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# CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY  
August 21, 2023 at 6:00 PM  
Venue: City Hall

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## AGENDA

REVISED

**Revised 8/18/2023: Item #11 supporting documentation added; Item #13 City Attorney Robinson, Kennon and Kendron, P.A. added invoices 7178 and 7179**

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

### **Pledge of Allegiance**

**Invocation** - Vice Mayor-Council Member Todd Sampson

### **Roll Call**

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

***As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.***

**Proclamations** - None

### **Minutes**

- [1.](#) August 7, 2023 Regular Session

### **Approval of Agenda**

**Public Participation - Persons Wishing to Address Council**

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

### **Approval of Consent Agenda - None**

### **Presentations - None**

### **Old Business**

#### Ordinances

#### **Open Public Hearing**

- [2.](#) City Council Ordinance No. 2023-2254 (final reading) - An ordinance of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the composition, functions, and responsibilities of various special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date.

Passed on first reading 8/7/23

#### **Close Public Hearing**

Adopt City Council Ordinance No. 2023-2254 on final reading

#### **Open Public Hearing**

- [3.](#) City Council Ordinance No. 2023-2255 (final reading) - An ordinance of the City of Lake City, Florida, prohibiting smoking and vaping in public parks within the City of Lake City, Florida, providing for severability, and providing an effective date.

Passed on first reading 8/7/23

#### **Close Public Hearing**

Adopt City Council Ordinance No. 2023-2255 on final reading

#### **Open Public Hearing**

- [4.](#) City Council Ordinance No. 2023-2256 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or

less contiguous acres of land, pursuant to an application, Z 23-04, by the property owner of said acreage; providing for rezoning from Commercial General (CG) to Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing for severability; repealing all ordinances in conflict; and providing an effective date. (Boris Patricia Faye Revocable Living Trust)

Passed on first reading 8/7/23

### **Close Public Hearing**

Adopt City Council Ordinance No. 2023-2256 on final reading

Resolutions - None

Other Items - None

### **New Business**

Ordinances - None

Resolutions

5. City Council Resolution No. 2023-084 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number One to the contract between the City and SGS Contracting Services, Inc., relating to the effluent pump replacement at the St. Margarets Wastewater Treatment Facility; decreasing the original contract price to a price not-to-exceed \$422,686.41 and extending the project completion date an additional sixty (60) calendar days.
6. City Council Resolution No. 2023-085 - A resolution of the City Council of the City of Lake City, Florida, establishing Campbell Park to include a tract of land conveyed through Ordinance 1999-850 and all adjoining parcels owned by the City of Lake City, Florida, as described herein; and providing an effective date.
7. City Council Resolution No. 2023-086 - A resolution of the City Council of the City of Lake City, Florida, amending Resolution No. 2006-035, relating to the perpetual maintenance, preservation, and care of Campbell Park by the City, and its acceptance of income from an endowment fund established by members of the C.G. Campbell Family to partially fund the annual maintenance cost of the park; and providing an effective date.
8. City Council Resolution No. 2023-088 - A resolution of the City Council of the City of Lake City, Florida, authorizing the write-off of delinquent utility accounts through September 30, 2021; finding the delinquent utility accounts to be uncollectable; and providing an effective date.

- [9.](#) City Council Resolution No. 2023-089 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$120,538.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date.
- [10.](#) City Council Resolution No. 2023-092 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to accept and approve the Minor Subdivision Plat titled "Bailey's Cove Phase II;" subject to all conditions, provisions and requirements of the City's Code of Ordinances, Land Development Regulations, and Comprehensive Plan, as amended; accepting the dedications shown on the Plat; accepting the completion of all existing and future public improvements as are required for the subdivision; authorizing execution and recording of the Plat; providing for the recordation of the Plat; and providing for an effective date.
- [11.](#) City Council Resolution No. 2023-093- A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with Gallagher Benefit Services, Inc., for consulting services; and providing for an effective date.

#### Other Items

12. Project Updates (City Manager Paul Dyal)
- [13.](#) Informational Purposes Only - City Attorney, Robinson, Kennon and Kendron, P.A, invoice for July 2023. Folds Walker, LLC invoice for July 2023

**Departmental Administration** - None

**Comments by Council Members**

**Adjournment**

#### **UPCOMING DATES OF INTEREST**

September 5, 2023 6:00 PM City Council Meeting

September 11, 2023 6:00 PM Special Called City Council Meeting Tentative Budget Hearing and Public Hearing to Adopt Final Annual Fire Assessment Resolution

September 18, 2023 6:00 PM City Council Meeting Final Budget Hearing

#### **YouTube Information**

Members of the public may also view the meeting on our YouTube channel at:  
<https://www.youtube.com/c/CityofLakeCity>

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**Pursuant to 286.0105, Florida Statutes,** *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***

**File Attachments for Item:**

1. August 7, 2023 Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on August 7, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt  
Jake Hill, Jr.  
C. Todd Sampson  
Chevella Young  
Ricky Jernigan  
Todd Kennon  
Paul Dyal  
Chief Gerald Butler  
Audrey Sikes

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

PROCLAMATIONS – None

MINUTES

- 1. July 17, 2023 Regular Session

**Mr. Sampson made a motion to approve the July 17, 2023 Regular Session minutes as presented. Mr. Jernigan seconded the motion and the motion carried unanimously on a voice vote.**

APPROVAL OF AGENDA

Mayor Witt requested to move Item #13 after the Consent Agenda. **Mr. Hill made a motion to approve the agenda as amended. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Jeff Woods
- Steve Faulkner

APPROVAL OF CONSENT AGENDA – None

NEW BUSINESS

## Resolutions

13. City Council Resolution No. 2023-087 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2023-24 Preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of Fire Protection Services, facilities and programs in the City of Lake City, Florida; confirming previous resolutions, as amended; reimposing Fire Protection not-to-exceed Assessment Rates; directing the preparation of the Preliminary Assessment Roll; authorizing a public hearing and directing the provision of notice thereof; providing for application of assessment proceeds; providing for conflicts; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-087, constituting the Fiscal Year 2023-24 Preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of Fire Protection Services, facilities and programs in the City of Lake City, Florida; confirming previous resolutions, as amended; reimposing Fire Protection not-to-exceed Assessment Rates; directing the preparation of the Preliminary Assessment Roll; authorizing a public hearing and directing the provision of notice thereof, providing for application of assessment proceeds. Mr. Jernigan seconded the motion.**

Mr. Sampson spoke in support of Scenario One of the Preliminary Fire Assessment Resolution.

**A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

## PRESENTATIONS

2. Dr. Erica Mayo - PowerPoint: Drive thru Pharmacy Proposal utilizing the old drive thru area at City Hall (Council Member Jake Hill)

Dr. Mayo presented a PowerPoint Proposal for a Drive thru pharmacy utilizing the old drive thru area at City Hall.

Members spoke in support of Dr. Mayo's proposal, and asked that she provide a business plan for review, as well as leasing options.

3. Ron Cadle, Hooked on Heroes, Inc. - funding request in the amount of \$10,000.00 annually for five years for fishing trips for veterans (Council Member Ricky Jernigan)

Mr. Cadle requested funding in the amount of \$10,000.00 annually for five years, to aid in fishing trips for veterans with Hooked on Heroes, Inc.



Mayor Witt stated this request could be considered during budget process next week.

Mr. Jernigan spoke in support of assisting the program.

## OLD BUSINESS

### Ordinances

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2023-2253. City Council Ordinance No. 2023-2253 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2023-2253. No one asked to speak on City Council Ordinance No. 2023-2253, therefore Mayor Witt closed the public hearing.**

4. City Council Ordinance No. 2023-2253 (final reading) - An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 23-02, relating to voluntary annexation; making findings; annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida, providing for severability; repealing all ordinances in conflict; and providing an effective date. (Lake City U Automotive Management, LLC) **Mr. Sampson made a motion to approve City Council Ordinance No. 2023-2253 on final reading, pursuant to Petition No. ANX 23-02, relating to voluntary annexation; making findings; annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

### Other Items

5. Discussion and Possible Action: Richardson Community Center Funding Request

Members discussed and supported reimbursement of services provided, such as programs.

PUBLIC COMMENT: Linard Johnson

**Mr. Sampson made a motion to reimburse \$26,580.62 for the summer camp program. Mr. Jernigan seconded the motion.**

Ms. Young spoke in opposition of reimbursing until staffing and security were in place.

**A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Nay</b>
<b>Mayor Witt</b>	<b>Aye</b>

## NEW BUSINESS

### Ordinances

6. City Council Ordinance No. 2023-2254 (first reading) - An ordinance of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the composition, functions, and responsibilities of various special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date. **Mr. Hill made a motion to approve City Council Ordinance No. 2023-2254 on first reading, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the composition, functions, and responsibilities of various special standing committees; providing for severability; providing for the repeal of conflicts, and providing for codification. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

7. City Council Ordinance No. 2023-2255 (first reading) - An ordinance of the City of Lake City, Florida, prohibiting smoking and vaping in Public Parks within the City of Lake City, Florida, providing for severability, and providing for an effective date. **Mr. Jernigan made a motion to approve City Council Ordinance No. 2023-2255 on first reading, prohibiting smoking and vaping in Public Parks within the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

8. City Council Ordinance No. 2023-2256 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-04, by the property owner of said acreage; providing for rezoning from Commercial General (CG) to Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict, and providing an effective date. (Boris Patricia Faye Revocable Living Trust) **Mr. Sampson made a motion to approve City Council Ordinance No. 2023-2256 on first reading, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-04, by the property owner of said acreage, and providing for rezoning from Commercial General (CG) to Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

#### Resolutions

9. City Council Resolution No. 2023-080 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Bliss Products and Services, Inc., for the purchase and installation of a 24 foot in length X 30 foot in width X 12 foot in height prefabricated metal building (pole barn) at a cost not to exceed \$19,731.08. **Mr. Hill made a motion to approve City Council Resolution No. 2023-080, authorizing the execution of a contract with Bliss Products and Services, Inc., for the purchase and installation of a 24 foot in length X 30 foot in width X 12 foot in height prefabricated metal building (pole barn) at a cost not to exceed \$19,731.08. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

10. City Council Resolution No. 2023-081 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Advantage Contracting Group, Inc., for repairs to the existing stadium seating area at Memorial Stadium at a cost not to exceed \$36,000.00. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-081, authorizing the**

**execution of a contract with Advantage Contracting Group, Inc., for repairs to the existing stadium seating area at Memorial Stadium at a cost not to exceed \$36,000.00. Mr. Jernigan seconded the motion.**

Mr. Sampson confirmed with Mr. Dyal a \$250,000.00 overage, and requested remodeling of bathrooms at Memorial Stadium. Mayor Witt would like to see an estimate of costs.

**A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

11. City Council Resolution No. 2023-082 - A resolution of the City Council authorizing the execution and renewal of a Cooperative Service Agreement with the CDS Family & Behavioral Health Services, Inc.; providing for coordination, referral, and effective service delivery of counseling, case management and prevention services to clients and their families; and providing for an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-082, authorizing the execution and renewal of a Cooperative Service Agreement with the CDS Family & Behavioral Health Services, Inc.; providing for coordination, referral, and effective service delivery of counseling, case management and prevention services to clients and their families. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

12. City Council Resolution No. 2023-083 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City, by and through its Lake City Police Department to enter into an Interagency Agreement with the Panama City Beach Police Department for information exchange and use. **Mr. Jernigan made a motion to approve City Council Resolution No. 2023-083, authorizing the City, by and through its Lake City Police Department to enter into an Interagency Agreement with the Panama City Beach Police Department for information exchange and use. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

13. City Council Resolution No. 2023-087 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2023-24 Preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of Fire Protection Services, facilities and programs in the City of Lake City, Florida; confirming previous resolutions, as amended; reimposing Fire Protection not-to-exceed Assessment Rates; directing the preparation of the Preliminary Assessment Roll; authorizing a public hearing and directing the provision of notice thereof; providing for application of assessment proceeds; providing for conflicts; and providing for an effective date.

This item was heard after the approval of the Consent Agenda.

14. City Council Resolution No. 2023-090 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to accept and approve the minor subdivision plat titled "Bailey's Cove"; subject to all conditions, provisions and requirements of the City's Code of Ordinances, Land Development Regulations, and Comprehensive Plan, as amended; accepting the dedications shown on the plat; accepting the completion of all existing and future public improvements as are required for the subdivision; authorizing execution and recording of the plat; providing for the recordation of the plat; and providing for an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-090, authorizing the City to accept and approve the minor subdivision plat titled "Bailey's Cove"; subject to all conditions, provisions and requirements of the City's Code of Ordinances, Land Development Regulations, and Comprehensive Plan, as amended; accepting the dedications shown on the plat; accepting the completion of all existing and future public improvements as are required for the subdivision; authorizing execution and recording of the plat, and providing for the recordation of the plat. Ms. Young seconded the motion.**

Mr. Kennon reported Attorney Adams worked on this resolution extensively with Robert Angelo in the Growth Management Department, North Florida Regional Planning Counsel and the surveyor.

Mr. Sampson inquired as to whether North Florida signed off on everything and inquired if there were any exceptions to the normal LDR.

**A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

Other Items – None

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL MEMBERS

Mr. Hill thanked those who participated and contributed to Community Day, and reported over one hundred backpacks were given out.

Ms. Young confirmed with Mr. Dyal when updates on projects would be given. Mr. Dyal reported updates would be given once a month, or every other month.

Mr. Jernigan reported constituents would like to see better communication with the public.

Ms. Sikes reminded members she would be out of the office from 8/11/2023 to 8/18/2023, and Deputy City Clerk Michelle Cannon would be clerking the Budget Workshop meetings next week in her absence.

ADJOURNMENT

**Mr. Sampson made a motion to adjourn at 7:30 PM. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, City Clerk

**File Attachments for Item:**

2. City Council Ordinance No. 2023-2254 (final reading) - An ordinance of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the composition, functions, and responsibilities of various special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date.

Passed on first reading 8/7/23

**ORDINANCE 2023-2254**

**AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING CHAPTER 2, ARTICLE 2, OF THE CITY CODE OF ORDINANCES; PROVIDING FOR AMENDMENTS TO THE COMPOSITION, FUNCTIONS, AND RESPONSIBILITIES OF VARIOUS SPECIAL STANDING COMMITTEES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS** the City Council adopted rules of its meetings in 1968, and said rules were codified in the City Code of Ordinances and from time to time said rules have been amended; and

**WHEREAS** the City Council adopted Ordinance 2021-2178 which amended Section 2-48 – Special standing committees; and

**WHEREAS** the City Council finds that it is in the best interests of the citizens of the City of Lake City that Section 2-48 be updated and amended; and

**WHEREAS** the City Council further finds that it is in the best interests of the citizens of the City of Lake City to amend Section 2-48 to amend the special standing committees.

**NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA AS FOLLOWS:**

**Section 1.** The above recitals are true and accurate and adopted and incorporated herein.

**Section 2.** The following Sections of Chapter 2, Article 2 of the City Code of Ordinances titled “City Council” which pertain to rules of meetings are amended as follows (words ~~stricken~~ are deletions; words underlined are additions):

**Article II. City Council**

Section. 2-48. - Special standing committees.

~~(1) Findings. The city hereby finds that it can best provide for the safety, welfare, health needs and development of the city and make the most effective use of its powers and provide services and facilities to the community by creating and establishing various committees of city council members and non city council members who shall study, evaluate and recommend to the city council the various services and facilities needed to provide the citizens of the city the~~



~~most efficient and effective government. To that end, the following standing advisory committees of the city council are established:~~

~~a. Airport advisory committee.~~

~~1. There is hereby created and established an airport advisory committee (the "airport committee") which shall consist of two city councilmembers, together with four non-council members, consisting of the city manager or their designee, the airport manager, and two additional non-councilmembers to be appointed by the mayor with the consent and approval by resolution of the city council.~~

~~2. Functions and responsibilities of airport committee. The airport committee shall:~~

~~i. Study, investigate, develop, assist, advise and recommend to the city council those matters pertaining to the needs of the airport and the promotion of the airport for both aviation and non-aviation purposes;~~

~~ii. Study the needs of and develop plans for the maintenance of all airport facilities including runways;~~

~~iii. Coordinate activities at the airport including special events, lease negotiations, landlord-tenant issues, Federal Aviation Administration and Florida Department of Transportation project activities;~~

~~iv. Coordinate the development and preparation of five-year work programs, airport master plans, timber management to avoid height obstructions; and~~

~~v. Provide city council with recommendations regarding airport master plans, obtain grants, budgeting, staffing, airport improvements, economic development of the airport industrial park and plans to promote the airport.~~

~~b. Beautification advisory committee.~~

~~1. There is hereby created and established a beautification advisory committee (the "beautification committee") which shall consist of two city councilmembers, together with such non-council members appointed by the mayor with the consent and approval by resolution of the city council.~~

~~2. Functions and responsibilities of the beautification committee. The beautification committee shall:~~

~~i. Study, investigate, develop, assist, advise and recommend to the city council any and all matters pertaining to beautification, sanitation, environment and citizens' participation relating thereto;~~

~~ii. Advise and recommend plans to organizations and groups in the city and promote public interest in the general improvement of the appearance of the city;~~

~~iii. Develop plans and make preparations for the annual Florida Arbor Day, National Arbor Day (tree give away program), and for the City to be designated each year as Tree City USA;~~

~~iv. Prepare, locate sites, and install and erect appropriate "Welcome to Lake City" signs.~~

~~v. Initiate, promote and assist in the implementation of general community beautification.~~

~~vi. promote, cooperate with and coordinate the activities of individuals, agencies, organization and groups, public or private, whose plans, activities and programs bear on the appearance of the city.~~

~~vii. Prepare both general and specific proposals for improving the appearance of the city. such proposals may include suggested goals and standards for the aesthetic enhancement of the city or any part thereof, including public ways and areas, open spaces, and public and private buildings and projects.~~

~~viii. Participate in appropriate ways in the implementation of such proposals. This participation may including making studies of the visual assets and liabilities of the community, including surveys and inventories of an appropriate nature, with particular attention to the appearance of properties along the major streets and thoroughfares of the city.~~

~~ix. Develop and supervise programs of the city and citizens cooperation to protect and upgrade such properties, consisting of, but not limited to contacts and discussions with citizen groups, business groups and individuals to encourage cooperative improvement of the city's appearance.~~

~~e. Community redevelopment advisory committee.~~

~~1. There is hereby created and established a community redevelopment advisory committee (herein "CRAC") which shall consist of~~

~~the mayor, and one city council member ("council members"), and six non-council members ("public members"). The council members and six non-council members shall be appointed by the mayor by resolution with the consent and approval of the city council. The six public members shall be either a resident of the city or operate a business in the city (preferably within the CRA area).~~

~~2. Functions and responsibilities of the community redevelopment advisory committee. The community redevelopment advisory committee shall:~~

~~i. study, investigate, develop, assist, advise and recommend to the city community redevelopment agency ("CRA") in all matters pertaining to the promotion and development of the city's commercial and residential CRA areas through use of tax increment financing ("TIF") funds.~~

~~ii. Advise and recommend plans to organizations and groups in the city and promote public interest in the general improvement of the appearance of the city.~~

~~iii. Study, develop, and recommend amendments to the CRA plan and for the expenditure and growth of CRA tax increment funds.~~

~~iv. Study, investigate, develop and recommend to the CRA various ways to promote the development of the city's downtown and neighborhoods, including, but not limited to, work with the beautification committee to resolve the on going challenge of landscape maintenance and improvements of the appearance of major intersections in the city.~~

~~v. To study and recommend to the CRA amendments to the city codes and ordinances to address vacant and dilapidated housing, commercial buildings and unsightly vacant lots and developing a master list of such identifiable properties.~~

~~vi. Review and study of zoning and land use regulations relating to the downtown district and making recommendations to the planning and zoning board for amendments to the zoning regulations which would improve and promote new development in the downtown and CRA area.~~

~~vii. Perform periodic review of the community redevelopment plan and when appropriate submit recommendations to the CRA for changes.~~

~~viii. Make written recommendations to the CRA on plan implementation, including developing an annual work program, setting project priorities, and developing incentives to further CRA efforts.~~

~~ix. Hold public meetings for the purpose of receiving citizen input related to the CRA area and to report such information to the CRA.~~

~~x. Evaluate and provide recommendations to the CRA on the expenditure or use of local, state and/or federal funds for redevelopment activities within the CRA area.~~

~~d. Utility advisory committee.~~

~~1. There is hereby created and established the utility advisory committee (the "utility committee") which shall consist of two city councilmembers, together with non councilmembers to be appointed by the mayor with the consent and approval by resolution of the city council.~~

~~2. Functions and responsibilities of the utility committee. The utility committee shall:~~

~~i. Study, investigate, develop, assist, advise and recommend to the city council those matters pertaining to the city utility systems and referred to the utility committee by either the city manager or city council;~~

~~ii. Recommend from time to time to the city council action on establishing new kinds of utility services, preserving and expanding existing utility services, on the financial needs of the utility systems, on making any changes in the utility rates and charges and on making any changes in service which may be beneficial to the public;~~

~~iii. Initiate and review utility master planning efforts in the areas of water, sewer, natural gas and stormwater projects. Review and recommend approval of projects and requests for extension of water, sewer and gas lines for new development. Provide recommendations regarding major annual maintenance programs, i.e., lift station rehabilitation, leak detection programs, water tank refurbishment, systems enhancements, pilot programs to explore new or innovative operational techniques, utility standards, outside engineering proposals involving engineering services for water, sewer, gas and drainage projects.~~

~~iv. Except as otherwise provided for herein or in the City Code, the city council shall take no action with respect to making major improvements to the existing utility systems, extending and providing new developments and subdivisions with utility services, or make any changes in the utility rates and charges, without first receiving from the utility committee its recommendations relating to such changes.~~

~~(2) Appointment of advisory committee members. Except as otherwise provided for herein, both city councilmembers and non council members on each of the respective advisory committees created herein shall be appointed by the mayor with the consent and approval by resolution adopted by the city council. The mayor shall designate the chairperson, who shall be the committee presiding officer, of each of the respective advisory committees. Members of all advisory committees created herein shall serve without compensation.~~

~~(3) Mayor as ex officio member of committees. The mayor may serve as an ex officio member of each committee created in this section.~~

~~(4) Role of non-council advisory committee members. The role of the non-council members on each of the advisory committees shall be to act in an advisory capacity to the councilmembers of each respective advisory committee with staff support, recommendations, suggestions and such data and information relating and pertaining to the functions, responsibilities and duties of the respective advisory committees to assist and help the city council members of the respective advisory committees in reaching prudent decisions and recommendations to city council and to the CRA as to the CRAC. Said members shall be entitled to make motions and vote on all matters coming before the respective advisory committees.~~

~~(5) Role of advisory committees. The role of each advisory committee created herein is advisory only and all of the recommendations and decisions of each respective advisory committee must be submitted in writing to the city council, or to the CRA as to the CRAC, for its discussions and considerations at a regular or special meeting and shall be subject to the approval or disapproval of or modification by the city council, or CRA as to the CRAC.~~

~~(16) Creation of additional committees. The city council may, from time to time, by resolution, establish and create additional advisory committees of the city council or other citizens' committees. The number of members, the purpose, function and responsibilities of any such additional committees or boards shall be stated in the resolution creating any additional committee. The members of any such additionally created committee shall be appointed by the mayor with the consent and approval by resolution adopted by the city council with one of such members being appointed chairperson thereof by the mayor.~~

~~(7) Term. Except as provided for herein, the members of each of the standing advisory committees herein created and established shall be appointed for a term of two years and, subject to being reappointed by the mayor may serve on an advisory committee for one or more consecutive terms. Members reappointed to serve on an advisory committee may be reappointed by the mayor with the consent and approval by resolution of the city council. Vacancies occurring on an advisory committee for reasons other than the expiration of terms shall immediately be reported to the city council. Vacancies shall be filled in the same manner that the original appointments are made and shall be filled for the unexpired term of the member whose place has become vacant. The term of all members shall be for two years commencing October 1, of each year.~~

~~(8) Ethics training of advisory committee members. Every advisory committee member shall attend and successfully complete ethics training within the first three months of his or her appointment or reappointment. Ethics training shall be successfully completed bi annually. The ethics training must include, at a minimum, the following subjects:~~

- ~~—— a. the Code of Ethics for Public Officers and Employees;~~
- ~~—— b. the public records and public meetings laws of this state.~~

~~(9) Committee rules. Each advisory committee herein created and established shall abide by the rules for the city council meetings. Notwithstanding the foregoing, if necessary, a committee may adopt special rules for the transaction of its business.~~

~~(10) City attorney. The city attorney shall render each committee legal advice when and as needed.~~

~~(11) Committee secretary. The city clerk or their designee shall serve as the secretary to each committee created by the city council, with the duty to:~~

~~a. Provide reasonable notice of each meeting of the committee to all members of the committee, members of the city council, city attorney and local news media (excluding Saturday, Sunday and holidays) prior to the meeting;~~

~~b. Record and make, or cause to be made, the minutes of each committee meeting; which shall include the committee discussions, findings, and recommendations, all of which shall be open to public inspection.~~

~~c. Within no less than five days prior to each meeting furnish copies of the minutes of each preceding committee meeting to all members of the committee, the city manager, city council members and the city attorney.~~

~~(12) Committee meetings. Each advisory committee herein created shall hold meetings when and as needed as determined by its respective chairperson, the mayor, or the city manager. The chairperson of each committee shall establish~~

~~the time and place of any meeting which shall be noticed in writing at least five days prior to the meeting and shall be open to the public and shall comply with and abide by the requirements of the laws of Florida regarding public meetings.~~

~~(13) Committees advisory to council, or CRA as to the CRAC. Committees herein created and established by the city council shall act only in an advisory capacity to the city council, or the CRA as to the CRAC, and shall have no authority to legally obligate the city or CRA in any way whatsoever. Each committee shall report its recommendations to the city council, or the CRA as to the CRAC, at a regular or special meeting of the city council so that the city council or CRA may determine if the recommendations of the committee should be accepted in whole or part and implemented by formal action of the city council, or CRA as to the CRAC.~~

~~Notwithstanding any provision in this section to the contrary, the committee of the whole shall have the right to consider and make recommendations to the city council on any and all matters without first having received recommendations from any of the respective committees.~~

~~None of the respective advisory committees shall have the authority to enter into contracts for and on behalf of the city which financially obligates the city or CRA for the expenditure of either CRA or city funds.~~

**Section 3.** Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

**Section 4.** Conflicts. All ordinances, resolutions, official determinations or parts thereof previously adopted or entered by the City or any of its officials and in conflict with this ordinance are hereby repealed to the extent inconsistent herewith.

**Section 5.** Codification. It is the intention of the City Council of the City of Lake City, Florida, that the provisions of this ordinance shall become and be made a part of the Code of the City of Lake City, Florida, and the sections may be renumbered in order to accomplish such intentions.

*[Remainder of this page left blank intentionally.]*

**Section 6.** This ordinance shall take effect immediately upon its adoption.

**PASSED** upon first reading this \_\_\_\_ day of \_\_\_\_\_ 2023.

**NOTICE PUBLISHED** on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**PASSED AND ADOPTED** on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney




**Record of Vote on First Reading**

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____
Ricky Jernigan, Council Member	<u>✓</u>	_____	_____	_____
Chevella Young, Council Member	<u>✓</u>	_____	_____	_____

**Certification**

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.

  
\_\_\_\_\_  
AUDREY E. SIKES, MMC  
City Clerk

**File Attachments for Item:**

3. City Council Ordinance No. 2023-2255 (final reading) - An ordinance of the City of Lake City, Florida, prohibiting smoking and vaping in public parks within the City of Lake City, Florida, providing for severability, and providing an effective date.

Passed on first reading 8/7/23

**ORDINANCE NO. 2023-2255**

**AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA,  
PROHIBITING SMOKING AND VAPING IN PUBLIC PARKS  
WITHIN THE CITY OF LAKE CITY, FLORIDA, PROVIDING FOR  
SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, tobacco use causes death and disease and continues to be an urgent public health threat, as evidenced by the following:

1. The World Health Organization (WHO) estimates that tobacco kills up to half of its users, amounting to more than 8 million deaths each year worldwide, including nearly half a million people who die prematurely from smoking in the United States alone<sup>1</sup>;
2. Tobacco use causes disease in nearly all organ systems and is responsible for an estimated 87% of lung cancer deaths, 32% of coronary heart disease deaths, and 79% of all chronic obstructive pulmonary disease deaths in the United States<sup>2</sup>;
3. The estimated economic damage attributable to smoking and exposure to secondhand smoke in the United States is nearly \$300 billion annually<sup>3</sup>;
4. Despite significant progress, tobacco use remains the leading cause of preventable death and disease in the United States<sup>4</sup>,
5. Specifically, in Florida, 29.4% of cancer related deaths are attributable to smoking.<sup>5</sup>
6. Electronic vapor products have been found to contain nicotine, lead, formaldehyde, and thousands of other chemicals. These products damage DNA and harm parts of the brain responsible for learning and mental health<sup>6</sup>; and

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<sup>1</sup>U.S. Department of Health and Human Services. *The Health Consequences of Smoking: 50 Years of Progress. A Report of the Surgeon General*. Atlanta, GA: U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health. 2014. Available at: [https://www.ncbi.nlm.nih.gov/books/NBK179276/pdf/Bookshelf\\_NBK179276.pdf](https://www.ncbi.nlm.nih.gov/books/NBK179276/pdf/Bookshelf_NBK179276.pdf).

<sup>2</sup> *Id.*

<sup>3</sup> *Id.*

<sup>4</sup> *Id.*

<sup>5</sup> State proportion of cancer deaths attributable to smoking from Lortet-Tieulent, J, et al., "State-Level Cancer Mortality Attributable to Cigarette Smoking in the United States," *JAMA Internal Medicine*, published online October 24, 2016.

<sup>6</sup> Tehrani et al., 2021; Williams, et al., 2019; Romberg et al., 2019; Ogunwale et al., 2017; Latvala et al., 2014; National Institute on Drug Abuse, 2020.

**WHEREAS**, secondhand smoke exposure is harmful and widespread, as evidenced by the following:

1. Children exposed to secondhand tobacco smoke have an increased risk of sudden infant death syndrome, asthma, physical and cognitive developmental abnormalities, and cancer;
2. The 2006 U.S. Surgeon General's report, "The Health Consequences of Involuntary Exposure to Tobacco Smoke," concluded that there is no safe level of exposure to secondhand smoke;
3. The World Health Organization in 2007 declared that there is indisputable evidence that implementing 100% smoke-free environments is the only effective way to protect the population from the harmful effects of exposure to secondhand smoke;
4. In Florida, 59% of children between ages 11 and 17 report being exposed to secondhand smoke from cigarettes or electronic vapor products; and

**WHEREAS**, there is emerging evidence that exposure to the aerosol produced by a vapor-generating electronic device may be harmful, as evidenced by the following:

1. E-cigarettes produce an aerosol that contains at least ten chemicals known to cause cancer, birth defects, or other reproductive harm.<sup>7</sup>
2. Bystanders exposed to e-cigarette aerosol can also absorb its nicotine.<sup>8</sup>
3. The aerosol is made up of a high concentration of ultrafine particles, and the particle concentration is higher than in conventional tobacco cigarette smoke.<sup>9</sup>
4. Exposure to fine and ultrafine particles may exacerbate respiratory ailments like asthma, and constrict arteries which could trigger a heart

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<sup>7</sup> California Tobacco Control Program, California Department of Public Health. State Health Officer's Report on E-Cigarettes: A Community Health Threat. Sacramento, CA. 2015. Available at: <https://www.cdph.ca.gov/Programs/CCDPHP/DCDIC/CTCB/CDPH%20Document%20Library/Policy/ElctronicSmokingDevices/StateHealthEcigReport.pdf>.

<sup>8</sup> Ballbé M, Martínez-Sánchez JM. Cigarettes vs. E-Cigarettes: Passive Exposure at Home Measured by Means of Airborne Marker and Biomarkers. *Environmental Research* 2014;135:76–80 [accessed 2015 Jun 2].

<sup>9</sup> Fuoco, F.C.; Buonanno, G.; Stabile, L.; Vigo, P., "Influential parameters on particle concentration and size distribution in the mainstream of e-cigarettes," *Environmental Pollution* 184: 523-529, January 2014.

attack.<sup>10</sup>

**WHEREAS**, tobacco waste is a major, consequential, and persistent source of litter, as evidenced by the following:

1. The roughly 6.3 trillion cigarettes smoked globally each year result in 300 billion packs that produce almost 2 million tons of wastepaper, cellophane, foil, and glue as well as trillions of butts littered across roadways, sidewalks, parks, and other green spaces<sup>11,12</sup>
2. Both tobacco industry and peer-reviewed research found that most smokers admit littering their cigarette butts<sup>13</sup>, for example, one study found 74.1% of smokers admitted littering cigarette butts at least once in their life and 55.7% admitted to littering them in the past month<sup>14</sup>;
3. In an observational study of nearly 10,000 individuals, 65% of smokers disposed of their cigarette butts as litter<sup>15</sup>;
4. Cigarette butts are perennially the most common form of litter collected during cleanup programs worldwide. For example, in 2018, cigarette butts made up nearly 16% of all litter collected through cleanup programs in the U.S. (809,538 out of 5,106,515 items)
5. Cigarette butts are often cast onto sidewalks and streets, and frequently end up in storm drains that flow into streams, rivers, bays, lagoons, and ultimately the ocean<sup>16</sup>;
6. As of August 2019, the U.S. Environmental Protection Agency recognizes nicotine containing electronic smoking devices as acute hazardous waste when disposed properly<sup>17</sup>;

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<sup>10</sup> Grana, R; Benowitz, N; Glantz, S. "Background Paper on E-cigarettes," Center for Tobacco Control Research and Education, University of California, San Francisco and WHO Collaborating Center on Tobacco Control. December 2013.

<sup>11</sup> Novotny TE, Lum K, Smith E, Wang V, Barends R. Cigarettes Butts and the Case for an Environmental Policy on Hazardous Cigarette Waste. *Int J Environ Res Public Health*. 2009;6(5):1691-1705. doi: 10.3390/ijerph6051691.

<sup>12</sup> Novotny TE, Aguinaga Bialous S, Burt L, et al. The environmental and health impacts of tobacco agriculture, cigarette manufacture and consumption. *Bull World Health Organ*. 2015;93(12):877-880. doi: 10.2471/BLT.15.152744.

<sup>13</sup> Smith EA, Novotny TE. Whose Butt Is It? Tobacco Industry Research About Smokers and Cigarette Butt Waste. *Tob Control*. 2011;20(Suppl 1):i2-9. doi: 10.1136/tc.2010.040105.

<sup>14</sup> Rath JM, Rubenstein R a, Curry LE, Shank SE, Cartwright JC. Cigarette litter: Smokers' attitudes and behaviors. *Int J Environ Res Public Health*. 2012;9(6):2189-203. doi:10.3390/ijerph9062189.

