CITY COUNCIL REGULAR SESSION CITY OF LAKE CITY

August 15, 2022 at 6:00 PM Venue: City Hall

AGENDA

THIRD REVISION

Revision made 8/12/2022: Item #5, removed information not needed

Revision made 8/15/2022: Item #5, supporting documentation added for Esing

and Rosenthal

Revision made 8/15/2022: Item #5, supporting documentation added for

Rosenthal

The meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this Agenda.

Events Prior to Meeting - 5:00 PM Special Called City Council Meeting - Interview for City Attorney

Pledge of Allegiance

Invocation - Council Member Todd Sampson

Roll Call

Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.

Minutes

1. August 4, 2022 Special Called Regular Session

Approval of Agenda

Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Approval of Consent Agenda

2. Approval to award Bid (ITB-023-2022) for purchase of 8" FPVC C900 DR 18 Water Pipe to Fortiline Inc., the lowest bidder. The 8" FPVC C900 DR 18 Water Pipe will be used to extend approximately 2000 linear ft of water main down CR 252. This line will assist with a 2 way feed for Columbia High School in addition to allowing future hook ups for subdivisions and apartments on CR 252.

Presentations

- 3. Discussion and Possible Action Shannon Williams, Marketing Manager Grant Coordinator, North Florida Professional Services, Inc. regarding FRDAP Grant for a R/C racetrack at Richardson Community Center.
- 4. Discussion and Possible Action Keith Williams, President Lake City Humane Society and Attorney Marlin Feagle relating to the contracting of services with the City of Lake City.

Old Business

Old Business

<u>5.</u> Motion is needed to remove from the table.

Discussion and Possible Action - City Manager Position

- Paul Dyal (Current Interim City Manager)
- Christopher Esing
- David Lynch
- Don Rosenthal
- 6. Discussion and Possible Action Salary of Interim City Manager Paul Dyal (Presenter: Todd Sampson)

New Business

Ordinances

7. City Council Ordinance No. 2022-2231 - (first reading) - an ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning to less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage; providing for rezoning from Commercial, General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.

Adopt City Council Ordinance No. 2022-2231 on first reading

Resolutions

- 8. City Council Resolution No. 2022-084 A resolution of the City Council of the City of Lake City, Florida, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing an effective date. (Chestnut Springs)
- 9. City Council Resolution No. 2022-085 A resolution of the City Council of the City of Lake City, Florida, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing for an effective date. (Washington Springs)
- 10. City Council Resolution No. 2022-086 A resolution of the City Council of Lake City, Florida, approving a replat filed by Martha Carter for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing an effective date. (Hickory Hills)
- 11. City Council Resolution No. 2022-087 A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from GSMS Developers, Inc.; providing for the extension of a water and sewer main; and providing for an effective date.
- 12. City Council Resolution No. 2022-088 A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from Gary Sorensen; providing for the extension of a water and sewer main; and providing for an effective date.
- 13. City Council Resolution No. 2022-89 A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from Sorensen & Smith

LLC; providing for the extension of a water and sewer main; and providing for an effective date.

- 14. City Council Resolution No. 2022-091 A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with Passero Associates, LLC.; providing for engineering and consulting services; providing for severability; providing for conflicts; and providing for an effective date.
- 15. City Council Resolution No. 2022-092 A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Traffic Signal Maintenance and Compensation Agreement with the State of Florida, Department of Transportation; providing for an amendment to the reimbursement for maintenance and operation schedule; and providing an effective date.
- 16. City Council Resolution No. 2022-093 A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$13,222.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date.
- 17. City Council Resolution No. 2022-094 A resolution of the City Council of the City of Lake City, Florida, authorizing the addition of Demetrius Johnson, as Interim Assistant City Manager, as an authorized signor of all checks, vouchers, transfers, or disbursements on all bank accounts of the City of Lake City, Florida; and providing for an effective date.

Departmental Administration

18. Discussion and Possible Action: Requesting approval to use CARES Act funds in the amount of \$272,000.00 for the purpose of purchasing equipment and furnishings for the New Fire Station 2. (Presenter: Fire Chief Joshua Wehinger)

Comments by Council Members

Reminder:

August 16, 2022 4:00 PM Budget Workshop

August 17, 2022 4:00 PM Budget Workshop

September 6, 2022 6:00 PM Tentative Budget Hearing and final resolution for non-ad valorem fire assessment.

September 19, 2022 6:00 PM Final Budget Hearing

Adjournment

YouTube Channel Information

Members of the public may also view the meeting on our YouTube channel at: https://www.youtube.com/c/CityofLakeCity

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

SPECIAL REQUIREMENTS: Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.**

File Attachments for Item:

1. August 4, 2022 Special Called Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Special Session, on August 4, 2022 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

ROLL CALL

Mayor/Council Member Stephen M. Witt City Council Jake Hill, Jr.

Eugene Jefferson C. Todd Sampson

City Attorney Frederick Koberlein, Jr. – attended virtually via Zoom

Interim City Manager Paul Dyal

Sergeant-at-Arms Chief Gerald Butler

City Clerk Audrey Sikes

Mr. Dyal introduced Demetrius Johnson as the new Interim Assistant City Manager.

MINUTES

1. July 18, 2022 Regular Session

Mr. Hill made a motion to approve the July 18, 2022 regular session minutes as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

APPROVAL OF AGENDA

Mr. Jefferson made a motion to approve the agenda as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION - PERSONS WISHING TO ADDRESS COUNCIL

- Pedro Jermaine
- Victoria Whilden
- Rebecca Haight
- Befaithful Coker
- Sylvester Warren

APPROVAL OF CONSENT AGENDA

2. Permit application from Lake City - Columbia County Chamber of Commerce to hold the Gateway City Craft Beer & Wine Festival on Saturday, October 22, 2022, from 7AM until 7:00 PM at Darby Pavilion and Wilson Park. The Lake City Columbia County Chamber of

Commerce is requesting the fee to use Darby Pavilion in the amount of \$100.00 to be waived. All supporting documents including the certificate of insurance have been provided.

3. Approval to award Bid (ITB-022-2022) for purchase of 12" FPVC C900 DR 18 Water Pipe to Consolidated Pipe & Supply, the lowest bidder. The 12" FPVC C900 DR 18 Water Pipe will be used to extend approximately 7,000 linear ft of water main within the subdivision along SW Heathridge Dr., Timberland Ct., Fieldstone Ct., and Woodleaf Ct. with fire hydrants. This is to provide potable water to customers with failing wells.

Mr. Jefferson made a motion to approve the consent agenda consisting of the items listed above. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.

OLD BUSINESS

Ordinances - None

Other Items

4. Discussion and Possible Action - Fire Pension Board Appointee (Presenter: Mayor Stephen Witt)

Mayor Witt reminded members there was still a need for a Fire Pension Board Appointee.

5. Discussion and Possible Action - Police Officers Pension Board Appointee (Presenter: Mayor Stephen Witt)

Mayor Witt reminded members there was still a need for a Police Officers Pension Board Appointee.

6. Discussion and Possible Action on RFP-020-2022 City Attorney (Presenter: Procurement Director Karen Nelmes)

Ms. Nelmes reported there was one proposal received for the City Attorney RFP-020-2022. Folds Walker, LLC, & Robinson, Kennon & Kendron, who submitted a joint proposal.

Scott Walker and Todd Kennon addressed members and stated this would be a collaborative effort from the two firms.

Mr. Sampson disclosed he personally used Todd Kennon in the past, and inquired who would be attending the City Council meetings.

The two lead attorneys both Scott Walker and Todd Kennon stated they would attend.

Mr. Jefferson reported the City communicated with Fred Koberlein's office between 1100-1400 hours per year.

Mr. Kennon stated they would allocate the workload between the two firms, by dividing up projects and resources.

Mr. Sampson made a motion to move forward with the interview process with Folds Walker, LLC, and Robinson, Kennon & Kendron. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

7. Discussion and Possible Action - City Manager Position (Presenter: Mayor Stephen Witt)

Mayor Witt reported he received a timeline and schedule from Colin Baezinger, as well as an email from David Lynch expressing his continued interest in the position. He stated he also discussed the process with Interim City Manager Paul Dyal and asked him if he would be interested in a permanent position.

Mr. Dyal confirmed that he would in fact be interested in the permanent position.

Mr. Hill expressed his confidence in Mr. Dyal, and made a motion for Mr. Dyal to continue as the permanent City Manager. Mayor Witt seconded the motion.

Mr. Jefferson spoke in favor of Mr. Dyal and suggested bringing this topic back at the next meeting to give him an opportunity to speak with Mr. Dyal.

Mr. Sampson requested more information moving forward and stated Mr. Dyal needed to be compensated for the job he has done. He added the Baezinger firm would also do a good job and that all avenues should be exhausted.

Mr. Jefferson reported he also received an email from Mr. Lynch, as well as phone calls. He expressed concern with interviewing Mr. Lynch if the headhunter firm was being used, as he did not want to damage the working relationship with Baezinger.

Mr. Jefferson made a motion to table until the next meeting. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye Mr. Sampson Aye Mr. Hill Aye Mayor Witt Aye

City Clerk Audrey Sikes confirmed with members what information they would like to see in the next agenda packet for this topic. Mr. Sampson stated he would provide the criteria to her.

PUBLIC COMMENT: Sylvester Warren

8. City Hall Update (Presenter: Interim City Manager Paul Dyal)

Mr. Dyal reported he was following the procurement procedure, and needed one additional quote for the structural analysis on the current City Hall building.

NEW BUSINESS

Ordinances

9. City Council Ordinance No. 2022-2230 - An ordinance of the City Council of the City of Lake City, Florida, amending the City Code related to Code Enforcement; providing for supplemental procedures to the Code Enforcement process; providing for conflicts; providing for severability; providing for codification; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Ordinance No. 2022-2230 on first reading, amending the City Code related to Code Enforcement, and providing for supplemental procedures to the Code Enforcement process. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye Mr. Sampson Aye Mr. Hill Aye Mayor Witt Aye

Resolutions

10. City Council Resolution No. 2022-076 - A resolution of the City Council of the City of Lake City, Florida, accepting a bid from Florida Fill and Grading, Inc., related to furnishing and installing approximately 186 LF of 15" RCP storm sewer, type "E" inlets, precast manholes, trench drain, sand cement bag ditch paving, asphalt parking lot, sidewalk, and pavement striping, including all demolition, erosion controls and restoration as necessary for performance of the work; providing for the award of a contract; providing for the execution of a contract; and providing an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-076, accepting a bid from Florida Fill and Grading, Inc., related to furnishing and installing approximately 186 LF of 15" RCP storm sewer, type "E" inlets, precast manholes, trench drain, sand cement bag ditch paving, asphalt parking lot, sidewalk, and pavement striping, including all demolition, erosion controls and restoration as necessary for performance of the work; providing for the award of a contract, and providing for the execution of a contract. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

11. City Council Resolution No. 2022-077 - A resolution of the City Council of the City of Lake City, Florida, providing for the rescission of City Council Resolution Number 2022-067 relating to a memorandum of agreement with the Florida Fish and Wildlife Conservation Commission, the Fish and Wildlife Foundation of Florida, and Columbia County, Florida; providing for the execution of a revised memorandum of agreement with the Florida Fish and Wildlife Conservation Commission, North Florida Professional Services, Inc., the Fish and Wildlife Foundation of Florida, and the Columbia County Board of County Commissioners; providing for the construction of a pier at Lake Montgomery; providing for conflict; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-077, providing for the rescission of City Council Resolution Number 2022-067 relating to a memorandum of agreement with the Florida Fish and Wildlife Conservation Commission, the Fish and Wildlife Foundation of Florida, and Columbia County, Florida; providing for the execution of a revised memorandum of agreement with the Florida Fish and Wildlife Conservation Commission. North Florida Professional Services, Inc., the Fish and Wildlife Foundation of Florida, and the Columbia County Board of County Commissioners, and providing for the construction of a pier at Lake Montgomery. Mr. Hill seconded the motion.

Mr. Sampson confirmed with Chris Wynn, from the Florida Wildlife Conservation, this agreement included specified items such as the gates, cameras and fence, as well as referencing back to the improvement plan.

A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

12. City Council Resolution No. 2022-078 - A resolution of the City Council of the City of Lake City, Florida, Constituting the Fiscal Year 2022-2023 preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of Fire Protection Services, facilities, and programs in the City of Lake City, Florida; confirming previous resolutions, as amended; reimposing Fire Protection Assessments and establishing Fire Protection not-toexceed assessment rates; directing the preparation of the preliminary assessment roll; authorizing a Public Hearing and directing the provision of notice thereof; providing for application of assessment proceeds; providing for conflicts, and providing for an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-078, Constituting the Fiscal Year 2022-2023 preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of Fire Protection Services, facilities, and programs in the City of Lake City, Florida; confirming previous resolutions, as amended; reimposing Fire Protection Assessments and establishing Fire Protection not-to-exceed assessment rates; directing the preparation of the preliminary assessment roll; authorizing a Public Hearing and directing the provision of notice

thereof, and providing for application of assessment proceeds. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

13. City Council Resolution No. 2022-079 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement to the Public Transportation Grant Agreement; providing for an extension of the contract's deadline to August 31,2023; and providing for an effective date. Mr. Sampson made a motion to approve City Council Resolution No. 2022-079, authorizing the execution of an agreement to the Public Transportation Grant Agreement, and providing for an extension of the contract's deadline to August 31,2023. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

14. City Council Resolution No. 2022-080 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a release and satisfaction of lien; providing for the release of a Code Enforcement Lien recorded in Official Records Book 1280, Page 2190, of the Public Records of Columbia County, Florida; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-080, authorizing the execution of a release and satisfaction of lien, and providing for the release of a Code Enforcement Lien recorded in Official Records Book 1280, Page 2190, of the Public Records of Columbia County, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Nay
Mayor Witt Aye

15. City Council Resolution No. 2022-081 - A resolution of the City Council of the City of Lake City, Florida, authorizing an eminent domain action by the City; providing for legal action against property to enhance Sallie Mae Jerry Park; providing for severability; providing for conflicts; and providing for an effective date.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson made a motion to attend the tax deed sale for parcel #11481-000 at the time this property comes up, and bid on behalf of the City up to the balance it is at the time of sale. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

Mr. Sampson made a motion to approve City Council Resolution No. 2022-081, authorizing an eminent domain action by the City, and providing for legal action against property to enhance Sallie Mae Jerry Park. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

Mr. Koberlein confirmed the inferred direction on one lot (identified in City Council Resolution No. 2022-082), of not moving forward with that procedure in an effort for the City to acquire through tax sales deed process.

16. City Council Resolution No. 2022-082 - A resolution of the City Council of the City of Lake City, Florida, authorizing an eminent domain action by the City; providing for legal action against property to enhance Sallie Mae Jerry Park; providing for severability; providing for conflicts; and providing for an effective date. Mr. Sampson made a motion to approve City Council Resolution No. 2022-082, authorizing an eminent domain action by the City, and providing for legal action against property to enhance Sallie Mae Jerry Park, with a delay in action until after the tax deed sale. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

17. City Council Resolution No. 2022-083 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a grant agreement with the Federal Aviation Administration; providing for improvements to the Lake City Gateway Airport; providing for the receipt of up to \$2,460,257.00 in allowable costs; and providing an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-083, authorizing the execution of a grant agreement with the Federal Aviation Administration; providing for improvements to the Lake City Gateway Airport, and providing for the

receipt of up to \$2,460,257.00 in allowable costs. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

DEPARTMENTAL ADMINISTRATION - None

COMMENTS BY COUNCIL MEMBERS

Mr. Hill commented on the lease negotiations with HAECO. He announced the annual Community Day being held next to Memorial Stadium on Saturday, August 6, 2022 from 12-4PM and invited everyone to attend.

Mr. Sampson commented on the lease negotiations with HAECO.

Mr. Hill requested permission from Council to block the corner of Hilton, Washington and Matthews for the Community Day event.

Mr. Jefferson made a motion to block the corner of Hilton, Washington and Matthews for the Community Day event. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

ADJOURNMENT

All matters having been handled, the meeting adjourned at 7:05 PM on a motion made and duly seconded.

	Stephen M. Witt, Mayor/Council Member
Audrey Sikes, City Clerk	

File Attachments for Item:

2. Approval to award Bid (ITB-023-2022) for purchase of 8" FPVC C900 DR 18 Water Pipe to Fortiline Inc., the lowest bidder. The 8" FPVC C900 DR 18 Water Pipe will be used to extend approximately 2000 linear ft of water main down CR 252. This line will assist with a 2 way feed for Columbia High School in addition to allowing future hook ups for subdivisions and apartments on CR 252.

MEETING DATE
August 15, 2022

CITY OF LAKE CITY Report to Council

COUNCIL AGENDA		
SECTION		
ITEM		
NO.		

SUBJECT: Bid#ITB No. 023-2022

DEPT / OFFICE: Distribution & Collections

Originator:			
Brian Scott, Director of Distribution and Collections			
Interim City Manager	Department Director	Date	
Paul Dyal	Brian Scott	08/10/2022	
Recommended Action:			
Award lowest bidder, Fortiline Inc., the bid for 8" FF	VC C900 DR 18 Water Pipe.		
Bid#ITB No. 023-2022			
Summary Explanation & Background:			
v 1			
On August 4, 2022, bids for 8" FPVC C900 DR 18 V was found to be Fortiline Inc. The staff recommends 8" water pipe in the lump sum of \$76,960.00			
The 8" FPVC C900 DR 18 Water Pipe will be used to extend approximately 2000 linear ft of water main down CR 252. This line will assist with a 2 way feed for Columbia High School in addition to allowing future hook ups for subdivisions and apartments on CR 252.			
Alternatives:			
None			
Source of Funds:			
410.70.536-060.63			
Financial Impact:			
\$76,960.00			
Exhibits Attached:			
1) ITB No. 023-2022			



City of Lake City

Procurement

Karen Nelmes, CPPB, NIGP-CPP, Procurement Director

205 N. Marion Ave., Lake City, FL 32055

EVALUATION TABULATION

ITB No. 023-2022

2000 Feet of 8" FPVC C900 DR18 WATER PIPE

RESPONSE DEADLINE: August 4, 2022 at 2:00 pm Report Generated: Wednesday, August 10, 2022

SELECTED VENDOR TOTALS

Vendor	Total
Fortiline Inc.	\$76,960.00

PURCHASE OF PIPE

		Fortiline Inc.				
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
X	1	8" FPVC C900 DR18 WATER PIPE	2000	Feet	\$38.48	\$76,960.00
Total				\$76,960.00		

File Attachments for Item:

3. Discussion and Possible Action - Shannon Williams, Marketing Manager Grant Coordinator, North Florida Professional Services, Inc. regarding FRDAP Grant for a R/C racetrack at Richardson Community Center.

Sikes, Audrey

From: Dyal, Paul

Sent: Tuesday, August 2, 2022 12:48 PM

To: Shannon Williams

Cc: swarren3rd@icloud.com; Dumas, Jason; Brown, Stephen; Sikes, Audrey; Bruner, Joyce; Phillips, Terri

Subject: RE: FRDAP Grant R/C Track Project **Attachments:** CONCEPTUAL LAYOUT 2-17-22.jpg

Good afternoon Shannon,

I appreciated the opportunity to talk with you and Sylvester yesterday. As I relayed yesterday, I think this is a great project for the community, both youth and adults. I look forward to moving toward making this project a reality. We will start looking into the items that you need and I look forward to you being able to present this worthwhile project to the Council.

Respectfully,

Paul Dyal

Interim City Manager/ Executive Director of Utilities City of Lake City 692 SW St. Margarets Street Lake City, FL 32025

Office: 386-719-5815 Fax: 386-758-5449 Email: dyalp@lcfla.com



PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from City officials regarding City business are public records available to the public and Media upon request. Your e-mail communications may be subject to public disclosure. Under Florida law, e-mail addresses are public record. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

From: Shannon Williams <swilliams@nfps.net>

Sent: Monday, August 1, 2022 5:33 PM **To:** Dyal, Paul < DyalP@lcfla.com> **Cc:** swarren3rd@icloud.com

Subject: FRDAP Grant R/C Track Project

Mr. Dyal,

I would like to submit a FRDAP application to add an R/C racetrack to the Richardson Community Center. Vested individuals in the community have been working on a plan to add this feature to the center for about a year. NFPS has provided a pro bono conceptual drawing for the project (attached) and the Richardson Community Center and Annie Mattox Park boards both concur that the project is a great idea.

Along with the addition of the R/C track, the FRDAP application will include the renovation of the playground adjacent to the placement of the track, and if the budget permits, a set of prefabricated restrooms to serve the park and track users. Addressing the playground and the restrooms will add several valuable points to the application.

I will be happy to provide a draft resolution for the City to approve at the next meeting. I will also be happy to attend the meeting to address any questions from the Council. To submit a successful application, I will also need the following:

- 1. A 30-year title search of the property by the City's attorney or property appraiser
- 2. A land survey of the property less than 3 years old
- 3. For additional points we can also present the project to local community organization for the purposes of public participation

Thank you so much for considering this project for the community. It will provide a new activity for our youth at the community center and from the community's input so far, we think it will be received well and add great value to the City's resources.



Vkdqqq提 koldp v#
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Start to Finish Solutions for your Community



Sikes, Audrey

From: Dyal, Paul

Sent: Monday, August 8, 2022 2:37 PM

To: Sikes, Audrey

Cc: swarren3rd@icloud.com; Dumas, Jason; Brown, Stephen; Bruner, Joyce; Phillips, Terri; Shannon

Williams; 'Fred Koberlein'

Subject: RE: FRDAP Grant R/C Track Project **Attachments:** RESOLUTION - RC Track.doc

Good afternoon Audrey,

Do you think we would have time to do a public meeting?

Respectfully,

Paul Dyal

Interim City Manager/ Executive Director of Utilities City of Lake City 692 SW St. Margarets Street Lake City, FL 32025

Office: 386-719-5815
Fax: 386-758-5449
Email: dyalp@lcfla.com



PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from City officials regarding City business are public records available to the public and Media upon request. Your e-mail communications may be subject to public disclosure. Under Florida law, e-mail addresses are public record. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

From: Shannon Williams <swilliams@nfps.net> Sent: Monday, August 8, 2022 11:39 AM

To: Dyal, Paul < DyalP@lcfla.com>

Cc: swarren3rd@icloud.com; Dumas, Jason < DumasJ@lcfla.com>; Brown, Stephen < BrownS@lcfla.com>; Sikes, Audrey

<SikesA@lcfla.com>; Bruner, Joyce <BrunerJ@lcfla.com>; Phillips, Terri <PhillipsT@lcfla.com>

Subject: RE: FRDAP Grant R/C Track Project

Mr. Dyal,

I have attached a draft resolution for the FRDAP application. Please feel free to make any changes as needed for the City's resolution format. I tried to get it as close as I could. (3)

Also, how would you like move forward with the public participation portion of the grant application. Our options are as follows:

- 1. We can conduct an advertised public meeting for 10 points and/or
- 2. We can make a presentation to an advisory board for 7 points (Planning and zoning or similar boards may be used if a parks and recreation advisory board does not exist) and/or
- 3. We can make a presentation to a community organization for 4 points (maybe the Richardson Community Center governing board)

Please let me know how you'd like to proceed. I can draft an advertisement for the paper for the public meeting or if you don't think we have time for the public meeting, I can definitely do 2 and 3 for points.

Also, as a reminder, we will need the 30 year title search on the property.

Thank you so much,



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Start to Finish Solutions for your Community

From: Dyal, Paul < DyalP@lcfla.com> Sent: Tuesday, August 2, 2022 12:48 PM **To:** Shannon Williams < swilliams@nfps.net>

Cc: swarren3rd@icloud.com; Dumas, Jason <DumasJ@lcfla.com>; Brown, Stephen <BrownS@lcfla.com>; Sikes, Audrey

<SikesA@lcfla.com>; Bruner, Joyce <BrunerJ@lcfla.com>; Phillips, Terri <PhillipsT@lcfla.com>

Subject: RE: FRDAP Grant R/C Track Project

Good afternoon Shannon,

I appreciated the opportunity to talk with you and Sylvester yesterday. As I relayed yesterday, I think this is a great project for the community, both youth and adults. I look forward to moving toward making this project a reality. We will start looking into the items that you need and I look forward to you being able to present this worthwhile project to the Council.

Respectfully,

Paul Dyal

Interim City Manager/ Executive Director of Utilities City of Lake City 692 SW St. Margarets Street Lake City, FL 32025 Office: 386-719-5815

Fax: 386-758-5449 Email: dyalp@lcfla.com



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From: Shannon Williams <swilliams@nfps.net>

Sent: Monday, August 1, 2022 5:33 PM
To: Dyal, Paul < DyalP@lcfla.com >
Cc: swarren3rd@icloud.com

Subject: FRDAP Grant R/C Track Project

Mr. Dyal,

I would like to submit a FRDAP application to add an R/C racetrack to the Richardson Community Center. Vested individuals in the community have been working on a plan to add this feature to the center for about a year. NFPS has provided a pro bono conceptual drawing for the project (attached) and the Richardson Community Center and Annie Mattox Park boards both concur that the project is a great idea.

Along with the addition of the R/C track, the FRDAP application will include the renovation of the playground adjacent to the placement of the track, and if the budget permits, a set of prefabricated restrooms to serve the park and track users. Addressing the playground and the restrooms will add several valuable points to the application.

I will be happy to provide a draft resolution for the City to approve at the next meeting. I will also be happy to attend the meeting to address any questions from the Council. To submit a successful application, I will also need the following:

- 1. A 30-year title search of the property by the City's attorney or property appraiser
- 2. A land survey of the property less than 3 years old
- 3. For additional points we can also present the project to local community organization for the purposes of public participation

Thank you so much for considering this project for the community. It will provide a new activity for our youth at the community center and from the community's input so far, we think it will be received well and add great value to the City's resources.



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Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived. We have implemented **HAVEN™**, from **Corvid Cyberdefense** which protects our networks, data, email and endpoints with leading edge threat prevention controls and **24x7x365** threat detection and monitoring. To find out more <u>Click Here</u>.

CITY COUNCIL RESOLUTION NO. 2022-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE FILING OF A FISCAL YEAR 2022-2023 FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM APPLICATION FOR RICHARDSON COMMUNITY CENTER RC TRACK ADDITION AND PLAYGROUND RENOVATION WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

WHEREAS, the City Council of the City of Lake City, Florida (hereinafter the "City"), has determined that it is in its interest to apply to the Florida Department of Environmental Protection for a grant under the Florida Recreation Development Assistance Program, which provides grants to qualified local governmental entities to acquire or develop land for public outdoor recreation purposes.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA AS FOLLOWS:

Section 1. That the Interim City Manager is hereby authorized to execute and submit a Fiscal Year 2022-2023 Florida Recreation Development Assistance Program Application for the Richardson Community Center's RC Track construction and installation and playground improvements to the Florida Department of Environmental Protection; and

Section 2. That the Interim City Manager is hereby authorized to act in connection with the application and to provide such additional information as may be required by the Florida Department of Environmental Protection; and

Section 3. That at such time grant funds are awarded to the City for the proposed improvement project at Richardson Community Center, Lake City, Florida, the City Council will amend the Capital Improvement Plan outlined in the Capital Improvement Element of the City's

Comprehensive Plan to include this project, as follows: "Richardson Community Center Improvements (FRDAP 2022-2023) \$200,000"; and

Section 4. That this resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this _____ day of August 2022.

CITY OF LAKE CITY, FLORIDA

By: ______
Stephen M. Witt, Mayor

ATTEST: Approved as to form and legality:

Frederick L. Koberlein, Jr.,

City Attorney

By: _____Audrey Sikes, City Clerk

File Attachments for Item:

4. Discussion and Possible Action - Keith Williams, President Lake City Humane Society and Attorney Marlin Feagle relating to the contracting of services with the City of Lake City.



Lake City Columbia County Humane Society 1392 NW Shelter Gln Lake City, FL 32055 (386)752-3191

July 27, 2022

Mr. Paul Dyal, City Manager City of Lake City 205 North Marion Ave. Lake City, Fl. 32055

RE: Lake City Humane Society City Funding Application

Dear Mr. Dyal:

The purpose of this letter is to advise the intent of the Humane Society regarding their funding request which was filed with the City of Lake City on July 14, 2022.

Currently the City of Lake City ("City") provides annual funding to the Humane Society for animal control and animal care services in the City of Lake City. There is no contract between the City and the Humane Society.

The Humane Society seeks to enter into a contract with the City to provide animal control and animal care services to the City of Lake City. This would negate the need to present an annual funding request, provide specific listing of responsibilities and duties of the parties and provide a reference for the provision of said services. Marlin Feagle, the Humane Society's attorney for this request, is preparing a draft contract that mirrors the animal control and animal care services the Humane Society furnishes Columbia County. He will forward a draft contract to the city attorney for review and comment.

Representatives of the Humane Society and their legal counsel would present the proposed contract to the City Council at a regularly scheduled City Council meeting. If further information is needed, or you wish to discuss, please do not hesitate to contact me.

Thank you for your assistance in this matter.

Very truly yours,

Keith Williams, President

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File Attachments for Item:

5. Motion is needed to remove from the table.

Discussion and Possible Action - City Manager Position

- Paul Dyal (Current Interim City Manager)
- Christopher Esing
- David Lynch
- Don Rosenthal

Sec. 401. - Appointment, qualification and compensation of city manager.

The city council shall appoint a city manager for an indefinite term. The compensation of the city manager shall be fixed by the council. The city manager shall hold a bachelor's degree from an accredited four (4) year college or university and have either ten (10) years of progressively responsible experience in municipal or corporate management in a senior management position or any equivalent combination of training and experience.

(Ord. No. 2010-2003, § 2, 6-21-10; Res. No. 2010-116, § 2, 11-3-10)

Section 402. - Removal.

The council may remove the manager from office in accordance with the following procedures:

- (a) The council shall adopt by affirmative vote of a majority of all its members, a preliminary resolution which must state the reasons for removal and then may suspend the manager from duty for a period not to exceed forty-five (45) days. A copy of the resolution shall be delivered by the council to the manager within three (3) days.
- (b) Within five (5) days after a copy of the resolution has been delivered by the council to the city manager, he may file with the council a written request for a public hearing. This hearing shall be held by the city council not earlier than fifteen (15) days, nor later than thirty (30) days, after the request is filed. The city manager may file with the council a written reply not later than five (5) days before the hearing.
- (c) The council may adopt a final resolution of removal, which may be made effective immediately by affirmative vote of a majority of all its members, at any time after five (5) days from the date when a copy of the preliminary resolution was delivered to the manager, if he has not requested a public hearing, or at any time after the public hearing if he has requested one.
- (d) The manager shall continue to receive his salary until the effective date of a final resolution of removal.

Section 403. - Acting city manager.

Subject to approval of the council, the manager shall designate, by letter filed with the city clerk, a qualified city administrative officer to exercise the powers and perform the duties of manager during his temporary absence or disability. During such absence or disability, the council may revoke such designation at any time and appoint another officer of the city to serve until the manager shall return or his disability shall cease.

Section 404. - Powers and duties of the city manager.

The city manager shall be the chief administrative officer of the city. He shall be responsible to the council for the administration of all city affairs placed in his charge by or under this Charter. He shall have the following powers and duties:

- (a) He shall appoint, and when he deems it necessary for the good of the service, suspend or remove all city employees and appointive administrative officers provided for by or under this Charter, except as otherwise provided by law, this Charter, or personnel rules adopted pursuant to this Charter. He may authorize any administrative officer, who is subject to his direction and supervision, to exercise these powers with respect to subordinates in that officer's department, office or agency.
- (b) He shall direct and supervise the administration of all departments, officers, and agencies of the city, except as otherwise provided by this Charter or by law.
- (c) He shall attend all council meetings and shall have the right to take part in discussion, but shall not vote.
- (d) He shall see that all laws, provisions of this Charter and acts of the council, subject to enforcement by him or by officers subject to his direction or supervision, are faithfully executed.
- (e) He shall prepare and submit the annual budget and capital improvement program to the council.
- (f) He shall submit to the council and make available to the public a complete report on the finances and administrative activities of the city as of the end of each fiscal year.
- (g) He shall make such other reports as the council may require concerning the operations of city departments, offices and agencies subject to his direction and supervision.
- (h) He shall make such recommendations to the council concerning the affairs of the city as he deems desirable.
- (i) He shall perform such other duties as are specified in this Charter or as may be required by the council.

(Ord. No. 2002-957, § 1(d), 7-15-2002; <u>Ord. No. 2020-2158</u>, § 2, 7-20-20)

Sikes, Audrey

From: Colin Baenziger <colin@cb-asso.com>
Sent: Monday, August 8, 2022 4:23 PM

To: Witt, Stephen; Hill, Jake; Jefferson, Eugene; Sampson, Todd

Cc: Dyal, Paul; Sikes, Audrey
Subject: City Manager Search Update

I read in the newspaper that the Council would be considering hiring the Interim City Manager as the permanent City Manager at its next meeting on August 15th. According to the schedule, I am supposed to be providing a draft copy of the recruitment profile on August 16th, and I was planning on working on it this week.

At this point, we have done some work (interviewing some of the Council Members, gathering information for the brochure, and having a staff member do a very rough draft of the first half of the brochure), but not a lot. I am reluctant to do any more work until the Council has had an opportunity to discuss Mr. Dyal's potential appointment and to make a decision. I just do not want to run up my bill unnecessarily.

Hence, I am going to put the search on hold for a week. If Mr. Dyal is not appointed, we will immediately resume the search with a one week delay in the schedule.

I hope you all have a great week!

Best Wishes,

Colin

@ Colin Baenziger & Associates

Cell: (561) 707-3537

.Visit our website at: www.cb-asso.com

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Published on City of Lake City, FL (https://www.lcfla.com)

<u>Home > Application for General Employment > Webform results > Application for General Employment</u>

Submission information

Form: Application for General Employment [1] Submitted by Visitor (not verified) Thu, 07/01/2021 - 10:49am

50.203.227.126

Which current job opening are you applying for? Assistant City Manager 71-10022

Salary Expected (specify hourly/annually) Negotiable

Today's Date:

July 1, 2021

Name (First M.I. Last) Paul G. Dval

SS#

Address

City/State/Zip

Phone #1

Phone # 2

e-mail address pdyal@bellsouth.net

Have you read the full job posting of the position for which you are applying? Yes

Are there any duties you are unable to perform?

If Yes, please explain:

Do you possess a valid driver's license?

If Yes, Which State? Florida

CDL Level (You must be able to provide proof, if position is offered) Class A

Have you ever been employed by the City of Lake City? Yes

If yes, Please give dates and job title held. See application

Do you have any relatives currently employed by the City of Lake City? No

If Yes, please list names and their Department.

7/1/2021 Submission #923

Next Page

Education: Depending on the position sought, you may be required to provide a copy of your high school or college transcript/degree and/or professional registration. Give years of college completed, type of degree and/or major/minor. Be sure to list all technical and/or trade courses or programs you have completed.

Do you currently have a high school diploma or a GED? Yes

School 1 - Name of School, City and State Florida State University, Tallahassee, FL

Number of Years Attended 2

Major Public Management

Diploma/Degree Obtained Certified Public Manager, Certified Supervisory Manager

School 2 - Name of School, City and State Columbia Southern University, Orange Beach, AL

Number of Years Attended 3

Major Business Administration

Diploma/Degree Obtained B.S. Business Administration

School 3 - Name of School, City and State Lake City Community College, Lake City, FL

Number of Years Attended 2

Major Business

Diploma/Degree Obtained A.A., A.A.S

Other:

Technical skills or other training acquired

List certificates or trade licenses you possess

Next Page

Record of Employment - Please give complete name and address of all employers, including military employment. Describe major duties performed. A resume may be attached as a supplement; however, you must complete all information requested on the application. Begin with your most recent employer and list all precious employers in chronological order. Include a minimum of 5 years of employment; contact HR if you need to add additional employers to your application.

Employer 1 (Current or most recent) City of Lake City

Street Address, City, State, Zip 205 N. Marion Ave. Lake City, FL 32055

Phone 386-752-2031

 11 HZVZ 1

Supervisor Ami Mitchell Fields

Dates Employed (From - To) 09/17/2018 to Present

Rate of Pay (Specify Yearly Gross or Hourly) \$93,343.33 Year

Brief Description of Duties Responsible for all day-to-day City Utility activities and personnel issues. Preparing budgets, grant writing and management, writing policies and procedures, and working to increase economic development by working to expand utility services.

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Reason for Leaving Still employed

Employer 2 City of Lake City

Street Address, City, State, Zip 205 N. Marion Ave. Lake City, FL 32055

Phone 386-752-2031

Position Held Assistant City Manager- Utilities and Public Works

Supervisor Wendell Johnson

Dates Employed (From - To) 10/01/2017 - 09/17/2018

Rate of Pay (Specify Yearly Gross or Hourly) \$92,422.20 Year

Brief Description of Duties Responsible for all day-to-day City Utility and Public Works activities and personnel issues. Preparing budgets, grant writing and management, writing policies and procedures, and working to increase economic development by working to expand utility services.

Reason for Leaving Still employed - Title change back to Executive Director of Utilities

Employer 3 City of Lake City

Street Address, City, State, Zip 205 N. Marion Ave. Lake City, FL 32055

Phone 386-752-2031

Position Held Executive Director of Utilities

Supervisor Wendell Johnson

Dates Employed (From - To) 11/09/2015 - 10/01/2017

Rate of Pay (Specify Yearly Gross or Hourly) \$92,422.20 Year

Brief Description of Duties Responsible for all day-to-day City Utility activities and personnel issues. Preparing budgets, grant writing and management, writing policies and procedures, and working to increase economic development by working to expand utility services.

Reason for Leaving Moved to Assistant City Manager- Utilities and Public Works

Employer 4 City of Lake City

Street Address, City, State, Zip 205 N. Marion Ave. Lake City, FL 32055

Phone 386-752-2031

//1/2021 Submission #923

Position Held Assistant Executive Director of Utilities

Supervisor Wendell Johnson

Dates Employed (From - To) 03/03/2014 - 11/09/2015

Rate of Pay (Specify Yearly Gross or Hourly) 82,154.80 Year

Brief Description of Duties Responsible for all day-to-day City Utility activities and personnel issues. Preparing budgets, grant writing and management, writing policies and procedures, and working to increase economic development by working to expand utility services

Reason for Leaving Promoted to Executive Director of Utilities

Next Page

Personal Information

Are there any days or hours you are unable to work? No

If Yes, Please list them.

Are you able to travel if required? Yes

Are you 18 years of age or older? Yes

Type of employment desired? Full-Time

With reference to the Immigration Control and Reform Act (IRCA), are you eligible to work in the United States? (Verification will be required before Employment) Yes

Have you ever been convicted of, or pled guilty, no contest or nolo contendere to a crime?

If yes, please explain fully.

Have you ever been charged with a crime and either placed on court ordered probation, had adjudication withheld, entered a pre-trial intervention program, or have any criminal charges pending now? No

Have you ever been a defendant in a civil action for intentional tort(s) (e.g. assault, battery, intentional infliction of emotional distress), or an unlawful employment practice (e.g. sexual or racial harassment)? No

Have you ever been ticketed due to a traffic accident? Yes

Why are you interested in working for the City of Lake City? I want to help make a difference in our community.

Next Page

Have you ever served in the military? (If selecting No, you may click to the Next Page) No

Was any formal disciplinary action taken against you while in the military?

//1/2021 C1/1/1/2021

Under Florida law, certain individuals may be eligible for "Veteran's Preference" for employment purposes. Please read and complete the Veterans Preference Certification sheet then answer the following questions.

Veterans' Preference Certification. Section 295.07(1), Florida Statues, provides for Veterans' Preference in employment appointment and retention, if qualified under one of the following categories and not exempt under Section 295.07(4), Florida Statutes/ Section 295.05, Florida Statutes, also provides Veterans's Preference for reinstatement, reemployment, and promotion. If you seek Veteran's Preference, please check the appropriate box, and provide this form and documentation of your status along with your employment application, no later than the position advertising closing date.

I certify that I am qualified to claim Veterans' Preference under the category checked below:

Veterans' Preference Certification options box

Please submit this certification with your application, or as soon as possible, prior to the date that the position advertisement closes. In order to receive Veterans' Preference and to complete your application, this form and documentation to prove your status must be submitted to the Human Resources (HR) office in accordance with Rule 55A-7.013, Florida Administrative code.

This statement is true to the best of my knowledge and belief (By typing your name here, you are electronically signing this form).

FDVA Form VP-1 55A-7.013, FAC s.296.07, FS

If you qualify for the Veterans' Preference, the City of Lake City will give you special consideration during the employment selection process. The City of Lake City shall give preference to and shall hire a person entitled to Veteran's Preference ahead of other equally qualified applicants.

Should the position for which you are applying be filled by someone who does not qualify for Veterans' Preference and should you feel that proper consideration of the Veterans' Preference law has not been provided to you by the City of Lake City or the City of Lake City has not complied with the Veterans' Preference rules, please notify the City of Lake City, Human Resources Department, (386) 719-5804.

You also have the right to initiate an investigation by the Florida Division of Veteran's Affairs. You may do so by notifying the State of Florida, Department of Administration, Division of Veteran's Affairs, PO Box 1437, St Petersberg FL 33731, within 21 calendar days from the date you received the notice that you were not selected for the position.

Are you claiming Veteran's preference?

Attach copy of your DD-214 form (if applicable)

Have you attached a copy of your DD-214?

Attach FDVA form VP2, signed by your immediate supervisor (If applicable)

Next Page

I hearby certify that all information given on this application is true and correct to the best of my knowledge and I understand that any false information given on this application shall

7/1/2021 Submission #923

constitute cause to withdraw the application from consideration for any position with the City of Lake City or termination of employment with the City of Lake City. Inquiry as to past employment of any on the job performance may be conducted and all past and current employers will be contacted. I release the City of Lake City and any past or current employers and other individuals contacted from any liability for release of information regarding my employment. By typing your name here you are electronically signing this application. Paul Dyal

Today's Date July 1, 2021

Applications of municipalities are considered public documents according to Florida Statues and are open to public inspection upon request. Applications will remain active until position applied for is filled.

Next Page

Record Check Authorization & Certificate of Applicant

Full Legal Name Paul George Dyal

Please Read Carefully Before Signing

- 1. I HEREBY AUTHORIZE that all the facts and information on this employment application are true and complete. I understand that any false, incomplete or misleading information given by me on this application is sufficient cause for rejection of this application. I also understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after I am employed may result in my dismissal.
- 2. I HEREBY AUTHORIZE the City to investigate all statements contained in this application, to interview the references and previous employers listed in this application, and to obtain a report from a consumer reporting agency to be used for employment purposes in accordance with Fair Credit Reporting Act, to conduct a record check on my background to include but not be limited to the following: criminal and driving check, employment and performance record and educational records. I authorize the references, previous employers, and school or other education institution, credit bureau, lending institution, consumer reporting agency or public agency listed to give the City all the facts, opinions and evaluations concerning my previous employment and any other information they may have, personal or otherwise, and I HEREBY RELEASE and save harmless the addressee, its officers, agents, servants or employees from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and costs of actions, including attorney's fees of any kind and nature arising or growing out of or in any way connected with the disclosure of requested information.
- 3. If I am offered employment, I understand that such an offer will be conditioned upon satisfactory results of a background investigation and/or City medical examination or inquiry, including a drug screening test. If then employed, I understand that I will be required to serve a probationary period. I further understand that my employment and compensation can be terminated, with or without cause or notice, at any time, regardless of the successful completion of my probationary period, at the option of either the City or myself. I understand that no supervisor or other representative of the City other than the City Manager has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I further authorize on going procurement of the above mentioned reports at any time during my employment.

By typing your name here you are electronically signing that you fully understand and voluntarily agree with the above items 1, 2, and 3. Paul Dyal

Today's Date July 1, 2021

Next Page

EEO Self-Identification Form

Completion of this form is strictly voluntary

***Check here if you do not wish to Self-Identify

Date Completed July 1, 2021

Position for which you are applying Assistant City Manager

Division/Department

Federal Laws and regulations require that the City incorporate a procedure for obtaining information necessary to conduct an applicant flow and selection analysis to determine the number of persons protected under those laws and whether or not the present selection system has an adverse effect on any protected group. Therefore, your cooperation is requested in providing the following information:

Race/National Origin: (Definitions from EEOC Form 221) Check only one: White (not Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Sex:

Male

Individual with Disabilities? No.

Special Disabled Veteran? No.

Vietnam Era Veteran? No

Other Eligible Veteran? No

Name: Paul Dyal

How did you learn of job opening?

Other

If you learned of the job opening via advertisement, where was the advertisement?

- ***Editor's Note: According to 41 CFR 60-41.42, there are only two circumstances when an employer may ask a disabled applicant to self-identify on a pre-offer basis:
- (1) The invitation is made when the contractor actually is undertaking affirmative action for individuals with disabilities at the pre-offer stage; or (2) The invitation is made pursuant to a Federal, state or local law requiring affirmative action for individuals with disabilities.

//1/2021 Submission #923

According to 41 CFR 60-250.42, there are only two circumstances under which an employer may ask applicants who are Special Disabled Veterans to self-identify on a pre-offer basis:

(1) The invitation is made when the contractor actually is undertaking affirmative action for special disabled veterans at the pre-offer stage; or (2) The invitation is made pursuant to a Federal, state or local law requiring affirmative action for special disabled veterans.

Individual with disabilities: Defined as a person who (1) has a physical or mental impairment which substantially limits one or more of his or her major life activity(s), (2) has a record of such impairment(s), or (3) is regarded as having such impairment(s). For purposes of this definition, an individual with disability(s) is substantially limited if he or she is likely to experience difficulty in securing, retaining, or advancing in employment because of disability(s).

Special Disabled Veteran: Defined as a veteran who is entitled to disability compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Veterans Administration for a disability (i) rated at 30% or more, or (ii) rated at 10% or 20% in the case of a veteran who has been determined under Section 1506 to have a serious employment disability, or a person who was discharged from active duty because of a service-connected disability.

Veteran of the Vietnam Era: Defined as a veteran who (a) served on active duty in the Republic of Vietnam between February 28, 1961 and May 7, 1975, or (b) served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964 and May 7, 1975, and was discharged or released from there with other than a dishonorable discharge, or (c) was discharged or released from active duty for a service-connected disability if any part of his or her active duty was performed between August 5, 1964 and May 7, 1975.

Other Eligible Veteran: Defined as any veteran who served in a "war" declared by Congress, in a campaign or on an expedition for which a campaign badge, or service medal, or an expeditionary medal has been awarded.

Next Page

Attach Your Resume (If desired) resume for paul dyal - city of lake city.pdf [2]

Next Page

Florida Retirement System (FRS) - Certification Form.

This form is not an offer of employment or an enrollment form. If hired, a Retirement Choice kit may be mailed to your home with enrollment instructions.

Name Paul Dyal

SSN

Agency Name

Previous or Current FRS Employer

Complete Section I If you have never been a member of a State of Florida administered retirement plan. Complete Section II if you are a current or previous member AND Section III

11112021

if not retired OR Section IV if retired.

Section I.

Signature (By typing your name here you are electronically signing this form.

Date

STOP here if you completed Section 1

Section II. I was or currently am a member of the following State of Florida administered plan (also complete Section III OR IV) *See footnote 1 below.
FRS Retirement Plan (incl. DROP)

Signature (By typing your name here you are electronically signing this form. Paul Dyal

Date July 1, 2021

Retiree Definition: You are considered retired if: (a) You have received any benefits under the FRS Pension Plan including DROP (does not include a withdrawal of employee contributions), or (b) You have taken any distribution (including a rollover) from the FRS Investment Plan, or other state administered retirement programs offered by state universities (SUSORP), state community colleges (SCCSORP), state government for senior managers (SMSOAP), or local governments for senior managers.

Section III. I am NOT retired from any State of Florida administered retirement plan. I understand that if it is later determined that I was a retiree and was reemployed during the first 6 calendar months after I retired or after my DROP termination date, or at any time during the 7th through the 12th months after I retired or after my DROP termination date, I must repay all unauthorized benefits received (see Section IV for details), or, if in the Investment Plan, terminate my employment. My employer may also be liable for repaying any unauthorized benefits I received.

Signature (By typing your name here you are electronically signing this form. Paul Dyal

DateJuly 1, 2021

IV. I am retired from a State of Florida administered retirement plan. My FRS Pension Plan retirement effective date, DROP termination date, or date I received my first distribution from the FRS Investment Plan, SUSORP, SCCSORP, SMSOAP, or other plan was... ENTER DATE:

Effective July 1, 2017, retirees of the Investment Plan, SUSORP, SCCSORP, and SMSOAP are eligible for renewed membership in the Investment Plan, SUSORP, or SCCSORP.

I understand that as a Pension Plan Retiree: (a) If I am employed by an FRS-covered employer n any type of position (see footnote 2) during the first 6 calendar months after I retired or after my DROP termination date, my retirement and DROP status are voided, all retirement and DROP benefits I received must be repaid, (see footnote 3) and I must reapply for retirement in order to receive future benefits. (b) If I am reemployed by an FRS-covered employer at any time during the 7th through the 12th months after I retired or after my DROP termination date, my monthly retirement benefit must be suspended (see footnote 4) and any unauthorized benefits received must be repaid. (see footnote 3) My employer may also be liable for repaying any unauthorized benefits I received.

7/1/2021 Submission #923

I understand that as an Investment Plan. SUSORP, SCCSORP, or SMSOAP retiree: (a) If I am employed by an FRS-covered employer in any type of position (see footnote 2) during the first 6 calendar months after I retired, I must repay (see footnote 3) any benefits received or terminate employment for an additional period to satisfy the 6 calendar month termination requirement. (b) If I am reemployed by an FRS-covered employer at any time during the 7th through the 12th months after my retirement, I will not be eligible for additional distributions until I terminate employment or complete 12 calendar months of retirement (see footnote 4).

Signature (By typing your name here you are electronically signing this form.

Date

Footnote 1: If you are not retired and earned FRS service after certain periods in 2002 (depending on your employer), you must rejoin the FRS retirement plan you were enrolled in when you terminated FRS-covered employment. You may have a one-time 2nd Election to switch FRS retirement plans. Also, alternative retirement programs are available to certain employees. Contact your employer for deadline and other information.

Footnote 2: Positions include OPS, temporary, seasonal, substitute teachers, adjunct professors, part-time, full-time, regularly established, etc.

Footnote 3: Florida law requires a return of all unauthorized Pension Plan benefit payments or Investment Plan distributions received by a member who has violated the FRS termination or reemployment provisions. Similar provisions apply to unauthorized SUSORP, SCCSORP, or other state-administered plan distributions - contact that plan's administrator for details.

