HISTORIC PRESERVATION AGENCY

CITY OF LAKE CITY

March 11, 2025 at 5:30 PM Venue: City Hall

AGENDA

The meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

INVOCATION

ROLL CALL

MINUTES- None

OLD BUSINESS- None

NEW BUSINESS- None

CONSENT AGENDA

- i. COA 25-05, submitted by, Jonte Howkins, as agent for Ronald Rossee, owner, requesting a Certificate of Appropriateness in a RESIDENTIAL SINGLE FAMILY-3 (RSF-3) zoning district as established in section 4.5 of the Land Development Regulations and located within the Lake Isabella Historic District, established in Section 10.11.2, of the Land Development Regulations on property described as City of Lake City Parcel 13312-000, located at 263 SE Vickers Terr.
- <u>ii.</u> COA 25-06, submitted by, Julia DeJesus, as owner, requesting a Certificate of Appropriateness in a RESIDENTIAL SINGLE FAMILY-3 (RSF-3) zoning district as established in section 4.5 of the Land Development Regulations and located within the Lake Isabella Historic District, established in Section 10.11.2, of the Land Development Regulations on property described as City of Lake City Parcel 13294-000, located at 449 SE Monroe St.

WORKSHOP- None

ADJOURNMENT

YouTube Channel Information

Members of the public may also view the meeting on our YouTube channel at: https://youtube.com/c/CityofLakeCity

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting should contact the City Manager's Office at (386) 719-5768.

File Attachments for Item:

i. COA 25-05, submitted by, Jonte Howkins, as agent for Ronald Rossee, owner, requesting a Certificate of Appropriateness in a RESIDENTIAL SINGLE FAMILY-3 (RSF-3) zoning district as established in section 4.5 of the Land Development Regulations and located within the Lake Isabella Historic District, established in Section 10.11.2, of the Land Development Regulations on property described as City of Lake City Parcel 13312-000, located at 263 SE Vickers Terr.



CERTIFICATE OF APPROPRIATENESS

MINOR OR MAINTENANCE ONLY

Date: 02/04/2025	COA 25-05
Address: 263 SE Vickers Terr, Lake City, FL	
Parcel Number: 13312-000	
Owner: Ronald and Constance Rossee	
Address of Owner: 263 SE Vickers Terr, Lake 0	City, FL
Description of Structure: Single Family Home	
The described structure or portion of the structure has been r	aviawad for compliance with the
requirements of the City Historic Preservation Land Develop	•
construction as submitted by the applicant per Ordinance Nu	· ·
Jana Cypund	

Dave Young

Director of Growth Management, CBO

Code Edition: 2023 (8th) Edition of the Florida Building Codes, 2023 (8th) Edition of the Florida Fire Prevention Code and the 2017 U.S. Secretary of the Interior's Standards for Rehabilitation

Description of Approved Construction:

Replace 5 windows with new windows. New windows are consistent with Windows from the 1930's in style.

Special Conditions:

The City of Lake City's Growth Management Department and the City Historic Preservation Committee

205 N Marion Avenue

Lake City, Florida 32055

(386) 719-5750



DEPARTMENT OF GROWTH MANAGEMENT

205 North Marion Avenue Lake City, Florida 32055 Telephone: (386) 752-2031

growthmanagement@lcfla.com

COA	A	_

USE THIS FORM TO

Apply for approval for projects located within historic districts. Projects may require either a Agency-level review or a Staff-level review.

Once application is submitted it will be reviewed for completeness. Once verified complete the applicant will be notified.

Type of Review	Reviewed By	Date
Certificate of Appropriatenes s (COA): Staff Review		
Certificate of Appropriatenes (COA): HPA Review — Single Family Structure or its Accessory Structure		
Certificate of Appropriatenes (COA): HPA Review – All Other Structures		
After-the-Fact Certificate of Appropriatenes s (COA): if work begun prior to issuance of a		

BASIS FOR REVIEW

All applications, whether Staff or HPA review, are reviewed for consistency with the City of Lake City Comprehensive Plan, Land Development Code, and applicable guidelines such as the Guidelines for the Historic Districts are based on the U.S. Secretary of the Interior's Standards for Rehabilitation.

Application

Deadline

(12:30PM)

Meeting

2022

Jan

04

2023

2023

Mar

07

2023

Apr

04

2023

2023

2023

May

02

2023

Feb

07

2023

2023

HISTORIC PRESERVATION AGENCY (HPA)

Certificate of Appropriateness (COA) Application

ric districts. P r a Agency- le	vel review or	Replacement PROJECT TYPE									
Staff-level revie	ew.	☐ New Co	nstructi	on 🗌	Addition		Demolitic	on [Fence	Pair	nt
ation is submit		☐ Repair	□Rel	ocation	Re-l	Roof/l	Roof-Over	□s	ignShed□] Garaç	је
plete the appl notified.				С	lassificat	ion o	f Work (see	LDR 1	0.11.3)		
Reviewed By	Date	Routine	Mainte	nance	Mino	r Wo	rk Majo	or Work			
		APPR See <u>Certificat</u>		L TYPE		_	aff Approva		Concept	ual or [] Final
		PROPE	RTY				Property info			d at the Co	lumbia
		4.	Histori	c District	_		ella Histori n Historical			istrict	
		Site Addres	ss: <u>263</u>	SE Vicker	s Terr						
		Parcel ID #	‡(s) ⁰⁰⁻⁰	0-00-1331	2-000 (418	25)					
		OWNER OF		Columbia	rded with t County Pro opraiser		APPLIC OR AG		Agent Repr	esenting the second sec	ne owner, ation for
S FOR REV		ROSSEE RONAL	Owne	er(s) Nam			Jonte Haw		plicant Nar	ne	
ons, whether S reviewed for one City of Lake	consistency e City			(if applic	-		West Sho	Compa	any (if appli	cable)	
ehensive Plan ent Code, and uch as the Gu Districts are b	applicable lidelines for	263 SE Vick		et Address	5		1720 NW	St	reet Addres	SS	
retary of the li	nterior's	Lake City,		State Zip 025			Ocala, FL	34475	ity State Zi	p	
		386 758 863		one Numb	oer		727 232 4		phone Nun	nber	
				il Addres:			jhpermittin	g@we		me.com	
olication	Dec J	Meetings are he	Mar	Apr	May	J	un Jul	Aug		5 N Marion Oct 01	Nov 01
adline	01 03	3 01	01	01	01	01	01	01	UI	U U I	VI

2023

Aug

01

2023

Jun

06

2023

2023

Jul

05

2023

2023

2023

Oct

03

2023

Sep

06

2023

2023

2023

Nov

07

2023

2023

Dec

05

2023

IMPORTANT NOTES

PRE-APPLICATION MEETING

To guide you through the process and to ensure that your application is properly processed, you'll need to meet with the Planner prior to submitting your application. This should be done prior to your anticipated submittal date to allow time for review.

Staff approval applications are accepted on a rolling basis and are generally completed within 10 business days. Please note that projects can only begin after receiving a Certificate of Appropriateness (COA) and a building permit (if required).

CONCEPTUAL APPROVALS

Conceptual approvals are provided by the HPA as a courtesy to the applicant in an effort to allow comment from the Historic Preservation Agency during the conceptual design process. The HPA will provide the applicant with feedback and guidance relating to the proposal. In all cases, the applicant must return to the HPA to seek final approval of their projects.

APPLICATION REQUIREMENTS

- ☐ A complete/ signed application. (If all requirements are not submitted it could delay your approval);
- ☐ Proof of Ownership (copy of deed or tax statement);
- ☐ A current survey of the property, for new construction and any change to existing footprint. (no older than two years);
- ☐ 1 digital set of elevations & plans (to scale);
- ☐ Photographs;
- ☐ Any additional backup materials, as necessary;
- ☐ If applying as an agent, Owner's
 Authorization for Agent
 Representation form
 must be signed/notarized and
 submitted as part of the
 application;
- ☐ For window replacement, a Window Survey must be completed.

PROJECT DESCRIPTION

DESCRIBE THE PROPOSED PROJECT AND MATERIALS.

Describe the proposed project in terms of size, affected architectural elements, materials, and relationship to the existing structure(s).

List proposed materials:

Project Scope	Manufacturer	Product Description	Color (Name/Number)
Exterior Fabric			
Doors			
Windows	МІ	1620	21637.4
Roofing			
Fascia/Trim			
Foundation			
Shutters			
Porch/Deck			
Fencing			
Driveways/Sidewalks			
Signage			
Other			

PLEASE SUBMIT ALL PRODUCT BROCHURES, PAINT COLOR SAMPLES, AND MATERIAL SAMPLES WITH YOUR APPLICATION.

DID YOU REMEMBER

Review the Historic District Application Checklist (Article 10 LDR) to ensure you are including all required materials. If all requirements are not submitted, it will delay your approval.

Review the applicable Guidelines (Article 10 LDR)

A pre-application meeting is required before a final application for HPA Review. (Please call 386-752-2031 to schedule an appointment)

Please see the City of Lake City Land Development Regulations for detailed information.

Historic Preservation Districts maps are located on the city web site (www.lcfla.org)

Historic Preservation Agency can be found in the LDR Article 10.

Variances can be found in the LDR Article 11

The Land Development Regulations can be located on the city web site (www.lcfla.org)

APPEALS

Agency Decisions – Persons with standing, as listed in LDR Article 10, Section 10.11.6, may appeal a decision of the HPA, as outlined in Article 11, Section 11.1.4

Administrative Decisions – Persons with standing, as listed in LDR Article 10, Section 10.11.6, may appeal a decision of the Administrator, as outlined in Article 10, Section 10.11.5.

DEMOLITIONS (if applicable)

Please identify any unique qualities of historic and/or architectural significance, the prevalence of these features within the region, city, or neighborhood, and feasibility of reproducing such a building, structure, or object.

Discuss measures taken to save the building/structure/object from collapse. Also, address whether it is capable of earning a reasonable economic return on its value.

RELOCATIONS (if applicable)

For relocations, address the context of the proposed future site and proposed measures to protect the physical integrity of the building.

Additional criteria for relocations and demolitions: Please describe the future planned use of the subject property once vacated and its effect on the historical context.

MODIFICATION OF EXISTING ZONING REQUIREMENTS (If Applicable)

Any change shall be based on competent demonstration by the petitioner of Article 4 of the Land Development Code.

Modification of dimensional requirements. To facilitate new construction, redevelopment, rehabilitation, or relocation of buildings or structures in historic districts or individually listed on the local register, the Administrator or the appropriate board within the development review process may determine dimensional requirements such as front, side, and rear setbacks, building height, separation between buildings, floor area ratios, and maximum lot coverage for buildings and structures based on historic development patterns. Any change shall be based on competent demonstration by the petitioner of the following:

- a. The proposed development will not affect the public safety, health, or welfare of abutting property owners or the district;
- b. The proposed change is consistent with historic development, design patterns or themes in the historic district.

 Such patterns may include reduced front, rear, and side yard setbacks, maximum lot coverage and large floor area ratios:
- c. The proposal reflects a particular theme or design pattern that will advance the development pattern of the historic district; and
- d. The proposed complies with utility, stormwater, access requirements, and other requirements related to site design in the Land Development Code.

Where the proposed modification would encroach into a side or rear yard setback that adjoins an existing lot, notice shall be provided to the adjacent property owner. Staff or the appropriate reviewing board will document the basis for its decision. If staff makes the decision, it will provide a written determination on the complete modification request within 21 calendar days of receiving the request. If the adjacent property owner objects to the encroachment in writing within 16 calendar days of the date from which the notice was mailed, the request shall be referred to the Board of Adjustment, which shall review the request using the same standards in this section used by staff. If the decision is to be made by a board, the board shall hear the objection of the adjacent property owner as part of its public hearing. The remainder of the requirements, regulations and procedures set forth in this chapter shall remain applicable.

Modification of building code requirements. Structures and buildings listed individually on the local register or deemed contributing to the character of a district listed on the local register shall be deemed historic and entitled to modified enforcement of the standard codes where appropriate.

