
RESCHEDULED CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY

August 07, 2025 at 6:00 PM

Venue: City Hall

AGENDA

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

Events Prior to Meeting - 5:00 PM Special Called Council Meeting - Lake City Woman's Club

Pledge of Allegiance

Invocation - Mayor Noah Walker

Roll Call

Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.

Failure to abide by the rules of decorum will result in removal from the meeting.

Approval of Agenda

Proclamations - None

Public Participation - Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Approval of Consent Agenda

1. Approval of reallocation of funds budgeted for the International Institute of Municipal Clerks Region III Conference and remaining funds from the Florida Records Management Association Conference to cover the cost associated for City Clerk, Audrey Sikes, to attend the Florida League of Cities Conference (estimated cost \$2,100.00) and to allow for Administrative Assistant, Liz Gall, to participate in the Chamber of Commerce Leadership Lake City Course (\$550.00). Sufficient funds exist in the 512.40 and 512.56 accounts to cover these costs.
2. City Council Resolution No. 2025-102 - A resolution of the City of Lake City, Florida, approving the Second Amendment to the Standard Grant Agreement Number LP12031 with the Florida Department of Environmental Protection funding the Ichetucknee Springs Water Quality Improvement Project; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; authorizing the Mayor, after consultation with the City Attorney, to execute such future amendments to the Standard Grant Agreement which amendments accept additional grant funds without otherwise expanding the scope of the project funded by the Standard Grant Agreement or creating additional obligations of the City pursuant to such agreement, as amended; repealing all prior resolutions in conflict; and providing an effective date.
3. City Council Resolution No. 2025-106 - A resolution of the City of Lake City, Florida, approving the write-off of Delinquent Utility Accounts through September 30, 2023 finding the Delinquent Utility Accounts to be uncollectable by the City; directing the City Manager to forward such Delinquent Accounts to third-party debt collection agencies procured by the City; directing the City Manager to take other actions as are necessary and prudent to collect such debts; repealing all prior resolutions in conflict; and providing an effective date.
4. City Council Resolution No. 2025-107 - A resolution of the City of Lake City, Florida, approving Task Assignment Number Three (3) pursuant to the continuing contract with Gmuer Engineering, LLC, a Florida Limited Liability Company, to extend a water main and gravity sewer main, including the construction of a new lift station, to serve the Crosswinds Subdivision; making

certain findings of fact in support of the City approving said Task Assignment; recognizing the authority of the Mayor to execute and bind the City to said Task Assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price in the Task Assignment; repealing all prior resolutions in conflict; and providing an effective date.

- [5.](#) City Council Resolution No. 2025-109 - A resolution of the City of Lake City, Florida, approving the release of utilities easements located on portions of parcel number 00-00-00-10845-001 and parcel number 00-00-00-10845-000, owned by the Greater Lake City Community Development Corporation, Inc., a Florida not for profit corporation, in response to a request from said owner; making findings in support thereof; authorizing the City to convey said utility easements to said owner by Quit-Claim Deed; providing for severability; providing for conflicts; and providing an effective date.
- [6.](#) City Council Resolution No. 2025-110 - A resolution of the City of Lake City, Florida, adopting the evaluation and tabulation of responses to that certain Invitation to Bid Number 023-2025 for the purchase of pipe and pipe fittings relating to the construction of Leisure Lane; awarding said bid to Consolidated Pipe & Supply, Inc., an Alabama Corporation; approving the agreement with said vendor; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

Presentations - None

Quasi-Judicial Hearings

Open Quasi-Judicial Hearing

First Reading - None

Final Reading

- [7.](#) City Council Ordinance No. 2025-2324 (final reading) - An ordinance of the City of Lake City, Florida, amending the future land use plan map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 25-04, by Carol Chadwick, P.E., as agent for Leslie Earl Peeler and Riverwood Investments of Jacksonville, LLC, the property owners of said acreages, under the amendment procedures established in sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use classification from Residential, Medium Density (Less than or equal to 8 dwelling units per acre) to Industrial of certain lands within the corporate limits of the City of Lake City,

Florida; making findings of fact in support thereof; providing severability; repealing all ordinances in conflict; providing an effective date. This property is located at 1509 and 1563 SW Century Gln.

Passed on first reading 7/21/25

Disclosure by Council members of ex-parte communications (this includes site visits), if any.

Swearing in of applicant/appellant, staff and all witnesses collectively by City Attorney.

Clerk should take custody of exhibits.

Note: All exhibits, diagrams, photographs and similar physical evidence referred to during the testimony or which you would like the Council to consider must be marked for identification and kept by the Clerk for 30 days.

- A. Brief introduction of ordinance by city staff.**
- B. Presentation of application by applicant.**
- C. Presentation of evidence by city staff.**
- D. Presentation of case by third party intervenors, if any.**
- E. Public comments.**
- F. Cross examination of parties by party participants.**
- G. Questions of parties by City Council.**
- H. Closing comments by parties.**
- I. Instruction on law by attorney.**
- J. Discussion and action by City Council.**

Adopt City Council Ordinance No. 2025-2324 on final reading

8. City Council Ordinance No. 2025-2325 (final reading) - An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z-25-06, by Carol Chadwick, P.E., as agent for Leslie Earl Peeler and Riverwood Investments of Jacksonville LLC, the property owners of said acreages; providing for rezoning from Residential Mobile Home-3 (RMH-3) to Industrial, Light and Warehousing

(ILW) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; providing an effective date. This property is located at 1509 and 1563 SW Century Gln.

Passed on first reading 7/21/25

Disclosure by Council members of ex-parte communications (this includes site visits), if any.

Swearing in of applicant/appellant, staff and all witnesses collectively by City Attorney.

Clerk should take custody of exhibits.

Note: All exhibits, diagrams, photographs and similar physical evidence referred to during the testimony or which you would like the Council to consider must be marked for identification and kept by the Clerk for 30 days.

- A. Brief introduction of ordinance by city staff.**
- B. Presentation of application by applicant.**
- C. Presentation of evidence by city staff.**
- D. Presentation of case by third party intervenors, if any.**
- E. Public comments.**
- F. Cross examination of parties by party participants.**
- G. Questions of parties by City Council.**
- H. Closing comments by parties.**
- I. Instruction on law by attorney.**
- J. Discussion and action by City Council.**

Adopt City Council Ordinance No. 2025-2325 on final reading

Close Quasi-Judicial Hearings

Old Business

Ordinances

Open Public Hearing

- [9.](#) City Council Ordinance No. 2025-2316 (final reading) - An ordinance of the City of Lake City, Florida, declaring for a period of one year a moratorium on the acceptance and consideration of applications for land use actions or permits for buildings to be used as dwellings where such buildings are constructed in accordance with codes other than the Florida Building Code; making findings of fact in support thereof; providing severability; repealing all ordinances in conflict; providing an effective date.

Passed on first reading 7/21/25

Close Public Hearing

Adopt City Council Ordinance No. 2025-2316 on final reading

Resolutions - None

Other Items

- [10.](#) Discussion and Possible Action - Operation Game Talk (Council Member Chevella Young)

New Business

Ordinances - None

Resolutions

- [11.](#) City Council Resolution No. 2025-091 - A resolution of the City of Lake City, Florida, amending that certain Annual Consulting Services Agreement with NJN Consulting Services, Inc, for consulting services related to providing a long term financial overview of the City's financial circumstances and other assistance concerns financial and community development objectives of the City; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
- [12.](#) City Council Resolution No. 2025-104 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2025-26 Preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of Fire protection services, facilities, and programs in the City of Lake City, Florida; confirming previous resolutions as amended; reimposing Fire Protection Assessments and establishing fire protection not-to-exceed assessment rates; directing the preparation of the Preliminary Assessment Roll; authorizing a Public Hearing and directing the provision of

notice thereof; providing for application of assessment proceeds; providing for conflicts; and providing for an effective date.

- [13.](#) City Council Resolution No. 2025-111 - A resolution of the City of Lake City, Florida, approving that certain agreement between the City and the United States Department of Transportation Federal Aviation Administration for the administration of Federal Grant Funds arising from the Airport Improvement Program Airport Infrastructure Grant Project Number 3-12-0039-032-2025; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor, as appropriate, to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

Other Items

14. Discussion - City Hall (Council Member Chevella Young)
- [15.](#) Discussion and Possible Action - Three (3) quotes for replacement of a 7.5 ton package HVAC unit for Columbia County Women's Club located at 655 NE Martin Luther King Street. This property is owned by the City (City Manager Don Rosenthal)
- [16.](#) Revised TRIM Schedule - The City Council Meeting for Tuesday, September 2, 2025, has been changed to Wednesday, September 3, 2025 (Mayor Noah Walker)

Departmental Administration - None

Comments by:

City Manager Don Rosenthal

City Attorney Clay Martin

City Clerk Audrey Sikes

Comments by Council Members

Council Member Chevella Young

Council Member Ricky Jernigan

Council Member James Carter

Council Member Tammy Harris

Mayor Noah Walker

Adjournment

UPCOMING DATES OF INTEREST

Monday, August 11, 2025 at 5:00 PM - Council Budget Workshop

YouTube Information

Members of the public may also view the meeting on our YouTube channel at:
<https://www.youtube.com/c/CityofLakeCity>

Pursuant to 286.0105, Florida Statutes, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

SPECIAL REQUIREMENTS: *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***

File Attachments for Item:

1. Approval of reallocation of funds budgeted for the International Institute of Municipal Clerks Region III Conference and remaining funds from the Florida Records Management Association Conference to cover the cost associated for City Clerk, Audrey Sikes, to attend the Florida League of Cities Conference (estimated cost \$2,100.00) and to allow for Administrative Assistant, Liz Gall, to participate in the Chamber of Commerce Leadership Lake City Course (\$550.00). Sufficient funds exist in the 512.40 and 512.56 accounts to cover these costs.

Meeting Date
August 7, 2025

CITY OF LAKE CITY

AGENDA	
Section	
Item No.	

SUBJECT: Reallocation of Budgeted Funds for Training and Education

DEPT. / OFFICE: City Clerk

Originator: Audrey Sikes, City Clerk		
City Manager Don Rosenthal	Department Director City Council	7/22/25
Recommended Action: <p>Approval of reallocation of funds budgeted in account numbers 512.40 and 512.55 for the International Institute of Municipal Clerks Region III Conference and remaining funds from the Florida Records Management Association Conference to cover the cost associated with the Florida League of Cities Conference and the Chamber of Commerce Leadership Lake City Course.</p>		
Summary Explanation & Background: <p>In accordance with City Code Section 2-2 (b) (2) the travel and training requests identified below were not approved in the annual budget. However, this is a request to reallocate unused budgeted funds.</p> <p>Sufficient funds exist in the 512.40 and 512.55 accounts due to not attending the International Institute of Municipal Clerks Region III (IIMC) Conference in January 2025 and due to staffing changes resulting in only one staff member attending the Florida Records Management Association (FRMA) Conference in May 2025 versus the two attendees budgeted.</p> <p>Requesting to reallocate unused budgeted funds for those two conferences (IIMC and FRMA), via a budget amendment, if necessary, to cover the cost associated for my attendance at the Florida League of Cities Conference and to allow my Administrative Assistant Liz Gall to participate in the Chamber of Commerce Leadership Lake City Course.</p> <ul style="list-style-type: none"> Florida League of Cities August 14 – 16, 2025 – Estimated Cost \$2,100 Chamber of Commerce Leadership Lake City Course (Liz Gall) - \$550 <p>Sufficient funds exist in the 512.40 and 512.55 accounts to cover these costs.</p>		
Alternatives: Deny request		
Source of Funds: 512.40 and 512.55		
Financial Impact: None. Sufficient funds in budget.		
Exhibits Attached: N/A		

File Attachments for Item:

2. City Council Resolution No. 2025-102 - A resolution of the City of Lake City, Florida, approving the Second Amendment to the Standard Grant Agreement Number LP12031 with the Florida Department of Environmental Protection funding the Ichetucknee Springs Water Quality Improvement Project; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; authorizing the Mayor, after consultation with the City Attorney, to execute such future amendments to the Standard Grant Agreement which amendments accept additional grant funds without otherwise expanding the scope of the project funded by the Standard Grant Agreement or creating additional obligations of the City pursuant to such agreement, as amended; repealing all prior resolutions in conflict; and providing an effective date.

MEETING DATE
8/7/2025

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Amendment Two to FDEP Agreement No. LP12031

DEPT / OFFICE: Utilities – Wastewater

Originator: Cody Pridgeon, Wastewater Director		
City Manager Don Rosenthal	Department Director Cody Pridgeon	Date 7/22/25
Recommended Action: Accept the terms of the Grant Amendment		
Summary Explanation & Background: <p>The original agreement was effective July 22, 2019 for the City to modify the existing treatment wetlands to expand the treatment capacity and increase the volume of water recharged into the aquifer. Amendment No.2 to the agreement is to extend the expiration date till January 31, 2028.</p>		
Alternatives: Not Accept		
Source of Funds: FDEP Grant		
Financial Impact: \$0		
Exhibits Attached: 1) Draft Grant Amendment		

RESOLUTION NO 2025-102

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, APPROVING THE SECOND AMENDMENT TO THE STANDARD GRANT AGREEMENT NUMBER LP12031 WITH THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FUNDING THE ICHETUCKNEE SPRINGS WATER QUALITY IMPROVEMENT PROJECT; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; AUTHORIZING THE MAYOR, AFTER CONSULTATION WITH THE CITY ATTORNEY, TO EXECUTE SUCH FUTURE AMENDMENTS TO THE STANDARD GRANT AGREEMENT WHICH AMENDMENTS ACCEPT ADDITIONAL GRANT FUNDS WITHOUT OTHERWISE EXPANDING THE SCOPE OF THE PROJECT FUNDED BY THE STANDARD GRANT AGREEMENT OR CREATING ADDITIONAL OBLIGATIONS OF THE CITY PURSUANT TO SUCH AGREEMENT, AS AMENDED; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 22, 2019, the City of Lake City, Florida (the “City”) and the State of Florida, Department of Environmental Protection (the “Agency”), entered into a State of Florida Department of Environmental Protection Standard Grant Agreement LP12031 (the “Agreement”) pursuant to City Council Resolution 2019-043 in furtherance of the Ichetucknee Springs water quality improvement project (the “Project”); and

WHEREAS, on June 5, 2023, the City approved and adopted Amendment No. 1 to Agreement No. LP12031 between the Agency and City of Lake City pursuant to City Council Resolution 2023-064, providing for the reimbursement of up to \$1,800,000.00 in costs incurred in connection with enhancing the quality of water recharged at the Ichetucknee Springs water quality project and for an extension of the agreement to December 31, 2025; and

WHEREAS, the Agency and the City mutually desire to adopt further changes to the scope of work for the Project, and incorporation of relevant amendments to state statute by adopting the second amendment to the Agreement in the form of the amendment attached hereto (the “Second Amendment”); and

WHEREAS, adopting changes to the scope of work for the Project, and incorporation of relevant amendments to state statute by adopting the Second Amendment to the Agreement is in the public or community interest and for public welfare, now therefore,

BE IT RESOLVED by the City Council of the City of Lake City, Florida, as follows:

1. Approving Second Amendment is in the public or community interest and for public welfare; and

2. In furtherance thereof, the Second Amendment in the form attached hereto should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized and directed to execute on behalf of and bind the City to the terms of the Agreement; and
5. After consultation with the City Attorney, the Mayor of the City of Lake City is authorized to execute such future amendments to the Agreement, as amended, which future amendments accept additional grant funds without otherwise substantially expanding the scope of the Project or creating substantial additional obligations of the City pursuant to such Agreement, as amended; and
6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
7. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of August, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

**AMENDMENT NO. 2
TO AGREEMENT NO. LP12031
BETWEEN
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
AND
CITY OF LAKE CITY**

This Amendment to Agreement No. LP12031 (Agreement), as previously amended, is made by and between the Department of Environmental Protection (Department), an agency of the State of Florida, and the City of Lake City (Grantee), on the date last signed below.

WHEREAS, the Department entered into the Agreement with the Grantee for Ichetucknee Springs Quality and Quantity Enhancement (Project), effective July 22, 2019; and,

WHEREAS, the Grantee has requested an extension of the Agreement due to construction schedule delays; and,

WHEREAS, other changes to the Agreement are necessary; and,

WHEREAS, the parties have agreed to amend the Agreement as set forth herein.

NOW THEREFORE, the parties agree as follows:

1. Section 3. of the Standard Grant Agreement is hereby revised to change the Date of Expiration to January 31, 2028. The Department and the Grantee shall continue to perform their respective duties during this extension period pursuant to the same terms and conditions provided in the Agreement.
2. The following is hereby added to Attachment 1 in Section 8:
State Funds Documentation. Pursuant to section 216.1366, F.S., if Contractor meets the definition of a non-profit organization under section 215.97(2)(m), F.S., Contractor must provide the Department with documentation that indicates the amount of state funds:
 - i. Allocated to be used during the full term of the contract or agreement for remuneration to any member of the board of directors or an officer of Contractor.
 - ii. Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the Contractor.

The documentation must indicate the amounts and recipients of the remuneration. Such information must be posted on the State's contract tracking system and maintained pursuant to section 215.985, F.S., and must be posted on the Contractor's website, if Contractor maintains a website.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

3. The following is hereby added to Attachment 1 in Section 8:

Rural Communities and Rural Areas of Opportunity. If Grantee is a county or municipality that qualifies as a "rural community" or "rural area of opportunity" (RAO) as defined in subsection 288.0656(2), F.S., such Grantee may request from the Department that all invoice payments (i.e., cost reimbursement) under this Agreement be directed to the relevant county or municipality or to the RAO itself. The Department will agree to Grantee's request if:

- i. Grantee demonstrates that it is a county or municipality that qualifies as a "rural community" or "rural area of opportunity" under subsection 288.0656(2), F.S.;
- ii. Grantee demonstrates current financial hardship using one (1) or more of the "economic distress" factors defined in subsection 288.0656(2)(c), F.S.;
- iii. Grantee's performance has been verified by the Department, which has determined that Grantee is eligible for cost reimbursement and that Grantee's performance has been completed in accordance with this Agreement's terms and conditions; and
- iv. Applicable federal and state law(s), rule(s) and regulation(s) allow for such payments.

This subsection may not be construed to alter or limit any other applicable provisions of federal or state law, rule, or regulation. A current list of Florida's designated RAOs can be accessed at the following web address: <https://floridajobs.org/community-planning-and-development/rural-community-programs/rural-areas-of-opportunity>.

4. The following Section is hereby added to Attachment 2:

Financial Assistance and Payment of Invoices to Rural Communities or Rural Areas of Opportunity

In the event that this Agreement facilitates the provision of federal or state financial assistance to a county or municipality classified as a rural community or rural area of opportunity, as defined in Section 288.0656(2), Department is authorized, in accordance with section 215.971, F.S., to process the payment of invoices to such county or municipality.

Such payments shall be made for verified and eligible performance that has been completed in accordance with the terms and conditions stipulated in this Agreement.

5. Attachment 3-1, Revised Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-2, Revised Grant Work Plan, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3 shall hereinafter refer to Attachment 3-2, Revised Grant Work Plan.
6. Attachment 5, Special Audit Requirements, is hereby deleted in its entirety and replaced with Attachment 5-1, Revised Special Audit Requirements, attached hereto and made a part of the Agreement. All references in the Agreement to Attachment 5 shall hereinafter refer to Attachment 5-1, Revised Special Audit Requirements.
7. Exhibit A, Progress Report Form, is hereby deleted in its entirety and replaced with Exhibit A-1, attached hereto and made a part of the Agreement. All references in the Agreement to Exhibit A shall hereinafter refer to Exhibit A-1.
8. All other terms and conditions of the Agreement remain in effect. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

The parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

CITY OF LAKE CITY

STATE OF FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION

By: _____
Authorized Signature

By: _____
Secretary or Designee

Noah Walker, Mayor
Print Name and Title

Angela Knecht, Division Director
Print Name and Title

Date: _____

Date: _____

Cierra Kuchar, DEP Grant Manager

Zach Easton, DEP QC Reviewer

List of attachments/exhibits included as part of this Amendment:

<u>Specify Type</u>	<u>Letter/ Number</u>	<u>Description</u>
Attachment	3-2	Revised Grant Work Plan
Attachment	5-1	Revised Special Audit Requirements
Exhibit	A-1	Progress Report Form

ATTACHMENT 3-2 REVISED GRANT WORK PLAN

PROJECT TITLE: Ichetucknee Springs Quality and Quantity Enhancement

PROJECT LOCATION: The Project will be located at 3999 SW Sisters Welcome Rd, Lake City, FL 32024, and is located southeast of the City of Lake City in Columbia County; Lat/Long (30.1226, -82.6819).

PROJECT BACKGROUND: The City of Lake City (Grantee) previously constructed the Ichetucknee Springs Water Quality Improvement Project treatment wetland to provide additional nitrogen removal and beneficial recharge within the Ichetucknee Springshed. The Project will expand the treatment capacity of the wetland and increase the volume of treated water recharged from the wetland. The combination of additional recharge and water quality improvement will provide benefits to Ichetucknee Springs and help in achieving both the Total Maximum Daily Load and the Minimum Flows and Levels.

PROJECT DESCRIPTION: The Grantee will construct gravity flow modifications and a gravity recharge feature (either a drainage well or a modified soil profile cell) at the Grantee's "treated wetland site". These modifications will allow for consistent flows to the wetland and additional recharge of stormwater and treated effluent to the Floridan Aquifer. The gravity flow components include 24-inch diameter piping modifications to the existing pressure main and changes to or replacement of exiting wetland inflow structures to improve flow control and measurement. The second project component is a gravity recharge feature that will allow for drainage of comingled stormwater and treated effluent to the Floridan Aquifer following natural treatment in the existing constructed treatment wetland.

The DEP Grant Funds associated with this Agreement were awarded based on local contributions pledged towards the total project costs: \$50,000 from the City of Lake City. A summary of the local contributions will be required in the Final Quarterly Progress Report, and financial supporting documentation shall be provided upon request.

TASKS: All documentation should be submitted electronically unless otherwise indicated and should be submitted prior to the expiration of the grant agreement.

Task 1: Preconstruction Activities

Deliverables: The Grantee will complete the necessary wetland modeling, design of gravity flow modifications, and design of the gravity recharge feature and obtain all necessary permits for construction of the project. Activities necessary for design, such as surveys, geotechnical evaluations, and environmental assessments, are eligible under this task.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, including the percentage of design complete and permitting status, using the format provided by the Department's Grant Manager. For the final documentation, the Grantee will also submit a copy of the design completed with the funding provided for this task, a list of all required permits identifying issue dates and issuing authorities, and copies of any surveys, assessments, or other documents funded under this task. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 2: Bidding and Contractor Selection

Deliverables: The Grantee will work with the selected consultant to prepare a bid package, publish notice to solicit bids, conduct pre-bid meetings, and respond to bid questions, in accordance with the Grantee's procurement process, to select one or more qualified and licensed contractors to complete construction of the gravity flow modifications and gravity recharge feature. In the event that the Grantee elects to use a design/build (D/B) or construction manager at risk (CMAR) delivery method, the Grantee will work with the selected consultant to prepare the applicable contracting documentation. The Grantee may bid project components separately.

Documentation: The Grantee will submit: 1) the public notice of advertisement for the bid; 2) the bid package; and 3) a written notice of selected contractor(s).

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 3: Project Management

Deliverables: The Grantee will provide project management services related to Ichetucknee Springs Quality and Quantity Enhancement, to include review of documents and forms, budget oversight, preparation and submittal of quarterly progress reports, processing of payment requests and related documentation, field engineering services, construction observation, site meetings with construction contractor(s) and design professionals, and overall project coordination and supervision.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the Department's Grant Manager. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

Task 4: Construction

Deliverables: The Grantee will construct gravity flow modifications and a gravity recharge feature in accordance with the final design.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the Department's Grant Manager. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Budget Narrative: Direct purchase of materials for pipeline modifications by the Grantee will be reimbursed as Miscellaneous/Other Expenses.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Preconstruction Activities	Contractual Services	\$ 420,000	07/01/2019	07/31/2027
2	Bidding and Contractor Selection	Contractual Services	\$ 15,000	07/01/2019	07/31/2027
3	Project Management	Contractual Services	\$ 340,000	07/01/2019	07/31/2027
4	Construction	Contractual Services	\$ 881,880.52	07/01/2019	07/31/2027
		Miscellaneous/ Other Expenses	\$ 143,119.48	07/01/2019	07/31/2027
Total:			\$ 1,800,000		

Note that, per Section 8 of Attachment 1 in the Agreement, authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of the Department if the Legislature reduces or eliminates appropriations. Extending the contract end date carries the risk that funds for this project may become unavailable in the future. This should be a consideration for the Grantee with this and future requests for extension.

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Revised Special Audit Requirements
(State and Federal Financial Assistance)**

Attachment 5-1

The administration of resources awarded by the Department of Environmental Protection (*which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the agreement*) to the recipient (*which may be referred to as the "Recipient", "Grantee" or other name in the agreement*) may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

MONITORING

In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by DEP Department staff, limited scope audits as defined by 2 CFR 200.425, or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in 2 CFR §200.330

1. A recipient that expends \$1,000,000 or more in Federal awards in its fiscal year, must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F. EXHIBIT 1 to this Attachment indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department of Environmental Protection. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR 200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 CFR Part 200.514 will meet the requirements of this part.
2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508-512.
3. A recipient that expends less than \$1,000,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F-Audit Requirements. If the recipient expends less than \$1,000,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F-Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from non-federal entities).
4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at <https://sam.gov/content/assistance-listings>.

PART II: STATE FUNDED

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017, and thereafter), the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, F.S.; Rule Chapter 69I-5, F.A.C., State Financial Assistance; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this form lists the state financial assistance awarded through the Department of Environmental Protection by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal year ending June 30, 2017, and thereafter), an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$750,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website at <http://www.leg.state.fl.us/Welcome/index.cfm>, State of Florida's website at <http://www.myflorida.com/>, Department of Financial Services' Website at <http://www.fldfs.com/> and the Auditor General's Website at <http://www.myflorida.com/audgen/>.

PART III: OTHER AUDIT REQUIREMENTS

(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)

PART IV: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and required by PART I of this form shall be submitted, when required by 2 CFR 200.512, by or on behalf of the recipient directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR 200.36 and 200.512
 - A. The Federal Audit Clearinghouse designated in 2 CFR §200.501(a) (the number of copies required by 2 CFR §200.501(a) should be submitted to the Federal Audit Clearinghouse), at the following address:

By Mail:

Federal Audit Clearinghouse
Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132

Submissions of the Single Audit reporting package for fiscal periods ending on or after January 1, 2008, must be submitted using the Federal Clearinghouse's Internet Data Entry System which can be found at <http://harvester.census.gov/facweb/>

2. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

- A. The Department of Environmental Protection at one of the following addresses:

By Mail:

Audit Director

Florida Department of Environmental Protection
Office of Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Electronically:

FDEPSingleAudit@dep.state.fl.us

- B. The Auditor General's Office at the following address:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

The Auditor General's website (<http://flauditor.gov/>) provides instructions for filing an electronic copy of a financial reporting package.

3. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at one of the following addresses:

By Mail:

Audit Director

Florida Department of Environmental Protection
Office of Inspector General, MS 40
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Electronically:

FDEPSingleAudit@dep.state.fl.us

4. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with 2 CFR 200.512, section 215.97, F.S., and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

Attachment 5-1

3 of 6

5. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with 2 CFR 200, Subpart F-Audit Requirements, or Chapters 10.550 (local governmental entities) and 10.650 (non and for-profit organizations), Rules of the Auditor General, should indicate the date and time the reporting package was delivered to the recipient and any correspondence accompanying the reporting package.

PART V: RECORD RETENTION

The recipient shall retain sufficient records demonstrating its compliance with the terms of the award and this Agreement for a period of **five (5)** years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of **three (3)** years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

EXHIBIT – 1

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Note: If the resources awarded to the recipient represent more than one federal program, provide the same information shown below for each federal program and show total federal resources awarded

Federal Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following:					
Federal Program A	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				\$	
Federal Program B	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				\$	

Note: Of the resources awarded to the recipient represent more than one federal program, list applicable compliance requirements for each federal program in the same manner as shown below:

Federal Program A	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.: (eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	
Federal Program B	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.: (eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	

Note: If the resources awarded to the recipient for matching represent more than one federal program, provide the same information shown below for each federal program and show total state resources awarded for matching.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Resources for Federal Programs:					
Federal Program A	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category
Federal Program B	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

Note: If the resources awarded to the recipient represent more than one state project, provide the same information shown below for each state project and show total state financial assistance awarded that is subject to section 215.97, F.S.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program A	State Awarding Agency	State Fiscal Year ¹	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	Department of Environmental Protection	2019-2020	37.052	Florida Springs Grant Program – Section 61	\$ 1,800,000.00	087870
State Program B	State Awarding Agency	State Fiscal Year ²	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category

Total Award					\$ 1,800,000.00	
-------------	--	--	--	--	-----------------	--

Note: List applicable compliance requirement in the same manner as illustrated above for federal resources. For matching resources provided by the Department for DEP for federal programs, the requirements might be similar to the requirements for the applicable federal programs. Also, to the extent that different requirements pertain to different amount for the non-federal resources, there may be more than one grouping (i.e. 1, 2, 3, etc.) listed under this category.

For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<https://sam.gov/content/assistance-listings>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/searchCatalog.aspx>], and State Projects Compliance Supplement (Part Four: State Projects Compliance Supplement [https://apps.fldfs.com/fsaa/state_project_compliance.aspx]). The services/purposes for which the funds are to be used are included in the Agreement's Grant Work Plan. Any match required by the Recipient is clearly indicated in the Agreement.

¹ Subject to change by Change Order.

² Subject to change by Change Order.

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**Exhibit A-1
Progress Report Form**

The current **Exhibit A, Progress Report Form** for this grant can be found on the Department's website at this link:

<https://floridadep.gov/wra/wra/documents/progress-report-form>

Please use the most current form found on the website, linked above, for each progress report submitted for this project.

File Attachments for Item:

3. City Council Resolution No. 2025-106 - A resolution of the City of Lake City, Florida, approving the write-off of Delinquent Utility Accounts through September 30, 2023 finding the Delinquent Utility Accounts to be uncollectable by the City; directing the City Manager to forward such Delinquent Accounts to third-party debt collection agencies procured by the City; directing the City Manager to take other actions as are necessary and prudent to collect such debts; repealing all prior resolutions in conflict; and providing an effective date.

Meeting Date
08-07-2025

City of Lake City

Report to Council

AGENDA	
Section	
Item No.	

SUBJECT: **Non-collectible Accounts Receivable Write Off**

DEPT. / OFFICE: Finance Administration / Customer Service

Originator: Finance		
City Manager Don Rosenthal	Department Director Angie T. Moore Katrina Medearis	Date 7/16/2025
Recommended Action: Approval to write off 485 non-collectible utility accounts totaling \$188,223.91 for the period ending September 30, 2023. This is 0.812% of the amount billed for that period for utility accounts.		
Summary Explanation & Background: These non-collectible accounts are related to water, sewer, gas and garbage utility accounts that are delinquent. Finance and Customer Service staff has reviewed and determined that these non-collectible accounts should be written off as bad debt.		
Alternatives:		
Source of Funds: Bad Debt expense was budgeted in water-sewer fund, gas fund, and general fund.		
Financial Impact: The write off would reduce accounts receivable and would affect net income for FY 2025. No cash financial impact.		
Exhibits Attached: Bad Debt Edit Listing		

RESOLUTION NO 2025 – 106

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA APPROVING THE WRITE-OFF OF DELINQUENT UTILITY ACCOUNTS THROUGH SEPTEMBER 30, 2023 FINDING THE DELINQUENT UTILITY ACCOUNTS TO BE UNCOLLECTABLE BY THE CITY; DIRECTING THE CITY MANAGER TO FORWARD SUCH DELINQUENT ACCOUNTS TO THIRD-PARTY DEBT COLLECTION AGENCIES PROCURED BY THE CITY; DIRECTING THE CITY MANAGER TO TAKE OTHER ACTIONS AS ARE NECESSARY AND PRUDENT TO COLLECT SUCH DEBTS; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (the “City”), provides utilities to customers and periodically identifies non-collectible utility accounts; and

WHEREAS, the city administration has identified five hundred and eight (508) non-collectible utility accounts totaling one hundred eighty eight two hundred twenty three dollars and ninety one cents (\$188,223.91); and

WHEREAS, all the aforementioned accounts are for the period ending September 30, 2023 (the “Delinquent Accounts”), a copy of which is attached hereto as an Exhibit; and

WHEREAS, the city administration recommends that the Delinquent Accounts be written off; and

WHEREAS, the Delinquent Accounts are related to water, sewer, gas, and garbage utility accounts; and

WHEREAS, the Delinquent Accounts would reduce the accounts receivable and would affect the net income for the Fiscal Year 2025; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of the City to write-off the Delinquent Accounts and classify the same as a bad debt; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. The City is hereby authorized to expense the Delinquent Accounts identified in the Exhibit attached hereto, and write-off said accounts and invoices totaling \$188,223.91 and classify the same as a bad debt.
2. The City Manager of the City of Lake City is authorized and directed to forward such delinquent accounts to a debt collection agency procured by the City; and
3. The City Manager of the City of Lake City is authorized and directed to take other actions

as are necessary and prudent to collect such debts; and

4. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
5. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of August, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

THE CITY OF LAKE CITY

9/30/2023

		<u>FY 2023</u>
<u>Utility Revenues</u>		
Water Service	410-343.60.01	\$ 8,463,956.08
Sewer Service	410-343.60.02	\$ 8,604,235.04
Gas Service	420-343.20.01	\$ 5,410,681.74
Gas Service Charge	420-343.20.03	\$ 31,032.92
Gas Miscellaneous Services	420-369.90	\$ 70,160.71
Garbage Service	001-343.40	\$ 599,089.85
Total Utility Revenue		<u>\$ 23,179,156.34</u>
Write Off Amount		<u>\$ 188,223.91</u>
		<u>0.812%</u>

<u>Airport Revenues</u>		
Airport Gas Sales	140-344.10	\$ 1,337,074.26
Airport Rents	140-362.00	\$ 699,667.66
Total Airport Revenue		<u>\$ 2,036,741.92</u>
Write Off Amount		<u>\$ -</u>
		<u>0.000%</u>

	FY25	FY24	FY23	FY22	FY21	FY20	FY19	FY18	FY17	FY16	FY15	FY14	FY13	FY12	FY11	FY10	FY10
Time period of Write off	9/30/2023	9/30/2022	9/30/2021	9/30/2020	9/30/2019	9/30/2018	9/30/2017	9/30/2016	9/30/2015	9/30/2014	9/30/2013	9/30/2012	9/30/2011	9/30/2010	9/30/2009	9/30/2008	9/30/2007
	wrote off two years in FY10																
Utilities																	
Number of accts	485	515	508	499	619	657	615	744	945	854	532	854	881	1089	897	740	539
Write off amount	188,223.91	211,624.56	153,028.03	120,975.84	164,651.43	170,569.02	125,576.31	154,083.54	196,813.56	191,435.65	109,376.35	169,180.96	221,337.84	317,163.67	203,345.75	150,299.43	106,491.80
Tap & Impact																	
Number of accts											1	1		1			
Write off amount											3,288.59	761.49		1,307.90			
Septage																	
Number of accts												1		1			
Write off amount												3759.47		5888.13			
Airport																	
Number of accts					10								2	3	1		
Write off amount					6,830.29								805.48	7135.98	679.5		
Code Enforcement																	
Number of accts															1		
Write off amount															1156.34		
Code Enforcement																	
Number of accts									163								
Write off amount									6,355.00								
Total Accounts Wrote off	485	515	508	509	619	657	615	744	1108	854	533	856	883	1095	898	740	539
Total Dollars Write Off	188,223.91	211,624.56	153,028.03	127,806.13	164,651.43	170,569.02	125,576.31	154,083.54	203,168.56	191,435.65	112,664.94	173,701.92	222,143.32	332,652.02	204,025.25	150,299.43	106,491.80

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
000050-024	394 NW COLUMBIA AVE APT 201 Lake City, FL 32055		Sands, Gracie	\$464.42	\$464.42	\$464.42	08/08/2023	\$0.00
000150-007	163 NE ESCAMBIA ST LAKE CITY, FL 32055	12047001	MCCARTY, MARISSA M	\$559.46	\$559.46	\$559.46	06/15/2023	\$0.00
000570-009	216 NE COACH ANDERS LN LAKE CITY, FL 32055	11047000	Kenney, James R	\$401.51	\$401.51	\$401.51	02/24/2023	\$0.00
000750-003	301 NE NINK PL Lake City, FL 32055		JOHNSON, PATRICIA	\$52.69	\$52.69	\$52.69	06/27/2023	\$0.00
001070-010	668 NE AGGIE AVE LAKE CITY, FL 32055	10893000	Cobb, Donta K	\$100.04	\$100.04	\$100.04	04/10/2023	\$0.00
001170-005	278 NE ARK PL Lake City, FL 32055		Coco, Wendy	\$353.90	\$353.90	\$353.90	02/07/2023	\$0.00
001190-010	258 NE ARK PL Lake City, FL 32055		STALTER JR, JAMES	\$151.97	\$151.97	\$151.97	11/14/2022	\$0.00
001190-012	258 NE ARK PL Lake City, FL 32055		Lourido, Noel	\$587.90	\$587.90	\$587.90	09/28/2023	\$0.00
001210-015	249 NE ARK PL Lake City, FL 32055		TUCKER, CHELSEA	\$58.98	\$58.98	\$58.98	10/27/2022	\$0.00
001210-018	249 NE ARK PL Lake City, FL 32055		Allen-Samuels, Errickah	\$256.55	\$256.55	\$256.55	07/20/2023	\$0.00
001420-008	400 NE MONTANA ST LAKE CITY, FL 32055	10936000	Jones, Darrell	\$288.71	\$288.71	\$288.71	12/30/2022	\$0.00
001810-006	480 NE FRONIE ST LAKE CITY, FL 32055	11143000	Rossin, Annette C	\$114.81	\$114.81	\$114.81	05/03/2023	\$0.00
002510-017	187 NE MARTIN LUTHER KING ST LAKE CITY, FL 32055	10967000	Moore, Diedre	\$866.00	\$866.00	\$866.00	10/21/2022	\$0.00
002680-009	804 NE SAM CT LAKE CITY, FL 32055	10974000	Bing, Shanekia S	\$519.47	\$519.47	\$519.47	10/05/2022	\$0.00
002770-003	149 NW BASCOM NORRIS DR LAKE CITY, FL 32055	11606000	Fleming, Franklin	\$1,995.41	\$1,995.41	\$1,995.41	10/24/2022	\$0.00
003110-002	295 NW ALBRIGHT PL LAKE CITY, FL 32055	11624000	Jones, Kewanda	\$679.38	\$679.38	\$679.38	10/24/2022	\$0.00
003280-001	164 NW MARTIN LUTHER KING ST LAKE CITY, FL 32055	11353000	CAMPBELL, KATIE MAE	\$2,203.16	\$2,203.16	\$2,203.16	08/10/2022	\$0.00

