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# SPECIAL CALLED COUNCIL MEETING

## CITY OF LAKE CITY

August 15, 2022 at 5:00 PM

Venue: City Hall

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## AGENDA

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

### Pledge of Allegiance

Invocation - Mayor Stephen Witt

### Roll Call

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

***As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.***

### Approval of Agenda

### Public Participation - Persons Wishing to Address Council

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

### New Business

1. Interview and Possible Action - RFP-020-2022 City Attorney

Folds Walker, LCC and Robinson, Kennon & Kendron, P.A.

## Adjournment

### YouTube Channel Information

Members of the public may also view the meeting on our YouTube channel at:  
<https://www.youtube.com/c/CityofLakeCity>

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**Pursuant to 286.0105, Florida Statutes**, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***

**File Attachments for Item:**

1. Interview and Possible Action - RFP-020-2022 City Attorney  
Folds Walker, LCC and Robinson, Kennon & Kendron, P.A.

# FOLDS WALKER, LLC

ATTORNEYS AT LAW

ALLISON E. FOLDS†  
S. SCOTT WALKER†

L. ALISON WALKER  
NORMAN BLEDSOE  
A. DEREK FOLDS  
KIERSTEN BALLOU  
CAITLIN E. BURKE

DAVID W. WAGNER, *Of Counsel*  
CLAY MARTIN, *Of Counsel*  
SCOTT L. WHITAKER, *Senior Counsel*

527 E. UNIVERSITY AVENUE  
GAINESVILLE, FL 32601  
TELEPHONE (352) 372-1282  
FACSIMILE (352) 375-9960  
WWW.FOLDSWALKER.COM

† Certified Family and Circuit Civil Mediator

July 28<sup>th</sup>, 2022

## RE: Request for Proposal – Lake City: City Attorney Legal Services

Thank you for the opportunity to submit a proposal to service the citizens of Lake City by providing City Attorney Legal Services. Folds Walker, LCC and Robinson, Kennon & Kendron, P.A., together will fulfill all duties of City Attorney while providing compounding experience between the two firms, together which bring over 50 years of municipal law experience to service the citizens of Lake City. Please consider this correspondence a joint proposal. Enclosed is background information on both firms, attorney resumes, and all required documents from both firms to your request for qualifications.

### Firm Profile Folds Walker, LLC

Folds Walker, LLC is a full-service civil law firm serving the legal needs of municipalities, business, and individuals. Folds Walker, LLC (and its predecessors) has served the legal needs of the North Central Florida community since 1948. The firm's current partners, Allison E. Folds and S. Scott Walker have practice law together for over 38 years, all of which have involved in the practice of municipal law.

The partners of the firm have long provided City Attorney Legal Services to multiple cities for nearly five decades. Currently, the firm provides legal services to the City of Newberry, City of High Springs, City of Archer, City of Starke, City of Williston, and Town of Micanopy. The firm has also provided representation to the Town of McIntosh and magistrate services to Alachua County, City of Cedary Key and City of Fanning Springs. This vast experience has provided our attorneys with a deep and broad understanding of government operations at all levels. Our attorneys have a proven ability to work cooperatively with local government staff, appointed officers, and elected leaders to address the variety of issues facing local governments.

For the past several years, the firm has received the highest available rating as a Preeminent Law Firm with a peer review rating "AV" from Martindale-Hubbell. This peer review is an objective indicator of our firm's high ethical standards and professional ability generated by the evaluations of other members of the Bar and the Judiciary. Our firm brings this reputation for excellence along with the highest quality legal services when representing our municipal clients.

In all aspects of our practice, our firm prefers a collaborative approach to completing tasks. We truly enjoy the camaraderie and familial environment that exists inside the office, and we strive to take the same approach with the City and the City staff. When the City presents our office a complex or difficult question or request, the City can be confident that each response has a wealth of experience, knowledge, and consideration behind it. We diligently investigate and research issues at hand to find an appropriate solution. Allison E. Folds' mentor, former City Attorney of Gainesville and former Judge, Osee Fagan, instituted this principle by placing great emphasis on every single City Attorney opinion given to the City.

The firm puts time and consideration into each opinion so that we may guarantee that our legal opinion is well researched and debated among many knowledgeable attorneys.

Our attorneys meet regularly to share knowledge and proactively manage our municipal representation so that we provided unsurpassed, quality legal service to our municipal clients. Our front desk receptionist and staff are educated in the names of City personnel and instructed to find an available attorney when any city personnel or Councilperson's call (Note: we do not use phone trees or voicemail). Accordingly, we believe we are accessible and proactive in avoiding problems that could otherwise metastasize into litigation.

### **Firm Profile for Robinson, Kennon & Kendron, P.A.**

Two (2) partners of Robinson, Kennon & Kendron, P.A. ("RKK") have provided legal services to governmental entities since the creation of the firm in 2005. Thomas J. Kennon, III has served as the Attorney for the Town of White Springs, Florida from 2000 to 2013. Mr. Kennon also served as the assistant Attorney and later, lead Attorney for the Town of Fort White, Florida while employed at Darby, Peele, Bowdoin & Payne. As an associate with that firm, he also assisted Herbert Darby, who served as the Attorney for the City of Lake City, Florida. Mr. Kennon has a peer rating of "AV" Preeminent from Martindale-Hubbell.

Bruce Robinson has served and continues to serve as the Attorney for the Baker County Hospital Authority Board. Mr. Robinson was recently recognized for his 50 years of membership in the Florida Bar. During his career, he has earned the distinguished honor of being Board Certified in Civil Litigation. Mr. Robinson has a peer rating of "AV" Preeminent from Martindale- Hubbell.

Robinson, Kennon & Kendron, P.A. has received the highest available rating as a Preeminent Law Firm with a peer review rating of "AV" from Martindale-Hubbell. This peer review recognizes RKK's high ethical standards and professional ability to represent its clients. Robinson, Kennon & Kendron, P.A. continues to strive to maintain these highest of standards for the benefit of our clients.

RKK is also involved in the community and with the Florida Bar. Bruce Robinson has served as the Third Judicial Circuit representative on the Florida Bar Board of Governors. Kris Robinson currently serves as the Third Judicial Circuit representative on the Florida Bar Board of Governors. Rachel B. Ponte is the current Third Circuit representative on the Young Lawyers Board of Governors for the Florida Bar. All members of the firm have served and continue to serve in various community associations such as the Lake City Chamber of Commerce and Rotary Club.

As the attached resumes of the RKK attorneys indicate, RKK has attorneys who practice in most every area of law. RKK utilizes a team approach while representing its clients. Our Firm's clients have the benefit of our team approach and the benefit of over 145 years of combined legal experience.

In particular to municipal government representation, RKK has experience in the following areas:

1. Drafting of ordinances and resolutions. We have also handled issues concerning the revisions and modifications of ordinances and resolutions.
2. Involvement in litigation related to public records requests and compliance, annexation, road closures, eminent domain, and ethical issues.
3. Extensive experience in the drafting of contracts for both municipal clients and business- related clients. We have drafted and interpreted both local, state and international contracts.

ii

4. During our representation of our municipal and governmental clients, we have attended all council and other required board meetings.
5. Mr. Kennon has participated in several bond issues for the Town of White Springs, Florida advising the Town officials and examining all required documentation.
6. Designated members of RKK will be available to municipal staff in any required media form. Attorneys will also be available for any special or other emergency board meetings.
7. We believe that our firm's vast experience and expertise in the many areas of the law that we practice would be a tremendous benefit to the City of Lake City, Florida and its staff.

**Statement of Qualifications/Affirmation of Florida Bar Membership**

The partners of Folds Walker, LLC and Robinson, Kennon & Kendron, P.A. and other attorneys employed by these firm are fully licensed, authorized and admitted to practice law in the State of Florida and are members of The Florida Bar. Please find enclosed a Summary of Experience and resumes of the municipal practice group of attorneys with Folds & Walker, LLC and Robinson, Kennon & Kendron, P.A..

**References**

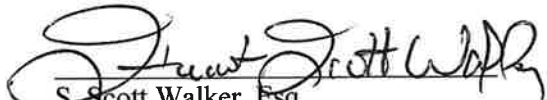
Please find enclose a list of references with the scope of services provided for your review and consideration.

Our firms have provided competent and comprehensive legal services to our past and present municipal clients and are prepared to provide the same expectational services as City Attorneys for the City of Lake City. Should you have any questions or need any further information, please do not hesitate to contact us. We look forward to the opportunity to serve you.

Sincerely,

FOLDS WALKER, LLC and ROBINSON, KENNON & KENDRON, P.A.

DATE: 7/27/22

  
 S. Scott Walker, Esq.  
 For the Firm

DATE: 7/27/22

  
 THOMAS J. KENNON, III  
 For the Firm

**Table of context**

**Tab 1: Introduction**

Cover Letter ..... i

Table of Context ..... 1

Cover Page ..... 2

**Tab 2: Experience of Firm**

Summary of the Firms ..... 3

Scope of Legal Services Provided ..... 3

Judgements Against Attorneys ..... 3

**Tab 3: Experience of Attorneys and Resumes**

Experience of Attorneys ..... 4

Folds Walker, LLC ..... 4

Robinson, Kennon & Kendron, P.A., ..... 6

**Tab 4: Fee Proposal**

Fee Proposal ..... 9

**Tab 5: References**

References ..... 12

**Tab 6: Index for PDFs of Attorney Resumes** ..... 14

**Tab 7: Index for Vendor Required Documents** ..... 15

**Tab 8: Index for Proof of Insurance** ..... 16

**FOLDS WALKER, LLC**  
**and**  
**ROBINSON, KENNON &**  
**KENDRON, P.A.**

**Folds Walker**  
**527 E. University Avenue Gainesville, FL 32601**  
**Phone Number: 352-372-1282**

**Robinson, Kennon & Kendron, P.A.,**  
**582 West Duval Street, The Ogden House, Lake**  
**City, Florida 32055**  
**Phone Number: 386-755-1334**

**City of Lake City Request for Proposal – 020-2022**  
**City Attorney Legal Services July 28, 2022**



**Tab 2: Experience of Firms**

**SCOPE OF LEGAL SERVICES PROVIDED**

Folds Walker, LLC and Robinson, Kennon & Kendron, P.A., serve as the legal advisors to, and attorneys and counselors for their municipal clients and all of their officers in matters relating to their official duties, including, but not limited to: attend regular and special Council meetings and advise the City Council on all points of law and parliamentary procedure; prepare ordinances and resolutions required by the Council; attend Planning and Zoning Board meetings; attend Code Enforcement Board meetings; prepare and/or review contracts and agreements; furnish the Mayor, Council, City Manager, the head of any department, officer or board an opinion on any questions of law relating to their respective powers and duties. In addition, both firms provide legal services in anticipation of civil litigation and conduct all civil litigation (including, but not limited to, coordination with outside counsel), appeals, and appearance or matters before other government agencies.

**LIST OF LAWSUITS AND/OR JUDGEMENTS AGAINST ATTORNEYS**

I, S. Scott Walker, Esquire, hereby affirm there are no pending litigation, lawsuits or judgements against the attorneys currently practicing at Folds Walker, LLC.

I, Thomas J. Kennon, III, Esquire, hereby affirm there are no pending litigation, lawsuits or judgements against the attorneys currently practicing at Robinson, Kennon & Kendron, P.A.

DATE: 7/27/22



S. SCOTT WALKER,  
For the Firm

DATE: 7/27/22



THOMAS J. KENNON, III  
For the Firm

### **Tab 3: Experience of Attorneys**

#### **Named Attorney for Lake City**

As a joint proposal between the two firms the named attorney for Lake City - City Attorney will be S. Scott Walker. As part of the proposal, an attorney from either firm guarantees appearance at all required meetings.

#### **SUMMARY OF EXPERIENCE OF ATTORNEYS: FOLDS WALKER, LLC**

The Folds Walker, LLC municipal practice group includes the following attorneys who are licensed attorneys and are presently members of The Florida Bar: S. Scott Walker, Esq., Allison E. Folds, Esq., Clay Martin, Esq., David Wagner, Esq. Kiersten N. Ballou, Esq. Below is a summary of the experience of each of the attorneys and their respective resumés are also enclosed herewith.

#### **S. Scott Walker, Esq.**

S. Scott Walker is a member in good standing with The Florida Bar and was admitted on May 23, 1984. The firm has long been recognized as a superior law firm and has received the highest available rating as a Preeminent Law Firm with a peer review rating “AV” from Martindale-Hubbell. In 2014, S. Scott Walker personally received a peer review rating of “AV” to join his longtime mentor and partner, Allison E. Folds, who has also received this distinction.

