
CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY

September 06, 2022 at 6:00 PM

Venue: City Hall

AGENDA

REVISED

Revision made 9/6/2022: Item #13 revised, added meeting decorum details under Roll Call

The meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this Agenda.

Pledge of Allegiance

Invocation - Mayor Stephen Witt

Roll Call

Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.

Proclamations - None

Minutes

- [1.](#) August 15, 2022 Special Called City Council Meeting
- [2.](#) August 15, 2022 Regular Session

Approval of Agenda

Public Participation - Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Approval of Consent Agenda

- [3.](#) Permit application from Columbia High School to hold the CHS Homecoming Parade on Friday, October 14, 2022, from 1:00 P.M. until 5:00 P.M. The parade will start at 3:00 P.M. All supporting documents including certificate of insurance have been provided.

Fire Assessment/Budget Hearings

Open Public Hearing on the Proposed Fire Protection Assessment Rates

Public comment on the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2022

Close Hearing

- [4.](#) City Council Resolution No. 2022-106 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2022-2023 Annual Fire Assessment Resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2022; approving the rates of assessment; approving the final assessment roll; confirming and supplementing the 2022 preliminary rate resolution; providing for severability; and providing an effective date.

Open Tentative Hearing of the FY2022-2023 Budget

- [5.](#) City Council Resolution No. 2022-095 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the Levy of Ad Valorem Taxes for the City for the Fiscal Year 2022-2023; and providing an effective date.
- [6.](#) City Council Resolution No. 2022-096 - A resolution of the City Council of the City of Lake City, Florida, adopting the Budget for the Fiscal Year 2022-2023; and providing for an effective date.

Close Hearing

Old Business

Ordinances

Open Public Hearing

- [7.](#) City Council Ordinance No. 2022-2230 (final reading) - An Ordinance of the City Council of the City of Lake City, Florida, amending the City Code related to Code Enforcement; providing for supplemental procedures to the Code Enforcement process; providing for conflicts; providing for severability; providing for codification; and providing an effective date.

Passed on first reading August 4, 2022

Close Hearing

Adopt City Council Ordinance No. 2022-2230 on final reading

Open Public Hearing

- [8.](#) City Council Ordinance No. 2022-2231 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage; providing for rezoning from Commercial General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.

Passed on first reading August 15, 2022

Close Hearing

Adopt City Council Ordinance No. 2022-2231 on final reading

Other Items - None

New Business

Ordinances - None

Resolutions

- [9.](#) City Council Resolution No. 2022-090 - A resolution of the City Council of the City of Lake City, Florida, awarding a project to SGS Contracting Services, Inc.; providing for the rehabilitation of Saint Margarets Wastewater Treatment Facility; providing for the execution of a contract; providing for a total cost not-to-exceed \$2,173,300.00; and providing an effective date.

- [10.](#) City Council Resolution No. 2022-097 - A resolution of the City Council of the City of Lake City, Florida, awarding a contract to B&B Contractors of Florida, Inc.; providing for traffic signal and signage maintenance within the City; and providing an effective date.
- [11.](#) City Council Resolution No. 2022-098 - A resolution of the City Council of the City of Lake City, Florida, ratifying the voice vote of the City Council and authorizing the filing of a Fiscal Year 2022-2023 Florida Recreation Development Assistance Program Application; providing for the development of a remote-control car (RC) track at the Richardson Community Center and playground renovation; providing for conflicts; and providing for an effective date.
- [12.](#) City Council Resolution No. 2022-100 - A resolution of the City Council of the City of Lake City, Florida, authorizing the write-off of delinquent utility accounts through September 30, 2020; finding the delinquent utility accounts to be uncollectable; and providing an effective date.
- [13.](#) City Council Resolution No. 2022-101 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the Agreement for Animal Control and Animal Care Services with the Lake City - Columbia County Humane Society, Inc.; and providing for an effective date.
- [14.](#) City Council Resolution No. 2022-102 - A resolution of the City Council of Lake City, Florida, authorizing the execution of Task Assignment One with Passero Associates, LLC, for professional services for the realignment of Taxiway C at the Lake City Gateway Airport; providing for a total cost not-to-exceed \$221,200.00; and providing for an effective date.
- [15.](#) City Council Resolution No. 2022-104 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Ten to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the State Road 47 and Interstate 75 Improvement Project; providing for the connection of septic tanks to the project; providing for the payment for the professional services and assistance at a not to exceed cost of \$76,100.00; and providing an effective date.
- [16.](#) City Council Resolution No. 2022-105 - A resolution of the City Council of the City of Lake City, Florida, granting a utility easement to Florida Power & Light Company to provide underground electric utility facilities for the Lake City Fire Station #2; and providing for an effective date.
- [17.](#) City Council Resolution No. 2022-107 - A resolution of the City Council of Lake City, Florida, Health; providing for the execution of a revised Memorandum of Agreement with the Justice System Partners; providing for researching methods to reduce repeated interactions between Law Enforcement and individuals who

have severe mental health and substance abuse disorders; providing for the identification of ways to optimize the use of crisis stabilization units and post-discharge supports; providing for the rescission of City Council Resolution No. 2022-058 relating to a Memorandum of Agreement with the Institute for Justice Research and Development at Florida State University and Meridian Behavioral Health; providing for conflict; and providing for an effective date.

Other Items

18. Discussion and Possible Action: Terms and conditions City Manager Contract (Presenter: Mayor Stephen Witt)

Departmental Administration - None

Comments by Council Members

Adjournment

UPCOMING DATES OF INTEREST:

Monday, September 19:

5:45 p.m. Canvassing Board Meeting

6:00 p.m. City Council Meeting - Final Budget Hearing

Monday, November 21:

6:00 p.m. City Council Meeting - Swearing in of new Council Members

YouTube Channel Information

Members of the public may also view the meeting on our YouTube channel at:
<https://www.youtube.com/c/CityofLakeCity>

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings

is made, which record includes the testimony and evidence upon which the appeal is to be based.

SPECIAL REQUIREMENTS: Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.**

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SPECIAL REQUIREMENTS: Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.**

File Attachments for Item:

1. August 15, 2022 Special Called City Council Meeting

The City Council in and for the citizens of the City of Lake City, Florida, met in Special Session, on August 15, 2022 beginning at 5:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

ROLL CALL

Mayor/Council Member
City Council

Stephen M. Witt
Jake Hill, Jr.
Eugene Jefferson
C. Todd Sampson
Frederick Koberlein, Jr.
Paul Dyal
Chief Gerald Butler
Audrey Sikes

City Attorney
Interim City Manager
Sergeant-at-Arms
City Clerk

APPROVAL OF AGENDA

Mr. Hill made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL – None

NEW BUSINESS

1. Interview and Possible Action – RFP-020-2022 City Attorney
Folds Walker, LCC and Robinson, Kennon & Kendron, P.A.

Members discussed and inquired how the two firms would split the work load, as well as who would attend all meetings.

City Clerk Audrey Sikes discussed ongoing projects and inquired as to who would attend agenda prep meetings and handle ADA compliance for their offices.

PUBLIC COMMENT: Stew Lilker

Mr. Sampson made a motion to move forward with the contract with Folds Walker, and Robinson, Kennon & Kendron. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

ADJOURNMENT

All matters having been handled, the meeting adjourned at 5:45 PM on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk

File Attachments for Item:

2. August 15, 2022 Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on August 15, 2022 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

EVENTS PRIOR TO MEETING – 5:00 PM Special Called City Council Meeting – Interview for City Attorney

PLEDGE OF ALLEGIANCE

INVOCATION – Council Member Todd Sampson

ROLL CALL

Mayor/Council Member
City Council

Stephen M. Witt
Jake Hill, Jr.
Eugene Jefferson
C. Todd Sampson
Frederick Koberlein, Jr.
Paul Dyal
Chief Gerald Butler
Audrey Sikes

City Attorney
Interim City Manager
Sergeant-at-Arms
City Clerk

MINUTES

- 1. August 4, 2022 Special Called Regular Session

Mr. Sampson made a motion to approve the August 4, 2022 Special Called regular session minutes as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

APPROVAL OF AGENDA

Mr. Sampson made a motion to approve the agenda with the alteration of Item #5, to include a discussion of an interview process before a motion is made to remove the item from the table. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Kelton Ficklin
- Jerry Leszkiewicz
- Jeff Hill
- Chase Moses

APPROVAL OF CONSENT AGENDA

2. Approval to award Bid (ITB-023-2022) for purchase of 8" FPVC C900 DR 18 Water Pipe to Fortiline Inc., the lowest bidder. The 8" FPVC C900 DR 18 Water Pipe will be used to extend approximately 2000 linear ft of water main down CR 252. This line will assist with a 2-way feed for Columbia High School in addition to allowing future hook ups for subdivisions and apartments on CR 252.

Mr. Sampson made a motion to approve the consent agenda consisting of the item listed above. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

PRESENTATIONS

3. Discussion and Possible Action - Shannon Williams, Marketing Manager Grant Coordinator, North Florida Professional Services, Inc. regarding FRDAP Grant for a R/C racetrack at Richardson Community Center.

Mr. Dyal reported he met with North Florida Professional Services the week prior, and they proposed the City apply for a FRDAP Grant for the R/C racetrack at Richardson Community Center. He requested Council's support to move forward.

PUBLIC COMMENT: Sylvester Warren

Mr. Koberlein reminded members of the conveyance of the property to the county upon completion of the CDBG project. If the CDBG project is completed prior to the completion of the FRDAP Grant project, an extension would be needed for the transfer of the property.

Mr. Sampson made a motion to approve pursuing a FRDAP Grant for a R/C racetrack at Richardson Community Center. The motion provides authorization, if needed, for the City to obtain an extension for the transfer of the property as it relates to the CDBG grant. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

4. Discussion and Possible Action - Keith Williams, President Lake City Humane Society and Attorney Marlin Feagle relating to the contracting of services with the City of Lake City.

Mr. Williams introduced Richard Rossi, who provided members with a financial update.

The Lake City Humane Society requested an increase in their contract with the City to cover personnel costs, as well as the cost for animals being turned over each month.

Mr. Feagle explained the contract was almost identical to their contract with County, with the exception of the numbers and a September 1, 2022 effective date for two years.

Mr. Sampson stated he would like to have time to review the contract, and members concurred to discuss this topic at the next meeting.

OLD BUSINESS

5. Discussion and Possible Action – City Manager Position

- Paul Dyal (Current Interim City Manager)
- Christopher Esing
- David Lynch
- Don Rosenthal

PUBLIC COMMENT: Stew Lilker and Vanessa George

Mr. Sampson stated it is important to discuss the interview process, and to move forward with interviewing the four candidates and deciding from there.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson spoke in favor of hiring a City Manager through Collin Baezinger.

Mr. Hill spoke in support of Mr. Paul Dyal, if he would like the position.

Mr. Jefferson stated members needed to decide if the City or the headhunter company was going to handle the process.

Mayor Witt spoke in support of Mr. Paul Dyal, and stated if not Mr. Dyal, then the City needed to move forward with Collin Baezinger.

Mr. Hill made a motion to remove the discussion from the table. Mayor Witt seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill	Aye
Mayor Witt	Aye
Mr. Jefferson	Aye
Mr. Sampson	Nay

Mr. Hill made a motion to hire Mr. Dyal as the City Manager. Mayor Witt seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill	Aye
Mayor Witt	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye

Mr. Koberlein reminded Mayor Witt contract negotiations would need to be discussed.

6. Discussion and Possible Action - Salary of Interim City Manager Paul Dyal (Presenter: Todd Sampson)

Mr. Sampson stated this would be covered in the Budget Workshop being held August 16, 2022.

NEW BUSINESS

Ordinances

7. City Council Ordinance No. 2022-2231 - (first reading) - an ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning to less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage; providing for rezoning from Commercial, General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. **Mr. Sampson made a motion to approve City Council Ordinance No. 2022-2231 on first reading, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning to less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage, and providing for rezoning from Commercial, General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

Resolutions

8. City Council Resolution No. 2022-084 - A resolution of the City Council of the City of Lake City, Florida, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing an effective date. (Chestnut Springs) **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-084, approving a replat filed by Gateway Development, LLC, for a minor**

subdivision of real property within the City. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Sampson Aye
Mr. Hill Aye
Mayor Witt Aye

9. City Council Resolution No. 2022-085 - A resolution of the City Council of the City of Lake City, Florida, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing for an effective date. (Washington Springs) **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-085, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

10. City Council Resolution No. 2022-086 - A resolution of the City Council of Lake City, Florida, approving a replat filed by Martha Carter for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing an effective date. (Hickory Hills) **Mr. Hill made a motion to approve City Council Resolution No. 2022-086, approving a replat filed by Martha Carter for a minor subdivision of real property within the City. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill Aye
Mr. Sampson Aye
Mr. Jefferson Aye
Mayor Witt Aye

11. City Council Resolution No. 2022-087 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from GSMS Developers, Inc.; providing for the extension of a water and sewer main; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2022-087, accepting a utility easement from GSMS Developers, Inc. and providing for the extension of a water and sewer main. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

12. City Council Resolution No. 2022-088 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from Gary Sorensen; providing for the extension of a water and sewer main; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2022-088, accepting a utility easement from Gary Sorensen, and providing for the extension of a water and sewer main. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

13. City Council Resolution No. 2022-89 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from Sorensen & Smith LLC; providing for the extension of a water and sewer main; and providing for an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-089, accepting a utility easement from Sorensen & Smith LLC, and providing for the extension of a water and sewer main. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

14. City Council Resolution No. 2022-091 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with Passero Associates, LLC.; providing for engineering and consulting services; providing for severability; providing for conflicts; and providing for an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-091, authorizing the execution of a continuing contract with Passero Associates, LLC., and providing for engineering and consulting services. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

15. City Council Resolution No. 2022-092 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Traffic Signal Maintenance and Compensation Agreement with the State of Florida, Department of Transportation; providing for an amendment to the reimbursement for maintenance and operation schedule; and providing an effective date. **Mr. Jefferson made a motion to approve City Council**

Resolution No. 2022-092, authorizing the execution of an amendment to the Traffic Signal Maintenance and Compensation Agreement with the State of Florida, Department of Transportation, and providing for an amendment to the reimbursement for maintenance and operation schedule. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

16. City Council Resolution No. 2022-093 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$13,222.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-093, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$13,222.00, and providing for the procurement of equipment for the use and benefit of the Police Department. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson Aye
Mr. Sampson Aye
Mr. Hill Aye
Mayor Witt Aye

17. City Council Resolution No. 2022-094 - A resolution of the City Council of the City of Lake City, Florida, authorizing the addition of Demetrius Johnson, as Interim Assistant City Manager, as an authorized signor of all checks, vouchers, transfers, or disbursements on all bank accounts of the City of Lake City, Florida; and providing for an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2022-094, authorizing the addition of Demetrius Johnson, as Interim Assistant City Manager, as an authorized signor of all checks, vouchers, transfers, or disbursements on all bank accounts of the City of Lake City, Florida. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

DEPARTMENTAL ADMINISTRATION

18. Discussion and Possible Action: Requesting approval to use CARES Act funds in the amount of \$272,000.00 for the purpose of purchasing equipment and furnishings for the New Fire Station 2. (Presenter: Fire Chief Joshua Wehinger)

PUBLIC COMMENT: Sylvester Warren

Chief Wehinger reported the Fire Department is now fully staffed due to salary increases, and requested \$122,000.00 to purchase equipment and furnishings for the New Fire Station 2.

Mr. Sampson made a motion to approve the funds needed from the ARPA funds in the amount of \$122,000.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

COMMENTS BY COUNCIL MEMBERS

Mr. Hill thanked everyone for coming out for his Community Day Event and stated it was a huge success.

ADJOURNMENT

All matters having been handled, the meeting adjourned at 7:01 PM on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk

File Attachments for Item:

3. Permit application from Columbia High School to hold the CHS Homecoming Parade on Friday, October 14, 2022, from 1:00 P.M. until 5:00 P.M. The parade will start at 3:00 P.M. All supporting documents including certificate of insurance have been provided.

City of Lake City

Darby Pavilion

Special Events

Application

Applicant Information

Organization/Applicant Name: Columbia High School

What is Event For?: Homecoming Parade

Contact Name: Jill Hunter

Phone: 386-365-1724
386-755-8114

Address: 469 SE Fighting Tiger Dr

City: Lake City

State: FL

ZIP Code: 32025

Email: hunterj@columbia.k12.com

Facility/Park Requested: NA

Date Of The Event: 10-14-22

Time Requested: 1pm to 5pm
Start time 3:00

Estimated Attendance: 5,000

Darby Pavilion Only

Alcohol YES NO

Set Up Time

Event Time

Clean Up Time

Parade Information

Line Up Place and Time: DOT on Marion St 1pm

Inclement Weather Date: None

Anticipated number of vehicles to be used in the parade: 100

Parade Start Time: 3:00pm

Location and desired route (state starting point, route and point of termination. Use the appropriate street names and direction. Attach a map of the parade route.

DOT on Marion to Washington (heading North) Left
on Washington to Memorial Stadium

Event Information

Will you be collecting admissions/donations of any type at this event?: NO

Will any items be sold at this event (including food)?: NO

What kind?:

Are you having other vendors participate in this event?:

Yes

Please list:

Parade Participants

Is this event open to the public?: Yes

What Activities are planned?:

Parade

Will tents be used?:

NO

Will bounce houses be used?: NO

Will you be serving food?: NO

RECEIVED

AUG 16 2022

OFFICE OF THE CHIEF

Services Requested (Fees Apply)

Security/Crowd Control Requested?: **Yes - Direct Parade Traffic**

Clean Up Requested?: **No**

Will you need access to electricity?: **NO** If Yes, will you need 20 30 50 Amp Service (please circle one)

Road/Parking Lot Closure Requested?: If Yes, please state (using appropriate names) which streets/parking lots are being requested closed; also submit a map showing all road closures or route;

**Yes, side streets during parade
Marion St to Washington St**

****Please note clean up, electric, and police presence is an additional fee****

Organization Information

Type of Organization (please circle one): **Not for Profit (must provide 501c3 letter)** For Profit Individual

Federal ID#:

Tax Exempt #: **85-8013921277C-5**

Fee Schedule

Young's Park: \$50.00 daily fee - \$25.00 electricity fee - under 100 people \$100.00 deposit (refundable after event with satisfactory clean up) 100 or more people \$200.00 deposit (refundable after event with satisfactory clean up) - \$1,000,000 Liability Insurance required for events with more than 100 people attending, listing the City as "Additional Insured".

Olustee Park (Gazebo): \$100.00 daily fee - \$25.00 electricity fee - under 100 people \$50.00 deposit (refundable after even with satisfactory clean up) 100 or more people \$100.00 deposit (refundable after event with satisfactory clean up) - \$1,000,000 Liability Insurance required for events with more than 100 people attending, listing the City as "Additional Insured".

OLUSTEE PARK IS A PASSIVE PARK RENTED FOR CEREMONIAL EVENTS ONLY SUCH AS, BUT NOT LIMITED TO; WREATHS ACROSS AMERICA, HOMELESS CANDLE VIGIL, NATIONAL DAY OF PRAYER, FALLEN HEROES, WEDDINGS (CEREMONY ONLY), AND OTHER SIMILAR USES

OLUSTEE PARK IS NOT RENTED TO THE PUBLIC DURING THE MONTHS OF NOVEMBER AND DECEMBER

Teen Town: \$40.00 per hour usage fee, \$100.00 deposit -) - \$1,000,000 Liability Insurance required for events with more than 100 people attending, listing the City as "Additional Insured".

Memorial Stadium: \$400.00 per day - \$100.00 per night use of stadium lights - \$200.00 deposit - \$1,000,000 Liability Insurance required listing the City as "Additional Insured".

Rental Guidelines on the above Parks: *NO ALCOHOL PERMITTED ON THE ABOVE LISTED CITY PROPERTIES, *No vehicles allowed in the park, *No tents, poles or signs allowed in the grass area of the parks, *No nails or tape on the gazebo, *All Trash Cans must be emptied by the organizer.

**Wilson Park Only
828 NE Lake Desoto Circle
Hours of operation 9am-11pm**

Darby Pavilion Only: \$100 daily fee - Includes tables and seating for 160 people, trash receptacles, use of restrooms and warming kitchen. - Required Deposits; up to 100 people \$100.00, up to 500 people \$200.00, over 500 people \$300.00 (deposits will be refunded in the form of a check issued by the City of Lake City provided there is no damage or outstanding fees owed) - \$1,000,000 Liability Insurance required "Additional Insured".

**THERE ARE NO WAIVERS OF FEE'S OR DEPOSIT'S FOR NON-PROFIT ORGANIZATIONS
ONLY CITY SPONSORED EVENTS ARE WAIVED FROM FEE'S AND DEPOSITS**

Fire Pit Water Features: includes wood and City Staff to light 10 lighted pits \$200.00 20 lighted pits \$300.00

Electrician: CITY OF LAKE CITY PERSONNEL ONLY over 110 volts breaker fee \$25.00 per breaker Number Needed?

Extra Security: Security is required for public/private events with 200+ anticipated attendance or if alcohol will be served. All applications are reviewed by the Lake City Police Department and Security determinations are based on recommendations from that department. Fees are based on a \$25.00 per hour (4 hour minimum) per Officer. Security requirements and costs will be negotiated on a case by case basis. Security fees are paid in advance.

Staff Use Only

<p>Approved (All signatures required for approval)</p>	<p>Deposit Amount: Date Due: <i>Ø</i></p>	<p>Map Attached: D.O.T. Approval: Proof of Insurance:</p>
<p>Denied</p>	<p>Electricity Needed: Electricity Charge:</p>	<p>Road Closures: Parking Lot Closures:</p>
<p>Rental Fee: <i>Ø</i></p>	<p>Total Received: <i>Ø</i></p>	<p>Deposit Returned: Date: Amount:</p>

Applicant Signature: *AY Hunter* Date: *8-14-22*

Department Approval

<p>Public Works Official: <i>Jim Belem</i></p>	<p>Date: <i>8-16-22</i></p>
<p>Police Department Official: <i>[Signature]</i></p>	<p>Date: <i>8/17/22</i></p>
<p>DOT Release (if applicable)</p>	<p>Date:</p>
<p>City Manager: <i>Pat Pal</i></p>	<p>Date: <i>8/22/22</i></p>
<p>City Council:</p>	<p>Date:</p>
<p>CRA Official:</p>	<p>Date:</p>
<p>Recreation Department Official: <i>S. Puelz</i></p>	<p>Date: <i>8/15/22</i></p>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 200 S. Orange Ave Suite 1350 Orlando FL 32801	CONTACT NAME: Jennifer Roman PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: Jennifer.Roman@ajg.com														
INSURED Columbia County School District c/o NEFEC 3841 Reid Street Palatka FL 32177	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : Safety National Casualty Corporation</td> <td style="text-align: center;">15105</td> </tr> <tr> <td>INSURER B : Underwriters at Lloyd's, London</td> <td style="text-align: center;">15842</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Safety National Casualty Corporation	15105	INSURER B : Underwriters at Lloyd's, London	15842	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER F :															

COVERAGES **CERTIFICATE NUMBER:** 310933362 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL SUBR INSRD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: School Board		PK1000522	7/1/2022	7/1/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Included MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included Inclusive of SIR \$ 300,000 COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Inclusive of SIR \$ 300,000 EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		PK1000522	7/1/2022	7/1/2023	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	SP4068662	7/1/2022	7/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER SIR \$750K E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
NEFEC's decision to purchase commercial insurance or self-insure above the sovereign immunity limits provided by Section 768.28, Florida Statutes, does not constitute a waiver of the provisions of Section 768.28, Florida Statutes. WC is exclusive of SIR of \$750,000.

REF: COLUMBIA COUNTY SCHOOL BOARD - Use of City's facilities/premises for club activities and Homecoming Parade. The referenced School District is a public entity subject to FL Statute 768.28 and accordingly does not name third parties as "Additional Insured". You may wish to consult your local legal resources with regard to the statute provision referenced and related application as regards a Florida public entity.

CERTIFICATE HOLDER City of Lake City 205 N. Marion Avenue Lake City FL 32055 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

1068 S Marion Ave, Lake City, FL 32025 to Memorial , Lake City, FL 32055

Homecoming Parade



File Attachments for Item:

4. City Council Resolution No. 2022-106 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2022-2023 Annual Fire Assessment Resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2022; approving the rates of assessment; approving the final assessment roll; confirming and supplementing the 2022 preliminary rate resolution; providing for severability; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2022-106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, CONSTITUTING THE FISCAL YEAR 2022-2023 ANNUAL FIRE ASSESSMENT RESOLUTION, RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF LAKE CITY, FLORIDA; REIMPOSING FIRE PROTECTION ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE CITY OF LAKE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022; APPROVING THE RATES OF ASSESSMENT; APPROVING THE FINAL ASSESSMENT ROLL; CONFIRMING AND SUPPLEMENTING THE 2022 PRELIMINARY RATE RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of Lake City, Florida (the "City Council"), has enacted Ordinance No. 2002-958 (the "Ordinance") (codified as Chapter 46, Article IV, City of Lake City Code) which authorizes the imposition of Fire Protection Assessments for fire protection services, facilities, and programs against Assessed Property located within the City; and

WHEREAS, the reimposition of a Fire Protection Assessment for fire protection services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning the Fire Protection Assessed Cost among parcels of Assessed Property; and

WHEREAS, the City Council desires to reimpose a Fire Protection Assessment within the City using the procedures provided by the Ordinance, including the tax bill collection method for the Fiscal Year beginning on October 1, 2022; and

WHEREAS, the City Council, on August 4, 2022, adopted the 2022 Preliminary Rate Resolution as confirmed, supplemented and amended herein, containing and referencing a brief and general description of the fire protection facilities and services to be provided to Assessed Property, describing the method of apportioning the Fire Protection Assessed Cost to compute the Fire Protection Assessment for fire protection services, facilities, and programs against Assessed Property, updating and estimating a rate of assessment, and

directing the updating and preparation of the Assessment Roll, provision of published notice required by the Ordinance and mailed notice; and

WHEREAS, in order to reimpose Fire Protection Assessments for the Fiscal Year beginning October 1, 2022, the Ordinance requires the City Council to adopt an Annual Rate Resolution, during its budget adoption process for each Fiscal Year, which establishes the rate of assessment and approves the Assessment Roll for the upcoming Fiscal Year, with such amendments as the City Council deems appropriate, after hearing comments and objections of all interested parties; and

WHEREAS, the updated Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance; and

WHEREAS, notice of a public hearing has been published and mailed as required by the terms of the Ordinance and proof of publication and mailing being attached hereto as Appendix A; and

WHEREAS, a public hearing was held on September 6, 2022, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of Ordinance No. 2002-958, (the "Ordinance")(codified as Chapter 46, Article IV, City of Lake City Code), Resolution No. 2002-055, as amended (the "Initial Assessment Resolution"), Resolution No. 2002-062 (the "Final Assessment Resolution"), Preliminary and Annual Resolutions adopted in subsequent years, and the 2022 Preliminary Rate Resolution, Article VIII, Section 2, Florida Constitution; sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

SECTION 2. DEFINITIONS AND INTERPRETATION. This resolution constitutes the Annual Rate Resolution as defined in the Ordinance. All capitalized terms in this resolution shall have the meanings defined in the Ordinance, the Initial Assessment Resolution, as amended, the Final

Assessment Resolution, amended, subsequent Preliminary and Annual Resolutions, as amended, and the 2022 Preliminary Rate Resolution, as may be amended by this Annual Resolution.

SECTION 3. REIMPOSITION OF FIRE PROTECTION ASSESSMENTS.

(A) The parcels of Assessed Property described in the Assessment Roll, as updated, which is hereby amended as needed and approved, are hereby found to be specially benefited by the provision of the fire protection services, facilities, and programs described or referenced in the Preliminary Rate Resolution, in the amount of the Fire Protection Assessment set forth in the updated Assessment Roll, a copy of which was present or available for inspection at the above referenced public hearing and is incorporated herein by reference. It is hereby ascertained, determined and declared that each parcel of Assessed Property within the City will be specially benefited by the City's provision of fire protection services, facilities, and programs in an amount not less than the Fire Protection Assessment for such parcel, computed in the manner set forth in the Preliminary Rate Resolution. Adoption of this Annual Rate Resolution constitutes a legislative determination that all parcels assessed derive a special benefit in a manner consistent with the legislative declarations, determinations and findings as set forth in the Ordinance, the Initial Assessment Resolution, as amended, the Final Assessment Resolution, as amended, and the subsequent Preliminary and Annual Rate Resolutions, as amended and supplemented by the 2022 Preliminary Resolution and this Annual Resolution, from the fire protection services, facilities, or programs to be provided and a legislative determination that the Fire Protection Assessments are fairly and reasonably apportioned among the properties that receive the special benefit.

The method for computing Fire Protection Assessments and the Parcel Apportionment methodology referenced in the City of Lake City Fire Assessment Update Study Final Report - July 26, 2021 and ratified by the 2022 Preliminary Resolution adopted by the City Commission is hereby approved and reaffirmed. The provisions of the Initial Resolution (Resolution No. 2002-055), as amended and confirmed by subsequent Final, Preliminary and Annual Resolutions, including the provisions of the 2008 Preliminary Resolution (Resolution No. 2008-058), relating to Indigency Relief and Extraordinary Vacancies in Recreational Vehicle Parks, and as amended, supplemented and confirmed by the 2022 Preliminary Rate Resolution, are hereby reaffirmed. Resolution No. 2008-058, Section 9, is hereby amended to name the Columbia County Tax Collector as the City Manager's designee related to administration of Indigency Relief. Notice of a public hearing has

been published and mailed as required by the terms of the Ordinance and proof of publication and mailing being attached hereto as Appendix A. A public hearing was held on September 6, 2022, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance

(B) The Fire Protection Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Fire Protection Assessed Cost for the Fiscal Year commencing October 1, 2022, are hereby established as follows:

FY2022-23 Fire Protection Assessment Rates

Residential Property Category	Rates	
Single Family Residential	Rate per Dwelling Unit	\$252.02
Multi-Family Residential	Rate per Dwelling Unit	\$227.35
Nonresidential Property Category	Rates	
Commercial	Rate per Square Foot	\$0.1565
Industrial/Warehouse	Rate per Square Foot	\$0.0402
Vacant Land	Rate per Parcel	\$ 50.40

(C) The above rates of assessment are hereby finally approved. Fire Protection Assessments for fire protection services, facilities, and programs in the amounts set forth in the updated Assessment Roll, as herein amended and approved, are hereby levied and reimposed on all parcels of Assessed Property described in such Assessment Roll for the Fiscal Year beginning October 1, 2022.

(D) No Fire Rescue Assessment shall be imposed upon a parcel of Government Property or upon Buildings located upon parcels of Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law. Any shortfall in the expected Fire Protection Assessment proceeds due to any reduction or exemption from payment of the Fire Protection Assessments required by law or authorized by the City Council shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Protection Assessments.

(E) As authorized in Section 2.13 of the Ordinance (codified at sec. 46-110, City of Lake City Code), Interim Fire Protection Assessments are also levied and imposed against all property for which a Building Permit is issued after adoption of this Annual Rate Resolution based upon the rates of assessment approved herein.

(F) Fire Protection Assessments shall constitute a lien upon the Assessed Property so assessed equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(G) The Assessment Roll, as herein approved, together with the correction of any errors or omissions as provided for in the Ordinance, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Ordinance. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Fire Protection Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix B.

SECTION 4. AMENDMENT AND CONFIRMATION OF PRELIMINARY RATE RESOLUTION. The 2022 Preliminary Rate Resolution, as may have been modified, supplemented, and amended herein, is hereby confirmed.

SECTION 5. EFFECT OF ADOPTION OF RESOLUTION. The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented (including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property, the method of apportionment and assessment, the rate of assessment, the Assessment Roll and the levy and lien of the Fire Protection Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the adoption of this Annual Rate Resolution.

SECTION 6. SEVERABILITY. If any clause, section or other part of this resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this resolution.

SECTION 7. EFFECTIVE DATE. This Annual Rate Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of September, 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

APPENDIX A
PROOF OF PUBLICATION AND MAILING OF NOTICE

STATE OF FLORIDA,
 COUNTY OF: COLUMBIA COUNTY

Before the undersigned authority personally appeared Todd Wilson, who on oath says that he or she is Publisher of the Lake City Reporter, a newspaper published at Lake City in Columbia County, Florida; that the attached copy of advertisement, being a

in the matter of Legal Notice of Public Hearing

in the _____ Court, was published in said newspaper by print in the issues of August 12, 2022

or by publication on the newspaper's website, if authorized, on August 12, 2022

Affiant further says that the newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

[Handwritten Signature]

Sworn to and subscribed before me this 12 day of August, A.D. 2022, by Todd Wilson, who is personally known to me.

[Handwritten Signature: Kathleen Ariotto]
 (Signature of Notary Public)



KATHLEEN ARIOTTO
 Commission # GG 229945
 Expires August 20, 2022
 Bonded Thru Budget Notary Services

re-imposing fire protection special assessments for the fire protection services within the City of Lake City (see map of City below) Year beginning October 1, 2022.

NOTICE OF PUBLIC HEARING TO RE-IMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESSMENTS CITY OF LAKE CITY, FLORIDA

Notice is hereby given that the City Council of the City of Lake City will conduct a public hearing to consider re-imposing fire protection special assessments for the provision of fire protection services within the City of Lake City (see map of City below) for the Fiscal Year beginning October 1, 2022.

The hearing will be held at 6:00 p.m., or as soon as possible thereafter, on September 6, 2022, in the City Council Chambers of City Hall, 205 North Marion Avenue, Lake City, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the City Council within 20 days of this notice. If a person decides to appeal any decision made by the City Council with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (386)719-5756, at least three (3) days prior to the date of the hearing.

