
CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY

June 07, 2021 at 6:00 PM

Venue: Columbia County School Board Administrative Complex Auditorium

AGENDA

Due to the COVID-19 social distancing requirements, the City of Lake City will meet at the Columbia County School Board Administrative Complex Auditorium located at 372 West Duval Street, Lake City, FL 32055. The meetings will also be available via communications media technology.

CMT instructions are located at the end of this Agenda.

Pledge of Allegiance

Invocation - Council Member Jake Hill, Jr.

Ladies and Gentlemen;

The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council.

Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

Roll Call

Proclamations - None

Minutes

[1.](#) Regular Session 5-17-2021

Approval of Agenda

Approval of Consent Agenda

[2.](#) Approval for the Lake City Gateway Airport to apply for the Federal Aviation Administration (FAA), Airport Improvement Program (AIP), grant FY2021, in the

amount of \$166,520.00 Grant funds will be used toward Taxiway C realignment to meet FAA design standards and Transient Apron Rehabilitation.

- [3.](#) Approval to award ITB-022-2021 to Lanier Municipal Supply Co., Inc. for the purchase of pipe in the amount of \$73,715.60. Distribution and Collections budgeted \$50,000 for sewer piping for the Orthopedic Lift Station, however, due to the increasing rise in price for piping the quote received is over budget. Distribution and Collections would like to reallocate \$22,311.50 from the Orthopedic Lift Station upgrades in account #63 and \$1,404.50 from pressure recorders in account #64 to cover the increase in cost.

Presentations - None

Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Old Business

Ordinances

Open Public Hearing

- [4.](#) City Council Ordinance No. 2021-2184 (final reading) - An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 20-03, relating to voluntary annexation, making findings, annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Hunter Farms) - Voluntary Annexation

First reading 5-17-2021

Close Hearing

Adopt City Council Ordinance No. 2021-2184 on final reading

New Business

Ordinances

- [5.](#) City Council Ordinance No. 2021-2190 (first reading) - An ordinance of the City of Lake City, Florida, amending the future land use plan map of the City of Lake

City Comprehensive Plan, as amended; relating to an amendment of ten or less acres of land, pursuant to an application, CPA 21-01, by the property owners of said acreage, under the amendment procedures established in sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the future land use classification from commercial to residential moderate density (less than or equal to 4 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.

6. City Council Ordinance No. 2021-2191 (first reading) - An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended, relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 21-03, by the property owners of said acreage, providing for rezoning from commercial general (CG) to residential, single family-2 (RSF-2) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.
7. City Council Ordinance No. 2021-2192 (first reading) - An ordinance of the City of Lake City, Florida, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 21-02, by the City Council, providing for amending section 4.16.9 entitled maximum lot coverage by all buildings by changing the floor area ratio from 0.75 to 1.0 within the "ILW" industrial, light and warehousing zoning district; providing for amending section 4.17.9 entitled maximum lot coverage by all buildings by changing the floor area ratio from 0.50 to 1.0 within the "I" industrial zoning district; providing severability; repealing all ordinances in conflict; and providing an effective date.
8. City Council Ordinance No. 2021-2194 (first reading) - An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land; pursuant to an application, Z 21-04, by the property owner of said acreage; providing for rezoning from residential single-family-3 (RSF-3) to commercial, neighborhood (CN) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.
9. City Council Ordinance No. 2021-2195 (first reading) - An ordinance of the City Council of the City of Lake City, Florida, amending section 22-4 of article 1 of chapter 22 of the City Code of the City of Lake City; providing for a schedule of permit fees; providing for the relocation or demolition of buildings and structures; providing for the set-up of mobile homes, manufactured homes, and modular homes; providing for the addition of driveway access; providing for the establishment of the City's military veteran building permit discount program,

providing for the repeal of conflicts; providing for severability; providing for codification; and providing an effective date.

Resolutions

- [10.](#) City Council Resolution No. 2021-030 - A resolution of the City Council of the City of Lake City, Florida, accepting a bid from Proforce Marketing, Inc., related to the purchase of service duty weapons and accessories; providing for the declaration of certain personal property owned by the City to be surplus to the needs of the Lake City Police Department in accordance with the provisions and requirements of Section 2-183 of the Code of the City; providing for the disposal of the surplus property by trade-in allowances towards the aforementioned purchase of the service duty weapons and accessories; providing for a total purchase price not-to-exceed \$37,712.26; providing for conflicts; and providing an effective date.
- [11.](#) City Council Resolution No. 2021-070 - A resolution of the City Council of the City of Lake City, Florida, ratifying the execution of the financial assistance award received from the United States Department of Commerce dated May 3, 2021; providing for the rehabilitation of hangars one (1) and two (2) at the Lake City Gateway Airport; providing for severability; and providing an effective date.
- [12.](#) City Council Resolution No. 2021-071 - A resolution of the City Council of the City of Lake City, Florida authorizing the execution of a partial release of easement number 32517, recorded in official records book 1243 page 454, public records of Columbia County, Florida; and providing for an effective date.
- [13.](#) City Council Resolution No. 2021-079 - A resolution of the City Council of the City of Lake City, Florida, accepting a bid from Slack Construction, Inc., related to the purchase and installation of a prefabricated metal building on an existing concrete foundation; providing for a contract price not to exceed \$84,173.00; providing for the execution of the contract; and providing an effective date.
- [14.](#) City Council Resolution No. 2021-080 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to join with the State of Florida and other local governmental units as a participant in the Florida Memorandum of Understanding and formal agreements implementing a unified plan; and providing an effective date.
- [15.](#) City Council Resolution No. 2021-083 - A resolution of the City Council of the City of Lake City, Florida, establishing an Airport Master Plan Steering Group to study and provide recommendations related to the Airport Master Plan; providing for the composition of the Airport Master Plan Steering Group; providing for the repeal of conflicting resolutions; and providing for an effective date.

- [16.](#) City Council Resolution No. 2021-084 - A resolution of the City Council of the City of Lake City, Florida, authorizing a change in the location of the City Council meetings; providing for remote attendance and the expiration thereof; providing for the repeal of conflicting resolutions; and providing an effective date.
- [17.](#) City Council Resolution No. 2021-088 - A resolution of the City Council of the City of Lake City, Florida, ratifying the Mayor's extension of the State of Emergency arising from the COVID-19 Public Health Emergency.

Other Items

18. Discussion Item - Scheduling of presentations from Integrity Development Partners, LLC (IDP) regarding Blanche Rentals (Council Member Sampson)

Departmental Administration

Comments by Council Members

Adjournment

Zoom CMT Information

Place: Due to the COVID-19 social distancing requirements, the City of Lake City will also hold this meeting via communications media technology.

Members of the public may attend the meetings **online** at:
<https://us02web.zoom.us/j/85143910809> or

Telephonic by toll number (no cost to the city), audio only at: 1-346-248-7799
Meeting ID: 851 4391 0809#
Then it will ask for Participant id, just press #.

Telephonic by toll-free number (cost per minute, billed to the city, zero cost to the caller), audio only at: 1-888-788-0099
Meeting ID: 851 4391 0809#
Then it will ask for Participant id, just press #.

Public Participation

The public may participate at the appropriate time via: (i) video conference by utilizing the software chat function or raise hand function to request to speak; or (2) telephonically by dialing *9 to raise hand. The Chair will allow for sufficient time for all participants to be heard.

Those attendees wishing to share a document must email the item to **submissions@lcfla.com** no later than noon on the day of the meeting.

Instructions for meeting attendance and participation are also available at www.lcfla.com under the calendar entry for the corresponding City Council Regular Session Meeting.

To receive a copy of the agenda packet with supporting documentation, please contact the City Clerk's Office at **clerk@lcfla.com** or **386-719-5826**.

Pursuant to 286.0105, Florida Statutes, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

SPECIAL REQUIREMENTS: *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768**.*

File Attachments for Item:

1. Regular Session 5-17-2021

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on May 17, 2021 beginning at 6:00 P.M., at the Columbia County School Board Administrative Complex Auditorium located at 372 West Duval Street, Lake City, FL 32055, and via Communications Media Technology.

PLEDGE OF ALLEGIANCE

INVOCATION – Vice Mayor/Council Member Chris Greene

ROLL CALL

Mayor/Council Member
Vice Mayor/Council Member
City Council

City Attorney
City Manager
Sergeant-at-Arms
City Clerk

Stephen M. Witt
Chris Greene
Jake Hill, Jr.
Eugene Jefferson
C. Todd Sampson
Frederick Koberlein, Jr.
Joseph Helfenberger
Chief Argatha Gilmore
Audrey Sikes

PROCLAMATIONS

1. Building Safety Month

Mayor Witt presented the Building Safety Month Proclamation to Growth Management Director Dave Young.

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on the Community Development Block Grant Program (CDBG) 2019 Economic Development (ED) Application.

2. Corbett Alday, V.P. of Guardian CRM Inc. - Community Development Block Grant Program (CDBG) 2019 Economic Development (ED) Application Second Public Hearing PowerPoint (HAECO Hanger).

Mr. Alday presented the Community Development Block Grant Program (CDBG) 2019 Economic Development (ED) Application PowerPoint. Upon completion of the presentation, Mayor Witt opened the floor to public comments. The following person(s) spoke during public comments:

Public Comment: Blondell Johnson expressed the need for the City to consider housing with Community Development Block Grant funding.

Corbett Alday stated the Economic Development Category does not compete with the Housing Category and there is no option for housing with Economic Development.

Mr. Greene reminded it is important to get the word out about tap and impact fees being waived and excess properties are for sale with those proceeds going towards affordable housing.

Public Comment: Sylvester Warren expressed the need for housing and repairs to be prioritized.

Public Comment: Glennel Bowden reminded the next application has been committed for housing by the council. He spoke in support of a Citizen Review Board, not an Advisory Board.

Public Comment: Stew Lilker commented on the inability to see the online attendees of the meeting and stated there was some confusion regarding the two levels of grants.

Public Comment: Bea Coker inquired about the jobs to be created as a result of the grant.

Public Comment: Trisha Moverl inquired if the jobs created via the grant were permanent positions.

Mr. Greene asked about the fire suppression system for the facility and who would be responsible for its maintenance. Per Corbett it would be the City's responsibility.

Mr. Sampson inquired about jobs and job retention.

MINUTES – None

APPROVAL OF AGENDA

Mayor Witt added an emergency walk on item for the purchase of sewer pipe. This was added to the agenda as item#13. **Mr. Hill made a motion to approve the agenda as amended. Mr. Greene seconded the motion and the motion carried unanimously on a voice vote.**

APPROVAL OF CONSENT AGENDA – None

PERSONS WISHING TO ADDRESS COUNCIL

Brandon Colbert presented a three-page letter to Mayor Witt for dissemination to the City Council. Mr. Colbert left the meeting prior to public comments as Mayor Witt assured him the letter would be released to the Council.

Sylvester Warren spoke on the need to expedite the process for new business owners. He inquired as to the funding in the budget to clean up and/or tear down abandoned houses.

Glennel Bowden requested a copy of the three-page letter from the citizen referenced at the start of public comments. He suggested for the letter to be read into the record or placed on the screen for the public to see.

Bettye Jefferson reported the home on Aberdeen Street was not for sale and stated citizens needs to be informed as to the rules and process for properly tearing homes down.

Sylvester Warren spoke on blighted homes and lots.

OLD BUSINESS – None

NEW BUSINESS

Ordinances

3. City Council Ordinance No. 2021-2184 - (first reading) An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 20-03, relating to voluntary annexation, making findings, annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City,

Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Hunter Farms) - Voluntary Annexation. **Mr. Sampson made a motion to adopt City Council Ordinance No. 2021-2184, on first reading, an ordinance pursuant to Petition No. ANX 20-03, relating to voluntary annexation, making findings, annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

Resolutions

4. City Council Resolution No. 2021-066 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the Cares Act Subrecipient Agreement between Columbia County and City of Lake City, Florida; a sub award of \$913,710.00 for certain expenses incurred due to the COVID-19 Public Health Emergency; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-066, authorizing the execution of the Cares Act Subrecipient Agreement between Columbia County and City of Lake City, Florida; a sub award of \$913,710.00 for certain expenses incurred due to the COVID-19 Public Health Emergency. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Greene	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

5. City Council Resolution No. 2021-072 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a Memorandum of Agreement with the Federal Aviation Administration's Aeronautical Services Group to provide digital notices to airmen; providing for the execution of a letter of agreement with the air traffic control tower manager to provide digital notices to airmen; providing for severability; and providing an effective date. **Mr. Hill made a motion to adopt City Council Resolution No. 2021-072, authorizing the execution of a Memorandum of Agreement with the Federal Aviation Administration's Aeronautical Services Group to provide digital notices to airmen; providing for the execution of a letter of agreement with the air traffic control tower manager to provide digital notices to airmen. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Hill	Aye
Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

6. City Council Resolution No. 2021-073 - A resolution of the City Council authorizing the execution and renewal of a cooperative service agreement with the CDS Family & Behavioral Health Services, Inc.; providing for coordination, referral, and effective service delivery of counseling, case management and prevention services to clients and their families; and providing for an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-073, authorizing the execution and renewal of a cooperative service agreement with the CDS Family & Behavioral Health Services, Inc.; providing for coordination, referral, and effective service delivery of counseling, case management and prevention services to clients and their families. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

7. City Council Resolution No. 2021-074 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the First Amendment to the Memorandum of Agreement between Suwannee River Water Management District and the City of Lake City; providing for an extension to the contract end date; and providing for an effective date. **Mr. Greene made a motion to adopt City Council Resolution No. 2021-074, authorizing the execution of the First Amendment to the Memorandum of Agreement between Suwannee River Water Management District and the City of Lake City; providing for an extension to the contract end date. Mr. Sampson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

8. City Council Resolution No. 2021-075 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Careersource Florida Crown; providing for the implementation of a program titled "Summer Youth Employment Program: to include training and employment opportunities with the city between June 14, 2021 and August 2, 2021; and providing for an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-075, authorizing the execution of a contract with Careersource Florida Crown; providing for the implementation of a program titled "Summer Youth Employment Program: to include training and employment opportunities with the city between June 14, 2021 and August 2, 2021. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mr. Greene	Aye
Mayor Witt	Aye

Mr. Sampson stated he serves on the Board for the Career Force Workforce. He verified with Mr. Koberlein that no conflict exists.

9. City Council Resolution No. 2021-076 - A resolution of the City Council of the City of Lake City, Florida, accepting a bid from Anderson Columbia Co., Inc., related to the annual supply of asphalt; providing for the award of an annual asphalt supply contract; providing for the execution of the annual asphalt supply contract; and providing an effective date. **Mr. Greene made a motion to adopt City Council Resolution No. 2021-076, accepting a bid from Anderson Columbia Co., Inc., related to the annual supply of asphalt; providing for the award of an annual asphalt supply contract; providing for the execution of the annual asphalt supply contract. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

10. City Council Resolution No. 2021-077 - A resolution of the City Council of the City of Lake City, Florida, ratifying the Mayor's extension of the State of Emergency arising from the Covid-19 Public Health Emergency. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-077, ratifying the Mayor's extension of the State of Emergency arising from the Covid-19 Public Health Emergency. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Greene	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

11. City Council Resolution No. 2021-078 - A resolution of the City Council of the City of Lake City, Florida, authorizing an application to the Florida Department of Economic Opportunity for approval of the Lake City Community Development Block Grant; providing for fire suppression improvements of hangars three and five at the Lake City Gateway Airport; providing for the execution of an interlocal agreement with Columbia County, Florida, for the administration and construction of the fire suppression improvement; and providing an effective date. **Mr. Sampson made a motion to adopt City Council Resolution No. 2021-078, authorizing an application to the Florida Department of Economic Opportunity for approval of the Lake City Community Development Block Grant; providing for fire suppression improvements of hangars three and five at the Lake City Gateway Airport; providing for the execution of an interlocal agreement with Columbia County, Florida, for the**

administration and construction of the fire suppression improvement. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.

Mr. Sampson	Aye
Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

Other Items

12. Discussion and Possible Action - CMT Meetings and Location (Joseph Helfenberger).

Mr. Helfenberger recommended to return to City Hall for all future meetings as of the second meeting in June, unless the Council anticipates a large turnout. Mr. Helfenberger also suggested for all Committee meetings to be held in the Council Chambers, and to transition into live streaming YouTube for all Council Meetings. The committee meetings could be recorded (not live streamed) and posted later. If the public wants to participate, participation would have to be in person for all meetings.

Mr. Sampson asked for clarification on live stream and inquired when the committee meeting recordings would be posted for the public. Mr. Helfenberger responded committee meetings could be posted the next day on the website. Ms. Sikes reminded if the meeting takes place on Friday, the meeting would not be available on the website until Monday and if Monday is a holiday it would be posted the next business day.

Members concurred by general consent to accept the City Managers recommendation to return to City Hall effective the second meeting in June and to transition to live stream meetings via YouTube. Committee meetings will be recorded and posted no later than the next business day. Attendance can be accomplished via the platform. However, participation at all meetings will be required to be in person. Remote participation in meetings will end with the expiration of the Governor's State of Emergency Executive Order.

Public Comment: Stew Lilker spoke regarding the memorandum dated 5-12-2021 from the City Manager.

Mr. Koberlein reported the location of the meeting will be changed at the next meeting via resolution.

13. Emergency Purchase of Pipe (walk on)

Mr. Helfenberger reported this emergency sewer pipe purchase is necessary due to lack of availability and escalating costs of materials and project delays. **Mr. Hill made a motion to authorize the emergency purchase of sewer pipe for the estimated cost of \$97,000. Mr. Sampson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Hill	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Greene	Aye
Mayor Witt	Aye

COMMENTS BY COUNCIL MEMBERS

Mr. Sampson reported there was a good turnout at the workshop on Saturday and would like to move timely on the subject. He also spoke about SHIP funds and Affordable Housing for repairs. Mr. Sampson would like Mr. Helfenberger explore to see what it would take to get those funds administered. He also suggested to move forward with the application process and to have the structure worked out for affordable housing.

Mr. Greene reminded Council of the Lien Amnesty Program and asked for an update to see if persons are taking advantage of this.

ADJOURNMENT

All matters having been handled, the meeting adjourned at 7:26 p.m. on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, MMC City Clerk

File Attachments for Item:

2. Approval for the Lake City Gateway Airport to apply for the Federal Aviation Administration (FAA), Airport Improvement Program (AIP), grant FY2021, in the amount of \$166,520.00 Grant funds will be used toward Taxiway C realignment to meet FAA design standards and Transient Apron Rehabilitation.

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Taxiway C Realignment and Transient Apron Rehabilitation Grant Application Design Phase.

DEPT / OFFICE: Airport

Originator: Bradley Byrd, Airport Operations Coordinator		
City Manager Joseph Helfenberger	Department Director Florence Straugh	Date 5/24/2021
Recommended Action: Approve request for the Airport to apply for Federal Aviation Administration (FAA), Airport Improvement Program (AIP), grant FY2021 in the amount of \$166,520.00 The funds will be used toward Taxiway C realignment to meet FAA design standards and Transient Apron Rehabilitation.		
Summary Explanation & Background: Currently, Taxiway C connects the terminal apron to Taxiway A and connects Taxiway A to Runway 10-28 at an angle greater than 90-degrees. FAA design standards require a 90-degree connection. Design to realign Taxiway C at a 90-degree angle. Transient apron, approximately 350,000 sq.ft. of asphalt, was assessed and reported in very poor condition. Design to rehabilitate the apron to satisfactory pavement conditions. The Airport Advisory Committee met on May 13, 2021 and this solicitation of grant funds was discussed and recommended that this request go before Council for approval.		
Alternatives: n/a		
Source of Funds: 100% FAA - AIP Funding.		
Financial Impact: No cost to the Airport/City.		
Exhibits Attached: FY2021 FAA Grant Application and Grant Memorandum		

DATE: May 24, 2021

TO: Joseph Helfenberger
City Manager

FROM: Florence Straugh
Airport Manager

REFERENCE: FAA Grant AIP Application for Supplement Agreements 21-23 & 21-24, Passero Associates, LLC.

SUBJECT: Lake City Gateway Airport (LCQ) – FY2021 Taxiway Charlie Realignment and Transient Apron Pavement Rehabilitation, Design – FAA Grant Application

The grant application is for a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant for the design phase of two projects that include the realignment of Taxiway Charlie and the rehabilitation of the pavement for the transient apron as part of Passero Associates, LLC. Supplement Agreements 21-23 and 21-24, respectively. (See figure 2 below.)

Passero Associates, LLC. Supplemental Agreement 21-23: The first project is the Taxiway Charlie Realignment to meet Federal Aviation Administration (FAA) standards to improve airfield safety. Currently, Taxiway Charlie crosses Taxiway Alpha from the terminal apron at a large angle and continues to Runway 10/28 at the same angle. The FAA design standards require a 90-degree connection to Runway 10/28.

	Cost 100%	FAA 100%
Design Phase Services	\$103,370.00	\$103,370.00
Independent Fee Estimate	<u>\$2,000.00</u>	<u>\$2,000.00</u>
Total Cost	\$105,370.00	\$105,370.00

Passero Associates, LLC. Supplemental Agreement 21-24: The second project is the transient apron pavement rehabilitation of approximately 350,000 square feet of pavement, in which the condition has been analyzed and found to have a Pavement Condition Index (PCI) of 28, which is very poor, to a PCI of 68, which is fair, on a scale from 1 of 100. (See figure 1 below.)

Very Good (85-100)
Good (70-85)
Fair (55-70)
Poor (40-55)
Very Poor (25-40)
Serious (10-25)
Failure (0-10)

Figure 1: Pavement Condition Index (PCI) Scale



Figure 2: Airport Diagram – outline of work area

	Cost 100%	FAA 100%
Design Phase Services	\$59,150.00	\$59,150.00
Independent Fee Estimate	<u>\$2,000.00</u>	<u>\$2,000.00</u>
Total Cost	\$61,150.00	\$61,150.00

The combine estimated total for consulting/engineering costs by Passero Associates, LLC is \$166,520.00, including two independent engineering reviews by Mr. James L. Pearce, P.E./Esq.

The FAA AIP grant will cover 100% of the costs.

Staff recommends the acceptance of the FAA grant application the design phase of the Taxiway Charlie Realignment and Transient Apron Pavement Rehabilitation project.

Federal Assistance Request Checklist

Airport:	Lake City Gateway Airport (LCQ)
Sponsor:	City of Lake City
City, State:	Lake City, Florida
Date of Application:	April 30, 2020
Type of Application:	FY 2021 Application - Design

Cover Letter:

- ☒ 1. Letter of Credit method of payment requested.
- ☐ 2. Project(s) identified. (Any changes from previous meetings/discussions should be discussed prior to submission.)
- ☐ 3. If pre-application, proposed application date identified.
- ☐ 4. If application, any changes to requested amount are identified and reasons provided.
- ☐ 5. If application, identify if any changes have taken place on Exhibit "A" Property Map since last grant.
- ☐ 6. If application, identify if any changes have taken place on Exhibit "C" Title Opinion since last grant.

Pre Application:

- ☐ 7. Standard Form 424; Form 5100-100 (Part II and Part III)
- ☐ 8. Detailed Project Information Sheet
- ☐ 9. Project Cost Estimates – One for each project and a summary
- ☐ 10. Project Sketch – One for each or one drawing with all projects
- ☐ 11. Environmental Determination Documentation for each project (CATEX Checklist, Copy of FONSI or ROD Signature Page)
- ☐ 12. Individual Project Schedules
- ☐ 13. Airport Sponsor AIP Certifications
- ☐ 14. Exhibit "A" (Airport Property Inventory Map)
- ☐ 15. Exhibit "C" (Title Opinion)

Application:

- ☒ 13. Standard Form 424; Form 5100-101 (Part II); Form 5100-101 (Part III)
- ☒ 14. Detailed Project Information Sheet
- ☒ 15. Individual Project Cost Breakdowns and Total Cost Summary
- ☐ 16. Bid Tabulations and Recommendation for Award Letter or:
 - ☐ 16.1 Construction Agreement
 - ☐ 16.2 Consultant-Inspection Agreement
 - ☒ 16.3 Consultant – Design Agreement
 - ☐ 16.4 Consultant – Planning Agreement
- ☒ 17. Project Sketch – One for each or one drawing with all projects
- ☒ 18. Environmental Determination Documentation for each project
- ☒ 19. Individual Project Schedules
- ☐ 20. Appraisals (Land Acquisition Projects)
- ☒ 21. Independent Cost Estimates (Design-Only Projects or Construction Phase Services)
- ☒ 22. Airport Sponsor AIP Certifications
- ☒ 23. Exhibit "A" (Airport Property Inventory Map)
- ☒ 24. Exhibit "C" (Title Opinion)

Standard Form 424

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

LCQ

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Lake City

* b. Employer/Taxpayer Identification Number (EIN/TIN):

59-6000352

* c. Organizational DUNS:

0209831100000

d. Address:

* Street1:

205 N Marion Avenue

Street2:

* City:

Lake City

County/Parish:

* State:

FL: Florida

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

32055-3918

e. Organizational Unit:

Department Name:

Airport

Division Name:

N/A

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Florence

Middle Name:

* Last Name:

Straugh

Suffix:

Title:

Airport Manager

Organizational Affiliation:

* Telephone Number:

386-752-2118

Fax Number:

* Email:

straughf@lcfla.com

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

* 12. Funding Opportunity Number:

N/A

* Title:

N/A

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Taxiway C Realignment and Transient Apron Pavement Rehabilitation (Design Only)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

5

* b. Program/Project

5

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

09/01/2021

* b. End Date:

06/01/2022

18. Estimated Funding (\$):

* a. Federal

166,520.00

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

166,520.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Ms.

* First Name:

Florence

Middle Name:

* Last Name:

Straugh

Suffix:

* Title:

Airport Manager

* Telephone Number:

386-752-2118

Fax Number:

* Email:

straughf@lcfla.com

* Signature of Authorized Representative:

* Date Signed:

Standard Form 5100-101 (Part II)

Application for Federal Assistance (Planning Projects)

Part II – Project Approval Information

Section A – Statutory Requirements

The term “Sponsor” refers to the applicant name as provided in box 8 of the associated SF-424 form.

Item 1 Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Item 2 Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Item 3 Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 4 Is the project covered by another Federal assistance program? If yes, please identify other funding sources by the Catalog of Federal Domestic Assistance (CFDA) number. CFDA: _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Item 5 Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals? <div style="text-align: right; margin-top: -10px;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A </div> If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply: <div style="margin-top: 10px;"> <input type="checkbox"/> De Minimis rate of 10% as permitted by 2 CFR § 200.414 <input type="checkbox"/> Negotiated Rate equal to ____% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII) </div> <i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

Section B – Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Standard Form 5100-100 (Part III)

Part III – Budget Information

Section A – Budget Summary

Grant Program (a)	Federal Catalog No (b)	New or Revised Budget		
		Federal (c)	Non-Federal (d)	Total (e)
1. Airport Improvement Program	20-106	\$ 166520	\$ 0	\$ 0
2.				
3. TOTALS		\$ 166520	\$ 0	\$ 0

Section B – Budget Categories (All Grant Programs)

4. Object Class Categories	Airport Improvement Program (1)		Other Program (2)		Total
	Amount	Adjustment + or (-) Amount (Use only for revisions)	Amount	Adjustment + or (-) Amount (Use only for revisions)	
a. Administrative expense	\$	\$	\$	\$	\$
b. Airport Planning	166520				166520
c. Environmental Planning					
d. Noise Compatibility Planning					
e. Subtotal	166520				166520
f. Program Income					
g. TOTALS (line e minus line f)	\$ 166520	\$	\$	\$	\$ 166520

Section C – Non-Federal Resources

Grant Program (a)	Applicant (b)	State (c)	Other Sources (d)	Total (e)
5.	\$ 0	\$ 0	\$ 0	\$ 0
6.				
7. TOTALS	\$	\$	\$	\$

Section D – Forecasted Cash Needs

Source of funds	Total for Project	1 st Year	2 nd Year	3 rd Year	4 th Year
8. Federal	\$ 166520	\$ 166520	\$	\$ 0	\$ 0
9. Non-Federal					
10. TOTAL	\$ 166520	\$ 166520	\$	\$ 0	\$ 0

Section E – Other Budget Information

11. Other Remarks: (attach sheets if necessary)
N/A

Detailed Project Information Sheet

Detailed Project Information Sheet

Airport Improvement Program

2021 Grant Application

Airport: Lake City Gateway Airport (LCQ)

City, State: Lake City, Florida

Project Title: Taxiway C Realignment and Transient Apron Pavement Rehabilitation (Design Only)

Project Description: Rehabilitation of approximately 350,000 sq. ft. of airport apron pavement. Realignment of Taxiway C connector from the terminal apron to create a 90-degree intersection with Runway 10-28.

Project Justification: The apron pavement condition ranges from a PCI of 28, very poor, to a PCI of 68, fair. Taxiway C currently crosses Taxiway A from the terminal apron area at an angle of 126°/54° and continues to Runway 10-28 intersecting at the same angle. FAA design standards require a 90-degree connection to Runway 10-28.

Special Circumstances: None.

Project Cost Information:

Total Cost (100%)	FAA Share (100%)	State (0%)	Local (0%)
\$166,520.00	\$166,520.00	0	0

Type of Funding Proposed (FAA Share Only)			
<u>Fund Type</u>	<u>Funds Available</u>	<u>Funds to be Used</u>	<u>Funds Remaining</u>
NP Entitlement FY-2021	\$150,000.00	\$150,000.00	\$0.00
Total	\$150,000.00	\$150,000.00	\$0.00

Alternate Funding Plan: None.

Individual Project Cost Breakdown and Total Cost Summary

**Lake City Gateway Airport (LCQ)
Airport Improvement Program
2021 Grant Application**

Estimated Project Costs

Project Title: **Transient Apron Pavement Rehabilitation (Design Only)**

	<u>Cost (100%)</u>	<u>FAA (100%)</u>
Professional Consultant Services:		
Design Phase Services	\$103,370.00	\$103,370.00
Independent Fee Estimate (IFE)	<u>\$2,000.00</u>	<u>\$2,000.00</u>
Total Amount	\$105,370.00	\$105,370.00

**Lake City Gateway Airport (LCQ)
Airport Improvement Program
2021 Grant Application**

Estimated Project Costs

Project Title: **Taxiway C Realignment (Design Only)**

	<u>Cost (100%)</u>	<u>FAA (100%)</u>
Professional Consultant Services:		
Design Phase Services	\$59,150.00	\$59,150.00
Independent Fee Estimate (IFE)	\$2,000.00	\$2,000.00
Total Amount	<u>\$61,150.00</u>	<u>\$61,150.00</u>

Consultant Agreements

Supplemental Agreement 21-23

Supplemental Agreement 21-24

City of Lake City



Lake City Gateway Airport

Taxiway C Realignment (Design Phase)

**Design, Topographic Survey, Geotechnical
Investigation, and Grants Administration Services**

by

Passero Associates, LLC

(PA Project No. 20070044.0023)

Supplemental Agreement 21-23

Supplemental Agreement 21-23
Taxiway C Realignment (Design Phase)
Lake City Gateway Airport, Lake City, Florida

PASSERO ASSOCIATES, LLC (PA or "Consultant") agrees to perform the following services, in accordance with the terms and conditions of this Supplemental Agreement and the Contract for Professional Airport Engineering Services, dated August 21, 2017, with the of City of Lake City (City or "Client"), all of which terms and conditions are incorporated herein by reference:

Project Location: Lake City Gateway Airport, 3256 East US Highway 90, Lake City, Florida, 32055

Project Description: The project will consist of the demolition and realignment of Taxiway C pavement between Taxiway A and Runway 10-28. The taxiway is being realigned to confirm to FAA airfield geometry criteria.

Scope of Basic Services: Professional Civil Engineering Design Services, and Grants Administration Assistance (Attachment A-1: Scope of Work).

Scope of Special Services: Topographic Survey and Geotechnical Investigation.

City Manager: Mr. Joe Helfenberger.

City Project Coordinator: Mr. Bradley Byrd, Interim Airport Manager.

PA Program Manager: Mr. Bradley Went

PA Project Manager: Mr. Matt Singletary

<u>Basic Services Compensation:</u>	Not-to-Exceed:	\$ 55,512.00
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<u>Special Services Compensation:</u>	Not-to-Exceed:	\$ 3,638.00
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<u>Total Project Cost (See Attachment A-1: Schedule B):</u>	Not-to-Exceed:	\$ 59,150.00
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Schedule: See Attachment A-1

Meetings: See Attachment A-1, Section IV

Deliverables: See Attachment A-1, Section IV

"Client" - City of Lake City

"Consultant" – Passero Associates, LLC

By: _____

By: _____

Stephen M. Witt, Mayor

Typed Name, (Title)

Bradley Went, Vice President

Typed Name, (Title)

ATTEST:

ATTEST:

BY: _____

BY: _____

Name, (Title)

Angela Witt, Grant and Contracts

Name, (Title)

Date: _____

Date: _____

Attachment A-1: Scope of Work
Taxiway C Realignment (Design Only Phase)
Lake City Gateway Airport, Lake City, Florida

I. Project Description

The portion of Taxiway C between Taxiway A and Runway 10-28 at Lake City Gateway Airport currently does not meet FAA airfield geometry requirements. The proposed project will consist of the removal and reconstruction of that portion of Taxiway C between Taxiway A and Runway 10-28. Project elements include pavement and electrical demolition, earthwork and grading, storm sewer installation, limerock base, bituminous paving, pavement marking, new airfield lighting and signage, topsoiling and turfing. See attached Project Sketch for proposed project.

II. Basic Services

Passero Associates, LLC (Consultant) will provide the following basic services to assist the City of Lake City (City) with the Design Phase of the Taxiway C Realignment Project. Project services include design validation and conformance with FAA applicable design guidance. FAA guidance documents include but are not limited to:

- Advisory Circular 150/5300-13 Change 1, Airport Design
- Advisory Circular 150/5320-5, Airport Drainage Design
- Advisory Circular 150/5320-6, Airport Pavement Design and Evaluation
- Advisory Circular 150/5370-2, Operational Safety on Airports During Construction
- Advisory Circular 150/5370-10, Standards for Specifying Construction of Airports

A. Joint Automated Capital Improvement Program (JACIP) and FAA Obstruction Evaluation / Airport Airspace Analysis (OE/AAA) Assistance

The Consultant shall assist the City in the update to the Airport JACIP in the following areas:

1. Coordinate the Engineer's opinion of probable costs for design and construction with existing input in the JACIP
2. Update the JPM with Engineer's certifications of plans and specifications.
3. Upload plans and specifications into JPM.
4. Assist City in uploading signed task orders and third-party agreements.
5. Create "Non-Rule making Airport" (NRA) case on FAA OE/AAA site for FAA review of the project construction.

B. Grant and Administration Phase:

The Consultant shall aid the City by acting as its liaison and Project coordinator with FAA and FDOT during the Project's design. In addition, the Consultant shall assist the City in the preparation of paperwork required to secure funds for the Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Preparation of grant application packages; coordination of their execution by the City; and submission to the funding agencies.
2. During the Design Phase, to aid the City by acting as its liaison and Project coordinator with the funding agencies.
3. The estimated construction cost of this improvement is \$650,000. The Consultant shall evaluate and validate the proposed construction budget and keep the City apprised during each phase of the Project of the results of such evaluation. The Consultant shall advise the City as to options available for reducing

construction costs to maintain the budget, if it appears likely that contractor bid prices will exceed this budget.

4. Perform Project management duties such as Project planning, invoice preparation, schedule coordination, coordination of design team and internal cost control.
5. Schedule coordination: Consultant shall provide continued coordination so that Project schedules are met for each phase of work included in this contract. Phases of design may be delayed by the FAA or other review agencies.
6. The design schedule is anticipated to be as follows:

Time from Contract Execution

Receipt of Notice to Proceed (NTP)

Schematic Design (includes Field Data Collection)	60 days
Pre-Final Design	60 days
Final Design	60 days

C. Schematic Design Phase:

The Schematic Design Phase is intended to identify and evaluate alternatives to provide cost-effective and practical solutions for the work items identified. The Consultant will evaluate pavement rehabilitation and phasing alternatives through contacts with local authorities, review of the pre-application, field investigations, and a practical design approach. The Project's design will take advantage of local knowledge and experience and will utilize expertise from recent construction Projects to design a cost-effective Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Schedule and conduct a pre-design meeting with the City, FAA, and FDOT to review the scope of services and become familiar with the Project requirements and operational concerns during the Project's construction. Prepare and distribute meeting minutes.
2. Acquire and review record documents (such as plans, specifications, reports, and studies) to become familiar with data that is available for the Project.
3. Schedule and conduct a meeting with the key Airport stake-holders to review project elements and to better understand constraints related to Airport user and tenant operations and gather input related to impact of possible airfield pavement closures. Prepare and distribute meeting minutes.
4. Perform a preliminary Project site inspection to further familiarize the design team with the Project areas.
5. Prepare preliminary plans identifying required topographic field surveys, subsurface soils investigations, and other field investigative programs. Develop a schedule of completion of required surveys and investigations to minimize interference with airport and tenant operations.
6. Acquire the necessary topographic survey of and utility data for the Project site including related office computations and drafting.
7. Acquire the necessary soils and existing pavement investigation data, including borings, pavement cores, and test pits, as well as field and laboratory tests, to identify existing pavement conditions and subsurface soil characteristics.
8. Perform a preliminary environmental review, including review of the previous Master Plan. Complete appropriate NEPA forms and submit to the FAA, as required. A CATEx is assumed to be the appropriate documentation.
9. Analyze data obtained from subsurface soils and existing pavement investigation program and determine properties of existing pavement and soil materials. Document results of program, existing conditions, and recommendations in the design report.

10. Develop pavement design in accordance with FAA Advisory Circular 150/5320-6, latest edition.
11. Develop schematic designs, including preliminary vertical alignment and horizontal geometric layouts.
12. Develop schematic construction safety phasing plans to support the above referenced pavement designs, including preliminary pavement horizontal geometric layouts, as needed.
13. Prepare preliminary opinion of probable construction costs for each major element of the Project.
14. Develop a detailed Engineer's Report which evaluates alternatives to achieve project goals. The Consultant shall provide the Airport with a report 1) identifying appropriate pavement rehabilitation alternatives, 2) establish the shortcomings and benefits of each alternative with a matrix ranking the various alternatives, 3) develop a preliminary construction, phasing and sequencing plan for each alternative, and 4) develop the associated estimate of probable construction cost of each alternative.
15. Submit Engineer's Report to the City, FAA, and FDOT for review.
16. Schedule and conduct a Engineer's Report presentation meeting with the City to review project design elements, alternatives, and anticipated construction costs.

D. Pre-Final (60%) Design Phase

The services to be performed during this Phase consist generally of services required to furnish the City with a set of Pre-Final Plans, Contract Document, Technical Specifications, and Engineer's Report.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Conduct site inspections to verify topographic survey, inventory pavement distresses, inventory visual aid features, and other Project-related existing physical features and facilities.
2. Finalize horizontal pavement geometrical layouts and place sufficient information on drawings to layout proposed pavements in field during construction, as needed.
3. Develop a preliminary design to develop pavement centerline profiles, typical sections, and other grading details for the proposed work, as needed.
4. Evaluate the existing airfield drainage in the Taxiway A / Runway 10-28 infield including any drainage improvements that may be required.
5. Develop preliminary airfield marking layouts, as needed.
6. Develop preliminary designs of structural Project elements, such as catch basins, manholes, and culverts as needed.
7. Meet with Airport and ATCT personnel to develop a draft construction phasing and operations plan that endeavors to limit interference by the Project's construction with airport and tenant operations.
8. Develop a draft storm water pollution prevention plan that encompasses all phases of the Project.
9. Prepare preliminary Contract Drawings (approximately 60% complete) providing sufficient detail for review of design concepts by the City, FAA, and FDOT.
10. Develop general provisions and overall City contract documents, as necessary.
11. Develop technical specifications expected to be required for the proposed work. Standard technical specifications shall be used whenever possible, with supplemental specifications developed by the Consultant.
12. Prepare a detailed opinion of probable construction cost to reflect the outcomes of Project design.
13. Prepare written design report documenting items such as design concepts, assumptions, and alternative designs.
14. Perform an internal quality control review on all design documents.

15. Submit sufficient copies of preliminary design documents to the City, FAA, and FDOT for their review and comment.
16. Schedule and conduct a pre-final design review meeting to discuss and resolve any City comments and perform airfield site visit to verify pre-final design.

E. Final Design Phase

The services included under this Phase shall generally consist of services required to furnish the City with a complete set of Contract Documents for the Project, including Final Plans, Specifications, Engineer's Design Report, and opinion of probable construction costs. Services to be performed or furnished during this Phase may include revising the preliminary submittal information to comply with City comments and then completion of the final design. Plans and Specifications will be completed; final design will be coordinated with the City; and a complete set of bid documents will be furnished to the City. A final opinion of probable construction cost and the final Design Report will also be prepared and submitted. A final Construction Safety Phasing Plan (CSPP) and Construction Management Plan will be provided as well.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Finalize the grading and drainage system design.
2. Prepare final construction plans, supplemental documents such and construction phasing plans.
3. Prepare final quantity takeoffs for the bid schedule. This will include items shown on the drawings and/or described in the technical specifications.
4. Prepare a final probable construction cost utilizing the quantity takeoff and bid items previously developed.
5. Prepare final contract agreements and technical specifications.
6. Submit advance final documents to the City, FAA, and FDOT for final review and comment. The design team and the City will conduct a final design review meeting to discuss contents, costs and other comments.
7. Reproduce copies of the bid documents which include plans, specifications, and construction phasing plans, soil boring logs and typical cross sections. These documents will be supplied to the City.

After final comments are provided by the City, FAA and FDOT, Passero will develop a complete BID Set of contracts plans and specifications.

III. Special Services

1. Special services associates with this project are topographic survey and geotechnical investigation.
2. This Phase of the Project does not include any other special services. However, if during the later stages of the design phase of this project, other special services are needed, such services shall be performed by the Consultant for additional compensation and only as requested and agreed to by the Consultant and City, and approved, in writing, by the City.

IV. Meetings, Presentations and Deliverables

1. Passero Associates will prepare for and attend the following meetings:
 - ◇ Project Design Kick-off Meeting
 - ◇ Site Inspection of project area
 - ◇ Project Stakeholder Coordination Meeting
 - ◇ Project Engineer's (Alternatives) Report Review Meeting with Airport, FAA, FDOT
 - ◇ Project 60% Design Review Meeting with Airport, FAA, FDOT.
 - ◇ Project 60% Design Review Meeting with Suwannee River Water Management District.
 - ◇ Field Check of Pre-Final Plans

- ◇ Project 100% Design Review Meeting with Airport, FAA, FDOT, and City.
- 2. Passero Associates will provide the following deliverables to the City, FAA and FDOT:
 - ◇ FAA AIP Grant Pre-application for signatures.
 - ◇ 3 Sets of 30% Plans and Outline Specifications, Cost Estimate & Preliminary Engineer's Report.
 - ◇ 3 Sets of 60% Plans and Specifications, Cost Estimate
 - ◇ 3 Sets of 90% Plans and Specifications, Cost Estimate & Final Engineer's Report.
 - ◇ 3 Sets of Construction Safety Phasing Plan.
 - ◇ 3 Sets of Construction Management Plan.
 - ◇ 3 Sets of 100% (Bid Set) Plans.
 - ◇ 3 Sets of Bid Specifications.
 - ◇ 3 Final Engineer's Report.

V. Exclusions

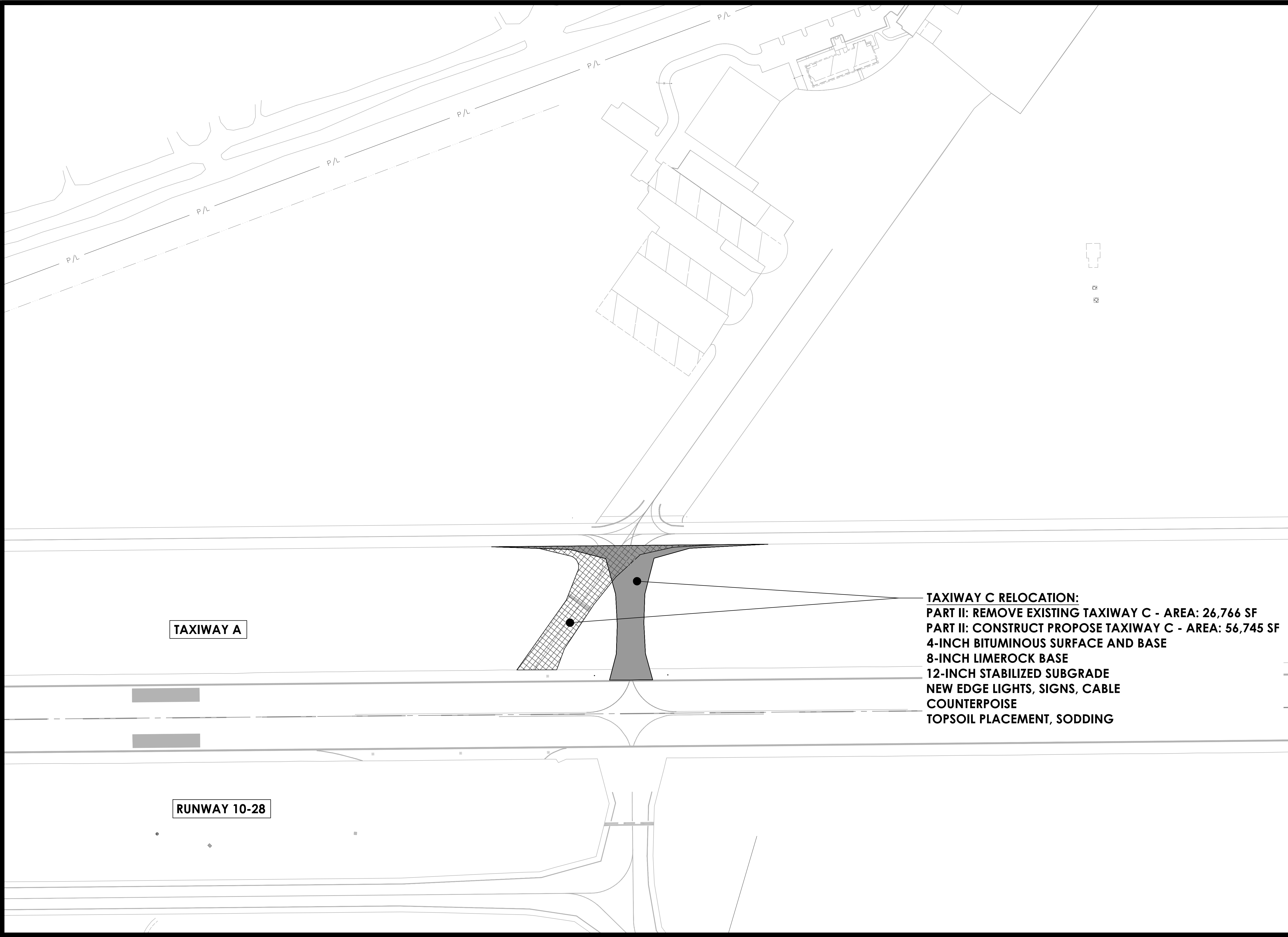
The following items are not included in this Work Order, but are anticipated to be included in a future authorization:

- ◇ Bidding Phase and Recommendation of Award Services
- ◇ Construction Administration
- ◇ Resident Project Representation or Construction Observation services.