Through Mr. Walker’s 37 years of municipal law practice, he has served as legal advisor to boards at thousands of regular meetings, special meetings and workshops on behalf of his municipal clients, including but not limited to CRAs, Charter Review Committees, Planning and Zoning Boards, and Code Enforcement Boards. In addition to providing legal advice at meetings, Mr. Walker has provided general legal advice to Board members in their official capacities and staff members in person, by telephone, or e-mail with regard to legal matters affecting the municipal client.

In the past, Mr. Walker has attended and provided individual briefings with Commission, Council or Board members, as needed and requested. Mr. Walker has prepared, reviewed and revised numerous ordinances, contracts, resolutions, agreements, leases, interlocal agreements, special election ballots, procurement documents and franchise agreements. Mr. Walker reviews all agenda items for all meetings and workshops for the Boards he represents as City Attorney.

In the event of litigation, Mr. Walker has coordinated, directed and overseen the legal affairs of the Firm’s municipal clients, including, but not limited to recommending, initiating and engaging special counsel or experts, when needed. Mr. Walker is admitted to all trial and appellate courts of the State of Florida, including the Florida Supreme Court. Mr. Walker has succeeded at the trial level and the First District Court of Appeal. Additionally, Mr. Walker is licensed to practice

before the U.S. District Court for the Northern and Middle Districts of Florida, the Eleventh Circuit Court of Appeals and the U.S. Supreme Court. In 2014, Mr. Walker was appointed by the Governor to serve on the Eighth Judicial Circuit Nominating Commission, having served as Vice Chair of that Commission in 2016-2018. Mr. Walker has also been admitted as Private Master to the First District Court of Appeals Inn of Court and currently serves on its Executive Board.

**Allison E. Folds, Esq.**

Allison E. Folds is the Senior Partner of Folds Walker, LLC. He has served the community with expert legal counsel since he graduated from the University of Florida in 1965. His main area of practice is civil litigation with a focus on family law and commercial litigation. In addition to his legal practice, Mr. Folds is also a Certified Family and Circuit Mediator.

For over 52 years, Allison E. Folds has represented Gainesville clients through complex proceedings, including high asset dissolution of marriage cases and civil litigation. For complex matters, he works closely with skilled and experienced forensic accountants, appraisers, vocational evaluators, psychologists and other professionals in order to help our clients achieve desired results. Mr. Folds is the former City attorney for the municipalities of Waldo, Newberry, Alachua, Hawthorne, Trenton, Cedar Key, Micanopy and McIntosh, Florida.

**Clay Martin, Esq.**

Clay Martin is a member in good standing with The Florida Bar and was admitted on October 22, 1997. Clay Martin, joined our firm in 2016 and brings his 29-year career in law, politics and policy which includes his service as an Assistant State Attorney in Bradford County; and practical experiences as a City Commissioner for the City of Newberry; staff member for a Florida Cabinet Official and a Member of Congress; member of local government charter review commissions, economic development committees, and career training and job creation boards; and director on multiple local chamber of commerce boards of directors. He has acted as legal advisor to various governmental and quasi-governmental entities in his career, including the WellFlorida Council, Inc.; Career Source of North Central Florida; and the Florida Department of Agriculture and Consumer Services. In this latter role, among other things, he served as an administrative hearing officer, and legislative analyst. Mr. Martin currently serves as the primary City Attorney for Archer and Starke. Mr. Martin focuses his practice areas on business and contract formation; business and real estate transactions; and legislative consulting services, adding a varied and unique perspective as a member of the firm's local government practice group.

**David W. Wagner, Esq.**

David W. Wagner is a member in good standing of The Florida Bar and was admitted on October 5, 1978. Mr. Wagner, former attorney for Alachua County, joined the firm Of Counsel and provides invaluable perspective, knowledge and experience on all aspects of our local government representation. He spent 21 years working as an attorney for Alachua County,

serving as County Attorney for the last 15 years. Prior to working for the County, Mr. Wagner served for 20 years in the U.S Army as an Artillery Officer (with service in Vietnam); Criminal Prosecutor, Associate Professor at the Army's Judge Advocate School; Administrative and International Lawyer in Berlin, Germany; and as the Medical Malpractice Claims Manager for the Army. Mr. Wagner is the 2014 recipient of The Florida Bar's prestigious Ralph A. Marsicano Award for significant contributions to local government law.

**Kiersten N. Ballou, Esq**

Kiersten N. Ballou is a member in good standing of The Florida Bar and was admitted on September 2021. Ms. Ballou joined the firm in 2021 as a law clerk while a student at The University of Florida Law School. During her law school career, Kiersten was a Dean's Scholar, Ethos of Excellence Scholar, and earned the book award in recognition of earning the highest grade in her Social Science, Crime, and the Law class. Kiersten additionally had the honor of being accepted as a member of the UF Law Trial Team and competed in that capacity for two years while in law school. Kiersten was also a Levin Ambassador and later served as the admissions coordinator for the Levin Ambassador's program.

After passing the bar, Ms. Ballou rejoined the firm in 2021 as an associate attorney. Kiersten focuses her practice in the areas of family, municipal, and probate law. Since joining the firm, Kiersten has worked on municipal matters for the Town of Micanopy, The City of Williston, and The City of Newberry, The City of Archer, and The City of High Springs.

**SUMMARY OF EXPERIENCE OF ATTORNEYS: ROBINSON, KENNON & KENDRON, P.A.**

**John J. Kendron, Esq.**

John J. Kendron was born in Evanston, Illinois and raised in Lakeland, Florida. He graduated from Lakeland High School, then Florida State University where he acquired his Undergraduate Degree and his Law Degree. Mr. Kendron's practice focuses on estate planning, probate, trust and guardianship administrations. Mr. Kendron also practices in the area of "elder law" and assists our community's seniors with issues regarding estate planning and long term care planning.

Mr. Kendron has been active in support of his community by serving as the Teen Court Judge for Columbia County and on the Board of Directors of Columbia County Senior Services, Inc. In addition, Mr. Kendron has dedicated pro bono representation to firm clients and clients of Three Rivers Legal Services, Inc., having estate planning, probate and real estate needs. Mr. Kendron has been recognized by the Florida Bar for his pro bono service when he was presented the Florida Bar's President's Pro Bono Service Award for 2005 and 2008.

**Kris B. Robinson, Esq.**

Kris grew up around the practice of law and was inspired to become an attorney after watching his father in trial. After graduating from the University of North Florida, he attended Florida State University School of Law. After working as an associate in another firm, Kris, along with his current partners, wanted to start a new firm and formed Robinson, Kennon & Kendron in 2005. Their idea was to build a firm on a solid foundation of hard work, integrity and a desire to aggressively represent their clients.

Kris is a trial lawyer and represents clients in all areas of civil litigation, including: Personal Injury; Auto Accidents; Business Litigation; Consumer Rights; Fraud; Defamation and Slander; Bank Fraud; Foreclosure Fraud; Environmental Litigation; Real Property and Contract Disputes. In addition, he also assists clients with the formation and protection of their businesses, along with the protection of family assets.

As a trial lawyer Kris has both represented and sued some of the largest corporations in the country in a wide variety of cases from “class action” to small claims court. This has given him a unique perspective and wealth of experience to draw upon. Kris is a member of the Third Judicial Circuit Bar Association and its former Treasurer, Secretary and President. He is a former Young Lawyers Division of the Florida Bar Board of Governors representative; past chairman of the Florida Bar’s Unlicensed Practice of Law Committee; and present member of the Third Judicial Circuit Grievance Committee.

#### **Bruce W. Robinson, Esq.**

Bruce W. Robinson is the President of Robinson, Kennon & Kendron, P.A., and was admitted to the Florida Bar in 1972. He has practiced throughout North Central Florida since that time. Mr. Robinson is a 1971 graduate of the University of Florida Law School with Honors, and a graduate of Florida State University in 1966 with degrees in history and political science. Mr. Robinson is a board-certified, civil trial lawyer and has been since the first exam was given in 1983, and has, in fact, served five (5) years on the Civil Trial Certification Committee. He served as a member of the Board of Governors for the Florida Bar for six (6) years, and has served on the Florida Bar Code and Rules of Evidence Committee, Civil Rules of Procedure Committee and Law School Education and Admissions Committee. Mr. Robinson is an experienced trial lawyer and is a member of the American Board of Trial Advocates. He is also a member of the Defense Research Institute and the Association of Defense Trial Lawyers. His work involves litigation in personal injury cases for both Plaintiffs and Defendants as well as commercial cases.

#### **Thomas J. Kennon, III, Esq.**

Thomas “Todd” J. Kennon, III, has been practicing law in Lake City, Florida, and the Third Judicial Circuit since 1990. His area of practice focuses on family law, which includes divorce, child support, child custody, and dependency cases. Mr. Kennon also handles cases in the areas of criminal defense and contract litigation. In addition to the above practices, Mr. Kennon is a Florida Supreme Court Certified Family Law Mediator, mediating a family law case almost every week. He is available to mediate family law for those parties represented by attorneys and

those parties who want to attempt to resolve their divorce without hiring an attorney. Mr. Kennon was born in Live Oak, Florida. After high school, he attended Lake City Community College and later the University of Florida, where he received his Bachelor of Arts in 1987. He then attended the University of Florida, College of Law and received his Juris Doctorate, with Honors in 1989.

**Jennifer C. Biewend, Esq.**

Jennifer C. Biewend (Jenna) was born in Atlanta, Georgia but grew up in Tarpon Springs and Gainesville, Florida. She graduated with honors from the University of Florida in 2000, with a degree in English and a minor in Business. She later obtained her law degree from the University of Florida Levin College of Law in 2004. While in law school, Ms. Biewend received the Book Award in Appellate Advocacy, was on the Journal of Law and Public Policy, and served as an intern at the Office of the State Attorney in Gainesville, in the Domestic Violence and County Traffic Court divisions. Ms. Biewend worked as an Assistant State Attorney in county court from 2004-2005, where she gained invaluable courtroom and trial experience. She then worked in civil litigation at the law firm of Avera & Smith in Gainesville from 2005-2016, where she primarily practiced in the areas of personal injury and workers' compensation. In addition to personal injury and workers' compensation, Ms. Biewend has experience in several other areas of law, including criminal defense, civil rights, employment law, medical malpractice, nursing home negligence, wrongful death, and product liability. Ms. Biewend joined Robinson, Kennon and Kendron in March of 2016 and practices in multiple areas of law, with a primary focus on automobile and work-place accidents. In her spare time, Ms. Biewend enjoys camping, hiking, kayaking, painting, motorcycle riding, working on her 1964 Mustang, and spending time with her husband, Rob, and daughter, India.

Please See Tab 6 For All Resumes For Attorneys Of Both Firms

#### **Tab 4: Fee Proposal**

Given our qualifications, depth of personnel, and experience, the following fee proposal is submitted:

##### **GENERAL SERVICES**

Folds Walker, LLC and Robinson, Kennon & Kendron, P.A would serve as the City Attorney and provide all routine legal services requested, including, but not limited to:

- Attendance at the regular meetings of the Lake City city council and the Lake City Planning & Zoning Board Code Enforcement Board, Preservation Board, and Board of Adjustments;
- Attendance at special meetings of the Lake City - City Council and the Lake City Planning & Historic Preservation Board when requested by the Mayor or majority of the City Council;
- Preparation of ordinances and resolutions when requested by the Mayor or majority of the City Council;
- Preparation and/or review of all contracts, proposed amendments to the City Charter, Code of Ordinances, Land Development Code, and proposed amendments to the Comprehensive Plan for legal sufficiency;
- Providing legal advice to the City Council and City employees on matters of concern when authorized by the Mayor or majority of the City Council;
- Monitoring litigation when the City is a party but represented by other counsel when requested by the Mayor or a majority of the City Council; and
- Preparation of leases.

In addition, Folds Walker, LLC and Robinson, Kennon & Kendron, P.A will provide the following additional services included in the Retainer:

- Provide annual Ethics, Sunshine Law and Public Records training session;
- Provide new Councilperson orientation sessions (as needed); and
- Cooperating and communicating on a routine basis with City staff and elected officials to achieve the lawful legislative and policy directives of the City Council.

