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# CITY COUNCIL REGULAR SESSION

## CITY OF LAKE CITY

September 18, 2023 at 6:00 PM

Venue: City Hall

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## AGENDA

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

### Pledge of Allegiance

Invocation - Council Member Chevella Young

### Roll Call

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

***As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.***

### Proclamations

1. 2023 Florida League of Cities Home Rule Hero Award recipient Council Member Jake Hill, Jr. (Mayor Stephen Witt)

### Minutes

2. August 15, 2023 Council Budget Workshop
3. August 16, 2023 Council Budget Workshop
4. August 21, 2023 Regular Session
5. August 28, 2023 Emergency Called Session
6. September 11, 2023 Special Called Session

## Approval of Agenda

### Public Participation-Persons Wishing to Address Council

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

### Approval of Consent Agenda - None

### Presentations

- [7.](#) Tammy Magstadt, Treasurer, Richardson Community Center - Funding request in the amount of \$12,835.00 for the EGaming Program

### Open Final Hearing of the FY2023-2024 Budget

- [8.](#) City Council Resolution No. 2023-101 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the levy of ad valorem taxes for the City for fiscal year 2023-2024; and providing an effective date.

Passed on first reading 9/11/2023

- [9.](#) City Council Resolution No. 2023-102 - A resolution of the City Council of the City of Lake City, Florida, adopting the budget for fiscal year 2023-2024; and providing for an effective date.

Passed on first reading 9/11/2023

### Close Hearing

### Old Business

Ordinances - None

Resolutions - None

Other Items

- [10.](#) Discussion and Possible Action - Richardson Community Center - Funding request in the amount of \$12,835.00 for the EGaming Program
- [11.](#) Discussion of September 11, 2023 vote regarding Section 2-53 of the Code of Ordinances relating to the compensation of mayor and councilmembers (Attorney Todd Kennon)

**New Business**Ordinances

- [12.](#) City Council Ordinance No. 2023-2257 (first reading) - An ordinance of the City of Lake City, Florida, amending Chapter 102 of the City Code of ordinances; providing for amendments to the City's utilities; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date.

**Adopt City Council Ordinance No. 2023-2257 on first reading**

- [13.](#) City Council Ordinance No. 2023-2258 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-04, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the future land use classification, from Residential, Moderate Density (less than or equal to 8 dwelling units per acre) to Residential, Medium Density (less than or equal to 8 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen, LLC)

**Adopt City Council Ordinance No. 2023-2258 on first reading**

- [14.](#) City Council Ordinance No. 2023-2259 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-05, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended providing for changing the future land use classification from County Commercial to City Commercial of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace LLC)

**Adopt City Council Ordinance No. 2023-2259 on first reading**

- [15.](#) City Council Ordinance No. 2023-2260 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-06, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from Residential, Medium Density

(less than or equal to 8 dwelling units per acre) to Residential, High Density (less than or equal to 20 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Winsberg)

**Adopt City Council Ordinance No. 2023-2260 on first reading**

- [16.](#) City Council Ordinance No. 2023-2261 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulation, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z23-05, by the property owner of said acreage; providing for rezoning from Residential, Single Family-2 (RSF-2) to Residential/Office (RO) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen, LLC)

**Adopt City Council Ordinance No. 2023-2261 on first reading**

- [17.](#) City Council Ordinance No. 2023-2262 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulation, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z23-06, by the property owner of said acreage; providing for rezoning from County Commercial, Intensive (CI) to City Commercial, Intensive (CI) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace, LLC)

**Adopt City Council Ordinance No. 2023-2262 on first reading**

- [18.](#) City Council Ordinance No. 2023-2263 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-07, by the property owner of said acreage; providing for rezoning from Residential, Single Family-3 (RSF-3) and Residential, Multiple Family-1 (RMF-1) to Residential, Multiple Family-2 (RMF-2) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Winsberg)

**Adopt City Council Ordinance No. 2023-2263 on first reading**

Resolutions

- [19.](#) City Council Resolution No. 2023-106 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the

Public Transportation Grant Agreement, for the Second Phase of the obstacle removal of trees/vegetation at the Lake City Gateway Airport; and providing for an effective date.

[20.](#) City Council Resolution No. 2023-108 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Public Transportation Grant Agreement for the design and install of security fencing, gates, access control improvements, installation of new cameras and lighting; and providing for an effective date.

[21.](#) City Council Resolution No. 2023-110 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number One to the contract between the City and Advantage Contracting Group, Inc., for repairs to the existing stadium seating area at Memorial Stadium; increasing the original contract price to a price not-to-exceed \$38,475.00 and extending the project completion date an additional seven (7) calendar days.

#### Other Items

22. Project Updates (City Manager Paul Dyal)

[23.](#) Informational Purposes Only - City Attorney, Robinson, Kennon and Kendron, P.A. invoice for August 2023. Folds Walker, LLC invoice for August 2023

[24.](#) Discussion - Street Designation for Mariah Reginae Smith (Mayor Stephen Witt)

**Departmental Administration - None**

**Comments by Council Members**

**Adjournment**

#### YouTube Information

Members of the public may also view the meeting on our YouTube channel at:  
<https://www.youtube.com/c/CityofLakeCity>

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**Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.**

**SPECIAL REQUIREMENTS:** Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.**

**File Attachments for Item:**

1. 2023 Florida League of Cities Home Rule Hero Award recipient Council Member Jake Hill, Jr.  
(Mayor Stephen Witt)



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301 S. Bronough St., Suite 300 • Post Office Box 1757 • Tallahassee, FL 32302-1757  
850.222.9684 • Fax: 850.222.3806 • Website: [flcities.com](http://flcities.com)

## **Council Member Jake Hill, Jr. Honored with 2023 Home Rule Hero Award**

*City of Lake City official recognized for advocacy efforts during the 2023 Legislative Session*

### **FOR IMMEDIATE RELEASE:**

**City of Lake City, FL** – The **Florida League of Cities (FLC)**, the united voice for Florida’s municipal governments, recently recognized Lake City Council Member Jake Hill, Jr. with a 2023 Home Rule Hero Award for their hard work and advocacy efforts during the 2023 Legislative Session. Hill worked tirelessly throughout session to promote local voices making local choices, protect the Home Rule powers of Florida’s municipalities and advance the League’s legislative agenda.

“The League and its legislative team appreciate the individual advocacy efforts undertaken by municipal officials throughout the state,” said **FLC Chief of Legislative Affairs Casey Cook**. “Home Rule Heroes are some of our biggest advocates for protecting local decision-making. They are League members who stand out for their high level of participation, knowledge, and effectiveness. This year’s Home Rule Heroes continuously advocated for their communities throughout the 2023 Legislative Session.”

Home Rule is the ability for a city to address local problems with local solutions with minimal state interference. Home Rule Hero Award recipients are local government officials, both elected and nonelected, who consistently responded to the League’s request to reach out to members of the Legislature and help give a local perspective on an issue.

*Founded in 1922, the Florida League of Cities is the united voice for Florida’s municipal governments. Its goals are to promote local self-government and serve the needs of Florida’s cities, which are formed and governed by their citizens. The League believes in “Local Voices Making Local Choices,” which focuses on the impact citizens and city leaders have in improving Florida’s communities. For more information, visit [flcities.com](http://flcities.com).*



**File Attachments for Item:**

2. August 15, 2023 Council Budget Workshop

The City Council in and for the citizens of the City of Lake City, Florida, met in Workshop, on August 15, 2023 beginning at 4:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### CALL TO ORDER

The meeting was called to order at 4:00 PM.

#### ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt  
Jake Hill, Jr.  
C. Todd Sampson  
Chevella Young – absent  
Ricky Jernigan  
Todd Kennon  
Paul Dyal  
Chief Gerald Butler  
Michelle Cannon

City Attorney  
City Manager  
Sergeant-at-Arms  
Deputy City Clerk

#### BUDGET FY 24

##### 1. General Fund/CRA/Fire/Airport

Mr. Dyal provided an overview of the budget for Fiscal Year 2024.

Mr. Hill confirmed the start date for health insurance.

Mayor Witt thanked staff for putting the budget together.

Members discussed and confirmed with Mr. Dyal:

- 3% salary increase
- adding an enterprise line item for a City Council vehicle or the possibility of a rental for conference travel
- research for the National League of Cities Conference for Council budget
- grant writer position
- title and position changes
- advertising rate changes
- training and safety of staff
- City Hall
- how to fund competitive raises for the Police Department
- implementing an application process for the public to apply for assistance on community events

- Mr. Sampson confirmed with Lake City-Columbia County Chamber of Commerce Executive Director, Joey O'Hern what the City's contribution would be funding
- Community Events Director, Terri Phillips discussed upcoming events
- fire assessment rates

## ADJOURNMENT

There being no further business, the meeting adjourned at 5:42 PM on a motion made and duly seconded.

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Stephen M. Witt, Mayor/Council Member

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Michelle Cannon, Deputy City Clerk

**File Attachments for Item:**

3. August 16, 2023 Council Budget Workshop

The City Council in and for the citizens of the City of Lake City, Florida, met in Workshop, on August 16, 2023 beginning at 4:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### CALL TO ORDER

The meeting was called to order at 4:00 PM.

#### ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt  
Jake Hill, Jr. – tardy  
C. Todd Sampson  
Chevella Young – tardy  
Ricky Jernigan  
Todd Kennon  
Paul Dyal  
Chief Gerald Butler  
Michelle Cannon

City Attorney  
City Manager  
Sergeant-at-Arms  
Deputy City Clerk

#### BUDGET FY 24

1. Enterprise Funds Admin/GIS/Gas/Distrib&Coll/WWTP/Sprayfield/Water Plant
  - Mr. Jernigan and Mayor Witt commended Customer Service on the new online payments
  - PUBLIC COMMENT: Vanessa George inquired on amounts given to the Lake City-Columbia County Chamber of Commerce and asked for funding of the Lake City Black Chamber of Commerce
  - Mr. Sampson recommended adding an amount under Promotional Events and stated there would be an application to apply for events/funding
  - Mr. Hill spoke on the City contributions to the Lake City-Columbia County Chamber of Commerce
  - Mr. Jernigan spoke in favor of contributing to both organizations
  - Members discussed funding organized programs
  - Members discussed with Fire Chief Wehinger raising taxes and recommended staff go with Scenario One for the fire assessment

ADJOURNMENT

There being no further business, the meeting adjourned at 4:53 PM on a motion made and duly seconded.

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Stephen M. Witt, Mayor/Council Member

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Michelle Cannon, Deputy City Clerk

**File Attachments for Item:**

4. August 21, 2023 Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on August 21, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Vice Mayor-Council Member Todd Sampson

#### ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt  
Jake Hill, Jr.  
C. Todd Sampson  
Chevella Young  
Ricky Jernigan  
Todd Kennon  
Paul Dyal  
Chief Gerald Butler  
Audrey Sikes

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

PROCLAMATIONS – None

#### MINUTES

1. August 7, 2023 Regular Session

**Mr. Hill made a motion to approve the August 7, 2023 Regular Session minutes as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### APPROVAL OF AGENDA

**Mr. Jernigan made a motion to approve the agenda as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- George Hudson, Jr.
- Jeff Woods

#### INTRODUCTION

Assistant City Manager Dee Johnson announced Dave Young would be starting August 28<sup>th</sup> as the new Growth Management Director, and informed members Growth Management would be moving back to the first floor at City Hall.



City Manager Paul Dyal announced Matt Saylor was hired as Director of the Information Technology Department.

APPROVAL OF CONSENT AGENDA – None

PRESENTATIONS – None

OLD BUSINESS

Ordinances

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2023-2254. City Council Ordinance No. 2023-2254 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2023-2254. No one asked to speak on City Council Ordinance No. 2023-2254, therefore Mayor Witt closed the public hearing.**

2. City Council Ordinance No. 2023-2254 (final reading) - An ordinance of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the composition, functions, and responsibilities of various special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date. **Mr. Hill made a motion to approve City Council Ordinance No. 2023-2254 on final reading, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the composition, functions, and responsibilities of various special standing committees. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Jernigan	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mayor Witt	Aye

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2023-2255. City Council Ordinance No. 2023-2255 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2023-2255. No one asked to speak on City Council Ordinance No. 2023-2255, therefore Mayor Witt closed the public hearing.**

3. City Council Ordinance No. 2023-2255 (final reading) - An ordinance of the City of Lake City, Florida, prohibiting smoking and vaping in public parks within the City of Lake City, Florida, providing for severability, and providing an effective date. **Mr. Jernigan made a motion to approve City Council Ordinance No. 2023-2255 on final reading, prohibiting smoking and vaping in public parks**

within the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jernigan	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Ms. Young	Aye
Mayor Witt	Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2023-2256. City Council Ordinance No. 2023-2256 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2023-2256. No one asked to speak on City Council Ordinance No. 2023-2256, therefore Mayor Witt closed the public hearing.

4. City Council Ordinance No. 2023-2256 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-04, by the property owner of said acreage; providing for rezoning from Commercial General (CG) to Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida; providing for severability; repealing all ordinances in conflict; and providing an effective date. (Boris Patricia Faye Revocable Living Trust) **Mr. Sampson made a motion to approve City Council Ordinance No. 2023-2256 on final reading, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-04, by the property owner of said acreage, and providing for rezoning from Commercial General (CG) to Commercial, Intensive (CI) of certain lands within the Corporate Limits of the City of Lake City, Florida. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

Resolutions – None

Other Items – None

NEW BUSINESS

Ordinances – None

Resolutions

5. City Council Resolution No. 2023-084 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number One to the contract between the City and SGS Contracting Services, Inc., relating to the effluent pump replacement at the St. Margarets Wastewater Treatment Facility; decreasing the original contract price to a price not-to-exceed \$422,686.41 and extending the project completion date an additional sixty (60) calendar days. **Mr. Jernigan made a motion to approve City Council Resolution No. 2023-084, authorizing the City to enter into Change Order Number One to the contract between the City and SGS Contracting Services, Inc., relating to the effluent pump replacement at the St. Margarets Wastewater Treatment Facility; decreasing the original contract price to a price not-to-exceed \$422,686.41 and extending the project completion date an additional sixty (60) calendar days. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jernigan	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

6. City Council Resolution No. 2023-085 - A resolution of the City Council of the City of Lake City, Florida, establishing Campbell Park to include a tract of land conveyed through Ordinance 1999-850 and all adjoining parcels owned by the City of Lake City, Florida, as described herein; and providing an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-085, establishing Campbell Park to include a tract of land conveyed through Ordinance 1999-850 and all adjoining parcels owned by the City of Lake City, Florida. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

7. City Council Resolution No. 2023-086 - A resolution of the City Council of the City of Lake City, Florida, amending Resolution No. 2006-035, relating to the perpetual maintenance, preservation, and care of Campbell Park by the City, and its acceptance of income from an endowment fund established by members of the C.G. Campbell Family to partially fund the annual maintenance cost of the park; and providing an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-086, amending Resolution No. 2006-035, relating to the perpetual maintenance, preservation, and care of Campbell Park by the City, and its acceptance of income from an endowment fund established by members of the C.G. Campbell Family to partially fund the**

annual maintenance cost of the park. Ms. Young seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Ms. Young	Aye
Mr. Hill	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

- 8. City Council Resolution No. 2023-088 - A resolution of the City Council of the City of Lake City, Florida, authorizing the write-off of delinquent utility accounts through September 30, 2021; finding the delinquent utility accounts to be uncollectable; and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-088, authorizing the write-off of delinquent utility accounts through September 30, 2021, and finding the delinquent utility accounts to be uncollectable. Ms. Young seconded the motion.**

Mr. Sampson inquired as to how the uncollectable accounts are collected once they are written off.

Customer Service Director Katrina Medearis confirmed the accounts would be sent to a collection agency, which would work on collecting the accounts.

**A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Ms. Young	Aye
Mr. Sampson	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

- 9. City Council Resolution No. 2023-089 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$120,538.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date. **Mr. Jernigan made a motion to approve City Council Resolution No. 2023-089, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$120,538.00, and providing for the procurement of equipment for the use and benefit of the Police Department. Mr. Sampson seconded the motion.**

Mr. Jernigan suggested a pink and white patrol vehicle for the month of October for breast cancer awareness.

**A roll call vote was taken and the motion carried.**

Mr. Jernigan	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

10. City Council Resolution No. 2023-092 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to accept and approve the Minor Subdivision Plat titled "Bailey's Cove Phase II;" subject to all conditions, provisions and requirements of the City's Code of Ordinances, Land Development Regulations, and Comprehensive Plan, as amended; accepting the dedications shown on the Plat; accepting the completion of all existing and future public improvements as are required for the subdivision; authorizing execution and recording of the Plat; providing for the recordation of the Plat; and providing for an effective date. **Ms. Young made a motion to approve City Council Resolution No. 2023-092, authorizing the City to accept and approve the Minor Subdivision Plat titled "Bailey's Cove Phase II;" subject to all conditions, provisions and requirements of the City's Code of Ordinances, Land Development Regulations, and Comprehensive Plan, as amended; accepting the dedications shown on the Plat; accepting the completion of all existing and future public improvements as are required for the subdivision; authorizing execution and recording of the Plat, and providing for the recordation of the Plat. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Ms. Young	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

11. City Council Resolution No. 2023-093- A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with Gallagher Benefit Services, Inc., for consulting services; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-093, authorizing the execution of an agreement with Gallagher Benefit Services, Inc., for consulting services. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jernigan	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mayor Witt	Aye

## Other Items

### 12. Project Updates (City Manager Paul Dyal)

Mr. Dyal reported on the following items:

#### **Annie Mattox Park:**

Still waiting on the lighting and the concrete poles. The project has \$13,250 remaining balance.

Ms. Young requested releasing the remaining balance to the Annie Mattox Board to get some small projects and improvements completed such as water fountains and benches.

Per Mr. Kennon, he recommended placing an amendment to the agreement on next month's agenda.

Mr. Sampson spoke in opposition of releasing additional funds to Annie Mattox Park, and suggested a reimbursement mechanism. He reported not being in support of any funding until a background check was completed.

Mr. Jernigan spoke in support of background checks and getting improvements made.

PUBLIC COMMENT: Vanessa George

Mr. Kennon stated the agreement with Annie Mattox defines the project as resurfacing basketball and tennis courts and improving court lighting. If funds are needed in excess of those identified projects, he recommended members make a motion to modify the agreement to utilize the remaining funds and to identify with specificity the projects and or improvements the excess funding would be spent on.

#### **Gwen Lake:**

Met with Suwannee River Water Management District (SRWMD) to discuss pre-app for permit and any available grant funding.

#### **Lake Montgomery Pier:**

Fencing has been ordered.

Fish and Wildlife Commission (FWC) is finalizing the bid package for pier construction.

#### **SR47/I75 WW Improvements Project**

Project is complete.

**SR 47 RV Park Extension**

Change order is being drafted.

**Bell Road**

60% deliverable is planned for 8/31.

**Sallie Mae Jerry Park:**

Cameras have been installed.

Eminent domain process is still ongoing.

**Senior Home Repair Project:**

County has accepted the third installment. \$750,000 total has been issued.

**Memorial Stadium Repairs:**

Structural repairs have started. The estimated completion time is three weeks.

**Patterson Avenue Resurfacing**

Since the award of this project, it has been challenging to coordinate the railroad flaggers for the project (in this situation, two separate rail lines). No work has begun at this point, but we are anticipating the project to get going within the month, pending the flagger availability.

**Sisters Welcome PAR Upgrade**

Received final signed and sealed plans.

Mr. Sampson inquired about fencing at Lake Montgomery and recommended a flashing light for entry.

Mr. Kennon updated members on the parking lot for Sallie Mae Jerry Park, and reported he is working with Mr. Johnson on the easement for Annie Mattox Park.

Mr. Hill asked for an update on moving the City of Lake City Welcome sign, Mr. Dyal reported he has not heard back from the property owner.

Ms. Young encouraged members to support improvements at Annie Mattox Park.

13. Robinson, Kennon and Kendron P.A. invoice for July 2023 and Folds Walker, LLC invoice for July 2023 were provided for informational purposes only.

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL MEMBERS

Mayor Witt reminded members of the following upcoming dates of interest: September 5<sup>th</sup> Council Meeting, September 11<sup>th</sup> Special Called Council Meeting and the September 18<sup>th</sup> Council Meeting.

ADJOURNMENT

**Mr. Hill made a motion to adjourn at 7:11 PM. and the motion carried unanimously on a voice vote.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, City Clerk



**File Attachments for Item:**

5. August 28, 2023 Emergency Called Session

The City Council in and for the citizens of the City of Lake City, Florida, met in an Emergency Session, on August 28, 2023 beginning at 4:30 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION – Vice Mayor/Council Member Todd Sampson

ROLL CALL

Mayor/Council Member City Council	Stephen M. Witt – absent Jake Hill, Jr. C. Todd Sampson Chevella Young – absent Ricky Jernigan
City Attorney Assistant City Manager Sergeant-at-Arms City Clerk	Todd Kennon Dee Johnson Chief Gerald Butler Audrey Sikes

APPROVAL OF AGENDA

**Mr. Hill made a motion to approve the agenda as presented. Mr. Jernigan seconded the motion and the motion carried unanimously on a voice vote.**

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL – None

OLD BUSINESS – None

NEW BUSINESS

Resolutions

1. City Council Resolution No. 2023-100 - A resolution of the City Council of the City of Lake City, Florida, declaring a local State of Emergency for the City of Lake City pursuant to Section 252.38(2) Florida Statutes, due to the threat of Hurricane Idalia, providing for waiver of procedures and formalities, delegating authority, and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2023-100, declaring a local State of Emergency for the City of Lake City pursuant to Section 252.38(2) Florida Statutes, due to the threat of Hurricane Idalia, providing for waiver of procedures and formalities, and delegating authority. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Vice Mayor Sampson</b>	<b>Aye</b>

## DEPARTMENTAL ADMINISTRATION

### 2. Update on Storm Idalia (Presenter: Chief Josh Wehinger)

Chief Wehinger updated members on:

- current and future projections of the storm's path
- predictions for rainfall and wind speeds for the area
- sustained wind speed of 45 miles per hour, emergency vehicles cannot be driven
- tracking storm related expenses for FEMA reimbursements

Mr. Hill confirmed with Mr. Johnson, sandbags would be available for residents tomorrow, August 29<sup>th</sup> at 7:00 AM at the Public Works Department located at 180 NE Gum Swamp Road.

## COMMENTS BY COUNCIL MEMBERS

Mr. Hill encouraged everyone to stay safe during the storm.

## ADJOURNMENT

**Mr. Jernigan made a motion to adjourn at 4:42 PM. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

---

C. Todd Sampson, Vice Mayor/Council Member

---

Audrey Sikes, MMC City Clerk

**File Attachments for Item:**

6. September 11, 2023 Special Called Session

The City Council in and for the citizens of the City of Lake City, Florida, met in a Special Called Session, on September 11, 2023 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Reverend Pamela Green

#### ROLL CALL

Mayor/Council Member  
City Council

Stephen M. Witt  
Jake Hill, Jr.  
C. Todd Sampson  
Chevella Young  
Ricky Jernigan  
Todd Kennon  
Paul Dyal (attended by phone)  
Chief Gerald Butler  
Audrey Sikes

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

#### APPROVAL OF AGENDA

**Mr. Hill made a motion to approve the agenda as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.**

#### PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Susan Adel
- Davion Jones
- John Cole
- Pamela Green
- Glenel Bowden
- Sylvester Warren
- Vanessa George

#### FIRE ASSESSMENT/BUDGET HEARINGS

**At this time Mayor Witt closed the regular session and opened a public hearing on the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2023. Mayor Witt asked if anyone wanted to be heard regarding the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2023. After hearing public comment from Bradley Jackson (opposition of increase), Sheila Haggert (opposition of increase), Befafithful Coker (opposition of increase), Glenel Bowden (opposition of increase) and Sylvester Warren (opposition of increase) regarding the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2023, Mayor Witt closed the public hearing.**

- 1. City Council Resolution No. 2023-107 - A resolution of the City Council of the City of Lake City, Florida, constituting the FY 2023-2024 annual fire assessment resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing fire protection assessments against assessed property located within the City of Lake City for fiscal year beginning October 1, 2023; approving the rates of assessment; approving the final assessment roll; confirming and supplementing the 2023 preliminary rate resolution; providing for severability; and providing an effective date. **Mayor Witt made a motion to approve City Council Resolution No. 2023-107, constituting the FY 2023-2024 annual fire assessment resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing fire protection assessments against assessed property located within the City of Lake City for fiscal year beginning October 1, 2023; approving the rates of assessment; approving the final assessment roll, and confirming and supplementing the 2023 preliminary rate resolution. Mr. Jernigan seconded the motion.**

PUBLIC COMMENT: Charles Bowen

Chief Wehinger explained the increase in the fire assessment for FY 2023-2024.

**A roll call vote was taken and the motion carried.**

<b>Mayor Witt</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Nay</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Nay</b>

At this time Mayor Witt opened a public hearing to accept input from all interested parties relative to the discussion, consideration, and tentative approval of the City’s 2023-2024 proposed millage rate and operating budget. Mayor Witt stated the City was offering the opportunity to all in attendance to speak in regard to the budget and ask that all speakers identify themselves by name and address. Mayor Witt stated the Finance Director would provide a summary of the budget process and address those items essential to compliance with the State of Florida Truth In Millage (TRIM) requirements.

Finance Director Angie Moore reported The City Council proposes a tentative millage rate of 4.9000 mills and a tentative capital and operating budget of \$74,899,172 for fiscal year 2023-2024. She stated council action tonight constitutes the “tentative” budget hearing as required by State TRIM criteria and was announced to the General Public by TRIM notices mailed by the Columbia County Property Appraiser on August 14, 2023. Ms. Moore reported during this hearing, the following agenda will be addressed:

- The Council will discuss the 2023-2024 millage and operating budget and allow citizen input as appropriate.
- The Council will direct announcement of the tentative millage rate proposed for adoption and of any increase, decrease, or no change.
- The City Attorney will read, by title, Millage Resolution No. 2023-101.
- The Council will adopt Millage Resolution No. 2023-101 on first reading.

- The City Attorney will read, by title, Budget Resolution No. 2023-102.
- The Council will adopt Budget Resolution No. 2023-102 on first reading.

**Mayor Witt declared the “Tentative Budget Hearing” open for discussion for public input followed by discussion by the City Council.**

PUBLIC COMMENT: Glenel Bowden; Sylvester Warren

COUNCIL COMMENTS:

Mr. Jernigan stated he would like to see funding in the amount of \$100,000.00 for programs and have that fund named after Mariah Smith. He also supported eliminating funding for a council vehicle.

Mr. Hill concurred with the removal of the council vehicle as a line item in the budget and spoke on community issues.

**Mayor Witt closed the public hearing.**

Mayor Witt asked the Finance Director to state for the record 1) the taxing authority, 2) the proposed millage rate to be adopted, 3) the rolled-back millage rate, and 4) any change the tentative millage rate represents to the current year’s millage.

Finance Director Angie Moore stated the City Council of the City of Lake City, as Taxing Authority, proposes a tentative tax on all property located within the City of Lake City, Florida, at the rate of 4.9000 mills for the fiscal year 2023-2024 operating budget. She reported the current year proposed operating millage rate is an 7.30% increase from the 4.5668 rolled-back millage rate as defined by Florida Statutes and represents no change from the previous year’s millage rate of 4.9000 mills.

2. City Council Resolution No. 2023-101 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the levy of ad valorem taxes for the City for fiscal year 2023-2024; and providing an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2023-101, adopting a millage rate for the levy of ad valorem taxes for the City for fiscal year 2023-2024. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Nay</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

3. City Council Resolution No. 2023-102 - A resolution of the City Council of the City of Lake City, Florida, adopting the budget for fiscal year 2023-2024; and providing for an effective date. **Mr. Jernigan made a motion to approve City Council Resolution No. 2023-102, adopting the budget for fiscal year 2023-2024. Mayor Witt seconded the motion.**

Mr. Sampson spoke in support of expanding undesignated programs with ARPA Funds in the amount of \$100,000.00 to \$150,000.00 for community-based programs for violence intervention. He suggested removing the Council vehicle as a line item from the Council Budget, in addition to rolling back the 3% raise for Council.

**Mr. Jernigan amended his motion as follows, to approve City Council Resolution No. 2023-102, adopting the budget for fiscal year 2023-2024. The motion also authorizes the following: the addition of a Public Assistance line item in the amount of \$200,000.00 for gun violence prevention programs in honor of Mariah Smith identifying ARPA Funds as the funding source; removal of the council vehicle and removal of the 3% salary increase for the Mayor and Council Members. Mayor Witt seconded the amended motion.**

Ms. Young discussed Special Events and stated entities should follow the application process.

PUBLIC COMMENT: Sylvester Warren

**A roll call vote was taken and the motion carried.**

<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Nay</b>
<b>Mr. Sampson</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>

4. City Council Resolution No. 2023-111 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an Interlocal Agreement with Columbia County, Florida, the City of Lake City, Florida, and the Town of Fort White, Florida, related to Emergency Management; providing for severability; providing for conflicts; and providing an effective date.

Attorney Kennon provided a summary of the Interlocal Agreement.

PUBLIC COMMENT: Befaihtful Coker

**Mr. Sampson made a motion to approve City Council Resolution No. 2023-111, authorizing the execution of an Interlocal Agreement with Columbia County, Florida, the City of Lake City, Florida, and the Town of Fort White, Florida, related to Emergency Management. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**



<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jernigan</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Young</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

COMMENTS BY COUNCIL

Mayor Witt thanked Reverend Green for the prayer and thanked staff for their work on the budget.

ADJOURNMENT

**All matters having been handled, the meeting adjourned at 7:20 PM on a motion made and duly seconded.**

---

Stephen M. Witt, Mayor/Council Member

---

Audrey Sikes, City Clerk

**File Attachments for Item:**

7. Tammy Magstadt, Treasurer, Richardson Community Center - Funding request in the amount of \$12,835.00 for the EGaming Program



Think UNLIMITED!

# Project EGAMING

*RICHARDSON COMMUNITY CENTER*

**Name of Project:**

Esports/Gaming initial setup

**Hosted By:**

Richardson Community Center

2 0 2 3

# TODAYS Agenda

Project Overview

Target Audience

Example Pictures

Moving Forward





# Project Overview



These Gaming systems will be setup to be run as an Esports program.

## Project Goals

- ✦ Train a manager to run this program.
- ✦ Setup stations that are portable and have easy access.
- ✦ Run Gaming events and competitions.

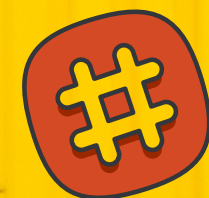
## Project Objectives

- ✦ Florida Gateway College's E-Sports coach John Hartzog and
- ✦ Director of Community Outreach, Travis George have
- ✦ committed to help the Richardson Community Center train people to run this program.



# Target Audience

1

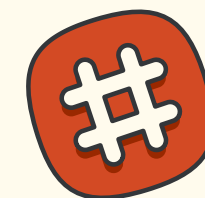


**Target Audience #1**  
Students

3



**Target Audience #2**  
Families



**Target Audience #3**  
All ages





# Project

There will be 65 inch Television screens with XBox and Nintendo Products. The games will be built into the consoles via online gaming so we will not need cartridges.



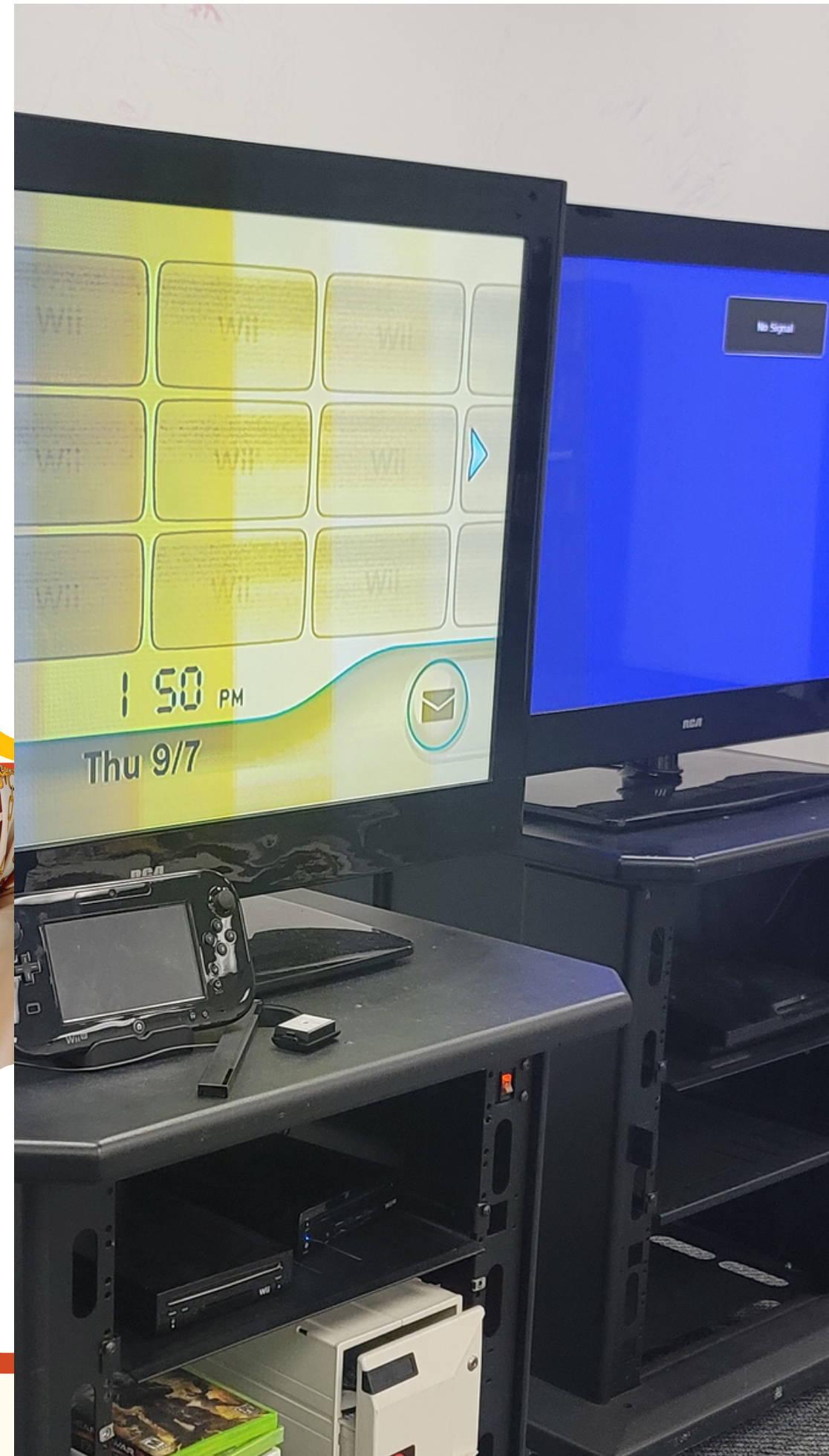
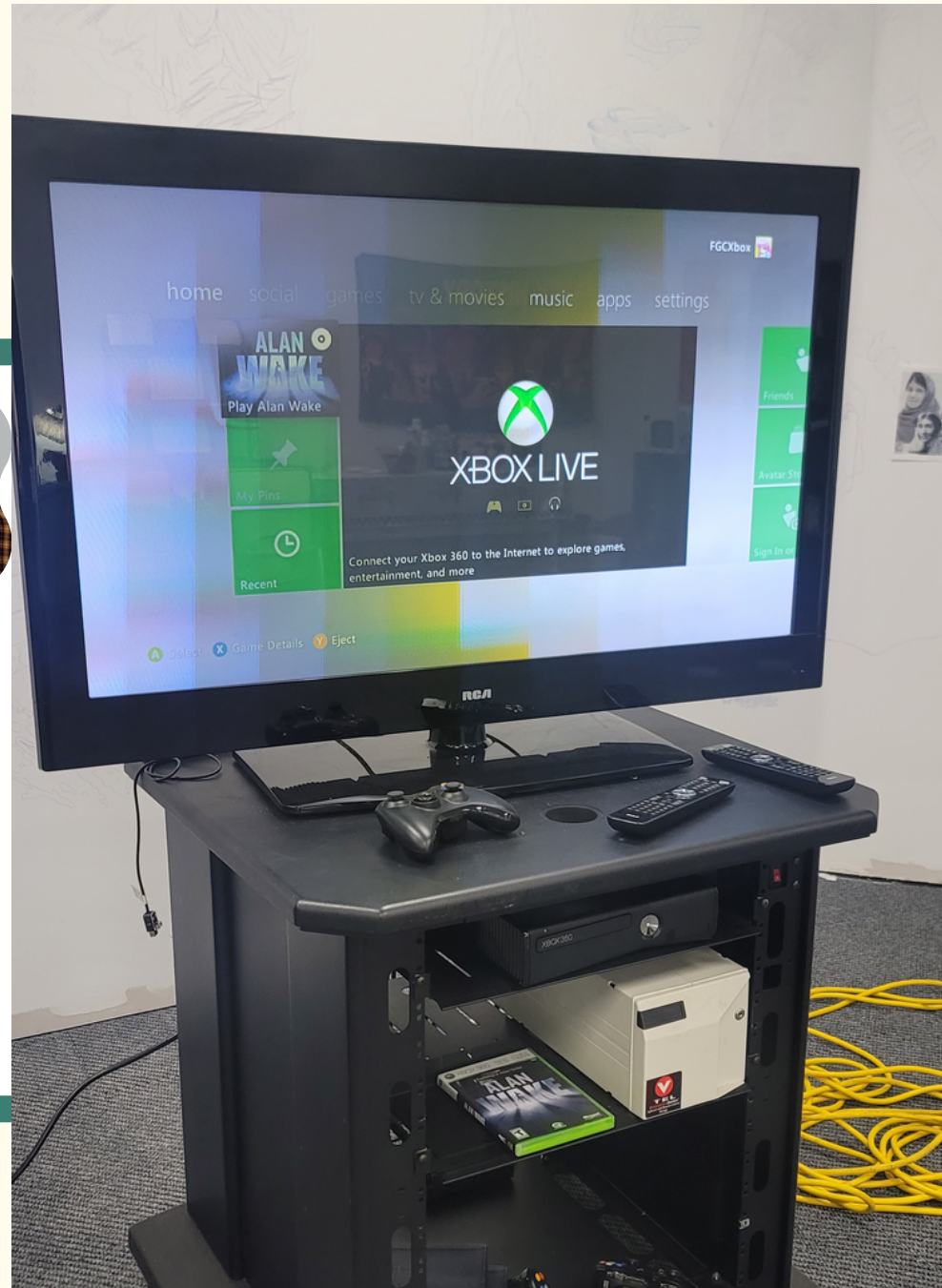
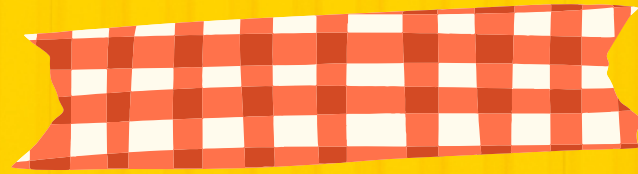
# Setup



They are building on a stand that contains it's own power source once it is plugged into an outlet.



# Example Pictures





# Moving Forward

Below is the budget for setting up this program to use as an educational tool for all ages at the Richardson Community Center.

## ITEMS

10-65" Televisions-----	\$4,000.00
10-TV Cart w/shelf-----	\$1,500.00
5-Xbox-Series S-----	\$1,500.00
5-Switches-----	\$1,500.00
Games (Digital titles price varies)-----	\$750.00
5-Subscription Services Xbox---	\$600.00
Subscription Services-Nintendo-----	\$35.00
5-Controllers (Xbox)----	\$350.00
10-Controllers (Switch-Pro Controllers)-----	\$650.00
Competitive Esport Rule Full Set Covering-----	\$50.00
Staffing (Tournament) covers registration, etc.-----	\$1,500.00
Security and miscellaneous cables and equipment.-----	\$400.00

## Total

**\$12,835.00**



# Thank you!

# For this opportunity!

This is one of the first programs to be introduced as an educational tool to promote learning in addition to our Sports programs.



**File Attachments for Item:**

8. City Council Resolution No. 2023-101 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the levy of ad valorem taxes for the City for fiscal year 2023-2024; and providing an effective date.

Passed on first reading 9/11/2023

**CITY COUNCIL RESOLUTION NO. 2023-101**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING A MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY FOR FISCAL YEAR 2023-2024; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, it is necessary that the millage rate for taxes to be levied on property located within the City of Lake City, Florida (hereinafter the “City”), be set by the City Council of the City; and

**WHEREAS**, notices have been published as required by law concerning setting and adopting a millage rate by the City for the fiscal year 2023-2024; and

**WHEREAS**, the City Council finds it is necessary that a rate of 4.9000 mills be levied against property within the City.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are hereby incorporated in this resolution.

**Section 2.** There shall be levied a tax on all property located within the City of Lake City, Florida at the rate of 4.9000 mills for the fiscal year 2023-2024; and

**Section 3.** The rate of 4.9000 mills represents a 7.30% increase over the rollback rate of 4.5668 mills as defined by Florida Statutes.

*[Remainder of page left blank intentionally.]*

**Section 4.** The final millage rate of 4.9000 mills for the General Fund is for the fiscal year 2023-2024 to fund the expenses for the fiscal year commencing October 1, 2023, and ending September 30, 2024.

**PASSED** upon first reading the \_\_\_\_ day of \_\_\_\_\_ 2023.

**NOTICE PUBLISHED** on the \_\_\_\_ day of \_\_\_\_\_ 2023.

**PASSED AND ADOPTED** on second and final reading the \_\_\_\_ day of \_\_\_\_\_ 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**File Attachments for Item:**

9. City Council Resolution No. 2023-102 - A resolution of the City Council of the City of Lake City, Florida, adopting the budget for fiscal year 2023-2024; and providing for an effective date.

Passed on first reading 9/11/2023

**CITY COUNCIL RESOLUTION NO. 2023-102**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 166.241, Florida Statutes, mandates that the City of Lake City, Florida, (hereinafter the “City”), adopt a budget for the fiscal year 2023-2024; and

**WHEREAS**, it is necessary that appropriations be made for said fiscal year as shown by the budget summary, attached hereto as Exhibit A, which shall be incorporated herein and made a part hereof; and

**WHEREAS**, Section 166.241(2), Florida Statutes, requires the City make appropriations for all expenditures and that appropriations not exceed revenues; and

**WHEREAS**, a millage of 4.9000 mills was tentatively approved by City Council at a public hearing held on July 17, 2023; and

**WHEREAS**, at the public hearing, on July 17, 2023, it was announced that the proposed millage rate was to be 4.9000 mills and the rollback rate was 4.5668 mills; and

**WHEREAS**, any required Notices reflect the rate of 4.9000 mills which represents a 7.30% increase over the rollback rate of 4.5668 mills; and

**WHEREAS**, the City Council has adopted a millage rate and the required budget summary was publicly noticed on September 14, 2023.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:**

**Section 1.** The above recitals are all true and accurate and are hereby incorporated in this resolution.

**Section 2.** The appropriations as shown in Exhibit A, are hereby adopted and appropriated for the fiscal year 2023-2024, effective October 1, 2023.

**Section 3.** All of the items shown as appropriations and anticipated revenues in Exhibit A are hereby appropriated for use during fiscal year 2023-2024 and all of said figures are confirmed by this resolution, subject to a final hearing on this subject.

**Section 4.** The subject of this resolution shall be published at least two (2) days prior to its final adoption.

**PASSED** upon first reading the \_\_\_\_ day of \_\_\_\_\_ 2023.

**NOTICE PUBLISHED** on the \_\_\_\_ day of \_\_\_\_\_ 2023.

**PASSED AND ADOPTED** on second and final reading the \_\_\_\_ day of \_\_\_\_\_ 2023.

**CITY OF LAKE CITY. FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney



**BUDGET SUMMARY  
CITY OF LAKE CITY  
FISCAL YEAR 2023-2024**

General Fund 4.9000

ESTIMATED REVENUES	GENERAL FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
Taxes: Millage Per \$1000						
Ad Valorem Taxes 4.9000	\$ 4,781,284		\$ 143,503			\$ 4,924,787
Non Property Taxes	6,164,984		-			6,164,984
Charges for Services	603,661		4,851,473		22,813,852	28,268,986
Intergovernmental Revenues	2,421,340		1,171,283			3,592,623
Capital Grants/Contributions	1,067,247			3,139,946	3,310,221	7,517,414
Franchise Fees and Permits	1,725,690					1,725,690
Fines and Forfeitures	78,990					78,990
Interfund Charges	1,330,000					1,330,000
Miscellaneous Revenues	402,305		53,000		348,373	803,678
Investment Earnings	50,000		1,500		33,574	85,074
<b>TOTAL SOURCES</b>	<b>18,625,501</b>		<b>6,220,759</b>	<b>3,139,946</b>	<b>26,506,020</b>	<b>54,492,226</b>
Transfers In	910,000	844,443	325,554	114,672	671,000	2,865,669
Fund Balances/Reserves/Net Assets	7,390,356		451,599	1,798,437	7,900,885	17,541,277
<b>TOTAL REVENUES, TRANSFERS AND BALANCES</b>	<b>\$ 26,925,857</b>	<b>\$ 844,443</b>	<b>\$ 6,997,912</b>	<b>\$ 5,053,055</b>	<b>\$ 35,077,905</b>	<b>\$ 74,899,172</b>
<b>EXPENDITURES</b>						
General Government	\$ 10,641,292			\$ 1,798,437		\$ 12,439,729
Public Safety	7,651,708		3,086,951			10,738,659
Physical Environment	579,405					579,405
Economic Environment			1,219,861		30,979,796	32,199,657
Transportation	5,656,664		2,178,899	3,254,618		11,090,181
Debt Service		844,443	512,201		3,188,109	4,544,753
Health and Welfare	261,000					261,000
Culture and Recreation	460,000					460,000
<b>TOTAL EXPENDITURES</b>	<b>25,250,069</b>	<b>844,443</b>	<b>6,997,912</b>	<b>5,053,055</b>	<b>34,167,905</b>	<b>72,313,384</b>
Transfers Out	1,675,788				910,000	2,585,788
Fund Balances/Reserves/Net Assets						-
<b>TOTAL APPROPRIATED EXPENDITURES TRANSFERS, RESERVES AND BALANCES</b>	<b>\$ 26,925,857</b>	<b>\$ 844,443</b>	<b>\$ 6,997,912</b>	<b>\$ 5,053,055</b>	<b>\$ 35,077,905</b>	<b>\$ 74,899,172</b>

The tentative, adopted, and/or final budgets are on file in the office of the City Clerk of the above referenced taxing authority as a public record.

# FISCAL YEAR BUDGET

# 2024



## **COUNCIL MEMBERS**

CHEVELLA YOUNG

TODD SAMPSON

JAKE HILL

RICKY JERNIGAN

STEPHEN WITT, MAYOR

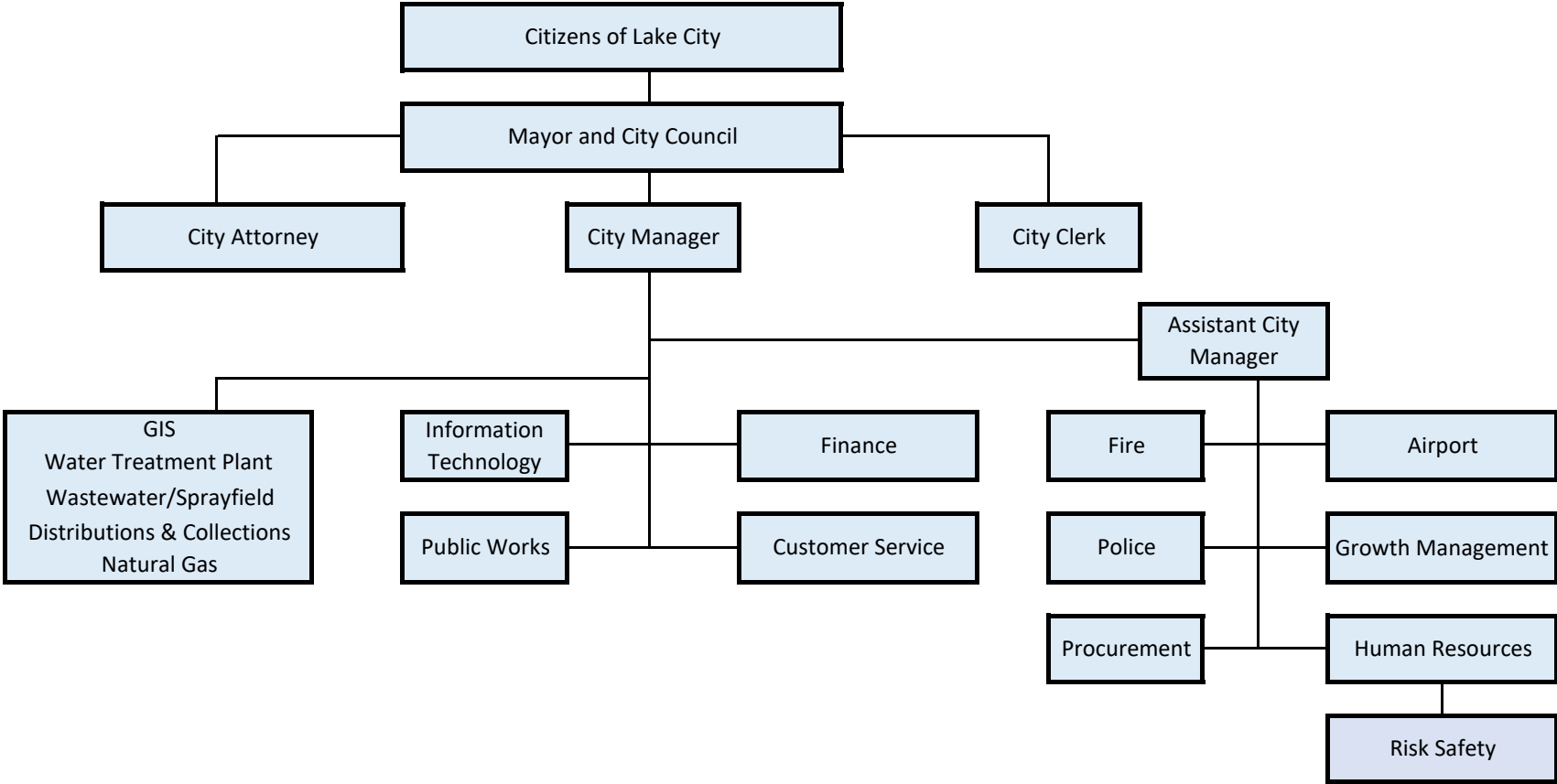
## **CITY MANAGER**

PAUL DYAL

## **FINANCE DIRECTOR**

ANGELA T. MOORE

# City of Lake City Fiscal Year 2024 Organizational Chart



# City of Lake City

## FY 2024 Budget

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**ALL FUNDS - SUMMARY TOTALS**

**City of Lake City**

	<u>2023</u>	<u>2024</u>
<b>REVENUE</b>		
GENERAL FUND	\$ 27,266,800	\$ 26,925,857
CRA FUND	\$ 1,385,030	\$ 1,323,011
FIRE FUND	\$ 3,342,883	\$ 3,252,160
WATER/SEWER FUND	\$ 21,155,096	\$ 23,405,079
W/S CONSTRUCTION FUND	\$ 5,397,112	\$ 3,267,980
IMPACT TRUST FUND	\$ 1,992,263	\$ 2,483,709
NATURAL GAS FUND	\$ 5,524,004	\$ 5,921,137
AIRPORT FUND	\$ 2,229,576	\$ 2,422,741
AIRPORT CONSTRUCTION FUND	\$ 3,422,723	\$ 3,254,618
SALES TAX BOND	\$ 5,387,021	\$ 1,798,437
DEBT SERVICE FUND	\$ 844,443	\$ 844,443
CDGB FUND	\$ 27,610	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 77,974,561</b>	<b>\$ 74,899,172</b>
<b>EXPENDITURES</b>		
GENERAL FUND	\$ 27,266,800	\$ 26,925,857
CRA FUND	\$ 1,385,030	\$ 1,323,011
FIRE FUND	\$ 3,342,883	\$ 3,252,160
WATER/SEWER FUND	\$ 21,155,096	\$ 23,405,079
W/S CONSTRUCTION FUND	\$ 5,397,112	\$ 3,267,980
IMPACT TRUST FUND	\$ 1,992,263	\$ 2,483,709
NATURAL GAS FUND	\$ 5,524,004	\$ 5,921,137
AIRPORT FUND	\$ 2,229,576	\$ 2,422,741
AIRPORT CONSTRUCTION FUND	\$ 3,422,723	\$ 3,254,618
SALES TAX BOND	\$ 5,387,021	\$ 1,798,437
DEBT SERVICE FUND	\$ 844,443	\$ 844,443
CDGB FUND	\$ 27,610	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 77,974,561</b>	<b>\$ 74,899,172</b>
<b>VARIANCE</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF LAKE CITY**

**GENERAL  
Fund Summary**

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b>REVENUE</b>			
<b><u>AD VALOREM TAX</u></b>			
001-311.00	Ad Valorem Taxes Ad Valorem Taxes	\$ 4,453,508	\$ 4,781,284
		<u>\$ 4,453,508</u>	<u>\$ 4,781,284</u>
<b><u>FRANCHISE FEES</u></b>			
001-323.10	Franchise Fees Electric	\$ 1,137,313	\$ 1,284,420
001-323.70	Franchise Fees Solid Waste	\$ 265,279	\$ 302,984
		<u>\$ 1,402,592</u>	<u>\$ 1,587,404</u>
<b><u>UTILITY TAX</u></b>			
001-314.10	Utility Service Tax Electric	\$ 1,409,312	\$ 1,452,025
001-314.80	Utility Service Tax LP Gas	\$ 21,539	\$ 18,240
001-315.00	Communications Services Tax CST	\$ 604,679	\$ 629,067
		<u>\$ 2,035,530</u>	<u>\$ 2,099,332</u>
<b><u>OCCUPATIONAL LICENSE</u></b>			
001-316.10	Local Business Tax Occupational Licenses	\$ 98,642	\$ 111,636
001-316.11	Local Business Tax License Penalties	\$ 1,000	\$ 600
		<u>\$ 99,642</u>	<u>\$ 112,236</u>
<b><u>PERMITS</u></b>			
001-322.10	Construction Permits	\$ 27,768	\$ 75,168
001-322.11	Plan Review Fees	\$ 5,000	\$ 5,000
001-322.20	Electrical Permits	\$ 12,279	\$ 15,155
001-322.30	Plumbing Permits	\$ 12,662	\$ 8,303
001-322.31	Mechanical Permits	\$ 11,430	\$ 13,660
001-329.03	Other Permits, Fees, Spec Assess Zoning Fees	\$ 9,108	\$ 21,000
		<u>\$ 78,247</u>	<u>\$ 138,286</u>
<b><u>STATE SHARED REVENUE</u></b>			
001-335.12.01	Proceeds Motor Fuel Tax	\$ 97,728	\$ 97,728
001-335.12.02	Proceeds Sales/Use Tax	\$ 48	\$ 55
001-335.14	Mobile Home License Tax	\$ 5,969	\$ 6,253
001-335.15	Alcoholic Beverage License Tax	\$ 20,510	\$ 17,390
001-335.16	Disc Sales Tax	\$ 460,192	\$ 529,619
001-335.18	Local Govt Half Cent Sales Tax	\$ 1,245,796	\$ 1,411,473
001-335.19.01	Oth Gen Govt Traffic Signal	\$ 137,468	\$ 147,875
001-335.19.02	Oth Gen Govt State Hwy Lighting	\$ 171,490	\$ 183,307
001-335.49	Other Trans - Fuel Tax Refund	\$ 16,344	\$ 17,152
001-338.00	Other Local Units County Occup License	\$ 10,315	\$ 10,488
		<u>\$ 2,165,860</u>	<u>\$ 2,421,340</u>

**CITY OF LAKE CITY**

**GENERAL**

**Fund Summary Continued**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
<b><u>LOCAL OPTION REVENUE</u></b>			
001-312.41	1st Local Option Fuel Tax	\$ 1,455,322	\$ 1,449,222
001-312.52	Insurance Premium Police	\$ 127,339	\$ 131,990
001-312.60	Discretionary Sales Surtaxes	\$ 1,911,488	\$ 2,372,204
		<u>\$ 3,494,149</u>	<u>\$ 3,953,416</u>
<b><u>SOLID WASTE</u></b>			
001-343.40	Physical Environment Garbage/Solid Waste	\$ 573,220	\$ 599,436
		<u>\$ 573,220</u>	<u>\$ 599,436</u>
<b><u>RECREATION</u></b>			
001-347.20.03	Park & Building	\$ 6,550	\$ 4,225
		<u>\$ 6,550</u>	<u>\$ 4,225</u>
<b><u>FINES AND FORFEITS</u></b>			
001-351.10	Fines Court Fines	\$ 57,012	\$ 62,856
001-351.50.01	Traffic 2nd \$ Funding	\$ 5,000	\$ 3,984
001-369.90.01	Restitution	\$ 6,830	\$ 12,150
		<u>\$ 68,842</u>	<u>\$ 78,990</u>
<b><u>INTEREST AND OTHER EARNINGS</u></b>			
001-361.10	Interest & Other Earnings Interest	\$ -	\$ 50,000
<b><u>RENTS AND ROYALTIES</u></b>			
001-362.00	Rent and Royalties Rents	\$ 241,452	\$ 45,646
001-362.01	Rent and Royalties Rents - Blanche Hotel		\$ 267,214
		<u>\$ 241,452</u>	<u>\$ 312,860</u>
<b><u>OTHER MISCELLANEOUS REVENUE</u></b>			
001-364.00	Sale/Disposition of Fixed Assets Proceeds	\$ -	\$ 15,000
001-365.00	Sale/Surplus Material Material-Scrap	\$ -	\$ 4,700
001-366.00	Private Source & Donations Donations	\$ 36,650	\$ 6,645
001-369.90	Other Misc Revenue Revenue	\$ 21,936	\$ 63,100
		<u>\$ 58,586</u>	<u>\$ 89,445</u>
<b><u>TRANSFERS</u></b>			
001-381.00.03	Transfer From Water Sewer	\$ 667,000	\$ 667,000
001-381.00.06	Transfer From Natural Gas	\$ 243,000	\$ 243,000
		<u>\$ 910,000</u>	<u>\$ 910,000</u>



**CITY OF LAKE CITY**

**GENERAL**

**Fund Summary Continued**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
	<b><u>OTHER SOURCES GRANTS</u></b>		
001-334.49	State Grant Other Transport - FDOT	\$ 475,290	\$ 1,067,247
		<u>\$ 475,290</u>	<u>\$ 1,067,247</u>
	<b><u>OTHER SOURCES</u></b>		
001-381.00.14	Inter Fund Transfer from CDBG	\$ 27,610	\$ -
001-382.00	Enterprise Fund Allocations	\$ 1,330,000	\$ 1,330,000
001-390.00	Investment Earnings Surplus from Prior Year	\$ 9,845,722	\$ 7,390,356
		<u>\$ 11,203,332</u>	<u>\$ 8,720,356</u>
	<b>TOTAL GENERAL FUND REVENUE</b>	<b><u>\$ 27,266,800</u></b>	<b><u>\$ 26,925,857</u></b>
	<b><u>Surplus from Prior Year Detail</u></b>		
001-390.00	ARPA - Designated Projects	\$ 921,000	\$ 671,000
001-390.00	ARPA - Undesignated Projects	\$ 4,812,544	\$ 4,543,544
001-390.00	CARES ACT - Designated Projects	\$ 425,000	\$ 345,000
001-390.00	CARES ACT - Undesignated Projects	\$ 122,763	\$ 122,763
001-390.00	New City Hall - Surplus	\$ 1,065,339	\$ -
001-390.00	Haeco Fire Supression Grant Matching Funds	\$ 362,338	\$ -
001-390.00	Prior Year Surplus	\$ 2,136,738	\$ 1,708,049
		<u>\$ 9,845,722</u>	<u>\$ 7,390,356</u>

City of Lake City

**GENERAL**

Fund Summary Continued

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b>EXPENDITURES</b>			
01 - 511	CITY COUNCIL	\$ 369,186	\$ 355,580
02 - 512	CITY MANAGER	\$ 682,633	\$ 664,773
03 - 512	CITY CLERK	\$ 423,222	\$ 484,810
04 - 513	HUMAN RESOURCES	\$ 305,147	\$ 333,175
05 - 514	LEGAL	\$ 209,000	\$ 217,000
05 - 519	NON-DEPARTMENTAL	\$ 9,868,767	\$ 7,600,748
06 - 513	FINANCE	\$ 447,312	\$ 578,299
07 - 513	INFORMATION TECHNOLOGY	\$ 1,017,981	\$ 1,145,711
08 - 513	PROCUREMENT	\$ 295,664	\$ 251,876
09 - 513	VEHICLE MAINTENANCE	\$ 163,222	\$ 205,055
10 - 519	GENERAL BUILDING	\$ 472,983	\$ 480,053
11 - 521	POLICE	\$ 5,944,526	\$ 6,694,453
12 - 529	SAFETY/RISK MANAGEMENT	\$ 117,662	\$ 231,339
15 - 541	PUBLIC WORKS	\$ 5,451,340	\$ 5,656,664
16 - 562	HEALTH SERVICES	\$ 180,000	\$ 180,000
16 - 564	PUBLIC ASSISTANCE	\$ 80,000	\$ 75,000
16 - 573	CULTURAL SERVICES	\$ 6,000	\$ 6,000
16 - 574	SPECIAL EVENTS	\$ 80,000	\$ 460,000
18 - 534	GARBAGE SERVICES	\$ 564,675	\$ 579,405
55 - 529	GROWTH MANAGEMENT	\$ 587,480	\$ 725,916
<b>TOTAL DEPARTMENTAL EXPENDITURES</b>		<b>\$ 27,266,800</b>	<b>\$ 26,925,857</b>
TOTAL REVENUES		\$ 27,266,800	\$ 26,925,857
TOTAL EXPENDITURES		\$ 27,266,800	\$ 26,925,857
<b>VARIANCE</b>		<b>\$ -</b>	<b>\$ -</b>

**CITY OF LAKE CITY**

**CITY COUNCIL**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.01.511-010.12	Salary	\$ 96,504	\$ 96,504
001.01.511-010.21	FICA	\$ 8,071	\$ 8,071
001.01.511-010.22	Retirement Contributions	\$ 50,806	\$ 59,597
001.01.511-010.23	Life, Health & Disability	\$ 107,598	\$ 73,691
001.01.511-010.24	Workers Compensation	\$ 169	\$ 185
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 263,148</b>	<b>\$ 238,048</b>
001.01.511-030.31	Professional Services	\$ 31,800	\$ 1,800
001.01.511-030.34	Contractual Services	\$ 23,000	\$ 45,000
001.01.511-030.40	Travel	\$ 26,300	\$ 39,581
001.01.511-030.41	Communication	\$ 2,422	\$ 2,640
001.01.511-030.42	Postage	\$ 50	\$ 50
001.01.511-030.46	Repair & Maintenance	\$ 400	\$ 400
001.01.511-030.47	Printing & Binding	\$ 450	\$ 450
001.01.511-030.48	Promotional Activities	\$ 7,050	\$ 7,550
001.01.511-030.51	Office Supplies	\$ 300	\$ 500
001.01.511-030.52	Operating Supplies	\$ 2,600	\$ 5,150
001.01.511-030.54	Books, Subscription & Membership	\$ 5,091	\$ 5,261
001.01.511-030.55	Training	\$ 6,575	\$ 9,150
	<b>TOTAL OPERATING</b>	<b>\$ 106,038</b>	<b>\$ 117,532</b>
	<b>TOTAL CITY COUNCIL</b>	<b>\$ 369,186</b>	<b>\$ 355,580</b>

CITY OF LAKE CITY

CITY COUNCIL

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

001.01.511-030.31	Paralegal Services for Special Meetings	1,800.00
	Account <b>030.31 - Operating Expense Professional Services</b> Totals	<u>\$1,800.00</u>

**Account 030.34 - Operating Expense Contractual Services**

001.01.511-030.34	2024 Election Expense	15,000.00
001.01.511-030.34	Municode - Codification Project	<u>30,000.00</u>
	Account <b>030.34 - Operating Expense Contractual Services</b> Totals	<u>\$45,000.00</u>