Footnote 4: There is one exception to the restrictions on reemployment limitations after retirement. If you are a retired law enforcement officer, you may only be reemployed as a school resource officer by an FRS-covered employer during the 7th through 12th months after your retirement date or after your DROP termination date and receive both your salary and retirement benefits.

Cert Rev 10/19 19-11.009 F.A.C. Employers: Retain this form in the Employee's personnel file. DO not send this form to the FRS, unless requested.

Source URL: https://www.lcfla.com/node/1693/submission/13231

Links

[1] https://www.icfla.com/hr/webform/application-general-employment

[2] https://www.lcfla.com/system/files/webform/resume_for_paul_dyal_-_city_of_lake_city.pdf

Paul Dyal

pdyal@bellsouth.net

June 30, 2021

City of Lake City Human Resources Department 205 N. Marion Avenue Lake City, Florida 32055

Re: Assistant City Manager Position.

Dear Human Resources Director:

It is with great enthusiasm that I submit my qualifications for the Assistant City Manager position for the City of Lake City. After having reviewed your recruitment notice and becoming familiar with the City of Lake City's website, I am extremely interested in being considered for this position. I have included my resume for your review.

I have over nine (9) years' experience working hands-on in municipal government serving as a GIS/CAD Crew Leader, Assistant Executive Director of Utilities, Executive Director of Utilities, and Assistant City Manager for Utilities and Public Works. Overall, I have thirty-years' experience working with state, federal, and local government agencies to get projects completed. I have an in-depth understanding of the bureaucracy of different agencies that is based on my years in the utility/engineering and construction industry. I also have over twenty years' experience in surveying, GPS/GIS data collection and implementation, permitting, easement and right-of-way acquisition, I also have experience in grant writing/management. I believe in being fiscally responsible as I currently oversee a \$20,000,000 departmental budget, over \$6,000,000 in grant funds, and over \$6,000,000 in bond re-financing. I have also been working with our local County Government on economic development projects for the past several years. All of these are skills that relate to the day-to-day operations of running a successful city infrastructure.

Some of my greatest strengths are my ability to solve problems, listening to others, treating people with respect, being a man of my word, and leading by example with integrity and good humor based in "Servant Leadership".

Lastly, I am excited about becoming an essential part of helping to take the City of Lake City to the next level of excellence. I sincerely hope you will consider my skills, experience, expertise and enthusiasm that I would bring to the city worthy of granting me an interview for the position.

Sincerely,

Paul Dyal

Enclosure: Resume

References

- 1) Argatha Gilmore Police Chief Lake City, Florida 386-758-5484 gilmorea@lcfla.com
- 2) Steve Brown
 Natural Gas Director
 Lake City, Florida
 386-438-3333
 browns@icfia.com
- 3) Donna Duncan Finance Director Lake City, Florida 386-719-5800 duncand@lcfla.com
- 4) Katrina Medearis Customer Service Manager Lake City, Florida 386-623-9206 medearisk@lcfla.com
- 5) Cody Pridgeon Wastewater Director Lake City, Florida 386-758-5455 pridgeonc@lcfla.com

PAUL DYAL



pdyal@bellsouth.net

SUMMARY OF QUALIFICATIONS

I have over thirty-years' experience working with state, federal, and local government agencies to get projects completed. I have a thorough understanding of the bureaucracy of different agencies that consist of over nine-years working strictly in municipal government and over thirty-years' experience working in the utility/construction industry. Budget, Grant, economic developemt, and financial management experience. Dedicated leader who performs well in different environments. Adept at managing all phases of project life cycle, from needs assessment through implementation. Hired, trained and was the leader to over a hundred team members during my career. Work well under pressure, on my own, or as part of a team. Hard worker, adaptable, quick learner, and ability to assume responsibility. Perform effectively despite sudden deadlines and changing priorities. Excellent record of dependability and reliability.

PROFESSIONAL EXPERIENCE

2018-Present City of Lake City

Lake City, FL

Executive Director of Utilities

- Responsible for all City Utility activities and personnel issues.
- Honest communication to Management, Council, and Public on City issues.
- Administer \$20 million budget.
- Liaison for citizens and city government.
- Building community relationships.
- Responsible for writing policies and procedures.
- Budget negotiations.
- Grant Writing and submission.
- Grant Manager for \$2,700,000 grant for sewer expansion.
- Grant Manager for \$1,800,000 grant for wetland expansion.
- Grant Manager for \$1,000,000 grant for Effluent disposal.
- Grant Manager for \$200,000 grant for sewer capacity study.
- Increase economic development by working with our county leaders to expand utility services.
- Responsible for \$6,000,000 in ongoing repairs to the city's current Water Reclamation Facility.
- Leader to 90 employees.

2017-2018 City of Lake City

Lake City, FL

Assistant City Manager- Utilities and Public Works

- Responsible for all day-to-day city utility/public works operations.
- Honest communication to Management, Council, and Public on City issues.
- Administer \$30 million budget.
- Building community relationships.

- Increase economic development by working with our county leaders to expand utility services.
- Land use initiatives for annexation to increase size of the city.
- Repair deteriorating infrastructure.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 120 employees.
- Contract/Grant submissions and budget negotiations.
- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Oversite of a new \$5,000,000 Spray Field to Wetland conversion.
- Responsible for \$6,000,000 in ongoing repairs to the city's current Water Reclamation Facility.

2015-2017 City of Lake City

Lake City, FL

Executive Director of Utilities

- Responsible for all day-to-day city utility activities.
- Honest communication to Management, Council, and Public on City issues.
- Administer \$20 million budget.
- Building community relationships.
- Increased economic development by working with our county leaders to expand utility services.
- Land use initiatives for annexation to increase size of the city.
- Repair deteriorating infrastructure.
- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Responsible for \$1,500,000 in repairs and upgrades to the city's Public Access Reuse System.
- Oversite of a new \$5,000,000 Spray Field to Wetland conversion.
- Submitted and awarded \$2,700,000 grant for sewer expansion.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 90 employees.
- Contract/Grant submissions and budget negotiations.

2014-2015 City of Lake City

Lake City, FL

Assistant Executive Director of Utilities

- Responsible for all day-to-day city utility activities.
- Honest communication to Management, Council, and Public on City issues.
- Responsible for all personnel issues.
- Liaison for citizens and city government.
- Responsible for writing/enforcing policies and procedures.
- Leader to 90 employees
- Contract/Grant submissions and budget negotiations.

- Responsible for the budget and construction of a new \$18,000,000 Water Reclamation Facility.
- Responsible for \$1,500,000 in repairs and upgrades to the city's Public Access Reuse System.
- Oversite of a new \$5,000,000 Spray Field to Wetland conversion.

2012-2014 City of Lake City

Lake City, FL

GIS / CAD Tech. / Crew Leader

- Collect GIS data on city assets.
- Update GIS address, zoning, land use, city limit boundary, political, and utility databases.
- Updated local, state, and congressional district lines.
- Updated fire and police dispatch 911 databases.
- Maintained National Census data.
- Annexations and other city acquired property changes.
- Created engineering drawings for city projects.
- Easements, permitting, and subordination submissions on behalf of the city.
- Collect and assimilate data for grant submissions.
- Attended Council and various city committee meetings to give updates.

1999-2012 Comm Tech. Inc. / P.E.A. Inc.

Gainesville, FL

Project Manager / Engineering and Design

- Project management design to stakeholder acceptance.
- Liaison for local, state, and federal agencies.
- Reviewed engineering practices for clients.
- Ensured company rules and regulations were followed.
- Budget preparation.
- Coordinated with stakeholders to understand their needs and troubleshoot problems.
- Maintained company standards and quality/quantity of work.
- Designed, inspected, and managed utility, cable, and pipeline projects.
- Designed specs for buildings and underground vaults.
- Designed right-of-way, permit, construction, and as-built drawings.
- Compiled GPS, GIS, State Plane and coordinate data for projects.
- Coordinated with federal, state, and local agencies to resolve any problems that pertain to permitting, design, placement, R/W, or acquisition issues.

2016	Florida State University	Tallahassee, FL
•	Certified Public Manager	
•	Certified Supervisory Manager	
2016	Columbia Southern University	Orange Beach, AL
•	B.S. Business Administration	
•	Graduated Summa Cum Laude	
2005	Lake City Community College	Lake City, FL
•	A.A. Liberal Arts and Science Degree	
•	Graduated Magna Cum Laude	
2004	Lake City Community College	Lake City, FL
•	A.A.S. Business Administration and Managem	ent
•	Graduated Magna Cum Laude	
1999	Lake City Community College	Lake City, FL
•	Computer Drafting II (Certificate)	
1998	Lake City Community College	Lake City, FL
•	Computer Drafting (Certificate)	

SELECTED AWARDS/HONORS/MEMBERSHIPS

- Member Phi Theta Kappa Honor Society
- Member of Who's Who Among College Students
- 2004 Business Student of the year
- Valedictorian 2004 Spring Graduating Business class
- 2014 Dale Carnegie Highest Achievement Award Winner
- Member of ICMA

INTERESTS

Spending time with family, church activities, scouts, gardening, working in the yard, and learning new software applications.

TIPS

My management style is collaborative and one that bolsters of a Team Leader/Facilitator. I believe in being visible to my team and keeping my employer informed with information they need to hear so that they can make sound decisions. I strive to learn something with each new task assigned and I am open to new ideas that make my job more productive. I pride myself on being a good listener who values and solicits ideas and feedback from others. My background includes budget management and administrative supervision within the public and private business sector. This gives me a unique understanding of public and private ways and has given me a better understanding of my interactions with both.

The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Paul G. Ayal

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY
THE STATE OF FLORIDA AND
THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

July 2016



GOVERNOR

DIRECTOR

PRESIDENT

VICE PRESIDENT



Columbia Southern House Sity By Authority of the Board of Trustees and on recommendation of the Jaculty hereby confers upon

Paul George Dyal

the degree

Bachelor of Science in Business Administration Summa Cum Lande

With all rights, privileges and honors thereunto appertaining. In Testimony Whereof, we have affixed our signatures and the Seal of the University.

Given at Orange Beach, Alabama, this thirty-first day of March, two thousand and sixteen.

Adat Mayer, Jr



Chairman of the Board of Trustees

CITY OF LAKE CITY SUPERVISORY GENERAL EMPLOYEE EVALUATION FORM

Name	Paul Dyal	Pay Grade								
Department	Utilities	Date of Hire								
Job Title	Executive Director of Utilities									
Reporting Pe	riod: From: 2/6/19	Го: 1/19/21								
Employee's at	ttendance record this period	l:								
Annual: 32:	1.80 Sick: 1167,46	Unexcused:								
I. General Performance Evaluation Standard 10.8 - 12.0 Outstanding 3.6 - 4.8 Needs Improvement 8.4 - 9.6 Above Standard 1.2 - 2.4 Unsatisfactory 6.0 - 7.2 Standard										
II. Evaluation	Criteria (Please check only one per ca	tegory)								
Knowledge of	fwork: []1.2 []2.4 []3.6 []	4.8 6.0 7.2 8.4 9.6 10.8 712.0								
Comments: M	r. Dyal has a good working know	vledge of the operations of the utilities.								
Quality of wo	rk:	4.8 6.0 7.2 8.4 9.6 10.8 712.0								
Comments: Pa	aul's work is thorough and accur	ate. He strives to provide high quality.								
Quantity of w	ork:	4.8 6.0 7.2 8.4 9.6 70.8 12.0								
Comments: Pa	aul spends most of his time in th	e field with customers, consultants, and staff.								
Initiative:	1.22.43.6	4.8 □ 6.0 □ 7.2 □ 8.4 □ 9.6 ☑ 10.8 □ 12.0								
Comments: P	aul has applied for several addit s those grants to expand the sar	ional grants beyond the current projects, such nitary sewer to residents in the 47/75 area.								
Dependability	y:	4.8 6.0 7.2 8.4 9.6 10.8 72.0								
Comments: P	aul is very dependable. He will	follow through on all required tasks.								

Decision Ma	king:	1.2	2.4	3.6	4.8	6.0	7.2	8.4	∐ 9.6	10.8	✓ 12.0
Comments:	Paul carefu	ılly eva	ıluates	situatio	ons bef	ore ma	king de	ecision	S.		
Work Relati	ons:	1.2	2.4	3.6	4.8	6.0	7.2	8.4	9.6	1 0.8	12.0
Comments:	Under Mr.	Dyal's	direction	on, all t	he vari	ous uti	lity dep	artmer	nts wor	k harmoi	niously.
Public Relat	ions:	1.2	2.4	3.6	4.8	6.0	7.2	8.4	9.6	1 0.8	12.0
Comments:	Mr. Dyal do would like	oes no Paul to	t partic subm	ipate ir it pictu	public res and	relation	ns unle s to Te	ess dire rri Phill	ected to ips of r	o do so. najor pro	l ojects.
III. Total Ge	neral Perf	orma	nce Ev	aluati	on:	91.2					
Legend: 9.6 - 19.2 = U 38.5 - 57.6 = 76.9 - 96 = O	Standard						= Nee = Abo			nent	
IV. Supervis	ory Evalu	ation:	(Please	check on	ly one pe	er catego	ry)				
Supervisory	Control:	1.0	2.0	3.0	4.0	5.0	6.0	7.0	□8.0	9.0	1 0.0
Comments:	Paul has a departmen	high le	evel of	superv	isory c	ontrol o	over the	e staff o	of all th	e utility	
Leadership:		1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	7 10.0
Comments:	Paul provide Many Direct leadership.	es leade ors and	rship fo rank an	r all Utili d file en	ty Depa	rtments s place	and Cus a high v	stomer S alue on	Service. Mr. Dya	l's	
Organizatio	nal Skills:	1.0	2.0	3.0	4.0	5.0	6.0	7.0	0.8	9.0	10.0
Comments:	Paul contin	nues to	create	organi	zationa	al impro	ovemer	nts.			
Ability to In											
and Train:	struct	1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	10.0

Ability to Every Exployees:		1.0	2.0	3.0	4.0	5.0	<u>6.0</u>	7.0	□ 8.	0 🗀 9	9.0	10.0
Comments:	Mr. Dyal's managing			employ	ees is	accura	ate and	l he is	pro-ad	ctive ir	1	
III. Total Su	pervisory	y Perfoi	rmano	ce Eval	uatio	n:	48					
Legend:												
5.0 - 11.0 = 0	Jnsatisfac	tory					$=$ Ne ϵ		•		t	
23.0 - 32.0 = 44.0 - 50.0 =					33.0	- 43.0	= Abo	ove Av	/erag	9		
IV. Construe Major strong poir				nore effe	ctively:							
Mr. Dyal can u between Utility continue to do	employees	and all ci	ity depa	artments.	. Paul r	ieeds to	ose. P	aul nee on the lo	ds to co	ontinue m plan	to bu	ild unity nd
Identification and	d recommend	lation whe	re impro	vement i	s neede	d:						
Paul has done and continue t Public Works.	a good job o foster goo	unifying to	he exist relation	ting utility	y depar other cit	tments. y depar	He nee	eds to re such as	esolidif Growt	y these h Mana	depai	rtments ent and
Suggested action	to achieve ir	nproveme	nt in per	formance	2:							
Once COVID i past. Continue lead role in ma	e to build me	orale and	foster p	ositive r	ve a sta elations	ff appre	eciation all city	lunched departr	on like l nents.	Paul ha Mr. Dy	as don al can	e in the i take a
Evaluator: T judgement of the			-	nowledge	and ob	servatio	ns of this	employ	ee and	represe	nts my	best
Jang	gnature of e	lenty aluating of	fficial				//2 Da	9/2 tel	1			
Endorsing (cur with	the e	valuati	on an	d com	ments	of the	e eval	uatin	g offi	icial.
Comments:												
Si	gnature of en	dorsing of	ficial				Da	te				

endorsing o	of the ratings and comments of the evaluating and official.
Comments: 2 enjo y m	y work with the city. My staff contirbates y success.
Employee Signature	/・29 - とって) Date
submitted to your Supervisor within ten	ree and wish to appeal this evaluation, your appeal must be made in writing and (10) working days of the verbal review of this evaluation. If you have difficulty in quest assistance from the Personnel Office.
City Manager review:	Helferrenge Date: 1/29/2/



CITY OF LAKE CITY, FLORIDA SUPERVISORY EMPLOYEE EVALUATION FORM

NAME: PAUL DYAL						
DEPARTMENT: Utilities DATE OF HIRE: February 6, 2012 JOR TITLE: Asst. City Mgr. Utilities/Public Works GRADE: 20						
JOB TITLE: Asst. City Mgr. Utilities/Public Works Reporting Period: From: February 7, 2017 To: February 6, 2018						
EMPLOYEE'S ATTENDANCE RECORD THIS PERIOD: Sick: Annual Unexcused:						
Sick. Allituai Ullexcused.						
I. GENERAL PERFORMANCE EVALUATION STANDARD						
10.8 – 12.0 OUTSTANDING 3.6 – 4.8 NEEDS IMPROVEMENT						
8.4 – 9.6 ABOVE STANDARD 1.2 – 2.4 UNSATISFACTORY						
6.0 – 7.2 STANDARD						
II. GENERAL PERFORMANCE EVALUATION CRITERIA						
1. Knowledge of Work 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0						
Comments: Paul has continued simply outstanding day-to-day direction of our utilities function and						
construction oversight activity. As a result of his vast utility knowledge and expertise, he was reclassified on						
October 1, 2017 to the position of Assistant City Manager for Utilities/Public Works. He now has full						
management oversight for the all utilities functions and the previously independent Public Works						
Department – a 110 man operation.						
2. Quality of Work 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0						
Comments: Paul demands 100% effort and expects 100% excellence; he sets the standard for nothing less						
that quality service and work products from his Staff.						
3. Quantity of Work 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0						
Comments: Paul is an exceptional task manager who puts in the time to get a job done properly; no matter						
how demanding! He is a manager with a respectful presence who will always have boots on the ground with						
his Staff in all conditions. He definitely does not practice the "nine to five" philosophy.						
4. Initiative 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0						
Comments: Paul is independent and self-motivated. His natural initiative and skill in knowing what						
needs to be done and when it needs to be done has contributed immeasurably to obvious improvements that						
have evolved within the Utilities Department since he assumed the executive leadership role.						
The state of the s						

SUPERVISORY EMPLOYEE EVALUATION FORM (June 2010)

5 D	2.4	3.6	4.8	6.0	7.2	8.4	9.6	10.8	12.0
5. Dependability 1.2 Comments: Paul consistently demon									
development and administration of high	isuaics ilv den	a remai nanding	nroject	s within	the U	tilities I	Denartm	ent inv	olving
millions of dollars. In my opinion, no or					une C	1111100 1	opur in	ione mi	OI VIII.G
6. Decision Making: 1.2	2.4	3.6	4.8	6.0	7.2	8.4	9.6	10.8	12.0
Comments: There is no lack of confidence									
ownership of the consequence. His use	of expe	erienced	indgem	ent and	ower o	of habit	routinel	v result	in the
desired outcome.	or expe	orromoda	Jaagem	one data	50 77 61 (71 110010		.,	
7. Work Relations: 1.2.	2.4	3.6	4.8	6.0	7.2	8.4	9.6	10.8	12.0
Comments: Paul can easily distingu			hat is t	rivial ar	nd wha	t is crue	cial. A	Ithough	he is
kindhearted to others his emphasis on org									
8. Public Relations: 1.2		3.6	4.8				9.6	10.8	12.0
Comments: Paul interacts with local									
become a respected authority on Lake C	ar Cruz 'itv's 11	tility inf	rastruct	ure and	aopeis service:	on a m	ions	He is fa	ir and
consistent in his ability that actions taken	will he	in the h	est inte	rest to al	conce	rned.		110 15 10	in unu
consistent in his ability that actions taken	WIII DE	m uio o	OBL IIIO						
III. TOTAL GENERAL PERFORMA	NCE E	VALUA	TION:						ĺ
							94.	88	_
9.6 19.2 19.3 38.4	-	38.5	57.6	57.7	76	5.8	76.9	96	
Unsatisfactory Needs Improvement		Standar	rd	Above	Averag	ge	Outsta	ınding	
			_			-10 V.T	-		
IV. SUPERVISORY EVALUATION									
l. Supervisory Control:	1.0	2.0 3	3.0 4.0	5.0 6	.0 7.0	8.0	9.0	10.0	_ [
Comments: Paul exercises exception	onal su	pervisor	y contr	ol of hi	s depar	rtment	which i	s transp	parent,
consistent and fair to all.		_							
2. Leadership:	1.0	2.0 3	.0 4.0	5.0 6.	0_7.0	8.0	9.0	10.0	_,
Comments : Leads by example a	natural	leader v	who has	continu	ed a lea	dership	pattern	charact	erized
by a well-functioning departmental opera	tion.								
3. Organizational Skills:	1.0	2.0 3.0	0 4.0	5.0 6.	0 7.0	8.0	9.0	10.0	_
Comments: Paul's organizational skil	lls are e	exception	nal the e	effect res	onates	through	out the	organiz	ational
climate of the Department.									
4. Ability to Instruct and Train:		2.0 3.0						10.0	
Comments: Paul recognizes the skill s	sets and	l abilitie	s of his	personn	el and i	is highly	y effecti	ve facil	itating
necessary training to bring them to the ne	xt leve	l. He er	ncourage	es partici	pative	interacti	on amo	ng his S	taff.
5. Ability to Evaluate									
Employees:		2.0 3.0						10.0	
Comments: Paul is fair with well-de									rstand.
His methods provide a practical career pa	th for e	employee	es to mo	ve up w	ithin th	e Utilitie	es Depa	rtment.	
V. TOTAL - SUPERVISORY PE	RFOR	MANC	E EVA	LUATI	ON				
	-					12		50	
5.4 10.8 10.9 21.6	21.			32.5	43.2		43.3	50.0	
Unsatisfactory Needs Improvement	S	tandard	1 .	Above S	tandar	d	Outst	anding	

VI. CONSTRUCTIVE COMMENTS

Major strong points and how they may be used more effectively: As with last year, this City is fortunate to have you at the helm of the Utilities/Public Works operations. To justify, the "Cross Connection approved for the SR-47/I-75 Sewer connection at a funding amount \$2.7 million. this year Paul.

Control" Program is near 100% and is now managed efficiently. After three years of trying, we were finally Might not sound like much, but your application and included data was the reason. The amount of additions to capital equipment and infrastructure improvements (future value) are unprecedented. Just to mention a few: 1) The \$210,000 Directional Drilling Machine (will pay for itself), 2) \$810,000 St. Margarets Centrifuge and \$450,000 plant 4 4) Four Stationary (85KW) Generators for lift stations, 5) \$92,000 Skid Steer Loader and finally 6) Your entire Utilities Annex and adjoining compound is totally transformed from a mostly blighted condition to a very nice and professional looking operation. Need I say more? You have done a great job ********************** This evaluation is based on my knowledge and observations of this employee and represents my best judgment of the employee's performance. Employee is recommended for merit increase (YES_X_NO] 2-13-18 SIGNATURE OF EVALUATING OFFICIAL EMPLOYEE ACKNOWLEDGEMENT: I (do)(do not) concur with the ratings and comments of the evaluating and endorsing official. **COMMENTS**: (If applicable) 2-13-18 DATE: EMPLOYEE SIGNATURE NOTE TO EMPLOYEE: If you disagree with this performance evaluation and wish to appeal, your appeal must be made in writing and submitted to your Supervisor within ten (10) working days of the verbal review of this evaluation. If you have difficulty in preparing such a document you may request assistance from the Personnel Office.

CITY MANAGER REVIEW: DATE:



CITY OF LAKE CITY, FLORIDA SUPERVISORY EMPLOYEE EVALUATION FORM

			-								
NAME: PAUL D						D 1		2012			
	DEPARTMENT: Utilities DATE OF HIRE: February 6, 2012 JOB TITLE: Executive Director GRADE: 20										
JOB TITLE: Exe Reporting Period		Februar	v 7 201			20 Februar	v 6. 2	017			
EMPLOYEE'S A						-	., o, =		====		
Sick: Annua			KD 111	19 I EK	OD.						
Diexinitial			-	7-15		-	-	- 4	77		1 - 2 - 1 - 1
I. GENERAL PERF	ORMANCE EVA	LUATIO:	N STAN	DARD							
10.8 – 12.0 OU	TSTANDING		3.6 -	4.8	NEE	DS IM	IPRO	VEM	ENT		
8.4 – 9.6 AB	OVE STANDA	RD	1.2 –	2.4	UNS	ATISE	ACT	ORY			
6.0 - 7.2 STA	ANDARD										
II. GENERAL P	FDFODMANO	T FVA	LILAT	ION CR	ITER	IA					
l. Knowledge of V					1.8		72	8.4	9.6	10.8	12.0
_											
Comments: I can											
history of this City	-	-									
proof positive of	his Outstanding	Knowle	edge an	d we co	uld ha	ive no	one t	etter	takıng	care of	this City's
utility services pro	_										10.0
2. Quality of Wor				3.6		6.0					12.0
Comments: Pau											
standard of excelle	ence; he has acc	omplish	ed just	that in a	n incre	edibly	short	time f	rame.	The qu	ality of his
work is second to a	none!										
3. Quantity of W	ork	1.2	2.4	3.6	4.8	6.0	7.2	8.4	9.6	10.8	12.0
Comments: An	extremely high	volume	of util	ities wor	k in tl	his Cit	y has	contir	ued si	ince early	y 2016 and
seems to be growing	ng. Paul takes o	control c	of this s	ometime	s chall	lenging	g worl	cload a	and do	es so wit	th optimum
	not hesitate to										
standard that all sh											
4. Initiative		1.2	2.4	3.6	4.8	6.0	7.2	8.4	9.6	10.8	12.0
Comments: I h	ave never worke	ed with a	anyone	who is n	nore "s	self-mo	tivate	d" wit	th unb	ridled, se	elfless
	vious that his lif		-								
way-of-life with Pa		*									
SUPERVISORY E		VALUA	TION	FORM	(Jun	e 2010)				

5. Dependability 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0
Comments: Paul is categorically dependable and one of the most reliable individuals I have ever work with!
6. Decision Making: 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0
Comments: Paul has truly excelled in perfecting his ability for making the many difficult decisions whi
are frequently required to effectively operate the City Utility Department. He understands the importance decisions made at his level and confidently makestough calls with impeccable results.
7. Work Relations: 1.2. 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0
Comments: Paul has evolved to become a respected authority on the City's most visible and critic
public utility operations; he is the epitome of a Utilities Director and has succeeded in gaining the respect
his fellow employees, peers, upper management and members of the City Council.
8. Public Relations: 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0
Comments: Paul is faced with challenging public interactions on a daily basis and deals wi
construction and development officials in a most respectful and highly commendable manner.
III. TOTAL GENERAL PERFORMANCE EVALUATION:
94.8
9.6 19.2 19.3 38.4 38.5 57.6 57.7 76.8 76.9 96 Unsatisfactory Needs Improvement Standard Above Average Outstanding
Unsatisfactory Needs Improvement Standard Above Average Outstanding
IV. SUPERVISORY EVALUATION
1. Supervisory Control: 1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 10.0
Comments: Continues to set the example and mentors his subordinates toward improved skills at
knowledge. Paul naturally displays genuine concern for our employees and it shows.
2. Leadership: 1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 10.0
Comments : Paul is a natural leader who has continued a leadership pattern characterized by a calm as professional temperament; a most amicable workplace atmosphere is the result of his leadership.
3. Organizational Skills: 1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 10.0
Comments: Outstanding organizational skills; very meticulous in doing things the right way.
4. Ability to Instruct and Train: 1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 10.0
Comments: Paul has implemented a new philosophy for his Department for professional training and t
results are already showing.
5. Ability to Evaluate Employees: 1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 10.0
Comments: Paul knows how to get the "right people" for the right job. The results of his appointments
key positions this past year shows his evaluation ability is outstanding.
V. TOTAL - SUPERVISORY PERFORMANCE EVALUATION
$\begin{array}{ c c c c c c c c c c c c c c c c c c c$
5.4 10.8 10.9 21.6 21.7 32.4 32.5 43.2 43.3 50.0 Unsatisfactory Needs Improvement Standard Above Standard Outstanding
SUPERVISORY EMPLOYEE EVALUATION FORM (June 2010)

SUPERVISORY EMPLOYEE EVALUATION FORM

(June 2010)

171	CONSTRUCTIVE	COMMENTS
VI.	. CONSTRUCTOR	

Major strong points and how they may be used more effectively: Paul, I made comments in your 2016 Evaluation that it was "with confidence" that positive trends in the Utilities Department would continue with

your leadership and guidance. That was an understatement and I could not be more pleased with where we are today with our utilities operation atmosphere of stability and a positive work environment. I know the community workload has peaked to an unprecedented high this past year and it will most surely continue. This City is fortunate to have you at the helm of our Utility infrastructure projects have also peaked. Utilities Department - So am I....Keep up the good work Paul! ********************************* EVALUATOR: This evaluation is based on my knowledge and observations of this employee and represents my best judgment of the employee's performance. Employee is recommended for merit increase (YES X NO SIGNATURE OF EVALUATING OFFICIAL evaluating and endorsing official. I'm thursday the formy of portunities and comments of the evaluating and endorsing official. I'm thursday the sorry term mentions and the Sorry term mentions and the sorry term mentions and their sorry.

COMMENTS: (If applicable) Mr. Solunger and the sorry term mentions are sold to the sorry term mentions and the sorry term mentions are sold to the sorry term mentions and the sorry term mentions are sold to the sorry term mentions and the sorry term mentions are sold to the sorry term mentions and the sorry term mentions are sold to the sorry term mentions and the sorry term mentions are sold to the sold to 1 oversee a great depurtment. 2-15-17 DATE: EMPLOYEE SIGNATURE NOTE TO EMPLOYEE: If you disagree with this performance evaluation and wish to appeal, your appeal must be made in writing and submitted to your Supervisor within ten (10) working days of the verbal review of this evaluation. If you have difficulty in preparing such a document you may request assistance from the Personnel Office.

DATE: 2 · 2/-/ **CITY MANAGER REVIEW:**

City of

LAKE CITY

Gateway to Florida

CITY OF LAKE CITY, FLORIDA SUPERVISORY EMPLOYEE EVALUATION FORM

PAUL DYAL 20

DEPARTMENT EMPLOYEE DATE OF HIRE

Utilities February 6, 2012

JOB TITLE: Executive Director

Reporting Period: From: February 7, 2015 To: February 6, 2016

EMPLOYEE'S ATTENDANCE RECORD THIS PERIOD:

Sick: Annual Unexcused:

I. GENERAL PERFORMANCE EVALUATION STANDARD

10.8 – 12.0 OUTSTANDING 3.6 – 4.8 NEEDS IMPROVEMENT

8.4 – 9.6 ABOVE STANDARD 1.2 – 2.4 UNSATISFACTORY

6.0 – 7.2 STANDARD

II. GENERAL PERFORMANCE EVALUATION CRITERIA

1. Knowledge of Work 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0

Comments: Paul was promoted from Assistant Utilities Director to Utilities Executive Director on November 9, 2015. This promotion was due to his well-developed knowledge of innumerable aspects of utilities administration and construction. Drawing from his vast knowledge and life experiences, Paul has quickly resolved several long-standing internal management and operational problems within the Utilities Department.

2. Quality of Work 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0

Comments: Quality of work is visibly reflected through positive feedback from his peers, subordinates and construction industry representatives. Paul understands the operational atmosphere of utilities from many perspectives including GIS/CAD, engineering design and field construction operations.

3. Quantity of Work 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0

Comments: The activity level of utilities work in this City is at an unprecedented high. Paul does well in balancing a heavy workload parallel to our City's growth needs - with optimum results!

4. Initiative 1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 12.0

Comments: Paul routinely exhibits unyielding initiative and has the City's best interest at heart in all he does. You do not have to wait for him to move on a task at hand and his expectations are well known and understood by utility employees.

SUPERVISORY EMPLOYEE EVALUATION FORM (June 2010)

5. Dependability

1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 **12.0**

Comments: Paul is inherently dedicated to the philosophy of "doing the right thing" and is resolute in his professional and personal convictions. His strong character and personal integrity foster a relationship of unfailing dependability!

6. Decision Making:

1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 **10.8** 12.0

Comments: He can and will make difficult and/or challenging decisions without hesitation; however, he seeks management input when needed and advises of potential problems. Paul is consistent in making sound and well thought out decisions.

7. Work Relations:

1.2. 2.4 3.6 4.8 6.0 7.2 8.4 9.6 **10.8** 12.0

Comments: Paul has established himself as an outstanding department leader and is well respected by the Staff and City patrons.

8. Public Relations:

1.2 2.4 3.6 4.8 6.0 7.2 8.4 9.6 10.8 **12.0**

Comments: Paul interacts with the public diplomatically and in a very professional manner; his public reflection of the City Utilities Department image is of the highest respect.

III. TOTAL GENERAL PERFORMANCE EVALUATION:

								92.	.4	
9.6	19.2	19.3	38.4	38.5	57.6	57.7	76.8	76.9	96	
Unsa	tisfactory	Needs Im	provement	Stand	ard	Above A	verage	Outstar	nding	

IV. SUPERVISORY EVALUATION

1. Supervisory Control:

1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 **10.0**

Comments: A top-notch supervisor who mentors his subordinates toward improved skills and knowledge. Paul is clearly one who not only has departmental service delivery and quality at the front, but his genuine concern for our employees is clearly apparent.

2. Leadership:

1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 **10.0**

Comments: Superb leadership skills; he maintains a disciplined composure and knows how to defuse confrontational situations; no nonsense approach - but participative in context.

3. Organizational Skills:

1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 **9.0** 10.0

Comments:

4. Ability to Instruct and Train:

1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 **10.0**

Comments: Paul has implemented a new philosophy for his Department for professional training and the results are already showing.

5. Ability to Evaluate

Employees:

1.0 2.0 3.0 4.0 5.0 6.0 7.0 8.0 9.0 **10.0**

Comments: His workforce know he is fair and honest and know he will not give what is not justifiably deserved; but he will unselfishly give what is earned. Paul does not evaluate as a popularity contest.

SUPERVISORY EMPLOYEE EVALUATION FORM

(June 2010

PAGE 3

v. TOTAL	- SUPERVISORY PE	RFORMANCE EV	ALUATION	
				49
5.4 10.8	10.9 21.6	21.7 32.4	32.5 43.2	43.3 50.0
Unsatisfactory	Needs Improvement	Standard	Above Standard	Outstanding
Major strong per Executive Direct running." Fortur professional mat operational efficient migrated away for stability and a direction and with the execution of	JCTIVE COMMENTS oints and how they may tor of Utilities during N nately for this City, Paulurity is already providing tency. The overall demorance a period of recurring a positive work environment of Paul's leadership and goestive work environment of the employed provided the control of the employed provided the control of the employed the control of	y be used more effective to the control of the cont	all embraced the challer es experience and know he in the form of impro- e of the City Utilities D byee restlessness to a D Department is now trac- confidence this trend with the edge and observations	age and "hit the ground pledge, coupled with his ved quality of work and repartment has gradually repartmental atmosphere cking in a most positive fill continue.
SIGNATURE	FEVALUATING OFFI	CIAL	DATE:	
*****	*******	******	********	******
EMPLOYEE A	CKNOWLEDGEMEN'	T: I do (do not) co	ncur with the ratings and	d comments of the
evaluating and en	ndorsing official.			
COMMENTS: (If applicable) Zenj	or working for	of the City and	I serving the
Paul	Dy		2-29-16	CH-Zens.
must be made in	PLOYEE: If you disagree writing and submitted to a. If you have difficulty .	your Supervisor wi	ithin ten (10) working d	ays of the verbal review uest assistance from the



CITY OF LAKE CITY SUPERVISORY GENERAL EMPLOYEE EVALUATION FORM

0 101			100	Reset Fo	rm			Prir	nt Form		
Name	Paul Dyal				Pa	y Grac	de	17	'G		
Department	Utilities				Da	ate of I	Hire	02	/06/2012	<u></u>	
Job Title	Assistant U	Jtilities Di	rector								
Reporting Pe	eriod:	rom:	02/06/2	014	To:	02/0	05/2015				
mployee's a	ttendan	ce reco	ord th	is peri	od:						
Annual: 244.7	72	Sick	79).41		Une	excuse	d: 0			
. General Per 10.8 - 1 8.4 - 9.6 6.0 - 7.2	2.0 Out		ng		3.6	- 4.8 - 2.4			prove ctory	ment	ч
I. Evaluation	Criteria	(Please c	heck on	ly one pe	r catego	ry)					
(nowledge o	f work:	1.2	_ 2.4	□ 3.6	4.8	6.0	7.2	8.4	9.6	☒ 10.8	12.0
Comments: ea	aul has a ger asements, u ompound w	ndergroui									
Quality of wo	rk:	1.2	2.4	3.6	4.8	<u> </u>	7.2	8.4	9.6	<u> </u>	☒ 12.0
amants	aul delivers one.	what is red	quested	in an und	derstand	able forn	nat and k	nows w	hat it tak	es for a job	well
Quantity of w	vork:	1.2	2.4	3.6	<u> </u>	<u> </u>	7.2	8.4	9.6	☒ 10.8	12.0
Comments: Pa	aul has high ork perform	levels of a ance. All	accuracy corresp	and wor	k produc are com	tivity. He	e takes pi n time wi	ride in w th no eri	ork and s ors.	strives to in	nprove
nitiative:		1.2	2.4	3.6	4.8	<u> </u>	7.2	8.4	9.6	☒ 10.8	<u> </u>
	aul accepts i									ght on proj	ects and
Dependabilit	y:	1.2	2.4	□ 3.6	4.8	6.0	7.2	□ 8.4	9.6	☒ 10.8	12.0
	aul is always ways be cou					n. He has	s a very g	ood atte	endance i	record and	can

Decision Ma	aking:	1.2		3.6	<u> </u>	<u> </u>	7.2	8.4	9.6	▼ 10.8	12.0
Comments:	Paul has the a analytical skill	bility to a	zero in oi	n the cau	se of pro	blems ar	nd offer c	reative s	olutions.	He displa	ys strong
Work Relati	ons:	1.2	2.4	3.6	<u> </u>	<u> </u>	7.2	8.4	9.6	⊠ 10.8	12.0
Comments:	Paul is very su for subordina	ipportive tes in foll	of cowo owing ci	rkers and ty policy	l subordi and prod	inates att cedures.	empts at	improve	ement. H	le sets an e	example
Public Relat	ions:	1.2	2.4	3.6	4.8	<u> </u>	7.2	8.4	9.6	☒ 10.8	12.0
Comments:	Paul answers any complain	all questi ts or prol	ons pror olems to	nptly, aco his supei	curately, visor im	and polit mediatel	tely wher y.	n dealing	with the	public. H	e forwards
III. Total Ge	neral Perf	forma	nce Ev	aluati	on:	87.6					
Legend: 9.6 - 19.2 = U 38.5 - 57.6 = 76.9 - 96 = O	Standard	•					= Nee = Abo			nent	
IV. Supervis	ory Evalu	ation:	(Please	check on	ly one pe	er catego	ry)				
IV. Supervis	_						ry)	7.0	8.0	9.0	10.0
-	Control:	<u></u> 1.0	2.0	3.0	4.0	5.0	☐ 6.0				
Supervisory	Control: Paul takes a p	<u></u> 1.0	2.0	3.0 a with his	4.0	5.0	☐ 6.0	en door		r all subore	
Supervisory Comments:	Paul takes a p	1.0 roactive	2.0 approach 2.0 roper del	3.0 with his 3.0	4.0 employ	= 5.0 ees. He l	6.0 has an op	pen door 7.0 Setting o	policy fo	r all subore 9.0 s and goal	dinates.
Supervisory Comments: Leadership:	Paul recognizemployees fee of assignment	1.0 roactive a 1.0 es that peel empowers.	2.0 approach 2.0 coper delvered an	3.0 a with his 3.0 degation, d self-mo	4.0 semploy 4.0 communicativated.	= 5.0 ees. He l	6.0 has an op	pen door 7.0 Setting o	policy fo	r all subord 9.0 s and goal d a fair dist	dinates.
Supervisory Comments: Leadership: Comments:	Paul recognize employees fee of assignment assignment Paul is highly	1.0 roactive a 1.0 es that predeferments. 1.0 regardedes, he is a	2.0 approach 2.0 roper delevered an 2.0 I for his c	3.0 a with his 3.0 egation, d self-moderganizat	4.0 semploy 4.0 communicativated. 4.0 ional skil	= 5.0 ees. He line 5.0 inication, He sets in 5.0 Is He org	6.0 and the strealistic v 6.0 and the strealistic v	7.0 setting or vork dem	policy fo 8.0 f prioritie nands and 8.0 prevent	r all subord 9.0 s and goal d a fair dist 9.0	dinates. 10.0 Is help tribution 10.0 10.0 10.0
Supervisory Comments: Leadership: Comments: Organization	Paul recognizemployees fee of assignment on al Skills: Paul is highly responsibilitie and work area	1.0 roactive a 1.0 es that predeferments. 1.0 regardedes, he is a	2.0 approach 2.0 roper delevered an 2.0 I for his c	3.0 a with his a self-modern and a self-modern a	4.0 semploy 4.0 communicativated. 4.0 ional skil	= 5.0 ees. He line 5.0 nication, He sets in 5.0 Is He orged items	6.0 and the strealistic v 6.0 and the strealistic v	7.0 setting or vork dem	policy fo 8.0 f prioritie nands and 8.0 prevent	r all subore 9.0 s and goal d a fair dist 9.0 t overlaps ganizes his	dinates. 10.0 Is help tribution 10.0 10.0 10.0

Employees:
Paul creates new strategies to improve performance when evaluating employees. He looks for ways to improve the performance of the employee by targeting their affected areas for maximum results. He is motivated to perform at a superior level and maintains the highest in performance standards.
III. Total Supervisory Performance Evaluation: 45
Legend:
5.0 - 11.0 = Unsatisfactory 12.0 - 22.0 = Needs Improvement
23.0 - 32.0 = Standard 33.0 - 43.0 = Above Average
44.0 - 50.0 = Outstanding
IV. Constructive Comments Major strong points and how they may be used more effectively:
Paul's knowledge, skills and abilities make him an asset to the Utilities Department. He has been a great asset on the restructuring of personnel within the Utility Annex compound for continued growth within the City.
Identification and recommendation where improvement is needed:
Continue his learning of systems such as, utility construction, water distribution/transmission, wastewater collection, reclaimed water operation, and natural gas operation.
Suggested action to achieve improvement in performance:
Hold discussion oriented monthly staff meetings to allow employee inputs that may solve a problem or address an issue.
Evaluator: This evaluation is based on my knowledge and observations of this employee and represents my best judgement of the employee's performance.
Employee is recommended for Merit Increase: ✓ Yes ✓ No
Stephen 2-1-15
Signature of evaluating official Date
Endorsing Official:
I \square do \square do not concur with the evaluation and comments of the evaluating official.
Comments:
2.9-1S
Signature of endorsing official Date

Ability to Evaluate

⊠ do ☐ do not	concur with the ratings a endorsing official.	and commer	its of the eva	luating and
Comments:				
Paul	ployee Signature	2	- 4-15 Date	
submitted to your Supe	'ee: If you disagree and wish to ap ervisor within ten (10) working days ment, you may request assistance fr	of the verbal rev	iew of this evalua	
City Manager review:		Da	:e:	



CITY OF LAKE CITY GENERAL EMPLOYEE EVALUATION FORM

OF TO FUE			h no.	Reset Fo	rm			Prir	nt Form		
Name	Paul Dyal				Pa	y Grad	de	91			
Department	Utilities Adm	inistration	า		Da	te of I	Hire	2/0	6/2012		
Job Title	GIS Technicia	an									
Reporting Pe	eriod: Fr	om: 2/6	5/2013		To:	2/6,	/2014				
Employee's a	ttendance	e recor	d thi	s peri	od:						
Annual: 109.5	52	Sick:	22.	79		Une	excuse	d:			
l. General Pei 10.8 - 1 8.4 - 9.6 6.0 - 7.2	2.0 Outs 6 Abov	tandin e Stan	g		3.6 -	4.8 2.4		ds Im atisfa	prove ctory	ment	
I. Evaluation	Criteria (F	Please che	ck only	one pe	categor	y)					
Knowledge o	fwork: []1.2] 2.4	3.6	4.8	<u> </u>	7.2	8.4	9.6	▼ 10.8	<u> </u>
	aul has a gene asements and					ons and	sketches	, AutoCA	ADD, lega	l research,	
Quality of wo	rk: []1.2 [] 2.4	<u> </u>	4.8	<u> </u>	7.2	8.4	9.6	10.8	☑ 12.0
	aul delivers whone. Specific p							knows w	hat it take	es for a job	well
Quantity of w	ork: []1.2] 2.4	□ 3.6	4.8	<u> </u>	7.2	8.4	9.6	☒ 10.8	12.0
Comments: Pa	aul is capable	of increase	ed prod	duction v	with prop	oer supe	rvision, ir	nstructio	n and tra	ining.	
Dependabilit	y: [1.2] 2.4	3.6	<u> </u>	<u> </u>	7.2	□ 8.4	9.6	⊠ 10.8	12.0
	aul is always re e separates pr					n to ove	ersee a pr	oject fro	m incept	ion to com	pletion.
nitiative:		1.2] 2.4	3.6	4.8	<u> </u>	7.2	8.4	9.6	☒ 10.8	<u> </u>
Comments: p	aul accepts ne rojects and ass Idament.	w assignn signments	nents v which	vithout h will req	nesitatior uire him	n. I hope to make	to work indepen	with Pau dent de	ul to deve cisions ar	elop independ use thou	endent ughtful

Evaluator: This evaluation is based on my knowledge and observations of this employee and represents my best judgement of the employee's performance.
Employee is recommended for Merit Increase: ⊠ Yes □ No
Signature of evaluating official 5-19-14 Date
Endorsing Official:
I $oxtimes$ do $oxtimes$ do not concur with the evaluation and comments of the evaluating official.
Comments: Signed for Jason Sparks, the Supervisor for Mr. Dyal during the time period listed.
Signature of endorsing official Date
Employee Acknowledgement:
Comments: Lo Change in Rollins Comment) Promotion (see below Comment)
Faul Dys 5-19-14 Employee Signature Date
Note to employee: If you disagree and wish to appeal this evaluation, your appeal must be made in writing and submitted to your Supervisor within ten (10) working days of the verbal review of this evaluation. If you have difficulty in preparing such a document, you may request assistance from the Personnel Office. City Manager review: Date: Date: Assistant Assistant Director Assistant Assistant Director Date: Date: Assistant Director Assistant Director Director Director Assistant Director Di
July July July July July July July July



CITY OF LAKE CITY GENERAL EMPLOYEE EVALUATION FORM

Y TOFIC		Reset Form		Pri	nt Form]	
Name	Paul Dyal		Pay Grad	e 9			
Department	I.T.		Date of H	lire 02	2/06/2012		
Job Title	GIS Technician						
Reporting Pe	riod: From: 02/	06/2012	o: 02/0	6/2013			
Employee's at	tendance record	d this period	•				
Annual: 0 Use	d/88 Avail Sick:	16 Used/39 Ava	il Une	xcused: 0			
		j 3	ard 3.6 - 4.8 .2 - 2.4	_	-	nent	
II. Evaluation	Criteria (Please ched	k only one per cat	egory)				
Knowledge of	fwork: []1.2 []	2.4 🔲 3.6 📋	4.8 🔲 6.0	7.2 8.4	□ 9.6	☑ 10.8	12.0
Comments: Pa	uls knowledge of his du	ties are outstandii	ng.				
Quality of wo	rk:	2.4 🔲 3.6 🔲	4.8	7.2 8.4	<u> </u>	▼ 10.8	12.0
Comments: Pa	ul takes pride in his wor	k and has yet to d	eliver anythin	g sub-par.			
Quantity of w	ork: [] 1.2 []	2.4 🔲 3.6 📋	4.8	7.2 🗌 8.4	X 9.6	10.8	<u> </u>
Comments: Pa	ul handles a healthy wo	rkload and takes c	n other tasks	as assigned.			
Dependability	y:	2.4 🔲 3.6 🗍	4.8 🔲 6.0	7.2 8.4	9.6	▼ 10.8	12.0
Comments: Pa	ul is always here and on	time and has rare	ly missed wor	rk.			
Initiative:	1.2	2.4 🗌 3.6 🗍	4.8	7.2 8.4	▼ 9.6	10.8	12.0
Comments: Pa	ul takes initiate when he	e sees the need.					

Learning Ability:	□1.2 ∟ 2.4	3.6	4.8 6	.0 🗌 7.2	8.4	بخ 9.6	10.8	<u> </u>
Comments: Paul has many easily.	/ training oppor	tunities bot	h onsite and	offsite and	uses ther	m and ab	sorbs new	skills
Attendance:	1.2 2.4	3.6	4.8 6	.0 🗍 7.2	8.4	9.6	☒ 10.8	<u> </u>
Comments: Paul has misse	ed very little tim	e and has u	sed no vacati	on time in	this evalu	ation pe	riod.	
Work relations:	☐1.2 ☐ 2.4	3.6	4.8 6	.0	8.4	X 9.6	10.8	12.0
Comments: Paul works we	ell within his tea	n and with	outer depart	ments as n	eeded.			
Total 81.6								
Legend: 9.6 - 19.2 = Unsatisfacto	orv		19.3 - 38	.4 = Nee	eds Im	prover	ment	
38.5 - 57.6 = Standard			57.7 - 76	.8 = Abc	ove Av	erage		
76.9 - 96 = Outstanding	9							
IV. Constructive Company Major strong points and how the		more effect	ively:					
Continue to guide the City dov	vn the right path	with regar	d to quality d	esigns.				
Recommended improvement a	reas:							
None at this time.								
Trone de triis time.								
None de tris time.								

Evaluator: This evaluation is based on my knowledge and observations of this employee and represents my best judgement of the employee's performance.
Employee is recommended for Merit Increase: ⊠ Yes ☐ No
Signature of evaluating official Endorsing Official: do do not concur with the evaluation and comments of the evaluating official.
Comments:
Signature of endorsing official Date
Employee Acknowledgement: I pi do lo do not concur with the ratings and comments of the evaluating and endorsing official.
Comments:
Employee Signature Date
Note to employee: If you disagree and wish to appeal this evaluation, your appeal must be made in writing and submitted to your Supervisor within ten (10) working days of the verbal review of this evaluation. If you have difficulty in preparing such a document, you may request assistance from the Personnel Office. City Manager review: Date:



City of Lake City Information Technology Department

205 NORTH MARION AVENUE LAKE CITY, FLORIDA 32055

TELEPHONE: (386) 719-5810 FAX: (386) 752-4896

MEMORANDUM

DATE:

3/27/2012

TO:

Human Resources

FROM:

Zachary Mears

CC:

Paul Dyal

REF:

Termination of probationary period

This memo is to confirm that Paul Dyal (G.I.S. Technician) has satisfactorily completed his probationary period.