The assessment for each parcel of property will be based upon each parcel's classification and the total number of billing units attributed to that parcel. The following table reflects the proposed fire protection assessment schedule:

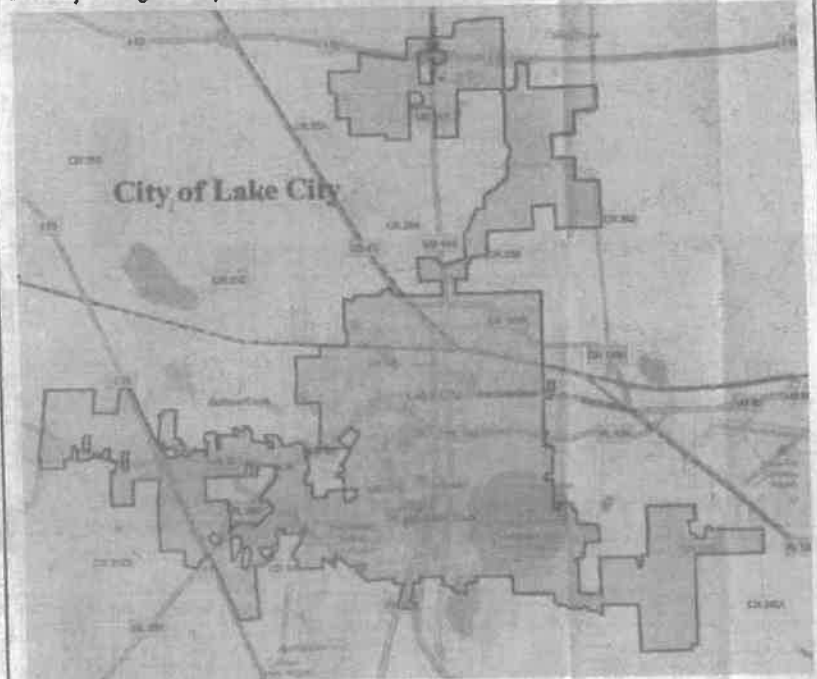
Proposed Fire Protection Assessment Rates for FY2022-23

Residential Property Category	Not to Exceed Rates	
Single Family	Rate Per Dwelling Unit	\$ 252.02
Multi-family	Rate Per Dwelling Unit	\$ 227.35
Nonresidential Property Category	Not to Exceed Rates	
Commercial	Rate Per Square Foot	\$0.1565
Industrial/Warehouse	Rate Per Square Foot	\$0.0402
Vacant Land	Rate Per Parcel	\$ 50.40

Copies of the Fire Protection Assessment Ordinance (Ordinance No. 2002-958) the Initial Assessment Resolution (Resolution No. 2002-055), the Final Assessment Resolution (Resolution No. 2002-062), subsequent Preliminary and Annual Resolutions amending and confirming the Fire Protection Assessments, the 2021 Fire Assessment Update Report, the 2022 Preliminary Assessment Resolution, and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office located at City Hall, 205 North Marion Avenue, Lake City, Florida.

The assessments will be collected by the Tax Collector on the ad valorem property tax bill which will be mailed in November 2022, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the City Manager's Office at (386) 719 -5768, Monday through Friday between 8:00 a.m. and 5:00 p.m.



City of Lake City

AFFIDAVIT OF MAILING OF NOTICE OF PUBLIC HEARING
FOR FIRE PROTECTION ASSESSMENT FOR CITY OF LAKE CITY, FLORIDA

BEFORE ME, the undersigned authority, personally appeared the undersigned affiant(s), who after being duly sworn depose and say:

1) Thelton M. Goff II is a Director of Ad Valorem Taxes with the Columbia County Tax Collector's Office. The Columbia County Tax Collector's Office has caused the notices required by Florida Statutes 197.3632, the Assessment Ordinance and the Preliminary Assessment Resolution to be prepared in conformance with the Assessment Ordinance.

2) On or before August 12, 2022, the Columbia County Tax Collector's Office mailed the above referenced notices by First Class Mail to certain owners of real property located within the City of Lake City, Florida, in accordance with Florida Statutes 197.3632, the Assessment Ordinance and the Initial and Preliminary Resolutions, as reflected on, and at the address shown on, the real property assessment tax roll database maintained by the Columbia County Property Appraiser and the Columbia County Tax Collector for the purposes of the levy and collection of Ad Valorem taxes.

FURTHER AFFIANT SAYETH NAUGHT.



Signature of Affiant

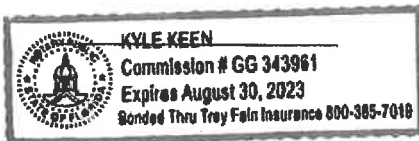
Thelton M. Goff II

Printed Name of Affiant
Columbia County Tax Collector's Office

State of Florida
County of Columbia

The foregoing instrument was acknowledged before me this 26th day of AUGUST, 2022
by Thelton Goff II. He/She is personally known or has produced _____
_____ as identification.

My Commission Expires:





Notary Public, State of Florida

APPENDIX B

**FORM OF CERTIFICATE TO
NON-AD VALOREM ASSESSMENT ROLL**

**CERTIFICATE
TO FIRE PROTECTION
NON-AD VALOREM ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am the Mayor of the City of Lake City, or authorized agent of the City of Lake City, Florida (the "City"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for fire protection services (the "Fire Protection Non-Ad Valorem Assessment Roll") for the City is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2022.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above-described Non-Ad Valorem Assessment Roll this ____ day of _____, 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

**(To Be Delivered to Columbia County Tax Collector
no later than Sept. 15, 2022)**

File Attachments for Item:

5. City Council Resolution No. 2022-095 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the Levy of Ad Valorem Taxes for the City for the Fiscal Year 2022-2023; and providing an effective date.

PUBLIC HEARING OUTLINE
FY 2022-2023 TENTATIVE BUDGET

MAYOR: The purpose of this public hearing is to accept input from all interested parties relative to the discussion, consideration, and tentative approval of the City’s 2022-2023 proposed millage rate and operating budget. We offer the opportunity to all in attendance to speak in regard to the budget and ask that all speakers identify themselves by name and address. At this time, the City Finance Director will provide a summary of the budget process and address those items essential to compliance with the State of Florida Truth In Millage (TRIM) requirements.

FINANCE DIRECTOR:

The City Council proposes a tentative **millage rate of 4.9000 mills** and a tentative **capital and operating budget of \$77,974,561** for fiscal year 2022-2023. Council action tonight constitutes the “tentative” budget hearing as required by State TRIM criteria and was announced to the General Public by TRIM notices mailed by the Columbia County Property Appraiser on August 15, 2022.

During this hearing, the following agenda will be addressed:

- The Council will discuss the 2022-2023 millage and operating budget and allow citizen input as appropriate.
- The Council will direct announcement of the tentative millage rate proposed for adoption and of any increase, decrease, or no change.
- The City Attorney will read, by title, Millage Resolution No. 2022-095.
- The Council will adopt Millage Resolution No. 2022-095 on first reading.
- The City Attorney will read, by title, Budget Resolution No. 2022-096.
- The Council will adopt Budget Resolution No. 2022-096 on first reading.

MAYOR: At this time I declare the “Tentative Budget Hearing” open for discussion for public input followed by discussion by the City Council.

GENERAL COMMENTS BY THE PUBLIC (FOLLOWED BY COUNCIL DISCUSSION (as necessary)).

MAYOR: If there are no further comments regarding this matter, I now ask the City Finance Director to state for the record 1) the taxing authority, 2) the proposed millage rate to be adopted, 3) the rolled-back millage rate, and 4) any change the tentative millage rate represents to the current year’s millage.

FINANCE DIRECTOR:

The City Council of the City of Lake City, as Taxing Authority, proposes a tentative tax on all property located within the City of Lake City, Florida, at the rate of 4.9000 mills for the fiscal year 2022-2023 operating budget. The current year proposed operating millage rate is an 8.44% increase from the 4.5185 rolled-back millage rate as defined by Florida Statutes and represents no change from the previous year's millage rate of 4.9000 mills.

MAYOR: **Following any discussion.** I now ask the City Attorney to read Millage Resolution No. **2022-095** by title.

CITY ATTORNEY:

CITY COUNCIL RESOLUTION NO. 2022-095

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING A MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY FOR FISCAL YEAR 2022-2023; AND, PROVIDING AN EFFECTIVE DATE.

MAYOR: **Following any discussion.** I call for a motion for adoption of Millage Resolution No. **2022-095**.

MAYOR: I now ask the City Attorney to read Budget Resolution No. **2022-096** by title.

CITY ATTORNEY:

CITY COUNCIL RESOLUTION NO. 2022-096

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING THE BUDGET FOR FISCAL YEAR 2022-2023; AND, PROVIDING FOR AN EFFECTIVE DATE.

MAYOR: **Following any discussion.** I call for a motion for adoption of Budget Resolution No. **2022-096**.

CLOSE TENTATIVE BUDGET HEARING FOLLOWING VOTE.

CITY COUNCIL RESOLUTION NO. 2022-095

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING A MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY FOR FISCAL YEAR 2022-2023; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary that the millage rate for taxes to be levied on property located within the City of Lake City, Florida (“City”), be set by the City Council of the City; and

WHEREAS, Notices have been published as required by law concerning the setting and adopting of a millage rate by the City for the fiscal year 2022-2023; and

WHEREAS, the City Council finds it is necessary that a rate of 4.9000 mills be levied against property within the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated in this resolution.

Section 2. There shall be levied a tax on all property located within the City of Lake City, Florida at the rate of 4.9000 mills for the fiscal year 2022-2023; and

Section 3. The rate of 4.9000 mills represents an 8.44% increase over the rollback rate of 4.5185 mills as defined by Florida Statutes.

[The remainder of the page was left blank intentionally.]

Section 4. The final millage rate of 4.9000 mills for the General Fund is for the fiscal year 2022-2023 to fund the expenses for the fiscal year commencing October 1, 2022 and ending September 30, 2023.

PASSED AND ADOPTED at a meeting of the City Council this 19th day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

6. City Council Resolution No. 2022-096 - A resolution of the City Council of the City of Lake City, Florida, adopting the Budget for the Fiscal Year 2022-2023; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-096

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING THE BUDGET FOR THE FISCAL YEAR 2022-2023; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, section 166.241, Florida Statutes, mandates that the City of Lake City, Florida (hereinafter the “City”), adopt a budget for the fiscal year 2022-2023, and

WHEREAS, it is necessary that appropriations be made for said fiscal year as shown by the budget summary, attached hereto as Exhibit A, which shall be incorporated herein and made a part hereof; and

WHEREAS, Section 166.241(2), Florida Statutes, requires the City to make appropriations for all expenditures and that appropriations not exceed revenues; and

WHEREAS, a millage of 4.9000 mills was tentatively approved by City Council at a public hearing held on July 18, 2022; and

WHEREAS, at the public hearing, on July 18, 2022, it was announced that the proposed millage rate was to be 4.9000 mills and the rollback rate was 4.5185 mills; and

WHEREAS, any required Notices reflect the rate of 4.9000 mills which represents an 8.44% increase over the rollback rate of 4.5185 mills, and

WHEREAS, the City Council has adopted a millage rate and the required budget summary was publicly noticed on September 15, 2022.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

Section 1. The above recitals are all true and accurate and are hereby incorporated in this resolution.

Section 2. The appropriations as shown in Exhibit A, are hereby adopted and appropriated for the fiscal year 2022-2023, effective October 1, 2022.

Section 3. All of the items shown as appropriations and anticipated revenues in Exhibit A are hereby appropriated for use during fiscal year 2022-2023 and all of said figures are confirmed by this resolution, subject to a final hearing on this subject.

Section 4. The subject of this resolution shall be published at least two (2) days prior to its final adoption.

PASSED AND ADOPTED at a meeting of the City Council this 19th day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

BUDGET SUMMARY						
CITY OF LAKE CITY						
FISCAL YEAR 2022-2023						
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF LAKE CITY						
ARE 37.4% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES						
General Fund	4.9000					
ESTIMATED REVENUES	GENERAL FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
Taxes: Millage Per \$1000						
Ad Valorem Taxes 4.9000	\$ 4,453,508		\$ 118,517			\$ 4,572,025
Non Property Taxes	5,629,321		66,851			5,696,172
Charges for Services	579,770		4,211,029		21,416,835	26,207,634
Intergovernmental Revenues	2,641,150		925,446	3,256,468		6,823,064
Capital Grants/Contributions					4,782,032	4,782,032
Franchise Fees and Permits	1,480,839					1,480,839
Fines and Forfeitures	68,842					68,842
Interfund Charges	1,330,000					1,330,000
Miscellaneous Revenues	300,038		18,500		327,935	646,473
Investment Earnings	-				14,355	14,355
TOTAL SOURCES	16,483,468		5,340,343	3,256,468	26,541,157	51,621,436
Transfers In	937,610	844,443	638,585	1,231,594	671,000	4,323,232
Fund Balances/Reserves/Net Assets	9,845,722		1,006,171	4,321,682	6,856,318	22,029,893
TOTAL REVENUES, TRANSFERS AND BALANCES	\$ 27,266,800	\$ 844,443	\$ 6,985,099	\$ 8,809,744	\$ 34,068,475	\$ 77,974,561
EXPENDITURES						
General Government	\$ 11,200,959			\$ 5,387,021		\$ 16,587,980
Public Safety	6,649,668		3,012,465			9,662,133
Physical Environment	564,675					564,675
Economic Environment			1,281,880		30,075,720	31,357,600
Transportation	5,451,340		1,819,479	3,422,723		10,693,542
Debt Service		844,443	512,201		3,082,755	4,439,399
Health and Welfare	266,000					266,000
Culture and Recreation	80,000					80,000
TOTAL EXPENDITURES	24,212,642	844,443	6,626,025	8,809,744	33,158,475	73,651,329
Transfers Out	3,054,158		359,074	-	910,000	4,323,232
Fund Balances/Reserves/Net Assets						-
TOTAL APPROPRIATED EXPENDITURES TRANSFERS, RESERVES AND BALANCES	\$ 27,266,800	\$ 844,443	\$ 6,985,099	\$ 8,809,744	\$ 34,068,475	\$ 77,974,561
The tentative, adopted, and/or final budgets are on file in the office of the City Clerk of the above referenced taxing authority as a public record.						

File Attachments for Item:

7. City Council Ordinance No. 2022-2230 (final reading) - An Ordinance of the City Council of the City of Lake City, Florida, amending the City Code related to Code Enforcement; providing for supplemental procedures to the Code Enforcement process; providing for conflicts; providing for severability; providing for codification; and providing an effective date.

Passed on first reading August 4, 2022

ORDINANCE NO. 2022-2230

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE CITY CODE RELATED TO CODE ENFORCEMENT; PROVIDING FOR SUPPLEMENTAL PROCEDURES TO THE CODE ENFORCEMENT PROCESS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) has enacted regulations concerning the enforcement of the city code; and

WHEREAS, the City Code provides for both a code enforcement board and a special magistrate as means by which violations of the City Code are processed; and

WHEREAS, the City Council finds that the addition of supplemental procedures to enforce the City Code is in the best interests of the City.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated herein and made a part of this ordinance.

Section 2. The Code of the City of Lake City is hereby amended by adding two divisions to article X, which shall read as follows:

ARTICLE X. - CODE ENFORCEMENT ~~BOARD~~

DIVISION 1. GENERALLY – BOARD AND SPECIAL MAGISTRATE

DIVISION 2. SUPPLEMENTAL PROCEDURE

Sec. 2-701. Authority of division provisions.

This division is adopted pursuant to F.S. ch. 162, part II (F.S. § 162.21 et seq.), as a supplemental enforcement procedure. This division is found to be necessary to protect the interest of the public health, safety and welfare of the citizens and residents of the city and the general public.

Sec. 2-702. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Code enforcement officer means any designated employee or agent of the city whose duty it is to enforce codes and ordinances enacted by the city.

Person shall extend and be applied to individuals, children, firms, associations, joint ventures, partnerships, estates, trusts, business trusts, syndicates, fiduciaries, corporations and all other groups and legal entities or combinations thereof.

Sec. 2-703. Designation of code enforcement officers.

The city, by and through its city manager or designee, shall designate certain of its employees or agents as code enforcement officers. Officers of the police department are hereby designated as a city code enforcement officer. The training and qualifications of the employees or agents for such designation shall be determined by the city manager or designee. Designation as a code enforcement officer does not provide the code enforcement officer with the power of arrest or subject the code enforcement officer to the provisions of F.S. §§ 943.085—943.255.

Sec. 2-704. Citation procedure.

(a) A code enforcement officer is hereby authorized to issue a citation to any person for violation of any code or ordinance when, based upon personal investigation, the code enforcement officer has reasonable cause to believe that a violation has occurred.

(b) Except as provided by subsection (c) below, the code enforcement officer shall provide notice to the person that the person has committed a violation of such code or ordinance and shall establish a reasonable time period within which the person must correct the violation. Such time period to correct the violation shall not exceed thirty (30) days.

(c) A code enforcement officer is not required to provide the person with a reasonable time period to correct a violation prior to issuing a citation and may immediately issue a citation if:

- (1) A repeat violation is found, or
- (2) The code enforcement officer has reason to believe that the violation presents a serious threat to the public health, safety or welfare, or
- (3) The violation is irreparable or irreversible.

(d) Written warning notices, if applicable, and citations shall be provided to the alleged violator by hand delivery by the code enforcement officer. In the absence of the alleged violator, issuance of a written warning notice or citation may be accomplished by leaving a copy at the alleged violator's residence with any person residing therein who is fifteen (15) years of age or older and informing the person of the contents, or by registered or certified mail, return receipt requested. If the alleged violator

cannot be located and a citation relates to a motor vehicle, the citation shall be posted on the motor vehicle and the code enforcement officer shall attempt to identify the owner and effect delivery by registered or certified mail to the registered owner of the motor vehicle.

(e) Issuance of a written warning notice or citation to a business may be accomplished by leaving a copy at the business during regular business hours with any employee and informing the employee of the contents, or by registered or certified mail, return receipt requested. Each employee of the business shall be deemed to be an agent of the business for service of warning notices and citations.

(f) If upon personal investigation the code enforcement officer finds that the violation has not been corrected within the time period, a code enforcement officer may issue a citation for a civil infraction to the person accused of committing the violation.

(g) The citation shall be in such form prescribed by the city and consistent with the requirements of F.S. ch. 162, part II.

(h) Each violation of a code or ordinance is a separate civil infraction. Each day such violation continues shall be deemed to constitute a separate civil infraction.

(i) After issuing a citation to an alleged violator, the code enforcement officer shall:

- (1) Deposit the original citation and one copy of the citation with the clerk of court for the county court;
- (2) Provide the person cited with one copy; and
- (3) Retain one copy in the code enforcement officer's department or division file.

(j) If the alleged violator is known and present upon presentment of the citation and refuses to sign the citation, the code enforcement officer shall write the words "refused" or "refused to sign" in the space provided for the person's signature. The code enforcement officer shall then leave a copy of the citation with the person cited, if possible, and shall contact the police department to file the necessary reports alleging a violation of F.S. § 162.21(6), which provides that a person who willfully refuses to sign and accept a citation issued by a code enforcement officer shall be guilty of a misdemeanor of the second degree punishable as provided in F.S. §§ 775.082 or 775.083.

Sec. 2-705. Penalties.

(a) *Violation is civil infraction.* A violation of a city code cited and enforced under the provisions of this division shall be deemed a civil infraction.

(b) *Maximum penalty.* The maximum civil penalty for each violation shall not exceed the sum of \$500.00 plus any applicable court costs.

(c) *Uncontested citation.* A civil penalty of less than the maximum civil penalty shall be assessed if the person who has committed the civil infraction does not contest the citation. A schedule of such civil penalties may be adopted by the city council by separate resolution.

(d) *Payment of civil penalties.* All civil penalties shall be paid to and collected by the clerk of the court. All penalties collected by the clerk shall be turned over to the city finance department for deposit in the general revenue fund of the county.

Sec. 2-706. Procedure for contesting a citation in county court.

An alleged violator shall be entitled to contest any citation through an evidentiary hearing before the county court. The alleged violator shall be afforded an opportunity to request a hearing and, if requested, the hearing will be scheduled through the county court for a date and time certain. If the court determines no violation occurred, then no penalty shall be assessed against the alleged violator. If the court determines that an infraction did occur, the court shall order payment of the penalty together with taxable court costs. If said penalty and costs are not paid by a date and time certain as determined by the court, a civil judgment shall be issued against the violator in favor of the county.

If a person fails to pay the civil penalty or request a hearing within thirty (30) days of the date of issuance of the citation, fails to appear in court to contest the citation when a hearing has been requested, or fails to appear in court as may be otherwise required, the court may enter judgment for an amount not to exceed the sum of \$500.00 per infraction plus taxable costs and may issue a rule to show cause upon the request of the county. The court rule to show cause shall require such person to appear before the court to explain why action on the citation has not been taken. If any person against whom such rule has been issued fails to appear in response to the court's directive, the person may be held in contempt of court in the sole discretion of the county court. The county, as an additional remedy, may refer cases of violations not paid and not contested within fifteen (15) days of issuance to a collection agency for processing, collection, and notification of failure of payment to the credit bureau.

At any hearing pursuant to this division, the commission of a violation of a city ordinance must be proved by a preponderance of the

evidence. The Florida Rules of Civil Procedure and the Florida Evidence Code shall be applicable to any such hearing.

Sec. 2-707. Exemptions.

The provisions of this division shall not apply to the enforcement pursuant to sections of the Florida Building Code adopted pursuant to F.S. § 553.73 as they apply to construction, provided that a building permit is either not required or has been issued by the county.

Sec. 2-708. Supplemental enforcement method.

The provisions of this division are additional and supplemental means of enforcing city ordinances and may be used for the enforcement of any city ordinance or for the enforcement of all city ordinances. Nothing contained in this division shall prohibit the city from enforcing its ordinances by any other means.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 5. Codification. It is the intention of the City Council of the City of Lake, City, Florida, that the provisions of this ordinance shall become and be made part of the Code of the City of Lake City, Florida.

[Remainder of this page left blank intentionally.]

Section 6. Effective Date. This ordinance shall become effective upon adoption.

PASSED upon first reading this _____ day of _____ 2022.

NOTICE PUBLISHED on this _____ day of _____ 2022.

PASSED AND ADOPTED on the second and final reading this _____ day of _____ 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney


Ordinance Number: 2022-2230
Passed on first reading on August 4, 2022

Record of Vote on First Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Hill, Jr., Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eugene Jefferson, Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Todd Sampson, Council Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.


AUDREY E. SIKES, MMC
City Clerk

Record of Vote on Second and Final Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	_____	_____	_____	_____
Jake Hill, Jr., Council Member	_____	_____	_____	_____
Eugene Jefferson, Council Member	_____	_____	_____	_____
Todd Sampson, Council Member	_____	_____	_____	_____

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.

AUDREY E. SIKES, MMC
City Clerk

File Attachments for Item:

8. City Council Ordinance No. 2022-2231 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage; providing for rezoning from Commercial General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.

Passed on first reading August 15, 2022

ORDINANCE NO. 2022-2231

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 22-05, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM COMMERCIAL, GENERAL (CG) TO COMMERCIAL CENTRAL BUSINESS DISTRICT (C-CBD) OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 22-05, by First Baptist Church of Lake City, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from COMMERCIAL, GENERAL (CG) to COMMERCIAL CENTRAL BUSINESS DISTRICT (C-CBD) on property described, as follows:

A parcel of land lying within Section 32, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: Commence at the intersection of the East right-of-way line of Hernando Avenue with the original North right-of-way of Duval Street; thence North 01°50'49" West 36.27 feet, along the East right-of-way line of Hernando Avenue to the Point of Beginning; thence continue North 01°50'49" West 32.66 feet, along the East right-of-way line of said Hernando Avenue; thence North 88°49'26" East 153.78 feet; thence South 01°44'16" East 66.96 feet to the North right-of-way line of U.S. Highway 90 (State Road 10); thence North 89°32'49" West 3.64 feet, along the North right-of-way line of said U.S. Highway 90 (State Road 10); thence continue, along said North right-of-way line, South 01°50'49" East 1.00 foot; thence continue, along said North right-of-way line, North 89°32'49" West 1.84 feet to the beginning of a curve concave Northerly having a radius of 2,811.49 feet, a chord which bears North 88°36'38" West and a chord distance of 91.89 feet; thence continue along said the arc of said curve and the North right-of-way line through a central angle of 01°52'22" for a distance of 91.89 feet to the end of said curve; thence continue, along said North right-of-way line, North 88°00'14" West 39.26 feet; thence continue, along said North right-of-way line, North 38°07'27" West 22.40 feet; thence continue, along said North right-of-way line, North 01°50'49" West 11.00 feet; thence continue, along said North right-of-way line, South 88°09'11" West 4.00 feet to the Point of Beginning.

Containing 0.22 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 15th day of August 2022.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this 6th day of September 2022.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

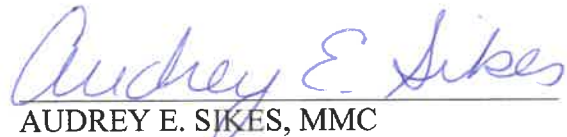
Frederick L. Koberlein Jr., City Attorney

Record of Vote on First Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Eugene Jefferson, Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.



AUDREY E. SIKES, MMC
City Clerk

Record of Vote on Second and Final Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	_____	_____	_____	_____
Jake Hill, Jr., Council Member	_____	_____	_____	_____
Eugene Jefferson, Council Member	_____	_____	_____	_____
Todd Sampson, Council Member	_____	_____	_____	_____

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.

AUDREY E. SIKES, MMC
City Clerk

File Attachments for Item:

9. City Council Resolution No. 2022-090 - A resolution of the City Council of the City of Lake City, Florida, awarding a project to SGS Contracting Services, Inc.; providing for the rehabilitation of Saint Margarets Wastewater Treatment Facility; providing for the execution of a contract; providing for a total cost not-to-exceed \$2,173,300.00; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2022-090

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AWARDED A PROJECT TO SGS CONTRACTING SERVICES, INC.; PROVIDING FOR THE REHABILITATION OF SAINT MARGARETS WASTEWATER TREATMENT FACILITY; PROVIDING FOR THE EXECUTION OF A CONTRACT; PROVIDING FOR A TOTAL COST NOT-TO-EXCEED \$2,173,300.00; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) requires a contract for the rehabilitation of the Saint Margaret’s Wastewater Treatment Facility located (hereinafter the “Services”); and

WHEREAS, Section 2-178(d) of the City Code requires the procurement of supplies and contractual services based on a competitive bid process; and

WHEREAS, an Invitation to Bid 021-2022 (hereinafter “ITB”) was advertised, and Mittauer & Associates, Inc., recommends that SGS Contracting Services, INC., (hereinafter “SGS Contracting Services”) be awarded the contract; and

WHEREAS, the City Council finds that it is in the City’s best interest to award a contract to SGS Contracting Services for the aforementioned Services pursuant to and in accordance with the terms, provisions, conditions, and requirements of the *Agreement Between Owner and Contractor For Construction Contract (Stipulated Price)* (hereinafter the “Agreement”) attached hereto as “Exhibit A”.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this Resolution.

Section 2. The Contract is awarded to SGS Contracting Services, and the execution of the same is authorized.

Section 3. The City Manager and City Attorney are authorized to make

such reasonable changes and modifications to the Contract as may be deemed necessary to be in the best interest of the City and its citizens. Provided however, that any such changes or modifications shall not cause the payment to SGS Contracting Services to exceed the Contract pricing. The Mayor is authorized and directed to execute and deliver the Contract in the name of, and on behalf of, the City with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and SGS Contracting Services shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

SECTION 00520

AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

This Agreement is by and between City of Lake City, Florida (“Owner”) and SGS Contracting Services, Inc. (“Contractor”).

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

ARTICLE 1—WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Replacement of the existing mechanical screen and manual bar rack at the influent structure with a new mechanical screen and manual bar rack, replacement of the existing vertical turbine effluent pumps with new vertical turbine effluent pumps, replacement of the existing sludge pump conveyor system with a new spiral screen conveyor system, modification and rehabilitation of the existing clarifier flow splitter box, replacement of the existing WAS flowmeter with a new WAS flowmeter, replacement of various existing tank drain valves, replacement and modification of various existing handrailing and platforms, replacement of existing onsite reuse piping with new PVC reuse piping, repair of various concrete tankage and structures, and coating and painting of various surfaces at the facility. The project shall include all demolition, erosion control, and restoration as necessary for performance of the work.

ARTICLE 2—THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: SMWWTF Rehabilitation, City Bid No. ITB-021-2021.

ARTICLE 3—ENGINEER

3.01 The Owner has retained Mittauer & Associates, Inc. (“Engineer”) to act as Owner’s representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.

3.02 The Project has been designed by Mittauer & Associates, Inc., 580-1 Wells Road, Orange Park, Florida 32073.

ARTICLE 4—CONTRACT TIMES

4.01 *Time is of the Essence*

A. All time limits for Substantial Completion and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

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4.02 *Contract Times: Days*

- A. The Work will be substantially complete within 335 days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 365 days after the date when the Contract Times commence to run.

4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. *Substantial Completion*: Contractor shall pay Owner \$500 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
 2. *Completion of Remaining Work*: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$200 for each day that expires after such time until the Work is completed and ready for final payment.
 3. Liquidated damages for failing to timely attain Substantial Completion and Final Completion are additive and will be imposed concurrently.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.

4.04 *Special Damages - Not Applicable*

ARTICLE 5—CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:

- A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

ARTICLE 6—PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

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6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on the basis of Contractor's Applications for Payment within 25 days for each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract.
- a. 95 percent of the value of the Work completed (with the balance being retainage).
- b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
- c. If 50 percent or more of the Work has been completed, as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage.
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work, Owner shall pay the remainder of the Contract Price in accordance with Paragraph 15.06 of the General Conditions.

6.04 *Consent of Surety*

- A. Owner will not make final payment, or return or release retainage at Substantial Completion or any other time, unless Contractor submits written consent of the surety to such payment, return, or release.

6.05 *Interest*

- A. All amounts not paid when due will bear interest at the rate of one percent per month.

ARTICLE 7—CONTRACT DOCUMENTS

7.01 *Contents*

- A. The Contract Documents consist of all of the following:
1. This Agreement (Section 00520).

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2. Bonds:
 - a. Performance bond (together with power of attorney) (Section 00610).
 - b. Payment bond (together with power of attorney) (Section 00615).
3. General Conditions (Section 00700).
4. Supplementary Conditions (Section 00800).
5. Specifications as listed in the table of contents of the project manual.
6. Drawings (not attached but incorporated by reference) consisting of 28 sheets with each sheet bearing the following general title: SMWWTF Rehabilitation.
7. Addenda (numbers -- to --, inclusive).
8. Exhibits to this Agreement (enumerated as follows):
 - a. Contractor's Bid (Section 00410)
 - b. E-Verify and Public Records requirements (attached hereto)
9. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - a. Notice to Proceed.
 - b. Work Change Directives.
 - c. Change Orders.
 - d. Field Orders.
 - e. Warranty Bond, if any.
- B. The Contract Documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 7.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

ARTICLE 8—REPRESENTATIONS, CERTIFICATIONS, AND STIPULATIONS

8.01 Contractor's Representations

- A. In order to induce Owner to enter into this Contract, Contractor makes the following representations:
 1. Contractor has examined and carefully studied the Contract Documents, including Addenda.
 2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.

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4. Contractor has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
5. Contractor has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
9. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

8.02 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.02:
 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;

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2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

8.03 *Standard General Conditions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are EJCDC® C-700, Standard General Conditions for the Construction Contract (2018), published by the Engineers Joint Contract Documents Committee, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or “track changes” (redline/strikeout), or in the Supplementary Conditions.

[Remainder of page intentionally blank]

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IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on August 15, 2022 (which is the Effective Date of the Contract).

Owner:

City of Lake City, Florida
(typed or printed name of organization)

By: _____
(individual's signature)

Date: _____
(date signed)

Name: Stephen M. Witt
(typed or printed)

Title: Mayor
(typed or printed)

Attest: _____
(individual's signature)

Title: Audrey Sikes, City Clerk
(typed or printed)

City Seal

Contractor:

SGS Contracting Services, Inc.
(typed or printed name of organization)

By: _____
(individual's signature)

Date: _____
(date signed)

Name: Seth G. Simmons
(typed or printed)

Title: President
(typed or printed)

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____
(individual's signature)

Title: _____
(typed or printed)

Approved as to form and legality:

By: _____
Frederick L. Koberlein, Jr.
City Attorney

Signed, sealed, and delivered in the Presence of:

Witness

(Print/Type Name)

Witness

(Print/Type Name)

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Address for giving notices:

City of Lake City
205 N. Marion Avenue
Lake City, Florida 32055

Designated Representative:

Name: Cody Pridgeon
(typed or printed)

Title: Director of Wastewater Treatment
(typed or printed)

Address:

City of Lake City
527 SW Saint Margarets Street
Lake City, Florida 32025

Phone: (386) 758-5455

Email: pridgeonc@lcfla.com

(If [Type of Entity] is a corporation, attach evidence of authority to sign. If [Type of Entity] is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

Address for giving notices:

SGS Contracting Services, Inc.
P.O. Box 908
High Springs, Florida 32655

Designated Representative:

Name: Seth G. Simmons
(typed or printed)

Title: President
(typed or printed)

Address:

SGS Contracting Services, Inc.
P.O. Box 908
High Springs, Florida 32655

Phone: (386) 361-5300

Email: seth@sgscsi.com

License No.: CGC1514772
(where applicable)

State: Florida

END OF SECTION

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E-VERIFY. Contractor is obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility." This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien.