<sup>15</sup> *Id.*

<sup>16</sup> Novotny TE, Lum K, Smith E, Wang V, Barends R. Cigarettes Butts and the Case for an Environmental Policy on Hazardous Cigarette Waste. *Int J Environ Res Public Health*. 2009;6(5):1691-1705. doi: 10.3390/ijerph6051691

<sup>17</sup> Resource Conservation and Recovery Act; EPA Management Standards for Hazardous Waste Pharmaceuticals and Amendment to the P075 Listing for Nicotine, 84 Fed. Reg. § 5816 (August 21, 2019) (to be codified at 40 C.F.R. pt. 266(p)).

**WHEREAS**, cigarette butts, smokeless tobacco, and electronic smoking devices pose a health threat of poisoning to young children, as evidenced by the following:

1. In 2018, American poison control centers logged nearly 13,000 cases involving exposure to cigarettes, cigarette butts, electronic smoking devices, or other tobacco products, and of these, more than 10,000 (79.0%) occurred in children aged 5 years and younger<sup>18</sup>;
2. Among the 10,266 cases of nicotine and tobacco product exposure recorded in 2018 among children 5 years of age and younger by American poison control centers, 50.3% involved cigarettes, 18.4% involved electronic smoking devices, and 8.0% involved other tobacco products<sup>19</sup>;
3. The annual number of electronic cigarette exposure cases among children less than 5 years of age reported to American poison control centers increased from 10 in 2010 to 1,835 in 2018, a 14,015% increase<sup>20</sup>; and
4. Children who ingest tobacco products can experience vomiting, nausea, lethargy, and gagging, with e-liquids potentially posing a greater risk of toxicity or fatality through either ingestion or transdermal absorption<sup>21</sup>;

**WHEREAS**, Florida cities and counties have the legal authority to adopt local laws that prohibit smoking in public parks and beaches.

**NOW THEREFORE**, in order to provide for the public health, safety, and welfare, reduce unwanted and unwelcome exposure to secondhand smoke, assure cleaner and more hygienic parks and beaches for the City of Lake City, Florida, its residents and visitors, it is the intent of the City Council, in enacting this ordinance, to prohibit smoking in parks and beaches which are used by or open to the public and to prohibit smoking waste in those areas thereby affirming and promoting a healthy environment in the City.

**Section 1. Recitals Incorporated.** The above recitals are incorporated herein.

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<sup>18</sup>Gummin DD, Mowry JB, Spyker DA, et al. 2018 Annual Report of the American Association of Poison Control Centers' National Poison Data System (NPDS): 36th Annual Report. *Clin Toxicol.* 2019;57(12):1220-1413. doi: 10.1080/15563650.2019.1677022.

<sup>19</sup> *Id.*

<sup>20</sup> Wang B, Liu S, Peroskie A. Poisoning Exposure Cases Involving E-Cigarettes and E-Liquid in the United States, 2010- 2018. *Clin Toxicol.* 2020;58(6):488-494. doi: 10.1080/15563650.2019.

<sup>21</sup> Chang JT, Rostron BL. Electronic Nicotine Delivery System (ENDS) Liquid Nicotine Exposure in Young Children Present- ing to US Emergency Departments, 2018. *Inj Epidemiol.* 2019;6:43. doi: 10.1186/s40621-019-0219-6.

**Section 2. Definitions.** The following words and phrases, whenever used in this part shall have the meanings defined in this section unless the context clearly requires otherwise:

(a) “Beach” means the publicly owned zone of unconsolidated material that extends landward from the mean low-water line to the place where there is marked change in material or physiographic form, or to the line of permanent vegetation, usually the effective limit of storm waves. “Beach” includes a shore of a body of water covered by sand, gravel, or larger rock fragments.

(b) “Electronic Smoking Device” means an electronic device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen, or e-hookah.

(c) “Park” means all public property specifically designated as being used for outdoor recreational or park purposes and where children regularly congregate. “Outdoor recreational or park purposes” includes, but is not limited to, boating, golfing, camping, swimming, horseback riding, and archaeological, scenic, or scientific sites and applies only to land which is open to the general public.

(d) “Smoking” means inhaling, exhaling, burning, carrying, or possessing any lighted tobacco product, including cigarettes, filtered cigars, pipe tobacco, and any other lighted tobacco product whether natural or synthetic. “Smoking” also means using an electronic smoking device or any other plant product intended for inhalation, including hookah and marijuana. For the purposes of this policy only, smoking does not include the use of unfiltered cigars (pursuant to Florida Statute 386.209).

(e) “Tobacco Product” means:

(1) any product containing, made, or derived from tobacco, nicotine or nicotine analogues that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means, including but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus;

(2) any electronic smoking device as defined in this [article/chapter] and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or

(3) any component, part, accessory, of (1) or (2), whether or not any of these contains tobacco or nicotine, including but not limited to filters, rolling papers, blunt or hemp wraps, hookahs, and pipes.

“Tobacco Product” does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

(f) “Tobacco Product Waste” means any material that is left over and regularly intended to be discarded after the use or consumption of a tobacco product. Tobacco Product Waste includes, but is not limited to, discarded cigarette butt filters, cigar or cigarillo tips, cigarette packs, cigar or cigarillo wrappers, electronic smoking devices of all types, electronic smoking device cartridges or refill containers, plastic packaging, foil, or other disposable tobacco product remnants or tobacco product packaging in any form.

(g) “Vaping” means the inhaling, exhaling, or holding of an activated electronic smoking device.

### **Section 3. Prohibition Of Tobacco Use In Recreational Areas.**

Smoking and the use of all other tobacco products is prohibited in all parks and beaches within the City. Unfiltered cigars are exempted under 386.209, Florida Statutes.

### **Section 4. Other Requirements And Prohibitions.**

(a) No person shall dispose of tobacco product waste in any park or beach.

(b) The City Manager or their designee shall post at least one clear, conspicuous and unambiguous “No Smoking or Vaping” sign at each point of ingress to the area, and in at least one other conspicuous location where individuals congregate (such as restrooms, playgrounds, or buildings) within each recreational area. For purposes of this section, the City Manager or their designee shall be responsible for the posting of signs in regulated facilities owned or leased in whole or in part by the City. Notwithstanding this provision, the presence or absence of signs shall not be a defense to a charge of smoking in violation of any other provision of this ordinance.

**Section 5. Compliance And Enforcement.** The success of this policy depends on the consideration and cooperation of both tobacco-users and non-users. Individuals acting in violation of this policy will be reminded and asked to comply. Individuals who violate this policy may be asked to leave the park or



beach. Enforcement and fines for violation of this section shall be in accordance with general law.

**Section 6. Statutory Construction & Severability.** If any section, subsection or provision of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections or provisions of this ordinance or its application to any other person or circumstance. The City Council hereby declares that it would have adopted each section, subsection or provision hereof independently, irrespective of the fact that any one or more other sections, subsections or provisions hereof be declared invalid or unenforceable.

**Section 7. Effective Date.** This Ordinance shall take effect immediately upon its adoption by the City of Lake City, Florida in accordance with the provisions of Florida Statutes.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

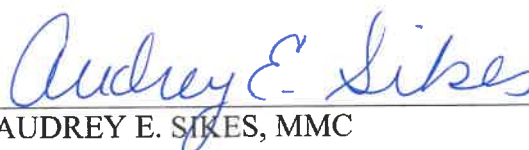
By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**Record of Vote on First Reading**

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____
Ricky Jernigan, Council Member	<u>✓</u>	_____	_____	_____
Chevella Young, Council Member	<u>✓</u>	_____	_____	_____

**Certification**

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.

  
\_\_\_\_\_  
AUDREY E. SIKES, MMC  
City Clerk

**File Attachments for Item:**

4. City Council Ordinance No. 2023-2256 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-04, by the property owner of said acreage; providing for rezoning from Commercial General (CG) to Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing for severability; repealing all ordinances in conflict; and providing an effective date. (Boris Patricia Faye Revocable Living Trust)

Passed on first reading 8/7/23

ORDINANCE NO. 2023-2256

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 23-04, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM COMMERCIAL, GENERAL (CG) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 23-04, by Boris Patricia Faye, as trustee of the Boris Patricia Faye Revocable Living Trust, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from COMMERCIAL, GENERAL (CG) to COMMERCIAL, INTENSIVE (CI) on property described, as follows:

A parcel of land lying in Section 33, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly described as follows: Commence at the intersection of the South line of U.S. Highway 90 (State Road 10/Duval Street) and the West line of Colburn Avenue; thence West 212.5 feet, along the South line of said U.S. Highway 90 (State Road 10/Duval Street), for the Point of Beginning; thence South 07°48'00" West 527.00 feet to the North line of St. Johns Street; thence North 88°35'00" West 211.00 feet along the North line of said St. Johns Street; thence North 07°40'00" East 508.00 feet to the South line of said U.S. Highway 90 (State Road 10/Duval Street); thence North 86°16'00" East

212.50 feet, along the South line of said Duval Street to the Point of Beginning.

Containing 2.27 acres, more or less.

AND

A parcel of land lying in Section 33, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly described as follows: Commence at the intersection of the South line of U.S. Highway 90 (State Road 10)/Duval Street and the West line of Colburn Avenue; thence South 86°16'00'' West 127.30 feet, along the South line of said U.S. Highway 90 (State Road 10/Duval Street), for the Point of Beginning; thence South 86°16'00'' West 70.00 feet along the South line of said U.S. Highway 90 (State Road 10/Duval Street); thence South 07°48'00'' West 170.00 feet; thence South 08°41'21'' West 37.65 feet; thence South 88°00'52'' East 69.83 feet; thence North 08°48'58'' East 44.11 feet; thence North 07°48'00'' East 170.00 feet to the South line of said U.S. Highway 90 (State Road 10/Duval Street) and the Point of Beginning.

Containing 0.33 acre, more or less.

AND

A parcel of land lying in Section 33, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly described as follows: Commence at the intersection of the South line of U.S. Highway 90 (State Road 10/Duval Street) and the West line of Colburn Avenue; thence South 86°16'00'' West 197.30 feet, along the South line of said U.S. Highway 90 (State Road 10/Duval Street); thence South 08°41'21'' West 207.83 feet to the Point of Beginning; thence continue South 08°41'21'' West 120.00 feet; thence South 88°52'00'' East 100.00 feet; thence North 08°41'21'' East 120.00 feet; thence North 88°52'00'' West 100.00 feet to the Point of Beginning.

Containing 0.28 acre, more or less.

LESS AND EXCEPT:

A parcel of land lying in Section 33, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly described as follows: Commence at the intersection of the South line of U.S. Highway 90 (State Road 10/Duval Street) and the West line of Colburn Avenue; thence South 86°16'00'' West 197.30 feet, along the South line of said U.S. Highway 90 (State Road 10/Duval Street); thence South 08°41'21'' West 208.14 feet; thence South 88°00'52'' East 69.83 feet to the Point of Beginning; thence continue South 88°00'52'' East 30.00 feet; thence South 08°36'19'' West 137.72 feet; thence North 81°53'00'' West 30.30 feet; thence North 08°40'58'' East 134.52 feet to the Point of Beginning.

Containing 0.09 acre, more or less.

AND

A parcel of land lying in Section 33, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly described as follows: Commence at the intersection of the West line of Colburn Street and the North line of St. Johns Street; thence North 88°52'00'' West 95.85 feet, along the North line of said St. Johns Street, for the Point of Beginning; thence North 88°52'00'' West 100.00 feet; thence North 07°48'00'' East 200.00 feet; thence South 88°52'00'' East 70.63 feet; thence South 05°26'25'' West 13.18 feet; thence South 81°20'50'' East 29.08 feet; thence South 07°16'15'' West 182.72 feet to the Point of Beginning.

Containing 0.45 acre, more or less.

All said lands containing 3.24 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 7th day of August 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this 21st day of August 2023.

Attest:

CITY COUNCIL  
CITY OF LAKE CITY, FLORIDA

\_\_\_\_\_  
Audrey Sikes, City Clerk

\_\_\_\_\_  
Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

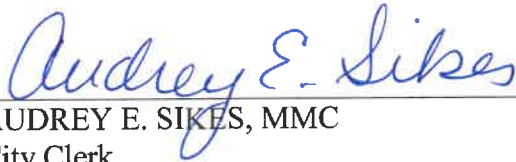
\_\_\_\_\_  
Thomas J. Kennon III, City Attorney

**Record of Vote on First Reading**

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____
Ricky Jernigan, Council Member	<u>✓</u>	_____	_____	_____
Chevella Young, Council Member	<u>✓</u>	_____	_____	_____

**Certification**

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.

  
\_\_\_\_\_  
AUDREY E. SIKES, MMC  
City Clerk

**File Attachments for Item:**

5. City Council Resolution No. 2023-084 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number One to the contract between the City and SGS Contracting Services, Inc., relating to the effluent pump replacement at the St. Margarets Wastewater Treatment Facility; decreasing the original contract price to a price not-to-exceed \$422,686.41 and extending the project completion date an additional sixty (60) calendar days.



<b>MEETING DATE</b>

# CITY OF LAKE CITY

## Report to Council

COUNCIL AGENDA	
<b>SECTION</b>	
<b>ITEM NO.</b>	

**SUBJECT:** Saint Margarets Rehabilitation Project Change Order Request.

**DEPT / OFFICE:** Utilities - Wastewater

<b>Originator:</b> Cody Pridgeon, Wastewater Director																						
<b>City Manager</b> Paul Dyal	<b>Department Director</b> Cody Pridgeon	<b>Date</b> 7/31/2023																				
<b>Recommended Action:</b> City Council consideration to approve Change Order No. 1 to SGS Contracting Services, Inc. contract. Original contract was approved by Resolution 2022-090.																						
<b>Summary Explanation &amp; Background:</b>  <p>The City purchased some of the equipment needed for the Saint Margarets Rehabilitation Project to avoid contractor mark-up and taxes. Staff recommends approving change order No 1, to SGS Contracting Services, Inc. to remove the cost of these items from the contract amount. Also included in the Change Order is the replacement of the air relief valves (ARV's) and piping associated with the effluent pump replacement. The contractor is also requesting to add sixty calendar days (60) to the contract to cover extended equipment delivery times as well as additional time needed for the air relief valves and piping replacement. Items purchased by the City are listed below as well as cost associated with the air relief valves and piping replacement.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1. Mechanical Bar Screen:</td> <td style="text-align: right;">\$271,593.00</td> </tr> <tr> <td>2. 200 hp Vertical Turbine Effluent Pumps:</td> <td style="text-align: right;">\$164,450.00,</td> </tr> <tr> <td>3. New Slide Gates:</td> <td style="text-align: right;">\$46,407.00</td> </tr> <tr> <td><b>Total for City Purchases:</b></td> <td style="text-align: right;"><b>\$482,450.00</b></td> </tr> <tr> <td><b>Total for contractor taxes:</b></td> <td style="text-align: right;"><b><u>\$29,172.00</u></b></td> </tr> <tr> <td><b>Total decrease in contract price:</b></td> <td style="text-align: right;"><b>\$511,622.00</b></td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td><b>Total for Air Relief Valves and Piping:</b></td> <td style="text-align: right;"><b>\$88,935.59</b></td> </tr> <tr> <td><b>Total decrease in contract price:</b></td> <td style="text-align: right;"><b><u>\$511,622.00</u></b></td> </tr> <tr> <td><b>Total net decrease in contract price:</b></td> <td style="text-align: right;"><b>\$422,686.41</b></td> </tr> </table> <p>Air Relief Valves and Piping cost will be <b>\$88,935.59</b>. Net decrease of the Change Order after deducting the City Purchased Items and adding the cost of the ARVs and Piping is <b>-\$422,686.41</b>.</p>			1. Mechanical Bar Screen:	\$271,593.00	2. 200 hp Vertical Turbine Effluent Pumps:	\$164,450.00,	3. New Slide Gates:	\$46,407.00	<b>Total for City Purchases:</b>	<b>\$482,450.00</b>	<b>Total for contractor taxes:</b>	<b><u>\$29,172.00</u></b>	<b>Total decrease in contract price:</b>	<b>\$511,622.00</b>	 		<b>Total for Air Relief Valves and Piping:</b>	<b>\$88,935.59</b>	<b>Total decrease in contract price:</b>	<b><u>\$511,622.00</u></b>	<b>Total net decrease in contract price:</b>	<b>\$422,686.41</b>
1. Mechanical Bar Screen:	\$271,593.00																					
2. 200 hp Vertical Turbine Effluent Pumps:	\$164,450.00,																					
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<b>Total for Air Relief Valves and Piping:</b>	<b>\$88,935.59</b>																					
<b>Total decrease in contract price:</b>	<b><u>\$511,622.00</u></b>																					
<b>Total net decrease in contract price:</b>	<b>\$422,686.41</b>																					
<b>Alternatives:</b> Not Approve																						
<b>Source of Funds:</b> 412.70.536-060.63																						
<b>Financial Impact:</b> -\$422,686.41																						
<b>Exhibits Attached:</b> 1) Change Order Request 2) Resolution 2022-090																						

**CITY COUNCIL RESOLUTION NO. 2023-084**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE CITY TO ENTER INTO CHANGE ORDER NUMBER ONE TO THE CONTRACT BETWEEN THE CITY AND SGS CONTRACTING SERVICES, INC., RELATING TO THE EFFLUENT PUMP REPLACEMENT AT THE ST. MARGARETS WASTEWATER TREATMENT FACILITY; DECREASING THE ORIGINAL CONTRACT PRICE TO A PRICE NOT-TO-EXCEED \$422,686.41 AND EXTENDING THE PROJECT COMPLETION DATE AN ADDITIONAL SIXTY (60) CALENDAR DAYS.**

**WHEREAS**, the City of Lake City, Florida, (hereinafter the "City") entered into a Contract Agreement (hereinafter the "Contract") with SGS Contracting Services, Inc., (hereinafter "SGS"), authorized by City Council Resolution No. 2022-090, for the rehabilitation of St. Margarets Wastewater Treatment Facility (hereinafter "St. Margarets") for a contract price of \$2,173,300.00; and

**WHEREAS**, the City administration and SGS have determined that it is in the respective best interests to enter into Change Order No. 1 to the Contract for a price decrease not-to-exceed \$422,686.41 and a time extension of the project completion date by sixty (60) calendar days; and

**WHEREAS**, the City desires to enter into a Change Order No. 1 pursuant to and in accordance with the respective terms and conditions included in the attached correspondence, attached hereto as "Exhibit A", and made a part of this resolution to accompany a formal Change Order.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are hereby made a part of this resolution.

**Section 2.** The City is hereby authorized to enter into a Change Order No. 1 with SGS, for a decrease in the contract price not-to-exceed \$422,686.41 and extending the project completion date by sixty (60) calendar days and the Mayor is authorized to execute a formal Change Order No. 1 for and on behalf of the

City.

**Section 3.** The City Manager and City Attorney are authorized to make such reasonable changes and modifications to the Change Order as may be deemed necessary to be in the best interest of the City and its citizens. Provided however, that any such changes or modifications shall not cause the payment to SGS Contracting Services, Inc., to exceed the Contract Price. The Mayor is authorized and directed to execute and deliver the Change Order in the name of, and on behalf of, the City with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and SGS Contracting Services, Inc., shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of August 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

PROJECT: SMWWTF Rehabilitation

DATE OF ISSUANCE: 25-Jul-23

EFFECTIVE DATE: \_\_\_\_\_

OWNER: City of Lake City

OWNER'S CONTRACT NO: ITB-021-2022

CONTRACTOR: SGS Contracting Services, Inc.

ENGINEER: Mittauer & Associates, Inc.

ENGINEER'S PROJECT NO: 8904-20-1

You are directed to make the following changes in the Contract Documents.

**Description:** Decrease in contract price of \$511,622.00 for the Owner's direct purchase (ODP) of the mechanical screen, vertical turbine pumps, and slide gates. The decrease in contract price includes tax savings to the City from the ODP process. Also included is an increase to the contract price of \$88,935.59 for additional work to the effluent pump station discharge piping assemblies with a requested sixty (60) calendar day increase in contract time. The resulting Change Order is a net decrease in contract price of \$422,686.41.

**Reason for Change Order:** ODP process resulting in tax savings on select project equipment purchases for the City. Additional work associated with replacement of effluent pump station discharge piping.

**Attachments (list documents supporting change):**

Contractor's ODP Adjustment dated June 5, 2023. Contractor's proposal for additional work dated July 18, 2023.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ <u>2,173,300.00</u>	Original Contract Times Substantial Completion: <u>335</u> Ready for final payment: <u>365</u> days or dates
Net changes from previous Change Orders No. __ to No. __ \$ <u>0</u>	Net changes from previous Change Orders No. __ to No. __ <u>0</u> days
Contract Price prior to this Change Order \$ <u>2,173,300.00</u>	Contract Times Prior to This Change Order Substantial Completion: <u>4-Dec-23</u> Ready for final payment: <u>3-Jan-24</u> days or dates
Net <del>Increase</del> (decrease) of this Change Order \$ <u>-422,686.41</u>	Net Increase (decrease) of this Change Order <u>60</u> days
Contract Price with all approved Change Orders \$ <u>1,750,613.59</u>	Contract Times With All Approved Change Orders Substantial Completion: <u>2-Feb-24</u> Ready for final payment: <u>3-Mar-24</u> days or dates

APPROVED:  
  
 By: \_\_\_\_\_  
 Owner (Authorized Signature)  
  
 Date: \_\_\_\_\_

ACCEPTED:  
  
 By: \_\_\_\_\_  
 Contractor (Authorized Signature)  
  
 Date: \_\_\_\_\_

**ODP ADJUSTMENT**

SCOPE	CITY PO	VENDOR	DEDUCTIVE PO AMOUNT
Screen & Washing Compactor	2023-00000125	Hydro-Dyne Engineering	\$271,593.00
Vertical Turbine Pump(s)	2023-00000111	Hudson Pump & Equipment	\$164,450.00 see note 1 below
Slide Gates	unknown	RW Gate	\$46,407.00

SUBTOTAL: \$482,450.00  
 TAX (6%): \$28,947.00  
 LOCAL DISCR. TAX (1.5%): \$225.00 (only applies to first \$5,000)

**TOTAL DEDUCT: \$511,622.00**

ORIGINAL CONTRACT VALUE: \$2,173,300.00  
 ODP DEDUCT: (\$511,622.00)

**REVISED CONTRACT VALUE: \$1,661,678.00**

**NOTE 1:**

The amount reflected here is the amount used during the time of bid. However, the vendor acknowledged that a mistake was made with their pricing. Additional pricing was solicited and received from other vendors, however the City elected to proceed with Hudson Pump. The city revised their PO (same number and date) to \$296,000.



# SGS CONTRACTING SERVICES, INC.

**PROJECT NAME: Lake City SM WWTF Rehab**

**PROPOSAL DESCRIPTION: Effluent Pump Discharge Pipe Replacement**

#	DESCRIPTION			
1	Furnish and install new effluent pump discharge piping on both pumps, up to (not including) the flanged 45 where the pipe			
2	turns down. Price includes new flange coupling adapters at the pump. New materials will not include water jacket			
3	assembly or connection to existing water system (this will be abandoned). Includes new air relief valves and connection to			
4	existing 2" steel piping above air relief valves. Note that new check valves and butterfly valves are already included with original scope. Additionally, we are requesting that sixty (60) calendar days be added to the contract for Substantial Completion in order to accommodate the delivery schedule of the vertical turbine pumps.			
5				
6	<b>MATERIALS</b>			<b>TOTAL</b>
7	From Page 2			\$ 50,747.00
8		Tax	6.00%	\$ 3,044.82
9		SUBTOTAL		\$ 53,791.82
10		Contractor Markup	15%	\$ 8,068.77
11				\$ 61,860.59
12				
13	<b>LABOR</b>			<b>TOTAL</b>
14	From Page 3			\$ 16,650.00
15				
16				
17	<b>TOOLS &amp; EQUIPMENT</b>			<b>TOTAL</b>
18	From Page 4			\$ 1,800.00
19				
20				
21	<b>SUBCONTRACTS</b>			<b>TOTAL</b>
22	From Page 5			\$ 7,500.00
23		Contractor Markup	15%	\$ 1,125.00
24				\$ 8,625.00
25				
26	<b>OTHER</b>	<b>QTY</b>	<b>REFERENCE</b>	<b>TOTAL</b>
27	Extended Project Overhead		Days * Cost Per Day	
28	Additional Insurance	0.50%	M + L + T&E + S	
29	Additional Bond	1.25%	M + L + T&E + S	
30				
31				\$ -
32				
33	<b>FINAL QUOTE TOTAL</b>			<b>TOTAL</b>
34	<b>DAYS ADDED TO THE CONTRACT: Sixty (60) Calendar Days</b>			<b>\$88,935.59</b>
35				

# MATERIAL ESTIMATE

#	MATERIALS	INV	QTY	UNIT	UNIT RATE	TOTAL	NOTES	
1	McDade Waterworks		1	LS	\$50,747.00	\$ 50,747.00		
2	(No material escalation included)					\$ -		
3						\$ -		
4						\$ -		
5						\$ -		
6						\$ -		
7						\$ -		
8						\$ -		
9						\$ -		
10						\$ -		
11						\$ -		
12						\$ -		
13						\$ -		
14						\$ -		
15						\$ -		
16						\$ -		
17						\$ -		
18						\$ -		
19						\$ -		
20						\$ -		
21						\$ -		
22						\$ -		
23						\$ -		
24						\$ -		
25						\$ -		
26	<b>MATERIAL SUBTOTAL</b>					<b>TOTAL</b>		
27								
28						<b>\$50,747.00</b>		

# LABOR ESTIMATE

#	LABOR	QUANTITY		RATE		COST			NOTES
		ST	OT	ST	OT	ST	OT	TOTAL	
1	Standard Crew (3-Person) - per day			\$ 3,650.00	\$5,475.00	\$ -	\$ -	\$ -	
2	Standard Crew (4-Person) - per day	4		\$ 4,000.00	\$6,000.00	\$ 16,000.00	\$ -	\$16,000.00	
3	Standard Crew (5-Person) - per day			\$ 4,350.00	\$6,525.00	\$ -	\$ -	\$ -	
4									
5	<b>Additional Services:</b>								
6	Welder - per hour			\$ 100.00	\$ 150.00	\$ -	\$ -	\$ -	
7	Welder Helper - per hour			\$ 70.00	\$ 105.00	\$ -	\$ -	\$ -	
8	Skilled Mechanic - per hour			\$ 75.00	\$ 112.50	\$ -	\$ -	\$ -	
9	Operator - per hour			\$ 75.00	\$ 112.50	\$ -	\$ -	\$ -	
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21								\$16,000.00	
22									
23									
24	<b>ADJUSTMENTS</b>			<b>HRS</b>		<b>RATE / HR</b>		<b>TOTAL</b>	
25									
26									
27									
28								\$ -	
29									
30	<b>PROJECT MANAGEMENT</b>			<b>HRS</b>		<b>RATE / HR</b>		<b>TOTAL</b>	
31	Project Manager			5		\$ 130.00		\$ 650.00	
32	Clerical					\$ 50.00		\$ -	
33	Deliveries & Material Movement					\$ 65.00		\$ -	
34								\$ 650.00	
35									
36	<b>LABOR SUBTOTAL</b>								
37									
38								\$ 16,650.00	
39	<b>NOTE:</b> Crew Rates include all expenses related to (but not limited to): labor, labor burden, employee allowances (vehicle, phone, etc.), travel, per diem, vehicle fuel, tool trailer, small tool maintenance, consumables, daily expected unaccountable costs, PPE								



# EQUIPMENT ESTIMATE

#	SPECIAL TOOLS	DESCRIPTION			RATE	TOTAL	NOTES
1		N/A					
2							
3							
4						\$ -	
5							
#	OWNED EQUIPMENT	DESCRIPTION	QTY	UNIT	RATE	TOTAL	
7		Mob/Demob (Heavy)		EACH	\$ 350.00	\$ -	
8		Mob/Demob (less than 10K)		EACH	\$ 250.00	\$ -	
9		Excavator (less than 10K)		DAY	\$ 250.00	\$ -	
10		Rubber Tire Backhoe	4	DAY	\$ 300.00	\$ 1,200.00	
11		Grading Tractor		DAY	\$ 175.00	\$ -	
12		Welding Machine		HOUR	\$ 50.00	\$ -	
13		Tool Trailer and/or Service Truck	4	DAY	\$ 150.00	\$ 600.00	
14						\$ -	
15						\$ -	
16						\$ 1,800.00	
17							
#	RENTALS	DESCRIPTION	QTY	UNIT	RATE	TOTAL	
19						\$ -	
20						\$ -	
21						\$ -	
22						\$ -	
23						\$ -	
24						\$ -	
25						\$ -	
26						\$ -	
27						\$ -	
28						\$ -	
29							
#	CONSUMABLES	DESCRIPTION			REF	TOTAL	
31		Fuel 15% of Equipment			15%		
32		Welding Consumables 15% of Welding Machine			15%		
33						\$ -	
34							
35							
#	EQUIPMENT SUBTOTAL					TOTAL	
37							
38						\$ 1,800.00	
39							

# SUBCONTRACTORS

#	SUBCONTRACTORS	INV	QTY	UNIT	UNIT RATE	TOTAL	NOTES	
1	Crystal Coatings		1	LS	\$ 7,500.00	\$ 7,500.00		
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15	<b>SUBCONTRACTOR SUBTOTAL</b>					<b>TOTAL</b>		
16								
17						<b>\$7,500.00</b>		



Post Office Box 16039 - Tampa, FL 33687-6039  
(813) 740-1144 - FAX (813) 627-9387

Serving the Water & Wastewater Plant Industry for over 30 Years. Please visit us at:

Attn:



Project Name: LAKE CITY PIPE PRICING

McDade Project #:

Bid Date:

Addendum:

ARRA, AIS, or Domestic Requirement - No

QTY	SIZE	DESCRIPTION	UNIT \$	EXT \$
1	LUMP SUM	7% ESTIMATED MATERIAL ESCALATION - WE RECOMMEND CARRYING THIS NUMBER TO HELP COVER PROBABLE MATERIAL ESCALATION IN THE COMING MONTHS. <u>(THIS IS ONLY A RECOMMENDATION AND SHOULD NOT BE INCLUDED IN COMPARING SCOPES)</u>	\$3,631.03	NOT EXTENDED OR INCLUDED IN TOTAL
2	18" X 01'-06"	FLG X PE CLASS 53 DIP (C/L, PC)	\$1,250.75	\$2,501.50
2	18"	SMITH BLAIR FLANGED COUPLING ADAPTER, FABRICATED STEEL, FUSION BOND EPOXY #913-19501800-003-043	\$2,191.16	\$4,382.32
2	18" X 06"	DI FLG TEE (C/L, PC)	\$1,512.05	\$3,024.10
2	06"	FLG RW NRS GATE VALVE, C515, DI BODY, 304SS STEM, & EPDM DISC	\$930.00	\$1,860.00
2	06" X 01'-06"	FLG X FLG CLASS 53 DIP (C/L, PC) WITH 1" THRD BOSS	\$1,265.89	\$2,531.78
2	01" X 06"	316SS SCH 40 THRD NIPPLE	\$11.95	\$23.90
2	01"	316SS THREADED GATE VALVE WITH HW	\$44.29	\$88.58
2	01" X 03"	316SS SCH 40 THRD NIPPLE	\$6.30	\$12.60
<del>2</del>	<del>4"</del>	<del>PRESSURE GAUGE WITH GLYCERIN FILL, CONTRACTOR TO VERIFY THE PSI RANGE REQUIRED, STAINLESS CONSTRUCTION, WITH DIAPHRAGM SEAL AND 1/4" FLUSH PORT</del>	<del>\$562.50</del>	<del>\$1,125.00</del>
2	1/4" X 06"	316SS SCH 40 THRD NIPPLE	\$4.72	\$9.44
2	1/4"	JOMAR BALL VALVE 316SS THRD WITH LEVER	\$17.14	\$34.28
2	1/4" X CLOSE	316SS SCH 40 THRD NIPPLE	\$1.18	\$2.36
2	1/4"	316SS 150# CASTING THRD 90 ELL	\$3.85	\$7.70
2	1/4"	316SS 150# CASTING THRD PLUG	\$1.78	\$3.56
2	06" X 04"	DI FLG CONCENTRIC REDUCER (C/L, PC)	\$134.07	\$268.14
2	04"	VAL-MATIC WELL SERVICE AIR VALVE MODEL 104SSA.3. CAST IRON FLANGED BODY INLET WITH NPT THREADED OUTLET, 316SS TRIM, INCLUDES REGULATED EXHAUST DEVICE SURGE SUPPRESSION VALVE INCLUDED, SST HW EPOXY COATING	\$4,652.50	\$9,305.00
2	18" X 09'-00"	FLG X FLG CLASS 53 DIP (C/L, PC)	\$4,258.34	\$8,516.68
2	18" X 02'-00"	FLG X FLG CLASS 53 DIP (C/L, PC)	\$2,177.12	\$4,354.24
2	18"	MEGA-FLANGE ADAPTER W/ 316SS HARDWARE	\$3,462.56	\$6,925.12
10	18"	FLG ACCY SET (316SS FINISH HEX W/ 1/8" FULL FACE CLOTH INSERTED RUBBER GASKET)	\$500.80	\$5,008.00
6	06"	FLG ACCY SET (316SS FINISH HEX W/ 1/8" FULL FACE CLOTH INSERTED RUBBER GASKET)	\$53.94	\$323.64
2	04"	FLG ACCY SET (316SS FINISH HEX W/ 1/8" FULL FACE CLOTH INSERTED RUBBER GASKET)	\$31.94	\$63.88
1	LUMP SUM	FREIGHT TO JOB SITE	\$500.00	\$500.00
1	LUMP SUM	McDade - SUBMITTALS	\$500.00	\$500.00
1	LUMP SUM	LUMP SUM - O&M'S	\$500.00	\$500.00
DAY		START-UP / TRAINING FOR EMO VALVE(S) (8 HOUR MAX PER DAY)	\$2,000.00	\$0.00
DAY		START-UP / TRAINING FOR CONTROL VALVE(S) (8 HOUR MAX PER DAY)	\$2,000.00	\$0.00
DAY		START-UP / TRAINING FOR AIR/OIL CUSHIONED CHECK VALVE/S (8 HOUR MAX PER DAY)	\$2,000.00	\$0.00
SHEET		LINE DRAWINGS FOR DUCTILE IRON PIPING	\$1,000.00	\$0.00
LUMP SUM		LINE DRAWINGS FOR STAINLESS STEEL PIPING	\$0.00	\$0.00

**ESTIMATED LEAD TIME ON MATERIALS:**

- 1 DUCTILE IRON RUN PIPE: 30-36 WKS
- 2 DUCTILE IRON MJ & FLANGE FITTINGS: STOCK - 20 WKS
- 3 DUCTILE IRON FABRICATED PIPE: 8-12 WKS
- 4 MJ RESTRAINTS: STOCK - 16 WKS
- 5 GATE VALVE: 16-24 WKS
- 6 CHECK VALVE:
- 7 PLUG VALVE:
- 8 BUTTERFLY VALVE:

QTY	SIZE	DESCRIPTION	UNIT \$	EXT \$
9		VALVE WITH ELECTRIC MOTOR ACTUATOR: 16 - 36 WKS		
TOTAL THIS BID ITEM - TAX NOT INCLUDED				<del>\$51,871.82</del> \$50,746.82

Notes:

- 1 All Ductile Iron MJ Fitting Quoted **C153 (Compact) C110 (Full Body)**
- 2 All Fitting and Valves Quoted Less Accessories
- 3 All Buried Ductile Iron Pipe and MJ Fitting Quoted Bituminous Coated
- 4 All Flange Pipe and Fitting Quoted Prime Coated
- 5 All Ductile Iron Pipe and Fitting Quoted **Cement or Protecto 401 Lined**
- 6 All Ductile Iron Fitting (MJ & Flange) Quoted Are Globally Sourced
- 7 **Escalation - Buried Pipe only (PO & RJ)**  
Buried pipe firm if released in full no later \_\_\_\_\_. Pipe released after \_\_\_\_\_ will be re-quoted (negotiated).  
  