EXHIBIT-NOT FOR EXECUTION

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
003360-003	837 NW MAIN BLVD LAKE CITY, FL 32055	11487000	Fresh Meat Shop Inc.	\$493.06	\$493.06	\$493.06	02/22/2023	\$0.00
003470-009	407 NW DARLING PL Lake City, FL 32055		Carter, Lynda	\$514.66	\$514.66	\$514.66	10/24/2022	\$0.00
003850-012	942 NW GEORGIA AVE LAKE CITY, FL 32055	11533000	Bruton, Berneva	\$129.38	\$129.38	\$129.38	02/21/2023	\$0.00
003850-014	942 NW GEORGIA AVE LAKE CITY, FL 32055	11533000	HUMPHRIES, DALLAS	\$224.38	\$224.38	\$224.38	08/04/2023	\$0.00
004020-009	625 NW GIBSON LN LAKE CITY, FL 32055	11525000	Wilson, Randy	\$450.29	\$450.29	\$450.29	01/23/2023	\$0.00
004100-001	244 NW WILSON ST LAKE CITY, FL 32055		FRANK'S PLACE	\$301.38	\$301.38	\$301.38	12/06/2022	\$0.00
004230-010	395 NW WILSON ST LAKE CITY, FL 32055	11285000	DONALDSON, LESSIE M	\$300.07	\$300.07	\$300.07	05/23/2023	\$0.00
004320-005	447 NW WILSON ST LAKE CITY, FL 32055	11289000	Johnson, Chanteka	\$1,084.32	\$1,084.32	\$1,084.32	02/05/2023	\$0.00
004680-003	735 NW CAMPBELL TER LAKE CITY, FL 32055	11444000	ZEIGHLER, JOHN B	\$580.67	\$580.67	\$580.67	07/05/2023	\$0.00
004850-001	761 NW OAKLAWN TER LAKE CITY, FL 32055	11702019	Levy, Deborah	\$74.39	\$74.39	\$74.39	05/16/2023	\$0.00
004860-004	822 NW SPRINGDALE GLN LAKE CITY, FL 32055	11702020	GISSENDANNER, ELLA	\$1,030.49	\$1,030.49	\$1,030.49	07/26/2023	\$0.00
005290-005	873 NW LONG ST LAKE CITY, FL 32055	11705000	SHEPPARD, DIANE DAVIS	\$263.57	\$263.57	\$263.57	01/09/2023	\$0.00
005310-007	878 NW DYSON TER LAKE CITY, FL 32055	11687000	COLLINS, RONNIE	\$161.77	\$161.77	\$161.77	03/05/2024	\$0.00
005340-007	907 NW DYSON TER LAKE CITY, FL 32055	11678000	Scippio, Tina L	\$358.46	\$358.46	\$358.46	08/01/2023	\$0.00
005660-004	770 NW LONG ST Lake City, FL 32055		Simmons, Trellius	\$65.66	\$65.66	\$65.66	09/29/2023	\$0.00
005950-003	569 NW LONG ST LAKE CITY, FL 32055	11461000	Virgil, Velda	\$63.33	\$63.33	\$63.33	09/23/2023	\$0.00
006360-002	351 NW HILLSBORO ST LAKE CITY, FL 32055	12223000	HAGGERTY, STEPHANIE A	\$33.59	\$33.59	\$33.59	01/17/2023	\$0.00
006390-012	394 NW GARNET GLN LAKE CITY, FL 32055	12206000	Phillips , Justin	\$201.56	\$201.56	\$201.56	01/17/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
006840-006	340 NW MADISON ST LAKE CITY, FL 32055	12257000	Riley, Bryanna	\$587.07	\$587.07	\$587.07	01/09/2023	\$0.00
006890-005	426 NW MADISON ST LAKE CITY, FL 32055	12319000	Smart , Seth	\$401.79	\$401.79	\$401.79	10/12/2022	\$0.00
007350-012	451 NW ORANGE ST APT 102 Lake City, FL 32055		STAMPER, CHARITY D	\$267.92	\$267.92	\$267.92	05/16/2023	\$0.00
007360-009	451 NW ORANGE ST APT 101 Lake City, FL 32055		Fitzgerald, Gary	\$313.51	\$313.51	\$313.51	09/19/2023	\$0.00
007370-011	439 NW ORANGE ST APT 102 Lake City, FL 32055		DOEPPKE, DANIEL	\$240.47	\$240.47	\$240.47	06/01/2023	\$0.00
007840-009	1418 NW WAYNE PL APT 104 Lake City, FL 32055		Watson , Shaylene	\$208.80	\$208.80	\$208.80	12/06/2022	\$0.00
007920-013	1442 NW WAYNE PL APT 104 Lake City, FL 32055		Charles, Prince	\$356.54	\$356.54	\$356.54	07/11/2023	\$0.00
007970-014	1442 NW WAYNE PL APT 204 Lake City, FL 32055		Perez, Eugenio	\$22.09	\$22.09	\$22.09	08/01/2023	\$0.00
010320-005	299 NW LAKE CITY AVE APT 101 LAKE CITY, FL 32055		Williams , Brandiesha	\$238.02	\$238.02	\$238.02	09/26/2023	\$0.00
010330-004	299 NW LAKE CITY AVE APT 102 LAKE CITY, FL 32055		Votto, Michael	\$332.10	\$332.10	\$332.10	10/21/2022	\$0.00
010620-010	3849 NW ARCHER ST APT 101 Lake City, FL 32055		Howard, Trudie	\$206.32	\$206.32	\$206.32	05/23/2023	\$0.00
010800-009	3775 NW HUNTSBORO ST APT 103 Lake City, FL 32055		Tedjeske, James	\$95.46	\$95.46	\$95.46	08/28/2023	\$0.00
010870-013	3801 NW HUNTSBORO ST APT 102 Lake City, FL 32055		Edwards, John-Mark D	\$267.92	\$267.92	\$267.92	08/16/2023	\$0.00
010900-014	3820 NW HUNTSBORO ST APT 101 Lake City, FL 32055		STOKES, ZAIREAH	\$331.27	\$331.27	\$331.27	08/02/2023	\$0.00
010940-009	3822 NW HUNTSBORO ST APT 102 Lake City, FL 32055		Daughtry, Dustin K	\$383.41	\$383.41	\$383.41	08/02/2023	\$0.00
010970-007	3846 NW HUNTSBORO ST APT 101 Lake City, FL 32055		RUISE, KHALEEDAH	\$343.84	\$343.84	\$343.84	03/30/2023	\$0.00
010980-009	3860 NW HUNTSBORO ST APT 103 Lake City, FL 32055		Scippio, Vireka	\$337.95	\$337.95	\$337.95	06/01/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
011130-024	3853 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Roberts Jr, Charles	\$722.23	\$722.23	\$722.23	03/23/2023	\$0.00
011150-011	3853 NW HUNTSBORO ST APT 103 Lake City, FL 32055		LOWRY, TIFFANY N	\$656.41	\$656.41	\$656.41	09/26/2023	\$0.00
011200-011	519 NW LAKE CITY AVE APT 103 Lake City, FL 32055		Douglas, Alexia	\$434.74	\$434.74	\$434.74	10/07/2022	\$0.00
011280-009	3875 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Collins, Veronica M	\$446.96	\$446.96	\$446.96	02/13/2023	\$0.00
011380-013	3884 NW HUNTSBORO ST APT 103 Lake City, FL 32055		MIXON, SUSAN	\$345.59	\$345.59	\$345.59	03/17/2023	\$0.00
011460-010	3782 NW ARCHER ST APT 102 Lake City, FL 32055		QUALLS, MICHAEL	\$215.15	\$215.15	\$215.15	12/03/2022	\$0.00
011500-008	3804 NW HUNTSBORO ST APT 103 Lake City, FL 32055		Wallace, Marquis J	\$329.28	\$329.28	\$329.28	11/29/2022	\$0.00
011590-008	3773 NW ARCHER ST APT 102 Lake City, FL 32055		Hall, Davis L	\$11.10	\$11.10	\$11.10	09/15/2023	\$0.00
011860-009	3725 NW ARCHER ST APT 101 Lake City, FL 32055		McFadden, Heather	\$1,004.15	\$1,004.15	\$1,004.15	12/08/2022	\$0.00
012320-019	983 SW SPRING LN LAKE CITY, FL 32025	12537000	MURPHY, BARBARA S	\$506.05	\$506.05	\$506.05	11/02/2022	\$0.00
012340-009	990 SW SPRING LN LAKE CITY, FL 32025	12548000	Clark, Liler	\$28.36	\$28.36	\$28.36	03/08/2023	\$0.00
012430-014	833 SW POPLAR LN APT 102 Lake City, FL 32025		Allen, Michalle	\$720.01	\$720.01	\$720.01	07/05/2023	\$0.00
012550-006	436 SW MCFARLANE AVE LAKE CITY, FL 32025	13953000	Luiso, Patricia	\$135.24	\$135.24	\$135.24	08/04/2023	\$0.00
012810-008	318 SW WALL TER APT 101 LAKE CITY, FL 32025		Ward, Dana	\$449.38	\$449.38	\$449.38	07/14/2023	\$0.00
012820-007	318 SW WALL TER APT 102 LAKE CITY, FL 32025		Smith, Alford	\$205.70	\$205.70	\$205.70	05/12/2023	\$0.00
013170-018	394 SW SAINT JOHNS ST APT 103 Lake City, FL 32025		Ward, George T JR	\$574.53	\$574.53	\$574.53	05/09/2023	\$0.00
013450-017	132 SW SAINT JOHNS ST LAKE CITY, FL 32025	12763000	CLARK, BELINDA	\$300.53	\$300.53	\$300.53	02/24/2023	\$0.00
014070-004	129 SW IVAN ST LAKE CITY, FL 32025	14116000	EVERETT, AMANDA	\$357.92	\$357.92	\$357.92	10/20/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
014560-013	419 SW ALAMO DR LAKE CITY, FL 32025	14050000	LAMB, NICHOLAS J	\$262.34	\$262.34	\$262.34	08/08/2023	\$0.00
014780-001	898 SW LAKE MONTGOMERY AVE LAKE CITY, FL 32025	07940000	Hale, Richard	\$144.58	\$144.58	\$144.58	11/04/2022	\$0.00
015900-004	1075 SW CASTLE HEIGHTS TER LAKE CITY, FL 32025	07635000	Verrier, Sebastian	\$1,523.67	\$1,523.67	\$1,523.67	11/15/2022	\$0.00
015940-005	173 SW HAPPINESS LN APT 103 Lake City, FL 32025		MCKEE, WILLIAM H	\$63.76	\$63.76	\$63.76	02/25/2025	\$0.00
017400-021	255 SE BAYA DR LAKE CITY, FL 32025	13810000	Lock, Kenneth	\$685.81	\$685.81	\$685.81	12/06/2022	\$0.00
017570-005	365 S MARION AVE SUITE 104 Lake City, FL 32025		Christ Centered Community Church	\$54.43	\$54.43	\$54.43	02/24/2023	\$0.00
018070-010	343 SE LEHIGH LN LAKE CITY, FL 32025	14197000	Houpt, Kenneth	\$10.63	\$10.63	\$10.63	11/09/2022	\$0.00
018150-003	435 SE BAKER AVE LAKE CITY, FL 32025	13584000	HENRY, SYLVIA D	\$977.06	\$977.06	\$977.06		\$0.00
018250-010	374 SE BAKER AVE LAKE CITY, FL 32025	13610000	Hemingway , John	\$591.61	\$591.61	\$591.61	11/23/2022	\$0.00
018810-007	727 SE DADE ST LAKE CITY, FL 32025	13448000	Fulton, Annette	\$196.44	\$196.44	\$196.44	03/17/2023	\$0.00
019010-010	566 SE MONROE ST LAKE CITY, FL 32025	13423000	Washington, Quartesa	\$348.73	\$348.73	\$348.73	08/04/2023	\$0.00
019670-003	538 SE DADE ST LAKE CITY, FL 32025	13408000	Conway, Ann	\$256.52	\$256.52	\$256.52	10/25/2022	\$0.00
019780-001	317 SE MCCRAY AVE LAKE CITY, FL 32025	13415000	LAYTON, MARJORIE L	\$278.68	\$278.68	\$278.68	06/29/2023	\$0.00
020980-008	1004 SE MONROE ST LAKE CITY, FL 32025	12942000	Gray, Vincent	\$383.62	\$383.62	\$383.62	07/25/2023	\$0.00
021100-011	991 SE BROCK GLN LAKE CITY, FL 32025	12948000	Crace, Heather M	\$329.60	\$329.60	\$329.60	06/01/2023	\$0.00
021240-006	1030 SE BROCK GLN LAKE CITY, FL 32025	12964000	GATELY, TRENT	\$24.74	\$24.74	\$24.74	08/31/2023	\$0.00
021500-010	377 SE CASTILLO TER LAKE CITY, FL 32025	13482000	Alvino, Mary	\$439.62	\$439.62	\$439.62	06/29/2023	\$0.00
021930-012	872 SE DADE ST LAKE CITY, FL 32025	13017000	Donnelly, Robert	\$621.90	\$621.90	\$621.90	03/08/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
022050-009	949 SE REVA PL APT 201 Lake City, FL 32025		Properties, LLC, Shandy	\$94.37	\$94.37	\$94.37	10/11/2022	\$0.00
022140-001	313 NE PATTERSON AVE LAKE CITY, FL 32055	13101000	JOHNSON, LEMMIE	\$506.41	\$506.41	\$506.41	11/23/2022	\$0.00
022490-007	602 NE LAKE DR LAKE CITY, FL 32055	13169000	Peach , Gary	\$708.35	\$708.35	\$708.35	04/04/2023	\$0.00
023390-002	187 NE WASHINGTON ST LAKE CITY, FL 32055	12042000	Gibson, Nathaniel	\$453.08	\$453.08	\$453.08	03/01/2023	\$0.00
023420-010	223 NE WASHINGTON ST LAKE CITY, FL 32055	12059001	Reed, Shevonda	\$722.28	\$722.28	\$722.28	01/11/2023	\$0.00
023560-007	429 NE ESCAMBIA ST LAKE CITY, FL 32055	11770000	Thomas, Kenmisha K	\$66.82	\$66.82	\$66.82	05/30/2023	\$0.00
023900-017	493 NE WASHINGTON ST LAKE CITY, FL 32055	11761000	Ross, Clarence	\$773.34	\$773.34	\$773.34	03/03/2023	\$0.00
024090-001	529 NE MARTIN LUTHER KING ST LAKE CITY, FL 32055	10926000	WILLIAMS, DAVE	\$1.86	\$1.86	\$1.86	10/20/2023	\$0.00
024340-003	460 NE DENVER ST LAKE CITY, FL 32055	10884000	FLOYD, ALFRED LEE	\$152.49	\$152.49	\$152.49	03/10/2023	\$0.00
024410-007	624 NE CONGRESS AVE LAKE CITY, FL 32055	10844000	DIXON, RICHARD	\$106.94	\$106.94	\$106.94	09/25/2023	\$0.00
024430-006	614 NE CONGRESS AVE LAKE CITY, FL 32055	10843000	MCPHERSON, JOE	\$184.17	\$184.17	\$184.17	04/24/2023	\$0.00
024470-014	572 NE CONGRESS AVE LAKE CITY, FL 32055	11748000	EDWARDS, SANDRA	\$67.26	\$67.26	\$67.26	03/02/2023	\$0.00
024890-009	345 NE CHAMBERS CT LAKE CITY, FL 32055	12919000	Bell, Makenzie	\$516.35	\$516.35	\$516.35	11/23/2022	\$0.00
025510-012	537 SE WALDRON TER LAKE CITY, FL 32025	13522000	Gaines, Aaron	\$169.42	\$169.42	\$169.42	12/28/2022	\$0.00
025510-013	537 SE WALDRON TER LAKE CITY, FL 32025	13522000	GOODBREAD, KATRINA S	\$504.97	\$504.97	\$504.97	05/17/2023	\$0.00
025750-002	149 SE LOCHLYNN TER LAKE CITY, FL 32025	06614000	JONES, ANGELA	\$201.81	\$201.81	\$201.81	08/15/2023	\$0.00
025890-004	538 SE LOMOND AVE LAKE CITY, FL 32025	06654000	Cutler, Heather M	\$74.74	\$74.74	\$74.74	06/27/2023	\$0.00
025950-002	632 SE SYCAMORE TER LAKE CITY, FL 32025	13559000	Bonnell, Bridget	\$565.99	\$565.99	\$565.99	07/31/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
026050-008	1196 SE MAGNOLIA LOOP LAKE CITY, FL 32025	13564001	Garrett, Mark	\$33.34	\$33.34	\$33.34	07/05/2023	\$0.00
026230-009	1640 SW CAMELLIA DR Lake City, FL 32025	02641001	BOWENS, LORAIN P	\$359.23	\$359.23	\$359.23	03/03/2023	\$0.00
026410-006	1725 SW CAMELLIA DR Lake City, FL 32025		BRIDGES, VANESSA	\$931.55	\$931.55	\$931.55	10/04/2022	\$0.00
026460-005	1750 SW CAMELLIA DR Lake City, FL 32025		Davis, Kimberly D	\$121.08	\$121.08	\$121.08	05/23/2023	\$0.00
026740-001	1081 SW FAIRFAX GLN LAKE CITY, FL 32025	08019126	BEST, SHARON M	\$376.42	\$376.42	\$376.42	11/15/2022	\$0.00
026800-001	1167 SW FAIRFAX GLN LAKE CITY, FL 32025	08019105	SOVA, BILLIE	\$77.10	\$77.10	\$77.10	12/01/2022	\$0.00
027010-009	115 SE EMMA PL Lake City, FL 32025		Elkins, Sarah A	\$13.34	\$13.34	\$13.34	03/23/2023	\$0.00
027410-003	266 SE MARGARET DR LAKE CITY, FL 32025	06425002	SADLER, KIM E	\$306.88	\$306.88	\$306.88	03/15/2023	\$0.00
027760-008	1293 NW YUKON GLN Lake City, FL 32055	06056001	Wulf, Howard	\$627.49	\$627.49	\$627.49	02/14/2023	\$0.00
027830-010	1259 NW KLONDIKE GLN Lake City, FL 32055		Cooley, Sheronya	\$428.18	\$428.18	\$428.18	07/03/2023	\$0.00
027960-005	522 NW RIDGEWOOD AVE Lake City, FL 32055		Morrison , Corey	\$197.48	\$197.48	\$197.48	12/02/2022	\$0.00
028290-008	633 NW PALM DR LAKE CITY, FL 32055	05969000	Rosell, Laura J	\$180.12	\$180.12	\$180.12	11/04/2022	\$0.00
028890-012	1320 NW LABONTE LN LAKE CITY, FL 32055	05903000	Sodders, Meranda	\$195.96	\$195.96	\$195.96	08/08/2023	\$0.00
029110-002	889 NW INDIAN SHORE DR LAKE CITY, FL 32055	05891000	MATHIS, MELODY L	\$142.13	\$142.13	\$142.13	02/18/2023	\$0.00
029390-004	1268 NW ASHLEY ST LAKE CITY, FL 32055	05920000	GONZALEZ, ADRIANA I	\$174.54	\$174.54	\$174.54	04/24/2023	\$0.00
029400-012	1244 NW ASHLEY ST LAKE CITY, FL 32055	05919000	LUMPKIN, JOSHAE J	\$688.32	\$688.32	\$688.32	10/31/2022	\$0.00
029480-010	998 NW HIGHLANDS LOOP LAKE CITY, FL 32055	05912000	THOMAS, NAKITA L	\$2,295.09	\$2,295.09	\$2,295.09	06/14/2023	\$0.00
029770-022	258 NW RIDGEWOOD AVE LAKE CITY, FL 32055	06187000	Brown, Zeandra	\$1,104.86	\$1,104.86	\$1,104.86	11/23/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
029780-023	296 NW RIDGEWOOD AVE Lake City, FL 32055		VELMAN, RAUL	\$95.13	\$95.13	\$95.13	05/01/2023	\$0.00
030190-004	234 SE JAMES AVE LAKE CITY, FL 32025	06499000	POTTER, ORIN D	\$515.50	\$515.50	\$515.50	01/03/2023	\$0.00
030330-005	132 SE OAKMONT ST LAKE CITY, FL 32025	06845000	Brown, Robert	\$379.54	\$379.54	\$379.54	11/04/2022	\$0.00
030350-015	150 SE OAKMONT ST Lake City, FL 32025		Jones, Jason D	\$42.25	\$42.25	\$42.25	12/05/2022	\$0.00
030350-016	150 SE OAKMONT ST Lake City, FL 32025		Ducksworth , Jayne	\$84.60	\$84.60	\$84.60	06/07/2023	\$0.00
030720-005	1688 SE BAYA DR SUITE 105 LAKE CITY, FL 32025	06869004	Happy Homes HVAC-R LLC	\$159.53	\$159.53	\$159.53	09/11/2023	\$0.00
030730-002	1688 SE BAYA DR SUITE 106 LAKE CITY, FL 32025	06869004	MAGIC GOLD BAYA INC	\$841.68	\$841.68	\$841.68	12/07/2022	\$0.00
030820-008	604 SE COUNTRY CLUB RD LAKE CITY, FL 32025	06752000	Jernigan, Timmy	\$111.20	\$111.20	\$111.20	02/09/2023	\$0.00
031120-001	122 SE DUSTIN TER LAKE CITY, FL 32025	06773000	BELL, JEAN	\$357.02	\$357.02	\$357.02	03/02/2023	\$0.00
031360-001	230 SE GOLF CLUB AVE LAKE CITY, FL 32025	07224000	EDWARDS, FAYE	\$277.35	\$277.35	\$277.35	02/06/2023	\$0.00
031550-009	138 SE BEECH ST LAKE CITY, FL 32025	07186000	Walker, April F	\$363.89	\$363.89	\$363.89	03/17/2023	\$0.00
031770-015	432 SE DEFENDER DR LAKE CITY, FL 32025	07195000	Wiggins , Linda Athena	\$83.82	\$83.82	\$83.82	06/08/2023	\$0.00
031780-006	448 SE DEFENDER DR LAKE CITY, FL 32025	07196000	Asher , Christina	\$45.22	\$45.22	\$45.22	01/04/2023	\$0.00
031800-004	486 SE DEFENDER DR LAKE CITY, FL 32025	07198000	Partington, Thomas	\$441.33	\$441.33	\$441.33	05/04/2023	\$0.00
032080-008	147 SE OLUSTEE AVE LAKE CITY, FL 32025	07125000	Alvarado, Jorge	\$3.38	\$3.38	\$3.38	04/26/2023	\$0.00
033000-003	437 SE TRIBBLE ST LAKE CITY, FL 32025	06998000	Krantz, Raven	\$40.84	\$40.84	\$40.84	10/12/2022	\$0.00
033090-002	294 SE TRIBBLE ST LAKE CITY, FL 32025	07007000	LEE, ADAM B	\$532.50	\$532.50	\$532.50	07/31/2023	\$0.00
033210-006	500 SE TRIBBLE ST LAKE CITY, FL 32025	07012002	Vaughn, Kristie	\$171.27	\$171.27	\$171.27	12/29/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
033300-007	133 SE LINDEN LOOP LAKE CITY, FL 32025	07496000	Nikia, Morgan	\$233.82	\$233.82	\$233.82	10/27/2022	\$0.00
033390-001	821 SE COUNTRY CLUB RD LAKE CITY, FL 32025	07506000	KELSEY, EMMA MAE	\$319.88	\$319.88	\$319.88	08/22/2022	\$0.00
033440-002	120 SE ARAPAHOE LN Lake City, FL 32025	07516000	Small, Angelica	\$23.17	\$23.17	\$23.17	05/05/2023	\$0.00
033480-007	202 SE ARAPAHOE LN LAKE CITY, FL 32025	07511000	Moore , Kimberly	\$334.82	\$334.82	\$334.82	03/03/2023	\$0.00
033670-001	131 SE CALOB CT LAKE CITY, FL 32025	07538000	CAPELL, EVONE W	\$905.95	\$905.95	\$905.95	11/30/2022	\$0.00
033860-004	656 SE LLEWELLYN AVE LAKE CITY, FL 32025	07524000	Parsons , Cylent	\$254.85	\$254.85	\$254.85	08/29/2023	\$0.00
034310-005	261 SE OAKMONT ST LAKE CITY, FL 32025	07189000	Smith, Marques	\$360.51	\$360.51	\$360.51	08/11/2023	\$0.00
034740-006	1343 E DUVAL ST LAKE CITY, FL 32055	06388000	Tiebout, Jack	\$351.62	\$351.62	\$351.62	11/23/2022	\$0.00
034840-003	296 SE LOMOND AVE LAKE CITY, FL 32025	06564000	REV OF GOD AND CHRIST	\$212.08	\$212.08	\$212.08	12/06/2022	\$0.00
034860-002	255 SE LOMOND AVE LAKE CITY, FL 32025	06603001	FULTON, ROBBRECIA T	\$178.19	\$178.19	\$178.19	11/14/2022	\$0.00
035300-003	239 NE ROSE TER LAKE CITY, FL 32055	05813000	Taylor , Breanna	\$187.24	\$187.24	\$187.24	08/14/2023	\$0.00
035600-005	229 NE WILLIAMS ST LAKE CITY, FL 32055	05742002	Mitchell, Carmon	\$1,860.41	\$1,860.41	\$1,860.41	03/02/2023	\$0.00
037130-010	165 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06465000	SHELDON, AUTUMN	\$502.31	\$502.31	\$502.31	02/14/2023	\$0.00
037190-010	247 NE JACKSONVILLE LOOP LAKE CITY, FL 32055	06370000	Stephens, Laicey	\$382.65	\$382.65	\$382.65	03/15/2023	\$0.00
037950-011	848 NW REDDING AVE LAKE CITY, FL 32055	11447029	McNeil, Beatrice	\$199.22	\$199.22	\$199.22	02/03/2023	\$0.00
038020-005	767 NW REDDING AVE APT 101 Lake City, FL 32055		HARRIS, RAYMOND	\$310.27	\$310.27	\$310.27	01/13/2023	\$0.00
038040-002	767 NW REDDING AVE APT 103 Lake City, FL 32055		JONES, RICKESHIA S	\$667.18	\$667.18	\$667.18	08/16/2023	\$0.00
038210-007	457 NW JEFFERSON ST LAKE CITY, FL 32055	11379000	TAYLOR, TOYA D	\$641.61	\$641.61	\$641.61	07/31/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
038440-013	677 NW ALMA AVE LAKE CITY, FL 32055	11278000	Maxwell, Dwight	\$728.85	\$728.85	\$728.85	03/14/2023	\$0.00
038470-011	704 NW ALMA AVE APT 101 Lake City, FL 32055		Geiger, Janet	\$94.48	\$94.48	\$94.48	04/28/2023	\$0.00
039130-004	409 NW FERN BROOK LOOP LAKE CITY, FL 32055	06044000	REED, ZORALEY	\$286.63	\$286.63	\$286.63	04/06/2023	\$0.00
039540-003	532 N MARION AVE LAKE CITY, FL 32055	12005000	T&J's Beauty Bar	\$631.74	\$631.74	\$631.74	10/18/2022	\$0.00
040020-009	479 NW HILLSBORO ST LAKE CITY, FL 32055	12193000	Smith, Bobby	\$1,015.22	\$1,015.22	\$1,015.22	01/09/2023	\$0.00
040070-003	492 NW MATTHEW ST LAKE CITY, FL 32055		Phoenix, Christian	\$432.19	\$432.19	\$432.19	01/20/2023	\$0.00
040100-015	340 NW HILTON AVE LAKE CITY, FL 32055	12194000	Johnson, David	\$338.39	\$338.39	\$338.39	11/30/2022	\$0.00
040250-003	455 NW DESOTO ST LAKE CITY, FL 32055	12279000	Courson, Tyler Blaine	\$292.20	\$292.20	\$292.20	10/19/2022	\$0.00
040260-008	452 NW DESOTO ST Lake City, FL 32055		Harrington, Jennifer	\$705.48	\$705.48	\$705.48	12/13/2022	\$0.00
040260-009	452 NW DESOTO ST Lake City, FL 32055		Harrington, Travis	\$665.10	\$665.10	\$665.10	06/08/2023	\$0.00
041590-001	1554 SW CAROLINE CT LAKE CITY, FL 32025	08083008	GRAY, GEORGE J	\$55.60	\$55.60	\$55.60	02/27/2023	\$0.00
041690-001	1657 SW CAROLINE CT LAKE CITY, FL 32025	08082005	DONG, JIA QI	\$13.30	\$13.30	\$13.30	02/22/2023	\$0.00
041750-002	826 SW AMBERWOOD LOOP Lake City, FL 32025	08063007	Amberwood Hills Apts LLC	\$350.17	\$350.17	\$350.17	01/17/2023	\$0.00
041810-001	1305 SW MCFARLANE AVE LAKE CITY, FL 32025	07949000	MCCUTCHEON, KATHLEEN ANN	\$195.27	\$195.27	\$195.27	09/05/2023	\$0.00
041900-013	1077 SW MCFARLANE AVE APT 102 Lake City, FL 32025		ASBURY, BETHANY	\$1,462.40	\$1,462.40	\$1,462.40	04/26/2023	\$0.00
042140-014	279 SW MCFARLANE AVE LAKE CITY, FL 32025	12585000	Ross, Arnita	\$652.21	\$652.21	\$652.21	06/09/2023	\$0.00
042690-004	153 SW VICTORY WAY Lake City, FL 32025		FENTER, CHRISTOPHER L	\$170.92	\$170.92	\$170.92	06/12/2023	\$0.00
043260-003	401 SW ALACHUA AVE LAKE CITY, FL 32025	13834000	Nash , David	\$974.16	\$974.16	\$974.16	03/14/2023	\$0.00