Failure of Contractor to comply will lead to termination of this Agreement, or if a subcontractor knowingly violates the statute, Contractor must immediately terminate their subcontract with the subcontractor. Any challenge to termination under this provision must be filed in the Circuit Court no later than TWENTY (20) calendar days after the date of termination. If this contract is terminated for a violation of the statute by Contractor may not be awarded a public contract for a period of ONE (1) year after the date of termination.

PUBLIC RECORDS. Contractor shall comply with all public records laws.

IF CONTRACTOR, HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

City Clerk, City of Lake City
205 North Marion Avenue
Lake City, Florida 32055
386-719-5826 or 386-719-5756

A. Contractor shall comply with public records laws, specifically Contractor shall:

- (1) Keep and maintain public records required by the City to perform the services.
- (2) Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this Chapter 119 of Florida Statutes or as otherwise provided by law.
- (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Contractor does not transfer the records to the City.
- (4) If Contractor considers any portion of any documents, data, or records submitted to the City to be confidential, proprietary, trade secret, or otherwise not subject to disclosure pursuant to Chapter 119, Florida Statutes, the Florida Constitution, or other law, Contractor must simultaneously provide the City with a separate redacted copy of the information it claims as confidential and briefly describe in writing the grounds for claiming exemption from the public records law, including the specific statutory citation

for such exemption. This redacted copy shall contain the Contract name and number, and it shall be clearly titled "Confidential." The redacted copy should only redact those portions of material that Contractor claim are confidential, proprietary, trade secret, or otherwise not subject to disclosure.

- (5) Upon completion of the contract, transfer, at no cost, to the City all public records in possession of Contractor or keep and maintain public records required by the City to perform the service. If Contractor transfers all public records to the City upon completion of the contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.
- (6) Failure of Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

File Attachments for Item:

10. City Council Resolution No. 2022-097 - A resolution of the City Council of the City of Lake City, Florida, awarding a contract to B&B Contractors of Florida, Inc.; providing for traffic signal and signage maintenance within the City; and providing an effective date.

MEETING DATE
8/15/2022

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Traffic Signal Repair and Maintenance

DEPT / OFFICE: Public Works

Originator: Steve Brown		
City Manager Paul Dyal	Department Director Steve Brown	Date 8/4/2022
Recommended Action: Due to the cost and performance we recommend to move forward with B&B Construction		
Summary Explanation & Background: The City of Lake City is in a contractual agreement with DOT to maintain and operate traffic signals within the city. Due to the employee shortage in the traffic department we are in an emergency situation with no traffic employees. We are needing to use a 3rd party to assist with keeping the signals maintained. Currently we are using B&B Construction and found favorable success with their performance. After reviewing the bid process their bid came in under the amount by DOT.		
Alternatives: Send it back out for rebid.		
Source of Funds: The DOT contract pays 108K and the bid for B&B Construction is 150K.		
Financial Impact: The city will purchase parts and materials as needed and the cost will be reimbursed by DOT.		
Exhibits Attached:		

CITY COUNCIL RESOLUTION NO. 2022-097

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AWARDING A CONTRACT TO B & B CONTRACTORS OF FLORIDA, INC.; PROVIDING FOR TRAFFIC SIGNAL AND SIGNAGE MAINTENANCE WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) requires a contract for routine preventative maintenance and scheduled repair of traffic signal equipment, emergency response to repair traffic signals, streetlights and lighted crosswalks, and other related equipment by duly trained and qualified personnel (hereinafter the “Services”); and

WHEREAS, Section 2-178(d) of the City Code requires the procurement of supplies and contractual services based on a competitive bid process; and

WHEREAS, an Invitation to Bid 015-2022 (hereinafter “ITB”) was advertised and the city administration recommends that B & B Contractors of Florida, Inc., (hereinafter “B & B Contractors”) be awarded the contract; and

WHEREAS, the City Council finds that it is in the City’s best interest to award a contract to B & B Contractors for the aforementioned Services pursuant to and in accordance with the terms, provisions, conditions, and requirements of the *Contract between the City of Lake City, Florida and B & B Contractors of Florida, Inc.*, (hereinafter the “Agreement”) attached hereto as “Exhibit A”.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this Resolution.

Section 2. The Contract is awarded to B & B Contractors, and the execution of the same is authorized.

Section 3. The City Manager and City Attorney are authorized to make such reasonable changes and modifications to the Contract as may be deemed necessary to be in the best interest of the City and its citizens. Provided however, that any such changes or modifications shall not cause the payment to B & B Contractors to exceed the Contract pricing. The Mayor is authorized and directed to execute and deliver the Contract in the name of, and on behalf of, the City with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and B & B Contractors shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this ___ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

**CONTRACT BETWEEN THE CITY OF LAKE CITY, FLORIDA,
AND B & B CONTRACTORS OF FLORIDA, INC.**

THIS CONTRACT made and entered into this ____ day of September 2022, by and between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, with a mailing address of 205 North Marion Avenue, Lake City, Florida 32055 (hereinafter referred to as "City") and B & B Contractors of Florida, Inc., with a principal address of 425 SW Billowing Glen, Lake City, Florida 32024 (hereinafter referred to as "Contractor").

WHEREAS, the City requires routine preventative maintenance and scheduled repair of traffic signal equipment, emergency response to repair traffic signals, streetlights and lighted crosswalks, and other related equipment by duly trained and qualified personnel (hereinafter the "Project"); and

WHEREAS, Section 2-178, Code of the City of Lake City, Florida requires a competitive bidding process and a formal contract to be entered when procuring services valued in excess of \$20,000.00; and

WHEREAS, the City invited bids through an Invitation to Bid (ITB-015-2022) and the Contractor was selected as the lowest responsible bidder; and

WHEREAS, the City desires to enter into a contract with the Contractor to memorialize the intentions and obligations of the City and Contractor.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **Recitals:** The above recitals are all true and accurate and are incorporated herein and made a part of this Contract.

2. **Definitions:** The following definitions of terms associated with this Contract are provided to establish a common understanding between both parties to this Contract, as to the intended usage, implication, and interpretation of terms pertaining to this Contract:

(a) "CITY" means the City Council of the City of Lake City, Florida, any official of the City, and any employee of the City, who shall be duly authorized to act on the City's behalf relative to this Contract.

(b) "CONTRACT" means the terms, conditions, and covenants expressed herein in addition to all the terms, conditions, and covenants of Invitation to Bid, and its addendum (hereinafter collectively referred to as "ITB-015-2022" or "ITB"), reasonably inferred to the City, and general conditions, and supplementary conditions, all of which are incorporated herein and made an essential part of this agreement between the parties.

(c) "CONTRACTOR" means B & B Contractors of Florida, Inc., which has executed this Contract, and which shall be legally obligated, responsible, and liable for providing and performing any and all of the services and work of sub-contractors, required under the covenants, terms, and provisions contained in this Contract and any and all amendments to this Contract.

(d) "SERVICES" means the routine preventative maintenance and scheduled repair of traffic signal equipment, emergency response to repair

traffic signals, streetlights and lighted crosswalks, and other related equipment, the services, and responsibilities listed within the ITB.

(e) "SUB-CONTRACTOR" means any individual or firm offering professional services which are engaged by the Contractor or one of its sub-contractors in providing and performing the professional services, work, and materials for which the Contractor is contractually obligated, responsible, and liable to provide and perform under this Contract and any and all amendments thereto. The City shall not be a party to, responsible or liable for, or assume any obligation whatsoever for any agreement entered into between the Contractor and any sub-contractor or any sub-sub-contractor.

(f) "PARTIES" means the signatories to this Contract.

3. **Engagement of Contractor:** City hereby engages the Contractor to provide City with the services identified herein and within the ITB.

4. **Term of Contract:** The term of this Contract shall be as follows:

(a) Contractor shall execute this Contract within ten (10) days of the earlier of receipt hereof or the issuance of a Notice of Award; and

(b) The term of this Contract shall be for one (1) year. The City reserves the right to extend the contract period for two (2) additional one (1) year periods upon mutual agreement with the Contractor. The Contractor shall not commence any work until the Contractor has provided the City's Procurement Department with proof of insurance coverages.

Any extension shall be contingent upon the availability of funds, satisfactory

performance by the Contractor, and approval by the appropriate City representatives. The Contractor shall not commence any work until the Contractor has provided the City's Procurement Department with proof of insurance coverages.

5. **Compensation and Method of Payment:** City agrees to pay the Contractor compensation for its services rendered to the City not to exceed the amounts shown in the pricing sheet attached hereto as "Exhibit A".

The Contractor shall submit periodic invoices to the City upon completion and acceptance of work. Payment to the Contractor will be made in accordance with F.S. 218.70 "Local Government Prompt Payment Act" upon receipt of the invoice, assuming there are no contested amounts with the invoice. Payment of invoices shall be contingent upon appropriation of funds by the federal, state, or local government and receipt thereof by the City.

6. **Insurance:** Contractor agrees to and shall procure and maintain insurance during the term of this Contract and shall provide proof of the following insurance coverages, in addition to any listed in the ITB, to the City Procurement Department prior to the commencement of work:

(a) Commercial general liability insurance, with the City as an additional insured, with limits of liability of not less than \$1,000,000.00 combined single limit per occurrence and annual aggregates where generally applicable and must include premises-operations, independent contractors, products/completed operations, broad form property damage, blanket contractual and personal injury endorsements; and

(b) Business Vehicle/Umbrella Liability insurance with a minimum limit of \$1,000,000.00 per occurrence, and \$1,000,000.00 for all claims arising out of the same incident or occurrence, for property damage and personal injury. Notice, that these limits may change according to Florida law and the protections afforded to the City pursuant to sovereign immunity for liability; and

(c) Worker's compensation insurance for the benefit of the employees of Contractor, as required by the laws of the State of Florida; and

Providing and maintaining adequate insurance coverage is a material obligation of the Contractor and is of the essence of the Contract. This Contract does not limit the types of insurance the Contractor may desire to obtain or be required to obtain by law. The limits of coverage under each policy maintained by the Contractor shall not be interpreted as limiting the Contractor's liability or obligations under the Contract. All insurance policies shall be through Insurers authorized to write policies in Florida. All certificates shall provide that the policy or policies of insurance shall not be changed or canceled until at least ten (10) days prior written notice shall have been given to City. As to insurance other than workers' compensation and professional liability insurance, the coverage shall name City as an additional insured for the City's vicarious liability resulting from the conduct of Contractor and other employed or utilized sub-Contractors in the performance of the services.

7. **Indemnity:** Contractor is an independent contractor and agrees to

indemnify, and hold harmless the City and its agents, and employees from and against all suits, actions, claims, damages, costs, charges, and expenses, including court costs and attorneys' fees, of any character caused by or brought because of any injury or damage, received or sustained by any person, persons, or property caused by or resulting from any asserted negligent act, errors, or omissions of Contractor or its agents, employees, or sub-contractors.

The indemnity required hereunder shall not be limited by reason of the specifications of any particular insurance coverage in this Contract.

Notwithstanding any other provisions of this Contract, neither party will be responsible to the other party for consequential damages, including, but not limited to, loss of profit, loss of investment, or business interruption.

8. **Liability:** The Contractor shall be and agrees to be and remain liable for any and all damages, losses, and expenses incurred by the City caused by the errors, omissions, negligence, or delays of the Contractor, or by any sub-contractor engaged by the Contractor in providing, performing and furnishing services, work or materials pursuant to this Contract and any and all damages, losses, and expenses to the City caused by the Contractor's negligent performance of any of its obligations contained in this Contract. The Contractor shall be liable and agrees to be liable for and shall indemnify and hold City harmless for any and all claims, suits judgments, or damages, losses and expenses, including court costs, expert witness and professional consultation services, and attorney fees arising out of the Contractor's errors, omissions, negligence, breaches of contract or delays, or those of any and all sub-contractors engaged by the

Contractor during the providing, performing and furnishing of services or materials pursuant to this Contract.

9. **Licenses and Compliance with Regulations:** The Contractor agrees to and shall obtain and maintain throughout the period that this Contract is in effect, all licenses and authorizations as are required to do business in the State of Florida, including, but not limited to, licenses required by any federal and state boards and other government agencies responsible for regulating and licensing the services provided and performed by Contractor pursuant to this Contract.

Contractor agrees to and will abide by and comply in accordance with the laws, statutes, ordinances, codes, rules, regulations, and requirements of any and all governmental agencies which may regulate or have jurisdiction over the services to be provided and performed by the Contractor for the City, and by any sub-contractor engaged by the Contractor.

10. **Timely Accomplishment of Services and Liquidated Damages:** The timely and expeditious accomplishment and completion by the Contractor of all services provided pursuant to this Contract is of the essence. The Contractor agrees to employ, engage, retain, and assign an adequate number of personnel throughout the period of this Contract so that all services provided pursuant to this Contract will be provided, performed, and completed in a diligent, continuous, expeditious, and timely manner throughout.

Time is of the essence in the performance of all obligations assigned to the Contractor. If the Contractor fails to complete the Services within the time limit or extended time limit agreed upon, the City shall be entitled to retain or recover

from the Contractor one hundred dollars and zero cents (\$100.00) per day, as liquidated damages and not as a penalty, commencing on the first day following the expiration of the contract time and continuing until the actual date of completion. Such liquidated damages are hereby agreed to be a reasonable estimate of damages the City will incur as a result of delayed completion of the Services. The City may deduct liquidated damages as described in this paragraph from any unpaid amounts then or thereafter due to the Contractor under this Agreement. Any liquidated damages not so deducted from any unpaid amounts due to the Contractor shall be payable to the City at the demand of the City, together with interest from the date of the demand at the maximum allowable rate.

11. **Controlling Law:** This Contract is to be governed by the laws of the State of Florida. If any term or provision of the Contract is found to be illegal or unenforceable, such term or provision shall be deemed stricken and the remainder of the Contract shall remain in full force and effect. It is further agreed and understood that in the event of any dispute between the City and Contractor arising out of any interpretation or compliance with any of the terms, conditions, and requirements of this Contract, the proper venue for filing any lawsuit with respect to any such disputes shall lie in Columbia County, Florida. It is intended and understood that this venue provision shall survive any bankruptcy filing.

12. **Attorneys' Fees and Costs:** In the event of default by either party under the terms of the Contract, the defaulting party shall be liable for, and agrees to pay all costs and expenses incurred in the enforcement of this Contract,

including reasonable attorneys' fees as well as fees, costs, and expenses in the collection of said expenses.

13. **Other litigation:** The Contractor shall notify the City of any legal actions filed against it for a violation of any laws, rules, codes ordinances, or licensing requirements within thirty (30) days of the action being filed. The Contractor shall notify the City of any legal actions filed against it by a governmental subdivision or for any claims of sub-Contractors or materialmen. Failure to notify the City of a legal action within thirty (30) days of the action shall be grounds for termination.

14. **Public Records:** The Contractor shall comply with all public records laws.

(a) IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

City Clerk, City of Lake City
205 North Marion Avenue
Lake City, Florida 32055
386-719-5826 or 386-719-5756

(b) The Contractor shall comply with public records laws, specifically the Contractor shall:

1. Keep and maintain public records required by the City to perform the services.

2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the

records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this Chapter 119 of Florida Statutes or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.

If the Contractor considers any portion of any documents, data, or records submitted to the City to be confidential, proprietary, trade secret, or otherwise not subject to disclosure pursuant to Chapter 119, Florida Statutes, the Florida Constitution, or other law, Contractor must simultaneously provide the City with a separate redacted copy of the information it claims as confidential and briefly describes in writing the grounds for claiming exemption from the public records law, including the specific statutory citation for such exemption. This redacted copy shall contain the Contract name and number, and it shall be clearly titled "Confidential." The redacted copy should only redact those portions of material that the Contractor claim is confidential, proprietary, trade secret, or otherwise not subject to disclosure.

4. Upon completion of the contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep

and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

5. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject the Contractor to penalties under 119.10, Florida Statutes, as amended.

15. **E-VERIFY**: As a condition precedent to entering into this Contract, and in compliance with Section 448.095, Fla. Stat., Contractor and its subcontractors shall, register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021.

(a) Contractor shall require each of its subcontractors to provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien.

Contractor shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Contract.

(b) The City, Contractor, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity.

(c) The City, upon good faith belief that a subcontractor knowingly violated the provisions of this section, but Contractor otherwise complied, shall promptly notify Contractor and Contractor shall immediately terminate the contract with the subcontractor.

(d) Termination of this Contract under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. Contractor acknowledges that upon termination of this Contract by the City for a violation of this section by Contractor, Contractor may not be awarded a public contract for at least one (1) year. Contractor further acknowledges that Contractor is liable for any additional costs incurred by the City as a result of termination of any contract for a violation of this section.

(e) Contractor or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower-tier subcontracts.

Contractor shall be responsible for compliance by any subcontractor or lower-tier subcontractor with the clauses set forth in this section.

16. **Entire Agreement:** Incorporated herein, and made a part hereof, are the Invitation to Bid (ITB-015-2022) and all addendum, and all attachments thereto, and the Contractor's response to the ITB, copies of which are available in the City Clerk's office. With those incorporations, this Contract constitutes the entire agreement between City and Contractor and supersedes all prior written or oral understandings. Should any term or condition of the documents referenced within this paragraph be found to conflict with a term or condition of this contract the term or condition of this contract shall prevail and be binding. This Contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument adopted by resolution.

17. **Effective and Binding:** This Contract shall not become effective or binding upon City unless and until the City Council of City shall have authorized the Mayor of the City to execute the same by the adoption of an official resolution.

18. **Execution in Counterparts and Authority to Sign.** This Agreement, any amendments, or change orders related to the Agreement, may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument. In accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and shall have the same force and effect as a written signature. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

19. **Effective Date:** It is agreed by the City and Contractor that the effective date is that date first written above.

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt,
Mayor

ATTEST:

By: _____
Audrey Sikes, City Clerk

Approved as to form and legality:

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

ATTEST:

By: _____
Bobby Faulkner, Vice President

**B & B CONTRACTORS OF
FLORIDA, INC.**

By: _____
Billy Faulkner, President

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Bi-Annual Traffic Signal Maintenance, per intersection	1	per intersection	\$1,500.00	\$1,500.00
2	Annual Traffic Signal Maintenance, per intersection	1	per Intersection	\$2,500.00	\$2,500.00
3	Bucket Truck	1	Hourly Rate	\$75.00	\$75.00
4	Parts Mark-up Percentage	1	%	\$15.00	\$15.00
Unscheduled Hourly Repairs					
5	Technician	1	Hourly Rate	\$80.00	\$80.00
6	Laborer	1	Hourly Rate	\$50.00	\$50.00
Emergency Repairs (between 5pm - 7am)					
7	Technician - After hours	1	Hourly Rate	\$120.00	\$120.00
8	Laborer - After hours	1	Hourly Rate	\$75.00	\$75.00

TOTAL COST PREVENTATIVE MAINTENANCE AND REPAIRS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
9	Preventative Maintenance and Scheduled Repairs	1	Lump Sum	\$150,000.00	\$150,000.00
TOTAL					\$150,000.00

File Attachments for Item:

11. City Council Resolution No. 2022-098 - A resolution of the City Council of the City of Lake City, Florida, ratifying the voice vote of the City Council and authorizing the filing of a Fiscal Year 2022-2023 Florida Recreation Development Assistance Program Application; providing for the development of a remote-control car (RC) track at the Richardson Community Center and playground renovation; providing for conflicts; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-098

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, RATIFYING THE VOICE VOTE OF THE CITY COUNCIL AND AUTHORIZING THE FILING OF A FISCAL YEAR 2022-2023 FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM APPLICATION; PROVIDING FOR THE DEVELOPMENT OF A REMOTE-CONTROL CAR (RC) TRACK AT THE RICHARDSON COMMUNITY CENTER AND PLAYGROUND RENOVATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, at its meeting on August 15, 2022, the City Council for the City of Lake City, Florida (hereinafter the “City”) authorized the filing of a fiscal Year 2022-2023 Florida Recreation Development Assistance Program (hereinafter “FRDAP”) Application for Richardson Community Center Remote-Control (RC) Track Addition and Playground Renovation with the Florida Department of Environmental Protection; and

WHEREAS, the City Council has determined that it is in the City’s interest to apply to the Florida Department of Environmental Protection for a grant under the Florida Recreation Development Assistance Program (hereinafter “FRDAP”), which provides grants to qualified local governmental entities to acquire or develop land for public outdoor recreation purposes; and

WHEREAS, the City Council, by this resolution, formally ratifies the submission of the application to the FRDAP.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. That the Interim City Manager is hereby authorized to execute and submit the Fiscal Year 2022-2023 Florida Recreation Development Assistance Program Application for the Richardson Community Center’s Remote-Control Track construction and installation and playground improvements to the Florida Department of Environmental Protection.

Section 3. That the Interim City Manager is hereby authorized to act in connection with the application and to provide such additional information as may be required by the Florida Department of Environmental Protection.

Section 4. That at such time grant funds are awarded to the City for the proposed improvement project at Richardson Community Center, Lake City, Florida, the City Council will amend the Capital Improvement Plan outlined in

the Capital Improvement Element of the City’s Comprehensive Plan to include this project, as follows: “Richardson Community Center Improvements (*FRDAP 2022-2023*) \$200,000”.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

12. City Council Resolution No. 2022-100 - A resolution of the City Council of the City of Lake City, Florida, authorizing the write-off of delinquent utility accounts through September 30, 2020; finding the delinquent utility accounts to be uncollectable; and providing an effective date.

Meeting Date
09-06-2022

City of Lake City Report to Council

AGENDA	
Section	
Item No.	

SUBJECT: Non-collectible Accounts Receivable Write Off

DEPT. / OFFICE: Finance Administration / Customer Service / Airport

Originator: Finance		
Interim City Manager Paul Dyal	Department Director Donna Duncan	Date 8/15/2022
Recommended Action: Approval to write off 499 non-collectible utility accounts totaling \$120,975.84 and 10 airport/septic invoices totaling \$6,830.29 for the period ending September 30, 2020. This is 0.667% of the amount billed for that period for utility accounts. This is 0.533% of the amount billed for that period for airport/septic accounts.		
Summary Explanation & Background: These non-collectible accounts are related to airport/septic, water, sewer, gas, and garbage accounts that are delinquent. Finance and Customer Service staff has reviewed and determined that these non-collectible accounts should be written off as bad debt.		
Alternatives:		
Source of Funds: Bad Debt expense was budgeted in water-sewer fund, gas fund, and general fund.		
Financial Impact: The write off would reduce accounts receivable and would affect net income for FY 2022. No cash financial impact.		
Exhibits Attached: Bad Debt Edit Listing		

CITY COUNCIL RESOLUTION NUMBER 2022-100

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE WRITE-OFF OF DELINQUENT UTILITY ACCOUNTS THROUGH SEPTEMBER 30, 2020; FINDING THE DELINQUENT UTILITY ACCOUNTS TO BE UNCOLLECTABLE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”), provides utilities to customers and periodically identifies non-collectible utility accounts; and

WHEREAS, the city administration has identified four hundred and ninety-nine (499) non-collectible utility accounts totaling one hundred twenty thousand nine hundred seventy-five dollars and eighty-four cents (\$120,975.84); and

WHEREAS, the city administration has identified an additional ten (10) airport/septic invoices totaling six thousand eight hundred thirty dollars and twenty-nine cents (\$6,830.29); and

WHEREAS, all the aforementioned accounts are for the period ending September 30, 2020 (hereinafter the “Delinquent Accounts”), a copy of which is attached hereto as “Exhibit A”; and

WHEREAS, the Delinquent Accounts are related to water, sewer, gas, and garbage utility accounts and airport septic invoices; and

WHEREAS, the Delinquent Accounts would reduce the accounts receivable and would affect the net income for the Fiscal Year 2022; and

WHEREAS, the city administration recommends that the Delinquent Accounts be written off; and

WHEREAS, the City Council finds that it is in the best interests of the citizens of the City to write-off the Delinquent Accounts and classify the same as a bad debt.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City is hereby authorized to expense the Delinquent Accounts identified in “Exhibit A” and write-off said accounts and invoices totaling \$127,806.13 and classify the same as a bad debt.

Section 3. Effective date. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the City Council this __ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

EXHIBIT A

	FY22	FY21	FY20	FY19	FY18	FY17	FY16	FY15	FY14	FY13	FY12	FY11	FY10	FY10
Time period of Write off	9/30/2020	9/30/2019	9/30/2018	9/30/2017	9/30/2016	9/30/2015	9/30/2014	9/30/2013	9/30/2012	9/30/2011	9/30/2010	9/30/2009	9/30/2008	9/30/2007
	<small>wrote off two years in FY10</small>													
Utilities														
Number of accts	499	619	657	615	744	945	854	532	854	881	1089	897	740	539
Write off amount	120,975.84	164,651.43	170,569.02	125,576.31	154,083.54	196,813.56	191,435.65	109,376.35	169,180.96	221,337.84	317,163.67	203,345.75	150,299.43	106,491.80
Tap & Impact														
Number of accts								1	1		1			
Write off amount								3,288.59	761.49		1,307.90			
Septage														
Number of accts									1		1			
Write off amount								3759.47			5888.13			
Airport														
Number of accts	10									2	3		1	
Write off amount	6,830.29									805.48	7135.98		679.5	
Code Enforcement														
Number of accts												1		
Write off amount												1156.34		
Code Enforcement														
Number of accts						163								
Write off amount						6,355.00								
Total Accounts Wrote off	509	619	657	615	744	1108	854	533	856	883	1095	898	740	539
Total Dollars Write Off	127,806.13	164,651.43	170,569.02	125,576.31	154,083.54	203,168.56	191,435.65	112,664.94	173,701.92	222,143.32	332,652.02	204,025.25	150,299.43	106,491.80

City of Lake City
Bad Debt Batch Edit Listing

Customer	Invoice Type	Number	Invoice Due Date	Invoiced Balance	Late Fee Balance	Finance Charge Balance	Total Balance
Department: 06 - Finance		Trans. Date: 08/15/2022	Trans. Type: Write Off Bad Debt	Trans. Desc: BAD DEBT THROUGH 09/30/2020			
60 - Bently Robert	Florida Power & Light	2014-00000006	06/27/2014	99.58	0.00	0.00	99.58
49 - Ford's Septic Tank Service	Septage	2017-00000032	04/15/2017	5,196.13	0.00	0.00	5,196.13
49 - Ford's Septic Tank Service	Septage	2017-00000037	05/19/2017	1,030.06	0.00	0.00	1,030.06
73 - Lundy Septic Inc.	Septage	2017-00000016	01/14/2017	(119.28)	0.00	0.00	(119.28)
73 - Lundy Septic Inc.	Septage	2017-00000019	02/26/2017	119.28	0.00	0.00	119.28
24 - Mast Ivan, R	Rentals	2014-00000007	06/27/2014	(207.52)	0.00	0.00	(207.52)
24 - Mast Ivan, R	Rentals	2014-00000024	07/12/2014	207.52	0.00	0.00	207.52
79 - Patient Care Laboratories, Inc D/B/A Micrim Labs, I	Office Lease	2017-00000001	02/11/2017	0.00	0.00	64.92	64.92
34 - Spread Your Wings	Rentals	2017-00000049	11/11/2016	220.11	0.00	0.00	220.11
34 - Spread Your Wings	Rentals	2017-00000076	12/11/2016	219.49	0.00	0.00	219.49
Bad Debt Batch Totals:		10 Invoices		\$6,765.37	\$0.00	\$64.92	\$6,830.29
Bad Debt Batch Grand Totals:		10 Invoices		\$6,765.37	\$0.00	\$64.92	\$6,830.29

City of Lake City

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
000140-018	151 NE ESCAMBIA ST LAKE CITY, FL 32055	12048000	MITCHELL, RAMSON	\$80.90	\$80.90	\$80.90	07/15/2020	\$0.00
000570-006	216 NE COACH ANDERS LN LAKE CITY, FL 32055	11047000	HARTLEY, JUSTIN	\$167.16	\$167.16	\$167.16	05/20/2020	\$0.00
001190-004	258 NE ARK PL Lake City, FL 32055		WITT, WILLIE LEE	\$198.93	\$198.93	\$198.93	01/03/2020	\$0.00
001190-005	258 NE ARK PL Lake City, FL 32055		Turner, Eric	\$9.46	\$9.46	\$9.46	03/18/2020	\$0.00
001900-003	860 NE CONGRESS AVE LAKE CITY, FL 32055	11136002	GIBSON, VICTORIA L	\$862.00	\$862.00	\$862.00	03/16/2020	\$0.00
002000-007	546 NE MONTANA ST APT 102 Lake City, FL 32055		Ross, Diamond	\$353.76	\$353.76	\$353.76	04/15/2020	\$0.00
002510-015	187 NE MARTIN LUTHER KING ST LAKE CITY, FL 32055	10967000	Smith, Jerome	\$767.12	\$767.12	\$767.12	04/17/2020	\$0.00
002570-002	755 NE CATAWBA AVE TRL Lake City, FL 32055		MOLDEN JR, ROOSEVELT	\$239.61	\$239.61	\$239.61	10/10/2019	\$0.00
002770-002	149 NW BASCOM NORRIS DR LAKE CITY, FL 32055	11606000	Fleming, Angela M	\$470.34	\$470.34	\$470.34	06/15/2020	\$0.00
002840-001	976 NW TEXAS AVE Lake City, FL 32055		Jones, Walter Polk SR	\$47.13	\$47.13	\$47.13	07/27/2020	\$0.00
003450-003	923 NW FLORIDA AVE LAKE CITY, FL 32055	11543000	WOODS, J D	\$143.64	\$143.64	\$143.64	10/03/2019	\$0.00
004170-005	336 NW WILSON ST LAKE CITY, FL 32055	11264001	Newton, Cyndol Lavon	\$287.30	\$287.30	\$287.30	06/23/2020	\$0.00
004440-005	488 NW WILSON ST Lake City, FL 32055		NEWBY, RAY	\$377.73	\$377.73	\$377.73	12/18/2019	\$0.00
005480-004	991 NW EARLY ST LAKE CITY, FL 32055	11651000	Bell, Romond Q	\$490.20	\$490.20	\$490.20	02/12/2020	\$0.00
005670-008	742 NW LONG ST Lake City, FL 32055		Claridy, Clarence	\$235.12	\$235.12	\$235.12	02/28/2020	\$0.00
006380-005	382 NW GARNET GLN LAKE CITY, FL 32055	12201000	MCINTOSH, LATIA M	\$1,071.66	\$1,071.66	\$1,071.66	05/18/2020	\$0.00
006390-007	394 NW GARNET GLN LAKE CITY, FL 32055	12206000	Martin, James S	\$210.19	\$210.19	\$210.19	09/22/2020	\$0.00

City of Lake City

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
006410-003	384 NW GARNET GLN LAKE CITY, FL 32055	12204000	Sherman, Jordan	\$232.47	\$232.47	\$232.47	09/14/2020	\$0.00
006790-008	313 NW MADISON ST LAKE CITY, FL 32055	12264000	Dale, Cheyanne	\$281.71	\$281.71	\$281.71	03/10/2020	\$0.00
006970-003	512 NW MADISON ST LAKE CITY, FL 32055	12341000	Tolleson, Madisen	\$277.97	\$277.97	\$277.97	07/20/2020	\$0.00
007190-005	152 NW LAKE JEFFERY RD LAKE CITY, FL 32055	12402000	WALLACE, LORAN R	\$49.04	\$49.04	\$49.04	07/18/2020	\$0.00
007220-007	767 NW ORANGE ST LAKE CITY, FL 32055	12406000	Vega Santiago, Jean Carlos	\$204.11	\$204.11	\$204.11	04/09/2020	\$0.00
007880-007	1418 NW WAYNE PL APT 203 Lake City, FL 32055		Canto, Julia H	\$182.76	\$182.76	\$182.76	10/01/2019	\$0.00
007890-013	1418 NW WAYNE PL APT 101 Lake City, FL 32055		Hollie, Shania	\$688.52	\$688.52	\$688.52	07/08/2020	\$0.00
007970-009	1442 NW WAYNE PL APT 204 Lake City, FL 32055		Washington, Joey	\$117.28	\$117.28	\$117.28	08/07/2020	\$0.00
008010-004	1468 NW WAYNE PL APT 201 Lake City, FL 32055		Corbett, Terry T	\$262.98	\$262.98	\$262.98	10/23/2019	\$0.00
009850-001	221 SW SANDLIN AVE LAKE CITY, FL 32025	06228000	BALDWIN, STANLEY	\$36.49	\$36.49	\$36.49	06/18/2020	\$0.00
010220-008	3896 NW ARCHER ST APT 101 Lake City, FL 32055	02484020	WILLIAMS, LARANETTE A S	\$75.43	\$75.43	\$75.43	04/06/2020	\$0.00
010280-008	313 NW LAKE CITY AVE APT 101 Lake City, FL 32055		Brady, William	\$294.48	\$294.48	\$294.48	12/20/2019	\$0.00
010540-004	3889 NW ARCHER ST APT 102 Lake City, FL 32055		DUNCAN, RUTH	\$356.14	\$356.14	\$356.14	10/01/2019	\$0.00
010550-006	3887 NW ARCHER ST APT 101 Lake City, FL 32055		Patterson, Harry	\$45.73	\$45.73	\$45.73	05/27/2020	\$0.00
010590-008	3865 NW ARCHER ST APT 102 Lake City, FL 32055		JENKINS, KENNDRICK S	\$16.34	\$16.34	\$16.34	06/05/2020	\$0.00
010600-008	3851 NW ARCHER ST APT 101 Lake City, FL 32055	02484012	Catlett, Shayna	\$69.29	\$69.29	\$69.29	03/02/2020	\$0.00
010620-009	3849 NW ARCHER ST APT 101 Lake City, FL 32055		Noel, Stephanie	\$273.17	\$273.17	\$273.17	06/04/2020	\$0.00
010680-006	3811 NW ARCHER ST APT 101 Lake City, FL 32055	02484010	Yates, Patricia	\$74.46	\$74.46	\$74.46	02/18/2020	\$0.00