**Escalation - Fab and Fittings**  
If signed purchase order agreement is acceptable to both parties within 30 days of quotation, Ductile Iron Pipe, Fittings, and Fabrication prices will be held firm thru \_\_\_\_\_.  
From \_\_\_\_\_ - \_\_\_\_\_ a 5% unit price increase will be in effect for all releases to jobsite.  
From \_\_\_\_\_ - \_\_\_\_\_ a 5% additional unit price increase will be in effect for all releases to jobsite.  
From \_\_\_\_\_ - \_\_\_\_\_ a 5% additional unit price increase will be in effect for all releases to jobsite.  
All releases to jobsite after \_\_\_\_\_ will be based on new quoted prices at that time.
- 8 At this time US Pipe and American are not producing fittings 24" and smaller. Fittings are only made by Fitting Manufactures and brands are blended when we ship projects based on availability at time of order.
- 9 Due to the volatile raw market All C-900 PVC, C-905 PVC, HDPE, SDR 35, Sch 80 PVC, Sch 40 PVC, Stainless Steel, Copper & Brass Pipe, Fittings, Valves, etc. will/may need to be re-quoted at the time of purchase. Pricing Subject to Availability.  
\*\*\* PVC prices are good till \_\_\_\_\_.  
\*\*\* Stainless Steel prices are good till \_\_\_\_\_.  
\*\*\* Copper & Brass prices are good till \_\_\_\_\_.
- 10 **McDade Waterworks, Inc. reserves the right to apply "Price in Effect" at time of delivery due to shortages and/or further "Force Majeure" declarations by manufacturer(s). McDade Waterworks, Inc will not be responsible for industry price changes or shortages beyond our control.**
- 11 Due to the volatility of the raw PVC material market this quotation is valid until \_\_\_\_\_, at which time the order must be placed or this quotation is automatically voided. Prices are firm if order is released by \_\_\_\_\_ for shipment completed by \_\_\_\_\_. Pricing and order acceptance is contingent upon the selected PVC manufacturer receiving collectively sufficient orders to meet minimum run requirements. All backorders will be shipped, "Price In Effect" at time of shipment, If for any reason pipe is delivered after the terms of this quotation.
- 12 All valve boxes quoted less extension stem unless noted otherwise.
- 13 Flange Accessories Set Prices are Firm for 14 Days from Bid Date, & Must Ship Within 28 Working Days from Bid Date.
- 14 **Stainless Steel Pipe Drawing are not Included in this Quotation. If Required Pipe Drawing, the Cost will be \$\_\_\_\_\_.**
- 15 Pipe Supports - Do not include engineering calculations (ie. wind, seismic, etc.). We can recommend someone who can provide this information if requested.
- 16 Line drawings are not included. If needed add \$1,000.00 per sheet.
- 17 **No Spare Parts for any components on take-off are included, unless noted otherwise.**
- 18 **Electric Actuators are quoted Open/Close service, Unless stated otherwise.**
- 19 **DeZURIK, APCO standard warranty terms are two years from date of shipment. An additional 3rd year (36 month) warranty may be purchased at time of order placement only for an additional charge of 2.5% of order, 4th year (48 months) for 5% of net order value, 5th year (60 months) for 7.5% of net order value for a total of five years maximum.**
- 20 **?????? Valve warranty for project is (1) year from date of shipment. Extended warranty can be purchased for an additional 1% of the purchase price for each additional year warranty up to 3 year maximum from date of shipment.**
- 21 In lieu of using Nitric Acid at a proper temperature and length of time, we will be Electropolishing the material. Full immersion in a heated sulfuric and phosphoric acid, that is then electrochemically charged to insure removal of all free iron, weld scale, and other impurities and to insure the establishment of a superior passive surface which will be accompanied by a Certificate of Compliance stating the material has been processed and meets/surpasses the Passivation Standard ASTM A967.

**\*\* DISCLAIMER:**  
McDade Waterworks, Inc. reserves the right to increase prices and/or change escalation terms at any time based on the potential of continued cost volatility.

**Confidentiality.** Both McDade and Customer agree that the terms of this quotation, including the attached pricing are confidential and shall be held in strict confidence by both parties and may not be disclosed unless required by law. Customer agrees not to post or publicly display the terms or the pricing. Customer also agrees that any discussions or negotiations regarding the attached pricing or any changes thereto (including but not limited to future pricing offerings) are also confidential and are pursuant to this provision of confidentiality.

The above quotation is our interpretation of the plans and specifications and should be reviewed by your firm for accuracy. Prices do not include valve boxes, ext. stems, wrenches, start-up services, etc. unless specifically noted in our quotation. Prices are based on full freight allowed truckload shipments to the project. Additional materials ordered will be furnished on a case by case basis.

Terms: Net 30 Days  
FOB: S/P - FFA to Jobsite (Based on Terms Above)

Please call should you have any questions or need any additional pricing.

Sincerely,  
Alex Bunn

# CRYSTAL COATINGS INC

# PROPOSAL

3930 SW 29th PL  
Ocala, FL 34474  
Phone:(352)263-3241

**DATE:** June 26, 2023  
**PROJECT:** Lake City SM Pipe

**TO: SGS CONTRACTING**

**CONTRACT NUMBER:**

DESCRIPTION	AMOUNT
<p><b><u>SCOPE OF WORK:</u></b></p> <p>COAT NEW EFFLUENT PUMP PIPING WITH TNEMEC EPOXY &amp; URETHANE, PER PICTURES AND DESCRIPTION FROM SGS. PAINT COLOR TBD BY CITY.</p>	
<b>TOTAL</b>	\$ 7,500.00

**CITY COUNCIL RESOLUTION NO. 2022-090**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AWARDING A PROJECT TO SGS CONTRACTING SERVICES, INC.; PROVIDING FOR THE REHABILITATION OF SAINT MARGARETS WASTEWATER TREATMENT FACILITY; PROVIDING FOR THE EXECUTION OF A CONTRACT; PROVIDING FOR A TOTAL COST NOT-TO-EXCEED \$2,173,300.00; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida (hereinafter the “City”) requires a contract for the rehabilitation of the Saint Margaret’s Wastewater Treatment Facility located (hereinafter the “Services”); and

**WHEREAS**, Section 2-178(d) of the City Code requires the procurement of supplies and contractual services based on a competitive bid process; and

**WHEREAS**, an Invitation to Bid 021-2022 (hereinafter “ITB”) was advertised, and Mittauer & Associates, Inc., recommends that SGS Contracting Services, INC., (hereinafter “SGS Contracting Services”) be awarded the contract; and

**WHEREAS**, the City Council finds that it is in the City’s best interest to award a contract to SGS Contracting Services for the aforementioned Services pursuant to and in accordance with the terms, provisions, conditions, and requirements of the *Agreement Between Owner and Contractor For Construction Contract (Stipulated Price)* (hereinafter the “Agreement”) attached hereto as “Exhibit A”.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this Resolution.

**Section 2.** The Contract is awarded to SGS Contracting Services, and the execution of the same is authorized.

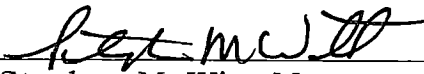
**Section 3.** The City Manager and City Attorney are authorized to make

such reasonable changes and modifications to the Contract as may be deemed necessary to be in the best interest of the City and its citizens. Provided however, that any such changes or modifications shall not cause the payment to SGS Contracting Services to exceed the Contract pricing. The Mayor is authorized and directed to execute and deliver the Contract in the name of, and on behalf of, the City with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and SGS Contracting Services shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

**Section 4.** Effective Date. This resolution shall take effect immediately upon adoption.

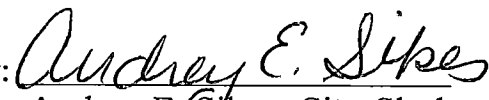
**PASSED AND ADOPTED** at a meeting of the City Council this 6<sup>th</sup> day of September 2022.


**CITY OF LAKE CITY, FLORIDA**

By:   
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By:   
Audrey E. Sikes, City Clerk

By:   
Frederick L. Koberlein, Jr.,  
City Attorney

## SECTION 00520

### AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

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This Agreement is by and between City of Lake City, Florida ("Owner") and  
SGS Contracting Services, Inc. ("Contractor").

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

#### ARTICLE 1—WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Replacement of the existing mechanical screen and manual bar rack at the influent structure with a new mechanical screen and manual bar rack, replacement of the existing vertical turbine effluent pumps with new vertical turbine effluent pumps, replacement of the existing sludge pump conveyor system with a new spiral screen conveyor system, modification and rehabilitation of the existing clarifier flow splitter box, replacement of the existing WAS flowmeter with a new WAS flowmeter, replacement of various existing tank drain valves, replacement and modification of various existing handrailing and platforms, replacement of existing onsite reuse piping with new PVC reuse piping, repair of various concrete tankage and structures, and coating and painting of various surfaces at the facility. The project shall include all demolition, erosion control, and restoration as necessary for performance of the work.

#### ARTICLE 2—THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: SMWWTF Rehabilitation, City Bid No. ITB-021-2021.

#### ARTICLE 3—ENGINEER

3.01 The Owner has retained Mittauer & Associates, Inc. ("Engineer") to act as Owner's representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.

3.02 The Project has been designed by Mittauer & Associates, Inc., 580-1 Wells Road, Orange Park, Florida 32073.

#### ARTICLE 4—CONTRACT TIMES

4.01 *Time is of the Essence*

A. All time limits for Substantial Completion and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

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4.02 *Contract Times: Days*

- A. The Work will be substantially complete within 335 days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 365 days after the date when the Contract Times commence to run.

4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. *Substantial Completion:* Contractor shall pay Owner \$500 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
  2. *Completion of Remaining Work:* After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$200 for each day that expires after such time until the Work is completed and ready for final payment.
  3. Liquidated damages for failing to timely attain Substantial Completion and Final Completion are additive and will be imposed concurrently.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.

4.04 *Special Damages - Not Applicable*

**ARTICLE 5—CONTRACT PRICE**

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:

- A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

**ARTICLE 6—PAYMENT PROCEDURES**

6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

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6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on the basis of Contractor's Applications for Payment within 25 days for each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract.
    - a. 95 percent of the value of the Work completed (with the balance being retainage).
    - b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
    - c. If 50 percent or more of the Work has been completed, as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage.
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work, Owner shall pay the remainder of the Contract Price in accordance with Paragraph 15.06 of the General Conditions.

6.04 *Consent of Surety*

- A. Owner will not make final payment, or return or release retainage at Substantial Completion or any other time, unless Contractor submits written consent of the surety to such payment, return, or release.

6.05 *Interest*

- A. All amounts not paid when due will bear interest at the rate of one percent per month.

**ARTICLE 7—CONTRACT DOCUMENTS**

7.01 *Contents*

- A. The Contract Documents consist of all of the following:
1. This Agreement (Section 00520).

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2. Bonds:
    - a. Performance bond (together with power of attorney) (Section 00610).
    - b. Payment bond (together with power of attorney) (Section 00615).
  3. General Conditions (Section 00700).
  4. Supplementary Conditions (Section 00800).
  5. Specifications as listed in the table of contents of the project manual.
  6. Drawings (not attached but incorporated by reference) consisting of 28 sheets with each sheet bearing the following general title: SMWWTF Rehabilitation.
  7. Addenda (numbers \_\_\_ to \_\_\_, inclusive).
  8. Exhibits to this Agreement (enumerated as follows):
    - a. Contractor's Bid (Section 00410)
    - b. E-Verify and Public Records requirements (attached hereto)
  9. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
    - a. Notice to Proceed.
    - b. Work Change Directives.
    - c. Change Orders.
    - d. Field Orders.
    - e. Warranty Bond, if any.
- B. The Contract Documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 7.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

## **ARTICLE 8—REPRESENTATIONS, CERTIFICATIONS, AND STIPULATIONS**

### **8.01 Contractor's Representations**

- A. In order to induce Owner to enter into this Contract, Contractor makes the following representations:
1. Contractor has examined and carefully studied the Contract Documents, including Addenda.
  2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.

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4. Contractor has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
5. Contractor has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
9. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

#### 8.02 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.02:
  1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;

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2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

8.03 *Standard General Conditions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are EJCDC® C-700, Standard General Conditions for the Construction Contract (2018), published by the Engineers Joint Contract Documents Committee, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

*[Remainder of page intentionally blank]*

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IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on August 15, 2022 (which is the Effective Date of the Contract).



Owner:

City of Lake City, Florida

(typed or printed name of organization)

By: Stephen M. Witt  
(individual's signature)

Date: 9.7.2022  
(date signed)

Name: Stephen M. Witt  
(typed or printed)

Title: Mayor  
(typed or printed)

Attest: Audrey Sikes  
(individual's signature)

City Seal

Title: Audrey Sikes, City Clerk  
(typed or printed)

Contractor:

SGS Contracting Services, Inc.

(typed or printed name of organization)

By: Seth G. Simmons  
(individual's signature)

Date: 9/21/2022  
(date signed)

Name: Seth G. Simmons  
(typed or printed)

Title: President  
(typed or printed)

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: Michelle Montgomery  
(individual's signature)

Title: Michelle Montgomery  
(typed or printed)

Approved as to form and legality:

By: Frederick L. Koberlein, Jr.  
Frederick L. Koberlein, Jr.  
City Attorney

Signed, sealed, and delivered in the Presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
(Print/Type Name)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
(Print/Type Name)

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Address for giving notices:

City of Lake City  
205 N. Marion Avenue  
Lake City, Florida 32055

Designated Representative:

Name: Cody Pridgeon  
*(typed or printed)*  
Title: Director of Wastewater Treatment  
*(typed or printed)*

Address:

City of Lake City  
527 SW Saint Margarets Street  
Lake City, Florida 32025

Phone: (386) 758-5455

Email: pridgeonc@lcfla.com

*(If [Type of Entity] is a corporation, attach evidence of authority to sign. If [Type of Entity] is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)*

Address for giving notices:

SGS Contracting Services, Inc.  
P.O. Box 908  
High Springs, Florida 32655

Designated Representative:

Name: Seth G. Simmons  
*(typed or printed)*  
Title: President  
*(typed or printed)*

Address:

SGS Contracting Services, Inc.  
P.O. Box 908  
High Springs, Florida 32655

Phone: (386) 361-5300

Email: seth@sgscsi.com

License No.: CGC1514772  
*(where applicable)*

State: Florida

**END OF SECTION**

Modified per Mittauer & Associates, Inc.

EJCDC® C-520, Agreement between Owner and Contractor for Construction Contract (Stipulated Price).  
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**E-VERIFY.** Contractor is obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility." This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien.

Failure of Contractor to comply will lead to termination of this Agreement, or if a subcontractor knowingly violates the statute, Contractor must immediately terminate their subcontract with the subcontractor. Any challenge to termination under this provision must be filed in the Circuit Court no later than TWENTY (20) calendar days after the date of termination. If this contract is terminated for a violation of the statute by Contractor may not be awarded a public contract for a period of ONE (1) year after the date of termination.

**PUBLIC RECORDS.** Contractor shall comply with all public records laws.

**IF CONTRACTOR, HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

- City Clerk, City of Lake City  
205 North Marion Avenue  
Lake City, Florida 32055  
386-719-5826 or 386-719-5756

A. Contractor shall comply with public records laws, specifically Contractor shall:

- (1) Keep and maintain public records required by the City to perform the services.
- (2) Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this Chapter 119 of Florida Statutes or as otherwise provided by law.
- (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Contractor does not transfer the records to the City.
- (4) If Contractor considers any portion of any documents, data, or records submitted to the City to be confidential, proprietary, trade secret, or otherwise not subject to disclosure pursuant to Chapter 119, Florida Statutes, the Florida Constitution, or other law, Contractor must simultaneously provide the City with a separate redacted copy of the information it claims as confidential and briefly describe in writing the grounds for claiming exemption from the public records law, including the specific statutory citation

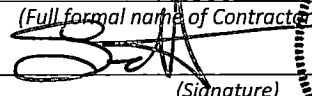
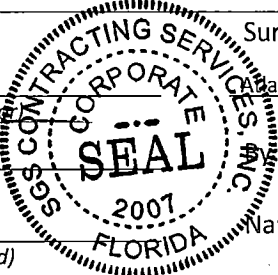

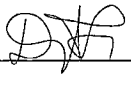


for such exemption. This redacted copy shall contain the Contract name and number, and it shall be clearly titled "Confidential." The redacted copy should only redact those portions of material that Contractor claim are confidential, proprietary, trade secret, or otherwise not subject to disclosure.

- (5) Upon completion of the contract, transfer, at no cost, to the City all public records in possession of Contractor or keep and maintain public records required by the City to perform the service. If Contractor transfers all public records to the City upon completion of the contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.
- (6) Failure of Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

**SECTION 00610  
PERFORMANCE BOND**

Inst: 202212018805 Date: 09/27/2022 Time: 12:54PM  
 Page 1 of 9 B: 1476 P: 670, James M Swisher Jr, Clerk of Court  
 Columbia County, By: VC  
 Deputy Clerk

<b>Contractor</b> Name: <u>SGS Contracting Services, Inc.</u> Address (principal place of business): 18420 High Springs Main Street High Springs, FL 32643 (386) 361-5300	<b>Surety</b> Name: <u>Atlantic Specialty Insurance Company</u> Address (principal place of business): 605 Highway 169 North, Suite 800 Plymouth, MN 55441 (952) 852-2431
<b>Owner</b> Name: <u>City of Lake City, Florida</u> Mailing address (principal place of business): 205 N. Marion Avenue Lake City, Florida 32055 (386) 719-5826	<b>Contract</b> Description (name and location): SMWWTF Rehabilitation City Bid No. ITB-021-2021 Lake City, Florida Contract Price: <u>\$2,173,300.00</u> Effective Date of Contract: <u>August 15, 2022</u>
<b>Bond</b> Bond No.: 800097493 Bond Amount: Two Million One Hundred Seventy-Three Thousand Three Hundred Dollars and 00/100 - (\$2,173,300.00) Date of Bond: <u>September 22, 2022</u> (Date of Bond cannot be earlier than Effective Date of Contract) Modifications to this Bond form: <input type="checkbox"/> None <input checked="" type="checkbox"/> See Paragraph 16	
Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth in this Performance Bond, do each cause this Performance Bond to be duly executed by an authorized officer, agent, or representative.	
Contractor as Principal SGS Contracting Services, Inc. (Full formal name of Contractor)	Surety Atlantic Specialty Insurance Company (Full formal name of Surety) (corporate seal)
By:  (Signature)	 (Signature)(Attach Power of Attorney)
Name: <u>Seth G. Simmons</u> (Printed or typed)	Name: <u>Jessie Sloan</u> (Printed or typed)
Title: <u>President</u>	Title: <u>Attorney-In-Fact &amp; Florida Licensed Resident Agent</u>
Attest:  (Signature)	Attest:  (Signature)
Name: <u>Michelle Mangano</u> (Printed or typed)	Name: <u>Diana Alvarez</u> (Printed or typed)
Title: <u>Witness</u>	Title: <u>Witness</u>
Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party is considered plural where applicable.	

Inquiries: (321) 800-6594

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 EJDC® C-610, Performance Bond.

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1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.
2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Paragraph 3.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond will arise after:
  - 3.1. The Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice may indicate whether the Owner is requesting a conference among the Owner, Contractor, and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Paragraph 3.1 will be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor, and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement does not waive the Owner's right, if any, subsequently to declare a Contractor Default;
  - 3.2. The Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
  - 3.3. The Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.
4. Failure on the part of the Owner to comply with the notice requirement in Paragraph 3.1 does not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.
5. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:
  - 5.1. Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;
  - 5.2. Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;
  - 5.3. Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owners concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

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- 5.4. Waive its right to perform and complete, arrange for completion, or obtain a new contractor, and with reasonable promptness under the circumstances:
  - 5.4.1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
  - 5.4.2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.
6. If the Surety does not proceed as provided in Paragraph 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Paragraph 5.4, and the Owner refuses the payment, or the Surety has denied liability, in whole or in part, without further notice, the Owner shall be entitled to enforce any remedy available to the Owner.
7. If the Surety elects to act under Paragraph 5.1, 5.2, or 5.3, then the responsibilities of the Surety to the Owner will not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety will not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication for:
  - 7.1. the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
  - 7.2. additional legal, design professional, and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 5; and
  - 7.3. liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.
8. If the Surety elects to act under Paragraph 5.1, 5.3, or 5.4, the Surety's liability is limited to the amount of this Bond.
9. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price will not be reduced or set off on account of any such unrelated obligations. No right of action will accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors, and assigns.
10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.
11. Any proceeding, legal or equitable, under this Bond must be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and must be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this paragraph are void or prohibited by law, the minimum periods of limitations available to sureties as a defense in the jurisdiction of the suit will be applicable.
12. Notice to the Surety, the Owner, or the Contractor must be mailed or delivered to the address shown on the page on which their signature appears.
13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement will be deemed deleted therefrom and provisions conforming to such

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statutory or other legal requirement will be deemed incorporated herein. When so furnished, the intent is that this Bond will be construed as a statutory bond and not as a common law bond.

14. Definitions

14.1. *Balance of the Contract Price*—The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made including allowance for the Contractor for any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

14.2. *Construction Contract*—The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

14.3. *Contractor Default*—Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

14.4. *Owner Default*—Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

14.5. *Contract Documents*—All the documents that comprise the agreement between the Owner and Contractor.

15. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond will be deemed to be Subcontractor and the term Owner will be deemed to be Contractor.

16. Modifications to this Bond are as follows:

Bond shall be recorded in the County in which work is performed in accordance with Florida Statutes Section 255.05.

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SECTION 00615
PAYMENT BOND

Contractor: SGS Contracting Services, Inc.
Surety: Atlantic Specialty Insurance Company
Owner: City of Lake City, Florida
Contract: SMWWTF Rehabilitation
City Bid No. ITB-021-2021
Contract Price: \$2,173,300.00
Effective Date of Contract: August 15, 2022

Bond
Bond No.: 800097493
Bond Amount: Two Million One Hundred Seventy-Three Thousand Three Hundred Dollars and 00/100 - (\$2,173,300.00)
Date of Bond: September 22, 2022
Modifications to this Bond form:
[ ] None [x] See Paragraph 18

Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth in this Payment Bond, do each cause this Payment Bond to be duly executed by an authorized officer, agent, or representative.

Contractor as Principal: Seth G. Simmons, President
Surety: Atlantic Specialty Insurance Company, Attorney-In-Fact & Florida Licensed Resident Agent
Witness: Michelle Handman, Witness
Includes circular seal for SGS Contracting Services, Inc. with 'SEAL' and '2007' text.

Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party is considered plural where applicable.

Inquiries: (321) 800-6594

1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner to pay for labor, materials, and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.
2. If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies, and holds harmless the Owner from claims, demands, liens, or suits by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond will arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 13) of claims, demands, liens, or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, and tendered defense of such claims, demands, liens, or suits to the Contractor and the Surety.
4. When the Owner has satisfied the conditions in Paragraph 3, the Surety shall promptly and at the Surety's expense defend, indemnify, and hold harmless the Owner against a duly tendered claim, demand, lien, or suit.
5. The Surety's obligations to a Claimant under this Bond will arise after the following:
  - 5.1. Claimants who do not have a direct contract with the Contractor
    - 5.1.1. have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
    - 5.1.2. have sent a Claim to the Surety (at the address described in Paragraph 13).
  - 5.2. Claimants who are employed by or have a direct contract with the Contractor have sent a Claim to the Surety (at the address described in Paragraph 13).
6. If a notice of non-payment required by Paragraph 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Paragraph 5.1.1.
7. When a Claimant has satisfied the conditions of Paragraph 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:
  - 7.1. Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and
  - 7.2. Pay or arrange for payment of any undisputed amounts.
  - 7.3. The Surety's failure to discharge its obligations under Paragraph 7.1 or 7.2 will not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Paragraph 7.1 or 7.2, the Surety

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EJCDC® C-615, Payment Bond.

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shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

8. The Surety's total obligation will not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Paragraph 7.3, and the amount of this Bond will be credited for any payments made in good faith by the Surety.
9. Amounts owed by the Owner to the Contractor under the Construction Contract will be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfying obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.
10. The Surety shall not be liable to the Owner, Claimants, or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to or give notice on behalf of Claimants, or otherwise have any obligations to Claimants under this Bond.
11. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.
12. No suit or action will be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Paragraph 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit will be applicable.
13. Notice and Claims to the Surety, the Owner, or the Contractor must be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, will be sufficient compliance as of the date received.
14. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement will be deemed deleted here from and provisions conforming to such statutory or other legal requirement will be deemed incorporated herein. When so furnished, the intent is that this Bond will be construed as a statutory bond and not as a common law bond.
15. Upon requests by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.
16. Definitions
  - 16.1. *Claim*—A written statement by the Claimant including at a minimum:
    - 16.1.1. The name of the Claimant;
    - 16.1.2. The name of the person for whom the labor was done, or materials or equipment furnished;

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- 16.1.3. A copy of the agreement or purchase order pursuant to which labor, materials, or equipment was furnished for use in the performance of the Construction Contract;
  - 16.1.4. A brief description of the labor, materials, or equipment furnished;
  - 16.1.5. The date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
  - 16.1.6. The total amount earned by the Claimant for labor, materials, or equipment furnished as of the date of the Claim;
  - 16.1.7. The total amount of previous payments received by the Claimant; and
  - 16.1.8. The total amount due and unpaid to the Claimant for labor, materials, or equipment furnished as of the date of the Claim.
- 16.2. *Claimant*—An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials, or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic’s lien or similar statute against the real property upon which the Project is located. The intent of this Bond is to include without limitation in the terms of “labor, materials, or equipment” that part of the water, gas, power, light, heat, oil, gasoline, telephone service, or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor’s subcontractors, and all other items for which a mechanic’s lien may be asserted in the jurisdiction where the labor, materials, or equipment were furnished.
- 16.3. *Construction Contract*—The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.
- 16.4. *Owner Default*—Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.
- 16.5. *Contract Documents*—All the documents that comprise the agreement between the Owner and Contractor.
17. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond will be deemed to be Subcontractor and the term Owner will be deemed to be Contractor.
18. Modifications to this Bond are as follows:
- Bond shall be recorded in the County in which work is performed in accordance with Florida Statutes Section 255.05.

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EJCDC® C-615, Payment Bond.

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# Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Jorge L. Bracamonte, Jessie Sloan, Karla Tomaszewski**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

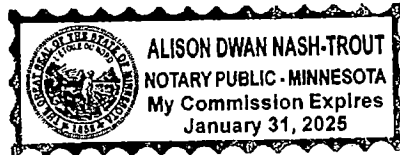
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.



By *Paul J. Brehm*  
Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA  
HENNEPIN COUNTY

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



*Alison Nash-Trout*  
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 22nd day of September, 2022.

This Power of Attorney expires  
January 31, 2025



*Kara Barrow*  
Kara Barrow, Secretary

**File Attachments for Item:**

6. City Council Resolution No. 2023-085 - A resolution of the City Council of the City of Lake City, Florida, establishing Campbell Park to include a tract of land conveyed through Ordinance 1999-850 and all adjoining parcels owned by the City of Lake City, Florida, as described herein; and providing an effective date.

**CITY COUNCIL RESOLUTION NO. 2023-085**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA ESTABLISHING CAMPBELL PARK TO INCLUDE A TRACT OF LAND CONVEYED THROUGH ORDINANCE 1999-850 AND ALL ADJOINING PARCELS OWNED BY THE CITY OF LAKE CITY, FLORIDA AS DESCRIBED HEREIN; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Campbell Park (hereinafter the “Park”) was donated to the City of Lake City (hereinafter the “City”) in 1942 by C. G. Campbell; and

**WHEREAS**, the City closed and vacated Campbell Park through Ordinance 1999-850; and

**WHEREAS**, the City was donated real property to establish a new City Park to be named Campbell Park through Ordinance 1999-850; and

**WHEREAS**, subsequent to the establishment of the new Campbell Park, the City has acquired additional adjoining parcels of real property from various entities and individuals; and

**WHEREAS**, the City Council finds that it is in the best interest of the City to establish the boundaries of Campbell Park to include all of the above referenced parcels of real property.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** That Campbell Park is hereby more particularly described as follows:

COMMENCE at the Southeast corner of the Northeast 1/4 of Section 31, Township 3 South, Range 17 East, Columbia County, Florida and run North 05°58'23" East, along the East line of Section 31, a distance of 55.43 feet to a point on the Southerly right-of-way line of Baya Avenue (State Road 10A)(formerly known as Park Street); thence North 49°58'24" West, along said Southerly right-of-way line of Baya Avenue (State Road 10A)(formerly known as Park Street), a distance of 115.01 feet to the POINT OF BEGINNING; thence South 40°02'40" West, a distance of 246.61 feet to the edge of water as located on 11/28/2022; thence Northwesterly, along said edge of water as located on 11/28/2022, a distance of 982.5 feet, more or less to a point on the West line of Block M, Western Division, City of Lake City; thence North 07°07'10" East, along said West line of Block M, Western Division, City of Lake City, a distance of 244.99 feet to a point on the Southerly right-of-way line of Baya Avenue (State Road 10A)(formerly known as Park Street), said point being a point on a curve concave to the Southwest having a radius of 1595.02 feet, a central angle of 18°49'32", a chord bearing of South 66°13'33" East, and a chord distance of 521.72 feet; thence Southeasterly along the arc of said curve, being said Southerly right-of-way line of Baya Avenue (State Road 10A)(formerly known as Park Street), a distance of 524.07 feet to a point on a curve concave to the Southwest having a radius of 1482.39 feet, a central angle of 04°22'59", a chord bearing of South 52°09'54" East, and a chord distance of 113.37 feet; thence Southeasterly along the arc of said curve, being said Southerly right-of-way line of Baya Avenue (State Road 10A)(formerly known as Park Street), a distance of 113.40 feet to the end of said curve; thence South 49°58'24" East, still being said Southerly right-of-way line of Baya Avenue (State Road 10A)(formerly known as Park Street), a distance of 357.73 feet to the POINT OF BEGINNING. Containing 5.72 acres, more or less.

*[Remainder of this page left blank intentionally.]*

**Section 3.** This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** at a meeting of the City Council on this \_\_\_\_ day of August 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**File Attachments for Item:**

7. City Council Resolution No. 2023-086 - A resolution of the City Council of the City of Lake City, Florida, amending Resolution No. 2006-035, relating to the perpetual maintenance, preservation, and care of Campbell Park by the City, and its acceptance of income from an endowment fund established by members of the C.G. Campbell Family to partially fund the annual maintenance cost of the park; and providing an effective date.

**CITY COUNCIL RESOLUTION NO. 2023-086**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA AMENDING RESOLUTION NO. 2006-035, RELATING TO THE PERPETUAL MAINTENANCE, PRESERVATION AND CARE OF CAMPBELL PARK BY THE CITY, AND ITS ACCEPTANCE OF INCOME FROM AN ENDOWMENT FUND ESTABLISHED BY MEMBERS OF THE C.G. CAMPBELL FAMILY TO PARTIALLY FUND THE ANNUAL MAINTENANCE COST OF THE PARK; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City (hereinafter the “City”) adopted City Council Resolution No. 2006-035, relating to the perpetual maintenance, preservation and care of Campbell Park by the City, and its acceptance of income from an endowment fund established by members of the C. G. Campbell Family to partially fund the annual maintenance cost of the park; and

**WHEREAS**, the City has received a tract of land, expanding the property known as Campbell Park, as established by City Council Resolution No. 2023-085; and

**WHEREAS**, the City Council finds that it is in the best interest of the City to amend City Council Resolution No. 2006-035 to include the additional property known as Campbell Park as established by City Council Resolution No. 2023-085.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.



**Section 2.** City Council Resolution 2006-035 is hereby amended to include the additional property known as Campbell Park as established by City Council Resolution No. 2023-085.

**Section 3.** This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** at a meeting of the City Council on this \_\_\_\_ day of August 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**RESOLUTION NO. 2006-035**

**A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, RELATING TO THE PERPETUAL MAINTENANCE, PRESERVATION AND CARE OF CAMPBELL PARK BY THE CITY, AND ITS ACCEPTANCE OF INCOME FROM AN ENDOWMENT FUND ESTABLISHED BY MEMBERS OF THE C. G. CAMPBELL FAMILY TO PARTIALLY FUND THE ANNUAL MAINTENANCE COST OF THE PARK.**

**RECITALS**

**WHEREAS**, Campbell Park (herein the "Park") was donated to the City of Lake City, Florida ("City") in 1942 by C. G. Campbell and is now one of the parks owned by the City; and

**WHEREAS**, the Park has been developed in part by a member of the Campbell family to include pathways, nature trails, flower beds, benches and other improvements to provide the public with an opportunity to rest, relax and enjoy its natural beauty; and

**WHEREAS**, it is the desire of the Campbell family that the existing character of the Park be preserved and to be perpetually maintained; and

**WHEREAS**, the members of the C. G. Campbell family have created and established a trust endowment fund (the "Campbell Park Endowment") for the benefit of the City to be used solely to apply on the annual cost to mow the Park, weed and fertilize the flowers, mulch the pathways and trails and maintain the benches; and

**WHEREAS**, the City, by this resolution, desires to memorialize its thanks and gratitude to the Campbell family and its acceptance of the Campbell Park Endowment and to confirm that the Campbell Park Endowment will be annually appropriated and used solely to apply toward the cost of maintaining, mowing the Park, weeding and

fertilizing the flowers, mulching the pathways and trails, and maintaining the benches.