RECEIVED

AUG 2 7 2018

Memorandum

HUMAN RESOURCES

Date: August 22, 2018

To: Michele Greene - Human Resources Director

From: Paul Dyal, Assistant City Manager/Utilities and Public Works

Re: Written Reprimand Received August 21, 2018 from Joseph Helfenberger

Ms. Greene:

I was e-mailed by Ms. Joyce Bruner, Executive Assistant to City Manager, on Monday, August 20, 2018 to come to the City Manager's office at 3:30 p.m. the next day, being August 21, 2018, for a meeting. I was not told what the meeting pertained to or any other instructions. I arrived early at 3:15 p.m. for the meeting and waited for my allotted time. Shortly after my arrival I was told by Mr. Helfenberger, after he came out of another meeting, that we would meet at the scheduled time of 3:30 p.m. and that he was going to ask Human Resources (HR) to sit in during the meeting, as he stated to me that he has HR sit in on all his personnel meetings regardless of whether they are good or bad. As you are aware, being the HR Director, you arrived a little before 3:30 p.m. and went into Mr. Helfenberger's office and after a short time you came out and asked me to come in, which was a few minutes after 3:30 p.m. After walking into Mr. Helfenberger's office the door was closed and Mr. Helfenberger proceeded with the meeting with only the three of us in attendance. Mr. Helfenberger started out the meeting by saying he wanted to start on a positive and brought up about how the City's Natural Gas Division just had a great Public Safety Commission (PSC) audit, and since I was over Natural Gas I had something to do with it. After the positive comments Mr. Helfenberger opened a folder on his desk and handed me a single sheet of paper, which was a typed document that had the words "Written Reprimand" as the header. As I began to read the document that was dated "August 21, 2018", addressed to myself, "Paul Dyal, Assistant City Manager, Utilities and Public Works" and being from "Joseph Helfenberger, City Manager" and Mr. Helfenberger had as the regarding segment of the document "Budget Workshop Behavior/Kicklighter Issue", and as I began reading the document Mr. Helfenberger began speaking, thus not allowing me time to read the document and concentrate on the content therein. The first part of the document referenced an event that had taken place on August 7, 2018, however, the allegations referenced in this document actually occurred on August 8, 2018, during a budget workshop. I completely refute the allegation set forth in the document that the discussion was alright until I made a statement and that I escalated the conversation. I, as an employee of the City, was accosted verbally by a City Councilman who made threats toward me and no one, including my direct supervisor the City Manager, Joseph Helfenberger, made any comments or moves to defend me as an employee of this City. The one person who made any attempt to chime in and bring some sort of end to the verbal assault was Councilwoman Melinda Moses. How anyone can construe the comment made by Councilman Hill toward me as other than threatening or

challenging is beyond normal comprehension. I did get up and inadvertently knocked over the chair for which I was sitting, however, removing myself from the situation was what I thought was best for myself and all involved at that time, especially since I received no support from Mr. Helfenberger or others, except Councilwoman Moses, to bring the verbal attacks directed at me under control.

The latter part of the document, which I was given by Mr. Helfenberger had content under a bold segment that was titled "Kicklighter Facility". Mr. Helfenberger had written and which his words implies that I hadn't made him aware, during his three weeks as the new City Manager, of a critical issue in a timely manner concerning elevation issues at the new Kicklighter Water Reclamation Facility (WRF). I totally disagree with Mr. Helfenberger on this and feel I am being singled out for some reason. First, the elevation issue was known and brought to everyone's attention including the Executive Director of Utilities, the City Engineer, and City Manager back in 2014 when construction on the WRF began, therefore I cannot see where an issue that is almost four-years-old can be considered critical. I was not over the project or the Utility Department at that time. Secondly, Mr. Helfenberger started with the City on August 1, 2018, which the first two days had him occupied with budget. I sent Mr. Helfenberger an e-mail at 8:01 a.m. on August 3, 2018 to see if he wanted to meet with me that I had some items I wanted to get his guidance on. I received a read receipt back from this e-mail on August 6, 2018 at 3:36 p.m. and I never heard back from him regarding the content of the e-mail. August 7th and 8th were Budget Workshops after which Mr. Helfenberger did not reach out to meet with me until August 15, 2018. I received an e-mail from Joyce Bruner, Executive Assistant to City Manager, on August 13, 2018 asking if I could meet with Mr. Helfenberger on Wednesday, August 15, 2018 to discuss utility issues. During the August 15th meeting I made Mr. Helfenberger aware of several items including Kicklighter issues and I had asked for him to attend a meeting with the contractor, engineers, and staff for a meeting so he could get the full picture from all parties involved. Unfortunately, Mr. Helfenberger informed me he would be out of town the rest of the week at a convention, so with short notice we cancelled the meeting scheduled for August 16th with everyone to accommodate Mr. Helfenberger's travel schedule. We rescheduled the meeting with all parties involved with the Kicklighter project for August 20, 2018 at 10:00 a.m. so Mr. Helfenberger could attend. Mr. Helfenberger, along with Grayson Cason the Assistant City Manager, arrived at the meeting around 10:10 a.m., at which time the meeting resumed and Mr. Helfenberger was informed of current and past issues in getting Kicklighter 100% completed. The critical elevation issue for which Mr. Helfenberger referenced in his reprimand was thoroughly discussed and he was informed by the engineers and contractor that the elevation issue superseded myself and Cody Pridgeon the WRF Director. All Cody Pridgeon and myself have been trying to do is fix a problem that we did not create and have a facility the City of Lake City can be proud of and that the taxpayers get the best product for their money. I feel being reprimanded for something I did not have a hand in creating is not fair and at this point I cannot see how Mr. Helfenberger can correlate this as a critical issue that did not get reported to him right away. Although the elevations are and always have been an issue, there is no fix for it now because the WRF is built and completed. Now we can only deal with what miscalculated elevations cause, which in our case at the new WRF is finding a fix to the retention areas and drainage piping to move stormwater. All of which are important, but not something that is critical that couldn't wait to be discussed, because

nothing is going to be resolved today, tomorrow, next week, or even next month on an issue such drainage.

I completely refute this reprimand and feel it was politically motivated for the purpose of Mr. Helfenberger to garner favor with certain individuals on the City Council in hopes of preserving his job.

Singerely

Paul Dyal

Written Reprimand

Date:

August 21, 2018

To:

Paul Dyal, Assistant City Manager, Utilities and Public Works

From:

Joseph Helfenberger, City Manager

Re:

Budget Workshop Behavior/Kicklighter Issue

On August 7, 2018, during the budget workshop, you got into an argument with City Council Member Jake Hill and when Mr. Hill asked a question regarding why the City has two assistant city managers. The discussion was alright until you stated ""Ah now, wait a minute now Mr. Hill. I'm the type of person you can sit here and have a conversation with me. But I'm not Wendell Johnson don't raise your voice to me." At that point, you escalated the conversation, which Mr. Hill took to be a challenge. The rest of the conversation went negative. You ended the incident by knocking over your chair and leaving the meeting. Once you defended yourself, you needed to be silent on the subject and address the matter with me after the meeting. You already know there is tension between Mr. Hill and you from the past. This incident did not help the situation.

You are required to be at the budget workshop. You are required to advocate, during a budget workshop, for directors that count on your support. The following directors are under your management and deserve your support during the budget workshop: Distribution and Collections Director Brian Scott, Natural Gas Director Steve Brown, Wastewater Director Cody Pigeon, Water Director Mike Osborn, Public Works Director Thomas Henry, and Recreation Director Terri Phillips. By leaving the meeting, the managers under you had to advocate their budget positions without your support. You need to keep your emotions in check and continue to act professionally, especially during critical public meetings like the annual budget workshop.

Knocking your chair onto the ground and abruptly leaving the meeting is unacceptable behavior. If this happens again, further action will be taken. If there is a problem, you need to address it to the City Manager to handle the matter. I expect that you will act professionally going forward.

Kicklighter Facility

Also, you need to be telling me right away about critical issues like the elevation problem at the Kicklighter Facility so matters like this can be addressed right away. Critical issues like this problem need immediate communication. The Kicklighter Wastewater Treatment Facility is approximately \$17 million and having the correct elevation is critical.

MEMO FOR RECORD:

February 23, 2018

I have verbally counseled Mr. Dyal regarding the matter appearing to implicate a policy violation of Chapter 16 of the Personnel Manual. (Ref: Page 3, Para 3 of attached Letter) Specifically, the matter of content and appropriateness of emails to his peers and subordinates. Mr. Dyal understands my expectations.

Wendell Johnson, City Manager

cc: Paul Dyal



Memorandum

TO:

Michele Greene, HR Director, City of Lake City, Florida

FROM:

Meagan L. Logan, Esq.

SUBJECT:

Hostile Work Complaints

DATE:

February 2, 2018

Ms. Greene:

At your request, I reviewed two "hostile work environment" complaints received from Laurette M. Burks, Director of Procurement and Karen Nelmes, Procurement Coordinator on January 29, 2018. Both complaints relate to an email sent by Assistant City Manager of Utilities & Public Works, Paul Dyal on January 19, 2018. Mr. Dyal sent the email to Ms. Burks and copied multiple City employees, including Ms. Nelmes.

In their respective complaints, both Ms. Burks and Ms. Nelmes allege that Mr. Dyal's conduct violates sections 3.03B.5, 3.03B.6 and 303.B.16. of the Lake City Personnel Manual:

After reviewing the complaints filed by Ms. Burks and Ms. Nelmes in conjunction with the City of Lake City's Personnel Manual, I am of the opinion that Mr. Dyal's conduct, while disrespectful and unprofessional, does not violate the policy provisions alleged by Ms. Burks and Ms. Nelmes and in fact, despite their use of the term "hostile work environment,", does not in fact implicate or give rise to such a claim.

Section 3.03 of the City's Personnel Manual is entitled "Policy Against Harassment, including Sexual Harassment." Section B. defines "harassment", as including but not limited to:

slurs, jokes, and other verbal, graphic, or physical conduct relating to an individual's race, color, sex (including discrimination against or harassment of individuals of the same sex), pregnancy, religion, national origin, citizenship, age, disability, worker's compensation claims, marital, veteran, or any other protected status. Harassment may include a range of subtle and not so subtle behaviors and also includes unwelcome or unwanted sexual advances, requests or demands for favors, offensive touching, and other types of conduct whether it be physical, verbal, graphic, or electronic communication of a harassing or sexual nature involving individuals of the same or different gender. This includes:

•••

- 5. Action that create a work environment that is intimidating, hostile, abusive or offensive because of unwelcome or unwanted conversations, suggestions, requests, demands, nonverbal gestures, or physical contacts, whether sexually oriented or otherwise related to a prohibited form of discrimination or harassment. (emphasis added).
- 6. The distribution, display or discussion of any written or graphic material, including calendars, posters, cartoons, or names, that belittles or shows hostility or aversion toward an individual, his/her relatives, friends or associates or a group because of race, color, religion, sex (including same sex discrimination or harassment), pregnancy, national origin, citizenship, age, disability, workers compensation claims, marital, veteran or other protected status. (emphasis added).

3.16 WORKPLACE VIOLENCE PREVENTION

B. Conduct that threatens, intimidates, or is disrespectful to another employee, a customer, vendor, contractor, or a member of the public at any time, including off-duty periods will not be tolerated. This prohibition includes all acts of harassment, including harassment that is based on an individual's sex, race, age, or any other characteristic protected by federal, state, or local law. All threats of (or actual) violence, both direct and indirect, should be reported as soon as possible to your immediate supervisor or any other member of management. This includes threats by employees, as well as threats of customers, vendors, solicitors or other members of the public. When reporting a threat of violence, you should be as specific and detailed as possible.

As emphasized by the bold type, policy provisions 3.03B.5 and 6. are intended to prevent harassment due to one's status in a protected class, including race, age, ethnicity, gender, religion, national origin, citizenship and the like. There is nothing to suggest any of Mr. Dyal's comments or criticisms are based on any protected class. Rather, Mr. Dyal's complaint challenges the job performance of fellow employees, completely independent and unrelated to any protected class. In her complaint, Ms. Nelmes seems to recognize as much, stating that the email "shows hostility towards our director and our department" and recognizing that the email was sent to "embarrass and belittle" the Procurement department based on allegations of the members of the Procurement Department not being "team players" and having "every intention of causing as much backlog as possible for getting tasks completed," but not based on any protected class. Notably, neither Ms. Burks nor Ms. Nelmes state or infer that the comments made by Mr. Dyal were due to some protected status enjoyed by either woman. While inappropriate, these comments are not the type of complaints contemplated by Sections 3.03B.5. and 6. of the Personnel Manual.

Given the current climate with regard to sexual and other forms of harassment is not surprising to see allegations of "hostile work environment" by co-workers or superiors in the workplace. However, simply labeling conduct as creating a "hostile work environment" does not make it so. In order to be deemed a "hostile work environment, the actions or behavior must be based on a protected characteristic of the employee. Miller v. Kenworth of Dothan, Inc., 277 F.3d 1269 (11th Cir. 2002). In the absence of anything indicating Mr. Dyal's complaints about Ms.

Burk, which Ms. Nelmes merely received, were based on her status in a protected class, Ms. Burks and Ms. Nelmes simply have not encountered a "hostile work environment" under the legal definition.

Ms. Burks and Ms. Nelmes also allege that Mr. Dyal's email violates Section 3.16 of the Personnel Manual governing Workplace Violence Prevention. Mr. Dyal's email does not contain any threats, either overt or implied and certainly does not threaten physical violence.

While sensitive to the complaints raised by Ms. Burks and Ms. Nelmes, the conduct at issue does not implicate any protected class and does not give rise to a "hostile work environment" as recognized by state and federal law. Rather, this matter appears to me to implicate a policy violation which requires discipline pursuant to Chapter 16 of the Personnel Manual.

I trust that the above analysis answers your questions with regard to the complaints made by Ms. Burks and Ms. Nelmes and the further handling of these complaints. Please do not hesitate to contact me with any further questions or concerns.

Very truly yours,

MARKS GRAY, P.A

Meagan L. Logan

c: Wendell Johnson, City Manager

From: Christopher Esing
To: Sikes, Audrey
Subject: City Manager Position.

Date: Monday, August 8, 2022 12:35:08 PM

I am writing as I am concerned about the current City Manager search. I reached out to the Mayor about three weeks to see if he could address the issue, but it does not seem to have been solved. I am interested in the position, but after the City Council decided to go with Colin Baenziger, I reached out to them on their website as the position was not listed. It is still not listed. Finally, I was contacted by one of their executives, and they said that the City of Lake City had never contacted them. This was over two weeks later. He did not even realize that the city was interested until a mutual friend said that he should look at one of the stories on the Columbia County/ Lake City Observer. I spoke with the Mayor on the phone concerning the issue, and he was supposed to help resolve it, but clearly the issue has not been resolved. I would like this brought before the City Council as there seems to be some delay on the city's end in moving forward with the City Manager Search. I understand that it was noted that no one had reached out concerning the position, but I can personally attest that this is not true having spoken with both the Mayor and the Executive of Colin Baenziger. It seems that it is impossible to apply to the position if it has not been listed, and the city is not willing to finalize contracts and paperwork on their end. I believe that this is slowing down a process that is already delayed by over a year. I would like this brought to the attention of the council before the next meeting as there seems to be a real delay on the end of the city in addressed this issue. I thank you for your time and assistance. If there are any questions, I am willing to answer them via email or phone call. My number is 931-251-1795.

Thank You, Dr. Christopher M. Esing Christopher M. Esing Ph.D. 101 University Ave. Clarksville, TN, 37040

Curriculum Vitae 2019 <u>esingc@apsu.edu</u> 931-251-1795

Diploma 1997, Columbia High School, Lake City, Florida, 1993-1997. A.A. 1997, Lake City Community College, Lake City, Florida, 1994-1997. B.A. 1999, University of Florida, Gainesville, Florida, 1997-1999.

Certificate British His. 1999, University of Cambridge, England, 1999.

M.A. 2003, University of Kentucky, Lexington, Kentucky, 2001-2003.

Ph.D. 2014, University of Kentucky, Lexington, Kentucky, 2005-2014.

1999-2000 Crew Leader and Enumerator Department of Commerce

2000-2001 First Reader Cover to Cover Publishing

2001-2003 Teaching Assistant University of Kentucky

2003-2004 English Instructor Chengde Medical College, China

2004-2005 Adjunct History Professor Indiana University Southeast

2005-2007 Teaching Assistant University of Kentucky

2006-2007 Adjunct History Professor Midway College, Kentucky

2007-2009 World History Teacher South Lake High School, Clermont, FL.

2009-2010 Spent year conducting research at various state and national archives.

2010-2016 Manuscript Editor and Administrative Assistant Allegro Press

2016-2017 Visiting Assistant Professor Austin Peay State University, Clarksville, TN.

2018-2022 History Instructor Austin Peay State University, Clarksville, TN.

Teaching Areas of Specialization: Southern History, Florida History, History of Race, African American, Tourism, Modern America, New Deal, Public History

Student Research at Austin Peay:

20th Century Popular Music in the United States and Britain (1890-1940)- For the past three years (2017-2019), I have been working with students in my American History 2020 Classes on a Public History Project that allows students to examine the top selling songs from both England and the United States between 1890 and 1940 before the advent of the advent of the Hit Parade which initiated the Billboard Music Charts. I am asking students to meld the top 100-200 songs from a given year from both Britain and the U.S. and to then create a Youtube station of the given year in which they have chosen. I chose this project as there are currently very few web-based channels that reflect the top standards of these years, though the popular music is largely individually recorded via videos of Victrola's playing Edison Cylinders. I feel that this would be an invaluable asset to history teachers and will also help give a public face to not only the work of the students at Austin Peay but also the dedicated commitment of the history department to seeing students contribute to public history projects with a larger national outreach.

Service for the University and Department:

- Speaker –November 6, 2020 Brought in Brenda Harper to speak on Women's Suffrage in Clarksville and the creation of the Women's Suffrage public monument.
- Speaker November 16, 2020 "The Promise and Pitfalls of Public History". Zoom Talk Hosted by the Austin Peay History Club and Phi Alpha Theta.
- Speaker- October 21, 2019 Horror History Talk. "Tustenugee's Chair: A Look at a Cross-Cultural Native American Horror Story."
- Editorial Work- Theta-Delta: Phi Alpha Theta History Journal. April 2019
- Sponsored Guest Speaker- October 30- I brought in Arthur, Pat Fitzhugh, to be the featured speaker in the *Spooky Sessions* Lecture Series. Fitzhugh offered a riveting lecture on the Bell Witch at the Morgan University Center that was open to both the student body at Austin Peay as well as to the public.
- Ghost Volunteer October 27, 2019 Volunteered with the Austin Peay History Club and Phi Alpha Theta to work the booth at the University sponsored event.
- History talk on "Secrets of Aunt Aggies Bone Yard" October 29- Gave a university wide talk as part of the *Spooky Sessions* lecture series. It was held in the Mable Larson Gallery of Harned Hall.
- Ghost Volunteer- October 28, 2018- Volunteered with the Austin Peay History Club and Phi Alpha Theta to work the booth at the University sponsored event.
- Spooky Sessions- October 2018- Co-Organized, hosted, and participated in a lecture series at Austin Peay State University featuring both students and guest lecturers. The lecture series featured history talks with a paranormal theme that were offered to the student body at large. Sponsored by the local chapter of Phi Alpha Theta, the history honor society, as well as the Austin Peay History Club. Featured talks: "The Malleus Maleficarum: A Guide to 15th Century German Witch-hunting" by an Austin Peay history graduate student. "The Secrets of Aggie's Boneyard" by Dr. Chris Esing, and "The Bell Witch" by Pat Fitzhugh.
- Phi Alpha Theta History Conference- April 1, 2017- University of Tennessee Martin. I served as one of the paper judges for the Conference, reading and ranking 17 papers competing for the top prize.
- History Day- Tuesday February 28, 2017, Austin Peay University. Regional Competition for National History Day. Served as a Judge and Moderator the for Junior Division Website History Projects.

- Austin Peay Day- Saturday February 4, 2017, Austin Peay University- Helped to staff the tables and recruit potential students interested in attending the university and discussing the benefits of pursuing a major in history to potential students.
- Fort Donelson Staff Ride-November 27, 2016- with Dr. Antonio Thompson and Dr. Kevin Tanner. Attended departmental staff ride to Fort Donelson with Dr. Thompson's American Military History Class and observed students as they experienced and discussed the geographical and tactical implications that shaped the military strategy of both the Confederacy and Union.
- Literacy Night- Stewart County High School Tennessee- October 6, 2016- Presented with Dr. Antonio Thompson as representatives of Austin Peay State University. Discussed works that we had authored. Also discussed the benefits of a college education and the great opportunity that having Austin Peay nearby offered to perspective students both, traditional and nontraditional.

Public Service and Historical Contributions:

- You Know You Are From Lake City Florida When- For over 8 years, I have regularly contributed photos and bios to a facebook site dedicated to Lake City and Columbia County's History. For the past three years, this includes posting a daily Bio on Citizens, Churches, and Businesses of the Community. In addition, I have posted 5-10 historical photos, postcards, and images from my own scanned collections and those of several museums. Through my contributions, the following of the page has grown to 11,300 members. Because of this site, I have also written over 350 histories on local businesses, 120 bios on prominent African Americans, 165 bios on active women in the community, and 240 Church histories. I have also identified dozens of unidentified historical photos from local archives and repositories.
- Board Member Columbia County Community Concert Series- January 14, asked to join the board of the Columbia County Community Concerts and to serve as their grant specialist. Community Concerts is a 63 year old nonprofit organization that provides affordable access to live musical performances and culture. The organizations pays for 5 performers to come each season and also works with them to give children access to new musical genres through free programs with each group.
- Columbia County Industry History Display- January, 14, 2022- Provided 200 historic photos of industry in Lake City and Columbia County, FL. for a public history display in the Columbia County Economic Development Offices.
- Historic Marker to those who served in the War on Terror- Planned marker to be dedicated on Memorial Day 2022 in conjunction with the American Legion, V.F.W., and the Elks.

- Richardson Historic Marker Dedication- Dedication of the Richardson High School Historic Marker detailing the history of African American Education before desegregation at the Richardson Community Center. Dedication in conjunction with the North Star Outreach Center and the Richardson Community Center. Community Celebration planned for Saturday December 26, 2022.
- Bicentennial marker dedication- For the Olustee 2022 Festival, Dedicated a historic marker recognizing the 200th Anniversary of the settlement of Lake City and Columbia County with 350 descendants of the original Raulerson family who will also receive certificates as the 2022 Olustee Pioneer and Founding Family.
- Preserving and Conserving back issues of the Lake City Reporter- December 2022-While working on a history outline for a Founder's Day article, I had a gap of information, and I discovered a large repository of old bound copies of Lake City Reporters that were believed to have been lost or destroyed during their conversion to microfilm 50 years ago. The bound copies spanned over a hundred years, and the excitement came since much of the microfilm is illegible because of the poor condition in which they were copies. I was delights to find them, but I was disturbed in the conditions in which they were kept as the editions were thrown in every direction in a room that leaked and had no access to light. I worked with a local archeologist to spend much of December removing each edition from the room to protect it from leaks which had already destroyed several copies. We organized them, stabilized some editions, and ultimately placed them in a climate-controlled environment where they would be protected. We then began working on new scanning technology scanning editions that had never been seen. We have scanned two entire years with plans to return and scan and make available all 100 years. My colleague and I consider this one of the great finds and tasks of our careers.

Bicentennial Founders Day Celebration – November 2021 – In May of 2021, I gathered with the City and County fathers to begin to plan an event that could honor to 200th anniversary of the first settlement of both Lake City and Columbia County in the fall of 1821. I, the Mayor, the City Events Coordinator, and the Board of the Museum began to lay out our ideas, and I put forth my plan to have a multivenue event involving live music, a craft show, a car show, a giant cake walk, a history carnival, and live Fireworks. I then sat about to organize the activities. I went to the City Council and received use of their four parks in downtown Lake City to hold the event, and I got them to sponsor it to cover the festivities under their insurance. The fireworks were going to cost \$10,000. I received \$5,000 from the County and \$5,000 from First Federal Bank. I then found a host for the cake walk, and I got 16 sponsors to bake cakes for 16 tables to be given away throughout the day to kids and adults alike. Over 500 cakes were baked by churches, bakeries, civic organization, and groups. I then worked with musician Skip Johns to bring in various live performers to play throughout the day at the Darby Pavilion. The History Carnival featured over 20 civic organizations covering one decade each for the 200 year span ranging from 1820

to 2020. These organizations including the Women's Club, Garden Club, Elks Club, Old Bethel Methodist Church, Our Community Cares Coalition, the Rotary, Altrusa, the Lions Club, the Mormon Church, the Markham Family, the Dicks and Witt Families, the Blue Grey Army, the History Museum, Florida Gateway College, the National Guard, the United Way, and many more. The built booths for their time periods, they hard period games, and they offered period foods and prizes for anyone who visited their exhibits. In addition, there were two dances to cap off the two evenings of festivities, with a massive fireworks over Lake Desoto for the final night. I did so all on less that \$13,000. In addition to the two \$5,000 dollar grants, I received a \$3,000 grant from the Tourism and Development Council.

- Springville Family Reunion/ History and Oral Interviews- July 4, 2021- I was invited to attend the annual Springville reunion for the African American community that developed in the area following the Civil War. The celebration began as an Emancipation gathering but was later switched to the 4th of July because it was a federal holiday in which everyone could gather. I met and interview two of the oldest attendees for an article including Alvis Allen and Oletha Harris. I also gathered historical information on the community for an article.
- Annie Mattox Photo- August 7, 2021- I was approached by the Annie Mattox Park Foundation to find a photo and history of Annie Mattox their namesake. We had a copy of a faded picture that the museum which I hand restored and colored for the park's community center. Went and had it framed and donated for the parks rededication. It was dedicated in August, and her photo and history hand prominently in the room.
- History Ice Cream Social and Carnival- July 23, 2021- The Lake City and Columbia County Historic Museum held an old fashioned ice cream social and history carnival for children. We allowed children to experience the process of homemade ice cream, we had a number of historic demonstrations set up around the museum, and we also had about twenty carnival games. The museum board provided both ice cream and free lunch for anyone who attended. Dozens of prizes and games were handed out for those who attended.
- Blast Through the Past- February 20, 2021- Worked with the Lake City and Columbia County Historic Museum to put on historic demonstrations in conjunction with civic and student groups depicting various periods of time in American History. We had a vintage Medical Tent, Victorian Women's Display, A World War II Victory Garden, Jazz Singers from the forties, Civil War reenactors, Students from Columbia High School and Fort White High School performing with their choruses and theater groups. These staged on the grounds of the museum with food trucks parked nearby to help provide for a full day of historic demonstrations and entertainment.

- Youth Leadership Week April 18-24 Lake City and Columbia County- Organized through Our Community Care Coalition, in conjunction with Its All About My Efforts Nonprofit, the City of Lake City, and Befaithful Coker. As the Chair of Out Community Cares Coalition, I worked with Befaithful Coker's Its All About My Efforts to recognize Youth Leaders from around the County and State in a week-long series of activities which featured and highlighted students of all Ages in a variety of categories and specialties. We hosted a speaking contest at the Darby Pavilion, a Parliamentary Debate Competition at the National Guard, An Art Contest held at the Women's Club, a Mock Trial of Cinderella was held at the Blanche Hotel, a Youth Leadership Banket was also held at the Blanche Hotel featuring entertainers, awards, and scholarships that were handed out to the dinner winners. The week of activities culminated Saturday with a history demonstration in which students depicted local historical figures as part of a larger historical scavenger hunt that moved around the historic district.
- Richardson Historic Marker Richardson Round Up/ City of Lake City/ Government of Columbia County 2020/2021. Wrote the history of the Segregated African American High School in Lake City dating back to Reconstruction and the original Freedman's Bureau School. Used the history to apply for a historic marker with the state. Defended that historic marker in front of the Florida Historic Marker Board. I then went to the City of Lake City and Columbia County Commission and had them split the cost of that monument between the two governments. Worked with museum to hold celebration for monument dedication.
- Chairman of the Board Our Community Cares Coalition 2021 On December 30th, I was named Chairman of the Board of the Our Community Cares Coalition, a collaborative venture of 9 nonprofit organizations that have agreed to work together to share resources to help each individual group meet the needs of the groups and individuals which they support. The coalition is geared towards community development in underserved communities. The goal is to use history as a medium to show how volunteerism and volunteers have shaped the history of the community in the past, while also using history research as a tool to reach the larger public in hopes of helping to raise money while also drawing attention to the goals of each organization. It is a unique approach, and I appreciate the opportunity to use my skills as a historian to also help in community development in particular to minority and traditionally underserved neighborhoods in the County.
- Board Member Lake City/ Columbia County Historical Museum Historian- 2019-2021 I have served as a voting member of the board of the local history museum in Lake City, FL. As the resident historian, I have worked to update exhibits, archive collections, and make the museum more inclusive by developing Women's history exhibits and African American history exhibits. Future exhibits will also include bios of noteworthy individuals in businesses, religion, and culture.

Board Member – Historian – Blue Grey Army – 2018-2021 – I have served as a voting

board member for the Blue Grey Army since being appointed in the summer of 2017. In my position, I serve as the historian of the Organization with the responsibility of recognizing a Pioneer Family each year. These duties include choosing a family, tracking down their descendants, organizing a family reunion in the fall at an appropriate historic location, then hosting, feeding, and entertaining the guests. It also entails writing the Pioneer Families Story for publication, printing and the awarding certificates at the annual Battle of Olustee Festival held the second weekend of February.

- Women's History Exhibit October 2020- Exhibit on the Women who Shaped and Influenced the Growth of Columbia County, FL. Featuring 100 Biographies that I have written displayed in the main corridor to be moved to the Women's History Room in March of 2021.
- Women's Suffrage Centennial Celebration October 3, 2020. Organized and Hosted a Centennial Commemorative Event to mark the 100th Anniversary of Women's Suffrage in Columbia Co. Invited six guest speakers including Befaithful Coker (Community Advocate), Merrillee Malwitz-Jipson (Environmental Activist), Narragansett Smith (School Board Member), Deborah Tannenbaum (Deputy of Agriculture State of Florida), and Fay Bowling Warren (City Manager) to help mark the event. These were women who have served in a political role within the community or acted as political advocate for their chosen cause. This seemed like the most appropriate way to honor the women who first registered to vote in 1920 by highlighting the contemporary political and social roles of local women. The City of Lake City agreed to sponsor the event paying for the costs (electricity, insurance, and permits) and provided space at the outdoor Darby Pavilion after I appeared before the City Council to ask for their assistance in the matter. The event was socially distanced with required masks to protect guests from Covid.
- Speaker- September 30, 2020 Featured Guest Speaker on the Centennial of Women's Suffrage in Columbia Co., FL. for the Community Spotlight Radio Show on the Angel Radio Network. 107.9 F.M. Lake City, FL.
- Florida Historic Marker September 28, 2020 Researched and Wrote the text for a historic marker to recognize Richardson High School, the local segregated High School for Lake City, FL. I worked with Richardson Community Center and the Lake City Historic Society in order to move the application forward providing all the documents and historic resources needed in order to secure the marker.
- Historical Appointment and Research June August 2020 City of Lake City
 Committee to Uncover the History of the Olustee Monument and City Park
 following calls for its removal. I worked with the Mayor, City Manager, and City
 Attorney to trace the history of the monument using newspapers as well as city
 and county minutes and records. In the process, I discovered that the city did not
 erect the monument nor did they own the park upon which it set that the only
 deeds to the property belonged to Columbia County and at the time of the

monument's erection, it was given to the county and erected on county owned property.

Columbia County Pioneer and Battle of Olustee Descendant Recognition Ceremony-February 2018-2021- A Public history project sponsored every year by the Blue-Grey Army and the Columbia County History Museum that involves recognizing the descendants of two families. The first honors a local Pioneer Family whose ancestors arrived and settled before 1850 in Columbia Co., Florida and contributed to the development of the area and region. The second recognizes a soldier's family who fought in the Battle of Olustee, during the American Civil War. As part of the recognition, I help to organize a family reunion of the descendants in the fall in order to take a group photo of all the living descendants. I research and write articles recognizing the contribution of the family's ancestor, and I recognize the families every year at the Battle of Olustee Festival held in February where I oversee the wagons that carry family descendants while also welcoming and hosting family members to the parade viewing stands. I also offer certificates of recognition at a ceremony. This project necessitates over a hundredman hours, dozens of contacts, and several months dedicated to researching the histories of the families and their contribution to the local area.

Perspective Public Affairs Presentation of Florida Gateway College Guest Speaker January 2019- Featured Guest Speaker on the Florida Gateway College's Perspective Television and Radio Broadcast featured on Comcast Chanel 8 tv station, WCJX radio Station, and WQHL radio station. Hosted by Mike McKee, Executive Director, Media & Public Information at Florida Gateway College. Spoke on the local and national historical significance of the Battle of Olustee as part of the college's Perspective Talk Show which hosts speakers on local, regional, national issues. Talked on the role of local and national abolitionists in laying the path to the Battle of Olustee as part of a local and state trial run of Abraham Lincoln's 10% Plan.

African American History Month Biographies- February 2017-2022- A Public History Project to be used for the Columbia County Public School System and the Public Library and the Columbia County Historical Museum and Archives examining both prominent African Americans and African American Institutions that have shaped not only the lives of the citizens and communities of Lake City and Columbia County Florida but also had a larger national and international impact. These biographies and vignettes were constructed via primary document research as well as both phone interviews and email exchanges. The subjects include individuals like Bishop Abraham Grant who was born a slave in Columbia County but rose to become a leading elder within the African Methodist Episcopal Church and a prominent advocate for Booker T. Washington. They include over 32 features ranging from Agnes Jones who owned and operated the first African American Tourist Attraction in the State of Florida to Minnie J. Niblack, the first black woman to graduate from college in the state of Florida who led the reform efforts to create the first modern consolidated school system in Florida.

- Women's History Month Biographies- March 2017-2022- A Public History Project to be used for the Columbia County Public School System, the Public Library, and the Columbia County Historical Museum and Archives examining both prominent Women and Female Institutions that have shaped the lives of the citizens and communities of Lake City and Columbia County, Florida as well as had a larger national and international impact. These biographies and vignettes were constructed via primary document research as well as through phone interviews and email exchanges. These vignettes include individuals like Thelma Goodbread Flanagan who served with the Works Progress Administration as the State Welfare Chief then helped forge the State and National American Food Service Association establishing nutritional guidelines to meet the dietary needs of students and advocating for the free lunch program as the head of the National School Food Service and Nutrition Education Finance Project. This project includes over 40 features ranging from Alyce Jones Caesar who led the local push to integrate public businesses and institutions in Columbia Co. to Martha Mier, an internationally recognized piano composer.
- Key Note Speaker for the 150th Anniversary of the City of Lake City May Vinzant Perkins Literary Day hosted by the Lake City Women's Club and the City of Lake City, FL. August 8th 2009. Served as the Key Note Speaker discussing the impact of Florida's Tourism and Agricultural Development on the City of Lake City from the 19th century to the Great Depression.

Grants:

- First Federal Bank- 2021- offered me a \$5000 Grant through the board of the Lake City and Columbia County Historical Museum to pay for the fireworks for the Bicentennial Founders Day Celebration.
- Columbia County Commissioners- 2021- The County Commission offered me a \$5000 Grant through the board of the Lake City and Columbia County Historical Museum to pay for the fireworks for the Bicentennial Founders Day Celebration.
- TDC- Tourism Development Council- \$3,000- The Tourism Development Council offered me a \$3000 Grant to cover expenditures in advertising the Bicentennial Founders Day Celebration to promote tourism and bring in visitors into the community.
- Richardson Marker- After applying for the Richardson Historic Marker, it was going to cost \$2420 to have the plaque cast. One of the individuals offered to pay for it herself, but she was of limited means, so I took it upon my own initiative to seek the funds from the county and city since it was their actions that led to the destruction of the original segregated school much to the dismay of the black community. I was able to convince County Manager, David Kraus, and three City Managers- First Joe Helgenberger, then Amy Fields, and finally, Mike Williams

to split the cost. The Columbia County Commission gave the Lake City and Columbia County Historical Museum \$1210.00 to cover part of the cost. The City of Lake City gave \$1210.00 to the Lake City and Columbia County Historical Museum to cover the other half of the cost. The City also agreed to pay for the instillation of the historic marker.

- Austin Peay State University. Student Academic Success Initiative (SASI Grant). Proposed and Applied April 2020. I submitted two proposals one for \$3200 for a historical dance program and the second for \$300 to bring a speaker on the commemoration of the Centennial of Women's Suffrage. The \$3200 Grant was denied because of fears over Covid, but the committee awarded the \$300 Grant for the speaker on May 1, 2020.
- Austin Peay State University Office of Research and Sponsored Programs. Research Support Grant. Proposed and Applied February 28/ March 1, 2017 Applied for a University Research Grant as a Co-Applicant with Dr. Antonio Thompson for a Project examining the economic, political, and social implications of North American Immigration patterns (legal and illegal) for Mexico, Canada, and the United States. The grant proposes to do archival research in each country as well as to conduct interviews with immigration officials in each country to explore the contemporary and historical implications of immigration across North America.

Conferences:

Presenter at the IARSP (International Academic Research and Sharing Platform) Berlin Conference. May 18-21, 2017 hosted by Berlin Humboldt University Berlin, Germany. Will be presenting a paper entitled "The Boneyard: Race and Gender in the Creation and Development of a Florida Tourist Attraction."

Historical Publications and Works:

- Esing, Christopher M. "Raulersons are Deeply Rooted: Pioneer family recognized for impact on Columbia County and Florida." *Currents Magazine Spring 2022 Vol.* 16, No. 2. (Lake City, FL., Lake City, Reporter, 2022), pgs.8-15.
- Esing, Christopher M. "Black Excellence: A History of African American Education in Columbia County." Lake City Reporter. Saturday, February, 26, 2022
- Esing, Christopher M. "Recognizing the Raulerson's Roots: Founding Family honored as Olustee Pioneer Family." Saturday/ Sunday, February 19-20, 2022.
- Esing, Christopher M. "Recalling Christmases of Yore: Tracing Christmas Celebrations in Lake City from the Civil War to 1920." Lake City Reporter. Thursday, December 23, 2021.

- Esing, Christopher M. "Tracing Lake City's Roots." Currents Magazine: Columbia County Bicentennial 1821-2021. Winter 2021 Vol. 16. Issue No. 1. (Lake City, Lake City Reporter, 2021), pgs. 8-27.
- Esing, Christopher M. "Celebrating Its History: Founders Day Event Honor's County's Bicentennial." Currents Magazine: Columbia County Bicentennial 1821-2021. Winter 2021 Vol. 16. Issue No. 1. (Lake City, Lake City Reporter, 2021), 30-33.
- Esing, Christopher M. "Paving the Way: Key Figures in the History of Lake City and Columbia County over the past 200 years." Currents Magazine: Columbia County Bicentennial 1821-2021. Winter 2021 Vol. 16. Issue No. 1. (Lake City, Lake City Reporter, 2021), 36-59.
- Esing, Christopher M. "Bicentennial Founders Day Set For Nov. 20." Lake City Reporter. Monday, November 1, 2021.
- Esing, Christopher M. "Contested Sand: Commemorating the Bicentennial of the Settlement of Lake City and Columbia County." *Currents Magazine Summer 2021 Vol. 15, No. 3.* (Lake City, FL., Lake City, Reporter, 2021), pgs.30-38.
- Esing, Christopher "Community of Springville Celebrates Its History with Reunion Every 4th of July." Lake City Reporter, Friday, July, 9, 2021.
- Esing, Christopher. "Out with the Old: A History of the Traditions that Mark New Year's Festivities." Lake City Reporter, Thursday, December 31, 2020.
- Esing, Christopher. "The Arm-Chair of Tustenugee: A History of a Local Legend." Lake City Reporter, Saturday, October 31, 2020.
- Esing, Christopher. "Political Pioneers: More than 900 Local Women Registered to Vote in 1920. Columbia County Women's Suffrage Centennial Celebration." Lake City Reporter, Sunday, September 26, 2020.
- Esing, Christopher. "2020 Battle of Olustee Festival and Reenactment Pioneer Family: Alexander Miller Hawthorne & Myrtis Alethia Farmer." Olustee Battle Festival Program. (Lake City, FL.: North Central Florida Advertiser, 2020.
- Esing, Christopher. "Pioneer Family: Hawthorne Family Leaves Lasting Legacy on Community." Lake City Reporter, Sunday, February 9, 2020.
- Esing, Christopher "Perilous Times for County's Pioneers: The Harringtons served gallantly during the Civil War" *Lake City Reporter*, Saturday, February 11, 2018

- Esing, Christopher. "2019 Battle of Olustee Pioneer Family: Henry Monroe and Polester Raulerson Harrington" *Experience Olustee. Official Program of the Blue-Grey Army.* 41st Annual Battle of Olustee Festival. (Lake City, FL., North Central Florida Advertiser, 2019.
- Esing, Christopher. Writer and Director. "Feel the Power of Living History: 41st Annual Battle of Olustee Festival, February 15th-16th, 2019" Lake City, FL. Blue-Grey Army/ Olustee Battle Festival, 2019. Commercial for the Blue-Grey Army and Lake City Advertiser promoting living history and history reenactors as part of the local advertising campaign.
- Esing, Christopher. "Oranges and Abolitionists: How Land Speculators Laid the Union Path to Olustee" *Family Magazine Winter Edition 2018 Issue. 01 Vol. 05.* (Lake City, FL., North Central Florida Advertiser Inc., December 2018.
- Esing, Christopher. "Battle of Olustee Festival: Allen Brother's Left Lasting Legacy on County" *Lake City Reporter*, Saturday, February 11, 2018.
- Esing, Christopher. "2018 Battle of Olustee Pioneer Family: Andrew Young Allen and Wyatt Carter Allen" 40th Anniversary Olustee 2018, Offical Program of the Olustee Festival. (Lake City, FL., North Central Florida Advertiser, 2018).
- Esing, Christopher M. Beneath the Skin Lies the Truth: An Historical Analysis of Aunt Aggie's Bone Yard. Lake City, FL.: Lake City Historical Society, 2005.
- Esing, Christopher M. The Prophets of Pleasure: The Development of Florida from the Civil War to 1905. Dissertation, University of Kentucky, 2014.
- Esing, Christopher. "Zombies in the Sunshine State: An Economic and Historical Analysis of the Zombie Apocalypse." in *But if a Zombie Apocalypse Did Occur: Essays on Medical, Military, Governmental Ethical, Economic, and Other Implications*. Ed. Amy L. Thompson and Antonio Thompson. 261-266. Jefferson, N.C.: McFarland & Company, Inc. Publishers, 2015.

History Review and Editorial Work-

- Reviewed and Edited publication manuscript "Alfred Royal Wynne, Inland Slave Trade" for the Tennessee Historical Quarterly. October 2020.
- Edited "Olustee: Rest of the Story" by Chiristopher Michael Lydick, M.S. Archeologist and Historian for Olustee Battlefield for publication. Story examined the role of Columbia County, FL. in housing Union and African American POWS following the Battle of Olustee and then later enacting an illegal POW exchange towards the end of the war. Published in Lake City Reporter in July 2020.

Reviewed and edited the Reelfoot Lake Greater Ecosystem Fieldtrip Guide by Roy Van Arsdale, University of Memphis, Stan A. Dunagan, Department of Agriculture at University of Tennessee Martin, and Thomas Blanchard, Department of Biological Sciences Tennessee Martin. For the Tennessee Academy of Science Journal. January 19, 2019.

Nonacademic Publications and Contributions:

- Esing, Christopher M. "Youth Leaders to be Recognized." Lake City Reporter. Tuesday, April 20, 2021. Article featuring bios of Youth Leaders that I wrote to honor leading students in their given fields for Youth Leadership Week organized by Our Community Cares Coalition.
- Esing, Christopher M. (author), Manning, Mary M. (illustrator), *Dubious Jack the Pumpkin King*. Lake City, FL.: Allegro Press, 2009.
- Esing, Christopher. "Pule Si Temple" in A Global History of Architecture. Ed. Francis D.K. Ching, Mark M. Jarzombek, and Vikramaditya Parkash. Hoboken, New Jersey: John Wiley & Sons, Inc. 2007.

Public History Work:

- Scanned 2000 Photos and Negatives for the Lake City and Columbia County Chamber of Commerce. Summer 2019.
- Scanned 4000 Photos and Images for the Lake City and Columbia County Historical Society. Summer 2019, Summer 2020, Winter 2020.

Scanned 350 Images for the Hawthorne Pioneer Family as the Olustee Festival Historian.

History Transcription Work:

Interview by Dr. Antonio Thompson with Jim Styles Tape 1 transcribed March 2020 Interview by Dr. Antonio Thompson with Jim Styles Tape 2 transcribed March 2020 Interview by Dr. Antonio Thompson with Jim Styles Tape 3 transcribed March 2020 Interview by Dr. Antonio Thompson with Barbara Wilber transcribed March 2020

Interview by Dr. Antonio Thompson with Ginger Purden transcribed March 2020

Interview by Dr. Antonio Thompson with Munroe McGhee transcribed March 2020

Interview by Dr. Antonio Thompson with Mary Jones Mitchell transcribed March 2020

Interview by Dr. Antonio Thompson with Barbara James transcribed April 2020

Interview by Dr. Antonio Thompson with Bill Columbia transcribed April 2020

Interview by Dr. Antonio Thompson with Horst Blumnberg Tape1 transcribed April 2020

Interview by Dr. Antonio Thompson with Horst Blumnberg Tape2 transcribed April 2020

Interview by Dr. Antonio Thompson with Horst Blumnberg Tape3 transcribed April 2020

Interview by Dr. Antonio Thompson with Paul Mengelberg transcribed April 2020

Interview by Dr. Antonio Thompson with Dr. Willis McKee Tape1transcribed April 2020

Interview by Dr. Antonio Thompson with Dr. Willis McKee Tape2transcribed April 2020

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Interview by Dr. Antonio Thompson with Dr. Willis McKee Tape3transcribed April 2020
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Interview by Dr. Antonio Thompson with Golder Schmidt #1 transcribed April 2020

Interview by Dr. Antonio Thompson with Golder Schmidt #2 transcribed April 2020

Interview by Dr. Antonio Thompson with Golder Schmidt #3 transcribed April 2020

Interview by Dr. Antonio Thompson with William Stone Dale #1 transcribed April 2020

Interview by Dr. Antonio Thompson with William Stone Dale #2 transcribed April 2020

Interview by Dr. Antonio Thompson with William Stone Dale #3 transcribed April 2020

Interview by Dr. Antonio Thompson with Clyde Jackson transcribed April 2020

Interview by Dr. Antonio Thompson with Robert Reid #1 transcribed April 2020

Interview by Dr. Antonio Thompson with Robert Reid #2 transcribed April 2020

Interview by Dr. Antonio Thompson with James O'Rourke transcribed April 2020

Interview by Dr. Antonio Thompson with John McClure transcribed April 2020

Interview by Dr. Antonio Thompson with Michael Freeland transcribed April 2020

Interview by Dr. Antonio Thompson with Paul Mengelberg transcribed April 2020

interview by Dr. Antonio Thompson with Laur Wengelberg transcribed April 2020

Interview by Dr. Antonio Thompson with Mary Ellen Lilly transcribed April 2020

Interview by Dr. Antonio Thompson with Patricia Ellis transcribed April 2020

Interview by Dr. Antonio Thompson with Myron Pool transcribed April 2020

Interview by Dr. Antonio Thompson with Carlton Jackson transcribed April 2020

Interview by Dr. Antonio Thompson with Margaret Rudd transcribed April 2020

Interview by Dr. Antonio Thompson with Walter Mathis transcribed April 2020

Interview by Dr. Antonio Thompson with Junior Mathis transcribed April 2020

Interview by Dr. Antonio Thompson with Edgar Radford transcribed April 2020

Interviews:

- Conducted and Transcribed 5 Hour Interview with Hawthorne Family Descendants including Rosalyn Miller, Virginia Miller Fettes, and Marilyn Miller Bishop, Charles Miller, and Alex Colson on July 8, 2020 at the home of Alex and Iris Colson. 17-page transcript.
- Conducted and Transcribed 3 Hour Interview with P.D. Cason on the timber industry in North Central Florida on August 1, 2020. 12 pg. Transcript.
- Conducted and Transcribed at 3 Hour Interview with Lake City Councilman Eugene Jefferson at the Columbia County Historical Museum. January 7, 2021.
- Conducted and Transcribed 2 Hour Interview with Paulette Lorde, Columbia County, FL. marketing agent on March 12, 2021 at the Columbia County Historic Society. 5 page transcript.
- Conducted and Transcribed 2 Hour Interview with Lelia Williams, Columbia County, FL. Historian on March 12, 2021 at the Columbia County Historic Society. 5 page transcript.