City of Lake City

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
010830-011	3799 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Chinners, Zachary	\$71.46	\$71.46	\$71.46	04/03/2020	\$0.00
010920-010	3820 NW HUNTSBORO ST APT 103 Lake City, FL 32055		Davis, Tiffany	\$271.96	\$271.96	\$271.96	11/01/2019	\$0.00
011000-007	3860 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Bradley, Aundrea	\$454.57	\$454.57	\$454.57	03/13/2020	\$0.00
011040-004	3844 NW HUNTSBORO ST APT 103 Lake City, FL 32055		JONES, EDWANYTE T	\$808.73	\$808.73	\$808.73	02/27/2020	\$0.00
011070-011	3839 NW HUNTSBORO ST APT 101 Lake City, FL 32055	02484031	Wythers, Tommie O	\$356.64	\$356.64	\$356.64	02/25/2020	\$0.00
011110-011	3855 NW HUNTSBORO ST APT 102 Lake City, FL 32055		BAKER, KWANIS	\$171.08	\$171.08	\$171.08	10/01/2019	\$0.00
011170-012	3837 NW HUNTSBORO ST APT 102 Lake City, FL 32055		WEAVER, BILLY W	\$205.93	\$205.93	\$205.93	01/21/2020	\$0.00
011480-008	3806 NW HUNTSBORO ST APT 102 Lake City, FL 32055		Jordan, Edna L	\$217.74	\$217.74	\$217.74	01/06/2020	\$0.00
011530-004	3786 NW HUNTSBORO ST APT 103 Lake City, FL 32055		RODRIGUEZ, GINALIZ	\$173.93	\$173.93	\$173.93	09/11/2020	\$0.00
011740-002	3757 NW HUNTSBORO ST APT 103 Lake City, FL 32055		BENNETT, LESLIE	\$464.88	\$464.88	\$464.88	07/07/2019	\$0.00
011770-009	3755 NW ARCHER ST APT 101 Lake City, FL 32055		GASKINS, BOBBY- SHAVEKA CLEARE	\$97.59	\$97.59	\$97.59	02/03/2020	\$0.00
011770-010	3755 NW ARCHER ST APT 101 Lake City, FL 32055		PICKETT, DEONUS J	\$75.56	\$75.56	\$75.56	09/08/2020	\$0.00
011820-006	3723 NW ARCHER ST APT 101 Lake City, FL 32055		MOORE, JAMECIA E	\$203.25	\$203.25	\$203.25	01/13/2020	\$0.00
012340-005	990 SW SPRING LN LAKE CITY, FL 32025	12548000	ZALER, HAROLD E JR	\$131.95	\$131.95	\$131.95	02/03/2020	\$0.00
012430-009	833 SW POPLAR LN APT 102 Lake City, FL 32025		Canion-Smith, Constance D	\$289.07	\$289.07	\$289.07	01/08/2020	\$0.00
012430-010	833 SW POPLAR LN APT 102 Lake City, FL 32025		Holland, Dayon C	\$230.76	\$230.76	\$230.76	04/07/2020	\$0.00
012550-002	436 SW MCFARLANE AVE LAKE CITY, FL 32025	13953000	Jewett, John H	\$85.07	\$85.07	\$85.07	07/31/2020	\$0.00
012580-002	902 SW MILLIGAN GLN LAKE CITY, FL 32025	13956000	FOX, PAMELA D	\$373.78	\$373.78	\$373.78	05/11/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
012610-003	490 SW MCFARLANE AVE LAKE CITY, FL 32025	13959000	McDeavitt, Jacob C	\$311.52	\$311.52	\$311.52	09/14/2020	\$0.00
012660-002	417 SW THERESA CT LAKE CITY, FL 32025	13936000	Pieczarka, Stanley D	\$477.68	\$477.68	\$477.68	07/15/2020	\$0.00
013240-012	340 SW SAINT JOHNS ST APT 202 Lake City, FL 32025		RILEY, BIANCA	\$358.83	\$358.83	\$358.83	09/09/2020	\$0.00
013260-002	220 SW RITCH TER LAKE CITY, FL 32025	12444002	ANDREU, MARTHA M	\$410.50	\$410.50	\$410.50	02/18/2020	\$0.00
013490-002	220 S Marion AVE Lake City, FL 32025		Solace Developers, LLC	\$437.68	\$437.68	\$437.68	09/03/2019	\$0.00
013690-002	237 SW MILLER TER LAKE CITY, FL 32025	12453000	Pyles, Debbie A	\$125.66	\$125.66	\$125.66	06/19/2020	\$0.00
014120-003	819 SW ALACHUA AVE LAKE CITY, FL 32025	14108001	DIVINE PURPOSE THRIFT SHOP	\$587.49	\$587.49	\$587.49	10/16/2019	\$0.00
014770-001	567 SW TULAROSA LN LAKE CITY, FL 32025	07852000	KURTZ, TRACIE L	\$66.26	\$66.26	\$66.26	05/15/2020	\$0.00
016220-003	1411 SE VALE CT LAKE CITY, FL 32025	07845000	MAYNARD, NETA C	\$170.68	\$170.68	\$170.68	03/24/2020	\$0.00
016800-006	178 SE HILLSIDE PKWY LAKE CITY, FL 32025	07787000	RODRIQUEZ, KAREN	\$561.82	\$561.82	\$561.82	09/11/2020	\$0.00
017120-003	1233 SE INGLEWOOD AVE Lake City, FL 32025		Affron, Victoria	\$769.62	\$769.62	\$769.62	11/13/2019	\$0.00
017120-004	1233 SE INGLEWOOD AVE Lake City, FL 32025		Norbie, Martha	\$53.64	\$53.64	\$53.64	01/10/2020	\$0.00
017270-007	356 SE ALLEN PL APT 102 Lake City, FL 32025		Ferguson, Caley	\$633.74	\$633.74	\$633.74	05/11/2020	\$0.00
017620-009	139 SE CAMP ST LAKE CITY, FL 32025	13787000	Bodnar, John R	\$505.44	\$505.44	\$505.44	11/19/2019	\$0.00
017780-007	231 SE BROWN ST APT 103 Lake City, FL 32025		Bort, Janet	\$78.90	\$78.90	\$78.90	06/08/2020	\$0.00
017970-008	351 SE BAYA DR LAKE CITY, FL 32025	13741000	Clark, James T	\$108.39	\$108.39	\$108.39	12/05/2019	\$0.00
017980-008	335 SE BAYA DR LAKE CITY, FL 32025	13732000	GRIFFITH, TAMMY L	\$18.40	\$18.40	\$18.40	11/12/2019	\$0.00
018280-014	645 SE PUTNAM ST LAKE CITY, FL 32025	13404000	Rorie, Krysti	\$443.43	\$443.43	\$443.43	09/14/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
018290-016	634 SE PUTNAM ST LAKE CITY, FL 32025	13602000	MOSLEY, KAYLEE	\$95.27	\$95.27	\$95.27	04/23/2020	\$0.00
018360-002	695 SE PUTNAM ST LAKE CITY, FL 32025	13397000	NIMS, WILBUR M	\$499.53	\$499.53	\$499.53	03/18/2020	\$0.00
018760-012	739 SE MONROE ST LAKE CITY, FL 32025	13387000	Richardson, Sharickaa L	\$122.80	\$122.80	\$122.80	01/27/2020	\$0.00
019030-001	268 SE MARSH TER LAKE CITY, FL 32025	13428000	DISTON, CANDACE R	\$488.25	\$488.25	\$488.25	02/18/2020	\$0.00
019290-001	151 SE PARK TER LAKE CITY, FL 32025	13253000	Dicks, Joseph Paul	\$291.46	\$291.46	\$291.46	08/14/2019	\$0.00
019660-009	553 SE DADE ST LAKE CITY, FL 32025	13427000	Provo, Anthony S	\$364.80	\$364.80	\$364.80	12/03/2019	\$0.00
019740-003	530 SE PUTNAM ST LAKE CITY, FL 32025	13653003	BEZAIRE, BLAISE J	\$458.56	\$458.56	\$458.56	09/06/2019	\$0.00
020130-002	343 E DUVAL ST 101 Lake City, FL 32055		JJHMA ENTERPRISES	\$808.30	\$808.30	\$808.30	05/11/2020	\$0.00
021190-001	979 SE PUTNAM ST LAKE CITY, FL 32025	12968000	HICKSON, JEFFERY L	\$128.51	\$128.51	\$128.51	06/04/2020	\$0.00
021480-008	417 SE CASTILLO TER LAKE CITY, FL 32025	13479000	JONES, WINIFRED	\$233.90	\$233.90	\$233.90	01/13/2020	\$0.00
022070-004	139 NE PATTERSON AVE LAKE CITY, FL 32055	13141000	WALLACE, ELIENE L	\$866.64	\$866.64	\$866.64	08/05/2019	\$0.00
022350-007	681 NE LAKE DR LAKE CITY, FL 32055	13151000	Dubrule , Joshua	\$156.97	\$156.97	\$156.97	11/20/2019	\$0.00
022350-008	681 NE LAKE DR LAKE CITY, FL 32055	13151000	PECKHAM, CC CHEYENNE	\$86.39	\$86.39	\$86.39	02/14/2020	\$0.00
022370-006	623 NE LAKE DR LAKE CITY, FL 32055	13182000	Barratt, Ariel	\$208.78	\$208.78	\$208.78	10/18/2019	\$0.00
022390-013	605 NE LAKE DR LAKE CITY, FL 32055	13180000	Scippio, Jacquelyn	\$959.43	\$959.43	\$959.43	10/30/2019	\$0.00
022460-011	576 NE LAKE DR LAKE CITY, FL 32055	13166000	Weber, Kimberly	\$260.56	\$260.56	\$260.56	02/20/2020	\$0.00
022510-007	640 NE LAKE DR LAKE CITY, FL 32055	13172000	Eddy, Darrall K	\$168.69	\$168.69	\$168.69	06/23/2020	\$0.00
023420-008	223 NE WASHINGTON ST LAKE CITY, FL 32055	12059001	BERRY, ROSIE L	\$385.03	\$385.03	\$385.03	05/05/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
023560-004	429 NE ESCAMBIA ST LAKE CITY, FL 32055	11770000	TOKARSKI, CRAIG S.	\$666.92	\$666.92	\$666.92	04/24/2020	\$0.00
023560-006	429 NE ESCAMBIA ST LAKE CITY, FL 32055	11770000	GENTRY, TIMOTHY M	\$36.99	\$36.99	\$36.99		\$0.00
023900-016	493 NE WASHINGTON ST LAKE CITY, FL 32055	11761000	Sheppard, Mary	\$503.43	\$503.43	\$503.43	12/13/2019	\$0.00
024040-002	580 NE MARTIN LUTHER KING ST LAKE CITY, FL 32055	11030000	CHAPMAN, DAVID L	\$116.83	\$116.83	\$116.83	06/26/2020	\$0.00
024240-003	689 NE ABERDEEN AVE LAKE CITY, FL 32055	10912000	Reed, Edgar Jr.	\$117.84	\$117.84	\$117.84	02/06/2020	\$0.00
024420-013	610 NE CONGRESS AVE LAKE CITY, FL 32055	10842000	Pierce, Latia J	\$611.33	\$611.33	\$611.33	06/04/2020	\$0.00
024570-007	537 NE FAIRVIEW ST LAKE CITY, FL 32055	10862000	Neal, Amy	\$263.26	\$263.26	\$263.26	02/27/2020	\$0.00
024580-007	553 NE FAIRVIEW ST LAKE CITY, FL 32055	10866000	CARTER, PINKIE L	\$81.39	\$81.39	\$81.39	06/01/2020	\$0.00
024590-016	604 NE COLORADO TER LAKE CITY, FL 32055	10861000	Watkins, David	\$118.15	\$118.15	\$118.15	12/12/2019	\$0.00
024590-017	604 NE COLORADO TER LAKE CITY, FL 32055	10861000	Cooper, Ja'Niya B	\$250.54	\$250.54	\$250.54	07/07/2020	\$0.00
025090-004	482 NE LEON ST Lake City, FL 32055		KENON, RUBIN	\$1,079.94	\$1,079.94	\$1,079.94	03/18/2020	\$0.00
025160-005	411 NE LEON ST LAKE CITY, FL 32055	12134000	SINCOSKIE, ANN J	\$390.46	\$390.46	\$390.46	12/20/2019	\$0.00
025160-006	411 NE LEON ST LAKE CITY, FL 32055	12134000	Green, Malia	\$183.77	\$183.77	\$183.77	08/21/2020	\$0.00
025440-004	1069 SE PEARCE LN LAKE CITY, FL 32025	13523000	Knowles, Della L	\$23.34	\$23.34	\$23.34	03/16/2020	\$0.00
025780-008	424 SE LOMOND AVE LAKE CITY, FL 32025	06632000	Roberts, Damon	\$92.16	\$92.16	\$92.16	11/18/2019	\$0.00
025840-002	478 SE LOMOND AVE MM Lake City, FL 32025		BYRD, ANDREA B	\$208.01	\$208.01	\$208.01	11/15/2019	\$0.00
026280-005	1657 SW CAMELLIA DR Lake City, FL 32025		Stafford, Tamara	\$138.43	\$138.43	\$138.43	12/16/2019	\$0.00
026490-003	1718 SW CAMELLIA DR Lake City, FL 32025		LOVETTE, CYNTHIA D	\$59.59	\$59.59	\$59.59	11/13/2019	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
026650-005	1799 SW CHRISTA CIR APT 102 Lake City, FL 32025		COOKS, ANGELA M	\$161.73	\$161.73	\$161.73	04/15/2020	\$0.00
026720-003	1769 SW CHRISTA CIR APT 102 Lake City, FL 32025		Arthur, O'Shawn	\$417.20	\$417.20	\$417.20	11/26/2019	\$0.00
026860-003	712 SE ELOISE AVE LAKE CITY, FL 32025	06826000	HALEY, JAMES P	\$206.26	\$206.26	\$206.26	11/19/2019	\$0.00
027060-001	198 SE MONTGOMERY PL LAKE CITY, FL 32025	06809000	DONALDSON, JOHN P	\$273.17	\$273.17	\$273.17	10/29/2019	\$0.00
027150-004	1366 SE BAYA DR LAKE CITY, FL 32025	06799000	Gamel, Cliff L II	\$38.71	\$38.71	\$38.71	04/17/2020	\$0.00
027280-003	1440 SE LANVALE ST Lake City, FL 32055		HORNE, CASSANDRA B	\$194.13	\$194.13	\$194.13	06/30/2020	\$0.00
027370-005	1352 SE PUTNAM ST Lake City, FL 32025		Jones, Lillie	\$285.24	\$285.24	\$285.24	01/31/2020	\$0.00
027420-004	246 SE MARGARET DR LAKE CITY, FL 32025	06423010	Dotson, Chip Hunter	\$67.06	\$67.06	\$67.06	12/12/2019	\$0.00
027910-008	1284 NW ALASKA GLN Lake City, FL 32055		ROMULO, BERNARDA P	\$272.44	\$272.44	\$272.44	12/02/2021	\$0.00
027980-020	468 NW RIDGEWOOD AVE Lake City, FL 32055		Davis, Travice	\$403.87	\$403.87	\$403.87	12/13/2019	\$0.00
027990-002	428 NW RIDGEWOOD AVE Lake City, FL 32055		Gonzalez, Luis	\$324.26	\$324.26	\$324.26	10/30/2019	\$0.00
028660-002	926 NW ASHLEY ST LAKE CITY, FL 32055	06005000	CLARK, LEROY W	\$45.38	\$45.38	\$45.38	12/09/2019	\$0.00
029000-004	1121 NW ASHLEY ST LAKE CITY, FL 32055	05870004	OVERBY, KIMBERLY D	\$267.16	\$267.16	\$267.16	10/25/2019	\$0.00
029070-004	847 NW INDIAN SHORE DR LAKE CITY, FL 32055	05887000	Williams, Richard L	\$206.32	\$206.32	\$206.32	06/19/2020	\$0.00
029330-009	1277 NW ASHLEY ST LAKE CITY, FL 32055	05873000	Messer, Jessica G	\$13.24	\$13.24	\$13.24	07/22/2020	\$0.00
029470-009	1007 NW HIGHLANDS LOOP LAKE CITY, FL 32055	05922000	HOWES, TWYLA	\$304.01	\$304.01	\$304.01	04/29/2020	\$0.00
029630-004	778 NW RIDGEWOOD AVE LAKE CITY, FL 32055	06148000	Christie, Shelby E	\$426.12	\$426.12	\$426.12	11/14/2019	\$0.00
029780-022	296 NW RIDGEWOOD AVE Lake City, FL 32055		ROSSMAN, DEANNA L	\$278.16	\$278.16	\$278.16	03/11/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
029840-005	368 NW RIDGEWOOD AVE Lake City, FL 32055		Reeves, Patricia A	\$224.21	\$224.21	\$224.21	01/21/2020	\$0.00
030390-011	227 SE CRAIG AVE LAKE CITY, FL 32025	06838000	Redmond, Ethan J	\$68.89	\$68.89	\$68.89	12/27/2019	\$0.00
030410-006	177 SE CRAIG AVE LAKE CITY, FL 32025	06547000	Ardilla, Susan	\$188.97	\$188.97	\$188.97	03/18/2020	\$0.00
030670-006	322 SE COUNTRY CLUB RD LAKE CITY, FL 32025	06746000	MELTON, BOBBIE G	\$67.83	\$67.83	\$67.83	11/22/2019	\$0.00
031180-005	140 SE TIM ST LAKE CITY, FL 32025	06750000	DRENNEN, VICKI	\$256.51	\$256.51	\$256.51	08/14/2020	\$0.00
032080-006	147 SE OLUSTEE AVE LAKE CITY, FL 32025	07125000	Bitzel, Lynna M	\$270.55	\$270.55	\$270.55	02/03/2020	\$0.00
032310-002	372 SE OLUSTEE AVE LAKE CITY, FL 32025	07223000	Houston, James D	\$335.72	\$335.72	\$335.72	01/23/2020	\$0.00
032510-006	253 SE GREG PL LAKE CITY, FL 32025	06984002	SAVAGE, WAYNE R	\$209.18	\$209.18	\$209.18	03/02/2020	\$0.00
032780-004	743 SE DEFENDER DR LAKE CITY, FL 32025	06989006	MENDEZ, AIDA	\$13.71	\$13.71	\$13.71	03/10/2020	\$0.00
033010-006	419 SE TRIBBLE ST LAKE CITY, FL 32025	06997001	WOLF, KRISTIE M	\$131.78	\$131.78	\$131.78	10/31/2019	\$0.00
033210-004	500 SE TRIBBLE ST LAKE CITY, FL 32025	07012002	Stone, Loressa	\$52.05	\$52.05	\$52.05	01/10/2020	\$0.00
033300-004	133 SE LINDEN LOOP LAKE CITY, FL 32025	07496000	BLUNT, TOCCARA	\$28.39	\$28.39	\$28.39	12/13/2019	\$0.00
033350-002	171 SE ARAPAHOE LN LAKE CITY, FL 32025	07502000	EDDINGS, STEVEN M	\$22.27	\$22.27	\$22.27	08/07/2020	\$0.00
033380-002	121 SE ARAPAHOE LN LAKE CITY, FL 32025	07505000	Whilden, Heather B	\$149.21	\$149.21	\$149.21	04/09/2020	\$0.00
033810-006	258 SE OAK HILL ST LAKE CITY, FL 32025	07529000	Dispennett, Thomas	\$267.70	\$267.70	\$267.70	01/21/2020	\$0.00
034310-003	261 SE OAKMONT ST LAKE CITY, FL 32025	07189000	SMITH, MICHAEL A	\$38.77	\$38.77	\$38.77	04/01/2020	\$0.00
034550-007	160 NE JAMES AVE LAKE CITY, FL 32055	06519000	BURGETT, BENCIE	\$59.49	\$59.49	\$59.49	12/20/2019	\$0.00
034550-008	160 NE JAMES AVE LAKE CITY, FL 32055	06519000	JOHNSON, DANIELLE L	\$162.66	\$162.66	\$162.66	08/12/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
034700-001	1409 E DUVAL ST LAKE CITY, FL 32055	06393000	NEWTON, PATRICIA A	\$93.23	\$93.23	\$93.23	02/11/2020	\$0.00
035310-003	1690 NE BASCOM NORRIS DR LAKE CITY, FL 32055	05806000	SCIPPIO, IDELLA A	\$33.60	\$33.60	\$33.60	09/10/2020	\$0.00
035710-003	250 NE ALPHA TER LAKE CITY, FL 32055	05756000	JELKS, FERNARDO	\$47.22	\$47.22	\$47.22	12/27/2019	\$0.00
035970-002	295 NE WILLIAMS ST LAKE CITY, FL 32055	05621000	Lewis , Robert O III	\$806.82	\$806.82	\$806.82	09/24/2020	\$0.00
036090-001	2681 NE BASCOM NORRIS DR Lake City, FL 32055		SPIRES IGA EXPRESS	\$75.67	\$75.67	\$75.67	09/22/2020	\$0.00
037130-008	165 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06465000	FROST, STEVEN LEE	\$19.54	\$19.54	\$19.54	04/09/2020	\$0.00
037190-006	247 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06370000	BYRD, KIRSINDA	\$2,105.70	\$2,105.70	\$2,105.70	02/27/2020	\$0.00
037540-005	202 SE BECKY TER Lake City, FL 32025		Curran, Charles	\$165.58	\$165.58	\$165.58		\$0.00
037720-007	111 SE TRISTIN LN Lake City, FL 32025		MANNONE, PATRICIA A	\$39.27	\$39.27	\$39.27	12/06/2019	\$0.00
037900-007	362 NW LONG ST Lake City, FL 32055	11401000	FUDGE, BATHSHEBA	\$200.29	\$200.29	\$200.29	03/17/2020	\$0.00
038270-014	771 NW FLORIDA AVE Lake City, FL 32055		Davis, William Chance	\$81.03	\$81.03	\$81.03	07/24/2020	\$0.00
038470-008	704 NW ALMA AVE APT 101 Lake City, FL 32055		WHITAKER, NATHANIEL R	\$296.01	\$296.01	\$296.01	12/03/2019	\$0.00
038550-007	754 NW ALMA AVE LAKE CITY, FL 32055	11369004	Palmer, Leritha A	\$149.06	\$149.06	\$149.06	10/14/2019	\$0.00
039930-005	485 NW HAMILTON ST LAKE CITY, FL 32055	12293000	Drakes, Ernst	\$649.19	\$649.19	\$649.19	11/12/2019	\$0.00
040020-006	479 NW HILLSBORO ST LAKE CITY, FL 32055	12193000	RAULERSON, BRANDI L	\$57.93	\$57.93	\$57.93	10/18/2019	\$0.00
040020-008	479 NW HILLSBORO ST LAKE CITY, FL 32055	12193000	MAYHEW, CASEY	\$353.02	\$353.02	\$353.02	05/06/2020	\$0.00
040370-007	174 NW IRMA AVE LAKE CITY, FL 32055	12329000	GRANT, ADJOVI RICOLE	\$598.81	\$598.81	\$598.81	06/24/2020	\$0.00
040600-002	507 W DUVAL ST LAKE CITY, FL 32055	12331000	BRANNON BROWN ATTORNEYS	\$1,894.75	\$1,894.75	\$1,894.75	11/27/2019	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
041900-008	1077 SW MCFARLANE AVE APT 102 Lake City, FL 32025		Mosley, Brandon	\$1,080.04	\$1,080.04	\$1,080.04	10/07/2019	\$0.00
041900-009	1077 SW MCFARLANE AVE APT 102 Lake City, FL 32025		Waller, Sarah	\$376.82	\$376.82	\$376.82	07/23/2020	\$0.00
041910-004	1077 SW MCFARLANE AVE APT 101 Lake City, FL 32025		Flowers, Jason	\$349.92	\$349.92	\$349.92	01/22/2020	\$0.00
041920-004	1061 SW MCFARLANE AVE APT 102 Lake City, FL 32025		HARTSUFF, PAMELA J	\$490.77	\$490.77	\$490.77	10/07/2020	\$0.00
042260-005	416 SW LAKEVIEW AVE LAKE CITY, FL 32025	13927000	HARRELL, QUINISHA D	\$266.59	\$266.59	\$266.59	12/10/2019	\$0.00
042510-011	211 SW MCFARLANE AVE LAKE CITY, FL 32025	12588000	RBG-R LLC	\$174.46	\$174.46	\$174.46	12/12/2019	\$0.00
042520-007	185 SW MCFARLANE AVE LAKE CITY, FL 32025	12587000	PATTERSON, LISA R	\$726.16	\$726.16	\$726.16	04/22/2020	\$0.00
042540-008	803 SW LAUREL LN LAKE CITY, FL 32025	12512000	Mowry, Melissa N	\$277.82	\$277.82	\$277.82	12/09/2019	\$0.00
042670-001	680 W DUVAL ST Lake City, FL 32055		GENERAL NUTRITION INC - BANKRUPTCY	\$95.21	\$95.21	\$95.21	06/08/2020	\$0.00
043180-010	328 SW ALACHUA AVE Lake City, FL 32025		BROOKS, DAMIEN M	\$452.20	\$452.20	\$452.20	02/25/2020	\$0.00
043320-006	406 SW COLUMBIA AVE LAKE CITY, FL 32025	13831000	SMITH, AMANDA M	\$710.96	\$710.96	\$710.96	01/10/2020	\$0.00
043320-007	406 SW COLUMBIA AVE LAKE CITY, FL 32025	13831000	RENTZ, EMANUEL M	\$160.04	\$160.04	\$160.04	03/25/2020	\$0.00
043870-003	297 SW KNOX ST LAKE CITY, FL 32025	12475000	Farajiam, Abraham	\$231.25	\$231.25	\$231.25	05/05/2020	\$0.00
043890-003	304 SW MILLER TER LAKE CITY, FL 32025	12473000	Taylor, Alexander JR	\$296.55	\$296.55	\$296.55	08/26/2020	\$0.00
043970-001	518 SW OLEANDER PL LAKE CITY, FL 32025	07897000	KERSHNER, JOAN S	\$58.05	\$58.05	\$58.05	12/02/2019	\$0.00
044710-005	803 SW HELEN TER LAKE CITY, FL 32025	14032000	Schano, Nicole	\$243.30	\$243.30	\$243.30	12/09/2019	\$0.00
044710-006	803 SW HELEN TER LAKE CITY, FL 32025	14032000	Greene, Michael A	\$43.92	\$43.92	\$43.92	04/25/2020	\$0.00
046390-005	983 SE DIVISION AVE LAKE CITY, FL 32025	07730001	Colbert, Brandon L	\$205.57	\$205.57	\$205.57	01/02/2020	\$0.00

City of Lake City

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
047230-010	2298 S Marion AVE A Lake City, FL 32025		Crews, Chelsea	\$407.81	\$407.81	\$407.81	07/28/2020	\$0.00
047570-012	2600 S Marion AVE APT 101 Lake City, FL 32025		Twensey, Shantrelle L	\$1,218.24	\$1,218.24	\$1,218.24	02/27/2020	\$0.00
047690-008	267 SW DAVACA GLN APT 101 Lake City, FL 32025		VELA, LORRAINE I	\$27.67	\$27.67	\$27.67	12/02/2019	\$0.00
048640-016	808 SE CHURCH AVE APT 101 Lake City, FL 32025		MOBLEY, CAL S III	\$232.46	\$232.46	\$232.46	03/25/2020	\$0.00
048700-008	816 SE CHURCH AVE APT 101 Lake City, FL 32025		McQuay, Michael D	\$148.47	\$148.47	\$148.47	11/12/2019	\$0.00
049070-001	742 SE BAYA DR LAKE CITY, FL 32025	13637000	COX JR, KENNETH L	\$45.25	\$45.25	\$45.25	08/08/2020	\$0.00
049080-016	702 SE BAYA DR LAKE CITY, FL 32025	13638000	Box, Lynn	\$106.89	\$106.89	\$106.89	12/30/2019	\$0.00
049080-017	702 SE BAYA DR LAKE CITY, FL 32025	13638000	HARPER, LATIFIA D	\$334.74	\$334.74	\$334.74	08/24/2020	\$0.00
049290-003	583 SE PENNSYLVANIA ST LAKE CITY, FL 32025	13690000	Hipp, Tracey	\$169.77	\$169.77	\$169.77	02/24/2020	\$0.00
049500-003	545 SE CAMP ST LAKE CITY, FL 32025	13656000	Cronje, Megan J	\$420.32	\$420.32	\$420.32	10/21/2019	\$0.00
050030-004	187 SE CAMP ST LAKE CITY, FL 32025	13779001	ESPENSHIP, SHERRI	\$156.91	\$156.91	\$156.91	04/13/2020	\$0.00
050040-005	196 SE CAMP ST MM Lake City, FL 32025		Hollett, Jamison R	\$1,633.08	\$1,633.08	\$1,633.08	05/20/2020	\$0.00
050590-004	870 SE SAINT JOHNS ST LAKE CITY, FL 32025	13042000	Gibson, Christopher	\$87.65	\$87.65	\$87.65	12/05/2019	\$0.00
050740-015	668 SE NASSAU ST LAKE CITY, FL 32025	13339000	CARMONA, JERBANIS	\$301.93	\$301.93	\$301.93	03/18/2020	\$0.00
053010-003	871 NE ANNIE MATTOX ST LAKE CITY, FL 32055	11934000	RODRIQUEZ, TARONNA J	\$169.16	\$169.16	\$169.16	12/17/2019	\$0.00
053080-005	898 NE TOM PAGE PL LAKE CITY, FL 32055	11900001	Johnson, Nathaniel	\$1,321.54	\$1,321.54	\$1,321.54	08/21/2020	\$0.00
053280-002	181 NE JEM ST APT 13 Lake City, FL 32055		CARTER, VIRGINIA A	\$83.85	\$83.85	\$83.85	03/31/2020	\$0.00
053540-005	834 NE PATTERSON AVE LAKE CITY, FL 32055	10681000	JOHNSON LINARD	\$53.76	\$53.76	\$53.76	03/05/2020	\$0.00