Please describe the requested zoning modification, addressing a through d above:

The requested modification will change the following zoning or building requirement in this manner:

(select only those that apply)	Required	Existing	Proposed
Front, Side, or Rear building Setback Line	S		
Building Height			
Building Separation			
Floor Area Ratio (FAR)			
Maximum Lot Coverage			

CERTIFICATION

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge at the time of the application. I acknowledge that I understand and have complied with all of the submittal requirements and procedures and have read and understand the following:

- 1. I/We hereby attest to the fact that the above supplied property address(es), parcel number(s) and legal description(s) is (are) the true and proper identification of the area of this petition.
- I/We authorize staff from the Department of Growth Management to enter onto the property in question during regular city business hours in order to take photos which will be placed in the permanent file.
- 3. I/We understand that the COA review time period will not commence until the application is deemed complete by staff and may take up to 10 days to process. I further understand that an incomplete application submittal may cause my application to be deferred to the next posted deadline date.
- 4. I/We understand that, for Agency review cases, an agenda and staff report will be available on the City's website approximately one week before the Historic Preservation Agency meeting.
- 5. I/We understand that the Historic Preservation Agency meetings are conducted in a quasi-judicial hearing and as such, exparte communications are prohibited (Communication about your project with a Historic Preservation Agency member).
- I/We understand that the approval of this application by the Historic Preservation Agency or staff in no way constitutes approval of a Building Permit for construction from the City of Lake City Growth Management.
- 7. I/We understand that all changes to the approved scope of work stated in a COA have to be approved by the HPA before work commences on those changes. There will be no charge for a revision to a COA. Making changes that have not been approved can result in a Stop Work Order being placed on the entire project.
- 8. I/We understand that any decision of the HPA may be appealed to the City Council. A person with standing, as described in LDR Article 10, Section 10.11.6, may file a petition to appeal and shall be presented within thirty (30) days after the decision of the HPA; otherwise the decision of the HPA will be final.

9. I/We understand that Certificates of Appropriateness are only valid	for one (1) year from issuance.
SEA C. HR	1/28/25
Applicant (Signature)	Date
Jonte Hawkins	

Applicant (Print)

Please submit this application And all required supporting	TO BE COMPLETED BY CITY ADMINISTRATOR			Date Received	Received By:		
Materials via email to:	COA_	-					
growthmanagement@lcfla.com	Zoning:			Staff Approval	cture or its Accessory Structure		
	Contributing	Yes	lo	Multi-Family requir			
Once the application is received and deemed complete, the	Pre-Conference	/es	10	After-The-Fact Certificate of Appropriateness			
applicant will be notified as to whether this will be a staff review or HPA review.	Application Complete	es	Мо				
	Request for Modification of Setbacks	es	0				



DEPARTMENT OF GROWTH MANAGEMENT

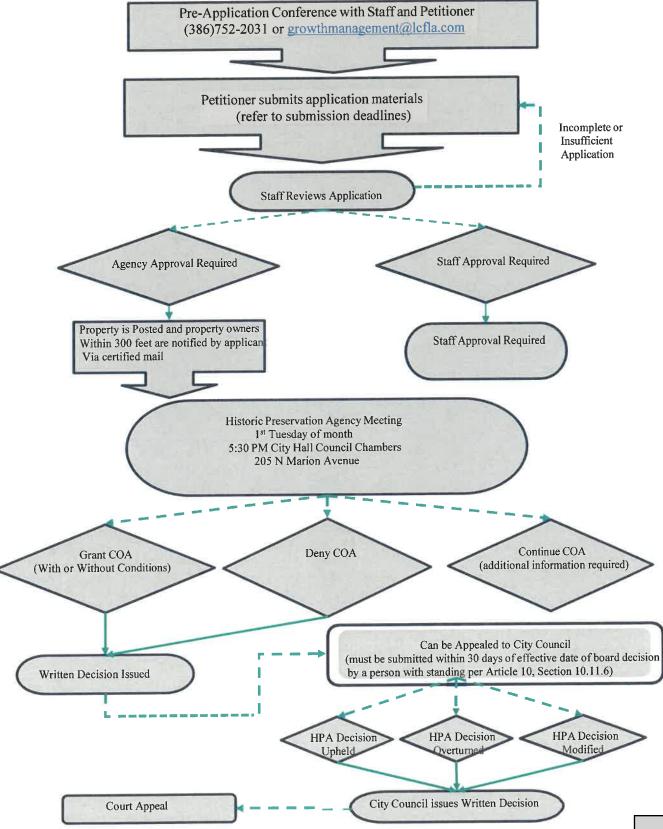
205 North Marion Avenue Lake City, Florida 32055 Telephone: (386) 752-2031 growthmanagement@lcfla.com

OWNER'S AUTHORIZATION FOR AGENT REPRESENTATION

USE THIS FORM TO: Grant an agent authorization to represent you in applying for applications to the City of Lake City Department of Growth Management.

I /WE(print no	ame of property owner(s))	
hereby authorize:(print	t name of agent)	
to represent me/us in processing an application for	:(print type of appl	ication)
on our behalf. In authorizing the agent to represent	t me/us, I/we, as owner/owners, c	ittest that the application is
made in good faith and that any information conta	ined in the application is accurate	and complete.
(Signature of owner)	(Signature of owner)	
(Print name of owner)	(Print name of owner)	
STATE OF FLORIDA COUNTY OF		
Sworn to (or affirmed) and subscribed before me b	by means of \square physical presence	or \square online notarization,
this day of		, 20, by
	·	
Notary Public	Printed Name	My Commission Expires
Personally Known OR		
Produced Identification ID Produced:		10

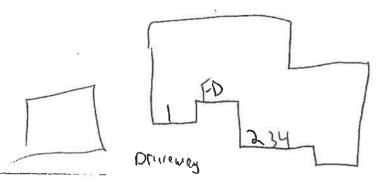
CERTIFICATE OF APPROPRIATENESS PROCESS FLOWCHART



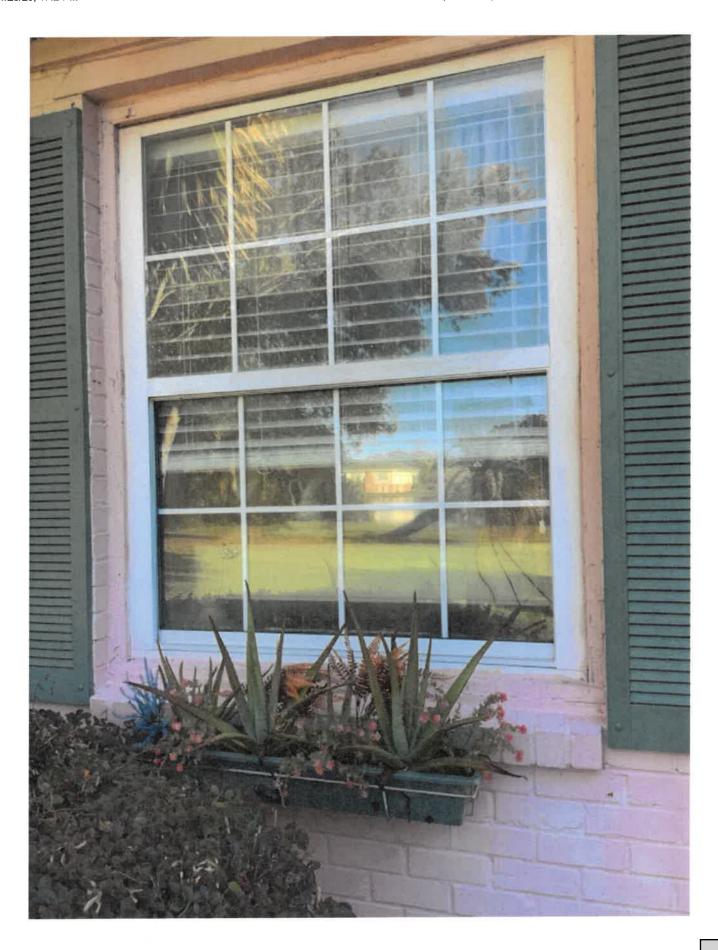
Jah

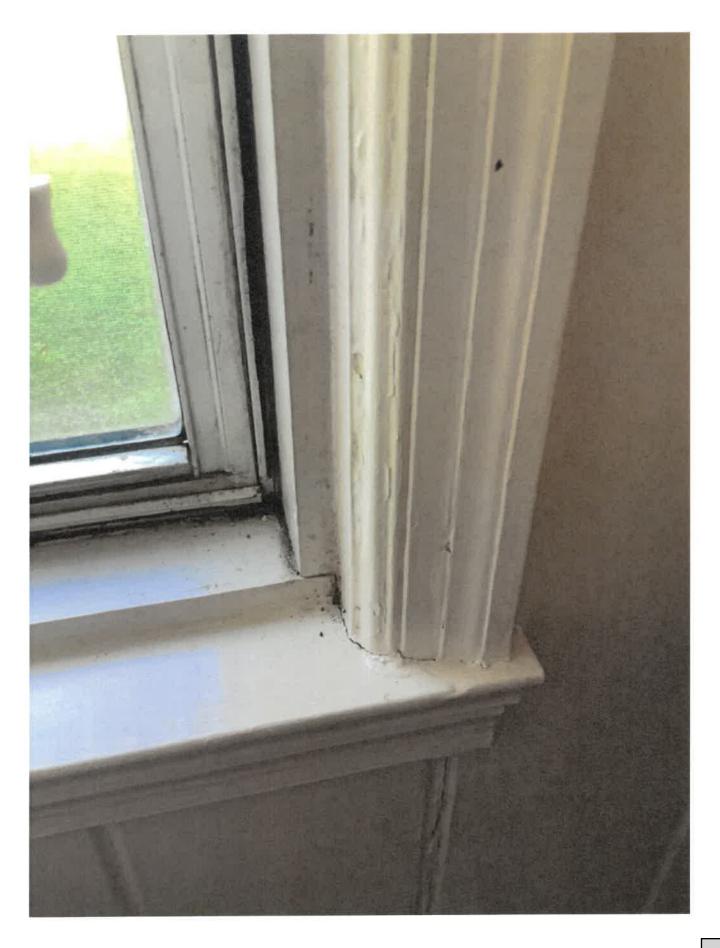
Rossee 502 697

hocation	QT+	STYle	W X 14	misc
Office	1	X	ω x 14 1	M'SC.
		X	52 × 621/4	
		SH	51/4 601/2	Office
Fireplace		SH	251/4 661/2	
Fire		5 ਮ	51'/4 x 60'/2	
Fire.		SH	25'14 66'12	Nogua"
				,
·			,	
		-		
_				£



Remove 3/4 inch slups Leave original slops in place per sesse





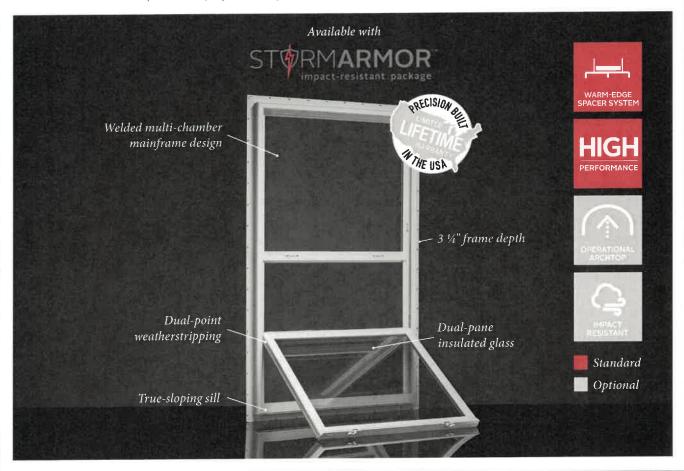




Our 1620 single-hung window features superior styling, handcrafted quality, and long-term performance. Suitable for both new-construction and replacement applications, the stylish and efficient window features beveled sash, insulated dual-pane glass, heavy-duty weatherstripping, and is the first window in our 1600 Series to offer operating archtop configurations. The 1620 is DP-50 rated and available with the StormArmor™ impact-resistant package, making it the ideal single-hung window for new construction and replacement projects in any location.