End of Scope of Services

Schedule B
Passero Associates, LLC
Consultant Services Fees and Costs

Airport: Lake City Gateway Airport										
Project: Taxiway C Realignment										
PA Project No: 20070044.0023										
Date: 3/19/21										
Prepared By: Bradley Wentle										
Project Phases	Project Tasks	Employee Classifications							Task	Phase
		Project Manager	Sr. Engineer	Project Engineer	Gr/Contract Admin.	Designer	Sr. Inspector	Clerical (Reports)	Totals	Totals
A. JACIP	JACIP Coordination	2			2				190.00	190.00
B. Grant & Administration	Project Planning & Funding Agencies Coordination	2	2		2				300.00	2,140.00
	Preliminary Construction Budget		2	2					180.00	
	Grant Pre-Application Coordination & Submission	2	2		10				460.00	
	General Project Management	16							1,200.00	
C. Schematic Design (30%)	Start-up, Pre-design meeting & Initial Site Inspection		2	2					180.00	2,640.00
	Data Collection: Sub Coordination & Field Walkthrough		4						220.00	
	Develop Design Engineer's Report	2	6	12					900.00	
	Internal QA/QC	4							300.00	
	Review Meeting with City, FAA, FDOT	8	8						1,040.00	
	Project Management (see Part B above)								-	
	Pre-Final Design Development									
D. PreFinal Design (60%)	Develop Construction Phasing and Operation Plan	2	4	4					510.00	8,315.00
	Finalize Pavement Designs	2	4	6					580.00	
	Develop Pre-Final Plans (assume 15 sheets)	4	24	64					3,860.00	
	Coordination Meeting with Suwannee River WMD	2	4	4					510.00	
	Develop and Submit Environmental Resource Permit		4	4					360.00	
	Update Engineer's Report		4	4					360.00	
	Opinion Cost Update		4	4					360.00	
	Develop Construction Safety Phasing Plan	1	4	4					435.00	
	Internal QA/QC	4							300.00	
	Review Meeting with City, FAA, FDOT	8	8						1,040.00	
Project Management (see Part B above)								-		
E. Final Design (100%)	Finalize Contract Plans (assume 15 sheets)		16	32					2,000.00	4,965.00
	Finalize Technical Specs		1	2					125.00	
	Finalize Contract Documents		1	2					125.00	
	Finalize Qty Takeoff		4	8					500.00	
	Finalize Opinion Cost and project reports	1	2	2					255.00	
	Finalize Construction Safety Phasing Plan	1	2	4					325.00	
	Internal QA/QC	4							300.00	
	Final Review Meeting with City, FAA, FDOT	8	8						1,040.00	
	Finalize and Submit Bid Documents	1	2	2	2				295.00	
Project Management (see Part B above)								-		
								-	-	
								-		
								-		
	Total Hours:	74	122	162	16	0	0	0		374
	Hourly Rate (2021):	75.00	55.00	35.00	20.00	24.25	29.50	18.00		
	Direct Salary Cost:	5,550.00	6,710.00	5,670.00	320.00	-	-	-		\$ 18,250.00
						Summary of All Fees and Costs:				
						Total Hours:				374
	Travel: Number of Trips	3				Total Direct Salary Costs:				18,250
	Travel: Mileage per Trip	200				Overhead/OH (168% of Direct Labor Costs):				30,660
	Travel: Cost per Mile	\$ 0.57				Total Labor Cost:				48,910
	Total Travel Costs:	\$ 339.00				Fixed Fee (12% of Total Labor Cost):				5,869
	Per Diem: Number of Days	0				Subtotal:				54,779
	Per Diem Rate	\$ -				Total Direct Non-salary Expenses:				4,377
	Total Per Diem Costs:	\$ -				Total Cost (Labor, OH, Fixed Fee & Expenses):				59,156
						SAY:				\$ 59,150
	Topographic Survey	\$ 1,500.00								
	Geotechnical Investigation	\$ 2,137.50								
	Total Subconsultant Costs:	\$ 3,637.50								
	Reproduction (copies, presentations, boards, plans)	\$ 250.00								
	Miscellaneous Expenses	\$ 150.00								
	Total Direct Non-salary Expenses	\$ 4,376.50								



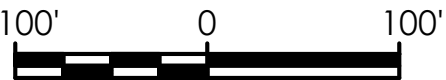
TAXIWAY A

RUNWAY 10-28

TAXIWAY C RELOCATION:
PART II: REMOVE EXISTING TAXIWAY C - AREA: 26,766 SF
PART II: CONSTRUCT PROPOSE TAXIWAY C - AREA: 56,745 SF
4-INCH BITUMINOUS SURFACE AND BASE
8-INCH LIMEROCK BASE
12-INCH STABILIZED SUBGRADE
NEW EDGE LIGHTS, SIGNS, CABLE
COUNTERPOISE
TOPSOIL PLACEMENT, SODDING



PASSERO ASSOCIATES
engineering architecture



SUBMITTAL

CIP FY 2021

STAMP

OWNER

LAKE CITY, FLORIDA, U.S.A.



3524 U.S. Highway 90
Lake City, Florida 32055

Passero Associates

4730 Casa Cola Way, Suite 200
St. Augustine, FL 32095 (904) 757-6106

Project Manager: Bradley J. Wente, P.E.
Prepared By: Harrison A. Korb, E.I.T.
www.passero.com

Revisions

No.	Date	By	Description

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LOCATION

**LAKE CITY GATEWAY
AIRPORT (LCQ)**

TOWN/CITY: LAKE CITY

COUNTY: COLUMBIA

STATE: FLORIDA

PROJECT TITLE

**TAXIWAY C REALIGNMENT
& TRANSIENT APRON
REHABILITATION**

PROJECT NUMBER

20070044.0000

DATE

NOVEMBER 2020

DRAWING TITLE

PROJECT SKETCH

DRAWING NUMBER

1

City of Lake City



Lake City Gateway Airport

**Rehabilitate Transient Apron and Taxiways
(Design Phase)**

**Design, Topographic Survey, Geotechnical
Investigation, and Grants Administration Services**

by

Passero Associates, LLC

(PA Project No. 20070044.0024)

Supplemental Agreement 21-24

Supplemental Agreement 21-24
Rehabilitate Transient Apron and Taxilanes (Design Only)
Lake City Gateway Airport, Lake City, Florida

PASSERO ASSOCIATES, LLC (PA or "Consultant") agrees to perform the following services, in accordance with the terms and conditions of this Supplemental Agreement and the Contract for Professional Airport Engineering Services, dated August 21, 2017, with the of City of Lake City (City or "Client"), all of which terms and conditions are incorporated herein by reference:

Project Location: Lake City Gateway Airport, 3256 East US Highway 90, Lake City, Florida, 32055

Project Description: The Rehabilitate Transient Apron and Taxilane project at Lake City Gateway Airport consist of pavement milling, bituminous overlay, pavement marking, and verification of aircraft tie down locations for approximately 28,000 square yards of apron and 6700 square yards of existing taxilanes. The project also includes 300 square yards of full depth pavement repair.

Scope of Basic Services: Professional Civil Engineering Design Services, and Grants Administration Assistance (Attachment A-1: Scope of Work).

Scope of Special Services: Topographic Survey and Geotechnical Investigation.

City Manager: Mr. Joe Helfenberger.

City Project Coordinator: Mr. Bradley Byrd, Interim Airport Manager.

PA Program Manager: Mr. Bradley Wentz

PA Project Manager: Mr. Matt Singletary

Basic Services Compensation: Not-to-Exceed: \$ 87,635.00

Special Services Compensation: Not-to-Exceed: \$ 15,735.00

Total Project Cost (See Attachment A-1: Schedule B): Not-to-Exceed: \$ 103,370.00

Schedule: See Attachment A-1

Meetings: See Attachment A-1, Section IV

Deliverables: See Attachment A-1, Section IV

"Client" - City of Lake City

By: _____

Stephen M. Witt, Mayor
Typed Name, (Title)

ATTEST:

BY: _____

Name, (Title)

Date: _____

"Consultant" – Passero Associates, LLC

By: _____

Bradley Wentz, Vice President
Typed Name, (Title)

ATTEST:

BY: _____

Angela Witt, Grant and Contracts
Name, (Title)

Date: _____

Attachment A-1: Scope of Work
Rehabilitate Transient Apron and Taxilanes (Design Only)
Lake City Gateway Airport, Lake City, Florida

I. Project Description

The Rehabilitate Transient Apron and Taxilane project at Lake City Gateway Airport consist of pavement milling, bituminous overlay, pavement marking, and verification of aircraft tie down locations for approximately 28,000 square yards of apron and 6700 square yards of existing taxilanes. The project also includes 300 square yards of full depth pavement repair. See attached Project Sketch for proposed project.

II. Basic Services

Passero Associates, LLC (Consultant) will provide the following basic services to assist the City of Lake City (City) with the Design Phase of the Taxiway C Realignment Project. Project services include design validation and conformance with FAA applicable design guidance. FAA guidance documents include but are not limited to:

- Advisory Circular 150/5300-13 Change 1, Airport Design
- Advisory Circular 150/5320-5, Airport Drainage Design
- Advisory Circular 150/5320-6, Airport Pavement Design and Evaluation
- Advisory Circular 150/5370-2, Operational Safety on Airports During Construction
- Advisory Circular 150/5370-10, Standards for Specifying Construction of Airports

A. Joint Automated Capital Improvement Program (JACIP) and FAA Obstruction Evaluation / Airport Airspace Analysis (OE/AAA) Assistance

The Consultant shall assist the City in the update to the Airport JACIP in the following areas:

1. Coordinate the Engineer's opinion of probable costs for design and construction with existing input in the JACIP
2. Update the JPM with Engineer's certifications of plans and specifications.
3. Upload plans and specifications into JPM.
4. Assist City in uploading signed task orders and third-party agreements.
5. Create "Non-Rule making Airport" (NRA) case on FAA OE/AAA site for FAA review of the project construction.

B. Grant and Administration Phase:

The Consultant shall aid the City by acting as its liaison and Project coordinator with FAA and FDOT during the Project's design. In addition, the Consultant shall assist the City in the preparation of paperwork required to secure funds for the Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Preparation of grant application packages; coordination of their execution by the City; and submission to the funding agencies.
2. During the Design Phase, to aid the City by acting as its liaison and Project coordinator with the funding agencies.
3. The estimated construction cost of this improvement is \$1,750,000. The Consultant shall evaluate and validate the proposed construction budget and keep the City apprised during each phase of the Project of the results of such evaluation. The Consultant shall advise the City as to options available for reducing

construction costs to maintain the budget, if it appears likely that contractor bid prices will exceed this budget.

4. Perform Project management duties such as Project planning, invoice preparation, schedule coordination, coordination of design team and internal cost control.
5. Schedule coordination: Consultant shall provide continued coordination so that Project schedules are met for each phase of work included in this contract. Phases of design may be delayed by the FAA or other review agencies.
6. The design schedule is anticipated to be as follows:

Time from Contract Execution

Receipt of Notice to Proceed (NTP)

Schematic Design (includes Field Data Collection)	60 days
Pre-Final Design	60 days
Final Design	60 days

C. Schematic Design Phase:

The Schematic Design Phase is intended to identify and evaluate alternatives to provide cost-effective and practical solutions for the work items identified. The Consultant will evaluate pavement rehabilitation and phasing alternatives through contacts with local authorities, review of the pre-application, field investigations, and a practical design approach. The Project's design will take advantage of local knowledge and experience and will utilize expertise from recent construction Projects to design a cost-effective Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Schedule and conduct a pre-design meeting with the City, FAA, and FDOT to review the scope of services and become familiar with the Project requirements and operational concerns during the Project's construction. Prepare and distribute meeting minutes.
2. Acquire and review record documents (such as plans, specifications, reports, and studies) to become familiar with data that is available for the Project.
3. Schedule and conduct a meeting with the key Airport stake-holders to review project elements and to better understand constraints related to Airport user and tenant operations and gather input related to impact of possible airfield pavement closures. Prepare and distribute meeting minutes.
4. Perform a preliminary Project site inspection to further familiarize the design team with the Project areas.
5. Prepare preliminary plans identifying required topographic field surveys, subsurface soils investigations, and other field investigative programs. Develop a schedule of completion of required surveys and investigations to minimize interference with airport and tenant operations.
6. Acquire the necessary topographic survey of and utility data for the Project site including related office computations and drafting.
7. Acquire the necessary soils and existing pavement investigation data, including borings, pavement cores, and test pits, as well as field and laboratory tests, to identify existing pavement conditions and subsurface soil characteristics.
8. Perform a preliminary environmental review, including review of the previous Master Plan. Complete appropriate NEPA forms and submit to the FAA, as required. A CATEx is assumed to be the appropriate documentation.
9. Analyze data obtained from subsurface soils and existing pavement investigation program and determine properties of existing pavement and soil materials. Document results of program, existing conditions, and recommendations in the design report.

10. Develop pavement design in accordance with FAA Advisory Circular 150/5320-6, latest edition.
11. Develop schematic designs, including preliminary vertical alignment and horizontal geometric layouts.
12. Develop schematic construction safety phasing plans to support the above referenced pavement designs, including preliminary pavement horizontal geometric layouts, as needed.
13. Prepare preliminary opinion of probable construction costs for each major element of the Project.
14. Develop a detailed Engineer's Report which evaluates alternatives to achieve project goals. The Consultant shall provide the Airport with a report identifying appropriate pavement rehabilitation alternatives, develop a preliminary construction phasing for each alternative, and develop an estimate of probable construction cost of each alternative.
15. Submit Engineer's Report to the City, FAA, and FDOT for review.
16. Schedule and conduct an Engineer's Report presentation meeting with the City to review project design elements, alternatives, and anticipated construction costs.

D. Pre-Final (60%) Design Phase

The services to be performed during this Phase consist generally of services required to furnish the City with a set of Pre-Final Plans, Contract Document, Technical Specifications, and Engineer's Report.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Conduct site inspections to verify topographic survey, inventory pavement distresses, inventory visual aid features, and other Project-related existing physical features and facilities.
2. Finalize horizontal pavement geometrical layouts and place sufficient information on drawings to layout proposed pavements in field during construction, as needed.
3. Develop a preliminary design to develop pavement centerline profiles, typical sections, and other grading details for the proposed work, as needed.
4. Evaluate the existing airfield drainage in the Taxiway A / Runway 10-28 infield including any drainage improvements that may be required.
5. Develop preliminary airfield marking layouts, as needed.
6. Develop preliminary designs of structural Project elements, such as catch basins, manholes, and culverts as needed.
7. Meet with Airport and ATCT personnel to develop a draft construction phasing and operations plan that endeavors to limit interference by the Project's construction with airport and tenant operations.
8. Develop a draft storm water pollution prevention plan that encompasses all phases of the Project.
9. Prepare preliminary Contract Drawings (approximately 60% complete) providing sufficient detail for review of design concepts by the City, FAA, and FDOT.
10. Develop general provisions and overall City contract documents, as necessary.
11. Develop technical specifications expected to be required for the proposed work. Standard technical specifications shall be used whenever possible, with supplemental specifications developed by the Consultant.
12. Prepare a detailed opinion of probable construction cost to reflect the outcomes of Project design.
13. Prepare written design report documenting items such as design concepts, assumptions, and alternative designs.
14. Perform an internal quality control review on all design documents.

15. Submit sufficient copies of preliminary design documents to the City, FAA, and FDOT for their review and comment.
16. Schedule and conduct a pre-final design review meeting to discuss and resolve any City comments and perform airfield site visit to verify pre-final design.

E. Final Design Phase

The services included under this Phase shall generally consist of services required to furnish the City with a complete set of Contract Documents for the Project, including Final Plans, Specifications, Engineer's Design Report, and opinion of probable construction costs. Services to be performed or furnished during this Phase may include revising the preliminary submittal information to comply with City comments and then completion of the final design. Plans and Specifications will be completed; final design will be coordinated with the City; and a complete set of bid documents will be furnished to the City. A final opinion of probable construction cost and the final Design Report will also be prepared and submitted. A final Construction Safety Phasing Plan (CSPP) and Construction Management Plan will be provided as well.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Finalize the grading and drainage system design.
2. Prepare final construction plans, supplemental documents such and construction phasing plans.
3. Prepare final quantity takeoffs for the bid schedule. This will include items shown on the drawings and/or described in the technical specifications.
4. Prepare a final probable construction cost utilizing the quantity takeoff and bid items previously developed.
5. Prepare final contract agreements and technical specifications.
6. Submit advance final documents to the City, FAA, and FDOT for final review and comment. The design team and the City will conduct a final design review meeting to discuss contents, costs and other comments.
7. Reproduce copies of the bid documents which include plans, specifications, and construction phasing plans, soil boring logs and typical cross sections. These documents will be supplied to the City.

After final comments are provided by the City, FAA and FDOT, Passero will develop a complete BID Set of contracts plans and specifications.

III. Special Services

1. Special services associates with this project are topographic survey and geotechnical investigation.
2. This Phase of the Project does not include any other special services. However, if during the later stages of the design phase of this project, other special services are needed, such services shall be performed by the Consultant for additional compensation and only as requested and agreed to by the Consultant and City, and approved, in writing, by the City.

IV. Meetings, Presentations and Deliverables

1. Passero Associates will prepare for and attend the following meetings:
 - ◇ Project Design Kick-off Meeting
 - ◇ Site Inspection of project area
 - ◇ Project Stakeholder Coordination Meeting
 - ◇ Project Engineer's (Alternatives) Report Review Meeting with Airport, FAA, FDOT
 - ◇ Project 60% Design Review Meeting with Airport, FAA, FDOT.
 - ◇ Project 60% Design Review Meeting with Suwannee River Water Management District.
 - ◇ Field Check of Pre-Final Plans

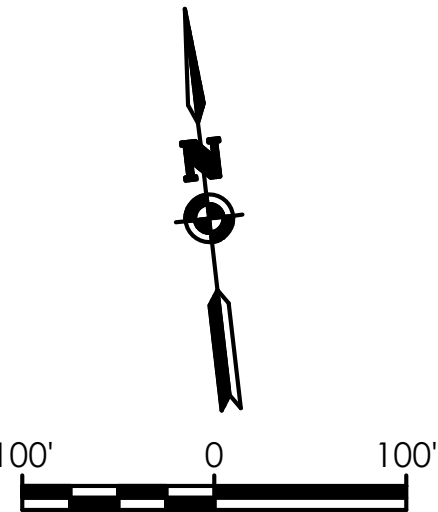
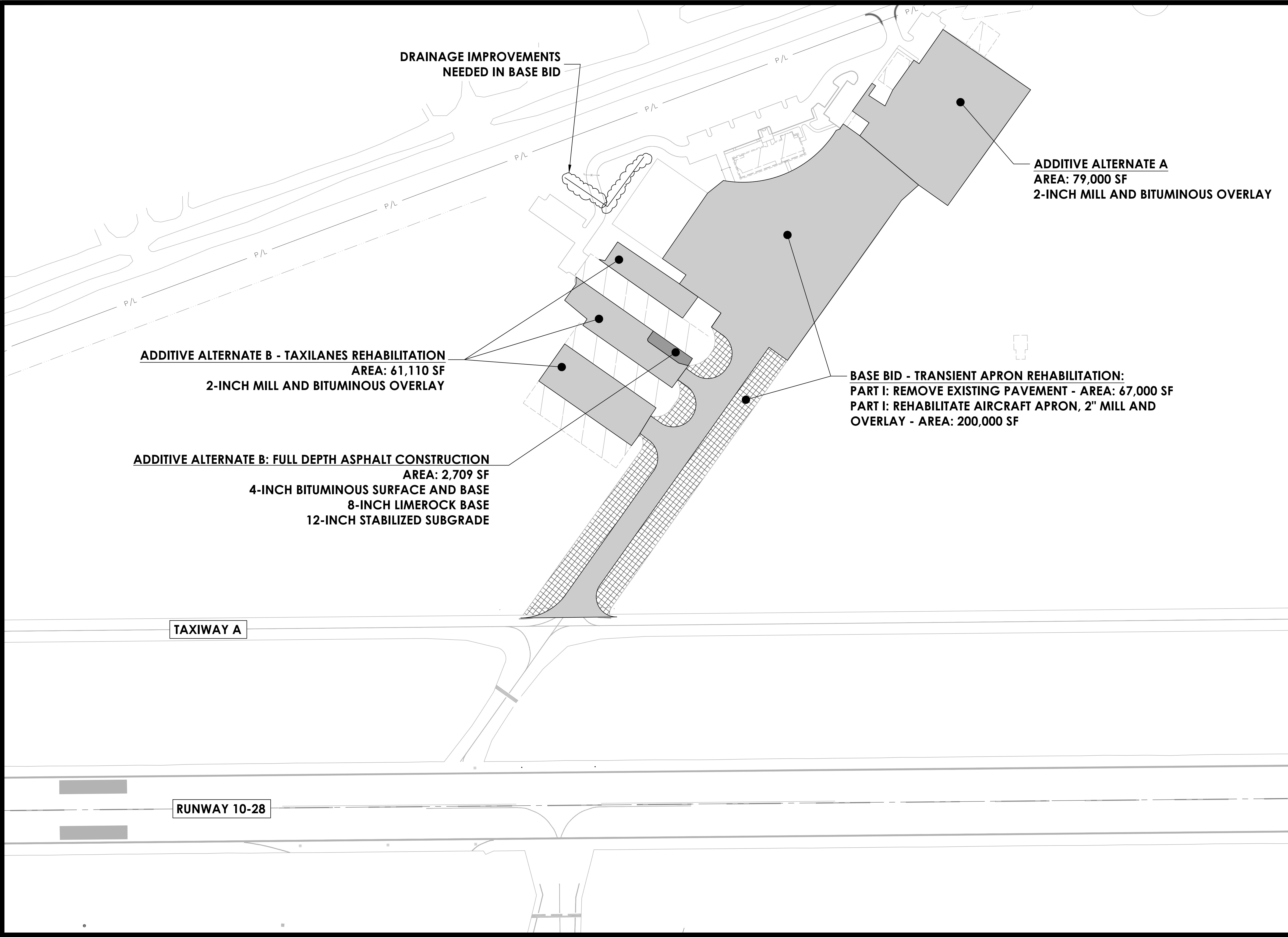
- ◇ Project 100% Design Review Meeting with Airport, FAA, FDOT, and City.
- 2. Passero Associates will provide the following deliverables to the City, FAA and FDOT:
 - ◇ FAA AIP Grant Pre-application for signatures.
 - ◇ 3 Sets of 30% Plans and Outline Specifications, Cost Estimate & Preliminary Engineer's Report.
 - ◇ 3 Sets of 60% Plans and Specifications, Cost Estimate
 - ◇ 3 Sets of 90% Plans and Specifications, Cost Estimate & Final Engineer's Report.
 - ◇ 3 Sets of Construction Safety Phasing Plan.
 - ◇ 3 Sets of Construction Management Plan.
 - ◇ 3 Sets of 100% (Bid Set) Plans.
 - ◇ 3 Sets of Bid Specifications.
 - ◇ 3 Final Engineer's Report.

V. Exclusions

The following items are not included in this Work Order, but are anticipated to be included in a future authorization:

- ◇ Bidding Phase and Recommendation of Award Services
- ◇ Construction Administration
- ◇ Resident Project Representation or Construction Observation services.

End of Scope of Services



SUBMITTAL
CIP FY 2021

STAMP

OWNER
LAKE CITY, FLORIDA, U.S.A.



3524 U.S. Highway 90
Lake City, Florida 32055

Passero Associates
4730 Casa Cola Way, Suite 200
St. Augustine, FL 32095 (904) 757-6106
Project Manager: Bradley J. Wente, P.E.
Prepared By: Harrison A. Korb, E.I.T.
www.passero.com

Revisions			
No.	Date	By	Description

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LOCATION
LAKE CITY GATEWAY AIRPORT (LCQ)
TOWN/CITY: LAKE CITY
COUNTY: COLUMBIA STATE: FLORIDA
PROJECT TITLE

TAXIWAY C REALIGNMENT & TRANSIENT APRON REHABILITATION

PROJECT NUMBER
20070044.0000

DATE
NOVEMBER 2020

DRAWING TITLE

PROJECT SKETCH

DRAWING NUMBER
2

Schedule B
Passero Associates, LLC
Consultant Services Fees and Costs

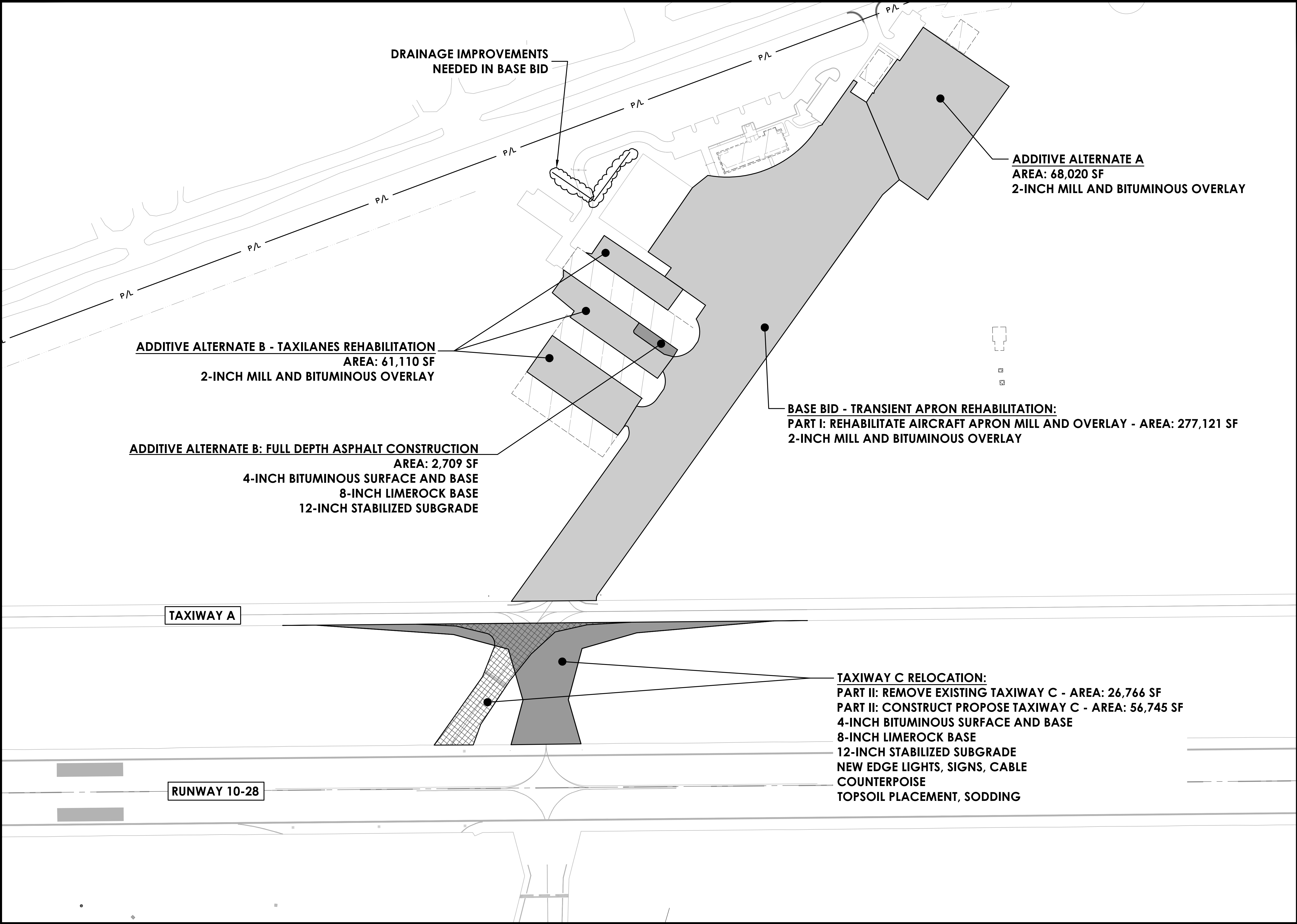
Airport: Lake City Gateway Airport										
Project: Rehabilitate Transient Apron and Taxilanes										
PA Project No: 20070044.0024										
Date: 3/19/21										
Prepared By: Bradley Wentle										

Project Phases	Project Tasks	Employee Classifications							Task Totals	Phase Totals
		Project Manager	Sr. Engineer	Project Engineer	Gr/Contract Admin.	Designer	Sr. Inspector	Clerical (Reports)		
A. JACIP	JACIP Coordination	2			2				190.00	190.00
	Project Planning & Funding Agencies Coordination	2	1		2				245.00	
B. Grant & Administration	Preliminary Construction Budget		2	2					180.00	2,630.00
	Grant Pre-Application Coordination & Submission	2	1		10				405.00	
	General Project Management	24							1,800.00	
C. Schematic Design (30%)	Start-up, Pre-design meeting & Initial Site Inspection	2	4	4					510.00	5,290.00
	Data Collection: Sub Coordination & Field Walkthrough	12	8	8					1,620.00	
	Develop Design Engineer's Report	4	12	16					1,520.00	
	Internal QA/QC	8							600.00	
	Review Meeting with City, FAA, FDOT	8	8						1,040.00	
	Project Management (see Part B above)								-	
D. PreFinal Design (60%)	Pre-Final Design Development									12,970.00
	Develop Construction Phasing and Operation Plan	2	8	8					870.00	
	Finalize Pavement Designs	1	4	8					575.00	
	Develop Pre-Final Plans (assume 30 sheets)	4	40	110					6,350.00	
	Coordination Meeting with Suwannee River WMD	8	8						1,040.00	
	Develop and Submit Environmental Resource Permit		6	8					610.00	
	Update Engineer's Report		6	8					610.00	
	Opinion Cost Update		4	8					500.00	
	Develop Construction Safety Phasing Plan	1	8	16					1,075.00	
	Internal QA/QC	4							300.00	
	Review Meeting with City, FAA, FDOT	8	8						1,040.00	
Project Management (see Part B above)								-		
E. Final Design (100%)	Finalize Contract Plans (assume 30 sheets)		32	72					4,280.00	7,835.00
	Finalize Technical Specs		2	4					250.00	
	Finalize Contract Documents		2	4					250.00	
	Finalize Qty Takeoff		4	8					500.00	
	Finalize Opinion Cost and project reports		4	4					360.00	
	Finalize Construction Safety Phasing Plan	1	4	6					505.00	
	Internal QA/QC	4							300.00	
	Final Review Meeting with City, FAA, FDOT	8	8						1,040.00	
	Finalize and Submit Bid Documents	1	3	2	2				350.00	
Project Management (see Part B above)								-		
								-	-	
								-		
								-		
	Total Hours:	106	187	296	16	0	0	0	605	
	Hourly Rate (2021):	75.00	55.00	35.00	20.00	24.25	29.50	18.00		
	Direct Salary Cost:	7,950.00	10,285.00	10,360.00	320.00	-	-	-	\$ 28,915.00	

Summary of All Fees and Costs:	
Total Hours:	605
Total Direct Salary Costs:	28,915
Overhead/OH (168% of Direct Labor Costs):	48,577
Total Labor Cost:	77,492
Fixed Fee (12% of Total Labor Cost):	9,299
Subtotal:	86,791
Total Direct Non-salary Expenses:	16,587
Total Cost (Labor, OH, Fixed Fee & Expenses):	103,378
SAY: \$	103,370

Travel: Number of Trips	4
Travel: Mileage per Trip	200
Travel: Cost per Mile	\$ 0.57
Total Travel Costs:	\$ 452.00
Per Diem: Number of Days	0
Per Diem Rate	\$ -
Total Per Diem Costs:	\$ -
Topographic Survey	\$ 12,300.00
Geotechnical Investigation	\$ 3,435.00
Total Subconsultant Costs:	\$ 15,735.00
Reproduction (copies, presentations, boards, plans)	\$ 250.00
Miscellaneous Expenses	\$ 150.00
Total Direct Non-salary Expenses	\$ 16,587.00

Project Sketch



PASSERO ASSOCIATES
engineering architecture

N

100' 0 100'

PROGRESS SET

Stamp:

Client:

LAKE CITY

LAKE CITY GATEWAY
Airport

3524 East U.S. Highway 90
Lake City, Florida 32055

Passero Associates
4730 Casa Cola Way, Suite 200 St. Augustine, FL 32095 (904)-757-6106

Project Manager: Brad Wente, P.E.
Designed By: Bruce Bradley, EI

Revisions				
No.	Date	By	Description	

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PROJECT SKETCH

TAXIWAY C REALIGNMENT
& AIRCRAFT APRON
REHABILITATION

LAKE CITY GATEWAY AIRPORT
Municipality: Lake City
County: Columbia State: Florida

Project No.
20070044.0000

Drawing No.
1

Date
NOVEMBER 2020

Environmental Determination Documentation

**FAA ORLANDO AIRPORTS DISTRICT OFFICE – CATEGORICAL EXCLUSION (CATEX)
SHORT FORM**

Airport: Lake City Gateway Airport (LCQ) Project Title: Taxiway C Realignment & Transient Apron Rehab

Use this CATEX Short Form if the Proposed Action is a federal action subject to NEPA and normally would not individually or cumulatively have a significant effect on the human environment. **Identify the applicable paragraph on the line below from FAA Order 1050.1F, paragraphs 5-6.1 through 5-6.6 for the Proposed Action.**

FAA Order 1050.1F, paragraph 5-6.1(o). _____.

List all components of the Proposed Action and Connected Actions (if any) on a separate sheet. *A CATEX should not be used for a segment or an interdependent part of a larger proposed action.* **Include** a summary of existing conditions at the Proposed Action site. **Attach** a site map identifying the Proposed Action area on the airport's current ALP and a recent aerial of the Proposed Action area.

Certify that the Proposed Action and Connected Actions are **NOT** likely to have extraordinary circumstances or significant impacts. Significance thresholds and factors to consider are in FAA Order 1050.1F Exhibit 4-1. Extraordinary circumstances are listed in FAA Order 1050.1F paragraph 5-2, and summarized below:

- An adverse effect on cultural resources protected under the National Historic Preservation Act of 1966, as amended, 54 U.S.C. §300101 et seq.;
- An impact on properties protected under Section 4(f);
- An impact on natural, ecological, or scenic resources of Federal, state, tribal, or local significance (e.g., federally listed or proposed endangered, threatened, or candidate species, or designated or proposed critical habitat under the Endangered Species Act, 16 U.S.C. §§ 1531-1544);
- An impact on the following resources: resources protected by the Fish and Wildlife Coordination Act, 16 U.S.C. §§ 661-667d; wetlands; floodplains; coastal zones; national marine sanctuaries; wilderness areas; National Resource Conservation Service-designated prime and unique farmlands; energy supply and natural resources; resources protected under the Wild and Scenic Rivers Act, 16 U.S.C. §§ 1271-1287, and rivers or river segments listed on the Nationwide Rivers Inventory (NRI); and solid waste management;
- A division or disruption of an established community, or a disruption of orderly, planned development, or an inconsistency with plans or goals that have been adopted by the community in which the project is located;
- An increase in congestion from surface transportation (by causing decrease in level of service below acceptable levels determined by appropriate transportation agency, such as a highway agency);
- An impact on noise levels of noise sensitive areas;
- An impact on air quality or violation of Federal, state, tribal, or local air quality standards under the Clean Air Act, 42 U.S.C. §§ 7401-7671q;
- An impact on water quality, sole source aquifers, a public water supply system, or state or tribal water quality standards established under the Clean Water Act, 33 U.S.C. §§ 1251-1387, and the Safe Drinking Water Act, 42 U.S.C. §§ 300f-300j-26;
- Impacts on the quality of the human environment that are likely to be highly controversial on environmental grounds. The term "highly controversial on environmental grounds" means there is a substantial dispute involving reasonable disagreement over the degree, extent, or nature of a proposed action's environmental impacts or over the action's risks of causing environmental harm.
- Likelihood to be inconsistent with any Federal, state, tribal, or local law relating to the environmental aspects of the proposed action; or
- Likelihood to directly, indirectly, or cumulatively create a significant impact on the human environment, including, but not limited to, actions likely to cause a significant lighting impact on residential areas or commercial use of business properties, likely to cause a significant impact on the visual nature of surrounding land uses, likely to cause environmental contamination by hazardous materials, or likely to disturb an existing hazardous material contamination site such that new environmental contamination risks are created.

Based on the information in this Short Form CATEX and supporting information, I certify that the Proposed Action and Connected Actions meet(s) all requirements for a CATEX in accordance with FAA Order 1050.F and do not have any extraordinary circumstances or significant impacts.

Signature of Authorized Airport Representative Date

FAA Determination (signature of Program Manager):

Categorically Excluded: _____ Date: _____

Requires further environmental analysis: _____ Date: _____

CATEGORICAL EXCLUSION ENVIRONMENTAL DETERMINATION CHECKLIST

Airport: **Lake City Gateway Airport (LCQ)**

Prepared and certified by: **Passero Associates, LLC** Date: **4/30/2021**

	YES**	NO	COMMENTS
THE PROPOSED ACTION MUST BE LISTED IN FAA ORDER 1050.1F PARAS. 5-6.1-5-6.6 AS AN ACTION THAT WOULD NORMALLY BE CATEGORICALLY EXCLUDED			CatEx under FAA Order 1050.1F, paragraph 5-6.1(o)
THE PROPOSED ACTION CONSISTS OF:			
Helicopter facilities or operations		x	
Land acquisition		x	
New airport serving general aviation		x	
Access or service road construction		x	
New airport location		x	
New runway		x	
Runway extension, strengthening, reconstruction, resurfacing or widening		X	
Converting prime or unique farmland		x	
Runway Safety Area (RSA) improvements		x	
ILS or ALS installation		x	
Airport development (hangars, terminal expansion)		x	
On-airport aboveground or underground fuel storage tanks		x	
Construction, reconstruction, or relocation of an ATCT		x	
THE PROPOSED ACTION WILL AFFECT:			
Historic/Archeological/Cultural Resources		x	
Section 4(f) or 6(f) resources		x	
Federally listed, endangered, threatened, or candidate species, or designated/proposed critical habitat		X	
Federal, state, tribal, or local natural, ecological, or scenic resources		X	
Wetlands, floodplains, waterways		x	
Energy supply or natural resources		x	
Protected rivers or river segments		x	
Established community(s), planned development, or plans/goals adopted by the local community		X	
Surface vehicular traffic (reduce LOS)		x	
Air quality or violate Federal, state, tribal or local standards		x	
Water quality, a sole source aquifer, public water supply system, or federal, state, or tribal water quality standards		X	
THE PROPOSED ACTION IS LIKELY TO:			
Be Highly Controversial on Environmental Grounds		x	
Be Inconsistent with Federal, state, tribal, or local law relating to environmental aspects		X	
Cause residential or business relocations		x	
Increase noise levels over Noise Sensitive Land Uses within the 65 dBA noise contour or newly include Noise Sensitive Land Uses within the 65 dBA noise contour.		X	
Cause Environmental Justice Impacts		x	
Contain Hazardous Materials or Affect Hazardous Materials/Sites		X	
Create a Wildlife Hazard per AC 150/5200-33		x	
Increase lighting impacts on residential communities or impact the visual nature of surrounding land uses		X	

** Attach detailed explanations or analysis for all "yes" answers on a separate sheet that supports a Categorical Exclusion determination.

Project Schedule

**Lake City Gateway Airport (LCQ)
Airport Improvement Program
2021 Grant Application**

Proposed Project Schedule

Project: Taxiway C Realignment and Transient Apron Rehabilitation

Task	Date
Submit FAA Grant Application	April 2021
FAA Approval of Scope for Design Services	May 2021
FAA Grant Offer	June 2021
Accept Grant Offer	July 2021
Execute Grant Agreement	July 2021
Project Completed	March 2022
Grant Closeout	April 2022

Independent Cost (Fee) Estimate

James L. Pearce, P.E
Civil Engineer

9957 Moorings Drive, Suite 201
Jacksonville, Florida 32257
(904) 551-2109 / (904) 551-3057 Fax
e-mail: jpearce@jpearcelaw.com

April 29, 2021

Mrs. Florence Straugh
Airport Manager
City of Lake City
3524 East US Hwy 90
Lake City, FL 32055

and

Mr. Brad Byrd
Operations Coordinator
205 N. Marion Ave.
Lake City, FL 32055

Ref: Lake City Gateway Airport
Rehabilitate Transient Apron and Taxilanes, SA 21-24
Independent Review of Consultant Design Fee
Scope of Work and Consulting Fee
Lake City PO NO.: TBD

Dear Mrs. Straugh and Mr. Byrd,

The purpose of this letter is to communicate our opinion of cost of the consulting fee for the Rehabilitation of the Transient Apron and Taxilanes at the Lake City Gateway Airport. Attached to this letter are the Scope of Services developed by Passero Associates, LLC, **Exhibit A** and our itemized Estimate of Work with our estimate of man hours and average hourly rates, **Exhibit B**.

We were asked to review the scope of work prepared by Passero and Associates and prepare an Independent Estimate of the Consulting Fee for the project. Based on our understanding of the work, we have divided our estimate into two areas. These areas are Design and Plan Set Development including Meetings, Phasing/Additive Bid Items, and Sub-Consultants. We have estimated the consulting fee for each of these areas at \$113,000.00 and \$24,000.00 respectively. We were not provided Passero's sub-consultant fee quotes and therefore estimated the fees based on past experience with similar types of work and did not get quotes from others. We have estimated that the total consulting fee for the Taxiway C Realignment to be \$137,000.00.

Mrs. Straugh and Mr. Byrd

April 29, 2021

Page 2 of 2

The consulting fee stated is based on the provided Scope of Services with the following assumptions and clarifications. The work includes designing a mill and resurface of the Taxiway C extension, Transient Apron and Adjacent Taxilanes. In addition, the design includes the evaluation of the existing drainage and correcting detatched problems and rehabbing the existing drainage structures as needed. The Design and engineering fee includes assisting Lake City with FAA and FDOT grant applications, field investigations, preliminary, pre-final and final design submissions for approval, surveying and geotechnical sub-consultants, and certain deliverables including a biddable plan set with additive bids and specifications, engineers estimate of quantities and probable cost of construction, and an engineer's report. The work does not include bidding, construction administration or resident project representation.

Thank you for choosing our firm in this important matter. Please let us know if there are any questions of if you need anything else concerning this project. We look forward to working with you in the future.

Warmest Regards,

A handwritten signature in blue ink, appearing to read "James L. Pearce".

James L. Pearce, P.E., Esq.

EXHIBIT “A”

Passero’s Scope

City of Lake City



Lake City Gateway Airport

**Rehabilitate Transient Apron and Taxilanes
(Design Phase)**

**Design, Topographic Survey, Geotechnical
Investigation, and Grants Administration Services**

by

Passero Associates, LLC

(PA Project No. 20070044.0024)

Supplemental Agreement 21-24

Attachment A-1: Scope of Work
Rehabilitate Transient Apron and Taxilanes (Design Only)
Lake City Gateway Airport, Lake City, Florida

I. Project Description

The Rehabilitate Transient Apron and Taxilane project at Lake City Gateway Airport consist of pavement milling, bituminous overlay, pavement marking, and verification of aircraft tie down locations for approximately 28,000 square yards of apron and 6700 square yards of existing taxilanes. The project also includes 300 square yards of full depth pavement repair. See attached Project Sketch for proposed project.

II. Basic Services

Passero Associates, LLC (Consultant) will provide the following basic services to assist the City of Lake City (City) with the Design Phase of the Taxiway C Realignment Project. Project services include design validation and conformance with FAA applicable design guidance. FAA guidance documents include but are not limited to:

- Advisory Circular 150/5300-13 Change 1, Airport Design
- Advisory Circular 150/5320-5, Airport Drainage Design
- Advisory Circular 150/5320-6, Airport Pavement Design and Evaluation
- Advisory Circular 150/5370-2, Operational Safety on Airports During Construction
- Advisory Circular 150/5370-10, Standards for Specifying Construction of Airports

A. Joint Automated Capital Improvement Program (JACIP) and FAA Obstruction Evaluation / Airport Airspace Analysis (OE/AAA) Assistance

The Consultant shall assist the City in the update to the Airport JACIP in the following areas:

1. Coordinate the Engineer's opinion of probable costs for design and construction with existing input in the JACIP
2. Update the JPM with Engineer's certifications of plans and specifications.
3. Upload plans and specifications into JPM.
4. Assist City in uploading signed task orders and third-party agreements.
5. Create "Non-Rule making Airport" (NRA) case on FAA OE/AAA site for FAA review of the project construction.

B. Grant and Administration Phase:

The Consultant shall aid the City by acting as its liaison and Project coordinator with FAA and FDOT during the Project's design. In addition, the Consultant shall assist the City in the preparation of paperwork required to secure funds for the Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Preparation of grant application packages; coordination of their execution by the City; and submission to the funding agencies.
2. During the Design Phase, to aid the City by acting as its liaison and Project coordinator with the funding agencies.
3. The estimated construction cost of this improvement is \$1,750,000. The Consultant shall evaluate and validate the proposed construction budget and keep the City apprised during each phase of the Project of the results of such evaluation. The Consultant shall advise the City as to options available for reducing

construction costs to maintain the budget, if it appears likely that contractor bid prices will exceed this budget.

4. Perform Project management duties such as Project planning, invoice preparation, schedule coordination, coordination of design team and internal cost control.
5. Schedule coordination: Consultant shall provide continued coordination so that Project schedules are met for each phase of work included in this contract. Phases of design may be delayed by the FAA or other review agencies.
6. The design schedule is anticipated to be as follows:

Time from Contract Execution

Receipt of Notice to Proceed (NTP)

Schematic Design (includes Field Data Collection)	60 days
Pre-Final Design	60 days
Final Design	60 days

C. Schematic Design Phase:

The Schematic Design Phase is intended to identify and evaluate alternatives to provide cost-effective and practical solutions for the work items identified. The Consultant will evaluate pavement rehabilitation and phasing alternatives through contacts with local authorities, review of the pre-application, field investigations, and a practical design approach. The Project's design will take advantage of local knowledge and experience and will utilize expertise from recent construction Projects to design a cost-effective Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Schedule and conduct a pre-design meeting with the City, FAA, and FDOT to review the scope of services and become familiar with the Project requirements and operational concerns during the Project's construction. Prepare and distribute meeting minutes.
2. Acquire and review record documents (such as plans, specifications, reports, and studies) to become familiar with data that is available for the Project.
3. Schedule and conduct a meeting with the key Airport stake-holders to review project elements and to better understand constraints related to Airport user and tenant operations and gather input related to impact of possible airfield pavement closures. Prepare and distribute meeting minutes.
4. Perform a preliminary Project site inspection to further familiarize the design team with the Project areas.
5. Prepare preliminary plans identifying required topographic field surveys, subsurface soils investigations, and other field investigative programs. Develop a schedule of completion of required surveys and investigations to minimize interference with airport and tenant operations.
6. Acquire the necessary topographic survey of and utility data for the Project site including related office computations and drafting.
7. Acquire the necessary soils and existing pavement investigation data, including borings, pavement cores, and test pits, as well as field and laboratory tests, to identify existing pavement conditions and subsurface soil characteristics.
8. Perform a preliminary environmental review, including review of the previous Master Plan. Complete appropriate NEPA forms and submit to the FAA, as required. A CATEX is assumed to be the appropriate documentation.
9. Analyze data obtained from subsurface soils and existing pavement investigation program and determine properties of existing pavement and soil materials. Document results of program, existing conditions, and recommendations in the design report.

10. Develop pavement design in accordance with FAA Advisory Circular 150/5320-6, latest edition.
11. Develop schematic designs, including preliminary vertical alignment and horizontal geometric layouts.
12. Develop schematic construction safety phasing plans to support the above referenced pavement designs, including preliminary pavement horizontal geometric layouts, as needed.
13. Prepare preliminary opinion of probable construction costs for each major element of the Project.
14. Develop a detailed Engineer's Report which evaluates alternatives to achieve project goals. The Consultant shall provide the Airport with a report identifying appropriate pavement rehabilitation alternatives, develop a preliminary construction phasing for each alternative, and develop an estimate of probable construction cost of each alternative.
15. Submit Engineer's Report to the City, FAA, and FDOT for review.
16. Schedule and conduct an Engineer's Report presentation meeting with the City to review project design elements, alternatives, and anticipated construction costs.

D. Pre-Final (60%) Design Phase

The services to be performed during this Phase consist generally of services required to furnish the City with a set of Pre-Final Plans, Contract Document, Technical Specifications, and Engineer's Report.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Conduct site inspections to verify topographic survey, inventory pavement distresses, inventory visual aid features, and other Project-related existing physical features and facilities.
2. Finalize horizontal pavement geometrical layouts and place sufficient information on drawings to layout proposed pavements in field during construction, as needed.
3. Develop a preliminary design to develop pavement centerline profiles, typical sections, and other grading details for the proposed work, as needed.
4. Evaluate the existing airfield drainage in the Taxiway A / Runway 10-28 infield including any drainage improvements that may be required.
5. Develop preliminary airfield marking layouts, as needed.
6. Develop preliminary designs of structural Project elements, such as catch basins, manholes, and culverts as needed.
7. Meet with Airport and ATCT personnel to develop a draft construction phasing and operations plan that endeavors to limit interference by the Project's construction with airport and tenant operations.
8. Develop a draft storm water pollution prevention plan that encompasses all phases of the Project.
9. Prepare preliminary Contract Drawings (approximately 60% complete) providing sufficient detail for review of design concepts by the City, FAA, and FDOT.
10. Develop general provisions and overall City contract documents, as necessary.
11. Develop technical specifications expected to be required for the proposed work. Standard technical specifications shall be used whenever possible, with supplemental specifications developed by the Consultant.
12. Prepare a detailed opinion of probable construction cost to reflect the outcomes of Project design.
13. Prepare written design report documenting items such as design concepts, assumptions, and alternative designs.
14. Perform an internal quality control review on all design documents.

15. Submit sufficient copies of preliminary design documents to the City, FAA, and FDOT for their review and comment.
16. Schedule and conduct a pre-final design review meeting to discuss and resolve any City comments and perform airfield site visit to verify pre-final design.

E. Final Design Phase

The services included under this Phase shall generally consist of services required to furnish the City with a complete set of Contract Documents for the Project, including Final Plans, Specifications, Engineer's Design Report, and opinion of probable construction costs. Services to be performed or furnished during this Phase may include revising the preliminary submittal information to comply with City comments and then completion of the final design. Plans and Specifications will be completed; final design will be coordinated with the City; and a complete set of bid documents will be furnished to the City. A final opinion of probable construction cost and the final Design Report will also be prepared and submitted. A final Construction Safety Phasing Plan (CSPP) and Construction Management Plan will be provided as well.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Finalize the grading and drainage system design.
2. Prepare final construction plans, supplemental documents such and construction phasing plans.
3. Prepare final quantity takeoffs for the bid schedule. This will include items shown on the drawings and/or described in the technical specifications.
4. Prepare a final probable construction cost utilizing the quantity takeoff and bid items previously developed.
5. Prepare final contract agreements and technical specifications.
6. Submit advance final documents to the City, FAA, and FDOT for final review and comment. The design team and the City will conduct a final design review meeting to discuss contents, costs and other comments.
7. Reproduce copies of the bid documents which include plans, specifications, and construction phasing plans, soil boring logs and typical cross sections. These documents will be supplied to the City.