City of Lake City

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
053570-008	780 NE PATTERSON AVE LAKE CITY, FL 32055	10688000	CARTER, BRENDA	\$379.32	\$379.32	\$379.32	12/26/2019	\$0.00
053650-001	793 NE RICHARDSON TER LAKE CITY, FL 32055	10697000	MCCOY, DAN	\$0.21	\$0.21	\$0.21	05/05/2020	\$0.00
053710-003	817 NE RICHARDSON TER LAKE CITY, FL 32055	10700000	ROBINSON, WILLIE R	\$148.33	\$148.33	\$148.33	10/01/2019	\$0.00
054080-002	637 NW HOLIDAY DR LAKE CITY, FL 32055	06121000	SHAW, TRAYLESHIA	\$345.14	\$345.14	\$345.14	02/07/2020	\$0.00
055170-005	363 SE MONTROSE AVE LAKE CITY, FL 32025	06669000	Ashley, Corey	\$0.78	\$0.78	\$0.78	01/06/2020	\$0.00
055480-016	257 SE COLBURN AVE APT 101 Lake City, FL 32025		McGovern, Krista	\$259.97	\$259.97	\$259.97	12/31/2019	\$0.00
055990-004	181 SE ELOISE AVE LAKE CITY, FL 32025	06416000	Lee, Schnelia	\$456.46	\$456.46	\$456.46	01/30/2020	\$0.00
057250-005	260 NW MARCO TER LAKE CITY, FL 32055	05217003	GIBSON, FRENCHALETTE	\$36.09	\$36.09	\$36.09	05/01/2020	\$0.00
057380-006	166 WYOMING WAY Lake City, FL 32055		Christmas, John	\$75.95	\$75.95	\$75.95	10/30/2019	\$0.00
057390-003	241 NW QUINTEN ST Lake City, FL 32055		RUSSELL, AMANDA A	\$70.99	\$70.99	\$70.99	11/08/2019	\$0.00
057510-016	169 NW JOHNSON ST LAKE CITY, FL 32055	05226001	STEWART, TAMMY R	\$174.95	\$174.95	\$174.95	01/29/2020	\$0.00
057600-005	213 NW GUERDON ST LAKE CITY, FL 32055	05475000	Stamper, Carol	\$121.85	\$121.85	\$121.85	05/12/2020	\$0.00
057660-014	146 NW JOHNSON ST LAKE CITY, FL 32055	05491000	Jowers, Joshua	\$21.25	\$21.25	\$21.25	01/30/2020	\$0.00
057710-001	227 NW GUERDON ST LAKE CITY, FL 32055	05474000	RATLIFF, MARGARET	\$75.80	\$75.80	\$75.80	03/05/2020	\$0.00
057740-002	1862 N US HWY 441 LAKE CITY, FL 32055	05234000	Maples, Amanda	\$127.50	\$127.50	\$127.50	11/19/2019	\$0.00
058120-001	277 NW WALDO ST LAKE CITY, FL 32055	05113000	MANI, PENELOPE	\$151.83	\$151.83	\$151.83	06/24/2019	\$0.00
058160-006	128 NW LAWTEY WAY Lake City, FL 32055		Register, Eva	\$92.67	\$92.67	\$92.67	04/03/2020	\$0.00
058180-006	333 NW WALDO ST LAKE CITY, FL 32055	05109000	Perkins, Carshena	\$90.49	\$90.49	\$90.49	09/02/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
058770-010	1404 S Marion AVE APT 107 Lake City, FL 32025		Mahone, David	\$187.30	\$187.30	\$187.30	02/06/2020	\$0.00
058800-005	1404 S Marion AVE APT 105 Lake City, FL 32025		Ayllon, Frank	\$27.43	\$27.43	\$27.43	07/06/2020	\$0.00
058930-012	1448 S Marion AVE APT 205 Lake City, FL 32025		Redd, Alyssa	\$209.77	\$209.77	\$209.77	01/08/2020	\$0.00
058990-008	1448 S Marion AVE APT 202 Lake City, FL 32025		Hooks, Frederick	\$165.48	\$165.48	\$165.48	02/07/2020	\$0.00
059000-015	1448 S Marion AVE APT 201 Lake City, FL 32025		Daniels, Bobby III	\$213.66	\$213.66	\$213.66	01/31/2020	\$0.00
059050-007	1428 S Marion AVE APT 205 Lake City, FL 32025		DALE, LAWON	\$82.19	\$82.19	\$82.19	01/31/2020	\$0.00
059120-010	1428 S Marion AVE APT 202 Lake City, FL 32025		BROWN, KEVIN R	\$363.76	\$363.76	\$363.76	03/10/2020	\$0.00
059190-003	1394 S Marion AVE APT 104 Lake City, FL 32025		THOMAS SR, ARTHUR J	\$164.08	\$164.08	\$164.08	05/11/2020	\$0.00
059470-005	698 SW BRANDYWINE DR APT 102 Lake City, FL 32025	02670002	Kelly, Ashley	\$86.34	\$86.34	\$86.34	05/01/2020	\$0.00
059520-010	695 SW BRANDYWINE DR APT 102 Lake City, FL 32025		Jernigan, Maryona	\$386.02	\$386.02	\$386.02	02/27/2020	\$0.00
059600-004	636 SW BRANDYWINE DR APT 104 Lake City, FL 32025	02670002	Brattin, Billie Jo	\$451.69	\$451.69	\$451.69	09/26/2019	\$0.00
059640-006	639 SW BRANDYWINE DR APT 105 Lake City, FL 32025		GRUBBS, ALISHA	\$155.86	\$155.86	\$155.86	11/22/2019	\$0.00
059750-003	584 SW BRANDYWINE DR APT 104 Lake City, FL 32025		PEARCE, LYNWOOD	\$199.84	\$199.84	\$199.84	12/10/2019	\$0.00
059860-008	563 SW BRANDYWINE DR APT 103 Lake City, FL 32025		Regar, Haley	\$193.57	\$193.57	\$193.57	10/11/2019	\$0.00
060130-008	1045 SW ROSSBOROUGH CT APT 102 Lake City, FL 32025		Bonesio, Genna	\$508.62	\$508.62	\$508.62	09/21/2020	\$0.00
060690-001	2427 W US HWY 90 Lake City, FL 32055	02611004	J C PENNEY CORP INC 0689 0 BANKRUPTCY	\$454.41	\$454.41	\$454.41	04/23/2020	\$0.00
061390-006	475 NW SAGO GLN APT 102 Lake City, FL 32055	11602001	COL CO HOUSING AUTHORITY	\$18.25	\$18.25	\$18.25	02/11/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
061480-004	558 NW SAGO GLN APT 102 Lake City, FL 32055	11602001	Williams, Brittney	\$241.96	\$241.96	\$241.96	02/10/2020	\$0.00
061500-007	576 NW SAGO GLN APT 102 Lake City, FL 32055	11602001	Wilson, Shawntavia	\$500.46	\$500.46	\$500.46	03/03/2020	\$0.00
061520-006	588 NW SAGO GLN APT 102 Lake City, FL 32055	11602001	McCray, Tantanea A	\$131.59	\$131.59	\$131.59	12/02/2019	\$0.00
061520-007	588 NW SAGO GLN APT 102 Lake City, FL 32055	11602001	COL CO HOUSING AUTHORITY	\$28.37	\$28.37	\$28.37		\$0.00
061670-006	1393 SW HAYGOOD LOOP APT 104 Lake City, FL 32025		Bodiford, Dena	\$89.72	\$89.72	\$89.72	10/03/2019	\$0.00
061700-010	1258 SW HAYGOOD LOOP APT 103 Lake City, FL 32025		Young, Kiera S	\$40.49	\$40.49	\$40.49	02/20/2020	\$0.00
061710-008	1258 SW HAYGOOD LOOP APT 102 Lake City, FL 32025		PAXTON, ARIENNA	\$142.96	\$142.96	\$142.96	03/05/2020	\$0.00
061850-009	1412 SW HAYGOOD LOOP APT 104 Lake City, FL 32025		Hall, Samantha M	\$165.28	\$165.28	\$165.28	10/24/2019	\$0.00
061890-005	1360 SW HAYGOOD LOOP APT 102 Lake City, FL 32025		Pierce, Dominique J	\$201.56	\$201.56	\$201.56	01/07/2020	\$0.00
063630-009	613 SE CHURCH AVE APT 102 Lake City, FL 32025		Perry, Glenda A	\$206.42	\$206.42	\$206.42	01/31/2020	\$0.00
064190-008	3820 NW ARCHER ST APT 102 Lake City, FL 32055		Newsome, William A	\$311.10	\$311.10	\$311.10	12/19/2019	\$0.00
064200-001	682 SE PUTNAM ST LAKE CITY, FL 32025	13593000	IRVING, BARBARA A	\$506.65	\$506.65	\$506.65	04/13/2020	\$0.00
064340-007	246 SE CAMP ST APT 103 Lake City, FL 32025		EVANS, DESTINY	\$198.18	\$198.18	\$198.18	03/18/2020	\$0.00
064370-012	3854 NW ARCHER ST APT 102 Lake City, FL 32055		McDougald, Wendy	\$50.01	\$50.01	\$50.01	08/31/2020	\$0.00
064510-007	698 SW BRANDYWINE DR APT 104 Lake City, FL 32025	02670002	Johnson, Laurissa M	\$257.46	\$257.46	\$257.46	12/03/2019	\$0.00
064520-003	129 NE PATTERSON AVE LAKE CITY, FL 32055	13143000	TULLUME CHANCAFE, MARIA N	\$82.07	\$82.07	\$82.07	09/28/2016	\$0.00
064530-004	3711 NW ARCHER ST APT 102 Lake City, FL 32055		EASLEY, SHERRY L	\$100.05	\$100.05	\$100.05	10/10/2019	\$0.00
065400-014	440 NE PRINCE ST Lake City, FL 32055		Smith, Startaisha	\$96.95	\$96.95	\$96.95	12/09/2019	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
065520-005	1418 NW WAYNE PL APT 102 Lake City, FL 32055		Johnson , Leroy S	\$149.66	\$149.66	\$149.66	12/20/2019	\$0.00
065630-006	266 NW RIDGEWOOD AVE Lake City, FL 32055		Conway, Robert J	\$164.18	\$164.18	\$164.18	12/09/2019	\$0.00
066090-005	836 SE MONROE ST LAKE CITY, FL 32025	13051000	MCINTYRE, EVELYN	\$372.69	\$372.69	\$372.69	08/29/2019	\$0.00
066270-009	1468 NW WAYNE PL APT 202 Lake City, FL 32055		CLEVELAND, JOSHUA S	\$323.51	\$323.51	\$323.51	07/28/2020	\$0.00
066330-008	582 NE LEON ST Lake City, FL 32055		Major, Lelia	\$575.20	\$575.20	\$575.20	08/17/2020	\$0.00
067460-003	1784 SW JUDY GLN LAKE CITY, FL 32025	02710024	GARNER, CHARLES R.	\$159.51	\$159.51	\$159.51	12/16/2019	\$0.00
067620-001	1780 SW LESLIE GLN LAKE CITY, FL 32025	02709022	ROBINSON, KIMBERLY A	\$388.86	\$388.86	\$388.86	06/26/2020	\$0.00
067680-010	3724 NW HUNTSBORO ST APT 102 Lake City, FL 32055		Southerlin, Devin	\$166.88	\$166.88	\$166.88	02/25/2020	\$0.00
068860-004	1306 NW ALASKA GLN Lake City, FL 32055	06056001	GOMEZ, SASKIA	\$3.68	\$3.68	\$3.68	11/26/2019	\$0.00
068880-008	1418 NW SKAGWAY GLN Lake City, FL 32055		Higdon, Greg D	\$171.16	\$171.16	\$171.16	03/06/2020	\$0.00
069240-007	3706 NW HUNTSBORO ST APT 101 Lake City, FL 32055		DEW, MACKENZIE	\$688.84	\$688.84	\$688.84	05/15/2020	\$0.00
069450-015	854 N Marion AVE LAKE CITY, FL 32055	11473000	WOODEN, CALVIN JR	\$390.58	\$390.58	\$390.58	10/30/2019	\$0.00
070110-005	1296 NW ALASKA GLN Lake City, FL 32055		Gibson, Brenda S	\$473.25	\$473.25	\$473.25	02/12/2020	\$0.00
070220-010	1280 NW KLONDIKE GLN Lake City, FL 32055		WEST, MICHAEL S	\$9.68	\$9.68	\$9.68	06/04/2020	\$0.00
070820-013	165 NW FRANKLIN ST APT 103 Lake City, FL 32055		OWENS-DORTLY, DAKERIYAH	\$474.27	\$474.27	\$474.27	08/31/2020	\$0.00
071550-012	262 NW JOHNSON ST Lake City, FL 32055		Andrews, Amy	\$353.63	\$353.63	\$353.63	03/11/2020	\$0.00
072470-010	385 NE MARTIN LUTHER KING ST APT 102 Lake City, FL 32055		Rossin, Elsie M	\$462.58	\$462.58	\$462.58	07/02/2020	\$0.00
072580-008	322 SW NASSAU ST APT 101 Lake City, FL 32025		TILLMAN, SHACONDA	\$323.15	\$323.15	\$323.15	06/26/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
072820-004	496 NW LONG ST LAKE CITY, FL 32055	11393000	Taylor, Evette	\$116.08	\$116.08	\$116.08	02/04/2020	\$0.00
073900-001	1790 N US HWY 441 LAKE CITY, FL 32055	05433000	MCINTOSH, JAMES M	\$156.70	\$156.70	\$156.70	06/04/2020	\$0.00
074560-011	434 SE MCCRAY AVE LAKE CITY, FL 32025	13717001	REYNOLDS, JENNIFER L	\$267.93	\$267.93	\$267.93	09/14/2020	\$0.00
074860-010	996 SE PUTNAM ST APT 102 Lake City, FL 32025		Smith, Jessica M	\$622.91	\$622.91	\$622.91	03/09/2020	\$0.00
074880-009	996 SE PUTNAM ST APT 104 Lake City, FL 32025		WOOLFOLK, AYANA	\$321.77	\$321.77	\$321.77	12/03/2019	\$0.00
075230-005	910 SW SISTERS WELCOME RD SUITE 104 Lake City, FL 32025		Appalachian Timber Builders Inc.	\$453.65	\$453.65	\$453.65	06/05/2020	\$0.00
075260-005	910 SW SISTERS WELCOME RD SUITE 118 Lake City, FL 32025		INSCOE, FLOYD	\$23.36	\$23.36	\$23.36	12/31/2019	\$0.00
076180-003	1507 NW FRONTIER DR LAKE CITY, FL 32055	02307116	DIAZ DE ARCE, DANIEL	\$75.06	\$75.06	\$75.06	02/07/2020	\$0.00
076580-009	3694 NW ARCHER ST APT 102 Lake City, FL 32055		Miller , Charles	\$396.27	\$396.27	\$396.27	10/22/2019	\$0.00
078150-003	208 SE CRAIG AVE LAKE CITY, FL 32025	06536000	Romer, William D	\$70.81	\$70.81	\$70.81	03/27/2020	\$0.00
079410-013	232 NW JOHNSON ST LAKE CITY, FL 32055	05470006	Cooley, Christopher	\$995.10	\$995.10	\$995.10	09/14/2020	\$0.00
079770-004	916 NW EARLY ST LAKE CITY, FL 32055	11695110	Owens , Chavalla L	\$107.92	\$107.92	\$107.92	08/05/2020	\$0.00
079810-004	491 NE BUDDY AVE LAKE CITY, FL 32055	05817000	Grant, Kendrick	\$191.24	\$191.24	\$191.24	02/03/2020	\$0.00
079890-003	504 NW DIXIE AVE Lake City, FL 32055		Love Faith Ministry	\$817.30	\$817.30	\$817.30	06/15/2020	\$0.00
080000-002	609 NW LONG ST LAKE CITY, FL 32055	11458000	Willis, Latricia	\$530.41	\$530.41	\$530.41	02/24/2020	\$0.00
080030-002	125 SW WHITETAIL CIR LAKE CITY, FL 32024	02732502	Hogland, Christina M	\$107.33	\$107.33	\$107.33	09/25/2020	\$0.00
080690-006	565 NW RIDGEWOOD AVE LAKE CITY, FL 32055	06057006	YOUNG, HUGH L	\$519.66	\$519.66	\$519.66	03/24/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
081330-004	1431 SE VALE CT LAKE CITY, FL 32025	07846001	Hale, Steve R	\$124.59	\$124.59	\$124.59		\$0.00
082180-002	1117 SE PUTNAM ST LAKE CITY, FL 32025	06563000	McGalliard, James	\$35.00	\$35.00	\$35.00	12/30/2019	\$0.00
082430-003	1434 SW INDIAN GLN LAKE CITY, FL 32025	08028174	WALSH, JAMES R	\$111.77	\$111.77	\$111.77	09/22/2020	\$0.00
082890-002	933 SW THORNWOOD CIR APT 102 Lake City, FL 32025		MULLIS, BRENDA	\$99.08	\$99.08	\$99.08	04/06/2020	\$0.00
083470-011	2790 SW WINDSONG CIR APT 101 Lake City, FL 32025		Bedenbaugh, Ashley	\$100.49	\$100.49	\$100.49	12/19/2019	\$0.00
083480-009	2830 SW WINDSONG CIR APT 101 Lake City, FL 32025		Carbajales, Hector	\$123.85	\$123.85	\$123.85	08/14/2020	\$0.00
083580-017	2680 SW WINDSONG CIR APT 108 Lake City, FL 32025		Beck, Tonya	\$258.89	\$258.89	\$258.89	10/28/2019	\$0.00
083610-013	2680 SW WINDSONG CIR APT 203 Lake City, FL 32025		Bunch, Tommy L	\$102.59	\$102.59	\$102.59	12/16/2019	\$0.00
083640-007	2680 SW WINDSONG CIR APT 206 Lake City, FL 32025		Robinson, Ladaetriona	\$36.18	\$36.18	\$36.18	02/03/2020	\$0.00
083650-008	2680 SW WINDSONG CIR APT 207 Lake City, FL 32025		PATE, SHALONDA	\$508.65	\$508.65	\$508.65	10/16/2019	\$0.00
083720-004	2720 SW WINDSONG CIR APT 107 Lake City, FL 32025		Balster, Tamara D	\$115.30	\$115.30	\$115.30	06/30/2020	\$0.00
083800-008	2720 SW WINDSONG CIR APT 207 Lake City, FL 32025		Bennett, Lisa	\$148.70	\$148.70	\$148.70	10/15/2019	\$0.00
083840-011	2720 SW WINDSONG CIR APT 305 Lake City, FL 32025		JONES, LATERRION	\$132.96	\$132.96	\$132.96	10/16/2019	\$0.00
083890-003	2790 SW WINDSONG CIR APT 105 Lake City, FL 32025		BILLINGS, LOGAN R	\$46.77	\$46.77	\$46.77	05/05/2020	\$0.00
083920-012	2790 SW WINDSONG CIR APT 108 Lake City, FL 32025		Thomas, Phadra	\$20.69	\$20.69	\$20.69	01/17/2020	\$0.00
083950-009	2790 SW WINDSONG CIR APT 203 Lake City, FL 32025		BROOMFIELD, TORRIE T	\$1,011.88	\$1,011.88	\$1,011.88	09/10/2020	\$0.00
083990-007	2790 SW WINDSONG CIR APT 207 Lake City, FL 32025		Tran, Quy	\$272.15	\$272.15	\$272.15	02/24/2020	\$0.00
084040-015	2790 SW WINDSONG CIR APT 306 Lake City, FL 32025		Alston, Ayesha	\$93.92	\$93.92	\$93.92	02/25/2020	\$0.00

City of Lake City

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
084110-008	2830 SW WINDSONG CIR APT 108 Lake City, FL 32025		Phillips, Sheila	\$215.15	\$215.15	\$215.15	01/10/2020	\$0.00
084160-010	2830 SW WINDSONG CIR APT 205 Lake City, FL 32025		Webb, Debra	\$202.56	\$202.56	\$202.56	06/18/2020	\$0.00
084210-007	2830 SW WINDSONG CIR APT 304 Lake City, FL 32025		MAYO, HEATHER R	\$212.67	\$212.67	\$212.67	05/19/2020	\$0.00
084250-010	2860 SW WINDSONG CIR APT 103 Lake City, FL 32025		MILLSAPS, ROBBIN T	\$324.48	\$324.48	\$324.48	05/11/2020	\$0.00
084270-001	2860 SW WINDSONG CIR APT 105 Lake City, FL 32025		JOHNSON, ANN R	\$123.93	\$123.93	\$123.93	02/21/2020	\$0.00
084310-007	2860 SW WINDSONG CIR APT 201 Lake City, FL 32025		Johnson, Gail	\$316.51	\$316.51	\$316.51	07/01/2020	\$0.00
084380-009	2860 SW WINDSONG CIR APT 208 Lake City, FL 32025		KAISER, VICTORIA	\$233.32	\$233.32	\$233.32	05/20/2020	\$0.00
084410-011	2860 SW WINDSONG CIR APT 305 Lake City, FL 32025		VILARDI, TAMMY J	\$288.70	\$288.70	\$288.70	02/24/2020	\$0.00
084530-004	2940 SW WINDSONG CIR APT 204 Lake City, FL 32025		PIERSON, CYNTHIA J	\$331.83	\$331.83	\$331.83	10/24/2019	\$0.00
084550-010	2940 SW WINDSONG CIR APT 206 Lake City, FL 32025		Blackmon, Brianna N	\$158.57	\$158.57	\$158.57	11/15/2019	\$0.00
084580-012	2990 SW WINDSONG CIR APT 102 Lake City, FL 32025		Smith, Robin K	\$340.51	\$340.51	\$340.51	12/01/2020	\$0.00
084670-010	2990 SW WINDSONG CIR APT 203 Lake City, FL 32025		SCHILLER, DOMINIQUE	\$309.96	\$309.96	\$309.96	01/09/2020	\$0.00
084690-011	2990 SW WINDSONG CIR APT 205 Lake City, FL 32025		Peeler, Lacey	\$18.37	\$18.37	\$18.37	11/26/2019	\$0.00
084730-011	2990 SW WINDSONG CIR APT 303 Lake City, FL 32025		Glenn, Terry	\$133.59	\$133.59	\$133.59	12/17/2019	\$0.00
084790-009	3025 SW WINDSONG CIR APT 104 Lake City, FL 32025		Jones, Jasmine C	\$115.59	\$115.59	\$115.59	10/03/2019	\$0.00
084990-011	3040 SW WINDSONG CIR APT 201 Lake City, FL 32025		Sanchez, Sonja	\$434.62	\$434.62	\$434.62	11/21/2019	\$0.00
085020-014	3040 SW WINDSONG CIR APT 204 Lake City, FL 32025		Jones, Shirley Ann	\$119.13	\$119.13	\$119.13	12/23/2019	\$0.00
085050-010	3040 SW WINDSONG CIR APT 207 Lake City, FL 32025		BEANE, ERIC C	\$569.81	\$569.81	\$569.81	07/28/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
085160-005	3045 SW WINDSONG CIR APT 203 Lake City, FL 32025		PADIN, IRIZAIRA	\$537.48	\$537.48	\$537.48	04/28/2020	\$0.00
085200-007	3045 SW WINDSONG CIR APT 207 Lake City, FL 32025		BROWN, SIERRA L	\$128.41	\$128.41	\$128.41	10/16/2019	\$0.00
085840-001	170 SW PHEASANT WAY Lake City, FL 32024	03023122	TAYLOR, RICHARD T	\$61.68	\$61.68	\$61.68	02/27/2020	\$0.00
085880-002	1202 SW JAMESTOWN GLN LAKE CITY, FL 32025	08018210	James, Mariah	\$56.51	\$56.51	\$56.51	05/07/2020	\$0.00
086380-006	259 SE AVALON AVE Lake City, FL 32025		IRVING, BARBARA A	\$104.03	\$104.03	\$104.03	09/17/2020	\$0.00
086570-005	710 SW SYMPHONY LOOP APT 105 Lake City, FL 32025		Haskins, Josie	\$12.84	\$12.84	\$12.84	10/01/2019	\$0.00
086590-008	710 SW SYMPHONY LOOP APT 201 Lake City, FL 32025		Dean, Alexander Lee	\$280.59	\$280.59	\$280.59	01/29/2020	\$0.00
086620-010	710 SW SYMPHONY LOOP APT 207 Lake City, FL 32025		Malik, Zakkiyya	\$359.11	\$359.11	\$359.11	10/24/2019	\$0.00
086670-012	710 SW SYMPHONY LOOP APT 102 Lake City, FL 32025		Huffman, Aspen	\$342.67	\$342.67	\$342.67	11/21/2019	\$0.00
086770-012	710 SW SYMPHONY LOOP APT 306 Lake City, FL 32025		Eadie, Dexter O	\$137.62	\$137.62	\$137.62	10/31/2019	\$0.00
086790-017	770 SW SYMPHONY LOOP APT 101 Lake City, FL 32025		Stephens, Kulenna Y	\$236.41	\$236.41	\$236.41	01/02/2020	\$0.00
086810-011	770 SW SYMPHONY LOOP APT 105 Lake City, FL 32025		MCNEALY, DENESSA S A	\$11.84	\$11.84	\$11.84	06/01/2020	\$0.00
086820-008	770 SW SYMPHONY LOOP APT 107 Lake City, FL 32025		Geiger, Carla	\$122.89	\$122.89	\$122.89	06/10/2020	\$0.00
086850-013	770 SW SYMPHONY LOOP APT 205 Lake City, FL 32025		Raymond, Randi Joann	\$169.33	\$169.33	\$169.33	12/19/2019	\$0.00
086970-012	770 SW SYMPHONY LOOP APT 206 Lake City, FL 32025		SPT WAH WINDSONG APARTMENTS I LLC	\$54.23	\$54.23	\$54.23	10/06/2020	\$0.00
087000-007	770 SW SYMPHONY LOOP APT 304 Lake City, FL 32025		Gordon, Eric	\$537.86	\$537.86	\$537.86	02/26/2020	\$0.00
087060-003	800 SW SYMPHONY LOOP APT 107 Lake City, FL 32025		Lerwick, Lawrence	\$598.34	\$598.34	\$598.34	08/29/2019	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
087070-008	800 SW SYMPHONY LOOP APT 201 Lake City, FL 32025		SHAW, ADRIAN J	\$334.17	\$334.17	\$334.17	01/28/2020	\$0.00
087220-012	800 SW SYMPHONY LOOP APT 208 Lake City, FL 32025		Daniels, Jamila K	\$234.66	\$234.66	\$234.66	11/21/2019	\$0.00
087290-008	850 SW SYMPHONY LOOP APT 105 Lake City, FL 32025		Pope, Victoria L	\$162.20	\$162.20	\$162.20	02/18/2020	\$0.00
087340-009	850 SW SYMPHONY LOOP APT 207 Lake City, FL 32025		CRUSAW, LAMESHA R	\$263.49	\$263.49	\$263.49	11/25/2019	\$0.00
087380-009	850 SW SYMPHONY LOOP APT 307 Lake City, FL 32025		Coker, Albneisha D	\$237.56	\$237.56	\$237.56	03/02/2020	\$0.00
087430-008	850 SW SYMPHONY LOOP APT 202 Lake City, FL 32025		Robinson, Willena	\$391.25	\$391.25	\$391.25	12/18/2019	\$0.00
087490-007	850 SW SYMPHONY LOOP APT 306 Lake City, FL 32025		Knight, Kailee	\$308.37	\$308.37	\$308.37	11/21/2019	\$0.00
087500-008	850 SW SYMPHONY LOOP APT 308 Lake City, FL 32025		ROBINS, ALANA L	\$251.55	\$251.55	\$251.55	03/02/2020	\$0.00
087520-007	665 SW SYMPHONY LOOP APT 103 Lake City, FL 32025		Navarro, Marylin	\$3.95	\$3.95	\$3.95	03/09/2020	\$0.00
087520-009	665 SW SYMPHONY LOOP APT 103 Lake City, FL 32025		Carter, Amanda L	\$33.76	\$33.76	\$33.76	09/02/2020	\$0.00
087580-011	665 SW SYMPHONY LOOP APT 207 Lake City, FL 32025		LEE, KEIAVA LEE	\$73.15	\$73.15	\$73.15	10/18/2019	\$0.00
087620-010	665 SW SYMPHONY LOOP APT 307 Lake City, FL 32025		Thomas, Tkeyah M	\$269.32	\$269.32	\$269.32	06/08/2020	\$0.00
087750-010	585 SW SYMPHONY LOOP APT 101 Lake City, FL 32025		BROWN, BRIANA M	\$130.37	\$130.37	\$130.37	01/16/2020	\$0.00
087850-012	585 SW SYMPHONY LOOP APT 209 Lake City, FL 32025		Clower, Kaitlyn	\$188.00	\$188.00	\$188.00	11/21/2019	\$0.00
087880-011	585 SW SYMPHONY LOOP APT 305 Lake City, FL 32025		Griffin, Shakeyia T	\$59.01	\$59.01	\$59.01	07/01/2020	\$0.00
087890-017	585 SW SYMPHONY LOOP APT 307 Lake City, FL 32025		Pate, Timera	\$63.25	\$63.25	\$63.25	10/11/2019	\$0.00
087930-011	585 SW SYMPHONY LOOP APT 106 Lake City, FL 32025		Daniels, Phillip	\$142.78	\$142.78	\$142.78	01/15/2020	\$0.00
087990-009	585 SW SYMPHONY LOOP APT 206 Lake City, FL 32025		BRAGDON, TYLER D	\$131.06	\$131.06	\$131.06	11/21/2019	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
088020-014	585 SW SYMPHONY LOOP APT 212 Lake City, FL 32025		Sietsma, David	\$78.84	\$78.84	\$78.84	02/21/2020	\$0.00
089890-005	965 NW SAVANNAH CIR LOT 25 Lake City, FL 32055		Weiser, Leah Lovelady	\$0.92	\$0.92	\$0.92	08/10/2020	\$0.00
090210-005	693 SW DEPUTY J DAVIS LN LAKE CITY, FL 32024	02730000	HARRIS, LAFRAE M	\$553.67	\$553.67	\$553.67	02/27/2020	\$0.00
090880-004	664 SE MONROE ST LAKE CITY, FL 32025	13440000	Reno, Lori J	\$709.77	\$709.77	\$709.77	10/08/2019	\$0.00
090890-004	1081 SW JAMESTOWN GLN LAKE CITY, FL 32025	08018253	LEE, KIMBERLY G	\$220.26	\$220.26	\$220.26	10/07/2019	\$0.00
091820-007	1085 SW SUNBEAM WAY LAKE CITY, FL 32025	08021113	Williams, Bradley	\$651.62	\$651.62	\$651.62	05/13/2020	\$0.00
092010-001	990 SW CHARLESTON CT LAKE CITY, FL 32025	07979206	CASON, TERRI PHILLIPS	\$39.42	\$39.42	\$39.42	12/06/2019	\$0.00
092730-005	1816 SW GRANDVIEW ST APT 102 Lake City, FL 32025		Collins, Markyes F	\$533.10	\$533.10	\$533.10	11/15/2019	\$0.00
094520-001	956 SW JAGUAR DR Lake City, FL 32055		WEST, ERNEST E	\$72.18	\$72.18	\$72.18	07/29/2020	\$0.00
096340-004	874 SW CHERUB GLN LAKE CITY, FL 32025	08021110	MORENO, JOSE ALFREDO	\$207.71	\$207.71	\$207.71	10/17/2019	\$0.00
096650-008	1466 SW INDIAN GLN LAKE CITY, FL 32025	08028171	Aubel, Troy	\$295.67	\$295.67	\$295.67	01/30/2020	\$0.00
096920-008	970 SW ROSSBOROUGH CT APT 102 Lake City, FL 32025		Jean, Evenouse	\$75.36	\$75.36	\$75.36	11/04/2019	\$0.00
096920-009	970 SW ROSSBOROUGH CT APT 102 Lake City, FL 32025		Semos, Kathryn M	\$259.37	\$259.37	\$259.37	02/28/2020	\$0.00
097990-007	296 SE BAXTER LN Lake City, FL 32024		Duncan, Bradley A	\$198.78	\$198.78	\$198.78	04/20/2020	\$0.00
098610-007	618 NE DAVIS AVE LAKE CITY, FL 32055	10840102	KNIGHT, VALERIA	\$103.67	\$103.67	\$103.67	07/31/2020	\$0.00
099640-005	1209 SW JAMESTOWN GLN LAKE CITY, FL 32025	08018208	Dunn, Bobbi	\$356.66	\$356.66	\$356.66	02/27/2020	\$0.00
099640-006	1209 SW JAMESTOWN GLN LAKE CITY, FL 32025	08018208	Zaragoza, Yan Carlos	\$272.41	\$272.41	\$272.41	06/30/2020	\$0.00
099920-007	925 SW GATOR CT LAKE CITY, FL 32025	08028147	Allman, Kelli	\$194.81	\$194.81	\$194.81	11/18/2019	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
099920-008	925 SW GATOR CT LAKE CITY, FL 32025	08028147	FAVER, Rebecca B	\$112.81	\$112.81	\$112.81		\$0.00
100080-003	382 SW WHITETAIL CIR LAKE CITY, FL 32024	02732572	Craig, Jared	\$683.94	\$683.94	\$683.94	07/02/2020	\$0.00
100610-004	161 SE ANDY CT LAKE CITY, FL 32025	08301156	Williamson, Timothy	\$173.35	\$173.35	\$173.35	03/03/2020	\$0.00
100760-005	186 SE BEADIE DR LAKE CITY, FL 32025	08301124	Williams, Nehemiah	\$158.32	\$158.32	\$158.32	02/25/2020	\$0.00
100790-004	254 SE BEADIE DR LAKE CITY, FL 32025	08301127	ROBINSON, RONECA K	\$205.27	\$205.27	\$205.27	03/18/2020	\$0.00
100840-006	302 SE BEADIE DR LAKE CITY, FL 32025	08301131	Mincey, Adrian	\$16.52	\$16.52	\$16.52	11/12/2019	\$0.00
101400-005	145 SE PUEBLO WAY LAKE CITY, FL 32025	08300093	Taylor, Nicholas	\$36.74	\$36.74	\$36.74	10/23/2019	\$0.00
101720-004	285 SE PIUTE WAY LAKE CITY, FL 32025	08301057	LEE, STEPHEN D	\$10.70	\$10.70	\$10.70	05/14/2020	\$0.00
101960-001	202 SE FONTANA GLN LAKE CITY, FL 32025	08302109	RUSIN, STEPAN	\$55.45	\$55.45	\$55.45	10/15/2019	\$0.00
102340-002	221 SE SECLUSION GLN Lake City, FL 32025		Hill, Kyle S	\$253.68	\$253.68	\$253.68	01/13/2020	\$0.00
103620-002	205 SE JONATHAN WAY Lake City, FL 32025	08360184	Cuadras, Michelle	\$21.73	\$21.73	\$21.73	09/03/2020	\$0.00
103630-001	276 SE JONATHAN WAY Lake City, FL 32025		DAVIS, JAMES E	\$7.39	\$7.39	\$7.39	02/28/2020	\$0.00
103810-001	472 SE HUBBLE ST Lake City, FL 32025		WILLIAMS, J. HAMPTON	\$254.08	\$254.08	\$254.08	06/20/2019	\$0.00
104170-008	122 SE VICTORIA GLN Lake City, FL 32025		LITZELMAN, CAROL S	\$14.76	\$14.76	\$14.76	05/26/2020	\$0.00
104260-005	281 SE VICTORIA GLN Lake City, FL 32025		STC INC	\$79.79	\$79.79	\$79.79	07/28/2020	\$0.00
104540-009	182 SE BRACKEN WAY 102 Lake City, FL 32025		SHELDON , TAYLOR D	\$62.58	\$62.58	\$62.58	09/30/2020	\$0.00
104550-008	182 SE BRACKEN WAY 101 Lake City, FL 32025		Peare, Kimberlee	\$237.74	\$237.74	\$237.74	04/15/2020	\$0.00
104600-005	118 SE BRACKEN WAY 102 Lake City, FL 32025		GORDON, TAYLOR D	\$31.12	\$31.12	\$31.12	10/30/2019	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
104650-006	319 SE HANOVER PL 102 Lake City, FL 32025		Johnson, Harleigh D	\$107.45	\$107.45	\$107.45	10/21/2019	\$0.00
104720-005	269 SE HANOVER PL 101 Lake City, FL 32025		Ross, Kadeisha	\$74.22	\$74.22	\$74.22	04/01/2020	\$0.00
104730-007	253 SE HANOVER PL 102 Lake City, FL 32025		HUBBARD, DASHIA M	\$76.01	\$76.01	\$76.01	10/01/2019	\$0.00
104770-006	219 SE HANOVER PL 103 Lake City, FL 32025		OConnell, Amanda	\$108.04	\$108.04	\$108.04	03/09/2020	\$0.00
104790-005	219 SE HANOVER PL 102 Lake City, FL 32025		CULVER, NICHOLAS ALTON	\$118.25	\$118.25	\$118.25	11/04/2019	\$0.00
104800-004	219 SE HANOVER PL 101 Lake City, FL 32025		Johnson, Jameka	\$481.37	\$481.37	\$481.37	03/18/2020	\$0.00
104940-006	184 SE HANOVER PL 102 Lake City, FL 32025		Mitchell, Jeffrey	\$32.51	\$32.51	\$32.51	05/01/2020	\$0.00
105020-006	200 SE HANOVER PL 103 Lake City, FL 32025		Ross, Ni'Kerria	\$57.89	\$57.89	\$57.89	03/17/2020	\$0.00
105040-005	218 SE HANOVER PL 102 Lake City, FL 32025		West , Melvin D	\$77.94	\$77.94	\$77.94	10/29/2019	\$0.00
105060-006	218 SE HANOVER PL 103 Lake City, FL 32025		Baker, Bruce	\$235.33	\$235.33	\$235.33	02/14/2020	\$0.00
105110-004	252 SE HANOVER PL 102 Lake City, FL 32025		Vaughn, Chelsea	\$254.28	\$254.28	\$254.28	10/29/2019	\$0.00
105110-005	252 SE HANOVER PL 102 Lake City, FL 32025		DeFilippi, Johanna	\$28.10	\$28.10	\$28.10	03/30/2020	\$0.00
105120-008	268 SE HANOVER PL 101 Lake City, FL 32025		Wilson, Keldrick	\$24.38	\$24.38	\$24.38	10/09/2019	\$0.00
105120-009	268 SE HANOVER PL 101 Lake City, FL 32025		Aultman, Kenneth W	\$112.83	\$112.83	\$112.83	02/27/2020	\$0.00
105140-008	286 SE HANOVER PL 101 Lake City, FL 32025		Slater, Johnathon	\$9.33	\$9.33	\$9.33	04/09/2020	\$0.00
105420-001	138 SE BREAM LP Lake City, FL 32025		GEORGIA, DAN- ELIZABETH	\$168.21	\$168.21	\$168.21	11/04/2019	\$0.00
105770-001	279 SE FOREST TER Lake City, FL 32025		LITTLE, TRACY A	\$146.00	\$146.00	\$146.00	04/17/2020	\$0.00
106440-001	226 SE SABLE LN Lake City, FL 32025		MUNSON, ARTHUR	\$65.15	\$65.15	\$65.15	06/04/2019	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
107470-003	190 SE BECKY TER Lake City, FL 32025		CANTRELL, KATHY F	\$89.32	\$89.32	\$89.32	12/06/2019	\$0.00
108320-002	192 SE MOSSY CT Lake City, FL 32025		RANGEL, SHAWN M	\$151.34	\$151.34	\$151.34	09/03/2020	\$0.00
108590-003	174 SE RACHEL WAY Lake City, FL 32025		Taylor , William	\$98.65	\$98.65	\$98.65	07/09/2020	\$0.00
108700-002	257 SE FAYE LN Lake City, FL 32025		Retherford, Daniel	\$115.31	\$115.31	\$115.31	01/15/2020	\$0.00
108930-007	107 SE FAYE LN Lake City, FL 32025		Mays, Chauncey	\$258.92	\$258.92	\$258.92	02/27/2020	\$0.00
109100-001	163 SE PLANT ST 101 Lake City, FL 32025		GADDIS, ROGER	\$50.65	\$50.65	\$50.65	04/13/2020	\$0.00
109340-001	541 SE SHARON LN Lake City, FL 32025	08355117	BROWN, ROBERT	\$20.52	\$20.52	\$20.52	06/04/2020	\$0.00
109570-002	464 SE BENNIE LN Lake City, FL 32025		Neri, Enrique	\$315.67	\$315.67	\$315.67	04/27/2020	\$0.00
109830-002	235 SE DAN CT Lake City, FL 32025		Dillow, George M	\$736.07	\$736.07	\$736.07	04/03/2020	\$0.00
110580-001	375 NW LAMAR PL Lake City, FL 32055		HARRINGTON, LOIS	\$28.15	\$28.15	\$28.15	08/03/2020	\$0.00
110940-002	387 NW IRENE LN Lake City, FL 32055		Silvers, Robert	\$323.97	\$323.97	\$323.97	12/03/2019	\$0.00
111170-007	570 SE BRANDON DR Lake City, FL 32025		MELARA, JOSEPH E	\$3,176.69	\$3,176.69	\$3,176.69	02/14/2020	\$0.00
111180-003	118 SE STANFORD PL Lake City, FL 32025		Wethy, Randy S	\$164.99	\$164.99	\$164.99	04/21/2020	\$0.00
111200-001	455 SE BRANDON DR Lake City, FL 32025		ACEVEDO, TERESA	\$57.53	\$57.53	\$57.53	08/17/2020	\$0.00
111270-004	1251 SW PANTHER PL LAKE CITY, FL 32025	08028201	HERNANDEZ - BANKRUPTCY, RUBEN	\$149.22	\$149.22	\$149.22	07/08/2020	\$0.00
111360-001	391 SE BRANDON DR Lake City, FL 32025		BLAIR, MARIE	\$77.94	\$77.94	\$77.94	06/30/2020	\$0.00
111370-001	388 SE BRANDON DR Lake City, FL 32025		BROOKE, PATRICK	\$27.36	\$27.36	\$27.36	08/17/2020	\$0.00
111410-007	338 SE BRANDON DR Lake City, FL 32025		Allbritton, Robert Kyle	\$251.12	\$251.12	\$251.12	02/12/2020	\$0.00