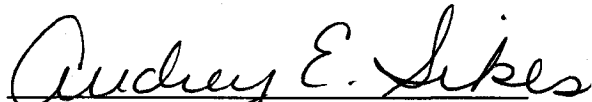
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** That the City, with gratitude and thanks to the Campbell family, hereby accepts the Campbell Park Endowment, and confirms that said funds will be annually appropriated to apply on the maintenance cost of the Park and that Campbell Park will be perpetually maintained and its existing character preserved.

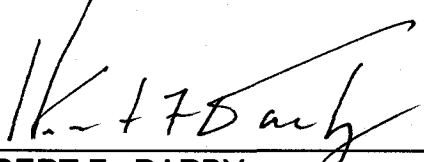
**PASSED AND ADOPTED** at a meeting of the City Council this 15<sup>th</sup> day of May, 2006.

  
\_\_\_\_\_  
Mayor-Councilman

ATTEST:

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM AND LEGALITY:

By:   
\_\_\_\_\_  
HERBERT F. DARBY  
City Attorney

**File Attachments for Item:**

8. City Council Resolution No. 2023-088 - A resolution of the City Council of the City of Lake City, Florida, authorizing the write-off of delinquent utility accounts through September 30, 2021; finding the delinquent utility accounts to be uncollectable; and providing an effective date.

Meeting Date
<b>08-21-2023</b>

# *City of Lake City Report to Council*

AGENDA	
Section	
Item No.	

**SUBJECT: Non-collectible Accounts Receivable Write Off**

**DEPT. / OFFICE: Finance Administration / Customer Service**

<b>Originator:</b> <b>Finance</b>		
<b>City Manager</b> <b>Paul Dyal</b>	<b>Department Director</b> <b>Angie T. Moore</b>	<b>Date</b> 8/2/2023
<b>Recommended Action:</b> Approval to write off 508 non-collectible utility accounts totaling \$153,028.03 for the period ending September 30, 2021. This is 0.795% of the amount billed for that period for utility accounts.		
<b>Summary Explanation &amp; Background:</b> These non-collectible accounts are related to water, sewer, gas and garbage utility accounts that are delinquent. Finance and Customer Service staff has reviewed and determined that these non-collectible accounts should be written off as bad debt.		
<b>Alternatives:</b>		
<b>Source of Funds:</b> Bad Debt expense was budgeted in water-sewer fund, gas fund, and general fund.		
<b>Financial Impact:</b> The write off would reduce accounts receivable and would affect net income for FY 2023. No cash financial impact.		
<b>Exhibits Attached:</b> Bad Debt Edit Listing		

**CITY COUNCIL RESOLUTION NUMBER 2023-088**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE WRITE-OFF OF DELINQUENT UTILITY ACCOUNTS THROUGH SEPTEMBER 30, 2021; FINDING THE DELINQUENT UTILITY ACCOUNTS TO BE UNCOLLECTABLE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida (hereinafter the “City”), provides utilities to customers and periodically identifies non-collectible utility accounts; and

**WHEREAS**, the city administration has identified five hundred and eight (508) non-collectible utility accounts totaling one hundred fifty-three thousand, twenty-eight dollars and three cents (\$153,028.03); and

**WHEREAS**, all the aforementioned accounts are for the period ending September 30, 2021 (hereinafter the “Delinquent Accounts”), a copy of which is attached hereto as “Exhibit A”; and

**WHEREAS**, the Delinquent Accounts are related to water, sewer, gas, and garbage utility accounts and airport septic invoices; and

**WHEREAS**, the Delinquent Accounts would reduce the accounts receivable and would affect the net income for the Fiscal Year 2023; and

**WHEREAS**, the city administration recommends that the Delinquent Accounts be written off; and

**WHEREAS**, the City Council finds that it is in the best interests of the citizens of the City to write-off the Delinquent Accounts and classify the same as a bad debt.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The City is hereby authorized to expense the Delinquent Accounts identified in “Exhibit A” and write-off said accounts and invoices totaling \$153,028.03 and classify the same as a bad debt.

**Section 3.** Effective date. This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_ day of August 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**EXHIBIT A**

	<u>FY23</u>	<u>FY22</u>	<u>FY21</u>	<u>FY20</u>	<u>FY19</u>	<u>FY18</u>	<u>FY17</u>	<u>FY16</u>	<u>FY15</u>	<u>FY14</u>	<u>FY13</u>	<u>FY12</u>	<u>FY11</u>	<u>FY10</u>	<u>FY10</u>
Time period of Write off	9/30/2021	9/30/2020	9/30/2019	9/30/2018	9/30/2017	9/30/2016	9/30/2015	9/30/2014	9/30/2013	9/30/2012	9/30/2011	9/30/2010	9/30/2009	9/30/2008	9/30/2007
	wrote off two years in FY10														
<b><u>Utilities</u></b>															
Number of accts	508	499	619	657	615	744	945	854	532	854	881	1089	897	740	539
Write off amount	153,028.03	120,975.84	164,651.43	170,569.02	125,576.31	154,083.54	196,813.56	191,435.65	109,376.35	169,180.96	221,337.84	317,163.67	203,345.75	150,299.43	106,491.80
<b><u>Tap &amp; Impact</u></b>															
Number of accts									1	1		1			
Write off amount									3,288.59	761.49		1,307.90			
<b><u>Septage</u></b>															
Number of accts										1		1			
Write off amount										3759.47		5888.13			
<b><u>Airport</u></b>															
Number of accts		10									2	3		1	
Write off amount		6,830.29									805.48	7135.98		679.5	
<b><u>Code Enforcement</u></b>															
Number of accts														1	
Write off amount														1156.34	
<b><u>Code Enforcement</u></b>															
Number of accts							163								
Write off amount							6,355.00								
<b>Total Accounts Wrote off</b>	<b>508</b>	<b>509</b>	<b>619</b>	<b>657</b>	<b>615</b>	<b>744</b>	<b>1108</b>	<b>854</b>	<b>533</b>	<b>856</b>	<b>883</b>	<b>1095</b>	<b>898</b>	<b>740</b>	<b>539</b>
<b>Total Dollars Write Off</b>	<b>153,028.03</b>	<b>127,806.13</b>	<b>164,651.43</b>	<b>170,569.02</b>	<b>125,576.31</b>	<b>154,083.54</b>	<b>203,168.56</b>	<b>191,435.65</b>	<b>112,664.94</b>	<b>173,701.92</b>	<b>222,143.32</b>	<b>332,652.02</b>	<b>204,025.25</b>	<b>150,299.43</b>	<b>106,491.80</b>



**THE CITY OF LAKE CITY**

9/30/2021

		<u>FY 2021</u>
<u>Utility Revenues</u>		
Water Service	410-343.60.01	\$ 7,160,050.98
Sewer Service	410-343.60.02	\$ 7,384,183.93
Gas Service	420-343.20.01	\$ 4,184,838.43
Gas Service Charge	420-343.20.03	\$ 32,923.84
Gas Miscellaneous Services	420-369.90	\$ 219,334.09
Garbage Service	001-323.70	\$ 265,278.38
Total Utility Revenue		<u>\$ 19,246,609.65</u>
Write Off Amount		<u>\$ 153,028.03</u>
		<u>0.795%</u>
<u>Airport Revenues</u>		
Airport Gas Sales	140-344.10	\$ 718,995.68
Airport Rents	140-362.00	\$ 660,444.02
Total Airport Revenue		<u>\$ 1,379,439.70</u>
Write Off Amount		<u>\$ -</u>
		<u>0.000%</u>

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
000040-010	394 NW COLUMBIA AVE APT 202 Lake City, FL 32055		Harvey, Shaki L	\$293.27	\$293.27	\$293.27	03/17/2021	\$0.00
000050-021	394 NW COLUMBIA AVE APT 201 Lake City, FL 32055		Jackson, Jamel	\$37.83	\$37.83	\$37.83	02/19/2021	\$0.00
000570-007	216 NE COACH ANDERS LN LAKE CITY, FL 32055	11047000	POWERS, HEATHER K	\$159.89	\$159.89	\$159.89	08/04/2021	\$0.00
000630-003	171 NE COACH ANDERS LN LAKE CITY, FL 32055	11226000	GEORGE, WILLIAM H	\$76.55	\$76.55	\$76.55	10/09/2020	\$0.00
000670-002	310 NE FRONIE ST TRL Lake City, FL 32055		CALDWELL, BRUCE	\$83.07	\$83.07	\$83.07	06/07/2021	\$0.00
000790-003	331 NE NINK PL Lake City, FL 32055		HICKS, BETTY A	\$76.37	\$76.37	\$76.37	04/29/2021	\$0.00
000910-015	203 NE MONTANA ST LAKE CITY, FL 32055	10984000	Vaughn, Alexis	\$716.56	\$716.56	\$716.56	12/10/2020	\$0.00
001480-015	810 NE JOE CONEY TER LAKE CITY, FL 32055	11004000	Monroe, Terry Lee	\$1,297.81	\$1,297.81	\$1,297.81	12/16/2020	\$0.00
001890-005	868 NE CONGRESS AVE Lake City, FL 32055		Harris, Louise	\$44.81	\$44.81	\$44.81	10/12/2020	\$0.00
001990-005	546 NE MONTANA ST APT 101 Lake City, FL 32055		SMITH, KATRECA	\$183.43	\$183.43	\$183.43	02/18/2021	\$0.00
001990-008	546 NE MONTANA ST APT 101 Lake City, FL 32055		Flournoy, Dorothy	\$122.93	\$122.93	\$122.93	09/07/2021	\$0.00
002010-007	546 NE MONTANA ST APT 103 Lake City, FL 32055		Warren IV, Sylvester	\$200.95	\$200.95	\$200.95	03/03/2021	\$0.00
002040-006	850 NE COLDWATER AVE LAKE CITY, FL 32055	11159000	Hreben, Eric	\$107.73	\$107.73	\$107.73	01/15/2021	\$0.00
002050-001	855 NE COLDWATER AVE LAKE CITY, FL 32055	11162000	AYERS, JAMES O	\$580.50	\$580.50	\$580.50	05/20/2020	\$0.00
002070-010	862 NE COLDWATER AVE LAKE CITY, FL 32055	11156000	ROWE, JOSEPH T	\$821.02	\$821.02	\$821.02	01/19/2021	\$0.00
002110-001	932 NE COLDWATER AVE LAKE CITY, FL 32055	11147002	BAKER, JW	\$533.13	\$533.13	\$533.13	11/30/2020	\$0.00
002620-008	151 NE MARTIN LUTHER KING ST LAKE CITY, FL 32055	10962000	Mortville, Tamika S	\$266.53	\$266.53	\$266.53	10/02/2020	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
002620-009	151 NE MARTIN LUTHER KING ST LAKE CITY, FL 32055	10962000	Inman, Alphonzo	\$318.29	\$318.29	\$318.29	03/19/2021	\$0.00
002620-010	151 NE MARTIN LUTHER KING ST LAKE CITY, FL 32055	10962000	Allen, Teresa	\$50.88	\$50.88	\$50.88	04/30/2021	\$0.00
003030-006	258 NW ALBRIGHT PL LAKE CITY, FL 32055	11615000	CANADY, DIAN D	\$96.95	\$96.95	\$96.95	02/09/2021	\$0.00
003600-006	325 NW WRIGHT LN LAKE CITY, FL 32055	11405000	ANDERSON, DUSTIN R	\$5.50	\$5.50	\$5.50	03/26/2021	\$0.00
004020-008	625 NW GIBSON LN LAKE CITY, FL 32055	11525000	Pate, Ashante	\$881.95	\$881.95	\$881.95	01/14/2021	\$0.00
004120-007	261 NW WILSON ST LAKE CITY, FL 32055	11273000	ROSS, RONNIE	\$281.50	\$281.50	\$281.50	05/10/2021	\$0.00
004440-006	488 NW WILSON ST Lake City, FL 32055		Webb, Alvin B	\$283.16	\$283.16	\$283.16	02/19/2021	\$0.00
004610-002	624 NW GALLOWAY PL LAKE CITY, FL 32055	11317003	Williams, Kayatta F	\$714.26	\$714.26	\$714.26	12/23/2020	\$0.00
005260-003	915 NW LONG ST LAKE CITY, FL 32055	11646000	CLAYTON, LAURA M	\$62.94	\$62.94	\$62.94	07/01/2021	\$0.00
005530-001	1077 NW ETHEL CT LAKE CITY, FL 32055	11648000	WILSON, RONNIE K	\$236.86	\$236.86	\$236.86	06/08/2020	\$0.00
005560-004	883 NW FOWLER AVE LAKE CITY, FL 32055	11668000	UNDERWOOD, VENEKA	\$1,812.78	\$1,812.78	\$1,812.78	11/16/2020	\$0.00
005630-005	854 NW FOWLER AVE LAKE CITY, FL 32055	11679000	GILLYARD, CAVIN	\$135.81	\$135.81	\$135.81	11/06/2020	\$0.00
005680-001	716 NW LONG ST MM Lake City, FL 32055	11424000	PEARCE, JACK W	\$358.50	\$358.50	\$358.50	03/02/2021	\$0.00
006060-009	181 NW FRANKLIN ST APT 102 Lake City, FL 32055		GREENWOOD, TROY M	\$645.72	\$645.72	\$645.72	01/05/2021	\$0.00
006060-010	181 NW FRANKLIN ST APT 102 Lake City, FL 32055		Statum, Raven	\$125.97	\$125.97	\$125.97	06/03/2021	\$0.00
006100-014	165 NW FRANKLIN ST APT 102 Lake City, FL 32055		NUNLEY, LEONA	\$231.60	\$231.60	\$231.60	06/11/2021	\$0.00
006370-013	367 NW GARNET GLN LAKE CITY, FL 32055	12200000	Lissone, Said	\$268.97	\$268.97	\$268.97	04/22/2021	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
006370-014	367 NW GARNET GLN LAKE CITY, FL 32055	12200000	Vrastil, Candi	\$28.55	\$28.55	\$28.55		\$0.00
006380-006	382 NW GARNET GLN LAKE CITY, FL 32055	12201000	Brown, Macio	\$888.42	\$888.42	\$888.42	12/08/2020	\$0.00
006380-007	382 NW GARNET GLN LAKE CITY, FL 32055	12201000	Proctor, Dion	\$175.04	\$175.04	\$175.04	03/12/2021	\$0.00
006430-001	373 NW IRMA AVE LAKE CITY, FL 32055	12219000	GAY, JOHN M	\$407.17	\$407.17	\$407.17	04/20/2022	\$0.00
006790-009	313 NW MADISON ST LAKE CITY, FL 32055	12264000	FAVORS, TRACEY Y	\$275.49	\$275.49	\$275.49	03/11/2021	\$0.00
006790-010	313 NW MADISON ST LAKE CITY, FL 32055	12264000	Denise Milligan Rose Reality	\$135.74	\$135.74	\$135.74		\$0.00
006800-006	343 NW MADISON ST APT 102 Lake City, FL 32055		Taylor, Cheryl L	\$439.66	\$439.66	\$439.66	12/08/2020	\$0.00
006810-005	343 NW MADISON ST APT 101 Lake City, FL 32055		Heath, Joel	\$576.55	\$576.55	\$576.55	07/12/2021	\$0.00
007220-008	767 NW ORANGE ST LAKE CITY, FL 32055	12406000	Humanes, Paul A	\$251.48	\$251.48	\$251.48	10/15/2020	\$0.00
007280-009	557 NW ORANGE ST LAKE CITY, FL 32055	12337000	Shoemake, Joseph	\$94.58	\$94.58	\$94.58	05/24/2021	\$0.00
007370-008	439 NW ORANGE ST APT 102 Lake City, FL 32055		ROEBUCK, VALERIE D	\$0.09	\$0.09	\$0.09	12/03/2020	\$0.00
007460-008	315 NW ORANGE ST LAKE CITY, FL 32055	12255000	WILCOX, ROGETT L	\$892.20	\$892.20	\$892.20	12/08/2020	\$0.00
007840-007	1418 NW WAYNE PL APT 104 Lake City, FL 32055		HARRIS, RAYMOND	\$69.51	\$69.51	\$69.51	01/27/2021	\$0.00
007860-012	1418 NW WAYNE PL APT 202 Lake City, FL 32055		Bing, Barry	\$233.73	\$233.73	\$233.73	05/25/2021	\$0.00
007970-012	1442 NW WAYNE PL APT 204 Lake City, FL 32055		Horton, Christina	\$41.52	\$41.52	\$41.52	06/30/2021	\$0.00
008010-005	1468 NW WAYNE PL APT 201 Lake City, FL 32055		Carr, Katherine L	\$157.37	\$157.37	\$157.37	04/06/2021	\$0.00
009600-002	395 SW QUAIL HEIGHTS TER LAKE CITY, FL 32025	02678006	Chapman, Terra	\$178.81	\$178.81	\$178.81	01/19/2021	\$0.00
009880-001	259 SW SANDLIN AVE Lake City, FL 32025		KNIGHT, EARL J	\$1,111.62	\$1,111.62	\$1,111.62	06/18/2020	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
010210-007	3894 NW ARCHER ST APT 102 Lake City, FL 32055		Faisal Family Investments LLC	\$122.87	\$122.87	\$122.87		\$0.00
010260-006	337 NW LAKE CITY AVE APT 102 Lake City, FL 32055		Whichard, Jesse R	\$164.58	\$164.58	\$164.58	03/01/2021	\$0.00
010350-009	3872 NW ARCHER ST APT 102 Lake City, FL 32055		Roberts, Stacie	\$132.92	\$132.92	\$132.92	11/04/2020	\$0.00
010690-006	3811 NW ARCHER ST APT 102 Lake City, FL 32055		May, David E	\$6.07	\$6.07	\$6.07	05/10/2021	\$0.00
010730-009	3787 NW ARCHER ST APT 101 Lake City, FL 32055		Hall, Jack E	\$145.12	\$145.12	\$145.12	03/26/2021	\$0.00
010740-006	3789 NW ARCHER ST APT 102 Lake City, FL 32055		Cole, Tierney L	\$24.19	\$24.19	\$24.19	01/04/2021	\$0.00
011040-006	3844 NW HUNTSBORO ST APT 103 Lake City, FL 32055		Cline, Alexis	\$36.43	\$36.43	\$36.43	02/10/2021	\$0.00
011120-009	3855 NW HUNTSBORO ST APT 103 Lake City, FL 32055		Spahalski, Courtney	\$84.05	\$84.05	\$84.05	11/30/2020	\$0.00
011250-008	501 NW LAKE CITY AVE APT 101 Lake City, FL 32055		LUGO, HERMES	\$360.58	\$360.58	\$360.58	01/22/2021	\$0.00
011340-008	447 NW LAKE CITY AVE APT 102 Lake City, FL 32055		Montford-Alston, Theadora	\$231.24	\$231.24	\$231.24	05/04/2021	\$0.00
011520-011	3804 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Wadford , Shane	\$292.98	\$292.98	\$292.98	04/08/2021	\$0.00
011550-011	3786 NW HUNTSBORO ST APT 101 Lake City, FL 32055		STEGALL, TINA C	\$21.01	\$21.01	\$21.01	11/05/2020	\$0.00
011700-010	3759 NW HUNTSBORO ST APT 102 Lake City, FL 32055		Morgan, Melissa K	\$301.87	\$301.87	\$301.87	10/09/2020	\$0.00
011820-007	3723 NW ARCHER ST APT 101 Lake City, FL 32055		Tetterton, Leslie	\$441.60	\$441.60	\$441.60	01/05/2021	\$0.00
011920-011	3746 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Williamson, Joel	\$519.92	\$519.92	\$519.92	03/25/2021	\$0.00
012150-006	263 SW ARLINGTON BLVD LAKE CITY, FL 32025	12491000	Hensley, Penny R	\$73.52	\$73.52	\$73.52	01/20/2021	\$0.00
012260-010	1016 SW SPRING LN LAKE CITY, FL 32025	12550000	Nelson, Naaman J	\$850.69	\$850.69	\$850.69	12/16/2020	\$0.00
012400-007	328 SW MCFARLANE AVE APT 101 Lake City, FL 32025		Lee, Shytina R	\$872.01	\$872.01	\$872.01	11/06/2020	\$0.00

City of Lake City

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
012480-006	879 SW POPLAR LN LAKE CITY, FL 32025	12554000	CORNWELL, MATTHEW W	\$145.88	\$145.88	\$145.88	02/26/2021	\$0.00
012550-004	436 SW MCFARLANE AVE LAKE CITY, FL 32025	13953000	Wyman, Catherine	\$143.07	\$143.07	\$143.07	04/06/2021	\$0.00
012630-004	471 SW THERESA CT LAKE CITY, FL 32025	13933000	Sheppard, Lauren A	\$51.85	\$51.85	\$51.85	05/10/2021	\$0.00
012870-009	404 SW WALL TER APT 102 Lake City, FL 32025		SAPP, BEATRICE	\$163.71	\$163.71	\$163.71	02/23/2021	\$0.00
013170-016	394 SW SAINT JOHNS ST APT 103 Lake City, FL 32025		Myrick, Michael O	\$255.79	\$255.79	\$255.79	02/17/2021	\$0.00
013180-019	394 SW SAINT JOHNS ST APT 102 Lake City, FL 32025		SWINSON, BETTY J	\$14.17	\$14.17	\$14.17	10/28/2020	\$0.00
013180-020	394 SW SAINT JOHNS ST APT 102 Lake City, FL 32025		Galeza, Wendy	\$32.44	\$32.44	\$32.44	05/03/2021	\$0.00
013230-014	340 SW SAINT JOHNS ST APT 102 Lake City, FL 32025		Pietri, Steven R	\$391.23	\$391.23	\$391.23	01/05/2021	\$0.00
013230-016	340 SW SAINT JOHNS ST APT 102 Lake City, FL 32025		Croft, William	\$209.32	\$209.32	\$209.32	08/04/2021	\$0.00
013250-012	340 SW SAINT JOHNS ST APT 201 Lake City, FL 32025		Parker, Tiara A	\$604.40	\$604.40	\$604.40	10/01/2020	\$0.00
013450-015	132 SW SAINT JOHNS ST LAKE CITY, FL 32025	12763000	THOMAS, DUANE E	\$513.83	\$513.83	\$513.83		\$0.00
013490-003	220 S Marion AVE Lake City, FL 32025		Charles, Colin	\$1,846.07	\$1,846.07	\$1,846.07	01/29/2021	\$0.00
013580-002	183 SW TUCKER ST LAKE CITY, FL 32025	12759000	ATKINS, ROBERT	\$1,149.13	\$1,149.13	\$1,149.13	03/03/2021	\$0.00
014600-008	442 SW ALAMO DR LAKE CITY, FL 32025	14028000	Wooley, James M	\$452.72	\$452.72	\$452.72	02/10/2021	\$0.00
014610-011	475 SW ALAMO DR LAKE CITY, FL 32025	14053000	Bourgeois, Andrew	\$165.99	\$165.99	\$165.99	08/26/2021	\$0.00
014640-007	493 SW ALAMO DR LAKE CITY, FL 32025	14054000	TOMLINSON, KARA L	\$74.37	\$74.37	\$74.37	01/11/2021	\$0.00
014890-004	1234 SW LAKE MONTGOMERY AVE LAKE CITY, FL 32025	07952000	APEL, HEATHER L	\$13.25	\$13.25	\$13.25	03/05/2021	\$0.00
015950-006	173 SW HAPPINESS LN APT 102 Lake City, FL 32025		Jarrell, Douglas G JR	\$82.69	\$82.69	\$82.69	08/19/2021	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
016520-009	140 SE LAKEWOOD LN LAKE CITY, FL 32025	07808000	Vrastil, Candi	\$80.70	\$80.70	\$80.70	12/07/2020	\$0.00
016540-006	127 SE LAKEWOOD LN LAKE CITY, FL 32025	07817000	Murray Jr, Raymond L	\$341.71	\$341.71	\$341.71	09/16/2021	\$0.00
016560-013	149 SW BALBOA PL LAKE CITY, FL 32025	08239000	CLARIDY, JAKKARAS A	\$758.98	\$758.98	\$758.98	12/16/2020	\$0.00
016820-002	230 SE HILLSIDE PKWY LAKE CITY, FL 32025	07789000	Goff, Phillip B	\$58.94	\$58.94	\$58.94		\$0.00
016960-004	1501 SE LOQUAT WAY LAKE CITY, FL 32025	07815000	Parkerson, Lisa D	\$144.73	\$144.73	\$144.73	06/01/2021	\$0.00
017010-008	1395 SE LOQUAT WAY LAKE CITY, FL 32025	07836000	BUCHNER, KHYRYSTAL L	\$44.79	\$44.79	\$44.79	04/06/2021	\$0.00
017400-018	255 SE BAYA DR LAKE CITY, FL 32025	13810000	Sacra, Stephen Hart	\$758.92	\$758.92	\$758.92	01/14/2021	\$0.00
017760-008	231 SE BROWN ST APT 101 Lake City, FL 32025		JEFFORDS, DEREK	\$354.18	\$354.18	\$354.18	02/19/2021	\$0.00
017790-008	247 SE BROWN ST APT 102 Lake City, FL 32025	13800000	Jordan, Raeshaun	\$329.51	\$329.51	\$329.51	12/10/2020	\$0.00
017820-007	247 SE BROWN ST APT 103 Lake City, FL 32025	13800000	OWNBEY, CHRISTINA	\$233.79	\$233.79	\$233.79	03/26/2021	\$0.00
017970-009	351 SE BAYA DR LAKE CITY, FL 32025	13741000	Taylor, Nukeil	\$402.20	\$402.20	\$402.20	07/28/2021	\$0.00
017980-009	335 SE BAYA DR LAKE CITY, FL 32025	13732000	FOLLMANN, SHANNON M	\$1,716.04	\$1,716.04	\$1,716.04	12/08/2020	\$0.00
018120-007	654 SE BROWN ST LAKE CITY, FL 32025	13627000	STAPLES, ROSHITA S	\$485.68	\$485.68	\$485.68	08/10/2021	\$0.00
018240-011	390 SE BAKER AVE Lake City, FL 32025		NUNLEY, LEONA	\$67.00	\$67.00	\$67.00	02/06/2021	\$0.00
018280-015	645 SE PUTNAM ST LAKE CITY, FL 32025	13404000	BILLIOT, TONYA M	\$647.35	\$647.35	\$647.35	08/23/2021	\$0.00
018290-017	634 SE PUTNAM ST LAKE CITY, FL 32025	13602000	Fulton, Raheem	\$1,056.84	\$1,056.84	\$1,056.84	12/31/2020	\$0.00
018290-018	634 SE PUTNAM ST LAKE CITY, FL 32025	13602000	Smith, Shelby	\$338.73	\$338.73	\$338.73	04/22/2021	\$0.00
018330-012	613 SE PUTNAM ST APT 102 Lake City, FL 32025		WATSON, DARRYL	\$733.73	\$733.73	\$733.73	01/14/2021	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
018380-001	705 SE PUTNAM ST LAKE CITY, FL 32025	13398000	Nims, Eloise	\$1,895.55	\$1,895.55	\$1,895.55	10/02/2020	\$0.00
018760-013	739 SE MONROE ST LAKE CITY, FL 32025	13387000	Morrow, Kelli S	\$234.85	\$234.85	\$234.85	12/01/2020	\$0.00
019130-001	160 SE SAINT JOHNS ST LAKE CITY, FL 32025	12773000	MCLENDON, MARY ELLEN	\$375.91	\$375.91	\$375.91	11/16/2020	\$0.00
019190-001	235 SE SAINT JOHNS ST MM Lake City, FL 32025		OLIN, JAMES OR MELISSA	\$126.00	\$126.00	\$126.00	06/23/2021	\$0.00
019660-010	553 SE DADE ST LAKE CITY, FL 32025	13427000	Cowan, Jay Edward	\$97.44	\$97.44	\$97.44	05/14/2021	\$0.00
019750-009	502 SE PAXTON PL LAKE CITY, FL 32025	13709000	Bennett, Christopher B	\$272.12	\$272.12	\$272.12	12/07/2020	\$0.00
020120-002	359 E DUVAL ST LAKE CITY, FL 32055	13204000	AARON SIMQUE HOMES INC	\$236.04	\$236.04	\$236.04	03/12/2021	\$0.00
020150-015	323 E DUVAL ST 202 Lake City, FL 32055		JOHNSON, CHARNA NICOLE	\$74.83	\$74.83	\$74.83	08/03/2021	\$0.00
021200-010	1007 SE PUTNAM ST LAKE CITY, FL 32025	12966000	MOULTON, JOSHUA G	\$55.95	\$55.95	\$55.95	04/07/2021	\$0.00
021240-004	1030 SE BROCK GLN LAKE CITY, FL 32025	12964000	Cabrera, Joshua P	\$335.49	\$335.49	\$335.49	07/16/2021	\$0.00
021250-006	1020 SE BROCK GLN LAKE CITY, FL 32025	12963000	Brasfield, Donald J	\$423.29	\$423.29	\$423.29	03/16/2021	\$0.00
021260-003	1000 SE BROCK GLN LAKE CITY, FL 32025	12962000	Wall, Yankee M	\$480.68	\$480.68	\$480.68	01/19/2021	\$0.00
021470-003	429 SE CASTILLO TER LAKE CITY, FL 32025	13478000	Baker, Eric	\$1,982.94	\$1,982.94	\$1,982.94	10/12/2020	\$0.00
021480-010	417 SE CASTILLO TER LAKE CITY, FL 32025	13479000	Cribbs, Kyla	\$366.49	\$366.49	\$366.49	08/17/2021	\$0.00
022030-001	979 SE SAINT JOHNS ST Lake City, FL 32025	12933000	SCHMIDT, LESLIE C	\$128.97	\$128.97	\$128.97	12/14/2020	\$0.00
022050-007	949 SE REVA PL APT 201 Lake City, FL 32025		BLAIR, RENEE	\$502.37	\$502.37	\$502.37	11/13/2020	\$0.00
022380-001	613 NE LAKE DR LAKE CITY, FL 32055	13181000	GIBSON , WILLIE JR	\$214.50	\$214.50	\$214.50	03/01/2021	\$0.00
022390-014	605 NE LAKE DR LAKE CITY, FL 32055	13180000	Perry, Russell	\$364.84	\$364.84	\$364.84	01/15/2021	\$0.00



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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
022500-013	622 NE LAKE DR LAKE CITY, FL 32055	13171000	Santiago, Carmen M	\$502.26	\$502.26	\$502.26	10/29/2020	\$0.00
022980-001	341 N Marion AVE MM Lake City, FL 32055		RAYS PAWN SHOP	\$645.31	\$645.31	\$645.31	01/12/2021	\$0.00
023420-009	223 NE WASHINGTON ST LAKE CITY, FL 32055	12059001	Kelly, Quartesia Y	\$94.90	\$94.90	\$94.90	03/05/2021	\$0.00
023450-003	518 NE TAYLOR AVE LAKE CITY, FL 32055	12057000	JOHNSON, EVA J	\$39.04	\$39.04	\$39.04	11/09/2020	\$0.00
023490-001	322 NE ESCAMBIA ST LAKE CITY, FL 32055	12087000	ARCHIE, VALERIE	\$421.91	\$421.91	\$421.91	01/08/2021	\$0.00
023950-001	515 NE LEON ST LAKE CITY, FL 32055	11777000	REED, ANNIE M	\$72.01	\$72.01	\$72.01	01/05/2021	\$0.00
024370-012	648 NE CONGRESS AVE LAKE CITY, FL 32055	10880000	Harris, Derrick	\$465.72	\$465.72	\$465.72		\$0.00
024380-011	652 NE CONGRESS AVE LAKE CITY, FL 32055	10881000	Harris, Derrick	\$209.40	\$209.40	\$209.40	03/03/2021	\$0.00
024470-011	572 NE CONGRESS AVE LAKE CITY, FL 32055	11748000	WOODS, LAFONDRA M	\$869.08	\$869.08	\$869.08	12/16/2020	\$0.00
024580-008	553 NE FAIRVIEW ST LAKE CITY, FL 32055	10866000	Phillips, Santonia	\$232.81	\$232.81	\$232.81	04/27/2021	\$0.00
024590-019	604 NE COLORADO TER LAKE CITY, FL 32055	10861000	Harris, Derrick	\$32.89	\$32.89	\$32.89		\$0.00
024590-021	604 NE COLORADO TER LAKE CITY, FL 32055	10861000	Clark, Roshunya S	\$15.57	\$15.57	\$15.57		\$0.00
024890-006	345 NE CHAMBERS CT LAKE CITY, FL 32055	12919000	Rice, Jessica Lynn	\$36.58	\$36.58	\$36.58	05/28/2021	\$0.00
025430-004	1079 SE PEARCE LN LAKE CITY, FL 32025	13524000	Turner, Jessica Ausgood	\$78.49	\$78.49	\$78.49	07/09/2021	\$0.00
025510-010	537 SE WALDRON TER LAKE CITY, FL 32025	13522000	Herring, Johnny	\$768.07	\$768.07	\$768.07	11/17/2020	\$0.00
025510-011	537 SE WALDRON TER LAKE CITY, FL 32025	13522000	JERNIGAN, WILLIE J	\$209.38	\$209.38	\$209.38	09/17/2021	\$0.00
025770-013	414 SE LOMOND AVE LAKE CITY, FL 32025	06631000	SMITH, BONNIE H	\$69.51	\$69.51	\$69.51	05/31/2021	\$0.00
025840-003	478 SE LOMOND AVE MM Lake City, FL 32025		Baker, Danielle	\$286.19	\$286.19	\$286.19	08/26/2021	\$0.00