After final comments are provided by the City, FAA and FDOT, Passero will develop a complete BID Set of contracts plans and specifications.

III. Special Services

1. Special services associates with this project are topographic survey and geotechnical investigation.
2. This Phase of the Project does not include any other special services. However, if during the later stages of the design phase of this project, other special services are needed, such services shall be performed by the Consultant for additional compensation and only as requested and agreed to by the Consultant and City, and approved, in writing, by the City.

IV. Meetings, Presentations and Deliverables

1. Passero Associates will prepare for and attend the following meetings:
 - ◇ Project Design Kick-off Meeting
 - ◇ Site Inspection of project area
 - ◇ Project Stakeholder Coordination Meeting
 - ◇ Project Engineer's (Alternatives) Report Review Meeting with Airport, FAA, FDOT
 - ◇ Project 60% Design Review Meeting with Airport, FAA, FDOT.
 - ◇ Project 60% Design Review Meeting with Suwannee River Water Management District.
 - ◇ Field Check of Pre-Final Plans

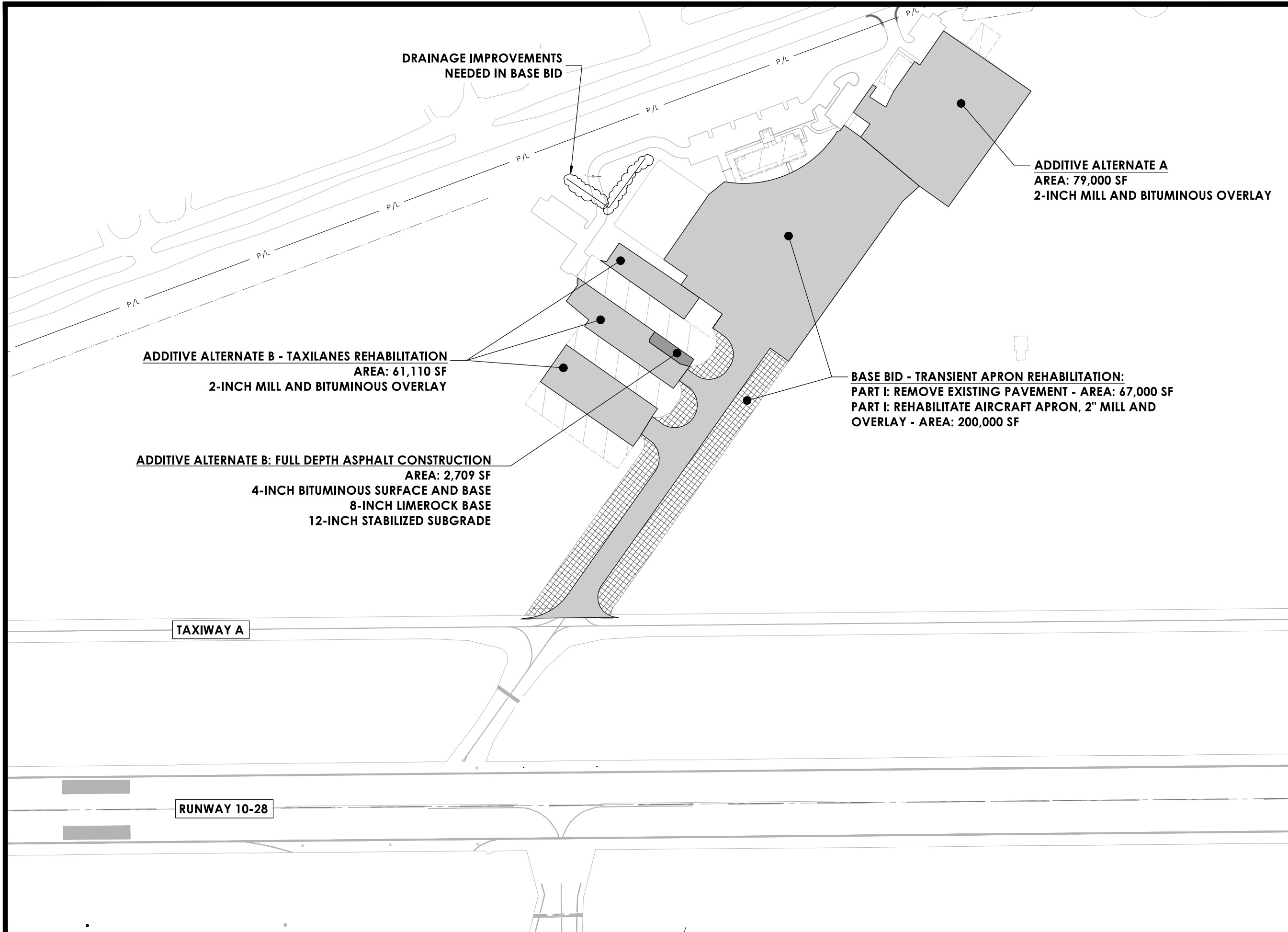
- ◇ Project 100% Design Review Meeting with Airport, FAA, FDOT, and City.
- 2. Passero Associates will provide the following deliverables to the City, FAA and FDOT:
 - ◇ FAA AIP Grant Pre-application for signatures.
 - ◇ 3 Sets of 30% Plans and Outline Specifications, Cost Estimate & Preliminary Engineer's Report.
 - ◇ 3 Sets of 60% Plans and Specifications, Cost Estimate
 - ◇ 3 Sets of 90% Plans and Specifications, Cost Estimate & Final Engineer's Report.
 - ◇ 3 Sets of Construction Safety Phasing Plan.
 - ◇ 3 Sets of Construction Management Plan.
 - ◇ 3 Sets of 100% (Bid Set) Plans.
 - ◇ 3 Sets of Bid Specifications.
 - ◇ 3 Final Engineer's Report.

V. Exclusions

The following items are not included in this Work Order, but are anticipated to be included in a future authorization:

- ◇ Bidding Phase and Recommendation of Award Services
- ◇ Construction Administration
- ◇ Resident Project Representation or Construction Observation services.

End of Scope of Services





PASSERO ASSOCIATES
engineering architecture



100' 0 100'

SUBMITTAL
CIP FY 2021

STAMP

OWNER
LAKE CITY, FLORIDA, U.S.A.



LAKE CITY
GATEWAY
Airport

3524 U.S. Highway 90
Lake City, Florida 32055

Passero Associates
4730 Casa Cola Way, Suite 200
St. Augustine, FL 32095 (904) 757-6106
Project Manager: Bradley J. Wentz, P.E.
Prepared By: Harrison A. Korb, E.I.T.
www.passero.com

Revisions			
No.	Date	By	Description

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LOCATION
**LAKE CITY GATEWAY
AIRPORT (LCQ)**
TOWN/CITY: LAKE CITY
COUNTY: COLUMBIA STATE: FLORIDA
PROJECT TITLE
**TAXIWAY C REALIGNMENT
& TRANSIENT APRON
REHABILITATION**

PROJECT NUMBER
20070044.0000

DATE
NOVEMBER 2020

DRAWING TITLE
PROJECT SKETCH

DRAWING NUMBER
2



McMillen Surveying, Inc.

444 Northwest Main Street
Williston, Florida, 32696
steve@mcsurveying.com
352 528-6277

March 9th, 2021

Brad Wente, P.E.
Passero Associates

Ref: Lake City Gateway Airport – Terminal Apron Rehabilitation

Brad,

I appreciate the opportunity to prepare the following proposal for *Professional Land Surveying* at the above-referenced site located at the Lake City Gateway Airport, lying in Section 35, Township 3 South, Range 17 East, Columbia County, Florida. Pursuant to your emailed "RFP", the scope of work necessary to prepare a Topographic Survey is as follows:

- ❶ All typical concerns relating to Airport Safety will be followed by this firm first. These concerns include, but are not limited to: constant monitoring of air traffic, visual observation and check-in check-out procedures with Roland at the Airport.
- ❷ this proposal includes 1 survey limit: a 550'x1965' rectangle, centered on Taxiway Charlie/Terminal Apron. Said limits contain approximately 20 Acres.
- ❸ A GPS horizontal and vertical control loop will be run thru control points which will be set within said limits. State Plane Coordinates will be reported of all control points which will be set via a long observation based on N.A.D. 83, horizontally and N.A.V.D. 88, vertically.
- ❹ topographic Elevations will be collected in a typical 50' grid AND where necessary to show breaks and ditches. Elevations will be taken in enough quantity to report 0.5' vertical contours.
- ❺ all limits will include the location (and pertinent vertical information) of all improvements, including, but not limited to: edge of pavements, centerlines, high strength runway edges, concrete, curbing, striping, lights, visible utilities, drainage structures, duct markers, cable markers and tree lines.
- ❻ above ground utilities will be located and shown per field observations, detailing accessible inverts. Underground utilities will be located and shown per field observations and available as-built maps only. (note: Sunshine Call One Center will NOT show up for a survey/design ticket). Digging for utilities is not a part of this proposal.

The above-described Topographic Survey can be completed for a lump sum of \$zzz (which includes travel expenses) and will include 3 signed and sealed sets of prints, an Autocad Version 09 CD. Projection: 9 days in field & 8 days in office. Completion is expected within 6 weeks of approval. If you have any questions, please feel free to call.

Sincerely,

Stephen M. McMillen, P.S.M.
Professional Surveyor & Mapper



Cal -Tech Testing, Inc.

- Engineering
- Geotechnical
- Environmental

LABORATORIES

P.O. Box 1625 • Lake City, FL 32056
Tel. (386) 755-3633 • Fax (386) 752-5456

450 SR 13N, Suite 106-308, Jacksonville, FL 32259
Tel. (904) 381-8901 • Fax (904) 381-8902

March 2, 2021

Mr. Brad Wentz, P.E.
Passero Associates, LLC
4730 Casa Cola Way, Suite 200
St. Augustine, Florida 32095

**RE: Proposal for Geotechnical Soil Survey & Pavement Evaluation
Lake City Gateway Airport-Tway C Realignment & Transient Apron Rehab.
Lake City, Florida**

Dear Mr. Brad Wentz, P.E.:

Cal-Tech Testing, Inc. (CTTI) is pleased to submit this proposal to perform a geotechnical soil survey and pavement evaluation for the proposed Taxiway C realignment and the transient apron rehabilitation work at the Lake City Gateway Airport in Lake City, Florida.

SITE & PROJECT INFORMATION

Based on the project sketch dated November 2020 you provided to us, the site is the airport's Taxiway C and the adjacent apron which are proposed for realignment and rehabilitation work.

SCOPE OF SERVICES

Per your request, the project scope of services comprises the exploration of the subsurface soil conditions within the proposed Taxiway C realignment section with the drilling of one (1) 15-ft deep Standard Penetration Test (SPT) boring and the evaluation of the taxiway and apron pavements by core drilling at 21 locations.

The SPT boring and pavement cores will be drilled at locations laid out by our field crew from Global Positioning System (GPS) coordinates approximately obtained by superposition of the provided sketch on a web-available mapping system and using a hand-held device.

The SPT boring will be performed in general accordance with applicable ASTM standards. The pavement core will be drilled with a 6-in diameter core barrel. At completion, each borehole will be backfilled with soil cuttings and asphalt-patched where required.

All soil samples and core specimens will be delivered to our laboratory for examination, measurement and classification by our geotechnical engineer.

Prior to the drilling work, we will contact the Sunshine One-Call Center to mark-out the location of known underground utilities in the vicinity of the SPT boring location.

Proposal for Geotechnical Soil Survey & Pavement Evaluation
Lake City Gateway Airport-Tway C Realignment & Transient Apron Rehab.
Lake City, Florida

At completion of the field and laboratory work, we will prepare a report summarizing the work done and presenting the subsurface soil conditions and the pavement section along with our evaluations and recommendations for site preparation and the support of the proposed taxiway realignment.

ESTIMATED FEE

Based on the scope of services and presuming site accessibility to our personnel/equipment with no anticipated delays (vegetation clearance by others), the fee for our geotechnical soil survey and pavement evaluation is as follows:

Mobilization
SPT Borings (15 ft. @ 13.50\$/ft)
Pavement Cores (21 @ \$100 each)
Laboratory Testing (Soil Classification)
Management (utility clearance, coord., layout)
Engineering and Report Preparation
Administration



Schedule

We anticipate that our field work will encompass one (1) working day. Our report should be issued within 5 working days of completion of the field and laboratory work.

Limitations

The soil borings detailed in this proposal presumes standard geotechnical drilling and does not include provisions for drilling through or into environmentally contaminated material.

Authorization

If this proposal is acceptable, please sign below and return to our office. A sub-contract agreement will also be sufficient as authorization.

Closing

CTI appreciates the opportunity to provide this proposal and we look forward to serving you on this and future projects. Should you have any questions concerning this proposal or the services proposed, please do not hesitate to contact me at our Lake City, FL office (386) 755-3633.

Sincerely,
Cal-Tech Testing, Inc.

Ivan E. Marcano, P.E.
Sr. Geotechnical Engineer

A blue ink signature of Ivan E. Marcano.

A blue ink signature of Mike Stalvey, Jr.

Mike Stalvey, Jr.
Vice-President

Proposal for Geotechnical Soil Survey & Pavement Evaluation-Lake City Gateway Airport, Tway C Realignment & Transient Apron Rehab., Lake City Florida

Name of Representative
(Print)

Date:

Title:

Representative Signature:

EXHIBIT “B”

Estimate of Hours and Fee

**ESTIMATE OF CONSULTING/ENGINEERING COST
FOR
REHABILITATE TRANSIENT APRON AND TAXILANES - Lake City Gateway Airport**

PLAN SET

Print Date:

29-Apr-21

Drawing	PM/Engr	Technician	Clerical
G-1 Title Sheet	1	4	0
G-2 Quantities (Base Bid and Alternatives)	4	24	0
G-3 Site & Safety Plan	4	24	0
G-4 Pre Drainage Map	4	12	0
G-5 Post Drainage Map	4	12	0
G-6 Phasing Plan	12	32	0
C-1 Demolition and Erosion Control Plan	8	32	0
C-2 Txwy C Layout and Grading Plan (50 Scale)	8	32	0
C-3 Apron Layout and Grading Plan (50 Scale)	8	32	0
C-4 Taxilane Layout and Grading Plan (50 Scale)	8	32	0
C-5 Profile and Enlarged Plan (25 Scale)	8	32	0
C-6 Typical Sections and Details	8	32	0
C-7 Details	8	32	0
C-8 Drainage Details and Cross Sections	8	32	0
C-9 thru C-11 Cross Sections	16	48	0
C-12 thru 14 Striping Plan and Details	12	32	0
Dwg. Quality Control / Quality Assurance	40	0	0
Field Investigation	16	24	0
FAA/FDOT Coordination	60	0	0
Engineering Report	16	40	0
Drainage Design	40	80	0
SWRWMD Permits	24	0	0
County/City Permits	0	0	0
Cost Estimates	8	40	0
Specificaitons	20	0	40
Total Hours	345	628	40

COST

Category	Hours	Rate	Total	Use
PM	80	\$ 78.00	\$ 6,240.00	
Sr. Engineer	120	\$ 65.00	\$ 7,800.00	
Jr. Engineer	245	\$ 30.00	\$ 7,350.00	
Technician	528	\$ 25.00	\$ 13,200.00	
Clerical	40	\$ 24.00	\$ 960.00	
Sub-Total Labor			\$ 35,550.00	
Overhead	165.00%		\$ 58,657.50	
			\$ 94,207.50	
Fee Above Labor Costs (15%)	15%		\$ 14,131.13	
SUB-TOTAL DESIGN LABOR			\$ 108,338.63	

OTHER DIRECT COSTS

Travel (12 trips @\$100.00)
Reproduction Mail Etc.
Permit Fee

SUB-TOTAL ODCs**TOTAL DESIGN FEE****Total****Use**

\$ 1,200.00
\$ 3,500.00
\$ -
\$ 4,700.00

\$ 113,038.63 \$ 113,000.00

SUBCONSULTANTS

Topographic Surveying (Estimated)
Geotechnical Investigation (Estimated)

Markup

TOTAL SUBCONSULTANTS

0%

\$ 14,000.00
\$ 10,000.00
\$ 24,000.00
\$ -
\$ 24,000.00

\$ 24,000.00 \$ 24,000.00

TOTAL CONSULTANT FEE

\$ 137,000.00

James L. Pearce, P.E
Civil Engineer

9957 Moorings Drive, Suite 201
Jacksonville, Florida 32257
(904) 551-2109 / (904) 551-3057 Fax
e-mail: jpearce@jpearcelaw.com

April 29, 2021

Mrs. Florence Straugh
Airport Manager
City of Lake City
3524 East US Hwy 90
Lake City, FL 32055

and

Mr. Brad Byrd
Operations Coordinator
205 N. Marion Ave.
Lake City, FL 32055

Ref: Lake City Gateway Airport
Taxiway C Realignment, SA 21-
Independent Review of Consultant Design Fee
Scope of Work and Consulting Fee
Lake City PO NO.: TBD

Dear Mrs. Straugh and Mr. Byrd,

The purpose of this letter is to communicate our opinion of cost of the consulting fee for the Taxiway C Realignment between Runway 10-28 and Taxiway A at the Lake City Gateway Airport. Attached to this letter are the Scope of Services developed by Passero Associates, LLC, **Exhibit A** and our itemized Estimate of Work with our estimate of man hours and average hourly rates, **Exhibit B**.

We were asked to review the scope of work prepared by Passero and Associates and prepare an Independent Estimate of the Consulting Fee for the project. Based on our understanding of the work, we have divided our estimate into two areas. These areas are Design and Plan Set Development including Meetings, and Sub-Consultants. We have estimated the consulting fee for each of these areas at \$63,400.00 and \$9,000.00 respectively. We were not provided Passero's sub-consultant fee quotes and therefore estimated the fees based on past experience with similar types of work, and did not get quotes from others. We have estimated that the total consulting fee for the Taxiway C Realignment to be \$72,400.00.

Mrs. Straugh and Mr. Byrd

April 29, 2021

Page 2 of 2

The consulting fee stated is based on the provided Scope of Services with the following assumptions and clarifications. The work includes redesigning and realigning approximately 300 feet of Taxiway C between Runway 10-28 and Taxiway A to meet current FAA airfield geometry requirements. The Design and engineering fee includes assisting Lake City with FAA and FDOT grant applications, field investigations, preliminary, pre-final and final design submissions for approval, surveying and geotechnical sub-consultants, and certain deliverables including a biddable plan set and specifications, engineers estimate of quantities and probable cost of construction, and an engineer's report. The work does not include bidding, construction administration or resident project representation.

Thank you for choosing our firm in this important matter. Please let us know if there are any questions or if you need anything else concerning this project. We look forward to working with you in the future.

Warmest Regards,

A handwritten signature in blue ink, appearing to read "James L. Pearce".

James L. Pearce, P.E., Esq.

EXHIBIT “A”

Passero’s Scope

City of Lake City



Lake City Gateway Airport

Taxiway C Realignment (Design Phase)

**Design, Topographic Survey, Geotechnical
Investigation, and Grants Administration Services**

by

Passero Associates, LLC

(PA Project No. 20070044.0023)

Supplemental Agreement 21-23

Attachment A-1: Scope of Work
Taxiway C Realignment (Design Only Phase)
Lake City Gateway Airport, Lake City, Florida

I. Project Description

The portion of Taxiway C between Taxiway A and Runway 10-28 at Lake City Gateway Airport currently does not meet FAA airfield geometry requirements. The proposed project will consist of the removal and reconstruction of that portion of Taxiway C between Taxiway A and Runway 10-28. Project elements include pavement and electrical demolition, earthwork and grading, storm sewer installation, limerock base, bituminous paving, pavement marking, new airfield lighting and signage, topsoiling and turfing. See attached Project Sketch for proposed project.

II. Basic Services

Passero Associates, LLC (Consultant) will provide the following basic services to assist the City of Lake City (City) with the Design Phase of the Taxiway C Realignment Project. Project services include design validation and conformance with FAA applicable design guidance. FAA guidance documents include but are not limited to:

- Advisory Circular 150/5300-13 Change 1, Airport Design
- Advisory Circular 150/5320-5, Airport Drainage Design
- Advisory Circular 150/5320-6, Airport Pavement Design and Evaluation
- Advisory Circular 150/5370-2, Operational Safety on Airports During Construction
- Advisory Circular 150/5370-10, Standards for Specifying Construction of Airports

A. Joint Automated Capital Improvement Program (JACIP) and FAA Obstruction Evaluation / Airport Airspace Analysis (OE/AAA) Assistance

The Consultant shall assist the City in the update to the Airport JACIP in the following areas:

1. Coordinate the Engineer's opinion of probable costs for design and construction with existing input in the JACIP
2. Update the JPM with Engineer's certifications of plans and specifications.
3. Upload plans and specifications into JPM.
4. Assist City in uploading signed task orders and third-party agreements.
5. Create "Non-Rule making Airport" (NRA) case on FAA OE/AAA site for FAA review of the project construction.

B. Grant and Administration Phase:

The Consultant shall aid the City by acting as its liaison and Project coordinator with FAA and FDOT during the Project's design. In addition, the Consultant shall assist the City in the preparation of paperwork required to secure funds for the Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Preparation of grant application packages; coordination of their execution by the City; and submission to the funding agencies.
2. During the Design Phase, to aid the City by acting as its liaison and Project coordinator with the funding agencies.
3. The estimated construction cost of this improvement is \$650,000. The Consultant shall evaluate and validate the proposed construction budget and keep the City apprised during each phase of the Project of the results of such evaluation. The Consultant shall advise the City as to options available for reducing

construction costs to maintain the budget, if it appears likely that contractor bid prices will exceed this budget.

4. Perform Project management duties such as Project planning, invoice preparation, schedule coordination, coordination of design team and internal cost control.
5. Schedule coordination: Consultant shall provide continued coordination so that Project schedules are met for each phase of work included in this contract. Phases of design may be delayed by the FAA or other review agencies.
6. The design schedule is anticipated to be as follows:

Time from Contract Execution

Receipt of Notice to Proceed (NTP)

Schematic Design (includes Field Data Collection)	60 days
Pre-Final Design	60 days
Final Design	60 days

C. Schematic Design Phase:

The Schematic Design Phase is intended to identify and evaluate alternatives to provide cost-effective and practical solutions for the work items identified. The Consultant will evaluate pavement rehabilitation and phasing alternatives through contacts with local authorities, review of the pre-application, field investigations, and a practical design approach. The Project's design will take advantage of local knowledge and experience and will utilize expertise from recent construction Projects to design a cost-effective Project. The specific services to be provided or furnished for this Phase of the Project are the following:

1. Schedule and conduct a pre-design meeting with the City, FAA, and FDOT to review the scope of services and become familiar with the Project requirements and operational concerns during the Project's construction. Prepare and distribute meeting minutes.
2. Acquire and review record documents (such as plans, specifications, reports, and studies) to become familiar with data that is available for the Project.
3. Schedule and conduct a meeting with the key Airport stake-holders to review project elements and to better understand constraints related to Airport user and tenant operations and gather input related to impact of possible airfield pavement closures. Prepare and distribute meeting minutes.
4. Perform a preliminary Project site inspection to further familiarize the design team with the Project areas.
5. Prepare preliminary plans identifying required topographic field surveys, subsurface soils investigations, and other field investigative programs. Develop a schedule of completion of required surveys and investigations to minimize interference with airport and tenant operations.
6. Acquire the necessary topographic survey of and utility data for the Project site including related office computations and drafting.
7. Acquire the necessary soils and existing pavement investigation data, including borings, pavement cores, and test pits, as well as field and laboratory tests, to identify existing pavement conditions and subsurface soil characteristics.
8. Perform a preliminary environmental review, including review of the previous Master Plan. Complete appropriate NEPA forms and submit to the FAA, as required. A CATEx is assumed to be the appropriate documentation.
9. Analyze data obtained from subsurface soils and existing pavement investigation program and determine properties of existing pavement and soil materials. Document results of program, existing conditions, and recommendations in the design report.

10. Develop pavement design in accordance with FAA Advisory Circular 150/5320-6, latest edition.
11. Develop schematic designs, including preliminary vertical alignment and horizontal geometric layouts.
12. Develop schematic construction safety phasing plans to support the above referenced pavement designs, including preliminary pavement horizontal geometric layouts, as needed.
13. Prepare preliminary opinion of probable construction costs for each major element of the Project.
14. Develop a detailed Engineer's Report which evaluates alternatives to achieve project goals. The Consultant shall provide the Airport with a report 1) identifying appropriate pavement rehabilitation alternatives, 2) establish the shortcomings and benefits of each alternative with a matrix ranking the various alternatives, 3) develop a preliminary construction, phasing and sequencing plan for each alternative, and 4) develop the associated estimate of probable construction cost of each alternative.
15. Submit Engineer's Report to the City, FAA, and FDOT for review.
16. Schedule and conduct a Engineer's Report presentation meeting with the City to review project design elements, alternatives, and anticipated construction costs.

D. Pre-Final (60%) Design Phase

The services to be performed during this Phase consist generally of services required to furnish the City with a set of Pre-Final Plans, Contract Document, Technical Specifications, and Engineer's Report.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Conduct site inspections to verify topographic survey, inventory pavement distresses, inventory visual aid features, and other Project-related existing physical features and facilities.
2. Finalize horizontal pavement geometrical layouts and place sufficient information on drawings to layout proposed pavements in field during construction, as needed.
3. Develop a preliminary design to develop pavement centerline profiles, typical sections, and other grading details for the proposed work, as needed.
4. Evaluate the existing airfield drainage in the Taxiway A / Runway 10-28 infield including any drainage improvements that may be required.
5. Develop preliminary airfield marking layouts, as needed.
6. Develop preliminary designs of structural Project elements, such as catch basins, manholes, and culverts as needed.
7. Meet with Airport and ATCT personnel to develop a draft construction phasing and operations plan that endeavors to limit interference by the Project's construction with airport and tenant operations.
8. Develop a draft storm water pollution prevention plan that encompasses all phases of the Project.
9. Prepare preliminary Contract Drawings (approximately 60% complete) providing sufficient detail for review of design concepts by the City, FAA, and FDOT.
10. Develop general provisions and overall City contract documents, as necessary.
11. Develop technical specifications expected to be required for the proposed work. Standard technical specifications shall be used whenever possible, with supplemental specifications developed by the Consultant.
12. Prepare a detailed opinion of probable construction cost to reflect the outcomes of Project design.
13. Prepare written design report documenting items such as design concepts, assumptions, and alternative designs.
14. Perform an internal quality control review on all design documents.

15. Submit sufficient copies of preliminary design documents to the City, FAA, and FDOT for their review and comment.
16. Schedule and conduct a pre-final design review meeting to discuss and resolve any City comments and perform airfield site visit to verify pre-final design.

E. Final Design Phase

The services included under this Phase shall generally consist of services required to furnish the City with a complete set of Contract Documents for the Project, including Final Plans, Specifications, Engineer's Design Report, and opinion of probable construction costs. Services to be performed or furnished during this Phase may include revising the preliminary submittal information to comply with City comments and then completion of the final design. Plans and Specifications will be completed; final design will be coordinated with the City; and a complete set of bid documents will be furnished to the City. A final opinion of probable construction cost and the final Design Report will also be prepared and submitted. A final Construction Safety Phasing Plan (CSPP) and Construction Management Plan will be provided as well.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Finalize the grading and drainage system design.
2. Prepare final construction plans, supplemental documents such and construction phasing plans.
3. Prepare final quantity takeoffs for the bid schedule. This will include items shown on the drawings and/or described in the technical specifications.
4. Prepare a final probable construction cost utilizing the quantity takeoff and bid items previously developed.
5. Prepare final contract agreements and technical specifications.
6. Submit advance final documents to the City, FAA, and FDOT for final review and comment. The design team and the City will conduct a final design review meeting to discuss contents, costs and other comments.
7. Reproduce copies of the bid documents which include plans, specifications, and construction phasing plans, soil boring logs and typical cross sections. These documents will be supplied to the City.

After final comments are provided by the City, FAA and FDOT, Passero will develop a complete BID Set of contracts plans and specifications.

III. Special Services

1. Special services associates with this project are topographic survey and geotechnical investigation.
2. This Phase of the Project does not include any other special services. However, if during the later stages of the design phase of this project, other special services are needed, such services shall be performed by the Consultant for additional compensation and only as requested and agreed to by the Consultant and City, and approved, in writing, by the City.

IV. Meetings, Presentations and Deliverables

1. Passero Associates will prepare for and attend the following meetings:
 - ◇ Project Design Kick-off Meeting
 - ◇ Site Inspection of project area
 - ◇ Project Stakeholder Coordination Meeting
 - ◇ Project Engineer's (Alternatives) Report Review Meeting with Airport, FAA, FDOT
 - ◇ Project 60% Design Review Meeting with Airport, FAA, FDOT.
 - ◇ Project 60% Design Review Meeting with Suwannee River Water Management District.
 - ◇ Field Check of Pre-Final Plans

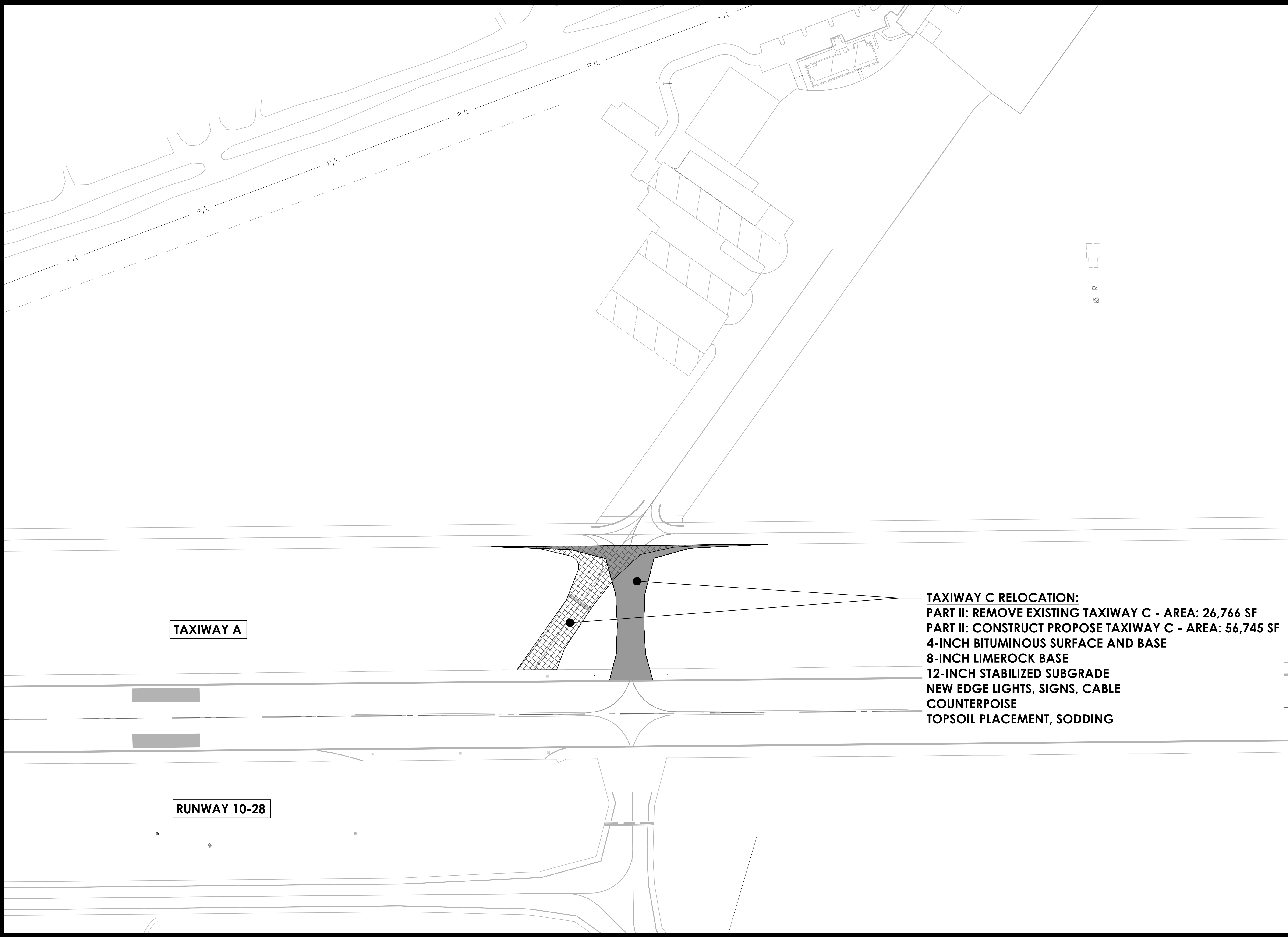
- ◇ Project 100% Design Review Meeting with Airport, FAA, FDOT, and City.
- 2. Passero Associates will provide the following deliverables to the City, FAA and FDOT:
 - ◇ FAA AIP Grant Pre-application for signatures.
 - ◇ 3 Sets of 30% Plans and Outline Specifications, Cost Estimate & Preliminary Engineer's Report.
 - ◇ 3 Sets of 60% Plans and Specifications, Cost Estimate
 - ◇ 3 Sets of 90% Plans and Specifications, Cost Estimate & Final Engineer's Report.
 - ◇ 3 Sets of Construction Safety Phasing Plan.
 - ◇ 3 Sets of Construction Management Plan.
 - ◇ 3 Sets of 100% (Bid Set) Plans.
 - ◇ 3 Sets of Bid Specifications.
 - ◇ 3 Final Engineer's Report.

V. Exclusions

The following items are not included in this Work Order, but are anticipated to be included in a future authorization:

- ◇ Bidding Phase and Recommendation of Award Services
- ◇ Construction Administration
- ◇ Resident Project Representation or Construction Observation services.

End of Scope of Services



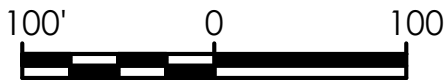
TAXIWAY A

RUNWAY 10-28

TAXIWAY C RELOCATION:
PART II: REMOVE EXISTING TAXIWAY C - AREA: 26,766 SF
PART II: CONSTRUCT PROPOSE TAXIWAY C - AREA: 56,745 SF
4-INCH BITUMINOUS SURFACE AND BASE
8-INCH LIMEROCK BASE
12-INCH STABILIZED SUBGRADE
NEW EDGE LIGHTS, SIGNS, CABLE
COUNTERPOISE
TOPSOIL PLACEMENT, SODDING



PASSERO ASSOCIATES
engineering architecture



SUBMITTAL

CIP FY 2021

STAMP

OWNER

LAKE CITY, FLORIDA, U.S.A.



3524 U.S. Highway 90
Lake City, Florida 32055

Passero Associates

4730 Casa Cola Way, Suite 200
St. Augustine, FL 32095 (904) 757-6106

Project Manager: Bradley J. Wente, P.E.
Prepared By: Harrison A. Korb, E.I.T.
www.passero.com

Revisions

No.	Date	By	Description

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LOCATION

**LAKE CITY GATEWAY
AIRPORT (LCQ)**

TOWN/CITY: LAKE CITY
COUNTY: COLUMBIA STATE: FLORIDA

PROJECT TITLE
**TAXIWAY C REALIGNMENT
& TRANSIENT APRON
REHABILITATION**

PROJECT NUMBER

20070044.0000

DATE

NOVEMBER 2020

DRAWING TITLE

PROJECT SKETCH

DRAWING NUMBER

1



McMillen Surveying, Inc.

444 Northwest Main Street
Williston, Florida, 32696
steve@mcsurveying.com
352 528-6277

March 9th, 2021

Brad Wente, P.E.
Passero Associates

Ref: Lake City Gateway Airport – Taxiway C Realignment

Brad,

I appreciate the opportunity to prepare the following proposal for *Professional Land Surveying* at the above-referenced site located at the Lake City Gateway Airport, lying in Section 35, Township 3 South, Range 17 East, Columbia County, Florida. Pursuant to your emailed "RFP", the scope of work necessary to prepare a Topographic Survey is as follows:

- ❶ All typical concerns relating to Airport Safety will be followed by this firm first. These concerns include, but are not limited to: constant monitoring of air traffic, visual observation and check-in check-out procedures with Roland at the Airport.
- ❷ this proposal includes 1 survey limit: a 550'x1965' rectangle, centered on Taxiway Charlie/Terminal Apron. Said limits contain approximately 20 Acres.
- ❸ A GPS horizontal and vertical control loop will be run thru control points which will be set within said limits. State Plane Coordinates will be reported of all control points which will be set via a long observation based on N.A.D. 83, horizontally and N.A.V.D. 88, vertically.
- ❹ topographic Elevations will be collected in a typical 50' grid AND where necessary to show breaks and ditches. Elevations will be taken in enough quantity to report 0.5' vertical contours.
- ❺ all limits will include the location (and pertinent vertical information) of all improvements, including, but not limited to: edge of pavements, centerlines, high strength runway edges, concrete, curbing, striping, lights, visible utilities, drainage structures, duct markers, cable markers and tree lines.
- ❻ above ground utilities will be located and shown per field observations, detailing accessible inverts. Underground utilities will be located and shown per field observations and available as-built maps only. (note: Sunshine Call One Center will NOT show up for a survey/design ticket). Digging for utilities is not a part of this proposal.

The above-described Topographic Survey can be completed for a lump sum of \$ (which includes travel expenses) and will include 3 signed and sealed sets of prints, an Autocad Version 09 CD. Projection: 9 days in field & 8 days in office. Completion is expected within 6 weeks of approval. If you have any questions, please feel free to call.

Sincerely,

Stephen M. McMillen, P.S.M.
Professional Surveyor & Mapper



Cal -Tech Testing, Inc.

- Engineering
- Geotechnical
- Environmental

LABORATORIES

P.O. Box 1625 • Lake City, FL 32056
Tel. (386) 755-3633 • Fax (386) 752-5456

450 SR 13N, Suite 106-308, Jacksonville, FL 32259
Tel. (904) 381-8901 • Fax (904) 381-8902

March 2, 2021

Mr. Brad Wentz, P.E.
Passero Associates, LLC
4730 Casa Cola Way, Suite 200
St. Augustine, Florida 32095

**RE: Proposal for Geotechnical Soil Survey & Pavement Evaluation
Lake City Gateway Airport-Tway C Realignment & Transient Apron Rehab.
Lake City, Florida**

Dear Mr. Brad Wentz, P.E.:

Cal-Tech Testing, Inc. (CTTI) is pleased to submit this proposal to perform a geotechnical soil survey and pavement evaluation for the proposed Taxiway C realignment and the transient apron rehabilitation work at the Lake City Gateway Airport in Lake City, Florida.

SITE & PROJECT INFORMATION

Based on the project sketch dated November 2020 you provided to us, the site is the airport's Taxiway C and the adjacent apron which are proposed for realignment and rehabilitation work.

SCOPE OF SERVICES

Per your request, the project scope of services comprises the exploration of the subsurface soil conditions within the proposed Taxiway C realignment section with the drilling of one (1) 15-ft deep Standard Penetration Test (SPT) boring and the evaluation of the taxiway and apron pavements by core drilling at 21 locations.

The SPT boring and pavement cores will be drilled at locations laid out by our field crew from Global Positioning System (GPS) coordinates approximately obtained by superposition of the provided sketch on a web-available mapping system and using a hand-held device.

The SPT boring will be performed in general accordance with applicable ASTM standards. The pavement core will be drilled with a 6-in diameter core barrel. At completion, each borehole will be backfilled with soil cuttings and asphalt-patched where required.

All soil samples and core specimens will be delivered to our laboratory for examination, measurement and classification by our geotechnical engineer.

Prior to the drilling work, we will contact the Sunshine One-Call Center to mark-out the location of known underground utilities in the vicinity of the SPT boring location.

Proposal for Geotechnical Soil Survey & Pavement Evaluation
Lake City Gateway Airport-Tway C Realignment & Transient Apron Rehab.
Lake City, Florida

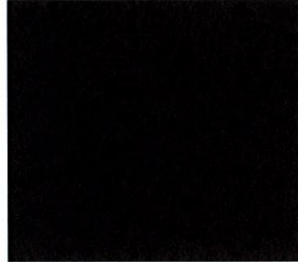
At completion of the field and laboratory work, we will prepare a report summarizing the work done and presenting the subsurface soil conditions and the pavement section along with our evaluations and recommendations for site preparation and the support of the proposed taxiway realignment.

ESTIMATED FEE

Based on the scope of services and presuming site accessibility to our personnel/equipment with no anticipated delays (vegetation clearance by others), the fee for our geotechnical soil survey and pavement evaluation is as follows:

Mobilization
SPT Borings (15 ft. @ 13.50\$/ft)
Pavement Cores (21 @ \$100 each)
Laboratory Testing (Soil Classification)
Management (utility clearance, coord., layout, etc.)
Engineering and Report Preparation
Administration

Total



Schedule

We anticipate that our field work will encompass one (1) working day. Our report should be issued within 5 working days of completion of the field and laboratory work.

Limitations

The soil borings detailed in this proposal presumes standard geotechnical drilling and does not include provisions for drilling through or into environmentally contaminated material.

Authorization

If this proposal is acceptable, please sign below and return to our office. A sub-contract agreement will also be sufficient as authorization.

Closing

CTI appreciates the opportunity to provide this proposal and we look forward to serving you on this and future projects. Should you have any questions concerning this proposal or the services proposed, please do not hesitate to contact me at our Lake City, FL office (386) 755-3633.

Sincerely,
Cal-Tech Testing, Inc.

Ivan E. Marciano, P.E.
Sr. Geotechnical Engineer

Handwritten signature of Ivan E. Marciano in blue ink.

Handwritten signature of Mike Stalvey, Jr. in blue ink.

Mike Stalvey, Jr.
Vice-President

Proposal for Geotechnical Soil Survey & Pavement Evaluation-Lake City Gateway Airport, Tway C Realignment & Transient Apron Rehab., Lake City Florida

Name of Representative
(Print)

Date:

Title:

Representative Signature:

EXHIBIT “B”

Estimate of Hours and Fee

**ESTIMATE OF CONSULTING/ENGINEERING COST
FOR
TAXIWAY C REALIGNMENT - Lake City Gateway Airport**

TAXIWAY C PLAN SET

Print Date: 29-Apr-21

Drawing	PM/Engr	Technician	Clerical
G-1 Title Sheet	1	4	0
G-2 Quantities	4	12	0
G-3 Site & Safety Plan	2	12	0
G-4 Pre Drainage Map	4	12	0
G-5 Post Drainage Map	4	12	0
C-1 Demolition and Erosion Control Plan	4	12	0
C-2 Site Layout and Grading Plan (50 Scale)	8	24	0
C-3 Profile and Enlarged Plan (25 Scale)	8	24	0
C-4 Typical Sections and Details	4	12	0
C-5 Details	4	12	0
C-6 Drainage Details and Cross Sections	8	24	0
C-7 Cross Sections	8	24	0
C-8 Striping Plan and Details	2	16	0
E-1 Taxiway C Lighting Plan (50 Scale)	8	16	0
E-2 Electrical Notes and Details	4	16	0
Dwg. Quality Control / Quality Assurance	24	0	0
Field Investigation	8	8	0
FAA/FDOT Coordination	32	0	0
Engineering Report	8	24	0
Drainage Design	40	64	0
SWRWMD Permits	16	0	0
County/City Permits	0	0	0
Cost Estimates	4	16	0
Specificaitons	16	0	28
Total Hours	221	344	28

COST

Category	Hours	Rate	Total	Use
PM	28	\$ 78.00	\$ 2,184.00	
Sr. Engineer	72	\$ 65.00	\$ 4,680.00	
Jr. Engineer	121	\$ 30.00	\$ 3,630.00	
Technician	344	\$ 25.00	\$ 8,600.00	
Clerical	28	\$ 24.00	\$ 672.00	
Sub-Total Labor			\$ 19,766.00	
Overhead	165.00%		\$ 32,613.90	
			\$ 52,379.90	
Fee Above Labor Costs (15%)	15%		\$ 7,856.99	
SUB-TOTAL DESIGN LABOR			\$ 60,236.89	

OTHER DIRECT COSTS

Travel (6 trips @\$100.00)
Reproduction Mail Etc.
Permit Fee

SUB-TOTAL ODCs**TOTAL DESIGN FEE****Total****Use**

\$ 1,000.00
\$ 2,200.00
\$ -
\$ 3,200.00

\$ 63,436.89 \$ **63,400.00**

SUBCONSULTANTS

Topographic Surveying (Estimated)
Geotechnical Investigation (Estimated)

Markup

0%

TOTAL SUBCONSULTANTS**TOTAL CONSULTANT FEE**

\$ 5,000.00
\$ 4,000.00
\$ 9,000.00
\$ -
\$ 9,000.00

\$ **9,000.00**

\$ **72,400.00**

Sponsor Certifications to the FAA

Drug-Free Workplace

Project Plans and Specification

Selection of Consultants

Conflicts of Interest

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Lake City, Florida

Airport: Lake City Gateway Airport

Project Number:

Description of Work: Rehabilitation of approximately 350,000 sq. ft. of airport apron pavement. Realignment of Taxiway C connector from the terminal apron to create a 90 degree intersection with Runway 10-28.

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

☒ Yes ☐ No ☐ N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

☒ Yes ☐ No ☐ N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

☒ Yes ☐ No ☐ N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

☒ Yes ☐ No ☐ N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

☒ Yes ☐ No ☐ N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

☒ Yes ☐ No ☐ N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

☒ Yes ☐ No ☐ N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: Lake City Gateway Airport

Address: 3524 US-90, Lake City, FL 32055

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Lake City, Florida

Name of Sponsor's Authorized Official: Florence Straugh

Title of Sponsor's Authorized Official: Airport Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

[Submit by Email](#)

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Lake City, Florida

Airport: Lake City Gateway Airport

Project Number:

Description of Work: Rehabilitation of approximately 350,000 sq. ft. of airport apron pavement. Realignment of Taxiway C connector from the terminal apron to create a 90 degree intersection with Runway 10-28.

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).
☒ Yes ☐ No ☐ N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).
☒ Yes ☐ No ☐ N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
☒ Yes ☐ No ☐ N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
☒ Yes ☐ No ☐ N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
☒ Yes ☐ No ☐ N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
☒ Yes ☐ No ☐ N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
☒ Yes ☐ No ☐ N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
☒ Yes ☐ No ☐ N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
☒ Yes ☐ No ☐ N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
☐ Yes ☐ No ☒ N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
- a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
☒ Yes ☐ No ☐ N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

☐ Yes ☐ No ☒ N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

☒ Yes ☐ No ☐ N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

☒ Yes ☐ No ☐ N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Lake City, Florida

Name of Sponsor's Authorized Official: Florence Straugh

Title of Sponsor's Authorized Official: Airport Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

[Submit by Email](#)

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Lake City, Florida

Airport: Lake City Gateway Airport

Project Number:

Description of Work: Rehabilitation of approximately 350,000 sq. ft. of airport apron pavement. Realignment of Taxiway C connector from the terminal apron to create a 90 degree intersection with Runway 10-28.

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
☒ Yes ☐ No ☐ N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
☒ Yes ☐ No ☐ N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- ☒ Yes ☐ No ☐ N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- ☒ Yes ☐ No ☐ N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR § 180.300).
- ☒ Yes ☐ No ☐ N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- ☒ Yes ☐ No ☐ N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- ☒ Yes ☐ No ☐ N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- ☒ Yes ☐ No ☐ N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR § 200.318(i)).
- ☒ Yes ☐ No ☐ N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- ☒ Yes ☐ No ☐ N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:

- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
- b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
- c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

☒ Yes ☐ No ☐ N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

☒ Yes ☐ No ☐ N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of , .

Name of Sponsor: City of Lake City, Florida

Name of Sponsor's Authorized Official: Florence Straugh

Title of Sponsor's Authorized Official: Airport Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: City of Lake City, Florida

Airport: Lake City Gateway Airport

Project Number:

Description of Work: Rehabilitation of approximately 350,000 sq. ft. of airport apron pavement. Realignment of Taxiway C connector from the terminal apron to create a 90 degree intersection with Runway 10-28.

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

☒ Yes ☐ No

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

☒ Yes ☐ No

3. The sponsor or sub-recipient certifies that it has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

☒ Yes ☐ No

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.

Executed on this day of , .