## SPECIAL SERVICES

Folds Walker, LLC and Robinson, Kennon & Kendron, P.A would provide all special non-retainer services as needed and requested by the City, including, but not limited to the following:

- Prosecuting or defending litigation involving the City for matters which the Firm serves as counsel of record for the City that are initiated by a filing in an administrative tribunal or a state or federal court, including all arbitration and mediation proceedings brought under the Administrative Proceedings Act, Public Employees Relations Commission Act, or any other administrative proceedings;
- Providing legislative consulting services if requested by the City;
- Preparation of documents related to real property transactions and issuing title insurance commitments and policies if requested by the City for real property transactions;
- Representing the City in all negotiations with third parties and in the acquisition and disposition of real property rights and interests, including accepting or obtaining right-of-way easements, and other conveyances.
- Preparation of municipal financing matters and any other services not specifically included above.



## COMPENSATION

### **Compensation**

Folds Walker, LLC and Robinson, Kennon & Kendron, P.A proposes as its compensation for services, as they are outlined above, hourly rates billed in six-minute increments at an Attorney Rate of \$170 per hour, a \$190 per hour litigation rate, and \$70 per hour rate for other staff.

### **Reimbursement of Costs**

Folds Walker, LLC and Robinson, Kennon & Kendron, P.A will not charge the City for routine electronic legal research services, facsimiles, travel time or travel-related costs from our Gainesville office to Lake City, but shall be reimbursed for actual costs incurred on all other travel performed for the City, and other actual charges incurred in providing services to the City including, but not limited to, extraordinary copy costs, conference call charges and express mail.

### **Provision for Rate Increases**

Folds Walker, LLC and Robinson, Kennon & Kendron, P.A proposes a 3% increase in the annual lump sum amount at the beginning of the 2023-2024 fiscal year and every year thereafter. In addition, there will be an annual cost of living adjustment to be determined at the beginning of every budget allocation in accordance with the Consumer Price Index (CPI-U) by multiplying the then current administrative billing rate for services by the total percentage increase in the CPI-U for the prior twelve-month period as published by the U.S. Department Labor, Bureau of Labor Statistics.

## Tab 5: References

### City of Newberry

Dates of Representation: 1971-Present (*48 years total for the Firm*)  
*S. Scott Walker, Esq. has served as the City Attorney since 1986*

Contacts: Mike New, City Manager;  
Jordan Marlowe, Mayor

Address: 25440 W. Newberry Road, Newberry, FL 32669  
Phone Number: 352-472-2161  
Email: [Mike.New@ci.newberry.fl.us](mailto:Mike.New@ci.newberry.fl.us)  
[Jordan.Marlowe@ci.newberry.fl.us](mailto:Jordan.Marlowe@ci.newberry.fl.us)

### City of High Springs

Dates of Representation: City Attorney (2012 - Present); Special Counsel (2010)

Contacts: Ashley Stathatos, City Manager;  
Gloria James, Mayor;  
Byran Williams, Commissioner

Address: 23718 W. US Highway 27, High Springs, FL 32643  
Phone Number: 386-454-1416  
Email: [astathatos@highsprings.us](mailto:astathatos@highsprings.us)  
[gjames@highsprings.us](mailto:gjames@highsprings.us)  
[bwilliams@highsprings.us](mailto:bwilliams@highsprings.us)

### City of Archer

Dates of Representation: 2013 - Present

Contacts: Charles "Tony" Hammond, City Manager  
Iris Bailey, Mayor  
Joan White, Vice Mayor

Address: 16870 SW 134th Street, Archer, FL 32618  
Phone Number: 352-495-2880  
Email: [thammond@cityofarcher.com](mailto:thammond@cityofarcher.com)  
[ibailey@cityofarcher.com](mailto:ibailey@cityofarcher.com)  
[jwhite@cityofarcher.com](mailto:jwhite@cityofarcher.com)

### Town of Micanopy

12

Dates of Representation: 2017 – Present

Contacts: Ginny Mance, Mayor  
Mike Roberts, Mayor Pro-Tem  
Sarah Owens, Town Manager

Address: 706 NE Colokka Blvd., Micanopy, Fl, 32667-0137  
Phone Number: 352-466-3121  
Email: [gmance@micanopytown.com](mailto:gmance@micanopytown.com)  
[mroberts@micanopytown.com](mailto:mroberts@micanopytown.com)

### City of Starke

Dates of Representation: 2019 – Present

Contacts: Jancie D. Mortimer, Mayor  
Jim Crosby, City Clerk  
Shannon, Smith, Commissioner

Address: 209 North Thompson Street, Starke, FL 32091  
Phone Number: 904-964-5027  
Email: [JCrosby@CityofStarke.org](mailto:JCrosby@CityofStarke.org)  
[jmortimer@cityofstarke.org](mailto:jmortimer@cityofstarke.org)

### City of Williston

Dates of Representation: 2021 – Present

Contacts: Charles Goodman, Mayor  
Debra Jones, Council President  
Jackie Gorman, City Manager

Address: 50 NW Main St, Williston, FL 32696  
Phone Number: 352-528-3660  
Email: [Mayor@willistonFL.org](mailto:Mayor@willistonFL.org)  
[Debra.Jones@WillistonFL.org](mailto:Debra.Jones@WillistonFL.org)  
[City.Manager@willistonfl.org](mailto:City.Manager@willistonfl.org)

*Additional references available upon request.*

## Tab 6: Resumes

### Index of Resumes (In order as they appear in PDF Packet)

#### Folds Walker, LLC

1. S. Scott Walker, Esq.
2. Allison E. Folds, Esq.
3. Clay E. Martin, Esq.
4. David W. Wagner, Esq.
5. Kiersten N. Ballou, Esq.
6. Danielle Adams

#### Robinson, Kennon & Kendron, P.A.

7. John J. Kendron, Esq.
8. Kris B. Robinson, Esq.
9. Bruce W. Robinson, Esq.
10. Thomas J. Kennon, III, Esq.
11. Jennifer C. Biewend, Esq.
12. Rachel Ponte, Esq.

## **Tab 7: Vendor Required Documents**

### **Index of Documents (In Order as they appear in PDF Packet)**

#### **Folds Walker, LLC**

1. Conflict of Interest Statement
2. Non-Collusion Affidavit
3. Sworn Statement: Public Entity Crimes
4. E-Verify Affirmation Statement
5. Drug-free Workplace Certificate
6. Disputes Discourse Form

#### **Robinson, Kennon & Kendron, P.A.**

1. Conflict of Interest Statement
2. Non-Collusion Affidavit
3. Sworn Statement: Public Entity Crimes
4. E-Verify Affirmation Statement
5. Drug-free Workplace Certificate
6. Disputes Discourse Form

## **Tab 8: Insurance**

### **Index for Proof of Insurance (In order as they appear in PDF Packet)**

#### **Folds Walker, LLC**

1. Cyber Insurance
2. QBE Insurance
3. Ohio Security Insurance
4. Ohio Casualty Insurance

#### **Robinson, Kennon & Kendron, P.A.**

1. Florida Layers Mutual Insurance Company: Professional Liability Insurance
2. Acord: Certificate of Liability Insurance

# S. SCOTT WALKER

527 E. University Avenue

Gainesville, FL 32601

(352) 372-1282

scott@FWMLawfirm.com

## BAR ADMISSIONS

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The Florida Bar, 1984

U.S. District Court, Middle and Northern Districts of Florida, 1987

U.S. Court of Appeals, Eleventh Circuit, 1992

U.S. Supreme Court, 2003

## EXPERIENCE

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**FOLDS & WALKER, Gainesville, FL**

*Managing Partner, 2002-Present (practiced with firm predecessors since 1984)*

*Certified Family Mediator, 2015-Present*

- Represent clients in general areas of civil law, focusing on Marital and Family Law, Municipal and Local Government Law, and General Civil Trial Practice.
- Manage and supervise case load of associate attorneys.
- Represent clients in appeals, including drafting appellate briefs and oral arguments.
- Recipient of Martindale-Hubbell AV Preeminent Peer Rating (*Highest Rating in both Legal Ability and Ethical Standards*).

**CITY OF NEWBERRY, FLORIDA**

*City Attorney, 1986-Present*

**TOWN OF MCINTOSH, FLORIDA**

*Town Attorney, 1994-2008*

**CITY OF HIGH SPRINGS, FLORIDA**

*Outside Counsel, 2010; City Attorney, 2012-Present*

**CITY OF ARCHER, FLORIDA**

*City Attorney, 2013-Present*

**TOWN OF MICANOPY, FLORIDA**

*City Attorney, 2017-Present*

**CITY OF STARKE, FLORIDA**

*Assistant City Attorney, 2019-Present*

- Review municipality practices, procedures and documents to ensure conformity with legal requirements and regulations.
- Review, revise and approve a variety of documents involving the municipality's interests as to legal form and substance.
- Provide legal advice, including the preparation of legal opinions and research support, to the municipality governing board, Mayor, City Manager, department heads and citizen boards.
- Represent the municipality in litigation proceedings.
- Attend all regularly scheduled Commission meetings and special meetings.

## EDUCATION

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**University of Florida, Levin College of Law, Gainesville, FL**

*Juris Doctor, 1983*

**University of Florida, Gainesville, FL**

*Bachelor of Arts, cum laude, 1980*

**Daytona Beach Community College, Daytona Beach, FL**

*Associate of Arts, 1978, with Honors*

## COMMUNITY INVOLVEMENT

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### **Eighth Judicial Circuit Nominating Commission**

*Member, 2014-2018; Vice Chair, 2016-2018*

### **Gainesville Jaycees**

*Member, 1984-1988; President, 1987-1988*

### **District 3-A/Long-Term Care Ombudsman Council**

*Member, 1989-1991; Chair, 1991*

### **Eighth Judicial Circuit Law Day Instructor**

*Guest Speaker, "U.S. and Florida Constitution"*

*Buchholz High School, Gainesville, FL, May, 1994*

*Newberry Elementary School, Newberry, FL, November, 1989*

### **Levin College of Law, University of Florida, Gainesville, FL**

*Judge, Appellate Advocacy, 2005, 2006, 2016*

*Guest Speaker, Solo Practitioner and Small Firm Group, 2016*

### **Eighth Judicial Circuit Professionalism Seminar**

*Panelist, Family Law, April, 2012 and April, 2014*

*Panelist, Government Law, April, 2013 and April, 2015*

### **What Family Law Judges Really Want to Know? (NBI Seminar)**

*Moderator, October, 2010*

### **Classical Conversations Mock Trial Competition**

*Judge, April, 2017*

### **Guardian ad Litem**

*1984-1995, 2017-Present*

### **American Bar Foundation**

*Member, June, 2020*

## MEMBERSHIPS

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### **The Florida Bar**

*Member, 1984-Present; Board of Governors, Young Lawyers Division, 1993-1996*

### **First District Court of Appeals Inn of Court**

*Private Master, 2015-Present, Executive Committee, 2018-Present*

### **Florida Municipal Attorneys Association**

*Member, Approx. 1986-Present*

### **Eighth Judicial Circuit Bar Association**

*Member, 1984-Present; Director, Board of Directors, 1995-1996*

### **American Association for Justice (formerly Association of Trial Lawyers of America)**

*Member, 1984-Present*

### **Florida Justice Association (formerly Academy of Florida Trial Lawyers)**

*Member, 1990-2019*

### **American Bar Association**

*Member, 1997-Present*

### **Federal Bar Association**

*Member, 2000-Present*

### **American College of Barristers**

*Senior Counsel Member, Approx. 2005-Present*

### **Gainesville Masonic Lodge 41**

*Member, Approx. 1990-Present*

### **Quarterback Club**

*Member, 2003-Present*

### **University of Florida President's Council**

*Member, 2019-Present*



## **CURRICULAR VITA**

**Allison E. Folds**, born Gainesville, Florida, May 17, 1940; admitted to bar, 1966, Florida and U.S. District Court, Northern District of Florida; 1978, U.S. Court of Claims; 1990, U.S. Supreme Court.

**Education:** University of Florida and Florida State University (B.S. in B.A., 1962); University of Florida (J.D., 1965). Delta Theta Phi. Certified Family Law/Circuit Civil Mediator, Supreme Court of Florida.

**Member:** Eighth Judicial Circuit (Member, Board of Directors, 1973-1979; President, 1978-1979) and American Bar Associations; The Florida Bar (Member, Board of Governors, Young Lawyers Section, 1970-1974); The Association of Trial Lawyers of America; Academy of Florida Trial Lawyers; Florida Academy of Professional Mediators.

**Practice Areas:** Family Law; Personal Injury Law; Wrongful Death Law; Medical Malpractice; Civil Litigation.

**Former City Attorney** for Waldo, Florida; Newberry, Florida; Alachua, Florida; Trenton, Florida; Hawthorne, Florida; Cedar Key, Florida; Micanopy, Florida and Town of McIntosh, Florida.