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# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
026300-012	473 SW HAZEL WAY Lake City, FL 32025		WOOD, BARBARA	\$87.54	\$87.54	\$87.54	11/04/2020	\$0.00
026930-004	749 SE MARGARET DR LAKE CITY, FL 32025	06869002	Calabrese, Nicole	\$170.62	\$170.62	\$170.62	03/24/2021	\$0.00
026930-005	749 SE MARGARET DR LAKE CITY, FL 32025	06869002	Kleber, Shannon	\$50.31	\$50.31	\$50.31	07/28/2021	\$0.00
027830-007	1259 NW KLONDIKE GLN Lake City, FL 32055		Burch, Darian	\$565.85	\$565.85	\$565.85	12/04/2020	\$0.00
027830-008	1259 NW KLONDIKE GLN Lake City, FL 32055		Durden , Keisha	\$26.12	\$26.12	\$26.12	04/21/2021	\$0.00
027930-015	1246 NW ALASKA GLN Lake City, FL 32055		Hughes, Meashack	\$858.55	\$858.55	\$858.55	12/08/2020	\$0.00
028310-007	622 NW PALM DR LAKE CITY, FL 32055	05992000	Phillips, Christina M	\$169.46	\$169.46	\$169.46	05/27/2021	\$0.00
028460-004	764 NW PALM DR LAKE CITY, FL 32055	05999000	Boyd, Aaliyah	\$827.31	\$827.31	\$827.31	06/11/2021	\$0.00
028530-001	837 NW PALM DR LAKE CITY, FL 32055	06030000	ABDON, EDWARD	\$210.78	\$210.78	\$210.78	04/26/2021	\$0.00
028830-005	1234 NW LABONTE LN LAKE CITY, FL 32055	05867006	TOOLE, ANGELA M	\$185.61	\$185.61	\$185.61	11/02/2020	\$0.00
028830-006	1234 NW LABONTE LN LAKE CITY, FL 32055	05867006	JACKSON, SIDNEY D	\$14.17	\$14.17	\$14.17	03/10/2021	\$0.00
029180-001	944 NW LOWLAND TER LAKE CITY, FL 32055	05908000	HAMMERS, JAMES R	\$523.97	\$523.97	\$523.97	02/03/2021	\$0.00
029460-002	988 NW HIGHLANDS LOOP LAKE CITY, FL 32055	05913000	BROWN, DARCY L	\$1,453.49	\$1,453.49	\$1,453.49	04/27/2021	\$0.00
029670-008	706 NW RIDGEWOOD AVE LAKE CITY, FL 32055	06152000	Benson, Thomas	\$129.26	\$129.26	\$129.26	12/09/2020	\$0.00
029720-005	614 NW RIDGEWOOD AVE LAKE CITY, FL 32055	06156000	Dandy, Michelle	\$325.69	\$325.69	\$325.69	10/23/2020	\$0.00
031180-006	140 SE TIM ST LAKE CITY, FL 32025	06750000	Martinez, Vanessa L	\$27.26	\$27.26	\$27.26	06/23/2021	\$0.00
031590-006	184 SE BEECH ST LAKE CITY, FL 32025	07183000	GIVENS, JOE	\$140.06	\$140.06	\$140.06	11/09/2020	\$0.00
031590-007	184 SE BEECH ST LAKE CITY, FL 32025	07183000	FERGUSON, CLARA L	\$43.58	\$43.58	\$43.58	07/23/2021	\$0.00

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# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
031640-006	176 SE DEKLE WAY LAKE CITY, FL 32025	07072000	PERRY, WILLIAM G	\$5.36	\$5.36	\$5.36		\$0.00
031760-004	414 SE DEFENDER DR LAKE CITY, FL 32025	07194000	Tolbert, Ricky	\$65.00	\$65.00	\$65.00	08/11/2021	\$0.00
031800-003	486 SE DEFENDER DR LAKE CITY, FL 32025	07198000	GRIFFIS, TERRY B	\$204.45	\$204.45	\$204.45	07/31/2020	\$0.00
033030-005	385 SE TRIBBLE ST LAKE CITY, FL 32025	06996001	Lee, Lawrence A	\$39.89	\$39.89	\$39.89	01/04/2021	\$0.00
033350-003	171 SE ARAPAHOE LN LAKE CITY, FL 32025	07502000	Eddings, Rachel S	\$23.66	\$23.66	\$23.66	02/18/2021	\$0.00
033600-003	701 SE LLEWELLYN AVE LAKE CITY, FL 32025	07550000	Feeny, Kaitlyn N	\$95.62	\$95.62	\$95.62	10/21/2020	\$0.00
034540-007	148 NE JAMES AVE LAKE CITY, FL 32055	06522000	Lowery, Gregory A	\$28.13	\$28.13	\$28.13	03/29/2021	\$0.00
034550-009	160 NE JAMES AVE LAKE CITY, FL 32055	06519000	Swopshire, Willie	\$158.59	\$158.59	\$158.59	09/30/2021	\$0.00
034590-007	566 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06514000	Popke, Caroline J	\$676.97	\$676.97	\$676.97	11/12/2020	\$0.00
034900-011	256 SE LOMOND AVE APT 102 Lake City, FL 32025		JOHNSON, DANIELLE V	\$221.08	\$221.08	\$221.08	10/01/2020	\$0.00
035280-001	225 NE ROSE TER LAKE CITY, FL 32055	05812000	SINGLETON, ANNIE M	\$17.31	\$17.31	\$17.31	01/15/2021	\$0.00
035620-007	138 NE ALPHA TER LOT 15 Lake City, FL 32055	05762000	EDWARDS, MARKINA K	\$35.21	\$35.21	\$35.21	01/19/2021	\$0.00
035840-001	126 NE CURT CT LAKE CITY, FL 32055	05782000	BROCK, COLEMAN	\$343.01	\$343.01	\$343.01	11/13/2020	\$0.00
036030-001	1823 E DUVAL ST Lake City, FL 32055		TOM, GEORGE C	\$189.08	\$189.08	\$189.08	08/15/2020	\$0.00
036860-001	131 NE VICEROY GLN LAKE CITY, FL 32055	07025002	KELSEY, IDELLA	\$290.00	\$290.00	\$290.00	07/23/2019	\$0.00
037130-009	165 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06465000	Coppess, Joshua R	\$145.42	\$145.42	\$145.42	08/03/2021	\$0.00
037190-007	247 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06370000	Griffin, Alphonso	\$245.18	\$245.18	\$245.18	11/09/2020	\$0.00
037190-008	247 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06370000	Lane, Bobbi Jo	\$11.97	\$11.97	\$11.97	03/01/2021	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
037250-005	433 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06310000	HARRIS, VELMA J	\$29.03	\$29.03	\$29.03	03/19/2021	\$0.00
037580-003	254 SE BECKY TER Lake City, FL 32025		HARDING, M. R.	\$108.16	\$108.16	\$108.16	02/18/2021	\$0.00
038230-006	760 NW FLORIDA AVE LAKE CITY, FL 32055	11375001	Watkins, Sharon	\$710.16	\$710.16	\$710.16	01/22/2021	\$0.00
038250-005	778 NW FLORIDA AVE LAKE CITY, FL 32055	11374010	CURRY, ALFONSO L	\$916.12	\$916.12	\$916.12	10/22/2020	\$0.00
038300-001	409 NW JEFFERSON ST LAKE CITY, FL 32055	11373000	PIERCE, FLORENCE L	\$272.89	\$272.89	\$272.89	12/21/2020	\$0.00
038380-010	715 NW DIXIE AVE LAKE CITY, FL 32055	11335000	Dunham, Patricia	\$208.19	\$208.19	\$208.19	10/07/2020	\$0.00
038790-004	705 NW TEXAS AVE LAKE CITY, FL 32055	11355001	Smith, Michelle	\$1,106.83	\$1,106.83	\$1,106.83	12/02/2020	\$0.00
039530-005	548 N Marion AVE LAKE CITY, FL 32055	12004000	KINGDOM TAX	\$551.27	\$551.27	\$551.27	09/13/2021	\$0.00
039920-004	447 NW HAMILTON ST LAKE CITY, FL 32055	12271000	BELL, CELENA D	\$405.11	\$405.11	\$405.11	01/19/2021	\$0.00
040110-007	441 NW HILLSBORO ST LAKE CITY, FL 32055	12209000	Juergens, Kayla A	\$78.59	\$78.59	\$78.59	07/26/2021	\$0.00
040260-006	452 NW DESOTO ST Lake City, FL 32055		Krueger, Sean T	\$615.18	\$615.18	\$615.18	12/17/2020	\$0.00
040260-007	452 NW DESOTO ST Lake City, FL 32055		McRae, Edith	\$202.12	\$202.12	\$202.12	02/03/2021	\$0.00
040440-007	154 N Marion AVE LAKE CITY, FL 32055	12687000	North Florida's Natural Care LLC	\$291.97	\$291.97	\$291.97	01/11/2021	\$0.00
040850-014	1042 SW MCFARLANE AVE APT 101 Lake City, FL 32025		Mullins, Travis D	\$234.58	\$234.58	\$234.58	09/23/2021	\$0.00
040960-001	840 SW GRANDVIEW ST LAKE CITY, FL 32025	08001002	RADKE, L F	\$235.58	\$235.58	\$235.58	11/03/2020	\$0.00
040980-012	1164 SW MCFARLANE AVE LAKE CITY, FL 32025	08000001	Goudy, William R	\$377.34	\$377.34	\$377.34	03/17/2021	\$0.00
041900-010	1077 SW MCFARLANE AVE APT 102 Lake City, FL 32025		Corbin, Hailee M	\$211.13	\$211.13	\$211.13	03/10/2021	\$0.00
042000-007	487 SW MCFARLANE AVE LAKE CITY, FL 32025	13944000	BARR, PERRY D	\$147.14	\$147.14	\$147.14	07/02/2021	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
042110-005	763 SW POPLAR LN LAKE CITY, FL 32025	12580000	GRIFFIN, CINDY	\$341.35	\$341.35	\$341.35	08/18/2021	\$0.00
042550-003	817 SW LAUREL LN LAKE CITY, FL 32025	12511000	Kohn, Kurtis D	\$468.04	\$468.04	\$468.04	01/25/2021	\$0.00
043160-001	158 SW KNOX ST LAKE CITY, FL 32025	12816000	SPIVEY, JERRY	\$44.08	\$44.08	\$44.08	01/04/2021	\$0.00
043250-003	396 SW ALACHUA AVE LAKE CITY, FL 32025	13840001	Martin, Timothy	\$51.74	\$51.74	\$51.74	08/02/2021	\$0.00
043340-005	362 SW COLUMBIA AVE LAKE CITY, FL 32025	13829000	CRIDER, CLAUDIUS S	\$6.15	\$6.15	\$6.15	04/23/2021	\$0.00
043890-007	304 SW MILLER TER LAKE CITY, FL 32025	12473000	Haake, Mindy	\$270.34	\$270.34	\$270.34	01/05/2021	\$0.00
044360-008	765 SW VALLEY WAY LAKE CITY, FL 32025	07874000	Martin, Whitney	\$1,100.89	\$1,100.89	\$1,100.89	10/06/2020	\$0.00
044820-001	867 SW EL PRADO AVE LAKE CITY, FL 32025	14023000	HARRISS, MOLLY	\$43.89	\$43.89	\$43.89	12/18/2020	\$0.00
045580-003	998 S Marion AVE LAKE CITY, FL 32025	14242002	APPELL, CANDANCE	\$208.81	\$208.81	\$208.81	09/01/2021	\$0.00
045830-002	1068 S Marion AVE LAKE CITY, FL 32025	07622000	Parrish, Christina L	\$120.31	\$120.31	\$120.31	06/04/2021	\$0.00
045840-002	1118 S Marion AVE LAKE CITY, FL 32025	07620000	Rogers, Everett (Arky) W	\$506.68	\$506.68	\$506.68	11/17/2020	\$0.00
045930-003	358 SE EVERGREEN DR LAKE CITY, FL 32025	07768000	Henry, Tyla	\$211.41	\$211.41	\$211.41	06/22/2021	\$0.00
046860-009	161 SW CRESCENT ST APT 102 Lake City, FL 32025		Murphy, Jennifer	\$81.31	\$81.31	\$81.31	04/07/2021	\$0.00
047270-004	2355 S Marion AVE LAKE CITY, FL 32025	08214000	Whitman, Melissa L	\$4.30	\$4.30	\$4.30	04/08/2021	\$0.00
047560-011	2584 S Marion AVE APT 102 Lake City, FL 32025		Carpenter, James L	\$212.49	\$212.49	\$212.49	11/13/2020	\$0.00
047570-013	2600 S Marion AVE APT 101 Lake City, FL 32025		Taylor, Lasha	\$312.13	\$312.13	\$312.13	10/02/2020	\$0.00
047660-010	283 SW DAVACA GLN APT 102 Lake City, FL 32025		Corpening, Latoshia	\$40.95	\$40.95	\$40.95	07/08/2021	\$0.00
047670-007	283 SW DAVACA GLN APT 101 Lake City, FL 32025		Kelly, Alexandria	\$45.05	\$45.05	\$45.05	07/02/2021	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
047710-008	255 SW DAVACA GLN APT 101 Lake City, FL 32025		SANDERS SR, ROBERT L	\$58.86	\$58.86	\$58.86	10/21/2020	\$0.00
047720-011	239 SW DAVACA GLN APT 102 Lake City, FL 32025		Curry, Sean R	\$27.54	\$27.54	\$27.54	05/07/2021	\$0.00
048590-004	378 SE LAKE FOREST PL APT 103 Lake City, FL 32025		JACKSON, MAURICE L	\$556.48	\$556.48	\$556.48	07/21/2020	\$0.00
048630-004	812 SE CHURCH AVE APT 102 Lake City, FL 32025		Crusaw, Trecia	\$44.16	\$44.16	\$44.16	08/09/2021	\$0.00
049170-011	588 SE ERMINE AVE LAKE CITY, FL 32025	13642000	YERKE, MICHAEL L	\$590.87	\$590.87	\$590.87	07/12/2021	\$0.00
049190-006	715 SE HUGO LN LAKE CITY, FL 32025	13640000	Dobbs , Travis D	\$58.56	\$58.56	\$58.56	05/17/2021	\$0.00
049200-007	674 SE HUGO LN LAKE CITY, FL 32025	13646000	Starling, Theresa M	\$863.21	\$863.21	\$863.21	02/05/2021	\$0.00
049230-003	636 SE HUGO LN LAKE CITY, FL 32025	13650000	Whitehead, Heather M	\$611.70	\$611.70	\$611.70	12/30/2020	\$0.00
049610-013	440 SE CAMP ST LAKE CITY, FL 32025	13718000	McKeithen, Kaley M	\$34.42	\$34.42	\$34.42	10/05/2020	\$0.00
049750-006	441 SE PAXTON PL APT 101 Lake City, FL 32025		MILES, HANNAH L	\$620.73	\$620.73	\$620.73	08/31/2021	\$0.00
049970-006	246 SE CAMP ST APT 102 Lake City, FL 32025		TYNES JR, ALPHONSO	\$120.93	\$120.93	\$120.93	09/08/2021	\$0.00
050740-016	668 SE NASSAU ST LAKE CITY, FL 32025	13339000	CONTRERAS, CHRYSTIAN	\$367.60	\$367.60	\$367.60	04/29/2021	\$0.00
051450-005	184 NE BRADLEY TER LAKE CITY, FL 32055	12902000	SIMMONS, REGINA M	\$34.02	\$34.02	\$34.02	01/05/2021	\$0.00
051710-006	320 NE BRADLEY TER Lake City, FL 32055		LEE, ANTONIO J	\$56.65	\$56.65	\$56.65	12/04/2020	\$0.00
051740-006	342 NE ANDERSON TER LAKE CITY, FL 32055	12919001	Stripling, Jennifer H	\$1,534.86	\$1,534.86	\$1,534.86	01/14/2021	\$0.00
051760-004	316 NE ANDERSON TER LAKE CITY, FL 32055	12918000	TURNER, RAYMOND	\$676.44	\$676.44	\$676.44	12/16/2020	\$0.00
051800-014	883 NE MAPLE LN Lake City, FL 32055		SHAFFER, MARK C	\$1,280.40	\$1,280.40	\$1,280.40	04/20/2020	\$0.00
051910-008	205 NE ANDERSON TER LAKE CITY, FL 32055	12903000	Cruz, Veronica	\$1,454.56	\$1,454.56	\$1,454.56	12/16/2020	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
051910-009	205 NE ANDERSON TER LAKE CITY, FL 32055	12903000	Hernandez, Karen	\$42.08	\$42.08	\$42.08	08/05/2021	\$0.00
052420-008	683 NE BROADWAY AVE LAKE CITY, FL 32055	10790000	Berry, Deborah	\$1,141.75	\$1,141.75	\$1,141.75	12/30/2020	\$0.00
053540-006	834 NE PATTERSON AVE LAKE CITY, FL 32055	10681000	Lawrence, Christopher	\$450.10	\$450.10	\$450.10	06/09/2021	\$0.00
054310-003	575 NW GWEN LAKE AVE LAKE CITY, FL 32055	06017000	Webb, Jaron	\$422.70	\$422.70	\$422.70	02/23/2021	\$0.00
054390-006	452 NW SHELBY TER LAKE CITY, FL 32055	06009000	Moore, Chad A	\$341.65	\$341.65	\$341.65	12/14/2020	\$0.00
054570-013	206 NW GWEN LAKE AVE APT 201 Lake City, FL 32055		SHEDRON, MATTHEW R	\$416.51	\$416.51	\$416.51	06/22/2021	\$0.00
054570-014	206 NW GWEN LAKE AVE APT 201 Lake City, FL 32055		Diaz, Jaqueline	\$39.10	\$39.10	\$39.10	08/16/2021	\$0.00
054830-003	276 NW BURK AVE LAKE CITY, FL 32055	06072000	Delaney, Sharon	\$395.13	\$395.13	\$395.13	06/16/2021	\$0.00
055260-009	495 SE MONTROSE AVE Lake City, FL 32025		VUNK, PATRICIA	\$55.27	\$55.27	\$55.27	07/01/2021	\$0.00
055460-006	257 SE COLBURN AVE APT 103 Lake City, FL 32025		Reed, Beverly Sharon	\$71.02	\$71.02	\$71.02	05/13/2021	\$0.00
055470-004	257 SE COLBURN AVE APT 102 Lake City, FL 32025		RICKIE, PAUL R	\$122.05	\$122.05	\$122.05	08/24/2021	\$0.00
055530-004	227 SE COLBURN AVE APT 101 Lake City, FL 32025		LINTON, OLETHA M	\$319.92	\$319.92	\$319.92	09/03/2020	\$0.00
055560-005	1252 E DUVAL ST Lake City, FL 32055		ZAGA BUSINESS CENTER	\$52.18	\$52.18	\$52.18	03/05/2021	\$0.00
055570-004	1270 E DUVAL ST Lake City, FL 32055		Royal Dragon	\$17.20	\$17.20	\$17.20	03/05/2021	\$0.00
055780-003	128 SE ELOISE AVE LAKE CITY, FL 32025	06399000	YEATON, JOANNE R	\$51.76	\$51.76	\$51.76	04/17/2020	\$0.00
056110-001	525 NE DOUBLE RUN RD LAKE CITY, FL 32055	05398000	HAMPTON, RAY	\$336.50	\$336.50	\$336.50	11/13/2020	\$0.00
056310-003	313 NE SUNNYBROOK ST LAKE CITY, FL 32055	05208000	CREAMER, GREGORY LOGAN	\$124.14	\$124.14	\$124.14	01/07/2021	\$0.00
056680-012	143 NE HOWARD ST LAKE CITY, FL 32055	05269001	BALL, ARTAVAE S	\$710.27	\$710.27	\$710.27		\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
057350-003	2120 N US HWY 441 LAKE CITY, FL 32055		Heath, Joel	\$310.98	\$310.98	\$310.98	12/09/2020	\$0.00
057450-002	168 NW QUINTEN ST LAKE CITY, FL 32055	05416000	Thompson, Jim	\$318.93	\$318.93	\$318.93	11/02/2020	\$0.00
057600-007	213 NW GUERDON ST LAKE CITY, FL 32055	05475000	WILSON, BEVERLY L	\$88.80	\$88.80	\$88.80	02/03/2021	\$0.00
058370-001	1795 SW MCFARLANE AVE LAKE CITY, FL 32025	08073000	CARSWELL, JERRY	\$13.33	\$13.33	\$13.33	05/13/2021	\$0.00
058730-002	188 SW ACE LN LAKE CITY, FL 32025	08120047	Kemmett, Christopher	\$1,376.62	\$1,376.62	\$1,376.62	12/16/2020	\$0.00
058850-011	1404 S Marion AVE APT 203 Lake City, FL 32025		Reese, Martha Janice	\$148.29	\$148.29	\$148.29	04/21/2021	\$0.00
058940-013	1448 S Marion AVE APT 204 Lake City, FL 32025		Williams, Kenneth	\$663.94	\$663.94	\$663.94	08/10/2021	\$0.00
058960-012	1448 S Marion AVE APT 103 Lake City, FL 32025		Lewis, Chekita T	\$318.74	\$318.74	\$318.74	09/13/2021	\$0.00
059000-017	1448 S Marion AVE APT 201 Lake City, FL 32025		Mitchem, Regan J	\$139.43	\$139.43	\$139.43	07/08/2021	\$0.00
059010-009	1448 S Marion AVE APT 101 Lake City, FL 32025		Khan, Mohammad	\$585.30	\$585.30	\$585.30	11/09/2020	\$0.00
059060-010	1428 S Marion AVE APT 204 Lake City, FL 32025		Stone, Amanda	\$12.19	\$12.19	\$12.19	10/01/2020	\$0.00
059140-010	1428 S Marion AVE APT 201 Lake City, FL 32025		ARCE, MICHAEL	\$21.05	\$21.05	\$21.05	02/02/2021	\$0.00
059400-005	753 SW BRANDYWINE DR APT 102 Lake City, FL 32025		Watson, Nettie R	\$156.99	\$156.99	\$156.99	02/10/2021	\$0.00
059520-011	695 SW BRANDYWINE DR APT 102 Lake City, FL 32025		Bronner, Areakia	\$55.57	\$55.57	\$55.57	07/20/2021	\$0.00
059610-010	636 SW BRANDYWINE DR APT 103 Lake City, FL 32025	02670002	Fleming, Sha'Ron	\$233.78	\$233.78	\$233.78	03/04/2021	\$0.00
059640-007	639 SW BRANDYWINE DR APT 105 Lake City, FL 32025		POLLARD, MARY A	\$76.57	\$76.57	\$76.57	11/30/2020	\$0.00
059740-005	584 SW BRANDYWINE DR APT 103 Lake City, FL 32025		Burkett, Tina L	\$296.57	\$296.57	\$296.57	03/04/2021	\$0.00
059770-002	584 SW BRANDYWINE DR APT 106 Lake City, FL 32025		ADAMS, CAROLYN A	\$95.29	\$95.29	\$95.29	12/10/2020	\$0.00



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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
059830-012	563 SW BRANDYWINE DR APT 106 Lake City, FL 32025		HAM, KAREN D	\$252.92	\$252.92	\$252.92	01/25/2021	\$0.00
059880-009	563 SW BRANDYWINE DR APT 101 Lake City, FL 32025		Thomas, Stephen K	\$671.49	\$671.49	\$671.49	03/23/2021	\$0.00
059910-007	549 SW BRANDYWINE DR APT 103 Lake City, FL 32025		Robinson, Kalayah	\$220.10	\$220.10	\$220.10	12/29/2020	\$0.00
060160-005	1048 SW ROSSBOROUGH CT APT 102 Lake City, FL 32025		Dowling, Christopher D	\$570.32	\$570.32	\$570.32	01/15/2021	\$0.00
060350-003	1857 SW LESLIE GLN Lake City, FL 32025		HENDERSON, MICHAEL E	\$49.54	\$49.54	\$49.54	04/05/2021	\$0.00
061190-012	1335 SW ZESTY CIR APT 105 Lake City, FL 32025		MCNEIL, BEATRICE LASHONNE	\$198.81	\$198.81	\$198.81	02/01/2021	\$0.00
061440-012	525 NW SAGO GLN APT 101 Lake City, FL 32055	11602001	BOYCE, JANELLE I	\$243.38	\$243.38	\$243.38	02/08/2021	\$0.00
061550-006	598 NW SAGO GLN APT 101 Lake City, FL 32055	11602001	TYSON, MICHELLE A	\$91.24	\$91.24	\$91.24	12/29/2020	\$0.00
061660-003	1393 SW HAYGOOD LOOP APT 105 Lake City, FL 32025		Kilby, Tersie	\$36.55	\$36.55	\$36.55	12/17/2020	\$0.00
061880-004	1412 SW HAYGOOD LOOP APT 101 Lake City, FL 32025		YORK, WILLIAM	\$349.55	\$349.55	\$349.55	10/29/2021	\$0.00
061920-003	1360 SW HAYGOOD LOOP APT 103 Lake City, FL 32025		RARY, JIMMY R	\$212.33	\$212.33	\$212.33	01/07/2021	\$0.00
061950-002	123 NW CLUBVIEW CIR LAKE CITY, FL 32055	02309033	Hamm, Joshua A	\$107.34	\$107.34	\$107.34	07/19/2021	\$0.00
062310-005	216 NW MALLARD PL LAKE CITY, FL 32055	02308132	GARNER, ERIN L	\$70.87	\$70.87	\$70.87	08/03/2021	\$0.00
063390-005	545 NW CLUBVIEW CIR LAKE CITY, FL 32055	02346053	Koenig, Heike	\$184.47	\$184.47	\$184.47	10/12/2020	\$0.00
063390-006	545 NW CLUBVIEW CIR LAKE CITY, FL 32055	02346053	Montgomery, James JR	\$377.12	\$377.12	\$377.12	05/13/2021	\$0.00
063590-001	810 NW CLUBVIEW CIR Lake City, FL 32055		SHAW, JENNIFER	\$147.99	\$147.99	\$147.99	12/21/2020	\$0.00
063630-011	613 SE CHURCH AVE APT 102 Lake City, FL 32025		Melendez, Roxanne	\$189.40	\$189.40	\$189.40	04/29/2021	\$0.00

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# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
063760-011	232 SE LOMOND AVE APT 103 Lake City, FL 32025		Allen, Tyler J	\$559.07	\$559.07	\$559.07	10/13/2020	\$0.00
063790-003	1029 SW ROSSBOROUGH CT APT 101 Lake City, FL 32025	08020108	Sammons, Jonseth	\$52.06	\$52.06	\$52.06	08/03/2021	\$0.00
064260-001	233 SE COUNTRY CLUB RD Lake City, FL 32025		PURVIS, JAMES	\$32.32	\$32.32	\$32.32	06/03/2021	\$0.00
064910-010	423 SE LOMOND AVE LAKE CITY, FL 32025	06640000	Dube, Robert	\$332.88	\$332.88	\$332.88	12/23/2020	\$0.00
064910-011	423 SE LOMOND AVE LAKE CITY, FL 32025	06640000	Hassell, Janie	\$50.36	\$50.36	\$50.36	05/14/2021	\$0.00
065090-009	3775 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Ohmer, Mistie	\$59.29	\$59.29	\$59.29	12/22/2020	\$0.00
065420-002	254 SE CRAIG AVE LAKE CITY, FL 32025	06840000	SHERWOOD, JASON J	\$95.74	\$95.74	\$95.74	11/30/2020	\$0.00
065430-011	1061 SW MCFARLANE AVE APT 101 Lake City, FL 32025		Owens, Johnathan	\$676.36	\$676.36	\$676.36	12/16/2020	\$0.00
065680-001	173 NE ESCAMBIA ST LAKE CITY, FL 32055	12047000	DAVIS, BLANE	\$580.76	\$580.76	\$580.76	03/01/2021	\$0.00
065730-013	1442 NW WAYNE PL APT 102 Lake City, FL 32055		BREWER, JOHNNY L JR	\$7.56	\$7.56	\$7.56	08/05/2021	\$0.00
066090-006	836 SE MONROE ST LAKE CITY, FL 32025	13051000	MCINTYRE, TERESA	\$425.37	\$425.37	\$425.37	01/22/2021	\$0.00
066180-007	1442 NW WAYNE PL APT 202 Lake City, FL 32055		WARREN, ROSEMARY C	\$212.36	\$212.36	\$212.36	10/23/2020	\$0.00
066330-009	582 NE LEON ST Lake City, FL 32055		Brown, Willie	\$23.35	\$23.35	\$23.35	01/04/2021	\$0.00
066720-007	1705 SW IRONWOOD DR LAKE CITY, FL 32025	02664115	Bahr, Shuwei	\$74.67	\$74.67	\$74.67		\$0.00
067150-002	2057 SW MAIN BLVD 3 Lake City, FL 32025		1ST HAITIAN AMERICAN BAPTIST	\$93.31	\$93.31	\$93.31	05/10/2021	\$0.00
067410-004	1880 SW JUDY GLN LAKE CITY, FL 32025	02710029	Gomez, Laurisa M	\$340.45	\$340.45	\$340.45	10/01/2020	\$0.00
067480-008	1750 SW JUDY GLN LAKE CITY, FL 32025	02710022	PETERSON, SANDRA	\$133.22	\$133.22	\$133.22		\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
067680-011	3724 NW HUNTSBORO ST APT 102 Lake City, FL 32055		Brown, Jermaine O	\$233.36	\$233.36	\$233.36	12/02/2020	\$0.00
067730-010	3720 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Jackson, Treena M	\$840.22	\$840.22	\$840.22	11/20/2020	\$0.00
068220-006	707 NW DIXIE AVE LAKE CITY, FL 32055	11329000	Jackson, Frank D	\$299.85	\$299.85	\$299.85	06/30/2021	\$0.00
069060-010	366 SW PONCE DE LEON AVE APT 101 Lake City, FL 32025		McAdams, Stormi	\$37.20	\$37.20	\$37.20	06/16/2021	\$0.00
069260-005	3708 NW HUNTSBORO ST APT 101 Lake City, FL 32055		GARTRELL, MICHAEL A	\$261.10	\$261.10	\$261.10	07/12/2021	\$0.00
069450-016	854 N Marion AVE LAKE CITY, FL 32055	11473000	Broomfield, Curtis L	\$1,033.64	\$1,033.64	\$1,033.64	12/30/2020	\$0.00
069820-013	1274 NW YUKON GLN Lake City, FL 32055		DONALD, CARMELA	\$1,076.28	\$1,076.28	\$1,076.28	10/30/2020	\$0.00
069850-018	1252 NW YUKON GLN Lake City, FL 32055		Rubio Martinez, Gilberto	\$51.44	\$51.44	\$51.44	01/21/2021	\$0.00
069880-001	704 NW LONG ST LAKE CITY, FL 32055	11424000	PEARCE, JACK W	\$75.70	\$75.70	\$75.70	03/02/2021	\$0.00
070100-007	705 SE MONROE ST Lake City, FL 32025	13361000	West, Kyle G	\$1,326.98	\$1,326.98	\$1,326.98	04/20/2021	\$0.00
071550-013	262 NW JOHNSON ST Lake City, FL 32055		Rentsch, Diana	\$365.92	\$365.92	\$365.92	04/15/2021	\$0.00
071550-014	262 NW JOHNSON ST Lake City, FL 32055		Christensen, Peter	\$57.09	\$57.09	\$57.09	05/10/2021	\$0.00
072420-007	3682 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Correa Hernandez, Hector	\$372.09	\$372.09	\$372.09	03/03/2021	\$0.00
072470-014	385 NE MARTIN LUTHER KING ST APT 102 Lake City, FL 32055		Means, Jerry	\$98.14	\$98.14	\$98.14	08/17/2021	\$0.00
072810-003	311 SE MARSH TER Lake City, FL 32025	13401000	BRUTON, SHALONDA	\$223.59	\$223.59	\$223.59	08/31/2021	\$0.00
073300-011	254 NE MEEKS ST Lake City, FL 32055		Bradley, Tanisha	\$652.17	\$652.17	\$652.17	03/15/2022	\$0.00
074640-002	945 NW EARLY ST Lake City, FL 32055		JOHNSON, CIARRO	\$631.56	\$631.56	\$631.56	09/23/2021	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
074860-011	996 SE PUTNAM ST APT 102 Lake City, FL 32025		Fletcher, Lakrisha M	\$320.06	\$320.06	\$320.06	01/20/2021	\$0.00
074880-010	996 SE PUTNAM ST APT 104 Lake City, FL 32025		SPENCE, ANDREA N	\$955.58	\$955.58	\$955.58	11/20/2020	\$0.00
075130-005	910 SW SISTERS WELCOME RD SUITE 100 Lake City, FL 32025		R&B AUTOMATION	\$175.08	\$175.08	\$175.08	02/25/2021	\$0.00
076840-001	165 NE FRYER ST LAKE CITY, FL 32055	05712001	PATTERSON, MAZELL	\$1,048.65	\$1,048.65	\$1,048.65	03/03/2021	\$0.00
076990-005	583 NW HARPER PL LAKE CITY, FL 32055	11516003	TURNER, TEAKTHA J	\$324.47	\$324.47	\$324.47	03/01/2021	\$0.00
077320-002	3723 NW HUNTSBORO ST APT 102 Lake City, FL 32055		KENNEDY, NATASHIE L	\$155.10	\$155.10	\$155.10	06/06/2021	\$0.00
078150-004	208 SE CRAIG AVE LAKE CITY, FL 32025	06536000	Tumblin, Mya	\$131.73	\$131.73	\$131.73	07/14/2021	\$0.00
078740-001	155 NE FRONIE ST LAKE CITY, FL 32055	11209103	TURNER, ARETHA	\$2,394.15	\$2,394.15	\$2,394.15	11/03/2020	\$0.00
079340-004	3718 NW ARCHER ST APT 101 Lake City, FL 32055	02463129	TOMLIN, LAMESHA M	\$96.24	\$96.24	\$96.24	08/03/2021	\$0.00
079810-005	491 NE BUDDY AVE LAKE CITY, FL 32055	05817000	JOSEPH, KALA D	\$120.58	\$120.58	\$120.58	07/06/2021	\$0.00
080060-003	173 SW WHITETAIL CIR LAKE CITY, FL 32024	02732505	BYRNE, TONYA	\$22.37	\$22.37	\$22.37	05/12/2021	\$0.00
080160-004	206 SW WHITETAIL CIR LAKE CITY, FL 32024	02732515	Welsh, Randall J	\$30.43	\$30.43	\$30.43	10/04/2021	\$0.00
081010-014	2344 N US HWY 441 LAKE CITY, FL 32055	04964005	Gaskins, Skylar	\$157.61	\$157.61	\$157.61	07/12/2021	\$0.00
081390-008	1496 SW IRONWOOD DR LAKE CITY, FL 32025	02664142	Peek, Olivia D	\$190.72	\$190.72	\$190.72	06/07/2021	\$0.00
081460-010	333 NE BICKEL DR LAKE CITY, FL 32055	05320001	Claridy, Dalondra L	\$76.26	\$76.26	\$76.26	10/27/2020	\$0.00
082120-002	156 SW DOE GLN LAKE CITY, FL 32024	02732539	Gunter, Laura	\$90.12	\$90.12	\$90.12	02/17/2021	\$0.00
082190-002	1778 N US HWY 441 LAKE CITY, FL 32055		CREAMER, JEFFERY	\$419.93	\$419.93	\$419.93	02/19/2021	\$0.00
082600-002	1038 NE ABERDEEN AVE LAKE CITY, FL 32055	11076000	WILLIAMS, GLENN M JR	\$125.50	\$125.50	\$125.50	10/28/2020	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
082950-002	947 SW THORNWOOD CIR APT 104 Lake City, FL 32025		DIAZ, OLGA	\$134.14	\$134.14	\$134.14	05/11/2021	\$0.00
083290-008	986 NW EARLY ST LAKE CITY, FL 32055	11663000	BURCH, DARREN E	\$107.49	\$107.49	\$107.49	05/05/2021	\$0.00
083420-011	3025 SW WINDSONG CIR APT 101 Lake City, FL 32025		BRANDON, SCOTT A	\$6.50	\$6.50	\$6.50	08/06/2021	\$0.00
083510-008	2990 SW WINDSONG CIR APT 101 Lake City, FL 32025		Yingling, Kimberly	\$264.39	\$264.39	\$264.39	09/24/2021	\$0.00
083570-009	2680 SW WINDSONG CIR APT 107 Lake City, FL 32025		SPT WAH WINDSONG APARTMENTS I LLC	\$12.42	\$12.42	\$12.42	06/29/2021	\$0.00
083790-017	2720 SW WINDSONG CIR APT 206 Lake City, FL 32025		Joseph, Kahlil	\$316.68	\$316.68	\$316.68	01/14/2021	\$0.00
084070-003	2830 SW WINDSONG CIR APT 104 Lake City, FL 32025		PINNER, JAMES R.	\$167.89	\$167.89	\$167.89	12/22/2020	\$0.00
084150-014	2830 SW WINDSONG CIR APT 204 Lake City, FL 32025		McKnight, Elisabeth D	\$225.03	\$225.03	\$225.03	03/12/2021	\$0.00
084200-009	2830 SW WINDSONG CIR APT 303 Lake City, FL 32025		BEVEL, TAHAIRA B	\$412.53	\$412.53	\$412.53	12/16/2020	\$0.00
084210-008	2830 SW WINDSONG CIR APT 304 Lake City, FL 32025		SMITH, FELIX M	\$152.31	\$152.31	\$152.31	03/30/2021	\$0.00
084300-006	2860 SW WINDSONG CIR APT 108 Lake City, FL 32025		Washington , Amy	\$558.03	\$558.03	\$558.03	01/14/2021	\$0.00
084350-011	2860 SW WINDSONG CIR APT 205 Lake City, FL 32025		Roberson, Cody	\$59.82	\$59.82	\$59.82	02/04/2021	\$0.00
084420-007	2860 SW WINDSONG CIR APT 306 Lake City, FL 32025		Biamonte, Gabriella Cora Anna	\$118.95	\$118.95	\$118.95	03/30/2021	\$0.00
084420-008	2860 SW WINDSONG CIR APT 306 Lake City, FL 32025		SPT WAH WINDSONG APARTMENTS I LLC	\$42.52	\$42.52	\$42.52	06/29/2021	\$0.00
084480-013	2940 SW WINDSONG CIR APT 107 Lake City, FL 32025		Hidalgo, Annelore	\$204.72	\$204.72	\$204.72	09/08/2021	\$0.00
084500-005	2940 SW WINDSONG CIR APT 201 Lake City, FL 32025		Chapman, Laura L	\$1,187.02	\$1,187.02	\$1,187.02	01/20/2021	\$0.00

## Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
084540-010	2940 SW WINDSONG CIR APT 205 Lake City, FL 32025		Blanchard, Jane M	\$401.66	\$401.66	\$401.66	01/20/2021	\$0.00
084690-013	2990 SW WINDSONG CIR APT 205 Lake City, FL 32025		McQuay, Jarvis	\$633.61	\$633.61	\$633.61	01/20/2021	\$0.00
084760-014	2990 SW WINDSONG CIR APT 306 Lake City, FL 32025		GREENE, EVETTE M	\$244.41	\$244.41	\$244.41	01/22/2021	\$0.00
084820-009	3025 SW WINDSONG CIR APT 107 Lake City, FL 32025		Hatcher, Shaienne	\$16.80	\$16.80	\$16.80	08/27/2021	\$0.00
084850-009	3025 SW WINDSONG CIR APT 202 Lake City, FL 32025		WALKER, LATAVA T	\$69.70	\$69.70	\$69.70	04/30/2021	\$0.00
084930-001	3040 SW WINDSONG CIR APT 103 Lake City, FL 32025		SILVERBERG, JOELLEN	\$357.46	\$357.46	\$357.46	04/05/2021	\$0.00
085000-004	3040 SW WINDSONG CIR APT 202 Lake City, FL 32025		COLLEY, HELEN M	\$28.80	\$28.80	\$28.80	03/01/2021	\$0.00
085040-007	3040 SW WINDSONG CIR APT 206 Lake City, FL 32025		Rincon, Alexander	\$332.99	\$332.99	\$332.99	02/24/2021	\$0.00
085160-007	3045 SW WINDSONG CIR APT 203 Lake City, FL 32025		Blanton, Aubrey D	\$242.87	\$242.87	\$242.87	03/08/2021	\$0.00
085600-007	222 NW KOBIE WAY LAKE CITY, FL 32055	05441000	Gutierrez, Angel	\$15.90	\$15.90	\$15.90	07/27/2021	\$0.00
086120-004	183 SW BASCOM NORRIS DR ste 103 Lake City, FL 32025	02615001	Cornerstone Partners LP	\$18.03	\$18.03	\$18.03	02/03/2021	\$0.00
086170-009	1027 NE GOODVINE WAY LAKE CITY, FL 32055	11209106	Willis, Lee Authur Ah'Mad III	\$679.71	\$679.71	\$679.71	08/31/2021	\$0.00
086180-005	1055 NE GOODVINE WAY LAKE CITY, FL 32055	11209105	MATHIS, SOPHELIA	\$1,167.24	\$1,167.24	\$1,167.24	12/16/2020	\$0.00
086380-007	259 SE AVALON AVE Lake City, FL 32025		Givens, Victoria	\$58.86	\$58.86	\$58.86	05/19/2021	\$0.00
086620-012	710 SW SYMPHONY LOOP APT 207 Lake City, FL 32025		Speller, Timothy	\$86.52	\$86.52	\$86.52	11/30/2020	\$0.00
086700-012	710 SW SYMPHONY LOOP APT 108 Lake City, FL 32025		Lewis, Leslie	\$67.17	\$67.17	\$67.17	02/01/2021	\$0.00
086720-012	710 SW SYMPHONY LOOP APT 204 Lake City, FL 32025		JONES, LE'TAVIA	\$194.46	\$194.46	\$194.46	06/01/2021	\$0.00
086730-019	710 SW SYMPHONY LOOP APT 206 Lake City, FL 32025		Howard, Andrew	\$315.34	\$315.34	\$315.34	01/20/2021	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
086760-015	710 SW SYMPHONY LOOP APT 304 Lake City, FL 32025		Bravo Varillas, Brandom A	\$8.74	\$8.74	\$8.74	10/06/2020	\$0.00
086860-015	770 SW SYMPHONY LOOP APT 207 Lake City, FL 32025		Powers, Justin T	\$23.86	\$23.86	\$23.86	06/25/2021	\$0.00
086870-010	770 SW SYMPHONY LOOP APT 301 Lake City, FL 32025		Barr, Melissa S	\$1,521.14	\$1,521.14	\$1,521.14	01/20/2021	\$0.00
086890-017	770 SW SYMPHONY LOOP APT 305 Lake City, FL 32025		SAMPSON, AMY A	\$182.25	\$182.25	\$182.25	03/08/2021	\$0.00
086920-010	770 SW SYMPHONY LOOP APT 104 Lake City, FL 32025		COLLINS, CORA LEE	\$481.38	\$481.38	\$481.38	01/08/2021	\$0.00
087010-013	770 SW SYMPHONY LOOP APT 306 Lake City, FL 32025		Reynolds Jr, Wayne	\$913.56	\$913.56	\$913.56	08/30/2021	\$0.00
087020-009	770 SW SYMPHONY LOOP APT 308 Lake City, FL 32025		Carswell, Sierra R	\$419.36	\$419.36	\$419.36	03/08/2021	\$0.00
087140-006	800 SW SYMPHONY LOOP APT 307 Lake City, FL 32025		Judy, Trever	\$214.74	\$214.74	\$214.74	09/08/2021	\$0.00
087170-017	800 SW SYMPHONY LOOP APT 106 Lake City, FL 32025		HAWKINS, CHRISTIAN M	\$766.89	\$766.89	\$766.89	12/16/2020	\$0.00
087320-008	850 SW SYMPHONY LOOP APT 203 Lake City, FL 32025		Prescott, Jamie	\$83.22	\$83.22	\$83.22	09/03/2021	\$0.00
087350-012	850 SW SYMPHONY LOOP APT 301 Lake City, FL 32025		STRAWDER, NEKESHIA	\$650.55	\$650.55	\$650.55	01/05/2021	\$0.00
087450-012	850 SW SYMPHONY LOOP APT 206 Lake City, FL 32025		Wilson, Sharell L	\$769.90	\$769.90	\$769.90	11/17/2020	\$0.00
087460-010	850 SW SYMPHONY LOOP APT 208 Lake City, FL 32025		GALLON, JALESA S	\$1,552.27	\$1,552.27	\$1,552.27	03/18/2021	\$0.00
087480-007	850 SW SYMPHONY LOOP APT 304 Lake City, FL 32025		Wilcox, Mariah B	\$1,061.86	\$1,061.86	\$1,061.86	10/12/2020	\$0.00
087720-011	665 SW SYMPHONY LOOP APT 304 Lake City, FL 32025		Hable, Theresa	\$568.58	\$568.58	\$568.58	03/19/2021	\$0.00
087740-012	665 SW SYMPHONY LOOP APT 308 Lake City, FL 32025		Hendreith, Linton	\$294.98	\$294.98	\$294.98	06/09/2021	\$0.00
087820-010	585 SW SYMPHONY LOOP APT 203 Lake City, FL 32025		CORNEJO, JOSE LUIS	\$355.28	\$355.28	\$355.28	10/05/2020	\$0.00
087820-012	585 SW SYMPHONY LOOP APT 203 Lake City, FL 32025		Coburn, Ashlyn D	\$152.92	\$152.92	\$152.92	06/09/2021	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
087840-008	585 SW SYMPHONY LOOP APT 207 Lake City, FL 32025		Cooper, Olivia S	\$87.97	\$87.97	\$87.97	02/02/2021	\$0.00
087850-014	585 SW SYMPHONY LOOP APT 209 Lake City, FL 32025		Kennedy, Colby A	\$244.80	\$244.80	\$244.80	01/22/2021	\$0.00
087920-010	585 SW SYMPHONY LOOP APT 104 Lake City, FL 32025		Harris, Maurice	\$420.30	\$420.30	\$420.30	06/17/2021	\$0.00
089180-006	148 NW JIMMY WAY LAKE CITY, FL 32055	04997000	Spradley, Heather	\$85.27	\$85.27	\$85.27	09/15/2021	\$0.00
089680-001	245 SW COMMERCE DR Lake City, FL 32055		453500 RUBY TUESDAY INC BANK RUPTCY	\$3,856.35	\$3,856.35	\$3,856.35	09/22/2020	\$0.00
090880-005	664 SE MONROE ST LAKE CITY, FL 32025	13440000	Moran, Robert	\$190.91	\$190.91	\$190.91	09/03/2021	\$0.00
091200-005	1080 SW JAMESTOWN GLN LAKE CITY, FL 32025	08018256	Owens, Carolyn	\$160.06	\$160.06	\$160.06	03/02/2021	\$0.00
092720-006	1816 SW GRANDVIEW ST APT 101 Lake City, FL 32025		Osborn, Cheryl A	\$196.73	\$196.73	\$196.73	09/03/2021	\$0.00
092980-006	226 SE CAMERON TER LAKE CITY, FL 32025	06763004	Niedermeyer, Kaitlyn	\$9.36	\$9.36	\$9.36	04/06/2021	\$0.00
094190-001	163 SW LEXINGTON CT Lake City, FL 32024		WOOD, MICHAEL	\$333.46	\$333.46	\$333.46	05/19/2021	\$0.00
094520-003	956 SW JAGUAR DR Lake City, FL 32055		Anderson, Brian J	\$145.02	\$145.02	\$145.02	09/01/2021	\$0.00
096230-008	136 SW NATHAN CT LAKE CITY, FL 32024	02732550	Freedom Homes	\$1.08	\$1.08	\$1.08	03/08/2021	\$0.00
096410-001	106 SW WREN CT LAKE CITY, FL 32025	02678101	HENSON, HARRIETTE ANN	\$67.68	\$67.68	\$67.68	05/24/2021	\$0.00
096880-008	973 SW ROSSBOROUGH CT LOT 2 Lake City, FL 32025		Nguyen, Quynh	\$49.92	\$49.92	\$49.92	09/02/2021	\$0.00
096950-004	152 SW HUCKLEBERRY CT LAKE CITY, FL 32024	02732569	GRAHAM, KRISTINA W	\$1,630.54	\$1,630.54	\$1,630.54	10/16/2020	\$0.00
097330-001	1219 SW YORKTOWN GLN LAKE CITY, FL 32025	08018324	BLANKENSHIP, ERVIN	\$88.96	\$88.96	\$88.96	11/09/2020	\$0.00
097990-008	296 SE BAXTER LN Lake City, FL 32024		BRYANT, QUARTICE O	\$257.98	\$257.98	\$257.98	06/02/2021	\$0.00
098020-004	172 SW LANCELOT GLN Lake City, FL 32024		Stoekert, Cheryl	\$12.34	\$12.34	\$12.34	06/21/2021	\$0.00



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# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
098230-001	419 SW STATE RD 247 (IN) 101 Lake City, FL 32025	02665005	RAY'S DELI	\$770.97	\$770.97	\$770.97	11/10/2020	\$0.00
098410-003	471 SW STATE RD 247 (IN) 117 Lake City, FL 32025	02665005	Jay Chehar LLC	\$72.17	\$72.17	\$72.17	01/12/2021	\$0.00
098580-007	271 NE ARK PL Lake City, FL 32055		Graham, Carol	\$546.86	\$546.86	\$546.86	11/19/2020	\$0.00
098580-008	271 NE ARK PL Lake City, FL 32055		Nunnally, Chynna	\$366.46	\$366.46	\$366.46	04/16/2021	\$0.00
099110-001	533 NW OAKMONT WAY LAKE CITY, FL 32055	02461338	NEWBERRY, OMALEE	\$84.48	\$84.48	\$84.48	09/19/2020	\$0.00
099280-002	950 NW FOWLER AVE LAKE CITY, FL 32055	11674008	Wuest, Stephanie	\$44.12	\$44.12	\$44.12	01/07/2021	\$0.00
099590-002	164 SW BIRCH GLN LAKE CITY, FL 32024	02732202	Johnson, John P	\$182.00	\$182.00	\$182.00	07/09/2021	\$0.00
099720-004	2172 SE BAYA DR UNIT 109 Lake City, FL 32025		BLACK CLOUD TACTICAL	\$85.93	\$85.93	\$85.93	10/26/2020	\$0.00
100510-007	1918 SE COUNTRY CLUB RD LAKE CITY, FL 32025	08301093	Thaggard, Nichole	\$101.16	\$101.16	\$101.16	06/29/2021	\$0.00
100880-003	345 SE BEADIE DR LAKE CITY, FL 32025	08301166	COPELAND, JOYCE D	\$35.34	\$35.34	\$35.34	03/04/2021	\$0.00
101570-004	206 SE PIUTE WAY LAKE CITY, FL 32025	08301013	MACLEOD, AMANDA	\$10.27	\$10.27	\$10.27	08/25/2021	\$0.00
101720-005	285 SE PIUTE WAY LAKE CITY, FL 32025	08301057	Parton, Joshua	\$241.73	\$241.73	\$241.73	12/09/2020	\$0.00
101720-006	285 SE PIUTE WAY LAKE CITY, FL 32025	08301057	Hogland, Kenneth J	\$22.62	\$22.62	\$22.62	03/11/2021	\$0.00
101750-002	412 SE WOODHAVEN ST LAKE CITY, FL 32025	08300068	Yarbrough, Margaret	\$181.38	\$181.38	\$181.38	01/28/2021	\$0.00
102010-008	2607 SE COUNTRY CLUB RD 102 Lake City, FL 32025		Parrish, Barbara Nicole	\$142.49	\$142.49	\$142.49	10/05/2020	\$0.00
102340-004	221 SE SECLUSION GLN Lake City, FL 32025		Drawdy, Eugene JR	\$7.78	\$7.78	\$7.78	11/03/2020	\$0.00
102600-006	3182 SE COUNTRY CLUB RD Lake City, FL 32025		Kowacz, Dwayne	\$76.02	\$76.02	\$76.02	02/16/2021	\$0.00
103370-006	283 SE MOJAVE WAY Lake City, FL 32025		Shirah, Brandon	\$43.40	\$43.40	\$43.40	10/05/2020	\$0.00

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# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
104300-005	306 SE VICTORIA GLN Lake City, FL 32025		Khanna, Nalin	\$25.66	\$25.66	\$25.66	08/17/2021	\$0.00
104590-007	136 SE BRACKEN WAY 101 Lake City, FL 32025		Williamson, Billy J	\$4.65	\$4.65	\$4.65	10/15/2020	\$0.00
104610-005	118 SE BRACKEN WAY 101 Lake City, FL 32025		Compass Property Management Group LLC	\$26.29	\$26.29	\$26.29	12/11/2020	\$0.00
104640-009	319 SE HANOVER PL 101 Lake City, FL 32025		Slader, Dane	\$419.06	\$419.06	\$419.06	11/25/2020	\$0.00
104670-008	305 SE HANOVER PL 101 Lake City, FL 32025		FEAGLE, COURTNEY S	\$105.52	\$105.52	\$105.52	06/28/2021	\$0.00
104740-005	253 SE HANOVER PL 101 Lake City, FL 32025		Ritch, David	\$308.77	\$308.77	\$308.77	08/31/2021	\$0.00
104750-006	235 SE HANOVER PL 102 Lake City, FL 32025		Blunt, Valerie	\$60.86	\$60.86	\$60.86	12/23/2020	\$0.00
104850-002	167 SE HANOVER PL Lake City, FL 32025		Anderson, Josh	\$38.06	\$38.06	\$38.06	03/12/2021	\$0.00
104860-003	151 SE HANOVER PL Lake City, FL 32025		KNEA, KELSEY	\$267.47	\$267.47	\$267.47	11/05/2020	\$0.00
105110-006	252 SE HANOVER PL 102 Lake City, FL 32025		Elliott, Raegan	\$45.54	\$45.54	\$45.54	06/24/2021	\$0.00
105130-005	268 SE HANOVER PL 102 Lake City, FL 32025		Steele , Kenneth II	\$120.93	\$120.93	\$120.93	06/09/2021	\$0.00
105150-004	286 SE HANOVER PL 102 Lake City, FL 32025		Velez, Sandra	\$29.75	\$29.75	\$29.75	10/05/2020	\$0.00
105170-001	123 SE BRACKEN WAY 101 Lake City, FL 32025		EDDINGS, MARY	\$168.29	\$168.29	\$168.29	01/19/2021	\$0.00
105180-007	304 SE JEREMY PL Lake City, FL 32025	08360042	DELGADO, MONICA V	\$161.76	\$161.76	\$161.76	06/22/2021	\$0.00
105540-006	301 SE BREAM LP Lake City, FL 32025		CREIGHTON, TAMRA D	\$86.72	\$86.72	\$86.72	02/22/2021	\$0.00
105820-002	237 SE FOREST TER Lake City, FL 32025		ROBERTS, BRANDY M	\$85.74	\$85.74	\$85.74	12/22/2020	\$0.00
106180-004	164 SE PEARL TER Lake City, FL 32025		FERNANDEZ, LUIS	\$11.16	\$11.16	\$11.16	06/07/2021	\$0.00
106350-001	297 SE PEARL TER Lake City, FL 32025		HAMILTON, CARROLL	\$13.75	\$13.75	\$13.75	04/08/2021	\$0.00

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# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
106580-001	187 SE WILLOW DR Lake City, FL 32025		PRICE, BARBARA	\$23.73	\$23.73	\$23.73	03/03/2021	\$0.00
107530-003	173 SE BECKY TER Lake City, FL 32025		Huntley, Alan R	\$14.73	\$14.73	\$14.73	11/09/2020	\$0.00
108550-001	113 SE RACHEL WAY Lake City, FL 32025		HIGGINS JR, EUGENE	\$15.65	\$15.65	\$15.65	03/08/2021	\$0.00
108650-002	254 SE RACHEL WAY Lake City, FL 32025		DEESE, CHRISTOPHER	\$3.23	\$3.23	\$3.23	08/02/2021	\$0.00
109160-010	119 SE PLANT ST 100 Lake City, FL 32025		Lane , Emily	\$220.06	\$220.06	\$220.06	08/10/2021	\$0.00
109450-003	138 SE CHEDDAR CT Lake City, FL 32025		BARKER, LACHRISSE R	\$76.09	\$76.09	\$76.09	07/13/2021	\$0.00
109700-003	205 SE VALERIE CT Lake City, FL 32025		James, Jalissa A	\$71.91	\$71.91	\$71.91	04/01/2021	\$0.00
109840-011	205 SE DAN CT Lake City, FL 32025		Padgett, Kristopher	\$96.62	\$96.62	\$96.62	04/12/2021	\$0.00
110330-006	3037 SE COUNTY RD 245 Lake City, FL 32025		Franklin, Michael L	\$167.52	\$167.52	\$167.52	11/02/2020	\$0.00
110730-008	283 NW ASH DR Lake City, FL 32055		Peterson, Lamar L	\$413.45	\$413.45	\$413.45	11/09/2020	\$0.00
110840-001	276 NW STARLING TER Lake City, FL 32055		NORMAN, KAREN	\$187.76	\$187.76	\$187.76	06/14/2021	\$0.00
112130-001	215 SE CROW CT LAKE CITY, FL 32025	08300034	DUSKIE, JOYCE A	\$23.54	\$23.54	\$23.54	08/09/2021	\$0.00
112990-001	118 SE WILDERNESS DR Lake City, FL 32025	07570117	ABBOTT, TABATHA	\$53.00	\$53.00	\$53.00	08/22/2021	\$0.00
114930-001	113 SE BENNIE LN Lake City, FL 32025		SCHNEIDER, SHELDON	\$150.85	\$150.85	\$150.85	09/15/2020	\$0.00
115040-008	3758 NW ARCHER ST 103 Lake City, FL 32055		CORBETT, MICHAEL T	\$71.72	\$71.72	\$71.72		\$0.00
115050-006	3758 NW ARCHER ST 104 Lake City, FL 32055		Couture, Briana	\$124.33	\$124.33	\$124.33	10/07/2020	\$0.00
115050-007	3758 NW ARCHER ST 104 Lake City, FL 32055		CORBETT, MICHAEL T	\$49.19	\$49.19	\$49.19		\$0.00
115970-007	755 SW DEXTER CIR 103 Lake City, FL 32025		BURGESS, CURTIS L	\$67.60	\$67.60	\$67.60	11/23/2020	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
115990-012	755 SW DEXTER CIR 201 Lake City, FL 32025		Scahill, Nichole	\$108.57	\$108.57	\$108.57	09/03/2021	\$0.00
116010-005	755 SW DEXTER CIR 203 Lake City, FL 32025		Turnsplenty, Gordon	\$477.05	\$477.05	\$477.05	12/23/2020	\$0.00
116180-010	707 SW DEXTER CIR 207 Lake City, FL 32025		Panos, Nikolas	\$4.69	\$4.69	\$4.69	07/02/2021	\$0.00
116300-008	659 SW DEXTER CIR 202 Lake City, FL 32025		Law, Leann	\$192.87	\$192.87	\$192.87	10/01/2020	\$0.00
116310-014	659 SW DEXTER CIR 203 Lake City, FL 32025		Maxwell, Damon	\$166.25	\$166.25	\$166.25	05/10/2021	\$0.00
116320-008	659 SW DEXTER CIR 204 Lake City, FL 32025		Luna, Christian	\$61.61	\$61.61	\$61.61	07/30/2021	\$0.00
116360-006	659 SW DEXTER CIR 208 Lake City, FL 32025		Collins, Sophia	\$144.39	\$144.39	\$144.39	11/01/2021	\$0.00
116500-016	611 SW DEXTER CIR 205 Lake City, FL 32025		LAWTON, JONATHAN	\$32.12	\$32.12	\$32.12	06/01/2021	\$0.00
116510-013	611 SW DEXTER CIR 206 Lake City, FL 32025		PARRIS, KATIE S	\$695.19	\$695.19	\$695.19	12/03/2020	\$0.00
116520-019	611 SW DEXTER CIR 207 Lake City, FL 32025		Suarez, Marissa D	\$267.85	\$267.85	\$267.85	05/19/2021	\$0.00
116610-009	577 SW DEXTER CIR 202 Lake City, FL 32025		Marshall, Tammie	\$103.31	\$103.31	\$103.31	06/01/2021	\$0.00
116690-012	541 SW DEXTER CIR 104 Lake City, FL 32025		Leffew-Flores, Sarah V	\$161.37	\$161.37	\$161.37	06/30/2021	\$0.00
116720-012	541 SW DEXTER CIR 107 Lake City, FL 32025		Carrillo, Diadra L	\$397.72	\$397.72	\$397.72	03/01/2021	\$0.00
116750-010	541 SW DEXTER CIR 202 Lake City, FL 32025		WARNER, CARSON DAVID	\$13.86	\$13.86	\$13.86	04/01/2021	\$0.00
116830-013	493 SW DEXTER CIR 102 Lake City, FL 32025		Shupe, Dylan	\$29.41	\$29.41	\$29.41	11/24/2020	\$0.00
116980-008	493 SW DEXTER CIR 208 Lake City, FL 32025		Brown, Niena	\$14.04	\$14.04	\$14.04	12/28/2020	\$0.00
117040-009	445 SW DEXTER CIR 106 Lake City, FL 32025		DEW, MARY L	\$35.67	\$35.67	\$35.67	08/02/2021	\$0.00
117120-013	445 SW DEXTER CIR 206 Lake City, FL 32025		Cunningham, Leonard D	\$10.11	\$10.11	\$10.11	07/01/2021	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
117200-008	403 SW DEXTER CIR 202 Lake City, FL 32025		HANKINS, LAURA	\$103.15	\$103.15	\$103.15	09/15/2021	\$0.00
117460-015	638 SW DEXTER CIR 206 Lake City, FL 32025		Patel, Yogeshkumar	\$162.14	\$162.14	\$162.14	07/01/2021	\$0.00
117500-008	576 SW DEXTER CIR 104 Lake City, FL 32025		Mitchell, Tracy	\$94.35	\$94.35	\$94.35	03/08/2021	\$0.00
117580-011	576 SW DEXTER CIR 206 Lake City, FL 32025		Poole, Danielle K	\$148.52	\$148.52	\$148.52	03/03/2021	\$0.00
117620-008	506 SW DEXTER CIR 104 Lake City, FL 32025		Phillips , Larry	\$37.64	\$37.64	\$37.64	09/16/2021	\$0.00
117740-007	506 SW DEXTER CIR 208 Lake City, FL 32025		CARTER, KAMARIOUS K	\$202.50	\$202.50	\$202.50	02/08/2021	\$0.00
117790-010	458 SW DEXTER CIR 105 Lake City, FL 32025		Howard, Trenise S	\$39.79	\$39.79	\$39.79	09/10/2021	\$0.00
117810-007	458 SW DEXTER CIR 107 Lake City, FL 32025		LUCAS, CASONIA D	\$113.86	\$113.86	\$113.86	05/03/2021	\$0.00
117850-012	458 SW DEXTER CIR 203 Lake City, FL 32025		Parnell, Rhonda A	\$74.41	\$74.41	\$74.41	12/31/2020	\$0.00
118120-002	253 SW MORNING GLORY DR Lake City, FL 32024		DAVIS, PATSY	\$2.21	\$2.21	\$2.21	04/13/2021	\$0.00
118150-007	191 NW GERSON LN LAKE CITY, FL 32055	04964000	Holmes, Kyli	\$24.60	\$24.60	\$24.60	07/14/2021	\$0.00
118470-002	224 NW GUERDON ST LAKE CITY, FL 32055	05467013	Mills, Charisma	\$32.26	\$32.26	\$32.26	08/03/2021	\$0.00
139230-006	137 SW NATHAN CT LAKE CITY, FL 32024	02732548	Cooper, Willie	\$112.54	\$112.54	\$112.54	10/02/2020	\$0.00
140200-005	1432 SW COUGAR GLN 102 Lake City, FL 32025		Carman, Kayla H	\$75.08	\$75.08	\$75.08	07/06/2021	\$0.00
141420-002	1791 SE ALFRED MARKHAM ST Lake City, FL 32025		Stilwell, Donna	\$25.64	\$25.64	\$25.64	02/16/2021	\$0.00
142400-001	265 SW DYLAN WAY Lake City, FL 32025		DRANE, JEAN M	\$243.36	\$243.36	\$243.36	05/01/2020	\$0.00
142471-002	498 SW ROSEMARY DR LAKE CITY, FL 32024	02731008	Lange, Kirsten A	\$149.93	\$149.93	\$149.93	03/10/2021	\$0.00
142481-004	641 SW ROSEMARY DR LAKE CITY, FL 32024	02731102	Cribbs, Angela	\$231.46	\$231.46	\$231.46	01/25/2021	\$0.00

City of Lake City

# Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
142515-006	389 NE LUROSE ST LAKE CITY, FL 32055	11118000	Parker, Kathyanna	\$705.46	\$705.46	\$705.46	06/07/2021	\$0.00
142581-003	772 NW SAVANNAH CIR LAKE CITY, FL 32055	02462309	PARKER, ANDREA L	\$109.37	\$109.37	\$109.37	02/01/2021	\$0.00
142586-004	1132 NE FAMU LN LAKE CITY, FL 32055	11951000	WALKER, TONYA L	\$345.96	\$345.96	\$345.96	04/22/2021	\$0.00
142621-002	336 SW SILVER PALM DR LAKE CITY, FL 32024	02731071	Lacey, Gerrald	\$467.37	\$467.37	\$467.37	09/24/2021	\$0.00
142657-002	1082 NW MINEART LN 103 LAKE CITY, FL 32055	05861000	Johnson, Angela E	\$17.52	\$17.52	\$17.52	09/30/2021	\$0.00
142684-002	159 SW GREAT OAK CT Lake City, FL 32024	02439103	Avery, Whitney	\$455.00	\$455.00	\$455.00	11/30/2020	\$0.00
142711-002	382 SW SILVER PALM DR LAKE CITY, FL 32024	02731074	BLAIMAYOR, MARICELY	\$83.80	\$83.80	\$83.80	07/15/2021	\$0.00
142777-002	263 SW OLD CYPRESS WAY Lake City, FL 32024		Martinez, Rudy	\$7.65	\$7.65	\$7.65	03/05/2021	\$0.00
142846-003	637 NE PATTERSON AVE 101 LAKE CITY, FL 32055	11711003	Jones, Jerome	\$91.75	\$91.75	\$91.75	02/02/2021	\$0.00
142916-001	311 SW MORNING GLORY DR Lake City, FL 32024	03023510	GIBRALTAR CONTRACTING LLC	\$335.71	\$335.71	\$335.71	06/14/2021	\$0.00
142939-001	563 NW FOREST MEADOWS AVE LAKE CITY, FL 32055	02461323	Adams Construction Group	\$612.27	\$612.27	\$612.27	08/09/2021	\$0.00
<b>Total Accounts:</b>				<b>508</b>	<b>485853.1300</b>			
<b>Total:</b>				<b>\$153,028.03</b>		<b>\$153,028.03</b>		<b>\$0.00</b>
<b>Grand Total:</b>								<b>\$153,028.03</b>

**File Attachments for Item:**

9. City Council Resolution No. 2023-089 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$120,538.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date.

<b>MEETING DATE</b>
8-21-23

# CITY OF LAKE CITY

## Report to Council

COUNCIL AGENDA	
<b>SECTION</b>	
<b>ITEM NO.</b>	

**SUBJECT: Edward Byrne Memorial Justice Assistance Grant Program FY2022**

Grant Application

**DEPT / OFFICE: Lake City Police Department**

**Originator:**

Chief Gerald Butler

**City Manager**

Paul Dyal

**Department Director**

Chief Gerald Butler

6100

**Date**

8-2-23

**Recommended Action:**

Approve request for the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant FY2022 in the amount of \$120,538.00.

**Summary Explanation & Background:**

These grant funds will be used to purchase ballistic shields, Conex boxes, and other equipment. Ballistic shields will assist in the protection of officers in the event of a serious, major occurrence such as a riot or active shooter. Current shields are approaching their 5-year expiration date and must be replaced. Conex boxes will be used for storage of evidentiary items and equipment used by the Department. Misc. equipment

**Alternatives:**

Budget Equipment in FY 2024

**Source of Funds:**

Grant/General Fund

**Financial Impact:**

\$120,538.00 Grant Amount. If purchase(s) exceed Grant, expenses will be paid from forfeiture monies or general fund.

**Exhibits Attached:**

1. Certificate of Participation signed by Chairman of the Board of County Commissioners
2. Letter from Columbia County authorizing the City of Lake City to apply for available funds
3. Letter from Mayor Witt approving distribution of funds to the Lake City Police Department for listed projects within Columbia County



**CERTIFICATE OF PARTICIPATION**

**Edward Byrne Memorial  
Justice Assistance Grant (JAG) Program**

Mr. Cody Menacof  
Office of Criminal Justice Grants  
Florida Department of Law Enforcement  
2331 Phillips Road  
Tallahassee, Florida 32308

Dear Mr. Menacof:

This letter provides notification that the Columbia County Board of Commissioners X Accepts    Declines to serve as the coordinating unit of government for the Florida Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide Program.

I understand, for the purposes of the JAG Countywide Program, the county can only request and approve applications for eligible subrecipients. In order to meet eligibility requirements, the county, and each organization or agency identified through the 51% planning process (as provided by Florida Administrative Code, Chapter 11D-9.002), must be able to document compliance with the following requirements prior to receiving a subaward:

- 2 C.F.R. Part 25—*Universal Identifier and System for Award Management (SAM) Requirements*
- 8 U.S.C §1373 & 1644—*Communication Between Governments and the Immigration and Naturalization Service*
- 28 C.F.R. Part 42—*Nondiscrimination; Equal Employment Opportunity; Policies and Procedures*
- 2 C.F.R. §200.318-327—*Federal Procurement Standards*
- 2 C.F.R Part 200.300-309—*Standards for Financial and Program Management*

For purposes of coordinating the preparation of application(s) for grant funds with the Office of Criminal Justice Grants, the following individual is designated as County Coordinator for the county's **FY22 JAG Countywide** subawards:

Name: <u>John Miles</u>	Agency: <u>Lake City Police Department</u>
Title: <u>Assistant Chief</u>	Address: <u>225 NW Main Blvd., Suite 102</u>
Email: <u>milesa@lcfla.com</u>	City: <u>Lake City</u>
Phone: <u>(386)758-5421</u>	Zip: <u>32055</u>

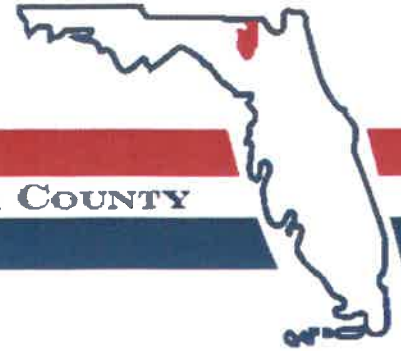
I acknowledge and understand the responsibility placed upon the county to ensure grant funds are used for improving criminal justice and subawards, as identified through the 51% process, are only approved to eligible subrecipients.