Name of Sponsor: City of Lake City, Florida

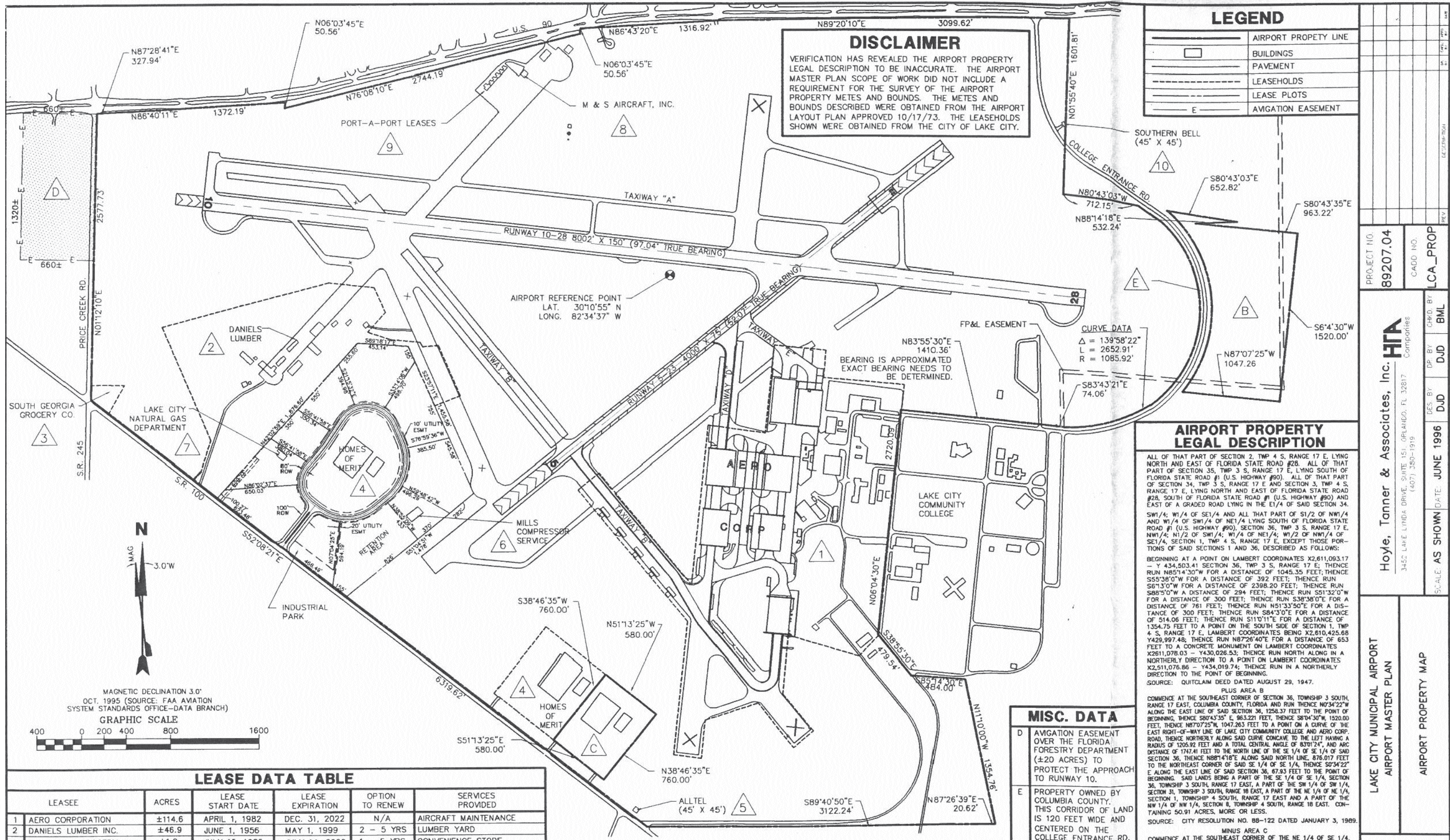
Name of Sponsor's Authorized Official: Florence Straugh

Title of Sponsor's Authorized Official: Airport Manager

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Exhibit “A” (Airport Property Inventory Map)



DISCLAIMER
VERIFICATION HAS REVEALED THE AIRPORT PROPERTY LEGAL DESCRIPTION TO BE INACCURATE. THE AIRPORT MASTER PLAN SCOPE OF WORK DID NOT INCLUDE A REQUIREMENT FOR THE SURVEY OF THE AIRPORT PROPERTY METES AND BOUNDS. THE METES AND BOUNDS DESCRIBED WERE OBTAINED FROM THE AIRPORT LAYOUT PLAN APPROVED 10/17/73. THE LEASEHOLDS SHOWN WERE OBTAINED FROM THE CITY OF LAKE CITY.

LEGEND	
	AIRPORT PROPERTY LINE
	BUILDINGS
	PAVEMENT
	LEASEHOLDS
	LEASE PLOTS
	AVIGATION EASEMENT

AIRPORT PROPERTY LEGAL DESCRIPTION

ALL OF THAT PART OF SECTION 2, TWP 4 S, RANGE 17 E, LYING NORTH AND EAST OF FLORIDA STATE ROAD #28, ALL OF THAT PART OF SECTION 35, TWP 3 S, RANGE 17 E, LYING SOUTH OF FLORIDA STATE ROAD #1 (U.S. HIGHWAY #90), ALL OF THAT PART OF SECTION 34, TWP 3 S, RANGE 17 E AND SECTION 3, TWP 4 S, RANGE 17 E, LYING NORTH AND EAST OF FLORIDA STATE ROAD #28, SOUTH OF FLORIDA STATE ROAD #1 (U.S. HIGHWAY #90) AND EAST OF A GRADED ROAD LYING IN THE E1/4 OF SAID SECTION 34. SW1/4; W1/4 OF SE1/4 AND ALL THAT PART OF S1/2 OF NW1/4 AND W1/4 OF SW1/4 OF NE1/4 LYING SOUTH OF FLORIDA STATE ROAD #1 (U.S. HIGHWAY #90), SECTION 36, TWP 3 S, RANGE 17 E, NW1/4; N1/2 OF SW1/4; W1/4 OF NE1/4; W1/2 OF NW1/4 OF SE1/4, SECTION 1, TWP 4 S, RANGE 17 E, EXCEPT THOSE PORTIONS OF SAID SECTIONS 1 AND 36, DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT ON LAMBERT COORDINATES X2,611,093.17 - Y 434,503.41; SECTION 36, TWP 3 S, RANGE 17 E; THENCE RUN N85°14'30\"/>

MISC. DATA

- D AVIGATION EASEMENT OVER THE FLORIDA FORESTRY DEPARTMENT (±20 ACRES) TO PROTECT THE APPROACH TO RUNWAY 10.
- E PROPERTY OWNED BY COLUMBIA COUNTY. THIS CORRIDOR OF LAND IS 120 FEET WIDE AND CENTERED ON THE COLLEGE ENTRANCE RD.

PROPERTY DATA TABLE

DESCRIPTION	DATE	NOTES
A TRANSFER OF AIRFIELD TO LAKE CITY (±1,200 ACRES)	AUGUST 29, 1947	SUBJECT TO SURPLUS PROPERTY ACT.
B LAND ACQUISITION FOR RUNWAY 10/28 (±50 ACRES)	JANUARY 3, 1989	SUBJECT TO SURPLUS PROPERTY ACT.
C RELEASE OF LAND TO HOMES OF MERIT (±10 ACRES)	JUNE 21, 1984	SUBJECT TO SURPLUS PROPERTY ACT.

LEASE DATA TABLE

LEASEE	ACRES	LEASE START DATE	LEASE EXPIRATION	OPTION TO RENEW	SERVICES PROVIDED
1 AERO CORPORATION	±114.6	APRIL 1, 1982	DEC. 31, 2022	N/A	AIRCRAFT MAINTENANCE
2 DANIELS LUMBER INC.	±46.9	JUNE 1, 1956	MAY 1, 1999	2 - 5 YRS	LUMBER YARD
3 S. GEORGIA GROCERY	±1.0	JULY 15, 1985	JULY 14, 2000	1 - 5 YRS	CONVENIENCE STORE
4 HOMES OF MERIT	±12.0	NOV. 1, 1987	OCT. 31, 2005	5 - 6 YRS	MOBILE HOME MANUFACTURING
5 ALLTEL	45' X 45'	FEB. 1, 1993	JAN. 31, 2022	N/A	TELECOMMUNICATIONS
6 MILLS COMPRESSOR SERV.	±1.5	JUNE 1, 1991	MAY 31, 2003	6 YRS	COMPRESSOR SALES/SERVICE
7 LAKE CITY NAT. GAS DEPT.	±2.88	OCT. 1, 1990	N/A	N/A	NATURAL GAS STORAGE
8 M & S AIRCRAFT, INC.	50' X 50'	OCT. 20, 1983	OCT. 19, 1998	5 YRS	PRIVATE AIRCRAFT STORAGE
9 PORT-A-PORT LEASES	HANGAR	VARIES	VARIES	MONTHLY	PRIVATE AIRCRAFT STORAGE
10 SOUTHERN BELL	45' X 45'	JUNE 1, 1989	JUNE 1, 2001	3 - 6 YRS	TELECOMMUNICATIONS

PROJECT NO. 89207.04
CADD NO. LCA_PROP
HQA
Hoyle, Tanner & Associates, Inc.
3450 LAKE LYNN DRIVE, SUITE 151, ORLANDO, FL 32817
(407) 380-1919
SCALE: AS SHOWN
DATE: JUNE 1996
DES. BY: DJD
CHKD. BY: BML
REV. DESCRIPTION

LAKE CITY MUNICIPAL AIRPORT
AIRPORT MASTER PLAN
AIRPORT PROPERTY MAP
DRAWING
6-11
11 106

Exhibit “C” – Title Opinion Letter

CERTIFICATE OF TITLE
FAA Central Region

To: Manager, Safety and Standards Branch

Subject: Lake City Gateway Airport (LCQ)

AIP Project No. TBD

This certification is made to satisfy (check **both** if applicable):

- ☒ **Part II Section C.10 of the Grant Application (FAA Form 5100-100) for existing airport property**
☐ **Grant conditions relative to satisfactory title evidence for land being acquired under this project**

The City of Lake City (hereinafter referred to as the "Sponsor"), pursuant to Section 47105(d) of the Federal Aviation Administration Authorization Act of 1994 (and amendments), hereby certifies that satisfactory property interest to the land indicated herein is vested in the Sponsor, as required by obligations of the referenced Grant Agreement with the Federal Aviation Administration.

The Sponsor hereby certifies that it holds the quality of title described below, as of the date of the attorney's title opinion on which this certification is based.

Parcel Number (Per Exhibit A)	Quality of Interest (Fee, Easement*, etc.,)
Parcels 1-10 (as shown on drawing 6-11)	Fee Simple Ownership

Parcels must be listed. Avoid simply referencing the Exhibit A Property Map. Attach additional sheets as necessary.

*The Sponsor certifies that grantors of easements constitute all of the owners of the land affected by such easements, and they had such quality of title in and to such land as to enable them to convey the interest purported to be conveyed in and by the easements granted. No other interests or rights exist which are incompatible with or would interfere with the exercise and enjoyment by the Sponsor of the rights and interests conveyed.

Sponsor hereby certifies that the Sponsor or the Sponsor's attorney have reviewed, evaluated and subordinated to airport use where necessary, all encumbrances and that no outstanding encumbrances exist which might affect the maintenance, operation, or development of the airport.

Sponsor further certifies that if defects in the title require correction after acceptance of this Certificate of Title by the FAA, the Sponsor accepts full responsibility for clearing such defects, encumbrances, or exceptions at its own expense.

This Certificate of Title is based upon a current title opinion dated December 1996 by the sponsor's attorney Herbert F. Derby (name of attorney).

Sponsor certifies that the title opinion referenced above corresponds with the "Exhibit A" airport property map dated June 1996 AIP project number TBD. Although specific title evidence documents are not submitted herewith, copies of deeds and other appropriate evidence of title for the land are on file with the Sponsor and are available for inspection by the FAA.

It is understood that the FAA reserves the right to require additional information at any time.

City of Lake City
Name of Sponsor

Florence Straugh, Airport Manager

Signature and Title of Sponsor Official Authorized to Sign Grant Agreement

Date

File Attachments for Item:

3. Approval to award ITB-022-2021 to Lanier Municipal Supply Co., Inc. for the purchase of pipe in the amount of \$73,715.60. Distribution and Collections budgeted \$50,000 for sewer piping for the Orthopedic Lift Station, however, due to the increasing rise in price for piping the quote received is over budget. Distribution and Collections would like to reallocate \$22,311.50 from the Orthopedic Lift Station upgrades in account #63 and \$1,404.50 from pressure recorders in account #64 to cover the increase in cost.

Meeting Date

City of Lake City

Report to City Council

AGENDA	
Section	
Item No.	

SUBJECT: ITB-022-2021 Purchase of Sewer Pipe and Pipe Fittings

DEPT. / OFFICE: Distribution and Collections

Originator: Karen Nelmes		
City Manager Joseph Helfenberger	Department Director Brian Scott	Date 05/24/2021
Recommended Action: Use extra funds to purchase per the attached memo		
Summary Explanation & Background: Distribution and Collections budgeted \$50,000 for the Orthopedic Institute Project, unfortunately due to the shortage on resin prices have skyrocketed and continue to go up on a weekly basis. Distribution and Collections wishes to take money from other budgeted areas to cover the extra cost for the materials. Please see attached memo.		
Alternatives: Wait until prices go back down and place in the budget for next year.		
Source of Funds: 410.78.536-060.63		
Financial Impact: \$73715.60		
Exhibits Attached: Memo and Bid Tabulation		



Mr. Helfenberger,

Distribution & Collections budgeted \$50,000 for sewer piping for the orthopedic lift station, however due to the increasing rise in price for piping the quote received (\$73,715.60) for the piping came up over budget. D&C would like to pull the extra \$22,311.50 from the orthopedic lift station upgrades in account 63 and \$1,404.50 from pressure recorders in account 64 to cover the difference.

Thank you,

X 

Brian Scott, Director of D&C



City of Lake City
Procurement

Karen Nelmes, CPPB, NIGP-CPP, Procurement Director
205 N. Marion Ave., Lake City, FL 32055

EVALUATION TABULATION

ITB No. ITB-022-2021

Purchase of Sewer Pipe and Pipe Fittings

RESPONSE DEADLINE: May 11, 2021 at 2:00 pm

Report Generated: Wednesday, June 2, 2021

SELECTED VENDOR TOTALS

Vendor	Total
Core & Main	\$26,412.39*
Empire Pipe & Supply	\$73,405.12
Lanier Municipal Supply Co.Inc.	\$73,715.60
Fortiline Inc.	\$82,734.58
Consolidated Pipe & Supply	\$117,746.20

*Did not include Pipe

ITEM I - SEWER PIPE

Selected	Line Item	Description	Quantity	Unit of Measure	Consolidated Pipe & Supply		Core & Main		Empire Pipe & Supply		Fortiline Inc.		Lanier Municipal Supply Co.Inc.	
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	1	8" DR18 Bell X Spigot Green Pipe	3300	Feet	\$25.75	\$84,975.00	\$0.00	\$0.00	\$14.00	\$46,200.00	\$14.99	\$49,467.00	\$14.58	\$48,114.00
X	2	8" DR18 Fusible PVC Green Pipe	400	Feet	\$23.00	\$9,200.00	\$0.00	\$0.00	\$21.00	\$8,400.00	\$23.49	\$9,396.00	\$21.67	\$8,668.00
Total						\$94,175.00		\$0.00		\$54,600.00		\$58,863.00		\$56,782.00

Recommendation: Lanier Municipal Supply They qualify for local preference 5%

EVALUATION TABULATION

ITB No. ITB-022-2021

Purchase of Sewer Pipe and Pipe Fittings

ITEM II - FITTINGS

Selected	Line Item	Description	Quantity	Unit of Measure	Consolidated Pipe & Supply		Core & Main		Empire Pipe & Supply		Fortiline Inc.		Lanier Municipal Supply Co.Inc.	
					Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	1	8" Flange X Flange 1/4 turn Plug Valves Dezurik or approved equivalent	3	Each	\$1,288.00	\$3,864.00	\$2,114.29	\$6,342.87	\$1,090.00	\$3,270.00	\$1,150.59	\$3,451.77	\$953.00	\$2,859.00
X	2	6" Flange X Flange 1/4 turn Plug Valves Dezurik or approved equivalent	2	Each	\$1,100.00	\$2,200.00	\$1,760.00	\$3,520.00	\$820.00	\$1,640.00	\$863.53	\$1,727.06	\$694.00	\$1,388.00
X	3	8" Ductile Iron 45° Bend MJ X MJ 401 Lined	12	Each	\$403.20	\$4,838.40	\$460.80	\$5,529.60	\$290.70	\$3,488.40	\$402.07	\$4,824.84	\$288.00	\$3,456.00
X	4	8" Bell Restrains	20	Each	\$68.00	\$1,360.00	\$111.04	\$2,220.80	\$70.34	\$1,406.80	\$96.89	\$1,937.80	\$56.44	\$1,128.80
X	5	8" Mega Lug with bolts and gasket	20	Each	\$65.00	\$1,300.00	\$74.38	\$1,487.60	\$67.96	\$1,359.20	\$94.43	\$1,888.60	\$10.29	\$205.80
X	6	24"- 36" Valve Box with screw top riser and lids labeled sewer	10	Each	\$47.00	\$470.00	\$70.00	\$700.00	\$85.00	\$850.00	\$59.99	\$599.90	\$59.00	\$590.00
X	7	8" Ductile Iron 90°	6	Each	\$444.60	\$2,667.60	\$508.20	\$3,049.20	\$335.23	\$2,011.38	\$443.41	\$2,660.46	\$318.00	\$1,908.00

EVALUATION TABULATION

Invitation to Bid - Purchase of Sewer Pipe and Pipe Fittings

Page 2

EVALUATION TABULATION

ITB No. ITB-022-2021

Purchase of Sewer Pipe and Pipe Fittings

		Bend MJ X MJ 401 Lined												
X	8	8" X 12" Ductile Iron Sleeves	4	Each	\$445.90	\$1,783.60	\$153.60	\$614.40	\$335.23	\$1,340.92	\$134.02	\$536.08	\$318.00	\$1,272.00
X	9	8" X 6" MJ X MJ Ductile Iron Reducer 401 Lined	1	Each	\$355.85	\$355.85	\$406.80	\$406.80	\$268.29	\$268.29	\$354.95	\$354.95	\$254.00	\$254.00
X	10	8" X 4" MJ X MJ Ductile Iron Reducer 401 Lined	1	Each	\$347.75	\$347.75	\$397.20	\$397.20	\$268.29	\$268.29	\$346.58	\$346.58	\$248.00	\$248.00
X	11	4" AVK Weighted Check Valves Flange X Flange or approved equivalent	2	Each	\$1,250.00	\$2,500.00	\$0.00	\$0.00	\$1,022.73	\$2,045.46	\$1,829.41	\$3,658.82	\$864.00	\$1,728.00
X	12	Tracer Wire 14 Gauge (1,000 Feet Rolls)	12	Each	\$150.00	\$1,800.00	\$166.66	\$1,999.92	\$64.29	\$771.48	\$150.00	\$1,800.00	\$150.00	\$1,800.00
X	13	Pipe Soap Gallon (Buckets)	6	Each	\$14.00	\$84.00	\$24.00	\$144.00	\$14.15	\$84.90	\$14.12	\$84.72	\$16.00	\$96.00
Total						\$23,571.20		\$26,412.39		\$18,805.12		\$23,871.58		\$16,933.60

EVALUATION TABULATION

Invitation to Bid - Purchase of Sewer Pipe and Pipe Fittings

File Attachments for Item:

4. City Council Ordinance No. 2021-2184 (final reading) - An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 20-03, relating to voluntary annexation, making findings, annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Hunter Farms) - Voluntary Annexation

First reading 5-17-2021

ORDINANCE NO. 2021-2184

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, PURSUANT TO PETITION NO. ANX 20-03, RELATING TO VOLUNTARY ANNEXATION; MAKING FINDINGS; ANNEXING CERTAIN REAL PROPERTY LOCATED IN COLUMBIA COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, AND CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF LAKE CITY, FLORIDA, INTO THE BOUNDARIES OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the owner of certain real property more particularly described herein below, has petitioned that the same be voluntarily annexed and incorporated into the boundaries of the City of Lake City, Florida, hereinafter referred to as the City.

NOW, THEREFORE, BE IT ORDAINED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to a petition, ANX 20-03, by Hunter Farm Properties, LLC, the owner of real property, as described below and depicted on Schedule A: Location Map, attached hereto and incorporated as part of this ordinance, which real property is contiguous to the existing boundaries of the City and is reasonably compact, has petitioned the City to have said real property annexed into the City.

Parcel No. 03-4S-17-07593-000

A parcel of land lying in Section 3, Township 4 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: The Southeast 1/4 of said Section 3.

Containing 154.00 acres, more or less.

LESS AND EXCEPT:

A parcel of land lying in Section 3, Township 4 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: Commence at the intersection of the South line of said Section 3 and the West right-of-way line of County Road 245; thence North 1,120.00 feet, along the West right-of-way line of said County Road 245, for the Point of Beginning; thence West 350.00 feet; thence North 750.00 feet; thence East 350.00 feet to the West right-of-way line of said County Road 245; thence South 750.00 feet, along the West right-of-way line of said County Road 245, to the Point of Beginning.

Containing 6.03 acres, more or less.

All said lands containing 147.97 acres, more or less.

Section 2. The City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, finds that the petition bears the signatures of all owners of the real property in the area proposed to be annexed.

Section 3. The City Council finds that the real property, described in Section 1 above, presently is contiguous to the boundaries of the City that said real property meets the criteria established by Chapter 171, Florida Statutes, as amended, and that said real property should be annexed to the boundaries of the City.

Section 4. The real property, described in Section 1 above and depicted on Schedule A: Location Map, attached hereto and incorporated as part of this ordinance, is hereby annexed to the boundaries of the City, and said real property in every way is a part of the City.

Section 5. The boundaries of the City are hereby redefined to include the real property described in Section 1 hereof.

Section 6. The real property, described in Section 1 above, shall continue to be classified as follows: RESIDENTIAL, VERY LOW DENSITY (1 dwelling unit per acre) under the land use classifications as designated on the Future Land Use Plan Map of the County Comprehensive Plan and classified as RURAL

RESIDENTIAL, RURAL (RR) under the zoning districts as designated on the Official Zoning Atlas of the County Land Development Regulations until otherwise changed or amended by appropriate ordinance of the City.

Section 7. Effective January 1, 2022, all real property lying within the boundaries of the City, as hereby redefined, shall be assessed for payment of municipal ad valorem taxes, and shall be subject to all general and special assessments.

Section 8. All persons who have been lawfully engaged in any occupation, business, trade or profession, within the area, described in Section 1 above, upon the effective date of this ordinance under a valid license or permit issued by the County and all other necessary state or federal regulatory agencies, may continue such occupation, business, trade or profession within the entire boundaries of the City, as herein defined, upon securing a valid occupational license from the City, which shall be issued upon payment of the appropriate fee, without the necessity of taking or passing any additional examination or test which otherwise is required relating to the qualification of such occupations, businesses, trades or professions.

Section 9. The City Clerk is hereby directed to file, within seven (7) days of the effective date of this ordinance, a certified copy of this ordinance with the following:

- a) Florida Department of State, Tallahassee, Florida;
- b) Florida Office of Economic and Demographic Research, Tallahassee, Florida;
- c) Clerk of the Circuit Court of the County;
- d) Chief Administrative Officer of the County;
- e) Property Appraiser of the County;
- f) Tax Collector of the County; and
- g) All public utilities authorized to conduct business within the City.

Section 10. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 11. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 12. Effective Date. This ordinance shall become effective upon adoption.

PASSED UPON FIRST READING on the 17th day of May 2021.

PASSED AND DULY ADOPTED UPON SECOND AND FINAL READING, in regular session with a quorum present and voting, by the City Council this 7th day of June 2021.

Attest:

CITY COUNCIL OF THE
CITY OF LAKE CITY, FLORIDA

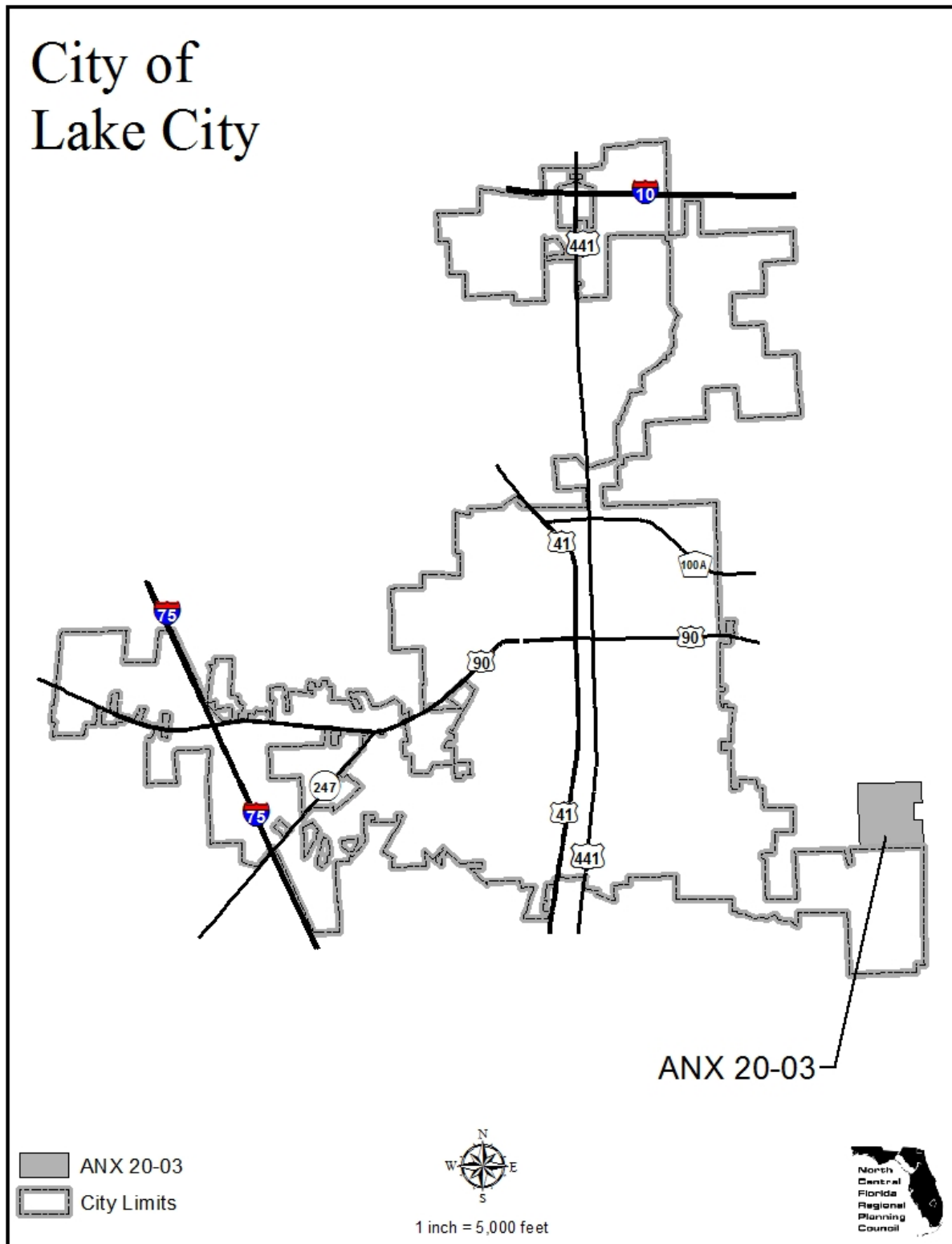
Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

Fred Koberlein Jr., City Attorney

Schedule A: Location Map



Record of Vote on First Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Chris Greene, Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Eugene Jefferson, Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.



AUDREY E. SIKES, MMC
City Clerk

File Attachments for Item:

5. City Council Ordinance No. 2021-2190 (first reading) - An ordinance of the City of Lake City, Florida, amending the future land use plan map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of ten or less acres of land, pursuant to an application, CPA 21-01, by the property owners of said acreage, under the amendment procedures established in sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the future land use classification from commercial to residential moderate density (less than or equal to 4 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.



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May 18, 2021

Mr. David C. Young
Growth Management Director
City of Lake City
205 North Marion Avenue
Lake City, FL 32055-3918

TRANSMITTED VIA ELECTRONIC MAIL ONLY

RE: Application No. CPA 21-01 (Cooper)

Ordinance
Concerning an Amendment to the
Future Land Use Plan Map of the Comprehensive Plan

Dear Dave:

Please find enclosed the above referenced ordinance for first reading only. Prior to the second reading of the ordinance, an ordinance for adoption and signature will be sent to the City.

If any changes are made to the document, please send a copy of the changes made in strike-through underline format to me.

The City Attorney should review the ordinance as to legal form and sufficiency.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosure

SRK/cf

xc: Joyce Bruner, Executive Assistant
Beverly Jones, Code Enforcement Officer
Joseph Helfenberger, City Manager
Frederick Koberlein, Jr., City Attorney
Tara Krieghauser, Planning and Zoning Technician
Audrey Sikes, City Clerk

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ORDINANCE NO. 2021-2190

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF TEN OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 21-01, BY THE PROPERTY OWNERS OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM COMMERCIAL TO RESIDENTIAL MODERATE DENSITY (LESS THAN OR EQUAL TO 4 DWELLING UNITS PER ACRE) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Council to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, the City Council held the required public hearings, with public notice having been provided, under the procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearings, the City Council reviewed and considered all comments received during said public hearings, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the City Council has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 21-01, by Gregory Cooper and Shawna L. Cooper, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from COMMERCIAL to RESIDENTIAL HIGH DENSITY (less than or equal to 20 dwelling units per acre) on property described, as follows:

Parcel No. 05-4S-17-07647-001

A parcel of land lying in Section 5, Township 4 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: Commence at the intersection of the South right-of-way line of Southwest Happiness Lane with the East line of the Southwest 1/4 of the Northwest 1/4 of said Section 5, also being the Northwest corner of Lot 2 of the Castle Hill Subdivision, as recorded in the Public Records of Columbia County, Florida; thence South 00°29'30" East, along the East line of the Southwest 1/4 of the Northwest 1/4 of said Section 5, a distance of 139.42 feet; thence South 89°30'30" West 133.40 feet to the East right-of-way line of U.S. Highway 41 (State Road 25/47); thence North 09°53'30" East 140.82 feet, along the East right-of-way line of said U.S. Highway 41 (State Road 25/47); thence North 89°02'00" East 108.12 feet to the Point of Beginning.

AND

A parcel of land lying in Section 5, Township 4 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: Commence at the intersection of the Southerly right-of-way line of Southwest Happiness Lane with the Easterly right-of-way line of U.S. Highway 41 (State Road 25/47); thence South 09°53'30" West, along the Easterly right-of-way line of said U.S. Highway 41 (State Road 25/47), a distance of 140.82 feet; thence South 89°18'30" West 40.69 feet; thence North 09°53'30" East 140.82 feet to the South right-of-way line of Southwest Happiness Lane; thence North 89°18'30" East, along the South right-of-way line of said Southwest Happiness Lane, 40.69 feet to the Point of Beginning.

Containing 0.52 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall be effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until the Florida Department of Economic Opportunity or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the Florida Department of Economic Opportunity, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 7th day of June 2021.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this ____ day of _____ 2021.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

Frederick L. Koberlein Jr., City Attorney

First Reading Only

File Attachments for Item:

6. City Council Ordinance No. 2021-2191 (first reading) - An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended, relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 21-03, by the property owners of said acreage, providing for rezoning from commercial general (CG) to residential, single family-2 (RSF-2) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.



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May 18, 2021

Mr. David C. Young
Growth Management Director
City of Lake City
205 North Marion Avenue
Lake City, FL 32055-3918

TRANSMITTED VIA ELECTRONIC MAIL ONLY

RE: Application No. Z 21-03 (Cooper)

Ordinance
Concerning an Amendment to the
Official Zoning Atlas of the Land Development Regulations

Dear Dave:

Please find enclosed the above referenced ordinance for first reading only. Prior to the second reading of the ordinance, an ordinance for adoption and signature will be sent to the City.

If any changes are made to the document, please send a copy of the changes made in strike-through underline format to me.

The City Attorney should review the ordinance as to legal form and sufficiency.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosure

SRK/cf

xc: Joyce Bruner, Executive Assistant
Beverly Jones, Code Enforcement Officer
Joseph Helfenberger, City Manager
Frederick Koberlein, Jr., City Attorney
Tara Kriehauser, Planning and Zoning Technician
Audrey Sikes, City Clerk

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ORDINANCE NO. 2021-2191

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 21-03, BY THE PROPERTY OWNERS OF SAID ACREAGE; PROVIDING FOR REZONING FROM COMMERCIAL, GENERAL (CG) TO RESIDENTIAL, SINGLE FAMILY-2 (RSF-2) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 21-03, by Gregory Cooper and Shawna L. Cooper, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from COMMERCIAL, GENERAL (CG) to RESIDENTIAL, SINGLE FAMILY-2 (RSF-2) on property described, as follows:

Parcel No. 05-4S-17-07647-001

A parcel of land lying in Section 5, Township 4 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: Commence at the intersection of the South right-of-way line of Southwest Happiness Lane with the East line of the Southwest 1/4 of the Northwest 1/4 of said Section 5, also being the Northwest corner of Lot 2 of the Castle Hill Subdivision, as recorded in the Public Records of Columbia County, Florida; thence South 00°29'30" East, along the East line of the Southwest 1/4 of the Northwest 1/4 of said Section 5, a distance of 139.42 feet; thence South 89°30'30" West 133.40 feet to the East right-of-way line of U.S. Highway 41 (State Road 25/47); thence North 09°53'30" East 140.82 feet, along the East right-of-way line of said U.S. Highway 41 (State Road 25/47); thence North 89°02'00" East 108.12 feet to the Point of Beginning.

AND

A parcel of land lying in Section 5, Township 4 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: Commence at the intersection of the Southerly right-of-way line of Southwest Happiness Lane with the Easterly right-of-way line of U.S. Highway 41 (State Road 25/47); thence South 09°53'30" West, along the Easterly right-of-way line of said U.S. Highway 41 (State Road 25/47), a distance of 140.82 feet; thence South 89°18'30" West 40.69 feet; thence North 09°53'30" East 140.82 feet to the South right-of-way line of Southwest Happiness Lane; thence North 89°18'30" East, along the South right-of-way line of said Southwest Happiness Lane, 40.69 feet to the Point of Beginning.

Containing 0.52 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 7th day of June 2021.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this _____ day of _____ 2021.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

Frederick L. Koberlein Jr., City Attorney

File Attachments for Item:

7. City Council Ordinance No. 2021-2192 (first reading) - An ordinance of the City of Lake City, Florida, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 21-02, by the City Council, providing for amending section 4.16.9 entitled maximum lot coverage by all buildings by changing the floor area ratio from 0.75 to 1.0 within the "ILW" industrial, light and warehousing zoning district; providing for amending section 4.17.9 entitled maximum lot coverage by all buildings by changing the floor area ratio from 0.50 to 1.0 within the "I" industrial zoning district; providing severability; repealing all ordinances in conflict; and providing an effective date.



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May 19, 2021

Mr. David C. Young
Growth Management Director
City of Lake City
205 North Marion Avenue
Lake City, FL 32055-3918

TRANSMITTED VIA ELECTRONIC MAIL ONLY

RE: Application No. LDR 21-02 (City Council)

Ordinance
Concerning an Amendment to the
Text of the Land Development Regulations

Dear Dave:

Please find enclosed the above referenced ordinance for first reading only. Prior to the second reading of the ordinance, an ordinance for adoption and signature will be sent to the City.

If any changes are made to the document, please send a copy of the changes made in strike-through underline format to me.

The City Attorney should review the ordinance as to legal form and sufficiency.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 114.

Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosure

SRK/cf

xc: Joyce Bruner, Executive Assistant
Beverly Jones, Code Enforcement Officer
Joseph Helfenberger, City Manager
Frederick Koberlein, Jr., City Attorney
Tara Kriehauser, Planning and Zoning Technician
Audrey Sikes, City Clerk

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ORDINANCE NO. 2021-2192

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE TEXT OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED, PURSUANT TO AN APPLICATION, LDR 21-02, BY THE CITY COUNCIL, PROVIDING FOR AMENDING SECTION 4.16.9 ENTITLED MAXIMUM LOT COVERAGE BY ALL BUILDINGS BY CHANGING THE FLOOR AREA RATIO FROM 0.75 TO 1.0 WITHIN THE "ILW" INDUSTRIAL, LIGHT AND WAREHOUSING ZONING DISTRICT; PROVIDING FOR AMENDING SECTION 4.17.9 ENTITLED MAXIMUM LOT COVERAGE BY ALL BUILDINGS BY CHANGING THE FLOOR AREA RATIO FROM 0.50 TO 1.0 WITHIN THE "I" INDUSTRIAL ZONING DISTRICT; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, of said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that a need and justification exists for the approval of said application for an amendment, as described below;

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, is consistent with the purposes and objectives of the comprehensive planning program and the Comprehensive Plan;

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, will further the purposes of the Land Development Regulations and other ordinances, regulations and actions designed to implement the Comprehensive Plan; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, LDR 21-02, by the City Council, to amend the text of the Land Development Regulations, Section 4.16.9 entitled "ILW" Industrial, Light and Warehousing, Maximum Lot Coverage By All Buildings, is hereby amended to read, as follows:

SECTION 4.16 "ILW" INDUSTRIAL, LIGHT AND WAREHOUSING

4.16.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

In addition to meeting the required yard, building height, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

Section 2. Pursuant to an application, LDR 21-02, by the City Council, to amend the text of the Land Development Regulations, Section 4.17.9 entitled "I" Industrial, Maximum Lot Coverage By All Buildings, is hereby amended to read, as follows:

SECTION 4.17 "I" INDUSTRIAL

4.17.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

In addition to meeting the required yard, building height, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161, through 163.3215, Florida Statutes, as amended.

PASSED upon first reading this 7th day of June 2021.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this _____ day of _____ 2021.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

Frederick L. Koberlein Jr., City Attorney

File Attachments for Item:

8. City Council Ordinance No. 2021-2194 (first reading) - An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land; pursuant to an application, Z 21-04, by the property owner of said acreage; providing for rezoning from residential single-family-3 (RSF-3) to commercial, neighborhood (CN) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 18, 2021

Mr. David C. Young
Growth Management Director
City of Lake City
205 North Marion Avenue
Lake City, FL 32055-3918

TRANSMITTED VIA ELECTRONIC MAIL ONLY

RE: Application No. Z 21-04 (Florida First Coast Investment Corp.)

Ordinance
Concerning an Amendment to the
Official Zoning Atlas of the Land Development Regulations

Dear Dave:

Please find enclosed the above referenced ordinance for first reading only. Prior to the second reading of the ordinance, an ordinance for adoption and signature will be sent to the City.

If any changes are made to the document, please send a copy of the changes made in strike-through underline format to me.

The City Attorney should review the ordinance as to legal form and sufficiency.

If you have any questions concerning this matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosure

SRK/cf

xc: Joyce Bruner, Executive Assistant
Beverly Jones, Code Enforcement Officer
Joseph Helfenberger, City Manager
Frederick Koberlein, Jr., City Attorney
Tara Kriehauser, Planning and Zoning Technician
Audrey Sikes, City Clerk

I:\2021\lakecity\z_21-04_fl first coast investment corp\z_21-04_1st read_ord.docx

ORDINANCE NO. 2021-2194

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 21-04, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM RESIDENTIAL, SINGLE-FAMILY-3 (RSF-3) TO COMMERCIAL, NEIGHBORHOOD (CN) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 21-04, by Florida First Coast Investment Corp., to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from RESIDENTIAL, SINGLE-FAMILY-3 (RSF-3) to COMMERCIAL, NEIGHBORHOOD (CN) on property described, as follows:

Parcel No. 12515-000

A parcel of land lying within Section 31, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: Lots 5 and 6 of Block 3 of McFarlane Park Subdivision, as recorded in the Public Records of Columbia County, Florida.

Containing 0.29 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 7th day of June 2021.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this _____ day of _____ 2021.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

Frederick L. Koberlein Jr., City Attorney

File Attachments for Item:

9. City Council Ordinance No. 2021-2195 (first reading) - An ordinance of the City Council of the City of Lake City, Florida, amending section 22-4 of article 1 of chapter 22 of the City Code of the City of Lake City; providing for a schedule of permit fees; providing for the relocation or demolition of buildings and structures; providing for the set-up of mobile homes, manufactured homes, and modular homes; providing for the addition of driveway access; providing for the establishment of the City's military veteran building permit discount program, providing for the repeal of conflicts; providing for severability; providing for codification; and providing an effective date.

CITY COUNCIL ORDINANCE NO. 2021-2195

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AMENDING SECTION 22-4 OF ARTICLE 1 OF CHAPTER 22 OF THE CODE OF THE CITY OF LAKE CITY; PROVIDING FOR A SCHEDULE OF PERMIT FEES; PROVIDING FOR THE RELOCATION OR DEMOLITION OF BUILDINGS AND STRUCTURES; PROVIDING FOR THE SET-UP OF MOBILE HOMES, MANUFACTURED HOMES, AND MODULAR HOMES; PROVIDING FOR THE ADDITION OF DRIVEWAY ACCESS; PROVIDING FOR THE ESTABLISHMENT OF THE CITY'S MILITARY VETERAN BUILDING PERMIT DISCOUNT PROGRAM; PROVIDING FOR THE REPEAL OF CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 22-4, Code of the City of Lake City, Florida (hereinafter the "City"), establishes payment of construction permit fees and reinspection fees; and

WHEREAS, Section 1-10, Code of the City of Lake City, Florida (hereinafter the "Code"), provides that any alterations to the Code must be made by ordinance; and

WHEREAS, Ordinance No. 2017-2094, provided for the establishment of building permit fees and reinspection fees charged by the City and said ordinance was subsequently amended by Ordinance no. 2019-2132; and

WHEREAS, Section 22-3, of the Code adopts the Florida Building Code in its entirety; and

WHEREAS, Section 166.222, Florida Statutes, authorizes a municipality to adopt a schedule of reasonable fees in order to defer the costs of inspection and enforcement of its building code; and

WHEREAS, the schedule of fees, as authorized by Section 166.222, Florida Statutes, and collected by the City shall be used solely for carrying out its responsibilities in enforcing the Florida Building Code; and

WHEREAS, the City, in implementing recognized management, accounting, and oversight practices, identified that the Code related to the City's schedule of building permit fees and inspection fees, is no longer applicable to the enforcement of the Florida Building Code; and

WHEREAS, the City Council finds that, in order to enforce Florida Building Code and protect the health, safety and general welfare of the residents of the City, it is necessary to amend the Code to provide an updated schedule of reasonable fees of the inspection and enforcement of the Florida Building Code.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated herein and made a part of this ordinance.

Section 2. That Section 22-4 of Article 1 of Chapter 22 of the Code of the City of Lake City, Florida, is hereby amended to read as follows (words ~~stricken~~ are deletions; words underlined are additions):

Sec. 22-4. - Payment of construction permit fees; reinspection fees.

- (a) Except as otherwise provided for in this Code, any owner, authorized agent, or contractor who desires to construct, enlarge, alter, repair, move, demolish, or change the occupancy or occupant content of a building, structure, or facility, or any outside area being used as part of the building's designated occupancy (single or mixed) or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical, or plumbing system, the installation of which is regulated by this Code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit for the work, and in addition to any other fees provided in this Code, to pay a construction permit fee to the city computed on the valuation of the building, structure, or facility as provided herein, or as may be amended by resolution of the city council.
- (b) All fees are non-refundable.
 - (1) Generally:
 - a. *Schedule of building permitting fees:* The following fee schedule shall be used in determining building permit fees based on construction valuation, in addition to any other permit fee listed herein. Valuation for purposes of this section, in the event of controversy over the issues between the city and applicant for building permit, shall be determined by the valuation standards as established and set forth in the latest official publications of the Florida Building Code, or by copy of the original signed contract, or by a detailed cost estimate which meets the approval of the building official.

SCHEDULE OF BUILDING PERMIT FEES

Total Valuation	Commercial and Residential
\$1,000.00 and less	\$75.00
\$1,000.01 to 5,000.00	\$100.00

\$5,000.01 to \$25,000.00	\$125.00 (for the first \$5,000.01) plus \$5.00 for each additional one thousand dollars, or fraction thereof.
\$25,000.01 to \$50,000.00	\$250.00 (for the first \$25,000.01) plus \$5.00 for each additional one thousand dollars, or fraction thereof.
\$50,000.001 to \$100,000.00	\$400.00 (for the first \$50,000.01) plus \$5.00 for each additional one thousand dollars, or fraction thereof.
\$100,000.01 and above	\$675.00 (for the first \$100,000.01) plus \$5.00 for each additional one thousand dollars, or fraction thereof.

- b. *Technology fee*: All construction permits shall have three percent of the total permit fee added on all permit fees stated herein. The purpose of this fee is to offset the costs associated with technology related items used to provide a greater degree of customer service and reduce response time in providing permits and inspections.
- c. *Reinspection fee* (must be paid in advance before a second inspection is made): \$40.00.

Electrical permit fees:

(2) The following is a schedule of electrical permit fees:

- a. *Service installation*:

Size of Service	Fee
200 Amperes and less (minimum charge)	\$46.35
Over 200 Amperes:	
First 200 Amperes	\$46.35
Each additional Ampere	\$0.30

- b. *Reinspection fee* (must be paid in advance before a second inspection is made): \$40.00.
- (3) All other electrical related services, such as, but not limited to, rewiring or electrical alterations:
- a. *Generally:*

Valuation by Contract Prices	Fee
\$1,000.00 and less	\$75.00
All over \$1,000.00:	
First \$1,000.00	\$100.00
Each additional \$1,000.00 or fraction thereof	\$5.00
Low voltage burglar alarm, home theater, and cable systems	
Labels (four per page) minimum purchase at \$25.00 each	\$100.00

- b. *Reinspection fee* (must be paid in advance before a second inspection is made) \$40.00.

Gas permit fees:

- (4) The following is the schedule of gas permit fees:
- a. *Generally:*

Valuation by Contract Prices	Fee
\$1,000.00 and less	\$75.00
All over \$1,000.00:	
First \$1,000.00	\$100.00
Each additional \$1,000.00 or fraction thereof	\$5.00

- b. *Reinspection fee* (must be paid in advance before second inspection) \$40.00.

Mechanical permit fees:

- (5) The following is the schedule of mechanical permit fees:
- a. *Generally:*

Valuation by Contract Prices	Fee
\$1,000.00 and less	\$75.00
All over \$1,000.00:	
First \$1,000.00	\$100.00
Each additional \$1,000.00 or fraction thereof	\$5.00

- b. *Reinspection fee* (must be paid in advance before second inspection) \$40.00.

Plumbing permit fees:

- (6) The following is the schedule of plumbing permit fees:
- a. *Generally:*

Valuation by Contract Prices	Fee
\$1,000.00 and less	\$75.00
All over \$1,000.00:	
First \$1,000.00	\$100.00
Each additional \$1,000.00 or fraction thereof	\$5.00

- b. *Reinspection fee* (must be paid in advance before second inspection is made)
\$40.00.

Plan review fees:

(7) The following is the schedule of plan review fees:

a. *Generally:*

1. *Commercial plan review fees:* The fees for plan review shall be 50 percent of the building permit fees on the same unit. (Example: \$1,000.00 permit fee equals \$500.00 plan review fee for a total fee of \$1,500.00.)
2. *Residential plan review fees:* The fees for plan review shall be 25 percent of permit fee. (Example: \$1,000.00 permit fee plus \$250.00 (25 percent) = \$1,250.00.)

- b. *State of Florida surcharge fees:* Two and one-half percent of the total permit fee.

Research fees:

(8) The following is the schedule of research fees for open permit, open code enforcement violations and liens:

Permits within past three years	\$5.15
Permits older than three years	\$20.60
Complete history	\$25.75

(9) Moving or re-locating a building or structure permit fee: \$250.00

Exception: Sheds and storage buildings less than 120 square feet in size

(10) Demolition of building or structure permit fee: \$50.00

Exception: sheds or structures less than 120 square feet in size

(11) Mobile Home and Manufactured Home set-up permit fees:

<u>Single-Wide (when allowed by LDR)</u>	<u>\$325.00</u>
<u>Double-Wide</u>	<u>\$375.00</u>

<u>Triple-Wide</u>	<u>\$425.00</u>
--------------------	-----------------

- a. Electrical and mechanical permits and fees are not included and shall be separate permits as listed in (2), (3) and (5) above.

(12) Modular Home Set-Up permit fees: \$425.00

- b. Electrical, plumbing and mechanical permits and fees are not included and shall be separate permits as listed in (2), (3), (5) and (6) above.

(13) Driveway Access permit fees \$75.00

- a. This permit is in addition to the Commercial and/or Residential Building Permits, and for adding and/or improving driveways to existing locations.