PERFORMANCE FEATURES

- Metal-reinforced meeting rail delivers superior strength and durability
- True sloping sill optimizes water drainage and eliminates unsightly weep holes
- Warm-edge spacer system maximizes energy efficiency and improves seal performance of insulated glass units
- Inverted-coil balances provide smoother operation and lower operating force



Designed smarter, from the inside out

ENGINEERED TO PERFORM

- Multi-chamber mainframe design
- 3 1/4" frame depth
- 3/4" dual-pane insulated glass
- Three frame types
 - Fin, flange, finless
- StormArmor package includes impactresistant glass with HP low-E, argon, and preserve film to protect the glass until installation is complete

CONVENIENCE & STYLE

The 1620 features the following design details on every window:

- · Beveled exterior profile
- Mortised recessed locks
- Integral lift rail
- Tilt-in sash

SAFETY & SECURITY FEATURES

- Spring-loaded night latches keep the window secure even when partially opened, providing ventilation without sacrificing safety and security
- Dual-opposing locks create a stronger, safer seal
- DP-50 package enhances coastal performance
- Optional Window Operating Control Device (WOCD) restricts sash opening and reduces the risk of accidental falls

SIZING

MINIMUM & MAXIMUM (available in 1/4" increments)

- 15"-48" wide × 241/2"-96" high
- 48 1/8"-52 1/8" wide x 24 1/2"-74" high
- 23"-521/8" wide × 241/2"-75" high (w/ StormArmor)

CREATE A CUSTOMIZED LOOK

HARDWARE FINISH OPTIONS

Color-matched

GRID TYPES & SIZES

- ⁵½" flat grids-between-the-glass
- 11/16" sculptured grids-between-the-glass
- 11/8" simulated divided light

GRID PATTERNS









Colonial

9-Lite Perimeter

6-Lite Perimeter

Diamond

VINYL/EXTRUDED COLORS





Almond



White

Clay

EXTERIOR LAMINATE





Bronze

Black

* Exterior laminates available with with %" flat, "/'ıa" sculptured, or 1" SDL grids; available with white interior only

ENERGY-EFFICIENT FEATURES

- Our dual-pane insulated glass package options help save on heating and cooling costs while enhancing home comfort
- In cool weather, it provides outstanding thermal performance to keep interior glass surfaces closer to room temperature, eliminating cold spots near windows
- In warm weather, insulated glass reduces solar heat gain and minimizes interior glare
- Able to meet ENERGY STAR® requirements in North-Central, South-Central, and Southern climate zones

GLAZING TYPE	U-VALUE	SHGC
Argon and Low-E glass	0.29	0.30
Argon and Low-E glass with grids	0.29	0.27
Argon and HP Low-E glass	0.29	0.22
Argon and HP Low-E glass with grids	0.29	0.20
Impact-resistant laminated glass with Argon and LoE³-366	0.29	0.22
Impact-resistant laminated glass with Argon and Lodz-366 with grids	0.30	0.20
Impact-resistant laminated glass with Argon and Lodz-340	0.29	0.14
Impact-resistant laminated glass with Argon and Lodz-340 with grids	0.30	0.13

Note: all values based on standard 3/4" dual-pane IGU unless noted otherwise. IGU is 3/6" with StormArmor impact-resistant glass.











OUR MISSION

Getting It Right Every Time

We build each of our products the same way we built our company: with integrity and precision. Every MI window and door is handcrafted in the United States using state-of-the-art manufacturing techniques, and is backed by vigorous in-house testing procedures. We are 100% committed to offering the styles, value, and performance you're after.

Discover everything we have to offer at miwindows.com, or by calling 1-717-365-3300.

Columbia County Property Appraiser

2025 Working Values updated: 1/23/2025

Jeff Hampton Parcel: @ 00-00-00-13312-000 (41825) >>

	1, 1		
Owner & P	roperty Info		Result: 3 of 4
Owner	ROSSEE RONALD D ROSSEE CONSTANCE W 263 SE VICKERS TERR LAKE CITY, FL 32025		
Site	263 SE VICKERS TER, LAKE CITY		
Description*	E DIV: ALL BLOCK 285 & W 34 FT OF 278. 520-55, 663-598-611, 668-594, 72		
Area	0.718 AC	S/T/R	32-3S-17
Use Code**	SFRES/SFRES (0101)	Tax District	1

*The <u>Description</u> above is not to be used as the Legal Description for this percel in any legal transaction.
**The <u>Use Code</u> is a FL Depl. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.

Property &	Assessment Values		
	2024 Certified Values	2025 Working Values	
Mkt Land	\$54,844	Mkt Land	\$54,844
Ag Land	\$0	Ag Land	\$0
Building	\$254,081	Building	\$254,081
XFOB	\$14,590	XFOB	\$14,590
Just	\$323,515	Just	\$323,515
Class	\$0	Class	\$0
Appraised	\$323,515	Appraised	\$323,515
SOH/10% Cap	\$125,494	SOH/10% Cap	\$117,105
Assessed	\$214,479	Assessed	\$219,141
Exempt	HX HB VX \$55,000	Exempt	HX HB VX \$55,722
Total Taxable	county:\$143,021 city:\$143,021 other:\$0 school:\$184,479		county:\$150,688 city:\$150,688 other:\$0 schoot:\$189,141

NOTE: Property ownership changes can cause the Assessed value of the property to reset to full Market value, which could result in higher property taxes.



r Sales History						
Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
8/28/1998	\$131,500	865 / 599	WD		Q	
5/15/1991	\$90,000	746 / 1272	WD	1	Q	

Description*	Year Bit	Base SF	Actual SF	Bldg Value
SINGLE FAM (0100)	1937	2472	2906	\$202,456
	1938	600	1200	\$51,625
	Description* SINGLE FAM (0100) SINGLE FAM (0100)	SINGLE FAM (0100) 1937	SINGLE FAM (0100) 1937 2472	SINGLE FAM (0100) 1937 2472 2906

Extra Features & Out Buildings					
Code	Desc	Year Bit	Value	Units	Dims
0260	PAVEMENT-ASPHALT	0	\$50,00	1.00	0 x 0
0280	POOL R/CON	1999	\$13,440.00	480.00	16 x 30
0166	CONC.PAVMT	1999	\$900.00	600.00	10 x 60
0070	CARPORT UF	2016	\$200.00	1,00	0 x 0

▼ Land Breakdown						
Code	Desc	Units	Adjustments	Eff Rate	Land Value	
0133	SFR LAKE (MKT)	30,125.000 SF (0.691 AC)	1.0000/1.0000 1.0000/ /	\$2 /SF	\$52,719	
9520	LAKE (MKT)	1,000 LT (0.000 AC)	1.0000/1.0000 1.0000/ /	\$25 /LT	\$25	
0133	SFR LAKE (MKT)	1,200.000 SF (0.027 AC)	1,0000/1.0000 1.0000/ /	\$2 /SF	\$2,100	

Search Result: 3 of 4

© Columbia County Property Appraiser | Jeff Hampton | Lake City, Florida | 386-758-1083

by: GrizzlyLogic.com

The information presented on this website was derived from data which was compiled by the Columbia County Property Appraiser solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. The GIS Map image is not a survey and shall not be used in a Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. This website was last updated: 1/23/2025 and may not reflect the data currently on file at our office.





BCIS Home | Log In | User Registration | Hot Topics | Submit Surcharge | Stats & Facts | Publications |

Contact Us | BCIS Site Map | Links





Product Approval Menu > Product or Application Search > Application List > Application Detail

21637.4

FL21637-R14 Revision Application Type 2023 Code Version **Application Status** Approved

*Approved by DBPR. Approvals by DBPR shall be reviewed and ratified by

the POC and/or the Commission if necessary.

Comments Archived

Product Manufacturer Address/Phone/Email MI Windows and Doors 650 West Market Street Gratz, PA 17030

(717) 365-3300 Ext 2560 bsitlinger@miwd.com

Authorized Signature

Brent Sitlinger bsitlinger@mlwd.com

Technical Representative Address/Phone/Email

Quality Assurance Representative Address/Phone/Email

Windows Category Subcategory Single Hung

Certification Mark or Listing Compliance Method

Fenestration and Glazing Industry Alliance (formerly AAMA) Certification Agency

Steven M. Urich, PE Validated By

Validation Checklist - Hardcopy Received

Referenced Standard and Year (of Standard)

<u>Year</u> **Standard** 2016 **AAMA 506** 2011 AAMA/WDMA/CSA 101/I.S.2/A440 AAMA/WDMA/CSA 101/I.S.2/A440 2017

Equivalence of Product Standards

Certified By

Method 1 Option A Product Approval Method

12/19/2023 **Date Submitted** 12/20/2023 **Date Validated**

Date Pending FBC Approval Date Approved

12/26/2023

FL#	Model, Number or Name	Description	
21637.1	1620 SH	37 x 72 Insulated Glass	
Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: No Design Pressure: +50/-67 Other: LC-PG50		Certification Agency Certificate FL21637 R14 C CAC APC (16572) 1620 SH (032427).pdf Quality Assurance Contract Expiration Date 03/24/2027 Installation Instructions FL21637 R14 II 08-031598.pdf Verified By: Luis Roberto Lomas 62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 514078B.pdf Created by Independent Third Party: Yes	
21637.2	1620 SH	48 x 96 Insulated Glass	
Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: No Design Pressure: +35/-45 Other: LC-PG35		Certification Agency Certificate FL21637 R14 C CAC APC (16574) 1620 SH (032427).pdf Quality Assurance Contract Expiration Date 03/24/2027 Installation Instructions FL21637 R14 II 08-03160A.pdf Verified By: Luis Roberto Lomas 62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 514079A.pdf Created by Independent Third Party: Yes	
21637.3	1620 SH	48 x 84 Fin Frame Insulated Glass	
Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: No Design Pressure: +45/-45 Other: LC-PG50 Fin, LC-PG45 Finless/Flange		FL21637 R14 C CAC APC(16015)G1516.03-109-47-R0 1620 SH.(101426).pdf FL21637 R14 C CAC APC(16054)G1519.03-109-47-R0 1620 SH.(101426).pdf Quality Assurance Contract Expiration Date 10/14/2026 Installation Instructions FL21637 R14 II 08-02998C.pdf Verified By: Luis Roberto Lomas 62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 513861C.pdf Created by Independent Third Party: Yes	
21637.4	1620 SH	52 x 75 Insulated Glass	
Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: No Design Pressure: +50/-50 Other: LC-PG50		Certification Agency Certificate FL21637 R14 C CAC APC(16016 and 16055).pdf Quality Assurance Contract Expiration Date 10/14/2026 Installation Instructions FL21637 R14 II 08-02999C.pdf Verified By: Luis Roberto Lomas 62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 513862C.pdf Created by Independent Third Party: Yes	
21637.5 Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: No Design Pressure: +50/-50 Other: LC-PG50		48x84 Fin, Flange, Finless Frame	
		Certification Agency Certificate FL21637 R14 C CAC APC(18875)K7840.01-109- 47 1620SH(030625).pdf Quality Assurance Contract Expiration Date 03/06/2025 Installation Instructions FL21637 R14 II 08-03734x2.pdf Verified By: Luis R. Lomas, PE PE-62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 514882.pdf	
		Created by Independent Third Party: Yes	

	Florida Bulic	ding Code Onli.		
Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: No Design Pressure: +50/-63 Other: LC-PG50		Certification Agency Certificate FL21637 R14 C CAC APC(18894)1919.02-106-12-R0 SH(031925).pdf Quality Assurance Contract Expiration Date 03/19/2025 Installation Instructions FL21637 R14 II 08-03751.pdf Verified By: Luis R. Lomas, PE PE-62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 514904.pdf Created by Independent Third Party: Yes		
21637.7	1620 SH Impact	52x63 Fin, Flange, Finless Frame		
Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: Yes Design Pressure: +55/-63 Other: LC-PG50, Missile Level D, Wind Zone 3. Glass to be bedded in Pecora 896 sealant.		Certification Agency Certificate FL21637 R14 C CAC APC(18896)1919.02-106-12-R0 16 SH(031925).pdf Quality Assurance Contract Expiration Date 03/19/2025 Installation Instructions FL21637 R14 II 08-03703A.pdf Verified By: Luis R. Lomas, PE PE-62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 514845A.pdf Created by Independent Third Party: Yes		
21637.8	1620 SH Impact	52 x 75 Insulated Laminated Glass		
Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: Yes Design Pressure: +50/-50 Other: LC-PG50, Missile Level D, Wind Zone 3. Glass consisted of 1/8" annealed exterior - spacer - 3/32" annealed / 0.090 PVB / 3/32" annealed. Glass was bedded in Pecora 896 silicone.		FL21637 R14 C CAC APC (16230) 1620 SH (122726).pc Quality Assurance Contract Expiration Date 12/27/2026 Installation Instructions FL21637 R14 II 08-03042C.pdf Verified By: Luis Roberto Lomas 62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 513921C.pdf Created by Independent Third Party: Yes		
21637.9	1620 SH Impact	38 x 75 Fin and Finless Frame, Insulated, Laminated Glass.		
Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: Yes Design Pressure: +50/-70 Other: LC-PG50, Missile Level D, Wind Zone 3, glass was bedded in Pecora 896 silicone.		Certification Agency Certificate FL21637 R14 C CAC MI Windows - 1620 SH (Fin Finles (9a) Impact Feb. 2023 (ext. 5) 18143.pdf Quality Assurance Contract Expiration Date 05/15/2028 Installation Instructions FL21637 R14 II 08-03454B.pdf Verified By: Luis R. Lomas, PE PE-62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 514467B.pdf Created by Independent Third Party: Yes		
21637.10	1620 SH Impact	48x84 Fin, Flange, Finless Frame		
Limits of Use Approved for use in HVHZ: No Approved for use outside HVHZ: Yes Impact Resistant: Yes Design Pressure: +50/-50 Other: LC-PG50. Glazing bedded in Pecora 896 silicone		Certification Agency Certificate FL21637 R14 C CAC APC(19135),L1782.02-109-47- R0,1620 SH,(071025).pdf Quality Assurance Contract Expiration Date 07/10/2025 Installation Instructions FL21637 R14 II 08-03668B.pdf Verified By: Luis R. Lomas, PE PE-62514 Created by Independent Third Party: Yes Evaluation Reports FL21637 R14 AE 514785B.pdf		