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Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
111520-001	121 SE BRANDON DR Lake City, FL 32025		JORDAN, NANCY	\$0.06	\$0.06	\$0.06	09/08/2020	\$0.00
111620-001	259 SE SUZANNE WAY Lake City, FL 32025		GILLIS , GERALD P JR	\$131.19	\$131.19	\$131.19	08/17/2020	\$0.00
111630-002	293 SE SUZANNE WAY Lake City, FL 32025		HALL, SUZANNE M	\$86.00	\$86.00	\$86.00	09/03/2020	\$0.00
111650-001	1780 SE PEACOCK TER Lake City, FL 32025		FOSTER, MARY J	\$64.11	\$64.11	\$64.11	09/04/2020	\$0.00
111680-002	268 SE TOM BULLOCK PL Lake City, FL 32025		ROSS, VERONICA L	\$473.44	\$473.44	\$473.44	03/16/2020	\$0.00
111780-002	168 SE STANFORD PL Lake City, FL 32025		LAMBERT, GEORGIA W	\$8.34	\$8.34	\$8.34	01/31/2020	\$0.00
111820-002	197 SE STANFORD PL Lake City, FL 32025		POPPELL, MISTY M	\$80.04	\$80.04	\$80.04	08/24/2020	\$0.00
111840-001	246 SE STANFORD PL Lake City, FL 32025		JOWERS, JENNIFER	\$79.59	\$79.59	\$79.59	07/07/2020	\$0.00
111890-002	1986 SE PEACOCK TER Lake City, FL 32025		Annis, Jeffrey B	\$36.27	\$36.27	\$36.27	08/18/2020	\$0.00
111950-001	169 SE BRITT PL Lake City, FL 32025		NOEL, JOHN	\$51.23	\$51.23	\$51.23	08/17/2020	\$0.00
111980-001	144 SE BRITT PL Lake City, FL 32025		BECKENBACH, JIM J	\$123.79	\$123.79	\$123.79	05/14/2020	\$0.00
112020-001	2054 SE PEACOCK TER Lake City, FL 32025		JACHODE, PETER	\$542.29	\$542.29	\$542.29	10/04/2018	\$0.00
112070-001	1702 SE ALFRED MARKHAM ST Lake City, FL 32025		FRANEY, PENNY	\$57.33	\$57.33	\$57.33	08/15/2020	\$0.00
113270-005	633 SE BRANDON DR Lake City, FL 32025		Murrell, Charles E	\$108.61	\$108.61	\$108.61	08/21/2020	\$0.00
113450-002	221 SE BRITT PL Lake City, FL 32025		TOSOLINE, WANDA	\$390.35	\$390.35	\$390.35		\$0.00
113720-001	162 NW GWEN LAKE AVE LAKE CITY, FL 32055	06063000	ROBERTS, OTIS	\$409.96	\$409.96	\$409.96	10/25/2019	\$0.00
115020-002	3758 NW ARCHER ST 101 Lake City, FL 32055	02463131	CORBETT, JUDY	\$43.06	\$43.06	\$43.06		\$0.00
115990-011	755 SW DEXTER CIR 201 Lake City, FL 32025		Robinson, Chelsea	\$431.32	\$431.32	\$431.32	09/01/2020	\$0.00

City of Lake City

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
116010-004	755 SW DEXTER CIR 203 Lake City, FL 32025		Villela, Olivia G	\$112.98	\$112.98	\$112.98	03/05/2020	\$0.00
116040-006	707 SW DEXTER CIR 102 Lake City, FL 32025		Costello, Deidre	\$97.82	\$97.82	\$97.82	09/01/2020	\$0.00
116210-007	659 SW DEXTER CIR 102 Lake City, FL 32025		Kling, Jeffery	\$49.15	\$49.15	\$49.15	04/02/2020	\$0.00
116320-006	659 SW DEXTER CIR 204 Lake City, FL 32025		Harris, Markell M	\$398.39	\$398.39	\$398.39	07/27/2020	\$0.00
116350-012	659 SW DEXTER CIR 207 Lake City, FL 32025		Jones, Lanasha V	\$232.83	\$232.83	\$232.83	09/11/2020	\$0.00
116410-008	611 SW DEXTER CIR 104 Lake City, FL 32025		Roberson, Claire	\$1.56	\$1.56	\$1.56	04/27/2020	\$0.00
116470-006	611 SW DEXTER CIR 202 Lake City, FL 32025		Perley, Rachel	\$8.81	\$8.81	\$8.81	07/27/2020	\$0.00
116470-008	611 SW DEXTER CIR 202 Lake City, FL 32025		Hall, Richard	\$2.53	\$2.53	\$2.53	09/25/2020	\$0.00
116490-011	611 SW DEXTER CIR 204 Lake City, FL 32025		Jackson, Julia	\$113.70	\$113.70	\$113.70	12/12/2019	\$0.00
116490-012	611 SW DEXTER CIR 204 Lake City, FL 32025		POWELL, DESERAY N	\$47.79	\$47.79	\$47.79	09/15/2020	\$0.00
116520-015	611 SW DEXTER CIR 207 Lake City, FL 32025		White, Kaylin	\$114.18	\$114.18	\$114.18	01/08/2020	\$0.00
116550-007	577 SW DEXTER CIR 102 Lake City, FL 32025		Howe, Henry	\$16.46	\$16.46	\$16.46	11/08/2019	\$0.00
116550-009	577 SW DEXTER CIR 102 Lake City, FL 32025		LAMBERT, AMANDA L	\$180.01	\$180.01	\$180.01	04/30/2020	\$0.00
116580-009	577 SW DEXTER CIR 105 Lake City, FL 32025		RYALS, JERRY W	\$3.03	\$3.03	\$3.03	03/03/2020	\$0.00
116690-010	541 SW DEXTER CIR 104 Lake City, FL 32025		PORTIS, SHERAYE N	\$302.17	\$302.17	\$302.17	06/09/2020	\$0.00
116720-009	541 SW DEXTER CIR 107 Lake City, FL 32025		Bennett, Paritia	\$126.08	\$126.08	\$126.08	03/17/2020	\$0.00
116830-011	493 SW DEXTER CIR 102 Lake City, FL 32025		JAMES, OLIVIA E	\$63.60	\$63.60	\$63.60	01/21/2020	\$0.00
116840-010	493 SW DEXTER CIR 103 Lake City, FL 32025		Harris, Amber	\$170.35	\$170.35	\$170.35	07/27/2020	\$0.00

City of Lake City

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
116910-010	493 SW DEXTER CIR 202 Lake City, FL 32025		Mizell, Joshua	\$185.76	\$185.76	\$185.76	08/07/2020	\$0.00
117010-008	445 SW DEXTER CIR 103 Lake City, FL 32025		SZABO, CHELSEY R	\$203.78	\$203.78	\$203.78	01/23/2020	\$0.00
117120-009	445 SW DEXTER CIR 206 Lake City, FL 32025		McDonald, Dennis C	\$112.65	\$112.65	\$112.65	12/20/2019	\$0.00
117160-007	403 SW DEXTER CIR 102 Lake City, FL 32025		White, James	\$53.18	\$53.18	\$53.18	09/25/2020	\$0.00
117170-008	403 SW DEXTER CIR 103 Lake City, FL 32025		Peterson, Tyler A	\$53.92	\$53.92	\$53.92	09/15/2020	\$0.00
117300-013	676 SW DEXTER CIR 202 Lake City, FL 32025		Jimenez, Stella	\$55.81	\$55.81	\$55.81	09/09/2020	\$0.00
117340-006	676 SW DEXTER CIR 206 Lake City, FL 32025		Wells, Samantha	\$9.75	\$9.75	\$9.75	05/04/2020	\$0.00
117380-011	638 SW DEXTER CIR 104 Lake City, FL 32025		Ilmic, Fadil	\$348.84	\$348.84	\$348.84	09/21/2020	\$0.00
117490-007	576 SW DEXTER CIR 103 Lake City, FL 32025		Abad, Fernando	\$10.20	\$10.20	\$10.20	03/26/2020	\$0.00
117510-008	576 SW DEXTER CIR 105 Lake City, FL 32025		Griffin, Leonard S	\$3.48	\$3.48	\$3.48	03/04/2020	\$0.00
117510-010	576 SW DEXTER CIR 105 Lake City, FL 32025		Lilley, Raleigh D	\$109.57	\$109.57	\$109.57	09/15/2020	\$0.00
117530-009	576 SW DEXTER CIR 201 Lake City, FL 32025		White, Marianne	\$73.13	\$73.13	\$73.13	01/29/2020	\$0.00
117870-015	458 SW DEXTER CIR 205 Lake City, FL 32025		Langford, Hunter	\$6.13	\$6.13	\$6.13	12/06/2019	\$0.00
117890-008	458 SW DEXTER CIR 207 Lake City, FL 32025		CROWLEY, ANGELA H	\$209.02	\$209.02	\$209.02	09/08/2020	\$0.00
118710-002	768 SE ROSSI DR Lake City, FL 32025		WHEELER, RANDALL W JR	\$507.50	\$507.50	\$507.50	03/27/2020	\$0.00
118810-007	755 SW DEXTER CIR 206 Lake City, FL 32025		Klausner Group Bankruptcy	\$67.47	\$67.47	\$67.47	05/04/2020	\$0.00
118830-011	755 SW DEXTER CIR 208 Lake City, FL 32025		Reedy, Tim	\$21.06	\$21.06	\$21.06	12/02/2019	\$0.00
118830-013	755 SW DEXTER CIR 208 Lake City, FL 32025		Smith, Makaylah	\$79.09	\$79.09	\$79.09	03/17/2020	\$0.00

City of Lake City

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
118920-001	1191 SW BASCOM NORRIS DR 103 Lake City, FL 32025		ROCK FITNESS	\$403.70	\$403.70	\$403.70	07/31/2020	\$0.00
119790-005	667 SW BELLFLOWER DR Lake City, FL 32024		MOBLEY, BROOKE M	\$73.39	\$73.39	\$73.39	06/03/2020	\$0.00
138790-005	1432 SW COUGAR GLN 101 Lake City, FL 32025		MERRICK, SHAKIERA D	\$39.40	\$39.40	\$39.40	08/03/2020	\$0.00
138800-004	1446 SW COUGAR GLN 101 Lake City, FL 32025		Young, Zachary A	\$41.61	\$41.61	\$41.61	03/26/2020	\$0.00
139230-005	137 SW NATHAN CT LAKE CITY, FL 32024	02732548	McRae, Monculee	\$113.68	\$113.68	\$113.68	07/02/2020	\$0.00
141890-005	640 SE ROSSI DR Lake City, FL 32025		LAMB, NICHOLAS J	\$211.45	\$211.45	\$211.45	04/08/2020	\$0.00
142500-006	656 SW ROSEMARY DR LAKE CITY, FL 32024	02731120	Goos, Daniel D	\$220.13	\$220.13	\$220.13	06/01/2020	\$0.00
142535-002	134 SW CHERRY BLOSSOM WAY Lake City, FL 32024	03011129	Swann, Taylor A	\$4.56	\$4.56	\$4.56	05/01/2020	\$0.00
142588-004	543 NE FAIRVIEW ST LAKE CITY, FL 32055	10865000	Wilson, Desert	\$24.04	\$24.04	\$24.04	03/16/2020	\$0.00
142593-003	177 SW PIZARRO PL 102 Lake City, FL 32025	08245000	Redding, Lauren	\$178.93	\$178.93	\$178.93	01/28/2020	\$0.00
142598-004	179 SW PIZARRO PL 101 Lake City, FL 32025	08245000	LOPEZ, BRIANNA N	\$100.29	\$100.29	\$100.29	12/19/2019	\$0.00
142599-002	175 SW PIZARRO PL 102 Lake City, FL 32025	08245000	BANKS, NIKKI	\$188.70	\$188.70	\$188.70	12/03/2019	\$0.00
142659-002	1106 NW MINEART LN 101 LAKE CITY, FL 32055	05861000	FRAZIER, DENNER R	\$587.85	\$587.85	\$587.85	08/24/2020	\$0.00
142681-002	448 SW ROSEMARY DR LAKE CITY, FL 32024	02731005	Kelley, Justin	\$294.93	\$294.93	\$294.93	01/10/2020	\$0.00
142756-002	1609 NW OAKLAND AVE LAKE CITY, FL 32055	05507000	Williams, Calicia	\$66.83	\$66.83	\$66.83	09/03/2019	\$0.00
142813-001	1115 SW SISTERS WELCOME RD LAKE CITY, FL 32055	02702999	Boone, Charles	\$57.88	\$57.88	\$57.88	12/05/2019	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
142846-002	637 NE PATTERSON AVE 101 LAKE CITY, FL 32055	11711003	TURNER, TERRY D	\$53.67	\$53.67	\$53.67	09/30/2020	\$0.00
Total Accounts:				499	356030.0600			
Total:				\$120,975.84		\$120,975.84		\$0.00
Grand Total:								\$120,975.84

File Attachments for Item:

13. City Council Resolution No. 2022-101 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the Agreement for Animal Control and Animal Care Services with the Lake City - Columbia County Humane Society, Inc.; and providing for an effective date.

CITY COUNCIL RESOLUTION NO.: 2022-101

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF THE AGREEMENT FOR ANIMAL CONTROL AND ANIMAL CARE SERVICES WITH THE LAKE CITY – COLUMBIA COUNTY HUMANE SOCIETY, INC.; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) desires to engage the Lake City – Columbia County Humane Society, Inc. (hereinafter the “Humane Society”) to perform animal control and animal care services for and on behalf of the City; and

WHEREAS, the Humane Society provides animal control and animal care services, including adoptions, to lost and abandoned animals throughout Lake City and Columbia County; and

WHEREAS, the City and the Humane Society desire to memorialize their respective responsibilities in the attached *Agreement for Animal Control and Animal Care Services* (hereinafter the “Agreement”); and

WHEREAS, the City Council finds that it is in the best interests of the City and its citizens to enter into the Agreement with the Humane Society pursuant to and in accordance with the terms, provisions, conditions, and requirements of the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The Mayor is hereby authorized to execute the Agreement.

Section 3. The City Manager and City Attorney are authorized to make such reasonable changes and modifications to the Agreement as may be deemed necessary to be in the best interest of the City and its citizens. The Mayor is authorized and directed to execute and deliver the Agreement in the name and on behalf of the City, with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and the Humane Society shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

AGREEMENT FOR ANIMAL CONTROL AND ANIMAL CARE SERVICES

THIS AGREEMENT FOR ANIMAL CONTROL AND ANIMAL CARE SERVICES is entered into this ____ day of _____, 2022, by and between **CITY OF LAKE CITY**, a municipal Corporation of the State of Florida, whose mailing address is 205 North Marion Street, Lake City, Florida 32055, (herein “City”), and the **LAKE CITY-COLUMBIA COUNTY HUMANE SOCIETY, INC.**, a Florida nonprofit corporation, whose mailing address is 1392 NW Shelter Glen, Lake City, Florida 32055, (herein “Contractor”).

RECITALS

WHEREAS, City desires to engage Contractor to perform animal control and animal care services for and on behalf of the City under the terms of this Agreement;

WHEREAS, Contractor is a humane society providing animal control and animal care services, including adoptions, to lost and abandoned animals throughout Lake City and Columbia County;

WHEREAS, City has enacted Ordinances relating to the regulation and control of animals within the City;

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter provided, City and Contractor agree as follows:

1. **Recitals**. The foregoing recitals are true and correct and accepted by the parties.
2. **Term**. The term of this contract shall be effective as of September 1, 2022 and shall continue for two (2 years) until August 31, 2024, unless terminated as provided herein. This contract may be terminated by either party with or without cause.
3. **Services Provided**.
 - a. **Animal Control Services**. Contractor shall provide reasonable animal control services for and on behalf of the City, during the term of this contract. All services shall be provided in accordance with and subject to Florida Statutes and the City’s Ordinances as may be amended from time to time, and other applicable local, state and federal laws, regulations and rules.
 - b. **Animal Care Services**. Contractor provides animal care services to lost and abandoned domestic animals throughout the City. The City recognizes the public importance of making animal care services available to the people of the City, and the Contractor agrees to continue providing this public service for the citizens of the City as further performance of this Agreement. For purposes of this Agreement, Animal Care Services shall include providing for the adoption of lost or abandoned domestic animals; the provision of necessary veterinary care (including immunization and spay/neutering); housing and feeding all non-

Animal Control animals in the custody of the Contractor; transporting animals in the non-Animal Control in the custody of the Contractor; and providing salary and benefits to those employees of the Contractor charged with providing care to animals.

4. **Compensation.** For Contractor's performance of this Agreement City shall pay to Contractor:
 - a. **Animal Control Services.** The City shall pay \$11,500 per month beginning with the month of September 2022 and ending with the month of August 2024 for provision of all Animal Control Services by the Contractor to the City. Animal Control Services are further described on Exhibit "A" attached hereto. In the event this contract is terminated, the monthly amount shall be prorated as of the effective date of termination. Contractor shall be responsible for all salaries, wages, costs, and expenses incurred by or through Contractor in the performance of its obligations herein described. Nothing herein shall prevent the Contractor from requesting additional upward adjustments as may be required by increases in operating costs, including but not limited to increases in minimum wages, energy costs, and insurance incurred by the Contractor in fulfillment of this Agreement.
 - b. **Animal Care Services.** The City shall pay \$3,500 per month beginning with the month of September 2022 and ending with the month of August 2024 for provision of all Animal Care Services by the Contractor to the City.
5. **Independent Contractor.** The Contractor's relationship to the City shall be that of an independent contractor. Contractor represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this contract. Such personnel shall not be employees of or have any contractual relationship with the City.

All of the services required hereunder shall be performed by the Contractor or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state or local law to perform such services. All personnel of Contractor shall be properly trained and supervised in accordance with the requirements of Section 828.27, Florida Statutes, and other applicable local, state and federal laws, regulations and rules. Any person employed by Contractor as an animal control officer as defined by Section 828.27(1)(b), Florida Statutes, shall meet the training requirements and be certified as required by Section 828.27(4)(a), Florida Statutes.

It is the intent of the parties hereto that, for purposes of any defense of sovereign immunity, that the Contractor is acting as an agency or instrumentality of the City as defined in Fla. Stat. Sec. 768.28 for purposes of provision of Animal Control services within the jurisdictional limits of the City of Lake City, Florida, and, as such, shall be entitled to assert that defense to the same extent as the City. This provision shall not be construed as creating any indemnity obligations among or between the parties other than

as provided herein.

6. **Subcontracting.** None of the services Contractor is required to provide the City under the terms of this contract may be subcontracted without the prior written consent of the City.
7. **Insurance.**
 - a. Contractor shall maintain during the term of this contract standard commercial liability insurance in an amount no less than One Million Dollars per occurrence to protect Contractor from claims for damages for bodily injury, including wrongful death, as well as for claims of property damages which may arise from any operations or services provided under this contract, whether such actions be by the Contractor or by anyone directly employed by or contracting with the Contractor.
 - b. Contractor shall maintain during the term of this contract comprehensive automobile liability insurance in an amount no less than One Million Dollars combined single limit for bodily injury and property damage liability to protect Contractor from claims for damages or bodily injury, including the ownership, use or maintenance of owned and non-owned automobiles, including rented automobiles, whether such operations be by the Contractor or by anyone directly or indirectly employed by the Contractor.
 - c. Contractor shall maintain during the term of this contract adequate workers' compensation insurance in at least such amounts as are required by the law for all its employees as required by and pursuant to Florida Statutes, Chapter 440.
 - d. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The Contractor shall furnish certificates of insurance to the City prior to the commencement of operation. All insurance to be maintained by Contractor shall specifically include the City as an "additional insured" for the vicarious liability resulting from the conduct of the Contractor and others employed or utilized by the Contractor in the performance of the services. Compliance with the foregoing requirements shall not relieve the Contractor of its liability and obligations under this contract.
8. **Indemnification.** The Contractor shall defend, indemnify and hold harmless the City, its agents, employees, elected officers and representatives from liabilities, damages, losses and costs, including, but not limited to reasonable attorney's fees to the extent caused by the negligence, recklessness or intentional wrongful conduct of the Contractor and persons employed or utilized by the Contractor in the performance of this contract. This paragraph shall survive the termination of this contract and shall continue in full force and effect so long as the possibility of any liability, claim or loss exists, unless otherwise prohibited by law. Notwithstanding anything else in this contract to the contrary, nothing in this contract shall be construed to waive or otherwise affect the protections of sovereign immunity and/or Section 768.28, Florida Statutes, otherwise enjoyed by the

City.

9. **Nondiscrimination**. The Contractor agrees that it will not discriminate against any of its employees or applicants for employment because of their race, color, religion, sex, or national origin, and to abide by all federal and state laws regarding nondiscrimination. Any violation of such provision shall constitute a material breach of this contract.
10. **Enforcement Fees and Costs**. If any legal action or other proceeding is brought for the enforcement of this contract, or because of alleged dispute, breach, default or misrepresentation in connection with any provisions of this contract, the successful or prevailing party or parties shall be entitled to recover reasonable attorney fees, court costs, and all reasonable expense even if not taxable by the Court as court costs (including, without limitation, all reasonable fees, costs and expenses incident to appeals), incurred in that action or proceeding in addition to any other relief by which such party or parties may be entitled.
11. **Controlling Law**. This contract is to be governed by the laws of the State of Florida and sole and exclusive venue for any legal action shall be the state courts of Columbia County, Florida. Each party waives its right to any other venue.
12. **Amendment**. This contract constitutes the entire agreement between the City and Contractor, and all negotiations and oral understandings between the parties are merged herein. This contract may be supplemented and/or amended only by a written document executed by both the City and Contractor.
13. **Non-assignability**. Neither party shall assign any rights or delegate any duties arising under this contract without prior written consent of the other party.
14. **Severability**. If any term or provision of this contract or the application thereof to any person or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this contract or the application of such items or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected and every other term and provision of this contract shall be deemed valid and enforceable to the extent permitted by law.
15. **Miscellaneous**.
 - a. Annually and at Contractor's expense, Contractor shall provide City an independent auditor's compilation of its financial statements. This will include, but is not limited to, the Contractor's balance sheet and revenues and expenses. The compilation shall be prepared and submitted to the County no later than 150 days following the close of the Contractor's annual accounting period of December 31st.
 - b. Contractor shall comply with the minimum standards of operation as shown on Exhibit "A" attached hereto.

16. **E-Verify.** Contractor is obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility." This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien.

Failure of Contractor to comply will lead to termination of this Agreement, or if a subcontractor knowingly violates the statute, Contractor must immediately terminate their subcontract with the subcontractor. Any challenge to termination under this provision must be filed in the Circuit Court no later than TWENTY (20) calendar days after the date of termination. If this contract is terminated for a violation of the statute by Contractor may not be awarded a public contract for a period of ONE (1) year after the date of termination.

17. **Public Records.** Contractor shall comply with all public records laws.

IF CONTRACTOR, HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

City Clerk, City of Lake City
205 North Marion Avenue
Lake City, Florida 32055
386-719-5826 or 386-719-5756

- a. Contractor shall comply with public records laws, specifically Contractor shall:
- (1) Keep and maintain public records required by the City to perform the services.
 - (2) Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this Chapter 119 of Florida Statutes or as otherwise provided by law.
 - (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if Contractor does not transfer the records to the City.
 - (4) If Contractor considers any portion of any documents, data, or records submitted to the City to be confidential, proprietary, trade secret, or otherwise

not subject to disclosure pursuant to Chapter 119, Florida Statutes, the Florida Constitution, or other law, Contractor must simultaneously provide the City with a separate redacted copy of the information it claims as confidential and briefly describe in writing the grounds for claiming exemption from the public records law, including the specific statutory citation for such exemption. This redacted copy shall contain the Contract name and number, and it shall be clearly titled "Confidential." The redacted copy should only redact those portions of material that Contractor claim are confidential, proprietary, trade secret, or otherwise not subject to disclosure.

(5) Upon completion of the contract, transfer, at no cost, to the City all public records in possession of Contractor or keep and maintain public records required by the City to perform the service. If Contractor transfers all public records to the City upon completion of the contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

(6) Failure of Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

IN WITNESS WHEREOF the parties have caused this instrument to be signed by their respective duly authorized officers or representatives as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

LAKE CITY HUMANE SOCIETY, INC.

By: _____
Print: Keith Williams
Title: President

By: _____
Print: Laura Hunter
Title: Vice-President

Minimum Standards of Operation

OBJECTIVE OF ANIMAL CONTROL SERVICES

To protect the safety of the public and of property through the enforcement of animal control regulations and to improve the quality of life for City of Lake City residents and their pets.

The City provides for Animal Control services through a contractual relationship with the Contractor. The purpose of this document is to set forth a clear, concise set of policies and procedures. The City provides funding to the Contractor for expenses incurred to enforce local laws and regulations related to dogs, cats, and other domesticated animals in the incorporated area of the City of Lake City, Florida.

The Contractor and its employees are independent contractors and not employed by the City.

SCOPE OF SERVICE

Animal Control enforcement will include services related to:

STRAY DOMESTIC ANIMALS
CONFINED STRAY DOGS OR CATS
DOMESTIC ANIMALS CREATING A NOISE DISTURBANCE
DOMESTIC ANIMAL BITES including rabies reports (in conjunction with Environmental Health)
ANIMAL CONTROL VIOLATIONS AS PROVIDED BY STATE LAW OR LOCAL ORDINANCE
DANGEROUS DOGS AS DEFINED BY STATE LAW
ANIMAL CRUELTY AS DEFINED BY STATE LAW
ABANDONMENT IN ACCORDANCE WITH STATE LAW
INJURED OR SICK ANIMALS
CONFINED OWNER/DECEASED OWNER
COURT APPEARANCES

POLICIES

1. **CALLS FOR SERVICE:** Contractor shall answer all Animal Control calls for service in accordance with these standards during regular business hours Monday – Friday between the hours of 10:00am and 5:00pm, excluding Federal holidays. Contractor provides after-hours emergency service via an answering service. An Animal Control Officer will be available 24 hours a day to handle emergency calls.
2. **TRAINING:** Contractor will provide certified Animal Control Officers in accordance with F.S. 828.27(4) which requires animal control officers to successfully complete 40-hour minimum standards training course and an additional 4 hour of training every 2 years. They will be empowered to enforce all state and local laws pertaining to the proper care, treatment, and control of animals.

3. **REPORTING:** Contractor will provide service reports to the City as requested. Contractor maintains a computer data base for all calls for service and Animal Control activities and this database can be queried. Contractor will provide a response back to every complainant. Contractor will provide the City a monthly report on all animal control activities, including citations issued and their resolution.
4. **IDENTIFICATION:** Animal Control officers will dress appropriately for personal safety and to project a positive image for the City. Animal Control Officers shall carry identification and badges while in the field. Any other Contractor employee operating in the field pursuant to this Agreement will carry appropriate identification. Animal Control Officers should have a working knowledge of animal control issues in order to adequately provide assistance to the public.
5. **RESPONSE TIME:** Contractor is expected to answer all phone calls and to respond to all calls for service in a timely manner. Animal Control complaints will be disbursed based on information provided at the time a complaint, concern, or request for service is received. Based on the information provided each call will be assigned a priority response level conducive with following:
 - a. Priority Response Level 1 – Contractor shall provide Immediate Response, defined as being within one hour of the time of receipt of a complaint, to any Public or Animal Safety Issue. Public or Animal Safety issues include an aggressive attack or bite incident in progress; a stray dog or dogs on school or daycare property within the City; and response to Law Enforcement, Fire, EMS calls when so requested by an on-scene first responder. An animal control officer on duty and dispatched or receiving a Priority Response Level 1 call shall respond within the prescribed time. Response time includes drive time.
 - b. Priority Response Level 2 Contractor shall respond within 24 hours to complaints relating to an aggressive attack not then in progress, abandonment or cruelty to animals, confined strays, sick or injured animals, trap service, strays or at-large animals, barking, and vaccination follow up.
 - c. Priority Response Level 3 – For any call for services that is not Priority Response Level 1 or Level 2, the Contractor shall respond based upon availability as determined by the Contractor. Owner surrenders on a pick-up basis and trapping set-up and retrieval services as provided for herein shall be handled as Priority Response Level 3 calls.
6. **TRAP SERVICES:** Contractor shall provide a trap service for stray domestic animals. Contractor shall set and retrieve traps for senior citizens, disabled persons, and businesses as a Priority Response Level 3 call. The Contractor may offer this on-site service to others depending upon availability of equipment and resources. The Contractor will check all traps set on not less than a daily basis and will immediately address any calls from citizens or businesses where a trap has been placed. Additionally, the Contractor

shall provide the public with the opportunity to check out traps for short-term use from the Contractor when traps are not otherwise in use pursuant to this Agreement. This service shall be offered for stray or feral cats only. Contractor shall accept any cats trapped and returned inside the trap to the Contractor. When traps are unavailable the Contractor shall maintain a waiting list for trap checkout and shall notify those on the waiting list as soon as traps are available for checkout. An Animal Control Officer shall explain the rules for using a trap prior to checking out any trap for use. All traps that are checked out to the public will need to be returned not later than Friday of the week in which they are checked out by 4pm. The Contractor may charge a reasonable rental fee as approved by the City for checking out traps. Traps shall not be checked out during times of impending disasters (i.e. hurricanes, tropical storms, etc.) or weekends or holidays, and the public shall be instructed by the Contractor to refrain from using traps during these times.