Awards/ Certificates/ Recognitions/ Positions:

- Articles discussing the success and description of Founders Day. 1. Morgan McMullen. Families Honored During Founders Day Festival. 2. Morgan McMullen. "A Trip Through Time: Founders Day offs learning Opportunity." Lake City Reporter. November 22, 2021. 3. Jamie Wacther. "Bicentennial was a Grand Success." Lake City, Reporter. Tuesday, November 23, 2021. 4. County Commissioner Rocky Ford. "Founders Day Celebration was a Joy for All." Lake City, Reporter. Tuesday, November 23, 2021. Sue Tuell. "Thankful for Learning Columbia County's Past: An Open Letter to Dr. Chris Esing." Lake City, Reporter. Tues., November 23, 2021.
- Articles by Reporter Editor featuring my work on organizing the Bicentennial Founders Day Festival: 1. Jamie Wachter. Founders Day Promises Fun and Learn. Lake City Reporter. Monday, November 15, 2021. 2. Jamie Wachter. "A Party 200 Years in the Making. Lake City Reporter. Thursday, November 18, 2021.
- Article by Lake City Reporter on Parlementary Procedure Debate, Mock Trial, and Youth Leadership banquet written by Tony Britt. "C.H.S., Belmont Students get a Taste of Bureaucracy, Government. Lake City Reporter. April 21, 2021.
- Article on my local historical contributions and research written by Befaithful Coker. "Make A Personal Connection to the Past" Lake City Reporter. Monday Feb. 1, 2021.
- Certificate of Appreciation for Dedicated Service and Contributions to the Collection and Preservation of History. Awarded by Stephen M. Witt, Mayor of Lake City, FL. January 12, 2021
- Dedication Forward by Andrew R. Nichols. *In Images of America. Lake City and Columbia County, FL.* Charleston, S.C.: Arcadia Publishing, 2020
- Photo Contributions 2019-2020 to Andre R. Nicholas. *In Images of America. Lake City and Columbia County, FL.* Charleston, S.C.: Arcadia Publishing, 2020
 - #1. Lake Desoto Lake City, FL. Postcard. Pg. 9
 - #2. Lake Desoto Lake City, FL. 1894-1895. Pg. 10
 - #3. Lake Lona Eight Miles West of Downtown Lake City. Pg. 12
 - #4. Zachariah Roberts, Jr. pg. 23
 - #5. Lulu Standard Oil Co. Pg. 28
 - #6. Giles U. Ellis. Pg. 29.
 - #7. First Advent Church next to Duncan Herlong House. Pg. 24
 - #8. St. James Church and Parish. Pg. 35
 - #9. First Baptist Church- 1893. Pg. 36
 - #10. First Methodist Church -1926. Pg. 37
 - #11. Cline Barfield House 1883. Pg. 47.
 - #12. Columbia College Gymnasium, 1903. Pg. 57.

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#13. Beautiful Grounds of the U.S. Veterans Hospital, Lake City, FL. 1924. Pg.65
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- #14. Naval Air Station Officers 1945.Pg. 70.
- #15. Memorial Stadium 1970s. Pg. 78
- #16. Watertown Public School 1938. Pg. 84
- # 17. Holdsworth Family at Thompson Home 1890s. Pg. 86.
- # 18. Johnny Cash at Lake City Community College 1982. Pg. 98.
- # 19. Court House Desoto Street West. -1905 Pg. 103.
- # 20. State Exchange Bank and Marion Street. Pg. 109.
- #21. Interior of the Blanche Hotel -1915. Pg. 111
- # 22. Columbia County Court House and Park- 1903. Pg. 117.
- #23. Lake City Chamber of Commerce 1960s. Pg. 118
- #24. Blanche Hotel. 1970s. Pg. 120.
- #25. DuBose and Cox Centennial. Pg. 121
- #26. Roy Wards and Downtown Marion St. 1970s. Pg. 122
- #27. Coca Cola Bottling Co. Pg. 122.
- #28. City Hall 1950s. Pg. 123
- #29. North Marion -1970d. Pg. 125
- #30. Belk Hudson 1970s. Pg. 126
- #31 Powers Cadillac Dealership 1960s. Pg. 126

Member of the Lake City Elks Lodge Post No. 893. December 14, 2021.

Historian Blue-Grey Army- 2018/2019. Official Historian for the Blue-Grey Army.

Blue Grey Army. Certificate of Recognition for Outstanding Public Service. June 2019.

Sons of Confederate Veterans: Division of Florida. Certificate of Appreciation: In Appreciation for organizing and honoring Confederate Veterans of Columbia County, FL. 2018. Presented February 18, 2018. Harry Hurst, Inspector, Florida Division, S.C.V.

Key Note Speaker for the 150th Lake City Founding Writing Contest 2008

Florida Department of Education Temporary Educator's Certificate July 2007-June 2010

Course in Professional Ethics through E-School Solutions 2008

Four Year Member of U.F. Gator Marching Band

Kappa Kappa Psi-National Honor Fraternity for College Band

Selected as a Member of All Florida Academic Team for Colleges 1997

Resume Detailed Employment:

August 2016-May 2022

Austin Peay State University Department of History and Philosophy Harned Hall, RM. 340 P.O. Box 4486 Clarksville, TN. 37044 Department Office: (931) 221-7919

Title: Visiting Assistant Professor/ History Instructor

Job Description: Teaching a 5/5 U.S. History survey course load for Fall His 2010 American History to Civil War and Spring 2020 American History Since Civil War. The 2010 courses are what the university calls E sections, and they are designed for students who need enhanced reading. The classes include a reading lab that meets for two additional days to the lectures, which meet three days a week. The labs focus upon developing the students reading abilities in order to help strengthen their reading and writing abilities during their first year.

August 2010-2016

Allegro Press 1108 S.E. Race Track LN. Lake City, FL. 32025 Head Office:

Proprietor died of Covid

Title: Manuscript/ Copy Editor and Administrative Assistant <u>Job Description</u>: Read new manuscripts and suggested publication. If accepted, I followed through as the first copy editor overseeing spelling, grammatical, and linguistic changes. During my tenure, I also picked up many of the basics of being a layout editor. I used those skills to publish my own children's story while working at the company. I also helped in the daily operations of the press after the proprietor developed cancer.

July 2009-July2010

Research

Spent the year conducting research for my dissertation visiting over 15 archives in Florida and Washington, D.C. I collected non-digitized ephemera and documents spending three months gathering materials. I then spent 9 months working through the Inter Library Loan at the University of Kentucky.

August 2007-June 2009

South Lake High School 15600 Silver Eagle Rd. Groveland, FL. 34736 Head Office (352) 394-2100 www.lake.k12.fl.us/school-slh/

Title: World History Teacher

<u>Job Description</u>: Taught three classes of World History each semester. The classes covered World History from early human development to contemporary global issues. My class consisted of a combination of lecture and facilitation.

September 2006-June 2007

Midway College Head Office:
Department of History (859) 846-4421
512 East Stephens Street www.midway.edu

Midway, Kentucky 40347

Title: Adjunct History Professor

Job Description: Taught modern and contemporary U.S. History at a branch

campus in McKee, Kentucky.

August 2005 to August 2006

University of Kentucky

Department of History

1715 Patterson Office Tower

Head Office:

(859) 257-6861

Fax: (859) 323-3885

Lexington, KY 40506-0027

Title: Teaching Assistant

<u>Job Description</u>: Teaching three discussion sections each semester of the beginning sequence of American History. American History to and Since 1865.

August 2004 to May 2005

Department of Social Sciences Head Office: Indiana University Southeast (812) 941-2391 4201 Grant Line Road Fax: (812) 941-2591

New Albany, IN. 47105-9988.

Title: Adjunct History Professor

<u>Job Description</u>: Teaching the introductory sequence of American history survey courses. This included HIS 105 (U.S. History to 1865) and HIS 106 (U.S. History Since 1865).

February 2004 to August 2004

Foreign Affairs Office
Chengde Medical College
Cuiqiao Street

Foreign Affairs Office:
+86-314-2064592 EXT. 8170

Chengde, 067000 Hebei Province People's Republic of China

Title: Oral English Instructor

<u>Job Description</u>: Taught Oral English to Eight Classes of English Nursing Majors. These courses were designed to help Chinese nursing students and faculty improve upon their listening, pronunciation, vocabulary, and sentence structure when speaking and writing English. Each lesson was broken into two sections with the first half of the class dedicated to their listening ability; while the second hour focused upon their oral communication skills. All classes were designed to prepare students and faculty for medical seminars.

August 2001 to May 2003:

University of Kentucky
Department of History
1715 Patterson Office Tower
Lexington, KY 40506-0027
Head Office:
(859) 257-6861
Fax: (859) 323-3885

Title: Teaching Assistant

Job Description:

Teaching three discussion sections each semester of the beginning sequence of American History. I.E. American History to 1865 and Since 1865.

February 2001 to July 2001:

Service Zone Head Office: 1152 SW Business Point Dr. (386) 754-8600 Lake City Florida, 32025

Title: Tech Representative.

<u>Job Description</u>: Worked as a phone computer technician for Dell computers. Took calls from Dell customers who were having computer difficulties. First had to diagnose the problem then had to describe over the phone the step by step procedure to help them fix their software or hardware. People skills and multitasking were essential to the performance of the job.

Educational Background

1993-1997, Columbia High School, Lake City, Florida, Graduated 1997, Diploma

1994-1997, Lake City Community College, Lake City, Florida, Graduated Spring 1997, A.A. Degree, GPA 3.75

1997-1999, University of Florida, Gainesville, Florida, Graduated Fall 1999, B.A. Degree, Major in History with Minor in English, GPA 3.92

1999, University of Cambridge, Cambridge, England. Carried 9 hrs. Victorian History and Literature, GPA 4.0

2001 to 2003, University of Kentucky, Lexington, Kentucky. Finished September 2003, M.A. Degree in History, GPA 3.5

2005 to 2014, University of Kentucky, Lexington, Kentucky. Finish March 2014. Ph.D. in History, GPA 3.7

List of Professional References

Dr. Soma Banerjee History Professor Austin Peay State University 931-272-1966 banerjees@apsu.edu

Dr. John Steinberg History Professor Austin Peay State University 931-221-7924 steinbergj@apsu.edu

Dr. Kevin Tanner
Department of History and Philosophy Chair
Austin Peay State University
(931) 266-8029
tannerk@apsu.edu

Dr. Sean MacMahon History Professor Florida Gateway College 386-719-0436 sean.mcmahon@fgc.edu

DAVID M. LYNCH

20 South Canal St. Newton Falls, Ohio 44444 Phone (330) 770-2833

<u>davidmlynch216@gmail.com</u>
14 YEARS EXPERIENCE IN MUNICIPAL LEADERSHIP

August 4, 2022

Mayor Stephen Witt and City Council 205 N. Marion Ave. Lake City, Florida 32055

Re: City Manager Vacancy

Dear Mayor Witt and City Council:

Forgive my temerity in sending you this most unusual correspondence as you search for a new city manager. However, in watching your city Council meetings and more importantly after a detailed analysis of your needs, I feel compelled to communicate with you directly regarding this situation.

The very highest duty of all elected officials is to protect the financial integrity of the community they represent. I am proposing a course of action for you which will satisfy that obligation without any risk to Lake City and perhaps will provide significant benefit as well.

I am asking for the opportunity to interview with all the members of your city Council <u>prior to the initiation of the next step in the recruiting process</u> for which you have contracted with Colin Baenziger.

There are significant potential savings if you take me up on this offer.

First of all, if I fit your needs for city management leadership, you will save the \$39,500 cost for the new search firm with whom you have a contract.

Secondly, my analysis of your operational and capital improvement structure demonstrates that I would not need an assistant city manager. This constitutes a savings to the municipality of approximately \$120,000 a year if you include the related benefits. That means that your next city manager working on a four-

year contract without an assistant would provide your municipality with savings of \$480,000 over the life of that 4 year contract.

Most importantly, a few things have changed since my last correspondence with you. Senator Joe Manchin of West Virginia has now agreed to terms of the passage of a new funding bill which will provide the largest influx of municipal grant dollars in the history of the world. That bill will become law soon and there is no person with a greater history of success in bringing grant dollars to municipalities than as I have demonstrated throughout my career. Lake City is supremely positioned to become a major recipient of these federal dollars because of your demographic profile. With my history of success for municipal grants, I would relish the opportunity to work with your city Council to leave a legacy of infrastructure improvements that surpasses anything you've ever seen in your community before.

In addition, I have significant experience dealing with existing corporate employers and negotiating leases and contracts to retain those jobs. You are at a critical juncture in your relationship with Haeco Americas and my significant experience in negotiating deals like this can be a real difference maker. I have negotiated similar deals with the Argotech Corporation, Lincoln Electric (A FORTUNE 500 COMPANY), and Venture Plastics Corporation just to name a few of the corporate tenants who have remained in my jurisdiction based on my work with them.

I reviewed your contract with Colin Baenziger and the only portion of the \$29,500 contract for which you are currently responsible is the \$4000 for Phase One (NEEDS AND ASSESSMENT PHASE). Phase Two is the recruitment phase under the Colin Baenziger contract and this job has not been posted on their website as of this writing of this letter. The posting for the job is described as "coming soon" on their website so action now could save you money. If you give me the opportunity to interview with you in the immediate term, I will reimburse Lake City for that \$4000 cost over the first 90 days of my employment there, if hired. And don't forget that you are responsible for travel and meals of interviewees under your Colin Baenziger agreement (3 candidates at \$1200 each equals \$3600).

I realize that this is a big "if", especially in light of serious questions that have been raised by Councilman Jefferson. I emplore you to give me this opportunity to address those questions in person and more importantly

demonstrate how together we can blaze a trail for success for the future of the city of Lake City Florida.

You have nothing to lose and everything to gain. I specifically ask you to allow me to travel to Lake City in the immediate term at my own cost so that we can see if there is a good match. You can otherwise move forward with your continuing search contract if this interview does not bear fruit but at the moment, there's no downside to such an action and I'm asking you to entertain a motion for me to come in to interview and that you pass such a motion at your August 4, 2022 meeting.

Humbly and sincerely,

David M Lynch

Sikes, Audrey

From: david lynch <davidmlynch216@gmail.com>

Sent: Tuesday, June 7, 2022 10:47 AM

To: Witt, Stephen; Jefferson, Eugene; Hill, Jake; Sampson, Todd; Sikes, Audrey

Subject: Urgent re: city manager vacancy

Attachments: LAKE CITY PROPOSAL.pdf; LAKE CITY RESUME.pdf

Categories: Important

Dear Mayor Witt, Councilman Jefferson, Councilman Hill, and Councilman Sampson:

It was with great interest that I watched the unusual turn of events at your council meeting last night. I believe there is hope to address the issue of the city manager vacancy in the very near term with very little strife. Please review the proposal/cover letter attached to this email along with my resume. Thank you for your kind patience in this matter. I am optimistic that the problems related to this vacancy can be behind you shortly with just a little bit of additional attention to some of the information that I have attached

Very sincerest regards,

Dave Lynch 330-770-2833

DAVID M. LYNCH 20 South Canal St. Newton Falls, Ohio 44444 Phone (330) 770-2833 davidmlynch216@gmail.com

SELECTED AMERICA'S MOST OUTSTANDING YOUNG MAYOR BY THE UNITED STATES JUNIOR CHAMBER OF COMMERCE

FORMER PRESIDENT OF THE OHIO MUNICIPAL LEAGUE FOR ALL OHIO CITIES

14 YEARS LOCAL GOVERNMENT LEADERSHIP

2018- 2021	Newton Falls City Manager
2003-2018	Corporate Economic Grant Consultant-Collier Co., Florida
2013-2015	Legal Commentator, WKRK Radio
1997-2008	POLITICAL COMMENTATOR (Channel 3 News, Fox 8 News)
1997–2002	LAW DIRECTOR, CITY OF WESTLAKE, OHIO 27816 Hilliard Avenue Westlake, Ohio 44145 (Oversaw legal requirements and documents for construction of Westlake's New \$13 million Recreation Center)
1988 – 1995	MAYOR OF THE CITY OF EUCLID (Population 68,000) FULL TIME SERVING AS CHIEF OPERATING OFFICER 585 East 222 nd Street Euclid, Ohio 44123
1985 – 1987	COUNCILMAN, City of Euclid Ward III
1982 – 1984	ASSISTANT PROSECUTING ATTORNEY City of Cleveland

EDUCATION

1979 – 1982 GEORGETOWN UNIVERSITY LAW SCHOOL

Washington, D.C.

J.D. Degree

1975 – 1979 JOHN CARROLL UNIVERSITY

20700 N. Park

University Heights, Ohio

B.A. Degree in English Literature

Magna Cum Laude (Spanish Language Winner)

1975 CLEVELAND HEIGHTS HIGH SCHOOL

Cleveland Heights, Ohio

AREAS OF FOCUS

LEAD INSTRUCTOR FOR ECONOMIC DEVELOPMENT TECNIQUES FOR The Ohio Municipal Attorneys Association

Municipal Law: <u>Municipal Enterprise Fund Operations such as Municipal</u> Water and Sewer, Zoning, and Municipal Prosecution

ACCOMPLISHMENTS & AWARDS

2022 Author of SNOWBALL'S CHANCE, Faulkner Press (Release date June 2022)—A Municipal Politics Story, AMAZON.COM

2021, 2020, and 2019 CAFR Recipient For Outstanding Transparency and Accuracy in Municipal Financial Reporting for Ohio Municipalities—NEWTON FALLS

2020 Initiated and Implemented First AMI Metering program in Trumbull County for Water and Electric utilities

2020 Negotiated and Obtained highest Infrastructure Grant funding level in History of Newton Falls—Set Record for Fastest within Budget Project Completion Rate in State

2020 negotiated Scope (Senior Citizen Opportunity for Personal Endeavors) relocation into Newton Falls City Hall—creating full service senior services locally

2020 Negotiated Luxaire Corporation Annexation Incentive Agreement

2019 Established NFTV Cable TV and Youtube channel for Live Broadcast of Newton Falls High School Football and Basketball

2019 Recognized for *Venture Plastics* Corporation Manufacturing Economic Development project bringing 300 Jobs into Newton Falls

2019 Initiated first Municipal Fiber Optic System in Trumbull County—IN FEASIBILTY STUDY

CUYAHOGA COUNTY SOLID WASTE DISTRICT MEMBER 1995

FORMER MEMBER STATE OF OHIO BOND ISSUANCE GRANT COMMITTEE

<u>President of The Ohio Municipal League, representing all cities in the State of Ohio, 1992-1995</u>

<u>America's Most Outstanding Young Mayor 1992 by the National Junior</u> Chamber of Commerce

Cleveland Heights High School Hall of Fame 1997

Recipient of the 1990 Outstanding Young Clevelander Award in the area of Government by the Cleveland Jaycees

Leadership Cleveland Class of 1988-89

DAVID M. LYNCH 20 South Canal St.

Newton Falls, Ohio 44444 Phone (330) 770-2833

<u>davidmlynch216@gmail.com</u> 14 YEARS EXPERIENCE IN MUNICIPAL LEADERSHIP

June 7, 2022

Mayor Stephen Witt and City Council 205 N. Marion Ave. Lake City, Florida 32055

Re: City Manager Vacancy

Dear Mayor Witt and City Council:

My sending this letter to you directly instead of through a search firm is highly unusual so please forgive the forward nature of my action in doing so. However, after watching the City Council meeting last night I realized that there was no search firm at the moment to go through since the Narloch firm was discharged by motion. As a footnote, you should know that my resume and a cover letter was forwarded to Narloch on Saturday June 4, 2022 because their firm indicated to me by phone that they were still accepting applications (and because the job was still available on the ICMA website).

I'm also forwarding this information on to you because I think there's a pathway to save Lake City time and money if you review my proposal to you at the end of this correspondence.

I recently noticed the posting for the City Manager position with your fine community in the International City Manager Association newsletter. I have run big and small municipalities and I have served the entire State of Ohio as <u>President of the Ohio Municipal League</u>. Attached is my resume for your review.

There are a host of activities I've been involved with which you can see in my resume. However, perhaps the most important thing I bring to the table is my ability to obtain grants. I personally processed and bird-dogged grant activities

on behalf of municipalities and boast the highest per capita rate of success in obtaining grants in the history of the State of Ohio.

I am in close contact with members of Congress and the United States Senate with reference to a new infrastructure bill which I believe will eventually be available for signing by the President within the next 12 months. This is within reach as the Federal Government will soon be unleashing this renegotiated version of BUILD BACK BETTER.

There will then be available <u>the largest number of infrastructure and operating support dollars for local government in the history of the world.</u> I have the experience and track record to enhance the funding for municipal infrastructure in Lake City as never before and I'm excited about this amazing grant funding opportunity which is coming down the pike. I have been reading your agendas and watching your council meetings and you have a lot of projects that will benefit from the money that I can bring in.

I have studied your demographic profile from the latest census and your mean household income data (\$40,000 per household) and diversity of population statistics (37% minority) have you situated in a sweet spot for these new Federal dollars, if you have someone to properly guide you in the process. And I don't mean an outside consultant: I mean a City Manager who is like a dog with a bone in pursuing this amazing opportunity.

I am so confident in my ability to bring new funds to your government that I am willing to guarantee my success in grantsmanship against my salary.

I also have a unique set of skills in the management area with my experience in municipal government and financial management. In my several years as a municipal manager, I have won the GFOA (Government Finance Officers Association) award for financial reporting and accountability every single year. Your community has not been a recipient of this award but I know that you will be able to proudly show your citizens your responsible handling of their money through your winning this award if I come on board. I have studied your budget and your annual audit: I am confident I can make a difference.

My management experience includes municipal wastewater, water, storm water management, electric, and solid waste, experience that will come in handy as you have a *very vibrant utility-providing profile* as well. I feel like Lake City was tailor-made for me from a management perspective.

My son, his family, and his law practice will soon be moving to the North Central part of Florida in your neck of the woods and I am hoping for a relocation that can let me combine my passion for local government with my management skills.

I know that your search has been a long and arduous one in finding the right person but I am willing to meet with you in person at my cost so we can evaluate each other face to face. I am impressed by the way Mayor Witt runs your meetings with a firm experienced hand and your council strives to conduct itself with sober deliberation and positivity.

Here's my rather unique proposal: I ask you to allow me to travel to Lake City at my own cost to meet with you in person. I am convinced that my experience and skill set will prove to be a great match for your community. If the interview process is positive from your standpoint, I would be willing to serve as your city manager without a contract with a review at the end of one year.

Under this proposal, you have nothing to lose and everything to gain. If you proceed to contract with a new search firm, you are looking at a delay of anywhere from 90 to 120 additional days and the added expense the new search firm will invoice. In addition, you will still be stuck with the financial burden of paying on the Narloch contract even if you're able to somehow pay a reduced compromised fee to that firm.

If the interview with me is undertaken immediately, you lose virtually nothing because you can always go on to the new search firm if you are not satisfied right away. However, I believe this proposal provides something positive for everyone and from my standpoint especially, the chance to carry out the will of council in a way that expands the future of Lake City for the good of all its citizens.

I humbly ask you to accept my proposal as I am immediately available. I want to be part of the coming success of Lake City!

Sincerely,

David M. Lynch

DON ROSENTHAL

6335 Cardinal Crest Drive, New Port Richey, FL 34655, Phone (630) 742-6817 Email donnierosenthal63@gmail.com

PROFESSIONAL EXPERIENCE

2014 - 2021	Pasco County, FL Commercial/Redevelopment Project Liaison (2020 – 2021) Assistant County Administrator (2014 – 2019)
2010 - 2014	City of Atlanta, GA Director of Office Buildings
2007 - 2010	City of Reno, NV Building and Safety Manager
2000 - 2007	City of Downers Grove, IL Director of Community Development (2005 – 2007) Director of Code Services (2000 – 2005)

EDUCATION

M.B.A., Finance and Accounting, Regis University, Denver, CO B.S., Psychology and Military Science, Loyola University, Chicago, IL



Don L. Rosenthal

6335 Cardinal Crest Drive, New Port Richey, Florida 34655 ●donnierosenthal63@gmail.com● Cell: (630)742-6817

Dynamic leader with over 25 years of expertise in City and County Management contributing strategic, operational, and financial stewardship that supports the success of growing communities.

- ☑ Trusted leader who empowers people and innovates through vision, technology initiatives, strong community relationships, proactive government agency partnerships, and a dedication to serve.
- Forward-looking strategist who partners with community and department leaders to develop and implement projects that improve infrastructure, attract niche industries, support job growth, and improve quality of life.
- Expertise in applying technological solutions to enhance productivity, expand and improve services, and create new streams of revenue that add millions in surplus to City and County budgets.
- ☑ History of successful stewardship of communities ranging from rural areas with 50K residents to over 550K residents living in fast-growing metropolitan areas including the City of Atlanta.

Key Areas of Expertise

Governmental Operations, Strategic Planning & Operations, Financial Operations & Multi-Million Dollar Budgets, Customer Relations & Support, Accela System Design & Implementation, Program & Project Management, Multi-Department Leadership, Communications, Strategic Partnerships, Employee Training & Development

CAREER EXPERIENCE

COMMERCIAL/REDEVELOPMENT PROJECT LIAISON / Pasco County, Florida

01/19/ 2020 to 02/01/2021

Appointed to a newly created leadership position spearheading all new commercial and redevelopment projects in Pasco County, Florida. Partner with County Engineer, Design Professional, Developer, and Contractor to ensure cohesion and timely department action on all active development projects.

- Partner with the Office of Economic Development to collaborate in County Planning Meetings and ensure that all
 commercial and redevelopment projects are in alignment with the County's vision for growth.
- Serve as the Point-of-Contact for the public and ensure that contractors and developers have the knowledge and resources to navigate the permitting process with minimal confusion and delays.

ASSISTANT COUNTY ADMINISTRATOR / Pasco County, Florida

2014 to 2019

Managed over 285 County employees and administered over \$347M in county funds for a region of over 550,000 residents. Directed the Office of Economic Growth, Building, Permitting, Plan Review, Unlicensed Contractors, Minimum Standards, Planning and Development, Long Range Planning, Metropolitan Planning Organization, Code Enforcement, Traffic Control/Monitoring/Signal Repair, County Engineer, Capital Improvement Plan, Stormwater, Road and Bridge, Real Estate, Survey, and Project Management.

- Identified over \$15M in USDA grants and county funds to provide clean drinking water and complete off-site road improvements for the Lacoochee area of Pasco County. Transformed a blighted area into a new industrial zone that created 100 new full-time jobs with an additional 500 projected within 3 years of launch.
- Re-zoned 97 acres of the Old Pasco Road Spray Field. Secured a \$3M+ Florida DEO job creation grant, and sourced an experienced regional industrial park developer who will purchase the land at market value and build an 885,000 square foot industrial park generating approximately 1,500 full-time jobs.

- Obtained \$22M in federal funding to extend the airport runway by six hundred feet to allow corporate jets to utilize the airport facility at the Zephyrhills Airport and capitalize on access to an existing rail spur.
- Implemented the VuSpex System allowing Building Inspectors to conduct inspections via the contractor's smartphone, which delivers significant savings in travel time, gas, vehicle maintenance. The software was critical to maintaining business continuity during the Covid-19 social distancing period.
- Deployed the Accela software program to improve management of building projects and launch a customer portal.
 Improved reporting delivered over \$2M in recovered payments on delinquent accounts. Greater efficiency resulted in the county's building department accumulating over \$28M in surplus funds.
- Launched the *Open Counter* program, which uses Artificial Intelligence to keep itself up-to-date on construction, zoning or planning information, and accurately answers customer inquiries. Migrating customer inquiries from staff to the automated process saves \$95K per year with high customer satisfaction.
- Recipient of the Nov 2019 Innovation and Leadership Award from the Tampa Bay Builders Association.

DIRECTOR OF OFFICE OF BUILDINGS / Atlanta, Georgia

2010 to 2014

Managed a team of 115 including Inspectors, Plan Reviewers, and Certified Permit Technicians serving 425,000 city residents. Directed operations, process improvement, and budget administration for Permitting, Site Development, Zoning, Planning, Plan Review and Inspection functions for Public Works, Office of Buildings, Site Development, and Erosion Control.

- Established communication and productive relationships within the community including Attorneys, Developers, and Contractors who then supported much needed changes for the growth of the City.
- Gained approval from the City Council Board of the City of Atlanta to transition the Office of Buildings to an Enterprise Fund
 that was self-financed through fees to services to the public. Generated an average of \$12M in annual revenue creating a
 surplus to the department's \$6M in annual operational expenses.
- Led a \$1.1M project to implement Accela software. Trained specially assigned teams and strategically increased permit fees
 (that had not been increased in 20 years), which increased revenue from \$4.5M per year to up to \$15M per year depending
 on the level of construction activity each year.
- Led a 1-year project to transition from City Clerks to Certified Permit Technicians. Of 62 Clerks, 41 completed the Certification and earned a 50% salary increase while reducing overall labor costs for the City.
- Implemented a "triage process" that analyzed why submissions of development projects were failing by almost 70%. Used findings to conducted outreach to contractors and developers, which reduced the fail rate to less than 10% and also improved response turnaround time from 30+ days to 10 days.

BUILDING AND SAFETY MANAGER / Reno, Nevada

2007 to 2010

Managed the Building Department including Plan Review, Building Inspection, Permitting and Code Enforcement serving a population of 250,000 residents. Provided leadership and mentorship for a team of 140 employees and held financial stewardship over a \$6M budget and an Enterprise Fund of \$13M.

- Used existing training programs to fine-tune customer service performance resulting in turnaround times from 30 days to 10 days in Planning and Inspections.
- Optimized use of Accela software to support increases in revenue and ensure residents received top quality service that made them comfortable with fee schedules.
- Implemented zones of responsibility that allowed for better staffing in the Inspection Department. Reduced our roll-over rate (postponed inspections) to zero over a 90-day time period using the new zone approach.
- Invested in cross-training for trade inspectors to increase the inspector ability to inspect multiple trade work on projects, which increased departmental capacity and reduced labor costs.

DIRECTOR OF COMMUNITY DEVELOPMENT / Downers Grove, Illinois

2005 to 2007

Director of Code Services, Downers Grove, Illinois

2000 to 2005

Managed Community Development and exercised managerial responsibility for Building, Code Enforcement, Planning, Economic Development and Zoning departments serving a community of 50,000 residents. Led planning, development, and operations related to Community Development activities. Spearheaded greater understanding of urban renewal and housing/retail mixes to stimulate growth and development.

- Led large-scale projects generating tax revenue that met and exceeded projections at the two-year mark.
- Consolidated departmental efforts and completed new projects made possible by incremental tax revenue.
- Created and deployed an in-house software program to optimize the building and planning process.
- Initially hired to lead the Code Services Department and subsequently promoted to an expanded role as the Director of Community Development.

EDUCATION

MBA in Finance and Accounting - Regis University B.S. in Psychology and Military Science - Loyola University

PROFESSIONAL AFFILIATIONS

Certified Manager - ICMA-CM (International City/County Manager Association)

Certified Public Manager - State of Florida

1st Lieutenant-Ansbach, Germany - United States Army

Don L. Rosenthal

Florida 34655

donnierosenthal63@gmail.com www.linkedin.com/in/don-rosenthal 742-6817

(630)

February 17, 2022

City of Lake City
Mayor and Councilmembers

RE: City Manager

Dear Mayor and Council,

Please accept this letter and my professional resume as a formal expression of interest in your recently advertised position of City Manager. I am confident that my experience in City and County Management uniquely qualify me to be a valuable member of your leadership team.

My career includes over 20 years of successful stewardship of communities ranging from smaller rural areas with 50K residents to fast-growing metropolitan areas with over 550K residents. Every city and county I have served has offered unique challenges, yet the fundamental objectives are always the same – to create or improve staff efficiency and provide services that are fiscally responsible and to deliver those services in a manner that contributes to a thriving community.

In all my roles, I have proactively collaborated with department leaders, community representatives, and government agencies to ensure alignment in securing funds, forward-looking planning, and strategically choosing projects that support community growth.

Select Career Highlights:

- Past roles in the successful Leadership of Office of Economic Growth, Building Departments, Planning & Development, Metropolitan Planning Organization, Code Enforcement, Zoning, and Community Development, Capital Improvement Planning, and Infrastructure Maintenance (Ex: Roads and Bridges).
- Implemented the Accela software program to improve management of building projects.
 Greater service enabled a fee adjustment which coupled with greater department efficiency resulted in the county's building department accumulating over \$28M in surplus funds.
- Secured a \$3M+ Florida DEO job creation grant, and sourced an experienced regional industrial park developer to build an 885,000 square foot industrial park generating approximately 1,500 full time jobs.
- Certified Florida Public Manager
- Certified Manager by the ICMA-CM, the International City/County Manager Association.

Don L. Rosenthal (630)742-6817 Page 2

As a leader, I hold myself, staff, and my organization to high standards of productivity, service, and ethical behavior. There are other relevant professional and personal accomplishments in my background that could be of interest to you. Please contact me at **(630) 742-6817** to set a time to meet and explore how my skills and experience can be of value to Lake City.

Thank you for your time. I look forward to meeting.

Don Rosenthal

donnierosenthal63@gmail.com



FACT SHEET ~ Development Services Branch



DON ROSENTHAL is the Assistant County Administrator for Development Services serving the citizens of Pasco County and the Pasco County Board of County Commissioners. He has a Master's Degree in Finance and Accounting from Regis University and a Bachelor's Degree in Psychology from Loyola University (Lake Shore Campus). He is a former Army officer who served four years in Germany. The Development Services Branch has four departments (Building Construction Services; Engineering Services; Planning and Development; and Public Works) with 15 divisions and approximately 430 employees. Mr. Rosenthal's focus is on customer service, training, and technology

improvements for Pasco County. He feels that these improvements will allow the Development Services Branch to establish and maintain a high degree of customer satisfaction. Additionally, this increased customer satisfaction will help build lasting business relationships that will in turn provide additional insight for continuous improvement efforts.

Development Services is responsible for the coordination and direction of all activities associated with the review and issuance of permits and development orders through the implementation of the Pasco County Comprehensive Plan and enforcement of the Pasco County Land Development Code and Code of Ordinances.

This is accomplished through the administration of the Strategic Plan charting the course for Pasco County and the implementation of the Business Plan initiatives that address the Strategic Plan goals. We are striving to ensure that Pasco County is the Premier County for balanced economic growth, environmental sustainability and first-class service.

Building Construction Services:

- Building Inspections
- Central Permitting
- o Minimum Standards
- Plan Review

Engineering Services:

- Project Management
- Real Estate
- Survey
- Traffic Operations

Planning and Development:

- Code Compliance
- o Current Planning
- Long Range Planning
- o Metropolitan Planning Organization
- Zoning and Intake

Public Works:

- Road and Bridge
- Stormwater / SEWERS

Stephen Tetlak Acting Director/Deputy Building Official (727) 847-8127, ext. 8603

Margaret Smith, P.E. Director/County Engineer (727) 847-2411, ext. 7452

Kristen Hughes, AICP Director (585) 233-4912

Michael Garrett, P.E. Director (727) 847-8143

Development Services Branch May 2017

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Building Construction Services





Challenge:

- Certificate of Occupancy (CO) processing the higher volume of requests received, especially during the last week of the month.
- Incoming call volume with limited staff.
- Educating Customer Service (CS) Staff in all aspects of the permit process.

Strategy:

- Increase productivity by 30 percent within the next year.
- Decrease calls by 50 percent by educating the public on how to use the Citizens Portal and Phase II of the Interactive Voice Response system.
- CO issuance (streamlining current process and adding automation).
- Building Construction Services CS (currently we have two open positions to fill, continue to train the CS staff to provide more detailed information to the Customer).
- Inspection performance.

Success:

- Uploading documents into our Citizen's Portal; decreasing time issuance of COs.
- Implement building a Systems Administration team to provide more technical support for our Pasco Permitting System.
- Hire more personnel for our online scheduling system.

Our future goal is educating our customers on our online system. Providing customers the availability to answer questions they may have, which gives us the opportunity to answer a higher percentage of calls.



Building Construction Services

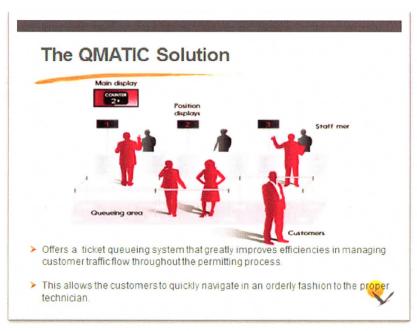
ASSISTANT COUNTY ADMINISTRATOR'S PERSPECTIVE:

This department is in transition, in that we have an Acting Building Official, and extensive training is needed to bring existing staff up to a level where they can consistently and successfully handle all of the issues that they are faced with on a daily basis. We have addressed the issue of poor training by having the senior employees in Zoning to become the lead technicians and to oversee the training of the most recently hired, less trained employees through a reorganization initiated on Friday, April 28, 2017. The Acting Building Official has shown that he is not able to handle full the requirements of the Building Official, but he does well as a Deputy Building Official, and we will leave him in that role. The other Deputy Building Official has both a Master's Degree and a Bachelor's Degree in Architecture but needs to work on her English to be better understood by her audience. We have allowed both of them to run the Building Department as a team, but we expect to decide on a permanent Building Official in May or June, depending on the applications received for the position.

We have completed Phase I (Building) of the Accela installation and we are starting to implement Phase II (Planning, Code Enforcement, Engineering). Accela has started to get bad reviews from other cities and counties because of poor performance. We are experiencing some of the same issues, so we are looking at some of those cities and the alternatives that they employed. The most promising alternative to Accela seems to be SmartGov and this program would allow us to continue operations in Accela until we made the change over. The entire process should take about six months, if we decide to proceed with that alternative. Some of the issues concerning performance are clearly being caused by Accela. For example, Accela introduced an upgrade that knocked our system off line for several days without even telling us that they were preparing to do an upgrade. Accela has held up Phase II for several months because of issues that they are having with PayPal and this has held up the implementation of all the work that we have completed on 3.0. I am looking for your blessing to explore a switchover to SmartGov. If SmartGov proves to be superior in function and more operationally reliable, we will submit a plan to transition to that platform, while maintaining <u>customer service</u> levels in Accela.



Building Construction Services/Central Permitting





Challenge:

- Consistently meet our 10 working day goal for Residential Permits.
- Consistently meet our 10 working day goal for Commercial Permits.
- Implement Electronic Plan Review.
- Improve our website and make it user friendly.

Strategy:

- We will be conducting simultaneous plan review to meet our 10 working days permitting issuance goal.
- In the near future we will be starting electronic plans review. This will enhance and improve the plans review process because it will all be digital and all trades will be able to review it simultaneously.

Success:

- We have filled most of our vacant positions.
- · Conducting weekly training sessions.
- Implemented new permitting system and have now reached the 1 year anniversary.
- Implemented new QMATIC System Electronic ticketing system to attend to customers.
- In the process of scanning all permits into our permitting system "Record ID Documents".
- Permits are placed in file folders with permit number and date applied for. This has helped with organization and prevents permits being misplaced.



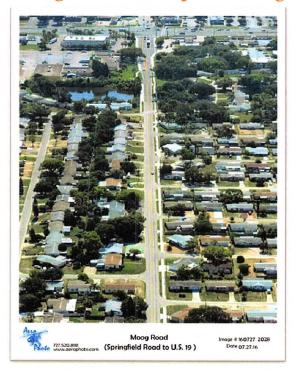
Building Construction Services/Central Permitting

ASSISTANT COUNTY ADMINISTRATOR'S PERSPECTIVE:

We employed the use of QMATIC to help manage our customer load. This system has made a significant impact to our ability to manage our customer flow during the day and is especially effective during peak periods with large customer loads. The system also provides the customer with an opportunity to rate the service that they have just received from excellent to unacceptable. The system also produces reports on customer flow, the length of time each employee is taking to process a customer, percentage of down time, and the number of customers that each Permit Technician or Design Review Technician is reviewing hourly/monthly.



Engineering Services/Project Management



Challenge:

Enhance quality of life and provide for the safety of our citizens by efficient expansion of our transportation network infrastructure by leveraging State Local Agency Program (LAP) grants to supplement limited County funds.

<u>Pedestrian Sidewalks</u> – Provide funding source for pedestrian sidewalks for areas that
receive high pedestrian traffic, in some cases, in older subdivisions requiring retrofitting
drainage systems which increases the project cost.

Strategy:

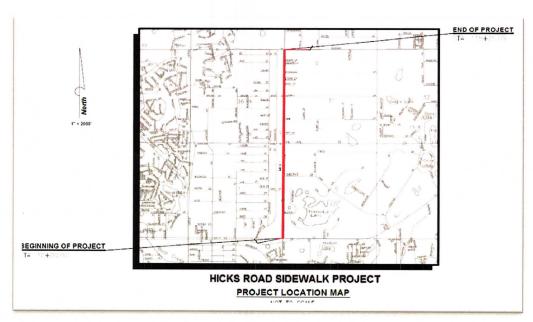
Expand pedestrian facilities by applying for State LAP funds to build sidewalks based on prioritization ranking. Our goal is to improve public safety.

Success:

- State LAP grants were obtained for several projects.
- Moog Road Sidewalk Project (From Springfield Drive to U.S. 19).
- Mile Stretch Sidewalk Project (From U.S. 19 East to Arcadia Road).
- Trouble Creek Sidewalk Project (From Rustic Drive to Eagle Point Park).
- Partner with the School Board to identify schools where students walk to school and apply for Safe Routes to School grants.
- Develop and maintain planned sidewalk project list ranked by quantitative criteria to establish prioritization.



Engineering Services/Real Estate



Challenge:

Enhance the quality of life and safety of Pasco County residents by efficiently procuring rights-of-way and purchases for transportation, drainage networks, and environmental lands. Additionally, Real Estate has been tasked with acquiring additional rights-of-way for a sidewalk to improve pedestrian safety along Hicks Road in Hudson.

 Obtaining voluntary signatures for the purchases of rights-of-way, easements, and real property. Pasco County Real Estate endeavors to obtain a 97% signature rate of property owners to limit the number of properties needed to be sent to the County Attorney's Office for eminent domain.

Strategy:

Real Estate will continue to provide accurate evaluations of the numerous projects assigned by the various County Departments seeking our expertise. We will continue staff training and development to better perform the objectives of the Real Estate Division. This will enable Real Estate to continue to provide accurate research to all County departments.

Success:

- Obtained appraisals for contested property values to better support our value conclusion.
- Successfully performed due diligence and extensive research on proposed real estate purchases and the sale of County owned real property.
- Successfully acquired a majority of rights-of-way and easements.
- Enhanced and refined procedures for process improvements to increase efficiency and staff workflow.



Engineering Services/Survey and Mapping



Challenge:

Increase the Level of Service our Surveying and Mapping (SAM) Division provides for all internal customers at Pasco County, with an emphasis on doing >95% of all Surveying and Mapping work on all Capital Improvement Program (CIP) Design, sidewalk, improvement, intersection, etc. projects, as well as Paving Assessment Program, Environmental Lands Acquisition and Management Program, Public Works, Real Estate, Utilities, and all other internal County SAM Customers.

This surveying and mapping work should include, but is not limited to, all 3D Design Surveys, Topographic Surveys, Boundary, Construction Layout, As-Built Surveys, Right-of-Way Staking, Monitoring, Wetland Jurisdictional, Maintained Right-of-Way, all Mapping and Legal descriptions, etc.

Strategy:

Looked at projects by Fiscal Year and identified those we want to do in-house.

Worked with County Engineer and Project Management to insert Surveying and Mapping field and office phases into project schedules.

Success:

Immediately began providing the Design Survey field and office work for Project Management CIP projects.

Immediately trained our crews and office personnel of Design Survey work procedures,

methods, and deliverables.

Updated/revised scope language for all Design and Construction projects, to clarify acceptable procedures, methods, and deliverables, from consultant Surveying and Mapping

Delivered 3D Design/Topo Surveys for design of several CIP Projects.

Adopted a new requirement to review all Surveying and Mapping work provided by consultants for County Projects.

GOAL:

Do all Surveying & Mapping work for all CIP projects in the year prior to Design funding year so complete Surveys can be delivered as soon as Designers are on board.



Engineering Services/Traffic Operations



Challenge:

Enhance the quality of life and provide for the safety of our citizens by reducing the crashes on the transportation network of Pasco County.

Crash and Injury Reduction – Four emphasis areas are the primary focus for our traffic safety improvement efforts.

- 1. Engineering
- 2. Enforcement
- 3. Education
- 4. Emergency Response

Strategy:

Use the Crash Data Management System and other tools to identify high crash locations, crash types and contributing factors, and match the most effective countermeasures to reduce crashes. Continue to build partnerships with Law Enforcement to improve communication and reporting of high complaint areas. Complete road safety audits using multi-disciplinary teams to review the operations and safety of intersections.

Success:

- Intersection improvements identified through engineering analysis has reduced crashes.
- Low cost countermeasures have been applied strategically to target and reduce crashes.
- Partnering with Law Enforcement through our participation in the School Traffic Safety Team. This team enables high complaint areas to be discussed and addressed.
- Additional Signalized Intersections have received Pre-Emption capability to lower the time required for Emergency Vehicle response.
- Partnerships with Safe Kids have resulted in pedestrian safety training in elementary schools.
- Injury Severity per Crash has reduced for the last 3 consecutive years. 2014=2.58, 2015=2.51, and 2016=2.41



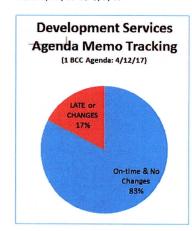
Engineering Services/Traffic Operations

ASSISTANT COUNTY ADMINISTRATOR'S PERSPECTIVE:

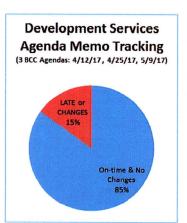
This Division has recently hired a Manager, who will be starting on June 5, 2017. I am happy with the performance of this department. They have experienced an issue with timely agenda memo submittals, however that is improving. See charts, below.

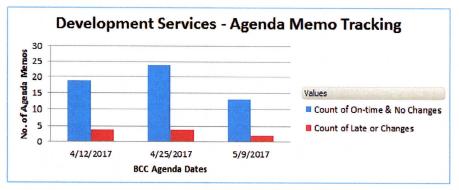
Row Labels	Count of On-time & No Changes	Count of Late or Changes	TOTAL COUNT
Building Construction Services	2		2
Development Services Admin	1		1
Engineering Services	27	3	30
Planning and Development	22	5	27
Public Works	4	2	6
Grand Total	56	10	66
66	On-time & No Changes 84.85%	LATE or CHANGES 15.15%	TOTAL 100.00%

Total of all Development Services Agenda Memos from 4/12/17 to 5/9/17











Planning and Development Mixed Use Trip Reducing Measures (MUTRM) Ordinance



Challenge:

How does Pasco County accommodate significant growth, nearly doubling in population over the next 20 years, with limited transportation infrastructure options already near or at capacity; while remaining flexible and guickly adaptable to market demand?

Strategy:

- Pasco County must continue to utilize strategies, which seek to work collaboratively with community and industry partners to make our rules smarter and less about prohibiting ideas; but rather more about how we can put the best ideas forward as efficiently and effectively as possible.
- Produce a major update to the Comprehensive Plan and full replacement of the Land Development Code with a streamlined performance-based system which is effectively calibrated by market area (Urban, Suburban, and Rural).
- Create opportunities, solve problems collaboratively, and shepherd the long-term vision of the community.

Success: Reducing Local Planning Trips by Offering Incentives

Creation of Mixed Use Trip Reduction Measures into new ordinance and applied in the Land Development Code for three regionally significant projects under construction. Successful Project Implementation:

- Mitchell 54/Kitson (SW corner of S.R. 54 and Little Road)
- Bexley Ranch (NE corner of S.R. 54 and the Suncoast Parkway)
- South Branch Ranch (NW corner of S.R. 54 and Suncoast Parkway)

These three projects would not have been possible without the clarity, process and incentive connection with the Mobility Fee System.

Benefits:

- The number of local vehicle trips and local vehicle miles traveling on the major arterials are significantly reduced because new projects have a balanced mix of uses (residential, retail, employment, schools, and parks all designed in a compact, walkable, and highly interconnected urban form).
- This form of development creates higher land value with a more diverse portfolio of land uses which ultimately strengthens our collective tax base.
- This diversity of land uses in the tax base will position Pasco County to be more resilient to
 economic swings as well as creating a more robust revenue stream to support strong
 community services and amenities across the board.

ASSISTANT COUNTY ADMINISTRATOR'S PERSPECTIVE:

The Planning and Development Department has an excellent Assistant Director and the Executive Planner has grown into a capable leader. However, the Director of Planning was out and extremely sick for the better part of the year that he arrived at work. This evaluation is ongoing since I had not had enough time to determine if he is our final solution in that position. There have been some issues with agenda items and follow-up, but I have recently noted some improvements.



Planning and Development Implementation of the Harbors Plan: Redevelopment Strategies

Challenge:

How does Pasco County motivate new economic growth to redevelop the west coast given the need to update infrastructure, outdated housing, codes that are not practical to building needs, new rules in effect to minimize damage due to climate changes, and the economic disparity of the residents, and the need for more active volunteer citizen involvement to lead their own neighborhood efforts?

Strategy:

- Leverage existing resources in targeted areas as much as possible (through coordination of activities, resource allocation and reprioritization or work);
- Produce new overlay zone with new code to offer incentives for redevelopment (Pasco Prosperity Overlay);
- Leverage existing and new grants to attract further investment (Rt.19 Landscaping Grant) and community involvement (the local Chamber of Commerce road maintenance organization);
- Create opportunities, solve problems collaboratively, and shepherd the long term vision of the community;
- Continue to motivate and recruit local volunteers through educational programs (citizen's academy), organized "Walk Around the Block" programs, presentation of plans with HOAs and Citizen groups, sponsor local neighborhood events.

Success: Offering Incentives and Removing Blight programs are now in Place

- Creation of a Redevelopment Team encompassing all County Departments that are involved in the Implementation Plan and/or effected by the current conditions;
- Adoption of a Blight Ordinance that gives the County power to 1) reduce or eliminate commercial structures that devalue the adjacent neighborhoods and 2) reduce the opportunities for crime, unhealthy condition, and increase safety;
- Creating new codes that incentivize reinvestment of older structures (reducing external requirements so owners will make the necessary repairs) and reducing requirements (parking, parks) to allow more flexibility to motivate owners to make new development opportunities:
- Increasing additional resources for Code Enforcement Officers to 1) educate the public on code requirements and assist in getting their properties up to code, 2) enforce code in blighted areas (SWEEPS) and 3) combine resources with Minimum Housing (building code violations) and the Sheriff's Office (Safety violations) for an integrated approach to wipe out blight. This includes a new program targeting the repetitive violators and empowering the condemnation process.



Planning and Development Improve Pasco County's Image in the Marketplace



Connected City and Crystal Lagoon

Challenge:

How to change the local residents and regional businesses perception in order to make Pasco County the most desirable county to live, work, and play?

Strategy:

- Shorten the time needed for development approvals (significant improvements);
- Create a One Stop Shop for all permits (still in process);
- Implement Phase II of the Accela software program;
- Revise the Land Development Code to be more simple, flexible, incentive based, and add performance based measures (in process);
- Increase Code Enforcement presence and activities (additional resources in manpower and equipment have helped);
- Focus resources on targeted issues with higher potential for greater positive outcomes (in process – example coordinated efforts to punish repetitive code offenders and progress on redevelopment plans);
- Train staff to embrace becoming problem solvers and not just regulators (significantly improved);
- Regularly schedule communication/stakeholder meetings with the development community (Horizontal Development Committee for new code input, Tampa Bay Building Association meeting for identification of problems and solutions, Ordinance Development Team to rewrite code);

- More community collaboration to assist and capture resources for project based initiatives;
- Evaluating all processes to improve performances;
- Embrace, promote, and test new ideas and increase opportunities to partner with the private sector (the Greenlight process in Connected City);
- Increase the number of bike trails and their connections throughout Pasco County.

