to 286.0105, Florida Statutes,** *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***



**File Attachments for Item:**

1. October 26, 2021 Special Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Special Session, on October 26, 2021 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting live on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

#### ROLL CALL

Mayor/Council Member  
City Council

City Attorney  
Interim City Manager  
Sergeant-at-Arms  
City Clerk

Stephen M. Witt  
Jake Hill, Jr.  
Eugene Jefferson  
C. Todd Sampson  
Frederick Koberlein, Jr.  
Michael Williams  
Chief Argatha Gilmore  
Audrey Sikes

#### APPROVAL OF AGENDA

**Mr. Jefferson made a motion to approve the agenda as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### PERSONS WISHING TO ADDRESS COUNCIL

- Ken Bochette encouraged members to ask more substantive questions of the candidates.
- Walter Douglas spoke in support of Ricky Jernigan.
- Kim Esterger spoke in support of Bea Coker.
- Ricky Jernigan spoke on behalf of his candidacy for the City Council District 14 vacancy.
- Sylvester Warren spoke on the selection process.
- Glenel Bowden spoke on the removal of the Confederate Monument from Olustee Park and in support of Ricky Jernigan.

#### DISCUSSION AND ACTION BY COUNCIL

1. Selecting a City Council Member for District 14, revisiting of October 13, 2021 previously filed applications.

At this time, City Attorney Fred Koberlein stated the purpose of the meeting is to perform a full re-evaluation of the applicants for the District 14 vacant seat. He reported, in the best interest of the City, on October 18<sup>th</sup>, it was decided to have a new meeting to conduct a re-evaluation of the applicants. Mr. Koberlein advised members to conduct a meaningful evaluation and meaningful discussion of the applicants. He stated members need to discuss and come up with a process and come to a final decision. Mr. Koberlein reminded members the rules of our meetings allow discussion before a motion is on the table.

Mr. Hill expressed his support for Mr. Jernigan for the City Council District 14 vacancy.

Mayor Witt reported Abbie Chasteen withdrew her name from consideration and commended all applicants for going through the process. He would like to discuss the applicants and make a decision.

**Mr. Sampson made a motion for the process of selecting a City Council Member for District 14 to be discussion, nomination and then a vote on a candidate. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

**Mr. Hill made a motion to nominate Ricky Jernigan for City Council Member District 14. The motion died due to lack of second.**

Mr. Jefferson stated they were all good candidates, and he would work with whomever was selected.

**Mr. Hill made a motion to appoint Ricky Jernigan for City Council Member District 14. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion failed.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Nay</b>
<b>Mayor Witt</b>	<b>Nay</b>

**Mr. Jefferson made a motion to appoint Befaitful Coker for City Council Member District 14. Mr. Hill seconded the motion. A roll call vote was taken and the motion failed.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Nay</b>
<b>Mayor Witt</b>	<b>Nay</b>

**Mr. Sampson made a motion to appoint Stephen Douglas for City Council Member District 14. Mayor Witt seconded the motion. A roll call vote was taken and the motion failed.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Nay</b>
<b>Mr. Hill</b>	<b>Nay</b>

PUBLIC COMMENT: Stew Lilker inquired what rules the Council was following to allow the Mayor to second a motion; to which City Attorney Koberlein responded, City Council Ordinance No. 2021-2178 and Roberts Rules of Order.

**Mr. Hill made a motion to appoint Ricky Jernigan for City Council District 14. Mr. Jefferson seconded the motion.** Mr. Koberlein suggested before the members entertained a motion to reconsider a previously nominated individual, to suspend, or waive the rules in order to come to a decision.

**Mr. Hill made a motion to suspend the rules. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

**Mr. Hill made a motion to appoint Ricky Jernigan for City Council District 14. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion failed.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Nay</b>
<b>Mayor Witt</b>	<b>Nay</b>

**Mr. Sampson made a motion to appoint Stephen Douglas for City Council District 14. Mayor Witt seconded the motion. A roll call vote was taken and the motion failed.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Nay</b>
<b>Mr. Hill</b>	<b>Nay</b>

**Mr. Jefferson made a motion to appoint Befaihtful Coker for City Council District 14. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Nay</b>
<b>Mayor Witt</b>	<b>Aye</b>

Mayor Witt stated Ms. Coker would be sworn in Monday, November 1, 2021.

#### ADJOURNMENT

**All matters having been handled, the meeting adjourned at 6:42 PM on a motion made and duly seconded.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, MMC City Clerk

**File Attachments for Item:**

2. November 1, 2021 Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on November 1, 2021 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting live on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

#### ROLL CALL

Mayor/Council Member  
City Council

City Attorney  
Interim City Manager  
Sergeant-at-Arms  
City Clerk

Stephen M. Witt  
Jake Hill, Jr.  
Eugene Jefferson  
C. Todd Sampson  
Frederick Koberlein, Jr.  
Michael Williams  
Assistant Chief Gerald Butler  
Audrey Sikes

#### MINUTES

1. 10-13-2021 Special Called Council Meeting
2. 10-18-2021 City Council Regular Session

**Mr. Jefferson made a motion to approve the October 13, 2021 Special Called Council meeting and the October 18, 2021 Regular Session minutes as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### APPROVAL OF AGENDA

**Mr. Hill made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.**

#### PERSONS WISHING TO ADDRESS COUNCIL

- Glenel Bowden spoke in opposition of the Council appointing Befaihtful Coker to the City Council District 14 vacancy.
- Shawn Holmgren stated it is unfair to look into non-criminal acts by Befaihtful Coker.

#### APPOINTMENT OF CITY COUNCIL MEMBER FOR DISTRICT 14

3. City Council Resolution No. 2021-165 - A resolution of the City Council of the City of Lake City, Florida appointing Befaihtful Coker as Councilmember of District Fourteen in accordance with the City Charter; and providing an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2021-165, appointing Befaihtful Coker**

**as Councilmember of District Fourteen in accordance with the City Charter. Mayor Witt seconded the motion.**

Mr. Hill stated he previously voted to support Ms. Coker but since then he has had a change of heart due to Ms. Coker's past record.

**A roll call vote was taken and the motion failed.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Nay</b>
<b>Mr. Sampson</b>	<b>Nay</b>

Mr. Sampson suggested a holding a Special Meeting and having resolutions prepared for each respective Council District 14 Members and upon a candidate being selected, they could be sworn in immediately.

Mr. Koberlein stated his office could prepare the resolutions in advance.

Mayor Witt suggested holding the Special Meeting Monday, November 8, 2021 at 6:00 PM.

**Mr. Sampson made a motion to have a Special Meeting on Monday, November 8, 2021 at 6:00 PM for the approval of a resolution for each candidate Befaihtful Coker, Ricky Jernigan, or Stephen Douglas for the seat of District 14, and for the swearing in of the successful candidate immediately. Mr. Hill seconded the motion.**

Mayor Witt suggested for the applicants to notify Ms. Sikes by Wednesday, November 3, 2021 if they are still interested in serving.

PUBLIC COMMENT: Stew Lilker asked Mayor Witt to clarify the motion on the floor and stated there was no need for a resolution, as Befaihtful Coker had filed her oath of office today.

PUBLIC COMMENT: Vanessa George stated if the Council were to follow what Mr. Lilker was stating, the position should go to Mr. Douglas as he was already voted in.

**A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

4. Swearing in Ceremony Befaihtful Coker, City Council District 14 – NOT APPLICABLE

APPROVAL OF CONSENT AGENDA

5. Permit application from Rotary Club of Lake City to hold the Christmas Parade on Saturday, December 11, 2021, from 4:30 PM until 8:00 PM. The parade will start at 6:00 PM. All supporting documents including certificate of insurance have been provided. In case of inclement weather, the parade will be held on Saturday, December 18, 2021.
6. Approve a one-time annual token of appreciation to all City employees in the amount of \$50.00 for part time and those with less than one year of employment and \$100.00 for other full-time employees.

**Mr. Sampson made a motion to approve the consent agenda consisting of items 5-6 identified above. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

## OLD BUSINESS

### Ordinances

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2200. City Council Ordinance No. 2021-2200 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2200. No one asked to be heard therefore Mayor Witt closed the public hearing.**

7. City Council Ordinance No. 2021-2200 (final reading) An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 21-06, by the property owner of said acreage; providing for rezoning from residential, single-family-2 (RSF-2) to commercial, neighborhood (CN) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. **Mr. Sampson made a motion to adopt City Council Ordinance No. 2021-2200, on final reading, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 21-06, by the property owner of said acreage, and providing for rezoning from residential, single-family-2 (RSF-2) to commercial, neighborhood (CN) of certain lands within the corporate limits of the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2201. City Council Ordinance No. 2021-2201 was read by title. Mayor Witt asked if anyone wanted to be**



heard regarding City Council Ordinance No. 2021-2201. No one asked to be heard therefore Mayor Witt closed the public hearing.

8. City Council Ordinance No. 2021-2201 (final reading) An ordinance of the City of Lake City, Florida, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 21-03, by the City Council, providing for amending Section 3.1.1.3 entitled Planning and Zoning Board; organization, term of office by changing the term of office from three years to four years; providing for amending Section 3.2.1.3 entitled Board of Adjustment; organization, term of office by changing the term of office from three years to four years; providing severability; repealing all ordinances in conflict; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2201, on final reading, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 21-03, by the City Council, providing for amending Section 3.1.1.3 entitled Planning and Zoning Board; organization, term of office by changing the term of office from three years to four years; providing for amending Section 3.2.1.3 entitled Board of Adjustment, and organization, term of office by changing the term of office from three years to four years. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2205. City Council Ordinance No. 2021-2205 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2205. No one asked to be heard therefore Mayor Witt closed the public hearing.

9. City Council Ordinance No. 2021-2205 (final reading) An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 21-02, relating to voluntary annexation; making findings; annexing certain real property located in Columbia County, Florida, which is reasonable compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Price Creek. **Mr. Sampson made a motion to adopt City Council Ordinance No. 2021-2205, on final reading, pursuant to Petition No. ANX 21-02, relating to voluntary annexation; making findings, and annexing certain real property located in Columbia County, Florida, which is reasonable compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2207. City Council Ordinance No. 2021-2207 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2207. No one asked to be heard therefore Mayor Witt closed the public hearing.**

10. City Council Ordinance No. 2021-2207 (final reading) An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 21-03, relating to voluntary annexation; making findings; annexing certain real property located in Columbia County, Florida, which is reasonable compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Georgia Oil. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2207, on final reading, pursuant to Petition No. ANX 21-03, relating to voluntary annexation; making findings, and annexing certain real property located in Columbia County, Florida, which is reasonable compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

#### Other Items

11. City Hall Update (Mike Williams)

Mr. Williams reported the architect is working to finalize the plans. Once received back from the architect he will bring to the council. Mr. Williams stated the Information Technology Department ordered all equipment and once everything was installed, it would be move in ready for Customer Service. Mr. Williams stated Customer Service should be able to move in this month.

PUBLIC COMMENT: Sylvester Warren expressed concern with time delay for Customer Service moving to the new location.