(14) Military Veteran Building Permit Discount

- a. The City's Military Veteran Building Permit Discount will complement section 295.16, F.S. (2020) to include "all" honorably discharged veterans to receive a benefit through the creation of a building permit discount. The proposed discount consists of the following:

1. A 50% reduction in Building Permit Fees.
2. The reduced fee applies to all construction activity, not just improvements relating to a disability.
3. The discount can be coupled with section 295.16, F.S. (2020), to assist in the full renovation of a veteran's home in addition to service related disability improvements.
4. The discount is only available to honorably discharged veterans of the United States Military.
5. The Veteran must be the registered owner of homesteaded property where the work is to be performed. The work shall be performed by a Florida licensed contractor or the homeowner.
6. The discount applies to the "building permit fee" only and is not associated with any other fee or charge by the City or other jurisdiction.

Section 3. Conflicts. All ordinances or parts of ordinances in conflict herewith are and the same are hereby repealed.

Section 4. Severability. If any section, subsection, sentence, clause or phrase of this ordinance or the particular application thereof shall be held invalid by any

court, administrative agency or other body with appropriate jurisdiction, the remaining section(s), subsection(s), sentences(s), clause(s) or phrases(s) under application shall not be affected hereby.

Section 5. Codification. It is the intention of the City Council of the City of Lake, City, Florida, that the provisions of this ordinance shall become and be made part of the Code of the City of Lake City, Florida.

Section 6. Effective Date. This ordinance shall become effective upon the online posting of the City's building permit and inspection utility report which shall occur at least ten (10) days prior to the second reading hereof, and adoption of this ordinance.

PASSED upon first reading the ____ day of _____ 2021.

NOTICE PUBLISHED on the ____ day of _____ 2021.

PASSED AND ADOPTED on second and final reading the ____ day of _____ 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

10. City Council Resolution No. 2021-030 - A resolution of the City Council of the City of Lake City, Florida, accepting a bid from Proforce Marketing, Inc., related to the purchase of service duty weapons and accessories; providing for the declaration of certain personal property owned by the City to be surplus to the needs of the Lake City Police Department in accordance with the provisions and requirements of Section 2-183 of the Code of the City; providing for the disposal of the surplus property by trade-in allowances towards the aforementioned purchase of the service duty weapons and accessories; providing for a total purchase price not-to-exceed \$37,712.26; providing for conflicts; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2021-030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ACCEPTING A BID FROM PROFORCE MARKETING, INC., RELATED TO THE PURCHASE OF SERVICE DUTY WEAPONS AND ACCESSORIES; PROVIDING FOR THE DECLARATION OF CERTAIN PERSONAL PROPERTY OWNED BY THE CITY TO BE SURPLUS TO THE NEEDS OF THE LAKE CITY POLICE DEPARTMENT IN ACCORDANCE WITH THE PROVISIONS AND REQUIREMENTS OF SECTION 2-183 OF THE CODE OF THE CITY; PROVIDING FOR THE DISPOSAL OF THE SURPLUS PROPERTY BY TRADE-IN ALLOWANCES TOWARDS THE AFOREMENTIONED PURCHASE OF THE SERVICE DUTY WEAPONS AND ACCESSORIES; PROVIDING FOR A TOTAL PURCHASE PRICE NOT-TO-EXCEED \$37,712.26; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake City, Florida, (hereinafter the "City") has determined that the service duty weapons and accessories identified in "Exhibit A", attached hereto (hereinafter "Surplus Property"), are in need of replacement; and

WHEREAS, section 2-178(d) of the City Code requires the procurement of supplies and contractual services based on a competitive bid process and a formal contract to be entered when procuring supplies valued in excess of \$20,000.00; and

WHEREAS, an Invitation to Bid ((ITB-021-2021) hereinafter "ITB" and made a part of "Exhibit A") was advertised for the procurement of replacement service duty weapons and accessories; and

WHEREAS, the city administration has reviewed the bids that have been received pursuant to the ITB and recommends that the City Council award

the project described in the ITB to Proforce Marketing, Inc. (hereinafter “Proforce”); and

WHEREAS, the City’s Police Department has determined that the citizens of the City would be better served by trading the Surplus Property to Proforce for credit towards the replacement of the service duty weapons and accessories; and

WHEREAS, the City Council finds that it is in the City’s best interest to award the project described in the ITB to Procare pursuant to and in accordance with the terms, provisions, conditions, and requirements of a subsequent Purchase Order (hereinafter the “Contract”).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby made a part of this resolution.

Section 2. The Mayor and city administration are authorized to execute the Contract.

Section 3. The Surplus Property is hereby declared surplus to the City’s needs and shall be used as a trade-in allowance to further procure the Contract.

Section 4. The City is hereby authorized to remove the Surplus Property from its fixed assets upon the execution and performance of the Contract.

Section 5. Conflict. All resolutions, or portions of resolutions, and approved motions of the City Council, found to be in conflict with this resolution are hereby repealed to the extent of such conflict.

FLK/aj
6/1/2021

Section 6. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council on the ____ day of June 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

INVITATION TO BID
021-2021
PURCHASE OF REPLACEMENT DUTY WEAPONS AND HOLSTERS

City of Lake City
205 N. Marion Ave.
Lake City, FL 32055

RELEASE DATE: April 20, 2021

DEADLINE FOR QUESTIONS: May 6, 2021

RESPONSE DEADLINE: May 13, 2021, 2:00 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://secure.procurenow.com/portal/lcfla>

City of Lake City
INVITATION TO BID

Purchase of Replacement Duty Weapons and Holsters

I.	Introduction.....
II.	Instruction To Bidders.....
III.	General Conditions for Weapons Purchase.....
IV.	Terms and Conditions
V.	Pricing Proposal
VI.	Vendor Questionnaire

1. INTRODUCTION

1.1. Summary

INVITATION TO BID

021-2021

Sealed bids will be accepted by the City of Lake City, Florida until Thursday, May 13, 2021 at 2:00 pm, local time through the City's e-Procurement Portal, ProcureNow. Any bids received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time a bid is received will be resolved against the Bidder. Bids will not be accepted through any other means. Bid opening will be promptly at 2:15 pm in the City Council Chambers located on the 2nd floor in City Hall, at which time all bids will be publicly opened and read aloud for the purchase and installation of:

Purchase of Replacement Duty Weapons and Holsters

Any deviation from the specifications must be explained in detail under "Clarifications and Exceptions", as part of the Bidder's Response, and each deviation must be itemized by number and must specifically refer to the applicable specification paragraph and page. Otherwise it will be considered that items offered are in strict compliance with these specifications and the successful Bidder will be held responsible for meeting the specification.

All questions related to this ITB shall be submitted in writing through the [ProcureNow](#) Question/Answer Tab via the City's e-Procurement portal, on or before, Question & Answer Submission Date by Question & Answer Submission Time. Please include the section title for each question, if applicable, in order to ensure that questions asked are responded to correctly.

All questions must be in writing and directed to the Procurement Director. All questions will be answered in writing. Any answers which may alter the scope of work will be answered in the form of addenda. Any and all addenda must be acknowledged through the City's e-Procurement Portal. Deadline for receiving questions is Thursday, May 6, 2021 at 4:00 pm. Questions received after this date and time will not be considered.

Bidder may not withdraw his/her bid for a period of sixty (60) days following the opening of the responses.

The City of Lake City is exempt from State Use Tax, State Retail Tax and Federal Excise Tax. The bid price must be net, exclusive of taxes. Bidder's proposal must be dated, signed by authorized representative, title, firm name, address, and telephone number.

Local Vendor Preference: City of Lake City Administrative Policy #18 states that the bid of a resident of Columbia County, Florida will have a 5% preference over the bid submitted by any non-resident of Columbia County. A resident is defined as an individual whose primary residence is within Columbia County, Florida, a partnership whose principals are all residents of Columbia County, Florida, partnership or other business entity whose principal place of business is within Columbia County, Florida, or which maintains a full time business office open to the public within Columbia County, Florida. With these and

other contributing factors the City Council reserves the right to award a bid or contract in the best interest of the City.

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and city holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Procurement Department or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

Any Bidder desirous of protesting a bid for any reason must file a written notice of bid protest with the City Manager's office within 72 hours following posting of notice of intended award. All protest will be in writing stating the bid being protested and the specific reason of the protest. All protest will be signed by the Protestor and include all detail for a complete and thorough review. The decision of the City Manager, after consultation with the City Attorney will be issued within five (5) working days of the receipt of the protest, unless additional time is agreed upon by all parties involved should circumstance warrant such a delay.

By submission of his/her bid, the Bidder certifies that:

- A. The bid has been arrived at by the Bidder independently and has been submitted without collusion with any other vendor of materials, supplies, or equipment described in the Invitation to Bid.
- B. The contents of the bid have not been communicated by the Bidder, his/her employees or agents, to his/her best knowledge and belief, to any person not an employee or agent of the Bidder or his surety in any bond furnished herewith and will not be communicated to any such person prior to the official opening of the bids.

The City of Lake City reserves the right to accept or reject any/all bids and to award the contract in the best interest of the City of Lake City, Florida.

CITY OF LAKE CITY, FLORIDA

Joseph Helfenberger

City Manager

1.2. [Background](#)

The City has been issued a grant from the Florida Department of Justice. This grant is to replace current duty weapons with new ones. We currently have fifty-three (53) Smith and Wesson M & P M2.0 Core 9mm 4.25" 17 round Black 3 Magazine and thirteen (13) Smith & Wesson M & P M2.0 9mm 3.6" 15 Round, Black, 3 Magazines. These will be included as a trade in towards the cost of the new replacement weapons. Also included in the trade ins will be three (3) Glock 27 40SW 10 Round Black , 3 Magazines.

1.3. [Contact Information](#)

Karen Nelmes

Procurement Director

205 N. Marion Ave

Lake City, FL 32055

Email: nelmesk@lcfla.com

Phone: [\(386\) 719-5818](tel:(386)719-5818)

Department:

Procurement

1.4. [Timeline](#)

Release Project Date	April 20, 2021
Question Submission Deadline	May 6, 2021, 4:00pm
Proposal Submission Deadline	May 13, 2021, 2:00pm

2. INSTRUCTION TO BIDDERS

2.1. Overview

The City of Lake City is accepting bids for Purchase of Replacement Duty Weapons.

Bidders shall create a FREE account with ProcureNow by signing up at <https://secure.procurenow.com/signup>. Once you have completed account registration, browse back to this page, click on "Submit Response", and follow the instructions to submit the electronic response.

2.2. Submittal Deadline

Bids shall be submitted via the City's e-Procurement Portal, ProcureNow, no later than Thursday, May 13, 2021 at 2:00 pm. Late proposals shall not be accepted.

Bids must be submitted via the [City's e-Procurement Portal, ProcureNow](#) and may not be delivered orally, by facsimile transmission, or by other telecommunication or electronic means.

2.3. Pre-Bid Meeting

There will be no pre-bid meeting associated with this project.

2.4. Questions

All questions related to this ITB shall be submitted in writing via the ProcureNow Question/Answer Tab via the [City's e-Procurement portal](#), on or before, NO VALUE by 4:00 pm. All questions submitted and answers provided shall be electronically distributed via email to bidders following this solicitation on the City's e-Procurement Portal.

2.5. Addenda

Addenda notifications will be emailed to all persons on record as following this ITB.

3. GENERAL CONDITIONS FOR WEAPONS PURCHASE

3.1. General

The Purpose of this Invitation to Bid is to obtain firm fixed pricing on replacement duty weapons and holsters as listed in the pricing table for the City of Lake City Police Department. The bid shall be submitted on the items specified with NO SUBSTITUTIONS. Quantities are firm.

3.2. Quality Assurance Provisions

- A. **TEST AND INSPECTION.** It shall be the Awardee's responsibility to perform all of the tests and inspections required by this specification, unless otherwise stated in the award. The City of Lake City reserves the right to perform any of the tests and inspection requirements where said tests and inspections are needed to further determine compliance with this specification.
- B. **QUALITY AND QUALITY CONTROL.** A system of test and inspection shall be used to insure receipt of the quality and quantity of material(s)/service(s) purchased. Material(s)/service(s) will be promptly inspected and any discrepancies from the purchase order and/or the supplier's invoice shall be reported immediately to the Director of Purchasing.

3.3. Awardee Liability

- A. **WARRANTY.** It shall be the Awardee's responsibility to submit at the time of shipment the original manufacturer's warranty for the materials supplied. Bidders shall submit, in writing, a detailed explanation of the procedure(s) that they will follow to accomplish the replacement, with their bid. Replacement shall be finalized within 10 working days of reporting the defect.
- B. **NEXT LOW BIDDER.** In the event of default by the Awardee, the City of Lake City reserves the right to utilize the next lowest Bidder as the new Awardee. In the event of this occurrence, the next lowest Bidder, if it wishes the award, shall be required to provide the bid items at the prices as contained on its proposal or bid for this specification.

3.4. Conditions

- A. **AUTHORIZATION.** The order shall be placed via City of Lake City Purchase Order. OFFICIAL AWARD WILL BE MADE BY CITY OF LAKE CITY PURCHASE ORDER ONLY.
- B. **DELIVERY.** Materials ordered shall be delivered within 120 to 180 days ARO (After Receipt of Order). Failure to do same shall be considered breach of award or default, and the City of Lake City shall utilize its options as stated within this specification.
- C. **QUALITY.** The materials to be furnished shall be currently in production and shall be of the manufacturer's standard or better quality.
- D. **QUANTITIES.** The City shall purchase the quantities listed in the Pricing table.

- E. **ALTERNATE BIDS.** Substitute products will not be considered. Bidders shall submit only one bid for the specified product.
- F. **PENALTIES.** The City of Lake City reserves the right to increase or decrease quantities shown without penalty.
- G. **ADDITION/DELETION.** The City of Lake City reserves the right to add to or delete any item from this bid or resulting award when deemed to be in the best interest of the City of Lake City.
- H. **PACKAGING.** Only brand new items that are packaged in the original factory fresh packaging shall be accepted. No materials that have been re-packaged or that are in adulterated or damaged packages shall be accepted at the receiving location, nor shall after-market materials be accepted at the receiving location. Any attempt by the Awardee to furnish the City of Lake City with other than first quality materials shall constitute default as outlined in this specification.
- I. **SUBSTITUTION.** The Awardee shall not substitute items for like items without the approval of the City. Any violation of such procedures may result in a possible award cancellation.

3.5. Bid Prices

Bid prices shall be firm and shall not be amended after the date and time of the bid opening. Any attempt by the Awardee to amend said bid prices shall constitute default as outlined in this specification.

Prices quoted in the Proposal and Bid Response form shall include all shipping costs, shipped F.O.B. Lake City, Florida or to the facility location specified by the requestor or the purchase order.

All taxes of any kind and character payable on account of the work done and materials furnished under the award shall be paid by the Awardee and shall be deemed to have been included in the bid. The Laws of the State of Florida provide that sales tax and use taxes are payable by the Awardee upon the tangible personal property incorporated in the work and such taxes shall be paid by the Awardee and shall be deemed to have been included in the bid. The City is exempt from all state and federal sales, use, transportation and excise taxes.

Award prices include all royalties and costs arising from patents, trademarks, and copyrights in any way involved in the work. Whenever the Awardee is required or desires to use any design, device, material or process covered by letters of patent or copyright, the Awardee shall indemnify, defend and save harmless the City, its officers, agents and employees from any and all claims for infringement by reason of the use of any such patented design, tool, material, equipment, or process, to be performed under the contract, and shall indemnify the said City, its officers, agents, and employees for any costs, expenses and damages which may be incurred by reason of any infringement at any time during the prosecution or after the completion of the work. The duty to defend under this paragraph is independent and separate from the duty to indemnify, and the duty to defend exists regardless of any ultimate liability of the Awardee, the City and any indemnified party. This provision shall survive the termination of this award and shall continue in full force and effect so long as the possibility of any liability, claim or loss exists, unless otherwise prohibited by law.

3.6. [Bid Evaluation](#)

The evaluation of bids and the determination as to equality of material(s)/service(s) offered shall be the responsibility of the City of Lake City and will be based on information furnished by the Bidder.

3.7. [Basis of Award](#)

The City of Lake City reserves the right to award this bid by division or aggregate total. To be considered lowest responsive, responsible Bidder by aggregate, the Bidder shall have to bid on all items within the group. If award by aggregate total is not feasible, division award will prevail.

Award Criteria/Responsibility. The award will be made to the lowest responsive, responsible Bidder. To determine the responsibility of the monetary Bidder, the City may request and review documentation relative to the ability of the Bidder to satisfactorily perform the work specified in a first class manner as well as documentation of its experience; the financial condition of the Bidder from a current financial report and the Bidder's credit rating; whether the Bidder has ever been declared in default of an award; the Bidder's insurability, eligibility for bonding; and any/all pertinent information deemed necessary to determine said responsibility.

Prior to award resulting from this solicitation, the successful bidder shall be registered to transact business in the State of Florida, and shall furnish the City with proof of registration with ten days of the notice to do so by the City. Failure to promptly submit this evidence of qualification to transact business in the State of Florida may be a basis for rejection of the bid.

Any Bidder who is owing to the City of Lake City upon any debt, contract, or other obligation to the City, or who is a defaulter as a surety or otherwise, will not be eligible for consideration for contract award regarding this solicitation.

An award will be made, if at all, within 90 days after opening of the bids.

3.8. [Cone of Silence](#)

All solicitations, once advertised and until the appropriate authority has approved and award recommendation, are under the "cone of Silence". Respondents or persons action on their behalf may not contact any employee or officer of the executive or legislative branch concerning any aspect of the solicitation, except in writing to the Procurement Department or as provided in the solicitation document. Violation of this provision may be grounds for rejecting a response.

3.9. [Award of Purchase](#)

This bid is for a one time purchase of the items listed herein. Once Council has approved the recommendation a Purchase Order will be issued to the lowest responsible bidder.

3.10. [Performance](#)

The Awardee may be required to furnish evidence in writing that he or she maintains a permanent place of business and has adequate equipment, finances, personnel, and inventory to furnish the items offered satisfactorily and expeditiously, and can provide necessary services.

3.11. Proof of Distributorship

When requested, it shall be the responsibility of the Bidder(s) to furnish with their bid(s) a letter stating that said Bidder is a factory authorized distributor for the North Florida area for the items for which said Bidder has submitted their bid.

3.12. Cancellation

When deemed to be in the best interest of the City of Lake City, any awards or contracts resulting from this specification may be cancelled by the following means:

- A. 10 day written notice with cause; or
- B. 30 day written notice without cause.

3.13. Rejection

The City of Lake City reserves the right to cancel, reject and and/or all bids, or to waive any irregularities and accept that bid which is the lowest and best.

3.14. Warranty

Weapons furnished under any award resulting from this Invitation to Bid shall be covered by the most favorable commercial warranties given any customer for such a weapon and the rights and remedies provided therein. The warranty period will be indicated on the bid submittal sheet. A copy of the warranty shall be furnished with the bid submittal.

3.15. Safety

The Contractor shall be responsible for the safe conduct of his/her personnel during the execution of the work detailed herein. The Contractor shall meet or exceed the standards set for by the Occupational Safety and Health Administration (OSHA) and requirements established by the Federal, State, and Local agencies. Should an unsafe condition be identified during the execution of this work, the Contractor will immediately suspend such activity until a safe method can be employed.

3.16. Employees

- A. Contractor shall be responsible for the appearance of all working personnel assigned to the project. Personnel shall be clean and appropriately dressed at all times. Personnel must wear property identification at all times (company shirts, ID badges, etc.)
- B. All personnel of the Contractor shall be considered to be, at all times, the sole employees of the Contractor, under the Contractor's sole direction, and not an employee or agent of the City of Lake City. The Contractor shall supply competent and physically capable employees and the City of Lake City may require the Contractor to remove any employee it deems careless, incompetent, insubordinate or otherwise objectionable and whose presence on city property is not in the best interest of the City of Lake City. The City of Lake City shall not have any duty to implement or enforce such requirements.
- C. Contractor shall assign an "on-duty" supervisor who speaks and reads English.

- D. Contractor shall have its employees refrain from the use of tobacco products in the City's buildings or grounds. Tobacco use will be allowed in designated areas only.
- E. Contractor shall be solely responsible for receiving all materials and equipment at site.

3.17. Delivery

Materials ordered shall be delivered within 120 to 180 days from receipt of Purchase Order. Failure to do so shall be considered breach of award or default, and the City of Lake City shall utilize its options as stated within this specification. Delivery Address will be noted on the Purchase order. The City of Lake City Police Department shall be notified 48 hours prior to delivery of weapons and pick-up of traded weapons so that personnel may be available as needed. Notification shall be made to: Lt. Andy Miles at (386) 758-5421 or milesa@lcfla.com and Karen Nelmes, Procurement Director at (386)719-5818 or nelmesk@lcfla.com.

3.18. Training

Awardee shall provide a Manufacturer's Representative for training of Department Armorer's from the City of Lake City Police Department.

4. TERMS AND CONDITIONS

4.1. Licenses/Qualifications

All Contractor's must be qualified and licensed under the laws, rules and regulations of the State of Florida and the City of Lake City, Florida to perform the work required by these contract documents. Contractor's qualifications including equipment to be used for this project will be subject to review and approval by the City prior to award.

4.2. Insurance

The following coverages are required: ("M" indicates million(s), for example \$1M is \$1,000,000)

A. **Commercial General Liability (CGL) Insurance** on the most current Insurance Services Office (ISO) Form CG 00 01 or its equivalent on an "occurrence" basis (Modified Occurrence or Claims Made forms are not acceptable without prior written consent of the City). Coverage must be provided to cover liability contemplated by the Agreement including without limitation premises and operations, independent contractors, contractual liability, products and completed operations, property damage, bodily, personal and advertising injury, contractual liability, explosion, collapse, underground coverages, personal injury liability, death, employees-as-insureds. Products and completed operations liability coverage maintained for at least 3 years after completion of work. Limits shall not be less than \$1M per occurrence and \$2M general aggregate for Agreements valued at \$2M or less; if valued over \$2M, a general aggregate limit that equals or exceeds the Agreement's value. If a general aggregate limit applies, it shall apply separately to the project/location (ISO CG 25 03 or 25 04 or equivalent).

B. **Automobile Liability (AL) Insurance** in accordance with Florida law, as to the ownership, maintenance, and use of all owned, non-owned, leased, or hired vehicles. AL insurance shall not be less than: (a) \$500,000 combined single limit each occurrence bodily injury and property damage for Agreements valued at \$100,000 or less or (b) \$1M combined single limit each occurrence bodily injury and property damage for Agreements valued over \$100,000. If transportation of hazardous material involved, the MCS-90 endorsement (or equivalent).

C. **Worker's Compensation (WC) & Employer's Liability Insurance** for all employees engaged under the Agreement, Worker's Compensation as required by Florida law. Employer's Liability with minimum limits of (a) \$500,000 bodily injury by accident and each accident, bodily injury by disease policy limit, and bodily injury by disease each employee for Agreements valued at \$100,000 and under or (b) \$1M bodily injury by accident and each accident, bodily injury by disease policy limit, and bodily injury by disease each for all other Agreements.

D. **Excess (Umbrella) Liability Insurance** for Agreements valued at \$2M or more, at least \$4M per occurrence in excess of underlying limits and no more restrictive than underlying coverage for all work performed by Firm. May also compensate for a deficiency in CGL, AL, or WC.

Firm affirmatively states that the insurance requirements as set forth above are of adequate types and amounts of insurance coverage for any type of claim/loss for the proposed work or services.

ACCEPTABILITY OF INSURERS - Insurance is to be placed with insurers admitted in the State of Florida and who have a current A.M. Best rating of no less than A-:VII or, if not rated by A.M. Best, as otherwise approved by the City in advance and in writing.

ADDITIONAL INSURED - City, its elected officials, departments, officers, officials, employees, and volunteers together with, as applicable, any associated lender of the City shall be covered as additional insureds on all liability coverage (e.g. CGL, AL, and Excess (Umbrella) Liability) as to liability arising out of work or operations performed by or on behalf of Firm including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of Firm.

CANCELLATION/NON-RENEWAL – Each insurance policy shall provide that at least 30 days written notice must be given to City of any cancellation, intent to non-renew, or material reduction in coverage (except aggregate liability limits) and at least 10 days' notice for non-payment of premium. Firm shall also have an independent duty to notify City in like manner, within 5 business days of Firm's receipt from its insurer of any notices of same. If any policy's aggregate limit is reduced, Firm shall directly take steps to have it reinstated. Notice and proof of renewal/continued coverage/certifications, etc. shall be sent to the City's notice (or Award contact) address as stated in the Agreement with a copy to the following: Procurement Department 205 N. Marion Ave. 2nd Floor, Lake City, FL 32055

CERTIFICATE OF INSURANCE (COI) – to be provided to City by insurance carrier prior to Firm beginning any work/services or taking occupancy and, if the insurance expires prior to completion of the work or services or Agreement term (as may be extended), a renewal COI at least 30 days before expiration to the above address(es). COIs shall specifically identify the Agreement and its subject (project, lease, etc.), shall be sufficiently comprehensive to insure City (named as additional insured) and Firm and to certify that coverage extends to subcontractors' acts or omissions, and as to permit the City to determine the required coverages are in place without the responsibility of examining individual policies. Certificate Holder must be The City of Lake City, Florida.

4.3. Indemnity

Successful contractor will indemnify and hold Owner and Owner's agents harmless from any loss, cost, damage or injury sustained by any persons (s) as a result of the actions of employees or officers of the Contractor, subcontractors or suppliers.

4.4. Liquidated Damages

In the event the bidder is awarded the contract and fails to complete the work within the time limit or extended time limit agreed upon, liquidated damages will be paid to the City of Lake City at the sum of \$No sum per day for all work awarded under the contract until the work has been satisfactorily completed and accepted by the City.

4.5. Schedule

- A. Upon receipt of all required documents a Notice to Proceed will be issued.

- B. The successful Contractor must complete all work within ninety (90) calendar days after delivery of equipment.

4.6. Special Conditions

- A. Extended time may be allowed for the completion of this project due to inclement weather.
- B. Decisions to allow days added to the contract due to inclement weather will be based upon weather records as recorded with the State of Florida, Division of Forestry located in Lake City, Florida and approved by the City of Lake City Project Manager.
- C. In the event additional days are awarded the contractor must notify the City of Lake City Procurement department at the beginning of work stoppage and each succeeding day until work can be safely resumed.

4.7. Contract/Award

- A. The successful Contractor will execute the contract within ten (10) calendar days following issuance of Notice of Award. Upon receipt of required documents, a Notice to Proceed will be issued.
- B. Award shall be made to the most responsive responsible bidder.

4.8. Payment

Full payment will be made by the City after receipt and acceptance of materials/services and proper invoice in accordance with Florida Statutes § 218.70, et. seq., the Local Prompt Payment Act. Bidders that accept Visa/MasterCard payments without charging a fee for payment will be paid within 10 days of the City receiving the invoice. Please send invoice to procurement@lcfla.com.

4.9. Or Equal

Any manufacturers' names, trade names, brand names or catalogue numbers used in the specifications are for the purpose of describing and establishing general performance and quality levels. Such references are not intended to be restrictive. Bids are invited on these and comparable brands or products provided the quality of the proposed products meet or exceed the quality of the specifications listed for any item. All requests for "or equal" consideration must be received prior to the deadline for receiving questions.

4.10. Experience/References

Bidders must provide a statement of qualifications and include with their proposal a minimum of three (3) references for similar project in the last three (3) years. The list of references must be submitted as a part of the bidder response as provided within the vendor questionnaire. All reference materials provided become the property of the City of Lake City and also become public record.

4.11. Change Orders

- A. Notify the City of Lake City of any conditions in the project area that are not addressed within the specifications that may require a change order.
- B. Change orders to the scope of work or additional work requested by the City of Lake City must be in written form and initiated by the Contractor.
- C. All changes or additions will be approved by the City of Lake City prior to work being initiated.

4.12. Addendum

It will be the sole responsibility of the bidder to contact the Purchasing Department prior to submitting a bid to determine if any addenda have been issued, to obtain such addenda, and to acknowledge addenda with their bid. Failure to submit acknowledgement of any addendum that affects the bid price is considered a major irregularity and will be cause for rejection of the bid.

4.13. Required Documents

The enclosed documents must be executed and returned with bid proposal or the proposal may be considered non-responsive. (Conflict of Interest Statement, Disputes Disclosure Form, Drug Free Workplace Certificate, Non-Collusion Affidavit of Proposer, References, Public Entity Crime Statement and E-Verify Affirmation Statement.

4.14. Public Entity Crime

Public Entity Crimes – Section 287.133 (3) (n) of the Florida Statutes requires that a vendor/contractor submit a sworn statement concerning Public Entity crimes. Bidders are required to submit the enclosed form with their bid, failure to do so may be reason for rejection of bid.

4.15. Employment Eligibility Verification (E-Verify)

In accordance with State of Florida, Office of the Governor, Executive Order 11-116 (superseding Executive Order 11-02; Verification of Employment Status), in the event performance of this Agreement is or will be funded using state or federal funds, the CONTRACTOR must comply with the Employment Eligibility Verification Program (“E-Verify Program”) developed by the federal government to verify the eligibility of individuals to work in the United States and 48 CFR 52.222-54 (as amended) is incorporated herein by reference. If applicable, in accordance with Subpart 22.18 of the Federal Acquisition Register, the CONTRACTOR must (1) enroll in the E-Verify Program, (2) use E-Verify to verify the employment eligibility of all new hires working in the United States, except if the CONTRACTOR is a state or local government, the CONTRACTOR may choose to verify only new hires assigned to the Agreement; (3) use E-Verify to verify the employment eligibility of all employees assigned to the Agreement; and (4) include these requirement in certain subcontracts, such as construction. Information on registration for and use of the E-Verify Program can be obtained via the internet at the Department of Homeland Security Web

site: <http://www.dhs.gov/E-Verify>.

4.16. [Public Record](#)

The Owner is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's public records law. Specifically, the Contractor shall:

- A. Keep and maintain public records required by the public agency to perform the service.
- B. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
- D. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (386) 719-5826 OR (386) 719-5756, CITYCLERK@LCFLA.COM, CITY CLERKS OFFICE, 205 N MARION AVE., LAKE CITY, FL, 32055.

4.17. [Payment And Performance Bonds](#)

Payment and performance bonds are not a requirement of this bid.

4.18. [Additional Information](#)

The City of Lake City reserves the right to request any additional information needed for clarification from any Bidder for evaluation purposes.

4.19. Force Majeure

If a Force Majeure Event occurs, the party that is prevented by that Force Majeure Event from performing any one or more obligations under this award/contract (the “Nonperforming Party”) will be excused from performing those obligations, on condition that it complies with its obligations herein. “Force Majeure Event” means, with respect to the Nonperforming Party, any event or circumstance, regardless of whether it was foreseeable, which was not caused by the Nonperforming Party, which prevents the Nonperforming Party from complying with any of its obligations under this award/contract, on condition that the Nonperforming Party uses reasonable efforts to comply with its obligations, except that a Force Majeure Event will not include any strike or other labor unrest that affects only one party, economic hardship of a party, an increase in prices, changes in market conditions, or a change of law. Upon the occurrence of the Force Majeure Event, the Nonperforming Party shall notify the other party in writing within ten (10) days of the occurrence of that the Force Majeure Event, its effect on performance, and how long that party expects the Force Majeure Event to last. Thereafter the Nonperforming Party shall update the other party as reasonably necessary. During a Force Majeure Event, the Nonperforming Party shall use reasonable efforts to limit damages to the other party and to resume its performance under this award/contract. The other party has the right to terminate the award/contract if the Non-Performing Party’s Force Majeure Event continues for more than a reasonable time.

4.20. Scrutinized Companies

Section 287.135, Florida Statutes prohibits agencies from contracting with companies for goods or services of any amount that are (1) on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes or are engaged in a boycott of Israel, and (2) with companies for goods or services of \$1 million or more, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes or are engaged in business operations in Cuba or Syria.

A company that is on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel may not bid on, submit a proposal for, or enter into a contract or renew a contract with an agency or local government entity for goods or services of any amount.

A company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria may not bid on, submit a proposal for, or enter into a contract or renew a contract with an agency or local government entity for goods or services of \$1 million or more.

Notwithstanding the aforementioned, the City may on a case-by-case basis permit a company on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, the Scrutinized Companies that Boycott Israel List, or are engaged in business operations in Cuba or Syria to be eligible for, bid on, submit a proposal for, or enter into or renew a contract for goods or services if the conditions set forth in Section 287.135(4) of the Florida Statutes are met.

If the City determines the Bidder submitted a false certification under Section 287.135(5) of the Florida Statutes upon submission of a bid or proposal, entering into a contract, on contract renewal, or if the Awardee has been placed on the Scrutinized Companies with Activities in the Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel or is engaged in business operations in Cuba or Syria, the City shall either terminate the contract after it has given the Awardee notice and an opportunity to demonstrate the City's determination of false certification was in error pursuant to Section 287.135(5)(a) of the Florida Statutes

4.21. [Invoicing](#)

The Awardee shall furnish the City complete itemized invoices for the services performed. Invoices are to reflect the prices stipulated on the purchase order and as outlined in this bid/proposal document on the bid response/pricing sheets.

Invoices shall contain, but not be limited to the following information:

- Invoice Number;
- Company Name;
- Purchase Order Number;
- Location and dates of service;

4.22. [Laws, Codes and Ordinances](#)

The Successful Bidder/Proposer shall comply with all Federal, State, County and City laws, rules and regulations as applicable to this bid.

5. PRICING PROPOSAL

WEAPONS PRICING

Prices of items

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments
1	Smith & Wesson M&P M2.0 9mm - 4.25" Barrel - C.O.R.E - Black - 17 Round includes 3 magazines	53	each			
2	Smith & Wesson M&P M2.0 9mm - 3.6" Barrel - C.O.R.E - Black - 15 Round includes 3 magazines	13	each			
3	Trijicon RMR Type 2 Red Dot Sight 3.25 MOA Red Dot, Adjustable LED	53	each			
4	Safariland 6360rds ALS/SLS Mid-Ride, Level III Retention Duty Holster for S&W M&P M2.0 9mm w/RMR and Weapon Light STX Tactical Black	53	each			
TOTAL						

TRADE-IN VALUE OF CURRENT WEAPONS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments
1	Smith and Wesson M&P40 M2.0 .40 SW 4.25" Barrel 15 rounds with 3 magazines	53	each			
2	Smith and Wesson M&P40 M2.0 .40 SW 3.5" Barrel 10 rounds with 3 magazines	13	each			
3	GLOCK 27 40 SW 10 Round Black with 3 Magazines	3	each			
TOTAL						

6. VENDOR QUESTIONNAIRE

6.1. References*

As per the [Terms and Conditions](#), please provide the company name, address, contact person, telephone number and length of time services, using the following format, of at least three (3) client/customer references.

***Note: only list those client/customers in which a similar type of equipment/product of scope of work/service was provided.**

Company Name: _____

Address: _____

Business Phone #: _____

Contact Person: _____

Email: _____

Length of time services provided: _____

*Response required

6.2. Title and Organization*

Please provide your title and organization's name.

*Response required

6.3. Local Office*

Please provide the city and state for your local office. If you do not have a local office, please type "N/A".

*Response required

6.4. Principal Office*

Please provide the city and state for your Principal Office.

*Response required

6.5. Conflict of Interest Statement*

- A. The above named entity is submitting a Bid for the City of Lake City 021-2021 described as Purchase of Replacement Duty Weapons and Holsters.
- B. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.

- C. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
- D. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
- E. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
- F. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
- G. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
- H. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
- I. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

☐ Please confirm

*Response required

6.6. [Disputes Disclosure Form*](#)

Please select all that pertain to your organization. To answer yes, click on the options that pertain to your organization.

Select all that apply

- ☐ Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional association within the last five (5) years?
- ☐ Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?
- ☐ Has your firm had against it or filed any request for equitable adjustment, contract claims, bid protest, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?
- ☐ None

*Response required

6.7. Disputes Disclosure Form - Explanation*

If you answered yes for any in the previous question, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved. If you selected none, please type "N/A".

*Response required

6.8. Disputes Disclosure Form - Acknowledgement*

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of Lake City.

☐ Please confirm

*Response required

6.9. Drug Free Workplace Certificate*

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, as an authorized signatory on behalf of our organization, publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.

- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”.

☐ Please confirm

*Response required

6.10. Non-Collusion Affidavit*

- A. By submitting a response to this solicitation, the Bidder Acknowledges that he/she is authorized to submit the attached response on behalf of their organization for:
021-2021, Purchase of Replacement Duty Weapons and Holsters;
- B. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
- C. Such Proposal is genuine and is not a collusive or sham proposal;
- D. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and;
- E. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

☐ Please confirm

*Response required

6.11. E-Verify Affirmation Statement*

021-2021-Purchase of Replacement Duty Weapons and Holsters

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

(a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,

(b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

☐ Please confirm

*Response required

6.12. Bidder's Checklist*

By submitting a response to this solicitation, the bidder acknowledges that they have read, understand and agree to all requirements and that they have completed in their entirety all required documents and/or attachments as a part of their bid submission.

☐ Please confirm

*Response required

6.13. Clarifications and Exceptions*

Please explain in detail any deviation from the specifications. Each deviation must be itemized by number and must specifically refer to the applicable specification. Otherwise it will be considered that items offered are in strict compliance with these specifications and the successful Bidder will be held responsible for meeting the specification. If there will not be any deviation, please type "N/A".

*Response required

6.14. Sworn Statement Under Section 287.133(3)(n), Florida Statutes on Public Entity Crimes

6.14.1. Federal Identification No. (FEID)*

Please provide your FEIN number here.

*Response required

6.14.2. Acknowledgments*

- A. This sworn statement is submitted with 021-2021.
- B. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.

- C. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
- D. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- E. I understand that a “person” as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.

☐ Please confirm

*Response required

6.14.3. Please indicate which statement applies.*

Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement.

Select all that apply

☐ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or

an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies - option 3, 4 or 5))

☐ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

☐ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

*Response required

6.14.4. *Required Documents*

Please upload your Final Order if you selected Option 3 or Option 4 above.

6.14.5. *Describe Action Taken*

Please describe any action taken by, or pending with, the Department of General Services, if you selected Option 5 above.

6.15. Credit Card Payment

6.15.1. *Will you take a credit card payment without charging a fee? **

Please answer yes or no

☐ Yes

☐ No

*Response required

6.16. Scrutinized Companies

Please select all that apply

6.16.1. *Please confirm that you are not on the Scrutinized Companies List**

Section 287.135, Florida Statutes prohibits agencies from contracting with companies for goods or services of any amount that are (1) on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes or are engaged in a boycott of Israel, and (2) with companies for goods or services of \$1 million or more, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes or are engaged in business operations in Cuba or Syria.

A company that is on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel may not bid on, submit a proposal for, or enter into a contract or renew a contract with an agency or local government entity for goods or services of any amount.

A company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria may not bid on, submit a proposal for, or enter into a contract or renew a contract with an agency or local government entity for goods or services of \$1 million or more.

Notwithstanding the aforementioned, the City may on a case-by-case basis permit a company on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, the Scrutinized Companies that Boycott Israel List, or are engaged in business operations in Cuba or Syria to be eligible for, bid on, submit a proposal for, or enter into or renew a contract for goods or services if the conditions set forth in Section 287.135(4) of the Florida Statutes are met.

If the City determines the Bidder submitted a false certification under Section 287.135(5) of the Florida Statutes upon submission of a bid or proposal, entering into a contract, on contract renewal, or if the Awardee has been placed on the Scrutinized Companies with Activities in the Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel or is engaged in business operations in Cuba or Syria, the City shall either terminate the contract after it has given the Awardee notice and an opportunity to demonstrate the City's determination of false certification was in error pursuant to Section 287.135(5)(a) of the Florida Statutes

Select all that apply

- ☐ We are not on the Scrutinized Companies List that Boycott Israel List or engaged in a boycott of Israel
- ☐ We are not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaged in business operations in Cuba or Syria
- ☐ We are on the Scrutinized Companies List that Boycott Israel List or engaged in a boycott of Israel
- ☐ We are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engaged in business operations in Cuba or Syria

*Response required

File Attachments for Item:

11. City Council Resolution No. 2021-070 - A resolution of the City Council of the City of Lake City, Florida, ratifying the execution of the financial assistance award received from the United States Department of Commerce dated May 3, 2021; providing for the rehabilitation of hangars one (1) and two (2) at the Lake City Gateway Airport; providing for severability; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2021-070

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, RATIFYING THE EXECUTION OF THE FINANCIAL ASSISTANCE AWARD RECEIVED FROM THE UNITED STATES DEPARTMENT OF COMMERCE DATED MAY 3, 2021; PROVIDING FOR THE REHABILITATION OF HANGARS ONE (1) AND TWO (2) AT THE LAKE CITY GATEWAY AIRPORT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, at its meeting on May 3, 2021, the City Council for the City of Lake City, Florida (hereinafter the “City”) authorized the execution of the *Financial Assistance Award* received from the United States Department of Commerce; and

WHEREAS, pursuant to the City Council’s authorization approving the execution of the Agreement, the City, through its Mayor and City Clerk, executed for and on behalf of the City a contract dated May 3, 2021, a copy of which is available in the City Clerk’s office (hereinafter the “Contract”); and

WHEREAS, the City Council, by this resolution, formally ratifies the execution of the Contract by the Mayor and City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The execution of the Contract by the Mayor and City Clerk is confirmed and ratified.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

[Remainder of page left blank intentionally.]

FLK/aj
05/10/2021

Section 4. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of June 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

12. City Council Resolution No. 2021-071 - A resolution of the City Council of the City of Lake City, Florida authorizing the execution of a partial release of easement number 32517, recorded in official records book 1243 page 454, public records of Columbia County, Florida; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2021-071

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA AUTHORIZING THE EXECUTION OF A *PARTIAL RELEASE OF EASEMENT NUMBER 32517*, RECORDED IN OFFICIAL RECORDS BOOK 1243 PAGE 454, PUBLIC RECORDS OF COLUMBIA COUNTY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida, (hereinafter the "City"), entered into Easement Number 32517 with the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida (hereinafter the "Board of Trustees"), as recorded in official records Book 1243 Page 454, Public Records of Columbia County, Florida; and

WHEREAS, pursuant to the request of the Board of Trustees, the City Council desires to quitclaim, release, and surrender unto the Board of Trustees all right, title, and interest in and to the lands described in the Easement Number 32517; and

WHEREAS, the City Council finds that it is in its best interest and the interest of the citizens to execute the *Partial Release of Easement Number 32517* (hereinafter the "Release") a copy of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated herein and made a part of this resolution.

Section 2. The Mayor is hereby authorized to execute the Release.

Page 1 of 2

Section 3. This resolution shall take effect immediately.

PASSED AND ADOPTED a meeting of the City Council this ____ day of
June 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

This Release of Easement was prepared by:
Angel Granger
Bureau of Public Land Administration
Division of State Lands
Department of Environmental Protection, MS 130
3900 Commonwealth Boulevard,
Tallahassee, Florida 32399-3000
AID# 42626

[0.74 (+/-) acres]

PROE1

**BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT
TRUST FUND OF THE STATE OF FLORIDA**

PARTIAL RELEASE OF EASEMENT NUMBER 32517

**STATE OF FLORIDA
COUNTY OF COLUMBIA**

The undersigned grantee on the ____ day of _____, 20____, does hereby quitclaim, release and surrender unto grantor all right, title and interest in and to the lands described in Exhibit "A", which are a portion of the lands described in Easement Number **32517**, dated September 28, 2012, recorded in Official Records Book 1243, Page 454, Public Records of Columbia County, Florida, between the **BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND OF THE STATE OF FLORIDA**, as GRANTOR, and the **CITY OF LAKE CITY, FLORIDA**, a Florida municipal corporation, as GRANTEE, effective the ____ day of _____, 20____.

See Attached Exhibit "A"

[Remainder of page intentionally left blank; Signature page follows.]

IN WITNESS WHEREOF, the parties have caused this Partial Release of Easement Number 32517 to be executed on the day and year first above written.

WITNESSES:

Original Signature

Print/Type Name of Witness

Original Signature

Print/Type Name of Witness

**BOARD OF TRUSTEES OF THE INTERNAL
IMPROVEMENT TRUST FUND OF THE STATE
OF FLORIDA**

(SEAL)

BY: _____

Brad Richardson, Chief, Bureau of Public Land Administration,
Division of State Lands, State of Florida Department of
Environmental Protection, as agent for and on behalf of the
Board of Trustees of the Internal Improvement Trust Fund of the
State of Florida

“GRANTOR”

**STATE OF FLORIDA
COUNTY OF LEON**

The foregoing instrument was acknowledged before me by means of ____ physical presence or ____ online notarization this _____ day of _____, 20____, by Brad Richardson, Chief, Bureau of Public Land Administration, Division of State Lands, State of Florida Department of Environmental Protection, as agent for and on behalf of the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida. He is personally known to me.

APPROVED SUBJECT TO PROPER EXECUTION:



DEP Attorney

02-19-2021

Date

Notary Public, State of Florida

Printed, Typed or Stamped Name

My Commission Expires: _____

Commission/Serial No. _____

WITNESSES:

CITY OF LAKE CITY, FLORIDA, a Florida municipal corporation

(SEAL)

Original Signature

Print/Type Name of Witness

Original Signature

Print/Type Name of Witness

BY: _____
Stephen Witt, Mayor

“GRANTEE”

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ____ physical presence or ____ online notarization this _____ day of _____, 20____, by Stephen Witt, as Mayor, for and on behalf of the City of Lake City, Florida, a Florida municipal corporation. He is personally known to me or has produced _____, as identification.

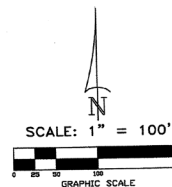
Notary Public, State of Florida

Printed, Typed or Stamped Name

My Commission Expires: _____

Commission/Serial No. _____

SYMBOL LEGEND:	
■ 4'x4" CONCRETE MONUMENT FOUND	—E— ELECTRIC LINES
□ 4'x4" CONCRETE MONUMENT SET	—W— WIRE FENCE
— IRON PIPE FOUND	—C— CHAIN LINK FENCE
— IRON PIN AND CAP SET	—W— WOODEN FENCE
—X— CUT IN PAVEMENT	—S— SECTION LINE
+ CALCULATED PROPERTY CORNER	(PLAT) AS PER A PLAT OF RECORD
⊙ NAIL & IRON	(DEED) AS PER A DEED OF RECORD
⊙ POWER POLE	(CALC.) AS PER CALCULATIONS
▲ WATER METER	⊙ FIELD AS PER FIELD MEASUREMENTS
▲ UTILITY BOX	P.M. PERMANENT RECORD NUMBER
▲ WELL	P.C.P. PERMANENT CONTROL POINT
+ SANITARY MANHOLE	
+ SIGN POST	



DESCRIPTION:
COMMENCE AT THE SW CORNER OF NE 1/4 OF SW 1/4, SECTION 31, TOWNSHIP 3 SOUTH, RANGE
17 EAST AND RUN N88°27'00"E, ALONG THE SOUTH LINE OF SAID NE 1/4 OF SW 1/4 A
DISTANCE OF 252.45 FEET TO THE WESTERY RIGHT-OF-WAY OF SW ARLINGTON BOULEVARD;
THENCE N29°51'00"E, ALONG SAID WESTERY RIGHT-OF-WAY OF SW ARLINGTON BOULEVARD
DISTANCE OF 137.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N29°51'00"E, ALONG SAID SW
676.39 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N29°51'00"E, ALONG SAID SW
676.39 FEET TO THE POINT OF BEGINNING; THENCE S50°38'11"E, 239.70 FEET TO THE
POINT OF BEGINNING.

- SURVEYOR'S NOTES:
1. BOUNDARY BASED ON MONUMENTATION FOUND IN ACCORDANCE WITH THE RETRACEMENT OF THE PATENT TRACT DEED FOUND IN G.R. BOOK 240, PAGE 658.
 2. BEARINGS ARE BASED ON A DEED BEARING OF N29°31'00"E. FOR THE SOUTHEASTERLY LINE THEREON.
 3. IT IS APPARENT THAT THIS PARCEL IS IN ZONE "X" AND IS DETERMINED TO BE OUTSIDE THE 500 YEAR FLOOD PLAIN AS PER FLOOD RATE MAP DATED 1988.
 4. FLOOD RISK INFORMATION FOR FLOOD RISK ZONING AND FLOOD RATE MAPS ARE SUBJECT TO CHANGE.
 5. THE IMPROVEMENTS, IF ANY, INDICATED ON THIS SURVEY DRAWING ARE AS LOCATED ON DATE OF FIELD SURVEY AS SHOWN HEREON.
 6. IF THEY EXIST, NO UNDERGROUND ENCROACHMENTS AND/OR UTILITIES WERE LOCATED FOR THIS SURVEY AND NO ENCROACHMENTS WERE OBSERVED.
 7. THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF A TITLE COMMITMENT OR A TITLE POLICY.
 8. DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMAL PARTS THEREOF.
 9. THIS SURVEY DOES NOT REFLECT OR DETERMINE OWNERSHIP.
 10. THE ADJACENT OWNERSHIP INFORMATION IS SHOWN HEREON IS BASED ON THE COUNTY PROPERTY TAX MAPS AND GIS SYSTEM, UNLESS OTHERWISE DENOTED.