Success: Improving Customer Service in All Areas

Our monthly measurement tracking and evaluation helps us improve customer service.

Connected City approvals and implementation demonstrates our ability to work directly with developers to create new code, new zoning uses, new incentives, and new development review processes. Since approval, adjacent developers have indicated interest in increasing standards of their own products. The approval sent a strong regional message that Pasco County embraces new technologies and partners with the private sector to create better value for residents and businesses.



Planning and Development Stakeholder Team Input Program





Challenge:

How to create an early and sustainable public engagement process for all long term transportation projects?

Strategy:

Continue to create public participation opportunities early on in the process of developing transportation solution concepts followed by a program to broader public outreach input.

Create multiple survey vehicles to capture public opinion and feedback to various County actions, e.g. after action meetings and reports, survey monkey, 3 X 5 cards, direct inquiry process to management.

Success:

After Tampa Bay Area Regional Transportation Authority/Florida Department of Transportation study proposed elevated lanes for S.R. 54, there was a public outcry over the proposal and we recognized that public engagement with all stakeholders early on is a necessary ingredient for success.

To continue the planning process needed for evaluating the many alternatives for Vision 54/56, two task forces were formed – (West and East) in Phase 1.

With the public actively engaged, both task forces were able to reduce the number of alternative plans significantly so that we were also able to merge both task forces into one task force.

This task force will continue the work to reach a consensus on the best alternatives, in conjunction with broader public engagement opportunities using effective public involvement tools.



Planning and Development Process All Development Reviews Efficiently

Challenge:

Receive, review, process, distribute, and issue zoning and development applications within codified time frames in a high-volume and resource-constrained environment; while still meeting our customers' Level of Service expectations.

Strategy:

 Staff subject matter experts provide a customer-oriented approach to service delivery, assisting customers efficiently and professionally. The customer who seeks service from the Planning and Development Department is greeted by a staff-member who connects the customer with the appropriate staff person. The customer is immediately assisted by designated staff or the Technician of the day.

Success:

For Customers - Several process improvements have been made to reduce application lag time and permit issuance:

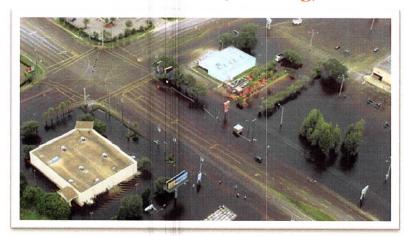
- Administrative Approval of License and Maintenance Agreements (reduction 45-60 days);
- Administrative Approval of alcoholic beverages (beer and wine) for off-site consumption (reduction 45-60 days);
- Dock Permits (reduction in paperwork and on average a reduction of 5 business days);
- 90% of tree removal permits issued over-the-counter;
- Creation of online fill in forms for ease of use;
- Installed a large screen monitor and computer to go over applications with customers;
- Street Tree Working Group and Trees in Rights-of-Way of Residential Subdivisions Ordinance;
 - Worked with the Industry to create an effective ordinance that allows the installation of trees in the public rights-of-way under certain conditions that the health of trees and County infrastructure;
- Static to Digital Billboard Conversion;
- · Donation Bin Ordinance;
- Moratorium on Towers in Rights-of-Ways;
- Cannabis, Medical Cannabis, and Low-THC Cannabis Zoning Regulations;
- · Positive Customer Comment Cards.

For Staff: New equipment for staff that make work faster and easier:

- Addition of a Konica-Minolta machine in Zoning and Intake.
- Addition of a credit card processing machine in Zoning and Intake.
- All staff members have a scanner, printer, and copier at their desks.



Public Works (Flooding)



Challenge:

Enhance the quality of life and provide for the safety of our citizens by efficiently maintaining and improving the transportation and drainage network with limited funding, aging infrastructure, increasing service area, and higher level of service demands.

 Countywide Flooding – Since Tropical Storm Debby in 2012, Pasco County has had multiple rain events resulting in severe flooding. Residents are anxious for the County to provide them with additional protection through flood abatement projects and increased infrastructure maintenance.

Strategy:

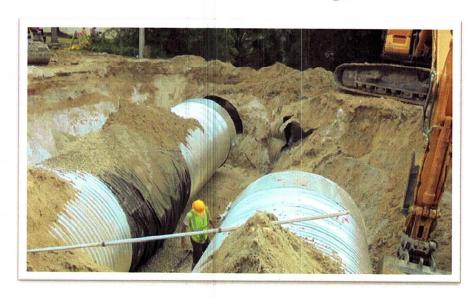
Additional funding will be needed to construct the 10 projects that are part of SWFWMD Fiscal Year 18 Cooperative Funding Initiative (CFI). It is estimated that all 10 projects will cost \$38,300,000. Public Works will seek to create a Countywide Stormwater Capital Assessment before the end of the 2017 calendar year. This assessment would need to be set at \$77.00 per ERU to generate the County portion of the CFI projects. This new assessment would be on the property tax roll November 2018.

Success:

- Started regular watershed meetings throughout the County to work with citizens to identify and address localized problems.
- Developed a Stormwater Project List and ranking formula to determine priority projects and start a five-year capital project plan.
- Applied for cooperative funding with the Southwest Florida Water Management District (SWFWMD) for 10 projects estimated to cost over \$40 million.
- Identified emergency pumping locations and installed pipes for quick pump deployment during emergencies.
- Received preliminary approval to increase the Stormwater Assessment from \$57.00 to \$95.00 per Equivalent Residential Unit (ERU) to fund engineering and design of SWFWMD cooperative funding projects and increase the infrastructure maintenance by hiring additional crews over a five year period.
- Applied for and received Federal assistance from Natural Resources Conservation Service and Army Corps for drainage related projects.



Public Works (Staffing)



Challenge:

Enhance the quality of life and provide for the safety of our citizens by efficiently maintaining and improving the transportation and drainage network with limited funding, aging infrastructure, increasing service area, and higher level of service demands.

Staffing – With additional positions added in Fiscal Year (FY) 2017, including the proposed increases from FY 18 through FY 22, the Public Works Department is projected to increase 66% (121 full time employees) from FY 16. Public Works will need to hire these new positions and manage staffing levels with retirements, transfers, and employees leaving for the private sector. Additionally, there are no locations to house the additional employees or equipment.

Strategy:

Building a consolidated Facility for multiple departments, including Public Works, is currently in the Facilities Master Plan. This plan will need to be updated or adjusted for the proposed new positions. Continue working with Human Resources and Purchasing to align the arrival of equipment and hiring of new staff.

Success:

- Started advertising management/supervisory positions early to help with future hiring.
- Revised the Public Works organizational chart to provide better span of control.
- Human Resources reclassification of positions in FY 16.
- Own a large parcel that would be available to construct a Public Works Facility.



Public Works

ASSISTANT COUNTY ADMINISTRATOR'S PERSPECTIVE:

We have quite a challenge with Public Works (Stormwater/Road & Bridge). I am currently conducting an investigation as a result of several letters that both the County Administrator and the Board of County Commissioners have received concerning the Assistant Public Works Director's behavior. I have talked with several supervisors and I am scheduled to talk to four additional supervisors. Some of these supervisors have worked for Pasco County for over thirty (30) years. I am very much open to discussing this situation in more detail and for your review and analysis of this situation, if you are so inclined.

Additionally, Public Works is about to embark on their largest construction and pipe replacement effort ever. We will need to grow the department over time to allow us to complete the requirements of these new jobs successfully. The PVAS Program has recently received permission to borrow/bond up to \$80,000,000.00 to repair failed neighborhood roads. The Board of County Commissioners also added approximately \$3,750,000.00 for engineering costs for cooperative funding with SWFWMD (Southwest Florida Water Management District) and an additional \$5,750,000.00 for extra crews and machinery to do the work. Finally, the Board has yet to approve our portion of the funding for SWFWMD cooperative projects that are estimated at \$42,000,000.00. While SWFWMD has agreed to cooperatively fund approximately \$21,000,000.00 of that construction cost, we need to be able to pay the remaining \$21,000,000.00 of that physical construction costs.

We need to go back to the Board and request that \$77 increase in funding that would raise approximately \$19,250,000.00 yearly from the tax rolls. This would allow Public Works to make all of the needed repairs to eliminate a considerable amount of the persistent flooding that occurs with any significant rain by matching the cooperative funding dollars from SWFWMD.

Finally, I need to change Public Works' organizational structure and give the supervisors the ability to make decisions without having everything bottleneck with the Public Works Director. The Public Works Director is an extremely knowledgeable manager from a technical vantage point, but everything bottlenecks at him. We need to retain him and his expertise to be assured of handling this increase in staff and requirements that come with the additional funding.



Public Works (Storm Roads)



Challenge:

Enhance the quality of life and provide for the safety of our citizens by efficiently maintaining and improving the transportation and drainage network with limited funding, aging infrastructure, increasing service area, and higher level of service demands.

 Storm Damaged Roads – During the summer storms in 2015, approximately 150 residential roads suffered extreme base damage due to extensive flooding. Permanent road repairs need to be made within the next five years. The costs to repair the roads are estimated at \$30 million and funding is not in the current budget.

Strategy:

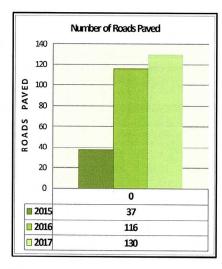
These roads fall under the Paving Assessment criteria and would need to be initiated by the residents or by the Board of County Commissioners. Public Works could take out a bank loan for the full 5 years and pledge the income from the assessments to retire the debt. One advantage of borrowing the money would be that Public Works could do about one-third of the paving, saving 15% to 20% on the paving costs.

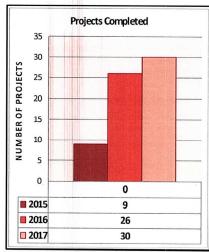
Success:

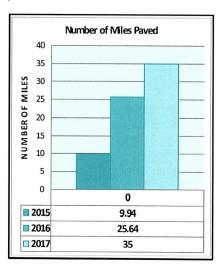
- Immediate emergency response to the damaged roads, Public Works crews applied millings to large portions of the damaged roads to make the roads passable.
- To improve the quality, crews removed excessive millings and the application of liquid asphalt to slow the development of washboards and dust.
- Spot repairs were made on roads with minor damage including removal of wet base, compacting sub-base, base replacement with asphalt millings, and then overlaid with an inch of structural asphalt.
- Single chip seal surface treatment over all storm damaged roads to provide a longer term, non-permanent solution.
- Awarded the "Technical and Management Innovation Award" by the American Public Works Association – Florida West Coast Branch.



Process Improvement Paving Assessment (PVAS)







Challenge:

Paving and Assessment Process Improvement: This process is specific to new projects that are received from property owners and are put on a "first in, first out" list, which potentially could become a Paving Assessment Project in the future if approved by the property owners and the Board of County Commissioners (BCC). Projects can sit on this list for up to two years. Staff has been looking for ways to make the program more efficient and effective.

Strategy:

Using LEAN tools, the staff was able to identify / simplify / eliminate steps to improve the efficiency / effectiveness of Pasco County's ability to process new paving assessment projects from start to finish. Thirteen (13) opportunities for improvement were identified during mapping sessions.

Success:

Pasco County Public Works Department – Paving and Assessment Program's (PVAS) current state and future state process for new projects was mapped by staff. This process includes six phases, Request, Petition, Public Hearing, Construction/Inspection, Contractor Billing, and Final Property Owner Billing.

Staff was able to:

Eliminate <u>209</u> DAYS Eliminate <u>59</u> process STEPS

OLD Process Map TOTAL - took 700 Days, and 410 process Steps **NEW** Process Map TOTAL - takes **491 Days** and **351 process Steps** This equals a <u>38%</u> savings in time (Days) and <u>14%</u> savings in process Steps

Improved Reliable Revenue Stream

In 2013, the BCC adopted Resolution 14-43, authorizing the use of the Uniform Method for Levy, Collection and Enforcement of the assessments for paving, and other costs under the assessment program. This new procedure has been implemented within our Future PVAS Process Map; and although this process has created more steps and time, it is intended to improve the efficiency of the paving assessment collection to adequately cover the program cost and insuring the continuity and success of the paving assessment program. This process has been added to our standard operating procedures.

Tax Roll

2016 was the first year **PVAS** assessments were put on the Tax Roll, although similar assessments such as Municipal Service Benefit Unit (MSBU) and Stormwater are put on the tax roll, MSBUs and Stormwater assessments are the same for each parcel. The PVAS Tax Roll was very challenging as our assessments varied from parcel to parcel and there is an allowance for parcel owners to make total, prepayments, or partial payments. With the help and support of other departments, PVAS staff worked diligently to get five projects (a total of **439 parcels**) on the Tax Roll. This and subsequent years' PVAS projects on the Tax Roll will be increasingly challenging and demanding on staff; this year we will be putting **twenty (20) new projects** (approximately **2,800 parcels**) in addition to **last year's five (5) projects** on the Tax Roll.

Paved projects have nearly <u>tripled</u> within one year. **2015** – 9 Paved Projects equaled 37 roads, 9.94 miles **2016** – 26 Paved Projects equaled 116 roads, 25.64 miles



Process Improvement Real Estate



Challenge:

The Pasco County Division of Real Estate oversees the Petition for the Public Property Vacation process. Plats are defined as a section of land that has been subdivided into lots showing the location and boundaries of individual parcels with the street, alley, easement, and rights of uses of the land of another. The Abandonment of Roads are roads that are for use by the general public; public easements are easements for the general public designated for a specific purpose i.e. utilities, drainage, or as public areas within the platted lands etc.

The current reality at hand is that the applications for Individual Property Vacations require a lot of research with no fees associated, includes numerous steps along with an excessive turnaround time. This process is necessary in order to properly carry out the duties, responsibilities, and functions of the County along with properly carrying out the statutory authority requirements and procedures specifically for the disposition of the Vacating of Plats, the Abandonment of Roads, and Public Easements within Pasco County's jurisdiction.

Strategy:

The goal of this project is for staff to use *LEAN* tools to identify, simplify, and eliminate steps to improve the efficiency / effectiveness of Pasco County's ability to process applications for Vacations of Plats Abandonment of Roads, and Public Easements.

- Staff identified best practices, which lead to more rapid project turnaround.
- Agreed to developing a future state process map.
- Identified six (6) initial basics which when addressed will support implementation of process improvement and standardize the procedure.
- Identified top obstacles move the fees to the beginning of the application stage, cut processing time in half, and have the advertising fee paid by the petitioner direct. No more \$325 flat fee. Design a disclosure letter regarding non-refundable fees and potential denial. Minimize or reduce site visits. Create a new petition and fee for large scale/plat vacations.

Success:

Through process mapping, the Pasco County Real Estate Division has established baseline data for measuring process improvement.

- 1. The advertising fee for the citizen currently was costing the citizen \$325.00. Future modifications will allow the Citizen to pay the Tampa Bay Times directly with an average cost of \$178.00.
- 2. Preliminary application meetings are being implemented with the future process improvement to insure that our citizens have everything they will need. Staff will be aware of any concerns that the citizen may have and can answer any questions at that time.
- Process Steps Numbered 132
 Future Process Steps will be 99
 Eliminated 33 Process Steps
 25% improved process
- Process Day Numbered 242 days
 Future Process Time will be 85 days
 Eliminated 157 days
 65% savings in time spent on this process
- 5. **Five (5)** Pasco County forms were designed and/or recreated for customer use: Petition form, Agent of Record form, Information Requirements and Disclosure form, Preliminary Application form, and a Certified Letter form.
- 6. Opportunities for Improvement numbered six (6). 100% are complete.



Process Improvement Building Construction Services & Community Development



Challenge: Residential Condemnation Process

(August 2015) Current reality is a backlog of residential condemnations but limited funding to demolish condemned structures. The Condemnation process is necessary in order to carry out the duties, responsibilities, and functions of the County along with properly carrying out the statutory authority requirements and procedures specifically for the Public Safety and community prosperity of Pasco County.

Strategy:

- Maps were developed and validated by front line staff. The residential condemnation current process was mapped; bottlenecks and pain points were identified.
- A team of subject matter experts was convened to immediately address these roadblocks.
- Developed and collected current state performance metrics.
- Held internal stakeholder meetings with team members to develop future County process/workflow.
- Developed desired County process maps and recommended support tools.
- (2017) Recently revisited and the County Attorney's office is reviewing requested ordinance changes. We are expecting a decrease in more time and a change with the appeals process.

Success:

Culture of Government – Change to establish baseline data for measuring and implementing process improvements.

In August 2015 - process steps numbered **167**Future process steps will be **147** (depending on outcome of current court case)
Eliminated **33** process steps **12%** improved process

August 2016 process took approximately **30 weeks**Future process time will be approximately **27 weeks** (depending on outcome of current court case)
Eliminated **3 weeks by removing 2nd agenda item**10% savings in time spent on this process

The Opportunities for Improvement were noted in *LEAN* Newspaper to be used at regular status update meetings.

Total numbered **twelve (12) 75%** are complete

- Combined and verified list of condemnations ready for demolition and created a real-time log to ensure the two Departments remain on the same page and increase communication, until the deployment of Accela (new permitting and inspections software).
- Communication has become more fluid not only between departments but also between County Branches. This aids the process to insure that all complaints are addressed in the same manner.
- Gaps in funding were identified and staff is currently working on a plan to address short and long term funding needs.
- Identified the need for additional staffing for residential condemnation and slum and blight demolitions.
 - o Community Development 1 Compliance Inspector, 1 Housing Specialist
 - o Building Inspections 2 Field Inspector IIs (Investigations) and Clerk
- Community Development's operations and fiscal team began bi-weekly meetings to discuss current state of finances to increase the ability of the department to utilize current funding to its fullest potential.

ASSISTANT COUNTY ADMINISTRATOR'S PERSPECTIVE:

We are utilizing the Process Improvement throughout my Branch to identify ways to improve how we do business and to provide more effective customer services. Process Improvement allows us to take a long hard look at how we have always done things in any given area and suggest improvements in a non-threatening arena that everyone wants to participate in after seeing or hearing about the success from other areas.

A CONSTRUCTIVE



FORCE IN FLORIDA

February 18, 2020

To Whom It May Concern:

I have known Don Rosenthal; the Assistant County Administrator for Pasco County for approximately 5 years. As a Real Estate Developer in Pasco, Pinellas, and Hillsborough Counties for 40 years, I have had experience in dealing with countless county officials and permitting personnel. I have been extremely impressed by Don's effectiveness, communication skills, and efficiency. There have been many instances when time delays would have been lengthy and costly if it weren't for Don. His ability to identify and solve complex problems with ease is extremely rare.

Don is reliable, dedicated and efficient. His ability to cut through layers of redundant red tape and get the job done has been invaluable. He multitasks effectively and is able to handle a high-volume workload in a stressful environment.

He will be missed and I highly recommend him to any potential employer or governmental entity. Please don't hesitate to contact me if I can provide any further information.

Sincerely,

Alex R. Deeb, Owner

THE DEEB COMPANIES

(727)243-1084 Alexrdeeb@gmail.com

DAVID H. ENGEL

5722 Biscayne Court

New Port Richey, FL 34652

April 3, 2020

Greetings:

I have worked closely with Don Rosenthal for approximately two years. I am the Pasco Economic Growth Manager and my office is part of Development Services – Administration under the direction and supervision of Mr. Rosenthal. This letter is not solicited by Mr. Rosenthal but I thought it important to highlight his extraordinary leadership and management skills from someone who directly reported to him and, was part of the Branch leadership team.

Just as a quick bit of background, I have over twenty-five years of government and private sector department head experience. I worked fourteen years as a Planning and Development Director, and another decade as a senior research analyst on Wall Street in New York City. This diverse experience allowed me to observe different types of organizations, personalities and leadership skills. From the most flawed to the remarkable.

Don Rosenthal is a very special person. His engaging personality and desire to bring out the best in people is always evident. Don's ability to bring staff together, and create an environment of teamwork, enthusiasm and achievement is always evident. Mr. Rosenthal's connection to the local community and public is exemplary. Throughout Pasco County, Don has a reputation for customer service and empathy.

Pasco County is currently one of the most rapidly developing areas in Florida. Often, County resources are stained to keep up with the burgeoning service demand. Don has a skill and expertise in finding cost effective solutions to this rapidly changing environment understanding and deploying leading-edge technology and innovation.

Personally, I have observed Don Rosenthal's commitment to special need areas of the County well beyond what is expected of his office. Don initiated an impressive industrial redevelopment project in the northeastern rural part of the County which has not seen a major employer since a mill closed its doors over forty years ago. In less than one year, Mr. Rosenthal cobbled together state and federal funding for over \$6 Million in roadway infrastructure, and worked with the local private development community to master plan industrial development that will create 500 to 700 new full-time jobs. Additionally, Mr. Rosenthal created a commercial

redevelopment revolving loan program in order to address high unemployment, depressed property values and urban blight along commercial corridors in older areas located in the County's westside. Don did all of this while he managed the Development Services branch which processes and manages explosive growth along the southern tier of the County.

In every sense, Don Rosenthal is a servant leader. I have seen him assume responsibility of low morale, dysfunctional, inefficient agencies where he engages staff, improves process and turns the unit around into a best practices team.

I understand that Don is at a point in his career where he is in a position to move to his next level that provides him a unique opportunity to broaden his contribution and expand his leadership role. For all of the above, I highly recommend that you give Don Rosenthal your most serious consideration.

Very truly yours,

David H. Engel, MCRP, AICP

To Whom it May Concern:

As President of Clearview Land Design and Chairman of the Tampa Bay Builders Association Governmental Affairs Committee, I wanted to let you know how much I enjoyed working with Don Rosenthal during his five-year tenure at Pasco County.

Don first arrived with a helpful background in the procedural as well as technological processes employed by several other mid-size to large cities and regions. This experience allowed him to immediately begin to impact the unwieldly Pasco County system in a positive way. At a time of historically unprecedented growth in Pasco County, Don has steadily and systematically improved the various processes that impact economic development in Pasco County.

And while overseeing this change, Don was always readily available to discuss (and dislodge) any process problems we encountered. I always appreciated that.

As a result, Don left behind a more efficient Pasco County that was able to "do more with less" in a time of growth as well as a Pasco County that was known as a welcoming business environment, Don will be a great asset to any County or City in need of development expertise and employee management strategy.

Sincerely, Toxey A. Hall, P.E. President TAH/mrt



FOR IMMEDIATE RELEASE CONTACT:

INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION 777 N Capitol St. NE, Ste. 500

Washington, DC 20002-4290 202.962.3680 | 202.962.3500 (f)

Don Rosenthal Credentialed by

International Local Government Management Organization

WASHINGTON, D.C.—Don Rosenthal, Commercial/Redevelopment Liaison of Pasco County, Florida, recently received the Credentialed Manager designation from ICMA, the International City/County Management Association. Mr. Rosenthal is one of over 1,300 local government management professionals currently credentialed through the ICMA Voluntary Credentialing Program.

ICMA's mission is to advance professional local government through leadership, management, innovation, and ethics and by increasing the proficiency of appointed chief administrative officers, assistant administrators, and other employees who serve local governments and regional entities around the world. The organization's 13,000 members in 27 countries also include educators, students, and other local government employees.

To receive the prestigious ICMA credential, a member must have significant experience as a senior management executive in local government; have earned a degree, preferably in public administration or a related field; and demonstrated a commitment to high standards of integrity and to lifelong learning and professional development.

Don Rosenthal is qualified by 20 years of professional local government executive experience. Prior to his appointment in March of 2014 as Assistant County Administrator of Pasco County, he served as the Director of the Office of Buildings in Atlanta, Georgia.

Don Rosenthal has also made significant contributions to a number of other organizations, including: City of Bellwood, Illinois as their Building Commissioner, City of Reno, Nevada as the Building & Safety Manager, Village of Downers Grove, Illinois as their Director of Planning and Building, Pasco County, Florida as their Assistant County Administrator for Development Services and their Liaison for Commercial Redevelopment.

For more information regarding the ICMA Voluntary Credentialing Program, contact Jenese Jackson at ICMA, 777 North Capitol Street, N.E., #500, Washington, D.C. 20002-4201; jjackson@icma.org; 202-962-3556.

About ICMA

ICMA, the International City/County Management Association, advances professional local government worldwide. The organization's mission is to advance professional local government through leadership, management, innovation, and ethics.

ICMA identifies leading practices to address the needs of local governments and professionals serving communities globally. We provide services, research, publications, data and information, peer and results-oriented assistance, and training and professional development to thousands of city, town, and county leaders and other individuals and organizations throughout the world. The management decisions made by ICMA's members affect millions of people living in thousands of communities, ranging in size from small towns to large metropolitan areas.



File Attachments for Item:

7. City Council Ordinance No. 2022-2231 - (first reading) - an ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning to less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage; providing for rezoning from Commercial, General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date.

Adopt City Council Ordinance No. 2022-2231 on first reading

ORDINANCE NO. 2022-2231

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 22-05, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM COMMERCIAL, GENERAL (CG) TO COMMERCIAL CENTRAL BUSINESS DISTRICT (C-CBD) OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

<u>Section 1</u>. Pursuant to an application, Z 22-05, by First Baptist Church of Lake City, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from COMMERCIAL, GENERAL (CG) to COMMERCIAL CENTRAL BUSINESS DISTRICT (C-CBD) on property described, as follows:

A parcel of land lying within Section 32, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly described, as follows: Commence at the intersection of the East right-of-way line of Hernando Avenue with the original North right-of-way of Duval Street; thence North 01°50'49" West 36.27 feet, along the East right-of-way line of Hernando Avenue to the Point of Beginning; thence continue North 01°50'49" West 32.66 feet, along the East right-of-way line of said Hernando Avenue; thence North 88°49'26" East 153.78 feet; thence South 01°44'16" East 66.96 feet to the North right-ofway line of U.S. Highway 90 (State Road 10); thence North 89°32'49" West 3.64 feet, along the North right-of-way line of said U.S. Highway 90 (State Road 10); thence continue, along said North right-ofway line, South 01°50'49" East 1.00 foot; thence continue, along said North right-of-way line, North 89°32'49" West 1.84 feet to the beginning of a curve concave Northerly having a radius of 2,811.49 feet, a chord which bears North 88°36'38" West and a chord distance of 91.89 feet; thence continue along said the arc of said curve and the North right-of-way line through a central angle of 01°52'22" for a distance of 91.89 feet to the end of said curve; thence continue, along said North right-of-way line, North 88°00'14" West 39.26 feet; thence continue, along said North right-of-way line, North 38°07'27" West 22.40 feet; thence continue, along said North right-of-way line, North 01°50'49" West 11.00 feet; thence continue, along said North right-of-way line, South 88°09'11" West 4.00 feet to the Point of Beginning.

Containing 0.22 acre, more or less.

<u>Section 2</u>. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

<u>Section 3</u>. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

<u>Section 5</u>. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 15th day of August 2022.

PASSED AND DULY ADOPTED, upon second	ond and final reading, in regular session w	ith a
quorum present and voting, by the City Council this _	day of	2022.
Attest:	CITY COUNCIL CITY OF LAKE CITY, FLORIDA	
Audrey Sikes, City Clerk	Stephen M. Witt, Mayor	
APPROVED AS TO FORM AND LEGALITY:		
Frederick L. Koberlein Jr., City Attorney		

File Attachments for Item:

8. City Council Resolution No. 2022-084 - A resolution of the City Council of the City of Lake City, Florida, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing an effective date. (Chestnut Springs)

CITY COUNCIL RESOLUTION NO. 2022-084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA APPROVING A REPLAT FILED BY GATEWAY DEVELOPMENT, LLC, FOR A MINOR SUBDIVISION OF REAL PROPERTY WITHIN THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the owner, Gateway Development, LLC, through its agent, Carol Chadwich, P.E., filed a replat for a minor subdivision of real property (see Exhibit A) located within the City of Lake City, Florida (hereinafter the "City"); and

WHEREAS, the application for replat conforms with the Code and Land Development Regulations for the City of Lake City, Florida; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of the City of Lake City to approve the owner's application for replat of its real property identified by the Columbia County Property Appraiser as Parcel No. 28-35-17-11915-000 (hereinafter the "Property").

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

- **Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.
- **Section 2.** The application for a replat for the Property, within the City of Lake City, Florida, is approved.
- **Section 3.** The Mayor and city administration are hereby authorized to execute the instruments necessary to effect the replat of the minor subdivision.
- **Section 4.** If any Resolution, or parts of any Resolution, are in conflict herewith, this Resolution shall control to the extent of the conflicting provisions.
- **Section 5.** The provisions of this Resolution are intended to be severable. If any part of this Resolution is determined to be void or is held to be illegal,

invalid, or unconstitutional by a Court of competent jurisdiction, then the remainder of this Resolution shall remain in full force and effect and this Resolution shall nevertheless stand and be construed as if the illegal or invalid part or portion had not been included herein.

Section 6. That this Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED at a meeting of the City Council on this ____ day of August, 2022.

	CITY OF LAKE CITY, FLORIDA	
	By: Stephen M. Witt, Mayor	
ATTEST:	APPROVED AS TO FORM AND LEGALITY:	
By: Audrey E. Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney	



GROWTH MANAGEMENT

205 North Marion Ave Lake City, Florida 32055 Telephone (386) 719-5750 growthmanagement@lcfla.com

FOR PLANNING USE ONLY	
Application # REPL22-01	
Application Fee \$	
Receipt No	
Filing Date <u>07-29-2022</u>	
Completeness Date	

Minor/Major Subdivision - Preliminary/Final Plat

Minor Subdivision (Four (4) or less lots) \$400.00 Major Subdivision (Five (5) or more lots) \$750.00

A.	PRO	DJECT INFORMATION					
	1.	Project Name: Chestnut Sprin	ngs				
	2.	Address of Subject Property	1128 NE Washington St	reet, Lake City			
	3.	Parcel ID Number(s): 28-3S-	17-11915-000				
	4.	Future Land Use Map Design		ım			
	5.	Zoning Designation: RSF-3					
	6.	Acreage: 0.90 Acres +/-					
	7.	Existing Use of Property: Va	cant				
	8.	Proposed use of Property: Residential					
	9.	Type of Development (Check All That Apply):					
		() Increase of floor area to	an existing structure: T	Fotal increase of square footage N/A			
		() New construction: Total	I square footage N/A				
		() Relocation of an existin		e footage N/A			
B.	APP	LICANT INFORMATION					
	1.	Applicant Status	Owner (title holder)	□ Agent			
	2.	Name of Applicant(s): Carol	Chadwick PE	Title: Civil Engineer			
		Company name (if applicable					
		Mailing Address: 1208 SW F	airfax Glen				
		City: Lake City	State:_FL	Zip: 32025			
		Telephone: (307) 680-1772	Fax:()	Email: ccpewyo@gmail.com			
		PLEASE NOTE: Florida ha	s a very broad public red	cords law. Most written communications to			
				nent business is subject to public records ns may be subject to public disclosure.			
	3.	If the applicant is agent for the		as may be subject to public disclosure.			
	0.	Property Owner Name (title		ppment LLC			
		Mailing Address: PO Box 133		•			
		City: Lake City	State: FL	Zip: 32056			
		Telephone: (_386) 397-4900	Fax:()	Email: gmc@gabrielcurry.com			

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

*Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.

C. ADDITIONAL INFORMATION

1.	Is there any additional contract for the sale of, or options to purchase, the subject property?
	If yes, list the names of all parties involved: N/A
	If yes, is the contract/option contingent or absolute: □ Contingent □ Absolute
2.	Has a previous application been made on all or part of the subject property?
	Future Land Use Map Amendment:
	Future Land Use Map Amendment Application No. CPA
120	Site Specific Amendment to the Official Zoning Atlas (Rezoning): □Yes⊠No
	Site Specific Amendment to the Official Zoning Atlas (Rezoning) Application No.
	Variance:□Yes
	Variance Application No. V
	Special Exception:
	Special Exception Application No. SE

D. ATTACHMENT/SUBMITTAL REQUIREMENTS

- 1. Vicinity Map Indicating general location of the site, abutting streets, existing utilities, complete legal description of the property in question, and adjacent land use.
- 2. Site Plan Including, but not limited to the following:
 - a. Name, location, owner, and designer of the proposed development.
 - b. Present zoning for subject site.
 - c. Location of the site in relation to surrounding properties, including the means of ingress and egress to such properties and any screening or buffers on such properties.
 - d. Date, north arrow, and graphic scale not less than one inch equal to 50 feet.
 - e. Area and dimensions of site (Survey).
 - f. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
 - g. Access to utilities and points of utility hook-up.
 - h. Location and dimensions of all existing and proposed parking areas and loading areas.
 - i. Location, size, and design of proposed landscaped areas (including existing trees and required landscaped buffer areas).
 - j. Location and size of any lakes, ponds, canals, or other waters and waterways.
 - k. Structures and major features fully dimensioned including setbacks, distances between structures, floor area, width of driveways, parking spaces, property or lot lines, and percent of property covered by structures.
 - I. Location of trash receptacles.
 - m. For multiple-family, hotel, motel, and mobile home park site plans:
 - i. Tabulation of gross acreage.
 - ii. Tabulation of density.
 - iii. Number of dwelling units proposed.
 - iv. Location and percent of total open space and recreation areas.
 - v. Percent of lot covered by buildings.

Lake City – Growth Management Department 205 N Marion Ave, Lake City, FL 32055 ◆ (386) 719-5750

- vi. Floor area of dwelling units.
- vii. Number of proposed parking spaces.
- viii. Street layout.
- ix. Layout of mobile home stands (for mobile home parks only).
- 3. Stormwater Management Plan—Including the following:
 - a. Existing contours at one foot intervals based on U.S. Coast and Geodetic Datum.
 - b. Proposed finished elevation of each building site and first floor level.
 - c. Existing and proposed stormwater management facilities with size and grades.
 - d. Proposed orderly disposal of surface water runoff.
 - e. Centerline elevations along adjacent streets.
 - f. Water management district surface water management permit.
- 4. Fire Department Access and Water Supply Plan: The Fire Department Access and Water Supply Plan must demonstrate compliance with Chapter 18 of the Florida Fire Prevention Code, be located on a separate signed and sealed plan sheet, and must be prepared by a professional fire engineer licensed in the State of Florida. The Fire Department Access and Water Supply Plan must contain fire flow calculations in accordance with the Guide for Determination of Required Fire Flow, latest edition, as published by the Insurance Service Office ("ISO") and/or Chapter 18, Section 18.4 of the Florida Fire Prevention Code, whichever is greater.
- Concurrency Impact Analysis: Concurrency Impact Analysis of impacts to public facilities. For commercial and industrial developments, an analysis of the impacts to Transportation, Potable Water, Sanitary Sewer, and Solid Waste impacts are required.
- 6. Comprehensive Plan Consistency Analysis: An analysis of the application's consistency with the Comprehensive Plan (analysis must identify specific Goals, Objectives, and Policies of the Comprehensive Plan and detail how the application complies with said Goals, Objectives, and Policies).
- 7. Legal Description with Tax Parcel Number (In Word Format).
- 8. Proof of Ownership (i.e. deed).
- 9. Agent Authorization Form (signed and notarized).
- 10. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector's Office).
- 11. Fee. The application fee for a Minor Site and Development Plan Application is \$400 and for a Major Site and Development Plan Application is \$750.00. No

- application shall be accepted or processed until the required application fee has been paid.
- 12. A Minor Subdivision is not required to be heard by the Planning and Zoning Board. A Minor Subdivision is only required to have City Council approval.

NOTICE TO APPLICANT

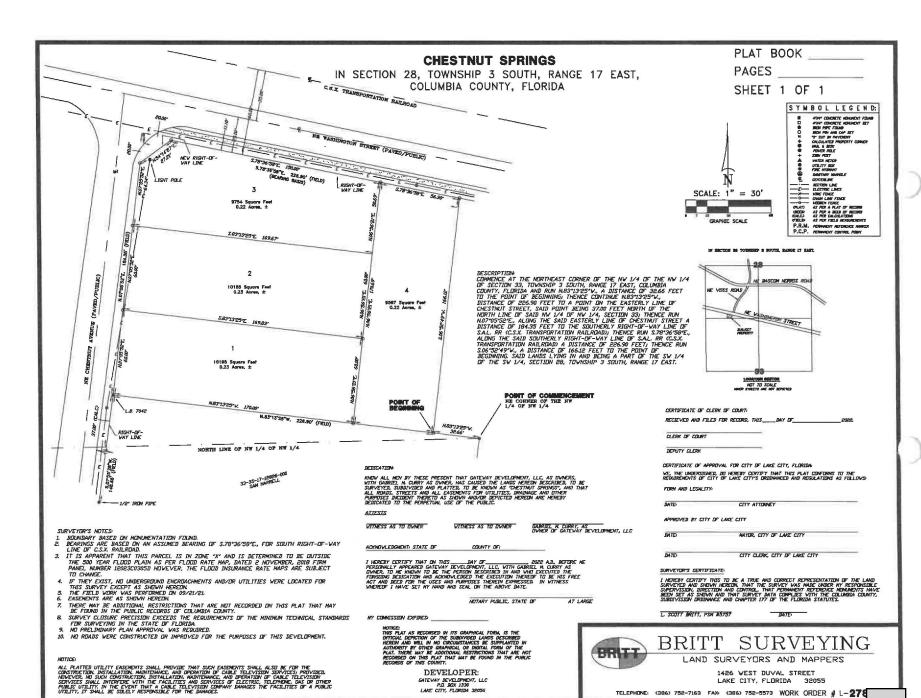
All eleven (11) attachments are required for a complete application. Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing.

A total of Eighteen (18) copies of proposed site plan application and all support materials must be submitted along with a PDF copy or on a CD. See City of Lake City submittal guidelines for additional submittal requirements.

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD FOR MAJOR SUBDIVISIONS ONLY, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Applicant/Agent Name (Type or Print) Applicant/Agent Signature	Digitally signed by Carol Chadwick DN: c=US, o=Florida, dnQualifier=A01410 D0000017EB6D924C E0005954C, cn=Carol Chadwick—Date: 2022.06.17 09:11:51 -04'00 Date
STATE OF FLORIDA COUNTY OF	
The foregoing instrument was acknowledged before me thacknowledging).	hisday of, 20, by (name of person
(NOTARY SEAL or STAMP)	Signature of Notary Printed Name of Notary
Personally Known OR Produced Identification	



APPLICATION AGENT AUTHORIZATION FORM

TO: Columbia County Zoning Department 135 NE Hernando Avenue Lake City, FL 32055

Authority to Act as Agent

On	my/our behalf, I appoint
	(Name of Person to Act as my Agent)
for	n.a.
	(Company Name for the Agent, if applicable)
to a	ct as my/our agent in the preparation and submittal of this application
for	Plat
	(Type of Application)
con	knowledge that all responsibility for complying with the terms and ditions for approval of this application, still resides with me as the licant/Owner.
App	olicant/Owner's Name:
Арр	licant/Owner's Title:
On I	Behalf of:
	(Company Name, if applicable)
Tele	phone: Date:
	Applicant/Owner's Signature:
	Print Name:
	TE OF FLORIDA JNTY OF COLUMBIA
who	e Foregoing insturment was acknowledged before me this day of the personally known by me OR produced identification.
D	Atte anentas
ONC	otary Signature) (SEAL) MY COMMISSION # HH 037243 EXPIRES: August 30, 2024 Bonded Thru Notary Public Underwriters

Columbia County Tax Collector

generated on 7/29/2022 2:04:01 PM EDT

Legal Desc.

Last Update: 7/29/2022 2:04:01 PM

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

Account Number	Тах Туре	Tax Year
R11915-000	REAL ESTATE	2021

Legal Description (click for full description)

COMM AT NE COR OF NW1/4 OF NW1/4 OF SEC 33-3S-17E FOR POB RUN W'RLY 264 FT TO A PT ON E R/W CHESTNUT ST (SAID PT BEING 37 FT N OF N LINE OF SAID NW1/4 OF NW1/4 OF SEC 33, RUN N ALONG E R/W CHESTNUT, 198.7 FT TO S R/W LINE SAL RR, RUN E ALONG RR R/W 509 FT TO E'RLY LINE PROJECTED OF WALDRON ST, RUN S 8 DG W ALONG R/W WALDRON ST, 110.5 FT, RUN W 245 FT TO POB, EX RD R/W. DC BERNICE PEGGY REWIS IN ORB 1042-1284, WD 1042-1285, WD 1110-1200

Prepared by: ! RETURN TO: Matthew D. Rocco Sierra Title, LLC 619 SW Baya Drive, Suite 102 Lake City, Florida 32025

File Number: 06-0393

Inst:2007003323 Date:02/12/2007 Time:07:49 Doc Stamp-Deed : 140.00 DC,P.DeWitt Cason,Columbia County B:1110 P:1200

General Warranty Deed

Made this February 8, 2007 A.D. By Pamela R Lyons, a married woman, 249 S College ST, Macclenny FL 32063, hereinafter called the grantor, to Gateway Development, LLC, a Florida Limited Liability Company, whose post office address is: 319 SW Bellmont Drive, Lake City, Florida 32024, hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Columbia County, Florida, viz:

See Attached Schedule "A"

Said property is not the homestead of the Grantor(s) under the laws and constitution of the State of Florida in that neither Grantor(s) or any members of the household of Grantor(s) reside thereon.

Parcel ID Number: 28-3S-17-11915-000

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, 2006.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in our presence:		
2,5	Pamela R Lyons	(Seal)
Witness Printed Name	Address: 249 S College ST, Macclerny FL 32063	
Melenda Weaver		_(Seal)
Witness Printed Name MELINDA WEAVER	Address:	
State of Florida County of Columbia		
The foregoing instrument was acknowledged before me this 8th of personally known to me or who has produced	day of February, 2007, by Pamela R Lyons, a married woman	, who is/are
	Notary Public Print Name: Matthew D. Rocce	_
	My Commission Expires:	
	Notary Public State of Florida Matthew Rocco My Commission DD578349	

Expires 09/17/2010

Prepared by: Matthew D. Rocco Sierra Title, LLC 619 SW Baya Drive, Suite 102 Lake City, Florida 32025

File Number: 06-0393

Inst:2007003323 Date:02/12/2007 Time:07:49
Doc Stamp-Deed: 140.00
_____DC,P.DeWitt Cason,Columbia County B:1110 P:1201

Schedule "A"

PARCEL "A"

Commence at the Northeast corner of the NW 1/4 of the NW 1/4 of Section 33, Township 3 South, Range 17 East, Columbia County, Florida for a Point of Beginning: thence run in a Westerly direction a distance of 264 feet to a point on the Easterly line of Chestnut Street, said point being 37 feet North of the North line of said NW 1/4 of NW 1/4, Section 33; thence run Northerly along the said Easterly line of Chestnut Street a distance of 198.7 feet to the Southerly Right of Way line of the S.A.L. RR; thence run in an Easterly direction along the said Southerly Right of Way line of S.A.L. RR a distance of 509 feet to the Easterly line projected of Waldron Street; thence run S 8°51' W, along said projection of the Easterly line of Waldron Street a distance of 110.5 feet to the North line of said NW 1/4 of Section 33; thence run S 88°58' W, along said North line of NW 1/4 of Section 33, a distance of 245 feet to the Point of Beginning, said lands lying in and being a part of the SE 1/4 of the SW 1/4 and SW 1/4 of the SW 1/4, Section 28, Township 3 South, Range 17 East, LESS AND EXCEPT any portion of subject property that may lie within Waldon Street or Chestnut Street.

CAROL CHADWICK, P.E.

Civil Engineer
1208 S.W. Fairfax Glen
Lake City, FL 32025
307.680.1772
ccpewyo@gmail.com
www.carolchadwickpe.com

June 10, 2022

re: Chestnut Springs Fire Flow Report

ISO: NFF = (C) (O) $[1 + (X + P)] = 1200^{\circ}0.85[1 + (0+0)] = 1020 \rightarrow 1000 \text{ gpm}$

Where:

NFF = Needed Fire Flow

(C) = Construction factor, including effective area: C= 1000

(0) = Occupancy factor: C-2=0.85

(X + P) = Exposures and communication (openings) factor: O

 $C = 18F\sqrt{A} = 18^*1.5^*\sqrt{1800} = 1145 \rightarrow 1200$

Where:

F = the coefficient related to the construction type = 1.5

A = the effective building area (assumed) = 1800 sf

NFPA: required flow 1500 apm

Per the attached Water Flow Report dated 05/17/22, the water flow is 3444 gpm at 20 psi.

Please contact me at 307.680.1772 if you have any questions.

Respectfully,

No 82580
STATE OF CORRUPTION

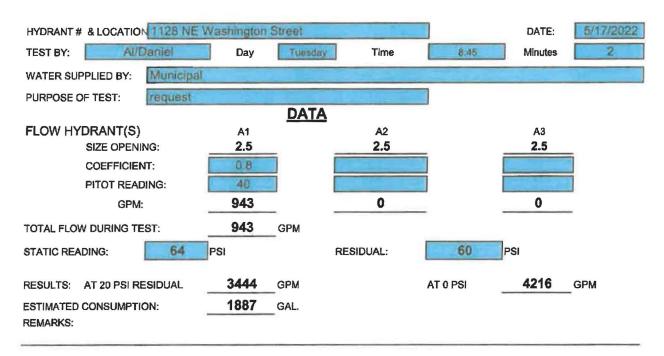
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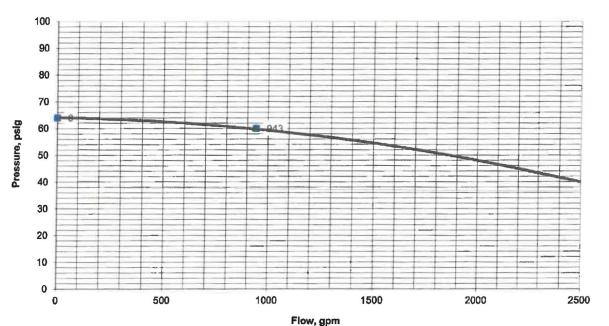
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Carol Chadwick, P.E.

CC Job #FL21210

City of Lake City Water flow report





CAROL CHADWICK, P.E.

Civil Engineer
1208 S.W. Fairfax Glen
Lake City, FL 32025
307.680.1772
ccpewyo@gmail.com
www.carolchadwickpe.com

June 10, 2022

re: Chestnut Springs Concurrency Impact Analysis

The site is located in an area currently use for single family homes. Calculations were based on 3 bedroom homes.

Criteria for analyses:

- Trip generation was calculated per the ITE Trip Generation Manual, 9th edition, ITE code 210
- Potable Water Analysis per Chapter 64E-6.008 Florida Administrative Code, Table 1
- Sanıtary Sewer Analysis Chapter 64E-6.008 Florida Administrative Code, Table 1
- Environmental Engineering: A Design Approach, Sincero and Sincero, 1996

Summary of analyses:

- Trip generation: 38.28 ADT \$ 4.04 Peak PM trips
- Potable Water: 4800 gallons per day
- Potable Water: 4800 gallons per day
- Solid Waste: 5.48 tons per year

See attached Concurrency Worksheet.

Please contact me at 307.680.1772 if you have any questions.

Respectfully,

J. CHAO

Digitally signed by Carol Chadwick DN: c=US, o=Florida, dnQualifier=A014 10D0000017EB6D 924CE0005954C, cn=Carol Chadwick Date: 2022.06.17 09:11:25 -04'00'

Carol Chadwick, P.E.

CC Job #FL21210

REVISED CONCURRENCY WORKSHEET

Trip Generation Analysis

ITE Code	ITE Use	ADT Multiplier	PM Peak Multiplier	Dwelling Units	Total ADT	Total PM Peak
210	Single Family Homes	9.57	1.01	4.00	38.28	4.04

Potable Water Analysis

Ch. 64E-6.008, F.A.C. Use	Ch. 64E-6.008, F.A.C. Gallons Per Day (GPD)	Ch. 64E-6.008, F.A.C. Multiplier*	Total (Gallons Per Day)
Single Family Homes	400.00	12.00	4800.00

^{*} Multiplier is based upon Ch. 64E.6008, Florida Administrative Code and can very from square footage, number of employees, number of seats, or etc. See Ch. 64E-6.008, F.A.C. to determine multiplier.

Sanitary Sewer Analysis

Ch. 64E-6.008, F.A.C. Use	Ch. 64E-6.008, F.A.C. Gallons Per Day (GPD)	Ch. 64E-6.008, F.A.C. Multiplier*	Total (Gallons Per Day)
Single Family Homes	400.00	12.00	4800.00

^{*} Multiplier is based upon Ch. 64E.6008, F.A.C. and can very from square footage, number of employees, number of seats, or etc. See Ch. 64E-6.008, F.A.C. to determine multiplier.

Solid Waste Analysis

Use	Tons Per Dwelling Unit**	Households	Total (Tons Per Year)
Single Family Homes	1.83	3.00	5.48

^{**0.73} tons per person per year x 2.5 person per household = 1.825 tons per dwelling unit

CAROL CHADWICK, P.E.

Civil Engineer
1208 S.W. Fairfax Glen
Lake City, FL 32025
307.680.1772
ccpewyo@gmail.com
www.carolchadwickpe.com

June 10, 2022

re: Chestnut Springs Comprehensive Plan Consistency Analysis

Chestnut Springs is consistent with Lake City's Comprehensive Plan.

Future Land Use Element

GOAL I - IN RECOGNITION OF THE IMPORTANCE OF CONSERVING THE NATURAL RESOURCES AND ENHANCING THE QUALITY OF LIFE, THE CITY SHALL DIRECT DEVELOPMENT TO THOSE AREAS WHICH HAVE IN PLACE, OR HAVE AGREEMENTS TO PROVIDE, THE LAND AND WATER RESOURCES, FISCAL ABILITIES AND SERVICE CAPACITY TO ACCOMMODATE GROWTH IN AN ENVIRONMENTALLY ACCEPTABLE MANNER.

• Objective I. I The City shall continue to direct future population growth and associated urban development to urban development areas as established within this comprehensive plan.

Consistency: The site is located in an existing residential area.

• Policy I.1.1 The City shall limit the location of higher density residential and high intensity commercial and industrial uses to areas adjacent to arterial or collector roads where public facilities are available to support such higher density or intensity. In addition, the City shall enable private subregional centralized potable water and sanitary sewer systems to connect to public regional facilities, in accordance with the objective and policies for the urban and rural areas within this future land use element of the comprehensive plan.