12. Memorial Stadium Update (Mike Williams)

Phil Bishop from North Florida Professional Services reported the field inspection is complete and a report would be provided in the next two weeks. He reported some deficiencies were identified and stated after the necessary repairs are made another structure analysis will be performed.

PUBLIC COMMENT: Sylvester Warren inquired what funds would be used for repairs on the stadium. He suggested using Cares Act Funds for benches and trash cans on North Marion Street.

13. Discussion and Possible Action - Fire Pension Board Appointee (Mayor Witt)

Mayor Witt reminded the Fire Pension Board still needs a Council appointee.

NEW BUSINESS

Ordinances

14. City Council Ordinance No. 2021-2209 (first reading) - An ordinance of the City of Lake City, Florida; amending the code of the City of Lake City, Florida; providing for amendments to Chapter 70, Article V ("Firefighters' Retirement"); providing for codification; providing for severability; providing for conflicts; and providing for an effective date. **Mr. Jefferson made motion to adopt City Council No. 2021-2209 on first reading, amending the code of the City of Lake City, Florida; providing for amendments to Chapter 70, Article V ("Firefighters' Retirement"), and providing for codification. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

Resolutions

15. City Council Resolution No. 2021-155 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with Fred Fox Enterprises, Inc.; providing for grant administration services of a Community Development Block Grant totaling \$750,000.00; providing for the development of an amphitheater at Wilson Park; providing for the payment of a fee not-to-exceed \$49,000.00 for the services; and providing for an effective date.

PUBLIC COMMENT: Sylvester Warren spoke in opposition of City Council Resolution No. 2021-155 and felt the grant should be used for the redevelopment of housing.

PUBLIC COMMENT: Vanessa George spoke on the need for benches and trash cans for North Marion Street and inquired on the funding being used for the fountain.

PUBLIC COMMENT: Shawn Holmgren spoke in opposition of benches and trash cans for North Marion Street, and stated security cameras were needed for that area.

Mr. Sampson reminded this grant was already applied for, and it needed to be finished up so the City could close it out. This grant must be complete prior to being eligible to apply for further Community Development Block Grant Funding.

**Mr. Sampson made a motion to adopt City Council Resolution No. 2021-155, authorizing the execution of an agreement with Fred Fox Enterprises, Inc.; providing for grant administration services of a Community Development Block Grant totaling \$750,000.00; providing for the development of an amphitheater at Wilson Park, and providing for the**

payment of a fee not-to-exceed \$49,000.00 for the services. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Nay
Mayor Witt	Aye

16. City Council Resolution No. 2021-156 - A resolution of the City Council of the City of Lake City, Florida, accepting a bid from Advanced Environmental Laboratories, Inc., related to the recurring analysis of the City's water quality; providing for a contract price not to exceed \$112,753.00; and providing an effective date. **Mr. Sampson made a motion to adopt City Council Resolution No. 2021-156, accepting a bid from Advanced Environmental Laboratories, Inc., related to the recurring analysis of the City's water quality, and providing for a contract price not to exceed \$112,753.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

17. City Council Resolution No. 2021-157 - A resolution of the City Council of the City of Lake City Florida, authorizing the execution of an addendum to the Gas Services Agreement with the Florida Gas Utility, a public body corporate and politic; providing for the participation in a natural gas pre-pay transaction; and providing for an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-157, authorizing the execution of an addendum to the Gas Services Agreement with the Florida Gas Utility, a public body corporate and politic, and providing for the participation in a natural gas pre-pay transaction. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

18. City Council Resolution No. 2021-158 - A resolution of the City Council of the City of Lake City, Florida authorizing the execution of Task Assignment Number Nineteen to the Continuing Contract with North Florida Professional Services, Inc., a Florida Corporation; providing for engineering services related to the resurfacing of Patterson Street from United States Highway 90 to State Road 100A; providing for the payment for the professional services at a not to exceed cost of \$59,406.00; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-158, authorizing the execution of Task Assignment Number Nineteen to the Continuing Contract with North Florida Professional Services, Inc., a Florida Corporation; providing for engineering services related to the resurfacing of Patterson Street from United States Highway 90 to State Road 100A, and providing for the payment for the professional services at a not to**

**exceed cost of \$59,406.00. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

19. City Council Resolution No. 2021-159 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the Collective Bargaining Agreement with the Florida State Lodge Fraternal Order of Police, Inc.; and providing for an effective date. **Mr. Sampson made a motion to adopt City Council Resolution No. 2021-159, authorizing the execution of the Collective Bargaining Agreement with the Florida State Lodge Fraternal Order of Police, Inc. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

20. City Council Resolution No. 2021-160 - A resolution of the City Council of the City of Lake City, Florida authorizing the execution of an Interlocal Agreement with Columbia County, Florida; providing for the engagement of the County's building official on an interim basis to act as the City's building official; providing for severability; providing for conflicts; and providing for an effective date. **No formal action taken on this date (no motion or second). Roll call was taken on the resolution (see below). This resolution will be placed on the agenda for consideration and formal action on 11/15/2021.**

PUBLIC COMMENT: Sylvester Warren asked Council what the process would be to navigate through the process of this change for Growth Management. He also commented on Waste Pro and their roll off containers not meeting his needs and his pricing. Mr. Warren inquired about the consequences for his refusal to use Waste Pro for roll off containers.

Mr. Sampson suggested having administration look into the Waste Pro contract for non-performance if it is not meeting the needs of the community.

Mr. Hill stated he was opposed to the Waste Pro contract and referenced two phone calls he received that day regarding Waste Pro pickup.

PUBLIC COMMENT: Sylvester Warren wanted confirmation that he is excluded from this contract mandate.

PUBLIC COMMENT: Shawn Holmgren spoke in favor of Waste Pro, and stated he felt it was not a good permanent solution to move Growth Management to the County. He suggested to follow the Charter as it related to licensed businesses and contractors.

**A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

21. City Council Resolution No. 2021-161 - A resolution of the City Council of the City of Lake City, Florida, ratifying the execution and submission of the 2022 Airport Improvement Program pre-application for grant funding to the Federal Aviation Authority; providing for the application of a grant award of up to \$1,822,500.00 in eligible costs associated with the rehabilitation of airport apron pavement and the realignment of Taxiway C at the Lake City Gateway Airport. **Mr. Hill made a motion to adopt City Council Resolution No. 2021-161, ratifying the execution and submission of the 2022 Airport Improvement Program pre-application for grant funding to the Federal Aviation Authority; providing for the application of a grant award of up to \$1,822,500.00 in eligible costs associated with the rehabilitation of airport apron pavement and the realignment of Taxiway C at the Lake City Gateway Airport. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

22. City Council Resolution No. 2021-162 A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with Xylem Water Solutions U.S.A., Inc.; providing for updates and the refurbishment of an existing ozone generator at the Price Creek Water treatment facilities; providing for a price not-to-exceed \$124,770.00; providing for an exception to the competitive procurement of the commodity; and providing for an effective date. **Mr. Sampson made a motion to adopt City Council Resolution No. 2021-162, authorizing the execution of an agreement with Xylem Water Solutions U.S.A., Inc.; providing for updates and the refurbishment of an existing ozone generator at the Price Creek Water treatment facilities; providing for a price not-to-exceed \$124,770.00, and providing for an exception to the competitive procurement of the commodity. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

23. City Council Resolution No. 2021-163 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with Computers at Work!, Inc., doing business as vTech io, Inc.; providing for the purchase of equipment and software to enhance the Lake City Police Departments network systems and information technology infrastructure; providing for a payment amount not-to-exceed \$102,947.00; and providing for an effective date. **Mr. Sampson made a motion to adopt City Council Resolution No. 2021-163, authorizing the execution of an agreement with Computers at Work!, Inc., doing**

business as vTech io, Inc.,; providing for the purchase of equipment and software to enhance the Lake City Police Departments network systems and information technology infrastructure, and providing for a payment amount not-to-exceed \$102,947.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

24. City Council Resolution No. 2021-164 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the State Highway Lighting Maintenance, and Compensation Agreement with the State of Florida, Department of Transportation; providing for the terms and conditions of maintenance of the state facilities to be maintained by the City; providing for the acceptance of \$158,290.11, for the initial year of the seven year term of the agreement; providing for annual adjustments in compensation; and establishing an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-164, authorizing the execution of the State Highway Lighting Maintenance, and Compensation Agreement with the State of Florida, Department of Transportation; providing for the terms and conditions of maintenance of the state facilities to be maintained by the City; providing for the acceptance of \$158,290.11, for the initial year of the seven year term of the agreement, and providing for annual adjustments in compensation. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

#### Other Items

25. Discussion and Possible Action - Consider adding new federal holiday Juneteenth, Sunday, June 19, 2022 (observed on Monday, June 22) to the City's Holiday Schedule for 2022.

PUBLIC COMMENT: Glenel Bowden spoke in support of the Juneteenth Holiday and encouraged signage for the holiday.

PUBLIC COMMENT: Sylvester Warren spoke in support of the Juneteenth Holiday and would like to see this holiday celebrated with festivities as other holidays.

PUBLIC COMMENT: Shawn Holmgren spoke in opposition of the Juneteenth Holiday.

PUBLIC COMMENT: Vanessa George spoke in support of the Juneteenth Holiday.

**Mr. Hill made a motion to add the Juneteenth Holiday, observed on Monday, June 22, 2022, to the City of Lake City Holiday Schedule as a paid holiday. The motion was seconded by Mr. Jefferson. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

Mr. Sampson asked for administration to conduct a review of the holiday schedule to potentially match up to the Federal Holiday schedule. Administration is to solicit input from the employees and constituents. This would be to potentially alter section 9.09 of the employee handbook to match up to only the Federal Holiday Schedule.

Mayor Witt wants to compare City, County and State schedules.

26. Discussion and Possible Action – Selection of a Vice Mayor to fill the remainder of the unexpired annual term in accordance with Section 302 ( c ) of the City Charter.

Note: Chris Greene – appointed 12/21/2020 to serve for 2021

Melinda Moses – appointed 12/16/2019 to serve for 2020

Eugene Jefferson – appointed 12/3/2018 to serve for 2019

Jake Hill, Jr. – appointed 12/4/2017 to serve for 2018

**Mr. Hill made a motion to appoint Todd Sampson to fill the unexpired Vice Mayor term for former City Council District 14 Member Chris Greene and to appoint Mr. Sampson to serve as Vice Mayor for 2022. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

At the end of Item #27, Attorney Koberlein reported the Vice Mayor issue needs to be readdressed. He stated the Charter requires a full council to appoint a Vice Mayor. In the case of the absence of the Mayor, the Mayor shall appoint a replacement to preside over that meeting. Mr. Koberlein stated this can be handled on a case by case basis until such time there is a full dais. There is no further action to be taken administratively at this time to address the motion appointing Mr. Sampson. This action can be rescinded at the time the council appoints Mr. Sampson or another member.

27. Discussion and Possible Action - Appointment of Planning and Zoning Board and Board of Adjustment Members

Members went through the member applications provided in the agenda packet.