City of Lake City

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
043320-009	406 SW COLUMBIA AVE LAKE CITY, FL 32025	13831000	Pringle , Elbert	\$586.13	\$586.13	\$586.13	11/17/2022	\$0.00
043820-009	317 SW MEANS ST LAKE CITY, FL 32025	12462000	Santana, Doris	\$22.88	\$22.88	\$22.88	03/29/2023	\$0.00
043870-005	297 SW KNOX ST LAKE CITY, FL 32025	12475000	Burnett, Dawn Marie	\$313.55	\$313.55	\$313.55	10/14/2022	\$0.00
045180-007	894 SW MAIN BLVD LAKE CITY, FL 32025	14244001	Libreria Christiana Nueva Jerusalem	\$130.23	\$130.23	\$130.23	01/04/2023	\$0.00
046560-002	411 SE EVERGREEN DR LAKE CITY, FL 32025	07733000	Cray, Cedric D	\$844.30	\$844.30	\$844.30	04/27/2023	\$0.00
047180-004	2227 S MARION AVE B Lake City, FL 32025		Sandifer, Waymon L	\$240.18	\$240.18	\$240.18	07/08/2022	\$0.00
047190-004	2227 S MARION AVE LAKE CITY, FL 32025	08225000	Waymo's Landscaping	\$249.10	\$249.10	\$249.10	12/14/2022	\$0.00
047230-011	2298 S MARION AVE A LAKE CITY, FL 32025		Strawder, Zachariah	\$391.98	\$391.98	\$391.98	11/23/2022	\$0.00
047250-005	2344 S MARION AVE Lake City, FL 32025		MOODY, MARIE A	\$97.02	\$97.02	\$97.02	10/20/2022	\$0.00
047260-016	2343 S MARION AVE LAKE CITY, FL 32025	08218000	Noelke, Thomas	\$96.82	\$96.82	\$96.82	12/13/2022	\$0.00
047500-004	200 SW CORONADO ST LAKE CITY, FL 32025	08266000	TOUCHTON, KAREN	\$218.43	\$218.43	\$218.43	07/17/2023	\$0.00
047560-012	2584 S MARION AVE APT 102 Lake City, FL 32025		Ball, Eric	\$115.67	\$115.67	\$115.67	09/07/2023	\$0.00
047570-016	2600 S MARION AVE APT 101 LAKE CITY, FL 32025		Potts, Brandy	\$353.79	\$353.79	\$353.79	09/28/2023	\$0.00
047700-013	255 SW DAVACA GLN APT 102 LAKE CITY, FL 32025		Bowens , Mable	\$43.08	\$43.08	\$43.08	08/10/2023	\$0.00
048340-011	613 SE CHURCH AVE APT 101 Lake City, FL 32025		Hall, Lourdes J	\$69.45	\$69.45	\$69.45	11/15/2022	\$0.00
048380-010	584 SE PERRY AVE APT 101 Lake City, FL 32025		McCormick, Kelli A	\$345.44	\$345.44	\$345.44	05/01/2023	\$0.00
048550-010	748 SE CHURCH AVE APT 102 Lake City, FL 32025		SEIDLER, PHILIP	\$91.67	\$91.67	\$91.67	03/22/2023	\$0.00
048660-003	804 SE CHURCH AVE APT 102 Lake City, FL 32025		HOLLINGSWORTH, S DIANE	\$243.70	\$243.70	\$243.70	09/09/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
048680-005	800 SE CHURCH AVE APT 102 Lake City, FL 32025		Young, Kendrick D	\$16.08	\$16.08	\$16.08	11/04/2022	\$0.00
048690-011	800 SE CHURCH AVE APT 101 Lake City, FL 32025		YOUNG, LASHELLE	\$239.38	\$239.38	\$239.38	12/07/2022	\$0.00
048730-007	392 SE LEHIGH LN LAKE CITY, FL 32025	14201000	Stalvey, Matthew	\$562.01	\$562.01	\$562.01	08/24/2023	\$0.00
049440-004	572 SE BROWN ST LAKE CITY, FL 32025	13674000	Thornbury, Glenn E	\$55.15	\$55.15	\$55.15	09/13/2023	\$0.00
049520-005	490 SE PAXTON PL LAKE CITY, FL 32025	13711001	BARBER, CHRISTOPHER B	\$3,305.48	\$3,305.48	\$3,305.48	06/14/2023	\$0.00
049550-013	421 SE MCCRAY AVE APT 101 Lake City, FL 32025		SMITH, RANDY	\$745.29	\$745.29	\$745.29	01/12/2023	\$0.00
049960-006	246 SE CAMP ST APT 104 LAKE CITY, FL 32025		Hampton, Taquisha	\$461.34	\$461.34	\$461.34	03/08/2023	\$0.00
050040-007	196 SE CAMP ST LAKE CITY, FL 32025	13794000	Wheeler, Candy	\$420.58	\$420.58	\$420.58	08/31/2023	\$0.00
050130-003	297 S MARION AVE LAKE CITY, FL 32025	12805000	Murray, Charles F	\$529.75	\$529.75	\$529.75	03/15/2023	\$0.00
050220-003	178 SE HERNANDO AVE LAKE CITY, FL 32025	12745000	The Spa on Marion	\$309.21	\$309.21	\$309.21	02/07/2023	\$0.00
050530-002	754 SE SAINT JOHNS ST LAKE CITY, FL 32025	13386000	THOMAS, ROBERT W	\$404.95	\$404.95	\$404.95	02/10/2023	\$0.00
050640-002	869 SE SAINT JOHNS ST LAKE CITY, FL 32025	13008000	Choice Investments LLC	\$178.14	\$178.14	\$178.14	01/18/2023	\$0.00
050760-019	642 SE NASSAU ST LAKE CITY, FL 32025	13336000	Smith, Robert D	\$513.54	\$513.54	\$513.54	03/03/2023	\$0.00
050770-016	634 SE NASSAU ST LAKE CITY, FL 32025	13326000	GOSS, JAYSON L	\$687.19	\$687.19	\$687.19	10/25/2022	\$0.00
050930-005	578 E DUVAL ST Lake City, FL 32055		Cuffe, Susan	\$130.43	\$130.43	\$130.43	03/10/2023	\$0.00
051450-006	184 NE BRADLEY TER LAKE CITY, FL 32055	12902000	Flowers, Bryttne	\$468.06	\$468.06	\$468.06	04/27/2023	\$0.00
051450-007	184 NE BRADLEY TER LAKE CITY, FL 32055	12902000	Sullivan , Valerie	\$18.96	\$18.96	\$18.96	05/30/2023	\$0.00
051490-007	1008 NE LAKE DR LAKE CITY, FL 32055	12866001	RIDGEWAY, ALEXANDRIA M	\$445.54	\$445.54	\$445.54	11/03/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
051630-003	949 NE MAPLE LN LAKE CITY, FL 32055	12879000	WRIGHT , EKAL	\$218.78	\$218.78	\$218.78	10/03/2022	\$0.00
051650-003	998 NE MAPLE LN LAKE CITY, FL 32055	12874014	WILLIS, STACY N	\$469.97	\$469.97	\$469.97	05/05/2023	\$0.00
051680-001	981 NE CHERRY LN LAKE CITY, FL 32055	12885000	ROBINSON, BETTY A	\$885.44	\$885.44	\$885.44	04/01/2022	\$0.00
051680-002	981 NE CHERRY LN LAKE CITY, FL 32055	12885000	Desangles, Dominick	\$29.80	\$29.80	\$29.80	09/11/2023	\$0.00
051790-002	849 NE MAPLE LN LAKE CITY, FL 32055	12916000	Tunsil, Sherita	\$425.51	\$425.51	\$425.51	08/21/2023	\$0.00
051880-001	249 NE PATTERSON AVE LAKE CITY, FL 32055	13107012	WILLIAMSON SR, NELO	\$46.33	\$46.33	\$46.33	09/05/2023	\$0.00
051940-001	822 NE ELSEY PL LAKE CITY, FL 32055	12909000	SUTTON, SHIRLEY M	\$1,652.44	\$1,652.44	\$1,652.44	04/17/2025	\$0.00
052320-007	667 NE SAINT CLAIR ST LAKE CITY, FL 32055	10793015	HUDSON , TAYLOR	\$393.77	\$393.77	\$393.77	07/03/2023	\$0.00
053110-018	907 NE TOM PAGE PL LAKE CITY, FL 32055	11896000	Payne, Gavin	\$391.48	\$391.48	\$391.48	11/03/2022	\$0.00
053520-003	811 NE PATTERSON AVE LAKE CITY, FL 32055	10677000	JONES, AUDREY	\$436.16	\$436.16	\$436.16	03/01/2023	\$0.00
053600-001	762 NE RICHARDSON TER LAKE CITY, FL 32055	10712000	HARRIS, MARTHA W	\$944.42	\$944.42	\$944.42	08/16/2022	\$0.00
053710-006	817 NE RICHARDSON TER LAKE CITY, FL 32055	10700000	Rivers, Jabari	\$490.99	\$490.99	\$490.99	11/23/2022	\$0.00
053860-006	638 NE BAILEY ST LAKE CITY, FL 32055	10823000	FULTON, SHARONE D	\$127.40	\$127.40	\$127.40	11/10/2022	\$0.00
053860-008	638 NE BAILEY ST LAKE CITY, FL 32055	10823000	Montoya, Hannah M	\$366.74	\$366.74	\$366.74	05/30/2023	\$0.00
054200-008	594 NW GWEN LAKE AVE LAKE CITY, FL 32055	06108000	SMITH, MICHAEL A	\$138.92	\$138.92	\$138.92	09/21/2023	\$0.00
054310-007	575 NW GWEN LAKE AVE LAKE CITY, FL 32055	06017000	Ryals, Kelsey	\$237.89	\$237.89	\$237.89	10/25/2023	\$0.00
054580-009	206 NW GWEN LAKE AVE APT 101 Lake City, FL 32055		GAYLORD, AVA	\$349.80	\$349.80	\$349.80	08/09/2023	\$0.00
054680-001	150 NW BURK AVE LAKE CITY, FL 32055	06097000	TUCKER, RICHARD U	\$379.34	\$379.34	\$379.34	11/30/2021	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
055090-008	367 SE ELOISE AVE LAKE CITY, FL 32025	06692000	Haverland, Steven	\$111.74	\$111.74	\$111.74	04/10/2023	\$0.00
055460-008	257 SE COLBURN AVE APT 103 LAKE CITY, FL 32025		DAWSON, KAYLEE	\$239.50	\$239.50	\$239.50	11/30/2022	\$0.00
055470-006	257 SE COLBURN AVE APT 102 LAKE CITY, FL 32025		SANDERS, TASHIYA	\$1,102.28	\$1,102.28	\$1,102.28	11/23/2022	\$0.00
056100-001	471 NE DOUBLE RUN RD LAKE CITY, FL 32055	05345000	DUNNING, EVERETT	\$570.82	\$570.82	\$570.82	09/22/2022	\$0.00
056530-006	249 NE MEEKS ST LAKE CITY, FL 32055	05291000	PIERCE, VALINDA A	\$1.28	\$1.28	\$1.28	11/02/2022	\$0.00
057590-003	253 NW SAWYER TER LAKE CITY, FL 32055	05471000	POWELL, DAPHNE M	\$270.49	\$270.49	\$270.49	12/08/2022	\$0.00
057700-006	139 NW GUERDON ST LAKE CITY, FL 32055	05521000	FURMAN, DIANE M	\$406.21	\$406.21	\$406.21	11/09/2022	\$0.00
057990-007	1620 NW OAKLAND AVE LAKE CITY, FL 32055	05499000	Estep , Jeffrey	\$52.02	\$52.02	\$52.02	07/31/2023	\$0.00
058940-014	1448 S MARION AVE APT 204 Lake City, FL 32025		Kildea , Zackary	\$736.03	\$736.03	\$736.03	01/09/2023	\$0.00
059160-013	1394 S MARION AVE APT 206 Lake City, FL 32025		WEBSTER , CHAQAILLA L	\$430.25	\$430.25	\$430.25	02/06/2023	\$0.00
059170-011	1394 S MARION AVE APT 205 Lake City, FL 32025		Fair, Lauren	\$10.86	\$10.86	\$10.86	10/05/2022	\$0.00
059220-009	1394 S MARION AVE APT 202 Lake City, FL 32025		GILBERT, TELRONIA	\$337.87	\$337.87	\$337.87	11/04/2022	\$0.00
059370-008	753 SW BRANDYWINE DR APT 105 Lake City, FL 32025		Thomas , Lionel	\$654.82	\$654.82	\$654.82	03/29/2023	\$0.00
059490-005	695 SW BRANDYWINE DR APT 106 Lake City, FL 32025		DORTLY, MINDY L.	\$794.45	\$794.45	\$794.45	03/06/2023	\$0.00
059590-007	636 SW BRANDYWINE DR APT 105 Lake City, FL 32025	02670002	MCKENZIE, ALISHA M	\$424.17	\$424.17	\$424.17	11/21/2022	\$0.00
059610-011	636 SW BRANDYWINE DR APT 103 Lake City, FL 32025	02670002	Austin, Potara	\$452.23	\$452.23	\$452.23	01/09/2023	\$0.00
059640-008	639 SW BRANDYWINE DR APT 105 Lake City, FL 32025		Bailey, Jennifer	\$821.66	\$821.66	\$821.66	10/24/2022	\$0.00
059710-010	608 SW BRANDYWINE DR APT 104 Lake City, FL 32025		PAXTON, ANGEL D	\$391.99	\$391.99	\$391.99	02/27/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
059860-010	563 SW BRANDYWINE DR APT 103 Lake City, FL 32025		Beckles , Selena M	\$474.20	\$474.20	\$474.20	05/23/2023	\$0.00
060050-006	1147 SW GRANDVIEW ST LAKE CITY, FL 32025	08006000	Thomas, Kenmisha	\$111.03	\$111.03	\$111.03	09/19/2023	\$0.00
060130-012	1045 SW ROSSBOROUGH CT APT 102 Lake City, FL 32025		MORRIS, KIMBERLY A	\$336.02	\$336.02	\$336.02	02/27/2023	\$0.00
061160-008	1359 SW ZESTY CIR APT 102 Lake City, FL 32025		Jernigan , Mariah	\$305.12	\$305.12	\$305.12	04/04/2023	\$0.00
061430-003	501 NW SAGO GLN APT 102 Lake City, FL 32055	11602001	KIGHT, BRITTANY N	\$453.24	\$453.24	\$453.24	02/21/2023	\$0.00
061430-004	501 NW SAGO GLN APT 102 Lake City, FL 32055	11602001	Columbia County Housing Authority	\$69.30	\$69.30	\$69.30		\$0.00
061570-004	589 NW SAGO GLN APT 101 Lake City, FL 32055	11602001	SPENCER, REBECCA C	\$216.55	\$216.55	\$216.55	11/07/2022	\$0.00
061610-007	1433 SW HAYGOOD LOOP APT 102 Lake City, FL 32025		Gordon, Toree	\$627.07	\$627.07	\$627.07	09/15/2023	\$0.00
061690-003	1393 SW HAYGOOD LOOP APT 102 Lake City, FL 32025		LAKE JR, ROOSEVELT	\$410.34	\$410.34	\$410.34	04/04/2023	\$0.00
061850-010	1412 SW HAYGOOD LOOP APT 104 Lake City, FL 32025		Presnell, Kelly A	\$332.21	\$332.21	\$332.21	03/03/2023	\$0.00
061900-010	1360 SW HAYGOOD LOOP APT 101 Lake City, FL 32025		Ward, Molly R	\$369.12	\$369.12	\$369.12	04/12/2023	\$0.00
062030-008	750 NW FAIRWAY DR LAKE CITY, FL 32055	02309017	BONESIO, TINA MARIA	\$449.46	\$449.46	\$449.46	02/27/2023	\$0.00
063240-002	1533 NW FRONTIER DR LAKE CITY, FL 32055	02307115	SCOTT, Steven	\$196.88	\$196.88	\$196.88	10/14/2022	\$0.00
063310-001	378 NW CLUBVIEW CIR LAKE CITY, FL 32055	02346007	YELKEN, ROBERT L	\$1,734.92	\$1,734.92	\$1,734.92	10/03/2023	\$0.00
063770-007	335 NW LAKE CITY AVE APT 102 Lake City, FL 32055		EDWARDS, CHARLES WILLIAM	\$216.32	\$216.32	\$216.32	05/12/2023	\$0.00
063780-010	816 NE JOE CONEY TER LAKE CITY, FL 32055	11002000	Carson, Joyetta	\$913.35	\$913.35	\$913.35	02/14/2023	\$0.00
063780-011	816 NE JOE CONEY TER LAKE CITY, FL 32055	11002000	Milner, Alice	\$771.19	\$771.19	\$771.19	09/15/2023	\$0.00
064140-012	394 NW COLUMBIA AVE APT 101 Lake City, FL 32055		Miller, Casey	\$316.82	\$316.82	\$316.82	11/22/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
064350-008	385 NE MARTIN LUTHER KING ST APT 101 Lake City, FL 32055		MEANS, KANEISHA R	\$1,554.60	\$1,554.60	\$1,554.60	10/13/2022	\$0.00
064470-010	1099 SW MCFARLANE AVE APT 102 Lake City, FL 32025		FEORA, PIERCE C	\$683.82	\$683.82	\$683.82	11/18/2022	\$0.00
064710-009	3806 NW HUNTSBORO ST APT 103 Lake City, FL 32055		McCray , Tanisha	\$87.79	\$87.79	\$87.79	03/30/2023	\$0.00
066190-004	1445 SW MAIN BLVD SUITE 150 Lake City, FL 32025		Holly Garner DBA The Sugar Cakery	\$56.66	\$56.66	\$56.66	06/02/2023	\$0.00
066270-011	1468 NW WAYNE PL APT 202 Lake City, FL 32055		Von Barstel, Jason	\$93.80	\$93.80	\$93.80	03/10/2023	\$0.00
066440-006	152 N MARION AVE Lake City, FL 32055		The Music Academy LLC	\$1,283.06	\$1,283.06	\$1,283.06	11/03/2022	\$0.00
066740-005	480 SW PUTTER GLN Lake City, FL 32025	02664113	CRAY, CERELIA	\$364.45	\$364.45	\$364.45	03/01/2023	\$0.00
066770-014	1744 SW IRONWOOD DR LAKE CITY, FL 32025	02664133	Davis, Dylan	\$491.29	\$491.29	\$491.29	12/14/2022	\$0.00
067190-010	1099 SW MCFARLANE AVE APT 101 Lake City, FL 32025		PAVLIDIS, BRUCE	\$65.91	\$65.91	\$65.91	04/21/2023	\$0.00
067620-006	1780 SW LESLIE GLN LAKE CITY, FL 32025	02709022	MOORE, LESLIE	\$185.89	\$185.89	\$185.89	07/21/2023	\$0.00
067690-006	3724 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Genser, Kathleen /Gordon	\$308.95	\$308.95	\$308.95	02/03/2023	\$0.00
067720-004	3722 NW HUNTSBORO ST APT 101 Lake City, FL 32055		Anderson, Waldrick D	\$272.45	\$272.45	\$272.45	02/10/2023	\$0.00
068800-003	338 SW DAVISON WAY LAKE CITY, FL 32025	12469000	Bal, Jocelin L	\$678.94	\$678.94	\$678.94	09/07/2022	\$0.00
068890-013	1378 NW SKAGWAY GLN Lake City, FL 32055		Johnson, Cortisha	\$374.85	\$374.85	\$374.85	01/17/2023	\$0.00
069200-008	378 SE LAKE FOREST PL APT 101 Lake City, FL 32025		Garnett, Leonard	\$351.76	\$351.76	\$351.76	11/22/2022	\$0.00
069450-017	854 N MARION AVE LAKE CITY, FL 32055	11473000	Smith, Jordy	\$674.77	\$674.77	\$674.77	12/02/2022	\$0.00
069820-014	1274 NW YUKON GLN LAKE CITY, FL 32055		CAMPBELL, SUSIE R	\$45.88	\$45.88	\$45.88	07/12/2023	\$0.00
069840-010	1282 NW YUKON GLN Lake City, FL 32055		Browning , Colby	\$561.00	\$561.00	\$561.00	06/30/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
070100-009	705 SE MONROE ST Lake City, FL 32025	13361000	CLARIDY, ANDREAL	\$372.14	\$372.14	\$372.14	05/03/2023	\$0.00
070110-006	1296 NW ALASKA GLN Lake City, FL 32055		Lee, Chrissy	\$395.95	\$395.95	\$395.95	07/19/2023	\$0.00
070260-009	458 NW RIDGEWOOD AVE Lake City, FL 32055		Hicks, Evenia L	\$540.21	\$540.21	\$540.21	11/08/2022	\$0.00
070260-010	458 NW RIDGEWOOD AVE Lake City, FL 32055		KEENAN, CATE	\$473.56	\$473.56	\$473.56	05/01/2023	\$0.00
070830-007	216 SE NASSAU ST Lake City, FL 32025		Owens, Jacqueline	\$308.56	\$308.56	\$308.56	03/30/2023	\$0.00
071040-013	278 NE TRINITY PL Lake City, FL 32055		Hart, Leroy	\$629.24	\$629.24	\$629.24	12/12/2022	\$0.00
071320-002	1006 NE CHERRY LN LAKE CITY, FL 32055	12880000	TURNER, FREDDIE L	\$1,297.29	\$1,297.29	\$1,297.29	04/03/2023	\$0.00
071540-010	270 NW JOHNSON ST Lake City, FL 32055		Brogdon , Maude	\$156.61	\$156.61	\$156.61	07/17/2023	\$0.00
071550-018	262 NW JOHNSON ST Lake City, FL 32055		Chichelli, Mark	\$302.81	\$302.81	\$302.81	04/03/2023	\$0.00
071910-006	559 SE LOMOND AVE LAKE CITY, FL 32025	06663001	SLOCUM, TAVORIS L	\$455.57	\$455.57	\$455.57	01/17/2023	\$0.00
071960-006	181 SE LOCHLYNN TER LAKE CITY, FL 32025	06635000	Soto, Cesar	\$209.43	\$209.43	\$209.43	03/28/2023	\$0.00
072580-009	322 SW NASSAU ST APT 101 Lake City, FL 32025		Green, Tywone D	\$126.73	\$126.73	\$126.73	09/20/2023	\$0.00
072800-002	1625 NW OAKLAND AVE LAKE CITY, FL 32055		Griffis, James W	\$273.53	\$273.53	\$273.53	02/07/2023	\$0.00
072930-004	885 NW TEXAS AVE LAKE CITY, FL 32055	11466000	Perry, Paul	\$106.97	\$106.97	\$106.97	04/11/2023	\$0.00
073230-001	122 NW OTTER CT LAKE CITY, FL 32055	02308131	BALZA, TERESITA A	\$44.94	\$44.94	\$44.94	03/20/2023	\$0.00
073330-002	880 SW SISTERS WELCOME RD SUITE 115 Lake City, FL 32025		Loco Ocho Clothing LLC	\$420.87	\$420.87	\$420.87	02/07/2023	\$0.00
074050-002	1726 NW MAIN BLVD LAKE CITY, FL 32055	05082000	Florida Mobile Home Brokers	\$550.38	\$550.38	\$550.38	07/05/2023	\$0.00
074100-001	881 SW BROOKDALE DR LAKE CITY, FL 32025	07979109	VOUGHT, KELLI M	\$666.64	\$666.64	\$666.64	01/23/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
074580-011	530 SE MONROE ST Lake City, FL 32025		Bates, Michael	\$1,237.98	\$1,237.98	\$1,237.98	12/21/2022	\$0.00
074640-004	945 NW EARLY ST Lake City, FL 32055		Barker, Miranda	\$124.54	\$124.54	\$124.54	10/12/2022	\$0.00
074880-012	996 SE PUTNAM ST APT 104 LAKE CITY, FL 32025		Mathews, Darrea	\$557.98	\$557.98	\$557.98	01/30/2023	\$0.00
075130-006	910 SW SISTERS WELCOME RD SUITE 100 Lake City, FL 32025		Richardson Lawn	\$723.20	\$723.20	\$723.20	10/24/2022	\$0.00
076160-007	153 NW GUERDON ST LAKE CITY, FL 32055	05489000	Garcia, Alexander J	\$172.23	\$172.23	\$172.23	05/30/2023	\$0.00
076370-006	276 NE HOWARD ST LAKE CITY, FL 32055	05292001	JOHNSON, KEVIN M	\$173.18	\$173.18	\$173.18	10/18/2022	\$0.00
076990-007	583 NW HARPER PL LAKE CITY, FL 32055	11516003	Sanders , Jessica	\$320.89	\$320.89	\$320.89	05/02/2023	\$0.00
077220-003	446 NW ALACHUA AVE LAKE CITY, FL 32055	11961000	RV Plus LLC, Michael Guzik	\$686.45	\$686.45	\$686.45	07/31/2023	\$0.00
078590-009	3661 NW HUNTSBORO ST APT 101 Lake City, FL 32055		FOSTER, CHARLENE J	\$369.51	\$369.51	\$369.51	01/06/2023	\$0.00
079310-004	1310 NW EADIE ST LAKE CITY, FL 32055	06057005	PERKINS, JOANNE J	\$280.50	\$280.50	\$280.50	02/03/2023	\$0.00
079710-010	252 NW JOHNSON ST Lake City, FL 32055		Rac, Jordan	\$210.03	\$210.03	\$210.03	02/06/2023	\$0.00
079760-002	851 NW LONG ST LAKE CITY, FL 32055	11666007	Bryant, Mary	\$131.46	\$131.46	\$131.46	10/31/2022	\$0.00
079810-006	491 NE BUDDY AVE LAKE CITY, FL 32055	05817000	SHADE, LATOSHIA N	\$50.02	\$50.02	\$50.02	10/17/2022	\$0.00
080430-003	382 NW COLQUITT WAY LAKE CITY, FL 32055	02462112	Illig, Julie	\$89.38	\$89.38	\$89.38	10/04/2022	\$0.00
080610-005	946 NE MAPLE LN LAKE CITY, FL 32055	12874020	FORD, ZELL Z	\$99.08	\$99.08	\$99.08	04/14/2023	\$0.00
081010-015	2344 N US HIGHWAY 441 LAKE CITY, FL 32055	04964005	Jones, Keindale	\$7.27	\$7.27	\$7.27	10/10/2022	\$0.00
082460-002	3 NE CITY BARN Lake City, FL 32055		A Phelps Petroleum	\$69.68	\$69.68	\$69.68	01/18/2023	\$0.00
082880-001	933 SW THORNWOOD CIR APT 101 Lake City, FL 32025		LYNCH, RICHARD C	\$535.38	\$535.38	\$535.38	04/26/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
083010-003	961 SW THORNWOOD CIR APT 105 Lake City, FL 32025		Beauchamp, Patricia C	\$423.52	\$423.52	\$423.52	04/10/2023	\$0.00
083480-013	2830 SW WINDSONG CIR APT 101 LAKE CITY, FL 32025		Fooladuan, Leon	\$433.33	\$433.33	\$433.33	09/05/2023	\$0.00
083510-009	2990 SW WINDSONG CIR APT 101 LAKE CITY, FL 32025		Robinson, Keiyonna	\$861.47	\$861.47	\$861.47	10/20/2022	\$0.00
083540-012	2680 SW WINDSONG CIR APT 104 LAKE CITY, FL 32025		Williams, Tonia B	\$37.06	\$37.06	\$37.06	10/17/2022	\$0.00
083560-007	2680 SW WINDSONG CIR APT 106 LAKE CITY, FL 32025		Lewis , Alisha	\$341.08	\$341.08	\$341.08	04/18/2023	\$0.00
083640-013	2680 SW WINDSONG CIR APT 206 LAKE CITY, FL 32025		Pipitone, Nichole	\$361.19	\$361.19	\$361.19	09/20/2023	\$0.00
083690-016	2720 SW WINDSONG CIR APT 104 LAKE CITY, FL 32025		Daniels-Brown , Kalesia	\$219.22	\$219.22	\$219.22	09/29/2023	\$0.00
083700-009	2720 SW WINDSONG CIR APT 105 LAKE CITY, FL 32025		Knight, Rebecca	\$571.49	\$571.49	\$571.49	02/17/2023	\$0.00
083740-010	2720 SW WINDSONG CIR APT 201 LAKE CITY, FL 32025		ROSADO, JACQUELINE	\$111.84	\$111.84	\$111.84	10/10/2022	\$0.00
083790-020	2720 SW WINDSONG CIR APT 206 LAKE CITY, FL 32025		Render, Dezhany	\$399.36	\$399.36	\$399.36	03/20/2023	\$0.00
083800-012	2720 SW WINDSONG CIR APT 207 LAKE CITY, FL 32025		DANDY, JASMINE L	\$403.53	\$403.53	\$403.53	01/25/2023	\$0.00
083840-015	2720 SW WINDSONG CIR APT 305 LAKE CITY, FL 32025		Hainstock , Brandon	\$804.65	\$804.65	\$804.65	01/31/2023	\$0.00
084010-010	2790 SW WINDSONG CIR APT 303 LAKE CITY, FL 32025		WHITE, JAMERIA	\$394.56	\$394.56	\$394.56	09/18/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
084020-019	2790 SW WINDSONG CIR APT 304 LAKE CITY, FL 32025		Dorman , Trent	\$665.28	\$665.28	\$665.28	12/19/2022	\$0.00
084040-019	2790 SW WINDSONG CIR APT 306 LAKE CITY, FL 32025		HALL, JASON	\$164.31	\$164.31	\$164.31	11/16/2022	\$0.00
084110-013	2830 SW WINDSONG CIR APT 108 LAKE CITY, FL 32025		Curtis, Stacy	\$931.72	\$931.72	\$931.72	02/28/2023	\$0.00
084160-014	2830 SW WINDSONG CIR APT 205 LAKE CITY, FL 32025		Lundin, Marsha	\$386.23	\$386.23	\$386.23	01/06/2023	\$0.00
084200-011	2830 SW WINDSONG CIR APT 303 LAKE CITY, FL 32025		King Jr, Ersell	\$906.12	\$906.12	\$906.12	01/26/2023	\$0.00
084270-003	2860 SW WINDSONG CIR APT 105 LAKE CITY, FL 32025		Jones, Kimberly	\$394.26	\$394.26	\$394.26	06/22/2023	\$0.00
084360-013	2860 SW WINDSONG CIR APT 206 LAKE CITY, FL 32025		Jackson , Tionnah	\$444.17	\$444.17	\$444.17	11/30/2022	\$0.00
084390-012	2860 SW WINDSONG CIR APT 303 LAKE CITY, FL 32025		Rice, Selesia	\$405.94	\$405.94	\$405.94	03/10/2023	\$0.00
084530-007	2940 SW WINDSONG CIR APT 204 LAKE CITY, FL 32025		Brinson, Marcia J	\$599.73	\$599.73	\$599.73	10/21/2022	\$0.00
084540-012	2940 SW WINDSONG CIR APT 205 LAKE CITY, FL 32025		Webb, LaDonna	\$371.27	\$371.27	\$371.27	03/30/2023	\$0.00
084550-014	2940 SW WINDSONG CIR APT 206 LAKE CITY, FL 32025		Thompson, Mary Ann	\$345.01	\$345.01	\$345.01	01/23/2023	\$0.00
084580-016	2990 SW WINDSONG CIR APT 102 LAKE CITY, FL 32025		Seymore, Tasha	\$533.67	\$533.67	\$533.67	05/16/2023	\$0.00
084620-012	2990 SW WINDSONG CIR APT 106 LAKE CITY, FL 32025		Taylor, Rockelle	\$601.73	\$601.73	\$601.73	11/03/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
084620-014	2990 SW WINDSONG CIR APT 106 LAKE CITY, FL 32025		Godbolt, Valencia S	\$265.79	\$265.79	\$265.79	06/23/2023	\$0.00
084630-013	2990 SW WINDSONG CIR APT 107 LAKE CITY, FL 32025		Root, Heather	\$638.09	\$638.09	\$638.09	11/14/2022	\$0.00
084720-011	2990 SW WINDSONG CIR APT 208 LAKE CITY, FL 32025		Wright, Adrian	\$295.30	\$295.30	\$295.30	04/19/2023	\$0.00
084740-009	2990 SW WINDSONG CIR APT 304 LAKE CITY, FL 32025		HARRELL, YOKIMAH S	\$316.94	\$316.94	\$316.94	05/10/2023	\$0.00
084750-018	2990 SW WINDSONG CIR APT 305 LAKE CITY, FL 32025		Francis , Zariah	\$497.30	\$497.30	\$497.30	08/15/2023	\$0.00
084840-006	3025 SW WINDSONG CIR APT 201 LAKE CITY, FL 32025		Corbesero, Cheryl	\$170.57	\$170.57	\$170.57	11/09/2022	\$0.00
084850-013	3025 SW WINDSONG CIR APT 202 LAKE CITY, FL 32025		Davidson, Heaven	\$99.39	\$99.39	\$99.39	01/31/2023	\$0.00
084870-006	3025 SW WINDSONG CIR APT 204 LAKE CITY, FL 32025		Nater, Alondra	\$268.17	\$268.17	\$268.17	04/27/2023	\$0.00
085000-009	3040 SW WINDSONG CIR APT 202 LAKE CITY, FL 32025		Lee, Kadejah	\$363.53	\$363.53	\$363.53	03/22/2023	\$0.00
085020-016	3040 SW WINDSONG CIR APT 204 LAKE CITY, FL 32025		Eagan, Marty	\$65.07	\$65.07	\$65.07	10/20/2022	\$0.00
085070-005	3045 SW WINDSONG CIR APT 102 LAKE CITY, FL 32025		Snell, Courtney	\$587.29	\$587.29	\$587.29	11/29/2022	\$0.00
085140-018	3045 SW WINDSONG CIR APT 201 LAKE CITY, FL 32025		Ford, Carlyssa	\$241.06	\$241.06	\$241.06	06/21/2023	\$0.00
085150-007	3045 SW WINDSONG CIR APT 202 LAKE CITY, FL 32025		Anderson, Quinterra	\$196.77	\$196.77	\$196.77	01/27/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
085180-012	3045 SW WINDSONG CIR APT 205 LAKE CITY, FL 32025		Hall , Cajaira	\$592.19	\$592.19	\$592.19	03/14/2023	\$0.00
085200-009	3045 SW WINDSONG CIR APT 207 LAKE CITY, FL 32025		THOMAS, JASMINE	\$355.63	\$355.63	\$355.63	12/22/2022	\$0.00
085210-005	3045 SW WINDSONG CIR APT 208 LAKE CITY, FL 32025		Hunter, Arantez	\$240.25	\$240.25	\$240.25	06/15/2023	\$0.00
085410-005	222 SW CARDINAL PL LAKE CITY, FL 32025	02662000	Dutch, Benjamin L	\$337.36	\$337.36	\$337.36	11/23/2022	\$0.00
085800-007	841 SE MONROE ST LAKE CITY, FL 32025	13044000	WILSON, ROBERT D	\$92.16	\$92.16	\$92.16	07/31/2023	\$0.00
086380-008	259 SE AVALON AVE Lake City, FL 32025		Cummings, Savannah	\$808.27	\$808.27	\$808.27	03/29/2023	\$0.00
086580-016	710 SW SYMPHONY LOOP APT 107 Lake City, FL 32025		Pelletier, Jennifer	\$463.30	\$463.30	\$463.30	06/21/2023	\$0.00
086610-015	710 SW SYMPHONY LOOP APT 205 Lake City, FL 32025		DILLION, REGINALD	\$521.66	\$521.66	\$521.66	11/03/2022	\$0.00
086700-013	710 SW SYMPHONY LOOP APT 108 Lake City, FL 32025		MANNING, YVONNE	\$179.73	\$179.73	\$179.73	02/07/2023	\$0.00
086730-022	710 SW SYMPHONY LOOP APT 206 Lake City, FL 32025		Alexander, Dyresha	\$395.54	\$395.54	\$395.54	11/08/2022	\$0.00
086760-018	710 SW SYMPHONY LOOP APT 304 Lake City, FL 32025		JOHNSON, FABIAN	\$245.58	\$245.58	\$245.58	05/16/2023	\$0.00
086820-010	770 SW SYMPHONY LOOP APT 107 Lake City, FL 32025		Buras, Amber E	\$286.54	\$286.54	\$286.54	09/27/2023	\$0.00
086860-019	770 SW SYMPHONY LOOP APT 207 Lake City, FL 32025		Taylor, Jacaria	\$356.73	\$356.73	\$356.73	02/03/2023	\$0.00
086960-021	770 SW SYMPHONY LOOP APT 204 Lake City, FL 32025		Jones, Ce'Airra A	\$820.71	\$820.71	\$820.71	09/19/2023	\$0.00
087050-010	800 SW SYMPHONY LOOP APT 105 Lake City, FL 32025		Raska, Jenna	\$500.35	\$500.35	\$500.35	04/26/2023	\$0.00
087060-010	800 SW SYMPHONY LOOP APT 107 Lake City, FL 32025		Williams, Telisha	\$148.24	\$148.24	\$148.24	02/14/2023	\$0.00
087070-013	800 SW SYMPHONY LOOP APT 201 Lake City, FL 32025		Regan, Leanne	\$136.76	\$136.76	\$136.76	07/10/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
087100-011	800 SW SYMPHONY LOOP APT 207 Lake City, FL 32025		Washington, Dallan L	\$433.82	\$433.82	\$433.82	01/10/2023	\$0.00
087170-021	800 SW SYMPHONY LOOP APT 106 Lake City, FL 32025		JEFFERSON, VICTORIA	\$47.59	\$47.59	\$47.59	05/01/2023	\$0.00
087260-014	800 SW SYMPHONY LOOP APT 308 Lake City, FL 32025		Thomas, Dominique	\$516.77	\$516.77	\$516.77	01/31/2023	\$0.00
087310-014	850 SW SYMPHONY LOOP APT 201 Lake City, FL 32025		Hart, Kerri-Kae	\$1,139.63	\$1,139.63	\$1,139.63	02/14/2023	\$0.00
087370-016	850 SW SYMPHONY LOOP APT 305 Lake City, FL 32025		Valire, Shatavia	\$318.86	\$318.86	\$318.86	09/07/2023	\$0.00
087480-011	850 SW SYMPHONY LOOP APT 304 Lake City, FL 32025		WRIGHT, ATARAH	\$221.40	\$221.40	\$221.40	10/10/2022	\$0.00
087590-006	665 SW SYMPHONY LOOP APT 301 Lake City, FL 32025		BORROTO, MONIQUE C	\$331.59	\$331.59	\$331.59	11/09/2022	\$0.00
087750-012	585 SW SYMPHONY LOOP APT 101 Lake City, FL 32025		Berman, Anita	\$556.93	\$556.93	\$556.93	08/04/2023	\$0.00
087890-023	585 SW SYMPHONY LOOP APT 307 Lake City, FL 32025		Reed, Tionna	\$169.53	\$169.53	\$169.53	06/02/2023	\$0.00
087950-004	585 SW SYMPHONY LOOP APT 110 Lake City, FL 32025		SPARKMAN, BECKY	\$610.50	\$610.50	\$610.50	04/05/2023	\$0.00
087970-006	585 SW SYMPHONY LOOP APT 202 Lake City, FL 32025		VITAL, MAGDA SANDRA	\$199.10	\$199.10	\$199.10	04/13/2023	\$0.00
088010-011	585 SW SYMPHONY LOOP APT 210 Lake City, FL 32025		Hernandez , Vekira	\$294.23	\$294.23	\$294.23	06/05/2023	\$0.00
088320-001	167 SW MACKINAW WAY Lake City, FL 32025	08107036	BALLANCE, SHARRON C	\$45.95	\$45.95	\$45.95	01/09/2023	\$0.00
089590-002	2841 SW SISTERS WELCOME RD LAKE CITY, FL 32024	02952112	WATERS, ANTHONY R	\$402.61	\$402.61	\$402.61	10/13/2022	\$0.00
091180-007	1174 NW OAKLAND AVE Lake City, FL 32055		Platt, Erin	\$526.97	\$526.97	\$526.97	02/27/2023	\$0.00
091860-001	3001 SW SISTERS WELCOME RD LAKE CITY, FL 32024	02952109	WELLS JR, LEON E	\$38.72	\$38.72	\$38.72	09/18/2023	\$0.00
092170-003	919 SW GATOR CT LAKE CITY, FL 32025	08028146	TUCKER, MEGAN	\$639.94	\$639.94	\$639.94	12/19/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
092180-003	885 SW JAGUAR DR LAKE CITY, FL 32025	08028103	Jackson, Brian D	\$298.88	\$298.88	\$298.88	10/12/2022	\$0.00
095620-005	1800 SW GRANDVIEW ST APT 101 Lake City, FL 32025		Hogue Pua, Malia	\$86.66	\$86.66	\$86.66	07/03/2023	\$0.00
095880-005	1754 SW GRANDVIEW ST APT 101 LAKE CITY, FL 32025		Goldsmith , Christopher	\$274.00	\$274.00	\$274.00	08/18/2023	\$0.00
095960-004	549 SE MONROE ST LAKE CITY, FL 32025	13351001	Johnson, Candace	\$294.98	\$294.98	\$294.98	12/05/2022	\$0.00
095960-005	549 SE MONROE ST LAKE CITY, FL 32025	13351001	Mayo , Jessie	\$116.03	\$116.03	\$116.03	02/15/2023	\$0.00
096450-001	160 SW WREN CT LAKE CITY, FL 32025	02678105	WATTS, JASON	\$7,637.77	\$7,637.77	\$7,637.77	05/15/2023	\$0.00
097320-003	1203 SW YORKTOWN GLN LAKE CITY, FL 32025	08018323	Battles, Keisha	\$406.05	\$406.05	\$406.05	03/03/2023	\$0.00
097340-006	1226 SW YORKTOWN GLN LAKE CITY, FL 32025	08018326	Morrison, Teresa M	\$914.01	\$914.01	\$914.01	08/04/2023	\$0.00
097920-003	1754 SW GRANDVIEW ST APT 102 LAKE CITY, FL 32025		Ayers, Rudy	\$169.74	\$169.74	\$169.74	07/03/2023	\$0.00
098460-006	124 SW BUTTERCUP DR Lake City, FL 32024	03023523	North , Kim	\$212.45	\$212.45	\$212.45	03/04/2023	\$0.00
099730-004	2172 SE BAYA DR UNIT 103 Lake City, FL 32025		UNLIMITED AUTOMOTIVE SERVICES LLC	\$575.29	\$575.29	\$575.29	06/06/2023	\$0.00
099760-002	354 NE FRYER ST Lake City, FL 32055		RUIZ, HILDA	\$250.50	\$250.50	\$250.50	11/29/2022	\$0.00
100100-002	166 NE CURT CT LAKE CITY, FL 32055	05784001	GILLIS, BRENDA L	\$401.18	\$401.18	\$401.18	11/02/2022	\$0.00
100450-005	2704 SW MAIN BLVD LAKE CITY, FL 32025	08145003	Outlaw Graphix LLC	\$66.74	\$66.74	\$66.74	07/10/2023	\$0.00
100500-005	1940 SE COUNTRY CLUB RD LAKE CITY, FL 32025	08301171	Demick, Cammie	\$139.69	\$139.69	\$139.69	11/30/2022	\$0.00
100830-008	292 SE BEADIE DR LAKE CITY, FL 32025	08301130	Horne, Michael	\$86.77	\$86.77	\$86.77	05/02/2023	\$0.00
102340-007	221 SE SECLUSION GLN Lake City, FL 32025		Westridge, Richard	\$21.61	\$21.61	\$21.61	11/15/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
104590-008	136 SE BRACKEN WAY APT 101 LAKE CITY, FL 32025		Diamond, Ryan	\$261.10	\$261.10	\$261.10	11/07/2022	\$0.00
104750-008	235 SE HANOVER PL APT 102 LAKE CITY, FL 32025		Figueroa, Tauchianna	\$382.80	\$382.80	\$382.80	02/23/2023	\$0.00
105010-006	200 SE HANOVER PL APT 102 LAKE CITY, FL 32025		Mathis, Megan	\$118.62	\$118.62	\$118.62	05/01/2023	\$0.00
105070-007	218 SE HANOVER PL APT 104 LAKE CITY, FL 32025		Webb, David JR	\$403.33	\$403.33	\$403.33	11/07/2022	\$0.00
105090-006	234 SE HANOVER PL APT 102 LAKE CITY, FL 32025		TODD, MARY E	\$141.97	\$141.97	\$141.97	01/17/2023	\$0.00
106180-006	164 SE PEARL TER Lake City, FL 32025		Newman, Edward	\$44.45	\$44.45	\$44.45	04/21/2023	\$0.00
107210-004	174 SE ELM LP Lake City, FL 32025		Foster, Andrea J	\$72.80	\$72.80	\$72.80	12/12/2022	\$0.00
107360-001	707 SE ROSEWOOD CIR LAKE CITY, FL 32025	07592434	DICICCO, PAUL	\$46.18	\$46.18	\$46.18	08/18/2023	\$0.00
107640-001	121 SE JENESE WAY Lake City, FL 32025		JORDAN, SARAH F	\$26.29	\$26.29	\$26.29	02/21/2023	\$0.00
107790-001	216 SE JENESE WAY Lake City, FL 32025		BUTLER, MS DIANA	\$299.82	\$299.82	\$299.82	08/16/2022	\$0.00
108370-001	155 SE GOLDIE WAY Lake City, FL 32025		BURROUGHS, WILLIAM	\$24.39	\$24.39	\$24.39	08/22/2023	\$0.00
108550-002	113 SE RACHEL WAY Lake City, FL 32025		Perry, Marvin	\$53.80	\$53.80	\$53.80	04/18/2023	\$0.00
108630-011	215 SE RACHEL WAY Lake City, FL 32025		Prevatt, William	\$311.51	\$311.51	\$311.51	06/30/2023	\$0.00
108920-002	123 SE FAYE LN Lake City, FL 32025		Caraway, Maria	\$394.77	\$394.77	\$394.77	10/24/2022	\$0.00
109140-003	141 SE PLANT ST APT 100 LAKE CITY, FL 32025		DANIEL, JAMES JR	\$228.86	\$228.86	\$228.86	12/01/2022	\$0.00
110030-001	127 SE TOMCAT LN Lake City, FL 32025		Velez Ortiz, Samuel Eliud	\$296.83	\$296.83	\$296.83	03/06/2023	\$0.00
110070-004	231 SE TOMCAT LN Lake City, FL 32025		Starr, Richard	\$308.95	\$308.95	\$308.95	05/23/2023	\$0.00
110090-002	155 SE ROMEO LN Lake City, FL 32025		Wilkinson, Tara	\$209.74	\$209.74	\$209.74	06/05/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
110400-005	177 NW LAMAR PL Lake City, FL 32055		Sutley , Hedi N	\$550.86	\$550.86	\$550.86	10/26/2022	\$0.00
110490-002	303 NW LAMAR PL Lake City, FL 32055		Henck, Marshanna L	\$237.03	\$237.03	\$237.03	11/29/2022	\$0.00
110590-005	388 NW LAMAR PL Lake City, FL 32055		Turner, Lisa	\$191.11	\$191.11	\$191.11	12/19/2022	\$0.00
110770-001	185 NW ASH DR Lake City, FL 32055		ANDERSON, ROSEMARY	\$1,311.16	\$1,311.16	\$1,311.16	07/03/2023	\$0.00
110840-002	276 NW STARLING TER Lake City, FL 32055		Conrad, Penny	\$589.21	\$589.21	\$589.21	12/08/2022	\$0.00
112520-005	303 SE ELM LP Lake City, FL 32025		Parker , Carol	\$39.18	\$39.18	\$39.18	10/03/2022	\$0.00
112690-004	172 SE GOLDIE WAY Lake City, FL 32025		Basham, David	\$11.68	\$11.68	\$11.68	08/10/2023	\$0.00
113260-003	253 NW STARLING TER Lake City, FL 32055		Lumpkin, Pilar	\$34.64	\$34.64	\$34.64	08/14/2023	\$0.00
114570-002	958 SW COUNTY ROAD 242 LAKE CITY, FL 32024	03124101	HICKORY COVE HOMEOWNER'S ASSOCIATION	\$196.06	\$196.06	\$196.06	01/13/2023	\$0.00
115800-002	341 SW TIMBER RIDGE DR Lake City, FL 32024		Harris, Lowell	\$71.51	\$71.51	\$71.51	09/06/2022	\$0.00
116060-004	707 SW DEXTER CIR 104 Lake City, FL 32025		CURRY, LYDIA	\$40.50	\$40.50	\$40.50	08/14/2023	\$0.00
116080-009	707 SW DEXTER CIR 105 Lake City, FL 32025		Waters, Katherine	\$323.56	\$323.56	\$323.56	01/31/2023	\$0.00
116200-011	659 SW DEXTER CIR 101 Lake City, FL 32025		Morris, Bonnie C	\$21.35	\$21.35	\$21.35	09/29/2023	\$0.00
116480-017	611 SW DEXTER CIR 203 Lake City, FL 32025		Kinney , Lura Jones	\$315.58	\$315.58	\$315.58	12/13/2022	\$0.00
116550-010	577 SW DEXTER CIR 102 Lake City, FL 32025		Nelson, Melissa	\$354.54	\$354.54	\$354.54	07/20/2023	\$0.00
116560-011	577 SW DEXTER CIR 103 Lake City, FL 32025		Biamonte, Donna	\$26.00	\$26.00	\$26.00	09/14/2023	\$0.00
116630-020	577 SW DEXTER CIR 204 Lake City, FL 32025		Flanagan, Christopher	\$45.68	\$45.68	\$45.68	08/25/2023	\$0.00
116850-022	493 SW DEXTER CIR 104 Lake City, FL 32025		Bates, Zachary	\$78.57	\$78.57	\$78.57	05/12/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
116940-015	493 SW DEXTER CIR 204 Lake City, FL 32025		McDuffie, Mallory	\$59.56	\$59.56	\$59.56	11/10/2022	\$0.00
117320-016	676 SW DEXTER CIR 204 Lake City, FL 32025		Rouse, Brenda	\$137.68	\$137.68	\$137.68	04/11/2023	\$0.00
117420-014	638 SW DEXTER CIR 202 Lake City, FL 32025		PAYNE, SUMMER W	\$191.09	\$191.09	\$191.09	04/25/2023	\$0.00
117530-015	576 SW DEXTER CIR 201 Lake City, FL 32025		Martinez, Jose	\$49.01	\$69.58	\$69.58	04/19/2023	\$0.00
117660-006	506 SW DEXTER CIR 108 Lake City, FL 32025		Jefferson, Jamya	\$205.04	\$205.04	\$205.04	10/04/2022	\$0.00
117750-011	458 SW DEXTER CIR 101 Lake City, FL 32025		Newton, Whytnee	\$5.81	\$5.81	\$5.81	10/25/2022	\$0.00
121340-006	150 NE ANDERSON TER LAKE CITY, FL 32055	12909001	Talley, Rae Lisa	\$607.58	\$607.58	\$607.58	11/02/2022	\$0.00
121340-007	150 NE ANDERSON TER LAKE CITY, FL 32055	12909001	Robinson, Gerome	\$9.77	\$9.77	\$9.77	12/15/2022	\$0.00
141360-004	347 SW WHITETAIL CIR LAKE CITY, FL 32024	02732559	Postilio, Christine A	\$221.63	\$221.63	\$221.63	12/07/2022	\$0.00
141400-007	322 SW SILVER PALM DR LAKE CITY, FL 32024	02731070	Roder , Arri	\$85.88	\$85.88	\$85.88	03/30/2023	\$0.00
141530-003	1298 NE MASSIE ST LAKE CITY, FL 32055	06459000	SEYMOUR, SHELLY B	\$213.47	\$213.47	\$213.47	01/09/2023	\$0.00
142512-002	170 NE BRISTOL PL LAKE CITY, FL 32055	06348000	Jenkins, Ozzie L JR	\$550.21	\$550.21	\$550.21	03/15/2023	\$0.00
142573-005	834 NE DENVER ST APT 101 LAKE CITY, FL 32055	11711000	Dupree, Nathan	\$593.84	\$593.84	\$593.84	02/16/2023	\$0.00
142573-007	834 NE DENVER ST APT 101 LAKE CITY, FL 32055	11711000	Droprik, Timothy	\$255.10	\$255.10	\$255.10	06/01/2023	\$0.00
142588-008	543 NE FAIRVIEW ST LAKE CITY, FL 32055	10865000	HILL, PATTRICE	\$617.34	\$617.34	\$617.34	06/14/2023	\$0.00
142592-003	173 SW PIZARRO PL APT 101 LAKE CITY, FL 32025	08245000	Smith, II, Timothy C	\$503.94	\$503.94	\$503.94	12/28/2022	\$0.00
142592-004	173 SW PIZARRO PL APT 101 LAKE CITY, FL 32025	08245000	Williams, T'on	\$38.44	\$38.44	\$38.44	03/03/2023	\$0.00
142596-004	179 SW PIZARRO PL APT 102 LAKE CITY, FL 32025	08245000	Cooper, Trevontay	\$392.93	\$392.93	\$392.93	10/25/2022	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
142597-004	177 SW PIZARRO PL APT 101 LAKE CITY, FL 32025	08245000	Grant, Arthur II	\$403.17	\$403.17	\$403.17	11/23/2022	\$0.00
142657-004	1082 NW MINEART LN APT 103 LAKE CITY, FL 32055	05861000	Framer, Benn	\$252.01	\$252.01	\$252.01	05/24/2023	\$0.00
142660-006	1106 NW MINEART LN APT 102 LAKE CITY, FL 32055	05861000	Hill, Aurico	\$221.77	\$221.77	\$221.77	06/02/2023	\$0.00
142719-002	243 SW WILSHIRE DR Lake City, FL 32024	03023397	Hofsteadter, Bruce	\$10.59	\$10.59	\$10.59	12/21/2022	\$0.00
142779-003	198 SW CANNON CREEK DR Apt 102 LAKE CITY, FL 32055		Charles , Kay	\$115.57	\$115.57	\$115.57	09/07/2023	\$0.00
142791-004	859 SW POPLAR LN APT 101 LAKE CITY, FL 32025	12556000	Johndrow, Mallory	\$3.25	\$3.25	\$3.25	09/01/2023	\$0.00
142801-007	551 SE PLANT ST Lake City, FL 32025		Conner , James	\$222.00	\$222.00	\$222.00	03/31/2023	\$0.00
142838-003	139 SW Stratford GLN Lake City, FL 32024		MURRAY, CRYSTAL ANN	\$779.63	\$779.63	\$779.63	07/24/2023	\$0.00
142847-004	637 NE PATTERSON AVE 102 LAKE CITY, FL 32055	11711003	Stevenson, Chelsia	\$473.23	\$473.23	\$473.23	06/05/2023	\$0.00
142848-001	400 SE PIUTE WAY LAKE CITY, FL 32025	08301012	O'Steen, Sherry	\$15.74	\$15.74	\$15.74	05/15/2023	\$0.00
142863-002	4344 NW WISTERIA DR LAKE CITY, FL 32055	02462204	Shalit, Dan Y	\$0.35	\$0.35	\$0.35	05/09/2023	\$0.00
142941-003	380 NE DOUBLE RUN RD LAKE CITY, FL 32055	05336000	HADLEY, BERRY	\$220.44	\$220.44	\$220.44	12/30/2022	\$0.00
142956-003	139 SE RACHEL WAY Lake City, FL 32025	07570041	Ryan , Patrick	\$46.30	\$46.30	\$46.30	07/31/2023	\$0.00
143012-001	496 NE LUROSE ST LAKE CITY, FL 32055	11154002	Washington , Anthony L	\$3.42	\$3.42	\$3.42	12/14/2022	\$0.00
143027-002	579 SE BAKER AVE Lake City, FL 32025	13651000	Jenkins, Josilyn	\$429.79	\$429.79	\$429.79	05/01/2023	\$0.00
143073-002	174 SW COUNTY ROAD 242A LOT 5 LAKE CITY, FL 32025	08815000	KARR, BRITTANY	\$232.58	\$232.58	\$232.58	04/05/2023	\$0.00
143089-003	120 NW FLORICE GLN LAKE CITY, FL 32055	02242000	SIMMONS, JAYDEN	\$106.94	\$106.94	\$106.94	06/15/2023	\$0.00