Consistency: The 4 proposed lots meet the requirements per the LDR's. The lots will utilize the City's sewer and water systems.

Policy I. I. 2 The City's future land use plan map shall allocate amounts and mixes of land uses for
residential, commercial, industrial, public and recreation to meet the needs of the existing and
projected future populations and to locate urban land uses in a manner where public facilities may
be provided to serve such urban land uses. Urban land uses shall be herein defined as residential,
commercial and industrial land use categories.

Consistency: The site is located in an existing residential area.

• Policy I.1.3 The City's future land use plan map shall base the designation of residential, commercial and industrial lands depicted on the future land use plan map upon acreage which can be reasonable expected to develop by the year 2023.

Consistency: The subdivision of the land will be complete prior to 2023.

· Policy I.1.4 The City shall continue to maintain standards for the coordination and siting of

CAROL CHADWICK, P.E. Page 2

proposed urban development near agricultural or forested areas, or environmentally sensitive areas (including but not limited to wetlands and floodplain areas) to avoid adverse impact upon existing land uses.

Consistency: The proposed use of the subject property is consistent with other residential uses in the area and will not have any adverse environmental impacts on the existing land uses.

• Policy 1.1.5 The City shall continue to regulate and govern future urban development within designated urban development areas in conformance with the land topography and soil conditions, and within an area which is or will be served by public facilities and services.

Consistency: The site is located in an existing residential area.

• Policy !. I. 6 The City's land development regulations shall be based on and be consistent with the following land use classifications and corresponding standards for densities and intensities within the designated urban development areas of the City. For the purpose of this policy and comprehensive plan, the phrase "other similar uses compatible with" shall mean land uses that can co-exist in relative proximity to other uses in a stable fashion over time such that no other uses within the same land use classification are negatively impacted directly or indirectly by the use.

Consistency: The proposed lots are compatible with the adjacent residential lots.

Please contact me at 307.680.1772 if you have any questions.

Respectfully,



Digitally signed by Carol Chadwick DN: c=US, o=Florida, dnQualifier=A01410D0000017EB6D 924CE0005954C, cn=Carol Chadwick Date: 2022.06.17 09:11:03 -04'00'

Carol Chadwick, P.E.

CITY COUNCIL RESOLUTION NO. 2022-084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA APPROVING A REPLAT FILED BY GATEWAY DEVELOPMENT, LLC, FOR A MINOR SUBDIVISION OF REAL PROPERTY WITHIN THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the owner, Gateway Development, LLC, through its agent, Carol Chadwich, P.E., filed a replat for a minor subdivision of real property (see Exhibit A) located within the City of Lake City, Florida (hereinafter the "City"); and

WHEREAS, the application for replat conforms with the Code and Land Development Regulations for the City of Lake City, Florida; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of the City of Lake City to approve the owner's application for replat of its real property identified by the Columbia County Property Appraiser as Parcel No. 28-35-17-11915-000 (hereinafter the "Property").

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

- **Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.
- **Section 2.** The application for a replat for the Property, within the City of Lake City, Florida, is approved.
- **Section 3.** The Mayor and city administration are hereby authorized to execute the instruments necessary to effect the replat of the minor subdivision.
- **Section 4.** If any Resolution, or parts of any Resolution, are in conflict herewith, this Resolution shall control to the extent of the conflicting provisions.
- **Section 5.** The provisions of this Resolution are intended to be severable. If any part of this Resolution is determined to be void or is held to be illegal,

invalid, or unconstitutional by a Court of competent jurisdiction, then the remainder of this Resolution shall remain in full force and effect and this Resolution shall nevertheless stand and be construed as if the illegal or invalid part or portion had not been included herein.

Section 6. That this Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED at a meeting of the City Council on this ____ day of August, 2022.

	CITY OF LAKE CITY, FLORIDA
	By: Stephen M. Witt, Mayor
ATTEST:	APPROVED AS TO FORM AND LEGALITY:
By: Audrey E. Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney

File Attachments for Item:

9. City Council Resolution No. 2022-085 - A resolution of the City Council of the City of Lake City, Florida, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing for an effective date. (Washington Springs)

CITY COUNCIL RESOLUTION NO. 2022-085

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA APPROVING A REPLAT FILED BY GATEWAY DEVELOPMENT, LLC, FOR A MINOR SUBDIVISION OF REAL PROPERTY WITHIN THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the owner, Gateway Development, LLC, through its agent, Carol Chadwich, P.E., filed a replat for a minor subdivision of real property (see Exhibit A) located within the City of Lake City, Florida (hereinafter the "City"); and

WHEREAS, the City Council finds that it is in the best interest of the citizens of the City of Lake City to approve the owner's application for replat of its real property identified by the Columbia County Property Appraiser Parcel No. 28-35-17-11915-000 (hereinafter the "Property").

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

- **Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.
- **Section 2.** The application for a replat for the Property, within the City of Lake City, Florida, is approved.
- **Section 3.** The Mayor and city administration are hereby authorized to execute the instruments necessary to effect the replat of the minor subdivision.
- **Section 4.** If any Resolution, or parts of any Resolution, are in conflict herewith, this Resolution shall control to the extent of the conflicting provisions.
- **Section 5.** The provisions of this Resolution are intended to be severable. If any part of this Resolution is determined to be void or is held to be illegal, invalid, or unconstitutional by a Court of competent jurisdiction, then the remainder of this Resolution shall remain in full force and effect and this

Resolution shall nevertheless stand and be construed as if the illegal or invalid part or portion had not been included herein.

 $\underline{\textbf{Section 6}}.$ That this Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED at a meeting of the City Council on this ____ day of August, 2022.

	CITY OF LAKE CITY, FLORIDA
	By: Stephen M. Witt, Mayor
ATTEST:	APPROVED AS TO FORM AND LEGALITY:
By: Audrey E. Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney



GROWTH MANAGEMENT

205 North Marion Ave Lake City, Florida 32055 Telephone (386) 719-5750 growthmanagement@lcfla.com

FOR PLANNING USE ONLY Application # Rep 22-02	
Application Fee \$ 400	
Receipt No. 7/29/22	_
Completeness Date	

Minor/Major Subdivision - Preliminary/Final Plat

Minor Subdivision (Four (4) or less lots) \$400.00 Major Subdivision (Five (5) or more lots) \$750.00

A.	PRO	JECT INFORMATION					
	1.	Project Name: Washington Springs					
	2.	Address of Subject Property: 1128 NE Washington Street, Lake Lity					
	3.	Parcel ID Number(s): 28 - 35 - 17 - 11915 - 800					
	4.	Future Land Use Map Designation: Residential - Medium Density					
	5.	Zoning Designation: RSF 3					
	6.	Acreage: 0.77					
	7.	Existing Use of Property: Vacuut					
	8.	Proposed use of Property: Residuntia					
	9.	Type of Development (Check All That Apply):					
		() Increase of floor area to an existing structure: Total increase of square footage					
		() New construction: Total square footage					
		() Relocation of an existing structure: Total square footage					
B.	APP	LICANT INFORMATION					
	1.	Applicant Status					
	2.	Name of Applicant(s): Carol Chudwick PE Title: CN. 1 Engineer					
		Company name (if applicable):					
		Mailing Address: 1208 SW Fair fax 6 km					
		City: Lake City State: FL Zip: 32025					
		Telephone: (303 1680 1792 Fax: () Email: CCPC Gmail. Com					
		PLEASE NOTE: Florida has a very broad public records law. Most written communications to					
		or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.					
	_						
	3.	If the applicant is agent for the property owner*. Property Owner Name (title holder): Galeway Bullopment LLC					
		Mailing Address: PD Bix 1330					
		City: Lake City State: PL Zip: 32056					
		Telephone: 8893974900Fax:() Email: 4MCC 4 Money Curry Com					
		relephone. (AM) - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -					
		PLEASE NOTE: Florida has a very broad public records law. Most written communications to					

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

*Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.

C. ADDITIONAL INFORMATION

1.	Is there any additional contract for the sale of, or options to purchase, the subject property?					
	If yes, list the names of all parties involved:					
	If yes, is the contract/option contingent or absolute: □ Contingent □ Absolute					
2.	Has a previous application been made on all or part of the subject property?					
	Future Land Use Map Amendment: Yes No					
	Future Land Use Map Amendment Application No. CPA					
	Site Specific Amendment to the Official Zoning Atlas (Rezoning): □Yes					
Site Specific Amendment to the Official Zoning Atlas (Rezoning) Application No.						
	Variance:□Yes					
	Variance Application No. V					
	Special Exception: YesNo					
	Special Exception Application No. SE					

D. ATTACHMENT/SUBMITTAL REQUIREMENTS

- 1. Vicinity Map Indicating general location of the site, abutting streets, existing utilities, complete legal description of the property in question, and adjacent land use.
- 2. Site Plan Including, but not limited to the following:
 - a. Name, location, owner, and designer of the proposed development.
 - b. Present zoning for subject site.
 - c. Location of the site in relation to surrounding properties, including the means of ingress and egress to such properties and any screening or buffers on such properties.
 - d. Date, north arrow, and graphic scale not less than one inch equal to 50 feet.
 - e. Area and dimensions of site (Survey).
 - f. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
 - g. Access to utilities and points of utility hook-up.
 - h. Location and dimensions of all existing and proposed parking areas and loading areas.
 - i. Location, size, and design of proposed landscaped areas (including existing trees and required landscaped buffer areas).
 - j. Location and size of any lakes, ponds, canals, or other waters and waterways.
 - k. Structures and major features fully dimensioned including setbacks, distances between structures, floor area, width of driveways, parking spaces, property or lot lines, and percent of property covered by structures.
 - l. Location of trash receptacles.
 - m. For multiple-family, hotel, motel, and mobile home park site plans:
 - Tabulation of gross acreage.
 - ii. Tabulation of density.
 - iii. Number of dwelling units proposed.
 - iv. Location and percent of total open space and recreation areas.
 - v. Percent of lot covered by buildings.

Lake City – Growth Management Department 205 N Marion Ave, Lake City, FL 32055 ◆ (386) 719-5750

- vi. Floor area of dwelling units.
- vii. Number of proposed parking spaces.
- viii. Street layout.
- ix. Layout of mobile home stands (for mobile home parks only).
- 3. Stormwater Management Plan-Including the following:
 - a. Existing contours at one foot intervals based on U.S. Coast and Geodetic Datum.
 - b. Proposed finished elevation of each building site and first floor level.
 - c. Existing and proposed stormwater management facilities with size and grades.
 - d. Proposed orderly disposal of surface water runoff.
 - e. Centerline elevations along adjacent streets.
 - f. Water management district surface water management permit.
- 4. Fire Department Access and Water Supply Plan: The Fire Department Access and Water Supply Plan must demonstrate compliance with Chapter 18 of the Florida Fire Prevention Code, be located on a separate signed and sealed plan sheet, and must be prepared by a professional fire engineer licensed in the State of Florida. The Fire Department Access and Water Supply Plan must contain fire flow calculations in accordance with the Guide for Determination of Required Fire Flow, latest edition, as published by the Insurance Service Office ("ISO") and/or Chapter 18, Section 18.4 of the Florida Fire Prevention Code, whichever is greater.
- Concurrency Impact Analysis: Concurrency Impact Analysis of impacts to public facilities. For commercial and industrial developments, an analysis of the impacts to Transportation, Potable Water, Sanitary Sewer, and Solid Waste impacts are required.
- 6. Comprehensive Plan Consistency Analysis: An analysis of the application's consistency with the Comprehensive Plan (analysis must identify specific Goals, Objectives, and Policies of the Comprehensive Plan and detail how the application complies with said Goals, Objectives, and Policies).
- 7. Legal Description with Tax Parcel Number (In Word Format).
- 8. Proof of Ownership (i.e. deed).
- 9. Agent Authorization Form (signed and notarized).
- 10. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector's Office).
- 11. Fee. The application fee for a Minor Site and Development Plan Application is \$400 and for a Major Site and Development Plan Application is \$750.00. No

- application shall be accepted or processed until the required application fee has been paid.
- 12. A Minor Subdivision is not required to be heard by the Planning and Zoning Board. A Minor Subdivision is only required to have City Council approval.

NOTICE TO APPLICANT

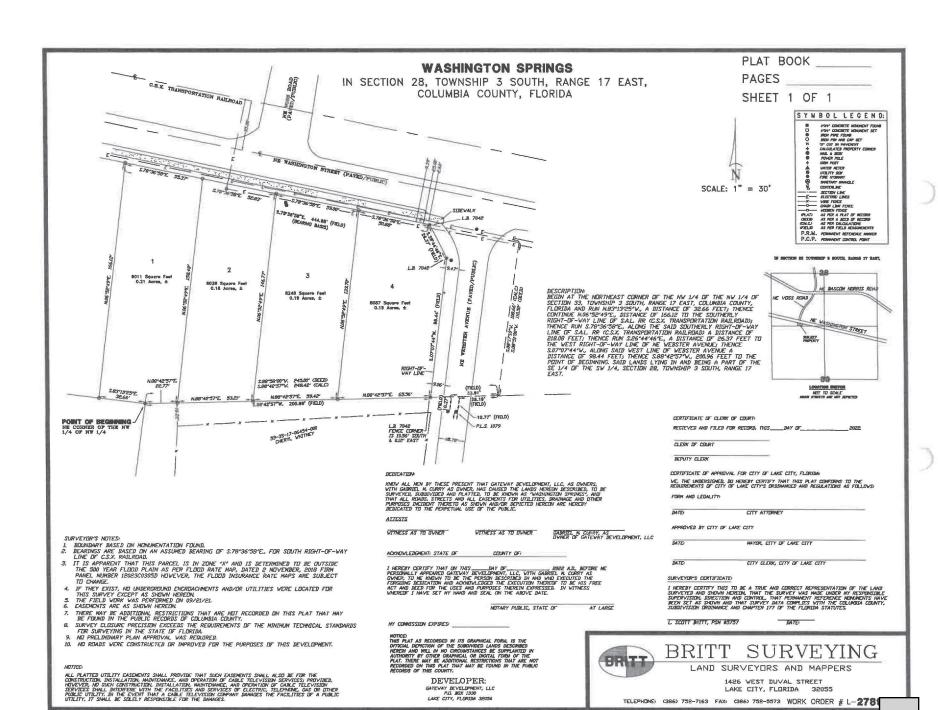
All eleven (11) attachments are required for a complete application. Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing.

A total of Eighteen (18) copies of proposed site plan application and all support materials must be submitted along with a PDF copy or on a CD. See City of Lake City submittal guidelines for additional submittal requirements.

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD FOR MAJOR SUBDIVISIONS ONLY. AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

	annum.	Digitally signed by Carol Chadwick
Applicant/Agent Name (Type or Print)	No. 82560 * STATE OF	DN: c=US, o=Florida, dnQualifier=A01410 D0000017EB6D924 CE0 005954C,——
Applicant/Agent Signature	MANAL ENTITY	cn=Carol Chadwick Date: 2022.06.17 09:13:00 -04'00'
STATE OF FLORIDA COUNTY OF		
The foregoing instrument was acknowledged before me this acknowledging).	day of, 2	0, by (name of person
(NOTARY SEAL or STAMP)	Signature of Notary Printed Name of Not	ary
Personally Known OR Produced Identification Type of Identification Produced		



CAROL CHADWICK, P.E.

Civil Engineer
1208 S.W. Fairfax Glen
Lake City, FL 32025
307.680.1772
ccpewyo@gmail.com
www.carolchadwickpe.com

June 10, 2022

re: Washington Springs Fire Flow Report

ISO: NFF = (C) (O) [1 + (X + P)] = $1200*0.85[1+(0+0)] = 1020 \rightarrow 1000 \text{ gpm}$

Where:

NFF = Needed Fire Flow

(C) = Construction factor, including effective area: C=1000

(0) = Occupancy factor: C-2=0.85

(X + P) = Exposures and communication (openings) factor: O

 $C = 18F\sqrt{A} = 18^*1.5^*\sqrt{1800} = 1145 \rightarrow 1200$

Where:

F = the coefficient related to the construction type = 1.5

A = the effective building area (assumed) = 1800 sf

NFPA: required flow 1500 gpm

Per the attached Water Flow Report dated 05/17/22, the water flow is 3444 gpm at 20 psi.

Please contact me at 307.680.1772 if you have any questions.

Respectfully,

No. BEAG STATE OF FLORIDA

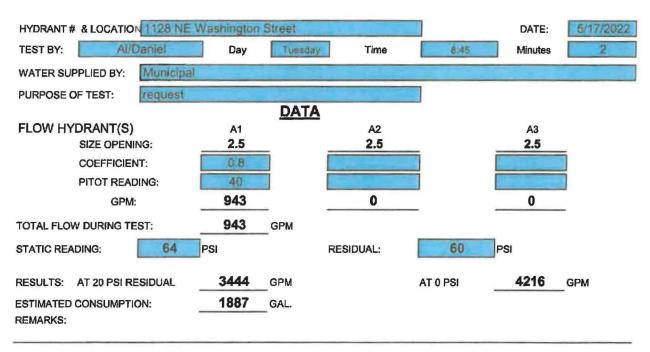
Digitally signed by Carol Chadwick DN: c=US, o=Florida, dnQualifier=A0141 0D0000017EB6D92 4CE0005954C, cn=Carol Chadwick

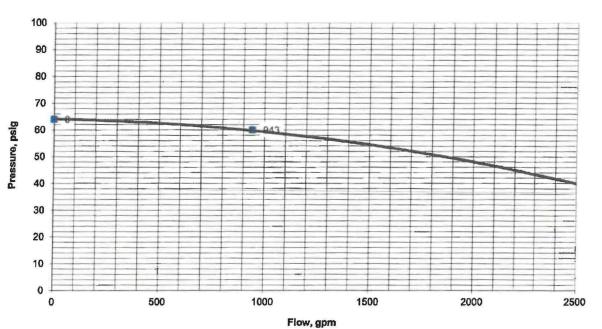
cn=Carol Chadwick Date: 2022.06.17 09:12:46 -04'00'

Carol Chadwick, P.E.

CC Job #FL21210

City of Lake City Water flow report





CAROL CHADWICK, P.E.

Civil Engineer

1208 S.W. Fairfax Glen

Lake City, FL 32025

307.680.1772

ccpewyo@gmail.com

www.carolchadwickpe.com

June 10, 2022

re: Washington Springs Concurrency Impact Analysis

The site is located in an area currently use for single family homes. Calculations were based on 3 bedroom homes.

Criteria for analyses:

- Trip generation was calculated per the ITE Trip Generation Manual, 9th edition, ITE code 210
- Potable Water Analysis per Chapter 64E-6.008 Florida Administrative Code, Table 1
- Sanitary Sewer Analysis Chapter 64E-6.008 Florida Administrative Code, Table 1
- Environmental Engineering: A Design Approach, Sincero and Sincero, 1996

Summary of analyses:

- Trip generation: 38,28 ADT \$ 4.04 Peak PM trips
- Potable Water: 4800 gallons per day
- Potable Water: 4800 gallons per day
- Solid Waste: 5.48 tons per year

See attached Concurrency Worksheet.

Please contact me at 307,680.1772 if you have any questions.

Respectfully,



Digitally signed by Carol Chadwick DN: c=US, o=Florida, dnQualifier=A01410D0000017EB6 D924CE0005954C, cn=Carol Chadwick

Date: 2022.06.17 09:12:32 -04'00'

Carol Chadwick, P.E.

Washington Springs 06/10/22

REVISED CONCURRENCY WORKSHEET

Trip Generation Analysis

ITE Code	ITE Use	ADT Multiplier	PM Peak Multiplier	Dwelling Units	Total ADT	Total PM Peak
210	Single Family Homes	9.57	1.01	4.00	38.28	4.04

Potable Water Analysis

Ch. 64E-6.008, F.A.C. Use	Ch. 64E-6.008, F.A.C. Gallons Per Day (GPD)	Ch. 64E-6.008, F.A.C. Multiplier*	Total (Gallons Per Day)
Single Family Homes	400.00	12.00	4800.00

^{*} Multiplier is based upon Ch. 64E.6008, Florida Administrative Code and can very from square footage, number of employees, number of seats, or etc. See Ch. 64E-6.008, F.A.C. to determine multiplier.

Sanitary Sewer Analysis

Ch. 64E-6.008, F.A.C. Use	Ch. 64E-6.008, F.A.C. Gallons Per Day (GPD)	Ch. 64E-6.008, F.A.C. Multiplier*	Total (Gallons Per Day)
Single Family Homes	400.00	12.00	4800.00

^{*} Multiplier is based upon Ch. 64E.6008, F.A.C. and can very from square footage, number of employees, number of seats, or etc. See Ch. 64E-6.008, F.A.C. to determine multiplier.

Solid Waste Analysis

Use	Tons Per Dwelling Unit**	Households	Total (Tons Per Year)
Single Family Homes	1.83	3.00	5.48

^{**0.73} tons per person per year x 2.5 person per household = 1.825 tons per dwelling unit

CAROL CHADWICK, P.E.

Civil Engineer

1208 S.W. Fairfax Glen
Lake City, FL 32025
307.680.1772
ccpewyo@gmail.com
www.carolchadwickpe.com

June 10, 2022

re: Washington Springs Comprehensive Plan Consistency Analysis

Washington Springs is consistent with Lake City's Comprehensive Plan.

Future Land Use Element

GOAL I - IN RECOGNITION OF THE IMPORTANCE OF CONSERVING THE NATURAL RESOURCES AND ENHANCING THE QUALITY OF LIFE, THE CITY SHALL DIRECT DEVELOPMENT TO THOSE AREAS WHICH HAVE IN PLACE, OR HAVE AGREEMENTS TO PROVIDE, THE LAND AND WATER RESOURCES, FISCAL ABILITIES AND SERVICE CAPACITY TO ACCOMMODATE GROWTH IN AN ENVIRONMENTALLY ACCEPTABLE MANNER.

• Objective I. I The City shall continue to direct future population growth and associated urban development to urban development areas as established within this comprehensive plan.

Consistency: The site is located in an existing residential area.

• Policy !.I.I The City shall limit the location of higher density residential and high intensity commercial and industrial uses to areas adjacent to arterial or collector roads where public facilities are available to support such higher density or intensity. In addition, the City shall enable private subregional centralized potable water and sanitary sewer systems to connect to public regional facilities, in accordance with the objective and policies for the urban and rural areas within this future land use element of the comprehensive plan.

Consistency: The 4 proposed lots meet the requirements per the LDR's. The lots will utilize the City's sewer and water systems.

 Policy I. I. 2 The City's future land use plan map shall allocate amounts and mixes of land uses for residential, commercial, industrial, public and recreation to meet the needs of the existing and projected future populations and to locate urban land uses in a manner where public facilities may be provided to serve such urban land uses. Urban land uses shall be herein defined as residential, commercial and industrial land use categories.

Consistency: The site is located in an existing residential area.

• Policy I.I.3 The City's future land use plan map shall base the designation of residential, commercial and industrial lands depicted on the future land use plan map upon acreage which can be reasonable expected to develop by the year 2023.

Consistency: The subdivision of the land will be complete prior to 2023.

Policy I.1.4 The City shall continue to maintain standards for the coordination and siting of

CAROL CHADWICK, P.E. Page 2

proposed urban development near agricultural or forested areas, or environmentally sensitive areas (including but not limited to wetlands and floodplain areas) to avoid adverse impact upon existing land uses.

Consistency: The proposed use of the subject property is consistent with other residential uses in the area and will not have any adverse environmental impacts on the existing land uses.

 Policy I.1.5 The City shall continue to regulate and govern future urban development within designated urban development areas in conformance with the land topography and soil conditions, and within an area which is or will be served by public facilities and services.

Consistency: The site is located in an existing residential area.

Policy I.1.6 The City's land development regulations shall be based on and be consistent with the following land use classifications and corresponding standards for densities and intensities within the designated urban development areas of the City. For the purpose of this policy and comprehensive plan, the phrase "other similar uses compatible with" shall mean land uses that can co-exist in relative proximity to other uses in a stable fashion over time such that no other uses within the same land use classification are negatively impacted directly or indirectly by the use.

Consistency: The proposed lots are compatible with the adjacent residential lots.

Please contact me at 307.680.1772 if you have any questions.

Respectfully,

J. CHADWARD NO. 82580 STATE OF STONAL ENGINEERING S

Digitally signed by Carol Chadwick DN: c=US, o=Florida, dnQualifier=A01 410D0000017EB 6D924CE000595 4C, cn=Carol Chadwick Date: 2022.06.17 09:12:19 -04'00'

Carol Chadwick, P.E.

Columbia County Property Appraiser

Jeff Hampton

Parcel: << 28-3S-17-11915-000 (40501) >>

2022 Working Values updated: 5/12/2022

Owner & P	roperty Info			
Owner	GATEWAY DEVELOPMENT LLC P O BOX 1330 LAKE CITY, FL 32056			
Site	1128 NE WASHINGTON St, LAKE CITY			
Description*	COMM AT NE COR OF 17E FOR POB RUN W CHESTNUT ST (SAID SAID NW1/4 OF NW1/4 CHESTNUT, 198.7 FT ALONG RR RW 509 F	RLY 264 FT TO A F PT BEING 37 FT N 4 OF SEC 33, RUN TO S R/W LINE SAL	T ON E R/W OF N LINE OF N ALONG E R/W	
Area	1.593 AC	S/T/R	28-35-17	
Use Code**	VACANT (0000)	Tax District	1	

*The <u>Description</u> above is not to be used as the Legal Description for this parcel in any legal transaction.
**The <u>Use Code</u> is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.

Property & As	sessment Value	8	
2021 Cert	tified Values	2022 Wor	king Values
Mkt Land	\$13,880	Mkt Land	\$13,880
Ag Land	\$0	Ag Land	\$0
Building	\$0	Building	\$0
XFOB	\$0	XFOB	\$0
Just	\$13,880	Just	\$13,880
Class	\$0	Class	\$0
Appraised	\$13,880	Appraised	\$13,880
SOH Cap [?]	\$0	SOH Cap [?]	\$0
Assessed	\$13,880	Assessed	\$13,880
Exempt	\$0	Exempt	\$0
Total Taxable	county:\$13,880 city:\$13,880 other:\$0 school:\$13,880	Total Taxable	county:\$13,880 city:\$13,880 other:\$0 school:\$13,880



Sales History						
Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
2/8/2007	\$20,000	1110/1200	WD	V	Q	
4/23/1991	\$127	1042/1285	WD	V	U	06

Building Characteris	stics				
Bidg Sketch	Description*	Year Bit	Base SF	Actual SF	Bldg Value
		NON	E		

Extra Features	& Out Buildings (Code	98)			
Code	Desc	Year Bit	Value	Units	Dims
		NON	E		

▼ Land Breakdown								
Code	Desc	Units	Adjustments	Eff Rate	Land Value			
0000	VAC RES (MKT)	69,400.000 SF (1.593 AC)	1.0000/1.0000 1.0000/.4000000 /	\$0 /SF	\$13,880			

Columbia County Property Appraiser | Jeff Hampton | Lake City, Florida | 386-758-1083

by: GrizzlyLogic.com

Columbia County Tax Collector

generated on 7/29/2022 2:04:01 PM EDT

Legal Desc.

Last Update: 7/29/2022 2:04:01 PM

Ad Valorem Taxes and Non-Ad Valorem Assessments

The information contained herein does not constitute a title search and should not be relied on as such.

Account Number	Тах Туре	Tax Year
R11915-000	REAL ESTATE	2021

Legal Description (click for full description)

COMM AT NE COR OF NW1/4 OF NW1/4 OF SEC 33-3S-17E FOR POB RUN W'RLY 264 FT TO A PT ON E R/W CHESTNUT ST (SAID PT BEING 37 FT N OF N LINE OF SAID NW1/4 OF NW1/4 OF SEC 33, RUN N ALONG E R/W CHESTNUT, 198.7 FT TO S R/W LINE SAL RR, RUN E ALONG RR R/W 509 FT TO E'RLY LINE PROJECTED OF WALDRON ST, RUN S 8 DG W ALONG R/W WALDRON ST, 110.5 FT, RUN W 245 FT TO POB, EX RD R/W. DC BERNICE PEGGY REWIS IN ORB 1042-1284, WD 1042-1285, WD 1110-1200

Prepared by: ! RETURN TO: Matthew D. Rocco Sierra Title, LLC 619 SW Baya Drive, Suite 102 Lake City, Florida 32025

File Number: 06-0393

Inst:2007003323 Date:02/12/2007 Time:07:49 Doc Stamp-Deed : 140.00 DC,P.DeWitt Cason,Columbia County B:1110 P:1200

General Warranty Deed

Made this February 8, 2007 A.D. By Pamela R Lyons, a married woman, 249 S College ST, Macclenny FL 32063, hereinafter called the grantor, to Gateway Development, LLC, a Florida Limited Liability Company, whose post office address is: 319 SW Bellmont Drive, Lake City, Florida 32024, hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Columbia County, Florida, viz:

See Attached Schedule "A"

Said property is not the homestead of the Grantor(s) under the laws and constitution of the State of Florida in that neither Grantor(s) or any members of the household of Grantor(s) reside thereon.

Parcel ID Number: 28-3S-17-11915-000

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, 2006.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in our presence:	7	
Matthew D. Rocce	Attrela & Front	_(Seal)
Witness Printed Name	Address: 249 S College ST, Maccleriny FL 32063	
Molenda Weaver	2	_(Seal)
Witness Printed Name MELINDA WEAVER	Address:	
State of Florida County of Columbia		
The foregoing instrument was acknowledged before me this 8th dapersonally known to me or who has produced		, who is/are
	Notary Public Print Name: Matthew D. Rocce	-
	My Commission Expires:	
	Notary Public State of Florida Matthew Rocco My Commission DD578349	

Expires 09/17/2010

File Attachments for Item:

10. City Council Resolution No. 2022-086 - A resolution of the City Council of Lake City, Florida, approving a replat filed by Martha Carter for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing an effective date. (Hickory Hills)

CITY COUNCIL RESOLUTION NO. 2022-086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA APPROVING A REPLAT FILED BY MARTHA CARTER FOR A MINOR SUBDIVISION OF REAL PROPERTY WITHIN THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the owner, Martha Carter, through its agent, Megan Carter, filed a replat for a minor subdivision of real property (see Exhibit A) located within the City of Lake City, Florida (hereinafter the "City"); and

WHEREAS, the application for replat conforms with the Code and Land Development Regulations for the City of Lake City, Florida; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of the City of Lake City to approve the owner's application for replat of its real property identified by the Columbia County Property Appraiser as Parcel No. 08-4S-17-08166-000 (hereinafter the "Property").

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

- **Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.
- **Section 2.** The application for a replat for the Property, within the City of Lake City, Florida, is approved.
- **Section 3.** The Mayor and city administration are hereby authorized to execute the instruments necessary to effect the replat of the minor subdivision.
- **Section 4.** If any Resolution, or parts of any Resolution, are in conflict herewith, this Resolution shall control to the extent of the conflicting provisions.
- <u>Section 5.</u> The provisions of this Resolution are intended to be severable. If any part of this Resolution is determined to be void or is held to be illegal, invalid, or unconstitutional by a Court of competent jurisdiction, then the

remainder of this Resolution shall remain in full force and effect and this Resolution shall nevertheless stand and be construed as if the illegal or invalid part or portion had not been included herein.

Section 6. That this Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED at a meeting of the City Council on this ____ day of August, 2022.

	CITY OF LAKE CITY, FLORIDA
	By: Stephen M. Witt, Mayor
ATTEST:	APPROVED AS TO FORM AND LEGALITY:
By: Audrey E. Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney

CONCURRENCY WORKSHEET

Trip Generation Analysis per Lot

ITE Code	ITE Use	ADT Multiplier	PM Peak Multiplier	Dwelling Unit*	Total ADT	Total PM Peak
210	Single Family Home	9.57	1.01	4.00	38.28	4.04

^{*}Per dwelling units (4 lots = 4 d.u.)

Potable Water Analysis

Ch. 64E-6.008, F.A.C. Use	Ch. 64E-6.008, F.A.C. Gallons Per Day (GPD)	Ch. 64E-6.008, F.A.C. Multiplier*	Total (Gallons Per Day)	Dwelling Unit*	Total Development (GPD)
Residence	100.00	2.67	267.00	5.00	1335.00

^{*} Multiplier is based upon Ch. 64E.6008, Florida Administrative Code and can very from square footage, number of employees, number of seats, or etc. See Ch. 64E-6.008, F.A.C. to determine multiplier.

Sanitary Sewer Analysis

Ch. 64E-6.008, F.A.C. Use	Ch. 64E-6.008, F.A.C. Gallons Per Day (GPD)	Ch. 64E-6.008, F.A.C. Multiplier*	Total (Gallons Per Day)	Dwelling Unit*	Total Development (GPD)
Residence	300.00	1.00	300.00	5.00	1500.00

^{*} Multiplier is based upon Ch. 64E.6008, F.A.C. and can very from square footage, number of employees, number of seats, or etc. See Ch. 64E-6.008, F.A.C. to determine multiplier.

Solid Waste Analysis

Use	Pounds Per Thousand Sq Ft	Total Floor Area*	Total (Lbs Per Day)	Dwelling Unit*	Total Development (Lbs Per Day)
Residence	5.50	2.50	13.75	5.00	68.75

^{*}Per thousand square feet (i.e. 2,500 sq ft / 1,000 = 2.5)



GROWTH MANAGEMENT

205 North Marion Ave Lake City, Florida 32055 Telephone (386) 719-5750 growthmanagement@lcfla.com

FOR PLANNING USE ONLY	
Application #	_
Application Fee \$	
Receipt No	
Filing Date	
Completeness Date	
•	

Minor/Major Subdivision - Preliminary/Final Plat

Minor Subdivision (Four (4) or less lots) \$400.00 Major Subdivision (Five (5) or more lots) \$750.00

A.	PRC	OJECT INFORMATION
	1.	Project Name: Hickory Hills Extension
	2.	Address of Subject Property: Butler Glen
	3.	Parcel ID Number(s): 08-4S-17-08166-000
	4.	Future Land Use Map Designation: RSF-1
	5.	Zoning Designation: RSF-1
	6.	Acreage: 17.9
	7.	Existing Use of Property: Vacant
	8.	Proposed use of Property: Residential
	9.	Type of Development (Check All That Apply):
		() Increase of floor area to an existing structure: Total increase of square footage
		() New construction: Total square footage
		() Relocation of an existing structure: Total square footage
В.	APP	LICANT INFORMATION
	1.	Applicant Status □ Owner (title holder) 🔀 Agent
	2.	Name of Applicant(s): Megan Carter
		Company name (if applicable): North Florida Professional Services, Inc.
		Mailing Address: P.O. Box 3823
		City: Lake City State: FL Zip: 32056
		Telephone: (386) 752-4675 Fax: (386) 752-4674 Email: mcarter@nfps.net
		PLEASE NOTE: Florida has a very broad public records law. Most written communications to
		or from government officials regarding government business is subject to public records
	2	requests. Your e-mail address and communications may be subject to public disclosure.
	3.	If the applicant is agent for the property owner*.
		Property Owner Name (title holder): Martha Carter
		Mailing Address: 1736 SW Paloma Ct
		City: Lake City State: FL Zip: 32025
		Telephone: (386) 288-2070 Fax:() Email: mjo521@comcast.net
		DI FACE NOTE. Florido has a vore broad public records lavy Most viritton communications to

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from government officials regarding government business is subject to public records requests. Your e-mail address and communications may be subject to public disclosure.

*Must provide an executed Property Owner Affidavit Form authorizing the agent to act on behalf of the property owner.

C. ADDITIONAL INFORMATION

1.	Is there any additional contract for the sale of, or options to purchase, the subject property?			
	If yes, list the names of all parties involved: N/A			
	If yes, is the contract/option contingent or absolute: \Box Contingent \Box Absolute			
2.	Has a previous application been made on all or part of the subject property?			
	Future Land Use Map Amendment:			
	Future Land Use Map Amendment Application No. CPA			
	Site Specific Amendment to the Official Zoning Atlas (Rezoning): □Yes XNo			
	Site Specific Amendment to the Official Zoning Atlas (Rezoning) Application No			
	Variance: □YesNo			
	Variance Application No. V			
	Special Exception: Yes No			
	Special Exception Application No. SE			

D. ATTACHMENT/SUBMITTAL REQUIREMENTS

- 1. Vicinity Map Indicating general location of the site, abutting streets, existing utilities, complete legal description of the property in question, and adjacent land use.
- 2. Site Plan Including, but not limited to the following:
 - a. Name, location, owner, and designer of the proposed development.
 - b. Present zoning for subject site.
 - c. Location of the site in relation to surrounding properties, including the means of ingress and egress to such properties and any screening or buffers on such properties.
 - d. Date, north arrow, and graphic scale not less than one inch equal to 50 feet.
 - e. Area and dimensions of site (Survey).
 - f. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
 - g. Access to utilities and points of utility hook-up.
 - h. Location and dimensions of all existing and proposed parking areas and loading areas.
 - i. Location, size, and design of proposed landscaped areas (including existing trees and required landscaped buffer areas).
 - j. Location and size of any lakes, ponds, canals, or other waters and waterways.
 - k. Structures and major features fully dimensioned including setbacks, distances between structures, floor area, width of driveways, parking spaces, property or lot lines, and percent of property covered by structures.
 - l. Location of trash receptacles.
 - m. For multiple-family, hotel, motel, and mobile home park site plans:
 - i. Tabulation of gross acreage.
 - ii. Tabulation of density.
 - iii. Number of dwelling units proposed.
 - iv. Location and percent of total open space and recreation areas.
 - v. Percent of lot covered by buildings.

- vi. Floor area of dwelling units.
- vii. Number of proposed parking spaces.
- viii. Street layout.
- ix. Layout of mobile home stands (for mobile home parks only).
- 3. Stormwater Management Plan—Including the following:
 - a. Existing contours at one foot intervals based on U.S. Coast and Geodetic Datum.
 - b. Proposed finished elevation of each building site and first floor level.
 - c. Existing and proposed stormwater management facilities with size and grades.
 - d. Proposed orderly disposal of surface water runoff.
 - e. Centerline elevations along adjacent streets.
 - f. Water management district surface water management permit.
- 4. Fire Department Access and Water Supply Plan: The Fire Department Access and Water Supply Plan must demonstrate compliance with Chapter 18 of the Florida Fire Prevention Code, be located on a separate signed and sealed plan sheet, and must be prepared by a professional fire engineer licensed in the State of Florida. The Fire Department Access and Water Supply Plan must contain fire flow calculations in accordance with the Guide for Determination of Required Fire Flow, latest edition, as published by the Insurance Service Office ("ISO") and/or Chapter 18, Section 18.4 of the Florida Fire Prevention Code, whichever is greater.
- 5. Concurrency Impact Analysis: Concurrency Impact Analysis of impacts to public facilities. For commercial and industrial developments, an analysis of the impacts to Transportation, Potable Water, Sanitary Sewer, and Solid Waste impacts are required.
- 6. Comprehensive Plan Consistency Analysis: An analysis of the application's consistency with the Comprehensive Plan (analysis must identify specific Goals, Objectives, and Policies of the Comprehensive Plan and detail how the application complies with said Goals, Objectives, and Policies).
- 7. Legal Description with Tax Parcel Number (In Word Format).
- 8. Proof of Ownership (i.e. deed).
- 9. Agent Authorization Form (signed and notarized).
- 10. Proof of Payment of Taxes (can be obtained online via the Columbia County Tax Collector's Office).
- 11. Fee. The application fee for a Minor Site and Development Plan Application is \$400 and for a Major Site and Development Plan Application is \$750.00. No

- application shall be accepted or processed until the required application fee has been paid.
- 12. A Minor Subdivision is not required to be heard by the Planning and Zoning Board. A Minor Subdivision is only required to have City Council approval.

NOTICE TO APPLICANT

Megan Carter

Type of Identification Produced

All eleven (11) attachments are required for a complete application. Once an application is submitted and paid for, a completeness review will be done to ensure all the requirements for a complete application have been met. If there are any deficiencies, the applicant will be notified in writing.

A total of Eighteen (18) copies of proposed site plan application and all support materials must be submitted along with a PDF copy or on a CD. See City of Lake City submittal guidelines for additional submittal requirements.

THE APPLICANT ACKNOWLEDGES THAT THE APPLICANT OR AGENT MUST BE PRESENT AT THE PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD FOR MAJOR SUBDIVISIONS ONLY, AS ADOPTED IN THE BOARD RULES AND PROCEDURES, OTHERWISE THE REQUEST MAY BE CONTINUED TO A FUTURE HEARING DATE.

I hereby certify that all of the above statements and statements contained in any documents or plans submitted herewith are true and accurate to the best of my knowledge and belief.

Applicant/Agent Name (Type or Print)	
ugacek	7/25/2022
Applicant/Agent Signature	Date
STATE OF FLORIDA COUNTY OF Columbia	
The foregoing instrument was acknowledged before macknowledging). Negan Corter	ne this 25 day of July, 2022 by (name of person
DEBRIE A MOTES Notary Fuel Cesate of Vendor ATON My Commission # HH 256698 My Commission Expires May 19, 2026	Signature of Notary Printed Name of Notary
Personally Known OR Produced Identification	

APPLICATION AGENT AUTHORIZATION FORM

TO: City of Lake City 205 N Marion Ave Lake City, FL 32055

1 11

Authority to Act as Agent

On my/our behalf, I appoint
(Name of Person to Act as my Agent)
forNorth Florida Professional Services, Inc.
(Company Name for the Agent, if applicable)
to act as my/our agent in the preparation and submittal of this application
forMinor Subdivision
(Type of Application)
I acknowledge that all responsibility for complying with the terms and conditions for approval of this application, still resides with me as the Applicant/Owner.
Applicant/Owner's Name: Martha Carter
Applicant/Owner's Title: owner
On Behalf of:
(Company Name, if applicable)
Telephone: 386-288-2070 Date:
Applicant/Owner's Signature: Massa Paredon Carter
Print Name: Martha Jane Utom Caster
STATE OF FLORIDA COUNTY OF COUNTY OF
The Foregoing insturment was acknoeledged before me this 25 day of whom is personally known by me OR produced identification Type of Identification Produced
(Notary Signature) (SEAL)

SAP:dbb 1082.03-07-064 02/09/11

INT. CONSIDERATION CONSIDERATION

This Instrument Prepared By S. AUSTIN PEELE DARBY & PEELE Attorneys at Law Post Office Drawer 1707 Lake City, Florida 32056

TAX PARCEL #S: 05-4S-17-07678-001

08-4S-17-08185-000

Inst 201112004962 Date 4/4/2011 Time 10:33 AM
Doc Stamp-Deed:0.70
DC,P.DeWitt Cason, Columbia County Page 1 of 3 B:1212 P:1105

TRUSTEE'S DEED

THIS TRUSTEE'S DEED made this <u>28</u> day of <u>March</u>, 2011, between G. DAVID BREWER, as Trustee under the provisions of that certain Trust Agreement dated August 4, 2006, and known as the D. B. Odom Revocable Trust, whose mailing address is Post Office Box 2029, Lake City, Florida 32056-2029 (herein "Grantor"), to MARTHA JANE CARTER, whose mailing address is 275 Southeast Butler Glen, Lake City, Florida 32025 (herein "Grantee").

WITNESSETH:

That Grantor, for and in consideration of the sum of Ten (10.00) Dollars and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the Grantee and Grantee's successors and assigns forever, the following described land situate in Columbia County, Florida, to-wit:

Commence at the intersection of the North line of Section 8, Township 4 South, Range 17 East, and East right of way of US Highway 441, run South along right of way 88.85 feet to South right of way of Butler Boulevard, run East along right of way 900 feet for Point of Beginning; continue East along right of way 307.75 feet North approximately 50 feet to North right of way of Butler Boulevard extended, run West approximately 308 feet, South 50.60 feet to Point of Beginning (this is Butler Boulevard and an extension), being approximately 0.34 acre, more of less.

Property Appraiser's Parcel Identification Number 08-4S-17-08185-000

AND

TOWNSHIP 4 SOUTH - RANGE 17 EAST

Section 5: All of the South 277.6 feet of the SW 1/4 of the SE 1/4 and all that part of the South 277.6 feet of the SE 1/4 of SW 1/4 lying East of U. S. Highway 441 as presently located.

Section 8: The North 20 acres of the NE 1/4 of said Section 8, and also all that part of the North 10 acres of the NE 1/4 of NW 1/4 that lies East of U. S. Highway 441 as presently located.

LESS AND EXCEPT THE FOLLOWING PARCELS:

- (1) All of Hickory Hills Estates, a subdivision according to plat thereof recorded in Plat Book 4, page 86, public records of Columbia County, Florida.
- (2) Commence at the intersection of the South line of Section 5, Township 4 South, Range 17 East, Columbia County, Florida and the East right of way line of State Road No. 25-A (US Highway 441) and run North 7°13' 51" East along said East right of way line 276.27 feet; thence South 89°50' 20" East 872.30 feet to the Point of Beginning; thence South 7°13'51" West 288.66 feet to the North line of Butler Boulevard, thence North 88°25'30" East along said North line, 24.00 feet; thence North 2°28'23" East 285.97 feet to the POINT OF BEGINNING. (Containing 0.6 acre, more or less and located on the East side of Lot 1, Hickory Hills Estate, a subdivision according to plat thereof recorded in Plat Book 4, page 85, public records of Columbia County, Florida).
- (3) Commence at the intersection of the South line of Section 5, Township 4 South, Range 17 East, Columbia County, Florida, and the East right of way line of State Road No. 25-A (U.S. Highway 441) and run N 7°13'51" E along said East right of way line, 276.27 feet; thence S 89°50'20" E 872.30 feet to the Point of Beginning; thence continue S 89°50'20" E, 129.89 feet; thence S 31°34'30" E, 282.05 feet to the North line of Butler Boulevard extended; thence S 88°25"30' W along said North line, 150.00 feet; thence N 2°28'23" E, 285.97 feet to the POINT OF BEGINNING. Containing 0.92 acre, more or less. (Parcel B as identified in Warranty Deeds recorded in Official Records Book 779, page 354, and in Official Records Book 780, page 374, all in the public records of Columbia County, Florida)
- (4) Commence at the intersection of South line of Section 5, Township 4 South, Range 17 East, Columbia County, Florida, and the East right-of-way line of State Road No. 25-A (U.S. Highway 441) and run N 7°13'51" E along said East right-of-way line, 276.27 feet; thence S 89°50'20" E, 1002.19 feet to the Point of Beginning; thence continue S 89°50'20" E, 150.05 feet; thence S 1°34'30" E, 276.57 feet to the North line of Butler Boulevard extended, thence S 88°25'30" West along said North line, 150.00 feet; thence N 1°34'30" W, 282.05 feet to the POINT OF BEGINNING. Containing 0.96 acre, more or less. (Parcel C as identified in Warranty Deeds recorded in Official Records Book 779, page 354, and in Official Records Book 780, page 374, all in the public records of Columbia County, Florida.)

Property Appraiser's Parcel Identification Number 05-4S-17-07678-001

N.B. This deed is executed and delivered for the purpose of distributing to Grantee, the beneficial interest of Grantee in and to the trust herein described by conveying the property herein above described to Grantee, in fee simple Tax Parcel Identification Numbers: 05-4S-17-07678-001 and 08-4S-17-08185-000.

TOGETHER with all the tenements, hereditaments, and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD the same unto Grantee and to the proper use, benefit and behoove of Grantee, her heirs, successors, and assigns, in fee simple forever.

This deed is executed pursuant to and in the exercise of the power and authority granted to and vested in Grantor as trustee by the terms of the deed or deeds delivered to Grantor in pursuance of the Trust Agreement above mentioned. This deed is made subject to all restrictions and easements, if any, of record, and the lien for current taxes.

IN WITNESS WHEREOF, Grantor has executed and delivered this instrument the day and year first above written.

Signed, sealed and delivered in the presence of:

dair Martens

Print or type name

Witness

PATRICIA D. WILDERS

Print or type name

STATE OF FLORIDA COUNTY OF COLUMBIA

The foregoing instrument was acknowledge before me this _28** day of

_____, 2011 by G. David Brewer, as Trustee of the D. B. Odocm

Revocable Trust, under Trust Agreement dated August 4, 2006.

#DD 850014

#DD 850014

#DD 850014

#DD 850014

Notary Public, State of Florida PATRICIA D. WILDERS

G. DAVID BREWER, as Trustee

Print or type name

My commission expires: 4/20/13

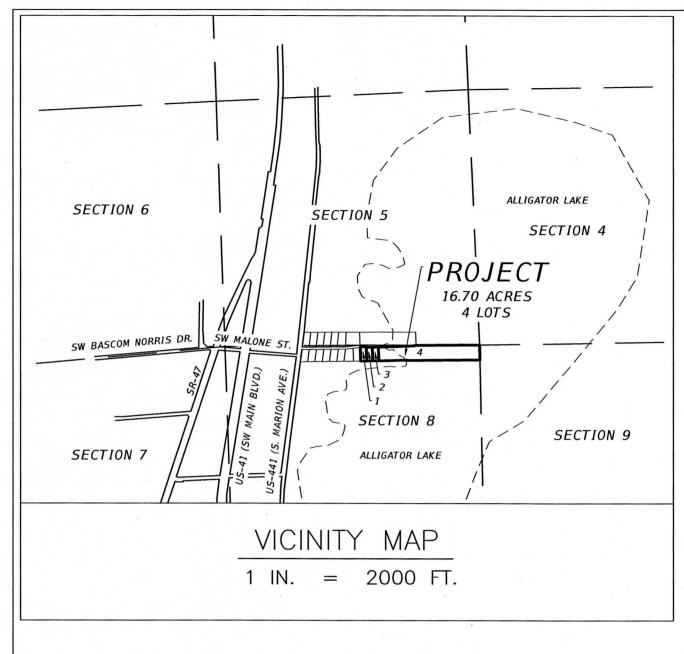
Hickory Hills Extension (Minor Subdivision)

+/-17 acre portion of Parcel ID # 08-4S-17-08166-000

LEGAL DESCRIPTION:

A parcel of land in Section 8, Township 4 South, Range 17 East, Columbia County, Florida, being more particularly described as follows:

COMMENCE at the Southeast corner of Hickory Hills Estates, a subdivision recorded in Plat Book 4, Page 96 of the public records of Columbia County, Florida and run North 88°25'47" East, a distance of 349.52 feet to the POINT OF BEGINNING; thence North 02°47'11" West, a distance of 302.24 feet to a point on the centerline of a 50 foot ingress and egress easement; thence South 85°54'42" East, along said centerline of a 50 foot ingress and egress easement, a distance of 193.85 feet; thence North 87°26'56" East, still along said centerline of a 50 foot ingress and egress easement and said centerline's Easterly extension, a distance of 286.22 feet to a 4"x4" concrete monument, no identification; thence continue North 87°26'56" East, a distance of 653.7 feet, more or less; thence North 01°37'46" West, a distance of 8.64 feet to a point on the North line of Section 8 per W.C. Hale survey; thence North 88°27'17" East, along said North line of Section 8 per W.C. Hale survey, a distance of 1305 feet, more or less, to the Northeast corner of Section 8 per W.C. Hale survey; thence Southerly along the East line of Section 8, per W.C. Hale survey, a distance of 302 feet, more or less; thence South 88°25'47" West, a distance of 1430 feet, more or less, to a 4"x4" concrete monument, no identification; thence South 01°26'35" East, a distance of 8.20 feet to a point on a property line between Odom and Summerall as per agreement in Official Record Book 331, pages 148-151 of the public records of Columbia County, Florida; thence South 87°28'10" West, along said property line between Odom and Summerall as per agreement in Official Record Book 331, pages 148-151 of the public records of Columbia County, Florida, a distance of 480.92 feet; thence South 88°25'47" West, a distance of 487.86 feet to the POINT OF BEGINNING. Containing 16.70 acres, more or less.