Application: Gregory Cooper



**Mr. Sampson made a motion to appoint Gregory Cooper as a member of the Planning and Zoning Board and Board of Adjustment. Mr. Hill seconded the motion. A roll call vote was called and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

Application: Bea Coker – no motion made

Application: Larry Nelson

**Mr. Jefferson made a motion to appoint Larry Nelson as a member of the Planning and Zoning Board and Board of Adjustment. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

Application: Rhina Pierce – Ms. Sikes reported Ms. Pierce was not eligible as Ms. Pierce stated she was not a City resident when she submitted her application.

Application: Sylvester Warren

**Mr. Hill made a motion to appoint Sylvester Warren as a member of the Planning and Zoning Board and Board of Adjustment. The motion failed due to lack of second.**

Application: Nancy Wozniak – no motion made

Public Comment: Shawn Holmgren – asked to submit his name for consideration to the Planning and Zoning Board. No motion made. Mayor Witt informed Mr. Holmgren he needed to submit an application.

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL

Mayor Witt thanked Chief Gilmore for her service and congratulated her on her new position.

ADJOURNMENT

**All matters having been handled, the meeting adjourned at 7:35 PM on a motion made and duly seconded.**

---

Stephen M. Witt, Mayor/Council Member

---

Audrey Sikes, MMC City Clerk

**File Attachments for Item:**

3. November 8, 2021 Special Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Special Session, on November 8, 2021 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting live on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

#### ROLL CALL

Mayor/Council Member  
City Council

City Attorney  
Interim City Manager  
Sergeant-at-Arms  
City Clerk

Stephen M. Witt  
Jake Hill, Jr.  
Eugene Jefferson  
C. Todd Sampson  
Frederick Koberlein, Jr.  
Michael Williams  
Assistant Chief Gerald Butler  
Audrey Sikes

#### APPROVAL OF AGENDA

**Mr. Hill made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.**

#### PERSONS WISHING TO ADDRESS COUNCIL

- Mario Coppock spoke in support of Ricky Jernigan.
- Geraldine Ellison spoke in support of Ricky Jernigan.
- Elena Highland spoke in support of Ricky Jernigan.
- Linard Johnson asked members to consider the two candidates that have previously run for the City Council District 14 vacancy.
- Sarah Law spoke in support of Ricky Jernigan.
- Regina Lee spoke in support of Ricky Jernigan.
- Jesseca French spoke in support of Ricky Jernigan.
- Sylvester Warren spoke in support of Ricky Jernigan.
- Susan Adel spoke in support of Befaihtful Coker.
- Kim Estergren spoke in support of Befaihtful Coker.
- Charles Morgan spoke in support of Ricky Jernigan.
- Jessica Hicks spoke in support of Ricky Jernigan.
- Genny Hazelip spoke in support of Ricky Jernigan.
- Steve Smith spoke in support of Stephen Douglas.
- Glenel Bowden spoke in support of Ricky Jernigan.
- Shawn Holmgren spoke in support of Befaihtful Coker.
- Natalie Kato, attorney for Befaihtful Coker spoke on the Writ of Mandamus.

- Befaihtful Coker encouraged members to uphold the decision they made on October 26, 2021.
- Ricky Jernigan asked members to consider him for the City Council District 14 vacancy.

#### DISCUSSION AND ACTION BY COUNCIL

1. Discussion and Possible Action - City Council Resolution No. 2021-167 - A resolution of the City Council of the City of Lake City, Florida appointing Befaihtful Coker as Councilmember of District Fourteen in accordance with the City Charter; and providing an effective date; or
2. Discussion and Possible Action - City Council Resolution No. 2021-168 - A resolution of the City Council of the City of Lake City, Florida appointing Stephen A. Douglas as Councilmember of District Fourteen in accordance with the City Charter; and providing an effective date; or
3. Discussion and Possible Action - City Council Resolution No. 2021-169 - A resolution of the City Council of the City of Lake City, Florida appointing Ricky Jernigan as Councilmember of District Fourteen in accordance with the City Charter; and providing an effective date.
4. Swearing in Ceremony for the individual selected to fill the City Council District Fourteen vacancy.

City Attorney Fred Koberlein announced an order had been issued that afternoon, at 5:11 PM, stating the primary judge was recused, and the substituting judge, Judge Darren Jackson had issued an order granting a stay in the proceedings, finding that the petition filed today by Befaihtful Coker was legally sufficient to stay the proceedings in order for the City to show cause within twenty days. Per the court, the City cannot fill the vacant District 14 seat, and must file response to the action within twenty days. He encouraged the Mayor to recess the meeting, instead of adjourning, and come back at a later date on this item.

Mayor Witt recessed the meeting at 6:52 PM.

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, MMC City Clerk

**File Attachments for Item:**

4. City Council Resolution No. 2021-160 - A resolution of the City Council of the City of Lake City, Florida authorizing the execution of an Interlocal Agreement with Columbia County, Florida; providing for the engagement of the County's building official on an interim basis to act as the City's building official; providing for severability; providing for conflicts; and providing for an effective date.

**NOTE: This resolution was considered and discussed, including public comments, at the November 1, 2021 meeting as Item #20 with no motion. Members did vote 4-0 in favor of City Council Resolution No. 2021-160.**

**CITY COUNCIL RESOLUTION NO. 2021-160**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT WITH COLUMBIA COUNTY, FLORIDA; PROVIDING FOR THE ENGAGEMENT OF THE COUNTY'S BUILDING OFFICIAL ON AN INTERIM BASIS TO ACT AS THE CITY'S BUILDING OFFICIAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida (hereinafter the "City") is in need of a qualified building official; and

**WHEREAS**, the City and Columbia County, Florida (hereinafter the "County") have worked together for years to provide assistance to one another as needed; and

**WHEREAS**, the County employs a full-time building official who completes building inspections and otherwise fills the role of building official for the County; and

**WHEREAS**, the County is amenable to providing for the City's short-term need for a building official; and

**WHEREAS**, the City Council finds that the engagement of the County's building official is in the best interests of the City; and

**WHEREAS**, the City and County desire to memorialize their respective responsibilities in the attached *Interlocal Agreement between Columbia County, Florida and the City of Lake City, Florida for Interim Building Official* (hereinafter the "Interlocal Agreement").

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The Mayor is authorized to execute the Interlocal Agreement.

**Section 3.** If any clause, section, or other part of this resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portion or applications of this resolution.

**Section 4.** Conflict. All resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

**Section 5.** This resolution shall become effective immediately upon passage and adoption:

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of November 2021.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Frederick L. Koberlein, Jr.,  
City Attorney

**INTERLOCAL AGREEMENT BETWEEN COLUMBIA COUNTY, FLORIDA, AND  
THE CITY OF LAKE CITY, FLORIDA FOR INTERIM BUILDING OFFICIAL**

**THIS INTERLOCAL AGREEMENT** is entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida whose mailing address is Post Office Box 1529, Lake City, Florida 32056-1529, (herein the “County”), and **THE CITY OF LAKE CITY, FLORIDA**, a body politic of the State of Florida, with a mailing address of 205 North Marion Street, Lake City, FL 32055 (hereinafter the “City”).

**WHEREAS**, the City has historically employed its own building official for the purpose of conducting building inspections pursuant to the Florida Building Code; and

**WHEREAS**, the City’s building official has recently resigned, and no other City employee is qualified to make the inspections required of a building official; and

**WHEREAS**, the County employs a full-time building official who completes building inspections and otherwise fills the role of building official for the County; and

**WHEREAS**, to avoid delays in its building and permitting processes, the City desires to employ the County’s building official on an interim basis to act as the City’s building official; and

**WHEREAS**, the County is amenable to providing for the City’s short-term need pursuant to this agreement with the parties’ mutual understanding that any more permanent solution involving the sharing of this position will require a more extensive and comprehensive agreement.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants herein contained, and on the terms and conditions set forth, the parties agree as follows:

**1. RECITALS INCORPORATED.**

The recitals above are true and correct and are incorporated herein by reference.

**2. TERM.**

This agreement shall become effective upon the recording of this agreement in the Public Records of Columbia County and shall continue in full force and effect until amended, canceled, or superseded, but in no event for a period longer than twelve (12) months.

**3. TERMINATION.**

Any party to this agreement may terminate this agreement by giving thirty days’ written notice to the other party.

**4. OBLIGATIONS OF THE CITY**

The City shall continue to receive and process all building permits and complete all administrative functions for building projects within the territorial limits of the City.

The City shall continue to utilize its own Board of Adjustment and Planning and Zoning Boards.



The City by this agreement formally designates the County's building official as the City's building official. The City shall support the building official for so long as engaged pursuant to this agreement.

**5. OBLIGATIONS OF THE COUNTY**

The County shall permit its building official to provide building inspections pursuant to the Florida Building Code. The County shall not be obligated to provide staff support or any other personnel, and no one provided by or through the County shall be required to enforce or apply the City's jurisdictional land development regulations.

**6. AMENDMENT.**

Either party that desires to amend this agreement shall notify the other party in writing indicating the type of amendment desired and stating reasons for same. This agreement may be amended only by mutual written agreement of the parties.

**7. INDEMNIFICATION.**

Each party agrees to be fully responsible for its negligent acts or omissions which in any way relate to or arise out of this agreement. Nothing herein shall be construed as consent by an either party to be sued by third parties in any matter arising out of this agreement, or as a waiver of sovereign immunity by either party to which sovereign immunity applies.

**8. NOTIFICATION.**

Except as provided herein, any notice, acceptance, request, or approval from either party to the other shall be in writing and shall be deemed to have been received when either deposited in a United States Postal Service mailbox or personally delivered with signed proof of delivery. Alternatively, the parties may provide notice via verified electronic mail to the parties' respective official government email addresses provided below. The parties' representatives are:

County: County Manager  
david\_kraus@columbiacountyfla.com  
Post Office Box 1529  
Lake City, Florida 32056-1529

City: City Manager  
williamsm@lcfla.com  
205 N Marion Street  
Lake City, FL 32055

**9. SEVERABILITY.**

If any provision of this agreement is declared void by a court of law, all other provisions shall remain in full force and effect.

**10. RECORDING OF AGREEMENT, EFFECTIVE DATE.**

The County, upon execution of this agreement by all the parties, shall record this Interlocal Agreement in the Public Records of Columbia County, Florida. Pursuant to Section 163.01 (11), Florida Statutes, this Agreement, executed by the parties hereto, shall be effective immediately upon filing with the Clerk of the Circuit Court of Columbia County.

**IN WITNESS WHEREOF** the parties have caused this instrument to be signed by their respective duly authorized officers or representatives as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA

THE BOARD OF COUNTY  
COMMISSIONERS FOR  
COLUMBIA COUNTY, FLORIDA

\_\_\_\_\_  
Stephen Witt, Mayor

\_\_\_\_\_  
Rocky Ford, Chair

Attest:

Attest:

\_\_\_\_\_  
Audrey Sykes, City Clerk

\_\_\_\_\_  
James M. Swisher, Jr., Clerk of Courts

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Fred Koberlein, City Attorney

\_\_\_\_\_  
Joel Foreman, County Attorney

**File Attachments for Item:**

5. 3rd Annual Thanksgiving "Unity in the Community" Dinner (Kim Denmark)



Greetings Friends and Family,  
Please join us for our 3<sup>rd</sup> Annual, Free  
Thanksgiving “Unity in the Community” Dinner

We encourage all to bring family and friends on

**Sunday, November 21, 2021**

**5:00 pm – 7:30 pm**

**Richardson Community Center  
255 N.E. Coach Anders Lane  
Lake City, Florida 32055**

Join us in seeing old and new friends that agree we all have so much to be  
thankful for, including the gift of life.