BSM APPROVED
BY Mayli
DATE 1/6/23

REVISED: MISSPELL IN DESCRIPTION 10/23/2020
REVISED: MISSING CALL IN DESCRIPTION 10/14/2020

FLORIDA HIGHWAY PATROL
CITY OF LAKE CITY, FLORIDA

FIELD BOOK: 366 PAGE(S): 41

SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE CHARGE AND MEETS THE MINIMUM TECHNICAL STANDARDS AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS CHAPTER 6-1.17, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

12/08/2019
FIELD SURVEY DATE

01/28/2020
DRAWING DATE

[Signature]
L. SCOTT BRITT, P.S.M.
CERTIFICATION # 5757

NOTE: UNLESS IT BEARS THE ORIGINAL SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER THIS DRAWING, SKETCH, PLAT OR MAP IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT VALID.



BRITT

LAND SURVEYORS AND MAPPERS, L.B. # 8016
1438 SW MAIN BLVD,
LAKE CITY, FLORIDA, 32025

www.brittsurvey.com
TELEPHONE: (386) 321-1111

www.brittsurvey.com
TELEPHONE: (386) 752-7163 FAX: (386) 752-5573 WORK ORDER # L-26260



Easement No. 32517 - Partial Release

Columbia County, Florida



File Attachments for Item:

13. City Council Resolution No. 2021-079 - A resolution of the City Council of the City of Lake City, Florida, accepting a bid from Slack Construction, Inc., related to the purchase and installation of a prefabricated metal building on an existing concrete foundation; providing for a contract price not to exceed \$84,173.00; providing for the execution of the contract; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2021-079

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ACCEPTING A BID FROM SLACK CONSTRUCTION, INC., RELATED TO THE PURCHASE AND INSTALLATION OF A PREFABRICATED METAL BUILDING ON AN EXISTING CONCRETE FOUNDATION; PROVIDING FOR A CONTRACT PRICE NOT TO EXCEED \$84,173.00; PROVIDING FOR THE EXECUTION OF THE CONTRACT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) requires the purchase and installation of a 50’ wide x 50’ long x 16’ high prefabricated metal building on an existing 12” slab (hereinafter the “Project”); and

WHEREAS, section 2-178(d) of the City Code requires the procurement of supplies and contractual services based on a competitive bid process and a formal contract to be entered when procuring services valued in excess of \$20,000.00; and

WHEREAS, an Invitation to Bid ((ITB-016-2021) hereinafter “ITB”) was advertised and the city administration recommends that the Project be awarded to Slack Construction, Inc. (hereinafter “Slack Construction”); and

WHEREAS, the City Council finds that it is in the City’s best interest to award the contract to Slack Construction for the aforementioned Project pursuant to and in accordance with the terms, provisions, conditions, and requirements of the “*Contract between the City of Lake City, Florida and Slack Construction Inc.*” (hereinafter the “Contract”) attached hereto as “Exhibit A”.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this Resolution.

Section 2. The Contract is awarded to Slack Construction and the execution of the same is authorized.

Section 3. The City Manager and City Attorney are authorized to make such reasonable changes and modifications to the Agreement as may be deemed necessary to be in the best interest of the City and its citizens. Provided however, that any such changes or modifications shall not cause the payment to Slack Construction to exceed the Agreement pricing. The Mayor is authorized and directed to execute and deliver the Agreement in the name of, and on behalf of, the City with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and Slack Construction shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of June 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

**CONTRACT BETWEEN CITY OF LAKE CITY, FLORIDA AND
SLACK CONSTRUCTION, INC.**

THIS CONTRACT made and entered into this ____ day of _____ 2021, by and between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, with a mailing address of 205 North Marion Avenue, Lake City, Florida 32055 (herein referred to as "City") and SLACK CONSTRUCTION, INC., with a mailing address of P.O. Box 53, Ocala, Florida 34478, (herein referred to as "Contractor").

WHEREAS, the City desires Contractor to purchase and install a 50' wide x 50' long x 16' high prefabricated metal building on an existing 12" slab, more specifically described in the Contract documents; and

WHEREAS, section 2-178, Code of the City of Lake City, Florida requires a competitive bidding process and a formal contract to be entered when procuring services valued in excess of \$20,000.00; and

WHEREAS, the City invited bids through an Invitation to Bid (ITB-016-2021), and the Contractor was selected as the lowest responsible bidder; and

WHEREAS, the City desires to enter into a contract with the Contractor to memorialize the City and Contractors intentions and obligations.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **Recitals**: The above recitals are all true and accurate and are incorporated herein and made a part of this Contract.
2. **Definitions**: The following definitions of terms associated with this Contract are provided to establish a common understanding between both parties

to this Contract, as to the intended usage, implication, and interpretation of terms pertaining to this Contract:

(a) "CITY" means the City Council of the City of Lake City, Florida, and any official and/or employee thereof who shall be duly authorized to act on the City's behalf relative to this Contract.

(b) "CONTRACT" means the terms, conditions, and covenants expressed herein in addition to all the terms, conditions, and covenants of Invitation to Bid (ITB-016-2021) reasonably inferred to the City and including all addendum (hereinafter referred to as "ITB"), attachments, and general conditions, all of which are incorporated herein and made an essential part of this agreement between the parties.

(c) "CONTRACTOR" means Slack Construction, Inc., which has executed this Contract, and which shall be legally obligated, responsible, and liable for providing and performing any and all of the services and/or work of sub-contractors, required under the covenants, terms, and provisions contained in this Contract and any and all amendments to this Contract.

(d) "SERVICES" means professional services for the purchase and installation of a 50' x 50' x 16' prefabricated metal building on an existing 12" slab. Specifically, the services and responsibilities listed within the sections titled "SCOPE OF WORK AND RELATED REQUIREMENTS", "TERMS AND CONDITIONS", found within the ITB.

(e) "SUB-CONTRACTOR" means any individual or firm offering professional services which is engaged by the Contractor or one of its sub-contractors in

providing and performing the professional services, work, and materials for which the Contractor is contractually obligated, responsible, and liable to provide and perform under this Contract and any and all amendments thereto. The City shall not be a party to, responsible, or liable for, or assume any obligation whatsoever for any agreement entered into between the Contractor and any sub-contractor or any sub-sub-contractor.

(f) "PARTIES" means the signatories to this Contract.

3. **Engagement of Contractor:** City hereby engages Contractor to provide City with the services identified herein and within the ITB.

4. **Term of Contract:** The Contractor shall fully complete all work required under this Contract within sixty (60) calendar days immediately following delivery of the equipment necessary to substantially perform the services. The Contractor shall not commence any work until the Contractor has provided the City's Procurement Department with proof of insurance coverages. The term of this Contract may be extended only by a written agreement of the parties.

5. **Compensation and Method of Payment:** City agrees to pay the Contractor compensation for its services rendered to the City not to exceed the amount shown in Contractor's Bid which is a total of eighty-four thousand one hundred seventy-three dollars and zero cents (\$84,173.00). One payment shall be made to Contractor upon receipt of Contractor's one invoice which shall be submitted at the completion and acceptance of the Contractor's work. City reserves the right to withhold an amount City deems necessary to pay any claims for labor and services rendered and materials provided to Contractor or sub-Contractor in

furtherance of this Contract.

6. **Insurance:** Contractor agrees to and shall procure and maintain insurance during the term of this Contract and shall provide proof of the following insurance coverages to the City Procurement Department prior to the commencement of work:

- (a) Comprehensive commercial general liability insurance covering as insured the Contractor and City with limits of liability of not less than \$1,000,000.00 for coverage of bodily injury or death to any person or persons, property damage, premises-operations, independent contractors, products/completed operations; and
- (b) Comprehensive automobile liability insurance covering all owned, hired, and non-owned vehicles with coverage limits of not less than \$200,000.00 per person and \$300,00.00 per occurrence and \$200,00.00 property damages; and
- (c) Worker's compensation insurance for the benefit of the employees of Contractor, as required by the laws of the State of Florida; and
- (d) Professional liability insurance for "errors and omissions" covering as insured the Contractor with not less than \$1,000,000.00 limit of liability.

Providing and maintaining adequate insurance coverage is a material obligation of the Contractor and is of the essence of the Contract. This Contract does not limit the types of insurance Contractor may desire to obtain or be required to obtain by law. The limits of coverage under each policy maintained by the Contractor shall not be interpreted as limiting the Contractor's liability or obligations under the Contract. All insurance

policies shall be through Insurers authorized to write policies in Florida. All certificates shall provide that the policy or policies of insurance shall not be changed or canceled until at least ten (10) days prior written notice shall have been given to City. As to insurance other than workers compensation and professional liability insurance, the coverage shall name City as an additional insured for City's vicarious liability resulting from the conduct of Contractor and other employed or utilized sub-Contractors in the performance of the services.

7. **Indemnity:** Contractor is an independent contractor and agrees to indemnify, and hold harmless the City and its agents, and employees from and against all suits, actions, claims, damages, costs, charges, and expenses, including court costs and attorneys' fees, of any character caused by or brought because of any injury or damage, received or sustained by any person, persons, or property caused by or resulting from any asserted negligent act, errors, or omissions of Contractor or its agents, employees, or sub-contractors.

The indemnity required hereunder shall not be limited by reason of the specifications of any particular insurance coverage in this Contract.

Notwithstanding any other provisions of this Contract, neither party will be responsible to the other party for consequential damages, including, but not limited to, loss of profit, loss of investment, or business interruption.

8. **Liability:** The Contractor shall be and agrees to be and remain liable for any and all damages, losses, and expenses incurred by the City caused by the errors, omissions, negligence, or delays of the Contractor, or by any sub-contractor engaged by the Contractor in providing, performing and furnishing services, work

or materials pursuant to this Contract and any and all damages, losses, and expenses to the City caused by the Contractor's negligent performance of any of its obligations contained in this Contract. The Contractor shall be liable and agrees to be liable for and shall indemnify and hold City harmless for any and all claims, suits judgments, or damages, losses and expenses, including court costs, expert witness and professional consultation services, and attorney fees arising out of the Contractor's errors, omissions, negligence, breaches of contract or delays, or those of any and all sub-contractors engaged by the Contractor during the providing, performing and furnishing of services or materials pursuant to this Contract.

9. **Licenses and Compliance with Regulations:** The Contractor agrees to and shall obtain and maintain throughout the period that this Contract is in effect, all licenses and authorizations as are required to do business in the State of Florida, including, but not limited to, licenses required by any federal and state boards and other governmental agencies responsible for regulating and licensing the services provided and performed by Contractor pursuant to this Contract.

Contractor agrees to and will abide by and comply in accordance with the laws, statutes, ordinances, codes, rules, regulations, and requirements of any and all governmental agencies which may regulate or have jurisdiction over the services to be provided and performed by Contractor for the City, and by any sub-contractor engaged by the Contractor.

10. **Timely Accomplishment of Services and Liquidated Damages:** The timely and expeditious accomplishment and completion by the Contractor of all services provided pursuant to this Contract is of the essence. The Contractor agrees

to employ, engage, retain, and/or assign an adequate number of personnel throughout the period of this Contract so that all services provided pursuant to this Contract will be provided, performed, and completed in a diligent, continuous, expeditious, and timely manner throughout.

Time is of the essence in the Contract and all obligations thereunder. If the Contractor fails to complete the Services within sixty (60) calendar days after delivery of the necessary equipment, the City shall be entitled to retain or recover from the Contractor, as liquidated damages and not as a penalty, the sum of three hundred dollars and zero cents (\$300.00) per calendar day, commencing on the first day following expiration of the contract time and continuing until the actual date of completion. Such liquidated damages are hereby agreed to be a reasonable estimate of damages the City will incur as a result of delayed completion of the Services. The City may deduct liquidated damages as described in this paragraph from any unpaid amounts then or thereafter due the Contractor under this Agreement. Any liquidated damages not so deducted from any unpaid amounts due the Contractor shall be payable to the City at the demand of the City, together with interest from the date of the demand at the maximum allowable rate.

11. **Controlling Law:** This Contract is to be governed by the laws of the State of Florida. If any term or provision of the Contract is found to be illegal or unenforceable such term or provision shall be deemed stricken and the remainder of the Contract shall remain in full force and effect. It is further agreed and understood that in the event of any dispute between the City and Contractor arising out of any interpretation or compliance with any of the terms, conditions, and requirements of

this Contract proper venue for filing any lawsuit with respect to any such disputes shall lie in Columbia County, Florida. It is intended and understood that this venue provision shall survive any bankruptcy filing.

12. **Attorneys' Fees and Costs:** In the event of default by either party under the terms of the Contract, the defaulting party shall be liable for, and agrees to pay all costs and expenses incurred in the enforcement of this Contract, including reasonable attorneys' fees as well as fees, costs, and expenses in the collection of said expenses.

13. **Other litigation:** The Contractor shall notify the City of any legal actions filed against it for a violation of any laws, rules, codes ordinances, or licensing requirements within thirty (30) days of the action being filed. The Contractor shall notify the City of any legal actions filed against it by a government subdivision or for any claims of sub-Contractors or materialmen. Failure to notify the City of a legal action within thirty (30) days of the action shall be grounds for termination.

14. **Public Records:** The Contractor shall comply with all public records laws.

a. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

City Clerk, City of Lake City
205 North Marion Avenue
Lake City, Florida 32055
386-719-5826 or 386-719-5756

b. The Contractor shall comply with public records laws, specifically the Contractor shall:

1. Keep and maintain public records required by the City to perform the services.

2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this Chapter 119 of Florida Statutes or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.

If the Contractor considers any portion of any documents, data, or records submitted to the City to be confidential, proprietary, trade secret, or otherwise not subject to disclosure pursuant to Chapter 119, Florida Statutes, the Florida Constitution, or other law, Contractor must simultaneously provide the City with a separate redacted copy of the information it claims as confidential and briefly describe in writing the grounds for claiming exemption from the public records law, including the specific statutory citation for such exemption. This redacted copy shall contain the Contract name and number, and it shall be clearly titled "Confidential." The redacted copy should only redact those portions of material that the Contractor claim are confidential, proprietary, trade secret, or otherwise not subject to disclosure.

4. Upon completion of the contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public

records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

5. Failure of the Contractor to provide the above described public records to the City within a reasonable time may subject Contractor to penalties under 119.10, Florida Statutes, as amended.

15. **E-VERIFY**: As a condition precedent to entering into this Contract, and in compliance with Section 448.095, Fla. Stat., Contractor and its subcontractors shall, register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021.

a. Contractor shall require each of its subcontractors to provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Contract.

b. The City, Contractor, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section

448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity.

c. The City, upon good faith belief that a subcontractor knowingly violated the provisions of this section, but Contractor otherwise complied, shall promptly notify Contractor and Contractor shall immediately terminate the contract with the subcontractor.

d. A termination of this Contract under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. Contractor acknowledges that upon termination of this Contract by the City for a violation of this section by Contractor, Contractor may not be awarded a public contract for at least one (1) year. Contractor further acknowledges that Contractor is liable for any additional costs incurred by the City as a result of termination of any contract for a violation of this section.

e. Contractor or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower-tier subcontracts. Contractor shall be responsible for compliance by any subcontractor or lower-tier subcontractor with the clauses set forth in this section.

16. **Entire Agreement:** Incorporated herein, and made a part hereof, are the Invitation to Bid (ITB-016-2021) and all Addendum, and all attachments thereto, and the Contractor's response to the ITB. With those incorporations, this Contract constitutes the entire agreement between City and Contractor and

supersedes all prior written or oral understandings. Should any term or condition of the documents referenced within this paragraph be found to conflict with a term or condition of this contract the term or condition of this contract shall prevail and be binding. This Contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument adopted by resolution.

17. **Effective and Binding:** This Contract shall not become effective or binding upon City unless and until the City Council of City shall have authorized the Mayor of the City to execute the same by the adoption of an official resolution.

18. **Effective Date:** It is agreed by City and Contractor that the effective date is that date first written above.

[Remainder of this page left blank intentionally. Signature page to follow.]

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt,
Mayor

ATTEST:

Approved as to form and legality:

By: _____
Audrey Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

ATTEST:

SLACK CONSTRUCTION, INC.

Witness

By: _____
Cynthia C Slack, CEO

Printed Name/Title

INVITATION TO BID

ITB-016-2021

REBID - PURCHASE AND INSTALLATION OF 50 X 50 X 16
PREFABRICATED METAL BUILDING ON EXISTING 12" SLAB

City of Lake City
205 N. Marion Ave.
Lake City, FL 32055

RELEASE DATE: March 11, 2021

DEADLINE FOR QUESTIONS: March 26, 2021

RESPONSE DEADLINE: April 22, 2021, 2:00 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://secure.procurenow.com/portal/lcfla>

City of Lake City
INVITATION TO BID

Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal
Building on Existing 12" Slab

- I. Introduction.....
- II. Instruction To Bidders.....
- III. Scope of Work and Related Requirements.....
- IV. Terms and Conditions
- V. Pricing Proposal
- VI. Vendor QuestionnaireAttachments:
 - A - FRONT (4)
 - B - BACK (4)
 - C - LEFT (8)
 - D - RIGHT (3)

1. INTRODUCTION

1.1. Summary

INVITATION TO BID

ITB-016-2021

Sealed bids will be accepted by the City of Lake City, Florida until Thursday, April 22, 2021 at 2:00 pm, local time through the City's e-Procurement Portal, ProcureNow. Any bids received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time a bid is received will be resolved against the Bidder. Bids will not be accepted through any other means. Bid opening will be promptly at 2:15 pm in the City Council Chambers located on the 2nd floor in City Hall, at which time all bids will be publicly opened and read aloud for the purchase and installation of:

Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab

Any deviation from the specifications must be explained in detail under "Clarifications and Exceptions", as part of the Bidder's Response, and each deviation must be itemized by number and must specifically refer to the applicable specification paragraph and page. Otherwise it will be considered that items offered are in strict compliance with these specifications and the successful Bidder will be held responsible for meeting the specification.

All questions related to this ITB shall be submitted in writing through the [ProcureNow](#) Question/Answer Tab via the City's e-Procurement portal, on or before, Question & Answer Submission Date by Question & Answer Submission Time. Please include the section title for each question, if applicable, in order to ensure that questions asked are responded to correctly.

All questions must be in writing and directed to the Procurement Director. All questions will be answered in writing. Any answers which may alter the scope of work will be answered in the form of addenda. Any and all addenda must be acknowledged through the City's e-Procurement Portal. Deadline for receiving questions is Friday, March 26, 2021 at 5:00 pm. Questions received after this date and time will not be considered.

Bidder may not withdraw his/her bid for a period of sixty (60) days following the opening of the responses.

The City of Lake City is exempt from State Use Tax, State Retail Tax and Federal Excise Tax. The bid price must be net, exclusive of taxes. Bidder's proposal must be dated, signed by authorized representative, title, firm name, address, and telephone number.

Local Vendor Preference: City of Lake City Administrative Policy #18 states that the bid of a resident of Columbia County, Florida will have a 5% preference over the bid submitted by any non-resident of Columbia County. A resident is defined as an individual whose primary residence is within Columbia County, Florida, a partnership whose principals are all residents of Columbia County, Florida, partnership or other business entity whose principal place of business is within Columbia County, Florida, or which maintains a full time business office open to the public within Columbia County, Florida. With these and

other contributing factors the City Council reserves the right to award a bid or contract in the best interest of the City.

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and city holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Procurement Department or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

Any Bidder desirous of protesting a bid for any reason must file a written notice of bid protest with the City Manager's office within 72 hours following posting of notice of intended award. All protest will be in writing stating the bid being protested and the specific reason of the protest. All protest will be signed by the Protestor and include all detail for a complete and thorough review. The decision of the City Manager, after consultation with the City Attorney will be issued within five (5) working days of the receipt of the protest, unless additional time is agreed upon by all parties involved should circumstance warrant such a delay.

By submission of his/her bid, the Bidder certifies that:

- A. The bid has been arrived at by the Bidder independently and has been submitted without collusion with any other vendor of materials, supplies, or equipment described in the Invitation to Bid.
- B. The contents of the bid have not been communicated by the Bidder, his/her employees or agents, to his/her best knowledge and belief, to any person not an employee or agent of the Bidder or his surety in any bond furnished herewith and will not be communicated to any such person prior to the official opening of the bids.

The City of Lake City reserves the right to accept or reject any/all bids and to award the contract in the best interest of the City of Lake City, Florida.

CITY OF LAKE CITY, FLORIDA

Joseph Helfenberger

City Manager

1.2. Contact Information

Dee Johnson

Procurement Coordinator

205 N. Marion Avenue

Lake City, FL 32055

Email: johnsond@lcfla.com

Phone: [\(386\) 719-5816](tel:(386)719-5816)

Department:

Procurement

1.3. Timeline

Release Project Date	March 11, 2021
Question Submission Deadline	March 26, 2021, 5:00pm
Question Response Deadline	April 2, 2021, 5:00pm
Proposal Submission Deadline	April 22, 2021, 2:00pm

2. INSTRUCTION TO BIDDERS

2.1. Overview

The City of Lake City is accepting bids for Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab.

Bidders shall create a FREE account with ProcureNow by signing up at <https://secure.procurenow.com/signup>. Once you have completed account registration, browse back to this page, click on "Submit Response", and follow the instructions to submit the electronic response.

2.2. Submittal Deadline

Bids shall be submitted via the City's e-Procurement Portal, ProcureNow, no later than Thursday, April 22, 2021 at 2:00 pm. Late proposals shall not be accepted.

Bids must be submitted via the [City's e-Procurement Portal, ProcureNow](#) and may not be delivered orally, by facsimile transmission, or by other telecommunication or electronic means.

2.3. Pre-Bid Site Visit

Site visits are by appointment only. Please contact Savannah Dunn at 386-758-5492 or dunns@lcfla.com to arrange a site visit.

2.4. Questions

All questions related to this ITB shall be submitted in writing via the ProcureNow Question/Answer Tab via the [City's e-Procurement portal](#), on or before, Friday, April 2, 2021 by 5:00 pm. All questions submitted and answers provided shall be electronically distributed via email to bidders following this solicitation on the City's e-Procurement Portal.

2.5. Addenda

Addenda notifications will be emailed to all persons on record as following this ITB.

3. SCOPE OF WORK AND RELATED REQUIREMENTS

3.1. General Scope of Work

The contractor shall purchase and install one (1) new prefabricated metal building. Drawings shall be provided for placement of doors. Shop drawings shall be provided and approved by the City of Lake City before manufacturing begins. The building shall comply with all State, Federal and local laws and ordinances.

The successful Contractor shall be responsible for providing all engineered drawings and specifications required to obtain the appropriate building permits. Intended use for building will be as a workshop. Electrical will not be needed.

3.2. Specifications

The contractor shall provide the following:

1. Building dimensions shall be 50' width, 50' length and 16 foot height.
2. Building shall be clear span frame and have an eave height in the front and back of 16 feet.
3. Existing slab is twelve (12") inches thick. No drawings are available for pre-existing slab. If footers are needed it will be the responsibility of the contractor.
4. The roof pitch shall be designed as gable type system with minimum 3:12 pitch, with the gutters and downspouts ensuring any runoff are directed away from the building.
5. Roof and Side walls shall be 26 Gauge Galvalume Plus
6. Only premium stainless steel screws will be used and must contain an integral rubber washer.
7. Gutter and down spouts – 26 gauge color gutter and down spouts.
8. Doors: Drawings are for informational purposes only for the placement of doors.

Personnel doors - quantity of two (2) exterior commercial metal doors, 36" X 80" with standard door locks.

Roll up doors – quantity of three (3) - Two (2) 16' X 14' coiling roll up with chain drive. One (1) 12' X 12' coiling roll up with chain drive.
9. Spray Insulation only and has to be a minimum three (3) inch thickness in roof and walls.

10. Wind load requirement is 140 MPH (mile per hour) and shall meet FBC (Florida Building Code) latest edition.

11. Lean-To - 50' wide X 20' Length Over Hang on Left End Side (Noted in attachments)

NOTE: The City of Lake City will select colors.

3.3. Permitting

The successful contractor shall be responsible for providing all required drawings and specifications required to obtain the appropriate building permits. Permit fees will be paid for by the contractor. The awarded bidder shall secure permits and arrange for inspections as required.

3.4. Employees

- A. Contractor shall be responsible for the appearance of all working personnel assigned to the project. Personnel shall be clean and appropriately dressed at all times. Personnel must wear property identification at all times (company shirts, ID badges, etc.)
- B. All personnel of the Contractor shall be considered to be, at all times, the sole employees of the Contractor, under the Contractor's sole direction, and not an employee or agent of the City of Lake City. The Contractor shall supply competent and physically capable employees and the City of Lake City may require the Contractor to remove any employee it deems careless, incompetent, insubordinate or otherwise objectionable and whose presence on city property is not in the best interest of the City of Lake City. The City of Lake City shall not have any duty to implement or enforce such requirements.
- C. Contractor shall assign an "on-duty" supervisor who speaks and reads English.
- D. Contractor shall have its employees refrain from the use of tobacco products in the City's buildings or grounds. Tobacco use will be allowed in designated areas only.
- E. Contractor shall be solely responsible for receiving all materials and equipment at site.

3.5. Delivery

Freight charges must be included in the proposal. Delivery will be to the City of Lake City Utility Annex located at 692 SW St. Margarets Street, Lake City FL 32025. Contractor shall be represented on-site at time of delivery for materials/equipment acceptance.

3.6. Installation

Successful Bidder must provide all materials, supplies and labor for the complete installation of the building. Complete installation of the building, footers, etc. shall be the responsibility of the Contractor.

3.7. Protection of Property/Property Conditions

- A. If property is damaged performing work specified or is removed for the convenience of the work, it shall be repaired or replaced at the expense of the bidder in a manner acceptable to the City of Lake City.
- B. Bidder shall notify the Contract Manager for the City of the work site having pre-existing damage before beginning the work. Failure to do so shall obligate the bidder to make repairs as addressed in this solicitation.
- C. Bidder shall be responsible for securing all work areas to be safe.

3.8. Safety

The Contractor shall be responsible for the safe conduct of his/her personnel during the execution of the work detailed herein. The Contractor shall meet or exceed the standards set for by the Occupational Safety and Health Administration (OSHA) and requirements established by the Federal, State, and Local agencies. Should an unsafe condition be identified during the execution of this work, the Contractor will immediately suspend such activity until a safe method can be employed.

3.9. Storage of Materials

Contractor shall discuss material and/or equipment storage areas with the City Contract Manager.

3.10. Disposal of Waste

The successful Contractor shall be responsible for the daily disposal of all waste materials, debris, and any and all excess materials, containers, etc. at an off-site location in accordance with local, state and federal regulations. The City dumpsters are not to be used by the Contractor. Disposal of waste materials shall be in a proper manner in accordance with all environmental guidelines and regulations.

Contractor may choose to bring a construction dumpster for their use, which will need to be removed at the end of project.

Location of temporary dumpster must be approved by City Project Manager prior to placement.

3.11. Hours of Work

- A. The successful Contractor will perform installation Monday through Friday from 7:00 AM to 4:00 PM.
- B. Extended working hours may be available upon request and approval by the City of Lake City prior to the commencement of the work specified under this contract.

3.12. Traffic Control

No traffic control will be needed. Contractor must conduct the project to ensure minimum interference with facility and yard operations.

3.13. Warranty

- A. The Contractor agrees that the goods furnished under any award resulting from this solicitation shall be covered by the most favorable commercial warranties the Contractor gives any customer for such goods and that the rights and remedies provided therein are in addition to and do not limit those available to the City of Lake City by any other clause of this solicitation. A copy of this warranty shall be furnished with the bid. At a minimum, all work shall be guaranteed by the Contractor against defects resulting from the use of inferior materials, equipment or workmanship for one (1) year from the date of final acceptance of the entire project by the City of Lake City in writing.
- B. The Contractor warrants that, unless otherwise specified, all materials and equipment incorporated in this solicitation and under the contract shall be new, in first class condition, and in accordance with the ITB documents. The Contractor further warrants that all workmanship shall be of the highest quality and in accordance with contract documents and shall be performed by persons qualified at their respective trades. Defects discovered during the warranty period shall be corrected by the Contractor to the City of Lake City's satisfaction.
- C. Minimum Manufacturers 20-year limited rust through warranty on frame and panels.

4. TERMS AND CONDITIONS

4.1. Licenses/Qualifications

All Contractor's must be qualified and licensed under the laws, rules and regulations of the State of Florida and the City of Lake City, Florida to perform the work required by these contract documents. Contractor's qualifications including equipment to be used for this project will be subject to review and approval by the City prior to award.

4.2. Insurance

- A. Without limiting Contractor's indemnification, it is agreed that the successful Contractor will purchase at their expense and maintain in force at all times during the performance of services under this agreement the following insurance. Where specific limits are shown, it is understood that they must be the minimum acceptable limits. If successful Contractor's policy contains higher limits, the City of Lake City will be entitled to coverage to the extent of such higher limits. Certificates of Insurance must be furnished to the City naming the City of Lake City as additional insured. These certificates must provide a ten (10) calendar day notice to the City in the event of cancellation, non-renewal or a material change in the policy.
- B. Statutory Workers Compensation insurance as required by the State of Florida.
- C. Commercial General Liability insurance to provide coverage of not less than \$1,000,000.00 combined single limit per occurrence and annual aggregates where generally applicable and must include premises-operations, independent contractors, products/completed operations, broad form property damage, blanket contractual and personal injury endorsements.
- D. Business Vehicle/Umbrella Liability insurance with a minimum limit of \$200,000 per occurrence, and \$300,000 for all claims arising out of the same incident or occurrence, for property damage and personal injury. Notice, these limits may change according to Florida law and the protections afforded to the City pursuant to sovereign immunity for liability.

4.3. Indemnity

Successful contractor will indemnify and hold Owner and Owner's agents harmless from any loss, cost, damage or injury sustained by any persons (s) as a result of the actions of employees or officers of the Contractor, subcontractors or suppliers.

4.4. Schedule

- A. Upon receipt of all required documents a Notice to Proceed will be issued.
- B. The successful Contractor must complete all work within Sixty (60) calendar days after delivery of materials.

4.5. Special Conditions

- A. Extended time may be allowed for the completion of this project due to inclement weather.
- B. Decisions to allow days added to the contract due to inclement weather will be based upon weather records as recorded with the State of Florida, Division of Forestry located in Lake City, Florida and approved by the City of Lake City Project Manager.
- C. In the event additional days are awarded the contractor must notify the City of Lake City Procurement department at the beginning of work stoppage and each succeeding day until work can be safely resumed.

4.6. Contract/Award

- A. The successful Contractor will execute the contract within ten (10) calendar days following issuance of Notice of Award. Upon receipt of required documents, a Notice to Proceed will be issued.
- B. Award shall be made to the most responsive responsible bidder.

4.7. Payment

Payment will be based on: (a) City's acceptance of work, and (b) submitted evidence, if requested by the City, that all payrolls, materials, bills, and indebtedness connected with the work have been paid. The City may withhold an amount as may be necessary to pay such claims for labor and services rendered and materials involved with the work. Payment to Contractor will be made within thirty (30) calendar days of receipt of invoice, assuming there are no contested amounts with the invoice.

4.8. Or Equal

Any manufacturers' names, trade names, brand names or catalogue numbers used in the specifications are for the purpose of describing and establishing general performance and quality levels. Such references are not intended to be restrictive. Bids are invited on these and comparable brands or products provided the quality of the proposed products meet or exceed the quality of the specifications listed for any item. All requests for "or equal" consideration must be received prior to the deadline for receiving questions.

4.9. Change Orders

- A. Notify the City of Lake City of any conditions in the project area that are not addressed within the specifications that may require a change order.
- B. Change orders to the scope of work or additional work requested by the City of Lake City must be in written form and initiated by the Contractor.
- C. All changes or additions will be approved by the City of Lake City prior to work being initiated.

4.10. Experience/References

Bidders must provide a statement of qualifications and include with their proposal a minimum of Three (3) references for similar project in the last Five (5) years. The list of references must be submitted as a part of the bidder response as provided within the vendor questionnaire. All reference materials provided become the property of the City of Lake City and also become public record.

4.11. Addendum

It will be the sole responsibility of the bidder to contact the Purchasing Department prior to submitting a bid to determine if any addenda have been issued, to obtain such addenda, and to acknowledge addenda with their bid. Failure to submit acknowledgement of any addendum that affects the bid price is considered a major irregularity and will be cause for rejection of the bid.

4.12. Required Documents

The enclosed documents must be executed and returned with bid proposal or the proposal may be considered non-responsive. (Conflict of Interest Statement, Disputes Disclosure Form, Drug Free Workplace Certificate, Non-Collusion Affidavit of Proposer, References, Public Entity Crime Statement and E-Verify Affirmation Statement.

4.13. Public Entity Crime

Public Entity Crimes – Section 287.133 (3) (n) of the Florida Statutes requires that a vendor/contractor submit a sworn statement concerning Public Entity crimes. Bidders are required to submit the enclosed form with their bid, failure to do so may be reason for rejection of bid. This is now in the form of a question, questions are in section 6.

4.14. Employment Eligibility Verification (E-Verify)

In accordance with State of Florida, Office of the Governor, Executive Order 11-116 (superseding Executive Order 11-02; Verification of Employment Status), in the event performance of this Agreement is or will be funded using state or federal funds, the CONTRACTOR must comply with the Employment Eligibility Verification Program (“E-Verify Program”) developed by the federal government to verify the eligibility of individuals to work in the United States and 48 CFR 52.222-54 (as amended) is incorporated herein by reference. If applicable, in accordance with Subpart 22.18 of the Federal Acquisition Register, the CONTRACTOR must (1) enroll in the E-Verify Program, (2) use E-Verify to verify the employment eligibility of all new hires working in the United States, except if the CONTRACTOR is a state or local government, the CONTRACTOR may choose to verify only new hires assigned to the Agreement; (3) use E-Verify to verify the employment eligibility of all employees assigned to the Agreement; and (4) include these requirement in certain subcontracts, such as construction. Information on registration for and use of the E-Verify Program can be obtained via the internet at the Department of Homeland Security Web site: <http://www.dhs.gov/E-Verify>.

4.15. Public Record

The Owner is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's public records law. Specifically, the Contractor shall:

- A. Keep and maintain public records required by the public agency to perform the service.
- B. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
- D. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (386) 719-5826 OR (386) 719-5756, CITYCLERK@LCFLA.COM, CITY CLERKS OFFICE, 205 N MARION AVE., LAKE CITY, FL, 32055.

4.16. Payment And Performance Bonds

Payment and performance bonds are not a requirement of this bid.

4.17. Additional Information

The City of Lake City reserves the right to request any additional information needed for clarification from any Bidder for evaluation purposes.

5. PRICING PROPOSAL

PURCHASE AND INSTALLATION OF 50 X 50 X 16 PREFABRICATED METAL BUILDING ON EXISTING 12" SLAB

Line Item	Description	Items	Total Cost	Comments
ITEM 1	Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab	1		

6. **VENDOR QUESTIONNAIRE**

6.1. References*

As per the [Terms and Conditions](#), please provide the company name, address, contact person, telephone number and length of time services, using the following format, of at least three (3) client/customer references.

***Note: only list those client/customers in which a similar type of equipment/product of scope of work/service was provided.**

Company Name: _____

Address: _____

Business Phone #: _____

Contact Person: _____

Email: _____

Length of time services provided: _____

*Response required

6.2. Title and Organization*

Please provide your title and organization's name.

*Response required

6.3. Local Office*

Please provide the city and state for your local office. If you do not have a local office, please type "N/A".

*Response required

6.4. Principal Office*

Please provide the city and state for your Principal Office.

*Response required

6.5. Conflict of Interest Statement*

- A. The above named entity is submitting a Bid for the City of Lake City ITB-016-2021 described as Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab.
- B. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.

- C. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
- D. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
- E. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
- F. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
- G. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
- H. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
- I. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

☐ Please confirm

*Response required

6.6. [Disputes Disclosure Form*](#)

Please select all that pertain to your organization. To answer yes, click on the options that pertain to your organization.

Select all that apply

- ☐ Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional association within the last five (5) years?
- ☐ Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?
- ☐ Has your firm had against it or filed any request for equitable adjustment, contract claims, bid protest, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?
- ☐ None

*Response required

6.7. Disputes Disclosure Form - Explanation*

If you answered yes for any in the previous question, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved. If you selected none, please type "N/A".

*Response required

6.8. Disputes Disclosure Form - Acknowledgement*

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of Lake City.

☐ Please confirm

*Response required

6.9. Drug Free Workplace Certificate*

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, as an authorized signatory on behalf of our organization, publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.

- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

"As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".

☐ Please confirm

*Response required

6.10. Non-Collusion Affidavit*

- A. By submitting a response to this solicitation, the Bidder Acknowledges that he/she is authorized to submit the attached response on behalf of their organization for:
ITB-016-2021, Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab;
- B. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
- C. Such Proposal is genuine and is not a collusive or sham proposal;
- D. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and;
- E. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

☐ Please confirm

*Response required

6.11. E-Verify Affirmation Statement*

ITB-016-2021-Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

(a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,

(b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

☐ Please confirm

*Response required

6.12. Bidder's Checklist*

By submitting a response to this solicitation, the bidder acknowledges that they have read, understand and agree to all requirements and that they have completed in their entirety all required documents and/or attachments as a part of their bid submission.

☐ Please confirm

*Response required

6.13. Clarifications and Exceptions*

Please explain in detail any deviation from the specifications. Each deviation must be itemized by number and must specifically refer to the applicable specification. Otherwise it will be considered that items offered are in strict compliance with these specifications and the successful Bidder will be held responsible for meeting the specification. If there will not be any deviation, please type "N/A".

*Response required

6.14. Sworn Statement Under Section 287.133(3)(n), Florida Statutes on Public Entity Crimes

6.14.1. Federal Identification No. (FEID)*

Please provide your FEIN number here.

*Response required

6.14.2. Acknowledgments*

- A. This sworn statement is submitted with ITB-016-2021.
- B. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any

other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.

- C. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
- D. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- E. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.

☐ Please confirm

*Response required

6.14.3. *Please indicate which statement applies.**

Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement.

Select all that apply

☐ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

- ☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies - option 3, 4 or 5))
- ☐ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)
- ☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)
- ☐ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

*Response required

6.14.4. Required Documents

Please upload your Final Order if you selected Option 3 or Option 4 above.

6.14.5. Describe Action Taken

Please describe any action taken by, or pending with, the Department of General Services, if you selected Option 5 above.



City of Lake City
Procurement

Karen Nelmes, CPPB, NIGP-CPP, Procurement Director
205 N. Marion Ave., Lake City, FL 32055

PROPOSAL DOCUMENT REPORT

ITB No. ITB-016-2021

Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab

RESPONSE DEADLINE: April 22, 2021 at 2:00 pm

Report Generated: Tuesday, June 1, 2021

Slack Construction, Inc. Proposal

CONTACT INFORMATION

Company:

Slack Construction, Inc.

Email:

lakis@slackconstruction.com

Contact:

Laci Smith

Address:

2011 Ne 8th Rd
Ocala, FL 34470

Phone:

N/A

Website:

N/A

Submission Date:

Apr 21, 2021 4:00 PM

ADDENDA CONFIRMATION

Addendum #1

Confirmed Apr 21, 2021 3:38 PM by Laci Smith

QUESTIONNAIRE

1. References*

As per the [Terms and Conditions](#), please provide the company name, address, contact person, telephone number and length of time services, using the following format, of at least three (3) client/customer references.

***Note: only list those client/customers in which a similar type of equipment/product of scope of work/service was provided.**

Company Name: _____

Address: _____

Business Phone #: _____

Contact Person: _____

Email: _____

Length of time services provided: _____

City of Lake City (Lake City Gateway Airport)

3524 E US Hwy 90

Lake City, FL

386-752-1066

Brad Byrd

byrdb@lcfla.com

Construction of two airport hangar- 2018

PROPOSAL DOCUMENT REPORT

ITB No. ITB-016-2021

Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab

City of Cross City
Cross City Airport
508 NE 241st Street
Cross City, FL
Clint Beauchamp
clint.beauchamp@andersoncolumbia.com
Apron Repair - 2019

Passero and Associates
4730 Casa Cola Way Ste. 200
St. Augustine, FL
Chris Nardone
cnardone@passero.com
Multiple project over the last 5 years with various clients

2. Title and Organization*

Please provide your title and organization's name.

Assistant Project Manager, Slack Construction, Inc.

3. Local Office*

Please provide the city and state for your local office. If you do not have a local office, please type "N/A".

Ocala, FL

4. Principal Office*

Please provide the city and state for your Principal Office.

Ocala, FL

5. Conflict of Interest Statement*

- A. The above named entity is submitting a Bid for the City of Lake City ITB-016-2021 described as Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab.
- B. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
- C. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
- D. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
- E. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
- F. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
- G. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
- H. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
- I. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

Confirmed

6. Disputes Disclosure Form*

Please select all that pertain to your organization. To answer yes, click on the options that pertain to your organization.

None

7. Disputes Disclosure Form - Explanation*

If you answered yes for any in the previous question, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved. If you selected none, please type "N/A".

N/A

8. Disputes Disclosure Form - Acknowledgement*

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of Lake City.

Confirmed

9. Drug Free Workplace Certificate*

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, as an authorized signatory on behalf of our organization, publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contender to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United

States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.

- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

"As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".

Confirmed

10. Non-Collusion Affidavit*

- A. By submitting a response to this solicitation, the Bidder Acknowledges that he/she is authorized to submit the attached response on behalf of their organization for:
ITB-016-2021, Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab;
- B. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
- C. Such Proposal is genuine and is not a collusive or sham proposal;
- D. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and;

- E. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Confirmed

11. E-Verify Affirmation Statement*

ITB-016-2021-Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

(a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,

(b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Confirmed

12. Bidder's Checklist*

By submitting a response to this solicitation, the bidder acknowledges that they have read, understand and agree to all requirements and that they have completed in their entirety all required documents and/or attachments as a part of their bid submission.

Confirmed

13. Clarifications and Exceptions*

Please explain in detail any deviation from the specifications. Each deviation must be itemized by number and must specifically refer to the applicable specification. Otherwise it will be considered that items offered are in strict compliance with these specifications and the successful Bidder will be held responsible for meeting the specification. If there will not be any deviation, please type "N/A".

N/A

14. Sworn Statement Under Section 287.133(3)(n), Florida Statutes on Public Entity Crimes

FEDERAL IDENTIFICATION NO. (FEID)*

Please provide your FEIN number here.

59-3444220

ACKNOWLEDGMENTS*

- A. This sworn statement is submitted with ITB-016-2021.
- B. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
- C. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
- D. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
 - 1. A predecessor or successor of a person convicted of a public entity crime; or
 - 2. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A

PROPOSAL DOCUMENT REPORT

ITB No. ITB-016-2021

Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab

person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

- E. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.

Confirmed

PLEASE INDICATE WHICH STATEMENT APPLIES.*

Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement.

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

REQUIRED DOCUMENTS

Please upload your Final Order if you selected Option 3 or Option 4 above.

No response submitted

DESCRIBE ACTION TAKEN

Please describe any action taken by, or pending with, the Department of General Services, if you selected Option 5 above.

N/A

PROPOSAL DOCUMENT REPORT

Invitation to Bid - Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab

Page 9

PROPOSAL DOCUMENT REPORT

ITB No. ITB-016-2021

Rebid - Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab

PRICE TABLES

PURCHASE AND INSTALLATION OF 50 X 50 X 16 PREFABRICATED METAL BUILDING ON EXISTING 12" SLAB

Line Item	Description	Items	Total Cost	Comments
ITEM 1	Purchase and Installation of 50 X 50 X 16 Prefabricated Metal Building on Existing 12" Slab	1	\$84,173.00	

File Attachments for Item:

14. City Council Resolution No. 2021-080 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to join with the State of Florida and other local governmental units as a participant in the Florida Memorandum of Understanding and formal agreements implementing a unified plan; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2021-080

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE CITY TO JOIN WITH THE STATE OF FLORIDA AND OTHER LOCAL GOVERNMENTAL UNITS AS A PARTICIPANT IN THE FLORIDA MEMORANDUM OF UNDERSTANDING AND FORMAL AGREEMENTS IMPLEMENTING A UNIFIED PLAN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida, (hereinafter the “City”) has suffered harm from the opioid epidemic; and

WHEREAS, the City recognizes that the entire State of Florida has suffered harm as a result from the opioid epidemic; and

WHEREAS, the State of Florida has filed an action pending in Pasco County, Florida, and a number of Florida Cities and Counties have also filed an action *In re: National Prescription Opiate Litigation*, MDL No. 2804 (N.D. Ohio) (the “Opioid Litigation”) and the City is not a litigating participant in that action; and

WHEREAS, the State of Florida and lawyers representing certain various local governments involved in the Opioid Litigation have proposed a unified plan for the allocation and use of prospective settlement dollars from opioid related litigation; and

WHEREAS, the Florida Memorandum of Understanding (hereinafter the “Florida Plan”) sets forth a framework of a unified plan for the proposed allocation and use of opioid settlement proceeds and it is anticipated that formal agreements implementing the Florida Plan will be entered into at a future date; and

WHEREAS, participation in the Florida Plan by a large majority of Florida cities and counties will materially increase the amount of funds to Florida and should improve Florida’s relative bargaining position during additional settlement negotiations; and

WHEREAS, failure to participate in the Florida Plan will reduce funds available to the State, City, and every other Florida city and county; and

WHEREAS, this Resolution and the referenced Florida Plan is a preliminary non-binding agreement between the Parties, is not legally

enforceable, and only provides a basis to draft formal documents which will effectuate the Parties' agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City Council finds that participation in the Florida Plan would be in the best interest of the City and its citizens in that such a plan ensures that almost all of the settlement funds go to abate and resolve the opioid epidemic and each and every city and county receives funds for the harm that it has suffered.

Section 3. The City Council hereby expresses its support of a unified plan for the allocation and use of opioid settlement proceeds as generally described in the Florida Plan, attached hereto as Exhibit "A".

Section 4. That the Mayor is hereby authorized to execute the Florida Plan in substantially the same form contained in Exhibit "A".

Section 5. That the Mayor is hereby authorized to execute any formal agreements implementing a unified plan for the allocation and use of opioid settlement proceeds that is not substantially inconsistent with the Florida Plan and this Resolution.

Section 6. The City Clerk is instructed to record this Resolution in the appropriate record book upon its adoption.

Section 7. The City Clerk is hereby directed to furnish a certified copy of this Resolution to the following:

Florida League of Cities/Florida Association of Counties
Attorney General Ashley Moody
c/o John M. Guard
The Capitol
PL-01
Tallahassee, Florida 32399-1050

Section 8. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the City Council on the ____ day of June 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

PROPOSAL
MEMORANDUM OF UNDERSTANDING

Whereas, the people of the State of Florida and its communities have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities within the Pharmaceutical Supply Chain;

Whereas, the State of Florida, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Pharmaceutical Supply Chain Participants accountable for the damage caused by their misfeasance, nonfeasance and malfeasance;

Whereas, the State of Florida and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State of Florida;

Whereas, it is the intent of the State of Florida and its Local Governments to use the proceeds from Settlements with Pharmaceutical Supply Chain Participants to increase the amount of funding presently spent on opioid and substance abuse education, treatment and other related programs and services, such as those identified in Exhibits A and B, and to ensure that the funds are expended in compliance with evolving evidence-based “best practices”;

Whereas, the State of Florida and its Local Governments, subject to the completion of formal documents that will effectuate the Parties’ agreements, enter into this Memorandum of Understanding (“MOU”) relating to the allocation and use of the proceeds of Settlements described herein; and

Whereas, this MOU is a preliminary non-binding agreement between the Parties, is not legally enforceable, and only provides a basis to draft formal documents which will effectuate the Parties’ agreements.

A. Definitions

As used in this MOU:

1. “Approved Purpose(s)” shall mean forward-looking strategies, programming and services used to expand the availability of treatment for individuals impacted by substance use disorders, to: (a) develop, promote, and provide evidence-based substance use prevention strategies; (b) provide substance use avoidance and awareness education; (c) decrease the oversupply of licit and illicit opioids; and (d) support recovery from addiction. Approved Purposes shall include, but are not limited to, the opioid abatement strategies listed on Exhibits A and B which are incorporated herein by reference.

2. “Local Governments” shall mean all counties, cities, towns and villages located within the geographic boundaries of the State.

3. “Managing Entities” shall mean the corporations selected by and under contract with the Florida Department of Children and Families or its successor (“DCF”) to manage the

daily operational delivery of behavioral health services through a coordinated system of care. The singular “Managing Entity” shall refer to a singular of the Managing Entities.

4. “County” shall mean a political subdivision of the state established pursuant to s. 1, Art. VIII of the State Constitution.

5. “Municipalities” shall mean cities, towns, or villages of a County within the State with a Population greater than 10,000 individuals and shall also include cities, towns or villages within the State with a Population equal to or less than 10,000 individuals which filed a Complaint in this litigation against Pharmaceutical Supply Chain Participants. The singular “Municipality” shall refer to a singular of the Municipalities.