**Award:** Awarded the James L. Tomlinson Professionalism Award from the Eighth Judicial Bar Association 2018.

**AV Peer Review Rated**

# CLAY MARTIN

FOLDS & WALKER, LLC

527 East University Avenue • Gainesville, Florida 32601

Clay@FWMLawFirm.com

352-372-1282

## EXPERIENCE

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**ATTORNEY & COUNSELOR AT LAW, OF COUNSEL** February 2016 – Present  
**Folds & Walker, LLC** Gainesville, Florida

- Review real estate title histories, issue real estate title insurance policies when appropriate, and coordinate real estate transaction closings.
- Counsel diverse clientele on real estate transactions, licensing, contract formation, contract management, litigation, business entity organization, and business entity operation issues.
- Negotiate and draft complex legal documents including employment contracts, license agreements, asset sale agreements, litigation settlement contracts, real estate lease agreements, and other commercial transaction agreements.
- Resolve business and contract disputes via mediation, arbitration, and litigation.
- City Attorney/Outside Legal Counsel – City of Starke, Florida

**CONGRESSIONAL DISTRICT DIRECTOR** July 2013 – September 2015  
**CONGRESSIONAL DEPUTY DISTRICT DIRECTOR** January 2013 – June 2013  
**Office of U.S. Representative Ted S. Yoho (Florida, District 3)** Gainesville, Florida

- Maintained relationships with officials and organizations in a geographically large, economically diverse congressional district, and represent the congressman in his absence at events and meetings.
- Managed multi-office operations of congressional district, including constituent outreach and advocacy.

**CABINET LEVEL SENIOR POLICY ANALYST** December 2010 – December 2012  
**Office of the Commissioner of Agriculture** Tallahassee, Florida  
**Florida Department of Agriculture and Consumer Services**

- Represented Commissioner of Agriculture at rural economic development organizations at the state and local level.
- Analyzed legislative bills, and facilitated strategic planning and performance measurement for the Commissioner.

### OTHER PAST EMPLOYMENT

- |   |                                     |                              |
|---|-------------------------------------|------------------------------|
| • Adam Putnam Campaign                      | Regional Campaign Coordinator       | April 2010 – December 2010   |
| • Clay Martin, Chartered – Counselor at Law | Managing Member                     | October 2006 – November 2010 |
| • Elite Software, Inc.                      | Exec. Vice President & Gen. Counsel | July 2006                    |
| • Brashear & Assoc., P.L.                   | Associate Attorney                  | October 2000 – July 2006     |
| • Gainesville Area Chamber of Commerce      | Business Improvement Manager        | May 1999 – October 2000      |
| • Assistant State Attorney, Eighth Circuit  | Bradford County                     | August 1997 – May 1999       |

## EDUCATION

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**JURIS DOCTOR DEGREE** August 1997  
University of Florida, College of Law Gainesville, Florida

**BACHELOR OF SCIENCE DEGREE** August 1994  
University of Florida, College of Agriculture Gainesville, Florida  
Food and Resource Economics Department

**ASSOCIATE OF ARTS DEGREE** June 1992  
Santa Fe Community College Gainesville, Florida

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## ADMISSIONS, ORGANIZATIONS, & AFFILIATIONS

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The Florida Bar	1997 – Present
U.S. District Court, Northern District of Florida	2002 – Present
U.S. District Court, Middle District of Florida	2001 – Present
U.S. District Court, Southern District of Florida	2002 – Present
U.S. Circuit Court of Appeals, Eleventh Circuit	2020 – Present
U.S. Supreme Court	2020 – Present
Downtown Rotary Club of Gainesville	2016 – Present
Attorneys' Title Fund Services, LLC – Agent	2007 – 2010, 2016 – Present
Leadership Gainesville XXIV	Spring 1997
Florida Blue Key Honor Fraternity	Inducted 1993

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## COMMUNITY INVOLVEMENT

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<b>GREATER GAINESVILLE CHAMBER OF COMMERCE BOARD OF DIRECTORS</b>	January 2006 – December 2010 January 2018 – Present January 2021 – Present
<b>Vice Chairman/Chairman-Elect</b>	January 2021 – Present
<ul style="list-style-type: none"> <li>Establish policies governing Gainesville's largest business advocacy organization.</li> </ul>	
<b>Economic Development Committee</b>	January 2021 – Present
<ul style="list-style-type: none"> <li>Implement goals of the Collaborate 2025 five-year economic development strategy.</li> </ul>	
<b>Public Policy Committee</b>	January 2017 – December 2020
<ul style="list-style-type: none"> <li>Advise the Chamber of Commerce Board of Directors on matters of public policy.</li> </ul>	
<b>GAINESVILLE - ALACHUA COUNTY ASSOCIATION OF REALTORS (GACAR)</b>	
<b>Public Policy Committee</b>	January 2017 – December 2019
<ul style="list-style-type: none"> <li>Advise the GACAR Board of Directors on matters of politics and public policy.</li> </ul>	
<b>OTHER PAST COMMUNITY INVOLVEMENT</b>	
<ul style="list-style-type: none"> <li>Member, CareerSource North Central Florida Board of Directors (Chairman 2010)</li> </ul>	2006 – 2010
<ul style="list-style-type: none"> <li>Member, Alachua County Economic Development Advisory Committee</li> </ul>	2005 – 2007
<ul style="list-style-type: none"> <li>Member, City of Newberry Charter Review Commission</li> </ul>	2005 – 2006
<ul style="list-style-type: none"> <li>Member, Alachua County Charter Review Commission</li> </ul>	1999 – 2000
<ul style="list-style-type: none"> <li>Executive Director, Alachua County Day, Inc.</li> </ul>	1997 – 2002
<ul style="list-style-type: none"> <li>Member, Alachua County Tourism Development Council</li> </ul>	1993 – 1995
<ul style="list-style-type: none"> <li>City Commissioner, City of Newberry, Florida</li> </ul>	1992 – 1995

**DAVID W. WAGNER**  
FOLDS & WALKER, LLC  
527 East University Avenue  
Gainesville, Florida 32601  
Phone: (W) 352-372-1282 (C) 352-246-6546

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**EXPERIENCE**

OF COUNSEL, FOLDS & WALKER, LLC  
GAINESVILLE, FLORIDA  
(2014 – PRESENT)

Provide legal services and representation to the Cities of Archer, High Springs, Newberry, Starke and Micanopy. Serve as Special Magistrate and Hearing officer for several local governments in North Central Florida. Advise developers on development authorizations for property in Alachua County.

COUNTY ATTORNEY, ALACHUA COUNTY ATTORNEY'S OFFICE  
GAINESVILLE, FLORIDA, 32602  
(1999-2014)

Provided legal counsel and representation to county commission (five elected officials), elected constitutional officers, various County Departments and the Alachua County Library District in multiple local government practice areas for County with over 250,000 residents. Supervised the preparation and negotiation of contracts in several service areas, including health care contracts for inmates in the county jail and county residents participating in the county's indigent health care program (CHOICES). Prepared trial and appellate court legal documents and represented the County in court. Supervised office consisting of five attorneys and three administrative professionals.

ASSISTANT COUNTY ATTORNEY, ALACHUA COUNTY ATTORNEY'S OFFICE  
GAINESVILLE, FLORIDA, 32602  
(1992-1999)

Served as primary attorney in several local government areas, to include reviewing and drafting contracts, including contracts to provide health care to inmates in the county jail, franchise agreements, and ordinances; advising County staff in the public contracting, growth management/land use, code enforcement and public works operational areas. Represented the County in significant civil litigation, such as construction litigation pertaining to the expansion of the county jail, land use challenge involving a large industrial facility and the County's challenge to the University of Florida Campus Master Plan).

ASSOCIATE ATTORNEY, R.B. DAVIS AND ASSOCIATES, P.A.  
GAINESVILLE, FLORIDA, 32601-5280  
(1990-1992)

Represented plaintiffs with personal injury and wrongful death claims arising in the premises liability, automobile accident, and workers compensation areas. Performed all tasks involved in active civil litigation practice. Handled real estate transactions and wrote title insurance. Special Magistrate for the Alachua County Value Adjustment Board.

CHIEF, MEDICAL MALPRACTICE BRANCH  
U.S. ARMY CLAIMS SERVICE, FORT MEADE, MARYLAND  
(1988-1990)

Processed and denied or negotiated settlement of personal injury and wrongful death claims against the United States pertaining to health care provided in Army health care facilities. Oversaw a continuing caseload of over 400 claims; supervised 3 attorneys and 2 paralegal investigators; branch annually settled over \$20 million in sophisticated medical malpractice claims; emphasized the use of structured settlements and reversionary medical trusts. Settlement value of cases ranged from \$5000 to \$2 million.

DEPUTY GENERAL COUNSEL  
UNITED STATES ARMY, BERLIN  
(1985-1988)

Supervised office (33 employees) that provided full range of legal services to a politically sensitive command located in an occupied city. Reviewed government contracts and advised contracting officer. Reviewed and drafted local regulations. Served as Counsel for Hospital Administrator and Chief of Medical Staff. Personally guided program that won 1987 American Bar Association and Army Awards for excellence in providing legal services to soldiers and families.

ASSOCIATE PROFESSOR  
THE JUDGE ADVOCATE GENERAL'S SCHOOL, U.S. ARMY,  
CHARLOTTESVILLE, VIRGINIA  
(1981-1985)

Taught military and civilian attorneys federal litigation (Federal Tort Claims and Medical Care Recovery Acts, official immunity), health care law, quality assurance in military hospitals (medical malpractice), military employment law and bankruptcy. Coordinated the activities of the 12 attorneys and managed the budget in the School's Administrative and Civil Law Division.

CRIMINAL TRIAL ATTORNEY  
FORT BLISS, TEXAS (EL PASO)  
(1978-1980)

Prosecuted soldiers before courts-martial. As Chief, Criminal Law Branch, supervised office (8 employees) that processed all criminal and adverse administrative actions on an installation with over 20,000 military personnel. Served as lead counsel for several contested cases (both bench and jury trials). Advised military commanders and law enforcement personnel on the disposition of felony and misdemeanor offenses.

RESEARCH ASSISTANT  
UNIVERSITY OF FLORIDA LAW SCHOOL, GAINESVILLE, FLORIDA  
(1977-1978)

Assisted Dean Emeritus Maloney in administering the legal ethics program and preparing advisory opinions for the Florida Bar's Professional Ethics Committee.

ARTILLERY OFFICER  
FORT BRAGG, NORTH CAROLINA AND REPUBLIC OF VIETNAM  
(1975-1970)

As the Commander of artillery battery in the 82nd Airborne Division, trained 130 soldiers to deploy on short notice to accomplish combat mission. Commanded a platoon in Vietnam that provided fire support to combat elements of the 173rd Airborne Brigade.

### **EDUCATION**

United States Military Academy, West Point, New York (1970): Bachelor of Science Degree (Top 30%).

University of Florida (1978): J.D. (with Honors - class rank: Top 15% - 26 in a class of 201).

The Judge Advocate General's School, U.S. Army, (1981): ABA accredited LL.M. Graduate Program.

### **Awards and Recognitions**

2011 President, Florida Associations of County Attorneys

2014 Recipient of the highest award (the "Ralph A. Marsicano" Award) presented annually by the Local Government Section of Florida Bar to a lawyer for significant contributions to the development of local government law in Florida.

## Kiersten Nichelle Ballou

527 E. University Avenue Gainesville, FL 32601 | (352) 372-1282 |  
kiersten@foldswalker.com

### LEGAL EXPERIENCE

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#### **Folds Walker, LLC**, Gainesville, FL

*Associate Attorney*

September 2021 – present

- Responsible for majority case management and task completion for two municipalities and provide supportive case management and task completion for an additional two municipalities.
- Maintain active case load of family law, civil litigation, and municipal law clients.
- Conduct legal research and subsequently plan case strategies for all assigned cases.
- Negotiate with opposing parties to reach resolutions, avoid litigation, and obtain client satisfaction.
- Monitor relevant law by attending conferences, educational events, and keeping up-to-date on all changes to relevant rules, statutes and/or case law.

#### **Folds Walker, LLC**, Gainesville, FL

*Law Clerk*

January 2021-September 2021

- Prepared written correspondence and researched legal issues for five attorneys.
- Attended numerous court proceedings, municipal meetings, and client meetings.
- Researched legal issues and drafted memorandums of law and pleadings for five attorneys.
- Oversaw and managed discovery for 10+ cases at any given time.