NOTICE: This Plat as recorded in its graphic form, is the official depiction of the subdivided lands described herein and will in no circumstances be supplanted in authority by any other graphic or digital form of the Plat. There may be additional restrictions that are not recorded on this Plat that may be found in the Public Records of this County.

NOTICE: All Platted utility easements shall provide that such easements shall also be easements for the construction, installation, maintenance, and operation of cable television services; provided however, no such construction, installation, maintenance, and operation of cable television services shall interfere with the facilities and services of electric, telephone, gas, or other public utility. In the event that a cable television company damages the facilities of a public utility, it shall be solely responsible for the damages.

CERTIFICATE OF APPROVAL BY COUNTY HEALTH DEPARTMENT Examined on _

Approved by __ County Health Department

AND

CERTICATE OF APPROVAL BY THE ATTORNEY FOR THE CITY OF LAKE CITY, FLORIDA

Examined on_ Approved as to Legal Form and Sufficiency by:

Frederick Koberlein, City Attorney

Chapter 177, Florida Statutes, and said Plat meets all the requirements of said Chapter 177, as amended.

ED :	(
NAME:	

DEDICATION KNOW ALL MEN BY THESE PRESENTS that Martha Jane Carter, as Owner, has caused the lands hereon described to be surveyed, subdivided and platted to be known as HICKORY HILLS EXTENSION, and

that all easements for utilities, drainage and other purposes incident thereto as shown and/or depicted hereon, are dedicated to the perpetual use of the public for uses as shown hereon.

Witness

Print Name: _

Print or type name

Signed, sealed and delivered

in the presence of:

Witness

Print or type name

Mayor

City Clerk

CLERK'S CERTIFICATE

THIS PLAT having been

approved by the City Council of the City of Lake City.

Florida, is accepted for files

and recorded this _____day of _____, 20____, in Plat Book ____, Page _____.

Clerk of Circuit Court

ACKNOWLEDGMENT STATE OF _ COUNTY OF __

NOTARY SEAL My Commission

The foregoing dedication was acknowledged before me this ____day of _____,20____, by Martha Jane Carter, as owner. She is personally known to me or has produced _____ identification and (did / did not) take an oath.

Notary Public

CERTIFICATE OF APPROVAL BY CITY COUNCIL OF

THE CITY OF LAKE CITY, FLORIDA

THIS IS TO CERTIFY, that on _____the foregoing plat was approved by the City Council for the City of Lake City, Florida.

Attest: File for record on: _

CITY SURVEYOR-CHAPTER 177 APPROVAL

Florida Reg. Cert. No. _____

KNOW ALL MEN BY THESE PRESENT, that the undersigned, being a licenced and registered Land Surveyor, as provided under Chapter 472, Florida Statutes and in good standing with the Board of Land Surveyors, does hereby certify on behalf of the City of Lake City, Florida on ___/___/20____reviewed this Plat for conformity to

HICKORY HILLS EXTENSION

IN SECTION 8 TOWNSHIP 4 SOUTH, RANGE 17 EAST COLUMBIA COUNTY, FLORIDA

NOTES:

- 1.) Monumentation is as shown and designated on the face of the plat.
- 2.) Boundary based on monumentation found in place, instruction by client, prior survey by W.C. Hale, PLS, and prior adjacent surveys by Britt Surveying and Mapping, LLC.
- 3.) Bearings projected from the South right-of-way line of SE Butler Glen and based on State Plane Coordinates.
- 4.) Interior improvements shown were located by field ties.
- 5.) Underground encroachments, if present, were not located with this survey.
- 6.) This survey was made without benefit of a title search. There may be additional easements, restrictions, etc. not shown hereon but found in the Public Records. Issues regarding title, land use & zoning, easements & other encumberances are not a part of the scope of a Boundary Survey and can only be revealed with a title search.
- 7.) Date of field survey completion: June 1, 2022. Date of plat drawing: June 1, 2022.
- 8.) Examination of the Flood Insurance Rate Maps (FIRM) for Columbia County shows that, per said maps, the described parcel lies partly within Flood Zone "X", which according to said maps is outside of the 0.2% chance floodplain and partly within Flood Zone "AH", which according to said maps are areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Usually areas of ponding with flood depths of 1 to 3 feet. A base flood elevation of 103.6 feet has been determined. (ref: Map No. 12023C0292D)
- 9.) Survey closure precision exceeds the requirements of the Minimum Technical Standards for Land Surveying in Florida.
- 10.) Preliminary approval: Not Applicable
- 11.) Water Supply and Sewerage disposal to be provided by the City of Lake City.

DEVELOPER

Martha Jane Carter 1736 SW Paloma Court Lake City, Florida 32025

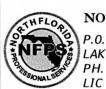
CERTIFICATE OF SURVEYOR

KNOW ALL MEN BY THESE PRESENT, that the undersigned, being a licenced and registered Land Surveyor, as provided under Chapter 472. Florida Statutes and in good standing with the Board of Land Surveyors, does hereby certify on _____ completed the survey of the lands as shown in the foregoing plat or plan; that said plat is a correct representation of the lands therein described and platted or subdivided; that permanent reference monuments have been placed as shown thereon as required by Chapter 177, Florida Statutes, as amended; and that said land is located in Section 8, Township 4 South, and Range 17 East, City of Lake City, Florida.

James B. Smith, P.S.M. Florida Registered Cert. No. 7355

7 / 26 /20 22





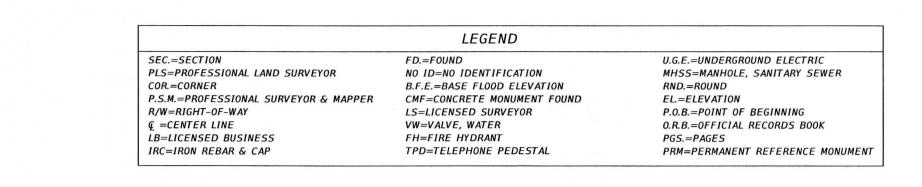
NORTH FLORIDA PROFESSIONAL SERVICES, INC. P.O. BOX 3823 2551 BLAIRSTONE PINES DR.

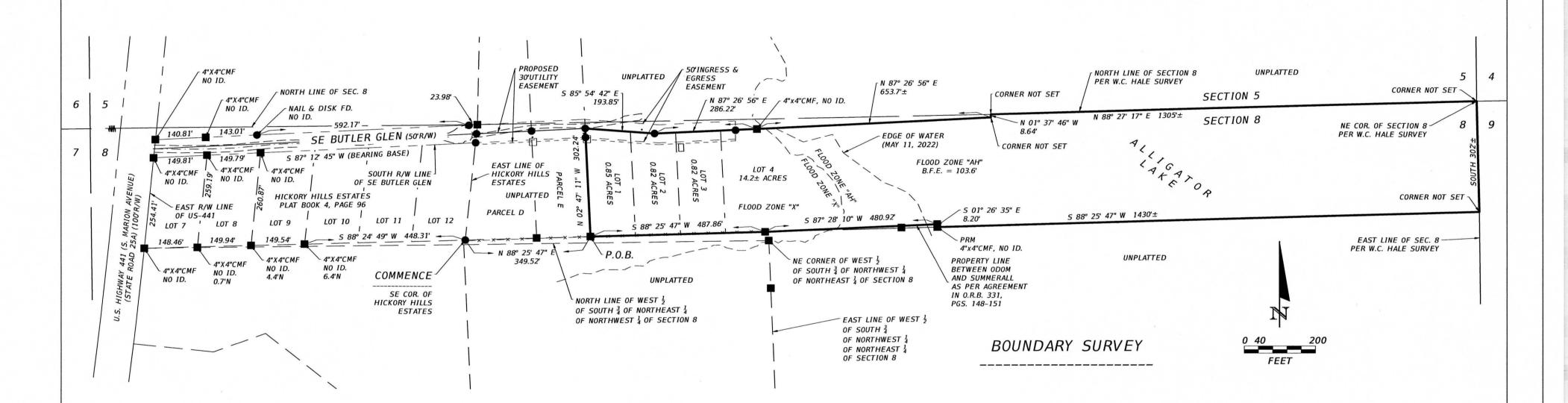
LAKE CITY, FL 32056 TALLAHASSEE, FL 32301 PH. 386-752-4675 WWW.NFPS.NET LIC NO. LB8356

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HICKORY HILLS **EXTENSION**

IN SECTION 8 TOWNSHIP 4 SOUTH, RANGE 17 EAST COLUMBIA COUNTY, FLORIDA





DESCRIPTION:

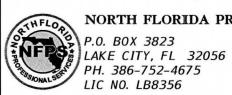
A parcel of land in Section 8, Township 4 South, Range 17 East, Columbia County, Florida, being more particularly described as follows:

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NOTE: SEE SHEET 3 FOR LOT LAYOUT DETAILS

 $TOTAL \ ACREAGE = 16.70 \ ACRES$

SHEET 2 OF 3



NORTH FLORIDA PROFESSIONAL SERVICES, INC.

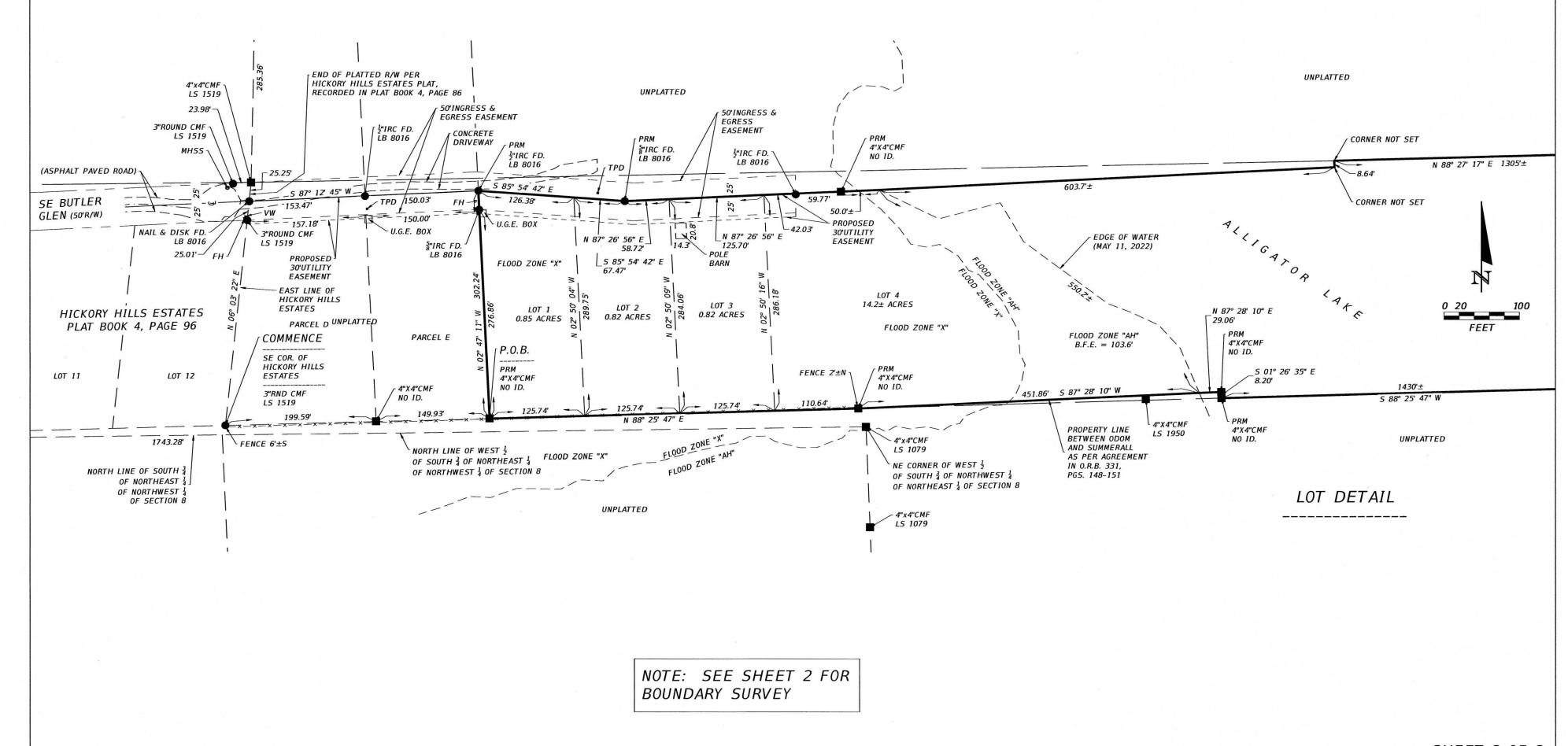
PH. 386-752-4675 LIC NO. LB8356

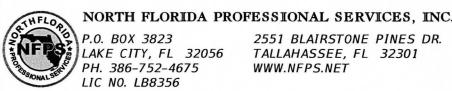
2551 BLAIRSTONE PINES DR. TALLAHASSEE, FL 32301 WWW.NFPS.NET

HICKORY HILLS EXTENSION

IN SECTION 8 TOWNSHIP 4 SOUTH, RANGE 17 EAST COLUMBIA COUNTY, FLORIDA

LEGEND SEC.=SECTION U.G.E.=UNDERGROUND ELECTRIC FD.=FOUND PLS=PROFESSIONAL LAND SURVEYOR NO ID=NO IDENTIFICATION MHSS=MANHOLE, SANITARY SEWER COR.=CORNER B.F.E.=BASE FLOOD ELEVATION RND.=ROUND P.S.M.=PROFESSIONAL SURVEYOR & MAPPER CMF=CONCRETE MONUMENT FOUND EL.=ELEVATION R/W=RIGHT-OF-WAY P.O.B.=POINT OF BEGINNING LS=LICENSED SURVEYOR **€** =CENTER LINE VW=VALVE, WATER O.R.B.=OFFICIAL RECORDS BOOK FH=FIRE HYDRANT LB=LICENSED BUSINESS PGS.=PAGES IRC=IRON REBAR & CAP TPD=TELEPHONE PEDESTAL PRM=PERMANENT REFERENCE MONUMENT





2551 BLAIRSTONE PINES DR. TALLAHASSEE, FL 32301 WWW.NFPS.NET

File Attachments for Item:

11. City Council Resolution No. 2022-087 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from GSMS Developers, Inc.; providing for the extension of a water and sewer main; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-087

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ACCEPTING A UTILITY EASEMENT FROM GSMS DEVELOPERS, INC.; PROVIDING FOR THE EXTENSION OF A WATER AND SEWER MAIN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida, (hereinafter the "City"), has identified a need for a utility easement to extend the water and sewer main along the boundary line of a piece of real property identified by the Columbia County Property appraiser as Parcel ID 04-4S-16-02745-003, (hereinafter the "Property"); and

WHEREAS, GSMS DEVELOPERS, INC. (hereinafter "GSMS") is the owner of the aforementioned Property and the City has requested that GSMS grant a public utility easement to the City; and

WHEREAS, in return for granting a public utility easement to the City, the City shall take over the ownership and maintenance of said utilities up to the property line of the aforementioned Property; and

WHEREAS, GSMS has agreed to convey a utility easement to the City and the City Council finds that it is in the best interests of the City to accept the grant of the utility easement deed a copy of which is attached hereto and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated herein and made a part of this resolution.

Section 2. The City is hereby authorized to accept the grant of a utility easement deed from GSMS for the purpose of extending a sewer main.

Section 3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED a meeting of the City Council this ____ day of August 2022.

	CITY OF LAKE CITY, FLORIDA	
	By: Stephen M. Witt, Mayor	
ATTEST:	APPROVED AS TO FORM AND LEGALITY:	
By: Audrey E. Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney	

Return to: City of Lake City, Florida Attn: City Clerk 205 N. Marion Ave Lake City, Florida 32055

WARRANTY DEED FOR UTILITY EASEMENT

THIS INDENTURE, made this ____ day of _______, 2022, by GSMS DEVELOPERS, INC., which has a mailing address of 426 SW Commerce Drive, Suite 130, Lake City, Florida 32025, (hereinafter the "Grantor"), grants, conveys, and warrants unto City of Lake City, Florida, a municipal corporation organized under the laws of the State of Florida, which has a mailing address of 205 N. Marion Avenue, Lake City, Florida 32055, (hereinafter the "Grantee").

WITNESSETH:

That Grantor, for and in consideration of the mutual obligations herein contained, and other valuable consideration, receipt of which is hereby acknowledged, has given and granted, and by these presents does give and grant unto the Grantee, its successors and assigns, an easement on, over, under, and across real property in Columbia County, Florida, described in "Exhibit A" attached hereto and incorporated herein (the "Property").

Grantor hereby warrants and covenants, (a) that it is the owner of the fee simple title to the premises in which the above described Property is located, (b) that it has full right and lawful authority to grant and convey this easement to Grantee, and (c) that Grantee shall have quiet and peaceful possession, use, and enjoyment of the Property as to Grantor's interest.

Grantor and Grantee acknowledge and agree that the Grantee shall be entitled to alter the easement for the purpose of providing, installing and maintaining utility lines, together with all rights reasonably necessary or incident thereto, including the right of ingress and egress to and from the Property to the Grantee, its successors and assigns, for the purpose of exercising its rights provided for herein.

Grantor hereby covenants and agrees that no buildings, structures or obstacles shall be located, constructed, excavated, or created within the Property. If the Property is fenced, Grantor shall install gates of sufficient

width to allow for trucks and equipment to have ready access to Grantee's Property. If the gates are locked, Grantor shall provide Grantee with keys. If signs are placed upon the Property, they shall be erected in a manner not to interfere with the purposes of the Property. If Grantor's future orderly development of Grantor's adjacent premises is in physical conflict with Grantee's Property, Grantee shall, within sixty (60) days after receipt of written request from Grantor, relocate Grantee's Property to another mutually agreed upon Property in Grantor's premises, provided that such relocation is feasible based upon general accepted engineering principles, and provided that prior to the relocation of Grantee's Property: (a) Grantor shall pay to Grantee the full expected cost of the relocation as estimated by Grantee, and (b) Grantor shall execute and deliver to Grantee an acceptable and recordable easement to cover the relocated facilities. Upon completion of the relocation, the easement herein shall be considered canceled as to the portion vacated by such relocation.

TO HAVE AND TO HOLD the same unto the said Grantee, its successors and assigns, forever.

[remainder of this page intentionally left blank]

IN WITNESS WHEREOF, the said Grantor has caused these presents to be executed under seal on the day and year aforesaid.

Signed, sealed and delivered in the presence of:	GSMS DEVELOPERS, INC.
	By:
Witness' Signature	By: Gerald Milton Smith, Jr., President
Print Name	
Witness' Signature	
Print Name	
STATE OF FLORIDA COUNTY OF COLUMBIA	
	acknowledged before me by means of
	e notarization, this day of ITH, JR., President, who is personally knowr
	as identification.
	Notary Public – Signature
	Notary Name - Printed

Inst. Number: 202012015007 Book: 1419 Page: 1037 Page 1 of 4 Date: 9/15/2020 Time: 9:24 AM

James M Swisher Jr Clerk of Courts, Columbia County, Florida Doc Deed: 0.70

EXHIBIT A

Prepared by and return to: Gary P. Sorensen 1400 West 22nd Street, Ste A Kearney, Nebraska 68845-5389 Parcel Identification No:

Inst: 202012015007 Date: 09/15/2020 Time: 9:24AM
Page 1 of 4 B: 1419 P: 1037, James M Swisher Jr, Clerk of Court
Columbia, County, By: BR
Deputy ClerkDoc Stamp-Deed: 0.70

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GENERAL WARRANTY DEED

(Whenever used herein the term "grantor" and "grantee" include all parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys, and confirms unto the grantee, all that certain land situate in Columbia County, Florida, viz:

See attached, EXHIBIT A

Said property is not the homestead of the Grantor(s) under the laws and constitution of the State of Florida in that neither Grantor(s) or any members of the household of Grantor(s) reside thereon.

Parcel ID Number: <u>04-4S-16-02745-003</u>

Subject to any valid and existing oil, gas, or mineral right, reservation, royalty transfer, or mineral deed conveying or reserving any interest in the oil, gas, or minerals underlying said lands, or any portion thereof, heretofore executed and duly recorded in the public records of said county.

Together with all the tenements, hereditaments, and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, 2020.

Inst. Number: 202012015007 Book: 1419 Page: 1038 Page 2 of 4 Date: 9/15/2020 Time: 9:24 AM

James M Swisher Jr Clerk of Courts, Columbia County, Florida Doc Deed: 0.70

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Witness Printed Name Millim Suith

Witness Printed Name Millim Suith

Gary Sorensen, Managing Member

Gary Sorensen, Managing Member

Gary Sorensen, Individually

Witness Printed Name Mundly

State of Florida
County of Columbia

The foregoing instrument was acknowledged before me by means of physical presence of online notarization, this managing Member of My jewel Home of Florida, LLC and Gary Sorensen, Individually, who is/are personally known to me or who has produced as identification.

Notary Public State of Florida
Jessica Roxanne Murphy

Notary Public Clark Office State of Florida
Jessica Roxanne Murphy

Notary Public Print Name: JESICA Murphy

Notary Public Print Name: JESICA

My Commission Expires: 10 b

st. Number: 202012015007 Book: 1419 Page: 1039 Page 3 of 4 Date: 9/15/2020 Time: 9:24 AM

mes M Swisher Jr Clerk of Courts, Columbia County, Florida Doc Deed: 0.70

Inst. Number: 201612014289 Book: 1321 Page: 759 Page 7 of 8 Date: 8/30/2016 Time: 2:38 PM

P.DeWitt Cason Clerk of Courts, Columbia County, Florida Doc Deed: 6,523.30

EXHIBIT A

Commence at the Northeast corner of Section 4, Township 4 South, Range 16 East, Columbia County, Florida and run North 89°36'03" West along the North line of said Section 4, a distance of 74.82 feet to a point on the Westerly Right-of-Way line of Pinemount Road (County Road 252); thence South 07°15'01" West along said Westerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 64.97 feet to the POINT OF BEGINNING; thence continue South 07°15'01" West still along said Westerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 241.92 feet to a point of curve of a curve concave to the Northwest having a radius of 1105.92 feet and a central angle of 45°36'17"; thence Southwesterly along the arc of said curve, being still said Westerly Right-of-Way line of Pinemount Road (County Road 252), a distance of 880.26 feet;

thence South 60°33'18" West along the Northwesterly Right-of-Way line of Pinemount Road (County Road 252) a distance of 534.81 feet to the point of curve of a curve concave to the Northwest having a radius of 2241.83 feet and a central angle of 00°56'58"; thence Southwesterly along the arc of said curve, being said Northwesterly Right-of-Way line of Pinemount Road (County Road 252), a distance of 37.15 feet to a point on the North line of the South 1/2 of the Northeast 1/4 of Section 4; thence North 89°35'04" West along said North line of the South 1/2 of the Northeast 1/4 of Section 4, a distance of 300.20 feet; thence South 00°04'59" East a distance of 137.52 feet to a point on the Northerly Right-of-Way line of Pinemount Road (County Road 252), said point being a point on a curve concave to the Northwest having a radius of 2241.83 feet and a central angle of 07°20'39"; thence Southwesterly along the arc of said curve, being said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 287.36 feet to the point of tangency of said curve; thence South 77°15'37" West still along the said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 499.97 feet; thence South 83°32'59" West still along said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 100.66 feet; thence South 76°57'21" West still along said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 60.19 feet to the point of curve of a curve concave to the Southeast having a radius of 2351.83 feet and a central angel of 03°29'55"; thence Southwesterly along the arc of said curve, still being said Northerly Right-of-Way line of Pinemount Road (County Road 252), a distance of 143.61 feet to the point of tangency of said curve; thence South 68°18'18" West still along said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 242.87 feet to the point of curve of a curve concave to the South having a radius of 2341.83 feet and a central angel of 01°08'53"; thence Southwesterly along the arc of said curve, being still said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 46,92 feet to a point on the West line of the Northeast 1/4 of Section 4; thence North 00°05'00" West along said West line of the Northeast 1/4 of Section 4, a distance of 507.62 feet to the Southwest corner of the North 1/2 of the Northeast 1/4 of Section 4; thence North 00°11'13" West along the West line of the Northeast 1/4 of Section 4, a distance of 1333.51 feet to the Northwest corner of the Northeast 1/4 of Section 4, being also the Southwest corner of the Southeast 1/4 of Section 33, Township 3 South, Range 16 East, Columbia County, Florida; thence South 89°36'03" East along the South line of said Section 33, a distance of 132.00 feet; thence North 07°18'13" East a distance of 1304.46 feet to a point on the North line of the South 1/2 of the Southeast 1/4 of Section 33; thence North 89°59'44" East along said North line of the South 1/2 of the Southeast 1/4 of Section 33, a distance of 1199.11 feet; thence South 89°38'39" East along said North line of the South 1/2 of the Southeast 1/4 of Section 33, a distance of 279.20 feet; thence South 00°02'46" West, a distance of 701.77 feet; thence South 89°57'14" East, a distance of 892.90 feet to a point on the Westerly Right-of-Way line of Pinemount Road (County Road 252); thence South 07°15'30" West along said Westerly Right-of-Way line of Pinemount Road (County Road 252), a distance of 406.76 feet; thence North 89°34'19" West a distance of 240.00 feet; thence South 07°13'13" West, a distance of 205.12 feet to a point on the South line of Section 33, being also the North line of Section 4, Township 4 South, Range 16 East, Columbia County, Florida; thence continue South 07°13'13" West a distance of 64.92 feet; thence South 89°35'26" East a distance of 249.96 feet to the POINT OF BEGINNING.

st. Number: 202012015007 Book: 1419 Page: 1040 Page 4 of 4 Date: 9/15/2020 Time: 9:24 AM

nes M Swisher Jr Clerk of Courts, Columbia County, Florida Doc Deed: 0.70

Inst. Number: 201612014289 Book: 1321 Page: 760 Page 8 of 8 Date: 8/30/2016 Time: 2:38 PM

P.DeWitt Cason Clerk of Courts, Columbia County, Florida Doc Deed: 6,523.30

LESS AND EXCEPT:

A Parcel Of Land Situated in Section 33, Township 3 South, Range 16 East, in Columbia County, Florida, being more particularly described as follows:

Commence at the Southeast corner of the Southwest 1/4 Of Section 33, Township 3 South, Range 16 East, Said corner being monumented with a 4 inches Square Concrete Monument And Depicted on Florida Department Of Transportation Right of Way Map, Section 29010, F.P. No. 2083732; Thence run North 88°31'38" East, Along The South Line Of Said Section 33, a distance of 132.00 Feet; Thence North 05°26'21" Fast, A Distance Of 299.92 Feet to the Point of Beginning; Thence Continue North 05°26'21" East A Distance Of 1008.41 feet; Thence North 88°24'20" East, A

distance of 952.22 feet; Thence South 02°04'13" East a distance of 683.87 feet; Thence South 59°59'06" West, a distance Of 668.22 feet; Thence South 88°31'38" West, a distance of 493.70 feet To The Point Of Beginning.

LESS AND EXCEPT:

Lots 28 and 50, RESERVE AT JEWEL LAKE PHASE 1,a Planned Residential Development, according to the plat thereof recorded in Plat Book 9, page 89 of the Public Records of Columbia County, Florida, which has now been vacated and annulled by Resolution recorded in Official Records Book 1217, Page 521, Public Records of Columbia County, Florida.

File Attachments for Item:

12. City Council Resolution No. 2022-088 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from Gary Sorensen; providing for the extension of a water and sewer main; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-088

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA ACCEPTING A UTILITY EASEMENT FROM GARY SORENSEN; PROVIDING FOR THE EXTENSION OF A WATER AND SEWER MAIN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida, (hereinafter the "City"), has identified a need for a utility easement to extend the water and sewer main along the boundary line of a piece of real property identified by the Columbia County Property appraiser as Parcel ID 04-4S-16-02439-128, (hereinafter the "Property"); and

WHEREAS, Gary Sorensen (hereinafter "Sorensen") is the owner of the aforementioned Property and the City has requested that Sorensen grant a public utility easement to the City; and

WHEREAS, in return for granting a public utility easement to the City, the City shall take over the ownership and maintenance of said utilities up to the property line of the aforementioned Property; and

WHEREAS, Sorensen has agreed to convey a utility easement to the City and the City Council finds that it is in the best interests of the City to accept the grant of the utility easement deed a copy of which is attached hereto and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated herein and made a part of this resolution.

Section 2. The City is hereby authorized to accept the grant of a utility easement deed from Sorensen for the purpose of extending a sewer main.

Section 3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED a meeting of the City Council this ____ day of August 2022.

	CITY OF LAKE CITY, FLORIDA
	By: Stephen M. Witt, Mayor
ATTEST:	APPROVED AS TO FORM AND LEGALITY:
By: Audrey E. Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney

Return to: City of Lake City, Florida Attn: City Clerk 205 N. Marion Ave Lake City, Florida 32055

WARRANTY DEED FOR UTILITY EASEMENT

THIS INDENTURE, made this ____ day of ______, 2022, by GARY SORENSEN who has a mailing address of 10153 US Highway 90 W, Lake City, Florida 32055, (hereinafter the "Grantor"), grants, conveys, and warrants unto City of Lake City, Florida, a municipal corporation organized under the laws of the State of Florida, which has a mailing address of 205 N. Marion Avenue, Lake City, Florida 32055, (hereinafter the "Grantee").

WITNESSETH:

That Grantor, for and in consideration of the mutual obligations herein contained, and other valuable consideration, receipt of which is hereby acknowledged, has given and granted, and by these presents does give and grant unto the Grantee, its successors and assigns, an easement on, over, under, and across real property in Columbia County, Florida, described in "Exhibit A" attached hereto and incorporated herein (the "Property").

Grantor hereby warrants and covenants, (a) that it is the owner of the fee simple title to the premises in which the above described Property is located, (b) that it has full right and lawful authority to grant and convey this easement to Grantee, and (c) that Grantee shall have quiet and peaceful possession, use, and enjoyment of the Property as to Grantor's interest.

Grantor and Grantee acknowledge and agree that the Grantee shall be entitled to alter the easement for the purpose of providing, installing and maintaining utility lines, together with all rights reasonably necessary or incident thereto, including the right of ingress and egress to and from the Property to the Grantee, its successors and assigns, for the purpose of exercising its rights provided for herein.

Grantor hereby covenants and agrees that no buildings, structures or obstacles shall be located, constructed, excavated or created within the Property. If the Property is fenced, Grantor shall install gates of sufficient width to allow for trucks and equipment to have ready access to Grantee's

Property. If the gates are locked, Grantor shall provide Grantee with keys. If signs are placed upon the Property, they shall be erected in a manner not to interfere with the purposes of the Property. If Grantor's future orderly development of Grantor's adjacent premises is in physical conflict with Grantee's Property, Grantee shall, within sixty (60) days after receipt of written request from Grantor, relocate Grantee's Property to another mutually agreed upon Property in Grantor's premises, provided that such relocation is feasible based upon general accepted engineering principles, and provided that prior to the relocation of Grantee's Property: (a) Grantor shall pay to Grantee the full expected cost of the relocation as estimated by Grantee, and (b) Grantor shall execute and deliver to Grantee an acceptable and recordable easement to cover the relocated facilities. Upon completion of the relocation, the easement herein shall be considered canceled as to the portion vacated by such relocation.

TO HAVE AND TO HOLD the same unto the said Grantee, its successors and assigns, forever.

[remainder of this page intentionally left blank]

IN WITNESS WHEREOF, the said Grantor has caused these presents to be executed under seal on the day and year aforesaid.

Signed, sealed and delivered in the presence of:	GARY SORENSEN
	By:
Witness' Signature	Gary Sorensen, Individually
Print Name	
Witness' Signature	
Print Name	
STATE OF FLORIDA COUNTY OF COLUMBIA	
physical presence or online : 2022 by GARY SORENSEN, w	acknowledged before me by means of notarization, this day of who is personally known to me or produced _ as identification.
	Notary Public – Signature
	Notary Name - Printed

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P.DeWitt Cason Clerk of Courts, Columbia County, Florida Doc Deed: 6,523.30

EXHIBIT A

Prepared by and return to: Adam Morrison Sellers, Taylor & Morrison, P.A. 108 West Howard Street Live Oak, Florida 32064

> Inst: 201612014289 Date: 98/30/2016 Time: 2:38PM Page 1 of 8 B: 1321 P: 753, P.DeWitt Cason, Clerk of Court Columbia, County, By: KV Deputy ClerkDuc Stump-Deed: 6523.30

_____[Space Above This Line For Recording Data]_____

SPECIAL WARRANTY DEED IN LIEU OF FORECLOSURE

THIS INDENTURE, Made this 30 day of August, 2016, between GREATER SOUTHEASTERN LAND DEVELOPMENT, whose address is 10153 US Highway 90 West, Lake City, Florida 32055, party of the first part, and Gary Sorensen, whose mailing address is 1400 West 22nd Street, Kearney, Nebraska 68845 party of the second part.

WITNESSETH:

That the said parties of the first part, for and in consideration of TEN AND 00/100 (\$10.00) DOLLARS, and other good and valuable consideration, to them in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, has granted, bargained and sold to the said party of the second part and its successors and assigns forever, the following described land, situate, lying and being in the County of Columbia, State of Florida, to-wit:

SEE EXHIBIT "A"

Columbia County Property Appraisers I.D. 04-4S-16-02745-003 & 33-3S-16-02439-000 with all the tenements, hereditament and appurtenances, with every privilege, right, title, interest and estate, dower and right of dower, reversion, remainder and easement thereto belonging or in anywise appertaining.

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TO HAVE AND TO HOLD the same in fee simple forever. And the said parties of the first part do covenant with the said party of the second part that they are lawfully seized of said premises and fully warrant the title to said land, and will defend the same against the lawful claims of all persons whomsoever claiming by, through or under the party of the first part, but against no others.

Existing Mortgage. The above described property is encumbered by a certain mortgage (the "Mortgage"). The Mortgage was given by GREATER SOUTHEASTERN LAND DEVELOPMENT to COLUMBIA BANK and is recorded at O.R. Book 1054, page 1523, of the Public Records of Columbia County, Florida. The Mortgage was later modified by a Mortgage Modification and Consolidation Agreement recorded at O.R. Book 1093, page 413, of the Public Records of Columbia County, Florida. The Mortgage was assigned by COLUMBIA BANK to RODGER D. POWELL, M.D. by written assignment which is recorded at O.R. Book 1319, page 2769, of the Public Records of Columbia County, Florida. The Mortgage was later assigned by RODGER D. POWELL, M.D. to the party of the second part by written assignment which is recorded at O.R. Book 1320, page 1249, of the Public Records of Columbia County, Florida and the corrective assignment recorded at O.R. Book 1320, page 2246, of the Public Records of Columbia County, Florida.

The Mortgage was further subject to Partial Release of Mortgage recorded in Official Records Book 1168, Page 1042; Partial Release of Mortgage recorded in Official Records Book 1183, Page 2046; Cross-Collateralization and Cross-Default Agreement recorded in Official Records Book 1187, Page 2739, Public Records of Columbia County, Florida and Official Records Book 1573, Page 423, Public Records of Suwannee County, Florida; Modification of Mortgage recorded in Official Records Book 1187, Page 2744, Public Records of Columbia

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County, Florida and Official Records Book 1573, Page 428, Public Records of Suwannee County, Florida; Partial Release of Mortgage recorded in Official Records Book 1189, Page 2729; Cross-Collateralization and Cross-Default Agreement recorded in Official Records Book 1573, Page 430, Public Records of Suwannee County, Florida.

"Mortgage" shall hereafter mean the "Mortgage, as assigned as set out above."

<u>Deed Given in Lieu of Foreclosure</u>. The party of the first party is giving this deed in lieu of the party of the second part foreclosing (or completing the foreclosure of) the Mortgage on the above described property.

No Merger to Occur. It is the express intent of the party of the first part and the party of the second part that neither the Mortgage nor the promissory note(s) secured thereby shall merge with the interest of party of the second part acquired pursuant to this deed. Both the Mortgage and the promissory note(s) it secures shall remain outstanding until the recording of a separate written satisfaction thereof. The lien of the Mortgage is preserved in favor of party of the second part and the party of the second part preserves its rights as mortgagee under the Mortgage to foreclose any junior encumbrances or liens on the above described property, foreclose any other property (described in the Mortgage or otherwise) and/or to seek a deficiency judgment.

<u>Deed Not Intended as Additional Security</u>. The grant of this deed is an absolute conveyance of title to the above described property and is not intended to be as additional security for the party of the second part.

Consideration for This Deed. The party of the first part is giving this deed in consideration of the party of the second part reducing the party of the second part's indebtedness under the promissory note(s) secured by the Mortgage. Such reduction is in an amount that the party of the first part and the party of the second part believe to be reasonably equivalent to the fair market

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value of the above described property.

IN WITNESS WHEREOF, the said parties of the first part have hereunto set their hands and seal the day and year first above written.

Signed, Sealed and Delivered in the Presence of:

Kris B. Robassa Witness (print name under signature) Barry D. Joye, Managing Member of

Greater Southeastern Land Development, LLC

Mara Driggers

Witness (print name under signature)

STATE OF FLORIDA COUNTY OF COUNTY OF

The foregoing instrument was acknowledged before me this 30 day of August, 2016 Barry D. Joye who is [] personally known to me [] or who produced ______ as identification and who did not take an oath.

Notary Public (print name under signature)

My Commission Expires:

MARA DRIGGERS
Commission # FF 224155
My Commission Expires
April 23, 2019

nst. Number: 201612014289 Book: 1321 Page: 757 Page 5 of 8 Date: 8/30/2016 Time: 2.36 FM DeWitt Cason Clerk of Courts, Columbia County, Florida Doc Deed: 6,523.30

Signed, Sealed and Delivered in the Presence of:

Witness (print name under signature)

Gary Sorensen, Managing Member of
Greater Southeastern Land Development, LLC

Notary Public (print name under signature)

Witness (print name under signature)

STATE OF NEBRASKA COUNTY OF BUFFALO

The foregoing instrument was acknowledged before me this 29th day of August, 2016 Gary Sorensen who is [4] personally known to me [] or who produced ______ as identification and who did not take an oath.

State of Nebraska - General Notary MRRAM D METRIHEW My Commission Expires November 28, 2018

My Commission Expires:

11-28.2018

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P.DeWitt Cason Clerk of Courts, Columbia County, Florida Doc Deed: 6,523.30

Signed, Sealed and Delivered in the Presence of:

Witness (print name under signature)

Rodger D. Powell, M.D. Managing Member of Greater Southeastern Land Development, LLC

Danielle Wilber

Witness (print name under signature)

STATE OF FLORIDA COUNTY OF

The foregoing instrument was acknowledged before me this day of August, 2016 Rodger D. Powell, M.D. who is personally known to me []or who produced as identification and who did not take an oath.

Notary Public (print name under signature)

ADAM MORRISON
MY COMMISSION #FF049749
EXPIRES August 29, 2017
FloridaNotaryService.com

Inst. Number: 201612014289 Book: 1321 Page: 759 Page 7 of 8 Date: 8/30/2016 Time: 2:38 PM P.DeWitt Cason Clerk of Courts, Columbia County, Florida Doc Deed: 6,523.30

EXHIBIT A

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thence South 60°33'18" West along the Northwesterly Right-of-Way line of Pinemount Road (County Road 252) a distance of 534.81 feet to the point of curve of a curve concave to the Northwest having a radius of 2241.83 feet and a central angle of 00°56'58"; thence Southwesterly along the arc of said curve, being said Northwesterly Right-of-Way line of Pinemount Road (County Road 252), a distance of 37.15 feet to a point on the North line of the South 1/2 of the Northeast 1/4 of Section 4; thence North 89°35'04" West along said North line of the South 1/2 of the Northeast 1/4 of Section 4, a distance of 300.20 feet; thence South 00°04'59" East a distance of 137.52 feet to a point on the Northerly Right-of-Way line of Pinemount Road (County Road 252), said point being a point on a curve concave to the Northwest having a radius of 2241.83 feet and a central angle of 07°20'39"; thence Southwesterly along the arc of said curve, being said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 287.36 feet to the point of tangency of said curve; thence South 77°15'37" West still along the said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 499.97 feet; thence South 83°32'59" West still along said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 100.66 feet; thence South 76°57'21" West still along said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 60.19 feet to the point of curve of a curve concave to the Southeast having a radius of 2351.83 feet and a central angel of 03°29'55"; thence Southwesterly along the arc of said curve, still being said Northerly Right-of-Way line of Pinemount Road (County Road 252), a distance of 143.61 feet to the point of tangency of said curve; thence South 68°18'18" West still along said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 242.87 feet to the point of curve of a curve concave to the South having a radius of 2341.83 feet and a central angel of 01°08'53"; thence Southwesterly along the arc of said curve, being still said Northerly Right-of-Way line of Pinemount Road (County Road 252) a distance of 46.92 feet to a point on the West line of the Northeast 1/4 of Section 4; thence North 00°06'00" West along said West line of the Northeast 1/4 of Section 4, a distance of 507.62 feet to the Southwest corner of the North 1/2 of the Northeast 1/4 of Section 4; thence North 00°11'13" West along the West line of the Northeast 1/4 of Section 4, a distance of 1333.51 feet to the Northwest corner of the Northeast 1/4 of Section 4, being also the Southwest corner of the Southeast 1/4 of Section 33, Township 3 South, Range 16 East, Columbia County, Florida; thence South 89°36'03" East along the South line of said Section 33, a distance of 132.00 feet; thence North 07°18'13" East a distance of 1304.46 feet to a point on the North line of the South 1/2 of the Southeast 1/4 of Section 33; thence North 89°59'44" East along said North line of the South 1/2 of the Southeast 1/4 of Section 33, a distance of 1199.11 feet; thence South 89°38'39" East along said North line of the South 1/2 of the Southeast 1/4 of Section 33, a distance of 279.20 feet; thence South 00°02'46" West, a distance of 701.77 feet; thence South 89°57'14" East, a distance of 892.90 feet to a point on the Westerly Right-of-Way line of Pinemount Road (County Road 252); thence South 07°15'30" West along said Westerly Right-of-Way line of Pinemount Road (County Road 252), a distance of 406.76 feet; thence North 89°34'19" West a distance of 240.00 feet; thence South 07°13'13" West, a distance of 205.12 feet to a point on the South line of Section 33, being also the North line of Section 4, Township 4 South, Range 16 East, Columbia County, Florida; thence continue South 07°13'13" West a distance of 64.92 feet; thence South 89°35'26" East a distance of 249.96 feet to the POINT OF BEGINNING.

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LESS AND EXCEPT:

A Parcel Of Land Situated in Section 33, Township 3 South, Range 16 East, in Columbia County, Florida, being more particularly described as follows:

Commence at the Southeast corner of the Southwest 1/4 Of Section 33, Township 3 South, Range 16 East, Said corner being monumented with a 4 inches Square Concrete Monument And Depicted on Florida Department Of Transportation Right of Way Map, Section 29010, F.P. No. 2083732; Thence run North 88°31'38" East, Along The South Line Of Said Section 33, a distance of 132.00 Feet; Thence North 05°26'21" East, A Distance Of 299.92 Feet to the Point of Beginning; Thence Continue North 05°26'21" East A Distance Of 1008.41 feet; Thence North 88°24'20" East, A

distance of 952.22 feet; Thence South 02°04'13" East a distance of 683.87 feet; Thence South 59°59'06" West, a distance of 668.22 feet; Thence South 88°31'38" West, a distance of 493.70 feet To The Point Of Beginning.

LESS AND EXCEPT:

Lots 28 and 50, RESERVE AT JEWEL LAKE PHASE 1,a Planned Residential Development, according to the plat thereof recorded in Plat Book 9, page 89 of the Public Records of Columbia County, Florida, which has now been vacated and annulied by Resolution recorded in Official Records Book 1217, Page 521, Public Records of Columbia County, Florida.

File Attachments for Item:

13. City Council Resolution No. 2022-89 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from Sorensen & Smith LLC; providing for the extension of a water and sewer main; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-089

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA ACCEPTING A UTILITY EASEMENT FROM SORENSEN & SMITH LLC; PROVIDING FOR THE EXTENSION OF A WATER AND SEWER MAIN; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida, (hereinafter the "City"), has identified a need for a utility easement to extend the water and sewer main along the boundary line of a piece of real property identified by the Columbia County Property appraiser as Parcel ID 04-4S-16-02439-129, (hereinafter the "Property"); and

WHEREAS, Sorensen & Smith LLC (hereinafter "Sorensen") is the owner of the aforementioned Property and the City has requested that Sorensen grant a public utility easement to the City; and

WHEREAS, in return for granting a public utility easement to the City, the City shall take over the ownership and maintenance of said utilities up to the property line of the aforementioned Property; and

WHEREAS, Sorensen has agreed to convey a utility easement to the City and the City Council finds that it is in the best interests of the City to accept the grant of the utility easement deed a copy of which is attached hereto and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated herein and made a part of this resolution.

Section 2. The City is hereby authorized to accept the grant of a utility easement deed from Sorensen for the purpose of extending a sewer main.

Section 3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED a meeting of the City Council this ____ day of August 2022.

	CITY OF LAKE CITY, FLORIDA
	By:
	Stephen M. Witt, Mayor
ATTEST:	APPROVED AS TO FORM AND LEGALITY:
By:	By:
Audrey E. Sikes, City Clerk	Frederick L. Koberlein, Jr., City Attorney

Return to: City of Lake City, Florida Attn: City Clerk 205 N. Marion Ave Lake City, Florida 32055

WARRANTY DEED FOR UTILITY EASEMENT

THIS INDENTURE, made this ____ day of ______, 2022, by SORENSEN & SMITH LLC who has a mailing address of 426 SW Commerce Drive, Suite 130, Lake City, Florida 32025, (hereinafter the "Grantor"), grants, conveys, and warrants unto City of Lake City, Florida, a municipal corporation organized under the laws of the State of Florida, which has a mailing address of 205 N. Marion Avenue, Lake City, Florida 32055, (hereinafter the "Grantee").

WITNESSETH:

That Grantor, for and in consideration of the mutual obligations herein contained, and other valuable consideration, receipt of which is hereby acknowledged, has given and granted, and by these presents does give and grant unto the Grantee, its successors and assigns, an easement on, over, under, and across real property in Columbia County, Florida, described in "Exhibit A" attached hereto and incorporated herein (the "Property").

Grantor hereby warrants and covenants, (a) that it is the owner of the fee simple title to the premises in which the above described Property is located, (b) that it has full right and lawful authority to grant and convey this easement to Grantee, and (c) that Grantee shall have quiet and peaceful possession, use, and enjoyment of the Property as to Grantor's interest.

Grantor and Grantee acknowledge and agree that the Grantee shall be entitled to alter the easement for the purpose of providing, installing and maintaining utility lines, together with all rights reasonably necessary or incident thereto, including the right of ingress and egress to and from the Property to the Grantee, its successors and assigns, for the purpose of exercising its rights provided for herein.

Grantor hereby covenants and agrees that no buildings, structures or obstacles shall be located, constructed, excavated or created within the Property. If the Property is fenced, Grantor shall install gates of sufficient

width to allow for trucks and equipment to have ready access to Grantee's Property. If the gates are locked, Grantor shall provide Grantee with keys. If signs are placed upon the Property, they shall be erected in a manner not to interfere with the purposes of the Property. If Grantor's future orderly development of Grantor's adjacent premises is in physical conflict with Grantee's Property, Grantee shall, within sixty (60) days after receipt of written request from Grantor, relocate Grantee's Property to another mutually agreed upon Property in Grantor's premises, provided that such relocation is feasible based upon general accepted engineering principles, and provided that prior to the relocation of Grantee's Property: (a) Grantor shall pay to Grantee the full expected cost of the relocation as estimated by Grantee, and (b) Grantor shall execute and deliver to Grantee an acceptable and recordable easement to cover the relocated facilities. Upon completion of the relocation, the easement herein shall be considered canceled as to the portion vacated by such relocation.

TO HAVE AND TO HOLD the same unto the said Grantee, its successors and assigns, forever.

[remainder of this page intentionally left blank]

IN WITNESS WHEREOF, the said Grantor has caused these presents to be executed under seal on the day and year aforesaid.

Signed, sealed and delivered in the presence of:	SORENSEN & SMITH LLC
	By:
Witness' Signature	Gary Sorensen, Managing Partner
Print Name	
Witness' Signature	
Print Name	
STATE OF FLORIDA COUNTY OF COLUMBIA	
	acknowledged before me by means of
2022 by GARY SORENSEN, will	e notarization, this day of ho is personally known to me or produced _ as identification.
	Notary Public – Signature
	Notary Name - Printed

Inst. Number: 202012006835 Book: 1408 Page: 1607 Page 1 of 1 Date: 3/24/2020 Time: 9:01 AM P.DeWitt Cason Clerk of Courts, Columbia County, Florida Doc Deed: 0.70

EXHIBIT A

PREPARED BY AND RETURN TO:

Debbie G. Moore

Bankers Title of the Nature Coast, Inc.

471 SW SR 247, Suite 111

Lake City, Florida 32025

' File Number: 20-109

Inst: 202012006835 Date: 03/24/2020 Time: 9:01AM Page 1 of 1 B: 1408 P: 1607, P.DeWitt Cason, Clerk of Court Columbia, County, By: KV Deputy ClerkDoc Stamp-Deed: 0.70

General Warranty Deed

This Warranty Deed made this March 17, 2020 A.D.