Sincerely,



Chair  
Columbia County Board of Commissioners

District No. 1 - Ronald Williams  
District No. 2 - Rocky Ford  
District No. 3 - Bucky Nash  
District No. 4 - Toby Witt  
District No. 5 - Tim Murphy



**BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY**

July 20, 2023

Cody Menacof  
Office of Criminal Justice Grants  
Department of Law Enforcement  
2331 Phillips Road  
Tallahassee, FL 32308

In compliance with the State of Florida Rule 11D-9, F.A.C., Columbia County hereby provides authority for the City of Lake City, Florida to apply, coordinate, and distribute the Federal Fiscal Year 2022 Edward Byrne Memorial JAG program funds for the following project within Columbia County:

<u>Subgrantee</u>	<u>Title of Project</u>	<u>Dollar Amount</u>
City of Lake City	Lake City Police Department – Ballistic Shields Conex Boxes Other Equipment	\$120,538.00

Sincerely,

A handwritten signature in blue ink that reads "Rocky D Ford".

Rocky D. Ford, Chairman  
Columbia County Board of County Commissioners  
Closing (ex. Sincerely, Best Regards...)

XC:

BOARD MEETS FIRST AND THIRD THURSDAY



July 24, 2023

Cody Menacof  
Program Administrator  
Office of Criminal Justice Grants  
Department of Law Enforcement  
2331 Phillips Road  
Tallahassee FL 32308

MAYOR - COUNCIL MEMBER  
STEPHEN M. WITT

COUNCIL MEMBER

JAKE HILL, JR.  
RICKY JERNIGAN  
TODD SAMPSON  
CHEVELLA YOUNG

CITY MANAGER

PAUL DYAL

CITY CLERK

AUDREY E. SIKES

CITY ATTORNEY

THOMAS J. KENNON, III

Dear Mr. Menacof:

In compliance with State of Florida Rule 11D-9, F.A.C., the City of Lake City approves the distribution of \$120,538.00 of the Edward Byrne Memorial JAG Program funds for FY2022 for the following project within Columbia County:

Subgrantee	Title of Project	Dollar Amount
City of Lake City	Lake City Police Department- Ballistic Shields, Conex Boxes, Other Equipment	\$120,538.00

Thank you for your continued support. Should you need any additional information, please do not hesitate to contact me at 386-719-5756.

Sincerely,

Stephen M. Witt  
Mayor/Council Member

Cc: Rocky Ford, Chairman-Columbia County Board of County Commissioners

**CITY COUNCIL RESOLUTION NO. 2023-089**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE LAKE CITY POLICE DEPARTMENT TO APPLY FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$120,538.00; PROVIDING FOR THE PROCUREMENT OF EQUIPMENT FOR THE USE AND BENEFIT OF THE POLICE DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida (hereinafter the “City”), by and through the Lake City Police Department (hereinafter the “Police Department”) desires to apply for the Edward Byrne Memorial Justice Assistance Grant (hereinafter the “Grant”) in the amount of one hundred twenty thousand, five hundred thirty-eight dollars and zero cents (\$120,538.00) to purchase equipment for the use and benefit of the Police Department in their tactical enforcement and apprehension duties; and

**WHEREAS**, the City Council finds that applying for the aforementioned Grant is in the best interests of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The City, by and through the Lake City Police Department, is hereby authorized to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of one hundred twenty thousand, five hundred thirty-eight dollars and zero cents (\$120,538.00).

**Section 3.** The Mayor, or city administration, is authorized to execute any and all documentation relating to the Grant.

**Section 4.** This resolution shall become effective immediately upon passage and adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of August 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**File Attachments for Item:**

10. City Council Resolution No. 2023-092 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to accept and approve the Minor Subdivision Plat titled "Bailey's Cove Phase II;" subject to all conditions, provisions and requirements of the City's Code of Ordinances, Land Development Regulations, and Comprehensive Plan, as amended; accepting the dedications shown on the Plat; accepting the completion of all existing and future public improvements as are required for the subdivision; authorizing execution and recording of the Plat; providing for the recordation of the Plat; and providing for an effective date.

**CITY COUNCIL RESOLUTION NO. 2023-092**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE CITY TO ACCEPT AND APPROVE THE MINOR SUBDIVISION PLAT TITLED “BAILEY’S COVE PHASE II”; SUBJECT TO ALL CONDITIONS, PROVISIONS AND REQUIREMENTS OF THE CITY’S CODE OF ORDINANCES, LAND DEVELOPMENT REGULATIONS, AND COMPREHENSIVE PLAN, AS AMENDED; ACCEPTING THE DEDICATIONS SHOWN ON THE PLAT; ACCEPTING THE COMPLETION OF ALL EXISTING AND FUTURE PUBLIC IMPROVEMENTS AS ARE REQUIRED FOR THE SUBDIVISION; AUTHORIZING EXECUTION AND RECORDING OF THE PLAT; PROVIDING FOR THE RECORDATION OF THE PLAT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the owner, Sylvester Warren III, has petitioned the City of Lake City, Florida (hereinafter the “City”) to accept a Minor Subdivision Plat, said plat involving the described real property as found on the attached Plat as Exhibit A;

**WHEREAS**, following all required technical review by City staff and determining that the submitted Final Plat of said subdivision is in compliance with Article 5 “Subdivision Regulations” and other applicable Sections of the Land Development Regulations and the Florida Statutes pertaining to platting and future development on said lots; and

**WHEREAS**, the City Council finds that acceptance of the Plat is in the best interests of the citizens of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The Plat titled “Bailey’s Cove Phase II” is a Plat of real property described as found on Exhibit “A”, which Plat by reference, described substantially in the exhibit, and subject to satisfaction of applicable requirements as set forth in Article 5 “Subdivision Regulations” of the Land Development Regulations and the Florida Statutes pertaining to platting are

hereby approved and accepted. The dedications shown on the Plat together with the dedications to the perpetual use of the public are also accepted and confirmed by the City of Lake City.

**Section 3.** All completed public improvements required for approval of the Final Plat are hereby accepted as complete or satisfactory provision has been made as to the assurance of completion for such improvements, as a condition of future certificate of occupancies for such, as noted on the Plat.

**Section 4.** Subsequent development and uses which may be proposed on said lots of the Plat are subject to any and all requirements of the Code of Ordinances, Land Development Regulations, Comprehensive Plan, and associated Future Land Use Plan Map and Official Zoning Atlas, as amended, of the City of Lake City.

**Section 5.** The Mayor, City Manager and City Clerk are authorized and directed to execute the Plat as provided for on each respective page of the Plat exhibit.

**Section 6.** If any Resolution, or parts of any Resolution, are in conflict herewith, this Resolution shall control to the extent of the conflicting provisions.

**Section 7.** The provisions of this Resolution are intended to be severable. If any part of this Resolution is determined to be void or is held to be illegal, invalid, or unconstitutional by a Court of competent jurisdiction, then the remainder of this Resolution shall remain in full force and effect and this Resolution shall nevertheless stand and be construed as if the illegal or invalid part or portion had not been included herein.

***Remainder of Page Intentionally Left Blank***



**Section 8.** Effective Date. This resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** at a meeting of the City Council on this \_\_\_\_ day of August 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney



**File Attachments for Item:**

11. City Council Resolution No. 2023-093- A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with Gallagher Benefit Services, Inc., for consulting services; and providing for an effective date.

**CITY COUNCIL RESOLUTION NO. 2023-93**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH GALLAGHER BENEFIT SERVICES, INC., FOR CONSULTING SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida (hereinafter the “City”) desires to enter into an Agreement with Gallagher Benefit Services, Inc. for consulting services; and

**WHEREAS**, Section 2-178(g)(1) of the City Code permits the City to enter into an agreement for the acquisition of services that have been competitively procured by other agencies, also known as “piggybacking”; and

**WHEREAS**, the city administration recommends consulting services with Gallagher Benefit Services on the same, or more advantageous, terms, conditions, and pricing provided under the *Addendum Agreement Between the City of Lake City and Gallagher Benefit Services, Inc. for Consulting Services* a copy of which is attached hereto (hereinafter the “Agreement”); and

**WHEREAS**, the City Council finds that it is in the City’s best interest to accept the competitively procured pricing and to award the contract to Gallagher Benefit Services, Inc., for the procurement of the aforementioned consulting services pursuant to the terms, provisions, conditions, and requirements of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The City is hereby authorized execute the Agreement between the City of Lake City and Gallagher Benefit Services, Inc. for Consulting Services.

**Section 3.** The City Manager and City Attorney are authorized to make such reasonable changes and modifications to the Contract as may be deemed

necessary to be in the best interest of the City and its citizens. Provided however, that any such changes or modifications shall not cause the payment to Gallagher Benefit Services, Inc. to exceed the commission referenced herein. The Mayor is authorized and directed to execute and deliver the Contract in the name of, and on behalf of, the City with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and Gallagher Benefit Services, Inc., shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

**Section 4.** This Resolution is effective upon adoption of the same.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of August 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**ADDENDUM AGREEMENT BETWEEN THE CITY OF LAKE CITY AND  
GALLAGHER BENEFIT SERVICES, INC. FOR CONSULTING SERVICES**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of August, 2023, by and between the CITY OF LAKE CITY, a municipal corporation of the State of Florida, whose address is 205 N. Marion Avenue, Lake City, Florida 32055, (the "City") and Gallagher Benefit Services, Inc. a for profit corporation authorized to do business in the State of Florida, whose address is 200 S. Orange Avenue, Suite 750, Orlando, Florida 32801, (the "Consultant"), and each represents as follows:

**WHEREAS**, the City has the legal authority to "piggyback" onto a contract procured by another governmental entity when seeking to utilize the same or similar services provided for in said contract in the interest of the public; and

**WHEREAS**, the City is a public agency subject to Chapter 119, Florida Statutes; and

**WHEREAS**, the Contractor currently provides consultation services to the City of Live Oak following a competitive procurement process completed by the City of Live Oak (Request for Proposals 2022-01) and agreed to by the Consultant, a copy of which incorporated herein and attached hereto as **Exhibit A** (the "Live Oak Agreement"); and

**WHEREAS**, the City requires the services of a consultant who can provide consulting services to the City of Lake City more particularly described in Exhibit A of the Live Oak Agreement; and

**WHEREAS**, such solicitation, and resulting Live Oak Agreement, allows for purchase to be made by other governmental agencies within the State of Florida, provided purchases as governed by the same terms and conditions as the solicitation; and

**WHEREAS**, the City desires to "piggyback" onto the above referenced Live Oak Agreement between the Consultant and the City of Live Oak for utilization of the same or similar services, and the Consultant consents to the aforesaid "piggybacking", and agrees to extend to the City of Lake City the same terms, and conditions of the Live Oak Agreement, with a decrease in commission costs as outlined below; and

**WHEREAS**, the Parties agree to the terms and conditions of the Live Oak Agreement, except as modified herein.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein, and for other valuable consideration received, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Recitals.** The above stated recitals are true and correct.
2. **Scope of Services.** Pursuant to this Agreement, the Consultant agrees to provide the City with all the services to City as specified in the Scope of Services included in the Live Oak Agreement, a copy of which is attached hereto as **Exhibit A** ("Services").

3. **Term.** This Agreement is effective upon execution by both Parties (“effective date”) and continues through the term of the Live Oak Agreement, as may be renewed. No amendment of this Agreement shall exceed the term of the Live Oak Agreement and its renewal periods.
  
4. **Addendum.** The Parties agree to be bound by the terms and conditions of the Live Oak Agreement, with respect to the City’s purchase of or request for Services from the Consultant during the term of this Addendum, except for as modified or added below:
  - a. **References.** For the purposes of this Agreement, references in the Live Oak Agreement to the “Client” or “City of Live Oak” or “City” or any of its divisions, departments, agencies or employees and a “location of the work” will be read to reference the City of Lake City, Florida and City facilities, divisions, departments, offices, or employees.
  - b. **Public Records.** The Consultant shall comply with Florida's Public Records Law. Specifically, pursuant to Florida statute Section 199.0701, when acting on behalf of the County, the Consultant agrees to the following:
    - i. During the term of this Agreement, Consultant shall comply with the Florida Public Records Law, to the extent such law is applicable to Consultant. If Section 119.0701, Florida Statutes is applicable, Consultant shall do the following: (1) Keep and maintain public records required by City to perform this service; (2) Upon request from City, provide City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost allowed by law; (3) Keep from disclosure those public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Consultant does not transfer the records to City; (4) Upon completion of the contract, Consultant will transfer, at no cost, all public records to City, or keep and maintain public records required by City to perform the service. If Consultant transfers to City all public records upon completion of the contract, Consultant shall destroy any duplicate public records that are exempt or confidential from public records disclosure requirements. If Consultant keeps and maintains public records upon completion of the contract, Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to City in a format that is compatible with the information technology systems of City.
    - ii. Consultant shall keep and make available to City for inspection and copying, upon written request by City, all records in Consultant's possession relating to this Agreement. Any document

submitted to City may be a public record and is open for inspection or copying by any person or entity unless considered confidential and exempt. Public records are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by an agency. Any document in Consultant's possession is subject to inspection and copying unless exempted under Chapter 119, Florida Statutes.

- iii. During the term of this Agreement, Consultant may claim that some or all of Consultant's information, including, but not limited to, software, documentation, manuals, written methodologies and processes, pricing, discounts, or other considerations (hereafter collectively referred to as "Confidential Information"), is, or has been treated as, confidential and proprietary by Consultant in accordance with Section 812.081, Florida Statutes, or other law, and is exempt from disclosure under the Public Records Act. Consultant shall clearly identify and mark Confidential Information as "Confidential Information" and City shall use its best efforts to maintain the confidentiality of the information properly identified by Consultant as "Confidential Information."
- iv. City shall promptly notify Consultant in writing of any request received by City for disclosure of Consultant's Confidential Information and Consultant may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. Consultant shall protect, defend, indemnify, and hold City, its officers, employees and agents free and harmless from and against any claims or judgments arising out of a request for disclosure of Confidential Information. Consultant shall investigate, handle, respond to, and defend, using counsel chosen by City, at Consultant's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Consultant shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorney fees, court costs, and expert witness fees and expenses. Upon completion of this Agreement, the provisions of this section shall continue to survive. Consultant releases City from all claims and damages related to any authorized and lawful disclosure of documents by City.
- v. If the Consultant refuses to perform its duties under this section within 14 calendar days of notification by City that a demand has been made to disclose Consultant's Confidential Information, then Consultant waives its claim that any information is Confidential



Information, and releases City from claims or damages related to the subsequent disclosure by City.

- vi. A request to inspect or copy public records relating to this Agreement must be made directly to City. If City does not possess the requested records, City shall immediately notify Consultant of the request, and Consultant must provide the records to City or allow the records to be inspected or copied within a reasonable time.
- vii. If Consultant fails to comply with the Public Records Law, Consultant shall be deemed to have breached a material provision of this Agreement and City shall enforce this Agreement and Consultant may be subject to penalties pursuant to Chapter 119.

**IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, REGARDING CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONSULTANT SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 386-719-5756, OR CITYCLERK@LCFLA.COM OR 205 N. MARION AVENUE, LAKE CITY, FLORIDA 32055.**

- c. **Notice.** Except as otherwise provided in this Agreement, any notice from either Party to the other Party must be in writing and deliverable by hand delivery with receipt or sent by certified mail, return receipt requested, to the addresses below. All notices will be deemed delivered five (5) business days after mailing. Each Party may change its mailing address by giving the other Party, written notice of election to change the address.

To Consultant:	To City:
Gallagher Benefit Services, Inc.	City of Lake City
Attn: Kevin Murphy	c/o Paul Dyal, City Manager
200 S. Orange Avenue, Suite 750	205 N. Marion Avenue
Orlando, Florida 32801	Lake City, Florida 32055

- d. Compensation Disclosure Statement: Exhibit B entitled Compensation Disclosure Statement of the Live Oak Agreement will be replaced with Exhibit B Compensation Disclosure Statement for Lake City labeled Exhibit B herein.

***Remainder of Page Intentionally Left Blank – Signatures and Notarization on Following Page***

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the day and date first above written.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stephen Witt, Mayor  
For: City of Lake City, Florida

ATTEST:

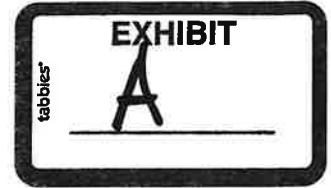
Approved as to form and legal sufficiency:

\_\_\_\_\_  
Audrey Sikes, City Clerk

\_\_\_\_\_  
City Attorney's Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
For: Gallagher Benefit Services



## CONSULTING AGREEMENT

This Consulting Agreement (this "**Agreement**") is made by and between Gallagher Benefit Services, Inc., ("**Gallagher**") and City of Live Oak ("**Client**" or "**City**").

Client wishes to enter into a consulting relationship with Gallagher on the terms and conditions set forth in this Agreement, and Gallagher is willing to accept such a consulting relationship. In consideration of and in reliance upon the terms and conditions contained in this Agreement, Client and Gallagher agree as follows:

### 1. **Engagement of Services**

Client hereby engages Gallagher as a professional consultant to provide the consulting and/or brokerage services as more fully described in Exhibit A attached to this Agreement and incorporated herein. During the time that Gallagher is performing services for Client under this Agreement, and for all purposes outlined in this document, Gallagher's status will be that of an Independent contractor for Client.

### 2. **Term and Termination**

The Effective Date of this Agreement is October 1, 2022 as authorized by the City Council for the City of Live Oak at the City Council meeting on June 14, 2022. The term of Gallagher's engagement under this Agreement (the "Consulting Period") will begin as of the Effective Date and will remain in effect for one (1) year from the Effective Date. The Consulting Period will be automatically extended for an additional year on each anniversary of the Effective Date. Either party may terminate this Agreement by giving the other party at least ninety (90) days written notice of its intent to terminate. In the event such termination is effective during the Consulting Period (including any renewed Consulting Period), Client shall be responsible for compensating Gallagher for any services performed prior to the date of termination and Gallagher shall be responsible to Client to continue to provide services until the date of termination of this Agreement.

### 3. **Compensation**

As compensation for its services under this Agreement, Gallagher will receive carrier commissions and/or direct fees paid by the Client, as set forth in the Compensation Disclosure Statement attached hereto as Exhibit B. Additional information regarding Gallagher compensation can also be found in Exhibit B. Gallagher shall disclose the amount of commissions payable, if any, to it by each Insurance company at the time it presents rates to Client. The parties hereby agree that any Direct Client Fees for Consulting Services specified under Exhibit B shall be increased by an amount not to exceed three percent (3%) annually after the initial Consulting Period under this Agreement, unless otherwise agreed to by Gallagher. Client is responsible for payment of Gallagher's fees (if applicable) within thirty (30) days of invoice receipt. Any amounts not paid when due will accrue interest at the rate of one percent (1%) per month or the highest rate permitted by applicable law, whichever is less. If any amount is not paid in full when due without a good faith basis to withhold, that nonpayment will constitute a material breach of this Agreement.

### 4. **Performance and Scope**

(a) **Representations and Warranties.** Each party represents, warrants and covenants to the other that: (i) it has full power and authority to make, execute, deliver and perform its obligations under this Agreement; (ii) the performance of its obligations pursuant to this Agreement shall be in accordance with all applicable laws; (iii) this Agreement has been duly executed and delivered by an authorized representative of such party and constitutes the legal, valid and binding obligation of such party, enforceable against such party in accordance with its terms; and (iv) there are no other agreements presently in force which would encumber or prevent either party's compliance with any terms of this Agreement.

(b) Standard of Care. Gallagher will perform its duties, responsibilities and obligations with the care, skill, prudence and diligence that a prudent employee benefits consultant or insurance broker acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims under the circumstances then prevailing. As appropriate, Gallagher will coordinate fiduciary review services and other related duties with the plan's claims administrator and/or insurance carrier(s). However, Gallagher generally does not accept any fiduciary duties or obligations with respect to a plan given that these are typically performed by the plan's claims administrator or insurance carriers.

(c) Reliance. In the performance of its duties, Gallagher may rely upon, and will have no obligation to independently verify the accuracy, completeness, or authenticity of, any written instructions or information provided to Gallagher by Client or its designated representatives and reasonably believed by Gallagher to be genuine and authorized by Client.

(d) No Practice of Law. Gallagher will not be obligated to perform, and Client will not request performance of, any services which may constitute the unauthorized practice of law. Client will be solely responsible for obtaining any legal advice, review or opinion as may be necessary to ensure that its own conduct and operations, including the engagement of Gallagher under the scope and terms herein, conform in all respects with applicable State and Federal laws and regulations (including ERISA, the Internal Revenue Code, State and Federal securities laws and implementing regulations) and, to the extent that Client has foreign operations, any applicable foreign laws and regulations.

(e) Subcontractors. Gallagher may cause another person or entity, as a subcontractor to Gallagher, to provide some of the services required to be performed by Gallagher hereunder; provided that Gallagher shall remain responsible for all acts and omissions of any such subcontractors (each of which shall be bound by Gallagher's obligations under this Agreement). Gallagher shall seek prior written approval from Client for any subcontractors providing substantive consulting, professional or managerial services. Prior written approval shall not be required for clerical, office, secretarial, IT back-up, administrative or similar support services.

(f) Conflict of Interest. Gallagher's engagement under this Agreement will not prevent it from taking similar engagements with other clients who may be competitors of Client. Gallagher will, nevertheless, exercise care and diligence to prevent any actions or conditions which could result in a conflict with Client's best interest.

(g) Acknowledgements. In connection with Gallagher's services under this Agreement, Client agrees that:

(i) Although Gallagher will apply its professional judgment to access those insurance companies it believes are best suited to insure Client's risks, there can be no assurance that the insurance companies Gallagher has accessed are the only or are the best suited to insure Client's risks. The final decision to choose any insurance company has been made by Client in its sole and absolute discretion. Client understands and agrees that Gallagher does not take risk, and that Gallagher does not guarantee the financial solvency or security of any insurance company.

(ii) Any compensation of the types described above and disclosed to it does not constitute a conflict of interest and Client expressly waives any claims alleging any such conflict of interest.

(iii) The compensation payable to Gallagher is solely for the services set forth under this Agreement, as detailed in Exhibit A. To the extent any additional administrative, claims representative or other services are required, the parties may enter into a separate agreement covering such additional services.

## **5. Confidentiality**

(a) Confidential Information.

(i) As used in this Agreement, "**Confidential Information**" means any nonpublic, proprietary or personal data and information furnished by either party or its agents or representatives to the other party or its agents and representatives, whenever furnished and regardless of the manner or media in which such information is furnished, which the receiving party knows or reasonably should know to be confidential. Each party shall treat Confidential Information as confidential and only use it in the performance of its obligations under this Agreement.

(ii) The parties acknowledge that Confidential Information includes personal data provided to Gallagher by Client for the benefit of Client and/or its employees to facilitate the performance of services set forth in Exhibit A. Both Parties also agree that the Confidential Information may include information that alone, or in combination with other information, uniquely identifies an individual. Client agrees that Gallagher is permitted to disclose and transfer Client's Confidential Information to Gallagher's affiliates, agents or vendors that have a need to know the Confidential Information in connection with the services provided under this Agreement (including insurance carriers, as necessary, for quoting and/or placing insurance coverages). Gallagher has established security controls to protect Client Confidential Information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>.

(iii) Both Gallagher and Client agree to comply with all state and federal laws, rules, and orders that relate to privacy and data protection which are, or which in the future may be, applicable to Confidential Information, the services or the performance of obligations under this Agreement. Upon request, Gallagher will cooperate with Client pursuant to applicable law(s) to comply with requests from individuals regarding their personal information.

(b) HIPAA Privacy. Gallagher and Client will each comply with any prohibitions, restrictions, limitations, conditions, or other requirements to the extent they apply to them directly or indirectly pursuant to the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**") and its implementing regulation concerning privacy of individually identifiable health information as set forth in 45 CFR Parts 160-164, as amended from time to time. When required, Client, as a representative of the health plans, and Gallagher will enter into a separate Business Associate Agreement.

(c) Use of Names; Public Announcements. No party will use, in any commercial manner, the names, logos, trademarks or other intellectual property of the other party without its prior written consent. Except as may be required by law, no party will issue any press releases or make any public announcements of any kind regarding the relationship between the parties without the other party's prior consent.

(d) Aggregated Data. Gallagher shall own any non-identifying, aggregated and statistical data that might be derived from providing services to Client (the "**Aggregated Data**"). Nothing herein shall be construed as prohibiting Gallagher from utilizing the Aggregated Data for purposes of operating Gallagher's business. Gallagher shall not: (i) disclose to any third party any Aggregated Data that reveals Client's identity or its Confidential Information; or (ii) reveal the identity, whether directly or indirectly, of any individual whose specific data might be used by Gallagher on behalf of Client.

## **6. Indemnification Rights and Limitation of Liability**

(a) Indemnification. Each party agrees to defend, indemnify and hold the other party and its affiliates and their respective directors, officers, employees and agents harmless from any and all losses, liabilities, exposures, damages and all related costs and expenses, including reasonable legal fees, to the extent arising from or relating to any third party claims, demands, suits, allegations, or causes or threats of action based on the indemnifying party's: (i) breach of any representation, warranty or covenant made by such party hereunder, or (ii) grossly negligent

acts or omissions or intentional misconduct; provided, however, that the indemnifying party's indemnification obligations hereunder shall be reduced to the extent that such losses and damages arise from the acts or omissions of the other party or its employees or agents.

(b) Limitation of Liability. Notwithstanding any other term or provision of this Agreement, each party shall only be liable for actual damages incurred by the other party, and shall not be liable for any indirect, special, exemplary, reliance, consequential or punitive damages, or for any attorneys' fees other than as described in Section 6(a) above (whether incurred in a dispute or an action against the other, or as alleged damages that any party incurred in any insurance coverage dispute, or otherwise). Furthermore, unless otherwise noted in Exhibit A, the aggregate liability under this Agreement, if any, of either party to the other for claimed losses or damages shall not exceed \$1,000,000. This provision applies to the fullest extent permitted by applicable law. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with this Agreement or any services provided hereunder may be brought by either party any later than two (2) years after the accrual of such claim or cause of action.

(c) Sovereign Immunity. Notwithstanding any other provision set forth in this contract, nothing contained in this Agreement shall be construed as a waiver of the City's right to sovereign immunity under section 768.28, Florida Statutes, or other limitations imposed on the City's potential liability under state or federal law. As such, the City shall not be liable under this contract for punitive damages or interest for the period before judgment. Further, the City shall not be liable for any claim or judgment, or portion thereof, to any one person for more than two hundred thousand dollars (\$200,000.00), or any claim or judgment, or portion thereof, which, when totaled with all other damages or judgments paid by the State or its agencies and subdivisions arising out of the same incident or occurrence, exceeds the sum of three hundred thousand dollars (\$300,000.00). This paragraph shall survive termination of this contract.

## 7. **Notices**

Any notices, requests or other communications pursuant to this Agreement will be addressed to the party at its address listed below. Such notices will be deemed to have been duly given, (i) if delivered in person or by courier, upon delivery; (ii) if sent by an overnight service with tracking capabilities, upon receipt; (iii) if sent by registered or certified mail, postage prepaid, within five (5) days of deposit in the mail; or (iv) if sent by fax or electronic mail, at such time as the party which sent the notice receives confirmation of receipt by the applicable method of transmittal.

If to the Client: City of Live Oak  
Attention: City Manager  
101 White Avenue S.E  
Live Oak, FL 32064

If to Gallagher: Gallagher Benefit Services, Inc.  
Attention: Kevin Murphy  
200 S. Orange Ave, Suite 750  
Orlando, FL 32801

Either party may, by written notice to the other, change the address to which notices to such party are to be delivered or mailed.

## 8. **Public Records**

Pursuant to Section 119.0701, Florida Statutes, the Parties agree to the following:  
(a) Keep and maintain public records required by the City to perform the service.

- (b) Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.
- (d) Upon completion of the contract, transfer, at no cost, to the City all public records in possession of the contractor or keep and maintain public records required by the City to perform the service. If the contractor transfers all public records to the City upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

**IF GALLAGHER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, REGARDING GALLAGHER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, GALLAGHER SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 386-362-2276, OR JGILL@CITYOFLIVEOAK.ORG OR 101 WHITE AVENUE S.E., LIVE OAK, FLORIDA 32064.**

**9. *Miscellaneous***

(a) Severability. The various provisions and subprovisions of this Agreement are severable and if any provision or subprovision or part thereof is held to be unenforceable by any court of competent jurisdiction, then such enforceability will not affect the validity or enforceability of the remaining provisions or subprovisions or parts thereof in this Agreement.

(b) Entire Agreement; Amendment. This Agreement, including all exhibits hereto, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings, whether oral or written, between the parties regarding the subject matter hereof. Except for changes in carriers and/or lines of coverage noted in Exhibit B, which may occur upon unilateral approval of Client, this Agreement may be modified or amended only by a written instrument executed by both parties. This Agreement may be executed by the parties in several counterparts, each of which shall be deemed to be an original copy.

(c) Waiver. No covenant, term or condition or the breach thereof will be deemed waived, except by written consent of the party against whom the waiver is claimed. Any waiver by either party hereto of any provision of this Agreement shall not be construed as a waiver of any other provision of this Agreement, nor shall such waiver be construed as a waiver of such provision with respect to any other event or circumstance, whether past, present or future.

(d) Governing Law; Rule of Construction. This Agreement will be construed, interpreted and enforced in accordance with the laws of the State of Florida without giving effect

to the choice of law principles thereof or any canon, custom or rule of law requiring construction against the drafter.

(e) Successors. This Agreement shall be binding upon and shall inure to the benefit of all assigns, transferees and successors in the interest of the parties hereto.

(f) Warranties. Except as expressly set forth in this Agreement, Gallagher makes no other warranties of any kind with respect to the Services, including, without limitation, warranties that may be implied from a course of performance, dealing or trade usage.

(g) Force Majeure. Neither party shall be liable to the other for any delay or failure to perform any of its obligations under this Agreement (other than payment obligations) as a result of flood, earthquake, storm, other act of God, fire, derailment, accident, labor dispute, explosion, war, act of terrorism, sabotage, Insurrection, riot, embargo, court injunction or order, act of government or governmental agency or other similar cause beyond its reasonable control.

(h) Assignment. This Agreement shall apply to and bind the successors and assigns of the parties hereto, including, in the event of a party's insolvency, debtors-in-possession and any appointed trustee or administrator. This Agreement shall not be assignable by either party, except with the prior written consent of the other party; provided, however, that either party may assign this Agreement to an affiliate or in the event of a merger or sale, provided the assignee is willing and able to assume such party's obligations hereunder.

(i) Counterparts. This Agreement may be executed in multiple counterparts (including by scanned image or electronic signature), each of which shall be considered one and the same agreement, and shall become effective when signed by each of the parties hereto and delivered to the other party.

(j) Survival of Provisions. Sections 3, 5, 6, and 8 will survive the termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on the date first written above.

**CITY OF LIVE OAK**

By: Frank C. Davis  
Name: Frank C. Davis  
Title: Mayor  
Date: 8/8/23

**GALLAGHER BENEFIT SERVICES, INC.**

By: Kevin Murphy  
Kevin Murphy (Aug 4, 2023 14:26 EDT)  
Name: Kevin Murphy  
Title: Area President- FL/GA  
Date: Aug 4, 2023



## **EXHIBIT A SCOPE OF SERVICES**

Subject to any changes and additions as may be mutually agreed by the parties in writing, availability and delivery of data from the insurance carrier and other third party vendors, Gallagher will provide the following Services to Client on an "as needed" basis:

### **RENEWAL ANALYSIS:**

- Review and evaluate carrier projections
- Prepare "shadow" renewal projection
- Create financial modeling reports
- Coordinate carrier negotiations
- Create employee contribution modeling reports
- Assist with budget projections
- Provide renewal alternatives with cost impact of benefit plan changes

### **PERIODIC PLAN FINANCIAL REPORTS: (FREQUENCY TO BE MUTUALLY AGREED UPON)**

- Employee contributions
- Large claims tracking
- Identification of costs for specific line of coverage
- Comparison of plan costs to aggregate stop-loss projections, if applicable
- Utilization review
- Comparison to prior claim period
- Plan trends

### **ANNUAL FINANCIAL REPORTS (END OF YEAR ACCOUNTING):**

- Executive summary of program expenses
- Comparison of current costs to renewal costs
- Dollars saved by contract negotiation
- Percent of benefit dollars paid by employee
- Physician visit details
- Benefits paid by type of service

### **CARRIER MARKETING AND NEGOTIATIONS, AS DIRECTED BY CLIENT:**

- Work with Client to develop a strategy to identify goals, analyze program costs and review both current and alternative funding arrangements
- Manage the renewal process with the current carrier to control costs
- Implement carrier renewal strategies with Client
- Develop timeline covering every aspect from RFP preparation to the delivery of employee communications
- Provide analysis of employee disruption report and preparation of geo-access report
- Provide analysis of discounts offered by various carriers by using CPT codes and carrier pricing data
- Manage RFP development that tailors the RFP to the desires, needs and financial directions provided by Client
- Explore alternative funding solutions
- Evaluate vendor responses to track variations in coverage and costs as they are identified
- Conduct finalist interviews to investigate and document intangibles such as personalities, service orientation and responsiveness
- Draft renewal analysis report, based on renewal negotiation, covers program and claims cost projections as well as complete information on benefit designs

- Facilitate decision process by coordinating close collaboration and discussions among the Gallagher team and Client

**LEGISLATIVE AND REGULATORY COMPLIANCE SUPPORT:**

- Provide legislative updates, including Compliance Alerts, Webinars, Technical Bulletins and Directions newsletter
- Evaluate plan design to assist with compliance with state and federal regulations
- Provide general information and guidance to assist with compliance with ERISA, ACA, COBRA, HIPAA and other Federal legislation that directly affects the administration of plan benefits
- Provide template or sample compliance notices and enrollment forms as reasonably requested by Client

**DAY TO DAY ADMINISTRATIVE ASSISTANCE:**

- Provide assistance to Client's HR/benefits contacts to help with resolving carrier service issues
- Coordinate and participate in annual service meetings with Client and select carriers

**COMMUNICATION MATERIALS:**

- Assist with the drafting and distribution of participant Satisfaction Surveys
- Assist with the drafting and distribution of Open Enrollment-New Member Orientation summary information and any other communications pertaining to the health and welfare program
- Provide annual open enrollment guidance and employee meeting materials
- Assist with marketing and oversight of Customized Enrollment Materials (if elected)
- Assist with participant wellness initiatives, as directed by Client

**BENEFIT ADMINISTRATION ASSESSMENT:**

- Periodic evaluation of internal plan enrollment and benefit termination processes
- Review, coordinate and implement Client agreed upon plan "best practices" to help limit plan liability and increase participant satisfaction
- Help identify opportunities for streamlining and improving administration procedures

**BENEFIT PLAN DESIGN (OR REDESIGN):**

- Help Client identify business and HR objectives that impact benefits
- Review with Client possible benefit strategies to meet their objectives
- Help Client evaluate/review current scope of benefits package – e.g., types & levels of coverage
- Work with Client to develop funding and contribution strategies
- Assist with budget projections for design alternatives

**EXHIBIT B  
COMPENSATION DISCLOSURE STATEMENT**

Line of Coverage / Service	Company	Commission <sup>1&amp;2</sup>	Third Party Compensation	Direct Client Fees <sup>3</sup>	Effective Date
Medical	Florida Blue	7%	N/A	N/A	10/01/2022
Dental	Florida Blue	Graded 10%	N/A	N/A	10/01/2022
Vision	Standard	10%	N/A	N/A	10/01/2022
Life and AD&D	Standard	15%	N/A	N/A	10/01/2022
STD Employer Paid	Standard	15%	N/A	N/A	10/01/2022

It should also be noted that:

- Gallagher is not an affiliate of the insurer or vendor whose contract is recommended. This means the insurer or vendor whose contract is recommended does not directly or indirectly have the power to exercise a controlling influence over the management or policies of Gallagher.
- Gallagher's ability to recommend other insurance contracts or vendors is not limited by an agreement with any insurance carrier or vendor and Gallagher is effecting the transaction for applicable plan(s) in the ordinary course of Gallagher business. Thus, pertinent transaction(s) are at least as favorable to the applicable plan(s) as an arm's length transaction with an unrelated party.
- Gallagher is not a trustee of the plan(s) and is neither the Plan Administrator of the plan(s), a Named Fiduciary of the plan(s), nor an employer which has employees in the plan(s).