#### **GatorTeam Child Legal Clinic**, Gainesville, FL

*Certified Legal Intern*

Fall 2020

- Represented juveniles in all aspects of their dependency cases under supervising attorney.

#### **Department of Children and Families, Children's Legal Services**, Ocala, FL

*Legal Intern*

June 2020 – August 2020

- Prepared termination of parental rights and dependency petitions for submission.
- Assisted in preparation of court note sheets from Judicial Review Social Summary Reports and judicial review preparation documents.
- Observed proceedings and staffing meetings with CLS attorneys.

#### **Christy Lopez Law**, Gainesville, FL

*Legal Intern*

May 2019–September 2020

- Researched nuanced family law issues and prepared memos analyzing same.
- Conducted preliminary client interviews.
- Prepared motions, responses, petitions, and answers for review.
- Observed proceedings in chambers (including emergency and final hearings).

#### **UF Levin College of Law – Prof. Merritt McAlister**, Gainesville, FL

*Research Assistant*

May 2019 – January 2020

- Researched equity in published and unpublished decisions in federal appeals circuits.

### EDUCATION

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#### **University of Florida Levin College of Law**, Gainesville, FL

*Juris Doctor Candidate*

GPA: 3.45 (Top 25%)

May 2021

Honors: Ethos of Excellence Scholarship Award

Activities: Trial Team, Advocate and Education Co-Chair  
Fredric G. Levin College of Law Ambassador, Admissions Coordinator  
Eighth Judicial Circuit Bar Association Mentoring Program, Mentee

**University of Florida**, Gainesville, FL

*Bachelor of Arts in Political Science & Bachelor of Science in Psychology*

GPA: 3.76

May 2018

Honors: *Cum Laude*, Political Science & Psychology

Activities: Mock Trial, Competitor/Captain/Coach

## **OTHER EXPERIENCE**

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**Community Behavioral Services**, Gainesville, FL

*Forensic Psychology Assistant*

November 2017 – August 2018

- Synthesized diagnostically relevant symptoms from client documents.

## **INTERESTS**

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Spending time with my two Labradors, Nala and Moose; Swimming



# Danielle C. Adams

Washington, DC 20001

Danielle.c.adams@student.american.edu

## EDUCATION

**Juris Doctor**, American University Washington College of Law

May 2022

Honors: Dean's Merit Scholarship (Tuition Scholarship)  
GPA: 3.51  
Activities: Gender Justice Clinic, *Student Attorney*  
Journal of Gender, Social Policy, & the Law, *Vol. 30 Managing Editor*  
Joint Journal Committee, *Diversity & Inclusion Subcommittee Chair*  
Family Law Society, *Treasurer*

**Bachelor of Science in Biology**, The University of Florida

May 2019

Disabilities in Society Minor

Honors: Bright Futures Scholarship (Academic Scholarship)  
Activities: TOP Soccer, *Fundraiser Coordinator*

## EXPERIENCE

**Folds Walker, LLC**, Gainesville, FL

April 2018 – July 2022

*Law Clerk*

- Drafted, edited, and reviewed briefs and memoranda regarding legal issues faced by family law clients, corporate clients, and municipal clients.
- Responsible for the intake of municipal clients' concerns, addressed immediate issues, and researched and responded to questions related to Florida Statutes and local ordinances and resolutions.
- Developed legal documents, including motions and pleadings, to support litigation processes and court proceedings.

**The Law Firm of Paley Rothman**, Bethesda, MD

May 2021 – December 2021

*Law Clerk*

- Drafted motions, research relevant case law, prepare summaries of legal arguments, and assist in preparation of court hearings.
- Worked on client cases relating to dissolution of marriage, child custody, employment matters, transactional matters, and estate planning.
- Evaluated complex legal issues and delivered analysis and assessments to attorneys.

**Office of the Inspector General**, Washington, D.C.

May 2020 – December 2020

*Summer Legal Intern*

- Aided to the fullest extent in the investigation process, including preparing investigative memoranda, conducting witness interviews, and drafting initial report of investigations.
- Briefed Inspector General and Deputy Inspector General on recommended actions for open allegations based on legal research and analysis of company policies, and drafts closing or follow-up documentation.
- Devised position descriptions for GS-11, GS-12, and GS-13 attorney positions in preparation of new hiring packages.

**Publix Super Markets Inc.**, Dunedin, FL & Gainesville, FL

June 2012 – September 2018

*Customer Service Staff*

- Balanced safe at the end of day; duties included counting money, accounting for losses/gains, depositing money, and correcting mistakes at the end of the day for the entire store. Supervised cashiers and baggers.

## SKILLS

**Skills:** LexisNexis Proficiency Certification, LexisNexis Practice-Ready Certification, Congressional Oversight and Accountability Certificate

JOHN J. KENDRON  
ROBINSON, KENNON & KENDRON, P.A.  
582 W. DUVAL STREET  
POST OFFICE BOX 1178  
LAKE CITY, FLORIDA 32056-1178  
TELEPHONE: (386) 755-1334  
FACSIMILE: (386) 755-1336  
[jjk@rkkttorneys.com](mailto:jjk@rkkttorneys.com)

**EMPLOYMENT:**

**2000 - 2004:**

Brannon, Brown, Haley, Robinson & Bullock, P.A.: Associate Attorney whose practice focused on estate planning, probate, trust and guardianship administrations.

**2005 – Present:**

Robinson, Kennon & Kendron, P.A.: In 2005 Robinson, Kennon & Kendron, PA was formed. We are a full service law firm where my practice focuses on estate planning and probate, trust and guardianship administrations.

**EDUCATION:**

Florida State University; Tallahassee, Florida; Bachelor of Arts with Honors awarded December 1996.

Florida State University, College of Law; Tallahassee, Florida; Juris Doctorate with Honors awarded May 2000.

**BAR SERVICE:**

Third Circuit Judicial Nominating Commission: Present Chair; Reappointed 2019 by Governor Ron DeSantis; Appointed 2016 by Governor Rick Scott; Reappointed 2009 to 2015 by Governor Rick Scott; Appointed 2006 to 2009 by Governor Jeb Bush  
Statewide Judicial Nominating Procedures Committee: Member, 2012 to 2018  
Third Circuit Bar Association: Officer 2014 to 2017 and Past-President 2017/2018  
Third Circuit Grievance Committee: Past Chair; 2006 to 2009 and 2014 to 2017  
Third Circuit Unlicensed Practice of Law Committee: Past Chair; 2005 to 2011  
Real Property, Probate and Trust Law Section: Executive Council; 2007 to 2011  
Real Property, Probate and Trust Law Section: Member; 2000 to Present  
Elder Law Section – Member: 2000 to Present

**COMMUNITY SERVICE AND HONORS:**

St. James Episcopal Church: Vestryman and Treasurer: 2014 – 2018; Member since 2005  
Lake City-Columbia County Chamber of Commerce: Member, 2012 to Present  
Office of the Public Guardian, Board of Directors: 2013 to 2020  
Columbia County Senior Services, Board of Directors: 2000 to 2006 and 2014 to 2017  
Florida Bar President's Pro Bono Service Award Recipient: 2006 and 2008  
Columbia County Teen Court Judge: 2001 to 2003  
United States Marine Corps, Sergeant: 1994 to 2002

# **Kris B. Robinson**

582 W Duval St.  
Lake City, Florida 32055  
[kbr@rkkattorneys.com](mailto:kbr@rkkattorneys.com)  
(386) 755-1334

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## **EDUCATION**

**Florida State University College of Law** Tallahassee, Florida  
Juris Doctor, December 1999

**University of North Florida** Tallahassee, Florida  
Bachelor of Arts in History, May 1997

## **LEGAL EXPERIENCE**

**Robinson, Kennon & Kendron, P.A.** Lake City, Florida  
Partner 2005-present

**Brannon Brown Haley Robinson & Bullock** Lake City, Florida  
Associate Attorney 2000-2005

Trial attorney with experience representing municipalities, Baker County Hospital Authority, Suwannee River Water Management District, CARC, banks, individuals, and large business entities.

Substantial experience with the drafting of complex contracts as well as the defense and enforcement of contractual agreements.

## **VOLUNTEER WORK**

### **Florida Bar Board of Governors**

Third Judicial Circuit Representative 2020 – present

Former Third Judicial Circuit Representative for the Young Lawyers Division of the Florida Bar Board of Governors

Designated Reviewer for the Third Judicial Circuit Grievance Committee

Disciplinary Review Committee

Disciplinary Procedure Committee

### **Former Counsel for CARC**

### **Florida Bar Association**

Former member of the Third Judicial Circuit Grievance Committee

Chair of the Third Judicial Circuit Unlicensed Practice of Law Committee

### **Third Judicial Circuit Bar Association**

Past President

Past Vice President

Past Treasurer

Past Secretary

**BRUCE W. ROBINSON**  
**ROBINSON, KENNON & KENDRON, P.A.**  
**582 W. DUVAL STREET**  
**POST OFFICE BOX 1178**  
**LAKE CITY, FLORIDA 32056**  
**TELEPHONE: 386-755-1334**  
**FACSIMILE: 386-755-1336**  
[bwr@rkktorneys.com](mailto:bwr@rkktorneys.com)

**EMPLOYMENT:**

1972 – 2005:

Brannon, Brown, Haley, Robinson & Bullock, P.A.

2005 – Present:

Robinson, Kennon & Kendron, P.A.: My current practice focuses on civil litigation involving commercial and personal injury litigation, as well as business law and corporate matters. I have also had experience in administrative law, including trials and appeals. Additionally, I mediate and arbitrate cases.

**EDUCATION:**

University of Florida College of Law; Gainesville, Florida, Juris Doctorate with Honors awarded December, 1971.

Florida State University; Bachelor of Arts, Tallahassee, Florida, 1966.

**BAR ADMISSIONS:**

Florida Bar, 1972  
U.S. District Court Middle District of Florida, 1973  
U.S. District Court Northern District of Florida, 1981  
U.S. Court of Appeals 5<sup>th</sup> Circuit, 1981  
U.S. Court of Appeals 11<sup>th</sup> Circuit, 1981

**CERTIFICATIONS/SPECIALITIES:**

Rated AV Preeminent by Martindale Hubbell, the highest rating a lawyer can receive.  
Board Certified Civil Trial Attorney  
Supreme Court Certified Circuit Civil Mediator  
Certified Arbitrator

## **BAR ACTIVITIES:**

Young Lawyers Division, Board of Governors, 1978-1979  
Florida Bar Board of Governors, 1994-2000; 2014-2020

Service on Florida Bar Committees:

- Civil Trial Certification Committee
- Civil Procedure Rules Committee
- Code & Rules of Evidence Committee
- Student Education and Admissions Committee

Third Judicial Circuit Grievance Committee and Past Chair  
Liaison to the General Practice, Solo & Small Firm Section for the Florida Bar  
Board of Governors  
Mentoring Program for law students

## **OTHER ACTIVITIES AND HONORS:**

Omicron Delta Kappa (University Leadership Honorary Association)  
Gold Key (University Leadership Honorary Association)  
Lake City, Columbia County Chamber of Commerce Board of Directors –  
1974-1977; 2005-2009; 2020-2022  
President, Lake City, Columbia County Chamber of Commerce – 1978;  
United States Marine Corps, Captain, 1966-1971  
Navy Achievement Medal with Combat V  
American Board of Trial Advocates (President, North Central Florida Chapter  
2006)  
American Inn of Court  
Graded Bar Exams for the Florida Board of Bar Examiners  
Former Senior Warden and Vestryman of St. James Episcopal Church  
Epiphany School Board  
Chair of Epiphany School Board  
Kiwanis Club  
VFW  
American Legion  
Military Officers Association of America  
Marine Corps League  
Tradition of Excellence Award from Solo & Small Firm Section for the Florida Bar

THOMAS J. KENNON, III  
ROBINSON, KENNON & KENDRON, P.A.  
582 W. DUVAL STREET  
POST OFFICE BOX 1178  
LAKE CITY, FLORIDA 32056  
TELEPHONE: 386-755-1334  
FACSIMILE: 386-755-1336  
[tjk@rkktorneys.com](mailto:tjk@rkktorneys.com)

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**EMPLOYMENT/EXPERIENCE:**

**2005 – Present:**

Robinson, Kennon & Kendron, P.A. – Partner: My current practice is in the areas of family litigation, mortgage foreclosure litigation, contract litigation and other general real estate transactions. I have served as the Town Attorney for The Town of White Springs, Florida from 2000 to 2013. I also served as assistant Attorney and later, lead Attorney for Town of Fort White, Florida. In addition to the aforementioned entities, I am currently the General Counsel for the Advent Christian Village at Dowling Park, Florida from 2020 to present.