Contact Us :: 2601 Blair Stone Road, Tallahassee FL 32399 Phone: 850-487-1824

The State of Florida is an AA/EEO employer. Copyright 2007-2013 State of Florida, :: Privacy Statement :: Accessibility Statement :: Refund Statement

Created by Independent Third Party: Yes

Under Florida law, email addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions, please contact 850.487.1395. *Pursuant to Section 455.275(1), Florida Statutes, effective October 1, 2012, licensees licensed under Chapter 455, F.S. must provide the Department with an email address if they have

Florida Building Code Onli



one. The emails provided may be used for official communication with the licensee. However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public. To determine if you are a licensee under Chapter 455, F.S., please click here.

Product Approval Accepts:



Credit Card **Safe**

SECUTITYMETRICS

	_	_
	APPROVED	1 R.L
	DATE	03/17/2021
CHOICHE	DESCRIPTION	REVISED ANCHORS
	RE	ပ

NOTES: 1. THE PRODUCT SHOWN HEREIN IS DESIGNED AND MANUFACTURED TO COMPLY WITH REQUIREMENTS OF THE FLORIDA BUILDING CODE.

- WOOD FRAMING AND MASONRY OPENING TO BE DESIGNED AND ANCHORED TO PROPERLY TRANSFER ALL LOADS TO STRUCTURE, FRAMING AND MASONRY OPENING IS THE RESPONSIBILITY OF THE ARCHITECT OR ENGINEER OF RECORD.
- 1X BUCK OVER MASONRY/CONCRETE IS OPTIONAL.
- INSTALLATION INSTRUCTIONS. ANCHORS SHALL BE SECURELY FASTENED DIRECTLY INTO MASONRY, CONCRETE OR OTHER STRUCTURAL SUBSTRATE MATERIAL. ANCHORED THROUGH THE FRAME IN ACCORDANCE WITH MANUFACTURER'S PUBLISHED WHERE SHIM OR BUCK THICKNESS IS LESS THAN 1-1/2" WINDOW UNITS MUST BE
- WHERE WOOD BUCK THICKNESS IS 1-1/2" OR GREATER, BUCK SHALL BE SECURELY FASTENED TO MASONRY, CONCRETE OR OTHER STRUCTURAL SUBSTRATE, WINDOW UNITS MAY BE ANCHORED THROUGH FRAME TO SECURED WOOD BUCK IN ACCORDANCE WITH
- MANUFACTURER'S PUBLISHED INSTALLATION INSTRUCTIONS.
 WHERE 1X BUCK IS NOT USED DISSIMILAR MATERIALS MUST BE SEPARATED WITH APPROVED COATING OR MEMBRANE IS THE RESPONSIBILITY OF ARCHITECT OR ENGINEER OF RECORD.
 - BUCKS SHALL EXTEND BEYOND WINDOW INTERIOR FACE SO THAT FULL FRAME SUPPORT IS PROVIDED.
 - FOR FIN INSTALLATION SHIM AS NEEDED. FOR FRAME INSTALLATION SHIM AS REQUIRED AT EACH ANCHOR LOCATION WITH LOAD BEARING SHIM. SHIM WHERE SPACE OF 1/16" OR GREATER OCCURS. MAXIMUM ALLOWABLE SHIM STACK TO BE 1/4". œ.
- SHIMS SHALL BE LOCATED, APPLIED AND MADE FROM MATERIALS AND THICKNESS CAPABLE SUSTAINING APPLICABLE LOADS. ly O 6
 - LOAD DURATION FACTOR Cd=1.6 WAS USED FOR WOOD ANCHOR CALCULATIONS. FRAME MATERIAL: EXTRUDED RIGID PVC. WIND ō. Ξ.
- 12. UNITS MUST BE CLAZED PER ASTM E1300. 13. APPROVED IMPACT PROTECTIVE SYSTEM <u>IS REQUIRED</u> FOR THIS PRODUCT IN WIND BORNE
- FOR ANCHORING THROUGH FIN INTO WOOD FRAMING OR 2X BUCK USE #6 WOOD SCREWS WITH SUFFICIENT LENGTH TO ACHIEVE A 1 1/2" MINIMUM EMBEDMENT INTO SUBSTRATE. LOCATE ANCHORS AS SHOWN IN ELEVATIONS AND INSTALLATION DETAILS.

SCREWS WITH SUFFICIENT LENGTH TO ACHIEVE 3 THREADS MINIMUM BEYOND STRUCTURE INTERIOR WALL. LOCATE ANCHORS AS SHOWN IN ELEVATIONS AND INSTALLATION DETAILS. 15. FOR ANCHORING THROUGH FIN INTO METAL STRUCTURE USE #6 SMS OR SELF DRILLING

16. FOR ANCHORING THROUGH FRAME INTO WOOD FRAMING OR 2X BUCK USE #8 WOOD SCREWS WITH SUFFICIENT LENGTH TO ACHIEVE A 1 1/4" MINIMUM EMBEDMENT INTO SUBSTRATE, LOCATE ANCHORS AS SHOWN IN ELEVATIONS AND INSTALLATION DETAILS.

SUFFICIENT LENGTH TO ACHIEVE A 1 1/4" MINIMUM EMBEDMENT INTO SUBSTRATE WITH 2" MINIMUM EDGE DISTANCE. LOCATE ANCHORS AS SHOWN IN ELEVATIONS AND INSTALLATION 17. FOR ANCHORING THROUGH FRAME INTO MASONRY/CONCRETE USE 3/16" TAPCONS WITH

18. FOR ANCHORING THROUGH FRAME INTO METAL STRUCTURE USE #8 SMS OR SELF DRILLING SCREWS WITH SUFFICIENT LENGTH TO ACHIEVE 3 THREADS MINIMUM BEYOND STRUCTURE INTERIOR WALL. LOCATE ANCHORS AS SHOWN IN ELEVATIONS AND INSTALLATION DETAILS.

- MANUFACTURER'S INSTALLATION INSTRUCTIONS AND ANCHORS SHALL NOT BE USED IN SUBSTRATES WITH STRENGTHS LESS THAN THE MINIMUM STRENGTH SPECIFIED BELOW: 19. ALL FASTENERS TO BE CORROSION RESISTANT. 20. INSTALLATION ANCHORS SHALL BE INSTALLED IN ACCORDANCE WITH ANCHOR

 - A. WOOD: MINIMUM SPECIFIC GRAVITY OF G=0.42 B. CONCRETE: MINIMUM COMPRESSIVE STRENGTH OF 2,000 PSI. C. MASONRY: HOLLOW/FILLED BLOCK PER ASTM C90 WITH Fm=2,000PSI MINIMUM.

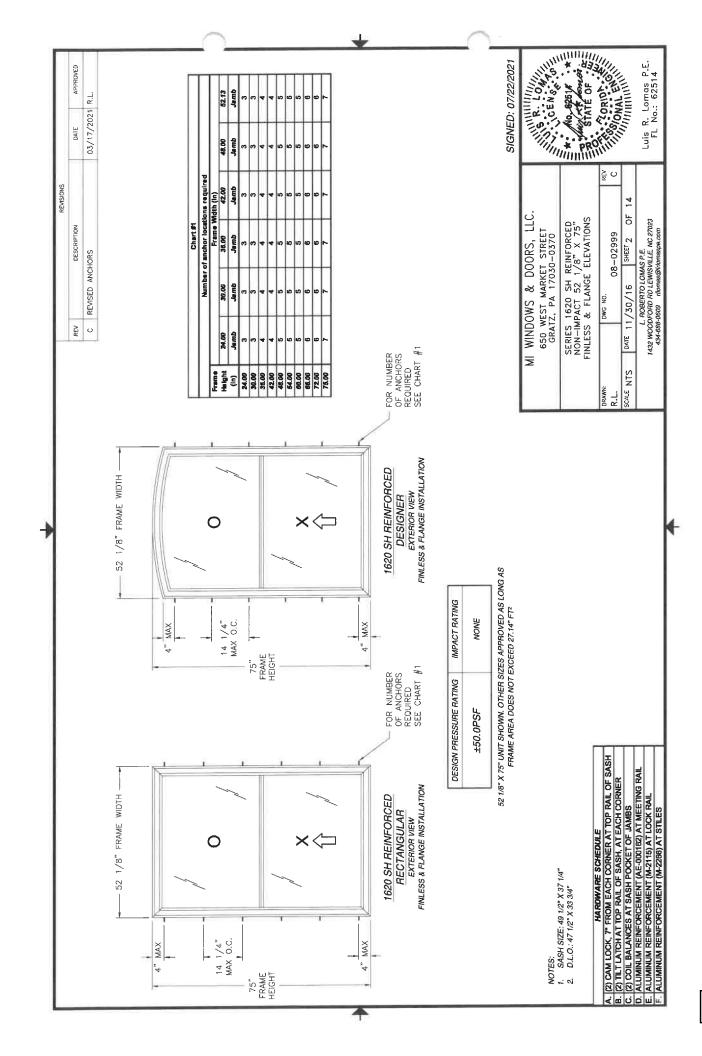
D. METAL STRUCTURE: STEEL 18GA (.048") FY=33KSI/FU=52KSI OR ALUMINUM 6063-T5 FU=30KSI 1/8" THICK MINIMUM 21. GEOMETRIC SHAPES ARE ALSO APPROVED GEOMETRIC SHAPES DIMENSIONS SHALL NOT EXCEED INSCRIBED DIMENSIONS OF APPROVED RECTANGULAR ASSEMBLY SHOWN IN SHEET 2.