**For Employers and Plan Sponsors Subject to ERISA:** This Disclosure Statement is being given to the Client (1) to make sure Client knows about Gallagher's and Gallagher affiliates' income before purchasing the insurance product and/or vendor services and (2) for plans subject to ERISA, to comply with the disclosure, acknowledgment and approval requirement of Prohibited Transaction Class Exemption No. 84-24<sup>4</sup>, which protects both Client and Gallagher<sup>5</sup>, and the disclosure requirements under ERISA §408(b)(2), as amended by Div. BB, Title II, §202 of the Consolidated Appropriations Act, 2021. Disclosure must be made to responsible plan fiduciary for the ERISA Plan(s), and Client acknowledges and confirms that this is a reasonable transaction in the best interest of participants in its ERISA Plan(s).

For more information on Gallagher's compensation arrangements, please visit [www.ajg.com/us/about-us/disclosures](http://www.ajg.com/us/about-us/disclosures). In the event a client wishes to register a formal complaint regarding compensation Gallagher receives, please send an email to [Compensation\\_Complaints@ajg.com](mailto:Compensation_Complaints@ajg.com).

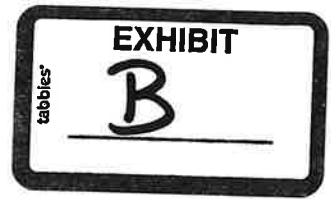
<sup>1</sup> Commissions include all commissions/fees paid to Gallagher that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to Gallagher paid by a third party, and includes, among other things, the payment of "finders' fees" or other fees to Gallagher for a transaction or service involving the plan.

<sup>2</sup> Gallagher may receive supplemental compensation from insurance carriers and vendors, normally calculated at the end of each calendar year, that are contingent on a number of factors including the overall number of employer plans represented, plan retention rates, and overall premium growth. Historically, supplemental compensation has ranged, on average, between 0-3% based on specific carrier programs. These plans have no effect on premiums. Further, Gallagher may receive non-cash compensation from plan vendors or service providers that are not in connection with any particular client. If you have any questions regarding direct or indirect compensation received by Gallagher, please contact your dedicated Gallagher advisor or refer to the [Gallagher Global Standards of Business Conduct](#).

<sup>3</sup> Direct Fees include compensation to Gallagher paid for directly by the plan sponsor/Client.

<sup>4</sup> Which allows an exemption from a prohibited transaction under Section 408(a) of the Employee Retirement Income Security Act of 1974 (ERISA).

<sup>5</sup> In making these disclosures, no position is taken, nor is one to be inferred, regarding the use of assets of a plan subject to ERISA to purchase such insurance.



**EXHIBIT B  
COMPENSATION DISCLOSURE STATEMENT**

Line of Coverage / Service	Company	Commission <sup>1&amp;2</sup>	Third Party Compensation	Direct Client Fees <sup>3</sup>	Effective Date
Medical	Florida Blue	4%	NA	NA	10/01/2023
Dental	MetLife	10%	NA	NA	10/01/2023
Vision	MetLife	10%	NA	NA	10/01/2023
Basic Life & ADD	MetLife	15%	NA	NA	10/01/2023
Short Term Disability	MetLife	15%	NA	NA	10/01/2023
Long Term Disability	MetLife	15%	NA	NA	10/01/2023
Accident Insurance	MetLife	60% Year 1, 5% Years 2+	NA	NA	10/01/2023
Critical Illness	MetLife	60% Year 1, 5% Years 2+	NA	NA	10/01/2023
Hospital Insurance	MetLife	55% Year 1, 6% Years 2+	NA	NA	10/01/2023
Indemnity Insurance Life + Care	MetLife	90% Year 1, 5% Years 2-10, 3% Years 11+	NA	NA	10/01/2023

It should also be noted that:

- Gallagher is not an affiliate of the insurer or vendor whose contract is recommended. This means the insurer or vendor whose contract is recommended does not directly or indirectly have the power to exercise a controlling influence over the management or policies of Gallagher.
- Gallagher's ability to recommend other insurance contracts or vendors is not limited by an agreement with any insurance carrier or vendor and Gallagher is effecting the transaction for applicable plan(s) in the ordinary course of Gallagher business. Thus, pertinent transaction(s) are at least as favorable to the applicable plan(s) as an arm's length transaction with an unrelated party.
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<sup>2</sup> Gallagher may receive supplemental compensation from insurance carriers and vendors, normally calculated at the end of each calendar year, that are contingent on a number of factors including the overall number of employer plans represented, plan retention rates, and overall premium growth. Historically, supplemental compensation has ranged, on average, between 0-3% based on specific carrier programs. These plans have no effect on premiums. Further, Gallagher may receive non-cash compensation from plan vendors or service providers that are not in connection with any particular client. If you have any questions regarding direct or indirect compensation received by Gallagher, please contact your dedicated Gallagher advisor or refer to the Gallagher Global Standards of Business Conduct.

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<sup>4</sup> Which allows an exemption from a prohibited transaction under Section 408(a) of the **Employee Retirement Income Security Act of 1974 (ERISA)**.

<sup>5</sup> In making these disclosures, no position is taken, nor is one to be inferred, regarding the use of assets of a plan subject to ERISA to purchase such insurance.

For more information on Gallagher's compensation arrangements, please visit [www.ajg.com/us/about-us/disclosures](http://www.ajg.com/us/about-us/disclosures). In the event a client wishes to register a formal complaint regarding compensation Gallagher receives, please send an email to [Compensation\\_Complaints@ajg.com](mailto:Compensation_Complaints@ajg.com).

**File Attachments for Item:**

13. Informational Purposes Only - City Attorney, Robinson, Kennon and Kendron, P.A, invoice for July 2023. Folds Walker, LLC invoice for July 2023

***Robinson, Kennon and Kendron, P. A.***

582 West Duval Street  
Lake City, FL 32055 USA

Ph:(386) 755-1334

Fax:(386) 755-1336

City of Lake City  
205 N. Marion Avenue  
Lake City, FL  
USA

August 15, 2023

**Attention:**

File #: 00801-001  
Inv #: 7144

**RE:** City of Lake City - General Legal Services

<b>DATE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>	<b>AMOUNT</b>	<b>LAWYER</b>
Jul-03-23	Reviewed agenda packet and background information. Attended council meeting. Reviewed documentation from NCFP Council regarding annexation for Lake City U Automotive Management. Reviewed State Highway Lighting Maintenance work order and dictated draft of Resolution 2023-076 related to the same. Began drafting of ordinance to modify committee structure.	3.40	578.00	TJK
	Dictated email to Scott Walker regarding Circle K Appeal. Prepared information packet for P&Z Board Members.	0.50	85.00	TJK
	Sent email update to Client regarding MOU for Resolution 2023-075.	0.10	17.00	TJK
	CIRCLE K - Prepared letter to Scott Walker; emailed letter to Scott Walker.	0.20	14.00	LAC
Jul-06-23	Reviewed background information related to State Fire Marshal Grant for generator and HVAC replacement. Dictated draft of Resolution 2023-077 related to the same.	0.60	102.00	TJK
	Worked on Resolution 2023-076 related to the Highway Lighting Agreement. Updated, formatted, and disseminated the same to appropriate individuals.	1.25	87.50	ALJ

	Worked on correspondence to Danielle regarding Glenel Bowden. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Coordinated with Folds & Walker to schedule a meeting to discuss the Police Pension Board issues.	0.20	14.00	ALJ
Jul-07-23	Worked on correspondence to Robert Angelo regarding Bailey's Cove. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Email to Sue Tuell with Mr. Kennon's availability to discuss U-Visa Request from Attorney.	0.10	7.00	ALJ
Jul-08-23	Email to Robert Angelo regarding Board of Adjustment Meeting and cancellation or modification of agenda.	0.20	14.00	ALJ
	Coordinated telephone conference for Chief Butler and Mr. Kennon to discuss U-Visa Request from Attorney.	0.10	7.00	ALJ
Jul-10-23	Reviewed report to council by LCPD regarding Edward Byrne Grant and dictated draft Resolution 2023-079 regarding the same. Reviewed, revised, and finalized Resolution 2023-079. Reviewed email from Brooke Frye at Tobacco Free Columbia regarding Ordinance for Tobacco Free Parks and dictated email to Paul Dyal regarding course of action as to Ordinance. Reviewed proposed Security Awareness Policy and dictated draft of Resolution 2023-078 related to the same. Reviewed and finalized draft of Resolution 2023-078.	2.80	476.00	TJK
	Telephone conference with Robert Angelo regarding plat issues and P&Z meeting for 7/11/23. Conference with Stephen Mercer regarding 7/11/23 meeting.	0.40	68.00	TJK
	Reviewed correspondence regarding U-Visa Request for Ronald Monge by LCPD. Office consultation with Kellen to conduct research related to the same. Reviewed House Bill 102 regarding affordable housing. Reviewed correspondence regarding Ruby Tuesdays	1.70	289.00	TJK



	bankruptcy payment and dictated email to Ms. Sikes regarding the bankruptcy plan.			
	Research USCIS form and print informational material per partner req	0.70	119.00	KGV
Jul-11-23	Reviewed correspondence regarding IT training. Dictated draft letter for Chief Butler related to Ronald Monge. Reviewed correspondnece from NCFPC concerning Bailey's Cove. Telephone conference with Chief Butler regarding nonimigrant statute. Dictated draft email to Angelo regarding Senate Bill 102-Live Local Act. Conference with Kellen Vincent regarding Historic Districts. Reviewed draft of Ordinance 2023-2253 regarding Lake City U Auto Expense Management, LLC.	1.90	323.00	TJK
	Dictated draft of Resolution 2023-078 related to Security Awareness Training.	0.50	85.00	TJK
	Pull information on National Register of Historic Places for Lake City, FL	0.40	68.00	KGV
	Prepped for and attended City counsel meeting.	1.00	170.00	SPM
	Worked on Resolution 2023-079 related to the application for the Edward Byrne Justice Assistance Grant. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
	Sent email to Robert Angelo with Historic District information.	0.10	7.00	ALJ
	Worked on Resolution 2023-078 adopting Security Awareness Training and Testing Policy. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
Jul-12-23	Telephone conference with Ms. Sikes and Mr. Dyal regarding upcoming agenda items.	0.20	34.00	TJK
	Pull information from AGs website re: reqs for office to issue opinion	0.30	51.00	KGV
	Forwarded email to Paul Dyal with Tobacco Free Ordinance information.	0.10	7.00	ALJ

Jul-13-23	Coordinated scheduling of Agenda Preparation Meeting with City Administration.	0.10	7.00	ALJ
	Worked on correspondence to Audrey regarding Sampson running for Mayor. Updated, formatted, and forwarded the same to Danielle for review.	0.20	14.00	ALJ
	Worked on correspondence to Audrey regarding Todd Sampson/Dual Position. Updated, formatted, and disseminated to appropriate individuals.	0.20	14.00	ALJ
	Worked on correspondence to Robert Angelo regarding House Bill 102. Updated, formatted, and forwarded the same to Danielle for review.	0.20	14.00	ALJ
	Worked on correspondence to Robert Angelo regarding House Bill 102. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Received email from Audrey regarding Grant Agreement and execution. Forwarded the same to Leigh Ann for Mr. Kennon to complete.	0.10	7.00	ALJ
Jul-14-23	Worked on draft of revisions to Ordinance 2178 regarding elimination of committees.	0.50	85.00	TJK
	Worked on correspondence to Mr. Dyal regarding the Tobacco Free Ordinance. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-17-23	Reviewed email from Danielle Adams regarding Bailey's Cove Subdivision, and dictated response. Reviewed agenda and supporting documents. Attended Council meeting. Revised draft letter for Chief Butler regarding Ronald Alfaro Monge. Reviewed correspondence from Carmelita regarding publication notice for Ordinance 2023-2253. Dictated response to confidential email concerning cannabis to Ms. Sikes. Reviewed and revised draft of Ordinance 2023-2254 related to committees. Telephone conference with Audrey Sikes regarding agenda items and restructure of the agenda.	4.20	714.00	TJK

Jul-18-23	Reviewed report to council and invitation to bid 014-2023 and associated bid acceptance documents related to pole barn at wastewater plant and award to Bliss Products. Dictated draft of Resolution 2023-080 and associated contract with Bliss Products.	0.80	136.00	TJK
	Telephone conference with Robert Angelo regarding annexation of enclaves and Circle K appeal. Reviewed correspondence from Foreman regarding final version of MOU related to combined communications and compare with proposed revised draft. Sent email to Chief Butler. Dictated instructions to begin draft of tobacco free park ordinance. Reviewed County's proposed ordinance regarding the same.	1.90	323.00	TJK
	Research legal authority for Historic District.	1.00	170.00	KGV
	Sent email to Danielle regarding corrections to Bailey's Cove correspondence from Danielle.	0.10	7.00	ALJ
	Coordinated Agenda Preparation Meeting with City Administration.	0.10	7.00	ALJ
	Worked on Ordinance 2023-2254 Amending the City Code of Ordinances - Special Committees. Updated, formatted, and disseminated the same to appropriate individuals.	1.30	91.00	ALJ
	Worked on correspondence to Robert Angelo regarding Bailey's Cove. Updated, formatted, and disseminated the same to appropriate individuals.	0.10	7.00	ALJ
	Worked on correspondence to Chief Butler regarding U-Visa Request from Attorney. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on correspondence to Audrey Sikes regarding a confidential request for investigation. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-19-23	Reviewed Historic Registry documents for Historical Districts and reviewed LDR Chapter	2.10	357.00	TJK

	on Historic Districts. Reviewed research on establishment of Historic Districts. Reviewed correspondence from City, Report to Council, evaluation tabulation, proposal document report, ITB 13-2023 related to the Memorial Stadium repairs. Dictated draft Resolution 2023-081 and associated contract with Advantage Contracting.			
	Forwarded email information to Danielle regarding Bailey's Cove Replat.	0.10	7.00	ALJ
	Worked on coordinating meeting with Mr. Kennon, Ms. Adams, and Mr. Angelo to discuss Circle K.	0.10	7.00	ALJ
	Worked on correspondence to Joanne Luther regarding contract extensions. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on coordinating phone call with Mr. Kennon, Ms. Adams, and Mr. Warren.	0.10	7.00	ALJ
Jul-20-23	Reviewed LDRs related to Aaron Trippensee's issues and maps of area. Telephone conference with Steve Brown, and dictated email to Dyal concerning complaint procedures in the LDAs. Telephone conference with Danielle related to conference call with Sylvester Warren regarding Bailey's Cove. Conference call with Warren and Britt regarding Bailey's Cove. Telephone conference with Danielle regarding Circle K appeal procedure. Reviewed and finalized Resolution 2023-090 and contract with Bliss Products related to the pole barn at the wastewater plant.	2.30	391.00	TJK
	Worked on correspondence to Chief Butler regarding the MOU and MCA. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-21-23	Dictated draft of Ordinance related to tobacco free parks. Telephone conference with Danielle regarding Bailey's Cove Subdivision. Reviewed email from Mr. Dyal regarding Escambia Street and Lake City CDC.	1.50	255.00	TJK

Conference call with Scott Britt and Danielle regarding Bailey's Cove.

Jul-24-23	<p>Reviewed and finalized Resolution 2023-081 and associated contract related to Memorial Stadium repairs and Advantage Contracting. Reviewed, revised, and finalized draft Ordinance as to tobacco free parks. Reviewed General City Employees Retirement Plan regarding duties of Trustees related to Glenel Bowden and Attorney General Opinion. Reviewed correspondence from Chief Butler and prior agreement/resolution concerning LCPD and CDS Family and Behavioral Health Services, Inc. Dictated, reviewed, and finalized Resolution 2023-082. Reviewed demand letter from Bonnie Cannone regarding communication at Independence Day event. Dictated email to Danielle regarding the same. Telephone conference with Chief Butler regarding Bonnie Cannone and contacted Ms. Sikes regarding Terri Phillips contact.</p>	2.60	442.00	TJK
	<p>Worked on Resolution 2023-081 related to the contract with Advantage Contracting Group and ITB 013-2023. Updated, formatted, and disseminated the same to appropriate individuals.</p>	2.55	178.50	ALJ
	<p>Worked on Ordinance 2023-2255 related to Tobacco Free Parks. Updated, formatted, and disseminated the same to appropriate individuals.</p>	2.20	154.00	ALJ
	<p>Worked on Resolution 2023-080, related to the contract with Bliss Products and Services for ITB 014-2023. Updated, formatted, and disseminated the same to appropriate individuals.</p>	2.40	168.00	ALJ
Jul-25-23	<p>Telephone conference with Terri Phillips concerning Bonnie Cannone. Reviewed notice regarding ordinance related to Lake City U Auto Expense Management. Reviewed correspondence from Attorney Tom Reeves concerning Mr. Sylvester Warren's use of given names. Dictated email to Mayor Witt. Reviewed Ruby Tuesday bankruptcy documents.</p>	1.60	272.00	TJK

	Worked on Resolution 2023-082 related to the renewal MOU with CDS. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
	Email to City Administration requesting additional documentation for items on draft agenda for discussion at Agenda Preparation Meeting.	0.10	7.00	ALJ
	Worked on correspondence to Danielle regarding the demand letter from Bonnie Cannone. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-26-23	Attended Agenda Preparation Meeting. Telephone conference with Chief Butler regarding Flock Interlocal Agreement. Reviewed deed and Resolutions related to real property on Escambia Street and deeded to Greater Lake City Community Development Corp, Inc. Legal research as to Bonnie Cannone claim.	2.80	476.00	TJK
	Attended Agenda Preparation Meeting.	1.50	105.00	ALJ
	Worked on correspondence to Robert Angelo regarding Trippensee issue. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on correspondence to Paul Dyal related to Trippensee issue. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Jul-27-23	Dictated draft Resolution 2023-083 related to Agreement with Panama City Police with Flock. Reviewed and Revised Resolution. Dictated email to Glenel Bowden regarding Attorney General Opinion. Finalized review of draft letter to Attorney General and forwarded the same to Danielle. Dictated email to Ms. Sikes regarding Ruby Tuesday bankruptcy and unpaid utility charge.	1.80	306.00	TJK
	Forwarded email to Danielle with Procurement Policy documents from City Administration.	0.10	7.00	ALJ

	Worked on correspondence to Attorney General. Updated, formatted, and forwarded the same to Danielle for review.	0.20	14.00	ALJ
	Worked on correspondence to Mayor Witt regarding communication from Tom Reeves. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on Resolution 2023-083 related to the Interagency Agreement with Panama City Beach Police Department. Updated, formatted, and disseminated the same to appropriate individuals.	1.10	77.00	ALJ
Jul-28-23	Organized all documents related to Circle K appeal. Conference with Scott Walker and Danielle Adams in Gainesville to prepare for appeal hearing.	5.00	850.00	TJK
Jul-30-23	Receipt and review of letter re: 1st amendment/ reference caselaw and brief cases	1.60	272.00	KGV
Jul-31-23	Reviewed agenda packet and supporting documents for upcoming meeting.	0.80	136.00	TJK
	Reviewed emails regarding bid of health insurance and Florida Statute 287.057 and Florida Statute 112.	0.60	102.00	TJK
	Worked on correspondence to Paul Dyal related to Escambia Street. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked with City Administration on coordinating Mr. Kennon's attendance for the Procurement Policy meeting.	0.10	7.00	ALJ
	Totals	66.40	<u>\$9,208.00</u>	

**DISBURSEMENTS**

Jul-12-23	Photocopies 334 @ 0.20	66.80
Jul-13-23	Photocopies 126 @ 0.20	25.20
Jul-26-23	Photocopies 224 @ 0.20	44.80
Jul-28-23	Postage Expense	9.96
	Travel to Gainesville to meet with Scott Walker re: Circle K	65.50
Aug-07-23	Photocopies 271 @ 0.20	54.20

Totals \$266.46

**Total Fee & Disbursements** **\$9,474.46**

Previous Balance 18,620.50

Previous Payments 18,620.50

**Balance Now Due** **\$9,474.46**

TAX ID Number 20-2029910

**PAYMENT DETAILS**

Jul-31-23 For Services Rendered 18,620.50

**Total Payments** **\$18,620.50**

*Thank you!*



***Robinson, Kennon and Kendron, P. A.***

582 West Duval Street  
Lake City, FL 32055 USA

Ph:(386) 755-1334

Fax:(386) 755-1336

City of Lake City  
205 N. Marion Avenue  
Lake City, FL  
USA

August 15, 2023

**Attention:**

File #: 00801-013

Inv #: 7145

**RE:** Derek Snead v. City et al

<b>DATE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>	<b>AMOUNT</b>	<b>LAWYER</b>
Jul-08-23	Telephone conference with Mr. Witt regarding service of process of the Derek Snead Federal Complaint.	0.20	38.00	TJK
Jul-10-23	Reviewed complaint filed by Derek Snead in Federal Court - Middle District of Florida and dictated transmittal email to Ms. Sikes.	0.40	76.00	TJK
	Emailed Complaint to Audrey.	0.10	7.00	LAC
Jul-17-23	Reviewed and responded to email from Kendall Manini at Marks Gray regarding litigation. Confirmed responsive pleading time.	0.20	38.00	TJK
Jul-18-23	Worked on correspondence to Kendall Manini regarding Snead Complaint. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Totals	1.10	\$173.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$173.00</b>
	<b>Balance Now Due</b>			<b>\$173.00</b>

TAX ID Number 20-2029910

***Robinson, Kennon and Kendron, P. A.***  
582 West Duval Street  
Lake City, FL 32055 USA

Ph:(386) 755-1334

Fax:(386) 755-1336

City of Lake City  
205 N. Marion Avenue  
Lake City, FL  
USA

August 15, 2023

**Attention:**

File #: 00801-015

Inv #: 7146

**RE:** Jeff Hill v. COLC (Federal)

<b>DATE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>	<b>AMOUNT</b>	<b>LAWYER</b>
Jun-13-23	Reviewed email from Susan Erdelyi and Order of Dismissal in Jeff Hill Federal Case. Dictated response.	0.20	38.00	TJK
	Totals	0.20	\$38.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$38.00</b>
	<b>Balance Now Due</b>			<b>\$38.00</b>

TAX ID Number 20-2029910

**Robinson, Kennon and Kendron, P. A.**  
 582 West Duval Street  
 Lake City, FL 32055 USA

Ph:(386) 755-1334

Fax:(386) 755-1336

City of Lake City  
 205 N. Marion Avenue  
 Lake City, FL  
 USA

August 18, 2023

**Attention:** File #: 00801-012  
 Inv #: 7178

**RE:** City of Lake City v. Rosa Scott - Eminent Domain

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Jul-14-23	Finalized draft of Complaint for Rosa Scott eminent domain action, and revised Declaration of Taking. Dictated instructions to attach executed copy of Resolution 2022-082 as Exhibit "A" to Complaint. Dictated instructions to file and have summons issued.	1.30	221.00	TJK
	Worked on Petition for Eminent Domain for Rosa Scott. Updated, formatted, and filed the same through the eportal system.	0.70	49.00	ALJ
Jul-31-23	Sent email to Danielle Adams with all files related to eminent domain filed.	0.20	14.00	ALJ
	Totals	2.20	\$284.00	

**DISBURSEMENTS**

Jul-14-23	Filing Fee Receipt #177444699/Financial ID #4148386		405.00	
	Filing Fee Receipt #177468716/Financial ID #4150194		415.00	
	Totals		\$820.00	

<b>Total Fee &amp; Disbursements</b>	<b>\$1,104.00</b>
Previous Balance	665.00

Previous Payments 665.00

**Balance Now Due** 665.00  
**\$1,104.00**

TAX ID Number 20-2029910

**PAYMENT DETAILS**

Jul-31-23 For Services Rendered 665.00

**Total Payments** *Thank you!* 665.00  
**\$665.00**

**Robinson, Kennon and Kendron, P. A.**  
582 West Duval Street  
Lake City, FL 32055 USA

Ph:(386) 755-1334

Fax:(386) 755-1336

City of Lake City  
205 N. Marion Avenue  
Lake City, FL  
USA

August 18, 2023

**Attention:**

File #: 00801-021

Inv #: 7179

**RE:** City of Lake City v. Livingston - Eminent Domain

<b>DATE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>	<b>AMOUNT</b>	<b>LAWYER</b>
Jul-14-23	Finalized draft of Complaint for Livingston eminent domain action, and revised Declaration of Taking. Dictated instructions regarding probate of Defendant and to determine if probate. Dictated instructions to file and have summons issued.	1.40	238.00	TJK
	Worked on Petition for Eminent Domain for Donald Livingston. Updated, formatted, and filed the same through the eportal system.	0.70	49.00	ALJ
	Totals	2.10	\$287.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$287.00</b>
	<b>Balance Now Due</b>			<b>\$287.00</b>

TAX ID Number 20-2029910



# Folds Walker, LLC

527 E University Ave  
Gainesville, FL 32601  
US  
kim@foldswalker.com  
www.foldswalker.com  
O: 352-372-1282

# INVOICE

Number	1487
Issue Date	8/1/2023
Matter	668900 - GENERAL REPRESENTATION
Email	taylor@lcfcla.com

## Bill To:

CITY OF LAKE CITY

Pay Now

## Time Entries

Time Entries	Billed By	Rate	Hours	Subtotal
7/6/2023 ATTEND AGENDA PREP MEETING	Danielle C. Adams	\$170.00	0.80	\$136.00
7/6/2023 EMAIL CORRESPONDENCE WITH ROBERT ANGELO RE BOARD OF ADJUSTMENT AGENDA; EMAIL CORRESPONDENCE WITH GUY NORRIS RE SCHEDULING BOARD OF ADJUSTMENT HEARING; EMAIL CORRESPONDENCE WITH ALJ RE AMENDING AGENDA	Danielle C. Adams	\$170.00	0.30	\$51.00
7/6/2023 REVIEW EMAILS ON THE CIRCLE K MATTER	S. Scott Walker	\$170.00	0.50	\$85.00
7/7/2023 REVIEW EMAIL FROM ROBERT ANGELO RE BAILEY COVE PLATS; DRAFT CORRESPONDENCE WITH R. ANGELO RE SAME	Danielle C. Adams	\$170.00	0.20	\$34.00
7/12/2023 REVIEW DOCUMENTS FROM ROBERT ANGELO RE BAILEYS COVE; REVIEW DOCUMENTATION FROM NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RE THE SAME; REVIEW LAND DEVELOPMENT REGULATIONS LANGUAGE ON MAJOR VERSUS MINOR SUBDIVISIONS; DRAFT LETTER TO TJK WITH OPINION ON THE MAJOR VERSUS MINOR CLASSIFICATION OF BAILEY'S COVE	Danielle C. Adams	\$170.00	1.00	\$170.00
7/13/2023 RESEARCH ABILITY FOR INCUMBENT TO RUN FOR MAYOR; DRAFT LETTER TO TJK RE THE SAME; DRAFT LETTER TO AUDREY RE THE SAME	Danielle C. Adams	\$170.00	1.00	\$170.00
7/13/2023 REVIEW LETTER FROM TODD ON SB 102; RESPOND RE ADMINISTRATIVE APPROVAL ISSUE	Danielle C. Adams	\$170.00	0.50	\$85.00

Time Entries	Billed By	Rate	Hours	Subtotal
7/13/2023 TELEPHONE CONFERENCE WITH AUDREY RE PUBLIC RECORDS EXEMPTION 440.1851	Danielle C. Adams	\$170.00	0.30	\$51.00
7/17/2023 REVIEW AGENDA ITEM RELATING TO CIRCLE K AND TELEPHONE CONFERENCE WITH TODD	S. Scott Walker	\$170.00	0.30	\$51.00
7/18/2023 TELEPHONE CONFERENCE WITH TJK RE CIRCLE K AND COUNCIL MEETING	Danielle C. Adams	\$170.00	0.30	\$51.00
7/18/2023 REVIEW EMAIL FROM TODD RE BAILEYS COVE; REVISE LETTER TO ROBERT ANGELO; SEND SAME TO ALJ FOR ISSUANCE TO MR. ANGELO	Danielle C. Adams	\$170.00	0.20	\$34.00
7/19/2023 TELEPHONE CONFERENCE WITH ROBERT ANGELO RE BAILEY'S COVE PLAT ISSUE	Danielle C. Adams	\$170.00	0.50	\$85.00
7/19/2023 TELEPHONE CONFERENCE WITH ALJ RE CIRCLE K AND BAILEYS COVE	Danielle C. Adams	\$170.00	0.10	\$17.00
7/20/2023 TELEPHONE CONFERENCE WITH SCOTT BRITT, SYLVESTER WARREN, AND TJK RE BAILEYS COVE; TELEPHONE CONFERENCE WITH ROBERT ANGELO RE BAILEYS COVE; MULTIPLE TELEPHONE CONFERENCES WITH TJK RE WIDTH AND LENGTH OF STREET AND LDR PROVISIONS; EMAIL CORRESPONDENCE TO SCOTT BRITT RE PICTURES OF OLIVIA COURT	Danielle C. Adams	\$170.00	1.00	\$170.00
7/20/2023 TELEPHONE CONFERENCE WITH AUDREY SIKES RE CIVICPLUS PROJECT AND LACK OF RESPONSE FROM COMPANY	Danielle C. Adams	\$170.00	0.20	\$34.00
7/21/2023 TELEPHONE CONFERENCE WITH TJK RE BAILEYS COVE EXTENSION OF ROAD	Danielle C. Adams	\$170.00	0.20	\$34.00
7/21/2023 TELEPHONE CONFERENCE WITH TJK RE BAILEYS COVE; TELEPHONE CONFERENCE WITH TJK AND SCOTT BRITT RE BAILEYS COVE	Danielle C. Adams	\$170.00	0.50	\$85.00
7/25/2023 REVIEW PUBLIC RECORDS REQUEST AND CORRESPONDING DOCUMENTS; REVIEW STATUTE FOR EXEMPTIONS; TELEPHONE CONFERENCE WITH AUDREY SIKES RE SAME	Danielle C. Adams	\$170.00	0.40	\$68.00
7/25/2023 TELEPHONE CONFERENCE WITH ALJ RE AGENDA PREP MEETING	Danielle C. Adams	\$170.00	0.20	\$34.00
7/25/2023 ATTEND AGENDA PREP MEETING	Danielle C. Adams	\$170.00	1.30	\$221.00
7/26/2023 DRAFT MEMORANDUM OF LAW FOR ATTORNEY GENERAL LETTER	Danielle C. Adams	\$170.00	2.00	\$340.00
7/27/2023 REVISE LETTER TO ATTORNEY GENERAL; ADD TO MEMORANDUM OF LAW FOR BOARD OF TRUSTEES ISSUE; REVIEW REQUIREMENTS TO FILE FOR AN AGO; OBTAIN CERTIFICATION SHEET TO ACCOMPANY AGO	Danielle C. Adams	\$170.00	1.40	\$238.00

Time Entries	Billed By	Rate	Hours	Subtotal
7/28/2023 TELEPHONE CONFERENCE WITH SSW RE PREPPING FOR CIRCLE K MEETING WITH TJK	Danielle C. Adams	\$170.00	0.50	\$85.00
7/28/2023 TELEPHONE CONFERENCE WITH ALJ RE EDITS TO ATTORNEY GENERAL LETTER	Danielle C. Adams	\$170.00	0.10	\$17.00
7/28/2023 OFFICE CONFERENCE WITH TJK AND SSW RE CIRCLE K HEARING	Danielle C. Adams	\$170.00	3.00	\$510.00
7/28/2023 OFFICE CONFERENCE WITH DCA AND TJK RE CIRCLE K; ZCW TJK, DCA, AND ROBERT ANGELO	S. Scott Walker	\$170.00	3.00	\$510.00
7/28/2023 TELEPHONE CONFERENCE WITH SSW RE CIRCLE K ISSUES	Danielle C. Adams	\$170.00	0.40	\$68.00
7/28/2023 TELEPHONE CONFERENCE WITH DCA RE CIRCLE K ISSUES	S. Scott Walker	\$170.00	0.40	\$68.00
7/30/2023 REVIEW EMAIL FROM DAVID DEPEW, EMAIL TODD AND TEAM	S. Scott Walker	\$170.00	1.00	\$170.00
7/31/2023 REVIEW AND RESPOND TO EMAIL FROM AUDREY RE PROCUREMENT OF HEALTH INSURANCE; REVIEW CHAPTER 287 OF FLORIDA STATUTES	Danielle C. Adams	\$170.00	0.40	\$68.00
		<b>Time Entries Total</b>	<b>22.00</b>	<b>\$3,740.00</b>

## Expenses

Expenses	Price	Qty	Sub
Copying 6/29/2023 PRINT OUT LAND DEVELOPMENT REGULATIONS	\$50.00	1.00	\$50.00
	<b>Expenses Total:</b>	<b>1.00</b>	<b>\$50.00</b>

Total (USD)	\$3,790.00
Paid	\$0.00
Balance	\$3,790.00
Total Outstanding	\$3,790.00

## Terms & Conditions

DUE AND PAYABLE UPON RECEIPT. SUBJECT TO 1% PER MONTH FINANCE CHARGE AFTER 30 DAYS.

In the event the balance of this invoice is submitted for collection, the Plaintiff shall be entitled to a reasonable attorney's fee and costs.



## Timekeeper Totals

Name	Rate	Hours	Total
Danielle C. Adams	\$170.00	16.80	\$2,856.00
S. Scott Walker	\$170.00	5.20	\$884.00

## Trust Account Balance

Date	Item	Amount	Balance
8/16/2023	Current Balance		\$0.00

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