**2003 – 2005:**

Brannon, Brown, Haley, Robinson & Bullock, P.A. – Associate Attorney: As an associate, my practice areas were in municipal law, family law, real estate transactions and general civil litigation.

**1990 – 2003:**

Darby, Peele, Bowdoin, Payne & Kennon, P.A. - Partner: Assisted other Partners with their representations of the City of Lake City, Florida (Herbert Darby) and Town of Fort White, Florida (Rod Bowdoin).

**CERTIFICATIONS/ SPECIALTIES:**

Supreme Court Certified Family Mediator  
Supreme Court Certified Arbitrator

**EDUCATION:**

University of Florida College of Law; Gainesville, Florida. Juris Doctorate with Honors awarded December 22, 1989.

University of Florida; Bachelor of Arts, College of Liberal Arts & Sciences awarded May 2, 1987.

Lake City Community College; Associate of Arts Degree (Magna Cum Laude) awarded April 26, 1985.

**TEACHING:**

University of Florida Department of Criminology, Instructor Legal Research and Writing.

**ACTIVITIES/HONORS:**

- Town Attorney for The Town of White Springs, Florida;
- Value Adjustment Board Attorney for the following counties:
  1. Columbia County (2018 to present)
  2. Hamilton County (2018 to present)
  3. Baker County (2019-present)
  4. Union County (2019)
  5. Dixie County (2019 to present)
- Town Attorney for Town of Fort White, Florida (1990 to 2003)
- Martindale Dale Hubbell Rating of AV Preeminent
- Florida Bar, Young Lawyers Board of Governors (1992-1996)
- Board of Director, Columbia County Association for Retarded Citizens, Inc.
- President, Columbia County Bar Association (1993 - 1994)
- Member, Florida Bar All Bar Conference Committee
- Past Coach, Columbia High School Mock Trial Team
- Past President, Phi Delta Phi, International Legal Honor Fraternity
- Member, John Marshall Bar Association
- Member, University of Florida Trial Team (1989)
- President's Honor Roll for 4.0 grade point average, fall semester 1986 (UF)
- Adjunct Professor - College of Liberal Arts and Sciences (UF) (1986 - 1987)
- Admitted to Florida State Courts
- Intern as Investigator with Public Defender's Office (Third Circuit) 1986-1987
- Rotary Club; Paul Harris Fellow

References available upon request.

# JENNIFER CATHERINE BIEWEND

874 SW Cherub Glen  
Lake City, Florida 32025  
[jcb@rkkattorneys.com](mailto:jcb@rkkattorneys.com)  
(352)359-6430

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## EDUCATION

**University of Florida Levin College of Law, 2004** Gainesville, Florida

Book Award: Appellate Advocacy

Member: *Journal of Law and Public Policy*

Extern: Domestic Violence Division of the 8<sup>th</sup> Circuit  
Office of the State Attorney – 2003

Intern: Traffic Division of the 8<sup>th</sup> Circuit  
Office of the State Attorney – 2004

Founder: LSNSN – Law Students with Kids Support Network

**University of Florida** Gainesville, Florida

Bachelor of Arts in English with a Minor in Business, 2000  
With Honors

Member: Falling Gators Sport Parachute Team

## LEGAL EXPERIENCE

**Robinson, Kennon & Kendron, P.A.** Lake City, Florida  
*Partner* March 2016 to Present

Practice Areas:      Personal Injury (both Plaintiffs and Defendants)  
                             Insurance Defense  
                             Employment Law (both Plaintiffs and Defendants)  
                             Corporate Defense (including Financial Institutions)  
                             Workers' Compensation (both Claimants and Defendants)  
                             Appellate Law  
                             Defamation  
                             General Civil Litigation  
                             Contract Litigation  
                             Probate Litigation  
                             Civil Rights Litigation (both Plaintiffs and Defendants)



**Avera & Smith, LLP**  
*Associate Attorney*

Gainesville, Florida  
2005-2016

Practice Areas:      Personal Injury  
                                 Employment Law  
                                 Workers' Compensation  
                                 Appellate Law  
                                 General Civil Litigation  
                                 Contract Litigation  
                                 Probate Litigation  
                                 Criminal Defense  
                                 Civil Rights Litigation

**Office of Eighth Judicial Circuit State Attorney**  
*Assistant State Attorney*

Gainesville, Florida  
2004-2005

Prosecuted cases in General Misdemeanor and Criminal Traffic  
Intern/Extern in Criminal Traffic and Domestic Violence

2003-2004

## **CURRENT MEMBERSHIPS AND ADMISSIONS**

Florida Bar

Third Judicial Circuit Bar Association

U.S. District Court, Northern District of Florida

U.S. District Court, Middle District of Florida

U.S. District Court, Southern District of Florida

# Rachel Butler Ponte

1832 SW Paloma Court  
Lake City, Florida 32025  
rcb@rkkattorneys.com  
(386) 288-4286

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## EDUCATION

**Florida State University College of Law**, May 2018  
Tallahassee, Florida  
*Honors & Activities*  
Book Award: Health Insurance Law  
Pro Bono Service Award  
Phi Delta Phi – International Honors Society  
*Journal of Transnational Law & Policy*, 2017-2018 Managing Editor  
Family Law Clinic CLE Participant

**Florida State University**  
Tallahassee, Florida  
*Honors & Activities*  
Bachelor of Arts in History, May 2015  
Dean's List  
Alpha Phi Fraternity two-year executive board member  
Garnet and Gold Guide for Florida State Seminoles Football Team

## LEGAL EXPERIENCE

**Robinson, Kennon & Kendron, P.A.**  
Lake City, Florida  
*Senior Associate*  
April 2019 to Present  
Practice Areas: Family Law, Real Estate Litigation, Estate Planning  
*Law Clerk*  
Summer 2017, Fall 2018

**Office of Third Circuit Public Defender**  
Lake City, Florida  
*Legal Intern*  
Summer 2015, Winter 2015, Winter 2016  
Interviewed clients after felony arrests at local detention facilities  
Assisted with investigations and compiled discovery

## VOLUNTEER WORK

**Florida Bar Young Lawyers Division**  
April 2019 to Present  
Board of Governors (Third Judicial Circuit Seat)

**Florida Bar Family Law Rules Committee Member**  
June 2020 to Present

**Florida Bar Voluntary Bar Association Member**  
July 2020 to Present

**Third Judicial Circuit Bar Association**  
April 2019 to Present  
Executive Board (Secretary (2020-2021); Treasurer (2022))

**Altrusa International (District Three) Member**  
February 2020 to Present

**Alpha Phi Fraternity at Florida State University**  
August 2018 to Present  
*Chapter Advisor*

## CERTIFICATIONS & AWARDS

**Florida Bar Young Lawyers Division**  
President's Award (2022)

**Florida Department of Revenue Value Adjustment Board**  
Training Certificate (2019, 2020)

CONFLICT OF INTEREST STATEMENT

STATE OF FLORIDA, CITY OF Lake City

Before me, the undersigned authority, personally appeared S. Scott Walker, who was duly sworn deposes and states:

- I am the Managing Partner of Folds Walker, LLC with a local office in Gainesville and principal office in Gainesville, FL and principal office in Gainesville, FL.  
City & State City & State
- The above named entity is submitting a Proposal for the City of Lake City **RFP-020-2022** described as **CITY ATTORNEY**.
- The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
- The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
- Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
- Neither the entity nor its affiliates, nor any one associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
- Neither the entity nor its affiliates, nor any one associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
- I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
- I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
- In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

DATED this 27 day of July 2022

S. Scott Walker

(Affiant)

**S. Scott Walker**

Typed Name and Title

Sworn to and subscribed before me this 27 day of July 2022

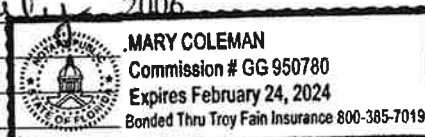
Personally Known  Or produced identification

Identification type:

Notary Public-State of FL

Printed, typed, or stamped commissioned name of notary public.

My commission expires \_\_\_\_\_.



THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL.

**DISPUTES DISCLOSURE FORM**

**Answer the following questions by placing an "X" after "YES" or "NO". If you answer "YES", please explain in the space provided, or via attachment.**

Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional association within the last five (5) years?

YES \_\_\_\_\_ NO **X** \_\_\_\_\_

Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?

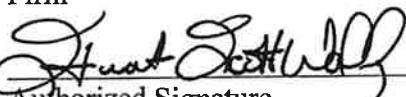
YES \_\_\_\_\_ NO **X** \_\_\_\_\_

Has your firm had against it or filed any request for equitable adjustment, contract claims, bid protest, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?

YES \_\_\_\_\_ NO **X** \_\_\_\_\_

If yes, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved.

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of Lake City, RFP-021-2006, Request for Proposal for Financial Advisor.

<b>Folds Walker, LLC</b>	<b>7/27/22</b>
_____ Firm	_____ Date
	<b>S. Scott Walker</b>
_____ Authorized Signature	_____ and Title Printed or Typed Name and Title

THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL

**DRUG FREE WORKPLACE CERTIFICATE**

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, Folds Walker, LLC (print or type name of firm) publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm’s policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (\*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee’s community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”

[Signature]  
Authorized Signature

7/27/22

Date Signed

State of Florida

County of Alachua

Sworn to and subscribed before me this 27<sup>th</sup> day of July 2022

Personally known  or Produced Identification \_\_\_\_\_

(Specify type of identification)

[Signature]  
Signature of Notary  
My Commission Expires: \_\_\_\_\_



**E-VERIFY AFFIRMATION STATEMENT**

RFP/Bid /Contract No:

**Project ID: 020-2022**

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Project Description:

**Request for Proposal - City Attorney Services**

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Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

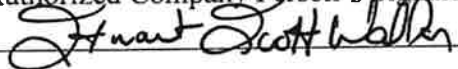
The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name:

**Folds Walker, LLC**

---

Authorized Company Person's Signature:

  
\_\_\_\_\_

Authorized Company Person's Title:

**Managing Partner**

---

Date: **7/27/22**

---

THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL

NON-COLLUSION AFFIDAVIT

STATE OF Florida

COUNTY OF Alachua

\_\_\_\_\_ being duly sworn, deposes and says that:

1. He/She is Managing Partner of Folds Walker, LLC the Bidder  
Title Company Name  
that has submitted the attached proposal;

2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

3. Such Proposal is genuine and is not a collusive or sham proposal;

4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

SIGNED Stuart Scott Walker

TITLE Managing Partner

SUBSCRIBED AND SWORN TO BEFORE ME THIS 27th DAY OF July, 2022

Mary Coleman

Notary Public, State of Florida My Commission Expires



**SWORN STATEMENT UNDER SECTION  
287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid No. Project ID:020-2022.
2. This sworn statement is submitted by Folds Walker, LLC whose business address is 527 E University Ave, Gainesville, FL 32601 and (if applicable) its Federal Identification No.(FEIN) is 01-0659328. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement \_\_\_\_\_.
3. My name is S. Scott Walker and my relationship to the entity named above is Managing Partner.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair



market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: Stuart Scott Walker Date 7/27/22  
STATE OF Florida  
COUNTY OF Alachua

Personally appeared before me, the undersigned authority, Stuart Scott Walker who  
after first being sworn by me, affixed his/her signature in the space provided above on  
this 27th day of July 20 22.

Mary Coleman  
Notary Public, State at large  
My Commission Expires:



CONFLICT OF INTEREST STATEMENT

STATE OF FLORIDA, CITY OF LAKE CITY, FLORIDA

Before me, the undersigned authority, personally appeared Thomas J. Kennon, III, who was duly sworn deposes and states:

- 1. I am the Partner of Robinson, Kennon & Kendron, P.A. with a local office in Lake City, Florida and principal office in Lake City, Florida and principal office in Lake City, Florida City & State City & State
2. The above named entity is submitting a Proposal for the City of Lake City RFP-020-2022 described as CITY ATTORNEY.
3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
4. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
6. Neither the entity nor its affiliates, nor any one associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
7. Neither the entity nor its affiliates, nor any one associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
8. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
9. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

DATED this 20th day of July 2022

[Signature]
(Affiant)
Thomas J. Kennon, III/ Partner

Typed Name and Title

Sworn to and subscribed before me this 20th day of July 2022.
Personally Known X Or produced identification

Identification type:
Notary Public-State of FLORIDA
Printed, typed, or stamped MARY B. SUMMERFIELD name of notary public.
My commission expires Commission # GG 358148 Expires September 27, 2023 Bonded Thru Troy Fain Insurance 800-385-7019
Mary B. Summerfield



THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL.