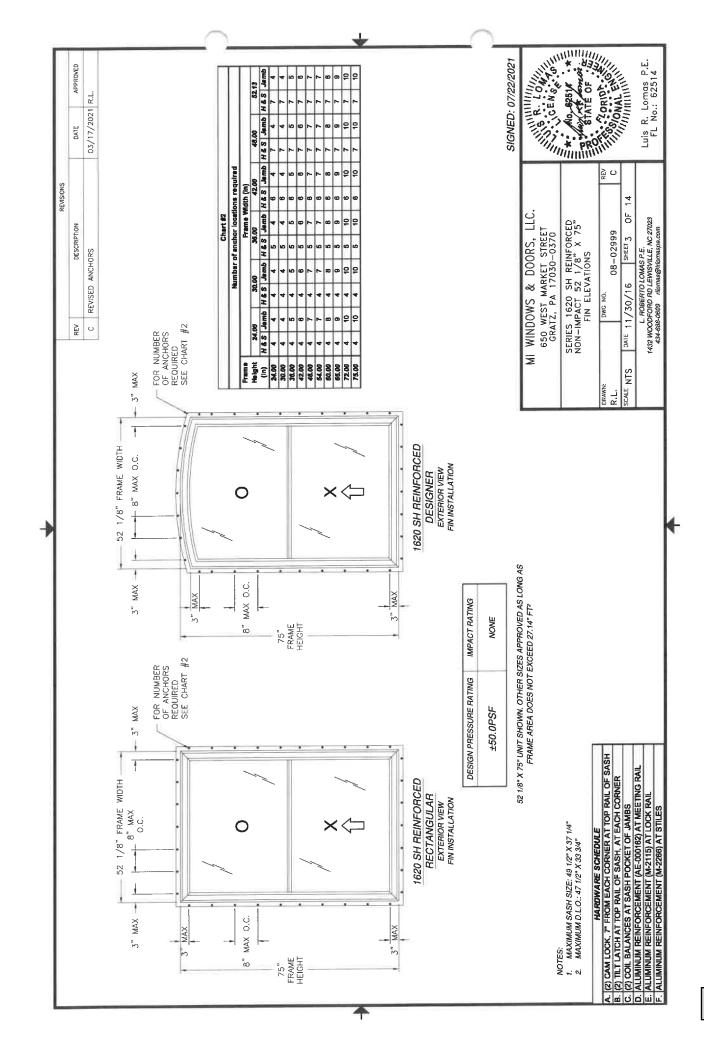
Luis R. Lomas P.E. FL No.: 62514 STATE OF STA ک پن OF 14 L. ROBERTO LOMAS P.E. 1432 WOODFORD RD LEWISVILLE. NC 27023 434-688-0609 Illomas@irlomaspe.com SERIES 1620 SH REINFORCED NON-IMPACT 52 1/8" X 75" NOTES 650 WEST MARKET STREET GRATZ, PA 17030-0370 08-02999 SHEET 1 MI WINDOWS & DOORS, DATE 11/30/16 DWG NO. SCALE NTS Ŗ. DESCRIPTION TABLE OF CONTENTS INSTALLATION DETAILS COMPONENTS ELEVATIONS NOTES SHEET NO. 2 - 3 4 -13