By Gary P. Sorensen, whose post office address is: 5100 30th Avenue, Kearney, NE 68845-4060, hereinafter called the grantor(s),

to Sorensen & Smith, LLC, a Florida limited liability company, whose post office address is: 426 SW Commerce Drive, Suite 130, Lake City, Florida 32025, hereinafter called the grantee(s):

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Columbia County, Florida, viz:

Lots 5, 7, 13, 14, 15, 17, 22, 23, 24, 29, 30, 31, 37, 41, 45, Reserve at Jewel Lake Phase 1, a Subdivision according to the plat thereof as recorded in Plat Book 9, Pages 123 through 126, in the Public Records of Columbia County, Florida.

The land described herein is not the homestead of the grantor(s), and neither the grantor(s) nor the grantor(s) spouse, nor anyone for whose support the grantor(s) is responsible, resides on or adjacent to said land.

Parcel ID Number(s): 02439-105; 02439-107; 02439-113; 02439-114; 02439-115; 02439-117; 02439-122; 02439-123; 02439-124; 02439-129; 02439-130; 02439-131; 02439-137; 02439-141; and 02439-145

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, tues type prior year].

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in our presence:	
Witness Signature Witness Printed Name N.C.K. Grime S	Gary P. Sorensen Address: 5100 30th Avenue, Keamey, NE 68845-4060
Witness Signature Witness Printed Name Relaces & Jumbelman	
State of Nebraska County of Buffalo	
County of Superico	Gary P. Sorensen
The foregoing instrument was acknowledged before me this LT has produced as identifica	day of March, 2020, by, who is/are personally known to me or what tion.
MIRIAM D. MERRIHEW General Notary State of Nebraska My Commission Expires November 28, 2022.	Miriam Il Merrihew Notary Public Miriam D Merrihew
•	My Commission Expires: 11. 28-2022

DEED Individual Warranty Deed

File Attachments for Item:

14. City Council Resolution No. 2022-091 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with Passero Associates, LLC.; providing for engineering and consulting services; providing for severability; providing for conflicts; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-091

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF A CONTINUING CONTRACT WITH PASSERO ASSOCIATES, LLC.; PROVIDING FOR ENGINEERING AND CONSULTING SERVICES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the "City") desires to engage a firm to provide it with professional engineering services as the General Airport Engineering Consultant to the Lake City Gateway Airport (hereinafter the "Services"); and

WHEREAS, the City, in accordance with the Consultants Competitive Negotiation Act, solicited statements of qualifications from registered engineering firms, pursuant to a Request for Qualifications ("RFQ" or "RFQ 019-2022"); and

WHEREAS, the city administration evaluated the statements of qualifications received and recommended Passero Associates, LLC., (hereinafter "Passero") to the City Council as the most qualified; and

WHEREAS, the City Council and Passero desire to enter into a continuing contract, a copy of which is attached hereto (hereinafter the "Continuing Contract"), to establish procedures and provide for general terms and conditions whereby and under which the aforementioned services shall be rendered and performed; and

WHEREAS, the Continuing Contract is defined in Section 287.055(2)(9), Florida Statutes, and is subject to being terminated as provided for in the Continuing Contract; and

WHEREAS, the City Council finds it is in the best interest of the City to execute the Continuing Contract with Passero.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby made a part of this resolution.

Section 2. The City is hereby authorized to execute the Continuing Contract with Passero for consulting services at the Lake City Gateway Airport.

Section 3. The City Manager and City Attorney are authorized to make such reasonable changes and modifications to the Continuing Contract as may be deemed necessary to be in the best interest of the City and its citizens. The Mayor is authorized and directed to execute and deliver the Continuing Contract in the name and on behalf of the City, with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and Passero shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

Section 4. Severability. Should any section, subsection, sentence, clause, phrase, or other provision of this resolution be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be so construed as to render invalid or unconstitutional the remaining provisions of this resolution.

Section 5. Conflict. All resolutions or portions of resolutions in conflict with this resolution are hereby repealed to the extent of such conflict.

Section 6. Effective Date. This resolution shall take effect upon its adoption.

PASSED AND ADOPTED at a meeting of the City Council this _____ day of August 2022.

CITY OF LAKE CITY, FLORIDA

	By:
	Stephen M. Witt, Mayor
ATTEST:	APPROVED AS TO FORM AND LEGALITY:
By:	By:
Audrey E. Sikes, City Clerk	Frederick L. Koberlein, Jr., City Attorney

CONTRACT BETWEEN CITY OF LAKE CITY, FLORIDA AND PASSERO ASSOCIATES, LLC.

THIS CONTRACT made and entered into this _____ day of August 2022 by and between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, having a mailing address of 205 North Marion Avenue, Lake City, Florida 32055 (herein referred to as "City") and Passero Associates, LLC, a Florida Limited Liability Company, having a principal address of 4730 Casa Cola Way, Suite 200, Saint Augustine, Florida 32095 (herein referred to as "Contractor").

WHEREAS, the City desires to retain a contractor to provide it with professional airport engineering services (hereinafter the "Services"); and

WHEREAS, the City, in accordance with the Consultants Competitive Negotiation Act, solicited statements of qualifications from registered engineering firms, pursuant to a Request for Qualifications ("RFQ" or "RFQ 019-2022"); and

WHEREAS, the city administration evaluated the statements of qualifications received and recommended the Contractor to the City Council as the most qualified; and

WHEREAS, the Contractor desires to render the services as described hereinbelow, and has the qualifications, experience, staff, and resources to perform those services; and

WHEREAS, the City desires to enter into a continuing contract with the Contractor to memorialize the intentions and obligations of the City and Contractor.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

- 1. **Recitals:** The above recitals are all true and accurate and are incorporated herein and made a part of this Contract.
- 2. **Definitions:** The following definitions of terms associated with this Contract are provided to establish a common understanding between both parties to this Contract, as to the intended usage, implication, and interpretation of terms pertaining to this Contract:
 - (a) "CITY" means the City Council of the City of Lake City, Florida, and any official and/or employee thereof who shall be duly authorized to act on the City's behalf relative to this Contract.
 - (b) "CONTRACT" means the terms, conditions, and covenants expressed herein in addition to all the terms, conditions, and covenants of the Request for Qualifications 019-2022 and all Addendums (hereinafter collectively referred to as "RFQ-019-2022" or "RFQ"), all of which are incorporated herein and made an essential part of this agreement between the parties.
 - (c) "CONTRACTOR" means Passero Associates, LLC, which has executed this Contract, and which shall be legally obligated, responsible, and liable for providing and performing any and all of the services and work of sub-contractors, required under the covenants, terms, and provisions contained in this Contract and any and all amendments to this Contract.
 - (d) "SERVICES" means, that the Contractor shall provide

professional airport engineering services, all to be performed by Contractor or sub-contractors the Contractor may engage to provide, perform and complete the services required pursuant to the covenants, terms, and provisions of this Contract, any and all amendments to this Contract, and task assignments consistent with this Contract.

- (e) "SUB-CONTRACTOR" means any individual or firm offering professional services which is engaged by the Contractor or one of its sub-contractors in providing and performing the professional services, work and materials for which the Contractor is contractually obligated, responsible and liable to provide and perform under this Contract and any and all amendments thereto. The City shall not be a party to, responsible or liable for, or assume any obligation whatsoever for any agreement entered into between the Contractor and any sub-contractor or any sub-sub-contractor.
 - (f) "PARTIES" means the signatories to this Contract.
- 3. **Engagement of Contractor:** City hereby engages Contractor to provide City with the services identified herein and within the RFQ.
 - 4. **Term of Contract:** The term of this Contract shall be as follows:
 - (a) Contractor shall execute this Contract within fourteen (14) days of the earlier of receipt hereof or the issuance of a Notice of Award; and
 - (b) The term of this Contract shall be for three (3) years. The City reserves the right to extend the contract period for two (2) additional one (1) year periods upon mutual agreement with the Contractor. Any extension

shall be contingent upon the availability of funds, satisfactory performance by the Contractor, and approval by the appropriate City representatives.

The Contractor shall not commence any work until the Contractor has provided the City's Procurement Department with proof of insurance coverages.

- 5. Compensation and Method of Payment: City agrees to pay the Contractor compensation for its services rendered to the City. Payments will be made in accordance with future task assignments. Or payments will be made monthly based on work completed with five percent (5%) retainage. Contractor shall submit bills for fees, services, or expenses in detail sufficient enough for a proper pre-audit and post-audit. The City reserves the right to request additional documentation. City expects to compensate Contractor based upon timely submitted accurate invoices for the work completed. City agrees to pay invoices rendered to City by Contractor for its services within thirty (30) days, unless there is any dispute with respect to any amount or amounts included in any invoice, in which case the City and Contractor shall resolve any such dispute in a timely manner so that the proper amount of the invoice can then be promptly paid. A Subcontractor or materialman may not bill the City directly. City reserves the right to withhold an amount City deems necessary to pay any claims for labor and services rendered and materials provided to Contractor or sub-Contractor in furtherance of this Contract.
- 6. **Insurance:** Contractor agrees to and shall procure and maintain insurance during the term of this Contract and shall provide proof of the following insurance coverages to the City Procurement Department prior to the

commencement of work:

- (a) Comprehensive general liability insurance covering as insured the Contractor and City with limits of liability of not less than \$1,000,000.00 for coverage of bodily injury or death to any person or persons, property damage, premises-operations, independent contractors, products/completed operations; and
- (b) Comprehensive automobile liability insurance covering all owned, hired and non-owned vehicles with coverage limits of not less than \$500,00.00 per occurrence and \$1,000,000.00 property damage and personal injury; and
- (c) Worker's compensation insurance for the benefit of the employees of Contractor, as required by the laws of the State of Florida; and
- (d) Professional liability insurance for "errors and omissions" covering as insured the Contractor with not less than \$1,000,000.00 limit of liability.

Providing and maintaining adequate insurance coverage is a material obligation of the Contractor and is of the essence of the Contract. This Contract does not limit the types of insurance Contractor may desire to obtain or be required to obtain by law. The limits of coverage under each policy maintained by the Contractor shall not be interpreted as limiting the Contractor's liability or obligations under the Contract. All insurance policies shall be through Insurers authorized to write policies in Florida. All certificates shall provide that the policy or policies of insurance shall not be changed or canceled until at least ten (10) days prior written notice shall have been given to City. As to insurance other than

workers compensation and professional liability insurance, the coverage shall name City as an additional insured for City's vicarious liability resulting from the conduct of Contractor and other employed or utilized sub-Contractors in the performance of the services.

7. **Indemnity:** Contractor is an independent Contractor and agrees to indemnify, and hold harmless the City and its agents, and employees from and against all suits, actions, claims, damages, costs, charges, and expenses, including court costs and attorneys' fees, of any character caused by or brought because of any injury or damage received or sustained by any person, persons, or property caused by or resulting from any asserted negligent act, errors, or omissions of Contractor or its agents, employees, or sub-contractors.

The indemnity required hereunder shall not be limited by reason of the specifications of any particular insurance coverage in this Contract.

Notwithstanding any other provisions of this Contract, neither party will be responsible to the other party for consequential damages, including, but not limited to, loss of profit, loss of investment or business interruption.

8. **Liability:** The Contractor shall be, and agrees to be and remain liable for any and all damages, losses, and expenses incurred by the City caused by the errors, omissions, negligence or delays of the Contractor, or by any subcontractor engaged by the Contractor in providing, performing and furnishing services, work or materials pursuant to this Contract and any and all damages, losses, and expenses to the City caused by the Contractor's negligent performance of any of its obligations contained in this Contract. The Contractor shall be liable

and agrees to be liable for and shall indemnify and hold City harmless for any and all claims, suits judgments, or damages, losses and expenses, including court costs, expert witness and professional consultation services, and attorney fees arising out of the Contractor's errors, omissions, negligence, breaches of contract or delays, or those of any and all sub-contractors engaged by the Contractor during the providing, performing and furnishing of services or materials pursuant to this Contract.

9. **Licenses and Compliance with Regulations:** The Contractor agrees to and shall obtain and maintain throughout the period that this Contract is in effect, all licenses and authorizations as are required to do business in the State of Florida, including, but not limited to, licenses required by any federal and state boards and other governmental agencies responsible for regulating and licensing the services provided and performed by Contractor pursuant to this Contract.

Contractor agrees to and will abide by and comply in accordance with the laws, statutes, ordinances, codes, rules, regulations and requirements of any and all governmental agencies which may regulate or have jurisdiction over the services to be provided and performed by Contractor for the City, and by any subcontractor engaged by the Contractor.

The timely and expeditious accomplishment and completion by the Contractor of all services provided pursuant to this Contract is of the essence. The Contractor agrees to employ, engage, retain, and assign an adequate number of personnel throughout the period of this Contract so that all services provided pursuant to

this Contract will be provided, performed, and completed in a diligent, continuous, expeditious, and timely manner throughout.

The time limit of the completion of all work under this Contract shall be as set forth in the Proposal. The dates fixing this period under the calendar shall be as established and stated in the "Notice to Proceed" from the Owner.

After commencement of work of the Contract, it shall be directed with prior dispatch toward completion, to the satisfaction of the City and shall be fully completed within the time limit. It is understood and agreed that the time limit for completion of said work is the essence of the Contract, and should the Contractor fail to complete the work within the time limit, it is agreed that for each calendar day that any work provided for in these plans or specifications shall remain incomplete after the time limit has expired, including any official extension of the time limit, the sum per day given in the following schedule shall be deducted from monies due the Contractor, not as a penalty, but as liquidated damages and added expense for supervision. The amount of liquidated damages and estimated cost of supervision is to be determined in each specific task assignment.

The Contractor shall take into account all contingent work which has to be done by other parties, arising from any causes whatsoever, and shall not plead his want of knowledge of said contingent work as an excuse for delay in his work, or for its performance.

11. **Controlling Law:** This Contract is to be governed by the laws of the State of Florida. If any term or provision of the Contract is found to be illegal or

unenforceable such term or provision shall be deemed stricken and the remainder of the Contract shall remain in full force and effect. It is further agreed and understood that in the event of any dispute between the City and Contractor arising out of any interpretation or compliance with any of the terms, conditions, and requirements of this Contract proper venue for filing any lawsuit with respect to any such disputes shall lie in Columbia County, Florida. It is intended and understood that this venue provision shall survive any bankruptcy filing.

- 12. **Attorneys' Fees and Costs:** In the event of default by either party under the terms of the Contract, the defaulting party shall be liable for, and agrees to pay all costs and expenses incurred in the enforcement of this Contract, including reasonable attorneys' fees.
- 13. **Other litigation:** The Contractor shall notify the City of any legal actions filed against it for a violation of any laws, rules, codes ordinances, or licensing requirements within thirty (30) days of the action being filed. The Contractor shall notify the City of any legal actions filed against it by a government subdivision or for any claims of sub-Contractors or materialmen. Failure to notify the City of a legal action within thirty (30) days of the action shall be grounds for termination.
- 14. **Public Records:** The Contractor shall comply with all public records laws.
 - (a) IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE

CUSTODIAN OF PUBLIC RECORDS AT:

City Clerk, City of Lake City 205 North Marion Avenue Lake City, Florida 32055 1-386-752-2031

- (b) The Contractor shall comply with public records laws, specifically the Contractor shall:
- 1. Keep and maintain public records required by the City to perform the services.
- 2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this Chapter 119 of Florida Statutes or as otherwise provided by law.
- 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City.
- 4. Upon completion of the contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or

confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

- 15. **E-VERIFY:** As a condition precedent to entering into this Contract, and in compliance with Section 448.095, Fla. Stat., Contractor and its subcontractors shall, register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021.
 - (a) Contractor shall require each of its subcontractors to provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Contract.
 - (b) The City, Contractor, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity.
 - (c) The City, upon good faith belief that a subcontractor knowingly violated the provisions of this section, but Contractor otherwise complied,

shall promptly notify Contractor and Contractor shall immediately terminate the contract with the subcontractor.

- (d) Termination of this Contract under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. Contractor acknowledges that upon termination of this Contract by the City for a violation of this section by Contractor, Contractor may not be awarded a public contract for at least one (1) year. Contractor further acknowledges that Contractor is liable for any additional costs incurred by the City as a result of termination of any contract for a violation of this section.
- (e) Contractor or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower-tier subcontracts. Contractor shall be responsible for compliance by any subcontractor or lower-tier subcontractor with the clauses set forth in this section.
- 16. **Entire Agreement:** Incorporated herein, and made a part hereof, are the Request for Qualifications (RFQ-019-2022) and all addendum, and all attachments thereto, and the Contractor's response to the RFQ, copies of which are available in the City Clerk's office. With those incorporations, this Contract constitutes the entire agreement between City and Contractor and supersedes all prior written or oral understandings. Should any term or condition of the

documents referenced within this paragraph be found to conflict with a term or condition of this contract the term or condition of this contract shall prevail and be binding. This Contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument adopted by resolution.

- 17. **Effective and Binding:** This Contract shall not become effective or binding upon City unless and until the City Council of City shall have authorized the Mayor of the City to execute the same by the adoption of an official resolution.
- 18. Execution in Counterparts and Authority to Sign: This Agreement, any amendments, or change orders related to the Agreement, may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument. In accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and shall have the same force and effect as a written signature. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

[The remainder of the page was left blank intentionally.]

19. **Effective Date:** It is agreed by City and Contractor that the effective date is that date first written above.

IN WITNESS WHEREOF, the parties hereto have made and executed this Contract as of the day and year first above written.

	CITY OF LAKE CITY, FLORIDA
	By: Stephen M. Witt, Mayor
ATTEST:	Approved as to form and legality:
By:Audrey Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney
	PASSERO ASSOCIATES, LLC.
	By:

File Attachments for Item:

15. City Council Resolution No. 2022-092 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Traffic Signal Maintenance and Compensation Agreement with the State of Florida, Department of Transportation; providing for an amendment to the reimbursement for maintenance and operation schedule; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2022-092

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION; PROVIDING FOR AN AMENDMENT TO THE REIMBURSEMENT FOR MAINTENANCE AND OPERATION SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida, (hereinafter the "City") and the State of Florida, Department of Transportation (hereinafter "FDOT"), entered into a *Traffic Signal Maintenance and Compensation Agreement* (hereinafter the "Agreement"); and

WHEREAS, the City Council and FDOT desire to modify the Agreement pursuant to the terms and conditions contained in the *Amendment to the Traffic Signal Maintenance and Compensation Agreement* (hereinafter the "Amendment"), a copy of which is attached hereto as "Exhibit A"; and

WHEREAS, the City finds that it is in the best interest of the public and its citizens to enter into the Amendment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby made a part of this resolution.

Section 2. The City is hereby authorized to enter into the Amendment with FDOT and the Mayor is authorized to execute the Amendment for, and on behalf of, the City.

Section	3. This Resolution	shall take	effect immedia	itely upo	on its
adoption.					
PASSED	AND ADOPTED at a	meeting of t	he City Council	this	day of
August 2022.					
		CITY O	F LAKE CITY,	FLORIDA	L
		By: Ste _l	ohen M. Witt, M	 Iayor	
ATTEST		APPROV LEGALI	VED AS TO	FORM	AND
By:Audrey E.	Sikes, City Clerk	By:	derick L. Koberl Attorney		

750-010-24 TRAFFIC OPERATIONS 06/16 Page 1 of 1

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AMENDMENT TO THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

CONTRACT NO. ARV20

FINANCIAL PROJECT NO. F.E.I.D. NO. F596000352018

		FINANCIAL PROJEC	CT NO. 41352018809
			.D. NO. <u>F596000352018</u>
		AMENDMEI	NT NO
	THIS AMENDMENT TO THE TRAFFIC SIGNAL AN tered into on this day of		
	RECITALS		
Signal	WHEREAS, the Department and the Maintaining Ager Maintenance and Compensation Agreement ("Agreeme		entered into a Traffic
	WHEREAS, the Parties have agreed to modify the Agr	reement on the tern	ns and conditions set forth herein.
follows	NOW THEREFORE, in consideration of the mutual co :	venants in this Ame	endment, the Agreement is amended as
1.	Exhibit A is amended, superseded and replaced in Amendment.	its entirety with the	e new Exhibit A that is attached to thi
IN WIT above.	NESS WHEREOF, the undersigned parties have execu	ited this Amendmer	nt on the day, month and year set forth
City	flaka City	STATE OF FLOR	
City 0	f Lake City , Florida (Maintaining Agency)	DEPARTMENT O	F TRANSPORTATION
Ву: _	(Authorized Signature)	Ву:	(Authorized Signature)
Print/T	ype Name:	Print/Type Name:	James Hannigan
Title:		Title:	District Traffic Operations Engineer

Legal Review:

Reimbursement for Maintenance and Operation

Exhibit A

Compensation for Maintaining Traffic Signals and Devices for FY 2023

Effective Date: from <u>07/01/2022</u> to <u>06/30/2023</u>

CITY OF LAKE CITY								
Intersection Location	Traffic Signal - Interconnected & monitored (IMTS)	Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)	Uninterruptible Power Supplies (UPS)	Connected and Automated Vehicle Devices (CAVD)	Compensation Amount (using Unit Rates from Exhibit B)
SR10, (US90) at SR93, (I-75) SB RAMP	\$5,278			(000)				\$5,278
SR10, (US90) at LAKE CITY MALL ENT.	\$5,278							\$5,278
SR10, (US90) at SR247, BRANDFORD HWY.	\$5,278							\$5,278
SR10, (US90) at NW RIDGEWOOD DR.	\$5,278							\$5,278
SR10, (US90) at HOLIDAY INN/FLA. GATEWAY	\$5,278							\$5,278

Reimbursement for Maintenance and Operation

Exhibit A

Compensation for Maintaining Traffic Signals and Devices for FY 2023

Effective Date: from <u>07/01/2022</u> to <u>06/30/2023</u>

CITY OF LAKE CITY			•		i						
Intersection Location	Traffic Signals (TS)	Traffic Signal - Interconnected & monitored (IMTS)		Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign	Traffic Warning Beacon (TWB)	Travel Time Detector (TTD)	Uninterruptible Power Supplies (UPS)	Connected and Automated Vehicle Devices (CAVD)	Compensation Amount (using Unit Rates from Exhibit B)
						(BOS)					
SR10, (US90) at NE COMMONS BLVD/FAITH RD. (PUBLIX)		\$5,278									\$5,278
SR10, (US90) at SR93, (I-75) NB RAMP		\$5,278									\$5,278
SR10, (US90) at COMMERCE BLVD.		\$5,278									\$5,278
SR10, (US90) at BROOKSIDE DR.		\$5,278									\$5,278
SR10, (US90) at REAL ROAD		\$5,278									\$5,278

Reimbursement for Maintenance and Operation

Exhibit A

Compensation for Maintaining Traffic Signals and Devices for FY 2023

Effective Date: from <u>07/01/2022</u> to <u>06/30/2023</u>

CITY OF LAKE CITY		 -				-			
Intersection Location	Traffic Signal - Interconnected & monitored (IMTS)	Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)		Uninterruptible Power Supplies (UPS)	Connected and Automated Vehicle Devices (CAVD)	Compensation Amount (using Unit Rates from Exhibit B)
SR10, (US90) at BASCOM NORRIS DRIVE	\$5,278								\$5,278
SR10, (US90) DUVAL ST. at SR47/25A, (US441) MARION AVE.	\$5,278								\$5,278
SR10, (US90) DUVAL ST. at SW LAKE JEFFREY RD.(CR250/N.)	\$5,278								\$5,278
SR10, (US90) DUVAL ST. at SR25, (US41) MAIN BLVD.	\$5,278								\$5,278
SR10, (US90) DUVAL ST. at SE ERMINE ST.		\$737							\$737

Reimbursement for Maintenance and Operation

Exhibit A

Compensation for Maintaining Traffic Signals and Devices for FY 2023

Effective Date: from <u>07/01/2022</u> to <u>06/30/2023</u>

CITY OF LAKE CITY								
Intersection Location	Traffic Signal - Interconnected & monitored (IMTS)	Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)	Uninterruptible Power Supplies (UPS)	Connected and Automated Vehicle Devices (CAVD)	Compensation Amount (using Unit Rates from Exhibit B)
SR10A, (US90A) BAYA DR. at ERMINE ST.		\$737						\$737
SR10A, (US90A) BAYA DR. at ERMINE ST.	\$5,278							\$5,278
SR10A, (US90A) BAYA DR. at SR25A, MARION AVE.	\$5,278							\$5,278
SR10A, (US90A) BAYA DR. at SR25, (US41) MAIN BLVD.	\$5,278							\$5,278
SR10A, (US90A) BAYA DR. at MC FARLAND AVE.	\$5,278							\$5,278

Reimbursement for Maintenance and Operation

Exhibit A

Compensation for Maintaining Traffic Signals and Devices for FY 2023

Effective Date: from <u>07/01/2022</u> to <u>06/30/2023</u>

CITY OF LAKE CITY			 							
Intersection Location	Traffic Signals (TS)	Traffic Signal - Interconnected & monitored (IMTS)	Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)	Travel Time Detector (TTD)	Uninterruptible Power Supplies (UPS)	Connected and Automated Vehicle Devices (CAVD)	Compensation Amount (using Unit Rates from Exhibit B)
SR10A, (US90A) BAYA DR. at SR10, (US90) WEST		\$5,278								\$5,278
SR10A, (US90A) BAYA DR. at EB LAKE MONTGOMERY ENT.						\$370				\$370
SR25, (US41) MAIN BLVD. at SR47		\$5,278								\$5,278
SR25, (US41) MAIN BLVD. at ST. MARGARETS RD.	\$3,674									\$3,674
SR25, (US41) MAIN BLVD. at MALONE ST./BASCOM NORRIS DR.		\$5,278								\$5,278

Reimbursement for Maintenance and Operation

Exhibit A

Compensation for Maintaining Traffic Signals and Devices for FY 2023

Effective Date: from <u>07/01/2022</u> to <u>06/30/2023</u>

OITT OF LAKE OITT											
Intersection Location		Traffic Signal - Interconnected & monitored (IMTS)		Pedestrian Flashing Beacon (PFB)	Emergency Fire Dept. Signal (FDS)	Speed Activated Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warning Beacon (TWB)	Travel Time Detector (TTD)	Uninterruptible Power Supplies (UPS)	Connected and Automated Vehicle Devices (CAVD)	Compensation Amount (using Unit Rates from Exhibit B)
SR25/100, (US41) MAIN BLVD. at NW LONG ST.		\$5,278									\$5,278
SR25A, (US41) MAIN BLVD. at NW MADISON ST.		\$5,278									\$5,278
SR25A/47, (US441) MARION AVE. at CR100A		\$5,278									\$5,278
SR47 at SW BASCOM NORRIS DR.		\$5,278									\$5,278
	-	-	•	•	•		T	otal Lump	Sum Amount*		\$137,468.00

^{*} Amount paid shall be the Total Lump Sum(minus any retainage or forfeiture).

Reimbursement for Maintenance and Operation

	Ex	chibit A	
Compensation for Maintaining Traffic Sigr 2023	als and Devices for FY		
Effective Date: from <u>07/01/2022</u> to <u>06/30/20</u> <u>CITY OF LAKE CITY</u>	<u>23</u>		
		cordance with the requirements of the Traffic Signal Maintenance and C time period, the Department will pay the Maintaining Agency a Total Lui	
Maintaining Agency	 Date	District Traffic Operations Engineer	Date

File Attachments for Item:

16. City Council Resolution No. 2022-093 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$13,222.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date.

ME	ETING DA	r)Đ
	8-15-22	

CITY OF LAKE CITY Report to Council

COUN	CIL AGENDA
SECTION	
ITEM	
NO.	

SUBJECT: Edward Byrne Justice Assistance Grant FY2022
Grant Application

DEPT / OFFICE: Police

Originator:		
Chief Gerald Butler		
City Manager	Department Director	Date
Paul Dyal-Interim City Manager	Chief Gerald Butler	8/02/2022

Recommended Action:

Approve request for Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant FY2022 in the amount of \$13,222.00

Summary Explanation & Background:

These Grant funds will be used to purchase C.P.R. training equipment to recertify Lake City Police Department Officers and certify attendees of the Citizens Police Academy. The remainder of the funds will be used to purchase protective gear for the safety of the officers in their tactical enforcement and apprehension duties.

	Unit Cost	Amount
Two (2) CPR Adult/Infant Manikins and AED Trainers 4-page	ck \$1802.95	\$3,605.90
One (1) BLS Instructor Package Course Video	\$152.00	\$ 152.00
Five (5) 10 pack of training CPR Mask	\$ 29.95	\$ 149.75
Two (2) 50 pack training valves	\$ 42.50	\$ 85.00
One (1) 50 pack CPR Rescue Mask	\$ 314.95	\$ 314.95
Two (2) 4 pack AED Trainer Pads	\$ 147.00	\$ 147.00
Four (4) Tactical entry backpacks for patrol	\$ 518.36	\$2,073.44
Four (4) Monoshock rams for Patrol	\$ 297.33	\$1,189.32
One (1) PVS7-3 Night Vision Goggle	\$3570.00	\$ 3570.00
One (1) ATN NVB3X-2 Night Vision Binoculars	\$1899.00	\$ 1899.00
	TOTAL	\$13,186.36

Alternatives:

Budget equipment in FY2024

Source of Funds:

Grant/General Fund

Financial Impact:

\$13,222.00 Grant Amount. If purchase exceeds Grant, expenses will be paid from forfeiture monies or general fund.

Exhibits Attached:

Pricing attached.



Quote

Customer: (5419727) CITY OF LAKE CITY Date: 08/02/2022

Sales Rep: MA TEAM EAST

Sold To: CITY OF LAKE CITY 205 N MARION AVE LAKE CITY, FL 32055-3918 PAM HOWLAND

Page 1 of 1 Quote Number: 21327380

Quote Expiration: 09/01/2022

Ship To: LAKE CITY POLICE DEPT 225 NW MAIN BLVD SUITE 102 LAKE CITY, FL 32055-3964

PAM HOWLAND

Line	Item	Description	Qty	Retail		Ext Total
	BN346	PVS7-3 NIGHT VISION GOGGLE	1		3,400.00	3,400.00

Quote is valid for 30 days

Galls is required to collect sales tax on shipments to certain states. Sales tax will be added where applicable. For tax exempt customers, state laws require us to have signed tax exemption or resale certificates on file at our office. If you are tax exempt, please email or fax this information, (including your Galls account number) to Tax@galls.com or fax 859-268-5946.

Export Restrictions - This may contain commodities restricted in the United States International Trade Regulations.

1340 Russell Cave Rd Lexington, KY 40505

Tel: 800-876-4242 Fax:877-914-2557

SUBTOTAL: 3,400.00 170.00 SHIPPING: TAX....: 238.00 TOTAL...: 3,808.00

ATN / Item# BN346 / Mfg# NVGOPVS730

ATN PVS7-3 Night Vision Goggles

Write a Review | 1 Question, 1 Answer

GTGIFTS

\$3,515.00

\$3,699.99

Save \$184.99 (5% Off)

Temporarily Out Of Stock, Order Now And We Will Ship As Soon As Possible. Estimated Ship Date 09/26/2022 ②

1

\$3515.00

ADD TO CART

ADD TO WISHLIST

DETAILS

ATN PVS7-3 NIGHT VISION GOGGLES

The ATN PVS7 Night Vision Goggles is a robust, dependable, high-performance Night Vision System. The ATN PVS7 Night Vision Device is identical to the AN/PVS-7 model and is adopted as a standard issue to U.S. Army ground troops, designed to assist viewing and provide reliable service in the most unfavorable conditions. Full U.S. Mil-Spec body with Goggles assembly, soft carrying case, demist shield, sacrificial filter for objective lenses, shoulder strap, head-mount assembly with 3 brow pads, lens tissue, neck cord and front lens cap.

SPECS

- Generation: 3
- Magnification: 1 X
- Resolution: 64 lp/mm
- FOV: 40 °
- Total Darkness IR System
- Lens System: f/1.1, 35 mm
- Proshield Lens Coating
- Range of Focus: 0.25 yard/m to infinity
- Diopter Adjustment: -2 to +6
- Automatic Brightness Control
- Bright Light Cut-off
- Infrared Illuminator: Built-in
- IR Indicator
- Low Battery Indicator
- Power Supply: 2 x 1.5V (AA type battery)
- · Battery Life: 50 hours
- Environmental Rating: Water resistant
- Operating Temperature: -40°F to 122°F/-40°C to 50°C
- Storage Temperature: -58°F to 158°F/-50°C to 70°C
- Dimensions: 6.4" x 3" x 6"
- Weight: 1.5 lbs
- Weight kg: 0.68 kg

Order Inqui	Order Inquiry - 2022-00000216									
5						September 1				日 日 日
ī				Miscellaneous	snoa				Totals	
Department	Police			Change Counter No.	nter No.				Total Cost	et \$1,631
Vendor	11812 - Dana Safety Supply, Inc.					Standard			Amount Voided)S pa
Status				9	Form Type S	Standard			Amount Expensed	ed \$1,631
ontact Name	Dana Safety Supply Inc			Bill To L		City Hall			Amount Encumbered)S pa
sing Address				Assigned to Buyer	to Buyer				Amount Discounted)S Pa
CE	Attanta			Resolution Number	Number				Amount Remaining	S 61
State	GA								Dates	
Zip Code	30368								G/L Date	te 10/19/2
mail Address									Deliver by Date	te
Description	Tactical entry backpacks & Rams for Patrol								Printed Date	te 01/19/2
Wessage									Expiration Date	
									Completed/Void Date	te 01/19/2
,							1		A PROPERTY OF	2
scription		Quantity	• Received	• Price (Price per Unit	U/M 0	4 Amount	۰	Remaining Amount .	Associated R
Contains		'Y' Equats	T Equals.	Figure St.	uels	V Contains	T Equat.		V Equals	Δ
FRATING SU	PERATING SUPPLIES - Tectical entry bacipacks for Patrol	2.0000	000		518.3600 Each	Each	S	\$1,036.72	80.00	
ERATING SU	ERATING SUPPLIES - Monoshock rams for Patrol	2.0000	000	2.0000	297,3300 Each	Each	0)	\$594.66	\$0.00	
-					ı			ŀ	l	
ecords							200		בם הוטפא	C

ATN NVB3X-2 Night Vision Binocular

In stock

SKU:NVBNB03X20

List Price: \$1,999.00

Price: \$1,899.00

You Save: \$100.00

Free 2nd Day Shipping |

Quantity 1 Add to Cart

Email this product to a friend (/emailproduct.aspx?id=51556)

Shop With Confidence

Encrypted Safe Shopping

100% Best Deal

Fast, Free Shipping

Easy Returns

Night Vision Support

(t2-shopwithconfidence.aspx)

Description Features Specification Reviews(0)

The NVB3-2 NVBNB03X20 is a medium range Night Vision Bi-ocular. The NVB3-2 combines a high quality image intensifier tube with a two eyepieces that lets the user comfortably look through the unit with both eyes. The NVB provides the user with excellent resolution and a wider field of view then other units...

FEATURES:

Detachable Long Range infrared illuminator

Bering Optics <u>NEW HOGSTER VIBE, SUPER HOGSTER IN STOCK !!! (https://www.nightvision4less.com/thermal-imaging-thermal-multipurpose-viewers.aspx?</u>

<u>pagesize=10000#attr=1292&minPrice=1299.00&maxPrice=9999.00&pagesize=10000&sortby=priceasc)</u>

Bering Optics <u>SUPER YOTER</u> 640 12um <u>IN STOCK (https://www.nightvision4less.com/thermal-imaging-thermal-multipurpose-viewers.aspx?</u>

pagesize=10000#attr=1292,1328&minPrice=1299.00&maxPrice=9999.00&pagesize=10000&sortby=priceasc)!!!

AGM Varmint LRF Thermal w RangeFinder In Stock !!! (https://www.nightvision4less.com/search?searchterm=varmint)

NEW!! AGM StingIR Thermal Monocular SHIPPING NOW (https://www.nightvision4less.com/search?searchterm=STINGIR)!

(https://www.nightvision4less.com/search?searchterm=STINGIR)

Questions? Call Us: \$1-800-771-6845 (tel:1-800-771-6845)

Search...

GO

Night Vision Binoculars (night-vision-binoculars.aspx) » Night Vision Binoculars (night-vision-binoculars-night-vision-binoculars.aspx) » ATN NVB3X-2 Night Vision Binocular









- · Multi-coated all-glass optics
- · Built-in Flood infrared illuminator
- Adjustable Interpupillary Distance
- Water and fog resistant
- Limited Two-Year Warranty

Includes:

Instruction Manual

Lens Cap

Lens Tissue

One Lithium Battery

Packing box

Warranty card

IR450-B4

Soft Carrying Case

Neck Lanyard

Specifications:

Total Darkness IR System	Yes
"SMART" Technology	No
Multi-Purpose System	No
IIT Generation	2

Photocathode Type Multi - Alkali Resolution 40-45 lp/mm

Signal to Noise Ratio 12-20 Figure of Merit <1250

MTTF - Mean Time Before Failure 5,000 hours

Magnification

3x

Lens System

F1.5, 70 mm

Proshield Lens Coating FOV

Yes 14°

Range of Focus

Controls

5 m to infinity

Diopter Adjustment

-6 to +5

Automatic Brightness Control

Direct Yes

Bright Light Cut-off

Yes

Automatic Shut-off System

Yes

Infrared Illuminator IR Indicator

Yes

Low Battery Indicator

Yes Yes

Power Supply

1x3 V CR123A type battery

Battery Life

60 hours

Environmental Rating

Waterproof

ATN NVB3X-2 NVBNB03X20 Night Vision Binocular | NightVision4Less

MIL-STD-810 No

8/2/22, 5:02 PM

Operating Temperature -40 to +50 °C Storage Temperature -50 to +70 °C

Dimensions 212 x 150 x 75 mm

8.4" x 6" x 3"

Weight 0.82 kg / 1.8 lbs

Warranty 2 years

```
<!-- Start of LiveChat (www.livechatinc.com) code -->
<script type="text/javascript">
window.__lc = window.__lc || {};
window.__lc.license = 11315607;
(function() {
var lc = document.createElement('script'); lc.type = 'text/javascript'; lc.async = true;
lc.src = ('https:' == document.location.protocol ? 'https://' : 'http://') + 'cdn.livechatinc.com/tracking.js';
var s = document.getElementsByTagName('script')[0]; s.parentNode.insertBefore(lc, s);
})();
</script>
<n6s@Mbtact INFO
<a href="https://www.livechatinc.com/chat-with/11315607/" rel="nofollow">Chat with us</a>,
powersdby-634bref="https://www.livechatinc.com/?welcome" rel="noopener nofollow" target="_blank">LiveChat</a>
</noscript>
<!-- End of Live Chat code -->
  orders@nightvision4less.com (mailto:orders@NightVision4Less.com)
  CAGE Code: 85WX7
```

CUSTOMER SERVICE

Returns and Exchanges (t-returnsandexchanges.aspx)

Order Tracking (t-ordertracking.aspx)

My Account (t-myaccount.aspx)

100% Best Deal Assurance (t-100bestdealassurance.aspx)

Sales Tax

(t-salestaxcahandlingfee.aspx)

INFORMATION

8/2/22, 5:02 PM

Contact (t-contact.aspx)

Privacy Policy (t-privacypolicy.aspx)

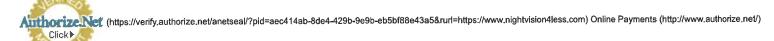
Shipping (t-shipping.aspx)

Additional Info (t-additionalinfo.aspx)

Site Map (/sitemap.aspx)

PAYMENT METHODS

Copyright 2003-2022 NightVision4Less.com











Home / Courses / BLS / BLS Instructor Package with Course Videos on USB



BLS Instructor Package with Course Videos on

ISBN: 978-1-68472-101-6 Product Number: 20-1157

Bundle

A Instructor

🕦 BLS

Notes:

Shipping to addresses outside the United States is not available at this time.

\$152.00

Add to Cart

Product Details

Description

Product Specifications

<u>Audience</u>

Description

The BLS Instructor Package includes all tools needed for BLS Instructors to teach the BLS Course in one convenient package:

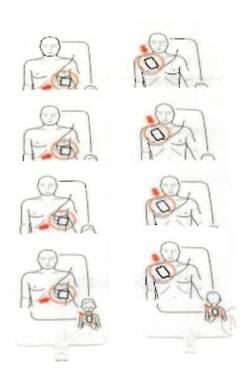
- BLS Instructor Manual (product 20-1103)
- BLS Provider Manual (product 20-1102, includes manual and BLS Reference Card (product 20-1132))
- BLS Course Videos on USB (product 20-1156)



1550 N Wilson Rd, Columbus, Oh 43204

Phone: 614-782-2100 Fax: 614-678-5541

Email: sales@mcrmedical.com



Prestan AED UltraTrainer Accessories - AEDUT Series

Prestan Accessories	Item #	Price
○ Set of Pads	PP-AEDPAD-1	\$19.00
4 Sets of Pads	PP-AEDPAD-4	\$73.50
Replacement Cable	RPP-AEDUT-CABLE	\$7.00

Option Selected: Prestan Universal Adult/Child Training Pads, AEDT/AEDT2/AEDUT, 4-pack

Quantity:



More than 10 in stock.















1550 N Wilson Rd, Columbus, Oh 43204 Phone: 614-782-2100 Fax: 614-678-5541

Email: sales@mcrmedical.com

















CPR Adult Manikin 4-Pack & Infant Manikin 4-Pack w. Feedback, AED UltraTrainers

Kit Style	Item #	Price
Adult & Infant W/		
Feedback &		
UltraTrainers	K404M	\$1,802.95
○ Adult & Infant W/		
Feedback,		
UltraTrainers & CarryAll	K404M-CA	\$1,872.95

Questions?



- Clicker mechanism increases student's confidence in admir istering.
 Our friendly customer service advocates adequate compressions

 are here to assist!
- Manikins are capable of being cleaned and decontaminated per CDC are nere to assist for a capable of being cleaned and decontaminated per CDC 614-782-2100, sales@mcrmedical.com
- · Three-year factory warranty against defects in workmanship
- · Batteries included with manikin feedback device

More information about the Prestan AED UltraTrainer (4-pack included in this kit)

Prestan Professional, through their continuing commitment to innovation in the CPR training field, once again revolutionizes the market with the introduction of their AED trainer. The instructor and student friendly trainer feature a Pad Sensing System that senses when the AED pads are placed on the manikin's torso.

Clear, calm voice prompts guide students through proper usage while a chest compression metronome encourages students to compress at the ECC recommended rate. And just like with most modern field AEDs, once assembled, the pads stay pre-connected to the unit. This gives your students a good feel for what it's like using an actual defibrillator.

Are you worried that when ECC guidelines are updated, you'll need to buy an entirely new unit or send it out for costly re-programming? Not with this model – to upgrade to the newest guidelines all you have to do is replace the affordable plugin module!

AED training unit includes:

- 4 Separate AED Trainers with their own zippered, heavy-gauge fabric carrying case with handle
- · Larger nylon carrying case to store all 4 individual units
- · 5 English and Spanish pre-programmed scenarios on each unit
- · 1 set of adult/child pads and connector per each unit
- 3 'C' batteries not included in each unit
- · Three-year warranty

This unit is for training purposes only and cannot be used for patient defibrillation.

More information about the 4-Pack of ManiVests

Keep your Adult CPR Training Manikin clean and looking stylish in this one of a kind red zip nylon vest. Our ManiVest comes equipped with a small pocket for you to put one of your business cards or a name tag for your manikin.

This vest was manufactured specifically for MCR Medical supply with custom measurements to fit most adult size manikins.

These vests will have you looking professional while helping keep your manikins clean.

Specifications

Size Adult a Prigant



1550 N Wilson Rd, Columbus, Oh 43204 Phone: 614-782-2100 Fax: 614-678-5541

Email: sales@mcrmedical.com





Size	Item #	Price
Adult	MCRTM-A	\$29.95
O Adult Adjustable	MCRTM-AR	\$39.95 \$29.95 (25% o 1
○ Infant	MCRTM-I	\$29.95 \$28.95 (3% off
O Infant Adjustable	MCRTM-IR	\$38.95 \$33.95 (12% o f
Adult/Infant		
Adjustable	MCRTM-AR-IR-5	\$39.95 \$29.95 (25% of

Option Selected: Pack of 10 ADULT Training CPR Masks with FREE Valves, MCR Medical

Quantity: 1 More than 100 in stock.





Questions?



1550 N Wilson Rd, Columbus, Oh 43204

Phone: 614-782-2100 Fax: 614-678-5541

Email: sales@mcrmedical.com

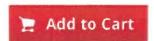


Pack of 50 CPR Training Valves

Brand	Item #	Price
	MCRTV-50	\$49.95
○ WNL Products	5000TV-CP	\$51.95
Prestan Products	10076-PPA-50	\$42.50

Option Selected: Pack of 50 CPR Training Valves, Prestan Products

Quantity: 1 More than 100 in stock.















1550 N Wilson Rd, Columbus, Oh 43204

Phone: 614-782-2100 Fax: 614-678-5541

Email: sales@mcrmedical.com







CPR Rescue Mask, Adult/Child, Hard Case with Wrist Strap, MCR

Package Size	item #	Price
Single	RM-2033-001	\$7.95
○Pack of 10	RM-2033-010	\$67.95
O Case of 50	RM-2033-050	\$314.95

Option Selected: Case of 50 CPR Rescue Masks, Adult/Child, Hard Case with Wrist Strap, MCR

Quantity:

1

More than 100 in stock.

Questions?

CITY COUNCIL RESOLUTION NO. 2022-093

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE LAKE CITY POLICE DEPARTMENT TO APPLY FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$13,222.00; PROVIDING FOR THE PROCUREMENT OF EQUIPMENT FOR THE USE AND BENEFIT OF THE POLICE DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the "City"), by and through the Lake City Police Department (hereinafter the "Police Department") desires to apply for the Byrne Memorial Justice Assistance Grant (hereinafter the "Grant") in the amount of thirteen thousand two hundred twenty-two dollars and zero cents (\$13,222.00) to purchase C.P.R. training equipment to recertify the Police Department officers and certify attendees of the Citizens Police Academy and to purchase protective gear for the use and benefit of the Police Department in their tactical enforcement and apprehension duties; and

WHEREAS, the City Council finds that applying for the aforementioned Grant is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and are incorporated herein and made a part of this resolution.

Section 2. the City, by and through the Lake City Police Department, is hereby authorized to apply for the Byrne Memorial Justice Assistance Grant in the amount of thirteen thousand two hundred twenty-two dollars and zero cents (\$13,222.00)

Section 3. The Mayor, or city administration, is authorized to execute any and all documentation relating to the Grant.

Section 4. This resolution	shall become effective immediately upon
passage and adoption.	
PASSED AND ADOPTED at a	a meeting of the City Council this day of
August 2022.	
	CITY OF LAKE CITY, FLORIDA
	By: Stephen M. Witt, Mayor
ATTEST:	APPROVED AS TO FORM AND LEGALITY:
By:Audrey E. Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney

File Attachments for Item:

17. City Council Resolution No. 2022-094 - A resolution of the City Council of the City of Lake City, Florida, authorizing the addition of Demetrius Johnson, as Interim Assistant City Manager, as an authorized signor of all checks, vouchers, transfers, or disbursements on all bank accounts of the City of Lake City, Florida; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-094

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA AUTHORIZING THE ADDITION OF DEMETRIUS JOHNSON, AS INTERIM ASSISTANT CITY MANAGER, AS AN AUTHORIZED SIGNOR OF ALL CHECKS, VOUCHERS, TRANSFERS, OR DISBURSEMENTS ON ALL BANK ACCOUNTS OF THE CITY OF LAKE CITY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, past City Managers, Finance Directors, and Assistant City Managers of the City of Lake City, Florida (hereinafter the "City") have been authorized to sign all checks, vouchers, or disbursements on all bank accounts of the City, which authorize the disbursement and payment of funds from said bank accounts; and

WHEREAS, the City Council finds that it is necessary and in the best interest of the City to authorize the addition of Demetrius Johnson, the Interim Assistant City Manager, as an additional signatory option on all checks, vouchers, or disbursements on all City bank accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. That Demetrius Johnson, as Interim Assistant City Manager, is hereby authorized as an additional signatory, available to sign all checks, vouchers, or disbursements of any kind on all bank accounts of the City of Lake City, Florida, which authorize the disbursement and payment of funds from said

bank accounts.

Section 3. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of August 2022.

	CITY OF LAKE CITY, FLORIDA
	By: Stephen M. Witt, Mayor
ATTEST	APPROVED AS TO FORM AND LEGALITY:
By:Audrey E. Sikes, City Clerk	By: Frederick L. Koberlein, Jr., City Attorney

File Attachments for Item:

18. Discussion and Possible Action: Requesting approval to use CARES Act funds in the amount of \$272,000.00 for the purpose of purchasing equipment and furnishings for the New Fire Station 2. (Presenter: Fire Chief Joshua Wehinger)

MEETING DATE

08/15/2022

CITY OF LAKE CITY Report to Council

COUNCIL AGENDA						
SECTION						
ITEM						
NO.						

SUBJECT:

Re-classify Reservist-Unpaid to Part time Paid.

DEPT / OFFICE: Fire Department

Originator: Joshua Wehinger, Fire Chief						
City Manager	Department Director	Date				
Paul Dyal	Joshua Wehinger	8/2/2022				

Recommended Action:

Request the use of available CARES ACT money to be used for furnishings and equipment for the New Fire Station 2

Summary Explanation & Background:

Lake City Fire Department and the City of Lake City recently received word that we have been granted \$500,000 as an appropriation grant towards the construction of Fire Station 2. This money is designated for Construction use only. When applying for this grant, our thoughts were that some of this money would be used to furnish and provide equipment such as a Cascade system (refill breathing air bottles), Commercial Extractor (to wash bunker gear), Ice machine, Alerting system, and furniture for the station. Once we realized we had to use the money for construction, we requested a meeting with Mr. Dyal for direction. The direction Mr. Dyal suggested along with Ms. Duncan was to put the grant money towards construction and request the remaining \$272,000 of CARES money for the purpose of the above equipment and furnishings.

We are currently working on the pricing for theses items to give an idea of what costs we are looking at. I can provide that as soon as we receive them.

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Source of Funds: CARES ACT

Financial Impact: No requirement of general funds

Exhibits Attached:

Pricing quotes of said items.