This is a celebration of love,  
peace and unity for years to come.

Sponsored by: Kim Denmark/Walk Across America  
Monroe Industries  
Express Bail Bonds

**Contact: Kim Denmark 678 818-9907**





*Women of Distinction*

Happy  
Thanksgiving



**Walk Across America**

3rd Annual - Free  
*Unity in The Community Dinner*

Sunday, Nov.21, 2021

5:00pm –7:30 pm

Richardson Community Center

255 N.E Coach Anders Lane

Lake City, Florida

Hosted By: Evan. Kim Denmark

Contact: 678 818-9907 – Email: [kdenmarkwalks@hotmail.com](mailto:kdenmarkwalks@hotmail.com)

Sponsors:

Express Bail Bonds \* Meeks Construction \* Women of Distinction \* Walk Across America

***Families dine with us, and take complete Thanksgiving Dinner Gift Box home***

***First come, first serve via ticket drawing.***

























Happy Thanksgiving  
2nd Annual-Free  
Unity in The Community Dinner  
Sunday, Nov. 22, 2020 - 5:00 p.m. - 7:00 p.m.  
Richardson Community Center Lake City  
Walk Across America





**File Attachments for Item:**

6. Lake City Columbia County Humane Society, Inc. - Request for the City to remove the provisions on page 2 of the Deed requiring the land shall be used for the sole purpose of providing animal shelter facilities and services for the citizens of Lake City and Columbia County, Florida by a not for profit entity. (Attorney Marlin Feagle)

MARLIN M. FEAGLE, ATTORNEY AT LAW, P.A.  
153 NE MADISON STREET  
POST OFFICE BOX 1653  
LAKE CITY, FLORIDA 32056-1653  
(386) 752-7191  
Fax: (386) 758-0950  
E-mail: leagle@bellsouth.net

Rec'd 11/1/2021  
4:40 PM  
als

October 28, 2021

Honorable Stephen Witt  
Mayor City of Lake City, Florida  
205 N. Marion Ave.  
Lake City, Florida 32055

Re: Lake City-Columbia County Humane Society, Inc.

Dear Mayor Witt:

The Lake City-Columbia County Humane Society, Inc. ("Humane Society") has asked me to contact the City of Lake City ("City") regarding the Quit Claim Deed with Reverter Rights dated June 6, 2011 from the City to the Humane Society. Enclosed is a copy of the Quit Claim Deed. The Humane Society is requesting that the City remove the provisions on page 2 of the Deed requiring the land shall be used for the sole purpose of providing animal shelter facilities and services for the citizens of Lake City and Columbia County, Florida by a not for profit entity. In the event the land fails to be used for such purposes by the Humane Society, or its successors and assigns, title to the land conveyed shall revert to Lake City, and its successors and assigns. The Humane Society is not asking the City to release its perpetual easement over, under and across the land for various public utility facilities.

The corporation which owns the land and improvements thereon subject to the rights retained by the City is managed by its governing Board of Directors ("Board"). The Board consists of ten (10) very responsible local citizens who volunteer their time for this very worthwhile organization. A copy of the names of the Board members and their office is enclosed for your information.

Historically, the Humane Society was originally incorporated in 1964. In 2008 it was recognized by the Internal Revenue Service as a tax exempt organization under section 501(c) (3) of the Internal Revenue code. The current bylaws of the Humane Society provide it is a non-profit corporation and is organized exclusively for charitable, religious, educational, and scientific purposes which includes to promote and advance humane treatment and

wellbeing of animals and to educate the community about the Humane Society efforts. It is a non-profit corporation. The bylaws further provide "dissolution of the corporation shall be in accordance with the laws of the State of Florida and the articles of Incorporation which provide that all remaining assets, after payment of debt, will be distributed to a like charitable organization engaged in the benefit of animals as selected by the Board of Directors".

The Humane Society has been a good steward of the property. The property has been developed and upgraded from its original condition, and currently includes building structures of approximately 12,000 square feet including animal housing and retention areas for dogs and cats. The Humane Society also makes substantial contributions to the local economy. It provides employment for up to 35 employees at any given time. It now leases and operates a profitable thrift shop in order to supplement its budget for providing the services. In 2010 the Humane Society purchased an additional 8.2 acres lying westerly of the land which was conveyed by the City. This property is currently planned to be developed for a dog park area which will support the other services being provided by the Humane Society.

Although the Humane Society currently owns and operates approximately 12,000 square feet of building improvements, there is great need for additional expansion of the facilities. The Humane Society has already begun construction of a new clinic adoption center. It has been required to do so on a very limited basis by using funds which are not immediately needed for providing animal control and other services. The Humane Society would like to have ability to apply for third party financing through a commercial bank in order to complete the new clinic adoption center, dog park area, and other needed improvements to the property which will facilitate continuing the services currently provided to the City, County, and its residents. However, it will be necessary to pledge the property which was conveyed by the city and the improvements located thereon in order to secure the loan. The property will not be acceptable collateral to a commercial lender where the property is in encumbered by the Reverter Clause and restrictions for use of the property as contained in the Quit Claim Deed of June 6, 2011. Therefore, the Humane Society is requesting your favorable

Honorable Stephen Witt  
Page 3  
October 28, 2021

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consideration in releasing the property from these restrictions.

Please provide a time and date when Humane Society members may appear at one of your regular meetings to provide additional information, answer your further questions, and proceed with this request for your consideration. Again, the City would continue to reserve unto itself, successors, and assigns the perpetual easement for public utilities and similar use stated in the Quit Claim Deed. Please advise of the appropriate time and date when this matter may be scheduled at a regular meeting on the City's agenda. Thanks you for your many courtesies.

Very truly yours,

  
Marlin M. Feagle

MMF/tbb  
Enclosures  
cc: Attorney Fred Koberlein  
Mr. Keith Williams, President Humane Society



HFD/lss  
C-11  
2/4/2011  
5/25/2011 (Revised)  
5/26/2011 (Revised)

This instrument prepared by  
Herbert F. Darby  
Darby & Peele  
Attorneys at Law  
Post Office Drawer 1707  
Lake City, Florida 32056-1707

Inst:201112010429 Date:7/11/2011 Time:2:19 PM  
Doc Stamp-Deed 0.70  
DC,P,DeWitt Cason,Columbia County Page 1 of 4 B:1217 P:1887

**QUIT-CLAIM DEED WITH REVERTER RIGHTS**

THIS QUIT-CLAIM DEED WITH REVERTER RIGHTS made this 6 day of June, 2011, by the CITY OF LAKE CITY, FLORIDA, a municipal corporation organized under the laws of the State Florida, whose post office address is 205 North Marion Avenue, Lake City, Florida 32055, hereinafter called the Grantor, to the LAKE CITY-COLUMBIA COUNTY HUMANE SOCIETY, INC., a Florida not-for-profit corporation, whose mailing address is 1392 NW Shelter Glen, Lake City, Florida 32055, hereinafter called the Grantee:

**WITNESSETH:**

That the Grantor, for and in consideration of the sum of TEN AND NO/100 (\$10.00) DOLLARS and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the Grantee, all that certain land situate in Columbia County, Florida, viz:



**TOWNSHIP 3 SOUTH, RANGE 17 EAST**

Section 30: Commence at the SW corner of the NW 1/4 of the SW 1/4 of Section 30, Township 3 South, Range 17 East, Columbia County, Florida, as the POINT OF BEGINNING; thence run N 0°05'00" W, along the West range line of 17 East, also being the West section line of Section 30, a distance of 527.32 feet to the South right-of-way line of the Seaboard Air Line Railroad; thence run S 87°00'54" E, along said South right-of-way line, a distance of 633.75 feet; thence run S 02°58'42" W, a distance of 486.67 feet; thence run S 89°12'55" W, a distance of 606.90 feet to the POINT OF BEGINNING.

This parcel is identified by the Property Appraiser's records as Parcel No. 30-3S-17-05855-000.

Subject to easements, restrictions, reservations, or rights-of-way of record, if any.

This deed is given to and accepted by Grantee upon the express condition that the land herein conveyed shall be used for the sole purpose of providing animal shelter facilities and services for the citizens of Lake City and Columbia County, Florida, by a not for profit entity. Grantee shall restrict its use to such purposes, and shall not use or permit the use of the land herein conveyed for any other purposes. In the event the land herein conveyed fails to be used for such purposes by the Grantee, or its successors and assigns, title to the land herein conveyed shall revert to the Grantor, and its successors and assigns. Grantee agrees and covenants with Grantor to maintain and operate the animal shelter on the land in compliance with and subject to all laws, ordinances, rules and regulations of the State of Florida, City of Lake City, Columbia County, and all other regulatory agencies.

The sole consideration for this deed is Grantee's covenant to operate and maintain a qualified, licensed animal shelter facilities and services upon the land which will provide for the regulation and control of animals to protect the public health and safety of the citizens of Lake City and Columbia County, Florida.

Grantor hereby reserves unto itself, its successors and assigns, a perpetual easement over, under and across the above-described land for the purpose of constructing, installing, replacing, repairing, enlarging, expanding, maintaining, and operating water, sewer, gas and communication lines, and drainage facilities, and other public utility facilities, and related appurtenances, together

with all rights reasonably necessary or incident thereto, including the right of ingress and egress to and from the above-described land for the purpose of exercising its rights provided for herein.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said Grantor, either in law or equity, to the only proper use, benefit and behoof of the said Grantee forever.

This deed is given to Grantee as authorized by City Council Resolution No. 2011-041.

IN WITNESS WHEREOF, the said Grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered  
in the presence of:

CITY OF LAKE CITY, FLORIDA

Audrey Sikes

Witness

Audrey Sikes  
(Print/type name)

By:

Stephen M. Witt

STEPHEN M. WITT  
Mayor

Michelle Greene

Witness

Michelle L. Greene  
(Print/type name)

Witnesses as to City of Lake City, Florida

STATE OF FLORIDA

COUNTY OF COLUMBIA

The foregoing instrument was acknowledged before me this 10<sup>th</sup> day of JUNE, 2011, by STEPHEN M. WITT, as Mayor of the CITY OF LAKE CITY, FLORIDA, a municipal corporation organized under the laws of Florida, for and on behalf of said City, who is personally known to me.