**Account 030.40 - Operating Expense Travel**

001.01.511-030.40	Airport Conference	3,000.00
001.01.511-030.40	City Council Travel Allowance - Annual	9,000.00
001.01.511-030.40	FLC Board Travel Expenses - Hill	1,500.00
001.01.511-030.40	FLC Legislative Action Days Conference	3,200.00
001.01.511-030.40	FLC Legislative Conference	2,000.00
001.01.511-030.40	Florida Black Caucus of Local Elected Officials	2,400.00
001.01.511-030.40	Florida League of Cities Conference	7,500.00
001.01.511-030.40	IEMO Training - Basic/Advanced	2,200.00
001.01.511-030.40	National League of Cities Summit	<u>8,781.00</u>
	Account <b>030.40 - Operating Expense Travel</b> Totals	<u>\$39,581.00</u>

**Account 030.41 - Operating Expense Communication Services**

001.01.511-030.41	Verizon	<u>2,640.00</u>
	Account <b>030.41 - Operating Expense Communication Services</b> Totals	<u>\$2,640.00</u>

**Account 030.42 - Operating Expense Postage**

001.01.511-030.42	Postage	<u>50.00</u>
	Account <b>030.42 - Operating Expense Postage</b> Totals	<u>\$50.00</u>

**Account 030.46 - Operating Expense Repair & Maintenance**

001.01.511-030.46	Misc. repair and maintenance	<u>400.00</u>
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	<u>\$400.00</u>

**Account 030.47 - Operating Expense Printing & Binding**

001.01.511-030.47	Business cards/letterhead/envelopes	400.00
001.01.511-030.47	Misc. copy reproductions	<u>50.00</u>
	Account <b>030.47 - Operating Expense Printing &amp; Binding</b> Totals	<u>\$450.00</u>

**Account 030.48 - Operating Expense Promotional Activities**

001.01.511-030.48	Bereavement and/or Birth Celebration Boxes/Cards	1,500.00
001.01.511-030.48	Bereavement/Get Well Soon Cards	100.00
001.01.511-030.48	Community Shred It Day	2,000.00
001.01.511-030.48	Florida League of Cities Ad Quality Cities Publication	450.00
001.01.511-030.48	Lake City Reporter - Ad - Chamber Guide	2,000.00
001.01.511-030.48	Misc. Promotional Items	1,000.00
001.01.511-030.48	National Night Out	<u>500.00</u>
	Account <b>030.48 - Operating Expense Promotional Activities</b> Totals	<u>\$7,550.00</u>

**Account 030.51 - Operating Expense Office Supplies**

001.01.511-030.51	Office Supplies	500.00
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	<u>\$500.00</u>

**Account 030.52 - Operating Expense Operating Supplies**

001.01.511-030.52	Council Photo Session and Framing	400.00
001.01.511-030.52	Framing for Proclamations	300.00
001.01.511-030.52	Host NEFL Dinner Meeting December 2023	2,500.00
001.01.511-030.52	Meeting Supplies	150.00
001.01.511-030.52	Miscellaneous supplies/expenses	1,000.00
001.01.511-030.52	Various dinners, luncheons and events	<u>800.00</u>
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	<u>\$5,150.00</u>

**Account 030.54 - Operating Expense Books, Subscription & Membership**

001.01.511-030.54	Chamber of Commerce - Annual Dues	1,750.00
001.01.511-030.54	Florida Black Caucus of Local Elected Officials - Dues	375.00
001.01.511-030.54	Florida League of Cities - Annual Dues	1,872.00
001.01.511-030.54	Florida League of Mayors - Annual Dues	354.00
001.01.511-030.54	Government in the Sunshine Manuals and Materials	250.00
001.01.511-030.54	Lake City Reporter - Subscription - Proof of Publication	100.00
001.01.511-030.54	North Florida Economic Development	250.00
001.01.511-030.54	Northeast Florida League of Cities - Annual Dues	100.00
001.01.511-030.54	Quality Cities Subscription	60.00
001.01.511-030.54	Suwannee River League of Cities - Annual Dues	<u>150.00</u>
	Account <b>030.54 - Operating Expense Books, Subscription &amp; Membership</b>	<u>\$5,261.00</u>

**Account 030.55 - Operating Expense Training**

001.01.511-030.55	Airport Conference	1,150.00
001.01.511-030.55	Ethics Training	375.00
001.01.511-030.55	FLC Legislative Conference	1,000.00
001.01.511-030.55	Florida Black Caucus of Local Elected Officials	600.00
001.01.511-030.55	Florida League of Cities	2,750.00
001.01.511-030.55	Florida League of Cities Board	150.00
001.01.511-030.55	IEMO Training - Basic/Advanced	550.00
001.01.511-030.55	National League of Cities Summit	<u>2,575.00</u>
	Account <b>030.55 - Operating Expense Training</b> Totals	<u>\$9,150.00</u>

**CITY COUNCIL**  
**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.01.511	COUNCIL MEMBER	4	4
	MAYOR	1	1
	<b>TOTAL</b>	<b>5</b>	<b>5</b>

## CITY MANAGER

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.02.512-010.12	Salary	\$ 448,659	\$ 418,834
001.02.512-010.21	FICA	\$ 33,762	\$ 32,422
001.02.512-010.22	Retirement Contributions	\$ 74,101	\$ 109,979
001.02.512-010.23	Life, Health & Disability	\$ 79,651	\$ 49,236
001.02.512-010.24	Workers Compensation	\$ 658	\$ 679
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 636,831</b>	<b>\$ 611,150</b>
001.02.512-030.40	Travel	\$ 800	\$ 4,000
001.02.512-030.41	Communication Services	\$ 2,417	\$ 2,316
001.02.512-030.42	Postage	\$ 70	\$ 70
001.02.512-030.44	Rental & Leases	\$ 7,495	\$ 11,937
001.02.512-030.46	Repair & Maintenance	\$ 500	\$ 500
001.02.512-030.49	Other Current Charges	\$ 21,170	\$ 22,600
001.02.512-030.51	Office Supplies	\$ 3,800	\$ 3,800
001.02.512-030.52	Operating Supplies	\$ 3,000	\$ 3,000
001.02.512-030.54	Books, Subscription & Membership	\$ 3,050	\$ 2,800
001.02.512-030.55	Training	\$ 3,500	\$ 2,600
	<b>TOTAL OPERATING</b>	<b>\$ 45,802</b>	<b>\$ 53,623</b>
	<b>TOTAL CITY MANAGER</b>	<b>\$ 682,633</b>	<b>\$ 664,773</b>

**CITY OF LAKE CITY**

**CITY MANAGER**

EXPENSES

**Account 030.40 - Operating Expense Travel**

001.02.512-030.40	FFEA Conference	1,200.00
001.02.512-030.40	FRA Conference	1,000.00
001.02.512-030.40	Tyler Tech Conference	<u>1,800.00</u>
Account <b>030.40 - Operating Expense Travel</b> Totals		<b>\$4,000.00</b>

**Account 030.41 - Operating Expense Communication Services**

001.02.512-030.41	AT&T Mobility	1,392.00
001.02.512-030.41	Verizon	<u>924.00</u>
Account <b>030.41 - Operating Expense Communication Services</b> Totals		<b>\$2,316.00</b>

**Account 030.42 - Operating Expense Postage**

001.02.512-030.42	Postage	<u>70.00</u>
Account <b>030.42 - Operating Expense Postage</b> Totals		<b>\$70.00</b>

**Account 030.44 - Operating Expense Rental & Leases**

001.02.512-030.44	Chevy Malibu	3,299.00
001.02.512-030.44	Ford Fusion	5,338.00
001.02.512-030.44	Konica Copier	<u>3,300.00</u>
Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals		<b>\$11,937.00</b>

**Account 030.46 - Operating Expense Repair & Maintenance**

001.02.512-030.46	Misc. Repairs and Maintenance	<u>500.00</u>
Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals		<b>\$500.00</b>

**Account 030.49 - Operating Expense Other Current Charges**

001.02.512-030.49	BBQ Festival	5,000.00
001.02.512-030.49	Farm to Table Event	3,600.00
001.02.512-030.49	Retirement Bonus	3,500.00
001.02.512-030.49	Markets, Festivals, Tree Lighting, Movies, etc.	10,000.00
001.02.512-030.49	Miscellaneous	<u>500.00</u>
Account <b>030.49 - Operating Expense Other Current Charges</b> Totals		<b>\$22,600.00</b>

**Account 030.51 - Operating Expense Office Supplies**

001.02.512-030.51	Office Supplies	<u>3,800.00</u>
Account <b>030.51 - Operating Expense Office Supplies</b> Totals		<b>\$3,800.00</b>

**Account 030.52 - Operating Expense Operating Supplies**

001.02.512-030.52	Fuel	1,200.00
001.02.512-030.52	Operating supplies	<u>1,800.00</u>
Account <b>030.52 - Operating Expense Operating Supplies</b> Totals		<b>\$3,000.00</b>

**Account 030.54 - Operating Expense Books, Subscription & Membership**

001.02.512-030.54	Canva Subscription	120.00
001.02.512-030.54	Eventeny Software Subscription	2,380.00
001.02.512-030.54	Rise Vision Subscription	<u>300.00</u>
Account <b>030.54 - Operating Expense Books, Subscription &amp; Membership</b>		<b>\$2,800.00</b>



**Account 030.55 - Operating Expense Training**

001.02.512-030.55	Florida Festival and Events Conference	650.00
001.02.512-030.55	FRA Conference	450.00
001.02.512-030.55	Other Training	300.00
001.02.512-030.55	Tyler Tech Conference	<u>1,200.00</u>
	Account <b>030.55 - Operating Expense Training</b> Totals	<u>\$2,600.00</u>

# CITY MANAGER

## Position Schedule

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.02.512			
	ASSISTANT CITY MANAGER	1	1
	CITY MANAGER	1	1
	COMMUNITY PROGRAM DIRECTOR	1	1
	GRANT WRITER	1	0
	EXECUTIVE ASSISTANT	1	1
	<b>TOTAL</b>	<b>5</b>	<b>4</b>

## CITY CLERK

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.03.512-010.12	Salary	\$ 223,418	\$ 259,584
001.03.512-010.21	FICA	\$ 17,137	\$ 19,905
001.03.512-010.22	Retirement Contributions	\$ 43,418	\$ 57,838
001.03.512-010.23	Life, Health & Disability	\$ 80,804	\$ 84,971
001.03.512-010.24	Workers Compensation	\$ 359	\$ 417
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 365,136</b>	<b>\$ 422,715</b>
001.03.512-030.31	Professional Services	\$ 4,000	\$ 4,000
001.03.512-030.34	Contractual Services	\$ 10,000	\$ 10,000
001.03.512-030.40	Travel	\$ 5,300	\$ 7,400
001.03.512-030.41	Communication Services	\$ 25,610	\$ 24,472
001.03.512-030.42	Postage	\$ 775	\$ 775
001.03.512-030.44	Rental & Leases	\$ 2,000	\$ 2,000
001.03.512-030.46	Repair & Maintenance	\$ 150	\$ 150
001.03.512-030.47	Printing & Binding	\$ 100	\$ 100
001.03.512-030.49	Other Current Charges	\$ 400	\$ 650
001.03.512-030.51	Office Supplies	\$ 500	\$ 1,200
001.03.512-030.52	Operating Supplies	\$ 4,255	\$ 4,602
001.03.512-030.54	Books, Subscription & Membership	\$ 1,525	\$ 1,525
001.03.512-030.55	Training	\$ 3,471	\$ 5,221
	<b>TOTAL OPERATING</b>	<b>\$ 58,086</b>	<b>\$ 62,095</b>
	<b>TOTAL CITY CLERK</b>	<b>\$ 423,222</b>	<b>\$ 484,810</b>

**CITY OF LAKE CITY**

**CITY CLERK**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

001.03.512-030.31	Annual Code Update	4,000.00
	Account <b>030.31 - Operating Expense Professional Services</b>	\$4,000.00

**Account 030.34 - Operating Expense Contractual Services**

001.03.512-030.34	Records Destruction - Shredding	4,000.00
001.03.512-030.34	Records Retention - Mini Storage	6,000.00
	Account <b>030.34 - Operating Expense Contractual Services</b>	\$10,000.00

**Account 030.40 - Operating Expense Travel**

001.03.512-030.40	FACC Fall Academy	1,050.00
001.03.512-030.40	FACC Summer Academy	1,050.00
001.03.512-030.40	Florida Certified Professional Clerk Program	500.00
001.03.512-030.40	FRMA Fall Certification Training	1,600.00
001.03.512-030.40	FRMA Summer Certification Training	3,200.00
	Account <b>030.40 - Operating Expense Travel Totals</b>	\$7,400.00

**Account 030.41 - Operating Expense Communication Services**

001.03.512-030.41	ADA Platform	4,500.00
001.03.512-030.41	Archive Social - Social Media Archiving - Annual Fee	3,900.00
001.03.512-030.41	MCCI - Just FOIA Public Records Request Annual Fee	9,600.00
001.03.512-030.41	Municode Meetings Agenda Platform Annual Fee	5,980.00
001.03.512-030.41	Verizon	492.00
	Account <b>030.41 - Operating Expense Communication Services</b>	\$24,472.00

**Account 030.42 - Operating Expense Postage**

001.03.512-030.42	Mailing correspondence - annexations	700.00
001.03.512-030.42	Mailing correspondence - misc	50.00
001.03.512-030.42	Mailing correspondence - public records	25.00
	Account <b>030.42 - Operating Expense Postage Totals</b>	\$775.00

**Account 030.44 - Operating Expense Rental & Leases**

001.03.512-030.44	Konica Copier Lease	2,000.00
	Account <b>030.44 - Operating Expense Rental &amp; Leases Totals</b>	\$2,000.00

**Account 030.46 - Operating Expense Repair & Maintenance**

001.03.512-030.46	Misc. maintenance	150.00
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b>	\$150.00

**Account 030.47 - Operating Expense Printing & Binding**

001.03.512-030.47	Business cards/letterhead/envelopes/misc.	100.00
	Account <b>030.47 - Operating Expense Printing &amp; Binding Totals</b>	\$100.00

<b>Account 030.49 - Operating Expense Other Current Charges</b>		
001.03.512-030.49	Credit Card Fees	250.00
001.03.512-030.49	Public Record Request Expenditures	400.00
	Account <b>030.49 - Operating Expense Other Current Charges</b>	<u>\$650.00</u>

<b>Account 030.51 - Operating Expense Office Supplies</b>		
001.03.512-030.51	Misc. supplies	1,200.00
	Account <b>030.51 - Operating Expense Office Supplies Totals</b>	<u>\$1,200.00</u>

<b>Account 030.52 - Operating Expense Operating Supplies</b>		
001.03.512-030.52	Drop Box - Annual Fee 5/1/2022- 5/1/2023	120.00
001.03.512-030.52	Miscellaneous Items	600.00
001.03.512-030.52	Municipal Code Administrative Services Fee	420.00
001.03.512-030.52	My Municode Package - Code on the Internet Fee 10/1/2022	1,662.00
001.03.512-030.52	Recording Fees	1,700.00
001.03.512-030.52	Various dinners, luncheons/events	100.00
	Account <b>030.52 - Operating Expense Operating Supplies Totals</b>	<u>\$4,602.00</u>

<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
001.03.512-030.54	FACC Annual Membership Dues	150.00
001.03.512-030.54	Fitness Stipend (Per Contract)	600.00
001.03.512-030.54	FRMA Membership Dues	360.00
001.03.512-030.54	Government in the Sunshine Materials	125.00
001.03.512-030.54	IIMC Annual Membership Dues	290.00
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	<u>\$1,525.00</u>

<b>Account 030.55 - Operating Expense Training</b>		
001.03.512-030.55	Ethics Training	300.00
001.03.512-030.55	FACC Fall Academy	475.00
001.03.512-030.55	FACC Summer Academy	300.00
001.03.512-030.55	FACC Webinars	300.00
001.03.512-030.55	Florida Certified Professional Clerk	1,750.00
001.03.512-030.55	FRMA Fall Certification Training	200.00
001.03.512-030.55	FRMA Summer Certification Training	660.00
001.03.512-030.55	Tuition Assistance	1,236.00
	Account <b>030.55 - Operating Expense Training Totals</b>	<u>\$5,221.00</u>

**CITY CLERK**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.03.512			
	ADMINISTRATIVE ASSISTANT	1	1
	CITY CLERK	1	1
	DEPUTY CITY CLERK	1	1
	RECORDS COORDINATOR	1	0
	RECORDS MANAGEMENT SUPERVISOR	0	1
	<b>TOTAL</b>	<b>4</b>	<b>4</b>

# HUMAN RESOURCES

## Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.04.513-010.12	Salary	\$ 157,923	\$ 161,357
001.04.513-010.21	FICA	\$ 12,265	\$ 12,344
001.04.513-010.22	Retirement Contributions	\$ 31,082	\$ 39,571
001.04.513-010.23	Life, Health & Disability	\$ 12,512	\$ 42,767
001.04.513-010.24	Workers Compensation	\$ 257	\$ 259
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 214,039</b>	<b>\$ 256,298</b>
001.04.513-030.31	Professional Services	\$ 28,525	\$ 28,525
001.04.513-030.34	Contractual Services	\$ 36,820	\$ 5,720
001.04.513-030.40	Travel	\$ -	\$ 5,800
001.04.513-030.41	Communication Services	\$ 603	\$ 972
001.04.513-030.42	Postage	\$ 300	\$ 300
001.04.513-030.44	Rental & Leases	\$ 3,500	\$ 3,000
001.04.513-030.46	Repair & Maintenance	\$ 100	\$ 100
001.04.513-030.47	Printing & Binding	\$ 200	\$ 200
001.04.513-030.48	Promotional Activities	\$ 9,000	\$ 11,000
001.04.513-030.49	Other Current Charges	\$ 3,700	\$ 3,700
001.04.513-030.51	Office Supplies	\$ 1,000	\$ 1,500
001.04.513-030.52	Operating Supplies	\$ 1,500	\$ 1,500
001.04.513-030.54	Books, Subscription & Membership	\$ 1,860	\$ 1,860
001.04.513-030.55	Training	\$ 4,000	\$ 12,700
	<b>TOTAL OPERATING</b>	<b>\$ 91,108</b>	<b>\$ 76,877</b>
	<b>TOTAL HUMAN RESOURCES</b>	<b>\$ 305,147</b>	<b>\$ 333,175</b>

**CITY OF LAKE CITY**

**HUMAN RESOURCES**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

001.04.513-030.31	AAP	7,500.00
001.04.513-030.31	Immunizations	700.00
001.04.513-030.31	Pre-Employment Background Academic Verification	250.00
001.04.513-030.31	Pre-Employment Background FDLE	625.00
001.04.513-030.31	Pre-Employment Background Misc.	500.00
001.04.513-030.31	Pre-Employment Drug Screen 10-Panel	1,000.00
001.04.513-030.31	Pre-Employment Drug Screen 5-Panel	1,375.00
001.04.513-030.31	Pre-Employment Physical General	3,250.00
001.04.513-030.31	Pre-Employment Physical Public Safety	12,765.00
001.04.513-030.31	Random Drug Testing	560.00

Account **030.31 - Operating Expense Professional Services** \$28,525.00

**Account 030.34 - Operating Expense Contractual Services**

001.04.513-030.34	Employee Assistance Program	3,300.00
001.04.513-030.34	Flex Employee Debit Service	1,980.00
001.04.513-030.34	Flex Plan Renewal	440.00

Account **030.34 - Operating Expense Contractual Services** \$5,720.00

**Account 030.40 - Operating Expense Travel**

001.04.513-030.40	Tyler Tech Conference	1,800.00
001.04.513-030.40	HR Conference	4,000.00

Account **030.40 - Operating Expense Travel Totals** \$5,800.00

**Account 030.41 - Operating Expense Communication Services**

001.04.513-030.41	Verizon	972.00
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Account **030.41 - Operating Expense Communication Services** \$972.00

**Account 030.42 - Operating Expense Postage**

001.04.513-030.42	Postage	300.00
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Account **030.42 - Operating Expense Postage Totals** \$300.00

**Account 030.44 - Operating Expense Rental & Leases**

001.04.513-030.44	Konica Copier Lease	3,000.00
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Account **030.44 - Operating Expense Rental & Leases Totals** \$3,000.00

**Account 030.46 - Operating Expense Repair & Maintenance**

001.04.513-030.46	Repair and maintenance	100.00
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Account **030.46 - Operating Expense Repair & Maintenance** \$100.00

**Account 030.47 - Operating Expense Printing & Binding**

001.04.513-030.47	Envelopes	200.00
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Account **030.47 - Operating Expense Printing & Binding Totals** \$200.00



<b>Account 030.48 - Operating Expense Promotional Activities</b>		
001.04.513-030.48	Awards / Banquets	10,000.00
001.04.513-030.48	Recruiting promotional items	1,000.00
	Account <b>030.48 - Operating Expense Promotional Activities</b>	<u>\$11,000.00</u>
<b>Account 030.49 - Operating Expense Other Current Charges</b>		
001.04.513-030.49	General Employment Advertisement	3,700.00
	Account <b>030.49 - Operating Expense Other Current Charges</b>	<u>\$3,700.00</u>
<b>Account 030.51 - Operating Expense Office Supplies</b>		
001.04.513-030.51	Office supplies / Personnel folders	1,500.00
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	<u>\$1,500.00</u>
<b>Account 030.52 - Operating Expense Operating Supplies</b>		
001.04.513-030.52	Misc Operating expenses	1,500.00
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	<u>\$1,500.00</u>
<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
001.04.513-030.54	Poster compliance	900.00
001.04.513-030.54	SHRM Membership	460.00
001.04.513-030.54	Updated human resources manuals	500.00
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	<u>\$1,860.00</u>
<b>Account 030.55 - Operating Expense Training</b>		
001.04.513-030.55	HR Personnel Annual Training	3,000.00
001.04.513-030.55	HR Training Material / Onboarding	1,000.00
001.04.513-030.55	Tyler Tech Conference	1,200.00
001.04.513-030.55	New World Training	7,500.00
	Account <b>030.55 - Operating Expense Training</b> Totals	<u>\$12,700.00</u>

# HUMAN RESOURCES

## Position Schedule

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.04.513			
	DIRECTOR OF HUMAN RESOURCES	1	1
	HUMAN RESOURCES CLERK	1	1
	HUMAN RESOURCES GENERALIST	1	1
	<b>TOTAL</b>	<b>3</b>	<b>3</b>

**LEGAL**  
Expenditures

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.05.514-030.31	Professional Services	\$ 190,000	\$ 190,000
001.05.514-030.49	Other Current Charges	\$ 19,000	\$ 27,000
	<b>TOTAL OPERATING</b>	<b>\$ 209,000</b>	<b>\$ 217,000</b>
	<b>TOTAL LEGAL</b>	<b>\$ 209,000</b>	<b>\$ 217,000</b>

**CITY OF LAKE CITY**

**LEGAL**

EXPENSES

**Account 030.31 - Professional Services**

001.05.514-030.31	Legal Services	<u>190,000.00</u>
	Account 030.31 - Professional Services Totals	<u>\$190,000.00</u>

**Account 030.49 - Other Current Charges**

001.05.514-030.49	Lake City Reporter Legal Advertisements	<u>27,000.00</u>
	Account 030.49 - Other Current Charges Totals	<u>\$27,000.00</u>

**CITY OF LAKE CITY**

**NON-DEPARTMENTAL**  
Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.05.519-010.22	Retirement Contributions	\$ 6,790	\$ 6,790
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 6,790</b>	<b>\$ 6,790</b>
001.05.519-030.32	Accounting & Auditing	\$ 23,607	\$ 34,577
001.05.519-030.42	Postage	\$ 1,900	\$ 1,900
001.05.519-030.43	Utility Services	\$ 2,810	\$ 2,810
001.05.519-030.45	Insurance	\$ 249,753	\$ 357,921
001.05.519-030.49	Other Current Charges	\$ 6,200	\$ 6,200
	<b>TOTAL OPERATING</b>	<b>\$ 284,270</b>	<b>\$ 403,408</b>
001.05.519-080.82	Grants and Aid Aid to Private Organizations	\$ 953,904	\$ 986,254
	<b>TOTAL GRANTS &amp; AID</b>	<b>\$ 953,904</b>	<b>\$ 986,254</b>
001.05.519-090.91.08	Transfers Fire Special Assessments	\$ 638,585	\$ 325,554
001.05.519-090.91.02	Transfers Bond Fund	\$ 1,065,339	\$ -
001.05.519-090.91.12	Transfers Debt Service	\$ 679,234	\$ 679,234
001.05.519-090.91.03	Transfers Water Sewer Fund	\$ 671,000	\$ 671,000
001.05.519-090.99.02	Contingency	\$ 5,569,645	\$ 4,528,508
	<b>TOTAL</b>	<b>\$ 8,623,803</b>	<b>\$ 6,204,296</b>
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$ 9,868,767</b>	<b>\$ 7,600,748</b>

**CITY OF LAKE CITY**

**NON-DEPARTMENTAL**

EXPENSES

**Account 030.32 - Operating Expense Accounting & Auditing**

001.05.519-030.32	Audit	34,577.00
	Account <b>030.32 - Operating Expense Accounting &amp; Auditing</b> Totals	<u>\$34,577.00</u>

**Account 030.42 - Operating Expense Postage**

001.05.519-030.42	Postage for 2022 Tax Roll	1,900.00
	Account <b>030.42 - Operating Expense Postage</b> Totals	<u>\$1,900.00</u>

**Account 030.43 - Operating Expense Utility Services**

001.05.519-030.43	Florida Power & Light	2,810.00
	Account <b>030.43 - Operating Expense Utility Services</b> Totals	<u>\$2,810.00</u>

**Account 030.45 - Operating Expense Insurance**

001.05.519-030.45	FMIT	357,921.00
	Account <b>030.45 - Operating Expense Insurance</b> Totals	<u>\$357,921.00</u>

**Account 030.49 - Operating Expense Other Current Charges**

001.05.519-030.49	FFSB Service Fees	6,200.00
	Account <b>030.49 - Operating Expense Other Current Charges</b> Totals	<u>\$6,200.00</u>

**Account 080.82 - Grants and Aid Aid to Private Organizations**

001.05.519-080.82	Annie Mattox - Lighting & Electrical	42,350.00
001.05.519-080.82	Bishop Farm Properties	800.00
001.05.519-080.82	Blanche Hotel - Rent Abatement	425,004.00
001.05.519-080.82	Blanche Hotel - Tax Abatement	57,000.00
001.05.519-080.82	D&B Timber & Land Trust (5 parcels)	600.00
001.05.519-080.82	Hunter Farm Properties	500.00
001.05.519-080.82	Hutton Gleason Place Tax Abatement last 3 years	305,000.00
001.05.519-080.82	Lake City Properties (Werner Trucking)	60,000.00
001.05.519-080.82	Pier Project - Cares Act Funding	95,000.00
	Account <b>080.82 - Grants and Aid Aid to Private Organizations</b> Totals	<u>\$986,254.00</u>

**Account 090.91.08 - Other Uses Intragovernmental Transfers Fire Special**

001.05.519-090.91.08	Fire Special Assessment - Exempt Properties	325,554.00
	Account <b>090.91.08 - Other Uses Intragovernmental Transfers Fire</b>	<u>\$325,554.00</u>

**Account 090.91.12 - Other Uses Intragovernmental Transfers Debt Service**

001.05.519-090.91.12	Key Government Finance - Principal & Interest	471,151.00
001.05.519-090.91.12	Motorola Lease #1 - Principal & Interest	113,959.00
001.05.519-090.91.12	Motorola Lease #2 - Principal & Interest	94,124.00
	Account <b>090.91.12 - Other Uses Intragovernmental Transfers Debt</b>	<u>\$679,234.00</u>

**Account 090.91.03 - Other Uses Intragovernmental Transfers Water Sewer**

001.05.519-090.91.03	To Water Sewer- Bell St Wastewater Imp - ARPA Funds	403,000.00
001.05.519-090.91.03	Water/Sewer Projects - ARPA Funds	268,000.00
	Account <b>090.91.03 - Other Uses Intragovernmental Transfers Water</b>	<u>\$671,000.00</u>

**Account 090.99.02 - Other Uses Other Uses Contingency**

001.05.519-090.99.02	Contingency	150,000.00
001.05.519-090.99.02	Undesignated ARPA Funding	4,360,745.00
001.05.519-090.99.02	Undesignated Cares Act Funding	<u>17,763.00</u>
Account <b>090.99.02 - Other Uses Other Uses Contingency</b> Totals		\$4,528,508.00

**CITY OF LAKE CITY**

**FINANCE**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.06.513-010.12	Salary	\$ 306,612	\$ 363,457
001.06.513-010.21	FICA	\$ 23,823	\$ 27,989
001.06.513-010.22	Retirement Contributions	\$ 54,424	\$ 72,303
001.06.513-010.23	Life, Health & Disability	\$ 44,005	\$ 77,070
001.06.513-010.24	Workers Compensation	\$ 498	\$ 586
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 429,362</b>	<b>\$ 541,405</b>
001.06.513-030.41	Professional Services	\$ -	\$ 8,000
001.06.513-030.40	Travel	\$ 3,800	\$ 5,600
001.06.513-030.41	Communication	\$ -	\$ 1,364
001.06.513-030.42	Postage	\$ 1,800	\$ 1,800
001.06.513-030.44	Rental & Leases	\$ 1,320	\$ 1,800
001.06.513-030.46	Repair & Maintenance	\$ 1,560	\$ 1,860
001.06.513-030.51	Office Supplies	\$ 3,600	\$ 3,600
001.06.513-030.52	Operating Supplies	\$ 1,800	\$ 2,400
001.06.513-030.54	Books, Subscription & Membership	\$ 620	\$ 620
001.06.513-030.55	Training	\$ 3,450	\$ 9,850
	<b>TOTAL OPERATING</b>	<b>\$ 17,950</b>	<b>\$ 36,894</b>
	<b>TOTAL FINANCE</b>	<b>\$ 447,312</b>	<b>\$ 578,299</b>



**CITY OF LAKE CITY**

**FINANCE**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

001.06.513-030.31	OPEB Study	8,000.00
	Account <b>030.31 - Operating Expense Professional Services</b> Totals	<u>\$8,000.00</u>

**Account 030.40 - Operating Expense Travel**

001.06.513-030.40	FGFOA Conference - 2024	2,000.00
001.06.513-030.40	Tyler Tech Conference	<u>3,600.00</u>
	Account <b>030.40 - Operating Expense Travel</b> Totals	\$5,600.00

**Account 030.41 - Operating Expense Communication Services**

001.06.513-030.41	Cell Phone	500.00
001.06.513-030.41	iPad Service	<u>864.00</u>
	Account <b>030.41 - Operating Expense Communication Services</b> Totals	\$1,364.00

**Account 030.42 - Operating Expense Postage**

001.06.513-030.42	Postage	<u>1,800.00</u>
	Account <b>030.42 - Operating Expense Postage</b> Totals	\$1,800.00

**Account 030.44 - Operating Expense Rental & Leases**

001.06.513-030.44	Konica Copier Lease	<u>1,800.00</u>
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals	\$1,800.00

**Account 030.46 - Operating Expense Repair & Maintenance**

001.06.513-030.46	Fixed Asset Software Maintenance	1,360.00
001.06.513-030.46	Miscellaneous repairs	<u>500.00</u>
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	\$1,860.00

**Account 030.51 - Operating Expense Office Supplies**

001.06.513-030.51	Office Supplies	<u>3,600.00</u>
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	\$3,600.00

**Account 030.52 - Operating Expense Operating Supplies**

001.06.513-030.52	iPads	600.00
001.06.513-030.52	Miscellaneous Operating Supplies	1,200.00
001.06.513-030.52	Printer supplies	<u>600.00</u>
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	\$2,400.00

**Account 030.54 - Operating Expense Books, Subscription & Membership**

001.06.513-030.54	FGFOA Membership Dues	120.00
001.06.513-030.54	GFOA Membership Dues	400.00
001.06.513-030.54	North Florida FGFOA Dues	<u>100.00</u>
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	\$620.00

**Account 030.55 - Operating Expense Training**

001.06.513-030.55	FGFOA Conference	700.00
001.06.513-030.55	New World Financial Management Training	3,750.00
001.06.513-030.55	Staff Training	3,000.00
001.06.513-030.55	Tyler Tech Conference	<u>2,400.00</u>
	Account <b>030.55 - Operating Expense Training</b> Totals	\$9,850.00

**FINANCE**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.06.513			
	ACCOUNTING CLERK	1	1
	ASSISTANT FINANCE DIRECTOR	1	1
	DIRECTOR OF FINANCE	1	1
	GRANTS PROGRAM SPECIALIST	0	1
	SENIOR ACCOUNTANT	2	2
	<b>TOTAL</b>	<b>5</b>	<b>6</b>

## INFORMATION TECHNOLOGY

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.07.513-010.12	Salary	\$ 258,420	\$ 334,891
001.07.513-010.14	Overtime	\$ 12,500	\$ 12,500
001.07.513-010.21	FICA	\$ 20,136	\$ 27,126
001.07.513-010.22	Retirement Contributions	\$ 27,710	\$ 46,881
001.07.513-010.23	Life, Health & Disability	\$ 38,456	\$ 51,402
001.07.513-010.24	Workers Compensation	\$ 421	\$ 567
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 357,643</b>	<b>\$ 473,367</b>
001.07.513-030.31	Professional Services	\$ 10,000	\$ 10,000
001.07.513-030.40	Travel	\$ -	\$ 4,500
001.07.513-030.41	Communication Services	\$ 8,678	\$ 29,584
001.07.513-030.43	Utility Services	\$ 6,700	\$ 4,900
001.07.513-030.44	Rental & Leases	\$ 15,500	\$ 15,500
001.07.513-030.46	Repair & Maintenance	\$ 80,660	\$ 89,160
001.07.513-030.49	Other Current Charges	\$ 17,200	\$ 17,200
001.07.513-030.51	Office Supplies	\$ 1,500	\$ 1,500
001.07.513-030.52	Operating Supplies	\$ 76,000	\$ 76,000
001.07.513-030.54	Books, Subscription & Membership	\$ -	\$ 1,000
001.07.513-030.55	Training	\$ 21,100	\$ 20,000
	<b>TOTAL OPERATING</b>	<b>\$ 237,338</b>	<b>\$ 269,344</b>
001.07.513-060.64	Machinery & Equipment	\$ 423,000	\$ 403,000
	<b>TOTAL CAPITAL</b>	<b>\$ 423,000</b>	<b>\$ 403,000</b>
	<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>\$ 1,017,981</b>	<b>\$ 1,145,711</b>

**CITY OF LAKE CITY**

**INFORMATION TECHNOLOGY**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

001.07.513-030.31	Professional Services	10,000.00
	Account <b>030.31 - Operating Expense Professional Services</b> Totals	<u>\$10,000.00</u>

**Account 030.40 - Operating Expense Travel**

001.07.513-030.40	Travel	4,500.00
	Account <b>030.40 - Operating Expense Travel</b> Totals	<u>\$4,500.00</u>

**Account 030.41 - Operating Expense Communication Services**

001.07.513-030.41	Comcast	1,440.00
001.07.513-030.41	Verizon	6,144.00
001.07.513-030.41	Smarsh Text Message Archiving	20,000.00
001.07.513-030.41	Zoom	<u>2,000.00</u>
	Account <b>030.41 - Operating Expense Communication Services</b> Totals	<u>\$29,584.00</u>

**Account 030.43 - Operating Expense Utility Services**

001.07.513-030.43	Florida Power & Light	2,700.00
001.07.513-030.43	Water Sewer Utility	<u>2,200.00</u>
	Account <b>030.43 - Operating Expense Utility Services</b> Totals	<u>\$4,900.00</u>

**Account 030.44 - Operating Expense Rental & Leases**

001.07.513-030.44	Konica Copier	500.00
001.07.513-030.44	Vehicle Lease #30	7,500.00
001.07.513-030.44	Vehicle Lease #74	<u>7,500.00</u>
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals	<u>\$15,500.00</u>

**Account 030.46 - Operating Expense Repair & Maintenance**

001.07.513-030.46	Keeper Passwords & Security	6,000.00
001.07.513-030.46	Annual Pest Control	500.00
001.07.513-030.46	Bongar Remote Support Renewal	5,500.00
001.07.513-030.46	FHP/PD Tower Maintenance	11,000.00
001.07.513-030.46	Fire Extinguisher Maintenance	200.00
001.07.513-030.46	Generator Maintenance	6,500.00
001.07.513-030.46	HVAC Maintenance Contract	4,000.00
001.07.513-030.46	IT Building Cleaning	5,000.00
001.07.513-030.46	IT Building Maintenance	5,000.00
001.07.513-030.46	Kantech Door Access Control Maintenance	5,000.00
001.07.513-030.46	OnBase Maintenance	13,000.00
001.07.513-030.46	PDQ Software	2,500.00
001.07.513-030.46	RSA Renewal	12,000.00
001.07.513-030.46	RSA Tokens & Licenses	3,000.00
001.07.513-030.46	SESAC Hold Music Licensing Renewal	460.00
001.07.513-030.46	Solarwinds Helpdesk Renewal	3,500.00
001.07.513-030.46	SQL Licensing	3,000.00
001.07.513-030.46	Windows Server Licensing	<u>3,000.00</u>
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	<u>\$89,160.00</u>

<b>Account 030.49 - Operating Expense Other Current Charges</b>		
001.07.513-030.49	Cloud Services	4,000.00
001.07.513-030.49	Municode Hosting & Maintenance	12,000.00
001.07.513-030.49	SSL Certificates for Websites	<u>1,200.00</u>
Account <b>030.49 - Operating Expense Other Current Charges</b> Totals		\$17,200.00

<b>Account 030.51 - Operating Expense Office Supplies</b>		
001.07.513-030.51	Misc. Office Supplies	<u>1,500.00</u>
Account <b>030.51 - Operating Expense Office Supplies</b> Totals		\$1,500.00

<b>Account 030.52 - Operating Expense Operating Supplies</b>		
001.07.513-030.52	Adobe Pro Licensing	6,000.00
001.07.513-030.52	Cisco SmartNet	12,000.00
001.07.513-030.52	Desk Phones	5,000.00
001.07.513-030.52	Desktops	10,000.00
001.07.513-030.52	Hard Drives	1,000.00
001.07.513-030.52	ID Badges	600.00
001.07.513-030.52	Key FOBs	600.00
001.07.513-030.52	Laptops	10,000.00
001.07.513-030.52	LCD Monitors	3,500.00
001.07.513-030.52	Misc. Supplies	3,000.00
001.07.513-030.52	Office Furniture	500.00
001.07.513-030.52	Printer Supplies	300.00
001.07.513-030.52	Public Works Desktops	8,500.00
001.07.513-030.52	SonicWall Endpoint Protection	9,000.00
001.07.513-030.52	UPS Batteries	4,000.00
001.07.513-030.52	Vehicle Fuel	<u>2,000.00</u>
Account <b>030.52 - Operating Expense Operating Supplies</b> Totals		\$76,000.00

<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
001.07.513-030.54	Membership Fees	<u>1,000.00</u>
Account <b>030.54 - Operating Expense Books, Subscription &amp; Membership</b>		\$1,000.00

<b>Account 030.55 - Operating Expense Training</b>		
001.07.513-030.55	INE Cybersecurity Platform	4,000.00
001.07.513-030.55	Professional Development	<u>16,000.00</u>
Account <b>030.55 - Operating Expense Training</b> Totals		\$20,000.00

<b>Account 060.64 - Capital Outlay Machinery &amp; Equipment</b>		
001.07.513-060.64	Corvid Renewal	103,000.00
001.07.513-060.64	Cyber Security Platform Replacement	85,000.00
001.07.513-060.64	IT Operations Network Software	10,000.00
001.07.513-060.64	Router Refresh	70,000.00
001.07.513-060.64	VXRail for Police Department Network	125,000.00
001.07.513-060.64	Wireless Access Point Hardware & Software Refresh	<u>10,000.00</u>
Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals		\$403,000.00

**CITY OF LAKE CITY**

**INFORMATION TECHNOLOGY**

Position Schedule

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.07.513			
	DIRECTOR OF INFORMATION TECHNOLOGY	1	1
	IT HELP DESK SUPPORT TECHNICIAN	2	2
	SYSTEM ADMINISTRATOR	0	1
	SYSTEM SPECIALIST	1	1
	<b>TOTAL</b>	<b>4</b>	<b>5</b>

## PROCUREMENT

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.08.513-010.12	Salary	\$ 179,865	\$ 161,637
001.08.513-010.21	FICA	\$ 13,692	\$ 12,573
001.08.513-010.22	Retirement Contributions	\$ 22,069	\$ 24,852
001.08.513-010.23	Life, Health & Disability	\$ 52,348	\$ 22,335
001.08.513-010.24	Workers Compensation	\$ 288	\$ 263
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 268,262</b>	<b>\$ 221,660</b>
001.08.513-030.40	Travel	\$ 2,900	\$ 3,050
001.08.513-030.41	Communication Services	\$ 917	\$ 1,682
001.08.513-030.42	Postage	\$ 100	\$ 100
001.08.513-030.43	Utility Services	\$ 1,900	\$ 1,900
001.08.513-030.44	Rental & Leases	\$ 4,730	\$ 1,260
001.08.513-030.46	Repair & Maintenance	\$ 2,500	\$ 1,500
001.08.513-030.47	Printing & Binding	\$ 200	\$ 375
001.08.513-030.51	Office Supplies	\$ 800	\$ 1,000
001.08.513-030.52	Operating Supplies	\$ 9,900	\$ 9,750
001.08.513-030.54	Books, Subscription & Membership	\$ 655	\$ 785
001.08.513-030.55	Training	\$ 2,800	\$ 8,814
	<b>TOTAL OPERATING</b>	<b>\$ 27,402</b>	<b>\$ 30,216</b>
	<b>TOTAL PURCHASING</b>	<b>\$ 295,664</b>	<b>\$ 251,876</b>

**CITY OF LAKE CITY**

**PROCUREMENT**

EXPENSES

**Account 030.40 - Operating Expense Travel**

001.08.513-030.40	FAPPO Conference	1,350.00
001.08.513-030.40	NIGP Forum	<u>1,700.00</u>
Account 030.40 - Operating Expense Travel Totals		\$3,050.00

**Account 030.41 - Operating Expense Communication Services**

001.08.513-030.41	Comcast	1,010.00
001.08.513-030.41	Verizon	<u>672.00</u>
Account 030.41 - Operating Expense Communication Services Totals		\$1,682.00

**Account 030.42 - Operating Expense Postage**

001.08.513-030.42	Postage	<u>100.00</u>
Account 030.42 - Operating Expense Postage Totals		\$100.00

**Account 030.43 - Operating Expense Utility Services**

001.08.513-030.43	Florida Power & Light	750.00
001.08.513-030.43	Water Sewer Utility	<u>1,150.00</u>
Account 030.43 - Operating Expense Utility Services Totals		\$1,900.00

**Account 030.44 - Operating Expense Rental & Leases**

001.08.513-030.44	Copier Lease	<u>1,260.00</u>
Account 030.44 - Operating Expense Rental & Leases Totals		\$1,260.00

**Account 030.46 - Operating Expense Repair & Maintenance**

001.08.513-030.46	Repairs or Maintenance	<u>1,500.00</u>
Account 030.46 - Operating Expense Repair & Maintenance Totals		\$1,500.00

**Account 030.47 - Operating Expense Printing & Binding**

001.08.513-030.47	Stationary	<u>375.00</u>
Account 030.47 - Operating Expense Printing & Binding Totals		\$375.00

**Account 030.51 - Operating Expense Office Supplies**

001.08.513-030.51	Supplies	<u>1,000.00</u>
Account 030.51 - Operating Expense Office Supplies Totals		\$1,000.00

**Account 030.52 - Operating Expense Operating Supplies**

001.08.513-030.52	(2) ReMarkables	1,200.00
001.08.513-030.52	Operating supplies	750.00
001.08.513-030.52	Procurenow (OpenGov) e-procurement system	<u>7,800.00</u>
Account 030.52 - Operating Expense Operating Supplies Totals		\$9,750.00

**Account 030.54 - Operating Expense Books, Subscription & Membership**

001.08.513-030.54	FAPPO Membership	275.00
001.08.513-030.54	NIGP Membership	285.00
001.08.513-030.54	North Florida Procurement	<u>225.00</u>
Account 030.54 - Operating Expense Books, Subscription & Membership		\$785.00

**Account 030.55 - Operating Expense Training**

001.08.513-030.55	FAPPO Conference	1,650.00
001.08.513-030.55	New World Financial Management Training	3,750.00
001.08.513-030.55	NIGP Classes	2,464.00
001.08.513-030.55	NIGP Forum	<u>950.00</u>
Account 030.55 - Operating Expense Training Totals		\$8,814.00



# PROCUREMENT

## Position Schedule

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.08.513	DIRECTOR OF PROCUREMENT	1	1
	PROCUREMENT ANALYST	1	1
	PROCUREMENT SPECIALIST	1	1
	PROCUREMENT CLERK	1	0
	<b>TOTAL</b>	<b>4</b>	<b>3</b>

## VEHICLE MAINTENANCE

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.09.519-010.12	Salary	\$ 76,423	\$ 90,426
001.09.519-010.14	Overtime	\$ 4,500	\$ 9,000
001.09.519-010.21	FICA	\$ 6,247	\$ 7,641
001.09.519-010.22	Retirement Contributions	\$ 6,962	\$ 10,656
001.09.519-010.23	Life, Health & Disability	\$ 14,835	\$ 23,464
001.09.519-010.24	Workers Compensation	\$ 2,074	\$ 2,348
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 111,041</b>	<b>\$ 143,535</b>
001.09.519-030.41	Communication Services	\$ 10	\$ 10
001.09.519-030.43	Utility Services	\$ 2,400	\$ 2,450
001.09.519-030.44	Rental & Leases	\$ 16,331	\$ 17,620
001.09.519-030.46	Repair & Maintenance	\$ 18,000	\$ 18,000
001.09.519-030.51	Office Supplies	\$ 200	\$ 200
001.09.519-030.52	Operating Supplies	\$ 13,740	\$ 13,740
001.09.519-030.55	Training	\$ 1,500	\$ 1,500
	<b>TOTAL OPERATING</b>	<b>\$ 52,181</b>	<b>\$ 53,520</b>
001.09.519-060.64	Machinery & Equipment	\$ -	\$ 8,000
	<b>TOTAL CAPITAL</b>	<b>\$ -</b>	<b>\$ 8,000</b>
	<b>TOTAL FLEET SERVICES</b>	<b>\$ 163,222</b>	<b>\$ 205,055</b>

**CITY OF LAKE CITY**

**VEHICLE MAINTENANCE**

EXPENSES

**Account 030.41 - Operating Expense Communication Services**

001.09.519-030.41	Verizon	10.00
	Account <b>030.41 - Operating Expense Communication Services</b> Totals	<u>\$10.00</u>

**Account 030.43 - Operating Expense Utility Services**

001.09.519-030.43	Florida Power & Light	1,650.00
001.09.519-030.43	Water Sewer Utility	800.00
	Account <b>030.43 - Operating Expense Utility Services</b> Totals	<u>\$2,450.00</u>

**Account 030.44 - Operating Expense Rental & Leases**

001.09.519-030.44	Enterprise Lease Vehicles	15,220.00
001.09.519-030.44	Mats and Shop Towels	1,600.00
001.09.519-030.44	Uniforms	800.00
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals	<u>\$17,620.00</u>

**Account 030.46 - Operating Expense Repair & Maintenance**

001.09.519-030.46	IWorq Software Maintenance	1,500.00
001.09.519-030.46	Repairs	5,000.00
001.09.519-030.46	Ring Power	10,000.00
001.09.519-030.46	Safety Kleen	1,500.00
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	<u>\$18,000.00</u>

**Account 030.51 - Operating Expense Office Supplies**

001.09.519-030.51	Office Supplies	200.00
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	<u>\$200.00</u>

**Account 030.52 - Operating Expense Operating Supplies**

001.09.519-030.52	Fuel	4,800.00
001.09.519-030.52	Identifix Computer System	1,800.00
001.09.519-030.52	Stipend - Boots	180.00
001.09.519-030.52	Stipend- Pants	260.00
001.09.519-030.52	Supplies	1,700.00
001.09.519-030.52	Tools	5,000.00
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	<u>\$13,740.00</u>

**Account 030.55 - Operating Expense Training**

001.09.519-030.55	Training Classes	1,500.00
	Account <b>030.55 - Operating Expense Training</b> Totals	<u>\$1,500.00</u>

**Account 060.64 - Capital Outlay Machinery & Equipment**

001.09.519-060.64	Jacks for Drive On Lift	8,000.00
	Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals	<u>\$8,000.00</u>

## **VEHICLE MAINTENANCE**

### **Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.09.519			
	MECHANIC II	1	1
	SERVICE TECHNICIAN	1	1
	<b>TOTAL</b>	<b>2</b>	<b>2</b>

## GENERAL BUILDING

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.10.519-030.34	Contractual Services	\$ 29,930	\$ 37,218
001.10.519-030.41	Communication Services	\$ 8,528	\$ 10,260
001.10.519-030.42	Postage	\$ 100	\$ -
001.10.519-030.43	Utility Services	\$ 36,600	\$ 39,350
001.10.519-030.46	Repair & Maintenance	\$ 32,900	\$ 101,900
001.10.519-030.51	Office Supplies	\$ 50	\$ -
001.10.519-030.52	Operating Supplies	\$ 4,800	\$ 11,250
001.10.519-030.54	Books, Subscriptions, & Memberships	\$ 75	\$ 75
	<b>TOTAL OPERATING</b>	<b>\$ 112,983</b>	<b>\$ 200,053</b>
001.10.519-060.62	Building	\$ -	\$ -
001.10.519-060.63	Infrastructure	\$ 260,000	\$ 260,000
001.10.519-060.64	Machinery & Equipment	\$ 100,000	\$ 20,000
	<b>TOTAL CAPITAL</b>	<b>\$ 360,000</b>	<b>\$ 280,000</b>
	<b>TOTAL GENERAL BUILDING</b>	<b>\$ 472,983</b>	<b>\$ 480,053</b>

**CITY OF LAKE CITY**

**GENERAL BUILDING**

EXPENSES

**Account 030.34 - Operating Expense Contractual Services**

001.10.519-030.34	City Hall Elevator Inspections	1,100.00
001.10.519-030.34	City Hall Janitorial Services	22,800.00
001.10.519-030.34	HVAC Quarterly Maintenance	1,428.00
001.10.519-030.34	New World Software Maintenance	8,870.00
001.10.519-030.34	Pest Control	1,100.00
001.10.519-030.34	Postage Machine	<u>1,920.00</u>
Account <b>030.34 - Operating Expense Contractual Services</b> Totals		\$37,218.00

**Account 030.41 - Operating Expense Communication Services**

001.10.519-030.41	AT&T Pro Cabs	720.00
001.10.519-030.41	Comcast	4,620.00
001.10.519-030.41	Comcast Business	3,660.00
001.10.519-030.41	Dept of Management Services	<u>1,260.00</u>
Account <b>030.41 - Operating Expense Communication Services</b> Totals		\$10,260.00

**Account 030.43 - Operating Expense Utility Services**

001.10.519-030.43	FPL - Customer Service/Growth Management	10,500.00
001.10.519-030.43	FPL - Historic Columbia Bank/Storage Building	2,450.00
001.10.519-030.43	FPL - Old City Hall	15,800.00
001.10.519-030.43	Water Sewer - Customer Service/Growth Management	3,500.00
001.10.519-030.43	Water Sewer - Old City Hall	<u>7,100.00</u>
Account <b>030.43 - Operating Expense Utility Services</b> Totals		\$39,350.00

**Account 030.46 - Operating Expense Repair & Maintenance**

001.10.519-030.46	Air Conditioning Repairs	15,000.00
001.10.519-030.46	Backflow Inspections	300.00
001.10.519-030.46	Building Repairs	80,000.00
001.10.519-030.46	City Hall Annual Fire Sprinkler Service	600.00
001.10.519-030.46	Elevator Repairs	5,500.00
001.10.519-030.46	Fire Extinguisher Annual Service	<u>500.00</u>
Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals		\$101,900.00

**Account 030.52 - Operating Expense Operating Supplies**

001.10.519-030.52	Cleaning & Stockroom Supplies	3,600.00
001.10.519-030.52	Podium for Council Chambers	400.00
001.10.519-030.52	(11) Chairs for Council	4,400.00
001.10.519-030.52	(3) Tables for Council	1,650.00
001.10.519-030.52	Miscellaneous supplies	<u>1,200.00</u>
Account <b>030.52 - Operating Expense Operating Supplies</b> Totals		\$11,250.00

**Account 030.54 - Operating Expense Books, Subscription & Membership**

001.10.519-030.54	City Hall Elevator License Renewal	<u>75.00</u>
Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>		\$75.00

**Account 060.63 - Capital Outlay Infrastructure**

001.10.519-060.63	Memorial Stadium Upgrades	250,000.00
001.10.519-060.63	Skate Park	<u>10,000.00</u>
Account <b>060.63 - Capital Outlay Infrastructure</b> Totals		\$260,000.00

**Account 060.64 - Capital Outlay Machinery & Equipment**

001.10.519-060.64	5 Ton AC Unit Replacement	<u>20,000.00</u>
Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals		\$20,000.00

## POLICE DEPARTMENT

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.11.521-010.12	Salary	\$ 2,788,419	\$ 3,330,030
001.11.521-010.14	Overtime	\$ 300,000	\$ 335,000
001.11.521-010.15	Special Pay Incentive	\$ 14,934	\$ 18,922
001.11.521-010.21	FICA	\$ 215,147	\$ 271,606
001.11.521-010.22	Retirement Contributions	\$ 425,077	\$ 431,318
001.11.521-010.23	Life, Health & Disability	\$ 589,287	\$ 688,188
001.11.521-010.24	Workers Compensation	\$ 75,587	\$ 100,965
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 4,408,451</b>	<b>\$ 5,176,029</b>
001.11.521-030.31	Professional Services	\$ 5,990	\$ 5,990
001.11.521-030.34	Contractual Services	\$ 47,049	\$ 47,049
001.11.521-030.40	Travel	\$ -	\$ 16,875
001.11.521-030.41	Communication Services	\$ 103,434	\$ 101,220
001.11.521-030.42	Postage	\$ 1,000	\$ 1,000
001.11.521-030.43	Utility Services	\$ 47,200	\$ 46,750
001.11.521-030.44	Rental & Leases	\$ 334,764	\$ 334,764
001.11.521-030.46	Repair & Maintenance	\$ 189,157	\$ 189,615
001.11.521-030.47	Printing & Binding	\$ 1,000	\$ 1,000
001.11.521-030.48	Promotional Activities	\$ 9,635	\$ 9,635
001.11.521-030.49	Other Current Charges	\$ 53,000	\$ 29,900
001.11.521-030.51	Office Supplies	\$ 8,000	\$ 8,000
001.11.521-030.52	Operating Supplies	\$ 595,791	\$ 519,251
001.11.521-030.54	Books, Subscription & Membership	\$ 11,845	\$ 11,945
001.11.521-030.55	Training	\$ 66,210	\$ 78,430
	<b>TOTAL OPERATING</b>	<b>\$ 1,474,075</b>	<b>\$ 1,401,424</b>
001.11.521-060.64	Machinery & Equipment	\$ 62,000	\$ 117,000
	<b>TOTAL CAPITAL</b>	<b>\$ 62,000</b>	<b>\$ 117,000</b>
	<b>TOTAL POLICE</b>	<b>\$ 5,944,526</b>	<b>\$ 6,694,453</b>

**CITY OF LAKE CITY**

**POLICE**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

001.11.521-030.31	Accreditation	1,000.00
001.11.521-030.31	Mock Accreditation	1,000.00
001.11.521-030.31	Psychological Exam	3,000.00
001.11.521-030.31	Random Drug Testing	990.00
Account <b>030.31 - Operating Expense Professional Services Totals</b>		<u>\$5,990.00</u>

**Account 030.34 - Operating Expense Contractual Services**

001.11.521-030.34	Generator Maintenance	8,000.00
001.11.521-030.34	Janitorial Service	15,597.00
001.11.521-030.34	New World Software Maintenance	23,002.00
001.11.521-030.34	Shredder Service	450.00
Account <b>030.34 - Operating Expense Contractual Services Totals</b>		<u>\$47,049.00</u>

**Account 030.40 - Operating Expense Travel**

001.11.521-030.40	Background Investigations	10,000.00
001.11.521-030.40	FAPIO	100.00
001.11.521-030.40	FL Crime Prevention	400.00
001.11.521-030.40	FL Police Chiefs (FPCA)	1,737.00
001.11.521-030.40	FLA-PAC	500.00
001.11.521-030.40	FLEPIOA Conference (annual)	350.00
001.11.521-030.40	FRMA Certification Trng-Records	1,500.00
001.11.521-030.40	IACP (Internatl Assoc Chiefs)	2,288.00
Account <b>030.40 - Operating Expense Travel Totals</b>		<u>\$16,875.00</u>

**Account 030.41 - Operating Expense Communication Services**

001.11.521-030.41	AT&T Mobility	42,444.00
001.11.521-030.41	AT&T Pro Cabs	3,780.00
001.11.521-030.41	Cellphone	960.00
001.11.521-030.41	Comcast	1,440.00
001.11.521-030.41	Comcast Business	45,060.00
001.11.521-030.41	Department of Management Services	6,660.00
001.11.521-030.41	Verizon	876.00
Account <b>030.41 - Operating Expense Communication Services</b>		<u>\$101,220.00</u>

**Account 030.42 - Operating Expense Postage**

001.11.521-030.42	Postage	600.00
001.11.521-030.42	UPS/FEDX Shipping	400.00
Account <b>030.42 - Operating Expense Postage Totals</b>		<u>\$1,000.00</u>

**Account 030.43 - Operating Expense Utility Services**

001.11.521-030.43	Florida Power & Light	42,000.00
001.11.521-030.43	Water Sewer Utility	4,750.00
Account <b>030.43 - Operating Expense Utility Services Totals</b>		<u>\$46,750.00</u>



**Account 030.44 - Operating Expense Rental & Leases**

001.11.521-030.44	Copier Rental (Administration)	4,290.00
001.11.521-030.44	Copier Rental (Dispatch)	1,490.00
001.11.521-030.44	Copier Rental (Investigations)	3,133.00
001.11.521-030.44	Copier Rental (Records)	1,375.00
001.11.521-030.44	Enterprise Lease Rental Vehicles (27)	264,476.00
001.11.521-030.44	Enterprise Lease Vehicles (13)	60,000.00

Account **030.44 - Operating Expense Rental & Leases** Totals \$334,764.00

**Account 030.46 - Operating Expense Repair & Maintenance**

001.11.521-030.46	Adobe Cloud Subscription	1,000.00
001.11.521-030.46	Building Maintenance/Repair	16,500.00
001.11.521-030.46	Coban Legacy	3,000.00
001.11.521-030.46	Coban Maintenance	2,000.00
001.11.521-030.46	Crash Zone Annual Maintenance (3 Years)	5,800.00
001.11.521-030.46	Crossmatch Upgrade/Installation/Support (Livescan)	2,000.00
001.11.521-030.46	CTS Smart Cop Annual Maintenance	29,100.00
001.11.521-030.46	Domestic Backflow	75.00
001.11.521-030.46	Elevator License Renewal	38.00
001.11.521-030.46	Elevator Maintenance	1,325.00
001.11.521-030.46	Eventide Voice Recorder (3way split w/FD, Airport)	8,500.00
001.11.521-030.46	Fire Alarm Maintenance Inspection	375.00
001.11.521-030.46	Fire Extinguisher Service (Public Safety Building)	285.00
001.11.521-030.46	Fire Sprinkler Test/Maintenance	300.00
001.11.521-030.46	FM200 Fire Suppression Test/Maintenance	1,000.00
001.11.521-030.46	General Maintenance (Public Safety Building)	4,500.00
001.11.521-030.46	IAPRO Annual Maintenance	1,300.00
001.11.521-030.46	IT Repair Maintenance	5,000.00
001.11.521-030.46	Lasaer/Radar/Speedometer Calibration	6,000.00
001.11.521-030.46	Motorola Post Warranty Radio Plan Year 6 of 10	19,082.00
001.11.521-030.46	Pest Control	210.00
001.11.521-030.46	Power DMS (Annual)	6,497.00
001.11.521-030.46	Public Safety Building BDA PD/FD	2,000.00
001.11.521-030.46	Public Safety Generator Maintenance	4,500.00
001.11.521-030.46	Rise Vision Subscription	150.00
001.11.521-030.46	SDAir Cleaner: Evidence Rooms (Annual)	4,320.00
001.11.521-030.46	SmartaCop Server Migration	5,000.00
001.11.521-030.46	SmartCop Motorola GPS Interface	9,500.00
001.11.521-030.46	Subscriber Radio Access, 2/3 PD, 1/3 FD, (Columbia City)	17,408.00
001.11.521-030.46	Trane Annual Maintenance	2,250.00
001.11.521-030.46	USA Software Annual Support	1,200.00
001.11.521-030.46	Vehicle Maintenance	20,000.00
001.11.521-030.46	Vehicle Towing	2,000.00
001.11.521-030.46	Vigilant Solutions (LPR annual subscription)	6,300.00
001.11.521-030.46	Weatherbug Annual	1,100.00

Account **030.46 - Operating Expense Repair & Maintenance** Totals \$189,615.00

**Account 030.47 - Operating Expense Printing & Binding**

001.11.521-030.47	Printing and Binding	1,000.00
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Account **030.47 - Operating Expense Printing & Binding** Totals \$1,000.00

**Account 030.48 - Operating Expense Promotional Activities**

001.11.521-030.48	Breakfast with the Chief (Quarterly)	1,200.00
001.11.521-030.48	CARC/Happy House Event	60.00
001.11.521-030.48	Citizens Police Academy	1,500.00
001.11.521-030.48	Community Events	500.00
001.11.521-030.48	Community Outreach (ad, event tickets, Promotional items)	2,000.00
001.11.521-030.48	Facebook Market Ads	100.00
001.11.521-030.48	Greater Lake City CDC Ad	100.00
001.11.521-030.48	Greater Lake City CDC Banquet	225.00
001.11.521-030.48	Hurricane Ad	250.00
001.11.521-030.48	March of Dimes Chef's Auction	200.00
001.11.521-030.48	National Night Out/Halloween Safety Bash	1,000.00
001.11.521-030.48	Recruiting/Crime Prevention Supplies	2,000.00
001.11.521-030.48	Swearing-In Ceremonies	500.00
Account <b>030.48 - Operating Expense Promotional Activities Totals</b>		<u>\$9,635.00</u>

**Account 030.49 - Operating Expense Other Current Charges**

001.11.521-030.49	Awards Banquet	2,400.00
001.11.521-030.49	Retirement Bonus	2,500.00
001.11.521-030.49	Summer Youth Program	25,000.00
Account <b>030.49 - Operating Expense Other Current Charges</b>		<u>\$29,900.00</u>

**Account 030.51 - Operating Expense Office Supplies**

001.11.521-030.51	Copier Paper	1,500.00
001.11.521-030.51	Office Supplies	2,000.00
001.11.521-030.51	Thermal Paper (Patrol)	3,000.00
001.11.521-030.51	Toner Cartridges for Printers	1,500.00
Account <b>030.51 - Operating Expense Office Supplies Totals</b>		<u>\$8,000.00</u>

**Account 030.52 - Operating Expense Operating Supplies**

001.11.521-030.52	Ammunition, Firearms, Targets and Supplies, Firearms	50,000.00
001.11.521-030.52	Axon Taser 7 (qty 47) (Year 2 of 5)	30,877.00
001.11.521-030.52	Ballistic Vest (CIU, CID)	925.00
001.11.521-030.52	Ballistic Vest with Carrier	30,000.00
001.11.521-030.52	Brother Thermal Printer	2,500.00
001.11.521-030.52	Carpet and Tile Cleaning	1,200.00
001.11.521-030.52	Cleaning Supplies	3,000.00
001.11.521-030.52	Clothing Allowance Support Bureau	4,000.00
001.11.521-030.52	Clothing Cleaning Allowance	30,000.00
001.11.521-030.52	Desktops	21,000.00
001.11.521-030.52	Diesel Fuel for Generator	1,000.00
001.11.521-030.52	Dispatch Headsets	3,000.00
001.11.521-030.52	Evidence Supplies	4,500.00
001.11.521-030.52	Facelogic Program	999.00
001.11.521-030.52	General Medical Supplies	5,000.00
001.11.521-030.52	Investigative Supplies	3,500.00
001.11.521-030.52	IT Operating Supplies	12,000.00
001.11.521-030.52	K-9 Officer (Canine)	15,000.00
001.11.521-030.52	K-9 Supplies and Services	7,500.00
001.11.521-030.52	Keys	500.00
001.11.521-030.52	Leads Online Program	4,000.00
001.11.521-030.52	New Vehicle Radio Up-Fit	2,500.00
001.11.521-030.52	Police Explorers Clothing	1,000.00
001.11.521-030.52	Police Explorers Operating Expenses	5,000.00