7. **OWNER SURRENDER:** Contractor shall provide for owner surrender of animals at the Contractor's shelter and may charge a \$60.00 fee for this service. Contractor may set reasonable hours for owner surrenders to take place, but in no event shall it arbitrarily restrict or overburden the process of an owner voluntarily surrendering any animal to the Contractor. When so requested by the County or a member of the public, Contractor shall provide for on-site owner surrender on a Priority Response Level 3 basis where it appears the owner surrendering the animal is a disabled person or senior citizen.
8. **EQUIPMENT:** Contractor shall be responsible for any equipment necessary for the humane performance of all animal control duties hereunder. While response to an animal-related situation must be governed by the nature or emergency of the circumstance, Contractor personnel shall proceed at all times in a safe manner so as not to risk injury to the public. Animal Control Officers are not authorized to bear arms or make arrests.
9. **DEMEANOR:** City expects the Contractor's employees to be courteous and non-argumentative with the public regarding calls for service or performance of duties hereunder. Animal Control Officers will respond to the complaints reported and shall promptly and professionally assist in accordance with these standards.
10. **COMPLIANCE WITH LAWS AND REGULATIONS:** The Contractor shall ensure that its policies and procedures are in compliance with applicable local, state laws and regulations.
11. **COURT OR MAGISTRATE PRESENTATION:** The Contractor's Animal Control Officers shall appear and present cases before a Court or magistrate with appropriate jurisdiction whenever required by the City or subpoenaed to do so. The Contractor's Animal Control Officers will conduct themselves in a professional manner and always speak the truth and present factual information. The Contractor understands that the City may elect to amend its Ordinances while this Agreement is in effect to vest the magistrate with jurisdiction over these cases, and the Contractor shall not object to presenting cases before that magistrate.

12. **DUE PROCESS:** It shall be the policy of the City and Contractor alike to ensure that all citizens' civil and Constitutional rights are protected by the provision of due process in all aspects of Animal Control. The Contractor shall ensure its employees are familiar with due process concepts and understand their limitations when addressing animal control complaints on private property. When a citizen identifies another citizen as an alleged violator of any animal control ordinance, rule, law, or regulation, the Contractor's Animal Control Officer may approach the alleged violator and make it known that the Contractor has received complaints of such violations and that enforcement campaigns may follow until such violations are resolved.
13. **ON CALL OFFICER:** An On-Call Officer shall respond to any emergencies reported after normal business hours and relating to complaints affecting public health, safety, or well being. The On Call Officer shall respond according to the Priority Response Level assigned to the call as set forth above.
14. **ANIMAL RELEASE DATES:** The Contractor shall comply with existing ordinances regarding stray or nuisance Animals. Furthermore, the Contractor shall hold an animal not claimed by an owner for up to seven (7) business days (except legal holidays) and not counting the day of impoundment as the first day. After this holding period, the animal shall become the property of the Contractor and is no longer an Animal Control issue, nor shall Animal Control funds be applied to the care or custody of the animal. Any owner of a healthy domestic animal that has been impounded for any reason other than a pending cruelty, dangerous dog, or rabies investigation shall be entitled to have the animal returned only after all impounding fees have been paid and after providing proof of current rabies vaccination by a licensed veterinarian. Any domestic animal that is under rabies observation will not be returned to its owner prior to the expiration of the prior provided by Florida Law, which is 10 days at the time of the parties' Agreement. The owner claiming an animal shall be responsible for all impounding fees incurred and shall pay same at the time the animal is returned regardless of the reason for impoundment. The Contractor shall comply at all times with statutes concerning dangerous dogs, specifically Florida Statutes section 767.12.

File Attachments for Item:

14. City Council Resolution No. 2022-102 - A resolution of the City Council of Lake City, Florida, authorizing the execution of Task Assignment One with Passero Associates, LLC, for professional services for the realignment of Taxiway C at the Lake City Gateway Airport; providing for a total cost not-to-exceed \$221,200.00; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-102

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF TASK ASSIGNMENT ONE WITH PASSERO ASSOCIATES, LLC, FOR PROFESSIONAL SERVICES FOR THE REALIGNMENT OF TAXIWAY C AT THE LAKE CITY GATEWAY AIRPORT; PROVIDING FOR A TOTAL COST NOT-TO-EXCEED \$221,200.00; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the "City") has heretofore entered into a Continuing Contract (hereinafter the "Agreement") with Passero Associates, LLC (hereinafter "Passero" or "Consultants"), authorized by City Council Resolution No. 2022-091 for Professional Consulting Services with the Lake City Gateway Airport (hereinafter the "Project"); and

WHEREAS, the Continuing Contract provides that Passero shall perform services to the City only when requested and authorized in writing by the City and that each request for services shall be for a specific project and be defined by and embodied in a separate Task Assignment; and

WHEREAS, the City desires to enter into Task Assignment One to its Continuing Contract with Passero for services related to the realignment of Taxiway C and the rehabilitation of the transient apron and taxilanes at the Lake City Gateway Airport at a total cost not to exceed ninety-two thousand two hundred dollars and zero cents (\$221,200.00), in accordance with the terms and conditions of Task Assignment One, a copy of which is attached hereto as "Exhibit A" and made a part of this resolution ("Task Assignment One"), and the Continuing Contract.

WHEREAS, the City Council has determined that it is in the best interests of its citizens to enter into Task Assignment One.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City is hereby authorized to enter into Task Assignment One with Passero Associates, LLC, for the additional services.

Section 3. The City Manager and City Attorney are authorized to make such reasonable changes and modifications to Task Assignment One as may be deemed necessary to be in the best interest of the City and its citizens. The Mayor is authorized and directed to execute and deliver Task Assignment One in the name and on behalf of the City, with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney, if any. Execution by the Mayor and Passero shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions, if any.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this ___ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

TASK ASSIGNMENT ONE TO THE CONTINUING CONTRACT BETWEEN THE CITY OF LAKE CITY, FLORIDA AND PASSERO ASSOCIATES, LLC, FOR PROFESSIONAL SERVICES RELATED TO THE REALIGNMENT OF TAXIWAY C AT THE LAKE CITY GATEWAY AIRPORT

THIS TASK ASSIGNMENT ONE is made and entered into this ____ day of _____ 2022, by and between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, located at 205 North Marion Avenue, Lake City, Florida 32055 (herein referred to as "City") and PASSERO ASSOCIATES, LLC, a Florida limited liability company, having a mailing address of 13453 North Main Street, Suite 106, Jacksonville, Florida 32218 (herein referred to as "Consultant")

RECITALS

A. City and Consultant have heretofore entered into a Continuing Contract dated August 22, 2022, for professional consulting services as authorized by City Council Resolution No. 2022-091 (hereinafter the "Continuing Contract").

B. The Continuing Contract provides that Consultant shall perform services to the City only when requested to and authorized in writing by City and that each request for services shall be for a specific project, with the scope of the work to be performed by and compensation to be paid to Consultant for each separate project and be defined by and embodied in a separate Task Assignment.

C. The City is in need of additional assistance related to the realignment of Taxiway C and the rehabilitation of the transient apron and taxilanes at the Lake City Gateway Airport and desires to enter into this Task Assignment One with Consultant for related services pursuant to the terms and conditions included herein and the Consultant's *Supplemental Agreement No. 21-21R* (hereinafter "Supplemental Agreement 22-23R"), a copy of which is attached as "Exhibit A".

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **RECITALS:** The above recitals are all true and accurate and are incorporated herein and made a part of Task Assignment One.

2. **PROJECT**: The City hereby engages Consultant and Consultant agrees to furnish to the City the services and work as set forth in Exhibit A attached hereto.

3. **COMPENSATION TO CONSULTANT**: City shall pay Consultant a fixed fee for services rendered, each of which are specified within Exhibit A, at a total projected cost not to exceed two hundred twenty-two thousand two hundred dollars and zero cents (\$221,200.00).

4. **PROVISIONS OF CONTINUING CONTRACT**: The terms, provisions, conditions, obligations, and requirements of the Continuing Contract are incorporated in and made a part of this Task Assignment and shall be binding on, and complied with by, Consultant. Should any conflict arise between the terms and conditions set forth herein and the Continuing Contract, the terms and conditions of the Continuing Contract shall be controlling. Should any conflict arise between the terms and conditions set forth in the attached exhibit with either the Continuing Contract or this Task Assignment, the conflicts shall be construed in favor of the Continuing Contract first and then, if applicable, this Task Assignment.

5. **ATTORNEYS' FEES AND COSTS**. In the event of breach by either party of the Continuing Contract or Task Assignment, the breaching party shall be liable for, and agrees to pay, all costs and expenses incurred in the enforcement of this Continuing Contract or Task Assignment One, including reasonable attorneys' fees.

6. **ENTIRE AGREEMENT**. This Task Assignment One and the Continuing Contract constitute the entire agreement between City and Consultant and supersedes all prior written or oral understandings with respect to the project. Should any term or condition of Exhibit A be found to conflict with a term or condition of either this Task Assignment or the Continuing Contract the term or condition of either this Task Assignment or the Continuing Contract shall prevail and be binding. This Task Assignment One may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7. **PARTIES BOUND**. This Task Assignment Number One shall be binding upon and shall inure to the benefit of City and Consultant, their successors and assigns.

8. **Execution in Counterparts and Authority to Sign.** This Task Assignment, any amendments, or change orders related to the Task Assignment, may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument. In accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and shall have the same force and effect as a written signature. Each person signing this Task Assignment warrants that he or she is duly authorized to do so and to bind the respective party to the Task Assignment.

IN WITNESS WHEREOF, the parties hereto have made and executed this Task Assignment Number One as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

ATTEST:

PASSERO ASSOCIATES, LLC

By: _____
Angela Witt,
Contracts Administrator

By: _____
Bradley Wentz
Vice President

City of Lake City



Lake City Gateway Airport (LCQ)

Taxiway C Realignment and Rehabilitate Transient Apron & Taxilanes

Grant Administration, Bid Phase, Construction
Administration and Resident Observation Services

By
Passero Associates, LLC
(Passero Project No. 20070044.023R)

Supplemental Agreement 22-23R

Supplemental Agreement 22-23R
Taxiway C Realignment and Rehabilitate Transient Apron & Taxilanes
for Lake City Gateway Airport (LCQ), Lake City, Florida

PASSERO ASSOCIATES, LLC (PA or Consultant) agrees to perform the following services, in accordance with the terms and conditions of this Supplemental Agreement and the Basic Contract for Professional Consulting Services with the City of Lake City (Client or City), dated August 21, 2017, of which all terms and conditions are incorporated herein by reference, and Attachment B, Federal Contract Provisions:

Project Location: Lake City Gateway Airport (LCQ), Lake City, Florida

Project Description: Professional services for the Taxiway C Realignment and Rehabilitate Transient Apron & Taxilanes construction project involves programming, grant administration, bidding, construction administration and full-time construction observation and quality assurance material testing services.

Scope of Basic Services: Grant Administration & Project Management, Bid Phase, Construction Administration and Resident Observation. (See Attachment A: Scope of Services)

Scope of Special Services: Quality Assurance Material Testing

Client Manager/Project Coordinator: Mrs. Florence Straugh, Airport Manager

PA Program Manager: Mr. Brad Wentz, P.E

PA Project Manager: Mr. Stan Price, P.E.

<u>Basic Services Compensation and Method of Payment:</u>	Not-to-exceed	\$193,385.00
<u>Special Services Compensation and Method of Payment:</u>	Not-to-Exceed	\$27,815.00
<u>Total Project Cost:</u>	Not-to-Exceed:	\$221,200.00

Schedules and Meetings: See Attachment A – Scope of Work

1. Pre-Bid Meeting
2. Pre-Construction Meeting
3. Construction Progress Meeting
4. Substantial Completion Meeting
5. Final Walk-Through Meeting

Deliverables: See Attachment A – VI. Deliverables

"Consultant"

Passero Associates, LLC

BY: _____

Brad Wentz, P.E., Vice President
Typed Name, Title

ATTEST:
BY: _____

Angela Witt, Grants/Contracts Administrator
Name, Title

Date: _____

"Sponsor"

City of Lake City

BY:  _____

Stephen M. Witt, Mayor
Typed Name, Title

ATTEST:
BY:  _____

Audrey E. Sikes, City Clerk
Name, Title

Date: _____

Schedule A - Scope of Work

**Taxiway C Realignment and Transient Apron and Taxilane Rehabilitation
(Bidding, Construction Administration, Resident Project Representative and Quality Assurance
Material Testing)**

Lake City Gateway Airport (LCQ), Lake City, Florida

I. Project Description

Schedule A: The proposed project will consist of the removal and reconstruction of that portion of Taxiway C between Taxiway A and Runway 10-28 at Lake City Gateway Airport. Project elements include pavement and electrical demolition, earthwork excavation, embankment and grading, subbase and limerock base installation, P-401 bituminous paving, pavement marking, relocation and/or new airfield lighting and signage, topsoiling, turfing and overall site restoration.

Schedule B1 and C: The proposed project consists of rehabilitation of transient apron and taxilane pavement at Lake City Gateway Airport. Project elements consist of bituminous pavement milling and full depth pavement removal, P-401 bituminous overlay, new taxiway fillet construction, pavement marking, demolition and installation of aircraft tie down locations for approximately 28,000 square yards of apron and 6700 square yards of existing taxilanes, relocation and/or new airfield edge lighting and signage, removal and installation of new aircraft tie down anchors, topsoiling, turfing and overall site restoration.

Schedule B2: The proposed project consists of rehabilitation of taxilane pavement between existing T-hangars. Project elements consist of 7,725 square yards of bituminous pavement milling, FDOT 334 SP-12.5 bituminous overlay, and new pavement marking. [Note: Schedule B2 CA/RPR services are not included in this proposal. If Schedule B2 is awarded by the City, the Consultant shall negotiate a separate Work Authorization for the CA/RPR effort].

The estimated construction cost of Schedules A, B1, and C is \$1.9 million dollars. The construction contract time is 135 calendar days.

II. Basic Services

Passero Associates, LLC (Consultant) will provide the following basic services to assist the City of Lake City (City) with the grant administration, project management, public advertisement and bidding, construction, and closeout phase of the Taxiway C Realignment and Transient Apron and Taxilane Rehabilitation project.

A. Grant Administration and Project Management Phase:

The Consultant shall assist the City with FAA and FDOT during the bid, award and construction phase. The Consultant shall prepare the required paperwork to secure funds for the Project. The specific services to be provided or furnished for this Phase are the following:

1. Consultant shall prepare the FAA grant application package and coordinate its execution by the City and submission to FAA.
2. Consultant shall coordinate the Engineer's opinion of probable costs for design and construction with existing input in the JACIP
3. Consultant shall sign, stamp, and upload the Engineer's certifications of plans and specifications to JACIP.
4. Consultant shall upload plans and specifications into JPM.
5. Consultant shall create "Non-Rule making Airport" (NRA) case on FAA OE/AAA site for FAA review of the project construction.

6. Consultant shall provide continued coordination so that Project schedules are met for each phase of work included in this contract. Phases of design are dependent upon timely document.

B. Bid Phase (This service was not included in Design Phase)

1. Consultant will assist the City prepare the legal advertisement of the project. The bid schedule and bid documents will be posted on the City's Procurement website. The Plan Rooms specified in the advertisement will be provided with electronic copies of these documents.
2. Questions from potential bidders will be directed to the City's Procurement department and answered by addendum.
3. Consultant and City will schedule and hold a pre-bid conference at least ten (10) days prior to the scheduled bid opening. The meeting's attendance log will be published on the City's procurement website.
4. Consultant shall prepare addenda, as required, based on Contractor questions, and requested clarifications. The addenda shall be issued to City Procurement department and published on City's procurement website.
5. Consultant will review the bids received for conformance with the contract documents. Consultant will review the contractor's personnel, equipment lists, and references to verify the contractor's qualifications and financial responsibility.
6. Consultant will prepare a bid tabulation for the City and make a recommendation of award or rejection of bids, as appropriate, to the City.
7. Consultant will prepare conformed copies of the construction Contract and Notice of Award form, and coordinate contractor execution of both documents.
8. Consultant will review the contractor-executed documents with the City prior to execution by the City. After the contracts have been executed by the City, the Consultant will assist the City in distributing copies of the contracts to the contractor and FAA, as needed.
9. Consultant will coordinate the transmittal of the Notice to Proceed to the contractor, if requested by the City.

C. Construction Administration Phase

The Consultant will provide construction administration services for the construction duration plus pre-construction and project closeout to assist the City during the construction phase of the project. The following services shall be included:

1. Consultant shall assist the City in managing the technical and administrative components of the project.
2. Consultant shall provide consultation and advice to the City during construction, including the holding of a pre-construction conference, attendance at construction coordination meetings and other meetings required during construction. Prepare, review, and distribute minutes of these meetings, if applicable.
3. Consultant shall review contractor submittals, such as construction schedules and phasing schedules, shop drawings, product data, catalog cuts, and samples, for conformance with the construction contract requirements. Consultant shall maintain a submittals log.
4. Consultant shall review, with the City, alternative construction methods proposed by the contractor, as applicable.
5. Consultant shall review and process supplemental drawings and change orders necessary to properly execute the work within the intended scope and to accommodate changed field conditions.
6. Consultant shall interpret the technical requirements of the bid documents for the City.
7. Consultant shall review and furnish the City one reproducible set of the record drawings (to be completed by the contractor) for the completed project.
8. Consultant shall participate in the pre-final and final inspections of the completed project with City and Airport personnel, the FAA, and the contractor.

D. Resident Observation Phase

The Consultant will provide construction observation services eight (8) hours per day Monday through Friday for a 135-day construction contract time. Additionally, pre-construction (7+ calendar days) and project closeout (7+ calendar days) time is included to assist the city during the initial and closeout portion of the project. This Phase is field-based, and the Consultant shall provide construction observation support by an engineer, resident project representative or supporting professional staff. The following services shall be included:

1. Consultant shall provide full-time observation and monitoring. Full-time observation and monitoring are defined as one resident project representative during day-time work shifts, working 8 hours per day.
2. During critical work phases, such as during the paving operation or night-time work, the Consultant shall supplement full-time construction observation with additional staff to observe the work.
3. Consultant shall provide project updates to the City and airport staff, as requested throughout the life of the project.
4. Consultant shall report regularly to the City pertaining to the construction progress and, based on on-site observations, its compliance to the project plans and specifications.
5. Maintain a project record in accordance with the requirements of the FAA for aviation capital improvement projects.
6. Prepare and submit reports of construction activity observed as required by the City and FAA.
7. Prepare, review, and approve monthly and final payments to the contractor.
8. Coordinate all Quality Assurance testing.
9. Compile all testing results, reports and records required for project and grant closeout, as applicable.

III. Special Services – Quality Assurance Material Testing

- A. The Consultant shall conduct Quality Assurance (QA) material testing for earthwork, limerock base, and P-401 bituminous paving, subcontracting for outside field, laboratory and/or shop tests of construction materials, as required by the plans and specifications.

IV. Clarification of Responsibility

The Client acknowledges that the Contractor, in accordance with the Contract Documents, is solely responsible for the completion of the Project in a quality and timely manner. Passero Associates' (Consultant's) construction-phase work tasks for the Project are limited to those specified in this Scope of Work.

The Client acknowledges that at no time will Passero Associates' responsibilities include supervision or direction of the actual work by the Contractor or its employees, subcontractors, or suppliers.

The Client acknowledges that the Contractor is aware that neither the approval of contractor shop drawings nor the presence of Passero field representatives nor the observation of the work by Passero representatives shall excuse the Contractor in any way from defects discovered in the Work.

The Client acknowledges that the Contractor is responsible for project site safety. Passero staff will not control, direct or be responsible for construction means, methods, techniques, sequences (other

than specified in the Construction Phasing Plan) or procedures in connection with the Contractor's work.

V. Meetings, Presentations and Deliverables

Passero Associates will prepare for and attend the following meetings:

1. Pre-Bid Meeting
2. Pre-Construction Meeting
3. Construction Progress Meeting
4. Substantial Completion Meeting
5. Final Walk-Through Meeting

VI. Deliverables

1. Pre-Bid Meeting Presentation
2. Bid Addenda
3. Bid Tabulation and Recommendation of Award
4. Contractor Pay Application Assistance (and necessary support for DBE participation, certified payrolls, etc.)
5. Continuing project coordination, administration, and progress meetings.
6. Monthly project status updates (as requested).
7. Preparation and distribution of As-Built (Records) Drawings and Airport Layout Plan revisions.
8. Project Test Report and Grant Closeout Documents.

End of Scope of Services

Schedule B
Passero Associates, LLC
Consultant Services Fees and Costs

Airport: Lake City Gateway Airport
Project: Taxiway C Realignment; Taxilane and Transient Apron Rehabilitation
PA Project No: 20070044.023R
Prepared By: B. Wentz

Project Tasks:	Employee Classifications						Direct Salary Task Totals
	Principal / Partner	Sr. Project Manager	Project Engineer	Staff Engineer	Grants Adminstr.	Sr. Owner Rep.	
A Grant Administration and Project Management Phase							
A1 Grant Administration	4	4			24		\$ 1,276.00
A2 Prepare and Submit OE/AAA Airspace Case		2		4			\$ 320.00
A3 Project Management (Bidding to Final Closeout)		24			8		\$ 2,232.00
B BIDDING PHASE							
B1 Advertise and Plan Holder Coordination		1			24		\$ 661.00
B2 Prepare and Attend Pre-Bid Meeting		8		8			\$ 980.00
B3 Create and Publish Addendum		2		12	4		\$ 716.00
B4 Prepare Bid Tabulation & Attachments		2		6	2		\$ 443.00
B5 Recommendation of Award & NTP Letter		4		4	2		\$ 538.00
C CONSTRUCTION ADMINISTRATION							
C1 Weekly Progress Meeting (1/week = 19 each)				152			\$ 5,700.00
C2 Shop Drawing Review / RFI Response		4	12	16	8		\$ 1,837.00
C3 Alternative Construction Methods		2	4	8			\$ 705.00
C4 Clarifications/Supplemental Drawings		2	4	16	4		\$ 1,101.00
C5 Review Pay Application / Change Orders		4		24	4		\$ 1,336.00
C6 Final Walk-through Inspections				8			\$ 300.00
D RESIDENT OBSERVATION (FULL TIME)							
D1 Project Start up & Closeout (1 week total)						40	\$ 1,700.00
D2 Full Time (96 CD* @ 8 hrs/CD)						768	\$ 32,640.00
D3 Supp. Night time Work (22 CD* @ 8 hrs/CD)				176			\$ 6,600.00
* assumes 5 days/work week for duration of 135 day contract = 96 days							
Total Hours:	4	59	20	434	80	808	1,405
Hourly Rate (2022):	\$ 90.00	\$ 85.00	\$ 58.75	\$ 37.50	\$ 24.00	\$ 42.50	
Total Labor Cost:	\$ 360.00	\$ 5,015.00	\$ 1,175.00	\$ 16,275.00	\$ 1,920.00	\$ 34,340.00	\$ 59,085.00
Direct Non-salary Expenses:							
Travel: Number of Trips (19+96)	115						
Travel: Mileage per Round Trip (St Aug to Lake City)	200						
Travel: Cost per Mile	\$ 0.59						
Total Travel Costs:	\$ 13,455.00						
Per Diem: Number of Days	0						
Per Diem Rate	\$ -						
Total Per Diem Costs:	\$ -						
Reproduction / Mailing	\$ 250.00						
Specialty Service - (Topo Survey Validation)	\$ -						
Specialty Service - (QA Material Testing)	\$ 27,815.00						
Miscellaneous Expenses	\$ -						
Total Direct Non-salary Expenses	\$ 41,520.00						
Total (Labor, OH, Fixed Fee & Expenses):							\$ 221,241.80
SAY:							\$ 221,200.00

File Attachments for Item:

15. City Council Resolution No. 2022-104 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Ten to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the State Road 47 and Interstate 75 Improvement Project; providing for the connection of septic tanks to the project; providing for the payment for the professional services and assistance at a not to exceed cost of \$76,100.00; and providing an effective date.

MEETING DATE
September 06, 2022

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: JonesEdmunds design and permitting services for extending sanitary sewer to Casey Jones RV Park.

DEPT / OFFICE: Distribution & Collections

Originator: Brian Scott, Director of Distribution and Collections		
City Manager Paul Dyal	Department Director Brian Scott	Date 08-24-22
Recommended Action: Approve JonesEdmunds proposal for design and permitting services for a new sanitary sewer low-pressure/gravity collection system at the Casey Jones RV Park. (Not to exceed \$76,100.00)		
Scope of Services: Prepare design, permitting, and construction documents for the low-pressure/gravity collection system to serve the Casey Jones RV Park. This project includes septic tank abandonment, new service laterals, grinder lift stations, and small-diameter force mains to connect to the City’s domestic wastewater collection and transmission system on SW Arrowhead Terrace.		
<ul style="list-style-type: none"> ➤ Task 1 – Project kickoff meeting and project management ➤ Task 2 – Professional land surveying ➤ Task 3 – Collection system design ➤ Task 4 – Permitting assistance 		
Alternatives: None		
Source of Funds: 412.70.536-060.63		
Financial Impact: \$76,100.00		
Exhibits Attached: 1) Proposal from JonesEdmunds		

CITY COUNCIL RESOLUTION NO. 2022-104

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF TASK ASSIGNMENT NUMBER TEN TO THE CONTINUING CONTRACT WITH JONES EDMUNDS & ASSOCIATES, INC., FOR PROFESSIONAL SERVICES ASSISTING THE CITY WITH THE STATE ROAD 47 AND INTERSTATE 75 IMPROVEMENT PROJECT; PROVIDING FOR THE CONNECTION OF SEPTIC TANKS TO THE PROJECT; PROVIDING FOR PAYMENT FOR THE PROFESSIONAL SERVICES AND ASSISTANCE AT A NOT TO EXCEED COST OF \$76,100.00; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) entered into a Continuing Contract for Professional Services (hereinafter the “Continuing Contract”), with Jones Edmunds & Associates, Inc. (hereinafter “Jones Edmunds”) as authorized by City Council Resolution No. 2019-024 with respect to certain studies, planning, design and construction of improvements to the City water system, wastewater system, reuse water, stormwater systems, gas system, Lake City Gateway Airport, City recreational facilities, City Hall, and City safety facilities and streets (herein collectively the “City Projects”); and

WHEREAS, the Continuing Contract provides that Jones Edmunds shall perform services to the City only when requested and authorized in writing by the City and that each request for services shall be for a specific project, with the scope of the work to be performed by and compensation to be paid to Jones Edmunds for each separate project and be defined by and embodied in a separate Task Assignment; and

WHEREAS, the City desires to enter into Task Assignment Number Ten with Jones Edmunds and receive assistance towards the abandonment of eighteen (18) existing septic tanks at the Casey Jones RV Park, installation of a combined low-pressure/gravity collection system, and connection to the City's State Road 47 and Interstate 75 Wastewater Improvements Project (hereinafter the "SR 47 & I-75 Wastewater Improvements Project"), pursuant to the terms and conditions of Task Assignment Number Ten, a copy of which is attached hereto as "Exhibit A" and made a part of this resolution ("Task Assignment Number Ten"), and in compliance with the Continuing Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City is hereby authorized to execute Task Assignment Number Ten with Jones Edmunds for the SR 47 & I-75 Wastewater Improvements Project.

Section 3. The City Manager and City Attorney are authorized to make such reasonable changes and modifications to Task Assignment Number Ten as may be deemed necessary to be in the best interest of the City and its citizens. The Mayor is authorized and directed to execute and deliver Task Assignment Number Ten in the name and on behalf of the City, with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney, if any. Execution by the Mayor and Jones Edmunds shall be

deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions if any.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

**TASK ASSIGNMENT TEN TO THE CONTINUING CONTRACT
BETWEEN THE CITY OF LAKE CITY, FLORIDA, AND JONES,
EDMUNDS & ASSOCIATES, INC., FOR PROFESSIONAL
SERVICES ASSISTING THE CITY WITH THE STATE ROAD 47
AND INTERSTATE 75 IMPROVEMENT PROJECT**

THIS TASK ASSIGNMENT NUMBER TEN is made and entered into this ____ day of September, 2022, by and between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, located at 205 North Marion Avenue, Lake City, Florida 32055 (herein referred to as "City") and JONES, EDMUNDS & ASSOCIATES, INC., a Florida limited liability company, having a mailing address of 730 NE Waldo Road, Gainesville, Florida 32641 (herein referred to as "Consultant" or "Contractor")

RECITALS

A. City and Consultant have heretofore entered into a Continuing Contract during March 2019, for professional consulting services as authorized by City Council Resolution No. 2019-024 (the "Continuing Contract").

B. The Continuing Contract provides that Consultant shall perform services to the City only when requested and authorized in writing by City and that each request for services shall be for a specific project, with the scope of the work to be performed by and compensation to be paid to Consultant for each separate project and be defined by and embodied in a separate Task Assignment.

C. The City is in need of additional assistance towards the abandonment of eighteen (18) existing septic tanks at the Casey Jones RV Park,

installation of a combined low-pressure gravity collection system, and connection of such to the City's State Road 47 and Interstate 75 Wastewater Improvements Project (hereinafter the "SR 47 & I-75 Wastewater Improvements Project") and intends to seek financial assistance from grant sources.

D. The City desires to enter into Task Assignment Ten with Consultant for its assistance with the SR 47 & I-75 Wastewater Improvements Project pursuant to the terms and conditions contained herein and contained in Consultant's proposed Scope of Services (hereinafter the "Consultant's Scope"), a copy of which is attached hereto as "Exhibit A".

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **RECITALS**: The above recitals are all true and accurate and are incorporated herein and made a part of Task Assignment Ten.
2. **PROJECT**: The City hereby engages Consultant and Consultant agrees to furnish to the City the services and work as set forth in the Consultants Scope, attached hereto, within the scheduled timeframe shown in the section titled "Schedule" of the Consultant's Scope. A Notice to Proceed shall be required for each of the four (4) tasks identified in the Consultant's Scope. City shall be under no obligation to proceed with any of the tasks.
3. **COMPENSATION TO CONSULTANT**: City shall pay Consultant a fee for each of the four (4) tasks identified in the Consultant's Scope as each task is completed for a total projected cost not to exceed seventy-six thousand one hundred dollars and zero cents (\$76,100.00).

4. **PROVISIONS OF CONTINUING CONTRACT:** The terms, provisions, conditions, obligations, and requirements of the Continuing Contract are incorporated in and made a part of this Task Assignment and shall be binding on, and complied with by, Consultant. Should any conflict arise between the terms and conditions set forth herein and the Continuing Contract, the terms and conditions of the Continuing Contract shall be controlling. Should any conflict arise between the terms and conditions set forth in the attached exhibit with either the Continuing Contract or this Task Assignment, the conflicts shall be construed in favor of the Continuing Contract first and then, if applicable, this Task Assignment.

5. **ATTORNEYS' FEES AND COSTS.** In the event of breach by either party of the Continuing Contract or Task Assignment, the breaching party shall be liable for and agrees to pay, all costs and expenses incurred in the enforcement of this Continuing Contract or Task Assignment Ten, including reasonable attorneys' fees.

6. **ENTIRE AGREEMENT.** This Task Assignment Ten and the Continuing Contract constitute the entire agreement between City and Consultant and supersedes all prior written or oral understandings with respect to the project. Should any term or condition of Exhibit A be found to conflict with a term or condition of either this Task Assignment or the Continuing Contract the term or condition of either this Task Assignment or the Continuing Contract shall prevail and be binding. This Task Assignment Ten may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7. **PARTIES BOUND**. This Task Assignment Number Ten shall be binding upon and shall inure to the benefit of the City and Consultant, their successors and assigns.

8. **E-VERIFY**. As a condition precedent to entering into this Contract, and in compliance with Section 448.095, Fla. Stat., Contractor and its subcontractors shall, register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021.

a. Contractor shall require each of its subcontractors to provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Contract.

b. The City, Contractor, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity.

c. The City, upon good faith belief that a subcontractor knowingly violated the provisions of this section, but Contractor otherwise complied, shall promptly notify Contractor and Contractor shall immediately terminate the contract with the subcontractor.

d. A termination of this Contract under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be

challenged pursuant to Section 448.095(2)(d), Fla. Stat. Contractor acknowledges that upon termination of this Contract by the City for a violation of this section by Contractor, Contractor may not be awarded a public contract for at least one (1) year. Contractor further acknowledges that Contractor is liable for any additional costs incurred by the City as a result of termination of any contract for a violation of this section.

e. Contractor or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower tier subcontracts. Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.