(NOTARY  
SEAL)



Michele Greene  
Notary Public, State of Florida  
Michele Greene  
(Print/type name)

My Commission Expires: Aug 29, 2014

APPROVED AS TO FORM AND LEGALITY

By:

Herb F. Darby  
HERBERT F. DARBY  
City Attorney

Lake City-Columbia County Executive Board of Directors as of August 25, 2021

- President – Keith Williams
- Vice President – Laura Hunter
- Secretary – Linda Johns
- Treasurer – Rose Pavey
- Parliamentarian – Linda Johns
- Jennifer Goff
- Anne Skinner
- Barbara McDuffie
- Bobbi Brannan
- Roland Lester

**File Attachments for Item:**

7. City Council Ordinance No. 2021-2209 (final reading) - An ordinance of the City of Lake City, Florida; amending the code of the City of Lake City, Florida; providing for amendments to Chapter 70, Article V ("Firefighters' Retirement"); providing for codification; providing for severability; providing for conflicts; and providing for an effective date.

Passed on first reading on 11/01/2021

**ORDINANCE NO. 2021-2209**

**AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA; AMENDING THE CODE OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING FOR AMENDMENTS TO CHAPTER 70, ARTICLE V ("FIREFIGHTERS' RETIREMENT"); PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida (hereinafter the "City") has created a Firefighters' Retirement Plan (hereinafter the "Plan"); and

**WHEREAS**, the Death Benefit contained in the Plan only provides for a death benefit to be paid for ten (10) years; and

**WHEREAS**, the Board of Trustees of the Plan recommends that the benefit be amended to allow flexibility in the form of payment so long as the value is actuarially equivalent;

**WHEREAS**, the City Council finds that the adoption of the aforementioned recommendation is in the best interests of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, THAT:**

**Section 1.** The above recitals are all true and accurate and are hereby incorporated herein and made a part of this ordinance.

**Section 2.** Section 70-126 Service retirement benefits; cost of living adjustment is hereby amended to read as follows (words ~~stricken~~ are deletions; words underlined are additions):

Sec. 70-126. - Service retirement benefits; cost of living adjustment.

- (a) A member may retire on the first day of the month coincident with or next following the date upon which the member completes ten years of credited service and attains age 55 or completes 25 years of credited service and attains age 52. There shall be no mandatory retirement age.
- (b) A normal retirement benefit shall be determined by multiplying two and three quarters percent of final monthly compensation by the number of years of credited service.

(c) The monthly retirement income payable in the event of normal retirement shall be payable on the first day of each month. The first payment shall be made on the member's normal retirement date, or on the first day of the month coincident with or next following his or her actual retirement, if later, and the last payment will be the payment due next preceding his or her death; except that, in the event the member dies after retirement, but before he or she has received retirement benefits for a period of ten years, the same monthly benefit will be paid to the beneficiary (or beneficiaries) as designated by the member for the balance of such ten-year period.

(1) If a member continues in the service of the city beyond his or her normal retirement date and dies prior to his or her date of actual retirement, without an option made pursuant to F.S. § 175.171, being in effect, monthly retirement income payments will be made for a period of ten years to a beneficiary, or beneficiaries, designated by the member as if the member had retired on the date on which his or her death occurred.

(2) In lieu of payments for 10 years, a beneficiary, or beneficiaries, may elect to have the benefits paid on such other actuarial equivalent basis as approved by the Board so long as the benefit is paid in accordance with the required minimum distribution rules of Section 70-130 of this Plan. If there is more than one beneficiary designated, the benefit will be calculated using the age of the youngest recipient to determine the equivalence, if necessary.

(3) If there is no designated beneficiary(ies), one will be determined based on the priority of distribution set forth in Section 70-129 of this Plan.

(d) Early retirement shall be available to a member on the first day of the month coincident with or next following completion of ten years of credited service and attainment of age 50. There shall be an actuarial reduction of three percent for each year of service prior to normal retirement for member's electing an immediate receipt of early retirement benefits. if a member defers receipt of benefits until what would have been normal retirement age, there shall be no actuarial reduction.

(e) The payment of the early retirement income shall be subject to the same conditions as normal retirement income.

(f) In the event a member elects early retirement, the benefit formula in

Page 2 of 6

effect on the early retirement date shall be applicable to the member.

- (g) In lieu of the amount and form of retirement income payable to the member in the event of normal or early retirement as specified in subsection (c), a member, upon written request to the board of trustees and subject to the approval of the board of trustees, may elect to receive a retirement income or benefit of equivalent actuarial value payable in accordance with one of the options provided for in F.S. § 175.171.

The present value of payments to a retiring member must be equal to at least fifty percent of the total value of payments to a retiring member and designated beneficiary. Election of the retirement option shall be on a form prescribed by the board.

- (1) Ten year certain and life thereafter. A member may elect to receive a reduced life annuity with 120 guaranteed payments. If the member shall die prior to receiving 120 payments, the remaining benefits shall be paid to the beneficiary designated by the member. In the event that no beneficiary has been designated, the member's estate shall be the recipient of the remaining balance of payments. This shall be the normal form of retirement.
- (2) Life annuity. A member may elect to receive an unreduced annuity payable for life. There shall be no guaranteed payment in excess of the accumulated contributions of the member, which contributions shall be paid to the member's estate or designated beneficiary should the member die prior to receiving payments equal to said contributions.
- (3) Joint and last survivor option. A member may elect to receive a benefit for life and to have the benefit (or a designated fraction of the benefit of 50 percent, 66 2/3 percent, 75 percent or 100 percent) continued after the member's death and during the lifetime of a designated survivor. A designated survivor may be any natural person, but need not be the spouse of the member. In the event that the designated survivor dies, or in the case of a spouse, the marriage is dissolved, before the member's benefit payments begin, this option shall be canceled automatically and a retirement income shall be payable to the member as if the election had never been made. A member may, at that time, elect an unreduced life annuity or a ten year certain and life thereafter benefit.
- (4) Other options. The retirees may, by uniform rule, establish any

Page 3 of 6



other optional form of payment, which is the actuarial equivalent of any other form of retirement provided for in this plan, or which optional form of payment is cost neutral to the plan. An interest only option or an option providing guaranteed payments over a period in excess of 20 years or beyond age 85 may not be offered. The board, in its sole discretion, may make a lump sum distribution which is the actuarial equivalent of the monthly benefit if the lump sum is not greater than \$1,750.00.

- (h) A monthly retirement supplement equal to \$5.00 times years of credited service shall be added to the retirement benefit payable to each retired member who retires after he or she has become eligible for normal, early, or disability retirement benefits.
- (i) On October ~~October~~ 1 of each year after a member who is in receipt of a retirement benefit, who retired from active service after becoming eligible for normal, early or disability retirement, and has obtained the age of 60 years, an annual cost of living adjustment of two percent shall be added to such member's annual retirement benefit, excluding the health insurance premium subsidy, payable in monthly installments. Such cost-of-living adjustment shall also be payable to beneficiaries who are receiving payments, commencing on the October 1 following the date the deceased retiree would have attained age 60. For drop participants, this cost-of-living adjustment shall not be applicable until the later of attainment of age 60 or the end of the DROP period.

**Section 3.** Section 70-129 Death Benefits is hereby amended to read as follows (words ~~stricken~~ are deletions; words underlined are additions):

Sec. 70-129. - Death benefits.

- (a) In the event of the death of a member with less than ten years of service, the member's designated beneficiary shall be paid from the fund an amount equal to the member's accumulated contributions. In the event of a member's death with more than ten years of credited service, the member's designated beneficiary shall receive, at the beneficiary's option, the benefits payable at early or normal retirement date.
- (b) In the event of the death of a retiree, death benefits shall be payable in accordance with the optional form of benefit chosen at the time of retirement.
- (c) If a member fails to designate a beneficiary, or if the beneficiary predeceases the member, and benefits are due as a result of the

Page 4 of 6

member's death, the benefits will be paid in the following order:

- (1) To the spouse;
- (2) If the spouse is not alive, the member's surviving child or children on a pro rata basis;
- (3) If no child is alive, the member's surviving parent or parents on a pro rata basis; or
- (4) If no parent is alive, the estate of the member.

If there is more than one beneficiary designated, the benefit will be calculated using the age of the youngest recipient to determine the equivalence, if necessary.

**Section 4.** It is the intention of the City Council, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Lake City, that the sections of the Ordinance may be renumbered or relettered to accomplish such intentions; and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

**Section 5.** If any clause, section, or other part or application of this Ordinance shall be held in any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and shall not affect the validity of the remaining portions or applications which shall remain in full force and effect.

**Section 6.** All ordinances or parts of ordinances, resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

*[The remainder of the page has been left blank intentionally.]*

**Section 7.** This Ordinance shall become effective retroactive to September 1, 2021.

**PASSED** upon first reading the \_\_\_\_ day of \_\_\_\_\_ 2021.

**NOTICE PUBLISHED** on the \_\_\_\_ day of \_\_\_\_\_ 2021.

**PASSED AND ADOPTED** on second and final reading the \_\_\_\_ day of \_\_\_\_\_ 2021.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk


By: \_\_\_\_\_  
Frederick L. Koberlein, Jr.,  
City Attorney

**Record of Vote on First Reading**

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Hill, Jr., Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eugene Jefferson, Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Todd Sampson, Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Certification**

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.

  
\_\_\_\_\_  
AUDREY E. SIKES, MMC  
City Clerk

**File Attachments for Item:**

9. City Council Resolution No. 2021-166 - A resolution of the City Council, of the City of Lake City, Florida amending the annual operating budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

**CITY COUNCIL RESOLUTION NO. 2021-166**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021.**

**WHEREAS**, the City Council of the City of Lake City, Florida (hereinafter the “City”) adopted an Annual Operating Budget for the fiscal year beginning October 1, 2020, specifying certain revenues and expenditures; and

**WHEREAS**, the aforementioned budget presumes that each department generally will, to the best of its ability, maintain its expenditures within the budget levels; and

**WHEREAS**, pursuant to section 166.241, Florida Statutes, the City may amend a budget at any time within the respective fiscal year or within sixty (60) days following the end of the respective fiscal year; and

**WHEREAS**, the City Council, in its discretion, has the authority to adjust the budget to more closely coincide with actual and expected events and expenditures.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The Annual Operating Budget of the City for the fiscal year beginning October 1, 2020, is hereby revised and amended as specified in Attachment A.

**Section 3.** Except as amended in Attachment A, the Annual Operating Budget of the City for the fiscal year beginning October 1, 2020, remains in full force and effect.