**NON-COLLUSION AFFIDAVIT**

STATE OF FLORIDA

COUNTY OF COLUMBIA

Thomas J. Kennon, III, being duly sworn, deposes and says that:

1. He/She is Partner of Robinson, Kennon & Kendron, P.A. the Bidder  
Title Company Name  
that has submitted the attached proposal;

2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

3. Such Proposal is genuine and is not a collusive or sham proposal;

4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

SIGNED TJK

TITLE PARTNER

SUBSCRIBED AND SWORN TO BEFORE ME THIS

Mary B. Summerfield



Notary Public, State of Florida My Commission Expires: \_\_\_\_\_

**SWORN STATEMENT UNDER SECTION  
287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid No. Project ID 020-2022.
2. This sworn statement is submitted by Robinson, Kennon & Kendron, P.A. whose business address is 582 W. Duval Street, Lake City, FL 32055 and (if applicable) its Federal Identification No.(FEIN) is 20-2029910. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement N/A.
3. My name is Thomas J. Kennon, III and my relationship to the entity named above is PARTNER.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair

market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: TSD Date July 20, 2022

STATE OF FLORIDA

COUNTY OF COLUMBIA

Personally appeared before me, the undersigned authority, \_\_\_\_\_ who  
after first being sworn by me, affixed his/her signature in the space provided above on  
this 20TH day of JULY 2 2022.

Mary B. Summerfield

Notary Public, State at large

My Commission Expires:



**E-VERIFY AFFIRMATION STATEMENT**

RFP/Bid /Contract No:

RFP-020-2022

---

Project Description:

CITY ATTORNEY

---

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

- (a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,
- (b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name:

ROBINSON, KENNON & KENDRON, P.A.

---

Authorized Company Person's Signature:



---

Authorized Company Person's Title:

PARTNER

---

Date: JULY 20, 2022

---

THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL



**DRUG FREE WORKPLACE CERTIFICATE**

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, ROBINSON, KENNON & KENDRON, P.A. (print or type name of firm) publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm’s policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (\*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee’s community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”

*[Handwritten Signature]*

\_\_\_\_\_  
Authorized Signature

JULY 20, 2022

\_\_\_\_\_  
Date Signed

State of Florida  
County of Columbia

Sworn to and subscribed before me this 20<sup>th</sup> day of JULY 2022.

Personally known X or Produced Identification \_\_\_\_\_  
(Specify type of identification)

*Mary B. Summerfield*

Signature of Notary  
My Commission Expires: \_\_\_\_\_



**DISPUTES DISCLOSURE FORM**

**Answer the following questions by placing an "X" after "YES" or "NO". If you answer "YES", please explain in the space provided, or via attachment.**

Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional association within the last five (5) years?

YES \_\_\_\_\_ NO  X

Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?

YES \_\_\_\_\_ NO  X

Has your firm had against it or filed any request for equitable adjustment, contract claims, bid protest, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?

YES \_\_\_\_\_ NO  X

If yes, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved.

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of Lake City, RFP-021-2006, Request for Proposal for Financial Advisor.

ROBINSON, KENNON & KENDRON, P.A.

JULY 20, 2022

Firm

Date



THOMAS J. KENNON, III / PARTNER

Authorized Signature

and Title Printed or Typed Name and Title

THIS FORM MUST BE INCLUDED WITH YOUR SUBMITTAL

# Cyber Insurance Policy Declarations

Insurance coverage underwritten by HSB Specialty Insurance Company | One State Street | Hartford, CT 06102-5024

**THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA INSURANCE GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER.**

## **SURPLUS LINES INSURERS' POLICY RATES AND FORMS ARE NOT APPROVED BY ANY FLORIDA REGULATORY AGENCY**

This Cyber Insurance **Policy** is issued and delivered as surplus lines coverage pursuant to applicable surplus lines statutes. The surplus lines broker responsible for placement of this coverage is responsible for compliance with applicable surplus lines laws and regulations including completion of any declarations/affidavits and payment of any taxes.

This **Policy** contains one or more Insuring Agreements, some of which provide liability for **Claims** first made against any **Insured** during the **Policy Period**, or any applicable Extended Reporting Period, and reported to us pursuant to the terms of this **Policy**. **Claim Expenses** shall reduce the applicable **Aggregate Limit of Insurance** and Sub-Limits of Insurance and are subject to the applicable **Retentions**. Please read the entire **Policy** carefully.

<b>Policy</b> Number:	6606876-02
<b>Policy</b> Issue Date:	12/12/2021
Home State:	FL
Licensed Surplus Lines Producer:	Sayata Labs 177 Huntington Avenue, PMB 88572 Suite 1703 Boston, MA 02115

This Declaration is attached to and forms part of the **Policy**.

ITEM 1: <b>Named Insured:</b>	Folds, Walker & Maltby, LLC
DBA:	Not Applicable
	527 East University Avenue
	Gainesville, FL 32601
ITEM 2: <b>Policy Period:</b>	
Effective Date:	01/11/2022 at 12:01 AM local time of the <b>Named Insured</b>
Expiration Date:	01/11/2023 at 12:01 AM local time of the <b>Named Insured</b>
ITEM 3: <b>Policy</b> Premium:	\$2,072.00
ITEM 4: <b>Aggregate Limit of Insurance:</b>	\$1,000,000.
ITEM 5: Notice of <b>Claim</b> or <b>Cyber Event:</b>	claims@at-bay.com At-Bay Insurance Services, LLC 196 Castro Street, Suite A Mountain View, CA 94041



POLICY NUMBER: LAW-11225-01  
 EXPIRING POLICY NUMBER: LAW-11225-00

## LAWYERS PROFESSIONAL LIABILITY INSURANCE POLICY DECLARATIONS

INSURER	UNDERWRITING OFFICE	PRODUCER
<b>QBE Insurance Corporation</b> 55 Water Street, New York, New York 10041	55 Water Street 20th Floor New York, NY 10041	<b>Freberg Environmental Insurance</b> Trading as: LawyerGuard 3407 W Dr. Martin Luther King Jr Blvd Suite 200 Tampa, FL 33607

**NOTICE: THIS IS A CLAIMS MADE AND REPORTED POLICY AND SUBJECT TO ITS PROVISIONS APPLIES ONLY TO CLAIMS WHICH ARE BOTH FIRST MADE AGAINST THE INSURED AND REPORTED TO THE INSURER DURING THE POLICY PERIOD OR ANY EXTENDED REPORTING PERIOD, IF APPLICABLE.**

**DEFENSE WITHIN LIMITS: CLAIM EXPENSES ARE INCLUDED WITHIN THE LIMIT OF LIABILITY. THE LIMIT OF LIABILITY AVAILABLE TO PAY SETTLEMENTS OR JUDGMENTS WILL BE REDUCED, AND MAY BE EXHAUSTED, BY CLAIM EXPENSES.**

**PLEASE READ THE ENTIRE POLICY CAREFULLY.**

Terms appearing in **bold** are defined in the Policy.

Item 1: **Named Insured:** Folds & Walker, LLC  
 Mailing Address: 527 E University Avenue  
 Gainesville FL 32601

Item 2: **Policy Period** From: January 11, 2022 To: January 11, 2023  
 At 12:01 A.M. Standard Time at the mailing address stated in Item 1

Item 3: **Limit of Liability:**

a. Each <b>Claim</b>	\$1,000,000
b. Aggregate	\$2,000,000

Item 4: **Deductible Amount:**

a. Each <b>Claim</b>	\$5,000
b. Aggregate	None

Item 5: **Predecessor Firm(s):**

Item 6: **Premium:**

Premium:	\$14,287.00
Surcharges and Taxes (if any)	\$0.00
<b>Total Premium, Surcharges, and Taxes</b>	<b>\$14,287.00</b>

Item 7: **Retroactive Date:** January 11, 2013



**Coverage Is Provided In:**

Ohio Security Insurance Company

9450 Seward Road, Fairfield, Ohio 45014

Policy Number:

**BZS (23) 59 12 81 22**

Policy Period:

**From 09/01/2022 To 09/01/2023**

*12:01 am Standard Time  
at Insured Mailing Location*

**Commercial Protector Common  
Policy Declarations**

**Named Insured & Mailing Address**

FOLDS, WALKER & MALTBY, LLC  
527 E UNIVERSITY AVE  
GAINESVILLE, FL 32601

**Agent Mailing Address & Phone No.**

(352) 377-2002  
HUB INTERNATIONAL FLORIDA  
2811 NW 41ST ST  
GAINESVILLE, FL 32606-7463

Named Insured Is: LIMITED LIABILITY COMPANY

Named Insured Business Is: LAWYERS OFFICE

*In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy.*

**SUMMARY OF COVERAGE PARTS AND CHARGES**

These Declarations together with the Businessowners Coverage Form (and other applicable forms and endorsements, if any, issued to form a part of them) complete this policy.

**COVERAGE PART**

**CHARGES**

Commercial Protector

\$8,713.11

*Total Charges for all of the above coverage parts:  
Certified Acts of Terrorism Coverage: \$43.00*

**\$8,713.11  
(Included)**

*Note: This is not a bill*

**IMPORTANT MESSAGES**

Equipment Breakdown Enhancement Is Included - See Policy Forms and Endorsements summary

Issue Date 07/03/22

Authorized Representative

**report a claim, call your Agent or 1-844-325-2467**

70 21 01 08

**Coverage Is Provided In:**  
Ohio Security Insurance Company

175 Berkeley St., Boston, MA 02116

Policy Number:  
**BZS (23) 59 12 81 22**  
Policy Period:  
**From 09/01/2022 To 09/01/2023**  
12:01 am Standard Time  
at Insured Mailing Location

## Commercial Protector Common Policy Declarations

### Named Insured

FOLDS, WALKER & MALTBY, LLC  
527 E UNIVERSITY AVE  
GAINESVILLE, FL 32601

### Agent

(352) 377-2002  
HUB INTERNATIONAL FLORIDA  
2811 NW 41ST ST  
GAINESVILLE, FL 32606-7463

## POLICY FORMS AND ENDORSEMENTS - CONTINUED

This section lists the Forms and Endorsements for your policy. Refer to these documents as needed for detailed information concerning your coverage.

FORM NUMBER	TITLE
BP 79 74 02 08	Amendment of Pollution Exclusion (Premises)
BP 79 96 07 10	Businessowners Liability Extension Endorsement
BP 80 51 01 07	Lawyers Professional Liability Exclusion
BP 81 15 01 07	Exclusion - Asbestos
BP 81 18 01 07	Medical Expense At Your Request Endorsement
BP 82 37 08 15	Equipment Breakdown Coverage Endorsement
BP 88 02 06 09	Limitation - Time Element Coverage (Windstorm or Hail)
BP 88 04 06 09	Exclusion - Professional Services
BP 88 15 03 12	Identity Recovery Coverage For Defined Individuals
BP 88 16 06 09	Business Income Changes - 24 Hour Time Period
BP 88 19 07 10	Businessowners Property Endorsement
BP 89 38 07 19	Non-Cumulation of Liability Limits (Same Occurrence)
IL 88 39 05 20	Florida Agent Countersignature Endorsement
IL 88 53 11 20	Actual Cash Value

**report a claim, call your Agent or 1-844-325-2467**

**Commercial Protector  
Policy Declarations**

**Named Insured**

**Agent**

FOLDS, WALKER & MALTBY, LLC

(352) 377-2002  
HUB INTERNATIONAL FLORIDA

**SUMMARY OF LIMITS AND CHARGES**

<b>Businessowners Liability Limits of Insurance</b>	<b>DESCRIPTION</b>	<b>LIMIT</b>
	Liability and Medical Expenses - Occurrence	1,000,000
	Aggregate Limits of Insurance	
	Products-Completed Operations	2,000,000
	Other than Products-Completed Operations	2,000,000
	Broadened Coverage For Damage To Premises Rented To You	1,000,000
	Medical Expenses (Any One Person)	15,000
	Personal and Advertising Injury	0