Bad Debt Edit Listing

Account Number	Address	Parcel	Name	Total Account Balance	Original Bad Debt Balance	Current Bad Debt Balance	Last Payment	Admin Charge
143096-001	1173 SE LANVALE ST LAKE CITY, FL 32025	06633000	PAYNE, MICHAEL D	\$195.38	\$195.38	\$195.38	01/09/2023	\$0.00
143126-001	383 SW JEWEL LAKE DR Lake City, FL 32024	02439238	Century Communities Inc	\$59.54	\$59.54	\$59.54	12/28/2022	\$0.00
Total Accounts:				485	602621.1600			
Total:				\$188,223.91		\$188,223.91		\$0.00
Grand Total:								\$188,223.91

File Attachments for Item:

4. City Council Resolution No. 2025-107 - A resolution of the City of Lake City, Florida, approving Task Assignment Number Three (3) pursuant to the continuing contract with Gmuer Engineering, LLC, a Florida Limited Liability Company, to extend a water main and gravity sewer main, including the construction of a new lift station, to serve the Crosswinds Subdivision; making certain findings of fact in support of the City approving said Task Assignment; recognizing the authority of the Mayor to execute and bind the City to said Task Assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price in the Task Assignment; repealing all prior resolutions in conflict; and providing an effective date.

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Gmuer Engineering professional services for Crosswinds Subdivision Lift Station

DEPT / OFFICE: Distribution & Collections

Originator: Brian Scott, Director of Distribution and Collections		
City Manager Don Rosenthal	Department Director Brian Scott	Date 07-16-2025
Recommended Action: Approve Gmuer Engineering (Task Assignment #3) proposal for engineering for Crosswinds Subdivision Lift Station (Not to exceed \$27,000)		
Summary Explanation & Background: <p>This is for professional services to extend water main and gravity sewer main with a new lift station into the Crosswinds Subdivision. The proposed system was 60% designed in a previous project completed under Resolution 2022-039. This project will re-use the survey and other design drawings completed with the previous project while adding the additional scope of a lift station.</p> <p>➤ Sewer Lift Station – Construct a public lift station serving residential lots not able to be served by the proposed gravity sewer, located on a site in the southeast area of the subdivision, and pump via a proposed force main to the closest gravity manhole.</p>		
Alternatives: None		
Source of Funds: 410.78.536-030.31		
Financial Impact: Not to exceed \$27,000.00		
Exhibits Attached: 1) Proposal from Gmuer Engineering		

RESOLUTION NO 2025 – 107

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, APPROVING TASK ASSIGNMENT NUMBER THREE (3) PURSUANT TO THE CONTINUING CONTRACT WITH GMUER ENGINEERING, LLC, A FLORIDA LIMITED LIABILITY COMPANY, TO EXTEND A WATER MAIN AND GRAVITY SEWER MAIN, INCLUDING THE CONSTRUCTION OF A NEW LIFT STATION, TO SERVE THE CROSSWINDS SUBDIVISION; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID TASK ASSIGNMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID TASK ASSIGNMENT; AUTHORIZING THE CITY MANAGER WITH THE CONSENT OF THE CITY ATTORNEY TO MAKE MINOR CHANGES TO THE SCOPE OF WORK OF THE TASK ASSIGNMENT PROVIDED SUCH CHANGES DO NOT INCREASE THE QUOTED PRICE IN THE TASK ASSIGNMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to City Council Resolution No. 2023-146 the City of Lake City, Florida (the “City”) and Gmuier Engineering, LLC, a Florida limited liability company, (the “Vendor”) entered into that certain continuing contract for engineering services (the “Continuing Contract”); and

WHEREAS, the City is in need of professional engineering services to extend a water main and gravity sewer main, including the construction of a new lift station, to serve the Crosswinds Subdivision (the “Project”); and

WHEREAS, the proposed system was primarily designed during a previous project completed under Resolution No. 2022-039; and

WHEREAS, the current Project will incorporate and build upon the existing survey data and design drawings from the previous project, while expanding the scope to include the addition of a lift station; and

WHEREAS, the Vendor shall provide engineering services (the “Services”) and complete the Project at a not-to-exceed cost of \$27,000; and

WHEREAS, the Continuing Contract provides the Vendor shall provide services to the City only when requested and authorized in writing by the City; and

WHEREAS, each request from the City to the Vendor for services shall be for a specific project with the scope of the work defined by and embodied in a separate task assignment; and

WHEREAS, the City Council desires to enter into that certain task assignment pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project, in accordance with the terms and conditions of Task Assignment Number Three (3) as set forth in Vendor's proposal (the "Proposal"), a copy of which is attached as an Exhibit hereto; and

WHEREAS, entering into an agreement between the City and the Vendor for the scope of work set forth in the Proposal attached hereto (the "Agreement") pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public interest and in the interests of the City; and

WHEREAS, the City Council desires that the City Manager, with the consent of the City Attorney, be authorized to consent to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; now therefore

BE IT RESOLVED by the City of Lake City, Florida:

1. Approving the Agreement pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public or community interest and for public welfare; and
2. In furtherance thereof, an Agreement containing the material terms of the Proposal and the Continuing Contract should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is authorized and directed to execute on behalf of and bind the City to the terms of the Agreement; and

-
5. The City Manager, with the consent of the City Attorney, is authorized to agree to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; and
 6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
 7. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of August, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

**TASK ASSIGNMENT NUMBER THREE
TO THE
CONTINUING CONTRACT
BETWEEN THE CITY OF LAKE CITY, FLORIDA, AND GMUER ENGINEERING, LLC, A FLORIDA
LIMITED LIABILITY COMPANY, TO EXTEND A WATER MAIN AND GRAVITY SEWER MAIN,
INCLUDING THE CONSTRUCTION OF A NEW LIFE STATION, TO SERVE THE CROSSWINDS
SUBDIVISION.**

THIS TASK ASSIGNMENT NUMBER THREE made and entered into this ____ day of August 2025, by and between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, located at 205 North Marion Avenue, Lake City, Florida 32055 (the "City"), and Gmuier Engineering, LLC, a Florida limited liability company (the "Consultant").

RECITALS

A. City and Consultant have heretofore entered into a Continuing Contract for engineering assessments, project development, design, permitting, construction monitoring, and other related services as authorized by City Council Resolution No. 2023-146; and

B. The Continuing Contract provides that Consultant shall perform services to the City only when requested to and authorized in writing by City and that each request for services shall be for a specific project, with the scope of the work to be performed by and compensation to be paid to Consultant for each separate project and be defined by and embodied in a separate Task Assignment; and

C. The City is in need of engineering services to extend a water main and gravity sewer main, including the construction of a new life station, to serve the Crosswinds Subdivision; and

D. The City desires to enter into this Task Assignment Number Three with the Consultant for the aforementioned services pursuant to the terms and conditions contained herein and the attachment hereto.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. **RECITALS**: The above recitals are all true and accurate and are incorporated herein and made a part of this Task Assignment Number Three.

2. **PROJECT**: The City hereby engages Consultant and Consultant agrees to furnish to City the services and work as set forth in the correspondence dated March 28, 2025, received by the City from the Consultant consisting of a total of four (4) pages and attached hereto as "Exhibit A" and made a part of this Task Assignment.

3. **COMPENSATION TO CONSULTANT**: City shall pay no more than \$27,000.00 that is available for use in the WTP budget.

4. **PROVISIONS OF CONTINUING CONTRACT**: The terms, provisions, conditions, and requirements of the Continuing Contract are incorporated herein and made a part of this agreement and shall be complied with by Consultant. Should any conflict arise between the terms and conditions set forth herein and the Continuing Contract, the terms and conditions of the Continuing Contract shall be controlling. Should any conflict arise between the terms and

conditions set forth in the attached exhibit with either the Continuing Contract or this Task Assignment, the conflicts shall be construed in favor of the Continuing Contract first and then, if applicable, this Task Assignment.

5. **ATTORNEYS' FEES AND COSTS.** In the event of breach by either party of the Continuing Contract or any Task Assignment, the breaching party shall be liable for, and agrees to pay, all costs and expenses incurred in the enforcement of this Continuing Contract or any Task Assignment, including reasonable attorneys' fees and legal costs and fees incurred in seeking reasonable attorneys' fees.

6. **ENTIRE AGREEMENT.** This Task Assignment, and the Continuing Contract, constitute the entire agreement between City and Consultant and supersedes all prior written or oral understandings with respect to the project. This Task Assignment may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7. **PARTIES BOUND.** This Task Assignment Number Three shall be binding upon and shall inure to the benefit of City and Consultant, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have made and executed this Task Assignment Number Three as of the day and year first above written.

CITY OF LAKE CITY, FLORIDA:

By: _____
Noah E. Walker, Mayor

ATTEST:

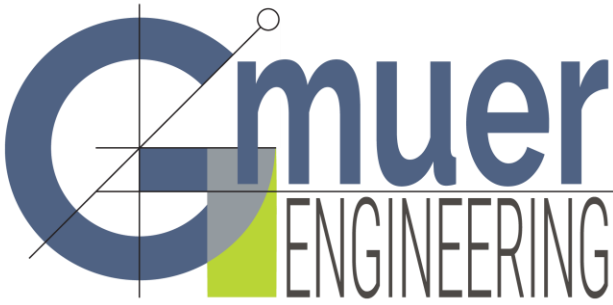
By: _____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

By: _____
Clay Martin, City Attorney

**GMUER ENGINEERING, LLC, A FLORIDA LIMITED
LIABILITY COMPANY:**

By: _____
Its: _____



2603 NW 13th St, Box 314
Gainesville, FL 32609
Ph. (352) 281-4928

gmuereng.com

March 28, 2025

Owner: Lake City Distribution/Collections – Brian Scott, Director
692 SW Saint Margarets St, Lake City, FL, 32025

Re: Crosswinds Subdivision Lift Station

Brian,

Thank you for the opportunity to submit this proposal for professional services under the continuing services contract with Lake City. The project scope and services are listed below.

Project understanding and scope:

The Lake City Distribution/Collections Department (City / Owner) would like to extend a water main and gravity sewer main with a new lift station into the Crosswinds Subdivision. The proposed system was 60% designed in a previous project completed under Resolution 2022-039. This project will re-use the survey and other design drawings completed with the previous project while adding the additional scope of a lift station. The proposed project generally consists of:

- Watermain – Extend a watermain south 650 ft along the north leg of SW Chesterfield Cir from the existing watermain stub in SW Cannon Creek Dr, complete a 3,600 ft loop around SW Chesterfield Cir around the center of the subdivision, extend a northwest 300 ft leg into SW Erskine Ct, and extend southwest 1,100 ft through common area into the Windswept Industrial Subdivision, and then connect to the existing watermain in SW Windswept Glen.
- Install water services with meters to the single family residential lots.
- Sewer Lift Station – Construct a public lift station serving residential lots not able to be served by the proposed gravity sewer, located on a site in the southeast area of the subdivision, and pump via a proposed force main to the closest gravity manhole.
- Gravity Sewer – Begin at the designed manhole located at the southwest corner of SW Chesterfield Cir and extend approximately 3,600 ft of gravity sewer main with manholes around the loop of SW Chesterfield Cir and approximately 300 ft into SW Erskine Ct.
- Install 4" sewer laterals to the single family residential lots.

1 of 4

elegant solutions | technology driven | civil engineering

70

EXHIBIT-NOT FOR EXECUTION

To facilitate the project, Gmuer Engineering, LLC (GmuerEng) will subcontract for the design of the electrical service to the lift station, design the utility plans with vertical profiles of the gravity sewer main, design the lift station size and pumps, permit the right-of-way use permit with Columbia County, permit the water and sewer mains and lift station improvements with FDEP, supply the utility plans for construction, review record drawings and as-built surveys, and certify testing with FDEP. The services are more specifically outlined in the following sections.

GmuerEng will provide the following services:

Pre-Design

- Re-use the previously completed Specific Purpose Topographic, PUE, and Right-of-Way Survey along the proposed water and sewer main route meeting Minimum Technical Standards by the state of Florida
- Re-use the previously completed utility plans
- Coordinate with the City on the location of the proposed lift station site

Design

- Evaluate the gravity sewer layout that balances the quantify of single family lots served directly by gravity sewer and single family lots served by the proposed sewer lift station to reduce the size of the lift station and to reduce materials and needed pavement cuts and repairs
- Complete Lift Station Design Calculations based on the anticipated sewer generation rates of the contributing home sites and meeting the standards of the FDEP
- Meet with City to review lift station layout, design and material preferences, and alternatives
- Prepare utility plans and vertical profiles of the gravity sewer main and lift station that meet the applicable code requirements of the reviewing agencies
- Determine the needed pavement cuts and repairs for the utility installation

Permitting

- Submit permit applications to the reviewing agencies, respond to comments, and revise plans

Bidding

- Provide utility plans to the City and answer bid questions from contractors via the City

Construction

- Perform site visits at the request of the City to resolve conflicts encountered in the field
- Issue verbal or written field orders or field orders with revised plans in response to requests for information
- Review record drawings kept by the contractor in relation to the utility construction plans
- Review as-built surveys completed by the contractor in relation to the utility construction plans
- Certify pressure and other material and construction testing and certify bacteriological and other public safety testing (completed at the cost of the contractor and witnessed by the City) as required by FDEP
- Complete any required closeout documentation with the City and FDEP

GmuerEng will sub-contract for the following services:

- Electrical Service Design to the proposed Lift Station completed by an Electrical Engineer

GmuerEng has not included the following services in this proposal:

- Bid Administration with Contractors, Construction Management, or regular Construction Monitoring
- Creation /Preparation of Public Utility Easements
- Tree Removal Permits or any associated plans
- Modifications to the Pump or Pump Controls of the downstream Lift Station

Owner shall furnish the following to GmuerEng:

- Public Utility Easements or dedication of property that enable the siting of the lift station and routing of these utilities through the intended properties
- Geotechnical Soil Borings (if required by reviewing agency)
- Details concerning any and all expectations of the interested stakeholders

Owner shall contract separately for the following services:

- Construction Survey Staking of any applicable right-of-way, property lines, easements, entitlements, etc.
- It is assumed that the City as the utility owner has the qualified staff necessary to adequately monitor the project throughout construction and witness the final testing required by the reviewing agencies

Other conditions of this proposal:

- Design parameters provided by GmuerEng are approximate and the City is responsible for the resulting costs
- The following costs will be billed as direct reimbursable to the City:
 - All printing, shipping, and materials costs for submittals, response to comments, etc.
 - All travel expenses for locations outside of Columbia and Alachua County, FL
- City is responsible for supplying all permitting fees, impact fees, connection fees, etc.
- Additional services may be required for changes made after reviewing agency approval.

Schedule: The following schedule is referenced to the issuance of a Notice to Proceed (NTP)

0 Weeks from NTP: Proceed with Project
6 Weeks from NTP: 75% Utility Plans and 50% Lift Station Plans and Calculations
8 Weeks from NTP: Comments from Lake City Distribution/Collections
12 Weeks from NTP: 90% Utility Plans, Lift Station Plans and Calculations
14 Weeks from NTP: Submittals to FDEP and Columbia County Public Works
16 Weeks from NTP: Comments from Lake City Distribution/Collections
20 Weeks from NTP: Receive FDEP Comments and Respond
28 Weeks from NTP: Anticipated Issuance of Permits and Start of Construction

Fee: To be invoiced in portions based upon Engineer's estimate of services completed. Each task fee below.

\$3,500	Subcontracted Electrical Design
\$1,200	Watermain Plan Design
\$1,800	Gravity Sewer Main Plan Design
\$11,500	Lift Station and Forcemain Plan Design & Calculations
\$5,500	Permitting with FDEP and Columbia County
\$1,000	Bidding
<u>\$2,500</u>	<u>Construction Services</u>
\$27,000	TOTAL

Sincerely,

Gmuer Engineering, LLC



Christopher A Gmuer, PE
President

THIS IS AN AGREEMENT effective as of **March 28, 2025** ("Effective Date") between **City of Lake City, Florida** ("Owner") and **Gmuer Engineering, LLC** ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows: **Crosswinds Subdivision Lift Station** ("Project").

Engineer's services under this Agreement are generally identified as follows: **Proposal dated March 28, 2025 regarding the Crosswinds Subdivision Lift Station** ("Services") with a fee **Not to Exceed \$27,000**.

Owner and Engineer further agree as follows:

1.01 Basic Agreement and Period of Service

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above ("Additional Services").
- B. Engineer shall complete its Services within the following specific time period: **Dependent on the timing of information supplied by the Owner and Project design consultants, permitting schedules, and final information required for completion of deliverables.** If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

2.01 Payment Procedures

- A. **Invoices:** Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- B. **Payment:** As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

2.02 Basis of Payment—Lump Sum

- A. Owner shall pay Engineer for Services as follows:
 1. A Lump Sum amount as outlined in the Services.
 2. In addition to the Lump Sum amount, reimbursement for the expenses outlined in the Services.
- B. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.

2.03 **Additional Services:** For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.

3.01 Termination

- A. The obligation to continue performance under this Agreement may be terminated:
 1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
 - b. By Engineer:

- 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
- 2) upon seven days written notice if the Engineer's Services are delayed for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.I.

- c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
- d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

4.01 Successors, Assigns, and Beneficiaries

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 General Considerations

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors,

methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.

E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.

F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:

1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
4. such limited license to Owner shall not create any rights in third parties.

G. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.

H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to **\$50,000** or the total amount of compensation received by Engineer, whichever is greater.

I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.

J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law. **Owner and Engineer**

agree that any actions arising out of or related to this Agreement shall only be brought in a court of competent jurisdiction located in Columbia County, FL.

K. This Agreement is to be governed by the law of the state in which the Project is located.

L. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

PURSUANT TO § 558.0035 FLORIDA STATUTES, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

6.01 Total Agreement

A. **This Agreement is supplementary to that certain Contract between the City of Lake City, Florida and Gmuere Engineering, LLC executed on or about December 18, 2023 (the "Master Agreement"). To the extent of conflict between this Agreement and the Master Agreement, the terms of the Master Agreement shall control.**

B. **This Agreement (including any expressly incorporated attachments) and the Master Agreement, constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings.** This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Definitions

C. **Constructor**—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

D. **Constituent of Concern**—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

Attachments: Appendix 1, Gmuere Engineering, LLC Standard Hourly Rates for 2025

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: City of Lake City, Florida

Engineer: Gmuere Engineering, LLC

By: _____

By: 

Print Name: _____

Print Name: Christopher A. Gmuere, PE

Title: _____ Date Signed: _____

Title: President Date Signed: March 28, 2025

Address for Owner's receipt of notices:

Engineer License Number: 71599

Address for Engineer's receipt of notices:

Email: _____ -and/or- _____

chrisg@gmuereeng.com -and/or- _____

2603 NW 13th Street, Box 314

Gainesville, FL 32609

This is **Appendix 1, Gmuer Engineering, LLC Standard Hourly Rates for 2025**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services.

Engineer's Standard Hourly Rates

A. *Standard Hourly Rates:*

1. Standard Hourly Rates are set forth in this Appendix 1 and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Paragraphs 2.01, 2.02, and 2.03, and are subject to annual review and adjustment.

B. *Schedule of Hourly Rates:*

Billing Class	Rate
Principal Professional Engineer	\$ 195/hour
Senior Professional Engineer	\$ 170/hour
Professional Engineer	\$ 135/hour
Staff Engineer	\$ 95/hour
Senior CAD Designer	\$ 110/hour
CAD Designer	\$ 75/hour
CAD Assistant	\$ 50/hour
Senior Project Manager	\$ 100/hour
Project Manager	\$ 75/hour
Project Assistant	\$ 50/hour
Senior Planner	\$ 150/hour
Planner	\$ 100/hour
Planning Assistant	\$ 50/hour
Staff Assistant	\$ 40/hour

File Attachments for Item:

5. City Council Resolution No. 2025-109 - A resolution of the City of Lake City, Florida, approving the release of utilities easements located on portions of parcel number 00-00-00-10845-001 and parcel number 00-00-00-10845-000, owned by the Greater Lake City Community Development Corporation, Inc., a Florida not for profit corporation, in response to a request from said owner; making findings in support thereof; authorizing the City to convey said utility easements to said owner by Quit-Claim Deed; providing for severability; providing for conflicts; and providing an effective date.

RESOLUTION NO 2025 - 109

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, APPROVING THE RELEASE OF UTILITIES EASEMENTS LOCATED ON PORTIONS OF PARCEL NUMBER 00-00-00-10845-001 AND PARCEL NUMBER 00-00-00-10845-000, OWNED BY THE GREATER LAKE CITY COMMUNITY DEVELOPMENT CORPORATION, INC., A FLORIDA NOT FOR PROFIT CORPORATION, IN RESPONSE TO A REQUEST FROM SAID OWNER; MAKING FINDINGS IN SUPPORT THEREOF; AUTHORIZING THE CITY TO CONVEY SAID UTILITIES EASEMENTS TO SAID OWNER BY QUIT-CLAIM DEED; PROVIDING FOR SEVERABILITY, PROVIDING FOR CONFLICTS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Greater Lake City Community Development Corporation, Inc., a Florida not for profit corporation (the "Owner") is the record title owner of the fee simple title to certain tracts of land lying within the boundaries of the City of Lake City (the "City") generally associated with and in support of the Sweetwater development; and

WHEREAS, the Owner requested the City accommodate the Developer by releasing certain utilities easements on parcel number 00-00-00-10845-001 and parcel number 00-00-00-10845-000 (the "Easements") and to convey all of the City's right, title and interest in and to the Easements to the Owner; and

WHEREAS, the Easements being released by the City to the Developer are not a matter of plat and are not attached to said plat; and

WHEREAS, the City finds it is in the public interest to release the Easements to the Owner; and

WHEREAS, releasing the Easements and quit claiming to the Owner the City's interest in and to the Easements, is in the public or community interests, and in furtherance of the public welfare; now, therefore,

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Releasing the Easements and quit claiming to the Owner the City's interest in and to the Easements, is in the public or community interests, and in furtherance of the public welfare; and
2. In furtherance thereof, the City shall convey and quit claim to the Owner the City's interest in and to the Easements; and
3. In furtherance thereof, the quit claim deed in the form of the exhibit attached hereto (the "Quit Claim Deed") should be and is approved by the City Council of the City of Lake City; and

-
4. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
 5. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Quit Claim Deed; and
 6. The Mayor of the City of Lake City is directed to execute on behalf of and bind the City to the terms of the Quit Claim Deed; and
 7. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
 8. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of August, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

Prepared by and return to:

Clay Martin
City Attorney
City of Lake City
205 N. Marion Ave
Lake City, FL 32055
386-719-5825
Resolution 2025-109

[Space Above This Line For Recording Data]

Quit Claim Deed

This Quit Claim Deed made this ____ day of **August, 2025** between **City of Lake City, a Florida municipality** whose post office address is **205 N. Marion Ave., Lake City, FL 32055**, grantor, and **The Greater Lake City Community Development Corporation, Inc., a Florida not for profit corporation** whose post office address is **363 NW Bascom Norris Drive, Lake City, FL 32055**, grantee:

(Whenever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said grantor, for and in consideration of the sum TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, does hereby remise, release, and quitclaim to the said grantee, and grantee's heirs and assigns forever, all the right, title, interest, claim and demand which grantor has in and to the following described land, specifically including, but not limited to those easements reserved to grantor in that certain Quit Claim Deed recorded on June 4, 1958 at Official Records Book 65, Page 103, Public Records of Columbia County, Florida, such lands situate, lying and being in **Columbia County, Florida** to-wit:

**Lands Described in that Certain Warranty Deed Recorded on October 4, 2019
at Official Records Book 1395, Page 2306 as Instrument Number
201912023079, Public Records of Columbia County, Florida.**

**Columbia County Tax Parcel Nos. 00-00-00-10845-000
00-00-00-10845-001**

Subject to taxes for 2025 and subsequent years; covenants, conditions, restrictions, easements, reservations and limitations of record, if any.

Note: This conveyance was approved by adoption of Resolution 2025-109 of the City of Lake City, Florida, adopted by the City Council of the City of Lake City, Florida on August 7, 2025.

THIS INSTRUMENT WAS PREPARED AT THE REQUEST OF THE GRANTEE, WITHOUT BENEFIT OF TITLE EXAMINATION. NO REVIEW OR EXAMINATION OF TITLE TO THE ABOVE-DESCRIBED PROPERTY HAS BEEN MADE BY GRANTOR, AND THE DESCRIPTION WAS DERIVED WITHOUT A SURVEY AND NO OPINIONS OR REPRESENTATIONS ARE BEING MADE EITHER EXPRESSLY OR IMPLIEDLY BY GRANTOR AS TO THE ACCURACY OF SAID DESCRIPTION.

To Have and to Hold, the same together with all and singular the appurtenances thereto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of grantors, either in law or equity, for the use, benefit and profit of the said grantee forever.

In Witness Whereof, grantor has hereunto set grantor's hand and seal the day and year first above written.

Signed, sealed and delivered in our presence:

City of Lake City, a Florida municipal corporation

By: _____
Noah E. Walker, Mayor

Printed Name: Robyn Pena
Address: 205 N. Marion Ave
Lake City, FL 32055

Printed Name: Clay Martin
Address: 205 N. Marion Ave
Lake City, FL 32055

**Attest, by the City Clerk of the
City of Lake City, Florida:**

Audrey Sikes, City Clerk

**State of Florida
County of Columbia**

The foregoing instrument was acknowledged before me in person this _____ day of August, 2025 by Noah E. Walker, in his capacity as the Mayor of the City of Lake City, a Florida municipality, on behalf of said municipality. He is personally known to me.

[Notary Seal]

Notary Public

Printed Name: _____

My Commission Expires: _____

File Attachments for Item:

6. City Council Resolution No. 2025-110 - A resolution of the City of Lake City, Florida, adopting the evaluation and tabulation of responses to that certain Invitation to Bid Number 023-2025 for the purchase of pipe and pipe fittings relating to the construction of Leisure Lane; awarding said bid to Consolidated Pipe & Supply, Inc., an Alabama Corporation; approving the agreement with said vendor; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Purchase of Pipe and Fittings for Leisure Lane

DEPT / OFFICE: DCM

Originator: Brenda Karr		
City Manager Don Rosenthal	Department Director Brian Scott	Date 7/29/2025
Recommended Action: Request approval to accept lowest bid with the 5% local preference from ITB-023-2025 with , Consolidated Pipe and Supply Inc for the purchase of Pipe and Fittings for Leisure Lane.		
Summary Explanation & Background: <p>Due to cost of pipe and fittings being over the threshold we did ITB-023-2025. These supplies are needed for Leisure Lane. The lowest bid was received from Ferguson Enterprise at \$62,215.00, however the second lowest bid was Consolidated Pipe and Supply Inc. at \$63,079.00. Consolidated Pipe and Supply Inc. are a local vendor and gets the bid since it is within 5% of the lowest per the Administrative Policy #18 Local Preference</p>		
Alternatives: <p>Not accept bid.</p>		
Source of Funds: <p>Budgeted in: 410.78.536-030.52</p>		
Financial Impact: <p>\$62,215.00</p>		
Exhibits Attached: <p>ITB-023-2025 Bid Tabulation and Consolidated Pipe and Supply Proposal</p>		

RESOLUTION NO 2025-110

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA ADOPTING THE EVALUATION AND TABULATION OF RESPONSES TO THAT CERTAIN INVITATION TO BID NUMBER 023-2025 FOR THE PURCHASE OF PIPE AND PIPE FITTINGS RELATING TO THE CONSTRUCTION OF LEISURE LANE; AWARDING SAID BID TO CONSOLIDATED PIPE & SUPPLY, INC., AN ALABAMA CORPORATION; APPROVING THE AGREEMENT WITH SAID VENDOR; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 2-178(d) of the Code of Ordinances of the City of Lake City (the, "City") requires the procurement of supplies and contractual services based on a competitive bid process; and

WHEREAS, in accordance with said provision of the City's Code of Ordinances, the City solicited bids pursuant to Invitation to Bid Number 023-2025 (the "ITB") seeking a vendor-for the purchase of pipe and pipe fittings related to the construction of Leisure Lane (the "Supplies"); and

WHEREAS, subject to Administrative Policy No. 18 of the City, Consolidated Pipe & Supply, Inc., an Alabama corporation (the "Vendor") which maintains a full time business office open to the public in Columbia County, Florida was the lowest bidder responding to the ITB with a cost not to exceed \$63,079.00 (the "Bid Amount"); and

WHEREAS, the City desires to and does accept the Vendor's bid pursuant to the Vendor's Response Document attached as an exhibit hereto; and

WHEREAS, pursuant to the terms of the ITB and the Vendor's response thereto, the City Manager or the City Manager's designee is authorized to provide notice of bid award to the Vendor and initiate the process of acquiring the Supplies; and

WHEREAS, acquiring the Supplies by engaging the Vendor pursuant to the ITB and the Vendor's response thereto is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Accepting the Vendor's bid pursuant to the evaluation and tabulation results arising from the ITB, and acquiring the Supplies by engaging the Vendor pursuant to the ITB and the Vendor's response thereto is in the public or community interest and for public welfare; and
2. In furtherance thereof, the Vendor's bid in response to the ITB is accepted by the City Council of the City of Lake City; and
3. The City Manager is authorized and directed to initiate the process of acquiring the Supplies from the Vendor pursuant to the terms of the ITB and the Vendor's response thereto; and
4. The City Manager is authorized and directed to execute such documents as are necessary and proper to effectuate the acquisition of the Supplies from the Vendor provided such documents do not result in a cost to the City in excess of the Bid Amount; and
5. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
6. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of August, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney



[CONSOLIDATED PIPE & SUPPLY] RESPONSE DOCUMENT REPORT

ITB No. 023-2025

Purchase of Pipe and Fittings for Leisure Lane

RESPONSE DEADLINE: July 29, 2025 at 2:00 pm

Report Generated: Tuesday, July 29, 2025

Consolidated Pipe & Supply Response

CONTACT INFORMATION

Company:

Consolidated Pipe & Supply

Email:

al.milton@cspipe.com

Contact:

AL MILTON

Address:

1956 SW Main Blvd
LAKE CITY, FL 32025

Phone:

(386) 288-8149

Website:

N/A

Submission Date:

Jul 15, 2025 2:52 PM (Eastern Time)

EXHIBIT-NOT FOR EXECUTION

ADDENDA CONFIRMATION

Addendum #1
Confirmed Jul 15, 2025 2:30 PM by AL MILTON

QUESTIONNAIRE

1. References*

Pass

As per the [Terms and Conditions](#), please provide the company name, address, contact person, telephone number and length of time services, using the following format, of at least three (3) client/customer references.

***Note: only list those client/customers in which a similar type of equipment/product of scope of work/service was provided.**

Company Name: _____

Address: _____

Business Phone #: _____

Contact Person: _____

Email: _____

Length of time services provided: _____

City of High Springs

23718 W US HWY 27 HIGH SPRINGS FL 32643

386-454-1416

Jason Kytle

jkytle@highsprings.gov

7 yrs

Big Bend Water Authority

PO Box 670 Steinhatchee FL 32359

352-210-5535

Mark Reblin

mreblin@msn.com

10 yrs

City of Live Oak

101 SE White Ave Live Oak FL 32060

386-219-8864

Micah Vargo

micah.vargo@h2oinnovation.com

7 yrs

2. Title and Organization*

Pass

Please provide your title and organization's name.

Branch Manager Consolidated Pipe & Supply

3. Local Office*

Pass

Please provide the city and state for your local office. If you do not have a local office, please type "N/A".

1956 SW Main Blvd

Lake City FL 32025

4. Principal Office*

Pass

Please provide the city and state for your Principal Office.

Birmingham AL.

5. Conflict of Interest Statement*

Pass

- A. The above named entity is submitting a Bid for the City of Lake City 023-2025 described as Purchase of Pipe and Fittings for Leisure Lane.
- B. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
- C. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
- D. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
- E. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
- F. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
- G. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
- H. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of lake City.
- I. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Lake City.

Confirmed

6. Disputes Disclosure Form*

Pass

Please select all that pertain to your organization. To answer yes, click on the options that pertain to your organization.

None

7. Disputes Disclosure Form - Explanation*

Pass

If you answered yes for any in the previous question, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved. If you selected none, please type "N/A".

x

8. Disputes Disclosure Form - Acknowledgement*

Pass

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of Lake City.

Confirmed

9. Drug Free Workplace Certificate*

Pass

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, as an authorized signatory on behalf of our organization, publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.

- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contender to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

"As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".

Confirmed

10. Non-Collusion Affidavit*

Pass

- A. By submitting a response to this solicitation, the Bidder Acknowledges that he/she is authorized to submit the attached response on behalf of their organization for:
023-2025, Purchase of Pipe and Fittings for Leisure Lane;
- B. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
- C. Such Proposal is genuine and is not a collusive or sham proposal;
- D. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal

price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Lake City, Florida or any person interested in the proposed Contract; and;

- E. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Confirmed

11. Human Trafficking Affidavit*

Pass

Please download the below documents, complete, and upload.

- [Human Trafficking \(4\).docx](#)

image0223.pdf

12. E-Verify Affirmation Statement*

Pass

023-2025-Purchase of Pipe and Fittings for Leisure Lane

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

(a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,

(b) all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Confirmed

13. Bidder's Checklist*

Pass

By submitting a response to this solicitation, the bidder acknowledges that they have read, understand and agree to all requirements and that they have completed in their entirety all required documents and/or attachments as a part of their bid submission.

Confirmed

14. Clarifications and Exceptions*

Pass

Please explain in detail any deviation from the specifications. Each deviation must be itemized by number and must specifically refer to the applicable specification. Otherwise it will be considered that items offered are in strict compliance with these specifications and the successful Bidder will be held responsible for meeting the specification. If there will not be any deviation, please type "N/A".

x

15. Federal Identification No. (FEID)*

Pass

Please provide your FEIN number here.

63-0418384

16. Sworn Statement Under Section 287.133(3)(n), Florida Statutes on Public Entity Crimes Acknowledgments*

Pass

- A. This sworn statement is submitted with 023-2025.
- B. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for

goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.

- C. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
- D. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
- E. I understand that a “person” as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.

Confirmed

17. Please indicate which statement applies.*

Pass

Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement.

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

18. Required Documents

Please upload your Final Order if you selected Option 3 or Option 4 above.

No response submitted

19. Describe Action Taken

Pass

Please describe any action taken by, or pending with, the Department of General Services, if you selected Option 5 above.

x

PRICE TABLES

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	12" DR18 Fusible Blue Pipe	400	FT	\$62.60	\$25,040.00
2	8" DR18 C900 Blue Pipe	1,000	FT	\$16.75	\$16,750.00
3	12x12 Tapping Saddle for C900 DR18 Pipe	1	EA	\$2,100.00	\$2,100.00
4	12" Tapping Valve	1	EA	\$2,850.00	\$2,850.00
5	12X8 MJ Reducer	1	EA	\$215.00	\$215.00
6	8" MJ Gate Valves L/ACC	2	EA	\$1,451.00	\$2,902.00

[CONSOLIDATED PIPE & SUPPLY] RESPONSE DOCUMENT REPORT
ITB No. 023-2025
Purchase of Pipe and Fittings for Leisure Lane

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
7	8" Mega Lug W/ACC	20	EA	\$85.00	\$1,700.00
8	8" Bell Restraint C900	20	EA	\$107.00	\$2,140.00
9	5-1/4 Fire Hydrant L/ACC Red A423 4' Bury 6" MJ	2	EA	\$2,800.00	\$5,600.00
10	6" MJ Gate Valves L/ACC	2	EA	\$950.00	\$1,900.00
11	Fire Hydrant Swivel Adapters	2	EA	\$240.00	\$480.00
12	6" MJ Bolt and Rubber Kits	10	EA	\$20.00	\$200.00
13	562S 2 Piece Screw Valve Box Comp 24"-36"	4	EA	\$73.00	\$292.00
14	14GA Wire Blue (6 rolls x 500 ft)	3,000	FT	\$0.13	\$390.00
15	8"X6" MJ Tee	2	EA	\$260.00	\$520.00
TOTAL					\$63,079.00

HUMAN TRAFFICKING AFFIDAVIT

1. I am over the age of 18 and I have personal knowledge of the matters set forth except as otherwise set forth herein.
2. I currently serve as Branch Manager (Role) of Consolidated Pipe & Supply (Company).
3. Consolidated Pipe & Supply (Company) does not use coercion for labor or services, as those terms are defined in Florida Statute 787.06.
4. This declaration is made pursuant to Florida Statute 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties.

Under penalties of perjury, I Al Milton , Branch Manager (Signatory Name and Title), declare that I have read the foregoing Human Trafficking Affidavit and that the facts stated in it are true.

Further Affiant sayeth naught.

COMPANY

Consolidated Pipe & Supply
NAME OF BUSINESS ENTITY


SIGNATURE

Al Milton Branch Manager
TYPE NAME AND TITLE

File Attachments for Item:

7. City Council Ordinance No. 2025-2324 (final reading) - An ordinance of the City of Lake City, Florida, amending the future land use plan map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 25-04, by Carol Chadwick, P.E., as agent for Leslie Earl Peeler and Riverwood Investments of Jacksonville, LLC, the property owners of said acreages, under the amendment procedures established in sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use classification from Residential, Medium Density (Less than or equal to 8 dwelling units per acre) to Industrial of certain lands within the corporate limits of the City of Lake City, Florida; making findings of fact in support thereof; providing severability; repealing all ordinances in conflict; providing an effective date. This property is located at 1509 and 1563 SW Century Gln.

Passed on first reading 7/21/25

Disclosure by Council members of ex-parte communications (this includes site visits), if any.

Swearing in of applicant/appellant, staff and all witnesses collectively by City Attorney.

Clerk should take custody of exhibits.

Note: All exhibits, diagrams, photographs and similar physical evidence referred to during the testimony or which you would like the Council to consider must be marked for identification and kept by the Clerk for 30 days.

A. Brief introduction of ordinance by city staff.

B. Presentation of application by applicant.

C. Presentation of evidence by city staff.

D. Presentation of case by third party intervenors, if any.

E. Public comments.

F. Cross examination of parties by party participants.

G. Questions of parties by City Council.

H. Closing comments by parties.

I. Instruction on law by attorney.

J. Discussion and action by City Council.

Adopt City Council Ordinance No. 2025-2324 on final reading

ORDINANCE NO. 2025-2324

CITY OF LAKE CITY, FLORIDA

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 25-04, BY CAROL CHADWICK, P.E., AS AGENT FOR LESLIE EARL PEELER AND RIVERWOOD INVESTMENTS OF JACKSONVILLE LLC, THE PROPERTY OWNERS OF SAID ACREAGES, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM RESIDENTIAL, MEDIUM DENSITY (LESS THAN OR EQUAL TO 8 DWELLING UNITS PER ACRE) TO INDUSTRIAL OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; MAKING FINDINGS OF FACT IN SUPPORT THEREOF; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, (the "City Council") to prepare, adopt and implement a comprehensive plan; and

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Council to prepare, adopt, and implement a comprehensive plan; and

WHEREAS, an application for an amendment, as described below, has been filed with the City; and

WHEREAS, the Planning and Zoning Board of the City of Lake City, Florida, (the "Board") has been designated as the Local Planning Agency of the City of Lake City, Florida, (the "LPA"); and

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Board, serving also as the LPA, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board, serving also as the LPA, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below; and

WHEREAS, the City Council held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Board, serving also as the LPA, and the Concurrence Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare; now therefore

BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA:

1. Pursuant to an application, CPA 25-04, by Carol Chadwick, P.E., as agent for Leslie Earl Peeler and Riverwood Investments of Jacksonville LLC, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the land use classification of certain lands, the land use classification is hereby changed from RESIDENTIAL, MEDIUM DENSITY (less than or equal to 8 dwelling units per acre) to INDUSTRIAL on property described, as follows:

A portion of a parcel of land lying in Section 1, Township 4 South, Range 16 East Columbia County, Florida. Being more particularly described as follows: Commence at the Northeast corner of the Southeast 1/4 of said Section 1; thence South 00°20'48" East 208.75 feet to the Point of Beginning; thence continue South 00°20'48" East 326.93 feet; thence North 61°59'33" West 553.92 feet; thence North 31°10'43" East 129.07 feet to a point on a curve concave to the North having a radius of 300.00 feet and an internal angle of 33°21'08"; thence Southeasterly, along the arc of said curve an arc distance of 174.63 feet, said curve being subtended by a chord bearing and distance of South 75°32'02" East, 172.18 feet; thence North 87°41'12" East 43.86 feet; thence South 00°20'48" East 10.14 feet; thence North 87°41'12" East 208.75 feet to the Point of Beginning.

Containing 2.22 acres, more or less.

AND

A parcel of land lying in Section 1, Township 4 South Range 16 East Columbia County, Florida. Being more particularly described as follows: Begin at the Northeast corner of the Southeast 1/4 of said Section 1; thence

South 88°57'48" West 208.75 feet, along the North line of the Southeast 1/4 of said Section 1; thence South 00°34'56" West 208.75 feet; thence North 88°57'48" East 208.75 feet to the East line of said Section 1; thence North 00°34'56" East 208.75 feet, along the East line of said Section 1 to the Point of Beginning.

Containing 1.00 acre, more or less.

2. Severability. It is the declared intent of the City Council of the City of Lake City that, if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this ordinance and the remainder of this ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

4. Effective Date. Subject to the following, this ordinance shall become effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until the Florida Department of Commerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the Florida Department of Commerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this _____ day of _____ 2025.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this _____ day of _____ 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

ORDINANCE 2025-2324 (CPA25-04)

PRESENTED BY
ROBERT ANGELO



AGENDA



INTRODUCTION

LOCATION

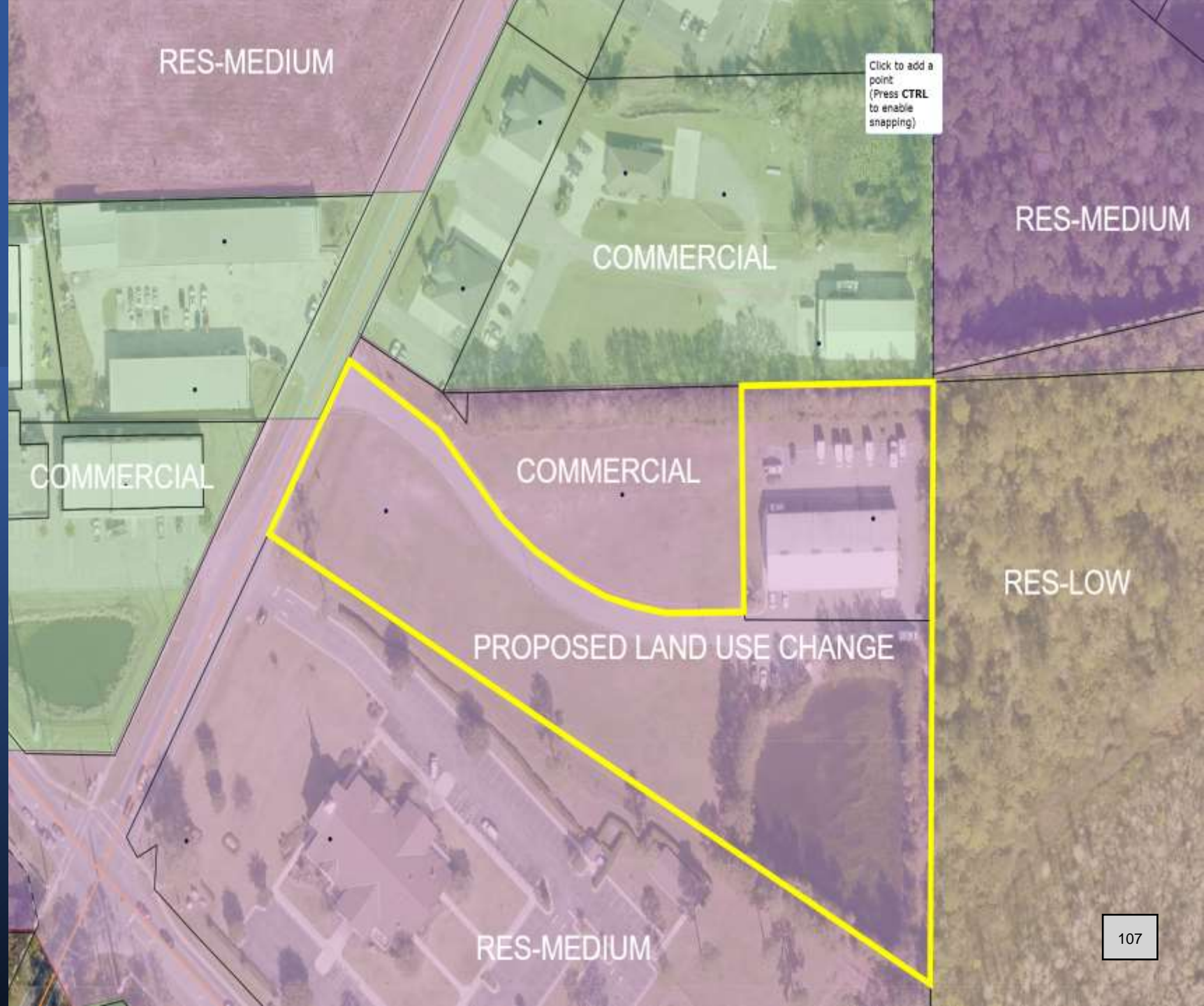
RECOMENDATION

QUESTIONS

Introduction

- Parcels 02703-012 and 02703-004 has a current Future Land Use designation of Residential Medium (8 units per acre);
- Petition CPA 25-04 is a request to change the Future Land Use on parcels 02703-012 and 02703-004 from Residential Medium to Industrial;
- The parcel is surrounded on the west and north by property with a Future Land Use designation of Commercial, on the east by Residential Low and south by Residential Medium.

Location



Staff Recommendation

- Staff finds the petition in compliance with the City's Comprehensive Plan and Land Development Regulations. Therefore, staff's recommended action would be for the City Council to approve Petition CPA 25-04/Ordinance 2025-2324.

QUESTIONS?



Business Impact Estimate

Proposed ordinance's title/reference:

Ordinance 2025-2324- AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE CITY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 25-04, BY CAROL CHADWICK, P.E., AS AGENT FOR LESLIE EARL PEELER AND RIVERWOOD INVESTMENTS OF JACKSONVILLE LLC, THE PROPERTY OWNERS OF SAID ACREAGES, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM RESIDENTIAL, MEDIUM DENSITY (LESS THAN OR EQUAL TO 8 DWELLING UNITS PER ACRE) TO INDUSTRIAL OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; MAKING FINDINGS OF FACT IN SUPPORT THEREOF; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

¹ See Section 166.041(4)(c), Florida Statutes.

File Attachments for Item:

8. City Council Ordinance No. 2025-2325 (final reading) - An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z-25-06, by Carol Chadwick, P.E., as agent for Leslie Earl Peeler and Riverwood Investments of Jacksonville LLC, the property owners of said acreages; providing for rezoning from Residential Mobile Home-3 (RMH-3) to Industrial, Light and Warehousing (ILW) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; providing an effective date. This property is located at 1509 and 1563 SW Century Gln.

Passed on first reading 7/21/25

Disclosure by Council members of ex-parte communications (this includes site visits), if any.

Swearing in of applicant/appellant, staff and all witnesses collectively by City Attorney.

Clerk should take custody of exhibits.

Note: All exhibits, diagrams, photographs and similar physical evidence referred to during the testimony or which you would like the Council to consider must be marked for identification and kept by the Clerk for 30 days.

A. Brief introduction of ordinance by city staff.

B. Presentation of application by applicant.

C. Presentation of evidence by city staff.

D. Presentation of case by third party intervenors, if any.

E. Public comments.

F. Cross examination of parties by party participants.

G. Questions of parties by City Council.

H. Closing comments by parties.

I. Instruction on law by attorney.

J. Discussion and action by City Council.

Adopt City Council Ordinance No. 2025-2325 on final reading

Close Quasi-Judicial Hearings

ORDINANCE NO. 2025-2325

CITY OF LAKE CITY, FLORIDA

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 25-06, BY CAROL CHADWICK, P.E., AS AGENT FOR LESLIE EARL PEELER AND RIVERWOOD INVESTMENTS OF JACKSONVILLE LLC, THE PROPERTY OWNERS OF SAID ACREAGES; PROVIDING FOR REZONING FROM RESIDENTIAL MOBILE HOME-3 (RMH-3) TO INDUSTRIAL, LIGHT AND WAREHOUSING (ILW) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, (the "City Council"), to prepare, adopt and enforce land development regulations; and

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the comprehensive plan; and

WHEREAS, an application for an amendment, as described below, has been filed with the City; and

WHEREAS, the Planning and Zoning Board of City of Lake City, Florida, (the "Board"), has been designated as the Local Planning Agency of the City of Lake City, Florida, (the "LPA"); and

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the Board, serving also as the LPA, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Board, serving also as the LPA, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Council approval of said application for an amendment, as described below; and

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Council held the

required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Council reviewed and considered all comments received during said public hearing, including the recommendation of the Board, serving also as the LPA, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Council has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare; now therefore

BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA:

1. Pursuant to an application, Z 25-06, by Carol Chadwick, P.E., as agent for Leslie Earl Peeler and Riverwood Investments of Jacksonville LLC, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district of certain lands, the zoning district is hereby changed from RESIDENTIAL MOBILE HOME-3 (RMH-3) to INDUSTRIAL, LIGHT AND WAREHOUSING (ILW) on property described, as follows:

A portion of a parcel of land lying in Section 1, Township 4 South, Range 16 East Columbia County, Florida. Being more particularly described as follows: Commence at the Northeast corner of the Southeast 1/4 of said Section 1; thence South 00°20'48" East 208.75 feet to the Point of Beginning; thence continue South 00°20'48" East 326.93 feet; thence North 61°59'33" West 553.92 feet; thence North 31°10'43" East 129.07 feet to a point on a curve concave to the North having a radius of 300.00 feet and an internal angle of 33°21'08"; thence Southeasterly, along the arc of said curve an arc distance of 174.63 feet, said curve being subtended by a chord bearing and distance of South 75°32'02" East, 172.18 feet; thence North 87°41'12" East 43.86 feet; thence South 00°20'48" East 10.14 feet; thence North 87°41'12" East 208.75 feet to the Point of Beginning.

Containing 2.22 acres, more or less.

AND

A parcel of land lying in Section 1, Township 4 South Range 16 East Columbia County, Florida. Being more particularly described as follows: Begin at the Northeast corner of the Southeast 1/4 of said Section 1; thence South 88°57'48" West 208.75 feet, along the North line of the Southeast 1/4 of said Section 1; thence South 00°34'56" West 208.75 feet; thence North 88°57'48" East 208.75 feet to the East line of said Section 1; thence North 00°34'56" East 208.75 feet, along the East line of said Section 1 to the Point of Beginning.

-
- 70 **Containing 1.00 acre, more or less.**
- 71 2. Severability. If any provision or portion of this ordinance is declared by any court of
72 competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining
73 provisions and portions of this ordinance shall remain in full force and effect.
- 74 3. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby
75 repealed to the extent of such conflict.
- 76 4. Effective Date. Subject to the following, this ordinance shall become effective upon
77 adoption.
- 78 The effective date of this amendment, Z 25-06, to the Official Zoning Atlas shall be the same
79 date as the effective date of Future Land Use Plan Map Amendment, CPA 25-04. If Future
80 Land Use Plan Map Amendment, CPA 25-04, does not become effective, this amendment, Z
81 25-06, to the Official Zoning Atlas shall not become effective. No development orders,
82 development permits or land uses dependent on this amendment, Z 25-06, to the Official
83 Zoning Atlas may be issued or commence before it has become effective.
- 84 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021,
85 Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as
86 amended.
- 87 **PASSED** upon first reading this _____ day of _____ 2025.
- 88 **PASSED AND DULY ADOPTED**, upon second and final reading, in regular session with a quorum
89 present and voting, by the City Council this _____ day of _____ 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

90

Clay Martin, City Attorney

ORDINANCE 2025-2325 (Z25-06)

PRESENTED BY
ROBERT ANGELO



AGENDA



INTRODUCTION

LOCATION

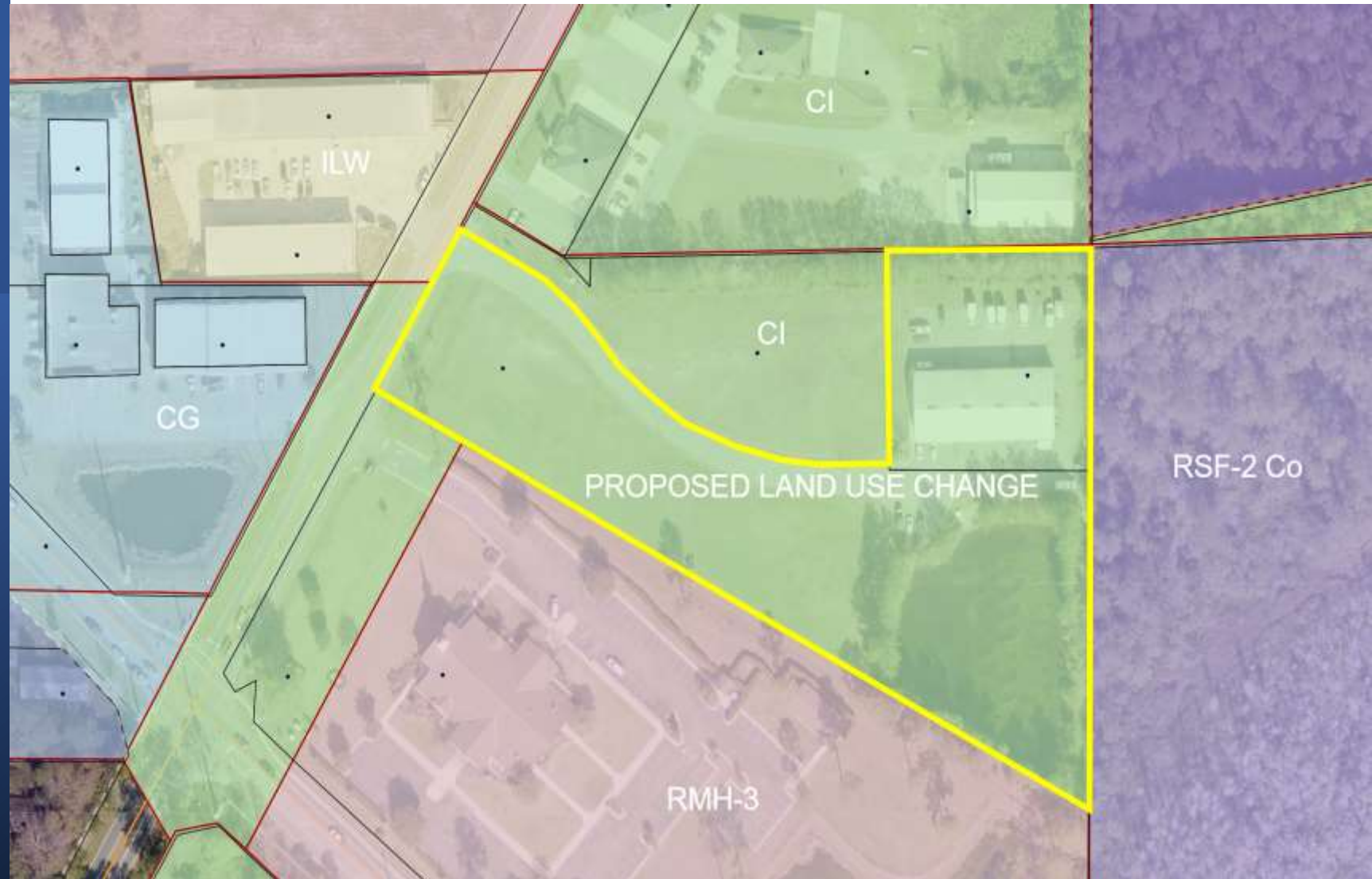
RECOMENDATION

QUESTIONS

Introduction

- Parcels 02703-012 and 02703-004 is currently zoned Residential Mobile Home-3 (RMH-3);
- Petition Z 25-06 is a request to change the Zoning on parcels 02703-012 and 02703-004 from RMH-3 to Industrial Light Warehouse(ILW);
- The parcels are surrounded on the north by property with a Zoning designation of Commercial Intensive, on the east by RSF-2 Co and south by RMH-3, and on the west by Industrial Light Warehouse (ILW) and Commercial General (CG);

Location



Staff Recommendation

- Staff finds the petition in compliance with the City's Comprehensive Plan and Land Development Regulations. Therefore, staff's recommended action would be for the City Council to approve Petition Z 25-06/Ordinance 2025-2325.

QUESTIONS?



Business Impact Estimate

Proposed ordinance's title/reference:

Ordinance 2025-2325- AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE CITY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 25-06, BY CAROL CHADWICK, P.E., AS AGENT FOR LESLIE EARL PEELER AND RIVERWOOD INVESTMENTS OF JACKSONVILLE LLC, THE PROPERTY OWNERS OF SAID ACREAGES; PROVIDING FOR REZONING FROM RESIDENTIAL MOBILE HOME-3 (RMH-3) TO INDUSTRIAL, LIGHT AND WAREHOUSING (ILW) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE CITY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

¹ See Section 166.041(4)(c), Florida Statutes.

File Attachments for Item:

9. City Council Ordinance No. 2025-2316 (final reading) - An ordinance of the City of Lake City, Florida, declaring for a period of one year a moratorium on the acceptance and consideration of applications for land use actions or permits for buildings to be used as dwellings where such buildings are constructed in accordance with codes other than the Florida Building Code; making findings of fact in support thereof; providing severability; repealing all ordinances in conflict; providing an effective date.

Passed on first reading 7/21/25

ORDINANCE NO. 2025-2316

CITY OF LAKE CITY, FLORIDA

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, DECLARING FOR A PERIOD OF ONE YEAR A MORATORIUM ON THE ACCEPTANCE AND CONSIDERATION OF APPLICATIONS FOR LAND USE ACTIONS OR PERMITS FOR BUILDINGS TO BE USED AS DWELLINGS WHERE SUCH BUILDINGS ARE CONSTRUCTED IN ACCORDANCE WITH CODES OTHER THAN THE FLORIDA BUILDING CODE; MAKING FINDINGS OF FACT IN SUPPORT THEREOF; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, (the "City Council") to prepare, adopt and enforce land development regulations; and

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Council to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan; and

WHEREAS, the Planning and Zoning Board of the City of Lake City, Florida, (the "Board") has been designated as the Local Planning Agency of the City of Lake City, Florida, (the "LPA"); and

WHEREAS, the City Council, at a public meeting held on April 21, 2025, adopted City Council Resolution 2025-062 directing the City Attorney to draft a moratorium ordinance, hereinafter known as Ordinance No. 2025-2316, for review and approval by the City Council prohibiting for a period of one year the acceptance and consideration of applications for mobile home and manufactured home land use actions or permits, in order for the City to develop mobile home and manufactured home regulations for the LDRs; and

WHEREAS, mobile homes, certain manufactured homes, and residential design manufactured homes are buildings to be used as dwellings which buildings are built in compliance with codes other than the Florida Building Code; and

WHEREAS, the Land Development Regulations (the "LDRs") currently permits mobile homes as a permitted principal use and structure within the "A" Agricultural, "RSF/MH" Residential, (Mixed) Single Family/Mobile Home, "RMH" Residential, Mobile Home, "RMH-P" Residential, Mobile Home Park, "CI" Commercial, Intensive" and "ILW" Industrial, Light and Warehousing zoning districts and permits manufactured homes as a special exception within the "RSF-3" Residential, Single Family-3 and the "CHI" Commercial, Highway Interchange zoning districts; and

WHEREAS, Ordinance No. 2025-2316 declares for a period of one year a moratorium on the acceptance and consideration of applications for land use actions or permits for buildings to be

used as dwellings where such buildings are constructed in accordance with codes other than the Florida Building Code; and

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the LDRs, the Board, serving also as the LPA, held the required public hearing, with public notice having been provided, on said Ordinance No. 2025-2316, and at said public hearing, the Board, serving also as the LPA, reviewed and considered all comments received during said public hearing, and recommended to the City Council approval of the adoption of said Ordinance No. 2025-2316; and

WHEREAS, two duly noticed City Council public hearings were held for the consideration of the adoption of said Ordinance No. 2025-2316, where public comment was heard, on July 21, 2025 and August 4, 2025, with both public hearings being held after 5:00 p.m.; now, therefore,

BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA:

1. Findings. The City Council finds and declares the following findings:

- a. All statements set forth in the preamble to this ordinance are true and correct;
- b. There exists a need to adopt said Ordinance No. 2025-2316, declaring for a period of one year a moratorium on the acceptance and consideration of applications for land use actions or permits for land use actions or permits for buildings to be used as dwellings where such buildings are constructed in accordance with codes other than the Florida Building Code, as set forth hereinafter in order to fulfill the City's constitutional responsibility and statutory obligation to protect the health, safety, and welfare of the citizens of the City; and
- c. The purpose of said Ordinance No. 2025-2316 is to enable the City Council sufficient time to review and consider amending the LDRs related to mobile homes and manufactured homes.

2. Prohibition. As to any property located in the incorporated area of the City, there is hereby declared for a period of one year a moratorium on the acceptance and consideration of applications for actions or permits for buildings to be used as dwellings where such buildings are constructed in accordance with codes other than the Florida Building Code. No land use action or permit for buildings to be used as dwellings where such buildings are constructed in accordance with codes other than the Florida Building Code shall be accepted or processed, between April 21, 2025 and April 20, 2026.

3. Severability. It is the declared intent of the City Council of the City of Lake City that, if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent

jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this ordinance and the remainder of this ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

4. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

5. Effective Date. This ordinance shall become effective upon adoption.

6. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

PASSED upon first reading this _____ day of _____ 2025.

PASSED AND DULY ADOPTED, upon second and final reading, in regular session with a quorum present and voting, by the City Council this _____ day of _____ 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

Business Impact Estimate

Proposed ordinance's title/reference:

Ordinance 2025-2316- AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, DECLARING FOR A PERIOD OF ONE YEAR A MORATORIUM ON THE ACCEPTANCE AND CONSIDERATION OF APPLICATIONS FOR LAND USE ACTIONS OR PERMITS FOR BUILDINGS TO BE USED AS DWELLINGS WHERE SUCH BUILDINGS ARE CONSTRUCTED IN ACCORDANCE WITH CODES OTHER THAN THE FLORIDA BUILDING CODE; MAKING FINDINGS OF FACT IN SUPPORT THEREOF; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

¹ See Section 166.041(4)(c), Florida Statutes.

File Attachments for Item:

10. Discussion and Possible Action - Operation Game Talk (Council Member Chevella Young)

MEETING DATE

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Operation Game Talk Youth Gun Violence Prevention & Volunteer Sponsorship Initiative

DEPT / OFFICE: Community Development / Police Dept.

Originator: Dee Johnson		
City Manager Don Rosenthal	Department Director	Date 7/31/2025
Recommended Action: Approve implementation of Operation Game Talk with a budget not to exceed \$2,000, and authorize sponsorship support for youth volunteers from the Boy Scouts and Police Explorer Program.		
Summary Explanation & Background: Operation Game Talk is a youth-focused event targeting ages 13–15 to raise awareness about gun violence prevention. The program will be held at Richardson Community Center and includes interactive discussions with public safety leaders. Youth will receive a \$15 Space Station Arcade credit as an incentive for participation. Additionally, sponsorship is proposed for Boy Scouts and Police Explorer Program youth assisting in Lake Montgomery volunteer clean up efforts.		
Alternatives: <ul style="list-style-type: none"> - Do not approve the initiative. - Revise scope or venue. 		
Source of Funds: Account 001.16.574-080.82		
Financial Impact: Not to exceed \$2,000		
Exhibits Attached: Draft Flyer		

SPONSORED BY



GUN VIOLENCE PREVENTION FOR AGES 13-15

JOIN US AT RICHARDSON COMMUNITY CENTER FOR A POWERFUL YOUTH OUTREACH EVENT!

OPERATION GAME TALK INVITES 13 TO 15-YEAR-OLDS TO PARTICIPATE IN OPEN CONVERSATIONS ABOUT GUN VIOLENCE PREVENTION, PERSONAL SAFETY, AND COMMUNITY ENGAGEMENT.

- YOUTH ATTENDEES WILL RECEIVE A \$15 CREDIT TO THE SPACE STATION ARCADE!
- HEAR FROM LOCAL POLICE, LEADERS, AND PEERS.
- ENGAGE IN GROUP DISCUSSIONS AND ACTIVITIES.

- DATE: TBD
- LOCATION: RICHARDSON COMMUNITY CENTER
- TIME: TBD



PLUS! HELP RECOGNIZE OUR LOCAL BOY SCOUTS AND POLICE EXPLORER
PROGRAM YOUTH FOR THEIR
COMMUNITY VOLUNTEER WORK AT LAKE MONTGOMERY.

LET'S COME TOGETHER TO SUPPORT SAFER FUTURES. ALL ARE WELCOME!

File Attachments for Item:

11. City Council Resolution No. 2025-091 - A resolution of the City of Lake City, Florida, amending that certain Annual Consulting Services Agreement with NJN Consulting Services, Inc, for consulting services related to providing a long term financial overview of the City's financial circumstances and other assistance concerns financial and community development objectives of the City; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

Meeting Date

City of Lake City *Report to Council*

AGENDA	
Section	
Item No.	

SUBJECT: NJN CONSULTING CONTRACT RENEWAL

DEPT. / OFFICE: FINANCE DEPARTMENT

Originator:		
City Manager	Department Director	Date
Don Rosenthal	Angie T. Moore, Finance Director	7/22/2025
Recommended Action: Renew NJN Consulting's contract for FY 2025-26 under the existing financial terms.		
Summary Explanation & Background: Since July 2024 NJN Consulting has provided valuable expertise to the City. Over the past year the firm has; Optimized Banking Operations: NJN conducted a thorough review of the City's cash management practices, leading to re-negotiated terms and investment strategies that now yield significantly higher returns on municipal funds, Implemented a comprehensive Plan Review Process: Working across departments, NJN designed and launched a new, end to end evaluation framework for proposed developments. The process now captures fiscal, environmental, and infrastructural impacts upfront, ensuring projects align with Council priorities before proceeding, Facilitated the engagement of a Bond Financial Advisor: NJN oversaw the solicitation, evaluation, and contract negotiations that brought a specialized advisor on board, strengthening the City's capacity to structure and place future debt issuances on favorable terms. These contributions have enhanced fiscal stewardship, streamlined development oversight, and positioned the City for cost effective access to capital.		
Alternatives: If the City chooses not to extend NJN Consulting's contract, several ongoing benefits and initiatives could be disrupted.		
Source of Funds: 001.05.519-030.31 – Non-Departmental-Operating Expense-Professional Services		
Financial Impact: Not to exceed \$39,000.00		
Exhibits Attached: NJNI Consulting Contract and Contract Memo		

June 17, 2025

Don Rosenthal
City Manager
City of Lake City, Florida

Mr. Rosenthal:

I'd like to thank you for the opportunity to serve the City of Lake City over the past several months. The projects we worked on have been rewarding and interesting. I hope the accomplishments over the past year have been of some assistance to you and a benefit to Lake City. Over the past year we have:

- Analyzed banking operations which results in higher rates of return by:
 - Conducting a multi-year cash budget
 - Reduced the number of bank accounts
 - Established effective zero balance and maximized sweep accounts
- Improved interest earnings by over \$1M per year:
 - Improved Cash/ Investment Reporting
 - Trained staff in various aspects of investing
- Completed a comprehensive Strategic Plan securing input from all members of the community
- Established a Plan Review Process which analyzes all aspect of a proposed development
- Bid out and contracted with a Bond Financial Advisor
- Conducted the necessary steps to establish a municipal housing authority
- Developed a standard GFOA budget format

I am respectfully requesting a contract renewal for the coming year under the same financial-terms as last year with a scope of work to include the following;

Housing Authority:

- Issue Initial Debt
- Begin:
 - Abandon House Program
 - Container House Program
 - Loan Program
 - Down Payment Assistance
 - Home Improvement Loan
 - (VASH) Veterans Assistance Program
 - Design / Ready to Bid Senior Housing
 - Design / Ready to Bid Apartment Building
- Fire District Analysis
- Distinguished Budget Presentation Award Program
- Certificate of Achievement for Excellence in Financial Reporting
- Bond Rating Preparation
 - Long Range Contingent Reserve
 - Rainy Day Stabilization Plan

- Prioritized Spending Plan
 - Pay-As-You Go Plan
 - Liquidity Management Plan
 - Debt Management Plan
 - Well Defined Economic Develop Strategy
- GFOA Budget Format Detail/ Multi-Year Financial Plan/ Replacement Schedules
 - Address Structural Imbalances

I would like an opportunity to discuss this matter further, and I look forward to working with you in the coming year.

Nicholas J Narducci

RESOLUTION NO 2025-091

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA AMENDING THAT CERTAIN ANNUAL CONSULTING SERVICES AGREEMENT WITH NJN CONSULTING SERVICES, INC, FOR CONSULTING SERVICES RELATED TO PROVIDING A LONG TERM FINANCIAL OVERVIEW OF THE CITY'S FINANCIAL CIRCUMSTANCES AND OTHER ASSISTANCE CONCERNS FINANCIAL AND COMMUNITY DEVELOPMENT OBJECTIVES OF THE CITY; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, certain services are exempt from the competitive procurement processes of the City of Lake City (the "City") because such services are only available from a sole and/or single source; and

WHEREAS, the City's procurement policies and procedures specify the foregoing exemptions are applicable in furtherance of standardization and other factors as such other factors shall exist on a case-by-case basis; and

WHEREAS, NJN Consulting Services, Inc (the "Vendor") previously provided to the City specialized consulting services in the field of financial and managerial analysis (the "Services"), pursuant to that contract approved and adopted by the City Council in accordance with Resolution 2024-054; and

WHEREAS, the City and the Vendor renewed the Services, pursuant to that contract approved and adopted by the City Council in accordance with Resolution 2024-103; and

WHEREAS, the City has continuing need of the Services; and

WHEREAS, the Vendor desires to continuing to provide the Services to the City pursuant to a longer-term, annual contract; and

WHEREAS, the City Manager has prepared a memorandum setting forth the value of continuing the contractual relationship with the Vendor on a longer-term basis in furtherance of the standardization of the analysis which has been provided by the Vendor and which will continue to be provided by the Vendor; and

WHEREAS, the foregoing memorandum prepared by the City Manager provides as further justification for continuing the contractual relationship with the Vendor on a longer-term basis the value of continuity of the analysis of the City's financial and managerial circumstances and the existing relationships between the Vendor's principal and City personnel; and

WHEREAS, the Vendor has submitted a proposal in the form of a financial consulting services agreement (the "Agreement") in the form attached as an exhibit hereto; and

WHEREAS, the City desires to and does accept the terms of Vendor's proposed Agreement; and

WHEREAS, in furtherance of completing the Project, the Vendor and the City desire to enter into the Agreement; and

WHEREAS, engaging the Vendor's services pursuant to the Agreement is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Engaging the Vendor to provide the services in the Agreement is in the public or community interest and for public welfare; and
2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
4. The Mayor of the City of Lake City is directed to execute on behalf of and bind the City to the terms of the Agreement;
5. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
6. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of July, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF
THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

CONSULTING SERVICES AGREEMENT

This consulting services agreement is between the City of Lake City, Florida ("City") and NJN CONSULTING SERVICES, INC. ("**Consultant**").

The parties therefore agree as follows:

1. **Engagement Services**

- a. **Engagement.** The City retains the Consultant to provide, and the Consultant shall provide, the services described in **Exhibit A** (the "**Services**").
- b. **Services.** Without limiting the scope of Services described in **Exhibit A**, the Consultant shall:
 - i. perform the Services set forth in **Exhibit A**. However, if a conflict exists between this agreement and any term in **Exhibit A**, the terms in this agreement will control;
 - ii. communicate with the City about progress the Consultant has made in performing the Services;
 - iii. supply all tools, equipment, and supplies required to perform the Services, except if the Consultant's work must be performed on or with the City's equipment;
 - iv. provide services (including the Services) and end products that are satisfactory and acceptable to the City and free of defects; and
- c. **Legal Compliance.**
 - i. The Consultant shall comply with all applicable federal, state, City and local laws, ordinances, rules and regulations in the performance of its obligations under this Agreement, including the procurement of permits and certificates where required, and including but not limited to laws related to Workers Compensation, Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, Minority Business Enterprise (MBE), occupational safety and health and the environment, equal employment opportunity, privacy of medical records and information, as applicable. Failure to comply with any of the above provisions shall be considered a material breach of the Agreement.
 - ii. Contractor is directed to the Florida Public Entities Crime Act, Section 287.133, Florida Statutes, as well as Florida Statute 287.135 regarding Scrutinized Companies, and represents to City that Contractor is qualified to transact business with public entities in Florida, and to enter into and fully perform this Agreement subject to the provisions state therein. Failure to comply with any of the above provisions shall be considered a material breach of the Agreement.
- d. **City's Obligations.** The City shall make timely payments of amounts earned by the Consultant under this agreement and notify the Consultant of any changes to its procedures affecting the Consultant's obligations under this agreement at least 30 days before implementing those changes.

2. Term and Termination.

- a. **Term.** This agreement will become effective on the Effective Date, as described in section 20, hereof. Unless it is terminated earlier in accordance with subsection 2(b), this agreement will continue until the Services have been satisfactorily completed and the Consultant has been paid in full for those Services (the "**Term**").
- b. **Termination.** This agreement may be terminated:
 - i. by either party on provision of 30 days' written notice to the other party, with or without cause;
 - ii. by either party for a material breach of any provision of this agreement by the other party, if the other party's material breach is not cured within 15 days of receipt of written notice of the breach; or
 - iii. by the City at any time and without prior notice, if the Consultant is convicted of any crime or offense, fails or refuses to comply with the written policies or reasonable directives of the City, or is guilty of serious misconduct in connection with performance under this agreement; or
 - iv. automatically, on the death of the Consultant's principal, Nicholas J. Narducci.
 - v. 365 days following the Effective Date.
- c. **Effect of Termination.** After the termination of this agreement for any reason, the City shall promptly pay the Consultant for Services rendered before the effective date of the termination. No other compensation, of any nature or type, will be payable after the termination of this agreement.

3. Compensation.

- a. **Terms and Conditions.** The City shall pay the Consultant in accordance with **Exhibit A**.
- b. **No Payments in Certain Circumstances.** No payment will be payable to the Consultant under any of the following circumstances:
 - i. if prohibited under applicable government law, regulation, or policy;
 - ii. if the Consultant did not directly perform or complete the Services described in **Exhibit A**;
 - iii. if the Consultant did not perform the Services to the reasonable satisfaction of the City; **or**
 - iv. if the Services performed occurred after the expiration or termination of the Term, unless otherwise agreed in writing.

No Other Compensation. The compensation set out above and in **Exhibit A** will be the Consultant's sole compensation under this agreement.

- c. **Taxes.** The Consultant is solely responsible for the payment of all income, social security, employment-related, or other taxes incurred as a result of the performance of the Services

by the Consultant under this agreement, and for all obligations, reports, and timely notifications relating to those taxes. The City has no obligation to pay or withhold any sums for those taxes.

- d. **Other Benefits.** The Consultant has no claim against the City under this agreement or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

4. **Nature of Relationship; Inventions and Creative Works.**

a. **Independent Contractor Status.**

- i. The relationship of the parties under this agreement is one of independent contractors, and no joint venture, partnership, agency, employer-employee, or similar relationship is created in or by this agreement. Neither party may assume or create obligations on the other party's behalf, and neither party may take any action that creates the appearance of such authority.
- ii. The Consultant has the sole right to control and direct the means, details, manner, and method by which the Services will be performed, and the right to perform the Services at any time, place, or location. The Consultant or the Consultant's staff shall perform the Services, and the City is not required to hire, supervise, or pay any assistants to help the Consultant perform those Services. The Consultant shall provide insurance coverage for himself and his staff.

b. **Right to Ownership of Inventions and Creative Works.**

All work created, originated and/or prepared by The Consultant in performing Services pursuant to this Agreement, including plans, reports, maps and testing, and other documentation or improvements related thereto, to the extent such work, products, documentation, materials or information are described in or required by the Services (collectively, the "Work Product") shall be City's property when completed and accepted, if acceptance is required in this Agreement, and the City has made payment of the sums due therefore. The ideas, concepts, know-how or techniques developed during the course of this Agreement by the Consultant or jointly by the Consultant and the City may be used by the City without obligation of notice or accounting to the Consultant. Any data, information or other materials furnished by the City for use by the Consultant under this Agreement shall remain the sole property of the City.

4. **Confidential Information and Public Records.**

- a. **City Confidential Information.** The Consultant shall not disclose to any third party any City Confidential Information the Consultant has access to or has received from the City pursuant to its performance of Services pursuant to the Agreement, unless approved in writing by the City Manager. All such City Confidential Information will be held in trust and confidence from the date of disclosure by the City, and discussions involving such City Confidential Information shall be limited to the Consultant as is necessary to complete the Services.

- b. **Contractor Confidential Information.** All Consultant Confidential Information received by the City from the Consultant will be held in trust and confidence from the date of disclosure by the Consultant and discussions involving such Consultant Confidential Information shall be limited to the members of the City's staff and the City's subcontractors who require such information in the performance of this Agreement. The City acknowledges and agrees to respect the copyrights, registrations, trade secrets and other proprietary rights of the Consultant in the Consultant Confidential Information during and after the term of the Agreement and shall at all times maintain the confidentiality of the Consultant Confidential Information provided to the City, subject to federal law and the laws of the State of Florida related to public records disclosure. The Consultant shall be solely responsible for taking any and all action it deems necessary to protect its Consultant Confidential Information except as provided herein. The Consultant acknowledges the City is subject to public records legislation, including but not limited to Chapter 119, Florida Statutes, and any of the City's obligations under this Section may be superseded by its obligations under any requirements of said laws.
- c. **Public Records.** The Consultant shall generally comply with Florida's public records laws, and specifically the Consultant shall:
- i. Keep and maintain public records required by the City to perform and/or provide the service or services contracted for herein.
 - ii. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 - iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of this Agreement if the Consultant does not transfer the records to the City.
 - iv. Upon completion of this Agreement, transfer, at no cost, to the City all public records in possession of the Consultant or keep and maintain public records required by the City to perform the service. If the Consultant transfers all public records to the City upon completion of this Agreement, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of this Agreement, the Consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

If the Consultant has questions regarding the application of Chapter 119, Florida Statutes, to the Consultant's duty to provide public records

relating to this contract, contact Audrey Sikes, City Clerk, City of Lake City, Florida custodian of public records at 386-719-5756, SikesA@LCFla.com, 205 North Marion Avenue, Lake City, Florida 32055.

- 6. Audit.** The Consultant shall retain all records relating to this Agreement for a period of at least three (3) years after final payment is made. All records shall be kept in such a way as will permit their inspection pursuant to Chapter 119, Florida Statutes. In addition, City reserves the right to examine and/or audit such records.
- 7. E-Verify.** As a condition precedent to entering into this Agreement, and in compliance with Section 448.095, Fla. Stat., the Consultant and its subcontractors shall, register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021.
 - a. The Consultant shall require each of its subcontractors to provide the Consultant with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Consultant shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Agreement.
 - b. The City, the Consultant, or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity.
 - c. The City, upon good faith belief that a subcontractor knowingly violated the provisions of this section, but the Consultant otherwise complied, shall promptly notify the Consultant and the Consultant shall immediately terminate the contract with the subcontractor.
 - d. A contract terminated under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. The Consultant acknowledges that upon termination of this Agreement by the City for a violation of this section by the Consultant, the Consultant may not be awarded a public contract for at least one (1) year. The Consultant further acknowledges that the Consultant is liable for any additional costs incurred by the City as a result of termination of any contract for a violation of this section.
 - e. The Consultant or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower tier subcontracts. The Consultant shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.
- 8. Other Activities.** During the Term, the Consultant is free to engage in other independent contracting activities, except that the Consultant may not accept work, enter into contracts, or accept obligations inconsistent or incompatible with the Consultant's obligations or the scope of Services to be rendered for the City under this agreement.

9. Indemnification.

- a. **Of City by Consultant.** At all times after the effective date of this agreement, the Consultant shall indemnify the City and its officers and employees, (collectively, the "**City Indemnitees**") from all damages, liabilities, expenses, claims, or judgments (including interest, penalties, reasonable attorneys' fees, accounting fees, and expert witness fees) (collectively, the "**Claims**") that any City Indemnitee may incur and that arise from:
 - i. the Consultant's gross negligence or willful misconduct arising from the Contractor's carrying out of his obligations under this agreement;
 - ii. the Consultant's breach of any of his obligations or representations under this agreement; or
 - iii. the Consultant's breach of his express representation that he is an independent contractor and in compliance with all applicable laws related to work as an independent contractor. If a regulatory body or court of competent jurisdiction finds that the Consultant is not an independent contractor or is not in compliance with applicable laws related to work as an independent contractor, based on the Consultant's own actions, the Consultant will assume full responsibility and liability for all taxes, assessments, and penalties imposed against the Consultant or the City resulting from that contrary interpretation, including taxes, assessments, and penalties that would have been deducted from the Consultant's earnings if the Consultant had been on the City's payroll and employed as a City employee.

10. FORCE MAJEURE.

A party will be not be considered in breach or in default because of, and will not be liable to the other party for, any delay or failure to perform its obligations under this agreement by reason of fire, earthquake, flood, explosion, strike, riot, war, terrorism, or similar event beyond that party's reasonable control (each a "**Force Majeure Event**"). However, if a Force Majeure Event occurs, the affected party shall, as soon as practicable:

- a. notify the other party of the Force Majeure Event and its impact on performance under this agreement; and
- b. use reasonable efforts to resolve any issues resulting from the Force Majeure Event and perform its obligations under this agreement.

11. GOVERNING LAW.

- a. **Choice of Law.** The laws of the state of Florida shall govern this agreement without giving effect to its conflicts of law principles.
- b. **Choice of Forum.** Any action arising out of this agreement shall be commenced in a court of competent jurisdiction in Columbia County, Florida.

- c. **Attorneys' Fees.** If either party employs attorneys to enforce any rights arising out of or relating to this agreement, the non-prevailing party in such enforcement action shall reimburse the prevailing party for its reasonable attorneys' fees.

12. Amendments.

No amendment to this agreement will be effective unless it is in writing and signed by a party or its authorized representative.

13. ASSIGNMENT AND DELEGATION.

- a. **No Assignment.** Neither party may assign any of its rights under this agreement, except with the prior written consent of the other party, which consent shall not be unreasonably withheld. All voluntary assignments of rights are limited by this subsection.
- b. **No Delegation.** Neither party may delegate any performance under this agreement, except with the prior written consent of the other party, which consent shall not be unreasonably withheld.
- c. **Enforceability of an Assignment or Delegation.** If a purported assignment or purported delegation is made in violation of this section 12 it is void.

14. COUNTERPARTS; ELECTRONIC SIGNATURES.

- a. **Counterparts.** The parties may execute this agreement in any number of counterparts, each of which is an original but all of which constitute one and the same instrument.
- b. **Electronic Signatures.** This agreement, agreements ancillary to this agreement, and related documents entered into in connection with this agreement are signed when a party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respects as having the same force and effect as original signatures.

15. Severability.

If any one or more of the provisions contained in this agreement is, for any reason, held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provisions of this agreement, but this agreement will be construed as if those invalid, illegal, or unenforceable provisions had never been contained in it, unless the deletion of those provisions would result in such a material change so as to cause completion of the transactions contemplated by this agreement to be unreasonable.

16. Notices.

- a. **Writing; Permitted Delivery Methods.** Each party giving or making any notice, request, demand, or other communication required or permitted by this agreement shall give that notice in writing and use one of the following types of delivery, each of which is a writing for purposes of this agreement: personal delivery, mail (registered or certified

mail, postage prepaid, return-receipt requested), nationally recognized overnight courier (fees prepaid), facsimile, or email.

b. **Addresses.** A party shall address notices at the following addresses:

If to the City:
City of Lake City
Attn: Donald Rosenthal
205 North Marion Avenue
Lake City, Florida 32055
RosenthalD@LCFla.com

If to the Consultant:
NJN Consulting Services, Inc
8733 Clover Lane
St John, IN 46373
njn554557@Gmail.com

c. **Effectiveness.** A notice is effective only if the party giving notice complies with subsections (a) and (b) and if the recipient receives the notice.

17. Waiver.

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this agreement will be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy will be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, and no waiver will constitute a continuing waiver, unless the writing so specifies.

18. Entire agreement.

This agreement constitutes the final agreement of the parties. It is the complete and exclusive expression of the parties' agreement about the subject matter of this agreement. All prior and contemporaneous communications, negotiations, and agreements between the parties relating to the subject matter of this agreement are expressly merged into and superseded by this agreement. The provisions of this agreement may not be explained, supplemented, or qualified by evidence of trade usage or a prior course of dealings. Neither party was induced to enter this agreement by, and neither party is relying on, any statement, representation, warranty, or agreement of the other party except those set forth expressly in this agreement. Except as set forth expressly in this agreement, there are no conditions precedent to this agreement's effectiveness.

19. Headings.

The descriptive headings of the sections and subsections of this agreement are for convenience only, and do not affect this agreement's construction or interpretation.

20. Effectiveness.

This agreement will become effective when all parties have signed it. The date this agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this agreement.

21. Necessary acts; further assurances.

Each party shall use all reasonable efforts to take, or cause to be taken, all actions necessary or desirable to consummate and make effective the transactions this agreement contemplates or to evidence or carry out the intent and purposes of this agreement. Each party is signing this agreement on the date stated opposite that party's signature.

[REMAINDER OF PAGE INTENTIONALLY BLANK]
[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written.

NJN Consulting, Inc.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

By _____, its

Noah Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY
COMMISSION OF THE CITY OF LAKE CITY,
FLORIDA:

Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney

EXHIBIT A

DUTIES, SPECIFICATIONS, AND COMPENSATION

Housing Authority:

Issue Initial Debt

Begin:

Abandon House Program

Container House Program

Loan Program

Down Payment Assistance

Home Improvement Loan

(VASH) Veterans Assistance Program

Design / Ready to Bid Senior Housing

Design / Ready to Bid Apartment Building

Fire District Analysis

Distinguished Budget Presentation Award Program

Certificate of Achievement for Excellence in Financial Reporting

Bond Rating Preparation

Long Range Contingent Reserve

Rainy Day Stabilization Plan

Prioritized Spending Plan

Pay-As-You Go Plan

Liquidity Management Plan

Debt Management Plan

Well Defined Economic Develop Strategy

GFOA Budget Format Detail/ Multi-Year Financial Plan/ Replacement Schedules

Address Structural Imbalances

One (1) year engagement, ten (10) hours per week, \$75.00 per hour, not to exceed \$39,000, following a calendar established and approved by the City Manager

Fee will be \$75.00 per hour not to exceed \$39,000, over a twelve (12) month period

File Attachments for Item:

12. City Council Resolution No. 2025-104 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2025-26 Preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of Fire protection services, facilities, and programs in the City of Lake City, Florida; confirming previous resolutions as amended; reimposing Fire Protection Assessments and establishing fire protection not-to-exceed assessment rates; directing the preparation of the Preliminary Assessment Roll; authorizing a Public Hearing and directing the provision of notice thereof; providing for application of assessment proceeds; providing for conflicts; and providing for an effective date.

RESOLUTION NO 2025 - 104

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, CONSTITUTING THE FISCAL YEAR 2025-26 PRELIMINARY FIRE ASSESSMENT RESOLUTION; PROVIDING AUTHORITY; PROVIDING PURPOSE AND DEFINITIONS; RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF LAKE CITY, FLORIDA; CONFIRMING PREVIOUS RESOLUTIONS AS AMENDED; REIMPOSING FIRE PROTECTION ASSESSMENTS AND ESTABLISHING FIRE PROTECTION NOT-TO-EXCEED ASSESSMENT RATES; DIRECTING THE PREPARATION OF THE PRELIMINARY ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING FOR APPLICATION OF ASSESSMENT PROCEEDS; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of Lake City, Florida (the "City Council"), has enacted Ordinance No. 2002-958 (the "Ordinance") (codified as Chapter 46, Article IV, City of Lake City Code) which authorizes the imposition of Fire Protection Assessments for fire protection services, facilities, and programs against Assessed Property located within the City; and

WHEREAS, the reimposition of a Fire Protection Assessment for fire protection services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning the Fire Protection Assessed Cost among parcels of Assessed Property; and

WHEREAS, the City Council desires to reimpose a Fire Protection Assessment within the City using the procedures provided by the Ordinance, including the tax bill collection method for the Fiscal Year beginning on October 1, 2025; and

WHEREAS, the City Council has determined it is in the best interest and welfare of the City to continue the imposition of fire protection assessments for such purposes; and

WHEREAS, the ordinance adopting and implementing said fire protection assessment requires the City to adopt and set fire protection assessment rates on an annual basis; and

WHEREAS, the ordinance requires certain mailed and published notices advertising the proposed assessment rates and a public hearing to be held prior to final adoption of the fire protection assessment rates; now, therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. **AUTHORITY.** This resolution is adopted pursuant to the provisions of the Fire Protection Assessment Ordinance (Ordinance No. 2002-958, codified as Chapter 46, Article IV, City of Lake City Code) (the "Ordinance"); the Initial Assessment Resolution, as amended (Resolution No. 2002-055); the Final Assessment Resolution (Resolution No. 2002-062); and Preliminary and Annual Resolutions adopted in subsequent years; Sections 166.021 and 166.041, Florida Statutes; and other applicable provisions of law.
2. **PURPOSE AND DEFINITIONS.** This resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance, as codified. This 2025 Preliminary Resolution initiates the annual process for updating the Assessment Roll and directs the imposition of Fire Protection Assessments for the Fiscal Year beginning October 1, 2025. All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance, the Initial Assessment Resolution, as amended, the Final Assessment Resolution, as amended, and in subsequently adopted Preliminary and Annual Resolutions. Except as amended and modified by this Preliminary Resolution, Resolution Nos. 2008-058 and 2008-064 and all subsequent Preliminary and Annual Resolutions, as may have been subsequently amended, are hereby confirmed and ratified. The term "2025 Report" in this and subsequent Resolutions shall refer to the "City of Lake City Fire Assessment Update Study – Final Technical Report, dated July 22, 2025", by Benesch, which 2025 Report is attached as Exhibit A to and incorporated into this 2025 Preliminary Fire Assessment Resolution. The 2025 Report is hereby incorporated herein in its entirety and made a part hereof by reference as if set forth in full.
3. **PROVISION AND FUNDING OF FIRE PROTECTION SERVICES.**
 - a. Upon the imposition of Fire Protection Assessments for fire protection services, facilities, or programs against Assessed Property located within the City, the City shall provide fire protection services to such Assessed Property. A portion of the cost to provide such fire protection services, facilities, or programs shall be funded from proceeds of the Fire Protection Assessments. The remaining costs required to provide fire protection services, facilities, and programs shall be funded by legally available City revenues other than Fire Protection Assessment proceeds.
 - b. It is hereby ascertained, determined, and declared that each parcel of Assessed Property located within the City will be benefited by the City's provision of fire protection services, facilities, and programs in an amount not less than the Fire Protection Assessment imposed against such parcel, computed in the manner set forth in the 2025 Report.
4. **REIMPOSITION OF FIRE PROTECTION ASSESSMENTS.**
 - a. Fire Protection Assessments shall be imposed against all Tax Parcels within the Property

Use Categories identified in the 2025 Report. Fire Protection Assessments shall be computed in the manner set forth in the Initial and Final Resolutions as amended and confirmed by Preliminary and Annual Resolutions adopted in each subsequent year, and as set forth in the 2025 Report and in this Preliminary Resolution.

- b. It is hereby ascertained, determined and declared each parcel of Assessed Property within the City will be specially benefited by the City's provision of fire protection services, facilities, and programs in an amount not less than the Fire Protection Assessment for such parcel, computed in the manner set forth in the 2025 Report and as specified in this Resolution. It is hereby ascertained, determined and declared the findings, calculations and conclusions in the 2025 Report as applied in this Resolution are sound, fair and reasonable. The findings of special benefit and reasonable apportionment declared in the Ordinance, the Initial Resolution, the Final Resolution and subsequent Preliminary and Annual Resolutions, as amended and established by this Preliminary Resolution and the 2025 Report are hereby affirmed and confirmed.
- c. The Fire Protection Assessments to be imposed for the Fiscal Year commencing October 1, 2025, are hereby established and adopted as follows:

FY2025-26 Fire Protection Assessment Rates

Residential Property Category	Units	Maximum Not To Exceed Rates
Single Family Residential	Rate per Dwelling Unit	\$471.32
Multi-Family Residential	Rate per Dwelling Unit	\$485.55
Non-Residential Property Category	Units	Maximum Not To Exceed Rates
Commercial	Rate per Square Foot	\$0.2718
Industrial/Warehouse	Rate per Square Foot	\$0.0949
Vacant Land	Rate per Parcel	\$ 94.26

Source: Table 5, 2025 Report.

- d. The Fire Protection Assessment imposed on any Assessed Parcel shall be determined as follows:
 - i. Single-Family Residential - For each Single Family Residential Assessed Parcel, the Fire Protection Assessment imposed shall be the applicable rate shown in

- subsection 4.c, above, multiplied by the total number of single-family dwelling units on the parcel;
- ii. Multi-Family Residential - For each Multi-Family Residential Parcel, the Fire Protection Assessment imposed shall be the applicable rate shown in subsection 4.c, above, multiplied by the total number of multi-family dwelling units on the parcel;
 - iii. Non-Residential Property – Except for Recreational Vehicle Park property, the Fire Protection Assessment imposed for each Building of Non-Residential use shall be the applicable rate by Non-Residential rate category shown in subsection 4.c, above, multiplied by the number of square feet of that Building. If multiple buildings are located on a parcel, this calculation shall be performed for each Building, and the total Fire Protection Assessment for that parcel shall be the sum of the total calculated for all Buildings;
 - iv. Recreational Vehicle Park Property – Notwithstanding the procedure in subsection 4.d.iii of this section for Non-Residential Property, the Fire Protection Assessment for each Tax Parcel of Recreational Vehicle Park property shall be computed as follows: (a) aggregate the amount of square footage for each Tax Parcel of Recreational Vehicle Park with recreational vehicle park spaces as reported to the Department of Health at 1,200 square feet each, with mobile home spaces as reported to the Department of Health at 2,400 square feet each, and with tent spaces as reported to the Department of Health at 500 square feet each; and (b) assign the respective square foot rate of the Fire Protection Assessments shown in subsection 4.c, above, for Commercial Property to the aggregated square footage of Recreational Vehicle Park property as calculated in subsection 4.d.iv(a) of this section.
 - v. Vacant Property – For each Vacant Tax Parcel, excluding Agricultural Property as defined in Resolution No. 2017-065, the Fire Protection Assessments shall be equal to the rate shown in subsection 4.c, above, for Vacant Property imposed on each Tax Parcel.
 - vi. Mixed Use Property – The Fire Protection Assessments for each Tax Parcel classified in two or more Property Use Categories shall be the sum of the Fire Protection Assessments computed for each Property Use Category.
- e. Governmental and Institutional – No Fire Rescue Assessments shall be imposed on the Ad Valorem Tax Bill upon a parcel of Government Property or upon Buildings located upon parcels of Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law. Any shortfall in the expected Fire Protection Assessment proceeds due to any reduction or exemption from payment of the Fire Protection Assessments required by law or authorized by the City Council shall be

supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Protection Assessments.

- f. The provisions for Indigency Relief, Section 9 of Resolution No. 2008-058, and Extraordinary Vacancy Adjustment for Recreational Vehicle Parks, Section 10 of Resolution No. 2008-058, are hereby affirmed and ratified. The naming of the Columbia County Tax Collector as the City Manager's designee related to administration of Indigency Relief in Resolution No. 2021-129 is hereby reaffirmed.

5. PRELIMINARY ASSESSMENT ROLL.

- a. The City Manager is hereby directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year commencing October 1, 2025, in the manner provided in the Ordinance and this Resolution. The updated Assessment Roll shall include all Tax Parcels within the Property Use Categories. The City Manager shall apportion the estimated Fire Protection Assessed Cost to be recovered through Fire Protection Assessments in the manner set forth in Resolution No. 2008-058, as modified and confirmed by Preliminary and Annual Resolutions adopted in subsequent years, and as modified and set forth in the 2025 Report and this Preliminary Resolution. A copy of this Preliminary Resolution, the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, and Preliminary and Annual Resolutions adopted in subsequent years, this Preliminary Resolution and the 2025 Report, and the updated Preliminary Assessment Roll shall be maintained on file in the office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the updated Assessment Roll proposed for the Fiscal Year beginning October 1, 2025, be in printed form if the amount of the Fire Protection Assessment for each parcel of property can be determined by the use of a computer terminal available to the public or available to City staff that will provide such information to the public.
- b. The amount any Tax Parcel has due as a delinquency or amount due of the Fire Rescue Assessment imposed in any prior year and remaining unpaid shall be collected along with the applicable Fire Assessment due for that Tax Parcel for Fiscal Year 2025-26.
- c. It is hereby ascertained, determined, and declared the method of determining the Fire Protection Assessments for fire protection services, as set forth in Resolution Nos. 2002-055 and 2002-075, as amended or confirmed by Preliminary and Annual Resolutions adopted in subsequent years, and as amended or confirmed in the 2025 Report and this Preliminary Resolution, is a fair and reasonable method of apportioning the Fire Protection Assessed Cost among parcels of Assessed Property located within the City.

6. AUTHORIZATION OF PUBLIC HEARING. There is hereby established a public hearing to be held at 6:00 p.m., or as soon as possible thereafter, on September 3, 2025, in the City Council Chambers of City Hall, 205 North Marion Avenue, Lake City, Florida, at which time the City

Council will receive and consider any comments on the Fire Protection Assessments from the public and affected property owners and consider imposing Fire Protection Assessments for the Fiscal Year beginning October 1, 2025 and collecting such assessments on the same bill as ad valorem taxes; provided, however, Fire Protection Assessments for Government Property may be collected pursuant to Section 46-130 of the Code of the City of Lake City, Florida. Fire Protection Assessments adopted and imposed by the City after the public hearing shall constitute a lien upon the Assessed Property so assessed equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid. The adoption of an Annual Rate Resolution after the public hearing shall be the final adjudication of the issues presented (including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property, the method of apportionment and assessment, the rate of assessment, the Assessment Roll and the levy and lien of the Fire Protection Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within twenty (20) days from the adoption of the Annual Rate Resolution.

7. NOTICE BY PUBLICATION. The City Manager shall publish a notice of the public hearing authorized by Section 6 of this Preliminary Rate Resolution in the manner and time provided in Section 46-101 of the Code of the City of Lake City, Florida. The notice shall be in substantially the same form as set forth in Appendix C of Resolution No. 2009-074 with changes as needed to conform to this Resolution. The notice shall be published at least twenty (20) days prior to the Public Hearing authorized in Section 6 of this Resolution.
8. NOTICE BY MAIL. The City Manager shall provide notice by first class mail to the Owner of each parcel of Assessed Property in the event circumstances described in Section 46-105 of the Code of the City of Lake City, Florida so require. The notice shall contain the information required by Section 197.3632, Florida Statutes, and/or be in substantially the same form as set forth in Appendix D of Resolution No. 2009-074 with changes as needed to conform to this Resolution. Such notices shall be mailed at least twenty (20) days prior to the public hearing authorized in Section 6 of this Resolution.
9. APPLICATION OF ASSESSMENT PROCEEDS. Proceeds derived by the City from the Fire Protection Assessments shall be used for the provision of fire protection services, facilities, and programs. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund fire protection services, facilities, and programs.
10. CONFLICTS. If any Section, part of Section, paragraph, clause, phrase or word of this Resolution is in conflict with any other provisions of previously adopted Fire Protection Assessment Resolutions, the provisions of this Resolution shall prevail.

11. **EFFECTIVE DATE.** This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a special-called meeting, this ____ day of August, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney



CITY OF LAKE CITY

FIRE ASSESSMENT UPDATE STUDY

FINAL Technical Report
July 22, 2025



Prepared for:

City of Lake City

205 N. Marion Avenue

Lake City, FL 32055

ph (386) 752-2031

Prepared by:

Benesch

1000 N. Ashley Dr., Suite #400

Tampa FL 33602

ph (813) 224-8862

fax (813) 226-2106

nkamp@benesch.com

CITY OF LAKE CITY

FIRE ASSESSMENT UPDATE STUDY

Table of Contents

I. Introduction	1
II. Service Delivery and Legal Requirements.....	2
Fire Department History.....	2
Insurance Services Office (ISO) Rating.....	3
Legal Requirements.....	4
III. Update of the Fire Protection Assessment Program	6
Fire Assessment Funding Requirement	6
Incident Data Distribution by Land Use	8
Fire Assessment Cost Allocation.....	10
Land Use Data	11
Calculated Fire Assessment Schedule.....	13
Additional Budget Scenarios	14
Revenue Estimates	17

Appendices:

Appendix A: Lake City Fire Department Incident Data

Appendix B: Rate Category Classification Tables

I. Introduction

Fire assessments are used to fund the capital and operating costs associated with providing fire protection and basic life support services. It is a common funding source used by many Florida cities and counties. Lake City's fire protection assessment program was implemented in 2002 and was last updated in 2023. To reflect the most recent data, the City retained Benesch to prepare the technical study supporting an update of the City's fire protection special assessment rate schedule. The purpose of this study is to calculate fire protection assessment rates that are based upon the most current and appropriate available data for providing fire protection services within the city.

II. Service Delivery and Legal Requirements

Fire Department History

The City of Lake City and Columbia County have historically provided combined fire protection services countywide. Prior to 1992, the combined City/County Fire Department consisted of one staffed fire station and seven volunteer fire stations located throughout the county. The second staffed fire station for the combined City/County Fire Department was opened in 1992. In 2002, Lake City adopted a Fire Protection Assessment Ordinance, Ordinance No. 2002-958, and began imposing and collecting non-ad valorem assessments to fund a portion of the costs of the combined City/County Fire Department. In 2006, the City/County Fire Department separated, with the City of Lake City Fire Department (LCFD) serving properties within Lake City and the Columbia County Fire Department (CCFD) serving the remaining areas of the county. LCFD provides fire prevention and basic life support services and does not provide advanced life support services.

The LCFD and CCFD have a mutual aid agreement to provide more effective service.

Following separation of the combined City/County Fire Department, the LCFD retained the replacement station rebuilt and located within the city limits, while the CCFD retained the station located near the municipal boundary of the city. As part of the dissolution of the combined City/County Fire Department, to ensure that both city and county residents continue to receive a high standard of fire protection services under the new department structure, the LCFD and CCFD entered into an automatic/mutual aid service agreement. Although the automatic aid agreement was terminated in October of 2013, it was re-established in August 2019. Under this “Automatic Aid Agreement, Structure Fire Response” agreement:

- The LCFD will respond anywhere outside of the incorporated City limits within five (5) driving miles of the LCFD Station 1 with an Engine Company, including three personnel for both residential structure fires, commercial structure fires and commercial fire alarms.
- The CCFD will respond anywhere inside of the incorporated City limits with the closest available unit. CCFD will send an Engine and a Tanker for residential structure fires, commercial structure fires and commercial fire alarms.

As the city continued to grow over time, the need for an additional station increased. In June of 2023, LCFD Station 2 on the west side of the city became operational to better serve the city.

Insurance Services Office (ISO) Rating

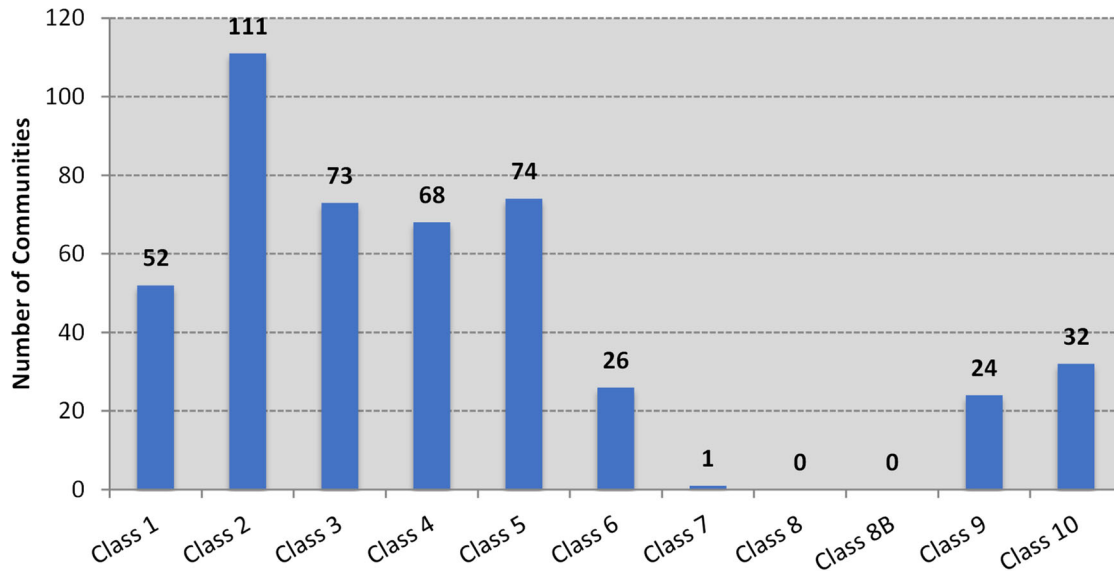
Measurement of a community's fire protection services is provided through the Insurance Services Office (ISO), which collects information on municipal fire protection efforts throughout the United States. Ratings by the ISO are accepted by the insurance industry and by fire departments nationwide as the industry standard for measuring a fire department's capacity and ability to suppress fire incidents. For each community, ISO analyzes relevant data using its Fire Suppression Rating Schedule (FSRS). The three primary areas of data analyzed include 1) fire department fire alarm and communications system, 2) fire department staff and equipment, and 3) water supply system available to the fire department. In turn, the FSRS is used to assign a Public Protection Classification (PPC) from 1 to 10 (commonly referred to as a fire department's "ISO Rating"). An ISO Rating of Class 1 represents excellent public protection, while an ISO Rating of Class 10 indicates that the community's fire-suppression program does not meet ISO's minimum criteria. Participation in the ISO program aims primarily to provide a community with an objective and standard rating system used nationwide that assists fire departments in planning and budgeting for facilities, equipment, and training. In addition, ISO ratings are used by many insurance companies to establish appropriate fire insurance premiums for residential and commercial properties within that community, thus providing a financial incentive for communities that choose to improve their fire protection services. This reduction in insurance premiums for structures and property is a special benefit to property supporting the fire assessments provided in this study.

*The LCFD's
current ISO rating
is Class 4/4X.*

Studies conducted on the impact of ISO ratings on insurance premiums documented that an improvement from Class 10 to Class 7 reduced insurance premiums 30 percent to 40 percent for residential properties. An improvement from Class 10 to Class 6 or better resulted in insurance premium reductions of 15 percent to 20 percent for office buildings.

The LCFD's current ISO rating is Class 4/4X. This split rating indicates that properties within five road miles of a fire station and 1,000 feet of a fire hydrant have an ISO rating of Class 4, while properties within five road miles of a fire station but beyond 1,000 feet of a hydrant have a rating of Class 4x. **Figure 1** presents the distribution of ISO Ratings for Florida communities.

Figure 1
Distribution of ISO Ratings for Florida Communities



Source: Insurance Services Office; Public Protection Classification

Legal Requirements

There is a substantial body of case law in Florida upholding the authority of local governments to impose special assessments for fire rescue services. See, for example, Fire Dist. No. 1 of Polk County v. Jenkins, 221 So.2d 740 (Fla. 1969); Lake County v. Water Oak Management Corp., 695 So. 2d 667 (Fla. 1997), City of North Lauderdale v. SMM Properties, Inc., 825 So.2d 343 (Fla. 2002), Desiderio Corp. v. City of Boynton Beach, 39 So.3d 487 (4th DCA 2010). The authority of local governments to adopt and impose special assessments for fire rescue services and to develop fair and reasonable assessment apportionment methodologies was recently reaffirmed and unanimously upheld by the Florida Supreme Court in Morris vs. City of Cape Coral, 163 So.3d 1174 (Fla. 2015). This case upheld the City of Cape Coral’s fire assessment program that recognized insurance savings, reduction in financial liability, and enhanced property values were among the special benefits to property received from the Fire Department’s services.

Under Florida case law, the services or improvements funded by the assessment must have a logical relationship with and provide “special benefit” to property, and the assessment methodology must apportion the costs in a fair and reasonable manner. A local government’s legislative determination of special benefit and fair apportionment should be upheld by a court unless the determination is arbitrary and not supported by competent, substantial evidence. Sarasota County v. Sarasota Church of Christ, Inc., 667 So.2d 180, 183 (Fla. 1995) (citing City of

Boca Raton v. State, 595 So.2d 25, 30 (Fla. 1992). In City of North Lauderdale v. SMM Properties, Inc., 825 So.2d 343 (Fla. 2002), the Florida Supreme Court reaffirmed that traditional fire protection services such as fire suppression, fire prevention, fire/building inspections and first response medical services (BLS) provide special benefit to property but held that advance life support (ALS) and medical transport do not have a logical relationship to property. The City of North Lauderdale decision limits a fire assessment to that portion of the fire department budget that relates to traditional fire services, including first responder services. The use of historical demand for fire protection services, by reviewing calls for service, was upheld as a reasonable and fair basis for apportioning fire protection costs to assessed properties in the City of North Lauderdale case. In Desiderio Corporation, et al. v City of Boynton Beach, et al., 39 So.3d 487 (Fla. 4th DCA 2010), a method of allocating budget costs between fire rescue costs and ALS costs was approved as a fair and reasonable way to identify and remove ALS costs from the calculation of a fire rescue assessment.

The fire protection assessment methodology contained in this report is consistent with the above Florida Supreme Court ruling, as the LCFD does not provide any emergency medical services above the level of first responder. The analysis contained in this report includes only the budget and incident data associated with fire protection and basic life support services provided by the LCFD.

III. Update of the Fire Protection Assessment Program

There are several components in determining the fire assessment rate schedule:

- Determination of fire funding requirement
- Distribution of fire incidents and resources by property rate category
- Determination of fire protection assessment allocation
- Distribution of units by land use rate category

These components are discussed in further detail below, resulting in the calculated fire assessment rate schedule for Lake City.

Fire Assessment Funding Requirement

The first step in calculating the City's fire assessment rates is to calculate the total fire rescue assessable budget. To accomplish this, the LCFD's FY 2026 requested budget was reviewed, including personnel, operating, and capital outlay expenditures. More specifically, the following adjustments were made:

The LCFD's total assessable budget options for FY 2026 range from \$4.1 million to \$4.6 million.

- An analysis of the revenue sources indicated that the Fire Department receives revenues from inspection fees, interest earnings, and false alarm fees. These revenues, totaling approximately \$25,000 annually, are subtracted from the total expenditures line item to obtain total net expenditures.
- The miscellaneous assessment expenditure included in this report is the statutory discount, which represents approximately four (4) percent of total net expenditures and is based on actual collections and the City's direction in previous studies. The statutory discount is added to the total net expenditures line item to obtain the total fire assessment funding requirement, which is shown in Table 1.

As presented in **Table 1**, the LCFD's total assessable budget options for FY 2026 range from \$4.1 million to \$4.6 million, which are the basis of the calculated rates in this study. These budgets are approximately 35 percent to 50 percent higher than the assessable budget that was used in the 2023 technical study (\$3.1 million).

Table 1
LCFD Total Assessed Costs (FY 2026 Budget Scenarios)

Description	FY 2026 +0 Positions	FY 2026 +3 Positions	FY 2026 +6 Positions
Expenditures ⁽¹⁾			
Personnel Services	\$2,845,794	\$3,098,878	\$3,345,209
Operating	\$837,463	\$835,463	\$837,463
Capital Outlay	\$49,888	\$49,888	\$49,888
Debt Service Transfer	<u>\$253,969</u>	<u>\$253,969</u>	<u>\$253,969</u>
Total Expenditures	\$3,987,114	\$4,238,198	\$4,486,529
Revenues ⁽²⁾			
Inspection Fees	\$3,157	\$3,157	\$3,157
Interest Earnings	\$19,856	\$19,856	\$19,856
False Alarm Fees	<u>\$1,750</u>	<u>\$1,750</u>	<u>\$1,750</u>
Subtotal - Revenues	\$24,763	\$24,763	\$24,763
Total Net Expenditures ⁽³⁾	\$3,962,351	\$4,213,435	\$4,461,766
Miscellaneous Assessment Expenditures			
Statutory Discount ⁽⁴⁾	\$158,494	\$168,537	\$178,471
Subtotal - Misc. Assessment Expenditures	\$158,494	\$168,537	\$178,471
Total Assessable Budget ⁽⁵⁾	\$4,120,845	\$4,381,972	\$4,640,237
2023 Study Assessable Budget	\$3,065,479	\$3,065,479	\$3,065,479
Percent Change	34%	43%	51%

1) Source: City of Lake City

2) Source: City of Lake City

3) Total expenditures (Item 1) less revenues (Item 2)

4) The City has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection. Based on historical collection trends and the City's direction in the past, this percentage is reduced to 4% for the purposes of assessed cost calculations.

5) Total net expenditures (Item 3) plus miscellaneous assessment expenditures (Item 4)

The following sections will start with developing the fire assessment rate calculations for the “+6 Positions” budget scenario and the calculated rates for the other two budget scenarios will be summarized later in this report.

Incident Data Distribution by Land Use

The second component in determining the fire assessment rates is the demand for services by land use category. Case law requires that assessment rates should reflect the benefit to the property. This is typically determined based on the use of the Fire Department's services, which can be measured through the historical demand for fire protection services by land use categories.

A review of fire services was completed to quantify the number of incidents and total resources related to each incident by land use. To complete this analysis, the data on all incidents for the past ten years (2015 through 2024), obtained from the National Fire Incident Reporting System (NFIRS) and the Lake City Fire Department, were analyzed. The use of multiple years increases the sample size, resulting in a more stable distribution.

The LCFD responds to a wide variety of incidents, including some that do not require a full response. Consistent with the current adopted methodology, calls that are single alarm, which tend to require response by only one unit of vehicle and generally require little time of effort by personnel, are excluded from the analysis. Calls that require a Multiple Alarm or Special Response are the type of calls considered to be fire and first responder incidents. Multiple Alarm and Special Response calls require response by multiple vehicles fully staffed by fire department personnel and generally require extensive time and effort on scene to provide the fire rescue services expected of the LCFD. These Multiple Alarm and Special Response incidents reflect the need for, and primary cost of, providing for the availability of fire protection services.

As such, it is fair and reasonable to use the incident data related to Multiple Alarm and Special Response incidents to analyze historical demand for fire protection services by each property use or rate category. Incident codes that predominantly consist of Single Alarm responses were identified through the analysis of incident data and were excluded from the historical demand analysis. In addition, there are incidents that cannot be attributed to a specific parcel of property rate category, such as traffic accidents. These non-property specific incidents are excluded from the historical demand analysis. Finally, incidents that occur rarely, but have high impact on the distribution of resources were also excluded. These included two incidents related to chemical spill/leak occurrences in 2017. Given that these are not typical incidents the Fire Department responds to and do not determine the Fire Department's budget, it is fair and reasonable to exclude them.

The City has assessed vacant property since 2008. The response to incidents on vacant property by the LCFD follows the same response protocols as responses to other properties within the City; however, the LCFD is limited in its capability to suppress fires in the interior of vacant parcels due to the type of vehicles used by the department. Fires that the LCFD is unable to suppress within vacant/agricultural parcels generate a response by the County Fire Department as well as the State Division of Forestry. The LCFD will, when possible, suppress fires on vacant property; however, the primary focus of the LCFD is to contain such fires and minimize threats to structures on adjacent parcels. By containing and preventing the spread of such fires, the LCFD benefits adjacent parcels by minimizing or preventing damage. This also benefits the vacant parcel by potentially suppressing fire on the property and also limiting the vacant parcel's exposure to fines and other costs related to fire spreading from the vacant parcel. For these reasons, it is fair and reasonable for vacant property continued to be assessed on a per-parcel basis to offset a portion of the costs allocated to vacant property. It is also fair and reasonable to spread the remaining costs related to vacant properties among the other property rate categories in the city in recognition of the benefit to parcels adjacent to vacant property fire incidents. Consistent with the currently adopted methodology, it is estimated that the benefits from a response to a vacant parcel are approximately 20 percent of the benefits of a response to a residential single family dwelling unit. Therefore, the proposed rate for a vacant parcel is not to exceed 20 percent of the proposed single family residential rate per dwelling unit.

Distributing the fire protection costs based only on the number of incidents does not reflect the full level of resources used by each land use, and therefore the distribution is based on total effort. Total effort takes into consideration the incident duration, vehicle time, and staff time in addition to the frequency. This information is presented in **Table 2**, along with a comparison of the distribution used in the previous study. As shown, the distribution of total resources remained constant in the case of the single family land use and slightly increased for vacant land. Multi-family, industrial/warehouse and agricultural land uses all increased their use of LCFD's resources by more than 10 percent, while the use by institutional/religious/non-profit land uses, commercial and government land uses decreased. The City does not collect fire assessments from properties owned by the government and institutional/religious/non-profit organizations. In addition, agricultural land is exempt from the fire assessment.

Table 2
Distribution of Fire Protection Incidents by Land Use Type

Property Rate Category	2015 through 2024 ⁽¹⁾			2023 Report Resource Distribution ⁽³⁾	Percent Change
	Total Incidents ⁽²⁾	Frequency Distribution	Resource Distribution		
Residential					
Single Family	817	31.3%	33.6%	33.7%	-0.3%
Multi-Family	388	14.8%	18.5%	16.8%	10.1%
Non-Residential					
Commercial/Hotel/Motel	1,169	44.6%	36.6%	38.2%	-4.2%
Industrial/Warehouse	72	2.7%	2.9%	2.4%	20.8%
Government	70	2.7%	2.4%	3.3%	-27.3%
Institutional/Religious/Non-Profit	21	0.8%	0.5%	0.6%	-16.7%
Vacant Land	51	1.9%	2.7%	2.6%	3.8%
Agricultural Land	32	1.2%	2.8%	2.4%	16.7%
Total	2,620	100.0%	100.0%	100.0%	-

1) Source: Appendix A

2) Excludes "Single Alarm" incidents and any incidents missing duration, personnel, or apparatus data

3) Source: *City of Lake City Fire Assessment Update, July 2023*

Fire Assessment Cost Allocation

The third component in determining the fire protection assessment rates is the allocation of the assessed costs to each property rate category, based on the total fire assessment funding requirement and distribution of total resources. **Table 3** presents the fire rescue assessable budget allocation by land use/rate category.

Per State legislation, agricultural land uses are exempt from fire rescue assessments. Florida Statutes Section 170.01 (4) provides that, with limited exceptions, a City may not levy a special assessment for fire protection services on lands classified as agricultural lands under Florida Statutes Section 193.461 unless those lands contain a residential dwelling unit or a qualified non-residential building. Therefore, the portion of the budget associated with agricultural fire rescue incidents cannot be recovered through the City's fire rescue assessment and will be excluded in the remainder of this report. Similarly, the City does not assess government or institutional/religious/non-profit properties and will need to supplement the revenue loss through the General Fund.

Table 3
Fire Protection and First Response Cost Allocation

Description/Property Rate Category	Distribution of Resources ⁽²⁾	FY 2026 Assessed Costs ⁽³⁾	FY 2024 Assessed Costs ⁽⁴⁾	Percent Change from FY 2024 ⁽⁵⁾
Funding Requirement⁽¹⁾		\$4,640,237	\$3,065,479	51.4%
Residential				
Single Family	33.6%	\$1,559,119	\$1,033,067	50.9%
Multi-Family	18.5%	\$858,444	\$515,000	66.7%
Non-Residential				
Commercial/Hotel/Motel	36.6%	\$1,698,327	\$1,171,014	45.0%
Industrial/Warehouse	2.9%	\$134,567	\$73,571	82.9%
Government	2.4%	\$111,366	\$101,161	10.1%
Institutional/Religious/Non-Profit	0.5%	\$23,201	\$18,393	26.1%
Vacant Land	2.7%	\$125,286	\$79,702	57.2%
Agricultural Land	2.8%	\$129,927	\$73,571	76.6%
Total	100.0%	\$4,640,237	\$3,065,479	51.4%

1) Source: Table 1; “+6 Positions” scenario

2) Source: Table 2

3) Fire assessment funding requirement (Item 1) distributed among each land use based on the distribution of resources (Item 2)

4) Source: *City of Lake City Fire Assessment Update, July 2023*

5) Percent change from FY 2024 assessed costs to FY 2026 (Items 4 and 3)

Land Use Data

The fourth component in determining the fire assessment rates is to allocate the assessed costs to property units (e.g., dwelling units, square footage, or parcels) within each land use category. This was accomplished by utilizing the most recent data from the Columbia County Tax Collector’s Office and the Columbia County Property Appraiser. The Columbia County Property Appraiser is statutorily charged with maintaining and developing the annual tax roll; however, the Columbia County Tax Collector maintains additional information related to properties within Lake City and the unincorporated county. Therefore, to be consistent with the most recent Tax Collector data concerning the City’s fire protection assessment, property data from the Tax Collector is used in this analysis.

The Tax Collector database includes both exempt and non-exempt properties and for the purposes of assessment calculations all units were used. Properties that are tax exempt, such as Institutional (religious and other non-taxable properties) and Governmental properties, have historically not been billed the City’s fire protection assessment. Because these properties are

tax-exempt, there is generally limited and inconsistent data maintained by the Property Appraiser and Tax Collector related to building square footage or specific use of these properties. Given this, it is difficult to determine appropriate fire protection assessment rates for these property rate categories. Given that these government and institutional properties provide facilities, uses and services to the community in general, they serve a legitimate public purpose and provide a public benefit. Therefore, it is fair and reasonable not to impose a fire assessment on these properties. The FY 2026 assessed costs allocated to Governmental and Institutional properties will be funded by the City from legally available, non-assessment funds. The City may, as authorized by Section 3.03 of the Fire Protection Assessment Ordinance, Ordinance No. 2002-958, separately bill governmental properties and reduce the general fund contribution.

Table 4 provides a comparison of current units to the number of units used in the 2023 study, which is the basis for the current adopted rates. Each property within the city on the ad valorem tax roll is assigned to a Department of Revenue (DOR) code, based on assignment by the Columbia County Property Appraiser. Similar to the fire protection incidents, each DOR code has been assigned to a specific property rate category. A list of the rate category assigned to each DOR code is provided in **Appendix B, Table B-2**. It should be noted that not every DOR code included in this table is representative of properties within Lake City; however, each primary DOR code has been classified under a property rate category, thereby accommodating any types of future development not currently in the city that may be approved in the future.

Table 4
Distribution of Property Units by Rate Category

Property Rate Category	Unit	Total Number of Units ⁽¹⁾	2023 Report Units ⁽²⁾	Percent Change ⁽³⁾
<i>Residential</i>				
Single Family	dwelling unit	3,308	3,319	-0.33%
Multi-Family	dwelling unit	1,768	1,762	0.34%
<i>Non-Residential</i>				
Commercial/Hotel/Motel	square feet	6,248,000	6,087,861	2.63%
Industrial/Warehouse	square feet	1,417,441	1,414,993	0.17%
Vacant Land	parcel	1,314	1,301	1.00%

1) Source: Columbia County Tax Collector Database, June 2025

2) Source: *City of Lake City Fire Assessment Update, July 2023*

3) Percent change between 2023 units (Item 2) and the current units (Item 1)

Calculated Fire Assessment Schedule

Once the number of units was determined, allocated cost for each land use was divided by the associated units to determine the base assessment rate.

The calculated rate for vacant land has been adjusted slightly so that it does not exceed 20 percent of the rate for single family dwelling unit. This is consistent with the current adopted rate structure, where the assessment per parcel for vacant land is capped at 20 percent of the single family rate per dwelling unit.

As mentioned previously, the City will not charge agricultural land unless those lands contain a residential dwelling unit or a qualified non-residential building.

Table 5
Calculated Assessment Rates

Property Rate Category	Unit	Fire Assessment Allocation ⁽¹⁾	Number of Units ⁽²⁾	Calculated Rate per Unit ⁽³⁾
<i>Residential</i>				
Single Family	dwelling unit	\$1,559,119	3,308	\$471.32
Multi-Family	dwelling unit	\$858,444	1,768	\$485.55
<i>Non-Residential</i>				
Commercial/Hotel/Motel	square feet	\$1,698,327	6,248,000	\$0.2718
Industrial/Warehouse	square feet	\$134,567	1,417,441	\$0.0949
Vacant Land*	parcel	\$125,286	1,314	\$94.26
Government	square feet	\$111,366	n/a	n/a
Institutional/Religious/Non-Profit	square feet	\$23,201	n/a	n/a

1) Source: Table 3

2) Source: Table 4

3) Fire assessment allocation (Item 1) divided by the number of units (Item 2)

*Slight adjustment was applied to vacant land rate so that it does not exceed 20% of the single family rate

Table 6 provides a comparison of the calculated assessment rates and current adopted rates.

Table 6

Comparison of Calculated FY 2026 Assessment Rates to the Current Adopted Rates

Property Rate Category	Unit	Calculated Rate per Unit ⁽¹⁾	Current Adopted Rate ⁽²⁾	Percent Change ⁽³⁾
<i>Residential</i>				
Single Family	dwelling unit	\$471.32	\$311.26	51.4%
Multi-Family	dwelling unit	\$485.55	\$292.28	66.1%
<i>Non-Residential</i>				
Commercial/Hotel/Motel	square feet	\$0.2718	\$0.1924	41.3%
Industrial/Warehouse	square feet	\$0.0949	\$0.0520	82.5%
Vacant Land	parcel	\$94.26	\$61.26	53.9%

1) Source: Table 5

2) Source: City of Lake City

3) Percent change between current adopted rate (Item 2) and the calculated rate per unit (Item 1)

Additional Budget Scenarios

As previously shown in Table 1, additional budget scenarios were developed for consideration. The tables below show the calculations for the “+0 positions” and “+3 positions” scenarios.

Table 7
Fire Protection and First Response Cost Allocation (+0 Positions)

Description/Property Rate Category	Distribution of Resources ⁽²⁾	FY 2026 Assessed Costs ⁽³⁾	FY 2024 Assessed Costs ⁽⁴⁾	Percent Change from FY 2024 ⁽⁵⁾
Funding Requirement⁽¹⁾		\$4,120,845	\$3,065,479	34.4%
Residential				
Single Family	33.6%	\$1,384,604	\$1,033,067	34.0%
Multi-Family	18.5%	\$762,356	\$515,000	48.0%
Non-Residential				
Commercial/Hotel/Motel	36.6%	\$1,508,229	\$1,171,014	28.8%
Industrial/Warehouse	2.9%	\$119,505	\$73,571	62.4%
Government	2.4%	\$98,900	\$101,161	-2.2%
Institutional/Religious/Non-Profit	0.5%	\$20,604	\$18,393	12.0%
Vacant Land	2.7%	\$111,263	\$79,702	39.6%
Agricultural Land	2.8%	\$115,384	\$73,571	56.8%
Total	100.0%	\$4,120,845	\$3,065,479	34.4%

1) Source: Table 1; “+0 Positions” scenario

2) Source: Table 2

3) Fire assessment funding requirement (Item 1) distributed among each land use based on the distribution of resources (Item 2)

4) Source: *City of Lake City Fire Assessment Update, July 2023*

5) Percent change from FY 2024 assessed costs to FY 2026 (Items 4 and 3)

Table 8
Calculated Assessment Rates (+0 Positions)

Property Rate Category	Unit	Fire Assessment Allocation ⁽¹⁾	Number of Units ⁽²⁾	Calculated Rate per Unit ⁽³⁾
Residential				
Single Family	dwelling unit	\$1,384,604	3,308	\$418.56
Multi-Family	dwelling unit	\$762,356	1,768	\$431.20
Non-Residential				
Commercial/Hotel/Motel	square feet	\$1,508,229	6,248,000	\$0.2414
Industrial/Warehouse	square feet	\$119,505	1,417,441	\$0.0843
Vacant Land*	parcel	\$111,263	1,314	\$83.71
Government	square feet	\$98,900	n/a	n/a
Institutional/Religious/Non-Profit	square feet	\$20,604	n/a	n/a

1) Source: Table 7

2) Source: Table 4

3) Fire assessment allocation (Item 1) divided by the number of units (Item 2)

*Slight adjustment was applied to vacant land rate so that it does not exceed 20% of the single family rate

Table 9
Comparison of Calculated FY 2026 Assessment Rates to the
Current Adopted Rates (+0 Positions)

Property Rate Category	Unit	Calculated Rate per Unit ⁽¹⁾	Current Adopted Rate ⁽²⁾	Percent Change ⁽³⁾
Residential				
Single Family	dwelling unit	\$418.56	\$311.26	34.5%
Multi-Family	dwelling unit	\$431.20	\$292.28	47.5%
Non-Residential				
Commercial/Hotel/Motel	square feet	\$0.2414	\$0.1924	25.5%
Industrial/Warehouse	square feet	\$0.0843	\$0.0520	62.1%
Vacant Land	parcel	\$83.71	\$61.26	36.6%

1) Source: Table 8

2) Source: City of Lake City

3) Percent change between current adopted rate (Item 2) and the calculated rate per unit (Item 1)

Table 10
Fire Protection and First Response Cost Allocation (+3 Positions)

Description/Property Rate Category	Distribution of Resources ⁽²⁾	FY 2026 Assessed Costs ⁽³⁾	FY 2024 Assessed Costs ⁽⁴⁾	Percent Change from FY 2024 ⁽⁵⁾
Funding Requirement⁽¹⁾		\$4,381,972	\$3,065,479	42.9%
Residential				
Single Family	33.6%	\$1,472,343	\$1,033,067	42.5%
Multi-Family	18.5%	\$810,665	\$515,000	57.4%
Non-Residential				
Commercial/Hotel/Motel	36.6%	\$1,603,802	\$1,171,014	37.0%
Industrial/Warehouse	2.9%	\$127,077	\$73,571	72.7%
Government	2.4%	\$105,167	\$101,161	4.0%
Institutional/Religious/Non-Profit	0.5%	\$21,910	\$18,393	19.1%
Vacant Land	2.7%	\$118,313	\$79,702	48.4%
Agricultural Land	2.8%	\$122,695	\$73,571	66.8%
Total	100.0%	\$4,381,972	\$3,065,479	42.9%

1) Source: Table 1; “+3 Positions” scenario

2) Source: Table 2

3) Fire assessment funding requirement (Item 1) distributed among each land use based on the distribution of resources (Item 2)

4) Source: *City of Lake City Fire Assessment Update, July 2023*

5) Percent change from FY 2024 assessed costs to FY 2026 (Items 4 and 3)

Table 11
Calculated Assessment Rates (+3 Positions)

Property Rate Category	Unit	Fire Assessment Allocation ⁽¹⁾	Number of Units ⁽²⁾	Calculated Rate per Unit ⁽³⁾
Residential				
Single Family	dwelling unit	\$1,472,343	3,308	\$445.09
Multi-Family	dwelling unit	\$810,665	1,768	\$458.52
Non-Residential				
Commercial/Hotel/Motel	square feet	\$1,603,802	6,248,000	\$0.2567
Industrial/Warehouse	square feet	\$127,077	1,417,441	\$0.0897
Vacant Land*	parcel	\$118,313	1,314	\$89.02
Government	square feet	\$105,167	n/a	n/a
Institutional/Religious/Non-Profit	square feet	\$21,910	n/a	n/a

1) Source: Table 10

2) Source: Table 4

3) Fire assessment allocation (Item 1) divided by the number of units (Item 2)

*Slight adjustment was applied to vacant land rate so that it does not exceed 20% of the single family rate

Table 12
Comparison of Calculated FY 2026 Assessment Rates to the
Current Adopted Rates (+3 Positions)

Property Rate Category	Unit	Calculated Rate per Unit ⁽¹⁾	Current Adopted Rate ⁽²⁾	Percent Change ⁽³⁾
Residential				
Single Family	dwelling unit	\$445.09	\$311.26	43.0%
Multi-Family	dwelling unit	\$458.52	\$292.28	56.9%
Non-Residential				
Commercial/Hotel/Motel	square feet	\$0.2567	\$0.1924	33.4%
Industrial/Warehouse	square feet	\$0.0897	\$0.0520	72.5%
Vacant Land	parcel	\$89.02	\$61.26	45.3%

1) Source: Table 11

2) Source: City of Lake City

3) Percent change between current adopted rate (Item 2) and the calculated rate per unit (Item 1)

Revenue Estimates

Based on the rate calculations presented in this report, the fire assessment is projected to generate between \$3.6 and \$4.3 million of revenue for the City. More specifically, the City is estimated to generate the following under each budget options:

- Scenario 1 (+0 Positions): \$3.6 million to \$3.8 million
- Scenario 2 (+3 Positions): \$3.9 million to \$4.1 million
- Scenario 3 (+6 Positions): \$4.1 million to \$4.3 million

Revenue loss due to exemptions, early payment or delinquencies will need to be funded from the General Fund.

Appendix A

Lake City Fire Department Incident Data

Appendix A: Lake City Fire Department Incident Data

This appendix documents the incident data analysis conducted as part of the technical study. Incidents over the past ten years were analyzed to estimate demand from different land uses for fire rescue services. As discussed previously, single alarm incidents were excluded from the analysis. **Tables A-1 through A-4** present this analysis.

Table A-1
Distribution of Incidents by Land Use

Incident Type	2015		2016		2017		2018		2019		2020		2021		2022		2023		2024		Average % Distribution (2015-2024)
	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	Number of Incidents	Percent Distribution	
Single Family	79	27.4%	100	29.8%	88	28.9%	88	30.2%	72	31.3%	85	35.0%	55	40.7%	33	40.7%	125	31.2%	92	29.7%	31.3%
Multi-Family	35	12.2%	61	18.2%	45	14.8%	39	13.4%	39	17.0%	27	11.1%	17	12.6%	6	7.4%	70	17.5%	49	15.8%	14.8%
Commercial	149	51.7%	135	40.2%	148	48.5%	139	47.8%	101	43.9%	111	45.7%	47	34.8%	35	43.2%	160	39.9%	144	46.5%	44.6%
Industrial/Warehouse	7	2.4%	11	3.3%	6	2.0%	8	2.7%	8	3.5%	12	4.9%	5	3.7%	0	0.0%	9	2.2%	6	1.9%	2.7%
Government	15	5.2%	20	6.0%	6	2.0%	5	1.7%	4	1.7%	2	0.8%	3	2.2%	2	2.5%	7	1.7%	6	1.9%	2.7%
Inst./Religious/Non-Profit	1	0.3%	3	0.9%	3	1.0%	2	0.7%	1	0.4%	3	1.2%	0	0.0%	2	2.5%	2	0.5%	4	1.3%	0.8%
Vacant Land	1	0.3%	5	1.5%	3	1.0%	7	2.4%	3	1.3%	3	1.2%	5	3.7%	2	2.5%	19	4.7%	3	1.0%	1.9%
Agricultural	1	0.3%	1	0.3%	6	2.0%	3	1.0%	2	0.9%	0	0.0%	3	2.2%	1	1.2%	9	2.2%	6	1.9%	1.2%
Total	288	100.0%	336	100.0%	305	100.0%	291	100.0%	230	100.0%	243	100.0%	135	100.0%	81	100.0%	401	100.0%	310	100.0%	100.0%
Total NFIRS Incidents: ⁽¹⁾	356		389		366		320		257		262		224		150		636		404		336
% w/Land Use Tag ⁽²⁾	80.9%		86.4%		83.3%		90.9%		89.5%		92.7%		60.3%		54.0%		63.1%		76.7%		77.9%

Source: NFIRS Database (2015-2020) and Lake City Fire Department (2021-2024), excluding single alarm incidents and incidents with missing duration, personnel, and/or apparatus data

Table A-2
Distribution of Staff Time by Land Use

Incident Type	2015		2016		2017		2018		2019		2020		2021		2022		2023		2024		Average % Distribution (2015-2024)
	Staff Time	Percent Distribution	Staff Time	Percent Distribution	Staff Time	Percent Distribution	Staff Time	Percent Distribution	Staff Time	Percent Distribution	Staff Time	Percent Distribution	Staff Time	Percent Distribution	Staff Time	Percent Distribution	Staff Time	Percent Distribution	Staff Time	Percent Distribution	
Single Family	162	31.0%	174	29.7%	213	34.2%	185	32.0%	158	33.7%	191	39.3%	126	41.6%	93	58.1%	263	30.1%	269	33.0%	33.9%
Multi-Family	107	20.5%	128	21.8%	78	12.5%	89	15.4%	84	17.9%	88	18.1%	47	15.5%	10	6.3%	197	22.6%	179	21.9%	18.6%
Commercial	216	41.3%	192	32.8%	256	41.2%	215	37.2%	176	37.5%	183	37.7%	113	37.3%	37	23.1%	296	33.9%	290	35.5%	36.4%
Industrial/Warehouse	10	1.9%	13	2.2%	12	1.9%	8	1.4%	26	5.5%	17	3.5%	7	2.3%	0	0.0%	34	3.9%	32	3.9%	2.9%
Government	25	4.8%	47	8.0%	12	1.9%	5	0.9%	10	2.1%	1	0.2%	2	0.7%	2	1.3%	9	1.0%	9	1.1%	2.3%
Inst./Religious/Non-Profit	1	0.2%	8	1.4%	3	0.5%	3	0.5%	0	0.0%	3	0.6%	0	0.0%	1	0.6%	3	0.3%	7	0.9%	0.5%
Vacant Land	1	0.2%	22	3.8%	6	1.0%	47	8.1%	9	1.9%	3	0.6%	5	1.7%	3	1.9%	40	4.6%	8	1.0%	2.7%
Agricultural	1	0.2%	2	0.3%	42	6.8%	26	4.5%	6	1.3%	0	0.0%	3	1.0%	14	8.8%	31	3.6%	22	2.7%	2.7%
Total	523	100.0%	586	100.0%	622	100.0%	578	100.0%	469	100.0%	486	100.0%	303	100.0%	160	100.0%	873	100.0%	816	100.0%	100.0%

Source: NFIRS Database (2015-2020) and Lake City Fire Department (2021-2024), excluding single alarm incidents and incidents with missing duration, personnel, and/or apparatus data

Note: Staff time by land use is calculated by multiplying the average duration of incidents by the average number of staff at each incident

Table A-3
Distribution of Vehicle Time by Land Use

Incident Type	2015		2016		2017		2018		2019		2020		2021		2022		2023		2024		Average % Distribution (2015-2024)
	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	Vehicle Time	Percent Distribution	
Single Family	102	30.9%	98	27.7%	103	32.0%	84	29.2%	72	32.0%	98	39.8%	67	40.1%	51	56.0%	138	29.9%	130	33.1%	32.7%
Multi-Family	68	20.6%	79	22.3%	40	12.4%	41	14.2%	41	18.2%	44	17.9%	29	17.4%	5	5.5%	99	21.5%	85	21.6%	18.5%
Commercial	136	41.2%	116	32.8%	136	42.2%	113	39.2%	85	37.8%	92	37.4%	61	36.5%	22	24.2%	156	33.8%	141	35.9%	36.8%
Industrial/Warehouse	6	1.8%	8	2.3%	6	1.9%	4	1.4%	14	6.2%	8	3.3%	4	2.4%	0	0.0%	18	3.9%	15	3.8%	2.9%
Government	15	4.5%	30	8.5%	6	1.9%	3	1.0%	6	2.7%	1	0.4%	1	0.6%	2	2.2%	5	1.1%	4	1.0%	2.5%
Inst./Religious/Non-Profit	1	0.3%	5	1.4%	1	0.3%	2	0.7%	0	0.0%	1	0.4%	0	0.0%	1	1.1%	2	0.4%	3	0.8%	0.6%
Vacant Land	1	0.3%	16	4.5%	4	1.2%	24	8.3%	5	2.2%	2	0.8%	3	1.8%	2	2.2%	23	5.0%	4	1.0%	2.9%
Agricultural	1	0.3%	2	0.6%	26	8.1%	17	5.9%	2	0.9%	0	0.0%	2	1.2%	8	8.8%	20	4.3%	11	2.8%	3.1%
Total	330	100.0%	354	100.0%	322	100.0%	288	100.0%	225	100.0%	246	100.0%	167	100.0%	91	100.0%	461	100.0%	393	100.0%	100.0%

Source: NFIRS Database (2015-2020) and Lake City Fire Department (2021-2024), excluding single alarm incidents and incidents with missing duration, personnel, and/or apparatus data

Note: Vehicle time by land use is calculated by multiplying the average duration of incidents by the average number of vehicles at each incident

Table A-4

Distribution of Total Resources by Land Use

Incident Type	2015		2016		2017		2018		2019		2020		2021		2022		2023		2024		Average % Distribution (2015-2024)
	Total Resources	Percent Distribution	Total Resources	Percent Distribution	Total Resources	Percent Distribution	Total Resources	Percent Distribution	Total Resources	Percent Distribution	Total Resources	Percent Distribution	Total Resources	Percent Distribution	Total Resources	Percent Distribution	Total Resources	Percent Distribution	Total Resources	Percent Distribution	
Single Family	264	30.9%	272	28.9%	316	33.5%	269	31.1%	230	33.1%	289	39.5%	193	41.1%	144	57.4%	401	30.1%	399	33.0%	33.6%
Multi-Family	175	20.5%	207	22.0%	118	12.5%	130	15.0%	125	18.0%	132	18.0%	76	16.2%	15	6.0%	296	22.2%	264	21.8%	18.5%
Commercial	352	41.3%	308	32.8%	392	41.5%	328	37.9%	261	37.6%	275	37.6%	174	37.0%	59	23.5%	452	33.9%	431	35.6%	36.6%
Industrial/Warehouse	16	1.9%	21	2.2%	18	1.9%	12	1.4%	40	5.8%	25	3.4%	11	2.3%	0	0.0%	52	3.9%	47	3.9%	2.9%
Government	40	4.7%	77	8.2%	18	1.9%	8	0.9%	16	2.3%	2	0.3%	3	0.6%	4	1.6%	14	1.0%	13	1.1%	2.4%
Inst./Religious/Non-Profit	2	0.2%	13	1.4%	4	0.4%	5	0.6%	0	0.0%	4	0.5%	0	0.0%	2	0.8%	5	0.4%	10	0.8%	0.5%
Vacant Land	2	0.2%	38	4.0%	10	1.1%	71	8.2%	14	2.0%	5	0.7%	8	1.7%	5	2.0%	63	4.7%	12	1.0%	2.7%
Agricultural	2	0.2%	4	0.4%	68	7.2%	43	5.0%	8	1.2%	0	0.0%	5	1.1%	22	8.8%	51	3.8%	33	2.7%	2.8%
Total	853	100.0%	940	100.0%	944	100.0%	866	100.0%	694	100.0%	732	100.0%	470	100.0%	251	100.0%	1,334	100.0%	1,209	100.0%	100.0%

Source: NFIRS Database (2015-2020) and Lake City Fire Department (2021-2024), excluding single alarm incidents and incidents with missing duration, personnel, and/or apparatus data

Note: Total resources are calculated as the sum of total staff time and total vehicle time

Appendix B

Rate Category Classification Tables

Appendix B: Rate Category Classification Tables

This appendix documents the grouping of NFIRS land uses into five categories that are on the City’s assessment schedule, as shown in **Table B-1**. In addition, **Table B-2** presents the Department of Revenue (DOR) codes for primary land use categories based on the classifications used by the Columbia County Tax Collector.

Table B-1 NFIRS Fire Incident Property Codes			
NFIRS	Main Category	Description	Subgrouping
000	Property Use Other	Other	n/a
00	Other	Other	n/a
0	Vacant	Other	Vacant Land
100	Assembly	Assembly, other	Commercial
110	Assembly	Fixed-use recreation places, other	Commercial
111	Assembly	Bowling establishment	Commercial
112	Assembly	Billiard center, pool hall	Commercial
113	Assembly	Electronic amusement center	Commercial
114	Assembly	Ice rink: indoor, outdoor	Commercial
115	Assembly	Roller rink: indoor or outdoor	Commercial
116	Assembly	Swimming facility	Commercial
120	Assembly	Variable-use amusement, recreation places, other	Commercial
121	Assembly	Ballroom, gymnasium	Commercial
122	Assembly	Convention center, exhibition hall	Commercial
123	Assembly	Stadium, arena	Commercial
124	Assembly	Playground	Government
129	Assembly	Amusement center, indoor/outdoor	Commercial
130	Assembly	Places of worship, funeral parlors, other	Institutional/Religious/Non-Profit
131	Assembly	Church, mosque, synagogue, temple, chapel	Institutional/Religious/Non-Profit
134	Assembly	Funeral parlor	Commercial
140	Assembly	Clubs, other	Commercial
141	Assembly	Athletic/health club	Commercial
142	Assembly	Clubhouse	Commercial
143	Assembly	Yacht club	Commercial
144	Assembly	Casino, gambling clubs	Commercial
150	Assembly	Public or government, other	Government
151	Assembly	Library	Government
152	Assembly	Museum	Commercial
154	Assembly	Memorial structure, including monuments and statues	Vacant Land
155	Assembly	Courthouse	Government
160	Assembly	Eating, drinking places, other	Commercial
161	Assembly	Restaurant or cafeteria	Commercial
162	Assembly	Bar or nightclub	Commercial
171	Assembly	Airport passenger terminal	Commercial
173	Assembly	Bus station	Commercial
174	Assembly	Rapid Transit	Commercial
180	Assembly	Studio/theater, other	Commercial
181	Assembly	Live performance theater	Commercial
182	Assembly	Auditorium, concert hall	Commercial
183	Assembly	Movie theater	Commercial
185	Assembly	Radio TV Studio	Commercial
186	Assembly	Film/movie production studio	Commercial
200	Educational	Educational, other	Commercial
210	Educational	Schools, non-adult, other	Commercial
211	Educational	Preschool	Commercial
213	Educational	Elementary school, including kindergarten	Government
215	Educational	High school/junior high school/middle school	Government
240	Educational	None	n/a
241	Educational	Adult education center, college classroom	Government
250	Educational	Day care, other (conversion only)	Institutional/Religious/Non-Profit
254	Educational	Day care, in commercial property	Commercial
255	Educational	Day care, in residence, licensed	Single Family
256	Educational	Day care, in residence, unlicensed	Single Family
300	Health Care, Detention & Correction	Health care, detention, & correction, other	Government
311	Health Care, Detention & Correction	24-hour care nursking homes, 4 or more persons	Commercial
321	Health Care, Detention & Correction	Mental retardation/development disability facility	Commercial
322	Health Care, Detention & Correction	Alcohol or substance abuse recovery center	Commercial
323	Health Care, Detention & Correction	Asylum, mental institution	Commercial
331	Health Care, Detention & Correction	Hospital - medical or psychiatric	Commercial
332	Health Care, Detention & Correction	Hospices	Commercial
340	Health Care, Detention & Correction	Clinics, doctors offices, hemodialysis ctr, other	Commercial
341	Health Care, Detention & Correction	Clinic, clinic-type infirmary	Commercial
342	Health Care, Detention & Correction	Doctor, dentist or oral surgeon office	Commercial
343	Health Care, Detention & Correction	Hemodialysis unit	Commercial
361	Health Care, Detention & Correction	Jail, prison (not juvenile)	Government
363	Health Care, Detention & Correction	Reformatory, juvenile detention center	Government
365	Health Care, Detention & Correction	Police station	Government
400	Residential	Residential, other	Single Family
419	Residential	1 or 2 family dwelling	Single Family
429	Residential	Multifamily dwelling	Multi-Family
439	Residential	Boarding/rooming house, residential hotels	Commercial
449	Residential	Hotel/motel, commercial	Commercial
459	Residential	Residential board and care	Commercial
460	Residential	Dormitory-type residence, other	Commercial
462	Residential	Sorority & Fraternity House	Commercial
464	Residential	Barracks, dormitory	Commercial
500	Mercantile, Business	Mercantile, business, other	Commercial
509	Mercantile, Business	None	Commercial
511	Mercantile, Business	Convenience store	Commercial
519	Mercantile, Business	Food and beverage sales, grocery store	Commercial
529	Mercantile, Business	Textile, wearing apparel sales	Commercial
539	Mercantile, Business	Household goods, sales, repairs	Commercial
549	Mercantile, Business	Special shop	Commercial
557	Mercantile, Business	Personal service, including barber and beauty shops	Commercial
559	Mercantile, Business	Recreational, hobby, home repair sales, pet store	Commercial
564	Mercantile, Business	Laundry, dry cleaning	Commercial

Table B-1 (continued) NFIRS Fire Incident Property Codes			
NFIRS	Main Category	Description	Subgrouping
569	Mercantile, Business	Professional supplies, services	Commercial
571	Mercantile, Business	Service station, gas station	Commercial
579	Mercantile, Business	Motor vehicle or boat sales, services, repair	Commercial
580	Mercantile, Business	General retail, other	Commercial
581	Mercantile, Business	Department or discount store	Commercial
592	Mercantile, Business	Bank	Commercial
593	Mercantile, Business	Office: veterinary or research	Commercial
596	Mercantile, Business	Post office or mailing firms	Commercial
599	Mercantile, Business	Business office	Commercial
600	Industrial, Utility, Defense, Ag, Mining	Ind., utility, defence, agriculture, mining, other	Industrial/Warehouse
610	Industrial, Utility, Defense, Ag, Mining	Energy production plant, other	Industrial/Warehouse
614	Industrial, Utility, Defense, Ag, Mining	Steam or heat-generating plant	Industrial/Warehouse
615	Industrial, Utility, Defense, Ag, Mining	Electric-generating plant	Industrial/Warehouse
629	Industrial, Utility, Defense, Ag, Mining	Laboratory or science laboratory	Commercial
631	Industrial, Utility, Defense, Ag, Mining	Defense, military installation	Government
632	Industrial, Utility, Defense, Ag, Mining	None	Industrial/Warehouse
635	Industrial, Utility, Defense, Ag, Mining	Computer center	Commercial
639	Industrial, Utility, Defense, Ag, Mining	Communications center	Commercial
640	Industrial, Utility, Defense, Ag, Mining	Utility or distribution system, other	Industrial/Warehouse
642	Industrial, Utility, Defense, Ag, Mining	Electrical distribution	Industrial/Warehouse
644	Industrial, Utility, Defense, Ag, Mining	Gas distribution, gas pipeline	Industrial/Warehouse
645	Industrial, Utility, Defense, Ag, Mining	Flammable liquid distribution, F.L. Pipeline	Industrial/Warehouse
647	Industrial, Utility, Defense, Ag, Mining	Water utility	Industrial/Warehouse
648	Industrial, Utility, Defense, Ag, Mining	Sanitation utility	Industrial/Warehouse
655	Industrial, Utility, Defense, Ag, Mining	Crops or orchard	Agricultural Land
659	Industrial, Utility, Defense, Ag, Mining	Livestock production	Agricultural Land
669	Industrial, Utility, Defense, Ag, Mining	Forest, timberland, woodland	Agricultural Land
679	Industrial, Utility, Defense, Ag, Mining	Mine, quarry	Industrial/Warehouse
700	Manufacturing, Processing	Manufacturing, processing	Industrial/Warehouse
800	Storage	Storage, other	Industrial/Warehouse
807	Storage	Outside material storage area	Industrial/Warehouse
808	Storage	Outbuilding or shed	Industrial/Warehouse
816	Storage	Grain elevator, silo	Industrial/Warehouse
819	Storage	Livestock, poultry storage	Industrial/Warehouse
839	Storage	Refridgerated storage	Industrial/Warehouse
849	Storage	Outside storage tank	Industrial/Warehouse
880	Storage	Vehicle storage, other	Commercial
881	Storage	Parking garage (Detached residential garage)	Commercial
882	Storage	Parking garage, general vehicle	Commercial
888	Storage	Fire station	Government
891	Storage	Warehouse	Industrial/Warehouse
898	Storage	Dock, marina, pier, wharf	Commercial
899	Storage	Residential or self-storage units	Commercial
900	Outside or Special Property	Outside or special property, other	Industrial/Warehouse
919	Outside or Special Property	Dump, sanitary landfill	Industrial/Warehouse
921	Outside or Special Property	Bridge, trestle	n/a
922	Outside or Special Property	Tunnel	n/a
926	Outside or Special Property	Outbuilding, protective shelter	Industrial/Warehouse
931	Outside or Special Property	Open land or field	Agricultural Land
935	Outside or Special Property	Campsite with utilities	Commercial
936	Outside or Special Property	Vacant lot	Agricultural Land
937	Outside or Special Property	Beach	n/a
938	Outside or Special Property	Graded and cared-for plots of land	Commercial
940	Outside or Special Property	Water area, other	n/a
941	Outside or Special Property	Open ocean, sea or tidal waters	n/a
946	Outside or Special Property	Lake, river, stream	n/a
951	Outside or Special Property	Railroad right-of-way	n/a
952	Outside or Special Property	Railroad yard	Vacant Land
960	Outside or Special Property	Street, other	n/a
961	Outside or Special Property	Highway or divided highway	n/a
962	Outside or Special Property	Residential street, road or residential driveway	n/a
963	Outside or Special Property	Street or road in commercial area	n/a
965	Outside or Special Property	Vehicle parking area	Vacant Land
972	Outside or Special Property	Aircraft runway	Vacant Land
973	Outside or Special Property	Aircraft taxiway	Vacant Land
974	Outside or Special Property	Aircraft loading area	Vacant Land
981	Outside or Special Property	Construction site	Vacant Land
982	Outside or Special Property	Oil or gas field	Vacant Land
983	Outside or Special Property	Pipeline, power line or other utility right-of-way	Vacant Land
984	Outside or Special Property	Industrial plant yard - area	Industrial/Warehouse
1500	Assembly	Public or Government, other	Institutional/Religious/Non-Profit
1501	Assembly	Public or Government, other	Institutional/Religious/Non-Profit
3230	Health Care, Detention & Correction	Asylum, mental institution	Institutional/Religious/Non-Profit
3231	Health Care, Detention & Correction	Asylum, mental institution	Institutional/Religious/Non-Profit
9600	Outside or Special Property	Street, other	n/a
9601	Outside or Special Property	Street, other	n/a
400M	Residential	Residential, other	Single Family
400R	Residential	Residential, other	Single Family
400V	Residential	Residential, other	Single Family
419M	Residential	1 or 2 family dwelling	Single Family
NNN	Outside or Special Property	None	n/a
UUU	Outside or Special Property	Undetermined	n/a

Table B-2
Department of Revenue Property Codes

DOR Code	Description	Fire Assessment Rate Category
0	Vacant	Vacant
100	Single Family Residential	Single Family
101	Single Family Res/SFR	Single Family
102	Single Family Res/MH	Single Family
107	Single Family Res/ACLF	Single Family
108	Single Family Res/Rent	Single Family
109	Single Family Res/Boarding House	Single Family
110	Single Family Res/Comm	Single Family
111	Single Family Res/Store	Single Family
117	Single Family Res/Office	Single Family
121	Single Family Res/Rest	Single Family
128	Single Family Residential/MH	Single Family
148	Single Family Res/Warehouse	Single Family
172	Single Family Res/Day Care	Single Family
200	Mobile Home	Single Family
201	Modular Home	Single Family
202	Mobile Home/MH	Single Family
217	Mobile Home/Office	Single Family
226	Mobile Home/Shop	Single Family
300	Multi-Family (10+ units)	Multi-Family
400	Townhouse/Condo	Multi-Family
700	Other Residential	Vacant
800	Multi-Family (1-10 units)	Multi-Family
801	Multi-Family/SFR	Multi-Family
802	Multi-Family/MH	Multi-Family
900	Res Common	Vacant
1000	Vacant Commercial	Vacant
1001	Other Commercial	Vacant
1010	Commercial, Acreage	Commercial
1100	Stores, 1	Commercial
1101	Stores/SFR	Commercial
1102	Stores/MH	Commercial
1111	Stores/Flea Market	Commercial
1117	Stores/Office	Commercial
1126	Convenience Store	Commercial
1200	Stores/Office	Commercial
1300	Department Stores	Commercial
1400	Supermarket	Commercial
1500	Regional Shopping	Commercial
1600	Community Store	Commercial
1700	Office Building	Commercial
1703	Office/Multi Family	Commercial
1800	Multi Story Office	Commercial
1900	Profession	Commercial
2000	Transit Terminals	Commercial
2100	Restaurant	Commercial
2200	Drive-In Restaurant	Commercial
2300	Financial	Commercial
2387	Financial Building/State	Commercial
2400	Insurance	Commercial
2500	Repair Service	Commercial
2501	Repair Service/SFR	Commercial
2502	Repair Service/MH	Commercial
2503	Boat Repair	Commercial
2525	Beauty Parlor	Commercial
2600	Service Station	Commercial
2601	Fuel Island	Commercial
2664	Car Wash	Commercial
2700	Vehicle Sales/Repair	Commercial
2702	Vehicle Sales/Repair & MH	Commercial
2710	Farm Machinery Sales/Svc	Commercial
2728	Vehicle Sales/Repair & MH Park	Commercial
2800	Parking Lot	Vacant
2801	Mobile Home Park	Single Family
2802	Mobile Home Park	Single Family
2828	Mobile Home Sales	Commercial
2900	Wholesale	Commercial
3000	Florist	Commercial
3200	Theatre/Auditorium	Commercial
3300	Nightclub	Commercial
3400	Bowling Alley	Commercial
3435	Gym/Fitness	Commercial
3437	Skating Park	Commercial

Table B-2 (continued)
Department of Revenue Property Codes

DOR Code	Description	Fire Assessment Rate Category
3500	Tourist Attraction	Commercial
3600	RV Park	Commercial
3601	RV Park	Commercial
3611	Campground	Commercial
3700	Race Track	Commercial
3800	Golf Course	Commercial
3900	Hotels/Motel	Commercial
3901	Hotel/Motel/SFR	Commercial
4000	Vacant Industrial	Vacant
4100	Light Manufacturing	Industrial/Warehouse
4200	Heavy Manufacturing	Industrial/Warehouse
4300	Lumber Yard	Industrial/Warehouse
4400	Packing Plant	Industrial/Warehouse
4600	Other Food	Industrial/Warehouse
4700	Mineral Processing	Industrial/Warehouse
4800	Warehouse/Storage	Industrial/Warehouse
4801	Warehouse/Storage	Industrial/Warehouse
4810	Distribution Warehouse	Industrial/Warehouse
4817	Storage	Industrial/Warehouse
4845	Warehouse/Recycle	Industrial/Warehouse
4849	Barn	Industrial/Warehouse
4900	Open Storage	Industrial/Warehouse
5000	Improved Agr	Agricultural
5010	Improved Agr/Commercial	Agricultural
5011	Improved Agr/Store	Agricultural
5017	Improved Agr/Office	Agricultural
5020	Improved Agr/Barn	Agricultural
5028	Improved Agr/MH/Parking	Agricultural
5048	Improved Agr/Warehouse	Agricultural
5200	Cropland	Agricultural
5400	Timberland (90+)	Agricultural
5500	Timberland (80-89)	Agricultural
5600	Timberland (70-79)	Agricultural
5610	Timberland/Commercial	Agricultural
5700	Timberland (60-69)	Agricultural
5800	Timberland (50-69)	Agricultural
5900	Timberland (unclassified)	Agricultural
6000	Pastureland 1	Agricultural
6100	Pastureland 2	Agricultural
6200	Pastureland 3	Agricultural
6600	Groves	Agricultural
6900	Ornamentals, Miscellaneous	Agricultural
7000	Vacant Institutional	Vacant
7100	Churches	Institutional/Religious/Non-Profit
7200	Private School/Daycare	Commercial
7300	Hospital, Private	Commercial
7400	Homes for the Aged	Commercial
7500	Non-Profit	Institutional/Religious/Non-Profit
7600	Mortuary/Cemetery	Commercial
7700	Clubs/Lodges	Commercial
7900	Cultutral Gathering	Commercial
8100	Military	Government
8200	Forest	Government
8300	Public School	Government
8500	Hospitals	Government
8600	County	Government
8700	State	Government
8800	Federal	Government
8900	Municipal	Government
9100	Utilities	Commercial
9300	Sub-Surface	n/a
9400	Rights-of-Way	n/a
9401	Hanger/Single Family Res	Residential
9410	Airstrip/Runway	n/a
9420	ROW (DOT)	n/a
9500	Rivers	n/a
9600	Wasteland/Dumps	Vacant
9601	Retention Area	Vacant
9602	Common Area	Vacant
9700	Recreation & Park Land	Vacant
9900	No Agriculture Acreage	Vacant
9901	AC/XFOB	Vacant

File Attachments for Item:

13. City Council Resolution No. 2025-111 - A resolution of the City of Lake City, Florida, approving that certain agreement between the City and the United States Department of Transportation Federal Aviation Administration for the administration of Federal Grant Funds arising from the Airport Improvement Program Airport Infrastructure Grant Project Number 3-12-0039-032-2025; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor, as appropriate, to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

RESOLUTION NO 2025 - 111

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA APPROVING THAT CERTAIN AGREEMENT BETWEEN THE CITY AND THE UNITED STATES DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION FOR THE ADMINISTRATION OF FEDERAL GRANT FUNDS ARISING FROM THE AIRPORT IMPROVEMENT PROGRAM AIRPORT INFRASTRUCTURE GRANT PROJECT NUMBER 3-12-0039-032-2025; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID AGREEMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR, AS APPROPRIATE, TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City ("City") operates the Lake City Gateway Airport (the "Airport"); and

WHEREAS, the United States Department of Transportation Federal Aviation Administration (the "FAA") administers the Airport Improvement Program - Airport Infrastructure Grant program (the "Grant Program") that may be accessed by the City to improve the City's infrastructure at the Airport; and

WHEREAS, on April 22, 2025, the City submitted a project application to the FAA pursuant to the Grant Program for the construction of Connector Taxiway A2 – Construction Phase 2 (87 feet) (the "Project"); and

WHEREAS, pursuant to the City's application to the FAA for funds from the Grant Program the FAA did award the City certain grant funds from the Grant Program (the "Grant Funds") to complete the Project; and

WHEREAS, the FAA identifies the Grant Funds by Project No. 3-12-0039-032-2025; and

WHEREAS, the FAA and the City desire to enter into that certain contract to govern administration of the Grant Funds by adopting the terms of the proposed contract with the FAA in the form of the Exhibit attached hereto (the "Agreement"); and

WHEREAS, completing the Project by accepting the Grant Funds and approving the Agreement is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

-
1. Completing the Project by accepting the Grant Funds and approving the Agreement is in the public or community interest and for public welfare; and
 2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and
 3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and
 4. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Agreement; and
 5. The Mayor of the City of Lake City is directed to execute on behalf of and bind the City to the terms of the Agreement; and
 6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
 7. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ____ day of August, 2025.

BY THE MAYOR OF THE CITY OF LAKE CITY,
FLORIDA

Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL
OF THE CITY OF LAKE CITY, FLORIDA:

Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Clay Martin, City Attorney



U.S. Department
of Transportation
Federal Aviation
Administration

FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM (AIP)

FY 2025 AIP

GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date

Airport/Planning Area

Lake City Gateway Airport

Airport Infrastructure Grant
Number

3-12-0039-032-2025

Unique Entity Identifier

MYB6D4DLBJD9

TO: City of Lake City

(herein called the "Sponsor") (For Co-Sponsors, list all Co-Sponsor names. The word "Sponsor" in this Grant Agreement also applies to a Co-Sponsor.)

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated April 22, 2025, for a grant of Federal funds for a project at or associated with the Lake City Gateway Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Lake City Gateway Airport (herein called the "Project") consisting of the following:

Construct Connector Taxiway A2 – Construction Phase 2 (87 feet)

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out the Title 49, United States Code (U.S.C.), Chapters 471 and 475; 49 U.S.C. §§ 40101 et seq., and 48103; FAA Reauthorization Act of 2018

(Public Law Number (P.L.) 115-254); the Department of Transportation Appropriations Act, 2021 (P.L. 116-260, Division L); the Consolidated Appropriations Act, 2022 (P.L. 117-103); Consolidated Appropriations Act, 2023 (P.L. 117-328); Consolidated Appropriations Act, 2024 (P.L. 118-42); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application; and in consideration of: (a) the Sponsor's adoption and ratification of the Grant Assurances dated April 2025, interpreted and applied consistent with the FAA Reauthorization Act of 2024; (b) the Sponsor's acceptance of this Offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurance and conditions as herein provided;

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay (95) % of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$302,500.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

\$0 for planning

\$302,500 for airport development or noise program implementation; and,

\$0 for land acquisition.

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:

- a. Period of Performance:

1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods (2 Code of Federal Regulations (CFR) § 200.1) except as noted in 49 U.S.C § 47142(b).

- b. Budget Period:

1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the Period of Performance provided in paragraph 2(a)(1). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period except as noted in 49 U.S.C § 47142(b).
2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to 2 CFR § 200.308.

- c. Close Out and Termination

Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the Period of Performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the grant within one year of the Period of Performance end date with the information available at the end of 120 days (2 CFR § 200.344). The FAA may terminate this agreement and all of its obligations under this agreement if any of the following occurs:

- (a) (1) The Sponsor fails to obtain or provide any Sponsor grant contribution as required by the agreement;
- (2) A completion date for the Project or a component of the Project is listed in the agreement and the Recipient fails to meet that milestone by six months after the date listed in the agreement;
- (3) The Sponsor fails to comply with the terms and conditions of this agreement, including a material failure to comply with the Project Schedule even if it is beyond the reasonable control of the Sponsor;
- (4) Circumstances cause changes to the Project that the FAA determines are inconsistent with the FAA's basis for selecting the Project to receive a grant; or
- (5) The FAA determines that termination of this agreement is in the public interest.
- (b) In terminating this agreement under this section, the FAA may elect to consider only the interests of the FAA.
- (c) The Sponsor may request that the FAA terminate the agreement under this section.

3. **Ineligible or Unallowable Costs.** In accordance with 49 U.S.C. § 49 U.S.C. § 47110, the Sponsor is prohibited from including any costs in the grant funded portions of the project that the FAA has determined to be ineligible or unallowable, including costs incurred to carry out airport development implementing policies and initiatives repealed by Executive Order 14148, provided such costs are not otherwise permitted by statute.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages.
5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with 49 U.S.C. § 47109, the regulations, policies, and procedures of the Secretary of Transportation ("Secretary"), and any superseding legislation. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the project without undue delays and in accordance with this Agreement, 49 U.S.C. Chapters 471 and 475, the regulations, policies, and procedures of the Secretary. Per 2 CFR §

200.308, the Sponsor agrees to report and request prior FAA approval for any disengagement from performing the project that exceeds three months or a 25 percent reduction in time devoted to the project. The report must include a reason for the project stoppage. The Sponsor also agrees to comply with the grant assurances, which are part of this Agreement.

7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before **August 8, 2025**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds and Mandatory Disclosure.**
 - a. The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner for any project upon which Federal funds have been expended. For the purposes of this Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
 - b. The Sponsor, a recipient, and a subrecipient under this Federal grant must promptly comply with the mandatory disclosure requirements as established under 2 CFR § 200.113, including reporting requirements related to recipient integrity and performance in accordance with Appendix XII to 2 CFR Part 200.
10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this Grant Agreement.
11. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
 - a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR § 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
 - b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/content/entity-registration>.

12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this Agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Informal Letter Amendment of AIP Projects.** If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by \$25,000 or five percent (5%), whichever is greater, the FAA can issue a letter amendment to the Sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of Condition No. 1, Maximum Obligation.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.

14. **Environmental Standards.** The Sponsor is required to comply with all applicable environmental standards, as further defined in the Grant Assurances, for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.
15. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
16. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 U.S.C. § 50101, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this Grant. The Sponsor will include a provision implementing Buy American in every contract and subcontract awarded under this Grant.
17. **Build America, Buy America.** The Sponsor must comply with the requirements under the Build America, Buy America Act (P.L. 117-58).
18. **Maximum Obligation Increase.** In accordance with 49 U.S.C. § 47108(b)(3), as amended, the maximum obligation of the United States, as stated in Condition No. 1, Maximum Obligation, of this Grant:
- a. May not be increased for a planning project;
 - b. May be increased by not more than 15 percent for development projects, if funds are available;
 - c. May be increased by not more than the greater of the following for a land project, if funds are available:
 1. 15 percent; or
 2. 25 percent of the total increase in allowable project costs attributable to acquiring an interest in the land.

If the Sponsor requests an increase, any eligible increase in funding will be subject to the United States Government share as provided in 49 U.S.C. § 47110, or other superseding legislation if applicable, for the fiscal year appropriation with which the increase is funded. The FAA is not responsible for the same Federal share provided herein for any amount increased over the initial grant amount. The FAA may adjust the Federal share as applicable through an informal letter of amendment.

19. Audits for Sponsors.

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than \$1,000,000 in Federal awards and are exempt from Federal audit requirements must make records available for review or audit by the appropriate Federal agency officials, State, and Government Accountability Office. The FAA and other appropriate Federal agencies may request additional information to meet all Federal audit requirements.

20. Suspension or Debarment. When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:

- a. Verify the non-Federal entity is eligible to participate in this Federal program by:
 1. Checking the System for Award Management (SAM.gov) exclusions to determine if the non-Federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-Federal entity attesting they are not excluded or disqualified from participating; or
 3. Adding a clause or condition to covered transactions attesting the individual or firm are not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions with their contractors and sub-contractors.
- c. Immediately disclose in writing to the FAA whenever (1) the Sponsor learns they have entered into a covered transaction with an ineligible entity or (2) the Public Sponsor suspends or debars a contractor, person, or entity.

21. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - i. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and

- ii. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded with this Grant.

22. Trafficking in Persons.

- 1. *Posting of contact information.*
 - a. The Sponsor must post the contact information of the national human trafficking hotline (including options to reach out to the hotline such as through phone, text, or TTY) in all public airport restrooms.
- 2. *Provisions applicable to a recipient that is a private entity.*
 - a. Under this Grant, the recipient, its employees, subrecipients under this Grant, and subrecipient's employees must not engage in:
 - i. Severe forms of trafficking in persons;
 - ii. The procurement of a commercial sex act during the period of time that the grant or cooperative agreement is in effect;
 - iii. The use of forced labor in the performance of this grant; or any subaward; or
 - iv. Acts that directly support or advance trafficking in persons, including the following acts:
 - a) Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents;
 - b) Failing to provide return transportation of pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless:
 - 1. Exempted from the requirement to provide or pay for such return transportation by the federal department or agency providing or entering into the grant; or
 - 2. The employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or witness in a human trafficking enforcement action;
 - c) Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment;
 - d) Charging recruited employees a placement or recruitment fee; or
 - e) Providing or arranging housing that fails to meet the host country's housing and safety standards.
 - b. The FAA may unilaterally terminate this Grant or take any remedial actions authorized by 22 U.S.C. § 7104b(c), without penalty, if any private entity under this Grant:
 - i. Is determined to have violated a prohibition in paragraph (2)(a) of this Grant; or
 - ii. Has an employee that is determined to have violated a prohibition in paragraph(2)(a) of this Grant through conduct that is either:
 - a) Associated with the performance under this Grant; or

- b) Imputed to the recipient or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- 3. *Provisions applicable to a recipient other than a private entity.*
 - a. The FAA may unilaterally terminate this award or take any remedial actions authorized by 22 U.S.C. § 7104b(c), without penalty, if subrecipient than is a private entity under this award:
 - i. Is determined to have violated a prohibition in paragraph (2)(a) of this Grant or
 - ii. Has an employee that is determined to have violated a prohibition in paragraph (2)(a) of this Grant through conduct that is either:
 - a) Associated with the performance under this Grant; or
 - b) Imputed to the recipient or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- 4. *Provisions applicable to any recipient.*
 - a. The recipient must inform the FAA and the DOT Inspector General immediately of any information you receive from any source alleging a violation of a prohibition in paragraph (2)(a) of this Grant.
 - b. The FAA's right to unilaterally terminate this Grant as described in paragraphs (2)(b) or (3)(a) of this Grant, implements the requirements of 22 U.S.C. chapter 78, and is in addition to all other remedies for noncompliance that are available to the FAA under this Grant.
 - c. The recipient must include the requirements of paragraph (2)(a) of this Grant award term in any subaward it makes to a private entity.
 - d. If applicable, the recipient must also comply with the compliance plan and certification requirements in 2 CFR 175.105(b).
- 5. *Definitions. For purposes of this Grant award, term:*
 - a. "Employee" means either:
 - i. An individual employed by the recipient or a subrecipient who is engaged in the performance of the project or program under this Grant; or
 - ii. Another person engaged in the performance of the project or program under this Grant and not compensated by the recipient including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing requirements.
 - b. "Private Entity" means:

- i. Any entity, including for-profit organizations, nonprofit organizations, institutions of higher education, and hospitals. The term does not include foreign public entities, Indian Tribes, local governments, or states as defined in 2 CFR 200.1.
 - ii. The terms “severe forms of trafficking in persons,” “commercial sex act,” “sex trafficking,” “Abuse or threatened abuse of law or legal process,” “coercion,” “debt bondage,” and “involuntary servitude” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. § 7102).
23. **AIP Funded Work Included in a PFC Application.** Within 120 days of acceptance of this Grant Agreement, the Sponsor must submit to the FAA an amendment to any approved Passenger Facility Charge (PFC) application that contains an approved PFC project also covered under this Grant Agreement as described in the project application. The airport sponsor may not make any expenditure under this Grant Agreement until project work addressed under this Grant Agreement is removed from an approved PFC application by amendment.
24. **Exhibit “A” Property Map.** The Exhibit “A” Property Map dated August 2023, is incorporated herein by reference or is submitted with the project application and made part of this Grant Agreement.
25. **Employee Protection from Reprisal.** In accordance with 2 CFR § 200.217 and 41 U.S.C. § 4701, an employee of a grantee, subgrantee contractor, recipient or subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (a)(2) of 41 U.S.C. 4712 information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. The grantee, subgrantee, contractor, recipient, or subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. § 4712. See statutory requirements for whistleblower protections at 10 U.S.C. § 4701, 41 U.S.C. § 4712, 41 U.S.C. § 4304, and 10 U.S.C. § 4310.
26. **Prohibited Telecommunications and Video Surveillance Services and Equipment.** The Sponsor agrees to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [P.L. 115-232 § 889(f)(1)] and 2 CFR § 200.216.
27. **Critical Infrastructure Security and Resilience.** The Sponsor acknowledges that it has considered and addressed physical and cybersecurity and resilience in its project planning, design, and oversight, as determined by the DOT and the Department of Homeland Security (DHS). For airports that do not have specific DOT or DHS cybersecurity requirements, the FAA encourages the voluntary adoption of the cybersecurity requirements from the Transportation Security Administration and Federal Security Director identified for security risk Category X airports.
28. **Title VI of the Civil Rights Act.** As a condition of a grant award, the Sponsor shall demonstrate that it complies with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq) and implementing regulations (49 CFR part 21), the Airport and Airway Improvement Act of 1982 (49 U.S.C. § 47123), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, et seq.), U.S. Department of Transportation and Federal Aviation Administration (FAA) Assurances, and other relevant civil rights statutes, regulations, or authorities, including any amendments or updates thereto. This may include, as applicable, providing a current Title VI

Program Plan to the FAA for approval, in the format and according to the timeline required by the FAA, and other information about the communities that will be benefited and impacted by the project. A completed FAA Title VI Pre-Grant Award Checklist is required for every grant application, unless excused by the FAA. The Sponsor shall affirmatively ensure that when carrying out any project supported by this grant that it complies with all federal nondiscrimination and civil rights laws based on race, color, national origin, sex, creed, age, disability, genetic information, in consideration for federal financial assistance. The Department's and FAA's Office of Civil Rights may provide resources and technical assistance to recipients to ensure full and sustainable compliance with Federal civil rights requirements. Failure to comply with civil rights requirements will be considered a violation of the agreement or contract and be subject to any enforcement action as authorized by law.

29. **FAA Reauthorization Act of 2024.** This grant agreement is subject to the terms and conditions contained herein including the terms known as the Grant Assurances as they were published in the Federal Register on April 2025. On May 16, 2024, the FAA Reauthorization Act of 2024 made certain amendments to 49 U.S.C. chapter 471. The Reauthorization Act will require FAA to make certain amendments to the assurances in order to best achieve consistency with the statute. Federal law requires that FAA publish any amendments to the assurances in the Federal Register along with an opportunity to comment. In order not to delay the offer of this grant, the existing assurances are attached herein; however, FAA shall interpret and apply these assurances consistent with the Reauthorization Act. To the extent there is a conflict between the assurances and Federal statutes, the statutes shall apply. The full text of the FAA Reauthorization Act of 2024 is at <https://www.congress.gov/bill/118th-congress/house-bill/3935/text>.

30. **Applicable Federal Anti-Discrimination Laws.** The sponsor agrees:

- a. that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code; and
- b. to certify that it does not operate any programs promoting diversity, equity, and inclusion (DEI) that violate any applicable Federal anti-discrimination laws.

31. **Federal Law and Public Policy Requirements.** The Sponsor shall ensure that Federal funding is expended in full accordance with the United States Constitution, Federal law, and statutory and public policy requirements: including but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination; and the Sponsor will cooperate with Federal officials in the enforcement of Federal law, including cooperating with and not impeding U.S. Immigration and Customs Enforcement (ICE) and other Federal offices and components of the Department of Homeland Security in and the enforcement of Federal immigration law.

32. **National Airspace System Requirements**

- a. The Sponsor shall cooperate with FAA activities installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System, including

waiving permitting requirements and other restrictions affecting those activities to the maximum extent possible, and assisting the FAA in securing waivers of permitting or other restrictions from other authorities. The Sponsor shall not take actions that frustrate or prevent the FAA from installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System.

- b. If FAA determines that the Sponsor has violated subsection (a), the FAA may impose a remedy, including:
 - (1) additional conditions on the award;
 - (2) consistent with 49 U.S.C. chapter 471, any remedy permitted under 2 C.F.R. 200.339–200.340, including withholding of payments; disallowance of previously reimbursed costs, requiring refunds from the Recipient to the DOT; suspension or termination of the award; or suspension and debarment under 2 C.F.R. part 180; or
 - (3) any other remedy legally available.
 - c. (In imposing a remedy under this condition, the FAA may elect to consider the interests of only the FAA.
 - d. The Sponsor acknowledges that amounts that the FAA requires the Sponsor to refund to the FAA due to a remedy under this condition constitute a debt to the Federal Government that the FAA may collect under 2 C.F.R. 200.346 and the Federal Claims Collection Standards (31 C.F.R. parts 900–904).
33. **Signage Costs for Construction Projects.** The Sponsor agrees that it will require the prime contractor of a Federally- assisted airport improvement project to post signs consistent with a DOT/FAA-prescribed format, as may be requested by the DOT/FAA, and further agrees to remove any signs posted in response to requests received prior to February 1, 2025.
34. **Title 8 - U.S.C., Chapter 12, Subchapter II - Immigration.** The sponsor will follow applicable federal laws pertaining to Subchapter 12, and be subject to the penalties set forth in 8 U.S.C. § 1324, Bringing in and harboring certain aliens, and 8 U.S.C. § 1327, Aiding or assisting certain aliens to enter.

SPECIAL CONDITIONS

35. **Buy American Executive Orders.** The Sponsor agrees to abide by applicable Executive Orders in effect at the time this Grant Agreement is executed, including Executive Order 14005, Ensuring the Future Is Made in All of America by All of America's Workers.
36. **Pavement Maintenance Management Program.** The Sponsor agrees that it will implement an effective airport pavement maintenance management program as required by Airport Sponsor Grant Assurance 11, Pavement Preventive Maintenance-Management, which is codified at 49 U.S.C. § 47105(e). The Sponsor agrees that it will use the program for the useful life of any pavement constructed, reconstructed, rehabilitated, or repaired with Federal financial assistance at the airport. The Sponsor further agrees that the program will:
- a. Follow the current version of FAA Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," for specific guidelines and procedures for maintaining airport pavements, establishing an effective maintenance program, specific types of distress and its probable cause, inspection guidelines, and recommended methods of repair;
 - b. Detail the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed;
 - c. Include a Pavement Inventory, Inspection Schedule, Record Keeping, Information Retrieval, and Reference, meeting the following requirements:
 1. Pavement Inventory. The following must be depicted in an appropriate form and level of detail:
 - i. Location of all runways, taxiways, and aprons;
 - ii. Dimensions;
 - iii. Type of pavement; and,
 - iv. Year of construction or most recent major reconstruction, rehabilitation, or repair.
 2. Inspection Schedule.
 - i. Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in the current version of Advisory Circular 150/5380-6, the frequency of inspections may be extended to three years.
 - ii. Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition. For drive-by inspections, the date of inspection and any maintenance performed must be recorded.
 3. Record Keeping. Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The type of distress, location, and remedial action, scheduled or performed, must be documented. The minimum information is:
 - i. Inspection date;
 - ii. Location;
 - iii. Distress types; and

- iv. Maintenance scheduled or performed.
- 4. Information Retrieval System. The Sponsor must be able to retrieve the information and records produced by the pavement survey to provide a report to the FAA as may be required.
- 37. **Project Containing Paving Work in Excess of \$500,000.** The Sponsor agrees to:
 - a. Furnish a construction management program to the FAA prior to the start of construction which details the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality control provisions and tests required by the Federal specifications. The program must include as a minimum:
 - 1. The name of the person representing the Sponsor who has overall responsibility for contract administration for the project and the authority to take necessary actions to comply with the contract;
 - 2. Names of testing laboratories and consulting engineer firms with quality control responsibilities on the project, together with a description of the services to be provided;
 - 3. Procedures for determining that the testing laboratories meet the requirements of the ASTM International standards on laboratory evaluation referenced in the contract specifications (i.e., ASTM D 3666, ASTM C 1077);
 - 4. Qualifications of engineering supervision and construction inspection personnel;
 - 5. A listing of all tests required by the contract specifications, including the type and frequency of tests to be taken, the method of sampling, the applicable test standard, and the acceptance criteria or tolerances permitted for each type of test; and
 - 6. Procedures for ensuring that the tests are taken in accordance with the program, that they are documented daily, and that the proper corrective actions, where necessary, are undertaken.
 - b. Submit at completion of the project, a final test and quality assurance report documenting the summary results of all tests performed and highlighting those tests that indicated failure or that did not meet the applicable test standard. The report must include the pay reductions applied and the reasons for accepting any out-of-tolerance material. Submit interim test and quality assurance reports when requested by the FAA.
 - c. Failure to provide a complete report as described above, or failure to perform such tests, will, absent any compelling justification, result in a reduction in Federal participation for costs incurred in connection with construction of the applicable pavement. Such reduction will be at the discretion of the FAA and will be based on the type or types of required tests not performed or not documented and will be commensurate with the proportion of applicable pavement with respect to the total pavement constructed under the Grant Agreement.
 - d. The FAA, at its discretion, reserves the right to conduct independent tests and to reduce grant payments accordingly if such independent tests determine that Sponsor test results are inaccurate.

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the Grant Assurances, terms, and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.¹

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

(Signature)

(Typed Name)

(Title of FAA Official)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this Offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.²

Dated _____

City of Lake City

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

² Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Florida. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (U.S.C.), Chapters 471 and 475; 49 U.S.C. §§ 40101 et seq., and 48103; FAA Reauthorization Act of 2018 (P.L. 115-254); the Department of Transportation Appropriations Act, 2021 (P.L. 116-260, Division L); the Consolidated Appropriations Act, 2022 (P.L. 117-103); Consolidated Appropriations Act, 2023 (P.L. 117-328); Consolidated Appropriations Act, 2024 (P.L. 118-42); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.³

Dated at _____

By: _____

(Signature of Sponsor's Attorney)

³ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act — 29 U.S.C. § 201, et seq.
- d. Hatch Act — 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 — Section 106 — 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 — 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act — 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended — 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended — 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended — 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 — Section 403 — 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act — 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act — 18 U.S.C. § 874.¹

- v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act – 16 U.S.C. 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. § 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. § 1352.

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3, 4, 5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

-
- ¹ These laws do not apply to airport planning sponsors.
 - ² These laws do not apply to private sponsors.
 - ³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.
 - ⁴ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
 - ⁵ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. Subject to 49 U.S.C. § 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors

of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 U.S.C. § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in

accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions

interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers

which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for

which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. The airport owner or operator will maintain a current airport layout plan of the airport showing:
 - 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 - 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 - 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 - 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.
- b. Subject to subsection 49 U.S.C. § 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.
- c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—
 - 1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or
 - 2. complies with the portions of the plan approved by the Secretary.
- d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 - 1. eliminate such adverse effect in a manner approved by the Secretary; or
 - 2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d to 2000d-4); creed and sex per 49 U.S.C. § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.
- c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

 1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
 2. So long as the sponsor retains ownership or possession of the property.
- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The City of Lake City, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."
- e. Required Contract Provisions.
 1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
 2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.

3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United

States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (https://www.faa.gov/sites/faa.gov/files/aip-pfc-checklist_0.pdf) for AIP projects as of April 22, 2025.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 - 1. Describes the requests;
 - 2. Provides an explanation as to why the requests could not be accommodated; and

3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline


- a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with, 100-octane low lead aviation gasoline.
- b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.
- c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 U.S.C. § 46301(a)(8).

File Attachments for Item:

15. Discussion and Possible Action - Three (3) quotes for replacement of a 7.5 ton package HVAC unit for Columbia County Women's Club located at 655 NE Martin Luther King Street. This property is owned by the City (City Manager Don Rosenthal)

**CITY OF LAKE CITY
QUOTE SHEET**

Print

		ITEM
		7.5 ton package HVAC unit for Womens Club located at 655 NE Martin Luther King Street.
		PRICE
VENDOR	ACE Heat and Air	\$20,859.45
PHONE#	386-497-2216	
CITY/STATE	Fort White, FL	
CONTACT	aceheatandair@yahoo.com	
VENDOR	Sherman Mechanical	\$19,680.80
PHONE#	888-895-8007	
CITY/STATE	Ocala, FL	
CONTACT	service@shermanmc.com	
VENDOR	Glenn I Jones	\$17,989.00
PHONE#	386-752-5389	
CITY/STATE	Lake City, FL	
CONTACT	jesse@gijinc.com	

File Attachments for Item:

16. Revised TRIM Schedule - The City Council Meeting for Tuesday, September 2, 2025, has been changed to Wednesday, September 3, 2025 (Mayor Noah Walker)



*205 N. Marion Ave.
Lake City, FL 32055*

2025-2026 BUDGET PLANNING CALENDAR

City of Lake City Workshop and Public Hearings

DATE	TIME	DESCRIPTION	TRIM CALENDAR ITEM
July 21, 2025 - Monday	6:00 PM	Council Meeting	Council Approval of Proposed Millage Rate for TRIM Notice Requirements, Consider/Approve FY 25/26 TRIM Schedule Presentation of Fire Assessment Study
August 7, 2025 - Thursday	6:00 PM	Special Council Meeting	Preliminary Resolution for Non-Ad Valorem Fire Assessment
August 9, 2025 - Saturday			Publish advertisement "Notice of Hearing of Proposed Rates for Fire Protection Special Assessment"
August 11, 2025 – Monday	5:00 PM	Budget Workshop	Workshop – Capital & Community Projects
August 11, 2025 - Monday			Mailing of notices by Benesch
August 13, 2025 - Wednesday			Backup publish date
September 3, 2025 – Wednesday	6:00 PM	Council Meeting	Tentative TRIM/ Budget Hearing/Public Hearing to adopt Annual Resolution Approving Final Assessment Roll for Non-Ad Valorem Fire Assessment
September 11, 2025 - Thursday			Publish Advertisement – Millage and Budget
September 12, 2025 – Friday		NO LATER THAN	Certify Fire Assessment Roll to County Tax Collector
September 15, 2025 - Monday	6:00 PM	Council Meeting	FY 2025-2026 Final Trim/Budget Hearing

NOTE: Dates for Tentative and Final Public Hearings are subject to change to avoid conflict with BOCC and School Board Hearings