001.11.521-030.52	Power Inverters	2,000.00
001.11.521-030.52	Rise Vision - Digital Device	450.00
001.11.521-030.52	Smartcop Upgrades	3,000.00
001.11.521-030.52	Tough Books Laptops	4,000.00
001.11.521-030.52	Trane Computer Replacement	2,300.00
001.11.521-030.52	Uniform Cleaning (Returned)	500.00
001.11.521-030.52	Uniforms and Accessories	15,000.00
001.11.521-030.52	Vehicle Fuel / Car Wash	250,000.00
001.11.521-030.52	Wicking Polos	3,000.00
Account <b>030.52 - Operating Expense Operating Supplies Totals</b>		<u>\$519,251.00</u>

**Account 030.54 - Operating Expense Books, Subscription & Membership**

001.11.521-030.54	Coalition of Accreditation	300.00
001.11.521-030.54	Crime Prevention Thru Environmental Design (CPTED dues)	160.00
001.11.521-030.54	Florida Crime Handbooks (Traffic)	1,000.00
001.11.521-030.54	Florida Crime Prevention Association & Dues	75.00
001.11.521-030.54	Florida Police Accreditation Comm. (FLA-PAC)	175.00
001.11.521-030.54	Florida Police Chiefs Association (FPCA)	350.00
001.11.521-030.54	FRMA Membership Dues	270.00
001.11.521-030.54	Government in Sunshine Manuals	75.00
001.11.521-030.54	Gym Memberships	2,400.00
001.11.521-030.54	Hootsuite (Annual)	360.00
001.11.521-030.54	IACP Membership	150.00
001.11.521-030.54	Lake City Reporter (Annual)	100.00
001.11.521-030.54	PIO dues	180.00
001.11.521-030.54	Redaction Software	2,000.00
001.11.521-030.54	ROCIC Membership	300.00
001.11.521-030.54	Rotary	900.00
001.11.521-030.54	Third Judicial Circuit Police Chiefs Association	150.00
001.11.521-030.54	Watchguard Cloud Storage Annual Subscription	3,000.00
Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>		<u>\$11,945.00</u>

**Account 030.55 - Operating Expense Training**

001.11.521-030.55	Accreditation	3,000.00
001.11.521-030.55	Background Investigation	6,000.00
001.11.521-030.55	Command Staff-Supervisor, Civilian	3,000.00
001.11.521-030.55	Continuing Education (Officers)	3,000.00
001.11.521-030.55	Crime Prevention	1,500.00
001.11.521-030.55	Defensive Tactics Training	10,000.00
001.11.521-030.55	Diversity/Implicit Bias/De-escalation Training	5,000.00
001.11.521-030.55	FLAPAC	150.00
001.11.521-030.55	Florida Police Chiefs Association	2,000.00
001.11.521-030.55	FRMA Certification Training for Records Clerk	580.00
001.11.521-030.55	IACP	5,000.00
001.11.521-030.55	In-Service Training	3,000.00
001.11.521-030.55	K-9 and Handler - Certification and Training	2,000.00
001.11.521-030.55	PSCO Training/APCO Certification	3,000.00
001.11.521-030.55	Sponsorship Program	25,000.00
001.11.521-030.55	SRT Training	5,000.00
001.11.521-030.55	Taser Instructor Certification Course	1,200.00
Account <b>030.55 - Operating Expense Training Totals</b>		<u>\$78,430.00</u>

**Account 060.64 - Capital Outlay Machinery & Equipment**

001.11.521-060.64	Flock Safety - Gunshot Detection/ALPR	100,000.00
001.11.521-060.64	Sierra-New Cars	6,000.00
001.11.521-060.64	Surveillance Equipment	11,000.00
Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals		<u>\$117,000.00</u>

**CITY OF LAKE CITY**

**POLICE DEPARTMENT**

Position Schedule

ACCOUNT	POSITION	FY 2023 BUDGET	FY 2024 BUDGET
001.11.521	ADMINISTRATIVE ASSISTANT	2	2
	ASSISTANT POLICE CHIEF	1	1
	* COMMUNICATION OFFICER	10	10
	COMMUNICATION SUPERVISOR	1	1
	COMMUNITY RELATIONS COORDINATOR	1	1
	CRIME SCENE/EVIDENCE TECHNICIAN	1	1
	POLICE CHIEF	1	1
	POLICE INVESTIGATOR	4	4
	POLICE LIEUTENANT	2	2
	POLICE OFFICER	27	27
	POLICE OPS SERGEANT	1	1
	RECORDS CLERK	2	0
	RECORDS COORDINATOR	1	3
	POLICE RESERVIST - UNPAID	3	3
	POLICE SCHOOL CROSSING GUARD	4	4
	POLICE SERGEANT	6	6
	<b>TOTAL</b>	<b>67</b>	<b>67</b>

\* (2) COMMUNICATION OFFICERS FUNDED IN FIRE DEPT  
TOTAL OF 12 COMMUNICATION OFFICERS

## SAFETY/RISK MANAGEMENT

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.12.529-010.12	Personnel Services Salary	\$ 63,655	\$ 133,857
001.12.529-010.21	FICA	\$ 4,877	\$ 10,625
001.12.529-010.22	Retirement Contributions	\$ 8,657	\$ 19,704
001.12.529-010.23	Life, Health & Disability	\$ 23,363	\$ 29,526
001.12.529-010.24	Workers Compensation	\$ 1,606	\$ 3,625
	<b>TOTAL PERSONNEL SERVICES</b>	<b><u>\$ 102,158</u></b>	<b><u>\$ 197,337</u></b>
001.12.529-030.40	Travel	\$ -	\$ 2,500
001.12.529-030.41	Communication Services	\$ 1,000	\$ 708
001.12.529-030.42	Postage	\$ 100	\$ 300
001.12.529-030.44	Rental & Leases	\$ 3,539	\$ 3,539
001.12.529-030.46	Repair & Maintenance	\$ 1,500	\$ 1,500
001.12.529-030.51	Office Supplies	\$ 500	\$ 500
001.12.529-030.52	Operating Supplies	\$ 5,365	\$ 5,455
001.12.529-030.54	Books, Subscription & Membership	\$ 1,500	\$ 4,500
001.12.529-030.55	Training	\$ 2,000	\$ 15,000
	<b>TOTAL OPERATING</b>	<b><u>\$ 15,504</u></b>	<b><u>\$ 34,002</u></b>
	<b>TOTAL SAFETY/RISK MANAGEMENT</b>	<b><u><u>\$ 117,662</u></u></b>	<b><u><u>\$ 231,339</u></u></b>

**CITY OF LAKE CITY**

**SAFETY/RISK MANAGEMENT**

EXPENSES

**Account 030.40 - Operating Expense Travel**

001.12.529-030.40	FMIT Conference	2,500.00
	Account <b>030.40 - Operating Expense Travel</b> Totals	<u>\$2,500.00</u>

**Account 030.41 - Operating Expense Communication Services**

001.12.529-030.41	AT&T Mobility	708.00
	Account <b>030.41 - Operating Expense Communication Services</b> Totals	<u>\$708.00</u>

**Account 030.42 - Operating Expense Postage**

001.12.529-030.42	Postage	300.00
	Account <b>030.42 - Operating Expense Postage</b> Totals	<u>\$300.00</u>

**Account 030.44 - Operating Expense Rental & Leases**

001.12.529-030.44	Enterprise Leased Vehicle	3,539.00
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals	<u>\$3,539.00</u>

**Account 030.46 - Operating Expense Repair & Maintenance**

001.12.529-030.46	Miscellaneous Repairs	1,500.00
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	<u>\$1,500.00</u>

**Account 030.51 - Operating Expense Office Supplies**

001.12.529-030.51	Office Supplies	500.00
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	<u>\$500.00</u>

**Account 030.52 - Operating Expense Operating Supplies**

001.12.529-030.52	Boots	180.00
001.12.529-030.52	Fuel	2,775.00
001.12.529-030.52	Operating Supplies	2,500.00
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	<u>\$5,455.00</u>

**Account 030.54 - Operating Expense Books, Subscription & Membership**

001.12.529-030.54	Risk Safety Material	4,500.00
	Account <b>030.54 - Operating Expense Books, Subscription &amp; Membership</b>	<u>\$4,500.00</u>

**Account 030.55 - Operating Expense Training**

001.12.529-030.55	City-wide Training	10,000.00
001.12.529-030.55	FMIT Training	5,000.00
	Account <b>030.55 - Operating Expense Training</b> Totals	<u>\$15,000.00</u>

**SAFETY/RISK MANAGEMENT**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.12.529	SAFETY/RISK COORDINATOR	0	1
	SAFETY/RISK MANAGER	1	1
	<b>TOTAL</b>	<b>1</b>	<b>2</b>



## PUBLIC WORKS

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.15.541-010.12	Salary	\$ 1,312,890	\$ 1,204,587
001.15.541-010.14	Overtime	\$ 25,000	\$ 50,000
001.15.541-010.21	FICA	\$ 102,778	\$ 97,757
001.15.541-010.22	Retirement Contributions	\$ 135,948	\$ 163,526
001.15.541-010.23	Life, Health & Disability	\$ 478,447	\$ 295,336
001.15.541-010.24	Workers Compensation	\$ 120,019	\$ 102,489
	<b>TOTAL PERSONNEL SERVICES</b>	<b><u>\$ 2,175,082</u></b>	<b><u>\$ 1,913,695</u></b>
001.15.541-030.31	Professional Services	\$ 15,000	\$ 15,000
001.15.541-030.34	Contractual Services	\$ 32,661	\$ 363,843
001.15.541-030.41	Communication Services	\$ 43,539	\$ 56,664
001.15.541-030.43	Utility Services	\$ 393,700	\$ 417,500
001.15.541-030.44	Rental & Leases	\$ 147,067	\$ 157,830
001.15.541-030.46	Repair & Maintenance	\$ 333,570	\$ 355,260
001.15.541-030.51	Office Supplies	\$ 2,400	\$ 2,400
001.15.541-030.52	Operating Supplies	\$ 264,820	\$ 271,066
001.15.541-030.53	Road Material & Supplies	\$ 50,000	\$ 71,000
001.15.541-030.55	Training	\$ 9,600	\$ 10,900
	<b>TOTAL OPERATING</b>	<b><u>\$ 1,292,357</u></b>	<b><u>\$ 1,721,463</u></b>
001.15.541-060.62	Building	\$ -	
001.15.541-060.63	Infrastructure	\$ 1,379,966	\$ 1,369,370
001.15.541-060.64	Machinery & Equipment	\$ 603,935	\$ 652,136
	<b>TOTAL CAPITAL</b>	<b><u>\$ 1,983,901</u></b>	<b><u>\$ 2,021,506</u></b>
	<b>TOTAL PUBLIC WORKS</b>	<b><u>\$ 5,451,340</u></b>	<b><u>\$ 5,656,664</u></b>

**CITY OF LAKE CITY**

**PUBLIC WORKS**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

001.15.541-030.31	Engineering	15,000.00
	Account <b>030.31 - Operating Expense Professional Services</b> Totals	\$15,000.00

**Account 030.34 - Operating Expense Contractual Services**

001.15.541-030.34	Hwy 90 Median Maintenance	16,000.00
001.15.541-030.34	Traffic Signal Contractors	147,875.00
001.15.541-030.34	Highway Lighting Contractors	183,307.00
001.15.541-030.34	New World Software Maintenance	16,661.00
	Account <b>030.34 - Operating Expense Contractual Services</b> Totals	\$363,843.00

**Account 030.41 - Operating Expense Communication Services**

001.15.541-030.41	AT&T Mobility	2,964.00
001.15.541-030.41	AT&T Pro Cabs	3,480.00
001.15.541-030.41	Comcast Business	41,280.00
001.15.541-030.41	Dept of Management Services	6,120.00
001.15.541-030.41	Verizon	2,820.00
	Account <b>030.41 - Operating Expense Communication Services</b> Totals	\$56,664.00

**Account 030.43 - Operating Expense Utility Services**

001.15.541-030.43	Clay Electric	22,800.00
001.15.541-030.43	Florida Power & Light	340,200.00
001.15.541-030.43	Water Sewer Utility	54,500.00
	Account <b>030.43 - Operating Expense Utility Services</b> Totals	\$417,500.00

**Account 030.44 - Operating Expense Rental & Leases**

001.15.541-030.44	Copier	1,750.00
001.15.541-030.44	Enterprise Lease Vehicles	136,320.00
001.15.541-030.44	Equipment Rentals	10,000.00
001.15.541-030.44	Mats and Rugs	760.00
001.15.541-030.44	Uniforms	9,000.00
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals	\$157,830.00

**Account 030.46 - Operating Expense Repair & Maintenance**

001.15.541-030.46	ADA Ramps	6,000.00
001.15.541-030.46	Bathroom Lock Fee	720.00
001.15.541-030.46	Ditch Spraying	25,000.00
001.15.541-030.46	Field Marking Paint	2,000.00
001.15.541-030.46	Heavy Equipment Maintenance	10,000.00
001.15.541-030.46	Olustee Park Water Fountain Repairs	10,000.00
001.15.541-030.46	Pest Control	350.00
001.15.541-030.46	Resurface Existing Wood Floor at Teen Town	2,690.00
001.15.541-030.46	Sidewalk Repairs	50,000.00
001.15.541-030.46	Stormwater Repairs	100,000.00
001.15.541-030.46	Street Repairs	40,000.00
001.15.541-030.46	Teen Town/ Park Repair and Maintenance	30,000.00
001.15.541-030.46	Traffic Loops	5,000.00
001.15.541-030.46	Vehicle and Equipment Repair	70,000.00

001.15.541-030.46	Weed and Pest Control at Memorial Stadium	3,500.00
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	<u>\$355,260.00</u>

**Account 030.51 - Operating Expense Office Supplies**

001.15.541-030.51	Office Supplies	2,400.00
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	<u>\$2,400.00</u>

**Account 030.52 - Operating Expense Operating Supplies**

001.15.541-030.52	Cameras for City Parks	3,792.00
001.15.541-030.52	Debris Removal	6,500.00
001.15.541-030.52	Fuel - Vehicle & Equipment	87,600.00
001.15.541-030.52	iPads, Accessories, & Computers	10,000.00
001.15.541-030.52	Locates	2,520.00
001.15.541-030.52	Railroad Crossings	12,454.00
001.15.541-030.52	Small Equipment	5,000.00
001.15.541-030.52	Solid Waste	47,800.00
001.15.541-030.52	Stipend - Boots and Pants	6,600.00
001.15.541-030.52	Supplies	85,000.00
001.15.541-030.52	Various Tools for Traffic	3,800.00
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	<u>\$271,066.00</u>

**Account 030.53 - Operating Expense Road Material & Supplies**

001.15.541-030.53	57 Stone	4,000.00
001.15.541-030.53	Hot Asphalt Mix	16,000.00
001.15.541-030.53	Limerock	15,000.00
001.15.541-030.53	Milling	21,000.00
001.15.541-030.53	Street Striping	15,000.00
	Account <b>030.53 - Operating Expense Road Material &amp; Supplies</b> Totals	<u>\$71,000.00</u>

**Account 030.55 - Operating Expense Training**

001.15.541-030.55	CDL	2,700.00
001.15.541-030.55	MOT Training	1,400.00
001.15.541-030.55	Various Training and Safety Equipment	6,800.00
	Account <b>030.55 - Operating Expense Training</b> Totals	<u>\$10,900.00</u>

**Account 060.63 - Capital Outlay Infrastructure**

001.15.541-060.63	Gwen Lake	440,000.00
001.15.541-060.63	Overlay Alexandra Blvd	28,704.00
001.15.541-060.63	Overlay Entrance Chapel Hill	4,500.00
001.15.541-060.63	Overlay James Montgomery - US 90 to Baya	64,224.00
001.15.541-060.63	Overlay Rossbourgh Court	38,472.00
001.15.541-060.63	Resurfacing Grandview St FDOT Grant	317,880.00
001.15.541-060.63	Resurfacing Patterson Ave FDOT Grant	475,590.00
	Account <b>060.63 - Capital Outlay Infrastructure</b> Totals	<u>\$1,369,370.00</u>

**Account 060.64 - Capital Outlay Machinery & Equipment**

001.15.541-060.64	313 Cat Excavator	176,262.00
001.15.541-060.64	(2) 52" Mowers	23,504.00
001.15.541-060.64	Electric Gate at Public Works Facility	22,316.00
001.15.541-060.64	Locking Mechanism for Park Bathrooms	14,000.00
001.15.541-060.64	Mower Lift	12,569.00
001.15.541-060.64	(3) Utility Trailers	25,485.00
001.15.541-060.64	Vac-Con (used)	378,000.00
Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals		<u>\$652,136.00</u>

**PUBLIC WORKS**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.15.541			
	CREW LEADER	5	5
	DIRECTOR OF PUBLIC WORKS	1	1
	EQUIPMENT OPERATOR II	4	4
	MAINTENANCE WORKER I/II	14	15
	PUBLIC WORKS SUPERINTENDENT	1	0
	PUBLIC WORKS SUPERVISOR	2	2
	SENIOR ADMINISTRATIVE ASSISTANT	1	1
	SENIOR CONCRETE FINISHER	1	1
	SMALL ENGINE MECHANIC	1	1
	TRAFFIC SIGNAL SUPERVISOR	1	0
	TRAFFIC SIGNAL TECHNICIAN II	2	0
	<b>TOTAL</b>	<b>33</b>	<b>30</b>

**Public Assistance**  
Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b><u>HEALTH SERVICES</u></b>			
001.16.562-080.82	Lake City Animal Shelter	\$ 180,000	\$ 180,000
<b><u>PUBLIC ASSISTANCE</u></b>			
001.16.564-080.82	Columbia County Senior Services	\$ 75,000	\$ 75,000
001.16.564-080.83	Policeman's Ball - Designated Charity	\$ 5,000	\$ -
		<u>\$ 80,000</u>	<u>\$ 75,000</u>
<b><u>CULTURAL SERVICES</u></b>			
001.16.573-080.82	Columbia County Historical Museum	\$ 5,000	\$ 5,000
001.16.573-080.82	Beautification Committee	\$ 1,000	\$ 1,000
		<u>\$ 6,000</u>	<u>\$ 6,000</u>
<b><u>SPECIAL EVENTS</u></b>			
001.16.574-080.82	Annie Mattox Youth Programs - CARES ACT	\$ -	\$ 30,000
001.16.574-080.82	Black Chamber of Commerce - CARES ACT	\$ -	\$ 25,000
001.16.574-080.82	Chamber of Commerce - CARES ACT	\$ 25,000	\$ 25,000
001.16.574-080.82	Columbia Quarterback Club pymt 3 of 4	\$ 5,000	\$ 5,000
001.16.574-080.82	Columbia Youth Basketball League	\$ 15,000	\$ -
001.16.574-080.82	Columbia Youth Football Association	\$ 15,000	\$ -
001.16.574-080.82	Mariah Smith Fund - Gun Violence Prevention	\$ -	\$ 200,000
001.16.574-080.82	Promotional Events	\$ 20,000	\$ 75,000
001.16.574-080.82	Undesignated Programs	\$ -	\$ 100,000
		<u>\$ 80,000</u>	<u>\$ 460,000</u>
	<b>TOTAL PUBLIC ASSISTANCE</b>	<b><u>\$ 346,000</u></b>	<b><u>\$ 721,000</u></b>

## **GARBAGE SERVICES**

### **Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.18.534-030.34	Contractual Services	\$ 558,675	\$ 565,748
001.18.534-090.99.01	Bad Debts	\$ 6,000	\$ 13,657
	<b>TOTAL SOLID WASTE</b>	<b>\$ 564,675</b>	<b>\$ 579,405</b>

## GROWTH MANAGEMENT

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
001.55.524-010.12	Salary	\$ 230,788	\$ 276,307
001.55.524-010.21	FICA	\$ 17,683	\$ 21,158
001.55.524-010.22	Retirement Contributions	\$ 29,370	\$ 41,784
001.55.524-010.23	Life, Health & Disability	\$ 87,794	\$ 90,838
001.55.524-010.24	Workers Compensation	\$ 5,033	\$ 6,142
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 370,668</b>	<b>\$ 436,229</b>
001.55.524-030.31	Professional Services	\$ 43,000	\$ 43,000
001.55.524-030.34	Contractual Services	\$ 55,522	\$ 109,327
001.55.524-030.40	Travel	\$ 5,500	\$ 5,500
001.55.524-030.41	Communication Services	\$ 15,850	\$ 15,208
001.55.524-030.42	Postage	\$ 7,700	\$ 7,700
001.55.524-030.44	Rental & Leases	\$ 9,416	\$ 16,293
001.55.524-030.46	Repair & Maintenance	\$ 2,000	\$ 2,000
001.55.524-030.47	Printing & Binding	\$ 11,000	\$ 11,000
001.55.524-030.49	Other Current Charges	\$ 53,000	\$ 53,000
001.55.524-030.51	Office Supplies	\$ 2,000	\$ 2,000
001.55.524-030.52	Operating Supplies	\$ 2,000	\$ 2,000
001.55.524-030.54	Books, Subscription & Membership	\$ 5,324	\$ 7,359
001.55.524-030.55	Training	\$ 4,500	\$ 15,300
	<b>TOTAL OPERATING</b>	<b>\$ 216,812</b>	<b>\$ 289,687</b>
	<b>TOTAL GROWTH MANAGEMENT</b>	<b>\$ 587,480</b>	<b>\$ 725,916</b>



**CITY OF LAKE CITY**

**GROWTH MANAGEMENT**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

001.55.524-030.31	Attorney Fees for Foreclosures	8,000.00
001.55.524-030.31	North Central Florida Regional Planning Council	25,000.00
001.55.524-030.31	Surveying of parcels	<u>10,000.00</u>
Account 030.31 - Operating Expense Professional Services Totals		\$43,000.00

**Account 030.34 - Operating Expense Contractual Services**

001.55.524-030.34	Clean up of overgrown parcels	8,000.00
001.55.524-030.34	Code Enforcement Special Magistrate	20,000.00
001.55.524-030.34	Demolition of hazardous structures	60,000.00
001.55.524-030.34	New World Software Maintenance	6,327.00
001.55.524-030.34	Planning and Zoning Board Attorney	<u>15,000.00</u>
Account 030.34 - Operating Expense Contractual Services Totals		\$109,327.00

**Account 030.40 - Operating Expense Travel**

001.55.524-030.40	APA Conference Association	1,500.00
001.55.524-030.40	Building Officials Association of Florida	1,000.00
001.55.524-030.40	Florida Association of Building Inspector	1,500.00
001.55.524-030.40	Florida Association of Code Enforcement	<u>1,500.00</u>
Account 030.40 - Operating Expense Travel Totals		\$5,500.00

**Account 030.41 - Operating Expense Communication Services**

001.55.524-030.41	AT&T Pro Cabs	384.00
001.55.524-030.41	Cell phones and iPads for department	3,000.00
001.55.524-030.41	Comcast Busniess	4,500.00
001.55.524-030.41	Dept of Management Services	672.00
001.55.524-030.41	iPads for P&Z board members	4,000.00
001.55.524-030.41	Verizon	<u>2,652.00</u>
Account 030.41 - Operating Expense Communication Services Totals		\$15,208.00

**Account 030.42 - Operating Expense Postage**

001.55.524-030.42	Business Tax Receipt mailings	2,500.00
001.55.524-030.42	Code Enforcement mailings	3,000.00
001.55.524-030.42	Planning and Zoning mailings	<u>2,200.00</u>
Account 030.42 - Operating Expense Postage Totals		\$7,700.00

**Account 030.44 - Operating Expense Rental & Leases**

001.55.524-030.44	Copier Rental	2,000.00
001.55.524-030.44	Enterprise Traverse	5,519.00
001.55.524-030.44	Enterprise Truck	<u>8,774.00</u>
Account 030.44 - Operating Expense Rental & Leases Totals		\$16,293.00

**Account 030.46 - Operating Expense Repair & Maintenance**

001.55.524-030.46	Vehicle Maintenance	<u>2,000.00</u>
Account 030.46 - Operating Expense Repair & Maintenance Totals		\$2,000.00

<b>Account 030.47 - Operating Expense Printing &amp; Binding</b>		
001.55.524-030.47	Code Enforcement	5,000.00
001.55.524-030.47	Permitting	3,000.00
001.55.524-030.47	Planning and Zoning	<u>3,000.00</u>
	Account <b>030.47 - Operating Expense Printing &amp; Binding</b> Totals	\$11,000.00
<b>Account 030.49 - Operating Expense Other Current Charges</b>		
001.55.524-030.49	Lake City Reporter - Annexation/Planning & Zoning	<u>53,000.00</u>
	Account <b>030.49 - Operating Expense Other Current Charges</b> Totals	\$53,000.00
<b>Account 030.51 - Operating Expense Office Supplies</b>		
001.55.524-030.51	Office Supplies	<u>2,000.00</u>
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	\$2,000.00
<b>Account 030.52 - Operating Expense Operating Supplies</b>		
001.55.524-030.52	Supplies	<u>2,000.00</u>
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	\$2,000.00
<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
001.55.524-030.54	American Planning Association	309.00
001.55.524-030.54	Building Official Association of Florida Dues	550.00
001.55.524-030.54	Florida Association of Code Enforcement	75.00
001.55.524-030.54	Florida Flood Plain Association	80.00
001.55.524-030.54	Florida ICC Subscription	900.00
001.55.524-030.54	ICC Dues	1,300.00
001.55.524-030.54	North Central Florida Planning Council membership	<u>4,145.00</u>
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	\$7,359.00
<b>Account 030.55 - Operating Expense Training</b>		
001.55.524-030.55	Continuing Education for code enforcement, inspections	4,500.00
001.55.524-030.55	New World Community Development Training	7,500.00
001.55.524-030.55	Tyler Tech - Training	<u>3,300.00</u>
	Account <b>030.55 - Operating Expense Training</b> Totals	\$15,300.00

**CITY OF LAKE CITY**

**GROWTH MANAGEMENT**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
001.55.524	BUILDING INSPECTOR INTERNSHIP	1	1
	CODE ENFORCEMENT OFFICER	1	1
	DIRECTOR OF GROWTH MANAGEMENT	1	1
	PERMITS TECHNICIAN	1	1
	PLANNING TECHNICIAN	1	1
	<b>TOTAL</b>	<u><u>5</u></u>	<u><u>5</u></u>

**COMMUNITY REDEVELOPMENT AGENCY**

**Fund Summary**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
<b>REVENUE</b>			
103-311.00	Ad Valorem Taxes Ad Valorem Taxes	\$ 118,517	\$ 143,503
103-334.90	State Grant Other	\$ 750,000	\$ 707,900
103-338.10	Shared Rev From CRA Property Taxes	\$ 175,446	\$ 228,873
103-347.20.03	Park & Building	\$ 3,500	\$ 3,000
103-361.10	Interest & Other Earnings Interest		
103-390.00	Investment Earnings Surplus from prior year	\$ 337,567	\$ 239,735
	<b>TOTAL REVENUE</b>	<b>\$ 1,385,030</b>	<b>\$ 1,323,011</b>
<b>EXPENDITURES</b>			
103.40.559-030.31	Professional Services	\$ 3,500	\$ 3,500
103.40.559-030.32	Accounting & Auditing	\$ 5,000	\$ 5,000
103.40.559-030.34	Contractual Services	\$ 1,307	\$ 1,307
103.40.559-030.41	Communication Services	\$ 2,668	\$ 4,800
103.40.559-030.43	Utility Services	\$ 17,100	\$ 9,600
103.40.559-030.45	Insurance	\$ 7,594	\$ 8,781
103.40.559-030.46	Repair & Maintenance	\$ 9,944	\$ 15,000
103.40.559-030.47	Printing & Binding	\$ 700	\$ 700
103.40.559-030.49	Other Current Charges	\$ 100,000	\$ -
103.40.559-030.52	Operating Supplies	\$ -	\$ 5,000
103.40.559-060.63	Infrastructure	\$ 1,134,067	\$ 1,161,173
103.40.559-060.64	Machinery & Equipment	\$ -	\$ 5,000
103.40.559-070.71	Debt Service Principal	\$ 89,776	\$ 91,399
103.40.559-070.72	Debt Service Interest	\$ 13,374	\$ 11,751
	<b>TOTAL EXPENDITURES</b>	<b>\$ 1,385,030</b>	<b>\$ 1,323,011</b>
	TOTAL REVENUES	\$ 1,385,030	\$ 1,323,011
	TOTAL EXPENDITURES	\$ 1,385,030	\$ 1,323,011
	<b>VARIANCE</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF LAKE CITY**

**COMMUNITY REDEVELOPMENT AGENCY**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

103.40.559-030.31	Attorney Fees	3,500.00
	Account <b>030.31 - Operating Expense Professional Services</b> Totals	\$3,500.00

**Account 030.32 - Operating Expense Accounting & Auditing**

103.40.559-030.32	Audit	5,000.00
	Account <b>030.32 - Operating Expense Accounting &amp; Auditing</b> Totals	\$5,000.00

**Account 030.34 - Operating Expense Contractual Services**

103.40.559-030.34	New World Software Maintenance	1,307.00
	Account <b>030.34 - Operating Expense Contractual Services</b> Totals	\$1,307.00

**Account 030.41 - Operating Expense Communication Services**

103.40.559-030.41	Comcast Business	4,800.00
	Account <b>030.41 - Operating Expense Communication Services</b>	\$4,800.00

**Account 030.43 - Operating Expense Utility Services**

103.40.559-030.43	Florida Power & Light	1,000.00
103.40.559-030.43	Water Sewer Utility	8,600.00
	Account <b>030.43 - Operating Expense Utility Services</b> Totals	\$9,600.00

**Account 030.45 - Operating Expense Insurance**

103.40.559-030.45	FMIT	8,781.00
	Account <b>030.45 - Operating Expense Insurance</b> Totals	\$8,781.00

**Account 030.46 - Operating Expense Repair & Maintenance**

103.40.559-030.46	Misc Repairs & Maintenance	15,000.00
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	\$15,000.00

**Account 030.47 - Operating Expense Printing & Binding**

103.40.559-030.47	CRA Annual Report	700.00
	Account <b>030.47 - Operating Expense Printing &amp; Binding</b> Totals	\$700.00

**Account 030.52 - Operating Expense Operating Supplies**

103.40.559-030.52	Operating Supplies for Events at Parks	5,000.00
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	\$5,000.00

**Account 060.63 - Capital Outlay Infrastructure**

103.40.559-060.63	Undesignated Projects	403,273.00
103.40.559-060.63	Wilson Park Amphitheatre Project - CDBG Grant	757,900.00
	Account <b>060.63 - Capital Outlay Infrastructure</b> Totals	\$1,161,173.00

**Account 060.64 - Capital Outlay Machinery & Equipment**

103.40.559-060.64	Ice Machine for Darby Pavilion	5,000.00
	Account <b>060.63 - Capital Outlay Infrastructure</b> Totals	\$5,000.00

**Account 070.71 - Debt Service Principal**

103.40.559-070.71	CRA Redevelopment Loan - First Federal	91,399.00
	Account <b>070.71 - Debt Service Principal</b> Totals	<u>\$91,399.00</u>

**Account 070.72 - Debt Service Interest**

103.40.559-070.72	CRA Redevelopment Loan - First Federal	11,751.00
	Account <b>070.72 - Debt Service Interest</b> Totals	<u>\$11,751.00</u>

**FIRE DEPARTMENT**

**Fund Summary**

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b>REVENUES</b>			
110-312.51	Local Option Taxes Insurance Premium Fire	\$ 66,851	\$ -
110-331.35	Federal Grants Public Safety	\$ -	\$ 234,510
110-342.20	Public Safety Fire Protection	\$ 2,292,794	\$ 2,622,022
110-361.10	Interest Earnings	\$ -	\$ 1,500
110-381.00.01	Transfer From General Fund	\$ 638,585	\$ 325,554
110.390.00	Surplus from Prior Year	\$ 344,653	\$ 68,574
	<b>TOTAL REVENUE</b>	<b><u>\$ 3,342,883</u></b>	<b><u>\$ 3,252,160</u></b>
<b>EXPENDITURES</b>			
110-50-522	FIRE DEPARTMENT	\$ 3,342,883	\$ 3,252,160
	<b>TOTAL EXPENDITURES</b>	<b><u>\$ 3,342,883</u></b>	<b><u>\$ 3,252,160</u></b>
	TOTAL REVENUES	\$ 3,342,883	\$ 3,252,160
	TOTAL EXPENDITURES	\$ 3,342,883	\$ 3,252,160
	<b>VARIANCE</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

**CITY OF LAKE CITY**

**FIRE DEPARTMENT**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
110.50.522-010.12	Salary	\$ 1,437,507	\$ 1,672,387
110.50.522-010.14	Overtime	\$ 50,000	\$ 75,000
110.50.522-010.15	Special Pay Incentive	\$ 8,801	\$ 10,570
110.50.522-010.21	FICA	\$ 109,380	\$ 128,654
110.50.522-010.22	Retirement Contributions	\$ 361,586	\$ 129,163
110.50.522-010.23	Life, Health & Disability	\$ 331,814	\$ 362,487
110.50.522-010.24	Workers Compensation	\$ 67,433	\$ 80,764
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 2,366,521</b>	<b>\$ 2,459,025</b>
110.50.522-030.31	Professional Services	\$ 51,270	\$ 17,650
110.50.522-030.32	Accounting & Auditing	\$ 3,804	\$ 4,852
110.50.522-030.34	Contractual Services	\$ 44,991	\$ 52,565
110.50.522-030.40	Travel	\$ 10,000	\$ 10,000
110.50.522-030.41	Communication Services	\$ 27,798	\$ 24,358
110.50.522-030.42	Postage	\$ 1,000	\$ 1,000
110.50.522-030.43	Utility Services	\$ 60,382	\$ 57,177
110.50.522-030.44	Rental & Leases	\$ 27,757	\$ 31,803
110.50.522-030.45	Insurance	\$ 42,240	\$ 56,514
110.50.522-030.46	Repair & Maintenance	\$ 105,750	\$ 134,658
110.50.522-030.47	Printing & Binding	\$ 250	\$ 250
110.50.522-030.48	Promotional Activities	\$ 2,000	\$ 2,500
110.50.522-030.49	Other Current Charges	\$ 62,550	\$ 55,051
110.50.522-030.51	Office Supplies	\$ 1,500	\$ 1,500
110.50.522-030.52	Operating Supplies	\$ 93,510	\$ 98,060
110.50.522-030.54	Subscription & Membership	\$ 8,700	\$ 8,700
110.50.522-030.55	Training	\$ 20,763	\$ 21,400
	<b>TOTAL OPERATING</b>	<b>\$ 564,265</b>	<b>\$ 578,038</b>
110.50.522-060.62	Building	\$ -	\$ -
110.50.522-060.64	Machinery & Equipment	\$ 246,888	\$ 49,888
	<b>TOTAL CAPITAL</b>	<b>\$ 246,888</b>	<b>\$ 49,888</b>
110.50.522-090.91.12	Transfer to Debt Service	\$ 165,209	\$ 165,209
	<b>TOTAL TRANSFERS</b>	<b>\$ 165,209</b>	<b>\$ 165,209</b>
110.50.522-090.99.02	Contingency	\$ -	\$ -
	<b>TOTAL NON-OPERATING</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL FIRE DEPARTMENT</b>	<b>\$ 3,342,883</b>	<b>\$ 3,252,160</b>



**CITY OF LAKE CITY**

**FIRE DEPARTMENT**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

110.50.522-030.31	Legal Fees-Other	5,500.00
110.50.522-030.31	NFPA FF Tech Medical Exams	<u>12,150.00</u>
Account 030.31 - Operating Expense Professional Services Totals		\$17,650.00

**Account 030.32 - Operating Expense Accounting & Auditing**

110.50.522-030.32	Audit	<u>4,852.00</u>
Account 030.32 - Operating Expense Accounting & Auditing Totals		\$4,852.00

**Account 030.34 - Operating Expense Contractual Services**

110.50.522-030.34	Annual Radio Subscriber Access (CC BCC)	5,670.00
110.50.522-030.34	Medical-EMS Services/Dr.Redfield	30,000.00
110.50.522-030.34	Mowrey Elevator Maintenance Contract	1,325.00
110.50.522-030.34	New World Software Maintenance	5,430.00
110.50.522-030.34	Ring Power Generator Maintenance Contract	7,890.00
110.50.522-030.34	Trane Maintenance Contract	<u>2,250.00</u>
Account 030.34 - Operating Expense Contractual Services Totals		\$52,565.00

**Account 030.40 - Operating Expense Travel**

110.50.522-030.40	Various Seminars/Classes	<u>10,000.00</u>
Account 030.40 - Operating Expense Travel Totals		\$10,000.00

**Account 030.41 - Operating Expense Communication Services**

110.50.522-030.41	AT&T Mobility	5,952.00
110.50.522-030.41	AT&T Pro Cabs	1,020.00
110.50.522-030.41	Comcast	1,344.00
110.50.522-030.41	Comcast Business	11,580.00
110.50.522-030.41	Dept of Management Services	1,740.00
110.50.522-030.41	Verizon	2,270.00
110.50.522-030.41	Verizon/Station 2	<u>452.00</u>
Account 030.41 - Operating Expense Communication Services Totals		\$24,358.00

**Account 030.42 - Operating Expense Postage**

110.50.522-030.42	Postage	<u>1,000.00</u>
Account 030.42 - Operating Expense Postage Totals		\$1,000.00

**Account 030.43 - Operating Expense Utility Services**

110.50.522-030.43	Florida Power & Light	38,167.00
110.50.522-030.43	Florida Power & Light - New Fire Station	11,160.00
110.50.522-030.43	Water Sewer Utility	4,500.00
110.50.522-030.43	Water Sewer Utility - New Fire Station	<u>3,350.00</u>
Account 030.43 - Operating Expense Utility Services Totals		\$57,177.00

**Account 030.44 - Operating Expense Rental & Leases**

110.50.522-030.44	Konica Lease	975.00
110.50.522-030.44	Vehicle Leases	<u>30,828.00</u>
Account 030.44 - Operating Expense Rental & Leases Totals		\$31,803.00

**Account 030.45 - Operating Expense Insurance**

110.50.522-030.45	FMIT	54,514.00
110.50.522-030.45	FMIT-Old Engine	<u>2,000.00</u>
	Account <b>030.45 - Operating Expense Insurance</b> Totals	\$56,514.00

**Account 030.46 - Operating Expense Repair & Maintenance**

110.50.522-030.46	Air Compressor SCBA Maintenance	2,000.00
110.50.522-030.46	Annual Fire Alarm Inspection/Station 2	750.00
110.50.522-030.46	Annual Fire Alarm Testing/Inspection	375.00
110.50.522-030.46	Annual SCBA Flow Testing	3,000.00
110.50.522-030.46	Annual SCBA Mask Fit Testing	1,000.00
110.50.522-030.46	Annual Service-Extrication Equipment	2,000.00
110.50.522-030.46	Apparatus & Portable Equipment Maintenance	40,000.00
110.50.522-030.46	Apparatus Fire Pump Testing	1,500.00
110.50.522-030.46	BDA/DAS System for Public Safety Building	2,000.00
110.50.522-030.46	Carpet/Floor/Grout Cleaning	1,200.00
110.50.522-030.46	Domestic Backflow Testing	75.00
110.50.522-030.46	Domestic Backflow Testing/Station 2	150.00
110.50.522-030.46	E-Dispatch.com	1,000.00
110.50.522-030.46	Fire Extinguisher Service (Public Safety Building)	288.00
110.50.522-030.46	Fire Extinguisher Service (vehicles/racks)	800.00
110.50.522-030.46	Fire Extinguisher Service/Station 2	575.00
110.50.522-030.46	Fire Hose Testing	3,000.00
110.50.522-030.46	Fire Sprinkler Maintenance & Testing/Station 2	600.00
110.50.522-030.46	Fire Sprinkler Maintenance/Testing	300.00
110.50.522-030.46	Fire Suppression Inspection-FM200	1,000.00
110.50.522-030.46	Firehouse Software Maintenance (Adashi/ESO)	14,375.00
110.50.522-030.46	Generator Storage Tank Inspection	900.00
110.50.522-030.46	HVAC Systems Computer	2,300.00
110.50.522-030.46	Ladder Testing/Aerial & Ground	2,000.00
110.50.522-030.46	Motorola Post Warranty Maintenance Plan	9,540.00
110.50.522-030.46	Pest Control	210.00
110.50.522-030.46	Pest Control/Station 2	420.00
110.50.522-030.46	Priority Dispatch -License & Software Maintenance	2,400.00
110.50.522-030.46	Public Safety Building Miscellaneous Repairs	16,500.00
110.50.522-030.46	Server Maintenance	1,500.00
110.50.522-030.46	Smart API	2,500.00
110.50.522-030.46	Smart Cop 1x Fee to County	8,500.00
110.50.522-030.46	Smart Cop ProQA Interface Maintenance	800.00
110.50.522-030.46	Station 2 Miscellaneous Building Repairs	10,000.00
110.50.522-030.46	Weather Monitoring Maintenance Support	<u>1,100.00</u>
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	\$134,658.00

**Account 030.47 - Operating Expense Printing & Binding**

110.50.522-030.47	Printing & Binding	<u>250.00</u>
	Account <b>030.47 - Operating Expense Printing &amp; Binding</b> Totals	\$250.00

**Account 030.48 - Operating Expense Promotional Activities**

110.50.522-030.48	Promotional Activities & Ceremonies	<u>2,500.00</u>
	Account <b>030.48 - Operating Expense Promotional Activities</b> Totals	\$2,500.00

**Account 030.49 - Operating Expense Other Current Charges**

110.50.522-030.49	Elevator License Renewal	38.00
110.50.522-030.49	FDEP Generator Storage Tank Annual Registration Renewal	13.00
110.50.522-030.49	Special Assessment Collection Fee to County	<u>55,000.00</u>
	Account <b>030.49 - Operating Expense Other Current Charges</b> Totals	\$55,051.00

**Account 030.51 - Operating Expense Office Supplies**

110.50.522-030.51	Office Supplies	1,500.00
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	<u>\$1,500.00</u>

**Account 030.52 - Operating Expense Operating Supplies**

110.50.522-030.52	Cintas First Aid Suplies	500.00
110.50.522-030.52	Cintas First Aid Supplies/Station 2	500.00
110.50.522-030.52	Class A Uniforms	3,150.00
110.50.522-030.52	Clothing Allowance	15,600.00
110.50.522-030.52	Clothing Allowance-Dispatch	1,200.00
110.50.522-030.52	Fire Clothing Items	8,200.00
110.50.522-030.52	Fire Hose 5"	5,000.00
110.50.522-030.52	Fuel	36,000.00
110.50.522-030.52	Promotional Exams	1,500.00
110.50.522-030.52	Safety Boots	2,340.00
110.50.522-030.52	Supplies-Miscellaneous	12,290.00
110.50.522-030.52	Tech Rescue Items	1,500.00
110.50.522-030.52	Tools & Equipment	2,000.00
110.50.522-030.52	Uniform Pants	4,140.00
110.50.522-030.52	Uniform Shirts	4,140.00
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	<u>\$98,060.00</u>

**Account 030.54 - Operating Expense Books, Subscription & Membership**

110.50.522-030.54	Continuing Education Books	1,200.00
110.50.522-030.54	FFCA Membership	250.00
110.50.522-030.54	Florida Fire Inspectors Association Membership	150.00
110.50.522-030.54	Gym Membership	4,680.00
110.50.522-030.54	National Fire Code Subscription	1,345.00
110.50.522-030.54	NFPA Membership	175.00
110.50.522-030.54	Rotary Membership	900.00
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	<u>\$8,700.00</u>

**Account 030.55 - Operating Expense Training**

110.50.522-030.55	Continuing Education Classes	15,000.00
110.50.522-030.55	Priority Dispatch Certifications	1,000.00
110.50.522-030.55	Target Solutions Training Module	5,400.00
	Account <b>030.55 - Operating Expense Training</b> Totals	<u>\$21,400.00</u>

**Account 060.64 - Capital Outlay Machinery & Equipment**

110.50.522-060.64	FD Isolated Network (SHI)	20,000.00
110.50.522-060.64	Fire Gear Sets	15,000.00
110.50.522-060.64	Laptops for Trucks	14,888.00
	Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals	<u>\$49,888.00</u>

**Account 090.91.12 - Other Uses Intragovernmental Transfers Debt Service**

110.50.522-090.91.12	2019 Sales Tax Bond	108,229.00
110.50.522-090.91.12	Motorola Lease #1	56,980.00
	Account <b>090.91.12 - Other Uses Intragovernmental Transfers Debt</b>	<u>\$165,209.00</u>

**FIRE DEPARTMENT  
POSITION SCHEDULE**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
110.50.522	ADMINISTRATIVE ASSISTANT	1	1
	ASSISTANT FIRE CHIEF	1	1
	FIRE CHIEF	1	1
	FIRE DRIVER/ENGINEERS	6	6
	FIRE LIEUTENANTS	3	3
	FIREFIGHTER/ EMT	12	15
	PERMANENT PT FIREFIGHTER/ EMT	4	4
	* COMMUNICATION OFFICER	2	2
	<b>TOTAL</b>	<b>30</b>	<b>33</b>

\* ASSIGNED TO POLICE DEPT.

**AIRPORT**  
Fund Summary

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b>REVENUE</b>			
140-344.10	Transportation-User Fees Airport Gas Sales	\$ 1,242,000	\$ 1,381,610
140-362.00	Rent and Royalties Rents	\$ 656,808	\$ 816,141
140-364.00	Sale/Disposition of Fixed Assets Proceeds		
140-369.90	Other Misc Revenue	\$ 15,000	\$ 50,000
140-369.90.03	Timco 2 cent Gas	\$ 19,427	\$ 31,700
140-390.00	Surplus from Prior Year	\$ 296,341	\$ 143,290
	<b>TOTAL REVENUE</b>	<b><u>\$ 2,229,576</u></b>	<b><u>\$ 2,422,741</u></b>
<b>EXPENDITURES</b>			
140-60-542	AIRPORT	\$ 2,229,576	\$ 2,422,741
	<b>TOTAL EXPENDITURES</b>	<b><u>\$ 2,229,576</u></b>	<b><u>\$ 2,422,741</u></b>
	TOTAL REVENUES	\$ 2,229,576	\$ 2,422,741
	TOTAL EXPENDITURES	\$ 2,229,576	\$ 2,422,741
	<b>VARIANCE</b>	<b><u>-</u></b>	<b><u>-</u></b>

**AIRPORT**  
Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
140.60.542-010.12	Salary	\$ 302,846	\$ 294,090
140.60.542-010.14	Overtime	\$ 8,000	\$ 8,000
140.60.542-010.21	FICA	\$ 23,274	\$ 23,127
140.60.542-010.22	Retirement Contributions	\$ 32,218	\$ 40,250
140.60.542-010.23	Life, Health & Disability	\$ 102,136	\$ 90,329
140.60.542-010.24	Workers Compensation	\$ 8,515	\$ 8,841
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 476,989</b>	<b>\$ 464,637</b>
140.60.542-030.31	Professional Services	\$ 65,000	\$ 70,000
140.60.542-030.32	Accounting & Auditing	\$ 2,257	\$ 3,000
140.60.542-030.34	Contractual Services	\$ 44,101	\$ 65,361
140.60.542-030.40	Travel	\$ 4,000	\$ 4,000
140.60.542-030.41	Communication Services	\$ 13,650	\$ 12,720
140.60.542-030.42	Postage	\$ 75	\$ 200
140.60.542-030.43	Utility Services	\$ 57,100	\$ 55,300
140.60.542-030.44	Rental & Leases	\$ 11,899	\$ 8,367
140.60.542-030.45	Insurance	\$ 26,916	\$ 61,035
140.60.542-030.46	Repair & Maintenance	\$ 74,000	\$ 79,000
140.60.542-030.47	Printing & Binding	\$ 250	\$ 500
140.60.542-030.48	Promotional Activities	\$ 7,500	\$ 7,500
140.60.542-030.49	Other Current Charges	\$ 5,000	\$ 5,300
140.60.542-030.51	Office Supplies	\$ 1,500	\$ 2,500
140.60.542-030.52	Operating Supplies	\$ 954,750	\$ 1,063,100
140.60.542-030.54	Books, Subscription & Membership	\$ 1,992	\$ 505
140.60.542-030.55	Training	\$ 2,500	\$ 2,500
	<b>TOTAL OPERATING</b>	<b>\$ 1,272,490</b>	<b>\$ 1,440,888</b>
140.60.542-060.62	Capital Outlay Building	\$ -	\$ 25,000
140.60.542-060.63	Capital Outlay Infrastructure	\$ -	\$ -
140.60.542-060.64	Machinery & Equipment	\$ -	\$ 63,702
	<b>TOTAL CAPITAL</b>	<b>\$ -</b>	<b>\$ 88,702</b>
140.60.542-070.71	Debt Service Principal	\$ 189,919	\$ 194,851
140.60.542-070.72	Debt Service Interest	\$ 53,923	\$ 48,991
140.60.542-090.91.09	Transfers Airport Construction	\$ 166,255	\$ 114,672
140.60.542-090.99.02	Contingency	\$ 20,000	\$ 20,000
140.60.542-090.99.05	Allocations	\$ 50,000	\$ 50,000
	<b>TOTAL NON-OPERATING</b>	<b>\$ 480,097</b>	<b>\$ 428,514</b>
	<b>TOTAL AIRPORT</b>	<b>\$ 2,229,576</b>	<b>\$ 2,422,741</b>

**CITY OF LAKE CITY**

**AIRPORT**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

140.60.542-030.31	Professional Services	70,000.00
	Account <b>030.31 - Operating Expense Professional Services Totals</b>	<u>\$70,000.00</u>

**Account 030.32 - Operating Expense Accounting & Auditing**

140.60.542-030.32	Auditor Fees	3,000.00
	Account <b>030.32 - Operating Expense Accounting &amp; Auditing</b>	<u>\$3,000.00</u>

**Account 030.34 - Operating Expense Contractual Services**

140.60.542-030.34	Air Traffic Control Tower ATCT - Voice Recorder Service	2,500.00
140.60.542-030.34	Aspen Pest Control Service - Annually Pre-Paid	1,725.00
140.60.542-030.34	Automated Weather Observation System AWOS Maint & Insp	3,500.00
140.60.542-030.34	DBT Weather Data Services into NAS - Annual	1,500.00
140.60.542-030.34	DTN, LLC - AvSentry Online FBO Edition	2,500.00
140.60.542-030.34	EMCOR HVAC Qtr Preventative Maintenance Service	1,230.00
140.60.542-030.34	New World - ERP Software Maintenance	4,110.00
140.60.542-030.34	Ring Power - Emergency Backup Generator Maintenance	5,046.00
140.60.542-030.34	Security Safe - Fire and Security Alarm Monitoring	2,500.00
140.60.542-030.34	Stafford's Fire Extinguisher Service - Inspection	1,150.00
140.60.542-030.34	Point-of-Sales Software	24,800.00
140.60.542-030.34	UniFirst - Rugs & Towels, Deoderizers & Soaps - Bi-wkly	1,800.00
140.60.542-030.34	USDA Wildlife Services - Annual Svcs	7,000.00
140.60.542-030.34	VirTower - Aircraft Operations Monitoring - Annual Prepaid	6,000.00
	Account <b>030.34 - Operating Expense Contractual Services Totals</b>	<u>\$65,361.00</u>

**Account 030.40 - Operating Expense Travel**

140.60.542-030.40	Florida Airports Council Conference	2,000.00
140.60.542-030.40	Future & Active Pilot Advisors	2,000.00
	Account <b>030.40 - Operating Expense Travel Totals</b>	<u>\$4,000.00</u>

**Account 030.41 - Operating Expense Communication Services**

140.60.542-030.41	AT&T Pro Cab Cards - Monthly	660.00
140.60.542-030.41	COMCAST	2,520.00
140.60.542-030.41	COMCAST Business	7,740.00
140.60.542-030.41	DMS - Telephone & Long Distance Monthly	1,152.00
140.60.542-030.41	Verizon Wireless 2 Cell Phones	648.00
	Account <b>030.41 - Operating Expense Communication Services</b>	<u>\$12,720.00</u>

**Account 030.42 - Operating Expense Postage**

140.60.542-030.42	Postage	200.00
	Account <b>030.42 - Operating Expense Postage Totals</b>	<u>\$200.00</u>

**Account 030.43 - Operating Expense Utility Services**

140.60.542-030.43	City Water Sewer Gas Utilities	13,600.00
140.60.542-030.43	Florida Power & Light	41,700.00
	Account <b>030.43 - Operating Expense Utility Services Totals</b>	<u>\$55,300.00</u>

<b>Account 030.44 - Operating Expense Rental &amp; Leases</b>		
140.60.542-030.44	Chevrolet Silverado Double Cab #107	4,320.00
140.60.542-030.44	Chevrolet Silverado Double Cab #110	<u>4,047.00</u>
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals	\$8,367.00
<b>Account 030.45 - Operating Expense Insurance</b>		
140.60.542-030.45	Eastern Aviation Insurance - crew car	3,038.00
140.60.542-030.45	Florida Municipal Insurance Trust - Airport Property	<u>57,997.00</u>
	Account <b>030.45 - Operating Expense Insurance</b> Totals	\$61,035.00
<b>Account 030.46 - Operating Expense Repair &amp; Maintenance</b>		
140.60.542-030.46	FBO Building & Airfield Equipment - Maintenance and Repairs	35,000.00
140.60.542-030.46	Fuel Meter Calibrations	3,000.00
140.60.542-030.46	Fuel Storage Tank / Fuel Truck Tank Filter Replacements	6,000.00
140.60.542-030.46	Hangar Door Preventative Maintenance & Repairs	<u>35,000.00</u>
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b>	\$79,000.00
<b>Account 030.47 - Operating Expense Printing &amp; Binding</b>		
140.60.542-030.47	Printing	<u>500.00</u>
	Account <b>030.47 - Operating Expense Printing &amp; Binding</b> Totals	\$500.00
<b>Account 030.48 - Operating Expense Promotional Activities</b>		
140.60.542-030.48	Aircraft Events	<u>7,500.00</u>
	Account <b>030.48 - Operating Expense Promotional Activities</b>	\$7,500.00
<b>Account 030.49 - Operating Expense Other Current Charges</b>		
140.60.542-030.49	Real Estate Tax - Rental Properties	<u>5,300.00</u>
	Account <b>030.49 - Operating Expense Other Current Charges</b>	\$5,300.00
<b>Account 030.51 - Operating Expense Office Supplies</b>		
140.60.542-030.51	Office Supplies	<u>2,500.00</u>
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	\$2,500.00
<b>Account 030.52 - Operating Expense Operating Supplies</b>		
140.60.542-030.52	Aviation Fuel for Resale	1,000,000.00
140.60.542-030.52	Credit Card Processing Fees	50,000.00
140.60.542-030.52	Operating / Cleaning Supplies	2,500.00
140.60.542-030.52	Boots Stipend	600.00
140.60.542-030.52	Vehicle Fuel / Off-Road Diesel Fuel	<u>10,000.00</u>
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	\$1,063,100.00
<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
140.60.542-030.54	Florida Airports Council - FAC	330.00
140.60.542-030.54	National Fire Protection Association - NFPA	<u>175.00</u>
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	\$505.00
<b>Account 030.55 - Operating Expense Training</b>		
140.60.542-030.55	FAC/FAPA Training	<u>2,500.00</u>
	Account <b>030.55 - Operating Expense Training</b> Totals	\$2,500.00



**Account 060.62 - Capital Outlay Building**

140.60.542-060.62	Pole Barn for Tractor	\$20,000.00
140.60.542-060.62	Shed for Equipment	\$5,000.00
		<hr/>
		\$25,000.00

**Account 060.64 - Capital Outlay Machinery & Equipment**

140.60.542-060.64	Tractor Attachment to Mow Ditches	50,000.00
140.60.542-060.64	Scagg Zero Mower	13,702.00
		<hr/>
	Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals	\$63,702.00

**Account 070.71 - Debt Service Principal**

140.60.542-070.71	2017 Airport Revenue Bond - BB&T Bond Principal	194,851.00
		<hr/>
	Account <b>070.71 - Debt Service Principal</b> Totals	\$194,851.00

**Account 070.72 - Debt Service Interest**

140.60.542-070.72	2017 Airport Revenue Bond - BB&T Bond Interest	48,991.00
		<hr/>
	Account <b>070.72 - Debt Service Interest</b> Totals	\$48,991.00

**Account 090.91.09 - Other Uses Intragovernmental Transfers Airport Construction**

140.60.542-090.91.09	Design & Install Fencing, Gate & Cameras - City 20%	60,000.00
140.60.542-090.91.09	Rehab Apron & Realignment of Txwy FAA 90%, FDOT 8%,	54,672.00
		<hr/>
	Account <b>090.91.09 - Other Uses Intragovernmental Transfers</b>	\$114,672.00

**Account 090.99.02 - Other Uses Other Uses Contingency**

140.60.542-090.99.02	Contingency	20,000.00
		<hr/>
	Account <b>090.99.02 - Other Uses Other Uses Contingency</b> Totals	\$20,000.00

**Account 090.99.05 - Other Uses Other Uses Allocations**

140.60.542-090.99.05	Transfer to the General Fund	50,000.00
		<hr/>
	Account <b>090.99.05 - Other Uses Other Uses Allocations</b> Totals	\$50,000.00

**CITY OF LAKE CITY**

**AIRPORT**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
140.60.542	AIRPORT DIRECTOR	0	1
	AIRPORT LINEMAN I, II, III	4	5
	AIRPORT MANAGER	1	1
	LINEMAN CREW LEADER	1	0
	OPERATIONS COORDINATOR	1	0
	<b>TOTAL</b>	<u>7</u>	<u>7</u>

**CDBG FUND**

Fund Summary

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b>REVENUE</b>			
161-390.00	Surplus from Prior Year	\$ 27,610	\$ -
	<b>TOTAL REVENUE</b>	<b>\$ 27,610</b>	<b>\$ -</b>
<b>EXPENDITURES</b>			
161.82.554-090.91.01	Transfers General Fund	\$ 27,610	\$ -
	<b>TOTAL EXPENDITURES</b>	<b>\$ 27,610</b>	<b>\$ -</b>
	TOTAL REVENUES	\$ 27,610	\$ -
	TOTAL EXPENDITURES	\$ 27,610	\$ -
	<b>VARIANCE</b>	<b>\$ -</b>	<b>\$ -</b>

**DEBT SERVICE**  
 Fund Summary

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b>REVENUE</b>			
204-381.00.01	TRANSFER FROM GENERAL FUND	\$ 679,234	\$ 679,234
204-381.00.08	<b>TRANSFER FROM FIRE</b>	\$ 165,209	\$ 165,209
	<b>TOTAL REVENUE</b>	<b>\$ 844,443</b>	<b>\$ 844,443</b>
<b>EXPENDITURES</b>			
204.30.517-070.71	PRINCIPAL-BONDS	\$ 596,706	\$ 613,674
204.30.517-070.72	INTEREST-BONDS	\$ 247,737	\$ 230,769
	<b>TOTAL EXPENDITURES</b>	<b>\$ 844,443</b>	<b>\$ 844,443</b>
	TOTAL REVENUES	\$ 844,443	\$ 844,443
	TOTAL EXPENDITURES	\$ 844,443	\$ 844,443
	<b>VARIANCE</b>	<b>\$ -</b>	<b>\$ -</b>

## DEBT SERVICE FUND

### EXPENSES

#### Account 070.71 - Debt Service Principal

204.30.517-070.71	2019 Sales Tax Bond	388,673.00
204.30.517-070.71	Motorola Lease #1	135,987.00
204.30.517-070.71	Motorola Lease #2	<u>89,014.00</u>
Account 070.71 - Debt Service Principal Totals		\$613,674.00

#### Account 070.72 - Debt Service Interest

204.30.517-070.72	2019 Sales Tax Bond	190,707.00
204.30.517-070.72	Motorola Lease #1	34,952.00
204.30.517-070.72	Motorola Lease #2	<u>5,110.00</u>
Account 070.72 - Debt Service Interest Totals		\$230,769.00

**SALES TAX BOND FUND**

**Fund Summary**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
<b>REVENUE</b>			
304-381.00.01	INTERFUND TRANSFER GENERAL FUND	\$ 1,065,339	
304-390.00	SURPLUS FROM PRIOR YEAR	\$ 3,821,682	\$ 1,798,437
304-390.00	SURPLUS- Appropriation Grant	\$ 500,000	
	<b>TOTAL REVENUE</b>	<b>\$ 5,387,021</b>	<b>\$ 1,798,437</b>
<b>EXPENDITURES</b>			
304-30.57.62	BUILDING	\$ 5,387,021	\$ 1,798,437
	<b>TOTAL EXPENDITURES</b>	<b>\$ 5,387,021</b>	<b>\$ 1,798,437</b>
	TOTAL REVENUES	\$ 5,387,021	\$ 1,798,437
	TOTAL EXPENDITURES	\$ 5,387,021	\$ 1,798,437
	<b>VARIANCE</b>	<b>\$ -</b>	<b>\$ -</b>

**SALES TAX BOND FUND**

EXPENSES

**Account 060.62 - Capital Outlay Building**

304.30.517-060.62

New City Hall

1,798,437

Account **060.62 - Capital Outlay Building** Totals

1,798,437

**AIRPORT CONSTRUCTION FUND**  
Fund Summary

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
<b>REVENUE</b>			
341-331.41	FEDERAL GRANTS AIRPORT DEVELOPMENT	\$ 2,493,108	\$ 2,608,756
341-334.41	STATE GRANT AIRPORT DEVELOPMENT	\$ 763,360	\$ 531,190
341-381.00.07	TRANSFER FROM AIRPORT FUND	\$ 166,255	\$ 114,672
341-390.00	SURPLUS FROM PRIOR YEAR		
	<b>TOTAL REVENUE</b>	<b><u>\$ 3,422,723</u></b>	<b><u>\$ 3,254,618</u></b>
<b>EXPENDITURES</b>			
341-60-542	AIRPORT CONSTRUCTION	\$ 3,422,723	\$ 3,254,618
	<b>TOTAL EXPENDITURES</b>	<b><u>\$ 3,422,723</u></b>	<b><u>\$ 3,254,618</u></b>
	TOTAL REVENUES	\$ 3,422,723	\$ 3,254,618
	TOTAL EXPENDITURES	\$ 3,422,723	\$ 3,254,618
	<b>VARIANCE</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>



## AIRPORT CONSTRUCTION FUND

### Expenditures

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
341-542.31	Professional Services	\$ 66,223	
341-542.63	Capital Outlay Infrastructure	\$ 3,356,500	\$ 2,954,618
341-542.64	Capital Outlay Machinery & Equipment		\$ 300,000
	<b>TOTAL CAPITAL</b>	<b>\$ 3,422,723</b>	<b>\$ 3,254,618</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 3,422,723</b>	<b>\$ 3,254,618</b>

## AIRPORT CONSTRUCTION FUND

### EXPENSES

#### Account 060.63 - Capital Outlay Infrastructure

341.60.542-060.63	Rehab Apron & Realignment of Txwy FAA 90%, FDOT 8%, City 2%	2,733,618.00
341.60.542-060.63	South Airfield Drainage Study - FAA 90% - FDOT 10%	165,000.00
341.60.542-060.63	Tree & Vegetaion Removal at LCQ - FDOT 100%	56,000.00
Account 060.63 - Capital Outlay Infrastructure Totals		<u>\$2,954,618.00</u>

#### Account 060.64 - Capital Outlay Machinery & Equipment

341.60.542-060.64	Design & Install Fencing, Gate & Cameras - FDOT 80%	300,000.00
Account 060.64 - Capital Outlay Machinery & Equipment Totals		<u>\$300,000.00</u>