<b>Explanation of Charges</b>	<b>DESCRIPTION</b>	<b>PREMIUM</b>
	Businessowners Location(s) Total	\$8,585.00
	Businessowners Other Coverage(s) Total	\$12.00
	FL Emergency Management Preparedness & Assistance Trust Fund Surcharge	\$4.00
	FL Fire College Trust Fund Assessment	\$8.63
	FL Insurance Guaranty Association Assessment - A (FIGA)	\$60.48
	Certified Acts of Terrorism Coverage	\$43.00

**Total Charges: \$8,713.11**

*Note: This is not a bill*



**Commercial Protector  
Declarations Schedule**

Named Insured	Agent
FOLDS, WALKER & MALTBY, LLC	(352) 377-2002 HUB INTERNATIONAL FLORIDA

**SUMMARY OF COVERAGES BY LOCATION - CONTINUED**

<b>Mortgage Holder(s)</b>	Suntrust Bank ISAOA Ins Servicing Center	Po Box 200019 KENNESAW, GA 30156 Loan#
---------------------------	---	--

**0002 521 E University Ave, Gainesville, FL 32601-5451**

Property Characteristics	Description:		
<b>Vacant Land</b>	<b>DESCRIPTION</b>		
	Number of Acres		1
		<i>Premium</i>	<i>\$10.00</i>

**SUMMARY OF OTHER COVERAGES**

Employee Dishonesty Including Forgery and Alteration	DESCRIPTION		
	Limit of Insurance		\$25,000
	Number of Employees		5
	Deductible		\$500
		<i>Premium</i>	<i>Included</i>

Identity Recovery Coverage for Defined Individuals	DESCRIPTION		
	See Endorsement		
		<i>Premium</i>	<i>\$12.00</i>

175 Berkeley St., Boston, MA 02116

### Commercial Umbrella Policy Declarations

Basis: Occurrence

#### (ITEM 1) NAMED INSURED & MAILING ADDRESS

FOLDS, WALKER & MALTBY, LLC  
527 E UNIVERSITY AVE  
GAINESVILLE, FL 32601

#### AGENT MAILING ADDRESS & PHONE NO.

(352) 377-2002  
HUB INTERNATIONAL FLORIDA  
2811 NW 41ST ST  
GAINESVILLE, FL 32606-7463

**Named Insured Is:** LIMITED LIABILITY COMPANY

**Named Insured Business Is:** LAWYERS OFFICE

#### (ITEM 2) POLICY PERIOD

From 09/01/2022 TO 09/01/2023 12:01 AM Standard Time at Insured Mailing Location

#### (ITEM 3) PREMIUM CHARGES

Explanation of Charges	DESCRIPTION	PREMIUM
	Commercial Umbrella	\$960.00
	Certified Acts of Terrorism Coverage	\$10.00 (Included)
	FL Insurance Guaranty Association Assessment - A (FIGA)	\$6.72

**Total Advance Charges**

**\$966.72**

*Note: This is not a bill*

BASIS OF PREMIUM: NON-AUDITABLE( X ) AUDITABLE( )

THE EVENT OF CANCELLATION BY THE NAMED INSURED, THE COMPANY WILL RECEIVE AND RETAIN NO LESS THAN ( 0% ) OF THE POLICY PREMIUM AS THE MINIMUM RETAINED PREMIUM PLUS CERTIFIED ACTS OF TERRORISM COVERAGE AND ANY APPLICABLE TAXES AND SURCHARGES.

#### (ITEM 4) LIMITS OF INSURANCE

DESCRIPTION	LIMIT
EACH OCCURRENCE	\$2,000,000
AGGREGATE (WHERE APPLICABLE)	\$2,000,000
PRODUCTS-COMPLETED OPERATIONS AGGREGATE	\$2,000,000
SELF-INSURED RETENTION	\$10,000

Issue Date 07/03/22

Authorized Representative

**To report a claim, call your Agent or 1-844-325-2467**

DS 70 22 01 08


175 Berkeley St., Boston, MA 02116

## POLICY FORMS AND ENDORSEMENTS

This section lists all the Forms and Endorsements for your policy. Refer to these documents as needed for detailed information concerning your coverage.

<b>FORM NUMBER</b>	<b>TITLE</b>
CNI90 11 07 18	Reporting A Commercial Claim 24 Hours A Day
CU 60 02 06 97	Commercial Umbrella Coverage Form
CU 60 39 01 15	Cap On Losses From Certified Acts Of Terrorism
CU 60 40 01 15	Underlying Coverage Requirement For Certified Acts Of Terrorism
CU 61 07 01 13	Automobile Liability Exclusion
CU 61 56 04 12	Florida Changes - Non-Cumulation of Liability (Same Occurrence)
CU 61 78 04 11	Florida Changes - Cancellation and Nonrenewal
CU 63 44 06 97	Foreign Liability - Following Form
CU 63 80 12 04	Fungi or Bacteria Exclusion
CU 64 79 05 09	Exclusion - Recording and Distribution of Material or Information in Violation of the Law
CU 64 82 10 17	Amendment - Electronic Data
CU 64 87 10 05	Economic or Trade Sanctions Condition Endorsement
CU 64 92 01 13	Mobile Equipment - Following Form
CU 64 95 12 07	Waiver Transfer Rights of Recovery Against Others
CU 88 01 12 02	War Liability Exclusion

witness whereof, we have caused this policy to be signed by our authorized officers.



Mark Touhey  
Secretary



David Long  
President

**To report a claim, call your Agent or 1-844-325-2467**  
**DS 70 23 01 08**

***Lawyers Professional Liability Policy***  
***This is a Claims Made and Reported Policy. Please read it carefully.***

***Declarations***

***Policy Number:*** 100813

---

***Item 1. Named Insured:*** Robinson, Kennon & Kendron

***Mailing Address:*** P.O. Box 1178  
Lake City, FL 32056

***Item 2. Policy Period: From*** 01/10/2022 ***to*** 01/10/2023 ***at 12:01 A.M.***

***Standard Time at Your Address Shown Above***

***Item 3. Limit of Liability:*** \$2,000,000 ***Per Claim***  
\$2,000,000 ***Total Limit***

***Item 4. Deductible:*** \$10,000 ***Annual Aggregate***

***Item 5. Policy Premium:*** \$27,825.00 ***Annual Premium***

***Item 6. Forms and Endorsements Attached at Policy Issuance:***

FLPL-101 (R.10/01/2018)      FLPL-200R (R.01/01/2014)      FLPL-103 (R.08/01/2011)  
FLPL e-JD™ (R.01/01/2016)

***The Policy is not valid until signed by Our authorized representative.***

January 12, 2022

*Date Issued*

  
*Authorized Representative*

FLPL-100 (R.08/01/2011)

Page 1 of 1



*Lawyers Professional Liability Policy*  
*This is a Claims Made and Reported Policy. Please read it carefully.*

**RETROACTIVE DATE SCHEDULE ENDORSEMENT**

---

**Named Insured:** Robinson, Kennon & Kendron

**Policy Number:** 100813      **Endorsement Number:** 1      **Effective Date:** 01/10/2022

It is understood and agreed that the **Retroactive Date** of each lawyer is as shown below:

<u>Name</u>	<u>Retroactive Date</u>
Jennifer Biewend	03/01/2016
Rachel C. Butler	04/17/2019
John J. Kendron	09/13/2000
Thomas J. Kennon	07/01/2002
Bruce W. Robinson	03/12/1984
Kris B. Robinson	05/01/2000

All other terms and conditions of the **Policy** remain unchanged.

January 12, 2022  
*Date Issued*

  
*Authorized Representative*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Wheeler Agency 622 South West Main Blvd  Lake City FL 32025-5708		<b>CONTACT NAME:</b> John Wheeler <b>PHONE (A/C, No, Ext):</b> (386) 752-8660 <b>E-MAIL ADDRESS:</b> john@thewheeleragency.com <b>FAX (A/C, No):</b> (386) 752-9802	
<b>INSURED</b> ROBINSON, KENNON AND KENDRON, P.O. BOX 1178  Lake City FL 32056		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> LIBERTY MUTUAL - West American Ins Co <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	


**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BZW58256704	01/10/2022	01/10/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ Excluded GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

CITY OF LAKE CITY 205 N MARION AVE  LAKE CITY FL 32055	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
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City of Lake City  
**Procurement**  
 Karen Nelmes, CPPB, NIGP-CPP, Procurement Director  
 205 N. Marion Ave., Lake City, FL 32055

**EVALUATION TABULATION**

RFP No. 020-2022

City Attorney

RESPONSE DEADLINE: July 28, 2022 at 2:00 pm

Report Generated: Thursday, August 4, 2022

**CONSENSUS SCORECARD SUMMARY**

Vendor	Location 0-5 Points 10 Points (10%)	Experience of the Law Firm 0-5 Points 20 Points (20%)	Experience of the Attorney(s) 0-5 Points 35 Points (35%)	Fee Proposal 0-5 Points 15 Points (15%)	References 0-5 Points 20 Points (20%)	Total Score (Max Score 100)
Folds Walker, LLC	3.75	4.5	4.25	3.5	4	<b>81.8</b>

**CONSENSUS SCORECARD DETAILS**

<b>Folds Walker, LLC</b>						
Location   0-5 Points   10 Points (10%)						
3.75						
Description: Distance from the City						
Experience of the Law Firm   0-5 Points   20 Points (20%)						
4.5						
Description: Experience of the Firm						

EVALUATION TABULATION  
 RFP No. 020-2022  
 City Attorney

**Experience of the Attorney(s) | 0-5 Points | 35 Points (35%)**  
 4.25

Description:  
 Experience of Attorney(s)

**Fee Proposal | 0-5 Points | 15 Points (15%)**  
 3.5

Description:  
 Proposal for compensation

**References | 0-5 Points | 20 Points (20%)**  
 4

Description:  
 Municipal or similar Governmental references for the past three (3) years

**Total Score: 81.75**

**PHASE 1**

**EVALUATORS**

Name	Title	Agreement Accepted On
Jake Hill	Council Member	Aug 4, 2022 9:27 AM
Eugene Jefferson	City council	Aug 2, 2022 11:34 AM
Christopher Sampson	City Council	Jul 29, 2022 10:13 PM
Stephen Witt	Mayor	Jul 29, 2022 1:31 PM



EVALUATION TABULATION  
RFP No. 020-2022  
City Attorney

**EVALUATION CRITERIA**

Criteria	Description	Scoring Method	Weight (Points)
Location	Distance from the City	0-5 Points	10 (10% of Total)
Experience of the Law Firm	Experience of the Firm	0-5 Points	20 (20% of Total)
Experience of the Attorney(s)	Experience of Attorney(s)	0-5 Points	35 (35% of Total)
Fee Proposal	Proposal for compensation	0-5 Points	15 (15% of Total)
References	Municipal or similar Governmental references for the past three (3) years	0-5 Points	20 (20% of Total)

**AGGREGATE SCORES SUMMARY**

Vendor	Jake Hill	Eugene Jefferson	Christopher Sampson	Stephen Witt	Total Score (Max Score 100)
Folds Walker, LLC	79	81	97	70	<b>81.75</b>

**VENDOR SCORES BY EVALUATION CRITERIA**

Vendor	Location 0-5 Points 10 Points (10%)	Experience of the Law Firm 0-5 Points 20 Points (20%)	Experience of the Attorney(s) 0-5 Points 35 Points (35%)	Fee Proposal 0-5 Points 15 Points (15%)	References 0-5 Points 20 Points (20%)	Total Score (Max Score 100)
Folds Walker, LLC	3.8	4.5	4.3	3.5	4	<b>81.75</b>

**INDIVIDUAL PROPOSAL SCORES**

EVALUATION TABULATION  
RFP No. 020-2022  
City Attorney

Folds Walker, LLC	
Location	0-5 Points   10 Points (10%)
Jake Hill:	3
Eugene Jefferson:	3
Christopher Sampson:	5
Stephen Witt:	4
Experience of the Law Firm   0-5 Points   20 Points (20%)	
Jake Hill:	5
Eugene Jefferson:	4
Christopher Sampson:	5
Stephen Witt:	4
Experience of the Attorney(s)   0-5 Points   35 Points (35%)	
Jake Hill:	5
Eugene Jefferson:	4
Christopher Sampson:	5
Stephen Witt:	3
Fee Proposal   0-5 Points   15 Points (15%)	
Jake Hill:	2
Eugene Jefferson:	5
Christopher Sampson:	4

Stephen Witt: 3
<b>References   0-5 Points   20 Points (20%)</b>
Jake Hill: 3
Eugene Jefferson: 4
Christopher Sampson: 5
Stephen Witt: 4