**Section 4.** This resolution shall be effective immediately upon adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this 15th day of November 2021.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Frederick L. Koberlein, Jr.  
City Attorney

**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

**GENERAL FUND - 001**

<b>To</b>	001.11.521-060.64	Capital Outlay - Machinery & Equipment	445,413
<b>From</b>	001-384.00	Debt Proceeds - Loans	445,413

**Resolution 2020-105 - Motorola lease - Watchguard in-car body cameras**

<b>To</b>	001.04.513-010.12	Personnel Services - Salary	7,085
<b>To</b>	001.04.513-010.14	Personnel Services - Overtime	3,430
<b>To</b>	001.04.513-010.21	Personnel Services - FICA	295
<b>To</b>	001.04.513-010.22	Personnel Services - Retirement Contributions	4,635
<b>To</b>	001.04.513-010.23	Personnel Services - Life, Health & Disability	523
<b>To</b>	001.04.513-010.24	Personnel Services - Workers Compensation	20
<b>To</b>	001.04.513-010.25	Personnel Services - Unemployment Compensation	482
<b>From</b>	001.04.513-030.31	Operating Expense - Professional Services	4,082
<b>From</b>	001.04.513-030.34	Operating Expense - Contractual Services	2,105
<b>From</b>	001.04.513-030.48	Operating Expense - Promotional Activities	5,036
<b>From</b>	001.05.519-010.22	Personnel Services - Retirement Contributions	5,247

**Adjust salaries and benefits - HR department. Cost of Interim City Manager charged to HR since former City Manager position payouts continued until next fiscal year.**

<b>To</b>	001.11.521-010.14	Personnel Services - Overtime	16,430
<b>From</b>	001-331.20	Federal Grants - Public Safety	16,430

**Adjust for HIDTA and Task Force funding received**

<b>To</b>	001.05.519-080.82	Grants & Aid - Private Organizations	400,000
<b>From</b>	001.05.519-090.99.02	Other Uses - Contingency	150,000
<b>From</b>	001.11.521-010.12	Personnel Services - Salary	150,000
<b>From</b>	001.10.519-060.63	Capital Outlay - Infrastructure	100,000

**Adjust Grants & Aid for Werner Trucking Economic Development Agreement; Resolution No. 2019-140 - Section 3(d) - Payments 1 & 2 of 3.**

<b>To</b>	001.05.519-090.99.02	Other Uses - Contingency	224,841
<b>From</b>	001-335.18	State Shared Revenues - Local Govt Half Cent Sales Tax	224,841

**Adjust Local Government Half Cent Sales Tax - collection exceeded budgeted amount.**

<b>To</b>	001.18.534-030.34	Operating Expense - Contractual Services	45,049
<b>From</b>	001-343.40	Physical Environment - Garbage/Solid Waste	45,049

**Adjust garbage/solid waste and contractual services for additional revenue and cost of garbage collection.**



**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

<b>To</b>	001.05.514-030.31	Operating Expense - Professional services	12,406
<b>To</b>	001.05.514-030.49	Operating Expense - Other Current Charges	1,051
<b>From</b>	001.05.519-090.99.02	Other Uses - Contingency	13,457

**Adjust legal professional fees.**

<b>To</b>	001.05.519-090.99.02	Other Uses - Contingency	913,710
<b>From</b>	001-332.00	Other Financial Assistance - Federal Source	913,710

**To record proceeds from CARES Act funding - Resolution 2020-146 & 2021-066**

<b>To</b>	001.05.519-080.82	Grants & Aid - Private Organizations	25,000
<b>From</b>	001.05.519-090.99.02	Other Uses - Contingency	25,000

**Resolution No. 2021-075 Summer Youth Work Program approved by Council.  
Used COVID grant proceeds for program.**

<b>To</b>	001.17.572-060.63	Capital Outlay - Infrastructure	36,830
<b>From:</b>	001.15.541-030.46	Operating Expense - Repairs & Maintenance	36,830

**Record costs of completion of tennis courts.**

<b>To</b>	001.17.572-010.25	Personnel Services - Unemployment Compensation	7,800
<b>From</b>	001.17.572-030.46	Operating Expense - Repairs & Maintenance	7,800

**Record costs of unemployment claims due to COVID layoffs.**

<b>To</b>	001.05.519-090.91.14	Interfund Transfers - Transfer to CRA	27,610
<b>From</b>	001.05.519-090.99.02	Other Uses - Contingency	27,610

**To reimburse CRA for prior year matching funds for CDBG for  
parking lot grant.**

<b>To</b>	001.16.564-080.82	Grants & Aid - Private Organizations	1,799
<b>To</b>	001.16.574-080.82	Grants & Aid - Private Organizations	8,795
<b>From</b>	001.05.519-080.82	Grants & Aid - Private Organizations	10,594

**To adjust Grants & Aid for assistance provided to Our Community Cares  
Coalition for Youth Leadership Week, Columbia County  
Historical Museum for Richardson Historic Marker and  
request to add Vince Timmons Youth Football Tournament  
(Presentation at 7/6/2021 Council Meeting)**

**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

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**COMMUNITY REDEVELOPMENT AGENCY**

<b>To</b>	103.40.559-030.43	Operating Expense - Utility Services	9,000
<b>To</b>	103.40.559-060.64	Capital Outlay - Equipment	20,100
<b>From</b>	103.40.559-060.63	Capital Outlay - Infrastructure	29,100

**To adjust utility services and reclassify infrastructure to equipment for purchase of picnic table for Sally Mae Jerry Park and Audio System for Wilson Park.**

<b>To</b>	103.40.559-060.63	Capital Outlay - Infrastructure	27,610
<b>From</b>	103-381.00.09	Interfund Transfer - Transfer from Other Funds	27,610

**Refund CRA match for CDBG grant match which was not used.**

**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

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**FIRE SPECIAL ASSESSMENT FUND - 110**

<b>To</b>	110.50.522-090.99.02	Other Uses - Contingency	10,000
<b>From</b>	110-366.00	Contributions - Private Source Donations	10,000

**Record donation from Nutrien for PPE equipment  
for Fire Department**

<b>To</b>	110.50.522-010.12	Personnel Services - Salary	82,961
<b>To</b>	110.50.522-010.14	Personnel Services - Overtime	28,251
<b>To</b>	110.50.522-010.21	Personnel Services - FICA	2,391
<b>To</b>	110.50.522-010.22	Personnel Services - Retirement Contributions	6,888
<b>To</b>	110.50.522-010.24	Personnel Services - Workers Compensation	9,912
<b>From</b>	110.50.522-010.15	Personnel Services - Special Pay Incentive	14,459
<b>From</b>	110.50.522-060.64	Capital Outlay - Equipment	115,944

**To adjust personnel services**

<b>To</b>	110.50.522-030.49	Operating Expense - Other Current Charges	20,500
<b>From</b>	110.50.522-090.99.02	Other Uses - Contingency	20,500

**To adjust other current charges for increase in charges for collection and  
distribution of Fire Special Assessment fees by the County.**

**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

---

**AIRPORT SPECIAL REVENUE FUND**

<b>To</b>	140.60.542-010.14	Personnel Services - Overtime	2,860
<b>To</b>	140.60.542-030.52	Operating Expense - Operating Supplies	142,661
<b>From</b>	140.60.542-090.91.09	Intergovernmental Transfers - Airport Construction	145,521

**To adjust operating supplies and overtime.**

To	140.60.542-090.99.02	Other Uses - Contingency	54,709
From	140-344.10	User Fees - Airport Gas Sales	18,995
From	140-361.10	Interest & Other Earnings	270
From	140-362.00	Rents and Royalties - Rents	35,444

**To record additional income from charges for services for Airport.**

**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

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**SALES TAX BOND FUND**

<b>To</b>	304.30.517-060.61	Capital Outlay - Land	426,247
<b>To</b>	304.30.517-060.63	Capital Outlay - Infrastructure	17,820
<b>From</b>	304.30.517-060.62	Capital Outlay - Building	444,067

**To reclassify purchase of land and land improvements (paving) from  
purchase of Columbia Bank building.**

**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

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**AIRPORT CONSTRUCTION FUND**

To	341.60.542-030.31	Operating Expense - Professional Fees	183,983
From	341.60.542-060.63	Capital Outlay - Infrastructure	329,504
From	341-381.00.07	Interfund Transfers - Transfer from Airport Fund	145,521

**To reclassify transfers from Airport Fund to professional fees - Transfer for grant match is included in FY 2022 budget year.**

**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

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**WATER SEWER FUND**

<b>To</b>	410.70.536-030.31	Operating Expense - Professional Services	99,687
<b>From</b>	410-334.35.02	Sewer Grant/Wastewater-Tourism Econ Development	99,687

**To record collections of Ichetucknee Spring Water Quality Grant - Resolution No. 2019-043.**

<b>To</b>	410.78.536-060.64	Capital Outlay - Machinery & Equipment	402,610
<b>From</b>	410-384.00	Debt Proceeds - Loans	402,610

**Resolution 2021-064 - Lease agreement with Leasing 2, Inc. for 5 year purchase/lease of Vac-Con Vacuum Truck**

<b>To</b>	410.70.536-090.99.02	Other Uses - Contingency	167,101
<b>From</b>	410-343.60.02	Physical Environment - Utility Sewer Service	167,101

**To record additional collections of wastewater revenue greater than amount originally budgeted.**

<b>To</b>	410.70.536-060.64	Capital Outlay - Machinery & Equipment	282,419
<b>From</b>	410.70.536-060.63	Capital Outlay - Infrastructure	282,419

**Resolution 2021-116 - Council authorized purchase of hydraulic excavator from Ring Power.**

<b>To</b>	410.76.536-060.63	Capital Outlay - Infrastructure	101,188
<b>From</b>	410.76.536-030.31	Operating Expense - Professional Services	80,000
<b>From</b>	410.76.536-030.34	Operating Expense - Contractual Services	21,188

**Contract 2019-00000004 to Wetlands Solutions for water quality monitoring at wastewater wetlands and Resolution 2021-006 to Crews Custom Services for planting trees at Bio Solids Site & Spray Field**

**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

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**WATER SEWER CONSTRUCTION FUND**

<b>To</b>	412.70.536-060.63	Capital Outlay - Infrastructure	726,269
<b>From</b>	412-334.35	State Grant -Sewer/Wastewater	726,269

**Record I75/SR 47 Septic to Sewer Grant Proceeds -  
Resolution 2018-041, 2019-048, 2019-082, 2020-035 and 2021-099.'**



**ATTACHMENT A  
FY 21 BUDGET AMENDMENT # 1**

**BUDGET  
ADJUSTMENT  
AMOUNT**

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**NATURAL GAS FUND**

<b>To</b>	420.80.532-090.99.02	Other Uses - Contingency	218,974
<b>From</b>	420-369.90	Other Miscellaneous Income - Miscellaneous Revenue	218,974

**To record proceeds from sale of America's Compressed Natural Gas (ACNG) website for reimbursement of legal fees.**

<b>To</b>	420.80.532.030.49	Operating Expense - Other Current Charges	357,000
<b>From</b>	420-343.20.01	Physical Environment - Natural Gas Sales	244,000
<b>From</b>	420-343.20.02	Physical Environment - Gas over/Under	113,000

**To record increase in purchased gas costs and increase in markup of gas sales to offset purchase cost.**

**File Attachments for Item:**

10. City Council Resolution No. 2021-170 - A resolution of the City Council of the City of Lake City, Florida, appointing members to the Planning and Zoning Board, and the Board of Adjustments, and the Historical Board in accordance with Ordinance 2201-2201; providing for various terms of office; and providing for an effective date.