**CITY OF LAKE CITY**

**WATER/SEWER**

**Fund Summary**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
<b>REVENUE</b>			
410-343.60.01	Utility Water Service	\$ 7,920,272	\$ 8,341,474
410-343.60.02	Utility Sewer Service	\$ 7,868,525	\$ 8,452,864
410-343.60.03	Utility Tap Charges	\$ 77,070	\$ 70,350
410-343.60.05	Utility Misc Charges	\$ 31,004	\$ 38,661
410-369.90.07	Delinquent Fees/Penalties	\$ 302,575	\$ 323,013
410-361.10	Interest & Other Earnings Interest	\$ 10,675	\$ 23,300
410-369.90	Other Misc Revenue	\$ 25,000	\$ 25,000
410-334.35.02	State Grant Sewer/Wastewater	\$ 1,598,466	\$ 1,554,914
410-334.31	State Grant Water	\$ 1,000,000	\$ 980,307
410-381.00.01	Interfund Transfer from General Fund - ARPA	\$ 671,000	\$ 671,000
410-390.00	Surplus from Prior Year	\$ 1,650,509	\$ 2,924,196
<b>TOTAL REVENUE</b>		<b>\$ 21,155,096</b>	<b>\$ 23,405,079</b>
<b>EXPENDITURES</b>			
70 - 536	ADMINISTRATION - GIS	\$ 7,508,761	\$ 7,953,506
71 - 536	CUSTOMER SERVICE	\$ 701,199	\$ 721,259
72 - 536	WATER PLANT	\$ 1,871,930	\$ 2,024,623
74 - 536	WASTEWATER PLANT	\$ 1,964,374	\$ 2,102,303
76 - 536	SPRAYFIELD	\$ 3,366,477	\$ 3,783,072
78 - 536	WATER DISTRIBUTION/COLLECTIONS	\$ 5,742,355	\$ 6,820,316
<b>TOTAL EXPENDITURES</b>		<b>\$ 21,155,096</b>	<b>\$ 23,405,079</b>
TOTAL REVENUES		\$ 21,155,096	\$ 23,405,079
TOTAL EXPENDITURES		\$ 21,155,096	\$ 23,405,079
<b>VARIANCE</b>		<b>\$ -</b>	<b>\$ -</b>

**CITY OF LAKE CITY**

**UTILITY ADMINISTRATION - GIS**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.70.536-010.12	Salary	\$ 309,283	\$ 268,987
410.70.536-010.14	Overtime	\$ 1,000	\$ 1,000
410.70.536-010.21	FICA	\$ 24,464	\$ 21,357
410.70.536-010.22	Retirement Contributions	\$ 33,551	\$ 36,599
410.70.536-010.23	Life, Health & Disability	\$ 66,427	\$ 67,865
410.70.536-010.24	Workers Compensation	\$ 4,247	\$ 3,187
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 438,972</b>	<b>\$ 398,995</b>
410.70.536-030.31	Professional Services	\$ 335,000	\$ 360,000
410.70.536-030.32	Accounting & Auditing	\$ 22,567	\$ 30,706
410.70.536-030.34	Contractual Services	\$ 51,089	\$ 41,089
410.70.536-030.40	Travel	\$ 13,500	\$ 19,500
410.70.536-030.41	Communication Services	\$ 115,370	\$ 105,380
410.70.536-030.42	Postage	\$ 250	\$ 250
410.70.536-030.43	Utility Services	\$ 18,500	\$ 17,500
410.70.536-030.44	Rental & Leases	\$ 29,600	\$ 29,200
410.70.536-030.45	Insurance	\$ 238,737	\$ 311,657
410.70.536-030.46	Repair & Maintenance	\$ 23,920	\$ 23,920
410.70.536-030.47	Operating Expense Printing & Binding	\$ 700	\$ 700
410.70.536-030.49	Other Current Charges	\$ 91,900	\$ 386,900
410.70.536-030.51	Office Supplies	\$ 5,000	\$ 5,000
410.70.536-030.52	Operating Supplies	\$ 35,600	\$ 36,100
410.70.536-030.54	Books, Subscription & Membership	\$ 1,890	\$ 1,800
410.70.536-030.55	Training	\$ 16,000	\$ 20,500
<b>TOTAL OPERATING</b>		<b>\$ 999,623</b>	<b>\$ 1,390,202</b>
410.70.536-060.61	Capital Outlay Land	\$ 5,000	\$ 2,500
410.70.536-060.63	Capital Outlay Infrastructure	\$ 971,000	\$ 971,000
410.70.536-060.64	Capital Outlay Machinery & Equipment	\$ 27,000	\$ 13,000
<b>TOTAL CAPITAL</b>		<b>\$ 1,003,000</b>	<b>\$ 986,500</b>
410.70.536-070.71	Debt Service Principal	\$ 2,519,962	\$ 2,667,310
410.70.536-070.72	Debt Service Interest	\$ 562,793	\$ 520,799
410.70.536-070.73	Debt Service Other Debt Service Costs		
<b>TOTAL DEBT SERVICE</b>		<b>\$ 3,082,755</b>	<b>\$ 3,188,109</b>
410.70.536-090.91.01	Transfers General Fund	\$ 667,000	\$ 667,000
410.70.536-090.99.01	Bad Debts	\$ 137,411	\$ 142,700
410.70.536-090.99.02	Contingency	\$ 200,000	\$ 200,000
410.70.536-090.99.05	Allocations	\$ 980,000	\$ 980,000
<b>TOTAL NON-OPERATING</b>		<b>\$ 1,984,411</b>	<b>\$ 1,989,700</b>
<b>TOTAL UTILITY ADMINISTRATION</b>		<b>\$ 7,508,761</b>	<b>\$ 7,953,506</b>

**UTILITY ADMINISTRATION - GIS**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

410.70.536-030.31	Engineering/Surveyor Services	120,000.00
410.70.536-030.31	Legal Fees	40,000.00
410.70.536-030.31	Utility Master Plan	<u>200,000.00</u>
Account 030.31 - Operating Expense Professional Services Totals		\$360,000.00

**Account 030.32 - Operating Expense Accounting & Auditing**

410.70.536-030.32	Auditor Fees	<u>30,706.00</u>
Account 030.32 - Operating Expense Accounting & Auditing Totals		\$30,706.00

**Account 030.34 - Operating Expense Contractual Services**

410.70.536-030.34	New World Software Maintenance	41,089.00
Account 030.34 - Operating Expense Contractual Services Totals		<u>\$41,089.00</u>

**Account 030.40 - Operating Expense Travel**

410.70.536-030.40	Annual Classes - CEU's	1,000.00
410.70.536-030.40	Esri Conference	7,000.00
410.70.536-030.40	Misc. Classes	2,000.00
410.70.536-030.40	SCADA Conference	6,000.00
410.70.536-030.40	Sensus Conference	1,500.00
410.70.536-030.40	Training Conference	<u>2,000.00</u>
Account 030.40 - Operating Expense Travel Totals		\$19,500.00

**Account 030.41 - Operating Expense Communication Services**

410.70.536-030.41	AT&T Mobility - MiFi	2,292.00
410.70.536-030.41	AT&T Pro Cabs	6,180.00
410.70.536-030.41	Comcast	2,268.00
410.70.536-030.41	Comcast Business	73,140.00
410.70.536-030.41	Dept of Management Services	10,860.00
410.70.536-030.41	Mobile 911 - Water Plant/WWTP Alarm Notification	2,000.00
410.70.536-030.41	Verizon Cell Phones	2,640.00
410.70.536-030.41	Verizon Ipad Service	3,000.00
410.70.536-030.41	Verizon MiFi	<u>3,000.00</u>
Account 030.41 - Operating Expense Communication Services Totals		\$105,380.00

**Account 030.42 - Operating Expense Postage**

410.70.536-030.42	Postage	<u>250.00</u>
Account 030.42 - Operating Expense Postage Totals		\$250.00

**Account 030.43 - Operating Expense Utility Services**

410.70.536-030.43	Clay Electric	10,000.00
410.70.536-030.43	FPL	400.00
410.70.536-030.43	Water Sewer Utility	<u>7,100.00</u>
Account 030.43 - Operating Expense Utility Services Totals		\$17,500.00

**Account 030.44 - Operating Expense Rental & Leases**

410.70.536-030.44	Enterprise Lease Vehicles	25,000.00
410.70.536-030.44	Konica Copier Rental	1,700.00
410.70.536-030.44	Specialized Equipment	<u>2,500.00</u>
Account 030.44 - Operating Expense Rental & Leases Totals		\$29,200.00

<b>Account 030.45 - Operating Expense Insurance</b>		
410.70.536-030.45	FMIT	311,657.00
Account 030.45 - Operating Expense Insurance Totals		<u>\$311,657.00</u>

<b>Account 030.46 - Operating Expense Repair &amp; Maintenance</b>		
410.70.536-030.46	Annual Generator Load Test	2,500.00
410.70.536-030.46	Building Repairs & Maintenance	10,000.00
410.70.536-030.46	Maintenance for Plotters	500.00
410.70.536-030.46	Pest Control	420.00
410.70.536-030.46	Security Camera Repairs	2,500.00
410.70.536-030.46	Survey/GIS Equipment	3,000.00
410.70.536-030.46	Truck and Equipment	<u>5,000.00</u>
Account 030.46 - Operating Expense Repair & Maintenance Totals		<u>\$23,920.00</u>

<b>Account 030.47 - Operating Expense Printing &amp; Binding</b>		
410.70.536-030.47	Business Cards	200.00
410.70.536-030.47	Printing and Binding	<u>500.00</u>
Account 030.47 - Operating Expense Printing & Binding Totals		<u>\$700.00</u>

<b>Account 030.49 - Operating Expense Other Current Charges</b>		
410.70.536-030.49	Addressing/GIS Support - Columbia County	10,000.00
410.70.536-030.49	Adobe Illustrator	600.00
410.70.536-030.49	Advertising	2,000.00
410.70.536-030.49	Alarm Notification - Kickligher	2,000.00
410.70.536-030.49	ArcGIS Small Enterprise	30,000.00
410.70.536-030.49	AutoCAD/Civil License	3,000.00
410.70.536-030.49	Canary Support/License (SCADA)	4,500.00
410.70.536-030.49	FCC Licensing Renewals	6,000.00
410.70.536-030.49	Utility Network Design - Water	72,000.00
410.70.536-030.49	Pilot Data Migration - Water	55,000.00
410.70.536-030.49	Utility Network Design - Sewer	72,000.00
410.70.536-030.49	Pilot Data Migration - Sewer	55,000.00
410.70.536-030.49	GIS Support Consulting	20,000.00
410.70.536-030.49	Graphics Software	500.00
410.70.536-030.49	Ignition Support/License (SCADA)	6,000.00
410.70.536-030.49	Keeper Renewal	300.00
410.70.536-030.49	Keeware License (SCADA)	1,000.00
410.70.536-030.49	Lucid Renewal	200.00
410.70.536-030.49	SCADA Support/Consulting	11,000.00
410.70.536-030.49	Tech Connect Support (All Plant Sites)	6,000.00
410.70.536-030.49	Trimble VRSNow RTK Correction Server	3,800.00
410.70.536-030.49	Utility Network Data Cleanup Support	25,000.00
410.70.536-030.49	XLReporter	<u>1,000.00</u>
Account 030.49 - Operating Expense Other Current Charges Totals		<u>\$386,900.00</u>

<b>Account 030.51 - Operating Expense Office Supplies</b>		
410.70.536-030.51	Office Supplies	<u>5,000.00</u>
Account 030.51 - Operating Expense Office Supplies Totals		<u>\$5,000.00</u>

<b>Account 030.52 - Operating Expense Operating Supplies</b>		
410.70.536-030.52	Computers and Monitors	3,500.00
410.70.536-030.52	Fuel - Other	1,000.00
410.70.536-030.52	Fuel - Vehicle	20,000.00
410.70.536-030.52	Janitorial Supplies	1,000.00
410.70.536-030.52	Safety Boots	450.00
410.70.536-030.52	Safety Equipment and Supplies	4,000.00
410.70.536-030.52	Shirts	500.00
410.70.536-030.52	Stipend-Pants	650.00
410.70.536-030.52	Survey and GIS Supplies	<u>5,000.00</u>
Account 030.52 - Operating Expense Operating Supplies Totals		<u>\$36,100.00</u>

<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
410.70.536-030.54	ICMA	800.00
410.70.536-030.54	Training Manuals/Material	<u>1,000.00</u>
	Account 030.54 - Operating Expense Books, Subscription &	\$1,800.00
<b>Account 030.55 - Operating Expense Training</b>		
410.70.536-030.55	Analytics Conference	1,000.00
410.70.536-030.55	CEU Training	1,000.00
410.70.536-030.55	GIS Training	5,000.00
410.70.536-030.55	Misc. Training Classes	1,000.00
410.70.536-030.55	New World Utility Management Training	7,500.00
410.70.536-030.55	SCADA Training	<u>5,000.00</u>
	Account 030.55 - Operating Expense Training Totals	\$20,500.00
<b>Account 060.61 - Capital Outlay Land</b>		
410.70.536-060.61	Easements	<u>2,500.00</u>
	Account 060.61 - Capital Outlay Land Totals	\$2,500.00
<b>Account 060.63 - Capital Outlay Infrastructure</b>		
410.70.536-060.63	Bell St. Wastewater Improvements - ARPA Funds	403,000.00
410.70.536-060.63	Price Creek 24" Water Main - ARPA Funds	268,000.00
410.70.536-060.63	Water/Sewer Misc. Projects	<u>300,000.00</u>
	Account 060.63 - Capital Outlay Infrastructure Totals	\$971,000.00
<b>Account 060.64 - Capital Outlay Machinery &amp; Equipment</b>		
410.70.536-060.64	Furniture	2,000.00
410.70.536-060.64	Safety Equipment	1,000.00
410.70.536-060.64	Survey/GIS Equipment	<u>10,000.00</u>
	Account 060.64 - Capital Outlay Machinery & Equipment Totals	\$13,000.00
<b>Account 070.71 - Debt Service Principal</b>		
410.70.536-070.71	2016 SRL Refunding	741,000.00
410.70.536-070.71	2020A Refunding	1,590,429.00
410.70.536-070.71	2020B Series	255,422.00
410.70.536-070.71	VacCon Lease	<u>80,459.00</u>
	Account 070.71 - Debt Service Principal Totals	\$2,667,310.00
<b>Account 070.72 - Debt Service Interest</b>		
410.70.536-070.72	2016 SRL Refunding	79,969.00
410.70.536-070.72	2020A Refunding	289,572.00
410.70.536-070.72	2020B Series	144,179.00
410.70.536-070.72	VacCon Lease	<u>7,079.00</u>
	Account 070.72 - Debt Service Interest Totals	\$520,799.00
<b>Account 090.91.01 - Other Uses Intragovernmental Transfers General Fund</b>		
410.70.536-090.91.01	Transfer to the General Fund	<u>667,000.00</u>
	Account 090.91.01 - Other Uses Intragovernmental Transfers	\$667,000.00
<b>Account 090.99.05 - Other Uses Other Uses Allocations</b>		
410.70.536-090.99.05	Allocations	<u>980,000.00</u>
	Account 090.99.05 - Other Uses Other Uses Allocations Totals	\$980,000.00
<b>Account 090.99.01 - Other Uses Other Uses Bad Debts</b>		
410.70.536-090.99.01	Bad Debt	<u>142,700.00</u>
	Account 090.99.01 - Other Uses Other Uses Bad Debts Totals	\$142,700.00
<b>Account 090.99.02 - Other Uses Other Uses Contingency</b>		
410.70.536-090.99.02	Contingency	<u>200,000.00</u>
	Account 090.99.02 - Other Uses Other Uses Contingency Totals	\$200,000.00

**CITY OF LAKE CITY**

**UTILITY ADMINISTRATION - GIS**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.70.536	EXECUTIVE DIRECTOR OF UTILITIES	1	0
	DIRECTOR OF GIS	1	1
	GIS ANALYST	1	1
	GIS FIELD SPECIALIST	0	1
	GIS SUPERVISOR	1	1
	SCADA ANALYST	1	1
	<b>TOTAL</b>	<b>5</b>	<b>5</b>



**CUSTOMER SERVICE**

Expenditures

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.71.536-010.12	Salary	\$ 396,445	\$ 421,806
410.71.536-010.21	FICA	\$ 31,430	\$ 33,554
410.71.536-010.22	Retirement Contributions	\$ 46,323	\$ 60,714
410.71.536-010.23	Life, Health & Disability	\$ 79,516	\$ 71,046
410.71.536-010.24	Workers Compensation	\$ 658	\$ 703
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 554,372</b>	<b>\$ 587,823</b>
410.71.536-030.34	Contractual Services	\$ 88,500	\$ 64,000
410.71.536-030.40	Travel	\$ 2,000	\$ 6,200
410.71.536-030.41	Communication Services	\$ 1,367	\$ 1,367
410.71.536-030.42	Postage	\$ 42,610	\$ 42,664
410.71.536-030.44	Rental & Leases	\$ 1,300	\$ 1,300
410.71.536-030.46	Repair & Maintenance	\$ 1,800	\$ 1,600
410.71.536-030.47	Printing & Binding	\$ 700	\$ 1,100
410.71.536-030.51	Office Supplies	\$ 5,700	\$ 5,315
410.71.536-030.52	Operating Supplies	\$ 2,100	\$ 7,000
410.71.536-030.55	Training	\$ 750	\$ 2,890
	<b>TOTAL OPERATING</b>	<b>\$ 146,827</b>	<b>\$ 133,436</b>
	<b>TOTAL CUSTOMER SERVICE</b>	<b>\$ 701,199</b>	<b>\$ 721,259</b>

## CUSTOMER SERVICE

### EXPENSES

**Account 030.34 - Operating Expense Contractual Services**

410.71.536-030.34	AMS Credit Card Fees	12,000.00
410.71.536-030.34	Enco	17,000.00
410.71.536-030.34	Invoice Cloud Platform	33,000.00
410.71.536-030.34	Record Destruction	<u>2,000.00</u>
Account <b>030.34 - Operating Expense Contractual Services</b> Totals		<u>\$64,000.00</u>

**Account 030.40 - Operating Expense Travel**

410.71.536-030.40	Sensus Conference	2,000.00
410.71.536-030.40	Tyler Conference	<u>4,200.00</u>
Account <b>030.40 - Operating Expense Travel</b> Totals		<u>\$6,200.00</u>

**Account 030.41 - Operating Expense Communication Services**

410.71.536-030.41	Verizon	<u>1,367.00</u>
Account <b>030.41 - Operating Expense Communication Services</b> Totals		<u>\$1,367.00</u>

**Account 030.42 - Operating Expense Postage**

410.71.536-030.42	PO Box	464.00
410.71.536-030.42	Postage and Package	1,200.00
410.71.536-030.42	Statements	<u>41,000.00</u>
Account <b>030.42 - Operating Expense Postage</b> Totals		<u>\$42,664.00</u>

**Account 030.44 - Operating Expense Rental & Leases**

410.71.536-030.44	Konica Copier Lease	<u>1,300.00</u>
Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals		<u>\$1,300.00</u>

**Account 030.46 - Operating Expense Repair & Maintenance**

410.71.536-030.46	Invoice Cloud	1,200.00
410.71.536-030.46	Misc. Repair items for Customer Service Equipment	300.00
410.71.536-030.46	On-Base Scanner Hardware Maintenance	<u>100.00</u>
Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals		<u>\$1,600.00</u>

**Account 030.47 - Operating Expense Printing & Binding**

410.71.536-030.47	Business Cards	200.00
410.71.536-030.47	CS Letterhead Envelopes	<u>900.00</u>
Account <b>030.47 - Operating Expense Printing &amp; Binding</b> Totals		<u>\$1,100.00</u>

**Account 030.51 - Operating Expense Office Supplies**

410.71.536-030.51	Copy Paper	1,200.00
410.71.536-030.51	Notary Renewal	115.00
410.71.536-030.51	Supplies	<u>4,000.00</u>
Account <b>030.51 - Operating Expense Office Supplies</b> Totals		<u>\$5,315.00</u>

**Account 030.52 - Operating Expense Operating Supplies**

410.71.536-030.52	City of Lake City Shirts	1,200.00
410.71.536-030.52	Computer	300.00
410.71.536-030.52	Credit Card Machines	4,000.00
410.71.536-030.52	Operating Supplies	<u>1,500.00</u>
Account <b>030.52 - Operating Expense Operating Supplies</b> Totals		<u>\$7,000.00</u>

**Account 030.55 - Operating Expense Training**

410.71.536-030.55	Sensus Conference	750.00
410.71.536-030.55	Tyler Conference	<u>2,140.00</u>
Account <b>030.55 - Operating Expense Training</b> Totals		<u>\$2,890.00</u>

**CITY OF LAKE CITY**

**CUSTOMER SERVICE**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.71.536	CUSTOMER SERVICE MANAGER	1	1
	CUSTOMER SERVICE REPRESENTATIVE I/II/III	7	7
	DIRECTOR OF CUSTOMER SERVICE	1	1
	UTILITY SERVICE COORDINATOR	1	1
	<b>TOTAL</b>	<b>10</b>	<b>10</b>

**CITY OF LAKE CITY**

**WATER TREATMENT PLANT**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.72.536-010.12	Salary	\$ 339,915	\$ 356,495
410.72.536-010.14	Overtime	\$ 6,500	\$ 8,000
410.72.536-010.21	FICA	\$ 25,709	\$ 27,430
410.72.536-010.22	Retirement Contributions	\$ 42,941	\$ 55,249
410.72.536-010.23	Life, Health & Disability	\$ 113,303	\$ 131,007
410.72.536-010.24	Workers Compensation	\$ 10,250	\$ 9,466
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 538,618</b>	<b>\$ 587,647</b>
410.72.536-030.31	Professional Services	\$ 140,000	\$ 80,000
410.72.536-030.34	Contractual Services	\$ 137,500	\$ 150,000
410.72.536-030.40	Expense Travel	\$ 1,000	\$ 1,000
410.72.536-030.41	Communication Services	\$ 11,852	\$ 17,006
410.72.536-030.42	Expense Postage	\$ 500	\$ 500
410.72.536-030.43	Utility Services	\$ 430,000	\$ 416,150
410.72.536-030.44	Rental & Leases	\$ 68,250	\$ 71,750
410.72.536-030.46	Repair & Maintenance	\$ 177,600	\$ 229,625
410.72.536-030.47	Printing & Binding	\$ 750	\$ 1,000
410.72.536-030.48	Promotional Activities	\$ 2,500	\$ 5,000
410.72.536-030.49	Other Current Charges	\$ 4,350	\$ 4,850
410.72.536-030.51	Office Supplies	\$ 1,500	\$ 1,500
410.72.536-030.52	Operating Supplies	\$ 329,330	\$ 421,430
410.72.536-030.54	Books, Subscription & Membership	\$ 1,180	\$ 1,365
410.72.536-030.55	Training	\$ 7,000	\$ 10,800
	<b>TOTAL OPERATING</b>	<b>\$ 1,313,312</b>	<b>\$ 1,411,976</b>
410.72.536-060.63	Infrastructure	\$ -	\$ 25,000
410.72.536-060.64	Machinery & Equipment	\$ 20,000	\$ -
	<b>TOTAL CAPITAL</b>	<b>\$ 20,000</b>	<b>\$ 25,000</b>
	<b>TOTAL WATER PLANT</b>	<b>\$ 1,871,930</b>	<b>\$ 2,024,623</b>

**CITY OF LAKE CITY**

**WATER TREATMENT PLANT**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

410.72.536-030.31	Engineering for projects	80,000.00
	Account <b>030.31 - Operating Expense Professional</b>	<u>\$80,000.00</u>

**Account 030.34 - Operating Expense Contractual Services**

410.72.536-030.34	Back Flow Testing	150,000.00
	Account <b>030.34 - Operating Expense Contractual</b>	<u>\$150,000.00</u>

**Account 030.40 - Operating Expense Travel**

410.72.536-030.40	Technical Training	1,000.00
	Account <b>030.40 - Operating Expense Travel Totals</b>	<u>\$1,000.00</u>

**Account 030.41 - Operating Expense Communication Services**

410.72.536-030.41	AT&T Mobility	2,820.00
410.72.536-030.41	Comcast	6,876.00
410.72.536-030.41	First Net	5,000.00
410.72.536-030.41	Security Monitoring	750.00
410.72.536-030.41	Verizon	1,560.00
	Account <b>030.41 - Operating Expense Communication</b>	<u>\$17,006.00</u>

**Account 030.42 - Operating Expense Postage**

410.72.536-030.42	misc. postage	500.00
	Account <b>030.42 - Operating Expense Postage Totals</b>	<u>\$500.00</u>

**Account 030.43 - Operating Expense Utility Services**

410.72.536-030.43	Florida Power & Light	297,650.00
410.72.536-030.43	Water Sewer Utility	118,500.00
	Account <b>030.43 - Operating Expense Utility Services</b>	<u>\$416,150.00</u>

**Account 030.44 - Operating Expense Rental & Leases**

410.72.536-030.44	Konica Copier Lease	1,400.00
410.72.536-030.44	LOX Tank Rental	32,000.00
410.72.536-030.44	Misc. Rentals	10,000.00
410.72.536-030.44	Uniform Rental	3,100.00
410.72.536-030.44	Vehicle lease	25,250.00
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b>	<u>\$71,750.00</u>

**Account 030.46 - Operating Expense Repair & Maintenance**

410.72.536-030.46	Annual Instrumentation Calibration	19,000.00
410.72.536-030.46	Distilled Water System PM	1,500.00
410.72.536-030.46	FDEP Tank Inspections and repairs	30,000.00
410.72.536-030.46	General Maintenance Repairs	80,000.00
410.72.536-030.46	General PM	45,000.00
410.72.536-030.46	Hach PM service for Turbidity, DR3900, And Chlorine	3,700.00
410.72.536-030.46	HVAC Service	5,000.00
410.72.536-030.46	New Door Handles for plant	11,050.00
410.72.536-030.46	Paint for plant Equipment and Facilities	5,000.00

410.72.536-030.46	Safety Light Battery Replacement	1,500.00
410.72.536-030.46	UPS System Servicing and PM	5,000.00
410.72.536-030.46	Vehicle Maintenance	2,875.00
410.72.536-030.46	Xylem Ozone System Service	<u>20,000.00</u>
	Account <b>030.46 - Operating Expense Repair &amp;</b>	<b>\$229,625.00</b>
<b>Account 030.47 - Operating Expense Printing &amp; Binding</b>		
410.72.536-030.47	Announcements	<u>1,000.00</u>
	Account <b>030.47 - Operating Expense Printing &amp;</b>	<b>\$1,000.00</b>
<b>Account 030.48 - Operating Expense Promotional Activities</b>		
410.72.536-030.48	Misc. Promotion	1,000.00
410.72.536-030.48	Water Conservation	<u>4,000.00</u>
	Account <b>030.48 - Operating Expense Promotional</b>	<b>\$5,000.00</b>
<b>Account 030.49 - Operating Expense Other Current Charges</b>		
410.72.536-030.49	Operation Licensing	600.00
410.72.536-030.49	Plant Permit	4,000.00
410.72.536-030.49	Tank Permits	<u>250.00</u>
	Account <b>030.49 - Operating Expense Other Current</b>	<b>\$4,850.00</b>
<b>Account 030.51 - Operating Expense Office Supplies</b>		
410.72.536-030.51	Office supplies for normal operations	<u>1,500.00</u>
	Account <b>030.51 - Operating Expense Office Supplies</b>	<b>\$1,500.00</b>
<b>Account 030.52 - Operating Expense Operating Supplies</b>		
410.72.536-030.52	Fuel - Other	25,000.00
410.72.536-030.52	Fuel - Vehicles	20,000.00
410.72.536-030.52	iPads & Phones	3,200.00
410.72.536-030.52	Lab Analysis	30,000.00
410.72.536-030.52	Misc. Items	10,000.00
410.72.536-030.52	Pest control	250.00
410.72.536-030.52	Safety Equipment	3,500.00
410.72.536-030.52	Stipend - Boots	630.00
410.72.536-030.52	Stipend - Pants	650.00
410.72.536-030.52	UCMR5 Testing	5,000.00
410.72.536-030.52	WTP Ammonia	53,200.00
410.72.536-030.52	WTP Chlorine	67,000.00
410.72.536-030.52	WTP Lox	150,000.00
410.72.536-030.52	WTP Polyorthophaspat	<u>53,000.00</u>
	Account <b>030.52 - Operating Expense Operating</b>	<b>\$421,430.00</b>
<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
410.72.536-030.54	Florida Rural Water Assoc.	750.00
410.72.536-030.54	Florida Section AWWA	300.00
410.72.536-030.54	FWPCOA	<u>315.00</u>
	Account <b>030.54 - Operating Expense Books,</b>	<b>\$1,365.00</b>
<b>Account 030.55 - Operating Expense Training</b>		
410.72.536-030.55	CEU	4,900.00
410.72.536-030.55	New Rules and Regulation Training	1,000.00
410.72.536-030.55	Safety	<u>4,900.00</u>
	Account <b>030.55 - Operating Expense Training Totals</b>	<b>\$10,800.00</b>
<b>Account 060.63 - Capital Outlay Infrastructure</b>		
410.72.536-060.63	Cold Weather Canopy for Destructs and Blowers	<u>25,000.00</u>
	Account <b>060.63 - Capital Outlay Infrastructure Totals</b>	<b>\$25,000.00</b>

**CITY OF LAKE CITY**

**WATER TREATMENT PLANT**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.72.536	DIRECTOR WATER PLANT	1	1
	WTP WATER PLANT CHIEF OPERATOR	1	1
	WTP OPERATOR A,B,C & TRAINEE	5	5
	<b>TOTAL</b>	<u>7</u>	<u>7</u>

**CITY OF LAKE CITY**

**WASTEWATER TREATMENT PLANT**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.74.536-010.12	Salary	\$ 597,894	\$ 610,730
410.74.536-010.14	Overtime	\$ 16,000	\$ 20,000
410.74.536-010.21	FICA	\$ 45,516	\$ 47,850
410.74.536-010.22	Retirement Contributions	\$ 59,013	\$ 77,174
410.74.536-010.23	Life, Health & Disability	\$ 223,643	\$ 156,308
410.74.536-010.24	Workers Compensation	\$ 14,458	\$ 14,637
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 956,524</b>	<b>\$ 926,699</b>
410.74.536-030.31	Professional Services	\$ 100,000	\$ 100,000
410.74.536-030.34	Contractual Services	\$ 60,000	\$ 145,000
410.74.536-030.40	Travel	\$ 1,500	\$ 1,500
410.74.536-030.41	Communication Services	\$ 4,230	\$ 5,076
410.74.536-030.42	Postage	\$ 300	\$ 100
410.74.536-030.43	Utility Services	\$ 322,900	\$ 370,600
410.74.536-030.44	Rental & Leases	\$ 19,700	\$ 19,300
410.74.536-030.46	Repair & Maintenance	\$ 97,720	\$ 92,128
410.74.536-030.47	Printing & Binding	\$ -	\$ 500
410.74.536-030.51	Office Supplies	\$ 3,000	\$ 3,000
410.74.536-030.52	Operating Supplies	\$ 262,500	\$ 238,500
410.74.536-030.53	Road Material & Supplies	\$ 2,500	\$ 15,000
410.74.536-030.54	Books, Subscription & Membership	\$ 1,500	\$ 1,500
410.74.536-030.55	Training	\$ 5,000	\$ 3,500
	<b>TOTAL OPERATING</b>	<b>\$ 880,850</b>	<b>\$ 995,704</b>
410.74.536-060.62	Building	\$ 120,000	\$ -
410.74.536-060.63	Infrastructure	\$ 7,000	\$ 102,000
410.74.536-060.64	Machinery & Equipment	\$ -	\$ 77,900
	<b>TOTAL CAPITAL</b>	<b>\$ 127,000</b>	<b>\$ 179,900</b>
	<b>TOTAL WASTEWATER TREATMENT</b>	<b>\$ 1,964,374</b>	<b>\$ 2,102,303</b>



**WASTE WATER TREATMENT PLANT**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

410.74.536-030.31	Engineering Services	100,000.00
	Account <b>030.31 - Operating Expense Professional Services</b> Totals	\$100,000.00

**Account 030.34 - Operating Expense Contractual Services**

410.74.536-030.34	Lab Samples	40,000.00
410.74.536-030.34	Sludge Disposal	105,000.00
	Account <b>030.34 - Operating Expense Contractual Services</b> Totals	\$145,000.00

**Account 030.40 - Operating Expense Travel**

410.74.536-030.40	Travel for Training	1,500.00
	Account <b>030.40 - Operating Expense Travel</b> Totals	\$1,500.00

**Account 030.41 - Operating Expense Communication Services**

410.74.536-030.41	AT&T Mobility	1,044.00
410.74.536-030.41	Comcast	3,156.00
410.74.536-030.41	Verizon 3 phones 5 ipads	876.00
	Account <b>030.41 - Operating Expense Communication Services</b> Totals	\$5,076.00

**Account 030.42 - Operating Expense Postage**

410.74.536-030.42	Postage	100.00
	Account <b>030.42 - Operating Expense Postage</b> Totals	\$100.00

**Account 030.43 - Operating Expense Utility Services**

410.74.536-030.43	Clay Electric	92,000.00
410.74.536-030.43	Florida Power & Light	198,500.00
410.74.536-030.43	Water Sewer Utility	80,100.00
	Account <b>030.43 - Operating Expense Utility Services</b> Totals	\$370,600.00

**Account 030.44 - Operating Expense Rental & Leases**

410.74.536-030.44	Saint Margarets Copier	1,300.00
410.74.536-030.44	Truck Lease (3)	15,000.00
410.74.536-030.44	Uniform Rental	3,000.00
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals	\$19,300.00

**Account 030.46 - Operating Expense Repair & Maintenance**

410.74.536-030.46	Electrical Repairs	8,000.00
410.74.536-030.46	Equipment Repairs	50,000.00
410.74.536-030.46	Generator Maintenance Agreement	12,000.00
410.74.536-030.46	HVAC Service Agreement	5,000.00
410.74.536-030.46	Miscellaneous Maintenance	5,000.00
410.74.536-030.46	Pest Control	720.00
410.74.536-030.46	Security Safe Monitoring	1,408.00
410.74.536-030.46	Service Agreement for Centrifuges	10,000.00
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	\$92,128.00

<b>Account 030.47 - Operating Expense Printing &amp; Binding</b>		
410.74.536-030.47	Business Cards	500.00
	Account <b>030.47 - Operating Expense Printing &amp; Binding</b> Totals	<u>\$500.00</u>
<b>Account 030.51 - Operating Expense Office Supplies</b>		
410.74.536-030.51	Office Supplies	3,000.00
	Account <b>030.51 - Operating Expense Office Supplies</b> Totals	<u>\$3,000.00</u>
<b>Account 030.52 - Operating Expense Operating Supplies</b>		
410.74.536-030.52	Fuel	15,000.00
410.74.536-030.52	Lab Supplies	8,000.00
410.74.536-030.52	Oil and Grease	2,000.00
410.74.536-030.52	Operating Supplies	15,000.00
410.74.536-030.52	Polymer for Centrifuges	46,000.00
410.74.536-030.52	Safety and PPE	2,500.00
410.74.536-030.52	Sodium Hypochlorite	150,000.00
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	<u>\$238,500.00</u>
<b>Account 030.53 - Operating Expense Road Material &amp; Supplies</b>		
410.74.536-030.53	Road Material	15,000.00
	Account <b>030.53 - Operating Expense Road Material &amp; Supplies</b> Totals	<u>\$15,000.00</u>
<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
410.74.536-030.54	License Renewal and Memberships	1,500.00
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	<u>\$1,500.00</u>
<b>Account 030.55 - Operating Expense Training</b>		
410.74.536-030.55	Training and CEUs	3,500.00
	Account <b>030.55 - Operating Expense Training</b> Totals	<u>\$3,500.00</u>
<b>Account 060.63 - Capital Outlay Infrastructure</b>		
410.74.536-060.63	New Gate Opener SM	12,000.00
410.74.536-060.63	Shelter for Truck	25,000.00
410.74.536-060.63	SM Reuse Pumps and Basket Strainer	65,000.00
	Account <b>060.63 - Capital Outlay Infrastructure</b> Totals	<u>\$102,000.00</u>
<b>Account 060.64 - Capital Outlay Machinery &amp; Equipment</b>		
410.74.536-060.64	Sodium Hypochlorite Tank for KL	19,400.00
410.74.536-060.64	Sodium Hypochlorite Tanks for SM	13,500.00
410.74.536-060.64	Spare 58 HP Digester Pump	45,000.00
	Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals	<u>\$77,900.00</u>

**CITY OF LAKE CITY**

**WASTEWATER TREATMENT PLANT**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.74.536	DIRECTOR OF WWTP	1	1
	WWTP CHIEF OPERATOR	1	1
	WWTP LEAD OPERATOR	1	1
	WWTP OPERATOR A, B, C & TRAINEE	7	7
	WWTP MAINTENANCE SUPERVISOR	1	1
	WWTP MAINTENANCE TECHNICIAN I/III	2	2
	<b>TOTAL</b>	<b>13</b>	<b>13</b>

**SPRAYFIELD**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.76.536-010.12	Salary	\$ 215,796	\$ 226,953
410.76.536-010.21	FICA	\$ 16,776	\$ 17,632
410.76.536-010.22	Retirement Contributions	\$ 20,845	\$ 26,826
410.76.536-010.23	Life, Health & Disability	\$ 77,700	\$ 68,313
410.76.536-010.24	Workers Compensation	\$ 5,339	\$ 5,394
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 336,456</b>	<b>\$ 345,118</b>
410.76.536-030.31	Professional Services	\$ 44,000	\$ 45,000
410.76.536-030.34	Contractual Services	\$ 40,000	\$ -
410.76.536-030.41	Communication Services	\$ 1,450	\$ 1,978
410.76.536-030.42	Postage	\$ 500	\$ 500
410.76.536-030.43	Utility Services	\$ 3,300	\$ 6,500
410.76.536-030.44	Rental & Leases	\$ 53,900	\$ 70,900
410.76.536-030.46	Repair & Maintenance	\$ 68,130	\$ 56,530
410.76.536-030.52	Operating Supplies	\$ 50,675	\$ 35,875
410.76.536-030.54	Books, Subscription & Membership	\$ 2,000	\$ 500
410.76.536-030.55	Training	\$ 2,100	\$ 2,200
	<b>TOTAL OPERATING</b>	<b>\$ 266,055</b>	<b>\$ 219,983</b>
410.76.536-060.62	Building	\$ 7,500	\$ 10,000
410.76.536-060.63	Infrastructure	\$ 2,718,466	\$ 3,138,971
410.76.536-060.64	Machinery & Equipment	\$ 38,000	\$ 69,000
	<b>TOTAL CAPITAL</b>	<b>\$ 2,763,966</b>	<b>\$ 3,217,971</b>
	<b>TOTAL SPRAYFIELD</b>	<b>\$ 3,366,477</b>	<b>\$ 3,783,072</b>

**SPRAYFIELD**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

410.76.536-030.31	Engineering	10,000.00
410.76.536-030.31	Wetland Solutions Monitoring and Tech Support	<u>35,000.00</u>
Account <b>030.31 - Operating Expense Professional Services</b> Totals		\$45,000.00

**Account 030.41 - Operating Expense Communication Services**

410.76.536-030.41	AT&T Mobility	528.00
410.76.536-030.41	Comcast	<u>1,450.00</u>
Account <b>030.41 - Operating Expense Communication Services</b> Totals		\$1,978.00

**Account 030.42 - Operating Expense Postage**

410.76.536-030.42	Freight	<u>500.00</u>
Account <b>030.42 - Operating Expense Postage</b> Totals		\$500.00

**Account 030.43 - Operating Expense Utility Services**

410.76.536-030.43	Clay Electric	<u>6,500.00</u>
Account <b>030.43 - Operating Expense Utility Services</b> Totals		\$6,500.00

**Account 030.44 - Operating Expense Rental & Leases**

410.76.536-030.44	Employee Uniform Shirts	900.00
410.76.536-030.44	Enterprise Trucks	30,000.00
410.76.536-030.44	Equipment Rental	<u>40,000.00</u>
Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals		\$70,900.00

**Account 030.46 - Operating Expense Repair & Maintenance**

410.76.536-030.46	Bucket Truck Yearly Inspection	2,000.00
410.76.536-030.46	Building Maintenance	3,000.00
410.76.536-030.46	Electrical Repair Sprayfield	10,000.00
410.76.536-030.46	Generator Annual Load test	1,500.00
410.76.536-030.46	Heavy Equipment Maintenance	5,500.00
410.76.536-030.46	Maintenance on Equipment Sprayfield	15,000.00
410.76.536-030.46	Pest Control	500.00
410.76.536-030.46	Pressure wash PAR Tank	3,600.00
410.76.536-030.46	Quarterly Generator Maintenance	2,000.00
410.76.536-030.46	Quarterly HVAC	230.00
410.76.536-030.46	Road Repair	3,000.00
410.76.536-030.46	Security Monitoring	600.00
410.76.536-030.46	Supplies to Repair Perimeter Fence Lines	4,600.00
410.76.536-030.46	Tractor Repairs	<u>5,000.00</u>
Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals		\$56,530.00

**Account 030.52 - Operating Expense Operating Supplies**

410.76.536-030.52	CDL	500.00
410.76.536-030.52	Employee Boots Allowance	450.00
410.76.536-030.52	Employee Pants Allowance	625.00
410.76.536-030.52	Equipment Oil/ Coolants	2,500.00
410.76.536-030.52	Off- Road - Fuel	6,500.00
410.76.536-030.52	Oil, HYD Fluid Grease For Equipment	2,800.00
410.76.536-030.52	Operating Supplies	10,000.00
410.76.536-030.52	Safety / Personal Protective Equipment	3,500.00

410.76.536-030.52	Tools for Portable Welding Trailer	1,500.00
410.76.536-030.52	Vehicle- Fuel	<u>7,500.00</u>
	Account <b>030.52 - Operating Expense Operating Supplies</b> Totals	\$35,875.00
<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
410.76.536-030.54	Memberships	<u>500.00</u>
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	\$500.00
<b>Account 030.55 - Operating Expense Training</b>		
410.76.536-030.55	For Training and Education	<u>2,200.00</u>
	Account <b>030.55 - Operating Expense Training</b> Totals	\$2,200.00
<b>Account 060.62 - Capital Outlay Building</b>		
410.76.536-060.62	New overhead lights in the Spray Field Shop ,Bays	<u>10,000.00</u>
	Account <b>060.62 - Capital Outlay Building</b> Totals	\$10,000.00
<b>Account 060.63 - Capital Outlay Infrastructure</b>		
410.76.536-060.63	Ichetucknee Springs Quality & Quantity - DEP 100%	1,554,914.00
410.76.536-060.63	Install new Reservoir line	603,750.00
410.76.536-060.63	PAR / Chlorine Contact Chamber Upgrades - DEP 100%	<u>980,307.00</u>
	Account <b>060.63 - Capital Outlay Infrastructure</b> Totals	\$3,138,971.00
<b>Account 060.64 - Capital Outlay Machinery &amp; Equipment</b>		
410.76.536-060.64	Raptor Boom Mower and Mowers	64,000.00
410.76.536-060.64	Retrofit the New Portable Welding Trailer	<u>5,000.00</u>
	Account <b>060.64 - Capital Outlay Machinery &amp; Equipment</b> Totals	\$69,000.00

**CITY OF LAKE CITY**

**SPRAYFIELD**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.76.536	SPRAYFIELD SUPERINTENDENT	1	1
	SPRAYFIELD TECHNICIAN I/II	4	4
	<b>TOTAL</b>	<b>5</b>	<b>5</b>

**CITY OF LAKE CITY**

**WATER DISTRIBUTION & COLLECTIONS**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.78.536-010.12	Salary	1,417,950	1,657,811
410.78.536-010.14	Overtime	60,000	90,000
410.78.536-010.21	FICA	111,041	136,164
410.78.536-010.22	Retirement Contributions	138,449	218,200
410.78.536-010.23	Life, Health & Disability	483,033	757,424
410.78.536-010.24	Workers Compensation	39,025	43,323
	<b>TOTAL PERSONNEL SERVICES</b>	<b><u>2,249,498</u></b>	<b><u>2,902,922</u></b>
410.78.536-030.31	Professional Services	80,000	40,000
410.78.536-030.34	Contractual Services	11,650	11,650
410.78.536-030.40	Travel	3,500	3,500
410.78.536-030.41	Communication Services	23,867	29,544
410.78.536-030.42	Postage	5,000	5,000
410.78.536-030.43	Utility Services	172,500	172,000
410.78.536-030.44	Rental & Leases	155,000	165,000
410.78.536-030.46	Repair & Maintenance	1,140,000	535,000
410.78.536-030.47	Printing & Binding	2,000	2,000
410.78.536-030.49	Other Current Charges	-	8,200
410.78.536-030.51	Office Supplies	2,100	2,100
410.78.536-030.52	Operating Supplies	555,740	1,281,200
410.78.536-030.53	Road Material & Supplies	100,000	135,000
410.78.536-030.54	Books, Subscription & Membership	3,500	3,500
410.78.536-030.55	Training	40,000	31,000
	<b>TOTAL OPERATING</b>	<b><u>2,294,857</u></b>	<b><u>2,424,694</u></b>
410.78.536-060.62	Building	-	92,000
410.78.536-060.63	Infrastructure	815,000	770,000
410.78.536-060.64	Machinery & Equipment	383,000	630,700
	<b>TOTAL CAPITAL</b>	<b><u>1,198,000</u></b>	<b><u>1,492,700</u></b>
	<b>TOTAL WATER DISTRIBUTION &amp; COLLECTIONS</b>	<b><u>5,742,355</u></b>	<b><u>6,820,316</u></b>



CITY OF LAKE CITY

**WATER DISTRIBUTION & COLLECTIONS**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

410.78.536-030.31	Engineering for Projects	40,000.00
	Account <b>030.31 - Operating Expense Professional Services</b> Totals	\$40,000.00

**Account 030.34 - Operating Expense Contractual Services**

410.78.536-030.34	Annual Fusion Certification	150.00
410.78.536-030.34	Backflow Certification	600.00
410.78.536-030.34	Boom Truck Certification	1,500.00
410.78.536-030.34	Cues Camera Truck Maintenance	2,900.00
410.78.536-030.34	Norfolk fees	6,500.00
	Account <b>030.34 - Operating Expense Contractual Services</b> Totals	\$11,650.00

**Account 030.40 - Operating Expense Travel**

410.78.536-030.40	Distribution/Collection	3,500.00
	Account <b>030.40 - Operating Expense Travel</b> Totals	\$3,500.00

**Account 030.41 - Operating Expense Communication Services**

410.78.536-030.41	AT&T Mobility	9,648.00
410.78.536-030.41	Comcast	3,876.00
410.78.536-030.41	I-Pad and Tough Book Service	6,000.00
410.78.536-030.41	Verizon	10,020.00
	Account <b>030.41 - Operating Expense Communication Services</b> Totals	\$29,544.00

**Account 030.42 - Operating Expense Postage**

410.78.536-030.42	Postage	5,000.00
	Account <b>030.42 - Operating Expense Postage</b> Totals	\$5,000.00

**Account 030.43 - Operating Expense Utility Services**

410.78.536-030.43	Clay Electric	72,500.00
410.78.536-030.43	Florida Power & Light	99,500.00
	Account <b>030.43 - Operating Expense Utility Services</b> Totals	\$172,000.00

**Account 030.44 - Operating Expense Rental & Leases**

410.78.536-030.44	Enterprise Lease	125,000.00
410.78.536-030.44	Equipment and Generator Rentals	20,000.00
410.78.536-030.44	Specialized Equipment	10,000.00
410.78.536-030.44	Uniforms and Mats	10,000.00
	Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals	\$165,000.00

**Account 030.46 - Operating Expense Repair & Maintenance**

410.78.536-030.46	Electrical Repairs	20,000.00
410.78.536-030.46	Liftstation Repairs	60,000.00
410.78.536-030.46	Quarterly Generator Maintenance	30,000.00
410.78.536-030.46	SCADA Repairs	15,000.00
410.78.536-030.46	TCU Repairs	10,000.00
410.78.536-030.46	Vehicle and Equipment Repairs	400,000.00
	Account <b>030.46 - Operating Expense Repair &amp; Maintenance</b> Totals	\$535,000.00

<b>Account 030.47 - Operating Expense Printing &amp; Binding</b>		
410.78.536-030.47	Door Hangers	2,000.00
Account 030.47 - Operating Expense Printing & Binding Totals		<u>\$2,000.00</u>

<b>Account 030.49 - Operating Expense Other Current Charges</b>		
410.78.536-030.49	Retirement Bonuses	8,200.00
		<u>\$8,200.00</u>

<b>Account 030.51 - Operating Expense Office Supplies</b>		
410.78.536-030.51	Copy Paper	500.00
410.78.536-030.51	Office Supplies	1,100.00
410.78.536-030.51	Printer Cartridges	500.00
Account 030.51 - Operating Expense Office Supplies Totals		<u>\$2,100.00</u>

<b>Account 030.52 - Operating Expense Operating Supplies</b>		
410.78.536-030.52	Ally Meters	75,000.00
410.78.536-030.52	Building Supplies	4,000.00
410.78.536-030.52	Chainsaws	1,000.00
410.78.536-030.52	Concrete Saws	2,200.00
410.78.536-030.52	Fire Hydrant Program	15,000.00
410.78.536-030.52	MXU for Meters	175,000.00
410.78.536-030.52	New Fire Hydrants	20,000.00
410.78.536-030.52	New I-Pads	2,600.00
410.78.536-030.52	Offroad Fuel	25,000.00
410.78.536-030.52	Personal Protection Equipment	2,500.00
410.78.536-030.52	Shop Supplies	35,000.00
410.78.536-030.52	Stipends Boots and Pants	7,700.00
410.78.536-030.52	Meters and Meter Boxes	200,000.00
410.78.536-030.52	Sewer Pipe and Fittings	255,000.00
410.78.536-030.52	Water Pipe and Fittings	280,000.00
410.78.536-030.52	Tools for Shop	10,000.00
410.78.536-030.52	Tools for Trucks	10,000.00
410.78.536-030.52	Weedeaters	1,200.00
410.78.536-030.52	Vehicles Fuel	160,000.00
Account 030.52 - Operating Expense Operating Supplies Totals		<u>\$1,281,200.00</u>

<b>Account 030.53 - Operating Expense Road Material &amp; Supplies</b>		
410.78.536-030.53	Asphalt Repairs	75,000.00
410.78.536-030.53	Concrete Repairs	20,000.00
410.78.536-030.53	Limerock and Fill Dirt	40,000.00
Account 030.53 - Operating Expense Road Material & Supplies Totals		<u>\$135,000.00</u>

<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
410.78.536-030.54	FWPCOA and Florida Rural	2,000.00
410.78.536-030.54	Training Materials	1,500.00
Account 030.54 - Operating Expense Books, Subscription &		<u>\$3,500.00</u>

<b>Account 030.55 - Operating Expense Training</b>		
410.78.536-030.55	Certifications	2,000.00
410.78.536-030.55	CEU Training	2,000.00
410.78.536-030.55	Distribution and Collection Training	10,000.00
410.78.536-030.55	Safety Training	10,000.00
410.78.536-030.55	Sensus Training Conference	2,000.00
410.78.536-030.55	Supervisor and Management Training	5,000.00
Account 030.55 - Operating Expense Training Totals		<u>\$31,000.00</u>

**Account 060.62 - Capital Outlay Building**

410.78.536-060.62	Roof for Pole Barn	85,000.00
410.78.536-060.62	Shed	<u>7,000.00</u>

Account **060.62 - Capital Outlay Building** Totals \$92,000.00

**Account 060.63 - Capital Outlay Infrastructure**

410.78.536-060.63	Cured In Place Pipe Slip Lining	400,000.00
410.78.536-060.63	Manhole Coating	170,000.00
410.78.536-060.63	Remediate Two Stations	<u>200,000.00</u>

Account **060.63 - Capital Outlay Infrastructure** Totals \$770,000.00

**Account 060.64 - Capital Outlay Machinery & Equipment**

410.78.536-060.64	20x20 Cover for Columbia Meters	15,000.00
410.78.536-060.64	7x16 Trailer	15,000.00
410.78.536-060.64	8x25 Flat Bed Trailer	25,000.00
410.78.536-060.64	(2) Bypass Pumps	150,000.00
410.78.536-060.64	C542 System Push Camera Laterals	12,000.00
410.78.536-060.64	Camera Assemblies and Product for Cues Truck	11,000.00
410.78.536-060.64	Cues Camera Storm and Sewer Upgrades	16,000.00
410.78.536-060.64	Ice Machine	10,000.00
410.78.536-060.64	Lamp/l Crane/Camera	18,000.00
410.78.536-060.64	Liftstation Pumps	200,000.00
410.78.536-060.64	Locate Camera Tracker	5,200.00
410.78.536-060.64	Metal Mill	20,000.00
410.78.536-060.64	Pneumatic Chainsaw	10,000.00
410.78.536-060.64	Shop Bead Blaster	6,000.00
410.78.536-060.64	Thumper Device	7,500.00
410.78.536-060.64	Tracer Impulse Radar	20,000.00
410.78.536-060.64	Vac Trailer	<u>90,000.00</u>

Account **060.64 - Capital Outlay Machinery & Equipment** Totals \$630,700.00

**CITY OF LAKE CITY**

**WATER DISTRIBUTION & COLLECTIONS**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
410.78.536	ADMINISTRATIVE ASSISTANT	1	1
	CCTV SEWER CAMERA OPERATOR/ CREW LEADER	1	1
	DIRECTOR DISTRIBUTION & COLLECTION	1	1
	DISTRIBUTION & COLLECTION CREW LEADER	6	5
	DISTRIBUTION & COLLECTION SUPERINTENDENT	1	2
	DISTRIBUTION & COLLECTION TECHNICIAN I , II, & III	23	23
	UTILITIES LOCATE TECHNICIAN	1	1
	WATER & WASTEWATER INSPECTOR	1	1
	<b>TOTAL</b>	<b>35</b>	<b>35</b>

# WATER SEWER CONSTRUCTION FUND

## Fund Summary

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b>REVENUE</b>			
412-331.35	Federal Grants - Sewer / Wastewater	\$ 1,883,566	\$ 475,000
412-334.35.03	State Grants- Legislative Appropriations	\$ -	
412-390.00	Investment Earnings Surplus from prior year	\$ 3,513,546	2,792,980
<b>TOTAL REVENUE</b>		<b>\$ 5,397,112</b>	<b>\$ 3,267,980</b>
<b>EXPENDITURES</b>			
413.70.536-060.63	Infrastructure	\$ 5,397,112	\$ 3,267,980
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,397,112</b>	<b>\$ 3,267,980</b>
TOTAL REVENUE		\$ 5,397,112	\$ 3,267,980
TOTAL EXPENDITURES		\$ 5,397,112	\$ 3,267,980
<b>VARIANCE</b>		<b>\$ -</b>	<b>\$ -</b>

**WATER SEWER CONSTRUCTION FUND**

**EXPENSES**

**Account 060.63 - Capital Outlay Infrastructure**

412.70.536-060.63	SR 47 / I-75 Wastewater Improvements RV Park	475,000
412.70.536-060.63	St. Margaret's Wastewater Treatment Plant Upgrades	<u>2,792,980</u>
	Account <b>060.63 - Capital Outlay Infrastructure</b> Totals	<u>3,267,980</u>

**IMPACT TRUST FUND**

**Fund Summary**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
<b>REVENUE</b>			
413-324.00	Impact Fees Impact Fees	\$ 300,000	\$ 300,000
413-390.00	Investment Earnings Surplus from prior year	\$ 1,692,263	\$ 2,183,709
<b>TOTAL REVENUE</b>		<b>\$ 1,992,263</b>	<b>\$ 2,483,709</b>
<b>EXPENDITURES</b>			
413.70.536-060.63	Infrastructure	\$ 1,992,263	\$ 2,483,709
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,992,263</b>	<b>\$ 2,483,709</b>
TOTAL REVENUE		\$ 1,992,263	\$ 2,483,709
TOTAL EXPENDITURES		\$ 1,992,263	\$ 2,483,709
<b>VARIANCE</b>		<b>\$ -</b>	<b>\$ -</b>

**IMPACT TRUST FUND**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
413.70.536.63	INFRASTRUCTURE	\$ 1,992,263	\$ 2,483,709
	<b>TOTAL OPERATING</b>	<b>\$ 1,992,263</b>	<b>\$ 2,483,709</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 1,992,263</b>	<b>\$ 2,483,709</b>



**CITY OF LAKE CITY**

**NATURAL GAS**

Fund Summary

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	FY 2024 BUDGET
<b>REVENUE</b>			
420-343.20.01	Natural Gas Sales	\$ 5,391,814	\$ 5,852,856
420-343.20.03	Natural Gas Service Charge	\$ 33,110	\$ 30,115
420-343.20.04	Natural Gas Transportation	\$ 95,040	\$ 27,532
420-361.10	Interest & Other Earnings Interest	\$ 3,680	\$ 10,274
420-369.90	Other Misc. Revenue	\$ 360	\$ 360
420-390.00	Investment Earnings Surplus from prior year	\$ -	
<b>TOTAL REVENUE</b>		<b>\$ 5,524,004</b>	<b>\$ 5,921,137</b>
<b>EXPENDITURES</b>			
420.80.532	GAS DISTRIBUTION	\$ 5,524,004	\$ 5,921,137
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,524,004</b>	<b>\$ 5,921,137</b>
TOTAL REVENUES		\$ 5,524,004	\$ 5,921,137
TOTAL EXPENDITURES		\$ 5,524,004	\$ 5,921,137
<b>VARIANCE</b>		<b>\$ -</b>	<b>\$ -</b>

**CITY OF LAKE CITY**

**NATURAL GAS**

**Expenditures**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
420.80.532-010.12	Salary	\$ 663,065	\$ 688,451
420.80.532-010.14	Overtime	\$ 10,000	\$ 10,000
420.80.532-010.21	FICA	\$ 52,084	\$ 55,131
420.80.532-010.22	Retirement Contributions	\$ 69,842	\$ 89,838
420.80.532-010.23	Life, Health & Disability	\$ 213,002	\$ 179,581
420.80.532-010.24	Workers Compensation	\$ 12,913	\$ 13,505
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$ 1,020,906</b>	<b>\$ 1,036,506</b>
420.80.532-030.31	Professional Services	\$ 32,000	\$ 32,000
420.80.532-030.32	Accounting & Auditing	\$ 6,264	\$ 9,250
420.80.532-030.34	Contractual Services	\$ 31,204	\$ 14,804
420.80.532-030.40	Travel	\$ 17,800	\$ 21,400
420.80.532-030.41	Communication Services	\$ 33,239	\$ 31,620
420.80.532-030.42	Postage	\$ 1,200	\$ 1,200
420.80.532-030.43	Utility Services	\$ 12,650	\$ 12,690
420.80.532-030.44	Rental & Leases	\$ 78,566	\$ 72,884
420.80.532-030.45	Insurance	\$ 66,261	\$ 86,278
420.80.532-030.46	Repair & Maintenance	\$ 95,715	\$ 95,765
420.80.532-030.47	Printing & Binding	\$ 600	\$ 600
420.80.532-030.48	Promotional Activities	\$ 6,000	\$ 6,000
420.80.532-030.49	Other Current Charges	\$ 2,790,907	\$ 3,315,812
420.80.532-030.51	Office Supplies	\$ 2,500	\$ 2,500
420.80.532-030.52	Operating Supplies	\$ 175,060	\$ 207,060
420.80.532-030.54	Books, Subscription & Membership	\$ 6,850	\$ 6,850
420.80.532-030.55	Training	\$ 23,505	\$ 24,905
	<b>TOTAL OPERATING</b>	<b>\$ 3,380,321</b>	<b>\$ 3,941,618</b>
420.80.532-060.62	Building	\$ 24,000	
420.80.532-060.63	Infrastructure	\$ 98,000	\$ 83,000
420.80.532-060.64	Machinery & Equipment	\$ 25,000	\$ 25,000
	<b>TOTAL CAPITAL</b>	<b>\$ 147,000</b>	<b>\$ 108,000</b>
420.80.532-090.99.02	Contingency	\$ 421,809	\$ 278,459
420.80.532-090.91.01	Transfers General Fund	\$ 243,000	\$ 243,000
420.80.532-090.99.01	Bad Debts	\$ 10,968	\$ 13,554
420.80.532-090.99.05	Allocations	\$ 300,000	\$ 300,000
	<b>TOTAL NON-OPERATING</b>	<b>\$ 975,777</b>	<b>\$ 835,013</b>
	<b>TOTAL NATURAL GAS</b>	<b>\$ 5,524,004</b>	<b>\$ 5,921,137</b>

**CITY OF LAKE CITY**

**NATURAL GAS**

EXPENSES

**Account 030.31 - Operating Expense Professional Services**

420.80.532-030.31	Attorney Fees	2,000.00
420.80.532-030.31	Survey Fees	<u>30,000.00</u>
Account <b>030.31 - Operating Expense Professional Services</b> Totals		\$32,000.00

**Account 030.32 - Operating Expense Accounting & Auditing**

420.80.532-030.32	Audit	<u>9,250.00</u>
Account <b>030.32 - Operating Expense Accounting &amp; Auditing</b> Totals		\$9,250.00

**Account 030.34 - Operating Expense Contractual Services**

420.80.532-030.34	AMS Credit Card Fees	3,400.00
420.80.532-030.34	New World Software Maintenance	<u>11,404.00</u>
Account <b>030.34 - Operating Expense Contractual Services</b> Totals		\$14,804.00

**Account 030.40 - Operating Expense Travel**

420.80.532-030.40	Annual Conference	3,000.00
420.80.532-030.40	Cathodic Protection	4,400.00
420.80.532-030.40	Directional Drill Training	3,000.00
420.80.532-030.40	Gas Leak School	1,500.00
420.80.532-030.40	Measurement School	3,000.00
420.80.532-030.40	Sensus Conference	2,500.00
420.80.532-030.40	Valve/Regulator/Actuator School	<u>4,000.00</u>
Account <b>030.40 - Operating Expense Travel</b> Totals		\$21,400.00

**Account 030.41 - Operating Expense Communication Services**

420.80.532-030.41	AT&T Mobility	2,544.00
420.80.532-030.41	AT&T Pro Cabs	1,620.00
420.80.532-030.41	Call Out Phones	440.00
420.80.532-030.41	Comcast Business	19,140.00
420.80.532-030.41	Dept of Management Services	2,832.00
420.80.532-030.41	Fastnet	1,000.00
420.80.532-030.41	Verizon	<u>4,044.00</u>
Account <b>030.41 - Operating Expense Communication Services</b> Totals		\$31,620.00

**Account 030.42 - Operating Expense Postage**

420.80.532-030.42	Mail, Shipping, Contractors Notices	<u>1,200.00</u>
Account <b>030.42 - Operating Expense Postage</b> Totals		\$1,200.00

**Account 030.43 - Operating Expense Utility Services**

420.80.532-030.43	Florida Power & Light	6,240.00
420.80.532-030.43	Water Sewer Utility	<u>6,450.00</u>
Account <b>030.43 - Operating Expense Utility Services</b> Totals		\$12,690.00

**Account 030.44 - Operating Expense Rental & Leases**

420.80.532-030.44	Enterprise	67,784.00
420.80.532-030.44	Konica Minolta	1,300.00
420.80.532-030.44	Mats, Towels, Etc	600.00
420.80.532-030.44	Uniforms	<u>3,200.00</u>
Account <b>030.44 - Operating Expense Rental &amp; Leases</b> Totals		\$72,884.00

**Account 030.45 - Operating Expense Insurance**

420.80.532-030.45	FMIT	86,278.00
Account 030.45 - Operating Expense Insurance Totals		<u>\$86,278.00</u>

**Account 030.46 - Operating Expense Repair & Maintenance**

420.80.532-030.46	Border Station, Regulator, Maint/YZ Maintenance	6,700.00
420.80.532-030.46	Building Repair and Maintenance	12,000.00
420.80.532-030.46	Corrector Repair	2,500.00
420.80.532-030.46	Door Maintenance	2,500.00
420.80.532-030.46	Emergency Road Repair	20,000.00
420.80.532-030.46	Fit Test/ Tank Certification	1,500.00
420.80.532-030.46	HVAC Qtrly Inspections and Service	205.00
420.80.532-030.46	Meter Repairs	20,000.00
420.80.532-030.46	Pest Control	360.00
420.80.532-030.46	Truck and Equipment Repairs	30,000.00
Account 030.46 - Operating Expense Repair & Maintenance Totals		<u>\$95,765.00</u>

**Account 030.47 - Operating Expense Printing & Binding**

420.80.532-030.47	Map Books	600.00
Account 030.47 - Operating Expense Printing & Binding Totals		<u>\$600.00</u>

**Account 030.48 - Operating Expense Promotional Activities**

420.80.532-030.48	Promotional Activities	6,000.00
Account 030.48 - Operating Expense Promotional Activities Totals		<u>\$6,000.00</u>

**Account 030.49 - Operating Expense Other Current Charges**

420.80.532-030.49	Energy Incentive Rebates	50,000.00
420.80.532-030.49	Public Service Regulatory Fees	15,000.00
420.80.532-030.49	Purchased Gas Cost - FGU	3,220,812.00
420.80.532-030.49	Sales & Marketing - FGU	30,000.00
Account 030.49 - Operating Expense Other Current Charges Totals		<u>\$3,315,812.00</u>

**Account 030.51 - Operating Expense Office Supplies**

420.80.532-030.51	Office Supplies and Furniture	2,500.00
Account 030.51 - Operating Expense Office Supplies Totals		<u>\$2,500.00</u>

**Account 030.52 - Operating Expense Operating Supplies**

420.80.532-030.52	Advertising	5,000.00
420.80.532-030.52	Control Parts, Safety Cones, Barricades, Welding Consumables	70,000.00
420.80.532-030.52	Contingent Pipe and Fitting	40,000.00
420.80.532-030.52	Fuel	30,000.00
420.80.532-030.52	Fuel - off road	6,000.00
420.80.532-030.52	GOAL Survey	2,800.00
420.80.532-030.52	Locates	1,500.00
420.80.532-030.52	Odorant	9,400.00
420.80.532-030.52	Public Awareness	15,000.00
420.80.532-030.52	Safety Shoes	1,260.00
420.80.532-030.52	Smart Point Transceivers	14,000.00
420.80.532-030.52	Stipend Uniform Pants Allowance	2,100.00
420.80.532-030.52	Stopples Parts & Tapping Tees	10,000.00
Account 030.52 - Operating Expense Operating Supplies Totals		<u>\$207,060.00</u>

<b>Account 030.54 - Operating Expense Books, Subscription &amp; Membership</b>		
420.80.532-030.54	APGA	1,850.00
420.80.532-030.54	Current Interrupters Data Renewal	500.00
420.80.532-030.54	FMNGA	600.00
420.80.532-030.54	FNGA	2,600.00
420.80.532-030.54	SHRIMP	500.00
420.80.532-030.54	State and Federal Code Books	800.00
	Account <b>030.54 - Operating Expense Books, Subscription &amp;</b>	<u>\$6,850.00</u>
<b>Account 030.55 - Operating Expense Training</b>		
420.80.532-030.55	Annual Gas Conference	1,000.00
420.80.532-030.55	Cathodic Protection School	350.00
420.80.532-030.55	CDL Training	3,000.00
420.80.532-030.55	Directional Drill Training	4,000.00
420.80.532-030.55	Equipment Training	4,000.00
420.80.532-030.55	Gas Leak Detection School	3,500.00
420.80.532-030.55	Measurement School	200.00
420.80.532-030.55	Misc Training	3,500.00
420.80.532-030.55	Operator Qualifications	2,400.00
420.80.532-030.55	Sensus Conference	955.00
420.80.532-030.55	Valve / Regulator School	2,000.00
	Account <b>030.55 - Operating Expense Training Totals</b>	<u>\$24,905.00</u>
<b>Account 060.63 - Capital Outlay Infrastructure</b>		
420.80.532-060.63	Commercial Meter Sets	30,000.00
420.80.532-060.63	Correctors	8,000.00
420.80.532-060.63	Gas Main Extension	25,000.00
420.80.532-060.63	Meters and Regulators	20,000.00
	Account <b>060.63 - Capital Outlay Infrastructure Totals</b>	<u>\$83,000.00</u>
<b>Account 060.64 - Capital Outlay Machinery &amp; Equipment</b>		
420.80.532-060.64	Safety Equipment	25,000.00
	Account <b>060.64 - Capital Outlay Machinery &amp; Equipment Totals</b>	<u>\$25,000.00</u>
<b>Account 090.91.01 - Other Uses Intragovernmental Transfers General Fund</b>		
420.80.532-090.91.01	Transfer to the General Fund	243,000.00
	Account <b>090.91.01 - Other Uses Intragovernmental Transfers</b>	<u>\$243,000.00</u>
<b>Account 090.99.05 - Other Uses Other Uses Allocations</b>		
420.80.532-090.99.05	Allocations	300,000.00
	Account <b>090.99.05 - Other Uses Other Uses Allocations Totals</b>	<u>\$300,000.00</u>
<b>Account 090.99.01 - Other Uses Other Uses Bad Debts</b>		
420.80.532-090.99.01	Bad Debt	13,554.00
	Account <b>090.99.01 - Other Uses Other Uses Bad Debts Totals</b>	<u>\$13,554.00</u>
<b>Account 090.99.02 - Other Uses Other Uses Contingency</b>		
420.80.532-090.99.02	Contingency	278,459.00
	Account <b>090.99.02 - Other Uses Other Uses Contingency Totals</b>	<u>\$278,459.00</u>

**CITY OF LAKE CITY**

**NATURAL GAS**

**Position Schedule**

<b>ACCOUNT</b>	<b>POSITION</b>	<b>FY 2023 BUDGET</b>	<b>FY 2024 BUDGET</b>
420.80.532			
	ADMINISTRATIVE ASSISTANT	1	1
	CATHODIC PROTECTION/LEAK SPECIALIST	1	1
	DIRECTOR OF NATURAL GAS	1	1
	NATURAL GAS LOCATE TECHNICIAN	1	1
	NATURAL GAS MEASUREMENT TECHNICIAN	1	1
	NATURAL GAS SUPERINTENDENT	1	1
	NATURAL GAS SUPERVISOR	1	1
	NATURAL GAS TECHNICIAN I/II/III	7	7
	NATURAL GAS WELDER	1	1
	<b>TOTAL</b>	<b>15</b>	<b>15</b>

**File Attachments for Item:**

10. Discussion and Possible Action - Richardson Community Center - Funding request in the amount of \$12,835.00 for the EGaming Program



Think UNLIMITED!

