
COMMUNITY REDEVELOPMENT ADVISORY COMMITTEE MEETING

CITY OF LAKE CITY
November 09, 2021 at 5:30 PM
Venue: City Council Chambers

AGENDA

The meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting live on our YouTube channel. YouTube channel information is located at the end of this Agenda

Call to Order

Roll Call

Approval of Agenda

Approval of Minutes

- [1.](#) October 12, 2021

Public Comments

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfia.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Updates, Discussion and Action Items

2. Wilson Park Update (Mike Williams)
3. Welcome to Lake City Signs Update (Brian Scott)
4. Downtown Beautification Progress (Mr. Williams)

Future Topics

Next Meeting - Tuesday, December 14, 2021 at 5:30 PM

Adjournment

YouTube Chanel Information

Members of the public may also view the meeting live on our YouTube channel at: <https://www.youtube.com/c/CityofLakeCity>

Pursuant to 286.0105, Florida Statutes, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

SPECIAL REQUIREMENTS: *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***

File Attachments for Item:

1. October 12, 2021

The Community Redevelopment Advisory Committee in and for the citizens of the City of Lake City, Florida, met on October 12, 2021 beginning at 5:30 P.M., in the City Council Chambers, located at City Hall, 205 North Marion Avenue, Lake City, FL 32055. The meeting was also held via Communications Media Technology.

CALL TO ORDER

ROLL CALL

	Dennille Decker – Absent
	Lee Ann Hires – Absent
	Lester McKellum
	Janet Moses
	Melinda Moses
	Gloria Spivey – Absent
Mayor/Council Member	Stephen M. Witt
Chairman/City Council Member	Eugene Jefferson
Interim City Manager	Michael Williams
City Attorney	Frederick Koberlein – Absent
City Clerk/Committee Secretary	Audrey Sikes

APPROVAL OF AGENDA

Mayor Witt made a motion to approve the agenda as presented. Mr. McKellum seconded the motion and the motion carried unanimously on a voice vote.

MINUTES

1. August 10, 2021

Melinda Moses made a motion to approve the August 10, 2021 minutes as presented. Janet Moses seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC COMMENTS – None

OLD BUSINESS

2. Discussion and Possible Action - Sign for Sally Mae Jerry Park - Estimates (Brian Scott)

Per Brian Scott, two estimates had been provided previously at quotes of \$48,965.00 and \$45,266.00. Mr. Scott stated either sign would comply with the sign ordinance requirements.

Janet Moses inquired who would control sign messages being displayed on the sign. She stated the proposed signs are not historic district, and do not meet the criteria. Ms. Moses provided the committee with a handout on this information.

Members discussed remote programming. Mr. Scott reported it was his understanding the Information Technology Department would control the posting and updating.

Melinda Moses referred back to the original use of the sign and felt the Committee had voted on installing a welcome sign at the North, South, East and West areas of town. She suggested a smaller sign at the North and South entrances of the downtown areas, and felt the Committee had voted for four signs City wide. Ms. Sikes was asked to research this.

Mayor Witt stated the Community Redevelopment Advisory Committee needed to establish funding prior to the commitment of purchasing a sign.

Interim City Manager Mike Williams stated he would like to see a list of projects in the plan, costs associated with each project and a report of available funds.

Mayor Witt stated the Community Redevelopment Advisory Committee could look into available grants also. He suggested gathering information this next month and regrouping, to which Mr. Jefferson agreed.

Melinda Moses mentioned the use of Tax Increment Financing Funds beginning in October with the possible available amount of \$313,000.00.

Mr. Williams stated he would research TIF Funds and asked Mr. Scott to inquire about two signs, with one being smaller and to report back for next month.

3. Wilson Park Update (Mike Williams)

Mr. Williams stated he was reviewing and evaluating project management grant applications at this time.

Mayor Witt reminded members of the Bi-Centennial Program that Dr. Chris Essing was promoting. The event will be held on November 20, 2021 at 10:00 AM from Olustee Park to Wilson Park. Currently there are 52 craft vendors and 8-10 food vendors.

NEW BUSINESS

4. Discussion and Possible Action - Privacy Fence for Sallie Mae Jerry Park

Brian Scott updated members on the status of the privacy fence being installed at Sallie Mae Jerry Park. He reported the materials have been received, and the contractor will be available to install the fence in the next 2-2.5 weeks. This fence will replace what is currently at the park.

Janet Moses asked about park management. Mr. Scott stated, the park is not officially open yet.

Ms. Moses mentioned using the Façade Grant Program again to fund projects; this would be up to \$5,000.00 in funds and would consist of the owner contributing 25%, with the City contributing 75%. Façade grants could be used as a way to incentivize the community to spruce up the downtown area from SR100 to Baya Ave.

FUTURE TOPICS

Mr. Jefferson encouraged members to bring forward topics for future agendas.

SCHEDULE NEXT MEETING

The next meeting will be held on Tuesday, November 9, 2021 at 5:30 PM.

ADJOURNMENT

All matters having been handled, the meeting adjourned at 6:16 P.M. on a motion made and duly seconded.

Audrey Sikes, MMC City Clerk
Committee Secretary