6. “Negotiating Committee” shall mean a three-member group comprised by representatives of the following: (1) the State; and (2) two representatives of Local Governments of which one representative will be from a Municipality and one shall be from a County (collectively, “Members”) within the State. The State shall be represented by the Attorney General or her designee.

7. “Negotiation Class Metrics” shall mean those county and city settlement allocations which come from the official website of the Negotiation Class of counties and cities certified on September 11, 2019 by the U.S. District for the Northern District of Ohio in *In re National Prescription Opiate Litigation*, MDL No. 2804 (N.D. Ohio). The website is located at <https://allocationmap.iclaimsonline.com>.

8. “Opioid Funds” shall mean monetary amounts obtained through a Settlement as defined in this MOU.

9. “Opioid Related” shall have the same meaning and breadth as in the agreed Opioid Abatement Strategies attached hereto as Exhibits A or B.

10. “Parties” shall mean the State and Local Governments. The singular word “Party” shall mean either the State or Local Governments.

11. “PEC” shall mean the Plaintiffs’ Executive Committee of the National Prescription Opiate Multidistrict Litigation pending in the United States District Court for the Northern District of Ohio.

12. “Pharmaceutical Supply Chain” shall mean the process and channels through which Controlled Substances are manufactured, marketed, promoted, distributed or dispensed.

13. “Pharmaceutical Supply Chain Participant” shall mean any entity that engages in, or has engaged in the manufacture, marketing, promotion, distribution or dispensing of an opioid analgesic.

14. “Population” shall refer to published U.S. Census Bureau population estimates as of July 1, 2019, released March 2020, and shall remain unchanged during the term of this MOU. These estimates can currently be found at <https://www.census.gov>

15. “Qualified County” shall mean a charter or non-chartered county within the State that: has a Population of at least 300,000 individuals and (a) has an opioid taskforce of which it is a member or operates in connection with its municipalities or others on a local or regional basis; (b) has an abatement plan that has been either adopted or is being utilized to respond to the opioid epidemic; (c) is currently either providing or is contracting with others to provide substance abuse prevention, recovery, and treatment services to its citizens; and (d) has or enters into an agreement with a majority of Municipalities (Majority is more than 50% of the Municipalities’ total population) related to the expenditure of Opioid Funds. The Opioid Funds to be paid to a Qualified County will only include Opioid Funds for Municipalities whose claims are released by the Municipality or Opioid Funds for Municipalities whose claims are otherwise barred.

16. “SAMHSA” shall mean the U.S. Department of Health & Human Services, Substance Abuse and Mental Health Services Administration.

17. “Settlement” shall mean the negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant when that resolution has been jointly entered into by the State and Local Governments or a settlement class as described in (B)(1) below.

18. “State” shall mean the State of Florida.

B. Terms

1. **Only Abatement** - Other than funds used for the Administrative Costs and Expense Fund as hereinafter described in paragraph 6 and paragraph 9, respectively), all Opioid Funds shall be utilized for Approved Purposes. To accomplish this purpose, the State will either file a new action with Local Governments as Parties or add Local Governments to its existing action, sever settling defendants, and seek entry of a consent order or other order binding both the State, Local Governments, and Pharmaceutical Supply Chain Participant(s) (“Order”). The Order may be part of a class action settlement or similar device. The Order shall provide for continuing jurisdiction of a state court to address non-performance by any party under the Order. Any Local Government that objects to or refuses to be included under the Order or entry of documents necessary to effectuate a Settlement shall not be entitled to any Opioid Funds and its portion of Opioid Funds shall be distributed to, and for the benefit of, the other Local Governments.

2. **Avoid Claw Back and Recoupment** - Both the State and Local Governments wish to maximize any Settlement and Opioid Funds. In addition to committing to only using funds for the Expense Funds, Administrative Costs and Approved Purposes, both Parties will agree to utilize a percentage of funds for the core strategies highlighted in Exhibit A. Exhibit A contains the programs and strategies prioritized by the U.S. Department of Justice and/or the U.S. Department of Health & Human Services (“Core Strategies”). The State is trying to obtain the United States’ agreement to limit or reduce the United States’ ability to recover or recoup monies from the State and Local Government in exchange for prioritization of funds to certain projects. If no agreement is reached with the United States, then there will be no requirement that a percentage be utilized for Core Strategies.

3. **Distribution Scheme** - All Opioid Funds will initially go to the State, and then be distributed according to the following distribution scheme. The Opioid Funds will be divided into three funds after deducting costs of the Expense Fund detailed in paragraph 9 below:

- (a) City/County Fund- The city/county fund will receive 15% of all Opioid Funds to directly benefit all Counties and Municipalities. The amounts to be distributed to each County and Municipality shall be determined by the Negotiation Class Metrics or other metrics agreed upon, in writing, by a County and a Municipality. For Local Governments that are not within the definition of County or Municipality, those Local Governments may receive that government's share of the City/County Fund under the Negotiation Class Metrics, if that government executes a release as part of a Settlement. Any Local Government that is not within the definition of County or Municipality and that does not execute a release as part of a Settlement shall have its share of the City/County Fund go to the County in which it is located.
- (b) Regional Fund- The regional fund will be subdivided into two parts.
 - (i) The State will annually calculate the share of each County within the State of the regional fund utilizing the sliding scale in section 4 of the allocation contained in the Negotiation Class Metrics or other metrics that the Parties agree upon.
 - (ii) For Qualified Counties, the Qualified County's share will be paid to the Qualified County and expended on Approved Purposes, including the Core Strategies identified in Exhibit A, if applicable.
 - (iii) For all other Counties, the regional share for each County will be paid to the Managing Entities providing service for that County. The Managing Entities will be required to expend the monies on Approved Purposes, including the Core Strategies. The Managing Entities shall endeavor to the greatest extent possible to expend these monies on counties within the State that are non-Qualified Counties and to ensure that there are services in every County.
- (c) State Fund - The remainder of Opioid Funds after deducting the costs of the Expense Fund detailed in paragraph 9, the City/County Fund and the Regional Fund will be expended by the State on Approved Purposes, including the provisions related to Core Strategies, if applicable.
- (d) To the extent that Opioid Funds are not appropriated and expended in a year by the State, the State shall identify the investments where settlement funds will be deposited. Any gains, profits, or interest accrued from the deposit of the Opioid Funds to the extent that any funds are not appropriated and expended within a calendar year, shall be the sole property of the Party that was entitled to the initial deposit.

4. Regional Fund Sliding Scale- The Regional Fund shall be calculated by utilizing the following sliding scale of the Opioid Funds available in any year:

- A. Years 1-6: 40%
- B. Years 7-9: 35%
- C. Years 10-12: 34%
- D. Years 13-15: 33%
- E. Years 16-18: 30%

5. Opioid Abatement Taskforce or Council - The State will create an Opioid Abatement Taskforce or Council (sometimes hereinafter “Taskforce” or “Council”) to advise the Governor, the Legislature, Florida’s Department of Children and Families (“DCF”), and Local Governments on the priorities that should be addressed as part of the opioid epidemic and to review how monies have been spent and the results that have been achieved with Opioid Funds.

- (a) Size - The Taskforce or Council shall have ten Members equally balanced between the State and the Local Governments.
- (b) Appointments Local Governments - Two Municipality representatives will be appointed by or through Florida League of Cities. Two county representatives, one from a Qualified County and one from a county within the State that is not a Qualified County, will be appointed by or through the Florida Association of Counties. The final representative will alternate every two years between being a county representative (appointed by or through Florida Association of Counties) or a Municipality representative (appointed by or through the Florida League of Cities). One Municipality representative must be from a city of less than 50,000 people. One county representative must be from a county less than 200,000 people and the other county representative must be from a county whose population exceeds 200,000 people.
- (c) Appointments State -
 - (i) The Governor shall appoint two Members.
 - (ii) The Speaker of the House shall appoint one Member.
 - (iii) The Senate President shall appoint one Member.
 - (iv) The Attorney General or her designee shall be a Member.
- (d) Chair - The Attorney General or designee shall be the chair of the Taskforce or Council.
- (e) Term - Members will be appointed to serve a two-year term.

- (f) Support - DCF shall support the Taskforce or Council and the Taskforce or Council shall be administratively housed in DCF.
- (g) Meetings - The Taskforce or Council shall meet quarterly in person or virtually using communications media technology as defined in section 120.54(5)(b)(2), Florida Statutes.
- (h) Reporting - The Taskforce or Council shall provide and publish a report annually no later than November 30th or the first business day after November 30th, if November 30th falls on a weekend or is otherwise not a business day. The report shall contain information on how monies were spent the previous fiscal year by the State, each of the Qualified Counties, each of the Managing Entities, and each of the Local Governments. It shall also contain recommendations to the Governor, the Legislature, and Local Governments for priorities among the Approved Purposes for how monies should be spent the coming fiscal year to respond to the opioid epidemic.
- (i) Accountability - Prior to July 1st of each year, the State and each of the Local Governments shall provide information to DCF about how they intend to expend Opioid Funds in the upcoming fiscal year. The State and each of the Local Government shall report its expenditures to DCF no later than August 31st for the previous fiscal year. The Taskforce or Council will set other data sets that need to be reported to DCF to demonstrate the effectiveness of Approved Purposes. All programs and expenditures shall be audited annually in a similar fashion to SAMHSA programs. Local Governments shall respond and provide documents to any reasonable requests from the State for data or information about programs receiving Opioid Funds.
- (j) Conflict of Interest - All Members shall adhere to the rules, regulations and laws of Florida including, but not limited to, Florida Statute §112.311, concerning the disclosure of conflicts of interest and recusal from discussions or votes on conflicted matters.

6. **Administrative Costs**- The State may take no more than a 5% administrative fee from the State Fund (“Administrative Costs”) and any Regional Fund that it administers for counties that are not Qualified Counties. Each Qualified County may take no more than a 5% administrative fee from its share of the Regional Funds.

7. **Negotiation of Non-Multistate Settlements** - If the State begins negotiations with a Pharmaceutical Supply Chain Participant that is separate and apart from a multi-state negotiation, the State shall include Local Governments that are a part of the Negotiating Committee in such negotiations. No Settlement shall be recommended or accepted without the affirmative votes of both the State and Local Government representatives of the Negotiating Committee.

8. **Negotiation of Multistate or Local Government Settlements** - To the extent practicable and allowed by other parties to a negotiation, both Parties agree to communicate with

members of the Negotiation Committee regarding the terms of any other Pharmaceutical Supply Chain Participant Settlement.

9. **Expense Fund** - The Parties agree that in any negotiation every effort shall be made to cause Pharmaceutical Supply Chain Participants to pay costs of litigation, including attorneys' fees, in addition to any agreed to Opioid Funds in the Settlement. To the extent that a fund sufficient to pay the entirety of all contingency fee contracts for Local Governments in the State of Florida is not created as part of a Settlement by a Pharmaceutical Supply Chain Participant, the Parties agree that an additional expense fund for attorneys who represent Local Governments (herein "Expense Fund") shall be created out of the City/County fund for the purpose of paying the hard costs of a litigating Local Government and then paying attorneys' fees.

- (a) The Source of Funds for the Expense Fund- Money for the Expense Fund shall be sourced exclusively from the City/County Fund.
- (b) The Amount of the Expense Fund- The State recognizes the value litigating Local Governments bring to the State of Florida in connection with the Settlement because their participation increases the amount Incentive Payments due from each Pharmaceutical Supply Chain Participant. In recognition of that value, the amount of funds that shall be deposited into the Expense fund shall be contingent upon on the percentage of litigating Local Government participation in the Settlement, according to the following table:

Litigating Local Government Participation in the Settlement (by percentage of the population)	Amount that shall be paid into the Expense Fund from (and as a percentage of) the City/County fund
96 to 100%	10%
91 to 95%	7.5%
86 to 90%	5%
85%	2.5%
Less than 85%	0%

If fewer than 85% percent of the litigating Local Governments (by population) participate, then the Expense Fund shall not be funded, and this Section of the MOU shall be null and void.

- (c) The Timing of Payments into the Expense Fund- Although the amount of the Expense Fund shall be calculated based on the entirety of payments due to the City/County fund over a ten to eighteen year period, the Expense Fund shall be funded entirely from payments made by Pharmaceutical Supply Chain Participants during the first two years of the Settlement. Accordingly, to offset the amounts being paid from the City/County to the Expense Fund in the first two years, Counties or Municipalities may borrow from the Regional Fund during the first two years and pay the borrowed amounts back to the Regional Fund during years three, four, and five.

For the avoidance of doubt, the following provides an illustrative example regarding the calculation of payments and amounts that may be borrowed under the terms of this MOU, consistent with the provisions of this Section:

Opioid Funds due to State of Florida and Local Governments (over 10 to 18 years):	\$1,000
Litigating Local Government Participation:	100%
City/County Fund (over 10 to 18 years):	\$150
Expense Fund (paid over 2 years):	\$15
Amount Paid to Expense Fund in 1st year:	\$7.5
Amount Paid to Expense Fund in 2nd year:	\$7.5
Amount that may be borrowed from Regional Fund in 1st year:	\$7.5
Amount that may be borrowed from Regional Fund in 2nd year:	\$7.5
Amount that must be paid back to Regional Fund in 3rd year:	\$5
Amount that must be paid back to Regional Fund in 4th year:	\$5
Amount that must be paid back to Regional Fund in 5th year:	\$5

- (d) Creation of and Jurisdiction over the Expense Fund- The Expense Fund shall be established, consistent with the provisions of this Section of the MOU, by order of the Circuit Court of the Sixth Judicial Circuit in and for Pasco County, West Pasco Division New Port Richey, Florida, in the matter of *The State of Florida, Office of the Attorney General, Department of Legal Affairs v. Purdue Pharma L.P., et al.*, Case No. 2018-CA-001438 (the “Court”). The Court shall have jurisdiction over the Expense Fund, including authority to allocate and disburse amounts from the Expense Fund and to resolve any disputes concerning the Expense Fund.
- (e) Allocation of Payments to Counsel from the Expense Fund- As part of the order establishing the Expense Fund, counsel for the litigating Local Governments shall seek to have the Court appoint a third-neutral to serve as a special master for purposes of allocating the Expense Fund. Within 30 days of entry of the order appointing a special master for the Expense Fund, any counsel who intend to seek an award from the Expense Fund shall provide the copies of their contingency fee contracts to the special master. The special master shall then build a mathematical model, which shall be based on each litigating Local Government’s share under the Negotiation Class Metrics and the rate set forth in their contingency contracts, to calculate a proposed award for each litigating Local Government who timely provided a copy of its contingency contract.

10. **Dispute resolution**- Any one or more of the Local Governments or the State may object to an allocation or expenditure of Opioid Funds solely on the basis that the allocation or expenditure at issue (a) is inconsistent with the Approved Purposes; (b) is inconsistent with the distribution scheme as provided in paragraph 3, or (c) violates the limitations set forth herein with respect to administrative costs or the Expense Fund. There shall be no other basis for bringing an objection to the approval of an allocation or expenditure of Opioid Funds.

Schedule A

Core Strategies

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies (“**Core Strategies**”)[, such that a minimum of __% of the [aggregate] state-level abatement distributions shall be spent on [one or more of] them annually].¹

A. Naloxone or other FDA-approved drug to reverse opioid overdoses

1. Expand training for first responders, schools, community support groups and families; and
2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.

B. Medication-Assisted Treatment (“MAT”) Distribution and other opioid-related treatment

1. Increase distribution of MAT to non-Medicaid eligible or uninsured individuals;
2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
4. Treatment and Recovery Support Services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication with other support services.

C. Pregnant & Postpartum Women

1. Expand Screening, Brief Intervention, and Referral to Treatment (“SBIRT”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“OUD”) and other Substance Use Disorder (“SUD”)/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with Opioid Use Disorder (OUD) including housing, transportation, job placement/training, and childcare.

D. Expanding Treatment for Neonatal Abstinence Syndrome

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

¹ As used in this Schedule A, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs. Priorities will be established through the mechanisms described in the Term Sheet.

E. Expansion of Warm Hand-off Programs and Recovery Services

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions. ;
4. Provide comprehensive wrap-around services to individuals in recovery including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. Treatment for Incarcerated Population

1. Provide evidence-based treatment and recovery support including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

G. Prevention Programs

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools.;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. Expanding Syringe Service Programs

1. Provide comprehensive syringe services programs with more wrap-around services including linkage to OUD treatment, access to sterile syringes, and linkage to care and treatment of infectious diseases.

I. Evidence-based data collection and research analyzing the effectiveness of the abatement strategies within the State.

Schedule B

Approved Uses

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:²

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.
8. Training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD or mental health conditions, including but not limited to training,

² As used in this Schedule B, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs. Priorities will be established through the mechanisms described in the Term Sheet.

scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.

12. [Intentionally Blank – to be cleaned up later for numbering]

13. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.

14. Dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.

15. Development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in treatment for or recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.
4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.

9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)

Provide connections to care for people who have – or at risk of developing – OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically-appropriate follow-up care through a bridge clinic or similar approach.

8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.
14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
 - a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
 - b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
 - c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 - d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;
 - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or

f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise

2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions
4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (NAS), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.
6. Child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Enhanced family supports and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including but not limited to parent skills training.
10. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Fund medical provider education and outreach regarding best prescribing practices for opioids consistent with Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
 - a. Increase the number of prescribers using PDMPs;
 - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or

- c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increase electronic prescribing to prevent diversion or forgery.
8. Educate Dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Fund media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Fund community anti-drug coalitions that engage in drug prevention efforts.
6. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
7. Engage non-profits and faith-based communities as systems to support prevention.
8. Fund evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create of support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address

mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, individuals at high risk of overdose, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities provide free naloxone to anyone in the community
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Support mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Provide training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Support screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in sections C, D, and H relating to first responders, support the following:

1. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitation, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local, or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services; to support training and technical assistance; or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A dashboard to share reports, recommendations, or plans to spend opioid settlement funds; to show how opioid settlement funds have been spent; to report program or strategy outcomes; or to track, share, or visualize key opioid-related or health-related indicators and supports as identified through collaborative statewide, regional, local, or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations including individuals entering the criminal justice system, including but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (ADAM) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

RESOLUTION NO. [INSERT]

A Resolution authorizing [City/County] (herein referred to as this "Governmental Unit") to join with the State of Florida and other local governmental units as a participant in the Florida Memorandum of Understanding and Formal Agreements implementing a Unified Plan.

WHEREAS, the [City/County] has suffered harm from the opioid epidemic;

WHEREAS, the [City/County] recognizes that the entire State of Florida has suffered harm as a result from the opioid epidemic;

WHEREAS, the State of Florida has filed an action pending in Pasco County, Florida, and a number of Florida Cities and Counties have also filed an action *In re: National Prescription Opiate Litigation*, MDL No. 2804 (N.D. Ohio) (the "Opioid Litigation") and [City/County] [is/is not] a litigating participant in that action;

WHEREAS, the State of Florida and lawyers representing certain various local governments involved in the Opioid Litigation have proposed a unified plan for the allocation and use of prospective settlement dollars from opioid related litigation;

WHEREAS, the Florida Memorandum of Understanding (the "Florida Plan") sets forth sets forth a framework of a unified plan for the proposed allocation and use of opioid settlement proceeds and it is anticipated that formal agreements implementing the Florida Plan will be entered into at a future date; and,

WHEREAS, participation in the Florida Plan by a large majority of Florida cities and counties will materially increase the amount of funds to Florida and should improve Florida's relative bargaining position during additional settlement negotiations;

WHEREAS, failure to participate in the Florida Plan will reduce funds available to the State, [City/County], and every other Florida city and county;

NOW, THEREFORE, BE IT RESOLVED BY THIS GOVERNMENTAL UNIT:

SECTION 1. That this Governmental Unit finds that participation in the Florida Plan would be in the best interest of the Governmental Unit and its citizens in that such a plan ensures that almost all of the settlement funds go to abate and resolve the opioid epidemic and each and every city and county receives funds for the harm that it has suffered.

SECTION 2. That this Governmental Unit hereby expresses its support of a unified plan for the allocation and use of opioid settlement proceeds as generally described in the Florida Plan, attached hereto as Exhibit "A."

SECTION 3. That [official name] is hereby expressly authorized to execute the Florida Plan in substantially the form contained in Exhibit "A."

SECTION 4. That [official name] is hereby authorized to execute the any formal agreements implementing a unified plan for the allocation and use of opioid settlement proceeds that is not substantially inconsistent with the Florida Plan and this Resolution.

SECTION 5. That the Clerk be and hereby is instructed to record this Resolution in the appropriate record book upon its adoption.

SECTION 6. The clerk of this Governmental Unit is hereby directed to furnish a certified copy of this Ordinance/Resolution to the Florida

[Florida League of Cities/Florida Association of Counties]

Attorney General Ashley Moody
c/o John M. Guard
The Capitol,
PL-01
Tallahassee, FL 32399-1050

SECTION 7. This Resolution shall take effect immediately upon its adoption.

Adopted this day of , _____, 2021.

(Mayor/Commissioner/etc.)

ATTEST: _____

City/County Fund	15%
Regional Fund	35%
Scenario 1	130,000,000.00
City/County Fund Scenario 1	
1	\$ 19,500,000.00
Regional Fund Scenario 1	\$ 45,500,000.00
Scenario 2	\$ 100,000,000.00
City/County Fund Scenario 2	
2	\$ 15,000,000.00
Regional Fund Scenario 2	\$ 35,000,000.00
Scenario 3	\$ 70,000,000.00
City/County Fund Scenario 3	
3	\$ 10,500,000.00
Regional Fund Scenario 3	\$ 24,500,000.00

County	Allocated Subdivisions	Overall Total %	Allocated % by entity	Scenario 1 City/County Fund	Scenario 1 Regional Fund	Scenario 2 City/County Fund	Scenario 2 Regional Fund	Scenario 3 City/County Fund	Scenario 3 Regional Fund
Alachua		1.241060164449%			\$ 564,682.37		\$ 434,371.06		\$ 304,059.74
	Alachua County		0.821689546303%	\$ 160,229.46		\$ 123,253.43		\$ 86,277.40	
	Alachua		0.013113332457%	\$ 2,557.10		\$ 1,967.00		\$ 1,376.90	
	Archer		0.000219705515%	\$ 42.84		\$ 32.96		\$ 23.07	
	Gainesville		0.381597611347%	\$ 74,411.53		\$ 57,239.64		\$ 40,067.75	
	Hawthorne		0.000270546460%	\$ 52.76		\$ 40.58		\$ 28.41	
	High Springs		0.011987568663%	\$ 2,337.58		\$ 1,798.14		\$ 1,258.69	
	La Crosse		0.000975056706%	\$ 190.14		\$ 146.26		\$ 102.38	
	Micanopy		0.002113530737%	\$ 412.14		\$ 317.03		\$ 221.92	
	Newberry		0.006102729215%	\$ 1,190.03		\$ 915.41		\$ 640.79	
	Waldo		0.002988721299%	\$ 582.80		\$ 448.31		\$ 313.82	
Baker		0.193173804130%			\$ 87,894.08		\$ 67,610.83		\$ 47,327.58
	Baker County		0.169449240037%	\$ 33,042.60		\$ 25,417.39		\$ 17,792.17	
	Glen St. Mary		0.000096234647%	\$ 18.77		\$ 14.44		\$ 10.10	
	Macclenny		0.023628329446%	\$ 4,607.52		\$ 3,544.25		\$ 2,480.97	
Bay		0.839656373312%			\$ 382,043.65		\$ 293,879.73		\$ 205,715.81
	Bay County		0.508772605155%	\$ 99,210.66		\$ 76,315.89		\$ 53,421.12	
	Callaway		0.024953825527%	\$ 4,866.00		\$ 3,743.07		\$ 2,620.15	
	Lynn Haven		0.039205632015%	\$ 7,645.10		\$ 5,880.84		\$ 4,116.59	
	Mexico Beach		0.005614292988%	\$ 1,094.79		\$ 842.14		\$ 589.50	
	Panama City		0.155153855596%	\$ 30,255.00		\$ 23,273.08		\$ 16,291.15	
	Panama City Beach		0.080897023117%	\$ 15,774.92		\$ 12,134.55		\$ 8,494.19	
	Parker		0.008704696178%	\$ 1,697.42		\$ 1,305.70		\$ 913.99	
	Springfield		0.016354442736%	\$ 3,189.12		\$ 2,453.17		\$ 1,717.22	
Bradford		0.189484204081%			\$ 86,215.31		\$ 66,319.47		\$ 46,423.63
	Bradford County		0.151424309090%	\$ 29,527.74		\$ 22,713.65		\$ 15,899.55	
	Brooker		0.000424885045%	\$ 82.85		\$ 63.73		\$ 44.61	
	Hampton		0.002839829959%	\$ 553.77		\$ 425.97		\$ 298.18	
	Lawtley		0.003400896108%	\$ 663.17		\$ 510.13		\$ 357.09	
	Starke		0.031392468132%	\$ 6,121.53		\$ 4,708.87		\$ 3,296.21	
Brevard		3.878799180444%			\$ 1,764,853.63		\$ 1,357,579.71		\$ 950,305.80
	Brevard County		2.323022668525%	\$ 452,989.42		\$ 348,453.40		\$ 243,917.38	
	Cape Canaveral		0.045560750209%	\$ 8,884.35		\$ 6,834.11		\$ 4,783.88	
	Cocoa		0.149245411423%	\$ 29,102.86		\$ 22,386.81		\$ 15,670.77	
	Cocoa Beach		0.084363286155%	\$ 16,450.84		\$ 12,654.49		\$ 8,858.15	
	Grant-Valkaria		0.000321387406%	\$ 62.67		\$ 48.21		\$ 33.75	
	Indialantic		0.024136738902%	\$ 4,706.66		\$ 3,620.51		\$ 2,534.36	
	Indian Harbour Beach		0.021089913665%	\$ 4,112.53		\$ 3,163.49		\$ 2,214.44	
	Malabar		0.002505732317%	\$ 488.62		\$ 375.86		\$ 263.10	
	Melbourne		0.383104682233%	\$ 74,705.41		\$ 57,465.70		\$ 40,225.99	
	Melbourne Beach		0.012091066302%	\$ 2,357.76		\$ 1,813.66		\$ 1,269.56	
	Melbourne Village		0.003782203200%	\$ 737.53		\$ 567.33		\$ 397.13	
	Palm Bay		0.404817397481%	\$ 78,939.39		\$ 60,722.61		\$ 42,505.83	
	Palm Shores		0.000127102364%	\$ 24.78		\$ 19.07		\$ 13.35	
	Rockledge		0.096603243798%	\$ 18,837.63		\$ 14,490.49		\$ 10,143.34	
	Satellite Beach		0.035975416224%	\$ 7,015.21		\$ 5,396.31		\$ 3,777.42	
	Titusville		0.240056418924%	\$ 46,811.00		\$ 36,008.46		\$ 25,205.92	
	West Melbourne		0.051997577066%	\$ 10,139.53		\$ 7,799.64		\$ 5,459.75	
Broward		9.057962672578%			\$ 4,121,373.02		\$ 3,170,286.94		\$ 2,219,200.85
	Broward County		3.966403576878%	\$ 773,448.70		\$ 594,960.54		\$ 416,472.38	
	Coconut Creek		0.101131719448%	\$ 19,720.69		\$ 15,169.76		\$ 10,618.83	
	Cooper City		0.073935445073%	\$ 14,417.41		\$ 11,090.32		\$ 7,763.22	
	Coral Springs		0.323406517664%	\$ 63,064.27		\$ 48,510.98		\$ 33,957.68	
	Dania Beach		0.017807041180%	\$ 3,472.37		\$ 2,671.06		\$ 1,869.74	
	Davie		0.266922227153%	\$ 52,049.83		\$ 40,038.33		\$ 28,026.83	
	Deerfield Beach		0.202423224725%	\$ 39,472.53		\$ 30,363.48		\$ 21,254.44	
	Fort Lauderdale		0.830581264531%	\$ 161,963.35		\$ 124,587.19		\$ 87,211.03	
	Hallandale Beach		0.154950491814%	\$ 30,215.35		\$ 23,242.57		\$ 16,269.80	
	Hillsboro Beach		0.012407006463%	\$ 2,419.37		\$ 1,861.05		\$ 1,302.74	
	Hollywood		0.520164608456%	\$ 101,432.10		\$ 78,024.69		\$ 54,617.28	
	Lauderdale-By-The-Sea		0.022807611325%	\$ 4,447.48		\$ 3,421.14		\$ 2,394.80	

	Lauderdale Lakes		0.062625150435%	\$	12,211.90	\$	9,393.77	\$	6,575.64
	Lauderhill		0.144382838130%	\$	28,154.65	\$	21,657.43	\$	15,160.20
	Lazy Lake		0.000021788977%	\$	4.25	\$	3.27	\$	2.29
	Lighthouse Point		0.029131861803%	\$	5,680.71	\$	4,369.78	\$	3,058.85
	Margate		0.143683775129%	\$	28,018.34	\$	21,552.57	\$	15,086.80
	Miramar		0.279280208419%	\$	54,459.64	\$	41,892.03	\$	29,324.42
	North Lauderdale		0.066069624496%	\$	12,883.58	\$	9,910.44	\$	6,937.31
	Oakland Park		0.100430840699%	\$	19,584.01	\$	15,064.63	\$	10,545.24
	Ocean Breeze		0.005381877237%	\$	1,049.47	\$	807.28	\$	565.10
	Parkland		0.045804060448%	\$	8,931.79	\$	6,870.61	\$	4,809.43
	Pembroke Park		0.024597938908%	\$	4,796.60	\$	3,689.69	\$	2,582.78
	Pembroke Pines		0.462832363603%	\$	90,252.31	\$	69,424.85	\$	48,597.40
	Plantation		0.213918725664%	\$	41,714.15	\$	32,087.81	\$	22,461.47
	Pompano Beach		0.335472163493%	\$	65,417.07	\$	50,320.82	\$	35,224.58
	Sea Ranch Lakes		0.005024174870%	\$	979.71	\$	753.63	\$	527.54
	Southwest Ranches		0.025979723178%	\$	5,066.05	\$	3,896.96	\$	2,727.87
	Sunrise		0.286071106146%	\$	55,783.87	\$	42,910.67	\$	30,037.47
	Tamarac		0.134492458472%	\$	26,226.03	\$	20,173.87	\$	14,121.71
	Weston		0.138637811283%	\$	27,034.37	\$	20,795.67	\$	14,556.97
	West Park		0.029553115352%	\$	5,762.86	\$	4,432.97	\$	3,103.08
	Wilton Manors		0.031630331127%	\$	6,167.91	\$	4,744.55	\$	3,321.18
Calhoun		0.047127740781%		\$	21,443.12	\$	16,494.71	\$	11,546.30
	Calhoun County		0.038866087128%	\$	7,578.89	\$	5,829.91	\$	4,080.94
	Altha		0.000366781107%	\$	71.52	\$	55.02	\$	38.51
	Blountstown		0.007896688293%	\$	1,539.85	\$	1,184.50	\$	829.15
Charlotte		0.737346233376%		\$	335,492.54	\$	258,071.18	\$	180,649.83
	Charlotte County		0.690225755587%	\$	134,594.02	\$	103,533.86	\$	72,473.70
	Punta Gorda		0.047120477789%	\$	9,188.49	\$	7,068.07	\$	4,947.65
Citrus		0.969645776606%		\$	441,188.83	\$	339,376.02	\$	237,563.22
	Citrus County		0.929715661171%	\$	181,294.55	\$	139,457.35	\$	97,620.14
	Crystal River		0.021928789266%	\$	4,276.11	\$	3,289.32	\$	2,302.52
	Inverness		0.018001326222%	\$	3,510.26	\$	2,700.20	\$	1,890.14
Clay		1.193429461456%		\$	543,010.40	\$	417,700.31	\$	292,390.22
	Clay County		1.055764891131%	\$	205,874.15	\$	158,364.73	\$	110,855.31
	Green Cove Springs		0.057762577142%	\$	11,263.70	\$	8,664.39	\$	6,065.07
	Keystone Heights		0.000753535443%	\$	146.94	\$	113.03	\$	79.12
	Orange Park		0.078589207339%	\$	15,324.90	\$	11,788.38	\$	8,251.87
	Penney Farms		0.000561066149%	\$	109.41	\$	84.16	\$	58.91
Collier		1.551333376427%		\$	705,856.69	\$	542,966.68	\$	380,076.68
	Collier County		1.354673336030%	\$	264,161.30	\$	203,201.00	\$	142,240.70
	Everglades		0.000148891341%	\$	29.03	\$	22.33	\$	15.63
	Marco Island		0.062094952003%	\$	12,108.52	\$	9,314.24	\$	6,519.97
	Naples		0.134416197054%	\$	26,211.16	\$	20,162.43	\$	14,113.70
Columbia		0.446781150792%		\$	203,285.42	\$	156,373.40	\$	109,461.38
	Columbia County		0.341887201373%	\$	66,668.00	\$	51,283.08	\$	35,898.16
	Fort White		0.000236047247%	\$	46.03	\$	35.41	\$	24.78
	Lake City		0.104659717920%	\$	20,408.64	\$	15,698.96	\$	10,989.27
DeSoto		0.113640407802%		\$	51,706.39	\$	39,774.14	\$	27,841.90
	DeSoto County		0.096884684746%	\$	18,892.51	\$	14,532.70	\$	10,172.89
	Arcadia		0.016755723056%	\$	3,267.37	\$	2,513.36	\$	1,759.35
Dixie		0.103744580900%		\$	47,203.78	\$	36,310.60	\$	25,417.42
	Dixie County		0.098822087921%	\$	19,270.31	\$	14,823.31	\$	10,376.32
	Cross City		0.004639236282%	\$	904.65	\$	695.89	\$	487.12
	Horseshoe Beach		0.000281440949%	\$	54.88	\$	42.22	\$	29.55
Duval		5.434975156935%		\$	2,472,913.70	\$	1,902,241.30	\$	1,331,568.91
	Jacksonville		5.270570064997%	\$	1,027,761.16	\$	790,585.51	\$	553,409.86
	Atlantic Beach		0.038891507601%	\$	7,583.84	\$	5,833.73	\$	4,083.61
	Baldwin		0.002251527589%	\$	439.05	\$	337.73	\$	236.41
	Jacksonville Beach		0.100447182431%	\$	19,587.20	\$	15,067.08	\$	10,546.95
	Neptune Beach		0.022814874318%	\$	4,448.90	\$	3,422.23	\$	2,395.56
Escambia		1.341634449244%		\$	610,443.67	\$	469,572.06	\$	328,700.44
	Escambia County		1.005860871574%	\$	196,142.87	\$	150,879.13	\$	105,615.39
	Century		0.005136751249%	\$	1,001.67	\$	770.51	\$	539.36
	Pensacola		0.330636826421%	\$	64,474.18	\$	49,595.52	\$	34,716.87
Flagler		0.389864712244%		\$	177,388.44	\$	136,452.65	\$	95,516.85
	Flagler County		0.279755934409%	\$	54,552.41	\$	41,963.39	\$	29,374.37
	Beverly Beach		0.000154338585%	\$	30.10	\$	23.15	\$	16.21
	Bunnell		0.009501809575%	\$	1,852.85	\$	1,425.27	\$	997.69
	Flagler Beach		0.015482883669%	\$	3,019.16	\$	2,322.43	\$	1,625.70
	MarineLand		0.000114392127%	\$	22.31	\$	17.16	\$	12.01
	Palm Coast		0.084857169626%	\$	16,547.15	\$	12,728.58	\$	8,910.00
Franklin		0.049911282550%		\$	22,709.63	\$	17,468.95	\$	12,228.26
	Franklin County		0.046254365966%	\$	9,019.60	\$	6,938.15	\$	4,856.71
	Apalachicola		0.001768538606%	\$	344.87	\$	265.28	\$	185.70
	Carabelle		0.001888377978%	\$	368.23	\$	283.26	\$	198.28
Gadsden		0.123656074077%		\$	56,263.51	\$	43,279.63	\$	30,295.74
	Gadsden County		0.090211810642%	\$	17,591.30	\$	13,531.77	\$	9,472.24

	Chattahoochee		0.004181667772%	\$	815.43	\$	627.25	\$	439.08
	Greensboro		0.000492067723%	\$	95.95	\$	73.81	\$	51.67
	Gretna		0.002240633101%	\$	436.92	\$	336.09	\$	235.27
	Havana		0.005459954403%	\$	1,064.69	\$	818.99	\$	573.30
	Midway		0.001202025213%	\$	234.39	\$	180.30	\$	126.21
	Quincy		0.019867915223%	\$	3,874.24	\$	2,980.19	\$	2,086.13
Gilchrist		0.064333769355%		\$	29,271.87	\$	22,516.82	\$	15,761.77
	Gilchrist County		0.061274233881%	\$	11,948.48	\$	9,191.14	\$	6,433.79
	Bell		0.000099866143%	\$	19.47	\$	14.98	\$	10.49
	Fanning Springs		0.00388570084%	\$	75.77	\$	58.29	\$	40.80
	Trenton		0.002571099247%	\$	501.36	\$	385.66	\$	269.97
Glades		0.040612836758%		\$	18,478.84	\$	14,214.49	\$	9,950.15
	Glades County		0.040420367464%	\$	7,881.97	\$	6,063.06	\$	4,244.14
	Moore Haven		0.000192469294%	\$	37.53	\$	28.87	\$	20.21
Gulf		0.059914238588%		\$	27,260.98	\$	20,969.98	\$	14,678.99
	Gulf County		0.054715751905%	\$	10,669.57	\$	8,207.36	\$	5,745.15
	Port St. Joe		0.004817179591%	\$	939.35	\$	722.58	\$	505.80
	Wewahitchka		0.000381307092%	\$	74.35	\$	57.20	\$	40.04
Hamilton		0.047941195910%		\$	21,813.24	\$	16,779.42	\$	11,745.59
	Hamilton County		0.038817061931%	\$	7,569.33	\$	5,822.56	\$	4,075.79
	Jasper		0.004869836285%	\$	949.62	\$	730.48	\$	511.33
	Jennings		0.002623755940%	\$	511.63	\$	393.56	\$	275.49
	White Springs		0.001630541754%	\$	317.96	\$	244.58	\$	171.21
Hardee		0.067110048132%		\$	30,535.07	\$	23,488.52	\$	16,441.96
	Hardee County		0.058100306280%	\$	11,329.56	\$	8,715.05	\$	6,100.53
	Bowling Green		0.001797590575%	\$	350.53	\$	269.64	\$	188.75
	Wauchula		0.006667426860%	\$	1,300.15	\$	1,000.11	\$	700.08
	Zolfo Springs		0.000544724417%	\$	106.22	\$	81.71	\$	57.20
Hendry		0.144460915297%		\$	65,729.72	\$	50,561.32	\$	35,392.92
	Hendry County		0.122147187443%	\$	23,818.70	\$	18,322.08	\$	12,825.45
	Clewiston		0.017589151414%	\$	3,429.88	\$	2,638.37	\$	1,846.86
	LaBelle		0.004724576440%	\$	921.29	\$	708.69	\$	496.08
Hernando		1.510075949110%		\$	687,084.56	\$	528,526.58	\$	369,968.61
	Hernando County		1.447521612849%	\$	282,266.71	\$	217,128.24	\$	151,989.77
	Brooksville		0.061319627583%	\$	11,957.33	\$	9,197.94	\$	6,438.56
	Weeki Wachee		0.001234708678%	\$	240.77	\$	185.21	\$	129.64
Highlands		0.357188510237%		\$	162,520.77	\$	125,015.98	\$	87,511.19
	Highlands County		0.287621754986%	\$	56,086.24	\$	43,143.26	\$	30,200.28
	Avon Park		0.025829016090%	\$	5,036.66	\$	3,874.35	\$	2,712.05
	Lake Placid		0.005565267790%	\$	1,085.23	\$	834.79	\$	584.35
	Sebring		0.038172471371%	\$	7,443.63	\$	5,725.87	\$	4,008.11
Hillsborough		8.710984113657%		\$	3,963,497.77	\$	3,048,844.44	\$	2,134,191.11
	Hillsborough County		6.523111204400%	\$	1,272,006.68	\$	978,466.68	\$	684,926.68
	Plant City		0.104218491142%	\$	20,322.61	\$	15,632.77	\$	10,942.94
	Tampa		1.975671881253%	\$	385,256.02	\$	296,350.78	\$	207,445.55
	Temple Terrace		0.107980721113%	\$	21,056.24	\$	16,197.11	\$	11,337.98
Holmes		0.081612427851%		\$	37,133.65	\$	28,564.35	\$	19,995.04
	Holmes County		0.066805002459%	\$	13,026.98	\$	10,020.75	\$	7,014.53
	Bonifay		0.006898026863%	\$	1,345.12	\$	1,034.70	\$	724.29
	Esto		0.006269778036%	\$	1,222.61	\$	940.47	\$	658.33
	Noma		0.001278286631%	\$	249.27	\$	191.74	\$	134.22
	Ponce de Leon		0.000179759057%	\$	35.05	\$	26.96	\$	18.87
	Westville		0.000179759057%	\$	35.05	\$	26.96	\$	18.87
Indian River		0.753076058781%		\$	342,649.61	\$	263,576.62	\$	184,503.63
	Indian River County		0.623571460217%	\$	121,596.43	\$	93,535.72	\$	65,475.00
	Fellsmere		0.004917045734%	\$	958.82	\$	737.56	\$	516.29
	Indian River shores		0.025322422382%	\$	4,937.87	\$	3,798.36	\$	2,658.85
	Orchid		0.000306861421%	\$	59.84	\$	46.03	\$	32.22
	Sebastian		0.038315915467%	\$	7,471.60	\$	5,747.39	\$	4,023.17
	Vero Beach		0.06064235358%	\$	11,825.26	\$	9,096.35	\$	6,367.45
Jackson		0.158936058795%		\$	72,315.91	\$	55,627.62	\$	38,939.33
	Jackson County		0.075213731704%	\$	14,666.68	\$	11,282.06	\$	7,897.44
	Alford		0.000303229925%	\$	59.13	\$	45.48	\$	31.84
	Bascom		0.000061735434%	\$	12.04	\$	9.26	\$	6.48
	Campbellton		0.001648699234%	\$	321.50	\$	247.30	\$	173.11
	Cottondale		0.001093080329%	\$	213.15	\$	163.96	\$	114.77
	Graceville		0.002794436257%	\$	544.92	\$	419.17	\$	293.42
	Grandridge		0.000030867717%	\$	6.02	\$	4.63	\$	3.24
	Greenwood		0.001292812616%	\$	252.10	\$	193.92	\$	135.75
	Jacob City		0.000481173235%	\$	93.83	\$	72.18	\$	50.52
	Malone		0.000092603151%	\$	18.06	\$	13.89	\$	9.72
	Marianna		0.073519638768%	\$	14,336.33	\$	11,027.95	\$	7,719.56
	Sneads		0.002404050426%	\$	468.79	\$	360.61	\$	252.43
Jefferson		0.040821647784%		\$	18,573.85	\$	14,287.58	\$	10,001.30
	Jefferson County		0.037584169001%	\$	7,328.91	\$	5,637.63	\$	3,946.34
	Monticello		0.003237478783%	\$	631.31	\$	485.62	\$	339.94
Lafayette		0.031911772076%		\$	14,519.86	\$	11,169.12	\$	7,818.38

	Lafayette County		0.031555885457%	\$	6,153.40		\$	4,733.38		\$	3,313.37		
	Mayo		0.000355886619%	\$	69.40		\$	53.38		\$	37.37		
Lake		1.139211224519%				\$	518,341.11		\$	398,723.93		\$	279,106.75
	Lake County		0.757453827343%	\$	147,703.50		\$	113,618.07		\$	79,532.65		
	Astatula		0.002727253579%	\$	531.81		\$	409.09		\$	286.36		
	Clermont		0.075909163209%	\$	14,802.29		\$	11,386.37		\$	7,970.46		
	Eustis		0.041929254098%	\$	8,176.20		\$	6,289.39		\$	4,402.57		
	Fruitland Park		0.008381493024%	\$	1,634.39		\$	1,257.22		\$	880.06		
	Groveland		0.026154034992%	\$	5,100.04		\$	3,923.11		\$	2,746.17		
	Howey-In-The-Hills		0.002981458307%	\$	581.38		\$	447.22		\$	313.05		
	Lady Lake		0.025048244426%	\$	4,884.41		\$	3,757.24		\$	2,630.07		
	Leesburg		0.091339390185%	\$	17,811.18		\$	13,700.91		\$	9,590.64		
	Mascotte		0.011415608025%	\$	2,226.04		\$	1,712.34		\$	1,198.64		
	Minneola		0.016058475803%	\$	3,131.40		\$	2,408.77		\$	1,686.14		
	Montverde		0.001347285057%	\$	262.72		\$	202.09		\$	141.46		
	Mount Dora		0.041021380070%	\$	7,999.17		\$	6,153.21		\$	4,307.24		
	Tavares		0.031820984673%	\$	6,205.09		\$	4,773.15		\$	3,341.20		
	Umatilla		0.005623371728%	\$	1,096.56		\$	843.51		\$	590.45		
Lee		3.325371883359%				\$	1,513,044.21		\$	1,163,880.16		\$	814,716.11
	Lee County		2.115268407509%	\$	412,477.34		\$	317,290.26		\$	222,103.18		
	Bonita Springs		0.017374893143%	\$	3,388.10		\$	2,606.23		\$	1,824.36		
	Cape Coral		0.714429677167%	\$	139,313.79		\$	107,164.45		\$	75,015.12		
	Estero		0.012080171813%	\$	2,355.63		\$	1,812.03		\$	1,268.42		
	Fort Myers		0.431100350585%	\$	84,064.57		\$	64,665.05		\$	45,265.54		
	Fort Myers Beach		0.000522935440%	\$	101.97		\$	78.44		\$	54.91		
	Sanibel		0.034595447702%	\$	6,746.11		\$	5,189.32		\$	3,632.52		
Leon		0.897199244939%				\$	408,225.66		\$	314,019.74		\$	219,813.82
	Leon County		0.471201146391%	\$	91,884.22		\$	70,680.17		\$	49,476.12		
	Tallahassee		0.425998098549%	\$	83,069.63		\$	63,899.71		\$	44,729.80		
Levy		0.251192401748%				\$	114,292.54		\$	87,917.34		\$	61,542.14
	Levy County		0.200131750679%	\$	39,025.69		\$	30,019.76		\$	21,013.83		
	Bronson		0.005701448894%	\$	1,111.78		\$	855.22		\$	598.65		
	Cedar Key		0.005180329202%	\$	1,010.16		\$	777.05		\$	543.93		
	Chiefland		0.015326729337%	\$	2,988.71		\$	2,299.01		\$	1,609.31		
	Fanning Springs		0.000808007885%	\$	157.56		\$	121.20		\$	84.84		
	Inglis		0.004976965420%	\$	970.51		\$	746.54		\$	522.58		
	Otter Creek		0.000408543312%	\$	79.67		\$	61.28		\$	42.90		
	Williston		0.017774357715%	\$	3,466.00		\$	2,666.15		\$	1,866.31		
	Yankeetown		0.000884269303%	\$	172.43		\$	132.64		\$	92.85		
Liberty		0.019399452225%				\$	8,826.75		\$	6,789.81		\$	4,752.87
	Liberty County		0.019303217578%	\$	3,764.13		\$	2,895.48		\$	2,026.84		
	Bristol		0.000096234647%	\$	18.77		\$	14.44		\$	10.10		
Madison		0.063540287455%				\$	28,910.83		\$	22,239.10		\$	15,567.37
	Madison County		0.053145129837%	\$	10,363.30		\$	7,971.77		\$	5,580.24		
	Greenville		0.000110760631%	\$	21.60		\$	16.61		\$	11.63		
	Lee		0.000019973229%	\$	3.89		\$	3.00		\$	2.10		
	Madison		0.010264423758%	\$	2,001.56		\$	1,539.66		\$	1,077.76		
Manatee		2.721323346235%				\$	1,238,202.12		\$	952,463.17		\$	666,724.22
	Manatee County		2.201647174006%	\$	429,321.20		\$	330,247.08		\$	231,172.95		
	Anna Maria		0.009930326116%	\$	1,936.41		\$	1,489.55		\$	1,042.68		
	Bradenton		0.379930754632%	\$	74,086.50		\$	56,989.61		\$	39,892.73		
	Bradenton Beach		0.014012127744%	\$	2,732.36		\$	2,101.82		\$	1,471.27		
	Holmes Beach		0.028038781473%	\$	5,467.56		\$	4,205.82		\$	2,944.07		
	Longboat Key		0.034895046131%	\$	6,804.53		\$	5,234.26		\$	3,663.98		
	Palmetto		0.052869136132%	\$	10,309.48		\$	7,930.37		\$	5,551.26		
Marion		1.701176168960%				\$	774,035.16		\$	595,411.66		\$	416,788.16
	Marion County		1.303728892837%	\$	254,227.13		\$	195,559.33		\$	136,891.53		
	Belleview		0.009799592256%	\$	1,910.92		\$	1,469.94		\$	1,028.96		
	Dunnellon		0.018400790795%	\$	3,588.15		\$	2,760.12		\$	1,932.08		
	McIntosh		0.000145259844%	\$	28.33		\$	21.79		\$	15.25		
	Ocala		0.368994504094%	\$	71,953.93		\$	55,349.18		\$	38,744.42		
	Reddick		0.000107129135%	\$	20.89		\$	16.07		\$	11.25		
Martin		0.869487298116%				\$	395,616.72		\$	304,320.55		\$	213,024.39
	Martin County		0.750762795758%	\$	146,398.75		\$	112,614.42		\$	78,830.09		
	Jupiter Island		0.020873839646%	\$	4,070.40		\$	3,131.08		\$	2,191.75		
	Ocean Breeze Park		0.008270732393%	\$	1,612.79		\$	1,240.61		\$	868.43		
	Sewall's Point		0.008356072551%	\$	1,629.43		\$	1,253.41		\$	877.39		
	Stuart		0.081223857767%	\$	15,838.65		\$	12,183.58		\$	8,528.51		
Miami-Dade		5.232119784173%				\$	2,380,614.50		\$	1,831,241.92		\$	1,281,869.35
	Miami-Dade County		4.282797675552%	\$	835,145.55		\$	642,419.65		\$	449,693.76		
	Aventura		0.024619727885%	\$	4,800.85		\$	3,692.96		\$	2,585.07		
	Bal Harbour		0.010041086747%	\$	1,958.01		\$	1,506.16		\$	1,054.31		
	Bay Harbor Islands		0.004272455175%	\$	833.13		\$	640.87		\$	448.61		
	Biscayne Park		0.001134842535%	\$	221.29		\$	170.23		\$	119.16		
	Coral Gables		0.071780152131%	\$	13,997.13		\$	10,767.02		\$	7,536.92		
	Cutler Bay		0.009414653668%	\$	1,835.86		\$	1,412.20		\$	988.54		
	Doral		0.013977628531%	\$	2,725.64		\$	2,096.64		\$	1,467.65		