**CITY COUNCIL RESOLUTION 2021-170**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, APPOINTING MEMBERS TO THE PLANNING AND ZONING BOARD, AND THE BOARD OF ADJUSTMENTS, AND THE HISTORICAL BOARD IN ACCORDANCE WITH ORDINANCE 2201-2201; PROVIDING FOR VARIOUS TERMS OF OFFICE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Board of the City of Lake City, Florida (hereinafter the "Planning and Zoning Board") created and established by the City of Lake City, Florida (hereinafter the "City") also acts and performs the duties of the Historical Board of the City (hereinafter the "Historical Board"); and

**WHEREAS**, ordinance 2021-2201 was enacted and established a four (4) year term of office for each member of the aforementioned boards to begin with staggered terms; and

**WHEREAS**, in accordance with ordinance 2021-2201 the terms of office shall be for four (4) years; provided, however, that of the seven (7) members first appointed to the aforementioned boards at the effective date of the ordinance (November 1, 2021) two (2) shall be appointed for one year, two (2) shall be appointed for two (2) years, and three (3) shall be appointed for three (3) years, and that all appointments thereafter shall be for four (4) years; and

**WHEREAS**, the seven (7) offices of the aforementioned boards shall be categorized alphabetically from A to G and the appointments to the offices shall be as described below; and

**WHEREAS**, the City Council finds that it is in the best interest of the public to appoint members to the Planning and Zoning Board and the Historical Board as described below.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are hereby incorporated herein and made a part of this resolution.

**Section 2.** The seven (7) offices of the Planning and Zoning Board and Historical Board shall be composed effective November 1, 2021, as follows:

<u>Office Designation and Term and Expiration</u>	<u>Name of Appointee</u>
A. One (1) year through October 31, 2022	Mavis Georgalis
B. One (1) year through October 31, 2022	Daniel Adel
C. Two (2) years through October 31, 2023	Christopher Lydick
D. Two (2) years through October 31, 2023	Gregory Cooper
E. Three (3) years through October 31, 2024	Larry Nelson
F. Three (3) years through October 31, 2024	(vacant)
G. Three (3) years through October 31, 2024	(vacant)

*[The remainder of the page was left blank intentionally.]*

**Section 3.** Effective Date. This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** at a meeting of the City Council on this \_\_\_\_ day of November 2021.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Frederick L. Koberlein, Jr.,  
City Attorney

**File Attachments for Item:**

11. City Council Resolution No. 2021-171 - A resolution of the City Council of the City of Lake City, Florida ratifying the execution of Task Assignment Number Twenty to the Continuing Contract with North Florida Professional Services, Inc., a Florida Corporation; providing for engineering services relating to the Price Creek Water Treatment Plant Access Road; providing for the payment for the professional services at a not to exceed cost of \$3,900.00; providing for conflict; and providing for an effective date.

**CITY COUNCIL RESOLUTION NO. 2021-171**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA RATIFYING THE EXECUTION OF TASK ASSIGNMENT NUMBER TWENTY TO THE CONTINUING CONTRACT WITH NORTH FLORIDA PROFESSIONAL SERVICES, INC., A FLORIDA CORPORATION; PROVIDING FOR ENGINEERING SERVICES RELATING TO THE PRICE CREEK WATER TREATMENT PLANT ACCESS ROAD; PROVIDING FOR THE PAYMENT FOR THE PROFESSIONAL SERVICES AT A NOT TO EXCEED COST OF \$3,900.00; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida (hereinafter the “City”) entered into a Continuing Contract for Professional Services with North Florida Professional Services, Inc. (hereinafter “NFPS”), as authorized by City Council Resolution No. 2016-075 with respect to certain studies, planning, design, and constructions of improvements to the City water system, wastewater system, reuse water, stormwater systems, gas system, Lake City Gateway Airport (hereinafter the “Airport”), City recreational facilities, City Hall, City safety facilities and streets (herein collectively the “City Projects”); and

**WHEREAS**, the Continuing Contract provides that NFPS shall perform services for the City only when requested and authorized in writing by the City and that each request for services shall be for a specific project with the scope of the work to be performed and compensation to be paid defined by and embodied in a separate Task Assignment; and

**WHEREAS**, the City Council desires to ratify the Mayor’s execution of the *Task Order for Engineering Services - Price Creek Water Treatment Plant – Access Road* (hereinafter the “Task Assignment Number Twenty”), with NFPS for

engineering services related to an as-built survey for the Price Creek water treatment plant access road pursuant to the terms and conditions of Task Assignment Number Twenty, a copy of which is attached hereto as “Exhibit A” and made a part of this resolution and the Continuing Contract.

**WHEREAS**, the City Council finds it to be in the best interests of the City to ratify the execution of Task Assignment Number Twenty by the Mayor.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The execution of Task Assignment Number Twenty by the Mayor is ratified.

**Section 3.** The City Manager and City Attorney are authorized to make such reasonable changes and modifications to Task Assignment Number Twenty as may be deemed necessary to be in the best interest of the City and its citizens. The Mayor is authorized and directed to execute and deliver Task Assignment Number Twenty in the name of, and on behalf of, the City with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and North Florida Professional Services, Inc., shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.



**Section 4.** All resolutions or parts of resolution in conflict herewith are hereby repealed to the extent of such conflict.

**Section 5.** This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of November 2021.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Frederick L. Koberlein, Jr.,  
City Attorney



# NFPS



PO BOX 3823  
LAKE CITY, FL 32056



PHONE (386) 752-4675  
FAX (386) 752-4674



www.nfps.net

## TASK ORDER FOR ENGINEERING SERVICES PRICE CREEK WATER TREATMENT PLANT – ACCESS ROAD

This agreement made this 1<sup>st</sup> day of November 2021 by and between City of Lake City, herein referred to as the CITY, and North Florida Professional Services, Inc., herein after referred to as the CONSULTANT.

The CITY intends to have an as-built survey completed for the Price Creek water treatment plant access road in Lake City, herein after referred to as the PROJECT.

### Scope

The CONSULTANT intends to provide an as-built survey and minor civil engineering services as outlined in Exhibit A Scope of Services.

### Fee

The CONSULTANT shall perform the professional civil engineering services listed in Exhibit A for this PROJECT for a lump sum fee of Three Thousand Nine Hundred Dollars (\$3,900.00). This lump sum fee shall be invoiced in full upon completion of the project. This is in accordance with the Master Contract between CITY and CONSULTANT.

### Agreement

This Task Order constitutes a Project Agreement for the PROJECT. The CONSULTANT will perform the scope of services as described herein above for the completion of the PROJECT.

IN WITNESS THEREOF, City of Lake City, Florida, through its City Council has caused this instrument to be executed on the day and year first shown above.

CITY COUNCIL  
CITY OF LAKE CITY, FLORIDA

Attest:

Audrey Sikes  
Clerk

BY: Stephen M. Witt

Stephen M. Witt, Mayor

IN WITNESS WHEREOF, North Florida Professional Services, Inc., as CONSULTANT herein, has caused this Task Order to be executed in its name by its proper officers duly authorized to sign and execute instruments on its behalf on the day and year first shown above.

NORTH FLORIDA PROFESSIONAL SERVICES, INC.

BY: Megan G. Bailey

Gregory G. Bailey, P.E.  
President

## **EXHIBIT A**

### **SCOPE OF SERVICES ACCESS ROAD AS-BUILT SURVEY**

North Florida Professional Services, Inc. (NFPS) shall complete the following scope of services for engineering design of the above referenced project:

**1. As-Built Survey:**

1.1 NFPS will conduct a as-built survey requested by the Suwannee River Water Management District (SRWMD).

**2. SRWMD ERP02-0535M:**

2.1 NFPS will review the as-built survey and verify that the drainage basins were constructed according to the permitted plans.

2.2 NFPS will submit the as-built survey and section "C" document to the SRWMD.

**File Attachments for Item:**

12. City Council Resolution No. 2021-172 - A resolution of the City Council of the City of Lake City, Florida, amending the personnel manual for City employees; providing for the amendment of Section 9.09 titled "Holidays" providing for the addition of the Juneteenth Holiday; providing for severability; providing for conflict; and providing an effective date.

**CITY COUNCIL RESOLUTION NO. 2021-172**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE PERSONNEL MANUAL FOR CITY EMPLOYEES; PROVIDING FOR THE AMENDMENT OF SECTION 9.09 TITLED “HOLIDAYS”; PROVIDING FOR THE ADDITION OF THE JUNETEENTH HOLIDAY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Lake City, Florida, (hereinafter the “City”) adopted *The Lake City Amended and Restated Personnel Policy Manual 2014-01*, (hereinafter the “Manual”) to regulate City personnel authorized by Resolution 2014-071; and

**WHEREAS**, the City Council desired to amend the Manual to include the Juneteenth holiday observed on the 19<sup>th</sup> day of June to Section 9.09 of the Manual; and

**WHEREAS**, The City Council finds it is in the best interest of the citizens of the City that Section 9.09 of the Manual should be amended to include the Juneteenth holiday as a paid holiday.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are made a part of this resolution.

**Section 2.** In accordance with section 1.04 of *The Lake City Amended and Restated Personnel Policy Manual 2014-01*, section 9.09 is hereby amended to read as follows (words ~~stricken~~ are deletions; words underlined are additions):

## **9.09. HOLIDAYS.**

A. Legal holidays observed by full-time City employees are established by the City Council. Intermittent, part-time and contract for services employees are not granted holiday pay. When a holiday falls on Saturday, normally the preceding Friday will be observed as a holiday; when a holiday falls on a Sunday, normally the following Monday shall be observed as a holiday; except when Christmas Eve falls on a Sunday, then the preceding Friday will be observed as the holiday. The City grants the following paid holidays:

New Year's Day	Labor Day
Martin Luther King, Jr., Day	Veterans Day
Good Friday	Thanksgiving Day
President's Day	Friday after Thanksgiving
Memorial Day	Christmas Eve
<u>Juneteenth</u>	Christmas Day
Independence Day	

**Section 3.** If any clause, section, or other part of this resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portion or applications of this resolution.

**Section 4.** Conflict. All resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

[The remainder of this page has been intentionally left blank.]

**Section 5.** This resolution shall become effective immediately upon passage and adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of November 2021.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Frederick L. Koberlein, Jr.,  
City Attorney

**File Attachments for Item:**

13. City Council Resolution No. 2021-173 - A resolution of the City Council of the City of Lake City, Florida, authorizing an amendment to the agreement with Local No. 2288 of the International Association of Firefighters, AFL-CIO; providing for the amendment of Article 14 titled "Wages and Classifications;; providing for severability; providing for conflict; and providing for an effective date.



**CITY COUNCIL RESOLUTION NO. 2021-173**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH LOCAL NO. 2288 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO; PROVIDING FOR THE AMENDMENT OF ARTICLE 14 TITLED “WAGES AND CLASSIFICATIONS”; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to and in accordance with the negotiations for a union employment agreement relating to the Lake City Firefighters who are members of Local No. 2288 of the International Association of Firefighters, AFL-CIO (hereinafter “IAFF”), the City of Lake City, Florida (hereinafter the “City”) and the IAFF negotiated a union employment agreement (hereinafter the “Agreement”) as approved by resolution 2020-113; and

**WHEREAS**, the City and IAFF desire to amend the Agreement pursuant to and in accordance with the terms and conditions provided for in the amendment attached hereto; and

**WHEREAS**, the City Council finds it is in the best interest of the City and its citizens to amend Article 14 of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** Article 14 of the Agreement is hereby amended in its entirety to read as provided for in the attached amendment.