# Project EGAMING

*RICHARDSON COMMUNITY CENTER*

**Name of Project:**

Esports/Gaming initial setup

**Hosted By:**

Richardson Community Center

2 0 2 3



# TODAYS Agenda

Project Overview

Target Audience

Example Pictures

Moving Forward





# Project Overview



These Gaming systems will be setup to be run as an Esports program.

## Project Goals

- ✦ Train a manager to run this program.
- ✦ Setup stations that are portable and have easy access.
- ✦ Run Gaming events and competitions.

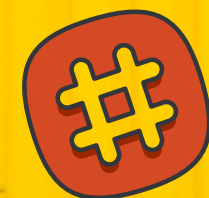
## Project Objectives

- ✦ Florida Gateway College's E-Sports coach John Hartzog and
- ✦ Director of Community Outreach, Travis George have
- ✦ committed to help the Richardson Community Center train people to run this program.



# Target Audience

1

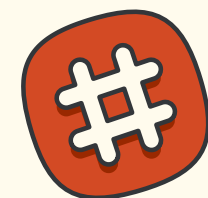


**Target Audience #1**  
Students

3



**Target Audience #2**  
Families



**Target Audience #3**  
All ages





# Project

There will be 65 inch Television screens with XBox and Nintendo Products. The games will be built into the consoles via online gaming so we will not need cartridges.

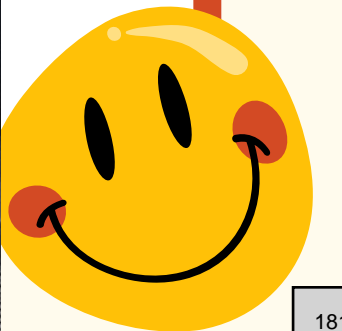
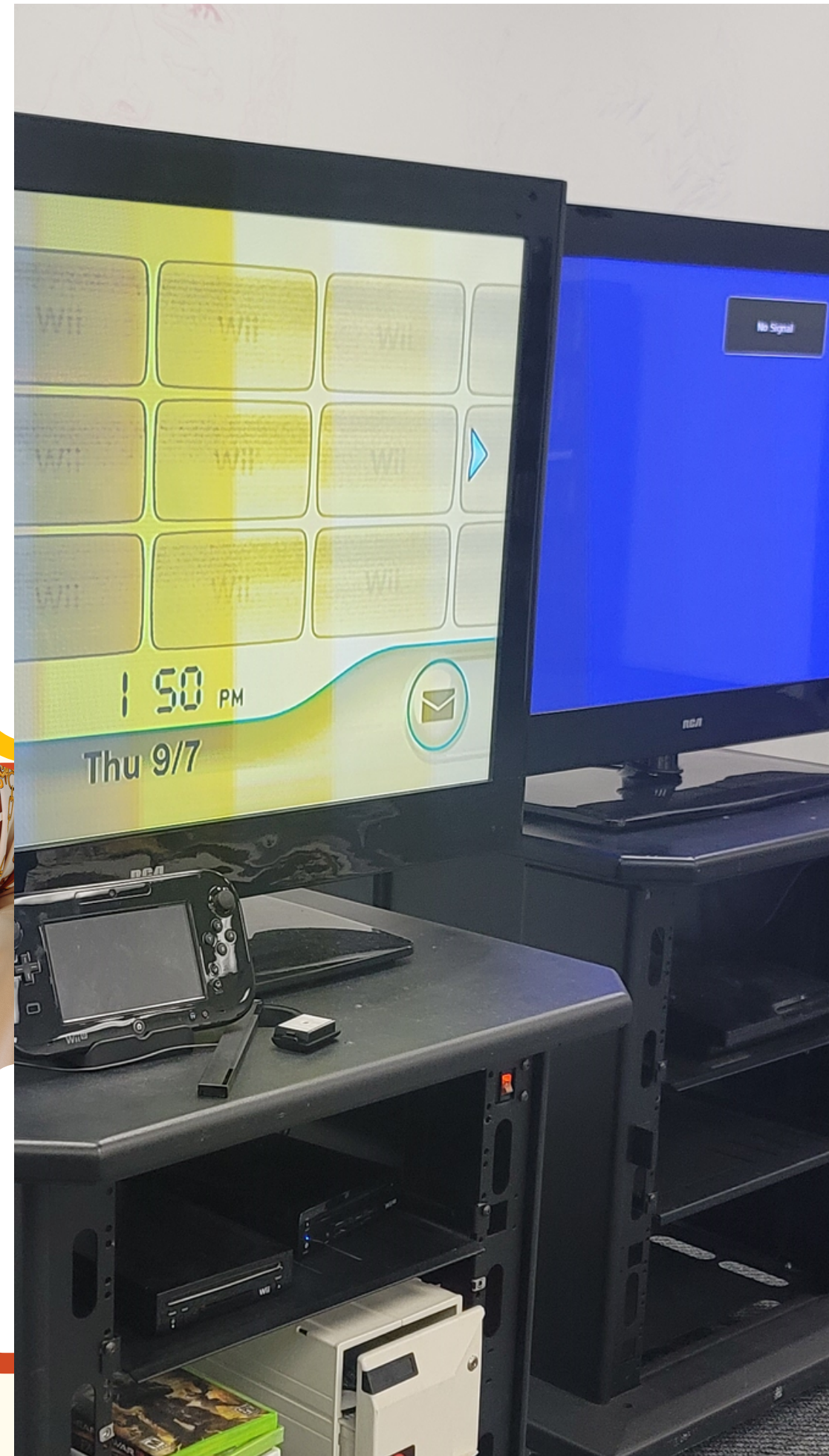
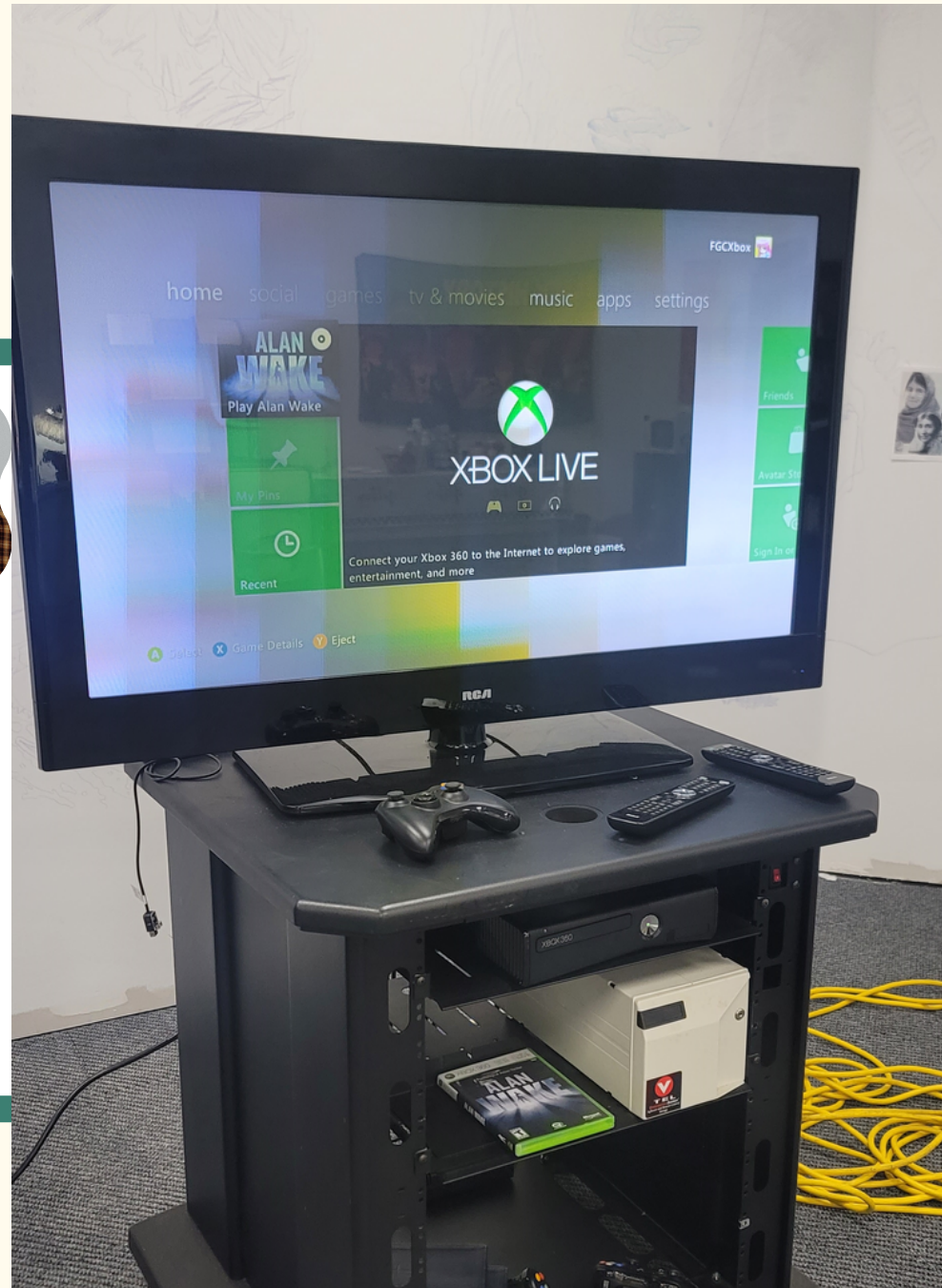
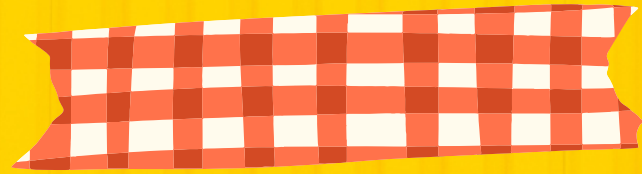


# Setup

They are building on a stand that contains it's own power source once it is plugged into an outlet.



# Example Pictures



# Moving Forward

Below is the budget for setting up this program to use as an educational tool for all ages at the Richardson Community Center.

## ITEMS

## Total

10-65" Televisions-----	\$4,000.00
10-TV Cart w/shelf-----	\$1,500.00
5-Xbox-Series S-----	\$1,500.00
5-Switches-----	\$1,500.00
Games (Digital titles price varies)-----	\$750.00
5-Subscription Services Xbox---	\$600.00
Subscription Services-Nintendo-----	\$35.00
5-Controllers (Xbox)----	\$350.00
10-Controllers (Switch-Pro Controllers)-----	\$650.00
Competitive Esport Rule Full Set Covering-----	\$50.00
Staffing (Tournament) covers registration, etc.-----	\$1,500.00
Security and miscellaneous cables and equipment.-----	\$400.00

\$12,835.00

# Thank you!

# For this opportunity!

This is one of the first programs to be introduced as an educational tool to promote learning in addition to our Sports programs.



**File Attachments for Item:**

11. Discussion of September 11, 2023 vote regarding Section 2-53 of the Code of Ordinances relating to the compensation of mayor and councilmembers (Attorney Todd Kennon)



Sec. 2-53. - Compensation of mayor and councilmembers.

- (a) The annual compensation paid to the mayor shall be \$9,540.00, and the annual compensation paid to each city councilmember shall be \$8,480.00. Such compensation shall be paid in 12 equal monthly payments.
- (b) Commencing fiscal year October 1, 1989, the annual compensation provided for herein shall be adjusted annually by that same percentage adjustment in annual compensation granted to general employees of the city.

(Ord. No. 88-631, §§ 1, 2, 10-17-88)

**File Attachments for Item:**

12. City Council Ordinance No. 2023-2257 (first reading) - An ordinance of the City of Lake City, Florida, amending Chapter 102 of the City Code of ordinances; providing for amendments to the City's utilities; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date.

**Adopt City Council Ordinance No. 2023-2257 on first reading**

**ORDINANCE 2023-2257**

**AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING CHAPTER 102 OF THE CITY CODE OF ORDINANCES; PROVIDING FOR AMENDMENTS TO THE CITY'S UTILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS** the City Council adopted rules of its meetings in 1968, and said rules were codified in the City Code of Ordinances and from time to time said rules have been amended; and

**WHEREAS** the City Council adopted Ordinance 1993-735 which established a Chapter of the City Code for Utilities; and

**WHEREAS** the City Council finds that it is in the best interests of the citizens of the City of Lake City that Chapter 102 be updated and amended; and

**WHEREAS** the City Council further finds that it is in the best interests of the citizens of the City of Lake City to amend Chapter 102 of the City's Utilities.

**NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA AS FOLLOWS:**

**Section 1.** The above recitals are true and accurate and adopted and incorporated herein.

**Section 2.** The following Chapter 102 of the City Code of Ordinances titled "Utilities" is amended as follows (words ~~stricken~~ are deletions; words underlined are additions):

**Chapter 102 - UTILITIES**

Article I. – General

Article II. – Fees; Deposits; Charges

Article III. – Water Service

Article IV. – Sewer Service

Article V. – Gas Service

Article VI. – Reclaimed Water Distribution System

Article VII. – Storm-water Management Utility System

**Charter reference—** Public utilities, § 201(i).

**Cross reference**— ~~Special standing advisory committees and advisory boards, § 2-48;~~ General duties of director of public works, § 2-147; buildings and building regulations, Ch. 22; plumbing, § 22-161 et seq.; fire prevention and protection, Ch. 46; floods, Ch. 50; franchise agreements, Ch. 52; health and sanitation, Ch. 54; personnel, Ch. 70; planning, Ch. 74; solid waste, Ch. 83; streets, sidewalks and other public places, Ch. 86; subdivisions, Ch. 90; public service tax, § 94-61 et seq.

**State Law reference**— Public utilities, F.S. Ch. 366; water and wastewater systems, F.S. Ch. 367; water resources, F.S. Ch. 373; drinking water, F.S. § 403.850 et seq.

## **ARTICLE I.**

### **Sec. 102-110- GENERAL**

#### **Sec. 102-110.1- Declaration of policy.**

(1) The City owns, operates, maintains and has proprietary authority over a utility system consisting of a water supply and distribution system, sanitary sewer collection and disposal system, natural gas distribution system, reclaimed water distribution system and stormwater collection system, including the necessary fixtures, plants, facilities and other apparatus appurtenant to and a part of such systems, which is operated, maintained and administered as one comprehensive utility system.

(2) Pursuant to the provisions of Subsection 180.02(3), F.S., there is hereby created the following described service area or zone in which the city shall have the authority to execute its corporate powers over the utility system: All lands inside the corporate limits of the city and all lands equal to or less than 5 miles outside the corporate limits of the City. Only lands now being served with a similar component of the utility system by any local government or private company defined in subsection 180.05 and 180.06, F.S. are excluded.

(3) All system facilities and appurtenances within dedicated public right-of-way's or easements when constructed or accepted by the City shall become and remain the property of the City. All facilities that have been conveyed, dedicated or transferred to and accepted by the City shall become the property of the City and will be operated, maintained and repaired by the City.

(4) No applicant or customer shall by payment of any charges provided herein, or by causing any construction of facilities accepted by the City, acquire any interest or right in any such facilities or any portion thereof, other than the privilege of having his/her/its property connected to the City's system in accordance with this article.

(5) The City shall inspect and keep its facilities in good repair, but assumes no liability and shall be held harmless for any damage caused by the system that is

beyond the control of normal maintenance or due to situations not previously reported to the department. This shall include damage due to breaking of the pipes, poor quality of water caused by unauthorized or illegal entry of foreign material into the system, faulty operation of fire protection facilities, or other reasons.

(6) When system lines and appurtenances are initially installed by a person or entity other than the City, said lines and appurtenances will not be accepted by the City unless the facilities are within a dedicated public right-of-way or easement and constructed by a licensed contractor. Additionally, a system performance bond for a performance period of not less than 12 months will be required prior to acceptance of the system by the City. Any new easement, licensed or permitted area, shall be adequately sized to accommodate construction and maintenance of any system component. No obstruction of whatever kind shall be planted, built, or otherwise created within the limits of the easement, right-of-way, licensed or permitted area.

(7) In order to maintain, replace, expand and improve the utility system for the purpose of preserving the public health and safety of the citizens and inhabitants of the City and County and to ensure the continued supply of the essential services provided by the facilities of the utility system, it is necessary and essential that the City establish criteria for activities related to the connection, use, unlawful use, and enforcement of violations of the utilities system. Therefore, the City shall have regulatory authority over:

(a) The original installation, subsequent additions, alterations, changes in construction or materials, upgrades or demolition of all physical facilities on private property which connect to the utility system such as, but not limited to, grease traps, sand traps, and retention ponds.

(b) The volume, strength, characteristics, screening and pretreatment of all liquid and other waste materials originating on private property and being discharged into the utility system.

(c) The design, construction, operation, and maintenance of, but not limited to, effluent structures, regulator tanks, metering devices, screening, pretreatment equipment and processes located on private property, which discharge or connect to the City utility system, in addition to any other local, state or federal regulatory agency or entity.

(8) Except as otherwise provided herein, the ~~Executive Director of Utilities~~ City Manager/Assistant City Manager(EDU) shall administer, implement, and enforce the criterion, rules and requirements of this chapter. The City Manager/Assistant City ManagerEDU shall also authorize, issue and deny permits and licenses under the criteria, rules and requirements of this chapter. Any powers granted to or duties imposed upon the City Manager/Assistant City ManagerEDU may be delegated by the City Manager/Assistant City ManagerEDU to other City personnel such as, but limited to, ~~the City Engineer, Assistant Utility Director, and/or Utility Department Division Directors.~~

(9) To insure that the provisions of the City's ordinances, regulations and procedures are being observed, duly authorized employees of the City bearing proper credentials and identification shall have the right and shall be permitted to enter upon all properties for the purposes of testing, inspection, observation, measurement, sampling, records examination and copying to determine whether the user is complying with all requirements of this chapter, any permit or order issued hereunder and/or for removing any portion of the utility system in accordance with the provisions of this chapter. Where a user has security measures in force which require proper identification and clearance before entry into its premises, the user shall make necessary arrangements with its security personnel so that, upon presentation of suitable identification, duly authorized employees of the City bearing proper credentials and identification will be permitted to enter without delay for the purposes of performing specific responsibilities.

(a) In all cases, duly authorized staff shall have the right to enter any property to perform assigned duties outside of buildings and structures without landowners or occupants being present.

(b) In all cases, duly authorized City officials shall have the right to enter any nonresidential structure, for the purpose of inspecting for cross connections, or any other possible violation when there is a reasonable cause to believe that an ordinance or regulation is being violated. Inspections where there is a reasonable cause to believe that an ordinance or regulation is being violated shall be at such times and shall occur with such frequency as is necessary to establish that an ordinance or regulation is or is not being violated. The customer, user, or property owner shall be present when duly authorized staff must perform assigned duties inside buildings and structures. The authorized City officials shall first seek the permission of the owner, operator or manager of the premises.

(c) Inspections without cause to believe that an ordinance or regulation is being violated shall be at reasonable times and shall not exceed a reasonable frequency. The customer, user, or property owner shall be present when duly authorized staff must perform assigned duties inside buildings and structures. The authorized City officials shall first seek the permission of the owner, operator or manager of the premises.

(d) Each customer of the comprehensive utility system shall, by acceptance of the services provided by the system, give consent to City officials to enter upon such premises in accordance with this subsection.

(e) Refusing to permit an authorized official of the City to enter onto the premises for the purposes of inspecting, observing, measuring, sampling, testing, and/or removing any portion of the utility system shall be grounds for immediate discontinuance of water, sewer, gas and/or reclaimed water services.

(f) If the authorized City official has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable

cause to believe that there may be a violation of this chapter, or that there is a need to inspect and/or sample as part of an inspection and/or sampling program of the City designed to verify compliance with this chapter or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, then the City Manager/Assistant City Manager~~EDU~~, may seek issuance of an inspection warrant pursuant to F.S. §933.20 et seq. (Ord. No. 2012-2027, §1, 8-20-12)

(10) The City Manager/Assistant City Manager~~EDU~~, at his/her sole discretion, shall have the right to deny any application or extend services when it is determined that it is not in the best interest of the City to provide for such service based upon, but not limited to, budgetary or manpower constraints, physical limitations, unavailability of services or inadequate capacity for wastewater treatment.

(11) The City Manager/Assistant City Manager~~EDU~~ may extend or make additions to the utility systems, beyond the distances or thresholds found in subsection 102-110.6(1) of this chapter, if he determines that it is a benefit to the City to do so.

(12) Any decision made by the City Manager/Assistant City Manager~~EDU~~ pursuant to this chapter, may be appealed to the Utility Advisory Committee~~City Council~~. ~~Any decision made by the Utility Advisory Committee may be appealed to the City Council~~ for a final and binding decision, if necessary.

(13) When authorized City officials are performing duties required by this chapter, the individual shall not be held personally liable by customers, users, or land owners. In addition, the City shall not be held liable for any fine or penalty imposed by this chapter for failure to perform such duty.

(Ord. No. 2007-1099, § 1, 3-5-07) (Ord. No. 2009-1178, § 4, 3-2-09; Ord. No. 2012-2028 , § 1, 8-20-12) (Ord. No. 93-735, § 1(28-1), 9-7-93) (Ord. No. 2007-1099, § 1, 3-5-07) (Ord. No. 2012-2027, §1,8-20-12)

**Sec. 102-110.2 – Abbreviations and Definitions.**

(1) The following words, terms and abbreviations shall have the meanings described herein.

(a) Abbreviations

AWWA	American Water Works Association
BOD	Biochemical Oxygen Demand
BMP	Best Management Practice
CFR	Code of Federal Regulations
COD	Chemical Oxygen Demand

DEP	Department of Environmental Protection
DRI	Developments of Regional Impact
EPA	U.S. Environmental Protection Agency
ERU	Equivalent Residential Unit
F.A.C.	Florida Administrative Code
FDEP	Florida Department of Environmental Protection
F.S.	Florida Statutes
Gpd	Gallons Per Day
mg/l	Milligrams Per Liter
NPDES	National Pollutant Discharge Elimination System
OGMP	Oil and Grease Management Program
PGA	Purchase Gas cost Adjustment
POTW	Publicly Owned Treatment Works
PPM	Parts Per Million
PUD	Planned Unit Development
RCRA	Resource Conservation and Recovery Act
SIC	Standard Industrial Classification
SIU	Significant Industrial User
SRWMD	Suwannee River Water Management District
TSS	Total Suspended Solids
U.S.C.	United States Code
WPCF	Water Pollution Control Federation

**(b) Definitions**

*Act or the Act* shall mean the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. § 1251 et seq.



*Applicant* shall mean the person, organization or corporation who submits an application, requesting services from the utility system be made available at a specific location, and thereby agrees to pay for all such services at that location.

*Approval Authority* shall mean the Department of Environmental Protection.

*Approving Authority* shall mean the City Council, City Manager, ~~EDU~~Assistant City Manager, or other designated official of the City.

*Authorized Representative of the user* shall mean:

a. If the user is a corporation:

i. The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation and who is in fact a legal agent of the corporation; or

ii. The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit requirements, and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

b. If the user is a partnership or sole proprietorship: a general partner or proprietor, respectively.

c. If the user is a federal, state, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

d. The individuals described in paragraphs (a) through (c), above, may designate another authorized representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the City.

*Available* shall mean that a functioning sewer, water, stormwater, reclaimed water, or gas distribution main is located within one hundred feet of the property to be served.

*Backflow Prevention Device* shall mean a device installed at the customer's potable water meter to prevent the flow of any contaminated fluids into the public water system.

*Back Flush* shall mean the act of returning previously removed material to a grease interceptor or trap.

*Baffles* shall mean the interior or exterior walls of a storm water inlet, grease interceptor or trap that deflects, checks or regulates flow.

*Beneficiaries of Stormwater Management Utility Services* shall mean all developed property in the stormwater service area which benefit by the acquisition, management, maintenance, extension, and improvement of the public stormwater systems and regulation of public and private stormwater systems, facilities and activities related thereto, or which will ultimately benefit by the City's stormwater management program. Such benefits may include but are not limited to the provision of adequate systems and programs to ensure the proper collection, control, conveyance, detention, retention, treatment, and release of stormwater runoff, reduction of hazards to property and persons, and improvement of the general health, safety and welfare of the community.

*Best Management Practices* or *BMP's* shall mean schedules of activities, prohibitions of practices, maintenance procedures and other management practices to implement the prohibitions listed in Section 2.1 A and B [40 CFR 403.5(a)(1) and (b)] and the Florida Erosion and Sediment Control Inspector's Manual. BMP's include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, drainage from raw materials storage or erosion and sediment. [Note: BMP's also include alternative means (i.e., management plans) of complying with, or in place of certain established categorical pretreatment standards and effluent limits.

*Biochemical Oxygen Demand* shall mean the quantity of oxygen, expressed in parts per million by weight, utilized in the biochemical oxidation of organic matter under standard laboratory conditions for five days at a temperature of 20 degrees Celsius. The laboratory determinations shall be made in accordance with procedures set forth in the Standard Methods.

*Bypass* shall mean the intentional diversion of waste streams from any portion of a user's treatment facility.

*Categorical Pretreatment Standard* or *Categorical Standard* shall mean any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. § 1317) that apply to a specific category of users and that appear in 40 CFR Chapter 1, Subchapter N, Parts 405-471.

*Certified Backflow-Prevention Tester or Certified Backflow-Prevention Specialist* shall be a person holding a valid and current certification by the American Backflow Prevention Association.

*Characteristics* shall mean, but shall not be limited to, BOD, COD, pH, suspended solids, settleable solids, total solids, fixed solids, chlorine demand, and objectionable items described in this article.

*Chemical Oxygen Demand* shall mean the quantity of oxygen, expressed in parts per million by weight, utilized in the oxidation of inorganic matter satisfied to 97.5 percent during 24 hours at a temperature of 20 degrees Celsius, in accordance with procedures set forth in Standard Methods.

*Chlorine Requirement* shall mean the amount of chlorine, in parts per million by weight, which must be added to sewage and/or industrial waste to produce a specified residual chlorine content, or to meet the requirements of some other objective, in accordance with procedures set forth in Standard Methods.

*City* shall mean the City of Lake City, Florida.

*City Council* shall mean the duly elected members of the City Council of the City of Lake City, Florida.

*City Utilities* shall mean the utility system owned and operated by the City of Lake City.

*Commercial Consumer, Commercial, Commercial User, or Nonresidential User*, all shall mean any consumer other than a residential user or residential unit.

*Consumer* shall mean the person or persons who actually receive, utilize and/or contribute, to the utility system.

*Control authority* shall mean the City of Lake City.

*Control Effluent Structure* shall mean a permanent structure installed in the building sewer for the purpose of screening, measuring and sampling industrial waste.

*Cooling Water* shall mean the clean wastewater from air conditioning, industrial cooling, condensing and similar apparatus and from hydraulically powered equipment. In general, cooling water will include only water which is sufficiently clean and unpolluted and capable of being discharged, without treatment or purification, into any natural open stream or watercourse without offense.

*County* shall mean Columbia County, Florida.

*Cross Connection* shall mean any physical arrangement whereby a public water supply is connected, directly or indirectly, with any other water supply system, sewer, drain, conduit, pool, storage reservoir, plumbing fixture or other device which contains or may contain contaminated water, sewage, or other waste or liquid of unknown or unsafe quality which may be capable of imparting contamination to the public water supply as the result of backflow. Bypass arrangements, jumper connections, removable sections, swivel or changeable devices and other temporary or permanent devices through which or because of which backflow could occur are considered to be cross connections.

*Customer* shall mean the owner(s) of the property being served, who may also be referred to as the “user”.

*Daily Maximum* shall mean the arithmetic average of all effluent samples for a pollutant collected during a calendar day.

*Decanting* shall mean the act of returning water to a grease interceptor or trap that has been separated from the waste removed from a grease interceptor or trap.

*Delivery Points* shall mean the points of connection of the city's reclaimed water system to the user's irrigation system.

*Developed Land* shall mean all property in the stormwater service area altered from a natural state by clearing, grading, paving, compaction, construction of structures, impervious surfaces or drainage works so that stormwater runoff from the property is changed in quantity, quality, or point of discharge from that which would occur in the natural condition.

*Developer* shall mean any person or legal entity engaged in the business of making improvements to or subdividing real property to which services from the utility system are to be rendered by the City.

*Distribution Mains* shall mean those conduits used to supply potable or reclaimed water to service lines from the pumping station or treatment plant.

*District* shall mean the Suwannee River Water Management District.

*Dwelling* shall mean a living unit, house, mobile home, apartment or building used primarily for human habitation. Dwelling shall not include dormitories, rooming houses, business or industrial facilities, hotels, motels, tourist courts or other accommodations for transients,

*Emulsions* shall mean a mixture of two immiscible (non-blendable) substances. One substance (the dispersed phase) is dispersed in the other the continuous phase. Examples of emulsions include butter and margarine, milk and cream, espresso, mayonnaise.

*Equivalent Residential Unit* shall mean the basic unit for the computation of stormwater service charges and is defined as 2,087 square feet of impervious area, which represents the estimated average impervious area for all single-family residential parcels in the stormwater service area. The ERU shall serve as a reference from which an equitable distribution of the cost of services and facilities can be made among all properties in the stormwater service area through a stormwater management service fee rate methodology. All single-family residential parcels in the stormwater service area will each be billed as one ERU. All nonresidential parcels in the stormwater service area will be billed based upon the ERU equivalency factor on the parcel.

*Equivalent Residential Unit* shall mean the average estimated daily demand of a residential dwelling unit, as described in the Florida Administrative Code 64E-6.008, table II, for estimated domestic sewage flows. Presently, one ERU equals 250 gallons per day.

*ERU Equivalency Factor* shall mean the ratio of the square feet of impervious surface on the parcel compared to the square feet of impervious surface in one ERU.

*Environmental Protection Agency* shall mean the U.S. Environmental Protection Agency

~~*Executive Director of Utilities (EDU)* shall mean the Director of the Lake City Utilities Department. The person designated by the City to supervise the operation of the Publicly Owned Treatment Works (POTW), and who is charged with certain duties and responsibilities by this article.~~

*Existing Source* shall mean any source of discharge, the construction or operation of which commenced prior to the publication by DEP of proposed categorical pretreatment standards, which will be applicable to such source if the standard is thereafter promulgated in accordance with Rule 62-625, FAC.

*Fixed Solids* shall mean residue remaining after burning off volatile solids at 1,200 degrees Fahrenheit.

*Force Main* shall mean a pipeline on the discharge of a pump carrying sewage flow under pressure.

*Garbage* shall mean the residue from the preparation and dispensing of food, and from the handling, storage and sale of food products and produce.

*Grab sample* shall mean a sample which is taken from a waste stream without regard to the flow in the waste stream and over a period of time not to exceed 15 minutes.

*Ground Garbage* shall mean the residue from the preparation, cooling and dispensing of food for commercial or industrial purposes.

*Hydrologic Response of a Property* shall mean the manner and means whereby stormwater collects, remains, infiltrates, and is conveyed from a property. It is dependent on a number of factors, including but not limited to the size, shape, topography, vegetation, superficial geologic conditions, antecedent moisture conditions, groundwater conditions, and presence of impervious or semi-impervious surfaces on the property.

*Impact Fees* shall mean the charges as provided in section 102-210.4 of this chapter and those fees imposed and collected to provide for the expansion of the utility system necessary to provide service to additional utility customers.

*Impervious Surfaces* shall mean those areas in the stormwater service area which prevent or impede the infiltration of stormwater into the soil as it entered in natural conditions prior to development. Common impervious surfaces include, but are not limited to, rooftops, concrete, asphalt, sidewalks, walkways, patio areas, driveways, compacted gravel and soil surfaces, and other surfaces which prevent or impede the natural infiltration or stormwater runoff patterns which existed prior to development. Impervious surfaces shall also include semi-impervious areas such as lime rock and millings.

*Indirect Discharge or Discharge* shall mean the introduction of pollutants into the POTW from any nondomestic source regulated under Section 307(b), (c), or (d) of the Act.

*Industrial Wastes* shall mean the liquid or water-carried wastes of any business or commercial operation or industrial process not clearly included within the definitions of sanitary sewage, stormwater, cooling water or subsoil drainage.

*Instantaneous limit* shall mean the maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composite sample collected, independent of the industrial flow rate and the duration of the sampling event.

*Interference* shall mean a discharge which, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of the city's DEP and/or NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the

following statutory/regulatory provisions or permits issued thereunder, or any more stringent state regulations: Section 405 of the Act; the Solid Waste Disposal Act, including Title 11 commonly referred to as the Resource Conservation and Recovery Act (RCRA); any state regulations contained in any state sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

*Irrigation System* shall mean an underground system with permanently placed sprinkler devices. Below-ground hose bibs contained in a locked valve box will be permitted in conjunction with an underground sprinkler system for specific purpose. Request for lock box must be made in writing to City utilities. Lock box and apparatus must be purchased from the City utilities and installed in accordance with the City utilities reclaimed water regulations. Above ground hose bibs (faucets) with hoses and sprinklers shall not constitute an irrigation system.

*Local Limit* shall mean specific discharge limits developed and enforced by the City upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFD 403.5(a)(1) and (b).

*Lot* shall mean a part of a subdivision or any other parcel of land intended as a unit for building, development or transfer of ownership or both. Parcels of land less than one acre for commercial projects or multifamily dwellings and parcels of land for each single-family dwelling shall be considered lots.

*Medical Waste* shall mean Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

*Meter* shall mean the measuring device installed, operated, maintained and owned by the City on a service line for the purpose of accurately measuring usage by a customer.

*Mobile Home* shall mean a detached residential dwelling designed for long-term occupancy and intended to be transported after fabrication on streets and highways on its own wheels or on a flatbed or other trailer and arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy, except for minor and incidental unpacking and assembly operations, location on jacks or permanent foundation, connection to utilities and the like.

*Mobile Home Park* shall mean a parcel of property zoned under the provisions of applicable City or County regulations, whose allowed and recognized use is the business of renting spaces or lots upon which mobile homes are placed and occupied as single-family dwellings and shall include any

associated common facilities and/or areas such as, but no limited to, offices, laundry and recreational facilities, restrooms, and pool houses.

*Modified Source* shall mean the construction on a site at which an existing source is located and results in a modification rather than a new source, if the construction does not create a new building, structure, facility, or installation but otherwise alters, replaces, or adds to existing process or production equipment.

*Motel* shall mean motor hotel, tourist court and/or transient accommodations primarily for those persons traveling by automotive vehicles and consisting of two or more units or buildings designed to provide sleeping accommodations and with customary accessory uses. A building or group of buildings for travelers to stay in which the rooms are usually reached directly from an outdoor parking area.

*Multifamily* shall mean dwellings such as triplexes, quadraplexes, townhouses, condominiums, apartment buildings, apartment complexes or areas of intensified dwelling.

*New Source* shall mean any building, structure, facility, or installation from which there is or may be a discharge of pollutants, the construction of which commenced after the publication of proposed pretreatment standards under Section 307(c) of the Act which will be applicable to such source if such standards are thereafter promulgated in accordance with that section, provided that the building, structure, facility, or installation is constructed at a site at which no other source is located; or the building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or the production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the existing source, shall be considered. New source shall also mean the building, structure, facility, or installation constructed at a site at which no other source is located; or the building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or the production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the existing source, shall be considered.



*New Source Construction* shall mean construction of a new source as defined under this paragraph has commenced if the owner or operator has begun, or caused to begin, as part of a continuous on-site construction program, any placement, assembly, or installation of facilities or equipment; or significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or entered into a binding contractual obligation for the purchase of facilities or equipment which is intended to be used in its operation. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

*Noncontact Cooling Water* shall mean water used for cooling which does not come into direct contact with any raw material, intermediate product, waste product, finished product, or to which the only pollutant added is heat.

*Nonresidential Parcel* shall mean any developed property not fitting the definition of single-family residential parcel contained in this section and such property shall be deemed and treated as a nonresidential parcel for the purposes of stormwater management service charges. Nonresidential parcels shall include, but not be limited to, boarding houses, hotels and motels, houses used primarily for commercial purposes, commercial properties which include dwelling units, storage areas, railroad rights-of-way, parking lots, park and recreation properties, public and private schools, hospitals and convalescent centers, office buildings, retail businesses, lands in agricultural use which alters the natural hydrologic response, water reservoirs and wastewater treatment plants.

*Off-site Facilities* shall mean those components of the utility system located outside the customer's property.

*On-site Facilities* shall mean those components of the utility system located within the customer's property.

*Parts Per Million* shall mean a weight-to-weight ratio. The parts per million value multiplied by the factor 8.345 shall be equivalent to pounds per million gallons of water.

*Pass Through* shall mean a discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the City's, FDEP and/or NPDES permit, including an increase in the magnitude or duration of a violation.

*Person* shall mean any and all persons, natural or artificial, including any individual, firm, company, municipal or private corporation, association,

society, institution, enterprise, governmental agency, partnership, organization, group, trust, estate, or other entity of any kind; or their legal representatives, agents, or assigns.

*Pollutant* shall mean dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, medical wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

*Pretreatment* shall mean the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable pretreatment standard or as prohibited by Rule 62-625.410(5), FAC.

*Pretreatment Requirements* shall be any substantive or procedural requirement related to pretreatment imposed on a user, other than a pretreatment standard.

*Pretreatment Standards or Standards* shall mean prohibited discharge standards, and categorical pretreatment standards, and local limits by FDEP established in Rule 62-625.400, FAC.

*Prohibited Discharge Standards or Prohibited Discharges* shall mean the absolute prohibitions against the discharge of certain substances; established by Rule 62-625.400, FAC.

*Property* shall mean the land or improvements upon the land which the applicant or customer is the owner, or over which the applicant or customer has legal authority to control sufficiently to authorize application for services from the utility system.

*Property Owner, or Owner of Property, or Owner* shall mean both the owner of fee in any real estate and also all tenants, lessees or others in control or possession and use of the property in question, or any interest therein, and his, her, it's or their agents or representatives as the interest, duties, powers or liabilities of each may be.

*Publicly Owned Treatment Works (POTW)* shall mean a treatment works, as defined by Section 212 of the Act (33 U.S.C. § 1292) which is owned by the City. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of

a liquid nature and any conveyances which convey wastewater to a treatment plant.

*Pumping Stations* shall mean a structure housing pumps and appurtenances to lift sewage from a low level to a higher level sewer and/or waste treatment facilities.

*Reclaimed Water* shall mean wastewater that has received at least advanced secondary treatment, in accordance with chapter 62-610, F.A.C., and is reusable after flowing out of a wastewater treatment facility

*Regulator Facility* shall mean a structure, and related appurtenances whose function is to limit the flow and/or slugs to a sewer and/or waste treatment facility to a predetermined waste strength.

*Residence, Residential Dwelling or Residential Unit* shall mean any property, structure, building, improvement, or premise used by a customer as the customer's principal separate independent dwelling or housekeeping unit, whether owned, rented or leased, and containing sleeping, kitchen and sanitary facilities. Each apartment and/or mobile home so used constitutes a residence or residential unit.

*Reuse* shall mean the deliberate application of reclaimed water, in compliance with the state department of environmental protection rules, for a beneficial purpose.

*Scavenger waste* shall mean putrid or offensive matter, the contents of privies, septic tanks and cesspools and all other materials and substances, chemicals or chemical compounds and/or industrial waste not allowed to be discharged into the sewer system.

*Senior Citizen* shall be defined as any person who is the owner or occupant of a residential unit who has reached the age of 65 years.

*Septic Tank Waste* shall mean any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

*Service* shall mean the readiness and ability on the part of the City to furnish gas, reclaimed water or water to, or collect sewer or stormwater from the customer on demand. Thus, the maintenance of the utility system at the point of delivery or presence of the utility system at the point of collection shall constitute the rendering of service irrespective of whether the customer makes any use thereof.

*Service Line* shall mean the conduit for water, reclaimed water or gas from the distribution main to the property line.

*Setback or Setback Distances* shall mean the distance between the wetted site area subject to land application of reclaimed water, and surface waters and potable water supply wells, as required by the provisions of Ch. 62-610.471, F.A.C. Setback shall also mean the distance from a structure or object that there shall be no construction or obstructions.

*Severe Property Damage* shall mean substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production. Sewage disposal system, private, means any privately-owned facility or system used for the treatment and disposal of sewage and/or industrial waste.

*Sewage* shall mean human excrement and gray water (household showers, dishwashing operations, etc.).

*Sewage, Normal or Normal Sewage* shall mean a combination of the water-carried wastes from residences, business buildings, institutions, and industrial establishments, having the following limiting chemical characteristics:

- a. BOD five-day 20 degrees Celsius: 200 ppm (maximum 450 ppm).
- b. Suspended solids: 200 ppm (maximum 350 ppm).
- c. Hydrogen ion concentration: pH 5.0 to 9.5.
- d. Chlorine demand: (30 minutes room temperature) 25 ppm.
- e. Grease: 100 ppm.

*Sewage, Sanitary or Sanitary Sewage* shall mean sewage, which is derived principally from dwellings, business buildings, and institutions, excluding stormwater and surface water and industrial wastes.

*Sewage Treatment Works* shall mean any arrangement of devices and structures for treating sewage, industrial wastes and sludge.

*Sewer* shall mean a pipe or conduit for conveying sewage or any other waste liquids, including stormwater, surface water and groundwater drainage to the systems designed to carry this waste.

*Sewer, Combined or Combined Sewer* shall mean a sewer receiving a mixture of stormwater and sanitary sewage with or without industrial wastes.

*Sewer Connection* shall mean the connecting sewer pipe installed by the City from the sanitary sewer in the street, alley, or right-of-way to the point of connection with the building sewer.

*Sewer Main* shall mean that part of the sewer system intended to serve more than one sewer connection and located within public space, public right-of-way or public easement.

*Sewer, Private or Private Sewer* shall mean a sewer, either in private property or in a public street, which has not been constructed by a public agency.

*Sewer, Public or Public Sewer* shall mean a sewer provided by or subject to the jurisdiction of the City. It shall also include sewers within or outside the boundaries that serve one or more persons and ultimately discharge into the City sanitary or combined sewer system, even though these sewers may not have been constructed with City funds.

*Sewer, Sanitary or Sanitary Sewer* shall mean a sewer that conveys sewage or industrial wastes or a combination of both, and into which stormwater, surface water and groundwater, or unpolluted industrial wastes are not admitted.

*Sewer, or Storm Sewer* shall mean a sewer that carries stormwater, surface water and groundwater drainage and cooling water from air conditioning systems but excludes sewage and polluted industrial wastes.

*Sewer system* shall mean all facilities owned by the City for collecting, pumping, treating, and disposing of sewage and industrial wastes.

*Sewer Tap* shall mean the horizontal pipe extending from the tap into a sewer connection constructed by the City to the building or house on private property.

*Significant Industrial User* shall mean a user that upon a finding that the user is meeting the criteria in a. through d. below, has no reasonable potential for adversely affecting the POTW's operation or for violating any pretreatment standard or requirement, the City may at any time, on its own initiative or in response to a petition received from a user, and in accordance with procedures in Rule 62-625.500(2)(e), F.A.C., determine that such user should not be considered a significant industrial user.

a. Is subject to categorical pretreatment standards; under Rule 62-625.410, F.A.C., and 40 CFR chapter 1, subchapter N which has been adopted by reference in Rule 62-660, F.A.C.

b. Discharges an average of 25,000 gpd or more of process wastewater to the POTW (excluding sanitary, non-contact cooling, and boiler blow-down wastewater);

c. Contributes a process waste stream which makes up five percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or

d. Is designated as such by the City on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any pretreatment standard or requirement.

*Single-Family Residential Parcel* shall mean one or more rooms with a bathroom and kitchen facilities designed for occupancy by one family, shall be located on one or more legal lots as defined by the City zoning code, and shall include houses, duplexes, manufactured housing and motor homes located on individual lots.

*Sludge* shall mean settled material found on the bottom of a grease interceptor or trap.

*Slug* shall mean any discharge of water, sewage, or industrial waste which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than 15 minutes more than five times the average 24-hour concentration or flows during normal operation.

*Slug Load* shall mean any discharge of a non-routine, episodic nature at a flow rate or concentration which could cause a violation of the prohibited discharge standards.

*Standard Industrial Classification Code* shall mean a classification pursuant to the Standard Industrial Classification Manual issued by the United States Office of Management and Budget.

*Standard Methods* shall mean the "Standard Methods for the Examination of Water, Sewage, and Industrial Wastes," published jointly by the American Public Health Association, the American Water works Association and the Water Pollution Control Federation. Standard Methods means the examination and analytical procedures set forth in the most recent edition of "Standard Methods for the Examination of Water, Sewage, and Industrial Wastes," published jointly by the American Public Health Association, the American Water Works Association and the Water Pollution Control Federation.

*Stormwater* shall mean any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

*Stormwater Attenuation Credit* shall mean a credit against the ERU equivalency factor for a nonresidential parcel for attenuation of the hydraulic

response of the property achieved by properly permitted stormwater runoff attenuation facilities, systems and/or structures installed by the property owner.

*Stormwater Management System* shall mean the public stormwater collection system by which the City manages and controls stormwater within the stormwater service area. The system includes management services such as engineering, designing, permitting, planning, and reviewing stormwater-related infrastructures; operation, maintenance, repair and replacement of the infrastructure; and the improvement or enhancement of the infrastructure.

*Stormwater Management Utility* shall mean the entity set up by the City to administer the stormwater management system. *Stormwater runoff* means that portion of the rainfall that is drained into the storm sewers.

*Stormwater Service Area* shall mean all land within the corporate limits of the City of Lake City and the Lake City Municipal Airport property owned by the City and any other land owned by the City for which the City provides stormwater management services.

*Street* shall mean streets, avenues, drives, boulevards, roads, alleys, lanes, viaducts and all other public highways in the City.

*Structure* shall mean any object that is constructed or assembled.

*Total Suspended Solids or Suspended Solids* shall mean solids that either float on the surface of, or are in suspension in water, sewage, wastewater, industrial waste, or any other liquid, and which are removable by a filtration device. Quantitative determination of suspended solids shall be made in accordance with procedures set forth in Standard Methods.

*Undeveloped Parcel* shall mean parcels with land in an unaltered natural state or which has been modified to such minimal degree as to have a hydrologic condition comparable to land in an unaltered natural state shall be deemed undeveloped. Undeveloped land shall have no pavement, asphalt, or compacted gravel surfaces or structures which create an impervious surface that would prevent infiltration or cause stormwater to collect, concentrate, or flow in a manner materially different than which would occur if the land was in an unaltered natural state.

*Unpolluted Water or Unpolluted Liquids* shall mean any water or liquid containing none of the following: free of emulsified grease or oil; acids or alkalis; substances that may impart taste and odor or color characteristics; toxic or poisonous substances in suspension, colloidal state or solution; odorous or otherwise obnoxious gases. It shall contain no more parts per million by weight of dissolved solids, and no more parts per million each of suspended solids or biochemical oxygen demand than the raw water supply. Analytical

determinations shall be made in accordance with procedures set forth in Standard Methods.

*User* shall mean any nonresidential establishment that prepares, processes or serves food or food products and any nonresidential establishment that has the potential to discharge wastes containing residual petroleum-based oil and grease and shall include owners of multifamily dwellings, such as triplexes, quadraplexes, townhouses, condominiums, apartment buildings and apartment complexes.

*Utilities Advisory Board or Board* shall mean the advisory board to the City of Lake City Utilities created and established by ordinance of the City Council.

*Utility System* shall mean the combined system consisting of a water supply and distribution system, a wastewater treatment collection and disposal system, a reclaimed water distribution system, a natural gas distribution system, and a stormwater collection and discharge system, including the necessary production and treatment plants, facilities, fixtures, land, and other apparatus appurtenant to and a part of such systems which is operated, maintained and administered as one comprehensive system.

*Wastewater* shall mean any water that has been adversely affected in quality. It comprises liquid and water-carried waste and sewage discharged by dwellings, commercial, industrial and manufacturing properties, and/or agriculture, whether treated or untreated. Wastewater can encompass a wide range of potential contaminants and concentrations and are contributed to the POTW.

*Wastewater Reclamation Facility or Wastewater Treatment Plant* shall mean that portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

*Watercourse* shall mean a channel, ditch, drainage canal, canal or waterway in which a flow of water occurs, either continuously or intermittently.

*Water Resource* shall mean any and all water on or beneath the surface of the ground, including natural or artificial watercourses, lakes, ponds, or diffused surface water, and water percolating, standing, or flowing beneath the surface of the ground.

*Water Shortage Condition* shall be when sufficient water is not available to meet present or anticipated needs of persons using the water resource, or when conditions are such as to require temporary reduction in total water usage within a particular area to protect the water resource from serious harm. A water shortage usually occurs due to drought.



*Water Shortage Emergency* shall mean that situation when the powers which can be exercised under subsection 40B-21.051(22), F.A.C., are not sufficient to protect the public health, safety, or welfare, or the health of animals, fish or aquatic life, or a public water supply, or commercial, industrial, agricultural, recreational or other reasonable uses.

**Sec. 102-110.3 – Documents adopted by reference.**

(1) The following documents are hereby adopted and incorporated into this code by reference. A copy of all documents is on file in the offices of the Growth Management Department and the City Manager/Assistant City ManagerEDU.

- (a) The City of Lake City Utility Standards 2010 Edition
- (b) The City of Lake City Utility Schedule of Fees, Rates and Deposits, (SOFRAD)
- (c) The City of Lake City Utility Department Enforcement Policy (UDEP)
- (d) City of Lake City Natural Gas Operation and Maintenance Manual, latest version
- (e) City of Lake City Utility Department Emergency Preparedness and Response Plan
- (f) City of Lake City Cross Connection Control Plan
- (g) Department of Environmental Protection Standard Operating Procedures for Field Activities (DEP-SOP-001/01), SOP dated March 31, 2008
- (h) Chapter 40B-400, F.A.C.
- (i) Chapter 40B-2, F.A.C.
- (j) Chapter 40B-21, F.A.C.
- (k) Chapter 62-625, F.A.C.
- (l) Chapter 62-160, F.A.C.
- (m) Chapter 62-610, F.A.C.
- (n) Chapter 25-12, F.A.C.
- (o) Florida Fuel Code
- (p) Pipeline Safety Regulations by US Department of Transportation, latest version
- (q) 40 CFR chapter 1, subchapter N, Parts 405-471 wastewater treatment

- (r) Standard Methods for the Examination of Water, Sewage, and Industrial Wastes," published jointly by the American Public Health Association, the AWWA and the WPCF.
- (s) M14, Backflow Prevention and Cross Connection Control and Cross Connections and Backflow Prevention, Current Edition
- (t) The City Council, by the adoption of a resolution, may make modifications to the Utility Standards herein provided for if necessary to comply with regulatory agencies.

## **Sec. 102-110.4 – Certificates, Permits and Licenses**

### **(1) Well permit**

- (a) A permit from the City is required prior to the construction of a well within City limits.
- (b) There shall be an application fee for a new, reissued or modified permit.
- (c) No permit shall be valid until it has been signed and approved by the City building official.
- (d) Permits shall not be issued unless a valid Water Management District permit is issued.
- (e) The lot/parcel of land must be a minimum of ½ acre or larger.
- (f) The well shall be a minimum of 100 feet from property lines, structures, easements, waterbodies, wetlands or potential contamination sources.
- (g) Permits shall not be issued if the cone of depression of the proposed well extends beyond the property line.
- (h) Wells shall not be constructed in any FEMA flood zone other than X.
- (i) All applications shall be made on forms furnished by the City, and shall be filed with the Growth Management Department of the City.
- (j) Permits shall be issued for a duration of 90 days. Permits shall not be extended.
- (k) Permits may be modified if the location or physical properties of the well changes.
- (l) Reissued or modified permits issued in the same manner as new permits.

### **(2) Connection Permit**

- (a) All applications for services from the utility system shall be made on forms supplied by the City.

(b) Applications shall be submitted with the City's Growth Management Department. Requests for new services within the City or County shall be part of the permit application submitted to Growth Management.

(c) There shall be an application fee for a new, reissued or modified permit.

(d) Applications for nonresidential use of the utility system shall contain sufficient information regarding the applicant's proposed use for the City to compute the applicant's estimated daily water consumption in GPD and wastewater strength.

(e) A cost estimate of the connection and required line extension to be constructed and maintained by the City shall be prepared by appropriate city personnel. Applications with cost estimates shall be approved or denied at staff level.

(f) The application shall be completed and signed by or on behalf of the customer responsible for the payment of charges.

(g) Permits shall be issued for a duration of 1 year. Permits shall not be extended.

(h) Permits may be modified if the location or physical properties of the connection changes.

(i) Reissued or modified permits shall be issued in the same manner as new permits.

### **(3) Septic Tank Waste Hauler License**

(a) Any person who wishes to discharge domestic waste from septic tanks to the City sewer system must obtain a license from the City of Lake City.

(b) All applications shall be made on forms furnished by the City, and a copy shall be filed with the Water Reclamation Facility. A completed application and required supportive documents shall be submitted to the Water Reclamation Facility Director.

(c) There shall be an application fee for new and renewed licenses.

(d) Terms and conditions which must be met by the applicant to obtain and maintain a valid license are:

1. A physical location of business within the County.
2. Indemnify and hold the City harmless from any and all damages arising out of injury to person or property,
3. Provide general public liability insurance in the amount acceptable to City and with the City as a named insured;

4. Ensure that each discharge contains a minimum volume of 200 gallons;
5. Agree to random inspections of the waste to be dumped into the City system.

6. Pay a full-tank charge for each vehicle unless the tank is equipped with an accurately calibrated-type gauge, acceptable to City, which accurately measures the volume of waste contained in each tank at the time it is discharged.

(e) The City shall have the right to reject and prevent any waste of any kind from being disposed into the City's wastewater treatment disposal facility.

(f) A license is valid for one year only. Licenses shall not be extended.

(g) A license may be renewed upon signature of an updated permit and payment of all fees and deposits, and a certificate of General Liability Insurance, payable to the City of Lake City.

#### **(4) Wastewater Discharge Permits**

##### **(a) New Permits**

1. Significant industrial users discharging wastewater into the POTW shall be required to obtain a wastewater discharge permit. Haulers of industrial waste shall be required to obtain a waste water permit. Other users may be required to obtain wastewater discharge permits as necessary to carry out the purposes of this chapter.

2. All users required to obtain a wastewater discharge permit must submit a permit application.

3. There shall be an application fee for this permit.

4. All applications shall be made on forms furnished by the Water Reclamation Facility Director of the City, and shall be filed with the Water Reclamation Facility Director of the City. A completed application and required supportive documents shall be submitted to the Water Reclamation Director of the City.

5. All wastewater discharge permit applications must be signed by an authorized representative of the user or hauler.

6. All users shall submit as part of an application the following information:

- a. A list of any environmental control permits held by the facility;
- b. Description of activities, facilities, and plant processes on the premises, including a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;

c. Number and type of employees, hours of operation, and proposed or actual hours of operation;

d. Each product produced by type, amount, process or processes, and rate of production;

e. Type and amount of raw materials processed (average and maximum per day);

f. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains; and appurtenances by size, location, and elevation, and all points of discharge;

g. Time and duration of discharges; and

h. Detailed plans describing such facilities and operating procedures

i. Information on the nature, rate of production and characteristics of its wastewater, and SIC of the operation(s) carried out by such user. This description should include a schematic process diagram which indicates points of discharge to the POTW from the regulated processes

j. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined waste stream formula set out in Rule 62-625.410(6), F.A.C.

k. An accidental discharge/slug control plan. The accidental discharge/slug control plan shall address, at a minimum, the following:

- Description of discharge practices, including non-routine batch discharges.

- Description of stored chemicals and containment areas.

- Procedures to prevent adverse impact from any accidental or slug discharge. The procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

- Procedures for immediately notifying all required individuals and entities of any accidental or slug discharges including any discharge that would violate a prohibition under Rule 62-625.400(2), F.A.C., with a written report to be submitted 7 days after the situation has been rectified.

- Procedures after an accidental or slug discharge.

- A spill control plan.

- A waste minimization plan to reduce pollutants discharged to the POTW.

- The following certification: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

- Any other information as may be deemed necessary by the City Manager/Assistant City Manager~~EDU~~ to evaluate the wastewater discharge permit application.

7. All permitted users shall modify their facilities as necessary to produce a discharge acceptable to the City under the provisions of this Chapter.

8. Permits shall be issued for a 5-year period. Each Permit will indicate a specific date upon which it will expire. Permits shall not be extended.

9. Upon issuance, the permittee shall notice the public of the issuance of the Wastewater Discharge Permit in the local newspaper.

10. Decisions not to issue a wastewater discharge permit shall be considered final administrative action for purposes of judicial review.

**(b) Appeals.**

1. Any person, including the user, may petition the City to reconsider the denial, issuance or terms of a wastewater permit within calendar 30 days of notice of its denial or issuance.

2. Failure to submit a petition for review within 30 days shall be deemed to be a waiver of the administrative appeal.

3. In its petition, the appealing party must indicate the wastewater discharge permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to place in the wastewater discharge permit.

4. The effectiveness of the wastewater discharge permit shall not be stayed pending the appeal.

5. If the City Manager/Assistant City Manager~~EDU~~ fails to act within 30 days of receipt of a valid petition, the request for reconsideration shall be deemed to be denied.

6. A decision not to reconsider a wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.

7. Aggrieved parties seeking judicial review of the final administrative wastewater discharge permit decision may do so by filing a complaint with the appropriate district court of appeal for the proper jurisdiction.

**(c) Modification.**

1. The permittee may request a modification of any permit. The modification shall be submitted, reviewed and issued in the same manner as a new application.

2. The City Manager/Assistant City Manager~~EDU~~ may modify a permit, license or certificate for good cause, including, but not limited to, the following reasons:

a. To incorporate any new or revised federal, state, or local standard or requirement;

b. To address significant alterations or additions to the user's wastewater operation, processes, volume or character since the time of wastewater discharge permit issuance;

c. A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;

d. Information indicating that the permitted wastewater discharge poses a threat to the City's POTW, City personnel, or the receiving waters;

e. Violation of any terms or conditions of the permit;

f. Misrepresentations or failure to fully disclose all relevant facts in the permit application or in any required reporting;

g. Revision of or a grant of variance from categorical pretreatment standards pursuant to Rule 62-625.700, F.A.C.;

h. To correct typographical or other errors in the permit; or

i. To reflect a transfer of ownership or operation to a new owner or operator.

3. Decisions not to modify a wastewater discharge permit shall be considered final administrative actions for purposes of judicial review.

**(d) Transfer.**

1. Wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least thirty (30) days advance notice to the City Manager/Assistant City Manager~~EDU~~ and the City Manager/Assistant City Manager~~EDU~~ approves the wastewater discharge permit transfer. The notice to the City Manager/Assistant City Manager~~EDU~~ must include a written certification by the new owner or operator includes payment of all fees and deposits, and a certificate of General Liability Insurance, payable to the City of Lake City.

(a) States that the new owner has been provided a copy of the permit and all documentations associated with the permit such as, but not limited to, compliance and operational reports.

(b) States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;

(c) Identifies the specific date on which the transfer is to occur; and

(d) Acknowledges full responsibility for complying with the existing wastewater discharge permit.

2. Failure to provide advance notice of a transfer renders the wastewater discharge permit void as of the date of facility transfer.