	El Portal		0.000924215760%	\$	180.22	\$	138.63	\$	97.04
	Florida City		0.003929278792%	\$	766.21	\$	589.39	\$	412.57
	Golden Beach		0.002847092951%	\$	555.18	\$	427.06	\$	298.94
	Hialeah		0.098015895785%	\$	19,113.10	\$	14,702.38	\$	10,291.67
	Hialeah Gardens		0.005452691411%	\$	1,063.27	\$	817.90	\$	572.53
	Homestead		0.024935668046%	\$	4,862.46	\$	3,740.35	\$	2,618.25
	Indian Creek		0.002543863026%	\$	496.05	\$	381.58	\$	267.11
	Key Biscayne		0.013683477346%	\$	2,668.28	\$	2,052.52	\$	1,436.77
	Medley		0.008748274131%	\$	1,705.91	\$	1,312.24	\$	918.57
	Miami		0.292793005448%	\$	57,094.64	\$	43,918.95	\$	30,743.27
	Miami Beach		0.181409572478%	\$	35,374.87	\$	27,211.44	\$	19,048.01
	Miami Gardens		0.040683650932%	\$	7,933.31	\$	6,102.55	\$	4,271.78
	Miami Lakes		0.007836768608%	\$	1,528.17	\$	1,175.52	\$	822.86
	Miami Shores		0.006287935516%	\$	1,226.15	\$	943.19	\$	660.23
	Miami Springs		0.006169911893%	\$	1,203.13	\$	925.49	\$	647.84
	North Bay Village		0.005160355974%	\$	1,006.27	\$	774.05	\$	541.84
	North Miami		0.030379280717%	\$	5,923.96	\$	4,556.89	\$	3,189.82
	North Miami Beach		0.030391990953%	\$	5,926.44	\$	4,558.80	\$	3,191.16
	Opa-locka		0.007847663096%	\$	1,530.29	\$	1,177.15	\$	824.00
	Palmetto Bay		0.007404620570%	\$	1,443.90	\$	1,110.69	\$	777.49
	Pinecrest		0.008296152866%	\$	1,617.75	\$	1,244.42	\$	871.10
	South Miami		0.007833137111%	\$	1,527.46	\$	1,174.97	\$	822.48
	Sunny Isles Beach		0.007693324511%	\$	1,500.20	\$	1,154.00	\$	807.80
	Surfside		0.004869836285%	\$	949.62	\$	730.48	\$	511.33
	Sweetwater		0.004116300842%	\$	802.68	\$	617.45	\$	432.21
	Virginia Gardens		0.001172973244%	\$	228.73	\$	175.95	\$	123.16
	West Miami		0.002654623657%	\$	517.65	\$	398.19	\$	278.74
Monroe		0.476388738585%		\$	216,756.88	\$	166,736.06	\$	116,715.24
	Monroe County		0.330124785469%	\$	64,374.33	\$	49,518.72	\$	34,663.10
	Islamorada		0.022357305808%	\$	4,359.67	\$	3,353.60	\$	2,347.52
	Key Colony Beach		0.004751812661%	\$	926.60	\$	712.77	\$	498.94
	Key West		0.088087385417%	\$	17,177.04	\$	13,213.11	\$	9,249.18
	Layton		0.000150707089%	\$	29.39	\$	22.61	\$	15.82
	Marathon		0.030916742141%	\$	6,028.76	\$	4,637.51	\$	3,246.26
Nassau		0.476933463002%		\$	217,004.73	\$	166,926.71	\$	116,848.70
	Nassau County		0.392706357951%	\$	76,577.74	\$	58,905.95	\$	41,234.17
	Callahan		0.000225152759%	\$	43.90	\$	33.77	\$	23.64
	Fernandina Beach		0.083159445195%	\$	16,216.09	\$	12,473.92	\$	8,731.74
	Hillard		0.000842507098%	\$	164.29	\$	126.38	\$	88.46
Okaloosa		0.819212865955%		\$	372,741.85	\$	286,724.50	\$	200,707.15
	Okaloosa County		0.612059617545%	\$	119,351.63	\$	91,808.94	\$	64,266.26
	Cinco Bayou		0.000733562214%	\$	143.04	\$	110.03	\$	77.02
	Crestview		0.070440130066%	\$	13,735.83	\$	10,566.02	\$	7,396.21
	Destin		0.014678507281%	\$	2,862.31	\$	2,201.78	\$	1,541.24
	Fort Walton Beach		0.077837487644%	\$	15,178.31	\$	11,675.62	\$	8,172.94
	Laurel Hill		0.000079892914%	\$	15.58	\$	11.98	\$	8.39
	Mary Esther		0.009356549730%	\$	1,824.53	\$	1,403.48	\$	982.44
	Niceville		0.021745398713%	\$	4,240.35	\$	3,261.81	\$	2,283.27
	Shalimar		0.001824826796%	\$	355.84	\$	273.72	\$	191.61
	Valparaiso		0.010456893052%	\$	2,039.09	\$	1,568.53	\$	1,097.97
Okeechobee		0.353495278692%		\$	160,840.35	\$	123,723.35	\$	86,606.34
	Okeechobee County		0.314543851405%	\$	61,336.05	\$	47,181.58	\$	33,027.10
	Okeechobee		0.038951427287%	\$	7,595.53	\$	5,842.71	\$	4,089.90
Orange		4.671028214546%		\$	2,125,317.84	\$	1,634,859.88	\$	1,144,401.91
	Orange County		3.063330386979%	\$	597,349.43	\$	459,499.56	\$	321,649.69
	Apopka		0.097215150892%	\$	18,956.95	\$	14,582.27	\$	10,207.59
	Bay Lake		0.023566594013%	\$	4,595.49	\$	3,534.99	\$	2,474.49
	Belle Isle		0.010798253686%	\$	2,105.66	\$	1,619.74	\$	1,133.82
	Eatonville		0.008325204835%	\$	1,623.41	\$	1,248.78	\$	874.15
	Edgewood		0.009716067845%	\$	1,894.63	\$	1,457.41	\$	1,020.19
	Lake Buena Vista		0.010355211161%	\$	2,019.27	\$	1,553.28	\$	1,087.30
	Maitland		0.046728276209%	\$	9,112.01	\$	7,009.24	\$	4,906.47
	Oakland		0.005429086686%	\$	1,058.67	\$	814.36	\$	570.05
	Ocoee		0.066599822928%	\$	12,986.97	\$	9,989.97	\$	6,992.98
	Orlando		1.160248481490%	\$	226,248.45	\$	174,037.27	\$	121,826.09
	Windemere		0.007548064667%	\$	1,471.87	\$	1,132.21	\$	792.55
	Winter Garden		0.056264584996%	\$	10,971.59	\$	8,439.69	\$	5,907.78
	Winter Park		0.014903028159%	\$	20,456.09	\$	15,735.45	\$	11,014.82
Osceola		1.073452092940%		\$	488,420.70	\$	375,708.23	\$	262,995.76
	Osceola County		0.837248691390%	\$	163,263.49	\$	125,587.30	\$	87,911.11
	Kissimmee		0.162366006872%	\$	31,661.37	\$	24,354.90	\$	17,048.43
	St. Cloud		0.073837394678%	\$	14,398.29	\$	11,075.61	\$	7,752.93
Palm Beach		8.601594372053%		\$	3,913,725.44	\$	3,010,558.03	\$	2,107,390.62
	Palm Beach County		5.552548475026%	\$	1,082,746.95	\$	832,882.27	\$	583,017.59
	Atlantis		0.018751230169%	\$	3,656.49	\$	2,812.68	\$	1,968.88
	Belle Glade		0.020828445945%	\$	4,061.55	\$	3,124.27	\$	2,186.99
	Boca Raton		0.472069073961%	\$	92,053.47	\$	70,810.36	\$	49,567.25

	Boynton Beach		0.306498271771%	\$	59,767.16		\$	45,974.74		\$	32,182.32	
	Briny Breezes		0.003257452012%	\$	635.20		\$	488.62		\$	342.03	
	Cloud Lake		0.000188837798%	\$	36.82		\$	28.33		\$	19.83	
	Delray Beach		0.351846579457%	\$	68,610.08		\$	52,776.99		\$	36,943.89	
	Glen Ridge		0.000052656694%	\$	10.27		\$	7.90		\$	5.53	
	Golf		0.004283349663%	\$	835.25		\$	642.50		\$	449.75	
	Greenacres		0.076424835657%	\$	14,902.84		\$	11,463.73		\$	8,024.61	
	Gulf Stream		0.010671151322%	\$	2,080.87		\$	1,600.67		\$	1,120.47	
	Haverhill		0.001084001589%	\$	211.38		\$	162.60		\$	113.82	
	Highland Beach		0.032510968934%	\$	6,339.64		\$	4,876.65		\$	3,413.65	
	Hypoluxo		0.005153092982%	\$	1,004.85		\$	772.96		\$	541.07	
	Juno Beach		0.016757538804%	\$	3,267.72		\$	2,513.63		\$	1,759.54	
	Jupiter Island		0.125466374888%	\$	24,465.94		\$	18,819.96		\$	13,173.97	
	Jupiter Inlet Colony		0.005276563849%	\$	1,028.93		\$	791.48		\$	554.04	
	Lake Clarke Shores		0.007560774903%	\$	1,474.35		\$	1,134.12		\$	793.88	
	Lake Park		0.029433275980%	\$	5,739.49		\$	4,414.99		\$	3,090.49	
	Lake Worth		0.117146617298%	\$	22,843.59		\$	17,571.99		\$	12,300.39	
	Lantana		0.024507151505%	\$	4,778.89		\$	3,676.07		\$	2,573.25	
	Loxahatchee Groves		0.002531152789%	\$	493.57		\$	379.67		\$	265.77	
	Manalapan		0.021632822333%	\$	4,218.40		\$	3,244.92		\$	2,271.45	
	Mangonia Park		0.010696571795%	\$	2,085.83		\$	1,604.49		\$	1,123.14	
	North Palm Beach		0.044349646256%	\$	8,648.18		\$	6,652.45		\$	4,656.71	
	Ocean Ridge		0.012786497807%	\$	2,493.37		\$	1,917.97		\$	1,342.58	
	Pahokee		0.004018250447%	\$	783.56		\$	602.74		\$	421.92	
	Palm Beach		0.185476848123%	\$	36,167.99		\$	27,821.53		\$	19,475.07	
	Palm Beach Gardens		0.233675880257%	\$	45,566.80		\$	35,051.38		\$	24,535.97	
	Palm Beach Shores		0.014135598612%	\$	2,756.44		\$	2,120.34		\$	1,484.24	
	Palm Springs		0.038021764282%	\$	7,414.24		\$	5,703.26		\$	3,992.29	
	Riviera Beach		0.163617057282%	\$	31,905.33		\$	24,542.56		\$	17,179.79	
	Royal Palm Beach		0.049295743959%	\$	9,612.67		\$	7,394.36		\$	5,176.05	
	South Bay		0.001830274040%	\$	356.90		\$	274.54		\$	192.18	
	South Palm Beach		0.005866681967%	\$	1,144.00		\$	880.00		\$	616.00	
	Tequesta		0.031893614595%	\$	6,219.25		\$	4,784.04		\$	3,348.83	
	Wellington		0.050183644758%	\$	9,785.81		\$	7,527.55		\$	5,269.28	
	West Palm Beach		0.549265602541%	\$	107,106.79		\$	82,389.84		\$	57,672.89	
Pasco		4.692087260494%				\$	2,134,899.70		\$	1,642,230.54	\$	1,149,561.38
	Pasco County		4.319205239813%	\$	842,245.02		\$	647,880.79		\$	453,516.55	
	Dade City		0.055819726723%	\$	10,884.85		\$	8,372.96		\$	5,861.07	
	New Port Richey		0.149879107494%	\$	29,226.43		\$	22,481.87		\$	15,737.31	
	Port Richey		0.049529975458%	\$	9,658.35		\$	7,429.50		\$	5,200.65	
	San Antonio		0.002189792155%	\$	427.01		\$	328.47		\$	229.93	
	St. Leo		0.002790804761%	\$	544.21		\$	418.62		\$	293.03	
	Zephyrhills		0.112672614089%	\$	21,971.16		\$	16,900.89		\$	11,830.62	
Pinellas		7.934889816777%				\$	3,610,374.87		\$	2,777,211.44	\$	1,944,048.01
	Pinellas County		4.546593184553%	\$	886,585.67		\$	681,988.98		\$	477,392.28	
	Belleair		0.018095745121%	\$	3,528.67		\$	2,714.36		\$	1,900.05	
	Belleair Beach		0.004261560686%	\$	831.00		\$	639.23		\$	447.46	
	Belleair Bluffs		0.007502670965%	\$	1,463.02		\$	1,125.40		\$	787.78	
	Belleair Shore		0.000439411029%	\$	85.69		\$	65.91		\$	46.14	
	Clearwater		0.633863120196%	\$	123,603.31		\$	95,079.47		\$	66,555.63	
	Dunedin		0.102440873796%	\$	19,975.97		\$	15,366.13		\$	10,756.29	
	Gulfport		0.047893986460%	\$	9,339.33		\$	7,184.10		\$	5,028.87	
	Indian Rocks Beach		0.008953453662%	\$	1,745.92		\$	1,343.02		\$	940.11	
	Indian Shores		0.011323004874%	\$	2,207.99		\$	1,698.45		\$	1,188.92	
	Kenneth City		0.017454786058%	\$	3,403.68		\$	2,618.22		\$	1,832.75	
	Largo		0.374192990777%	\$	72,967.63		\$	56,128.95		\$	39,290.26	
	Madeira Beach		0.022616957779%	\$	4,410.31		\$	3,392.54		\$	2,374.78	
	North Reddington Beach		0.003820333909%	\$	744.97		\$	573.05		\$	401.14	
	Oldsmar		0.039421706033%	\$	7,687.23		\$	5,913.26		\$	4,139.28	
	Pinellas Park		0.251666311991%	\$	49,074.93		\$	37,749.95		\$	26,424.96	
	Redington Beach		0.003611522882%	\$	704.25		\$	541.73		\$	379.21	
	Redington Shores		0.006451352841%	\$	1,258.01		\$	967.70		\$	677.39	
	Safety Harbor		0.038061710740%	\$	7,422.03		\$	5,709.26		\$	3,996.48	
	Seminole		0.095248695748%	\$	18,573.50		\$	14,287.30		\$	10,001.11	
	South Pasadena		0.029968921656%	\$	5,843.94		\$	4,495.34		\$	3,146.74	
	St. Pete Beach		0.071791046619%	\$	13,999.25		\$	10,768.66		\$	7,538.06	
	St. Petersburg		1.456593090134%	\$	284,035.65		\$	218,488.96		\$	152,942.27	
	Tarpon Springs		0.101970595050%	\$	19,884.27		\$	15,295.59		\$	10,706.91	
	Treasure Island		0.040652783215%	\$	7,927.29		\$	6,097.92		\$	4,268.54	
Polk		2.150483025298%				\$	978,469.78		\$	752,669.06	\$	526,868.34
	Polk County		1.558049828484%	\$	303,819.72		\$	233,707.47		\$	163,595.23	
	Auburndale		0.028636162584%	\$	5,584.05		\$	4,295.42		\$	3,006.80	
	Bartow		0.043971970660%	\$	8,574.53		\$	6,595.80		\$	4,617.06	
	Davenport		0.005305615818%	\$	1,034.60		\$	795.84		\$	557.09	
	Dundee		0.005597951255%	\$	1,091.60		\$	839.69		\$	587.78	
	Eagle Lake		0.002580177987%	\$	503.13		\$	387.03		\$	270.92	
	Fort Meade		0.007702403251%	\$	1,501.97		\$	1,155.36		\$	808.75	

	Frostproof		0.005857603227%	\$	1,142.23	\$	878.64	\$	615.05
	Haines City		0.047984773863%	\$	9,357.03	\$	7,197.72	\$	5,038.40
	Highland Park		0.000063551182%	\$	12.39	\$	9.53	\$	6.67
	Hillcrest Heights		0.000005447244%	\$	1.06	\$	0.82	\$	0.57
	Lake Alfred		0.007489960729%	\$	1,460.54	\$	1,123.49	\$	786.45
	Lake Hamilton		0.002540231530%	\$	495.35	\$	381.03	\$	266.72
	Lakeland		0.294875668468%	\$	57,500.76	\$	44,231.35	\$	30,961.95
	Lake Wales		0.036293172134%	\$	7,077.17	\$	5,443.98	\$	3,810.78
	Mulberry		0.005414560702%	\$	1,055.84	\$	812.18	\$	568.53
	Polk City		0.001080370093%	\$	210.67	\$	162.06	\$	113.44
	Winter Haven		0.097033576087%	\$	18,921.55	\$	14,555.04	\$	10,188.53
Putnam		0.384893194068%		\$	175,126.40	\$	134,712.62	\$	94,298.83
	Putnam County		0.329225990182%	\$	64,199.07	\$	49,383.90	\$	34,568.73
	Crescent City		0.005561636294%	\$	1,084.52	\$	834.25	\$	583.97
	Interlachen		0.001877483489%	\$	366.11	\$	281.62	\$	197.14
	Palatka		0.046955244716%	\$	9,156.27	\$	7,043.29	\$	4,930.30
	Pomona Park		0.000379491344%	\$	74.00	\$	56.92	\$	39.85
	Welaka		0.000893348043%	\$	174.20	\$	134.00	\$	93.80
Santa Rosa		0.701267319513%		\$	319,076.63	\$	245,443.56	\$	171,810.49
	Santa Rosa County		0.592523984216%	\$	115,542.18	\$	88,878.60	\$	62,215.02
	Gulf Breeze		0.061951507906%	\$	12,080.54	\$	9,292.73	\$	6,504.91
	Jay		0.000159785829%	\$	31.16	\$	23.97	\$	16.78
	Milton		0.046632041562%	\$	9,093.25	\$	6,994.81	\$	4,896.36
Sarasota		2.805043857579%		\$	1,276,294.96	\$	981,765.35	\$	687,235.75
	Sarasota County		1.924315263251%	\$	375,241.48	\$	288,647.29	\$	202,053.10
	Longboat Key		0.044489458856%	\$	8,675.44	\$	6,673.42	\$	4,671.39
	North Port		0.209611717127%	\$	40,874.30	\$	31,441.77	\$	22,009.24
	Sarasota		0.484279979635%	\$	94,434.60	\$	72,642.00	\$	50,849.40
	Venice		0.142347384560%	\$	27,757.74	\$	21,352.11	\$	14,946.48
Seminole		2.141148264544%		\$	974,222.46	\$	749,401.89	\$	524,581.32
	Seminole County		1.508694164839%	\$	294,195.36	\$	226,304.12	\$	158,412.89
	Altamonte Springs		0.081305566430%	\$	15,854.59	\$	12,195.83	\$	8,537.08
	Casselberry		0.080034542791%	\$	15,606.74	\$	12,005.18	\$	8,403.63
	Lake Mary		0.079767627827%	\$	15,554.69	\$	11,965.14	\$	8,375.60
	Longwood		0.061710013415%	\$	12,033.45	\$	9,256.50	\$	6,479.55
	Oviedo		0.103130858057%	\$	20,110.52	\$	15,469.63	\$	10,828.74
	Sanford		0.164243490362%	\$	32,027.48	\$	24,636.52	\$	17,245.57
	Winter Springs		0.062262000824%	\$	12,141.09	\$	9,339.30	\$	6,537.51
St. Johns		0.710333349554%		\$	323,201.67	\$	248,616.67	\$	174,031.67
	St. Johns County		0.656334818131%	\$	127,985.29	\$	98,450.22	\$	68,915.16
	Hastings		0.000010894488%	\$	2.12	\$	1.63	\$	1.14
	Marineland		0.000000000000%	\$	-	\$	-	\$	-
	St. Augustine		0.046510386442%	\$	9,069.53	\$	6,976.56	\$	4,883.59
	St. Augustine Beach		0.007477250493%	\$	1,458.06	\$	1,121.59	\$	785.11
St. Lucie		1.506627843552%		\$	685,515.67	\$	527,319.75	\$	369,123.82
	St. Lucie County		0.956156584302%	\$	186,450.53	\$	143,423.49	\$	100,396.44
	Fort Pierce		0.159535255654%	\$	31,109.37	\$	23,930.29	\$	16,751.20
	Port St. Lucie		0.390803453989%	\$	76,206.67	\$	58,620.52	\$	41,034.36
	St. Lucie Village		0.000132549608%	\$	25.85	\$	19.88	\$	13.92
Sumter		0.326398870459%		\$	148,511.49	\$	114,239.60	\$	79,967.72
	Sumter County		0.302273026046%	\$	58,943.24	\$	45,340.95	\$	31,738.67
	Bushnell		0.006607507174%	\$	1,288.46	\$	991.13	\$	693.79
	Center Hill		0.001312785844%	\$	255.99	\$	196.92	\$	137.84
	Coleman		0.000748088199%	\$	145.88	\$	112.21	\$	78.55
	Webster		0.001423546476%	\$	277.59	\$	213.53	\$	149.47
	Wildwood		0.014033916721%	\$	2,736.61	\$	2,105.09	\$	1,473.56
Suwannee		0.191014879692%		\$	86,911.77	\$	66,855.21	\$	46,798.65
	Suwannee County		0.161027800555%	\$	31,400.42	\$	24,154.17	\$	16,907.92
	Branford		0.000929663004%	\$	181.28	\$	139.45	\$	97.61
	Live Oak		0.029057416132%	\$	5,666.20	\$	4,358.61	\$	3,051.03
Taylor		0.092181897282%		\$	41,942.76	\$	32,263.66	\$	22,584.56
	Taylor County		0.069969851319%	\$	13,644.12	\$	10,495.48	\$	7,346.83
	Perry		0.022212045963%	\$	4,331.35	\$	3,331.81	\$	2,332.26
Union		0.065156303224%		\$	29,646.12	\$	22,804.71	\$	15,963.29
	Union County		0.063629259109%	\$	12,407.71	\$	9,544.39	\$	6,681.07
	Lake Butler		0.001398126003%	\$	272.63	\$	209.72	\$	146.80
	Raiford		0.000012710236%	\$	2.48	\$	1.91	\$	1.33
	Worthington Springs		0.000116207876%	\$	22.66	\$	17.43	\$	12.20
Volusia		3.130329674480%		\$	1,424,300.00	\$	1,095,615.39	\$	766,930.77
	Volusia County		1.708575342287%	\$	333,172.19	\$	256,286.30	\$	179,400.41
	Daytona Beach		0.447556475212%	\$	87,273.51	\$	67,133.47	\$	46,993.43
	Daytona Beach Shores		0.039743093439%	\$	7,749.90	\$	5,961.46	\$	4,173.02
	DeBary		0.035283616215%	\$	6,880.31	\$	5,292.54	\$	3,704.78
	DeLand		0.098983689498%	\$	19,301.82	\$	14,847.55	\$	10,393.29
	Deltona		0.199329190038%	\$	38,869.19	\$	29,899.38	\$	20,929.56
	Edgewater		0.058042202343%	\$	11,318.23	\$	8,706.33	\$	6,094.43
	Flagler Beach		0.000223337011%	\$	43.55	\$	33.50	\$	23.45

	Holly Hill		0.031615805143%	\$	6,165.08		\$	4,742.37		\$	3,319.66				
	Lake Helen		0.004918861482%	\$	959.18		\$	737.83		\$	516.48				
	New Smyrna Beach		0.104065968306%	\$	20,292.86		\$	15,609.90		\$	10,926.93				
	Oak Hill		0.004820811087%	\$	940.06		\$	723.12		\$	506.19				
	Orange City		0.033562287058%	\$	6,544.65		\$	5,034.34		\$	3,524.04				
	Ormond Beach		0.114644516477%	\$	22,355.68		\$	17,196.68		\$	12,037.67				
	Pierson		0.002333236251%	\$	454.98		\$	349.99		\$	244.99				
	Ponce Inlet		0.023813535748%	\$	4,643.64		\$	3,572.03		\$	2,500.42				
	Port Orange		0.177596501562%	\$	34,631.32		\$	26,639.48		\$	18,647.63				
	South Daytona		0.045221205323%	\$	8,818.14		\$	6,783.18		\$	4,748.23				
Wakulla		0.115129321208%				\$	52,383.84		\$	40,295.26		\$	28,206.68		
	Wakulla County		0.114953193647%	\$	22,415.87		\$	17,242.98		\$	12,070.09				
	Sopchoppy		0.000107129135%	\$	20.89		\$	16.07		\$	11.25				
	St. Marks		0.000068998426%	\$	13.45		\$	10.35		\$	7.24				
Walton		0.268558216151%				\$	122,193.99		\$	93,995.38		\$	65,796.76		
	Walton County		0.224268489581%	\$	43,732.36		\$	33,640.27		\$	23,548.19				
	DeFuniak Springs		0.017057137234%	\$	3,326.14		\$	2,558.57		\$	1,791.00				
	Freeport		0.003290135477%	\$	641.58		\$	493.52		\$	345.46				
	Paxton		0.023942453860%	\$	4,668.78		\$	3,591.37		\$	2,513.96				
Washington		0.120124444109%				\$	54,656.62		\$	42,043.56		\$	29,430.49		
	Washington County		0.104908475404%	\$	20,457.15		\$	15,736.27		\$	11,015.39				
	Caryville		0.001401757499%	\$	273.34		\$	210.26		\$	147.18				
	Chipley		0.012550450560%	\$	2,447.34		\$	1,882.57		\$	1,317.80				
	Ebro		0.000221521263%	\$	43.20		\$	33.23		\$	23.26				
	Vernon		0.000361333863%	\$	70.46		\$	54.20		\$	37.94				
	Wausau		0.000680905521%	\$	132.78		\$	102.14		\$	71.50				
		100.00%	100.00%	\$	19,500,000.00	\$	45,500,000.00	\$	15,000,000.00	\$	35,000,000.00	\$	10,500,000.00	\$	24,500,000.00

File Attachments for Item:

15. City Council Resolution No. 2021-083 - A resolution of the City Council of the City of Lake City, Florida, establishing an Airport Master Plan Steering Group to study and provide recommendations related to the Airport Master Plan; providing for the composition of the Airport Master Plan Steering Group; providing for the repeal of conflicting resolutions; and providing for an effective date.

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Airport Master Plan Update

DEPT / OFFICE: Airport

Originator: Bradley Byrd, Airport Operations Coordinator		
City Manager Joseph Helfenberger	Department Director Florence Straugh	Date 5/24/2021
Recommended Action: Staff recommendation to approve name change of Airport Master Plan from Technical Advisory Committee to Airport Master Plan - Steering Group.		
Summary Explanation & Background: At the May 13, 2021 Airport Advisory Committee meeting, the roles of the Airport Master Plan Study's group was reviewed. The Committee discussed the name of the group to be the Airport Master Plan - Steering Group and the Group's members, and recommends to the Council to approve the name change and list of members.		
Alternatives: N/A		
Source of Funds: No funding required.		
Financial Impact: N/A		
Exhibits Attached: Copy of Airport Master Plan Update		



Lake City Gateway Airport

Airport Master Plan Update

Lake City, FL
(Columbia County)

May 13, 2021

PA
PASSERO ASSOCIATES
engineering architecture

Agenda (May 13, 2021)

2

- ✈ Airport Master Plan Update
- ✈ Airport Master Plan Steering Group (AMP-SG)
- ✈ AMP-SG Recommended Membership
- ✈ FAA Grant and Design Projects

Airport Master Plan Update

3

- ✈ Meeting held with the Technical Advisory Committee
 - Conducted the Airport Strengths, Weaknesses, Opportunities, Threats (SWOT) Assessment.
 - Discussed Potential Airport Goals.
- ✈ Working drafts of the Airport Master Plan document and Airport Layout Plan (ALP) sheets are underway.
- ✈ Provided the new Airport Manager (Florence Straugh) with a status update on the Master Plan.
- ✈ Next Steps
 - Awaiting Approval on the recommended steering group membership from the Lake City Gateway Airport Advisory Committee.
 - Projected date of next meeting August 2021.

Airport Master Plan Steering Group (AMP-SG)

4

- ✈ Recommendation to rename Technical Advisory Committee (TAC) to the Airport Master Plan Steering Group (AMP-SG)
- ✈ AMP-SG Purpose
 - Provide feedback and recommendations throughout the Master Plan process.
 - No authority to approve or disapprove any deliverables in the Master Plan.

AMP-SG Recommended Membership

5

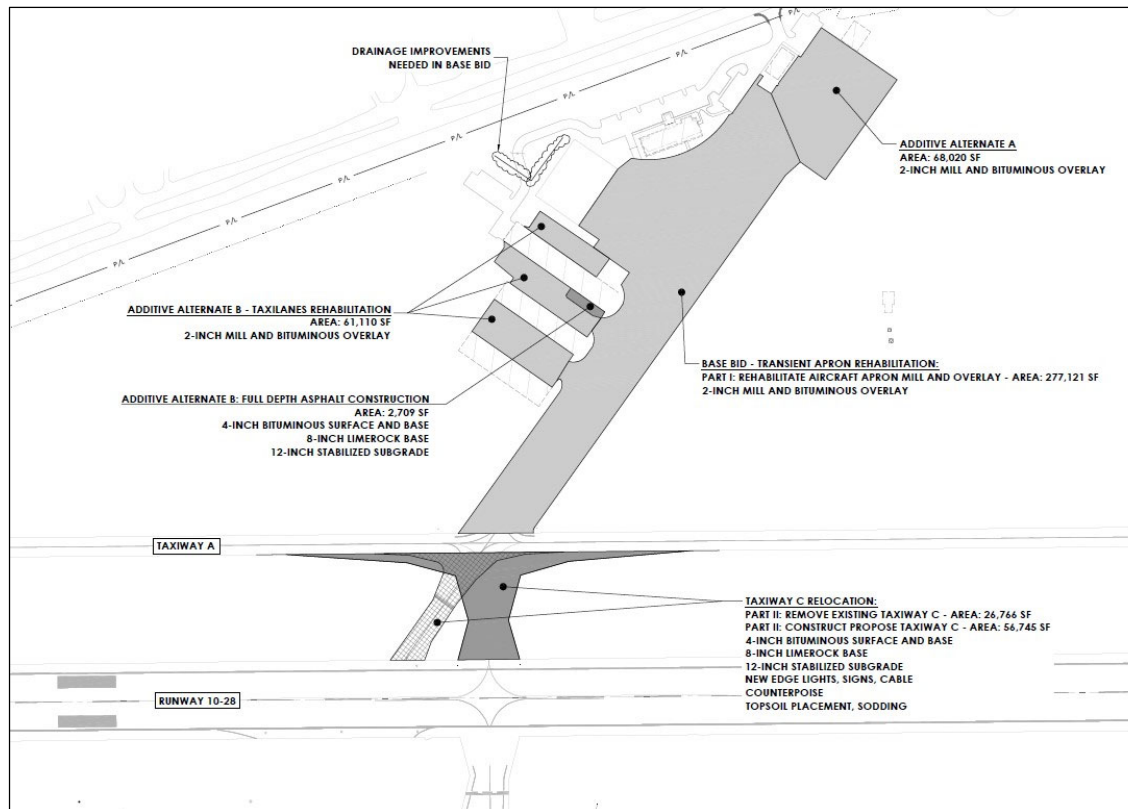
LCQ Airport Master Plan - Steering Group (AMP-SG) List

Name and Title	Organization
Joseph Helfenberger, City Manager	City of Lake City
Jake Hill, Council Member	City of Lake City
Florence Straugh, Airport Manager	Lake City Gateway Airport
Brad Byrd, Operations Coordinator	Lake City Gateway Airport
David Kraus, Assistant County Manager	Columbia County
Stephen Coley, VP / General Manager	HAECO
Mike McKee, Executive Director of Media & Public Information	Florida Gateway College
Mike Williams, President	Lake City Columbia County Chamber of Commerce
Donna Whitney, District Aviation Coordinator	FDOT - District 2
Nick Harwell, Airport Planning Manager	FDOT - Tallahassee
Hilary Maull, Program Manager	FAA
Jenny Iglesias-Hamann, Community Planner / Program Manager	FAA
Jay Vass, Pilot	Independent Contract Pilot
Andrew Holesko, CEO / Senior Planner	Passero Associates
Chris Johnson, Airport Planner II	Passero Associates
Brad Wente, Vice-President / Southeast Services Director	Passero Associates

FAA Grant and Design Projects

6

- ✈️ FAA AIP Grant to Provide 100% Funding for Two Design Projects
 - Taxiway Charlie Realignment
 - Transient Apron Pavement Rehabilitation



Questions and Other Comments?

7



CITY COUNCIL RESOLUTION 2021-083

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ESTABLISHING AN AIRPORT MASTER PLAN STEERING GROUP TO STUDY AND PROVIDE RECOMMENDATIONS RELATED TO THE AIRPORT MASTER PLAN; PROVIDING FOR THE COMPOSITION OF THE AIRPORT MASTER PLAN STEERING GROUP; PROVIDING FOR THE REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake City, Florida (hereinafter the “City”), entered into *Grant Agreement, Part 1 – Offer* (AIP Grant Number 3-12-0039-024-2020) with the FAA, receiving \$333,333.00, for the purpose of updating the Master Plan of the Lake City Gateway Airport (hereinafter the “Airport”); and

WHEREAS, the City Council in accordance with section 2-48, Code of the City of Lake City, Florida, may, “establish and create additional advisory committees of the city council”; and

WHEREAS, the City Council has previously found, and continues to find, that it can best provide for the safety, welfare, health needs, and development of the City and make the most effective use of its powers and provide services and facilities to the community by creating and establishing various advisory committees of City councilmembers and non-councilmembers who shall study, evaluate, and recommend to the City Council the various services and facilities needed to provide the citizens of the City the most efficient and effective government; and

WHEREAS, the Airport Advisory Committee has recommended that the City Council establish a committee to study, investigate, develop, assist, advise and make recommendations pertaining to the updating of the City’s Airport Master Plan, i.e., the “Airport Master Plan Steering Group”; and

WHEREAS, the City Council finds that the Airport Master Plan Steering Group should consist of both City councilmembers and non-councilmembers; and

WHEREAS, the City Council finds that the Airport Master Plan Steering Group shall study, investigate, develop, assist, advise and make recommendations pertaining to the City’s Airport Master Plan; and

WHEREAS, the City Council finds that the members of the committee shall be appointed for a term that expires upon the adoption and filing of the completed Airport Master Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and adopted and are hereby made a part of this resolution.

Section 2. The committee formerly known as the Technical Advisory Committee is now renamed to the “Airport Master Plan Steering Group”. The following persons are hereby appointed as either councilmembers or non-councilmembers to serve on the Airport Master Plan Steering Group:

- i. Council member Jake Hill (chairperson)
- ii. Joseph Helfenberger, City Manager
- iii. Florence Straugh, Airport Manager
- iv. Brad Byrd, Operations Coordinator
- v. David Kraus, County Manager
- vi. Stephen Coley, VP/General Manager of HAECO
- vii. Mike McKee, Executive Director of Media & Public Information of Florida Gateway College
- viii. Brandon Beil, President of Lake City Columbia County Chamber of Commerce
- ix. Donna Whitney, District Aviation Coordinator, FDOT
- x. Nick Harwell, Airport Planning Manager, FDOT
- xi. Hilary Maull, Program Manager, FAA
- xii. Jenny Iglesias-Hamann, Community Planner/Program Manager, FAA
- xiii. Jay Vass, Pilot
- xiv. Andrew Holesko, CEO/Senior Planner, Passero Assoc., LLC
- xv. Chris Johnson, Airport Planner II, Passero Assoc., LLC
- xvi. Brad Wente, Vice-President/Southeast Services Director, Passero Assoc., LLC

Section 3. Term of Appointment. The members of the foregoing advisory committee are hereby appointed for a term commencing upon the effective date of this resolution and shall serve until the adoption and filing of the completed Airport Master Plan. Vacancies occurring on a standing committee for reasons other than the expiration of a member’s term shall be filled in the same manner as the original appointments are made and shall be filled for the unexpired terms of the member whose place has become vacant.

Section 4. Conflict. All resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

[Remainder of this page left blank intentionally.]

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council on this ____ day of June 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

16. City Council Resolution No. 2021-084 - A resolution of the City Council of the City of Lake City, Florida, authorizing a change in the location of the City Council meetings; providing for remote attendance and the expiration thereof; providing for the repeal of conflicting resolutions; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2021-084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING A CHANGE IN THE LOCATION OF THE CITY COUNCIL MEETINGS; PROVIDING FOR REMOTE ATTENDANCE AND THE EXPIRATION THEREOF; PROVIDING FOR THE REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the adoption of emergency ordinance No. 2020-2145, the City Council of the City of Lake City, Florida (hereinafter the "City") has held its meetings at locations outside of the City Council's chambers located within the City Hall and provided for both remote attendance and participation by the public; and

WHEREAS, pursuant to the adoption of ordinance No. 2020-2178, the location of the meetings of the City Council may be change from the City Council's chambers located within the City Hall; and

WHEREAS, City Council finds that the advancements of vaccinations related to the COVID-19 pandemic are beneficial to the public and that said vaccinations have helped with making the City Council's chambers located within the City Hall to be a suitable location for the City Council's meetings again; and

WHEREAS, the City Council finds that it is in the best interests of the public for the City Council meetings to be held in the City Council's chambers located within the City Hall effective June 21, 2021; and

WHEREAS, the City Council finds that it is in the best interests of the public for remote participation to remain available to the public until the expiration of the Governor's executive orders declaring state of emergencies due to the COVID-19 pandemic; and

WHEREAS, the City Council finds that the availability of remote attendance has been in the best interests of the public and shall continue to be available for City Council meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and adopted and are hereby made a part of this resolution.

Section 2. The City Council meetings shall take place at the City Council's chambers located within the City Hall effective June 21, 2021.

Section 3. The availability of remote participation during City Council meetings shall remain available until the expiration of the Governor's executive orders declaring state of emergencies due to the COVID-19 pandemic

Section 4. Conflict. All resolutions, or portions of resolutions, and approved motions of the City Council, found to be in conflict with this resolution are hereby repealed to the extent of such conflict.

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council on the ____ day of June 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

17. City Council Resolution No. 2021-088 - A resolution of the City Council of the City of Lake City, Florida, ratifying the Mayor's extension of the State of Emergency arising from the COVID-19 Public Health Emergency.

CITY COUNCIL RESOLUTION NO. 2021-088

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKE CITY, FLORIDA, RATIFYING THE MAYOR'S
EXTENSION OF THE STATE OF EMERGENCY ARISING
FROM THE COVID-19 PUBLIC HEALTH EMERGENCY.**

WHEREAS, Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, on March 1, 2020, the Governor issued Executive Order number 20-51 directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on April 3, 2020, the Governor issued Executive Order 20-91 and Executive Order 20-92 directing all persons in Florida to limit their movements and personal interactions outside of their home only to those necessary to obtain or provide essential services or conduct essential activities; and

WHEREAS, on April 29, 2020, the Governor issued Executive Order 20-112 initiating "Phase 1: Safe. Smart. Step-by-Step. Plan for Florida's Recovery"; and

WHEREAS, on May 8, 2020, the Governor issued Executive Order 20-114 extending the statewide state of emergency until July 7, 2020; and

WHEREAS, on June 5, 2020, the Governor's Executive Order 20-139 initiated "Phase 2: Safe. Smart. Step-by-Step. Plan for Florida's Recovery" and extended the exceptions provided for in Executive Order 20-69, relating to local government meetings, until June 30, 2020; and

WHEREAS, on July 7, 2020, the Governor issued Executive Order 20-166 extending the statewide state of emergency, as well as those exceptions provided for in Executive Order 20-69, until September 5, 2020; and

WHEREAS, on July 29, 2020, the Governor issued Executive Order 20-179 amending order 20-69 creating statutory exceptions related to budget hearings and extending the statewide state of emergency until September 1, 2020; and

WHEREAS, on August 7, 2020, the Governor issued Executive Order 20-193 extending the statewide state of emergency, as well as those exceptions provided for in Executive Order 20-69, until October 1, 2020; and

WHEREAS, on September 4, 2020, the Governor issued Executive Order 20-213 extending the statewide state of emergency, as well as those exceptions provided for in Executive Order 20-52; and

WHEREAS, on September 30, 2020, the Governor issued Executive Order 20-246 extending the statewide state of emergency, as well as those exceptions provided for in Executive Order 20-69; and

WHEREAS, on November 3, 2020, the Governor issued Executive Order 20-276 extending the statewide state of emergency until January 2, 2021; and

WHEREAS, on December 29, 2020, the Governor issued Executive Order 20-316 extending the statewide state of emergency until February 27, 2021; and

WHEREAS, on February 26, 2021, the Governor issued Executive Order 21-45 extending the statewide state of emergency until April 27, 2021; and

WHEREAS, on April 27, 2021, the Governor issued Executive Order 21-94 extending the statewide state of emergency until 12:01 a.m. on June 26, 2021; and

WHEREAS, the CDC continues to recommend community preparedness and everyday prevention measures be taken by all individuals and families in the United States; and

WHEREAS, pursuant to City Council Resolution 2020-45 the Mayor is authorized to extend the City's state of emergency related to COVID-19, and the Mayor has issued his Proclamation extending the current state of emergency, a copies of which are attached hereto as "Exhibit A, B, and C"; and

WHEREAS, the City Council, in order to protect the welfare and safety of the citizens of the City and their property, finds it necessary to ratify the Mayor's extension of the state of emergency proclaimed by the Mayor.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City Council ratifies and extends the state of emergency declared pursuant to the Mayor's Proclamations as well the provisions included in City Council Resolution 2020-033.

Section 3. This resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of June 2021.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

Proclamation

STATE OF EMERGENCY EXTENSION COVID-19

- WHEREAS,** *COVID-19 continues to pose an imminent health hazard and an increased risk of infection to residents of the County and healthcare, first responders, and emergency medical service workers caring for patients with COVID-19; and*
- WHEREAS,** *COVID-19 is spread amongst the population by various means of exposure, including the propensity to spread person to person and the propensity to attach to surfaces for prolonged periods of time, thereby spreading from surface to person and causing increased infections to persons; and*
- WHEREAS,** *public health experts have consistently recommended avoiding close physical interaction between person in order to slow the spread of COVID-19, and the CDC has updated and further restricted its distancing guidelines; and*
- WHEREAS,** *on April 16, 2020, the White House and Centers for Disease Control and Prevention ("CDC") released Guidelines for Opening Up America Again, a three-phased approach based on the advice of public health experts; and*
- WHEREAS,** *data collected by the State Department of Health indicates a flattening of the curve of COVID-19 reported cases, including a downward trajectory of hospital visits for influenza like illnesses and COVID-19 like syndromic cases, a decrease in percent-positive test results, and an increase in hospital capacity since March 1, 2020; and*
- WHEREAS,** *City Council Resolution 2020-045 extended the state of emergency and vested the authority to extend the state of emergency in the Mayor; and*
- WHEREAS,** *this Proclamation is issued to extend the state of emergency for seven (7) days effective May 18, 2021.*

NOW, THEREFORE, I, Stephen M. Witt, Mayor of the City of Lake City, Florida, do hereby extend the State of Emergency due to the COVID-19 health concerns for an additional seven (7) days effective May 18, 2021.



Seal of the City of Lake City
State of Florida

In witness whereof, I have hereunto set my hand and caused this seal to be affixed this 18th day of May 2021.

Stephen M. Witt
Stephen M. Witt, Mayor
City of Lake City

Proclamation

STATE OF EMERGENCY EXTENSION COVID-19

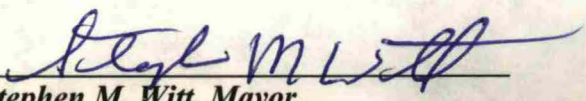
- WHEREAS,** COVID-19 continues to pose an imminent health hazard and an increased risk of infection to residents of the County and healthcare, first responders, and emergency medical service workers caring for patients with COVID-19; and
- WHEREAS,** COVID-19 is spread amongst the population by various means of exposure, including the propensity to spread person to person and the propensity to attach to surfaces for prolonged periods of time, thereby spreading from surface to person and causing increased infections to persons; and
- WHEREAS,** public health experts have consistently recommended avoiding close physical interaction between person in order to slow the spread of COVID-19, and the CDC has updated and further restricted its distancing guidelines; and
- WHEREAS,** on April 16, 2020, the White House and Centers for Disease Control and Prevention ("CDC") released Guidelines for Opening Up America Again, a three-phased approach based on the advice of public health experts; and
- WHEREAS,** data collected by the State Department of Health indicates a flattening of the curve of COVID-19 reported cases, including a downward trajectory of hospital visits for influenza like illnesses and COVID-19 like syndromic cases, a decrease in percent-positive test results, and an increase in hospital capacity since March 1, 2020; and
- WHEREAS,** City Council Resolution 2020-045 extended the state of emergency and vested the authority to extend the state of emergency in the Mayor; and
- WHEREAS,** this Proclamation is issued to extend the state of emergency for seven (7) days effective May 25, 2021.

NOW, THEREFORE, I, Stephen M. Witt, Mayor of the City of Lake City, Florida, do hereby extend the State of Emergency due to the COVID-19 health concerns for an additional seven (7) days effective May 25, 2021.



Seal of the City of Lake City
State of Florida

In witness whereof, I have hereunto set my hand and caused this seal to be affixed this 25th day of May 2021.


Stephen M. Witt, Mayor
City of Lake City

Proclamation

STATE OF EMERGENCY EXTENSION COVID-19

WHEREAS, *COVID-19 continues to pose an imminent health hazard and an increased risk of infection to residents of the County and healthcare, first responders, and emergency medical service workers caring for patients with COVID-19; and*

WHEREAS, *COVID-19 is spread amongst the population by various means of exposure, including the propensity to spread person to person and the propensity to attach to surfaces for prolonged periods of time, thereby spreading from surface to person and causing increased infections to persons; and*

WHEREAS, *public health experts have consistently recommended avoiding close physical interaction between person in order to slow the spread of COVID-19, and the CDC has updated and further restricted its distancing guidelines; and*

WHEREAS, *on April 16, 2020, the White House and Centers for Disease Control and Prevention ("CDC") released Guidelines for Opening Up America Again, a three-phased approach based on the advice of public health experts; and*

WHEREAS, *data collected by the State Department of Health indicates a flattening of the curve of COVID-19 reported cases, including a downward trajectory of hospital visits for influenza like illnesses and COVID-19 like syndromic cases, a decrease in percent-positive test results, and an increase in hospital capacity since March 1, 2020; and*

WHEREAS, *City Council Resolution 2020-045 extended the state of emergency and vested the authority to extend the state of emergency in the Mayor; and*

WHEREAS, *this Proclamation is issued to extend the state of emergency for seven (7) days effective June 1, 2021.*

NOW, THEREFORE, I, Stephen M. Witt, Mayor of the City of Lake City, Florida, do hereby extend the State of Emergency due to the COVID-19 health concerns for an additional seven (7) days effective June 1, 2021.



Seal of the City of Lake City
State of Florida

In witness whereof, I have hereunto set my hand and caused this seal to be affixed this 1st day of June 2021.

Stephen M. Witt
Stephen M. Witt, Mayor
City of Lake City