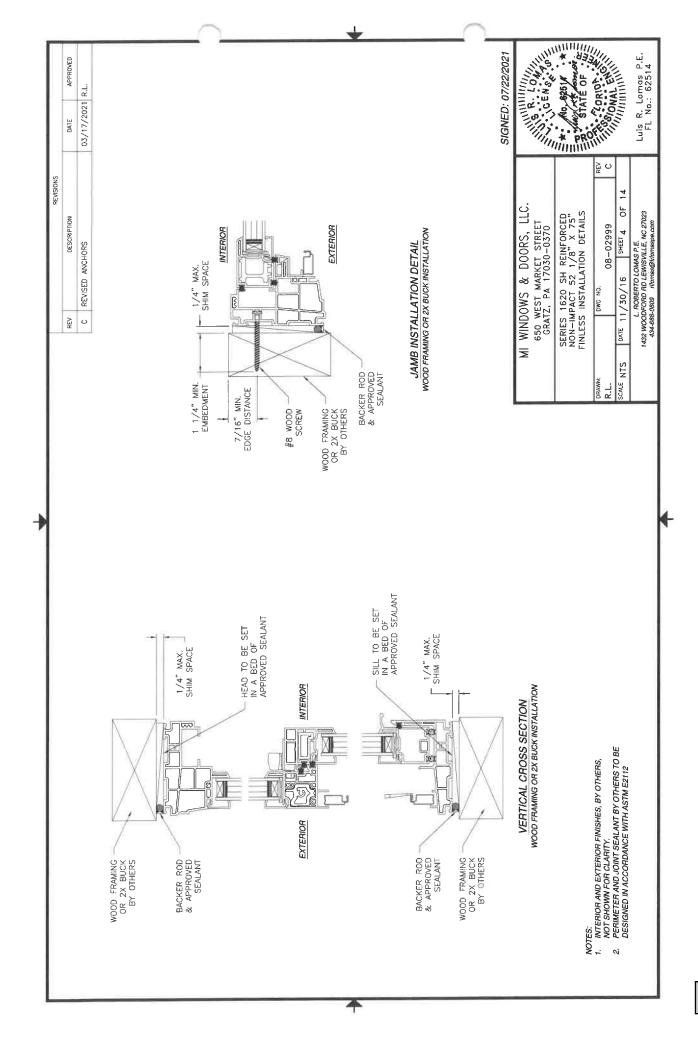
SIGNED: 07/22/2021

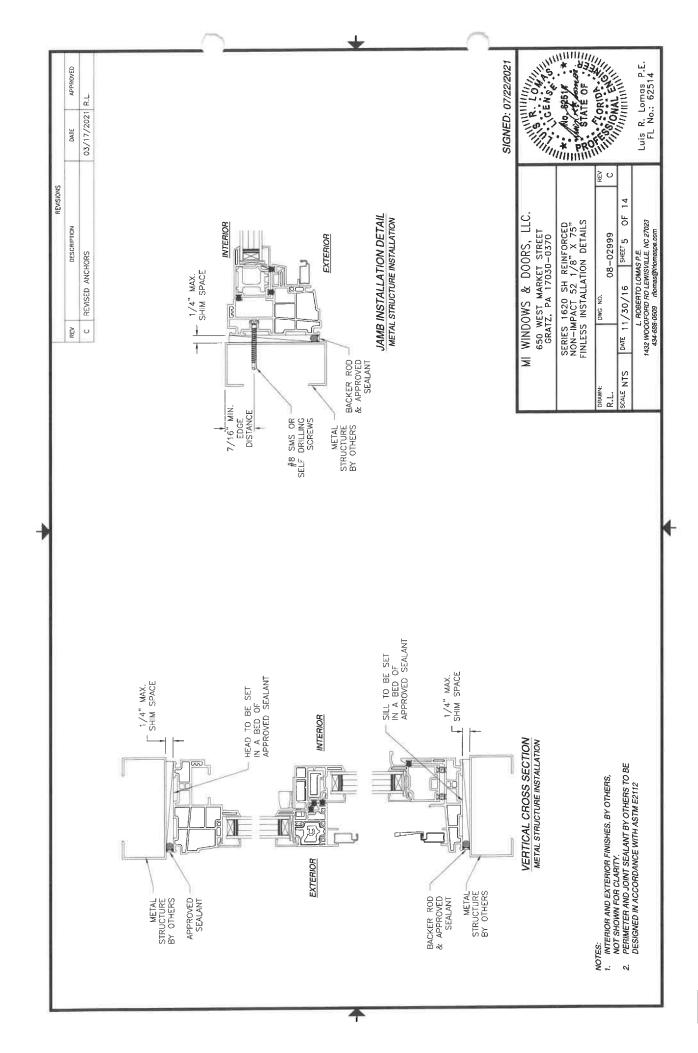
23

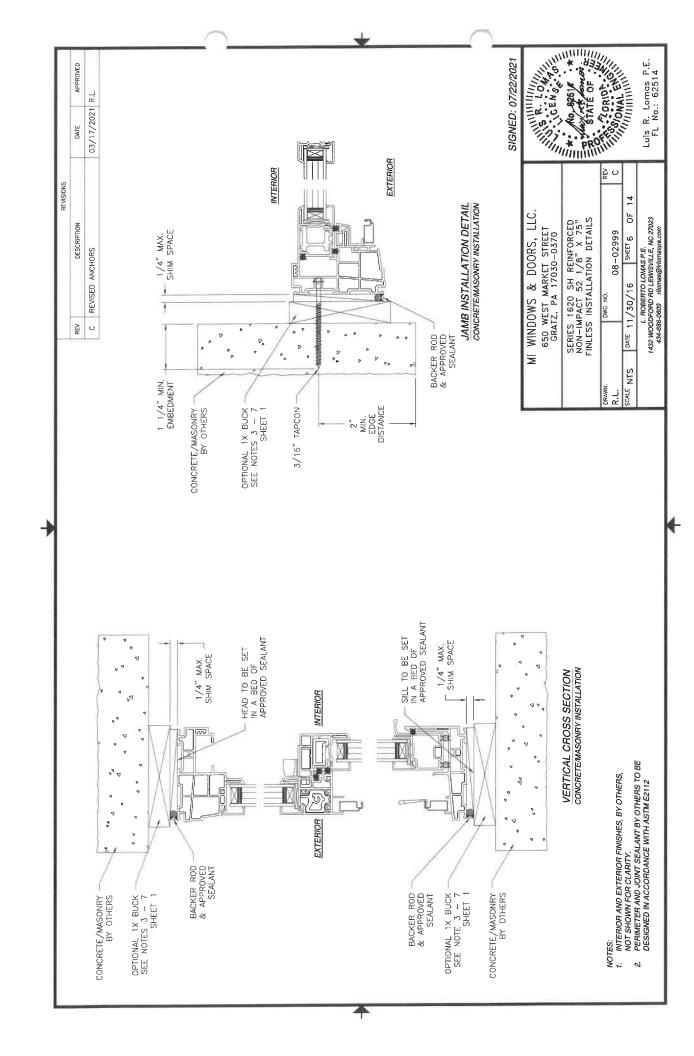
14

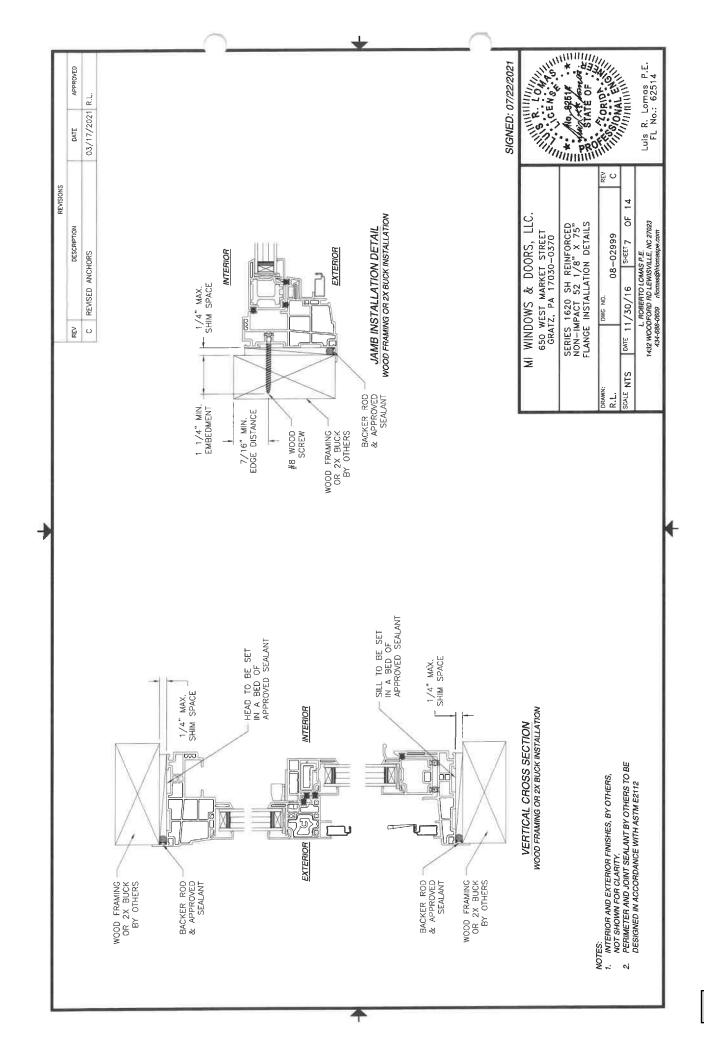


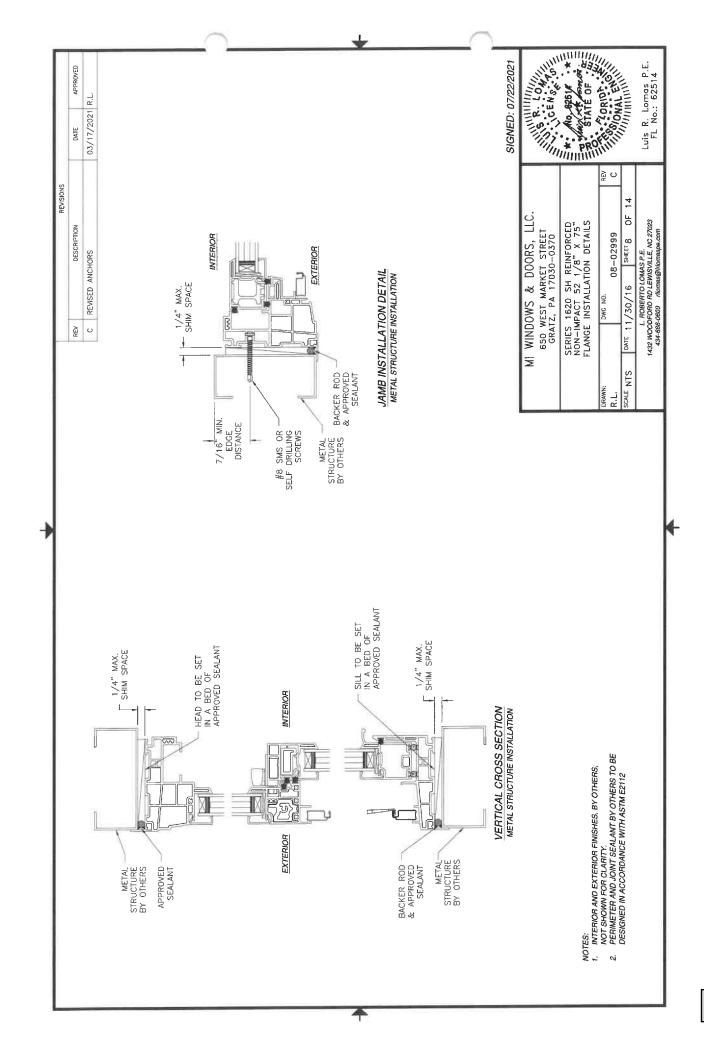


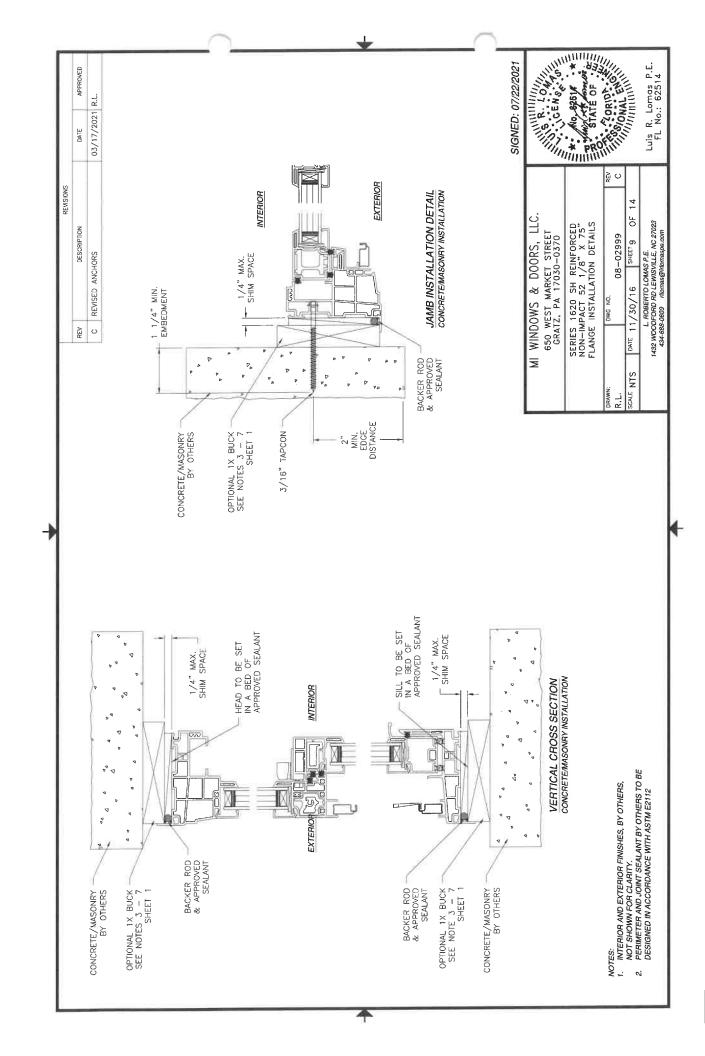


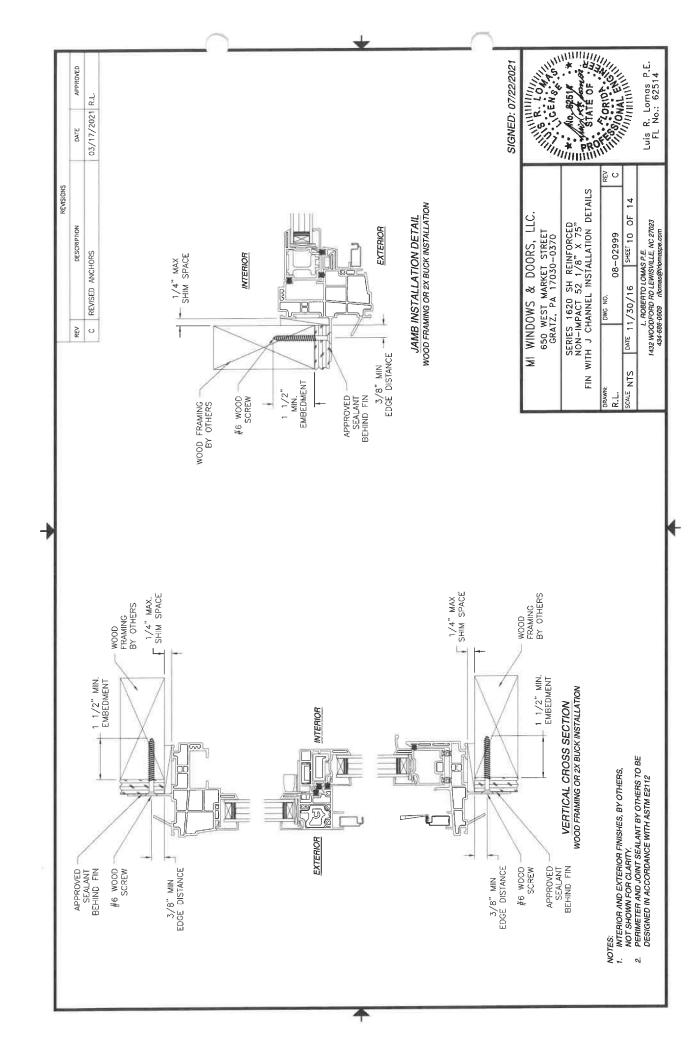


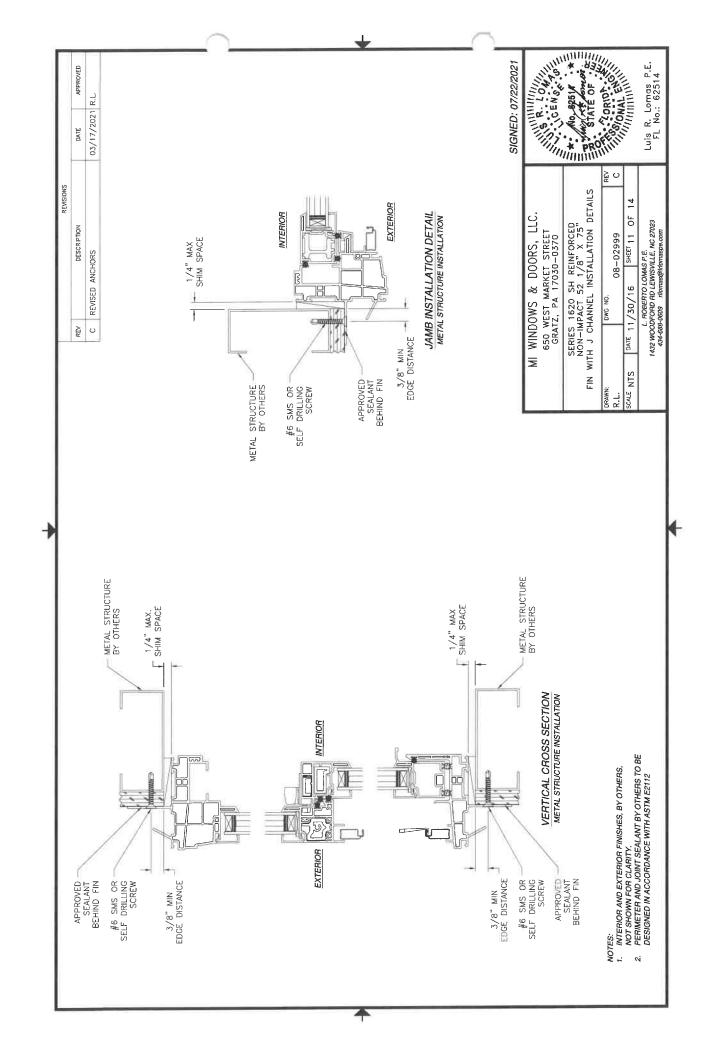


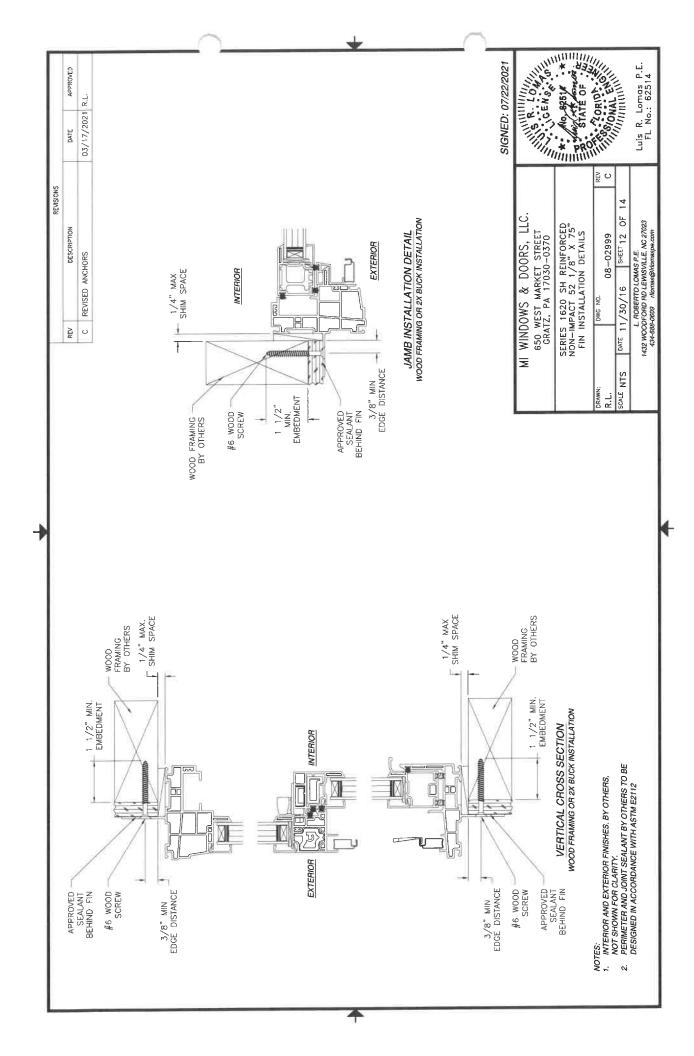


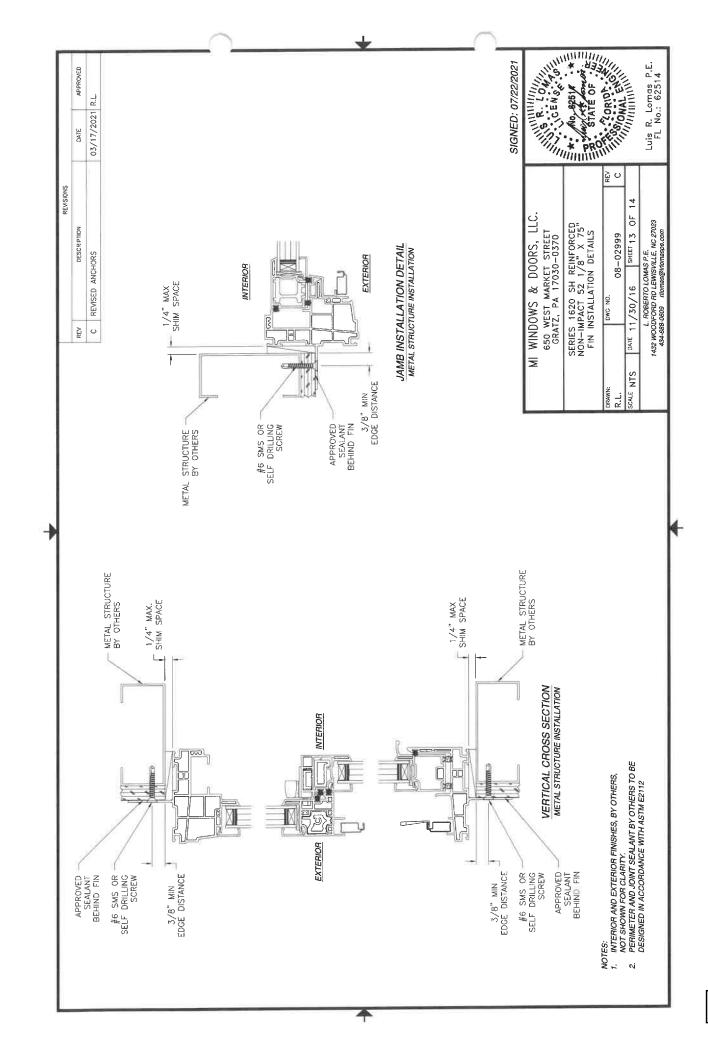


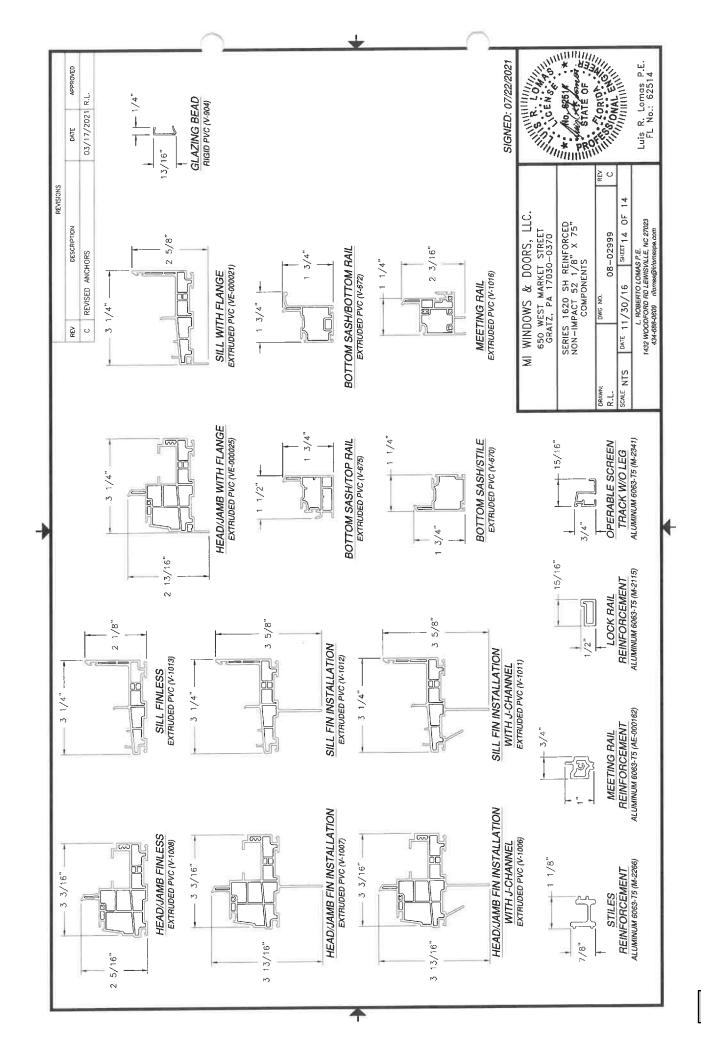










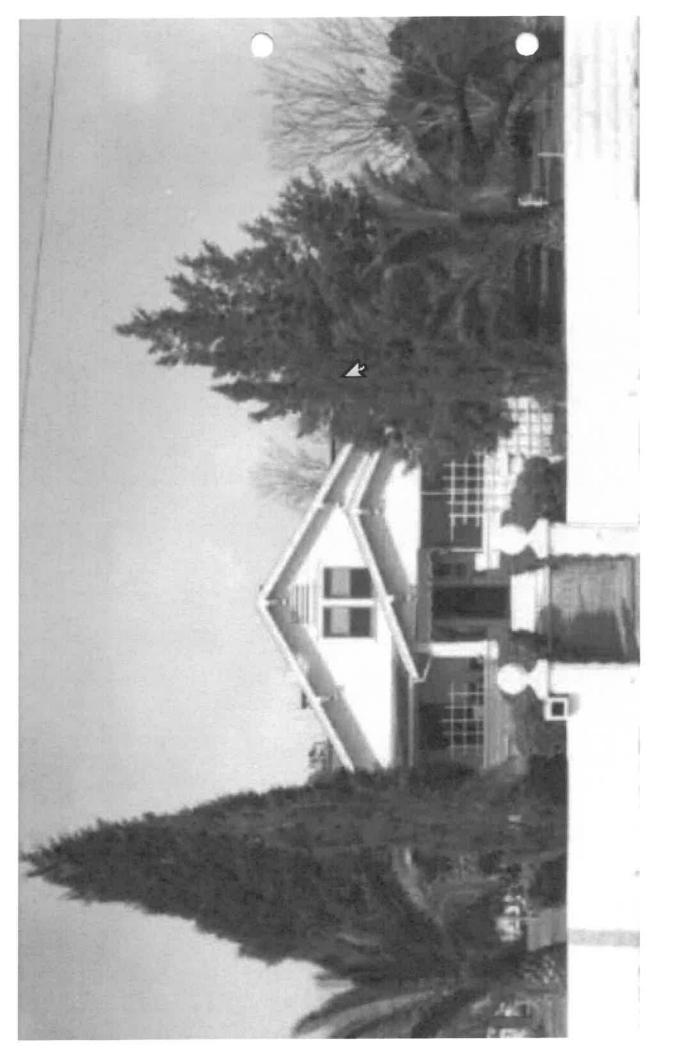


PRODUCT APPROVAL SPECIFICATION SHEET

As required by Florida Statute 553.842 and Florida Administrative Code 9B-72, please provide the information and approval numbers on the building components listed below if they will be utilized on the construction project for which you are applying for a building permit. We recommend you contact your local product supplier should you not know the product approval number for any of the applicable listed products. Statewide approved products are listed online at www.floridabuilding.org.

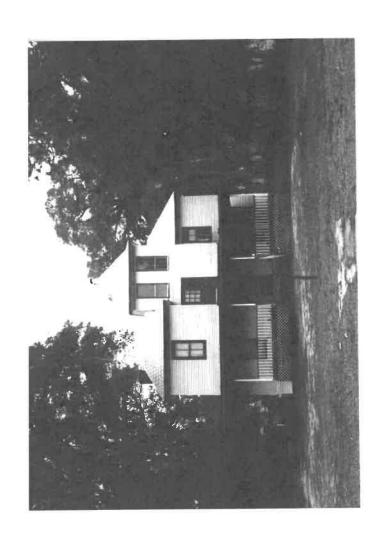
The second second second second	Mail and and a 180 m	Durdreck Description	Approval Number(s)
Category/Subcategory	Manufacturer	Product Description	Approval Number(s)
1. EXTERIOR DOORS			
A. SWINGING			
B. SLIDING			
C. SECTIONAL/ROLL UP			l l
D. OTHER			
2. WINDOWS			
A. SINGLE/DOUBLE HUNG	MI	1620	21637.4
B. HORIZONTAL SLIDER			
C. CASEMENT			
D. FIXED			
E. MULLION			
F. SKYLIGHTS			
G. OTHER			
3. PANEL WALL			
A. SIDING			
B. SOFFITS			
C. STOREFRONTS			
D. GLASS BLOCK			
E. OTHER			
E. OTTEN			
4. ROOFING PRODUCTS			
A. ASPHALT SHINGLES			
B. NON-STRUCT METAL			
C. ROOFING TILES			
D. SINGLE PLY ROOF			
E. OTHER			
L. OHILK			
5. STRUCT COMPONENTS			
A. WOOD CONNECTORS			
B. WOOD CONNECTORS			
C. TRUSS PLATES			
D. INSULATION FORMS			
E. LINTELS			
F. OTHERS			
C NEW EXTERIOR			
6. NEW EXTERIOR			
A. ENVELOPE PRODUCTS			

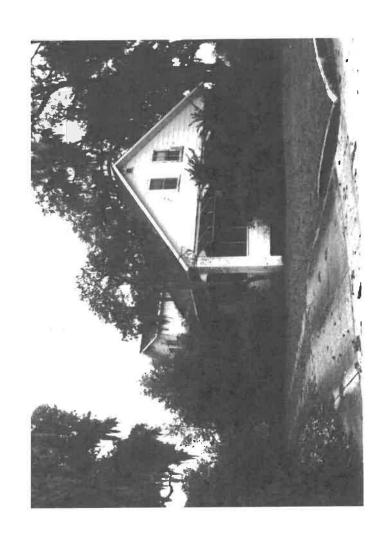
these products, the following information must performance characteristics which the product	e product approval at plan review. I understand that be available to the inspector on the jobsite; (1) copwas tested and certified to comply with (3) copy of the three products may have to be removed if approximately the complex of the complex products.	by of the product approval (2) the applicable manufacturer's
SA C. Sk	1/28/25	
APPLICANT SIGNATURE	DATE	Rev 8/22











File Attachments for Item:

ii. COA 25-06, submitted by, Julia DeJesus, as owner, requesting a Certificate of Appropriateness in a RESIDENTIAL SINGLE FAMILY-3 (RSF-3) zoning district as established in section 4.5 of the Land Development Regulations and located within the Lake Isabella Historic District, established in Section 10.11.2, of the Land Development Regulations on property described as City of Lake City Parcel 13294-000, located at 449 SE Monroe St.



CERTIFICATE OF APPROPRIATENESS

MINOR OR MAINTENANCE ONLY

Date: 02/24/2025	COA 25-06
Address: 449 SE Monroe St	
Parcel Number: 13294-000	
Owner: Julia DeJesus	
Address of Owner: 21008 137th Dr, O'Brien, FL	
Description of Structure: Single Story Home	
The described structure or portion of the structure has been reviewe requirements of the City Historic Preservation Land Development R construction as submitted by the applicant per Ordinance Number 2	egulations for the exterior
Dave Young Director of Growth Management, CBO	
Code Edition: 2023 (8 th) Edition of the Florida Buil Edition of the Florida Fire Prevention Code and the Interior's Standards for Rehabilitation	lding Codes, 2023 (8 ^{th)} e 2017 U.S. Secretary of the
Description of Approved Construction:	
Replace existing shingle roof with a new shingle ro	oof, charcoal color.
Special Conditions:	

The City of Lake City's Growth Management Department and the City Historic Preservation Committee

205 N Marion Avenue

Lake City, Florida 32055

(386) 719-5750



DEPARTMENT OF GROWTH MANAGEMENT

205 North Marion Avenue Lake City, Florida 32055 Telephone: (386) 752-2031 growthmanagement@lcfla.com

COA25-06

USE THIS FORM TO

Apply for approval for projects located within historic districts. Projects may require either a Agency-level review or a Staff-level review.

Once application is submitted it will be reviewed for completeness. Once verified complete the applicant will be notified.

Type of Review	Reviewed By	Date
Certificate of Appropriatenes s (COA): Staff Review		
Certificate of Appropriatenes (COA): HPA Review – Single Family Structure or its Accessory Structure		
Certificate of Appropriatenes s (COA): HPA Review – All Other Structures		
After-the-Fact Certificate of Appropriatenes s (COA): if work begun prior to issuance of a		

BASIS FOR REVIEW

All applications, whether Staff or HPA review, are reviewed for consistency with the City of Lake City Comprehensive Plan, Land Development Code, and applicable guidelines such as the Guidelines for the Historic Districts are based on the U.S. Secretary of the Interior's Standards for Rehabilitation.