**Section 3.** If any clause, section, or other part of this resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portion or applications of this resolution.

**Section 4.** Conflict. All resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

**Section 5.** This resolution shall become effective immediately upon passage and adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of November 2021.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Frederick L. Koberlein, Jr.,  
City Attorney

## ARTICLE 14

### WAGES AND CLASSIFICATIONS

Section 1. Effective October 1, 2021, employees will receive annual salaries based on the following pay grades:

Firefighter ..... Grade 10

Driver/Engineer ..... Grade 12

Lieutenant ..... Grade 14

Section 2. New hires will be brought in at the step in the applicable grade which the Fire Chief determines in his/her discretion is appropriate given the individual's prior experience and qualifications. Those promoted to Driver/Engineer will be raised to the salary of the step in the grade of the new position which is closest to the salary of the step in the employee's prior grade which is three steps above the step in which the employee had been slotted immediately before the promotion. Those promoted from Driver/Engineer to Lieutenant will be slotted in the pay grade closest to the salary of the step in the employee's prior pay grade which is six steps above the employee's prior pay.

A firefighter employed in the lowest step of Grade 10 will advance as follows:

- a. to the next higher step in Grade 10 after completing the probationary period of one (1) year set forth by Lake City Fire Department SOG #100.22 Section 3, subsection (1), and
- b. to the next step after three (3) years' continuous employment with the City, and

- c. to the next higher step after that after six (6) years' continuous service in position.

After promotion to Driver/Engineer, a Driver/Engineer will advance as follows:

- a. to the next higher step in Grade 12 after the first three (3) continuous years' service as a Driver/Engineer, and
- b. to the next higher step after that after six (6) years' continuous service in position.

After promotion to Lieutenant, a Lieutenant will advance as follows:

- a. to the next higher step in Grade 14 after the first three (3) continuous years' service in position, and
- b. to the next higher step after six (6) years' continuous service in position.

The foregoing step increases are contingent on the employee having logged and maintained at least two hundred forty (240) hours of creditable training in each year of service.

Section 3. Except as provided in Section 6 below, firefighters shall be paid an annual supplement for each certification he/she or she holds in the amounts indicated and not to exceed the total number of personnel indicated.

#### SCHEDULE OF CERTIFICATIONS and ADDITIONAL PAY

Certificate/Additional Pay	Total Personnel	Annual Supplement Amount
EMT	11	\$1400.00
EMT Paramedic	10	12 %
Hazmat Technician	21	3%

Pump Operator	12	3%
Inspector	3	3%
Life Safety Educator	3	3%
Fire Investigator	3	3%

Section 4. Driver Engineers and Lieutenants are not eligible for the Pump Operator additional pay.

Section 5. Firefighters and Driver Engineers are not eligible for the Inspector additional pay.

Section 6. Those hired on or after October 1, 2017 will not receive additional pay for EMT certification.

Section 7. Special Merit Salary Adjustments: Based upon annual performance reports and recommendation from the Fire Chief, the City may authorize a special merit increase, or bonus award to anyone who demonstrates exceptional performance, leadership, initiative or bravery in the performance of his/her assigned duties.

Section 8. Effective October 1, 2021, Firefighters will receive a six percent (6%) pay increase in addition to any step increase they may receive, and the probationary step increase will be retroactive. No other step increases shall be retroactive. On that date, Driver Engineers will receive a pay increase as follows (see Schedule A):

Robert Oliver/Greg Sund	three percent (3%)
Trevor Caslin/Daniel Dohrn	six percent (6%)
Matthew Herndon/Austin Thomas	nine percent (9%)

## SCHEDULE A

	<b>Position</b>	<b>Annual Pay effective 9/30/2021 with add pays</b>	<b>Annual Pay effective 10/1/2021 with add pays</b>
Bethea, Christopher Michael	Firefighter	39,996.58	43,705.34
Boozer, Dwight E	Lieutenant	55,959.26	55,959.28
Brannon, Adam Laverne	Lieutenant	60,542.46	60,542.56
Craft, Michael A	Firefighter	37,700.52	39,996.48
Crooms, Robert C	Firefighter	32,520.80	35,536.36
Dohrn, Daniel Zachary	Driver/Engineer	44,096.00	46,781.45
Herndon, Matthew Darrell	Driver/Engineer	42,811.60	46,781.39
Kirkman, Michael W JR	Firefighter	32,520.80	35,536.36
Kreienheder, Trenton M	Firefighter	33,496.32	36,602.33
Lockwood, Adam M	Firefighter	37,700.52	41,196.38
McNeill, Jeff D JR	Lieutenant	55,536.16	55,536.26
Morris, Joshua S	Firefighter	35,536.54	38,831.74
Oliver, Robert Lee	Driver/Engineer	44,211.86	45,496.32
Parnell, Anthony G JR	Firefighter	34,501.48	37,700.70
Payzant, Mary K	Firefighter	31,573.62	33,496.45
Redish, Lowell Elliot	Firefighter	36,936.54	40,231.84
Register, Levi Garrett	Firefighter	36,936.54	40,231.84
Rodriguez, Kyle J	Firefighter	31,573.62	34,501.35
Sund, Gregory Merlin II	Driver/Engineer	44,811.86	46,096.40
Thomas, Austin Scott	Driver/Engineer	43,411.60	47,381.47

**File Attachments for Item:**

14. Status of Investment Accounts we have with the Florida League of Cities (Finance Director Donna Duncan)



State Board of Administration  
Local Government Surplus Funds Trust Fund  
Participant Statement

AGENCY ACCOUNT 21138

09/01/2021 - 09/30/2021

Page 1 of 1

LAKE CITY, CITY OF  
ATTN: FINANCE DEPARTMENT  
205 N. MARION AVE  
LAKE CITY, FL 32055

Participant Return: 0.09%

Date	Transaction Type	Description	Amount	Balance
9/ 1/2021	BEGINNING BALANCE			241,539.35
9/30/2021	EARNED INCOME	INTEREST	17.49	241,556.84
	Totals:		17.49	241,556.84





FLORIDA MUNICIPAL INVESTMENT TRUST

## Florida Municipal Investment Trust

Member Account Statement

For the period ending September 30, 2021

### Lake City

#### Account Market Value Activity

Investment	Beginning Balance	Contributions	Redemptions	Net Investment Income	Ending Balance
0-2 Year High Quality Bond	\$ 3,807,180.85	\$ 0.00	\$ 0.00	\$ 207.65	\$ 3,807,388.50
Total	\$ 3,807,180.85	\$ 0.00	\$ 0.00	\$ 207.65	\$ 3,807,388.50

#### Account Unit Activity

Investment	Beginning Balance	Contributions	Redemptions	Ending Balance
0-2 Year High Quality Bond	340,723.69	0.00	0.00	340,723.69
Total	340,723.69	0.00	0.00	340,723.69

#### Summary

Investment	Ending Balance	Ending Units	Unit Price	% of Total
0-2 Year High Quality Bond	\$ 3,807,388.50	340,723.69	11.174416733	100.0000 %
Total	\$ 3,807,388.50			100.0000 %

Florida Municipal Investment Trust  
 Administered by the Florida League of Cities, Inc.  
 301 South Bronough Street, Suite 300 \* P.O.Box 1757 \* Tallahassee, FL 32302-1757  
 (850) 222-9684 \* Fax (850) 222-3806  
[www.fmivt.com](http://www.fmivt.com)



FLORIDA MUNICIPAL INVESTMENT TRUST

## Florida Municipal Investment Trust

Member Account Statement

For the period ending September 30, 2021

### Lake City CLCSTB

#### Account Market Value Activity

Investment	Beginning Balance	Contributions	Redemptions	Net Investment Income	Ending Balance
1-3 Year High Quality Bond	\$ 608,885.25	\$ 0.00	\$ 0.00	(\$ 87.25)	\$ 608,798.00
<b>Total</b>	<b>\$ 608,885.25</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>(\$ 87.25)</b>	<b>\$ 608,798.00</b>

#### Account Unit Activity

Investment	Beginning Balance	Contributions	Redemptions	Ending Balance
1-3 Year High Quality Bond	30,538.16	0.00	0.00	30,538.16
<b>Total</b>	<b>30,538.16</b>	<b>0.00</b>	<b>0.00</b>	<b>30,538.16</b>

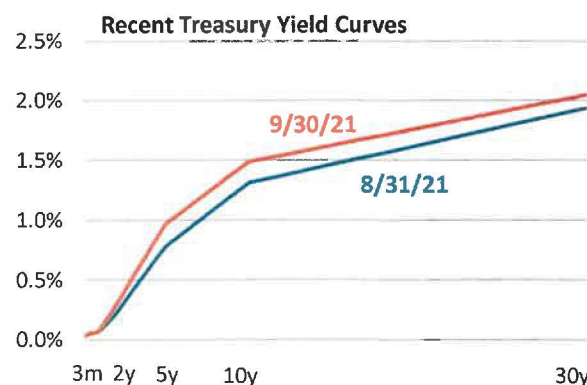
#### Summary

Investment	Ending Balance	Ending Units	Unit Price	% of Total
1-3 Year High Quality Bond	\$ 608,798.00	30,538.16	19.935647778	100.0000 %
<b>Total</b>	<b>\$ 608,798.00</b>			<b>100.0000 %</b>

# Investment Performance & Commentary September 2021

## Florida Municipal Investment Trust

Performance*	September 2021
<b>FMLvT 0-2 Year High Quality Bond Fund</b>	<b>0.03%</b>
ICE BofA Merrill Lynch 1 Year Treasury Note	-0.01%
<b>FMLvT 1-3 Year High Quality Bond Fund</b>	<b>-0.12%</b>
ICE Bof A Merrill Lynch 1-3 Year Government Index	-0.10%
<b>FMLvT Intermediate High Quality Bond Fund</b>	<b>-0.55%</b>
Bloomberg Barclays HQ Intermediate Aggregate Index	-0.51%



Despite hospitalizations peaking in August, the Delta variant and labor market shortages are holding back the US economy and boosting inflation. Rising Treasury yields pushed returns into negative territory in September.

For the quarter, the FMLvT Funds had relative performance within a few basis points of their respective benchmarks. Generally, contributors to relative performance included allocations to the higher yielding ABS and MBS sectors, underweight in credit and a slightly shorter-than-benchmark duration. The FMLvT 1-3 Year and Intermediate Fund's exposure to 10-year and seasoned 15-year mortgages detracted somewhat from returns having meaningfully outperformed in first half of the year.

The recent expiration of pandemic related unemployment assistance should be a catalyst for many to return to work, which is key to economic normalization and moderating inflation. In addition to the COVID-19 virus, uncertainty remains surrounding stimulus, the budget and looming debt ceiling limits and all of these have the potential to boost market volatility in the coming months.

\* Performance Returns: Asset Consulting Group (ACG) gross of fees