(e) **Revocation.**

1. The City Manager/Assistant City Manager~~EDU~~ may revoke a wastewater discharge permit for good cause, including, but not limited to, the following reasons:

a. Failure to notify the City Manager/Assistant City Manager~~EDU~~ of significant changes to the wastewater prior to the changed discharge;

b. Failure to provide prior notification to the City Manager/Assistant City Manager~~EDU~~ of changed conditions pursuant to subsection 102-450.4, of this chapter;

c. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;

d. Falsifying self-monitoring reports;

e. Tampering with monitoring equipment;

f. Refusing to allow the City Manager/Assistant City Manager~~EDU~~ timely access to the facility premises and records;

g. Failure to meet effluent limitations;

h. Failure to pay fines;

i. Failure to pay sewer charges;

j. Failure to meet compliance schedules;

k. Failure to complete a wastewater survey or the wastewater discharge permit application;

l. Failure to provide advance notice of the transfer of business ownership of a permitted facility; or

m. Violation of any pretreatment standard or requirement, or any terms of the wastewater discharge permit or this article.

2. Wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All wastewater discharge permits



issued to a particular user are void upon the issuance of a new wastewater discharge permit to that user.

(f) **Reissuance.**

1. Reissued permits shall be applied for, reviewed and issued in the same manner as new permits.

2. Users shall apply for the re-issued wastewater discharge permit a minimum of 90 days prior to the expiration of the user's existing wastewater discharge permit.

**Sec. 102-110.5 - Review process**

(1) Application packages will be reviewed and evaluated within 30 days of receipt. Within 30 days the submittal of an application, City staff will determine if the application is to be processed, denied or if additional information is required.

(2) If additional information, documentation and/or payments, including fees and deposits, are required to complete the application, the applicant shall submit the additional items within 30 days after being notified that the City is requesting additional items. The applicant may request a time extension if they are not able to obtain or submit the additional items within the allotted time. If the requested items are not submitted or a request for the extension of time is not received within 30 days, the application shall be deemed withdrawn.

(3) The applicant may withdraw the application at any time. In such cases, the applicant shall submit, in writing, a request to withdraw the application. All application fees are non-refundable.

(4) Prior to any application being finally approved, the applicant shall pay any and all charges, deposits, connection fees, impact fees, and any required cost of construction or materials.

(5) A decision not to issue a permit shall be considered a final administrative action for purposes of judicial review.

**Sec. 102-110.6 - Connections, extensions to the utility system**

(1) Applicants requesting water, sewer and reclaimed water services from the utility system shall pay the cost of extending the utility system to the termination point of City service when the line will service only the applicant.

(2) Applicants for new natural gas service for year-round service (for example, water heating or cooking) will receive the first 500 feet of up to two-inch service line installed at no cost to the applicant. All service line extensions in excess of 500 feet for new connections will be charged to the applicant at the actual cost of materials.

(3) All connections to the City utility system are required to be permitted and shall be in accordance with regulations and ordinances of the City applicable to that type of connection.

(4) Each application for services from the utility system which require the extension of water and sewer lines shall be reviewed by the City Manager/Assistant City Manager~~EDU~~ or his authorized designee to determine and itemize the cost of the proposed connection.

(5) Applications for water or sewer connections to properties outside the city limits which meet statutory eligibility for annexation shall require approval for annexation into the City prior to connecting to the utility system.

(6) Applications for water or sewer connections to properties outside the City limits which do not meet statutory eligibility for annexation shall enter into an annexation agreement with the City prior to connecting to the utility system and out-of-City rates will apply until annexation of the property meets eligibility and is approved for annexation.

(7) All proposed developments which will request sewer services from the City shall also connect to the City's water system.

(8) No plat or subdivision of land within the City shall obtain final approval until the developer complies with the following:

(a) Installed sewer mains and laterals to each separate lot which will connect with the City sewage collection and disposal system.

(b) Installed water mains and laterals to each separate lot which will connect with the City water supply and distribution system.

(c) Have City staff install gas mains and laterals, or have accounted for the future installation of gas mains and laterals to each separate lot on the plat or subdivision site plan.

(d) Installed or proposed plans for the future installation of reclaimed water mains and laterals to each lot no deeper than 4 feet after final construction

(e) Installed a stormwater system for the collection of stormwaters from each separate lot and common areas.

(9) Contractors for the construction of subdivisions and businesses connecting to the water, sewer, or reclaimed water lines, shall notify the City 24 hours before the construction of the tap. The contractor shall perform pressure test and water samples in accordance with AWWA standards. The City shall be present for the tap, sampling and testing.

(10) Locate wires on main extensions are required to be installed and pass testing prior to use or final sign off.

(11) All work on City utility lines shall be by City staff or by a contractor authorized to work on the City utility system with City staff present. The contractor shall notify City staff 72 hours prior to the start of construction. All

construction shall be performed during City work hours of 7 am to 4 pm, Monday through Friday. The contractor shall pay for City staff to work outside of City work.

(12) Businesses and subdivision shall provide as-builts plans for constructed lines.

(13) All wells and any other water sources must be disconnected from the user's system prior to connection to the City water system.

(14) All excavations for pipe or conduit installation shall be adequately guarded with barricades and lights so as to protect the public from hazards. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City. If construction is not completed in one day, proper safety measures shall be implemented to secure the site and water line. The contractor is required to provide maintenance of traffic in accordance with FDOT standards.

(15) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the City, or the procedures set forth in appropriate specifications of the ASTM and W.P.C.F. Manual of Practice No. 9. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials must be requested in writing and approved by the City Manager/Assistant City ManagerEDU before installation.

(16) Each customer desiring natural gas service shall have a separate gas meter for each residence, separate business or commercial location to be connected to the City's natural gas system.

(17) The property owner shall be responsible for maintaining, at his own expense, water, sewer, reclaimed, and stormwater systems on their own property. The City shall be responsible for gas lines constructed by the City on private property up to and including the gas meter.

(18) New reclaimed water distribution improvements dedicated to the City for maintenance shall use at least C-900, DR18, Class 150 PVC pipe, shall be purple in color (similar to Pantone 522C) and marked with metallic tape reading "RECLAIMED WATER". Service lines shall be as required by the property served, but shall in no case be less than one inch in diameter.

(19) All utility main extensions shall be of the following minimum dimensions:

- (a) Water main: Eight inches for water service, six for fire
- (b) Sewer main: Eight inches
- (c) Gas Main: All gas main extensions are performed by City staff
- (d) Stormwater pipe: 18 inches
- (e) Reclaimed: Six inches

(20) Water main extensions shall include fire hydrants to be installed and placed not less than every 500 feet.

(21) Upon application and approval from the City, any owner of property may connect a water line to the City's main water line to provide the property with water for fire suppression purposes, provided that the owner of the property pays the required water tap fee and all costs for materials and installation of the water fire line. All fire mains connected to the City water system shall have flow detection devices and backflow preventers installed. All fire water lines shall be installed in accordance with the standards and requirements of the City.

(22) All apartments, townhouses, strip malls, condos, etc. of four (4) or more units shall be master-metered for water service. Owners may meter individual units however the individual meters will be private meters. There shall be no master meter for gas.

(23) One service line to connect or service two or more customers, when sufficient capacity is available, may be approved. In these cases, each customer shall pay the full connection charges. Common service lines will be sized to provide adequate service to each customer serviced.

(24) The connection into the public sewer shall be made at the Y-branch or prepared connection where provided, directed or approved by the Utility Department.

(25) All drainage lines located on property, which connect to the City sewer system, shall have cleanouts installed every 50 feet or at each change of direction of the drain greater than 45 degrees. Cleanouts on underground drains shall connect at not more than a 45-degree angle, and shall be extended to or about the finished grade level directly above the place where the cleanout is installed. Every cleanout shall be installed so that the cleanout opens in a direction opposite to the flow of the drainage line. Each cleanout shall be closed with a plug.

(26) A separate and independent sewer tap shall be provided for every building, except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway, the sewer tap from the front building may be extended to the rear building and the whole considered as two sewer taps.

(27) Old sewer taps may be used in connection with new buildings only when they are found, on examination and tested by the City, to meet all requirements of this article.

(28) The size, slope, alignment, materials of construction of water and sewer connections, and the methods to be used in excavating, placing the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the City. In the absence of code provisions or in amplification thereof, the

materials and procedures set forth in appropriate specifications of the ASTM and W.P.C.F. Manual of Practice No. 9 shall apply.

(29) Whenever possible, the sewer tap shall be brought to the building at an elevation below the lowest floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the City sewer.

### **Sec. 102-110.7 – Violations and Prohibitions of the chapter**

(1) It shall be prohibited for any user to receive the services of the utility system free of charge whatsoever. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(2) It shall be unlawful for any person to connect to the City utility system, either within or outside the city limits, without first having obtained from the City a permit to connect to its utility system and having paid to the City all associated costs and connection fees including, but not limited to, impact fees and deposits, as provided in and required by the provisions of this chapter. Violation of this rule shall be a level III violation.

(3) Cross connections are prohibited. Any person making or allowing to be made a cross connection to the City water system shall be in violation of this chapter. Violation of this rule shall be a level II violation. Failure to rectify the cross connection within allotted timeframes and/or failure to pay the penalty shall be a level III violation and shall subject the property to disconnection from the City water system.

(4) It shall be prohibited for a new development to connect to the sewer system without connecting to the water system. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(5) It shall be prohibited for a new water or sewer connection to be granted to any applicant who has a property adjacent to the City limit without the property first being annexed into the city.

(6) It shall be prohibited for any person to receive system services unless the person agrees to accept all the provisions contained in this chapter. The acceptance of service shall be, in itself, the acceptance of the provisions of this chapter.

(7) It shall be prohibited for a building permit to be issued by the City without having first been issued a permit to connect to the City utility system unless the proposed building does not have any uses of the utility system.

(8) It shall be a violation of this chapter for the owner of property, who has a building and plumbing, within City limits, or the owner of property, who has a building and plumbing, outside of City limits, with a connection to the City water system and within 100 feet of the City sewer system, to not connect to the city sewer system.

(9) It shall be a violation to connect to the utility system in a way which is not approved by City regulations and ordinances. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(10) It shall be a violation of this chapter for a customer to not be in compliance with any of the criteria in subsection 102-110.6 of this chapter. Violation of this rule shall be a level III violation.

(11) When gas is being delivered to a structure, it shall be a violation of this chapter for the structure to be deemed unsafe for gas service. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(12) It shall be a violation of this chapter to not connect an existing or new irrigation system to the reclaimed water system when the system is available. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

~~(13)~~ It shall be a violation of this chapter for any person to break, damage, destroy, uncover, deface or tamper with any pipe, structure, appurtenance, or equipment which is a part of the utility system. Violation of this rule shall be subject to State Statute 806.13 Criminal mischief; penalties; penalty for minor.—Subsection 3. "If the damage is \$1,000 or greater, or if there is interruption or impairment of a business operation or public communication, transportation, supply of water, gas or power, or other public service which costs \$1,000 or more in labor and supplies to restore, it is a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084".~~Sec. 1-11 of the City Code.~~

(14) It shall be a violation of this chapter for an un-authorized person to do work on City property or within City easements. This shall include, but is not limited to, opening or closing of City valves, or causing of any water to flow from the system. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(15) There shall be a 5-foot setback from all apparatus of the utility system. It shall be a violation of this rule to allow, plant or place anything which will obstruct City staff from maintaining the City system within the setback. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(16) It shall be a violation of this chapter to construct a well within City limits without obtaining a permit from the City prior to construction. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(17) It shall be a violation of this chapter for a user not to submit the annual backflow prevention device inspection on or before December 31st of each year. Failure to submit proof of the inspection on or before December 31st of each year shall result in a discontinuance of City utility services.

(18) It shall be a violation of this chapter for a user to fail to repair a backflow prevention device within 30 calendar days of an inspection revealing the need for repair or when notified by City officials of the need to repair a backflow device. Failure to repair the backflow device shall result in a discontinuance of City utility services.

(19) It shall be a violation of this chapter for a person to be found to be not in compliance with the Cross-Connection Control Plan which has been adopted by reference in Subsection 102.112(2). Failure to comply with the plan shall result in a discontinuance of City utility services.

(20) It shall be a violation of this chapter for a user not to adhere to the water conservation restrictions found in subsection 102-320, of this chapter or to adhere to the provision of Chapter 40B-21, F.A.C. or any order issued pursuant thereto. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(21) It shall be unlawful for any person to place, deposit, or permit to be deposited in an unsanitary manner upon public or private property within the City, any human or animal excrement, garbage, or other objectionable waste. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(22) It shall be unlawful to discharge to the City stormwater system or any natural outlet within the City, any sanitary sewage or industrial wastes. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(23) It shall be a violation of this chapter for a person to discharge or allow to be discharged any of the substances found in subsection 102-410.5(3), of this chapter. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(24) Except as provided in subsection 102-410.3, of this chapter, it shall be unlawful to construct and maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage within the city limits or within 500 feet of the termination of the City sewer system in the County. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(25) It shall be a violation of this chapter to discharge scavenger waste into the sewer system. Discharge of scavenger waste shall be subject to Sec. 1-11 of the City Code.

(26) It shall be a violation of this chapter for any facility producing oil and grease waste to discharge into the City's collection system without the properly designed oil and grease interceptor and/or an oil/water separator authorization from the City. Violation of this rule shall be subject to Sec. 1-11 of the City Code.

(27) It shall be a violation of this chapter for a user to failure to report OGMP pumping activities, properly maintain the user's OGMP system in accordance with the provisions of the oil and grease discharge certificate, maintain a log of pumping activities, maintain a file of records on site at all times, provide logs, files, records, or access for inspection or monitoring activities, obtain or renew the oil and grease discharge certificate registration, an/or pay program fees. Violation of this rule may result in discontinuing City utility services and shall be subject to Sec. 1-11 of the City Code.

(28) It shall be a violation of this chapter to failure to provide a certificate of use when requested by the City within the requested timeframe. Violation of the rule shall be subject to Sec. 1-11 of the City Code.

(29) It shall be unlawful for any person or entity to sell, barter, trade or otherwise transfer reclaimed water to any other person or entity, or to any property other than the authorized property, after having initially received said reclaimed water from the City. Violation of this rule shall Violation of the rule shall be subject to Sec. 1-11 of the City Code.

(30) It shall be a violation of the chapter for any customer to construct, operate, maintain, or allow to remain present on his or her property, any device or system which is connected to or which controls a device or system connected to the City's water reclamation system and which is not in compliance with all provisions of any City ordinance, regulation, or procedure or chapter 62-610, F.A.C. Violation of this rule shall Violation of the rule shall be subject to Sec. 1-11 of the City Code.

(31) It shall be a violation of this chapter for any person holding a permit, certificate or license (occupational, septic tank service, etc.) to violate any provision of this chapter or the terms and conditions associated with their permit, certificate or license. Violation of the rule shall be subject to Sec. 1-11 of the City Code.

(32) It shall be a violation of this chapter to fail to allow the City Manager/Assistant City ManagerEDU or his designee, access to the property, buildings or structures to proceed with duties in accordance with subsection 102-110.1(9), of this chapter. Failure to grant such permission shall provide the person asking such permission with probable cause to seek an inspection warrant pursuant to F.S. § 933.20 et seq. Violation of this rule shall Violation of the rule shall be subject to Sec. 1-11 of the City Code.

(33) It shall be a violation of this chapter for a user to unreasonable delay the City Manager/Assistant City ManagerEDU, or his designee, access to the property, building or structure to proceed with duties in accordance with subsection 102-110.1(9), of the chapter. Violation of this rule shall Violation of the rule shall be subject to Sec. 1-11 of the City Code.

## **ARTICLE II.**

### **Sec. 102-210 - Fees; Deposits; Charges; and Discounts**

#### **Sec. 102-210.1 - Authority to adopt rates, fees, deposits, and charges**

(1) The City Council shall have the authority to establish, modify, or change rates, fees, deposits, and charges for the utility system, and to provide terms and conditions for the payment and collection of the same. All rates, fees, deposits, and charges are found in the SOFRAD.

(2) Consumer price index adjustments. Commencing October 1, 2023, and each October 1 thereafter, the rates charged for water and sewer service provided for in the SOFRAD, and elsewhere herein, shall be adjusted and increased by an amount equal to the percentage of increase, if any, in the Consumer Price Index-



U.S. Cities Average-All Urban Consumers-All Items-old base (1967=100) as published by the United States Department of Labor, Bureau of Labor Statistics, referred to in this subsection as the "index" between the index number of the index of July 1, 1967, which is herein referred to as the "base index number," and the index number of the index on each July 1 of each year thereafter, referred to herein as the "current index number." If the current index number on July 1 of each year beginning July 1, 2023, is greater than the base index number, then the rates charged for water and sewer services as provided for in this section, and elsewhere herein, for the next 12-month period starting October 1, 2023, and on October 1 of each succeeding year thereafter, shall be increased by an amount by which the current index number exceeds the current index number on July 1 of the preceding July 1. In no event shall the increase exceed ten percent in any one year.

**Sec. 102-210.2- Fee collection.**

(1) It shall be the responsibility of the property owner to pay any required system fees. In the case that a tenant or lease holder pays the required fees, it shall relieve the land owner from such obligation.

**Sec. 102-210.3 – Utility System deposits**

(1) Each deposit made by a residential customer shall be refunded 24 months following the date of the deposit, provided the customer has timely paid each utility bill charged to the customer for utilities furnished by the City. The refund shall be credited to the account and shall be deducted from the bill until the credit has been exhausted.

(2) In addition to any other provision, any customer having any City utility service discontinued for either nonpayment or delinquent payment of any utility charge, fee, deposit or penalty shall be required to pay an additional delinquent deposit. The deposit shall be retained by the City until service is discontinued, in which event, the City shall apply the same to any outstanding obligations of the customer to the City and refund the balance, if any, to the customer.

**Sec. 102-210.4 - Utility system fees and charges**

(1) There shall be an application submitted to the utility department for services, permits, certificates or licenses.

(2) In addition to the application there shall be an annual license fee and deposit required to maintain a valid septic tank hauler license. There shall also be a rate per 1000 gallons, or a fraction thereof, for all domestic waste discharged to the City system.

(3) There shall be a fee paid to the utility department to connect to the utility system.

(4) Prior to connecting to the City's utilities system, the customer shall pay an impact fee to the City on each new residential and nonresidential development to defray the cost of constructing new additions to the utility system provided by

the City as a result of growth from new development. The tap and impact fees shall be a joined effort between Growth Management and Utilities.

(5) All users of the utility system shall pay monthly potable water, sewer, gas, reclaimed water and stormwater rates. Gas rates shall be automatically adjusted each month to reflect any increase or decrease in the Purchased Gas Adjustment (PGA). Such adjustments shall become effective the first complete billing cycle of each month. The City Manager or his designee shall determine the PGA charge based on historical cost of gas and actual PGA revenues, the forecasted cost of gas, forecasted sales of natural gas, and balances in the gas rate stabilization fund.

(6) All properties or structures, whether occupied or unoccupied, operating with an active utility account ~~and non-operating~~, connected to the City utility system, shall pay a base facility charge to cover the costs incurred to establish a state of readiness to serve the property or structure and maintain a utility system capable of meeting the total combined demands of the customers.

(7) The owner(s) of every building, with plumbing fixtures, located on property within the City, which is within 100 feet of the City sewer system and the owner(s) of every building, with plumbing fixtures, located on property outside the City limits, within the service area, which are connected to the City water system and within 100 feet of the City sewer system shall pay monthly sewer service availability charges, whether connected or not connected to the City sewer system. Any owner of any building or property, with plumbing, not connected to the City sewer system upon whom sewer service availability charges are required shall be required to pay only one-half of the applicable monthly sewer service availability charges for the first 12 months after official notice of the availability of service. For the 13th month and every month thereafter, the owner shall be charged and pay the full amount of the applicable sewer service availability charge.

(8) When the user requests services to be turned off or disconnected for emergency repairs by City staff, there shall be a turn-off fee paid by the user prior to the services being turned-off or disconnected.

(9) Any customer having been disconnected from the services of the utility system, desiring to be reconnected, shall pay a fee for City staff to turn-on reconnect all or any part of the utility system services. The fees vary for service during the business hours of 7:30 a.m. to 4:30 p.m., weekdays and all other "non-business hour" times.

(10) To encourage water conservation, an inclining block water rate structure has been established, also referred to as a conservation rate structure. With this rate structure, as water consumption increases beyond certain designated thresholds, the incremental cost per 1,000 gallons increases.

(11) In those instances where a commercial establishment and residence are served by a common connection, the charges shall be as established for the commercial establishment of that class.

(12) Persons with water connections limited to irrigation service only and separately metered with none of the water being discharged into the City sewer system shall be charged for and pay only commercial water service availability and commodity rates. However, no such water connection shall be made, unless an application for such is first filed with the City and permit issued to the applicant. The applicant for such separate meter shall pay the City an additional tap fee and impact fee in the amount provided for under this subsection.

(13) Each customer rendered a bill for services from the utility system shall pay, in addition to all other charges, a billing charge for each service for each bill rendered to the customer according to the billing charge schedule.

(14) There is hereby imposed upon each delinquent customer a minimum delinquency fee.

(15) Each customer shall be billed once each month for all utility services used the preceding month. Charges shall be due and payable on the due date and deemed delinquent if not paid within 10 days after the due date. The Finance Director may, upon approval of City Council, remove from the books of the City any utility receivable that, as of August 1st of each year, is 180 days or more delinquent.

(16) There shall be a fee, when requested by a customer, to test the accuracy of a meter. The fee shall be added to the utility bill of the customer. The fee shall be suspended if upon the testing of any meter it is determined that such meter is over-registering the volume of the water used by the customer.

(17) There shall be a charge paid to the City for service and repair work performed if a customer damages a service or gas main rendered in connection with the natural gas distribution system. In computing the hourly rate, the charge shall be rounded to the nearest quarter hour for which an appropriate prorated charge shall be made. The cost to the City of all materials used in repairing and servicing shall be added to the minimum and hourly rate. The charges shall be billed by the Finance Department.

(18) Annual fire protection charges are hereby established to defray the City's fire hydrant maintenance, inspection and replacement costs. Annual fire protection fees apply to public or private fire hydrants located outside of the City limits which are connected to the City's water distribution system and privately-owned fire hydrants within the City limits that are connected to the City utility's water distribution system.

(19) The City shall establish a schedule of charges for issuance and renewal of the oil and grease registration certificates. The charges shall be established to insure full cost recovery in the enforcement of this article, and shall include, but shall not be limited to, the cost of field, administrative, engineering and clerical expenses involved.

(20) There shall be a monthly rate charged users for qualified pretreatment industrial wastewater which is discharged into the POTW. This rate is found in

the SOFRAD. The charges shall be in addition to all other charges or fees provided for in this chapter.

(21) There shall be fees for reimbursement of costs of setting up and operating the City's pretreatment program. Fees shall be assessed for monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a user's discharge, and reviewing monitoring reports submitted by users, fees for reviewing and responding to accidental discharge procedures and construction, fees for filing appeals and other fees as the City may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this article and are separate from all other fees, fines, and penalties chargeable by the City.

(22) There shall be stormwater management utility service fees which shall be billed to all properties, public or private, in the City, except those of the Public School System. No exemption or reduction in the stormwater service fee shall be granted based on the age, tax or economic status, race or religion of the property owner, or other condition unrelated to the cost of providing stormwater services and facilities. The stormwater management utility service fees may include:

(a) A service rate fee applied to each property related generally to the amount and quality of runoff discharged to the public stormwater systems and stormwater receiving waters, the cost of stormwater services and facilities which may be required including operating, capital improvement and reserve expenses.

(b) A base rate fee for certain costs of service common to all stormwater management utility accounts, such as, but not limited to, the cost of billing and accounting for each account, together with administrative charges,

(c) A special service fee structured to recover the cost of providing to certain persons, entities and properties, stormwater management services that are not commonly required by all stormwater service charge ratepayers. Such services may include, but are not limited to:

1. Private development plan review and inspection.
2. Site inspections to verify the operational condition of on-site stormwater management systems such as private detention/retention and conveyance facilities.
3. Monitoring and mitigation activities related to conditions on individual properties which impact water quality.
4. Actions to abate conditions on private properties which do not comply with adopted city standards and/or which interfere with proper stormwater management and have been designated by the City Manager or a duly authorized representative of the City Manager to constitute a public nuisance.
5. Fees in lieu of regulatory requirements.
6. System development charges.

7. Special assessments so as to accomplish the City's overall objective of equitable funding.

**Sec. 102-210.5 – Discounts and credits**

(1) Occupants and owners of residential units, who are senior citizens (65 years old or older), shall be entitled to receive a ten percent discount on monthly residential rates for potable water. To receive such discount, a senior citizen shall file with the Utility Department a written sworn application which shall provide the city with such information as may be necessary to establish the eligibility of such applicant for the discount.

(2) A credit may be given to any new business which locates in or on a building or property which has previously paid an impact fee. An owner of property, or any person on behalf of the owner, who applies to the City to be connected to the City water and/or sewer system shall be entitled to receive a credit to be applied to any impact and tap fees previously imposed upon said property to connect to the City water and /or sewer system. The credit shall be no greater than the amount of water and/or sewer tap and impact fee charges actually paid to and collected by the City from the connected property during the immediate 24-month period preceding the connection.

**Sec. 102-210.6 - Fire hydrant maintenance, inspection and replacement fees.**

(1) Annual fire protection charges are hereby established to defray the City's fire hydrant maintenance, inspection and replacement costs. Fees payable under this section are established by separate resolutions of the City Council.

(2) Annual fire protection fees under this section apply to public or private fire hydrants located outside of the incorporated City boundaries which are connected to the City's water distribution system and privately-owned fire hydrants within the City limits that are connected to the City utility's water distribution system.

**ARTICLE III. WATER SERVICE**

**Sec. 102-310.1 - General**

(1) There shall be a five-foot (5') setback radius around all utility structures, such as, but not limited to, meter boxes, valves, utility poles, lift stations, etc. No plants, trees, barriers or coverings, or anything shall be placed within the 5' radius.

(2) All water meters shall record and register the amount of water used in gallons and/or cubic feet; and for the purpose of this chapter, one cubic foot of water shall be the equivalent of 7.5 gallons of water.

(3) Existing apartments, townhouses, strip malls, condos, etc. of four (4) or more units shall be master metered when one of the following occur:

- (a) Add additional units.
- (b) Remodel a building at a cost of 50% of value.
- (c) When the complex changes owners.

(4) The City shall at any time, have the right and authority to master meter apartments, townhouses, strip malls, condos, etc. of four (4) or more units at the City expense when not doing so causes undue expense to the City; or when in violation of 102-110.7. The owner shall be responsible for the water usage beyond the master meter.

## **Sec. 102-320 –Year-round Conservation and Water Shortage Restrictions**

### **Sec. 102-320.1 - Intent of division**

(1) It is the intent and purpose of this section to protect the water resources of the City from inefficient use at all times, to restrict the overutilization of water and use of water for nonessential purposes during periods of water shortage and/or water shortage emergencies.

(2) The City shall assist the SRWMD in the implementation of its water conservation measures and Chapter 40B-21, F.A.C.

### **Sec. 102-320.2 - Applicability of water conservation measures.**

(1) The provisions of this division shall apply to all users and customers of water from the utility system, public or privately-owned water utility systems, private wells, or private connections with surface water bodies within the limits of the City.

(2) In the absence of a declaration of a water shortage or water shortage emergency within all or any part of the City by the governing board or the executive director of the district, all water uses and water conservation measures adopted by the district applicable to the City, or any portion thereof, shall be subject to enforcement action pursuant to this division. Any violation of the provisions of Chapter 40B-21, Florida Administrative Code, or any order issued pursuant thereto, shall be a violation of this division.

(3) Every police officer or sheriff having jurisdiction in the area governed by this division shall, in connection with all other duties imposed by law, enforce the provisions of this division. In addition, the City Manager may also delegate enforcement responsibility for this division to agencies and departments of the City government, in accordance with state and local law.

(4) Water conservation measures shall not apply to users of sea water, reclaimed water or rainwater collected by rain barrels or other such apparatus.

**Sec. 102-320.3- Declaration of shortage**

(1) Upon a finding by the City Council that there is a shortage of water being produced or stored within the City's utility system, upon the SRWMD finding low levels of groundwater which adversely affect the water supply in the City or the declaration of a water shortage or water shortage emergency for all or any portion of the City by City Council or the SRWMD, the City Manager shall have the authority to declare the existence of a water shortage and/or water shortage emergency.

**Sec. 102-320.4 - Public Notice of shortage**

(1) Upon the declaration of a water shortage or water shortage emergency, the City Manager will make a public announcement through the news media and will place a legal notice in a newspaper of general circulation within the City and the County of the existence of the water shortage and water shortage emergency and any restrictions on the use of water, imposed by the SRWMD during the emergency period. The City Manager may also give such further notices as may be proper including, but not limited to, mailing notice to each water customer being served by the water utility system place on the website or through social media.

**Sec. 102-320.5 - Exceptions to division**

(1) The City, upon the recommendation of the County Health Department, the SRWMD or FDEP or upon its own initiative shall have the authority to issue exceptions to the provisions of this division by written authorization signed by the City Manager to permit a reasonable use of water in any instance necessary to maintain adequate health and sanitary standards.

**Sec. 102-320.6. - Notice; specific restrictions.**

(1) Upon a finding by the City Council of the existence of a water shortage or a water shortage emergency, the City Manager shall give proper notice to all of the users and customers of the City's water utility system that during the period of the water shortage or water shortage emergency, the following restrictions of water uses shall be in effect:

(a) No person shall use water to sprinkle a lawn or use water through a hose or pipe to water any garden, tree or shrub except between the hours of 8:00 p.m. to 6:00 a.m. each day.

(b) The washing of sidewalks, driveways, porches, exterior of homes, apartments or other outdoor surfaces shall be limited to the use of water from pails, buckets or other containers.

(c) Except as may be required for public health or to avoid direct damage to equipment or machinery, no person during such emergency shall wash any business or industrial equipment or machinery.

(d) The filling of any outdoor ornamental fountain or other structure using water with or without a recirculating system shall be prohibited.

(e) The filling of swimming pools and wading pools is prohibited.

(f) Water shall not be used for dust control except as required for public health purposes.

(g) No water shall be used from a hose to wash automobiles except at places of businesses where automobiles are washed on every business day either with attendants, with automatic equipment or by self-service. Any person may wash an automobile with water from a bucket.

## **Sec. 102-330 - CROSS CONNECTION AND BACKFLOW-PREVENTION**

### **Sec. 102-330.1- Cross connection control program**

(1) The City Manager/Assistant City Manager~~EDU~~ shall develop and implement the cross-connection control plan as adopted by reference in Article I, Sec. 102-110.2 of this chapter to detect and prevent cross connections that create or may create an imminent and substantial danger to public health. In so doing, the City Manager/Assistant City Manager~~EDU~~ may utilize the accepted practices of the AWWA guidelines, as set forth in "M14, Backflow Prevention and Cross Connection Control and Cross Connections and Backflow Prevention," 2nd Edition,

(2) This subsection does not supersede the Florida Building Codes – Plumbing Code, the Florida State Department of Health Plumbing Rules, or any City of Lake City plumbing ordinances, but is supplementary to them. When conflicts exist, the more restrictive provision shall apply.

### **Sec. 102-330.2 - Backflow preventers required**

(1) Proper backflow prevention devices shall be installed on all proposed and new non-residential developments. If a non-commercial property can show the City Manager/Assistant City Manager~~EDU~~ that no cross connection exists, then they may get a waiver.



(2) All existing commercial properties connected to the City water system shall have a backflow preventer and cutoff valve as close to the meter as feasible, but before any tees in the line.

(3) All fire mains connected to the City water system shall have flow detection devices and backflow preventers installed. If a non-commercial property can show the City Manager/Assistant City ManagerEDU that no cross connection exists, then they may get a waiver.

(4) All properties, both residential and non-residential, with swimming pools, irrigation or potable wells and/or irrigation systems shall have backflow prevention devices on both the irrigation system and the potable water system.

### **Sec.102-330.3 – Installation of backflow prevention devices**

(1) Backflow-prevention devices acceptable to FDEP shall be installed on all existing connections to nonresidential users of the City's potable water system in accordance with the following schedule:

(a) At the time of any site or building modification requiring site plan review and approval; or

(b) At the time of any plumbing modifications requiring a plumbing permit; or

(c) At the time of annexation of an existing property connected to the City's potable water system; or

(d) At the time of meter installation or replacement; or

(e) At the time an inspection reveals a cross connection, whichever event shall first occur. A plumbing permit shall be obtained prior to installation of any device.

(2) The installation of backflow-prevention devices shall be made by certified personnel approved by the City's Utility Department. All newly installed devices shall be tested and certified by a certified backflow prevention tester or specialist licensed to inspect devices on the City system. After certification send copy of paperwork to utilities department. The customer shall be responsible for any charges for the installation and initial testing of required back-flow prevention devices.

(3) The required type of device for backflow installation upon the residential and commercial premises where reclaimed water is to be used, shall comply with the City's policies, procedures and specifications. Vacuum breakers shall be installed on all outside potable water faucets to prevent back siphonage.

### **Sec. 102-330.4 - Maintenance of backflow prevention devices**

(1) All device assemblies shall be tested annually by the City. The cost of retesting and maintenance will be paid by the customer at the time of service. Only individuals that are approved by City of Lake City shall be qualified to perform and certify each test.

(2) Maintenance of backflow prevention devices shall be conducted by certified personnel approved by the City Manager/Assistant City Manager~~EDU~~ in accordance with the cross-connection control maintenance program.

(3) Each owner responsible for the maintenance and retesting of his own backflow prevention device shall file with the Utilities Department no later than December 31 of each year a certified statement from a certified backflow prevention tester or specialist that the device has been inspected and that it is working properly.

(4) Any necessary repairs to the backflow-prevention device shall be completed within 30 calendar days of the inspection revealing the need for such repairs.

#### **ARTICLE IV. - SEWER SERVICE**

##### **Sec. 102-410 – General**

##### **Sec. 102-410.1 - Purpose of article**

(1) The intent and purpose of this article is to set forth uniform requirements for users of the publicly owned sewage treatment works for the City and enables the City to comply with all applicable state and federal laws, including the Clean Water Act (33 U.S.C. § 1251 et seq.), and Rule 62-625, FAC. The objectives of this article are:

(a) Prohibit the discharge of sewage and wastes into the sewer system in excess of the system's carrying capacity;

(b) To prevent, prohibit or regulate discharge of pollutants, sewage, industrial waste, or other wastes which may cause maintenance and/or operating difficulties of the sewers, force mains, pumping stations and other structures appurtenant to the sewerage systems, and the waste treatment facilities;

(c) Require the treatment, before introduction into the sewer system, of waste which may impair the strength and/or durability of the structures of the sewer system by direct or indirect chemical action or which may adversely affect normal treatment processes at waste treatment facilities;

(d) To prevent the introduction of pollutants into the publicly owned treatment works that will pass through the publicly owned treatment works, inadequately treated, into receiving waters, or otherwise be incompatible with the publicly owned treatment works

(e) Establish the characteristics of sewage and industrial wastes that are prohibited from discharge into the public sewers.

(f) Provide for and implement an oil and grease management program, which shall be referred to as the "City oil and grease management program".

(g) To protect both publicly owned treatment works personnel who may be affected by wastewater and sludge in the course of their employment and the general public:

(h) To promote reuse and recycling of industrial wastewater and sludge from the publicly owned treatment works;

(i) To enable the City to comply with its National Pollutant Discharge Elimination System and Florida Department of Environmental Protection permit conditions, sludge use and disposal requirements, and any other federal or state laws to which the publicly owned treatment works is subject.

### **Sec. 102-410.2 - Applicability of Division**

(1) The criteria in this article shall apply to any and all properties within the City Limits and all properties within the service area outside of the City Limits which produce sewage in any capability.

(2) The City reserves the right to establish, by ordinance or in wastewater discharge permits, more stringent standards or requirements on discharges to the Publicly Owned Treatment Works (POTW).

### **Sec. 102-410.3 - Private sewage disposal**

(1) Buildings and lands, with plumbing fixtures, located inside of the City Limits which are not within 100 feet of the sewer system and building and lands, with plumbing features, located on property outside the City Limits, within the service zone, which are connected to the City water system and not 100 feet of the City sewer system, the building or lands sewer shall be connected to a private sewer disposal system complying with the provisions of this section or the provision of the County Health Department.

(2) Before commencement of the construction of a private disposal system within City Limits or within the service area, the owner shall first obtain the approval of the County Health Unit for the manner of disposal of sewage, industrial waste or other polluted waters. The type, capacities, location, and layout of a private sewage disposal system shall comply with all recommendations of the state board of health.

(3) If the discharge from the approved private sewage system will enter the City utility system, the owner shall obtain approval from the City for the discharge of

treated wastewater or unpolluted water into the utility system. No septic tank shall be permitted to discharge to the utility system or any natural outlet.

(4) No permits shall be issued for any private sewage disposal system employing subsurface soil absorption facilities where the area of the lot is less than 6,000 square feet.

(5) At such time as the City sewer system is within 100 feet of the property a direct connection shall be made to the City sewer system in compliance with this article, and any septic tanks or similarly private sewage disposal facilities shall be abandoned and filled with suitable material, at no expense to the City.

(6) The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the City.

(7) No provision contained in this article shall be construed to interfere with any requirements that may be imposed by the County Health Department.

#### **Sec. 102-410.4 - Sewer connections and building sewers.**

(1) *Permit required for work.* No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer, sewer connection or appurtenance thereof without first obtaining a permit from the City Manager/Assistant City Manager~~EDU~~ or his/her designee.

(2) *Sewer connection fee.* There shall be paid to the Utilities Customer Service Department at the time of application for a sewer connection a fee which shall be determined by the City Council.

(3) *Location of connections.* The connection into the public sewer shall be made at the Y-branch or prepared connection where provided and/or directed by the City Manager/Assistant City Manager~~EDU~~ or his/her designee.

(4) *Guarding of excavations; restoration of public property.* All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazards. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City.

(5) *Cleanouts.* All drainage lines located on properties which connect to the City sewage collection and disposal system shall have cleanouts installed every 50 feet or at each change of direction of the drain greater than 45 degrees. Cleanouts on underground drains shall connect at not more than a 45-degree angle, and shall be extended to or about the finished grade level directly above the place where the cleanout is installed. Every cleanout shall be installed so that the cleanout opens in a direction opposite to the flow of the drainage line. Each cleanout shall be closed with a plug.

(6) *Separate, independent sewer tap per building.* A separate and independent sewer tap shall be provided for every building, except where one building stands

at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway, the sewer tap from the front building may be extended to the rear building and the whole considered as two sewer taps.

(7) *Existing sewer taps*; Existing sewer taps may be used in connection with new buildings only when they are found, on examination and tested by the City, to meet all requirements of this article.

(8) *Size, slope, alignment; materials and methods*. The size, slope, alignment, materials of construction of a sewer tap, and the methods to be used in excavating, placing the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the City. In the absence of code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and W.P.C.F. Manual of Practice No. 9 shall apply.

(9) *Lifting of sewage*. Whenever possible, the sewer tap shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the sewer tap.

(10) *Connection of building sewer to public sewer*. The connection of the sewer tap into the public sewer shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the City, or the procedures set forth in appropriate specifications of the ASTM and W.P.C.F. Manual of Practice No. 9. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials must be requested in writing and approved by the City before installation.

### **Sec. 102-410.5 - Use of public sewer**

(1) *Placement of animal excrement or other objectionable waste*. It shall be unlawful for any person to place, deposit, or permit to be deposited in an unsanitary manner upon public or private property within the City, any human or animal excrement, garbage, or other objectionable waste.

(2) *Discharge of polluted waters*. It shall be unlawful to discharge to any natural outlet within the City, any sanitary sewage, industrial wastes, or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this article.

(3) *Private sewage disposal systems*. Except as provided in this article, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage.

(4) *Installation of sanitary facilities*. The owner of any buildings or properties, used for human occupancy, employment, recreation or other purposes, situated

within the City, abutting any street, alley or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the City is hereby required at his expense to install sanitary facilities in accordance with the City plumbing and building codes and connect such facilities directly with the proper public sewer, in accordance with the provisions of this article, within 12 months after the date of the official notice of availability of service; provided, however, that public sewer is within 100 feet of any property line.

(5) The owner(s) of every building, with plumbing fixtures, located on property within the City, which is within 100 feet of the City sewer system and the owner(s) of every building, with plumbing fixtures, located on property outside the City Limits, within the service zone, which are connected to the City water system and within 100 feet of the City sewer system shall be required to connect to the City sewer system. The owner of said properties and/or buildings, regardless of use, are required, at his expense, to install sanitary facilities in accordance with the City plumbing and building codes and connect such facilities to the City sewer system, in accordance with this article, within 12 months after the date of the official notice of availability of service.

(6) *Creation of area or zone.* Pursuant to the provisions of F.S. § 180.02(3), there is hereby created the following described area or zone in which connection to any City sewer system constructed therein may be required: All lands outside the corporate limits of the City within a five-mile radius of the intersection of the centerlines of U.S. Highway 90 (Duval Street) and U.S. Highway 441 (Marion Avenue), except any portion thereof which is excluded there from under the provisions of F.S. § 180.06, by reason of being now actually served with a similar utility system by any private company as provided by and defined in F.S. §§ 180.05 and 180.06.

(7) *Connection required when available.* All persons or corporations living or doing business within the area created by subsection (f) of this section shall connect, when available, to any sewer system constructed, erected or operated by the City.

(8) *Regulations and charges.* All connections to the City sewer system or any other City utility system within the area created by subsection (f) of this section shall be in accordance with and subject to prevailing regulations and ordinances of the City applicable to similar connections.

(9) *For plat or subdivision approval.* No plat or subdivision of land within the City shall receive final approval until the person subdividing or owner shall comply with the following:

(a) Install sewer laterals to each separate lot which connect with the City sewage collection and disposal system.

(b) Install water mains and laterals to each separate lot which connect with the City water supply and distribution system.

## **Sec. 102-410.6 - Regulation of public sewer use, pollutant limits**

(1) All persons using the public sewers carrying waste to the waste treatment facilities shall comply with all provisions of this article.

(2) Commercial establishments discharging wastewater which is essentially domestic in character, such as professional offices and merchandise stores, are commercial class I; Commercial establishments discharging medium-strength wastewater, such as pharmacies and automobile service stations, are commercial class II; and Commercial establishments discharging high-strength wastewater, such as restaurants and hospitals, are commercial class III.

(3) No user shall introduce or cause to be introduced into the POTW any of the following described waters, wastes, pollutant, liquids, substances or wastewaters which causes pass through or interference. These prohibitions, or local limits, apply to all users of the POTW, whether or not they are subject to the oil and grease management program, categorical pretreatment standards or any other national, state, or local pretreatment standards or requirements. The established local limits apply at the point where the wastewater is discharged to the WRF. All concentrations for metallic substances are for total metal unless indicated otherwise. Pollutants, substances, or wastewater prohibited below shall not be processed or stored in such a manner that they could be discharged to the POTW:

(a) Any stormwater, surface water, groundwater, artesian well water, roof runoff, subsurface drainage, pool drainage, condensate, de-ionized water, cooling water or unpolluted industrial process waters

(b) Any liquid, vapor, wastewater or other substance having a temperature higher than 150 degrees Fahrenheit, or which causes the temperature at the introduction into the POTW plant to exceed 104 degrees Fahrenheit, or inhibit the biological activity in the treatment plant.

(c) Sludge, screenings, or other residues from the pretreatment of industrial wastes

(d) Trucked or hauled pollutants, except at discharge points designated and approved by the City Manager/Assistant City ManagerEDU;

(e) Any pollutant which creates a fire or explosive hazard such as, but not limited to, gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas or any other petroleum product.

(f) Any water or waste which contain fats, greases, oils, oil sludge, petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin in concentrations more than 100 mg/l or more than 20mg/l of floatable oil, or substances which may solidify or become viscous at temperatures between 32 and 140 degrees Fahrenheit parts per million, by weight.

(g) Any commercial garbage or refuse, whether shredded or un-shredded, and the installation of garbage grinders for the purpose of grinding or shredding commercial or industrial garbage into the sewer system is expressly prohibited. Any garbage that has not been ground by household type or other suitable garbage grinder.

(h) Any solid or viscous substance capable of causing obstruction to the flow in the POTW or interference with the proper operation of the POTW such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, or paunch manure.

(i) Any waters or wastes having a pH lower than 5.0 or higher than 9.5

(j) Any waters or wastewaters which will cause corrosive or structural damage to structures, sewer mains, equipment, and personnel of the POTW.

(k) Any waters or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, or create any hazard in the receiving sewer.

(l) Any waters or wastes containing suspended solids of such character and quantity that unusual attention or expense is required to handle such materials at the waste treatment facilities except as provided in this article.

(m) Any noxious or malodorous liquids, gases, solids, wastewaters, or pollutants which produces toxic gases, vapors, or fumes, either singly or by interaction with other wastes, within the POTW in a quantity which create a public nuisance or a hazard to life, prevent entry into the sewers for maintenance or repair, or cause acute worker health and safety problems.

(n) Waters or wastes containing substances which are not amenable to treatment or reduction by the sewage treatment processes employed or are amenable to treatment only to such degree that the sewage treatment plan effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

(o) Paints and waste products from paint manufacturing.

(p) Pollutants, including oxygen-demanding pollutants, released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause interference with the POTW;

(q) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent, thereby violating the City's DEP and/or NPDES permit.

(r) Medical wastes, except as specifically authorized by the City Manager/Assistant City ManagerEDU in a wastewater discharge permit.



(s) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test or primary inorganic or secondary drinking water standards.

(t) Detergents, surface-active agents, or other substances which may cause excessive foaming in the POTW.

(u) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than five percent or any single reading over ten percent of the lower explosive limit of the meter;

(v) Waste classified as hazardous waste under Chapter 62-730, F.A.C., or wastewater containing any radioactive wastes or isotopes. Any waste from an institution or industry using radioactive material or fission products must be registered with the city manager as well as such other control agencies as the law requires. The active elements and their local concentration permitted to be discharged into the sewers shall be based upon the latest knowledge available to this technology.

(4) Grease, oil, and sand interceptors shall be provided in accordance with the City's adopted plumbing code and City's Oil and Grease Management Program.

(5) No user shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable pretreatment standard or requirement. City Manager/Assistant City ManagerEDU may impose mass limitations on users who are using dilution to meet applicable pretreatment standards or requirements or in other cases when the imposition of mass limitations is appropriate.

(6) No industrial user shall discharge process waste streams, unregulated waste streams, or dilute waste streams in excess of the concentrations set forth by the local limits.

(7) When the admission into the public sewers of any waters or waste having a five-day biochemical oxygen demand of greater than 450 parts per million by weight, or containing more than 350 parts per million by weight of suspended solids or containing any quantity of substance having the characteristics which cause any operational difficulty in the public sewers and/or waste treatment facilities, pretreatment or treatment shall be required.

(8) The City Manager/Assistant City ManagerEDU shall have the right to refuse a sewer connection to any person whose quantity of waste or rate of discharge would exceed the carrying capacity of the public sewer. The City Manager/Assistant City ManagerEDU shall have the right to require at any time that permanent arrangements be provided for screening and measuring continuously industrial waste contributed to the sewer system. Where necessary

a regulator facility may be required to reduce the maximum rates of discharge to such percentage of the average 24-hour rate, as may be directed by the City Manager or his designee.

(a) If the City Manager/Assistant City Manager<sup>EDU</sup> requires the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the review and approval of the City Manager/Assistant City Manager<sup>EDU</sup>, and subject to the requirements of all applicable codes, ordinances and laws.

(b) All industrial wastes, if determined necessary by the City Manager/Assistant City Manager<sup>EDU</sup>, shall be screened by automatic screening devices with a maximum screen opening of three-quarters of a square inch and/or a permanently installed (replaceable) bar screen with a maximum distance of one inch between bars before entering a public sewer.

(c) A regulator facility shall be provided by the industry or owner for waste with over 450 ppm BOD to maintain uniform and/or diluted waste strength at a level below 450 ppm BOD. A regulator facility shall also be provided by the industry or owner to prevent the discharge of slugs.

(9) All business, commercial and industrial users discharging or proposing to discharge into the public sewers shall file a City provided application showing the volume, strength, and characteristics of waste discharged or to be discharged to the public sewer. Analyses of a representative sampling report shall be made by an approved independent laboratory and submitted with the application to the City Manager/Assistant City Manager<sup>EDU</sup>. Any change in use of the premises or change which causes a change in water use or waste volume, strength or characteristics shall require a new application to be filed with the City Manager/Assistant City Manager<sup>EDU</sup>, or his designee, prior to making the change or alteration.

(10) Where private preliminary treatment facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation, by the owner at his expense.

(11) The owner of any property served by a sewer connection carrying industrial wastes shall install a suitable control effluent structure together with necessary meters and other appurtenances in the building sewer to facilitate observation, sampling and measurement of the wastes. Structures shall be accessibly and safely located, and shall be constructed in accordance with City approved plans. The structure, meter and other appurtenances shall be installed by the owner at his expense, and shall be continually maintained by him so as to be safe and accessible at all times. The owner shall keep meters in operating condition and accurately calibrated.

(12) All tests and analyses of the characteristics of waters and wastes to which reference is made in this section shall be determined in accordance with Standard Methods upon suitable samples taken at control effluent structure provided for in this section. All flow measurements shall be determined at control

effluent structure except where practical water meter readings shall be used to determine quantity of waste discharged. All persons using a private well or water supply shall install a water meter on supply line at their own expense. If no control effluent structure has been required, the control shall be considered to be the nearest downstream manhole in the public sewer to the point at which the sewer tap is connected.

(13) No provision contained in this article shall be construed as preventing any written special agreement between the City Council and any industrial concern whereby an industrial waste or unusual strength or character may be accepted by the City for treatment, subject to payment therefore by the industrial concern. Such written agreement shall be filed with the City Manager/Assistant City ManagerEDU.

(14) Commercial customers shall not dilute wastewater with uncontaminated water.

(15) Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

(16) Whenever deemed necessary, the City Manager/Assistant City ManagerEDU may require users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage waste streams from industrial waste streams, and such other conditions as may be necessary to protect the POTW and determine the user's compliance with the requirements of this article.

(17) The City Manager/Assistant City ManagerEDU may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. A wastewater discharge permit may be issued solely for flow equalization. In addition, the City Manager/Assistant City ManagerEDU may require additional parameter monitoring (i.e., pH) by the user as necessary.

#### **Sec. 102-410.7 - Wastes measurement procedure; inspection and sampling; reporting**

(1) All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this article shall be determined in accordance with the latest edition of Standard Methods, and shall be determined at the control effluent structure. Sampling shall be carried out by customarily accepted methods to reflect the effect of constituents upon the waste treatment facilities and to determine the existence of hazards to life, limb, and property. Records of the measurement and sampling shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses.

(2) All pollutant analyses, including sampling techniques, to be submitted as part of any report, notice, notification, required information or documentation shall be performed in accordance with the techniques prescribed in Rule 62-160, F.A.C., unless otherwise specified in an applicable categorical pretreatment standard. All sampling and analyses shall conform to procedures specified in the "Department of Environmental Protection Standard Operating Procedures for Field Activities". If Rule 62-160, F.A.C., does not contain sampling or analytical techniques for the pollutant in question, sampling and analyses must be performed in accordance with procedures approved by FDEP.

(3) Samples shall be collected per Rule 62-625.600(1)(e), F.A.C and Rule 62-160.300(5), F.A.C., Category 2A., and shall conform to the department's SOP. Except as indicated in subsections (a), (b) and (c) below, the user must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the City Manager/Assistant City ManagerEDU. Where time-proportional composite sampling or grab sampling are authorized, the samples must be representative of the discharge. Using protocols, including appropriate preservation, specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows:

(a) For cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the utility, as appropriate. In addition, grab samples may be required to show compliance with instantaneous limits.

(b) Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

(c) For sampling required in support of baseline monitoring and compliance reports required Sections 6.1 and 6.3 [40 CFR 403.12(b) and (d)], a minimum of four grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available the City Manager/Assistant City ManagerEDU may authorize a lower minimum. For the reports required by paragraphs Section 6.4 [40 CFR 403.12(e) and 403.12 (h)], the industrial user is required to collect the number of grab samples necessary to assess and assure compliance with applicable pretreatment standards and requirements.

(4) The total volume of waste discharged by an industry shall be measured by a magnetic flow meter, parshall flume, v-notch weir or other approved device which will totalize and record the actual flows from the plant. Meters will be read once

a month by the City's personnel in the presence of the plant's representative, if such representative is provided by the plant. The owner may request a maximum of four meter readings per month, or as required by a wastewater discharge permit.

(5) The City Manager/Assistant City ManagerEDU shall have the right to set up on the user's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the user's operations.

(6) The City Manager/Assistant City ManagerEDU may require the user to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the user at its own expense. All devices used to measure wastewater flow and quality shall be calibrated annually to ensure their accuracy.

(7) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the user at the written or verbal request of the City Manager/Assistant City ManagerEDU and shall not be replaced. The costs of clearing such access shall be borne by the user.

(8) Any reporting requirements required by any subsection of this article shall follow the provisions of subsection 102-450 of this chapter.

(9) Written reports will be deemed to have been submitted on the date of receipt of the report.

(10) All users not required to obtain a wastewater discharge permit shall provide any of the reports found in subsection 102-450 of this chapter when requested or required by the City Manager/Assistant City ManagerEDU.

### **Sec. 102-410.8 - Hauled wastewater; industrial, septic tanks**

(1) During those periods of time that the City has excess available wastewater treatment plant capacity, licensed operators may dispose of that domestic waste in the City's wastewater treatment facilities which have been established for such waste disposal. Waste hauler services will be authorized only with a City approved agreement. Licensed Operator wastes shall fully comply with this article or any other requirements established by the City. Domestic septic tank waste haulers may be required to obtain wastewater discharge permits.

(2) Haulers of industrial waste shall obtain wastewater discharge permits. Generators of hauled industrial waste may be required to obtain wastewater discharge permits. The City Manager/Assistant City ManagerEDU may prohibit the disposal of hauled industrial waste at the WWRF.

(3) Industrial waste haulers shall discharge loads only at designated locations. Industrial waste haulers shall be randomly required to collect and provide samples of each hauled load to ensure compliance with applicable standards. The Industrial waste hauler shall be randomly required to provide a waste analysis of any load prior to discharge. No load may be discharged at the designated location without “on site” approval by an authorized WWRF official.

(4) Industrial waste haulers must provide a waste-tracking form for every load. This form shall include, at a minimum, the name and address of the industrial waste hauler, permit number, truck identification, names and addresses of sources of waste, and volume and characteristics of waste. The form shall identify the type of industry, known or suspected waste constituents, and whether any wastes are RCRA hazardous wastes.

## **Sec. 102-420 - OIL AND GREASE MANAGEMENT PROGRAM**

### **Sec. 102-420.1 - Objective**

(1) The objective of the City OGMP is to minimize the introduction of fat-soluble wastes to the City wastewater collection and treatment system and to provide enforcement procedures and cost recovery charges from users receiving and treating abnormally high-strength compatible wastes.

### **Sec. 102-420.2 - Oil and Grease prevention program**

(1) The discharge by a user to the POTW of certain liquids or wastes may be prohibited or limited by the provisions of this chapter. Grease, oil, and sand interceptors shall be provided when, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand;

(2) Users that have the potential to discharge wastes containing oil and grease, such as, but not limited to, food manufacturing, food preparation enterprises, and users that prepare, process or serve food or food products, commissaries, commercial kitchens, restaurants and caterers, shall have an approved oil and grease interceptor.

(3) Users that have the potential to discharge wastes containing petroleum-based oil and grease, such as, but not limited to, automotive related enterprises, commercial laundries, laundromats, commercial laundries, car washes and automotive related facilities, shall have an approved oil/water separator.

(4) Users that have the potential to discharge waste containing sand such as, but not limited to, wash down facilities, car washes and laundromats, shall have sand traps.

(5) Other users which are found to be contributing grease, oil and/or sand to the system may be required by the City to install an approved oil and grease

interceptor and/or an oil/water separator for the proper handling of wastes containing oil and grease exceeding 100 mg/l by weight.

### **Sec. 102-420.3 - Requirements**

(1) Wastes, which contain oil and grease, may be discharged to the POTW in accordance with the conditions set forth in this chapter.

(a) Wastes containing oil and grease, including materials processed through garbage grinders shall be directed through a grease interceptor or trap.

(b) Wastes containing residual (trace amounts) petroleum-based oil and grease shall be directed through an oil/water separator.

(2) Oil and grease interceptors or oil/water separators shall be installed prior to the opening or re-opening of any facility for which they are required.

(3) Under-the-sink oil and grease traps are not acceptable as a stand-alone oil and grease interceptor or oil/water separator

(4) Sanitary facilities and other similar fixtures shall not be connected or discharged to the oil and grease interceptor or the oil/water separator.

(5) Liquid wastes shall only be discharged to the oil and grease interceptor or oil/water separator through the inlet pipe or in accordance with the design/operating specifications of the device.

(6) Oil and grease interceptors and oil/water separators shall be installed in a location that provides easy access at all times for inspections, cleaning and proper maintenance, including pumping. Oil and grease interceptors shall not be located in or near any part of a structure where food handling is done. Oil and grease interceptors and oil/water separators shall be installed, operated, maintained and repaired at the user's expense. The City shall approve the location of the oil and grease interceptor or oil/water separator prior to installation.

(7) Minimum removal efficiency for oil and grease interceptors for shall be 80 percent. Minimum removal efficiency for oil/water separators shall be 90 percent.

(8) The City may request that the user provide certified documentation on the design and performance of the oil and grease interceptor or oil/water separator. Information to be submitted includes, but may not be limited to, catalog cuts, performance data, materials of construction, installation instructions and operation and maintenance manual.

(9) The City may assign a nonresidential user to the surcharge program.

### **Sec. 102-420.4 - Design**

- (1) The size and capacity of oil and grease interceptors and oil/water separators shall be on an individual case by case basis. Designs of oil and grease interceptors and oil/water separators shall be signed and sealed by a licensed professional and constructed in accordance with this chapter, the City's Utility Standards Manual and other applicable state and local regulations. The City shall approve the design and construction.
- (2) The design of oil and grease interceptors and/or oil/water separators shall be based on peak flow and where applicable, capable of treating and removing emulsions. Oil and grease interceptors and/or oil/water separators shall be sized to meet minimum efficiency removal (retention) of oils and greases from the user's discharge as found in section 102-420.3(8). Discharge to the POTW from the user's system shall not exceed 100 mg/l by weight.
- (3) Alternative oil and grease removal devices or technologies shall be subject to written approval by the City Manager/Assistant City ManagerEDU and shall be based on demonstrated (proven) removal efficiencies and shall achieve minimum removal efficiencies.
- (4) A control manhole or inspection box for monitoring purposes is required and shall be approved by the City. An adequate number of inspection and monitoring points shall be provided.
- (5) The capacity of the approved oil and grease interceptor and oil/water separator shall be in accordance with the requirements set forth in the latest edition of the Utility Standards Manual.

### **Sec. 102-420.5 – Installation Requirements**

- (1) Proposed or newly constructed facilities which have the potential to discharge oil and grease shall be required to install an approved oil and grease interceptor or oil/water separator.
- (2) Existing facilities shall be required to install an approved oil and grease interceptor or oil/water separator when any of the following conditions exist:
  - (a) The facilities are found by the city to be contributing oils, grease or sand in quantities in excess of 100 mg/l by weight.
  - (b) Remodeling or expanding of any facility which falls under subsection 102-420.2, that are subject to a permit that is issued by the Building Department.
  - (c) Existing facilities which will be renovated to include any facility which falls under subsection 102-420.2, where such facilities did not previously exist.

### **Sec. 102-420.6 - Maintenance**



- (1) The user, at the user's sole expense, shall be responsible for cleaning and maintaining the oil and grease interceptor and/or oil/water separator in such a condition for efficient operation. Cleaning shall include the complete removal of all contents, including floating materials, wastewater, and bottom sludge and solids. Cleaning and maintenance shall include removal of materials from the tank walls, baffles, cross pipes, inlets and outlets.
- (2) Decanting, back flushing or discharging of removed wastes back into the oil and grease interceptor or oil/water separator from which the waste was removed for the purpose of reducing the volume to be hauled and disposed is prohibited.
- (3) Oil and grease interceptors and oil/water separators shall be cleaned at a minimum of once every 90 days, or more frequently as needed to prevent carryover of oil and grease into the collection system. Under-the-sink oil and grease traps shall be cleaned at a minimum of once per week, or more often as necessary to prevent pass through of grease and other food solids to the collection system.
- (4) Pumping frequency may be determined by the City based on flows, quantity of oil and grease in the discharge, volume of business, hours of operations and seasonal variations. In no case shall the pumping frequency exceed 90 days.
- (5) An interceptor shall be considered to be out of compliance if the grease layer exceeds six inches, the solids layer exceeds 12 inches or if removal efficiencies as determined through sampling and analysis indicate less than the minimum efficiencies found in rule 102-420.3(8).
- (6) Wastes removed from oil and grease interceptors or oil/water separators shall be disposed at a permitted facility to receive such wastes or a location designated by the City for such purposes, in accordance with the provisions of this chapter. The removed waste shall not be returned to any private or public portion of the collection system or the treatment plants.
- (7) Additives placed into oil and grease interceptors, oil/water separators or building discharge line systems on a constant, regular or scheduled basis shall be reported to the City in writing at least five days prior to use. Such additives shall include, but not be limited to, emulsifiers, enzymes, commercially available bacteria, or other additives designed to absorb, purge, consume, treat, or otherwise eliminate grease and oils. The City, prior to introduction into the waste stream, interceptor, or separator shall approve any use of additives in writing. The use of additives shall not be considered a substitution to the maintenance procedures required herein.
- (8) Flushing of oil and grease interceptors or oil/water separators with water having a temperature in excess of 140 degrees shall be strictly prohibited.

**Sec. 102-420.7 - Administrative procedures**

(1) A user shall maintain a log of pumping activities that confirms pumping, hauling, and disposal of waste and shall track the removed waste from oil and grease interceptors and oil/water separators. This log, at a minimum, shall contain the following information:

Generator information:

Name, Contact person, Address, Telephone number, Email address, Name and signature of generator verifying generator information.

Transporter information:

Company name, License number, Address, Telephone number, Email address

Date and time of pumping, Volume pumped

Vehicle No., Driver name and signature of transporter verifying transporter information and service

Destination information disposal site or facility:

Company name/permit number(s), Contact person(s), Address, Telephone number, Email address

Location of disposal site/facility

Volume treated, Date and time of delivery.

Name and signature of operator verifying disposal site and facility information.

(2) The user shall report pumping activities within 48 hours to the city on the form so designated by the city for such purposes.

(3) The user shall maintain a file on site of the records and other documents pertaining to the facility's oil and grease interceptor or oil/water separator. The file contents shall include, but is not limited to, the record (as-built) drawings, record of inspections, log of pumping activities and receipts, log of maintenance activities and monitoring data for the previous 12 months. The file shall be available at all times for inspection and review by the City. Documents in the file shall be retained and preserved in accordance with Florida Public Records laws.

(4) The user shall operate and maintain appropriate monitoring facilities that are safe and accessible at all times, for observation, inspection, sample collection and flow measurement of the user's discharge to the POTW.

(5) The City may impose additional limitations and/or monitoring requirements in accordance with the provisions set forth in this chapter.

## **Sec. 102-430 – INDUSTRIAL PRETREATMENT**

### **Sec. 102-430.1 – Industrial Pretreatment facilities**

(1) Users shall provide wastewater treatment as necessary to comply with this article and shall achieve compliance with all categorical pretreatment standards, and the prohibitions set out in Section 102-410.5(3) of this Chapter within specified time limitations. Any facilities necessary for compliance shall be provided, operated, and maintained at the user's expense.

### **Sec. 102-430.2 - Categorical Pretreatment Standards**

(1) Mass limitations may be imposed in addition to or in place of the concentration-based limitations. Where a categorical pretreatment standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, equivalent concentration or mass limits may be imposed in accordance with Rule 62-625.410(4), F.A.C., or 40 CFR Chapter 1, subchapter N, Parts 405-471.

(2) When wastewater subject to a categorical pretreatment standard is mixed with wastewater not regulated by the same standard, an alternate limit using the combined waste stream formula in Rule 62-625.410(6), F.A.C., or 40 CFR Chapter 1, subchapter N, Parts 405-471 may be imposed.

(3) A user may obtain a variance from a categorical pretreatment standard if the user can prove, pursuant to the procedural and substantive provisions in Rule 62-625.700, F.A.C., that factors relating to its discharge are fundamentally different from the factors considered by EPA when developing the categorical pretreatment standard in 40 CFR Chapter 1, subchapter N, Parts 405-471

(4) A user may obtain a net gross adjustment to a categorical standard in accordance with Rule 62-625.820, FAC.