Application

Deadline

(12:30PM)

Meeting

Date

Historic Preservation Agency

Dec

01

2022

Jan

04

2023

03

Feb

07

2023

2023

01

2023

Mar

07

2023

01

Apr

04

2023

2023

HISTORIC PRESERVATION AGENCY (HPA)

Certificate of Appropriateness (COA) Application

PROJECT TYPE					
□ New Construction □ Addition □ Demolition □ Fence □ Paint					
☑ Repair ☐ Relocation ☐ Re-Roof/Roof-Over ☐ SignShed☐ Garage					
	Classification of	f Work (see LDR 1	0.11.3)		
☐ Routine Maint	tenance Minor Wo	rk □Major Work			
	APPROVAL TYPE: See Certificate of Appropriateness Matrix Board Approval: Conceptual or Final				
PROPERTY	/ INFORMATION: F County Property	Property information Appraiser's Website			
Histo	Historic District: Lake Isabella Historical Residential District Downtown Historical District				
Site Address:	449 SE MON	IROE ST LA	AKE CITY		
Parcel ID #(s) _					
OWNER OF RECORD	As recorded with the Columbia County Property Appraiser	APPLICANT OR AGENT	If other than owner. If an agent will be representing the owner, an Owner's Authorization for Agent Representation form must be included		
JULIA DE	ner(s) Name JESVS	Ар	plicant Name		
Compa	ny (if applicable)	Compa	any (if applicable)		
Street Address Street Address					
City State Zip OBRIEN FL 32011		City State Zip			
786-344-1	hone Number	Telephone Number			
E-Mail Address E-Mail Address					
	1st Tuesday of the month at 5:30		hambers (205 N Marion Ave.)		

01

2023

May

02

2023

01

Jun

06

2023

2023

01

Jul

05

2023

2023

2023

Aug

01

2023

01

Sep

06

2023

2023

01

2023

Oct

03

2023

01

2023

Nov

07

2023

01

2023

Dec

05

201

IMPORTANT NOTES

PRE-APPLICATION MEETING

To guide you through the process and to ensure that your application is properly processed, you'll need to meet with the Planner prior to submitting your application. This should be done prior to your anticipated submittal date to allow time for review.

Staff approval applications are accepted on a rolling basis and are generally completed within 10 business days. Please note that projects can only begin after receiving a Certificate of Appropriateness (COA) and a building permit (if required).

CONCEPTUAL APPROVALS

Conceptual approvals are provided by the HPA as a courtesy to the applicant in an effort to allow comment from the Historic Preservation Agency during the conceptual design process. The HPA will provide the applicant with feedback and guidance relating to the proposal. In all cases, the applicant must return to the HPA to seek final approval of their projects.

APPLICATION REQUIREMENTS

- ☐ A complete/ signed application. (If all requirements are not submitted it could delay your approval);
- Proof of Ownership (copy of deed or tax statement);
- ☐ A current survey of the property, for new construction and any change to existing footprint. (no older than two years);
- ☐ 1 digital set of elevations & plans (to scale);
- □ Photographs;
- ☐ Any additional backup materials, as necessary;
- ☐ If applying as an agent, Owner's Authorization for Agent
 Representation form must be signed/notarized and submitted as part of the application;
- ☐ For window replacement, a Window Survey must be completed.

PROJECT DESCRIPTION

DESCRIBE THE PROPOSED PROJECT AND MATERIALS.

Describe the proposed project in terms of size, affected architectural elements, materials, and relationship to the existing structure(s).

Replace shingle roof with out New Shingles

List proposed materials:

Project Scope	Manufacturer	Product Description	Color (Name/Number)
Exterior Fabric			
Doors			
Windows			
Roofing			
Fascia/Trim			
Foundation			
Shutters			
Porch/Deck	LA PLOTE		
Fencing			
Driveways/Sidewalks			
Signage			
Other			

PLEASE SUBMIT ALL PRODUCT BROCHURES, PAINT COLOR SAMPLES, AND MATERIAL SAMPLES WITH YOUR APPLICATION.

DID YOU REMEMBER

Review the Historic District Application Checklist (Article 10 LDR) to ensure you are including all required materials. If all requirements are not submitted, it will delay your approval.

Review the applicable Guidelines (Article 10 LDR)

A pre-application meeting is required before a final application for HPA Review. (Please call 386-752-2031 to schedule an appointment)

Please see the City of Lake City Land Development Regulations for detailed information.

Historic Preservation Districts maps are located on the city web site (www.lcfla.org)

Historic Preservation Agency can be found in the LDR Article 10.

Variances can be found in the LDR Article 11

The Land Development Regulations can be located on the city web site (www.lcfla.org)

APPEALS

Agency Decisions – Persons with standing, as listed in LDR Article 10, Section 10.11.6, may appeal a decision of the HPA, as outlined in Article 11, Section 11.1.4

Administrative Decisions – Persons with standing, as listed in LDR Article 10, Section 10.11.6, may appeal a decision of the Administrator, as outlined in Article 10, Section 10.11.5.

DEMOLITIONS (if applicable)

Please identify any unique qualities of historic and/or architectural significance, the prevalence of these features within the region, city, or neighborhood, and feasibility of reproducing such a building, structure, or object.

Discuss measures taken to save the building/structure/object from collapse. Also, address whether it is capable of earning a reasonable economic return on its value.

RELOCATIONS (if applicable)

For relocations, address the context of the proposed future site and proposed measures to protect the physical integrity of the building.

Additional criteria for relocations and demolitions: Please describe the future planned use of the subject property once vacated and its effect on the historical context.

MODIFICATION OF EXISTING ZONING REQUIREMENTS (If Applicable)

Any change shall be based on competent demonstration by the petitioner of Article 4 of the Land Development Code.

Modification of dimensional requirements. To facilitate new construction, redevelopment, rehabilitation, or relocation of buildings or structures in historic districts or individually listed on the local register, the Administrator or the appropriate board within the development review process may determine dimensional requirements such as front, side, and rear setbacks, building height, separation between buildings, floor area ratios, and maximum lot coverage for buildings and structures based on historic development patterns. Any change shall be based on competent demonstration by the petitioner of the following:

- a. The proposed development will not affect the public safety, health, or welfare of abutting property owners or the district;
- b. The proposed change is consistent with historic development, design patterns or themes in the historic district. Such patterns may include reduced front, rear, and side yard setbacks, maximum lot coverage and large floor area ratios;
- c. The proposal reflects a particular theme or design pattern that will advance the development pattern of the historic district; and
- d. The proposed complies with utility, stormwater, access requirements, and other requirements related to site design in the Land Development Code.

Where the proposed modification would encroach into a side or rear yard setback that adjoins an existing lot, notice shall be provided to the adjacent property owner. Staff or the appropriate reviewing board will document the basis for its decision. If staff makes the decision, it will provide a written determination on the complete modification request within 21 calendar days of receiving the request. If the adjacent property owner objects to the encroachment in writing within 16 calendar days of the date from which the notice was mailed, the request shall be referred to the Board of Adjustment, which shall review the request using the same standards in this section used by staff. If the decision is to be made by a board, the board shall hear the objection of the adjacent property owner as part of its public hearing. The remainder of the requirements, regulations and procedures set forth in this chapter shall remain applicable.

Modification of building code requirements. Structures and buildings listed individually on the local register or deemed contributing to the character of a district listed on the local register shall be deemed historic and entitled to modified enforcement of the standard codes where appropriate.

Please describe the requested zoning modification, addressing a through d above:

The requested modification will change the following zoning or building requirement in this manner:

(select only those that apply)	Required	Existing	Proposed
Front, Side, or Rear building Setback Lines			
Building Height			
Building Separation			
Floor Area Ratio (FAR)			
Maximum Lot Coverage			

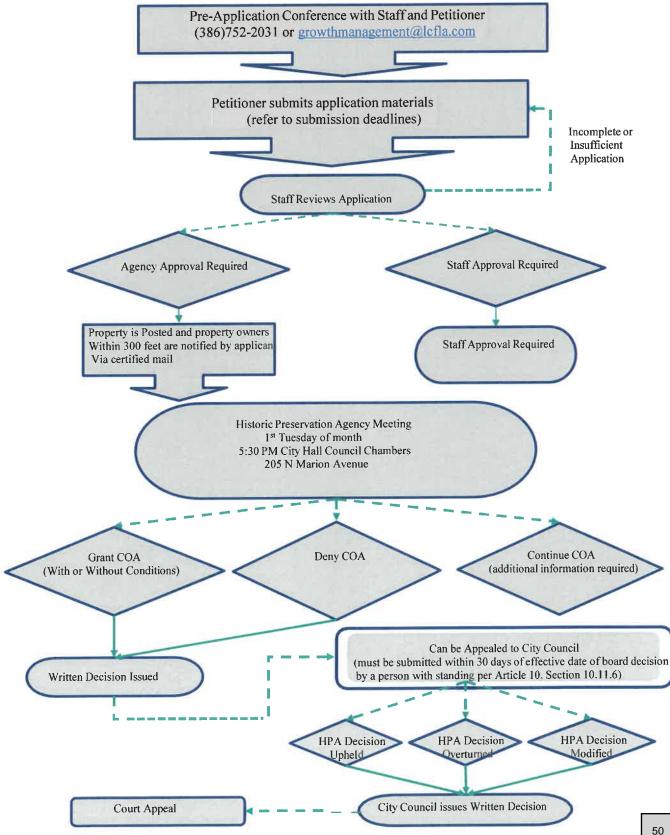
CERTIFICATION

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge at the time of the application. I acknowledge that I understand and have complied with all of the submittal requirements and procedures and have read and understand the following:

- 1. I/We hereby attest to the fact that the above supplied property address(es), parcel number(s) and legal description(s) is (are) the true and proper identification of the area of this petition.
- 2. I/We authorize staff from the Department of Growth Management to enter onto the property in question during regular city business hours in order to take photos which will be placed in the permanent file.
- 3. I/We understand that the COA review time period will not commence until the application is deemed complete by staff and may take up to 10 days to process. I further understand that an incomplete application submittal may cause my application to be deferred to the next posted deadline date.
- 4. I/We understand that, for Agency review cases, an agenda and staff report will be available on the City's website approximately one week before the Historic Preservation Agency meeting.
- 5. I/We understand that the Historic Preservation Agency meetings are conducted in a quasi-judicial hearing and as such, exparte communications are prohibited (Communication about your project with a Historic Preservation Agency member).
- 6. I/We understand that the approval of this application by the Historic Preservation Agency or staff in no way constitutes approval of a Building Permit for construction from the City of Lake City Growth Management.
- 7. I/We understand that all changes to the approved scope of work stated in a COA have to be approved by the HPA before work commences on those changes. There will be no charge for a revision to a COA. Making changes that have not been approved can result in a Stop Work Order being placed on the entire project.
- 8. I/We understand that any decision of the HPA may be appealed to the City Council. A person with standing, as described in LDR Article 10, Section 10.11.6, may file a petition to appeal and shall be presented within thirty (30) days after the decision of the HPA; otherwise the decision of the HPA will be final.
- 9. I/We understand that Certificates of Appropriateness are only valid for one (1) year from issuance.

Applicant (Print))					
Please submit this application And all required supporting	TO BE COMPLETED BY CITY ADMINISTRATOR			Date Received By:		
Materials via email to: growthmanagement@lcfla.com	COA			Staff Approval		
Once the application is received and deemed complete, the applicant will be notified as to whether this will be a staff review or HPA review.	Contributing	Yes Yes	lo	Multi-Family Structur	re or its Accessory Structure HPA approval	
	Pre-Conference	/es_	lo	After-The-Fact Certificate of Appropriateness		
	Application Complete	es	10			
	Request for Modification of Setbacks	res				

CERTIFICATE OF APPROPRIATENESS PROCESS FLOWCHART







Roofing Materials Residential Roofing Materials Shingles Timberline HDZ®

Timberline HDZ®

GAF's #1-selling shingle. High Definition color blands backed by strong warranties.

大大大大大 4.8 (18885) WRITE A REVIEW

Find a Contractor



Find a contractor

Pewter Gray All Products Appalachlan Sky Barkwood Your Area Birchwood Biscayne Blue Cedar Falls Copper Canyon

Fox Hollow Gray

Golden Amber

Jump to Overview

About Timberline HDZ® Shingles

Get advanced roof protection from eave to ridge. The technologies incorporated into Timberline HDZ* shingles are the keys to unlocking both the 15-Year WindProven™ Limited Wind Warranty and the 25-Year StainGuard Plus™ Algae Protection Limited Warranty.



Image capture: Mar 2022 © 2025 Google

XE Morroe St

Melrose Par

Elementary School

COLUMBIA COUNTY Property Appraiser

Parcel 00-00-13294-000 https://search.ccpafl.com/parcel/13294000000000 449 SE MONROE ST

Owners

DE JESUS JULIA 222 SW ALICE GLN LAKE CITY, FL 32025

Use: 0100: SINGLE FAMILY Subdivision: E DIV

Legal Description

E DIV: SE1/4 BLOCK 273. EX RD R/W.

432-214, 845-806, 995-431, CT 1278-569, WD 1293-1247

