
CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY
October 02, 2023 at 6:00 PM
Venue: City Hall

AGENDA

REVISED

REVISED 9/29/2023: Items 2 - 5 added

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

Pledge of Allegiance

Invocation - Mayor Stephen Witt

Roll Call

Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.

Proclamations - None

Minutes

- [1.](#) September 5, 2023 Regular Session
- [2.](#) September 18, 2023 Regular Session
- [3.](#) September 26, 2023 Special Called

Approval of Agenda

Public Participation - Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Approval of Consent Agenda

4. Informational purposes only - Per City Manager Paul Dyal, the City of Lake City is opening negotiations with the Florida State Lodge Fraternal Order of Police, Inc.
5. Approval of travel request in an amount not to exceed \$2,400.00 for Council Member Jake Hill, Jr. to attend the Florida League of Cities FAST (Federal Action Strike Team) Fall Fly-in October 16-19, 2023 in Washington, D.C. Sufficient funds exist in 511.40 to cover cost associated with the travel.

Presentations - None

Old BusinessOrdinances**Open Public Hearing**

6. City Council Ordinance No. 2023-2258 (final reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 of less acres of land, pursuant to an application, CPA 23-04, by the property owner of said acreage, under the Amendment Procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from Residential, Moderate Density (less than or equal to 4 dwelling units per acre) to Residential, Medium Density (less than or equal to 8 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing for severability; repealing all ordinances in conflict; and providing an effective date.
(TwentyEight Fourteen LLC)

Passed on first reading 9/18/2023

Close Public Hearing

Adopt City Council Ordinance No. 2023-2258 on final reading

Open Public Hearing

7. City Council Ordinance No. 2023-2259 (final reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an Application, CPA 23-05, by the property owner of said acreage, under the Amendment Procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from County Commercial to City Commercial of certain lands within the Corporate Limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace LLC)

Passed on first reading 9/18/2023

Close Public Hearing

Adopt City Council Ordinance No. 2023-2259 on final reading

Open Public Hearing

8. City Council Ordinance No. 2023-2261 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-05, by the property owner of said acreage; providing for rezoning from Residential, Single Family-2 (RSF-2) to Residential/Office (RO) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen LLC)

Passed on first reading 9/18/2023

Close Public Hearing

Adopt City Council Ordinance No. 2023-2261 on final reading

Open Public Hearing

9. City Council Ordinance No. 2023-2262 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an Application, Z 23-06, by the property owner of said acreage; providing for rezoning from County Commercial, Intensive (CI) to City Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing

severability; repealing all ordinances in conflict; and providing an effective date.
(Real Terrace LLC)

Passed on first reading 9/18/2023

Close Public Hearing

Adopt City Council Ordinance No. 2023-2262 on final reading

Resolutions

[10.](#) City Council Resolution No. 2023-112 - A resolution of the City Council of the City of Lake City, Florida, accepting the resignation of Paul Dyal as City Manager; and providing for an effective date.

Note: This resolution was tabled on 9/26/2023.

[11.](#) City Council Resolution No. 2023-113 - A resolution of the City Council of the City of Lake City, Florida, appointing Interim City Manager; granting authority to the Interim City Manager; providing authority to Interim City Manager and City Finance Director, by joint signatures, to sign all checks and vouchers on all City bank accounts; and providing for an effective date.

Other Items

[12.](#) Discussion and Possible Action - City Manager Hiring Process (Council Member Todd Sampson)

New Business

Ordinances

[13.](#) City Council Ordinance No. 2023-2264 (first reading) - An ordinance of the City of Lake City, Florida; implementing the State's Statutory Mandate to prepare business impact estimates prior to the adoption of proposed ordinances pursuant to Section 166.041(4), Florida Statutes; providing findings; adopting business impact estimate procedures, requirements, and exemptions; providing for severability; providing for conflicts; and providing for an effective date.

Resolutions

[14.](#) City Council Resolution No. 2023-114 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with the North Central Florida Regional Planning Council; providing for the receipt of comprehensive planning services; providing for compensation not-to-exceed \$23,500.00; and providing an effective date.

15. City Council Resolution No. 2023-115 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to accept the Edward Byrne Memorial Justice Assistance Grant in the amount of \$15,448.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date.

Other Items - None

Departmental Administration

16. Discussion and Possible Action: Approval to pay retainer fee in the amount of \$298,821.19 to Legacy Water Works for SR47/I75 Project (Director of Distribution and Collections Brian Scott)

Comments by Council Members

Adjournment

YouTube Information

Members of the public may also view the meeting on our YouTube channel at:
<https://www.youtube.com/c/CityofLakeCity>

Pursuant to 286.0105, Florida Statutes, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

SPECIAL REQUIREMENTS: *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***

File Attachments for Item:

1. September 5, 2023 Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on September 5, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

EVENTS PRIOR TO MEETING – 5:45 PM Community Redevelopment Meeting

PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

Mr. Hill asked for a moment of silence in honor of Mariah Smith.

ROLL CALL

Mayor/Council Member
City Council

Stephen M. Witt

Jake Hill, Jr.

C. Todd Sampson

Chevella Young

Ricky Jernigan

City Attorney

Todd Kennon

City Manager

Paul Dyal – attended by phone

Sergeant-at-Arms

Chief Gerald Butler

City Clerk

Audrey Sikes

PROCLAMATIONS – None

MINUTES – Due to Hurricane Idalia, minutes will be presented on September 18, 2023.

APPROVAL OF AGENDA

Mr. Jernigan requested to move Item #6 prior to Item #4. **Mr. Sampson made a motion to approve the agenda as amended. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

1. City Manager Paul Dyal Comments

Mr. Dyal recognized and thanked staff for their efforts during Hurricane Idalia. He expressed concern with items being placed on the agenda as action items before staff is able to properly vet. Mr. Dyal stated he fully supports the following items, the Drive Thru Pharmacy (Item #3), Annie Mattox Park Funding Request (Item #4) and funding for Black Chamber of Commerce (Item #5) however, these should only be discussion items at this time. He encouraged members to not circumvent the process and to allow items to go through administration to find the best and most efficient manner to get tasks, projects and/or assignments completed prior to placement on the agenda for action.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Sylvester Warren
- Stew Lilker

APPROVAL OF CONSENT AGENDA – None

PRESENTATIONS

2. Lawanda Austin, President, Annie Mattox Park Board, funding request in the amount of \$60,000.00 for programs such as financial literacy, STEM, history, sports, arts (i.e. fine arts, culinary arts) and theater/drama (Council Member Chevella Young)

Sylvester Warren, member of the Annie Mattox Board, addressed members in the absence of Ms. Austin. Mr. Warren requested \$60,000.00 in funding for programs such as financial literacy, STEM, history, sports, arts (i.e. fine arts, culinary arts) and theater/drama.

OLD BUSINESS

Ordinances – None

Other Items

3. Discussion and Possible Action: Drive thru Pharmacy at old drive thru building at City Hall as presented by Dr. Erica Mayo (Council Member Jake Hill, Jr.)

Mr. Hill thanked everyone for attending the meeting and reported he had been working with the City Attorney to ensure Ms. Mayo would be able to lease the old drive thru building.

Mr. Kennon reported in order to comply with the Procurement Statute (FS 287.057), the City must execute a competitive process via an invitation to negotiate, which would allow all interested parties to present their plan for the property.

Ms. Mayo confirmed the procurement process and inquired how long the process would take.

Assistant City Manager Dee Johnson stated the procurement process would take 30-45 days, but could not provide a definite timeline from administration as to how long it would take to handle other details, such as bringing the building up to code, obtaining a survey, and the contract and negotiation process.

PUBLIC COMMENT: Sylvester Warren

Mr. Hill made a motion to instruct staff to move forward with an Invitation to Negotiate, subject to other research conducted by administration. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill	Aye
Mr. Jernigan	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mayor Witt	Aye

6. Discussion and Possible Action - relating to the Grant Agreement with Annie Mattox Recreation Center, Inc. regarding the requirement of Level 2 Background Screenings (Council Member Ricky Jernigan)

Mr. Jernigan reported he would like to correct a previous vote he made, and stated background screenings must be conducted for organizations requesting funding assistance from the City.

Mr. Jernigan made a motion to rescind Resolution No. 2023-069.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson seconded the motion.

Mr. Hill confirmed with Mr. Kennon that Annie Mattox Recreation Center would still receive funds already allocated to them.

Ms. Sikes verified the motion with Mr. Jernigan and assigned resolution number 2023-104 to rescind resolution number 2023-069.

Motion restated: **Mr. Jernigan made a motion to adopt City Council Resolution No. 2023-104, rescinding City Council Resolution No. 2023-069, that amends the Grant Agreement Between the City of Lake City, Florida and Annie Mattox Recreation Center, Inc., which amended the Agreement to remove Sections 3.B.ii, a. and b. related to the requirement of Level 2 Screenings. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jernigan	Aye
Mr. Sampson	Aye
Mr. Hill	Nay
Ms. Young	Nay
Mayor Witt	Aye

5. Discussion and Possible Action: Funding request in the amount of \$25,000.00 for the Lake City Black Chamber of Commerce (Council Member Jake Hill, Jr.)

Mr. Hill reported the City has been giving the Lake City-Columbia County Chamber of Commerce funds for as long as he has been a member, and stated he would like to also give funds to the Lake City Black Chamber of Commerce.
Mr. Hill made a motion to give \$25,000.00 to the Lake City-Columbia County

Chamber of Commerce and \$25,000.00 to the Lake City Black Chamber of Commerce.

PUBLIC COMMENT: Josh Garner; Sylvester Warren

Ms. Young seconded the motion.

Members discussed funding programs through a reimbursement mechanism, or as a line item in the budget, after entities fill out an application for approval.

Assistant City Manager Dee Johnson reported staff was working on an application for Council approval.

Community Programs Director, Terri Phillips reported staff was meeting Tuesday to review the application process to present to Council in a workshop.

Ms. Young confirmed in the new budget cycle, no one is grandfathered in even if it is a line item in the budget, and disbursements are subject to the new application process.

After discussion, Mr. Hill modified his motion: **Mr. Hill made a motion to reallocate funds in the upcoming budget as follows and to adjust line items: \$50,000.00 in undesignated programs broken down as follows: \$25,000.00 for the Lake City-Columbia County Chamber of Commerce and \$25,000.00 for the Lake City Black Chamber of Commerce; also reallocation of funds in the amount of \$25,000.00 for City Events (undesignated events); all are subject to a successful reimbursement application process that will go before Council for approval. Ms. Young seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Ms. Young	Aye
Mr. Sampson	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

4. Discussion and Possible Action - Annie Mattox Park Board, funding request in the amount of \$60,000.00 for programs such as financial literacy, STEM, history, sports, arts (i.e. fine arts, culinary arts) and theater/drama (Council Member Chevella Young)

Ms. Young spoke in support of providing programs for youth in the community and waiving the application process for Annie Mattox Park to receive this funding.

Members discussed any organization is able to apply for funds, as \$100,000.00 was set aside in the FY24 budget, as well as Annie Mattox Board presenting a proposal of events and how many expected participants there would be.

PUBLIC COMMENT: Sylvester Warren

Ms. Young made a motion to give Annie Mattox \$30,000.00 in the current fiscal year for youth programs and to waive the application process. The motion also provides authorization to raise the undesignated funds line in the budget to \$30,000.00. Mr. Hill seconded the motion.

Mr. Sampson and Mr. Jernigan spoke against waiving the application process.

PUBLIC COMMENT: Kalesia Brown

A roll call vote was taken and the motion failed on a 2-3 vote.

Ms. Young	Aye
Mr. Hill	Aye
Mr. Sampson	Nay
Mr. Jernigan	Nay
Mayor Witt	Nay

Mr. Sampson made a motion to add \$30,000.00 in the next budget cycle for Annie Mattox youth programs, with an application process that is open to 501(c)(3) organizations. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

NEW BUSINESS

Ordinances – None

Resolutions

7. City Council Resolution No. 2023-094 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Eleven to the continuing contract with Jones Edmunds & Associates, Inc., for the professional services assisting the City with the Bascom Norris/100A Septic-to-Sewer Project; providing for payment for the professional services and assistance at a not to exceed cost of \$75,000.00; and providing an effective date.

Mr. Sampson made a motion to approve City Council Resolution No. 2023-094, authorizing the execution of Task Assignment Number Eleven to the continuing contract with Jones Edmunds & Associates, Inc., for the professional services assisting the City with the Bascom Norris/100A Septic-to-Sewer Project, and providing for payment for the professional services and assistance at a not to exceed cost of \$75,000.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

8. City Council Resolution No. 2023-095 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Twelve to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the I-75/SR 47 Infrastructure Extensions Project; providing for payment for the professional services and assistance at a not to exceed cost of \$248,300.00; and providing an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-095, authorizing the execution of Task Assignment Number Twelve to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the I-75/SR 47 Infrastructure Extensions Project, and providing for payment for the professional services and assistance at a not to exceed cost of \$248,300.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

9. City Council Resolution No. 2023-096 - A resolution of the City Council of the City of Lake City, Florida, authorizing the acceptance of the AFG Grant for the replacement of aging air packs for a 5% cost share for a total cost to the City of \$10,413.10. **Mr. Hill made a motion to approve City Council Resolution No. 2023-096, authorizing the acceptance of the AFG Grant for the replacement of aging air packs for a 5% cost share for a total cost to the City of \$10,413.10. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Jernigan	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mayor Witt	Aye

10. City Council Resolution No. 2023-097 - A resolution of the City Council of the City of Lake City, Florida, authorizing an increase to the initial contract price with Bayway Group, LLC, related to janitorial services at four locations within the City; and providing an effective date.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson made a motion to approve City Council Resolution No. 2023-097, authorizing an increase to the initial contract price with Bayway Group, LLC, related to janitorial services at four locations within the City. Mr. Jernigan seconded the motion.

Mr. Jernigan and Mr. Hill verified the proper process was taken and the bid went out properly.

A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

11. City Council Resolution No. 2023-098 - A resolution of the City Council of the City of Lake City, Florida amending the Grant Agreement between the City of Lake City, Florida, and Annie Mattox Recreation Center, Inc. dated June 21, 2022; providing for conflicts; providing for severability; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-098, amending the Grant Agreement between the City of Lake City, Florida, and Annie Mattox Recreation Center, Inc. dated June 21, 2022. Mr. Jernigan seconded the motion.**

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson confirmed with the City Attorney that this resolution was separate from the motion and resolution passed earlier in the meeting.

A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

Ms. Sikes read from a prepared statement that is attached as “Exhibit A” relating to a citizen concern.

12. City Council Resolution No. 2023-103 - A resolution of the City Council of the City of Lake City, Florida, extending the local State of Emergency for the City of Lake City pursuant to Section 252.38(2) Florida Statutes, due to the threat of Hurricane Idalia, providing for waiver of procedures and formalities, delegating authority, and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-103, extending the local State of Emergency for the City of Lake City pursuant to Section 252.38(2) Florida Statutes, due to the threat of Hurricane Idalia, providing for waiver of procedures and formalities, and delegating authority. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Jernigan	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mayor Witt	Aye

Other Items

13. Discussion and Possible Action - Florida Recreation Development Assistance Program, FRDAP Grant (Council Member Chevella Young)

Director of Grant Services, at Gateway Grant Writing & Administration, Inc., Shannon Williams reported the FRDAP grant deadline was extended to September 15, 2023 due to Hurricane Idalia. Ms. Williams would like to write two FRDAP grant applications on behalf of the City.

Ms. Williams stated the City could apply for two projects during the application cycle, at \$200,000.00 per application.

Members concurred to seek assistance for a special needs all-inclusive park at the old Girls Club area. This would be performed in two phases.

PUBLIC COMMENT: Stew Lilker; Sylvester Warren

Ms. Sikes verified the motion with Ms. Young and assigned resolution number of 2023-105.

Ms. Young made a motion to adopt City Council Resolution No. 2023-105, authorizing to move forward with two FRDAP Grant Applications to cover Phase I and Phase II for the all-inclusive park at the old Girls Club/Youngs Park location. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Ms. Young	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL

Mayor Witt reminded members of upcoming dates: September 11, 2023 at 6:00 PM, Special Called City Council Meeting Tentative Budget Hearing and Public Hearing to adopt Final Annual Fire Assessment Resolution; September 18, 2023 at 6:00 PM, City Council Meeting for the Final Budget Hearing.

Mr. Hill thanked City Staff for their work during Hurricane Idalia.

ADJOURNMENT

Mr. Hill made a motion to adjourn at 8:18 PM. Mr. Jernigan seconded the motion and the motion carried unanimously on a voice vote.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk

Citizen Concern

“Exhibit A”

Mayor and Council,

This citizen continues to make personal, libelous and slanderous statements regarding me during our public meetings, via email submitted to members of the public and the City, on social media as well as verbally with members of the community and the City Council.

I feel it is important that I go on the record to request zero tolerance for this continued defamation and harassment.

Thank you

Audrey Sikes, City Clerk

File Attachments for Item:

2. September 18, 2023 Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on September 18, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION – Council Member Chevella Young

ROLL CALL

Mayor/Council Member
City Council

Stephen M. Witt
Jake Hill, Jr.
C. Todd Sampson
Chevella Young
Ricky Jernigan
Todd Kennon
Paul Dyal
Chief Gerald Butler
Audrey Sikes

City Attorney
City Manager
Sergeant-at-Arms
City Clerk

PROCLAMATIONS

1. 2023 Florida League of Cities Home Rule Hero Award recipient Council Member Jake Hill, Jr. (Mayor Stephen Witt)

Mayor Witt recognized Mr. Hill for receiving the Florida League of Cities Home Rule Hero Award.

MINUTES

2. August 15, 2023 Council Budget Workshop
3. August 16, 2023 Council Budget Workshop
4. August 21, 2023 Regular Session
5. August 28, 2023 Emergency Called Session
6. September 11, 2023 Special Called Session

Mr. Jernigan made a motion to approve the August 15, 2023 Council Budget Workshop, August 16, 2023 Council Budget Workshop, August 21, 2023 Regular Session, August 28, 2023 Emergency Called Session and September 11, 2023 Special Called Session minutes as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.

APPROVAL OF AGENDA

Mayor Witt stated Item #24 would be moved up on the agenda to be heard prior to Public Comment, and Items #15 and 18 needed to be removed as these are still at the Planning and Zoning Board level. **Mr. Jernigan made a motion to approve the agenda as amended. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

24. Discussion - Street Designation for Mariah Reginae Smith (Mayor Stephen Witt)

Mayor Witt presented to members the idea of designating a street in remembrance of Mariah Reginae Smith, and stated the City Attorney would need to research this topic to ensure it would be done properly.

PUBLIC COMMENT: Reverend Melvin and Betty Goggins; Glenel Bowden

All members spoke in support of a sign in remembrance of Mariah Smith. Mr. Sampson spoke in support of this being a state designation as well.

Mayor Witt stated this is not an action item at this time and would like for the attorney to conduct research on how to get this accomplished and report back.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Reverend Pamela Green
- Sylvester Warren

APPROVAL OF CONSENT AGENDA – None

PRESENTATIONS

7. Tammy Magstadt, Treasurer, Richardson Community Center - Funding request in the amount of \$12,835.00 for the E-Gaming Program

Ms. Magstadt proposed an E-Gaming Program to be offered at the Richardson Community Center and provided an itemized cost list for set-up.

Mr. Sampson suggested reaching out to schools via flyers or handouts. He stated he would like council to be involved with the open house at Richardson.

Ms. Young suggested hosting an event to gauge interest prior to purchasing.

Mr. Sampson spoke in support of administration releasing funds once the notice of interest is provided to the City.

Mr. Jernigan inquired as to the hours of operation at the center, Ms. Magstadt replied the program would be available to students after school and on the weekends.

Mr. Hill confirmed the amount requested (\$12,835.00) fulfilled the remaining funds that were allocated for FY23.

- 10. Discussion and Possible Action - Richardson Community Center - Funding request in the amount of \$12,835.00 for the E-Gaming Program

Public Comment: Sylvester Warren

Mr. Sampson called point of order relating to City Code Article II, Section 2-44 Public Participation and asked Mayor Witt to hold to the 3-minute time limit for the meeting as identified in the rules. Mayor Witt agreed and Mr. Jernigan seconded this point of order. Mr. Sampson confirmed with the Mayor this was a total of 3-minutes for the meeting and not cumulative.

Mr. Sampson confirmed with Ms. Magstadt all volunteers and employees undergo a level two background screening.

Ms. Young updated members on the possibility of a Youth Advisory Board Program.

Mr. Sampson made a motion to authorize the release of \$12,835.00 in funds by administration once the notice of interest is provided for the E-Gaming Program for Richardson. The motion provides the notice of interest should be provided within 30 days. The motion provides funding from this current year’s fiscal budget in accordance with the budget allocations motion made on April 5, 2023. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Nay
Ms. Young	Aye
Mayor Witt	Aye

BUDGET HEARING

At this time Mayor Witt opened a public hearing to accept input from all interested parties relative to the discussion, consideration, and final approval of the City’s 2023-2024 proposed millage rate and operating budget. Mayor Witt stated the City was offering the opportunity to all in attendance to speak in regard to the budget and ask that all speakers identify themselves by name and address. Mayor Witt stated the Finance Director would provide a summary of the budget process and address those items essential to compliance with the State of Florida Truth In Millage (TRIM) requirements.

Finance Director Angie Moore reported The City Council proposes a final millage rate of 4.9000 mills and a final capital and operating budget of \$74,899,172 for fiscal year 2023-2024. She stated council action tonight constitutes the “Final” Budget Hearing as required by State TRIM criteria and was announced to the General Public by advertisement in the Lake City Reporter published on September 14, 2023. Mrs. Moore reported during this hearing, the following agenda will be addressed:

- The Council will discuss the 2023-2024 millage and operating budget and allow citizen input as appropriate.

- The Council will direct announcement of the final millage rate proposed for adoption and of any increase, decrease, or no change.
- The City Attorney will read, by title, Millage Resolution No. 2023-101.
- The Council will adopt Millage Resolution No. 2023-101 on final reading.
- The City Attorney will read, by title, Budget Resolution No. 2023-102.
- The Council will adopt Budget Resolution No. 2023-102 on final reading.

Mayor Witt declared the “Final Budget Hearing” open for discussion for public input followed by discussion by the City Council.

PUBLIC COMMENT: Sylvester Warren; Vanessa George; Glenel Bowden

COUNCIL COMMENTS: Mayor Witt thanked staff for their work on the fiscal year 2023-2024 budget.

Mayor Witt closed the public hearing.

Mayor Witt asked the Finance Director to state for the record 1) the taxing authority, 2) the millage rate to be adopted, 3) the rolled-back millage rate, and 4) any change the final millage rate represents to the current year’s millage.

Finance Director Angie Moore stated the City Council of the City of Lake City, as Taxing Authority, proposes a final tax on all property located within the City of Lake City, Florida, at the rate of 4.9000 mills for the fiscal year 2023-2024 operating budget. She reported the current year proposed operating millage rate is an 7.30% increase from the 4.5668 rolled-back millage rate as defined by Florida Statutes and represents no change from the previous year’s millage rate of 4.9000 mills.

8. City Council Resolution No. 2023-101 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the levy of ad valorem taxes for the City for fiscal year 2023-2024; and providing an effective date. **Mr. Jernigan made a motion to approve City Council Resolution No. 2023-101, adopting a millage rate for the levy of ad valorem taxes for the City for fiscal year 2023-2024. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jernigan	Aye
Mr. Sampson	Aye
Mr. Hill	Nay
Ms. Young	Aye
Mayor Witt	Aye

9. City Council Resolution No. 2023-102 - A resolution of the City Council of the City of Lake City, Florida, adopting the budget for fiscal year 2023-2024; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-102, adopting the budget for fiscal year 2023-2024. Mr. Jernigan seconded the motion.**

Mr. Jernigan expressed his appreciation to the Finance Department.

A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Nay
Ms. Young	Aye
Mayor Witt	Aye

OLD BUSINESS

Ordinances – None

Resolutions – None

Other Items

10. Discussion and Possible Action - Richardson Community Center - Funding request in the amount of \$12,835.00 for the E-Gaming Program

This Item was discussed after Item #7.

11. Discussion of September 11, 2023 vote regarding Section 2-53 of the Code of Ordinances relating to the compensation of mayor and councilmembers (Attorney Todd Kennon)

Mr. Kennon reported due to the wording of Section 2-53 of the Code of Ordinances, the 3% raise would remain in the budget for the mayor and councilmembers.

PUBLIC COMMENT: Sylvester Warren; Glenel Bowden

Members concurred to allow the City Attorney to research and present options to amend the ordinance for an opt out vote.

NEW BUSINESS

Ordinances

12. City Council Ordinance No. 2023-2257 (first reading) - An ordinance of the City of Lake City, Florida, amending Chapter 102 of the City Code of ordinances; providing for amendments to the City's utilities; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson made a motion to approve City Council Ordinance No. 2023-2257 on first reading, amending Chapter 102 of the City Code of ordinances, and providing for amendments to the City's utilities. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

**Mr. Sampson Aye
Mr. Jernigan Aye
Mr. Hill Aye
Ms. Young Aye
Mayor Witt Aye**

- 13. City Council Ordinance No. 2023-2258 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-04, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the future land use classification, from Residential, Moderate Density (less than or equal to 4 dwelling units per acre) to Residential, Medium Density (less than or equal to 8 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen, LLC)

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson made a motion to approve City Council Ordinance No.2023-2258 on first reading, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-04, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the future land use classification, from Residential, Moderate Density (less than or equal to 4 dwelling units per acre) to Residential, Medium Density (less than or equal to 8 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida, and the amended description of 4 to 8 dwelling units. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

**Mr. Sampson Aye
Mr. Jernigan Aye
Mr. Hill Aye
Ms. Young Aye
Mayor Witt Aye**

- 14. City Council Ordinance No. 2023-2259 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less

acres of land, pursuant to an application, CPA 23-05, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended providing for changing the future land use classification from County Commercial to City Commercial of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace LLC) **Mr. Sampson made a motion to approve City Council Ordinance No. 2023-2259 on first reading, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended and relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-05, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended providing for changing the future land use classification from County Commercial to City Commercial of certain lands within the corporate limits of the City of Lake City, Florida. Ms. Young seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Ms. Young	Aye
Mr. Hill	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

- 15. City Council Ordinance No. 2023-2260 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-06, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from Residential, Medium Density (less than or equal to 8 dwelling units per acre) to Residential, High Density (less than or equal to 20 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Winsberg)

This item was removed during approval of agenda.

- 16. City Council Ordinance No. 2023-2261 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulation, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z23-05, by the property owner of said acreage; providing for rezoning from Residential, Single Family-2 (RSF-2) to Residential/Office (RO) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen, LLC) **Mr. Sampson made a motion to approve City Council Ordinance No. 2023-2261 on first reading, amending the Official Zoning Atlas of the City of Lake City**

Land Development Regulation, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z23-05, by the property owner of said acreage, and providing for rezoning from Residential, Single Family-2 (RSF-2) to Residential/Office (RO) of certain lands within the corporate limits of the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

17. City Council Ordinance No. 2023-2262 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulation, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z23-06, by the property owner of said acreage; providing for rezoning from County Commercial, Intensive (CI) to City Commercial, Intensive (CI) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace, LLC) **Mr. Sampson made a motion to approve City Council Ordinance No. 2023-2262 on first reading, amending the Official Zoning Atlas of the City of Lake City Land Development Regulation, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z23-06, by the property owner of said acreage, and providing for rezoning from County Commercial, Intensive (CI) to City Commercial, Intensive (CI) of certain lands within the corporate limits of the City of Lake City, Florida. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

18. City Council Ordinance No. 2023-2263 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-07, by the property owner of said acreage; providing for rezoning from Residential, Single Family-3 (RSF-3) and Residential, Multiple Family-1 (RMF-1) to Residential, Multiple Family-2 (RMF-2) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Winsberg)

This item was removed during approval of agenda.

Resolutions

19. City Council Resolution No. 2023-106 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Public Transportation Grant Agreement, for the Second Phase of the obstacle removal of trees/vegetation at the Lake City Gateway Airport; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-106, authorizing the execution of an amendment to the Public Transportation Grant Agreement, for the Second Phase of the obstacle removal of trees/vegetation at the Lake City Gateway Airport. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mr. Jernigan	Nay
Mayor Witt	Aye

20. City Council Resolution No. 2023-108 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Public Transportation Grant Agreement for the design and install of security fencing, gates, access control improvements, installation of new cameras and lighting; and providing for an effective date. **Mr. Jernigan made a motion to approve City Council Resolution No. 2023-108, authorizing the execution of an amendment to the Public Transportation Grant Agreement for the design and install of security fencing, gates, access control improvements, installation of new cameras, and lighting. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jernigan	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

21. City Council Resolution No. 2023-110 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number One to the contract between the City and Advantage Contracting Group, Inc., for repairs to the existing stadium seating area at Memorial Stadium; increasing the original contract price to a price not-to-exceed \$38,475.00 and extending the project completion date an additional seven (7) calendar days. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-110, authorizing the City to enter into Change Order Number One to the contract between the City and Advantage Contracting Group, Inc., for repairs to the existing stadium seating area at Memorial Stadium; increasing the original contract price to a price not-to-exceed \$38,475.00 and extending the project**

completion date an additional seven (7) calendar days. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

Other Items

22. Project Updates (City Manager Paul Dyal)

Mr. Dyal reported due to Hurricane Idalia there were no project updates at this time.

23. Informational Purposes Only - City Attorney, Robinson, Kennon and Kendron, P.A. invoice for August 2023. Folds Walker, LLC invoice for August 2023

24. Discussion - Street Designation for Mariah Reginae Smith (Mayor Stephen Witt)

This Item was heard after approval of agenda.

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL MEMBERS

Mr. Jernigan asked for an update on the Historical Welcome to Lake City Sign being moved on Marion Avenue. Assistant City Manager Dee Johnson reported the owner, who was donating the property, has been out of town.

ADJOURNMENT

Mr. Jernigan made a motion to adjourn at 7:29 PM. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk

File Attachments for Item:

3. September 26, 2023 Special Called

The City Council in and for the citizens of the City of Lake City, Florida, met in a Special Called Session, on September 26, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION – Reverend Pamela Green

ROLL CALL

Mayor/Council Member
City Council

Stephen M. Witt
Jake Hill, Jr.
C. Todd Sampson
Chevella Young
Ricky Jernigan
Todd Kennon
Paul Dyal
Assistant Chief Andy Miles
Audrey Sikes

City Attorney
City Manager
Sergeant-at-Arms
City Clerk

APPROVAL OF AGENDA

Mr. Jernigan made a motion to approve the agenda as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

Mr. Dyal spoke in support of staff and in support of Assistant City Manager Dee Johnson being qualified to serve as Interim City Manager.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Cassie Villan
- Sylvester Warren
- Glenel Bowden

OLD BUSINESS – None

NEW BUSINESS

Ordinances – None

Resolutions

1. City Council Resolution No. 2023-112 - A resolution of the City Council of the City of Lake City, Florida, accepting the resignation of Paul Dyal as City Manager; and providing for an effective date.

PUBLIC COMMENTS: Sylvester Warren; Glenel Bowden

Mayor Witt called for a motion to approve City Council Resolution No. 2023-112, no motions were made.

Mr. Hill spoke in support of Mr. Dyal and stated he would like for him to stay as City Manager.

Mr. Jernigan spoke in support of Mr. Dyal and suggested an evaluation of the City Manager that could lead to funding a salary increase. He asked Mr. Dyal to reconsider. Mr. Jernigan discussed meeting decorum.

Mr. Sampson discussed the importance of having a plan in place for the City Manager position, needing a process on how agenda items are presented and meeting decorum.

Ms. Young asked Mr. Dyal to explain what lead him to the decision of leaving, and what the City Council could do for him to reconsider his resignation.

Mr. Dyal explained the dysfunction of the council the past several meetings over the last several months, bypassing of City Administration on agenda items could potentially lead to ethical and legal violations and council getting involved in day to day operations. He encouraged the members if a citizen needs something, to pass it along to administration to be vetted. Mr. Dyal reminded members it places a heavy burden on administration when items are not fully vetted and placed on the agenda as an action item. He stated whether he stays or not these are items that must be addressed or the next individual won't be successful.

Mayor Witt asked Mr. Dyal if he would consider staying on a couple more months.

Mr. Sampson made a motion to table City Council Resolution No. 2023-112. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

- 2. Discussion and possible action - Appointment of Interim City Manager (Mayor Stephen Witt)

City Council Resolution No. 2023-113 - A resolution of the City Council of the City of Lake City, Florida, appointing Interim City Manager, granting authority to the Interim City Manager, providing authority to Interim City Manager and City Finance Director, by joint signatures, to sign all checks and vouchers on all City bank accounts; and providing for an effective date.

Since Item #1 was tabled this item was not discussed.

Other Items

3. Discussion and Possible Action - City Manager Hiring Process (Council Member Todd Sampson)

Since Item #1 was tabled this item was not discussed.

ADJOURNMENT

Mr. Sampson made a motion to adjourn at 6:41 PM. Mr. Jernigan seconded the motion and the motion carried unanimously on a voice vote.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk

File Attachments for Item:

5. Approval of travel request in an amount not to exceed \$2,400.00 for Council Member Jake Hill, Jr. to attend the Florida League of Cities FAST (Federal Action Strike Team) Fall Fly-in October 16-19, 2023 in Washington, D.C. Sufficient funds exist in 511.40 to cover cost associated with the travel.

Meeting Date
October 2, 2023

CITY OF LAKE CITY

Report to Council

AGENDA	
Section	
Item No.	

SUBJECT: Training and Education Request
DEPT. / OFFICE: City Council

Originator: Audrey Sikes, City Clerk		
City Manager Paul Dyal	Department Director City Council	10/2/23

Recommended Action:
Approval of travel request in an amount not to exceed \$2,400.00 for Council Member Jake Hill, Jr. to attend the FLC FAST Fall Fly-in, October 16-19, 2023 in Washington, D.C.

Summary Explanation & Background:
Council Member Hill has requested to attend the following:

- FLC FAST (Federal Action Strike Team) Fall Fly-in October 16-19, 2023 (Washington, D.C.)

The estimated cost is as follows:

\$1,053.75 Hotel (Phoenix Park Hotel - \$351.75 night)
\$ 550.00 Estimated Flight Charges
\$ 140.00 Estimated Luggage Fees – Roundtrip
\$ 200.00 Estimated Transportation Expenses in Washington
\$ 100.00 Registration Charge
\$ 91.00 Estimated Mileage (140 miles roundtrip @ \$.65 per mile)
\$ 60.00 Estimated Parking Charges at Airport
\$ 136.50 Estimated Per-Diem
\$2,331.25 Total Estimated Expenditure

Alternatives:
Deny request

Source of Funds:
511.40 Council Travel

Financial Impact:
An amount not to exceed \$2,400.00

Exhibits Attached:
FAST Fly in information
Council Budget

Save the Dates!

Fall FAST Fly-In

to Washington, D.C.

October 17-18, 2023

The **Federal Action Strike Team (FAST) Fly-In** is a federal advocacy trip to Washington, D.C. Events will begin at 10:00 a.m. on the 17th and conclude around 5:00 p.m. on the 18th. During this biannual event, attendees will meet with members of Florida's congressional delegation to discuss key federal issues that affect municipalities.

Due to Florida's Sunshine law, we we ask that only one elected official from each city attends.

HOTEL INFORMATION & REGISTRATION

Phoenix Park Hotel
520 N. Capitol St. N.W.
Washington, D.C. 20001
Phone: 202.638.6900

Information about the room block will be provided once you register for the event. The deadline to register is September 18, 2023. If you would like to attend the FAST Fly-In, please register by following the link: bit.ly/3QVU4sT. There is a \$100 registration fee. Please contact Brenda Jones at bjones@flcities.com or 850-701-3644 with any questions.



CITY OF LAKE CITY

CITY COUNCIL

Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.01.511-010.12	Salary	\$ 96,504	\$ 96,504
001.01.511-010.21	FICA	\$ 8,071	\$ 8,071
001.01.511-010.22	Retirement Contributions	\$ 50,806	\$ 59,597
001.01.511-010.23	Life, Health & Disability	\$ 107,598	\$ 73,691
001.01.511-010.24	Workers Compensation	\$ 169	\$ 185
	TOTAL PERSONNEL SERVICES	\$ 263,148	\$ 238,048
001.01.511-030.31	Professional Services	\$ 31,800	\$ 1,800
001.01.511-030.34	Contractual Services	\$ 23,000	\$ 45,000
001.01.511-030.40	Travel	\$ 26,300	\$ 39,581
001.01.511-030.41	Communication	\$ 2,422	\$ 2,640
001.01.511-030.42	Postage	\$ 50	\$ 50
001.01.511-030.46	Repair & Maintenance	\$ 400	\$ 400
001.01.511-030.47	Printing & Binding	\$ 450	\$ 450
001.01.511-030.48	Promotional Activities	\$ 7,050	\$ 7,550
001.01.511-030.51	Office Supplies	\$ 300	\$ 500
001.01.511-030.52	Operating Supplies	\$ 2,600	\$ 5,150
001.01.511-030.54	Books, Subscription & Membership	\$ 5,091	\$ 5,261
001.01.511-030.55	Training	\$ 6,575	\$ 9,150
	TOTAL OPERATING	\$ 106,038	\$ 117,532
	TOTAL CITY COUNCIL	\$ 369,186	\$ 355,580

CITY OF LAKE CITY

CITY COUNCIL

EXPENSES

Account 030.31 - Operating Expense Professional Services

001.01.511-030.31	Paralegal Services for Special Meetings	1,800.00
	Account 030.31 - Operating Expense Professional Services Totals	<u>\$1,800.00</u>

Account 030.34 - Operating Expense Contractual Services

001.01.511-030.34	2024 Election Expense	15,000.00
001.01.511-030.34	Municode - Codification Project	<u>30,000.00</u>
	Account 030.34 - Operating Expense Contractual Services Totals	<u>\$45,000.00</u>

Account 030.40 - Operating Expense Travel

001.01.511-030.40	Airport Conference	3,000.00
001.01.511-030.40	City Council Travel Allowance - Annual	9,000.00
001.01.511-030.40	FLC Board Travel Expenses - Hill	1,500.00
001.01.511-030.40	FLC Legislative Action Days Conference	3,200.00
001.01.511-030.40	FLC Legislative Conference	2,000.00
001.01.511-030.40	Florida Black Caucus of Local Elected Officials	2,400.00
001.01.511-030.40	Florida League of Cities Conference	7,500.00
001.01.511-030.40	IEMO Training - Basic/Advanced	2,200.00
001.01.511-030.40	National League of Cities Summit	<u>8,781.00</u>
	Account 030.40 - Operating Expense Travel Totals	<u>\$39,581.00</u>

Account 030.41 - Operating Expense Communication Services

001.01.511-030.41	Verizon	<u>2,640.00</u>
	Account 030.41 - Operating Expense Communication Services Totals	<u>\$2,640.00</u>

Account 030.42 - Operating Expense Postage

001.01.511-030.42	Postage	<u>50.00</u>
	Account 030.42 - Operating Expense Postage Totals	<u>\$50.00</u>

Account 030.46 - Operating Expense Repair & Maintenance

001.01.511-030.46	Misc. repair and maintenance	<u>400.00</u>
	Account 030.46 - Operating Expense Repair & Maintenance Totals	<u>\$400.00</u>

Account 030.47 - Operating Expense Printing & Binding

001.01.511-030.47	Business cards/letterhead/envelopes	400.00
001.01.511-030.47	Misc. copy reproductions	<u>50.00</u>
	Account 030.47 - Operating Expense Printing & Binding Totals	<u>\$450.00</u>

Account 030.48 - Operating Expense Promotional Activities

001.01.511-030.48	Bereavement and/or Birth Celebration Boxes/Cards	1,500.00
001.01.511-030.48	Bereavement/Get Well Soon Cards	100.00
001.01.511-030.48	Community Shred It Day	2,000.00
001.01.511-030.48	Florida League of Cities Ad Quality Cities Publication	450.00
001.01.511-030.48	Lake City Reporter - Ad - Chamber Guide	2,000.00
001.01.511-030.48	Misc. Promotional Items	1,000.00
001.01.511-030.48	National Night Out	<u>500.00</u>
	Account 030.48 - Operating Expense Promotional Activities Totals	<u>\$7,550.00</u>

Account 030.51 - Operating Expense Office Supplies

001.01.511-030.51	Office Supplies	500.00
	Account 030.51 - Operating Expense Office Supplies Totals	<u>\$500.00</u>

Account 030.52 - Operating Expense Operating Supplies

001.01.511-030.52	Council Photo Session and Framing	400.00
001.01.511-030.52	Framing for Proclamations	300.00
001.01.511-030.52	Host NEFL Dinner Meeting December 2023	2,500.00
001.01.511-030.52	Meeting Supplies	150.00
001.01.511-030.52	Miscellaneous supplies/expenses	1,000.00
001.01.511-030.52	Various dinners, luncheons and events	800.00
	Account 030.52 - Operating Expense Operating Supplies Totals	<u>\$5,150.00</u>

Account 030.54 - Operating Expense Books, Subscription & Membership

001.01.511-030.54	Chamber of Commerce - Annual Dues	1,750.00
001.01.511-030.54	Florida Black Caucus of Local Elected Officials - Dues	375.00
001.01.511-030.54	Florida League of Cities - Annual Dues	1,872.00
001.01.511-030.54	Florida League of Mayors - Annual Dues	354.00
001.01.511-030.54	Government in the Sunshine Manuals and Materials	250.00
001.01.511-030.54	Lake City Reporter - Subscription - Proof of Publication	100.00
001.01.511-030.54	North Florida Economic Development	250.00
001.01.511-030.54	Northeast Florida League of Cities - Annual Dues	100.00
001.01.511-030.54	Quality Cities Subscription	60.00
001.01.511-030.54	Suwannee River League of Cities - Annual Dues	150.00
	Account 030.54 - Operating Expense Books, Subscription & Membership	<u>\$5,261.00</u>

Account 030.55 - Operating Expense Training

001.01.511-030.55	Airport Conference	1,150.00
001.01.511-030.55	Ethics Training	375.00
001.01.511-030.55	FLC Legislative Conference	1,000.00
001.01.511-030.55	Florida Black Caucus of Local Elected Officials	600.00
001.01.511-030.55	Florida League of Cities	2,750.00
001.01.511-030.55	Florida League of Cities Board	150.00
001.01.511-030.55	IEMO Training - Basic/Advanced	550.00
001.01.511-030.55	National League of Cities Summit	2,575.00
	Account 030.55 - Operating Expense Training Totals	<u>\$9,150.00</u>

File Attachments for Item:

6. City Council Ordinance No. 2023-2258 (final reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-04, by the property owner of said acreage, under the Amendment Procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from Residential, Moderate Density (less than or equal to 4 dwelling units per acre) to Residential, Medium Density (less than or equal to 8 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing for severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen LLC)

Passed on first reading 9/18/2023

ORDINANCE NO. 2023-2258

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 23-04, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM RESIDENTIAL, MODERATE DENSITY (LESS THAN OR EQUAL TO 4 DWELLING UNITS PER ACRE) TO RESIDENTIAL, MEDIUM DENSITY (LESS THAN OR EQUAL TO 8 DWELLING UNITS PER ACRE) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Council to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, the City Council held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the City Council has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 23-04, by Carol Chadwick, P.E., as agent for TwentyEight Fourteen LLC, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from RESIDENTIAL, MODERATE DENSITY (less than or equal to 4 dwelling units per acre) to RESIDENTIAL, MEDIUM DENSITY (less than or equal to 8 dwelling units per acre) on property described, as follows:

A parcel of land lying in Section 31, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: Lot 17 of Block 1 of the Idleawile Replat, as recorded in the Public Records of Columbia County, Florida.

Containing 0.41 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall be effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this 2nd day of October 2023.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

Thomas J. Kennon III, City Attorney

Record of Vote on First Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____
Ricky Jernigan, Council Member	<u>✓</u>	_____	_____	_____
Chevella Young, Council Member	<u>✓</u>	_____	_____	_____

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.



AUDREY E. SIKES, MMC
City Clerk

File Attachments for Item:

7. City Council Ordinance No. 2023-2259 (final reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an Application, CPA 23-05, by the property owner of said acreage, under the Amendment Procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from County Commercial to City Commercial of certain lands within the Corporate Limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace LLC)

Passed on first reading 9/18/2023

ORDINANCE NO. 2023-2259

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 23-05, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM COUNTY COMMERCIAL TO CITY COMMERCIAL OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Council to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, the City Council held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the City Council has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 23-05, by North Florida Professional Services, as agent for Real Terrace, LLC, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from County COMMERCIAL to City COMMERCIAL on property described, as follows:

A parcel of land lying in Section 35, Township 3 South, Range 16 East, Columbia County, Florida. Being more particularly describes as follows: Commence at the Southeast corner of Lot 5 of Lake Harris Farms Subdivision as recorded in the Public Records of Columbia County, Florida; thence South 86°28'21" West 32.52 feet to the West right-of-way line of Southwest Real Terrace and the Point of Beginning; thence continue South 86°28'21" West 265.76 feet; thence North 05°53'00" East 348.40 feet; thence South 85°44'26" East 264.60 feet to the West right-of-way of said Southwest Real Terrace; thence South 06°19'00" West 312.46 feet, along the West right-of-way of said Southwest Real Terrace, to the Point of Beginning.

Containing 2.19 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall be effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this 2nd day of October 2023.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:


Thomas J. Kennon III, City Attorney

Record of Vote on First Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____
Ricky Jernigan, Council Member	<u>✓</u>	_____	_____	_____
Chevella Young, Council Member	<u>✓</u>	_____	_____	_____

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.



AUDREY E. SIKES, MMC
City Clerk

File Attachments for Item:

8. City Council Ordinance No. 2023-2261 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-05, by the property owner of said acreage; providing for rezoning from Residential, Single Family-2 (RSF-2) to Residential/Office (RO) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen LLC)

Passed on first reading 9/18/2023

ORDINANCE NO. 2023-2261

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 23-05, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM RESIDENTIAL, SINGLE FAMILY-2 (RSF-2) TO RESIDENTIAL/OFFICE (RO) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 23-05, by Carol Chadwick, P.E., as agent for TwentyEight Fourteen LLC, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from RESIDENTIAL, SINGLE FAMILY-2 (RSF-2) to RESIDENTIAL/OFFICE (RO) on property described, as follows:

A parcel of land lying in Section 31, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: Lot 17 of Block 1 of the Idleawile Replat, as recorded in the Public Records of Columbia County, Florida.

Containing 0.41 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this amendment, Z 23-05, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, CPA 23-04. If Future Land Use Plan Map Amendment, CPA 23-04, does not become effective, this amendment, Z 23-05, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 23-05, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this 2nd day of October 2023.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:


Thomas J. Kennon III, City Attorney

Record of Vote on First Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____
Ricky Jernigan, Council Member	<u>✓</u>	_____	_____	_____
Chevella Young, Council Member	<u>✓</u>	_____	_____	_____

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.



AUDREY E. SIKES, MMC
City Clerk

File Attachments for Item:

9. City Council Ordinance No. 2023-2262 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an Application, Z 23-06, by the property owner of said acreage; providing for rezoning from County Commercial, Intensive (CI) to City Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace LLC)

Passed on first reading 9/18/2023

ORDINANCE NO. 2023-2262

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 23-06, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM COUNTY COMMERCIAL, INTENSIVE (CI) TO CITY COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 23-06, by North Florida Professional Services, as agent for Real Terrace, LLC, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from COUNTY COMMERCIAL, INTENSIVE (CI) to CITY COMMERCIAL, INTENSIVE (CI) on property described, as follows:

A parcel of land lying in Section 35, Township 3 South, Range 16 East, Columbia County, Florida. Being more particularly describes as follows: Commence at the Southeast corner of Lot 5 of Lake Harris Farms Subdivision as recorded in the Public Records of Columbia County, Florida; thence South 86°28'21" West 32.52 feet to the West right-of-way line of Southwest Real Terrace and the Point of Beginning; thence continue South 86°28'21" West 265.76 feet; thence North 05°53'00" East 348.40 feet; thence South 85°44'26" East 264.60 feet to the West right-of-way of said Southwest Real Terrace; thence South 06°19'00" West 312.46 feet, along the West right-of-way of said Southwest Real Terrace, to the Point of Beginning.

Containing 2.19 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this amendment, Z 23-06, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, CPA 23-05. If Future Land Use Plan Map Amendment, CPA 23-05, does not become effective, this amendment, Z 23-06, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 23-06, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this 2nd day of October 2023.

Attest:

CITY COUNCIL
CITY OF LAKE CITY, FLORIDA

Audrey Sikes, City Clerk

Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

Thomas J. Kennon III, City Attorney

Record of Vote on First Reading

	For	Against	Absent	Abstain
Stephen Witt, Mayor/Council Member	<u>✓</u>	_____	_____	_____
Jake Hill, Jr., Council Member	<u>✓</u>	_____	_____	_____
Todd Sampson, Council Member	<u>✓</u>	_____	_____	_____
Ricky Jernigan, Council Member	<u>✓</u>	_____	_____	_____
Chevella Young, Council Member	<u>✓</u>	_____	_____	_____

Certification

I, Audrey Sikes, City Clerk for the City of Lake City, Florida, hereby certify that the above record vote is an accurate and correct record of the votes taken on the Ordinance by the City Council of the City of Lake City.



AUDREY E. SIKES, MMC
City Clerk

File Attachments for Item:

10. City Council Resolution No. 2023-112 - A resolution of the City Council of the City of Lake City, Florida, accepting the resignation of Paul Dyal as City Manager; and providing for an effective date.

Note: This resolution was tabled on 9/26/2023.

CITY COUNCIL RESOLUTION NO. 2023-112

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ACCEPTING THE RESIGNATION OF PAUL DYAL AS CITY MANAGER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) appointed Paul Dyal as City Manager through Resolution 2021-194 for a temporary period of time; and

WHEREAS, on or about January 3, 2023, the City entered into an employment agreement with Paul Dyal to appoint him as permanent City Manager through Resolution 2023-001; and

WHEREAS, Paul Dyal has tendered a letter of his intent to resign, effective October 19, 2023 at 5:01 P.M. from his position as City Manager/Executive Director of Utilities for the City of Lake City, Florida.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made part of this Resolution.

Section 2. That the resignation of Paul Dyal as City Manager/Executive Director of Utilities for the City of Lake City, Florida be and is hereby accepted with effect from October 19, 2023 at 5:01 P.M.

Section 3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the City Council this ___ day of September, 2023.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

*City of Lake City
Resolution 2023-112
Accepting Resignation of City Manager*

ATTEST

APPROVED AS TO FORM AND LEGALITY

By: _____
Audrey E. Sikes, City Clerk

By: _____
Thomas J. Kennon, III
City Attorney



MAYOR - COUNCIL MEMBER
STEPHEN M. WITT

COUNCIL MEMBERS

JAKE HILL, JR.
RICKY JERNIGAN
TODD SAMPSON
CHEVELLA YOUNG

CITY MANAGER

PAUL DYAL

CITY CLERK

AUDREY E. SIKES

CITY ATTORNEY

THOMAS J. KENNON, III

September 19, 2023

Mayor and Council:

Please accept this letter as notification of my intent to resign from my position as City Manager/Executive Director of Utilities for the City of Lake City. Based on my contract terms, I am offering one (1) month notice of my separation.

I would like to thank you for the trust and confidence you have had in me to be the City Manager/Executive Director of Utilities of such a great city. My focus has always been on protecting and standing up for the City's employees and championing their great efforts to support and take care of our community. The employees of this City are its greatest asset. Without question, the City of Lake City has some of the most dedicated, knowledgeable, and caring employees that you will find anywhere.

I wish you, the city, and its employees nothing but the best moving forward.

Sincerely,

Paul Dyal
City Manager/
Executive Director of Utilities

File Attachments for Item:

11. City Council Resolution No. 2023-113 - A resolution of the City Council of the City of Lake City, Florida, appointing Interim City Manager; granting authority to the Interim City Manager; providing authority to Interim City Manager and City Finance Director, by joint signatures, to sign all checks and vouchers on all City bank accounts; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2023-113

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, APPOINTING INTERIM CITY MANAGER; GRANTING AUTHORITY TO THE INTERIM CITY MANAGER; PROVIDING AUTHORITY TO INTERIM CITY MANAGER AND CITY FINANCE DIRECTOR, BY JOINT SIGNATURES, TO SIGN ALL CHECKS AND VOUCHERS ON ALL CITY BANK ACCOUNTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) appointed Paul Dyal as City Manager through Resolution 2023-001; and

WHEREAS, Paul Dyal has tendered a letter of his intent to resign, effective October 19, 2023 at 5:01 P.M. from his position as City Manager/Executive Director of Utilities for the City of Lake City, Florida, and the City Council desires to appoint an interim City Manger; and

WHEREAS, it is in the best interest of the public and necessary that this vacancy be temporarily filled; and

WHEREAS, the City Council desires to appoint _____, _____, as the Interim City Manager to assume the duties and title of Interim City Manager effective October 19, 2023 at 5:01 P.M. for a temporary period of time; and

WHEREAS, past City Managers, Finance Directors, and Assistant City Managers of the City have been authorized to sign all checks, vouchers, or disbursements on all bank accounts of the City, which authorize the disbursement and payments of funds from said bank accounts; and

WHEREAS, it has been determined that it is necessary and in the best interest of the City to appoint _____, as Interim City Manager, and authorize the addition of _____ as an additional signatory option on all checks, vouchers, or disbursements on all City bank accounts.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made part of this Resolution.

Section 2. That effective October 19, 2023 at 5:01 P.M., _____ will assume the duties and title of Interim City Manager.

Section 3. _____, as Interim City Manager, is here by authorized as an additional signatory, available to sign all checks, vouchers, or disbursements of any kind on all bank accounts of the City of Lake City, Florida, which authorized a disbursement and payment of funds from said bank accounts.

Section 4. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the City Council this ___ day of September, 2023.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY

ATTEST

By: _____
Audrey E. Sikes, City Clerk

By: _____
Thomas J. Kennon, III
City Attorney

File Attachments for Item:

12. Discussion and Possible Action - City Manager Hiring Process (Council Member Todd Sampson)

Date: September 21, 2023
To: City Clerk Audrey Sikes
Subject: Proposed Hiring Process for City Manager
Submitted by Councilmember Todd Sampson

Introduction:

Hiring a new City Manager is a critical process that requires careful planning and execution to ensure the selection of the most qualified candidate. Here is a comprehensive plan for hiring the new City Manager. This plan includes reaching out to past applicants and having the City Human Resources Department facilitate the following plan.

Step 1: Preparing for the Hiring Process

- 1a. Review and Update the Job Description: Review and refine the City Manager job description, ensuring it reflects the current needs and expectations of the City. Be specific about qualifications, responsibilities, and expectations. Ask for Councilmember and public input at the September 26, 2023, special Council meeting.
- 1b. Budget and Timeline: Allocate the necessary budget for the recruitment process, including advertising costs and interview expenses. Establish a fast track timeline.

Step 2: Reaching Out to Past Applicants

- 2a. Identify Past Applicants: The Human Resources Department will identify past applicants who met the basic qualifications for the City Manager position. These individuals will be contacted and informed about the opening.
- 2b. Update Resumes: Invite past applicants to update their resumes and express their continued interest in the position.
- 2c. Set a Deadline: Give past applicants a 2 week deadline for updating their resumes, fill out a City employment application, and invite them to reapply.

Step 3: Advertising the Position

- 3a. Advertise the Position: The Human Resources Department will prepare and publish job advertisements in various mediums, including the City's website, professional organizations, the Florida League of Cities job board, the FAC job board, and other online job boards. Advertisements will highlight the job description, qualifications, and the application process.
- 3b. Application Period: The application period is two weeks from the time of posting with the Florida League of Cities. During this time, applicants can submit their resumes and other required documents.

Step 4: Application Screening

4a. Initial Screening: The Human Resources Department will review all applications for completeness and minimum qualifications. Applicants who meet the basic requirements will move forward in the selection process. The HR Director will rate the applicants according to the requirements of the City Charter and other requirements discussed and agreed upon by a super-majority at the September 26 Council Special Meeting.

Step 5: City Council Review

5a. Review and Shortlisting: The City Council will convene to review the shortlisted candidates. Each member will independently evaluate resumes, applications, and other material submitted by the candidates.

5b. Candidate Interviews: The top five candidates will be invited for Zoom interviews.

Step 6: Final Selection

6a. Final Interviews: Final in person interviews will be with the top 3 (three) candidates.

6b. Reference and Background Checks: Perform thorough reference, background, and credit checks on the 3 finalists to ensure their suitability for the position.

Step 7: Offer and On-boarding

7a. Offer of Employment: Extend a formal offer to the selected City Manager candidate, including details of the compensation package and employment terms.

7b. On-boarding: Develop an on-boarding plan with the candidate to facilitate a smooth transition for the new City Manager into their role.

Step 8: Announcement

8a. Public Announcement: Once the City Manager candidate has accepted the offer, the HR Director will make a public announcement to inform the community and city staff about the appointment.

By following this plan, you will ensure a structured and transparent hiring process for the new City Manager.

Respectfully Submitted,
City Councilmember Todd Sampson

File Attachments for Item:

13. City Council Ordinance No. 2023-2264 (first reading) - An ordinance of the City of Lake City, Florida; implementing the State's Statutory Mandate to prepare business impact estimates prior to the adoption of proposed ordinances pursuant to Section 166.041(4), Florida Statutes; providing findings; adopting business impact estimate procedures, requirements, and exemptions; providing for severability; providing for conflicts; and providing for an effective date.

ORDINANCE NO. 2023-2264

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA; IMPLEMENTING THE STATE’S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4), FLORIDA STATUTES; PROVIDING FINDINGS; ADOPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS, & EXEMPTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

SECTION 1. FINDINGS. In adopting this Ordinance, the City Council of the City of Lake City, Florida (hereinafter the “City”) hereby makes and expresses the following findings, purposes, and intent:

(1) The City has been conferred broad legislative powers to enact ordinances to perform governmental functions and exercise power to promote the health, welfare, safety, and quality of life of a local government’s residents by both the Florida Constitution and the Florida Legislature.

(2) The procedures for adopting municipal ordinances are set forth in Section 166.041, Florida Statutes.

(3) The Florida Constitution grants cities broad authority to take actions furthering citizens’ health, welfare, safety, and quality of life called “home rule,” and this authority includes legislative powers to enact local laws.

(4) Florida cities have those governmental, corporate, and proprietary powers that enable them to conduct municipal government, perform their functions and provide municipal services, and exercise any power for municipal purposes, except as otherwise provided by law.

(5) These home rule powers have been liberally construed when reviewed by courts.

(6) This broad home rule authority is limited by two guideposts: preemption, where a higher level of government such as the State has already legislated on a topic, and standards of reasonableness.

(7) A municipal ordinance can be declared invalid on the grounds that it is inconsistent with the Florida Constitution or Florida Statutes, and

inconsistency may be found where a city ordinance is either preempted by or in conflict with the Florida Constitution or Florida Statutes.

(8) A municipal ordinance can also be declared invalid on the grounds that it is arbitrary or unreasonable, meaning that it has no legitimate governmental interest, and city ordinances are presumed valid by courts reviewing them, and the burden falls on the challenger to establish the ordinance's arbitrary or unreasonable nature.

(9) Beginning October 1, 2023, municipal ordinances adopted in Florida may be subject to local challenge based upon failure to produce a "business impact estimate."

(10) If a court invalidates an ordinance, this ruling may result in imposition of attorneys' fees against a city if an ordinance is later determined to be arbitrary or unreasonable.

(11) The Florida Legislature also adopted a statutory mandate that cities produce a "business impact estimate" prior to passing an ordinance, subject to certain exemptions and exceptions.

(12) The statute (Chapter 2023-309, Laws of Florida, codified as Section 166.041(4), Florida Statutes) mandates that the estimate must be published on the city's website and include certain information, such as the proposed ordinance's purpose, estimated economic impact on businesses, and compliance costs.

(13) This unfunded state mandate also imposes certain conditions on lawsuits brought by any party to challenge the legal validity of local ordinances as preempted by state law, arbitrary, or unreasonable.

(14) The state has created a number of exemptions for certain specified ordinances, including:

- Ordinances required to comply with federal or state laws or regulations
- Ordinances relating to the issuance or refinancing of debt
- Ordinances relating to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget
- Ordinances required to implement a contract or agreement, including grants or financial assistance
- Emergency ordinances
- Ordinances relating to procurement
- Ordinances enacted to Implement: Part II, Ch. 163, including land development regulations, zoning, development orders, development

agreements, and development permits; Sections 190.005 and 190.046 (CDDs); the Florida Building Code; the Florida Fire Prevention Code.

(15) The City Council has provided all necessary public notice and held the requisite public hearings and accepted testimony and other competent, substantial evidence from the public for purposes of making these findings and determining to adopt this ordinance.

SECTION 2. CREATION OF SECTION 2-54 CODE OF ORDINANCES; IMPLEMENTATION OF STATUTORY MANDATE TO PERFORM BUSINESS IMPACT ESTIMATES. Section 2-54 of the Code of Ordinances of the City of Lake City, Florida (hereinafter the “Code”) is hereby created to read as follows:

Sec. 2-54. Implementation of Statutory Mandate to Perform Business Impact Estimates. The City Council hereby adopts an ordinance to implement the Florida statutory mandate contained in § 166.041(4), Florida Statutes, to perform business impact estimates prior to the adoption of certain ordinances as specified in the statute. The City Council shall perform a business impact statement in accordance with the requirements of the statute for all ordinances not exempted by §§ 166.041(4)(c) or 166.0411, Florida Statutes, and may in its sole discretion determine to perform a business impact statement for any ordinance that is exempt under the statute. Nothing contained herein is intended to create additional mandates for performing the business impact estimates of exempt ordinances or to waive any exemption. The City hereby authorizes and adopts a pass through charge applicable to any person, firm, entity, or business which requests or sponsors the adoption of an ordinance solely to assess, cover, and collect the fees, deposits, costs, and expenses relating to pertaining to the preparation of the business impact estimate. The City may in its sole discretion waive this pass through charge.

SECTION 3. SEVERABILITY. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full effect.

SECTION 4. CONFLICTS. Should any provision contained in this Ordinance conflict with any prior provision of the Code or any City ordinance, then the provisions of this ordinance shall control.

[Remainder of this page left blank intentionally.]

SECTION 5. EFFECTIVE DATE. This Ordinance shall take effect upon passage.

PASSED upon first reading this ___ day of September 2023.

NOTICE PUBLISHED on the _____ day of _____, 2023.

PASSED AND ADOPTED on the _____ day of _____, 2023.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Thomas J. Kennon, III,
City Attorney

File Attachments for Item:

14. City Council Resolution No. 2023-114 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with the North Central Florida Regional Planning Council; providing for the receipt of comprehensive planning services; providing for compensation not-to-exceed \$23,500.00; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2023-114

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL; PROVIDING FOR THE RECEIPT OF COMPREHENSIVE PLANNING SERVICES; PROVIDING FOR COMPENSATION NOT-TO-EXCEED \$23,500.00; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) desires to enter into an agreement with the North Central Florida Regional Planning Council (hereinafter the “Planning Council”) to receive certain technical and professional services with respect to growth management, planning, and land development regulations, and additional services pursuant to and in accordance with the terms and conditions of the *Fiscal Year 2024 Local Government Comprehensive Planning Services Agreement Between the City of Lake City and the North Central Florida Regional Planning Council*, a copy of which is attached hereto as “Exhibit A” and made a part of this resolution (hereinafter the “Planning Council Agreement”); and

WHEREAS, the Planning Council Agreement provides that the Planning Council shall be paid a fixed fee amount of twenty-three thousand five hundred dollars and zero cents (\$23,500.00) for services provided between October 1, 2023 through September 30, 2024; and

WHEREAS, the City Council finds that the execution of the Planning Council Agreement is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated in this resolution.

Section 2. The City is hereby authorized to enter into the Planning Council Agreement.

Section 3. The City Manager and the City Attorney are authorized to make such reasonable changes and modifications to the Planning Council Agreement as may be deemed necessary to be in the best interest of the City and its citizens. The Mayor is authorized and directed to execute and deliver the Planning Council Agreement in the name and on behalf of the City, with such changes, amendments, modifications, omissions, and additions, and additions made by the City Manager and City Attorney. Executions by the Mayor and the Planning Council shall be deemed to be conclusive evidence of approval of such changes,

amendments, modifications, omissions, and additions.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of October 2023.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Thomas J. Kennon, III,
City Attorney

EXHIBIT A

FISCAL YEAR 2024

LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES

AGREEMENT

BETWEEN THE

CITY OF LAKE CITY

AND THE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

This Agreement made and entered into this _____ day of _____ 2023, by and between the City of Lake City, hereinafter referred to as the "Purchaser" and the North Central Florida Regional Planning Council, hereinafter referred to as the "Planning Council".

This AGREEMENT/CONTRACT IS ENTERED INTO BASED UPON THE FOLLOWING FACTS: The Purchaser desires to engage the Planning Council to render certain technical or professional services; and

The Planning Council possesses the qualifications and expertise to perform the services required.

NOW THEREFORE, THE PURCHASER AND THE PLANNING COUNCIL DO MUTUALLY AGREE AS FOLLOWS:

ARTICLE I - SCOPE OF SERVICES

The Planning Council agrees to provide services to the Purchaser in accordance with the terms and conditions set forth in Appendix A, Scope of Services, of this Agreement which is incorporated by reference herein and considered as an integral part of this Agreement.

ARTICLE II - COMPENSATION

The Planning Council shall be paid by the Purchaser a fixed fee of Twenty-Three Thousand Five Hundred Dollars and No Cents (\$23,500.00) for services provided in completing the Scope of Services described in Appendix A, which is incorporated by reference.

Payment to the Planning Council for services rendered in accordance with the Scope of Services as set forth in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, will become due within thirty (30) days following receipt by the Purchaser of a requisition of payment. Requisitions may be made on a monthly basis.

ARTICLE III - TIME COMPLETION

This Agreement shall begin on October 1, 2023 and shall end on September 30, 2024. Any allowable costs incurred by the Planning Council during the period covered by this Agreement in providing services in performing the work described in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement are eligible expenses chargeable to the Purchaser. However, if this Agreement is not executed by all parties, the Purchaser shall not be liable for any such costs incurred by the Planning Council.

ARTICLE IV - TERMINATION WITHOUT CAUSE

Each party may terminate this Agreement without cause providing fifteen (15) days written notice to the other. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. In such an event, all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser. Upon termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement.

ARTICLE V - DEFAULT AND TERMINATION

The failure of either party to comply with any provision of this Agreement shall place that party at default. Prior to terminating this Agreement, the nondefaulting party shall notify the defaulting party in writing. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. The notification shall make specific reference to the provision which gave rise to the default. The defaulting party shall then be entitled to a period of ten (10) days in which to cure the default. In the event said default is not cured within the ten (10) day period, the Agreement may be terminated. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or noncompliance. Upon default and termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement and all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser.

ARTICLE VI - NONDISCRIMINATION

In carrying out the work of this Agreement, the Planning Council shall not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin or handicapped status. The Planning Council shall take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, creed, color, sex, national origin or handicapped status. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Planning Council agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The Planning Council shall, in all solicitations or advertisements for employees placed by or on behalf of the Planning Council, state that it is an Equal Opportunity/Affirmative Action Employer. The Planning Council shall incorporate the foregoing requirement of this paragraph in all subcontracts for services covered by this Agreement.

ARTICLE VII - LIABILITY

The Planning Council hereby agrees to hold harmless and indemnify the Purchaser, to the extent allowed and required by law, from all claims, demands, liabilities and suits of third persons or entities not a party to this Agreement arising out of, or due to any act, occurrence, or omission of the Planning Council, its subcontractors or agents, if any, that is related to the Planning Council's performance under this Agreement.

ARTICLE VIII - ASSIGNABILITY

The Planning Council shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation), without the prior consent of the Purchaser.

ARTICLE IX - REPRESENTATIVES FOR THE PARTIES

In all matters relating to the performance of this Agreement, the City Manager of the Purchaser shall represent and act for the Purchaser and the Executive Director of the Planning Council shall represent and act for the Planning Council.

ARTICLE X - VENUE AND JURISDICTION FOR LITIGATION BETWEEN THE PARTIES

This Agreement shall be construed according to the laws of the State of Florida. Venue shall be exclusively in Columbia County, Florida for all litigation between the parties and all issues litigated between the parties shall be litigated exclusively in a court of competent jurisdiction of Columbia County, Florida. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of the Agreement.

ARTICLE XI - AMENDMENT OF AGREEMENT

The Planning Council and the Purchaser by mutual agreement may amend, extend, or modify this Agreement. Any such modification shall be mutually agreed upon by and between the Planning Council and Purchaser and shall be incorporated in a written amendment to this Agreement, duly signed by both parties.

ARTICLE XII - COMPLETE CONTRACT

This Agreement, including Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, constitutes the entire contract between the parties, and any changes, amendments, or modifications hereof shall be void unless the same are reduced to writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized on the date first above written.

CITY OF LAKE CITY

Attest:

Seal


Audrey Sikes
City Clerk

Stephen M. Witt
Mayor


NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Attest:

Seal



Scott R. Koons
Executive Director



Janice D. Mortimer
Chair

APPENDIX A
SCOPE OF SERVICES
FOR THE
FISCAL YEAR 2024

LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES AGREEMENT

The following services will be provided by the Planning Council to the Purchaser.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations; and
- II. Amendment Assistance - preparing public notices, draft ordinances, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments.

File Attachments for Item:

15. City Council Resolution No. 2023-115 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to accept the Edward Byrne Memorial Justice Assistance Grant in the amount of \$15,448.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date.

MEETING DATE
10-2-23

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

**SUBJECT: Edward Byrne Justice Assistance Grant FY2023
Grant Application**

DEPT / OFFICE: Police

Originator: Chief Gerald Butler		
City Manager Paul Dyal-City Manager	Department Director Chief Gerald Butler	Date 9-25-23
Recommended Action: Approve request for Lake City Police Department to accept and spend the Edward Byrne Memorial Justice Assistance Grant FY2023 in the amount of \$15,448.00		
Summary Explanation & Background: These Grant funds will be used to purchase a golf cart to be used by the Lake City Police Department in providing services to the City for special events. This will allow LCPD to access any areas where citizens are congregating and where officer’s service might be needed. The remainder of the funds will be used to purchase lights and striping on the golf cart.		
	<u>Amount</u>	
Golf cart, including lights and striping	\$15,448.00	
Alternatives: Budget equipment in FY2025		
Source of Funds: Grant/General Fund		
Financial Impact: \$15,448.00 Grant Amount. If purchase exceeds Grant, expenses will be paid from forfeiture monies or general fund.		
Exhibits Attached: Due to expected increase in pricing, no attachment. Vendors state they cannot provide a quote at this time. (3 bids will be obtained.)		

CITY COUNCIL RESOLUTION NO. 2023-115

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE LAKE CITY POLICE DEPARTMENT TO ACCEPT THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$15,448.00; PROVIDING FOR THE PROCUREMENT OF EQUIPMENT FOR THE USE AND BENEFIT OF THE POLICE DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”), by and through the Lake City Police Department (hereinafter the “Police Department”) applied for and has been awarded the Edward Byrne Memorial Justice Assistance Grant (hereinafter the “Grant”) in the amount of fifteen thousand, four hundred forty-eight dollars and zero cents (\$15,448.00) to purchase equipment for the use and benefit of the Police Department in their tactical enforcement and apprehension duties; and

WHEREAS, the City Council finds that accepting the aforementioned Grant is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The City, by and through the Lake City Police Department, is hereby authorized to accept the Edward Byrne Memorial Justice Assistance Grant in the amount of fifteen thousand, four hundred forty-eight dollars and zero cents (\$15,448.00).

Section 3. The Mayor, or city administration, is authorized to execute any and all documentation relating to the Grant.

Section 4. This resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of October 2023.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Thomas J. Kennon, III,
City Attorney

Award Letter

September 22, 2023

Dear John Miles,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by CITY OF LAKE CITY for an award under the funding opportunity entitled 2023 BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. The approved award amount is \$15,448.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen Henneberg
Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the

Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to

obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <https://www.bja.gov/Funding/nepa.html>.

File Attachments for Item:

16. Discussion and Possible Action: Approval to pay retainer fee in the amount of \$298,821.19 to Legacy Water Works for SR47/175 Project (Director of Distribution and Collections Brian Scott)

MEETING DATE
October 2, 2023

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Interstate 75/State Road 47 Wastewater Improvement Project Final Pay Request

DEPT / OFFICE: Distribution & Collections

Originator: Brian Scott, Director of Distribution and Collections		
City Manager Paul Dyal	Department Director Brian Scott	Date 09-19-2023
Recommended Action: Approve Legacy Water Group, LLC final pay request and retainage in the amount of \$298,821.19		
Summary Explanation & Background: <p>This was a grant funded project that included furnishing labor, materials, equipment, tools, surveying, engineering, permitting, and construction of sanitary sewer force mains and gravity mains, two lift stations, two horizontal directional drills, new gas lines, and restoration of existing roadways, driveways, sidewalks, and landscaping.</p> <p>These improvements were constructed by the City of Lake City to provide wastewater improvements near the 1-75 and SR 47 Interchange and to remove existing septic tanks from service in this area.</p> <p>The project has been completed to the City's satisfaction.</p>		
Alternatives: None		
Source of Funds: 412.70.536-060.63		
Financial Impact: \$298,821.19		
Exhibits Attached: 1) Legacy Water Group, LLC. Final Pay Request and Retainage Payout		

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 4 PAGES

TO OWNER:	PROJECT:	APPLICATION NO: 12 - FINAL	Distribution to:
City of Lake City, Florida	Wastewater Improvements of I75 & SR47 Interchange Phase 1		<input type="checkbox"/> OWNER
205 North Marion Avenue	Lake City, Florida		<input type="checkbox"/> ENGINEER
Lake City, Florida 32055		PERIOD TO: 7/21/2023	<input type="checkbox"/> CONTRACTOR
FROM CONTRACTOR:	VIA ARCHITECT:		<input type="checkbox"/>
Legacy Water Group, LLC	Jones Edmunds & Associates, Inc	PROJECT NOS:	<input type="checkbox"/>
10130 Bob Williams Parkway	730 NE Waldo Road		
Covington, GA 30014	Gainesville, FL 32641	CONTRACT DATE:	
CONTRACT FOR:			

CONTRACTOR'S APPLICATION FOR PAYMENT


Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

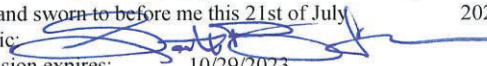
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$ 3,408,000.00
2. Net change by Change Orders	\$ 71,421.19
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 3,479,421.19
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 3,479,421.19
5. RETAINAGE:	
a. 0 % of Completed Work (Column D + E on G703)	\$ 0.00
b. 0 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 3,479,421.19
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 3,180,600.00
8. CURRENT PAYMENT DUE	\$ 298,821.19
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

CONTRACTOR: **Nolan Young**

By:  Date: 7/21/2023

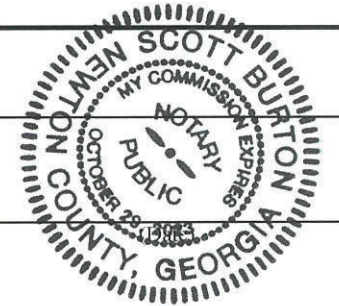
State of: Georgia County of: Newton
 Subscribed and sworn to before me this 21st of July, 2022
 Notary Public:  Scott Burton
 My Commission expires: 10/29/2023

PAYMENT OF: \$ 298,821.19

IS RECOMMENDED BY: 
 (Engineer)

PAYMENT OF: \$ 298,821.19

IS APPROVED BY:  9/18/2023
 (Owner) (Date)



PERIODIC ESTIMATE FOR PARTIAL PAYMENT # 12

PROJECT: Wastewater Improvements I-75 & SR47 Phase 1
 ENGINEER: Jones Edmunds
 OWNER: City of Lake City, FL

PERIOD ENDING: July 21, 2023

CONTRACTOR: Legacy Water Group, LLC
 10130 Bob Williams Parkway
 Covington, GA 30014

A PAY ITEM	B ITEM DESCRIPTION	C		D		E		F		G		H		I		J		K		L		M		N		O		Q		R	
		Contract				Completed Previous Periods				Completed This Period				Total Completed to Date				% Completion	Balance to finish												
		Quantity	Unit	Cost per Unit	Total Cost of Item	Quantity	Unit	Cost per Unit	Total Cost of Item	Quantity	Unit	Cost per Unit	Total Cost of Item	Quantity	Unit	Cost per Unit	Total Cost of Item			Quantity	Unit	Cost per Unit	Total Cost of Item	Quantity	Unit	Cost per Unit	Total Cost of Item	O/F	F-0		
		C*E				G*E				J*E				G+J				H+L				O/F	F-0								
1	Mobilization	1	LS	\$ 200,000.00	\$ 200,000.00	0.90	LS	\$ 180,000.00		0.10	LS	\$ 20,000.00	1.00	LS	\$ 200,000.00	100.00%	\$ -														
2	Traffic Control	1	LS	\$ 36,000.00	\$ 36,000.00	1.00	LS	\$ 36,000.00			LS	\$ -	1.00	LS	\$ 36,000.00	100.00%	\$ -														
3A	Environmental Protection	1	LS	\$ 150,000.00	\$ 150,000.00	1.00	LS	\$ 150,000.00			LS	\$ -	1.00	LS	\$ 150,000.00	100.00%	\$ -														
3B	Gopher Tortoise Update Survey and Permitting	1	LS	\$ 11,500.00	\$ 11,500.00	1.00	LS	\$ 11,500.00			LS	\$ -	1.00	LS	\$ 11,500.00	100.00%	\$ -														
3C	Gopher Tortoise Burrow Excavation	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	LS	\$ 10,000.00			LS	\$ -	1.00	LS	\$ 10,000.00	100.00%	\$ -														
3D	Gopher Tortoise to be Burrow-Trapped, Pulled or Monitored	1	LS	\$ 9,500.00	\$ 9,500.00	1.00	LS	\$ 9,500.00			LS	\$ -	1.00	LS	\$ 9,500.00	100.00%	\$ -														
3E	Gopher Tortoise Relocation	1	LS	\$ 14,000.00	\$ 14,000.00	1.00	LS	\$ 14,000.00			LS	\$ -	1.00	LS	\$ 14,000.00	100.00%	\$ -														
4	Construction Staking and Certified Record Drawings	1	LS	\$ 52,000.00	\$ 52,000.00	1.00	LS	\$ 52,000.00			LS	\$ -	1.00	LS	\$ 52,000.00	100.00%	\$ -														
5	Performance and Payment Bond	1	LS	\$ 60,000.00	\$ 60,000.00	1.00	LS	\$ 60,000.00			LS	\$ -	1.00	LS	\$ 60,000.00	100.00%	\$ -														
6	Furnish and Install 6-Inch Force Main, Valves and Fittings	1	LS	\$ 140,000.00	\$ 140,000.00	1.00	LS	\$ 140,000.00			LS	\$ -	1.00	LS	\$ 140,000.00	100.00%	\$ -														
7	Furnish and Install 8-Inch Force Main, Valves and Fittings	1	LS	\$ 310,000.00	\$ 310,000.00	1.00	LS	\$ 310,000.00			LS	\$ -	1.00	LS	\$ 310,000.00	100.00%	\$ -														
8	Furnish and Install 10-Inch Force Main, Valves and Fittings	1	LS	\$ 146,000.00	\$ 146,000.00	1.00	LS	\$ 146,000.00			LS	\$ -	1.00	LS	\$ 146,000.00	100.00%	\$ -														
9	Furnish and Install North Lift Station Gravity Sewer System	1	LS	\$ 190,000.00	\$ 190,000.00	1.00	LS	\$ 190,000.00			LS	\$ -	1.00	LS	\$ 190,000.00	100.00%	\$ -														
10	Furnish and Install South Lift Station Gravity Sewer System	1	LS	\$ 525,000.00	\$ 525,000.00	1.00	LS	\$ 525,000.00			LS	\$ -	1.00	LS	\$ 525,000.00	100.00%	\$ -														
11	Furnish and Install North Lift Station	1	LS	\$ 500,000.00	\$ 500,000.00	0.92	LS	\$ 460,000.00	0.08	LS	\$ 40,000.00	1.00	LS	\$ 500,000.00	100.00%	\$ -															
12	Furnish and Install South Lift Station	1	LS	\$ 430,000.00	\$ 430,000.00	1.00	LS	\$ 430,000.00			LS	\$ -	1.00	LS	\$ 430,000.00	100.00%	\$ -														
13	Furnish and Install I-75 North Horizontal Directional Drill	1	LS	\$ 105,000.00	\$ 105,000.00	1.00	LS	\$ 105,000.00			LS	\$ -	1.00	LS	\$ 105,000.00	100.00%	\$ -														
14	Furnish and Install I-75 South and SW Business Point Drive HDD's	1	LS	\$ 110,000.00	\$ 110,000.00	1.00	LS	\$ 110,000.00			LS	\$ -	1.00	LS	\$ 110,000.00	100.00%	\$ -														
15	Furnish and Install Gas System	1	LS	\$ 270,000.00	\$ 270,000.00	1.00	LS	\$ 270,000.00			LS	\$ -	1.00	LS	\$ 270,000.00	100.00%	\$ -														
16	Furnish and Install West Gravity Sewer System (ALT)	1	LS	\$ 139,000.00	\$ 139,000.00	1.00	LS	\$ 139,000.00			LS	\$ -	1.00	LS	\$ 139,000.00	100.00%	\$ -														
CHANGES																															
17	1A	1	LS	\$ 7,293.82	\$ 7,293.82		LS	\$ -	1.00	LS	\$ 7,293.82	1.00	LS	\$ 7,293.82	100.00%	\$ -															
18	1B	1	LS	\$ 6,119.07	\$ 6,119.07		LS	\$ -	1.00	LS	\$ 6,119.07	1.00	LS	\$ 6,119.07	100.00%	\$ -															
19	1C	1	LS	\$ 6,493.82	\$ 6,493.82		LS	\$ -	1.00	LS	\$ 6,493.82	1.00	LS	\$ 6,493.82	100.00%	\$ -															
20	1D	1	LS	\$ 3,894.38	\$ 3,894.38		LS	\$ -	1.00	LS	\$ 3,894.38	1.00	LS	\$ 3,894.38	100.00%	\$ -															
21	1F	1	LS	\$ 18,960.00	\$ 18,960.00		LS	\$ -	1.00	LS	\$ 18,960.00	1.00	LS	\$ 18,960.00	100.00%	\$ -															
22	Transformer	1	LS	\$ 28,660.00	\$ 28,660.00		LS	\$ -	1.00	LS	\$ 28,660.00	1.00	LS	\$ 28,660.00	100.00%	\$ -															
TOTAL					\$ 3,479,421.19			\$ 3,348,000.00			\$ 131,421.19			\$ 3,479,421.19	100.00%	\$ -															

Number	Cost	Recommended Cost	Justification	Recommended Action
1A	\$7,611.05	\$7,293.92	Specification 00700 11.07 C.2.a. allows a 15% markup for this work and the contractor claimed 20%.	Approve Cost of \$7,293.92 as the malfunctioning existing valve was an unforeseen site condition.
1B	\$6,385.12	\$6,119.07	Specification 00700 11.07 C.2.a. allows a 15% markup for this work and the contractor claimed 20%.	Approve Cost of \$6,119.07 as this was a requested change in the field and a deviation from the plans.
1C	\$6,776.16	\$6,493.82	Specification 00700 11.07 C.2.a. allows a 15% markup for this work and the contractor claimed 20%.	Approve Cost of \$6,493.82 as this was a requested change in the field and a deviation from the plans.
1D	\$4,063.70	\$3,894.38	Specification 00700 11.07 C.2.a. allows a 15% markup for this work and the contractor claimed 20%.	Approve Cost of \$3,894.38 as this was a requested change in the field and a deviation from the plans.
1E	\$4,267.20	\$0.00	This was the responsibility of the Contractor to find a recipient site and conduct the survey according to the permit. This is a timing issue and was not caused by the City.	Deny Claim.
1F	\$18,960.00	\$18,960.00	Work outside of the original plans that was required by Columbia County. This was all work performed by a sub so the markup of 20% is correct.	Approve Cost of \$18,960.00 as this was a requested change in the field and a deviation from the plans.
1G	\$68,586.60	\$0.00	This rework was required because the Contractor did not follow the requirements in the Contract documents.	Deny Claim.
Total		\$42,761.19		