(5) The City Manager/Assistant City Manager<sup>EDU</sup> or his designee may develop best management practices (BMPs), by ordinance or in individual wastewater discharge permits, based on applicable general pretreatment standards, categorical pretreatment standards, and state and local law

### **Sec. 102-430.3 - City's right of revision**

(1) The City reserves the right to establish, by ordinance or in wastewater discharge permits, more stringent standards or requirements on discharges to the POTW.

### **Sec. 102-430.4 - Dilution**

(1) No user shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by

an applicable pretreatment standard or requirement. The City Manager/Assistant City ManagerEDU may impose mass limitations on users who are using dilution to meet applicable pretreatment standards or requirements, or in other cases when the imposition of mass limitations is appropriate.

## **Sec. 102-440 - WASTEWATER DISCHARGE PERMIT**

### **Sec. 102-440.1 - Wastewater discharge permitting — New and Existing connections**

(1) Any user who proposes to begin new connection for discharging into the POTW must shall apply for a wastewater permit and the application for the permit in accordance with Sec. 102.440.2 must be filed at least 90 days prior to the date upon which any discharge will begin.

(2) Any user who is currently discharging wastewater into the POTW and who wishes to expand such discharges must apply for a wastewater discharge permit in accordance with Sec. 102.440.2 and shall not cause or allow additional discharges to the POTW to expand until a wastewater discharge permit has been issued.

### **Sec. 102-440.2 – Permit conditions**

(1) A wastewater discharge permit shall include conditions as are deemed reasonably necessary by the City Manager/Assistant City ManagerEDU to prevent pass through or interference, protect the quality of the waterbody receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

(2) A wastewater discharge permit shall include the following conditions:

(a) Compliance with this wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable federal and state pretreatment standards, including those which become effective during the term of the wastewater discharge permit.

(b) Obtaining a wastewater discharge permit does not relieve a permittee of its obligation to comply with all federal and state pretreatment standards or requirements or with any other requirements of federal, state, and local law.

(c) Discharge by permittees shall not exceed the local and effluent limits which are included as an attachment to the permit.

(d) Best management practices are to be used and followed to the greatest extent possible. BMPs are included as an attachment to the permit

(e) The local limits may be modified as needed based on regulatory requirements and standards, WWF operation, performance and processes, the industrial user base, potable water quality and domestic wastewater characteristics. The City shall notify the permittee when modifications have been approved by FDEP. The permittee shall have 30 days to comply with the new limits. Permittees shall also be issued an addendum to their wastewater discharge permit containing the new local limits.

(f) Permittees shall periodically provide information and update to the City Manager/Assistant City ManagerEDU on the nature and characteristics of its wastewater discharge.

(g) Unpermitted discharge and/or slug load discharges are prohibited. The permittee shall implement management practices which adequately prevent accidental, unanticipated, or non-routine discharges.

(h) The permittee shall install and maintain inspection and sampling facilities and equipment.

(i) Permittees shall review and update the Accidental Discharge / Slug Load Control Plan every two years. The updated plan shall be submitted the Utility Department within 30 days after the plan has been updated.

(j) This wastewater discharge permit is nontransferable without prior notification and approval of the City Manager/Assistant City ManagerEDU.

(k) Self-monitoring, sampling, reporting, notification, and recordkeeping are required. These requirements shall include an identification of pollutants to be monitored, sampling location, sampling frequency, and sample type based on federal, state, and local law.

(l) Violation of pretreatment standards, requirements, and/or any applicable compliance reporting or submittals is subject to civil and criminal penalties by the City of Lake City. Enforcement by the City of Lake City does not preclude the county, state or federal governments from initiating enforcement proceeding of their own.

(m) Permittees shall notify the City Manager/Assistant City ManagerEDU and WRF operator of any unpermitted discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, or a slug loads within 24 hours of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the user.

(n) The permittee shall permanently post, on the permittee's bulletin board or other prominent place, a notice advising employees who to call in the event of a discharge described in Section 102-440.2(m) above. Permittees shall ensure that all employees, who may cause such a discharge to occur, are advised of the emergency notification procedure.

(3) Wastewater discharge permits may contain other conditions as deemed necessary to prevent pass through or interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW such as, but not limited to:

(a) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;

(b) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;

(c) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;

(d) The unit charge or schedule of user charges and fees for the management of the wastewater discharged to the POTW; and

### **Sec. 102-440.3 - Regulation of waste received from other jurisdictions**

(1) If another public jurisdiction or user wishes to contribute wastewater to the POTW, the City shall enter into an inter-local agreement with the contributing agency. The contributing agency shall provide:

(a) A maximum limit on the volume and a description of the quality of the wastewater discharged to the POTW by the contributing agency;

(b) An inventory of all users located within the contributing agency that are discharging to the POTW; and

(c) Other information as the City Manager/Assistant City ManagerEDU may deem necessary.

(2) The inter-local agreement shall contain the following conditions:

(a) A requirement for the contributing agency to adopt a sewer use ordinance which is at least as stringent as this Chapter. The requirement shall specify that such ordinance must be revised as necessary to reflect changes made to the City's ordinance;

(b) A requirement for the contributing agency to submit a revised user inventory on at least an annual basis;

(c) A provision specifying which pretreatment implementation activities, including wastewater discharge permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing agency; which of these activities will be conducted by the City Manager/Assistant City ManagerEDU; and which of these activities will be conducted jointly by the contributing agency and the City Manager/Assistant City ManagerEDU;

(d) A requirement for the contributing agency to provide the City Manager/Assistant City ManagerEDU with access to all information that the contributing agency obtains as part of its pretreatment activities;

(e) Limits on the nature, quality, and volume of the contributing agency's wastewater at the point where it discharges to the POTW;

(f) Requirements for monitoring the contributing agency's discharge;

(g) A provision ensuring the City Manager/Assistant City ManagerEDU access to the facilities of users located within the contributing agency's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the City Manager/Assistant City ManagerEDU; and

(h) A provision specifying remedies available for breach of the terms of the inter-local agreement.

## **Sec. 102-450 - REPORTING REQUIREMENTS**

### **Sec. 102-450.1 - Application signatories and certification**

(1) All user reports must be signed by the user or an authorized representative of the user and contain the following certification statement:

*"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."*

(2) Pretreatment reports shall contain a statement, certified by a licensed professional engineer, indicating whether pretreatment standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the pretreatment standards and requirements.

### **Sec. 102-450.2 - Baseline monitoring reports**

(1) Users subject to pretreatment standards and requirements shall submit reports;

(a) Within 90 days following the date for final compliance with applicable categorical pretreatment standards,

(b) At least 90 days prior to commencement of discharge and within 90 days following commencement of the introduction of wastewater into the POTW

from a new source and sources that become categorical users subsequent to the promulgation of an applicable categorical standard,

(c) Within either 180 days after the effective date of a categorical pretreatment standard, or the final administrative decision on a category determination under Rule 62-625.410(2), F.A.C., whichever is later,

(2) Users described above shall submit the information set forth below:

(a) The name and address of the facility, including the contact information of the operator and owner.

(b) A list of any environmental control permits held by or for the facility.

(c) A brief description method of pretreatment, average rate of production, and standard industrial classifications of the operation(s) carried out by such user. This description should include a schematic process diagram which indicates points of discharge to the POTW from the regulated processes.

(d) Information showing the actual or anticipated quantity and measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined waste stream formula set out in Rule 62-625.410(6), FAC.

(e) The categorical pretreatment standards applicable to each regulated process.

(f) The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the standard or by the City Manager/Assistant City ManagerEDU, of regulated pollutants in the discharge from each regulated process.

(g) Instantaneous, daily maximum, and long-term average concentrations, or mass, where required, shall be reported.

(h) A reasonable measure of the user's long-term production rate for users' subject to equivalent mass or concentration limits established in accordance with the procedures in Rule 62-625.410(4)(c), F.A.C. The actual production during the appropriate sampling period for all other users subject to categorical pretreatment standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation).

(3) All wastewater samples must be representative of daily operations and shall be collected and analyzed in accordance with subsection 102-410.6. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a user to keep its monitoring facility in good working order shall not be grounds for the user to claim that sample results are unrepresentative of its discharge.

(4) If a user subject to the reporting requirement in this section monitors any pollutant more frequently than required by the City Manager/Assistant City



ManagerEDU, using the procedures prescribed in section 102-410.6 and the results of this monitoring shall be included in the report.

(5) If additional pretreatment and/or O&M will be required to meet the pretreatment standards, the user shall provide the shortest schedule by which the user will provide such additional pretreatment and/or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. A compliance schedule pursuant to this section must meet the following requirements.

(a) The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards. No increment shall exceed nine months. Increments should include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation.

(b) The user shall submit a progress report to the City Manager/Assistant City ManagerEDU no later than 14 days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the user to return to the established schedule. In no event shall more than nine months' elapse between such progress reports to the City Manager/Assistant City ManagerEDU.

### **Sec. 102-450.3 - Compliance reports**

(1) All significant industrial users shall, at a frequency determined by the City Manager/Assistant City ManagerEDU, but in no case less than twice per year (in June and December), submit a report indicating the nature and concentration of pollutants in the discharge which are limited by pretreatment standards and the measured or estimated average and maximum daily flows and other parameters (i.e., pH) for the reporting period. All periodic compliance reports must be signed and certified in accordance with section 102-450.1 of this article.

(2) Within 90 days following the date for final compliance with applicable categorical pretreatment standards, or in the case of a new source following commencement of the introduction of wastewater into the POTW, any user subject to such pretreatment standards and requirements shall submit to the City Manager/Assistant City ManagerEDU a report containing the information described in subsections 102-450.2 of this article. For users' subject to equivalent mass or concentration limits established in accordance with the procedures in Rule 62-625.410(4)(c), F.A.C., this report shall contain a reasonable measure of the user's long-term production rate. For all other users' subject to categorical pretreatment standards expressed in terms of allowable

pollutant discharge per unit of production (or other measure of operation), this report shall include the user's actual production during the appropriate sampling period.

#### **Sec. 102-450.4 - Reports of changed conditions**

(1) Each user must notify the City Manager/Assistant City ManagerEDU of any planned significant changes to the user's operations or system which might alter the nature, quality, or volume of its wastewater at least 90 days before the change.

(a) The City Manager/Assistant City ManagerEDU may require the user to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under section 102-110.4(5) of this article.

(b) The City Manager/Assistant City ManagerEDU may issue a new wastewater discharge permit or modify the existing wastewater discharge permit under section 102-110.4(5) of this article in response to changed conditions or anticipated changed conditions.

(2) For purposes of this requirement, significant changes include, but are not limited to, flow increases of 20 percent or greater, and the discharge of any previously unreported pollutants.

#### **Sec. 102-450.5 - Reports of potential problems**

(1) Within five days following an unpermitted discharge, the user shall, unless waived by the City Manager/Assistant City ManagerEDU, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of physical or process (treatment) damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the user of any costs incurred by the City, including fines, penalties, or other liability which may be imposed pursuant to this article.

#### **Sec. 102-450.6 - Notice of violation/repeat sampling and reporting**

(1) If sampling performed by a user indicates a violation, the user must notify the City Manager/Assistant City ManagerEDU within 24 hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the City Manager/Assistant City ManagerEDU within 30 days after becoming aware of the violation. The user is not required to resample if the City Manager/Assistant City ManagerEDU

monitors at the user's facility at least once a month, or if the City Manager/Assistant City ManagerEDU samples between the time the user's initial sampling and when the user receives the results of this sampling.

**Sec. 102-450.7 - Notification of the discharge of hazardous waste**

(1) Any user who commences the discharge of hazardous waste shall, within 180 days after the discharge commences, notify the City Manager/Assistant City ManagerEDU, the WRF operator, EPA Regional Waste Management Division Director, and state hazardous waste authorities, in writing, of any discharge into the POTW of a substance which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR Part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the user discharges more than 100 kilograms of such waste per calendar month to the POTW, the notification also shall contain the following information to the extent such information is known and readily available to the user: an identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the waste stream discharged during that calendar month, and an estimation of the mass of constituents in the waste stream expected to be discharge during the following 12 months.

(2) The notification shall be submitted for each hazardous waste discharged. Notifications of changed conditions must be submitted under section 102-450.4 of this chapter. This notification requirement does not apply to pollutants already reported by users' subject to categorical pretreatment standards under the self-monitoring requirements of sections 102-450.2 and 102-450.3 of this article.

(3) Users are exempt from the requirements of subsection 102.450.7(1) and (2) above if, during a calendar month, the user discharges no more than 15 kilograms of non-acute hazardous wastes, Discharge of more than 15 kilograms of non-acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), requires a one-time notification. Subsequent months during which the user discharges more than such quantities of any hazardous waste do not require additional notification.

(4) In the case of any new regulations under section 3001 of RCRA identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the user must notify the City Manager/Assistant City ManagerEDU, the EPA Regional Waste Management Waste Division Director, and state hazardous waste authorities of the discharge of such substance within 90 days of the effective date of such regulations.

(5) In the case of any notification made under this section, the user shall certify that it has a program in place to reduce the volume and toxicity of hazardous waste generated to the degree it has determined to be economically practical.

## **Sec. 102-460 - COMPLIANCE MONITORING**

### **Sec. 102-460.1 - Publication of users in significant noncompliance**

(1) The City Manager/Assistant City ManagerEDU shall publish annually in a daily newspaper of local circulation in the municipality where the POTW is located and post on the website a list of the users which during the previous 12 months, were in significant noncompliance with applicable pretreatment standards and requirements. The term significant noncompliance shall mean:

(a) Chronic violations of wastewater discharge limits, defined as those in which 66 percent or more of wastewater measurements taken for the same pollutant parameter taken during a six-month period exceed (by any magnitude) a local limit or numeric pretreatment standard or requirement, including instantaneous limits.

(b) Technical review criteria (TRC) violations, defined as those in which 33 percent or more of wastewater measurements taken for each pollutant parameter during a six-month period equals or exceeds a local limit, or the product of a numeric pretreatment standard of requirement, including instantaneous limits, multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);

(c) Any other discharge violation of a local limit or pretreatment standard or requirement (daily maximum, long-term average, instantaneous limit, or narrative standard) that the City Manager/Assistant City ManagerEDU believes has caused, alone or in combination with other discharges, interference or pass through, including endangering the health of POTW personnel or the general public;

(d) Any discharge of pollutants that has caused imminent endangerment to the public or to the environment, or has resulted in the City Manager/Assistant City ManagerEDU exercise of its emergency authority to halt or prevent such a discharge;

(e) Failure to meet, within 90 days of the scheduled date, a compliance schedule milestone contained in a wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;

(f) Failure to provide within 30 days after the due date, any required reports found in section 102-450 of this article;

(g) Failure to accurately report noncompliance; or

(h) Any other violation(s) which the City Manager/Assistant City ManagerEDU determines will adversely affect the operation or implementation of the local pretreatment program.

## **ARTICLE V. - GAS SERVICE**

### **Sec. 102-510 - General**

(1) The ~~City Manager/Assistant City Manager~~<sup>EDU</sup> or and other duly authorized employees of the City bearing proper credentials and identification shall be permitted to enter upon all properties for the purposes of inspection, observation, measurement, sampling, and testing, in accordance with the provisions of this article.

(a) The City will own and perform all work, maintenance, and servicing on the gas distribution system up to and including the meter. The customer is responsible for all system components past the meter.

(b) The City has the authority to deem any appliance unsafe based on an AOC (abnormal operating condition) for use. The City has the authority to consider unsafe conditions or the condition of a structure unsafe for delivery of gas.

(c) Termination of service can be based on this chapter and 25-12.43(2) and 25-12.44 F.A.C., Federal code and the O&M manual for gas service.

### **Sec. 102-510.1 - Application for service; meter deposit.**

(1) Natural gas connection and service rates are hereby established in the SOFRAD and may, from time to time, be adjusted upward or downward by resolution adopted by the City Council at any regular meeting.

(2) *Gas Meter deposit.* Each customer desiring natural gas service shall make application to the City, upon forms provided by the City, for a separate gas meter for each residence, separate business, commercial or industrial location to be connected to the City's natural gas system and shall be required to pay a meter deposit established in the ~~as determined by the most current City Services Fee Schedule~~<sup>SOFRAD</sup>. ~~approved by resolution of the City Council.~~

(a) An amount equal to two months' estimated use as calculated by the Customer Service Department of the City may be applied to non-residential customers based upon estimated use.

(b) For any deposit in excess of \$2,500.00, the customer may, in lieu of a cash deposit, provide a surety bond in the amount of such deposit, executed by a surety company licensed to do business within the State of Florida or provide an irrevocable letter of credit acceptable to the City.

(3) *Additional deposit for customers having prior disconnection for nonpayment or delinquent payment.* In addition to any other provisions relating thereto, any customer having had gas service disconnected for nonpayment or delinquent payment shall be required to pay an additional deposit equal to 100 percent of

the deposit calculated in accordance with the SOFRAD. The deposit shall be retained by the City until service is discontinued, in which event, the City shall apply the same to any outstanding obligations of the customer to the City and refund the balance, if any, to the customer.

(4) *Application by responsible party.* The application shall be completed and signed by or on behalf of the customer responsible for the payment of gas charges.

(5) *Service line installation costs.* Each customer or developer applying for new natural gas service to provide gas for year-round service (for example, water heating or cooking) will receive the first 500 feet of up to two-inch service line installed at no cost. All service line extensions in excess of 500 feet for such new connections will be charged to customer or developer at the actual costs of materials and labor incurred by the City.

### **Sec. 102-510.2 - Monthly rates; adjustment of rates**

(1) *Rate stabilization fund.* The City shall maintain a separate fund to be called the rate stabilization fund. All revenues derived from application of Purchased Gas Adjustment (PGA) charges shall be deposited in the rate stabilization fund and all costs of natural gas supply to include commodity costs, transportation costs, FGU administrative costs and other costs associated with procurement of natural gas shall be paid from the rate stabilization fund. The City shall periodically establish a desired balance in the rate stabilization fund based on actual gas costs and gas price volatility and the PGA adjustment mechanism shall include components designed to achieve the desired balance in the rate stabilization fund.

### **Sec. 102-510.3 - Incentive programs.**

(1) For the purpose of promoting the sale of gas and attracting additional users of gas, the City may establish and create promotional programs and/or grant financial and economic incentives to induce persons to connect to the City gas system and purchase gas. All such promotional programs and/or grants of financial and economic incentives shall be created and established by resolutions adopted by the City Council.

### **Sec. 102-510.4 - Seasonal disconnect/reconnect charges**

(1) The rates hereby established maybe adjusted by resolution adopted by the City Council at any regular meeting. Customers requesting seasonal disconnect/reconnect service from the gas system shall be charged under the following conditions based on the SOFRAD:

- (a) A fee for seasonal cutoff.
- (b) A fee for seasonal reconnection prior to September 30.

- (c) A fee for seasonal reconnection after September 30.
- (d) During the seasonal cutoff period, there will be no charge to the customer for gas service

## **ARTICLE VI. - RECLAIMED WATER DISTRIBUTION SYSTEM**

### **Sec. 102-610 – General**

#### **Sec. 102-610.1 - Findings**

- (1) F.S. Ch. 163, pt. II, entitled the "Local Government Comprehensive Planning and Land Development Regulation Act," as amended, empowers and requires the City Council to plan for the City's future development and growth, and to adopt and amend comprehensive plans, elements, or portions thereof.
- (2) The City, in response to local, state and federal environmental regulations has and will continue to develop and produce highly treated wastewater suitable for reuse applications.
- (3) The reuse of water by the citizens of the City will result in water conservation and will provide an economical source for irrigation.
- (4) The City Council finds that this article is intended and necessary to encourage the most appropriate use of water, consistent with and in the interest of the public health, safety, and welfare.

#### **Sec. 102-610.2 - Authority and intent.**

- (1) It is the intent of the City, to make reclaimed water available to reduce the use of well water and potable water for non-potable water uses by providing reclaimed water to properties within the City service area. It is the intent of the City to promote a more efficient use of reclaimed water and assist in the conservation of potable water. The reclaimed water distribution system shall be constructed in sections to provide service to designated areas as determined by the City, pursuant to the terms and conditions set forth herein. It is further the intent of the City to establish a reclaimed water system for irrigation which complies with the rules and regulations set forth by the state department of environmental protection, which rules appear in chapter 62-610, F.A.C.
- (2) The City reserves the right to temporarily discontinue service to any portion of, or the entire reclaimed water system, as deemed necessary. The City shall have the authority to establish schedules which restrict the use of the reclaimed water system at certain times in order to reduce maximum demands on the system and to regulate usage during periods of limited reclaimed water availability.
- (3) The City Manager/Assistant City Manager~~EDU~~ shall monitor reclaimed water connections so as not to exceed the maximum capacity of the system. It is the intent of the City to maximize the use of reclaimed water. However, at times

it may be necessary to limit a customer's use of reclaimed water. Notwithstanding any provision of this article to the contrary, the City makes no representation as to the continuing availability or implementation of reclaimed water service within the service area.

(4) No payment of any costs, submittal of any application or petition, or undertaking of any other act to receive reclaimed water service shall guarantee such service. The City shall have the right, at all times, to refuse to extend service on the basis of a use detrimental to the system, inadequate supply of reclaimed water, lack of payment of required fees, or for any other reason which, in the judgment of the City, will cause the extension not to be beneficial to the City.

(5) No customer of the reclaimed water system shall have any recourse against the City for the loss of reclaimed water supply or for damage to vegetation or any other damages occasioned by use of the reclaimed water.

(6) The City Manager/Assistant City ManagerEDU may, when necessary for the efficient operation of the water reclamation system or for the health or safety of the general public or the customer, establish regulations regarding the maximum number and type users of the reclaimed water, and the time(s) of day or night and number of days per week during which the reclaimed water may be used by customers.

(7) The City Manager/Assistant City ManagerEDU shall have the authority to promulgate procedures and regulations with respect to the following matters:

(a) Application procedures and requirements.

(b) Installation requirements, permits, specification of acceptable materials and devices, regulations to prevent backflow or cross-connection with the City water reclamation system or any other system.

(c) Enforcement of the ordinances and regulations pertaining to the reclaimed water system including procedures for inspection of the customer's system.

(d) Orderly expansion and use of the reclaimed water system by public and private entities.

(e) The rendering of bills for service and the collection of charges for all services rendered.

(f) Collection of all fees and charges.

### **Sec. 102-610.3 – Administration**

(1) Except as otherwise provided herein, the City Manager/Assistant City ManagerEDU is responsible for the development and promulgation of the necessary rules and regulations for the administration and enforcement of this article.



#### **Sec. 102-610.4 - Availability of service**

- (1) Use of reclaimed water for irrigation shall be a requirement for all development approvals. In the event reclaimed water is not available when the development is approved, the approval shall state that when reclaimed water is available, the irrigation system shall be connected to the system within 90 days of notice of availability.
- (2) Reclaimed water demand for a development shall be calculated based on a minimum irrigation rate of one inch per week for the irrigable area of the property. This irrigation rate equals 3,900 gallons per day per acre of irrigable area.
- (3) For all properties and proposed projects, reclaimed water shall be considered available if reclaimed water lines are within 100 feet of the property.
- (4) The installation of new irrigation wells as the primary source of water where reclaimed water is available is prohibited.

#### **Sec. 102-610.5 - Connection to system**

- (1) Property owners or users that do not have an irrigation system are not required to connect to the reclaimed water system.
- (2) All connections to the reclaimed water system shall be metered and the meter shall be required to utilize an appropriately sized flow meter. All meters for the reclaimed water system will be installed and owned by the City. No reclaimed water installations will be allowed without the installation of a flow meter. A hand control valve must be installed and accessible on the user's side of the City's curbside service line.
- (3) Nonresidential improvements or connections require the use of a licensed contractor or plumber. Residential improvements and connections do not require the use of a licensed contractor or plumber. However, the system shall be inspected and certified by a licensed contractor or plumber prior to receiving reclaimed water.
- (4) All new, proposed and existing irrigation systems, whether on potable water or well, shall be required to connect and use reclaimed water as the primary source for the private irrigation system when reclaimed water is available or within 90 days of written notice of availability. The private irrigation system will be allowed to have a well connection as a secondary water source to be used during times when the City cannot provide the desired volume for the private irrigation system. Properties which have potable and reclaimed water supplied to them shall be required to install backflow prevention devices as found in subsection 102-330 of this chapter. All irrigation systems that are or proposed

to be connected to the reclaimed water system shall be constructed in accordance with the regulations contained in Chapter 62-610, F.A.C.

(5) The City shall not provide reclaimed water service where wells are used as a source of potable water.

(6) No system with a cross-connection to the potable water system will be considered for connection to the reclaimed water system

(7) Reclaimed water may be used for air-conditioning cooling systems in commercial or industrial facilities or buildings in accordance with FDEP regulations.

(8) All irrigation systems shall be permanently installed, in ground irrigation systems. Temporary irrigation systems will not be considered for connection to the reclaimed water system.

(9) Reclaimed water may be used for toilet flushing in commercial or industrial facilities or buildings, motels, hotels, apartment buildings, and condominiums where individual guests or residents do not have access to the plumbing system for repairs or modifications. Reclaimed water pipes shall be installed in accordance with FDEP regulations. No reclaimed water is permitted inside any dwelling unit where the residents have access to the plumbing system for repairs or modifications.

(10) No above ground hose bibs (spigots or hand operated connections) shall be permitted on private systems that connect to the reclaimed water system. Connections to the reclaimed water system shall not include hose connections or above ground faucets, connections or other devices that could permit reclaimed water to be used for any purpose other than irrigation, unless such uses and systems meet FDEP rules and regulations, and have been approved in writing by the City Manager/Assistant City ManagerEDU.

(11) Below ground hose bibs are permitted when they are clearly labeled as non-potable and can only be operated by use of a special tool to be approved by the City Manager/Assistant City ManagerEDU.

(12) Before an application for reclaimed water service will be approved, the applicant must have installed a suitable irrigation system. The irrigation system to be provided by the customer will consist of an underground system with low trajectory water droplet spray heads. The sprinkler system shall be designed to operate at a maximum of 35 psi at 20 gallons per minute of flow. Should the customer require reclaimed water at different pressures, or different quality, or in any way different from that normally supplied by the City, the customer shall be responsible for the necessary devices to make these adjustments and for obtaining the approval of the City Manager/Assistant City ManagerEDU.

(13) The customer shall be responsible for the maintenance and repair of all irrigation lines and appurtenances on the customer's property, unless said facilities are located within land previously dedicated to the City or land in which the City has been issued and has accepted a license or permit to operate said

facilities. The maintenance shall include adjustment of heads to avoid application of reclaimed water onto but not limited to: streets, public sidewalks, canals, swimming pools, hot tubs or wading pools. Also included is maintenance of pipes and valves so as not to cause damage to City streets or utilities. Failure to keep the system properly maintained or fail to meet the requirements of chapter 62-610, F.A.C, shall result in discontinuance of service. The City bears no responsibility for any damages to sprinkler systems or property.

(14) Where trunk mains exist and reclaimed water is available, the connection of distribution mains to the reuse trunks shall be accomplished by the developer at the sole expense of the developer. In the instance that adequate reclaimed water is not available or new developments install distribution systems where no reuse trunk mains exist, the City shall connect the distribution mains to the trunk mains upon the availability of said supply and mains.

**Sec. 102-610.6 - Authority to adopt rates, fees and charges.**

(1) The City Council shall have the authority by ordinance duly adopted after a public hearing, to establish rates, fees and charges for the reclaimed water system, and to provide terms and conditions for the payment and collection of same.

**Sec. 102-610.7 - Discontinuing service by City.**

(1) The City may discontinue reclaimed water service to any customer due to a violation of the terms of this article or any other City regulation, non-payment of utility system bills, tampering with any utility system service, plumbing of cross-connections with another water source, or the undertaking of any other activity that may be detrimental to the system. The City has the right to cease service until the condition is corrected and all costs due the City are paid. These costs may include delinquent billings, connection charges, and payment for any damage caused to the system. Should discontinued service be restored without authorization, the city shall remove the service and make such additional charges as are established by ordinance.

**Sec. 102-610.8 - Interruption of service by City.**

(1) The City reserves the right to temporarily discontinue service to any portion of, or the entire reclaimed water system, as deemed necessary by the City Manager/Assistant City Manager<sup>EDU</sup> The City Manager/Assistant City Manager<sup>EDU</sup> shall have the authority to establish schedules which restrict the use of the reclaimed water system at certain times in order to reduce maximum demands on the system and to regulate usage during periods of limited reclaimed water availability.

**Sec. 102-610.9 - Easement dedications.**

(1) An applicant for reclaimed water service shall dedicate land or shall grant perpetual easements to the City for reuse transmission and distribution facilities as required to provide reclaimed water service without charge to City.

**Sec. 102-610.10 - Permits**

(1) The City shall obtain and fulfill, at its expense, all necessary permits and approvals for the construction and operation of the reclaimed water distribution facilities constituting the City's reclaimed water system. Once service is available, any additional permits or approvals required for service to any particular customer, for the customer's benefit, shall be obtained at the sole expense of said customer.

(2) Customers that desire receiving services from the reclaimed water system when service is available shall submit an application in accordance with the connection permit requirement in Section 102-110.4 of this chapter. Connections to the reclaimed water system shall follow the same criteria and requirements as connections to the potable water system.

**Sec. 102-610.11 - Priorities for extending reclaimed water service.**

(1) The City Manager/Assistant City ManagerEDU shall determine priorities for reclaimed water line extensions based on technical input from City staff and its consultants.

**Sec. 102-610.12 - Potable water wells.**

(1) As mandated by the FDEP, the City shall not provide reclaimed water service where wells are used as a source of potable water, and where setback requirements cannot be maintained. It shall be unlawful and an offense against the City to install a potable water supply well for use within FDEP-mandated setback requirements of existing or known proposed reuse sites.

**Sec. 102-610.13 - Right to service.**

(1) No payment of any costs, submittal of any application or petition, or undertaking of any other act to receive reclaimed water service shall guarantee such service. The City shall have the right, at all times to refuse or discontinue water service on the basis of a use detrimental to the system, inadequate supply of reclaimed water, lack of payment of required fees, or for any other reason which, in the judgment of the City will cause continued service as contrary to the City.

**Sec. 102-610.14 - Service outside the City.**

(1) Reclaimed water service may be provided to properties located outside the corporate limits of the City within the County. Such service will be extended on an actual cost basis and may include service to a governmental unit. All applications for service outside the corporate limits of the City shall be reviewed by the City Manager/Assistant City ManagerEDU and such service shall be approved only if an adequate supply of reclaimed water is and will be available

to meet all anticipated needs within the incorporated areas of the City. The City Manager/Assistant City ManagerEDU shall review and approve all service line sizes and all other necessary design components. In any event, final approval of reclaimed water service outside the corporate limits of the City must be approved by the City.

**Sec. 102-610.15 - Service application requirements.**

(1) Reclaimed water service shall be applied for through the office of the City Manager/Assistant City ManagerEDU by completing and signing an application form, subject to this article.

(2) Applications for all reclaimed water services within any City, County or State maintained right-of-way shall include a dimensional plan showing the location of the requested service line relative to the nearest street intersection, etc., as required by the City, the County or the State Department of Transportation.

(3) Before an application for reclaimed water service will be approved, the applicant must have installed a suitable irrigation system. The irrigation system to be provided by the customer will consist of an underground system with permanently placed sprinkler devices. The sprinkler system shall be designed to operate at a maximum of 35 psi at 20 gallons per minute of flow. The City bears no responsibility for any damages to sprinkler systems or property. No system with a cross-connection to the potable water system will be considered for connection to the reclaimed water system. Temporary systems will not be considered for connection to the reclaimed water system. The systems shall not include aboveground faucets or other devices or connections that could permit reclaimed water to be used for any purpose other than irrigation, unless such uses and systems meet FDEP rules and regulations, and have been approved in writing by the City Manager/Assistant City ManagerEDU.

(4) All new irrigation systems constructed in areas where the City has determined to make reclaimed water available shall be constructed in accordance with the regulations contained in Ch. 62-610, F.A.C.,

**Sec. 102-610.16 - Meter requirements.**

(1) All reclaimed water users shall be required to utilize an appropriately sized flow meter. All meters for the reclaimed water system will be installed and owned by the City. No reclaimed water installations will be allowed without the installation of a flow meter.

**Sec. 102-610.17 - Cross-connection control.**

(1) Cross connection control for reclaimed water system shall follow the requirements in section 102-330 of this chapter.

(2) In all premises where reclaimed water service is provided, the public or private potable water supply shall be protected by an approved backflow

prevention device. All devices and material installed for backflow prevention must comply with FDEP criteria and be approved by City.

(3) Where any cross-connection is found, it shall be immediately disconnected. Before reconnection of that service, the public potable water system shall be protected against the possibility of future cross-connections, and additional devices may be required as specified by the general manager and installed at the customer's expense.

(4) To determine the presence of any potential hazards to the public potable water system and for the purposes of perpetual maintenance and repair of reclaimed water system appurtenances, the City shall have the right to enter upon the premises of any customer receiving reclaimed water. Each customer of reclaimed water service shall, by application, give written consent to such entry upon such customer's premises.

**Sec. 102-610.18 - Construction specifications.**

(1) The following specifications shall apply to irrigation systems, piping and appurtenances to be connected to the reclaimed water system:

(a) No reclaimed water is permitted inside any single-family or duplex dwelling unit or any dwelling unit where the residents have access to the plumbing system for repairs or modifications.

(b) Reclaimed water may be used for toilet flushing in commercial or industrial facilities or buildings. Reclaimed water may be used for toilet flushing in motels, hotels, apartment buildings, and condominiums where individual guests or residents do not have access to the plumbing system for repairs or modifications. Reclaimed water pipes shall be installed in accordance with FDEP regulations.

(c) Reclaimed water may be used for air-conditioning cooling systems in commercial or industrial facilities or buildings in accordance with FDEP regulations.

(d) No above ground hose bibs (spigots or hand operated connections) shall be permitted.

(e) Below ground hose bibs are permitted when they are clearly labeled as non-potable and can only be operated by use of a special tool to be approved by the City Manager/Assistant City ManagerEDU.

(f) Fire hydrants may be installed on mains constructed within the City in accordance with department construction specifications at such locations as deemed appropriate by the City Manager/Assistant City ManagerEDU.

(g) Existing residential irrigations systems may connect provided there are not above ground hose bibs, no cross-connections and the potable water supply is protected by an approved backflow prevention device.

(h) New residential irrigation systems have no special construction specification except there shall be no above ground hose bibs, no cross-connections and the potable water supply is protected by an approved backflow prevention device.

(i) Existing nonresidential irrigation systems shall have no above ground hose bibs, no cross-connections and the potable water supply shall be protected by an approved backflow prevention device.

(j) Residential improvements and connections do not require the use of a licensed contractor or plumber. Nonresidential improvements or connections do require the use of a licensed contractor or plumber.

(2) New reclaimed water distribution improvements dedicated to the City for maintenance shall meet the following specifications:

(a) All pipes shall be at least C-900, DR18, Class 150 PVC and shall be purple in color (similar to Pantone 522C) and marked with metallic tape reading "RECLAIMED WATER".

(b) All improvements shall require a construction permit and shall be constructed by a licensed contractor.

(c) Three sets of plans and specifications shall be submitted with the permit application

(d) Mains shall be a minimum of three inches in diameter

(e) Service lines shall be as required by the property served, but shall in no case be less than one inch in diameter. Sizes of service lines required by the applicant are subject to approval by the City Manager/Assistant City ManagerEDU.

### **Sec. 102-610.19 - Maintenance by the customer**

(1) The customer shall be responsible for the maintenance and repair of all irrigation lines and appurtenances on the customer's property, unless said facilities are located within land previously dedicated to the City or land in which the City has been issued and has accepted a license or permit to operate said facilities. The City reserves the right to disconnect the service to any property when the irrigation system and appurtenances are not properly maintained or fail to meet the requirements of Ch. 62-610, F.A.C. In addition, should the customer require reclaimed water at different pressures, or different quality, or in any way different from that normally supplied by the City, the customer shall be responsible for the necessary devices to make these adjustments and for obtaining the approval of the City Manager/Assistant City ManagerEDU.

### **Sec. 102-610.20 - Maintenance by the City**

(1) All facilities that have been conveyed, dedicated or transferred to and accepted by the City shall become the property of the City and will be operated, maintained and repaired by the City. No person shall perform any work nor be reimbursed for any work on the system unless written authorization from the City is received prior to the work being commenced.

(2) The City shall make a reasonable effort to inspect and keep its facilities in good repair, but assumes no liability and shall be held harmless for any damage caused by the system that is beyond the control of normal maintenance or due to situations not previously reported to the department. This shall include damage due to breaking of the pipes, poor quality of water caused by unauthorized or illegal entry of foreign material into the system, faulty operation of fire protection facilities, or other reasons.

**Sec. 102-610.21 - Common service lines**

(1) The City Manager/Assistant City ManagerEDU shall have the authority to approve one service line to connect or service two or more customers when sufficient capacity is available. In these cases, each customer shall pay the full connection and billing charges. Common service lines will be sized to provide adequate service to each customer serviced.

**Sec. 102- 610.22 - Public easement**

(1) When reuse lines and appurtenances are initially installed by a person or entity other than the City, said lines and appurtenances shall not be accepted by the City for maintenance unless the facilities are within a dedicated public right-of-way or easement, constructed by a licensed contractor, and such facilities are determined by the City Manager/Assistant City ManagerEDU to be in good working order. Any new easement, or licensed or permitted area, shall be adequately sized to accommodate construction and maintenance of any reuse system component. No obstruction of whatever kind shall be planted, built, or otherwise created within the limits of the easement, right-of-way, or licensed or permitted area, without the written permission of the City Manager/Assistant City ManagerEDU.

**Sec. 102-610.23 - Ownership by City**

(1) All reclaimed water facilities and appurtenances within dedicated public rights-of-way or easements when constructed or accepted by the City shall become and remain the property of the City. No applicant or customer shall by payment of any charges provided herein, or by causing any construction of facilities accepted by the City, acquire any interest or right in any such facilities or any portion thereof, other than the privilege of having his/her/its property connected thereto for reclaimed water service in accordance with this article. The City shall be sole provider of reclaimed water except as approved by City Council for permission by another governmental entity.



**Sec. 102-610.24 - Appeals to City Council**

(1) Any refusal by the City Manager/Assistant City Manager~~EDU~~ to grant service to an applicant, or any other decision made by the City Manager/Assistant City Manager~~EDU~~ pursuant to this article, may be appealed to the ~~Utility Advisory Committee~~City Council for a final and binding decision.

**Sec. 102-610.25 - Adoption of Chapter 62-610, FAC**

(1) The rules and regulations appearing in Ch. 62-610, F.A.C., are hereby adopted by reference as though fully set forth within this article. In the event of any variation between the provisions of Ch. 62-610, F.A.C. and the provisions of this article the stricter provision shall prevail.

**Sec. 102-610.26 - Transfer of reclaimed water**

(1) It shall be unlawful and an offense against the City for any person or entity to sell, barter, trade or otherwise transfer reclaimed water to any other person or entity, or to any property other than the authorized property, after having initially received said reclaimed water from the City,

**Sec. 102-610.27 - Applicability to initial users**

(1) It is not the intent of the City Council, by the enactment of this article, to invalidate or otherwise render ineffective any term, provision or condition of any reclaimed water supply contract entered into between the City and any initial user herein identified prior to the effective date of this article.

**Sec. 102-610.28 - Reclaimed water service rate**

(1) *Reclaimed water service charges.* The schedule of monthly rates and charges for reuse shall be provided the City:

(a) Contracts for bulk users who use less than 100,000 gallons per day may be negotiated with the approval of the City.

(b) County customers will be charged a 25 percent surcharge. This surcharge will continue to be 25 percent after each rate adjustment.

(2) *Waiver of fees.* The City Manager/Assistant City Manager~~EDU~~ may adjust or waive reclaimed water charges to bulk users willing to take reclaimed water for storage at the request of the City.

(3) For non-metered service, one acre in size or smaller, the monthly charge shall be \$15.00 per month.

(4) For non-metered service for multi-units of two or more, the monthly charge shall be \$8.00 per month per unit.

(5) All reclaimed water connections for public property will be charged a maximum connection fee of \$200.00 per connection point.

(6) The connection fee for reclaimed water service will consist of the tap fee as found in SOFRAD. All reclaimed water connections larger than two inches be charged for at actual cost.

(7) *Consumer price index adjustments.* Commencing October 1, 2007, and each October 1 thereafter, the rates charged for reclaimed water service provided for in this section, and elsewhere herein, shall be adjusted and increased by an amount equal to the percentage of increase, if any, in the Consumer Price Index-U.S. Cities Average-All Urban Consumers-All Items-old base (1967=100), as published by the United States Department of Labor, Bureau of Labor Statistics, referred to in this subsection as the "index" between the index number of the index of July 1, 2006, which is herein referred to as the "base index number," and the index number of the index on each July 1 of each year thereafter, referred to herein as the "current index number." If the current index number on July 1 of each year beginning July 1, 2007, is greater than the base index number, then the rates charged for reclaimed water services as provided for in section, and elsewhere herein, for the next 12-month period starting October 1, 2007, and on October 1 of each succeeding year thereafter, shall be increased by an amount by which the current index number exceeds the current index number on July 1 of the preceding July 1. In no event shall the increase exceed ten percent in any one year.

**Sec. 102-610.29 - Connection charges; capital costs, reconnection; violation; non-consent fees**

(1) *Connection charges.* Connection charges to the reclaimed water systems shall be as found in the SOFRAD. The customer shall be responsible for any charges for the installation of required back-flow prevention devices.

(2) *Meter required.* Where the use of reclaimed water is other than for irrigation purposes, the customer shall be required to pay all costs associated with the purchase of the meter.

(3) All service connections shall be required to have a meter and shall become the property of the City after it is installed.

(a) *Re-connection fee.* A customer whose service has been voluntarily disconnected or disrupted for non-payment may resume reclaimed water service after paying any past due amounts and a reconnection fee as found in the SOFRAD.

(b) *Violation.* Where service has been disconnected for violation of an ordinance or regulation regarding reclaimed water, such service shall not be reconnected until the City receives adequate assurances and guarantees that such a violation will not recur and all fee and penalties have been paid.

(c) *Illegal/non-consent fee.* When an unauthorized connection is made to the water reclamation system or a connection to the system is made without the

prior authorization of the City, this section shall prevail and a fee equal to the connection fee times five percent plus estimated usage and base charges paid to the City.

**Sec. 102-610.30 - Requirements for developers to provide a water reclamation/distribution system**

(1) Where trunk mains exist and reclaimed water is available, the connection of distribution mains to the reuse trunks shall be accomplished by the developer at the sole expense of the developer. In the instance that adequate reclaimed water is not available or new developments install distribution systems where no reuse trunk mains exist, the City shall connect the distribution mains to the trunk mains upon the availability of said supply and mains.

(2) All taps to the reuse distribution system shall be approved in writing by the City Manager/Assistant City Manager~~EDU~~ prior to tapping.

**Sec. 102-610.31 - Promulgation/enforcement of water reclamation system and procedures**

(1) *Promulgation and enforcement.* The City Manager/Assistant City Manager shall have the authority to promulgate procedures and regulations with respect to the following matters:

(a) Application procedures and requirements.

(b) Installation requirements and permits, including specification of acceptable materials, devices and regulations to prevent backflow or cross-connection with the City water reclamation system and any other system.

(c) Enforcement of the ordinances and regulations pertaining to the water reclamation system including procedures for inspection of the customer's system.

(d) Orderly expansion and use of the water reclamation system, public and private.

(e) Procedures to ensure that all wells located on the property receiving reclaimed water will be completely disconnected and properly abandoned from irrigation systems on the property.

(f) The rendering of bills for service and the collection of charges for all services rendered.

(g) Collection of all fees and charges and recording in the public records and liens agreed to by customers of the system.

(2) *Promulgation and regulations.* The City Manager/Assistant City Manager~~EDU~~ may when necessary for the efficient operation of the water

reclamation system or for the health or safety of the general public or the customer, establish regulations regarding the following matters which regulations shall become effective upon city council approval by resolution:

(a) The time(s) of day or night and number of days per week during which the reclaimed water may be used by customers.

(b) The maximum number and type users of the reclaimed water.

(3) *Cross connection/non-complying device prohibited.* Cross connection of reclaimed water with other sources of water or use for potable purposes is prohibited. Reclaimed water shall not enter a residence or building or within a dwelling unit. No person shall construct, operate, maintain, or allow to remain present on his or her property, any device or system which is connected to or which controls a device or system connected to the City's water reclamation system and which is not in compliance with all provisions of Florida Administrative Code, Ch. 62-610, and with all procedures and regulations promulgated pursuant to this section. The person who owns or controls the property upon which a non-complying device or system is found shall be liable to the City for the cost associated with the securing and/or removal of the non-complying device or system. These costs shall constitute a lien against the property upon which the non-complying device or system is located.

(4) *Device(s) and installation.* The required type of device for backflow installation upon the residential and commercial premises to protect the potable water supply where reclaimed water is to be used, shall comply with the potable water supplier's specifications, installation, testing, and maintenance of the device shall be the responsibility of the customer and the customer shall comply with the potable water supplier's policies, procedures and specifications. Vacuum breakers shall be installed on all outside potable water faucets to prevent back siphonage.

(5) *Noncompliance liability.* Any customer whose water reclamation system is in violation of any City ordinance, regulation, or procedure shall be subject to immediate discontinuance of the customer's reclaimed water service. Such discontinuance of service shall not relieve any person of liability for civil actions of municipal ordinance violation prosecution.

(6) *System responsibility.* The City Manager/Assistant City ManagerEDU will be responsible for the training of all City cross-connection control and inspection personnel to ensure that the adopted rules and regulations are followed.

(7) *In-ground irrigation and prohibited attachments.* All irrigation systems shall be permanently installed and consist of low trajectory water droplet spray heads of in ground irrigation design. Hose connections and faucets are prohibited on the water reclamation system.

(8) *Owners reuse control.* A hand control valve must be installed and accessible on the user's side of the City's curbside service line.

### **Sec. 102-610.32 - Unauthorized work**

(1) *Unauthorized work prohibited.* No person, unless expressly authorized in writing by the City Manager/Assistant City ManagerEDU shall tamper with or in any way alter or damage any City water reclamation facility. This shall include, but is not limited to, opening or closing of City valves, or causing of any water to flow from the system. No unauthorized person shall cut into or make any connections into the system. The offending person(s) or property owner shall be liable for the cost of all charges attributable to the correcting of such tampering, including legal expenses, but payments of or correcting of such damage shall not relieve the offending person from civil penalties the City or a court may impose for a violation of this article.

(2) *Maintenance required.* The owner or controller of the property must maintain the water reclamation system and devices upon the premises. This specifically includes adjustment of heads to avoid excessive overspray onto but not limited to: streets, public sidewalks, canals, swimming pools, hot tubs or wading pools. Also included is maintenance of pipes and valves so as not to cause damage to City streets or utilities. Failure to keep the system in repair shall result in discontinuance of service.

### **Sec. 102-610.33 - Inspection rights of City**

(1) To ensure that the provisions of the City's ordinances, regulations and procedures are being observed, the City reserves the right and privilege of inspecting and removing devices.

(2) Inspections without cause to believe that an ordinance or regulation is being violated shall be at reasonable times and shall not exceed a reasonable frequency. Inspections where there is a reasonable cause to believe that an ordinance or regulation is being violated shall be at such time and shall occur with such frequency as is necessary to establish that an ordinance or regulation is or is not being violated.

(3) *Consent to inspect.* Each customer of the water reclamation system shall, by application, give prior written consent to City personnel to enter upon such premises. Failure of the City to obtain such a written waiver shall not affect the right of the City to proceed pursuant to subsection (a) of this section.

(4) *Refusing inspection, consequences.* Refusing to permit an authorized agent or employee of the city to enter onto the premises for the purposes of inspecting the customer's water reclamation system pursuant to this section of this Code shall be grounds for immediate discontinuance of the water reclamation system service by the authority to the subject premises.

**Sec. 102-610.34 - Conditions of use**

(1) No customer of the water reclamation system shall have any recourse against the City for the loss of reclaimed water supply or for damage to vegetation or any other damages occasioned by use of the reclaimed water.

**ARTICLE VII. - STORMWATER MANAGEMENT UTILITY SYSTEM**

**Sec. 102-710 - General**

**Sec. 102-710.1 - Creation.**

(1) Pursuant to the home rule power of article VIII, 2(b) Florida Constitution, F.S. Ch. 166, and F.S. § 403.0893, the City does hereby establish a stormwater management utility. The utility shall be responsible for stormwater management throughout and within the limits of the City, and shall provide for the conservation, management, maintenance, extension, and improvement of the public stormwater systems to collect, control, convey, store, detain, retain, recharge, and treat stormwater and through regulation of stormwater management systems on private property. It shall be the long-term objective of the City to provide a comparable and consistent level of stormwater service to similarly situated properties through the City.

**Sec. 102-710.2 – Criteria**

(1) Stormwater systems shall be designed according to the criteria found in SRWMD's Applicant's Handbook Volume II, sections III, IV, and V.

(2) All construction plans, supporting calculations which include water quantity calculations, and geotechnical reports shall be signed and sealed registered professional engineer. Surveys shall be signed and sealed by the appropriate registered professional.

(3) Stormwater, cooling water and all other unpolluted waters shall only be discharged to the stormwater system or to a natural outlet approved by the approved development permit.

(4) Untreated waters shall not be discharged directly to the aquifer through drainage wells or go-away holes.

**Sec. 102-710.3 – Computer Models**

(1) The City does not have a specified list of computer models that must be used. Any model used must be able to provide the reasonable assurance that is required for issuance. City staff will use common models or if available the model the design professional used in order to review the results. If the model the design professional used is not available to the City reviewer, the results from available models must be similar.

**Sec. 102-710.4 – Wetlands**

(1) Developments are to be designed with the minimal amount of wetland impacts possible. All submitted plans with wetland impacts will be required to show that all alternatives will have more impacts than the submitted set of plans.

**Sec. 102-710.5 - Enterprise fund account**

(1) There is hereby established a stormwater management utility enterprise fund which shall be used solely for the independent and separate accounting of all revenues, expenditures, assets and liabilities, earnings, and obligations of the stormwater management utility. Unless otherwise specifically authorized by the City Council through an ordinance, the revenues and other assets of the stormwater management utility shall be used only for the conservation, management, protection, control, use and enhancement of stormwater in the city and the acquisition, administration, construction, acquisition of equipment, management, maintenance, extension and improvement of the public stormwater systems and regulation of public and private stormwater systems, facilities and activities related thereto.

**Sec. 102-710.6 - Service area, scope of responsibility and service level objective**

(1) The stormwater management utility shall be responsible for stormwater management throughout the City's stormwater service area, and shall provide for the conservation, management, maintenance, extension, and improvement of the public stormwater systems to collect, control, convey, store, detain, retain, recharge, and treat stormwater and through regulation of stormwater management systems on private property. It shall be the long-term objective of

the City to provide a comparable and consistent level of stormwater service to similarly situated properties through the stormwater service area.

**Sec. 102-710.7 - General financing and service charge rate policy**

(1) It shall be the policy of the City that funding for stormwater management be equitably derived through methods which have a demonstrable relationship to the varied demands imposed on the City's stormwater systems and programs, the level of service provided, and benefits realized as a result of the provision of adequate stormwater management services and facilities. Service fees for stormwater management shall be fair and reasonable, and shall bear a substantial relationship to the cost of providing services and facilities. The cost of stormwater services and facilities may include operating, capital improvement, equipment, property, and reserve expenses, and may consider stormwater quality as well as stormwater quantity management requirements. Similarly-situated properties shall pay similar charges. Service charge rates shall be designed to be consistent and coordinated with the City's use of other stormwater management funding mechanisms, including but not limited to plan review and inspection, fees, special fees for services, fees in lieu of regulatory requirements, impact fees, system development charges, and special assessments so as to accomplish the City's overall objective of equitable funding.

**Sec. 102-710.8 - Service fees**

(1) The City Council hereby establishes stormwater management utility service fees, which shall be adopted by ordinance, and which shall be billed to all properties in the stormwater service area of the City, except as specific exemptions allowed in this article or in future ordinances or amendments to this article shall apply. The stormwater management utility service fees may include a service rate fee applied to each property related generally to the amount and quality of runoff discharged to the public stormwater systems and stormwater receiving waters, a base rate fee for certain costs of service common to all stormwater management utility accounts, and special service fees to persons, entities or properties which require services and/or facilities not commonly needed by all persons, entities, or properties.

(a) The service fee charge shall be reflective of the cost of providing services and facilities to properly control stormwater runoff quantity and quality.

(b) An amount will be included in the billing to cover the cost of billing and accounting for each account, together with administrative charges, as determined by the City Council during the annual budgeting process.

(c) Special service fees shall be structured to recover the cost of providing to certain persons, entities and properties stormwater management services that



are not commonly required by all stormwater service charge ratepayers. Such services may include, but are not limited to, private development plan review and inspection, site inspections to verify the operational condition of on-site stormwater management systems such as private detention/retention and conveyance facilities, monitoring and mitigation activities related to conditions on individual properties which impact water quality, and actions to abate conditions on private properties which do not comply with adopted City standards and/or which interfere with proper stormwater management and have been designated by the City Manager or a duly authorized representative of the City Manager to constitute a public nuisance.

### **Sec. 102-710.9 - Fee collection**

- (1) The stormwater management utility fee shall be for all properties subject to the fee.
- (2) Any charge due which has not been paid when due shall bear interest at the rate of one and one-half percent per month and may be recovered in an action of law by the city. The delinquent account shall be responsible for all costs of collection to include reasonable attorney's fees whether or not suit is necessary.
- (3) In the case that a tenant in possession of any premises or buildings shall pay such stormwater management utility fees, it shall relieve the land owner from such obligation; but the city shall not be required to look to any person whatsoever other than the owner for the payment of such charges. No change of ownership or occupancy shall affect the obligation to pay and the failure of any owner to learn that he has purchased property with a lien shall not affect the obligation to pay.

### **Sec. 102-710 - Stormwater attenuation credits**

- (1) If a nonresidential property owner installs property permitted, constructed and maintained stormwater runoff attenuation facilities, systems and/or structures, such property owner shall be eligible for a stormwater attenuation credit, if the discharge from the property is pre-post rates and/or volumes to natural they pay the same as a residential.
- (2) The stormwater attenuation credit shall be determined by a professional, licensed engineer, at the property owner's expense, and shall be based upon the reduction of stormwater runoff achieved by the attenuation facilities, systems and/or structures during the applicable storm event compared to the stormwater runoff, without the attenuation facilities, systems and/or structures, expressed in terms of ERUs. The engineer's calculation of the attenuation credit shall be subject to the City's review and approval. In no case shall stormwater attenuation credits be given to any properties which have attenuation facilities systems and/or structures that are maintained by the City.

(3) The stormwater attenuation credit will be realized by the property owner by reduction of the property's ERU factor by the attenuation credit, in ERUs, the resultant ERU factor being applied for the purpose of calculation of the property's stormwater fee.

**Sec. 102-710.11- Appeal of service fees**

(1) Any person seeking adjustment or relief from the stormwater management utility service fees may appeal in the following manner. An appeal must be filed in writing with the Growth Management Department. It shall include a survey prepared by a registered land surveyor or engineer showing the total property area of the parcel and the impervious surface area on the property and other features or conditions which influence the hydrologic response of the property. Based on the information provided, a technical review shall be conducted by the City and a written determination issued stating whether an adjustment to the service fee is appropriate and if so the amount of such adjustment. If the person or entity seeking adjustment or relief from the service fee desires, they may appeal it to the ~~City Utility Advisory Committee~~ Council. This appeal process shall not interfere with the rights of the person or entity to seek judicial relief in a court of competent jurisdiction, but shall be exhausted before judicial relief is pursued.

**Section 3.** Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

**Section 4.** Conflicts. All ordinances, resolutions, official determinations or parts thereof previously adopted or entered by the City or any of its officials and in conflict with this ordinance are hereby repealed to the extent inconsistent herewith.

**Section 5.** Codification. It is the intention of the City Council of the City of Lake City, Florida, that the provisions of this ordinance shall become and be made a part of the Code of the City of Lake City, Florida, and the sections may be renumbered in order to accomplish such intentions.

*[Remainder of this page left blank intentionally.]*

**Section 6.** This ordinance shall take effect immediately upon its adoption.

**PASSED** upon first reading this \_\_\_\_ day of \_\_\_\_\_ 2023.

**NOTICE PUBLISHED** on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**PASSED AND ADOPTED** on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**File Attachments for Item:**

13. City Council Ordinance No. 2023-2258 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-04, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the future land use classification, from Residential, Moderate Density (less than or equal to 8 dwelling units per acre) to Residential, Medium Density (less than or equal to 8 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen, LLC)

**Adopt City Council Ordinance No. 2023-2258 on first reading**

ORDINANCE NO. 2023-2258

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 23-04, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM RESIDENTIAL, MODERATE DENSITY (LESS THAN OR EQUAL TO 4 DWELLING UNITS PER ACRE) TO RESIDENTIAL, MEDIUM DENSITY (LESS THAN OR EQUAL TO 8 DWELLING UNITS PER ACRE) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Council to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, the City Council held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the City Council has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 23-04, by Carol Chadwick, P.E., as agent for TwentyEight Fourteen LLC, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from RESIDENTIAL, MODERATE DENSITY (less than or equal to 4 dwelling units per acre) to RESIDENTIAL, MEDIUM DENSITY (less than or equal to 8 dwelling units per acre) on property described, as follows:

A parcel of land lying in Section 31, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: Lot 17 of Block 1 of the Idleawile Replat, as recorded in the Public Records of Columbia County, Florida.

Containing 0.41 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall be effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this \_\_\_\_ day of \_\_\_\_\_ 2023.

Attest:

CITY COUNCIL  
CITY OF LAKE CITY, FLORIDA

\_\_\_\_\_  
Audrey Sikes, City Clerk

\_\_\_\_\_  
Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Thomas J. Kennon III, City Attorney

**File Attachments for Item:**

14. City Council Ordinance No. 2023-2259 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-05, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended providing for changing the future land use classification from County Commercial to City Commercial of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace LLC)

**Adopt City Council Ordinance No. 2023-2259 on first reading**

ORDINANCE NO. 2023-2259

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 23-05, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM COUNTY COMMERCIAL TO CITY COMMERCIAL OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Council to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, the City Council held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the City Council has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 23-05, by North Florida Professional Services, as agent for Real Terrace, LLC, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from County COMMERCIAL to City COMMERCIAL on property described, as follows:



A parcel of land lying in Section 35, Township 3 South, Range 16 East, Columbia County, Florida. Being more particularly describes as follows: Commence at the Southeast corner of Lot 5 of Lake Harris Farms Subdivision as recorded in the Public Records of Columbia County, Florida; thence South 86°28'21" West 32.52 feet to the West right-of-way line of Southwest Real Terrace and the Point of Beginning; thence continue South 86°28'21" West 265.76 feet; thence North 05°53'00" East 348.40 feet; thence South 85°44'26" East 264.60 feet to the West right-of-way of said Southwest Real Terrace; thence South 06°19'00" West 312.46 feet, along the West right-of-way of said Southwest Real Terrace, to the Point of Beginning.

Containing 2.19 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall be effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this \_\_\_\_ day of \_\_\_\_\_ 2023.

Attest:

CITY COUNCIL  
CITY OF LAKE CITY, FLORIDA

\_\_\_\_\_  
Audrey Sikes, City Clerk

\_\_\_\_\_  
Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Thomas J. Kennon III, City Attorney

**File Attachments for Item:**

15. City Council Ordinance No. 2023-2260 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 23-06, by the property owner of said acreage, under the amendment procedures established in section 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from Residential, Medium Density (less than or equal to 8 dwelling units per acre) to Residential, High Density (less than or equal to 20 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Winsberg)

**Adopt City Council Ordinance No. 2023-2260 on first reading**

ORDINANCE NO. 2023-2260

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 23-06, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM RESIDENTIAL, MEDIUM DENSITY (LESS THAN OR EQUAL TO 8 DWELLING UNITS PER ACRE) TO RESIDENTIAL, HIGH DENSITY (LESS THAN OR EQUAL TO 20 DWELLING UNITS PER ACRE) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Council to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of the City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, the City Council held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the City Council has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 23-06, by David M. Winsberg, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from RESIDENTIAL, MEDIUM DENSITY (less than or equal to 8 dwelling units per acre) to RESIDENTIAL, HIGH DENSITY (less than or equal to 20 dwelling units per acre) on property described, as follows:

A parcel of land lying in Section 30, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: The East 1/2 of the East 1/2 of the Southwest 1/4 of the Northeast 1/4 of said Section 30, North of Magnolia Heights Subdivision as recorded in the Public Records of Columbia County, Florida, and less the right-of-way of Northwest Early Street (formerly known as Fronnie Street).

Containing 5.30 acres, more or less.

AND

A parcel of land lying in Section 30, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: Commence at the intersection of the centerlines of Northwest Early Street (formerly known as Fronnie Street) and Northwest Cray Way (formerly known as South Carolina Street); thence North 89°02'37" East 25.02 feet; thence North 02°26'28" East 85.04 feet to the Point of Beginning; thence continue North 02°26'28" East 359.16 feet; thence South 89°46'26" East 109.89 feet; thence South 02°26'28" West 356.89 feet; thence South 89°02'37" West 110.00 feet to the Point of Beginning.

Containing 0.91 acre, more or less.

AND

A parcel of land lying in Section 30, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: Commence at the intersection of centerlines of Northwest Early Street (formerly known as Fronnie Street) and Northwest Cray Way (formerly known as South Carolina Street); thence North 89°02'37" East 25.02 feet; thence North 02°26'28" East 444.20 feet; thence North 89°46'26" West 50.04 feet to the Point of Beginning; thence South 02°26'28" West 331.85 feet; thence South 89°02'37" West 214.94 feet; thence North 01°40'48" West 336.23 feet; thence South 89°46'26" East 238.90 feet to the Point of Beginning

Containing 1.74 acres, more or less.

All said lands containing 7.95 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall be effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

CITY COUNCIL  
CITY OF LAKE CITY, FLORIDA

Attest:

\_\_\_\_\_  
Audrey Sikes, City Clerk

\_\_\_\_\_  
Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Thomas J. Kennon III, City Attorney

**File Attachments for Item:**

16. City Council Ordinance No. 2023-2261 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulation, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z23-05, by the property owner of said acreage; providing for rezoning from Residential, Single Family-2 (RSF-2) to Residential/Office (RO) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (TwentyEight Fourteen, LLC)

**Adopt City Council Ordinance No. 2023-2261 on first reading**

ORDINANCE NO. 2023-2261

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 23-05, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM RESIDENTIAL, SINGLE FAMILY-2 (RSF-2) TO RESIDENTIAL/OFFICE (RO) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 23-05, by Carol Chadwick, P.E., as agent for TwentyEight Fourteen LLC, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from RESIDENTIAL, SINGLE FAMILY-2 (RSF-2) to RESIDENTIAL/OFFICE (RO) on property described, as follows:

A parcel of land lying in Section 31, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: Lot 17 of Block 1 of the Idleawile Replat, as recorded in the Public Records of Columbia County, Florida.

Containing 0.41 acre, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this amendment, Z 23-05, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, CPA 23-04. If Future Land Use Plan Map Amendment, CPA 23-04, does not become effective, this amendment, Z 23-05, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 23-05, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Attest:

CITY COUNCIL  
CITY OF LAKE CITY, FLORIDA

\_\_\_\_\_  
Audrey Sikes, City Clerk

\_\_\_\_\_  
Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Thomas J. Kennon III, City Attorney



**File Attachments for Item:**

17. City Council Ordinance No. 2023-2262 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulation, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z23-06, by the property owner of said acreage; providing for rezoning from County Commercial, Intensive (CI) to City Commercial, Intensive (CI) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Real Terrace, LLC)

**Adopt City Council Ordinance No. 2023-2262 on first reading**

ORDINANCE NO. 2023-2262

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 23-06, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM COUNTY COMMERCIAL, INTENSIVE (CI) TO CITY COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 23-06, by North Florida Professional Services, as agent for Real Terrace, LLC, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from COUNTY COMMERCIAL, INTENSIVE (CI) to CITY COMMERCIAL, INTENSIVE (CI) on property described, as follows:

A parcel of land lying in Section 35, Township 3 South, Range 16 East, Columbia County, Florida. Being more particularly describes as follows: Commence at the Southeast corner of Lot 5 of Lake Harris Farms Subdivision as recorded in the Public Records of Columbia County, Florida; thence South 86°28'21" West 32.52 feet to the West right-of-way line of Southwest Real Terrace and the Point of Beginning; thence continue South 86°28'21" West 265.76 feet; thence North 05°53'00" East 348.40 feet; thence South 85°44'26" East 264.60 feet to the West right-of-way of said Southwest Real Terrace; thence South 06°19'00" West 312.46 feet, along the West right-of-way of said Southwest Real Terrace, to the Point of Beginning.

Containing 2.19 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this amendment, Z 23-06, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, CPA 23-05. If Future Land Use Plan Map Amendment, CPA 23-05, does not become effective, this amendment, Z 23-06, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 23-06, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Attest:

CITY COUNCIL  
CITY OF LAKE CITY, FLORIDA

\_\_\_\_\_  
Audrey Sikes, City Clerk

\_\_\_\_\_  
Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Thomas J. Kennon III, City Attorney

**File Attachments for Item:**

18. City Council Ordinance No. 2023-2263 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of ten or less contiguous acres of land, pursuant to an application, Z 23-07, by the property owner of said acreage; providing for rezoning from Residential, Single Family-3 (RSF-3) and Residential, Multiple Family-1 (RMF-1) to Residential, Multiple Family-2 (RMF-2) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Winsberg)

**Adopt City Council Ordinance No. 2023-2263 on first reading**

ORDINANCE NO. 2023-2263

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR LESS CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 23-07, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM RESIDENTIAL, SINGLE FAMILY-3 (RSF-3) AND RESIDENTIAL, MULTIPLE FAMILY-1 (RMF-1) TO RESIDENTIAL, MULTIPLE FAMILY-2 (RMF-2) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, hereinafter referred to as the City Council, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, hereinafter referred to as the Planning and Zoning Board, has been designated as the Local Planning Agency of the City of Lake City, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Planning and Zoning Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Zoning Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to an application, Z 23-07, by David M. Winsberg, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from RESIDENTIAL, SINGLE FAMILY-3 (RSF-3) and RESIDENTIAL, MULTIPLE FAMILY-1 (RMF-1) to RESIDENTIAL, MULTIPLE FAMILY-2 (RMF-2) on property described, as follows:

From RESIDENTIAL, SINGLE FAMILY-3 (RSF-3) to MULTIPLE FAMILY-2 (RMF-2):

A parcel of land lying in Section 30, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: The East 1/2 of the East 1/2 of the Southwest 1/4 of the Northeast 1/4 of said Section 30, North of Magnolia Heights Subdivision as recorded in the Public Records of Columbia County, Florida, and less the right-of-way of Northwest Early Street (formerly known as Fronnie Street).

Containing 5.30 acres, more or less.

From RESIDENTIAL, MULTIPLE FAMILY-1 (RMF-1) to MULTIPLE FAMILY-2 (RMF-2):

A parcel of land lying in Section 30, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: Commence at the intersection of the centerlines of Northwest Early Street (formerly known as Fronnie Street) and Northwest Cray Way (formerly known as South Carolina Street); thence North 89°02'37'' East 25.02 feet; thence North 02°26'28'' East 85.04 feet to the Point of Beginning; thence continue North 02°26'28'' East 359.16 feet; thence South 89°46'26'' East 109.89 feet; thence South 02°26'28'' West 356.89 feet; thence South 89°02'37'' West 110.00 feet to the Point of Beginning.

Containing 0.91 acre, more or less.

AND

A parcel of land lying in Section 30, Township 3 South, Range 17 East, Columbia County, Florida. Being more particularly describes as follows: Commence at the intersection of centerlines of Northwest Early Street (formerly known as Fronnie Street) and Northwest Cray Way (formerly known as South Carolina Street); thence North 89°02'37'' East 25.02 feet; thence North 02°26'28'' East 444.20 feet; thence North 89°46'26'' West 50.04 feet to the Point of Beginning; thence South 02°26'28'' West 331.85 feet; thence South 89°02'37'' West 214.94 feet; thence North 01°40'48'' West 336.23 feet; thence South 89°46'26'' East 238.90 feet to the Point of Beginning

Containing 1.74 acres, more or less.

All said lands containing 7.95 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this amendment, Z 23-07, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, CPA 23-06. If Future Land Use Plan Map Amendment, CPA 23-06, does not become effective, this amendment, Z 23-07, to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 23-07, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this 18th day of September 2023.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Attest:

CITY COUNCIL  
CITY OF LAKE CITY, FLORIDA

\_\_\_\_\_  
Audrey Sikes, City Clerk

\_\_\_\_\_  
Stephen M. Witt, Mayor

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Thomas J. Kennon III, City Attorney

**File Attachments for Item:**

19. City Council Resolution No. 2023-106 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Public Transportation Grant Agreement, for the Second Phase of the obstacle removal of trees/vegetation at the Lake City Gateway Airport; and providing for an effective date.

<b>MEETING DATE</b>

# CITY OF LAKE CITY

## Report to Council

COUNCIL AGENDA	
<b>SECTION</b>	
<b>ITEM NO.</b>	

**SUBJECT: Obstacle removal of trees/vegetation Amendment 1**

**DEPT / OFFICE: 542 Airport/Director**

<b>Originator:</b> Ed Bunnell		
<b>City Manager</b> Paul Dyal	<b>Department Director</b> Ed Bunnell	<b>Date</b> 8/22/2023
<b>Recommended Action:</b>  Accept amendment providing extra funds for project.		
<b>Summary Explanation &amp; Background:</b>  Council accepted grant funds of \$34,380.00 through Resolution 2023-009. Florida Department of Transportation has offered Lake City Gateway Airport \$56,000.00 in additional funds towards the obstacle removal project. Amendment 1 will bring the total amount to \$90,380.00 in grant funding for this project.		
<b>Alternatives:</b>  Not accept		
<b>Source of Funds:</b>  Florida Department of Transportation		
<b>Financial Impact:</b>  None		
<b>Exhibits Attached:</b> Amendment 1 Resolution 2023-009		



**CITY COUNCIL RESOLUTION NO. 2023-106**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT, FOR THE SECOND PHASE OF THE OBSTACLE REMOVAL OF TREES/VEGETATION AT THE LAKE CITY GATEWAY AIRPORT; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Lake City, Florida (hereinafter the “City”), entered into a Public Transportation Grant Agreement (hereinafter the “Grant Agreement”) with the State of Florida, Department of Transportation (hereinafter “FDOT”) on February 6, 2023, pursuant to City Council Resolution Number 2023-009; and

**WHEREAS**, the City Council and FDOT desire to modify the Grant Agreement pursuant to the terms and conditions contained in the *Amendment to the Public Transportation Grant Agreement* (hereinafter the “Amendment”), a copy of which is attached hereto as “Exhibit A”; and

**WHEREAS**, the City Council finds that it is in the best interest of the City and its citizens to enter into the Amendment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The City is hereby authorized to enter into the Amendment with FDOT and the Mayor is authorized to execute the Amendment for, and on behalf of, the City.

**Section 3.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of September 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III  
City Attorney

**PUBLIC TRANSPORTATION  
AMENDMENT TO THE PUBLIC TRANSPORTATION  
GRANT AGREEMENT**

Financial Project Number(s): <small>(item-segment-phase-sequence)</small> 445447-2-94-24	Fund(s):	DPTO	FLAIR Category:	088719
	Work Activity Code/Function:	215	Object Code:	751000
	Federal Number/Federal Award Identification Number (FAIN) – Transit only:		Org. Code:	55022020228
Contract Number: G2H14	Federal Award Date:		Vendor Number:	VF596000352002
CFDA Number: N/A	SAM/UEI Number:		Amendment No.:	1
CFDA Title: N/A				
CSFA Number: 55.004				
CSFA Title: Aviation Grant Program				

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT (“Amendment”) is made and entered into on \_\_\_\_\_, by and between the State of Florida, Department of Transportation (“Department”), and City of Lake City, (“Agency”), collectively referred to as the “Parties.”

**RECITALS**

WHEREAS, the Department and the Agency on 2/20/2023 (date original Agreement entered) entered into a Public Transportation Grant Agreement (“Agreement”).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. **Amendment Description.** The project is amended Obstacle removal of trees/vegetation Ph2 at Lake City Gateway Airport-additional funds added. The municipality is eligible for and has requested a Rural Economic Development Initiative (REDI) waiver pursuant to Florida Statute 288.0656.

2. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):

- Aviation**
- Seaports**
- Transit**
- Intermodal**
- Rail Crossing Closure**
- Match to Direct Federal Funding** (Aviation or Transit)
- (Note: Section 15 and Exhibit G do not apply to federally matched funding)
- Other**

3. **Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:

- Exhibit A: Project Description and Responsibilities
- Exhibit B: Schedule of Financial Assistance
- \*Exhibit B1: Deferred Reimbursement Financial Provisions
- \*Exhibit B2: Advance Payment Financial Provisions
- \*Exhibit C: Terms and Conditions of Construction
- Exhibit D: Agency Resolution
- Exhibit E: Program Specific Terms and Conditions
- Exhibit F: Contract Payment Requirements
- \*Exhibit G: Financial Assistance (Single Audit Act)

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION**  
**AMENDMENT TO THE PUBLIC TRANSPORTATION**  
**GRANT AGREEMENT**

Form 725-000-03  
STRATEGIC  
DEVELOPMENT  
OGC 4/25/2023

- \_\_\_ \*Exhibit H: Audit Requirements for Awards of Federal Financial Assistance
- \_\_\_ \*Exhibit I: Certification of Disbursement of Payment to Vehicle and/or Equipment Vendor
- \_\_\_ \*Additional Exhibit(s):

**4. Project Cost.**

The estimated total cost of the Project is X increased/ \_\_\_ decreased by \$56,000 bringing the revised total cost of the project to \$90,380.

The Department's participation is X increased/ \_\_\_ decreased by \$56,000. The Department agrees to participate in the Project cost up to the maximum amount of \$90,380, and, additionally the Department's participation in the Project shall not exceed 100.00% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY City of Lake City

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: James M. Knight, P.E.  
Title: Urban Planning and Modal Administrator

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: \_\_\_\_\_

\_\_\_\_\_

**EXHIBIT A**

**Project Description and Responsibilities**

**A. Project Description** (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): Obstacle Removal of trees/vegetation Ph 2

**B. Project Location** (limits, city, county, map): Lake City Gateway Airport/Lake City, FL/Columbia

**C. Project Scope** (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): Additional Funds being added - As required by 215.971, F.S., this scope of work includes but is not limited to consultant and design fees, survey costs, permitting, construction inspection costs, mobilization and demobilization, maintenance of traffic, demolition, mitigation, marking, and rental of equipment including all materials, equipment, labor, and incidentals required to complete the project. This is the second part of the obstacle/tree removal project to prepare land by removing stumps, downed trees, seeding/sod installation and any additional tree removal necessary to ensure future trees do not grow back to keep the Runway Protection Zone free of obstructions on the East side at the runway 28 end. The Sponsor will comply with Aviation Program Assurances.

**D. Deliverable(s)**: Obstacle Removal of trees/vegetation Ph 2

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

**E. Unallowable Costs** (including but not limited to): FDOT will not pay labor cost if work performed by airport staff & FDOT will not pay for any parts or work necessary on rented equipment required prior to returning to rental company.

**F. Transit Operating Grant Requirements (Transit Only):**

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.

# Lake City Gateway Airport Runway 28 Approach, Runway Protection Zone Unsafe Obstruction Removal and Vegetation Management

ACRES
2.00
22.77
6.60
18.28
<u>5.11</u>
54.76



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
 GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
 STRATEGIC  
 DEVELOPMENT  
 OGC 4/25/2023

**EXHIBIT B**

**Schedule of Financial Assistance**

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

**A. Fund Type and Fiscal Year:**

Financial Management Number	Fund Type	FLAIR Category	State Fiscal Year	Object Code	CSFA/CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
445447-2-94-24	DPTO	088719	2023	751000	55.004	Aviation Grant Program	\$34,380.00
445447-2-94-24	DPTO	088719	2024	751000	55.004	Aviation Grant Program	\$56,000.00
<b>Total Financial Assistance</b>							<b>\$90,380.00</b>

**B. Estimate of Project Costs by Grant Phase:**

Phases*	State	Local	Federal	Totals	State %	Local %	Federal %
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Environmental/Design/Construction	\$90,380.00	\$0.00	\$0.00	\$90,380.00	100.00	0.00	0.00
Capital Equipment/ Preventative Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Match to Direct Federal Funding	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Mobility Management (Transit Only)	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
<b>Totals</b>	<b>\$90,380.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$90,380.00</b>			

\*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

<b>Scope Code and/or Activity Line Item (ALI) (Transit Only)</b>	
--	--

**BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:**

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Donna Whitney

Department Grant Manager Name

Signature

Date

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
STRATEGIC  
DEVELOPMENT  
OGC 4/25/2023

**EXHIBIT D**

**AGENCY RESOLUTION**

***PLEASE SEE ATTACHED***



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
STRATEGIC  
DEVELOPMENT  
OGC 4/25/2023

**EXHIBIT G**

**AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE**

**THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

**SUBJECT TO SECTION 215.97, FLORIDA STATUTES:-**

**Awarding Agency:** Florida Department of Transportation

**State Project Title:** Aviation Grant Program

**CSFA Number:** 55.004

**\*Award Amount:** \$90,380

\*The award amount may change with amendments

Specific project information for CSFA Number 55.004 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:**

State Project Compliance Requirements for CSFA Number 55.004 are provided at: <https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

**File Attachments for Item:**

20. City Council Resolution No. 2023-108 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Public Transportation Grant Agreement for the design and install of security fencing, gates, access control improvements, installation of new cameras and lighting; and providing for an effective date.

**CITY COUNCIL RESOLUTION NO. 2023-108**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR THE DESIGN & INSTALL OF SECURITY FENCING, GATES, ACCESS CONTROL IMPROVEMENTS, INSTALLATION OF NEW CAMERAS AND LIGHTING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake City, Florida (hereinafter the “City”) entered into a Public Transportation Grant Agreement (hereinafter the “Agreement”) with the Florida Department of Transportation (hereinafter “FDOT”) pursuant to City Council Resolution Number 2023-054; and

**WHEREAS**, the City Council and FDOT desire to modify the Grant Agreement pursuant to the terms and conditions contained in the *Amendment to the Public Transportation Grant Agreement* (hereinafter the “Amendment”), a copy of which is attached hereto as “Exhibit A”; and

**WHEREAS**, the City Council finds it to be in the best interests of the City and its citizens to enter into the Amendment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

**Section 2.** The City is hereby authorized to enter into the Amendment with FDOT and the Mayor is authorized to execute the Amendment for, and on behalf of, the City.

**Section 3.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of September 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt,  
Mayor

ATTEST:

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

**PUBLIC TRANSPORTATION  
AMENDMENT TO THE PUBLIC TRANSPORTATION  
GRANT AGREEMENT**

Financial Project Number(s): <small>(item-segment-phase-sequence)</small> 441222-2-94-24	Fund(s):	SAFE	FLAIR Category:	088719
	Work Activity Code/Function:	215	Object Code:	751000
	Federal Number/Federal Award Identification Number (FAIN) – Transit only:		Org. Code:	55022020228
Contract Number: G2L09	Federal Award Date:		Vendor Number:	VF596000352002
CFDA Number: N/A	SAM/UEI Number:		Amendment No.:	1
CFDA Title: N/A				
CSFA Number: 55.004				
CSFA Title: Aviation Grant Program				

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT (“Amendment”) is made and entered into on \_\_\_\_\_, by and between the State of Florida, Department of Transportation (“Department”), and City of Lake City, (“Agency”), collectively referred to as the “Parties.”

**RECITALS**

WHEREAS, the Department and the Agency on 5/23/2023 (date original Agreement entered) entered into a Public Transportation Grant Agreement (“Agreement”).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

1. **Amendment Description.** The project is amended Design & Install Security Fencing, Gates, Access Control Improvements, installation of new cameras & lighting at Lake City Gateway Airport - Update Scope of Work Only.

2. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):

- Aviation**
- Seaports**
- Transit**
- Intermodal**
- Rail Crossing Closure**
- Match to Direct Federal Funding** (Aviation or Transit)
- (Note: Section 15 and Exhibit G do not apply to federally matched funding)
- Other**

3. **Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:

- Exhibit A: Project Description and Responsibilities
- Exhibit B: Schedule of Financial Assistance
- \*Exhibit B1: Deferred Reimbursement Financial Provisions
- \*Exhibit B2: Advance Payment Financial Provisions
- \*Exhibit C: Terms and Conditions of Construction
- Exhibit D: Agency Resolution
- Exhibit E: Program Specific Terms and Conditions
- Exhibit F: Contract Payment Requirements
- \*Exhibit G: Financial Assistance (Single Audit Act)

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION**  
**AMENDMENT TO THE PUBLIC TRANSPORTATION**  
**GRANT AGREEMENT**

Form 725-000-03  
STRATEGIC  
DEVELOPMENT  
OGC 4/25/2023

- \_\_\_ \*Exhibit H: Audit Requirements for Awards of Federal Financial Assistance
- \_\_\_ \*Additional Exhibit(s):

**4. Project Cost.**

The estimated total cost of the Project is \_\_\_ increased/ \_\_\_ decreased by \$0 bringing the revised total cost of the project to \$300,000.

The Department's participation is \_\_\_ increased/ \_\_\_ decreased by \$0. The Department agrees to participate in the Project cost up to the maximum amount of \$240,000, and, additionally the Department's participation in the Project shall not exceed 80.00% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY City of Lake City

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: James M. Knight, P.E.  
Title: Urban Planning and Modal Administrator

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: \_\_\_\_\_

\_\_\_\_\_

## EXHIBIT A

### Project Description and Responsibilities

**A. Project Description** (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): Design & Install Security Fencing, Gates, Access Control Improvements, installation of new cameras & lighting.

**B. Project Location** (limits, city, county, map): Lake City Gateway Airport/Lake City, FL/Columbia

**C. Project Scope** (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): Scope Modification Only: As required by 215.971, F.S., this scope of work includes but is not limited to consultant and design fees; survey costs; permitting; construction inspection and material testing costs; mobilization and demobilization; maintenance of traffic; erosion control; demolition; excavation; embankment; ground preparation; installation of security fencing with barbed wire, posts, rails, gates; & access control improvements, sodding; seeding; provisions for electrical and fiber optic systems; signage and lighting; pavement repairs; and installation of a security camera system, including all materials, equipment, labor and incidentals required to complete the fencing/gate/camera/lighting project per FAA Advisory Circular (AC) 150/5370-10G, Standards for Specifying Construction of Airports, Part 8 (Fencing). The Sponsor will comply with Aviation Program Assurances.

**D. Deliverable(s)**: Design & Install Security Fencing, Gates, Access Control Improvements, installation of new cameras & lighting.

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

**E. Unallowable Costs** (including but not limited to):

**F. Transit Operating Grant Requirements (Transit Only):**

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.



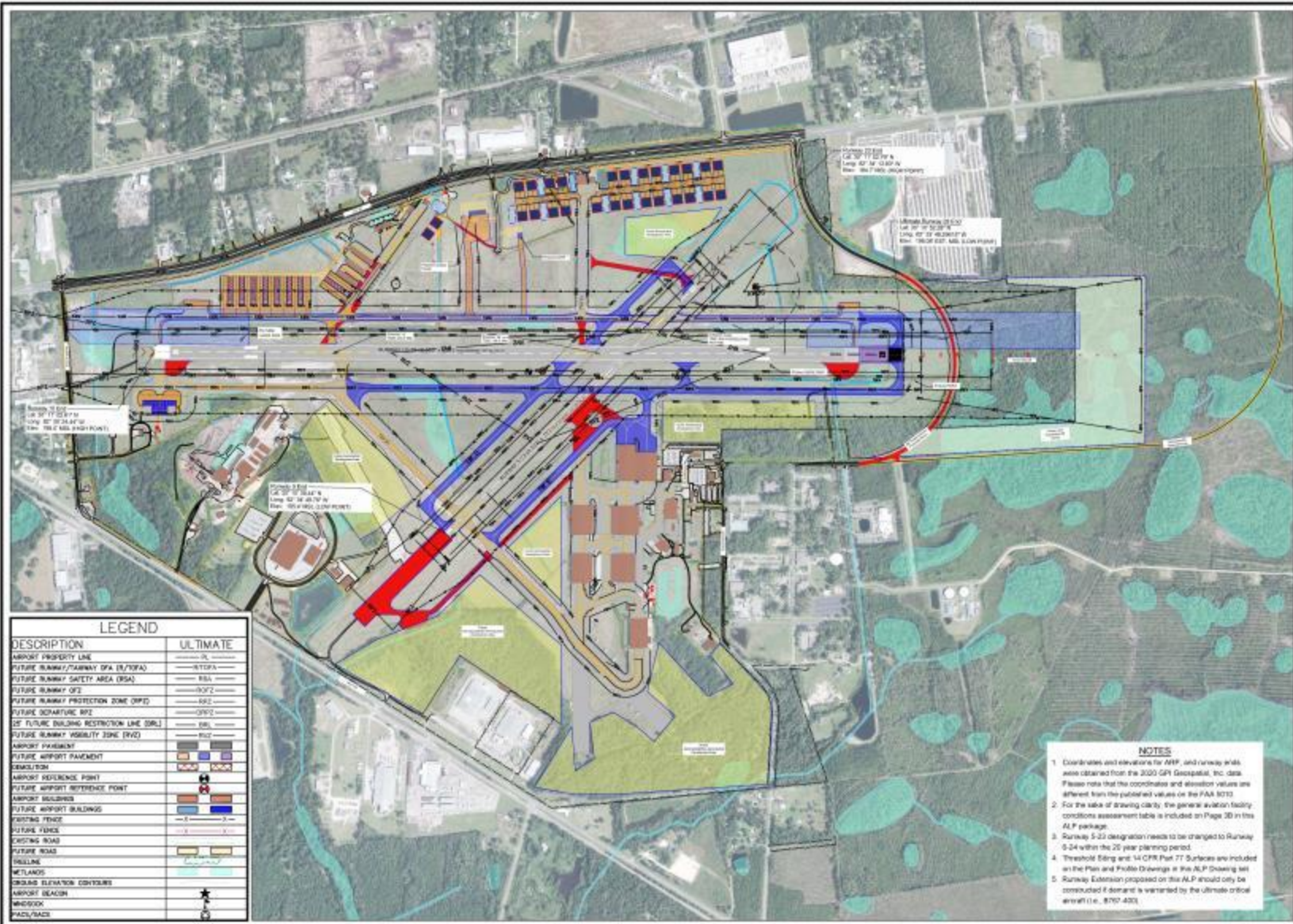
City of Lake City (Sponsor)  
Lake City Gateway Airport  
3524 US-90  
Lake City, FL 32855

**Passero Associates**  
2715 South 10th Avenue  
Tallahassee, FL 32309  
Principal or Owner: Andrew H. Hovland  
Project Manager: Chris Johnson  
Designer: Robert

Revisions	

Airport Layout Plan Update  
Airport Layout Plan - With Aerial  
**DRAFT**  
Lake City Gateway Airport

20070044.0019  
Sheet 4  
March 20



DESCRIPTION	ULTIMATE
AIRPORT PROPERTY LINE	PL
FUTURE RUNWAY/TAXIWAY (FA) (ULTIMATE)	RTT/FA
FUTURE RUNWAY SAFETY AREA (RSA)	RS
FUTURE RUNWAY QZD	RQZD
FUTURE RUNWAY PROTECTION ZONE (RPZ)	RPZ
FUTURE RUNWAY VISIBILITY ZONE (RVZ)	RVZ
DET FUTURE BUILDING RESTRICTION LINE (DBL)	DBL
FUTURE RUNWAY VISIBILITY ZONE (RVZ)	RVZ
AIRPORT FENCE	AF
FUTURE AIRPORT FENCE	FAF
TERMINAL	TERMINAL
AIRPORT REFERENCE POINT	ARP
FUTURE AIRPORT REFERENCE POINT	FARP
AIRPORT BUILDINGS	AB
FUTURE AIRPORT BUILDINGS	FAB
EXISTING FENCE	EF
FUTURE FENCE	FF
EXISTING ROAD	ER
FUTURE ROAD	FR
RAILLINE	RL
WETLANDS	W
GROUND ELEVATION CONTOURS	GE
AIRPORT DESIGN	AD
WINDROCK	WR
PAVING/ASPH	PA

**NOTES**

- Coordinates and elevations for ARP, and runway ends were obtained from the 2020 GPN Geospatial, Inc. data. Please note that the coordinates and elevation values are different from the published values on the FAA 8070.
- For the sake of drawing clarity, the general aviation facility conditions assessment table is included on Page 20 in this ALP package.
- Runway 5-23 designation needs to be changed to Runway 0-24 within the 20 year planning period.
- Threshold Elevation and 14 CFR Part 77 Surfaces are included in the Plan and Profile Drawings in the ALP Drawing set.
- Runway Extension proposed on this ALP would only be constructed if demand is warranted by the ultimate orbital aircraft (i.e., B787-9).



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
 GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
 STRATEGIC  
 DEVELOPMENT  
 OGC 4/25/2023

**EXHIBIT B**

**Schedule of Financial Assistance**

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

**A. Fund Type and Fiscal Year:**

Financial Management Number	Fund Type	FLAIR Category	State Fiscal Year	Object Code	CSFA/CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
441222-2-94-24	LF	088719	2023	751000	55.004	Aviation Grant Program	\$60,000.00
441222-2-94-24	SAFE	088719	2023	751000	55.004	Aviation Grant Program	\$240,000.00
441222-2-94-24	SAFE	088719	2023	751000	55.004	Aviation Grant Program	\$0.00
<b>Total Financial Assistance</b>							\$300,000.00

**B. Estimate of Project Costs by Grant Phase:**

Phases*	State	Local	Federal	Totals	State %	Local %	Federal %
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Environmental/Design/Construction	\$240,000.00	\$60,000.00	\$0.00	\$300,000.00	80.00	20.00	0.00
Capital Equipment/ Preventative Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Match to Direct Federal Funding	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Mobility Management (Transit Only)	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
<b>Totals</b>	\$240,000.00	\$60,000.00	\$0.00	\$300,000.00			

\*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

<b>Scope Code and/or Activity Line Item (ALI) (Transit Only)</b>	
--	--

**BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:**

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Donna Whitney

Department Grant Manager Name

Signature

Date

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
STRATEGIC  
DEVELOPMENT  
OGC 4/25/2023

**EXHIBIT D**

**AGENCY RESOLUTION**

***PLEASE SEE ATTACHED***

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION  
GRANT AGREEMENT EXHIBITS**

Form 725-000-02  
STRATEGIC  
DEVELOPMENT  
OGC 4/25/2023

**EXHIBIT G**

**AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE**

**THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

**SUBJECT TO SECTION 215.97, FLORIDA STATUTES:-**

**Awarding Agency:** Florida Department of Transportation

**State Project Title:** Aviation Grant Program

**CSFA Number:** 55.004

**\*Award Amount:** \$240,000

\*The award amount may change with amendments

Specific project information for CSFA Number 55.004 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:**

State Project Compliance Requirements for CSFA Number 55.004 are provided at: <https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

**File Attachments for Item:**

21. City Council Resolution No. 2023-110 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number One to the contract between the City and Advantage Contracting Group, Inc., for repairs to the existing stadium seating area at Memorial Stadium; increasing the original contract price to a price not-to-exceed \$38,475.00 and extending the project completion date an additional seven (7) calendar days.

**CITY COUNCIL RESOLUTION NO. 2023-110**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE CITY TO ENTER INTO CHANGE ORDER NUMBER ONE TO THE CONTRACT BETWEEN THE CITY AND ADVANTAGE CONTRACTING GROUP, INC., FOR REPAIRS TO THE EXISTING STADIUM SEATING AREA AT MEMORIAL STADIUM; INCREASING THE ORIGINAL CONTRACT PRICE TO A PRICE NOT-TO-EXCEED \$38,475.00 AND EXTENDING THE PROJECT COMPLETION DATE AN ADDITIONAL SEVEN (7) CALENDAR DAYS.**

**WHEREAS**, the City of Lake City, Florida, (hereinafter the "City") entered into a Contract Agreement (hereinafter the "Contract") with Advantage Contracting Group, Inc., (hereinafter "Advantage"), authorized by City Council Resolution No. 2023-081, for repairs to the existing stadium seating area at Memorial Stadium (hereinafter the "Project") for a contract price of \$36,000.00; and

**WHEREAS**, the City administration and Advantage have determined that it is in their respective best interests to enter into Change Order No. 1 to the Contract for a price increase not-to-exceed \$38,475.00 and a time extension of the project completion date by seven (7) calendar days; and

**WHEREAS**, the City desires to enter into a Change Order No. 1 pursuant to and in accordance with the respective terms and conditions included in the attached correspondence, attached hereto as "Exhibit A", and made a part of this resolution to accompany a formal Change Order.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are all true and accurate and are hereby made a part of this resolution.

**Section 2.** The City is hereby authorized to enter into a Change Order No. 1 with Advantage, for an increase in the contract price not-to-exceed \$38,475.00 and extending the project completion date by seven (7) calendar days and the Mayor is authorized to execute a formal Change Order No. 1 for and on behalf of

the City.

**Section 3.** The City Manager and City Attorney are authorized to make such reasonable changes and modifications to the Change Order as may be deemed necessary to be in the best interest of the City and its citizens. Provided however, that any such changes or modifications shall not cause the payment to Advantage Contracting Group, Inc., to exceed the Contract Price, as provided herein. The Mayor is authorized and directed to execute and deliver the Change Order in the name of, and on behalf of, the City with such changes, amendments, modifications, omissions, and additions made by the City Manager and City Attorney. Execution by the Mayor and Advantage Contracting Group, Inc., shall be deemed to be conclusive evidence of approval of such changes, amendments, modifications, omissions, and additions.

**PASSED AND ADOPTED** at a meeting of the City Council this \_\_\_\_ day of September 2023.

**CITY OF LAKE CITY, FLORIDA**

By: \_\_\_\_\_  
Stephen M. Witt, Mayor

ATTEST

APPROVED AS TO FORM AND  
LEGALITY:

By: \_\_\_\_\_  
Audrey E. Sikes, City Clerk

By: \_\_\_\_\_  
Thomas J. Kennon, III,  
City Attorney

# Change Order No. 1

Date of Issuance: September 6, 2023      Effective Date: September 6, 2023

Project: Memorial Stadium Repairs	Owner: City of Lake City	Owner's Contract No.: ITB 013-2023
Contract: ITB 013-2023 Memorial Stadium Repairs		Date of Contract:
Contractor: Advantage Contracting Group, Inc		Engineer's Project No.: L211005CLC

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Additional repairs and Request 7 additional calendar workdays due to severe weather

---

Item #5: Install 3x3 angle bracing on each side of the web above the lower flange.

---

Item #8: Remove and replace the lower 12" of existing column. Provide new base plate and anchor bolts

---

Item #21: Install 6x6 plates on each side of the web.

---

Attachments: (List documents supporting change):

---

Additional damage was found during repairs and additional calendar work days (proposal from Contractor attached)

---

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$ <u>36,000.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): _____ Ready for final payment (days or date): <u>30</u>
[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:  \$ _____	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: Substantial completion (days): _____ Ready for final payment (days): _____
Contract Price prior to this Change Order:  \$ <u>36,000.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): <u>30</u>
Increase of this Change Order:  \$ <u>2,475.00</u>	Increase of this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): <u>37</u>
Contract Price incorporating this Change Order:  \$ <u>38,475.00</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): _____ Ready for final payment (days or date): <u>37</u>

RECOMMENDED: By:  _____ Engineer (Authorized Signature)	ACCEPTED: By: _____ Owner (Authorized Signature)	ACCEPTED: By: _____ Contractor (Authorized Signature)
Date: <u>9-7-23</u>	Date: _____	Date: _____
Approved by Funding Agency (if applicable): _____		Date: _____

**File Attachments for Item:**

23. Informational Purposes Only - City Attorney, Robinson, Kennon and Kendron, P.A. invoice for August 2023. Folds Walker, LLC invoice for August 2023



***Robinson, Kennon and Kendron, P. A.***

582 West Duval Street  
Lake City, FL 32055 USA

Ph:(386) 755-1334

Fax:(386) 755-1336

City of Lake City  
205 N. Marion Avenue  
Lake City, FL  
USA

September 13, 2023

**Attention:**

File #: 00801-001

Inv #: 7332

**RE:** City of Lake City - General Legal Services

<b>DATE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>	<b>AMOUNT</b>	<b>LAWYER</b>
Aug-01-23	Reviewed documents related to legal and history of Campbell Park to begin process of drafting Ordinance to create Campbell Park. Reviewed correspondence regarding City Park regulations and Danielle's proposed regulations. Dictated email to Danielle regarding City Park Regulations Ordinance. Attended procurement meeting with staff and reviewed proposed Ordinance regarding Lake City U Automotive Management, LLC. Worked on draft Resolution for Campbell Park.	2.40	408.00	TJK
	Telephone conference with Robert Angelo regarding Aspen Dental Group agenda item and Warren plat. Attended P&Z Meeting. Reviewed proposed Resolution as to Maxwell request for special exception. Reviewed proposed Resolution regarding Boris Trust related to re-zoning. Telephone conference with Steve Brown regarding hospital agenda item.	2.70	459.00	TJK
Aug-02-23	Worked on draft of Campbell Park Resolution. Telephone conference with Tyson Johnson with Gallagher. Telephone conference with Danielle regarding procurement and health insurance. Reviewed Live Oak's documents concerning broker agreement with Gallagher	2.60	442.00	TJK

(minutes, agreement and RFA). Reviewed email from the City. Reviewed Resolution 2006-035 related to Campbell Park preservation and begin draft of Resolution 2023-086. Reviewed correspondence concerning delinquent utility accounts, report to council, and began draft of Resolution 2023-088. Reviewed fire assessment report from Benesch and associated correspondence, proposed resolution, and began draft of Resolution 2023-087.

	Telephone conference with Danielle regarding Zoom witnesses and copy info from Mr. Lydick regarding historical building documents.	0.30	51.00	TJK
	Worked on correspondence to Mrs. Adams regarding City Park Regulation. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Aug-03-23	Reviewed and revised Resolution 2023-085 related to Campbell Park and dictated email to Jason Dumas to confirm legal and dictated draft to Danielle. Reviewed and revised Resolution 2023-086 related to the preservation of Campbell Park. Reviewed and revised Resolution 2023-088 related to delinquent utility accounts. Reviewed and revised draft of Resolution 2023-087 related to fire assessment fee and dictated instructions regarding the need for alternate resolution with rate establishment.	2.30	391.00	TJK
	Telephone conference with Mr. Angelo regarding minor and major plat issues. Email to Mrs. Adams with an update on the status and request for Resolution for upcoming Agenda.	0.30	21.00	ALJ
Aug-04-23	Reviewed proposed Ordinance regarding voluntary annexation for Lake City U Automotive Management. Telephone conference with Danielle regarding Bailey plat issue.	0.40	68.00	TJK
	Print and preparation of 1st amendment caselaw	1.00	170.00	KGV

Aug-07-23	Reviewed cases on First Amendment regarding Bonnie Cannone. Reviewed agenda packet. Attended council meeting. Dictated email to Dyal regarding DEP monitoring well watch except from July 17, 2023 regarding Mr. Warren presentation to come and Mayor's response. Reviewed information and statutes on shopping carts. Telephone conference with Jennifer at West Environmental regarding DEP well.	3.80	646.00	TJK
Aug-08-23	Attended Agenda Preparation Meeting. Telephone conference with Robert Angelo regarding the Bailey Plat Phase II. General research on lease to private entity. Reviewed corresponding documents regarding change order for SGS Contracting at St. Margaret's and drafted Resolution 2023-084. Reviewed report to council regarding Byrne Grant regarding equipment purchase and corresponding documents and draft Resolution 2023-089.	2.90	493.00	TJK
	Received email with most recent Resolution adopting revised Procurement Policy and Procedures Manual revisions, and the Revised Procurement Policy and Procedures Manual to be approved by council. Forwarded the same to Mrs. Adams for review and input.	0.20	14.00	ALJ
	Worked on Resolution 2023-085 establishing Campbell Park. Updated, formatted, and disseminated the same to appropriate individuals.	1.60	112.00	ALJ
	Worked on Resolution 2023-086, related to the perpetual maintenance, preservation and care of Campbell Park by amending Resolution 2006-035. Updated, formatted, and disseminated the same to appropriate individuals.	1.20	84.00	ALJ
	Sent email to City Administration with a copy of the Attorney General Opinion Letter.	0.10	7.00	ALJ
	Received and reviewed draft agenda for Agenda Preparation meeting. Attended Agenda Preparation Meeting.	1.20	84.00	ALJ
Aug-09-23	Reviewed and finalized Resolution 2023-084	2.80	476.00	TJK

	and Resolution 2023-089. Reviewed cases on lease to private entity. Finalized Resolution 2023-085 related to Campbell Park and correspondence to Dumas. Dictated draft of proposed shopping cart ordinance. Dictated draft letter to businesses with shopping carts.			
	Worked on Resolution 2023-089 related to the Edward Byrne Memorial Justice Assistance Grant. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
	Worked on correspondence to Mr. Dumas regarding Campbell Park. Updated, formatted, and disseminated the same to appropriate individuals.	0.10	7.00	ALJ
Aug-10-23	Conference with Joel regarding combined communications, annexation and animal services agreement. Reviewed email from Brian Scott and DEP permission form and dictated response to Mr. Scott.	2.30	391.00	TJK
	Reviewed email regarding status of projects with ARPA funds from Mrs. Sikes.	0.10	17.00	TJK
Aug-11-23	Worked on correspondence to Mr. Scott regarding DEP Monitoring Well. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Aug-14-23	Reviewed draft of Interlocal Agreement and related combined communications. Dictated transmittal email to Chiefs Butler and Wehinger. Reviewed budget items.	1.10	187.00	TJK
	Worked on draft letter to Chief Butler regarding First Amendment issues and dictated email to Danielle regarding the same issue.	0.60	102.00	TJK
	Worked on correspondence to Mr. Angelo regarding the annexation of enclaves. Updated, formatted, and disseminated the same to appropriate individuals.	0.10	7.00	ALJ
	Worked on Resolution 2023-088, related to the bad debt write-off. Updated, formatted, and disseminated the same to appropriate individuals.	2.65	185.50	ALJ
Aug-15-23	Attended budget workshop. Reviewed	3.80	646.00	TJK

	information regarding Hutton and tax abatement issue.			
	Received request from Mr. Sampson for the Hutton Gleason Tax abatement agreement original and any revisions. Coordinated with Ms. Cannon and received the requested documents.	0.20	14.00	ALJ
	Worked on Resolution 2023-084, related to the SGS Change Order. Updated, formatted, and disseminated the same to appropriate individuals.	1.60	112.00	ALJ
Aug-16-23	Attended budget workshop. Researched legal advertisements on County website and dictated draft email to Mr. Dyal. Reviewed proposed shopping cart ordinance and draft letter to businesses. Study Hutton Development Agreement. Dictated draft letter to Mrs. Sikes regarding tax abatement. Telephone conference with Mr. Dyal.	3.40	578.00	TJK
	Worked on correspondence to Chief Butler and Chief Wehinger related to combined communications. Updated, formatted, and disseminated the same to appropriate individuals.	0.30	21.00	ALJ
	Sent email to Mr. Sampson with a copy of Resolution 2016-031 related to the Hutton Gleason issue.	0.10	7.00	ALJ
	Sent email to Mrs. Adams with the Traffic Impact Analysis for Circle K issue.	0.10	7.00	ALJ
	Worked on correspondence to Danielle regarding the First Amendment issue with Bonnie Cannone. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Aug-17-23	Telephone conference with Danielle regarding Bailey's Cove Plat II and Gallagher contract. Reviewed email from Mr. Dyal regarding legal advertisements. Legal research on legal advertisements.	1.30	221.00	TJK
	Worked on correspondence to Mr. Dyal regarding the publication of advertisements.	0.10	7.00	ALJ

	Updated, formatted, and disseminated the same to appropriate individuals.			
	Worked on correspondence to Mrs. Sikes regarding Ms. Coker's PRR. Updated, formatted, and disseminated the same to appropriate individuals.	0.10	7.00	ALJ
	Worked on Resolution 2023-092 related to Bailey's Cove Phase II. Updated, formatted, and disseminated the same to appropriate individuals.	0.70	49.00	ALJ
Aug-18-23	Finalized review of shopping cart draft ordinance and dictated email to Mr. Dyal regarding shopping carts. Reviewed and revised draft of Addendum Agreement regarding Gallagher. Reviewed and revised Resolution 2023-093 regarding approval of Gallagher Agreement. Dictated email to Danielle regarding attorney general opinion status.	1.40	238.00	TJK
	Received draft Resolution 2023-093 related to the Gallagher Agreement from Mrs. Adams. Worked on Resolution 2023-093. Updated, formatted, and forwarded the same for Mr. Kennon's review.	0.50	35.00	ALJ
	Worked on Resolution 2023-093 related to the Gallagher Agreement. Updated, formatted, and disseminated the same to appropriate individuals.	0.90	63.00	ALJ
Aug-21-23	Reviewed Agreement for Annie Mattox and improvements. Telephone conference with Dee Johnson regarding easement issue for Annie Mattox park. Attended City Council Meeting. Reviewed agenda packets and supporting documentation.	3.00	510.00	TJK
	Research regarding FJI and PRR in relation to municode on soliciting donations	1.50	255.00	KGV
	Worked on scheduling telephone conference with Mr. Kennon and Mrs. Adams to discuss pending items for the City.	0.20	14.00	ALJ
Aug-22-23	Worked on correspondence to Mr. Foreman regarding publication of legal advertisements.	0.10	7.00	ALJ

	Updated, formatted, and disseminated the same to appropriate individuals.			
	Worked on correspondence to Mrs. Adams regarding publication of legal advertisements. Updated, formatted, and disseminated the same to appropriate individuals.	0.10	7.00	ALJ
	Worked on correspondence to Mrs. Adams regarding Bowden's Clemency. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
	Worked on Ordinance 2023-2255 related to tobacco free parks. Received email request to update the signature page. Updated and disseminated the same to Ms. Cannon per her request.	0.20	14.00	ALJ
Aug-23-23	Dictated draft email to Jason Dumas regarding survey for Annie Mattox Park. Phone conference with Danielle to Discuss ongoing issues and projects. Reviewed email regarding Terry Lund and telephone conference with Dee Johnson. Office consultation with Kellen regarding issues with Florida Justice Institute and Panhandling issues.	1.10	187.00	TJK
	Received correspondence from Ms. Mussetto with the Attorney General's Office. Forwarded the same to Mr. Kennon for review.	0.10	7.00	ALJ
	Worked on correspondence to Mr. Foreman regarding the combined communications with Chief Butler's comments. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Aug-24-23	Reviewed agenda for Agenda Preparation Meeting and conference with Alysha on status of resolutions. Attended Agenda Preparation Meeting. Reviewed supporting documents, report to council and dictated draft of Resolution 2023-094 regarding Jones Edmunds and dictated corresponding Task Assignment. Reviewed supporting documents and dictated draft Resolution 2023-096 related to AFG/FEMA Grant for LCFD. Reviewed supporting documents and dictated draft of	4.00	680.00	TJK

Resolution 2023-097 regarding Bayway Group.

	Reviewed agenda for Agenda Preparation Meeting and conference with Todd on status of resolutions. Attended Agenda Preparation Meeting.	2.00	140.00	ALJ
	Received draft agenda for September 5 meeting. Reviewed and updated, and forwarded the same to Mr. Kennon and Mrs. Adams for upcoming Agenda Preparation Meeting.	0.50	35.00	ALJ
	Reviewed report to council regarding grant award. Sent email request for additional documentation showing grant award amount and cost share information.	0.20	14.00	ALJ
	Forwarded email to City Administration regarding Annie Mattox Park Research.	0.10	7.00	ALJ
Aug-25-23	Telephone conference with Danielle regarding Circle K and attended portion of video conference related to the same.	0.40	68.00	TJK
Aug-28-23	Reviewed surplus property ordinance regarding drive thru. Reviewed email from Mrs. Karr on procurement. Reviewed email and AGO opinions from Todd Smapson. Telephone conference with Audrey regarding State of Emergency. Telephone conference with Joel Foreman regarding County. Revised Danielle's draft resolution related to the state of emergency. Attended special called council meeting regarding the state of emergency.	2.30	391.00	TJK
	Researched archive system for ordinance for real property as surplus. Sent email to Ms. Cannon requesting any ordinance related to the same.	0.30	21.00	ALJ
	Sent an email to City Administration with the Newberry Purchasing Policy.	0.10	7.00	ALJ
	Received an email from Ms. Karr with Thresholds Justification for the Procurement Ordinance. Forwarded the same to Ms. Adams for review.	0.10	7.00	ALJ
	Worked on Resolution 2023-100, related to the	0.60	42.00	ALJ



	State of Emergency for Idalia. Updated, formatted, and disseminated the same to appropriate individuals.			
	Worked on Resolution 2023-094 related to Task Assignment 11 with Jones Edmunds for the Bascom Norris 100 A Septic to Sewer Project, and corresponding Task Assignment. Worked on Resolution 2023-095 related to Task Assignment 12 with Jones Edmunds for the I75/SR47 Infrastructure Extensions Project. Updated, formatted, and disseminated the same to appropriate individuals.	5.40	378.00	ALJ
Aug-29-23	Reviewed and finalized Resolution 2023-097 and Reoslution 2023-096. Reviewed deed and survey for Annie Mattox Park. Reviewed and revised draft Resolution 2023-098 regarding funding for Annie Mattox Park.	0.80	136.00	TJK
	Worked on Resolution 2023-096 related to the FEMA AFG Grant. Updated, formatted, and disseminated the same to appropriate individuals.	2.15	150.50	ALJ
	Worked on Resolution 2023-097, related to the increase to the Bayway contract. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
	Worked on Resolution 2023-098, related to the second amendment to Annie Mattox Agreement. Updated, formatted, and disseminated the same to appropriate individuals.	1.00	70.00	ALJ
Aug-31-23	Reviewed documentation and statutes related to school zone detection devices and dictated email to Chief Butler regarding the same. Reviewe ddocumentation concerning panhandling lawsuits. Reviewed Annie Mattox survey and dictated email to Mr. Johnson. Reviewed Danielle's email regarding First Amendment issue and revised draft letter to Chief Butler. Reviewed and revised Ordinance related to park regulation and dictated email to Danielle. Dictated email to Mr. Dyal regarding shopping cart ordinance. Reviewed information regarding Hutton and tax rebates. Telephone conference with	4.70	799.00	TJK

Danielle. Dictated timeline and draft letter to North Lauderdale. Dictated drafts of Resolutions 2023-101 and 102 related to adoption of millage rate and tentative budget.

Worked on correspondence to Mr. Butler regarding school zone devices. Updated, formatted, and disseminated the same to appropriate individuals. 0.10 7.00 ALJ

Totals 81.30 \$10,991.00

**Total Fee & Disbursements \$10,991.00**

Previous Balance 9,474.46

Previous Payments 9,474.46

**Balance Now Due \$10,991.00**

TAX ID Number 20-2029910

**PAYMENT DETAILS**

Aug-28-23 For Services Rendered 9,474.46

**Total Payments \$9,474.46**

*Thank you!*

***Robinson, Kennon and Kendron, P. A.***

582 West Duval Street  
Lake City, FL 32055 USA

Ph:(386) 755-1334

Fax:(386) 755-1336

City of Lake City  
205 N. Marion Avenue  
Lake City, FL  
USA

September 13, 2023

**Attention:**

File #: 00801-010

Inv #: 7336

**RE:** Ronnie Mitchell v. City of Lake City

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Aug-02-23	Reviewed correspondence and Order of Dismissal.	0.20	38.00	TJK
	Totals	0.20	\$38.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$38.00</b>
	Previous Balance			71.00
	Previous Payments			71.00
	<b>Balance Now Due</b>			<b>\$38.00</b>

TAX ID Number 20-2029910

**PAYMENT DETAILS**

Jul-31-23	For Services Rendered			71.00
	<b>Total Payments</b>			<b>\$71.00</b>

*Thank you!*

***Robinson, Kennon and Kendron, P. A.***

582 West Duval Street  
Lake City, FL 32055 USA

Ph:(386) 755-1334

Fax:(386) 755-1336

City of Lake City - Airport  
205 N. Marion Avenue  
Lake City, FL  
32055 USA

September 13, 2023

**Attention:**

File #: 01579-001

Inv #: 7334

**RE:** City of Lake City - Airport

<b>DATE</b>	<b>DESCRIPTION</b>	<b>HOURS</b>	<b>AMOUNT</b>	<b>LAWYER</b>
Jul-13-23	Made final review of FAA Grant agreement and electronically executed the agreement.	0.30	51.00	TJK
Jul-20-23	Sent follow up email to Ed Bunnell regarding Jayviation property lease.	0.10	7.00	ALJ
Jul-26-23	Sent email to Paul Dyal with documents sent to Ms. Maull related to the property transfer with FGC and the Airport.	0.10	7.00	ALJ
Aug-03-23	Reviewed email from Ed Burnell regarding credit card convenience fee and dictated email to Danielle regarding the same.	0.30	51.00	TJK
Aug-08-23	Worked on correspondence to Mrs. Adams regarding the Airport Convenience Fee. Updated, formatted, and disseminated the same to appropriate individuals.	0.20	14.00	ALJ
Aug-15-23	Reviewed file on landswap with FGC and conference call with Hilary at FAA.	0.80	136.00	TJK
Aug-16-23	Reviewed notes from meeting with FAA and copy deeds at courthouse regarding initial transfer of airport to City.	0.80	136.00	TJK
Aug-21-23	Reviewed deeds and resolutions for history of proposed land swap with Florida Gateway College.	0.60	102.00	TJK

Totals	3.20	<u>\$504.00</u>
<b>Total Fee &amp; Disbursements</b>		<u>\$504.00</u>
Previous Balance		2,068.63
Previous Payments		2,068.63
<b>Balance Now Due</b>		<u>\$504.00</u>

TAX ID Number 20-2029910

**PAYMENT DETAILS**

Jul-31-23	For Services Rendered	2,068.63
<b>Total Payments</b>	<i>Thank you!</i>	<u>\$2,068.63</u>



# FOLDS WALKER

ATTORNEYS AT LAW

## Folds Walker, LLC

527 E University Ave  
 Gainesville, FL 32601  
 US  
 kim@foldswalker.com  
 www.foldswalker.com  
 O: 352-372-1282

## INVOICE

Number	1791
Issue Date	9/5/2023
Matter	668901 - AIRPORT
Email	taylora@cfcla.com

**Bill To:**  
 CITY OF LAKE CITY

### Time Entries

Time Entries	Billed By	Rate	Hours	Subtotal
8/13/2023 Review email from Ed Bunnell regarding adding credit card convenience fees to rents; review City Code; email correspondence regarding same and expressing potential concerns	Danielle C. Adams	\$170.00	0.50	\$85.00
		<b>Time Entries Total</b>	<b>0.50</b>	<b>\$85.00</b>

<b>Total (USD)</b>	<b>\$85.00</b>
Paid	\$0.00
<b>Balance</b>	<b>\$85.00</b>
<b>Total Outstanding</b>	<b>\$85.00</b>

### Terms & Conditions

**DUE AND PAYABLE UPON RECEIPT. SUBJECT TO 1% PER MONTH FINANCE CHARGE AFTER 30 DAYS.**

In the event the balance of this invoice is submitted for collection, the Plaintiff shall be entitled to a reasonable attorney's fee and costs.

### Timekeeper Totals

Name	Rate	Hours	Total
Danielle C. Adams	\$170.00	0.50	\$85.00

### Trust Account Balance

Date	Item	Amount	Balance
9/14/2023	Current Balance		\$0.00





# FOLDS WALKER

ATTORNEYS AT LAW

## Folds Walker, LLC

527 E University Ave  
 Gainesville, FL 32601  
 US  
 kim@foldswalker.com  
 www.foldswalker.com  
 O: 352-372-1282

## INVOICE

Number	1790
Issue Date	9/5/2023
Matter	668900 - GENERAL REPRESENTATION
Email	taylora@cfcla.com

**Bill To:**  
 CITY OF LAKE CITY

### Time Entries

Time Entries	Billed By	Rate	Hours	Subtotal
8/1/2023 Telephone conference with TJK re procurement issues and health insurance, discuss piggyback contract	Danielle C. Adams	\$170.00	1.10	\$187.00
8/2/2023 Email correspondence with BillieJo regarding contacting FMIT	Danielle C. Adams	\$170.00	0.10	\$17.00
8/3/2023 Telephone conference with David Depew regarding Circle K hearing	Danielle C. Adams	\$170.00	1.00	\$170.00
8/3/2023 Telephone conference with ALJ regarding Bailey's Cover Agenda Item	Danielle C. Adams	\$170.00	0.10	\$17.00
8/3/2023 Review LDR for plat approval; email correspondence with Scott Britt regarding the same; email correspondence with ALJ regarding the same	Danielle C. Adams	\$170.00	0.30	\$51.00
8/3/2023 Prepare for and attend meeting with Guy Norris, Terrell Arline, Nick Patel, and SSW re Circle K	Danielle C. Adams	\$170.00	2.50	\$425.00
8/3/2023 Review LDR's and file, telephone conference with David Depew, zoom conference with Guy, Terrell, Nick Patel, DCA	S. Scott Walker	\$170.00	4.50	\$765.00
8/10/2023 Review Clemency certificate for Glenel Bowden; email ALJ regarding the same	Danielle C. Adams	\$170.00	0.30	\$51.00
8/11/2023 Review documents provided by FWC regarding Muscovy ducks and response from FWC regarding same; draft response to City recommending next steps	Danielle C. Adams	\$170.00	0.40	\$68.00
8/13/2023 Email correspondence with BillieJo regarding communicating to FMIT that we will not be renewing	Danielle C. Adams	\$170.00	0.10	\$17.00
8/13/2023 Review Bailey's Cove Phase II Plat Application; email correspondence with Robert Angelo regarding the same	Danielle C. Adams	\$170.00	0.40	\$68.00
8/17/2023 Review Bailey's Cove Phase 2 Application; Draft resolution approving same	Danielle C. Adams	\$170.00	0.30	\$51.00
8/17/2023 Telephone conference with TJK re Bailey's Cove Phase II and Gallagher Piggyback Agreement	Danielle C. Adams	\$170.00	0.30	\$51.00
8/17/2023 Draft Piggyback Contract for Gallagher Benefit Services, Inc. for consulting services from Live Oak Contract; draft resolution adopting the same	Danielle C. Adams	\$170.00	1.50	\$255.00
8/17/2023 Draft Bailey's Cove Phase II Resolution; Review application	Danielle C. Adams	\$170.00	0.30	\$51.00



# Time Entries

	Billed By	Rate	Hours	Subtotal
8/17/2023 Review letter from TJK regarding Bonnie Coffey Cannone and First Amendment Violations; review McMahon v. City of Panama City Beach and other relevant case law; email ALJ regarding the same	Danielle C. Adams	\$170.00	1.50	\$255.00
8/18/2023 Draft correspondence to TJK with additions to letter regarding First Amendment issues and levels of scrutiny when evaluating regulations on speech	Danielle C. Adams	\$170.00	0.50	\$85.00
8/18/2023 Research publication requirements for public notices; research cities with online public notice sections; research counties with the same	Danielle C. Adams	\$170.00	0.50	\$85.00
8/19/2023 Review letter from Terrell Arline regarding City K; review case law cited in same	Danielle C. Adams	\$170.00	1.00	\$170.00
8/19/2023 Review email from David Depew regarding traffic study for Circle K	Danielle C. Adams	\$170.00	0.50	\$85.00
8/19/2023 Review letter from TJK regarding voluntary annexation; email ALJ regarding legal description question	Danielle C. Adams	\$170.00	0.20	\$34.00
8/21/2023 Telephone conference with SSW regarding Circle K traffic study	Danielle C. Adams	\$170.00	0.30	\$51.00
8/21/2023 Telephone conference with DCA regarding Circle K traffic study	S. Scott Walker	\$170.00	0.30	\$51.00
8/21/2023 Draft Ordinance establish park regulations, hours, and penalties; revise proposed code	Danielle C. Adams	\$170.00	0.50	\$85.00
8/22/2023 Review and respond to letter from TJK regarding publishing on websites versus newspaper; research other municipalities' and counties' policies and ordinances; relay information to TJK regarding the same along with hurdles imposed by HB7049 prior to publishing on website	Danielle C. Adams	\$170.00	1.00	\$170.00
8/22/2023 Review and respond to letter from Todd regarding updating Attorney General request	Danielle C. Adams	\$170.00	0.20	\$34.00
8/23/2023 Email Robert Angelo regarding Site Plan Application	Danielle C. Adams	\$170.00	0.10	\$17.00
8/23/2023 Preparation for telephone conference with David Depew; Telephone conference with David Depew regarding Traffic Analysis Study; multiple emails to Robert Angelo regarding requests for various pieces of information; review traffic study provided by Kimley Horn	Danielle C. Adams	\$170.00	1.50	\$255.00
8/23/2023 Preparation for telephone conference with David Depew; Telephone conference with David Depew regarding Traffic Analysis Study; multiple emails to Robert Angelo regarding requests for various pieces of information; review traffic study provided by Kimley Horn	S. Scott Walker	\$170.00	1.50	\$255.00
8/23/2023 Prepare for a telephone conference with TJK regarding First Amendment issues, eminent domain, and annexations; telephone conference with TJK regarding the same	Danielle C. Adams	\$170.00	1.00	\$170.00
8/24/2023 Attend and participate in Agenda Prep Meeting	Danielle C. Adams	\$170.00	1.90	\$323.00
8/25/2023 Telephone conference with SSW regarding letter revisions from David Depew and meeting with Marshall Rainey	Danielle C. Adams	\$170.00	0.10	\$17.00
8/25/2023 Revise letter to Marshall Rainey with David's edits	Danielle C. Adams	\$170.00	0.30	\$51.00
8/25/2023 Prepare for and attend meeting SSW, Marshall Rainey, Jason, David Depew, and Todd Kennon regarding Circle K hearing	Danielle C. Adams	\$170.00	1.50	\$255.00
8/25/2023 Prepare for and attend meeting DCA, Marshall Rainey, Jason, David Depew, and Todd Kennon regarding Circle K hearing	S. Scott Walker	\$170.00	1.50	\$255.00
8/25/2023 Telephone conference with TJK regarding bidding requirements and surplus property	Danielle C. Adams	\$170.00	0.30	\$51.00
8/28/2023 Draft Resolution Declaring State of Emergency	Danielle C. Adams	\$170.00	0.50	\$85.00
8/29/2023 Telephone conference with TJK regarding eminent domain cases and next steps in contacting heirs	Danielle C. Adams	\$170.00	0.10	\$17.00
8/31/2023 Telephone conference with TJK regarding Hutton agreement assignment issues; review documentation sent my ALJ regarding same	Danielle C. Adams	\$170.00	0.60	\$102.00
9/1/2023 Courtesy Fee Reduction	FOLDS WALKER	\$986.00	-1.00	\$-986.00
		<b>Time Entries Total</b>	<b>29.60</b>	<b>\$4,216.00</b>

<b>Total (USD)</b>	<b>\$4,216.00</b>
Paid	\$0.00
<b>Balance</b>	<b>\$4,216.00</b>
<b>Total Outstanding</b>	<b>\$4,216.00</b>

## Terms & Conditions

**DUE AND PAYABLE UPON RECEIPT. SUBJECT TO 1% PER MONTH FINANCE CHARGE AFTER 30 DAYS.**

In the event the balance of this invoice is submitted for collection, the Plaintiff shall be entitled to a reasonable attorney's fee and costs.

## Timekeeper Totals

Name	Rate	Hours	Total
FOLDS WALKER	\$986.00	-1.00	\$-986.00
Danielle C. Adams	\$170.00	22.80	\$3,876.00
S. Scott Walker	\$170.00	7.80	\$1,326.00

## Trust Account Balance

Date	Item	Amount	Balance
9/14/2023	Current Balance		\$0.00

## Folds Walker, LLC

527 E University Ave  
Gainesville, FL 32601  
US  
kim@foldswalker.com  
www.foldswalker.com  
O: 352-372-1282

## INVOICE

Number	1810
Issue Date	9/5/2023
Matter	v. Estate of Rosa Scott
Email	taylor@lcfla.com

### Bill To:

CITY OF LAKE CITY

 Pay Now

### Time Entries

Time Entries	Billed By	Rate	Hours	Subtotal
8/4/2023 Revise Petition in Eminent Domain; Draft Notice of Lis Pendens; Draft Summons and Notice of Hearing; Revise Declaration of Taking; review obituary for Rosa Scott; email TJK re heirs to estate	Danielle C. Adams	\$190.00	1.50	\$285.00
8/24/2023 Telephone conference with TJK regarding property; collect heir information; telephone conference with Joel Settembrini regarding Administrator Ad Litem; draft email to Todd outlining next steps and asking additional questions	Danielle C. Adams	\$190.00	1.00	\$190.00
		<b>Time Entries Total</b>	<b>2.50</b>	<b>\$475.00</b>

Total (USD) \$475.00

Paid \$0.00

Balance \$475.00

Total Outstanding \$475.00

### Terms & Conditions

DUE AND PAYABLE UPON RECEIPT. SUBJECT TO 1% PER MONTH FINANCE CHARGE AFTER 30 DAYS.

In the event the balance of this invoice is submitted for collection, the Plaintiff shall be entitled to a reasonable attorney's fee and costs.

## Timekeeper Totals

Name	Rate	Hours	Total
Danielle C. Adams	\$190.00	2.50	\$475.00

## Trust Account Balance

Date	Item	Amount	Balance
9/8/2023	Current Balance		\$0.00

 Pay Now



## Folds Walker, LLC

527 E University Ave  
 Gainesville, FL 32601  
 US  
 kim@foldswalker.com  
 www.foldswalker.com  
 O: 352-372-1282

## INVOICE

Number	1811
Issue Date	9/5/2023
Matter	v. Livingston and Moore (Eminent Domain)
Email	taylor@cfcla.com

**Bill To:**  
 CITY OF LAKE CITY

### Time Entries

Time Entries	Billed By	Rate	Hours	Subtotal
8/24/2023 Telephone conference with TJK regarding property; collect heir information; telephone conference with Joel Settembrini regarding Administrator Ad Litem; draft email to Todd outlining next steps and asking additional questions	Danielle C. Adams	\$190.00	1.00	\$190.00
		<b>Time Entries Total</b>	<b>1.00</b>	<b>\$190.00</b>

<b>Total (USD)</b>	<b>\$190.00</b>
Paid	\$0.00
<b>Balance</b>	<b>\$190.00</b>
<b>Total Outstanding</b>	<b>\$190.00</b>

### Terms & Conditions

**DUE AND PAYABLE UPON RECEIPT. SUBJECT TO 1% PER MONTH FINANCE CHARGE AFTER 30 DAYS.**

In the event the balance of this invoice is submitted for collection, the Plaintiff shall be entitled to a reasonable attorney's fee and costs.

### Timekeeper Totals

Name	Rate	Hours	Total
Danielle C. Adams	\$190.00	1.00	\$190.00

# Trust Account Balance

Date	Item	Amount	Balance
9/14/2023	Current Balance		\$0.00

**File Attachments for Item:**

24. Discussion - Street Designation for Mariah Reginae Smith (Mayor Stephen Witt)

**From:** [Glenn Bowden](#)  
**To:** [Witt, Stephen](#); [Young, Chevella](#); [Sampson, Todd](#); [Jernigan, Ricky](#); [Hill, Jake](#)  
**Cc:** [Sikes, Audrey](#); [Thomas Kennon](#); [Todd Wilson](#); [Dyal, Paul](#); [Warren Sylvester](#); [Davion Jones](#); [Vanessa George](#); [Lajeanne Mizell](#); [Stew Lilker](#); [tv20news@wcjb.com](mailto:tv20news@wcjb.com); [Carl McKinney](#); [Jamie Wachter](#); [Johnson, Demetrius](#); [Phillips, Terri](#)  
**Subject:** Street Designation  
**Date:** Wednesday, September 13, 2023 5:53:15 PM

---

Honorable Mayor ,  
I am formerly requesting that I be placed on the Council meeting agenda for Monday September 18th. This will be to formally request that the city Designate LONG STREET BETWEEN MARION AND LAKE JEFFERY AS THE MARIAH REGINAE SMITH FOREVER 12 MEMORIAL STREET. I and others will be prepared to explain the reasonings, justifications, and long term benefits for the designation. Please note is NOT a request to rename Long Street.  
ThsnkYou And Look Forward To Making My Presentation At The Meeting.  
Sincerely,  
Glenn Bowden

10:30



Notice Template 

Done





2023





[Sent from the all new AOL app for iOS](#)