9. **Execution in Counterparts and Authority to Sign.** This Task Assignment, any amendments, or change orders related to the Task Assignment, may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument. In accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and shall have the same force and effect as a written signature. Each person signing this Task Assignment warrants that he or she is duly authorized to do so and to bind the respective party to the Task Assignment.

[Remainder of the page left blank intentionally. Signature page to follow]

IN WITNESS WHEREOF, the parties hereto have made and executed this Task Assignment Number Ten as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

ATTEST:

JONES, EDMUNDS & ASSOCIATES, INC.

By: _____
Angela Witt,
Contracts Administrator

By: _____
Stanley F. Ferreira, Jr.,
Vice President



August 19, 2022

Paul Dyal
Interim City Manager/Executive Director of Utilities
City of Lake City
692 SW St. Margarets Street
Lake City, Florida 32025

RE: City of Lake City
SR 47/I-75 Wastewater Improvements Project – RV Park Extension
Jones Edmunds Opportunity No.: 95110-205-22

Dear Mr. Dyal:

Jones Edmunds & Associates, Inc. is pleased to provide Lake City with this proposal for design and permitting services for a new sanitary sewer low-pressure/gravity collection system at the Casey Jones RV Park located near the I-75/SR 47 interchange at 185 SW Arrowhead Terrace.

PROJECT BACKGROUND

In June 2020, Jones Edmunds assisted Lake City with an application for a RIVER Grant through the Florida Department of Environmental Protection (FDEP) to extend central sewer service to the Casey Jones RV Park. This project proposes to abandon 18 existing septic tanks at the Casey Jones RV Park, install a combined low-pressure/gravity collection system, and connect to the City's SR 47/I75 Wastewater Improvements Project (which is expected to be completed in October 2022). In March 2022, the City received FDEP Grant Agreement No. WG057 in the amount of \$470,000 to assist with funding of this project.

Figure 1-1, attached, shows an initial conceptual layout that Jones Edmunds will refine during the design tasks in this scope of services based on a site visit and flow data provided by the RV Park owner.

SCOPE OF SERVICES

This Scope of Services is to prepare design, permitting, and construction documents for the low-pressure/gravity collection system to serve the Casey Jones RV Park. This project includes septic tank abandonment, new service laterals, grinder lift stations, and small-diameter force mains to connect to the City's domestic wastewater collection and transmission system on SW Arrowhead Terrace.

This scope of services includes the following tasks: Surveying, Design, and Permitting described as follows.

TASK 1 – PROJECT KICKOFF MEETING AND PROJECT MANAGEMENT

Jones Edmunds will coordinate a Project Kickoff meeting at the Lake City Utility Annex with Lake City staff and representatives from the Casey Jones RV Park. The purpose of the meeting will be to:

- Discuss key issues and the City’s expectations related to the project.
- Discuss availability of information that will be used in the design.
- Discuss the collection system alternatives and grinder pump sizing and selection.
- Discuss the City’s design details and technical specifications to be used.
- Review the project schedule.
- Discuss collection system alternatives.
- Perform a project site visit.
- Prepare and distribute kickoff meeting minutes.

Project management throughout the duration of this project is included in this task.

Deliverables:

- Kickoff meeting agenda and meeting minutes.

City responsibility:

- Attend kickoff meeting.
- Review meeting minutes.

TASK 2 – PROFESSIONAL LAND SURVEYING

Jones Edmunds will authorize a Florida-licensed professional land surveyor (PLS) to perform a boundary and utility survey and topographic survey within the limits of the proposed improvements. We will use the survey to develop the construction documents.

The survey will include the following:

- Property lines, easement lines, and right-of-way lines located within the survey limits.
- All aboveground utilities and structures, fencing, roads/pavement, driveways, sidewalks, power poles, panels, tree lines, etc., located within the survey limits.
- Sewer clean-outs and inverts on all residential properties.
- Limited topography and installation of a temporary construction benchmark in North American Vertical Datum of 1988 (NAVD 88) within the RV Park.

Deliverables:

- Electronic copy of the site survey.

City responsibility:

- Subsurface utility location (horizontal and vertical location confirmation) for any City utilities within the proposed project area.

TASK 3 – COLLECTION SYSTEM DESIGN

COLLECTION SYSTEM DESIGN

Jones Edmunds will design a combined gravity/low pressure sewage collection and transmission system to serve the RV Park facilities. The gravity system design will consist of 4-inch or 6-inch polyvinyl chloride (PVC) gravity sewer service laterals that will extend from the existing septic tank locations to new grinder pump stations. Up to 13 new duplex grinder pump stations will be installed near the existing septic tanks and will pump through new small-diameter (2-inch) high-density polyethylene (HDPE) force mains, constructed via open cut, and discharge into the gravity collection system on SW Arrowhead Terrace. One enclosed control panel, electric meter, disconnect safety switch, and vent will be mounted on a concrete post near each pump station. Some of the paved roadways within the RV Park may require reconstruction depending on the location of the new gravity mains.

Task 3 will consist of two submittals – 60% and Final Design. Each design submittal will include design drawings and technical specifications.

Drawings will use Jones Edmunds' presentation standards. City-provided standard details will be used to the extent practical. A preliminary list of drawings is outlined below.

DWG No.	Title
G-1	Cover Sheet
G-2	Drawing Index, Legend, and Abbreviations
G-3	Piping Schedule, Notes, and Legend
G-4	General Notes
G-5	Site Key Map
C-1 to C-6	Collection System Layout
C-7 to C-10	Details
C-11 to C14	Stormwater Pollution Prevention Plans
E-1	Electrical Notes and Legend
E-2	Electrical Site Plan
E-3 to E-4	Electrical Schedule, Diagram, and Details

The collection system layout sheets will be prepared with a horizontal scale of 1 inch = 20 feet (full-size, 22-x-34-inch) and 1 inch = 40 feet (half-size sheets 11-x-17-inch).

Jones Edmunds will use our standard Construction Standards Institute (CSI) 16-division-format technical specifications for this project, including Jones Edmunds front ends and approved City technical specifications.

60% DESIGN SUBMITTAL

The 60% Design Submittal Package will be submitted to the City for review and comment and will include the following:

- Design Drawings – Including completed survey, existing conditions and utilities, designed collection system layout, duplex lift station plan and cross section, and key details.
- Technical specifications – Draft CSI specification sections for major project components showing most major edits with selections of materials for the project.
- Engineer’s Opinion of Probable Construction Cost (EOPCC) - The EOPCC accuracy range will be Class 3 according to the Association for the Advancement of Cost Engineering (AACE) International’s Cost Estimate Classification System (Recommended Practice No. 18R-97). The classifications depend on the level of project definition, with Class 1 being the highest level of definition and Class 5 being the lowest level of definition.

Jones Edmunds will participate in a review meeting at the Lake City Utility Annex to discuss and obtain comments. Changes agreed to at the meeting will be incorporated into the Final documents.

Deliverables:

- Electronic copies of all 60% deliverables in PDF format.
- Electronic copies of the design review meeting minutes. The meeting minutes will include responses and dispositions to the City’s comments.
- EOPCC.

City responsibility:

- Review and provide comments on the 60% design submittal.
- Attend the 60% design submittal review meeting.

FINAL DESIGN SUBMITTAL

After the 60% design review meeting, Jones Edmunds will incorporate the City’s review comments into the design and issue the Final Design Submittal. The Final Design Submittal Package submitted to the City will include the following:

- Final drawings, technical specifications, and EOPC (Level 1 per AACE 8R-97).

Deliverables:

- Two hardcopies and one signed/sealed electronic copy (PDF and/or CAD format) of the Final Design Submittal. One hardcopy drawing set will be half size (11-x-17-inch) and one drawing set will be full size (22-x-34-inch), both signed and sealed.

City responsibility:

- Review and provide comments on the Final Design Submittal.

TASK 4 – PERMITTING ASSISTANCE

Jones Edmunds will provide the following permitting assistance.

- Prepare a Florida Department of Environmental Protection (FDEP) Domestic Wastewater Collection/Transmission System permit application package, including forms, calculations, exhibits, maps, and drawings for the new RV Park collection and transmission system. The application package will be provided to the City for review, approval, and signatures before being submitted to FDEP.
- Prepare an application for a FDEP Environmental Resource Permit (ERP) General for Installation, Maintenance, Repair, and Removal of Underground Utility Lines. The application will include forms, calculations, and drawings for the new RV Park collection and transmission system. An application summary will be provided to the City for review, approval, and signatures before being submitted to FDEP.
- Respond to two FDEP Requests for Additional Information (RAIs) per permit application to address FDEP comments. We expect responses to RAI comments will primarily be clarifications or minor edits to the design documents and will not require significant redesign.

Deliverables:

- FDEP permit application for City review and signature.
- Permit application submissions.
- Up to two RAI responses per permit application.

City responsibility:

- Review and comment on the permit application.
- Sign the permit application.

SCHEDULE

Jones Edmunds will begin work on this project upon receipt of purchase order and Notice to Proceed (NTP) from the City. The schedule for this project will be based on a mutual agreement between the City and Jones Edmunds. Preliminarily, the project tasks are anticipated to be completed as follows:

Task	Calendar Days from NTP
Kickoff Meeting/Site Visit	14
Survey	90
60% Design Submittal	150
Final Design Submittal	210

PROPOSAL CLARIFICATIONS

The following clarifications are exclusions or conditions to this Scope of Services. Excluded items may be provided by Jones Edmunds upon written authorization via a contract amendment.

- Geotechnical investigation is not expected to be necessary and is excluded.
- County and FDOT permitting is not required.
- The project excludes modifications to existing roads other than restoration to pre-construction conditions.
- Local permitting activities such as zoning, comprehensive planning, fire department approvals, or building permitting, if required, are excluded.
- Assistance with acquisition of easements is excluded.
- Development of a maintenance of traffic plan is the responsibility of the Contractor.
- Wetlands, environmental site assessment, species and habitat, archaeological, or historical investigations are not expected to be necessary and are excluded.
- Aside from restoration and grassing of disturbed areas, landscape and irrigation is excluded.
- Design of the collection system will be presented in plan-view only.
- Responding to FDEP RAIs is limited to 2 man hours per RAI and excludes field investigations.

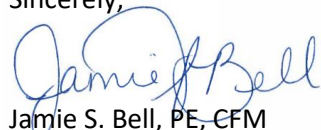
COMPENSATION

We propose to perform the Scope of Services as described herein for Tasks 1 through 4 for a lump-sum fee of \$76,100.

Item	Total Cost
Task 1 – Project Kickoff Meeting and Project Management	\$4,900
Task 2 – Professional Land Surveying Services	\$10,100
Task 3 – Collection System Design	\$56,400
Task 4 – Permitting Assistance	\$4,700
Total Fee (All Tasks)	\$76,100

We look forward to continuing to assist the City on your utility work and are available to answer any questions you may have regarding this Scope of Services.

Sincerely,

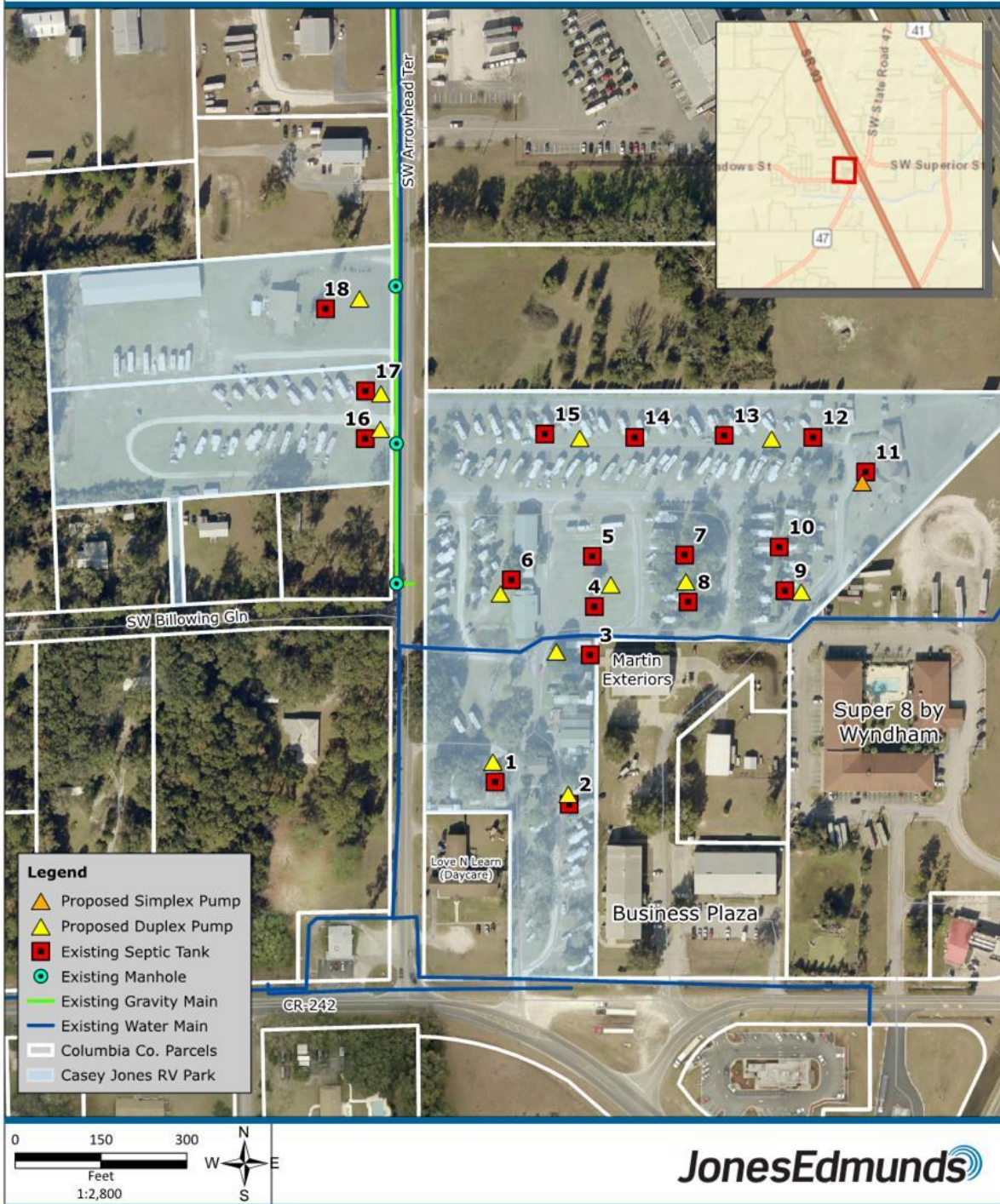


Jamie S. Bell, PE, CFM
Department Manager

Figure 1-1

Casey Jones RV Park

SR 47 Septic to Sewer RV Park Extension Project



For Informational Purposes Only Q:\PROJECTS\08504_Lake_City\SR 47 S2S RV Park Extension\SR 47 S2S RV Park Extension\SR 47 S2S RV Park Extension.aprx LFIsher 6/27/2022

File Attachments for Item:

16. City Council Resolution No. 2022-105 - A resolution of the City Council of the City of Lake City, Florida, granting a utility easement to Florida Power & Light Company to provide underground electric utility facilities for the Lake City Fire Station #2; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, GRANTING A UTILITY EASEMENT TO FLORIDA POWER & LIGHT COMPANY TO PROVIDE UNDERGROUND ELECTRIC UTILITY FACILITIES FOR THE LAKE CITY FIRE STATION #2; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida, (hereinafter the "City"), has identified a need for utilities for Fire Station #2, specifically, along a boundary line of the real property identified by the Columbia County Property Appraiser as number 34-3S-16-02464-006, (hereinafter the "Property"); and

WHEREAS, the City is the owner of the Property and Florida Power & Light Company, (hereinafter "FPL"), has requested the City grant a utility easement to FPL for the construction, operation, and maintenance of electric utility facilities to be installed from time to time; and

WHEREAS, the City Council finds that it is in the best interests of the City to grant a utility easement to FPL measuring 10 feet (10') in width, lying 5 feet (5') left of and five feet (5') right of the Property for the aforementioned purposes and more thoroughly described in the composite Exhibit A, attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated herein and made a part of this resolution.

[Remainder of page left blank intentionally.]

Section 2. The City is hereby authorized to grant a utility easement deed to FPL for the aforementioned purposes and the Mayor is authorized to execute said instrumentation.

PASSED AND ADOPTED a meeting of the City Council this ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

Work Request No. 11366408

UNDERGROUND EASEMENT (BUSINESS)

Sec. __, Twp __ S, Rge __ E

This Instrument Prepared By

Parcel I.D. _____
(Maintained by County Appraiser)

Name: w l giebeig
Co. Name: fpl
Address: 2618 ne bascom norris dr
lake city fl 32055

The undersigned, in consideration of the payment of \$1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment, and appurtenant above-ground equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the size of, and remove such facilities or any of them within an easement described as follows:

Reserved for Circuit Court

See Exhibit "A" ("Easement Area")

Together with the right to permit any other person, firm, or corporation to attach or place wires to or within any facilities hereunder and lay cable and conduit within the Easement Area and to operate the same for communications purposes; the right of ingress and egress to the Easement Area at all times; the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the Easement Area; the right to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the Easement Area, which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinabove granted on the Easement Area, over, along, under and across the roads, streets or highways adjoining or through said Easement Area.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____, 2022.

Signed, sealed and delivered in the presence of:

(Witness' Signature)

City of Lake City, Florida

Print Name: _____
(Witness)

By: _____

Print Name: Stephen Witt, Mayor

(Witness' Signature)

Print Address: 205 N. Marion Ave, Lake City, FL 32055

Print Name: _____
(Witness)

STATE OF _____ AND COUNTY OF _____.

The foregoing instrument was acknowledged before me by means of [] physical presence or [] online notarization,

this ____ day of _____, 20____, by _____

and _____ who is (are) personally known to me or has (have)

produced _____ as identification.

[Notary Seal]

Notary Public, Signature

Print Name: _____

Title or Rank

Serial Number, if any

EXHIBIT A

Parcel# 02464-006

DESCRIPTION:

An easement, for utility purposes, being 10 feet in width, lying 5 feet left of and 5 feet right of the following describe centerline:

COMMENCE at the intersection of the East line of Section 34, Township 3 South, Range 16 East, Columbia County, Florida (as established by B.G. Moore, PLS 439) and the North Right-of-Way line of U.S. Highway 90 and run North $06^{\circ}27'23''$ East along said East line of Section 34 (as established by B.G. Moore, PLS 439) a distance of 1350.00 feet; thence North $83^{\circ}33'13''$ West a distance of 241.07 feet to the POINT OF BEGINNING; thence North $21^{\circ}30'38''$ West, a distance of 115.00 feet to the TERMINAL POINT of herein described centerline and easement.

File Attachments for Item:

17. City Council Resolution No. 2022-107 - A resolution of the City Council of Lake City, Florida, Health; providing for the execution of a revised Memorandum of Agreement with the Justice System Partners; providing for researching methods to reduce repeated interactions between Law Enforcement and individuals who have severe mental health and substance abuse disorders; providing for the identification of ways to optimize the use of crisis stabilization units and post-discharge supports; providing for the rescission of City Council Resolution No. 2022-058 relating to a Memorandum of Agreement with the Institute for Justice Research and Development at Florida State University and Meridian Behavioral Health; providing for conflict; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-107

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, HEALTH; PROVIDING FOR THE EXECUTION OF A REVISED MEMORANDUM OF AGREEMENT WITH THE JUSTICE SYSTEM PARTNERS; PROVIDING FOR RESEARCHING METHODS TO REDUCE REPEATED INTERACTIONS BETWEEN LAW ENFORCEMENT AND INDIVIDUALS WHO HAVE SEVERE MENTAL HEALTH AND SUBSTANCE ABUSE DISORDERS; PROVIDING FOR THE IDENTIFICATION OF WAYS TO OPTIMIZE THE USE OF CRISIS STABILIZATION UNITS AND POST-DISCHARGE SUPPORTS; PROVIDING FOR THE RESCISSION OF CITY COUNCIL RESOLUTION NUMBER 2022-058 RELATING TO A MEMORANDUM OF AGREEMENT WITH THE INSTITUTE FOR JUSTICE RESEARCH AND DEVELOPMENT AT FLORIDA STATE UNIVERSITY AND MERIDIAN BEHAVIORAL HEALTH; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) by and through the Lake City Police Department (hereinafter the “LCPD”), previously entered into a Memorandum of Understanding (hereinafter “MOU”) with the Institute for Justice Research and Development-Florida State University and Meridian Behavioral Health (hereinafter the “Research Center”), as authorized by Resolution 2021-095, to participate in research methods to reduce repeated interactions between law enforcement and individuals who have severe mental health and substance abuse disorders, and to identify ways to optimize the use of crisis stabilization units and post-discharge supports; and

WHEREAS, the City Council approved Resolution 2022-058, authorizing the execution of a similar MOU; and

WHEREAS, subsequent to the adoption of Resolution 2022-058 the Research Center merged with Justice System Partners (hereinafter “JSP”); and

WHEREAS, JSP has revised the MOU and the City Council finds it to be in their respective best interests to rescind Resolution 2022-058, and any related MOU, and approve the revised MOU between the LCPD and JSP, a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and are hereby incorporated herein and made a part of this resolution.

Section 2. Resolution number 2022-058, is hereby rescinded.

Section 3. The City is hereby authorized to execute and enter into the revised MOU.

Section 4. Conflict. All resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council on the ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

**Memorandum of Understanding (MOU)
Between
Lake City Police Department
and
Justice System Partners**

This MOU is between Lake City Police Department (hereinafter "LCPD") and Justice System Partners (hereinafter "JSP"). The purpose of this agreement is to (1) engage in a research study that aims to identify ways to reduce the amount of repeated interactions between individuals who have severe mental health and substance use disorders and law enforcement agencies, (2) identify ways to optimize the use of crisis stabilization units and post discharge supports. The term of the agreement is June 2022 through February 2023.

The parties hereby agree to collaborate on projects that are mutually beneficial and advance the mission of all organizations. The parties agree to perform the following activities during the course of this MOU:

JSP, under the oversight of Dr. Carrie Pettus-Davis, agrees to perform the following activities during the course of this MOU:

- Providing a video training of the current state of evidence of best practices.
- Coordinating meetings and focus groups with law enforcement professionals.
- Maintaining anonymity of any data collected from officers.
- Providing a written report and a presentation of the results of the study.
- Maintaining political neutrality so JSP will not engage in political pursuits in the performance of this agreement.

LCPD agrees to perform the following activities in support of the JSP efforts:

- Law enforcement will participate in individual meetings and/or focus groups with the research team. The Chief can specify whether they would like individual meetings or focus groups for their staff.
 - The number of law enforcement officers interviewed will depend on the size of the agency and the Chief's preferences.
 - There will be no more than 2 data collection meetings/focus groups per law enforcement official and the researchers anticipate that these meetings will last no longer than 60 minutes.
 - The purpose of the meetings are to collect information about law enforcement officer experiences and perception around coming into contact with civilians who are in mental health or substance abuse crisis, and solicit any recommendations

they have to increase the likelihood that will not have repeat encounters with these civilians.

- The opportunity to review and contribute to joint publications.
- Law enforcement will participate in data sharing of applicable records to the project.
- All data collected will follow the established confidentiality protocols.

Benefits for the collaborators:

Law enforcement will benefit from a training on the current state of evidence of best practices, participation in a research study that will inform the agency of ways to decrease repeated interactions with individuals with mental health and substance abuse crises, and collaboration with a behavioral health organization that can assist in delivering services to citizens and agencies.

JSP will benefit by advancing the knowledge base of police response with individuals in mental health and substance abuse crisis and the utilization of crisis stabilization units.

Collaborators can review and determine if other efforts are deemed necessary and beneficial by the parties hereto.

Contacts

Lake City Police Department
Gerald Butler, Chief of Police
225 NW Main Blvd., Suit 102
Lake City FL 32055-3964
Email: butlerg@lcfla.com
Phone: (386) 758-5484

Justice System Partners
Kate Florio, Principal/COO
PO Box 970, South Easton, MA 02375
Email: kate@justicesystempartners.org
Phone: (774) 501-2286

Termination

This MOU may be terminated at any time upon the mutual consent of both parties or unilaterally by either party upon no less than thirty (30) calendar days' notice. Notice shall be delivered by express mail or other method whereby a receipt of delivery may be obtained.

Participant Confidentiality

Program participant confidentiality is of the utmost concern.

- Program Participant information must remain confidential to the extent allowed by law in accordance with applicable local, state and federal laws.
- Information obtained in connection with the direct services to any client must not be disclosed without the client's signed consent, except as required by law.
- Unless given client consent to release such information or such release is required by law, names of clients must remain confidential as well as other personally identifying information that, alone or in conjunction with other data, is likely to disclose a client's identity and/or location.

- Nothing contained herein may prohibit any disclosure permitted by a client or required by law, including, but not limited to, disclosure for purposes of monitoring, audit, oversight, or evaluation of the MOU.

Non-Disclosure of Confidential and Proprietary Information

Each party hereto (and/or its respective affiliated entities) is the owner of certain confidential and proprietary information relating to its business and the business model processes and related analytics, data and predictive trends information and services being provided during the trauma informed care Intervention process, including without limitation, the business model process of said services and the designs thereof, creative proprietary materials, concepts, development plans, marketing materials and plans, customer information, databases, business plans, internal electronic mail documents, demographic or sales strategies, licenses, agreements, copyrighted or trademarked material, strategic partnering plans, management models, financial data, as well as all information marked as confidential, for convenience herein called the “**Confidential Information.**” The parties hereto may determine to share such Confidential Information, by granting a perpetual, nonexclusive, non-sublicensable, non-assignable, limited-right use, including the right to publish and make derivative works thereof; provided that with respect to any use of any Confidential Information, whether in whole or in part, the disclosing party shall be properly attributed as the source of the information used by the receiving party. **Each party hereto acknowledges and agrees that all Confidential Information is and shall remain the sole property of the disclosing party and that JSP has the right to publish its own content for academic purposes.**

Any and all notes, analyses, drawing, compilations, studies, interpretations or other documents prepared by or on behalf of each party hereto which contain, reflect or are based upon, in whole or in part, the Confidential Information furnished to the Receiving Party, regardless of the medium, whether written, oral or otherwise, by Disclosing Party hereunder shall also be deemed to be Confidential Information. Further, all Confidential Information is considered by Disclosing Party to be confidential and proprietary to it.

Likewise, ownership of intellectual property, including all legal rights relating to inventions, patent applications, copyrights, trademarks, and any other legally protectable information, including but not limited to, the data, reports, report templates and formats, information, results, statistics, predictive trends, and other materials utilized, created, discovered, and otherwise applied to the trauma-informed care evaluation shall vest in the party whose personnel conceived the subject matter and first actually reduced the subject matter to practice, and such party may perfect legal protection therein in its own name and at its own expense. The party personnel who makes an intellectual property claim of authorship, inventorship, or other ownership rights shall provide prior notice to the parties of this Agreement of any intellectual property filing.

The parties hereto do not wish (i) to make the Confidential Information generally public or common knowledge, or (ii) to allow the Receiving Party to profit from or otherwise use such Confidential Information. Consequently, Confidential Information shall only be disclosed and used in accordance with the terms and conditions expressly set forth in this MOU and governing public record laws.

Confidential Information and Non-Disclosure

As a condition to Disclosing Party furnishing certain Confidential Information to the receiving party, Disclosing Party requires that the receiving party agree (i) to treat as confidential, (ii) not to disclose or otherwise use, and (iii) not to copy, summarize or otherwise reproduce, any written, oral, or other information disclosing party or its agents furnish to the receiving party whether furnished on or after the Effective Date. In order for Confidential Information to be protected in accordance with this MOU, such information must be disclosed by disclosing party to the receiving party in writing or other tangible form and clearly identified as Confidential Information by being marked with the legend "Confidential Information" or other similar legend, at the time of disclosure and confirmed in writing as "Confidential Information" no later than three weeks from the time of first disclosure of such information.

1. **Exclusions.** The term "**Confidential Information**" does not include information that (i) becomes generally available to the public other than as a result of a disclosure by the Receiving Party or its Representatives (as hereinafter defined), (ii) the Receiving Party can document was available to it on a non-confidential basis, prior to its disclosure by or on behalf of Disclosing Party, from a source that is not bound by a confidentiality, nondisclosure or similar agreement, or (iii) the Receiving Party can document was developed independently by the Receiving Party prior to the date received by Receiving Party.
2. **Use of Confidential Information.** The Receiving Party agrees that it will not exploit or otherwise use the Confidential Information for its own benefit or the benefit of any third party in any way detrimental to Disclosing Party or otherwise, and that such information will be kept confidential by the Receiving Party and each of the Receiving Party's Representatives. Notwithstanding anything to the contrary in this MOU, the Confidential Information may be disclosed by the Receiving Party to its directors, officers, employees, agents and consultants (collectively, the "**Representatives**") acting on the Receiving Party's behalf who need to know such information strictly for the purpose of evaluating certain cooperative activities between the Parties; provided, however, that prior to the Receiving Party's disclosure of any Confidential Information, such Representatives shall be informed of the confidential nature of such information and shall be directed by the Receiving Party, and shall agree in writing, to treat such information confidentially, in accordance with the terms of this MOU.
3. **Notice of Required Disclosure.** In the event that the Receiving Party is required by a court or governmental entity (by oral questions, interrogatories, requests for information or documents, subpoena, civil investigative demand or similar process) to disclose any Confidential Information or other information supplied to it or its Representatives in the course of these dealings, it is agreed that the Receiving Party will provide Disclosing Party with prompt notice of such request(s) so that Disclosing Party may seek an appropriate protective order and/or waive compliance with the provisions of this MOU.
4. **Return of Confidential Information.** In the event of the first to occur of (i) request by Disclosing Party; or (ii) the termination of discussions between the Parties after the

Receiving Party has been furnished with Confidential Information; the Receiving Party will promptly redeliver to Disclosing Party all Confidential Information and other information provided by or on behalf of Disclosing Party to the Receiving Party and all copies or reproductions thereof, without retaining any copy or reproduction thereof or any computer, electronic or other record of such information or which incorporates any portion thereof. Disclosing Party may, in its discretion, request that the Receiving Party destroy rather than return the Confidential Information and other information provided by or on behalf of Disclosing Party, in which event the Receiving Party will promptly destroy all such information and will execute and shall thereafter deliver to Disclosing Party a certification attesting to the full and complete destruction of such information and any and all copies and reproductions thereof.

5. **No Representation and Warranty.** The Receiving Party acknowledges and agrees that Disclosing Party makes no representation or warranty, whether express or implied, about the accuracy or completeness of the Confidential Information under this MOU, nor does Disclosing Party have any duty or obligation to update or otherwise supplement the Confidential Information under this MOU. The Receiving Party agrees that neither Disclosing Party nor its directors, officers, employees, agents or consultants will have any liability to the Receiving Party or the Receiving Party's Representatives resulting from the accuracy or use of the Confidential Information consistent with the terms of this Agreement.

Liability

Each party shall be responsible for the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.

Independent Agreement or and Use of Name

The relationship of the parties under this agreement is that of independent parties and they are not agents, employees, partners or joint venturers of one another. No party has the authority to bind any other party in any agreement or to incur any debts or obligations on behalf of any other party, and no party (including any employee or other representative of a party) shall take any action that attempts or purports to bind any other party in any agreement or to incur any debts or obligations on behalf of any other party, without the affected party's prior written approval. Neither party may use the other party's name in any advertising or publicity statements without such party's prior written consent.

Nondiscrimination

As a condition of this MOU, each party hereto agrees that it will take all necessary actions to insure that, in connection with any work under this MOU, each party, its associates and subcontractors will not discriminate in the treatment or employment of any individual or groups of individuals on the grounds of race, color, religion, national origin, age, sex, or handicap unrelated to job performance, either directly, indirectly or through contracts or other arrangements. Each Entity shall also comply with all applicable requirements of the Americans with Disabilities Act, 42 U.S.C.A. §§12101-12213, as amended.

Agreement Assignment

Neither party hereto shall assign this agreement, in whole or in part, without the prior written consent of the other party.

Governing Law and Venue

This agreement and any amendments thereto shall be deemed to be a contract made under, governed by, and construed in accordance with the laws of the State of Oregon. Claims made by either party under this contract shall be decided under the laws of the State of Oregon.

Entire Agreement

This agreement embodies the entire and complete agreement of the parties hereto, superseding all oral or written previous and contemporary agreements between the parties and relating to matters in this agreement, and, except as otherwise provided herein, cannot be modified without written agreement of the parties to be attached to and made a part of this agreement.

Notice

The parties have identified the following individuals as responsible for the management and administration of this agreement. These individuals are responsible for enforcing performance of the agreement terms and conditions and shall serve as liaison regarding issues arising out of this agreement and for receipt of all notices required to be given hereunder:

THE REMAINING PORTION OF THIS PAGE IS INTENTIONALLY LEFT BLANK

<p>For JSP: Kate Florio Principal/COO Justice System Partners PO Box 970, South Easton, MA 02375 Email: kate@justicesystempartners.org Phone: (774) 501.2286</p>	<p>For Lake City Police Department: Gerald Butler, Chief of Police Lake City Police Department 225 NW Main Blvd., Suite 102 Lake City FL 32055-3964 Email: butlerg@lcfla.com Phone: (386) 758-5484</p>
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IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the Effective Date.

Justice System Partners

Lake City Police Department

Kate Florio
Principal/COO
Justice System Partners
Date:

Gerald Butler
Chief of Police
Lake City Police Department
Date:
