RESCHEDULED CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY

September 10, 2026 at 6:00 PM
Venue: City Hall

AGENDA

REVISED

Revised: 9/4/2026: Item #14 Updated Mobility Plan Attachment; Item #15 Updated Ordinance

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

Events Prior to Meeting - None

Pledge of Allegiance

Invocation - Mayor Noah Walker

Roll Call

> ***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***
>
> ***Failure to abide by the rules of decorum will result in removal from the meeting.***

Approval of Agenda

Proclamations/Awards/Recognitions - None

Public Participation - Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

City Clerk to announce the results from the Primary Election held on August 18, 2026

1. Official Results from Primary Election held on August 18, 2026

2. City Council Resolution No. 2026-105 - A resolution of the City Council of the City of Lake City, Florida, declaring Jennifer Jones to have been elected City Councilmember for District Ten (10) in the August 18, 2026 Municipal Election; making certain findings of fact in support thereof; recognizing the expiration of said term at the first regularly scheduled City Council Meeting following the November 2030 State General Election; directing the City Clerk to reflect said election and expiration of term in such records of the City as is necessary and prudent; making certain findings of fact in support of the City Clerk reflecting such election and expiration of term in the records of the City; repealing all prior resolutions in conflict; and providing an effective date.

3. City Council Resolution No. 2026-106 - A resolution of the City Council of the City of Lake City, Florida, declaring Norbie Ronsonet, Jr. to have been elected City Councilmember for District Fourteen (14) in the August 18, 2026 Municipal Election; making certain findings of fact in support thereof; recognizing the expiration of said term at the first regularly scheduled City Council meeting following the November 2030 State General Election; directing the City Clerk to reflect said election and expiration of term in such records of the City as is necessary and prudent; making certain findings of fact in support of the City Clerk reflecting such election and expiration of term in the records of the City; repealing all prior resolutions in conflict; and providing an effective date.

Fire Assessment/Budget Hearings

Open Public Hearing on the Proposed Fire Protection Assessment Rates

Public Comment on the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2026

Close Public Hearing

4. City Council Resolution No. 2026-095 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2026-2027 Annual Fire

Assessment Resolution relating to the provision of Fire Protection Services, facilities and programs in the City of Lake City, Florida; providing findings; providing authority; providing definitions and interpretation; providing for reimposition of Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2026; approving Final Fire Assessment Rates; approving the final assessment roll; confirming the 2026 Preliminary Rate Resolution; providing for effect of adoption of annual resolution; providing for conflicts; and providing an effective date.

Open Tentative Hearing of the FY2026-2027 Budget

5. City Council Resolution No. 2026-096 - A resolution of the City of Lake City, Florida, adopting the Tentative Millage Rate and Tentative Levy of Ad Valorem Taxes for Fiscal Year 2026-2027; making certain findings of fact in support of the City adopting said Tentative Millage Rates and Tentative Levy of Ad Valorem Taxes; repealing all prior resolutions in conflict; and providing an effective date.

6. City Council Resolution No. 2026-097 - A resolution of the City of Lake City, Florida, adopting the tentative budget for Fiscal Year 2026-2027; making certain findings of fact in support of the City adopting said tentative budget; repealing all prior resolutions in conflict; and providing an effective date.

Close Tentative Hearing

Approval of Consent Agenda

7. Minutes - July 20, 2026 Workshop

8. Minutes - July 20, 2026 Regular Session

9. City Council Resolution No. 2026-098 - A resolution of the City of Lake City, Florida, accepting funds awarded by the Edward Byrne Memorial Justice Assistance Grant Program to purchase a mobile police evidence trailer and essential supporting equipment for use by the Lake City Police Department; adopting the grant award agreement associated with accepting such grant funds; making certain findings of fact in support of the City accepting such funds and adopting said grant award agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

10. City Council Resolution No. 2026-099 - A resolution of the City of Lake City, Florida, authorizing Task Assignment Number Fourteen (14) pursuant to the

continuing contract with CPH Consulting, LLC, a Delaware Limited Liability Company, formerly Mittauer & Associates, Inc., a Florida Corporation, to provide professional services to update the Enforcement Response Plan at the Saint Margarets Wastewater Treatment Facility; making certain findings of fact in support of the City approving said task assignment; recognizing the authority of the Mayor to execute and bind the City to said task assignment; directing the Mayor to execute and bind the City to said task assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the task assignment provided such changes do not increase the quoted price in the task assignment; repealing all prior resolutions in conflict; and providing an effective date.

11. City Council Resolution No. 2026-100 - Esri Renewal - Resolution forthcoming

12. City Council Resolution No. 2026-101 - A resolution of the City of Lake City, Florida, approving that certain agreement between the City and the State of Florida Department of Transportation for administration of grant funds from the State of Florida Department of Transportation Public Transportation Grant Program; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the City Mayor to execute and bind the City to said agreement; directing the City Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

13. City Council Resolution No. 2026-122 - A resolution of the City of Lake City, Florida, authorizing Work Order 26-40 pursuant to the continuing contract with Passero Associates, LLC, a Florida Limited Liability Company, to provide professional engineering services for the repair of pavement failure along Taxiway "A" at the Lake City Gateway Airport; making certain findings of fact in support of the City approving said Work Order; recognizing the authority of the Mayor to execute and bind the City to said Work Order; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Work Order provided such changes do not increase the quoted price in the Work Order; repealing all prior resolutions in conflict; and providing an effective date.

Presentations - None

Old Business - None

New Business

Ordinances

14. City Council Ordinance No. 2026-2366 (first reading) - An ordinance of the City of Lake City, Florida, amending Chapter 86, entitled "Streets, Sidewalks, and Other Places" of the City of Lake City Code of Ordinances; creating Chapter 86, Article VI, entitled "Mobility Fee System;" adopting the Mobility Plan, adopting the Mobility Fee Technical Report; establishing purpose and intent; providing for definitions, imposition, and exemptions; establishing a Mobility Fee Schedule; providing for determination, agreements, and credits; establishing of a Benefit District and Mobility Fee Fund Account; providing for expenditures, refunds, land development code impact, administration, reports, updates, appeals, vested rights, and penalties; providing for codification, providing for scriveners errors; providing for conflicts; providing for severability; providing for an effective date.

    Adopt City Council Ordinance No. 2026-2366 on first reading

15. City Council Ordinance No. 2026-2384 (first reading) - An ordinance of the City of Lake City, Florida, relating to rates, charges, and fees for water and sewer utility service; amending Chapter 102, Article II, Section 102.210.1 of the Code of Ordinances of the City of Lake City, Florida; establishing rates, charges, and fees for water and sewer utility service as of October 1, 2026; making findings of fact in support thereof; repealing all ordinances in conflict herewith and providing an effective date.

    Adopt City Council Ordinance No. 2026-2384 on first reading

16. City Council Ordinance No. 2026-2385 (first reading) - An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 26-06, submitted by RMC 47 & 242A, LLC, relating to voluntary annexation; annexing certain real property located in Columbia County, Florida, which is reasonably compact, into the boundaries of the City of Lake City, Florida; making certain findings of fact in support thereof; providing severability; repealing all ordinances in conflict; providing an effective date. This property is located at the corner of Highway 47 and County Road 242A.

    Adopt City Council Ordinance No. 2026-2385 on first reading

Resolutions

17. City Council Resolution No. 2026-092 - Resolution forthcoming

18. City Council Resolution No. 2026-102 - A resolution of the City of Lake City, Florida, approving that certain Collective Bargaining Agreement between the City and Florida State Lodge Fraternal Order of Police; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing

the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

19. City Council Resolution No. 2026-103 - A resolution of the City of Lake City, Florida, approving that certain Collective Bargaining Agreement between the City and Local No. 2288 of the International Association of Firefighters, AFL-CIO; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

20. City Council Resolution No. 2026-104 - A resolution of the City of Lake City, Florida, re-appointing Brenda Douglass to serve an additional term of four years in Seat "1-A" on the City's Planning and Zoning Board, Board of Adjustment, and Historic Preservation Agency Board, such term commencing at the end of the current term on October 31, 2026; making certain findings of fact in support thereof; recognizing the expiration of said additional term on October 31, 2030; directing the City Clerk to reflect said re-appointment and expiration of term in such records of the City as are necessary and prudent; making certain findings of fact in support of the City Clerk reflecting such re-appointment and expiration of term in the records of the City; repealing all prior resolutions in conflict; and providing an effective date.

Other Items

21. Discussion - Youth Recreation Committee

22. Fire Pension Board Vacancy - Council appointed Trustee to serve a two-year term

Departmental Administration - None

Comments by:

City Manager Don Rosenthal

City Attorney Clay Martin

City Clerk Audrey Sikes

Comments by Council Members

Council Member Chevella Young

Council Member Ricky Jernigan

Council Member James Carter

Council Member Tammy Harris

Mayor Noah Walker

Adjournment

YouTube Information

Members of the public may also view the meeting on our YouTube channel at: https://www.youtube.com/c/CityofLakeCity

Pursuant to 286.0105, Florida Statutes, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

SPECIAL REQUIREMENTS*: Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the* ***City Manager's Office at (386) 719-5768*****.**

File Attachments for Item:

1. Official Results from Primary Election held on August 18, 2026

***** Official Results *****

CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We, the undersigned, GARRETT HILL, County Judge, TOMI S. BROWN, Supervisor of Elections, KEVIN PARNELL, Board of County Commissioners, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Twenty-First day of August, 2026 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Nonpartisan Election** held on the Eighteenth day of August, 2026 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

For County Court Judge, Group 1, the whole number of votes cast was 12,740 of which

Sara J. Carter	received	8,478 votes
Mark Pionessa	received	4,262 votes

For County Commissioner, District 2, the whole number of votes cast was 2,821 of which

Jody Dupree Jr.	received	646 votes
Rocky Ford	received	928 votes
Clint Pittman	received	1,247 votes

For County Commissioner, District 4, the whole number of votes cast was 2,640 of which

Chris Dicks	received	874 votes
Glenn Keen	received	271 votes
Robert "Rambo" Lane	received	510 votes
Everett Phillips	received	985 votes

For School Board, District 1, the whole number of votes cast was 1,820 of which

Niki Goswami	received	451 votes
Narrie Smith	received	1,369 votes

For Lake City Council Member District 10, the whole number of votes cast was 473 of which

Jennifer Jones	received	256 votes
Chevella Reed Young	received	217 votes

For Lake City Council Member District 14, the whole number of votes cast was 489 of which

Daniel Carlucci	received	68 votes
Befaithful Coker	received	51 votes
Ricky Jernigan	received	85 votes
Norbie Ronsonet	received	285 votes

***** Official Results *****

CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.

COUNTY JUDGE

SUPERVISOR OF ELECTIONS

KEVIN PARNELL
BOARD OF COUNTY COMMISSIONERS

File Attachments for Item:

2. City Council Resolution No. 2026-105 - A resolution of the City Council of the City of Lake City, Florida, declaring Jennifer Jones to have been elected City Councilmember for District Ten (10) in the August 18, 2026 Municipal Election; making certain findings of fact in support thereof; recognizing the expiration of said term at the first regularly scheduled City Council Meeting following the November 2030 State General Election; directing the City Clerk to reflect said election and expiration of term in such records of the City as is necessary and prudent; making certain findings of fact in support of the City Clerk reflecting such election and expiration of term in the records of the City; repealing all prior resolutions in conflict; and providing an effective date.

CM/rrp
09/02/2026

RESOLUTION NO 2026-105

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, DECLARING JENNIFER JONES TO HAVE BEEN ELECTED CITY COUNCILMEMBER FOR DISTRICT TEN (10) IN THE AUGUST 18, 2026 MUNICIPAL ELECTION; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; RECOGNIZING THE EXPIRATION OF SAID TERM AT THE FIRST REGULARLY SCHEDULED CITY COUNCIL MEETING FOLLOWING THE NOVEMBER 2030 STATE GENERAL ELECTION; DIRECTING THE CITY CLERK TO REFLECT SAID ELECTION AND EXPIRATION OF TERM IN SUCH RECORDS OF THE CITY AS IS NECESSARY AND PRUDENT; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY CLERK REFLECTING SUCH ELECTION AND EXPIRATION OF TERM IN THE RECORDS OF THE CITY; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the provisions and requirements of the Charter of the City of Lake City, Florida, and all applicable general laws of the State of Florida, **Jennifer Jones** properly qualified as a candidate for the seat of District Ten (10) Councilmember of the City of Lake City for a municipal election held August 18, 2026; and

WHEREAS, pursuant to Article V, Section 512 of the Charter of the City of Lake City, Florida, the City Council, acting in its capacity as the Canvassing Board for said election, at a regular meeting on Thursday, September 10, 2026, determined **Jennifer Jones** was the prevailing candidate in the election for the District Ten (10) Councilmember seat of the City of Lake City; and

WHEREAS, the duly executed Certificate of the County Canvassing Board of Columbia County for the election held on August 18, 2026 and reflecting the results of such election is attached as an exhibit hereto; and

WHEREAS, as the prevailing candidate for the District Ten (10) Councilmember seat of the City of Lake City, **Jennifer Jones** is entitled to be declared to be duly elected to the position of Councilmember of the City of Lake City in the August 18, 2026 municipal election; and

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Pursuant to the provisions of Section 509(b) of the Charter of the City of Lake City, Florida and other applicable provisions of the general election laws of the State of Florida, **Jennifer Jones** is hereby declared to be duly elected to the District Ten (10) Councilmember seat of the City of Lake City for a term of four (4) years, and pursuant to the provisions of Section 509(c) of the Charter of the City of Lake City, Florida shall assume office at the first

regularly scheduled City Council Meeting following the November 2026 State General Election upon taking and subscribing an oath or affirmation required by Section 513 of the Charter of the City of Lake City, Florida.

2. The City Clerk is directed to reflect the election set forth herein for and through the period set forth herein in the official records of the City.

3. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

4. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this _____ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

*** Official Results ***

CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We, the undersigned, GARRETT HILL, County Judge, TOMI S. BROWN, Supervisor of Elections, KEVIN PARNELL, Board of County Commissioners, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Twenty-First day of August, 2026 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Nonpartisan Election** held on the Eighteenth day of August, 2026 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

For County Court Judge, Group 1, the whole number of votes cast was 12,740 of which

Sara J. Carter	received	8,478 votes
Mark Pionessa	received	4,262 votes

For County Commissioner, District 2, the whole number of votes cast was 2,821 of which

Jody Dupree Jr.	received	646 votes
Rocky Ford	received	928 votes
Clint Pittman	received	1,247 votes

For County Commissioner, District 4, the whole number of votes cast was 2,640 of which

Chris Dicks	received	874 votes
Glenn Keen	received	271 votes
Robert "Rambo" Lane	received	510 votes
Everett Phillips	received	985 votes

For School Board, District 1, the whole number of votes cast was 1,820 of which

Niki Goswami	received	451 votes
Narrie Smith	received	1,369 votes

For Lake City Council Member District 10, the whole number of votes cast was 473 of which

Jennifer Jones	received	256 votes
Chevella Reed Young	received	217 votes

For Lake City Council Member District 14, the whole number of votes cast was 489 of which

Daniel Carlucci	received	68 votes
Befaithful Coker	received	51 votes
Ricky Jernigan	received	85 votes
Norbie Ronsonet	received	285 votes

EXHIBIT TO RESOLUTION

***** Official Results *****

CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.

COUNTY JUDGE

SUPERVISOR OF ELECTIONS

KEVIN PARNELL
BOARD OF COUNTY COMMISSIONERS

EXHIBIT TO RESOLUTION

File Attachments for Item:

3. City Council Resolution No. 2026-106 - A resolution of the City Council of the City of Lake City, Florida, declaring Norbie Ronsonet, Jr. to have been elected City Councilmember for District Fourteen (14) in the August 18, 2026 Municipal Election; making certain findings of fact in support thereof; recognizing the expiration of said term at the first regularly scheduled City Council meeting following the November 2030 State General Election; directing the City Clerk to reflect said election and expiration of term in such records of the City as is necessary and prudent; making certain findings of fact in support of the City Clerk reflecting such election and expiration of term in the records of the City; repealing all prior resolutions in conflict; and providing an effective date.

CM/rrp
09/02/2026

RESOLUTION NO 2026-106

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, DECLARING NORBIE RONSONET, JR. TO HAVE BEEN ELECTED CITY COUNCILMEMBER FOR DISTRICT FOURTEEN (14) IN THE AUGUST 18, 2026 MUNICIPAL ELECTION; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; RECOGNIZING THE EXPIRATION OF SAID TERM AT THE FIRST REGULARLY SCHEDULED CITY COUNCIL MEETING FOLLOWING THE NOVEMBER 2030 STATE GENERAL ELECTION; DIRECTING THE CITY CLERK TO REFLECT SAID ELECTION AND EXPIRATION OF TERM IN SUCH RECORDS OF THE CITY AS IS NECESSARY AND PRUDENT; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY CLERK REFLECTING SUCH ELECTION AND EXPIRATION OF TERM IN THE RECORDS OF THE CITY; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the provisions and requirements of the Charter of the City of Lake City, Florida, and all applicable general laws of the State of Florida, **Norbie Ronsonet, Jr.**, properly qualified as a candidate for the seat of District Fourteen (14) Councilmember of the City of Lake City for a municipal election to be held August 18, 2026; and

WHEREAS, pursuant to Article V, Section 512 of the Charter of the City of Lake City, Florida, the City Council, acting in its capacity as the Canvassing Board for said election, at a regular meeting on Thursday, September 10, 2026, determined **Norbie Ronsonet, Jr.** was the prevailing candidate in the election for the District Fourteen (14) Councilmember seat of the City of Lake City; and

WHEREAS, the duly executed Certificate of the County Canvassing Board of Columbia County for the election held on August 18, 2026 and reflecting the results of such election is attached as an exhibit hereto; and

WHEREAS, as the prevailing candidate for the District Fourteen (14) Councilmember seat of the City of Lake City, **Norbie Ronsonet, Jr.** is entitled to be declared to be duly elected the seat of Councilmember of the City of Lake City in the August 18, 2026 municipal election; and

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Pursuant to the provisions of Section 509(b) of the Charter of the City of Lake City, Florida, and other applicable provisions of the general election laws of the State of Florida, **Norbie Ronsonet, Jr.** is hereby declared to be duly elected to the District Fourteen (14) Councilmember seat of the City of Lake City for a term of four (4) years, and pursuant to the provisions of Section 509(c) of the Charter of the City of Lake City, Florida shall assume

office at the first regularly scheduled City Council Meeting following the November 2026 Statewide General Election upon taking and subscribing an oath or affirmation required by Section 513 of the Charter of the City of Lake City, Florida.

2. The City Clerk is directed to reflect the election set forth herein for and through the period set forth herein in the official records of the City.

3. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

4. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this _____ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

*** Official Results ***

CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We, the undersigned, GARRETT HILL, County Judge, TOMI S. BROWN, Supervisor of Elections, KEVIN PARNELL, Board of County Commissioners, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Twenty-First day of August, 2026 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Nonpartisan Election** held on the Eighteenth day of August, 2026 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

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Ricky Jernigan	received	85 votes
Norbie Ronsonet	received	285 votes

EXHIBIT TO RESOLUTION

***** Official Results *****

CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.

COUNTY JUDGE

SUPERVISOR OF ELECTIONS

KEVIN PARNELL
BOARD OF COUNTY COMMISSIONERS

EXHIBIT TO RESOLUTION

File Attachments for Item:

4. City Council Resolution No. 2026-095 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2026-2027 Annual Fire Assessment Resolution relating to the provision of Fire Protection Services, facilities and programs in the City of Lake City, Florida; providing findings; providing authority; providing definitions and interpretation; providing for reimposition of Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2026; approving Final Fire Assessment Rates; approving the final assessment roll; confirming the 2026 Preliminary Rate Resolution; providing for effect of adoption of annual resolution; providing for conflicts; and providing an effective date.

CM/rrp
09/03/2026

RESOLUTION NO 2026 - 095

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, CONSTITUTING THE FISCAL YEAR 2026-2027 ANNUAL FIRE ASSESSMENT RESOLUTION RELATING TO THE PROVISION OF FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF LAKE CITY, FLORIDA; PROVIDING FINDINGS; PROVIDING AUTHORITY; PROVIDING DEFINITIONS AND INTERPRETATION; PROVIDING FOR REIMPOSITION OF FIRE PROTECTION ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WTIHIN THE CITY OF LAKE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2026; APPROVING FINAL FIRE ASSESSMENT RATES; APPROVING THE FINAL ASSESSMENT ROLL; CONFIRMING THE 2026 PRELIMINARY RATE RESOLUTION; PROVIDING FOR EFFECT OF ADOPTION OF ANNUAL RESOLUTION; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS**,** the City Council of Lake City, Florida (the "City Council"), has enacted Ordinance No. 2002-958 (the "Ordinance") (codified as Chapter 46, Article IV, City of Lake City Code) which authorizes the imposition of Fire Protection Assessments for fire protection services, facilities, and programs against Assessed Property located within the City; and

WHEREAS, the reimposition of a Fire Protection Assessment for fire protection services, facilities, and programs each fiscal year is an equitable and efficient method of allocating and apportioning the Fire Protection Assessed Cost among parcels of Assessed Property; and

WHEREAS, the City Council has determined that the fire protection services funded by the Fire Protection Assessments are fair and reasonable and provide special benefit to assessed properties and that it is in the best interest and welfare of the City to continue the imposition of Fire Protection Assessments; and

WHEREAS, the City Council desires to reimpose a Fire Protection Assessment within the City using the procedures provided by the Ordinance, including the tax bill collection method for the Fiscal Year beginning on October 1, 2026; and

WHEREAS, the City Council, on August 3, 2026, adopted the 2026 Preliminary Rate Resolution (Resolution No. 2026-084) as confirmed, supplemented and amended herein, containing and referencing a brief and general description of the fire protection facilities and services to be provided to Assessed Property, describing the method of apportioning the Fire Protection Assessed Cost to compute the Fire Protection Assessment for fire protection services, facilities, and programs against Assessed Property, updating and estimating a rate of assessment, and directing the updating and preparation of the Assessment Roll, and provision of mailed and

published notice required by the Ordinance; and

WHEREAS, to reimpose Fire Protection Assessments for the Fiscal Year beginning October 1, 2026, the Ordinance requires the City Council to adopt an Annual Fire Assessment Rate Resolution, during its budget adoption process for each Fiscal Year, which establishes the rate of assessment and approves the Assessment Roll for the upcoming Fiscal Year, with such amendments as the City Council deems appropriate, after hearing comments and objections of all interested parties; and

WHEREAS, the updated Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance;

WHEREAS, notice of a public hearing has been published and mailed as required by the terms of the Ordinance and proof of publication and proof of mailing being attached hereto as Exhibit A; and

WHEREAS, a public hearing was held on September 10, 2026, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance; now, therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

1. AUTHORITY AND RECITALS. This resolution is adopted pursuant to the provisions of the Ordinance No. 2002-958 (the "Ordinance")(codified as Chapter 46, Article IV, City of Lake City Code); the Initial Assessment Resolution, as amended (Resolution No. 2002-055); the Final Assessment Resolution (Resolution No. 2002-062); and Preliminary and Annual Resolutions adopted in subsequent years and the 2025 Preliminary Rate Resolution; sections 166.021, 166.041 and 197.3632, Florida Statutes; and other applicable provisions of law. The above factual recitals (Whereas clauses) are legislative findings of the City Council of the City of Lake City and are hereby incorporated herein and considered to be a factual and material basis for the introduction, passage, and adoption of this Resolution.

2. DEFINITIONS AND INTERPRETATION. This resolution constitutes the Annual Rate Resolution as defined in the Ordinance, as codified. All capitalized terms in this Annual Resolution shall have the meanings defined in the Ordinance, the Initial and Final Assessment Resolutions, as amended, subsequent Preliminary and Annual Resolutions, as amended, and the 2026 Preliminary Rate Resolution, as may be amended and supplemented by this Annual Resolution. Except as amended and modified by this Resolution, Resolution Nos. 2008-058 and 2008-064 and all subsequent Preliminary and Annual Resolutions, as may have been subsequently amended, are hereby confirmed and ratified. The term “2025 Report” in this and subsequent Resolutions shall refer to the “City of Lake City Fire Assessment Update Study – Final Technical Report, dated July 22, 2025”, by Benesch, which was attached as Exhibit A to and incorporated into Resolution No. 2025-115A (the “2025 Annual Resolution”).

The 2025 Report is hereby incorporated herein in its entirety and made a part hereof by reference as if set forth in full.

3. REIMPOSITION OF FIRE PROTECTION ASSESSMENTS.

(A) The parcels of Assessed Property described in the Assessment Roll, as updated, which is hereby amended as needed and approved, are hereby found to be specially benefited by the provision of the fire protection services, facilities, and programs described or referenced in the Preliminary Rate Resolution, in the amount of the Fire Protection Assessment set forth in the updated Assessment Roll, a copy of which was present or available for inspection at the above referenced public hearing and is incorporated herein by reference. It is hereby ascertained, determined and declared that each parcel of Assessed Property within the City will be specially benefited by the City's provision of fire protection services, facilities, and programs in an amount not less than the Fire Protection Assessment for such parcel, computed in the manner set forth in the Preliminary Rate Resolution. Adoption of this Annual Rate Resolution constitutes a legislative determination that all parcels assessed derive a special benefit in a manner consistent with the legislative declarations, determinations and findings as set forth in the Ordinance, the Initial Assessment Resolution, as amended, the Final Assessment Resolution, as amended, and the subsequent Preliminary and Annual Rate Resolutions, as amended and supplemented by the 2026 Preliminary Resolution and this Annual Resolution, from the fire protection services, facilities, or programs to be provided and a legislative determination that the Fire Protection Assessments are fairly and reasonably apportioned among the properties that receive the special benefit.

(B) The method for computing Fire Protection Assessments and the Parcel Apportionment methodology referenced in the 2025 Report, as modified by Florida Statute, is hereby reaffirmed. The provisions of the Initial Resolution (Resolution No. 2002-055), as amended and confirmed by subsequent Final, Preliminary and Annual Resolutions, including the provisions of the 2008 Preliminary Resolution (Resolution No. 2008-058), relating to Indigency Relief and Extraordinary Vacancies in Recreational Vehicle Parks, and as amended, supplemented and confirmed by the 2025 Preliminary Rate Resolution, as modified by Florida Statute, are hereby reaffirmed. The amendment of Resolution No. 2008-058, Section 9, to name the Columbia County Tax Collector as the City Manager’s designee related to administration of Indigency Relief is hereby reaffirmed. Notice of a public hearing has been published and mailed as required by the terms of the Ordinance and proof of publication and mailing being attached hereto as Exhibit A. A public hearing was held on September 10, 2026, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

(C) The Fire Protection Assessments to be imposed on Assessed Property for the Fiscal Year commencing October 1, 2026, are hereby established and finally adopted as follows:

FY2026-27 Fire Protection Assessment Rates

Residential Property Category	Units	Maximum Not To Exceed Rates
Single Family Residential	Rate per Dwelling Unit	$445.09
Multi-Family Residential	Rate per Dwelling Unit	$458.52
Nonresidential Property Category	**Units**	**Not To Exceed Rates**
Commercial	Rate per Square Foot	$0.2567
Industrial/Warehouse	Rate per Square Foot	$0.0897
Vacant Land	Rate per Parcel	$89.02

Source: Table 11, 2025 Report

(D) The above rates of assessment are hereby finally approved. Fire Protection Assessments for fire protection services, facilities, and programs in the amounts set forth in the updated Assessment Roll, as herein amended and approved, are hereby levied and reimposed on all parcels of Assessed Property described in such Assessment Roll for the Fiscal Year beginning October 1, 2026.

(E) No Fire Rescue Assessment shall be imposed upon a parcel of Government Property or upon Buildings located upon parcels of Institutional Property whose Building use is wholly exempt from ad valorem taxation under Florida law. Any shortfall in the expected or actual Fire Protection Assessment Proceeds due to any reduction or exemption from payment of the Fire Protection Assessments required by law or authorized by the City Council shall be supplemented by any legally available funds, or combination of such funds, and shall not be paid for by proceeds or funds derived from the Fire Protection Assessments.

(F) As authorized in Section 2.13 of the Ordinance, codified at sec. 46-110, City of Lake City Code, Interim Fire Protection Assessments are levied and imposed against all property for which a Building Permit is issued after adoption of this Annual Rate Resolution based upon the rates of assessment approved herein.

(G) Fire Protection Assessments shall constitute a lien upon the Assessed Property so assessed in equal rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(H) The Assessment Roll, as herein approved, together with the correction of any errors or omissions as provided for in the Ordinance, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the

Ordinance. The Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Fire Protection Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Exhibit B.

4. CONFIRMATION OF PRELIMINARY RATE RESOLUTION. The 2026 Preliminary Rate Resolution, as may be modified, supplemented and amended herein, is hereby confirmed.

5. EFFECT OF ADOPTION OF ANNUAL RESOLUTION. The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented, including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property, the method of apportionment and assessment, the rate of assessment, the Assessment Roll, and the levy and lien of Fire Protection Assessments, unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the adoption of this Annual Resolution.

6. CONFLICTS. If any Section, part of Section, paragraph, clause, phrase or word of this Resolution is in conflict with any other provisions of previously adopted Fire Protection Assessment Resolutions, the provisions of this Resolution shall prevail.

7. EFFECTIVE DATE. This resolution shall become effective and enforceable immediately upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

THE LAKE CITY REPORTER
Lake City, Columbia County, Florida

Legal Copy
As Published

EXHIBIT A

STATE OF FLORIDA
COUNTY OF: COLUMBIA COUNTY

Before the undersigned authority personally appeared Monja Slater, who on oath says that he or she is General Manager of the Lake City Reporter, a newspaper published at Lake City in Columbia County, Florida; that the attached copy of advertisement, being a Legal in the matter of Notice of Public Hearing in the _____ Court, was published in said newspaper by print in the issues of August 8, 2026 or by publication on the newspaper's website, if authorized, on August 8, 2026.

Affiant further says that the newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Sworn to and subscribed before me this 10 day of August, A.D. 2026, by Monja Slater, who is personally known to me.

(Signature of Notary Public)

KATHLEEN A. RIOTTO
Commission # HH 262049
Expires August 20, 2026

NOTICE OF PUBLIC HEARING TO RE-IMPOSE AND PROVIDE FOR COLLECTION OF FIRE PROTECTION SPECIAL ASSESSMENTS CITY OF LAKE CITY, FLORIDA

Notice is hereby given that the City Council of the City of Lake City will conduct a public hearing to consider re-imposing fire protection special assessments for the provision of fire protection services within the City of Lake City (see map of City below) for the Fiscal Year beginning October 1, 2026.

The hearing will be held at 6:00 p.m., or as soon as possible thereafter, on September 10, 2026, in the City Council Chambers of City Hall, 205 North Marion Avenue, Lake City, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the City Council within 20 days of this notice. If a person decides to appeal any decision made by the City Council with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (386)719-5756, at least three (3) days prior to the date of the hearing.

The assessment for each parcel of property will be based upon each parcel's classification and the total number of billing units attributed to that parcel. The following table reflects the proposed fire protection assessment schedule:

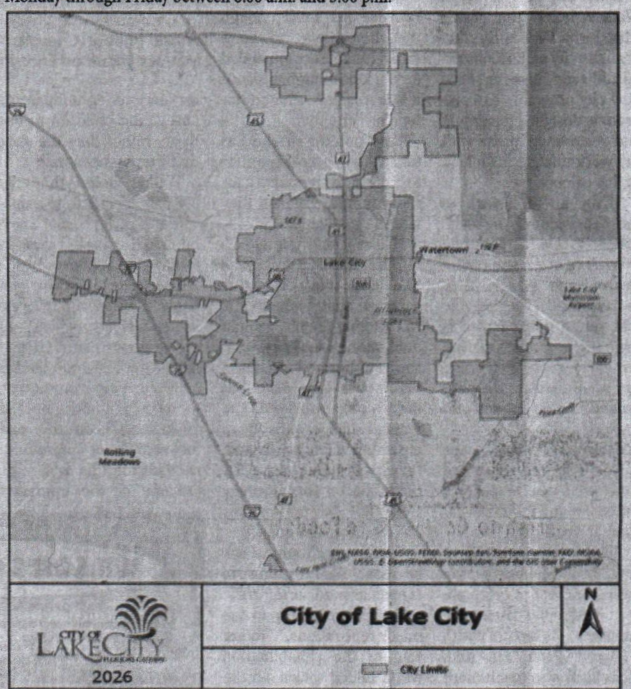
Proposed Fire Protection Assessment Rates for FY2026-27

Residential Property Category	Not to Exceed Rates	
Single Family	Rate Per Dwelling Unit	$ 445.09
Multi-family	Rate Per Dwelling Unit	$ 458.52
Nonresidential Property Category	**Not to Exceed Rates**	
Commercial	Rate Per Square Foot	$0.2567
Industrial/Warehouse	Rate Per Square Foot	$0.0897
Vacant Land	Rate Per Parcel	$ 89.02

Copies of the Fire Protection Assessment Ordinance (Ordinance No. 2002-958), the Initial Assessment Resolution (Resolution No. 2002-055), the Final Assessment Resolution (Resolution No. 2002-062), subsequent Preliminary and Annual Resolutions amending and confirming the Fire Protection Assessments, the 2025 Fire Assessment Report, the 2026 Preliminary Assessment Resolution, and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office located at City Hall, 205 North Marion Avenue, Lake City, Florida.

The assessments will be collected by the Tax Collector on the ad valorem property tax bill which will be mailed in November 2026, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the City Manager's Office at (386) 719 -5768, Monday through Friday between 8:00 a.m. and 5:00 p.m.



AUDREY SIKES CITY CLERK
CITY OF LAKE CITY

EXHIBIT B

FORM FOR CERTIFICATION OF ASSESSMENT ROLL

TO THE COLUMBIA COUNTY TAX COLLECTOR

CERTIFICATE TO FIRE PROTECTION

NON-AD VALOREM ASSESSMENT ROLL

I HEREBY CERTIFY that, I am the Mayor of the City of Lake City, or authorized agent of the City of Lake City, Florida (the "City"); as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for fire protection services (the "Fire Protection Non-Ad Valorem Assessment Roll") for the City is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Columbia County Tax Collector by September 15, 2026

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Columbia County Tax Collector and made part of the above-described Non-Ad Valorem Assessment Roll this _____ day of September, 2026.

CITY OF LAKE CITY, FLORIDA

By: _____
Noah E. Walker, Mayor

(To Be Delivered to Columbia County Tax Collector no later than Sept. 15, 2026)

File Attachments for Item:

5. City Council Resolution No. 2026-096 - A resolution of the City of Lake City, Florida, adopting the Tentative Millage Rate and Tentative Levy of Ad Valorem Taxes for Fiscal Year 2026-2027; making certain findings of fact in support of the City adopting said Tentative Millage Rates and Tentative Levy of Ad Valorem Taxes; repealing all prior resolutions in conflict; and providing an effective date.

CM/rrp
08/25/2026

RESOLUTION NO 2026 - 096

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING THE TENTATIVE MILLAGE RATE AND TENTATIVE LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2026 – 2027; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY ADOPTING SAID TENTATIVE MILLAGE RATE AND TENTATIVE LEVY OF AD VALOREM TAXES; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake City, Florida, on September 10, 2026 held a public hearing concerning the Fiscal Year 2026-2027 Tentative Millage Rates, as required by Section 200.065, Florida Statutes; and

WHEREAS, at said public hearing the City Council discussed and heard available comments offered by the public regarding the millage rate necessary to fund the budget and the specific purposes for which ad valorem tax revenues are being imposed and assessed; and

WHEREAS, at said public hearing, the City Council heard available comments offered by the public regarding such proposed millage rate; and

WHEREAS, at said public hearing, the City Council allowed the general public to speak and to ask questions prior to adoption of such proposed millage rate by the City Council; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. ESTABLISHING MILLAGE RATE.

The tentative operating millage rate for the City of Lake City for Fiscal Year 2026-2027 is 4.7824 mils, which represents a 0 % increase over the rolled-back rate of 4.7824 mils, and such tentative operating millage rate is hereby adopted.

2. HEARING FOR FINAL ADOPTION.

In accordance with Section 200.065(2), Florida Statutes, the final public hearing for the City Council of the City of Lake City to consider and adopt a final operating millage rate for Fiscal Year 2026-2027 for the City of Lake City shall be held on September 21, 2026 at 6:00 PM or as soon thereafter as such matter can be heard.

3. NOTICE OF FINAL HEARING.

The City Clerk is directed to take all such necessary and proper action in compliance with Section 200.065(2), Florida Statutes, and any other applicable Florida Statutes to provide notice to the public of the Hearing for Final Adoption in accordance with Section 2, hereof.

4. REPEAL OF CONFLICTS.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

5. EFFECTIVE DATE.

This resolution shall take effect immediately upon its adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of at least two-thirds of the membership of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COMMISSION OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

File Attachments for Item:

6. City Council Resolution No. 2026-097 - A resolution of the City of Lake City, Florida, adopting the tentative budget for Fiscal Year 2026-2027; making certain findings of fact in support of the City adopting said tentative budget; repealing all prior resolutions in conflict; and providing an effective date.

CM/rrp
09/03/2026

RESOLUTION NO 2026-097

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2026 – 2027; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY ADOPTING SAID TENTATIVE BUDGET; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake City, Florida, on September 10, 2026 held a public hearing concerning the Fiscal Year 2026-2027 Tentative Budget, as required by Section 200.065, Florida Statutes; and

WHEREAS, at said public hearing, the City Council allowed the general public to speak and to ask questions prior to adoption of such proposed tentative budget by the City Council; and

WHEREAS, the City of Lake City, Florida set forth the appropriations, revenue, and reserve totals for the Budget for Fiscal Year 2026-2027 in the amount of $96,766,795; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. ADOPTION OF TENTATIVE BUDGET.

The tentative budget for the City of Lake City for Fiscal Year 2026-2027 in the form attached hereto is hereby adopted.

2. HEARING FOR FINAL ADOPTION.

In accordance with Section 200.065(2), Florida Statutes, the final public hearing for the City Council of the City of Lake City to consider and adopt a final budget for Fiscal Year 2026-2027 for the City of Lake City shall be held on September 21, 2026 at 6:00 PM, or as soon thereafter as such matter shall be heard.

3. NOTICE OF FINAL HEARING.

The City Clerk is directed to take all such necessary and proper action in compliance with Section 200.065(2), Florida Statutes, and any other applicable Florida Statutes to provide notice to the public of the Hearing for Final Adoption in accordance with Section 2, hereof.

4. REPEAL OF CONFLICTS.

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

5. EFFECTIVE DATE.

This resolution shall take effect immediately upon its adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

BUDGET SUMMARY
CITY OF LAKE CITY
FISCAL YEAR 2026-2027

General Fund 4.7824

ESTIMATED REVENUES	GENERAL FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
Taxes: Millage Per $1000						
Ad Valorem Taxes 4.7824	$ 5,711,069		$ 196,132			$ 5,907,201
Non Property Taxes	6,155,233					6,155,233
Charges for Services	650,747		6,445,535		24,574,355	31,670,637
Intergovernmental Revenues	2,464,325		320,958			2,785,283
Capital Grants/Contributions				3,087,660	12,982,275	16,069,935
Franchise Fees and Permits	2,259,918				5,000	2,264,918
Fines and Forfeitures	47,004					47,004
Interfund Charges	1,976,383					1,976,383
Miscellaneous Revenues	503,387		8,500		301,489	813,376
Investment Earnings	1,031,605		114,490		279,060	1,425,155
TOTAL SOURCES	**20,799,671**		**7,085,615**	**3,087,660**	**38,142,179**	**69,115,125**
Transfers In		750,318	685,395		2,652,555	4,088,268
Fund Balances/Reserves/Net Assets	8,986,890		2,227,907	3,678,098	8,670,507	23,563,402
TOTAL REVENUES, TRANSFERS AND BALANCES	**$ 29,786,561**	**$ 750,318**	**$ 9,998,917**	**$ 6,765,758**	**$ 49,465,241**	**$ 96,766,795**
EXPENDITURES						
General Government	$ 9,019,238			$ 3,678,098		$ 12,697,336
Public Safety	10,916,277		4,634,745			15,551,022
Physical Environment	598,272					598,272
Economic Environment			1,502,679		46,071,542	47,574,221
Transportation	7,585,030		3,260,532	3,087,660		13,933,222
Debt Service		750,318	600,961		3,393,699	4,744,978
Health and Welfare	288,500					288,500
Culture and Recreation	197,500					197,500
TOTAL EXPENDITURES	**28,604,817**	**750,318**	**9,998,917**	**6,765,758**	**49,465,241**	**95,585,051**
Transfers Out	1,181,744					1,181,744
Fund Balances/Reserves/Net Assets						-
TOTAL APPROPRIATED EXPENDITURES TRANSFERS, RESERVES AND BALANCES	**$ 29,786,561**	**$ 750,318**	**$ 9,998,917**	**$ 6,765,758**	**$ 49,465,241**	**$ 96,766,795**

The tenative, adopted, and/or final budgets are on file in the office of the City Clerk of the above referenced taxing authority as a public record.

Exhibit "A"
to
Resolution 2026-097

Proposed

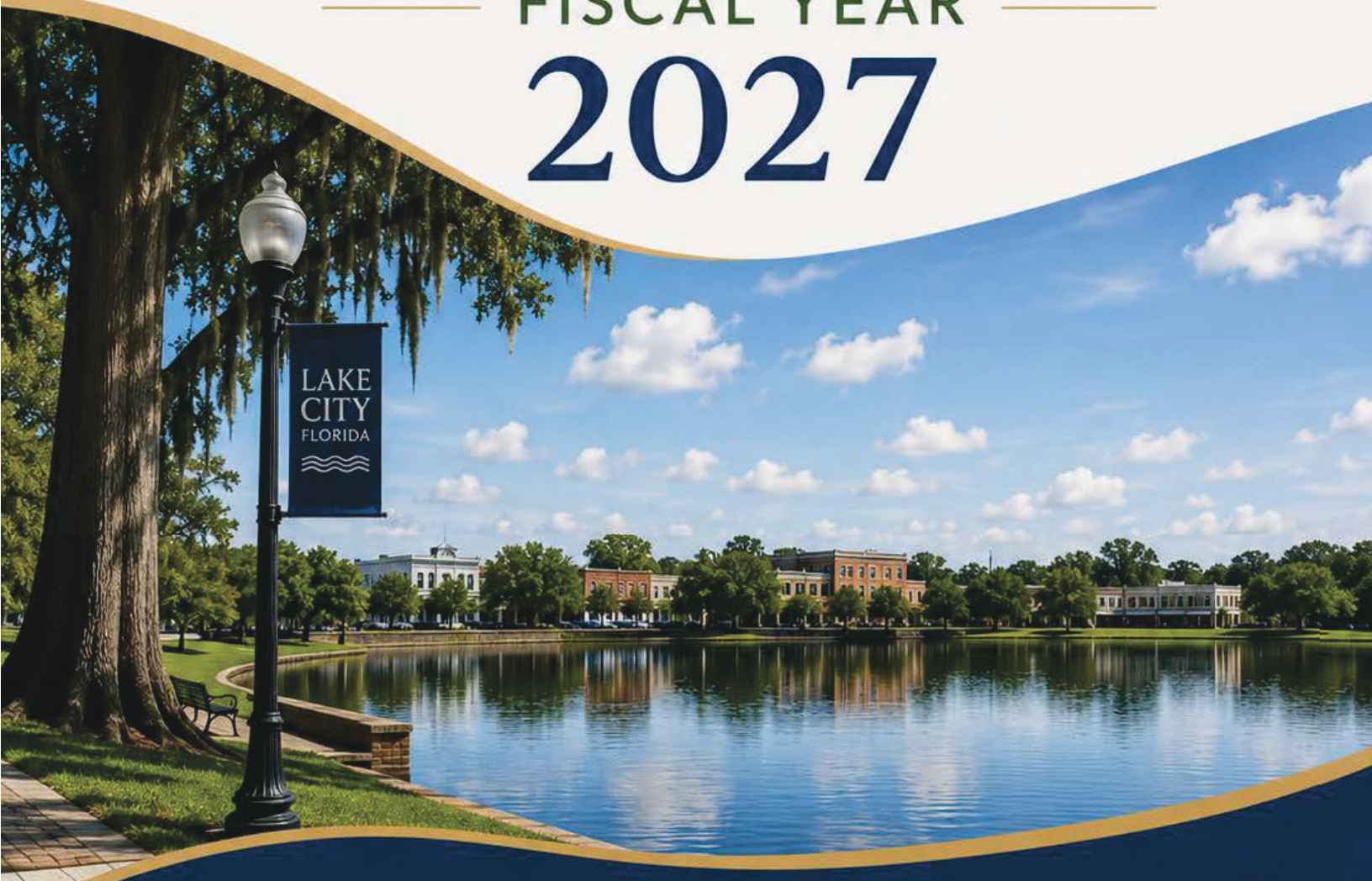
CITY OF LAKE CITY

Florida's Gateway Est. 1859

BUDGET

FISCAL YEAR

2027



SERVICE | INTEGRITY | SUSTAINABILITY | PARTNERSHIP | PROGRES

Building a Stronger Community, Together.


CITY OF
LAKE CITY
Florida's Gateway Est. 1859

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History of Lake City

History of Lake City, FL



Lake City, the county seat of Columbia County, traces its roots to the Indigenous peoples of the western Timucua and northern Utina, followed by Spanish missions in the 1600s. In the early 1800s, a Seminole community known as Halapata Telofa—"Alligator Town"—stood where the city is today. After Florida became a U.S. territory in 1821, American settlers established the town of Alligator alongside the Seminole village. When Columbia County was created in 1832, Alligator became the county seat, and military forts in the area played a role during the Second Seminole War.



Education and public service have long been central to Lake City's development. The Florida Agricultural College, founded here in 1884, later became part of the University of Florida, and the site ultimately evolved into today's Florida Gateway College. Through both World Wars, local facilities supported troop training and veterans' care, laying the groundwork for the Lake City VA Medical Center and strengthening the city's role as a regional service hub. Postwar, forestry, agriculture, and later manufacturing and logistics helped diversify the local economy.



Rail service arrived in 1858, connecting Jacksonville to Alligator and fueling growth. In 1859 the community incorporated as Lake City, reflecting the area's many lakes and marking the beginning of its civic identity. During the Civil War, Lake City's rail line helped move supplies for the Confederacy, and nearby the 1864 Battle of Olustee—Florida's largest Civil War engagement—left a lasting mark on local history. Despite a devastating downtown fire in 1874, the city rebuilt and, by the turn of the 20th century, had become a key railroad junction with landmark buildings such as Hotel Blanche and some of Florida's earliest electric lighting (1891).



Modern Lake City is known as "The Gateway to Florida," positioned at the intersection of Interstates 75 and 10 and continuing a historic role as a crossroads for travel and commerce. With a 2020 population of just over 12,000, the city combines small-town character with regional significance in healthcare, education, distribution, and government services. Recent decades have seen downtown revitalization, community festivals that celebrate its Alligator and Olustee heritage, and investment in modern infrastructure—even navigating 21st-century challenges such as a major cybersecurity incident in 2019. Together, this history reflects a community that grows, rebuilds, and adapts while honoring its unique past.

Introduction

City of Lake City's Fiscal Year 2027

We are pleased to present the City of Lake City's Fiscal Year 2027 budget to the City's elected leaders, residents, businesses, community organizations, and visitors. This budget reflects our commitment to understanding and addressing the diverse needs and interests of our community.

As we enter this new fiscal year, it is important to acknowledge the significant progress made in 2026, which has reinforced our dedication to the community. Our goal is to create an environment where all individuals have the opportunity to thrive.

This budget addresses the critical issues that impact Lake City now and in the future. We are committed to delivering exceptional services that enhance the quality of life for our residents, foster a favorable environment for businesses, and ensure a welcoming atmosphere for visitors.



The FY 2027 budget serves not only as a financial blueprint but also as a tool for envisioning Lake City's future. It prioritizes initiatives that maintain financial responsibility, enhance livability, invest in infrastructure and amenities, promote organizational excellence, support public safety, and drive economic development. Every aspect of this budget highlights the City's commitment to aligning our goals and our dedication to responsible fiscal management.



Lake DeSoto

What we are prioritizing with this budget:

Investing in Infrastructure and Amenities: It is essential to prioritize the maintenance of community spaces that residents can take pride in.

Enhance Livability: We aim to create a city where the quality of life in neighborhoods is actively identified and improved.

Foster a High-Performing Organization: Our goal is to build a strong team of dedicated employees who support the community by adhering to local government best practices, while also focusing on employee development, support, and retention.

Promoting Economic Growth and Tourism: We are committed to pursuing strategic economic development initiatives that attract and retain businesses, promote job creation, and ensure a strong and diverse local economy in Lake City.



The Springs Mural Downtown Lake City – Keith Goodson, Artist

Council Members



Mayor Noah Walker



Chevella Young, District 10



Tammy Harris, District 12



James Carter, District 13



Ricky Jernigan, District 14

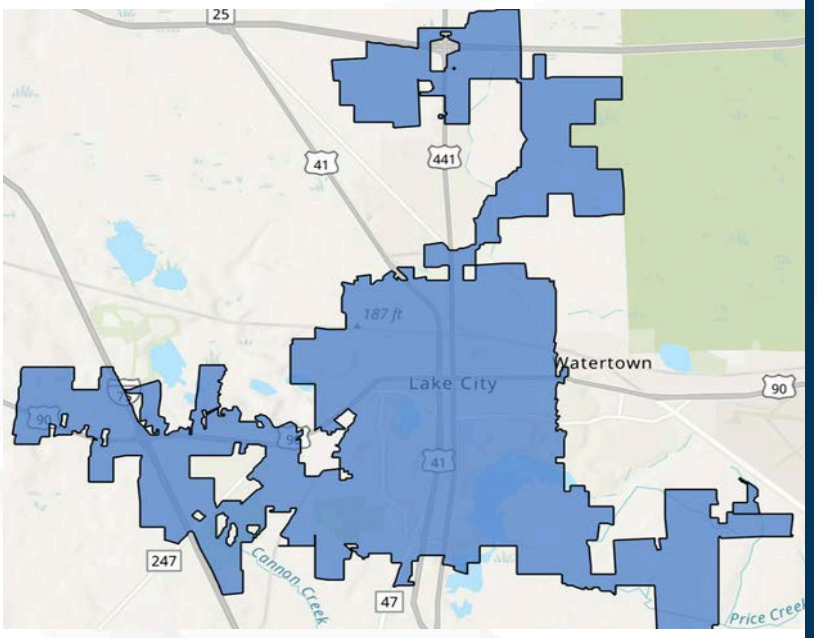
City of Lake City at a Glance

Incorporation:1859

Lake City operates as a charter city under a council-manager form of government. This structure ensures effective governance and accountability within the community

County: Columbia





Lake City is located in northern Florida.

It lies near the intersection of Interstate 10 and Interstate 75. Jacksonville is 60 miles to the east, Tallahassee is 106 miles to the west, Gainesville is 46 miles to the south, and Valdosta, Georgia, is 62 miles to the northwest.

Area: 12.25 sq mi

School District

Fort White High School
Columbia High School
Challenge Learning Center
Fort White Middle School
Lake City Middle School
Richardson Middle School
Columbia City Elementary
Eastside Elementary
Fort White Elementary
Melrose Park Elementary
Niblack Elementary
Pinemount Elementary
Summers Elementary
Westside Elementary

Populations and People
Total Population
12,173
P1 | *2020 Decennial Census*

Education
Bachelor's Degree or Higher
17.9%
S1501 | *2023 American Community Survey 5-Year Estimates*

Housing
Total Housing Units
21,155
H1 | *2020 Decennial Census*

Families and Living Arrangements
Total Households
19,691
DP02 | *2023 American Community Survey 5-Year Estimates*


CITY OF
LAKE CITY
Florida's Gateway Est. 1859

The Budget Process

What is TRIM?

Florida's Truth in Millage (TRIM) law ensures transparency in how local governments set property tax (millage) rates and adopt their annual budget. It requires public notice, public hearings, and strict deadlines.

1. Budget Preparation (April–June)

- Departments submit budget requests (staffing, operations, capital needs).
- Finance compiles requests; City Manager prepares recommended budget.
- Public budget workshops held with City Council.

2. TRIM Calendar Begins (July)

July 1 – Taxable Values Certified

- Property Appraiser certifies taxable values; TRIM deadlines begin.

By July 31 – Proposed Millage Set Council sets:

- Proposed millage rate (maximum possible rate)
- Date/time of First Public Budget Hearing Information sent to Property Appraiser for TRIM notices.

3. Public Notification (August)

Mid–Late August – TRIM Notices Mailed Each property owner receives a notice showing:

- Proposed millage
- Rolled-back rate
- % increase/decrease
- Hearing date/time/location
- Impact on their property

This is the primary public communication tool.

4. Public Hearings & Adoption (September)

First Public Hearing – Early/Mid September

Council must:

- Announce % change from rolled-back rate
- Hold public comment on millage & budget
- Adopt tentative millage and tentative budget

Between Hearings

- Publish "Notice of Budget Hearing" and "Budget Summary" in newspaper.

Second Public Hearing – Late September

Council adopts:

- Final millage rate (cannot exceed July proposed rate)
- Final budget

Fiscal year begins October 1.

5. Final TRIM Requirements

Within 3 Days of Adoption City submits to Florida Department of Revenue:

- Millage & budget ordinances/resolutions
- Required TRIM forms

Final Certification Sent to Property Appraiser & Tax Collector for November tax bills.

6. Public Participation Opportunities

- Budget Workshops
- City Council Meetings
- TRIM Notice review
- First & Second Public Hearings
- Public records available online

Summary at a Glance (Timeline Format)

Budget prep & workshops	**April–June**	**Departments draft budgets; City Manager reviews**
Property Appraiser certifies values	**July 1**	**TRIM calendar begins**
City sets proposed millage	**By July 31**	**Council establishes proposed rate & first hearing date**
TRIM notices mailed	**Mid–Late August**	**Public informed of proposed millage**
First public hearing	**Early–Mid September**	**Tentative millage & budget adopted**
Required ads published	**September**	**Public notice of final hearing**
Second public hearing	**Late September**	**Final millage & final budget adopted**
Submit final TRIM documents	**Within 3 days**	**Sent to FL Dept. of Revenue**
Fiscal year begins	**October 1**	**Budget becomes active**

Budget Amendment Procedures

1. Amendments by Council Motion (within the same fund) The city council may amend the budget by a motion recorded in the minutes to:

- Shift appropriations within a fund (increase one line item while decreasing another), as long as the total fund appropriation does not change.
- Use the reserve for contingencies to increase an appropriation or create a new one within the same fund. Expenditures cannot be charged directly to the contingency reserve.

2. Amendments by Council Resolution The council may amend the budget by resolution to:

- Appropriate funds from the reserve for future construction and improvements for their intended purposes.
- Appropriate unanticipated revenues (e.g., grants, donations, reimbursements) for their specific purpose. These must be added to the correct fund. The resolution may also transfer revenue between funds to properly account for these receipts.

3. Allowable Transfers Between Funds Only three types of interfund transfers are permitted:

- Corrections of errors.
- Transfers already budgeted. Transfers needed to account for unanticipated or increased revenue.

4. Year-End Rules

- Unspent appropriations revert to their original fund at year-end.
- Reserves for sinking funds or future construction cannot be diverted to other uses.

5. Administrative Transfers (City Manager & Finance Director) They may reallocate funds within a department's budget (excluding capital and salary accounts) to:

- Adjust appropriations between purposes within the department.
- Create new appropriations within the department. The total department budget cannot change.

Reporting Requirement: All such administrative transfers must be reported to the city council at least quarterly, including reasons for each transfer.

6. Other Amendments If a needed amendment is not otherwise authorized, the council may approve it by resolution, unless prohibited by law.

Strategic Plan

The Lake City Strategic Plan reflects a unified vision for the future of Lake City. The plan is the result of one of the most inclusive planning efforts in recent city history, which included extensive engagement with city leaders, local businesses, residents, and regional partners.

Planning Process Overview

The plan includes input from a broad range of stakeholders including city staff, elected officials, county and school leaders, business owners, and representatives from HAECO, Weyerhaeuser, and HCA Lake City Hospital. Regional input came from Columbia County, JAXPORT, and state agencies. A community survey drew 546 responses from across all neighborhoods, reflecting diverse voices and strong public investment in Lake City's future.

Implementation Framework

Led by the City Manager and department heads, implementation will begin with key actions in Year 1. Core initiatives will roll out over Years 2–3, with evaluation and institutionalization in Years 4–5. Long-term success depends on continued collaboration with Columbia County, schools, employers, and residents. Lake City is ready to turn potential into progress. This plan charts a clear path forward—preserving our character while creating opportunity for all, through the following initiatives:

Strategic Pillars

Economic Development: Leverage our I-10/I-75 location to grow Lake City Gateway Airport, support the North Florida Mega Industrial Park, and foster small business growth through workforce development and streamlined permitting.

Housing & Community Development: Expand housing options through a new Housing program and public-private partnerships. Focus on neighborhood revitalization, downtown development, and recreation expansion, including a new Recreation Director and Lake DeSoto improvements.

Infrastructure & Sustainable Growth: Expand utility capacity, streamline permitting, and coordinate with county and state partners. Growth will be balanced with natural resource protection and strategic annexation.

Public Safety & Community Engagement: Strengthen community policing, youth programs, and neighborhood engagement to address safety concerns and build trust citywide.

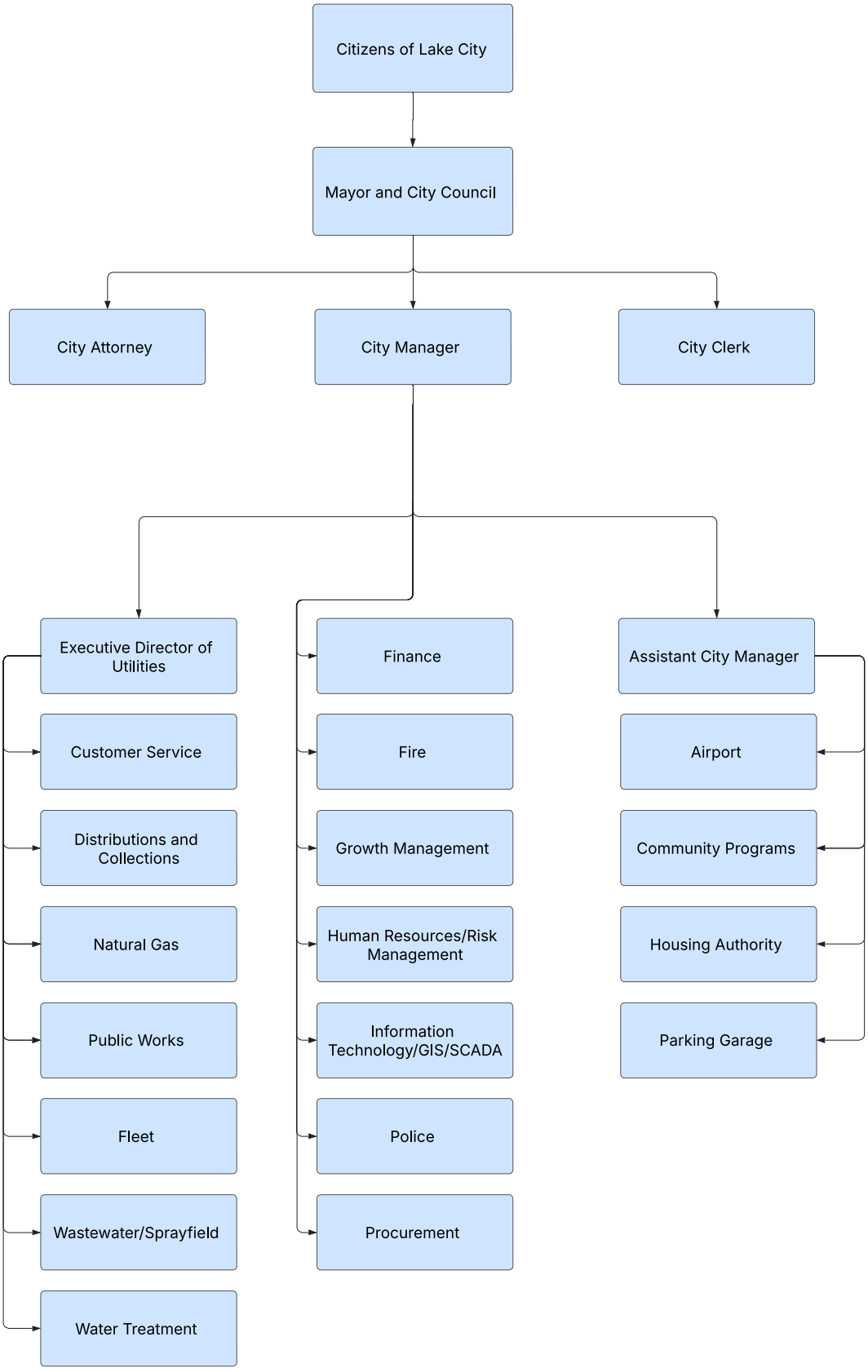
Vision Statement

"Lake City envisions a future where small-town values meet modern opportunity—a welcoming community where everyone has access to quality housing, meaningful employment, and essential services. Our strategic growth will revitalize all neighborhoods, create vibrant recreational amenities, and expand opportunities for residents of all ages and backgrounds. By leveraging our strategic location while honoring our heritage, we will build a strong economy that offers pathways to prosperity for all who call Lake City home."

Conclusion

The comprehensive process has resulted in a strategic plan that truly reflects the community's priorities and vision. By bringing together diverse viewpoints and proficiencies, Lake City has developed a roadmap that addresses immediate needs while positioning the community for long-term success. The strategic goals and initiatives outlined the priorities identified through the process. They reflect Lake City's commitment to creating a vibrant, safe, and economically sustainable community that preserves its small-town character while embracing strategic growth and development.

Organizational Chart




CITY OF
LAKE CITY
Florida's Gateway Est. 1859

Budget Summary

Fund Balance

	Fund	Beginning Fund Balance	Revenue	Expenses	Surplus/Deficit	Ending Fund Balance
001	General Fund	27,476,548	20,799,671	29,786,561	(8,986,890)	18,489,658
103	Community Redevelopment Agency	1,803,239	522,590	1,605,829	(1,083,239)	720,000
110	Fire Special Assessment	390,592	4,498,122	4,888,714	(390,592)	0
140	Airport	1,635,363	2,750,298	3,504,374	(754,076)	881,287
204	Debt Service	147,398	750,318	750,318	0	147,398
304	Sales Tax Bond	3,678,098	0	3,678,098	(3,678,098)	0
341	Airport Construction	0	3,087,660	3,087,660	0	0
410	Water-Sewer Utility	12,225,324	20,789,500	26,670,646	(5,881,146)	6,344,178
412	Water-Sewer Construction	1,200,899	12,982,275	13,395,982	(413,707)	787,192
413	Impact Fee Trust Fund	3,707,255	276,901	2,652,555	(2,375,654)	1,331,601
420	Natural Gas Utility	6,664,272	6,746,058	6,746,058	0	6,664,272
	Total	**58,928,988**	**73,203,393**	**96,766,795**	**(23,563,402)**	**35,365,586**

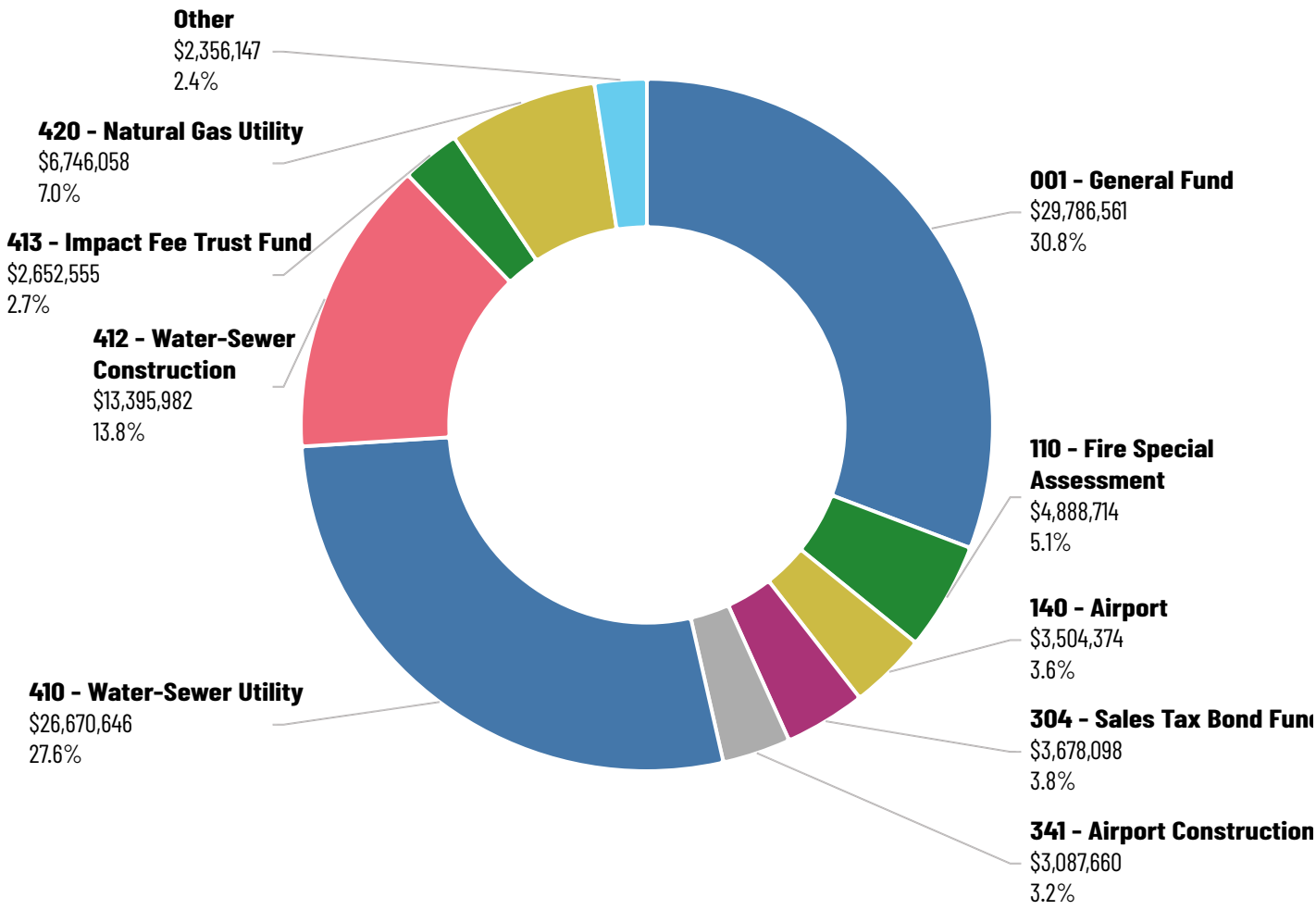
Fund balance for the City as a whole reflects a deficit of $23,563,402. However, the City has committed $31,884,531 within the Capital Improvement Plan for planned infrastructure and other long-term investments. This can be found on page 285. It lists all the City's capital projects planned for fiscal year 2027. This is an appropriate budget presentation because prior years' surplus may be used to fund one-time capital expenditures. Using accumulated surplus for nonrecurring capital costs is fiscally sound, as it avoids relying on ongoing operating revenues to support one-time projects. With the Capital projects at $31,884,531 minus the $23,563,402 deficit would actually give the City a $8,321,129 surplus.

All Funds Summary

Fund		FY 2026	FY 2027	Difference	% Change
Expense					
001 - General Fund		28,281,913	29,786,561	1,504,648	5.3%
103 - Community Redevelopment Agency		975,089	1,605,829	630,740	64.7%
110 - Fire Special Assessment		4,486,529	4,888,714	402,185	9.0%
140 - Airport		3,029,061	3,504,374	475,313	15.7%
204 - Debt Service		844,441	750,318	(94,123)	(11.1)%
304 - Sales Tax Bond Fund		3,613,036	3,678,098	65,062	1.8%
341 - Airport Construction		1,526,388	3,087,660	1,561,272	102.3%
410 - Water-Sewer Utility		31,739,435	26,670,646	(5,068,789)	(16.0)%
412 - Water-Sewer Construction		881,828	13,395,982	12,514,154	1,419.1%
413 - Impact Fee Trust Fund		4,096,817	2,652,555	(1,444,262)	(35.3)%
420 - Natural Gas Utility		6,695,197	6,746,058	50,861	0.8%
	Expense Total	**86,169,734**	**96,766,795**	**10,597,061**	**12.3%**

Fund		FY 2026	FY 2027	Difference	% Change
Revenue					
001 - General Fund		28,281,913	29,786,561	1,504,648	5.3%
103 - Community Redevelopment Agency		975,089	1,605,829	630,740	64.7%
110 - Fire Special Assessment		4,486,529	4,888,714	402,185	9.0%
140 - Airport		3,029,061	3,504,374	475,313	15.7%
204 - Debt Service		844,441	750,318	(94,123)	(11.1)%
304 - Sales Tax Bond Fund		3,613,036	3,678,098	65,062	1.8%
341 - Airport Construction		1,526,388	3,087,660	1,561,272	102.3%
410 - Water-Sewer Utility		31,739,435	26,670,646	(5,068,789)	(16.0)%
412 - Water-Sewer Construction		881,828	13,395,982	12,514,154	1,419.1%
413 - Impact Fee Trust Fund		4,096,817	2,652,555	(1,444,262)	(35.3)%
420 - Natural Gas Utility		6,695,197	6,746,058	50,861	0.8%
	Revenue Total	**86,169,734**	**96,766,795**	**10,597,061**	**12.3%**

Total Revenues by All Funds Chart



Total Expenses by Fund

	001 General	103 CRA	110 Fire Assessment	140 Airport	161 CDBG	204 Debt Service	304 Sale Tax	341 Airport Construction	410 Water/Sewer	412 W/S Constr uction	413 Impact Trust	420 Natural Gas	Total 2027	Total 2026	$ Variance	% Variance
Personnel Services																
Personnel Services Salary	9,181,392	47,180	2,274,125	403,839	—	—	—	—	4,487,703	—	—	874,024	17,268,263	16,541,353	(726,910)	(4.2)%
Personnel Services Overtime	425,000	—	160,000	10,000	—	—	—	—	127,500	—	—	10,000	732,500	730,000	(2,500)	(0.3)%
Personnel Services Special Pay Incentive	19,379	—	19,101	—	—	—	—	—	—	—	—	—	38,480	40,299	1,819	4.7%
Personnel Services FICA	722,079	3,609	181,904	31,707	—	—	—	—	349,956	—	—	67,855	1,357,110	1,285,475	(71,635)	(5.3)%
Personnel Services Retirement Contributions	1,574,179	6,611	403,486	57,853	—	—	—	—	676,616	—	—	124,854	2,843,599	2,541,370	(302,229)	(10.6)%
Personnel Services Life, Health & Disability	2,621,147	43,948	565,895	40,710	—	—	—	—	1,460,221	—	—	238,475	4,970,396	4,054,341	(916,055)	(18.4)%
Personnel Services Workers Compensation	230,552	52	93,474	6,839	—	—	—	—	71,328	—	—	14,070	416,315	384,727	(31,588)	(7.6)%
Personnel Services Unemployment Compensation	—	—	—	630	—	—	—	—	—	—	—	—	630	—	(630)	(100.0)%
Personnel Services Total	**14,773,728**	**101,400**	**3,697,985**	**551,578**	—	**—**	**—**	**—**	**7,173,324**	**—**	**—**	**1,329,278**	**27,627,293**	**25,577,565**	**(2,049,728)**	**(7.4)%**
Operating Expenses																
Operating Expense Professional Services	506,290	83,000	65,278	50,000	—	—	—	—	975,500	—	—	32,000	1,712,068	1,378,184	(333,884)	(19.5)%
Operating Expense Accounting & Auditing	36,300	6,000	5,000	3,500	—	—	—	—	32,750	—	—	8,500	92,050	91,050	(1,000)	(1.1)%
Operating Expense Contractual Services	1,498,308	7,108	162,672	136,836	—	—	—	—	670,869	—	—	29,994	2,505,787	2,316,522	(189,265)	(7.6)%
Operating Expense Travel	207,545	5,500	12,000	8,000	—	—	—	—	54,250	—	—	25,500	312,795	284,365	(28,430)	(9.1)%
Operating Expense Communication Services	273,849	4,896	29,155	16,625	—	—	—	—	190,882	—	—	31,090	546,497	584,412	37,915	6.9%
Operating Expense Postage	24,845	—	1,000	500	—	—	—	—	54,550	—	—	1,200	82,095	77,695	(4,400)	(5.4)%
Operating Expense Utility Services	605,760	10,275	72,000	71,350	—	—	—	—	1,135,040	—	—	17,350	1,911,775	1,762,797	(148,978)	(7.8)%
Operating Expense Rental & Leases	998,643	—	46,275	25,192	—	—	—	—	389,659	—	—	127,433	1,587,202	1,499,772	(87,430)	(5.5)%
Operating Expense Insurance	405,574	13,983	66,339	78,438	—	—	—	—	455,156	—	—	96,012	1,115,502	1,447,569	332,067	29.8%
Operating Expense Repair & Maintenance	1,458,636	34,500	142,682	124,492	—	—	—	—	1,104,837	—	—	135,012	3,000,159	3,213,693	213,534	7.1%
Operating Expense Printing & Binding	10,400	700	250	500	—	—	—	—	6,000	—	—	600	18,450	16,139	(2,311)	(12.5)%

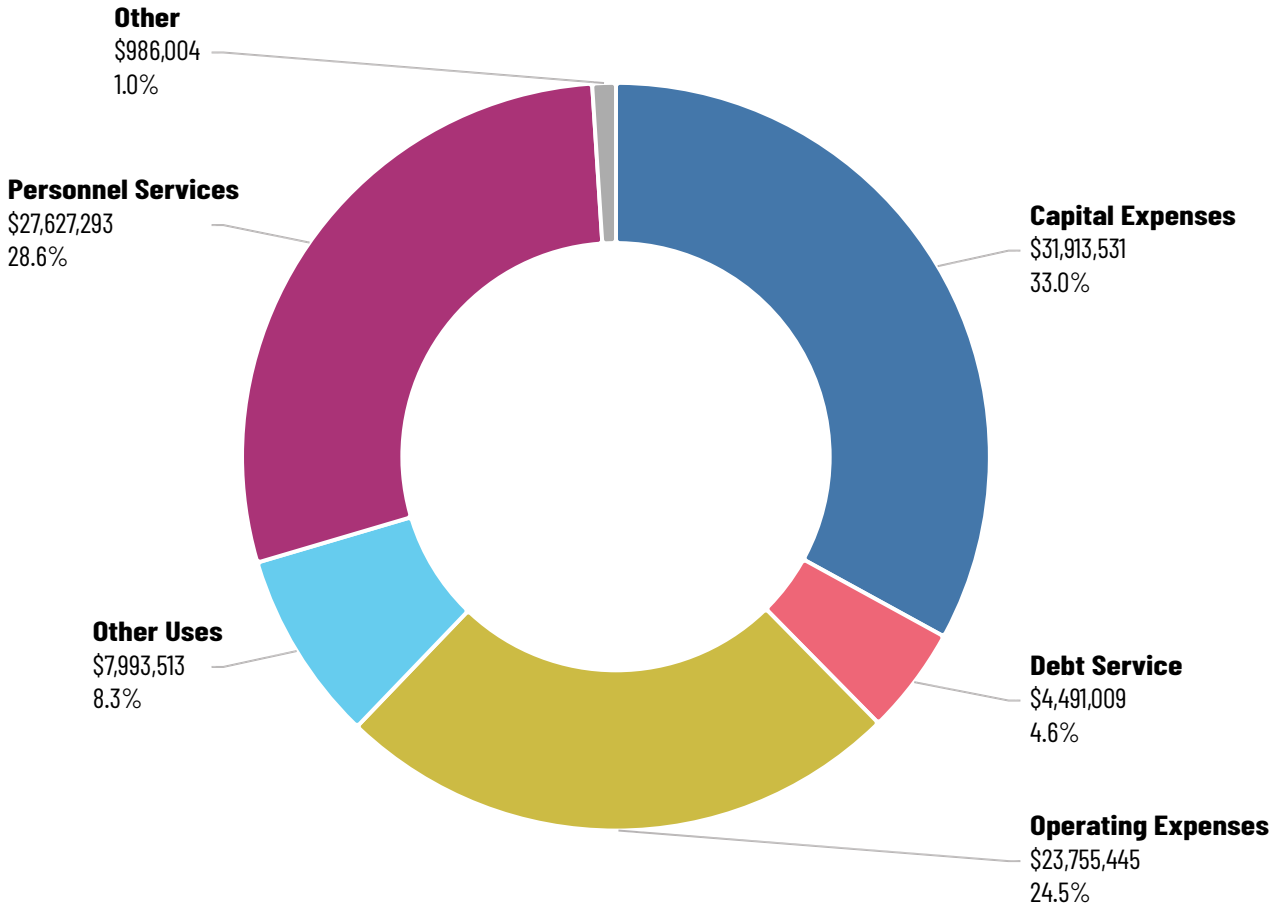
Total Expenses by Fund

	001 General	103 CRA	110 Fire Assessment	140 Airport	161 CDBG	204 Debt Service	304 Sale Tax	341 Airport Construction	410 Water/Sewer	412 W/S Construction	413 Impact Trust	420 Natural Gas	Total 2027	Total 2026	$ Variance	% Variance
Operating Expense Promotional Activities	41,610	—	5,000	10,000	—	—	—	—	9,000	—	—	6,000	71,610	61,310	(10,300)	(14.4)%
Operating Expense Other Current Charges	336,800	600,000	92,038	10,000	—	—	—	—	225,200	—	—	3,771,545	5,035,583	4,864,246	(171,337)	(3.4)%
Operating Expense Office Supplies	48,600	—	1,500	2,500	—	—	—	—	25,200	—	—	2,500	80,300	69,800	(10,500)	(13.1)%
Operating Expense Operating Supplies	1,077,190	31,000	116,040	1,099,475	—	—	—	—	2,373,776	—	—	277,709	4,975,190	5,070,118	94,928	1.9%
Operating Expense Road Material & Supplies	75,800	—	—	—	—	—	—	—	135,000	—	—	—	210,800	210,800	—	—%
Operating Expense Books, Subscription & Membership	79,749	700	10,392	505	—	—	—	—	12,315	—	—	6,950	110,611	94,944	(15,667)	(14.2)%
Operating Expense Training	213,865	1,100	50,751	2,000	—	—	—	—	93,000	—	—	26,255	386,971	367,815	(19,156)	(5.0)%
Operating Expenses Total	**7,899,764**	**798,762**	**878,372**	**1,639,913**	—	—	—	—	**7,942,984**	—	—	**4,595,650**	**23,755,445**	**23,411,231**	**(344,214)**	**(1.4)%**
Capital Expenses																
Capital Outlay Land	—	—	—	—	—	—	—	—	227,500	—	—	—	227,500	2,500	(225,000)	(98.9)%
Capital Outlay Building	382,404	—	—	112,000	—	—	3,678,098	1,788,415	34,500	—	—	—	5,995,417	4,865,637	(1,129,780)	(18.8)%
Capital Outlay Infrastructure	2,836,783	602,517	—	—	—	—	—	1,299,245	16,006,482	—	—	117,000	20,862,027	17,839,965	(3,022,062)	(14.5)%
Capital Outlay Machinery & Equipment	1,416,799	—	58,388	52,000	—	—	—	—	3,261,400	—	—	40,000	4,828,587	2,411,606	(2,416,981)	(50.1)%
Capital Expenses Total	**4,635,986**	**602,517**	**58,388**	**164,000**	—	—	**3,678,098**	**3,087,660**	**19,529,882**	—	—	**157,000**	**31,913,531**	**25,119,708**	**(6,793,823)**	**(21.3)%**
Debt Service																
Debt Service Principal	—	96,447	—	210,427	—	570,867	—	—	2,973,082	—	—	—	3,850,823	3,702,349	(148,474)	(3.9)%
Debt Service Interest	—	6,703	—	33,415	—	179,451	—	—	420,617	—	—	—	640,186	677,297	37,111	5.8%
Debt Service Total	—	**103,150**	—	**243,842**	—	**750,318**	—	—	**3,393,699**	—	—	—	**4,491,009**	**4,379,646**	**(111,363)**	**(2.5)%**
Grants and Aid																
Grants and Aid Aid to Private Organizations	986,004	—	—	—	—	—	—	—	—	—	—	—	986,004	1,060,504	74,500	7.6%
Grants and Aid Total	**986,004**	—	—	—	—	—	—	—	—	—	—	—	**986,004**	**1,060,504**	**74,500**	**7.6%**
Other Uses																
Other Uses Intragovernmental Transfers Airport Construction	—	—	—	750,000	—	—	—	—	—	—	—	—	750,000	—	(750,000)	(100.0)%

Total Expenses by Fund

	001 General	103 CRA	110 Fire Assessment	140 Airport	161 CDBG	204 Debt Service	304 Sale Tax	341 Airport Construction	410 Water/Sewer	412 W/S Construction	413 Impact Trust	420 Natural Gas	Total 2027	Total 2026	$ Variance	% Variance
Other Uses Intragovernmental Transfers Debt Service	496,349	—	253,969	—	—	—	—	—	—	—	—	—	750,318	844,441	94,123	12.5%
Other Uses Intragovernmental Transfers Fire Special Assessments	685,395	—	—	—	—	—	—	—	—	—	—	—	685,395	685,395	—	—%
Other Uses Intragovernmental Transfers Water Sewer	—	—	—	—	—	—	—	—	2,652,555	—	—	—	2,652,555	—	(2,652,555)	(100.0)%
Other Uses Other Uses Allocations	—	—	—	55,041	—	—	—	—	1,584,039	—	—	337,303	1,976,383	1,330,000	(646,383)	(32.7)%
Other Uses Other Uses Bad Debts	9,335	—	—	—	—	—	—	—	142,700	—	—	10,412	162,447	162,447	—	—%
Other Uses Other Uses Contingency	300,000	—	—	100,000	—	—	—	—	300,000	—	—	316,415	1,016,415	1,655,253	638,838	62.9%
Other Uses Total	**1,491,079**	**—**	**253,969**	**905,041**	**—**	**—**	**—**	**—**	**4,679,294**	**—**	**—**	**664,130**	**7,993,513**	**6,621,080**	**(1,372,433)**	**(17.2)%**
Total	**$ 29,786,561**	**$ 1,605,829**	**$ 4,888,714**	**$ 3,504,374**	**$ —**	**$ 750,318**	**$ 3,678,098**	**$ 3,087,660**	**$ 42,719,183**	**$ —**	**$ —**	**$ 6,746,058**	**$96,766,795**	**$86,169,734**	**$ (10,597,061)**	**$ (11.0)%**

Total Expenditures by All Funds Chart




CITY OF
LAKE CITY
Florida's Gateway Est. 1859

General Fund

REVENUES ASSUMPTIONS

AD VALOREM TAXES

The City of Lake City has multiple revenue sources to fund the City's services. The methods used to project those revenues include historical trends of ten years or more, estimates from the State of Florida for revenues it collects and disburses, and analyzing the current and expected economic conditions for the local area as well as the nation.

Ad Valorem or property taxes account for 8.49% of the annual recurring revenues and 27.85% of the City's General Fund Operating fund's annual recurring revenue. The percentage of General Fund revenues derived from property taxes continues to increase reflecting the increase in housing values and new construction. Property taxes are levied against real estate and certain tangible personal, non-real estate property held for commercial purposes as well as railroad companies.

Under Florida law, each county's property appraiser must certify the Ad Valorem tax roll to each authority levying taxes within the county by July 1st. The annual tax roll is the sum of all currently assessed valuations net of homestead exemptions, various other exemptions, deletions of any demolitions and the addition of new construction to the property tax roll. Each levying authority must then adopt a preliminary millage rate by legislative action no later than August 4th of each year and file this preliminary millage rate with the property appraiser.

Millage is an expression of the tax rate per thousand dollars of assessed valuation levied. This preliminary millage rate is typically the maximum rate that the jurisdiction will adopt. The property appraiser will use this preliminary millage rate to prepare a notice of proposed taxes that is mailed out to each taxpayer no later than August 24th.

Each taxing authority must hold two public hearings on the proposed millage rate and the budget before the tax rate and budget can be formally adopted. At the first public hearing, the jurisdiction will adopt a tentative millage rate and a tentative budget. After the first public hearing, the taxing authority must advertise at least two days but not more than five days in advance of the second and final public hearing on the proposed tax levy and budget.

For purposes of determining whether the jurisdiction is required to publish a notice of a tax increase, the local jurisdiction must calculate its "rolled-back" millage rate. The "rolled-back rate" is the millage rate required to yield the same property tax revenues that were collected in the prior year from the properties that were on the tax roll in the prior year. Any proposed millage rate that is higher than the "rolled-back rate" must be advertised as a tax increase. However, if the tentative millage adopted at the first public hearing is higher than the preliminary millage originally advertised, a notice must be sent to each taxpayer by first class mail indicating the taxes to be paid under the tentatively adopted millage rate as well as the taxes that would be paid under the preliminary millage rate that was originally advertised in the notice of proposed taxes.

The second public hearing is scheduled to take place in September within 15 days of the first public hearing, prior to the beginning of the new fiscal year on October 1st. At the final public hearing, the tentative millage and budget are again discussed, and then a final millage rate and budget are adopted by the governing body. The final adopted millage rate cannot be higher than the tentative millage rate adopted at the first public hearing. The fiscal year 2025-2026 millage rate for the City of Lake City is 4.9000 mills or $4.90 per thousand dollars of assessed valuation. Local taxing authorities are required to adopt certain increases in their millage rates with a super-majority vote of their governing body. The taxing authority may adopt a millage rate of the rolled-back rate plus the percentage change in Florida per capita personal income by a simple majority vote. To adopt a millage rate of up to 110% of the rolled-back rate plus the percentage change in Florida per capita personal income, the taxing authority must get the approval of two-thirds of the membership of its governing body. To go above the 110% limit and up to the statutory limit, the taxing authority must receive the unanimous approval of the membership of its governing body; for jurisdictions with a governing body of nine or more members, a three-fourths approval is required rather than a unanimous vote. The taxing authority may also levy an amount above the 110% threshold if approved by referendum. Finally, if the taxing authority levies a millage rate that is less than the majority vote maximum rate in a given year, the savings is factored into the calculation of the maximum majority vote millage rate amount for the following year (the "adjusted rolled-back rate").

In Florida, tax bills are sent to taxpayers on November 1st and are due by the following March 31st. Taxpayers may elect to pay their taxes in November and receive a 4% discount on their tax bill. The discount decreases by 1% per month thereafter (e.g., 3% discount in December), until there is no discount allowed in the month of March. For this reason, taxing authorities in Florida may budget and levy taxes on the basis that 95% of the tax levy will be collected (maximum 4% discount plus 1% allowance for uncollectible accounts). For the City of Lake City, the calculation of the new-year ad valorem revenue is the assessed valuation tax roll multiplied by the millage multiplied by 95.0%, a slightly higher percentage based upon historical collection rates.

STATE SHARED REVENUE

This section includes those revenues collected by the State and shared, in part with local governments through statutory revenue sharing formulas. They include municipal fuel tax, cigarette tax, and sales taxes. Once the State collects the revenue it allocates the funding based on varied, changing and complex formulas. The revenue received is not always indicative of the revenue generated by the City and should not be used to draw any assumptions about the City's financial health. Covid significantly impacted this revenue in FY 20 with a 0.0% reduction in revenue from the prior year. The FY 25 budget assumes revenue will remain flat.

F.S. 218.23 (2) Any unit of local government which is consolidated as provided by s. 9, Art. VIII of the State Constitution of 1885, as preserved by s. 6(e), Art. VIII, 1968 revised constitution, shall receive an annual distribution from the Revenue Sharing Trust Fund for Counties equal to $6.24 times its population based on the Office of Economic and Demographic Research estimate. This revenue source, along with the County's population, has seen an average of 0.0% growth.

F.S. 206.41 (1) (c) An additional tax of 1 cent per net gallon, which is designated as the "municipal fuel tax" and which shall be used for the purposes described in s. 206.605. The proceeds of the municipal fuel tax imposed pursuant to s. 206.41(1)(c), after deducting the service charge pursuant to chapter 215 and the administrative costs incurred by the department in collecting, administering, enforcing, and distributing the tax, which administrative costs may not exceed 2 percent of collections, shall be transferred into the Revenue Sharing Trust Fund for Municipalities.

FS: 212.20(6)(d) details the distribution of this revenue. The first distribution is to the State's general revenue which is detailed in 212.20(6)(d)1. Once that distribution is made, 8.9743% of the remaining revenue goes to the Counties in the form of the Local Government ½ Cent Sales Tax. The next distribution is for those Counties that qualify in F.S 218.65 for emergency distribution. They receive 0.0966%. The County disbursement is for 2.081% and the Municipal disbursement is 1.3653%. This total funding is divvied up based on population and collections based on F.S. 218.245.

The remaining balance is disbursed pursuant to F.S 212.20(6)(d)6. The FY 26 budget amount is provided by the Florida Department of Revenue and estimated by the State's general revenue estimating conference. The total amount is then disbursed in equal monthly disbursements. The FY 26 budget amount is provided by the Florida Department of Revenue and estimated by the State's general revenue estimating conference. The total amount is then disbursed in equal monthly disbursements.

LOCAL OPTION SALES TAX

Estimates are typically based on historical trends which take into consideration the effects of weather upon the various utilities as well as the growth in the number of users. The City estimates the franchise fee based on historical performance. The five-year average growth is 0.0%.

UTILITY SERVICE TAX & FRANCHISE FEES

The city received franchise fees resulting from agreements for natural gas and manufactured gas distributors for years. In 2015, the city began collecting a 6 % franchise fee on electric, water and sewer services. Pursuant to Florida Statute 166.231 (1)(a), The City levies a 10 % utility service tax on the purchase of electricity, metered natural gas, liquefied petroleum gas either metered or bottled, manufactured gas either metered or bottled, and water service. A Utility Service Tax in Florida—officially called the Municipal Public Service Tax (MPST)—is a local tax that cities and some counties charge on certain utility services. Its purpose is to help fund local government services such as police, fire protection, parks, road maintenance, and other municipal operations.

COMMUNICATION SERVICE TAX

Florida Statute 202.19 allows the City levies a Communication Services Tax at the rate of 5.22% on the purchase of communication services (generally, telephone, wireless and cable television services) as defined by Florida Statute 202. The tax is collected by the State and then remitted to the city, after deducting an administrative fee.

LOCAL OPTION FUEL TAXES

6 Cent Local Option Gas Tax - Fund 10403: The City levied six cents upon every gallon of motor fuel and diesel fuel sold in the County. The FY 25 budget assumes no growth.

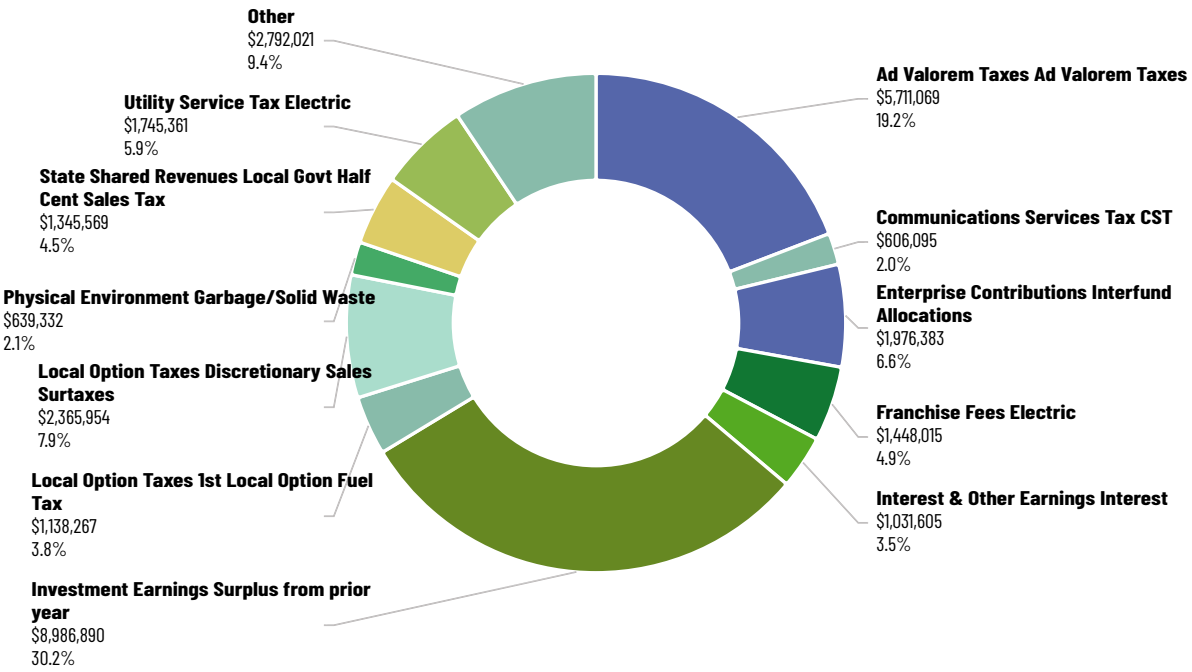
OTHER REVENUE SOURCES

Other Revenue Sources include Local Government Half Cent Sales Tax Revenue Shared, Municipal Sales Tax Revenue Shared, County Municipal Fuel Tax Revenue Shared, Constitutional Fuel Tax , County Fuel Tax , Alcoholic Beverage Licenses, Auto License, Air Pollution Control Fee, Cigarette Tax , Insurance Agent Licenses, Mobile Home Licenses, Municipal Fuel Tax Refund Special Fuel, and Motor Fuel Use Tax, County Fuel Tax Refund and Local Government Half Cent Sales Tax

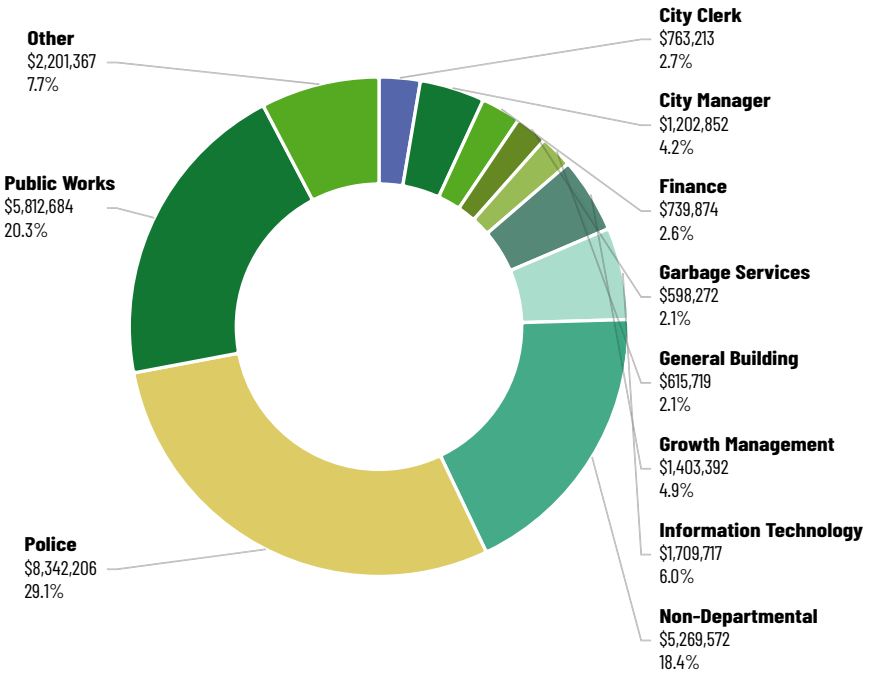
The budget is based on a deep analysis of ten years of historical actuals by month for each individual revenue. The State of Florida publishes annual estimates for several of these revenues for each jurisdiction in late July. The proposed budget is balanced and presented to City Council before these state estimates are published. The distribution formula, "The proportion for each municipal government shall be computed by dividing the population of that municipality by the sum of the total county population plus two thirds of the incorporated area population."

		FY 2026	FY 2027	Difference	% Change
General Fund					
001-311.00	Ad Valorem Taxes Ad Valorem Taxes	5,491,910	5,711,069	219,159	4.0%
001-312.41	Local Option Taxes 1st Local Option Fuel Tax	1,165,697	1,138,267	(27,430)	(2.4)%
001-312.52	Local Option Taxes Insurance Premium Police	186,188	186,188	0	—%
001-312.60	Local Option Taxes Discretionary Sales Surtaxes	2,296,599	2,365,954	69,355	3.0%
001-314.10	Utility Service Tax Electric	1,649,347	1,745,361	96,014	5.8%
001-314.80	Utility Service Tax LP Gas	13,730	14,162	432	3.1%
001-315.00	Communications Services Tax CST	622,793	606,095	(16,698)	(2.7)%
001-316.10	Local Business Tax Occuptional Licenses	100,772	98,556	(2,216)	(2.2)%
001-316.11	Local Business Tax License Penalties	633	650	17	2.7%
001-322.10	Building Permit Fees Construction Permits	297,412	373,132	75,720	25.5%
001-322.11	Building Permit Fees Plan Review Fees	13,862	9,751	(4,111)	(29.7)%
001-322.20	Building Permit Fees Electrical Permits	27,547	14,873	(12,674)	(46.0)%
001-322.30	Building Permit Fees Plumbing Permits	14,801	8,618	(6,183)	(41.8)%
001-322.31	Building Permit Fees Mechanical Permits	39,835	15,580	(24,255)	(60.9)%
001-322.40	Building Permit Fees Inspection Fees	0	3,000	3,000	100.0%
001-323.10	Franchise Fees Electric	1,394,779	1,448,015	53,236	3.8%
001-323.70	Franchise Fees Solid Waste	321,069	344,585	23,516	7.3%
001-329.03	Other Permits, Fees, Spec Assess Zoning Fees	15,100	42,364	27,264	180.6%
001-335.12.01	State Shared Revenues Proceeds Motor Fuel Tax	113,963	114,386	423	0.4%
001-335.12.02	State Shared Revenues Proceeds Sales/Use Tax	655	661	6	0.9%
001-335.14	State Shared Revenues Mobile Home License Tax	4,183	6,596	2,413	57.7%
001-335.15	State Shared Revenues Alcoholic Beverage License Tax	13,397	21,570	8,173	61.0%
001-335.16	State Shared Revenues Disc Sales Tax	540,341	546,143	5,802	1.1%
001-335.18	State Shared Revenues Local Govt Half Cent Sales Tax	1,381,227	1,345,569	(35,658)	(2.6)%
001-335.19.01	State Shared Revenues Oth Gen Govt Traffic Signal	156,775	200,306	43,531	27.8%
001-335.19.02	State Shared Revenues Oth Gen Govt State Hwy Lighting	194,471	194,471	0	—%
001-335.49	State Shared Revenues Other Trans - Fuel Tax Refund	21,275	25,848	4,573	21.5%
001-338.00	Shared Rev From Other Local Units County Occup License	9,725	8,775	(950)	(9.8)%
001-343.40	Physical Environment Garbage/Solid Waste	649,242	639,332	(9,910)	(1.5)%
001-347.20.03	Culture/Recreation Parks & Recreation Park & Building	6,455	7,915	1,460	22.6%
001-349.00.01	Other Charges for services Other Charges for services Code Enforcement Fees	0	3,500	3,500	100.0%

		FY 2026	FY 2027	Difference	% Change
001-351.10	Court Ordered Judgmt & Fines Court Fines	43,611	44,574	963	2.2%
001-351.50.01	Court Ordered Judgmt & Fines Traffic 2nd $ Funding	3,373	2,430	(943)	(28.0)%
001-361.10	Interest & Other Earnings Interest	1,041,753	1,031,605	(10,148)	(1.0)%
001-362.00	Rents and Royalties Rents	29,415	24,000	(5,415)	(18.4)%
001-362.01	Rents and Royalties Rent Refund	356,177	315,356	(40,821)	(11.5)%
001-364.00	Sale/Disposition of Fixed Assets Proceeds	15,000	11,000	(4,000)	(26.7)%
001-365.00	Sale/Surplus Material Material-Scrap	3,689	2,100	(1,589)	(43.1)%
001-366.00	Contributions- Private Source & Donations Donations	17,365	15,500	(1,865)	(10.7)%
001-369.90	Other Misc Revenue Revenue	116,371	121,681	5,310	4.6%
001-369.90.01	Other Misc Revenue Revenue Restitution	13,417	13,750	333	2.5%
001-369.90.14	Other Misc Revenue Revenue Tech Fee	3,000	0	(3,000)	(100.0)%
001-382.00	Enterprise Contributions Interfund Allocations	1,330,000	1,976,383	646,383	48.6%
001-390.00	Investment Earnings Surplus from prior year	8,564,959	8,986,890	421,931	4.9%
	General Fund Total	**28,281,913**	**29,786,561**	**1,504,648**	**5.3%**



			FY 2026	FY 2027	Difference	% Change
01	Council		402,924	409,712	6,788	1.7%
02	City Manager		1,217,782	1,012,893	(204,889)	(16.8)%
03	City Clerk		763,213	618,030	(145,183)	(19.0)%
04	Human Resources		472,399	453,715	(18,684)	(4.0)%
05	Non-Departmental		5,345,852	2,974,382	(2,371,470)	(44.4)%
06	Finance		754,373	784,776	30,403	4.0%
07	Information Technology		1,717,091	2,499,901	782,810	45.6%
08	Procurement		381,703	354,824	(26,879)	(7.0)%
09	Vehicle Maintenance		394,857	442,634	47,777	12.1%
10	General Building		616,719	650,115	33,396	5.4%
11	Police		8,342,206	9,157,097	814,891	9.8%
12	Safety/Risk Mgmt		0	325,823	325,823	100.0%
15	Public Works		5,268,770	7,585,030	2,316,260	44.0%
16	Public Assistance		568,500	486,000	(82,500)	(14.5)%
18	Garbage Services		598,272	598,272	0	—%
55	Growth Management		1,437,252	1,433,357	(3,895)	(0.3)%
		Total	**28,281,913**	**29,786,561**	**1,504,648**	**5.3%**



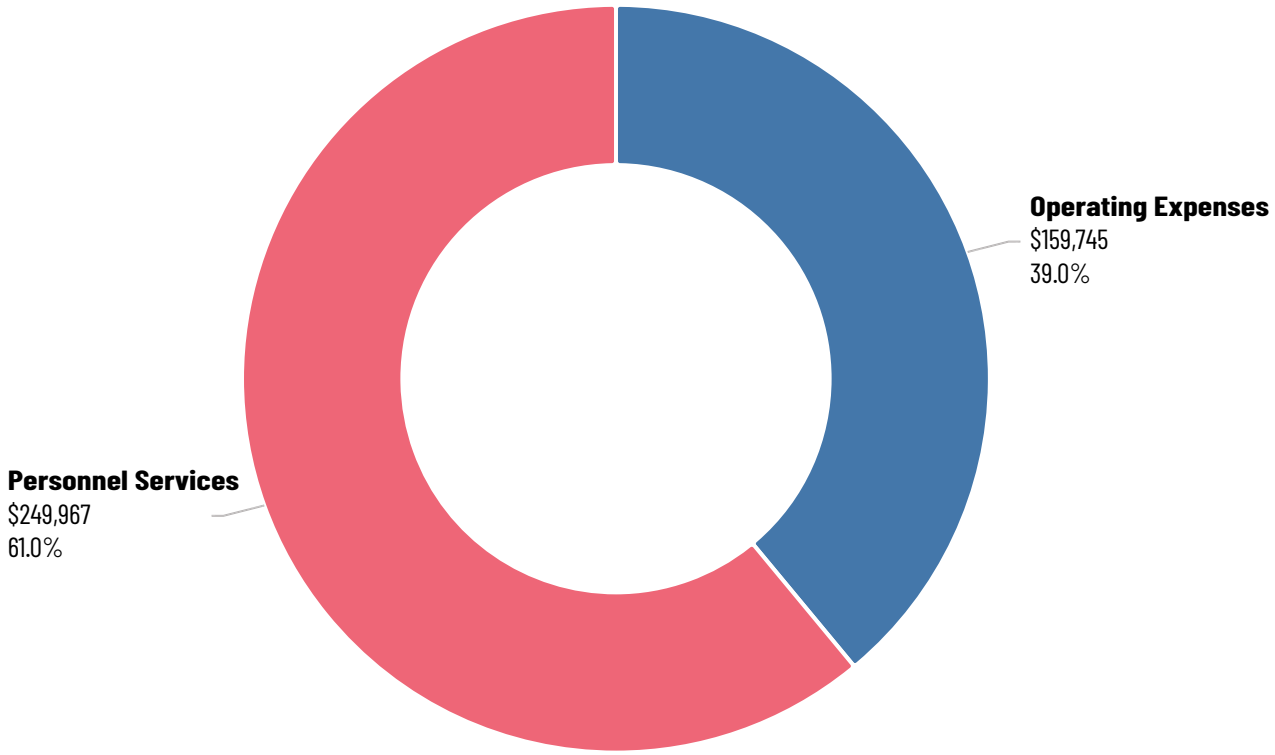
Council

The City Council provides the residents of Lake City with transparent, accountable, and forward-thinking leadership that represents the voice of the community; to adopt policies and make decisions that promote health, safety, and quality of life for all residents; and to ensure responsible stewardship of public resources while promoting sustainable growth and a high quality of life for future generations.



City Council

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.01.511-010.12	Salary	109,759	112,212	95,165	115,573	3,361	3.0%
001.01.511-010.21	FICA	8,305	9,273	7,006	9,472	199	2.1%
001.01.511-010.22	Retirement Contributions	64,800	67,530	56,392	58,274	(9,256)	(13.7)%
001.01.511-010.23	Life, Health & Disability	38,727	39,476	34,398	66,512	27,036	68.5%
001.01.511-010.24	Workers Compensation	294	158	126	136	(22)	(13.9)%
	Personnel Services Total	**221,886**	**228,649**	**193,086**	**249,967**	**21,318**	**9.3%**
Operating Expenses							
001.01.511-030.31	Professional Services	0	1,800	0	1,800	0	—%
001.01.511-030.34	Contractual Services	0	45,000	99	0	(45,000)	(100.0)%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.01.511-030.40	Travel	46,638	69,250	25,130	92,120	22,870	33.0%
001.01.511-030.41	Communication Services	3,203	3,600	2,377	3,600	0	—%
001.01.511-030.42	Postage	31	100	0	100	0	—%
001.01.511-030.46	Repair & Maintenance	0	400	0	400	0	—%
001.01.511-030.47	Printing & Binding	812	1,550	130	2,100	550	35.5%
001.01.511-030.48	Promotional Activities	4,738	9,650	5,296	14,550	4,900	50.8%
001.01.511-030.49	Other Current Charges	4,013	2,500	2,958	2,500	0	—%
001.01.511-030.51	Office Supplies	35	600	88	600	0	—%
001.01.511-030.52	Operating Supplies	12,089	15,850	5,423	14,600	(1,250)	(7.9)%
001.01.511-030.54	Books, Subscription & Membership	6,648	7,275	5,314	7,275	0	—%
001.01.511-030.55	Training	11,101	16,700	5,717	20,100	3,400	20.4%
	Operating Expenses Total	**89,310**	**174,275**	**52,532**	**159,745**	**(14,530)**	**(8.3)%**
	Total	**311,195**	**402,924**	**245,619**	**409,712**	**6,788**	**1.7%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.01.511-030.31	Paralegal Services for Special Meetings	1,800
	Operating Expense Professional Services Total	**1,800**
Operating Expense Travel		
001.01.511-030.40	Airport Conference (2027)	8,220
001.01.511-030.40	City Council Travel Allowance - Annual	9,000
001.01.511-030.40	Congressional Black Caucus (2027)	8,000
001.01.511-030.40	Ethics Training - Mileage Expense	350
001.01.511-030.40	FLC Fast FLY-In (2027)	10,000
001.01.511-030.40	FLC IEMO Training - Basic/Advanced	6,000
001.01.511-030.40	FLC Leadership Class	2,000
001.01.511-030.40	FLC Legislative Action Days Conference (2027)	4,000
001.01.511-030.40	FLC Legislative Conference (2026)	4,500
001.01.511-030.40	Florida Black Caucus of Local Elected Officials (2027)	1,600
001.01.511-030.40	Florida League of Cities Conference (2027)	7,500
001.01.511-030.40	Florida League of Mayors Events	2,000
001.01.511-030.40	Florida Redevelopment Conference FRA (Harris)	1,950
001.01.511-030.40	FREDA Rural Counties Day - Tallahassee (2027)	2,500
001.01.511-030.40	FREDA Rural Economic Summit (Harris)	2,000
001.01.511-030.40	Misc. Travel	5,000
001.01.511-030.40	National League of Cities Summit (2026)	12,500
001.01.511-030.40	NEFL and SRL Dinner Meeting - Mileage Expense	2,000
001.01.511-030.40	NEFL Board of Director Expense (Young)	1,000
001.01.511-030.40	SRL Board of Director Expense (Mayor)	1,000
001.01.511-030.40	Tallahassee Legislative Travel	1,000
	Operating Expense Travel Total	**92,120**
Operating Expense Communication Services		
001.01.511-030.41	AT&T Mobility	3,600
	Operating Expense Communication Services Total	**3,600**
Operating Expense Postage		
001.01.511-030.42	Postage	100
	Operating Expense Postage Total	**100**
Operating Expense Repair & Maintenance		
001.01.511-030.46	Misc. Repair and Maintenance	400
	Operating Expense Repair & Maintenance Total	**400**

Expenditure Detail

		FY 2027
Operating Expense Printing & Binding		
001.01.511-030.47	Business Cards/Letterhead/Envelopes	1,500
001.01.511-030.47	Gatekeeper Award Supplies	250
001.01.511-030.47	Misc. Copy Reproductions	50
001.01.511-030.47	Proclamation Supplies	300
	Operating Expense Printing & Binding Total	**2,100**
Operating Expense Promotional Activities		
001.01.511-030.48	Annual Community Unity Day - Backpack Giveaway	2,000
001.01.511-030.48	Bereavement and/or Birth Celebration Boxes/Cards	2,000
001.01.511-030.48	Bereavement/Get Well Soon Cards	100
001.01.511-030.48	CHS Football Program Ad	300
001.01.511-030.48	CHS Yearbook Ad	300
001.01.511-030.48	Florida League of Cities Ad Quality Cities Publication	450
001.01.511-030.48	Lake City Reporter - Ad - Chamber Guide	2,000
001.01.511-030.48	Law Enforcement Torch Run	300
001.01.511-030.48	Misc. Promotional Items	3,000
001.01.511-030.48	National Night Out	500
001.01.511-030.48	Parade - Candy and supplies	2,000
001.01.511-030.48	Parade Registration Fees	100
001.01.511-030.48	Public Outreach	1,000
001.01.511-030.48	Trunk or Treat	500
	Operating Expense Promotional Activities Total	**14,550**
Operating Expense Other Current Charges		
001.01.511-030.49	Lake City Reporter Notices - Election/Misc	2,500
	Operating Expense Other Current Charges Total	**2,500**
Operating Expense Office Supplies		
001.01.511-030.51	Office Supplies	600
	Operating Expense Office Supplies Total	**600**
Operating Expense Operating Supplies		
001.01.511-030.52	Council Photo Project - Historical Photos	2,000
001.01.511-030.52	Council Photo Session and Framing	400
001.01.511-030.52	Framing for Proclamations	1,000
001.01.511-030.52	Host NEFL/SRL Dinner Meeting	3,000
001.01.511-030.52	Incoming/Outgoing Council Reception	2,000
001.01.511-030.52	Logo Apparel	1,500

Expenditure Detail

		FY 2027
001.01.511-030.52	Meeting Supplies	200
001.01.511-030.52	Miscellaneous Supplies/Expenses	1,000
001.01.511-030.52	Townhall Meetings	1,000
001.01.511-030.52	Various Dinners, Luncheons and Events	2,500
	Operating Expense Operating Supplies Total	**14,600**
Operating Expense Books, Subscription & Membership		
001.01.511-030.54	Chamber of Commerce - Annual Dues	1,750
001.01.511-030.54	Florida Black Caucus of Local Elected Officials - Dues	450
001.01.511-030.54	Florida League of Cities - Annual Dues	2,069
001.01.511-030.54	Florida League of Mayors - Annual Dues	395
001.01.511-030.54	Government in the Sunshine Manuals and Materials	250
001.01.511-030.54	Lake City Reporter - Subscription - Proof of Publication	100
001.01.511-030.54	National League of Cities	1,701
001.01.511-030.54	North Florida Economic Development	250
001.01.511-030.54	Northeast Florida League of Cities - Annual Dues	100
001.01.511-030.54	Quality Cities Subscription	60
001.01.511-030.54	Suwannee River League of Cities - Annual Dues	150
	Operating Expense Books, Subscription & Membership Total	**7,275**
Operating Expense Training		
001.01.511-030.55	Airport Conference	3,100
001.01.511-030.55	Congressional Black Caucus	400
001.01.511-030.55	FLC Fast Fly-In	500
001.01.511-030.55	FLC IEMO Training - Basic/Advanced	1,625
001.01.511-030.55	FLC Leadership Class	1,100
001.01.511-030.55	FLC Legislative Action Days Conference	500
001.01.511-030.55	FLC Legislative Conference	1,625
001.01.511-030.55	Florida Black Caucus of Local Elected Officials	550
001.01.511-030.55	Florida League of Cities Conference	3,000
001.01.511-030.55	Florida League of Mayors Events	250
001.01.511-030.55	Florida Redevelopment Conference (FRA) (Harris)	400
001.01.511-030.55	FREDA Rural Counties Day- Tallahassee	250
001.01.511-030.55	FREDA Rural Economic Summit (Harris)	400
001.01.511-030.55	Misc Training	1,400
001.01.511-030.55	National League of Cities Summit	5,000
	Operating Expense Training Total	**20,100**
	Total	**159,745**

Department Positions

Account	Position	FY 2026	FY 2027
Council			
001.01.511	Council Member	4	4
	Mayor	1	1
	Total	**5**	**5**

City Manager



Don Rosenthal, City Manager

Accomplishments:

We have improved the working relationship between the City of Lake City and Columbia County to promote a teamwork approach to our mutual problems, while looking for opportunities to be successful together. This approach has resulted in a considerable increase in joint funding for Water/Sewer and Gas projects within Columbia County. We look forward to working with Columbia County on other mutually beneficial projects.

Goals:

To continue to exercise good general and financial management along with utilizing innovative approaches to both old City problems and new City opportunities.

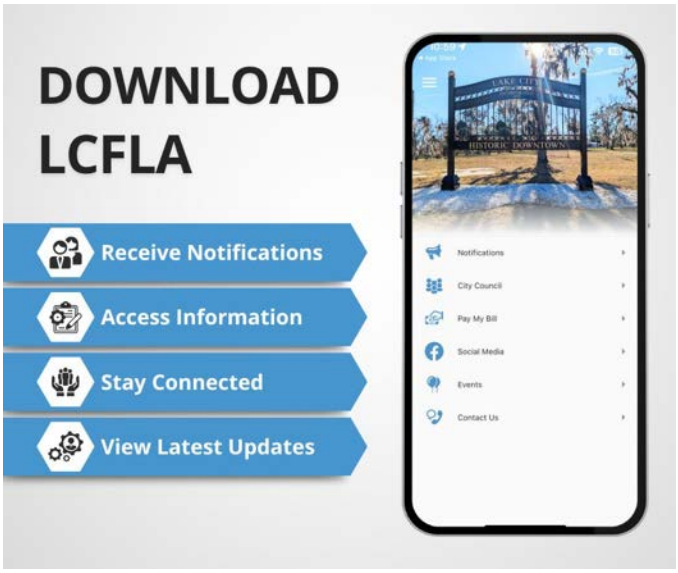
Objectives:

- Implement the 5-year Strategic Plan, working on Economic Development, Housing & Community Development, Infrastructure & Sustainable Growth, and Public Safety & Community Engagement
- Support the Department heads in their efforts to implement the Strategic Plan
- Look for opportunities to work on projects with the County that are mutually beneficial to both the County and the City of Lake City
- Create the Housing Authority
- Consolidation of Columbia County and Lake City's Fire Departments into a Fire District

City Manager's Office – Serving Lake City with Vision & Accountability

Who We Are

The City Manager's Office is the heartbeat of Lake City's local government—where leadership meets action. We work every day to ensure that the goals of the City Council are effectively carried out, city departments are running smoothly, and residents receive responsive and high-quality services.



What We Do for You

Put Plans into Action: We take the policies passed by City Council and make sure they're implemented in real life—across parks, roads, public safety, and beyond.

Manage the City Budget Responsibly: Every dollar matters. We carefully prepare and oversee Lake City's budget so public funds are used efficiently and transparently.

Plan for the Future: From roads to housing to local businesses, we lead initiatives that keep Lake City growing, safe, and sustainable.

Keep You Informed and Involved: Whether through public forums, newsletters, or social media, we work to engage our community in meaningful ways.

Collaborate Beyond City Limits: We work with county, state, and federal agencies to bring valuable programs, funding, and partnerships to Lake City.

Support City Staff: Our team helps ensure city employees have the support and leadership they need to serve residents effectively.

Where Your Tax Dollars Go – Fiscal Year Highlights

Staffing: Funding supports the City Manager, Assistant Manager, a Community Programs Director, and a dedicated team focused on strategic leadership and community responsiveness.

Technology Improvements: Investments will continue in digital services that make it easier to connect with City Hall and access city resources.

Emergency Preparedness: Budget includes support for resilience planning and readiness programs to protect our community during unexpected events.

Community Engagement: Increased funding for outreach—more public meetings and better online access to city updates.

Why This Matters

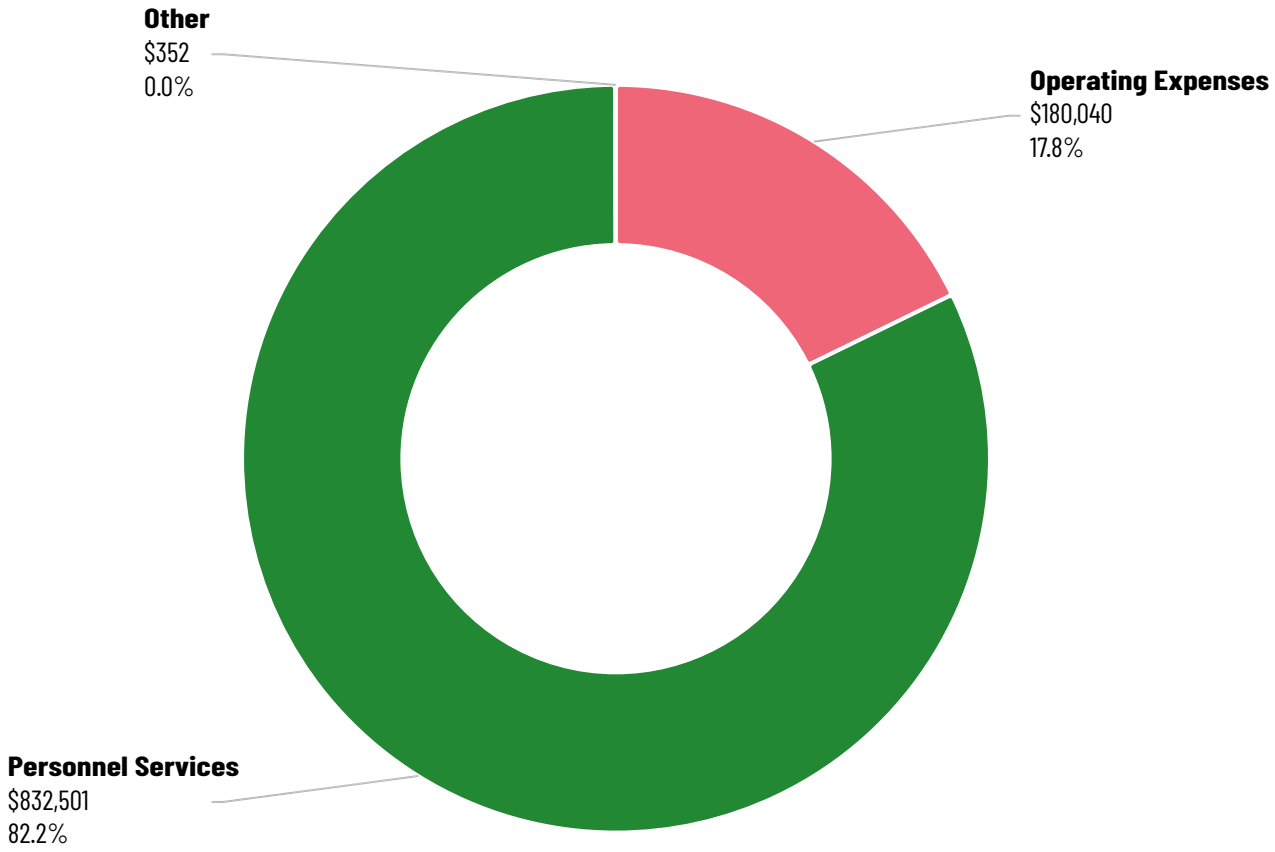
As Lake City continues to grow and thrive, it's crucial that our city leadership stays strong, transparent, and future-focused. This budget supports a City Manager's Office that remains committed to excellence, equity, and responsive governance. Our mission is to serve every resident with integrity, care, and accountability.



Working Together, With and For the Community

This leadership team doesn't just manage a city—they nurture it. Guided by the City Council's vision and inspired by the energy of its people, they work collaboratively to serve with integrity, foster partnerships, and ensure every resident feels seen, heard, and supported.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.02.512-010.12	Salary	505,002	687,080	464,693	561,352	(125,728)	(18.3)%
001.02.512-010.14	Overtime	70	0	209	0	0	—%
001.02.512-010.21	FICA	37,292	45,211	34,287	42,606	(2,605)	(5.8)%
001.02.512-010.22	Retirement Contributions	127,325	143,853	106,285	121,191	(22,662)	(15.8)%
001.02.512-010.23	Life, Health & Disability	64,676	118,553	58,270	106,734	(11,819)	(10.0)%
001.02.512-010.24	Workers Compensation	1,137	783	522	618	(165)	(21.1)%
	Personnel Services Total	**735,500**	**995,480**	**664,265**	**832,501**	**(162,979)**	**(16.4)%**
Operating Expenses							
001.02.512-030.40	Travel	36,090	9,800	14,159	15,850	6,050	61.7%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.02.512-030.41	Communication Services	3,646	3,920	2,927	4,000	80	2.0%
001.02.512-030.42	Postage	31	70	32	70	0	—%
001.02.512-030.44	Rental & Leases	22,685	21,449	28,992	30,920	9,471	44.2%
001.02.512-030.46	Repair & Maintenance	12,235	11,500	2,887	4,000	(7,500)	(65.2)%
001.02.512-030.49	Other Current Charges	101,932	148,500	116,315	91,000	(57,500)	(38.7)%
001.02.512-030.51	Office Supplies	4,154	3,800	1,808	3,800	0	—%
001.02.512-030.52	Operating Supplies	17,129	8,200	10,262	9,500	1,300	15.9%
001.02.512-030.54	Books, Subscription & Membership	6,546	5,913	8,896	11,350	5,437	91.9%
001.02.512-030.55	Training	12,570	9,150	4,704	9,550	400	4.4%
	Operating Expenses Total	**217,018**	**222,302**	**190,982**	**180,040**	**(42,262)**	**(19.0)%**
Capital Expenses							
001.02.512-060.64	Machinery & Equipment	0	0	0	352	352	100.0%
	Capital Expenses Total	**0**	**0**	**0**	**352**	**352**	**100.0%**
	Total	**952,518**	**1,217,782**	**855,247**	**1,012,893**	**(204,889)**	**(16.8)%**

Expenditure Detail

		FY 2027
Operating Expense Travel		
001.02.512-030.40	FAPPO Conference (Asst. CM)	1,200
001.02.512-030.40	FFEA Conference (CP Director)	1,200
001.02.512-030.40	Florida Airport Council Conference (CM)	2,200
001.02.512-030.40	Florida Training Emergency Management (CM)	1,550
001.02.512-030.40	FRA Conference (CP Director)	1,200
001.02.512-030.40	FREDA Rural Summit (CM)	1,000
001.02.512-030.40	ICMA Conference (Asst. CM & CM)	5,500
001.02.512-030.40	NIGP Conference (Asst. CM)	2,000
	Operating Expense Travel Total	**15,850**
Operating Expense Communication Services		
001.02.512-030.41	AT&T Mobility	2,900
001.02.512-030.41	Verizon	1,100
	Operating Expense Communication Services Total	**4,000**
Operating Expense Postage		
001.02.512-030.42	Postage	70
	Operating Expense Postage Total	**70**
Operating Expense Rental & Leases		
001.02.512-030.44	Chevrolet Tahoe 2025	14,820
001.02.512-030.44	Chevrolet Traverse 2020	2,928
001.02.512-030.44	Chevrolet Traverse 2024	10,572
001.02.512-030.44	Konica Copier	2,600
	Operating Expense Rental & Leases Total	**30,920**
Operating Expense Repair & Maintenance		
001.02.512-030.46	Misc. Repairs and Maintenance	500
001.02.512-030.46	Vehicle Maintenance	3,500
	Operating Expense Repair & Maintenance Total	**4,000**
Operating Expense Other Current Charges		
001.02.512-030.49	Annual Community Coat Giveaway	5,000
001.02.512-030.49	Black History Month Event	3,000
001.02.512-030.49	Christmas Tree Lighting Event	5,000
001.02.512-030.49	Concert Event	15,000
001.02.512-030.49	Farm to Table Event	8,000
001.02.512-030.49	Growers and Makers Market	5,000

Expenditure Detail

		FY 2027
001.02.512-030.49	Holiday Market	5,000
001.02.512-030.49	Independence Day Celebration	20,000
001.02.512-030.49	Marketing/Promotional Videos	5,000
001.02.512-030.49	MLK Event	3,000
001.02.512-030.49	Sick Week Pit Stop Car Show	5,000
001.02.512-030.49	Strongman Competition Downtown Event	10,000
001.02.512-030.49	Veteran's Park Evening Markets	2,000
	Operating Expense Other Current Charges Total	**91,000**
Operating Expense Office Supplies		
001.02.512-030.51	Office Supplies	3,800
	Operating Expense Office Supplies Total	**3,800**
Operating Expense Operating Supplies		
001.02.512-030.52	Computers - Replacement	2,000
001.02.512-030.52	Fuel	3,500
001.02.512-030.52	Operating Supplies	2,000
001.02.512-030.52	Shirts/Uniforms	1,000
001.02.512-030.52	Trunk or Treat Candy	1,000
	Operating Expense Operating Supplies Total	**9,500**
Operating Expense Books, Subscription & Membership		
001.02.512-030.54	Canva Subscription	120
001.02.512-030.54	Eventeny Software Subscription	2,880
001.02.512-030.54	FFEA Dues (CP Director)	250
001.02.512-030.54	Go Gov App	5,000
001.02.512-030.54	ICMA Dues (Asst. City Manager)	1,000
001.02.512-030.54	ICMA Dues (City Manager)	1,500
001.02.512-030.54	Lake City Reporter	300
001.02.512-030.54	Rise Vision Subscription	300
	Operating Expense Books, Subscription & Membership Total	**11,350**
Operating Expense Training		
001.02.512-030.55	FAPPO Conference (Asst. CM)	500
001.02.512-030.55	FFEA Conference (CP Director)	750
001.02.512-030.55	Florida Airport Council Conference (CM)	1,200
001.02.512-030.55	Florida Training Emergency Management	500
001.02.512-030.55	FRA Conference (CP Director)	500
001.02.512-030.55	FREDA Rural Summit (CM)	500

Expenditure Detail

			FY 2027
001.02.512-030.55	ICMA Conference (Asst CM & CM)		2,000
001.02.512-030.55	NIGP Conference (Asst. CM)		1,100
001.02.512-030.55	Other Training		2,500
		Operating Expense Training Total	**9,550**
Capital Outlay Machinery & Equipment			
001.02.512-060.64	2019 Ford Fusion (Purchase)		352
		Capital Outlay Machinery & Equipment Total	**352**
		Total	**180,392**

Department Positions

Account	Position	FY 2026	FY 2027
City Manager			
001.02.512	Administrative Assistant	1	1
	Assistant City Manager	1	1
	City Manager	1	1
	Community Program Director	1	1
	Grant Writer	1	0
	Executive Assistant	1	1
	Total	**6**	**5**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2019	FORD FUSION	17,172	30,000	
2	2025	CHEVROLET TAHOE	3,022	70,000	
3	2020	CHEVROLET TRAVERSE	7,371	43,000	
4	2024	CHEVROLET TRAVERSE	8,464	43,000	
		Total		**186,000**	

City Clerk



Audrey Sikes, City Clerk

Accomplishments:

Successfully earned the Florida Certified Professional Clerk designation, joining a small group of seventeen other clerks statewide with this advanced credential. The office completed a full update of the City's Code of Ordinances and maintained timely, statute-compliant responses to public records requests. Electronic agenda, records management, and public-records systems continued to streamline meeting preparation and improve access. The Clerk's Office also provided professional legislative support in accordance with Sunshine Law and the City Charter, and upheld accurate, transparent administration of municipal election responsibilities.

Goals:

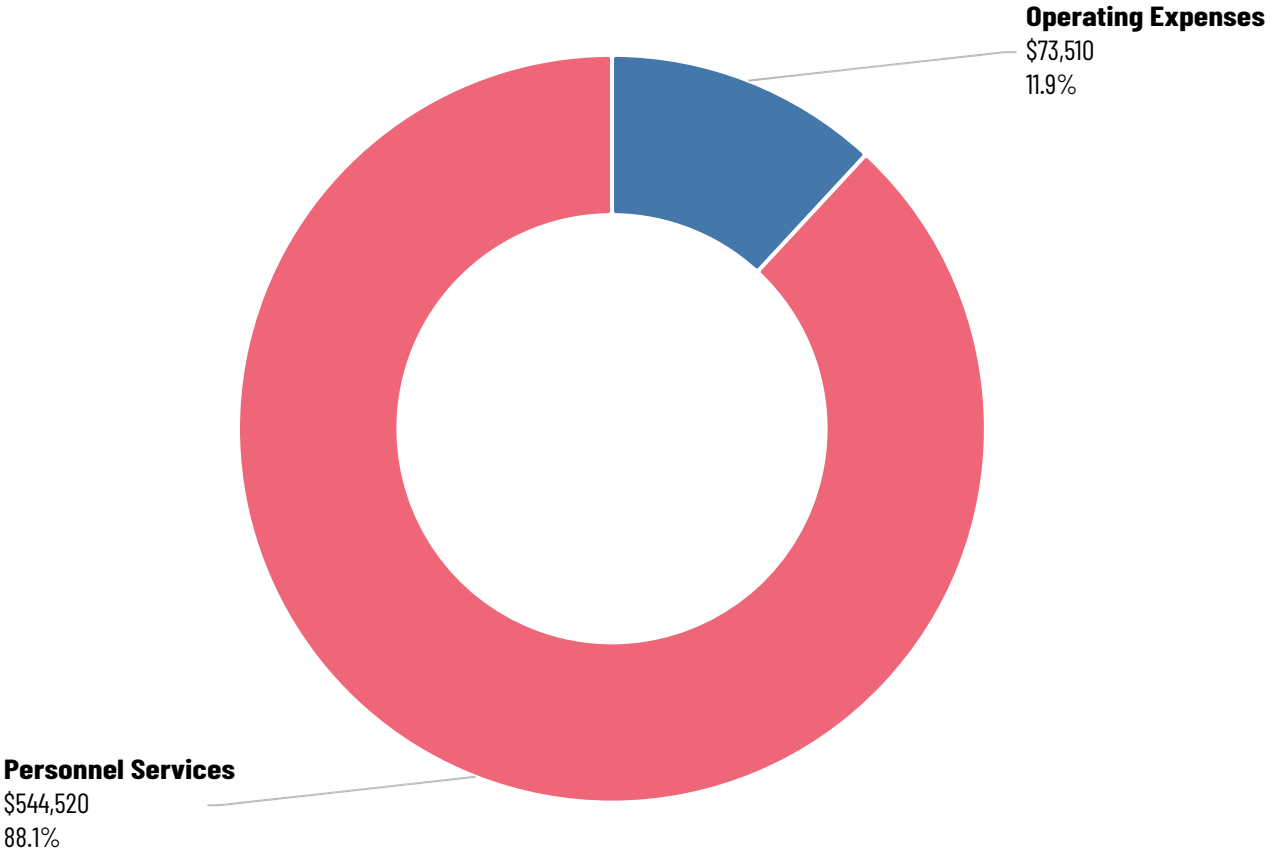
Provide transparent, accessible public records by delivering statute-compliant responses, maintaining organized and secure records, and expanding digital accessibility in accordance with state requirements.

Objectives:

- Support the legislative process by preparing agendas, minutes, and official records in compliance with applicable laws while using electronic systems to improve efficiency and access.
- Ensure legal and ethical compliance by administering oaths, safeguarding official records, and guiding staff and officials on the Charter, Code, and Florida Statutes.
- Improve operational efficiency and strengthen administrative support by refining workflows, expanding paperless processes, maintaining the online Code of Ordinances, accurately codifying records, supporting City Council operations, and administering municipal elections with fairness and transparency.

The mission of the City Clerk's Office is to uphold the principles of open government in accordance with Florida's Sunshine Laws. As the official custodian of the City's records, qualifying officer for municipal elections, and liaison between the public and the City Council, we are dedicated to ensuring transparency, preserving the integrity of public records, and supporting accessible governance. We are committed to delivering exceptional, professional service to the City Council, staff, and citizens of our community.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.03.512-010.12	Salary	287,933	449,572	263,883	320,702	(128,870)	(28.7)%
001.03.512-010.14	Overtime	0	0	1,520	0	0	—%
001.03.512-010.21	FICA	19,690	29,848	18,359	24,580	(5,268)	(17.6)%
001.03.512-010.22	Retirement Contributions	62,788	78,652	57,789	70,590	(8,062)	(10.3)%
001.03.512-010.23	Life, Health & Disability	75,037	105,657	64,228	128,295	22,638	21.4%
001.03.512-010.24	Workers Compensation	649	507	298	353	(154)	(30.4)%
	Personnel Services Total	**446,096**	**664,236**	**406,079**	**544,520**	**(119,716)**	**(18.0)%**
Operating Expenses							
001.03.512-030.31	Professional Services	0	15,200	3,332	11,700	(3,500)	(23.0)%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.03.512-030.34	Contractual Services	6,322	10,000	4,232	10,000	0	—%
001.03.512-030.40	Travel	4,660	11,150	535	6,800	(4,350)	(39.0)%
001.03.512-030.41	Communication Services	27,075	26,332	24,284	19,860	(6,472)	(24.6)%
001.03.512-030.42	Postage	635	775	669	775	0	—%
001.03.512-030.44	Rental & Leases	2,176	2,800	2,202	3,100	300	10.7%
001.03.512-030.46	Repair & Maintenance	45	150	0	150	0	—%
001.03.512-030.47	Printing & Binding	75	250	130	250	0	—%
001.03.512-030.48	Promotional Activities	292	1,100	0	500	(600)	(54.5)%
001.03.512-030.49	Other Current Charges	703	1,700	1,913	1,700	0	—%
001.03.512-030.51	Office Supplies	1,555	1,500	1,382	1,500	0	—%
001.03.512-030.52	Operating Supplies	4,814	17,540	7,213	11,370	(6,170)	(35.2)%
001.03.512-030.54	Books, Subscription & Membership	1,410	1,680	925	1,180	(500)	(29.8)%
001.03.512-030.55	Training	2,441	8,800	1,140	4,625	(4,175)	(47.4)%
	Operating Expenses Total	**52,201**	**98,977**	**47,957**	**73,510**	**(25,467)**	**(25.7)%**
	Total	**498,297**	**763,213**	**454,035**	**618,030**	**(145,183)**	**(19.0)%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.03.512-030.31	Civic Plus - Code on the Internet Fee (10/1/2025)	1,700
001.03.512-030.31	Civic Plus - Code Subscription	10,000
	Operating Expense Professional Services Total	**11,700**
Operating Expense Contractual Services		
001.03.512-030.34	Records Destruction - Shredding	5,800
001.03.512-030.34	Records Retention - Mini Storage	4,200
	Operating Expense Contractual Services Total	**10,000**
Operating Expense Travel		
001.03.512-030.40	ADA and/or Misc. Training	1,500
001.03.512-030.40	FACC Fall Academy	1,450
001.03.512-030.40	FACC Summer Academy	1,850
001.03.512-030.40	FRMA Certification Training	2,000
	Operating Expense Travel Total	**6,800**
Operating Expense Communication Services		
001.03.512-030.41	AT&T Mobility	600
001.03.512-030.41	Civic Plus -Agenda Management Platform Annual Fee	8,000
001.03.512-030.41	CommonLook Online with Allyant - ADA software	1,500
001.03.512-030.41	MCCI - Just FOIA Public Records Request Annual Fee	9,760
	Operating Expense Communication Services Total	**19,860**
Operating Expense Postage		
001.03.512-030.42	Mailing Correspondence - Annexations	700
001.03.512-030.42	Mailing Correspondence - Misc	50
001.03.512-030.42	Mailing Correspondence - Public Records	25
	Operating Expense Postage Total	**775**
Operating Expense Rental & Leases		
001.03.512-030.44	Konica Copier Lease	3,100
	Operating Expense Rental & Leases Total	**3,100**
Operating Expense Repair & Maintenance		
001.03.512-030.46	Misc. Maintenance	150
	Operating Expense Repair & Maintenance Total	**150**

Expenditure Detail

		FY 2027
Operating Expense Printing & Binding		
001.03.512-030.47	Business Cards/Letterhead/Envelopes/Misc.	250
	Operating Expense Printing & Binding Total	**250**
Operating Expense Promotional Activities		
001.03.512-030.48	Public Outreach	500
	Operating Expense Promotional Activities Total	**500**
Operating Expense Other Current Charges		
001.03.512-030.49	Credit Card Fees (Authorization Fees)	1,000
001.03.512-030.49	Credit Card Fees (Monthly Charges)	300
001.03.512-030.49	Public Record Request Expenditures	400
	Operating Expense Other Current Charges Total	**1,700**
Operating Expense Office Supplies		
001.03.512-030.51	Misc. Supplies	1,500
	Operating Expense Office Supplies Total	**1,500**
Operating Expense Operating Supplies		
001.03.512-030.52	Community "Shred-It" Days	5,000
001.03.512-030.52	Drop Box - Annual Fee 5/1/2025- 5/1/2026	120
001.03.512-030.52	Logo Apparel	1,200
001.03.512-030.52	Miscellaneous Items	1,000
001.03.512-030.52	New Scanner	1,450
001.03.512-030.52	Recording Fees	1,700
001.03.512-030.52	Storage Boxes - Records Retention	200
001.03.512-030.52	Various dinners/luncheons/events	700
	Operating Expense Operating Supplies Total	**11,370**
Operating Expense Books, Subscription & Membership		
001.03.512-030.54	FACC Annual Membership Dues	150
001.03.512-030.54	FRMA Membership Dues	600
001.03.512-030.54	Government in the Sunshine Materials	80
001.03.512-030.54	IIMC Annual Membership Dues	350
	Operating Expense Books, Subscription & Membership Total	**1,180**
Operating Expense Training		
001.03.512-030.55	Development/Misc. Training	1,000
001.03.512-030.55	FACC Fall Academy	475

Expenditure Detail

			FY 2027
001.03.512-030.55	FACC Summer Academy		400
001.03.512-030.55	FRMA Certification Training		750
001.03.512-030.55	Tuition Assistance		2,000
		Operating Expense Training Total	**4,625**
		Total	**73,510**

Department Positions

Account	Position	FY 2026	FY 2027
City Clerk			
001.03.512	ADA Remediation Specialist	1	0
	City Clerk	1	1
	Deputy City Clerk	1	1
	Executive Specialist to City Clerk	1	1
	Records Management Supervisor	1	1
	Total	**5**	**4**

Human Resources



BillieJo Bible, Human Resource Director

Accomplishments:

The Human Resources Department continued to foster a work environment that promotes employee engagement, retention, and teamwork, ensuring directors and staff feel confident seeking assistance and support. Efforts to strengthen talent acquisition and workforce planning included implementing new recruitment software and expanding strategies to attract qualified candidates. Employee morale was enhanced through the annual holiday celebration and the employee recognition awards luncheon, while partnerships with the County supported youth in exploring career pathways.

Goals:

The Department will continue to provide strong support to directors and staff, while prioritizing the recruitment and retention of high-quality employees.

Objectives:

- Digitize the new-hire onboarding process and transition personnel file archiving to electronic formats.
- Continue providing responsive support to directors and staff as operational needs arise.

Human Resources Overview:

The Human Resources Department's mission is to support the goals and challenges of the City of Lake City by providing services that promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. We will seek and provide solutions to workplace issues that support and optimize the operating principles of the organization. This includes the operational duties of Risk & Safety.

It is the purpose of Human Resources to provide effective human resource management by developing and implementing policies, programs and services that contribute to the attainment of City and employee goals which include, but are not limited to: maintaining a diverse workplace, employee training, recruitment, retention, leadership, assistance, competitive wages and benefits, support of employees and management, and a safe and secure work environment.

Projects and functions that have been successful in the past year included: implementing NeoGov software for recruitment, Employee Holiday Party in December, Employee Recognition Luncheon in April, partnering with the local schools and colleges career fairs, partnering with the Police Department for Active Shooter training, and partnering with the Police Department to sponsor the Summer Youth Work Program.



Employee Holiday Party in December

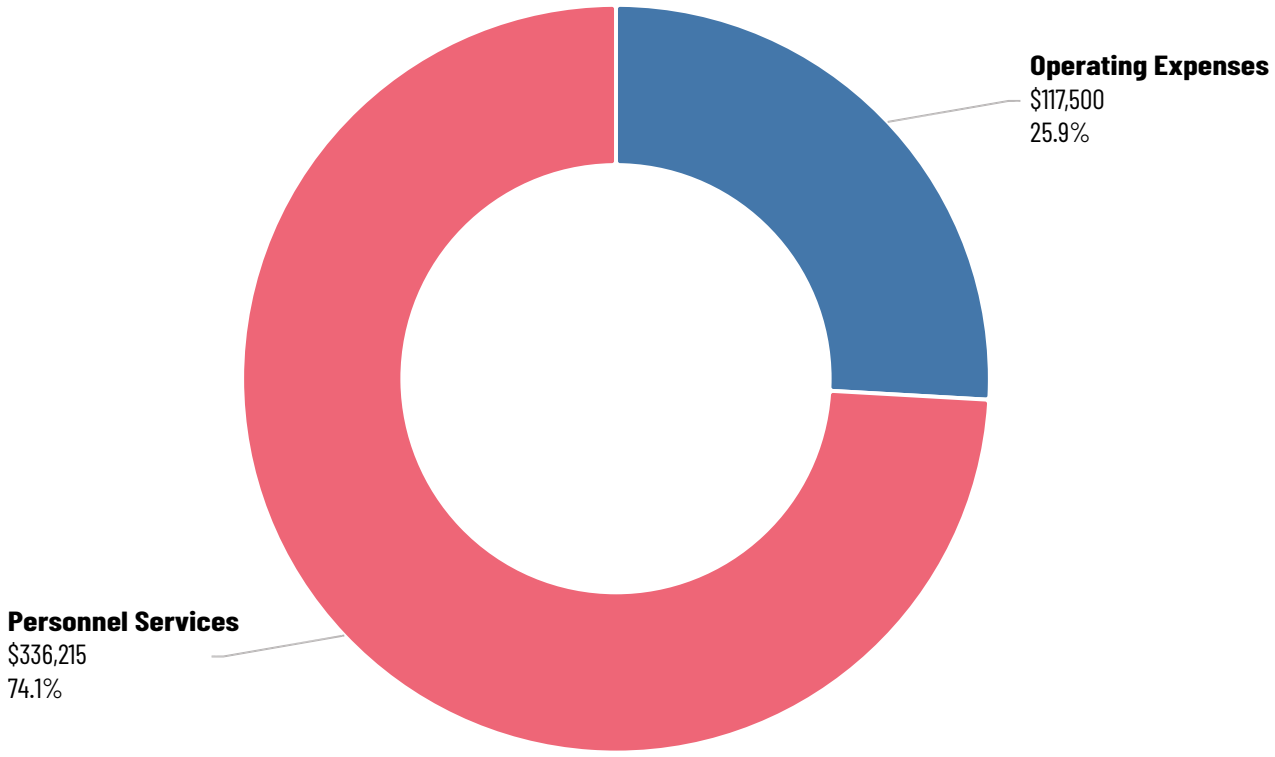


Employee Recognition Luncheon in April



Partnering with the local schools and colleges career fairs

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.04.513-010.12	Salary	206,931	224,840	183,151	211,868	(12,972)	(5.8)%
001.04.513-010.21	FICA	15,219	17,200	13,257	16,208	(992)	(5.8)%
001.04.513-010.22	Retirement Contributions	53,349	56,478	48,428	51,118	(5,360)	(9.5)%
001.04.513-010.23	Life, Health & Disability	28,563	53,467	35,120	56,788	3,321	6.2%
001.04.513-010.24	Workers Compensation	466	292	205	233	(59)	(20.2)%
	Personnel Services Total	**304,528**	**352,277**	**280,161**	**336,215**	**(16,062)**	**(4.6)%**
Operating Expenses							
001.04.513-030.31	Professional Services	25,685	29,500	20,576	19,150	(10,350)	(35.1)%
001.04.513-030.34	Contractual Services	37,535	31,020	32,774	51,420	20,400	65.8%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.04.513-030.40	Travel	7,055	7,250	2,519	7,800	550	7.6%
001.04.513-030.41	Communication Services	1,056	2,172	909	1,500	(672)	(30.9)%
001.04.513-030.42	Postage	58	300	61	300	0	—%
001.04.513-030.44	Rental & Leases	1,702	2,500	1,026	2,500	0	—%
001.04.513-030.46	Repair & Maintenance	0	100	60	100	0	—%
001.04.513-030.47	Printing & Binding	307	300	0	300	0	—%
001.04.513-030.48	Promotional Activities	11,676	15,000	14,708	17,000	2,000	13.3%
001.04.513-030.49	Other Current Charges	5,066	4,000	2,432	4,000	0	—%
001.04.513-030.51	Office Supplies	1,043	1,500	1,010	1,500	0	—%
001.04.513-030.52	Operating Supplies	4,283	6,000	5,131	6,000	0	—%
001.04.513-030.54	Books, Subscription & Membership	1,364	1,930	999	1,930	0	—%
001.04.513-030.55	Training	3,425	18,550	2,305	4,000	(14,550)	(78.4)%
	Operating Expenses Total	**100,255**	**120,122**	**84,509**	**117,500**	**(2,622)**	**(2.2)%**
	Total	**404,783**	**472,399**	**364,670**	**453,715**	**(18,684)**	**(4.0)%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.04.513-030.31	Affirmative Action Plan	4,500
001.04.513-030.31	Immunizations	700
001.04.513-030.31	Pre-Employee Physical Public Safety	8,325
001.04.513-030.31	Pre-Employment Drug Screen 10-Panel	1,000
001.04.513-030.31	Pre-Employment Drug Screen 5-Panel	1,375
001.04.513-030.31	Pre-Employment Physical General	3,250
	Operating Expense Professional Services Total	**19,150**
Operating Expense Contractual Services		
001.04.513-030.34	Employee Assistance Program	4,000
001.04.513-030.34	Flex Employee Debit Service	1,980
001.04.513-030.34	Flex Plan Renewal	440
001.04.513-030.34	NeoGov - Application Software	25,000
001.04.513-030.34	Wellness	20,000
	Operating Expense Contractual Services Total	**51,420**
Operating Expense Travel		
001.04.513-030.40	HR Conference	1,800
001.04.513-030.40	NeoGov Conference	6,000
	Operating Expense Travel Total	**7,800**
Operating Expense Communication Services		
001.04.513-030.41	AT&T Mobility	1,500
	Operating Expense Communication Services Total	**1,500**
Operating Expense Postage		
001.04.513-030.42	Postage	300
	Operating Expense Postage Total	**300**
Operating Expense Rental & Leases		
001.04.513-030.44	Konica Copier Lease	2,500
	Operating Expense Rental & Leases Total	**2,500**
Operating Expense Repair & Maintenance		
001.04.513-030.46	Repair and Maintenance	100
	Operating Expense Repair & Maintenance Total	**100**

Expenditure Detail

		FY 2027
Operating Expense Printing & Binding		
001.04.513-030.47	Envelopes	300
	Operating Expense Printing & Binding Total	**300**
Operating Expense Promotional Activities		
001.04.513-030.48	Awards / Banquets	15,000
001.04.513-030.48	Recruiting Promotional Items	2,000
	Operating Expense Promotional Activities Total	**17,000**
Operating Expense Other Current Charges		
001.04.513-030.49	COBRA Fees	3,000
001.04.513-030.49	General Employment Advertisement	1,000
	Operating Expense Other Current Charges Total	**4,000**
Operating Expense Office Supplies		
001.04.513-030.51	Office Supplies / Personnel folders	1,500
	Operating Expense Office Supplies Total	**1,500**
Operating Expense Operating Supplies		
001.04.513-030.52	City Shirts	500
001.04.513-030.52	Computers - Replacement	4,000
001.04.513-030.52	Misc Operating Expenses	1,500
	Operating Expense Operating Supplies Total	**6,000**
Operating Expense Books, Subscription & Membership		
001.04.513-030.54	Notary Renewal	200
001.04.513-030.54	Poster Compliance	700
001.04.513-030.54	SHRM Membership	530
001.04.513-030.54	Updated Human Resources Manuals	500
	Operating Expense Books, Subscription & Membership Total	**1,930**
Operating Expense Training		
001.04.513-030.55	HR Personnel Annual Training	3,000
001.04.513-030.55	HR Training Material / Onboarding	1,000
	Operating Expense Training Total	**4,000**
	Total	**117,500**

Department Positions

Account	Position	FY 2026	FY 2027
Human Resources			
001.04.513	Director of Human Resources	1	1
	HR Generalist	1	1
	HR Admin Assistant	1	1
	Total	**3**	**3**

City Attorney



Clay Martin, City Attorney

Accomplishments: The City Attorney's Office provided consistent legal support to all departments and charter officers, ensuring daily operations complied with applicable laws while identifying needed updates to ordinances, policies, and procedures. The office maintained strong partnerships with legal counsel across Columbia County and resolved the severance dispute involving a former city manager, protecting the City's interests. It also led negotiations and closing for the acquisition of the NFMIP Wastewater Treatment Plant and finalized the purchase of the former Five Points Elementary School to support future redevelopment. These actions reflect the office's commitment to effective legal stewardship and advancing the City's long-term goals.

Goals:

Key accomplishments from FY2025 carried into FY2026, including resolving the severance dispute involving a former city manager, protecting the City's interests and closing a long-standing issue. The office also negotiated and closed the acquisition of the NFMIP Wastewater Treatment Plant, expanding operational capacity without additional staffing, and finalized the purchase of the former Five Points Elementary School to support future redevelopment. These actions demonstrate the office's commitment to strong legal stewardship and advancing the City's long-term goals.

Objectives:

- Cooperate with the City Council, charter officers, and departments to advance the City's Strategic Plan by carrying out City Council directives on matters of legal importance and enforcing the City's legal rights.
- Provide consistent, day-to-day legal support to front-line City staff as they navigate issues with legal implications.
- Prioritize, develop, and revise ordinances, policies, and procedures to ensure clarity, compliance, and alignment with state and federal law.
- Strengthen internal collaboration by offering timely legal guidance that supports informed decision-making across all departments.

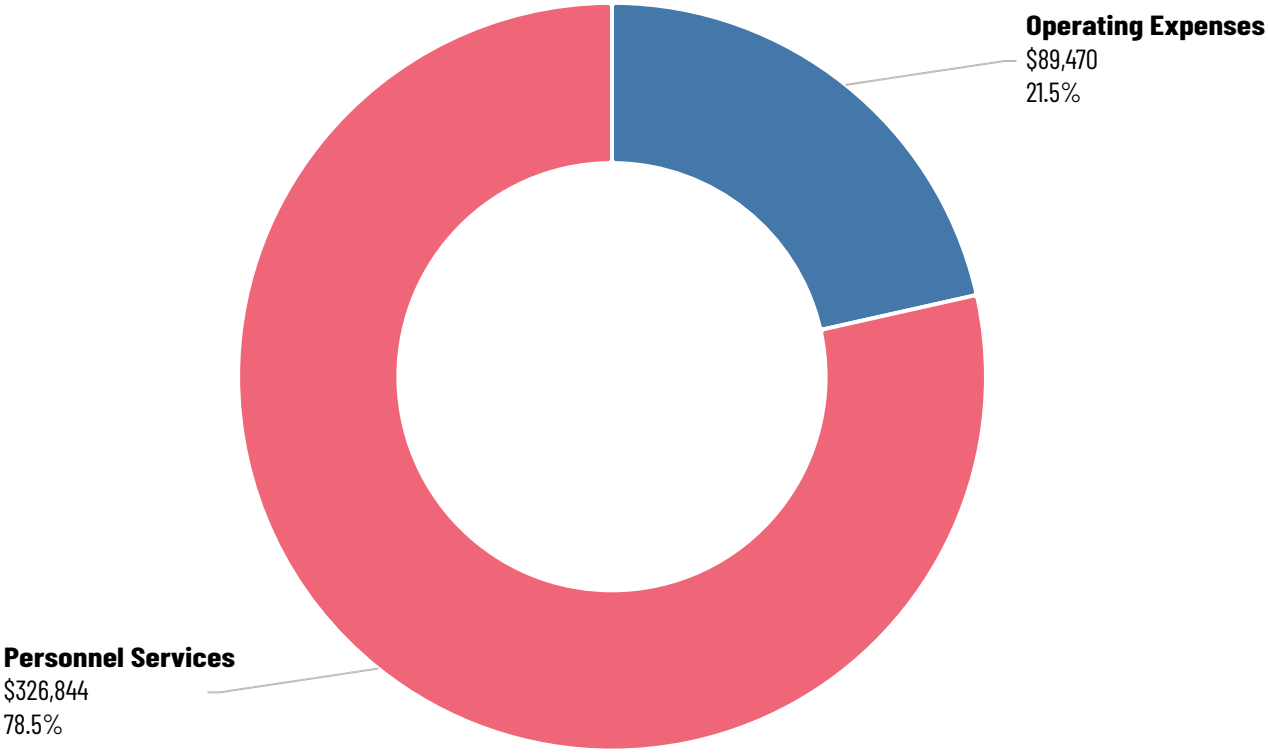
City Attorney Overview:

The City Attorney's Office is committed to a culture of customer service and collaboration. The office views each City department as a valued client and strives to provide responsive, solution-oriented legal support. A strong emphasis is placed on continued legal education and training to empower City staff with the knowledge and tools needed to carry out their responsibilities lawfully and effectively.

Clay Martin is the City's in-house City Attorney. As a charter officer, he provides legal counsel to the City Council, City Manager, City Clerk, and the City's departments and boards. The City Attorney provides legal guidance on a broad range of municipal matters, including land use, contracts, public records, employment law, and code enforcement, in addition to preparing most ordinances and resolutions to be considered by the City Council.

The City Attorney's Office remains dedicated to being a reliable and accessible resource for all City departments by helping ensure legally sound day-to-day operations which are in the best interests of the community we serve.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.05.514-010.12	Salary	62,369	302,456	192,199	227,559	(74,897)	(24.8)%
001.05.514-010.21	FICA	4,698	17,400	14,416	17,408	8	0.0%
001.05.514-010.22	Retirement Contributions	16,867	63,943	52,969	62,155	(1,788)	(2.8)%
001.05.514-010.23	Life, Health & Disability	3,471	52,322	14,335	19,472	(32,850)	(62.8)%
001.05.514-010.24	Workers Compensation	226	283	217	250	(33)	(11.7)%
	Personnel Services Total	**87,631**	**436,404**	**274,136**	**326,844**	**(109,560)**	**(25.1)%**
Operating Expenses							
001.05.514-030.31	Professional Services	166,274	100,000	34,255	55,000	(45,000)	(45.0)%
001.05.514-030.40	Travel	3,237	7,390	3,750	4,700	(2,690)	(36.4)%
001.05.514-030.41	Communication Services	518	1,920	1,268	720	(1,200)	(62.5)%
001.05.514-030.42	Postage	0	1,000	1	100	(900)	(90.0)%
001.05.514-030.44	Rental & Leases	0	2,000	2,709	3,500	1,500	75.0%
001.05.514-030.47	Printing & Binding	144	500	0	200	(300)	(60.0)%
001.05.514-030.49	Other Current Charges	18,435	15,000	7,873	10,000	(5,000)	(33.3)%
001.05.514-030.51	Office Supplies	89	6,500	1,011	2,000	(4,500)	(69.2)%
001.05.514-030.52	Operating Supplies	9,029	10,500	1,044	8,900	(1,600)	(15.2)%
001.05.514-030.54	Books, Subscription & Membership	615	1,400	3,339	1,900	500	35.7%
001.05.514-030.55	Training	1,025	3,350	1,790	2,450	(900)	(26.9)%
	Operating Expenses Total	**199,365**	**149,560**	**57,040**	**89,470**	**(60,090)**	**(40.2)%**
	Total	**286,996**	**585,964**	**331,175**	**416,314**	**(169,650)**	**(29.0)%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.05.514-030.31	External Legal Services	55,000
	Operating Expense Professional Services Total	**55,000**
Operating Expense Travel		
001.05.514-030.40	FL Municipal Attorney Asso. Annual Meeting	2,000
001.05.514-030.40	Misc. Conferences	1,500
001.05.514-030.40	Tallahassee Legislative Meetings	1,200
	Operating Expense Travel Total	**4,700**
Operating Expense Communication Services		
001.05.514-030.41	Verizon	480
001.05.514-030.41	Zoom	240
	Operating Expense Communication Services Total	**720**
Operating Expense Postage		
001.05.514-030.42	Postage	100
	Operating Expense Postage Total	**100**
Operating Expense Rental & Leases		
001.05.514-030.44	Konica Lease	3,500
	Operating Expense Rental & Leases Total	**3,500**
Operating Expense Printing & Binding		
001.05.514-030.47	Business Cards, Envelops, etc.	200
	Operating Expense Printing & Binding Total	**200**
Operating Expense Other Current Charges		
001.05.514-030.49	Lake City Reporter - Legal Ads	10,000
	Operating Expense Other Current Charges Total	**10,000**
Operating Expense Office Supplies		
001.05.514-030.51	Office Supplies	2,000
	Operating Expense Office Supplies Total	**2,000**
Operating Expense Operating Supplies		
001.05.514-030.52	Court Filing Fees	2,000
001.05.514-030.52	Operating Supplies	2,000
001.05.514-030.52	Research Platform - Lexis/WestLaw	4,600
001.05.514-030.52	Various Local Events	300
	Operating Expense Operating Supplies Total	**8,900**

Expenditure Detail

		FY 2027
Operating Expense Books, Subscription & Membership		
001.05.514-030.54	Misc. Attorney Membership	1,000
001.05.514-030.54	Rotary Dues	900
	Operating Expense Books, Subscription & Membership Total	**1,900**
Operating Expense Training		
001.05.514-030.55	Continuing Legal Education	500
001.05.514-030.55	Developmental Training for Assistant	500
001.05.514-030.55	FL Municipal Attorney Asso. Annual Meeting	600
001.05.514-030.55	Misc. Conference	750
001.05.514-030.55	Tallahassee Legislative Meetings	100
	Operating Expense Training Total	**2,450**
	Total	**89,470**

Non-Departmental

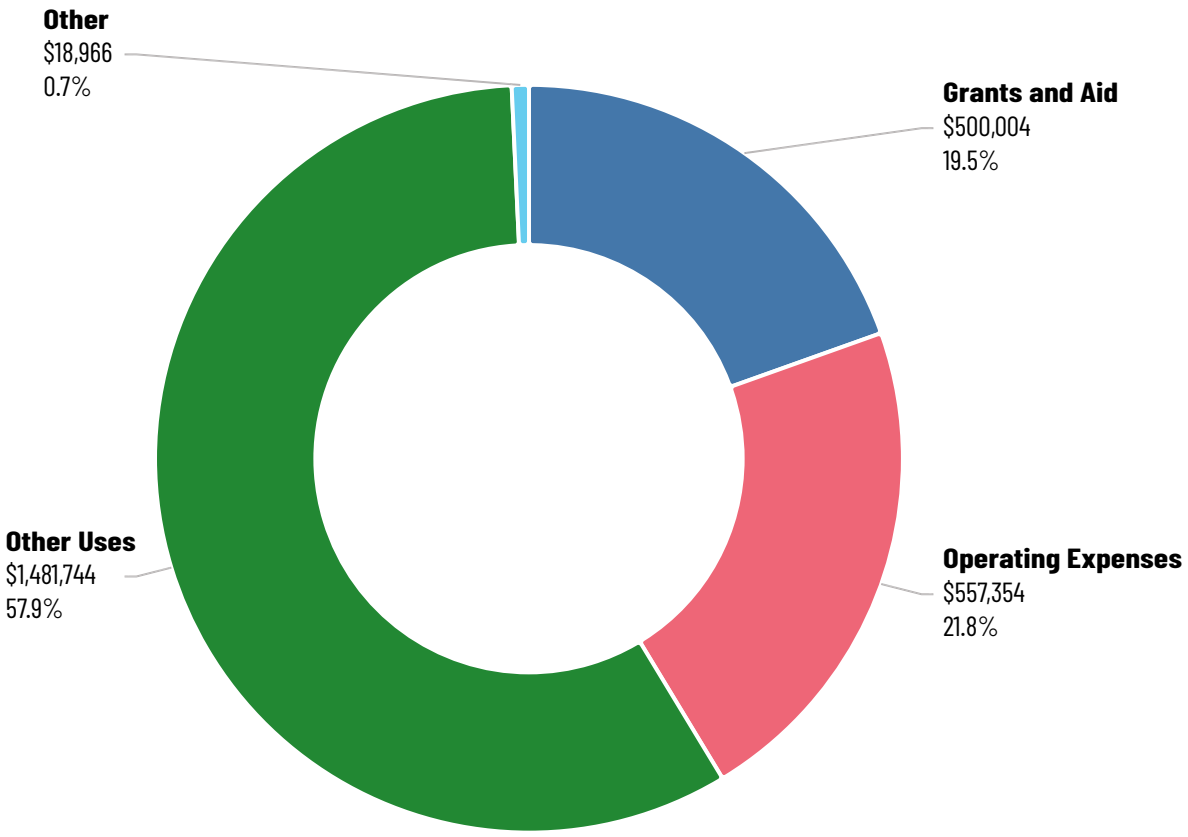


The Non-Departmental budget serves as a centralized account for citywide expenditures that are not directly attributable to any one department. This section provides funding for functions and obligations that benefit the City of Lake City as a whole, ensuring operational continuity, fiscal responsibility, and administrative efficiency.

Key expenditures within the Non-Departmental budget include general government obligations such as citywide insurance premiums, financial advisory and auditing services, debt service payments, and interfund transfers. Additionally, this category includes contingency reserves for unforeseen events.

By consolidating these essential but non-program-specific costs, the Non-Departmental budget provides transparency and ensures that shared services are effectively managed. It reflects the City's dedication to sound financial stewardship and the prudent allocation of resources across all operational areas.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.05.519-010.22	Retirement Contributions	7,902	7,350	17,214	18,966	11,616	158.0%
	Personnel Services Total	**7,902**	**7,350**	**17,214**	**18,966**	**11,616**	**158.0%**
Operating Expenses							
001.05.519-030.31	Professional Services	106,874	104,000	87,949	104,000	0	—%
001.05.519-030.32	Accounting & Auditing	36,585	36,300	34,627	36,300	0	—%
001.05.519-030.42	Postage	1,308	2,100	1,411	2,100	0	—%
001.05.519-030.43	Utility Services	1,659	2,880	1,385	2,880	0	—%
001.05.519-030.45	Insurance	507,987	589,343	363,740	405,574	(183,769)	(31.2)%
001.05.519-030.46	Repair & Maintenance	0	0	1,670	0	0	—%
001.05.519-030.49	Other Current Charges	6,578	6,500	6,217	6,500	0	—%
001.05.519-030.52	Operating Supplies	429	0	1,144	0	0	—%
	Operating Expenses Total	**661,419**	**741,123**	**498,142**	**557,354**	**(183,769)**	**(24.8)%**
Grants and Aid							
001.05.519-080.82	Aid to Private Organizations	719,125	492,004	460,959	500,004	8,000	1.6%
	Grants and Aid Total	**719,125**	**492,004**	**460,959**	**500,004**	**8,000**	**1.6%**
Other Uses							
001.05.519-090.91.02	Intragovernmental Transfers	0	1,943,544	1,943,544	0	(1,943,544)	(100.0)%
001.05.519-090.91.08	Intragovernmental Transfers	925,056	685,395	628,279	685,395	0	—%
001.05.519-090.91.12	Intragovernmental Transfers	590,471	590,472	444,647	496,349	(94,123)	(15.9)%
001.05.519-090.99.02	Other Uses	0	300,000	0	300,000	0	—%
	Other Uses Total	**1,515,527**	**3,519,411**	**3,016,470**	**1,481,744**	**(2,037,667)**	**(57.9)%**
	Total	**2,903,973**	**4,759,888**	**3,992,784**	**2,558,068**	**(2,201,820)**	**(46.3)%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.05.519-030.31	Bond Financial Advisor - PFM	15,000
001.05.519-030.31	Financial Consultant - NJN	39,000
001.05.519-030.31	Lobbyist Services	45,000
001.05.519-030.31	Strategic Planning Update	5,000
	Operating Expense Professional Services Total	**104,000**
Operating Expense Accounting & Auditing		
001.05.519-030.32	Audit	36,300
	Operating Expense Accounting & Auditing Total	**36,300**
Operating Expense Postage		
001.05.519-030.42	Postage for Tax Roll	2,100
	Operating Expense Postage Total	**2,100**
Operating Expense Utility Services		
001.05.519-030.43	Florida Power & Light	2,880
	Operating Expense Utility Services Total	**2,880**
Operating Expense Insurance		
001.05.519-030.45	Property Insurance	405,574
	Operating Expense Insurance Total	**405,574**
Operating Expense Other Current Charges		
001.05.519-030.49	FFSB Service Fees	6,500
	Operating Expense Other Current Charges Total	**6,500**
Grants and Aid Aid to Private Organizations		
001.05.519-080.82	Blanche Hotel - Rent Abatement	425,004
001.05.519-080.82	Blanche Hotel - Tax Abatement	75,000
	Grants and Aid Aid to Private Organizations Total	**500,004**
Other Uses Intragovernmental Transfers Debt Service		
Other Uses Intragovernmental Transfers Fire Special Assessments		
001.05.519-090.91.12	2019 Sales Tax Bond- Principal & Interest	382,390
001.05.519-090.91.12	Motorola Lease #1 - Principal & Interest	113,959
001.05.519-090.91.08	Fire Special Assessment - Exempt Properties	437,064

Expenditure Detail

		FY 2027
001.05.519-090.91.08	General Fund Transfer for 3 FF Positions	248,331
	Other Uses Intragovernmental Transfers Debt Service Total	**496,349**
	Other Uses Intragovernmental Transfers Fire Special Assessments Total	**685,395**
Other Uses Other Uses Contingency		
001.05.519-090.99.02	Contingency	300,000
	Other Uses Other Uses Contingency Total	**300,000**
	Total	**2,539,102**

Finance



Angela Taylor Moore, Finance Director

Accomplishments:

The Finance Department strengthened the City's fiscal management and transparency by improving expenditure monitoring, refining mid-year budget reviews, and providing departments with focused financial guidance to support strategic decision-making. These efforts ensured resources remained aligned with organizational priorities throughout the year. The department also maintained its strong commitment to accuracy and compliance, achieving another FY2025 audit with zero findings, reinforcing confidence in the City's financial stewardship. Additionally, the City was honored as the 2026 Tyler Excellence Award Winner in Performance & Innovation – Digital Services, supported by Finance's leadership in modernizing financial processes and advancing digital transformation. Together, these accomplishments highlight Finance's dedication to responsible oversight, continuous improvement, and long-term fiscal stability.

Goals:

The Finance Department aims to strengthen the City's financial management practices by enhancing internal controls, improving the accuracy and timeliness of financial reporting, and supporting informed decision-making across all levels of City leadership. A key goal for FY27 is to continue refining the annual budget process to ensure transparency, accountability, and alignment with the City's strategic priorities. The department will also focus on modernizing financial operations through the use of new software and digital tools, improving workflow efficiency and increasing public access to financial information. By maintaining strong compliance practices, supporting departments in effective budget execution, and pursuing grant funding and alternative revenue sources, Finance will continue to uphold the City's fiscal stability while contributing to broader organizational innovation—reflected in the City's recognition as the 2026 Tyler Excellence Award Winner in Performance & Innovation – Digital Services.

Objectives:

- Deliver clear, reliable financial information to City Council, management, and the public to support strong, well-informed decision-making across all levels of government.
- Strengthen internal controls and streamline core financial processes—including accounts payable, receivable, payroll, and purchasing—to improve accuracy, efficiency, and accountability.
- Work closely with City departments throughout the budget cycle to help them plan, manage, and optimize the use of available funds in alignment with strategic priorities.
- Actively seek grant opportunities and alternative revenue sources that can help advance City projects while reducing the financial burden on local taxpayers.
- Expand the use of modern financial software and digital tools to enhance transparency, improve data accuracy, and increase efficiency across all financial operations.



The Finance Department of the City of Lake City serves as a cornerstone of fiscal stewardship, accountability, and transparency. Its primary mission is to ensure the responsible management of public funds in support of the City's strategic objectives and operational needs. Through a combination of rigorous financial controls, modern technology, and professional expertise, the department supports all municipal functions with integrity and efficiency.

Budgeting and Financial Reporting

The Finance Department plays a central role in the development and administration of the City's annual budget. Working in collaboration with all departments, the team prepares a balanced budget aligned with City priorities and available resources. Comprehensive financial reporting is maintained throughout the year, including monthly budget-to-actual reviews, quarterly reports to leadership, and the preparation of the Annual Comprehensive Financial Report (ACFR), which complies with Governmental Accounting Standards Board (GASB) requirements. Transparency and accessibility of financial information remain a core focus to build trust with residents and stakeholders.

Accounts Payable and Accounts Receivable

The department oversees the timely and accurate processing of all City disbursements through its Accounts Payable division, ensuring vendor payments are made in accordance with contracts and procurement policies. The Accounts Receivable function is responsible for billing, tracking, and collecting revenues owed to the City, including utility billing, permits, fines, and various service charges. Both functions utilize modern accounting systems that support automation, reduce error, and improve cash flow tracking.

Payroll Administration

Managing the City's payroll system is another essential duty of the Finance Department. Payroll services encompass processing biweekly payrolls, maintaining employee compensation records, managing tax withholdings, and ensuring compliance with federal and state labor laws. The department collaborates closely with Human Resources to support employee benefits administration and year-end reporting such as W-2s and 1099s.

Grant Management

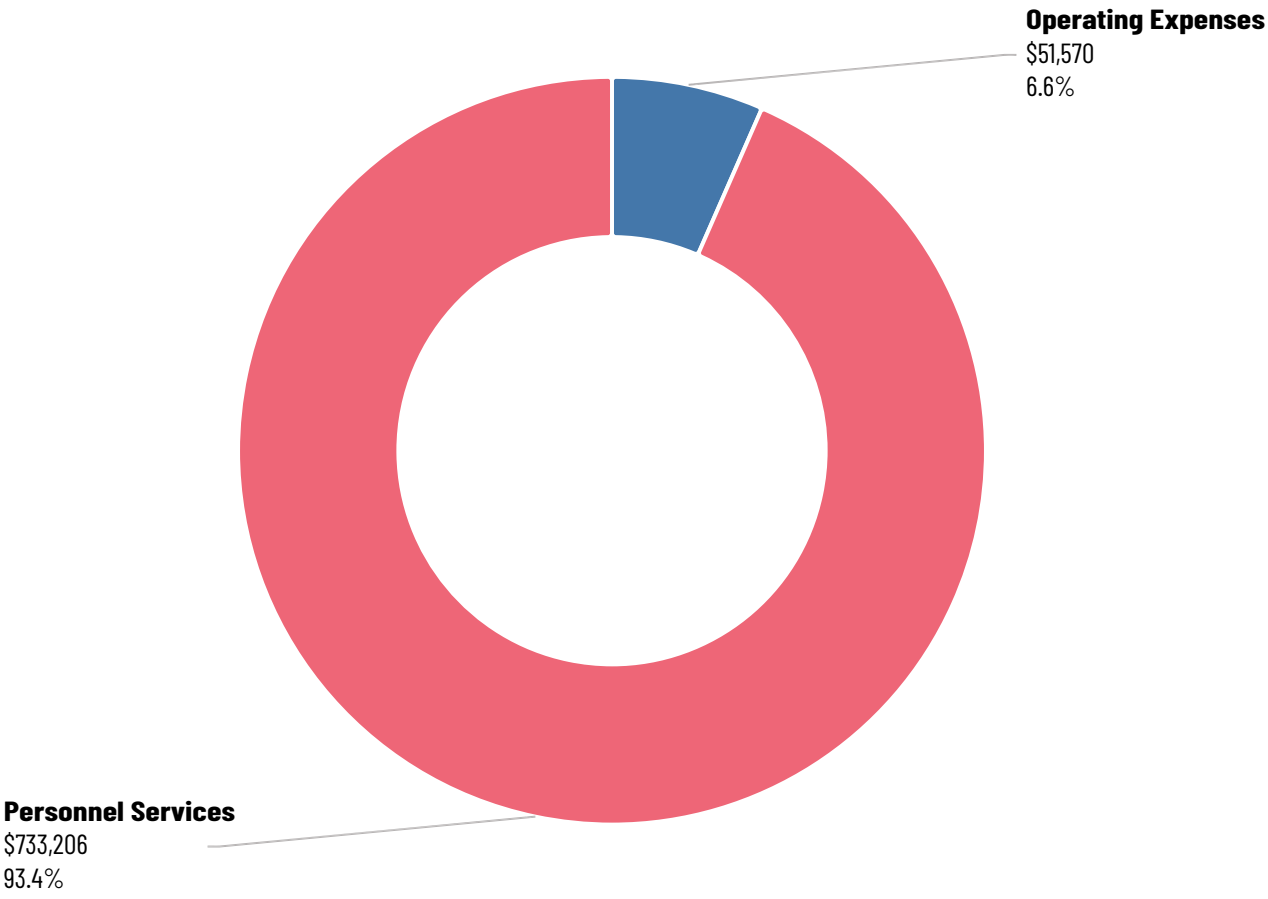
The City benefits from numerous federal, state, and local grants to support critical infrastructure, community development, and public safety programs. The Finance Department administers a centralized Grant Management Program, ensuring all grant funds are tracked, drawn down timely, and expended according to program guidelines. Staff are responsible for grant accounting, reimbursement requests, compliance reporting, and audit readiness. This coordinated approach helps maximize available funding while reducing risks of noncompliance.

Internal Controls and Audit

The Finance Department maintains a strong internal control environment to safeguard public assets and support operational integrity. Procedures are routinely reviewed and updated to mitigate risks of fraud, waste, or mismanagement. The department also coordinates the City's annual external audit and implements recommendations to continually enhance financial practices.

Through its commitment to excellence and fiscal responsibility, the Finance Department ensures fiscal responsibility and supports the City's transparency and growth and remains committed to serving residents with integrity and efficiency.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.06.513-010.12	Salary	439,075	464,240	403,063	483,945	19,705	4.2%
001.06.513-010.21	FICA	32,140	35,514	29,404	37,022	1,508	4.2%
001.06.513-010.22	Retirement Contributions	88,780	93,356	86,611	103,979	10,623	11.4%
001.06.513-010.23	Life, Health & Disability	59,885	90,164	62,950	107,727	17,563	19.5%
001.06.513-010.24	Workers Compensation	991	604	456	533	(71)	(11.8)%
	Personnel Services Total	**620,870**	**683,878**	**582,484**	**733,206**	**49,328**	**7.2%**
Operating Expenses							
001.06.513-030.31	Professional Services	3,784	8,000	4,500	5,000	(3,000)	(37.5)%
001.06.513-030.40	Travel	17,119	19,850	14,756	11,600	(8,250)	(41.6)%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.06.513-030.41	Communication Services	1,062	2,000	1,109	2,000	0	—%
001.06.513-030.42	Postage	2,223	2,500	1,693	2,500	0	—%
001.06.513-030.44	Rental & Leases	2,997	3,200	2,779	5,750	2,550	79.7%
001.06.513-030.46	Repair & Maintenance	1,726	3,375	2,644	4,500	1,125	33.3%
001.06.513-030.51	Office Supplies	3,532	6,000	3,458	6,000	0	—%
001.06.513-030.52	Operating Supplies	7,622	14,900	12,304	7,300	(7,600)	(51.0)%
001.06.513-030.54	Books, Subscription & Membership	640	1,270	1,361	1,470	200	15.7%
001.06.513-030.55	Training	4,862	9,400	7,821	5,450	(3,950)	(42.0)%
	Operating Expenses Total	**45,568**	**70,495**	**52,424**	**51,570**	**(18,925)**	**(26.8)%**
	Total	**666,438**	**754,373**	**634,908**	**784,776**	**30,403**	**4.0%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.06.513-030.31	Other Post Employment Benefits Study (OPEB)	5,000
	Operating Expense Professional Services Total	**5,000**
Operating Expense Travel		
001.06.513-030.40	FGFOA Conference	5,000
001.06.513-030.40	FGFOA One Day Seminars	1,000
001.06.513-030.40	GFOA Conference	5,600
	Operating Expense Travel Total	**11,600**
Operating Expense Communication Services		
001.06.513-030.41	Cell Phone - AT&T Mobility	1,000
001.06.513-030.41	iPad Service - AT&T Mobility	1,000
	Operating Expense Communication Services Total	**2,000**
Operating Expense Postage		
001.06.513-030.42	Postage	2,500
	Operating Expense Postage Total	**2,500**
Operating Expense Rental & Leases		
001.06.513-030.44	Konica Copier Lease	5,750
	Operating Expense Rental & Leases Total	**5,750**
Operating Expense Repair & Maintenance		
001.06.513-030.46	Fixed Asset Software Maintenance	3,000
001.06.513-030.46	Miscellaneous repairs	1,500
	Operating Expense Repair & Maintenance Total	**4,500**
Operating Expense Office Supplies		
001.06.513-030.51	Budget Books & Supplies	1,000
001.06.513-030.51	Check Stock & Ink	500
001.06.513-030.51	Office Supplies	4,500
	Operating Expense Office Supplies Total	**6,000**
Operating Expense Operating Supplies		
001.06.513-030.52	Computer Monitors & Mounts	1,600
001.06.513-030.52	Miscellaneous Operating Supplies	2,000
001.06.513-030.52	Office Chairs	700
001.06.513-030.52	Office Desk	2,000

Expenditure Detail

			FY 2027
001.06.513-030.52	Printer supplies		1,000
		Operating Expense Operating Supplies Total	**7,300**
Operating Expense Books, Subscription & Membership			
001.06.513-030.54	FGFOA Membership Dues		300
001.06.513-030.54	GFOA Membership Dues		600
001.06.513-030.54	North Florida FGFOA Dues		100
001.06.513-030.54	Notary Renewal		400
001.06.513-030.54	Women In Public Finance		70
		Operating Expense Books, Subscription & Membership Total	**1,470**
Operating Expense Training			
001.06.513-030.55	FGFOA Conference		1,350
001.06.513-030.55	GFOA Conference		1,100
001.06.513-030.55	Staff Training		3,000
		Operating Expense Training Total	**5,450**
		Total	**51,570**

Department Positions

Account	Position	FY 2026	FY 2027
Finance			
001.06.513	Accountant	0	1
	Accounting Clerk	1	0
	Assistant Finance Director	1	1
	Director of Finance	1	1
	Grants Program Specialist	1	1
	Senior Accountant	2	2
	Total	**6**	**6**

Information Technology



Jason Dumas, Director of Technologies

Accomplishments:

The fiber network was audited, and speeds were adjusted while reducing fees by approximately $77,000. We managed and coordinated the installation of fiber to NFMIP to improve resilience. We set up WiFi monitoring while nearly completing the Citywide Enterprise WiFi. Server and communication rooms' wiring cleanup and mapping are completed. The Microsoft 365 migration is finished, with Exchange decommissioned. The phone system has been upgraded from analog to digital lines. We added additional network monitoring. Implemented the first phase of a city wide asset management system.

Goals: This year, the Information Technology department is focused on maximizing the use of existing technologies across departments. Improving how we use existing products will help us better gauge future needs while keeping costs manageable.

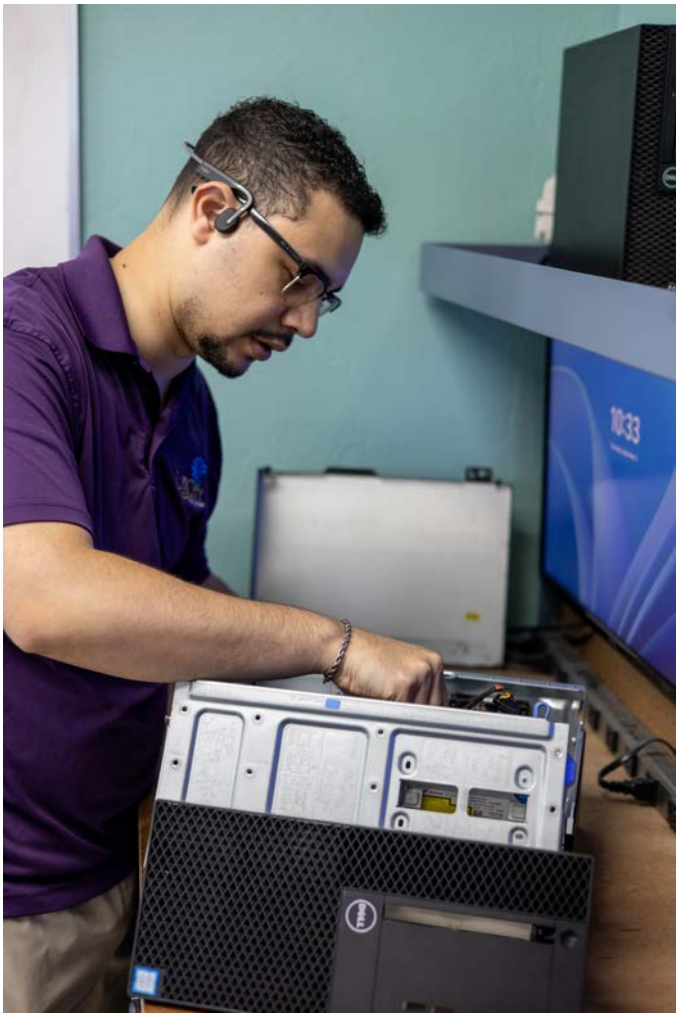
Objectives:

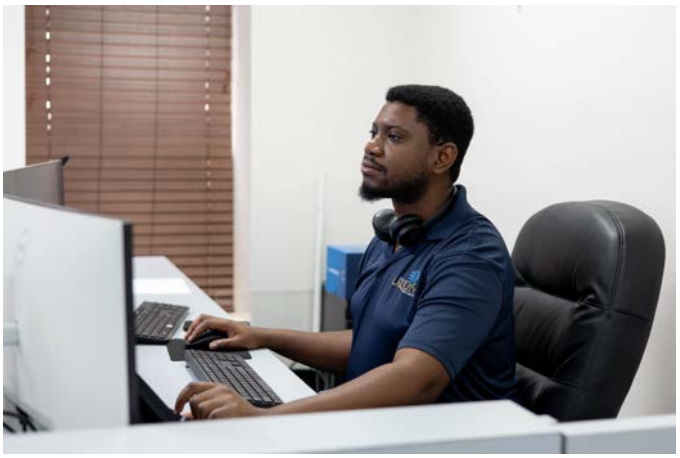
- Expand the City's asset management system and modernize document management..
- Standardize employee email signatures for consistent Citywide identification.
- Complete Citywide wiring cleanup, WiFi installation, and infrastructure reconfiguration.
- Implement physical security upgrades and finish server and RMM conversions.
- Strengthen cybersecurity awareness and deploy AI tools with monitored, policy-aligned usage.

IT Overview:

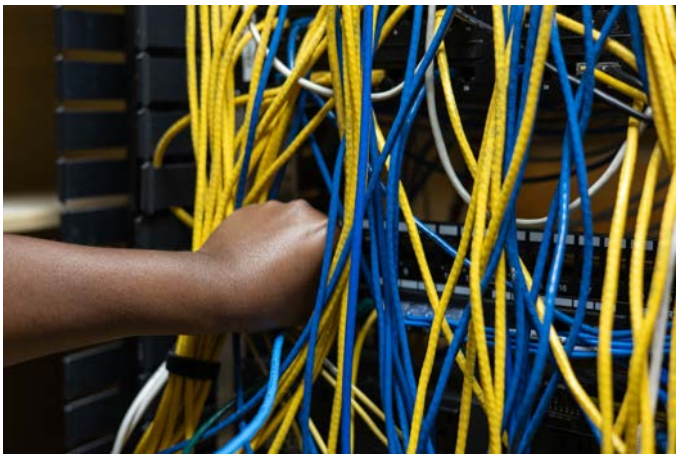
IT support is essential for maintaining the efficiency and security of local government and public safety operations. The Information Technology Department serves as the technological backbone, ensuring that municipal services and emergency response systems function seamlessly.

Our dedicated team of IT personnel works continuously to support critical government and public safety functions, from managing network security to troubleshooting hardware and software issues.



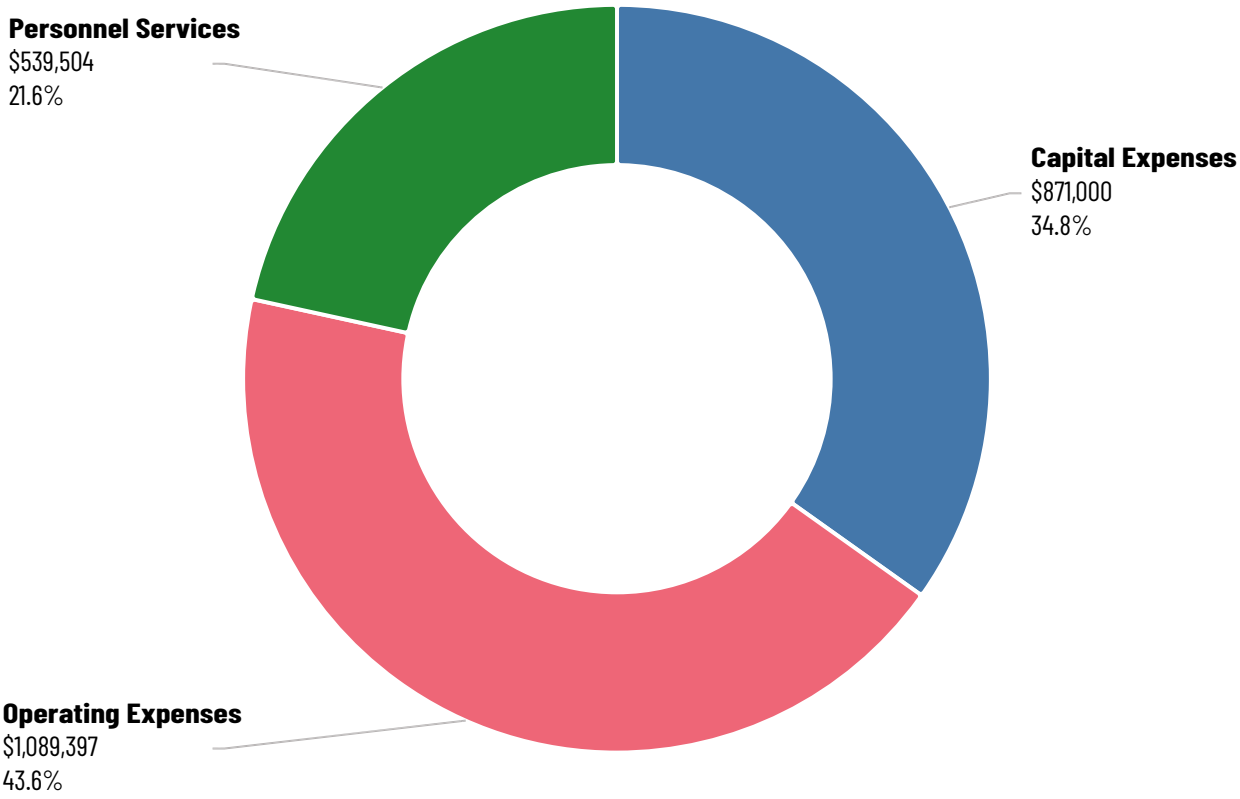


Cybersecurity remains a top priority. As cyber threats grow more sophisticated, we implement rigorous security measures to protect sensitive government data and safeguard the privacy of residents. Through proactive monitoring, regular system updates, and incident response planning, we ensure that digital assets remain secure and resilient against potential breaches.



Additionally, we provide technical assistance to government employees, offer training on new software, and maintain public-facing digital platforms. By collaboration and leveraging technology, the Information Technology Department strengthens local government and public safety operations—ensuring that technology serves as a tool for efficiency, security, and progress.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.07.513-010.12	Salary	305,482	327,764	276,351	353,906	26,142	8.0%
001.07.513-010.14	Overtime	6,362	12,500	3,188	12,500	0	—%
001.07.513-010.21	FICA	22,585	26,034	19,990	28,033	1,999	7.7%
001.07.513-010.22	Retirement Contributions	42,517	45,534	38,095	62,230	16,696	36.7%
001.07.513-010.23	Life, Health & Disability	50,431	59,876	56,595	79,473	19,597	32.7%
001.07.513-010.24	Workers Compensation	1,162	703	2,459	3,362	2,659	378.2%
	Personnel Services Total	**428,538**	**472,411**	**396,678**	**539,504**	**67,093**	**14.2%**
Operating Expenses							
001.07.513-030.31	Professional Services	0	10,000	6,825	10,000	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.07.513-030.34	Contractual Services	0	1,200	669	5,200	4,000	333.3%
001.07.513-030.40	Travel	3,098	14,750	7,647	15,000	250	1.7%
001.07.513-030.41	Communication Services	29,932	36,420	28,551	35,330	(1,090)	(3.0)%
001.07.513-030.43	Utility Services	6,913	5,700	6,194	11,650	5,950	104.4%
001.07.513-030.44	Rental & Leases	14,061	0	8,248	14,471	14,471	100.0%
001.07.513-030.46	Repair & Maintenance	379,615	568,860	514,945	750,196	181,336	31.9%
001.07.513-030.49	Other Current Charges	157,276	251,200	142,571	146,200	(105,000)	(41.8)%
001.07.513-030.51	Office Supplies	1,429	1,500	165	1,500	0	—%
001.07.513-030.52	Operating Supplies	99,275	103,200	89,491	63,200	(40,000)	(38.8)%
001.07.513-030.54	Books, Subscription & Membership	1,565	2,300	1,199	2,300	0	—%
001.07.513-030.55	Training	6,647	33,050	9,264	34,350	1,300	3.9%
	Operating Expenses Total	**699,813**	**1,028,180**	**815,770**	**1,089,397**	**61,217**	**6.0%**
Capital Expenses							
001.07.513-060.62	Building	0	27,000	0	27,000	0	—%
001.07.513-060.64	Machinery & Equipment	103,209	189,500	8,088	844,000	654,500	345.4%
	Capital Expenses Total	**103,209**	**216,500**	**8,088**	**871,000**	**654,500**	**302.3%**
	Total	**1,231,560**	**1,717,091**	**1,220,536**	**2,499,901**	**782,810**	**45.6%**

Expenditure Detail

			FY 2027
Operating Expense Professional Services			
001.07.513-030.31	Professional Services		10,000
		Operating Expense Professional Services Total	**10,000**
Operating Expense Contractual Services			
001.07.513-030.34	Cleaning Services		4,000
001.07.513-030.34	MCA Camera Licenses		1,200
		Operating Expense Contractual Services Total	**5,200**
Operating Expense Travel			
001.07.513-030.40	FLGISA		3,000
001.07.513-030.40	Hurricane Conference		1,000
001.07.513-030.40	OnBase		4,000
001.07.513-030.40	RSA Conference		2,500
001.07.513-030.40	Travel		4,500
		Operating Expense Travel Total	**15,000**
Operating Expense Communication Services			
001.07.513-030.41	AT&T Mobility		3,180
001.07.513-030.41	Comcast		2,350
001.07.513-030.41	Granite		3,000
001.07.513-030.41	Smarsh Text Message Archiving		15,000
001.07.513-030.41	Verizon		9,300
001.07.513-030.41	Zoom		2,500
		Operating Expense Communication Services Total	**35,330**
Operating Expense Utility Services			
001.07.513-030.43	Florida Power & Light		8,400
001.07.513-030.43	Gas		1,000
001.07.513-030.43	Water Sewer Utility		2,250
		Operating Expense Utility Services Total	**11,650**
Operating Expense Rental & Leases			
001.07.513-030.44	Konica		1,200
001.07.513-030.44	Lease Vehicles		13,271
		Operating Expense Rental & Leases Total	**14,471**
Operating Expense Repair & Maintenance			
001.07.513-030.46	Adobe Licensing		10,000
001.07.513-030.46	Annual Pest Control		500

Expenditure Detail

		FY 2027
001.07.513-030.46	APC Battery Backup Monitoring	1,600
001.07.513-030.46	AVI - SPL Council Chambers Maintenance	1,849
001.07.513-030.46	Barracuda	10,000
001.07.513-030.46	BitDefender MDR Plus	4,000
001.07.513-030.46	Commercial Interactive Monitoring	2,200
001.07.513-030.46	DocuSign	5,000
001.07.513-030.46	Dubber - Phone Recordings	1,200
001.07.513-030.46	Duo - MFA	23,000
001.07.513-030.46	Enterprise	160
001.07.513-030.46	FHP/PD Tower Maintenance	11,000
001.07.513-030.46	Fire Extinguisher Maintenance	200
001.07.513-030.46	Generator Maintenance	1,500
001.07.513-030.46	Grammarly	18,000
001.07.513-030.46	HVAC Maintenance Contract	2,700
001.07.513-030.46	Imazing	120
001.07.513-030.46	IT Building Maintenance	10,000
001.07.513-030.46	Kantech Door Access Control Maintenance	5,000
001.07.513-030.46	Keeper Passwords & Security	19,000
001.07.513-030.46	Lepide	23,000
001.07.513-030.46	Managed Security	173,000
001.07.513-030.46	Microsoft 365 Licensing	82,000
001.07.513-030.46	Networking Security Monitoring	55,000
001.07.513-030.46	NinjaOne Remote Support	7,300
001.07.513-030.46	OnBase Maintenance	36,587
001.07.513-030.46	PDQ Software	4,000
001.07.513-030.46	PRTG Monitoring	2,200
001.07.513-030.46	SESAC Hold Music Licensing Renewal	700
001.07.513-030.46	Solarwinds Helpdesk Renewal	8,000
001.07.513-030.46	SpecOps	15,000
001.07.513-030.46	SQL Licensing	20,000
001.07.513-030.46	Threatlocker	22,000
001.07.513-030.46	Truck and Equipment	7,000
001.07.513-030.46	Ubiquiti - Cloud Controller - UISP	600
001.07.513-030.46	Ubiquiti - Cloud Hosting	600
001.07.513-030.46	User Security Monitoring	12,000
001.07.513-030.46	Veeam - City/PD - Cloud Backups	17,000
001.07.513-030.46	Veeam - City/PD - Server - Appliance	20,000
001.07.513-030.46	VM Ware City/PD	91,000

Expenditure Detail

			FY 2027
001.07.513-030.46	Webex Licensing Renewal		23,000
001.07.513-030.46	Windows Server Licensing		3,000
001.07.513-030.46	WSUS Automated Licensing		180
		Operating Expense Repair & Maintenance Total	**750,196**
Operating Expense Other Current Charges			
001.07.513-030.49	Cloud Backup - Servers		100,000
001.07.513-030.49	Cloud Services		5,000
001.07.513-030.49	Municode Hosting & Maintenance		20,000
001.07.513-030.49	SSL Certificates for Websites		1,200
001.07.513-030.49	Support Block		20,000
		Operating Expense Other Current Charges Total	**146,200**
Operating Expense Office Supplies			
001.07.513-030.51	Misc. Office Supplies		1,500
		Operating Expense Office Supplies Total	**1,500**
Operating Expense Operating Supplies			
001.07.513-030.52	Badge Printer License		700
001.07.513-030.52	Desk Phones		5,000
001.07.513-030.52	Hard Drives		1,000
001.07.513-030.52	ID Badges		600
001.07.513-030.52	Key FOBs		600
001.07.513-030.52	Laptops		3,500
001.07.513-030.52	LCD Monitors		3,500
001.07.513-030.52	Misc. Supplies		5,000
001.07.513-030.52	Office Furniture		5,000
001.07.513-030.52	Printer Supplies		300
001.07.513-030.52	Switches - Replacements		20,000
001.07.513-030.52	Truck Roll N Lock Cover		3,000
001.07.513-030.52	UPS Batteries		10,000
001.07.513-030.52	Vehicle Fuel		5,000
		Operating Expense Operating Supplies Total	**63,200**
Operating Expense Books, Subscription & Membership			
001.07.513-030.54	Amazon Subscription		1,300
001.07.513-030.54	FLGISA		1,000
		Operating Expense Books, Subscription & Membership Total	**2,300**

Expenditure Detail

			FY 2027
Operating Expense Training			
001.07.513-030.55	CJIS Training		4,000
001.07.513-030.55	FLGISA Annual Conference		2,500
001.07.513-030.55	Hurricane Conference		350
001.07.513-030.55	INE Cybersecurity Platform		4,000
001.07.513-030.55	Onbase		5,000
001.07.513-030.55	Professional Development		16,000
001.07.513-030.55	RSA		2,500
		Operating Expense Training Total	**34,350**
Capital Outlay Building			
001.07.513-060.62	Replacement Windows		27,000
		Capital Outlay Building Total	**27,000**
Capital Outlay Machinery & Equipment			
001.07.513-060.64	Cloud Backup Solution		14,000
001.07.513-060.64	Gate Controller		12,000
001.07.513-060.64	IT Generator		62,000
001.07.513-060.64	Server Infrastructure		756,000
		Capital Outlay Machinery & Equipment Total	**844,000**
		Total	**1,960,397**

Department Positions

Account	Position	FY 2026	FY 2027
Information Technology			
001.07.513	Director of Technologies	1	1
	IT Help Desk Tech	2	0
	IT Application Specialist	0	1
	IT System Specialisdt	0	1
	Security Administrator	1	1
	System Administrator	1	1
	Total	**5**	**5**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2020	FORD F-150	8,677	50,000	
2	2019	FORD F-150 PU	44,000	50,000	
3	2026	CHEVY TAHOE	0	63,460	
		Total		**163,460**	

Procurement



Brenda Karr, Procurement Director

Accomplishments:

The Procurement Department advanced its operational effectiveness this year by strengthening strategic relationships with key vendors and broadening the City's supplier network. These efforts reduced procurement risk, improved supply-chain resilience, and supported fair, competitive purchasing practices consistent with municipal procurement policies. The department also oversaw all post-solicitation phases of major projects—from contract execution and vendor coordination to milestone tracking and performance evaluation—ensuring that goods and services were delivered in a timely, compliant, and cost-effective manner. Additionally, the implementation of a centralized warehouse system significantly improved inventory control and streamlined material management across the organization, enhancing efficiency and supporting more consistent service delivery citywide.

Goals:

The Procurement Department will focus on reestablishing full-time warehouse operations to strengthen organizational support and improve material availability. Efforts will center on increasing the value of procurement activities through competitive bidding, reducing costs and improving efficiency by expanding bulk-purchase strategies, and modernizing inventory management with barcode technology. Maintaining reliable stock levels for critical materials remains a priority, ensuring departments have the resources needed to operate effectively and without interruption.

Objectives:

- Fully staff and reopen the warehouse with consistent operating hours, implementing standardized receiving, stocking, and issuing procedures.
- Increase the number of competitive solicitations for high-volume and high-cost materials to improve pricing and transparency.
- Identify high-usage items suitable for bulk purchasing and establish annual agreements to reduce costs.
- Implement a barcode-scannable inventory system, including staff training and integration with inventory software.
- Establish par levels and reorder points for essential materials to maintain reliable stock availability.

Procurement Overview:

At the City of Lake City, procurement is more than a process-it's a commitment to responsibly managing public resources while delivering vital services to our community. Every purchase, from office supplies to major infrastructure projects, starts with thoughtful planning and collaboration across departments to assess needs, align with budget priorities, and support the City's long-term goals. Through transparent and competitive bidding, whether via Invitations to Bid, Requests for Proposals, or Requests for Qualifications, we ensure fairness for vendors, compliance with Florida procurement laws, and the best possible value for Lake City taxpayers.



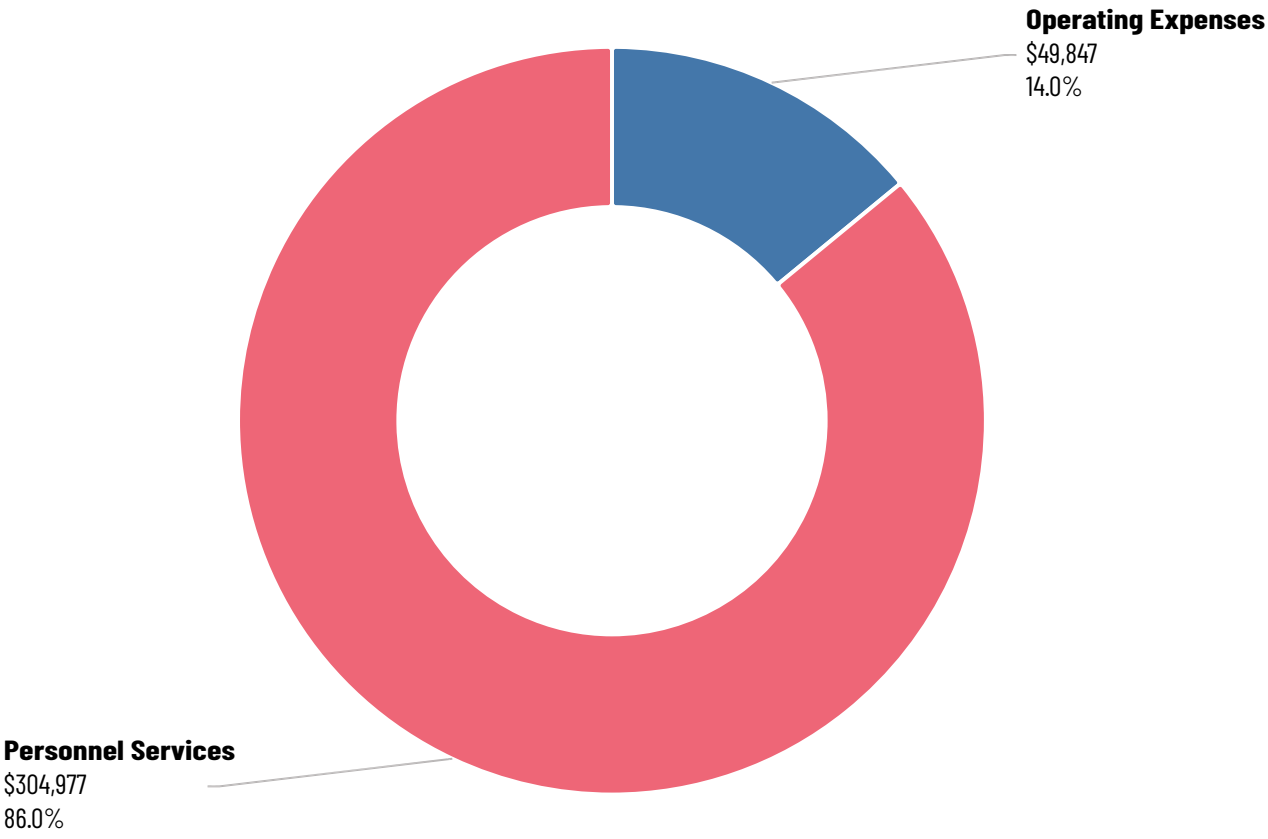
Once contracts are awarded, our procurement team takes a hands-on role in guiding the process to completion. We work closely with vendors to make sure deliverables meet expectations and timelines, while coordinating with finance to ensure payments are timely and budget aligned. Our focus on compliance, ethics, and documentation safeguards the city against risk, supports transparency, and prepares us for internal and external audits. By carefully managing contracts and upholding high standards, we help departments serve our residents efficiently and effectively.



Equity and local economic development are also core to Lake City's procurement mission. We actively seek opportunities to include local, small, and minority-owned businesses in our contracting process and strive to make our procurement system accessible and clear. Procurement is a key part of how Lake City grows with integrity, ensuring every dollar spent strengthens our infrastructure, empowers local vendors, and enhances the quality of life for the people who call our city home. Through diligent stewardship, we uphold the public trust and help move Lake City forward.



Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.08.513-010.12	Salary	159,219	221,668	138,794	197,002	(24,666)	(11.1)%
001.08.513-010.21	FICA	11,935	16,958	10,400	15,071	(1,887)	(11.1)%
001.08.513-010.22	Retirement Contributions	24,982	33,145	26,188	35,596	2,451	7.4%
001.08.513-010.23	Life, Health & Disability	13,006	40,437	10,594	57,091	16,654	41.2%
001.08.513-010.24	Workers Compensation	359	288	332	217	(71)	(24.7)%
	Personnel Services Total	**209,502**	**312,496**	**186,308**	**304,977**	**(7,519)**	**(2.4)%**
Operating Expenses							
001.08.513-030.40	Travel	5,807	10,100	5,172	8,300	(1,800)	(17.8)%
001.08.513-030.41	Communication Services	1,632	2,184	1,352	4,731	2,547	116.6%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.08.513-030.42	Postage	11	100	11	100	0	—%
001.08.513-030.43	Utility Services	1,717	1,900	1,667	2,150	250	13.2%
001.08.513-030.44	Rental & Leases	4,586	7,212	1,796	1,908	(5,304)	(73.5)%
001.08.513-030.46	Repair & Maintenance	4,291	2,000	1,359	2,000	0	—%
001.08.513-030.47	Printing & Binding	0	489	65	550	61	12.5%
001.08.513-030.49	Other Current Charges	15	0	0	0	0	—%
001.08.513-030.51	Office Supplies	1,901	1,100	706	1,300	200	18.2%
001.08.513-030.52	Operating Supplies	15,282	34,612	33,943	22,643	(11,969)	(34.6)%
001.08.513-030.54	Books, Subscription & Membership	2,488	2,075	1,294	1,150	(925)	(44.6)%
001.08.513-030.55	Training	3,589	7,435	5,644	5,015	(2,420)	(32.5)%
	Operating Expenses Total	**41,318**	**69,207**	**53,009**	**49,847**	**(19,360)**	**(28.0)%**
	Total	**250,820**	**381,703**	**239,317**	**354,824**	**(26,879)**	**(7.0)%**

Expenditure Detail

			FY 2027
Operating Expense Travel			
001.08.513-030.40	FAPPO Conference		3,300
001.08.513-030.40	GFOA		2,500
001.08.513-030.40	NIGP Forum		2,500
		Operating Expense Travel Total	**8,300**
Operating Expense Communication Services			
001.08.513-030.41	AT&T Mobility		550
001.08.513-030.41	Comcast		1,253
001.08.513-030.41	Verizon		528
001.08.513-030.41	Wifi Warehouse		2,400
		Operating Expense Communication Services Total	**4,731**
Operating Expense Postage			
001.08.513-030.42	Postage		100
		Operating Expense Postage Total	**100**
Operating Expense Utility Services			
001.08.513-030.43	Florida Power & Light		750
001.08.513-030.43	Water Sewer Utility		1,400
		Operating Expense Utility Services Total	**2,150**
Operating Expense Rental & Leases			
001.08.513-030.44	Copier Lease - Konica		1,908
		Operating Expense Rental & Leases Total	**1,908**
Operating Expense Repair & Maintenance			
001.08.513-030.46	Repairs or Maintenance		2,000
		Operating Expense Repair & Maintenance Total	**2,000**
Operating Expense Printing & Binding			
001.08.513-030.47	Stationary		550
		Operating Expense Printing & Binding Total	**550**
Operating Expense Office Supplies			
001.08.513-030.51	Supplies		1,300
		Operating Expense Office Supplies Total	**1,300**
Operating Expense Operating Supplies			
001.08.513-030.52	COLC Shirts		400
001.08.513-030.52	Mini Split HVAC for Warehouse		4,000

Expenditure Detail

		FY 2027
001.08.513-030.52	Open Gov Contract Management	9,053
001.08.513-030.52	Operating Supplies	1,000
001.08.513-030.52	Procurenow (OpenGov) E-Procurement System	8,190
	Operating Expense Operating Supplies Total	**22,643**
Operating Expense Books, Subscription & Membership		
001.08.513-030.54	FAPPO Membership	550
001.08.513-030.54	NIGP Membership	375
001.08.513-030.54	North Florida Procurement	225
	Operating Expense Books, Subscription & Membership Total	**1,150**
Operating Expense Training		
001.08.513-030.55	FAPPO Conference	1,000
001.08.513-030.55	GFOA	1,200
001.08.513-030.55	NIGP Classes	1,200
001.08.513-030.55	NIGP Forum	1,045
001.08.513-030.55	UPPCC Certification	570
	Operating Expense Training Total	**5,015**
	Total	**49,847**

Department Positions

Account	Position	FY 2026	FY 2027
Procurement			
001.08.513	Director of Procurement	1	1
	Facilities Maintenance Tech	1	0
	Procurement Analyst	1	0
	Procurement Clerk	1	0
	Procurement Contract Manager	0	1
	Procurement Specialist	0	1
	Total	**4**	**3**

Vehicle Maintenance



Steve Brown, Executive Director of Utilities

Accomplishments:

Fleet mechanics perform in-house repair services whenever feasible in the event of malfunctions or breakdowns. For repairs that require external expertise, we collaborate with trusted local vendors. We coordinate with city departments to provide onsite fueling service for our heavy equipment.

Goals:

Fleet mechanics perform in-house repairs whenever feasible to address equipment malfunctions or breakdowns, ensuring timely and cost-effective service. When specialized repairs are required, the Department partners with trusted local vendors to maintain operational reliability. In coordination with City departments, staff also provide onsite fueling services for heavy equipment to support uninterrupted field operations.

Objectives: Perform timely preventive maintenance and repairs to ensure all City vehicles and equipment remain safe, reliable, and operational.Maintain accurate inventory levels to support uninterrupted departmental operations.Monitor vehicle usage, maintenance history, and lifecycle costs.

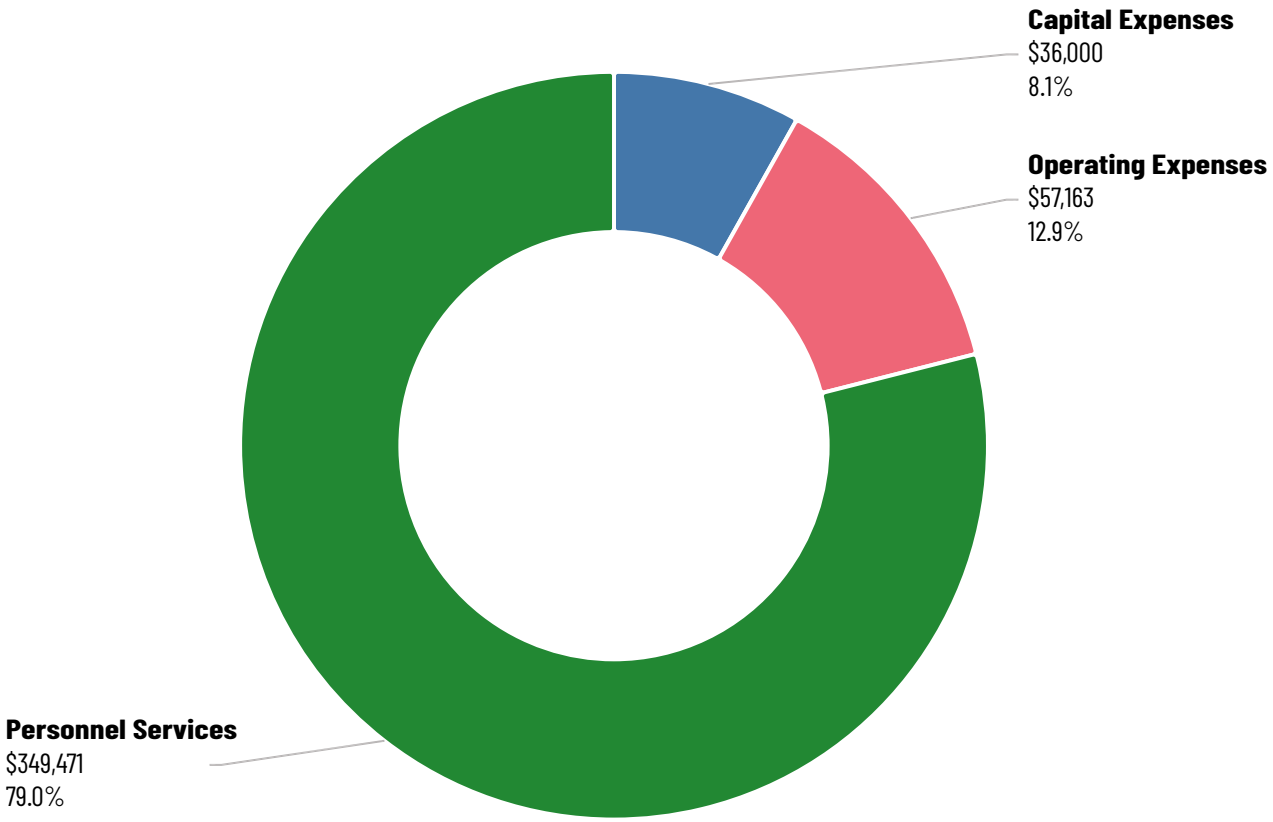
Fleet Overview:

The Fleet budget is designed to ensure the City of Lake City's municipal vehicles are safe, reliable, and operationally efficient. This includes routine preventative maintenance, emergency repairs, parts replacement, fuel management, inspections, and compliance with state and federal regulations.


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City of Lake City
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Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.09.519-010.12	Salary	126,822	202,391	155,155	202,552	161	0.1%
001.09.519-010.14	Overtime	2,681	9,000	1,062	9,000	0	—%
001.09.519-010.21	FICA	8,892	16,212	10,904	16,234	22	0.1%
001.09.519-010.22	Retirement Contributions	14,901	24,640	23,101	31,068	6,428	26.1%
001.09.519-010.23	Life, Health & Disability	30,442	62,535	31,114	86,967	24,432	39.1%
001.09.519-010.24	Workers Compensation	3,915	3,730	2,701	3,650	(80)	(2.1)%
	Personnel Services Total	**187,653**	**318,508**	**224,037**	**349,471**	**30,963**	**9.7%**
Operating Expenses							
001.09.519-030.41	Communication Services	4	10	5	10	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.09.519-030.43	Utility Services	2,908	2,680	2,533	2,805	125	4.7%
001.09.519-030.44	Rental & Leases	16,311	16,091	14,101	16,091	0	—%
001.09.519-030.46	Repair & Maintenance	8,106	19,517	4,817	19,517	0	—%
001.09.519-030.51	Office Supplies	180	500	0	500	0	—%
001.09.519-030.52	Operating Supplies	13,582	20,375	6,920	16,740	(3,635)	(17.8)%
001.09.519-030.55	Training	0	1,500	0	1,500	0	—%
	Operating Expenses Total	**41,091**	**60,673**	**28,376**	**57,163**	**(3,510)**	**(5.8)%**
Capital Expenses							
001.09.519-060.64	Machinery & Equipment	0	15,676	15,676	36,000	20,324	129.7%
	Capital Expenses Total	**0**	**15,676**	**15,676**	**36,000**	**20,324**	**129.7%**
	Total	**228,744**	**394,857**	**268,089**	**442,634**	**47,777**	**12.1%**

Expenditure Detail

			FY 2027
Operating Expense Communication Services			
001.09.519-030.41	Verizon		10
		Operating Expense Communication Services Total	**10**
Operating Expense Utility Services			
001.09.519-030.43	Florida Power & Light		1,805
001.09.519-030.43	Water Sewer Utility		1,000
		Operating Expense Utility Services Total	**2,805**
Operating Expense Rental & Leases			
001.09.519-030.44	Enterprise Lease Vehicles		13,691
001.09.519-030.44	Mats and Shop Towels		1,600
001.09.519-030.44	Uniforms		800
		Operating Expense Rental & Leases Total	**16,091**
Operating Expense Repair & Maintenance			
001.09.519-030.46	IWorq Software Maintenance		1,500
001.09.519-030.46	Maintenance Fee for Leased Vehicles		1,517
001.09.519-030.46	Repairs		5,000
001.09.519-030.46	Ring Power		10,000
001.09.519-030.46	Safety Kleen		1,500
		Operating Expense Repair & Maintenance Total	**19,517**
Operating Expense Office Supplies			
001.09.519-030.51	Office Supplies		500
		Operating Expense Office Supplies Total	**500**
Operating Expense Operating Supplies			
001.09.519-030.52	Filter Crusher		3,000
001.09.519-030.52	Fuel		4,800
001.09.519-030.52	Identifix Computer System		1,800
001.09.519-030.52	Stipend - Boots		180
001.09.519-030.52	Stipend- Pants		260
001.09.519-030.52	Supplies		1,700
001.09.519-030.52	Tools		5,000
		Operating Expense Operating Supplies Total	**16,740**
Operating Expense Training			
001.09.519-030.55	Training Classes		1,500
		Operating Expense Training Total	**1,500**

Expenditure Detail

			FY 2027
Capital Outlay Machinery & Equipment			
	001.09.519-060.64	Certified Hydraulics Inc Replacement	30,000
	001.09.519-060.64	Ice Machine	6,000
		Capital Outlay Machinery & Equipment Total	**36,000**
		Total	**93,163**

Department Positions

Account	Position	FY 2026	FY 2027
Vehicle Maintenance			
001.09.519	Admin Assistant	1	1
	Mechanic I & II	2	2
	Service Technician	1	1
	Total	**4**	**4**

Department Vehicle Schedule

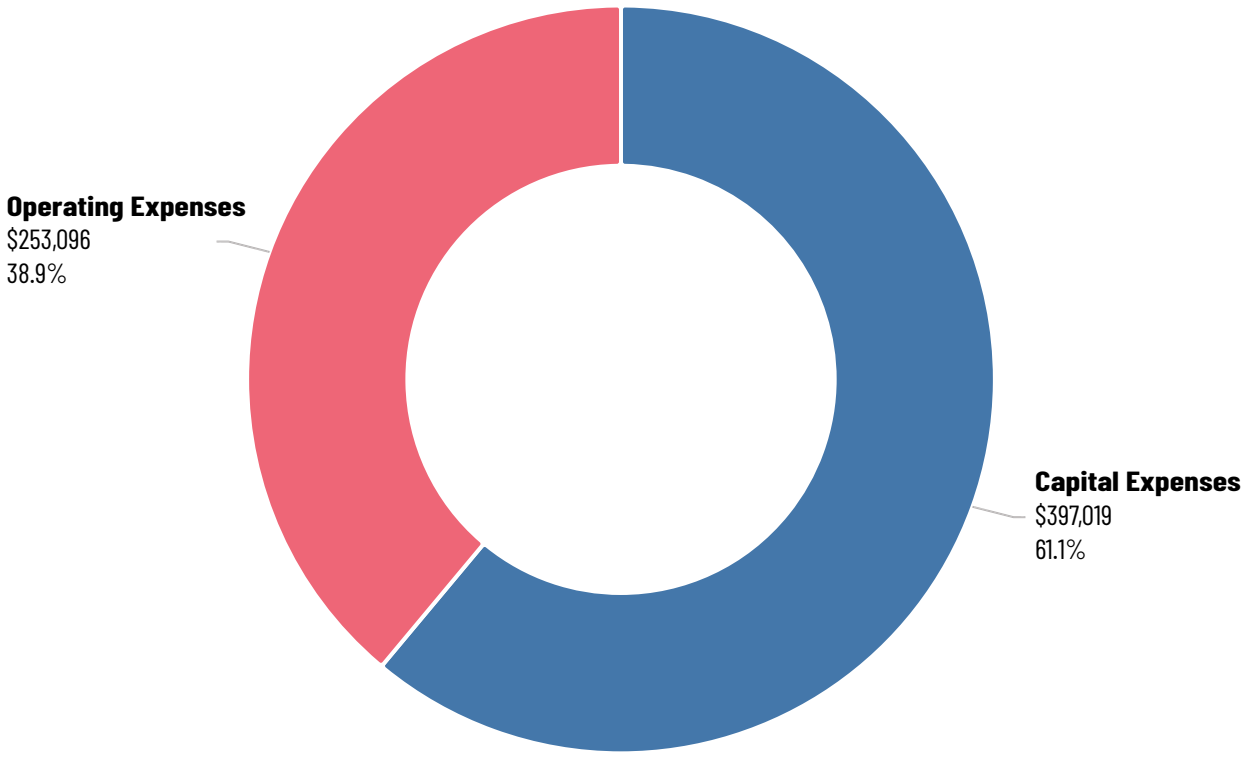
			Mileage	Replacement Cost	Lease/Own
1	2020	CHEVY SILVERADO 2500	21,666	60,000	
2	2016	FORD F-350	32,009	60,000	
		Total		**120,000**	

General Building



The General Building Department provides critical financial support for the planning, construction, renovation, and maintenance of municipal facilities that serve the community's daily needs. Through this department, the city ensures that its public infrastructure remains safe, functional, and responsive to future growth.

The General Building Department represents the city's commitment to investing in long-term assets that improve the quality of life, support public safety, and sustain economic vitality. Regular updates on department activities will be made available to ensure transparency and foster civic engagement.



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Operating Expenses							
001.10.519-030.31	Professional Services	155,516	25,000	26,700	30,000	5,000	20.0%
001.10.519-030.34	Contractual Services	41,751	49,712	60,300	98,501	48,789	98.1%
001.10.519-030.41	Communication Services	13,264	13,784	33,427	15,110	1,326	9.6%
001.10.519-030.43	Utility Services	45,555	26,360	53,506	46,250	19,890	75.5%
001.10.519-030.46	Repair & Maintenance	115,468	131,585	65,100	52,250	(79,335)	(60.3)%
001.10.519-030.52	Operating Supplies	19,250	13,948	10,596	10,800	(3,148)	(22.6)%
001.10.519-030.54	Books, Subscription & Membership	110	185	0	185	0	—%
	Operating Expenses Total	**390,915**	**260,574**	**249,629**	**253,096**	**(7,478)**	**(2.9)%**

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Capital Expenses							
001.10.519-060.62	Building	0	250,000	654,360	281,874	31,874	12.7%
001.10.519-060.63	Infrastructure	7,618	20,000	0	20,000	0	—%
001.10.519-060.64	Machinery & Equipment	87,952	86,145	145,970	95,145	9,000	10.4%
	Capital Expenses Total	**95,570**	**356,145**	**800,330**	**397,019**	**40,874**	**11.5%**
	Total	**486,485**	**616,719**	**1,049,959**	**650,115**	**33,396**	**5.4%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.10.519-030.31	Land Survey	10,000
001.10.519-030.31	Professional Services	20,000
	Operating Expense Professional Services Total	**30,000**
Operating Expense Contractual Services		
001.10.519-030.34	City Hall Elevator Inspections	4,200
001.10.519-030.34	City Hall HVAC Quarterly Maintenance	4,200
001.10.519-030.34	Janitorial Services	24,100
001.10.519-030.34	MCA Camera Licenses	11,000
001.10.519-030.34	New World Software Maintenance	51,681
001.10.519-030.34	Pest Control	1,400
001.10.519-030.34	Postage Machine	1,920
	Operating Expense Contractual Services Total	**98,501**
Operating Expense Communication Services		
001.10.519-030.41	Comcast	5,400
001.10.519-030.41	Comcast Business	3,710
001.10.519-030.41	Dept of Management Services	6,000
	Operating Expense Communication Services Total	**15,110**
Operating Expense Utility Services		
001.10.519-030.43	FPL - City Hall	34,000
001.10.519-030.43	Water Sewer - City Hall	12,250
	Operating Expense Utility Services Total	**46,250**
Operating Expense Repair & Maintenance		
001.10.519-030.46	Air Conditioning Repairs	15,000
001.10.519-030.46	Backflow Inspections	2,500
001.10.519-030.46	Building Repairs	25,000
001.10.519-030.46	City Hall Annual Fire Sprinkler Service	600
001.10.519-030.46	Elevator Repairs	5,500
001.10.519-030.46	Fire Extinguisher Annual Service City Hall	1,200
001.10.519-030.46	Fire Extinguisher Five Points	450
001.10.519-030.46	Security Safe Monitoring & Maintenance	2,000
	Operating Expense Repair & Maintenance Total	**52,250**
Operating Expense Operating Supplies		
001.10.519-030.52	Camera Addition	1,000

Expenditure Detail

		FY 2027
001.10.519-030.52	Cleaning & Stockroom Supplies	4,300
001.10.519-030.52	Miscellaneous Supplies	1,200
001.10.519-030.52	Water Cooler Refills	300
001.10.519-030.52	Wi-Fi Access Point	4,000
	Operating Expense Operating Supplies Total	**10,800**
Operating Expense Books, Subscription & Membership		
001.10.519-030.54	City Hall Elevator License Renewal	75
001.10.519-030.54	Sam's Club Membership Renewal	110
	Operating Expense Books, Subscription & Membership Total	**185**
Capital Outlay Building		
001.10.519-060.62	Brick Repairs Five Points	5,000
001.10.519-060.62	Flooring for Five Points	66,533
001.10.519-060.62	HVAC Replacement Five Points	140,000
001.10.519-060.62	Painting Five Points	33,341
001.10.519-060.62	Roof Repairs Five Points	20,000
001.10.519-060.62	Tiles and Fan Replacement Five Points	17,000
	Capital Outlay Building Total	**281,874**
Capital Outlay Infrastructure		
001.10.519-060.63	Dog Park	20,000
	Capital Outlay Infrastructure Total	**20,000**
Capital Outlay Machinery & Equipment		
001.10.519-060.64	AC Unit Replacement City Hall Unit 1&2	24,000
001.10.519-060.64	Camera Additions City Hall	29,145
001.10.519-060.64	Monitor/Screen Council Chambers	10,000
001.10.519-060.64	Wireless Mics - Council Chambers	32,000
	Capital Outlay Machinery & Equipment Total	**95,145**
	Total	**650,115**

Police



Gerald Butler, Chief of Police

Mission & Accomplishments:

The Lake City Police Department is dedicated to protecting lives and property while upholding the constitutional rights of all people and to building community partnerships with integrity, excellence, and professionalism in providing the highest level of service to our citizens. The Department's enforcement strategies include the continued utilization of the gunshot detection system. This system has contributed to significantly reducing the number of gunshot incidents. The Department will continue to maintain pressure on offenders while at the same time enhancing operations to reduce gun violence. Issuing Rapid ID units. A mobile biometric fingerprint system that enables officers to instantly identify individuals in the field. Formation of LCPD SWAT Team and partnering with CCSO SWAT team.

Goals:

- Continued reduction in violent/gun-related crimes through proactive policing.
- Improve crime fighting efforts through officer training and community engagement
- Improve technology as a tool for success
- Creation of an LCPD Drone Team through grant funding

Objective:

- Continued reduction in gun-related violence by use of the Gunshot Detection System.
- Identification and apprehension of individuals involved in sale of illegal drugs.
- Reduce traffic crashes through proactive enforcement.
- Targeting of on-line child predators through our ICAC (Internet Crimes Against Children) team.

Police Overview:

The Lake City Police Department works diligently to find ways to maintain a high level of public safety services for a growing city population. Our community's transient population (visitors and commuters traveling to town for work) directly contributes to the level of traffic and criminal activity. Two major Interstate Highways (I-10 & I-75) intersect in Lake City, along with several major north/south, and east/west state roads, creating a significant impact on the calls for service answered by the Department. Citizens living in, or visiting, Lake City see firsthand the impact of the additional vehicles and traffic. Citizens' perspectives on crime are largely influenced by what happens in their immediate neighborhood and areas in which they work.



Farm Share

The key to successful property-related crime control is community partnerships that help inform residents and businesses about how to protect their property, and building active crime prevention programs. The Department utilizes several outreach programs to involve the citizens in these community partnerships, including "Coffee with a Cop," and The Citizens Police Academy. Quarterly "Breakfast with the Chief" meetings help bring citizens together with the Department to directly discuss issues of concern to the community, and the Citizens Police Academy educates the public about law enforcement programs and initiatives.



Officer handing out food at the Farm Share



Shop with a Cop

The Department's enforcement strategies included the implementation of a gunshot detection system being installed throughout the city. This system detects gunshots, triangulates the location and alerts officers via an application installed on their city-issued cell phones. This system is helping to significantly reduce the number of gunshot incidents and firearm related crimes. The Department will continue to maintain the pressure on offenders while at the same time enhancing operations to reduce gun violence. This will be accomplished through active Directed Patrols and enhanced Community Oriented Policing strategies and programs, along with early intervention programs and aggressive investigation of criminal activity.



K9 Demonstration

There remains a significant difference between the City's resident population as of 12,329 as shown on the 2020 census, US Census as of 2023 estimated 12,602, and the "service" population for the Police Department, which is estimated by FDOT at 65,000 daily. Lake City is the only major urban community in the surrounding area and has two major interstates intersecting the city limits. The number of people who may potentially need public safety services is far greater than the resident population.

As part of the strategic planning process, the Department identified three goals, which will serve as the central focus for the Department's Strategic Plans:

• Improve crime fighting efforts through technology and traditional crime fighting techniques.

• Increase Department staffing levels each year based on growth in the city.

• Continued identification and use of improved technologies as a tool for success.

The following objectives will help move the Department toward accomplishing each of the stated goals:

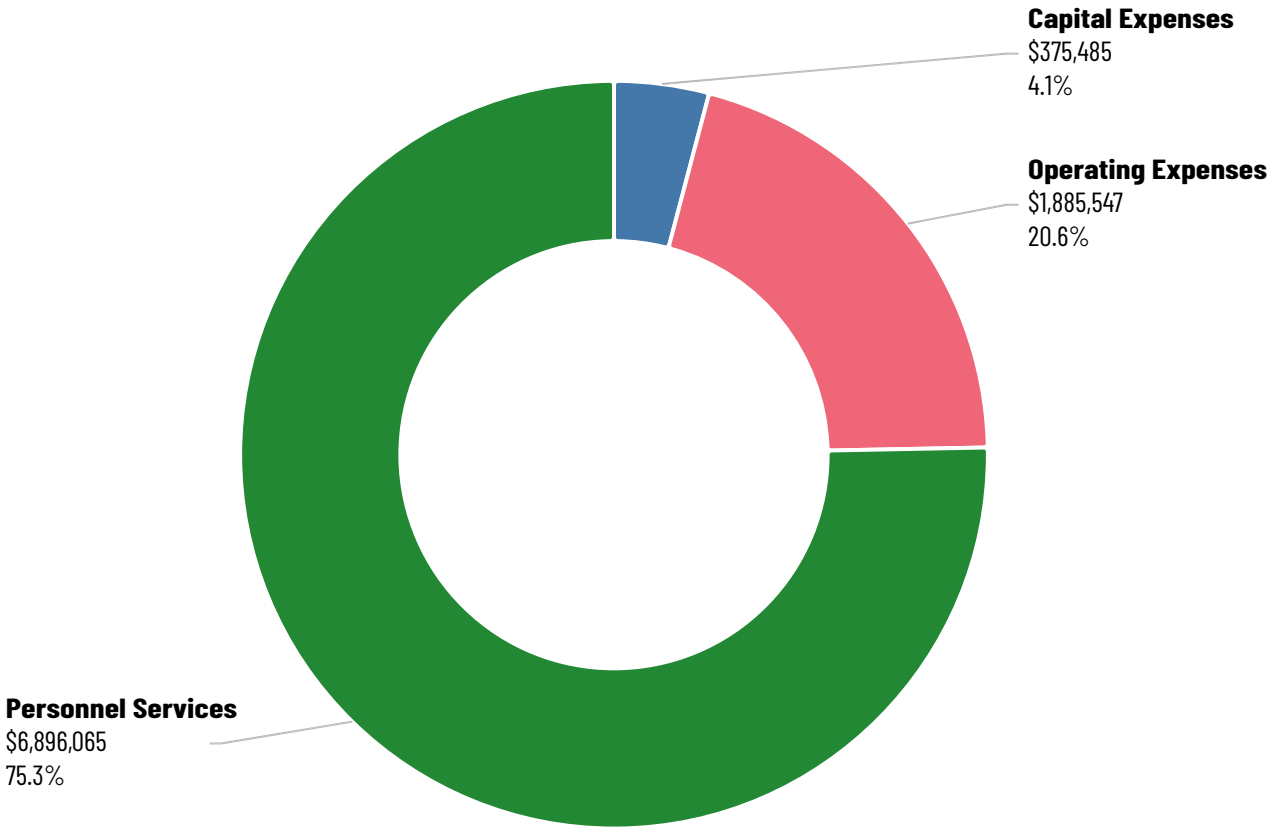
Objective 1: Improve response time to calls for service.

Objective 2: Continue to reduce gun-related violence by expansion of the Flock Gunshot Detection System.

Objective 3: Reduce traffic crashes through proactive enforcement



Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.11.521-010.12	Salary	3,413,398	3,915,244	3,022,912	4,422,959	507,715	13.0%
001.11.521-010.14	Overtime	434,719	350,000	293,777	350,000	0	—%
001.11.521-010.15	Special Pay Incentive	21,235	18,598	20,834	19,379	781	4.2%
001.11.521-010.21	FICA	283,205	312,829	244,414	351,650	38,821	12.4%
001.11.521-010.22	Retirement Contributions	541,562	558,723	296,596	591,170	32,447	5.8%
001.11.521-010.23	Life, Health & Disability	632,552	839,146	568,492	1,040,518	201,372	24.0%
001.11.521-010.24	Workers Compensation	155,379	100,155	83,717	120,389	20,234	20.2%
	Personnel Services Total	**5,482,051**	**6,094,695**	**4,530,743**	**6,896,065**	**801,370**	**13.1%**

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Operating Expenses							
001.11.521-030.31	Professional Services	5,584	14,990	6,673	14,990	0	—%
001.11.521-030.34	Contractual Services	143,932	137,031	153,704	162,554	25,523	18.6%
001.11.521-030.40	Travel	22,644	16,875	18,723	16,875	0	—%
001.11.521-030.41	Communication Services	117,980	131,459	81,999	117,169	(14,290)	(10.9)%
001.11.521-030.42	Postage	1,087	1,000	616	1,000	0	—%
001.11.521-030.43	Utility Services	43,481	46,966	37,389	47,375	409	0.9%
001.11.521-030.44	Rental & Leases	328,439	611,020	417,377	611,020	0	—%
001.11.521-030.46	Repair & Maintenance	246,626	199,867	192,072	216,306	16,439	8.2%
001.11.521-030.47	Printing & Binding	390	1,000	13	1,000	0	—%
001.11.521-030.48	Promotional Activities	12,443	9,560	8,978	9,560	0	—%
001.11.521-030.49	Other Current Charges	243	29,900	32,704	39,900	10,000	33.4%
001.11.521-030.51	Office Supplies	5,607	8,000	6,288	8,000	0	—%
001.11.521-030.52	Operating Supplies	576,587	610,223	497,220	523,798	(86,425)	(14.2)%
001.11.521-030.54	Books, Subscription & Membership	29,906	33,945	32,921	35,075	1,130	3.3%
001.11.521-030.55	Training	26,279	80,925	26,491	80,925	0	—%
	Operating Expenses Total	**1,561,229**	**1,932,761**	**1,513,169**	**1,885,547**	**(47,214)**	**(2.4)%**
Capital Expenses							
001.11.521-060.64	Machinery & Equipment	161,355	314,750	183,952	375,485	60,735	19.3%
	Capital Expenses Total	**161,355**	**314,750**	**183,952**	**375,485**	**60,735**	**19.3%**
	Total	**7,204,635**	**8,342,206**	**6,227,864**	**9,157,097**	**814,891**	**9.8%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.11.521-030.31	Accreditation	5,000
001.11.521-030.31	Mock Accreditation	5,000
001.11.521-030.31	Psychological Exams (Baseline ICAC New Hire)	4,000
001.11.521-030.31	Random Drug Testing	990
	Operating Expense Professional Services Total	**14,990**
Operating Expense Contractual Services		
001.11.521-030.34	Dispatch Services County (Year 3 of 8)	100,000
001.11.521-030.34	Generator Maintenance	4,025
001.11.521-030.34	Janitorial Services	25,500
001.11.521-030.34	New World Software Maintenance	32,579
001.11.521-030.34	Shredder Service	450
	Operating Expense Contractual Services Total	**162,554**
Operating Expense Travel		
001.11.521-030.40	Background Investigations	10,000
001.11.521-030.40	FAPIO	100
001.11.521-030.40	FL Crime Prevention	400
001.11.521-030.40	FL Police Chiefs (FPCA)	1,737
001.11.521-030.40	FLA-PAC	500
001.11.521-030.40	FLEPIOA Conference (annual)	350
001.11.521-030.40	FRMA Certification Trng-Records	1,500
001.11.521-030.40	IACP (Internatl Assoc Chiefs)	2,288
	Operating Expense Travel Total	**16,875**
Operating Expense Communication Services		
001.11.521-030.41	AT&T Mobility	42,720
001.11.521-030.41	Cellphone	960
001.11.521-030.41	Comcast	500
001.11.521-030.41	Comcast Business	46,324
001.11.521-030.41	Comcast Business - EOC Combined Dispatch	1,440
001.11.521-030.41	Department of Management Services	3,525
001.11.521-030.41	Verizon	21,700
	Operating Expense Communication Services Total	**117,169**
Operating Expense Postage		
001.11.521-030.42	Postage	600

Expenditure Detail

			FY 2027
001.11.521-030.42	UPS/FEDX Shipping		400
		Operating Expense Postage Total	**1,000**
Operating Expense Utility Services			
001.11.521-030.43	Florida Power & Light		42,000
001.11.521-030.43	Water Sewer Utility		5,375
		Operating Expense Utility Services Total	**47,375**
Operating Expense Rental & Leases			
001.11.521-030.44	Copier Rental (Administration)		3,000
001.11.521-030.44	Copier Rental (EOC)		1,490
001.11.521-030.44	Copier Rental (Investigations)		2,500
001.11.521-030.44	Copier Rental (Records)		1,375
001.11.521-030.44	Enterprise Lease Rental Vehicles		602,655
		Operating Expense Rental & Leases Total	**611,020**
Operating Expense Repair & Maintenance			
001.11.521-030.46	Adobe Cloud Subscription		1,000
001.11.521-030.46	Batteries Motorola and Watchguard		7,500
001.11.521-030.46	Building Maintenance/Repair		16,500
001.11.521-030.46	Caseguard Redaction Software 4 Licenses		18,200
001.11.521-030.46	Crossmatch Upgrade/Installation/Support (Livescan)		2,000
001.11.521-030.46	CTS Smart Cop Annual Maintenance		32,037
001.11.521-030.46	Domestic Backflow		75
001.11.521-030.46	Elevator License Renewal		38
001.11.521-030.46	Elevator Maintenance PD/FD		1,650
001.11.521-030.46	Eventide Voice Recorder (3way split w/FD, Airport)		8,500
001.11.521-030.46	FARO Zone Annual Maintenance		5,800
001.11.521-030.46	Fire Alarm Maintenance Inspection		375
001.11.521-030.46	Fire Extinguisher Service (Public Safety Building)		900
001.11.521-030.46	Fire Sprinkler Test/Maintenance		475
001.11.521-030.46	FM200 Fire Suppression Test/Maintenance		1,200
001.11.521-030.46	General Maintenance (Public Safety Building)		4,500
001.11.521-030.46	HID - Livescan		1,200
001.11.521-030.46	HID - Rapid ID		5,000
001.11.521-030.46	IAPRO Annual Maintenance		1,450
001.11.521-030.46	IT Repair Maintenance		5,000
001.11.521-030.46	Laser/Radar/Speedometer Calibration		6,000
001.11.521-030.46	Motorola Post Warranty Radio Plan Year 7 of 10 PD/FD		20,858

Expenditure Detail

		FY 2027
001.11.521-030.46	Pest Control	120
001.11.521-030.46	Power DMS (Annual)	11,353
001.11.521-030.46	Public Safety Building BDA PD/FD	2,000
001.11.521-030.46	Rise Vision Subscription	160
001.11.521-030.46	SDAir Cleaner: Evidence Rooms (Annual)	4,320
001.11.521-030.46	SmartCop Motorola GPS Interface	9,500
001.11.521-030.46	Subscriber Radio Access, 2/3 PD, 1/3 FD, (Columbia City	18,533
001.11.521-030.46	Trane Annual Maintenance	2,640
001.11.521-030.46	Vehicle Maintenance	20,000
001.11.521-030.46	Vehicle Towing	2,000
001.11.521-030.46	Virtra Annual Maintenance	3,600
001.11.521-030.46	Weatherbug Annual	1,822
	Operating Expense Repair & Maintenance Total	**216,306**
Operating Expense Printing & Binding		
001.11.521-030.47	Printing and Binding	1,000
	Operating Expense Printing & Binding Total	**1,000**
Operating Expense Promotional Activities		
001.11.521-030.48	Breakfast with the Chief (Quarterly)	1,200
001.11.521-030.48	CARC/Happy House Event	60
001.11.521-030.48	Citizens Police Academy	1,500
001.11.521-030.48	Community Events	500
001.11.521-030.48	Community Outreach (ad, event tickets, Promotional items)	2,000
001.11.521-030.48	Facebook Market Ads	100
001.11.521-030.48	Greater Lake City CDC Ad	100
001.11.521-030.48	Greater Lake City CDC Banquet	225
001.11.521-030.48	Hurricane Ad	375
001.11.521-030.48	National Night Out/Halloween Safety Bash	1,000
001.11.521-030.48	Recruiting/Crime Prevention Supplies	2,000
001.11.521-030.48	Swearing-In Ceremonies	500
	Operating Expense Promotional Activities Total	**9,560**
Operating Expense Other Current Charges		
001.11.521-030.49	Awards Banquet	2,400
001.11.521-030.49	Retirement Bonus	2,500
001.11.521-030.49	Summer Youth Program	35,000
	Operating Expense Other Current Charges Total	**39,900**

Expenditure Detail

			FY 2027
Operating Expense Office Supplies			
001.11.521-030.51	Copier Paper		1,500
001.11.521-030.51	Office Supplies		2,000
001.11.521-030.51	Thermal Paper (Patrol)		3,000
001.11.521-030.51	Toner Cartridges for Printers		1,500
		Operating Expense Office Supplies Total	**8,000**
Operating Expense Operating Supplies			
001.11.521-030.52	Ammunition, Firearms, Targets and Supplies		50,000
001.11.521-030.52	Axon Taser (Year 3 of 5)		4,805
001.11.521-030.52	Axon Taser 7 (qty 47) (Year 5 of 5)		32,594
001.11.521-030.52	Ballistic Vest (CIU, CID, SWAT)		1,500
001.11.521-030.52	Ballistic Vest with Carrier		40,000
001.11.521-030.52	Brother Thermal Printer		2,500
001.11.521-030.52	Carpet and Tile Cleaning		1,200
001.11.521-030.52	Cleaning Supplies		3,000
001.11.521-030.52	Clothing Allowance Support Bureau		5,000
001.11.521-030.52	Clothing Cleaning Allowance		30,000
001.11.521-030.52	Evidence - Lab Work		2,500
001.11.521-030.52	Evidence Supplies		4,500
001.11.521-030.52	Facelogic Program		999
001.11.521-030.52	Fuel for Generator		1,000
001.11.521-030.52	General Medical Supplies		5,000
001.11.521-030.52	Investigative Supplies		3,500
001.11.521-030.52	K-9 Officer (Canine)		15,000
001.11.521-030.52	K-9 Supplies and Services		7,500
001.11.521-030.52	Keys		500
001.11.521-030.52	Leads Online Program		4,442
001.11.521-030.52	Police Explorers Clothing		1,000
001.11.521-030.52	Police Explorers Operating Expenses		5,000
001.11.521-030.52	Power Inverters		3,000
001.11.521-030.52	Rise Vision - Digital Device		450
001.11.521-030.52	Smartcop Upgrades		3,000
001.11.521-030.52	Uniform Cleaning (Returned)		500
001.11.521-030.52	Uniforms and Accessories		15,000
001.11.521-030.52	Vehicle Fuel / Car Wash		250,000
001.11.521-030.52	Watchguard In Car/Bodycam Lease (2 of 5)		27,308

Expenditure Detail

		FY 2027
001.11.521-030.52	Wicking Polos	3,000
	Operating Expense Operating Supplies Total	**523,798**
Operating Expense Books, Subscription & Membership		
001.11.521-030.54	Coalition of Accreditation	300
001.11.521-030.54	Crime Prevention Thru Environmental Design (CPTED Dues)	160
001.11.521-030.54	Evidence Library	22,000
001.11.521-030.54	Florida Crime Handbooks (Traffic)	1,000
001.11.521-030.54	Florida Crime Prevention Association & Dues	75
001.11.521-030.54	Florida Police Accreditation Comm. (FLA-PAC)	175
001.11.521-030.54	Florida Police Chiefs Association (FPCA)	480
001.11.521-030.54	FRMA Membership Dues	270
001.11.521-030.54	Government in Sunshine Manuals	75
001.11.521-030.54	Gym Memberships	2,400
001.11.521-030.54	IACP Membership	150
001.11.521-030.54	Lake City Reporter (Annual)	100
001.11.521-030.54	PIO Dues	180
001.11.521-030.54	Redaction Software	2,000
001.11.521-030.54	ROCIC Membership	300
001.11.521-030.54	Rotary	900
001.11.521-030.54	Social Media Management Tool	360
001.11.521-030.54	Third Judicial Circuit Police Chiefs Association	150
001.11.521-030.54	Warrant Builder	1,000
001.11.521-030.54	Watchguard Cloud Storage Annual Subscription	3,000
	Operating Expense Books, Subscription & Membership Total	**35,075**
Operating Expense Training		
001.11.521-030.55	Accreditation	5,000
001.11.521-030.55	Background Investigation	6,000
001.11.521-030.55	Calibre Press Annual	495
001.11.521-030.55	Command Staff-Supervisor, Civilian	3,000
001.11.521-030.55	Continuing Education (Officers)	3,000
001.11.521-030.55	Crime Prevention	1,500
001.11.521-030.55	Defensive Tactics Training	10,000
001.11.521-030.55	Diversity/Implicit Bias/De-escalation Training	5,000
001.11.521-030.55	FLAPAC	150
001.11.521-030.55	Florida Police Chiefs Association	2,000
001.11.521-030.55	FRMA Certification Training for Records Clerk	580

Expenditure Detail

		FY 2027
001.11.521-030.55	Hurricane Conference	3,000
001.11.521-030.55	IACP	5,000
001.11.521-030.55	In-Service Training	3,000
001.11.521-030.55	K-9 and Handler - Certification and Training	2,000
001.11.521-030.55	Sponsorship Program	25,000
001.11.521-030.55	SWAT	5,000
001.11.521-030.55	Taser Instructor Certification Course	1,200
	Operating Expense Training Total	**80,925**
Capital Outlay Machinery & Equipment		
001.11.521-060.64	FirstNet Mobile Service Subscription (20)	19,100
001.11.521-060.64	Flock Flex ALPR 2 of 5	3,500
001.11.521-060.64	Flock Safety - Gunshot Detection/ALPR (Year 4 of 5)	100,000
001.11.521-060.64	Marked Patrol Cars Enterprise Lease 2 of 5	75,000
001.11.521-060.64	Marked/Unmarked Patrol Cars (End of Lease Purchase)	7,000
001.11.521-060.64	Motorola Lease (In Car Radios Year 1 of 5)	23,391
001.11.521-060.64	Replacement AED 8	15,040
001.11.521-060.64	Second Interview Room Motorola (Year 3 of 5)	4,127
001.11.521-060.64	Surveillance Equipment	11,000
001.11.521-060.64	Taser 1 Officer (Year 2 of 3)	2,427
001.11.521-060.64	Vehicle Striping	1,500
001.11.521-060.64	Watchguard Replacement (35 In car/50 BC Year 2 of 5)	113,400
	Capital Outlay Machinery & Equipment Total	**375,485**
	Total	**2,261,032**

Department Positions

Account	Position	FY 2026	FY 2027
Police			
001.11.521	Accreditation Manager	1	1
	Administrative Assistant	2	2
	Assistant Police Chief	1	1
	Community Relations Coord.	1	1
	Crime Scene/Evidence Tech	1	1
	IT Public Safety Technician	1	1
	Police Chief	1	1
	Police Investigator	5	5
	Police Lieutenant	2	2
	Police Officer	36	36

Department Positions

Account	Position	FY 2026	FY 2027
	Police Ops Sergeant	1	1
	Records Coordinator	4	3
	Senior Records Coordinator	0	1
	Police Reservist	3	3
	School Crossing Guard	4	4
	Police Sergeant	6	6
	Total	**69**	**69**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1		INFO WITHHELD	119,466	60,000	
2		INFO WITHHELD	108,271	55,000	
3	2025	FORD INTERCEPTOR UTILITY	5,887	60,000	
4	2025	FORD INTERCEPTOR UTILITY	4,309	60,000	
5	2025	FORD INTERCEPTOR UTILITY	11,346	60,000	
6	2017	FORD INTERCEPTOR UTILITY	72,938	60,000	
7	2025	FORD INTERCEPTOR UTILITY	5,512	60,000	
8	2017	FORD INTERCEPTOR UTILITY	58,768	60,000	
9	2025	FORD INTERCEPTOR UTILITY	4,911	60,000	
10	2025	FORD INTERCEPTOR UTILITY	4,962	60,000	
11		INFO WITHHELD	55,987	45,000	
12		INFO WITHHELD	302,495	45,000	
13		INFO WITHHELD	59,585	75,000	
14	2025	FORD INTERCEPTOR UTILITY	6,904	60,000	
15	2025	FORD INTERCEPTOR UTILITY	6,516	60,000	
16		INFO WITHHELD	24,904	34,000	
17	2017	FORD INTERCEPTOR UTILITY	34,526	60,000	
18	2017	FORD INTERCEPTOR UTILITY	113,780	60,000	
19	2017	FORD INTERCEPTOR UTILITY	104,078	60,000	
20		INFO WITHHELD	35,584	70,000	
21	2017	FORD INTERCEPTOR UTILITY	70,484	60,000	
22		INFO WITHHELD	1,739	45,000	
23		INFO WITHHELD	77,285	34,000	
24	2017	FORD INTERCEPTOR UTILITY	77,770	60,000	
25		INFO WITHHELD	48,753	43,000	
26		INFO WITHHELD	39,562	43,000	
27	2017	FORD INTERCEPTOR UTILITY	93,902	60,000	
28		INFO WITHHELD	56,723	43,000	

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
29		INFO WITHHELD	1,278	45,000	
30	2017	FORD INTERCEPTOR UTILITY	128,000	60,000	
31	2026	FORD INTERCEPTOR UTILITY	0	65,202	
32	2008	FORD INTERCEPTOR UTILITY	118,085	60,000	
33		INFO WITHHELD	115,764	45,000	
34	2026	FORD INTERCEPTOR UTILITY	0	65,167	
35		INFO WITHHELD	42,153	50,000	
36	2017	FORD INTERCEPTOR UTILITY	88,805	60,000	
37	2026	FORD INTERCEPTOR UTILITY	0	65,014	
38		INFO WITHHELD	28,434	70,000	
39	2017	FORD INTERCEPTOR UTILITY	88,555	60,000	
40		INFO WITHHELD	65,227	45,000	
41		INFO WITHHELD	73,109	34,000	
42		INFO WITHHELD	73,995	34,000	
43		INFO WITHHELD	10,646	100,000	
44	2020	FORD UTILITY INTERCEPTOR	60,302	60,000	
45	2018	FORD UTILITY INTERCEPTOR	101,185	60,000	
46	2020	FORD UTILITY INTERCEPTOR	88,020	60,000	
47	2026	FORD UTILITY INTERCEPTOR	0	65,019	
48	2018	FORD UTILITY INTERCEPTOR	105,478	60,000	
49	2018	FORD UTILITY INTERCEPTOR	92,362	60,000	
50	2018	FORD UTILITY INTERCEPTOR	68,132	60,000	
51	2020	FORD UTILITY INTERCEPTOR	78,552	60,000	
52	2018	FORD UTILITY INTERCEPTOR	85,132	60,000	
53	2026	FORD UTILITY INTERCEPTOR	0	65,142	
54	2020	FORD UTILITY INTERCEPTOR	75,529	60,000	
55	2021	FORD UTILITY INTERCEPTOR	46,728	60,000	
56	2021	FORD UTILITY INTERCEPTOR	41,294	60,000	
57	2021	FORD UTILITY INTERCEPTOR	32,995	60,000	
58		INFO WITHHELD	42,898	45,000	
59		INFO WITHHELD	67,697	45,000	
60		INFO WITHHELD	62,017	43,000	
61	2023	FORD UTILITY INTERCEPTOR	21,889	60,000	
62	2023	FORD UTILITY INTERCEPTOR	29,156	60,000	
63	2023	FORD UTILITY INTERCEPTOR	34,577	60,000	
64	2023	FORD UTILITY INTERCEPTOR	28,243	60,000	
65	2023	FORD UTILITY INTERCEPTOR	18,300	60,000	
66	2023	FORD UTILITY INTERCEPTOR	11,053	60,000	

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
67	2023	FORD UTILITY INTERCEPTOR	38,375	60,000	
68	2023	FORD UTILITY INTERCEPTOR	22,809	60,000	
70	2026	INTERCEPTOR	0	64,605	
71	2026	INTERCEPTOR	0	64,621	
72	2026	INTERCEPTOR	0	67,648	
73	2026	INTERCEPTOR	0	65,028	
74	2026	INTERCEPTOR	0	63,868	
75	2026	INTERCEPTOR	0	67,550	
		Total		**4,266,864**	

Risk Safety ADA



Jill Milton, ADA Risk/Safety Manager

Goals:

The Safety, Risk, and ADA Compliance Department aims to strengthen citywide adherence to the Americans with Disabilities Act while enhancing the City's overall risk-management and safety framework. The department is committed to providing technical guidance on accessibility, supporting departments in achieving full compliance, and ensuring that City facilities, programs, and digital platforms meet ADA standards. In addition, the department seeks to improve operational consistency by modernizing safety training programs, expanding employee education, and proactively identifying hazards that could impact staff or the public. A continued focus on effective claims management, accident investigation, and collaboration with insurance carriers, legal counsel, and emergency management partners will help reduce liability exposure and promote a safer, more resilient municipal organization.

Objectives:

- Conduct ADA accessibility assessments of City facilities, programs, and digital platforms, and provide corrective recommendations to ensure compliance.
- Administer and coordinate workers' compensation, automotive, property, and liability claims, including investigations, documentation, and mediation participation.
- Develop, update, and distribute safety manuals, procedures, and training materials to support employee awareness and reduce workplace incidents.
- Investigate all City-owned vehicle accidents, employee injuries, and sewer or water damage claims, documenting findings and recommending improvements to prevent recurrence.
- Collaborate with departments, insurance companies, and legal counsel to maintain accurate property schedules, auto schedules, and risk-related records.

Risk/Safety ADA Overview:

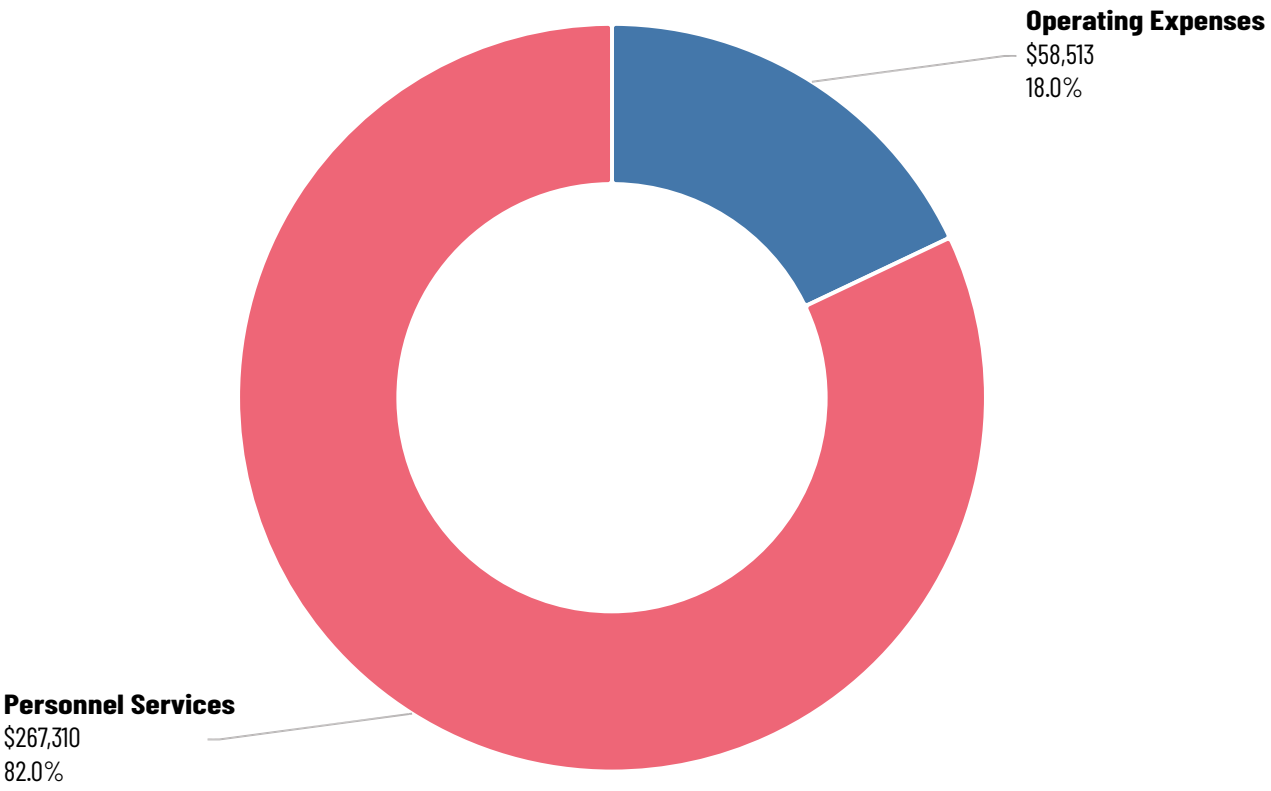


The Safety, Risk, and ADA Compliance Department was established in FY27 to centralize and strengthen the City's efforts in regulatory compliance, workplace safety, risk management, and accessibility. The department provides citywide leadership in implementing the Americans with Disabilities Act (ADA), ensuring that City buildings, facilities, programs, and services meet accessibility standards. The Manager of this department serves as the City's liaison for interpreting ADA codes and providing technical assistance to departments, community organizations, and businesses seeking to achieve compliance.

In addition to ADA responsibilities, the department oversees the City's comprehensive risk-safety program, including workers' compensation, automotive, property, and general liability claims. This role includes conducting accident investigations, coordinating mediations, developing safety manuals and procedures, and administering safety training programs for employees. The department also works closely with insurance providers, City Attorneys, and emergency management partners to ensure timely response to incidents and effective mitigation of risk.

By consolidating ADA compliance, safety oversight, and risk management functions under one department, the City enhances operational consistency, reduces liability exposure, and promotes a safer, more accessible environment for employees, residents, and visitors.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.12.529-010.12	Salary	0	0	0	138,009	138,009	100.0%
001.12.529-010.14	Overtime	0	0	0	3,500	3,500	100.0%
001.12.529-010.21	FICA	0	0	0	10,565	10,565	100.0%
001.12.529-010.22	Retirement Contributions	0	0	0	24,304	24,304	100.0%
001.12.529-010.23	Life, Health & Disability	0	0	0	88,073	88,073	100.0%
001.12.529-010.24	Workers Compensation	0	0	0	2,859	2,859	100.0%
	Personnel Services Total	**0**	**0**	**0**	**267,310**	**267,310**	**100.0%**
Operating Expenses							
001.12.529-030.31	Professional Services	0	0	0	4,650	4,650	100.0%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.12.529-030.40	Travel	0	0	0	4,500	4,500	100.0%
001.12.529-030.41	Communication Services	0	0	0	708	708	100.0%
001.12.529-030.42	Postage	0	0	0	300	300	100.0%
001.12.529-030.44	Rental & Leases	0	0	0	12,400	12,400	100.0%
001.12.529-030.46	Repair & Maintenance	0	0	0	1,500	1,500	100.0%
001.12.529-030.51	Office Supplies	0	0	0	9,500	9,500	100.0%
001.12.529-030.52	Operating Supplies	0	0	0	5,455	5,455	100.0%
001.12.529-030.54	Books, Subscription & Membership	0	0	0	4,500	4,500	100.0%
001.12.529-030.55	Training	0	0	0	15,000	15,000	100.0%
	Operating Expenses Total	**0**	**0**	**0**	**58,513**	**58,513**	**100.0%**
	Total	**0**	**0**	**0**	**325,823**	**325,823**	**100.0%**

Expenditure Detail

			FY 2027
Operating Expense Professional Services			
001.12.529-030.31	Random Drug Testing		4,650
		Operating Expense Professional Services Total	**4,650**
Operating Expense Travel			
001.12.529-030.40	FTEM Conference		2,000
001.12.529-030.40	Insurance Conference		2,500
		Operating Expense Travel Total	**4,500**
Operating Expense Communication Services			
001.12.529-030.41	AT&T Mobility - Cell Phone		708
		Operating Expense Communication Services Total	**708**
Operating Expense Postage			
001.12.529-030.42	Postage		300
		Operating Expense Postage Total	**300**
Operating Expense Rental & Leases			
001.12.529-030.44	Enterprise Leased Vehicle		10,400
001.12.529-030.44	Konica Rental		2,000
		Operating Expense Rental & Leases Total	**12,400**
Operating Expense Repair & Maintenance			
001.12.529-030.46	Vehicle Repairs and Maintenance		1,500
		Operating Expense Repair & Maintenance Total	**1,500**
Operating Expense Office Supplies			
001.12.529-030.51	Laptops		5,000
001.12.529-030.51	Office Desk and Chair		4,000
001.12.529-030.51	Office Suplies		500
		Operating Expense Office Supplies Total	**9,500**
Operating Expense Operating Supplies			
001.12.529-030.52	Boots		180
001.12.529-030.52	Fuel		2,775
001.12.529-030.52	Safety Supplies		2,500
		Operating Expense Operating Supplies Total	**5,455**
Operating Expense Books, Subscription & Membership			
001.12.529-030.54	Risk Safety Material		4,500
		Operating Expense Books, Subscription & Membership Total	**4,500**

Expenditure Detail

			FY 2027
Operating Expense Training			
	001.12.529-030.55	City-wide Training	10,000
	001.12.529-030.55	Insurance Conference	5,000
		Operating Expense Training Total	**15,000**
		Total	**58,513**

Department Positions

Account	Position	FY 2026	FY 2027
Risk Safety ADA			
001.12.529	ADA - Risk/Safety Manager	0	1
	Safety Coordinator	0	1
	Total	**0**	**2**

Public Works



Steve Brown, Executive Director of Utilities

Accomplishments:

The Public Works Department successfully met the evolving demands of roadway maintenance throughout FY26, ensuring safe and reliable travel for residents and visitors. Crews worked diligently to keep city streets clean, trim and remove overgrown vegetation, and respond quickly to potholes and pavement damage. Through consistent asphalt patching and timely repairs, the department upheld the community's expectations for well-maintained infrastructure while adapting to the continuous changes in service needs.

Goals:

The Public Works Department remains committed to delivering top-quality service that reflects professionalism, efficiency, and timely responsiveness in every task. Our team strives to meet the needs of residents, businesses, and fellow City departments by providing dependable support and maintaining the high standards expected of our community's essential infrastructure services.

Objectives:

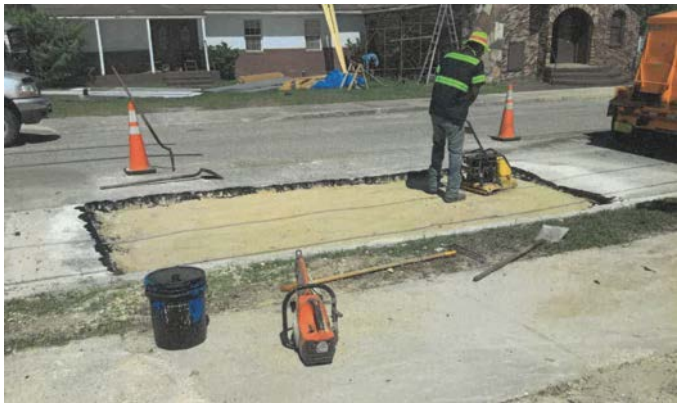
- Keep the City's roads clean, accessible, and in good condition
- Maintain right-of-way vegetation and landscape areas to support safety and appearance.
- Managing stormwater systems to help prevent flooding and ensure effective drainage
- Maintain a comprehensive asset management program to guide long-term infrastructure care.
- Advance GIS programs to improve mapping, planning, and service delivery

Public Works Overview:

The goal of the Public Works Department is to provide top quality, professional, efficient and timely delivery of services to City Residents, businesses, and City departments.

We plan to train and develop to meet the future growth. The Public Works Department will continue the process of improvement through public and employee trust, flexibility, innovation, competitiveness, responsibility and accountability, with employee excellence and satisfaction; while supporting all City departments.

Public Works is responsible for the City's infrastructure, including the construction, maintenance and repair of street, parks, signs, signalization, streetlights, storm drains, and sidewalk repairs, as well as for the repair and maintenance of all City facilities. The Department also assists with special events and installs holiday decorations and City banners along the roadways.



The Traffic Control Department is responsible for the continued implementation of progressive public safety through the use of traffic signalization, signage, and pavement markings. Traffic Control maintains traffic control signage and traffic control lighting within the City of Lake City limits.



The Facilities and Grounds Department maintains City Hall and other city facilities, medians and parks, by providing custodial, painting, plumbing, electrical, carpentry, irrigation and ball field maintenance services. Emphasis is placed on ensuring that all city owned facilities remain hazard-free, in optimum working condition, and aesthetically pleasing.

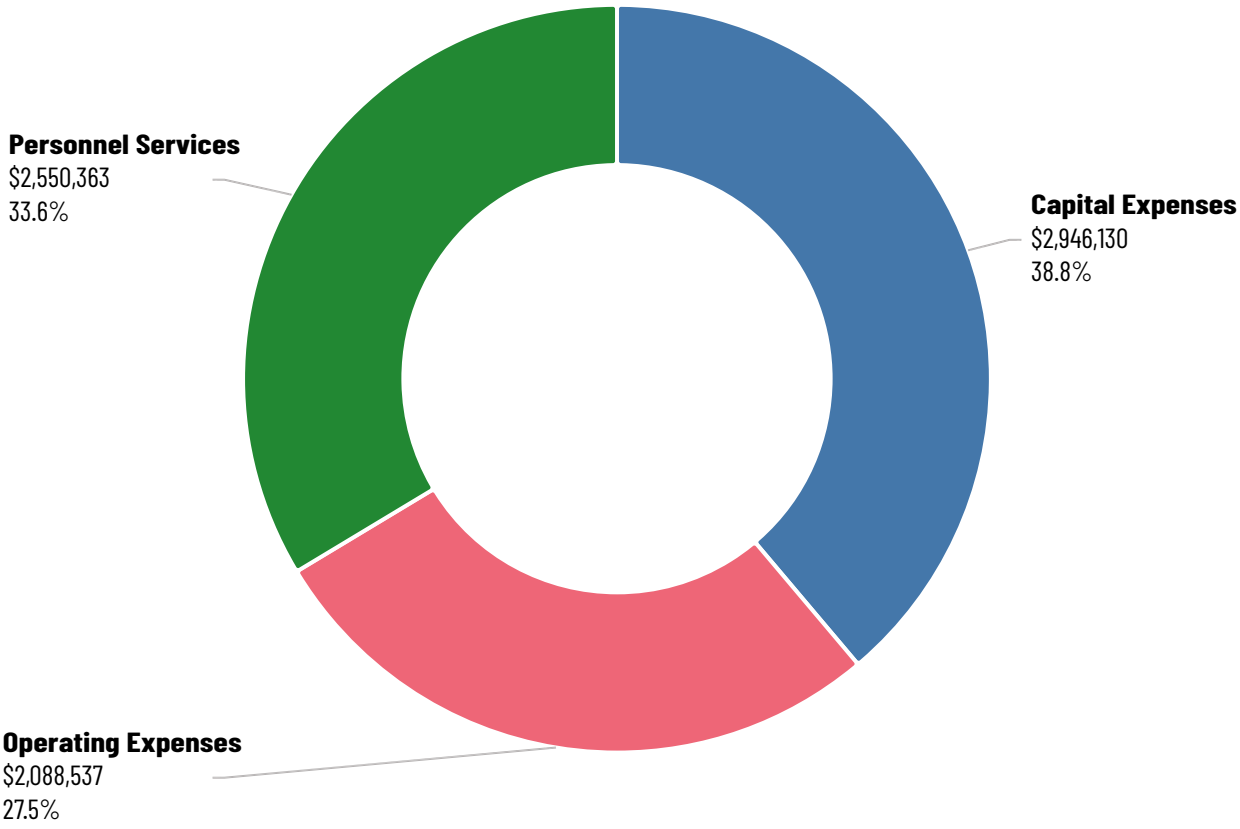


The Streets and Drainage Division maintains the streets, drainage, rights-of-way, and sidewalks within the City's corporate limits in accordance with local and State laws. Streets and Drainage Division provides a street sweeping and storm water inlet cleaning program to minimize the pollution entering our lake systems. All curbed streets are swept on a weekly basis. All storm inlets are inspected and cleaned (if necessary) on an annual basis.



The primary goal of the City's Public Works Department is to maintain and improve essential infrastructure and services to ensure a safe, clean, and functional environment for the community.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.15.541-010.12	Salary	1,186,800	1,328,029	983,618	1,410,424	82,395	6.2%
001.15.541-010.14	Overtime	52,136	50,000	43,296	50,000	0	—%
001.15.541-010.21	FICA	89,432	105,890	73,843	112,227	6,337	6.0%
001.15.541-010.22	Retirement Contributions	166,333	187,783	161,282	233,170	45,387	24.2%
001.15.541-010.23	Life, Health & Disability	237,741	457,947	217,389	655,962	198,015	43.2%
001.15.541-010.24	Workers Compensation	143,830	94,359	61,502	88,580	(5,779)	(6.1)%
	Personnel Services Total	**1,876,272**	**2,224,008**	**1,540,930**	**2,550,363**	**326,355**	**14.7%**
Operating Expenses							
001.15.541-030.31	Professional Services	3,864	15,000	12,553	15,000	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.15.541-030.34	Contractual Services	192,073	429,732	145,322	427,083	(2,649)	(0.6)%
001.15.541-030.41	Communication Services	61,919	66,856	35,872	57,250	(9,606)	(14.4)%
001.15.541-030.43	Utility Services	430,487	461,300	391,927	492,650	31,350	6.8%
001.15.541-030.44	Rental & Leases	179,107	219,105	150,785	261,753	42,648	19.5%
001.15.541-030.46	Repair & Maintenance	254,962	384,895	194,081	400,217	15,322	4.0%
001.15.541-030.51	Office Supplies	2,261	2,400	0	2,400	0	—%
001.15.541-030.52	Operating Supplies	296,571	394,929	238,143	345,484	(49,445)	(12.5)%
001.15.541-030.53	Road Material & Supplies	40,536	75,800	30,892	75,800	0	—%
001.15.541-030.55	Training	0	10,900	12	10,900	0	—%
	Operating Expenses Total	**1,461,778**	**2,060,917**	**1,199,586**	**2,088,537**	**27,620**	**1.3%**
Capital Expenses							
001.15.541-060.62	Building	0	0	0	73,530	73,530	100.0%
001.15.541-060.63	Infrastructure	1,057,647	605,741	697,826	2,816,783	2,211,042	365.0%
001.15.541-060.64	Machinery & Equipment	575,630	378,104	251,016	55,817	(322,287)	(85.2)%
	Capital Expenses Total	**1,633,277**	**983,845**	**948,842**	**2,946,130**	**1,962,285**	**199.5%**
	Total	**4,971,327**	**5,268,770**	**3,689,358**	**7,585,030**	**2,316,260**	**44.0%**

Expenditure Detail

			FY 2027
Operating Expense Professional Services			
001.15.541-030.31	Engineering		15,000
		Operating Expense Professional Services Total	**15,000**
Operating Expense Contractual Services			
001.15.541-030.34	Cemetery Maintenance		56,700
001.15.541-030.34	Hwy 90 Median Maintenance		16,500
001.15.541-030.34	Lighting Contractors		183,307
001.15.541-030.34	New World Software Maintenance		20,576
001.15.541-030.34	Traffic Signal Contractors		150,000
		Operating Expense Contractual Services Total	**427,083**
Operating Expense Communication Services			
001.15.541-030.41	AT&T Mobility		3,150
001.15.541-030.41	Comcast		6,300
001.15.541-030.41	Comcast Business		42,300
001.15.541-030.41	Dept of Management Services		2,300
001.15.541-030.41	Verizon		3,200
		Operating Expense Communication Services Total	**57,250**
Operating Expense Utility Services			
001.15.541-030.43	Clay Electric		24,650
001.15.541-030.43	Florida Power & Light		413,500
001.15.541-030.43	Water Sewer Utility		54,500
		Operating Expense Utility Services Total	**492,650**
Operating Expense Rental & Leases			
001.15.541-030.44	Enterprise Leased Vehicles		226,095
001.15.541-030.44	Equipment Rentals		10,000
001.15.541-030.44	Konica		1,750
001.15.541-030.44	Long Reach Excavator (1 month)		14,148
001.15.541-030.44	Mats and Rugs		760
001.15.541-030.44	Uniforms		9,000
		Operating Expense Rental & Leases Total	**261,753**
Operating Expense Repair & Maintenance			
001.15.541-030.46	Ditch Spraying		10,951
001.15.541-030.46	Field Marking Paint		2,000
001.15.541-030.46	Gate Maintenance for PW Electrical Gate		3,500

Expenditure Detail

		FY 2027
001.15.541-030.46	Heavy Equipment Maintenance	10,000
001.15.541-030.46	HVAC Maintenance	900
001.15.541-030.46	Maintenance Fee of Leased Vehicles	14,016
001.15.541-030.46	Parks Maintenance	65,000
001.15.541-030.46	Pest Control	350
001.15.541-030.46	Pest Control and Feed for Memorial Staduim	3,500
001.15.541-030.46	Sidewalk Repairs	75,000
001.15.541-030.46	Stormwater Repairs	100,000
001.15.541-030.46	Street Repairs	40,000
001.15.541-030.46	Traffic Loops	5,000
001.15.541-030.46	Vehicle and Equipment Repair	70,000
	Operating Expense Repair & Maintenance Total	**400,217**
Operating Expense Office Supplies		
001.15.541-030.51	Office Supplies	2,400
	Operating Expense Office Supplies Total	**2,400**
Operating Expense Operating Supplies		
001.15.541-030.52	17" Vibratory Plate Compactor with Tank	2,126
001.15.541-030.52	8 HP Steel Drum Mortar Mixer	4,448
001.15.541-030.52	Antique Poles	15,000
001.15.541-030.52	Barricades, Cones & Cone Bars	12,000
001.15.541-030.52	Cameras for City Parks	15,000
001.15.541-030.52	Conflict Monitor Tester	15,000
001.15.541-030.52	Debris Removal	6,500
001.15.541-030.52	Ditch Bucket for 304	3,940
001.15.541-030.52	Flail Mower for 304	4,541
001.15.541-030.52	Fuel - Vehicle & Equipment	87,600
001.15.541-030.52	Locates	2,520
001.15.541-030.52	Mower and Weedeater Supplies	85,000
001.15.541-030.52	Railroad Crossings	12,454
001.15.541-030.52	Small Equipment	5,000
001.15.541-030.52	Solid Waste	47,800
001.15.541-030.52	Stipend - Boots and Pants	6,600
001.15.541-030.52	Traffic Controller Cabinet	16,155
001.15.541-030.52	Various Supplies for Traffic	3,800
	Operating Expense Operating Supplies Total	**345,484**

Expenditure Detail

			FY 2027
Operating Expense Road Material & Supplies			
001.15.541-030.53	57 Stone		4,000
001.15.541-030.53	Bulk Cold Asphalt		4,800
001.15.541-030.53	Hot Asphalt Mix		16,000
001.15.541-030.53	Limerock		15,000
001.15.541-030.53	Milling		21,000
001.15.541-030.53	Street Striping		15,000
		Operating Expense Road Material & Supplies Total	**75,800**
Operating Expense Training			
001.15.541-030.55	CDL		2,700
001.15.541-030.55	MOT Training		1,400
001.15.541-030.55	Various Training and Safety Equipment		6,800
		Operating Expense Training Total	**10,900**
Capital Outlay Building			
001.15.541-060.62	Replace 3 A/C units at PW Building		31,670
001.15.541-060.62	Roof for Murray St. Building		41,860
		Capital Outlay Building Total	**73,530**
Capital Outlay Infrastructure			
001.15.541-060.63	CIPP Pulled in Place Liners		100,000
001.15.541-060.63	Gwen Lake Restoration		1,500,000
001.15.541-060.63	Kiwannas Park Equipment		40,000
001.15.541-060.63	Mill and Repave NE Center Ave--10		166,820
001.15.541-060.63	Mill and Repave NW Ridgewood Ave--12		152,709
001.15.541-060.63	Mill and Repave SW Alamo Dr--13		178,507
001.15.541-060.63	Mill and Repave SW Old Dogwood Ter--14		53,577
001.15.541-060.63	Splash Pad at Youngs Park		463,759
001.15.541-060.63	Youngs Park Playground Equipment		161,411
		Capital Outlay Infrastructure Total	**2,816,783**
Capital Outlay Machinery & Equipment			
001.15.541-060.64	Flail Mower for Mini Skid Steer		5,445
001.15.541-060.64	Ice Machine		6,069
001.15.541-060.64	Mower with 52" cut		12,753

Expenditure Detail

			FY 2027
	001.15.541-060.64	Mower with 72" cut	19,457
	001.15.541-060.64	Power rake for Mini Skid Steer	6,320
	001.15.541-060.64	Rake for 308--32"	5,773
		Capital Outlay Machinery & Equipment Total	**55,817**
		Total	**5,034,667**

Department Positions

Account	Position	FY 2026	FY 2027
Public Works			
001.15.541	Crew Leader	5	5
	Director of Public Works	1	0
	Equipment Operator II	4	4
	Maintenance Worker I/II	15	15
	Public Works Supervisor	3	2
	Senior Administrative Assistant	1	1
	Senior Concrete Finisher	1	1
	Small Engine Mechanic	1	1
	Public Works Superintendent	0	1
	Superintendent of Parks	0	1
	Total	**31**	**31**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2022	TYMCO MODEL 600 SWEEPER	18,614	300,000	
2	2016	INTERNATIONAL DURASTAR	36,818	100,000	
3	2021	CHEVROLET SILVERADO 1500	15,652	45,000	
4	2024	CHEVROLET SILVERADO 2500 HD	18,663	60,000	
5	1997	FORD SEMI TRUCK	29,241	160,000	
6	2024	FORD F-250	11,087	50,000	
7	2024	FORD F-550	6,263	90,000	
8	2021	CHEVROLET SILVERADO 2500 HD CREW	23,125	60,000	
9	2026	CHEVROLET SILVERADO 2500 HD DOUBLE	0	45,688	
10	2024	FORD F-550	4,384	90,000	
11	2024	FORD F-250	1,818	50,000	
12	2020	CHEVROLET SILVERADO 2500 HD DOUBLE	16,386	60,000	
13	2025	CHEVROLET 2500HD	67	60,000	
14	2026	MACK TRACTOR TRAILER	273	200,000	
15	2025	HINO LIFT TRUCK	876	160,000	

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
16	2021	CHEVROLET SILVERADO 3500HD CREW	27,419	65,000	
17	2021	CHEVROLET SILVERADO 5500HD	13,513	100,000	
18	2026	CHEVROLET SILVERADO 2500	0	45,944	
19	2016	FORD F-250 PU	62,782	50,000	
20	2002	FORDF550-LIFT	46,375	130,000	
21	2006	FREIGHTLINER	108,813	160,000	
22	2007	FRHT DUMP	52,143	190,000	
23	2007	INTERNATIONAL	20,916	150,000	
24	2023	MACK DUMP TRUCK	3,593	200,000	
25	2012	MACK GU813	41,232	210,000	
26	2012	MACK GU813	46,234	210,000	
27	2021	CHEVROLET SILVERADO 1500	33,433	45,000	
28	2020	CHEVROLET SILVERADO 2500	32,483	60,000	
29	2021	CHEVROLET SILVERADO 2500	28,394	60,000	
30	2021	CHEVROLET SILVERADO 3500 HD	26,464	65,000	
31	2019	TRANSIT VAN 350	22,845	60,000	
32	2021	CHEVROLET SILVERADO 3500 HD	8,921	65,000	
33	2001	STERLING M8500SA	37,604	140,000	
		Total		**3,536,632**	

Public Assistance

The Public Assistance allocation within the City of Lake City's annual budget reflects the City's commitment to enhancing quality of life, promoting community engagement, and supporting essential services delivered by key nonprofit and civic organizations. The following allocations represent strategic partnerships designed to strengthen the fabric of the community through targeted financial support.

Chamber of Commerce

The City provides funding to the Lake City-Columbia County Chamber of Commerce to support economic development, business retention, and local workforce initiatives. This partnership enhances the City's visibility, fosters a favorable business climate, and promotes entrepreneurship through community events and marketing efforts.

Lake City Animal Shelter

The budget includes appropriations to support the Lake City Animal Shelter in its mission to provide humane care for stray, abandoned, and surrendered animals. Funding helps ensure adequate staffing, veterinary services, shelter maintenance, and community outreach programs such as adoption events and spay/neuter campaigns.

Columbia County Senior Services

Financial support is allocated to Columbia County Senior Services to assist in delivering essential programs for the elderly population. These services include daily meals, transportation, wellness checks, and recreational activities. This funding helps address the health, independence, and social needs of the senior community within Lake City.



Columbia County Historical Museum

The City recognizes the importance of preserving and celebrating local history through support for the Columbia County Historical Museum. Budgeted funds assist with operational costs, exhibit development, educational programs, and historical preservation efforts that enrich community identity and tourism.

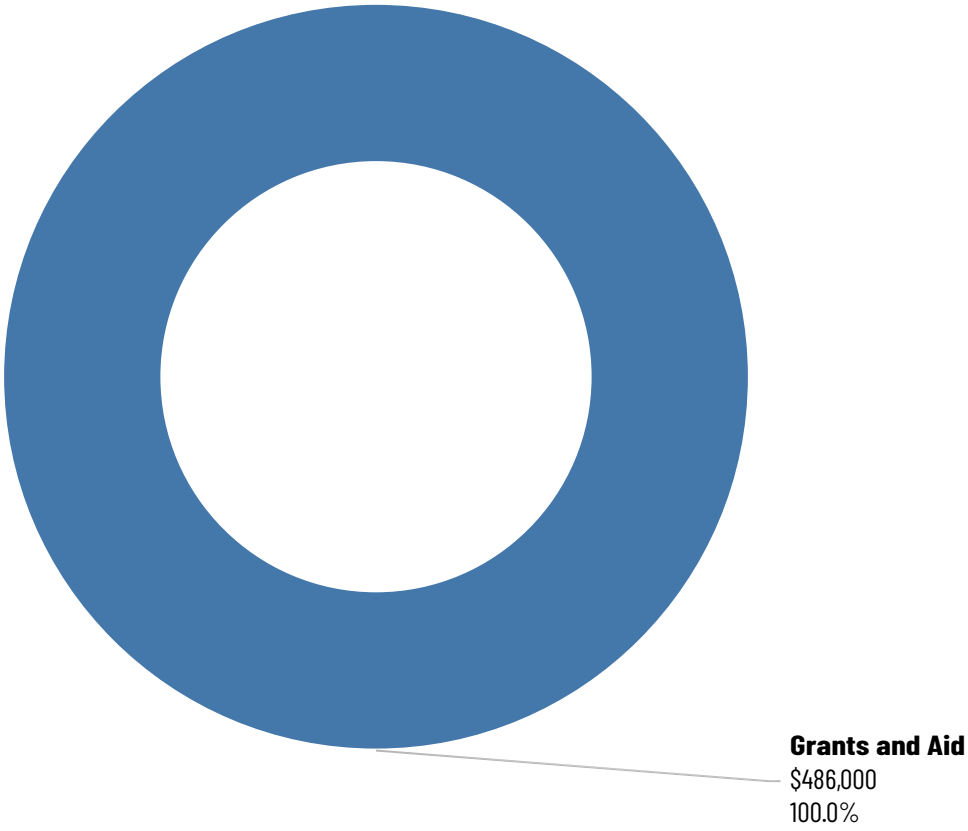
Mayor's Matching Grant Program

The Mayor's Matching Grant Program empowers local nonprofit organizations by providing matching funds for community-based projects. These grants promote civic pride and volunteerism with an emphasis on youth engagement.

City of Lake City's Mayor's Matching Grant

The Public Assistance budget reflects the City's proactive approach to fostering strong community partnerships. By investing in these local organizations and initiatives, the City of Lake City continues to advance its mission of building a vibrant, inclusive, and well-supported community.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Grants and Aid							
001.16.562-080.82	Aid to Private Organizations	201,000	201,000	184,250	201,000	0	—%
001.16.564-080.82	Aid to Private Organizations	77,450	82,500	75,625	82,500	0	—%
001.16.573-080.82	Aid to Private Organizations	5,000	5,000	5,000	5,000	0	—%
001.16.574-080.82	Aid to Private Organizations	74,395	280,000	101,359	197,500	(82,500)	(29.5)%
	Grants and Aid Total	**357,845**	**568,500**	**366,234**	**486,000**	**(82,500)**	**(14.5)%**
	Total	**357,845**	**568,500**	**366,234**	**486,000**	**(82,500)**	**(14.5)%**

Expenditure Detail

		FY 2027
Grants and Aid Aid to Private Organizations		
001.16.562-080.82	Animal Shelter Services	201,000
001.16.564-080.82	Columbia County Senior Services	82,500
001.16.573-080.82	Columbia County Historical Museum	5,000
001.16.574-080.82	Chamber of Commerce	7,500
001.16.574-080.82	Mayor's Matching Grant Program	50,000
001.16.574-080.82	Recreation Programs Grant	140,000
	Grants and Aid Aid to Private Organizations Total	**486,000**
	Total	**486,000**

Garbage Services



The City of Lake City contracts with Waste Pro USA, Inc. for comprehensive solid waste collection and disposal services. Waste Pro serves as the primary provider for residential garbage, yard waste, and bulk item collection within the City limits, ensuring a clean, safe, and environmentally responsible community.

In addition to routine collection, Waste Pro supports the City's goals for sustainability and public health by maintaining compliance with all applicable environmental regulations. Their services play a critical role in reducing illegal dumping, controlling odors, and enhancing the overall appearance of Lake City neighborhoods.

The City monitors Waste Pro's performance through contractual service level agreements, with emphasis on customer satisfaction, timely service delivery, and complaint resolution. Waste Pro maintains a local operations team in North Florida to support efficient service response and community engagement.

Through its partnership with Waste Pro, Lake City remains committed to providing reliable, cost-effective, and eco-conscious solid waste management services to residents and businesses alike.

Waste Pro Schedule:

Utility Customers residing east of Main Boulevard – Garbage pick-up day is Monday

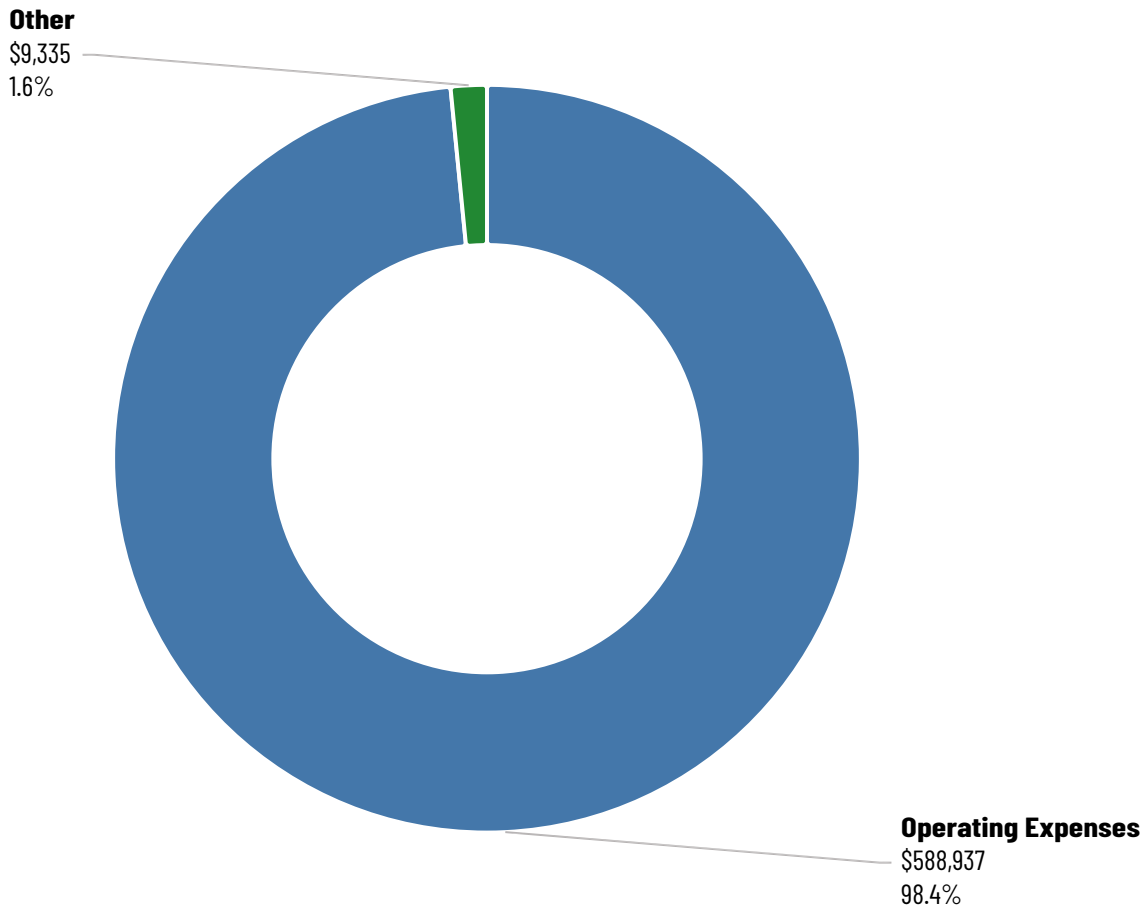
Utility Customers residing west of Main Boulevard - Garbage pick-up day is Thursday

Utility Customers in City limits - Yard Waste pick-up is Wednesday*

Utility Customers outside City limits, please call Waste Pro for the pickup day.

*Yard waste/Debris is not to exceed the volume dimensions which measure 4 feet high by 4 feet wide by 8 feet long. Limbs shall not exceed 6 feet in length and 6 inches in diameter. No one item can weigh more than 40 lbs. Grass clippings, leaves or other organic cuttings must be bagged or containerized. For any waste pick-up outside these guidelines or additional information, please call Waste Pro at (386)758-7800.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Operating Expenses							
001.18.534-030.34	Contractual Services	573,540	588,937	496,914	588,937	0	—%
	Operating Expenses Total	**573,540**	**588,937**	**496,914**	**588,937**	**0**	**—%**
Other Uses							
001.18.534-090.99.01	Other Uses	6,512	9,335	0	9,335	0	—%
	Other Uses Total	**6,512**	**9,335**	**0**	**9,335**	**0**	**—%**
	Total	**580,053**	**598,272**	**496,914**	**598,272**	**0**	**—%**

Expenditure Detail

			FY 2027
Operating Expense Contractual Services			
001.18.534-030.34	Contractual Services		588,937
		Operating Expense Contractual Services Total	**588,937**
Other Uses Other Uses Bad Debts			
001.18.534-090.99.01	Bad Debt		9,335
		Other Uses Other Uses Bad Debts Total	**9,335**
		Total	**598,272**

Growth Management



Scott Thomason, Growth Management Director

Accomplishments:

The Growth Management Department advanced key initiatives across Code Enforcement, Business Tax Receipts, Planning and Zoning, Building Safety, and the Community Redevelopment Agency. Code Enforcement strengthened its outreach to property owners, supporting compliance and neighborhood improvement. Business Tax Receipts sustained high licensing activity and continued preparations for transitioning to a Certificate of Use model. Planning and Zoning progressed updates to the Land Development Regulations, annexations, and zoning actions that support responsible growth. Building Safety further streamlined permitting, expanded digital record retention, enhanced virtual inspection capabilities, and improved coordination with contractors and developers.This year also marked the beginning of the Tyler EPL implementation, a major modernization effort that will be completed in FY27. Once fully deployed, EPL will significantly improve permitting efficiency, payment processing, and customer service by integrating workflows across Growth Management functions. Collectively, these accomplishments strengthened operational consistency, improved service delivery, and reinforced collaboration with Columbia County.

Goals:

Continue enhancing the customer experience while strengthening interlocal and mutual-aid partnerships with Columbia County and regional agencies. Advance implementation of the Tyler EPL system, completing the transition to fully electronic permitting and licensing in FY27 to improve efficiency and service delivery.

Objectives:

- Streamline permitting processes to achieve timely issuance of residential permits within four business days and commercial permits within fourteen business days.
- Address priority issues within the Land Development Regulations while preparing for a comprehensive rewrite in the next fiscal year.
- Expand code enforcement efforts to reduce blight and address hazardous structures, working collaboratively with residents to improve community conditions.
- Foster a business-friendly environment that attracts employers offering quality jobs and economic opportunities for residents.
- Support the development of affordable housing to expand homeownership opportunities and strengthen long-term community stability.

The Growth Management Department is responsible for a wide range of services, including current and long-range planning, zoning administration, building permitting and inspections, and code enforcement. The department is committed to delivering efficient, responsive, and customer-focused services to residents, contractors, and developers. Our goal is to support a well-planned, sustainable, and vibrant community that enhances the quality of life for all who live and work in Lake City.



Departmental Objectives and Guiding Principles:

Continuous Improvement: We are dedicated to enhancing our processes and services to better meet the evolving needs of the community.

Guiding Future Growth: We provide strategic direction on how and where development should occur, ensuring that growth is inclusive and benefits all residents.

Balancing Growth and Preservation: We promote responsible development while protecting the natural environment and preserving the character of Lake City's neighborhoods.

Economic Opportunity: We support policies and practices that encourage a healthy, diverse, and resilient local economy.

Public Health and Safety: We prioritize the safety and well-being of residents by ensuring compliance with building codes and safety standards.

Fair and Impartial Enforcement: We uphold consistency and fairness in all inspections and code enforcement activities, treating all residents and businesses equitably.

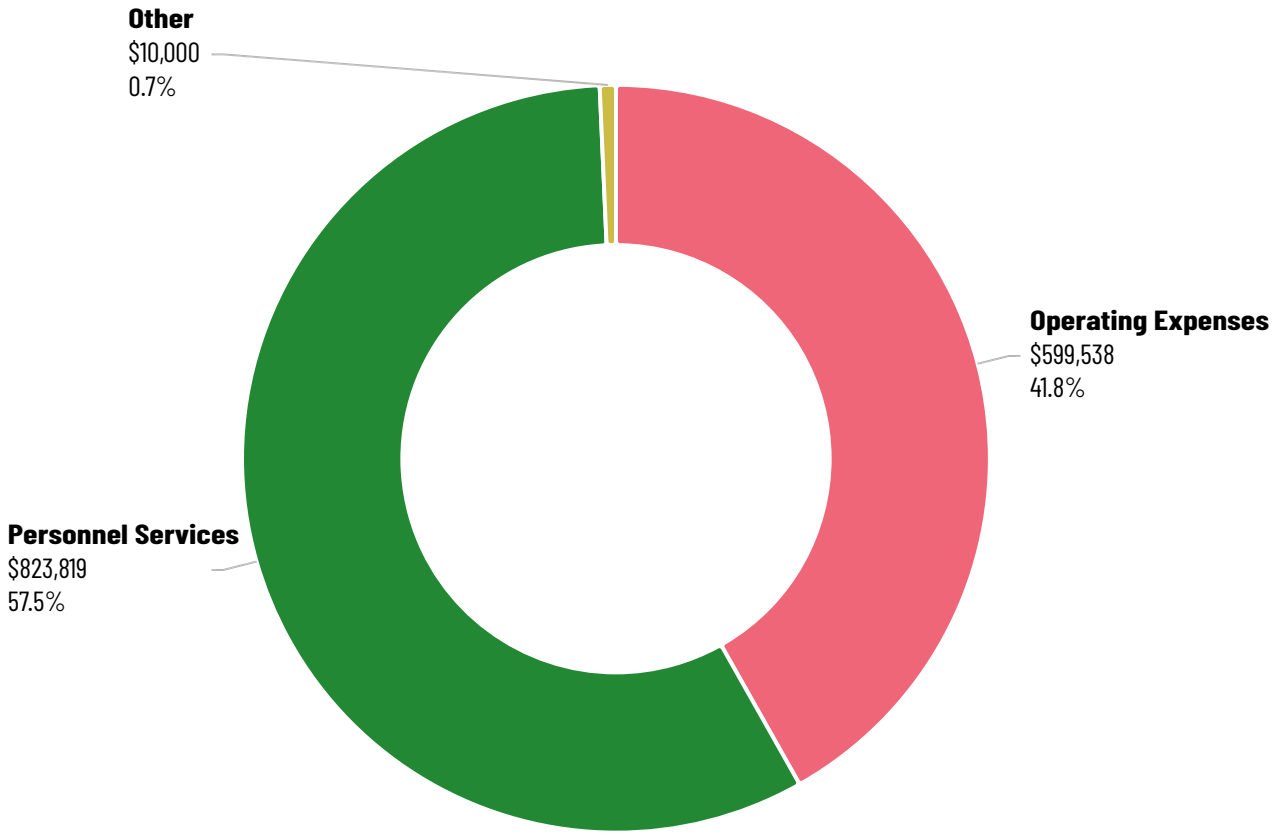
Maintaining Community Standards: We actively address issues such as blight, nuisance properties, and property maintenance to preserve neighborhood integrity and appearance.

Promoting Voluntary Compliance: We emphasize education and outreach to encourage property owners to meet code requirements, using enforcement as a last resort.

Through proactive planning and responsive service, the Growth Management Department plays a vital role in shaping a thriving and well-balanced future for Lake City.



Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
001.55.524-010.12	Salary	551,497	584,918	441,130	535,541	(49,377)	(8.4)%
001.55.524-010.14	Overtime	0	0	52	0	0	—%
001.55.524-010.21	FICA	40,088	44,788	31,274	41,003	(3,785)	(8.5)%
001.55.524-010.22	Retirement Contributions	76,051	83,424	71,204	110,368	26,944	32.3%
001.55.524-010.23	Life, Health & Disability	85,169	146,722	96,143	127,535	(19,187)	(13.1)%
001.55.524-010.24	Workers Compensation	17,072	10,126	7,753	9,372	(754)	(7.4)%
	Personnel Services Total	**769,878**	**869,978**	**647,555**	**823,819**	**(46,159)**	**(5.3)%**
Operating Expenses							
001.55.524-030.31	Professional Services	64,342	165,000	45,269	235,000	70,000	42.4%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
001.55.524-030.34	Contractual Services	88,390	151,374	61,620	154,613	3,239	2.1%
001.55.524-030.40	Travel	9,683	25,300	5,713	24,000	(1,300)	(5.1)%
001.55.524-030.41	Communication Services	12,320	11,906	17,583	11,861	(45)	(0.4)%
001.55.524-030.42	Postage	6,077	12,500	3,909	17,500	5,000	40.0%
001.55.524-030.44	Rental & Leases	15,816	34,830	22,921	35,230	400	1.1%
001.55.524-030.46	Repair & Maintenance	1,460	11,500	7,026	7,500	(4,000)	(34.8)%
001.55.524-030.47	Printing & Binding	446	4,000	53	6,000	2,000	50.0%
001.55.524-030.49	Other Current Charges	29,752	60,000	33,189	35,000	(25,000)	(41.7)%
001.55.524-030.51	Office Supplies	8,854	10,000	6,531	10,000	0	—%
001.55.524-030.52	Operating Supplies	20,296	39,700	15,709	31,400	(8,300)	(20.9)%
001.55.524-030.54	Books, Subscription & Membership	10,810	9,664	3,891	11,434	1,770	18.3%
001.55.524-030.55	Training	10,619	17,500	6,914	20,000	2,500	14.3%
	Operating Expenses Total	**278,862**	**553,274**	**230,327**	**599,538**	**46,264**	**8.4%**
Capital Expenses							
001.55.524-060.64	Machinery & Equipment	3,352	14,000	11,294	10,000	(4,000)	(28.6)%
	Capital Expenses Total	**3,352**	**14,000**	**11,294**	**10,000**	**(4,000)**	**(28.6)%**
	Total	**1,052,092**	**1,437,252**	**889,176**	**1,433,357**	**(3,895)**	**(0.3)%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
001.55.524-030.31	Attorney Fees for Foreclosures	50,000
001.55.524-030.31	Attorney for Land Use	35,000
001.55.524-030.31	Attorney for Planning Board	15,000
001.55.524-030.31	North Central Florida Regional Planning Council	25,000
001.55.524-030.31	Surveying of Parcels	75,000
001.55.524-030.31	Traffic Analysis	35,000
	Operating Expense Professional Services Total	**235,000**
Operating Expense Contractual Services		
001.55.524-030.34	Clean Up of Overgrown Parcels	20,000
001.55.524-030.34	Code Enforcement Special Magistrate	10,000
001.55.524-030.34	Demolition of Hazardous Structures	40,000
001.55.524-030.34	Mobility Cost	75,000
001.55.524-030.34	New World Software Maintenance	5,613
001.55.524-030.34	VUSPEX Virtual Inspection Program	4,000
	Operating Expense Contractual Services Total	**154,613**
Operating Expense Travel		
001.55.524-030.40	BOAF Conference (BPS)	4,000
001.55.524-030.40	BOAF Permit Tech Conference (BPS)	3,000
001.55.524-030.40	Florida APA 26	4,000
001.55.524-030.40	Florida Association of Code Enforcement	4,500
001.55.524-030.40	Florida Floodplain Managers Association	4,000
001.55.524-030.40	International Code Council Annual Conference	2,500
001.55.524-030.40	Planning and Zoning Board	2,000
	Operating Expense Travel Total	**24,000**
Operating Expense Communication Services		
001.55.524-030.41	AT&T Mobility	5,600
001.55.524-030.41	Comcast Business	5,076
001.55.524-030.41	Dept of Management Services	750
001.55.524-030.41	Verizon	435
	Operating Expense Communication Services Total	**11,861**
Operating Expense Postage		
001.55.524-030.42	Building (BPS)	500
001.55.524-030.42	Business Tax Receipt Mailings	3,000
001.55.524-030.42	Code Enforcement Mailings	4,000

Expenditure Detail

			FY 2027
001.55.524-030.42	Planning and Zoning Mailings		10,000
		Operating Expense Postage Total	**17,500**
Operating Expense Rental & Leases			
001.55.524-030.44	Enterprise Vehicles		31,930
001.55.524-030.44	Konica		3,300
		Operating Expense Rental & Leases Total	**35,230**
Operating Expense Repair & Maintenance			
001.55.524-030.46	Office - General Maintenance		2,500
001.55.524-030.46	Vehicle Maintenance		2,500
001.55.524-030.46	Vehicle Maintenance (BPS)		2,500
		Operating Expense Repair & Maintenance Total	**7,500**
Operating Expense Printing & Binding			
001.55.524-030.47	BTR		1,000
001.55.524-030.47	Code Enforcement		1,000
001.55.524-030.47	Permitting (BPS)		2,000
001.55.524-030.47	Planning and Zoning		2,000
		Operating Expense Printing & Binding Total	**6,000**
Operating Expense Other Current Charges			
001.55.524-030.49	Clerk of Courts Recording Fees		5,000
001.55.524-030.49	Lake City Reporter - Annexation/Planning & Zoning		30,000
		Operating Expense Other Current Charges Total	**35,000**
Operating Expense Office Supplies			
001.55.524-030.51	Office Supplies		5,000
001.55.524-030.51	Office Supplies (BPS)		5,000
		Operating Expense Office Supplies Total	**10,000**
Operating Expense Operating Supplies			
001.55.524-030.52	Computers and Dual Monitors (Codes)		4,000
001.55.524-030.52	General Supplies		10,000
001.55.524-030.52	General Supplies (BPS)		10,000
001.55.524-030.52	Kiosk Computer & Stand		500
001.55.524-030.52	Kiosk Computer & Stand (BPS)		2,000
001.55.524-030.52	Tools & Equipment (BPS)		2,500
001.55.524-030.52	Uniforms		1,200

Expenditure Detail

		FY 2027
001.55.524-030.52	Uniforms (BPS)	1,200
	Operating Expense Operating Supplies Total	**31,400**
Operating Expense Books, Subscription & Membership		
001.55.524-030.54	American Association of Code Enforcement	100
001.55.524-030.54	American Planning Association	1,000
001.55.524-030.54	Books	500
001.55.524-030.54	Building Official Association of Florida Dues	600
001.55.524-030.54	Columbia Builders Association	555
001.55.524-030.54	Florida Association of Code Enforcement	500
001.55.524-030.54	Florida Flood Plain Association	150
001.55.524-030.54	Florida ICC Subscription - FBC (BPS)	900
001.55.524-030.54	ICC Dues	400
001.55.524-030.54	International Economic Development Council	770
001.55.524-030.54	Mail Chimp	800
001.55.524-030.54	NFPA	700
001.55.524-030.54	North Central Florida Planning Council Membership	4,300
001.55.524-030.54	Project Management Institute	159
	Operating Expense Books, Subscription & Membership Total	**11,434**
Operating Expense Training		
001.55.524-030.55	BOAF Conference	1,500
001.55.524-030.55	BOAF Permit Tech Conference	1,000
001.55.524-030.55	Customer Service Training	1,000
001.55.524-030.55	FACE Conference	1,950
001.55.524-030.55	FL APA Conference 27	1,800
001.55.524-030.55	Florida Floodplain Managers Conference	1,000
001.55.524-030.55	International Code Council Annual Conference	750
001.55.524-030.55	Training and CEU's for Building Inspectors & Techs (BPS)	5,000
001.55.524-030.55	Training and CEU's for Code Enforcement	3,000
001.55.524-030.55	Training and CEU's for Planning Department	3,000
	Operating Expense Training Total	**20,000**
Capital Outlay Machinery & Equipment		
001.55.524-060.64	Mobile Radios - Codes Enforcement & Storm	10,000
	Capital Outlay Machinery & Equipment Total	**10,000**
	Total	**609,538**

Department Positions

Account	Position	FY 2026	FY 2027
Growth Management			
	Building Inspector	1	1
	Code Enforcement Officer	2	2
	Director of Growth Management	1	1
	Permits Technicians	2	2
	Planning Technician	1	1
	Planner II	1	1
	Total	**8**	**8**

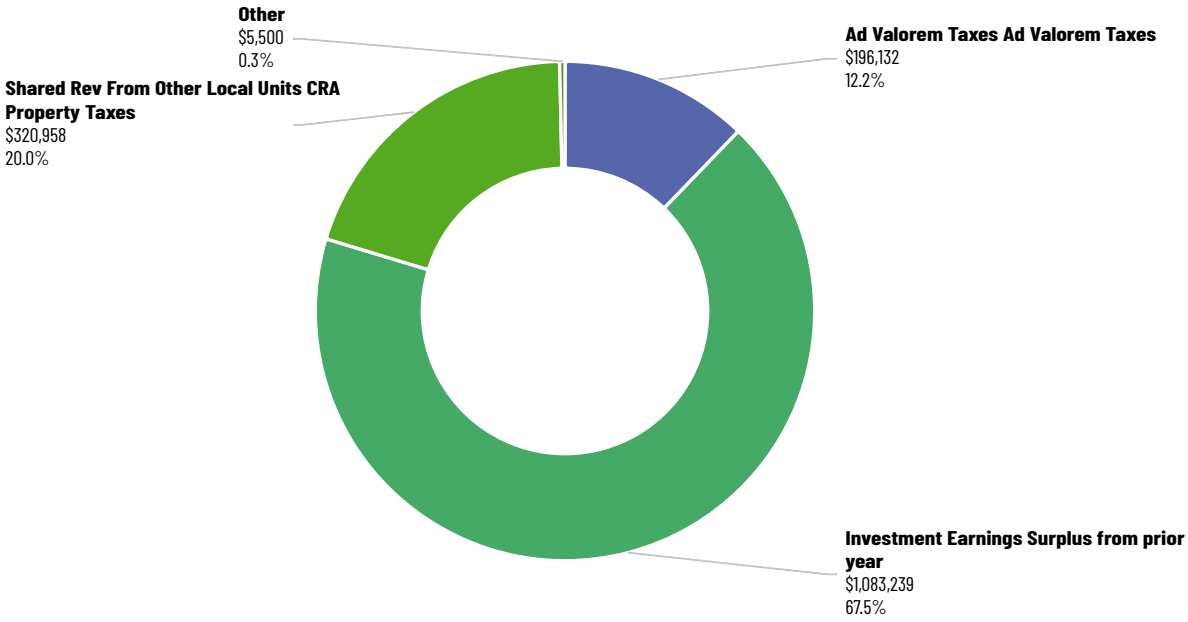
Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2019	FORD F-150 PU	24,249	50,000	
2	2026	CHEVROLET SILVERADO 1500	217	45,000	
3	2026	CHEVROLET SILVERADO 1500	156	45,000	
4	2024	CHEVROLET SILVERADO 1500	6,826	45,000	
		Total		**185,000**	


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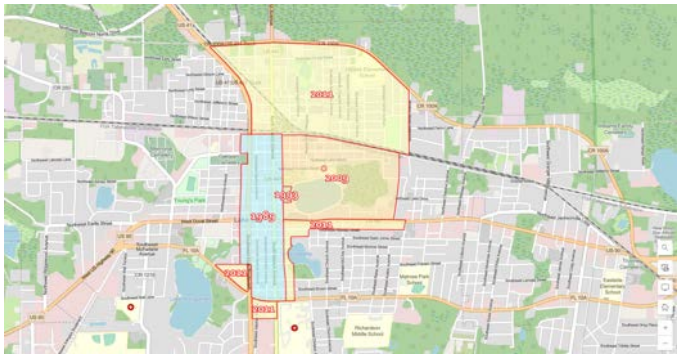
Community Redevelopment Agency

		FY 2026	FY 2027	Difference	% Change
Community Redevelopment Agency					
103-311.00	Ad Valorem Taxes Ad Valorem Taxes	185,764	196,132	10,368	5.6%
103-338.10	Shared Rev From Other Local Units CRA Property Taxes	296,275	320,958	24,683	8.3%
103-347.20.03	Culture/Recreation Parks & Recreation Park & Building	2,000	5,500	3,500	175.0%
103-390.00	Investment Earnings Surplus from prior year	491,050	1,083,239	592,189	120.6%
	Community Redevelopment Agency Total	**975,089**	**1,605,829**	**630,740**	**64.7%**



		FY 2026	FY 2027	Difference	% Change
40	CRA	975,089	1,605,829	630,740	64.7%
	Total	**975,089**	**1,605,829**	**630,740**	**64.7%**

CRA



CRA Boundary Districts

Under Florida law (Chapter 163, Part III), local governments are able to designate areas as Community Redevelopment Areas when certain conditions exist. Since all the monies used in financing CRA activities are locally generated, CRAs are not overseen by the state, but redevelopment plans must be consistent with local government comprehensive plans. Examples of conditions that can support the creation of a Community Redevelopment Area include, but are not limited to: the presence of substandard or inadequate structures, a shortage of affordable housing, inadequate infrastructure, insufficient roadways, and inadequate parking. To document that the required conditions exist, the local government must survey the proposed redevelopment area and prepare a Finding of Necessity. If the Finding of Necessity determines that the required conditions exist, the local government may create a Community Redevelopment Area to provide the tools needed to foster and support redevelopment of the targeted area.



Wilson Park

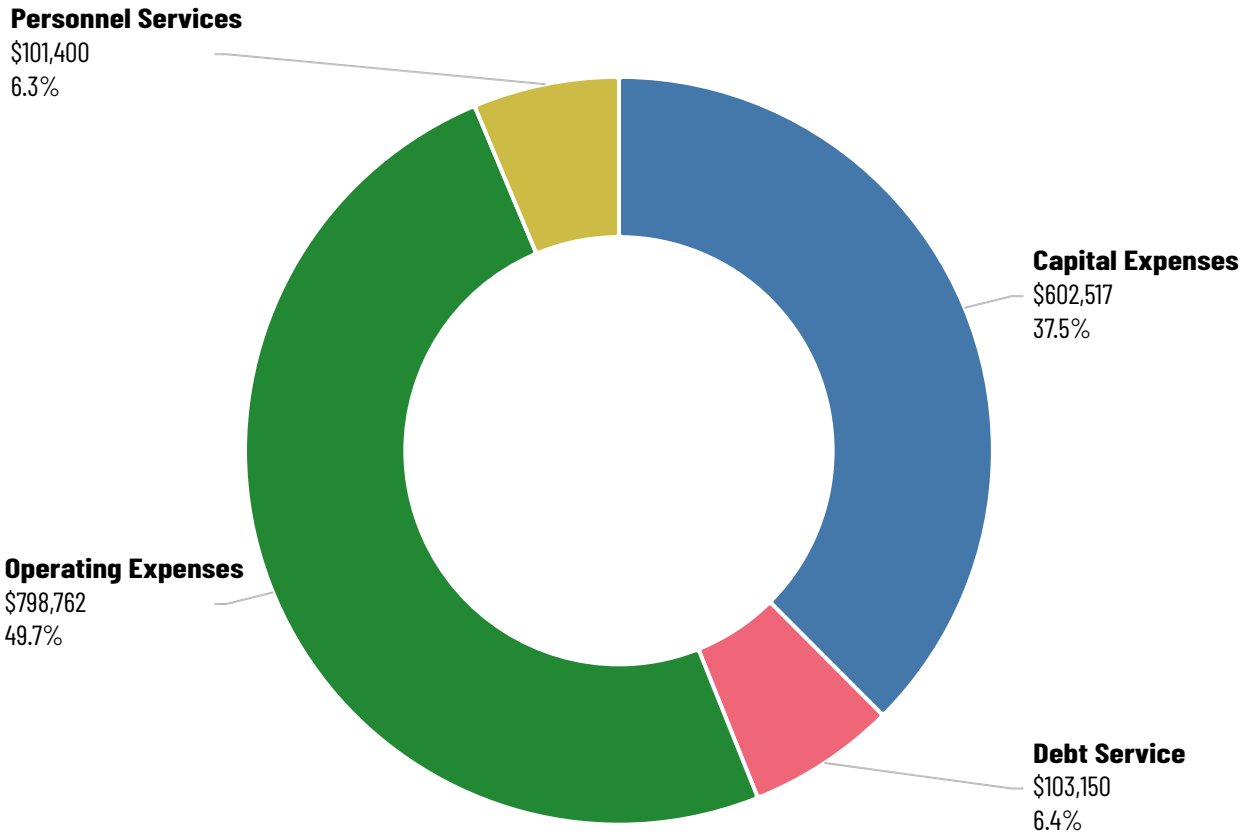
Community Redevelopment Agency (CRA) refers to a public entity created by a city or county to implement the community redevelopment activities outlined under the Community Redevelopment Act which was enacted in 1969 (Chapter 163, Part III, Florida Statutes). The CRA is established by the local government and functions within that local government. The City of Lake City established the Community Redevelopment Agency (CRA) in 1981 to create an area in which the Central Business District would evolve into a more dynamic office, service, financial, entertainment, residential and governmental area.





Sallie Mae Jerry Park

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
103.40.559-010.12	Salary	0	0	0	47,180	47,180	100.0%
103.40.559-010.21	FICA	0	0	0	3,609	3,609	100.0%
103.40.559-010.22	Retirement Contributions	0	0	0	6,611	6,611	100.0%
103.40.559-010.23	Life, Health & Disability	0	0	0	43,948	43,948	100.0%
103.40.559-010.24	Workers Compensation	0	0	0	52	52	100.0%
	Personnel Services Total	**0**	**0**	**0**	**101,400**	**101,400**	**100.0%**
Operating Expenses							
103.40.559-030.31	Professional Services	68,250	83,000	96,040	83,000	0	—%
103.40.559-030.32	Accounting & Auditing	5,000	5,000	5,500	6,000	1,000	20.0%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
103.40.559-030.34	Contractual Services	2,358	7,798	5,722	7,108	(690)	(8.8)%
103.40.559-030.40	Travel	0	5,500	0	5,500	0	—%
103.40.559-030.41	Communication Services	4,618	4,896	4,807	4,896	0	—%
103.40.559-030.43	Utility Services	8,535	9,600	8,132	10,275	675	7.0%
103.40.559-030.45	Insurance	24,717	29,422	17,051	13,983	(15,439)	(52.5)%
103.40.559-030.46	Repair & Maintenance	6,771	34,500	0	34,500	0	—%
103.40.559-030.47	Printing & Binding	0	700	668	700	0	—%
103.40.559-030.49	Other Current Charges	594	100,000	51,518	600,000	500,000	500.0%
103.40.559-030.52	Operating Supplies	14,782	31,000	12,432	31,000	0	—%
103.40.559-030.54	Books, Subscription & Membership	0	700	620	700	0	—%
103.40.559-030.55	Training	0	1,100	0	1,100	0	—%
	Operating Expenses Total	**135,625**	**313,216**	**202,490**	**798,762**	**485,546**	**155.0%**
Capital Expenses							
103.40.559-060.61	Land	0	0	26,340	0	0	—%
103.40.559-060.63	Infrastructure	0	558,723	27,900	602,517	43,794	7.8%
	Capital Expenses Total	**0**	**558,723**	**54,240**	**602,517**	**43,794**	**7.8%**
Debt Service							
103.40.559-070.71	Principal	93,051	94,734	94,734	96,447	1,713	1.8%
103.40.559-070.72	Interest	10,098	8,416	6,968	6,703	(1,713)	(20.4)%
	Debt Service Total	**103,149**	**103,150**	**101,702**	**103,150**	**0**	**—%**
	Total	**238,775**	**975,089**	**358,432**	**1,605,829**	**630,740**	**64.7%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
103.40.559-030.31	CRA Plan Update, 2nd Half of Contract	83,000
	Operating Expense Professional Services Total	**83,000**
Operating Expense Accounting & Auditing		
103.40.559-030.32	Audit	6,000
	Operating Expense Accounting & Auditing Total	**6,000**
Operating Expense Contractual Services		
103.40.559-030.34	MCA Camera Licenses	3,300
103.40.559-030.34	New World Software Maintenance	3,808
	Operating Expense Contractual Services Total	**7,108**
Operating Expense Travel		
103.40.559-030.40	Travel to CRA training	5,500
	Operating Expense Travel Total	**5,500**
Operating Expense Communication Services		
103.40.559-030.41	Comcast Business	4,896
	Operating Expense Communication Services Total	**4,896**
Operating Expense Utility Services		
103.40.559-030.43	Florida Power & Light	1,000
103.40.559-030.43	Water Sewer Utility	9,275
	Operating Expense Utility Services Total	**10,275**
Operating Expense Insurance		
103.40.559-030.45	Property Insurance	13,983
	Operating Expense Insurance Total	**13,983**
Operating Expense Repair & Maintenance		
103.40.559-030.46	HVAC Maintenance	300
103.40.559-030.46	Misc Repairs & Maintenance	27,200
103.40.559-030.46	Olustee Park Gazebo Repair	7,000
	Operating Expense Repair & Maintenance Total	**34,500**
Operating Expense Printing & Binding		
103.40.559-030.47	CRA Annual Report	700
	Operating Expense Printing & Binding Total	**700**

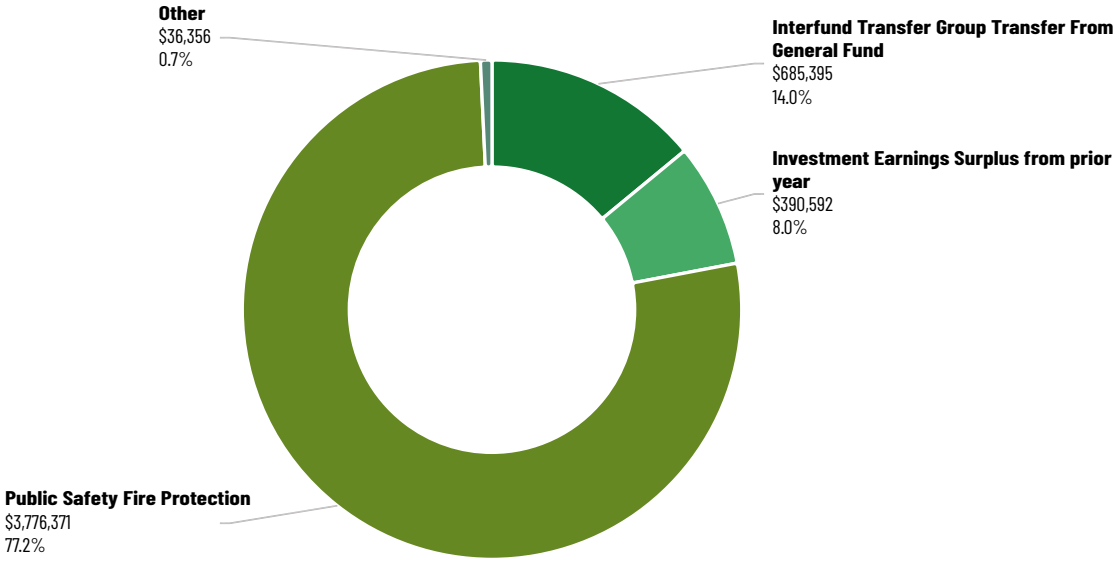
Expenditure Detail

			FY 2027
Operating Expense Other Current Charges			
103.40.559-030.49	CRA Facade Grant		600,000
		Operating Expense Other Current Charges Total	**600,000**
Operating Expense Operating Supplies			
103.40.559-030.52	Operating Supplies		25,000
103.40.559-030.52	Upgrade Park Camera		6,000
		Operating Expense Operating Supplies Total	**31,000**
Operating Expense Books, Subscription & Membership			
103.40.559-030.54	FL Redevelopment Assoc. Annual Membership		700
		Operating Expense Books, Subscription & Membership Total	**700**
Operating Expense Training			
103.40.559-030.55	FRA Annual Conference, CRA Board Member Training		1,100
		Operating Expense Training Total	**1,100**
Capital Outlay Infrastructure			
103.40.559-060.63	Undesiginated Projects		602,517
		Capital Outlay Infrastructure Total	**602,517**
Debt Service Principal			
103.40.559-070.71	CRA Redevelopment Loan - First Federal		96,447
		Debt Service Principal Total	**96,447**
Debt Service Interest			
103.40.559-070.72	CRA Redevelopment Loan - First Federal		6,703
		Debt Service Interest Total	**6,703**
		Total	**1,504,429**


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Fire Special Assessment

		FY 2026	FY 2027	Difference	% Change
Fire Special Assessment					
110-342.20	Public Safety Fire Protection	3,776,371	3,776,371	0	—%
110-342.50	Public Safety Protective Inspection Fee	3,157	3,500	343	10.9%
110-361.10	Interest & Other Earnings Interest	19,856	30,856	11,000	55.4%
110-369.90	Other Misc Revenue Revenue	1,750	2,000	250	14.3%
110-381.00.01	Interfund Transfer Group Transfer From General Fund	685,395	685,395	0	—%
110-390.00	Investment Earnings Surplus from prior year	0	390,592	390,592	100.0%
	Fire Special Assessment Total	**4,486,529**	**4,888,714**	**402,185**	**9.0%**



		FY 2026	FY 2027	Difference	% Change
50	Fire	4,486,529	4,888,714	402,185	9.0%
	Total	**4,486,529**	**4,888,714**	**402,185**	**9.0%**

Fire



Josh Wehinger, Fire Chief

Accomplishments:

The results of the ISO study significantly improved our standing, reducing our rating to a Class 2 department and placing us among the top 3% of fire departments nationwide. The department successfully operated within its allocated budget for another consecutive year, with the addition of personnel contributing to improved staffing levels and allowing us to maintain—and remain well below—our overtime budget. Our public education and community awareness programs continued to play a vital role in strengthening community relationships and promoting safety. We expanded our efforts by installing smoke alarms for residents lacking operable units and continued delivering fire extinguisher safety and usage training across office buildings, hotels, and apartment complexes throughout the city. The establishment of a dedicated training position enabled personnel to attend in-house courses at a reduced cost, enhancing skill development and professional growth while maintaining high standards of service. Additionally, the department is in the final stages of licensing to begin providing Advanced Life Support (ALS) patient care from one of our apparatuses, further advancing the level of care we deliver to our community.

Goals: The department's goals for the upcoming fiscal year are to maintain operations within the approved budget while improving efficiency, support staffing levels to minimize overtime and enhance response capabilities, expand community education and fire prevention efforts, strengthen personnel skills through increased in-house training opportunities, and implement Advanced Life Support (ALS) services to elevate patient care. We also intend to seek appropriation and other funding to replace one of our current front line fire engines, as these engines are over 10 years old and have become a maintenance budget burden.

Objectives:

- Maintain an ISO Class 2 rating by meeting all evaluation criteria throughout the fiscal year.
- Operate within 100% of the approved budget while achieving 3–5% in cost savings by year-end .
- Maintain minimum staffing on 100% of shifts and keep overtime at or below budgeted level.
- Complete full implementation of Advanced Life Support (ALS) services on at least one apparatus by the end of the fiscal year.

- Educate and train 90% of personnel to meet or exceed annual training requirements, ensuring the highest level of fire and life safety service delivery.
- Expand community education and smoke alarm programs by increasing outreach events by 10% and installing smoke alarms in at least 100 residences.
- Secure at least one grant award during the fiscal year to support department operations, equipment, or training needs.
- Provide a minimum of 4 in-house training opportunities to reduce costs and improve personnel development.
- Evaluate the potential surplus sale of one fire engine, along with seeking appropriation funding to support the acquisition of a new apparatus. The goal is to improve service coverage, enhance reliability, and reduce long-term maintenance costs through strategic fleet replacement.
- Meet or exceed response time benchmarks on 90% of emergency calls to ensure efficient service delivery.

Fire Overview:

The Lake City Fire Department (LCFD) has proudly served the community for 142 years, evolving from a volunteer department, founded in 1883, behind a local bakery to a two-station, 30-person career department. Throughout its history, the department has faced challenges, including the loss of personnel, but has consistently demonstrated resilience and dedication to providing high-quality fire and life safety services. Major milestones, such as the acquisition of the new Tower 1, the department's most significant apparatus purchase since 1923—highlight LCFD's ongoing commitment to modernization and preparedness. With the city's growth and the addition of full-time personnel, the department has maintained safe staffing levels, reduced overtime demands, and solidified its ISO rating. In 2025, LCFD responded to 2,560 emergency calls, averaging 214 calls per month, a 13% increase over the previous year. Notable responses included 36 building fires (a 111% increase from 2024), 301 motor vehicle accidents, and assistance to Columbia County Fire 31 times.



Community Outreach – Extinguishing Training

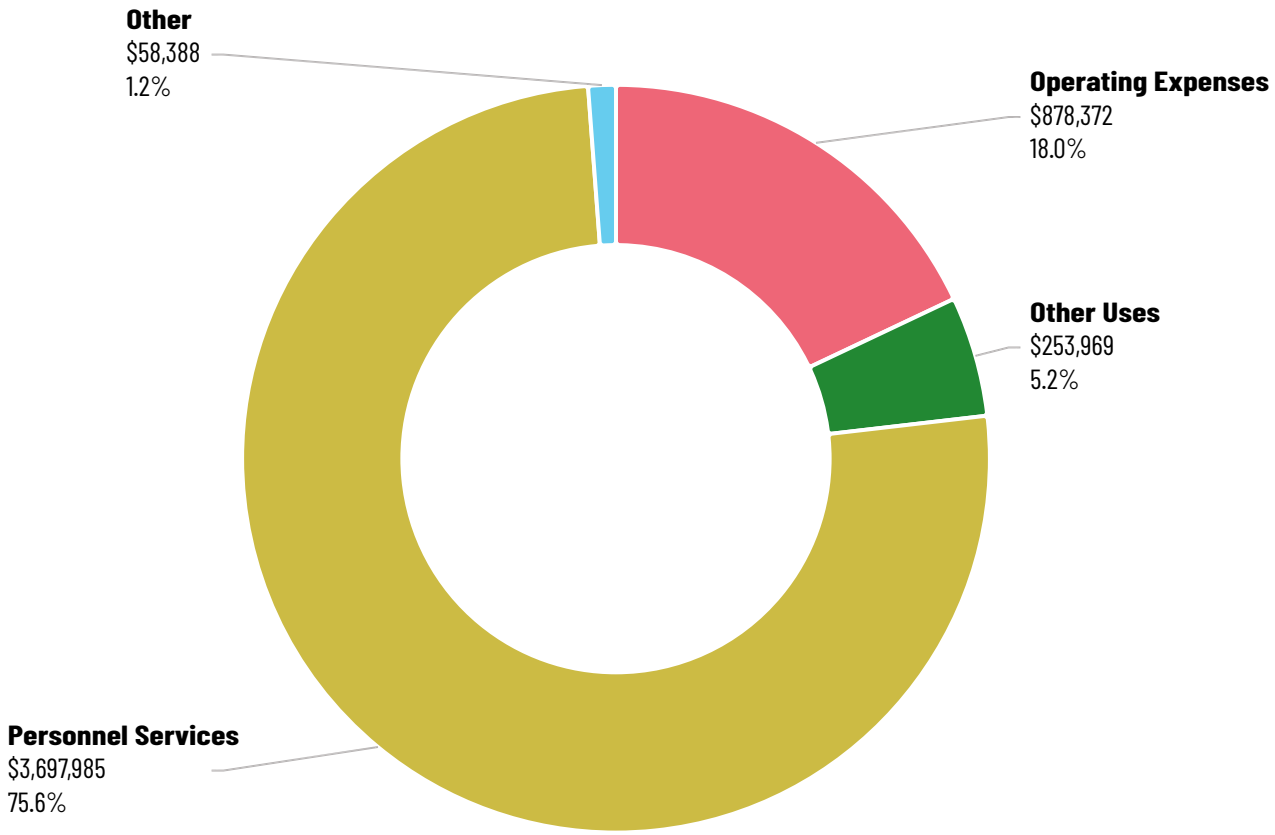
Training remains a top priority to ensure personnel can provide the safest and most effective service. Each member is required to complete 240 hours annually, totaling 8,310 hours for the department in 2025, including quarterly live fire training sessions conducted at the Florida Gateway College Public Safety campus. While live fire training can increase overtime, recent budget adjustments have ensured staffing and training requirements are met safely.

Looking forward, LCFD is planning for continued growth to meet the needs of the expanding community and Gateway Airport. Future initiatives include additional stations, increased personnel, enhanced training, and continued development of apparatus and resources to ensure the department remains ready for any emergency. With strong partnerships with the City Administration and a dedicated team, the Lake City Fire Department is well-positioned to continue providing excellent service for generations to come.



Cedar Park Structure Fire

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
110.50.522-010.12	Salary	1,780,068	2,035,979	1,717,887	2,274,125	238,146	11.7%
110.50.522-010.14	Overtime	76,309	160,000	85,527	160,000	0	—%
110.50.522-010.15	Special Pay Incentive	21,785	21,701	16,947	19,101	(2,600)	(12.0)%
110.50.522-010.21	FICA	137,904	164,388	133,477	181,904	17,516	10.7%
110.50.522-010.22	Retirement Contributions	284,626	321,795	295,034	403,486	81,691	25.4%
110.50.522-010.23	Life, Health & Disability	316,493	558,484	329,102	565,895	7,411	1.3%
110.50.522-010.24	Workers Compensation	123,496	82,862	71,153	93,474	10,612	12.8%
	Personnel Services Total	**2,740,681**	**3,345,209**	**2,649,128**	**3,697,985**	**352,776**	**10.5%**

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Operating Expenses							
110.50.522-030.31	Professional Services	53,353	24,194	14,838	65,278	41,084	169.8%
110.50.522-030.32	Accounting & Auditing	4,498	5,000	4,392	5,000	0	—%
110.50.522-030.34	Contractual Services	137,494	159,803	139,958	162,672	2,869	1.8%
110.50.522-030.40	Travel	8,998	12,000	7,222	12,000	0	—%
110.50.522-030.41	Communication Services	28,191	32,215	22,941	29,155	(3,060)	(9.5)%
110.50.522-030.42	Postage	673	1,000	983	1,000	0	—%
110.50.522-030.43	Utility Services	62,087	66,000	56,773	72,000	6,000	9.1%
110.50.522-030.44	Rental & Leases	49,790	45,615	42,208	46,275	660	1.4%
110.50.522-030.45	Insurance	64,060	80,455	49,401	66,339	(14,116)	(17.5)%
110.50.522-030.46	Repair & Maintenance	120,892	145,008	105,634	142,682	(2,326)	(1.6)%
110.50.522-030.47	Printing & Binding	119	250	37	250	0	—%
110.50.522-030.48	Promotional Activities	1,146	5,000	1,798	5,000	0	—%
110.50.522-030.49	Other Current Charges	92,055	92,051	116,867	92,038	(13)	(0.0)%
110.50.522-030.51	Office Supplies	999	1,500	416	1,500	0	—%
110.50.522-030.52	Operating Supplies	96,675	116,040	89,384	116,040	0	—%
110.50.522-030.54	Books, Subscription & Membership	7,234	10,187	5,987	10,392	205	2.0%
110.50.522-030.55	Training	34,292	41,145	33,899	50,751	9,606	23.3%
	Operating Expenses Total	**762,555**	**837,463**	**692,738**	**878,372**	**40,909**	**4.9%**
Capital Expenses							
110.50.522-060.64	Machinery & Equipment	2,394,356	49,888	68,073	58,388	8,500	17.0%
	Capital Expenses Total	**2,394,356**	**49,888**	**68,073**	**58,388**	**8,500**	**17.0%**
Other Uses							
110.50.522-090.91.12	Intragovernmental Transfers	253,968	253,969	180,573	253,969	0	—%
	Other Uses Total	**253,968**	**253,969**	**180,573**	**253,969**	**0**	**—%**
	Total	**6,151,560**	**4,486,529**	**3,590,512**	**4,888,714**	**402,185**	**9.0%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
110.50.522-030.31	Fire Assessment Study	40,000
110.50.522-030.31	Legal Fees- Fire Assessment	6,000
110.50.522-030.31	NFPA FF Tech Medical Exams	19,278
	Operating Expense Professional Services Total	**65,278**
Operating Expense Accounting & Auditing		
110.50.522-030.32	Audit	5,000
	Operating Expense Accounting & Auditing Total	**5,000**
Operating Expense Contractual Services		
110.50.522-030.34	Annual Radio Subscriber Access (CC BCC)	6,038
110.50.522-030.34	Dispatch Services/year 3	100,000
110.50.522-030.34	Generator Maintenance Contract Station 2	500
110.50.522-030.34	HVAC Maintenance Contract Station 2	300
110.50.522-030.34	Medical-EMS Services/Dr.Redfield	30,000
110.50.522-030.34	Mowrey Elevator Maintenance Contract	1,650
110.50.522-030.34	New World Software Maintenance	17,519
110.50.522-030.34	Ring Power Generator Maintenance Contract	4,025
110.50.522-030.34	Trane Maintenance Contract	2,640
	Operating Expense Contractual Services Total	**162,672**
Operating Expense Travel		
110.50.522-030.40	Various Seminars/Classes	12,000
	Operating Expense Travel Total	**12,000**
Operating Expense Communication Services		
110.50.522-030.41	AT&T Mobility	6,600
110.50.522-030.41	Comcast Business	11,880
110.50.522-030.41	Comcast Station 1 & 2	4,248
110.50.522-030.41	Dept of Management Services	1,900
110.50.522-030.41	Verizon	4,075
110.50.522-030.41	Verizon/Station 2	452
	Operating Expense Communication Services Total	**29,155**
Operating Expense Postage		
110.50.522-030.42	Postage	1,000
	Operating Expense Postage Total	**1,000**

Expenditure Detail

		FY 2027
Operating Expense Utility Services		
110.50.522-030.43	Florida Power & Light	39,967
110.50.522-030.43	Florida Power & Light - Station 2	12,833
110.50.522-030.43	Water Sewer Utility	9,600
110.50.522-030.43	Water Sewer Utility - Station 2	9,600
	Operating Expense Utility Services Total	**72,000**
Operating Expense Rental & Leases		
110.50.522-030.44	Konica Lease	1,050
110.50.522-030.44	Vehicle Leases	45,225
	Operating Expense Rental & Leases Total	**46,275**
Operating Expense Insurance		
110.50.522-030.45	Old Engine	2,000
110.50.522-030.45	Property Insurance	64,339
	Operating Expense Insurance Total	**66,339**
Operating Expense Repair & Maintenance		
110.50.522-030.46	Air Compressor SCBA Maintenance	2,700
110.50.522-030.46	Annual Fire Alarm Testing/Inspection/Public Safety Building	500
110.50.522-030.46	Annual Fire Alarm Testing/Inspection/Station 2	1,000
110.50.522-030.46	Annual SCBA Flow Testing/Mask Fitting	4,330
110.50.522-030.46	Annual Service-Extrication Equipment	5,000
110.50.522-030.46	Apparatus & Portable Equipment Maintenance	50,000
110.50.522-030.46	Apparatus Fire Pump Testing	1,700
110.50.522-030.46	BDA/DAS System for Public Safety Building	2,000
110.50.522-030.46	Carpet/Floor/Grout Cleaning	1,250
110.50.522-030.46	Domestic Backflow Testing/Public Safety Building	100
110.50.522-030.46	Domestic Backflow Testing/Station 2	200
110.50.522-030.46	E-Dispatch.com	1,650
110.50.522-030.46	Fire Extinguisher Service (vehicles/racks)	250
110.50.522-030.46	Fire Extinguisher Service /Public Safety Bldg	200
110.50.522-030.46	Fire Extinguisher Service/Station 2	400
110.50.522-030.46	Fire Hose Testing & Ground Ladder Testing	4,200
110.50.522-030.46	Fire Sprinkler Maintenance & Testing/Punlic Safety Building	300
110.50.522-030.46	Fire Sprinkler Maintenance & Testing/Station 2	600
110.50.522-030.46	Fire Suppression Inspection-FM200	1,200
110.50.522-030.46	Firehouse Software Maintenance /ESO	14,245

Expenditure Detail

		FY 2027
110.50.522-030.46	Ladder Testing/Aerial	2,000
110.50.522-030.46	Motorola Post Warranty Maintenance Plan/Year 7	10,273
110.50.522-030.46	Pest Control/Public Safety Building	90
110.50.522-030.46	Pest Control/Station 2	144
110.50.522-030.46	Public Safety Building Miscellaneous Repairs	17,500
110.50.522-030.46	Server Maintenance	1,500
110.50.522-030.46	Smart API	2,500
110.50.522-030.46	Smart Cop ProQA Interface Maintenance	800
110.50.522-030.46	Station 2 Miscellaneous Building Repairs	12,000
110.50.522-030.46	Vehicle Lease Maintenance	2,950
110.50.522-030.46	Weather Monitoring Maintenance Support	1,100
	Operating Expense Repair & Maintenance Total	**142,682**
Operating Expense Printing & Binding		
110.50.522-030.47	Printing & Binding	250
	Operating Expense Printing & Binding Total	**250**
Operating Expense Promotional Activities		
110.50.522-030.48	Promotional Activities & Ceremonies	5,000
	Operating Expense Promotional Activities Total	**5,000**
Operating Expense Other Current Charges		
110.50.522-030.49	Elevator License Renewal	38
110.50.522-030.49	Fire Assessment Notification Mailing	32,000
110.50.522-030.49	Special Assessment Collection Fee to County	60,000
	Operating Expense Other Current Charges Total	**92,038**
Operating Expense Office Supplies		
110.50.522-030.51	Office Supplies	1,500
	Operating Expense Office Supplies Total	**1,500**
Operating Expense Operating Supplies		
110.50.522-030.52	Class A Uniforms	3,150
110.50.522-030.52	Clothing Allowance	19,800
110.50.522-030.52	Fire Clothing Items	8,500
110.50.522-030.52	Fire Hose 5"	5,500
110.50.522-030.52	Fuel	40,000
110.50.522-030.52	Promotional Exams	1,500
110.50.522-030.52	Safety Boots	2,970
110.50.522-030.52	Supplies-Miscellaneous	15,000

Expenditure Detail

		FY 2027
110.50.522-030.52	Tech Rescue Items	3,000
110.50.522-030.52	Tools & Equipment	5,000
110.50.522-030.52	Uniform Pants	4,635
110.50.522-030.52	Uniform Shirts	4,635
110.50.522-030.52	Washing Machine Dosing Pump (Station 2)	2,350
	Operating Expense Operating Supplies Total	**116,040**
Operating Expense Books, Subscription & Membership		
110.50.522-030.54	Continuing Education Books	1,200
110.50.522-030.54	FFCA Membership	250
110.50.522-030.54	Florida Fire Inspectors Association Membership	300
110.50.522-030.54	Gym Membership	5,940
110.50.522-030.54	National Fire Code Subscription	1,552
110.50.522-030.54	NFPA Membership	250
110.50.522-030.54	Rotary Membership	900
	Operating Expense Books, Subscription & Membership Total	**10,392**
Operating Expense Training		
110.50.522-030.55	Continuing Education Classes	20,000
110.50.522-030.55	Firefighter Sponsorship	20,000
110.50.522-030.55	Target Solutions Training Module	10,751
	Operating Expense Training Total	**50,751**
Capital Outlay Machinery & Equipment		
110.50.522-060.64	Computers/Laptops	14,888
110.50.522-060.64	Fire Gear Sets	15,000
110.50.522-060.64	Portable Radio Maintenance & Repairs	28,500
	Capital Outlay Machinery & Equipment Total	**58,388**
Other Uses Intragovernmental Transfers Debt Service		
110.50.522-090.91.12	2019 Sales Tax Bond	196,989
110.50.522-090.91.12	Motorola Lease #1	56,980
	Other Uses Intragovernmental Transfers Debt Service Total	**253,969**
	Total	**1,190,729**

Department Positions

Account	Position	FY 2026	FY 2027
Fire			
110.50.522	Administrative Assistant	1	1
	Assistant Fire Chief	1	1
	Fire Chief	1	1
	Fire Driver/Engineers	6	6
	Fire Lieutenants	3	3
	Firefighter/EMT	21	18
	Training Officer PT	1	1
	Fire Captains	0	3
	Total	34	34
	Total	**68**	**68**

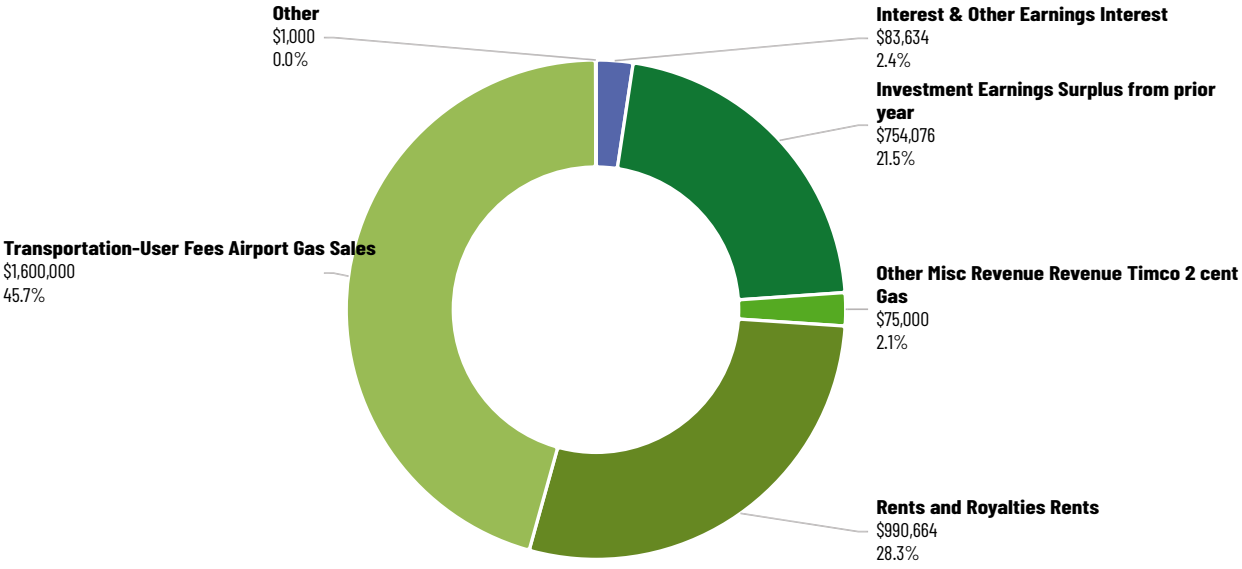
Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2024	Ford Expedition	12,021	72,000	
2	2024	Ford Expedition	7,635	72,000	
3	2025	Chevy 2500 Pickup	3,835	60,000	
4	2013	E-ONE TYPHOON	80,420	800,000	
5	2011	E-ONE TYPHOON	74,029	800,000	
6	2022	FORD F-550	19,761	100,000	
7	2006	KENWORTH T300	59,966	140,000	
8	1926	AMERICAN LAFRANCE		700,000	
9	2006	E-ONE AERIAL	54,088	1,500,000	
10	2024	Sutphen SPH100	4,726	2,100,000	
		Total		**6,344,000**	


CITY OF
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Florida's Gateway Est. 1859

Airport

		FY 2026	FY 2027	Difference	% Change
Airport					
140-344.10	Transportation-User Fees Airport Gas Sales	1,460,327	1,600,000	139,673	9.6%
140-361.10	Interest & Other Earnings Interest	0	83,634	83,634	100.0%
140-362.00	Rents and Royalties Rents	961,810	990,664	28,854	3.0%
140-369.90	Other Misc Revenue Revenue	7,400	1,000	(6,400)	(86.5)%
140-369.90.03	Other Misc Revenue Revenue Timco 2 cent Gas	66,165	75,000	8,835	13.4%
140-390.00	Investment Earnings Surplus from prior year	533,359	754,076	220,717	41.4%
	Airport Total	**3,029,061**	**3,504,374**	**475,313**	**15.7%**



		FY 2026	FY 2027	Difference	% Change
60	Airport	3,029,061	3,504,374	475,313	15.7%
	Total	**3,029,061**	**3,504,374**	**475,313**	**15.7%**

Airport

Chad Gomes, Interim Airport Director

Accomplishments:

Over the past year, Lake City Gateway Airport achieved several significant milestones that strengthened operations, expanded revenue, and enhanced service capabilities. In addition to successfully securing Defense Logistics Agency contract, the North Hangar and Taxiway project was completed, improving both infrastructure and operational readiness. A new concessionaire agreement was negotiated with Enterprise Rent-A-Car, providing a 10% commission per vehicle. The budget revenue increased $500,000 over the previous year. The Airport also applied for and received a federal Infrastructure Investment and Jobs Act grant totaling $231,680, funded at 95% by the FAA, 4% by FDOT, and 1% by Lake City. Fuel sales reached a $1.2 million in April, and the USDA fixed-wing program manager received a five-star review. The Airport worked collaboratively with FDOT on a grant to initiate repair work on Taxiway Alpha with repair work in progess as well as successfully securing a 7,000-gallon refuel truck through the Federal Department of Emergency Management. The 4th Annual Bonanzas to Oshkosh event brought 40 aircraft and 70 visitors to the community, boosting the local economy through hotel stays, dining, and rental car use, and increasing fuel sales by an additional $8,000. Additionally, the airport established a new fuel testing lab and implemented enhanced procedures to meet strict DLA quality standards.

Goals:

The goals for Lake City Gateway Airport focus on strengthening its role in the region and supporting long-term economic growth. The Airport aims to become the preferred general aviation destination in Florida, offering high-quality services that attract pilots and travelers statewide. In addition, efforts are directed toward bringing in based tenants who will generate local jobs and revenue, further contributing to the community's economic vitality. The Airport also seeks to create site-ready accommodations that will support future business development and ensure continued expansion opportunities.

Objectives:

- Increase fuel storage capacity by 60K gallons.
- Attract new businesses that will invest in Lake City and strengthen the local economy.
- Develop a dual-purpose fire station with one side dedicated to serving the public and the other exclusively supporting aviation operations.
- Strengthen the region's aviation sector by expanding high-quality, sustainable employment opportunities.
- Increase hangar infrastructure to support growing aviation demand.
- Address and correct deficiencies along Taxiway "A."

Airport Overview:

Lake City Gateway Airport serves as a primary entry point for many travelers arriving in Florida. Each day, business owners and visitors from around the world pass through our facility, and we take pride in delivering true "Red Carpet Treatment" to every guest.Our team provides comprehensive aircraft services, including fueling and ground support. Rental vehicles are positioned directly at the aircraft for convenient loading and unloading of passengers and baggage. From the moment an aircraft parks on the ramp to the moment it departs, our line service staff ensures a seamless, five-star experience.



We support community growth by offering educational tours to youth groups and to anyone interested in learning more about our exceptional airport.



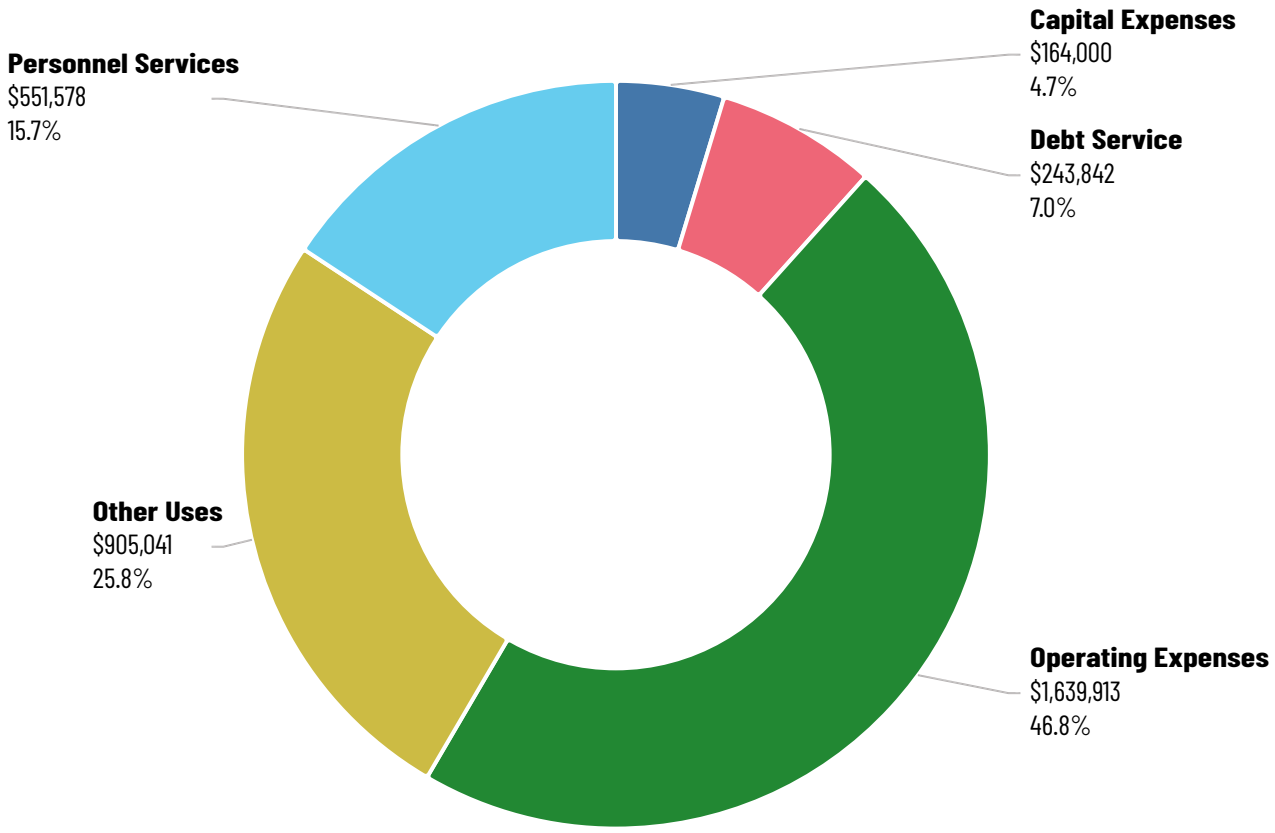


Our department is one of the most diverse in the city. Lake City Gateway Airport serves as a central hub for six agencies that provide critical first-responder services, including air medical transport, aerial firefighting, aerial law enforcement, and aerial forestry conservation. The airport also hosts an aircraft maintenance facility that supports approximately 650 jobs within our community.To learn more about Lake City Gateway Airport, visit the City's website at www.lcfla.com or contact us directly at 386-752-1066.

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Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
140.60.542-010.12	Salary	357,557	437,158	351,434	403,839	(33,319)	(7.6)%
140.60.542-010.14	Overtime	9,004	10,000	14,358	10,000	0	—%
140.60.542-010.21	FICA	27,387	32,860	27,300	31,707	(1,153)	(3.5)%
140.60.542-010.22	Retirement Contributions	49,644	57,996	50,249	57,853	(143)	(0.2)%
140.60.542-010.23	Life, Health & Disability	22,976	108,197	28,029	40,710	(67,487)	(62.4)%
140.60.542-010.24	Workers Compensation	10,729	7,750	5,327	6,839	(911)	(11.8)%
140.60.542-010.25	Unemployment Compensation	0	0	293	630	630	100.0%
	Personnel Services Total	**477,296**	**653,961**	**476,990**	**551,578**	**(102,383)**	**(15.7)%**

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Operating Expenses							
140.60.542-030.31	Professional Services	17,376	100,000	21,097	50,000	(50,000)	(50.0)%
140.60.542-030.32	Accounting & Auditing	3,352	3,500	3,156	3,500	0	—%
140.60.542-030.34	Contractual Services	35,861	105,978	56,721	136,836	30,858	29.1%
140.60.542-030.40	Travel	3,044	4,000	2,375	8,000	4,000	100.0%
140.60.542-030.41	Communication Services	16,572	17,223	14,915	16,625	(598)	(3.5)%
140.60.542-030.42	Postage	404	500	81	500	0	—%
140.60.542-030.43	Utility Services	38,898	58,400	39,561	71,350	12,950	22.2%
140.60.542-030.44	Rental & Leases	15,296	23,754	20,048	25,192	1,438	6.1%
140.60.542-030.45	Insurance	78,792	90,258	66,507	78,438	(11,820)	(13.1)%
140.60.542-030.46	Repair & Maintenance	174,002	409,240	79,312	124,492	(284,748)	(69.6)%
140.60.542-030.47	Printing & Binding	89	500	65	500	0	—%
140.60.542-030.48	Promotional Activities	1,207	7,500	1,394	10,000	2,500	33.3%
140.60.542-030.49	Other Current Charges	5,889	5,900	6,617	10,000	4,100	69.5%
140.60.542-030.51	Office Supplies	3,088	2,500	587	2,500	0	—%
140.60.542-030.52	Operating Supplies	987,916	1,069,000	2,239,541	1,099,475	30,475	2.9%
140.60.542-030.54	Books, Subscription & Membership	143	505	104	505	0	—%
140.60.542-030.55	Training	1,153	2,500	1,295	2,000	(500)	(20.0)%
	Operating Expenses Total	**1,383,081**	**1,901,258**	**2,553,376**	**1,639,913**	**(261,345)**	**(13.7)%**
Capital Expenses							
140.60.542-060.62	Building	0	48,000	19,057	112,000	64,000	133.3%
140.60.542-060.63	Infrastructure	4,280	0	0	0	0	—%
140.60.542-060.64	Machinery & Equipment	30,544	92,000	0	52,000	(40,000)	(43.5)%
	Capital Expenses Total	**34,824**	**140,000**	**19,057**	**164,000**	**24,000**	**17.1%**
Debt Service							
140.60.542-070.71	Principal	199,910	205,101	205,101	210,427	5,326	2.6%
140.60.542-070.72	Interest	43,931	38,741	33,198	33,415	(5,326)	(13.7)%
	Debt Service Total	**243,841**	**243,842**	**238,298**	**243,842**	**0**	**—%**

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Other Uses							
140.60.542-090.91.09	Intragovernmental Transfers	0	0	0	750,000	750,000	100.0%
140.60.542-090.99.02	Other Uses	0	40,000	0	100,000	60,000	150.0%
140.60.542-090.99.05	Other Uses	50,000	50,000	50,000	55,041	5,041	10.1%
	Other Uses Total	**50,000**	**90,000**	**50,000**	**905,041**	**815,041**	**905.6%**
	Total	**2,189,042**	**3,029,061**	**3,337,721**	**3,504,374**	**475,313**	**15.7%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
140.60.542-030.31	Professional Services	50,000
	Operating Expense Professional Services Total	**50,000**
Operating Expense Accounting & Auditing		
140.60.542-030.32	Auditor Fees	3,500
	Operating Expense Accounting & Auditing Total	**3,500**
Operating Expense Contractual Services		
140.60.542-030.34	Air Traffic Control Tower ATCT - Voice Recorder Service	2,500
140.60.542-030.34	Aspen Pest Control Service - Annually Pre-Paid	2,000
140.60.542-030.34	Automated Weather Observation System AWOS Maint & Insp	12,000
140.60.542-030.34	Cintas- Rugs & Towels, Deoderizers & Soaps - Bi-Weekly	5,500
140.60.542-030.34	DBT Weather Data Services into NAS - 3 Year Contract	3,600
140.60.542-030.34	DTN, LLC - AvSentry Online FBO Edition	3,600
140.60.542-030.34	Fire Shield Fire Protection	3,600
140.60.542-030.34	MCA Camera Licenses	26,208
140.60.542-030.34	New World - ERP Software Maintenance	11,828
140.60.542-030.34	Point-of-Sales Software	30,000
140.60.542-030.34	Ring Power - Emergency Backup Generator Maintenance	12,000
140.60.542-030.34	Security Safe - Fire and Security Alarm Monitoring	9,000
140.60.542-030.34	Sherman Mechanical HVAC	5,000
140.60.542-030.34	USDA Wildlife Services - Annual Services	10,000
	Operating Expense Contractual Services Total	**136,836**
Operating Expense Travel		
140.60.542-030.40	Florida Airports Council Conference	4,000
140.60.542-030.40	Future & Active Pilot Advisors	4,000
	Operating Expense Travel Total	**8,000**
Operating Expense Communication Services		
140.60.542-030.41	AT&T Mobility	3,750
140.60.542-030.41	COMCAST	2,800
140.60.542-030.41	COMCAST Business	8,500
140.60.542-030.41	DMS - Telephone & Long Distance Monthly	1,275
140.60.542-030.41	Verizon	300
	Operating Expense Communication Services Total	**16,625**

Expenditure Detail

			FY 2027
Operating Expense Postage			
140.60.542-030.42	Postage		500
		Operating Expense Postage Total	**500**
Operating Expense Utility Services			
140.60.542-030.43	City Water Sewer Gas Utilities		22,100
140.60.542-030.43	Florida Power & Light		49,250
		Operating Expense Utility Services Total	**71,350**
Operating Expense Rental & Leases			
140.60.542-030.44	Chevrolet Silverado Double Cab 2500		13,950
140.60.542-030.44	Ford F-150		11,242
		Operating Expense Rental & Leases Total	**25,192**
Operating Expense Insurance			
140.60.542-030.45	Eastern Aviation Insurance - Crew Car		6,000
140.60.542-030.45	FMIT B-2 General Airport Liability		29,000
140.60.542-030.45	Property Insurance		43,438
		Operating Expense Insurance Total	**78,438**
Operating Expense Repair & Maintenance			
140.60.542-030.46	A/C replacement FBO building		20,000
140.60.542-030.46	A/C Replacement in runway lighting vault		4,492
140.60.542-030.46	FBO Building & Airfield Equipment - Maintenance and Repairs		42,000
140.60.542-030.46	Fuel Meter Calibrations		6,000
140.60.542-030.46	Fuel Storage Tank / Fuel Truck Tank Filter Replacements		10,000
140.60.542-030.46	Hangar Door Preventative Maintenance & Repairs		35,000
140.60.542-030.46	HVAC Maintenance		5,000
140.60.542-030.46	Leased Vehicle Maintenance		2,000
		Operating Expense Repair & Maintenance Total	**124,492**
Operating Expense Printing & Binding			
140.60.542-030.47	Printing		500
		Operating Expense Printing & Binding Total	**500**
Operating Expense Promotional Activities			
140.60.542-030.48	Aircraft Events		10,000
		Operating Expense Promotional Activities Total	**10,000**

Expenditure Detail

		FY 2027
Operating Expense Other Current Charges		
140.60.542-030.49	Real Estate Tax - Rental Properties	10,000
	Operating Expense Other Current Charges Total	**10,000**
Operating Expense Office Supplies		
140.60.542-030.51	Office Supplies	2,500
	Operating Expense Office Supplies Total	**2,500**
Operating Expense Operating Supplies		
140.60.542-030.52	Aviation Fuel for Resale	1,030,475
140.60.542-030.52	Boots Stipend	700
140.60.542-030.52	Credit Card Processing Fees	50,000
140.60.542-030.52	Operating / Cleaning Supplies	2,500
140.60.542-030.52	Vehicle Fuel / Off-Road Diesel Fuel	15,000
140.60.542-030.52	Wi-Fi Access Point	800
	Operating Expense Operating Supplies Total	**1,099,475**
Operating Expense Books, Subscription & Membership		
140.60.542-030.54	Florida Airports Council - FAC	330
140.60.542-030.54	National Fire Protection Association - NFPA	175
	Operating Expense Books, Subscription & Membership Total	**505**
Operating Expense Training		
140.60.542-030.55	FAC/FAPA Training	2,000
	Operating Expense Training Total	**2,000**
Capital Outlay Building		
140.60.542-060.62	FBO Carpet	8,000
140.60.542-060.62	FBO Landscaping	20,000
140.60.542-060.62	Fuel truck garage cover	24,000
140.60.542-060.62	Pole Barn for Tractor	60,000
	Capital Outlay Building Total	**112,000**
Capital Outlay Machinery & Equipment		
140.60.542-060.64	New Sump Reclaimer for Avgas Tank Farm	12,000
140.60.542-060.64	Ventrac Attachments	30,000
140.60.542-060.64	Welder	10,000
	Capital Outlay Machinery & Equipment Total	**52,000**

Expenditure Detail

			FY 2027
Debt Service Principal			
140.60.542-070.71	2017 Airport Revenue Bond - BB&T Bond Principal		210,427
		Debt Service Principal Total	**210,427**
Debt Service Interest			
140.60.542-070.72	2017 Airport Revenue Bond - BB&T Bond Interest		33,415
		Debt Service Interest Total	**33,415**
Other Uses Intragovernmental Transfers Airport Construction			
140.60.542-090.91.09	Grant Match Funds for Future Projects		750,000
		Other Uses Intragovernmental Transfers Airport Construction Total	**750,000**
Other Uses Other Uses Allocations			
Other Uses Other Uses Contingency			
140.60.542-090.99.05	General Fund Services for Airport Fund		55,041
140.60.542-090.99.02	Contingency		100,000
		Other Uses Other Uses Allocations Total	**55,041**
		Other Uses Other Uses Contingency Total	**100,000**
		Total	**2,952,796**

Department Positions

Account	Position	FY 2026	FY 2027
Airport			
140.60.542	Airport Director	1	1
	Airport Lineman I/II/III	5	5
	Airport Manager	1	1
	Operations Coordinator	1	0
	Total	**8**	**7**

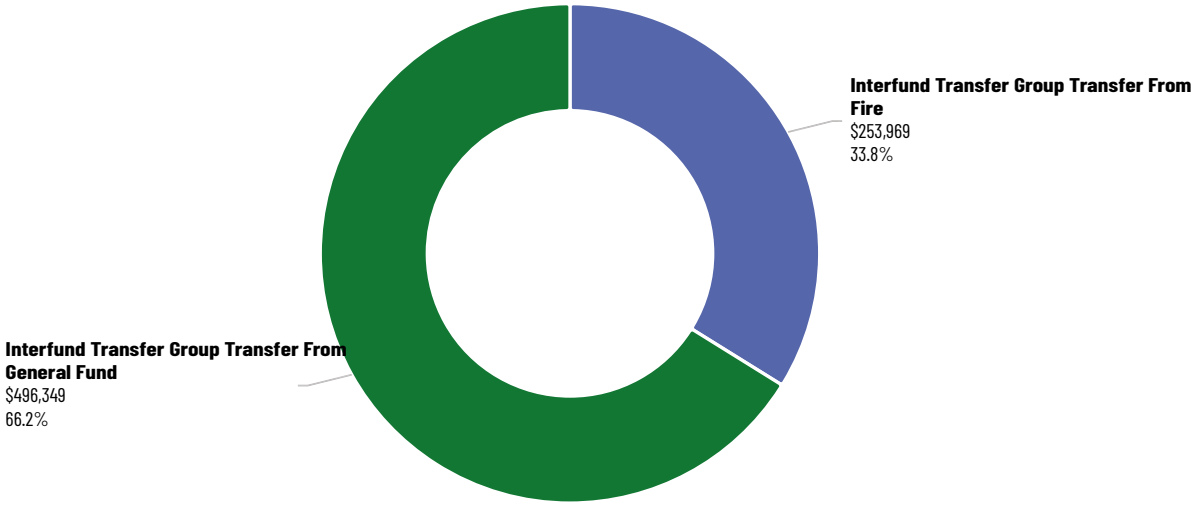
Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2026	FORD F150	0	42,422	
2	2015	INTERNATIONAL JET A	4,893	200,000	
3	2012	FORD F650 AVGAS	13,179	185,000	
4	2016	FORD TRANSIT WGN VAN	27,342	60,000	
5	2025	CHEVROLET SILVERADO 1500	3,109	45,000	
6	2024	INTERNATIONAL FUEL TRUCK	3,431	200,000	
		Total		**732,422**	


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Debt Service

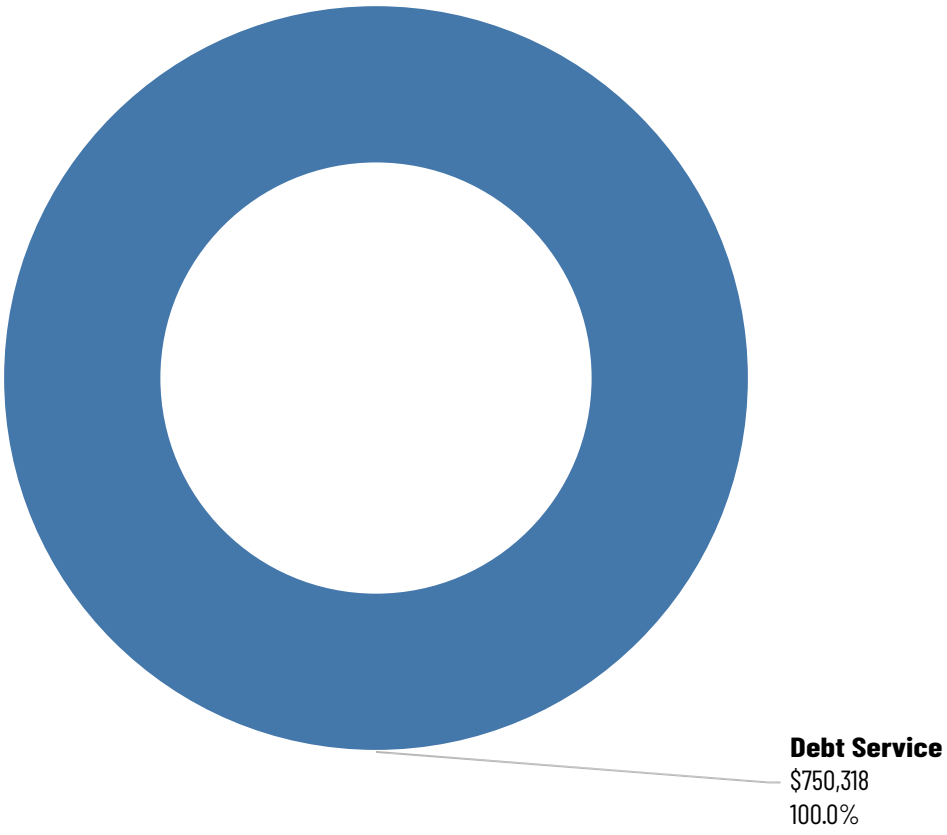
		FY 2026	FY 2027	Difference	% Change
Debt Service					
204-381.00.01	Interfund Transfer Group Transfer From General Fund	590,472	496,349	(94,123)	(15.9)%
204-381.00.08	Interfund Transfer Group Transfer From Fire	253,969	253,969	0	—%
	Debt Service Total	**844,441**	**750,318**	**(94,123)**	**(11.1)%**



		FY 2026	FY 2027	Difference	% Change
30	Debt	844,441	750,318	(94,123)	(11.1)%
	Total	**844,441**	**750,318**	**(94,123)**	**(11.1)%**

Debt

The City routinely accesses the capital markets to facilitate the purchase of capital assets and to build, improve, and maintain public capital infrastructure. This fund recognizes that activity including the authorized borrowing amount and the anticipated debt service repayments from the various City departments and funds. The revenue received from user departments for debt service due during FY 26 is posted to support the annual payments. Expenditures includes the estimated cost of administering the fund for FY 26 and the estimated payments to various financial institutions for the cost of borrowed funds.



Expenditure Summary

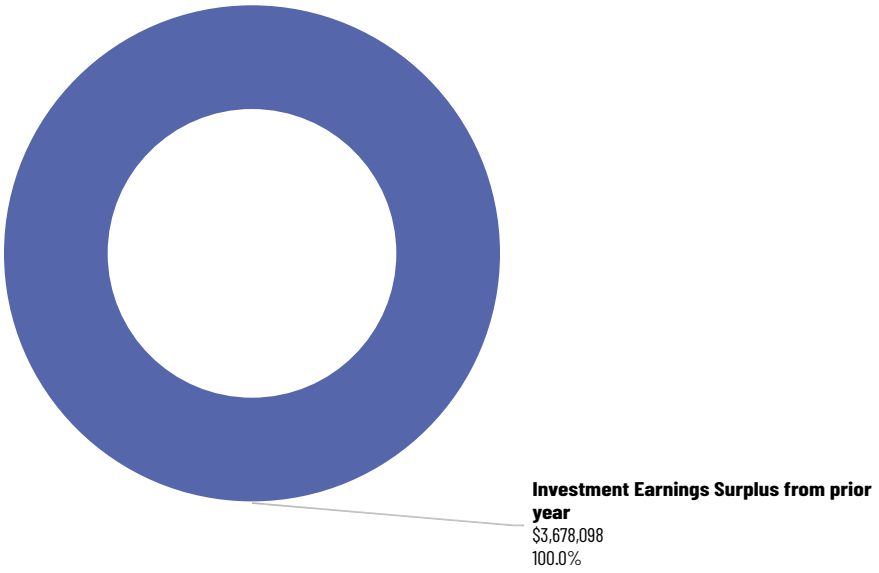
		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Debt Service							
204.30.517-070.71	Principal	628,624	646,542	646,541	570,867	(75,675)	(11.7)%
204.30.517-070.72	Interest	215,815	197,899	181,746	179,451	(18,448)	(9.3)%
	Debt Service Total	**844,439**	**844,441**	**828,287**	**750,318**	**(94,123)**	**(11.1)%**
	Total	**844,439**	**844,441**	**828,287**	**750,318**	**(94,123)**	**(11.1)%**

Expenditure Detail

			FY 2027
Debt Service Principal			
204.30.517-070.71	2019 Sales Tax Bond		418,403
204.30.517-070.71	Motorola Lease #1		152,464
		Debt Service Principal Total	**570,867**
Debt Service Interest			
204.30.517-070.72	2019 Sales Tax Bond		160,977
204.30.517-070.72	Motorola Lease #1		18,474
		Debt Service Interest Total	**179,451**
		Total	**750,318**

Sales Tax Bond Fund

		FY 2026	FY 2027	Difference	% Change
Sales Tax Bond Fund					
304-381.00.01	Interfund Transfer Group Transfer From General Fund	1,943,544	0	(1,943,544)	(100.0)%
304-390.00	Investment Earnings Surplus from prior year	1,669,492	3,678,098	2,008,606	120.3%
	Sales Tax Bond Fund Total	**3,613,036**	**3,678,098**	**65,062**	**1.8%**



		FY 2026	FY 2027	Difference	% Change
30	Debt	3,613,036	3,678,098	65,062	1.8%
	Total	**3,613,036**	**3,678,098**	**65,062**	**1.8%**

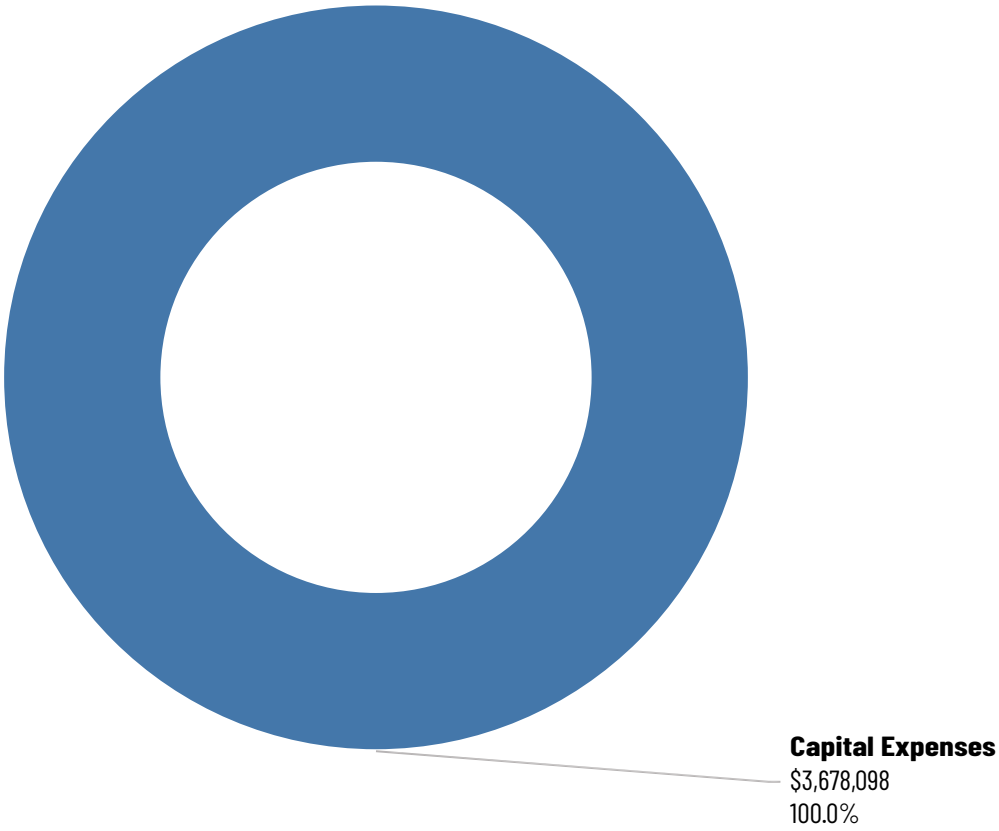
Sales Tax Bond Fund

The Sales Tax Bond Fund is a dedicated fund established to manage the proceeds and debt service obligations of bonds issued by the City of Lake City, Florida, backed by infrastructure sales surtax revenues. This fund ensures the transparent and efficient administration of borrowed funds used for major capital improvement projects that benefit the entire community.

In Fiscal Year 2020, the City issued Sales Tax Revenue Bonds primarily to finance the design and construction of a new City Hall facility. The new City Hall will serve as a modern, centralized hub for municipal operations, enhancing accessibility, improving service delivery, and addressing the growing administrative and operational needs of the City. This capital investment reflects the City's long-term commitment to improving infrastructure and creating a more efficient and welcoming civic environment for residents, staff, and visitors.

Lake City remains committed to responsible debt management and transparent reporting as the City Hall project progresses through its planning, construction, and completion phases.





Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Operating Expenses							
304.30.517-030.31	Professional Services	2,048	0	2,048	0	0	—%
	Operating Expenses Total	**2,048**	**0**	**2,048**	**0**	**0**	**—%**
Capital Expenses							
304.30.517-060.62	Building	14,900	3,613,036	0	3,678,098	65,062	1.8%
	Capital Expenses Total	**14,900**	**3,613,036**	**0**	**3,678,098**	**65,062**	**1.8%**
	Total	**16,948**	**3,613,036**	**2,048**	**3,678,098**	**65,062**	**1.8%**

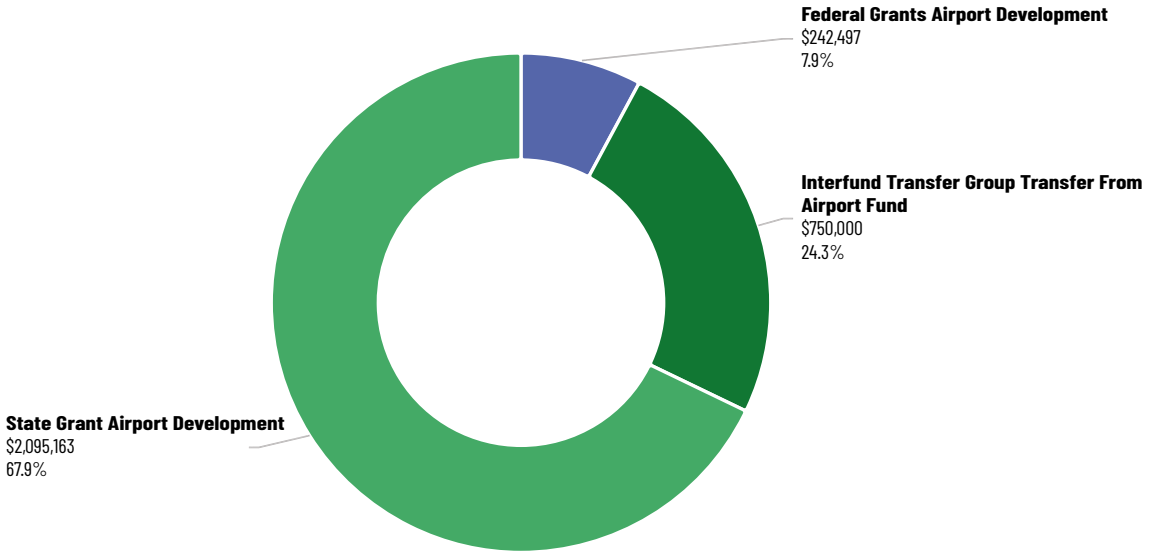
Expenditure Detail

			FY 2027
Capital Outlay Building			
304.30.517-060.62	New City Hall		3,678,098
		Capital Outlay Building Total	**3,678,098**
		Total	**3,678,098**


CITY OF
LAKE CITY
Florida's Gateway Est. 1859

Airport Construction

		FY 2026	FY 2027	Difference	% Change
Airport Construction					
341-331.41	Federal Grants Airport Development	299,958	242,497	(57,461)	(19.2)%
341-334.41	State Grant Airport Development	1,226,430	2,095,163	868,733	70.8%
341-381.00.07	Interfund Transfer Group Transfer From Airport Fund	0	750,000	750,000	100.0%
	Airport Construction Total	**1,526,388**	**3,087,660**	**1,561,272**	**102.3%**



			FY 2026	FY 2027	Difference	% Change
60	Airport		1,526,388	3,087,660	1,561,272	102.3%
		Total	**1,526,388**	**3,087,660**	**1,561,272**	**102.3%**

Airport Construction

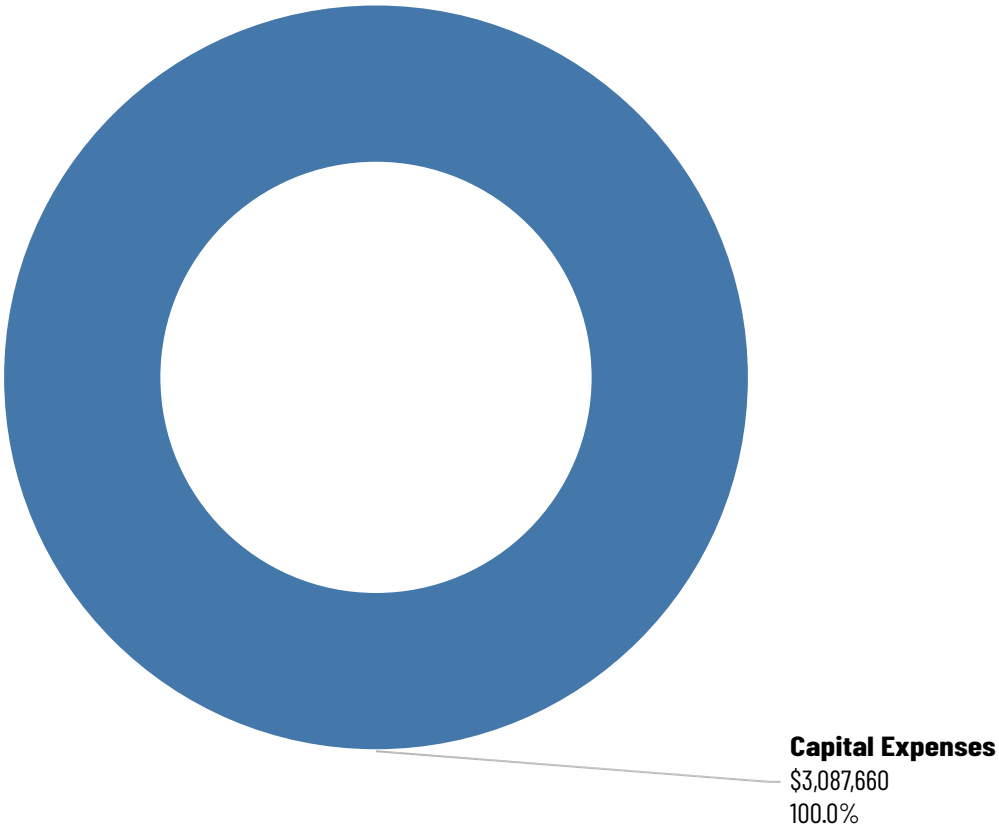
The Airport Construction Fund supports the planning, design, and execution of capital improvements at the Lake City Gateway Airport. This fund plays a critical role in advancing the City's aviation infrastructure, ensuring the airport remains a viable transportation and economic development asset for the region.

The primary revenues for the Airport Construction Fund are derived from federal and state grants, primarily from the Federal Aviation Administration (FAA) and the Florida Department of Transportation (FDOT). These grants are awarded on a project-specific basis and typically require local matching funds, which are budgeted through the City's Airport fund. The FAA provides significant funding through the Airport Improvement Program (AIP), while FDOT contributes through its Aviation Grant Program to support state-priority projects.

The FY 2026 budget includes allocations for key projects such as runway and taxiway improvements, infrastructure upgrades, hangar development, and safety enhancements. These capital projects are aligned with the Airport's Master Plan and are essential for meeting FAA standards, accommodating future aviation demand, and supporting economic growth through increased airport operations.

By leveraging external funding sources, the City is able to complete major improvements with minimal fiscal impact on local taxpayers, ensuring responsible financial stewardship while investing in critical infrastructure.





Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Capital Expenses							
341.60.542-060.62	Building	209,095	893,101	845,473	1,788,415	895,314	100.2%
341.60.542-060.63	Infrastructure	369,975	633,287	891,806	1,299,245	665,958	105.2%
	Capital Expenses Total	**579,070**	**1,526,388**	**1,737,279**	**3,087,660**	**1,561,272**	**102.3%**
	Total	**579,070**	**1,526,388**	**1,737,279**	**3,087,660**	**1,561,272**	**102.3%**

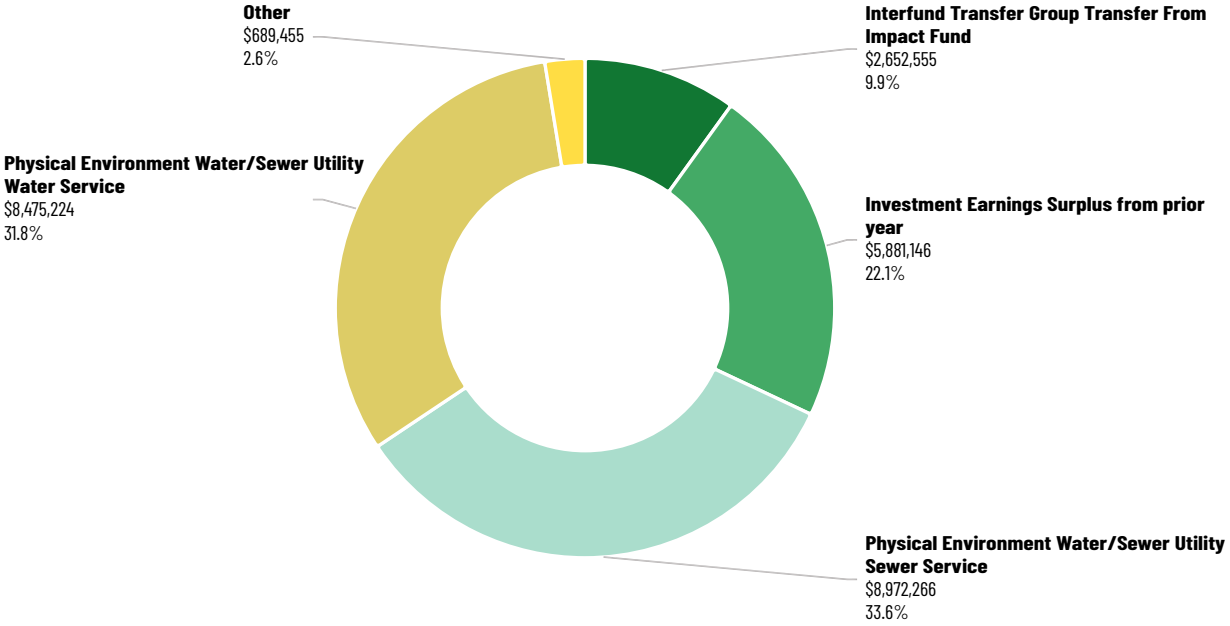
Expenditure Detail

		FY 2027
Capital Outlay Building		
341.60.542-060.62	Hangar Roof Repairs RIF Grant	1,788,415
	Capital Outlay Building Total	**1,788,415**
Capital Outlay Infrastructure		
341.60.542-060.63	Design & Construction Taxiway A FAA & FDOT Grant	249,245
341.60.542-060.63	Design & Construction Taxiway A Pipe Repairs FDOT Grant	300,000
341.60.542-060.63	Future Grant Projects	750,000
	Capital Outlay Infrastructure Total	**1,299,245**
	Total	**3,087,660**

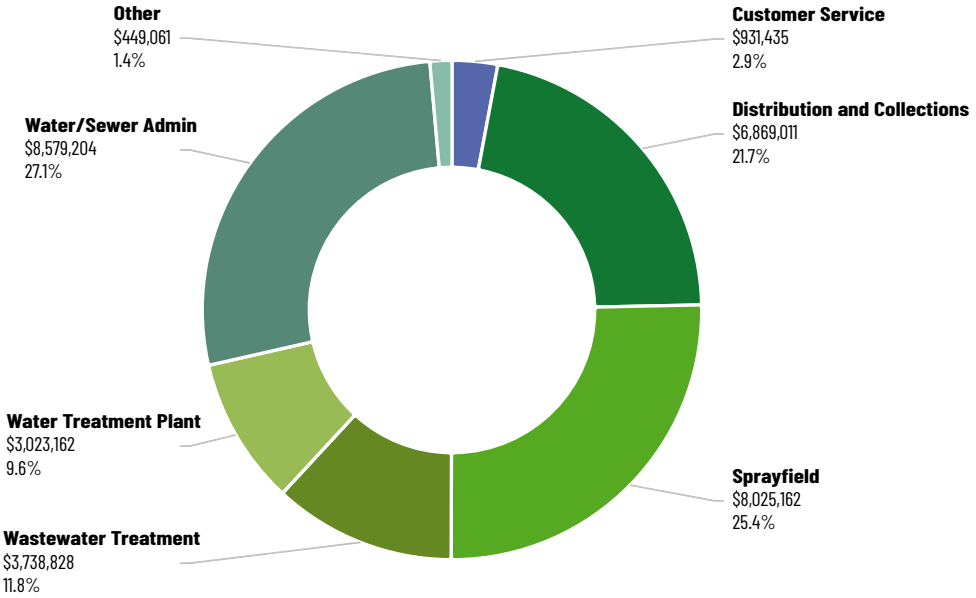

CITY OF
LAKE CITY
Florida's Gateway Est. 1859

Water-Sewer Utility

		FY 2026	FY 2027	Difference	% Change
Water-Sewer Utility					
410-329.10	Other Permits, Fees, Spec Assess Inspection Fee	5,000	5,000	0	—%
410-334.31	State Grant Water	5,861,525	0	(5,861,525)	(100.0)%
410-334.35.02	State Grant Sewer/Wastewtr Tourism/Econ Develop	1,552,044	0	(1,552,044)	(100.0)%
410-343.60.01	Physical Environment Water/Sewer Utility Water Service	8,475,224	8,475,224	0	—%
410-343.60.02	Physical Environment Water/Sewer Utility Sewer Service	8,972,266	8,972,266	0	—%
410-343.60.03	Physical Environment Water/Sewer Utility Tap Charges	71,379	111,025	39,646	55.5%
410-343.60.05	Physical Environment Water/Sewer Utility Misc Charges	43,480	45,958	2,478	5.7%
410-343.60.09	Physical Environment Water/Sewer Utility Septage	0	48,069	48,069	100.0%
410-361.10	Interest & Other Earnings Interest	178,274	178,274	0	—%
410-369.90	Other Misc Revenue Revenue	25,000	25,000	0	—%
410-369.90.07	Other Misc Revenue Revenue Delinquent Fees/ Penalties	276,129	276,129	0	—%
410-381.00.05	Interfund Transfer Group Transfer From Impact Fund	0	2,652,555	2,652,555	100.0%
410-390.00	Investment Earnings Surplus from prior year	6,279,114	5,881,146	(397,968)	(6.3)%
	Water-Sewer Utility Total	**31,739,435**	**26,670,646**	**(5,068,789)**	**(16.0)%**



		FY 2026	FY 2027	Difference	% Change
70	Water/Sewer Admin	8,597,601	8,551,305	(46,296)	(0.5)%
71	Customer Service	940,956	1,056,447	115,491	12.3%
72	Water Treatment Plant	3,029,760	2,984,810	(44,950)	(1.5)%
74	Wastewater Treatment	3,764,547	2,665,745	(1,098,802)	(29.2)%
75	NFMIP Wastewater Treatment Plant	451,657	493,650	41,993	9.3%
76	Sprayfield	8,034,554	595,768	(7,438,786)	(92.6)%
77	GIS/SCADA	0	1,142,561	1,142,561	100.0%
78	Distribution and Collections	6,920,360	9,180,360	2,260,000	32.7%
	Total	**31,739,435**	**26,670,646**	**(5,068,789)**	**(16.0)%**



Water Sewer Admin



Steve Brown, Executive Director of Utilities

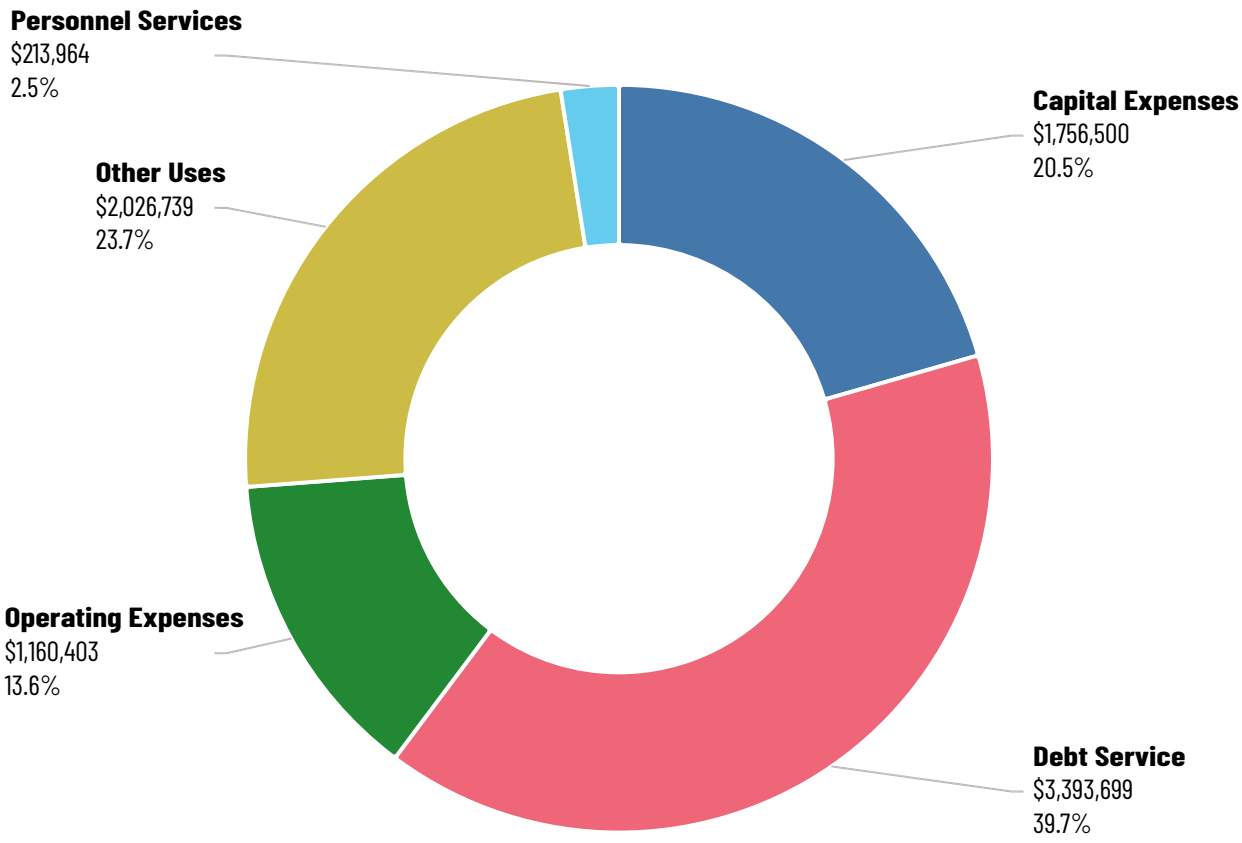
Accomplishments: The City continued to advance major utility initiatives in Fiscal Year 2026 to support rapid growth and long-term infrastructure needs. This year, the City purchased the North Florida Mega Industrial Park (NFMIP) Wastewater Treatment Plant, securing a critical asset for future development and service capacity. Staff also successfully negotiated a five-million-dollar, 16-inch water main extension from the COLC wastewater plant to the recently purchased NFMIP to strengthen system reliability and expand service availability. In addition, the department is progressing on multiple utility expansion projects, storm-water program installations, and wastewater plant upgrades, ensuring that essential services keep pace with the community's expanding demands.

Goals: The Water & Sewer Utility Administration is focused on optimizing operations to improve efficiency and reduce long-term costs while maintaining and modernizing critical infrastructure to ensure reliable, high-quality service for the community. The department is committed to securing the funding necessary for major capital projects and future utility planning, supporting sustainable growth across the City. Building a skilled, motivated workforce remains a priority, along with enhancing customer satisfaction by responding to citizen concerns and delivering dependable, transparent service.

Objectives:

- Upgrade and install new utility infrastructure to support long-term community growth.
- Reduce overall infrastructure costs by pursuing grants, partnerships, and alternative funding sources.
- Attract and retain qualified professionals within the utility sector.
- Provide ongoing training and development opportunities to strengthen employee skills.
- Utilize Geographic Information Systems (GIS) mapping to enhance planning and operational efficiency.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
410.70.536-010.12	Salary	457,919	498,831	422,778	132,058	(366,773)	(73.5)%
410.70.536-010.14	Overtime	0	1,000	0	0	(1,000)	(100.0)%
410.70.536-010.21	FICA	33,141	38,302	30,682	10,109	(28,193)	(73.6)%
410.70.536-010.22	Retirement Contributions	87,346	94,502	79,608	44,506	(49,996)	(52.9)%
410.70.536-010.23	Life, Health & Disability	79,542	108,608	71,659	24,556	(84,052)	(77.4)%
410.70.536-010.24	Workers Compensation	8,836	5,296	8,132	2,735	(2,561)	(48.4)%
	Personnel Services Total	**666,784**	**746,539**	**612,858**	**213,964**	**(532,575)**	**(71.3)%**
Operating Expenses							
410.70.536-030.31	Professional Services	46,265	360,000	6,260	360,000	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.70.536-030.32	Accounting & Auditing	32,375	32,750	29,612	32,750	0	—%
410.70.536-030.34	Contractual Services	42,258	80,989	102,991	138,336	57,347	70.8%
410.70.536-030.40	Travel	20,178	29,250	6,039	1,000	(28,250)	(96.6)%
410.70.536-030.41	Communication Services	121,842	126,310	104,420	97,550	(28,760)	(22.8)%
410.70.536-030.42	Postage	112	250	0	250	0	—%
410.70.536-030.43	Utility Services	19,885	20,641	18,188	22,791	2,150	10.4%
410.70.536-030.44	Rental & Leases	10,383	7,500	5,746	4,200	(3,300)	(44.0)%
410.70.536-030.45	Insurance	439,690	529,139	306,658	455,156	(73,983)	(14.0)%
410.70.536-030.46	Repair & Maintenance	31,332	37,720	19,954	34,220	(3,500)	(9.3)%
410.70.536-030.47	Printing & Binding	325	700	0	700	0	—%
410.70.536-030.49	Other Current Charges	280,915	362,800	281,060	2,000	(360,800)	(99.4)%
410.70.536-030.51	Office Supplies	2,082	5,000	1,075	5,000	0	—%
410.70.536-030.52	Operating Supplies	28,030	48,100	31,926	6,000	(42,100)	(87.5)%
410.70.536-030.54	Books, Subscription & Membership	0	1,800	120	0	(1,800)	(100.0)%
410.70.536-030.55	Training	16,391	27,700	2,314	450	(27,250)	(98.4)%
	Operating Expenses Total	**1,092,063**	**1,670,649**	**916,363**	**1,160,403**	**(510,246)**	**(30.5)%**
Capital Expenses							
410.70.536-060.61	Land	0	2,500	16,000	227,500	225,000	9,000.0%
410.70.536-060.62	Building	0	29,000	1,681,268	29,000	0	—%
410.70.536-060.63	Infrastructure	1,052,328	800,000	146,088	1,300,000	500,000	62.5%
410.70.536-060.64	Machinery & Equipment	0	161,000	39,787	200,000	39,000	24.2%
	Capital Expenses Total	**1,052,328**	**992,500**	**1,883,143**	**1,756,500**	**764,000**	**77.0%**
Debt Service							
410.70.536-070.71	Principal	2,711,870	2,755,972	2,755,971	2,973,082	217,110	7.9%
410.70.536-070.72	Interest	465,392	432,241	388,391	420,617	(11,624)	(2.7)%
	Debt Service Total	**3,177,262**	**3,188,213**	**3,144,362**	**3,393,699**	**205,486**	**6.4%**
Other Uses							
410.70.536-070.78	Bond Expense Contra	(2,711,870)	0	(2,755,973)	0	0	—%

Expenditure Summary

			Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.70.536-090.99.01	Other Uses		121,565	142,700	(19,537)	142,700	0	—%
410.70.536-090.99.02	Other Uses		0	877,000	0	300,000	(577,000)	(65.8)%
410.70.536-090.99.05	Other Uses		980,000	980,000	898,333	1,584,039	604,039	61.6%
		Other Uses Total	**(1,610,305)**	**1,999,700**	**(1,877,176)**	**2,026,739**	**27,039**	**1.4%**
		Total	**4,378,133**	**8,597,601**	**4,679,551**	**8,551,305**	**(46,296)**	**(0.5)%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
410.70.536-030.31	Engineering/Surveyor Services	360,000
	Operating Expense Professional Services Total	**360,000**
Operating Expense Accounting & Auditing		
410.70.536-030.32	Auditor Fees	32,750
	Operating Expense Accounting & Auditing Total	**32,750**
Operating Expense Contractual Services		
410.70.536-030.34	Customer Service HVAC Quarterly Maintenance	2,400
410.70.536-030.34	Janitorial Services	12,000
410.70.536-030.34	New World Software Maintenance	123,936
	Operating Expense Contractual Services Total	**138,336**
Operating Expense Travel		
410.70.536-030.40	FRWA Conference	1,000
	Operating Expense Travel Total	**1,000**
Operating Expense Communication Services		
410.70.536-030.41	Comcast	2,650
410.70.536-030.41	Comcast Business	81,500
410.70.536-030.41	Dept of Management Services	13,400
	Operating Expense Communication Services Total	**97,550**
Operating Expense Postage		
410.70.536-030.42	Postage	250
	Operating Expense Postage Total	**250**
Operating Expense Utility Services		
410.70.536-030.43	Clay Electric	12,100
410.70.536-030.43	FPL	450
410.70.536-030.43	Water Sewer Utility	10,241
	Operating Expense Utility Services Total	**22,791**
Operating Expense Rental & Leases		
410.70.536-030.44	Konica Copier Rental	1,700
410.70.536-030.44	Specialized Equipment	2,500
	Operating Expense Rental & Leases Total	**4,200**

Expenditure Detail

			FY 2027
Operating Expense Insurance			
410.70.536-030.45	Property Insurance		455,156
		Operating Expense Insurance Total	**455,156**
Operating Expense Repair & Maintenance			
410.70.536-030.46	Annual Generator Load Test		2,500
410.70.536-030.46	Building Repairs & Maintenance		20,000
410.70.536-030.46	HVAC Maintenance		1,800
410.70.536-030.46	Pest Control		420
410.70.536-030.46	Security Camera Repairs		2,500
410.70.536-030.46	Truck and Equipment		7,000
		Operating Expense Repair & Maintenance Total	**34,220**
Operating Expense Printing & Binding			
410.70.536-030.47	Business Cards		200
410.70.536-030.47	Printing and Binding		500
		Operating Expense Printing & Binding Total	**700**
Operating Expense Other Current Charges			
410.70.536-030.49	Advertising		2,000
		Operating Expense Other Current Charges Total	**2,000**
Operating Expense Office Supplies			
410.70.536-030.51	Office Supplies		5,000
		Operating Expense Office Supplies Total	**5,000**
Operating Expense Operating Supplies			
410.70.536-030.52	Fuel - Other		1,000
410.70.536-030.52	Warehouse Shelving		5,000
		Operating Expense Operating Supplies Total	**6,000**
Operating Expense Training			
410.70.536-030.55	FRWA Conference		450
		Operating Expense Training Total	**450**
Capital Outlay Land			
410.70.536-060.61	Easements		2,500
410.70.536-060.61	SRWMD Land Acquisition		225,000
		Capital Outlay Land Total	**227,500**

Expenditure Detail

			FY 2027
Capital Outlay Infrastructure			
410.70.536-060.63	Unassigned utility projects		1,300,000
		Capital Outlay Infrastructure Total	**1,300,000**
Capital Outlay Machinery & Equipment			
410.70.536-060.64	Asset Management Software		200,000
		Capital Outlay Machinery & Equipment Total	**200,000**
Debt Service Principal			
410.70.536-070.71	2016 SRL Refunding		782,000
410.70.536-070.71	2020A Refunding		1,655,346
410.70.536-070.71	2020B Series		276,740
410.70.536-070.71	NFMIP WWTP		258,996
		Debt Service Principal Total	**2,973,082**
Debt Service Interest			
410.70.536-070.72	2016 SRL Refunding		39,264
410.70.536-070.72	2020A Refunding		224,655
410.70.536-070.72	2020B Series		122,861
410.70.536-070.72	NFMIP WWTP		33,837
		Debt Service Interest Total	**420,617**
Other Uses Other Uses Allocations			
Other Uses Other Uses Bad Debts			
Other Uses Other Uses Contingency			
410.70.536-090.99.05	General Fund Services for Water/Sewer Fund		1,584,039
410.70.536-090.99.01	Bad Debt		142,700
410.70.536-090.99.02	Contingency		300,000
		Other Uses Other Uses Allocations Total	**1,584,039**
		Other Uses Other Uses Bad Debts Total	**142,700**
		Other Uses Other Uses Contingency Total	**300,000**
		Total	**8,308,341**

Department Positions

Account	Position	FY 2026	FY 2027
Water Sewer Admin			
410.70.536	Executive Director of Utilities	1	1
	GIS Analyst	2	0
	GIS Supervisor	1	0
	SCADA Analyst	1	0
	Senior SCADA Analyst	1	0
	Total	**6**	**1**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2020	CHEVROLET MALIBU	9,973	30,000	
		Total		**30,000**	

Customer Service



Katrina Medearis, Customer Service Director

Accomplishments:

Customer Service fully implemented Tyler Cashiering and enhanced reporting capabilities, strengthening financial tracking and operational transparency. The team improved communication with customers through proactive notifications and targeted outreach, while deepening collaboration with Finance, Public Works, D&C, and Gas to streamline service delivery. Employee training was expanded to elevate system proficiency and service quality, and staff continued fostering positive relationships with residents through active community engagement and responsive support.

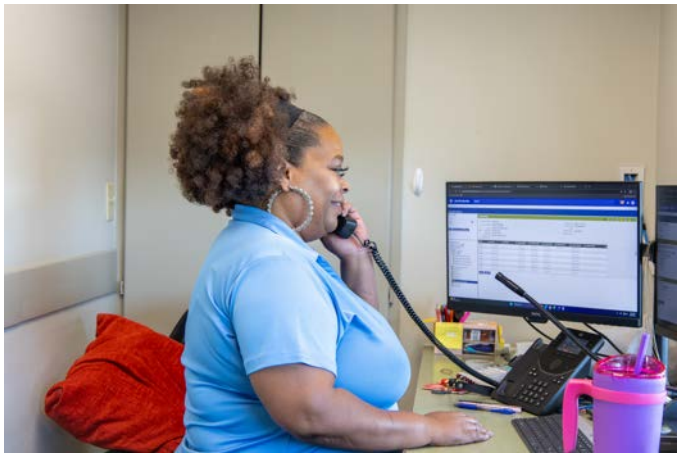
Goals:

Customer Service will focus on continuous improvement by strengthening employee skills, retaining experienced staff, and maximizing technology investments to enhance service quality and operational efficiency. The team will assist with implementation of the EPL system to improve payment processing and overall workflow, while continuing to reduce annual write-off balances through proactive account management and consistent monitoring. Expanded community outreach and public education will help residents better understand utility services, and ongoing training will support strong customer interactions and effective system use.

Objectives:

- Improve response times and increase first-contact resolution to deliver exceptional customer service.
- Refine workflows and standard operating procedures to boost efficiency and strengthen departmental partnerships.
- Use data and reporting to proactively identify and address customer concerns.
- Enhance financial management through consistent monitoring of delinquent accounts and write-offs.

Customer Service Department Overview



The Customer Service Department serves as the frontline of communication and support for the community, playing a critical role in maintaining strong relationships between the public and the city's operational departments. This department functions not only as a central hub for resolving inquiries and concerns, but also a vital collaborator in ensuring the seamless delivery of essential services.



The Customer Service team provides support for:

Water Services: Addressing water usage inquiries, billing questions, service activations/ terminations, and reporting of leaks or outages.

Gas Department: Coordinating work orders, responding to emergency calls, and ensuring public awareness of safety protocols, and seasonal usage trends.

Sanitation Services: Managing garbage cart requests, missed pickups, and account related issues to maintain timely and effective waste collection.

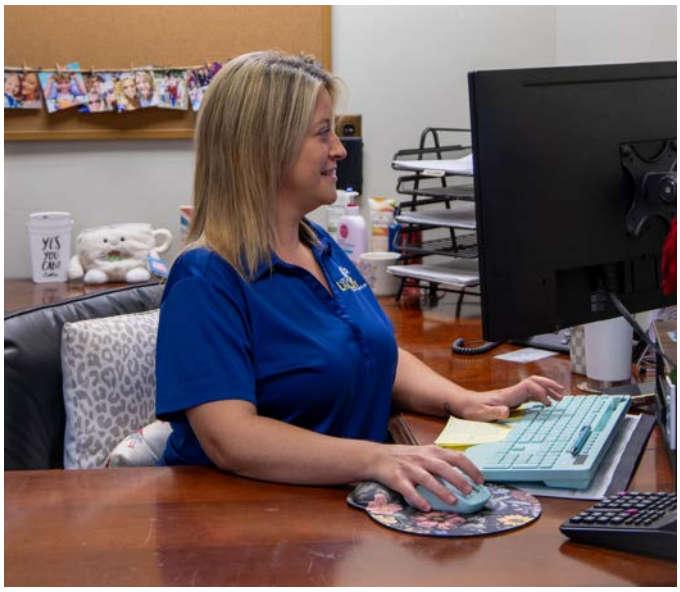
Water Quality: Working with the Water Treatment Department to relay and address concerns regarding water quality.



Key Partnerships and Initiatives

Distribution and Collection (D&C): Close collaboration ensures rapid communication and resolution of customer issues. A notable achievement is the Major Meter Exchange Program, which has significantly reduced the number of meters not being read electronically, from over 1,200 to fewer than 500. This effort has improved both billing accuracy and operational efficiency.

Growth Management & Development Support: Through the Tap & Impact Division, Customer Service partners with Growth Management Department and County Officials to facilitate new residential and commercial developments. This includes identifying new service areas, onboards customers, and streamlining utility related processes for developers. Finance Department: Collaboration ensures effective handling of billing, payment processing, and delinquency management. Customer Services also supports financial audits and internal reporting functions.





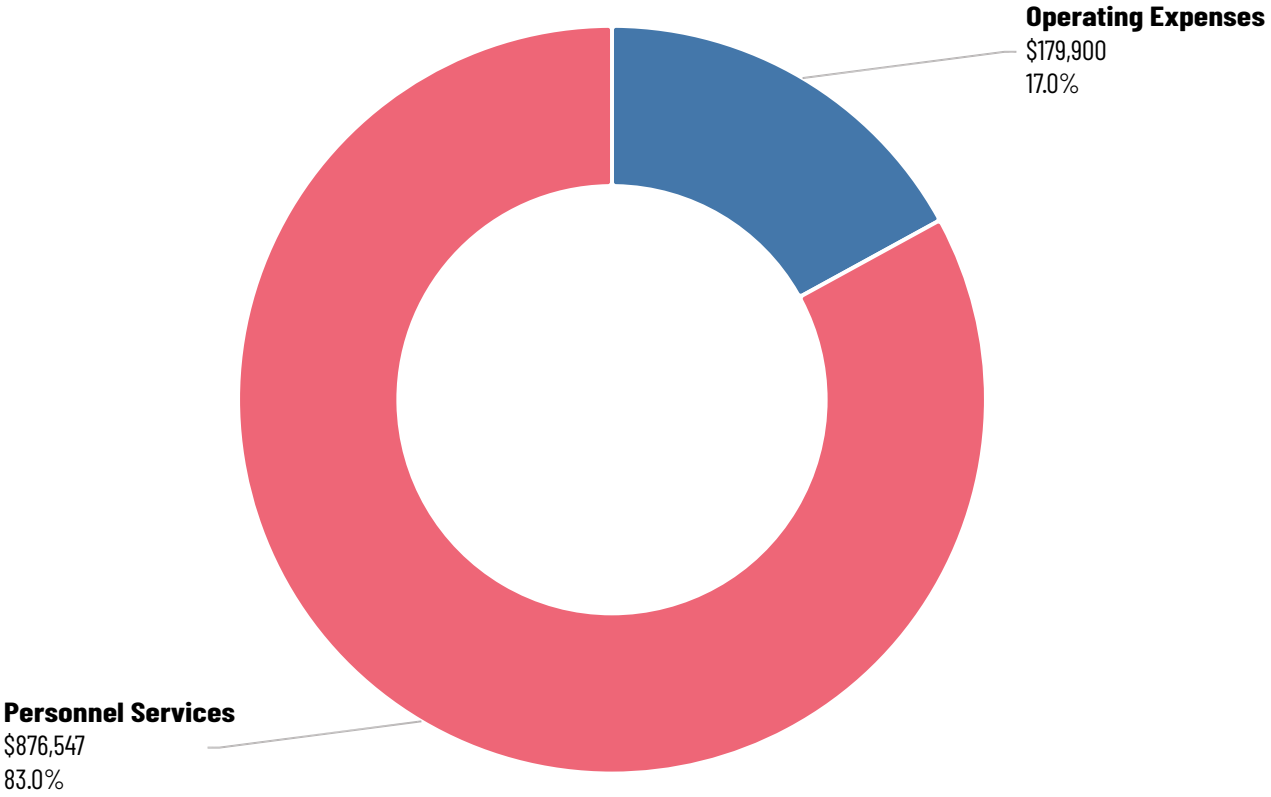


Commitment of Service

At its core, the Customer Service Department exemplifies the City's commitment to responsiveness, transparency, and collaboration. By working in tandem with multiple departments, the team ensures cohesive, high-quality service delivery across all public utilities and infrastructure systems.



Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
410.71.536-010.12	Salary	495,126	547,885	454,112	568,855	20,970	3.8%
410.71.536-010.21	FICA	35,395	41,913	32,518	43,517	1,604	3.8%
410.71.536-010.22	Retirement Contributions	71,521	77,517	71,148	89,608	12,091	15.6%
410.71.536-010.23	Life, Health & Disability	95,198	97,862	88,176	173,942	76,080	77.7%
410.71.536-010.24	Workers Compensation	1,108	712	925	625	(87)	(12.2)%
	Personnel Services Total	**698,347**	**765,889**	**646,879**	**876,547**	**110,658**	**14.4%**
Operating Expenses							
410.71.536-030.34	Contractual Services	75,686	88,100	74,618	112,850	24,750	28.1%
410.71.536-030.40	Travel	2,735	2,500	4,363	3,500	1,000	40.0%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.71.536-030.41	Communication Services	984	1,367	854	2,150	783	57.3%
410.71.536-030.42	Postage	39,870	42,200	35,611	42,200	0	—%
410.71.536-030.44	Rental & Leases	668	1,300	676	1,300	0	—%
410.71.536-030.46	Repair & Maintenance	710	3,900	0	3,900	0	—%
410.71.536-030.47	Printing & Binding	102	1,100	1,018	1,100	0	—%
410.71.536-030.48	Promotional Activities	849	1,000	512	1,500	500	50.0%
410.71.536-030.51	Office Supplies	5,158	5,200	3,693	5,200	0	—%
410.71.536-030.52	Operating Supplies	12,744	27,550	17,935	4,900	(22,650)	(82.2)%
410.71.536-030.55	Training	850	850	900	1,300	450	52.9%
	Operating Expenses Total	**140,357**	**175,067**	**140,180**	**179,900**	**4,833**	**2.8%**
	Total	**838,704**	**940,956**	**787,059**	**1,056,447**	**115,491**	**12.3%**

Expenditure Detail

			FY 2027
Operating Expense Contractual Services			
410.71.536-030.34	Enco		19,000
410.71.536-030.34	Invoice Cloud Platform		41,200
410.71.536-030.34	MCA Camera Licenses		7,100
410.71.536-030.34	Record Destruction		2,000
410.71.536-030.34	Tyler Payment Fees		43,550
		Operating Expense Contractual Services Total	**112,850**
Operating Expense Travel			
410.71.536-030.40	Florida Rural Water		1,000
410.71.536-030.40	Sensus Conference		2,500
		Operating Expense Travel Total	**3,500**
Operating Expense Communication Services			
410.71.536-030.41	AT&T Mobility		1,600
410.71.536-030.41	Verizon		550
		Operating Expense Communication Services Total	**2,150**
Operating Expense Postage			
410.71.536-030.42	Postage and Package		1,200
410.71.536-030.42	Statements		41,000
		Operating Expense Postage Total	**42,200**
Operating Expense Rental & Leases			
410.71.536-030.44	Konica Copier Lease		1,300
		Operating Expense Rental & Leases Total	**1,300**
Operating Expense Repair & Maintenance			
410.71.536-030.46	Docusign		300
410.71.536-030.46	Misc. Repair Items for Customer Service Equipment		2,300
410.71.536-030.46	OnBase Scanner Maintenance		100
		Operating Expense Repair & Maintenance Total	**2,700**
Operating Expense Printing & Binding			
410.71.536-030.47	Business Cards		200
410.71.536-030.47	CS Letterhead Envelopes		900
		Operating Expense Printing & Binding Total	**1,100**

Expenditure Detail

			FY 2027
Operating Expense Promotional Activities			
410.71.536-030.48	Promotional		1,500
		Operating Expense Promotional Activities Total	**1,500**
Operating Expense Office Supplies			
410.71.536-030.51	Copy Paper		1,200
410.71.536-030.51	Supplies		4,000
		Operating Expense Office Supplies Total	**5,200**
Operating Expense Operating Supplies			
410.71.536-030.52	City Shirts		1,400
410.71.536-030.52	Computers - Replacement		2,000
410.71.536-030.52	Operating Supplies		1,500
		Operating Expense Operating Supplies Total	**4,900**
Operating Expense Training			
410.71.536-030.55	Florida Rural Water		450
410.71.536-030.55	Sensus Registration		850
		Operating Expense Training Total	**1,300**
		Total	**178,700**

Department Positions

Account	Position	FY 2026	FY 2027
Customer Service			
410.71.536	Customer Service Manager	1	1
	Customer Service Rep I/II/III	8	4
	Billing Coordinator	0	1
	Billing Coordinator Assistance	0	1
	Director of Customer Service	1	1
	Utility Service Coordinator	1	1
	Utility Service Coordinator Assistant	0	1
	Utility Collections Coordinator	0	1
	Total	**11**	**11**

Water Treatment Plant



Michael Osborn, Water Treatment Plant Director

Accomplishments:

The Price Creek Water Treatment Plant achieved several significant milestones in FY26, reflecting its continued commitment to excellence and system reliability. The facility successfully completed the EPA Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP), strengthening preparedness and regulatory compliance. Major upgrades were completed, including new PLCs at the West Booster Pump Station and enhancements to the plant's SCADA system, along with the full repainting of the elevated water tower. The plant earned the NE Plant Excellence Award for the third consecutive year and was recognized as the AWWA Plant of the Year, underscoring its outstanding performance. Additionally, staff advanced their professional qualifications with certifications in backflow testing and Utility Maintenance Level III, further enhancing operational capability and service quality.

Goals:

The Price Creek Water Treatment Plant is committed to continuing its tradition of excellence by setting and upholding the highest standards in the water treatment field. The team will focus on advancing operational performance, strengthening regulatory compliance, and enhancing system reliability to ensure the community receives safe, high-quality drinking water. Through ongoing innovation, professional development, and proactive system improvements, the plant aims to remain a leader in the industry and a trusted resource for residents and businesses.

Objectives:

- Upgrade well PLCs and strengthen security protocols to enhance operational reliability.
- Improve plant cybersecurity to safeguard critical systems and infrastructure.
- Add mixers to ground storage tanks and remove outdated curtains to improve water quality and circulation.

Water Treatment Plant Overview:

Water treatment plays a crucial role in removing contaminants and hazardous substances, ensuring that water is clean and safe for consumption. Unfortunately, nearly 2 billion people worldwide rely on either untreated drinking water or sources that may be unsafe or contaminated. Implementing effective water treatment systems helps prevent water-related health risks, including waterborne diseases and fatalities.





The City of Lake City Public Water Treatment Division is a dedicated team of professionals committed to maintaining water quality every day of the week. Our primary mission is to produce safe and visually appealing water at a reasonable cost while managing resources responsibly. This involves continuous monitoring of plant operations, adjusting chemical treatments, conducting quality tests, and maintaining accurate records—ensuring an efficient and effective process that benefits our community.

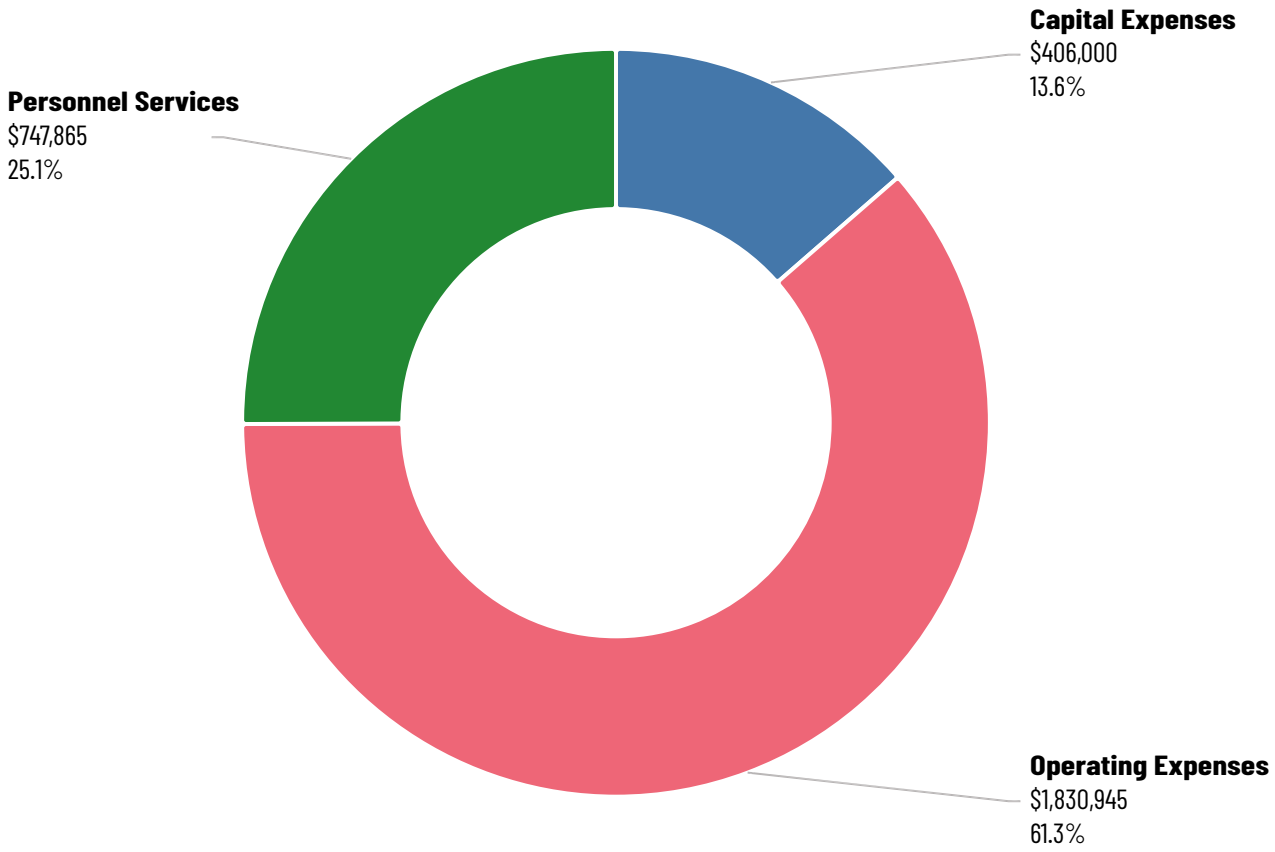
Beyond production, maintaining equipment is a vital component of our responsibilities. This includes preventive, corrective, and predictive maintenance, as well as calibrations and equipment replacements. Our systems encompass a wide range of essential infrastructure, such as process generation systems, auxiliary generators, pumps, motors, injection systems, monitoring equipment, air systems, electrical components, and storage tanks.



Our commitment extends beyond our facility gates. We manage auto flushers in our distribution system to ensure fresh water circulation and uphold optimal water quality. Additionally, we rigorously oversee the City's Cross-Connection Control Program, protecting the distribution system from external contaminants. The division also conducts and facilitates fire flow tests for contractors, businesses, and the fire department.



Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
410.72.536-010.12	Salary	465,256	489,366	359,456	479,224	(10,142)	(2.1)%
410.72.536-010.14	Overtime	8,948	10,000	4,262	10,000	0	—%
410.72.536-010.21	FICA	32,886	37,781	26,041	35,994	(1,787)	(4.7)%
410.72.536-010.22	Retirement Contributions	72,647	73,238	61,705	79,805	6,567	9.0%
410.72.536-010.23	Life, Health & Disability	134,506	143,466	78,419	134,420	(9,046)	(6.3)%
410.72.536-010.24	Workers Compensation	15,610	9,255	6,547	8,422	(833)	(9.0)%
	Personnel Services Total	**729,852**	**763,106**	**536,430**	**747,865**	**(15,241)**	**(2.0)%**
Operating Expenses							
410.72.536-030.31	Professional Services	59,975	100,000	39,900	100,000	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.72.536-030.34	Contractual Services	117,305	221,600	100,815	231,600	10,000	4.5%
410.72.536-030.40	Travel	1,613	3,400	511	8,000	4,600	135.3%
410.72.536-030.41	Communication Services	10,779	14,740	12,916	16,180	1,440	9.8%
410.72.536-030.42	Postage	349	1,500	1	1,500	0	—%
410.72.536-030.43	Utility Services	458,184	482,650	420,514	518,075	35,425	7.3%
410.72.536-030.44	Rental & Leases	53,312	78,079	52,107	76,450	(1,629)	(2.1)%
410.72.536-030.46	Repair & Maintenance	196,258	411,500	234,711	276,200	(135,300)	(32.9)%
410.72.536-030.47	Printing & Binding	466	2,700	0	2,700	0	—%
410.72.536-030.48	Promotional Activities	5,121	6,500	4,677	7,500	1,000	15.4%
410.72.536-030.49	Other Current Charges	930	4,450	300	5,650	1,200	27.0%
410.72.536-030.51	Office Supplies	789	2,500	1,324	2,500	0	—%
410.72.536-030.52	Operating Supplies	397,599	528,070	368,518	566,375	38,305	7.3%
410.72.536-030.54	Books, Subscription & Membership	1,253	1,765	325	1,815	50	2.8%
410.72.536-030.55	Training	7,014	11,500	7,511	16,400	4,900	42.6%
	Operating Expenses Total	**1,310,947**	**1,870,954**	**1,244,130**	**1,830,945**	**(40,009)**	**(2.1)%**
Capital Expenses							
410.72.536-060.64	Machinery & Equipment	140,471	395,700	290,355	406,000	10,300	2.6%
	Capital Expenses Total	**140,471**	**395,700**	**290,355**	**406,000**	**10,300**	**2.6%**
	Total	**2,181,270**	**3,029,760**	**2,070,915**	**2,984,810**	**(44,950)**	**(1.5)%**

Expenditure Detail

			FY 2027
Operating Expense Professional Services			
410.72.536-030.31	Engineering for projects		100,000
		Operating Expense Professional Services Total	**100,000**
Operating Expense Contractual Services			
410.72.536-030.34	Back Flow Testing		225,000
410.72.536-030.34	MCA Camera Licenses		6,600
		Operating Expense Contractual Services Total	**231,600**
Operating Expense Travel			
410.72.536-030.40	FRWA Water Conferance		4,000
410.72.536-030.40	Technical Training		4,000
		Operating Expense Travel Total	**8,000**
Operating Expense Communication Services			
410.72.536-030.41	AT&T Mobility		5,700
410.72.536-030.41	Comcast		8,000
410.72.536-030.41	Security Monitoring		700
410.72.536-030.41	Sierra wireless		480
410.72.536-030.41	Verizon		1,300
		Operating Expense Communication Services Total	**16,180**
Operating Expense Postage			
410.72.536-030.42	Misc. Postage		1,500
		Operating Expense Postage Total	**1,500**
Operating Expense Utility Services			
410.72.536-030.43	Florida Power & Light		312,075
410.72.536-030.43	Water Sewer Utility		206,000
		Operating Expense Utility Services Total	**518,075**
Operating Expense Rental & Leases			
410.72.536-030.44	Konica Copier Lease		1,450
410.72.536-030.44	LOX Tank Rental		37,000
410.72.536-030.44	Misc. Rentals		10,000
410.72.536-030.44	Vehicle Lease		28,000
		Operating Expense Rental & Leases Total	**76,450**
Operating Expense Repair & Maintenance			
410.72.536-030.46	Annual Instrumentation Calibration		23,000

Expenditure Detail

		FY 2027
410.72.536-030.46	Distilled Water System PM	1,500
410.72.536-030.46	FDEP Tank Repairs	5,000
410.72.536-030.46	General Maintenance Repairs	100,000
410.72.536-030.46	General PM	55,000
410.72.536-030.46	Generator PM	23,000
410.72.536-030.46	Hach PM Service for Turbidity, DR3900, And Chlorine Meters	3,700
410.72.536-030.46	HVAC PM Service	2,000
410.72.536-030.46	New Door Handles for Plant	7,500
410.72.536-030.46	Paint for Plant Equipment and Facilities	5,000
410.72.536-030.46	Safety Light Battery Replacement	1,500
410.72.536-030.46	UPS System Servicing and PM	5,000
410.72.536-030.46	Vehicle Maintenance for City Owned Trucks	15,000
410.72.536-030.46	Vehicle Maintenance for Lease	4,000
410.72.536-030.46	Xylem Ozone System Service	25,000
	Operating Expense Repair & Maintenance Total	**276,200**
Operating Expense Printing & Binding		
410.72.536-030.47	Announcements	2,700
	Operating Expense Printing & Binding Total	**2,700**
Operating Expense Promotional Activities		
410.72.536-030.48	Fair promotions	1,000
410.72.536-030.48	Misc. Promotion	1,500
410.72.536-030.48	Water Conservation	5,000
	Operating Expense Promotional Activities Total	**7,500**
Operating Expense Other Current Charges		
410.72.536-030.49	Operation Licensing	1,400
410.72.536-030.49	Plant Permit	4,000
410.72.536-030.49	Tank Permits	250
	Operating Expense Other Current Charges Total	**5,650**
Operating Expense Office Supplies		
410.72.536-030.51	Office Supplies for Normal Operations	2,000
410.72.536-030.51	Supplies for Additional FDEP Administrative Work	500
	Operating Expense Office Supplies Total	**2,500**
Operating Expense Operating Supplies		
410.72.536-030.52	Aspen Pest Control	255
410.72.536-030.52	Boots for Internship Employee	90

Expenditure Detail

			FY 2027
410.72.536-030.52	Fuel - Other		35,000
410.72.536-030.52	Fuel - Vehicles		25,000
410.72.536-030.52	Hydrant flusher		9,000
410.72.536-030.52	Lab Analysis		55,000
410.72.536-030.52	Misc. Items		20,000
410.72.536-030.52	Pest Control		250
410.72.536-030.52	Safety Equipment		3,500
410.72.536-030.52	Stipend - Boots		630
410.72.536-030.52	Stipend - Pants		650
410.72.536-030.52	Uniform		4,000
410.72.536-030.52	WTP Ammonia		55,000
410.72.536-030.52	WTP Chlorine		123,000
410.72.536-030.52	WTP Lox		180,000
410.72.536-030.52	WTP Poly Orthophosphate		55,000
		Operating Expense Operating Supplies Total	**566,375**
Operating Expense Books, Subscription & Membership			
410.72.536-030.54	Florida Rural Water Assoc.		750
410.72.536-030.54	Florida Section AWWA		350
410.72.536-030.54	FWPCOA		315
410.72.536-030.54	Water ISAC		400
		Operating Expense Books, Subscription & Membership Total	**1,815**
Operating Expense Training			
410.72.536-030.55	CEU		10,500
410.72.536-030.55	New Rules and Regulation Training		1,000
410.72.536-030.55	Safety		4,900
		Operating Expense Training Total	**16,400**
Capital Outlay Machinery & Equipment			
410.72.536-060.64	Chemical Tank Replacements (3)		30,000
410.72.536-060.64	EMP Defense lightning Suppressor		21,000
410.72.536-060.64	Gate controllers for plant		30,000
410.72.536-060.64	Metal Siding		35,000
410.72.536-060.64	Purchase of truck 251		5,000
410.72.536-060.64	R & R for Equipment		50,000

Expenditure Detail

			FY 2027
410.72.536-060.64	Tank Mixers for Main Plant		85,000
410.72.536-060.64	Upgrade Fire wall		10,000
410.72.536-060.64	Well PLC Upgrade		140,000
		Capital Outlay Machinery & Equipment Total	**406,000**
		Total	**2,236,945**

Department Positions

Account	Position	FY 2026	FY 2027
Water Treatment Plant			
410.72.536	Director Water Plant	1	1
	WTP Intern	1	0
	Chief Operator	1	1
	WTP Operators A/B/C/Trainee	5	5
	Total	**8**	**7**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2020	CHEVY SILVERADO 1500	22,095	45,000	
2	2020	CHEVROLET SILVERADO 1500	36,251	45,000	
3	2026	CHEVROLET SILVERADO 1500	2,424	45,000	
4	2026	CHEVROLET SILVERADO 2500	1,592	52,349	
5	2021	CHEVROLET SILVERADO 1500	39,744	45,000	
		Total		**232,349**	

Wastewater Treatment



Cody Pridgeon, Wastewater Treatment Plant Director

Accomplishments: The Wastewater Treatment Plant continued to build on the significant progress made in FY25, demonstrating strong operational performance across all facilities. Following the successful completion of the $5.5 million Saint Margaret's Rehabilitation Project—the first major upgrade since the late 1990s—the plant sustained reliable operations and fully leveraged the improvements made to the site. The ongoing implementation of the Supervisory Control and Data Acquisition (SCADA) system at Saint Margaret's further strengthened process oversight, enabling enhanced remote monitoring, early detection of potential issues, and more efficient corrective action.In addition, both the Kicklighter and Saint Margaret's facilities maintained full regulatory compliance throughout the year, reflecting the department's commitment to environmental protection and operational excellence. The continued successful operation of the NFMIP Wastewater Facility, acquired without additional staffing, remains a notable achievement. The team's ability to integrate a third treatment site while upholding high standards of performance underscores their adaptability, technical expertise, and dedication to serving the community.

Goals:

The Wastewater Treatment Plant aims to strengthen operational reliability, regulatory compliance, and treatment performance across all facilities, including the recently upgraded Saint Margaret's site and the successfully integrated NFMIP Wastewater Facility. A key focus for FY27 is ensuring all operators are fully trained and proficient in the new SCADA system to maximize process oversight, early issue detection, and operational efficiency. The department also plans to submit a permit modification to reduce required on-site staffing to eight hours per day, improving flexibility while maintaining compliance. Additionally, the team will continue evaluating long-term effluent disposal options to support sustainable growth and environmental protection.

Objectives:

- Maintain full compliance with all FDEP rules and regulations across all facilities.
- Continue necessary upgrades at both Kicklighter and Saint Margaret's to support long-term reliability and treatment performance.

- Reduce chemical usage to the minimum required for effective treatment through improved process control and optimization.
- Ensure all operators are fully trained and proficient in controlling plant operations through the SCADA system.
- Maintain a safe, well-managed working environment that supports staff efficiency and operational excellence.

Wastewater Department Overview:



Kicklighter Wasterwater Treatment Plant

Wastewater Department Overview:

The mission of the Wastewater Department is to treat and purify the city's used water before safely returning it to the environment via the sprayfield or wetlands. This dedicated team includes 10 licensed operators, 3 maintenance technicians, and 4 sprayfield technicians who work together to ensure that every drop is responsibly managed.

Treatment Process:

Wastewater generated from homes is transported through an intricate system of underground pipes and pump stations to the treatment facility. There, contaminants harmful to the environment are removed. The untreated water entering the plant is known as influent, while the cleaned, processed water leaving the facility is called effluent.

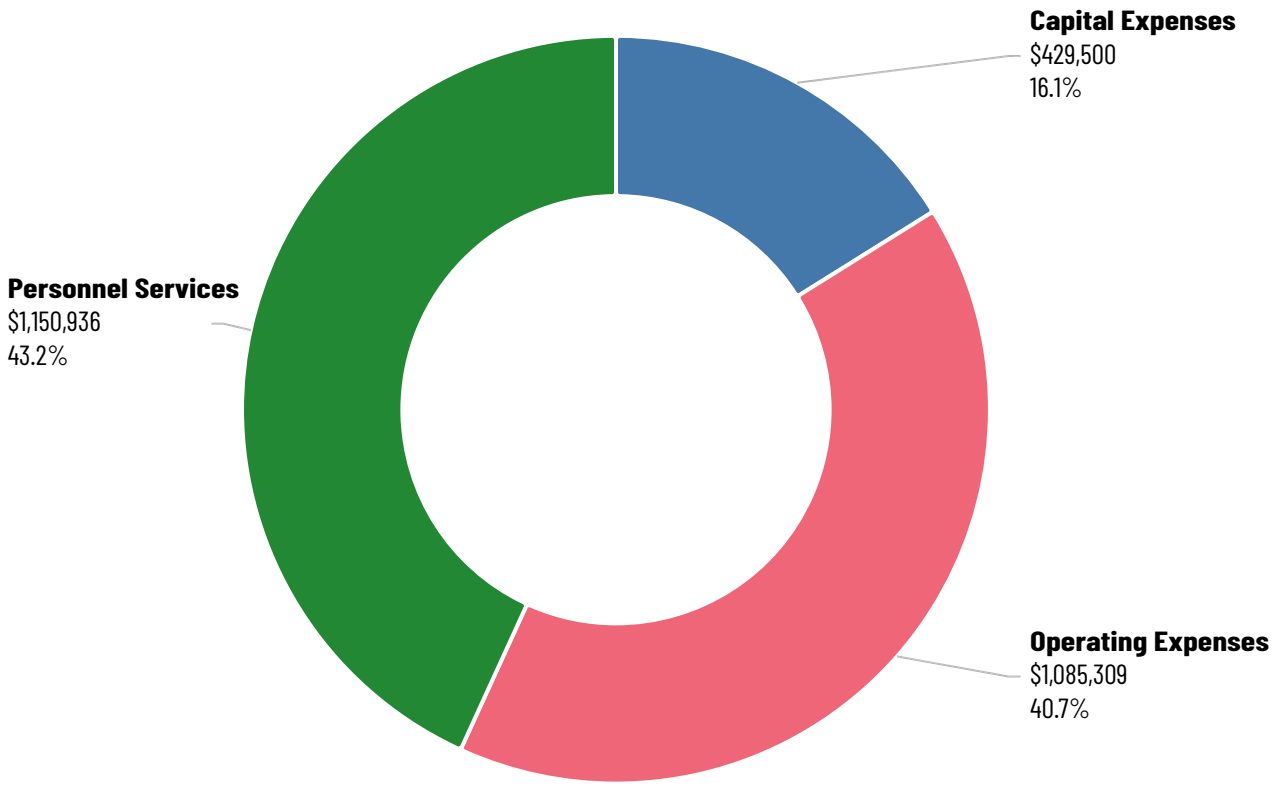
Environmental Compliance:

Lake City falls within a Basin Management Action Plan (BMAP) zone for Ichetucknee Springs, which means the Florida Department of Environmental Protection (FDEP) enforces stricter standards for effluent quality. To meet these enhanced requirements, the department utilizes treatment wetlands that remove excess nutrients from the effluent before it is recharged into the aquifer.

Commitment to Clean Water:

Every member of the wastewater and sprayfield teams is committed to producing the highest quality effluent possible, helping protect both our natural resources and community health.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
410.74.536-010.12	Salary	642,941	743,578	582,469	760,366	16,788	2.3%
410.74.536-010.14	Overtime	20,203	20,000	21,345	20,000	0	—%
410.74.536-010.21	FICA	47,703	57,460	43,814	58,381	921	1.6%
410.74.536-010.22	Retirement Contributions	81,746	91,928	77,693	99,475	7,547	8.2%
410.74.536-010.23	Life, Health & Disability	139,022	178,112	110,746	199,054	20,942	11.8%
410.74.536-010.24	Workers Compensation	20,872	13,595	10,797	13,660	65	0.5%
	Personnel Services Total	**952,487**	**1,104,673**	**846,865**	**1,150,936**	**46,263**	**4.2%**
Operating Expenses							
410.74.536-030.31	Professional Services	86,624	100,000	13,590	100,000	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.74.536-030.34	Contractual Services	120,419	166,575	91,952	166,575	0	—%
410.74.536-030.40	Travel	99	3,500	0	3,500	0	—%
410.74.536-030.41	Communication Services	7,334	8,536	6,968	10,400	1,864	21.8%
410.74.536-030.42	Postage	44	100	0	100	0	—%
410.74.536-030.43	Utility Services	301,840	372,100	268,762	385,850	13,750	3.7%
410.74.536-030.44	Rental & Leases	15,144	30,300	18,594	23,521	(6,779)	(22.4)%
410.74.536-030.46	Repair & Maintenance	89,975	118,363	110,584	126,363	8,000	6.8%
410.74.536-030.47	Printing & Binding	0	500	249	500	0	—%
410.74.536-030.51	Office Supplies	755	3,000	0	3,000	0	—%
410.74.536-030.52	Operating Supplies	225,633	262,900	223,328	260,500	(2,400)	(0.9)%
410.74.536-030.54	Books, Subscription & Membership	600	1,500	0	1,500	0	—%
410.74.536-030.55	Training	1,126	3,500	535	3,500	0	—%
	Operating Expenses Total	**849,592**	**1,070,874**	**734,561**	**1,085,309**	**14,435**	**1.3%**
Capital Expenses							
410.74.536-060.63	Infrastructure	289,260	1,555,000	925,292	165,000	(1,390,000)	(89.4)%
410.74.536-060.64	Machinery & Equipment	36,639	34,000	17,082	264,500	230,500	677.9%
	Capital Expenses Total	**325,899**	**1,589,000**	**942,373**	**429,500**	**(1,159,500)**	**(73.0)%**
	Total	**2,127,978**	**3,764,547**	**2,523,800**	**2,665,745**	**(1,098,802)**	**(29.2)%**

Expenditure Detail

			FY 2027
Operating Expense Professional Services			
410.74.536-030.31	Engineering Services		100,000
		Operating Expense Professional Services Total	**100,000**
Operating Expense Contractual Services			
410.74.536-030.34	Lab Samples		40,000
410.74.536-030.34	MCA Camera Licenses		6,575
410.74.536-030.34	Sludge Disposal		120,000
		Operating Expense Contractual Services Total	**166,575**
Operating Expense Travel			
410.74.536-030.40	Travel for Training		3,500
		Operating Expense Travel Total	**3,500**
Operating Expense Communication Services			
410.74.536-030.41	Arrow Link for Kicklighter Alarms		600
410.74.536-030.41	AT&T Mobility		4,200
410.74.536-030.41	Comcast		4,400
410.74.536-030.41	Verizon		1,200
		Operating Expense Communication Services Total	**10,400**
Operating Expense Postage			
410.74.536-030.42	Postage		100
		Operating Expense Postage Total	**100**
Operating Expense Utility Services			
410.74.536-030.43	Clay Electric		105,750
410.74.536-030.43	Florida Power & Light		198,500
410.74.536-030.43	Water Sewer Utility		81,600
		Operating Expense Utility Services Total	**385,850**
Operating Expense Rental & Leases			
410.74.536-030.44	Konica - Saint Margarets Copier		1,300
410.74.536-030.44	Truck Lease		19,221
410.74.536-030.44	Uniform Rental		3,000
		Operating Expense Rental & Leases Total	**23,521**
Operating Expense Repair & Maintenance			
410.74.536-030.46	Electrical Repairs		12,000
410.74.536-030.46	Equipment Repairs		50,000

Expenditure Detail

		FY 2027
410.74.536-030.46	Generator Maintenance Agreement	17,835
410.74.536-030.46	HACH Service Agreement for Analyzers	15,000
410.74.536-030.46	HVAC Service Agreement	5,000
410.74.536-030.46	Miscellaneous Maintenance	5,000
410.74.536-030.46	Pest Control	720
410.74.536-030.46	Security Safe Monitoring	1,408
410.74.536-030.46	Service Agreement for Centrifuges	10,000
410.74.536-030.46	Shade Cloth for CCC	8,000
410.74.536-030.46	Truck Maintenance	1,400
	Operating Expense Repair & Maintenance Total	**126,363**
Operating Expense Printing & Binding		
410.74.536-030.47	Business Cards	500
	Operating Expense Printing & Binding Total	**500**
Operating Expense Office Supplies		
410.74.536-030.51	Office Supplies	3,000
	Operating Expense Office Supplies Total	**3,000**
Operating Expense Operating Supplies		
410.74.536-030.52	Computers	4,000
410.74.536-030.52	Fuel	15,000
410.74.536-030.52	Lab Supplies	8,000
410.74.536-030.52	New Laptop	2,500
410.74.536-030.52	Oil and Grease	2,000
410.74.536-030.52	Operating Supplies	15,000
410.74.536-030.52	Polymer for Centrifuges	46,000
410.74.536-030.52	Safety and PPE	2,500
410.74.536-030.52	Sodium Hypo	165,000
410.74.536-030.52	Wifi Access Point	500
	Operating Expense Operating Supplies Total	**260,500**
Operating Expense Books, Subscription & Membership		
410.74.536-030.54	License Renewal and Memberships	1,500
	Operating Expense Books, Subscription & Membership Total	**1,500**
Operating Expense Training		
410.74.536-030.55	Training and CEUs	3,500
	Operating Expense Training Total	**3,500**

Expenditure Detail

			FY 2027
Capital Outlay Infrastructure			
	410.74.536-060.63	Kicklighter SCADA Upgrades	165,000
		Capital Outlay Infrastructure Total	**165,000**
Capital Outlay Machinery & Equipment			
	410.74.536-060.64	New Crane Truck	199,500
	410.74.536-060.64	Spare Digester Pump	65,000
		Capital Outlay Machinery & Equipment Total	**264,500**
		Total	**1,514,809**

Department Positions

Account	Position	FY 2026	FY 2027
Wastewater Treatment			
410.74.536	Director of WWTP	1	1
	WWTP Chief Operator	1	1
	WWTP Intern	1	1
	WWTP Lead Operator	1	1
	WWTP Operators A/B/C/Trainee	6	6
	WWTP Maintenance Supervisor	1	1
	WWTP Maintenance Tech I/III	2	2
	Total	**13**	**13**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2026	CHEVROLET SILVERADO 1500	834	45,000	
2	2026	CHEVROLET SILVERADO 1500	2,484	45,000	
3	2014	FORD F-550 w/crane	36,857	180,000	
4	2020	CHEVROLET SILVERADO 1500	35,047	45,000	
5	2020	CHEVROLET SILVERADO 1500	47,655	45,000	
		Total		**360,000**	

NFMIP Wastewater Treatment Plant



Cody Pridgeon, Wastewater Treatment Plant Director

Accomplishments:

The Wastewater Treatment Plant continued to successfully operate the newly acquired NFMIP Wastewater Facility throughout FY26. Despite taking on a third treatment site without additional staffing, the department maintained full regulatory compliance, upheld high operational standards, and ensured uninterrupted service to the community. The team's ability to integrate the facility into daily operations, optimize workflows, and sustain performance across all plants demonstrates strong technical expertise, adaptability, and a commitment to excellence in wastewater management.

Goals:

The Wastewater Treatment Plant is committed to strengthening long-term operational reliability, environmental stewardship, and regulatory compliance across all facilities, including the successfully integrated NFMIP Wastewater Facility. Key goals for FY27 include determining the most effective and sustainable avenue for future effluent disposal, pursuing available grant funding to support those improvements, and installing a high-level disinfection filter to enhance treatment performance. These efforts support the City's broader mission to protect downstream users, maintain high-quality effluent standards, and ensure resilient, efficient wastewater operations for a growing community.

Objectives:

- Maintain full compliance with all FDEP rules and regulations across all operating facilities.
- Continue treating landfill leachate safely and effectively while upholding high environmental standards.
- Determine the most sustainable and cost-effective avenue for future effluent disposal and pursue available grant funding to support implementation.

The North Florida Mega Industrial Park (NFMIP) Wastewater Treatment Plant is a critical infrastructure investment jointly supported by the City of Lake City and Columbia County to foster regional economic development and accommodate future industrial growth. This facility is designed to provide advanced wastewater treatment services to current and future tenants within the NFMIP, positioning the area as a competitive location for large-scale manufacturing, logistics, and industrial operations.

This budget reflects the City's share of operational and capital expenditures for the operation of the wastewater treatment plant. The budget will also support staffing, routine maintenance, testing, regulatory compliance, and system upgrades as needed.

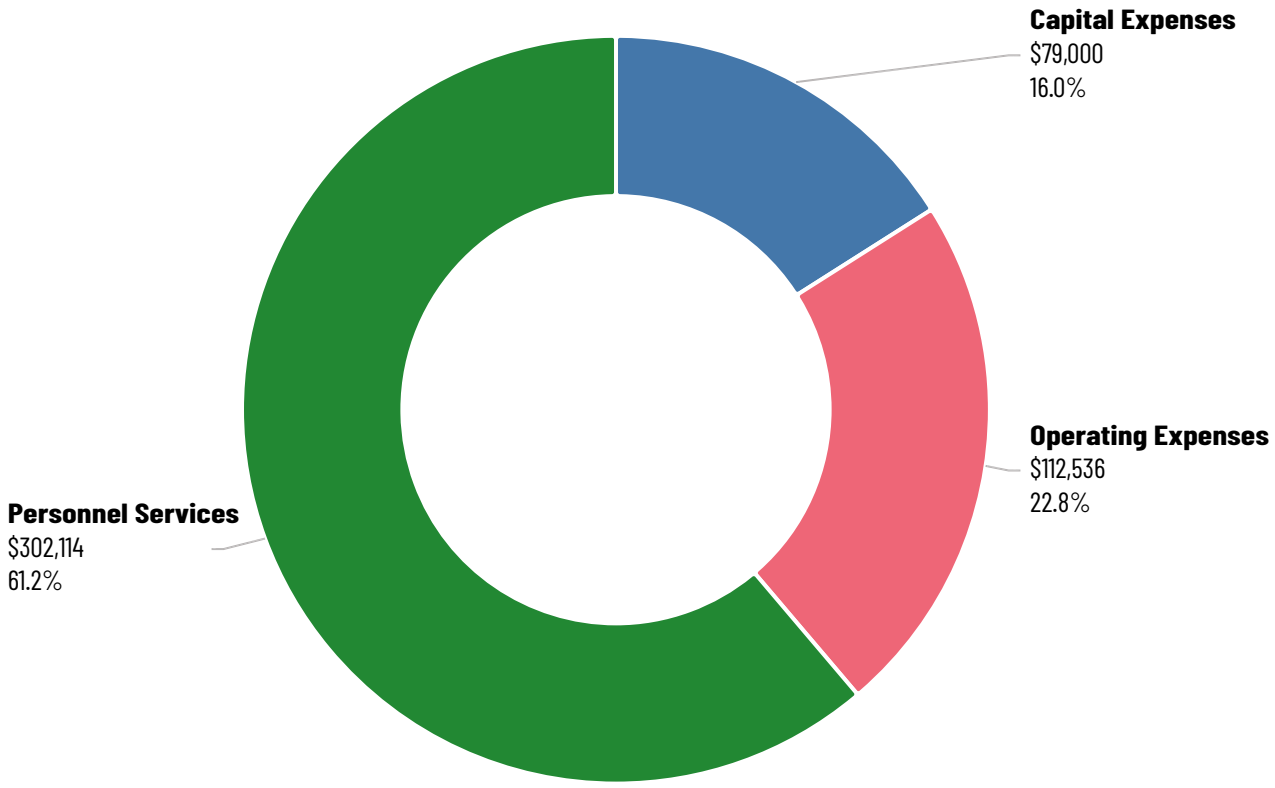
The project is a result of a strategic partnership between the City of Lake City and Columbia County, both of which are committed to investing in shared infrastructure to drive economic development. This intergovernmental collaboration ensures efficient resource allocation and cost-sharing while reinforcing a unified vision for long-term regional growth.

The development of the NFMIP Wastewater Treatment Plant is not only essential for meeting environmental standards and servicing industrial clients, but also represents a forward-looking commitment to sustainable infrastructure that supports job creation and expanded tax base for the community.

The City remains committed to working closely with Columbia County throughout each phase of the project to ensure timely progress, compliance with regulatory requirements, and prudent fiscal oversight.



Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
410.75.536-010.12	Salary	58,176	151,713	98,660	167,434	15,721	10.4%
410.75.536-010.14	Overtime	4,222	7,500	6,539	7,500	0	—%
410.75.536-010.21	FICA	4,363	11,635	7,433	12,465	830	7.1%
410.75.536-010.22	Retirement Contributions	8,512	20,370	14,051	22,449	2,079	10.2%
410.75.536-010.23	Life, Health & Disability	20,650	64,486	33,486	89,349	24,863	38.6%
410.75.536-010.24	Workers Compensation	1,851	2,753	1,865	2,917	164	6.0%
	Personnel Services Total	**97,773**	**258,457**	**162,034**	**302,114**	**43,657**	**16.9%**
Operating Expenses							
410.75.536-030.31	Professional Services	0	9,000	6,562	9,000	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.75.536-030.41	Communication Services	0	3,004	0	3,004	0	—%
410.75.536-030.44	Rental & Leases	4,619	9,480	4,090	9,816	336	3.5%
410.75.536-030.46	Repair & Maintenance	5,128	14,000	7,308	22,000	8,000	57.1%
410.75.536-030.51	Office Supplies	0	1,200	0	1,200	0	—%
410.75.536-030.52	Operating Supplies	35,726	66,016	48,584	66,016	0	—%
410.75.536-030.55	Training	0	1,500	175	1,500	0	—%
	Operating Expenses Total	**45,473**	**104,200**	**66,719**	**112,536**	**8,336**	**8.0%**
Capital Expenses							
410.75.536-060.63	Infrastructure	0	75,000	45,454	10,000	(65,000)	(86.7)%
410.75.536-060.64	Machinery & Equipment	0	14,000	0	69,000	55,000	392.9%
	Capital Expenses Total	**0**	**89,000**	**45,454**	**79,000**	**(10,000)**	**(11.2)%**
	Total	**143,246**	**451,657**	**274,207**	**493,650**	**41,993**	**9.3%**

Expenditure Detail

			FY 2027
Operating Expense Professional Services			
410.75.536-030.31	Lab Tests		9,000
		Operating Expense Professional Services Total	**9,000**
Operating Expense Communication Services			
410.75.536-030.41	Phone Bill		504
410.75.536-030.41	Software Renewals		2,500
		Operating Expense Communication Services Total	**3,004**
Operating Expense Rental & Leases			
410.75.536-030.44	Truck Lease		9,816
		Operating Expense Rental & Leases Total	**9,816**
Operating Expense Repair & Maintenance			
410.75.536-030.46	Generator Maintenance		4,000
410.75.536-030.46	HACH Service Agreement for Analyzers		8,000
410.75.536-030.46	Miscellaneous Repairs		10,000
		Operating Expense Repair & Maintenance Total	**22,000**
Operating Expense Office Supplies			
410.75.536-030.51	Office Supplies		1,200
		Operating Expense Office Supplies Total	**1,200**
Operating Expense Operating Supplies			
410.75.536-030.52	Fuel		5,000
410.75.536-030.52	Lab Supplies		4,000
410.75.536-030.52	Lap Top		2,500
410.75.536-030.52	Micro - C		21,216
410.75.536-030.52	Oil and Grease		800
410.75.536-030.52	Operating Supply		2,500
410.75.536-030.52	Sodium Hypo		30,000
		Operating Expense Operating Supplies Total	**66,016**
Operating Expense Training			
410.75.536-030.55	Training		1,500
		Operating Expense Training Total	**1,500**
Capital Outlay Infrastructure			
410.75.536-060.63	Shed for Golf Cart		10,000
		Capital Outlay Infrastructure Total	**10,000**

Expenditure Detail

			FY 2027
Capital Outlay Machinery & Equipment			
410.75.536-060.64	Cameras		14,000
410.75.536-060.64	Golf Cart		10,000
410.75.536-060.64	HMI Hardware		10,000
410.75.536-060.64	Ignition HMI Software		35,000
		Capital Outlay Machinery & Equipment Total	**69,000**
		Total	**191,536**

Department Positions

Account	Position	FY 2026	FY 2027
NFMIP Wastewater Treatment Plant			
410.75.536	WWTP Lead Operator	1	1
	WWTP Operator A/B/C/Trainee	1	1
	Total	**2**	**2**

Sprayfield



Cody Pridgeon, Wastewater Treatment Plant Director

Accomplishments:

The Sprayfield continued to advance its long-term improvement efforts in Fiscal Year 2026, building on the momentum created by last year's major grant awards for the Steedley Sprayfield-to-Wetlands Conversion and associated upgrades. Staff remained focused on supporting project readiness, coordinating with partners, and maintaining the site to ensure ongoing compliance and operational reliability. These efforts help position the Sprayfield for future enhancements that will strengthen nutrient management, improve environmental performance, and support the City's broader wastewater and reuse objectives..

Goals:

The Sprayfield is committed to advancing long-term improvements that enhance environmental performance, strengthen nutrient management, and support ongoing regulatory compliance. A key priority is the successful completion of the Steedley Sprayfield-to-Wetlands Conversion and the upgrades to the existing wetlands system, which will improve nutrient removal and overall site sustainability. The division will continue maintaining a well-managed, resilient operation that supports the City's broader wastewater and reuse strategies while preparing for future enhancements and operational needs.

Objectives:

- Maintain full compliance with all FDEP rules and regulations to ensure safe and responsible operations.
- Ensure wastewater is thoroughly treated to meet the highest environmental and regulatory standards before being discharged back to the environment.
- Safeguard downstream users by ensuring no contaminants are introduced into the system and by strengthening nutrient-management practices.
- Minimize energy consumption through efficient gravity-feed operations.

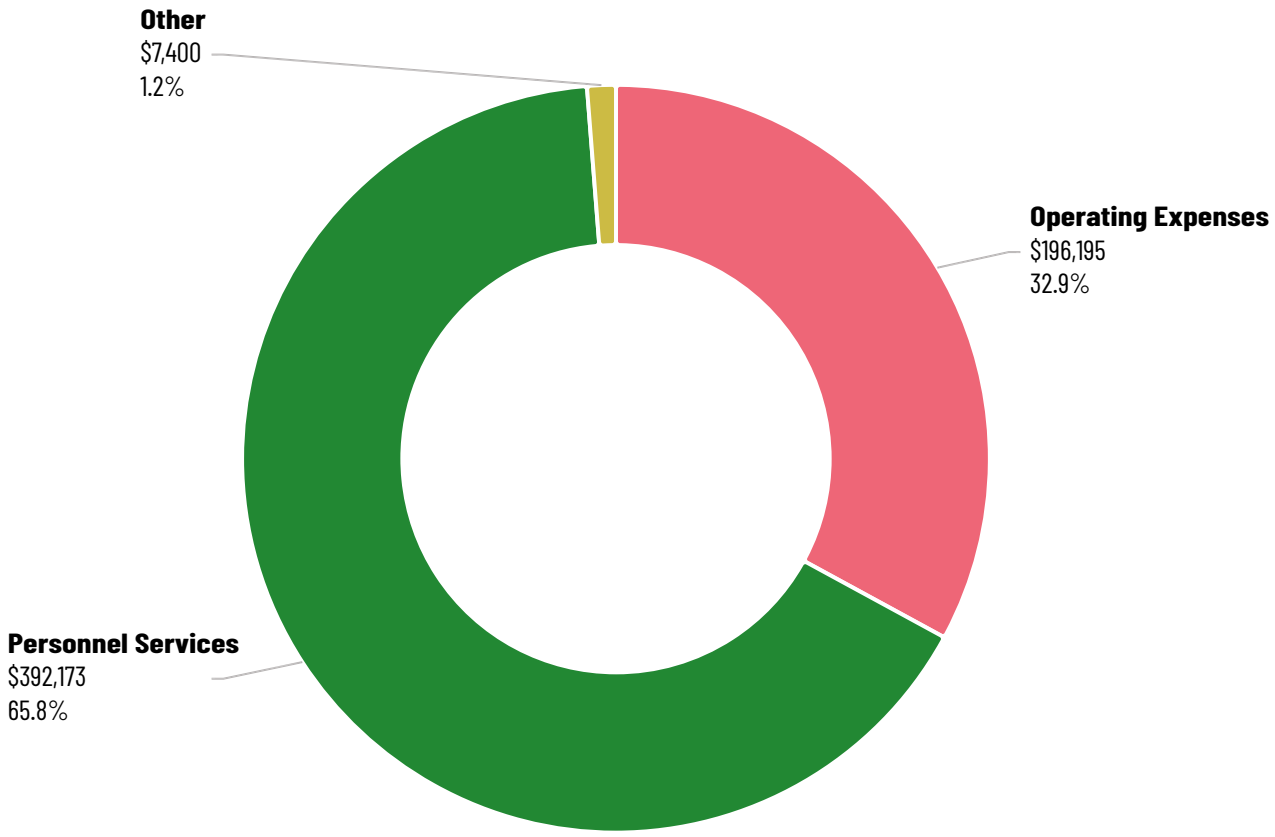
The Sprayfield supports the operation and maintenance of the City of Lake City's effluent disposal sprayfield system, a critical component of the City's wastewater treatment process. The sprayfield serves as the final step in the advanced treatment of reclaimed water, allowing treated effluent to be safely dispersed over a designated land application area in accordance with environmental regulations.

Budgeted expenditures within this fund include costs related to equipment maintenance, pump operations, irrigation systems, land management, utilities, and regulatory compliance. The budget also supports personnel expenses, testing and monitoring services, and any capital improvements necessary to ensure the sprayfield remains efficient and compliant with Florida Department of Environmental Protection (FDEP) standards.

The continued operation of the sprayfield is vital to protecting the local environment and supporting the City's overall wastewater infrastructure. The City of Lake City is committed to maintaining this system in a responsible and sustainable manner, ensuring long-term operational effectiveness and environmental stewardship.



Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
410.76.536-010.12	Salary	240,720	268,775	234,311	269,827	1,052	0.4%
410.76.536-010.21	FICA	17,539	20,645	17,093	20,500	(145)	(0.7)%
410.76.536-010.22	Retirement Contributions	28,707	31,447	32,600	36,587	5,140	16.3%
410.76.536-010.23	Life, Health & Disability	50,778	76,288	44,422	60,462	(15,826)	(20.7)%
410.76.536-010.24	Workers Compensation	7,635	4,885	4,216	4,797	(88)	(1.8)%
	Personnel Services Total	**345,380**	**402,040**	**332,641**	**392,173**	**(9,867)**	**(2.5)%**
Operating Expenses							
410.76.536-030.31	Professional Services	60,132	56,500	23,452	56,500	0	—%
410.76.536-030.34	Contractual Services	0	2,000	0	2,000	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.76.536-030.41	Communication Services	40	1,978	0	1,978	0	—%
410.76.536-030.42	Postage	0	500	0	500	0	—%
410.76.536-030.43	Utility Services	2,664	6,500	2,331	6,500	0	—%
410.76.536-030.44	Rental & Leases	16,435	31,900	12,713	31,900	0	—%
410.76.536-030.46	Repair & Maintenance	42,914	62,332	26,055	62,332	0	—%
410.76.536-030.52	Operating Supplies	15,821	31,785	17,965	31,785	0	—%
410.76.536-030.54	Books, Subscription & Membership	0	500	0	500	0	—%
410.76.536-030.55	Training	0	2,200	0	2,200	0	—%
	Operating Expenses Total	**138,006**	**196,195**	**82,514**	**196,195**	**0**	**—%**
Capital Expenses							
410.76.536-060.62	Building	27,025	5,500	0	5,500	0	—%
410.76.536-060.63	Infrastructure	333,884	7,413,569	71,038	0	(7,413,569)	(100.0)%
410.76.536-060.64	Machinery & Equipment	61,292	17,250	6,281	1,900	(15,350)	(89.0)%
	Capital Expenses Total	**422,201**	**7,436,319**	**77,319**	**7,400**	**(7,428,919)**	**(99.9)%**
	Total	**905,587**	**8,034,554**	**492,474**	**595,768**	**(7,438,786)**	**(92.6)%**

Expenditure Detail

		FY 2027
Operating Expense Professional Services		
410.76.536-030.31	Engineering	10,000
410.76.536-030.31	Wetland Solutions Monitoring and Tech Support	46,500
	Operating Expense Professional Services Total	**56,500**
Operating Expense Contractual Services		
410.76.536-030.34	MCA Camera Licenses	2,000
	Operating Expense Contractual Services Total	**2,000**
Operating Expense Communication Services		
410.76.536-030.41	AT&T Mobility	528
410.76.536-030.41	Comcast	1,450
	Operating Expense Communication Services Total	**1,978**
Operating Expense Postage		
410.76.536-030.42	Freight	500
	Operating Expense Postage Total	**500**
Operating Expense Utility Services		
410.76.536-030.43	Clay Electric	6,500
	Operating Expense Utility Services Total	**6,500**
Operating Expense Rental & Leases		
410.76.536-030.44	Employee Uniform Shirts	900
410.76.536-030.44	Enterprise Trucks	26,000
410.76.536-030.44	Equipment Rental	5,000
	Operating Expense Rental & Leases Total	**31,900**
Operating Expense Repair & Maintenance		
410.76.536-030.46	Annual Generator Maintenance	3,500
410.76.536-030.46	Bucket Truck Yearly Inspection	2,500
410.76.536-030.46	Building Maintenance	3,000
410.76.536-030.46	Electrical Repair Sprayfield	10,000
410.76.536-030.46	Fire Extinguisher inspection and Maintenance	1,000
410.76.536-030.46	Generator Annual Load test	2,312
410.76.536-030.46	Heavy Equipment Maintenance	5,500
410.76.536-030.46	Maintenance on Equipment Sprayfield	15,000
410.76.536-030.46	Maintenance Fee of Vehicle 178 & new	1,800
410.76.536-030.46	Pest Control	500
410.76.536-030.46	Pressure Wash PAR Tank	3,600

Expenditure Detail

		FY 2027
410.76.536-030.46	Quarterly HVAC	420
410.76.536-030.46	Road Repair	3,000
410.76.536-030.46	Security Monitoring	600
410.76.536-030.46	Supplies to Repair Perimeter Fence Lines	4,600
410.76.536-030.46	Tractor Repairs	5,000
	Operating Expense Repair & Maintenance Total	**62,332**
Operating Expense Operating Supplies		
410.76.536-030.52	AED	1,410
410.76.536-030.52	Employee Boots Allowance	450
410.76.536-030.52	Employee Pants Allowance	625
410.76.536-030.52	Equipment Oil/ coolants	2,500
410.76.536-030.52	Off- Road - Fuel	6,500
410.76.536-030.52	Oil HYD Fluid Grease For Equipment	2,800
410.76.536-030.52	Operating Supplies	5,000
410.76.536-030.52	Safety / Personal Protective Equipment	3,500
410.76.536-030.52	Tools for Shop	1,500
410.76.536-030.52	Vehicle- Fuel	7,500
	Operating Expense Operating Supplies Total	**31,785**
Operating Expense Books, Subscription & Membership		
410.76.536-030.54	Memberships	500
	Operating Expense Books, Subscription & Membership Total	**500**
Operating Expense Training		
410.76.536-030.55	For Training and Education	2,200
	Operating Expense Training Total	**2,200**
Capital Outlay Building		
410.76.536-060.62	Building Maintenance	5,500
	Capital Outlay Building Total	**5,500**
Capital Outlay Machinery & Equipment		
410.76.536-060.64	Pay off on truck 178	1,900
	Capital Outlay Machinery & Equipment Total	**1,900**
	Total	**203,595**

Department Positions

Account	Position	FY 2026	FY 2027
Sprayfield			
410.76.536	Sprayfield Superintendent	1	1
	Sprayfield Technician I/II	4	4
	Total	**5**	**5**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2019	FORD F-250	33,870	50,000	
2	2025	FORD F-150 PU	1,132	50,000	
3	2019	FORD F-250 PU	32,390	50,000	
4	2020	CHEVROLET SILVERADO 2500HD	21,752	60,000	
5	2009	STERLING 4X4 ALTEC AA55E	118,372	280,000	
6	2004	FORD DUMP F750	49,962	115,000	
		Total		**605,000**	

GIS/SCADA



Jason Dumas, Director of Technologies

Accomplishments:

In GIS, we initiated a project to update the city's sewer utility network. Our goal was to make the service more reliable, build a stronger infrastructure, and lower operational costs. We created detailed models of complex assets, enhanced outage tracing, and improved data accuracy through rules and validation processes. Additionally, we have increased field mobility by enabling real-time updates on any device and achieved greater efficiency by integrating GIS with operations.

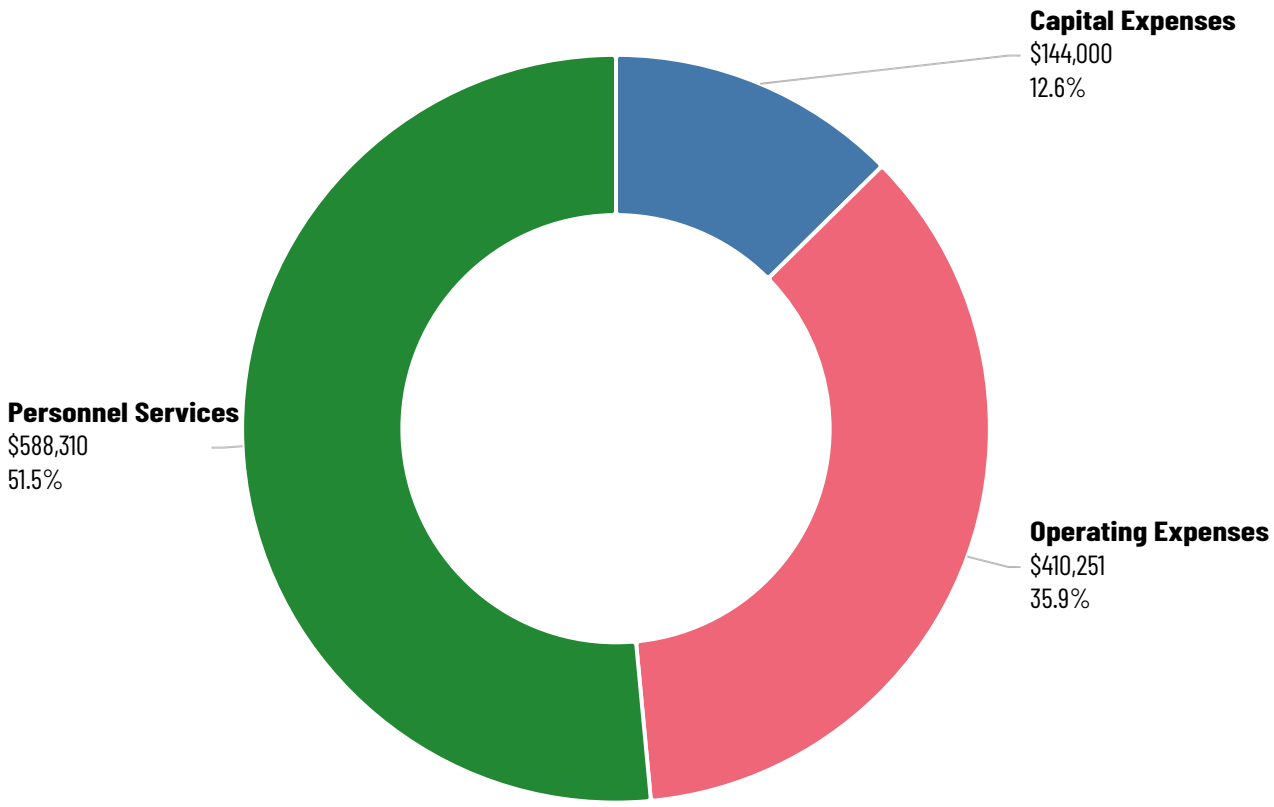
In SCADA, we will have upgraded the SCADA HMI system at the Price Creek Water Treatment Facility, enabling operators to monitor and control plant operations remotely, reliably, and securely using mobile devices. At the Kicklighter Wastewater Treatment Facility, we relocated a control cabinet for the pretreatment system, shielding it from harsh environmental conditions to protect the electronic components that automate the process, thereby reducing unnecessary downtime and expenses. A new SCADA system is being implemented at the Saint Margaret's Street wastewater facility, enabling full automation, greater mobility for plant operators, and reduced operational costs. At North Florida Mega Industrial Plant, we improved the SCADA system's reliability by adding a redundant secondary server, also reducing the risk of unnecessary downtime. Each treatment facility now benefits from faster, more reliable network connections through redundant fiber links, ensuring consistent, secure remote access for plant operators.

Goals: This year, the GIS/SCADA department is focused on expanding applications to readily provide information to the public, build out our asset management system to include utilities and standardize the NFMIP WWTP HMI system.

Objectives:

- Create a unified platform utilizing dashboards and storymaps that fosters meaningful public engagement, enabling residents to contribute feedback, access city data, and participate in shaping our community
- Complete implementation of the Water & Sewer Utility Network to inform the public of affected addresses regarding utility line breaks.
- Improve OT network security by replacing legacy switches at the treatment facilities with switches designed with improved security and reliability.
- Monitoring pressure nodes within the city at a higher refresh rate to improve response time for the Price Creek water plant.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
410.77.536-010.12	Salary	0	0	0	374,007	374,007	100.0%
410.77.536-010.21	FICA	0	0	0	28,739	28,739	100.0%
410.77.536-010.22	Retirement Contributions	0	0	0	63,193	63,193	100.0%
410.77.536-010.23	Life, Health & Disability	0	0	0	116,348	116,348	100.0%
410.77.536-010.24	Workers Compensation	0	0	0	6,023	6,023	100.0%
	Personnel Services Total	**0**	**0**	**0**	**588,310**	**588,310**	**100.0%**
Operating Expenses							
410.77.536-030.34	Contractual Services	0	0	0	4,000	4,000	100.0%
410.77.536-030.40	Travel	0	0	0	29,250	29,250	100.0%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.77.536-030.41	Communication Services	0	0	0	20,010	20,010	100.0%
410.77.536-030.43	Utility Services	0	0	0	17,124	17,124	100.0%
410.77.536-030.44	Rental & Leases	0	0	0	10,997	10,997	100.0%
410.77.536-030.46	Repair & Maintenance	0	0	0	37,720	37,720	100.0%
410.77.536-030.49	Other Current Charges	0	0	0	217,550	217,550	100.0%
410.77.536-030.51	Office Supplies	0	0	0	5,300	5,300	100.0%
410.77.536-030.52	Operating Supplies	0	0	0	39,600	39,600	100.0%
410.77.536-030.54	Books, Subscription & Membership	0	0	0	1,000	1,000	100.0%
410.77.536-030.55	Training	0	0	0	27,700	27,700	100.0%
	Operating Expenses Total	**0**	**0**	**0**	**410,251**	**410,251**	**100.0%**
Capital Expenses							
410.77.536-060.64	Machinery & Equipment	0	0	0	144,000	144,000	100.0%
	Capital Expenses Total	**0**	**0**	**0**	**144,000**	**144,000**	**100.0%**
	Total	**0**	**0**	**0**	**1,142,561**	**1,142,561**	**100.0%**

Expenditure Detail

			FY 2027
Operating Expense Contractual Services			
410.77.536-030.34	Cleaning Services		4,000
		Operating Expense Contractual Services Total	**4,000**
Operating Expense Travel			
410.77.536-030.40	Annual Classes - CEU's		1,000
410.77.536-030.40	Esri Conference		7,000
410.77.536-030.40	Hurricane Conference		750
410.77.536-030.40	Misc Classes		2,000
410.77.536-030.40	SCADA Conference		8,000
410.77.536-030.40	Sensus Conference		4,000
410.77.536-030.40	Training Conference		4,000
410.77.536-030.40	Tyler Connect		2,500
		Operating Expense Travel Total	**29,250**
Operating Expense Communication Services			
410.77.536-030.41	AT&T Mobility - MiFi		6,500
410.77.536-030.41	Comcast		2,310
410.77.536-030.41	Verizon Cell Phones		4,200
410.77.536-030.41	Verizon Ipad Service		3,500
410.77.536-030.41	Verizon MiFi		3,500
		Operating Expense Communication Services Total	**20,010**
Operating Expense Utility Services			
410.77.536-030.43	FPL		5,383
410.77.536-030.43	Gas		1,500
410.77.536-030.43	Water Sewer Utility		10,241
		Operating Expense Utility Services Total	**17,124**

Expenditure Detail

		FY 2027
Operating Expense Rental & Leases		
410.77.536-030.44	Enterprise Lease Vehicle	10,996
	Operating Expense Rental & Leases Total	**10,996**
Operating Expense Repair & Maintenance		
410.77.536-030.46	Annual Generator Load Test	2,500
410.77.536-030.46	Building Repairs & Maintenance (Building Rust - Gates)	20,000
410.77.536-030.46	HVAC Maintenance	1,800
410.77.536-030.46	Maintenance for Plotters	500
410.77.536-030.46	Pest Control	420
410.77.536-030.46	Security Camera Repairs	2,500
410.77.536-030.46	Survey/GIS Equipment	3,000
410.77.536-030.46	Truck and Equipment	7,000
	Operating Expense Repair & Maintenance Total	**37,720**
Operating Expense Other Current Charges		
410.77.536-030.49	Addressing/GIS Support - Columbia County	10,000
410.77.536-030.49	Alarm Notification - Kicklighter	2,000
410.77.536-030.49	ArcGIS Small Enterprise	40,000
410.77.536-030.49	BitDefender - SCADA	5,000
410.77.536-030.49	Canary Support/License (SCADA)	7,000
410.77.536-030.49	FCC Licensing Renewals	6,000
410.77.536-030.49	FME Flow	6,500
410.77.536-030.49	GIS Support Consulting	45,000
410.77.536-030.49	Graphics Software	500
410.77.536-030.49	Ignition Support/License (SCADA) Kicklighter & Price Creek WTP	18,000
410.77.536-030.49	Kepware License (SCADA)	1,400
410.77.536-030.49	Lucid Renewal	250
410.77.536-030.49	Macrium Backup Software	1,000
410.77.536-030.49	SCADA Support/Consulting	11,000
410.77.536-030.49	SmartSights (Win911 - XLReporter	12,000
410.77.536-030.49	Tech Connect Support (All Plant Sites)	10,000
410.77.536-030.49	Trimble Unity - Utilities	35,000
410.77.536-030.49	Trimble VRSNow RTK Correction Server	1,900

Expenditure Detail

			FY 2027
410.77.536-030.49	VTScada HMI Support		5,000
		Operating Expense Other Current Charges Total	**217,550**
Operating Expense Office Supplies			
410.77.536-030.51	Business Cards		300
410.77.536-030.51	Office Supplies		5,000
		Operating Expense Office Supplies Total	**5,300**
Operating Expense Operating Supplies			
410.77.536-030.52	Computers & Monitors		2,500
410.77.536-030.52	Fuel - Vehicle		20,000
410.77.536-030.52	Logitech Conference System		5,000
410.77.536-030.52	Promotional Items - GIS Day		1,000
410.77.536-030.52	Safety Boots		450
410.77.536-030.52	Safety Equipment and Supplies		4,000
410.77.536-030.52	Stipend-Pants		650
410.77.536-030.52	Survey and GIS Supplies		5,000
410.77.536-030.52	Uniform Shirts		1,000
		Operating Expense Operating Supplies Total	**39,600**
Operating Expense Books, Subscription & Membership			
410.77.536-030.54	Training Manuals/Material		1,000
		Operating Expense Books, Subscription & Membership Total	**1,000**
Operating Expense Training			
410.77.536-030.55	Analytics Conference		2,000
410.77.536-030.55	CEU Training		1,000
410.77.536-030.55	Esri Conference		2,500
410.77.536-030.55	GIS Training		15,000
410.77.536-030.55	Misc Training Classes		1,000
410.77.536-030.55	SCADA Training		5,000

Expenditure Detail

			FY 2027
410.77.536-030.55	Tyler Connect		1,200
		Operating Expense Training Total	**27,700**
Capital Outlay Machinery & Equipment			
410.77.536-060.64	Fence and Gates		12,000
410.77.536-060.64	Gate Controller		15,000
410.77.536-060.64	Generator		62,000
410.77.536-060.64	Survey/GIS Equipment		55,000
		Capital Outlay Machinery & Equipment Total	**144,000**
		Total	**554,250**

Department Positions

Account	Position	FY 2026	FY 2027
GIS/SCADA			
410.77.536	GIS Analyst	0	1
410.77.536	GIS Coordinator	0	1
410.77.536	GIS Field Specialist	0	1
	GIS Supervisor	0	1
	SCADA Analyst	0	1
	Total	**0**	**5**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2020	CHEVROLET TRAVERSE	22,366	43,000	
2	2020	CHEVROLET SILVERADO 1500	11,789	45,000	
3	2020	CHEVROLET SILVERADO 1500	42,184	45,000	
		Total		**133,000**	

Distribution and Collections



Brian Scott, Distribution and Collections Director

Accomplishments:

The Distribution and Collections Division advanced several key infrastructure improvements in FY26 to support system reliability and community growth. Major expansion projects are underway, including sewer line extensions along State Road 47 and new water and sewer installations within the Crosswinds Subdivision. The division also completed a water line extension to Leisure Lane and expanded water and sewer services to Bell Road as part of the Bell Road Improvement Project. Additionally, staff deployed the pressure profile system to proactively identify potential line breaks, enhancing system performance and ensuring dependable service for residents and businesses.

Goals:

The Distribution and Collections Division is committed to continuing the expansion of critical water and sewer infrastructure to meet the needs of a growing population and support future development across the community. By advancing system capacity, improving service reliability, and preparing for long-term demand, the division aims to ensure that essential utilities remain resilient, efficient, and capable of supporting sustained residential and commercial growth.

Objectives:

- Implement the 5-year Master Plan to guide strategic system improvements.
- Upgrade and modernize existing utility infrastructure throughout the City and County.
- Continue deployment of the pressure profile system to proactively identify potential issues and strengthen system reliability.

Distribution and Collections Overview:

The Distributions & Collections Department is responsible for the installation, maintenance, and repair of the City of Lake City's water and sewer infrastructure. With a dedicated team of 35 employees, we are committed to delivering safe, reliable water and sewer services to residents, businesses, and institutions across the city.

Meter Maintenance Crew

Our Meter Maintenance Crew installs new water lines, handles line extensions, and manages water taps for new customers. They maintain the city's water infrastructure and oversee the upkeep of 1,470 fire hydrants—an essential part of our emergency preparedness efforts. Technicians support over 10,000 active water accounts, performing meter troubleshooting and installing new meters, meter boxes, and MXUs (Meter Transmitting Units).



Collections Crew

The Collections Crew ensures the smooth operation of the city's sewer system by installing and maintaining sewer lines. They perform monthly line treatments to disinfect and prevent grease buildup. Using advanced camera inspection equipment, they proactively identify and address issues within both sewer and stormwater lines.



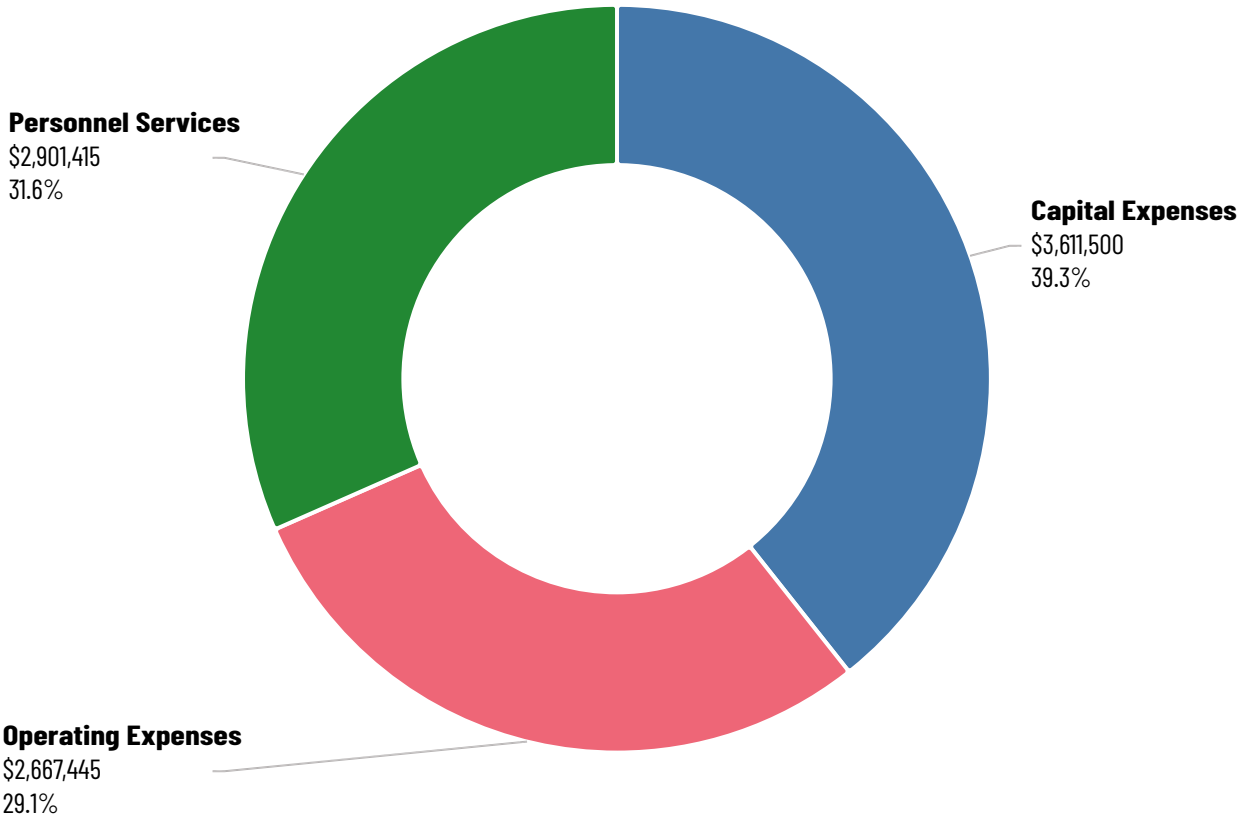
Lift Station Crew

This team maintains 71 lift stations across Lake City. Their responsibilities include pump maintenance, equipment installations, and small-scale rehabilitation projects. In addition to technical upkeep, they ensure each lift station remains accessible and presentable through regular mowing and grounds maintenance.

Location Technician

The Location Technician plays a crucial role in supporting maintenance and expansion by accurately locating and marking all underground water and sewer lines. This work ensures safe and efficient repairs, construction, and future planning.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
410.78.536-010.12	Salary	1,576,183	1,675,444	1,282,474	1,735,932	60,488	3.6%
410.78.536-010.14	Overtime	112,675	90,000	83,090	90,000	0	—%
410.78.536-010.21	FICA	123,057	135,619	99,399	140,251	4,632	3.4%
410.78.536-010.22	Retirement Contributions	206,799	214,601	177,218	240,993	26,392	12.3%
410.78.536-010.23	Life, Health & Disability	290,024	498,884	248,218	662,090	163,206	32.7%
410.78.536-010.24	Workers Compensation	52,991	31,829	24,042	32,149	320	1.0%
	Personnel Services Total	**2,361,729**	**2,646,377**	**1,914,441**	**2,901,415**	**255,038**	**9.6%**
Operating Expenses							
410.78.536-030.31	Professional Services	35,516	25,000	1,630	50,000	25,000	100.0%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
410.78.536-030.34	Contractual Services	5,802	16,108	5,960	15,508	(600)	(3.7)%
410.78.536-030.40	Travel	2,698	5,500	1,535	9,000	3,500	63.6%
410.78.536-030.41	Communication Services	23,850	32,960	22,103	39,610	6,650	20.2%
410.78.536-030.42	Postage	3,414	10,000	139	10,000	0	—%
410.78.536-030.43	Utility Services	114,755	184,700	90,658	184,700	0	—%
410.78.536-030.44	Rental & Leases	179,381	224,500	164,887	231,475	6,975	3.1%
410.78.536-030.46	Repair & Maintenance	481,158	524,102	525,279	542,102	18,000	3.4%
410.78.536-030.47	Printing & Binding	0	1,000	0	1,000	0	—%
410.78.536-030.49	Other Current Charges	0	8,200	120	0	(8,200)	(100.0)%
410.78.536-030.51	Office Supplies	2,091	3,000	0	3,000	0	—%
410.78.536-030.52	Operating Supplies	1,775,575	1,323,820	1,078,726	1,398,600	74,780	5.6%
410.78.536-030.53	Road Material & Supplies	47,699	135,000	21,241	135,000	0	—%
410.78.536-030.54	Books, Subscription & Membership	2,128	3,500	0	7,500	4,000	114.3%
410.78.536-030.55	Training	18,650	32,000	8,300	39,950	7,950	24.8%
	Operating Expenses Total	**2,692,716**	**2,529,390**	**1,920,579**	**2,667,445**	**138,055**	**5.5%**
Capital Expenses							
410.78.536-060.63	Infrastructure	572,152	1,120,000	210,638	1,435,500	315,500	28.2%
410.78.536-060.64	Machinery & Equipment	775,566	624,593	337,286	2,176,000	1,551,407	248.4%
	Capital Expenses Total	**1,347,718**	**1,744,593**	**547,924**	**3,611,500**	**1,866,907**	**107.0%**
	Total	**6,402,163**	**6,920,360**	**4,382,944**	**9,180,360**	**2,260,000**	**32.7%**

Expenditure Detail

			FY 2027
Operating Expense Professional Services			
410.78.536-030.31	Engineering for Projects		50,000
		Operating Expense Professional Services Total	**50,000**
Operating Expense Contractual Services			
410.78.536-030.34	Boom Truck Certification		1,500
410.78.536-030.34	Cues Camera Truck Maintenance		3,108
410.78.536-030.34	MCA Camera Licenses		4,400
410.78.536-030.34	Norfolk Fees		6,500
		Operating Expense Contractual Services Total	**15,508**
Operating Expense Travel			
410.78.536-030.40	Distribution/Collection		5,500
410.78.536-030.40	FRWA		1,000
410.78.536-030.40	SENSUS		2,500
		Operating Expense Travel Total	**9,000**
Operating Expense Communication Services			
410.78.536-030.41	AT&T Mobility		23,650
410.78.536-030.41	Comcast		3,960
410.78.536-030.41	I-Pad and Tough Book Service		6,000
410.78.536-030.41	Verizon		6,000
		Operating Expense Communication Services Total	**39,610**
Operating Expense Postage			
410.78.536-030.42	Postage		10,000
		Operating Expense Postage Total	**10,000**
Operating Expense Utility Services			
410.78.536-030.43	Clay Electric		72,500
410.78.536-030.43	Florida Power & Light		112,200
		Operating Expense Utility Services Total	**184,700**
Operating Expense Rental & Leases			
410.78.536-030.44	Enterprise Lease		205,000
410.78.536-030.44	Equipment and Generator Rentals		10,000
410.78.536-030.44	Konica		1,475
410.78.536-030.44	Specialized Equipment		5,000
410.78.536-030.44	Uniforms and Mats		10,000
		Operating Expense Rental & Leases Total	**231,475**

Expenditure Detail

			FY 2027
Operating Expense Repair & Maintenance			
410.78.536-030.46	Annual Generator Inspection		23,000
410.78.536-030.46	Electrical Repairs		20,000
410.78.536-030.46	HVAC Maintenance		920
410.78.536-030.46	lease Vic hele		18,000
410.78.536-030.46	Liftstation Repairs		60,000
410.78.536-030.46	Maintenance Fleet Vehicle		13,182
410.78.536-030.46	Quarterly Generator Maintenance		22,000
410.78.536-030.46	SCADA Repairs		25,000
410.78.536-030.46	TCU Repairs		10,000
410.78.536-030.46	Vehicle and Equipment Repairs		350,000
		Operating Expense Repair & Maintenance Total	**542,102**
Operating Expense Printing & Binding			
410.78.536-030.47	Door Hangers		1,000
		Operating Expense Printing & Binding Total	**1,000**
Operating Expense Office Supplies			
410.78.536-030.51	Copy Paper		1,000
410.78.536-030.51	Office Supplies		2,000
		Operating Expense Office Supplies Total	**3,000**
Operating Expense Operating Supplies			
410.78.536-030.52	Ally meters		75,000
410.78.536-030.52	Building Supplies		4,000
410.78.536-030.52	Fire Hydrant Program		4,000
410.78.536-030.52	FTU Service DATA Flow		4,600
410.78.536-030.52	Meter Boxes		75,000
410.78.536-030.52	Meters		250,000
410.78.536-030.52	MOT Materials		10,000
410.78.536-030.52	MXU for Meters		250,000
410.78.536-030.52	New Fire Hydrants		20,000
410.78.536-030.52	Offroad Fuel		25,000
410.78.536-030.52	Personal Protection Equipment		2,500
410.78.536-030.52	Sewer Pipe and Fittings		200,000
410.78.536-030.52	Shop Supplies		15,000
410.78.536-030.52	Stipends Boots and Pants		7,700
410.78.536-030.52	Tools for Shop		10,000

Expenditure Detail

		FY 2027
410.78.536-030.52	Tools for Trucks	10,000
410.78.536-030.52	Vehicles Fuel	160,000
410.78.536-030.52	Water Pipe and Fittings	275,000
410.78.536-030.52	Wi-Fi Access Point	800
	Operating Expense Operating Supplies Total	**1,398,600**
Operating Expense Road Material & Supplies		
410.78.536-030.53	Asphalt Repairs	75,000
410.78.536-030.53	Concrete Repairs	20,000
410.78.536-030.53	Limerock and Fill Dirt	40,000
	Operating Expense Road Material & Supplies Total	**135,000**
Operating Expense Books, Subscription & Membership		
410.78.536-030.54	FWPCOA and Florida Rural	5,000
410.78.536-030.54	Training Materials	2,500
	Operating Expense Books, Subscription & Membership Total	**7,500**
Operating Expense Training		
410.78.536-030.55	Backflow Certifications	6,000
410.78.536-030.55	CDL Training	5,000
410.78.536-030.55	CEU Training	2,000
410.78.536-030.55	Cues Training	4,500
410.78.536-030.55	Distribution and Collection Training	12,000
410.78.536-030.55	frwa	450
410.78.536-030.55	Safety Training	6,000
410.78.536-030.55	Sensus Training Conference	1,000
410.78.536-030.55	Supervisor and Management Training	3,000
	Operating Expense Training Total	**39,950**
Capital Outlay Infrastructure		
410.78.536-060.63	247 bore for relocation of line and pipe	85,000
410.78.536-060.63	8 inch bores crosswinds subdivision	75,000
410.78.536-060.63	8 inch water main Marvin Burnett	75,000
410.78.536-060.63	Cured In Place Pipe Slip Lining	450,000
410.78.536-060.63	Lift station Quail Hieghts	275,000
410.78.536-060.63	Remediate Two Stations	200,000
410.78.536-060.63	valve insection	25,500
410.78.536-060.63	Windsong Phase two Alley meter exchange	250,000
	Capital Outlay Infrastructure Total	**1,435,500**

Expenditure Detail

			FY 2027
Capital Outlay Machinery & Equipment			
	410.78.536-060.64	Dump Truck	220,000
	410.78.536-060.64	FPVC pipe for bore jobs	200,000
	410.78.536-060.64	HVAC Replacement	32,000
	410.78.536-060.64	Lawn Mower	14,000
	410.78.536-060.64	Meters and MXU	300,000
	410.78.536-060.64	MOT Safety equipment	10,000
	410.78.536-060.64	New Liftstation Pumps	150,000
	410.78.536-060.64	New Stationary Liftstation generators	380,000
	410.78.536-060.64	PIPE AND FITTING FOR REPLACEMENET	550,000
	410.78.536-060.64	Portable generators for Liftstation	200,000
	410.78.536-060.64	Vac Trailer	120,000
		Capital Outlay Machinery & Equipment Total	**2,176,000**
		Total	**6,278,945**

Department Positions

Account	Position	FY 2026	FY 2027
Distribution and Collections			
410.78.536	Administrative Assistant	1	1
	CCTV Sewer Camera Op/Crew Lead	1	1
	Director Distribution & Collection	1	1
	Crew Leader	5	5
	Superintendent	2	2
	Technician I/II/III	23	23
	Locate Technician	1	1
	Water/Wastewater Inspector	1	1
	Total	**35**	**35**

Department Vehicle Schedule

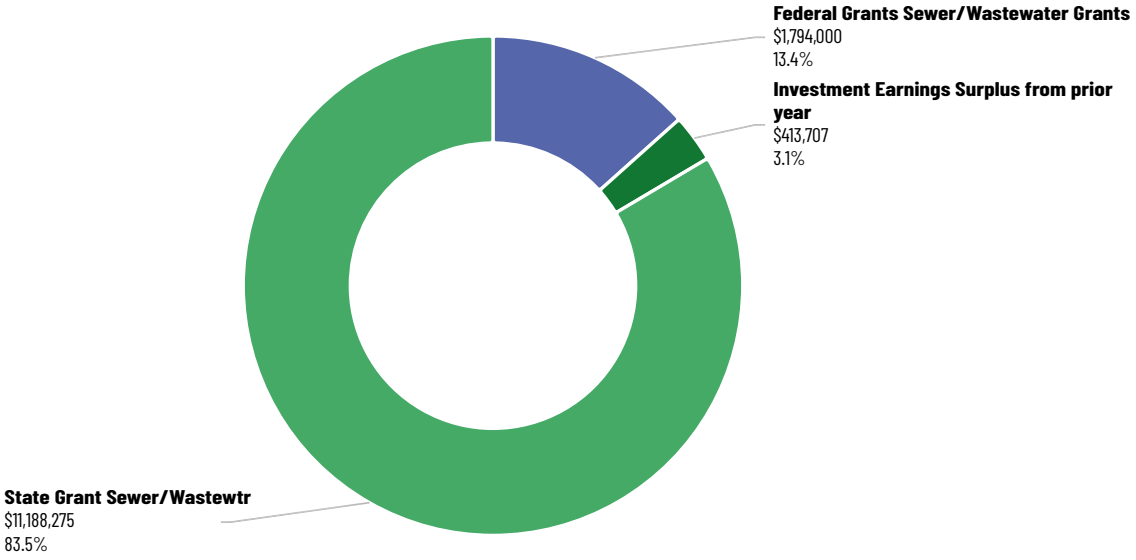
			Mileage	Replacement Cost	Lease/Own
1	2008	CHEVY C5500	13,022	100,000	
2	2000	STERLING DUMP TRUCK	67,274	190,000	
3	2020	CHEVY COLORADO	68,396	35,000	
4	2020	CHEVY COLORADO	49,546	35,000	
5	2015	FORD F-650	124,021	115,000	
6	2026	CHEVROLET SILVERADO 3500	0	60,429	
7	2021	MACK GRANITE	15,859	200,000	
8	2010	MACK CHU613	24,329	190,000	

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
9	2021	FREIGHTLINER	4,964	160,000	
10	2021	CHEVY SILVERADO 1500	78,094	45,000	
11	2020	FORD TRANSIT VAN	69,083	60,000	
12	1997	FORD LT9000	84,689	190,000	
13	2021	CHEVROLET SILVERADO 2500 HD	38,020	60,000	
14	2020	FORD F-550 CRANE TRUCK	40,701	180,000	
15	2012	MACK GU713	221,960	200,000	
16	2021	CHEVROLET SILVERADO 2500 HD	59,162	60,000	
17	2026	CHEVROLET SILVERADO 3500HD	0	60,394	
18	2026	FORD F150	0	43,927	
19	2021	CHEVROLET SILVERADO 1500	24,746	45,000	
20	2022	RAM CARGO VAN	30,641	55,000	
21	2019	DODGE RAM 5500 VAC	50,252	220,000	
22	2024	FORD F-350	23,206	60,000	
23	2024	FORD F-350	8,979	60,000	
24	2024	FORD F-350	12,732	60,000	
25	2024	FORD F-550	16,691	90,000	
26	2025	FORD F-550	4,207	90,000	
27	2026	FORD f-550 CRANE TRUCK	0	180,000	
28	2026	FORD MAVERICK	0	30,000	
29	2026	FORD MAVERICK	0	30,000	
30	2026	FORD F150	0	43,940	
31	2026	FORD F150	0	43,707	
32	2026	FORD F150	0	43,940	
33	2026	FORD F150	0	43,707	
		Total		**3,080,044**	

Water-Sewer Construction

		FY 2026	FY 2027	Difference	% Change
Water-Sewer Construction					
412-331.35	Federal Grants Sewer/Wastewater Grants	388,065	1,794,000	1,405,935	362.3%
412-334.35	State Grant Sewer/Wastewtr	0	11,188,275	11,188,275	100.0%
412-390.00	Investment Earnings Surplus from prior year	493,763	413,707	(80,056)	(16.2)%
	Water-Sewer Construction Total	**881,828**	**13,395,982**	**12,514,154**	**1,419.1%**



		FY 2026	FY 2027	Difference	% Change
70	Water/Sewer Admin	881,828	13,395,982	12,514,154	1,419.1%
	Total	**881,828**	**13,395,982**	**12,514,154**	**1,419.1%**

Water-Sewer Construction

The Water & Sewer Construction Fund is used to account for capital projects related to the expansion, improvement, and rehabilitation of the City of Lake City's water and wastewater infrastructure. This fund supports the planning, design, and construction of utility projects necessary to meet current demand, ensure regulatory compliance, and accommodate future growth.

Revenues for the Water & Sewer Construction Fund are typically derived from a combination of transfers from the utility operating fund, grant awards, developer contributions, and other eligible funding sources. These revenues are allocated specifically for capital improvements and are restricted from being used for general operating expenses.

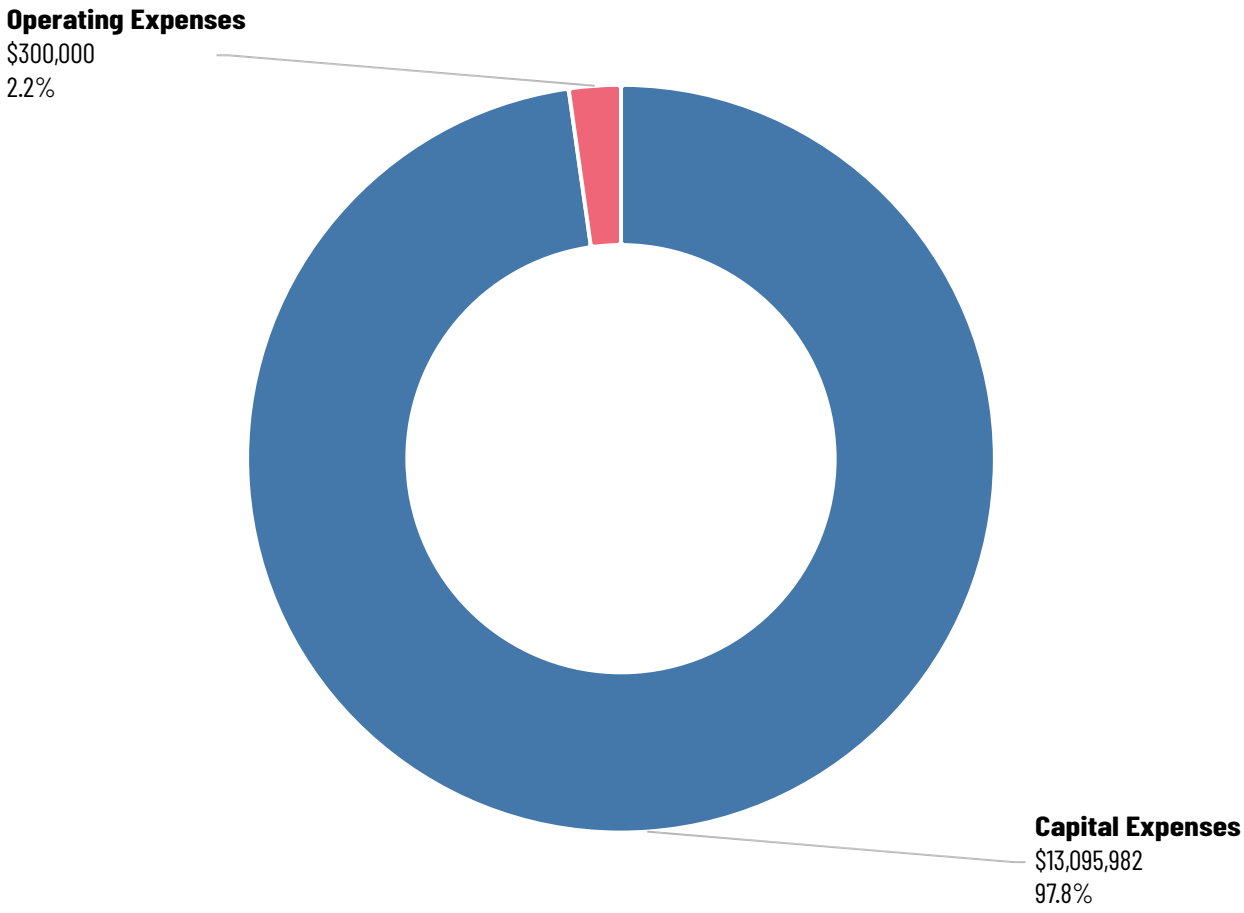
Budgeted expenditures include major utility construction projects such as water line extensions, sewer main replacements, lift station upgrades, force main installations, and improvements to water treatment and wastewater treatment facilities. The fund also supports engineering, permitting, inspection services, and contingency costs associated with capital projects.

The Water & Sewer Construction Fund is a vital component of the City's commitment to maintaining a resilient, efficient, and sustainable utility system. By investing in infrastructure today, the City ensures the continued delivery of safe drinking water, reliable wastewater collection, and environmentally responsible treatment services for residents, businesses, and future developments.

The City of Lake City remains focused on strategic infrastructure investment that supports public health, economic development, and regulatory compliance while planning for the long-term needs of the community.



Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Operating Expenses							
412.70.536-030.31	Professional Services	0	0	0	300,000	300,000	100.0%
	Operating Expenses Total	**0**	**0**	**0**	**300,000**	**300,000**	**100.0%**
Capital Expenses							
412.70.536-060.63	Infrastructure	13,208	881,828	187,191	13,095,982	12,214,154	1,385.1%
	Capital Expenses Total	**13,208**	**881,828**	**187,191**	**13,095,982**	**12,214,154**	**1,385.1%**
	Total	**13,208**	**881,828**	**187,191**	**13,395,982**	**12,514,154**	**1,419.1%**

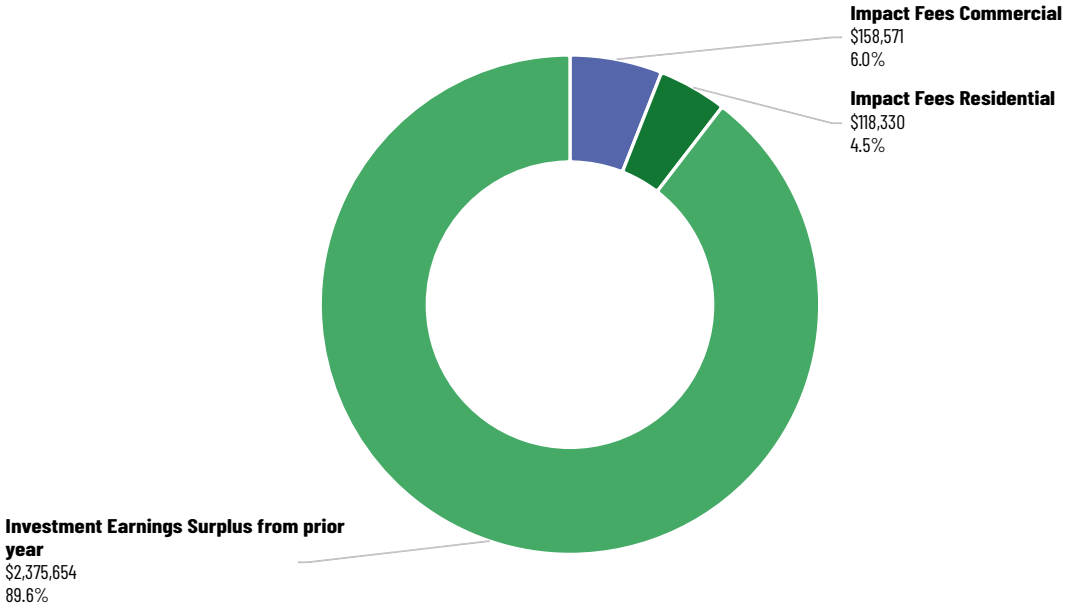
Expenditure Detail

		FY 2027
Operating Expense Professional Services		
412.70.536-030.31	Flood Vulnerability Assessment DEP Grant	300,000
	Operating Expense Professional Services Total	**300,000**
Capital Outlay Infrastructure		
412.70.536-060.63	Ichetucknee Springs Quality & Quantity - DEP 100%	1,442,565
412.70.536-060.63	SR 47/I-75 Septic to Sewer Phase 2 DEP Grant	1,794,000
412.70.536-060.63	Steedly Wetland Recharge - DEP 100%	9,445,710
412.70.536-060.63	Water/Sewer Projects	413,707
	Capital Outlay Infrastructure Total	**13,095,982**
	Total	**13,395,982**


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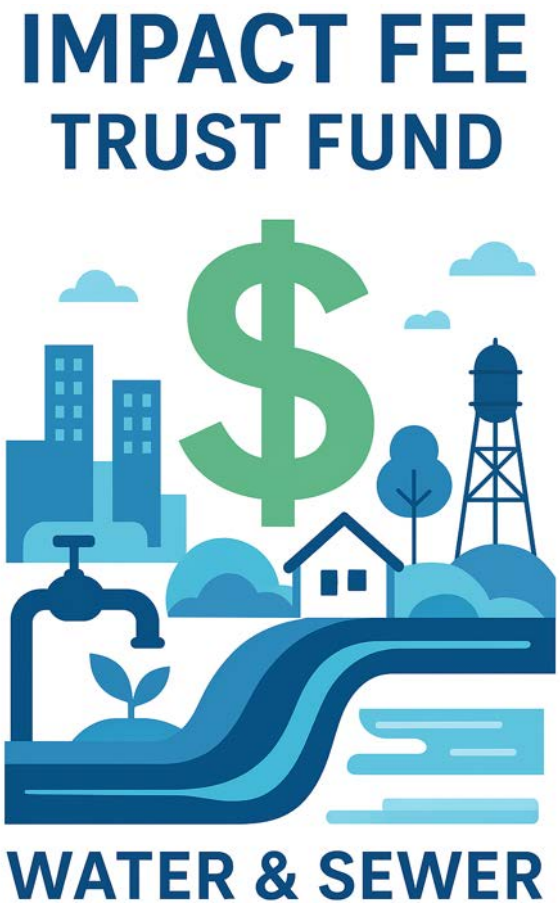
Impact Fee Trust Fund

		FY 2026	FY 2027	Difference	% Change
Impact Fee Trust Fund					
413-324.21	Impact Fees Residential	257,743	118,330	(139,413)	(54.1)%
413-324.22	Impact Fees Commercial	394,069	158,571	(235,498)	(59.8)%
413-390.00	Investment Earnings Surplus from prior year	3,445,005	2,375,654	(1,069,351)	(31.0)%
	Impact Fee Trust Fund Total	**4,096,817**	**2,652,555**	**(1,444,262)**	**(35.3)%**



			FY 2026	FY 2027	Difference	% Change
70	Water/Sewer Admin		4,096,817	2,652,555	(1,444,262)	(35.3)%
		Total	**4,096,817**	**2,652,555**	**(1,444,262)**	**(35.3)%**

Impact Fee Trust Fund



The Water and Sewer Impact Fee Trust Fund is a restricted special revenue fund established by the City of Lake City to account for the collection and use of water and sewer impact fees associated with new development. These fees are imposed to ensure that the infrastructure necessary to support growth is funded by those creating the demand, rather than by existing utility customers.

The fund is used to finance capital improvements that expand the City's water and sewer systems in order to accommodate population and commercial growth. Expenditures must be directly related to the increase in service capacity and are governed by state statute, local ordinance, and legally adopted impact fee methodologies.

Fees are assessed in accordance with the City's most recent impact fee study and are structured to ensure that development pays its proportionate share of system expansion.

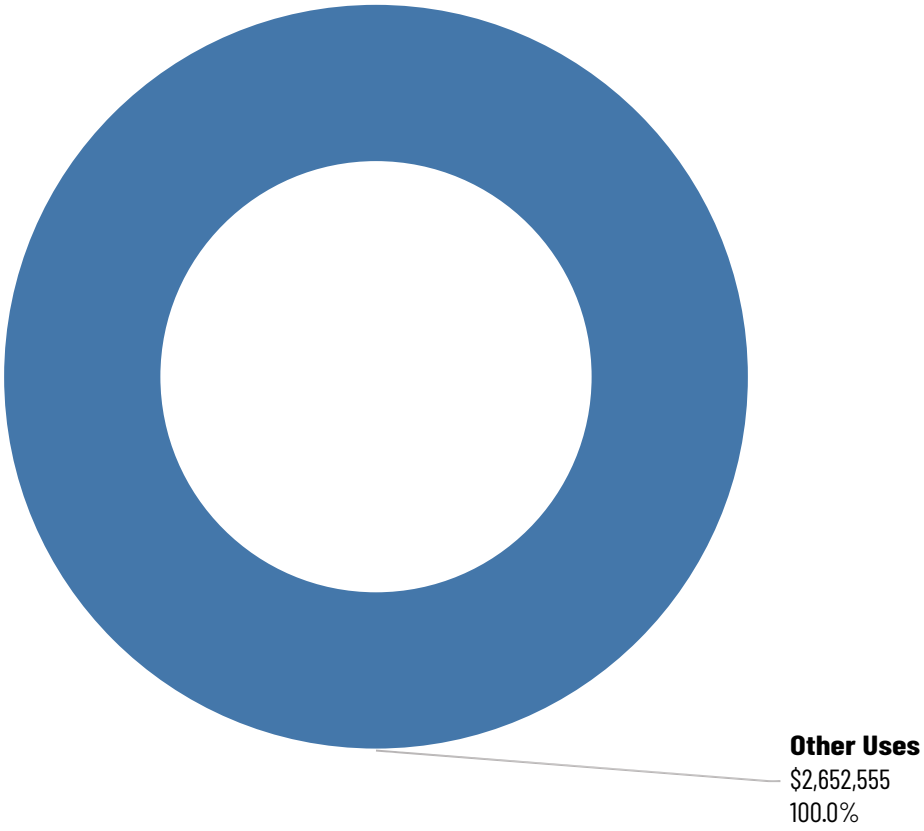
Fund Uses and Financial Policies

The Water and Sewer Impact Fee Trust Fund is restricted for use only on capacity-expanding capital projects. These may include:

- Construction or expansion of water treatment facilities
- New or upsized water distribution and sewer collection infrastructure
- Lift stations, force mains, or gravity sewer extensions
- Engineering and professional services related to eligible projects

Use of the fund is monitored to ensure compliance with Florida Statutes §163.31801 (Impact Fee Act) and Lake City's adopted policies. Expenditures are limited to projects identified in the City's Capital Improvement Plan (CIP) and must show a clear connection between development and the need for infrastructure expansion.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Capital Expenses							
413.70.536-060.63	Infrastructure	0	4,096,817	0	0	(4,096,817)	(100.0)%
	Capital Expenses Total	**0**	**4,096,817**	**0**	**0**	**(4,096,817)**	**(100.0)%**
Other Uses							
413.70.536-090.91.03	Intragovernmental Transfers	0	0	1,666,768	2,652,555	2,652,555	100.0%
	Other Uses Total	**0**	**0**	**1,666,768**	**2,652,555**	**2,652,555**	**100.0%**
	Total	**0**	**4,096,817**	**1,666,768**	**2,652,555**	**(1,444,262)**	**(35.3)%**

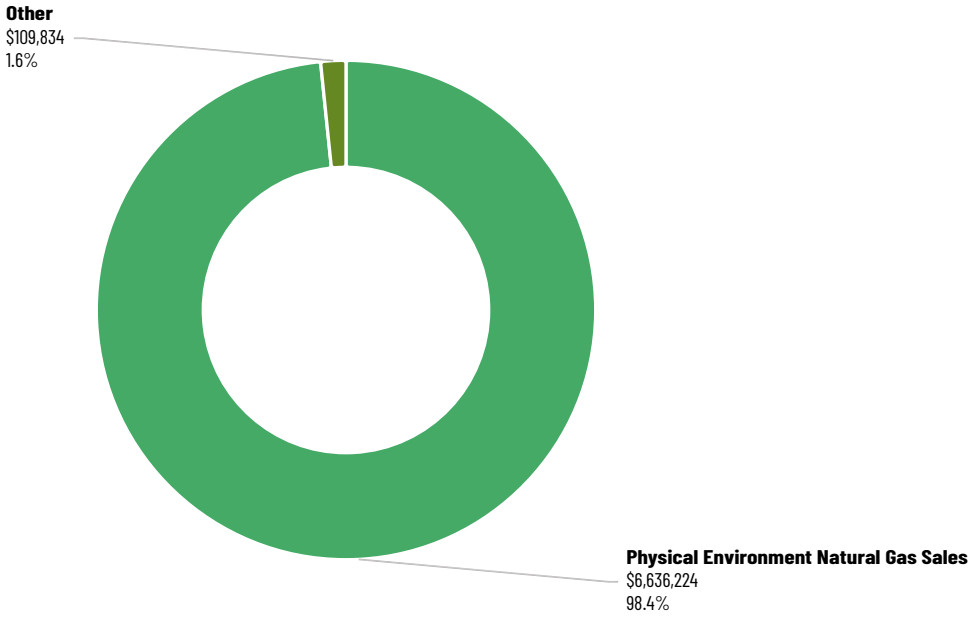
Expenditure Detail

		FY 2027
Other Uses Intragovernmental Transfers Water Sewer		
413.70.536-090.91.03	Water Sewer Infrastructure Projects	2,652,555
	Other Uses Intragovernmental Transfers Water Sewer Total	**2,652,555**
	Total	**2,652,555**


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Natural Gas Utility

		FY 2026	FY 2027	Difference	% Change
Natural Gas Utility					
420-343.20.01	Physical Environment Natural Gas Sales	6,636,224	6,636,224	0	—%
420-343.20.03	Physical Environment Natural Gas Service Charge	8,688	8,688	0	—%
420-361.10	Interest & Other Earnings Interest	49,925	100,786	50,861	101.9%
420-369.90	Other Misc Revenue Revenue	360	360	0	—%
	Natural Gas Utility Total	**6,695,197**	**6,746,058**	**50,861**	**0.8%**



		FY 2026	FY 2027	Difference	% Change
80	Natural Gas	6,695,197	6,746,058	50,861	0.8%
	Total	**6,695,197**	**6,746,058**	**50,861**	**0.8%**

Natural Gas



Steve Brown, Executive Director of Utilities

Accomplishments:

The Gas Department continued to deliver safe, reliable service throughout FY26 by maintaining 235.43 miles of gas main infrastructure that supports more than 2,500 customers. The department's Rebate Program provided 663 customer rebates totaling $215,000, helping promote energy efficiency and system improvements across the community. FY26 also marked ten consecutive years of satisfactory regulatory compliance, reflecting the department's strong commitment to safety and operational excellence. In addition, staff continued to operate and maintain the HDD machine to support efficient main and service installations, ensuring dependable service expansion and system upgrades.

Goals:

The Gas Department is dedicated to providing reliable and safe natural gas service while continually improving operational efficiency across all facets of its work. The team remains committed to promoting environmental sustainability through responsible system management and forward-looking practices. In addition, the department will continue enhancing public awareness and strengthening its Damage Prevention Awareness Program to ensure that residents, businesses, and contractors stay informed and protected as the community grows.

Objectives:

- Continue the natural gas rebate program to support and retain customers.
- Expand gas infrastructure to meet the needs of a growing population.
- Keep pace with commercial and economic development across the community.
- Maintain the highest level of safety in all operations and services.

- Build and sustain a strong, skilled, and effective workforce.

There are many benefits of Natural Gas including but not limited to being effective, reliable, environmentally friendly, and is America's own natural resource.



The City of Lake City's Gas Department is a highly trained and skilled group of employees that help keep our citizens safe by responding to natural gas ticket requests for homes and businesses, locating gas lines, monitoring our gas system & City Gate Station, installation and maintenance on gas mains & service lines, repairing damaged distribution mains/lines, working during major weather events, and responding to emergency calls. We have a NG tech on-call to respond to after-hour calls and emergencies from dispatch.



The Customer Service team works in conjunction with the customer service department to ensure our customers have their work order request completed in a safe and timely manner. These tasks can range from responding to smells gas/carbon monoxide calls, new move ins/ move outs, safety checks, lighting pilots on appliances, and connecting appliances.

The construction team of the LCNG department installs new gas mains, distribution (service) lines, line maintenance as needed, repairing damaged distribution mains/lines, retires abandoned distribution lines, installing meter sets, and completing valve maintenance. We have a directional drill machine and trained team used with main/line installation.



We have a couple of specialty positions within our department.

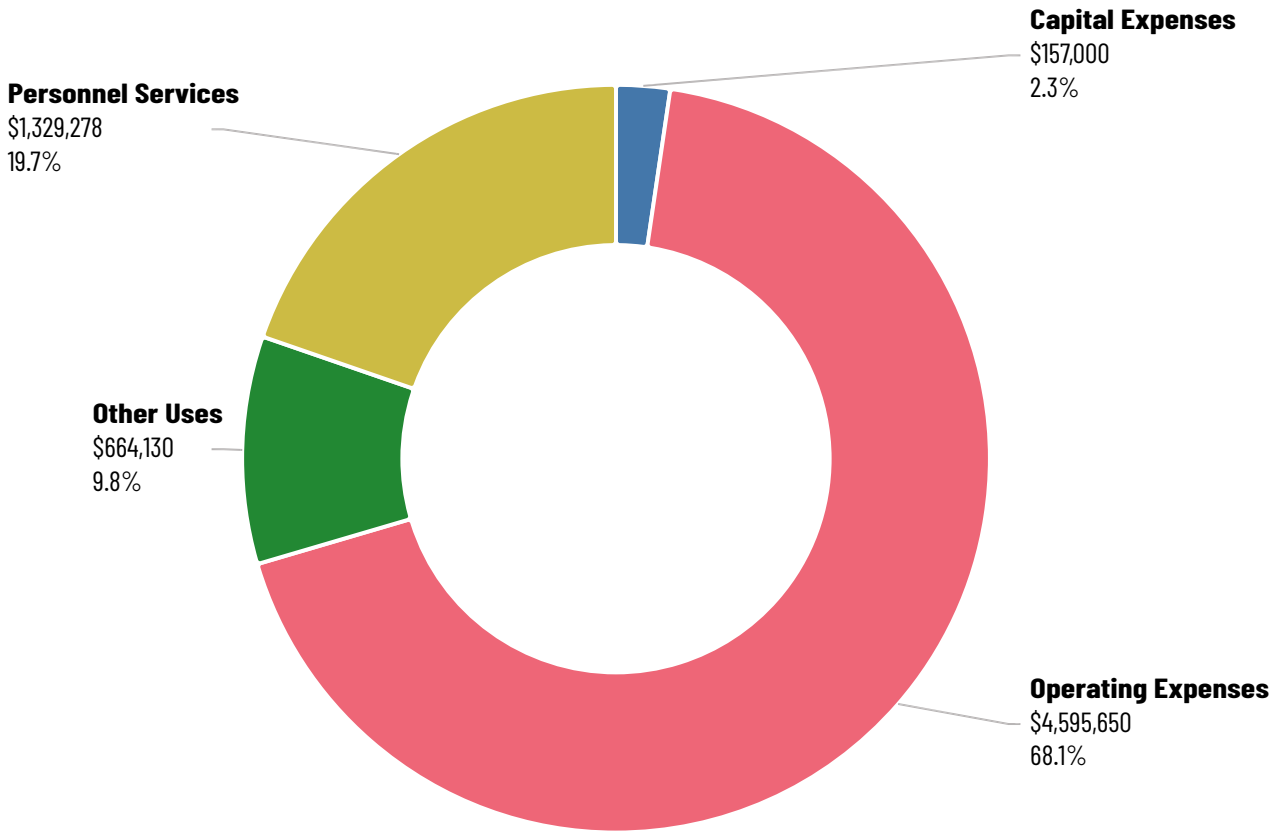
*Natural Gas Measurement ensures that the meter installed will be the right size for the customer to assist with correct billing.

* Cathodic Protection Technician has many responsibilities that include monitoring the gas mains/lines going to the meter set to ensure, reading our measurement stations, checking to make sure that the odorant is readily detectable in points in our system.

* Locate Technician's primary responsibilities include responding to locate requests from Sunshine One Call of Florida, locating gas lines in a timely and accurate manner.

* NG Welder – we have two welders on staff. Their primary responsibilities include maintenance and retirement of service lines, fabricating large meter sets, assisting other departments with welding needs.

Department Expenditures



Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
Personnel Services							
420.80.532-010.12	Salary	742,358	872,210	675,297	874,024	1,814	0.2%
420.80.532-010.14	Overtime	10,650	10,000	6,264	10,000	0	—%
420.80.532-010.21	FICA	54,731	67,715	49,129	67,855	140	0.2%
420.80.532-010.22	Retirement Contributions	97,839	113,565	95,312	124,854	11,289	9.9%
420.80.532-010.23	Life, Health & Disability	122,269	153,652	128,154	238,475	84,823	55.2%
420.80.532-010.24	Workers Compensation	20,248	13,802	10,829	14,070	268	1.9%
	Personnel Services Total	**1,048,094**	**1,230,944**	**964,984**	**1,329,278**	**98,334**	**8.0%**
Operating Expenses							
420.80.532-030.31	Professional Services	0	32,000	0	32,000	0	—%

Expenditure Summary

		Actual 2025	Budget 2026	Unaudited Year End 2026	Budget 2027	Difference	% Change
420.80.532-030.32	Accounting & Auditing	8,190	8,500	7,213	8,500	0	—%
420.80.532-030.34	Contractual Services	12,320	23,565	25,081	29,994	6,429	27.3%
420.80.532-030.40	Travel	7,641	27,000	4,615	25,500	(1,500)	(5.6)%
420.80.532-030.41	Communication Services	32,896	38,620	26,803	31,090	(7,530)	(19.5)%
420.80.532-030.42	Postage	818	1,200	651	1,200	0	—%
420.80.532-030.43	Utility Services	14,375	14,420	14,811	17,350	2,930	20.3%
420.80.532-030.44	Rental & Leases	92,114	127,137	114,467	127,433	296	0.2%
420.80.532-030.45	Insurance	110,623	128,952	74,733	96,012	(32,940)	(25.5)%
420.80.532-030.46	Repair & Maintenance	101,205	119,279	76,081	135,012	15,733	13.2%
420.80.532-030.47	Printing & Binding	0	600	0	600	0	—%
420.80.532-030.48	Promotional Activities	5,683	6,000	4,544	6,000	0	—%
420.80.532-030.49	Other Current Charges	3,504,937	3,771,545	2,755,515	3,771,545	0	—%
420.80.532-030.51	Office Supplies	646	2,500	523	2,500	0	—%
420.80.532-030.52	Operating Supplies	206,707	275,860	163,060	277,709	1,849	0.7%
420.80.532-030.54	Books, Subscription & Membership	1,642	6,850	790	6,950	100	1.5%
420.80.532-030.55	Training	5,139	26,560	3,011	26,255	(305)	(1.1)%
	Operating Expenses Total	**4,104,936**	**4,610,588**	**3,271,897**	**4,595,650**	**(14,938)**	**(0.3)%**
Capital Expenses							
420.80.532-060.63	Infrastructure	22,450	80,000	11,488	117,000	37,000	46.3%
420.80.532-060.64	Machinery & Equipment	0	25,000	13,176	40,000	15,000	60.0%
	Capital Expenses Total	**22,450**	**105,000**	**24,664**	**157,000**	**52,000**	**49.5%**
Other Uses							
420.80.532-090.99.01	Other Uses	10,761	10,412	0	10,412	0	—%
420.80.532-090.99.02	Other Uses	0	438,253	0	316,415	(121,838)	(27.8)%
420.80.532-090.99.05	Other Uses	300,000	300,000	275,000	337,303	37,303	12.4%
	Other Uses Total	**310,761**	**748,665**	**275,000**	**664,130**	**(84,535)**	**(11.3)%**
	Total	**5,486,241**	**6,695,197**	**4,536,544**	**6,746,058**	**50,861**	**0.8%**

Expenditure Detail

			FY 2027
Operating Expense Professional Services			
420.80.532-030.31	Attorney Fees		2,000
420.80.532-030.31	Survey Fees		30,000
		Operating Expense Professional Services Total	**32,000**
Operating Expense Accounting & Auditing			
420.80.532-030.32	Audit		8,500
		Operating Expense Accounting & Auditing Total	**8,500**
Operating Expense Contractual Services			
420.80.532-030.34	MCA Camera Licenses		3,850
420.80.532-030.34	New World Software Maintenance		26,144
		Operating Expense Contractual Services Total	**29,994**
Operating Expense Travel			
420.80.532-030.40	Annual Conference		3,500
420.80.532-030.40	Basic Corrosion School		2,000
420.80.532-030.40	Cathodic Protection School		5,000
420.80.532-030.40	Directional Drill Training		3,000
420.80.532-030.40	Gas Leak School		1,500
420.80.532-030.40	Measurement School		3,000
420.80.532-030.40	Sensus Conference		3,500
420.80.532-030.40	Valve/Regulator/Actuator School		4,000
		Operating Expense Travel Total	**25,500**
Operating Expense Communication Services			
420.80.532-030.41	AT&T Mobility		3,938
420.80.532-030.41	Call Out Phones		440
420.80.532-030.41	Comcast Business		22,050
420.80.532-030.41	Dept of Management Services		3,087
420.80.532-030.41	Verizon		1,575
		Operating Expense Communication Services Total	**31,090**
Operating Expense Postage			
420.80.532-030.42	Mail, Shipping, Contractors Notices		1,200
		Operating Expense Postage Total	**1,200**
Operating Expense Utility Services			
420.80.532-030.43	Florida Power & Light		9,650

Expenditure Detail

			FY 2027
420.80.532-030.43	Water Sewer Utility		7,700
		Operating Expense Utility Services Total	**17,350**
Operating Expense Rental & Leases			
420.80.532-030.44	Enterprise		121,908
420.80.532-030.44	Konica Minolta		1,725
420.80.532-030.44	Mats, Towels, Etc		600
420.80.532-030.44	Uniforms		3,200
		Operating Expense Rental & Leases Total	**127,433**
Operating Expense Insurance			
420.80.532-030.45	Property Insurance		96,012
		Operating Expense Insurance Total	**96,012**
Operating Expense Repair & Maintenance			
420.80.532-030.46	Border Station, Regulator, Maint/YZ Maintenance		6,700
420.80.532-030.46	Building Repair and Maintenance		12,000
420.80.532-030.46	Corrector Repair		3,500
420.80.532-030.46	Door Maintenance		2,500
420.80.532-030.46	Emergency Road Repair		20,000
420.80.532-030.46	Enterprise - Maintenance fee		10,052
420.80.532-030.46	Fit Test/ Tank Certification		1,500
420.80.532-030.46	Front Gate Maintenance and Repair		3,000
420.80.532-030.46	HVAC Qtrly Inspections and Service		400
420.80.532-030.46	Hydraulic Squeeze Off Tool Repair		5,000
420.80.532-030.46	Ice Machine Maintenance/Repair		5,000
420.80.532-030.46	Meter Repairs		20,000
420.80.532-030.46	Pest Control		360
420.80.532-030.46	Truck and Equipment Repairs		45,000
		Operating Expense Repair & Maintenance Total	**135,012**
Operating Expense Printing & Binding			
420.80.532-030.47	Map Books		600
		Operating Expense Printing & Binding Total	**600**
Operating Expense Promotional Activities			
420.80.532-030.48	Promotional Activities		6,000
		Operating Expense Promotional Activities Total	**6,000**

Expenditure Detail

			FY 2027
Operating Expense Other Current Charges			
420.80.532-030.49	Energy Incentive Rebates		75,000
420.80.532-030.49	Public Service Regulatory Fees		15,000
420.80.532-030.49	Purchased Gas Cost - FGU		3,647,545
420.80.532-030.49	Retirement Token		4,000
420.80.532-030.49	Sales & Marketing - FGU		30,000
		Operating Expense Other Current Charges Total	**3,771,545**
Operating Expense Office Supplies			
420.80.532-030.51	Office supplies and furniture		2,500
		Operating Expense Office Supplies Total	**2,500**
Operating Expense Operating Supplies			
420.80.532-030.52	Advertising		5,000
420.80.532-030.52	CGI		2,600
420.80.532-030.52	Computer/iPad replacement		2,500
420.80.532-030.52	Contingent Pipe and Fitting		90,000
420.80.532-030.52	Fuel		30,000
420.80.532-030.52	Fuel - Off Road		6,000
420.80.532-030.52	GOAL Survey		2,800
420.80.532-030.52	Locates		1,500
420.80.532-030.52	MOT materials, consumables, parts and fittings		70,000
420.80.532-030.52	Odorant		9,400
420.80.532-030.52	Pressure Washer with Steam		4,999
420.80.532-030.52	Public Awareness		15,000
420.80.532-030.52	Safety Shoes		1,260
420.80.532-030.52	Smart Point Transceivers		14,000
420.80.532-030.52	Squeeze Off Tool		5,000
420.80.532-030.52	Stipend Uniform Pants Allowance		2,100
420.80.532-030.52	Stopple Parts & Tapping Tees		10,000
420.80.532-030.52	Warehouse Shelving		5,000
420.80.532-030.52	Wi-Fi Access Point		550
		Operating Expense Operating Supplies Total	**277,709**
Operating Expense Books, Subscription & Membership			
420.80.532-030.54	APGA		1,850
420.80.532-030.54	Current Interrupters Data Renewal		600
420.80.532-030.54	FMNGA		600

Expenditure Detail

		FY 2027
420.80.532-030.54	FNGA	2,600
420.80.532-030.54	SHRIMP	500
420.80.532-030.54	State and Federal Code Books	800
	Operating Expense Books, Subscription & Membership Total	**6,950**
Operating Expense Training		
420.80.532-030.55	Annual Gas Conference	1,000
420.80.532-030.55	Cathodic Protection School	700
420.80.532-030.55	CDL Training	3,000
420.80.532-030.55	Directional Drill Training	4,000
420.80.532-030.55	Equipment Training	4,000
420.80.532-030.55	Gas Leak Detection School	3,500
420.80.532-030.55	Measurement School	200
420.80.532-030.55	Misc Training	3,500
420.80.532-030.55	MOT Training	1,000
420.80.532-030.55	Operator Qualifications	2,400
420.80.532-030.55	Sensus Conference	955
420.80.532-030.55	Valve / Regulator School	2,000
	Operating Expense Training Total	**26,255**
Capital Outlay Infrastructure		
420.80.532-060.63	Commercial Meter Sets	35,000
420.80.532-060.63	Correctors	12,000
420.80.532-060.63	Gas Pipe	45,000
420.80.532-060.63	Meters and Regulators	25,000
	Capital Outlay Infrastructure Total	**117,000**
Capital Outlay Machinery & Equipment		
420.80.532-060.64	Safety Equipment	25,000
420.80.532-060.64	Welder	15,000
	Capital Outlay Machinery & Equipment Total	**40,000**
Other Uses Other Uses Allocations		
Other Uses Other Uses Bad Debts		
Other Uses Other Uses Contingency		
420.80.532-090.99.05	General Fund Services for Natural Gas Fund	337,303
420.80.532-090.99.01	Bad Debt	10,412

Expenditure Detail

			FY 2027
420.80.532-090.99.02	Contingency		316,415
		Other Uses Other Uses Allocations Total	**337,303**
		Other Uses Other Uses Bad Debts Total	**10,412**
		Other Uses Other Uses Contingency Total	**316,415**
		Total	**5,416,780**

Department Positions

Account	Position	FY 2026	FY 2027
Natural Gas			
420.80.532	Administrative Assistant	1	1
	Cathodic Protection/Leak Specialist	1	1
	Director of Natural Gas	1	0
	Locate Technician	1	1
	Measurement Technician	1	1
	Superintendent	1	1
	Supervisor	1	1
	Technician I/II/III	7	7
	Welder	1	1
	Total	**15**	**14**

Department Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
1	2026	CHEVROLET SILVERADO 1500	0	40,171	
2	2026	CHEVROLET SILVERADO 1500	0	40,148	
3	2024	FORD F-550	2,055	90,000	
4	2021	CHEVROLET SILVERADO 5500HD	16,839	95,000	
5	2021	MACK GRANITE	1,868	200,000	
6	2020	FORD F350 XL 4 x 4	40,828	60,000	
7	2021	CHEVROLET SILVERADO 3500HD	12,574	65,000	
8	2024	CHEVROLET SILVERADO 2500 HD	18,663	60,000	
9	2026	CHEVROLET SILVERADO 1500	0	45,000	
10	2026	CHEVROLET SILVERADO 1500	0	45,000	
11	2026	CHEVROLET SILVERADO 2500hd	0	74,674	
		Total		**814,993**	


CITY OF
LAKE CITY
Florida's Gateway Est. 1859

Grants

Grants

The City of Lake City uses grant funding to support priority projects and services, including infrastructure, public safety, parks, community development, and utility improvements. Grants help the City leverage outside resources to meet community needs while reducing pressure on local revenues.



Grant revenues and related expenditures are budgeted in the appropriate fund once funding is reasonably assured. When required, matching funds are identified in advance and evaluated for affordability and long-term operating impact. The City reviews grant opportunities for consistency with Council priorities, project readiness, compliance requirements, and administrative capacity.





Through effective grant planning and oversight, the City uses external funding to improve public facilities, enhance services, and advance strategic community goals.

	Title	Grantor	Award Match/ Split	Awarded Amount	Expensed	Collected	Remaining Balance
1	Ichetucknee Springs Water Quality Improvement	FDEP	100%	$1,800,000	$357,435	$357,435	$1,442,565
2	Lake City Public Access Reuse/Chlorine Contact Chamber Upgrades	FDEP	100%	$1,000,000			$1,000,000
3	Recharge Wetland Steedly Sprayfield	FDEP	100%	$9,900,000	$454,290	$454,290	$9,445,710
4	SR 47/I-75 Septic-to-Sewer Program: Phase 2 (RV Park Extension)	FDEP	100%	$1,794,000			$1,794,000
5	Taxiway A Pipe Repairs	FDOT	100%	$300,000			$300,000
6	Airport Taxiway A Construction Phase 2 FY25	FAA	95%	$302,500	$60,003	$60,003	$242,497
7	Airport Taxiway A Design/Construction Match FY25	FDOT	10%	$47,611	$40,863	$40,863	$6,748
8	Hangar Roof Repairs RIF Grant	FL Com	100%	$1,788,415			$1,788,415
9	Flood Vulnerability Assesment	FDEP	100%	$300,000			$300,000
10	FY26 Bullet Proof Vest Grant	DOJ	50%	$2,991			$2,991
				$17,235,517	**$912,591**	**$912,591**	**$16,322,926**


CITY OF
LAKE CITY
Florida's Gateway Est. 1859

Capital Improvement Plan

Expenditure Detail

		FY 2027
Capital Outlay Infrastructure	Steedly Wetland Recharge - DEP 100%	9,445,710
Capital Outlay Building	New City Hall	3,678,098
Capital Outlay Infrastructure	SR 47/I-75 Septic to Sewer Phase 2 DEP Grant	1,794,000
Capital Outlay Building	Hangar Roof Repairs RIF Grant	1,788,415
Capital Outlay Infrastructure	Gwen Lake Restoration	1,500,000
Capital Outlay Infrastructure	Ichetucknee Springs Quality & Quantity - DEP 100%	1,442,565
Capital Outlay Infrastructure	Unassigned utility projects	1,300,000
Capital Outlay Machinery & Equipment	Server Infrastructure	756,000
Capital Outlay Infrastructure	Future Grant Projects	750,000
Capital Outlay Infrastructure	Undesiginated Projects	602,517

Expenditure Detail

			FY 2027
City Manager			
General Fund			
Capital Outlay Machinery & Equipment	2019 Ford Fusion (Purchase)		352
		City Manager Total	**352**
Information Technology			
Capital Outlay Building	Replacement Windows		27,000
Capital Outlay Machinery & Equipment	Cloud Backup Solution		14,000
Capital Outlay Machinery & Equipment	Gate Controller		12,000
Capital Outlay Machinery & Equipment	IT Generator		62,000
Capital Outlay Machinery & Equipment	Server Infrastructure		756,000
		Information Technology Total	**871,000**
Vehicle Maintenance			
Capital Outlay Machinery & Equipment	Certified Hydraulics Inc Replacement		30,000
Capital Outlay Machinery & Equipment	Ice Machine		6,000
		Vehicle Maintenance Total	**36,000**
General Building			
Capital Outlay Building	Brick Repairs Five Points		5,000
Capital Outlay Building	Flooring for Five Points		66,533
Capital Outlay Building	HVAC Replacement Five Points		140,000
Capital Outlay Building	Painting Five Points		33,341
Capital Outlay Building	Roof Repairs Five Points		20,000
Capital Outlay Building	Tiles and Fan Replacement Five Points		17,000
Capital Outlay Infrastructure	Dog Park		20,000
Capital Outlay Machinery & Equipment	AC Unit Replacement City Hall Unit 1&2		24,000
Capital Outlay Machinery & Equipment	Camera Additions City Hall		29,145
Capital Outlay Machinery & Equipment	Monitor/Screen Council Chambers		10,000
Capital Outlay Machinery & Equipment	Wireless Mics - Council Chambers		32,000
		General Building Total	**397,019**
Police			
Capital Outlay Machinery & Equipment	FirstNet Mobile Service Subscription (20)		19,100
Capital Outlay Machinery & Equipment	Flock Flex ALPR 2 of 5		3,500
Capital Outlay Machinery & Equipment	Flock Safety - Gunshot Detection/ALPR (Year 4 of 5)		100,000
Capital Outlay Machinery & Equipment	Marked Patrol Cars Enterprise Lease 2 of 5		75,000
Capital Outlay Machinery & Equipment	Marked/Unmarked Patrol Cars (End of Lease Purchase)		7,000

Expenditure Detail

			FY 2027
Capital Outlay Machinery & Equipment	Motorola Lease (In Car Radios Year 1 of 5)		23,391
Capital Outlay Machinery & Equipment	Replacement AED 8		15,040
Capital Outlay Machinery & Equipment	Second Interview Room Motorola (Year 3 of 5)		4,127
Capital Outlay Machinery & Equipment	Surveillance Equipment		11,000
Capital Outlay Machinery & Equipment	Taser 1 Officer (Year 2 of 3)		2,427
Capital Outlay Machinery & Equipment	Vehicle Striping		1,500
Capital Outlay Machinery & Equipment	Watchguard Replacement (35 In car/50 BC Year 2 of 5)		113,400
		Police Total	**375,485**
Public Works			
Capital Outlay Building	Replace 3 A/C units at PW Building		31,670
Capital Outlay Building	Roof for Murray St. Building		41,860
Capital Outlay Infrastructure	CIPP Pulled in Place Liners		100,000
Capital Outlay Infrastructure	Gwen Lake Restoration		1,500,000
Capital Outlay Infrastructure	Kiwannas Park Equipment		40,000
Capital Outlay Infrastructure	Mill and Repave NE Center Ave--10		166,820
Capital Outlay Infrastructure	Mill and Repave NW Ridgewood Ave--12		152,709
Capital Outlay Infrastructure	Mill and Repave SW Alamo Dr--13		178,507
Capital Outlay Infrastructure	Mill and Repave SW Old Dogwood Ter--14		53,577
Capital Outlay Infrastructure	Splash Pad at Youngs Park		463,759
Capital Outlay Infrastructure	Youngs Park Playground Equipment		161,411
Capital Outlay Machinery & Equipment	Flail Mower for Mini Skid Steer		5,445
Capital Outlay Machinery & Equipment	Ice Machine		6,069
Capital Outlay Machinery & Equipment	Mower with 52" cut		12,753
Capital Outlay Machinery & Equipment	Mower with 72" cut		19,457
Capital Outlay Machinery & Equipment	Power rake for Mini Skid Steer		6,320
Capital Outlay Machinery & Equipment	Rake for 308--32"		5,773
		Public Works Total	**2,946,130**
Growth Management			
Capital Outlay Machinery & Equipment	Mobile Radios - Codes Enforcement & Storm		10,000
		Growth Management Total	**10,000**
CRA			
Community Redevelopment Agency			
Capital Outlay Infrastructure	Undesiginated Projects		602,517
		CRA Total	**602,517**

Expenditure Detail

			FY 2027
Fire			
Fire Special Assessment			
Capital Outlay Machinery & Equipment	Computers/Laptops		14,888
Capital Outlay Machinery & Equipment	Fire Gear Sets		15,000
Capital Outlay Machinery & Equipment	Portable Radio Maintenance & Repairs		28,500
		Fire Total	**58,388**
Airport			
Airport			
Capital Outlay Building	FBO Carpet		8,000
Capital Outlay Building	FBO Landscaping		20,000
Capital Outlay Building	Fuel truck garage cover		24,000
Capital Outlay Building	Pole Barn for Tractor		60,000
Capital Outlay Machinery & Equipment	New Sump Reclaimer for Avgas Tank Farm		12,000
Capital Outlay Machinery & Equipment	Ventrac Attachments		30,000
Capital Outlay Machinery & Equipment	Welder		10,000
		Airport Total	**164,000**
Debt			
Sales Tax Bond Fund			
Capital Outlay Building	New City Hall		3,678,098
		Debt Total	**3,678,098**
Airport Construction			
Capital Outlay Building	Hangar Roof Repairs RIF Grant		1,788,415
Capital Outlay Infrastructure	Design & Construction Taxiway A FAA & FDOT Grant		249,245
Capital Outlay Infrastructure	Design & Construction Taxiway A Pipe Repairs FDOT Grant		300,000
Capital Outlay Infrastructure	Future Grant Projects		750,000
		Airport Total	**3,087,660**
Water/Sewer Admin			
Water-Sewer Utility			
Capital Outlay Infrastructure	Unassigned utility projects		1,300,000
Capital Outlay Land	Easements		2,500
Capital Outlay Land	SRWMD Land Acquisition		225,000
Capital Outlay Machinery & Equipment	Asset Management Software		200,000
		Water/Sewer Admin Total	**1,727,500**

Expenditure Detail

			FY 2027
Water Treatment Plant			
Capital Outlay Machinery & Equipment	Chemical Tank Replacements (3)		30,000
Capital Outlay Machinery & Equipment	EMP Defense lightning Suppressor		21,000
Capital Outlay Machinery & Equipment	Gate controllers for plant		30,000
Capital Outlay Machinery & Equipment	Metal Siding		35,000
Capital Outlay Machinery & Equipment	Purchase of truck 251		5,000
Capital Outlay Machinery & Equipment	R & R for Equipment		50,000
Capital Outlay Machinery & Equipment	Tank Mixers for Main Plant		85,000
Capital Outlay Machinery & Equipment	Upgrade Fire wall		10,000
Capital Outlay Machinery & Equipment	Well PLC Upgrade		140,000
		Water Treatment Plant Total	**406,000**
Wastewater Treatment			
Capital Outlay Infrastructure	Kicklighter SCADA Upgrades		165,000
Capital Outlay Machinery & Equipment	New Crane Truck		199,500
Capital Outlay Machinery & Equipment	Spare Digester Pump		65,000
		Wastewater Treatment Total	**429,500**
NFMIP Wastewater Treatment Plant			
Capital Outlay Infrastructure	Shed for Golf Cart		10,000
Capital Outlay Machinery & Equipment	Cameras		14,000
Capital Outlay Machinery & Equipment	Golf Cart		10,000
Capital Outlay Machinery & Equipment	HMI Hardware		10,000
Capital Outlay Machinery & Equipment	Ignition HMI Software		35,000
		NFMIP Wastewater Treatment Plant Total	**79,000**
Sprayfield			
Capital Outlay Building	Building Maintenance		5,500
Capital Outlay Machinery & Equipment	Pay off on truck 178		1,900
		Sprayfield Total	**7,400**
GIS/SCADA			
Capital Outlay Machinery & Equipment	Fence and Gates		12,000
Capital Outlay Machinery & Equipment	Gate Controller		15,000
Capital Outlay Machinery & Equipment	Generator		62,000
Capital Outlay Machinery & Equipment	Survey/GIS Equipment		55,000
		GIS/SCADA Total	**144,000**

Expenditure Detail

			FY 2027
Distribution and Collections			
Capital Outlay Infrastructure	247 bore for relocation of line and pipe		85,000
Capital Outlay Infrastructure	8 inch bores crosswinds subdivision		75,000
Capital Outlay Infrastructure	8 inch water main Marvin Burnett		75,000
Capital Outlay Infrastructure	Cured In Place Pipe Slip Lining		450,000
Capital Outlay Infrastructure	Lift station Quail Hieghts		275,000
Capital Outlay Infrastructure	Remediate Two Stations		200,000
Capital Outlay Infrastructure	valve insection		25,500
Capital Outlay Infrastructure	Windsong Phase two Alley meter exchange		250,000
Capital Outlay Machinery & Equipment	Dump Truck		220,000
Capital Outlay Machinery & Equipment	FPVC pipe for bore jobs		200,000
Capital Outlay Machinery & Equipment	HVAC Replacement		32,000
Capital Outlay Machinery & Equipment	Lawn Mower		14,000
Capital Outlay Machinery & Equipment	Meters and MXU		300,000
Capital Outlay Machinery & Equipment	MOT Safety equipment		10,000
Capital Outlay Machinery & Equipment	New Liftstation Pumps		150,000
Capital Outlay Machinery & Equipment	New Stationary Liftstation generators		380,000
Capital Outlay Machinery & Equipment	PIPE AND FITTING FOR REPLACEMENET		550,000
Capital Outlay Machinery & Equipment	Portable generators for Liftstation		200,000
Capital Outlay Machinery & Equipment	Vac Trailer		120,000
		Distribution and Collections Total	**3,611,500**
Water-Sewer Construction			
Capital Outlay Infrastructure	Ichetucknee Springs Quality & Quantity - DEP 100%		1,442,565
Capital Outlay Infrastructure	SR 47/I-75 Septic to Sewer Phase 2 DEP Grant		1,794,000
Capital Outlay Infrastructure	Steedly Wetland Recharge - DEP 100%		9,445,710
Capital Outlay Infrastructure	Water/Sewer Projects		413,707
		Water/Sewer Admin Total	**13,095,982**
Natural Gas			
Natural Gas Utility			
Capital Outlay Infrastructure	Commercial Meter Sets		35,000
Capital Outlay Infrastructure	Correctors		12,000
Capital Outlay Infrastructure	Gas Pipe		45,000

Expenditure Detail

			FY 2027
Capital Outlay Infrastructure	Meters and Regulators		25,000
Capital Outlay Machinery & Equipment	Safety Equipment		25,000
Capital Outlay Machinery & Equipment	Welder		15,000
		Natural Gas Total	**157,000**
		Total	**31,884,531**

Debt Schedules

Budget Transfers

AIRPORT			
140.60.542-070.71	Principal		
	2017 Airport Revenue Bond - BB&T Bond Principal	210,427	
140.60.542-070.72	Interest		
	2017 Airport Revenue Bond - BB&T Bond Interest	33,415	243,842
COMMUNITY REDEVELOPMENT AGENCY			
103.40.559-070.71	Principal		
	CRA Redevelopment Loan - First Federal	96,447	
103.40.559-070.72	Interest		
	CRA Redevelopment Loan - First Federal	6,703	103,150
DEBT SERVICE			
204.30.517-070.72	Interest		
	2019 Sales Tax Bond	160,977	
	Motorola Lease #1	18,474	179,451
FIRE SPECIAL ASSESSMENT			
110.50.522.030.91.12	Intergovernmental Transfers		
	2019 Sales Tax Bond	196,989	
	Motorola Lease #1	56,980	253,969
WATER-SEWER UTILITY - ADMINISTRATION			
410.70.536-070.71	Principal		
	2016 SRL Refunding	782,000	
	2020A Refunding	1,655,346	
	2020B Series	276,740	
	NFMIP WWTP	258,996	
410.70.536-070.72	Interest		
	2016 SRL Refunding	39,264	
	2020A Refunding	224,655	
	2020B Series	122,861	
	NFMIP WWTP	33,837	3,393,699
GENERAL FUND - NON-DEPARTMENTAL			
001.05.519-090.91.12	Key Government Finance - Principal & Interest	382,390	
	Motorola Lease #1 - Principal & Interest	113,959	
			496,349
		4,670,460	**4,670,460**

2016 SRL Refunding Bond

Date	Principal	Interest	Debt Service
6/15/2026	386,000	24,827	410,827
12/15/2026	389,000	21,373	410,373
6/15/2027	393,000	17,891	410,891
12/15/2027	396,000	14,374	410,374
6/15/2028	400,000	10,830	410,830
12/15/2028	403,000	7,250	410,250
6/15/2029	407,000	3,643	410,643
	2,774,000	**100,186**	**2,874,186**

Airport Bond

Date	Principal	Interest	Debt Service
4/1/2026	103,208	18,713	121,921
10/1/2026	104,539	17,382	121,921
4/1/2027	105,887	16,033	121,921
10/1/2027	107,253	14,667	121,921
4/1/2028	108,637	13,284	121,921
10/1/2028	110,038	11,882	121,921
4/1/2029	111,458	10,463	121,921
10/1/2029	112,896	9,025	121,921
4/1/2030	114,352	7,568	121,921
10/1/2030	115,827	6,093	121,921
4/1/2031	117,321	4,599	121,921
10/1/2031	118,835	3,086	121,921
4/1/2032	120,368	1,553	121,921
	1,450,619	**134,347**	**1,584,967**

CRA Bond

Date	Principal	Interest	Debt Service
4/1/2026	47,579	3,996	51,575
10/1/2026	48,007	3,567	51,575
4/1/2027	48,439	3,135	51,575
10/1/2027	48,875	2,699	51,575
4/1/2028	49,315	2,259	51,575

CRA Bond

Date	Principal	Interest	Debt Service
10/1/2028	49,759	1,816	51,575
4/1/2029	50,207	1,368	51,575
10/1/2029	50,659	916	51,575
4/1/2030	51,115	460	51,575
	443,954	**20,217**	**464,171**

2019 Sales Tax Bond

Date	Principal	Interest	Debt Service
6/20/2026	205,378	84,312	289,689
12/20/2026	207,916	81,773	289,689
6/20/2027	210,486	79,203	289,689
12/20/2027	213,088	76,602	289,689
6/20/2028	215,721	73,968	289,689
12/20/2028	218,388	71,302	289,689
6/20/2029	221,087	68,602	289,689
12/20/2029	223,820	65,870	289,689
6/20/2030	226,586	63,103	289,689
12/20/2030	229,387	60,303	289,689
6/20/2031	232,222	57,468	289,689
12/20/2031	235,092	54,597	289,689
6/20/2032	237,998	51,692	289,689
12/20/2032	240,940	48,750	289,689
6/20/2033	243,918	45,772	289,689
12/20/2033	246,932	42,757	289,689
6/20/2034	249,984	39,705	289,689
12/20/2034	2,962,396	36,615	2,999,011
	6,821,338	**1,102,394**	**7,923,732**

Motorola Lease

Date	Principal	Interest	Debt Service
7/1/2027	152,464	18,474	170,938
7/1/2028	158388	12549	170,937
7/1/2029	164543	6394	170,937
	475,395	**37,417**	**341,875**

2020A Utility Bond

Date	Principal	Interest	Debt Service
1/1/2026	813,986	126,014	940,000
7/1/2026	819,431	120,569	940,000
1/1/2027	824,913	115,087	940,000
7/1/2027	830,432	109,568	940,000
1/1/2028	835,988	104,012	940,000
7/1/2028	841,580	98,420	940,000
1/1/2029	847,211	92,789	940,000
7/1/2029	852,878	87,122	940,000
1/1/2030	977,371	81,416	1,058,787
7/1/2030	983,910	74,877	1,058,787
1/1/2031	990,492	68,295	1,058,787
7/1/2031	997,119	61,668	1,058,787
1/1/2032	1,003,789	54,998	1,058,787
7/1/2032	1,010,505	48,282	1,058,787
1/1/2033	1,017,265	41,522	1,058,787
7/1/2033	1,024,070	34,717	1,058,787
1/1/2034	1,030,921	27,866	1,058,787
7/1/2034	1,037,818	20,969	1,058,787
1/1/2035	1,044,761	14,026	1,058,787
7/1/2035	1,051,751	7,036	1,058,787
	18,836,193	**1,389,251**	**20,225,444**

2020B Bond

Date	Principal	Interest	Debt Service
1/1/2026	133,822	65,979	199,800
7/1/2026	135,621	64,179	199,800
1/1/2027	137,446	62,355	199,800
7/1/2027	139,294	60,506	199,800
1/1/2028	141,168	58,632	199,800
7/1/2028	143,066	56,734	199,800
1/1/2029	144,991	54,810	199,800
7/1/2029	146,941	52,859	199,800
1/1/2030	148,917	50,883	199,800
7/1/2030	150,920	48,880	199,800
1/1/2031	152,950	46,850	199,800
7/1/2031	155,007	44,793	199,800
1/1/2032	157,092	42,708	199,800
7/1/2032	159,205	40,595	199,800

2020B Bond

Date	Principal	Interest	Debt Service
1/1/2033	161,346	38,454	199,800
7/1/2033	163,516	36,284	199,800
1/1/2034	165,716	34,085	199,800
7/1/2034	167,944	31,856	199,800
1/1/2035	170,203	29,597	199,800
7/1/2035	172,493	27,308	199,800
1/1/2036	174,813	24,988	199,800
7/1/2036	177,164	22,636	199,800
1/1/2037	179,547	20,254	199,800
7/1/2037	181,962	17,839	199,800
1/1/2038	184,409	15,391	199,800
7/1/2038	186,889	12,911	199,800
1/1/2039	189,403	10,397	199,800
7/1/2039	191,950	7,850	199,800
1/1/2040	194,532	5,268	199,800
7/1/2040	197,149	2,652	199,800
	4,905,474	**1,088,531**	**5,994,005**

NFMIP WWTP

Date	Principal	Interest	Debt Service
7/31/2027	97670	11458	109128
8/30/2027	97670	11279	108949
9/30/2027	97670	11099	108769
	293010	**33836**	**326846**

VAC-CON

Date	Principal	Interest	Debt Service
5/5/2026	85,111	2,426	87,537
	85,111	**2,426**	**87,537**

Total Debt Services

Date	Principal	Interest	Debt Service
2026	3,720,555	659,286	4,379,840
2027	3,607,578	590,594	4,198,172
2028	3,675,049	522,937	4,197,986
2029	3,333,689	453,860	3,787,549
2030	2,998,385	393,584	3,391,969
2031	2,999,038	341,356	3,340,394

Total Debt Services

Date	Principal	Interest	Debt Service
2032	2,929,896	288,578	3,218,474
2033	2,857,048	239,506	3,096,553
2034	5,614,780	191,095	5,805,875
2035	2,439,208	77,966	2,517,174
2036	351,976	47,624	399,600
2037	361,508	38,092	399,600
2038	371,298	28,302	399,600
2039	381,353	18,247	399,600
2040	194,532	251,762	446,294
	35,835,893	**4,142,789**	**39,978,682**


CITY OF
LAKE CITY
Florida's Gateway Est. 1859

Strategic Plan

CITY OF LAKE CITY
Florida's Gateway Est. 1859



5-YEAR STRATEGIC PLAN

EXECUTIVE SUMMARY

The Lake City Strategic Plan reflects a unified vision for the future of Lake City. The plan is the result of one of the most inclusive planning efforts in recent city history, which included extensive engagement with city leaders, local businesses, residents, and regional partners.

Planning Process Overview

We consulted a broad range of stakeholders including city staff, elected officials, county and school leaders, business owners, and representatives from AAR Corporation, Weyerhaeuser, and HCA Lake City Hospital. Regional input came from Columbia County, JAXPORT, and state agencies. A community survey drew 546 responses from across all neighborhoods, reflecting diverse voices and strong public investment in Lake City's future.

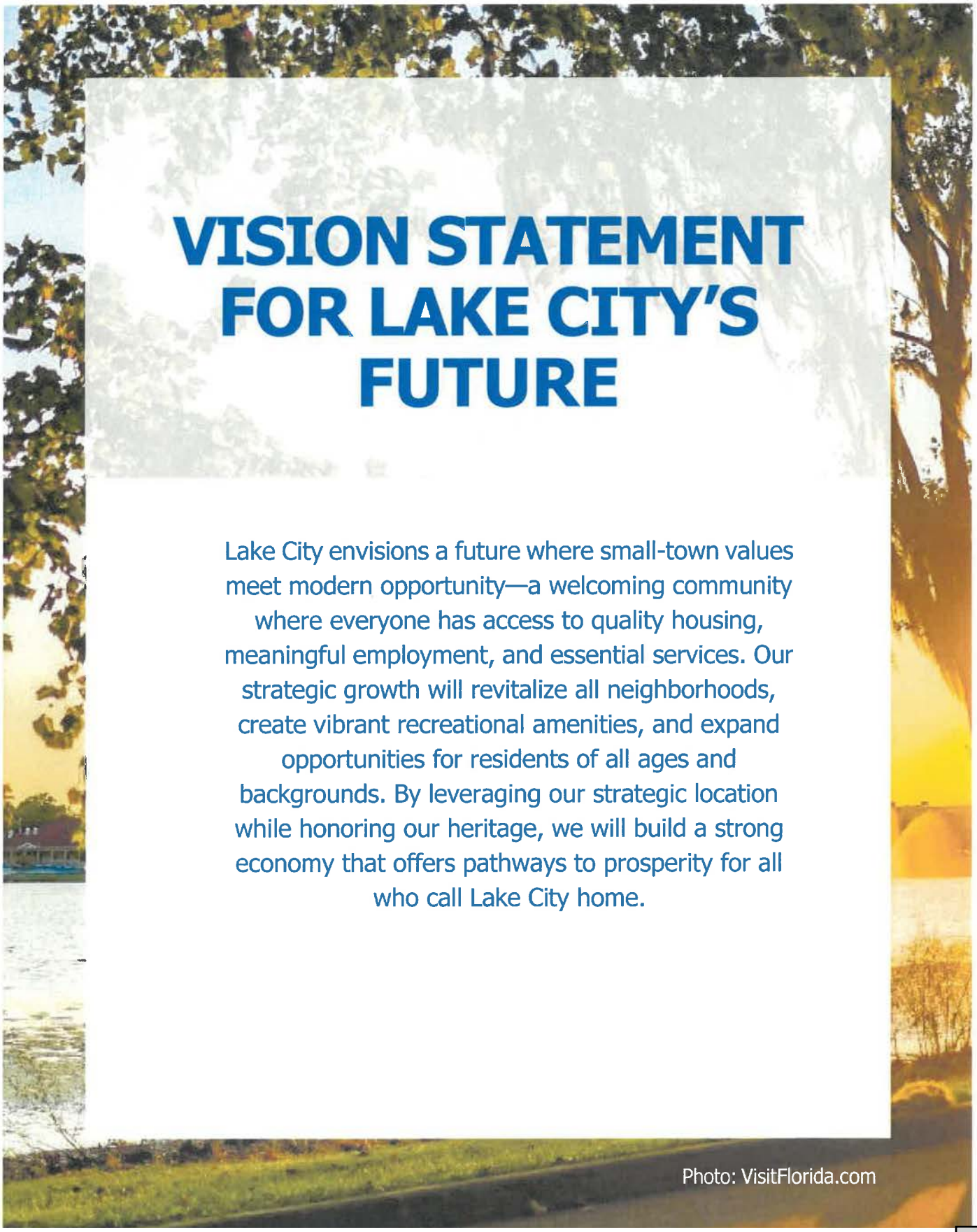
Implementation Framework

Led by the City Manager and department heads, implementation will begin with key actions in Year 1. Core initiatives will roll out over Years 2–3, with evaluation and institutionalization in Years 4–5. Long-term success depends on continued collaboration with Columbia County, schools, employers, and residents.

Lake City is ready to turn potential into progress. This plan charts a clear path forward—preserving our character while creating opportunity for all.

STRATEGIC PILLARS

- **Economic Development:** Leverage our I-10/I-75 location to grow Lake City Gateway Airport, support the North Florida Mega Industrial Park, and foster small business growth through workforce development and streamlined permitting.
- **Housing & Community Development:** Mayor and Council's Home Repair tax allowance program that allows citizens to get tax credits of $1.00 for every $2 spent repairing or upgrading home for allowable repairs. Focus on neighborhood revitalization, downtown development, and recreation expansion, including a new Recreation Director and Lake DeSoto improvements.
- **Infrastructure & Sustainable Growth:** Expand utility capacity, streamline permitting, and coordinate with county and state partners. Growth will be balanced with natural resource protection and strategic annexation.
- **Public Safety & Community Engagement:** Strengthen community policing, youth programs, and neighborhood engagement to address safety concerns and build trust citywide.



VISION STATEMENT FOR LAKE CITY'S FUTURE

Lake City envisions a future where small-town values meet modern opportunity—a welcoming community where everyone has access to quality housing, meaningful employment, and essential services. Our strategic growth will revitalize all neighborhoods, create vibrant recreational amenities, and expand opportunities for residents of all ages and backgrounds. By leveraging our strategic location while honoring our heritage, we will build a strong economy that offers pathways to prosperity for all who call Lake City home.

Photo: VisitFlorida.com

INTRODUCTION & BACKGROUND

About Lake City

Lake City is known as "The Gateway to Florida" because of its strategic location at the intersection of Interstate 75 and Interstate 10, providing convenient access to major urban centers like Jacksonville and Gainesville. This prime position has long made Lake City an important transportation hub and logistics center, offering residents the opportunity to enjoy small-town living with relatively easy access to big-city amenities.

The city and surrounding Columbia County are blessed with natural beauty, including pristine springs, rivers, and forests that attract outdoor enthusiasts from across the region. The Osceola National Forest, Ichetucknee Springs State Park, and numerous other natural areas provide exceptional recreational opportunities for residents and visitors alike.

While Lake City offers many advantages, it also faces challenges common to smaller communities. The job market remains relatively limited, particularly for specialized careers, leading some residents to commute to larger cities for employment. Healthcare options, though improving with recent investments in HCA Lake City Hospital, are more basic compared to those available in larger metropolitan areas. Public transportation is minimal, creating access challenges for residents without personal vehicles.

Despite these challenges, Lake City possesses remarkable potential for growth and development, with a strong foundation of community assets and a strategic location that positions it well for future prosperity.

Key Assets

- **Lake City Gateway Airport:** This general aviation airport provides a valuable transportation link and opportunities for expanded aviation services, including the potential for increased cargo operations and business travel.
- **North Florida Mega Industrial Park:** Located just outside city limits, this 2,622-acre, single-owner supersite between Jacksonville and Tallahassee represents one of the region's most significant economic development opportunities. The site's strategic location, combined with excellent transportation access, positions it as a premier location for manufacturing, distribution, and logistics operations. The site is one of only three in Florida and twelve in the Southeast.
- **Florida Gateway College:** This institution offers essential educational opportunities and workforce development programs that help prepare residents for careers in growing industries. The college's partnerships with regional employers ensure that training programs align with actual workforce needs.
- **Regional Medical Facilities:** HCA Lake City Hospital and other healthcare providers form the backbone of the region's healthcare system, offering essential services while creating valuable employment opportunities
- **Diverse Transportation Infrastructure:** Beyond the highway intersections I-10 and I-75, Lake City benefits from rail access and proximity to deepwater ports in Jacksonville, creating a multi-modal transportation network that supports business development.
- **Rich Historical Heritage:** Lake City's historical significance, dating back to the 1800s, provides a foundation for cultural tourism and community identity.
- **Affordable Cost of Living:** Compared to larger metropolitan areas in Florida, Lake City offers a more affordable cost of living, making it an attractive option for families and retirees seeking quality of life at a reasonable cost.

Stakeholder Engagement Process

The development of this strategic plan has been guided by extensive stakeholder engagement, ensuring that it reflects the priorities and perspectives of the entire community. Key engagement activities included:

- **In-depth interviews* with city department heads and staff,** providing insights into operational challenges and opportunities as well as departmental priorities and needs.
  * A full list of the stakeholders interviewed is included in Appendix 2.
- **Visioning sessions with City Council members** to establish high-level strategic direction and identify policy priorities.
- **Roundtable discussions with business leaders** to understand economic development needs and opportunities from the private sector perspective.
- **Meetings with education, healthcare, and transportation officials** to coordinate planning efforts and identify potential partnerships.
- **Collaborations with county leadership and regional partners** to ensure alignment with broader regional initiatives and maximize collaborative opportunities.
- **Input from major companies in the area including and Weyerhaeuser** to understand workforce needs and economic development potential.
- **Review of existing plans and documents** to build upon previous work and ensure continuity in planning efforts.
- **Public survey process** to incorporate the priorities of residents who live and work in Lake City in the plan.

Summary of Findings from Interviews

The discovery process for Lake City's strategic plan involved extensive stakeholder engagement including city department heads, county officials, education leaders, business representatives, and regional partners.

Across the board, stakeholders share a common vision of leveraging the City's location advantage to attract targeted investment, particularly in transportation, logistics, and advanced manufacturing. The recent improvements in city leadership and intergovernmental relations have created a favorable environment for strategic planning and collaborative growth.

The discovery process consistently revealed three interconnected challenges that must be addressed to unlock Lake City's potential: infrastructure constraints, housing shortages, and workforce development. Water and wastewater capacity limitations are currently restricting growth, with complex permitting processes further complicating expansion efforts. The severe lack of workforce housing has forced many employees to commute from surrounding areas, creating a significant barrier for business attraction and retention. Additionally, while the school system offers strong vocational programs, there remains a gap in creating sustainable career pathways that retain young talent and meet employer needs.

Quality of life considerations emerged as both challenges and opportunities. Many stakeholders highlighted the need for expanded youth recreation, downtown revitalization, particularly north of the railroad tracks, and more diverse entertainment options. These elements are seen as crucial not just for current residents but as essential components for workforce attraction and retention. The city's proximity to natural assets like Ichetucknee Springs and Osceola National Forest offers untapped potential for ecotourism development that aligns with preserving Lake City's character.

Stakeholders demonstrated remarkable alignment around priority initiatives: expanding infrastructure capacity, developing workforce housing across all segments, streamlining business processes, and enhancing quality of life amenities.

Major employers including AAR Corporation, the hospital, and potential tenants of the Weyerhaeuser mega-industrial site are poised for significant growth if these foundational issues can be addressed. The city's improving financial position and openness to innovative approaches like the new Housing Commission provide promising pathways forward, though success will require sustained focus on implementation and meaningful performance metrics.

Lake City Community Survey Results Summary

The City of Lake City conducted a comprehensive community survey in Spring 2025 to gather input from residents regarding their priorities, concerns, and vision for the future. With over 540 responses from diverse neighborhoods across the city and surrounding areas, this survey provided valuable insights that have directly shaped the strategic priorities outlined in this plan.

Respondent Demographics

Survey participants represented a broad cross-section of Lake City's population, with residency ranging from less than one year to more than 20 years. All age groups were represented, with the largest participation coming from residents aged 35-44 and 45-54, followed by residents aged 25-34. This diverse representation ensures that the strategic plan addresses the needs of both long-time residents and newcomers, as well as residents at different life stages.

Key Community Priorities

Infrastructure Improvements

Residents clearly identified infrastructure as a top priority for Lake City's future. The three most commonly requested infrastructure improvements were:

- Road repairs and maintenance (61% of respondents)
- Parks and recreational facilities (56%)
- Downtown revitalization (40%)

Additional infrastructure priorities included stormwater drainage (33%), street lighting (30%), and housing rehabilitation (30%).

Economic Development

Survey respondents strongly supported strategic economic development, with an emphasis on:

- Community entertainment and recreation (52%)
- Retail and shopping (56%)
- Dining and food service (27%)
- Arts and culture (26%)
- Eco-tourism/Agri-tourism (25%)

Notably, when asked to rate the importance of various factors to Lake City's future, 75% of respondents rated "small business incentives" as important or very important, and 66% rated "industrial/manufacturing growth" similarly. These findings underscore residents' desire for a balanced economic development approach that preserves Lake City's character while creating new opportunities.

Quality of Life Initiatives

The survey revealed strong support for quality of life improvements that would make Lake City more livable and attractive:

- Creating or improving parks and playgrounds (73%)
- Building or enhancing walking and biking trails (63%)
- Developing more community centers and picnic areas (54%)
- Improving public swimming pools (47%)
- Enhancing sports facilities (45%)

These preferences reflect residents' desire for more family-friendly recreational opportunities and accessible outdoor spaces.

Public Safety Concerns

When asked about public safety issues, residents identified several key concerns:

- Drug activity (68%)
- Violent crime (55%)
- Traffic safety and speeding (51%)
- Property Crime (44%)

These findings highlight the importance of comprehensive public safety strategies in the strategic plan.

Strengths and Challenges

The survey asked residents to identify Lake City's greatest strengths and most significant challenges.

Perceived Strengths:

- Location and accessibility (proximity to major highways and regional centers)
- Small-town feel and sense of community
- Natural resources and outdoor recreation potential
- Ability to come together during times of need

Perceived Challenges:

- Limited activities and amenities for youth and families
- Insufficient housing options across income levels
- Public safety concerns and drug-related issues
- Economic development needs and lack of high-paying jobs
- Infrastructure maintenance and improvements

Communication Preferences

When asked how they currently receive information about Lake City events and news, most respondents cited the city's Facebook page (52%) and word of mouth (25%). When asked about their preferred communication methods, many indicated interest in email updates, text notifications, and continued social media engagement. This information will guide the city's communication strategy moving forward.

Integration into Strategic Planning

The findings from this community survey have directly informed the strategic priorities outlined in this plan. Based on resident feedback, the strategic plan places particular emphasis on:

- Infrastructure investment
- Economic development
- Quality of life enhancements
- Public safety initiatives
- Housing opportunities
- Communication improvements



Lake City is committed to responsive, resident-centered governance. The survey results have provided a roadmap for addressing the most pressing concerns of residents while building on the city's existing strengths.

Executive Summary Conclusion

This multi-faceted engagement process has resulted in a strategic plan that truly reflects the community's priorities and vision. By bringing together diverse perspectives and expertise, Lake City has developed a roadmap that addresses immediate needs while positioning the community for long-term success.

The strategic goals and initiatives outlined in the following sections directly respond to the priorities identified through this engagement process. They reflect Lake City's commitment to creating a vibrant, safe, and economically sustainable community that preserves its small-town character while embracing strategic growth and development.

SITUATION ANALYSIS

Strengths Assessment

Strategic Location

Lake City's position at the intersection of I-10 and I-75 provides exceptional connectivity to major markets throughout the Southeast. This location, approximately one hour from Jacksonville, Gainesville, and Tallahassee, offers prime access for logistics, distribution, and manufacturing operations while maintaining a more affordable cost structure than larger urban centers.

Industrial Park

The North Florida Mega Industrial Park represents a premier economic development asset with tremendous potential to transform Lake City's economy. This 2,600-acre certified industrial site is one of only three mega-sites in Florida and among just twelve in the entire Southeast. The site features completed environmental studies, wetland delineations, and pre-permitted status, significantly reducing development timelines for prospective businesses. Strategic rail access from Norfolk Southern, combined with proximity to both I-10 and I-75, positions the park ideally for manufacturing, logistics, and distribution operations. The Industrial Park stands ready to attract investments that could generate substantial employment opportunities with higher-than-average wages for the region.

Transportation Assets

The Lake City Gateway Airport provides facilities for corporate aviation, maintenance services, and potential expansion. The presence of AAR Corporation, a major aircraft maintenance provider, demonstrates the viability of aviation-related industries. Additionally, two major rail lines serve the area, offering multimodal transportation options that few communities our size can match.

Natural Resources

Lake City is surrounded by exceptional natural amenities, including the Ichetucknee Springs State Park, Osceola National Forest, and the Suwannee River. These resources offer outstanding recreation opportunities and potential for ecotourism development while contributing to quality of life for residents.

Educational Partnerships

The Columbia County School District offers strong K-12 education with career and technical programs that help prepare students for local employment opportunities. Florida Gateway College provides higher education and workforce training programs that can be aligned with industry needs.

Affordable Community

Lake City offers an affordable cost of living with housing prices below state and national averages, making it attractive for families and retirees. This affordability represents a competitive advantage for workforce recruitment if paired with quality housing options and amenities.

Small-Town Character

Residents value Lake City's small-town atmosphere, where personal relationships matter and community connections remain strong. This character, combined with strategic growth, creates a distinctive environment that appeals to those seeking alternatives to larger urban centers.

Challenges Assessment

Housing Limitations

A critical shortage of quality housing across all price points, but particularly workforce housing, represents a significant barrier to growth. This shortage affects business recruitment, workforce retention, and community vitality. The affects business recruitment, workforce retention, and community vitality. The lack of diverse housing options forces many employees to commute from surrounding areas rather than living in Lake City.

Infrastructure Capacity Constraints

Water and wastewater capacity limitations, particularly related to state permitting for water withdrawal and wastewater discharge, restrict development potential. Additionally, aging infrastructure in some areas requires upgrading to support growth and maintain service reliability. The city's conservative tax rate—the lowest in the region—has constrained available capital for major infrastructure investments. While this approach has kept costs low for residents, it has also limited the city's ability to proactively upgrade systems and expand capacity to meet growing demand and support economic development initiatives.

Youth Engagement Gaps

Limited recreation, entertainment, and career exploration opportunities for youth were consistently identified as concerns. These gaps affect quality of life for families and contribute to challenges in retaining young residents and attracting new families to the community. While Lake City maintains the lowest tax rate in the area at 4.9%, this conservative fiscal approach has limited the city's ability to invest in youth programming, recreational facilities, and community amenities that would enhance quality of life for families.

Regulatory and Permitting Processes

Complex and sometimes lengthy regulatory processes, particularly related to water resource management and development approvals, can delay projects and create uncertainty for investors. Streamlining these processes while maintaining appropriate standards is essential for encouraging investment.

Public Perception Management

Addressing both internal and external perceptions is important for Lake City's future. Internally, overcoming resistance to change while demonstrating the benefits of strategic growth requires ongoing communication. Externally, ensuring Lake City's reputation reflects current realities rather than outdated perceptions is crucial for economic development.

Downtown Revitalization Needs

Despite its historic character and potential, downtown Lake City requires further investment to become a vibrant center of community life. Vacant properties, limited evening activity, and the need for mixed-use development present both challenges and opportunities.

Leadership Continuity and Public Trust

Years of frequent turnover in city management and leadership positions have created skepticism among residents about the government's commitment to long-term initiatives and community needs. As current leadership demonstrates competence and forward-thinking vision, rebuilding trust will require consistent performance, transparent communication, and tangible results that demonstrate the city's genuine commitment to serving all residents and neighborhoods equitably.

Emerging Opportunities

Mega-Industrial Site Development

The Weyerhaeuser mega-industrial site, one of only three such sites in Florida, offers exceptional potential for large-scale manufacturing or distribution operations. Coordination between city and county on infrastructure and services can maximize this asset's economic impact. Partnership opportunity to collaborate with Weyerhaueser and Jaxport on manufacturer recruitment.

Aviation Sector Expansion

Building on AAR's established presence, opportunities exist to expand aviation-related businesses, training programs, and services at the Lake City Gateway Airport. Runway improvements could potentially accommodate larger aircraft and expand service capabilities.

Healthcare Growth

HCA Lake City Hospital's expansion plans and focus on specialized services create opportunities for healthcare sector growth, including related services and suppliers. This growth supports both economic development and quality of life improvements.

Tourism Development

Lake City's natural assets, combined with its strategic location, provide foundations for expanded tourism development focusing on ecotourism, outdoor recreation, and cultural heritage. These opportunities can diversify the economy while preserving natural resources.

Recreation Investment

Developing comprehensive recreation facilities and programming represents a high-impact investment that addresses multiple community challenges simultaneously. Recreation development can serve as a catalyst for neighborhood revitalization, provide positive outlets for youth development, and demonstrate the city's commitment to quality-of-life improvements that benefit all residents across demographic and geographic lines.

STRATEGIC PILLARS & INITIATIVES

This section includes details on the strategic pillars, as well as objectives and key initiatives to support Lake City's progress in that area. In addition, opportunity areas that emerged from our discovery process are highlighted.



Photo from VisitFlorida.com

Pillar 1: Economic Development

Objective 1.1: Position Lake City as premier transportation & logistics hub

Initiative: Maximize Lake City Gateway Airport development potential

- Implement key elements of the Airport Master Plan to expand capacity and services
- Pursue grant funding opportunities to assist with the $9 million investment needed for hangar renovations, including new roofs and fire suppression systems
- Support AAR expansion plans through 2028, including two new production lines creating approximately 200 jobs
- Develop targeted marketing to attract aviation-related businesses
  - Example: Partner with AAR to market their successful Space Florida apprenticeship program that brings in 10-15 new aviation workers every 10 weeks

Initiative: Support mega-industrial site development

- Collaborate with the county, JAXPORT and Weyerhaeuser business development teams to implement targeted marketing to industries that align with site capabilities and could benefit from port access
- Coordinate with Columbia County and Weyerhaeuser on infrastructure needs to recruit manufacturers to the mega-industrial site
  - Example: Increase utility capacity to meet the requirements needed for major industrial prospects

Initiative: Develop business-friendly processes & incentives

- Assign dedicated staff to act as a "concierge" service for businesses navigating development processes and streamline permitting and regulatory procedures
  - *Example:* Implement a "One Stop Permitting" system similar to FDOT's model to coordinate approvals for major developments
- Develop clear guides and resources for new and expanding businesses
- Establish regular communication channels with business community
- Develop city-level incentives that complement Columbia County's programs, which primarily target large businesses

Objective 1.2: Enhance Workforce Development

Initiative: Expand educational partnerships

- Strengthen collaboration with Florida Gateway College on workforce programs
- Support Columbia County School District's career and technical education initiatives to create clear pathways from education to employment in Lake City
- Strengthen collaboration with Florida Gateway College on workforce programs
- Support Columbia County School District's career and technical education initiatives to create clear pathways from education to employment in Lake City
  - Example: Increase utility capacity to meet the requirements needed for major industrial prospects
- Develop industry-specific training programs aligned with target sectors
  - Example: Create a formal mentorship program with AAR and other large employers who have expressed interest in greater community engagement

Initiative: Implement workforce recruitment & retention strategies

- Partner with employers on talent attraction initiatives through downtown revitalization, recreation projects and other quality of life amenities
- Establish or expand youth entrepreneurship and career exploration programs

Initiative: Support small business development

- Establish small business incubator/accelerator programs
- Provide resources and support for entrepreneurs
- Create networking opportunities for business owners
  - Example: Partner with the Chamber of Commerce to foster relationships that bolster City initiatives.

Objective 1.3: Diversify the Economy Base

Initiative: Target complementary industry sectors

- Develop sector-specific value propositions highlighting Lake City's advantages
- Create targeted incentive programs for priority sectors
- Participate in regional economic development initiatives

Initiative: Enhance retail and commercial development

- Conduct retail gap analysis to identify underserved market segments
- Develop strategy for commercial corridor enhancement
- Support downtown business development
- Create design standards that enhance community character

Priority 2: Housing & Community Development

Objective 2.1: Increase housing availability across income levels

Initiative: Implement Housing Programs

- Develop Abandoned Homes Acquisition and Rehabilitation Program:
  - Purchase, rehabilitate, and bring abandoned properties up to code using local contractors.
  - Initially target 10-20 homes, particularly in Districts 10 and 12.
  - Create rent-to-own pathway for qualified tenants.
  - Provide homeownership training and transition support

- Establish Mortgage Down Payment Assistance Program:
  - Target first-time homebuyers for primary residences within city limits
  - Support 30-year fixed-rate mortgage qualification
  - Set income thresholds based on AMI guidelines

Initiative: Encourage the development of multi-family housing to address critical shortages

- Downtown Mixed-Use Development:

Initiative: Support private housing development

- Create comprehensive incentive programs for housing developers with clear, publicly communicated criteria
- Streamline approval processes for projects meeting community housing goals
- Develop infrastructure to support housing in priority areas, particularly northern districts

Objective 2.2: Revitalize Neighborhoods

Initiative: Focus on northern neighborhood improvement

- Strategic investment in Districts 10 and 12
  - Leverage Community Redevelopment Agency (CRA) district funding
  - Partner with Columbia County on CDBG grants and senior home programs
  - Coordinate with Housing Commission abandoned property acquisition program
  - Address abandoned and deteriorating properties through systematic identification and intervention
- Improve infrastructure and streetscapes
- Road paving and utility upgrades
- Lighting improvements for safety and business support downtown
- Coordinate with utility expansion plans
- Support neighborhood-based organizations and initiatives

Initiative: Develop neighborhood identity and pride through inclusive engagement

- Create distinct neighborhood identities that celebrate unique assets and history
- Support neighborhood leadership development – engage a cross-section of the Lake City community
- Community leadership development:
  - Engage cross-section of Lake City community in neighborhood planning
  - Conduct regular community meetings to hear directly from residents about priorities (safer streets, better housing, jobs, cultural spaces)
  - Support resident-led improvement initiatives
- Implement neighborhood beautification programs
  - Partner with local businesses on improvement projects
  - Implement public art installations and cultural programs
  - Support tree-planting, urban gardening, and environmental initiatives

Objective 2.3: Enhance quality of life amenities

Initiative: Expand recreation opportunities

- Create a Recreation Director position to coordinate citywide programs for youth, adults, and seniors
- Partner with the school district to explore city operation of the swimming pool to expand community access
- Expand successful community events like the 3,000-4,000 person BBQ competition
- Develop Lake DeSoto as a community focal point for outdoor recreation

Initiative: Support arts and cultural development

- Enhance community events and festivals
- Develop public art program
- Support performing arts opportunities
- Celebrate Lake City's cultural heritage

Initiative: Create vibrant gathering spaces

- Develop Lake DeSoto as a community focal point
- Enhance downtown as a community gathering place
- Create neighborhood centers in underserved areas
- Design public spaces that encourage interaction and community building

Pillar 3: Infrastructure & Sustainable Growth

Objective 3.1: Expand utility capacity to support growth

Initiative: Address water/wastewater capacity constraints

- Work with government relations expert to streamline Suwannee River Water
- Develop water conservation programs to maximize existing capacity

Initiative: Expand utility capacity to support growth

- Explore alternative water sources and technologies
- Upgrade existing wastewater treatment facilities
- Coordinate with county on regional wastewater solutions
- Implement phased approach aligned with development needs

Objective 3.1: Implement strategic annexation plan

Initiative: Annex priority development areas

- Develop criteria for strategic annexation decisions
- Focus on areas with existing or planned utility service
- Create annexation information program for property owners
- Coordinate with county on annexation approach

Initiative: Enhance city-county relationship and service coordination

- Develop interlocal agreements for service areas
- Create consistent development standards across jurisdictions
- Establish regular coordination mechanisms between city and county
- Coordinate joint tourism marketing and development initiatives to leverage regional attractions

Pillar 4: Public Safety & Community Engagement

Objective 4.1: Enhance public safety services

Initiative: Expand Police Department Staffing and Infrastructure

- Implement a comprehensive plan to expand and upgrade the police department building to address overcrowding and improve operational efficiency
- Increase police staffing by 5 officers annually over the next 5 years to support traffic units, evidence processing, and expanded patrol zones for newly annexed areas
- Expand use of Flock, the gunshot detection system, beyond the north side to full citywide implementation

Initiative: Expand community policing initiatives

- Increase Breakfast with the Chief events from quarterly to monthly, with rotating locations to cover all city districts
- Expand Coffee with a Cop sessions from 6 to 8 annually
- Expand Citizens Police Academy capacity from one to two sessions per year, increasing graduates from 30 to 60 annually
- Grow the Police Explorer Program from 11 to 25 active participants, with particular focus on recruiting from underrepresented city neighborhoods
- Expand the Summer Youth Employment Program from 20 to 30 positions to provide 20+ local youth with job skills and professional development opportunities annually
- Increase Farm Share and food distribution events from 4 to 6 annually, expanding reach from 1,177 to 1,500 households per year
- Establish dedicated traffic enforcement units for each patrol squad to focus on high-crash corridors
- Launch a comprehensive "Lock It or Lose It" public education campaign to reduce vehicle-related crimes

Initiative: Enhance Fire Department Capabilities

- Add at least three new personnel—one per shift—to achieve minimum staffing of six firefighters per emergency response.
- Complete ongoing ISO evaluation process and work to improve rating from 4 to at least 3, potentially reaching 2
- Evaluate and potentially increase fire assessment rate from current $311 per resident to ensure adequate funding for enhanced services
- Evaluate and upgrade emergency response equipment and apparatus to ensure optimal response times
- Implement advanced training programs for specialized emergency responses (hazmat, technical rescue, water rescue)
- Develop comprehensive emergency response protocols for high-risk locations identified through pre-fire planning

Initiative: Expand Community Education and Outreach

- Increase fire safety education presentations in schools from current levels to monthly programs in each district school
- Launch "Fire Safety Week" annual community-wide education campaign
- Develop CPR/First Aid training programs for community members, with quarterly public classes
- Create fire department youth programs including junior firefighter camps and school visit programs
- Establish fire safety education programs for senior living facilities and assisted living communities
- Expand fire department participation in community events from current levels to presence at all major city festivals and gatherings

Objective 4.2: Strengthen citizen engagement

Initiative: Enhance communication channels and improve public safety communication

- Develop comprehensive communication strategy both for emergencies and less emergent public safety announcements
- Enhance emergency communications through full integration with the Columbia County Combined Communications Center
- Expand the department's social media presence and monthly video recaps to improve community awareness

Initiative: Create opportunities for public input

- Establish quarterly meetings with community leaders, including faith leaders and neighborhood associations, with focus on historically underserved areas (See: Objective 2.2)

IMPLEMENTATION FRAMEWORK

The Strategic Plan Implementation Team will be led by the City Manager and including department heads, with periodic reporting to the City Council. The team will:

- Meet monthly/quarterly to review progress on initiatives
- Coordinate cross-departmental efforts
- Identify resource needs and constraints
- Recommend adjustments based on implementation experience
- Prepare progress reports for City Council and the public

TIMELINE AND PHASING

Phase 1 (Year 1 - underway)

- Establish implementation structures and baseline metrics
- Begin high-priority initiatives with existing resources
- Develop detailed action plans for all key initiatives across all departments
- Build partnerships essential for implementation

Phases 2 and 3 will take more concrete form as each department's key initiatives are added to the timeline.

Phase 2 (Years 2-3)

- Implement core initiatives across all strategic priorities
- Secure additional resources for expanded implementation
- Evaluate initial results and adjust approaches as needed
- Scale successful pilots to full implementation

Phase 3 (Years 4-5)

- Complete major initiatives
- Evaluate overall Strategic Plan outcomes
- Begin planning for next Strategic Plan cycle

PARTNERSHIP OPPORTUNITIES

Successful implementation requires relationship building and partnerships with the below.

Government Partners:

- Columbia County
- Suwannee River Water Management District
- Florida Department of Transportation

Educational Institutions

- Florida Gateway College
- Columbia County School District
- University of Florida (extension programs)

Business Organizations

- Chamber of Commerce
- Major employers (AAR, Weyerhauser HCA Hospital, etc.)
- Small business organizations
- Regional economic development organizations

Community Organizations

- Neighborhood associations
- Faith-based organizations
- Service clubs and nonprofit organizations
- Youth and senior organizations

Financial Strategy

Current Financial Position

Lake City enters this Strategic Plan period with a stable financial foundation, including:

- Utility enterprise funds that support infrastructure maintenance and improvement
- Bonding capacity for strategic investments
- Grant-writing capacity through in-house staff

Revenue Enhancement Strategies

The Lake City tax rate is the lowest in the area at 4.9%. A moderate increase in the tax rate to 5.5-8% would make room for an increase in quality of life services outlined in the initiatives of this report.

Grants and Federal Funding Federal infrastructure and housing grants State economic development programs Foundation funding for community initiatives Regional partnership opportunities	**Enterprise Fund Optimization** Strategic utility rate adjustments Expansion of customer base through annexation and growth Operational efficiencies to maximize revenue Infrastructure investments that reduce long-term costs
Public Private Partnerships Housing development partnerships Infrastructure cost-sharing with developers Business improvement districts for targeted areas Joint ventures for commercial development	**Expansion of the Tax Base** Strategic annexation to expand tax base Economic development to increase property values Redevelopment of underutilized properties Diversification of revenue sources 1-3% tax increase

Capital Improvement Planning

The below capital projects emerged as opportunities or needs during the discovery process for this strategic plan.

- City Hall
- Public safety building
- Water and wastewater capacity improvements
- Parks and recreation facilities
- Technology infrastructure

Budget Alignment

Annual budgeting processes will be aligned with Strategic Plan priorities through:

- Department budget requests linked to Strategic Plan initiatives
- Performance-based budgeting for key initiatives
- Mid-year budget reviews to address emerging needs
- Long-term financial planning for multi-year initiatives

CONCLUSION AND NEXT STEPS

The Lake City Strategic Plan establishes a clear vision for our community's future and a practical roadmap to achieve it. By focusing on our four strategic priorities—**Economic Development**, **Housing & Community Development**, **Infrastructure & Sustainable Growth**, and **Public Safety & Community Engagement**—we will transform challenges into opportunities and build a community that works for all residents.

Successful implementation requires commitment, collaboration, and adaptability. The plan provides structure while allowing flexibility to address changing conditions and emerging opportunities. Regular progress reviews and transparent communication will ensure accountability and build community trust in the process.

IMMEDIATE NEXT STEPS (FIRST 90 DAYS)

Establish Implementation Structure

- Form Strategic Plan Implementation Team
- Develop detailed work plans for Year 1 initiatives
- Create performance measurement dashboard

Launch Priority Initiatives

- Begin development process for downtown mixed-use project/privately owned
- Initiate utility capacity enhancement planning
- Implement business development "concierge" service

Communicate the Plan

- Develop Strategic Plan summary materials
- Host community information sessions
- Create online platform for tracking implementation progress
- Engage partners in implementation planning

Secure Funding

- Identify grant opportunities aligned with plan priorities
- Explore financing options for major capital projects
- Begin partnership discussions with key stakeholders

APPENDICES

A1. Discovery Process Notes

The discovery process took into account a cross-section of stakeholders who deeply understand the priorities and needs for Lake City, including public officials and employees as well as private citizens. In addition, we reviewed any relevant materials and/or preexisting plans and initiatives from each stakeholder.

Stakeholder meetings held:

- City Manager and City Executive Team
- City Council
- Columbia County School District
- Florida DOT
- HCA Lake City Hospital
- JAXPORT
- AAR Corporation
- Weyerhaeuser
- Business round table with local business representatives

Stakeholder insights

City Department Heads

- Identified infrastructure, housing, and jobs as the three foundational priorities
- Expressed need for more proactive versus reactive governance
- Highlighted interdepartmental communication improvements
- Concerned about bureaucratic barriers to growth
- Emphasized need to improve city's reputation/perception

County Officials

- Expressed willingness to collaborate on utilities and development
- Highlighted the mega-industrial site as critical opportunity
- Stressed importance of workforce development aligned with growth
- Noted improving intergovernmental relations

Stakeholder insights, cont.

Education Leaders

- Proud of strong career/technical education programs and certifications
- Seeking more youth engagement opportunities
- Interested in expanded internship programs with local businesses
- Concerned about student retention and career pathways
- Expressed desire for more city support with facilities like the pool

Large Employers

- AAR Corporation sees potential for significant expansion with right conditions
- Hospital planning substantial growth with new facilities
- Weyerhaeuser positioned to attract major industrial development

County Officials

- Identified housing as critical barrier to growth
- Emphasized need for streamlined permitting and development processes
- Expressed interest in downtown revitalization
- Highlighted youth engagement and development as community priority
- Want more support for small business growth

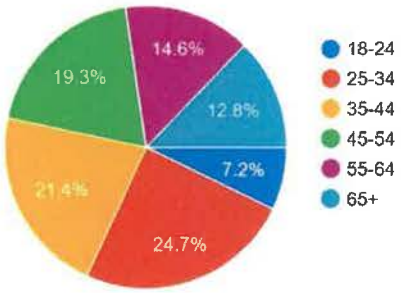
APPENDIX 2: SURVEY RESULTS

The City of Lake City conducted a comprehensive community survey in Spring 2025 to gather input from residents regarding their priorities, concerns, and vision for the future. With over 550 responses from diverse neighborhoods across the city and surrounding areas, this survey provided valuable insights that have directly shaped the strategic priorities outlined in this plan.

Responder Demographics

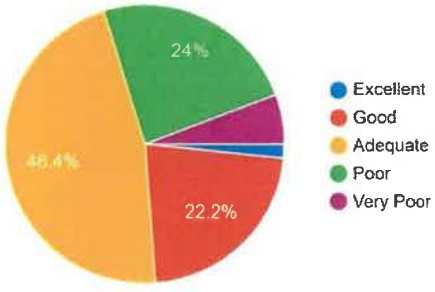
Survey participants represented a broad cross-section of Lake City's population, with residency ranging from less than one year to more than 20 years. All age groups were represented, with the largest participation coming from residents aged 35-44 and 45-54, followed by residents aged 25-34.

What is your age? (555 responses)



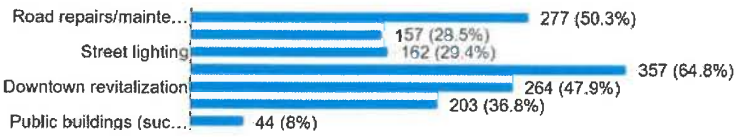
Respondents largely rated the roads and streets Adequate or Good. A sizeable portion, >25%, found the roads Poor or Very Poor.

How would you rate the current condition of Lake City's roads and streets? (554 responses)



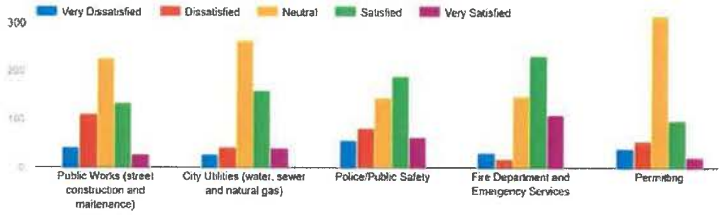
Notable proportions of respondents view road repairs/maitenance, street lighting, downtown revitalization and public buildings.

Which public facility improvements should be prioritized to better support the community? (551 responses)



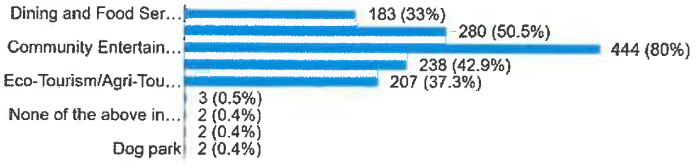
The majority of respondents feel neutral about the Public Works, City Utilities, Police/Public Safety, Fire Department and Emergency Services, and Permitting. The Fire Department shares the largest share of Satisfied or Very Satisfied customers.

How satisfied are you with city services?



A significant proportion of respondents would like to see additional dining and food services, community entertainment and eco-tourism/agri-tourism in Lake City in the future.

What types of new businesses or developments would you like to see?



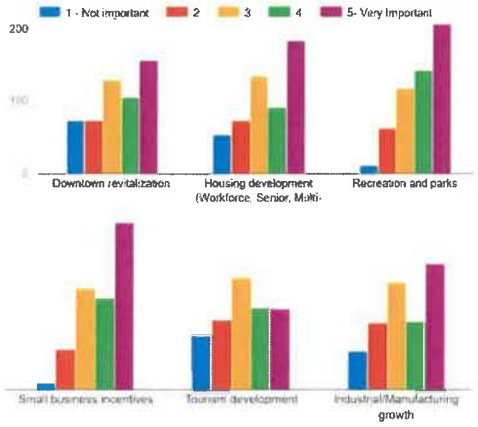
A significant portion of respondents would like to see improved Community centers, Parks, Public Swimming pool, sports facilities, and Walking/biking trails in Lake

Which community amenities would you like to see created or improved? Select all that apply.



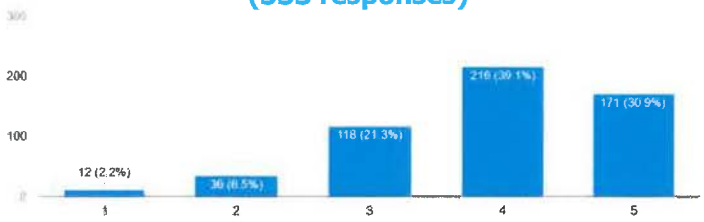
The majority of respondents ranked Small business incentives, Housing Development, Recreation and Parks as important or very important for Lake City's future. Tourism development, and industrial/manufacturing growth were viewed as less important by comparison.

How important are the following to Lake City's future?



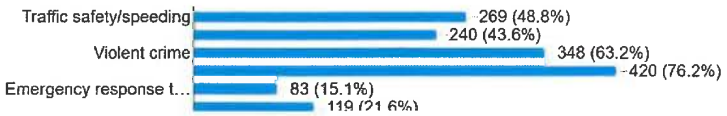
The majority of respondents (70%) feel Safe or Very Safe in their neighborhoods. 8.7% of respondents feel Unsafe or Very Unsafe.

How safe do you feel in your neighborhood? (553 responses)



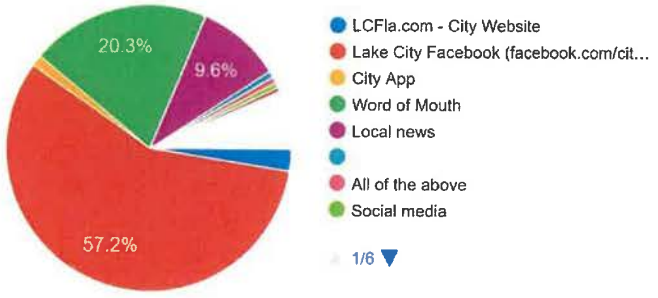
The top safety concerns in Lake City according to survey respondents are: Traffic safety/speeding (49%), Property Crime (44%), Violent crime (63%), Drug activity (76%), Emergency response times (15%), and Street lighting (21%).

What public safety issues concern you most? (553 responses)



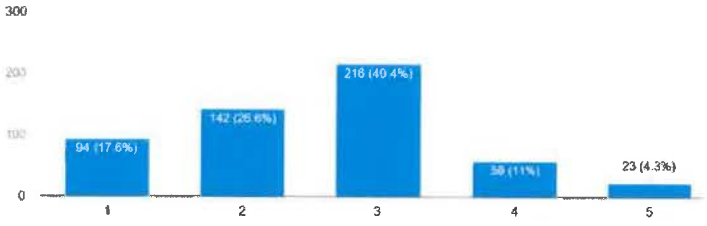
The majority of respondents get their news about Lake City from the City's Facebook page (57%) or Word of Mouth (20%). 7% get information from the local news.

How do you currently get information about Lake City events and news? (552 responses)



On a scale of Not Responsive (1) to Highly Responsive (5), 44% of respondents indicated the city is not responsive. 40% felt neutral about this city's responsiveness and a small portion, 15%, noted that the city is highly responsive.

How would you rate the responsiveness of city government to resident concerns? (534 responses)



APPENDIX 3: BEST PRACTICES RESEARCH

Below is background research that was compiled in formulating this plan. It includes rationale for these policy ideas as well as examples of cities who have had success with these tactics.

CULTIVATING NEIGHBORHOOD IDENTITIES FOR COMMUNITY BUILDING

- Empower Local Leadership: Establish neighborhood councils or associations with real decision-making power over local issues like small infrastructure projects, community events, and beautification efforts. Give them modest budgets to implement their priorities.
- Create Distinct Visual Identity: Support neighborhoods in developing unique branding through murals, gateway signage, street banners, and consistent architectural elements that reflect local history or character.
- Foster Regular Gathering Spaces: Ensure each neighborhood has accessible community spaces - whether community centers, pocket parks, or regular street festivals - where residents naturally interact.
- Connect Through Shared Systems: While celebrating uniqueness, create city-wide programs that link neighborhoods, such as coordinated festivals, inter-neighborhood sports leagues, or shared sustainability initiatives.

Successful Small City Examples

- Decatur, Georgia (population ~25,000) created a neighborhood association network that gives each area real influence over local development decisions. Their annual "Decatur Book Festival" brings all neighborhoods together while individual areas host their own themed events throughout the year.
- Northampton, Massachusetts (population ~29,000) established neighborhood councils with small grants programs. Each council can fund local improvements up to $5,000 annually. The Florence neighborhood created a distinctive arts district identity, while others focused on historic preservation or sustainability themes.

- Burlington, Vermont (population ~45,000) developed a ward system where each neighborhood has both unique character-building initiatives and representation in city-wide planning. Their Old North End neighborhood transformed from struggling to thriving through resident-led placemaking.

- Traverse City, Michigan (population ~16,000) created neighborhood "stewardship groups" that adopt local spaces and organize signature events. Each group develops its own identity while participating in city-wide coordination meetings and shared resource pools.

The key is balancing local autonomy with city-wide connection - letting neighborhoods develop their own personalities while ensuring they don't become isolated silos. Start with pilot programs in 2-3 neighborhoods before expanding city-wide.

PUBLIC ART PROGRAM FOR DOWNTOWN REVITALIZATION

A public art program could address several Lake City priorities:

Crime and Public Safety

- Target north side neighborhoods mentioned in city discussions
- Focus on youth engagement to address concerns about idle youth
- Partner with police department's community engagement initiatives

Downtown Revitalization

- Support the downtown redevelopment priorities identified in city plans
- Create destinations that support local businesses
- Complement the mixed-use development goals

Education and Youth Development

- Collaborate with Columbia County School District's career programs
- Integrate with existing internship and summer youth employment programs
- Support the 50% of students who don't pursue college with creative career pathways

Tourism and Economic Development

- Leverage natural and historical assets through artistic interpretation
- Create Instagram-worthy destinations to support tourism goals
- Support the cultural events and festivals expansion mentioned in city objectives

Documented Positive Impacts of Public Art Programs

Philadelphia, Pennsylvania - Mural Arts Program
Established: 1984
Scale: 4,000+ murals across the city
Documented Impacts:

- Crime Reduction: Studies show 5-15% reduction in certain crimes in neighborhoods with new murals
- Community Engagement: 95% of residents report feeling more connected to their neighborhood
- Educational Outcomes: Schools with mural programs show increased student engagement and attendance
- Economic Development: Property values increase 8-15% within 500 feet of public art installations

San Antonio, Texas - Centro de Artes Program
Focus: Latino cultural heritage through public murals in underserved neighborhoods
Community Benefits:

- Academic Achievement: Schools in participating neighborhoods show 18% improvement in standardized test scores
- Youth Programs: 300+ young people participate annually in mural creation
- Crime Prevention: 30% reduction in youth arrests in target neighborhoods

Grand Rapids, Michigan - ArtPrize
Model: Annual citywide art competition using public spaces
Economic and Social Impact:

- Economic Boost: $15+ million in annual economic impact
- Education: Partnership with schools reaches 20,000+ students annually
- Safety: Downtown crime decreases 25% during festival periods, with lasting effects

IMPACTS OF HOUSING AUTHORITIES IN SMALL SOUTHERN CITIES

Best Practices

- Start with Strategic Planning: Conduct comprehensive housing needs assessments and create 5-10 year plans that address both immediate repairs and long-term community development goals.
- Focus on Mixed-Income Development: Reduce concentration of low-income housing by creating developments that serve families at various income levels, including workforce housing for teachers, firefighters, and other essential workers.
- Climate Resilience: Southern housing authorities increasingly focus on hurricane/tornado resistance and energy efficiency for hot, humid climates.
- Historic Preservation: Many Southern cities successfully combine affordable housing with historic district revitalization, using tax credits creatively.
- Rural Partnerships: Small Southern cities often coordinate with county housing authorities to serve broader regions more efficiently.
- Employer Partnerships: Industries like healthcare, education, and manufacturing in small Southern cities create natural partnerships for workforce housing development.

Examples of Cities with Successful Programs

Florence, South Carolina (population ~ 38,000, but started smaller)

Focused on homeownership counseling and down-payment assistance programs alongside traditional rental housing.

- Generated 312 first-time homebuyers over 5 years with 92% still maintaining homeownership after 7 years
- $18.6 million in new mortgage lending in the local market
- 34% reduction in crime rates and 28% increase in high school graduation rates over 8 years.

Greenville, Mississippi (population ~29,000, but started smaller)

Transformed their public housing through the HOPE VI program, replacing deteriorating high-rise projects with mixed-income townhomes and single-family homes. They created the historic Lakeview community that became a model for other Delta cities.

- Replaced 300 units of distressed housing with 180 mixed-income units plus 85 homeownership opportunities.
- Crime in the area decreased 74% and childhood asthma rates dropped 45% due to improved quality of housing.

Opelika, Alabama (population ~30,000)

Developed innovative partnerships with Auburn University to create affordable workforce housing. Their Housing Commission focused on downtown revitalization, converting historic buildings into mixed-income housing while preserving the city's character.

- Generated $45M in private investment within 3 blocks of public housing developments
- Property values in the area increased 127% over 8 years, and downtown vacancy rates dropped from 40% to 8%.

Thomasville, Georgia (population ~19,000)

Created successful public-private partnerships through their Housing Commission, working with local employers to develop workforce housing for teachers and hospital workers. They focused on scattered-site housing rather than concentrated developments.

- Reduced teacher turnover from 23% to 11% annually, saving the school district $180,000 per year.
- Local hospital reported 40% reduction in nursing staff turnover

Tuskegee, Alabama (population ~9,000)

Partnered with Tuskegee University to create innovative homeownership programs and renovate historic neighborhoods. Their Housing Commission emphasizes resident ownership and community wealth-building.

- Local unemployment dropped from 18% to 9% in targeted neighborhoods.

This strategic Plan was commissioned by City Manager Don Rosenthal, Assistant City Manager Dee Johnson, Procurement Director Brenda Karr, Finance Director Angie Taylor Moore, Human Resources Director BillieJo Bible, and Community Programs Director Terri Phillips. If you have any questions, comments or concerns, contact us at https://www.lcfla.com/contact.

Appendix

Summary of Position by Department

Summary of Position by Department

Position	FY 2026	FY 2027
Council		
Council Member	4	4
Mayor	1	1
Council Subtotal	**5**	**5**
City Manager		
Administrative Assistant	1	1
Assistant City Manager	1	1
City Manager	1	1
Community Program Director	1	1
Grant Writer	1	0
Executive Assistant	1	1
City Manager Subtotal	**6**	**5**
City Clerk		
ADA Remediation Specialist	1	0
City Clerk	1	1
Deputy City Clerk	1	1
Executive Specialist to City Clerk	1	1
Records Management Supervisor	1	1
City Clerk Subtotal	**5**	**4**
Human Resources		
Director of Human Resources	1	1
HR Generalist	1	1
HR Admin Assistant	1	1
Human Resources Subtotal	**3**	**3**
City Attorney		
City Attorney	1	1
Legal Admin Assistant	1	1
City Attorney Subtotal	**2**	**2**
Finance		
Accountant	0	1
Accounting Clerk	1	0
Assistant Finance Director	1	1
Director of Finance	1	1

Summary of Position by Department

Position	FY 2026	FY 2027
Grants Program Specialist	1	1
Senior Accountant	2	2
Finance Subtotal	**6**	**6**
Information Technology		
Director of Technologies	1	1
IT Help Desk Tech	2	0
IT Application Specialist	0	1
IT System Specialisdt	0	1
Security Administrator	1	1
System Administrator	1	1
Information Technology Subtotal	**5**	**5**
Procurement		
Director of Procurement	1	1
Facilities Maintenance Tech	1	0
Procurement Analyst	1	0
Procurement Clerk	1	0
Procurement Contract Manager	0	1
Procurement Specialist	0	1
Procurement Subtotal	**4**	**3**
Vehicle Maintenance		
Admin Assistant	1	1
Mechanic I & II	2	2
Service Technician	1	1
Vehicle Maintenance Subtotal	**4**	**4**
Police		
Accreditation Manager	1	1
Administrative Assistant	2	2
Assistant Police Chief	1	1
Community Relations Coord.	1	1
Crime Scene/Evidence Tech	1	1
IT Public Safety Technician	1	1
Police Chief	1	1
Police Investigator	5	5
Police Lieutenant	2	2

Summary of Position by Department

Position	FY 2026	FY 2027
Police Officer	36	36
Police Ops Sergeant	1	1
Records Coordinator	4	3
Senior Records Coordinator	0	1
Police Reservist	3	3
School Crossing Guard	4	4
Police Sergeant	6	6
Police Subtotal	**69**	**69**
Risk Safety ADA		
ADA - Risk/Safety Manager	0	1
Safety Coordinator	0	1
Risk Safety ADA Subtotal	**0**	**2**
Public Works		
Crew Leader	5	5
Director of Public Works	1	0
Equipment Operator II	4	4
Maintenance Worker I/II	15	15
Public Works Supervisor	3	2
Senior Administrative Assistant	1	1
Senior Concrete Finisher	1	1
Small Engine Mechanic	1	1
Public Works Superintendent	0	1
Superintendent of Parks	0	1
Public Works Subtotal	**31**	**31**
Growth Management		
Building Inspector	1	1
Code Enforcement Officer	2	2
Director of Growth Management	1	1
Permits Technicians	2	2
Planning Technician	1	1
Planner II	1	1
Growth Management Subtotal	**8**	**8**
Fire		
Administrative Assistant	1	1
Assistant Fire Chief	1	1

Summary of Position by Department

Position	FY 2026	FY 2027
Fire Chief	1	1
Fire Driver/Engineers	6	6
Fire Lieutenants	3	3
Firefighter/EMT	21	18
Training Officer PT	1	1
Fire Captains	0	3
Total	34	34
Fire Subtotal	**68**	**68**
Airport		
Airport Director	1	1
Airport Lineman I/II/III	5	5
Airport Manager	1	1
Operations Coordinator	1	0
Airport Subtotal	**8**	**7**
Water Sewer Admin		
Executive Director of Utilities	1	1
GIS Analyst	2	0
GIS Supervisor	1	0
SCADA Analyst	1	0
Senior SCADA Analyst	1	0
Water Sewer Admin Subtotal	**6**	**1**
Customer Service		
Customer Service Manager	1	1
Customer Service Rep I/II/III	8	4
Billing Coordinator	0	1
Billing Coordinator Assistance	0	1
Director of Customer Service	1	1
Utility Service Coordinator	1	1
Utility Service Coordinator Assistant	0	1
Utility Collections Coordinator	0	1
Customer Service Subtotal	**11**	**11**
Water Treatment Plant		
Director Water Plant	1	1
WTP Intern	1	0
Chief Operator	1	1

Summary of Position by Department

Position	FY 2026	FY 2027
WTP Operators A/B/C/Trainee	5	5
Water Treatment Plant Subtotal	**8**	**7**
Wastewater Treatment		
Director of WWTP	1	1
WWTP Chief Operator	1	1
WWTP Intern	1	1
WWTP Lead Operator	1	1
WWTP Operators A/B/C/Trainee	6	6
WWTP Maintenance Supervisor	1	1
WWTP Maintenance Tech I/III	2	2
Wastewater Treatment Subtotal	**13**	**13**
NFMIP Wastewater Treatment Plant		
WWTP Lead Operator	1	1
WWTP Operator A/B/C/Trainee	1	1
NFMIP Wastewater Treatment Plant Subtotal	**2**	**2**
Sprayfield		
Sprayfield Superintendent	1	1
Sprayfield Technician I/II	4	4
Sprayfield Subtotal	**5**	**5**
GIS/SCADA		
GIS Analyst	0	1
GIS Coordinator	0	1
GIS Field Specialist	0	1
GIS Supervisor	0	1
SCADA Analyst	0	1
GIS/SCADA Subtotal	**0**	**5**
Distribution and Collections		
Administrative Assistant	1	1
CCTV Sewer Camera Op/Crew Lead	1	1
Director Distribution & Collection	1	1
Crew Leader	5	5
Superintendent	2	2
Technician I/II/III	23	23
Locate Technician	1	1

Summary of Position by Department

Position	FY 2026	FY 2027
Water/Wastewater Inspector	1	1
Distribution and Collections Subtotal	**35**	**35**
Natural Gas		
Administrative Assistant	1	1
Cathodic Protection/Leak Specialist	1	1
Director of Natural Gas	1	0
Locate Technician	1	1
Measurement Technician	1	1
Superintendent	1	1
Supervisor	1	1
Technician I/II/III	7	7
Welder	1	1
Natural Gas Subtotal	**15**	**14**
Grand Total	**319**	**315**

Vehicle Schedule

Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
Airport					
1	2026	FORD F150	0	42,422	
2	2015	INTERNATIONAL JET A	4,893	200,000	
3	2012	FORD F650 AVGAS	13,179	185,000	
4	2016	FORD TRANSIT WGN VAN	27,342	60,000	
5	2025	CHEVROLET SILVERADO 1500	3,109	45,000	
6	2024	INTERNATIONAL FUEL TRUCK	3,431	200,000	
		Subtotal		**732,422**	
City Manager					
1	2019	FORD FUSION	17,172	30,000	
2	2025	CHEVROLET TAHOE	3,022	70,000	
3	2020	CHEVROLET TRAVERSE	7,371	43,000	
4	2024	CHEVROLET TRAVERSE	8,464	43,000	
		Subtotal		**186,000**	
Fire					
1	2024	Ford Expedition	12,021	72,000	
2	2024	Ford Expedition	7,635	72,000	
3	2025	Chevy 2500 Pickup	3,835	60,000	
4	2013	E-ONE TYPHOON	80,420	800,000	
5	2011	E-ONE TYPHOON	74,029	800,000	
6	2022	FORD F-550	19,761	100,000	
7	2006	KENWORTH T300	59,966	140,000	
8	1926	AMERICAN LAFRANCE		700,000	
9	2006	E-ONE AERIAL	54,088	1,500,000	
10	2024	Sutphen SPH100	4,726	2,100,000	
		Subtotal		**6,344,000**	
Growth Management					
1	2019	FORD F-150 PU	24,249	50,000	
2	2026	CHEVROLET SILVERADO 1500	217	45,000	
3	2026	CHEVROLET SILVERADO 1500	156	45,000	
4	2024	CHEVROLET SILVERADO 1500	6,826	45,000	
		Subtotal		**185,000**	

Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
Natural Gas					
1	2026	CHEVROLET SILVERADO 1500	0	40,171	
2	2026	CHEVROLET SILVERADO 1500	0	40,148	
3	2024	FORD F-550	2,055	90,000	
4	2021	CHEVROLET SILVERADO 5500HD	16,839	95,000	
5	2021	MACK GRANITE	1,868	200,000	
6	2020	FORD F350 XL 4 x 4	40,828	60,000	
7	2021	CHEVROLET SILVERADO 3500HD	12,574	65,000	
8	2024	CHEVROLET SILVERADO 2500 HD	18,663	60,000	
9	2026	CHEVROLET SILVERADO 1500	0	45,000	
10	2026	CHEVROLET SILVERADO 1500	0	45,000	
11	2026	CHEVROLET SILVERADO 2500hd	0	74,674	
		Subtotal		**814,993**	
Police					
1		INFO WITHHELD	119,466	60,000	
2		INFO WITHHELD	108,271	55,000	
3	2025	FORD INTERCEPTOR UTILITY	5,887	60,000	
4	2025	FORD INTERCEPTOR UTILITY	4,309	60,000	
5	2025	FORD INTERCEPTOR UTILITY	11,346	60,000	
6	2017	FORD INTERCEPTOR UTILITY	72,938	60,000	
7	2025	FORD INTERCEPTOR UTILITY	5,512	60,000	
8	2017	FORD INTERCEPTOR UTILITY	58,768	60,000	
9	2025	FORD INTERCEPTOR UTILITY	4,911	60,000	
10	2025	FORD INTERCEPTOR UTILITY	4,962	60,000	
11		INFO WITHHELD	55,987	45,000	
12		INFO WITHHELD	302,495	45,000	
13		INFO WITHHELD	59,585	75,000	
14	2025	FORD INTERCEPTOR UTILITY	6,904	60,000	
15	2025	FORD INTERCEPTOR UTILITY	6,516	60,000	
16		INFO WITHHELD	24,904	34,000	
17	2017	FORD INTERCEPTOR UTILITY	34,526	60,000	
18	2017	FORD INTERCEPTOR UTILITY	113,780	60,000	
19	2017	FORD INTERCEPTOR UTILITY	104,078	60,000	
20		INFO WITHHELD	35,584	70,000	
21	2017	FORD INTERCEPTOR UTILITY	70,484	60,000	
22		INFO WITHHELD	1,739	45,000	

Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
23		INFO WITHHELD	77,285	34,000	
24	2017	FORD INTERCEPTOR UTILITY	77,770	60,000	
25		INFO WITHHELD	48,753	43,000	
26		INFO WITHHELD	39,562	43,000	
27	2017	FORD INTERCEPTOR UTILITY	93,902	60,000	
28		INFO WITHHELD	56,723	43,000	
29		INFO WITHHELD	1,278	45,000	
30	2017	FORD INTERCEPTOR UTILITY	128,000	60,000	
31	2026	FORD INTERCEPTOR UTILITY	0	65,202	
32	2008	FORD INTERCEPTOR UTILITY	118,085	60,000	
33		INFO WITHHELD	115,764	45,000	
34	2026	FORD INTERCEPTOR UTILITY	0	65,167	
35		INFO WITHHELD	42,153	50,000	
36	2017	FORD INTERCEPTOR UTILITY	88,805	60,000	
37	2026	FORD INTERCEPTOR UTILITY	0	65,014	
38		INFO WITHHELD	28,434	70,000	
39	2017	FORD INTERCEPTOR UTILITY	88,555	60,000	
40		INFO WITHHELD	65,227	45,000	
41		INFO WITHHELD	73,109	34,000	
42		INFO WITHHELD	73,995	34,000	
43		INFO WITHHELD	10,646	100,000	
44	2020	FORD UTILITY INTERCEPTOR	60,302	60,000	
45	2018	FORD UTILITY INTERCEPTOR	101,185	60,000	
46	2020	FORD UTILITY INTERCEPTOR	88,020	60,000	
47	2026	FORD UTILITY INTERCEPTOR	0	65,019	
48	2018	FORD UTILITY INTERCEPTOR	105,478	60,000	
49	2018	FORD UTILITY INTERCEPTOR	92,362	60,000	
50	2018	FORD UTILITY INTERCEPTOR	68,132	60,000	
51	2020	FORD UTILITY INTERCEPTOR	78,552	60,000	
52	2018	FORD UTILITY INTERCEPTOR	85,132	60,000	
53	2026	FORD UTILITY INTERCEPTOR	0	65,142	
54	2020	FORD UTILITY INTERCEPTOR	75,529	60,000	
55	2021	FORD UTILITY INTERCEPTOR	46,728	60,000	
56	2021	FORD UTILITY INTERCEPTOR	41,294	60,000	
57	2021	FORD UTILITY INTERCEPTOR	32,995	60,000	
58		INFO WITHHELD	42,898	45,000	
59		INFO WITHHELD	67,697	45,000	
60		INFO WITHHELD	62,017	43,000	

Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
61	2023	FORD UTILITY INTERCEPTOR	21,889	60,000	
62	2023	FORD UTILITY INTERCEPTOR	29,156	60,000	
63	2023	FORD UTILITY INTERCEPTOR	34,577	60,000	
64	2023	FORD UTILITY INTERCEPTOR	28,243	60,000	
65	2023	FORD UTILITY INTERCEPTOR	18,300	60,000	
66	2023	FORD UTILITY INTERCEPTOR	11,053	60,000	
67	2023	FORD UTILITY INTERCEPTOR	38,375	60,000	
68	2023	FORD UTILITY INTERCEPTOR	22,809	60,000	
70	2026	INTERCEPTOR	0	64,605	
71	2026	INTERCEPTOR	0	64,621	
72	2026	INTERCEPTOR	0	67,648	
73	2026	INTERCEPTOR	0	65,028	
74	2026	INTERCEPTOR	0	63,868	
75	2026	INTERCEPTOR	0	67,550	
		Subtotal		**4,266,864**	
Public Works					
1	2022	TYMCO MODEL 600 SWEEPER	18,614	300,000	
2	2016	INTERNATIONAL DURASTAR	36,818	100,000	
3	2021	CHEVROLET SILVERADO 1500	15,652	45,000	
4	2024	CHEVROLET SILVERADO 2500 HD	18,663	60,000	
5	1997	FORD SEMI TRUCK	29,241	160,000	
6	2024	FORD F-250	11,087	50,000	
7	2024	FORD F-550	6,263	90,000	
8	2021	CHEVROLET SILVERADO 2500 HD CREW	23,125	60,000	
9	2026	CHEVROLET SILVERADO 2500 HD DOUBLE	0	45,688	
10	2024	FORD F-550	4,384	90,000	
11	2024	FORD F-250	1,818	50,000	
12	2020	CHEVROLET SILVERADO 2500 HD DOUBLE	16,386	60,000	
13	2025	CHEVROLET 2500HD	67	60,000	
14	2026	MACK TRACTOR TRAILER	273	200,000	
15	2025	HINO LIFT TRUCK	876	160,000	
16	2021	CHEVROLET SILVERADO 3500HD CREW	27,419	65,000	
17	2021	CHEVROLET SILVERADO 5500HD	13,513	100,000	
18	2026	CHEVROLET SILVERADO 2500	0	45,944	
19	2016	FORD F-250 PU	62,782	50,000	
20	2002	FORDF550-LIFT	46,375	130,000	
21	2006	FREIGHTLINER	108,813	160,000	

Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
22	2007	FRHT DUMP	52,143	190,000	
23	2007	INTERNATIONAL	20,916	150,000	
24	2023	MACK DUMP TRUCK	3,593	200,000	
25	2012	MACK GU813	41,232	210,000	
26	2012	MACK GU813	46,234	210,000	
27	2021	CHEVROLET SILVERADO 1500	33,433	45,000	
28	2020	CHEVROLET SILVERADO 2500	32,483	60,000	
29	2021	CHEVROLET SILVERADO 2500	28,394	60,000	
30	2021	CHEVROLET SILVERADO 3500 HD	26,464	65,000	
31	2019	TRANSIT VAN 350	22,845	60,000	
32	2021	CHEVROLET SILVERADO 3500 HD	8,921	65,000	
33	2001	STERLING M8500SA	37,604	140,000	
		Subtotal		**3,536,632**	
Water Sewer Admin					
1	2020	CHEVROLET MALIBU	9,973	30,000	
		Subtotal		**30,000**	
Water Treatment Plant					
1	2020	CHEVY SILVERADO 1500	22,095	45,000	
2	2020	CHEVROLET SILVERADO 1500	36,251	45,000	
3	2026	CHEVROLET SILVERADO 1500	2,424	45,000	
4	2026	CHEVROLET SILVERADO 2500	1,592	52,349	
5	2021	CHEVROLET SILVERADO 1500	39,744	45,000	
		Subtotal		**232,349**	
Wastewater Treatment					
1	2026	CHEVROLET SILVERADO 1500	834	45,000	
2	2026	CHEVROLET SILVERADO 1500	2,484	45,000	
3	2014	FORD F-550 w/crane	36,857	180,000	
4	2020	CHEVROLET SILVERADO 1500	35,047	45,000	
5	2020	CHEVROLET SILVERADO 1500	47,655	45,000	
		Subtotal		**360,000**	
Sprayfield					
1	2019	FORD F-250	33,870	50,000	
2	2025	FORD F-150 PU	1,132	50,000	
3	2019	FORD F-250 PU	32,390	50,000	
4	2020	CHEVROLET SILVERADO 2500HD	21,752	60,000	

Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
5	2009	STERLING 4X4 ALTEC AA55E	118,372	280,000	
6	2004	FORD DUMP F750	49,962	115,000	
		Subtotal		**605,000**	
Distribution and Collections					
1	2008	CHEVY C5500	13,022	100,000	
2	2000	STERLING DUMP TRUCK	67,274	190,000	
3	2020	CHEVY COLORADO	68,396	35,000	
4	2020	CHEVY COLORADO	49,546	35,000	
5	2015	FORD F-650	124,021	115,000	
6	2026	CHEVROLET SILVERADO 3500	0	60,429	
7	2021	MACK GRANITE	15,859	200,000	
8	2010	MACK CHU613	24,329	190,000	
9	2021	FREIGHTLINER	4,964	160,000	
10	2021	CHEVY SILVERADO 1500	78,094	45,000	
11	2020	FORD TRANSIT VAN	69,083	60,000	
12	1997	FORD LT9000	84,689	190,000	
13	2021	CHEVROLET SILVERADO 2500 HD	38,020	60,000	
14	2020	FORD F-550 CRANE TRUCK	40,701	180,000	
15	2012	MACK GU713	221,960	200,000	
16	2021	CHEVROLET SILVERADO 2500 HD	59,162	60,000	
17	2026	CHEVROLET SILVERADO 3500HD	0	60,394	
18	2026	FORD F150	0	43,927	
19	2021	CHEVROLET SILVERADO 1500	24,746	45,000	
20	2022	RAM CARGO VAN	30,641	55,000	
21	2019	DODGE RAM 5500 VAC	50,252	220,000	
22	2024	FORD F-350	23,206	60,000	
23	2024	FORD F-350	8,979	60,000	
24	2024	FORD F-350	12,732	60,000	
25	2024	FORD F-550	16,691	90,000	
26	2025	FORD F-550	4,207	90,000	
27	2026	FORD f-550 CRANE TRUCK	0	180,000	
28	2026	FORD MAVERICK	0	30,000	
29	2026	FORD MAVERICK	0	30,000	
30	2026	FORD F150	0	43,940	
31	2026	FORD F150	0	43,707	
32	2026	FORD F150	0	43,940	

Vehicle Schedule

			Mileage	Replacement Cost	Lease/Own
33	2026	FORD F150	0	43,707	
		Subtotal		**3,080,044**	
Vehicle Maintenance					
1	2020	CHEVY SILVERADO 2500	21,666	60,000	
2	2016	FORD F-350	32,009	60,000	
		Subtotal		**120,000**	
Information Technology					
1	2020	FORD F-150	8,677	50,000	
2	2019	FORD F-150 PU	44,000	50,000	
3	2026	CHEVY TAHOE	0	63,460	
		Subtotal		**163,460**	
GIS/SCADA					
1	2020	CHEVROLET TRAVERSE	22,366	43,000	
2	2020	CHEVROLET SILVERADO 1500	11,789	45,000	
3	2020	CHEVROLET SILVERADO 1500	42,184	45,000	
		Subtotal		**133,000**	
		Grand Total		**20,789,764**	


CITY OF
LAKE CITY
Florida's Gateway Est. 1859

Glossary

ACTIVITY

The basic organizational unit for budgetary and accounting purposes, which often closely follows operational structure.

ACCRUAL

Relating to or being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed.

ACLS

Advanced cardiac life support.

ADJUSTMENT FOR ACCRUAL

The adjustment to salaries and wages shown on the personnel services schedules which provides funding for the net difference in days between fiscal year-end accrual and reversal adjustments.

AD VALOREM TAX REVENUE

Revenue generated by placing a tax on the value of real, personal, and centrally assessed property that is subject to taxation, as defined by Florida statutes.

AFSCME

American Federation of State, County and Municipal Employees.

ANNUAL BUDGET

A budget applicable to a single fiscal year.

ANNUAL BUDGET ORDINANCE

The ordinance that appropriates funds and adopts operating budgets for the general government and its independent agencies for the fiscal year beginning on October 1. The annual budget ordinance establishes the original budget for virtually all programs that are a permanent part of the City of Lake City, outlines compliance with state law and applicable bond covenants, establishes reserve accounts and certain other accounts that require legislative control, and may include amendments to the existing Municipal Code.

APPROPRIATION

Authorization granted by the City Council, through means of an adopted ordinance, which allows for expenditures or obligations that lead to expenditures for specific purposes. Appropriations, unless specifically stated otherwise, are limited to the current fiscal year.

ARPA

America Rescue Plan Act

ARP FUNDING

Funding received by Metropolitan cities under the America Rescue Plan Act.

ARRA

American Recovery and Reinvestment Act.

ASSISTANCE TO GOVERNMENT AGENCIES

Contributions from the general fund to independent authorities of the Consolidated City of Lake City.

ASSISTANCE TO PRIVATE ORGANIZATIONS

Contributions from the general fund to private nonprofit or not-for-profit community organizations. All such contributions are approved by the City Council as public service grants.

AUDIT

The examination of an entity's accounting records, as well as the physical inspection of its assets. If performed by a certified public accountant (CPA), the CPA can express an opinion on the fairness of the entity's financial statements.

BALANCED BUDGET

A budget in which recurring expenditures are balanced against recurring revenues.

BETTERMENT

An enhancement that allows for the expansion of services beyond the scope that had been provided in prior periods.

BLS

Basic life support.

BONDED DEBT

The portion of City indebtedness represented by outstanding bonds.

BUDGET

A fiscal plan of operation. The budget consists of proposed expenditures and roposed

revenues together with specific authorizations and restrictions as appropri-

ate. It also includes not only the proposed fiscal plan but the current and prior fiscal period history. The budget quantifies executive and legislative objectives and provides a quantitative means for measurement of performance. As a guideline for operations, the budget changes over time in response to changes in conditions. Finally, the budget embodies public policy and provides insights into how that policy will be implemented.

BUDGETARY CONTROL

Requirement established by executive policy wherein any amendments to the originally adopted budget must be approved by the Mayor and/or the Council.

BUDGET MESSAGE

An executive level overview of the proposed budget delivered by the Mayor to the City Council. It discusses the major city issues and the proposed means of dealing with them, highlights key experiences during the current fiscal year, and indicates how current and proposed budgetary plans will meet the City's objectives. The Mayor's budget message is normally the first comprehensive public statement of the City's plans for the upcoming fiscal year.

BUILDINGS

A capital outlay account used for costs of acquiring and improving buildings.

CAD

Computer Aided Dispatch.

CAFR

Comprehensive Annual Financial Report.

CAPITAL EXPENDITURE

Expenditure over $1,000 whose benefits exceed one fiscal year and will add to existing assets or assets in the form of equipment, infrastructure, and other fixed assets.

CAPITAL IMPROVEMENT PROJECT

A planned undertaking of the City or an independent agency that leads to the acquisition, construction, or extension of the useful life of capital assets.

CAPITAL IMPROVEMENTS

Buildings, infrastructure, and other attachments or annexations to land and facilities that are intended to remain so attached or annexed. Capital improvements also includes land acquisition.

CAPITAL IMPROVEMENT PLAN

A multi-year forecast of major capital buildings, infrastructure, and other needs. The City of Lake City has adopted that is designed to be financially feasible and provides the funding source and amount of funding for the capital costs of each project, and the funding source and amount of funding for the anticipated post-construction operation costs of each project". The five-year capital improvements plan is filed and approved each fiscal year concurrently with the annual budget.

CAPITAL PROJECTS FUND

A fund used to acquire or construct major capital facilities (other than those financed by proprietary funds, special assessment funds, or similar type trust funds).

CARES Act

The Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, is a $2.2 trillion economic stimulus bill passed by the 116th U.S.

CASH CARRYOVER

A reserve appropriation intended to provide fund equity for the ensuing fiscal year.

CDBG

Community Development Block Grant.

CIP

Capital Improvement Plan.

COLA

Cost of Living Adjustment.

COMPENSATED ABSENCES

City employees may accumulate limited amounts of earned personal leave benefits. This liability reflects amounts attributable to employee services already rendered, cumulative, probably for payment, and reasonably estimated.

COMPONENT UNIT

A legally separate organization for which elected officials for the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incorrect.

COMPUTER AIDED DISPATCH

Software specifically designed and engineered to assist emergency responders with dispatching of equipment / apparatus.

CONSTRUCTION

A capital outlay account used for major capital improvement construction projects.

CONSUMER PRICE INDEX

An index of items used to measure the change in prices over time.

CONTINGENCY

An account used to identify and segregate a portion of available funds that are inappropriate for expenditure or are earmarked for a specific future use. Any expenditure (or expense) account that requires Council action for its use is termed a contingency account.

CONTRIBUTIONS TO OTHER FUNDS

Contributions and operating transfers made to another fund of the City.

CORONAVIRUS DISEASE 2019

An acute respiratory illness in humans caused by a coronavirus, capable of producing severe symptoms and in some cases death, especially in older people and those with underlying health conditions. It was originally identified in China in 2019 and became pandemic in 2020 and had significant negative impacts on the economy.

COSTS CAPITALIZED

Charges attendant to the acquisition of a fixed asset, such as freight or installation, that may be reflected as part of the acquisition cost and depreciated over the life of the asset. The accounts are used only in proprietary and similar trust funds that recognize depreciation expense.

COVID

Coronavirus Disease

COVID_19

Coronavirus Disease 2019.

CRA

Community Redevelopment Area

CURRENT LEVEL OVERTIME

Additional salary funding for certain activities that normally require some periodic use of employee overtime.

DEBT

An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt instruments used by the City of Lake City are limited to general obligation bonds, limited obligation revenue bonds, bond anticipation notes, and tax anticipation notes. All debt instruments must be authorized by the City Council.

DEBT SERVICE FUND

A fund used for payment of general long-term debt principal and interest.

DEBT SERVICE REQUIREMENT

The amount of money necessary for payment of outstanding debt, both principal and interest due during the fiscal period, and amounts that may be required for the future retirement of term bonds.

DEFERRED RETIREMENT OPTION PROGRAM

A unique option for eligible Florida Retirement System or FRS Pension Plan members. Under this program, you stop earning service credit toward a future benefit, have your retirement benefit calculated at the time your DROP period begins and your monthly retirement benefits accumulate in the FRS Trust Fund earning interest while you continue to work for an FRS employer.

DEPARTMENT

A division of the City having a specialized function and personnel.

DEPRECIATION

An accounting method of allocating the cost of a tangible asset over its useful life. Businesses depreciate long-term assets for both tax and accounting purposes.

DEPT

Department.

DIVISION

A distinct or separate function within a department.

DIFFERENTIAL PAY

Funding for shift differential to which certain employees are entitled, based upon provisions included in the bargaining unit contracts.

EDUCATIONAL INCENTIVE PAY

Additional salary compensation paid to qualified police officers and firefighters after they have completed state approved specialized vocational courses.

EMPLOYEE BENEFITS

The attendant position costs for the City's portion of payroll taxes, pension contributions, deferred compensation, and life and health insurance premiums.

EMS

Emergency Medical Services

EMT

Emergency Medical Technician

ENCUMBRANCE

A commitment to expend funds for goods or services that have not been fully executed and thus requires that funds be reserved for future use. Unless specifically liquidated or otherwise canceled, the reserved funds carry over to succeeding fiscal years; however, expenditure must be for the same purpose for which the encumbrance was originally established.

ENTERPRISE FUND

A fund used to account for continuing operations that provide services to the general public that are similar to private business enterprises in nature, and where the intent is that the costs will be recovered primarily through user charges. Enterprise funds may also be used to account for activities where the periodic determination of revenues and expenses is appropriate for capital maintenance, management control, or other public policy.

EXPENDITURE

A decrease in net financial resources caused by current personnel cost, operating costs, debt service and/or capital outlay. Unless stated otherwise, expenditure means budgetary expenditure, which is a decrease in net current assets, and which applies only to governmental and expendable trust fund operations.

EXPENSE

A decrease in net total assets. Expenses represent the total cost of operations (including depreciation) during a fiscal period, regardless of the timing of actual transactions. Expenses apply to proprietary and nonexpendable and pension trust funds.

FEMA

Federal Emergency Management Agency.

FGFOA

Florida Government Finance Officers Association.

FIDUCIARY FUNDS

Fund used to account for resources that a government holds as a trustee or agent on behalf of an outside party that cannot be used to support the government's own programs.

FISCAL YEAR

The annual period applicable to the annual operating budget. The City's standard fiscal year runs from October 1 through September 30. Certain activities of the City, primarily state and federal grant programs that may be separate from the annual budget, are required to be accounted for on different fiscal years.

FOP

Fraternal Order of Police.

FRANCHISE

A special privilege granted by ordinance that permits the continuing use of municipal property (such as public streets or rights-of-way) for the delivery of regulated public services. Franchises are normally granted on a fee basis to a single private utility provider.

FRS

Florida Retirement System.

FTE

Full-time equivalent.

FULL COST ALLOCATION

Method designed to recover indirect costs from non-general fund activities for the administration of specific General Fund services provided to those activities.

FULL-TIME EQUIVALENT

The unit of measurement equivalent to an individual – worker or student – of one unit of a work or school day

FUND

A fiscal and accounting entity that is comprised of a self-balancing set of accounts that reflect all assets, liabilities, equity, revenue, and expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for purposes of legal compliance, different natures of the activities performed, measurement of different objectives, and to facilitate management control. Generally, the number of individual funds is kept to the lowest number that allows effective and efficient management, with activities that are similar in nature and purpose accounted for in the same fund.

FUND BALANCE

The unused balance of governmental funds and expendable trust funds, which includes certain reservations of funds established for control purposes. Fund balance is not equivalent to "net worth".

FUND TYPE

All City funds fall into 11 standard generic fund types within three categories. Governmental funds include: General, Special Revenue, Debt Service, Capital Projects, and Component Units. Proprietary funds include: Enterprise and Internal Service. Fiduciary funds include Pension Trust, Private-purpose Trust, Investment Trust and Agency. Not all funds are subject to annual appropriation.

FY

Fiscal Year. The City's fiscal year runs from October 1st to September 30th.

GAAP

Generally Accepted Accounting Principles.

GASB

Governmental Accounting Standards Board.

GENERAL FUND

The fund used to account for both general government activities and those activities not required to be accounted for in another fund.

GENERAL REVENUE

The revenue of a government other than that derived from and retained in an enterprise fund.

GFOA

Government Finance Officers Association.

GIS

Geographical Information System.

GOVERNMENTAL FUND

These funds report transactions related to resources received and used for those services traditionally provided by city/county government

GRANTS

Contributions or gifts of cash or other assets from another government (usually state or federal agencies) that are normally restricted to expenditure or use for a specified purpose, activity, or facility.

HOLIDAY BUYBACK

Additional compensation for certain employees who are covered by police and fire bargaining unit agreements, which is paid for holidays worked and not offset by a corresponding day off at a later date.

HUD

US Department of Housing and Urban Development.

IAFF

International Association of Fire Fighters.

IMPOUNDMENT

The withholding, delaying the obligation or expenditure of appropriated funds provided for programs, activities or projects; or any other type of executive action or inaction that effectively precludes the obligation or expenditure of appropriated funds.

IMPROVEMENTS OTHER THAN BUILDINGS

A capital outlay account used for infrastructure and other permanent improvements, other than buildings, that add value to land. Examples include fences, sidewalks, and gutters.

INDIRECT COST

Those costs not readily identified with a specific project or organizational activity but incurred for the joint benefit of both projects and other activities. Indirect costs are usually grouped into common pools and charged to benefiting objectives through an allocation process established in the City's indirect cost study.

INTEREST

An account used to reflect the interest payments on debt obligations. Interest payments for installment purchases or other non-debt obligations are accounted for in the Other Services & Charges account.

INTERGOVERNMENTAL REVENUE

Revenue received from other governments in the form of grants, entitlements, or shared revenues; charges for services are not included.

INTERNAL SERVICE FUND

A fund used to account for the financing of goods or services provided by one department to other departments or agencies of the City, or to other governments, on a reimbursable basis.
INTERFUND CHARGES. Charges for services rendered by a non-internal service activity to a user within a different sub-fund.

INTRAFUND CHARGES

Charges for services rendered by a non-internal service activity to a user within the same sub-fund.

ISO

Insurance Service Office. The office creates ratings for fire departments and their surrounding communities.

IT

Information Technology.

LCAA

Lake City Aviation Authority.

LCFD

Lake City Fire Department.

LCHA

Lake City Housing Authority.

GATEWAY

Lake City Airport.

LEVY

A compulsory charge in the form of taxes, special assessments, or service charges, for the support of governmental activities.

LONG-TERM DEBT

Debt with a maturity of more than one year after the date of issuance.

MDT

Mobile Data Terminal. A computerized device used in public transit vehicles to communicate with a central dispatch office.

MILLAGE RATE

The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

MOBILE EQUIPMENT

A capital outlay account used for vehicles, trailers, water/aircraft and rolling stock.
NFPA. National Fire Protection Association. A global self-funded nonprofit organization that publishes consensus codes and standards intended to minimize the possibility and effects of fire and other risks.

NON-CASH EXPENDITURES

Expenses not directly involving cash transactions; almost entirely depreciation expense, which is not budgeted.

NON-DEPARTMENTAL

Functions and accounts that are not directly related to a department's primary service activities or are separate from departmental operations for control purposes.

NON-REVENUES

Proprietary fund revenue that is incidental to, or a by-product of, the fund's primary service activities.

OBJECT

A budgetary and accounting classification that is the basic level for line-item budgetary reporting and control. Objects include goods and services with similar characteristics, such as employee benefits or supplies.

OPERATING INCOME

The excess of operating revenue over operating expenses, before interfund transfers, interest, and other adjustments not directly related to operations. The concept of operating income applies only to enterprise, internal service, and nonexpendable and pension trust funds.

ORDINANCE

A formal legislative enactment by the City Council that implements or amends local law. Any budgetary change that affects total appropriations, levies, use of reserved appropriations, personnel authorizations by fund, or duties and powers of appointed officials requires an ordinance.

PENSIONS PAID

Annual payments made from the General Fund to retirees, in addition to their pension payments, which are established in the Annual Budget Ordinance.

PFPF

Police and Fire Pension Fund.

PRINCIPAL

An account used to reflect the principal payments on debt obligations.

PROPRIETARY FUND

Fund used in governmental accounting to account for activities that involve business-like interactions, either within the government or outside of it.

RENTALS

An account used for the rental of land or buildings not owned by the City.

RESERVE FOR DEBT SERVICE

An account used to segregate a portion of available funds that are legally restricted to the payment of general long-term debt principal and interest maturing in future years.

RETAINED EARNINGS

An account that reflects accumulated net earnings (or losses) of a proprietary or similar trust fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity. Retained earnings also differs from "net worth" primarily because contributed capital is accounted for separately.

REVENUE BONDS

Bonds whose principal and interest are payable from pledged revenue sources, and which are not legally backed by the full faith and credit of the City. Revenue bonds may be authorized by the City Council without voter approval.

REVENUE

An increase in net current assets from other than expenditure (or expense) refunds and residual equity transfers. For proprietary and similar trust funds, revenue also includes net increases in other assets and excludes capital contributions. Proceeds from long-term debt and operating transfers-in are classified as other financing sources.

SCADASupervisory Control and Data Acquisition

SINKING FUNDS

Unbudgeted accounts used in certain enterprise sub-funds for control purposes related to debt service payments.

SPECIAL ASSESSMENT

A compulsory levy made against certain properties to recover all or part of the cost of an improvement or service that primarily benefits those properties.

SPECIAL REVENUE FUND

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for capital projects) that are legally restricted to expenditure for specified purposes.

SUB-FUND

A budgetary and accounting entity that is a division of a fund. Although the fund level is where all pertinent accounts must be self-balancing, most sub-funds of the City are also self-balancing.

SUBOBJECT

The most basic level of formal budgetary detail for both revenue and expenditures, such as pension contributions within the employee benefits object.

TAX ANTICIPATION NOTES

Short-term debt issued in anticipation of the collection of ad valorem taxes that are receivable only from the ad valorem tax collections.

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. Taxes levied by the City of Lake City are approved by the City Council and are within limits determined by the state.

TAX INCREMENT DISTRICT

Financing district that segregates the ad valorem tax generated by the increase in property values in that district over a base year. These funds are appropriated solely for infrastructure improvements and redevelopment programs within that district. Also known as Tax Increment Finance District.

TAX INCREMENT FINANCE DISTRICT

Financing district that segregates the ad valorem tax generated by the increase in property values in that district over a base year. These funds are appropriated solely for infrastructure improvements and redevelopment programs within that district. Also known as Tax Increment District.

TIF

Tax Increment Finance Districts or Tax Increment Districts.

TITLE V CONTRACT

Contract with the State to permit major sources that emit hazardous air pollutants above a threshold amount. Contract is also to used address inspections and ambient monitoring as they relate to major source polluters.

TPP

Tangible Personal Property

TRANSFERS TO FIXED ASSETS

A mechanism that removes capital outlay expenses from the operating budgets of proprietary and similar trust funds, while allowing line-item control over capital outlay accounts.

T.R.I.M.

The Truth In Millage advertisement required by Florida State Statutes in Chapter 200. It is required to be placed in a newspaper of general paid circulation in the county published at least five days a week with general interest and readership in the community. The ad content is defined by the statutes to clearly state the exact millage that will be charged to property owners for each unit of the government for the coming year.

TRUST FUNDS

Funds used to account for assets held by the City in a trustee capacity for individuals, private organizations, other governments, or other funds.

UAAL

Unfunded Actuarial Accrued Liability.

UPS

Uninterruptible power supply or uninterruptible power source. Provides emergency power during the time between power disruption and switch over to alternate power source such as a generator.

USER FEE

Fee charged for the use of certain municipal services.


CITY OF
LAKE CITY
Florida's Gateway Est. 1859

File Attachments for Item:

7. Minutes - July 20, 2026 Workshop

CITY COUNCIL WORKSHOP
CITY OF LAKE CITY
July 20, 2026 at 5:00 PM
Venue: City Hall

MINUTES

This meeting was held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public also viewed the meeting on our YouTube channel.

Call to Order

Pledge

Invocation - Mayor Walker

Roll Call

Mayor/Council Member	Noah Walker
City Council	Chevella Young – Tardy
	Ricky Jernigan
	James Carter
	Tammy Harris – Tardy
City Attorney	Clay Martin
City Manager	Don Rosenthal
Sergeant-at-Arms	Chief Gerald Butler
City Clerk	Audrey Sikes

Items for Discussion

1. Panhandling Concerns

2. Homeless Concerns

   PUBLIC COMMENT: Chris Cuadras; Bea Coker

   Members discussed public safety concerns related to panhandling, roadway medians, littering, shopping carts, and homelessness.

   Attorney Martin reviewed legal and First Amendment considerations regarding potential restrictions and emphasized the need for narrowly tailored, data-supported regulations.

   Members discussed enforcement of existing laws, public education, signage, and coordination with property owners and homeless-service organizations.

   No additional workshop was scheduled at this time.

Adjournment

Having no further business, Mayor Walker adjourned the meeting at 6:18 PM.

_____
Noah Walker, Mayor/Council Member

_____
Audrey Sikes, City Clerk

File Attachments for Item:

8. Minutes - July 20, 2026 Regular Session

MINUTES
CITY OF LAKE CITY
City Council Regular Session
July 20, 2026
6:00 PM at City Hall

This meeting was held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public also viewed the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

Events Prior to Meeting - 5:00 PM Council Workshop - Panhandling and Homeless Concerns

Pledge of Allegiance

Invocation - Council Member Ricky Jernigan

Roll Call

Mayor/Council Member	Noah Walker
City Council	Chevella Young
	Ricky Jernigan
	James Carter
	Tammy Harris
City Attorney	Clay Martin
City Manager	Don Rosenthal
Sergeant-at-Arms	Chief Gerald Butler
City Clerk	Audrey Sikes

Approval of Agenda

Mr. Carter made a motion to approve the agenda as presented. Ms. Young seconded the motion and the motion carried unanimously on a voice vote.

Proclamations/Awards/Recognitions – None

Presentations

1. City of Lake City Annual Audit for the Year Ended September 20, 2025 - James Moore & Co.: Brendan McKitrick, CPA; Spencer Machuga, CPA

   Brendan McKitrick and Spencer Machuga presented members with the City's annual audit.

   Council member Young recognized the City's Finance Department.

Public Participation - Persons Wishing to Address Council

- Mark Eshbaugh
- Eric Thober

- Octaejah Hill – Karnage Hill Travel Softball Team requested $5,000.00 in funding for the fall season

Approval of Consent Agenda

2. City Council Resolution No. 2026-082 - A resolution of the City of Lake City, Florida, authorizing Task Assignment Number Seven (7) pursuant to the continuing contract with Passero Associates, LLC, a Florida Limited Liability Company, to provide professional engineering services to replace existing roof systems on hangars 1 and 2 at the Lake City Gateway Airport; making certain findings of fact in support of the City approving said task assignment; recognizing the authority of the Mayor to execute and bind the City to said task assignment; directing the Mayor to execute and bind the City to said task assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the task assignment provided such changes do not increase the quoted price in the task assignment; repealing all prior resolutions in conflict; and providing an effective date.

3. Authorize participation in PFAS PWS Phase II Action Fund for claims against 3M and DuPont. PFAS, also known as "forever chemicals" were in the U.S. until the early 2000's. These chemicals were used in and around the City of Lake City in the vicinity of Lake City Gateway Airport. The City's testing shows the presence of these chemicals in the City to be within levels meeting established tolerances considered to be of no imminent danger to public health by state and federal environmental standards. Even so, the City may have claims against two of the largest producers of PFAS chemicals - 3M and Dupont.

Mr. Jernigan made a motion to approve the consent agenda as presented. Mr. Carter seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jernigan	**Aye**
Mr. Carter	**Aye**
Ms. Young	**Aye**
Ms. Harris	**Aye**
Mayor Walker	**Aye**

Old Business

Ordinances

At this time Mayor Walker closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2026-2380. City Council Ordinance No. 2026-2380 was read by title. Mayor Walker asked if anyone wanted to be heard regarding City Council Ordinance No. 2026-2380 and read into the record on behalf of Betty Goggins, who was absent, her public comment of inquiring who makes up the Community Redevelopment Agency Board and then closed the public hearing.

4. City Council Ordinance No. 2026-2380 (final reading) - An ordinance of the City Council of the City of Lake City, Columbia County, Florida, amending Chapter 2, Article VII, City of Lake City Code of Ordinances to expand the Community

Redevelopment Board of Commissioners from five members to seven members; providing definitions; establishing eligibility criteria for said members; providing for severability; providing for conflicts; and providing an effective date. **Mr. Carter made a motion to approve City Council Ordinance No. 2026-2380 on final reading. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Carter	**Aye**
Mr. Jernigan	**Aye**
Ms. Young	**Aye**
Ms. Harris	**Aye**
Mayor Walker	**Aye**

At this time Mayor Walker closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2026-2381. City Council Ordinance No. 2026-2381 was read by title. Mayor Walker asked if anyone wanted to be heard regarding City Council Ordinance No. 2026-2381. No one asked to be heard on City Council Ordinance No. 2026-2381; therefore, Mayor Walker closed the public hearing.

5. City Council Ordinance No. 2026-2381 (final reading)- An ordinance of the City Council of the City of Lake City, Columbia County, Florida, amending Chapter 2, Article VII, Section 295, City of Lake City Code of Ordinances to provide additional detail to the legal descriptions defining the area of the City of Lake City Community Redevelopment Agency; making findings of fact in support thereof; providing for severability; providing for conflicts; and providing for an effective date. **Mr. Carter made a motion to approve City Council Ordinance No. 2026-2381 on final reading. Ms. Harris seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Carter	**Aye**
Ms. Harris	**Aye**
Ms. Young	**Aye**
Mr. Jernigan	**Aye**
Mayor Walker	**Aye**

Resolutions – None

Other Items – None

New Business

Ordinances

6. City Council Ordinance No. 2026-2378 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 26-07S, by Elizabeth Steely, the property owner of said acreage, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from

County - Commercial to City - Commercial of certain lands within the corporate limits of the City of Lake City, Florida; making findings of fact in support of thereof; providing severability; repealing all ordinances in conflict; providing an effective date. (This property is located on Turner Road north of Highway 90) **Mr. Carter made a motion to approve City Council Ordinance No. 2026-2378 on first reading. Ms. Harris seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Carter	**Aye**
Ms. Harris	**Aye**
Ms. Young	**Aye**
Mr. Jernigan	**Aye**
Mayor Walker	**Aye**

Quasi-Judicial Hearings

Open Quasi-Judicial Hearing

First Reading

7. City Council Ordinance No. 2026-2379 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten acres of land, pursuant to an application, Z 26-05S, by Elizabeth Steely, the property owner of said acreage; providing for rezoning from County - Commercial, Intensive (CI) to City - Commercial, Intensive (CI) of certain lands within the corporate limits of the City of Lake City, Florida; providing for severability; repealing all ordinances in conflict; providing an effective date. (This property is located on Turner Road north of Highway 90)

   Disclosure by Council members of ex-parte communications (this includes site visits), if any.

Ms. Young	No
Mr. Carter	Reported watching Planning and Zoning meetings, but stated it would not affect his ability to give an impartial hearing
Mr. Jernigan	No
Ms. Harris	No
Mayor Walker	No

   Swearing in of applicant/appellant, staff and all witnesses collectively by City Attorney.

   Attorney Martin swore in Planning Technician Robert Angelo.

   Clerk should take custody of exhibits.

   Note: All exhibits, diagrams, photographs and similar physical evidence referred to during the testimony or which you would like the Council to consider must be marked for identification and kept by the Clerk for 30 days.

   A. Brief introduction of ordinance by city staff. Robert Angelo entered into the record the application and presentation. They are attached as Exhibit A.

B. Presentation of application by applicant. N/A

C. Presentation of evidence by city staff. N/A

D. Presentation of case by third party intervenors, if any. N/A

E. Public comments. None

F. Cross examination of parties by party participants. N/A

G. Questions of parties by City Council. Mayor Walker

H. Closing comments by parties. Waived

I. Instruction on law by attorney.

J. Discussion and action by City Council.

Ms. Harris made a motion to approve City Council Ordinance No. 2026-2379 on first reading. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

Ms. Harris	**Aye**
Mr. Jernigan	**Aye**
Ms. Young	**Aye**
Mr. Carter	**Aye**
Mayor Walker	**Aye**

8. City Council Ordinance No. 2026-2382 (first reading) - An ordinance of the City of Lake City, Florida, relating to the criminal background screening of certain public service providers, municipal employees, vendors, contractors, contractor employees, and appointees, including volunteers; amending Chapter 70, Article I, Section 70-1 of the Code of Ordinances of the City of Lake City, Florida, providing for criminal background screening of such individuals; making findings of fact in support thereof; repealing all ordinances in conflict herewith and providing an effective date. **Mr. Carter made a motion to approve City Council Ordinance No. 2026-2382 on first reading. Ms. Harris seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Carter	**Aye**
Ms. Harris	**Aye**
Ms. Young	**Aye**
Mr. Jernigan	**Aye**
Mayor Walker	**Aye**

Resolutions

9. City Council Resolution No. 2026-079 - A resolution of the City of Lake City, Florida, adopting an update to the Lake City Community Redevelopment Plan; providing for severability; repealing all previous resolutions in conflict; providing an effective date. **Mr. Carter made a motion to approve City Council Resolution No. 2026-079. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Carter	**Aye**
Mr. Jernigan	**Aye**
Ms. Young	**Aye**
Ms. Harris	**Aye**
Mayor Walker	**Aye**

10. City Council Resolution No. 2026-083 - A resolution of the City of Lake City, Florida, approving that certain agreement between the City and Playcore Wisconsin, Inc., a Wisconsin Corporation, doing business as Gametime for the replacement of playground equipment at Kiwanis Park; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; authorizing the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date. **Ms. Harris made a motion to approve City Council Resolution No. 2026-083. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.**

Ms. Harris	**Aye**
Mr. Jernigan	**Aye**
Ms. Young	**Aye**
Mr. Carter	**Aye**
Mayor Walker	**Aye**

Other Items

11. Discussion and Possible Action - Designation of Florida League of Cities Voting Delegate (Mayor Noah Walker)

    The Florida League of Cities Annual Conference will be held in Hollywood, Florida, from August 13, 2026, through August 15, 2026. It is important for each municipality to designate one official as "voting delegate" to participate in voting at the Annual Business Meeting which will be held on Saturday, August 15, 2026, at 9:00 AM.

    Mr. Carter made a motion to nominate Mayor Walker as the voting delegate. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

Mr. Carter	**Aye**
Mr. Jernigan	**Aye**
Ms. Young	**Aye**
Ms. Harris	**Aye**
Mayor Walker	**Aye**

12. Discussion and Possible Action - Concerning long term extension of public bench program. Options include: 1) Directing staff to finalize negotiations of a long-term contract with the vendor to continue the program and placing resolution adopting the contract on a future agenda; 2) directing staff to send notice to the current vendor terminating the current contract; 3) other possible options including continuing the program and reducing the number/location of benches, etc. (City Attorney Clay Martin)

Members discussed whether it would be appropriate for Council member Carter to recuse himself due to his leadership role with an organization that receives donations from the current vendor. Attorney Martin agreed to verify the applicable conflict-of-interest requirements.

PUBLIC COMMENT: Patrick Mency, Chris Cuadras

Procurement Director Brenda Karr confirmed the current vendor received the highest Request for Proposal ranking based on qualifications, experience, and their overall proposal. She reported their current contract was good through August 18, 2026.

Members discussed terminating the contract and removing all benches versus selectively reducing the number and locations. Their concerns were littering and maintenance costs, as well as noting some residents and visitors legitimately use the benches.

Mr. Jernigan made a motion to remove all benches and terminate the current contract. Mr. Carter seconded the motion.

At this time, members took an eight-minute break so that Attorney Martin could further read the conflict-of-interest requirements.

Attorney Martin confirmed Council member Carter could not vote on the issue or offer a second. At the advice of Attorney Martin, **Council member Carter rescinded his seconded on the motion.**

Mayor Walker seconded the motion.

Councilmember Young verified next steps after terminating the current contract: benches will be removed, and the City would send out a survey for the public via social media and newspaper to express which benches are commonly used.

A roll call vote was taken and the motion carried.

Mr. Jernigan	**Aye**
Mayor Walker	**Aye**
Ms. Young	**Aye**
Mr. Carter	**Voting conflict declared**
Ms. Harris	**Nay**

At the request of Attorney Martin, **Mr. Jernigan made a motion to reject all proposals recently received by Procurement. Ms. Young seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jernigan	**Aye**
Ms. Young	**Aye**
Mr. Carter	**Voting conflict declared**
Ms. Harris	**Nay**
Mayor Walker	**Aye**

13. Discussion and Possible Action - Approval to move forward with a dog park on parcel 00-00-12300-00, adjacent to the City of Lake City Information Technology Department, located on NW Desoto Street between NW Stadium Terrace and NW Hilton Avenue. (Council Member Tammy Harris)

    Assistant City Manager Dee Johnson reported $20,000.00 was budgeted for this project and while plans have been drawn, a parcel has not been chosen.

    PUBLIC COMMENT: Betty Goggins – Mayor Walker read her public comment into the record as she left the meeting early.

    Councilmember Jernigan spoke in support of the park but was concerned about the area.

    Mr. Carter made a motion to move forward with the project at this location. Ms. Harris seconded the motion. A roll call vote was taken and the motion carried.

Mr. Carter	**Aye**
Ms. Harris	**Aye**
Ms. Young	**Aye – silent vote**
Mr. Jernigan	**Aye**
Mayor Walker	**Aye**

Departmental Administration

14. Discussion and Possible Action - Staff recommendation to approve proposed FY26/27 "Tentative Millage Rate" to the Columbia County Tax Appraiser for Truth in Millage (TRIM) Notice advertisement to property owners for the City's Tentative Budget Hearing (City Manager Don Rosenthal and Finance Director Angie Taylor Moore)

    City Manager Rosenthal reported members had three choices for the TRIM notice: maximum millage rate at 5.2532, which would produce a 10% tax increase in an amount of $6,273,292.00; current millage rate at 4.9 which would produce a 2.6% tax increase in an amount of $5,851,506.00; the roll back millage rate at 4.7756 which would produce a 0% tax increase in the amount of $5,702,950.00.

    Mr. Carter made a motion to advertise the roll back rate of 4.7756. Ms. Harris seconded the motion. A roll call vote was taken and the motion carried.

Mr. Carter	**Aye**
Ms. Harris	**Aye**
Ms. Young	**Aye**
Mr. Jernigan	**Aye**
Mayor Walker	**Aye**

15. Discussion and Possible Action - Staff recommendation to approve the TRIM Schedule for FY26/27 (City Manager Don Rosenthal and Finance Director Angie Taylor Moore)

    Finance Director Angie Taylor Moore reported this schedule was following the Florida Statue Requirements.

Ms. Harris made a motion to approve the staff recommendations for the TRIM Schedule for Fiscal Year 26/27. Mr. Jernigan seconded the motion. A roll call vote was taken and the motion carried.

Ms. Harris	**Aye**
Mr. Jernigan	**Aye**
Mr. Carter	**Aye**
Ms. Harris	**Aye**
Mayor Walker	**Aye**

Comments by:

City Manager Don Rosenthal – None

City Attorney Clay Martin – None

City Clerk Audrey Sikes – None

Comments by Council Members

Council Member Chevella Young – Ms. Young requested something to be done with the microphones and audio in the chambers; mentioned Sallie Mae Jerry Park was near completion and would be holding a grand opening; expressed concern with the City getting information out to citizens on issues like water shortages. Members concurred to get information out.

Council Member Ricky Jernigan – Mr. Jernigan recognized the Police and Fire Departments; reported a constituent called regarding a public records request to which he brought to City Clerk Sikes' attention to which she took care of; reported to City Management receiving a call regarding potholes off Southeast Allen Place; reported an organization called First Things First, was available to help with homelessness as some of their priorities were assisting first responders and military as well as their families.

Council Member James Carter – Mr. Carter encouraged members of the community to attend meetings and get involved.

Council Member Tammy Harris – Ms. Harris recognized new owners Mr. and Ms. McGuire on their grand opening of the Lake City Florist; encouraged City staff working outside to remain hydrated and stated she and her husband would be giving out water and Gatorade; reported this year she would be taking 40 people out for lunch; commended Finance Director Angie Taylor Moore and the Finance Department; announced the upcoming Love Fest to be held on August 1, 2026, Richardson Gym Event to be held on August 2, 2026, and Unity Day to be held on August 6, 2026.

Mayor Noah Walker – Mayor Walker provided a summary on the Humane Society Contract; suggested for the park renaming and splash pad naming a contest be held to let the youth decide the name or sell sponsorships to fund youth programs; provided a summary of the minutes research on City benches; reminded members of the Suwannee River League Dinner Meeting being held this week.

Adjournment

Having no further business, Mayor Walker adjourned the meeting at 8:31 PM.

_____
Noah Walker, Mayor/Council Member

_____
Audrey Sikes, City Clerk

City Council Ordinance No. 2026-2379

Exhibit A

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

DEPARTMENT OF GROWTH MANAGEMENT
205 N MARION AVE
LAKE CITY, FL 32055
386-719-5820
PLANNING@LCFLA.COM

STAFF REVIEW FOR SITE PLAN, REZONING, COMP PLAN AMENDMENT, SPECIAL EXCEPTION, VARIANCE, AND ANNEXATION.

DATE: June 03, 2026

PROJECT INFORMATION		
Future Land Use	**Current:** Commercial County	**Proposed:** Commercial City
Zoning	**Current:** Commercial Intensive County	**Proposed** Commercial Intensive City
Project Number: TBD	**Project Name** Elizabeth Steely Rezoning	
Parcel Number(s): 02440-003		
Project Address: TBD		
Project Type: Comp Plan Amendment and Rezoning		

NOTE: Any concurrency determination, whether requested as part of an application for development approval or without an application for development approval, is a non- binding determination of what public facilities and services are available at the date of inquiry per Section 13.12.5.3 of the City of Lake City Land Development Regulations.

NOTE: There are certain development approvals that are ineligible to receive concurrency reservation because they are too conceptual and, consequently, do not allow an accurate assessment of public facility impacts. These development approvals are land use amendments to the Comprehensive Plan and rezoning requests per Section 13.12.5.2 of the City of Lake City Land Development Regulations.

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

BUILDING, Reviewed By: Signed by: Scott Thomason 7C2DC476A33B441... Date: 6/15/2026

No comments at this time

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

PLANNING, Reviewed By: DocuSigned by: Robert Angelo F0D1ED33B98E4BE... Date: 6/3/2026

No comments at this time.

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

CODE ENFORCEMENT, Reviewed By: Signed by: Marshall Sova E9B18D144D974CD... Date: 6/3/2026

No comments at this time

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

PERMITTING, Reviewed By: Signed by: Ivy Stockstill 6546153A5E144C0... Date: 6/3/2026

No comments at this time.

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

WATER DEPARMENT, Reviewed By: Signed by: Mike Osborn 896E039B44B74E3... Date: 6/4/2026

No comments at this time

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

SEWER DEPARTMENT, Reviewed By: DocuSigned by: Cody Pridgeon DBA01EF55AD249B... Date: 6/3/2026

none

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

GAS DEPARTMENT, Reviewed By: Date:

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

DIRECTOR OF DISTRIBUTION AND COLLECTIONS, Reviewed By: Signed by: Brian Scott F509EB6125784F8... Date: 6/11/2026

no comment at this time

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

CUSTOMER SERVICE, Reviewed By: DocuSigned by: Shasta Pelham 6BD97A03165D4E0... Date: 6/23/2026

No comment at this time

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

PUBLIC WORKS, Reviewed By: Date:

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

FIRE DEPARTMENT, Reviewed By: Signed by: Kat Tompkins F703... Date: 6/3/2026

Nothing to comment.

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

POLICE DEPARTMENT, Reviewed By: Signed by: Andy Miles 99045FF4005543F... Date: 6/23/2026

No comments at this time

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

FDOT, Reviewed By: Date:

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

SUWANNEE RIVER WATER MANAGEMENT, Reviewed By: Signed by: Sara Pierson 5F12F69097AE4A9... Date: 6/5/2026

This site does not have any SRWMD permitting history. An environmental resource permit will be required if impervious area exceeds 9,000 sf or 4,000 sf subject to vehicular traffic or the project size exceeds 5 acres. A permit would also be required if there are wetland impacts. I would encourage the landowner schedule a pre-application meeting with our office to determine if a permit is required for their proposed activity.

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

SCHOOL BOARD, Reviewed By: Signed by: Robert Hartley 58BA260B8F3B4B4... Date: 6/3/2026

No comments at this time

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

COUNTY ENGINEEER, Reviewed By: Date:

Docusign Envelope ID: 548CC9ED-76D5-8AF0-8258-422CD6A131C8

COUNTY PLANNER, Reviewed By: Signed by: Seth Lane 13B679E5F1F44BF... Date: 6/23/2026

No comment at this time

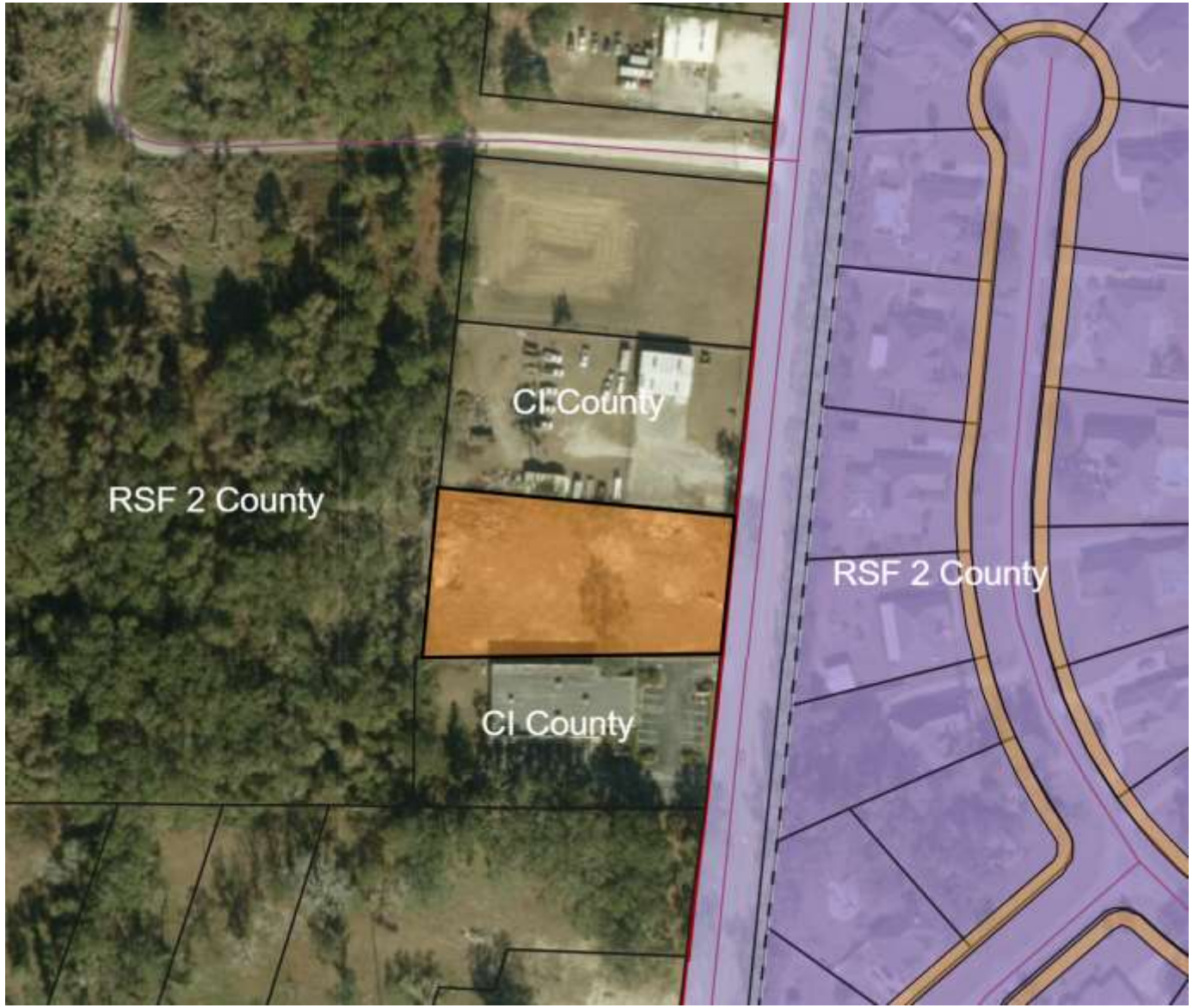
REZONING

ORDINANCE 2026-2379 for Z 26-05S

Introduction

- Parcel 02440-003 is currently zoned Commercial Intensive County;
- Petition Z 26-05S is a request to change the Zoning on parcel 02440-003 from Commercial Intensive County to Commercial Intensive City;
- The parcel is surrounded by the following Zoning designations;
  - North- Commercial Intensive County
  - East- Residential Single Family 2 County
  - South- Commercial Intensive County
  - West- Residential Single Family 2 County

Location of Parcel 02440-003



Staff Review

Suwannee River Water Management- This site does not have any SRWMD permitting history. An environmental resource permit will be required if impervious area exceeds 9,000 sf or 4,000 sf subject to vehicular traffic or the project size exceeds 5 acres. A permit would also be required if there are wetland impacts. I would encourage the landowner schedule a pre-application meeting with our office to determine if a permit is required for their proposed activity.

Staff Recommendation

- Staff finds the petition in compliance with the City's Comprehensive Plan and Land Development Regulations. Therefore, staff's recommended action would be for the City Council to approve Ordinance 2026-2379.

QUESTIONS

File Attachments for Item:

9. City Council Resolution No. 2026-098 - A resolution of the City of Lake City, Florida, accepting funds awarded by the Edward Byrne Memorial Justice Assistance Grant Program to purchase a mobile police evidence trailer and essential supporting equipment for use by the Lake City Police Department; adopting the grant award agreement associated with accepting such grant funds; making certain findings of fact in support of the City accepting such funds and adopting said grant award agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

MEETING DATE
8-18-26

CITY OF LAKE CITY
Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: **Edward Byrne Memorial Justice Assistance Grant Award #15PBJA-25-GG-02883-JAGX Notification**

DEPT / OFFICE: **Lake City Police Department**

Originator:
Chief Gerald Butler

City Manager	**Department Director**	**Date**
Don Rosenthal	Chief Gerald Butler	8-4-26

Summary Explanation & Background:
Allow the Lake City Police Department to accept Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funds, administered by the Office of Criminal Justice Grants with the Florida Department of Law Enforcement (FDLE) for the City of Lake City Police Department's purchase of the following items:

Enclosed Trailer	$12,861.50
Generator	$ 1,099.00
Tables	$ 201.00
Cabinets	$ 1,318.70
	$15,480.20 TOTAL

The Lake City Police Department will use this trailer to transport evidence equipment used when processing crime scenes.

Alternatives:
Pay for trailer using City funds

Source of Funds:
NA

Financial Impact:
Positive- Grant Program pays $15,771.00 of cost of equipment. Any additional costs will be taken from the Department's FY26 budget.

Exhibits Attached:
Award Notification Letter received via email 7-31-26

Andy Miles

From: do-not-reply@usdoj.gov
Sent: Friday, July 31, 2026 9:47 PM
To: Angie Taylor Moore [CoLC]; Andy Miles; Dakota Braun [CoLC]
Subject: DOJ Justice Grants System - Award Number 15PBJA-25-GG-02883-JAGX Notification

JUSTgrants
JUSTICE GRANTS SYSTEM

Congratulations! Application GRANT14611932 submitted under the 2025 BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula has been selected for an award. Please log into Justice Grants System (JustGrants) at https://justgrants.usdoj.gov to see award details.

For assistance logging into JustGrants, contact JustGrants.Support@usdoj.gov or 833-872-5175.

Prior to the Authorized Representative accepting the award, the Entity Administrator needs to assign a Financial Manager (responsible for submitting the Federal Financial Form), a Grant Award Administrator (responsible for submitting Grant Award Modifications, Performance Reports and Closeouts) and an Alternate Grant Award Administrator (responsible for submitting Grant Award Modifications) to the award.

To be eligible for payment, follow the Automated Standard Application for Payments (ASAP) recipient enrollment and login guidance at the JustGrants Website www.justicegrants.usdoj.gov. Please do not reply to this message. You can contact your grant manager Patrick Fines at 202-598-7516 and Patrick.Fines@usdoj.gov

For more information go to www.justicegrants.usdoj.gov
JustGrants is operated under the U.S. Department of Justice

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from City officials are public records available upon request to the public and the media. Your email communications may be subject to public disclosure.

CM/rrp
08/25/2026

RESOLUTION NO 2026-098

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA ACCEPTING FUNDS AWARDED BY THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM TO PURCHASE A MOBILE POLICE EVIDENCE TRAILER AND ESSENTIAL SUPPORTING EQUIPMENT FOR USE BY THE LAKE CITY POLICE DEPARTMENT; ADOPTING THE GRANT AWARD AGREEMENT ASSOCIATED WITH ACCEPTING SUCH GRANT FUNDS; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY ACCEPTING SUCH FUNDS AND ADOPTING SAID GRANT AWARD AGREEMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City (the "City") by and through the Lake City Police Department (the "Department") applied for funds through the Edward Byrne Memorial Justice Assistance Grant (the "Grant Program"); and

WHEREAS, the City was awarded grant funds from the Grant Program in the amount of $15,771.00 (the "Awarded Funds"); and

WHEREAS, the Awarded Funds will be used to purchase a mobile police evidence trailer and essential supporting equipment for use by the Department to enhance evidence management and on-scene investigative capabilities when processing crime scenes; and

WHEREAS, as a condition of accepting the Awarded Funds the City must adopt and execute the Grant Award Agreement in the form of the Exhibit attached hereto (the "Agreement"); and

WHEREAS, the Department desires to expend the Awarded Funds in accordance with the terms of the Agreement and in accordance with the City's procurement policies and procedures; and

WHEREAS, accepting the Awarded Funds by adopting and executing the Agreement is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Accepting the Awarded Funds by adopting and executing the Agreement is in the public or community interest and for public welfare; and
2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and
3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules, regulations, and directives as are adopted by the City Council of the City of Lake City; and

4. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Agreement; and
5. The Mayor of the City of Lake City is directed to execute on behalf of and bind the City to the terms of the Agreement; and
6. The Department is authorized to expend the Awarded Funds in accordance with the terms of the Agreement and in accordance with the City's procurement policies and procedures; and
7. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and
8. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	CITY OF LAKE CITY 205 N MARION AVE
City, State and Zip:	LAKE CITY, FL 32055
Recipient UEI:	MYB6D4DLBJD9

Project Title: Mobile Evidence Trailer	**Award Number:** 15PBJA-25-GG-02883-JAGX

Solicitation Title: BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula

Federal Award Amount: $15,771.00	**Federal Award Date:** 7/31/26

Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance
Award Type:	Initial
Funding Instrument Type:	Grant

Opportunity Category: M
Assistance Listing:
16.738 - Edward Byrne Memorial Justice Assistance Grant Program

Project Period Start Date: 10/1/24	**Project Period End Date:** 9/30/27
Budget Period Start Date: 10/1/24	**Budget Period End Date**: 9/30/27

Project Description:
Funds will be used to enhance evidence management and on?scene investigative capabilities through the purchase of a mobile police evidence trailer and essential supporting equipment. This project will provide a secure, efficient, and professional workspace for processing, storing, and preserving evidence at crime scenes, especially in locations where no controlled environment currently exists.The mobile evidence trailer will strengthen investigative effectiveness, reduce delays in evidence processing, and support coordinated responses to major incidents, multi?scene investigations, and interagency operations. This investment directly aligns with JAG priorities by improving law enforcement capabilities, promoting efficient evidence handling, and enhancing overall public safety.

Award Letter

July 31, 2026

Dear John Miles,

On behalf of the Attorney General, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by CITY OF LAKE CITY for an award under the funding opportunity entitled 2025 BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula. The approved award amount is $15,771.
Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important

matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen A. Henneberg
Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

All BJA awards are subject to the National Environmental Policy Act (NEPA, 42 U.S.C. 4321 et seq.) and other related federal laws (including the National Historic Preservation Act), if applicable. Award recipients (and subrecipients, as applicable) must support BJA's compliance with NEPA by providing details about their project, its location, and any resources that might be affected. BJA complies with NEPA (and other related federal laws) for an award-funded activity by evaluating the environmental impacts of the activity in one of three levels of analysis: a Categorical Exclusion (CATEX), an Environmental Assessment (EA), or an Environmental Impact Statement (EIS). See https://bja.ojp.gov/funding/nepa-guidance for additional information regarding NEPA implementation.

Carefully review the conditions on this award for information about any requirements specific to NEPA compliance for this award.

After completion of any required environmental analysis, throughout the term of this award the recipient must inform BJA of (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient may not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an approved environmental impact review process.

Questions about NEPA compliance may be directed to your grant manager.

NEPA Coordinator

First Name	Middle Name	Last Name
Chris	no value	Casto

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

UEI
MYB6D4DLBJD9

Street 1
205 N MARION AVE

Street 2

City
LAKE CITY

State/U.S. Territory
Florida

Zip/Postal Code
32055

Country
United States

County/Parish

Province

Award Details

EXHIBIT TO RESOLUTION

Federal Award Date
7/31/26

Award Type
Initial

Award Number
15PBJA-25-GG-02883-JAGX

Supplement Number
00

Federal Award Amount
$15,771.00

Funding Instrument Type
Grant

Assistance Listing Number	Assistance Listings Program Title
16.738	Edward Byrne Memorial Justice Assistance Grant Program

Statutory Authority

Pub. L. No. 90-351, Title I, Part E, subpart 1 (codified at 34 U.S.C. 10151-10158); see also 28 U.S.C. 530C(a)

[ ] *I have read and understand the information presented in this section of the Federal Award Instrument*.

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title
2025 BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula

Awarding Agency
OJP

Program Office
BJA

Application Number
GRANT14611932

Grant Manager Name
Patrick Fines

Phone Number
202-598-7516

E-mail Address
Patrick.Fines@usdoj.gov

Project Title
Mobile Evidence Trailer

Performance Period Start Date
10/01/2024

Performance Period End Date
09/30/2027

Budget Period Start Date
10/01/2024

Budget Period End Date
09/30/2027

Project Description
Funds will be used to enhance evidence management and on?scene investigative capabilities through the purchase of a mobile police evidence trailer and essential supporting equipment. This project will provide a secure, efficient, and professional workspace for processing, storing, and preserving evidence at crime scenes, especially in locations where no controlled environment currently exists.The mobile evidence trailer will strengthen investigative effectiveness,

reduce delays in evidence processing, and support coordinated responses to major incidents, multi?scene investigations, and interagency operations. This investment directly aligns with JAG priorities by improving law enforcement capabilities, promoting efficient evidence handling, and enhancing overall public safety.

[ ] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

[ ] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Condition 1
Compliance with general appropriations-law restrictions on the use of federal funds (FY 2025)
The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at https://ojp.gov/funding/Explore/FY25AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 2
Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 states that recipients may not use direct Federal financial assistance from the Department of Justice to support or engage in any explicitly religious activities except when consistent with the Establishment Clause of the First Amendment to the U.S. Constitution and any other applicable requirements. An organization receiving Federal financial assistance also may not, in providing services funded by the Department of Justice or in outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations. In addition, Part 38 states that a faith-based organization that participates in a Department of Justice funded program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, see “Nondiscrimination provisions and the Religious Freedom Restoration Act,” accessible at https://www.ojp.gov/funding/explore/legaloverview2025/civilrightsrequirements.

Condition 3
Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

Condition 4
All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP website at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

Condition 5
Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold, as set forth in the Federal Acquisition Regulations (FAR). See the definition of simplified acquisition threshold in the FAR at 48 CFR part 2, subpart 2.1. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP website at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed Simplified Acquisition Threshold)), and are incorporated by reference here.

Condition 6
Federal Civil Rights and Nondiscrimination Laws (certification)

The recipient agrees that its compliance with all applicable Federal civil rights and nondiscrimination laws is material to the government's decision to make this award and any payment thereunder, including for purposes of the False Claims Act (31 U.S.C. 3729-3730 and 3801-3812), and, by accepting this award, certifies that it does not operate any programs (including any such programs having components relating to diversity, equity, and inclusion) that violate any applicable Federal civil rights or nondiscrimination laws.

Condition 7
Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that a legal notice regarding award requirements is necessary or that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such notice or exception regarding enforcement, including any such notice or exception made during the period of performance, is (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

Condition 8
Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

Condition 9
Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), including, without limitation, the provisions regarding termination in 2 C.F.R. 200.340, apply to this award from OJP.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at

any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

Condition 10
Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Fraud Detection Office, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

Condition 11
Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

Condition 12
Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

Condition 13
Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

Condition 14
Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website

(currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

Condition 15
Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f), which contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 16
Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

Condition 17
Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

Condition 18
Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award

requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

Condition 19
Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

Condition 20
Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

Condition 21
Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

Condition 22

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees.

Condition 23
Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

Condition 24
Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2022, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2022, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://onlinegfmt.training.ojp.gov/. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

Condition 25
Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

Condition 26
Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency

(OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

Condition 27
Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

Condition 28
Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

Condition 29
Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 30
Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 31
The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

Condition 32
Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient's Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at https://justicegrants.usdoj.gov/training/training-entity-management.

Condition 33
FFATA reporting: Subawards and executive compensation
The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of $30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are set forth in 2 C.F.R. part 170, Appendix A ("Award Term") and are incorporated by reference here.
This condition, including its reporting requirement, does not apply to-- (1) an award of less than $30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
Note: In early March 2025, the reporting system that had been used for subaward reporting, the FFATA (Federal Funding Accountability and Transparency Act) Subaward Reporting System (FSRS) was retired and functionality moved to SAM.gov. For more information, including steps on how to connect your FSRS account to SAM.gov, visit https://sam.gov/fsrs.

Condition 34
The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

Condition 35
Any publication (e.g., curricula, training materials, publications, reports, videos, or any other written, web-based, or audio-visual, or other materials) funded in whole or in part under this award, (with the exception of press releases, websites, and mobile applications), shall contain the following statement: "This project was supported by Grant No. <Award_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

Any website or mobile application that is funded in whole or in part under this award must include the following statement where most practicable: "This website [or application] was supported by Grant No. <Award_Number>

awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this website [or application] (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible. The statement may also be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

Upon specific request by BJA, the recipient must submit to BJA for review and approval (or, for recipients or subrecipients that are institutions of higher education, review and comment) any publication or product developed under this award at least 30 working days prior to the targeted dissemination date.

The current edition of the DOJ Grants Financial Guide provides additional guidance on allowable printing and publication activities.

Condition 36
Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23 for any applicable project.

Condition 37
The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

Condition 38
Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

Condition 39
Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

Condition 40
Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://bja.ojp.gov/program/it/gsp-grant-condition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

Condition 41
Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information

sharing systems that involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

Condition 42
Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

Condition 43
Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to determine if any of the following activities will be funded by the grant prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA, and follow instructions regarding NEPA compliance.

The activities covered by this condition are:

a. New construction;
b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments;
e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories; and
f. Any extraordinary or unusual project with potential to have a significant environmental impact.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA.

Condition 44
The recipient shall ensure that each DNA analysis conducted under this award will be performed either (1) by accredited government-owned laboratories, or (2) through an accredited fee-for-service vendor. The accreditation must be by an accrediting body that is a signatory to an internationally recognized arrangement and that offers accreditation to forensic science conformity assessment bodies using an accreditation standard that is recognized by that internationally recognized arrangement. Any laboratory conducting STR, Y-STR, or mitochondrial DNA testing undergo external audits not less than once every 2 years that demonstrate compliance with the DNA Quality Assurance

Standards established by the Director of the Federal Bureau of Investigation.

If award funds are used for DNA testing of evidentiary materials, recipients shall ensure that any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS, and, where applicable, uploaded to the National DNA Index System (NDIS). Award funds may be used for forensic genetic genealogy in accordance with United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching and program requirements. With the exception of Forensic Genetic Genealogy, no profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

The recipient shall ensure that each DNA analysis conducted and each DNA profile generated under this award, and each stored DNA sample that results from this award, are maintained in accordance with any applicable federal privacy requirements and restrictions on disclosure.

Condition 45
Recipients utilizing award funds for forensic genealogy testing must adhere to the United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching (https://www.justice.gov/olp/page/file/1204386/download), and must collect and report the metrics identified in Section IX of that document to BJA.

Condition 46
Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(11)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

Condition 47
As of the first day of the period of performance for the award, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via an Award Condition Modification (ACM)). (A withholding condition is a condition in the award document that precludes the recipient from expending or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through an Award Condition Modification (ACM), the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Condition 48
Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or

State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

Condition 49
Compliance with trauma kit standards
If the recipient uses funds under this award to purchase trauma kits or trauma kit components, the recipient must ensure that the trauma kits purchased meet the performance standards established consistent with 34 U.S.C. § 10202(d), as such standards are in effect at the time of purchase.

Condition 50
Initial period of performance; requests for extension.

The recipient understands that for award amounts of less than $25,000 under JAG, the initial period of performance of the award will be less than four years. The recipient further understands that any requests for an extension of the period of performance for an award of less than $25,000 will be approved automatically for up to a total period of performance of four years, pursuant to 34 U.S.C. 10152(f) and in accordance with the Notice of Funding Opportunity (NOFO) associated with this award.

Any request for an extension of the period of performance beyond a four-year award period will require approval, and the approval (if any) will be at the discretion of OJP.

Condition 51
Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: No public disclosure of certain law-enforcement-sensitive information
SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward (at any tier).
1. No use of funds to interfere: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield.
Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no State or local government entity, agency, or official (including a government-contracted correctional facility) may use funds under this award to make any public disclosure of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12—without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).
2. Noninterference: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield within the funded “program or activity.”
With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), and consistent with federal law as cited in para. 1 of this condition, no State or local government entity, agency, or official (including a government-contracted correctional facility) within the funded program or activity may make any public disclosure of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12—without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).
3. Monitoring. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.
4. Allowable costs. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.
5. Rules of construction.
A. For purposes of this condition—

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));
(2) the term "federal law-enforcement information" means law-enforcement-sensitive information communicated or made available, by the federal government, to a State or local government entity, agency, or official, through any means, including, without limitation—
(a) through any database,
(b) in connection with any law enforcement partnership or task-force,
(c) in connection with any request for law enforcement assistance or -cooperation, or
(d) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;
(3) the term "law-enforcement-sensitive information" means records or information compiled for any law-enforcement purpose; and
(4) the term "public disclosure" means any communication or release other than one—
(a) within the recipient, or
(b) to any subrecipient (at any tier) that is a government entity.
B. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.
C. The "Rules of Construction" set out in the "Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: information-communication restrictions; ongoing compliance" award condition are incorporated by reference as though set forth here in full.

Condition 52
Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: information-communication restrictions
SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward (at any tier).
1. Throughout the entire award period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict—
(1) any government entity or -official from sending or receiving information regarding citizenship or immigration status to or from DHS; or
(2) a government entity or agency from sending, requesting or receiving, or exchanging information regarding immigration status to, from, or with DHS, or from maintaining such information.
Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.
2. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the entire award period of performance, no State or local government entity, agency, or official may implement an “information-communication restriction.”
3. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.
4. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State or local government incurs to implement this condition.
5. Rules of Construction.
A. For purposes of this condition:
(1) "State" and "local government" include any agency or other entity thereof, but not any public institution of higher education or Indian tribe.
(2) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).
(3) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.
(4) “DHS” means the U.S. Department of Homeland Security.
B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.
C. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.

Condition 53

Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: Notice of scheduled release
SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward at any tier.
1. No use of funds to interfere with "removal" process: Notice of scheduled release date and time.
Consonant with federal law enforcement statutes—including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens")—no State or local government entity, agency, or official (including a government-contracted correctional facility) may use funds under this award to interfere with the "removal" process by failing to provide (as early as practicable (see para. 5.B. below)) advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.
2. Noninterference with "removal" process: Notice of scheduled release date and time within the funded “program or activity.”
With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), and consonant with federal law enforcement statutes as cited in para. 1 of this condition, no State or local government entity, agency, or official (including a government-contracted correctional facility) within the funded program or activity may interfere with the "removal" process by failing to provide (as early as practicable (see para. 4.B. below)) advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.
3. Monitoring. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.
4. Allowable costs. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.
5. Rules of construction
A. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.
B. Applicability.
(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as, in fact, practicable.
(2) Current DHS practice is to use the same form for a second, distinct purpose—to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for detention.
C. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.
D. The "Rules of Construction" set out in the "Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

Condition 54
Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens
SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward (at any tier).
1. No use of funds to interfere with statutory law enforcement access to correctional facilities.
Consonant with federal law enforcement statutes and regulations—including 8 U.S.C. 1357(a) (under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain” in the United States), and 8 C.F.R. 287.5(a) (under which that power may be exercised "anywhere in or outside” the United States)—no State or local government entity, agency, or official within

the funded program or activity may use funds under this award to interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."
2. Noninterference with statutory law enforcement access to correctional facilities within the funded “program or activity.”
With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), and consonant with federal law enforcement statutes and regulations as cited in para. 1 of this condition, no State or local government entity, agency, or official within the funded program or activity may interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."
3. Monitoring. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.
4. Allowable costs. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.
5. Rules of construction
A. For purposes of this condition:
(1) The term "alien" means what it means under sec. 101 of the Immigration and Nationality Act (INA) (8 U.S.C. 1101(a)(3)), except that, with respect to a juvenile offender, it means “criminal alien.”
(2) The term “juvenile offender” means what it means under 28 C.F.R. 31.304(f) (as in effect on Jan. 1, 2026.)
(3) The term "criminal alien" means, with respect to a juvenile offender, an alien who is deportable on the basis of—
(a) conviction described in 8 U.S.C. 1227(a)(2), or
(b) conduct described in 8 U.S.C. 1227(a)(4).
(4) The term "conviction" means what it means under 8 U.S.C. 1101(a)(48). (Adjudication of a juvenile as having committed an offense does not constitute "conviction" for purposes of this condition.)
(5) The term "correctional facility" means what it means under 34 U.S.C. 10251(a)(7)) as of Jan. 1, 2026.
(6) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that—
(a) is designed to prevent or to significantly delay or complicate, or
(b) has the effect of preventing or of significantly delaying or complicating.
(7) "State" and "local government" include any agency or other entity thereof, but not any public institution of higher education or Indian tribe.
(8) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).
B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.
C. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.

Condition 55
The recipient understands and agrees that no award funds may be used for any expenses related to public awareness campaigns for an extreme risk protection program.

Condition 56
Extreme risk protection order (ERPO) programs funded under this award must include, at a minimum: pre-deprivation and post-deprivation due process rights that prevent any violation or infringement of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive or procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). Such programs must include, at the appropriate phase to prevent any violation of constitutional rights, at minimum, notice, the right to an in-person hearing, an unbiased adjudicator, the right to know opposing evidence, the right to present evidence, and the right to confront adverse witnesses; the right to be represented by counsel at no expense to the government; pre-deprivation and post-deprivation heightened evidentiary standards and proof which mean not less than the protections afforded to a similarly situated litigant in Federal court or promulgated by the State's evidentiary

body, and sufficient to ensure the full protections of the Constitution of the United States, including but not limited to the Bill of Rights, and the substantive and procedural due process rights guaranteed under the Fifth and Fourteenth Amendments to the Constitution of the United States, as applied to the States, and as interpreted by State courts and United States courts (including the Supreme Court of the United States). The heightened evidentiary standards and proof under such programs must, at all appropriate phases to prevent any violation of any constitutional right, at minimum, prevent reliance upon evidence that is unsworn or unaffirmed, irrelevant, based on inadmissible hearsay, unreliable, vague, speculative, and lacking a foundation; and penalties for abuse of the program.
Recipients who plan to use funding to support ERPO programs must submit a Certification Relating to Pub. L. No. 90-351, Title I, Sec. 501(a)(1)(I)(iv), signed by the principal legal officer, certifying that the ERPO program to be funded satisfies each of the listed requirements prior to the use of award funds for ERPO programs. Funds proposed for ERPO programs may be withheld, pending confirmation of compliance with the terms of this award.

Condition 57
No funds may be used for C-UAS except with express prior approval from BJA. To request such approval, the recipient (or subrecipient, at any tier) must submit to BJA a written certification that, among other things, certifies that any C-UAS purchased with award funds will only be procured and used in compliance with all applicable federal, state, and local laws and regulations, including criminal, surveillance, aviation, and communications laws. Any C-UAS purchased with award funds will be included on the list of technologies established by subsection (d)(2)(A)(iii) section 210G of the Homeland Security Act of 2002 (6 U.S.C. 124n(d)(2)(A)(iii)) to exercise the authority granted under subsection (a)(2) of such section. The certification also requires that the award recipient consult qualified legal counsel to review the proposed purchase and operation of C-UAS, and that the recipient will complete required trainings and obtain all required approvals, certifications, licenses, and authorizations prior to deployment, and will coordinate with relevant authorities as required. The recipient (or subrecipient) also must assure BJA that it has sufficient policies and procedures regarding privacy, civil liberties, and information technology cybersecurity related to the operation of the C-UAS. Finally, the recipient (or subrecipient) may be required to provide additional documentation to verify purchase and the related policies for the C-UAS. Funds proposed for the purchase of C-UAS may be withheld, pending confirmation of compliance with the terms of this award. Additional information and the required certification form may be found here: https://bja.ojp.gov/funding/uas.

Condition 58
Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order. Funds proposed for the purchase of prohibited items may be withheld, pending confirmation of compliance with the terms of this award.

Condition 59
No funds may be used for UAS except with express prior approval from BJA. To request such approval, the recipient (or subrecipient, at any tier) must submit to BJA a written certification that, among other things, certifies that only UAS verified by the Defense Contract Monitoring Agency's “Blue UAS Cleared List” or any successor list (available at https://bluelist.appsplatformportals.us/) as not manufactured by a “covered foreign entity” may be purchased or operated under the federal award and, further, that no modifications or additional accessories may be introduced to the UAS funded by the award. The purchased UAS may not be used to process, store, or transmit Federal information. The recipient (or subrecipient) also must assure BJA that it has sufficient policies and procedures regarding privacy, civil liberties, and information technology cybersecurity related to the operation of the UAS. Finally, the recipient (or subrecipient) may be required to provide additional documentation to verify purchase and the related policies for the UAS. Funds proposed for the purchase of UAS may be withheld, pending confirmation of compliance with the terms of this award. Additional information and the required certification form may be found here: https://bja.ojp.gov/funding/uas.

Condition 60
In accepting this award, the recipient agrees not to use award funds for purchases of body-worn cameras (BWCs) or related expenses for any agency unless that agency has submitted a certification to BJA that it has policies and procedures in place that reinforce appropriate agency Use of Force policies and training and address technology usage, evidence acquisition, data storage and retention, as well as privacy issues, accountability and discipline. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for BWCs or related expenses. Funds proposed for the purchase of BWCs or related expenses may be withheld, pending

confirmation of compliance with the terms of this award.

Condition 61
Certification of body armor "mandatory wear" policies, and compliance with NIJ standards

If the recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that each law enforcement agency receiving body armor purchased with funds from this award has a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty. Funds proposed for the purchase of body armor may be withheld, pending confirmation of compliance with the terms of this award.

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice (NIJ) ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: https://nij.ojp.gov/topics/equipment-and-technology/body-armor

Condition 62
Withholding of funds for Required certification from the chief executive of the applicant government

The recipient may not expend or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and an Award Condition Modification (ACM) has been issued to remove this condition.

[ ] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§

10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Deputy Assistant Attorney General	Maureen A. Henneberg	7/30/26 3:28 AM

Authorized Representative

☐ Declaration and Certification

Entity Acceptance

Title of Authorized Entity Official
no value

Signed Date And Time
no value

File Attachments for Item:

10. City Council Resolution No. 2026-099 - A resolution of the City of Lake City, Florida, authorizing Task Assignment Number Fourteen (14) pursuant to the continuing contract with CPH Consulting, LLC, a Delaware Limited Liability Company, formerly Mittauer & Associates, Inc., a Florida Corporation, to provide professional services to update the Enforcement Response Plan at the Saint Margarets Wastewater Treatment Facility; making certain findings of fact in support of the City approving said task assignment; recognizing the authority of the Mayor to execute and bind the City to said task assignment; directing the Mayor to execute and bind the City to said task assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the task assignment provided such changes do not increase the quoted price in the task assignment; repealing all prior resolutions in conflict; and providing an effective date.

MEETING DATE
?

CITY OF LAKE CITY
Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Enforcement Response Plan Update

DEPT / OFFICE: Utilities - Wastewater

Originator:
Cody Pridgeon, Wastewater Director

City Manager	Department Director	Date
Don Rosenthal	Cody Pridgeon	8/7/26

Recommended Action:
Accept Proposal from CPH to update the Enforcement Response Plan

Summary Explanation & Background:
During the recent Industrial Pretreatment Compliance Inspection at Saint Margarets WWTF FDEP recommended we update our Enforcement Response Plan. The last update was in 1997. Please accept the proposal from CPH engineering to update the ERP.

This will be Task Assignment #14 with the continuing contract with CPH.

Alternatives:
None

Source of Funds:
410.74.536.030.31

Financial Impact:
$10,000

Exhibits Attached:
1) Proposal from CPH

CM/rrp
09/02/2026

RESOLUTION NO 2026-099

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING TASK ASSIGNMENT NUMBER FOURTEEN (14) PURSUANT TO THE CONTINUING CONTRACT WITH CPH CONSULTING, LLC, A DELAWARE LIMITED LIABILITY COMPANY, FORMERLY MITTAUER & ASSOCIATES, INC., A FLORIDA CORPORATION, TO PROVIDE PROFESSIONAL SERVICES TO UPDATE THE ENFORCEMENT RESPONSE PLAN AT THE SAINT MARGARETS WASTEWATER TREATMENT FACILITY; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID TASK ASSIGNMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID TASK ASSIGNMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID TASK ASSIGNMENT; AUTHORIZING THE CITY MANAGER WITH THE CONSENT OF THE CITY ATTORNEY TO MAKE MINOR CHANGES TO THE SCOPE OF WORK OF THE TASK ASSIGNMENT PROVIDED SUCH CHANGES DO NOT INCREASE THE QUOTED PRICE IN THE TASK ASSIGNMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to City Council Resolution No 2019-022 the City of Lake City, Florida ("the "City") and Mittauer & Associates, Inc., a Florida corporation, as the predecessor in interest to CPH Consulting, LLC., a Delaware limited liability company (the "Vendor"), entered into that certain continuing contract for engineering services (the "Continuing Contract"); and

WHEREAS, the City is in need of an updated Enforcement Response Plan (the "ERP") at the Saint Margarets Wastewater Treatment Facility (the "Project"); and

WHEREAS, pursuant to the terms of the Project, the Vendor will provide professional engineering services in furtherance of the Project, including document review and evaluation, and an ERP update (the "Services"); and

WHEREAS, the Continuing Contract provides the Vendor shall provide services to the City only when requested and authorized in writing by the City; and

WHEREAS, each request from the City to the Vendor for services shall be for a specific project with the scope of the work defined by and embodied in a separate task assignment; and

WHEREAS, the City Council desires to enter into that certain task assignment pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project, in

accordance with the terms and conditions of Task Assignment Number Fourteen (14) as set forth in Vendor's proposal (the "Proposal"), a copy of which is attached as an Exhibit hereto; and

WHEREAS, entering into an agreement between the City and the Vendor for the scope of work set forth in the Proposal attached hereto (the "Agreement") pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public interest and in the interests of the City; and

WHEREAS, the City Council desires the City Manager, with the consent of the City Attorney, be authorized to consent to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; now therefore

BE IT RESOLVED by the City of Lake City, Florida:

1. Approving the Agreement pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public or community interest and for public welfare; and

2. In furtherance thereof, an Agreement containing the material terms of the Proposal and the Continuing Contract should be and is approved by the City Council of the City of Lake City; and

3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and

4. The Mayor of the City of Lake City is authorized and directed to execute on behalf of and bind the City to the terms of the Agreement; and

5. The City Manager, with the consent of the City Attorney, is authorized to agree to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; and

6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

7. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

580-1 Wells Road
Orange Park, FL 32073
Phone: 904.278.0030

August 3, 2026

Mayor and City Council
City of Lake City
205 N. Marion Avenue
Lake City, FL 32055

RE: Engineering Services Agreement
2026 Enforcement Response Plan Update
City of Lake City, Florida
Client No. 8904-30-1

Dear Mayor and City Council Members:

In accordance with our Agreement for Continuing Consulting Engineering Services, we are pleased to present the following proposal for Engineering Services associated with updating the City of Lake City's Enforcement Response Plan (ERP), related to the City's Pretreatment Program for Industrial Sewer Customers. CPH Consulting, LLC, hereinafter referred to as the Engineer, proposes to provide services as described in the Scope of Services to the City of Lake City, Florida, the Client, for the fees stipulated hereafter.

SCOPE OF SERVICES

The Engineer will provide professional engineering services to review and update the City's existing 1997 ERP in accordance with the applicable requirements of Chapter 62-625, Florida Administrative Code, applicable federal pretreatment regulations, and comments received from the Florida Department of Environmental Protection (FDEP), together with other available information provided by the City.

More specifically, the Engineer's scope of services will include the following:

ITEM A – DOCUMENT REVIEW AND EVALUATION

The Engineer will review the City's existing ERP, applicable Pretreatment Program documents, comments received from the FDEP, and other available information provided by the City. The review will evaluate the existing ERP for consistency with current regulatory requirements and identify revisions necessary to address FDEP comments and improve the overall organization and functionality of the document.

The review may include, as applicable:

- Existing Enforcement Response Plan.
- Applicable Pretreatment Program documents.
- Florida Department of Environmental Protection review comments.
- Applicable provisions of Chapter 62-625, Florida Administrative Code.
- Applicable federal pretreatment regulations.

EXHIBIT TO RESOLUTION

- Existing enforcement procedures.
- Enforcement Response Guide.
- Administrative and legal enforcement procedures.
- Existing appendices, forms, and supporting documentation.
- Regulatory references and document organization.

ITEM B – ENFORCEMENT RESPONSE PLAN UPDATE

Based upon the work completed under Item A, the Engineer will prepare an update to the City's 1997 ERP that will incorporate revisions necessary to address comments received from the FDEP, improve consistency with applicable Pretreatment Program requirements, and enhance the overall organization and usability of the document.

The Engineer will revise the ERP, as appropriate, to incorporate current regulatory requirements, update enforcement procedures, revise the Enforcement Response Guide, and update supporting information necessary to provide a complete and internally consistent document. Revisions may include updates to enforcement evaluation criteria, anticipated enforcement responses, regulatory references, personnel responsibilities, forms, appendices, and other supporting information identified during the document review.

ITEM C – PROJECT COORDINATION AND FINAL DELIVERABLES

The Engineer will coordinate with City staff to facilitate completion of the ERP update. Coordination will include communications regarding project progress, review of City comments, review of FDEP comments and one (1) review meeting, either in person or virtually, to discuss the Draft ERP and proposed revisions.

Following receipt of the City's consolidated set of review comments, the Engineer will prepare the Final ERP and provide one (1) electronic copy in Adobe PDF format suitable for City use and submittal to the Florida Department of Environmental Protection.

CONDITIONS

The following assumptions have been made in preparing this Scope of Services and fee proposal:

- The City will provide the existing ERP, applicable utility and Pretreatment Program documents, FDEP review comments, and other available reference documents necessary to complete the project.
- The Engineer will utilize available information provided by the City and will not perform field investigations, sampling, inspections, or verification of existing utility facilities or operations as part of this project.
- The Engineer will review the existing ERP and prepare revisions necessary to address FDEP comments and improve consistency with current regulatory requirements. This project does not include a comprehensive update of the City's Pretreatment Program.

EXHIBIT TO RESOLUTION

- One (1) draft review cycle and one (1) final review cycle are included.
- One (1) review meeting with City staff is included.
- Revisions requested following submission of the Final ERP or additional regulatory review beyond the scope described herein will be considered Additional Services.
- The Final ERP will be provided electronically in Adobe PDF format.

EXCLUSIONS

The Engineer's scope of services does not include:

Field investigations | Facility inspections | Industrial user inspections | Wastewater sampling | Laboratory testing | Flow monitoring | Local Limits evaluations | Industrial Waste Survey updates | Pretreatment Ordinance revisions | Pretreatment Program modifications beyond the Enforcement Response Plan | Preparation of permit applications or permit modifications | Legal review | Public meetings or presentations | Preparation of new GIS mapping or Civil 3D design drawings | Construction plans and specifications | Bidding services | Construction administration | Construction observation | Regulatory permit application fees | Response to Requests for Additional Information (RAIs) received after submission of the Final ERP.

Additional services will be performed on an hourly basis in accordance with the Engineer's current fee schedule unless otherwise agreed upon by the City and the Engineer.

PURSUANT TO FLORIDA STATUTES, SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

EXHIBIT TO RESOLUTION

SCHEDULE OF FEES

Item	Description
A	Document Review and Evaluation
B	Enforcement Response Plan Update
C	Project Coordination and Final Deliverables
TOTAL LUMP SUM FEE: $10,000.00	

Additional Services will be performed only upon authorization by the City and will be billed in accordance with the Engineer's current hourly rate schedule.

Invoices for services in progress are prepared monthly and are due in accordance with Florida Statute 218, The Local Government Prompt Payment Act. Payments which are not received in accordance with the Act are subject to late fees as outlined in the regulations as well as collection fees and may cause the Engineer to stop working on the Client's projects. The fees listed above do not include state sales tax, federal sales tax, or value added tax (VAT), should it be required by law.

ACCEPTANCE

Acceptance of this proposal may be indicated by the signature of a duly authorized official of the Client in the space provided below. One signed copy of the proposal returned to the Engineer will serve as Notice to Proceed. Should this proposal not be accepted within a period of thirty (30) days, it will become null and void.

Sincerely,
CPH Consulting, LLC

Jason R. Shepler, P.E.
VP - North Florida Infrastructure

Accepted by
City of Lake City, Florida

Noah Walker
Mayor

Date:_____

JRS/JPP/bb

EXHIBIT TO RESOLUTION

File Attachments for Item:

11. City Council Resolution No. 2026-100 - Esri Renewal - Resolution forthcoming

MEETING DATE
September 10, 2026

CITY OF LAKE CITY
Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Approval of Small Government Enterprise Agreement with Esri

DEPT / OFFICE: GIS/SCADA

Originator: Jason Dumas

City Manager	Department Director	Date
Don Rosenthal	Jason Dumas	August 11,2026

Recommended Action:

Request approval for the Esri Small Government Enterprise Agreement for a three-year term.

Summary Explanation & Background:

The City's current Small Government Enterprise Agreement annual licensing is set to expire on November 11, 2026. The attached agreement will secure fixed pricing of $30,200 per year for a three-year term, for a total amount of $92,600.

Alternatives:

Renew Esri software licensing at list price and pay additional costs for additional licenses as needed.

Source of Funds:

Budgeted funds for FY2027 in 410.77.536-030.49 - Operating Expense Other Charges for ArcGIS Small Enterprise

Financial Impact:

Budgeted funds in FY2027

Exhibits Attached:

Esri Quotation # Q-567898

File Attachments for Item:

12. City Council Resolution No. 2026-101 - A resolution of the City of Lake City, Florida, approving that certain agreement between the City and the State of Florida Department of Transportation for administration of grant funds from the State of Florida Department of Transportation Public Transportation Grant Program; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the City Mayor to execute and bind the City to said agreement; directing the City Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

MEETING DATE

CITY OF LAKE CITY
Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Applying for FDOT Grant

Dept. / Office: Airport

Originator: Chad Gomes

City Manager	Department Director	Date
Don Rosenthal	Chad Gomes	8/13/2026

Recommended Action:

Applying for FDOT grant

Summary Explanation & Background:

Lake City Gateway Airport would like to apply for an FDOT grant to resurface three locations on taxiway "A". The drainage pipes under taxiway "A" failed. We had them sliplined and fixed. The asphalt surface and the substraint materials had failed around the pipes. This grant would fix the surface.

Alternative

N/A

Source of Funds:

Total cost $246,400.00
80% FDOT $197,120.00
20% City of Lake City $49,280.00

Financial Impact:

$49,280.00 Airport contribution

Exhibits Attached: A

CM/rrp
09/03/2026
Revised

RESOLUTION NO 2026 - 101

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA APPROVING THAT CERTAIN AGREEMENT BETWEEN THE CITY AND THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR ADMINISTRATION OF GRANT FUNDS FROM THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION PUBLIC TRANSPORTATION GRANT PROGRAM; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID AGREEMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Florida Department of Transportation (the "FDOT") administers certain grant funds through the Public Transportation grant program that may be accessed by the City of Lake City (the City"); and

WHEREAS, the FDOT has awarded the City certain grant funds in the amount of one hundred ninety-seven thousand one hundred twenty dollars ($197,120.00) (the "Awarded Funds") as set forth in FDOT Project No. 216821-9-94-01 (the "Agreement"); and

WHEREAS, the City will use the Awarded Funds for the resurfacing of Taxiway "A" to repair damage resulting from faulty drainpipes at the Lake City Gateway Airport (the "Project"); and

WHEREAS, the City is committed to contributing up to forty-nine thousand two hundred eighty dollars ($49,280.00) in matching funds to complete the project; and

WHEREAS, the FDOT and the City desire to enter into that certain contract to govern administration of the Awarded Funds by adopting the terms of the Agreement, in the form attached hereto; and

WHEREAS, accepting the Awarded Funds by adopting and executing the Agreement is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Accepting the Awarded Funds by adopting and executing the Agreement is in the public or community interest and for public welfare; and

2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and

3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and

4. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Agreement; and

5. The Mayor of the City of Lake City is directed to execute on behalf of and bind the City to the terms of the Agreement; and

6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

7. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

PUBLIC TRANSPORTATION GRANT AGREEMENT

Form 725-000-01
STRATEGIC DEVELOPMENT
OGC 10/25

Financial Project Number(s): (item-segment-phase-sequence)		Fund(s):	DPTO	FLAIR Category:	088719
216821-9-94-01		Work Activity Code/Function:	215	Object Code:	751000
		Federal Award Identification Number (FAIN) – Transit only:	N/A	Org. Code:	55022020228
				Vendor Number:	VF596000352002
Contract Number:		Federal Award Date:	N/A		
CFDA Number:	N/A	Agency UEI Number:			
CFDA Title:	N/A				
CSFA Number:	55.004				
CSFA Title:	Aviation Grant Program				

THIS PUBLIC TRANSPORTATION GRANT AGREEMENT ("Agreement") is entered into _____, by and between the State of Florida, Department of Transportation, ("Department"), and City of Lake City, ("Agency"). The Department and the Agency are sometimes referred to in this Agreement as a "Party" and collectively as the "Parties."

NOW, THEREFORE, in consideration of the mutual benefits to be derived from joint participation on the Project, the Parties agree to the following:

1. **Authority.** The Agency, by Resolution or other form of official authorization, a copy of which is attached as **Exhibit "D", Agency Resolution** and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf. The Department has the authority pursuant to Section(s) 332.007, Florida Statutes, to enter into this Agreement.

2. **Purpose of Agreement.** The purpose of this Agreement is to provide for the Department's participation in the PIPE AND ASPHALT REPAIR AT LAKE CITY GATEWAY AIRPORT PFL0015704, as further described in **Exhibit "A", Project Description and Responsibilities**, attached and incorporated into this Agreement ("Project"), to provide Department financial assistance to the Agency, state the terms and conditions upon which Department funds will be provided, and to set forth the manner in which the Project will be undertaken and completed.

3. **Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):

X **Aviation**
__ **Seaports**
__ **Transit**
__ **Intermodal**
__ **Rail Crossing Closure**
__ **Match to Direct Federal Funding** (Aviation or Transit)
(Note: Section 15 and Exhibit G do not apply to federally matched funding)
__ **Other**

4. **Exhibits.** The following Exhibits are attached and incorporated into this Agreement:

X Exhibit A: Project Description and Responsibilities
X Exhibit B: Schedule of Financial Assistance
__ *Exhibit B1: Deferred Reimbursement Financial Provisions
__ *Exhibit B2: Advance Payment Financial Provisions
__ *Exhibit B3: Alternative Advanced Pay (Transit Bus Program)
X *Exhibit C: Terms and Conditions of Construction
X Exhibit D: Agency Resolution
X Exhibit E: Program Specific Terms and Conditions
X Exhibit E1: Prohibition Based on Health Care Choices
__ Exhibit E2: Exterior Vehicle Wrap, Tinting, Paint, Marketing and Advertising (Transit)

EXHIBIT TO RESOLUTION

X Exhibit E3: Geoengineering and Weather Modification Reporting (Aviation)
X Exhibit E4: Energy Policy Goals Reporting
X Exhibit F: Contract Payment Requirements
X *Exhibit G: Audit Requirements for Awards of State Financial Assistance
__ *Exhibit H: Audit Requirements for Awards of Federal Financial Assistance
__ *Exhibit I: Certification of Disbursement of Payment to Vehicle and/or Equipment Vendor
__ *Additional Exhibit(s):

*Indicates that the Exhibit is only attached and incorporated if applicable box is selected.

5. Time. Unless specified otherwise, all references to "days" within this Agreement refer to calendar days.

6. Term of Agreement. This Agreement shall commence upon full execution by both Parties ("Effective Date") and continue through September 30, 2028. If the Agency does not complete the Project within this time period, this Agreement will expire unless an extension of the time period is requested by the Agency and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed prior to the Effective Date or after the expiration date of this Agreement will not be reimbursed by the Department.

a. __ If this box is checked the following provision applies:

Unless terminated earlier, work on the Project shall commence no later than the __ day of __, or within __ days of the issuance of the Notice to Proceed for the construction phase of the Project (if the Project involves construction), whichever date is earlier. The Department shall have the option to immediately terminate this Agreement should the Agency fail to meet the above-required dates.

7. Amendments, Extensions, and Assignment. This Agreement may be amended or extended upon mutual written agreement of the Parties. This Agreement shall not be renewed. This Agreement shall not be assigned, transferred, or otherwise encumbered by the Agency under any circumstances without the prior written consent of the Department.

8. Termination or Suspension of Project. The Department may, by written notice to the Agency, suspend any or all of the Department's obligations under this Agreement for the Agency's failure to comply with applicable law or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected.

a. Notwithstanding any other provision of this Agreement, if the Department intends to terminate the Agreement, the Department shall notify the Agency of such termination in writing at least thirty (30) days prior to the termination of the Agreement, with instructions to the effective date of termination or specify the stage of work at which the Agreement is to be terminated.

b. The Parties to this Agreement may terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the Parties shall agree upon the termination conditions.

c. If the Agreement is terminated before performance is completed, the Agency shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed the equivalent percentage of the Department's maximum financial assistance. If any portion of the Project is located on the Department's right-of-way, then all work in progress on the Department right-of-way will become the property of the Department and will be turned over promptly by the Agency.

d. In the event the Agency fails to perform or honor the requirements and provisions of this Agreement, the Agency shall promptly refund in full to the Department within thirty (30) days

of the termination of the Agreement any funds that were determined by the Department to have been expended in violation of the Agreement.

e. The Department reserves the right to unilaterally cancel this Agreement for failure by the Agency to comply with the Public Records provisions of Chapter 119, Florida Statutes.

9. Project Cost:

a. The estimated total cost of the Project is $246,400. This amount is based upon **Exhibit "B", Schedule of Financial Assistance**. The timeline for deliverables and distribution of estimated amounts between deliverables within a grant phase, as outlined in **Exhibit "B", Schedule of Financial Assistance**, may be modified by mutual written agreement of the Parties and does not require execution of an **Amendment to the Public Transportation Grant Agreement**. The timeline for deliverables and distribution of estimated amounts between grant phases requires an amendment executed by both Parties in the same form as this Agreement.

b. The Department agrees to participate in the Project cost up to the maximum amount of $197,120 and, the Department's participation in the Project shall not exceed 80.00% of the total eligible cost of the Project, and as more fully described in **Exhibit "B'', Schedule of Financial Assistance**. The Agency agrees to bear all expenses in excess of the amount of the Department's participation and any cost overruns or deficits involved.

10. Compensation and Payment:

a. Eligible Cost. The Department shall reimburse the Agency for allowable costs incurred as described in **Exhibit "A"**, **Project Description and Responsibilities**, and as set forth in **Exhibit "B", Schedule of Financial Assistance**.

b. Deliverables. The Agency shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in **Exhibit "A", Project Description and Responsibilities**. Modifications to the deliverables in **Exhibit "A", Project Description and Responsibilities** requires a formal written amendment.

c. Invoicing. Invoices shall be submitted no more often than monthly by the Agency in detail sufficient for a proper pre-audit and post-audit, based on the quantifiable, measurable, and verifiable deliverables as established in **Exhibit "A", Project Description and Responsibilities**. Deliverables and costs incurred must be received and approved by the Department prior to reimbursement. Requests for reimbursement by the Agency shall include an invoice, progress report, and supporting documentation for the deliverables being billed that are acceptable to the Department. The Agency shall use the format for the invoice and progress report that is approved by the Department.

d. Supporting Documentation. Supporting documentation must establish that the deliverables were received and accepted in writing by the Agency and must also establish that the required minimum standards or level of service to be performed based on the criteria for evaluating successful completion as specified in **Exhibit "A", Project Description and Responsibilities** has been met. All costs invoiced shall be supported by properly executed payrolls, time records, invoices, contracts, or vouchers evidencing in proper detail the nature and propriety of charges as described in **Exhibit "F", Contract Payment Requirements**.

e. Travel Expenses. The selected provision below is controlling regarding travel expenses:

X Travel expenses are NOT eligible for reimbursement under this Agreement.

__ Travel expenses ARE eligible for reimbursement under this Agreement. Bills for travel expenses specifically authorized in this Agreement shall be submitted on the Department's Contractor Travel Form No. 300-000-06 and will be paid in accordance with Section 112.061, Florida Statutes, and the most current version of the Department's Disbursement Handbook for Employees and Managers.

f. Financial Consequences. Payment shall be made only after receipt and approval of deliverables and costs incurred unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes, or the Department's Comptroller under Section 334.044(29), Florida Statutes. If the Department determines that the performance of the Agency is unsatisfactory, the Department shall notify the Agency of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Agency shall, within thirty (30) days after notice from the Department, provide the Department with a corrective action plan describing how the Agency will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the Agency will not be reimbursed. If the deficiency is subsequently resolved, the Agency may bill the Department for the amount that was previously not reimbursed during the next billing period. If the Agency is unable to resolve the deficiency, the funds shall be forfeited at the end of the Agreement's term.

g. Invoice Processing. An Agency receiving financial assistance from the Department should be aware of the following time frames. Inspection or verification and approval of deliverables shall take no longer than 20 days from the Department's receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the deliverables are received, inspected or verified, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to Section 55.03(1), Florida Statutes, will be due and payable, in addition to the invoice amount, to the Agency. Interest penalties of less than one (1) dollar will not be enforced unless the Agency requests payment. Invoices that have to be returned to an Agency because of Agency preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Agency who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

h. Records Retention. The Agency shall maintain an accounting system or separate accounts to ensure funds and projects are tracked separately. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these records shall be furnished to the Department upon request. Records of costs incurred include the Agency's general accounting records and the Project records, together with supporting documents and records, of the Contractor and all subcontractors performing work on the Project, and all other records of the Contractor and subcontractors considered necessary by the Department for a proper audit of costs.

i. Progress Reports. Upon request, the Agency agrees to provide progress reports to the Department in the standard format used by the Department and at intervals established by the

Department. The Department will be entitled at all times to be advised, at its request, as to the status of the Project and of details thereof.

j. **Submission of Other Documents.** The Agency shall submit to the Department such data, reports, records, contracts, and other documents relating to the Project as the Department may require as listed in **Exhibit "E", Program Specific Terms and Conditions** attached to and incorporated into this Agreement.

k. **Offsets for Claims.** If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement that it has with the Agency owing such amount if, upon written demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.

l. **Final Invoice.** The Agency must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.

m. **Department's Performance and Payment Contingent Upon Annual Appropriation by the Legislature.** The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's funding for this Project is in multiple fiscal years, a notice of availability of funds from the Department's project manager must be received prior to costs being incurred by the Agency. See **Exhibit "B", Schedule of Financial Assistance** for funding levels by fiscal year. Project costs utilizing any fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Agency, in writing, when funds are available.

n. **Limits on Contracts Exceeding $25,000 and Term more than 1 Year.** In the event this Agreement is in excess of $25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

> "The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years; and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of $25,000 and which have a term for a period of more than 1 year."

o. **Agency Obligation to Refund Department.** Any Project funds made available by the Department pursuant to this Agreement that are determined by the Department to have been expended by the Agency in violation of this Agreement or any other applicable law or regulation shall be promptly refunded in full to the Department. Acceptance by the Department of any documentation or certifications, mandatory or otherwise permitted, that the Agency files shall not constitute a waiver of the Department's rights as the funding agency to verify all information at a later date by audit or investigation.

p. Non-Eligible Costs. In determining the amount of the payment, the Department will exclude all Project costs incurred by the Agency prior to the execution of this Agreement, costs incurred after the expiration of the Agreement, costs that are not provided for in **Exhibit "A"**, **Project Description and Responsibilities**, and as set forth in **Exhibit "B", Schedule of Financial Assistance**, costs agreed to be borne by the Agency or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangement that has not been approved in writing by the Department. Specific unallowable costs may be listed in **Exhibit "A"**, **Project Description and Responsibilities.**

11. General Requirements. The Agency shall complete the Project with all practical dispatch in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement and all applicable laws.

a. Necessary Permits Certification. The Agency shall certify to the Department that the Agency's design consultant and/or construction contractor has secured the necessary permits.

b. Right-of-Way Certification. If the Project involves construction, then the Agency shall provide to the Department certification and a copy of appropriate documentation substantiating that all required right-of-way necessary for the Project has been obtained. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, even if no right-of-way is required.

c. Notification Requirements When Performing Construction on Department's Right-of-Way. In the event the cost of the Project is greater than $250,000.00, and the Project involves construction on the Department's right-of-way, the Agency shall provide the Department with written notification of either its intent to:

i. Require the construction work of the Project that is on the Department's right-of-way to be performed by a Department prequalified contractor, or

ii. Construct the Project utilizing existing Agency employees, if the Agency can complete said Project within the time frame set forth in this Agreement.

d. __ If this box is checked, then the Agency is permitted to utilize its own forces and the following provision applies: **Use of Agency Workforce.** In the event the Agency proceeds with any phase of the Project utilizing its own forces, the Agency will only be reimbursed for direct costs (this excludes general overhead).

e. __ If this box is checked, then the Agency is permitted to utilize **Indirect Costs: Reimbursement for Indirect Program Expenses** (select one):

i. __ Agency has selected to seek reimbursement from the Department for actual indirect expenses (no rate).

ii. __ Agency has selected to apply a de minimus rate of 15% to modified total direct costs. Note: The de minimus rate is available only to entities that have never had a negotiated indirect cost rate. When selected, the de minimus rate must be used consistently for all federal awards until such time the agency chooses to negotiate a rate. A cost policy statement and de minimis certification form must be submitted to the Department for review and approval.

iii. __ Agency has selected to apply a state or federally approved indirect cost rate. A federally approved rate agreement or indirect cost allocation plan (ICAP) must be submitted annually.

f. **Agency Compliance with Laws, Rules, and Regulations, Guidelines, and Standards.** The Agency shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.

g. **Claims and Requests for Additional Work.** The Agency shall have the sole responsibility for resolving claims and requests for additional work for the Project. The Agency will make best efforts to obtain the Department's input in its decisions. The Department is not obligated to reimburse for claims or requests for additional work.

12. Contracts of the Agency:

a. **Approval of Third Party Contracts.** The Department specifically reserves the right to review and approve any and all third party contracts with respect to the Project before the Agency executes or obligates itself in any manner requiring the disbursement of Department funds, including consultant and purchase of commodities contracts, or amendments thereto. If the Department chooses to review and approve third party contracts for this Project and the Agency fails to obtain such approval, that shall be sufficient cause for nonpayment by the Department. The Department specifically reserves unto itself the right to review the qualifications of any consultant or contractor and to approve or disapprove the employment of the same. If Federal Transit Administration (FTA) funds are used in the Project, the Department must exercise the right to third party contract review.

b. **Procurement of Commodities or Contractual Services.** It is understood and agreed by the Parties hereto that participation by the Department in a project with the Agency, where said project involves the purchase of commodities or contractual services where purchases or costs exceed the Threshold Amount for CATEGORY TWO per Section 287.017, Florida Statutes, is contingent on the Agency complying in full with the provisions of Section 287.057, Florida Statutes. The Agency's Authorized Official shall certify to the Department that the Agency's purchase of commodities or contractual services has been accomplished in compliance with Section 287.057, Florida Statutes. It shall be the sole responsibility of the Agency to ensure that any obligations made in accordance with this Section comply with the current threshold limits. Contracts, purchase orders, task orders, construction change orders, or any other agreement that would result in exceeding the current budget contained in **Exhibit "B", Schedule of Financial Assistance**, or that is not consistent with the Project description and scope of services contained in **Exhibit "A", Project Description and Responsibilities** must be approved by the Department prior to Agency execution. Failure to obtain such approval, and subsequent execution of an amendment to the Agreement if required, shall be sufficient cause for nonpayment by the Department, in accordance with this Agreement.

c. **Consultants' Competitive Negotiation Act.** It is understood and agreed by the Parties to this Agreement that participation by the Department in a project with the Agency, where said project involves a consultant contract for professional services, is contingent on the Agency's full compliance with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act. In all cases, the Agency's Authorized Official shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act.

d. **Disadvantaged Business Enterprise (DBE) Policy and Obligation.** It is the policy of the Department that DBEs, as defined in 49 C.F.R. Part 26, as amended, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Department funds under this Agreement. The DBE requirements of applicable federal and state laws and regulations apply to this Agreement. The Agency and its contractors agree to ensure that DBEs have the opportunity to participate in the performance of this Agreement. In this regard, all recipients and contractors shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBEs

have the opportunity to compete for and perform contracts. The Agency and its contractors and subcontractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

13. **Maintenance Obligations**. In the event the Project includes construction or the acquisition of commodities then the following provisions are incorporated into this Agreement:

    a. The Agency agrees to accept all future maintenance and other attendant costs occurring after completion of the Project for all improvements constructed or commodities acquired as part of the Project. The terms of this provision shall survive the termination of this Agreement.

14. **Sale, Transfer, or Disposal of Department-funded Property:**

    a. The Agency will not sell or otherwise transfer or dispose of any part of its title or other interests in real property, facilities, or equipment funded in any part by the Department under this Agreement without prior written approval by the Department.

    b. If a sale, transfer, or disposal by the Agency of all or a portion of Department-funded real property, facilities, or equipment is approved by the Department, the following provisions will apply:

        i. The Agency shall reimburse the Department a proportional amount of the proceeds of the sale of any Department-funded property.

        ii. The proportional amount shall be determined on the basis of the ratio of the Department funding of the development or acquisition of the property multiplied against the sale amount, and shall be remitted to the Department within ninety (90) days of closing of sale.

        iii. Sale of property developed or acquired with Department funds shall be at market value as determined by appraisal or public bidding process, and the contract and process for sale must be approved in advance by the Department.

        iv. If any portion of the proceeds from the sale to the Agency are non-cash considerations, reimbursement to the Department shall include a proportional amount based on the value of the non-cash considerations.

    c. The terms of provisions “a” and “b” above shall survive the termination of this Agreement.

        i. The terms shall remain in full force and effect throughout the useful life of facilities developed, equipment acquired, or Project items installed within a facility, but shall not exceed twenty (20) years from the effective date of this Agreement.

        ii. There shall be no limit on the duration of the terms with respect to real property acquired with Department funds.

15. **Single Audit.** The administration of Federal or State resources awarded through the Department to the Agency by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of Federal awards or State financial assistance or limit the authority of any state agency inspector general, the State of Florida Auditor General, or any other state official. The Agency shall comply with all audit and audit reporting requirements as specified below.

    Federal Funded:

a. In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, monitoring procedures may include but not be limited to on-site visits by Department staff and/or other procedures, including reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to Federal awards provided through the Department by this Agreement. By entering into this Agreement, the Agency agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Agency further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, State of Florida Chief Financial Officer (CFO), or State of Florida Auditor General.

b. The Agency, a non-Federal entity as defined by 2 CFR Part 200, Subpart F – Audit Requirements, as a subrecipient of a Federal award awarded by the Department through this Agreement, is subject to the following requirements:

i. In the event the Agency expends a total amount of Federal awards equal to or in excess of the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, the Agency must have a Federal single or program-specific audit conducted for such fiscal year in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements. **Exhibit "H", Audit Requirements for Awards of Federal Financial Assistance**, to this Agreement provides the required Federal award identification information needed by the Agency to further comply with the requirements of 2 CFR Part 200, Subpart F – Audit Requirements. In determining Federal awards expended in a fiscal year, the Agency must consider all sources of Federal awards based on when the activity related to the Federal award occurs, including the Federal award provided through the Department by this Agreement. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by 2 CFR Part 200, Subpart F – Audit Requirements. An audit conducted by the State of Florida Auditor General in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, will meet the requirements of this part.

ii. In connection with the audit requirements, the Agency shall fulfill the requirements relative to the auditee responsibilities as provided in 2 CFR Part 200, Subpart F – Audit Requirements.

iii. In the event the Agency expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards, the Agency is exempt from Federal audit requirements for that fiscal year. However, the Agency must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Agency's audit period for each applicable audit year. In the event the Agency expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, the cost of the audit must be paid from non-Federal resources (*i.e.*, the cost of such an audit must be paid from the Agency's resources obtained from other than Federal entities).

iv. The Agency must electronically submit to the Federal Audit Clearinghouse (FAC) at https://harvester.census.gov/facweb/ the audit reporting package as required by 2 CFR Part 200, Subpart F – Audit Requirements, within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by 2 CFR Part 200, Subpart F – Audit Requirements. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of

30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period as required by 2 CFR Part 200, Subpart F – Audit Requirements.

v. Within six months of acceptance of the audit report by the FAC, the Department will review the Agency's audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the Federal award provided through the Department by this Agreement. If the Agency fails to have an audit conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:

1. Temporarily withhold cash payments pending correction of the deficiency by the Agency or more severe enforcement action by the Department;
2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
3. Wholly or partly suspend or terminate the Federal award;
4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and Federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the Federal awarding agency);
5. Withhold further Federal awards for the Project or program;
6. Take other remedies that may be legally available.

vi. As a condition of receiving this Federal award, the Agency shall permit the Department or its designee, the CFO, or State of Florida Auditor General access to the Agency's records, including financial statements, the independent auditor's working papers, and project records as necessary. Records related to unresolved audit findings, appeals, or litigation shall be retained until the action is complete or the dispute is resolved.

vii. The Department's contact information for requirements under this part is as follows:

Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, Florida 32399-0450
FDOTSingleAudit@dot.state.fl.us

State Funded:

a. In addition to reviews of audits conducted in accordance with Section 215.97, Florida Statutes, monitoring procedures to monitor the Agency's use of state financial assistance may include but not be limited to on-site visits by Department staff and/or other procedures, including reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to state financial assistance awarded through the Department by this Agreement. By entering into this Agreement, the Agency agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Agency further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, the Department of Financial Services (DFS), or State of Florida Auditor General.

b. The Agency, a "nonstate entity" as defined by Section 215.97, Florida Statutes, as a recipient of state financial assistance awarded by the Department through this Agreement, is subject to the following requirements:

i. In the event the Agency meets the audit threshold requirements established by Section 215.97, Florida Statutes, the Agency must have a State single or project-specific audit conducted for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. **Exhibit "G", Audit Requirements for Awards of State Financial Assistance,** to this Agreement indicates state financial assistance awarded through the Department by this Agreement needed by the Agency to further comply with the requirements of Section 215.97, Florida Statutes. In determining the state financial assistance expended in a fiscal year, the Agency shall consider all sources of state financial assistance, including state financial assistance received from the Department by this Agreement, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

ii. In connection with the audit requirements, the Agency shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2)(e), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.

iii. In the event the Agency does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, the Agency is exempt for such fiscal year from the state single audit requirements of Section 215.97, Florida Statutes. However, the Agency must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Agency's audit period for each applicable audit year. In the event the Agency does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, in a fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the Agency's resources (*i.e.*, the cost of such an audit must be paid from the Agency's resources obtained from other than State entities).

iv. In accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, copies of financial reporting packages required by this Agreement shall be submitted to:

Florida Department of Transportation
Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, Florida 32399-0405
FDOTSingleAudit@dot.state.fl.us

And

State of Florida Auditor General
Local Government Audits/342
111 West Madison Street, Room 401
Tallahassee, FL 32399-1450
Email: flaudgen_localgovt@aud.state.fl.us

v. Any copies of financial reporting packages, reports, or other information required to be submitted to the Department shall be submitted timely in accordance with Section 215.97, Florida Statutes, and Chapters 10.550 (local governmental entities) or

10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

vi. The Agency, when submitting financial reporting packages to the Department for audits done in accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date the reporting package was delivered to the Agency in correspondence accompanying the reporting package.

vii. Upon receipt, and within six months, the Department will review the Agency's financial reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate corrective action on all deficiencies has been taken pertaining to the state financial assistance provided through the Department by this Agreement. If the Agency fails to have an audit conducted consistent with Section 215.97, Florida Statutes, the Department may take appropriate corrective action to enforce compliance.

viii. As a condition of receiving state financial assistance, the Agency shall permit the Department or its designee, DFS, or the Auditor General access to the Agency's records, including financial statements, the independent auditor's working papers, and project records as necessary. Records related to unresolved audit findings, appeals, or litigation shall be retained until the action is complete or the dispute is resolved.

c. The Agency shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department or its designee, DFS, or State of Florida Auditor General access to such records upon request. The Agency shall ensure that the audit working papers are made available to the Department or its designee, DFS, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued, unless extended in writing by the Department.

16. Notices and Approvals. Notices and approvals referenced in this Agreement must be obtained in writing from the Parties' respective Administrators or their designees.

17. Restrictions, Prohibitions, Controls and Labor Provisions:

a. Convicted Vendor List. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

b. Discriminatory Vendor List. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier,

subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.

c. Non-Responsible Contractors. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied, or have further been determined by the Department to be a non-responsible contractor, may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Agency.

d. Prohibition on Using Funds for Lobbying. No funds received pursuant to this Agreement may be expended for lobbying the Florida Legislature, judicial branch, or any state agency, in accordance with Section 216.347, Florida Statutes.

e. Unauthorized Aliens. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation will be cause for unilateral cancellation of this Agreement.

f. Procurement of Construction Services. If the Project is procured pursuant to Chapter 255, Florida Statutes, for construction services and at the time of the competitive solicitation for the Project, 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Agency must comply with the requirements of Section 255.0991, Florida Statutes.

g. E-Verify. The Agency shall:

i. Utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Agency during the term of the contract; and

ii. Expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

h. Projects with Non-profit Organizations. Pursuant to Section 216.1366. Florida Statutes, if the Agency is a nonprofit organization as defined in Section 215.97(2)(m), Florida Statutes, the Agency shall provide documentation to indicate the amount of state funds:

i. Allocated to be used during the full term of this Agreement for remuneration to any member of the board of directors or an officer of the Agency

ii. Allocated under each payment by the Department to be used for remuneration of any member of the board of directors or an officer of the Agency. The documentation must indicate the amounts and recipients of the remuneration.

Such information will be posted by the Department to the Florida Accountability Contract Tracking System maintained pursuant to Section 215.985, F.S., and must additionally be posted to the Agency's website, if the Agency is a non-profit organization and maintains a website. The Agency shall utilize the Department's Form 350-090-19, Compensation to Non-Profits Using State Funds, for purposes of documenting the compensation. The subject Form is required for every contract for services executed, amended, or extended on or after July 1, 2023, with non-profit organizations.

Pursuant to Section 216.1366, F.S., the term:

i. "Officer" means a chief executive officer, chief financial officer, chief operating officer, or any other position performing and equivalent function.

ii. "Remuneration" means all compensation earned by or awarded to personnel, whether paid or accrued, regardless of contingency, including bonuses, accrued paid time off, severance payments, incentive payments, contributions to a retirement plan or in-kind payments, reimbursements, or allowances for moving expenses, vehicles and other transportation, telephone services, medical services, housing and meals.

iii. "State Funds" means funds paid from the General Revenue Fund or any state trust fund, funds allocated by the Federal Government and distributed by the state, or funds appropriated by the Federal Government and distributed by the state, or funds appropriated by the state for distribution through any grant program. The term does not include funds used for the Medicaid program.

i. Design Services and Construction Engineering and Inspection Services. If the Project is wholly or partially funded by the Department and administered by a local governmental entity, except for a seaport listed in Section 311.09, Florida Statutes, or an airport as defined in Section 332.004, Florida Statutes, the entity performing design and construction engineering and inspection services may not be the same entity.

18. Indemnification and Insurance:

a. It is specifically agreed between the Parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Agency guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Agency or any subcontractor, in connection with this Agreement. Additionally, to the extent permitted by law and as limited by and pursuant to the provisions of Section 768.28, Florida Statutes, the Agency shall indemnify, defend, and hold harmless the State of Florida, Department of Transportation, including the Department's officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the Agency and persons employed or utilized by the Agency in the performance of this Agreement. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the Department's or the Agency's sovereign immunity. This indemnification shall survive the termination of this Agreement. Additionally, the Agency agrees to include the following indemnification in all contracts with contractors/subcontractors and consultants/subconsultants who perform work in connection with this Agreement:

"To the fullest extent permitted by law, the Agency's contractor/consultant shall indemnify, defend, and hold harmless the Agency and the State of Florida, Department of Transportation, including the Department's officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the contractor/consultant and persons employed or utilized by the contractor/consultant in the performance of this Agreement.

This indemnification shall survive the termination of this Agreement."

b. The Agency shall provide Workers' Compensation Insurance in accordance with Florida's Workers' Compensation law for all employees. If subletting any of the work, ensure that the subcontractor(s) and subconsultant(s) have Workers' Compensation Insurance for their employees in accordance with Florida's Workers' Compensation law. If using "leased employees" or employees obtained through professional employer organizations ("PEO's"),

ensure that such employees are covered by Workers' Compensation Insurance through the PEO's or other leasing entities. Ensure that any equipment rental agreements that include operators or other personnel who are employees of independent contractors, sole proprietorships, or partners are covered by insurance required under Florida's Workers' Compensation law.

c. If the Agency elects to self-perform the Project, then the Agency may self-insure. If the Agency elects to hire a contractor or consultant to perform the Project, then the Agency shall carry, or cause its contractor or consultant to carry, Commercial General Liability insurance providing continuous coverage for all work or operations performed under this Agreement. Such insurance shall be no more restrictive than that provided by the latest occurrence form edition of the standard Commercial General Liability Coverage Form (ISO Form CG 00 01) as filed for use in the State of Florida. The Agency shall cause, or cause its contractor or consultant to cause, the Department to be made an Additional Insured as to such insurance. Such coverage shall be on an "occurrence" basis and shall include Products/Completed Operations coverage. The coverage afforded to the Department as an Additional Insured shall be primary as to any other available insurance and shall not be more restrictive than the coverage afforded to the Named Insured. The limits of coverage shall not be less than $1,000,000 for each occurrence and not less than a $5,000,000 annual general aggregate, inclusive of amounts provided by an umbrella or excess policy. The limits of coverage described herein shall apply fully to the work or operations performed under the Agreement, and may not be shared with or diminished by claims unrelated to the Agreement. The policy/ies and coverage described herein may be subject to a deductible and such deductibles shall be paid by the Named Insured. No policy/ies or coverage described herein may contain or be subject to a Retention or a Self-Insured Retention unless the Agency is a state agency or subdivision of the State of Florida that elects to self-perform the Project. Prior to the execution of the Agreement, and at all renewal periods which occur prior to final acceptance of the work, the Department shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein. The Department shall be notified in writing within ten days of any cancellation, notice of cancellation, lapse, renewal, or proposed change to any policy or coverage described herein. The Department's approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein, nor serve as a waiver of any rights or defenses the Department may have.

d. When the Agreement includes the construction of a railroad grade crossing, railroad overpass or underpass structure, or any other work or operations within the limits of the railroad right-of-way, including any encroachments thereon from work or operations in the vicinity of the railroad right-of-way, the Agency shall, or cause its contractor to, in addition to the insurance coverage required above, procure and maintain Railroad Protective Liability Coverage (ISO Form CG 00 35) where the railroad is the Named Insured and where the limits are not less than $2,000,000 combined single limit for bodily injury and/or property damage per occurrence, and with an annual aggregate limit of not less than $6,000,000. The railroad shall also be added along with the Department as an Additional Insured on the policy/ies procured pursuant to the paragraph above. Prior to the execution of the Agreement, and at all renewal periods which occur prior to final acceptance of the work, both the Department and the railroad shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein. The insurance described herein shall be maintained through final acceptance of the work. Both the Department and the railroad shall be notified in writing within ten days of any cancellation, notice of cancellation, renewal, or proposed change to any policy or coverage described herein. The Department's approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein, nor serve as a waiver of any rights the Department may have.

e. When the Agreement involves work on or in the vicinity of utility-owned property or facilities, the utility shall be added along with the Department as an Additional Insured on the Commercial General Liability policy/ies procured above.

19. Miscellaneous:

a. Environmental Regulations. The Agency will be solely responsible for compliance with all applicable environmental regulations and for any liability arising from non-compliance with these regulations, and will reimburse the Department for any loss incurred in connection therewith.

b. Non-Admission of Liability. In no event shall the making by the Department of any payment to the Agency constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Agency and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.

c. Severability. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.

d. Agency not an agent of Department. The Agency and the Department agree that the Agency, its employees, contractors, subcontractors, consultants, and subconsultants are not agents of the Department as a result of this Agreement.

e. Bonus or Commission. By execution of the Agreement, the Agency represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.

f. Non-Contravention of State Law. Nothing in the Agreement shall require the Agency to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Agency will at once notify the Department in writing so that appropriate changes and modifications may be made by the Department and the Agency to the end that the Agency may proceed as soon as possible with the Project.

g. Execution of Agreement. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.

h. Federal Award Identification Number (FAIN). If the FAIN is not available prior to execution of the Agreement, the Department may unilaterally add the FAIN to the Agreement without approval of the Agency and without an amendment to the Agreement. If this occurs, an updated Agreement that includes the FAIN will be provided to the Agency and uploaded to the Department of Financial Services' Florida Accountability Contract Tracking System (FACTS).

i. Inspector General Cooperation. The Agency agrees to comply with Section 20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes.

j. Law, Forum, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of a conflict between any portion of the contract and Florida law, the laws of Florida shall prevail. The Agency agrees to waive forum and venue and that the Department shall determine the forum and venue in which any dispute under this Agreement is decided.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year written above.

AGENCY City of Lake City	STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION
By: _____	By: _____
Name: _____	Name: James M. Knight, P.E.
Title: _____	Title: Urban Planning and Modal Administrator

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION
Legal Review:

_____

EXHIBIT A

Project Description and Responsibilities

A. Project Description (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): LAKE CITY APT PIPE & ASPHALT REPAIR PFL0015704

B. Project Location (limits, city, county): Lake City Gateway Airport/Lake City, FL/Columbia
[X] Illustration/graphic/map of project area is applicable and attached to this Exhibit A.

C. Project Scope (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): As required by 215.971, F.S., this scope of work includes but is not limited to design, permitting, bidding and construction of airfield grading, construction inspection, construction administration, mobilization and demobilization, maintenance of traffic, and stormwater structure improvements including all materials, equipment, labor, and incidentals required to complete the pipe and asphalt repair project. The Sponsor will comply with Aviation Program Assurances.

D. Deliverable(s): LAKE CITY APT PIPE & ASPHALT REPAIR PFL0015704

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

E. Unallowable Costs (including but not limited to): Travel Expenses and meals.

F. Transit Operating Grant Requirements (Transit Only):

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.



PASSERO
engineering architecture

0' 200' 400' 800'
SCALE: 1" = 400'

N

LAKE CITY
GATEWAY AIRPORT
(LCQ)

LAKE CITY
COLUMBIA COUNTY, FLORIDA

PRELIMINARY DOCUMENTS
NOT FOR CONSTRUCTION

LEONA LEWIS, P.E.
ENGINEER OF RECORD LICENSE
#86938

LAKE CITY GATEWAY Airport

Passero Associates

Revisions

No.	Date	By	Description

OVERALL
EXHIBIT

LCQ TAXIWAY A
PIPE LINING

LAKE CITY
COLUMBIA COUNTY, FLORIDA

20070044.0000

C1

AUGUST 2026

EXHIBIT B

Schedule of Financial Assistance

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

A. Fund Type and Fiscal Year:

Financial Management Number	Fund Type	FLAIR Category	State Fiscal Year	Object Code	CSFA/ CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
216821-9-94-01	DPTO	088719	2027	751000	55.004	Aviation Grant Program	$197,120.00
216821-9-94-01	LF	088719	2027	751000	55.004	Aviation Grant Program	$49,280.00
	Total Financial Assistance						$246,400.00

B. Estimate of Project Costs by Grant Phase:

Phases*	State	Local	Federal	Totals	State %	Local %	Federal %
Land Acquisition	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Planning	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Environmental/ Design/ Construction	$197,120.00	$49,280.00	$0.00	$246,400.00	80.00	20.00	0.00
Capital Equipment/ Preventative Maintenance	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Match to Direct Federal Funding	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Mobility Management (Transit Only)	$0.00	$0.00	$0.00	$0.00	0.00	0.00	0.00
Totals	$197,120.00	$49,280.00	$0.00	$246,400.00			

*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

Scope Code and/or Activity Line Item (ALI) (Transit Only)	
Common Name/UZA Name (Transit Only)	

BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Christina Nalsen
Department Grant Manager Name

Signature Date

EXHIBIT C

TERMS AND CONDITIONS OF CONSTRUCTION

1. Design and Construction Standards and Required Approvals.

a. The Agency understands that it is responsible for the preparation and certification of all design plans for the Project. The Agency shall hire a qualified consultant for the design phase of the Project or, if applicable, the Agency shall require their design-build contractor or construction management contractor to hire a qualified consultant for the design phase of the Project.

b. Execution of this Agreement by both Parties shall be deemed a Notice to Proceed to the Agency for the design phase or other non-construction phases of the Project. If the Project involves a construction phase, the Agency shall not begin the construction phase of the Project until the Department issues a Notice to Proceed for the construction phase. Prior to commencing the construction work described in this Agreement, the Agency shall request a Notice to Proceed from the Department's Project Manager, Christina Nalsen (email: christina.nalsen@dot.state.fl.us) or from an appointed designee. Any construction phase work performed prior to the execution of this required Notice to Proceed is not subject to reimbursement.

c. The Agency will provide one (1) copy of the final design plans and specifications and final bid documents to the Department's Project Manager prior to bidding or commencing construction of the Project.

d. The Agency shall require the Agency's contractor to post a payment and performance bond in accordance with applicable law(s).

e. The Agency shall be responsible to ensure that the construction work under this Agreement is performed in accordance with the approved construction documents, and that the construction work will meet all applicable Agency and Department standards.

f. Upon completion of the work authorized by this Agreement, the Agency shall notify the Department in writing of the completion of construction of the Project; and for all design work that originally required certification by a Professional Engineer, this notification shall contain an Engineer's Certification of Compliance, signed and sealed by a Professional Engineer, the form of which is attached to this Exhibit. The certification shall state that work has been completed in compliance with the Project construction plans and specifications. If any deviations are found from the approved plans or specifications, the certification shall include a list of all deviations along with an explanation that justifies the reason to accept each deviation.

2. Construction on the Department's Right of Way. If the Project involves construction on the Department's right-of-way, then the following provisions apply to any and all portions of the Project that are constructed on the Department's right-of-way:

a. The Agency shall hire a qualified contractor using the Agency's normal bid procedures to perform the construction work for the Project. The Agency must certify that the installation of the Project is completed by a Contractor prequalified by the Department as required by Section 2 of the Standard Specifications for Road and Bridge Construction (2016), as amended, unless otherwise approved by the Department in writing or the Contractor exhibits past project experience in the last five years that are comparable in scale, composition, and overall quality to the site characterized within the scope of services of this Project.

b. Construction Engineering Inspection (CEI) services will be provided by the Agency by hiring a Department prequalified consultant firm including one individual that has completed the Advanced Maintenance of Traffic Level Training, unless otherwise approved by the Department in writing. The CEI staff shall be present on the Project at all times that the contractor is working. Administration of the CEI staff shall be under the responsible charge of a State of Florida Licensed Professional Engineer who shall provide the certification that all design and construction for the Project meets the minimum construction standards established by Department. The Department shall approve all CEI personnel. The CEI firm shall not be the same firm as that of the Engineer of Record for the Project. The Department shall have the right, but not the obligation, to perform independent assurance testing during the course of construction of the Project. Notwithstanding the foregoing, the Department may issue a written waiver of the CEI requirement for portions of Projects involving the construction of bus shelters, stops, or pads.

c. The Project shall be designed and constructed in accordance with the latest edition of the Department's Standard Specifications for Road and Bridge Construction, the Department Design Standards, and the Manual of Uniform Traffic Control Devices (MUTCD). The following guidelines shall apply as deemed appropriate by the Department: the Department Structures Design Manual, AASHTO Guide Specifications for the Design of Pedestrian Bridges, AASHTO LRFD Bridge Design Specifications, Florida Design Manual, Manual for Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (the "Florida Green Book"), and the Department Traffic Engineering Manual. The Agency will be required to submit any construction plans required by the Department for review and approval prior to any work being commenced. Should any changes to the plans be required during construction of the Project, the Agency shall be required to notify the Department of the changes and receive approval from the Department prior to the changes being constructed. The Agency shall maintain the area of the Project at all times and coordinate any work needs of the Department during construction of the Project.

d. The Agency shall notify the Department a minimum of 48 hours before beginning construction within Department right-of-way. The Agency shall notify the Department should construction be suspended for more than 5 working days. The Department contact person for construction is __.

e. The Agency shall be responsible for monitoring construction operations and the maintenance of traffic (MOT) throughout the course of the Project in accordance with the latest edition of the Department Standard Specifications, section 102. The Agency is responsible for the development of a MOT plan and making any changes to that plan as necessary. The MOT plan shall be in accordance with the latest version of the Department Design Standards, Index 600 series. Any MOT plan developed by the Agency that deviates from the Department Design Standards must be signed and sealed by a professional engineer. MOT plans will require approval by the Department prior to implementation.

f. The Agency shall be responsible for locating all existing utilities, both aerial and underground, and for ensuring that all utility locations be accurately documented on the construction plans. All utility conflicts shall be fully resolved directly with the applicable utility.

g. The Agency will be responsible for obtaining all permits that may be required by other agencies or local governmental entities.

h. It is hereby agreed by the Parties that this Agreement creates a permissive use only and all improvements located on the Department's right-of-way resulting from this Agreement shall become the property of the Department. Neither the granting of the permission to use the Department right of way nor the placing of facilities upon the Department property shall operate to create or vest any property right to or in the Agency, except as may otherwise be provided in separate agreements. The Agency shall not acquire any right, title, interest or

estate in Department right of way, of any nature or kind whatsoever, by virtue of the execution, operation, effect, or performance of this Agreement including, but not limited to, the Agency's use, occupancy or possession of Department right of way. The Parties agree that this Agreement does not, and shall not be construed to, grant credit for any future transportation concurrency requirements pursuant to Chapter 163, F.S.

i. The Agency shall not cause any liens or encumbrances to attach to any portion of the Department's property, including but not limited to, the Department's right-of-way.

j. The Agency shall perform all required testing associated with the design and construction of the Project. Testing results shall be made available to the Department upon request. The Department shall have the right to perform its own independent testing during the course of the Project.

k. The Agency shall exercise the rights granted herein and shall otherwise perform this Agreement in a good and workmanlike manner, with reasonable care, in accordance with the terms and provisions of this Agreement and all applicable federal, state, local, administrative, regulatory, safety and environmental laws, codes, rules, regulations, policies, procedures, guidelines, standards and permits, as the same may be constituted and amended from time to time, including, but not limited to, those of the Department, applicable Water Management District, Florida Department of Environmental Protection, the United States Environmental Protection Agency, the United States Army Corps of Engineers, the United States Coast Guard and local governmental entities.

l. If the Department determines a condition exists which threatens the public's safety, the Department may, at its discretion, cause construction operations to cease and immediately have any potential hazards removed from its right-of-way at the sole cost, expense, and effort of the Agency. The Agency shall bear all construction delay costs incurred by the Department.

m. The Agency shall be responsible to maintain and restore all features that might require relocation within the Department right-of-way.

n. The Agency will be solely responsible for clean up or restoration required to correct any environmental or health hazards that may result from construction operations.

o. The acceptance procedure will include a final "walk-through" by Agency and Department personnel. Upon completion of construction, the Agency will be required to submit to the Department final as-built plans and an engineering certification that construction was completed in accordance to the plans. Submittal of the final as-built plans shall include one complete set of the signed and sealed plans on 11" X 17" plan sheets and an electronic copy prepared in Portable Document Format (PDF). Prior to the termination of this Agreement, the Agency shall remove its presence, including, but not limited to, all of the Agency's property, machinery, and equipment from Department right-of-way and shall restore those portions of Department right of way disturbed or otherwise altered by the Project to substantially the same condition that existed immediately prior to the commencement of the Project.

p. If the Department determines that the Project is not completed in accordance with the provisions of this Agreement, the Department shall deliver written notification of such to the Agency. The Agency shall have thirty (30) days from the date of receipt of the Department's written notice, or such other time as the Agency and the Department mutually agree to in writing, to complete the Project and provide the Department with written notice of the same (the "Notice of Completion"). If the Agency fails to timely deliver the Notice of Completion, or if it is determined that the Project is not properly completed after receipt of the Notice of Completion, the Department, within its discretion may: 1) provide the Agency with written authorization granting such additional time as the Department deems appropriate to correct the deficiency(ies); or 2) correct the deficiency(ies) at the Agency's sole cost and expense,

without Department liability to the Agency for any resulting loss or damage to property, including, but not limited to, machinery and equipment. If the Department elects to correct the deficiency(ies), the Department shall provide the Agency with an invoice for the costs incurred by the Department and the Agency shall pay the invoice within thirty (30) days of the date of the invoice.

q. The Agency shall implement best management practices for erosion and pollution control to prevent violation of state water quality standards. The Agency shall be responsible for the correction of any erosion, shoaling, or water quality problems that result from the construction of the Project.

r. Portable Traffic Monitoring Site (PTMS) or a Telemetry Traffic Monitoring Site (TTMS) may exist within the vicinity of your proposed work. It is the responsibility of the Agency to locate and avoid damage to these sites. If a PTMS or TTMS is encountered during construction, the Department must be contacted immediately.

s. During construction, highest priority must be given to pedestrian safety. If permission is granted to temporarily close a sidewalk, it should be done with the express condition that an alternate route will be provided, and shall continuously maintain pedestrian features to meet Americans Disability Act (ADA) standards.

t. Restricted hours of operation will be as follows, unless otherwise approved by the Department's District Construction Engineer or designee (insert hours and days of the week for restricted operation):

u. Lane closures on the state road system must be coordinated with the Public Information Office at least two weeks prior to the closure. The contact information for the Department's Public Information Office is:

Insert District PIO contact info:

Note: (Highlighted sections indicate need to confirm information with District Office or appropriate DOT person managing the Agreement)

3. **Engineer's Certification of Compliance.** The Agency shall complete and submit and if applicable Engineer's Certification of Compliance to the Department upon completion of the construction phase of the Project.

ENGINEER'S CERTIFICATION OF COMPLIANCE

PUBLIC TRANSPORTATION GRANT AGREEMENT
BETWEEN
THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION
and _____

PROJECT DESCRIPTION: _____

DEPARTMENT CONTRACT NO.: _____

FINANCIAL MANAGEMENT NO.: _____

In accordance with the Terms and Conditions of the Public Transportation Grant Agreement, the undersigned certifies that all work which originally required certification by a Professional Engineer has been completed in compliance with the Project construction plans and specifications. If any deviations have been made from the approved plans, a list of all deviations, along with an explanation that justifies the reason to accept each deviation, will be attached to this Certification. Also, with submittal of this certification, the Agency shall furnish the Department a set of "as-built" plans for construction on the Department's Right of Way certified by the Engineer of Record/CEI.

By: _____, P.E.

SEAL:

Name: _____

Date: _____

EXHIBIT D

AGENCY RESOLUTION

PLEASE SEE ATTACHED

EXHIBIT E

PROGRAM SPECIFIC TERMS AND CONDITIONS - AVIATION
AVIATION PROGRAM ASSURANCES

A. General.

1. The assurances herein shall form an integral part of the Agreement between the Department and the Agency.

2. These assurances delineate the obligations of the Parties to this Agreement to ensure their commitment and compliance with specific provisions of **Exhibit "A", Project Description and Responsibilities**, and **Exhibit "B", Schedule of Financial Assistance**, as well as serving to protect public investment in public-use airports and the continued viability of the Florida Aviation System.

3. The Agency shall comply with the assurances as specified in this Agreement.

4. The terms and assurances of this Agreement shall remain in full force and effect throughout the useful life of a facility developed; equipment acquired; or Project items installed within a facility for an airport development or noise compatibility program project, but shall not exceed 20 years from the effective date of this Agreement.

5. There shall be no limit on the duration of the terms and assurances of this Agreement regarding Exclusive Rights and Airport Revenue so long as the property is used as a public airport.

6. There shall be no limit on the duration of the terms and assurances of this Agreement with respect to real property acquired with funds provided by this Agreement.

7. Subject to appropriations, the Department shall continue to comply with its financial commitment to this Project under the terms of this Agreement, until such time as the Department may determine that the Agency has failed to comply with the terms and assurances of this Agreement.

8. An Agency that has been determined by the Department to have failed to comply with either the terms of these Assurances, or the terms of the Agreement, or both, shall be notified, in writing, by the Department, identifying the specifics of the non-compliance and any corrective action by the Agency to remedy the failure.

9. Failure by the Agency to satisfactorily remedy the non-compliance shall absolve the Department's continued financial commitment to this Project and immediately require the Agency to repay the Department the full amount of funds expended by the Department on this Project.

10. Any history of failure to comply with the terms and assurances of an Agreement will jeopardize the Agency's eligibility for further state funding of airport projects by the Department.

B. Agency Compliance Certification.

1. **General Certification.** The Agency hereby certifies, with respect to this Project, it will comply, within its authority, with all applicable, current laws and rules of the State of Florida and applicable local governments, as well as Department policies, guidelines, and requirements, including but not limited to, the following (latest version of each document):

   a. Florida Statutes (F.S.)
   - Chapter 163, F.S., Intergovernmental Programs
   - Chapter 329, F.S., Aircraft: Title; Liens; Registration; Liens
   - Chapter 330, F.S., Regulation of Aircraft, Pilots, and Airports
   - Chapter 331, F.S., Aviation and Aerospace Facilities and Commerce
   - Chapter 332, F.S., Airports and Other Air Navigation Facilities
   - Chapter 333, F.S., Airport Zoning

b. Florida Administrative Code (FAC)
- Chapter 73C-41, FAC, Community Planning; Governing the Procedure for the Submittal and Review of Local Government Comprehensive Plans and Amendments
- Chapter 14-60, FAC, Airport Licensing, Registration, and Airspace Protection
- Section 62-256.300, FAC, Open Burning, Prohibitions
- Section 62-701.320(13), FAC, Solid Waste Management Facility Permit Requirements, General, Airport Safety

c. Local Government Requirements
- Airport Zoning Ordinance
- Local Comprehensive Plan

d. Department Requirements
- Eight Steps of Building a New Airport
- Florida Airport Revenue Use Guide
- Florida Aviation Project Handbook
- Guidebook for Airport Master Planning
- Airport Compatible Land Use Guidebook

2. **Construction Certification.** The Agency hereby certifies, with respect to a construction-related project, that all design plans and specifications will comply with applicable federal, state, local, and professional standards, as well as Federal Aviation Administration (FAA) Advisory Circulars (AC's) and FAA issued waivers thereto, including but not limited to, the following:

a. Federal Requirements
- FAA AC 70/7460-1, Obstruction Marking and Lighting
- FAA AC 150/5300-13, Airport Design
- FAA AC 150/5370-2, Operational Safety on Airports During Construction
- FAA AC 150/5370-10, Standards for Specifying Construction of Airports

b. Local Government Requirements
- Local Building Codes
- Local Zoning Codes

c. Department Requirements
- Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (Commonly Referred to as the "Florida Green Book")
- Manual on Uniform Traffic Control Devices
- Section 14-60.007, FAC, Airfield Standards for Licensed Airports
- Standard Specifications for Construction of General Aviation Airports
- Design Guidelines & Minimum Standard Requirements for T-Hangar Projects

3. **Land Acquisition Certification.** The Agency hereby certifies, regarding land acquisition, that it will comply with applicable federal and/or state policies, regulations, and laws, including but not limited to the following:

a. Federal Requirements
- Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970
- National Environmental Policy of 1969
- FAA Order 5050.4, National Environmental Policy Act Implementing Instructions for Airport Projects
- FAA Order 5100.37B, Land Acquisition and Relocation Assistance for Airport Projects

b. Florida Requirements
- Chapter 73, F.S., Eminent Domain (re: Property Acquired Through Condemnation)
- Chapter 74, F.S., Proceedings Supplemental to Eminent Domain (re: Condemnation)
- Section 286.23, F.S., Public Business: Miscellaneous Provisions

C. Agency Authority.

1. **Legal Authority.** The Agency hereby certifies, with respect to this Agreement, that it has the legal authority to enter into this Agreement and commit to this Project; that a resolution, motion, or similar action has been duly adopted or passed as an official act of the airport sponsor's governing body authorizing this Agreement, including assurances contained therein, and directing and authorizing the person identified as the official representative of the governing body to act on its behalf with respect to this Agreement and to provide any additional information as may be required.

2. **Financial Authority.** The Agency hereby certifies, with respect to this Agreement, that it has sufficient funds available for that portion of the Project costs which are not paid by the U.S. Government or the State of Florida; that it has sufficient funds available to assure future operation and maintenance of items funded by this Project, which it will control; and that authority has been granted by the airport sponsor governing body to commit those funds to this Project.

D. Agency Responsibilities. The Agency hereby certifies it currently complies with or will comply with the following responsibilities:

1. **Accounting System.**

   a. The Agency shall create and maintain a separate account to document all of the financial transactions related to the airport as a distinct entity.

   b. The accounting records shall be kept by the Agency or its authorized representative in accordance with Generally Accepted Accounting Principles and in an accounting system that will facilitate an effective audit in accordance with the 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Section 215.97, F.S., Florida Single Audit Act.

   c. The Department has the right to audit and inspect all financial records of the Agency upon reasonable notice.

2. **Good Title.**

   a. The Agency holds good title, satisfactory to the Department, to the airport or site thereof, or gives assurance, satisfactory to the Department, that good title will be obtained.

   b. For noise compatibility program projects undertaken on the airport sponsor's property, the Agency holds good title, satisfactory to the Department, to that portion of the property upon which state funds will be expended, or gives assurance, satisfactory to the Department, that good title will be obtained.

3. **Preserving Rights and Powers.**

   a. The Agency shall not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms and assurances of this Agreement without the written approval of the Department. Further, the Agency shall act promptly to acquire, extinguish, or modify, in a manner acceptable to the Department, any outstanding rights or claims of right of others which would interfere with such performance by the Agency.

   b. If an arrangement is made for management and operation of the airport by any entity or person other than the Agency or an employee of the Agency, the Agency shall reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with the terms and assurances of this Agreement.

4. **Hazard Removal and Mitigation.**

a. For airport hazards located on airport controlled property, the Agency shall clear and protect terminal airspace required for instrument and visual operations at the airport (including established minimum flight altitudes) by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

b. For airport hazards not located on airport controlled property, the Agency shall work in conjunction with the governing public authority or private land owner of the property to clear and protect terminal airspace required for instrument and visual operations at the airport (including established minimum flight altitudes) by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards. The Agency may enter into an agreement with surrounding property owners or pursue available legal remedies to remove potential hazards to air navigation.

5. Airport Compatible Land Use.

a. The Agency assures that appropriate airport zoning ordinances are in place consistent with Section 333.03, F.S., or if not in place, that it will take appropriate action necessary to ensure local government adoption of an airport zoning ordinance or execution of an interlocal agreement with another local government body having an airport zoning ordinance, consistent with the provisions of Section 333.03, F.S.

b. The Agency assures that it will disapprove or oppose any attempted alteration or creation of objects, natural or man-made, dangerous to navigable airspace or that would adversely affect the current or future levels of airport operations.

c. The Agency assures that it will disapprove or oppose any attempted change in local land use development regulations that would adversely affect the current or future levels of airport operations by creation or expansion of airport incompatible land use areas.

6. Consistency with Local Government Plans.

a. The Agency assures the Project is consistent with the currently existing and planned future land use development plans approved by the local government having jurisdictional responsibility for the area surrounding the airport.

b. The Agency assures that it has given fair consideration to the interest of local communities and has had reasonable consultation with those parties affected by the Project.

c. The Agency shall consider and take appropriate actions, if deemed warranted by the Agency, to adopt the current, approved Airport Master Plan into the local government comprehensive plan.

7. Consistency with Airport Master Plan and Airport Layout Plan.

a. The Agency assures that the project, covered by the terms and assurances of this Agreement, is consistent with the most current Airport Master Plan.

b. The Agency assures that the Project, covered by the terms and assurances of this Agreement, is consistent with the most current, approved Airport Layout Plan (ALP), which shows:

1) The boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the Agency for airport purposes and proposed additions thereto;
2) The location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars, and roads), including all proposed extensions and reductions of existing airport facilities; and
3) The location of all existing and proposed non-aviation areas on airport property and of all existing improvements thereon.

c. The Agency assures that it will not make or permit any changes or alterations on the airport or any of its facilities that are not consistent with the Airport Master Plan and the Airport Layout Plan, as approved by the Department.

d. Original Airport Master Plans and Airport Layout Plans and each amendment, revision, or modification thereof, will be subject to the approval of the Department.

8. Airport Financial Plan.

a. The Agency assures that it will develop and maintain a cost-feasible Airport financial plan to accomplish the projects necessary to achieve the proposed airport improvements identified in the Airport Master Plan and depicted in the Airport Layout Plan, and any updates thereto. The Agency's Airport financial plan must comply with the following conditions:

1) The Airport financial plan will be a part of the Airport Master Plan.
2) The Airport financial plan will realistically assess project phasing considering availability of state and local funding and likelihood of federal funding under the FAA's priority system.
3) The Airport financial plan will not include Department funding for projects that are inconsistent with the local government comprehensive plan.

b. All Project cost estimates contained in the Airport financial plan shall be entered into and kept current in the Florida Aviation Database (FAD) Joint Automated Capital Improvement Program (JACIP) website.

9. Airport Revenue. The Agency assures that all revenue generated by the airport will be expended for capital improvement or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the air transportation of passengers or property, or for environmental or noise mitigation purposes on or off the airport.

10. Fee and Rental Structure.

a. The Agency assures that it will maintain a fee and rental structure for facilities and services at the airport that it will make the airport as self-sustaining as possible under the circumstances existing at the particular airport.

b. If this Agreement results in a facility that will be leased or otherwise produce revenue, the Agency assures that the price charged for that facility will be based on the market value.

11. Public-Private Partnership for Aeronautical Uses.

a. If the airport owner or operator and a person or entity that owns an aircraft or an airport tenant or potential tenant agree that an aircraft hangar or tenant-specific facility, respectively, is to be constructed on airport property for aircraft storage or tenant use at the expense of the aircraft owner or tenant, the airport owner or operator may grant to the aircraft owner or tenant of the facility a lease that is subject to such terms and conditions on the facility as the airport owner or operator may impose, subject to approval by the Department.

b. The price charged for said lease will be based on market value, unless otherwise approved by the Department.

12. Economic Nondiscrimination.

a. The Agency assures that it will make the airport available as an airport for public use on reasonable terms without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public.

1) The Agency may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

2) The Agency may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

b. The Agency assures that each airport Fixed-Based Operator (FBO) shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other FBOs making the same or similar uses of such airport and utilizing the same or similar facilities.

13. Air and Water Quality Standards. The Agency assures that all projects involving airport location, major runway extension, or runway location will be located, designed, constructed, and operated so as to comply with applicable air and water quality standards.

14. Operations and Maintenance.

a. The Agency assures that the airport and all facilities, which are necessary to serve the aeronautical users of the airport, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable federal and state agencies for maintenance and operation, as well as minimum standards established by the Department for State of Florida licensing as a public-use airport.

1) The Agency assures that it will not cause or permit any activity or action thereon which would interfere with its use for airport purposes.
2) Except in emergency situations, any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Department.
3) The Agency assures that it will have arrangements for promptly notifying airmen of any condition affecting aeronautical use of the airport.

b. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when adverse weather conditions interfere with safe airport operations.

15. Federal Funding Eligibility.

a. The Agency assures it will take appropriate actions to maintain federal funding eligibility for the airport and it will avoid any action that renders the airport ineligible for federal funding.

b. If the Agency becomes ineligible for federal funding of airport projects, such determination will render the Agency ineligible for state funding of airport projects.

16. Project Implementation.

a. The Agency assures that it will begin making expenditures or incurring obligations pertaining to this Project within one year after the effective date of this Agreement.

b. The Agency may request a one-year extension of this one-year time period, subject to approval by the Department District Secretary or designee.

c. Failure of the Agency to make expenditures, incur obligations or receive an approved extension may allow the Department to terminate this Agreement.

17. Exclusive Rights. The Agency assures that it will not permit any exclusive right for use of the airport by any person providing, or intending to provide, aeronautical services to the public.

18. Airfield Access.

a. The Agency assures that it will not grant or allow general easement or public access that opens onto or crosses the airport runways, taxiways, flight line, passenger facilities, or any area used for emergency

equipment, fuel, supplies, passengers, mail and freight, radar, communications, utilities, and landing systems, including but not limited to flight operations, ground services, emergency services, terminal facilities, maintenance, repair, or storage, except for those normal airport providers responsible for standard airport daily services or during special events at the airport open to the public with limited and controlled access.

b. The Agency assures that it will not grant or allow general easement or public access to any portion of the airfield from adjacent real property which is not owned, operated, or otherwise controlled by the Agency without prior Department approval.

19. Retention of Rights and Interests. The Agency will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the real property shown as airport owned or controlled on the current airport layout plan without prior written approval by the Department. It will not sell, lease, encumber, terminate, waive, or otherwise transfer or dispose of any part of its title, rights, or other interest in existing noise easements or avigation easements on any property, airport or non-airport, without prior written approval by the Department. These assurances shall not limit the Agency's right to lease airport property for airport-compatible purposes.

20. Consultant, Contractor, Scope, and Costs.

a. The Department has the right to disapprove the Agency's employment of consultants, contractors, and subcontractors for all or any part of this Project if the specific consultants, contractors, or subcontractors have a record of poor project performance with the Department.

b. Further, the Department maintains the right to disapprove the proposed Project scope and cost of professional services.

21. Planning Projects. For all planning projects or other aviation studies, the Agency assures that it will:

a. Execute the project per the approved project narrative or with approved modifications.

b. Furnish the Department with such periodic project and work activity reports as indicated in the approved scope of services.

c. Make such project materials available for public review, unless exempt from public disclosure.

1) Information related to airport security is considered restricted information and is exempt from public dissemination per Sections 119.071(3) and 331.22 F.S.
2) No materials prepared under this Agreement shall be subject to copyright in the United States or any other country.

d. Grant the Department unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this Agreement.

e. If the Project involves developing an Airport Master Plan or an Airport Layout Plan, and any updates thereto, it will be consistent with provisions of the Florida Aviation System Plan, will identify reasonable future growth of the airport and the Agency will comply with the Department airport master planning guidebook, including:

1) Provide copies, in electronic and editable format, of final Project materials to the Department, including computer-aided drafting (CAD) files of the Airport Layout Plan.
2) Develop a cost-feasible financial plan, approved by the Department, to accomplish the projects described in the Airport Master Plan or depicted in the Airport Layout Plan, and any updates thereto. The cost-feasible financial plan shall realistically assess Project phasing considering availability of state and local funding and federal funding under the FAA's priority system.
3) Enter all projects contained in the cost-feasible plan in the Joint Automated Capital Improvement Program (JACIP).

f. The Agency understands and agrees that Department approval of this Agreement or any planning material developed as part of this Agreement does not constitute or imply any assurance or commitment on the part of the Department to approve any pending or future application for state aviation funding.

g. The Agency will submit master planning draft and final deliverables for Department and, if required, FAA approval prior to submitting any invoices to the Department for payment.

22. Land Acquisition Projects. For the purchase of real property, the Agency assures that it will:

a. Laws. Acquire the land in accordance with federal and/or state laws governing such action.

b. Administration. Maintain direct control of Project administration, including:

1) Maintain responsibility for all related contract letting and administrative procedures related to the purchase of real property.
2) Secure written Department approval to execute each agreement for the purchase of real property with any third party.
3) Ensure a qualified, State-certified general appraiser provides all necessary services and documentation.
4) Furnish the Department with a projected schedule of events and a cash flow projection within 20 calendar days after completion of the review appraisal.
5) Establish a Project account for the purchase of the land.
6) Collect and disburse federal, state, and local project funds.

c. Reimbursable Funds. If funding conveyed by this Agreement is reimbursable for land purchase in accordance with Chapter 332, F.S., the Agency shall comply with the following requirements:

1) The Agency shall apply for a FAA Airport Improvement Program grant for the land purchase within 60 days of executing this Agreement.
2) If federal funds are received for the land purchase, the Agency shall notify the Department, in writing, within 14 calendar days of receiving the federal funds and is responsible for reimbursing the Department within 30 calendar days to achieve normal project federal, state, and local funding shares per Chapter 332, F.S.
3) If federal funds are not received for the land purchase, the Agency shall reimburse the Department within 30 calendar days after the reimbursable funds are due in order to achieve normal project state and local funding shares as described in Chapter 332, F.S.
4) If federal funds are not received for the land purchase and the state share of the purchase is less than or equal to normal state and local funding shares per Chapter 332, F.S., when reimbursable funds are due, no reimbursement to the Department shall be required.

d. New Airport. If this Project involves the purchase of real property for the development of a new airport, the Agency assures that it will:

1) Apply for federal and state funding to construct a paved runway, associated aircraft parking apron, and connecting taxiway within one year of the date of land purchase.
2) Complete an Airport Master Plan within two years of land purchase.
3) Complete airport construction for basic operation within 10 years of land purchase.

e. Use of Land. The Agency assures that it shall use the land for aviation purposes in accordance with the terms and assurances of this Agreement within 10 years of acquisition.

f. Disposal of Land. For the disposal of real property the Agency assures that it will comply with the following:
1) For land purchased for airport development or noise compatibility purposes, the Agency shall, when the land is no longer needed for such purposes, dispose of such land at fair market value and/or make available to the Department an amount equal to the state's proportionate share of its market value.

2) Land will be considered to be needed for airport purposes under this assurance if:

a) It serves aeronautical purposes such as a runway protection zone or as a noise buffer.
b) Revenue from uses of such land contributes to airport financial self-sufficiency.

3) Disposition of land under Sections D.22.f.1. or D.22.f.2. of this Exhibit, above, shall be subject to retention or reservation of any interest or right therein needed to ensure such land will only be used for purposes compatible with noise levels related to airport operations.
4) Revenues from the sale of such land must be accounted for as outlined in Section D.1. of this Exhibit, and expended as outlined in Section D.9. of this Exhibit.

23. Construction Projects. The Agency assures that it will:

a. Project Certifications. Certify Project compliances, including:

1) Consultant and contractor selection comply with all applicable federal, state and local laws, rules, regulations, and policies.
2) All design plans and specifications comply with federal, state, and professional standards and applicable FAA advisory circulars, as well as the minimum standards established by the Department for State of Florida licensing as a public-use airport.
3) Completed construction complies with all applicable local building codes.
4) Completed construction complies with the Project plans and specifications with certification of that fact by the Project Engineer.

b. Design Development. For the plans, specifications, construction contract documents, and any and all other engineering, construction, and contractual documents produced by the Engineer, which are hereinafter collectively referred to as "plans", the Engineer will certify that:

1) The plans shall be developed in accordance with sound engineering and design principles, and with generally accepted professional standards.
2) The plans shall be consistent with the intent of the Project as defined in Exhibit A and Exhibit B of this Agreement.
3) The Project Engineer shall perform a review of the certification requirements listed in Section B.2. of this Exhibit, Construction Certification, and make a determination as to their applicability to this Project.
4) Development of the plans shall comply with all applicable laws, ordinances, zoning and permitting requirements, public notice requirements, and other similar regulations.

c. Inspection and Approval. The Agency assures that:

1) The Agency will provide and maintain competent technical supervision at the construction site throughout the Project to assure that the work conforms to the plans, specifications, and schedules approved by the Department, as applicable, for the Project.
2) The Agency assures that it will allow the Department to inspect the work and that it will provide any cost and progress reporting, as may be required by the Department.
3) The Agency assures that it will take the appropriate corrective action necessary, as required by the Department, for work which does not conform to the Department standards.

d. Pavement Preventive Maintenance. The Agency assures that for a project involving replacement or reconstruction of runway or taxiway pavement it has implemented an airport pavement maintenance management program and that it will use such program for the useful life of any pavement constructed, reconstructed, or repaired with state financial assistance at the airport.

24. Noise Mitigation Projects. The Agency assures that it will:

a. Government Agreements. For all noise compatibility projects that are carried out by another unit of local government or are on property owned by a unit of local government other than the Agency, the Agency shall enter into an agreement with that government body.

1) The local agreement, satisfactory to the Department, shall obligate the unit of local government to the same terms and assurances that apply to the Agency.
2) The Agency assures that it will take steps to enforce the local agreement if there is substantial non-compliance with the terms of the local agreement.

b. Private Agreements. For noise compatibility projects on privately owned property:

1) The Agency shall enter into an agreement with the owner of that property to exclude future actions against the airport.
2) The Agency assures that it will take steps to enforce such agreement if there is substantial non-compliance with the terms of the agreement.

- End of Exhibit E -

Exhibit E1

PROGRAM SPECIFIC TERMS AND CONDITIONS

(Prohibition on Discrimination Based on Health Care Choices)

This exhibit forms an integral part of the Agreement between the Department and the Agency.

1. **Statutory Reference.** Section 339.08, F.S. and Section 381.00316, F.S.

2. **Statutory Compliance.** Pursuant to Section 339.08, F.S., the Department may not expend state funds to support a project or program of certain entities if the entity is found to be in violation of Section 381.00316, F.S. The Department shall withhold state funds until the entity is found to be in compliance with Section 381.00316, F.S. This shall apply to any of the following entities:

    a. A public transit provider as defined in s. 341.031(1), F.S.;
    b. An authority created pursuant to chapter 343, F.S., chapter 348, F.S., or chapter 349, F.S.; c. A public-use airport as defined in s. 332.004, F.S.; or
    d. A port listed in s. 311.09(1), F.S.

- End of Exhibit E1 -

EXHIBIT E3

PROGRAM SPECIFIC TERMS AND CONDITIONS - AVIATION

(Geoengineering and Weather Modification Reporting)

This exhibit forms an integral part of the Agreement between the Department and the Agency.

1. Statutory Reference. Section 403.4115, F.S. and Section 332.004, F.S.

2. Statutory Compliance. Pursuant to Section 403.4115, F.S., as a condition of receiving funds from the Department, the Agency, a public-use airport as this term is defined in Section 332.004, F.S., shall submit a monthly report beginning November 1, 2025, identifying:

a. The physical presence of any aircraft on public property, including any public infrastructure, equipped with any part, component, device, or the like which may be used to support the intentional emission, injection, release, or dispersion of air contaminants into the atmosphere within the borders of this state when such emissions occur for the express purpose of affecting temperature, weather, climate, or the intensity of sunlight; and

b. The landing, takeoff, stopover, or refueling of an aircraft equipped with the components outlined above on the physical location of the public infrastructure.

– End of Exhibit E3 –

EXHIBIT E4
PROGRAM SPECIFIC TERMS AND CONDITIONS
(Energy Policy Goals Reporting)

This exhibit forms an integral part of the Agreement between the Department and the Agency.

1. **Statutory Reference.** Section 339.135(2)(c)4, F.S. and Section 377.601(3), F.S.

2. **Statutory Compliance.** Pursuant to Section 339.135(2)(c)4, F.S., the Department shall submit a report identifying any agencies listed below that have adopted or promoted energy policy goals inconsistent with the State of Florida energy policy set forth in Section 377.601(3), F.S. to the legislative appropriation committees:

    a. A public transit provider as defined in s. 341.031(1), F.S.;
    b. An authority created pursuant to chapter 343, F.S., chapter 348, F.S., or chapter 349, F.S.;
    c. A public-use airport as defined in s. 332.004, F.S.; or
    d. A port listed in s. 311.09(1), F.S.

3. **Agency Reporting Requirements.** As a condition of receiving state funds from the Department, the Agency shall certify in the section below whether the Agency has adopted or promoted energy policy goals inconsistent with the State of Florida energy policy set forth in Section 377.601(3), F.S.:

    The Agency HAS ☐ / HAS NOT ☐ adopted or promoted energy policy goals inconsistent with the energy policy of the State of Florida set forth in Section 377.601(3), F.S.

– End of Exhibit E4 –

EXHIBIT F

Contract Payment Requirements
Florida Department of Financial Services, Reference Guide for State Expenditures
Cost Reimbursement Contracts

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

(1) Salaries: A payroll register or similar documentation should be submitted. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

(2) Fringe Benefits: Fringe Benefits should be supported by invoices showing the amount paid on behalf of the employee (e.g., insurance premiums paid). If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown.

Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

(3) Travel: Reimbursement for travel must be in accordance with Section 112.061, Florida Statutes, which includes submission of the claim on the approved State travel voucher or electronic means.

(4) Other direct costs: Reimbursement will be made based on paid invoices/receipts. If nonexpendable property is purchased using State funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with Department of Management Services Rule 60A-1.017, Florida Administrative Code, regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in Section 273.02, Florida Statutes, for subsequent transfer to the State.

(5) In-house charges: Charges which may be of an internal nature (e.g., postage, copies, etc.) may be reimbursed on a usage log which shows the units times the rate being charged. The rates must be reasonable.

(6) Indirect costs: If the contract specifies that indirect costs will be paid based on a specified rate, then the calculation should be shown.

Contracts between state agencies, and/or contracts between universities may submit alternative documentation to substantiate the reimbursement request that may be in the form of FLAIR reports or other detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address: https://myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/manuals/agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_6

EXHIBIT G

AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:~

Awarding Agency: Florida Department of Transportation
State Project Title: Aviation Grant Program
CSFA Number: 55.004
***Award Amount:** $197,120

*The award amount may change with amendments

Specific project information for CSFA Number 55.004 is provided at: https://apps.fldfs.com/fsaa/searchCatalog.aspx

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.004 are provided at: https://apps.fldfs.com/fsaa/searchCompliance.aspx

The State Projects Compliance Supplement is provided at: https://apps.fldfs.com/fsaa/compliance.aspx

File Attachments for Item:

13. City Council Resolution No. 2026-122 - A resolution of the City of Lake City, Florida, authorizing Work Order 26-40 pursuant to the continuing contract with Passero Associates, LLC, a Florida Limited Liability Company, to provide professional engineering services for the repair of pavement failure along Taxiway "A" at the Lake City Gateway Airport; making certain findings of fact in support of the City approving said Work Order; recognizing the authority of the Mayor to execute and bind the City to said Work Order; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Work Order provided such changes do not increase the quoted price in the Work Order; repealing all prior resolutions in conflict; and providing an effective date.

MEETING DATE

CITY OF LAKE CITY
Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Bid and design for taxiway "A" repair

Dept. / Office: Airport

Originator: Chad Gomes

City Manager	Department Director	Date
Don Rosenthal	Chad Gomes	9/03/2026

Recommended Action:

Commission Passero to bid and design taxiway "A" repairs

Summary Explanation & Background:

Lake City Gateway Airport would like to have Passero bid and design repairs of taxiway "A" to resurface three locations. The drainage pipes under taxiway "A" failed leaving major depressions. We had the pipes sliplined and fixed. The asphalt surface and materials had failed around the pipes. Passero would design and bid project to current FAA asphalt regulations.

Alternative

N/A

Source of Funds:

Total cost $14,500.00

Financial Impact:

$14,500.00 Airport contribution

Exhibits Attached: B

CM/rrp
09/03/2026

RESOLUTION NO 2026-122

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING WORK ORDER 26-40 PURSUANT TO THE CONTINUING CONTRACT WITH PASSERO ASSOCIATES, LLC, A FLORIDA LIMITED LIABILITY COMPANY, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE REPAIR OF PAVEMENT FAILURE ALONG TAXIWAY "A" AT THE LAKE CITY GATEWAY AIRPORT; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID WORK ORDER; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID WORK ORDER; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID WORK ORDER; AUTHORIZING THE CITY MANAGER WITH THE CONSENT OF THE CITY ATTORNEY TO MAKE MINOR CHANGES TO THE SCOPE OF WORK OF THE WORK ORDER PROVIDED SUCH CHANGES DO NOT INCREASE THE QUOTED PRICE IN THE WORK ORDER; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City (the "City") owns and operates the Lake City Gateway Airport (the "Airport"); and

WHEREAS, pursuant to City Council Resolution No 2022-091 the City of Lake City, Florida ("the "City") and Passero Associates, LLC., a Florida limited liability company, (the "Vendor") entered into that certain continuing contract for engineering services (the "Continuing Contract"); and

WHEREAS, the City has been awarded the Public Transportation Grant through the State of Florida Department of Transportation to support the repair of three localized pavement failure areas along Taxiway "A" at the Airport (the "Project"); and

WHEREAS, under this agreement the Vendor will provide professional services for the Project, including existing conditions assessment and document review (the "Services"); and

WHEREAS, the Continuing Contract provides the Vendor shall provide services to the City only when requested and authorized in writing by the City; and

WHEREAS, each request from the City to the Vendor for services shall be for a specific project with the scope of the work defined by and embodied in a separate task assignment; and

WHEREAS, the City Council desires to enter into that certain task assignment pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project, in accordance with the terms and conditions of Work Order 26-40 as set forth in Vendor's proposal (the "Proposal"), a copy of which is attached as an Exhibit hereto; and

WHEREAS, entering into an agreement between the City and the Vendor for the scope of work set forth in the Proposal attached hereto (the "Agreement") pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public interest and in the interests of the City; and

WHEREAS, the City Council desires the City Manager, with the consent of the City Attorney, be authorized to consent to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; now therefore

BE IT RESOLVED by the City of Lake City, Florida:

1. Approving the Agreement pursuant to the Continuing Contract with the Vendor for the Services in furtherance of the Project is in the public or community interest and for public welfare; and

2. In furtherance thereof, an Agreement containing the material terms of the Proposal and the Continuing Contract should be and is approved by the City Council of the City of Lake City; and

3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and

4. The Mayor of the City of Lake City is authorized and directed to execute on behalf of and bind the City to the terms of the Agreement; and

5. The City Manager, with the consent of the City Attorney, is authorized to agree to minor changes to the scope of work of the Agreement provided such changes do not increase the quoted price of the Agreement; and

6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

7. This resolution shall become effective and enforceable upon final adoption by the City

Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

Docusign Envelope ID: AA32A9C7-BB5A-8369-81FF-BE005FF7F78A

City of Lake City

Lake City Gateway Airport

Taxiway A Pavement Repair

Design and Bid Phase Services

by

Passero Associates, LLC

(PA Project No. 20070044.0040)

Work Order 26-40

Docusign Envelope ID: AA32A9C7-BB5A-8369-81FF-BE005FF7F78A

Work Order 26-40
Taxiway A Pavement Repair
Lake City Gateway Airport, Lake City, Florida

PASSERO ASSOCIATES, LLC (PA or "Consultant") agrees to perform the following services, in accordance with the terms and conditions of this Supplemental Agreement and the Contract for Professional Airport Engineering Services, dated October 1, 2022, with the of City of Lake City (City or "Client"), all of which terms and conditions are incorporated herein by reference:

Project Location: Lake City Gateway Airport, 3524 East US Highway 90, Lake City, Florida, 32055

Project Description: Provide professional engineering design and bid-phase services for the repair of three localized pavement failure areas along Taxiway A. Services will include preparation of construction plan sheets identifying the repair locations and providing necessary pavement repair details, notes, and construction safety and material requirements; preparation of technical specifications, estimated quantities, an Engineer's Opinion of Probable Construction Cost, and required bidding and contract documents; and incorporation of one consolidated set of City comments into the final bid documents. Bid-phase services will be limited to assisting with distribution of the bid documents, responding to bidder questions, preparing one addendum if required, reviewing bids, preparing a bid tabulation, and providing a recommendation of award. Surveying, geotechnical investigation, pipe evaluation, permitting, construction administration, and construction observation are not included.

Scope of Basic Services: Design and Bid Phase Services.

Scope of Special Services: None.

City Manager: Mr. Don Rosenthal

Airport Director: Mr. Chad Gomes

PA Program Manager: Mr. Bradley Wente, P.E.

PA Client Manager: Mr. Bruce Bradley, P.E.

Basic Services Compensation and Method of Payment - Design:	Lump Sum Not-to-Exceed: $9,500.00
Basic Services Compensation and Method of Payment - Bidding:	Lump Sum Not-to-Exceed: $5,000.00
Total Project Cost (See Exhibit B Fee Schedule):	Lump Sum Not-to-Exceed: $14,500.00

Schedule: Services to begin upon receipt of the fully executed Work Order from the Client.

Meetings: One (1) pre-bid meeting.

Deliverables: Construction plan sheet with details; technical specifications; bidding and contract documents; Engineer's Opinion of Probable Construction Cost; bid tabulation; and recommendation of award.

"Client" - City of Lake City

By: _____
Noah Walker, Mayor
Typed Name, (Title)

ATTEST:
BY: _____

Audrey Sikes, City Clerk
Name, (Title)

Date: _____

"Consultant" – Passero Associates, LLC

By: Bradley J. Wente
Bradley Wente, President
Typed Name, (Title)

ATTEST:
BY: Angela M. Witt

Angela Witt, Sr. Grants/Contracts Administrator
Name, (Title)

Date: July 21, 2026

EXHIBIT TO RESOLUT

File Attachments for Item:

14. City Council Ordinance No. 2026-2366 (first reading) - An ordinance of the City of Lake City, Florida, amending Chapter 86, entitled "Streets, Sidewalks, and Other Places" of the City of Lake City Code of Ordinances; creating Chapter 86, Article VI, entitled "Mobility Fee System;" adopting the Mobility Plan, adopting the Mobility Fee Technical Report; establishing purpose and intent; providing for definitions, imposition, and exemptions; establishing a Mobility Fee Schedule; providing for determination, agreements, and credits; establishing of a Benefit District and Mobility Fee Fund Account; providing for expenditures, refunds, land development code impact, administration, reports, updates, appeals, vested rights, and penalties; providing for codification, providing for scriveners errors; providing for conflicts; providing for severability; providing for an effective date.

Adopt City Council Ordinance No. 2026-2366 on first reading

09/02/2026
CM/rrp
Revised

ORDINANCE NO. 2026-2366

CITY OF LAKE CITY, FLORIDA

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA AMENDING CHAPTER 86, ENTITLED "STREETS, SIDEWALKS, AND OTHER PLACES" OF THE CITY OF LAKE CITY CODE OF ORDINANCES; CREATING CHAPTER 86, ARTICLE VI, ENTITLED "MOBILITY FEE SYSTEM"; ADOPTING THE MOBILITY PLAN, ADOPTING THE MOBILITY FEE TECHNICAL REPORT; ESTABLISHING PURPOSE AND INTENT; PROVIDING FOR DEFINITIONS, IMPOSITION, AND EXEMPTIONS; ESTABLISHING A MOBILITY FEE SCHEDULE; PROVIDING FOR DETERMINATION, AGREEMENTS, AND CREDITS; ESTABLISHING OF A BENEFIT DISTRICT AND MOBILITY FEE FUND ACCOUNT; PROVIDING FOR EXPENDITURES, REFUNDS, LAND DEVELOPMENT CODE IMPACT, ADMINISTRATION, REPORTS, UPDATES, APPEALS, VESTED RIGHTS, AND PENALTIES; PROVIDING FOR CODIFICATION, PROVIDING FOR SCRIVENERS ERRORS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Pursuant to Article VIII, Section(2)(b) of the Florida Constitution and Chapter 166, Florida Statutes, the City of Lake City has broad home rule powers to adopt ordinances to provide for and operate a transportation system, including bicycle and pedestrian facilities, transit facilities, roadways, intersections and personal mobility technology within the City; and

WHEREAS, Section 163.3180, Florida Statutes, encourages local governments to adopt a transportation funding system that takes a comprehensive view on the provision of mobility through walking, biking, transit, motor vehicles and personal mobility technology; and

WHEREAS, a mobility fee system takes a comprehensive view of transportation in the community; and

WHEREAS, the City of Lake City intends to adopt a mobility fee system based on mobility projects within the Mobility Fee Assessment Area as an alternative transportation system consistent with Section 163.3180, Florida Statutes; and

WHEREAS, the City of Lake City intends to replace its current transportation concurrency system with a mobility fee system administered and programmed by the City for new development in the Mobility Fee Assessment Area consistent with the requirements for alternative transportation systems pursuant with Section 163.3180, Florida Statutes; and

WHEREAS, the mobility fee system focuses on person travel demand from projected development within Lake City, which includes walking, biking, transit and motor vehicular trips,

generated by new development and the resulting impact on the transportation system and accordingly requires the expenditure of revenue derived under that system to be used on mobility projects identified to meet the travel demand needs of projected development within Lake City; and

WHEREAS, the City of Lake City is experiencing growth and new development that necessitates the expansion of transportation capacity for a variety of modes to meet the person travel demands of new development including adequate and efficient mobility projects along with different mobility options; and

WHEREAS, imposition of a mobility fee requiring future growth within Lake City to contribute its attributable share of the cost of growth-necessitated mobility projects is necessary and reasonably related to the public health, safety, and welfare of the people of the City; provided that the mobility fee does not exceed the actual amount necessary to offset the demand on the transportation system generated by new development; and

WHEREAS, the City of Lake City engaged NUE Urban Concepts, LLC to perform a plan-based study demonstrating whether a need exists for a mobility fee plan (the "Study"); and

WHEREAS, NUE Urban Concepts, LLC initiated the Study in October 2025; and

WHEREAS, the City of Lake City Mobility Plan, dated February 2026, prepared by NUE Urban Concepts, LLC identifies needed mobility projects to accommodate projected travel demand from new development; and

WHEREAS, the City of Lake City Mobility Fee Technical Report, dated February 2026, prepared by NUE Urban Concepts, LLC provides the technical analysis to determine the mobility fee and constitutes a proper factual predicate for imposition and expenditure of the mobility fees; and

WHEREAS, establishment of a Mobility Fee Benefit District to regulate mobility fee expenditures is the best method of ensuring that the mobility projects funded by mobility fees have the rational nexus and benefit to the new development for which the mobility fees were paid; and

WHEREAS, mobility fees collected will be deposited in the mobility fee special revenue fund for the Mobility Fee Benefit District and expended for the purposes set forth herein; and

WHEREAS, mobility fees imposed hereunder achieve the goals, objectives and policies of the Comprehensive Plan and utilize the tools and techniques encouraged by Section 163.3180, Florida Statutes; and

WHEREAS, the City Council has determined this Ordinance adopting a mobility fee will help to preserve and enhance the rational nexus between the need for person travel demands generated by new development in Lake City and the mobility fees imposed on that new development; and

WHEREAS, the City Council has determined, based upon mobility project development time frames which are often delayed depending upon economic realities, to authorize the refund of

collected mobility fees for projects for which a building permit or change of occupancy approval has expired, without construction or extension; and

WHEREAS, the City Council has determined it is in the best interests of the City of Lake City to replace, within the Mobility Fee Assessment Area, the transportation concurrency systems for transportation facilities with a mobility fee system; and

WHEREAS, the City Council has noticed, advertised, scheduled and held public hearings in compliance with Florida Statutes on this proposed Ordinance; and

WHEREAS, the City Council has determined that it is advisable and in the public interest to adopt and implement the proposed Mobility Fee Ordinance; now, therefore

BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA:

SECTION 1: FINDINGS.

It is hereby found, ascertained, determined, and declared by the City Council:

(A) Pursuant to Article VIII, Section 2(b), Florida Constitution, and Sections 166.021 and 166.041, Florida Statutes, the City Council has all powers of local self-government to perform municipal functions and to render municipal services in a manner not inconsistent with law, and such power may be exercised by the enactment of City ordinances.

(B) The City Council may exercise any governmental, corporate, or proprietary power for a municipal purpose except when expressly prohibited by law, and the City Council may legislate on any subject matter on which the Florida Legislature may act, except those subjects described in (a), (b), (c), and (d) of Section 166.021(3), Florida Statutes. The subject matter of paragraphs (a), (b), (c), and (d) of Section 166.021(3), Florida Statutes, are not relevant to the imposition of a mobility fee within the City.

(C) By Section 163.3180, Florida Statutes, the Legislature encouraged local governments to adopt mobility plans and mobility fees as an alternative transportation system to replace transportation concurrency, proportionate share and road impact fees.

(D) The City of Lake City is experiencing growth and new development that necessitates the expansion of transportation facilities for a variety of modes to meet the mobility demands of new development, including adequate and efficient mobility projects along with different mobility options.

(E) A mobility fee will help to preserve and enhance the rational nexus between the need for travel demands generated by new development and the mobility fees imposed on that development.

(F) Establishment of a Mobility Fee Benefit District to regulate mobility fee expenditures is the best method of ensuring that the mobility projects funded by mobility fees have the rational nexus and benefit to the development for which the mobility fees were paid.

(G) The City Council has determined it is in the best interests of the City of Lake City to replace its transportation concurrency system with a mobility fee system.

SECTION 2: MOBILITY PLAN.

The City of Lake City Mobility Plan, dated February 2026, prepared by NUE Urban Concepts, LLC, identifies mobility projects intended to meet the travel demands from new development by 2050. The mobility projects established in the Mobility Plan form the basis for calculation of the Mobility Fee. The City Council shall prioritize mobility projects annually through its capital improvements program. The City Council may amend the Mobility Plan as necessary to address future mobility project needs.

SECTION 3: MOBILITY FEE ANALYSIS.

The City of Lake City Mobility Fee Technical Report, dated February 2026, prepared by NUE Urban Concepts, LLC, providing the technical analysis to determine the mobility fee is hereby accepted. This Report sets forth the basis of the assumptions, conclusions and findings for the mobility fee, the methodology for calculating the mobility fee, the person miles of travel assigned to new development and mobility projects and the person travel demand assigned to various Land Use categories. The study presents the technical analysis and detailed methodology supporting the Mobility Fees.

SECTION 4: CREATION OF CHAPTER 86, ARTICLE IV, SECTIONS 86-150 THROUGH 86-168 OF THE CODE OF ORDINANCES OF THE CITY OF LAKE CITY, FLORIDA.

Chapter 86, Article IV, Sections 86-150 through 86-168 of the Code Of Ordinances of the City of Lake City, Florida is created as follows:

ARTICLE VI. – MOBILITY FEES

Sec. 86-150. - Short title.

This article may be cited as the "Lake City Mobility Fee System."

Sec. 86-151. - Purpose and intent.

(a) This article is intended to impose a Mobility Fee, assessed at application for a Building Permit or a change of occupancy and payable prior to issuance of a Building Permit or approval of a change of occupancy, in an amount based upon the amount of Person Travel Demand attributable to New Development and the cost of

providing the Mobility Projects needed to serve such new Person Travel Demand. This article shall not be construed to authorize imposition of fees related to Mobility Project needs attributable to existing development.

(b) This article is intended to allow New Development in compliance with the comprehensive plan to share in the burdens of growth. New Development shares in this burden by paying a pro rata share of the reasonably anticipated costs of Mobility Projects needed to accommodate the Person Travel Demands created by New Development as well as by complying with other appropriate development approval conditions. This article is intended to provide flexibility to address the needs of individual developments that, because of location, timing, or other characteristics, require different treatment in the form of reduced fees or supplemental requirements.

(c) Towards this end, Mobility Fees are established based upon the calculation methodology incorporated in the "City of Lake City Mobility Fee Technical Report" dated February 2026, prepared by NUE Urban Concepts, LLC.

Sec. 86-152. - Definitions.

For the purposes of this article, the following terms, phrases, words, and their derivatives shall have the meanings given herein, unless their use in context clearly indicates otherwise:

(1) *Accessory Dwelling Unit* shall have the meaning ascribed in the most recent edition of the City's Land Development Regulations to the term "Accessory Dwelling Unit".

(2) *Agreement* means an enforceable agreement entered into between the City of Lake City and a developer in which specific development terms, conditions, obligations are defined and agreed upon, including agreements entered pursuant to the City's home rule powers under the Florida Constitution and Chapter 166, Florida Statutes, an agreement entered pursuant to Sections 163.3220—163.3243, or an agreement or Development Order issued pursuant to Chapter 380, Florida Statutes.

(3) *Affordable Housing (see Affordable Residential in these definitions).*

(4) *Affordable Residential* means a Dwelling Unit and shall include those Uses specified in the ITE Trip Generation Manual under the Land Use Code Series 200, except for Land Use Codes 253, 254, and 255. Residential includes Accessory Dwelling Units, dormitories, and Tiny Homes. The City may elect to establish a program that establishes criteria to qualify as affordable or workforce housing.

Until the City establishes a program, and an Applicant receives formal approval, the affordable or workforce housing Mobility Fee rate would not be applicable.

(5) *Amenities and Ancillary Uses* means buildings, structures, and lands which buildings, structures, or lands have (i) a clubhouse, (ii) meeting spaces, (iii) laundry facilities, (iv) guard houses, (v) fields, (vi) courts, (vii) indoor or outdoor Recreational Uses, (ix) garages, (x) parking structures, (xi) barns, (xii) sheds, or (xiii) landscape maintenance facilities, and which buildings, structures, or lands do not generate additional person travel demand, are not open to the public, and are not a commercial use. These amenities are generally associated with residential developments and overnight lodging. These Uses are not assessed a Mobility Fee unless they are open to the public and require the payment of a fee for use either directly or through membership or club dues.

(6) *Applicant* means the property owner, or duly designated agent of the property owner, of land on which a Building Permit, Change of Use Permit, or Special Use Permit is requested and a Mobility Fee is due pursuant to this article.

(7) *Assessment Area* means a geographic area of the City or a specific development pattern where Mobility Fees are assessed on New Development.

(8) *Automobile* means a car, SUV, truck, van, or motorcycle that is either electric powered, gasoline powered, a hybrid, or some other fuel source that propels the automobile.

(9) *Automobile Cleaning* means a building, stalls, stations, or tunnels for the cleaning, detailing, polishing, washing, or waxing of automobiles which fall under the description of ITE Trip Generation Manual Land Use Code Series 800 and 900. This use includes full-service, partial service, and self-service Uses.

(10) *Automobile Charging or Fueling* means the total number of automobiles that can be charged or fueled at one time (fueling positions). Increasingly, Land Uses such as superstores, (e.g., super Wal-Mart), variety stores, (e.g., Dollar General), and wholesale clubs (e.g., Costco) also offer automobile charging and fueling with or without small convenience stores. Outside of Florida, several grocery store chains also sell fuel. Freestanding automobile charging stations that charge a fee for use and are not a requirement of the City as an ancillary use of a development shall be required to pay a Mobility Fee. The impact fee rate per charging or fueling position would be in addition to any Mobility Fee per square foot under the applicable retail Land Use with automobile charging or fueling. Automobile charging stations that are not a primary use or function of a Commercial or Retail Use and are either required by the City or provided as an ancillary use are exempt

from payment of the Mobility Fee. The City shall have the ability to determine if a charging or fueling station is a commercial use.

(11) *Automobile Repair Service* means a building, bays, service bays, stalls, or stations for the routine maintenance of automobiles including oil changes, cleaning, or replacing filters, replacing windshield wipers, changing tires, providing for maintenance, service, and repair, and changing and topping off automobile fluids and falling under the description of ITE Trip Generation Manual Land Use Code Series 800 and 900. Any building square footage of an Automobile Repair Service facility not otherwise associated with Automobile Repair Service would fall under Retail Uses and pay the applicable impact fee per the square footage of the building not associated with the quick lube service.

(12) *Bank or Financial Drive-Through Lane or Freestanding ATM* means (i) a drive-through lane used for banking purposes such as deposits, withdrawals, balance inquiries, or bill pay associated with any bank, financial institution, credit union. The drive-through may include either a teller window, pneumatic device for transferring banking information or funds, or an Automated Teller Machine (ATM). An ATM inside or attached to a building that has a use open to the public or end user is not assessed a separate fee as a freestanding ATM. This use also includes freestanding bank drive-through lanes and freestanding walk-up or drive-through ATM machines. The fee shall be based upon the total number of drive-through lanes with a banking window, pneumatic device, or ATM and/or the total number of freestanding ATMs. Freestanding ATM's may be either walk-up or feature drive-through lanes.

(13) *Benefit District* means a geographic area of the City where Mobility Fees paid by New Development are expended on Mobility Projects.

(14) *Building Permit* means an official document or certificate of the City to erect, construct, alter, repair, move, demolish, or change the occupancy of any land, building, or structure, or portion of any land, building, or structure pursuant to the Florida Building Code or the Land Development Regulations of the City of Lake City.

(15) *Capacity* means the maximum sustainable flow rate, at a service standard, at which persons or vehicles reasonably can be expected to traverse a point or a uniform section of a bicycle facility, pedestrian facility, roadway, or shared-use multimodal facility during a given time-period under prevailing conditions. For transit, the capacity is the maximum number of persons reasonably accommodated riding a transit vehicle, along with the frequency and duration of transit service.

(16) *Capital Improvement Element* means such element of the City of Lake City's Comprehensive Plan, as amended annually by the Capital Improvements Program (CIP) which evaluates the need for Mobility Projects as identified in the Comprehensive Plan elements and as defined in the applicable definition of each Mobility Project, estimates the cost of improvements, analyzes the fiscal capability of the local government to finance and construct improvements, adopts financial policies to guide the funding of improvements, and schedules the funding and construction of improvements in a manner necessary to ensure that capital improvements are provided when required based on the needs identified in the Comprehensive Plan.

(17) *Capital Improvement Program* means the five-year capital improvements program, as amended annually, that prioritizes and identifies funding for Mobility Projects as identified in the capital improvements element.

(18) *City* means the City of Lake City, Florida.

(19) *City Council* means the legislative body of the City of Lake City, Columbia County, Florida.

(20) *Commercial & Retail Uses* means those commercial activities which provide for sale, lease, or rent of goods, products, services, automobiles, or accommodations for use by individuals, businesses, or groups and which include those Uses specified in the ITE Trip Generation Manual under Land Use Code Series 800 and 900.

(21) *Community Serving* means those Uses operated by non-profit civic organizations, governmental entities, foundations, or fraternal organizations, including places of assembly. Community Serving also includes Uses such as YMCA, museum, art studio, gallery, cultural center, community meeting spaces, community theater, library, or a fraternal or masonic lodge or club, or any community and civic based Uses that do not sell retail goods or services for profit and that participate in community and public activities. Food, beverages, goods, and services may be offered for ancillary fundraising and sales to support the Community Serving use.

(22) *Convenience Retail* means car washes, convenience stores, gas stations, and quick service restaurants. Convenience retail with quick-service restaurant drive-through lanes, or automobile charging or fueling shall be assessed an additive impact fee per drive-through and charging or fueling position. Convenience retail with car wash facilities shall be assessed Mobility Fees per applicable unit of measure. ITE Land Use Codes 851, 930, 933 through 938, and 944 through 950.

(23) *County* means Columbia County, Florida.

(24) *Development Order* shall have the meaning ascribed to such term in Section 163.3164, Florida Statutes.

(25) *Dwelling Unit* shall have the meaning ascribed in the most recent edition of the City's Land Development Regulations to the term "Dwelling Unit".

(26) *Fast Food or Quick Service Restaurant Drive-Through* means a delivery lane where an order is picked-up by a customer that placed an order at a call box, window, or screen, or via a mobile device or an on-line application or portal. Quick service restaurants are also referred to as fast casual or fast-food restaurants. The number of drive-through lanes shall be based on the total number of lanes, not the number of windows where an order is picked-up. Some drive-through lanes may be opened longer than the restaurant is open. Food may be obtained from a pick-up window, locker, station, or functional equivalent after the order has been placed. For Uses with designated parking areas for delivery pick-up where food is brought to the parking location, every (5) designated spaces shall be considered the equivalent to a drive-through lane. The Mobility Fee per drive-through is assessed in addition to the Mobility Fee assessed for the building.

(27) *Freestanding Retail* means entertainment, personal service, and Retail Uses in a single building where any single use under common ownership exceeds 75 percent of the total square footage of the building. Land Use Codes under the 800 and 900 series of the ITE Trip Generation Manual.

(28) *Group Living Facility* means communities designed for long term care of on-site residents, such as assisted living facilities, continuing care facilities, supervised group homes for persons with disabilities, and nursing homes, with common dining and on-site health facilities for residents that is not a general retail or commercial use open to the public. This use includes ITE Trip Generation Manual Land Use Codes 253, 254, 255, and 620.

(29) *High Impact Retail* means grocery stores, supermarkets, superstores, variety stores, and package stores selling liquor or alcohol for off-site consumption, where 50% or more of the gross square footage of the use is for the sale of edible or drinkable goods. These Uses may also offer other goods, products, and services such as on-site consumption of food or beverages, cleaning and household supplies, pharmacies, and other personal services. High Impact Retail Uses also include banks, credit unions, and sit-down restaurants. These Uses generally generate between 75 and 250 daily trips per 1,000 sq. ft.

(30) *Hotel & Overnight Accommodations* means places of accommodations, such as bed and breakfasts, inns, motels, hotels, and resorts that provide places for sleeping and bathing and may include supporting facilities such as restaurants,

cocktail lounges, meeting and banquet rooms or convention facilities, and limited recreational facilities (e.g., pool, fitness room) intended for primary use by guest(s) and which include those Uses specified in the ITE Trip Generation Manual under the Land Use Code Series 300.

(31) *Impact* means any New Development that results in an increase in Person Travel Demand above the demand generated by the existing use of property, including submerged properties.

(32) *Indoor Commercial Recreation* means facilities that primarily focus on individual or group fitness, exercise, or training, or otherwise provide recreational activities. These Uses typically provide exercise, dance or cheerleading classes, weightlifting, yoga, Pilates, cross-fit training, fitness, and gymnastics equipment. Indoor Commercial Recreation also includes Uses such as bowling, pool, darts, arcades, video games, batting cages, trampolines, laser tag, bounce houses, skating, climbing walls, and performance centers. Food, beverages, equipment, and services may be offered for ancillary sales. The use would generally fall under the ITE Land Use Code Series 400.

(33) *Industrial* means those activities which are predominantly engaged in

(i) building and construction trades; and

(ii) the assembly, distribution, finishing, packaging, processing, production, storage, and / or warehousing of goods and products, utilities, recycling, waste management and Uses that include brewing and distilling that may have taps, sampling or tasting rooms;

(iii) including those Uses specified in the ITE Trip Generation Manual under Land Use Code Series 100 excluding governmental Uses.

Industrial Uses typically have ancillary office space and may have display or merchandise display areas for various trades and industries that are not open to the general public. Industrial Uses are also located in Land Uses and zoning districts intended for Industrial Uses. Industrial Uses also include commercial storage facilities or acreage in which one or more warehouses, storage units or vaults are rented for the storage of goods and/or acreage or is providing for the storage of boats, RVs, vehicle trailers and other physical items that are larger than what is typically stored within an enclosed structure. The acreage for outdoor storage, excluding drive aisles, buffers, and stormwater management areas, shall be converted to square footage for purposes of calculating the fee. This shall not include an individual's personal property where such items are stored by the owner of the land and not for commercial purposes, subject to allowance by Land Development Regulations.

(34) *Industrial Uses* means those activities which are predominantly engaged in the assembly, distribution, fabrication, finishing, packaging, processing, production, storage, and / or warehousing of goods and products, utilities, recycling, waste management and Uses that include brewing and distilling that may have taps, sampling or tasting rooms, and include those Uses specified in the ITE Trip Generation Manual under Land Use Code Series 100 but excluding governmental Uses.

(35) *Institutional Uses* means those public or quasi-public Uses that serve one or more community's social, educational, health, cultural, and religious needs and which include those Uses specified in the ITE Trip Generation Manual under the Land Use Code Series 500, and includes Land Use Codes 253, 254, 255, and 620. Land Use Codes 540 and 550 are included in Office Uses, and Land Use Codes 580 and 590 fall under Community Serving. Federal, state, and local government Institutional Uses, except for community development districts, are exempt from payment of Mobility Fees.

(36) *ITE Trip Generation Manual* means and refers to the latest edition of the report entitled "Trip Generation" produced by the Institute of Transportation Engineers (ITE), and any official updates.

(37) *Land Use (see Use in these definitions).*

(38) *Level of Service (LOS)* means a quantitative stratification of the level of service provided to a facility, roadway, or service stratified into six letter grade levels, with "A" describing the highest level and "F" describing the lowest level; a discrete stratification of a level of service continuum.

(39) *Local Retail* means cafes, personal service, restaurant, and Retail Uses that meet criteria established by the City by ordinance to qualify as a local retail use. These Uses would exclude regional or national chains. The criteria usually include the identification of the total number of retail operations that would define a chain Retail Use. Until the City establishes criteria, the Mobility Fee rate for local retail would not be assessed on any Land Use.

(40) *Long Term Care* means communities designed for long term care or recovery homes of on-site residents, such as assisted living facilities, adult care centers, congregate living facilities, and nursing homes with common dining and on-site health facilities for residents that are not a general retail or commercial use open to the public. This use includes ITE Trip Generation Manual Land Use Codes 253, 254, 255, and 620.

(41) *Manufactured Home* shall have the meaning ascribed in the most recent edition of the City's Land Development Regulations to the term "Dwelling, Residential

Design Manufactured Home", or the term "Dwelling, Standard Design Manufactured Home", as the case may be.

(42) *Medical Office* means a building or buildings that provide medical, dental, or veterinary services and care. Medical Office shall also include any clinics, emergency care Uses, and any Uses specified in the ITE Trip Generation Manual under Land Use Code Series 600, including Land Use Code 720. Land Use Code 620 is included under Long Term Care Land Uses.

(43) *Micromobility* means electric powered personal mobility devices such as electric bicycles, electric scooters, hoverboards, one-wheeled devices, unicycles, electric skateboards, and other electric assisted personal mobility devices. Low speed vehicles such as golf carts or mopeds are not considered personal micromobility devices.

(44) *Microtransit* means electric powered low speed vehicles, autonomous transit shuttles, golf carts, neighborhood electric vehicles, and transit circulators that seat less than 15 passengers.

(45) *Mobile Home* shall have the meaning ascribed in the most recent edition of the City's Land Development Regulations to the term "Dwelling, Mobile Home".

(46) *Mobile Home Use* means Land Uses for the temporary or permanent placement of Manufactured Homes (Residential Design or Standard Design), Mobile Homes, Recreational Vehicles, Tiny Homes on Wheels, or Travel Trailers, within predefined lots or spaces that have connections for communications, electric, water, and wastewater. A Mobile Home Use may be located on an individual lot or parcel, or part of a unified development, park, or resort. Residential parks designed for Mobile Home Use may have common amenities and buildings with Recreational Uses, laundry, and park offices.

(47) *Mobile Residence (see Mobile Home in these definitions).*

(48) *Mobility* means the ability to move people and goods from an origin (beginning point) to a destination (end point) by one or more modes of travel in a timely (speed) manner.

(49) *Mobility Fee* means a monetary exaction imposed on New Development to fund Mobility Projects identified in the most recently adopted Mobility Plan.

(50) *Mobility Fee Agreement (see Agreement in these definitions).*

(51) *Mobility Fee Expenses* means expenditures for: (a) the repayment of principal and interest or any redemption premium for loans, advances, bonds, bond anticipation notes, and any other form of indebtedness then outstanding

consistent with statutory allowances and used to advance Mobility Projects identified in the Mobility Plan; (b) reasonable administrative and overhead expenses necessary or incidental to expanding and improving Mobility Projects; (c) crosswalks, elevated crossings, bridges, traffic control and crossing warning devices, landscape, trees, way finding, irrigation, hardscape, streetscape, and lighting related to Mobility Projects; (d) Micromobility devices, Microtransit vehicles, programs and services; (e) mobility hubs, rail stations with parking structures, transit circulators, facilities, programs, shuttles, services and vehicles; (f) reasonable expenses for engineering studies, stormwater reports, soil borings, tests, surveys, construction plans, and legal and other professional advice or financial analysis relating to Mobility Projects; (g) the acquisition of right-of-way and easements for the improvements, including the costs incurred in connection with the exercise of eminent domain; (h) the clearance and preparation of any site, including the demolition of structures on the site and relocation of utilities; (i) floodplain compensation, wetland mitigation and stormwater management facilities; (j) all expenses incidental to or connected with the issuance, sale, redemption, retirement, or purchase of bonds, bond anticipation notes, or other forms of indebtedness, including funding of any reserve, redemption, or other fund or account provided for in the ordinance or resolution authorizing such bonds, notes, or other form of indebtedness consistent with statutory allowances and used to advance Mobility Projects identified in the Mobility Plan; (k) reasonable costs of planning, design, survey, engineering, and construction, including mobilization, maintenance of traffic during construction and CEI (construction engineering and inspection) services of Mobility Projects; (l) City administration, implementation updates to the Mobility Plan and Mobility Fee, including any analysis, assessments, counts, data collection, plans, programs or studies needed for Mobility Projects or (m) local match for federal, state and county funded Mobility Projects.

(52) *Mobility Fee Schedule* means the Land Uses for which a Mobility Fee is to be assessed on New Development. The Mobility Fee Schedule includes the Mobility Fee rates per unit of measure for each Land Use.

(53) *Mobility Plan and Mobility Fee Technical Report* shall mean the City of Lake City Mobility Fee Technical Report dated February 2026 and prepared by NUE Urban Concepts, LLC that that identifies Mobility Projects within and adjacent to the City to meet future person travel demand from New Development and serves as the basis for the City's Mobility Fee. The Technical Report documents the analysis, data and methodology used to develop a Mobility Fee and is adopted pursuant to an implementing ordinance which authorizes imposition of the Mobility Fee.

(54) *Mobility Plan* means the latest version of the City of Lake City Mobility Plan that identifies Mobility Projects within and adjacent to the City and includes a separate document that details the description, cost, and capacity of each Mobility Project.

(55) *Mobility Programs* means initiatives intended to implement the Mobility Plan. These Mobility Programs include a variety of plans and studies that may be undertaken as part of implementation of the Mobility Plan and expenditure of Mobility Fees.

(56) *Mobility Project* means improvements such as autonomous vehicle circulators, bike lanes, buffered bike lanes, protected bike lanes, cycle tracks, raised bike lanes, intersections, interchanges, roundabouts, boardwalks, pathways, shared-use paths, multi-use paths/trails, sidewalks, traffic calming, elevated crossings, pedestrian bridges, pedestrian overpasses, pedestrian underpasses, roads, streets, and streetscaping. Mobility Projects also include policies; programs; services; wayfinding; micromobility devices; micromobility transit vehicles, circulators, lanes, stops, and facilities; and mobility hubs and corridor studies. Mobility Projects can include new or additional travel lanes and turn lanes, upgrades of roads that result in a change in functionally classification of the road, complete and low speed streets, curbless shared streets, new or upgraded traffic signals, traffic synchronization, mobilization, maintenance of traffic, surveys, geotechnical studies, engineering, inspection, utilities, construction, project development and environment (PD&E) planning, utility relocation, right-of-way acquisition, easement acquisition, land acquisition, and construction of stormwater management facilities. These projects may also be referred to as Mobility Plan projects or Multimodal projects.

(57) *Mode* means the choice of travel a person undertakes and can include walking, jogging, running, bicycling, paddling, scooting, flying, driving a vehicle, riding a boat, transit, taxi or using a new mobility technology.

(58) *Multimodal* means travel by multiple modes of transportation, including travel lanes, sidewalks, pathways, shared-use paths, boardwalks, trails, canals, waterways for walking, jogging, running, bicycling, rollerblading, skating, scootering, driving, or use of a device for mobility impaired persons, and where allowed use of Micromobility devices. Multimodal also means transit travel by microtransit, autonomous transit shuttles, buses, trolleys, boats, or water-born vehicles.

(59) *Multimodal Capacity* means the sustainable flow rate, at a service standard, at which persons or vehicles reasonably can be expected to traverse a point or a uniform section of a bicycle facility, pedestrian facility, roadway, or shared-use

multimodal facility during a given time-period under prevailing conditions. For transit, the Multimodal Capacity is the maximum number of persons reasonably accommodated riding a transit vehicle, along with the frequency and duration of transit service.

(60) *Multimodal Transportation System* means the right-of-way, easements, roads, streets, canals, alleyways, curb-cuts, traffic control devices, stormwater management facilities, utilities, bridges, waterways, and multimodal facilities that allow for circulation, mobility, and parking within the City and accessibility to Land Uses, property, and Modes of transportation within the City.

(61) *Multi-Tenant Retail* means sale of good and merchandise, personal service, retail, and restaurant Uses provided in a single building, with two (2) or more separate distinct Uses under different corporate ownership where no single use exceeds 75 percent of the total square footage of the building. This includes Land Uses under ITE Land Use Codes Series 800 and 900.

(62) *New Development* means new Residential and non-Residential construction, any new land development or site preparation activity, any new construction of buildings or structures, any modification, reconstruction, redevelopment, or upgrade of buildings or structures, any change of use of a building, land, or structure, and any special exception approval, variance, or special use permit that results in an Impact to the Multimodal Transportation System.

(63) *Non-Residential Additive Uses* means a Land Use with a Mobility Fee rate based on a unit of measure that generates high levels of Impact per unit such as service bays, car wash lanes, fueling positions for automobiles, and drive-through lanes for banks, quick service restaurants, and Retail Uses. These Mobility Fees per unit of measure are assessed in addition to Mobility Fees assessed per Land Use based on square footage of buildings and structures or the applicable unit of measure for the Land Use. These non-Residential Additive Uses fees may also be referenced as Additive Fees or Additive Mobility Fees.

(64) *Non-Residential Square Feet* means the sum of the gross floor area (in square feet) of the area of each floor level under cover, including cellars, basements, mezzanines, penthouses, corridors, lobbies, stores, and offices, that are within the principal outside faces of exterior walls, not including architectural setbacks or projections. Included are all areas that have floor surfaces with clear standing head room (six feet, six inches, minimum) and are used as part of primary use of the subject property. If an area within or adjacent to the principal outside faces of the exterior walls of a structure is not enclosed, such as outdoor restaurant seating, areas used for storage of goods and materials, or merchandise display,

and is determined to be a part of the primary use of property, this gross floor area is considered part of the overall square footage of the building. Areas for parking, circulation, ingress, egress, buffers, conservation, walkways, landscape, stormwater management, and easements or areas granted for transit stops or multimodal parking are not included in the calculation of square feet.

(65) *Office* means general offices, hospitals, higher education schools, post-secondary trade schools, and professional activities primarily involving the provision of professional or skilled services, including but not limited to accounting, legal, real estate, insurance, financial, engineering, architecture, accounting, and technology.

(66) *Office Uses* means those business Uses which provide professional services to individuals, businesses, or groups and which include those Uses in the ITE Trip Generation Manual under Land Use Code Series 600 and 700 (except Land Use Code 620, which is included under Institutional Uses), including Land Use Codes 540, 550, 911 and 912. Post-secondary education Uses are considered Office Uses.

(67) *Outdoor Commercial Recreation* means outdoor recreational activity including Land Uses like or incorporating activities such as miniature golf, batting cages, video arcade, bumper boats, go-carts, golf driving ranges, tennis, racquet or basketball courts, soccer, baseball and softball fields, paintball, skating, cycling or biking that require paid admittance, membership, or some other type of fee for use. Buildings for refreshments, bathrooms, changing, and retail may be included. The fee shall be based upon the total acreage of the facility for active Uses outside of buildings and all buildings used to carry out a primary function of the Land Use activity. Areas for parking, buffers, and stormwater that are not active features of the Land Use are excluded from the acreage assessed a fee. The use would generally fall under the ITE Land Use Code Series 400.

(68) *Person Miles of Capacity (PMC)* means the number of persons "capacity" that can be accommodated, at a determined standard, on a facility while walking, bicycling, riding transit, driving, or using a mobility assisted device over a defined distance.

(69) *Person Miles of Travel (PMT)* means a unit used to measure person travel made by one person where each mile traveled is counted as one person mile. PMT is calculated by multiplying person trip length by the number of person trips. The increase in future person miles of travel is used to plan Mobility Project needs that form the basis for a Mobility Fee.

(70) *Person Miles of Travel Factor (PMTf)* means the factor utilized to convert vehicle miles of travel to person miles of travel based on the 2022 National Household Travel Survey.

(71) *Person Travel Demand (PTD)* means travel demand from New Development based on trip generation, pass-by trips, vehicle trip lengths, limited access travel, origin and destination factors, vehicle miles of travel, and person miles of travel factors. The resulting Mobility Fees are roughly proportional to the person travel demand per use and assessment area provided on the Mobility Fee Schedule.

(72) *Person Trip (PT)* means a trip by one person by one or more modes of travel including, but not limited to, driving a motor vehicle or low speed electric vehicle, riding transit, walking, bicycling or form of person powered, electric powered, or gasoline powered device.

(73) *Person Trip Length (PTl)* means the length, in miles, of a person trip per Trip Purpose.

(74) *Private Education* means building or buildings used for pre-school, private school, childcare, or day care where students are educated by a non-governmental entity with grades ranging from pre-kindergarten to 12th grade. Private schools do not include public charter schools, which are exempt from local government fees per Florida Statute. Childcare and day care shall mean a facility where care for young children is provided, normally during the daytime hours. Day care facilities generally include classrooms, offices, eating areas and playgrounds. Postsecondary education falls under Office Uses. These Uses are under ITE Trip Generation Manual under Land Use Code Series 500.

(75) *Recreational Uses* mean those public or quasi-public Uses that serve a community's social, cultural, fitness, entertainment, and recreational needs, which include applicable Land Uses specified in the ITE Trip Generation Manual under Land Use Code Series 400 and 500.

(76) *Recreational Vehicle* shall mean any one of the basic entities of “recreational vehicle-type unit” as defined and enumerated in Section 320.01(1)(b), Florida Statutes (2026).

(77) *Residential* means a Dwelling Unit and shall include those Uses specified in the ITE Trip Generation Manual under the Land Use Code Series 200, except for Land Use Codes 253, 254, and 255. Residential includes Tiny Homes, Accessory Dwelling Units, and dormitories.

(78) *Residential Dwelling* means a Dwelling Unit, including single-family attached, single-family detached, multi-family, student housing, or active adult as a self-

contained living space intended for residential occupancy by one or more individuals, including permanent facilities for living, sleeping, eating, cooking, and sanitation.

(79) *Residential, Single Family* shall have the meaning ascribed in the most recent edition of the City's Land Development Regulations to the term "Dwelling, One Family".

(80) *Residential Square Feet* means the sum of the area (in square feet) of each Dwelling Unit measured from the exterior surface of the exterior walls or walls adjoining public spaces such as multifamily or dormitory hallways, or the centerline of common walls shared with other Dwelling Units. Square feet include all livable, habitable, and temperature controlled enclosed spaces (enclosed by doors, windows, or walls). This square footage does not include unconditioned garages or unenclosed areas under roof. For multifamily and dormitory Uses, common hallways, lobbies, leasing offices, and residential amenities are not included in the square feet calculation, unless that space is leased to a third-party use and provides drinks, food, goods, or services to the public or paid memberships available to individuals that do not reside in a Dwelling Unit in the subject multifamily or dormitory use.

(81) *Residential Uses* means those Uses specified in the ITE Trip Generation Manual for all Land Use Codes 210 through 252, and Land Use Code 416.

(82) *Retail Drive-Through* means any drive-through lane associated with a personal service or Retail Use. The drive-through may include an order window or a door, window, or other means of access to drop-off or pick-up up goods, items, services, ordered through a mobile app or online. Common Uses include dry cleaners or pharmacies. Increasingly Retail Uses are including drive-through lanes to pick up ordered goods. Drive-through lanes associated with a bank, fast food, or quick service restaurant, financial institution, or auto wash are assessed Additive Mobility Fees. Retail Drive-Through Uses include those under ITE Land Use Codes Series 800 and 900, except those Uses included on the Mobility Fee Schedule with defined Mobility Fee rates.

(83) *Retail Uses (see Commercial & Retail Uses in these definitions).*

(84) *Site and Development Plan* shall have the meaning of such term as it is used in the context of the most recent edition of the City's Land Development Regulations.

(85) *Streetscape* means hardscape elements such as pavers, benches, lighting, trash and recycling receptacles, fountains, seating, shade structure, crosswalks, landscape elements such as canopy and understory trees, shrubs, bushes, grasses

and flowers, green infrastructure and architectural structures and projections that provide shade and protection from various weather conditions.

(86) *Tiny Home* shall have the meaning ascribed in the most recent edition of the Florida Building Code, Residential to the term "Tiny House", and meet all requirement of a Tiny House set forth therein.

(87) *Tiny Home on Wheels* shall mean a vehicular portable unit on a single chassis and mounted on wheels, which is intended for use as a primary residential structure that is not a mobile home, manufactured home, or park trailer, as defined by Chapter 320, Florida Statutes (2018), and otherwise (i) is towable by a vehicle with a bumper hitch, frame-towing hitch, or fifth-wheel connection; cannot be designed to be moved under its own power; and complies with the dimensional and weight limits established by the State of Florida for vehicles using public roads.

(88) *Travel Demand* means the mode of transportation mobility that people choose to use, and how those choices result in trips of varying lengths on the transportation system.

(89) *Travel Trailer (see Recreational Vehicle in these definitions).*

(90) *Trip* means travel between locations, often between an origin, such as a home, to a destination, such as a business, but the trip can end and begin at the same location, such as walking a dog in the neighborhood where the home is both the origin and destination.

(91) *Trip Length* means the length of a trip per Trip Purpose.

(92) *Trip Purpose* means the primary purpose at the destination of a trip such as travel to buy goods, services, or meals, entertainment, recreation, school, work, places of assembly, errands, medical, day care, or work related. Trip Purpose may be either home based, meaning the trip originates at a residence, or non-home based, meaning the trip originates at a location other than a residence.

(93) *Use* means a use of land for residential or non-residential purposes. For Mobility Fee purposes the terms Land Use and use are interchangeable. The inclusion of a Use on the Mobility Fee Schedule does not mean such Land Use or use is permitted by the City's Land Development Regulations.

(94) *Vehicle Miles of Travel (VMT)* means a unit to measure vehicle travel made by a motor vehicle where each mile traveled is counted as one vehicle mile regardless of the number of persons in the vehicle and is calculated by multiplying the length of a road segment by the total number of vehicles on that road segment.

(95) *Vehicle Occupancy (VO)* means the total number of persons in a single motor vehicle making a Trip.

(96) *Vehicle Trip* means a trip by a single motor vehicle, regardless of the number of persons in the motor vehicle.

Sec. 86-153. – Mobility Fee Imposed.

The Mobility Fee imposed by the City shall apply to all New Development applications within the Mobility Fee Assessment Area submitted 91 days or more after the first public notice of this Mobility Fee ordinance following the enactment hereof.

(1) *Imposition.* The Mobility Fee system is intended to impose a Mobility Fee, assessed at the time of Building Permit application, or its functional equivalent application for Uses that do not require a Building Permit, and payable prior to Development Order approval, in an amount based upon the most recently adopted Mobility Fee Schedule maintained by the City.

(2) *Assessment Area.* The Mobility Fee shall be imposed on all New Development within the Mobility Fee Assessment Area which includes all existing and future property within the municipal limits of the City. The limits of the Mobility Fee Assessment Area are established in the Mobility Fee Technical Report, dated February 2026.

(3) *Payment.* As a condition of the issuance of a Development Order approval, the Mobility Fee for the New Development shall be paid by the Applicant to the City as set forth in the Mobility Fee Schedule. No Development Order approval requiring payment of a Mobility Fee shall be issued until said Mobility Fee has been paid except as otherwise herein provided. The obligations for payment of Mobility Fees shall run with the property for which the Development Order is approved.

(4) *Unpaid fees.* If Mobility Fees are owed, no New Development order approvals of any type or certificates of occupancy may be issued while the Mobility Fee remains unpaid. The City may authorize the initiation of any action as permitted by law or equity to collect the unpaid Mobility Fees.

(5) *Calculation.* The Mobility Fee shall be calculated based on the applicable unit of measure detailed on the Mobility Fee Schedule multiplied by the total number of units.

(6) *Change in Use or size.* If the change in size of a structure or Use of land results in an increase in Impact, the Mobility Fee due shall be the incremental difference resulting from the change in size or Use as determined by the latest Mobility Fee

Schedule, less the Mobility Fee that would be imposed under the applicable rate prior to the change in size or Use.

(7) *Refund.* If there is a change in size or Use that results in a decrease in Impact generated by the prior Use, the Applicant shall not be entitled to a refund or credit.

(8) *Offsets.* A structure or Use that is inactive and has been abandoned or vacant for a period of more than three (3) years shall not be considered an existing or active use for purposes of calculating a Mobility Fee offset. The Mobility Plan and Mobility Fee are to be updated at least once every five (5) years and person travel demand is measured on a yearly basis. Thus, after plan updates and annual counts, the person travel demand associated with the structure or Use is no longer reflected in existing travel data. Therefore, the previous travel demand associated with the Use no longer exists and is no longer available to offset the Impact of the New Development. The annual counts are used to distinguish current travel demand from future travel demand. The increase in future travel demand serves as a component to determine the need for Mobility Projects. The burden of demonstrating the existence of a Use or structure shall be upon the New Development requesting an offset.

(9) *Prior payment.* For structures and Uses considered to be active, any previous payment of Mobility Fees may be credited against the appropriate Mobility Fees owed as a result of a change of Use or re-establishing a Use of land or structure that has been abandoned or vacant.

(10) *Request for credit or offset.* Any request for credit or offset of a Mobility Fee shall be made prior to submittal of a Development Order application and shall be resolved prior to issuance of a Development Order approval, unless otherwise stated in a written agreement between the Applicant and the City. Any offset or credit not so claimed shall be deemed waived by the Applicant. Credits and offsets shall be further detailed in an administrative manual or administrative procedures established by the City.

(11) *Administration.* The City Manager or the City Manager's designee, in consultation with the City Attorney, land development regulation administrator, and such other City personnel as the City Manager shall deem appropriate, shall administer, implement, maintain, and update the Mobility Plan and Mobility Fee on behalf of the City and shall have the ability to act regarding the imposition of the fee, payment of the fee, determination of credit or off-set utilization, or other such action to ensure that the Mobility Fee meets all legal and statutory requirements

and to address unique circumstances that may arise from time to time that are not expressly addressed herein.

Sec. 86-154. – Mobility Fee Exemptions.

(1) *General Exemption.* A general exemption from liability for Mobility Fee assessment applies to all developments having

(a) an approved and active Building Permit, or

(b) an approved and active Site and Development Plan

approved by the City prior to the effective date of Ordinance 2026-2366.

(2) *Specific Exemptions.* The following specific types of New Development will be exempt from payment after the date of adoption, unless otherwise administratively determined to be subject to Mobility Fees:

(a) *Modifications.* Additions, remodeling, rehabilitation, or other improvements to an existing Residential or non-Residential structure not resulting in an increase in Person Travel Demand.

(b) *Rebuilding.* Rebuilding of a damaged or destroyed structure provided there is no increase in the square footage for Residential or non-Residential Uses, or increase in Person Travel Demand from a change of Use.

(c) *Change of Use.* A change in Use that does not generate additional Person Travel Demand.

(d) *Amenities and Ancillary Uses.* Development Amenities and Ancillary Uses, such as a pool, clubhouse, or recreational facilities not available to the public and accessory buildings, such as maintenance structures or guard houses, that do not result in an increase in Person Travel Demand.

(e) *Governmental entity.* A federal, state, county, municipal, or governmental entity structure, excluding community development districts or special districts. Public and charter schools for pre-K to 12th grade are exempt from Mobility Fees per Florida Statute; community colleges, colleges, and universities are not exempt.

(f) *Timing.* Any claim of a specific exemption pursuant to this Section 86-154, Subsection (2), must be made no later than the time of application for a Development Order approval.

(3) *City Exemption.* The City Manager or the City Manager's designee shall have the ability to act regarding declaring or revoking an exemption of the fee to address unique circumstances that may arise from time to time that are not expressly

addressed herein. Any request for exemptions shall be supported by substantial and competent evidence provided by the Applicant at the time of the request.

(4) *Economic Development Incentive Program.* The City Council may elect to establish an economic development incentive program to encourage development that provides a significant economic benefit to the City. The program may provide for the exemption or reduction of Mobility Fees otherwise due and payable by qualifying development. The City Council may establish specific criteria and procedures for determining whether a development constitutes a significant economic benefit to the city and qualifies for the economic development incentive program. Any Mobility Fees exempted or reduced pursuant to the economic development incentive program shall be funded from the City's General Fund or such other legally available non-mobility-fee revenues as may be authorized by the City Council. Until such time as the City Council establishes the criteria and procedures for the economic development incentive program, all development shall be assessed and shall pay Mobility Fees in accordance with the Mobility Fee rates and methodology adopted by the City and in effect at the time the Mobility Fee is assessed.

Sec. 86-155. – Mobility Fee Schedule.

The Mobility Fee Schedule is reflective of that amount of Person Travel Demand attributable to New Development, the Person Miles of Travel attributable to New Development, and the cost of Mobility Projects needed to meet the Travel Demand from New Development. Any person who shall initiate any New Development, except as otherwise provided for herein, shall pay a Mobility Fee, based on the applicable unit of measure, as set forth in the most recently adopted Mobility Fee Schedule. The Mobility Fee Schedule may be updated from time to time. The most recently adopted Mobility Fee Schedule shall be maintained by the Growth Management Department. The Mobility Fee to be paid prior to issuance of a Development Order approval shall be as set forth in the following Mobility Fee Schedule:

City of Lake City Mobility Fee Schedule					
LAND USE CATEGORIES (DARK GREY) LAND USE CLASSIFICATIONS, & REPRESENTATIVE USES (IN PARENTHESES)	UNIT OF MEASURE (UOM)	2027 Mobility Fee	2028 Mobility Fee	2029 Mobility Fee	2030 Mobility Fee

Residential Uses					
Affordable Residential	PSF*	$0.44	$0.44	$0.89	$0.89
Residential (Single-Family, Multi-Family, Mobile Home)	PSF*	$0.89	$0.89	$1.77	$1.77
Institutional Uses					
Community Serving (Civic / Fraternal Club, Gallery, Museum, Performance Venues, Place of Assembly or Worship)	PSF*	$0.50	$0.50	$1.00	$1.00
Long Term Care (Assisted Living, Adult Care Center, Congregate Living Facility, Nursing Home)	PSF*	$0.43	$0.43	$0.86	$0.86
Private Education (Afterschool, Child Care Center, Day Care Center, K-12, Pre-K, Trade School, Tutor)	PSF*	$0.59	$0.59	$1.17	$1.17
Recreational Uses					
Golf Course (Open to Public or Non-Resident Membership)	per hole	$2,480	$2,480	$4,959	$4,959
Outdoor Commercial Recreation (Amusement, Driving Range, Multi-Purpose, Recreation, Sports, Tennis)	per Acre	$3,244	$3,244	$6,487	$6,487
Indoor Commercial Recreation (Amusement Arcade, Exercise Studio, Fitness, Gym, Health, Indoor Sports, Recreation)	PSF*	$2.91	$2.91	$5.83	$5.83
Recreational Vehicle or Travel Trailer Park	PSF*	$0.08	$0.08	$0.17	$0.17
Industrial Uses					

Industrial (Heavy, Flex-Unit, Light, Microbrewery, Self or Outdoor Storage, Utilities)	PSF*	$0.27	$0.27	$0.55	$0.55
Office Uses					
Office (Administrative, Business, Hospital, Post Secondary Education, Professional, Real Estate)	PSF*	$0.82	$0.82	$1.63	$1.63
Medical or Dental Office (Clinic, Dental, Health Service, Laboratory, Professional Care, Emergency Care, Rehab, Veterinary)	PSF*	$1.89	$1.89	$3.77	$3.77
Commercial & Retail Uses					
Local Retail (Café, Restaurant, Retail, Sales and Services, Personal Services)	PSF*	$0.66	$0.66	$1.31	$1.31
Multi-Tenant Retail (Goods, Merchandise, Personal Services, Restaurant, Retail, Street Level Mixed-Use)	PSF*	$1.31	$1.31	$2.62	$2.62
Freestanding Retail (Auto, Discount, Home Improvement, Superstore, Wholesale)	PSF*	$1.94	$1.94	$3.89	$3.89
High Impact Retail (Alcoholic Beverages, Banks, Grocery Store, Pharmacy & Drug Store, Sit-Down Restaurant)	PSF*	$4.10	$4.10	$8.20	$8.20
Convenience Retail (Convenience Store, Fast Food Restaurant, Drive-In Restaurant, Gasoline Station)	PSF*	$6.63	$6.63	$13.26	$13.26

Non-Residential Additive Uses (All Uses are additive except overnight lodging)					
Bank or Financial Drive-Through Lane or Freestanding ATM	per Lane / ATM	$5,091	$5,091	$10,182	$10,182
Hotel & Overnight Accommodations (B&B, Condo Hotel, Hotel, Motel, Motor Lodge, Tourist Court, Short-term Rental, Transient)	per Room	$797	$797	$1,593	$1,593
Fast Food or Quick Service Restaurant Drive Through	per Lane	$10,398	$10,398	$20,796	$20,796
Retail Drive-Through (Dry Cleaner, Dollar Store, Grocery Store, Pharmacy & Drug Store, Retail)	per Lane	$3,608	$3,608	$7,216	$7,216
Automobile Cleaning (Automated, Cleaning, Dry, Detailing, Polishing, Self-Serve, Vacuum, Wash, Wax)	PSF*	$4.51	$4.51	$9.02	$9.02
Automobile Charging (Commercial Facility which requires Membership or Payment)	per Position	$4,136	$4,136	$8,272	$8,272
Automobile Fueling	per Position	$4,987	$4,987	$9,974	$9,974
Automobile Repair Service (Brakes, Install, Maintenance, Major, Minor, Quick Lube, Repair, Tint, Tires)	per Bay or Stall	$2,436	$2,436	$4,872	$4,872

*PSF – per square foot.

Sec. 86-156. – Mobility Fee Determination.

The Mobility Fee per Land Use shall be determined using the Land Use category and unit of measure on the Mobility Fee Schedule that most closely corresponds to the Land Use contemplated by the proposed development project.

(1) *Closest Use Determination.* In the event a project involves a Land Use not contemplated under the Mobility Fee Land Use categories on the Mobility Fee Schedule, the Mobility Fee shall be determined utilizing the closest Land Use category based on the ITE Trip Generation Manual until such time as the City adopts an administrative manual or administrative procedures.

(2) *Mixed-Use. I*n the event New Development involves a mixture of Land Uses, the Mobility Fee shall be based on each individual Mobility Fee Land Use classification.

(3) *Assessment.* The Mobility Fee shall be determined using the appropriate Land Use category, Land Use classification, unit of measure, and Mobility Fee rate established on the Mobility Fee Schedule. The City may develop an administrative manual or administrative procedures to provide further detail related to the assessment of Mobility Fees.

(4) *Alternative Land Use.* In the event an Applicant disagrees with the Mobility Fee assessment based on the proposed Land Use, the Applicant may request an alternative Land Use determination. The City may develop an application with criteria established in an administrative manual or administrative procedures.

(5) *Alternative mobility study.* In the event an Applicant believes the cost to mitigate the Impact of New Development is less than the Mobility Fee established in the Mobility Fee Schedule, the Applicant may submit an alternative Mobility Fee study. The City may develop an application with criteria established in an administrative manual or administrative procedures.

(6) *Land Use Determination*.

a. For any Residential Dwelling, regardless of type of Residential Use, the Mobility Fee is based on the Residential square footage multiplied by the applicable Mobility Fee rate.

b. The Affordable Housing Mobility Fee rate shall only apply to Affordable Housing units. The Mobility Fee shall be based on the percentage of Affordable Housing units to overall units. The Mobility Fee shall be determined by dividing Affordable Housing units by total units, multiplying that percentage by the total assessable square footage, and multiplying that square footage by the Affordable Housing Mobility Fee rate.

c. Residential square feet are defined as per Section 86-152.

d. For multi-family Residential, common hallways, lobbies, leasing offices, and Residential Amenities and Ancillary Uses are not included in the square feet calculation. Any space leased to a third-party Use to provide drinks, entertainment, food, goods, or other services available to the public shall be required to pay the applicable Mobility Fee per the individual Uses identified in the Mobility Fee Schedule.

e. Mobile Residence includes homes on individual lots, in unified developments, parks, or resorts. Mobile Residence is based on the number of lots or spaces available for a Mobile Residence. Fees are not assessed for Recreational Vehicles or Travel Trailers permitted to be parked on a Residential lot with a Dwelling Unit. Any square footage leased to a third-party unaffiliated Use that provides drinks, food, goods, or services to the public, shall be required to pay the applicable Mobility Fee per the individual Uses identified in the Mobility Fee Schedule. This does not apply to community spaces, laundry facilities, or food and beverage provided for residents.

f. For Recreational Uses that feature both enclosed buildings and unenclosed acreage, the total Mobility Fee shall be the sum of the enclosed recreation Mobility Fee based on square footage plus the unenclosed recreation Mobility Fee based on acreage. Any square footage leased to an unaffiliated third-party Use that provides drinks, food, goods, services, shall be required to pay the applicable Mobility Fee per the individual Uses identified in the Mobility Fee Schedule.

g. For Institutional, Industrial, Office, Commercial and Retail Uses, the Mobility Fee shall be based on the total non-Residential square footage and multiplied by the applicable Mobility Fee rate.

h. For commercial storage Uses under Industrial, acreage for any unenclosed material and vehicle storage, including but not limited to boats, Recreational Vehicles (RV), and trailers, shall be converted to square footage by multiplying the total acreage by 43,560. Common areas for buffers, conservation, vehicle circulation, and stormwater shall be excluded from the acreage calculation.

i. For Local Retail, the City may elect to establish a program that establishes criteria to qualify as a Local Retail business. Until the City establishes a program and an Applicant receives formal approval, the Local Retail business Mobility Fee rate would not be applicable.

j. Multi-tenant retail means a single building, with two or more separate Uses under lease or ownership where no single Use exceeds 75% of the total square footage of the building. Institute of Transportation Engineers (ITE) Land Use

Codes under the 800 and 900 series, excluding grocery stores and supermarkets.

k. Freestanding Retail includes Retail and personal services in a single building where any use under common ownership exceeds 75% of the total square footage of the building. Freestanding Retail Uses are typically located on their own parcel, have designated off-street parking areas and one or more access to an external road. Freestanding Retail may also be outparcels within a larger overall development and my share an access to an external street with one or more Uses. ITE Trip Generation Manual Land Use Codes under the 800 and 900 series, except Uses otherwise listed under their own Land Use classification on the Mobility Fee Schedule, shall be considered Freestanding Retail. High Impact Retail and convenience retail are excluded from Freestanding Retail.

l. High Impact Retail includes banks, pharmacies, sit down restaurants (non fast food), grocery stores, supermarkets, beer, liquor, package, wine and spirits stores, bars, nightclubs, lounges. These Uses generate between 75 and 250 daily trips per 1,000 sq. ft. per the latest ITE Generation Manual or alternative study. Convenience retail includes car washes, convenience stores, gas stations, service stations, coffee, donut, sandwich, food and beverage that would be considered fast food or quick service restaurants. These Uses generate more than 250 daily trips per 1,000 sq. ft. per the latest ITE Generation Manual or alternative study.

m. Additive Mobility Fees are assessed in addition to the Mobility Fee assessed with the square footage of the building.

n. Each bank building shall pay the High Impact Retail rate for the square footage of the building. Drive-through lanes, Freestanding ATMs and Drive-through lanes with ATMs are assessed a separate fee per lane or per ATM and are added to any Mobility Fee associated with a bank building. The freestanding ATM is for an ATM only and not an ATM within or part of another non-financial building, such as an ATM within a grocery store.

o. Any drive-through associated with a quick-service restaurant will be an additive fee in addition to either the multi-tenant, freestanding, or convenience retail Mobility Fee per square foot of the building. The number of drive-through lanes will be based on the number of lanes present when an individual places or picks up an order, whichever is greater. Drive-through lanes include lanes associated with picking up any beverage or food order made on-line, by an app, or a third party or drive-through.

p. Any drive-through associated with a Multi-Tenant Retail Use will be assessed an additive Mobility Fee in addition to the applicable retail Mobility Fee per square foot of the building. The number of drive-through lanes will be based on the number of lanes present when an individual places an order or picks up an order, whichever is greater. Drive-through lanes may be located in multi-use or freestanding buildings. Banks and quick service restaurants have their own Mobility Fee rates per drive-through lane.

q. The square footage for any automated or manual car wash shall be based on the total square footage of the lane/tunnel, stall, or bay. This Land Use was recently updated in the 12th Edition of the ITE Trip Generation Manual and used to be based on the number of lanes, tunnels, stalls and stations. A Mobility Fee will also be assessed for any building space not captured as part of a lane/tunnel, stall, bay, or stations. Any building solely for maintenance or supply purposes that does not include any accessible spaces for personnel would not be required to pay a Mobility Fee beyond that associated with the additive fee

r. Rates per Automobile Charging or Fueling position apply to a convenience store, gas station, general store, grocery store, supermarket, superstore, variety store, wholesale club or service stations with fuel pumps. In addition, there shall be a separate Mobility Fee for the square footage of any retail building per the applicable Mobility Fee rate under Commercial and Retail Uses. The number of charging or fueling positions is based on the maximum number of vehicles that could be charged or fueled at one time. Non-commercial vehicle charging stations associated with Residential or non-Residential Uses required by the City or provided by the owner as an amenity and not a commercial purpose shall not be assessed a Mobility Fee.

s. Automobile Repair Service includes maintenance, repair, and servicing of motor vehicles. Mobility Fee are assessed per bay or stall, plus a retail rate associated with any additional building square footage under Retail Uses for waiting areas, parts, supplies, and transactions.

(7) City determination. The City Manager or the City Manager's designee, in consultation with the City Attorney and land development regulation administrator, shall have the ability to act regarding determination of Use, request to reconsider determinations, use of credit or offsets, acceptance of alternative studies, payment of the fee, timing of payment, updates of the fee and to address unique circumstances that may arise for time to time that are not expressly addressed herein, consistent with legal and statutory requirements.

Sec. 86-157. – Mobility Fee Agreements.

In lieu of the payment of Mobility Fees, an Applicant may propose to enter into a Mobility Fee Agreement with the City to advance a Mobility Project identified in the Mobility Plan or Capital Improvements Program.

(1) Impact. New Development shall be presumed to generate the maximum Impact generated by the most intensive use permitted under the applicable Land Use consistent with the Comprehensive Plan or Development Order approvals.

(2) Agreement Terms. Among other terms, an Agreement may include the following terms:

a. Credit account. A Mobility Fee credit account may be established against which Mobility Fees assessments from New Development within the overall proposed development would be debited against at a time period defined in the Agreement; or

b. Benefit District. A development-specific Benefit District maybe established in which subsequent New Development would pay the assessed Mobility Fee, and the Applicant would be reimbursed from the Mobility Fees collected within the Benefit District at time periods defined in the Agreement.

(3) Application. The City may develop an administrative manual, administrative procedures or an application that details the requirements for the Agreement, as well as the development schedule and approval process.

Sec. 86-158. – Mobility Fee Credits.

An Applicant may request credit against any assessed Mobility Fee in an amount equal to the cost of Mobility Projects or contributions of land, money, or services for Mobility Projects contributed, paid for, or committed to by the Applicant or the predecessor in interest.

(1) *Capital improvements program.* Only Mobility Projects included in the Mobility Plan or Capital Improvements Program are eligible for Mobility Fee credits. An Applicant may request that the City Council add a Mobility Project to the Capital Improvements Program. The City may develop an administrative manual, administrative procedures, or an application that details the information required to request Mobility Projects be added to the Capital Improvements Program for purposes of establishing Mobility Fee credits.

(2) *Application.* The City may develop an administrative manual, administrative procedures, or an application that details the requirements to request credit, as

well as the development schedule, development approval process, and use of the credit.

(3) *Plan and regulatory requirements.* Mobility Projects required to meet minimum comprehensive plan or Land Development Regulation requirements are not eligible for Mobility Fee credit. Site-related access improvements such as turn lanes, sidewalks, or traffic control devices providing site access are typically not eligible for Mobility Fee credit. The City may develop an administrative manual or administrative procedures that provide further detail related to eligibility for Mobility Fee credits, including instances where required improvements or limited site related improvements may be eligible for partial Mobility Fee credits.

Sec. 86-159. – Mobility Fee Benefit District.

The establishment of a Mobility Fee Benefit District is the best method of ensuring Mobility Fees paid by New Development are expended on Mobility Projects that provide a Mobility benefit to the New Development as required in the benefits test of the dual rational nexus between the need for travel demands generated by New Development and the Mobility Fees imposed on that New Development.

(1) *Expenditure.* A Mobility Fee Benefit District provides a clearly defined boundary for the expenditure of Mobility Fee revenue. Establishing a Mobility Fee Benefit District ensures funds paid by New Development are spent on Mobility Projects to accommodate Person Travel Demand within the Benefit District, providing a reasonable nexus between the expenditure of Mobility Fee revenue and the New Development for which the Mobility Fees are paid.

(2) *Establishment.* There is a Mobility Fee Benefit District established to cover the full extent of Mobility Projects that form the basis for the Mobility Fee. The boundaries of the Mobility Fee Benefit District at a minimum include all existing property within the municipal limits of the City and extends beyond the limits of the Mobility Fee Assessment Area to fully encompass the extent of Mobility Projects. The City may establish additional Mobility Fee Benefit Districts in the future. The limits of the Mobility Fee Benefit District are established in the Mobility Fee Technical Report, dated February 2026.

(3) *New Development.* The City may elect to establish a Mobility Fee Benefit District for a New Development that agrees to advance construction of a Mobility Project. The Mobility Fee Benefit District may extend beyond the boundaries of the New Development where an advanced Mobility Project provides a Mobility benefit to adjacent areas.

(4) *Special revenue funds.* The City shall establish a special revenue fund for the Mobility Fee Benefit District and any subsequent Mobility Fee Benefit Districts. Mobility Fees collected shall be deposited into the applicable special revenue fund. Mobility fees shall not be deposited into general revenue funds. Special revenue funds may be established where the City enters into an Agreement with New Development to establish a new Mobility Fee Benefit District.

Sec. 86-160. – Mobility Fee Expenditure.

Mobility fees are intended to fund Mobility Project Expenses such as the planning, design, and construction of Mobility Projects consistent with the following:

(1) Expenditure of funds. Amounts on deposit in Mobility Fee special revenue funds shall be expended by the City for (i) the advancement or construction of Mobility Projects or for financing directly, or (ii) as a pledge against bonds, revenue certificates and other obligations of indebtedness, the expenses for Mobility Projects, or portions thereof, that are:

a. Location. Located in the Mobility Fee Benefit District from which the funds were collected,

b. Planned project. Included in the Mobility Plan or Capital Improvement Program, and

c. Benefit. Beneficial to New Development in terms of enhanced Mobility.

(2) Timing. Mobility fees shall be expended based on a first in, first out basis.

(3) Prohibition. The amounts on deposit in the Mobility Fee fund shall not be used for periodic or routine maintenance as defined in F.S. § 334.03 (18) and (23).

(4) Use of funds. Funds withdrawn from these accounts must be utilized for eligible Mobility Project expenses.

(5) Audit. Audits of the City performed pursuant to F.S. § 218.39, shall include an affidavit from the City Manager addressing reporting requirements of F.S. § 163.31801.

(6) Administration. Should the City elect to not establish a service charge or cost recovery fees, or the service charge or cost recovery fees do not fully capture expenses, the administration and implementation of the Mobility Fee system may be funded by Mobility Fees in an amount not to exceed that actual cost to administer and implement the Mobility Fee system.

Sec. 86-161. – Mobility Fee Refunds.

Refunds of Mobility Fees paid hereunder may be allowed upon application therefore when it is determined no construction has occurred, the Building Permit issued for such construction has expired or otherwise been canceled, or the City has not expended or encumbered the funds within the required time frame.

(1) *Time frame for expenditure.* Mobility Fees collected shall be returned to the then present owner of the New Development if the Mobility Fees have not been encumbered or spent by the end of the calendar quarter immediately following seven (7) years from the date such Mobility Fees were collected, or if the development for which the fees were paid never commenced.

(2) *Expenditure of funds.* Mobility Fees collected shall be deemed to be encumbered or expended on a "first in, first out" basis.

(3) *Refund process.* An Applicant may request a refund of Mobility Fees not expended within the time frame for expenditure of funds. Request shall be reviewed by the City Manager or the City Manager's designee and approved if Mobility Fees have not been expended within the time frame for expenditure of funds or as provided for in the refund process and procedures detailed in an administrative manual or in administrative procedures.

(4) *Expired permits.* An Applicant may request a refund of Mobility Fees if construction activity never commenced or if permits expired. The request shall be in writing to the City Manager or the City Manager's designee and include necessary documentation. An Applicant shall not be entitled to a refund of any service charges related to review and issuance of a permit. The refund shall be processed within sixty (60) business days from the date the request is received unless otherwise provided for in an administrative manual or in administrative procedures.

Sec. 86-162. – Effect on Land Development Regulations.

(a) Comprehensive Plan. The listing of a Land Use in the Mobility Fee Schedule is solely for purposes of establishing the applicable Mobility Fee rate to be assessed per Land Use, and such listing does not mean that the Land Use is permitted or available under applicable Comprehensive Plan requirements. In addition, the listing of the Land Use in the Mobility Fee Schedule shall not be considered evidence the Land Use is appropriate in any future Land Use designation.

(b) Land Development Regulations. The payment of Mobility Fees does not ensure nor grant compliance with the City's Land Development Regulations, including regulations relating to zoning, transportation corridor management, access

management, substandard roads, secondary access, timing, and phasing, and, where applicable, development of regional impact review.

Sec. 86-163. – Administrative Manual and Service Charges.

(a) Administrative manual or procedures. The City may prepare and periodically update a Mobility Fee administrative manual or administrative procedures that address day to day administration, and the implementation and update of the Mobility Plan and Mobility Fee. The administrative manual or procedures would address assessments, credit and off-set requests, fee and Land Use determinations, special studies, fee expenditures and monitoring. The administrative manual or administrative procedures should be accepted by resolution of the City. Until such time as an administrative manual or administrative procedures are developed, determinations related to the Mobility Fee system shall be made by the City Manager or the City Manager's designee, in consultation with the City Attorney, the land development regulation administrator, and such other City personnel as the City Manager shall deem appropriate.

(b) Service charge. The City may elect to prepare and periodically update Mobility Fee service charges or cost recovery fees to ensure that the City's general fund does not bear the full burden of administering and implementing the Mobility Fee system, provided that the service charges does not exceed the City's actual costs of administration and implementation of the Mobility Fee system. Mobility fee service charges or cost recovery fees shall be in addition to the imposed Mobility Fee and shall account for future updates of the Mobility Plan and Mobility Fee in the service charge determination, along with any required application fees for special studies or credit request. The Mobility Fee service charge or cost recovery fees shall be based on a study that documents the basis for the charges or fees and accepted by resolution of the City.

Sec. 86-164. – Annual Report.

The City shall comply with all audit requirements of F.S. § 218.39. The City shall include in its annual capital improvement program update, an accounting of Mobility Projects funded by Mobility Fees. The annual budget shall indicate Mobility Fee revenues and expenditures. Audits of the City performed pursuant to F.S. § 218.39, shall include an affidavit from the City Manager addressing requirements of F.S. § 163.31801.

Sec. 86-165. – Review and Update.

(a) Mobility Fee update. The Mobility Fee shall be updated by the City at least once every five (5) years from the date of the last adoption. The five (5) year time frame shall account for the 90-day notice period for any increase as required by Florida Statute. The update shall commence no later than four (4) years after the date of last adoption. If a full re-evaluation and update are not complete within the required time period, the last adopted Mobility Fee shall remain in effect until the update is complete.

(b) Annual report. The Mobility Fee shall be reviewed annually, and an annual report shall be prepared documenting collections and expenditures. The review shall include a recommendation regarding the need to update the Mobility Fee earlier than the required update schedule due to extraordinary circumstances. The administrative manual and administrative procedures may detail additional factors to be addressed as part of the annual update to ensure the Mobility Fee is consistent with case law and Florida Statute.

(c) Annual inflation adjustment. The City may elect to annually evaluate the Mobility Fees to determine if an adjustment is necessary based on inflation, starting in 2027. The data for inflation shall be based on local cost to the extent data is available. The most recent FDOT Transportation Cost Report Construction Cost Inflation Factors or FDOT Monthly Inflation Factor Reports shall also be referenced to determine inflation factors. If local or FDOT data is not available, the annual inflation factor adjustments shall be based on either the National Highway Construction Cost Index or the Consumer Price Index. Any such adjustment to the Mobility Fees shall be adopted by ordinance.

(d) Required notice. Increases in the Mobility Fees due to either an update or adjustment for inflation require a 90-day notice period per F.S. § 163.31801 before updated or adjusted Mobility Fees can go into effect. The City shall advertise the fees in a publication of general circulation available to city residents and businesses, or as permitted by Florida Statute, publish the updated rates on the City's website. The advertisement shall be published and/or posted no later than 90 days prior to the update or adjustment of the Mobility Fees. Any such adjustment to the Mobility Fees shall be adopted by ordinance.

(e) City initiated update. The City Manager or designee may authorize City initiated updates of the Mobility Fee to ensure that Mobility Fees meet legal and statutory requirements. The City may adopt an administrative manual or administrative procedure that provide further detail on factors that would potentially require that the City move forward with an update. Any such update or adjustment to the Mobility Fees shall be adopted by ordinance.

Sec. 86-166. – Appeals.

(a) If an Applicant is dissatisfied with one or more of the following decisions of the City Manager or the City Manager's designee, the Applicant may appeal the decision in writing to the City Council:

(1) *Imposition.* The requirement to pay a Mobility Fee per 86-153;

(2) *Exemption.* That a New Development does not qualify for an exemption pursuant to 86-154;

(3) *Determination.* The assessed Mobility Fee pursuant to 86-454 and 86-156;

(4) *Refunds.* The refund or refunded amount of Mobility Fees pursuant to 86-161;

(b) *Notice of appeal.* The Applicant shall file a notice of appeal with the City Council within thirty (30) calendar days of any final decision in which the Applicant does not concur.

(c) *Evidence.* As part of the appeal, the Applicant shall submit in writing the specific decision being appealed and shall provide documentation detailing the reasons why the Applicant believes the decision is incorrect. The Applicant shall also provide in writing the desired final outcome and shall provide evidence in support of that decision. Technical documentation submitted as evidence shall be prepared by either a licensed professional engineer, a certified planner, or an impact fee consultant with experience administering, implementing, or developing impact fees or Mobility Fees.

(d) *Date of hearing.* The appeal hearing before the City Council shall be held within 60 working days of the receipt of the notice of appeal.

(e) *Hearing.* The City Council shall base its decision on any appeal on the applicable standards and criteria established for the Mobility Fee system established pursuant to Article VI and the evidence presented at a properly advertised public hearing.

(f) *Council actions.* The City Council may uphold or revoke, in whole or in part, the determination being appealed and to that end shall have the powers of the City Manager from whom the appeal is taken.

(g) *Payment of Mobility Fees.* A Development Order approval will not be issued unless the Mobility Fee is paid in full, regardless of an appeal by an Applicant. Any subsequent reduction of Mobility Fees due, resulting from a successful appeal shall, shall be refunded to an Applicant within 60 days of the approval. Any subsequent exemption from Mobility Fees due, resulting from a successful appeal shall, shall be refunded to an Applicant within 60 days of the approval. No interest will be paid on a refund of any such overpayment or payment.

Sec. 86-167. – Vested Rights.

It is not the intent of the Mobility Fee system to abrogate, diminish, or modify the rights of any persons that have vested rights pursuant to a valid governmental act of the City. An Applicant may petition the City Council for a vested rights determination which would exempt the Applicant from the provisions of the Mobility Fee system. The City Manager or the City Manager's designee, in consultation with the City Attorney, shall evaluate the petition and submit a recommendation to the City Council based upon the following criteria:

(1) *Valid act.* A valid, unexpired governmental act of the City, authorizing the building for which an Applicant seeks a certificate of occupancy, exists.

(2) *Investment backed expectation.* Expenditures or obligations made or incurred in reliance upon the authorizing act are reasonably equivalent to the assessed Mobility Fee.

(3) *Prior approvals.* That it would be inequitable to deny the Applicant the opportunity to occupy a previously approved building under the conditions of the previous approval by requiring the Applicant to comply with the provisions of the Mobility Fee system.

Sec. 86-168. – Penalty.

Violations of Article VI will be enforceable by all legally available remedies, including but not limited to code enforcement proceedings consistent with this code and Chapter 162, Florida Statutes.

SECTION 5. CODIFICATION

It is the intention of the City Council that the provisions of this Ordinance shall become and be made part of the Code of Ordinances of the City of Lake City, Florida. The Sections of this Ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section", "Article" or such other word or phrase in order to accomplish such intention. The correction of typographical errors which do not affect the intent or substance of the ordinance may be authorized by the City Clerk or the City Clerk's designee with the consent of the City Attorney without public hearing, by filing a corrected or re-codified copy of the same with the City.

SECTION 6. REPEAL OF ORDINANCES IN CONFLICT

All ordinances or parts of ordinances in conflict with this Ordinance are, to the extent they conflict with this Ordinance, repealed.

SECTION 7. PROVIDING FOR SEVERABILITY

It is the declared intent of the City Council that, if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this Ordinance and the remainder of this Ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

SECTION 8. EFFECTIVE DATE

This Ordinance shall be effective immediately upon adoption by the City Council.

APPROVED, UPON FIRST READING, by the City Council of the City of Lake City at a regular meeting on the ____ day of September, 2026.

PUBLICLY NOTICED, in a newspaper of general circulation in the City of Lake City, Florida, by the City Clerk of the City of Lake City, Florida, on the ___ day of _____, 2026.

APPROVED AND ADOPTED UPON SECOND READING, by an affirmative vote of a majority of a quorum present of the City Council, at a regular meeting this ____ day of _____ 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

City of Lake City
Mobility Fee Technical Report
February 2026



CITY OF LAKE CITY
Florida's Gateway Est. 1859

NUE URBAN CONCEPTS
LAND USE • MOBILITY • PARKING • FEES

THE REPUBLIC of DESIGN INC.

CITY OF LAKE CITY
MOBILITY FEE
TECHNICAL REPORT

FEBRUARY 2026

Produced for: City of Lake City

Produced by: Jonathan B. Paul, AICP
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NUE URBAN CONCEPTS
LAND USE • MOBILITY • PARKING • FEES

NUE URBAN CONCEPTS, LLC
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Gainesville, FL 32601
833-NUC-8484
nueurbanconcepts@gmail.com

February 23rd, 2026

Robert Angelo
Planner II
City of Lake City, Growth Management
205 N Marion Ave.
Lake City, FL 32055

Re: City of Lake City Mobility Fee Technical Report

Dear Robert:

Enclosed is the City of Lake City Mobility Fee Technical Report dated February 2026. The City Mobility Fees are based on mobility projects identified in the 2050 City of Lake City Mobility Plan. This Technical Report has been prepared for consideration by the City Council. The 2050 Mobility Plan and the Mobility Fee Technical Report would be adopted through an implementing ordinance. The earliest that an implementing ordinance could become effective is a minimum of 90 calendar days after adoption, as required by Florida Statute 163.31801.

The 2050 Mobility Plan includes projects addressing future mobility needs for the residents, businesses, employees, and visitors to Lake City. The development of a City Mobility Fee is the first step in a multi-step process to replace transportation concurrency with an alternative transportation system based on a mobility plan and mobility fee as provided for in Florida Statute Section 163.3180. The recently adopted House Bill 479 amendment to Florida Statute Section 163.3180 reinforced the ability of the City, and municipalities throughout the State of Florida, to adopt an alternative transportation system to replace transportation concurrency and to adopt a mobility fee system as the only fee to mitigate transportation capacity impacts to be collected within the City.

The Mobility Fee is an equitable and simplified one-time payment from new development to mitigate its impact to the City's multimodal transportation system. The City Mobility Fee, documented in the enclosed Technical Report, is consistent with legal and statutory requirements and meets the dual rational nexus test and the rough proportionality test, consistent with Florida Statute Sections 163.3164, 163.3180, 163.31801, and Florida Statute Chapter 380.

NUE Urban Concepts looks forward to continuing to work with City staff on finalizing the 2050 Mobility Plan and Mobility Fee per direction from the City Council.

Sincerely,

Jonathan B. Paul, AICP
Principal

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EXECUTIVE SUMMARY

In 1985, the Florida Legislature passed the Growth Management Act that required all local governments in Florida to adopt Comprehensive Plans to guide future development and mandated that adequate public facilities be provided "concurrent" with the impacts of new development. Transportation concurrency became the measure used by local governments to ensure that adequate public facilities, in the form of road capacity, was available to meet the transportation demands from new development.

By 1993, the Florida Legislature recognized that an unintended consequence of transportation concurrency is that it discouraged development in urban areas where road capacity was constrained and pushed development to suburban and rural areas where road capacity was either available or was cheaper to construct. In 2007, the Legislature introduced the concept of mobility plans and mobility fees as an alternative to transportation concurrency, proportionate share, and road impact fees. Mobility fees are a way for new development to mitigate its impact (i.e., traffic) through a streamlined and transparent one-time payment to local governments.

In 2011, the Legislature eliminated state mandated transportation concurrency and made it optional for any local government. In 2013, the Legislature encouraged local governments to adopt alternative mobility funding systems, such as a mobility fee, based on a plan of improvements. In 2019, the Legislature required mobility fees follow the same statutory process as impact fees. **In 2024, the Legislature, through HB 479, defined mobility fees and mobility plans and reaffirmed that any local government can adopt an alternative transportation system (fka alternative mobility funding systems), such as a mobility fee based on a mobility plan.**

The Lake City Mobility Fee has been developed to fund mobility projects identified in the Mobility Plan. The Mobility Fee will: (1) establish a new fee collected by the City and (2) be the only fee to mitigate transportation impacts collected within the City.

The Mobility Fee system features a single Assessment Area where mobility fees are equally assessed on new development within the City based on the type of land use. The Mobility Fee features a single Benefit District to ensure Mobility Fees paid to the City are spent on mobility projects identified in the Mobility Plan that provide a mobility benefit to the new development that paid the Mobility Fee. **The Mobility Fee Technical Report, dated February 2026, documents the data and methodology used to develop a mobility fee, to mitigate the impact of new development based on the 2050 Mobility Plan, that meets legally established dual rational nexus and rough proportionality tests, and is consistent with the requirements of Florida Statute Sections 163.3180, 163.31801, and Florida Statute Chapter 380.**

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CITY OF LAKE CITY MOBILITY FEE		
LAND USE CATEGORIES (DARK GREY), USE CLASSIFICATIONS, & REPRESENTATIVE USES (IN PARENTHESES)	UNIT OF MEASURE (UOM)	MOBILITY FEE
Residential Uses		
Affordable Residential	per Sq. Ft.	$0.89
Residential (Single-Family, Multi-Family, Mobile Home)	per Sq. Ft.	$1.77
Institutional Uses		
Community Serving (Civic / Fraternal Club, Gallery, Museum, Performance Venues, Place of Assembly or Worship)	per Sq. Ft.	$1.00
Long Term Care (Assisted Living, Adult Care Center, Congregate Living Facility, Nursing Home)	per Sq. Ft.	$0.86
Private Education (Afterschool, Child Care Center, Day Care Center, K-12, Pre-K, Trade School, Tutor)	per Sq. Ft.	$1.17
Recreational Uses		
Golf Course (Open to Public or Non-Resident Membership)	per hole	$4,959
Outdoor Commercial Recreation (Amusement, Driving Range, Multi-Purpose, Recreation, Sports, Tennis)	per Acre	$6,487
Indoor Commercial Recreation (Amusement Arcade, Exercise Studio, Fitness, Gym, Health, Indoor Sports, Recreation)	per Sq. Ft.	$5.83
Recreational Vehicle or Travel Trailer Park	per Space / Lot	$170
Industrial Uses		
Industrial (Heavy, Flex-Unit, Light, Microbrewery, Self or Outdoor Storage, Utilities)	per Sq. Ft.	$0.55
Office Uses		
Office (Administrative, Business, Hospital, Post Secondary Education, Professional, Real Estate)	per Sq. Ft.	$1.63
Medical or Dental Office (Clinic, Dental, Health Service, Laboratory, Professional Care, Emergency Care, Rehab, Veterinary)	per Sq. Ft.	$3.77
Commercial & Retail Uses		
Local Retail (Café, Restaurant, Retail, Sales and Services, Personal Services)	per Sq. Ft.	$1.31
Multi-Tenant Retail (Goods, Merchandise, Personal Services, Restaurant, Retail, Street Level Mixed-Use)	per Sq. Ft.	$2.62
Free-Standing Retail (Auto, Discount, Home Improvement, Superstore, Wholesale)	per Sq. Ft.	$3.89
High Impact Retail (Alcoholic Beverages, Banks, Grocery Store, Pharmacy & Drug Store, Sit-Down Restaurant)	per Sq. Ft.	$8.20
Convenience Retail (Convenience Store, Fast Food Restaurant, Drive-In Restaurant, Gasoline Station)	per Sq. Ft.	$13.26
Non-Residential Additive Uses (All uses are additive except overnight lodging)		
Bank or Financial Drive-Through Lane or Free-Standing ATM	per Lane / ATM	$10,182
Hotel & Overnight Accommodations (B&B, Condo Hotel, Hotel, Motel, Motor Lodge, Tourist Court, Short-term Rental, Transient)	per Room	$1,593
Fast Food or Quick Service Restaurant Drive-Through	per Lane	$20,796
Retail Drive-Through (Dry Cleaner, Dollar Store, Grocery Store, Pharmacy & Drug Store, Retail)	per Lane	$7,216
Automobile Cleaning (Automated, Cleaning, Dry, Detailing, Polishing, Self-Serve, Vacuum, Wash, Wax)	per Sq. Ft.	$9.02
Automobile Charging (Commercial Facility which requires Membership or Payment)	per Position	$8,272
Automobile Fueling	per Position	$9,974
Automobile Repair Service (Brakes, Install, Maintenance, Major, Minor, Quick Lube, Repair, Tint, Tires)	per Bay or Stall	$4,872

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CITY OF LAKE CITY
MOBILITY FEE
TECHNICAL REPORT

FEBRUARY 2026

NUE URBAN CONCEPTS
LAND USE • MOBILITY • PARKING • FEES

INTRODUCTION

The City of Lake City intends for the Mobility Fee to provide an alternative transportation system to replace transportation concurrency for all new development that has land use entitlements consistent with the currently adopted City Comprehensive Plan. The City's Mobility Fee is based on a Mobility Plan that establishes **mobility projects "needed"** to meet growth in travel demand and enhance the City's transportation system by providing residents, employees, businesses, students, and visitors with safe and convenient mobility options to travel within the City and surrounding areas.

Mobility Projects consist of **improvements, programs, and services such as sidewalks, bike lanes, boardwalks, multi-use trails, curbless shared streets, neighborhood greenways, primary commercial streets, downtown context sensitive upgrades, road widenings, lane repurposing, connectivity evaluations, intersection improvements, safety improvements, parking improvements, wayfinding, traffic calming, a microtransit pilot, and more.**

Mobility Fees are not: ***(1) a reoccurring tax; (2) assessed to existing residential or non-residential property; or (3) deposited into general revenue funds of the City.***

Mobility Fees are: ***(1) a streamlined one-time assessment on new development within the Mobility Fee Assessment Area; (2) intended to offset the travel demand impact of new development; and (3) deposited into special revenue fund for mobility fees to be expended within the Mobility Fee Benefit District.***

New Development is defined as ***"new residential and non-residential construction, any new land development or site preparation activity, any new construction of buildings or structures, any modification, reconstruction, redevelopment, or upgrade of buildings or structures, any change of use of a building, land, or structure, and any special exception approval, variance, or special use permit that results in an increase in an impact to the transportation system."***

Impact is defined as ***"any new development that results in an increase in person travel demand above the demand generated by the existing use of property, including submerged lands."***

The Mobility Fee system features a single **Assessment Area** that includes all property located within the City **(Map A).** The assessment area defines where new development is assessed a mobility fee. The mobility fee system has been developed to assess a uniform mobility fee rate per land use established on the mobility fee schedule. Mobility fees can be assessed at the time of permit application and are paid at the time a permit is issued by the City.

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The Mobility Fee system features a single **Benefit District** that covers the entire City, along with adjacent areas outside City limits **(Map B).** The Benefit District extends beyond current City limits as people walking, bicycling, riding transit, and driving vehicles do not stop at City limits. There may be instances where it makes sense to extend a mobility project beyond City limits or contribute to a mobility project outside City limits to enhance access to the extent there is a mobility benefit provided to new development. The Benefit District also enables the City to address extra jurisdictional impacts as required by Florida Statute.

When mobility fees are paid by new development, they are deposited into a special revenue fund established by the City. Mobility fees are legally and statutorily required to be spent on mobility projects identified in the Mobility Plan to provide a mobility **"benefit"** to new development that paid the mobility fee. The City Council determines how mobility fee revenue is allocated and expended on mobility projects through annual updates to the Capital Improvements Program (CIP).

Once adopted, the Mobility Fee will be the only transportation mitigation fee collected from new development in the city consistent with Florida Statute. After adoption of the Mobility Plan and Mobility Fee, the City must update its Comprehensive Plan to integrate the Mobility Plan and Mobility Fee and ensure that the Comprehensive Plan is consistent with requirements of Florida Statute Sections 163.3164, 163.3177, 163.3180, and 163.31801.

The Mobility Fee is based on mobility projects established in the **2050 Mobility Plan** that are **"needed"** over the next 24 years to meet projected growth in travel demand. The **Mobility Fee Technical Report** has been developed to document the data and methodology to develop an alternative transportation system to replace transportation concurrency, consistent with Florida Statute Section 163.3180. The Mobility Fee Technical Report has been developed consistent with the **"needs"** and **"benefits"** requirements of the **"dual rational nexus test"** and the calculated mobility fee is **"roughly proportionate"** to the impacts of new development as required by Florida Statute Section 163.3180 and 163.31801.

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LEGISLATIVE BACKGROUND

The State of Florida passed the Growth Management Act of 1985 that required all local governments in Florida adopt Comprehensive Plans to guide future development. The Act mandated that adequate public facilities must be provided "concurrent" with the impacts of new development. State mandated "concurrency" was adopted to ensure the health, safety, and general welfare of the public by ensuring that adequate public facilities would be in place to accommodate the demand for public facilities created by new development.

Transportation concurrency became the measure used by the Florida Department of Community Affairs (DCA), Florida Department of Transportation (FDOT), Regional Planning Councils (RPCs), and local governments to ensure that adequate public facilities, in the form of road capacity, was available to meet the transportation demands from new development. To meet the travel demand impacts of new development and be deemed "concurrent", transportation concurrency was primarily addressed by constructing new roads and widening existing roads.

Traditional transportation concurrency allowed governmental entities to deny development where road capacity was not available to meet the travel demands from new development. Transportation concurrency also allowed governmental entities to require that developments be timed or phased concurrent with the addition of new road capacity. In addition, transportation concurrency also allowed governmental entities to require new development to improve (widen) roads that were already overcapacity (aka "deficient" or "backlogged').

In urban areas throughout Florida, traditional transportation concurrency had the unintended consequence of limiting and stopping growth in urban areas. This occurred because roads were often over capacity based on traffic already on the roads or the combination of that traffic and trips from approved developments. Further, the ability to add road capacity in urban areas was more limited as right-of-way was often constrained by existing development and utilities, physical barriers, and environmental protections.

Stopping development in urban areas encouraged suburban sprawl by forcing new development to suburban and rural areas where road capacity was either readily available or cheaper to construct. In the late 90's, as the unintended impact of transportation concurrency became more apparent, the Legislature adopted Statutes to provide urban areas with alternatives to address the impact of new development through Transportation Concurrency Exception Areas (TCEA) and Transportation Concurrency Management Areas (TCMA).

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The intent of TCEAs and TCMAs was to allow local governments alternative solutions to provide mobility within urban areas by means other than providing road capacity and to allow infill and redevelopment in urban areas. In the mid 2000's, Florida experienced phenomenal growth that strained the ability of local governments to provide the necessary infrastructure to accommodate that growth. Many communities across the State started to deny new developments, substantially raise impact fees, and require significant transportation capacity improvements.

In 2005, the Legislature enacted several laws that weakened the ability of local governments to implement transportation concurrency by allowing new development to make proportionate share payments to mitigate its travel demand. The Legislature also introduced Multi-Modal Transportation Districts (MMTD) for areas that did qualify for TCEAs or TCMAs.

In 2007, the Florida Legislature introduced the concept of mobility plans and mobility fees to allow development to equitably mitigate its impact and placed additional restrictions on the ability of local governments to charge new development for over capacity roadways. The Legislature directed the Florida Department of Community Affairs (DCA) and the Florida Department of Transportation (FDOT) to evaluate mobility plans and fees and report the findings to the Legislature in 2009.

In 2009, the Legislature designated Dense Urban Land Areas (DULA), which are communities with a population greater than 1,000 persons per square mile, as TCEA's. The Legislature accepted the findings of the DCA and FDOT analysis for mobility plans and mobility fees but did not take any formal action as the State was in the great recession. The Legislature also placed further restrictions on local government's ability to implement transportation concurrency, by adding direction on how to calculate proportionate share and how overcapacity roads are addressed.

In 2011, the Florida Legislature through House Bill (HB) 7207 adopted the "Community Planning Act" which implemented the most substantial changes to Florida's growth management laws since the 1985 "Local Government Comprehensive Planning and Land Development Regulation Act," which had guided comprehensive planning in Florida for decades.

The 2011 legislative session eliminated State mandated concurrency, made concurrency optional for local governments, and eliminated the Florida Department of Community Affairs (DCA) and replaced it with the Florida Department of Economic Opportunity (DEO). The Act essentially removed the DEO, Florida Department of Transportation (FDOT), and Regional Planning Councils (RPC) from the transportation concurrency review process.

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Although local governments are still required to adopt and implement a comprehensive plan, the requirements changed significantly and shifted more discretion to local governments to plan for mobility within their community and enacted further restrictions on the implementation of transportation concurrency, proportionate share, and backlogged roads.

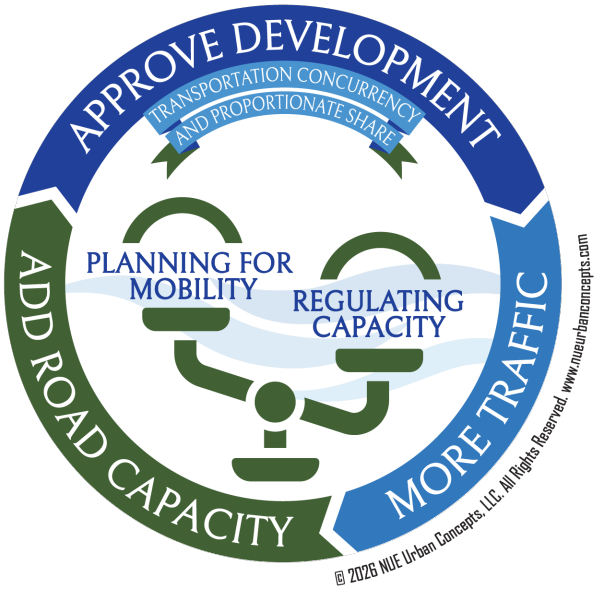
The Florida Legislature did not include any provisions in House Bill 7207 exempting local governments existing transportation concurrency system, when it elected to abolish statewide transportation concurrency, made transportation concurrency optional for local governments, and enacted further restrictions on the implementation of transportation concurrency.

House Bill 319, passed by the Florida Legislature in 2013, amended the Community Planning Act and brought about more changes in how local governments could implement transportation concurrency and further recognized the ability of local governments to adopt an alternative mobility funding system, such as mobility fees based on a plan of improvements, to allow development, consistent with an adopted Comprehensive Plan, to equitably mitigate its travel demand impact.

Prior to the passage of the Florida Community Planning Act by the Legislature on June 2, 2011, transportation concurrency was mandatory for local governments statewide, except those with approved TCEAs or MMTDs. After adoption of the Community Planning Act, transportation concurrency became optional for any local government. The Legislature encouraged local governments to adopt alternative mobility funding systems and specifically referenced mobility fees, based on a plan for mobility improvements.

The Community Planning Act enabled local governments to break the transportation concurrency cycle by transitioning away from regulating road capacity and toward planning for mobility **(Figure 1)**. Florida Commerce, which replaced the Department of Economic Opportunity (DEO), which replaced the Department of Community Affairs (DCA), provides direction to local governments related to elimination of transportation concurrency and adoption of a mobility fee-based plan, in accordance with Florida Statute 163.3180 **(Appendix A)**.

Figure 1: Concurrency Cycle



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In 2019, the Florida Legislature, through House Bill 7103, amended the Community Planning Act and required mobility fees to be governed by the same procedures as impact fees. This amendment further confirmed that mobility fees are an equivalent form of mitigation to impact fees that allow development activity to mitigate its impact to the transportation system consistent with the needs identified in the local governments adopted mobility plan per Florida Statute Section 163.3180(5)(i).

In 2024, the Florida Legislature, through House Bill 479, amended the Community Planning Act to reaffirm that any local government can repeal transportation concurrency. The legislature replaced the term **"alternative mobility funding systems"** with **"alternative transportation systems"** in recognition that there are local governments in Florida with alternative systems that were not explicitly required to follow the processes and procedures required under Florida Statute Section 163.31801. The following is the amended version of Florida Statute Section 163.3180(5)(i) related to an alternative transportation system **(Appendix B).**

"(i) ***If a local government elects to repeal transportation concurrency, the local government may adopt an alternative transportation system that is mobility-plan and fee-based*** *or an alternative transportation system that is not mobility-plan and fee-based. The local government may not use an alternative transportation system to deny, time, or phase an application for site plan approval, plat approval, final subdivision approval, building permits, or the functional equivalent of such approvals provided that the developer agrees to pay for the development's identified transportation impacts via the funding mechanism implemented by the local government.* ***The revenue from the funding mechanism used in the alternative transportation system must be used to implement the needs of the local government's plan which serves as the basis for the fee imposed.*** *An alternative transportation system must comply with s. 163.31801 governing impact fees. An alternative transportation system may not impose upon new development any responsibility for funding an existing transportation deficiency as defined in paragraph (h)."****(emphasis added)***

For the first time since the terms mobility fees and mobility plans were introduced in 2007, the Florida Legislature, through HB 479, defined both terms in the Community Planning Act. The following are the recently adopted definitions for a mobility fee and a mobility plan per Florida Statute Section 163.3164 **(Appendix B)**:

"(32) "Mobility fee" means a local government fee schedule established by ordinance and based on the projects included in the local government's adopted mobility plan.

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(33) "Mobility plan" means an alternative transportation system mobility study developed by using a plan-based methodology and adopted into a local government comprehensive plan that promotes a compact, mixed use, and interconnected development served by a multimodal transportation system in an area that is urban in character, or designated to be urban in character, as defined in s. 171.031."

One of the most significant amendments under HB 479 was the recognition that where a and a municipality both charge a fee for transportation capacity impacts, that only one fee may be assessed to mitigate impacts of new development. The amendment requires a county and a municipality to enter into an interlocal agreement to establish that only one fee is to be collected by the local government issuing building permits.

The interlocal agreement is also required to address negotiations between the county and municipality related to distribution of collected revenue from development activity to mitigate transportation impacts. The following are the recent additions to Florida Statute 163.3180(5)(j):

"1. If a county and municipality charge the developer of a new development or redevelopment a fee for transportation capacity impacts, the county and municipality must create and execute an interlocal agreement to coordinate the mitigation of their respective transportation capacity impacts.

2. The interlocal agreement must, at a minimum:

a. Ensure that any new development or redevelopment is not charged twice for the same transportation capacity impacts.

b. Establish a plan-based methodology for determining the legally permissible fee to be charged to a new development or redevelopment.

c. Require the county or municipality issuing the building permit to collect the fee, unless agreed to otherwise.

d. Provide a method for the proportionate distribution of the revenue collected by the county or municipality to address the transportation capacity impacts of a new development or redevelopment, or provide a method of assigning responsibility for the mitigation of the transportation capacity impacts belonging to the county and the municipality.

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3. By October 1, 2025, if an interlocal agreement is not executed pursuant to this paragraph:

a. The fee charged to a new development or redevelopment shall be based on the transportation capacity impacts apportioned to the county and municipality as identified in the developer's traffic impact study or the mobility plan adopted by the county or municipality.

b. The developer shall receive a 10 percent reduction in the total fee calculated pursuant to sub subparagraph a.

c. The county or municipality issuing the building permit must collect the fee charged pursuant to sub-subparagraphs a. and b. and distribute the proceeds of such fee to the county and municipality within 60 days after the developer's payment.

4. This paragraph does not apply to:

a. A county as defined in s. 125.011(1).

b. A county or municipality that has entered into, or otherwise updated, an existing interlocal agreement, as of October 1, 2024, to coordinate the mitigation of transportation impacts. However, if such existing interlocal agreement is terminated, the affected county and municipality that have entered into the agreement shall be subject to the requirements of this paragraph unless the county and municipality mutually agree to extend the existing interlocal agreement before the expiration of the agreement."

The requirement for an interlocal agreement and collection of a single fee applies to all local governments in Florida, except for Miami Dade County under Florida Statute Section 125.011(1). A county and a municipality with an interlocal agreement, where both collect a fee as of October 1st, 2024, are also exempt until the interlocal agreement expires or is terminated. No local government is prohibited from adopting an alternative transportation system, even municipalities within a Charter County that requires transportation concurrency. Further, a municipality within a County that is exempted under Florida Statute Section 125.011(1) does not preclude the municipality from negotiating an interlocal agreement with the exempted County to address mitigation or even a reduction in fees based on and adopted mobility plan and fee.

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ROAD IMPACT FEE & MOBILITY FEE COMPARISON

The Florida Constitution grants local governments broad home rule authority to establish special assessments, impact fees, mobility fees, franchise fees, user fees, and service charges as revenue sources to fund specific governmental functions and capital infrastructure. Payment of impact fees or mobility fees are one of the primary ways local governments can require new development, along with redevelopment or expansion of existing land uses that generate additional transportation demand, to mitigate its impact to a local governments transportation system. While road impact fees and mobility fees are both intended to be a means in which a development can mitigate its transportation impact, the following are the major differences between the two fees:

Road Impact Fees

- Partially or fully fund road capacity improvements, including new roads, the widening of existing roads, and the addition or extension of turn lanes at intersections to move people driving vehicles (i.e., cars, trucks, SUVs, motorcycles).
- Are based on increases in trip generation, vehicle trip length, and road capacity, along with the cost of road capacity improvements and the projected vehicle miles of travel from development.
- May be based on either an adopted LOS standard (aka standards or consumption-based fee) or on future road improvements (aka plan or improvements-based fee).

Mobility Fees

- Pay for the cost associated with adding new multimodal capacity to move people walking, bicycling, scooting, riding transit, driving vehicles, or using shared mobility technology.
- Partially or fully fund mobility projects, including sidewalks, paths, trails, bike lanes, streetscape and landscape, complete and low speed streets, micromobility (i.e., electric bikes, electric scooters) devices, programs, and services, microtransit (i.e., golf carts, neighborhood electric vehicles, autonomous transit shuttles, trolleys) circulators, services and vehicles, new roads, the widening of existing roads, and turn lanes, signals, and ADA upgrades at intersections.
- Are based on increases in person trips, person trip lengths, and person miles of capacity from mobility projects, along with projected person miles of travel from new development.
- Assessment areas may include all or portions of a municipality or county, and may vary based on geographic location (e.g., downtown) or type of development (e.g., mixed-use).
- Must be based on future mobility projects adopted as part of a mobility plan and incorporated or referenced in the local governments Comprehensive Plan.

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THE IMPACT FEE ACT & CASE LAW OVERVIEW

In the late 1970's and early 1980's local governments throughout Florida began adopting road impact fees as a means for new development to pay for its traffic impact and generate revenue to fund transportation infrastructure improvements. Counties, especially Charter Counties, began requiring that municipalities collect road impact fees on their behalf to fund improvements to the county road system. Throughout the 1980's, 1990's, and 2000's, municipalities throughout Florida challenged the ability of counties to compel them to collect road impact fees for new development. The opposition stemmed in part from an unintended consequence of transportation concurrency which was that it essentially stopped development in urban areas (aka "municipalities"). Both municipalities and development activity were constrained in their ability to add road capacity due to the cost of acquiring developed land and receiving opposition from existing residents concerned about increased traffic and the impact new road capacity would have on their neighborhoods.

The inability of development activity in urban areas to meet transportation concurrency resulted in development moving to suburban and rural areas (aka "urban sprawl") where fewer residents were likely to oppose new road capacity improvements and where road capacity was either available or cheaper to construct. Municipalities found themselves in the unenviable position of sending road impact fees to counties when development activity met concurrency requirements, only to watch road impact fees being spent on new road capacity projects outside of urban areas, which ultimately facilitated sprawl beyond municipal boundaries.

Furthermore, the courts often ruled in favor of counties, as municipalities that challenged being compelled to collect impact fees failed to present alternative solutions for addressing the traffic impacts of new development. These challenges all occurred prior to the Florida Legislature adopting the "Impact Fee Act" through Florida Statute 163.31801. Additionally, these challenges existed prior to the introduction of mobility plans and mobility fees and the adoption of the "Community Planning Act" through Florida Statute 163.3180.

Before the Florida "Impact Fee Act" was adopted, many local governments had already developed impact fees through their home rule powers. In 2006, the Legislature adopted the "Impact Fee Act" to provide process requirements for the adoption of impact fees and formally recognized the authority of local governments to adopt impact fees. Prior to 2006, the Florida Legislature, unlike many States throughout the U.S. that had already adopted enabling legislation, elected to defer to the significant case law that was developed in both Florida and throughout the U.S. to provide guidance to local governments to adopt impact fees.

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In 2009, the Legislature made several changes to the "Impact Fee Act", the most significant of which was placing the burden of proof on local governments, through a preponderance of the evidence, that the imposition of the fee meets legal precedent and the requirements of Florida Statute Section 163.31801. Prior to the 2009 amendment, Courts generally deferred to local governments as to the validity of an imposed impact fee and placed the burden of proof, that an imposed impact fee was invalid or unconstitutional on the plaintiff.

In 2019, the Legislature, through HB 207 and HB 7103, made several changes to the "Impact Fee Act", the most significant of which was the requirement that fees cannot be collected prior to building permit issuance. The changes also expanded on the requirements of the dual rational nexus test, the collection and expenditure of fees, credits, and administrative cost.

In 2020, the Legislature, through SB 1066, made several additional changes to the Impact Fee Act to clarify that new or updated impact fees cannot be assessed on a permit if the permit application was pending prior to the new or updated fee. The bill also made credits assignable and transferable to third parties.

In 2021, the Legislature, through HB 337 made significant amendments to the "Impact Fee Act", which the Governor subsequently approved. The amendments require that impact fees be based on planned improvements and that there is a clear nexus between the need for improvements and the impact from new development.

The amendments have a greater impact on increases to existing impact fees and have phasing requirements for increases to existing fees. There are provisions that allow a local government to fully implement updated fees based on a finding of extraordinary circumstances, holding public hearings, and requiring a super majority approval by elected officials.

In 2024, the Legislature, through HB 479 made amendments to the "Impact Fee Act" that requires fee studies be completed and adopted within 12 months from the date of initiation of the study. The amendment also stipulated that data used in fee studies should not be older than four years. The amendment also requires alternative transportation systems recognize transportation or road impact fee credits granted prior to adoption of the alternative transportation systems. The most recently enacted version of Florida Statute Section 163.31801 is provided in **Appendix C**.

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One of the purposes of this Technical Report, consistent with Florida Statute Section 163.31801(4)(f) and (g), is to demonstrate that the City of Lake City' Mobility Fee is proportional and reasonably connected to, or has a rational nexus with, both the **"need"** for mobility projects and the mobility **"benefits"** provided to those who pay the fee, otherwise known as the "dual rational nexus test", herein further described as:

The "Need" for additional (new) capital facilities (mobility projects) to accommodate the increase in demand (impact) from growth (new development), and

The "Benefit" that the new growth (new development) receives from the payment and expenditure of fees to construct the new capital facilities (mobility projects).

In addition to the "dual rational nexus test", the U.S. Supreme Court in Dolan v. Tigard also established a "rough proportionality test" to address the relationship between the amount of a fee imposed on development activity and the impact of the development activity. The "rough proportionality test" requires that there be a reasonable relationship (proportional and reasonably connected) between the impact fee and the impact of development activity based upon the applicable unit of measure for residential and non-residential uses. The "rough proportionality test" further requires that the variables used to calculate a fee are reasonably assignable and attributable to the impact of development activity.

The Courts recognized the authority of a municipality to impose "impact fees" in Florida occurred in 1975 in the case of City of Dunedin v. Contractors and Builders Association of Pinellas County, 312 So.2d 763 (2d DCA. Fla., 1975), where the court held: "that the so-called impact fee did not constitute taxes but was a charge using the utility services under Ch. 180, F. S." The Court set forth the following criteria to validate the establishment of an impact fee:

"…where the growth patterns are such that an existing water or sewer system will have to be expanded in the near future, a municipality may properly charge for the privilege of connecting to the system a fee which is in excess of the physical cost of connection, if this fee does not exceed a proportionate part of the amount reasonably necessary to finance the expansion and is earmarked for that purpose." 312 So.2d 763, 766, (1975).

The case was appealed to the Florida Supreme Court and a decision rendered in the case of Contractors and Builders Association of Pinellas County v. City of Dunedin 329 So.2d 314 (Fla. 1976), in which the Second District Court's decision was reversed. The Court held that "impact fees" did not constitute a tax; that they were user charges analogous to fees collected by privately owned utilities for services rendered.

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However, the Court reversed the decision, based on the finding that the City did not create a separate fund where impact fees collected would be deposited and earmarked for the specific purpose for which they were collected, finding:

"The failure to include necessary restrictions on the use of the fund is bound to result in confusion, at best. City personnel may come and go before the fund is exhausted, yet there is nothing in writing to guide their use of these moneys, although certain uses, even within the water and sewer systems, would undercut the legal basis for the fund's existence. There is no justification for such casual handling of public moneys, and we therefore hold that the ordinance is defective for failure to spell out necessary restrictions on the use of fees it authorizes to be collected. Nothing we decide, however prevents Dunedin from adopting another sewer connection charge ordinance, incorporating appropriate restrictions on use of the revenues it produces. Dunedin is at liberty, moreover, to adopt an ordinance restricting the use of moneys already collected. We pretermit any discussion of refunds for that reason." 329 So.2d 314 321, 322 (Fla. 1976)

The case tied impact fees directly to growth and recognized the authority of a local government to impose fees to provide capacity to accommodate new growth and basing the fee on a proportionate share of the cost of the needed capacity. The ruling also established the need for local government to create a separate account to deposit impact fee collections to help ensure those funds are expended on infrastructure capacity.

The Utah Supreme Court had ruled on several cases related to the imposition of impact fees by local governments before hearing Banberry v. South Jordan. In the case, the Court held that: "the fair contribution of the fee-paying party should not exceed the expense thereof met by others. To comply with this standard a municipal fee related to service like water and sewer must not require newly developed properties to bear more than their equitable share of the capital costs in relation to the benefits conferred" (Banberry Development Corporation v. South Jordan City, 631 P. 2d 899 (Utah 1981). To provide further guidance for the imposition of impact fees, the court articulated seven factors which must be considered (Banberry Development Corporation v. South Jordan City, 631 P. 2d 904 (Utah 1981):

"(1) the cost of existing capital facilities;

(2) the manner of financing existing capital facilities (such as user charges, special assessments, bonded indebtedness, general taxes or federal grants);

(3) the relative extent to which the newly developed properties and the other properties in the municipality have already contributed to the cost of existing capital facilities (by such means as user charges, special assessments, or payment from the proceeds of general taxes);

(4) the relative extent to which the newly developed properties in the municipality will contribute to the cost of existing capital facilities in the future;

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(5) the extent to which the newly developed properties are entitled to a credit because the municipality is requiring their developers or owners (by contractual arrangement or otherwise) to provide common facilities (inside or outside the proposed development) that have been provided by the municipality and financed through general taxation or other means (apart from user fees) in other parts of the municipality;

(6) extraordinary costs, if any, in servicing the newly developed properties; and

(7) the time-price differential inherent in fair comparisons of amounts paid at different times."

The Court rulings in Florida, Utah and elsewhere in the U.S. during the 1970's and early 1980's led to the first use of what ultimately became known as the "dual rational nexus test" in Hollywood, Inc. v. Broward County; which involved a Broward County ordinance that required a developer to dedicate land or pay a fee for the County park system. The Florida Fourth District Court of Appeal found to establish a reasonable requirement for dedication of land or payment of an impact fee that:

"… the local government must demonstrate a reasonable connection, or rational nexus between the need for additional capital facilities and the growth of the population generated by the subdivision. In addition, the government must show a reasonable connection, or rational nexus, between the expenditures of the funds collected and the benefits accruing to the subdivision. In order to satisfy this latter requirement, the ordinance must specifically earmark the funds collected for the use in acquiring capital facilities to benefit new residents." (Hollywood, Inc. v. Broward County, 431 So. 2d 606 (Fla. 4th DCA), rev. denied, 440 So. 2d 352 (Fla. 1983).

In 1987, the first of two major cases were heard before the U.S. Supreme Court that have come to define what is now commonly referred to as the "dual rational nexus test". The first case was Nollan v. California Coastal Commission which involved the Commission requiring the Nollan family to dedicate a public access easement to the beach in exchange for permitting the replacement of a bungalow with a larger home which the Commission held would block the public's view of the beach.

Justice Scalia delivered the decision of the Court: "The lack of nexus between the condition and the original purpose of the building restriction converts that purpose to something other than what it was...Unless the permit condition serves the same governmental purpose as the development ban, the building restriction is not a valid regulation of land use but an out-and-out plan of extortion (Nollan v. California Coastal Commission, 483 U. S. 825 (1987)". The Court found that there must be an essential nexus between an exaction and the government's legitimate interest being advanced by that exaction (Nollan v. California Coastal Commission, 483 U. S. 836, 837 (1987).

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The second case, Dolan v. Tigard, heard by the U.S. Supreme Court in 1994 solidified the elements of the "dual rational nexus test". The Petitioner Dolan, owner, and operator of a Plumbing & Electrical Supply store in the City of Tigard, Oregon, applied for a permit to expand the store and pave the parking lot of her store. The City Planning Commission granted conditional approval, dependent on the property owner dedicating land to a public greenway along an adjacent creek and developing a pedestrian and bicycle pathway to relieve traffic congestion. The decision was affirmed by the Oregon State Land Use Board of Appeal and the Oregon Supreme Court. The U.S. Supreme Court overturned the ruling of the Oregon Supreme Court and held:

"Under the well-settled doctrine of "unconstitutional conditions," the government may not require a person to give up a constitutional right in exchange for a discretionary benefit conferred by the government where the property sought has little or no relationship to the benefit. In evaluating Dolan's claim, it must be determined whether an "essential nexus" exists between a legitimate state interest and the permit condition. Nollan v. California Coastal Commission, 483 U. S. 825, 837. If one does, then it must be decided whether the degree of the exactions demanded by the permit conditions bears the required relationship to the projected impact of the proposed development." Dolan v. City of Tigard, 512 U.S. 383, 386 (1994)

The U.S. Supreme Court in addition to upholding the "essential nexus" requirement from Nollan also introduced the "rough proportionality" test and held that:

"In deciding the second question-whether the city's findings are constitutionally sufficient to justify the conditions imposed on Dolan's permit-the necessary connection required by the Fifth Amendment is "rough proportionality." No precise mathematical calculation is required, but the city must make some sort of individualized determination that the required dedication is related both in nature and extent to the proposed development's impact. This is essentially the "reasonable relationship" test adopted by the majority of the state courts. Dolan v. City of Tigard, 512 U.S. 388, 391 (1994)"

An often-overlooked component of Dolan v. City of Tigard is the recognition that while multimodal facilities may off-set traffic congestion there is a need to demonstrate or quantify how the dedication of a pedestrian / bicycle pathway would offset the traffic demand generated. per the following excerpt from the opinion of the Court delivered by Chief Justice Rehnquist:

"The city made the following specific findings relevant to the pedestrian/bicycle pathway: "In addition, the proposed expanded use of this site is anticipated to generate additional vehicular traffic thereby increasing congestion on nearby collector and arterial streets. Creation of a convenient, safe pedestrian/bicycle pathway system as an alternative means of transportation could offset some of the traffic demand on these nearby streets and lessen the increase in traffic congestion." We think a term such as "rough proportionality" best encapsulates what we hold to be the requirement of the Fifth Amendment. No precise mathematical calculation is required, but the city must make some sort of individualized determination that the required dedication is related both in nature and extent to the impact of the proposed development.

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With respect to the pedestrian/bicycle pathway, we have no doubt that the city was correct in finding that the larger retail sales facility proposed by petitioner will increase traffic on the streets of the Central Business District. The city estimates that the proposed development would generate roughly 435 additional trips per day. Dedications for streets, sidewalks, and other public ways are generally reasonable exactions to avoid excessive congestion from a proposed property use. But on the record before us, the city has not met its burden of demonstrating that the additional number of vehicle and bicycle trips generated by the petitioner's development reasonably relate to the city's requirement for a dedication of the pedestrian/bicycle pathway easement. The city simply found that the creation of the pathway "could offset some of the traffic demand . . . and lessen the increase in traffic congestion."

"As Justice Peterson of the Supreme Court of Oregon explained in his dissenting opinion, however, "[t]he findings of fact that the bicycle pathway system could offset some of the traffic demand' is a far cry from a finding that the bicycle pathway system will, or is likely to, offset some of the traffic demand." 317 Ore., at 127, 854 P. 2d, at 447 (emphasis in original). No precise mathematical calculation is required, but the city must make some effort to quantify its findings in support of the dedication for the pedestrian/bicycle pathway beyond the conclusory statement that it could offset some of the traffic demand generated." Dolan v. City of Tigard, 512 U.S. 687 (1994).

The U.S. Supreme Court recently affirmed, through Koontz vs. St. Johns River Water Management District, that the "dual rational nexus" test equally applies to monetary exactions in the same manner as a governmental regulation requiring the dedication of land. Justice Alito described:

"Our decisions in Nollan v. California Coastal Commission, 483 U. S. 825 (1987), and Dolan v. City of Tigard, 512 U. S. 374 (1994), provide important protection against the misuse of the power of land-use regulation. In those cases, we held that a unit of government may not condition the approval of a land-use permit on the owner's relinquishment of a portion of his property unless there is a "nexus" and "rough proportionality" between the government's demand and the effects of the proposed land use. In this case, the St. Johns River Water Management District (District) believes that it circumvented Nollan and Dolan because of the way in which it structured its handling of a permit application submitted by Coy Koontz, Sr., whose estate is represented in this Court by Coy Koontz, Jr. The District did not approve his application on the condition that he surrender an interest in his land. Instead, the District, after suggesting that he could obtain approval by signing over such an interest, denied his application because he refused to yield." Koontz v. St. Johns River Water Management District 1333 S. Ct. 2586 (2013).

"That carving out a different rule for monetary exactions would make no sense. Monetary exactions—particularly, fees imposed "in lieu" of real property dedications—are "commonplace" and are "functionally equivalent to other types of land use exactions." To subject monetary exactions to lesser, or no, protection would make it "very easy for land-use permitting officials to evade the limitations of Nollan and Dolan." Furthermore, such a rule would effectively render Nollan and Dolan dead letters "because the government need only provide a permit applicant with one alternative that satisfies the nexus and rough proportionality standard, a permitting authority wishing to exact an easement could simply give the owner a choice of either surrendering an easement or making a payment equal to the easement's value." Koontz v. St. Johns River Water Management District 1333 S. Ct. 2599 (2013).

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The Florida First District Court of Appeals recently affirmed, through The BoCC of Santa Rosa County vs. the Builders Association of West Florida, that impact fees are required to meet the "dual rational nexus" test to avoid being found to be an unconstitutional tax. The Court cited the following sections of Florida Statute:

"Second, the Florida Impact Fee Act sets forth the minimum statutory requirements for a valid impact fee. § 163.31801(3), Fla. Stat. (2019). The Act requires impact fees to be based on the "most recent and localized data." § 163.31801(3)(a), Fla. Stat." The Board of County Commissioners v. Home Builders Assoc. of West Florida, Inc., 325 So. 3d 981, 985 (Fla. Dist. Ct. App. 2021).

The Court cited expert testimony that the County's school impact fee did not recognize differences in growth or needs that would be the basis for different fees based on geographic location and needs due to new growth:

"the impact fees failed the dual rational nexus test because they did not account for the differences between the northern and southern parts of the county. This resulted in impact fees that were disproportionate to the growth in these geographical regions." The Board of County Commissioners v. Home Builders Assoc. of West Florida, Inc., 325 So. 3d 981, 985 (Fla. Dist. Ct. App. 2021).

The U.S. Supreme Court in April 2024 issued a unanimous decision in Sheetz v. County of El Dorado, California (144 S.Ct. 893) where the Court narrowly determined that legislatively enacted impact fees are not exempt from the requirements set forth in two previous property rights cases (Nollan v. California Coastal Commission and Dolan v. City of Tigard, Oregon). Thus, local governments that impose impact fees will now be subjected to a standard requiring them to demonstrate the relationship and relative impact of the development on the community. Specifically, local governments will have to show that conditions (impact fees) to obtain a land-use permit have an "essential nexus" (relationship) to the government's land-use interest and a "rough proportionality" between the weight on the property owner and the development's effects of the proposed land use.

The Impact Fee Act already requires imposed impact fees and mobility fees demonstrate an "essential nexus" between the fee and the impact from development activity. The Supreme Court ruling reinforces prior impact fee case law that the amount of impact fees or mobility fees imposed must be "rough proportionality" to the impact from development activity. The ruling also stipulated that required monetary payments in the form of impact fees are an exaction just like requiring development activity to dedicate land for a governmental purpose and could be subject to a takings claim if the impact fees imposed do not demonstrate an "essential nexus" between the amount and imposition and the impact from new development.

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DEVELOPMENT OF A MOBILITY PLAN & MOBILITY FEE

The development of a Mobility Plan and Mobility Fee for the City of Lake City involved several steps. The following is an overview of the process used to develop a Mobility Plan and Mobility Fee consistent with statutory requirements **(Figure 2).**

Figure 2: Development of a Mobility Plan & Mobility Fee



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GROWTH

The first requirement of the **"dual rational nexus"** for the City's Mobility Fee is to demonstrate that there is a need for Mobility Projects to accommodate projected growth in population, employment, vehicle miles of travel (VMT), and person miles of travel (PMT). An evaluation of the existing and projected population and employment was conducted for the City of Lake City**.**

2025 population estimates for Lake City and Columbia County were obtained from the Bureau of Economic and Business Research (BEBR). 2050 population projections for Columbia County were also sourced from BEBR. Employment data for both Lake City and Columbia County were obtained from the U.S. Census Bureau's OnTheMap dataset (2023), the most recent data available as of February 2026. City-level population and both City and County employment projections for 2050 were developed by applying the County's average annual population growth rate for the 2025–2050 period to 2025 baseline conditions and interpolating future values accordingly. The population and employment analysis demonstrates that there is projected to be an increase in population and employment in Lake City between 2025 and 2050 **(**Table 1**)**.

The city is projected to add roughly 1,410 residents and 1,607 employees by 2050 **(**Table 1**)**. The projected increase in population and employment will generate growth in vehicle miles of travel (VMT), person miles of travel (PMT), and additional person travel demand (PTD) from new development that will create a need for mobility projects within Lake City.

Table 1. Projected Growth

	Lake City		Columbia County	
Year	**Population**	**Jobs**	**Population**	**Jobs**
2025 (population) 2023 (employment)	**12,579**	**13,223**	**72,388**	**24,625**
2050 (Mobility Plan future year)	**13,989**	**14,830**	**80,500**	**27,618**
Increase	**1,410**	**1,607**	**8,112**	**2,993**

Source: *2025 population estimates (Bureau of Economic and Business Research (BEBR)). Population projections for Columbia County (BEBR). 2023 employment data (U.S. Census Bureau's OnTheMap)*

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VEHICLE MILES OF TRAVEL (VMT)

The growth in vehicle miles of travel (VMT) is one of the factors evaluated to determine the need for future mobility projects within the Mobility Study Area **(Map C)**. The Mobility Study Area includes all areas of the City, enclaves, and portions of unincorporated County to ensure roadways are evaluated to logical endpoints. The evaluation of future vehicle miles of travel (VMT) includes minor and major collectors, arterials, and limited access roads on City, County, and State roads within the Mobility Study Area **(Map C)**.

The existing and future VMT was obtained using traffic data provided by the Florida Department of Transportation (FDOT) **(Appendix D)**. Annual average growth rates were determined using FDOT historical average annual daily traffic (AADT) counts. The growth rate from historical data was used to determine the VMT growth of **737,534** within the Mobility Study Area between 2026 and 2050 **(Table 2)**.

Table 2. Growth in Vehicle Miles of Travel (VMT)

Year	VMT Arterials & Collectors	VMT Limited Access (I-10 & I-75)	VMT All
2026 (Mobility Plan base year)	739,163	510,308	1,249,472
2050 (Model & Plan future year)	998,503	988,502	1,987,005
VMT increase (2026 to 2050)	259,340	478,193	737,534

Source: *Lake City Traffic Characteristics Data (**Appendix D**). The Vehicle Miles of Travel (VMT) for limited access roadways is taken from I-10 between the eastern city limits and US 41 and I-75 between NW Nash Rd and SR 47.*

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PERSON MILES OF TRAVEL (PMT)

The growth in vehicle miles of travel (VMT) is often used in road impact fees to evaluate the need for road capacity improvements to move vehicles. Mobility Fees utilize person miles of travel (PMT) to evaluate the need for mobility projects to move people. To account for trips made by people walking, biking, riding transit, and the number of people per vehicle (aka vehicle occupancy), the projected increase in vehicle miles of travel (VMT) demand is converted into person miles of travel (PMT) demand for arterial and collector roads.

The conversion is based on person trips, vehicle trips, person trip length and vehicle trip length data obtained from the 2022 National Household Travel Survey (NHTS). The NHTS data is used to calculate a person miles of travel factor (PMTf) based on vehicle miles of travel (VMT) and person miles of travel (PMT) per trip purpose. The evaluation of the vehicle and person travel data from the 2022 NHTS resulted in a person miles of travel factor (PMTf) of **1.53** (**Appendix E**). The increase in PMT is based on the projected increase in VMT multiplied by the applicable person miles of travel factor (PMTf) illustrated in further detail on **Figure 3**.

Figure 3: Person Miles of Travel Increase (PMTi)

Person Miles of Travel increase (PMTi)

∑ VMTtp = (∑ VTtp x VTLtp)
∑ PMTtp = (∑ PTtp x PTLtp)
PMTf = (∑ of PMTtp / ∑ of VMTtp)
VMTi = (2050 VMT - 2026 VMT)
PMTi = (VMTi x PMTf)

Where:

∑ VTtp	=	Sum of Vehicle Trips by trip purpose (Appendix E)
∑ PTtp	=	Sum of Person Trips by trip purpose (Appendix E)
VTLtp	=	Average Vehicle Trip Length by trip purpose (Appendix E)
PTLtp	=	Average Person Trip Length by trip purpose (Appendix E)
VMT	=	Vehicle Miles of Travel
PMT	=	Person Miles of Travel
∑ VMTtp	=	Sum of Vehicle Miles of Travel by trip purpose (Appendix E)
∑ PMTtp	=	Sum of Person Miles of Travel by trip purpose (Appendix E)
PMTf	=	Person Miles of Travel factor of 1.53 (Appendix E)
VMTi	=	Vehicle Miles of Travel Increase (Table 2)
PMTi	=	Person Miles of Travel increase (Table 3)

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The projected increase in PMT within the Mobility Fee Study Area between the Mobility Plan base year of 2026 and the future year of 2050 is **1,128,426 (Table 3)**. The increase was calculated as follows per the formula illustrated in **Figure 3**:

(2050 VMT) 1,987,005 - (2026 VMT) 1,249,472 = (VMTi) 737,534

(VMTi) 737,534 x (PMTf) 1.53 = 1,128,426

The projected person miles of travel (PMT) increase of **1,128,426** demonstrates that there are future person miles of travel demand projected by 2050 that will result in the **"need"** for mobility projects to accommodate the increase in person travel demand **(Table 3)**. The documented increase in PMT and the identification of needed mobility projects, via the Mobility Plan, is consistent with the **"needs"** test of the dual rational nexus test.

Table 3. Increase in Person Miles of Travel (PMT)

Vehicle & Person Miles of Travel	(VMT & PMT)
2026 Mobility Plan Base Year	
Vehicle Miles of Travel (VMT)	1,249,472
Person Miles of Travel factor (PMTf)	1.53
Person Miles of Travel (PMT)	1,911,691
2050 Mobility Plan Future Year	
Vehicle Miles of Travel (VMT)	1,987,005
Person Miles of Travel factor (PMTf)	1.53
Person Miles of Travel (PMT)	3,040,118
Increase in VMT & PMT	
Vehicle Miles of Travel increase (VMTi)	737,534
Total Increase in Person Miles of Travel (PMTi)	1,128,426

Source: *The 2050 VMT increase was obtained from **Table 2**. PMTi obtained by multiplying VMTi by 1.53 (**Figure 3**).*

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CITY OF LAKE CITY MOBILITY FEE

The basis for the City of Lake City Mobility Fee is the mobility projects identified in the Mobility Plan needed to meet future travel demand from new development, consistent with Florida Statutes 163.3180 and 163.31801. **Mobility Projects consist of improvements, programs, and services such as sidewalks, bike lanes, boardwalks, multi-use trails, curbless shared streets, neighborhood greenways, primary commercial streets, downtown context sensitive upgrades, road widenings, lane repurposing, connectivity evaluations, intersection improvements, safety improvements, parking improvements, wayfinding, traffic calming, a microtransit pilot, and more.**

The mobility projects identified in the Mobility Plan are intended to provide the person miles of capacity needed to meet future person miles of travel demand, consistent with the **"needs"** requirement of the dual rational nexus test. The mobility fees collected from new development are to be used to fund mobility projects that provide a mobility benefit to new development and accommodate the increase in person travel demand from that new development, consistent with the **"benefits"** requirement of the dual rational nexus test. The mobility fee collected from new development will be used to fund the mobility projects identified in the Mobility Plan **(Figure 4)**.

Figure 4: Mobility Plan and Mobility Fee



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EXISTING CONDITIONS EVALUATION (ECE)

Florida Statute prohibits local governments from charging new development for an existing transportation deficiency (aka over capacity or backlogged roads). An existing conditions evaluation has been conducted to ensure that new development is not being charged for existing transportation deficiencies. The evaluation includes a system-wide analysis of all arterials and collectors within the Mobility Study Area **(Map C)**.

The existing conditions evaluation (ECE) is achieved by dividing the vehicle miles of travel (VMT) by the vehicle miles of capacity (VMC). The arterials and collectors within the Mobility Study Area include City, County, and State roads **(Appendix D)**. A VMT/VMC ratio greater than **1.00** indicates that there are system-wide deficiencies. The VMT/VMC ratio in 2026 is **0.48** based on the existing conditions evaluation **(Table 4)**.

Table 4. 2026 Existing Conditions Evaluation (ECE)

Functional Classification	Length (miles)	2026 VMT	2026 VMC	VMT to VMC Ratio
Minor Collector	3.80	15,259	57,658	0.26
Major Collector	44.54	248,055	621,097	0.40
Minor Arterial	20.94	302,611	571,131	0.53
Principal Arterial	17.34	173,238	428,057	0.40
Limited Access	10.88	510,308	942,496	0.54
Total	97.49	1,249,472	2,620,439	0.48

Source: *Existing conditions are based on Traffic Characteristics Data for the Mobility Study Area (**Appendix D**). The Vehicle Miles of Travel (VMT) for limited access roadways is taken from I-10 between the eastern city limits and US 41 and I-75 between NW Nash Rd and SR 47.*

The mobility fee calculation includes an existing conditions evaluation factor (ECEf) to adjust mobility fee cost for system-wide deficiencies for arterials and collectors within the Mobility Study Area. The existing conditions evaluation factor (ECEf) is determined by dividing the vehicle miles of capacity (VMC) by the vehicle miles of travel (VMT) as illustrated in **Figure 5**.

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Figure 5: Existing Conditions Evaluation Factor (ECEf)

Existing Conditions Evaluation factor (ECEf)

$\sum VMC = (\sum VMCmic + \sum VMCmac + \sum VMCmia + \sum VMCpa + \sum VMCla)$

$\sum VMT = (\sum VMTmic + \sum VMTmac + \sum VMTmia + \sum VMTpa)$

$ECEf = (\sum VMC / \sum VMT)$

If ECEf > 1.00, then the ECEf is set at 1.00

Where:

$\sum VMC$	=	Sum of Vehicle Miles of Capacity (Appendix D)
$\sum VMT$	=	Sum of Vehicle Miles of Travel (Appendix D)
mic	=	Minor Collector
mac	=	Major Collector
mia	=	Minor Arterial
pa	=	Principal Arterial
la	=	Limited Access
ECEf	=	Existing Conditions Evaluation factor (Table 5)

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VMC / VMT ratio greater than **1.00** indicates that the current system has adequate capacity to accommodate existing traffic. The VMC / VMT ratio is **1.30** based on the existing conditions evaluation **(Table 5)**. Thus, development activity is not being assessed for any system-wide deficiencies. For the Mobility Fee calculation, the ECEf will be set to **1.00**.

Table 5. 2026 Existing Conditions Evaluation Factor (ECEf)

Functional Classification	Length (miles)	2026 VMC	2026 VMT	ECEf
Minor Collector	3.80	57,658	15,259	3.78
Major Collector	44.54	621,097	248,055	2.50
Minor Arterial	20.94	571,131	302,611	1.89
Principal Arterial	17.34	428,057	173,238	2.47
Limited Access	10.88	510,308	942,496	0.54
Total	97.49	2,188,251	1,681,659	1.30

Source: *Existing conditions are based on Traffic Characteristics Data for the Mobility Study Area (**Appendix D**).*

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MOBILITY PLAN SUMMARY

The Mobility Plan identifies the mobility projects needed to meet the projected growth in travel demand over the next 24 years on the City's transportation system. The Mobility Plan is comprised of the following plans: (1) Street Plan **(Map D & Appendix G)**; (2) Trails & Greenways Plan **(Map E & Appendix H)**; (3) Intersections Plan **(Map F & Appendix I)**; and (4) Implementation Initiatives **(Appendix J)**. The Plans includes detailed descriptions of mobility projects that serves as the basis for development of the mobility fee. The Plans include existing funded mobility projects, as well as projects needed to meet future travel demand needs.

Planning level cost (PLC) estimates are established for each mobility project identified in the Plans based on cost data from the Florida Department of Transportation (FDOT) and north central Florida data **(Appendix F)**. The PLC estimates for each mobility project are subject to change as the projects move from design to engineering and ultimately onto construction. Multimodal capacities (MC) have been developed for each type of mobility project **(Appendix F)**.

The establishment of these multimodal capacities has been used to calculate a person miles of capacity (PMC) for each of the mobility projects. These multimodal capacities account for the capacity of multimodal and road projects. The following is a summary of the total length, and the planning level cost (PLC) and person miles of capacity increase (PMCi) for mobility projects that are not currently programmed or under construction **(Table 6)**.

Table 6. Mobility Plan Summary

Plans & Programs	Total Miles or Number of Projects	Planning Level Cost (PLC)	Person Miles of Capacity Increase
Streets Plan	34.75	$395,229,093	476,513
Trails & Neighborhood Greenways Plan	58.74	$71,961,250	202,320
Intersections Plan	60	$19,205,000	10,410
Implementation Initiatives	15	$20,850,000	41,700
Total	93.37 miles 60 intersections 15 programs	$507,245,343	730,943

Source: *Streets Plan (**Appendix G**). Trails & Neighborhood Greenways Plan (**Appendix H**). Intersections Plan (**Appendix I**). Implementation Initiatives (**Appendix J**). The basis for the Planning Level Cost (PLC) and Person Miles of Capacity (PMC) are summarized in **Appendix F**.*

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REASONABLY ANTICIPATED FUNDING

The availability of funding for the Mobility Plan over the next 24 years is projected to come from a variety of funding sources. These sources include the city, new development, the federal government, Columbia County, partnerships, and the State of Florida. The Mobility Plan is the first step in a multi-step process to fund mobility within the City. Proactively collaborating with new development is a way to advance mobility projects through partnerships to extend these projects beyond development boundaries.

Columbia County and Lake City could allocate a portion of gas taxes towards the Mobility Plan. However, gas taxes have been declining locally, statewide, and nationally as vehicles have become more fuel efficient and the percentage of electric vehicles and hybrid vehicles increase. The federal government has not raised gas taxes in a number of years. The State of Florida annually adjust gas taxes on the first day of the year based on the prior year Consumer Price Index. Most gas taxes at all levels of government are largely earmarked for maintenance and operations of the existing transportation system, leaving minimal revenues available for new capacity and multimodal improvements.

The Mobility Plan includes several projects that are already funded or planned on State or County roads. Funded County projects are slated to receive funding through the Columbia County Capital Improvements Program. Funding for mobility projects on state roads is allocated through the FDOT District Two 5-Year Work Program and the State Transportation Improvement Program (STIP). Many of the mobility projects recommended in the Mobility Plan are on State and County facilities. For these projects, the assumption was made that 90% of the funding for each project would come from the respective agency, with the City offering up to 10% as a local match, subject to the availability of funds. Over the next 24 plus years, it is reasonably anticipated that roughly **$369,613,728** in funding will be available to fund mobility projects **(Table 7)**.

Table 7. Reasonably Anticipated Funding Summary

Streets Plan	**$312,514,353**
Trails & Neighborhood Greenways Plan	**$41,034,375**
Intersections Plan	**$16,065,000**
Programs	**$0**
Total	**$369,613,728**

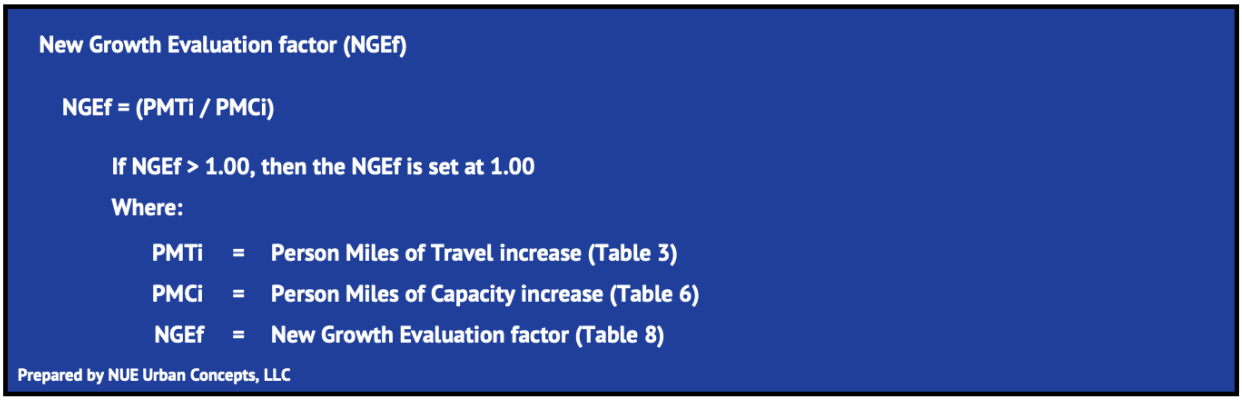
Source: *Streets Plan (**Appendix G**). Trails & Neighborhood Greenways Plan (**Appendix H**). Intersections Plan (**Appendix I**). Implementation Initiatives (**Appendix J**).*

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New Growth Evaluation (NGE)

A new growth evaluation has been conducted to ensure that new development is not paying for more than its attributable share of mobility projects cost identified in the Mobility Plan, as required by case law and Florida Statute. The new growth evaluation factor (NGEf) is based on the increase in person miles of travel (PMT) and the increase in person miles of capacity (PMC) from the mobility projects **Figure 6**.

Figure 6: New Growth Evaluation Factor (NGEf)



The new growth evaluation factor (NGEf) is **1.54 (Table 8)**. A NGEf ratio that is less than 1.00 indicates that more capacity is being provided than what is needed to meet future demand. The NGEf ratio is greater than 1.00. Thus, the Mobility Fee is not assessing new development for more person miles of capacity (PMC) than is what is needed to accommodate projected increases in person miles of travel (PMT). For purposes of the calculation of the Mobility Fee rate, the new growth evaluation factor (NGEf) is set to **1.00**.

Table 8. New Growth Evaluation Factor (NGE)

Increase in Person Miles of Travel (PMTi)	**1,128,426**
Increase in Person Miles of Capacity (PMCi)	**730,943**
New Growth Evaluation factor (NGEf)	**1.54**

Source: *The increase in person miles of travel is based on **Table 3**. The increase in person miles of capacity is based on **Table 6**. The new growth evaluation calculation is based on the formula in **Figure 6**.*

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PERSON MILES OF CAPACITY RATE (PMCR)

The first component for calculating a Mobility Fee is the calculation of a person miles of capacity rate (PMCr). The attributable planning level cost (PLCa) is based on the planning level cost (PLC) for the mobility projects less the reasonably anticipated funding (AF). The assignable Mobility Plan Project cost (MPCa) is calculated by multiplying the planning level cost (PLCa) by the existing conditions evaluation factor (ECEf) and the new growth evaluation factor (NGEf). The assignable Mobility Plan cost (MPCa) is then divided by the increase in person miles of capacity (PMCi) to determine the person miles of capacity rate (PMCr) **(Figure 7)**.

Figure 7: Person Miles of Capacity Rate (PMCr)

Person Miles of Capacity rate (PMCr)

$\sum PLC = (\sum SPc + \sum TNGPc + \sum IPc + \sum IIc)$

$\sum AF = (\sum SPf + \sum TNGPf + \sum IPf + \sum IIf)$

$PLCa = (\sum PLC - \sum AF)$

$MPCa = ((PLCa \times ECEf) \times NGEf)$

$PMCr = (MPCa / PMCi)$

Where:

PLC = Planning Level Cost (Table 6)
AF = Anticipated Funding (Table 7)
c = Cost
f = Funding
SP = Street Plan (Appendix G)
TNGP = Trails & Neighborhood Greenways Plan (Appendix H)
IP = Intersections Plan (Appendix I)
II = Implemention Initiatives (Appendix J)
PLCa = Attributable Cost of Mobility Plan Projects (Table 9)
ECEf = Existing Conditions Evaluation factor of 1.00 (Table 5)
NGEf = New Growth Evaluation factor of 1.00 (Table 8)
MPCa = Assignable Cost of Mobility Plan Projects (Table 9)
PMCi = Person Miles of Capacity increase (Table 6)
PMCr = Person Miles of Capacity Rate (Table 9)

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The following is the calculation for the Person Miles of Capacity Rate (PMCr) illustrated in **Figure 7**:

PLC of $507,245,343 = ($395,229,093 + $71,961,250 + $19,205,000 + $20,850,000)

AF of $369,613,728 = ($312,514,353 + $41,034,375 + $16,065,000 + $0)

PLCa of $137,631,615 = ($507,245,343 - $369,613,728)

MPCa of $137,631,615 = ($137,631,615 x 1.00) x 1.00)

PMCr of $188.29 = ($137,631,615 / 730,943)

With an assignable Mobility Plan Cost (MPCa) of **$137,631,615** and a Person Miles of Capacity increase (PMCi) of **730,943**, the calculated Person Miles of Capacity PMC rate (PMCr) is **$188.29 (Table 9)**. The PMCr will be multiplied by the Person Travel Demand per land use on the Mobility Fee schedule to calculate the Mobility Fee rate per land use.

Table 9. Person Miles of Capacity Rate (PMCr)

Planning Level Cost (PLC)	**$507,245,343**
Anticipated Funding (AF)	**$369,613,728**
Attributable Planning Level Cost (PLCa)	**$137,631,615**
Existing Conditions Evaluation Factor (ECEf)	**1.00**
New Growth Evaluation Factor (NGEf)	**1.00**
Assignable Mobility Plan Cost (MPCa)	**$137,631,615**
Increase in Person Miles of Capacity (PMCi)	**730,943**
Person Miles of Capacity Rate (PMCr)	**$188.29**

Source: *Streets Plan (**Appendix G**). Trails & Neighborhood Greenways Plan (**Appendix H**). Intersections Plan (**Appendix I**). Mobility Programs (**Appendix J**). The Planning Level Cost (PLC) of mobility projects per **Table 6**. The anticipated and assumed funding per **Table 7**. The Existing Conditions Evaluation factor (ECEf) is obtained from **Table 5**. The New Growth Evaluation factor (NGEf) is obtained from **Table 8**. Person Miles of Capacity increase (PMCi) per **Table 6**. The Person Miles of Capacity Rate (PMCr) was determined per **Figure 7**.*

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PERSON TRAVEL DEMAND PER USE (PTDU)

The second component for calculating a Mobility Fee for land uses in the Mobility Fee schedule is the calculation of person travel demand (PTD) for each use. The factors utilized in the calculation of person travel demand (PTD) for each use are the principal means to achieve the "rough proportionality" test established by the courts and Florida Statute 163.31801.

Trip Generation

Trip generation rates are based on daily trip information published in the Institute of Transportation Engineers' (ITE) Trip Generation Manual, 12th edition. The detail for the daily trip generation rates for each land use is included in **Appendix K**. For uses where daily trips are not provided or there are only a few studies, the AM and PM Peak hours of adjacent street traffic were averaged and divided by a peak-to-daily ratio to derive daily trips.

The Mobility Fee schedule requires that trip generation rates for non-residential uses be based on multiple land uses. The trip generation for Mobility Fee schedule land uses such as Community Serving, Long Term Care, and Hotel & Overnight Accommodations are based on weighted AM and PM trip generation data to develop the daily trip generation rates. Additional detail is provided in **Appendix K**.

The simplest way to calculate the daily trip generation rate for a use, where trip generation is based on multiple trip generation rates, would be to simply average the trip rates. The issue with a simple average is that the ITE Manual may only have one (1) or two (2) studies for a given land use and 50 studies for another use. Generally, the greater the number of studies, the more accurate the trip generation rate is for a given use. To ensure that a trip generation rate based on one (1) study does not have the same weight as a trip generation rate based on 30 studies, a weighted trip generation rate is calculated for each Land Use where daily trips are based on more than one ITE land use code.

% New Trips

The percentage of new trips is based on a combination of the various pass-by analyses provided in ITE's Trip Generation Handbook, 3rd edition and various traffic studies conducted throughout Florida. The percentage of new trips differs slightly from the commonly used pass-by trip term as it is the percentage difference in trips after pass-by trips are deducted. While ITE's Trip Generation Handbook does not recognize pass-by rates for uses other than retail, pass-by rates are utilized for uses such as medical offices, day care, entertainment, and recreation use to reflect how people move about the community. The detail for the % new trips is included in **Appendix L**. The concept is better understood based on the following example:

(10 trips x (100% - 30% pass-by rate)) = 7 trips or 70% new trips).

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Person Trip Factor (PTf) & Person Trip Length (PTl)

The person trip factor (PTf) is used to convert vehicle trips to person trips based on the 2022 National Household Travel Survey (NHTS). The person trip length (PTl) is used to convert person trips to person travel demand (PTD). The NHTS data is based on travel surveys collected for the South Atlantic Region of the U.S., which includes Florida.

The travel surveys are from metropolitan statistical areas with a population of less than 1,000,000 people, which includes Columbia County **(Appendix M)**. The person trip factors, and person trip lengths vary by trip purpose. Several trip purposes have been combined to more accurately reflect trip characteristics of the uses established in the Mobility Fee schedule. The travel survey data utilized are for trips of 5.0 miles or less.

Person Miles of Travel (PMT)

The person miles of travel are calculated based on trip generation, percent new trips, the person trip factor, and person trip length. The person miles of travel (PMT) for land uses in the mobility fee schedule are then converted into Person Travel Demand (PTD) based on the Trip Purpose Factor. The calculation for PMT is more fully described and illustrated under the section for PTDu.

Trip Purpose Factor (TPf)

Trip generation rates represent trip-ends at the site of a land use. Thus, a single origin trip from home to work counts as one trip-end for the residence and from work to the residence as one trip-end, for a total of two trip ends. Typical transportation impact fees and some mobility fees would establish an origin and destination factor and split trips evenly between trip ends.

A more complex option that more accurately reflects real world travel behavior is the use of trip purpose data. Under this approach, trips are distributed based on the overall share of travel by trip purpose **(Table 10)**. The trip purpose data is obtained from the 2022 National Household Travel Survey Data **(Appendix M)**. The application of the trip purpose factor (TPf) eliminates double charging new development for the same trip and more accurately reflects overall trip patterns in Lake City. The TPf is used in the calculation of PTDu **(Appendix L)**.

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Table 10. Trip Purpose Factor (TPf)

Trip Purpose	Person Miles of Travel (PMT)	Trip Purpose Factor (TPf)
Home Based	10,792,409,517	0.4008
Shopping Based	9,229,973,957	0.3427
Other	6,907,914,326	0.2565
Total	26,930,297,800	1.0000

Source: *National Household Travel Survey Data (**Appendix M**). Shopping based trips include personal errands, buying meals, and buying goods (**Appendix N**). Other trips include work trips, social based trips include community serving, social / vacation, school, family care, medical / dental, exercise, and recreation / entertainment (**Appendix N**). Final percentages may vary due to rounding.*

Person Travel Demand per Land Use (PTDu)

The result of multiplying Person Miles of Travel (PMT) by the Trip Purpose Factor (TPf) is the establishment of a Person Travel Demand per land use (PTDu) **(Appendix L)**. The PTD per land use reflects projected person travel during an average weekday for the various land uses in the Mobility Fee schedule. The calculation for Person Travel Demand (PTD) is illustrated in **Figure 8**:

Figure 8: Person Travel Demand per Use (PTDu)

Person Travel Demand per use (PTDu)

PMTu = (((TG x % NEW) x PTf) x PTl)

PTDu = (PMTu x TPf)

Where:

PMTu = Person Miles of Travel per use (Appendix L)

TG = Trip Generation (Appendix K)

%NEW = Percent of Trips that are Primary Trips (Appendix L)

PTf = Person Trip Factor (Appendix L)

PTl = Person Trip Length (Appendix L)

TPf = Trip Purpose Factor (Appendix L)

PTDu = Person Travel Demand per use (Appendix L)

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The following is an example of the calculation of the Person Travel Demand (PTD) for a single-family detached residential land use per 1,000 sq. ft. **(Appendix K).**

Trip Generation (TG): 5.35

% New Trips (%NT): 1.00

Person Trip Factor (PTf): 1.60

Person Trip Length (PTl): 2.74

Person Miles of Travel (PMT): 23.45

Trip Purpose Factor (TPf): 0.4008

Person Travel Demand (PTD): 9.40

((((TG x % NT) x PTf) x PTl) = PMT; (PMT x TPf) = PTDu
((((5.35 x 1.00) x 1.60) x 2.74) = 23.45; (23.45 x 0.4008) = 9.40

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MOBILITY FEE ASSESSMENT AREA

There are two kinds of geographic areas in mobility fee systems: assessment areas and benefit districts. Assessment areas are based on either a physical location, such as a downtown, or a type of development pattern, such as a traditional neighborhood development (TND). New development within the city only pays the mobility fee rate applicable to the assessment area in which the new development is located.

The establishment of different assessment areas is done in recognition that certain geographic locations or types of developments will result in shorter trips, more people walking and bicycling, and higher levels of internal capture; thus, minimizing impact to the external roadway network. Multiple assessment areas are established for mobility fees to reflect differences dues to internal capture or external distribution of trips.

Multiple assessment area options within the city were considered based on a review of the Future Land Use Element (FLUE), Future Land Use Map (FLUM), and current development patterns. The FLUE, FLUM and current development patterns for the city do not feature enough variation to warrant Mobility Fees that vary by assessment area. Should the City continue to develop its downtown/CRA into a thriving, mixed-use district, then the City may elect to establish a downtown assessment area to account for internal capture of trips in a future update of the Mobility Fee.

The City of Lake City mobility fee features a single **Assessment Area** for the City (**Map A**). The assessment area defines where a mobility fee is assessed and collected from new development. The mobility fee is assessed at the time of development order application and is paid at the time a development permit is issued, or equivalent approval is granted by the City.

The Mobility Fee Ordinance will address assessment and imposition of the mobility fee on new development. The Mobility Fee Ordinance may either incorporate the Assessment Area map by reference or include the map as an exhibit to the Ordinance.

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MOBILITY FEE SCHEDULE

To ensure the rough proportionality test is addressed, the person travel demand of individual land uses is used to calculate the mobility fee rate per use (MFru) in the mobility fee schedule **(Appendix O)**. The mobility fee rate is based on the person travel demand for each use (PTDu) listed on the mobility fee schedule multiplied by the person miles of capacity rate (PMCr).

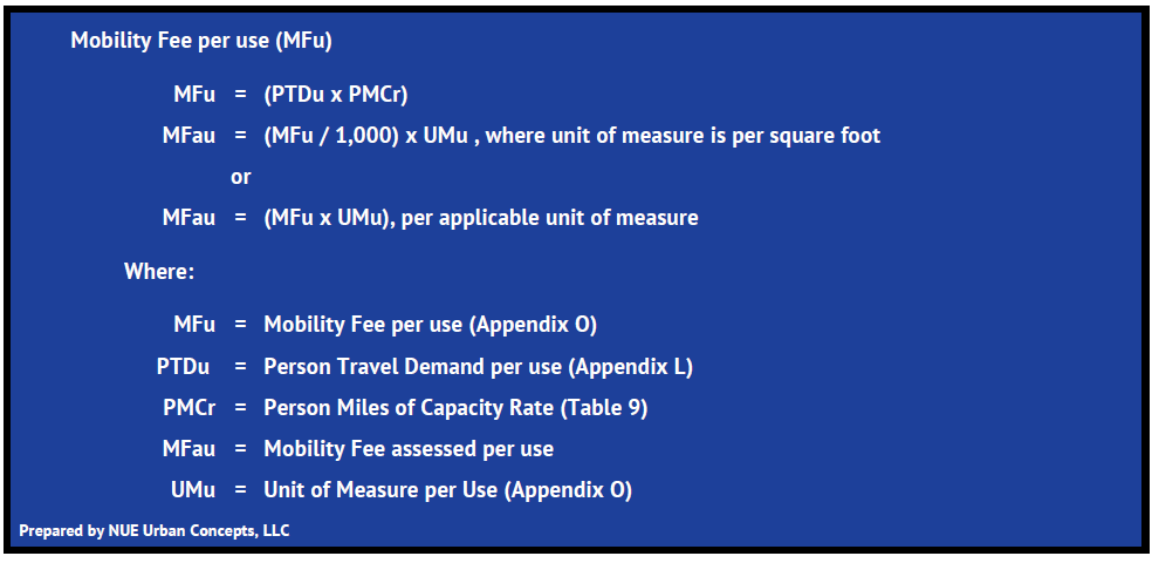
The calculated person travel demand for each use (PTDu) represents the full person travel demand impact of that land use within the Mobility Study Area **(Appendix L)**. The mobility fee rate per use (MFru) has been developed to fund the mobility projects needed on City, County, and State Roads to address growth in future travel demand. Payment of the mobility fee based on land uses in the mobility fee schedule allows new development to equitably mitigate its impact to the City's transportation system.

The Mobility Fee schedule provides fee rates on a per square foot or applicable unit of measure basis **(Appendix O)**. New development is assessed a mobility fee per use (MFau) at the time of building permit application on a per square foot basis or applicable unit of measure. The calculations for determining the mobility Fee are illustrated in **Figure 9**. The following is an example of the mobility fee calculation for a 1,500 sq. ft. single-family detached residential dwelling where the unit of measure (UM) is per sq. ft.:

(PTDu x PMCr) = MFu; (MFu / 1,000) x UMu = MFau

(9.40 x $188.29) = $1,770; ($1,770 / 1,000) x 1,500)= $2,665

Figure 9: Mobility Fee Calculation



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The mobility fee schedule seeks to strike a balance between the City's Comprehensive Plan and current market trends. The uses included on the mobility fee schedule enable the City of Lake City to use the Mobility Fee as an additional tool to further integrate land use and transportation planning consistent with the City's Comprehensive Plan. The calculated mobility fee per land use is provided in **Appendix O**.

The mobility fee schedule of uses is broken down into five (5) components that are further described below the **Figure 10**: (1) category of land uses; (2) individual land use classifications; (3) representative land uses; (4) Assessment Area; and (5) the mobility fee rates per land use. The following is an example the five (5) components of the mobility fee schedule **(Figure 10).**

Figure 10: Mobility Fee Schedule Components

Five (5) Components of a Mobility Fee Schedule	
Use Categories, Uses Classifications, & Representative Uses	**(Assessment Area)**
	City-wide
(1st Use Category) = Institutional Uses	
(2nd Use Classification) = Community Serving **(3rd Representative Use) = (Center, Club, Clubhouse, Lodge, Museum, Performance Venues, Place of Assembly or Worship)**	**(5th Mobility Fee Rates)**

The first (1st) component is overall categories of land uses, such as residential or office. Under each overall category there are multiple uses for which a mobility fee is calculated. The overall category is generally consistent with the function of a given land use for the individual land use classification. These overall categories are generally consistent with the City Comprehensive Plan and the ITE Trip Generation Manual.

The second (2nd) component is individual land use classifications, such as community serving or high impact retail. These individual land use classifications have similar person travel demand characteristics and / or similar functions to the overall land use category. These individual land use classifications are generally consistent with the ITE Trip Generation Manual classification under a given category of land uses. The individual land use classifications will specify the unit of measure to calculate the mobility fee if it differs from a rate per square foot.

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The third (3rd) component is representative land uses under the individual land use classifications. These representative land uses are shown in brackets such as (Afterschool, Child Care Center, Day Care Center, K-12, Pre-K, Trade School, Tutor) after the individual land use classification of Private Education. These representative land uses have similar person travel demand characteristics and functions to the individual land use classification.

These land uses are not exhaustive and are intended to serve as a guide to describe the types of use that would be assessed a mobility fee based on the rate for the individual land use classification. The definition of each individual land use classification provides further detail on the types of representative land uses that would fall under an individual land use classification. These representative land uses are generally consistent with the ITE Trip Generation Manual classification under a give category of land uses and individual land use classifications.

The fourth (4th) component is the Assessment Area. The mobility fee schedule includes a single assessment area. In the future, the city could consider additional assessment areas.

The fifth (5th) component is the Mobility Fee rates per land use classification. The Mobility Fee rates are illustrated for each land use. The Mobility Fee for an individual land use is determined by multiplying the mobility fee rate by the applicable unit of measure.

Affordable Residential

The Mobility Fee schedule features a calculated Mobility Fee rate for affordable housing that is lower than the rate for residential uses in recognition that trip generation data for affordable housing, coupled with the number of households without access to a vehicle available, provides a defensible technical basis for having a lower mobility fee rate. The calculated mobility fee rate is roughly 50% of market rate residential uses and recognizing a lower rate for affordable and workforce housing is consistent with Florida Statute Section 163.3180 (5)(f)6.

Due to the various factors involved with determining what housing would qualify for the affordable or workforce housing designation, it is recommended that the City of Lake City develop criteria for new development to qualify as providing affordable housing to be eligible for the lower Mobility Fee. Florida Statute Section 163.31801 (11) also allows the City to waive the Mobility Fee for affordable housing per Florida Statute Section 420.9071.

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Residential Land Uses

The Mobility Fee schedule proposes a streamlined approach to residential mobility fees that is easy to administer and addresses affordability. The schedule proposes a flat residential Mobility Fee rate per square foot for residential uses, regardless of the type of residential use. The Mobility Fee is set up so that a 600 sq. ft. studio pays for 600 sq. ft., a 1,200 sq. ft. two-bedroom apartment pays for 1,200 sq. ft., and a 2,000 sq. ft. single-family detached dwelling pays for 2,000 sq. ft. There is a direct correlation between the size of a unit and the Mobility Fee to be paid.

The calculation of Mobility Fees per sq. ft. is consistent with how the building industry prices permits and is a tool available to the city to address affordability. Mobility Fees based on square footage, regardless of the type of residential use, reflects that as the size of a residential dwelling unit increases, there is a corresponding increase in the number of bedrooms and vehicles per household **(Appendix K)**. An analysis of data from the 2022 National Household Survey illustrates that as the number of vehicles increases and household size increases, so does the corresponding vehicle miles of travel **(Appendix K).** Thus, like the trip generation rates for non-residential land uses, as the size of a dwelling unit increases, so does the number of associated vehicle trips.

Institutional Uses

The Mobility Fee schedule features three institutional use classifications: (1) community serving; (2) long term care; and (3) private education. Community serving uses include civic uses, galleries, museums, performing arts venues, and places of assembly, such as clubs, lodges, and places of worship. Long term care uses include assisted living facilities, adult day care , congregate care facilities, group care, and nursing homes. Private education uses include day cares and child care centers, private schools, Pre-K, trade and tutor schools. Public and charter schools are exempt from mobility fees and impact fees per Florida Statue.

Recreational Uses

The Mobility Fee schedule includes four recreational use classifications: (1) golf course per hole; (2) outdoor commercial recreation per acre; (3) indoor commercial recreation per sq. ft.; and (4) recreational RV or travel trailer park per sq. ft.. Outdoor recreation uses consist of uses such as amusement parks, driving ranges, sports facilities, tennis courts, and multipurpose recreation facilities. A separate indoor recreation category is included and is based on a rate per sq. ft. for indoor uses such as gyms, health clubs, yoga, dance studios, and arcades.

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Industrial Uses

The Mobility Fee schedule features one industrial use category. The industrial category includes general industrial uses such as heavy industrial, assembly, manufacturing, microbreweries, and trades, as well as commercial storage uses such as mini-warehouses, outdoor storage, and warehouses.

Office Uses

The Mobility Fee schedule features two office use categories. The first use is for business office uses such as accounting or real estate. The general office use also includes hospitals and higher education. The second use is medical, such as clinics, dentist, medical doctors, emergency care, and veterinary. Medical office uses generate two to three times the number of trips as a non-medical office use, while hospitals have a daily trip generation consistent with non-medical office uses.

Retail Land Uses

The Mobility Fee schedule includes five (5) retail use classifications: (1) local retail; (2) multi-tenant retail; (3) free-standing retail; (4) high impact retail; (5) convenience retail.

The first (1st) retail land use classification, Local Retail (non-chain and non-franchisee) has been established to support smaller and more often local retail uses. In recognition that national chain retail uses have greater transportation impacts, a local retail business category has been established with a mobility fee that is 50% less than the retail land use.

A significant update in the 11th and 12th editions of the ITE Trip Generation Manual is the addition of several multi-tenant retail center use classifications. Thus, one of the retail categories is multi-tenant retail, typically what you would find in a shopping center, but without a grocery store or supermarket. The trip generation rate is far higher when a grocery store is present. Multi-tenant uses may sometimes have banks or restaurants as part of a multi-tenant building. These uses would quality for the multi-tenant rate, plus any rates associated with drive-thru lanes.

The third category is free-standing retail uses, the most common of which are dollar or variety stores. Large format retail uses, such as home improvement stores or wholesale clubs are often free-standing retail uses as well. The fourth category is high impact retail. These uses tend to have similar trip generation characteristics of roughly 75 to 125 trips per 1,000 square feet and consist of banks, grocery stores, sit down restaurants, and pharmacies. These uses also increasingly include a drive-thru component. The uses would be assessed per drive-thru lane (additive fee), as well as for the square footage of the building.

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The fifth category is convenience retail and includes uses such as gas stations and convenience stores. As the highest trip generating land uses in the ITE Manual, these uses tend to have trip generation rates over 250 trips per 1,000 square feet.

Non-Residential Additive Uses

The Mobility Fee schedule proposes seven (7) non-residential uses where the mobility fee is based on a unit of measure other than per sq. ft. These non-residential land uses include: (1) bank or financial drive-thru lane or free standing ATM; (2) fast food or quick service restaurant drive thru; (3) retail drive-thru; (4) automobile cleaning; (5) automobile charging; (6) automobile fueling; and (7) automobile repair service.

The one non-residential use that does not include additive mobility fees is hotel & overnight accommodations. Hotel & overnight accommodations include hotels, motels, bed and breakfast, and other transient accommodations. The mobility fee for overnight accommodation is based on a rate per room. Conference rooms and amenities are typically considered to be ancillary uses to the overnight accommodation.

To reflect higher travel demand, seven (7) of these non-residential uses are additive mobility fees. As more land uses downsize, a mobility fee based solely on building size does not fully capture the travel demand impact of certain high travel demand uses. A mobility fee for any retail building would be assessed at the appropriate mobility fee rate. In addition, uses with a bank, quick service restaurant, or pharmacy drive-thru, a car wash, or a commercial automobile charging or fueling position would pay additive fees based on the number of features proposed for the development activity or existing development retrofit.

Uses with a repair or service bay shall be required to pay a mobility fee per bay or stall, plus any mobility fee associated with any building spaces that are not captured as part of a lane, stall, or bay. These uses would include automobile repair service, quick lube, tire stores, as well as any automobile accessories or modifications.

Commercial uses such as grocery stores, variety stores, and large format retailers are starting to include drive-thru lanes for either pharmacies or for general merchandise. Banks, pharmacies, and restaurants all feature higher trip generation rates when there are drive-thru facilities. Some trips may be offset by customers going to the retail use. However, as delivery services become more common, pass-by rates or trip chaining rates are decreasing as delivery trips are making one or two primary trips and not necessarily stopping for other trip purposes, like most people do when going shopping for general goods. Like banks and fast food, retail

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square footage will likely start to shrink as more purchases are delivery or focus on more auto related convenience trips with fewer people shopping for goods.

Some financial institutions, especially Credit Unions, are increasing their brick-and-mortar presence to attract additional customers. Other banks are eliminating branches entirely and just offering drive-thru or walk-up free-standing ATMs. For banks with drive-thru lanes, an additional Mobility Fee is assessed per drive-thru lane. A Mobility Fee is also assessed for any free-standing walk-up ATMs or ATMs accessed via drive-thru lanes.

Fast Food or quick service restaurant uses are experiencing a transformation where buildings are getting smaller, while the number of drive-thru lanes and delivery services are increasing. Due to their high travel demand impact, an additive fee has been calculated per quick service drive-thru lane to capture the impact of quick service uses that offer one or more drive-thru lanes. Some quick service uses are migrating to walk-up ordering, outdoor seating only, with two drive-thru lanes and one delivery pick-up lane, further increasing travel demand. This impact is not captured by simply evaluating the building.

Convenience uses have primarily been uses with automobile fueling. Increasingly superstores, supermarkets, variety stores, and wholesale clubs have started to add automobile fueling. The additive mobility fees will be assessed to any use that offers commercial automobile charging and fueling and is accessible to the public or through a membership club. The mobility fee is assessed per commercial charging station or fueling position. Any automobile charging station that does not charge for service will not be assessed a mobility fee, such as charging stations provided in a public or private garage that do not charge for use.

Uses with a car wash shall be required to pay a mobility fee 1) per square foot for any lane/tunnel, stall, or bay; 2) plus any mobility fee associated with any building space that is not captured as part of a lane/tunnel, stall, or bay or stations. Any building solely for maintenance or supply purposes that does not include any accessible spaces for personnel would not be required to pay a mobility fee beyond that associated with the additive fee for the car wash.

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MOBILITY FEE BENEFIT DISTRICT

The benefit test of the dual rational nexus test requires that local governments establish defined areas or districts within which mobility fees collected are earmarked for expenditure. The geographic limits of the proposed Mobility Fee Benefit District include the current City limits, enclaves, and portions of unincorporated Columbia County **(Map B).** The extension of a Mobility Fee Benefit District beyond current City limits was done in recognition that travel demand does not start or stop at City limits **(Map B)**.

Having a Mobility Fee Benefit District that extends beyond the city limits ensures that the city can expend Mobility Fees on projects identified in the Mobility Plan outside the City limits that cross enclaves or terminate at logical endpoints. It also allows the City to address extra jurisdictional impacts and to work in a cooperative manner with the County and FDOT to partially fund mobility projects that would provide a mobility benefit to new development that pays the mobility fee. The extended boundaries also ensure the ability of the City to fund mobility projects across enclaves and in surrounding areas to provide for continuity and connectivity.

In the future, to advance mobility projects and to form public / private partnerships, the City may elect to establish a development specific mobility fee benefit district. A development specific benefit district would accommodate instances where new development advances mobility projects within a defined area. The benefit district could be a tool to collect mobility fees from various end users within a defined development and reimburse the new development that advanced the mobility project with mobility fees collected within the benefit district.

The benefit district could also include unaffiliated third party development activity within a defined area that would pay its mobility fee, and the City would reimburse the development that provided a mobility benefit outside of the limits of its development boundary. Any development specific benefit district would be established through a developer agreement between the City and the new development. The agreement would address the limits of the district and any development specific collection of mobility fees, utilization of credit, or reimbursement to the developer.

The City will be required to establish a mobility fee special revenue account. Special revenue accounts ensure that mobility fees are expended within the Benefit District and are appropriately accounted for to address annual State mandated audit requirements for Mobility Fee collections and expenditures.

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DEFINITIONS

Any defined term in this Technical Report does not supersedes definitions in the City's Comprehensive Plan or Land Development Regulations for non-mobility fee related purposes.

Affordable Residential means a dwelling unit and shall include those uses specified in the ITE Trip Generation Manual under the Land Use Code Series 200, except for Land Use Codes 253, 254, and 255. Residential includes accessory dwelling units, dormitories, and tiny homes. The City may elect to establish a program that establishes criteria to qualify as affordable or workforce housing. Until the City establishes a program, and an applicant receives formal approval, the affordable or workforce housing mobility fee rate would not be applicable.

Amenities and Ancillary Uses means buildings, structures, and lands with a clubhouse, meeting spaces, laundry facilities, guard houses, fields, courts, indoor or outdoor recreation uses, garages, parking structures, barns, sheds, landscape maintenance facilities that do not generate additional person travel demand, are not open to the public, are not a commercial use. These amenities are generally associated with residential developments and overnight lodging. These uses are not assessed a mobility fee unless they are open to the public and charge for use either through cash or electronic payment or through membership or club dues.

Assessment Area means a geographic area of the City or a specific development pattern where mobility fees are assessed on new development.

Automobile means a car, SUV, truck, van, or motorcycle that is either electric powered, gasoline powered, a hybrid, or some other fuel source that propels the automobile.

Automobile Cleaning means a building, stalls, stations, or tunnels for the cleaning, detailing, polishing, washing, or waxing of automobiles which fall under the description of ITE Trip Generation Manual Land Use Code Series 800 and 900. This use includes full-service, partial service, and self-service uses.

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Automobile Charging or Fueling means the total number of automobiles that can be charged or fueled at one time (fueling positions). Increasingly, land uses such as superstores, (i.e., super Wal-Mart), variety stores, (i.e., Dollar General), and wholesale clubs (i.e., Costco) are also offering automobile charging and fueling with or with/out small convenience stores. Outside of Florida, several grocery store chains are also starting to sell fuel. Free standing automobile charging stations that charge a fee for use and are not a requirement of the City as an ancillary use of a development shall be required to pay a mobility fee. The impact fee rate per charging or fueling position would be in addition to any mobility fee per square foot under the applicable retail land use with automobile charging or fueling. Automobile charging stations that are not a primary use or function of a commercial or retail use and are either required by the City or provided as an ancillary use are exempt from payment of the mobility fee. The City shall have the ability to determine if a charging or fueling station is a commercial use.

Automobile Repair Service means a building, bays, service bays, stalls, or stations for the routine maintenance of automobiles including oil changes, cleaning, or replacing filters, replacing windshield wipers, changing tires, providing for maintenance, service, and repair, and changing and topping off automobile fluids and falls under the description of ITE Trip Generation Manual Land Use Code Series 800 and 900. Any building square footage associated with automobile service would fall under retail uses and pay the applicable impact fee per the square footage of the building not associated with the quick lube service.

Bank or Financial Drive-Thru Lane or Free-Standing ATM means any bank, financial institution, credit union, with a drive-thru lane used for banking purposes such as deposits, withdrawals, balance inquiries, or bill pay. The drive-thru may include either a teller window, pneumatic device for transferring banking information or funds, or an Automated Teller Machine (ATM). An ATM inside or attached to a building that has a use open to the public or end user is not assessed a separate fee as a stand-alone ATM. This use also includes free standing bank drive-thru lanes and freestanding walk-up or drive-thru ATM machines. The fee shall be based upon the total number of drive-thru lanes with a banking window, pneumatic device, or ATM and/or the total number of free-standing ATMs. Free-standing ATM's may be either walk-up or feature drive-thru lanes.

Benefit District means a geographic area of the City where mobility fees paid by new development are expended on mobility projects.

Commercial & Retail Uses means those commercial activities which provide for sale, lease, or rent of goods, products, services, automobiles, or accommodations for use by individuals, businesses, or groups and which include those uses specified in the ITE Trip Generation Manual under Land Use Code Series 800 and 900.

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Community Serving means those uses that are operated by non-profit civic organizations, governmental entities, foundations, or fraternal organizations, including places of assembly. Community serving also includes uses such as YMCA, museum, art studio, gallery, cultural center, community centers, community theater, library, or a fraternal or masonic lodge or club, or any community and civic based uses that do not sell retail goods or services for profit and that participates in community and public activities. Food, beverages, goods, and services may be offered for ancillary fundraising and sales to support the community serving use.

Convenience Retail means car washes, convenience stores, gas stations, and quick service restaurants. Convenience retail with quick-service restaurant drive-thru lanes, or automobile charging or fueling shall be assessed an additive impact fee per drive-thru and charging or fueling position. Convenience retail with car wash facilities shall be assessed mobility fees per applicable unit of measure. ITE Land Use Codes 851, 930, 933 thru 938, and 944 thru 950.

Fast Food or Quick Service Restaurant Drive-Thru means a delivery lane where an order is picked-up by a customer that placed an order at a call box, window, or screen, or via a mobile device or an on-line application or portal. Quick service restaurants are also referred to as fast casual or fast-food restaurants. The number of drive-thru lanes shall be based on the total number of lanes, not the number of windows where an order is picked-up. Some drive-thru lanes may be opened longer than the restaurant is open. Food may be obtained from a pick-up window, locker, station, or functional equivalent after the order has been placed. For uses with designated parking areas for delivery pick-up where food is brought to the parking location, every (5) designated spaces shall be considered the equivalent to a drive-thru lane. The mobility fee per drive-thru is assessed in addition to the mobility fee assessed for the building.

Free-Standing Retail means entertainment, personal service, and retail uses in a single building where any single use under common ownership exceeds 75 percent of the total square footage of the building. Land Use Codes under the 800 and 900 series of the ITE Trip Generation Manual.

Group Living Facility means communities designed for long term care of on-site residents, such as assisted living facilities, continuing care facilities and nursing homes, with common dining and on-site health facilities for residents that is not a general retail or commercial use open to the public. This use includes ITE Trip Generation Manual Land Use Codes 253, 254, 255, and 620.

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High Impact Retail means grocery stores, supermarkets, superstores, variety stores, package stores, liquor, or alcohol for off-site consumption, where 50% or more of the gross square footage of the use is for the sale of edible or drinkable goods. These uses may offer other goods, products, and services such as on-site consumption of food or beverages, pharmacies, cleaning and household supplies, pharmacies, and other personal services. High Impact Retail uses also include banks, credit unions, sit-down restaurants, and pharmacies. These uses generally generate between 75 and 250 daily trips per 1,000 sq. ft.

Hotel & Overnight Accommodations means places of accommodations, such as bed and breakfast, inns, motels, hotels and resorts that provide places for sleeping and bathing and may include supporting facilities such as restaurants, cocktail lounges, meeting and banquet rooms or convention facilities, and limited recreational facilities (pool, fitness room) intended for primary use by guest(s) and which include those uses specified in the ITE Trip Generation Manual under the Land Use Code Series 300.

Impact means any new development that results in an increase in person travel demand above the demand generated by the existing use of property, including submerged properties.

Implementation Initiatives means initiatives intended to implement the Mobility Plan. These initiatives include a variety of plans and studies that may be undertaken as part of implementation of the mobility plan and expenditure of mobility fees.

Indoor Commercial Recreation means facilities that primarily focus on individual or group fitness, exercise, training or provide recreational activities. The uses typically provide exercise, dance or cheerleading classes, weightlifting, yoga, Pilates, cross-fit training, fitness, and gymnastics equipment. Indoor commercial recreation also includes uses such as bowling, pool, darts, arcades, video games, batting cages, trampolines, laser tag, bounce houses, skating, climbing walls, and performance centers. Food, beverages, equipment, and services may be offered for ancillary sales. The use would generally fall under the ITE Land Use Code Series 400.

Industrial means those activities which are predominantly engaged in building and construction trades, the assembly, distribution, finishing, packaging, processing, production, and/or storage of goods or products, utilities, recycling, waste management and uses that include brewing and distilling that may have taps, sampling or tasting rooms, and include those uses specified in the ITE Trip Generation Manual under Land Use Code Series 100 excluding governmental uses and commercial storage uses. Industrial uses typically have ancillary office space and may have display or merchandise display areas for various trades and industries that are not open to the

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general public. Industrial uses are also located in land uses and zoning districts intended for industrial uses.

Industrial Uses means those activities which are predominantly engaged in the assembly, distribution, fabrication, finishing, packaging, processing, production, storage, and/or warehousing of goods and products and which include those uses specified in the ITE Trip Generation Manual under Land Use Code Series 100 but excluding governmental uses. Industrial Uses also means facilities or acreage in which one or more warehouses, storage units or vaults are rented for the storage of goods and/or acreage or is providing for the storage of boats, RVs, automobile trailers and other physical items that are larger than what is typically stored within an enclosed structure. The acreage for outdoor storage, excluding drive aisles, buffers, and stormwater management areas, shall be converted to square footage for purposes of calculating the fee. This shall not include an individual's personal property where such items are stored by the owner of the land and not for commercial purposes, subject to allowance by land development and zoning regulations.

Institutional Uses means those public or quasi-public uses that serve one or more community's social, educational, health, cultural, and religious needs and which include those uses specified in the ITE Trip Generation Manual under the Land Use Code Series 500, and includes Land Use Codes 253, 254, 255, and 620. Land Use Codes 540 and 550 are included in office uses and 580 and 590 falls under community serving. Federal, state, and local government institutional uses, except for community development districts, are exempt from payment of mobility fees.

ITE Trip Generation Manual means and refers to the latest edition of the report entitled "Trip Generation" produced by the Institute of Transportation Engineers (ITE), and any official updates.

Level of Service (LOS) means a quantitative stratification of the level of service provided to a facility, roadway, or service stratified into six letter grade levels, with "A" describing the highest level and "F" describing the lowest level; a discrete stratification of a level of service continuum.

Local Retail means cafes, personal service, restaurants, and retail uses that meet criteria established by the City to qualify as a local retail use. These uses would exclude regional or national chains. The criteria usually include the identification of the total number of retail operations that would define a chain retail use. Until the City establishes criteria, the mobility fee rate for local retail would not be assessed on any land use.

Medical means a building or buildings that provide medical, dental, or veterinary services and care. Medical office shall also include any clinics, emergency care uses, and any uses specified in

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the ITE Trip Generation Manual under Land Use Code Series 600, including Land Use Code 720. Land Use Code 620 is included under Long Term Care land uses.

Micromobility means electric powered personal mobility devices such as electric bicycles, electric scooters, hoverboards, One-Wheel, Unicycle, electric skateboards, and other electric assisted personal mobility devices. Low speed vehicles such as golf carts or mopeds are not considered personal micromobility devices.

Microtransit means electric powered low speed vehicles, autonomous transit shuttles, golf carts, neighborhood electric vehicles, and transit circulators that seat less than 15 passengers.

Mobile Home means land uses for the temporary or permanent placement of Manufacture Homes, Mobile Homes, Recreational Vehicles, Tiny Homes on Wheels, or Travel Trailers, within predefined lots or spaces that have connections for communications, electric, water, and wastewater. Mobile residence maybe located on an individual lot or parcel, or part of a unified development, park, or resort. Mobile residential parks may have common amenities and building with recreational uses, laundry, and park offices.

Mobility means the ability to move people and goods from an origin (beginning point) to a destination (end point) by multiple modes of travel in a timely (speed) manner.

Mobility Fee means a monetary exaction imposed on new development to fund mobility projects identified in the most recently adopted mobility plan.

Mobility Fee Expenses means expenditures for: (a) the repayment of principal and interest or any redemption premium for loans, advances, bonds, bond anticipation notes, and any other form of indebtedness then outstanding consistent with statutory allowances and used to advance mobility projects identified in the mobility plan; (b) reasonable administrative and overhead expenses necessary or incidental to expanding and improving mobility projects; (c) crosswalks, elevated crossings, bridges, traffic control and crossing warning devices, landscape, trees, way finding, irrigation, hardscape, streetscape, and lighting related to projects; (d) micromobility devices, microtransit vehicles, programs and services; (e) mobility hubs, rail stations with parking structures, transit circulators, facilities, programs, shuttles, services and vehicles; (f) reasonable expenses for engineering studies, stormwater reports, soil borings, tests, surveys, construction plans, and legal and other professional advice or financial analysis relating to projects; (g) the acquisition of right-of-way and easements for the improvements, including the costs incurred in connection with the exercise of eminent domain; (h) the clearance and preparation of any site, including the demolition of structures on the site and relocation of utilities; (i) floodplain

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compensation, wetland mitigation and stormwater management facilities; (j) all expenses incidental to or connected with the issuance, sale, redemption, retirement, or purchase of bonds, bond anticipation notes, or other forms of indebtedness, including funding of any reserve, redemption, or other fund or account provided for in the ordinance or resolution authorizing such bonds, notes, or other form of indebtedness consistent with statutory allowances and used to advance mobility projects identified in the mobility plan; (k) reasonable costs of planning, design, survey, engineering, and construction, including mobilization, maintenance of traffic during construction and CEI (construction engineering and inspection) services of mobility projects; (l) City administration, implementation updates to the mobility plan and mobility fee, including any analysis, assessments, counts, data collection, plans, programs or studies needed for mobility projects or (m) local match for federal, state and county funded projects.

Mobility Fee Schedule means the land uses for which a mobility fee is to be assessed on new development. The schedule includes the mobility fee rates per unit of measure for each land use.

Mobility Fee Technical Report shall mean the City of Lake City Mobility Fee Technical Report dated February 2026 and prepared by NUE Urban Concepts, LLC that that identifies mobility projects within and adjacent to the City to meet future person travel demand from new development and serves as the basis for the City's mobility fee. The Technical Report documents the analysis, data and methodology used to develop a mobility fee and is adopted pursuant to an implementing ordinance which authorizes imposition of the mobility fee.

Mobility Plan means the latest 2050 City of Lake City Mobility Plan dated February 2026 that identifies mobility projects within and adjacent to the City and includes a separate document that details the description, cost, and capacity of each mobility project.

Mobility Project means improvements such as bike lanes, buffered bike lanes, protected bike lanes, cycle tracks, raised bike lanes, intersections, interchanges, roundabouts, boardwalks, pathways, shared-use paths, multi-use paths/trails, sidewalks, traffic calming, elevated crossings, pedestrian bridges, overpasses or underpasses, roads, streets, and streetscape. Mobility projects also include policies, programs and services, wayfinding, micromobility devices, and transit vehicles, circulators, lanes, stops, and facilities, along with mobility hubs and corridor studies. Projects can include new or additional travel lanes and turn lanes, upgrade of roads that results in a change in functionally classification of the road, complete and low speed streets, curbless shared streets, new or upgraded traffic signals, traffic synchronization, mobilization, maintenance of traffic, survey, geotechnical and engineering, utilities, construction, PD&E, planning, engineering and inspection, utility relocation, right-of-way, easements, land

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acquisition, stormwater management facilities. These projects may also be referred to as mobility plan projects or multimodal projects.

Mode means the choice of travel that a person undertakes and can include walking, jogging, running, bicycling, paddling, scooting, flying, driving a vehicle, riding a boat, transit, taxi or using a new mobility technology.

Multimodal means travel by multiple modes of transportation, including travel lanes, sidewalks, pathways, shared-use paths, boardwalks, trails, canals, waterways for walking, jogging, running, bicycling, rollerblading, skating, scootering, driving, or use of a device for mobility impaired persons, and where allowed use of micromobility devices. Multimodal also means transit travel by microtransit, autonomous transit shuttles, buses, trolleys, boats or water born vehicles.

Multimodal Capacity means the sustainable flow rate, at a service standard, at which persons or vehicles reasonably can be expected to traverse a point or a uniform section of a bicycle facility, pedestrian facility, roadway, or shared-use multimodal facility during a given time-period under prevailing conditions. For transit, the capacity is the maximum number of persons reasonably accommodated riding a transit vehicle, along with the frequency and duration of transit service.

Multimodal Transportation System means the right-of-way, easements, roads, streets, canals, alleyways, curb-cuts, traffic control devices, stormwater management facilities, utilities, bridges, waterways, and multimodal facilities that allow for circulation, mobility, and parking within the City and accessibility to land uses, property, and modes of transportation within the City.

Multi-Tenant Retail means sale of good and merchandise, personal service, retail, and restaurant uses provided in a single building, with two (2) or more separate distinct uses under different corporate ownership where no single use exceeds 75 percent of the total square footage of the building. This includes land uses under ITE Land Use Codes Series 800 and 900.

New Development means new residential and non-residential construction, any new land development or site preparation activity, any new construction of buildings or structures, any modification, reconstruction, redevelopment, or upgrade of buildings or structures, any change of use of a building, land, or structure, and any special exception approval, variance, or special use permit that results in an impact to the multimodal transportation system.

Non-Residential Additive Uses means a land use with a mobility fee rate based on a unit of measure that generates high levels of impact per unit such as service bays, car wash lanes, fueling positions for automobiles, and drive-thru lanes for banks, quick service restaurants, and retail

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uses. These mobility fees per unit of measure are assessed in addition to mobility fees assessed per land use based on square footage of buildings and structures or the applicable unit of measure for the land use. These non-residential uses fees may be referred to additive fees or additive mobility fees.

Non-Residential Square Feet means the sum of the gross floor area (in square feet) of the area of each floor level under cover, including cellars, basements, mezzanines, penthouses, corridors, lobbies, stores, and offices, that are within the principal outside faces of exterior walls, not including architectural setbacks or projections. Included are all areas that have floor surfaces with clear standing head room (six feet six inches, minimum) and are used as part of primary use of the property of their use. If an area within or adjacent to the principal outside faces of the exterior walls is not enclosed, such as outdoor restaurant seating, areas used for storage of goods and materials, or merchandise display, and is determined to be a part of the primary use of property, this gross floor area is considered part of the overall square footage of the building. Areas for parking, circulation, ingress, egress, buffers, conservation, walkways, landscape, stormwater management, and easements or areas granted for transit stops or multimodal parking are not included in the calculation of square feet.

Office means general offices, hospitals, higher education, post-secondary trade schools, and professional activities primarily involving the provision of professional or skilled services, including but not limited to accounting, legal, real estate, insurance, financial, engineering, architecture, accounting, and technology.

Office Uses means those businesses which provide professional services to individuals, businesses, or groups and which include those uses in the ITE Trip Generation Manual under Land Use Code Series 600 and 700 and includes Land Use Codes 540, 550, 911 and 912. Land Use Code 620 is included under institutional uses.

Outdoor Commercial Recreation means outdoor recreational activity including land uses with miniature golf, batting cages, video arcade, bumper boats, go-carts, golf driving ranges, tennis, racquet or basketball courts, soccer, baseball and softball fields, paintball, skating, cycling or biking that require paid admittance, membership or some other type of fee for use. Buildings for refreshments, bathrooms, changing and retail may be included. The fee shall be based upon the total acreage of the facility for active uses outside of buildings and all buildings used to carry out a primary function of the land use activity. Areas for parking, buffers and stormwater that are not active features of the land use are excluded from the fee acreage. The use would generally fall under the ITE Land Use Code Series 400.

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Person Miles of Capacity (PMC) means the number of persons "capacity" that can be accommodated, at a determined standard, on a facility while walking, bicycling, riding transit, driving, or using a mobility assisted device over a defined distance.

Person Miles of Travel (PMT) means a unit used to measure person travel made by one person where each mile traveled is counted as one person mile. PMT is calculated by multiplying person trip length by the number of person trips. The increase in future person miles of travel is used to plan mobility project needs that form the basis for a mobility fee.

Person Miles of Travel Factor (PMTf) means the factor utilized to convert vehicle miles of travel to person miles of travel based on the 2022 National Household Travel Survey.

Person Travel Demand (PTD) means travel demand from new development based on trip generation, pass-by trips, vehicle trip lengths, limited access travel, origin and destination factors, vehicle miles of travel, and person miles of travel factors. The resulting mobility fees are roughly proportional to the person travel demand per use and assessment area provided on the mobility fee schedule.

Person Trip (PT) means a trip by one person by one or more modes of travel including, but not limited to, driving a motor vehicle or low speed electric vehicle, riding transit, walking, bicycling or form of person powered, electric powered or gasoline powered device.

Person Trip Length (PTl) means the length, in miles, of a person trip per trip purpose.

Private Education means building or buildings used for pre-school, private school, childcare, or day care where students are educated by a non-governmental entity with grades ranging from pre-kindergarten to 12th grade. Private schools do not include Charter Schools, which are exempt from local government fees per Florida Statute. Childcare and day care shall mean a facility where care for young children is provided, normally during the daytime hours. Day care facilities generally include classrooms, offices, eating areas and playgrounds. Postsecondary education falls under office uses. These uses are under ITE Trip Generation Manual under Land Use Code Series 500.

Recreational Uses mean those public or quasi-public uses that serve a community's social, cultural, fitness, entertainment, and recreational needs, which include applicable land uses specified in the ITE Trip Generation Manual under Land Use Code Series 400 and 500.

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Residential means a dwelling unit and shall include those uses specified in the ITE Trip Generation Manual under the Land Use Code Series 200, except for Land Use Codes 253, 254, and 255. Residential includes tiny homes, accessory dwelling units, and dormitories.

Residential Square Feet means the sum of the area (in square feet) of each dwelling unit measured from the exterior surface of the exterior walls or walls adjoining public spaces such as multifamily or dormitory hallways, or the centerline of common walls shared with other dwelling units. Square feet include all livable, habitable, and temperature controlled enclosed spaces (enclosed by doors, windows, or walls). This square footage does not include unconditioned garages or unenclosed areas under roof. For multifamily and dormitory uses, common hallways, lobbies, leasing offices, and residential amenities are not included in the square feet calculation, unless that space is leased to a third-party use and provides drinks, food, goods, or services to the public or paid memberships available to individuals that do not reside in a dwelling unit.

Residential Uses means residential uses shall include those uses specified in the ITE Trip Generation Manual under the Land Use Code Series 200 for all Land Use Codes between 210 and 252 and includes ITE Land Use Code 416.

Retail Drive-Thru means any drive-thru lane associated with a personal service or retail use. The drive-thru may include an order window or a door, window, or other means of access to drop-off or pick-up up goods, items, services, ordered through a mobile app or online. Common uses include dry cleaners or pharmacies. Increasingly retail uses are including drive-thru lanes to pick up ordered goods. Drive-thru lanes associated with a bank, fast food or quick service restaurant, financial institution, or auto wash are assessed additive mobility fees. Retail uses include those under ITE Land Use Codes Series 800 and 900, except those uses included on the mobility fee schedule with defined mobility fee rates.

Streetscape means hardscape elements such as pavers, benches, lighting, trash and recycling receptacles, fountains, seating, shade structure, crosswalks, landscape elements such as canopy and understory trees, shrubs, bushes, grasses and flowers, green infrastructure and architectural structures and projections that provide shade and protection from various weather conditions.

Trip means travel between locations, often between an origin, such as a home, to a destination, such as a business, but the trip can end and begin at the same location, such as walking a dog in the neighborhood where the home is both the origin and destination.

Travel Demand means the mode of transportation mobility that people choose to use, and how those choices result in trips of varying lengths on the transportation system.

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Trip Length means the length of a trip per trip purpose.

Trip Purpose means the primary purpose at the destination of a trip such as travel to buy goods, services, or meals, entertainment, recreation, school, work, places of assembly, errands, medical, day care, or work related. Trip purpose may be either home based, meaning the trip originates at a residence, or non-home based, meaning the trip originates at a destination other than a residence.

Use means a use of land for residential or non-residential purposes. For mobility fee purposes the terms land use and use are interchangeable. The inclusion of a use on the mobility fee schedule does not mean that land use or use is permitted by the City's Land Development Code.

Vehicle Miles of Travel (VMT) means a unit to measure vehicle travel made by a motor vehicle where each mile traveled is counted as one vehicle mile regardless of the number of persons in the vehicle and is calculated by multiplying the length of a road segment by the total number of vehicles on that road segment.

Vehicle Occupancy (VO) means the total number of persons in a single motor vehicle making a trip.

Vehicle Trip means a trip by a single motor vehicle, regardless of the number of persons in the motor vehicle.

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RECOMMENDED NEXT STEPS

The adoption of the Mobility Fee requires additional tasks to administer and implement the Mobility Fee. The following are recommended next steps that the city should consider:

(1) **Columbia County Coordination:** HB 479 encourages municipalities and counites enter into an interlocal agreement to address transportation mitigation consistent with the requirements of Florida Statute Section 163.3180. As part of the interlocal, the City and County should address areas adjacent to the City that could annex into the City or where development in unincorporated County could impact the multimodal transportation system within the City. Ideally, the interlocal should identify mobility projects where the City and County can coordinate improvements and ensure right-of-way is reserved or preserved and connectivity is enhanced to improve mobility for all.

(2) **Annexation of Unincorporated Property**: The City should consider strategic pursuit of annexations of unincorporated Columbia County adjacent to or forming enclaves within the City. These areas are using the transportation system within the City and annexations allows the City to be better able to coordinate mobility projects and ensure that the impacts from new development are mitigated.

(3) **Service Charge Study:** Lake City should also consider undertaking a service charge study for administering and implementing its mobility fee, along with its other impact fees. Florida Statute limits administrative charges to the cost of administering and implementing mobility fees. The service charge study would provide a factual basis for assessment of a service charge to offset administrative cost. The service charge would also address future updates and application fees for special studies, request for credits or offsets, and special assessments.

(4) **Administrative Manual:** Lake City should consider developing an administrative manual that establishes administrative procedures to administer and implement the mobility plan, mobility fees, and impact fees. The mobility fee and impact fee ordinances address big picture legal and statutory requirements. The Administrative Manual would govern day to day administration and provide the City with continuity of service.

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(5) **Traffic Count Program:** Lake City should consider collecting traffic counts on major collectors, minor collectors and major local roads through-out the city. The pursuit of funds and grants for safety and mobility will be further enhanced by having traffic count data.

(6) **Land Development Regulations:** The City should evaluate its Land Development Regulations and establish criteria to address site access assessments from new development. The LDRs may also need to be amended depending on the extent of Comprehensive Plan Amendments. The City should consider establishing street, multimodal, and transit quality of service (QOS) standards as performance measures and for development review. The City should also consider implementing FDOT's Context Classification and expand on the initial application of FDOT's Context Classification that has already been undertaken as part of the mobility plan **(Figure 11)**.

Figure 11: FDOT's Context Classification



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CONCLUSION

The City of Lake City Mobility Fee is based on the mobility projects identified in the Lake City 2050 Mobility Plan. The Mobility Plan sets the framework for moving people, providing mobility choices, and meeting future travel demand throughout the city. The future travel demand analysis provided in this Technical Report clearly demonstrates there is growth in travel demand projected within the city. The planned mobility projects over the next 24 years will expand the City's transportation system to meet projected travel demand.

The Mobility Fee is a streamlined, equitable way for all new development within the City to mitigate its impact to the multimodal transportation system. The **Assessment Area** for the Mobility Fee will be uniform across the city per type of land use. The Mobility Fee will replace transportation concurrency requirements for new development. The Mobility Fee would be the only transportation mitigation fee assessed on new development within the Lake City.

Lake City will determine how Mobility Fee revenues are allocated and expended through its annual Capital Improvements Program. Mobility Fee revenues may be expended on projects identified in the 2050 Mobility Plan and the City's Capital Improvements Program.

The Mobility Plan, based on growth in population and increases in person miles of travel, includes mobility projects that provide the person capacity **"needed"** to meet the travel demands of new development. The new growth evaluation demonstrates that new development is not being assessed more than its **"attributable and assignable"** share of the cost of the Mobility Plan.

The person travel demand for each use included in the Mobility Fee schedule meets the **"rough proportionality test"** established through case law. The establishment of a Mobility Fee Benefit District ensures that Mobility Fees will be expended to provide a mobility **"benefit"** to new development that pays a Mobility Fee. The Mobility Plan and the Mobility Fee meet the **"dual rational nexus test"** and is consistent with the requirements of Florida Statute Sections 163.3180, 163.31801 and Florida Statute Chapter 380.

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Maps

February 2026

Maps

Map A. **Mobility Fee Assessment Area**

Map B. **Mobility Fee Benefit District**

Map C. **Mobility Study Area**

Map D. **Streets Plan**

Map E. **Trails & Neighborhood Greenways Plan**

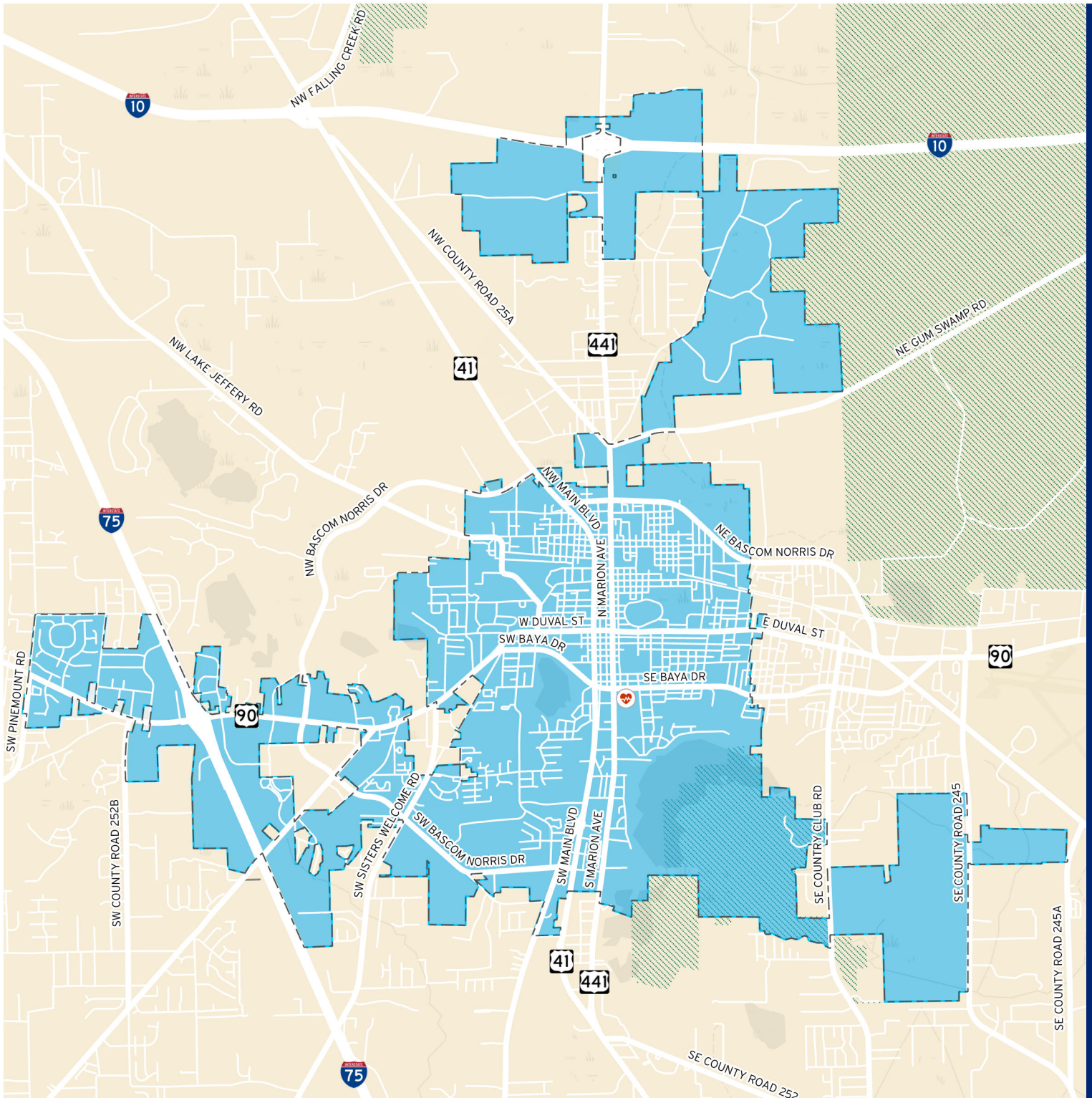
Map F. **Intersections Plan**

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MAP A

Mobility Fee Assessment Area

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Assessment Area

City of Lake City Mobility Fee

Legend

- City Limits
- Unincorporated Columbia County
- Florida Conservation Lands
- Assessment Area

The Assessment Area illustrates where Mobility Fees are assessed and collected from new development.

0 0.75 1.5 Miles

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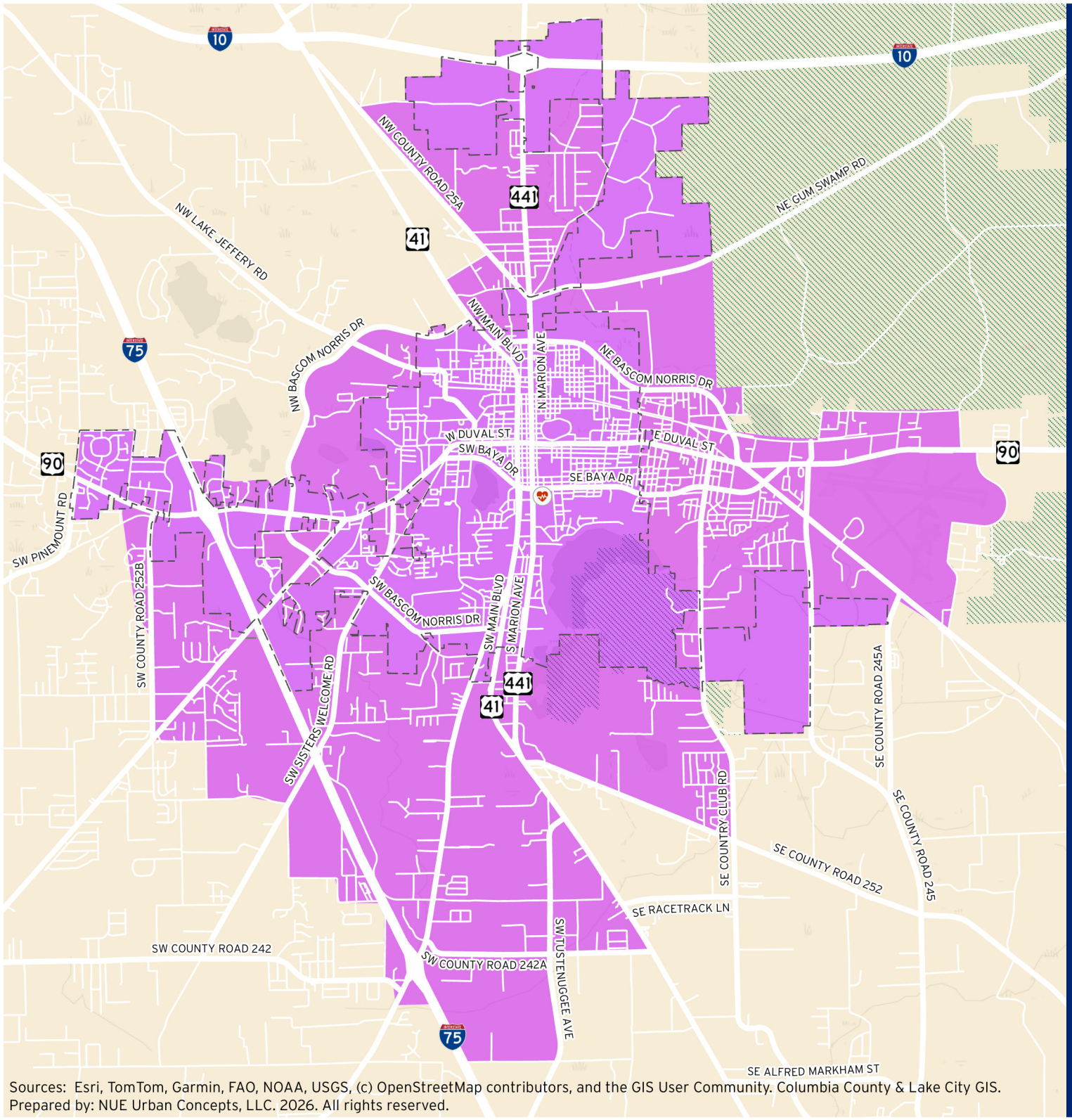
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MAP B

Mobility Fee Benefit District

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Benefit District

City of Lake City Mobility Fee

Legend

- City Limits
- Unincorporated Columbia County
- Florida Conservation Lands
- Benefit District

The Benefit District illustrates where Mobility Fees can be expended.

0 1 2 Miles

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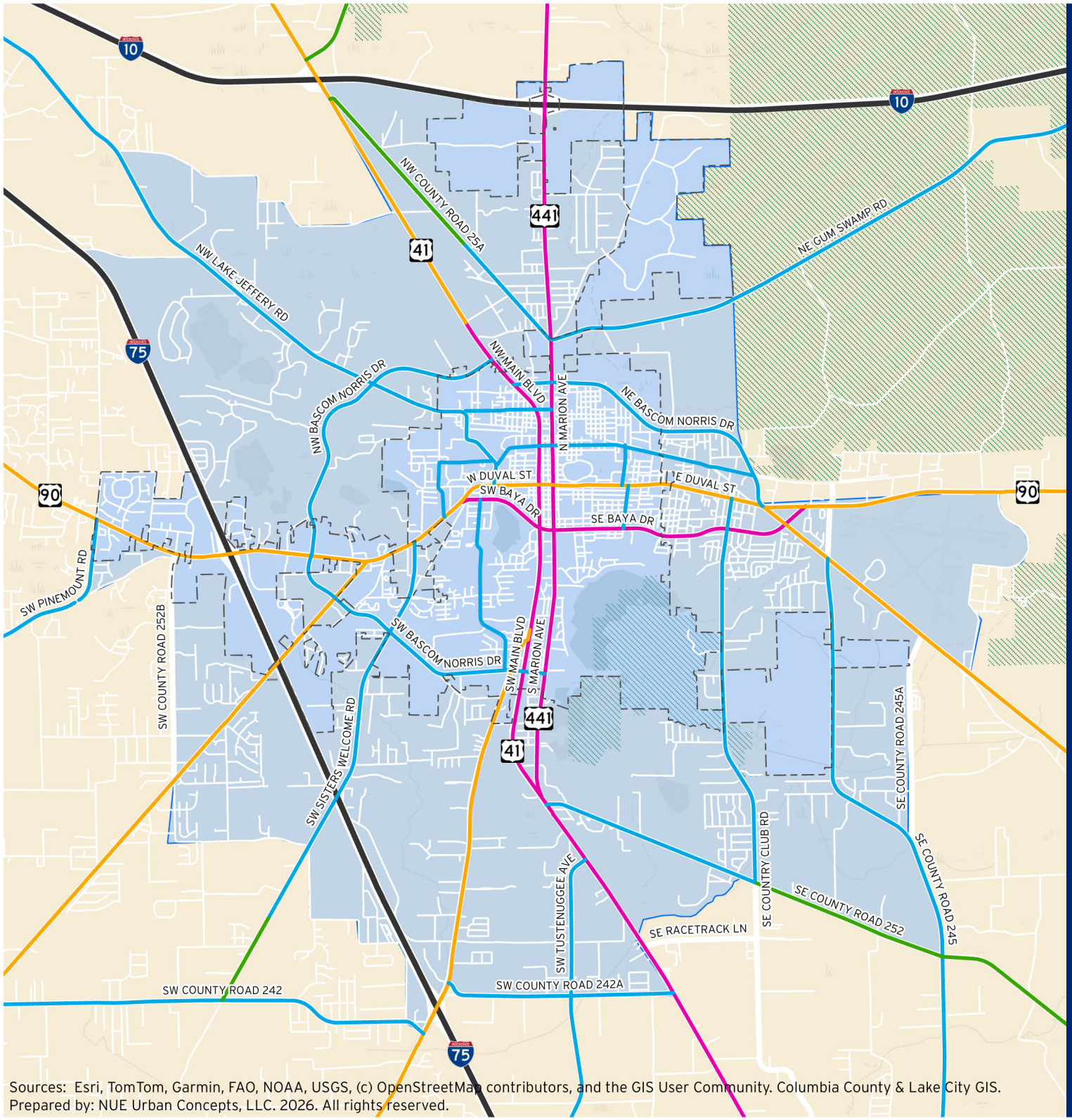
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MAP C

Mobility Study Area

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CITY OF LAKE CITY
Florida's Gateway Est. 1859

Mobility Study Area & Network

City of Lake City Mobility Plan & Fee

Legend

- City Limits
- Unincorporated Columbia County
- Florida Conservation Lands
- Mobility Study Area
- Limited Access
- Principal Arterial
- Minor Arterial
- Major Collector
- Minor Collector

The Mobility Study Area extends beyond the existing city limits in recognition that trips do not stop at city limits, and to address extra-jurisdictional impacts to the County and State transportation systems. The Mobility Study Area is used to identify the Mobility Study Network, which is used to: 1) evaluate the existing roadway network to determine where deficiencies lie and where improvements are needed, 2) identify Mobility Plan projects, and 3) ensure, per Florida Statute, that new development will not be charged for existing deficiencies in the calculation of the Mobility Fee.

0 1 2 Miles

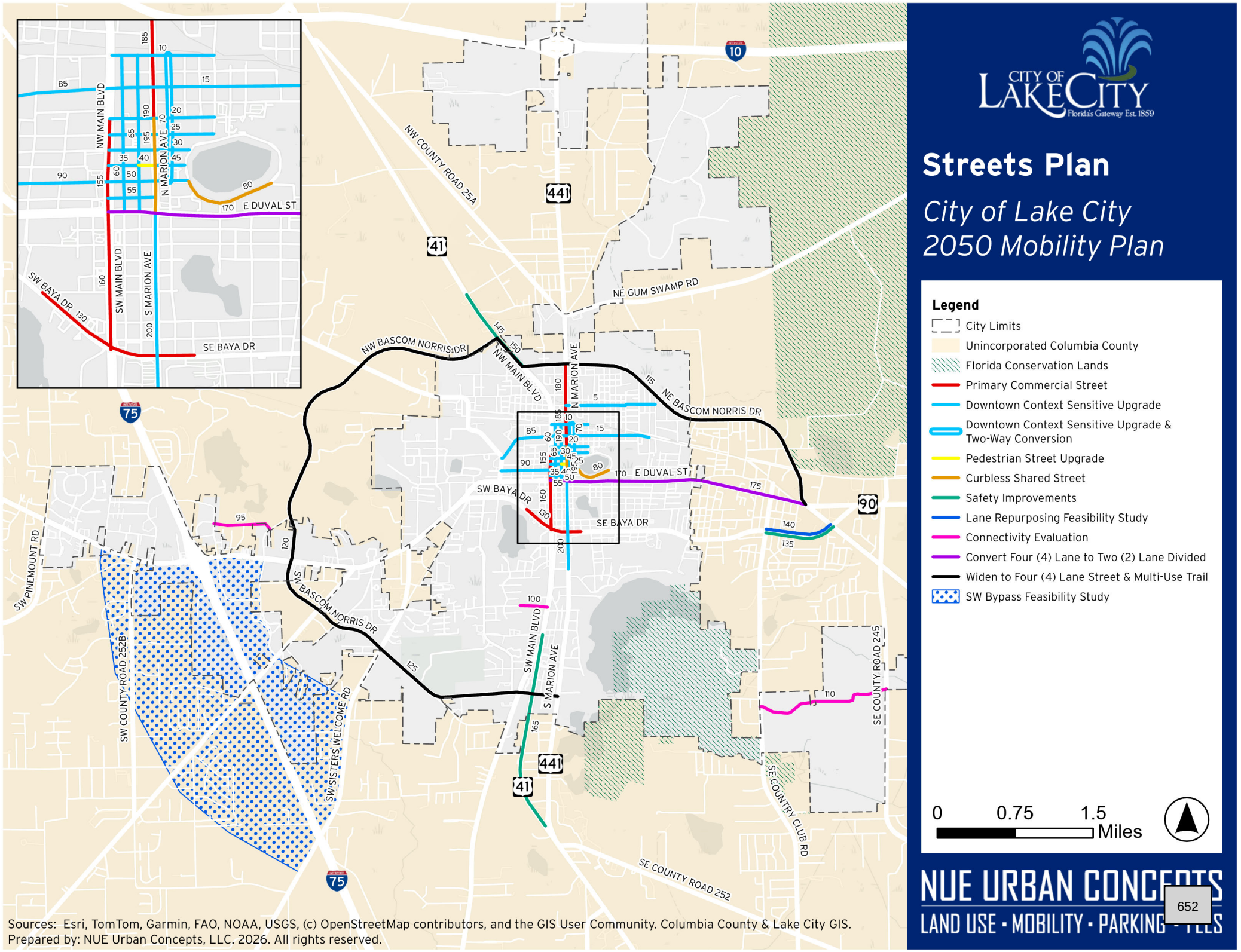
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MAP D

Streets Plan

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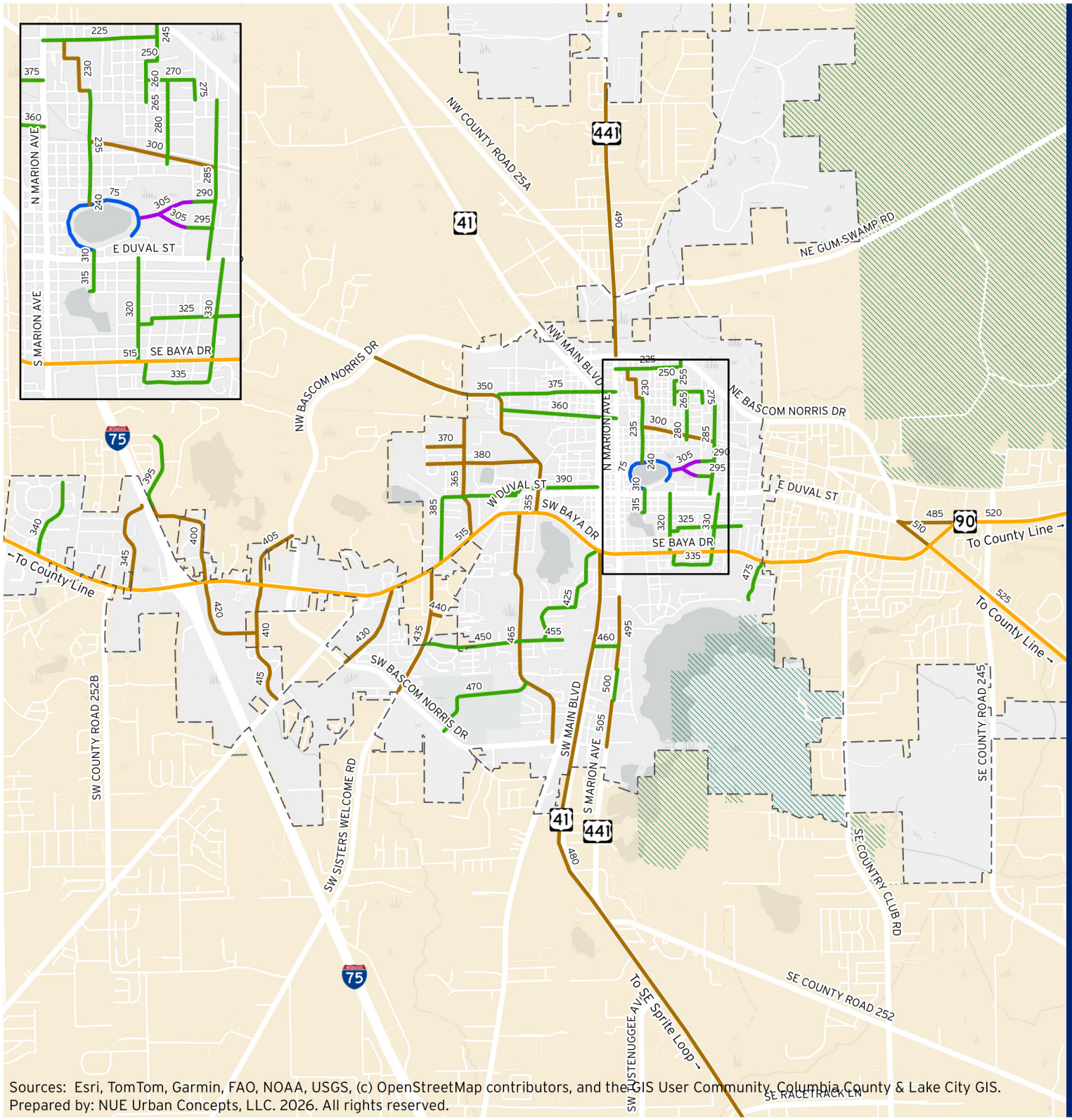
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MAP E

Trails & Neighborhood Greenways Plan

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Trails & Neighborhood Greenways Plan

City of Lake City 2050 Mobility Plan

Legend

- City Limits
- Unincorporated Columbia County
- Florida Conservation Lands
- Boardwalk
- Lake Desoto Promenade (aka Lakefront Improvements)
- Multi-Use Trail
- Priority Neighborhood Greenway
- SunTrail

0 0.75 1.5 Miles

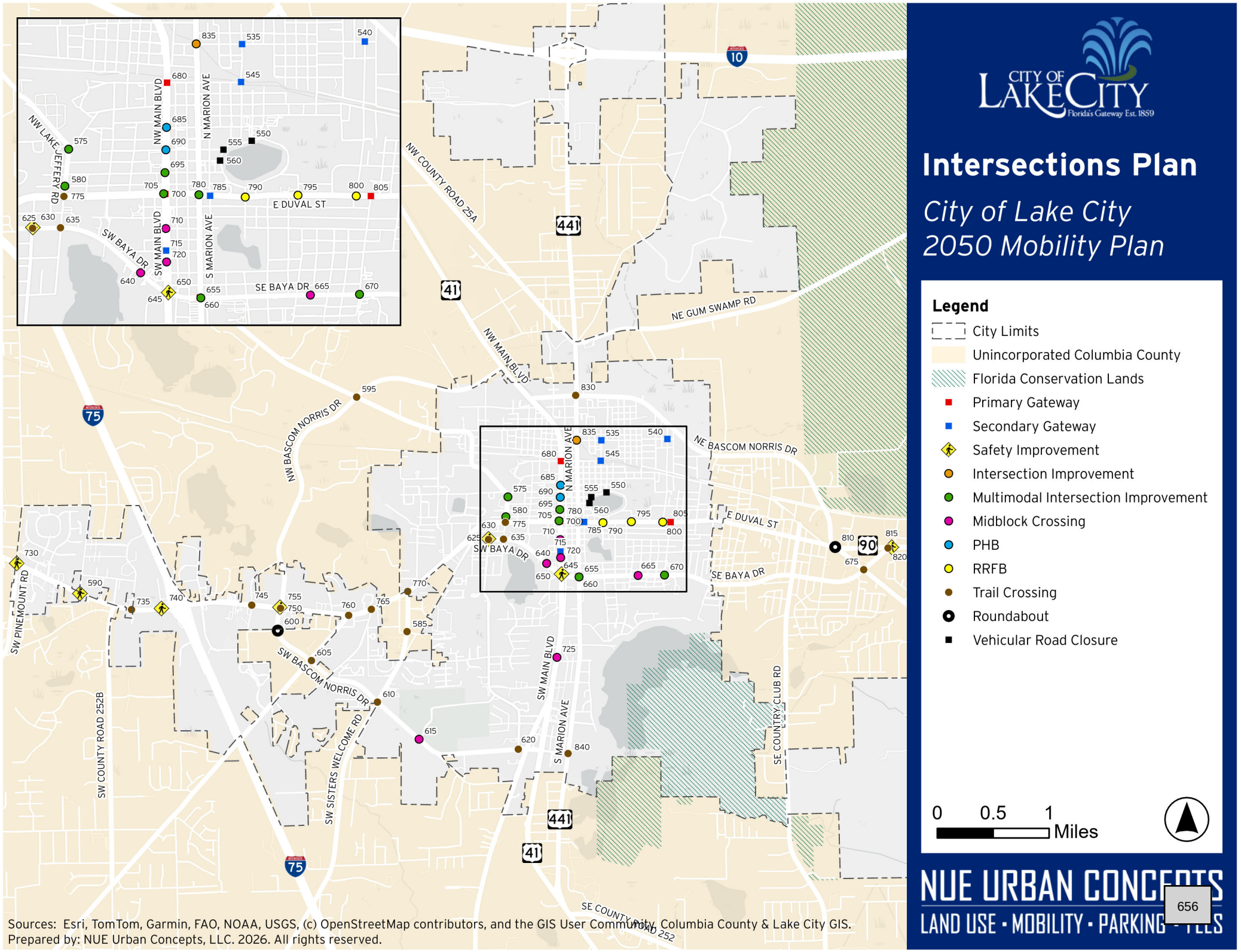
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MAP F

Intersections Plan

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APPENDIX

February 2026

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Appendix M. 2022 National Household Travel Survey Data: Trip Purpose

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Appendix O. Mobility Fee Schedule

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APPENDIX A

Florida Commerce

Transportation Planning Guidance

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Transportation Planning

Community Planning

Community Planning Table of Contents

- Areas of Critical State Concern Program
- Accessing Comprehensive Plans and Plan Amendments (Florida Papers)
- ORC Reports and Notices of Intent
- Property Rights Element
- Evaluation and Appraisal Review of the Comprehensive Plan
- General Information About Developments of Regional Impact and Florida Quality Developments
- Developments of Regional Impact Repository
- List of Local Governments Qualifying as Dense Urban Land Areas
- Revitalization of Expired Homeowners Association Declarations and Covenants

Community Planning Staff Directory (Alphabetical)

- Community Planning Review Team Assignments

Community Services

Community Development Block Grants

Community Partnerships

Broadband

Rural Community Programs

Special Districts

Homeowner Assistance

Transportation Element

Section 163.3177(6)(b), Florida Statutes, establishes the requirements for transportation and mobility planning in local government comprehensive plans. Comprehensive plans must focus on providing a multimodal transportation system that emphasizes public transportation systems, where feasible, and encourages economic development through flexible transportation and mobility options for Florida communities. Links to transportation planning related issues and organizations are included below to help provide additional information on transportation mobility planning in Florida.

Multimodal Transportation

A multimodal transportation system recognizes the importance of providing mobility options through a variety of integrated travel modes, such as by bus or rail transit, bicycle, automobile, or foot. A well-designed multimodal transportation network minimizes impacts to the environment and enhances the livability of neighborhoods by increasing transportation options, expanding access, and increasing connectivity between destinations.

A well-designed and efficient transportation network can help create a sustainable development pattern that contributes to the community's prosperity, enhances transportation efficiency by minimizing vehicle trips and contributes to a healthier environment by reducing air pollution and greenhouse gas emissions.

The Transportation Element of a local government's comprehensive plan should contain policies that will create a well-connected multi-modal transportation network; support increased residential densities and commercial intensity; help walking become more practical for short trips; support bicycling for both short- and long-distance trips; improve transit to serve frequented destinations; conserve energy resources; reduce greenhouse gas emissions and air pollution; while maintaining vehicular access and circulation. Key multimodal transportation strategies can include the following:

- Create an interconnecting grid network of streets, connectors, arterials and sidewalks that provide a complete and accessible transportation network;
- Establish land use patterns that support a mixture of residential, commercial and retail uses, and dense populations and urban intensities, so that transit service may be provided more efficiently and economically;
- Increase the viability of pedestrian and bicycle travel;
- Integrate land use and transportation planning to create communities that provide transportation choice; and,
- Accommodate the flow of freight throughout the state so that the economy can continue to grow.

Other multimodal transportation planning efforts, such as transit-oriented developments, defined in section 163.3164(46), Florida Statutes, are being developed and planned by the Cities of Boca Raton, Clearwater, Gainesville, Jacksonville, Miami, Tampa and West Palm Beach, and in Broward, Miami-Dade, Palm Beach and Pinellas Counties and other locations. Below are a several examples of successful multimodal transportation planning efforts in Florida:

- **Alachua County, Department of Growth Management, Transportation Planning** - Alachua County's Mobility Plan includes transit-oriented development and multimodal transportation planning as one of several methods being implemented to provide mobility options.
- **City of Gainesville Comprehensive Planning** - The City of Gainesville comprehensive plan includes six mixed-use categories and eight Special Area Plans based on Traditional Neighborhood Development standards and an established Urban Infill and Redevelopment Area.

Complete Streets

Complete Streets is a transportation strategy to develop an integrated, connected networks of streets that are safe and accessible for all users, including pedestrians, bicyclists, motorists, and transit riders of all ages and abilities. According to Smart Growth America and the National Complete Streets Coalition, *Complete Streets* make active transportation such as walking and bicycling convenient, provide increased access to employment centers, commerce, and educational institutions, and allow greater choice in travel.

In Florida, complete streets are *context-sensitive*. For example, a street considered complete for use within a dense urban area would look and function very differently from one located in a rural area, and a complete suburban street would look and function differently from both the urban and rural complete streets. One way to think about what elements are necessary to create a complete street is to determine its context within the community and based upon that context, match the design and operation of that street with the direction and guidance provided in the local government's comprehensive plan.

As an example, some communities use an Urban-Rural Transect (or simply *Transect*) to assign portions of their community into approximately five or six "context zones" based on the degree of development intensity desired and geographic location, ranging from very low intensity rural context zones to more intense urban context zones. For each context zone, the community establishes a context in terms of appropriate public facility design, urban design, general spatial form, and appropriate street types.

This approach allows the local government to determine, in its comprehensive plan or other public planning document, which portions of the community fit within which context zone, and to provide guidance within the comprehensive plan as to what mobility functions (such as walking, biking, transit use) are most important in that context zone, and what design features and operational characteristics are appropriate for streets in that location.

Several examples of communities have initiated complete streets planning in Florida. Here are a few excellent examples:

- Model Design Manual for Living Streets - Los Angeles County, 2011
- Deerfield Beach Complete Street Guidelines
- Ft. Lauderdale Complete Streets

Transportation Concurrency

In accordance with the Community Planning Act, local governments may establish a system that assesses landowners the costs of maintaining specified levels of service for components of the local government's transportation system when the projected impacts of their development would adversely impact the system. This system, known as a concurrency management system, must be based on the local government's comprehensive plan. Specifically, the local government comprehensive plan must provide the principles, guidelines, standards, and strategies, including adopted levels of service, to guide the application of its transportation concurrency management system.

Prior to June 2, 2011, transportation concurrency was mandatory for local governments. Now that transportation concurrency is optional, if a local government chooses, it may eliminate the transportation concurrency provisions from its comprehensive plan and is encouraged to adopt a mobility fee based plan in its place (see below). Adoption of a mobility fee based plan must be accomplished by a plan amendment that follows the Expedited State Review Process. A plan amendment to eliminate transportation concurrency is not subject to state review.

It is important to point out that whether or not a local government chooses to use a transportation concurrency system, it is required to retain level of service standards for its roadways for purposes of capital improvement planning. The standards must be appropriate and based on professionally accepted studies, and the capital improvements that are necessary to meet the adopted levels of service standards must be included in the five-year schedule of capital improvements. Additionally, all local governments, whether implementing transportation concurrency or not, must adhere to the transportation planning requirements of section 163.3177(6)(b), Florida Statutes.

Mobility Fee Based Plans

If a local government elects to repeal transportation concurrency, it is encouraged to adopt an alternative mobility funding system that uses one or more of the tools and techniques identified in section 163.3180(5)(f), Florida Statutes:

- Adoption of long-term strategies to facilitate development patterns that support multimodal solutions, including urban design, appropriate land use mixes, intensity and density.
- Adoption of an area wide level of service not dependent on any single road segment function.
- Exempting or discounting impacts of locally desired development.
- Assigning secondary priority to vehicle mobility and primary priority to ensuring a safe, comfortable, and attractive pedestrian environment with convenient interconnection to transit.
- Establishing multimodal level of service standards that rely primarily on non-vehicular modes of transportation where existing or planned community design will provide adequate a level of mobility.
- Reducing impact fees or local access fees to promote development within urban areas, multimodal transportation districts, and a balance of mixed-use development in certain areas or districts, or for affordable or workforce housing.

Requirements for Transportation Concurrency

If a local government elects to use transportation concurrency, it must adhere to the following concurrency requirements in section 163.3180(5), Florida Statutes:

- Include principles, guidelines, standards, and strategies, including adopted levels of service, to guide the application of concurrency to transportation.
- Use professionally accepted studies to evaluate the appropriate levels of service.
- Adopt appropriate amendments to the capital improvements element of the comprehensive plan consistent with the requirements of section 163.3177(3), Florida Statutes.
- Allow for proportionate share contributions to mitigate transportation impacts for all developments, including developments of regional impact (DRIs), consistent with section 163.3180(5)(h), Florida Statutes.
- Consult with the Florida Department of Transportation when proposed amendments affect the Strategic Intermodal System.
- Exempt public transit facilities from concurrency.

In addition, local governments are encouraged to develop tools and techniques to complement the application of transportation concurrency consistent with section 163.3180(5)(f), Florida Statutes, and to coordinate with adjacent local governments for the purpose of using common methodologies for measuring impacts to transportation facilities.

Links

- Florida Department of Transportation - Florida Transportation Plan
- Model Regulations and Plan Amendments for Multimodal Transportation Districts
- Florida Metropolitan Planning Organizations
- Florida Department of Transportation - Forecasting and Trends Office
- Florida Scenic Highways
- Transportation Site Impact Handbook
- Florida Transit-Oriented Development
- A / Framework for Transit Oriented Development in Florida, published March 2011
- Florida Department of Transportation - Pedestrian and Bicycle Design
- Florida Department of Transportation, Public Transit Office
- Florida Safe Mobility for Life Coalition
- Florida Safe Mobility for Life Coalition's Aging in Place Checklist
- The Florida Greenbook
- Pasco County Mobility Fees

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https://www.floridajobs.org/community-planning-and-development/programs/community-planning-table-of-contents/transportation-planning

APPENDIX B

Laws of Florida HB 479 (Chapter 2024 – 266)

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CHAPTER 2024-266

Committee Substitute for House Bill No. 479

An act relating to alternative mobility funding systems and impact fees; amending s. 163.3164, F.S.; providing definitions; amending s. 163.3180, F.S.; revising requirements relating to agreements to pay for or construct certain improvements; authorizing certain local governments to adopt an alternative transportation system that is mobility-plan and fee-based in certain circumstances; prohibiting an alternative transportation system from imposing responsibility for funding an existing transportation deficiency upon new development; requiring counties and municipalities to create and execute interlocal agreements if a developer is charged a fee for transportation impacts for a new development or redevelopment; providing requirements for such agreements; providing requirements for when such interlocal agreements are not executed by a specified date; authorizing a local government that issues the building permit to collect a fee for transportation impacts under certain circumstances unless otherwise agreed; amending s. 163.31801, F.S.; revising requirements for the calculation of impact fees by certain local governments and special districts; requiring local governments transitioning to alternative transportation systems to provide holders of impact fee credits with full benefit of intensity and density of prepaid credit balances as of a specified date in certain circumstances; amending s. 212.055, F.S.; conforming a cross-reference; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Subsections (32) through (52) of section 163.3164, Florida Statutes, are renumbered as subsections (34) through (54), respectively, and new subsections (32) and (33) are added to that section, to read:

163.3164 Community Planning Act; definitions.—As used in this act:

(32) "Mobility fee" means a local government fee schedule established by ordinance and based on the projects included in the local government's adopted mobility plan.

(33) "Mobility plan" means an alternative transportation system mobility study developed by using a plan-based methodology and adopted into a local government comprehensive plan that promotes a compact, mixed use, and interconnected development served by a multimodal transportation system in an area that is urban in character, or designated to be urban in character, as defined in s. 171.031.

Section 2. Paragraphs (h) and (i) of subsection (5) of section 163.3180, Florida Statutes, are amended, and paragraph (j) is added to that subsection, to read:

163.3180 Concurrency.—

(5)

(h)1. Local governments that continue to implement a transportation concurrency system, whether in the form adopted into the comprehensive plan before the effective date of the Community Planning Act, chapter 2011-139, Laws of Florida, or as subsequently modified, must:

a. Consult with the Department of Transportation when proposed plan amendments affect facilities on the strategic intermodal system.

b. Exempt public transit facilities from concurrency. For the purposes of this sub-subparagraph, public transit facilities include transit stations and terminals; transit station parking; park-and-ride lots; intermodal public transit connection or transfer facilities; fixed bus, guideway, and rail stations; and airport passenger terminals and concourses, air cargo facilities, and hangars for the assembly, manufacture, maintenance, or storage of aircraft. As used in this sub-subparagraph, the terms "terminals" and "transit facilities" do not include seaports or commercial or residential development constructed in conjunction with a public transit facility.

c. Allow an applicant for a development-of-regional-impact development order, development agreement, rezoning, or other land use development permit to satisfy the transportation concurrency requirements of the local comprehensive plan, the local government's concurrency management system, and s. 380.06, when applicable, if:

(I) The applicant in good faith offers to enter into a binding agreement to pay for or construct its proportionate share of required improvements in a manner consistent with this subsection. <u>The agreement must provide that after an applicant makes its contribution or constructs its proportionate share pursuant to this sub-sub-subparagraph, the project shall be considered to have mitigated its transportation impacts and be allowed to proceed if the applicant has satisfied all other local government development requirements for the project.</u>

(II) The proportionate-share contribution or construction is sufficient to accomplish one or more mobility improvements that will benefit a regionally significant transportation facility. A local government may accept contributions from multiple applicants for a planned improvement if it maintains contributions in a separate account designated for that purpose. <u>A local government may not prevent a single applicant from proceeding after the applicant has satisfied its proportionate-share requirement if the applicant has satisfied all other local government development requirements for the project.</u>

d. Provide the basis upon which the landowners will be assessed a proportionate share of the cost addressing the transportation impacts resulting from a proposed development.

2. An applicant shall not be held responsible for the additional cost of reducing or eliminating deficiencies. When an applicant contributes or constructs its proportionate share pursuant to this paragraph, a local government may not require payment or construction of transportation facilities whose costs would be greater than a development's proportionate share of the improvements necessary to mitigate the development's impacts.

a. The proportionate-share contribution shall be calculated based upon the number of trips from the proposed development expected to reach roadways during the peak hour from the stage or phase being approved, divided by the change in the peak hour maximum service volume of roadways resulting from construction of an improvement necessary to maintain or achieve the adopted level of service, multiplied by the construction cost, at the time of development payment, of the improvement necessary to maintain or achieve the adopted level of service.

b. In using the proportionate-share formula provided in this subparagraph, the applicant, in its traffic analysis, shall identify those roads or facilities that have a transportation deficiency in accordance with the transportation deficiency as defined in subparagraph 4. The proportionate-share formula provided in this subparagraph shall be applied only to those facilities that are determined to be significantly impacted by the project traffic under review. If any road is determined to be transportation deficient without the project traffic under review, the costs of correcting that deficiency shall be removed from the project's proportionate-share calculation and the necessary transportation improvements to correct that deficiency shall be considered to be in place for purposes of the proportionate-share calculation. The improvement necessary to correct the transportation deficiency is the funding responsibility of the entity that has maintenance responsibility for the facility. The development's proportionate share shall be calculated only for the needed transportation improvements that are greater than the identified deficiency.

c. When the provisions of subparagraph 1. and this subparagraph have been satisfied for a particular stage or phase of development, all transportation impacts from that stage or phase for which mitigation was required and provided shall be deemed fully mitigated in any transportation analysis for a subsequent stage or phase of development. Trips from a previous stage or phase that did not result in impacts for which mitigation was required or provided may be cumulatively analyzed with trips from a subsequent stage or phase to determine whether an impact requires mitigation for the subsequent stage or phase.

d. In projecting the number of trips to be generated by the development under review, any trips assigned to a toll-financed facility shall be eliminated from the analysis.

e. The applicant shall receive a credit on a dollar-for-dollar basis for impact fees, mobility fees, and other transportation concurrency mitigation requirements paid or payable in the future for the project. The credit shall be

reduced up to 20 percent by the percentage share that the project's traffic represents of the added capacity of the selected improvement, or by the amount specified by local ordinance, whichever yields the greater credit.

3. This subsection does not require a local government to approve a development that, for reasons other than transportation impacts, is not qualified for approval pursuant to the applicable local comprehensive plan and land development regulations.

4. As used in this subsection, the term "transportation deficiency" means a facility or facilities on which the adopted level-of-service standard is exceeded by the existing, committed, and vested trips, plus additional projected background trips from any source other than the development project under review, and trips that are forecast by established traffic standards, including traffic modeling, consistent with the University of Florida's Bureau of Economic and Business Research medium population projections. Additional projected background trips are to be coincident with the particular stage or phase of development under review.

(i) If a local government elects to repeal transportation concurrency, the local government may ~~it is encouraged to~~ adopt an alternative transportation system that is mobility-plan and fee-based or an alternative transportation system that is not mobility-plan and fee-based. The local government ~~mobility funding system that uses one or more of the tools and techniques identified in paragraph (f). Any alternative mobility funding system adopted~~ may not use an alternative transportation system ~~be used~~ to deny, time, or phase an application for site plan approval, plat approval, final subdivision approval, building permits, or the functional equivalent of such approvals provided that the developer agrees to pay for the development's identified transportation impacts via the funding mechanism implemented by the local government. The revenue from the funding mechanism used in the alternative transportation system must be used to implement the needs of the local government's plan which serves as the basis for the fee imposed. An alternative transportation ~~A mobility fee-based funding~~ system must comply with s. 163.31801 governing impact fees. An alternative transportation system may not impose ~~that is not mobility fee-based shall not be applied in a manner that imposes~~ upon new development any responsibility for funding an existing transportation deficiency as defined in paragraph (h).

(j)1. If a county and municipality charge the developer of a new development or redevelopment a fee for transportation capacity impacts, the county and municipality must create and execute an interlocal agreement to coordinate the mitigation of their respective transportation capacity impacts.

2. The interlocal agreement must, at a minimum:

a. Ensure that any new development or redevelopment is not charged twice for the same transportation capacity impacts.

b. Establish a plan-based methodology for determining the legally permissible fee to be charged to a new development or redevelopment.

c. Require the county or municipality issuing the building permit to collect the fee, unless agreed to otherwise.

d. Provide a method for the proportionate distribution of the revenue collected by the county or municipality to address the transportation capacity impacts of a new development or redevelopment, or provide a method of assigning responsibility for the mitigation of the transportation capacity impacts belonging to the county and the municipality.

3. By October 1, 2025, if an interlocal agreement is not executed pursuant to this paragraph:

a. The fee charged to a new development or redevelopment shall be based on the transportation capacity impacts apportioned to the county and municipality as identified in the developer's traffic impact study or the mobility plan adopted by the county or municipality.

b. The developer shall receive a 10 percent reduction in the total fee calculated pursuant to sub-subparagraph a.

c. The county or municipality issuing the building permit must collect the fee charged pursuant to sub-subparagraphs a. and b. and distribute the proceeds of such fee to the county and municipality within 60 days after the developer's payment.

4. This paragraph does not apply to:

a. A county as defined in s. 125.011(1).

b. A county or municipality that has entered into, or otherwise updated, an existing interlocal agreement, as of October 1, 2024, to coordinate the mitigation of transportation impacts. However, if such existing interlocal agreement is terminated, the affected county and municipality that have entered into the agreement shall be subject to the requirements of this paragraph unless the county and municipality mutually agree to extend the existing interlocal agreement before the expiration of the agreement.

Section 3. Paragraph (a) of subsection (4), paragraph (a) of subsection (5), and subsection (7) of section 163.31801, Florida Statutes, are amended to read:

163.31801 Impact fees; short title; intent; minimum requirements; audits; challenges.—

(4) At a minimum, each local government that adopts and collects an impact fee by ordinance and each special district that adopts, collects, and administers an impact fee by resolution must:

(a) Ensure that the calculation of the impact fee is based on a study using the most recent and localized data available within 4 years of the current impact fee update. The new study must be adopted by the local government within 12 months of the initiation of the new impact fee study if the local government increases the impact fee.

(5)(a) Notwithstanding any charter provision, comprehensive plan policy, ordinance, development order, development permit, or resolution, the local government or special district that requires any improvement or contribution must credit against the collection of the impact fee any contribution, whether identified in a development order, proportionate share agreement, or any ~~other~~ form of exaction, related to public facilities or infrastructure, including monetary contributions, land dedication, site planning and design, or construction. Any contribution must be applied on a dollar-for-dollar basis at fair market value to reduce any impact fee collected for the general category or class of public facilities or infrastructure for which the contribution was made.

(7) If an impact fee is increased, the holder of any impact fee credits, whether such credits are granted under s. 163.3180, s. 380.06, or otherwise, which were in existence before the increase, is entitled to the full benefit of the intensity or density prepaid by the credit balance as of the date it was first established. If a local government adopts an alternative transportation system pursuant to s. 163.3180(5)(i), the holder of any transportation or road impact fee credits granted under s. 163.3180 or s. 380.06 or otherwise that were in existence before the adoption of the alternative transportation system is entitled to the full benefit of the intensity and density prepaid by the credit balance as of the date the alternative transportation system was first established.

Section 4. Paragraph (d) of subsection (2) of section 212.055, Florida Statutes, is amended to read:

212.055 Discretionary sales surtaxes; legislative intent; authorization and use of proceeds.—It is the legislative intent that any authorization for imposition of a discretionary sales surtax shall be published in the Florida Statutes as a subsection of this section, irrespective of the duration of the levy. Each enactment shall specify the types of counties authorized to levy; the rate or rates which may be imposed; the maximum length of time the surtax may be imposed, if any; the procedure which must be followed to secure voter approval, if required; the purpose for which the proceeds may be expended; and such other requirements as the Legislature may provide. Taxable transactions and administrative procedures shall be as provided in s. 212.054.

(2) LOCAL GOVERNMENT INFRASTRUCTURE SURTAX.—

(d) The proceeds of the surtax authorized by this subsection and any accrued interest shall be expended by the school district, within the county and municipalities within the county, or, in the case of a negotiated joint

county agreement, within another county, to finance, plan, and construct infrastructure; to acquire any interest in land for public recreation, conservation, or protection of natural resources or to prevent or satisfy private property rights claims resulting from limitations imposed by the designation of an area of critical state concern; to provide loans, grants, or rebates to residential or commercial property owners who make energy efficiency improvements to their residential or commercial property, if a local government ordinance authorizing such use is approved by referendum; or to finance the closure of county-owned or municipally owned solid waste landfills that have been closed or are required to be closed by order of the Department of Environmental Protection. Any use of the proceeds or interest for purposes of landfill closure before July 1, 1993, is ratified. The proceeds and any interest may not be used for the operational expenses of infrastructure, except that a county that has a population of fewer than 75,000 and that is required to close a landfill may use the proceeds or interest for long-term maintenance costs associated with landfill closure. Counties, as defined in s. 125.011, and charter counties may, in addition, use the proceeds or interest to retire or service indebtedness incurred for bonds issued before July 1, 1987, for infrastructure purposes, and for bonds subsequently issued to refund such bonds. Any use of the proceeds or interest for purposes of retiring or servicing indebtedness incurred for refunding bonds before July 1, 1999, is ratified.

1. For the purposes of this paragraph, the term "infrastructure" means:

a. Any fixed capital expenditure or fixed capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of 5 or more years, any related land acquisition, land improvement, design, and engineering costs, and all other professional and related costs required to bring the public facilities into service. For purposes of this sub-subparagraph, the term "public facilities" means facilities as defined in s. 163.3164(41) ~~s. 163.3164(39)~~, s. 163.3221(13), or s. 189.012(5), and includes facilities that are necessary to carry out governmental purposes, including, but not limited to, fire stations, general governmental office buildings, and animal shelters, regardless of whether the facilities are owned by the local taxing authority or another governmental entity.

b. A fire department vehicle, an emergency medical service vehicle, a sheriff's office vehicle, a police department vehicle, or any other vehicle, and the equipment necessary to outfit the vehicle for its official use or equipment that has a life expectancy of at least 5 years.

c. Any expenditure for the construction, lease, or maintenance of, or provision of utilities or security for, facilities, as defined in s. 29.008.

d. Any fixed capital expenditure or fixed capital outlay associated with the improvement of private facilities that have a life expectancy of 5 or more years and that the owner agrees to make available for use on a temporary basis as needed by a local government as a public emergency shelter or a staging area for emergency response equipment during an emergency

officially declared by the state or by the local government under s. 252.38. Such improvements are limited to those necessary to comply with current standards for public emergency evacuation shelters. The owner must enter into a written contract with the local government providing the improvement funding to make the private facility available to the public for purposes of emergency shelter at no cost to the local government for a minimum of 10 years after completion of the improvement, with the provision that the obligation will transfer to any subsequent owner until the end of the minimum period.

e. Any land acquisition expenditure for a residential housing project in which at least 30 percent of the units are affordable to individuals or families whose total annual household income does not exceed 120 percent of the area median income adjusted for household size, if the land is owned by a local government or by a special district that enters into a written agreement with the local government to provide such housing. The local government or special district may enter into a ground lease with a public or private person or entity for nominal or other consideration for the construction of the residential housing project on land acquired pursuant to this sub-subparagraph.

f. Instructional technology used solely in a school district's classrooms. As used in this sub-subparagraph, the term "instructional technology" means an interactive device that assists a teacher in instructing a class or a group of students and includes the necessary hardware and software to operate the interactive device. The term also includes support systems in which an interactive device may mount and is not required to be affixed to the facilities.

2. For the purposes of this paragraph, the term "energy efficiency improvement" means any energy conservation and efficiency improvement that reduces consumption through conservation or a more efficient use of electricity, natural gas, propane, or other forms of energy on the property, including, but not limited to, air sealing; installation of insulation; installation of energy-efficient heating, cooling, or ventilation systems; installation of solar panels; building modifications to increase the use of daylight or shade; replacement of windows; installation of energy controls or energy recovery systems; installation of electric vehicle charging equipment; installation of systems for natural gas fuel as defined in s. 206.9951; and installation of efficient lighting equipment.

3. Notwithstanding any other provision of this subsection, a local government infrastructure surtax imposed or extended after July 1, 1998, may allocate up to 15 percent of the surtax proceeds for deposit into a trust fund within the county's accounts created for the purpose of funding economic development projects having a general public purpose of improving local economies, including the funding of operational costs and incentives related to economic development. The ballot statement must indicate the intention to make an allocation under the authority of this subparagraph.

Section 5. This act shall take effect October 1, 2024.

Approved by the Governor June 25, 2024.

Filed in Office Secretary of State June 25, 2024.

APPENDIX C

Impact Fee Act

(Florida Statute Section 163.31801)

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Title XI COUNTY ORGANIZATION AND INTERGOVERNMENTAL RELATIONS

Chapter 163 INTERGOVERNMENTAL PROGRAMS

SECTION 31801 Impact fees; short title; intent; minimum requirements; audits; challenges.

163.31801 Impact fees; short title; intent; minimum requirements; audits; challenges.—

(1) This section may be cited as the “Florida Impact Fee Act.”

(2) The Legislature finds that impact fees are an important source of revenue for a local government to use in funding the infrastructure necessitated by new growth. The Legislature further finds that impact fees are an outgrowth of the home rule power of a local government to provide certain services within its jurisdiction. Due to the growth of impact fee collections and local governments’ reliance on impact fees, it is the intent of the Legislature to ensure that, when a county or municipality adopts an impact fee by ordinance or a special district adopts an impact fee by resolution, the governing authority complies with this section.

(3) For purposes of this section, the term:

(a) “Infrastructure” means a fixed capital expenditure or fixed capital outlay, excluding the cost of repairs or maintenance, associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of at least 5 years; related land acquisition, land improvement, design, engineering, and permitting costs; and other related construction costs required to bring the public facility into service. The term also includes a fire department vehicle, an emergency medical service vehicle, a sheriff’s office vehicle, a police department vehicle, a school bus as defined in s. 1006.25, and the equipment necessary to outfit the vehicle or bus for its official use. For independent special fire control districts, the term includes new facilities as defined in s. 191.009(4).

(b) “Public facilities” has the same meaning as in s. 163.3164 and includes emergency medical, fire, and law enforcement facilities.

(4) At a minimum, each local government that adopts and collects an impact fee by ordinance and each special district that adopts, collects, and administers an impact fee by resolution must:

(a) Ensure that the calculation of the impact fee is based on a study using the most recent and localized data available within 4 years of the current impact fee update. The new study must be adopted by the local government within 12 months of the initiation of the new impact fee study if the local government increases the impact fee.

(b) Provide for accounting and reporting of impact fee collections and expenditures and account for the revenues and expenditures of such impact fee in a separate accounting fund.

(c) Limit administrative charges for the collection of impact fees to actual costs.

(d) Provide notice at least 90 days before the effective date of an ordinance or resolution imposing a new or increased impact fee. A local government is not required to wait 90 days to decrease, suspend, or eliminate an impact fee. Unless the result is to reduce the total mitigation costs or impact fees imposed on an applicant, new or increased impact fees may not apply to current or pending permit applications submitted before the effective date of a new or increased impact fee.

(e) Ensure that collection of the impact fee may not be required to occur earlier than the date of issuance of the building permit for the property that is subject to the fee.

(f) Ensure that the impact fee is proportional and reasonably connected to, or has a rational nexus with, the need for additional capital facilities and the increased impact generated by the new residential or commercial construction.

(g) Ensure that the impact fee is proportional and reasonably connected to, or has a rational nexus with, the expenditures of the funds collected and the benefits accruing to the new residential or nonresidential construction.

(h) Specifically earmark funds collected under the impact fee for use in acquiring, constructing, or improving capital facilities to benefit new users.

(i) Ensure that revenues generated by the impact fee are not used, in whole or in part, to pay existing debt or for previously approved projects unless the expenditure is reasonably connected to, or has a rational nexus with, the increased impact generated by the new residential or nonresidential construction.

(5)(a) Notwithstanding any charter provision, comprehensive plan policy, ordinance, development order, development permit, or resolution, the local government or special district that requires any improvement or contribution must credit against the collection of the impact fee any contribution, whether identified in a development order, proportionate share agreement, or any form of exaction related to public facilities or infrastructure, including monetary contributions, land dedication, site planning and design, or construction. Any contribution must be applied on a dollar-for-dollar basis at fair market value to reduce any impact fee collected for the general category or class of public facilities or infrastructure for which the contribution was made.

(b) If a local government or special district does not charge and collect an impact fee for the general category or class of public facilities or infrastructure contributed, a credit may not be applied under paragraph (a).

(6) A local government, school district, or special district may increase an impact fee only as provided in this subsection.

(a) An impact fee may be increased only pursuant to a plan for the imposition, collection, and use of the increased impact fees which complies with this section.

(b) An increase to a current impact fee rate of not more than 25 percent of the current rate must be implemented in two equal annual increments beginning with the date on which the increased fee is adopted.

(c) An increase to a current impact fee rate which exceeds 25 percent but is not more than 50 percent of the current rate must be implemented in four equal installments beginning with the date the increased fee is adopted.

(d) An impact fee increase may not exceed 50 percent of the current impact fee rate.

(e) An impact fee may not be increased more than once every 4 years.

(f) An impact fee may not be increased retroactively for a previous or current fiscal or calendar year.

(g) A local government, school district, or special district may increase an impact fee rate beyond the phase-in limitations established under paragraph (b), paragraph (c), paragraph (d), or paragraph (e) by establishing the need for such increase in full compliance with the requirements of subsection (4), provided the following criteria are met:

1. A demonstrated-need study justifying any increase in excess of those authorized in paragraph (b), paragraph (c), paragraph (d), or paragraph (e) has been completed within the 12 months before the adoption of the impact fee increase and expressly demonstrates the extraordinary circumstances necessitating the need to exceed the phase-in limitations.

2. The local government jurisdiction has held not less than two publicly noticed workshops dedicated to the extraordinary circumstances necessitating the need to exceed the phase-in limitations set forth in paragraph (b), paragraph (c), paragraph (d), or paragraph (e).

3. The impact fee increase ordinance is approved by at least a two-thirds vote of the governing body.

(h) This subsection operates retroactively to January 1, 2021.

(7) If an impact fee is increased, the holder of any impact fee credits, whether such credits are granted under s. 163.3180, s. 380.06, or otherwise, which were in existence before the increase, is entitled to the full benefit of the intensity or density prepaid by the credit balance as of the date it was first established. If a local government adopts an alternative transportation system pursuant to s. 163.3180(5)(i), the holder of any transportation or road impact fee credits granted under s. 163.3180 or s. 380.06 or otherwise that were in existence before the adoption of the alternative transportation system is entitled to the full benefit of the intensity and density prepaid by the credit balance as of the date the alternative transportation system was first established.

(8) A local government, school district, or special district must submit with its annual financial report required under s. 218.32 or its financial audit report required under s. 218.39 a separate affidavit signed by its chief financial officer or, if there is no chief financial officer, its executive officer attesting, to the best of his or her knowledge, that all impact fees were collected and expended by the local government, school district, or special district, or were collected and expended on its behalf, in full compliance with the spending period provision in the local ordinance or resolution, and that funds expended from each impact fee account were used only to acquire, construct, or improve specific infrastructure needs.

(9) In any action challenging an impact fee or the government’s failure to provide required dollar-for-dollar credits for the payment of impact fees as provided in s. 163.3180(6)(h)2.b., the government has the burden of proving by a preponderance of the evidence that the imposition or amount of the fee or credit meets the requirements of state legal precedent and this section. The court may not use a deferential standard for the benefit of the government.

(10) Impact fee credits are assignable and transferable at any time after establishment from one development or parcel to any other that is within the same impact fee zone or impact fee district or that is within an adjoining impact fee zone or impact fee district within the same local government jurisdiction and which receives benefits from the improvement or contribution that generated the credits. This subsection applies to all impact fee credits regardless of whether the credits were established before or after June 4, 2021.

(11) A county, municipality, or special district may provide an exception or waiver for an impact fee for the development or construction of housing that is affordable, as defined in s. 420.9071. If a county, municipality, or special district provides such an exception or waiver, it is not required to use any revenues to offset the impact.

(12) This section does not apply to water and sewer connection fees.

(13) In addition to the items that must be reported in the annual financial reports under s. 218.32, a local government, school district, or special district must report all of the following information on all impact fees charged:

(a) The specific purpose of the impact fee, including the specific infrastructure needs to be met, including, but not limited to, transportation, parks, water, sewer, and schools.

(b) The impact fee schedule policy describing the method of calculating impact fees, such as flat fees, tiered scales based on number of bedrooms, or tiered scales based on square footage.

(c) The amount assessed for each purpose and for each type of dwelling.

(d) The total amount of impact fees charged by type of dwelling.

(e) Each exception and waiver provided for construction or development of housing that is affordable.

History.—s. 9, ch. 2006-218; s. 1, ch. 2009-49; s. 5, ch. 2009-96; s. 5, ch. 2011-14; s. 1, ch. 2011-149; s. 1, ch. 2019-106; s. 5, ch. 2019-165; s. 5, ch. 2020-27; s. 1, ch. 2020-58; ss. 1, 2, ch. 2021-63; s. 3, ch. 2024-2

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APPENDIX D

Traffic Characteristics Data

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APPENDIX D: CITY OF LAKE CITY TRAFFIC CHARACTERISTICS DATA

Name	From Street	To Street	Functional Classification	Maintaining Entity	FDOT Context Classification	Travel Lanes	Speed Limit	Length (mi)	Lane Miles	LOS Standard	AADT	Year of Count	Daily Capacity	Growth Factors	AADT (2026)	VMT (2025)	VMC (2025)	AADT (2050)	VMT (2050)	VMC (2050)
I-10	City Limits	US 441	Limited Access	FDOT	Urbanized	4	70	0.74	2.96	C	25,957	2024	66,700	2.68%	27,370	20,232	49,306	53,010	39,186	49,306
I-10	US 441	US 41	Limited Access	FDOT	Rural	4	70	2.17	8.68	C	25,647	2024	48,000	2.68%	27,040	58,677	104,160	52,380	113,665	104,160
I-75	NW Nash Rd	US 90	Limited Access	FDOT	Urbanized	6	70	3.24	19.44	C	48,915	2024	99,000	2.68%	51,570	167,087	320,760	99,900	323,676	320,760
I-75	US 90	SR 47	Limited Access	FDOT	Urbanized	6	70	4.73	28.38	C	53,000	2024	99,000	2.68%	55,880	264,312	468,270	108,240	511,975	468,270
NW Ashley St	CR 250 / NW Lake Jeffery Rd	NW Gwen Lake Ave	Major Collector	City	C3R - Suburban Residential	2	30	0.52	1.04	E	1,100	2024	16,128	1.21%	1,130	588	8,387	1,520	790	8,387
NW Bascom Norris Dr	US 41 / NW Main Blvd	CR 250 / NW Lake Jeffery Rd	Major Collector	County	C1 - Natural	2	45	1.23	2.46	D	6,900	2024	10,080	1.21%	7,070	8,696	12,398	9,550	11,747	12,398
NW Bascom Norris Dr	CR 250 / NW Lake Jeffery Rd	Lowe's Home Improvement Parking Lot Entrance	Major Collector	County	C1 - Natural	2	45	1.72	3.44	D	8,400	2024	13,230	1.21%	8,600	14,792	22,756	11,620	19,986	22,756
NW Bascom Norris Dr	Lowe's Home Improvement Parking Lot Entrance	US 90	Major Collector	County	C3C - Suburban Commercial	2	45	0.20	0.40	D	11,000	2024	15,624	1.21%	11,270	2,255	3,126	15,220	3,045	3,126
SW Bascome Norris Dr	US 90	CR 341 / SW Sisters Welcome Rd	Major Collector	County	C3C - Suburban Commercial	2	45	1.15	2.30	D	12,500	2024	20,507	1.21%	12,800	14,720	23,582	17,300	19,895	23,582
SW Bascome Norris Dr	CR 341 / SW Sisters Welcome Rd	SW Marvin Burnett Road	Major Collector	County	C3C - Suburban Commercial	2	45	0.56	1.13	D	15,200	2024	20,507	1.21%	15,570	8,782	11,566	21,030	11,861	11,566
SW Bascome Norris Dr	SW Marvin Burnett Road	SW McFarlane Ave	Major Collector	County	C3C - Suburban Commercial	2	45	0.67	1.35	D	6,800	2024	15,624	1.21%	6,970	4,691	10,516	9,410	6,334	10,516
SW Bascome Norris Dr	SW McFarlane Ave	US 41 / SW Main Blvd	Major Collector	County	C3C - Suburban Commercial	2	45	0.18	0.35	D	2,200	2024	20,507	1.21%	2,250	394	3,589	3,040	532	3,589
NW CR 25A	US 41	North of McCall Rd	Minor Collector	County	C1 - Natural	2	55	1.88	3.76	D	2,000	2024	10,080	1.21%	2,050	3,854	18,950	2,770	5,208	18,950
NW CR 25A	North of McCall Rd	US 441	Major Collector	County	C3R - Suburban Residential	2	45	1.24	2.48	D	2,000	2024	16,128	1.21%	2,050	2,542	19,999	2,770	3,435	19,999
CR 100A / NE Bascome Norris Dr	US 90 / E Duval St	US 441 / N Marion Ave	Major Collector	County	C3R - Suburban Residential	2	45	2.61	5.22	D	5,800	2024	16,128	1.21%	5,940	15,503	42,094	8,030	20,958	42,094
CR 100A / NW Bascom Norris Dr	US 441 / N Marion Ave	US 41 / NW Main Blvd	Major Collector	County	C3C - Suburban Commercial	2	45	0.36	0.73	D	6,800	2024	20,507	1.21%	6,970	2,541	7,475	9,410	3,430	7,475
CR 131 / SW Tustenugee Ave	US 41 / US 441	CR 242A	Major Collector	County	C2 - Rural	2	45	1.35	2.70	D	1,100	2024	10,080	1.21%	1,130	1,526	13,608	1,520	2,052	13,608
CR 133 / SE Country Club Rd	US 90 / E Duval St	SE Alligator Glenn	Major Collector	County	C3R - Suburban Residential	2	35/45	1.46	2.92	D	1,600	2024	16,128	1.21%	1,640	2,394	23,547	2,210	3,227	23,547
CR 133/ SE Country Club Rd	SE Alligator Glenn	SE CR 252	Major Collector	County	C3R - Suburban Residential	2	35/45	2.25	4.50	D	28,500	2024	16,128	1.21%	29,190	65,678	36,288	39,430	88,718	36,288
CR 242A	US 441	SR 47	Major Collector	County	C2 - Rural	2	45	2.19	4.38	D	2,200	2024	10,080	1.21%	2,250	4,928	22,075	3,040	6,658	22,075
CR 245	SR 100	SE CR 252	Major Collector	County	C2 - Rural	2	45	4.21	8.42	D	2,900	2024	10,080	1.21%	2,970	12,504	42,437	4,010	16,882	42,437
CR 250 / NW Lake Jeffery Rd	NW Moore Rd	CSX Railroad	Major Collector	County	C2 - Rural	2	45/55	4.45	8.90	D	3,500	2024	10,080	1.21%	3,590	15,976	44,856	4,840	21,538	44,856
CR 250 / NW Lake Jeffery Rd	CSX Railroad	US 90 / W Duval St	Major Collector	County	C3C - Suburban Commercial	2	30	0.67	1.34	D	6,200	2024	15,624	1.21%	6,350	4,254	10,468	8,580	5,748	10,468
CR 252	US 41 / US 441	SE Country Club Rd	Major Collector	County	C2 - Rural	2	45	2.13	4.26	D	5,800	2024	10,080	1.21%	5,940	12,652	21,470	8,030	17,104	21,470
CR 252	SE Country Club Rd	CR 245	Minor Collector	County	C2 - Rural	2	45	1.92	3.84	D	5,800	2024	10,080	1.21%	5,940	11,405	38,707	8,030	15,418	38,707
CR 341 / SW Sisters Welcome Rd	US 90	SW Bascome Norris Dr	Major Collector	County	C3C - Suburban Commercial	2	45/50	3.11	6.22	D	5,700	2024	20,507	1.21%	5,840	18,162	63,775	7,890	24,538	63,775
CR 341 / SW Sisters Welcome Rd	SW Bascome Norris Dr	SW Hope Henry Rd	Major Collector	County	C3C - Suburban Commercial	2	45/50	3.11	6.22	D	5,700	2024	15,624	1.21%	5,840	18,162	48,591	7,890	24,538	48,591
SE Ermine Ave	US 90 / E Duval St	SR 10A / SW Baya Dr	Major Collector	City	C3C - Suburban Commercial	2	30	0.41	0.82	D	1,500	2024	15,624	1.21%	1,540	632	6,410	2,080	853	6,410
NE Gum Swamp Rd	Osceola National Forest	US 441	Major Collector	County	C1 - Natural	2	45	1.79	3.58	D	750	2024	10,080	1.21%	770	1,378	18,043	1,040	1,862	18,043
NW Gwen Lake Ave	NW Ashley St	US 90	Major Collector	City	C3R - Suburban Residential	2	25	0.53	1.06	D	1,100	2024	16,128	1.21%	1,130	599	8,548	1,520	806	8,548
NW Long St	US 441 / N Marion Ave	CR 250 / NW Lake Jeffery Rd	Major Collector	City	C3R - Suburban Residential	2	35	0.84	1.69	D	1,100	2024	16,128	1.21%	1,130	953	13,604	1,520	1,282	13,604
SW McFarlane Ave	SR 10A / SW Baya Dr	SW Bascome Norris Dr	Major Collector	City	C3R - Suburban Residential	2	35	1.75	3.50	D	2,200	2024	16,128	1.21%	2,250	3,938	28,226	3,040	5,320	28,226
SW Malone St	US 441 / S Marion Ave	US 41 / SW Main Blvd	Major Collector	City	C3C - Suburban Commercial	2	25	0.21	0.42	E	2,300	2024	20,507	1.21%	2,360	499	4,334	3,180	672	4,334
NE Patterson Ave	NE Washington St	US 90 / E Duval St	Major Collector	City	C3R - Suburban Residential	2	25	0.36	0.73	E	1,500	2024	16,128	1.21%	1,540	559	5,857	2,080	755	5,857
SW Pinemount Rd	US 90	SW Deputy Davis Ln	Major Collector	County	C3C - Suburban Commercial	2	40	0.70	1.40	D	5,100	2024	15,624	1.21%	5,220	3,654	10,937	7,060	4,942	10,937
SR 10A / SE Baya Dr	US 90 / E Duval St	SR 100	Principal Arterial	FDOT	C3C - Suburban Commercial	4	45	0.25	1.00	C	4,300	2024	30,700	1.21%	4,400	1,100	7,675	5,950	1,488	7,675
SR 10A / SE Baya Dr	SR 100	SE Country Club Rd	Principal Arterial	FDOT	C3C - Suburban Commercial	4	45	0.59	2.36	C	9,300	2024	30,700	1.21%	9,530	5,623	18,113	12,870	7,593	18,113
SR 10A / SE Baya Dr	SE Country Club Rd	US 441 / S Marion Ave	Principal Arterial	FDOT	C4 - Urban General	4	45	1.68	6.72	C	17,200	2024	24,400	1.21%	17,620	29,602	40,992	23,800	39,984	40,992
SR 10A / SW Baya Dr	US 441 / S Marion Ave	US 41 / SW Main Blvd	Principal Arterial	FDOT	C4 - Urban General	6	45	0.14	0.84	C	17,200	2024	46,935	1.21%	17,620	2,467	6,571	23,800	3,332	6,571
SR 10A / SW Baya Dr	US 41 / SW Main Blvd	US 90	Principal Arterial	FDOT	C4 - Urban General	4	45	0.82	3.29	C	15,500	2024	24,400	1.21%	15,880	13,051	20,053	21,450	17,628	20,053
SR 47	US 41 / SW Main Blvd	City Limits / SW Michigan St	Minor Arterial	FDOT	C3C - Suburban Commercial	4	45	0.98	3.93	C	12,800	2024	32,235	1.21%	13,110	12,887	31,686	17,710	17,408	31,686

APPENDIX D: CITY OF LAKE CITY TRAFFIC CHARACTERISTICS DATA

Name	From Street	To Street	Functional Classification	Maintaining Entity	FDOT Context Classification	Travel Lanes	Speed Limit	Length (mi)	Lane Miles	LOS Standard	AADT	Year of Count	Daily Capacity	Growth Factors	AADT (2026)	VMT (2025)	VMC (2025)	AADT (2050)	VMT (2050)	VMC (2050)
SR 47	City Limits / SW Michigan St	SW Corey Pl	Minor Arterial	FDOT	C3R - Suburban Residential	4	55	2.91	11.64	C	13,000	2024	36,015	1.21%	13,320	38,761	104,804	17,990	52,351	104,804
SR 47	SW Corey Pl	CR 242	Minor Arterial	FDOT	C3C - Suburban Commercial	4	45	0.12	0.48	C	14,000	2024	32,235	1.21%	14,340	1,721	3,868	19,370	2,324	3,868
SR 247	US 90	SW Bascome Norris Dr	Minor Arterial	FDOT	C3C - Suburban Commercial	2	45	0.46	0.92	C	10,700	2024	16,830	1.21%	10,960	5,042	7,742	14,810	6,813	7,742
SR 247	SW Bascome Norris Dr	SW Real Ter	Minor Arterial	FDOT	C3C - Suburban Commercial	2	45	0.53	1.06	C	13,500	2024	16,830	1.21%	13,830	7,330	8,920	18,680	9,900	8,920
SR 247	SW Real Ter	CR 252B	Minor Arterial	FDOT	C3R - Suburban Residential	2	50	1.79	3.58	C	10,000	2024	20,580	1.21%	10,240	18,330	36,838	13,840	24,774	36,838
SR 100	US 90 / E Duval St	SR 10A / SE Baya Dr	Minor Arterial	FDOT	C3C - Suburban Commercial	2	45	0.28	0.56	C	5,100	2024	16,830	1.21%	5,220	1,462	4,712	7,060	1,977	4,712
SR 100	SR 10A / SE Baya Dr	SE CR 245 / Price Creek Rd	Minor Arterial	FDOT	C3C - Suburban Commercial	2	45	0.51	1.02	C	8,200	2024	16,065	1.21%	8,400	4,284	8,193	11,350	5,789	8,193
SR 100	SE CR 245 / Price Creek Rd	SE Academic Ave	Minor Arterial	FDOT	C3C - Suburban Commercial	2	60	1.73	3.46	C	4,600	2024	16,065	1.21%	4,710	8,148	27,792	6,360	11,003	27,792
US 41	I-10	NW Guerdon St	Minor Arterial	FDOT	C3C - Suburban Commercial	2	60	2.68	5.36	C	8,700	2024	16,065	1.21%	8,910	23,879	43,054	12,040	32,267	43,054
US 41	NW Guerdon St	CR 100A / NW Bascom Norris Dr	Principal Arterial	FDOT	C3C - Suburban Commercial	2	45/55/60	0.76	1.52	C	10,300	2024	16,830	1.21%	10,550	8,018	12,791	14,250	10,830	12,791
US 41 / NW Main Blvd	CR 100 A / NW Bascom Norris Dr	US 90 / W Duval St	Principal Arterial	FDOT	C4 - Urban General	4	45	1.03	4.13	C	11,200	2024	24,400	1.21%	11,470	11,846	25,201	15,500	16,009	25,201
US 41 / SW Main Blvd	US 90 / W Duval St	SR 10A / SW Baya Dr	Principal Arterial	FDOT	C4 - Urban General	4	45	0.39	1.56	C	13,800	2024	24,400	1.21%	14,140	5,513	9,513	19,090	7,443	9,513
US 41 / SW Main Blvd	SR 10A / SW Baya Dr	SW Ivan St	Principal Arterial	FDOT	C4 - Urban General	4	45	0.35	1.38	C	19,600	2024	24,400	1.21%	20,080	6,943	8,436	27,120	9,377	8,436
US 41 / SW Main Blvd	SW Ivan St	SW Saint Margarets St	Principal Arterial	FDOT	C3C - Suburban Commercial	4	45	0.57	2.26	C	19,600	2024	30,700	1.21%	20,080	11,365	17,375	27,120	15,349	17,375
US 41 / SW Main Blvd	SW Saint Margarets St	US 441 / S Marion Ave	Principal Arterial	FDOT	C3C - Suburban Commercial	4	55	1.76	7.04	C	10,100	2024	32,235	1.21%	10,350	18,216	56,734	13,980	24,605	56,734
US 41 / US 441	US 441 / S Marion Ave	CR 131 / SW Tustenugee Ave	Principal Arterial	FDOT	C3C - Suburban Commercial	2	45/55	0.70	1.40	C	10,000	2024	16,065	1.21%	10,240	7,168	11,246	13,840	9,688	11,246
US 41 / US 441	CR 131 / SW Tustenugee Ave	CR 242A	Principal Arterial	FDOT	C3C - Suburban Commercial	2	45	1.53	3.06	C	6400	2024	12,240	1.21%	6,560	10,037	18,727	8,860	13,556	18,727
US 90 / E Duval St	SE Timberwolf Ave	SR 10A NE Baya Dr	Minor Arterial	FDOT	C3C - Suburban Commercial	4	55	1.84	7.36	C	10,700	2024	30,700	1.21%	10,960	20,166	56,488	14,810	27,250	56,488
US 90 / E Duval St	SR 10A NE Baya Dr	CR 100 A / NW Bascom Norris Dr	Minor Arterial	FDOT	C3C - Suburban Commercial	4	45	0.40	1.60	C	7,200	2024	30,700	1.21%	7,380	2,952	12,280	9,960	3,984	12,280
US 90 / E Duval St	CR 100 A / NW Bascom Norris Dr	NE Jacksonville Loop	Minor Arterial	FDOT	C4 - Urban General	4	45	0.90	3.60	C	10,000	2024	18,300	1.21%	10,240	9,216	16,470	13,840	12,456	16,470
US 90 / E Duval St	NE Jacksonville Loop	SE Ermine Ave	Minor Arterial	FDOT	C4 - Urban General	4	45	0.42	1.68	C	14,800	2024	24,400	1.21%	15,160	6,370	10,253	20,480	8,606	10,253
US 90 / E Duval St	SE Ermine Ave	US 441 / N Marion Ave	Minor Arterial	FDOT	C4 - Urban General	4	45	0.71	2.83	C	14,600	2024	24,400	1.21%	14,960	10,582	17,259	20,200	14,288	17,259
US 90/ W Duval St	US 441 / N Marion Ave	US 41 / NW Main Blvd	Minor Arterial	FDOT	C4 - Urban General	4	45	0.14	0.56	C	17,600	2024	25,620	1.21%	18,030	2,544	3,615	24,350	3,436	3,615
US 90/ W Duval St	US 41 / NW Main Blvd	CR 250 / NW Lake Jeffery Rd	Minor Arterial	FDOT	C4 - Urban General	4	45	0.42	1.70	C	19,000	2024	24,400	1.21%	19,460	8,255	10,351	26,290	11,152	10,351
US 90/ W Duval St	CR 250 / NW Lake Jeffery Rd	SR 10A / SW Baya Dr	Minor Arterial	FDOT	C4 - Urban General	4	45	0.33	1.32	C	19,900	2024	24,400	1.21%	20,380	6,748	8,080	27,540	9,119	8,080
US 90	SR 10A / SW Baya Dr	CR 341 / SW Sisters Welcome Rd	Minor Arterial	FDOT	C3C - Suburban Commercial	6	45	0.63	3.76	C	29,000	2024	47,700	1.21%	29,710	18,637	29,923	40,130	25,174	29,923
US 90	CR 341 / SW Sisters Welcome Rd	SR 247	Minor Arterial	FDOT	C3C - Suburban Commercial	6	45	0.50	3.00	C	33,000	2024	47,700	1.21%	33,800	16,874	23,813	45,660	22,795	23,813
US 90	SR 247	NW Bascome Norris Dr	Minor Arterial	FDOT	C3C - Suburban Commercial	6	45	0.53	3.18	C	26,500	2024	47,700	1.21%	27,150	14,370	25,247	36,670	19,409	25,247
US 90	NW Bascome Norris Dr	SW Real Ter	Minor Arterial	FDOT	C3C - Suburban Commercial	6	45	0.22	1.33	C	31,000	2024	47,700	1.21%	31,750	7,052	10,594	42,890	9,526	10,594
US 90	SW Real Ter	I-75	Minor Arterial	FDOT	C3C - Suburban Commercial	6	45	0.63	3.79	C	35,500	2024	47,700	1.21%	36,360	22,953	30,112	49,120	31,008	30,112
US 90	I-75	NW Harvey Way	Minor Arterial	FDOT	C3C - Suburban Commercial	4	45	0.45	1.82	C	30,000	2024	30,700	1.21%	30,730	13,957	13,943	41,510	18,853	13,943
US 90	NW Harvey Way	City Limits / SW Pinemount Rd	Minor Arterial	FDOT	C3C - Suburban Commercial	4	45	0.82	3.27	C	24,000	2024	30,700	1.21%	24,580	20,092	25,094	33,210	27,146	25,094
US 441	City Limits	I-10	Principal Arterial	FDOT	C3C - Suburban Commercial	2	45	0.30	0.60	D	3,200	2024	17,360	1.21%	3,280	977	5,169	4,430	1,319	5,169
US 441	I-10	NW Quinten St	Principal Arterial	FDOT	C3R - Suburban Residential	4	45	1.50	5.98	D	6,300	2024	37,300	1.21%	6,450	9,646	55,783	8,720	13,041	55,783
US 441	NW Quinten St	NE Gum Swamp Rd	Principal Arterial	FDOT	C3R - Suburban Residential	4	45	0.63	2.53	D	7,700	2024	37,300	1.21%	7,890	4,985	23,566	10,650	6,729	23,566
US 441	NE Gum Swamp Rd	CR 100A / NE Bascom Norris Dr	Principal Arterial	FDOT	C1 - Natural	4	45	0.41	1.63	D	8,888	2024	55,700	1.21%	9,100	3,697	22,631	12,300	4,998	22,631
US 441 / N Marion Ave	CR 100A / NE Bascom Norris Dr	NW Long St	Principal Arterial	FDOT	C4 - Urban General	2	35	0.26	0.53	D	5,300	2024	18,480	1.21%	5,430	1,432	4,872	7,330	1,932	4,872
US 441 / N Marion Ave	NW Long St	NE Franklin St	Principal Arterial	FDOT	C4 - Urban General	2	25/35	0.43	0.87	D	5,600	2024	18,480	1.21%	5,740	2,495	8,033	7,750	3,369	8,033
US 441 / N Marion Ave	NE Franklin St	US 90	Principal Arterial	FDOT	C4 - Urban General	2	25	0.27	0.54	D	6,300	2024	14,080	1.21%	6,450	1,747	3,814	8,720	2,362	3,814
US 441 / S Marion Ave	US 90	SE Knox St	Principal Arterial	FDOT	C4 - Urban General	2	30	0.24	0.47	D	4,800	2024	14,080	1.21%	4,920	1,165	3,335	6,640	1,573	3,335

APPENDIX D: CITY OF LAKE CITY TRAFFIC CHARACTERISTICS DATA

Name	From Street	To Street	Functional Classification	Maintaining Entity	FDOT Context Classification	Travel Lanes	Speed Limit	Length (mi)	Lane Miles	LOS Standard	AADT	Year of Count	Daily Capacity	Growth Factors	AADT (2026)	VMT (2025)	VMC (2025)	AADT (2050)	VMT (2050)	VMC (2050)
US 441 / S Marion Ave	SE Knox St	SR 10A / SE Baya Dr	Principal Arterial	FDOT	C4 - Urban General	2	30	0.20	0.40	D	5,500	2024	14,080	1.21%	5,630	1,115	2,787	7,610	1,506	2,787
US 441 / S Marion Ave	SR 10A / SE Baya Dr	SW Saint Margarets St	Principal Arterial	FDOT	C3C - Suburban Commercial	2	35	0.82	1.63	D	6,300	2024	17,360	1.21%	6,450	5,262	14,164	8,720	7,114	14,164
US 441 / S Marion Ave	SW Saint Margarets St	SW Malone St	Principal Arterial	FDOT	C3C - Suburban Commercial	2	35/45	0.55	1.10	D	6,300	2024	17,360	1.21%	6,450	3,533	9,508	8,720	4,776	9,508
US 441 / S Marion Ave	SW Malone St	US 41 / SW Main Blvd	Principal Arterial	FDOT	C3R - Suburban Residential	2	45	1.17	2.34	D	5,200	2024	17,920	1.21%	5,330	6,236	20,966	7,200	8,424	20,966
NE Washington St	CR 100A / NE Bascom Norris Dr	NE Patterson Ave	Major Collector	County	C4 - Urban General	2	25	1.26	2.52	D	1,100	2024	12,672	1.21%	1,130	1,424	15,967	1,520	1,915	15,967
NE / NW Washington St	NE Patterson Ave	CR 250 / NW Lake Jeffery Rd	Major Collector	County	C4 - Urban General	2	25	1.31	2.61	D	2,000	2024	12,672	1.21%	2,050	2,680	16,568	2,770	3,622	16,568

Source: Traffic data provided by the Florida Department of Transportation. Traffic data includes all limited access, arterial, and collector roads within the Mobility Study Area (MSA). The MSA includes City, County, and State roads. The MSA extends beyond the city limits of Lake City in recognition that travel, and trips do not stop at City limits, and to address extra-jurisdictional impact to the County and State transportation system. LOS Standards based on the adopted comprehensive plans for the City of Lake City, Columbia County or the adopted LOS per FDOT. Daily Capacity based on the 2023 FDOT Generalized Service Volume Tables. Annual average growth rates were determined using FDOT historical average annual daily traffic (AADT) counts between 2014 to 2023. The average annual growth rate for limited access facilities is 2.68% and is 1.21% for collectors and arterial roads. 2023 AADT sourced from FDOT counts. 2025 and 2050 AADT rounded to the nearest 10th. VMT is length x AADT. VMC is length x Daily Capacity. 2050 AADT and VMT derived by applying growth rates.

APPENDIX E

2022 National Household Travel Survey Data

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APPENDIX E: NATIONAL HOUSEHOLD TRAVEL SURVEY (NHTS): FIVE (5) MILES OR LESS									
TRIP PURPOSE	PERSON TRIPS (PT)	PERSON TRIP FACTOR (PTf)	PERSON MILES OF TRAVEL (PMT)	PERSON MILES OF TRAVEL FACTOR (PMTf)	PERSON TRIP LENGTH (PTL)	VEHICLE TRIPS (VT)	VEHICLE MILES OF TRAVEL (VMT)	VEHICLE TRIP LENGTH (VTL)	VEHICLE OCCUPANCY (VO)
HOME	3,932,291,682	1.60	10,792,409,517	1.56	2.74	2,463,630,415	6,939,214,919	2.82	1.23
WORK	1,188,581,608	1.39	3,293,643,881	1.30	2.77	855,210,334	2,526,312,408	2.95	1.25
PERSONAL ERRANDS	1,619,424,573	1.93	3,336,135,398	1.60	2.06	840,002,681	2,086,971,077	2.48	2.09
COMMUNITY SERVING	141,594,946	1.91	419,347,708	1.47	2.96	74,141,794	285,226,140	3.85	1.41
SOCIAL / VACATION	328,251,344	1.76	752,937,845	2.06	2.29	186,634,460	366,015,360	1.96	1.16
SCHOOL	281,934,087	1.69	792,330,010	1.56	2.81	166,341,111	507,091,206	3.05	1.00
FAMILY CARE	26,639,230	1.72	59,290,641	2.00	2.23	15,467,349	29,645,321	1.92	2.00
MEDICAL / DENTAL	140,250,315	1.19	477,496,017	1.21	3.40	117,673,642	393,070,220	3.34	1.11
BUY MEALS	834,372,341	1.53	2,308,892,244	1.49	2.77	547,057,372	1,549,449,191	2.83	1.60
BUY GOODS	1,579,055,729	1.57	3,584,946,315	1.66	2.27	1,006,987,932	2,157,169,684	2.14	1.48
EXERCISE	317,077,246	1.67	648,822,440	1.54	2.05	190,246,348	421,085,764	2.21	1.40
RECREATION / ENTERTAINMENT	287,520,465	1.64	464,045,784	1.54	1.61	175,387,484	301,629,760	1.72	2.97
TOTAL	10,676,993,566	1.61	26,930,297,800	1.53	2.52	6,638,780,921	17,562,881,050	2.65	1.57

Source: 2022 National Household Travel Survey (NHTS). Summary of Trip Purpose for South Atlantic MSA/CMSA less than 1 million population. Average of trips based on trip lengths of 5 Miles or Less.

APPENDIX F

Planning Level Cost (PLC) & Person Miles of Capacity

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APPENDIX F: PLANNING LEVEL COST (PLC) AND MULTIMODAL CAPACITY (MC)			
ID	PROJECT TYPE	Planning Level Cost (PLC)	Multimodal Capacity (MC)
5	Boardwalk	$4,000,000	7,200
10	Connectivity Evaluation / Corridor Study / Feasibility Study	$150,000	1,000
15	Convert Four (4) Lane to Two (2) Lane Divided (Lane Repurposing)	$14,400,000	22,000
20	Curbless Shared Street	$12,000,000	27,000
25	Dowtown Context Sensitive Upgrade	$10,000,000	13,200
30	Intersection Improvement (Traffic Signal)	$450,000	2,000
35	Mid block Crossing	$75,000	500
40	Multimodal Intersection Improvement	$500,000	1,000
45	Multi-Use Trail	$1,125,000	7,200
50	Neighborhood Greenway	$1,500,000	7,200
55	Pedestrian Street Upgrade	$3,600,000	2,400
60	PHB	$1,125,000	2,000
65	Primary Gateway	$450,000	900
70	Primary Commercial Street	$14,400,000	11,100
75	Promenade	$14,400,000	20,100
80	Roundabout	$3,240,000	4,000
85	RRFB	$25,000	1,000
90	Safety Improvement (Intersection)	$60,000	1,200
95	Safety Improvements	$315,000	900
100	Secondary Gateway	$225,000	600
105	Sidewalk	$378,000	2,400
110	Trail Crossing	$112,500	1,000
115	Two-Way Conversion	$1,260,000	10,000
120	Vehicular Road Closure	$60,000	600
125	Widen to Four (4) Lane Road	$20,000,000	24,000

APPENDIX G

Streets Plan

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APPENDIX G: CITY OF LAKE CITY STREETS PLAN

Project ID	General Area	Street	From	To	Length (Miles)	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Attributable Person Miles of Capacity (PMC)	Funding Source
5	CRA / Downtown	NE Martin Luther King Jr St	US 41 / NW Main Blvd	NE Gurley Ave	0.75	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, and new or upgraded sidewalks. Add a 12' - 14' multi-use trail between US 41 / NW Main Blvd and NE Patterson Ave to connect to the Niblack to Annie Mattox Park Trail.	CRA Plan	Proposed	2040-2045	$7,500,000	9,900	25	--	$7,500,000	9,900	Mobility Fees & Other Sources
10		NE Railroad St	US 41 / NW Main Blvd	NE Davis Ave	0.3	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, sidewalks, traffic calming, and on-street parking. Sidewalks should be wide enough to create a pedestrian frontage that offers public space opportunities and supports multifamily and retail redevelopment. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	CRA Plan	Proposed	2040-2045	$3,000,000	3,960	25	--	$3,000,000	3,960	Mobility Fees & Other Sources
15		NW / NE Washington St	US 41 / NW Main Blvd	NE Patterson Ave	0.82	Downtown Context Sensitive Upgrade	County	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	CRA Plan	Proposed	2035-2040	$8,200,000	10,824	25	$7,380,000	$820,000	10,824	Anticipate 90% County Funding
20		NW / NE Franklin St	US 41 / NW Main Blvd	NE Davis Ave	0.31	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	CRA Plan	Proposed	2035-2040	$3,100,000	4,092	25	--	$3,100,000	4,092	Mobility Fees & Other Sources
25		NW / NE Hillsboro St	US 41 / NW Main Blvd	NE Davis Ave	0.31	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$3,100,000	4,092	25	--	$3,100,000	4,092	Mobility Fees & Other Sources
30		NW/ NE Hamilton St	US 41 / NW Main Blvd	NE Lake Desoto Cir	0.24	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$2,400,000	3,168	25	--	$2,400,000	3,168	Mobility Fees & Other Sources
35		NW / NE Veterans St	US 41 / NW Main Blvd	NW Columbia Ave	0.09	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$900,000	1,188	25	--	$900,000	1,188	Mobility Fees & Other Sources
40		NW / NE Veterans St	NW Columbia Ave	US 441 / N Marion St	0.05	Pedestrian Street Upgrade	City	Maintain existing road closure and upgrade existing pedestrian street with additional landscaping, pedestrian lighting, public art, street furniture, and special pavers.	2050 Mobility Plan	Proposed	2045-2050	$180,000	120	55	--	$180,000	120	Mobility Fees & Other Sources
45		NW / NE Veterans St	US 441 / N Marion St	NE Lake Desoto Cir	0.09	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$900,000	1,188	25	--	$900,000	1,188	Mobility Fees & Other Sources
50		Madison St	US 41 / NW Main Blvd	NE Lake Desoto Cir	0.24	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	CRA Plan	Proposed	2030-2035	$2,400,000	3,168	25	--	$2,400,000	3,168	Mobility Fees & Other Sources
55		NW Orange St	US 41 / Main Blvd	US 441 / N Marion St	0.14	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$1,400,000	1,848	25	--	$1,400,000	1,848	Mobility Fees & Other Sources
60		NW Alachua Ave	NE Railroad St	US 90 / E Duval St	0.46	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	CRA Plan	Proposed	2035-2040	$4,600,000	6,072	25	--	$4,600,000	6,072	Mobility Fees & Other Sources
65		NW Columbia Ave	NE Railroad St	US 90 / E Duval St	0.46	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	CRA Plan	Proposed	2030-2035	$4,600,000	6,072	25	--	$4,600,000	6,072	Mobility Fees & Other Sources
70		NE Hernando Ave	NE Railroad St	Madison St	0.37	Downtown Context Sensitive Upgrade & Two-Way Conversion	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Convert Hernando Street between Washington St and Madison St back to a two-way directional street to improve traffic circulation in the area and accommodate the conversion of NE Lake Desoto Cir into the Lake Desoto Promenade. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	CRA Plan	Proposed	2030-2035	$4,166,200	8,584	25, 115	--	$4,166,200	8,584	Mobility Fees & Other Sources
75		NE Lake Desoto Cir	NE Vickers Terr	NE Laguna Dr	0.61	Lake Desoto Promenade (aka Lakefront Improvements)	City	Develop a dedicated multimodal promenade on the lakefront of Lake Desoto to facilitate a "public-oriented", walkable, and recreational waterfront that supports greater public access to the natural environment, promotes a diverse mix of uses and activities, and creates a venue for festivals, the arts and waterfront-related activities; Include streetscape and pedestrian amenities such as lighting, shading, landscaping, seating areas, trash cans, and furnishings; All new public and private development on lake fronting properties should be required to provide enhanced multimodal connections to the lakefront. This project should be incorporated as part of a waterfront design masterplan and the City should coordinate with waterfront property owners to obtain pedestrian trail easements, where feasible, to ensure that public access to the waterfront is a priority.	CRA Plan	Proposed	2030-2035	$8,784,000	12,261	75	--	$8,784,000	12,261	Mobility Fees & Other Sources
80		NE Lake Desoto Cir	NE Madison St	NE Laguna Dr	0.28	Curbless Shared Street	City	Reconstruct existing street as a curbless shared street to provide limited vehicle access to the residential properties on Lake Desoto from Vickers Ter, Park Ln, and Laguna Dr. Include streetscape, landscape, wayfinding, traffic calming, special pavers, placemaking elements, public art, on-street parking, curbside loading, etc. Dynamic elements, such as bollards, should be incorporated to allow the street to be closed to vehicles during festivals or special events.	CRA Plan	Proposed	2030-2035	$3,360,000	7,560	20	--	$3,360,000	7,560	Mobility Fees & Other Sources
85	Northwest	NW Washington St	CR 250 / NW Lake Jeffery Rd	US 41 / NW Main Blvd	0.49	Downtown Context Sensitive Upgrade	County	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$4,900,000	6,468	25	$4,410,000	$490,000	6,468	Anticipate 90% County Funding
90		NW Madison St	CR 250 / NW Lake Jeffery Rd	US 41/ Main Blvd	0.41	Downtown Context Sensitive Upgrade	City	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$4,100,000	5,412	25	--	$4,100,000	5,412	Mobility Fees & Other Sources
95		NW Commerce Dr to NW Real Terrace Connectivity Evaluations	NW Commerce Dr	NW Real Ter	0.49	Connectivity Evaluation	City/County	Evaluate the feasibility of a new two (2) lane minor collector road with context sensitive elements including pedestrian and bicycle facilities. Alignment shown is preliminary. Final alignment subject to PD&E Study.	2050 Mobility Plan	Proposed	2026-2030	$150,000	1,000	10	$135,000	$15,000	1,000	Anticipate 90% County Funding
100	Southwest	SW Grandview St Extension	Existing Eastern Terminus of Grandview St	US 41 / NW Main Blvd	0.23	Connectivity Evaluation	City	Work with the community to identify opportunities to enhance vehicular and multimodal connectivity and mobility in southwest Lake City. Several alternatives should be evaluated including the extension of Grandview St to US 41 / SW Main Blvd.	2050 Mobility Plan	Proposed	2026-2030	$150,000	1,000	10	--	$150,000	1,000	Mobility Fees & Other Sources
105		Southwest Bypass Feasibility Study	Lake City Ave	CR 341 / SW Sisters Welcome Rd	NA	Corridor Study	City	Feasibility study to determine feasibility and identify the optimal alignment for a new two-lane roadway connecting Lake City Avenue to CR 341 / SW Sisters Welcome Road. The project aims to improve connectivity in southwest Lake City and reduce congestion on US 90 near the I-75 interchange.	2050 Mobility Plan	Proposed	2026-2030	$150,000	1,000	10	--	$150,000	1,000	Mobility Fees & Other Sources

APPENDIX G: CITY OF LAKE CITY STREETS PLAN

Project ID	General Area	Street	From	To	Length (Miles)	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Attributable Person Miles of Capacity (PMC)	Funding Source
110	**Southeast**	Press-Ruth Rd Connectivity Evaluation	CR 133 / SE County Club Rd	CR 245	1.14	Connectivity Evaluation	City	Evaluate the feasibility of a new two (2) lane minor collector road with context sensitive elements including pedestrian and bicycle facilities. Alignment shown is preliminary. Final alignment subject to PD&E Study.	2050 Mobility Plan	Proposed	2026-2030	$150,000	1,000	10	--	$150,000	1,000	Mobility Fees & Other Sources
115	**Bascom Norris Corridor**	CR 100A / NE Bascom Norris Dr	US 90 / E Duval St	US 41 / NW Main Blvd	2.96	Widen to Four (4) Lane Street & Multi-Use Trail	County	Widen from two (2) lanes to four (4) lane divided and construct 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$62,530,000	92,352	125, 45	$56,277,000	$6,253,000	92,352	Anticipate 90% County Funding
120		NW Bascom Norris Dr	US 41 / NW Main Blvd	US 90	3.15	Widen to Four (4) Lane Street & Multi-Use Trail	County	Widen from two (2) lanes to four (4) lane divided and construct 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$66,543,750	98,280	125, 45	$59,889,375	$6,654,375	98,280	Anticipate 90% County Funding
125		SW Bascom Norris Dr	US 90 (West)	US 441 / S Marion St	2.78	Widen to Four (4) Lane Street & Multi-Use Trail	County	Widen from two (2) lanes to four (4) lane divided and, where feasible, upgrade existing sidewalk to 12'-14' multi-use trail including fill the gap between Southside Sports Complex and US 441 / S Marion St.	2050 Mobility Plan	Proposed	2035-2040	$58,727,500	86,736	125, 45	$52,854,750	$5,872,750	86,736	Anticipate 90% County Funding
130	**Baya Dr Corridor**	SR 10A / SW Baya Dr	SW Knox St	SE Isabella Wy	0.51	Primary Commercial Street	State	Add context sensitive elements including streetscape, landscaping and landscaped medians, shade trees, pedestrian hybrid beacons and midblock crossings (see intersections plan), and pedestrian safety enhancements. Replace the existing sidewalk with a minimum 10' pedestrian frontage that supports the redevelopment of the corridor into a primary, pedestrian-oriented commercial corridor. Reduce posted speed limit to 30 mph.	CRA Plan	Proposed	2045-2050	$7,344,000	5,661	70	$6,609,600	$734,400	5,661	Anticipate 90% Developer & State Funding
135		SR 10A / SE Baya Dr	CR 133 / SE County Club Rd	SR 100	0.59	Safety Improvements	State	Implement various safety improvements along the corridor consistent with the Columbia County Comprehensive Safety Action Plan (CSAP).	Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2026-2030	$185,850	531	95	$167,265	$18,585	531	Anticipate 90% State Funding
140		SR 10A / SE Baya Dr	CR 133 / SE County Club Rd	SR 100	0.56	Lane Repurposing Feasibility Study	State	Conduct a feasibility study to determine the feasibility of converting Baya Dr from a four (4) and divided roadway toa two (2) lane divided roadway.	Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2026-2030	$150,000	1,000	10	$135,000	$15,000	1,000	Anticipate 90% State Funding
145	**US 41 / Main Blvd Corridor**	US 41 / NW Main Blvd	NW Guerdon St	NW Bascom Norris Dr	0.76	Safety Improvements	State	Implement various safety improvements along the corridor consistent with the Columbia County Comprehensive Safety Action Plan (CSAP).	Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2026-2030	$239,400	684	95	$215,460	$23,940	684	Anticipate 90% State Funding
150		US 41 / NW Main Blvd	NW Bascom Norris Dr	CR 100A / NE Bascom Norris Dr	0.32	Widen to Four (4) Lane Street & Multi-Use Trail	State	Widen from two (2) lanes to four (4) lane divided and construct 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$6,760,000	9,984	125, 45	$6,084,000	$676,000	9,984	Anticipate 90% State Funding
155		US 41 / NW Main Blvd	NW Franklin St	US 90 / E Duval St	0.28	Primary Commercial Street	State	Add context sensitive elements including streetscape, landscaping and landscaped medians, shade trees, pedestrian hybrid beacons (see intersections plan), and pedestrian safety enhancements. Replace the existing sidewalk with a minimum 10' pedestrian frontage that supports the redevelopment of the corridor into a primary, pedestrian-oriented commercial corridor. Reduce posted speed limit to 30 mph.	CRA Plan	Proposed	2040-2045	$4,032,000	3,108	70	$3,628,800	$403,200	3,108	Anticipate 90% Developer & State Funding
160		US 41 / NW Main Blvd	US 90 / E Duval St	SR 10A / SW Baya Dr	0.41	Primary Commercial Street	State	Add context sensitive elements including streetscape, landscaping and landscaped medians, shade trees, midblock crossings (see intersections plan), and pedestrian safety enhancements. Replace the existing sidewalk with a minimum 10' pedestrian frontage that supports the redevelopment of the corridor into a primary, pedestrian-oriented commercial corridor. Reduce posted speed limit to 30 mph.	2050 Mobility Plan	Proposed	2040-2045	$5,904,000	4,551	70	$5,313,600	$590,400	4,551	Anticipate 90% Developer & State Funding
165		US 41 / SW Main Blvd	SW Margarets St	US 441	1.66	Safety Improvements	State	Implement various safety improvements along the corridor consistent with the Columbia County Comprehensive Safety Action Plan (CSAP).	Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2026-2030	$522,900	1,494	95	$470,610	$52,290	1,494	Anticipate 90% State Funding
170	**US 90 / Duval St Corridor**	US 90 / E/W Duval St	US 41 / NW Main Blvd	NE Jacksonville Loop	1.27	Convert Four (4) Lane to Two (2) Lane Divided	State	Work with FDOT to repurpose travel lanes on E/W Duval St within the downtown CRA district to reduce number of lanes from four (4) to two (2) lanes with a landscaped median, parallel on-street parking, and a protected bike lane. Replace the existing sidewalks with a minimum 10' pedestrian frontage that supports the redevelopment of the corridor into a primary, pedestrian-oriented commercial corridor. Note: the detailed street configuration will be determined with final design. Add context sensitive elements including streetscape, landscaping, shade trees, pedestrian hybrid beacons (see intersections plan), and pedestrian safety enhancements. Reduce speed limit to 30 mph.	CRA Plan	Proposed	2035-2040	$18,288,000	27,940	15	$16,459,200	$1,828,800	27,940	Anticipate 90% State Funding
175		US 90 / E Duval St	NE Jacksonville Loop / SE Lomond	SR 100	0.88	Convert Four (4) Lane to Two (2) Lane Divided	State	Work with FDOT to repurpose travel lanes on E Duval St to reduce number of lanes from four (4) to two (2) lanes with a landscaped median, and provide more space for pedestrian and bicycle facilities. Note: the detailed street configuration will be determined with final design. The project should also include safety improvements consistent with the Columbia County Safety Action Plan. Reduce speed limit to 30 mph.	2050 Mobility Plan / Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2035-2040	$12,672,000	19,360	15	$11,404,800	$1,267,200	19,360	Anticipate 90% State Funding
180	**US 441 / Marion Ave Corridor**	US 441 / N Marion Ave	CR 100A / NE Bascom Norris Dr	NE Martin Luther King Jr St	0.34	Primary Commercial Street	State	Add context sensitive elements including streetscape, landscaping and landscaped medians, shade trees, midblock crossings, shared-lane markings for bicycles, and pedestrian safety enhancements. Replace the existing sidewalk with a minimum 10' pedestrian frontage that supports the redevelopment of the corridor into a primary, pedestrian-oriented commercial corridor. Reduce posted speed limit to 25 mph.	CRA Plan	Proposed	2040-2045	$4,896,000	3,774	70	$4,406,400	$489,600	3,774	Anticipate 90% Developer & State Funding
185		US 441 / N Marion Ave	NE Martin Luther King Jr St	Railroad St	0.16	Primary Commercial Street	State	Add context sensitive elements including streetscape, landscaping and landscaped medians, shade trees, midblock crossings, shared-lane markings for bicycles, and pedestrian safety enhancements. Replace the existing sidewalk with a minimum 10' pedestrian frontage that supports the redevelopment of the corridor into a primary, pedestrian-oriented commercial corridor. Reduce posted speed limit to 25 mph.	CRA Plan	Proposed	2040-2045	$2,304,000	1,776	70	$2,073,600	$230,400	1,776	Anticipate 90% Developer & State Funding
190		US 441 / N Marion Ave	Railroad St	Franklin St	0.19	Primary Commercial Street	State	Add context sensitive elements including streetscape, landscaping and landscaped medians, shade trees, midblock crossings, shared-lane markings for bicycles, and pedestrian safety enhancements. Replace the existing sidewalk with a minimum 10' pedestrian frontage that supports the redevelopment of the corridor into a primary, pedestrian-oriented commercial corridor. Reduce posted speed limit to 25 mph.	CRA Plan	Proposed	2040-2045	$2,736,000	2,109	70	$2,462,400	$273,600	2,109	Anticipate 90% Developer & State Funding
195		US 441 / N Marion Ave	Franklin St	US 90 / E Duval St	0.28	Curbless Shared Street	State	Reconstruct existing street as a curbless shared street with streetscape, landscape, wayfinding, traffic calming, special pavers, placemaking elements, public art, on-street parking, curbside loading, etc. Dynamic elements, such as bollards, should be incorporated to allow the street to be closed to vehicles during festivals or special events.	CRA Plan	Proposed	2035-2040	$3,360,000	7,560	20	$3,024,000	$336,000	7,560	Anticipate 90% State Funding
200		US 441 / S Marion Ave	US 90 / E Duval St	SW Ivan St	0.73	Downtown Context Sensitive Upgrade	State	Add context sensitive elements including streetscape, landscape, traffic calming, shared-lane markings for bicycles, and new or upgraded sidewalks. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Reduce posted speed limit to 25 MPH.	CRA Plan	Proposed	2030-2035	$7,300,000	9,636	25	$6,570,000	$730,000	9,636	Anticipate 90% State Funding

APPENDIX G: CITY OF LAKE CITY STREETS PLAN																		
Project ID	**General Area**	**Street**	**From**	**To**	**Length (Miles)**	**Project Type**	**Maintenance Entity**	**Project Description**	**Project Source**	**Project Status**	**Timeframe**	**Planning Level Cost (PLC)**	**Person Miles of Capacity (PMC)**	**PLC & PMC Note**	**Reasonably Anticipated Funding**	**Attributable Planning Level Cost (APLC)**	**Attributable Person Miles of Capacity (PMC)**	**Funding Source**
PLANNED PROJECTS - The City of Lake City, where possible, should coordinate with the County and FDOT to ensure planned projects incorporate adequate multimodal facilities.																		
205	**Bascom Norris Corridor**	CR 100A / NE Bascom Norris Dr	US Hwy 90 / E Duval St	NE Voss Rd	1.36	Sidewalk	County	Add sidewalk.	FDOT 5-Year Work Program (Item 433933-4)	Funded	2028	$1,743,493	3,264	105	$1,743,493	$0	0	FDOT
210	**Southeast**	CR 133 / Old County Club Rd	CR 252	SW Baya Dr / SR 10A	3.419	Roadway Reconstruction	County	Road Reconstruction - 2 Lane.	FDOT 5-Year Work Program (Item 447734-2)	Funded	2026	$4,000,000	--	--	$4,000,000	$0	0	FDOT
215	**Southwest**	SW Arlington Blvd	SW Summers Lane	Lake City Maintained Zone	1.09	Widen to Four (4) Lane	County	Widen / resurface existing lanes.	FDOT 5-Year Work Program (Item 432599-2)	Funded	2027	$1,400,000	26,160	125	$1,400,000	$0	0	FDOT
220	**SR 47 Corridor**	SR 247	CR 252B	US Hwy 90 / SR 10	2.77	Widen to Four (4) Lane	State	Add lanes and reconstruct.	Columbia County Capital Improvements Program Five Year Schedule of Improvements 2021-2025; FDOT 5-Year Work Program (Item 434555-1)	Construction Unfunded	PD&E in 2025	$55,400,000	66,480	125	$55,400,000	$0	0	Anticipate 100% State Funding

APPENDIX H

Trails & Neighborhood Greenways Plan

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APPENDIX H: CITY OF LAKE CITY TRAILS & NEIGHBORHOOD GREENWAYS PLAN

Project ID	General Area	Street	From	To	Length (Miles)	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
225		NE Fronie St	US 441 / N Marion Ave	NE Alfonso Levy Ter (at Niblack High School)	0.46	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	CRA Plan	Proposed	2026-2030	$690,000	3,312	50	--	$690,000	Mobility Fees & Other Sources
230		Richardson Trail	NE Fronie St	NE Montana St	0.3	Multi-Use Trail	City	Construct 12' - 14' multi-use trail through City and County properties at the Richardson Community Center to connect neighborhood greenways on Fronie St and Davis St.	CRA Plan	Proposed	2026-2030	$337,500	2,160	45	--	$337,500	Mobility Fees & Other Sources
235		NE Davis Ave	NE Montana St	NE Hillsboro St	0.44	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and green painted 5' bike lanes on both sides of the street. Where right-of-way is not wide enough to accommodate bike lanes, shared lane markings should be provided. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	CRA Plan	Proposed	2026-2030	$660,000	3,168	50	--	$660,000	Mobility Fees & Other Sources
240		Multi-Use Trail (Multimodal Access to Lake Desoto)	NE Hillsboro St	Lake Desoto Cir	0.02	Multi-Use Trail	City	Construct short segment of 12' - 14' multi-use trail between NE Hillsboro and Lake Desoto Cir to provide multimodal access from Davis St to Lake Desoto Cir.	2050 Mobility Plan	Proposed	2026-2030	$22,500	144	45	--	$22,500	Mobility Fees & Other Sources
245		NE Alfonso Levy Ter	SR 100A / NE Bascom Norris Dr	NE Lurose St	0.14	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Add 6' wide sidewalk on one side of the street. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$210,000	1,008	50	--	$210,000	Mobility Fees & Other Sources
250		NE Lurose St	NE Alfonso Levy Ter	NE Coldwater Ave	0.05	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Add 6' wide sidewalk on one side of the street. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$75,000	360	50	--	$75,000	Mobility Fees & Other Sources
255		NE Coldwater Ave	NE Lurose St	NE Bailey Street	0.08	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade the existing street to provide two (2) 4'-6' wide advisory sidewalks and a 12'-18' wide yield/shared street. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$120,000	576	50	--	$120,000	Mobility Fees & Other Sources
260		NE Coldwater Ave	NE Bailey Street	NE Montana St	0.05	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Add 6' wide sidewalk on one side of the street. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$75,000	360	50	--	$75,000	Mobility Fees & Other Sources
265		NE Coldwater Ave	NE Montana St	NE Martin Luther King Jr St	0.04	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade the existing street to provide two (2) 4'-6' wide advisory sidewalks and a 12'-18' wide yield/shared street. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$60,000	288	50	--	$60,000	Mobility Fees & Other Sources
270		NE Baily St	NE Coldwater St	NE Center Ave	0.19	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$285,000	1,368	50	--	$285,000	Mobility Fees & Other Sources
275		NE Center Ave	BE Baily St	NE Martin Luther King Jr St	0.08	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, shared-lane pavement markings, and on-street parking on one side of the street. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2040-2045	$120,000	576	50	--	$120,000	Mobility Fees & Other Sources
280	**CRA / Downtown**	Broadway Ave	NE Bailey St	NE Washington	0.34	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$510,000	2,448	50	--	$510,000	Mobility Fees & Other Sources
285		NE Patterson Ave	NE Martin Luther King Jr St	US 90 / E Duval St	0.64	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$960,000	4,608	50	--	$960,000	Mobility Fees & Other Sources
290		NE Simms Dr	Lake Desoto Boardwalk Connections	NE Patterson Ave	0.09	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Add 6' wide sidewalk on one side of the street. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$135,000	648	50	--	$135,000	Mobility Fees & Other Sources
295		NE Lake Dr	Lake Desoto Boardwalk Connections	NE Patterson Ave	0.1	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Add 6' wide sidewalk on one side of the street. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$150,000	720	50	--	$150,000	Mobility Fees & Other Sources
300		Lake City Railway Park & Trail	US 441 / N Marion Blvd	NE Patterson Ave	0.52	Multi-Use Trail	City	The City should coordinate with CSX Railroad to develop a linear park and 12'-14' multi-use trail along the rail right-of-way.	CRA Plan	Proposed	2026-2030	$585,000	3,744	45	--	$585,000	Mobility Fees & Other Sources
305		Lake Desoto Boardwalk Connections	NE Lake Desoto Cir	NE Simms Dr / NE Lake Dr	0.37	Boardwalk	City	Construct 12' - 14' multi-use boardwalk across wetlands to connect Lake Desoto with to neighborhoods east of the CRA.	CRA Plan	Proposed	2040-2045	$1,480,000	2,664	5	--	$1,480,000	Mobility Fees & Other Sources
310		NE / SE Vickers Ter	NE Lake Desoto Cir	US 90 / E Duval St	0.04	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	CRA Plan	Proposed	2045-2050	$60,000	288	50	--	$60,000	Mobility Fees & Other Sources
315		NE / SE Vickers Ter	US 90 / E Duval St	SE Monroe St	0.15	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade the existing street to provide two (2) 4'-6' wide advisory sidewalks and a 12'-18' wide yield/shared street. Posted speed limit is 20 MPH.	CRA Plan	Proposed	2045-2050	$225,000	1,080	50	--	$225,000	Mobility Fees & Other Sources
320		SE McCray Ave	US 90 / E Duval St	SR 10A / SE Baya Dr	0.41	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and green painted 5' bike lanes on both sides of the street. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$615,000	2,952	50	--	$615,000	Mobility Fees & Other Sources
325		SE Paxton Pl / SE Perry Ave / SE Putnam St	SE McCray Ave	SE Castillo Terr	0.53	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2040-2045	$795,000	3,816	50	--	$795,000	Mobility Fees & Other Sources
330		NE Ermine Ave	US 90 / E Duval St	SR 10A / SE Baya Dr	0.4	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$600,000	2,880	50	--	$600,000	Mobility Fees & Other Sources
335		SE Perry Ave / SE Pennsylvania St	SR 10A / SE Baya Dr	SR 10A / SE Baya Dr	0.43	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, shared-lane pavement markings, and on-street parking for school pick-up/drop-off. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$645,000	3,096	50	--	$645,000	Mobility Fees & Other Sources

APPENDIX H: CITY OF LAKE CITY TRAILS & NEIGHBORHOOD GREENWAYS PLAN

Project ID	General Area	Street	From	To	Length (Miles)	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
340	Northwest	NW Forest Meadows Ave	NW River Sebastian Ln	US 90	0.57	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2040-2045	$855,000	4,104	50	--	$855,000	Mobility Fees & Other Sources
345		NW Hall of Fame Dr	Existing Northern Terminus of NW Hall of Fame Der	US 90	0.68	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2045-2050	$765,000	4,896	45	--	$765,000	Mobility Fees & Other Sources
350		CR 250 / NW Lake Jeffery Rd	NW Bascom Norris Dr	US 90 / W Duval St	1.75	Multi-Use Trail	County	Add or upgrade existing sidewalk to 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2040-2045	$1,968,750	12,600	45	$1,771,875	$196,875	Anticipate 90% County Funding
355		SW Lakeview Ave	US 90 / W Duval St	SR 10A / SW Baya Dr	0.13	Multi-Use Trail	City	Add or upgrade existing sidewalk to 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2040-2045	$146,250	936	45	--	$146,250	Mobility Fees & Other Sources
360		NW Wilson St	CR 250 / NW Lake Jeffery Rd	US 441 / N Marion St	0.81	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$1,215,000	5,832	50	--	$1,215,000	Mobility Fees & Other Sources
365		NW Gwen Lake Ave	CSX Railroad	US 90	0.84	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2030-2035	$945,000	6,048	45	--	$945,000	Mobility Fees & Other Sources
370		NW Labonte Ln	NW Lowland Ter	NW Gwen Lake Ave	0.26	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2030-2035	$292,500	1,872	45	--	$292,500	Mobility Fees & Other Sources
375		NW Long St	CR 250 / NW Lake Jeffery Rd	US 441 / N Marion St	0.84	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Implement safety improvements consistent with the Columbia County Comprehensive Safety Action Plan. Posted speed limit is 20 MPH.	2050 Mobility Plan / Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2035-2040	$1,260,000	6,048	50	--	$1,260,000	Mobility Fees & Other Sources
380		NW Ashley St	NW Lowland Ter	CR 250 / NW Lake Jeffrey Rd	0.78	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2030-2035	$877,500	5,616	45	--	$877,500	Mobility Fees & Other Sources
385		NW Ridgeview Ave / NW Eddie St / W Duval St	US 90	US 90 / W Duval St	0.98	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$1,470,000	7,056	50	--	$1,470,000	Mobility Fees & Other Sources
390		NW Orange St	W Duval St	US 41 / Main Blvd	0.64	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$960,000	4,608	50	--	$960,000	Mobility Fees & Other Sources
395		NW Fairway Dr	The County Club at Lake City	NW Commerce Dr	0.54	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2040-2045	$810,000	3,888	50	--	$810,000	Mobility Fees & Other Sources
400		NW Commerce Dr	NW Fairway Dr	US 90	0.82	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2045-2050	$922,500	5,904	45	--	$922,500	Mobility Fees & Other Sources
405		NW Real Ter	NW Bascom Norris Dr	US 90	0.46	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$517,500	3,312	45	--	$517,500	Mobility Fees & Other Sources
410	Southwest	SW Real Ter	US 90	Windsong Cir	0.64	Multi-Use Trail	City	Upgrade existing sidewalk to 12' - 14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$720,000	4,608	45	--	$720,000	Mobility Fees & Other Sources
415		SW Real Ter	Windsong Cir	US 247	0.22	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$247,500	1,584	45	--	$247,500	Mobility Fees & Other Sources
420		SW Commerce Dr	US 90	SW Real Ter	0.65	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2045-2050	$731,250	4,680	45	--	$731,250	Mobility Fees & Other Sources
425		El Prado Ave / SW Tularosa Ln / SW Lake Montgomery Ave	SW Baya Dr / SR 10A	SW Grandview St	0.92	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2045 Mobility Plan	Proposed	2026-2030	$1,380,000	6,624	50	--	$1,380,000	Mobility Fees & Other Sources
430		SW Faith Rd	US 90	SW Bascom Norris	0.63	Multi-Use Trail	City	Add 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$708,750	4,536	45	--	$708,750	Mobility Fees & Other Sources
435		CR 341 / SW Sisters Welcome Rd	US 90	SW Bascom Norris	0.9	Multi-Use Trail	County	Upgrade existing sidewalk to 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$1,012,500	6,480	45	$911,250	$101,250	Anticipate 90% County Funding
440		SW Summers Ln	SW Sisters Welcome Rd	SW Arlington Blvd	0.07	Multi-Use Trail	County	Upgrade existing sidewalk to 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$78,750	504	45	$70,875	$7,875	Anticipate 90% County Funding
445		SW Grandview	SW Faith Rd	SW Sisters Welcome Rd	0.41	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$615,000	2,952	50	--	$615,000	Mobility Fees & Other Sources
450		SW Grandview St	SW Sisters Welcome Rd	SE Lake Montgomery Ave	0.85	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$1,275,000	6,120	50	--	$1,275,000	Mobility Fees & Other Sources

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Project ID	General Area	Street	From	To	Length (Miles)	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
455	Southwest	SW Grandview St	SE Lake Montgomery Ave	Current eastern terminus of Grandview St	0.13	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade the existing street to provide two (2) 4'-6' wide advisory sidewalks and a 12'-18' wide yield/shared street. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$195,000	936	50	--	$195,000	Mobility Fees & Other Sources
460		SW Happiness Ln	US 41 / SW Main Blvd	US 441 / S Marion St	0.18	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$270,000	1,296	50	--	$270,000	Mobility Fees & Other Sources
465		McFarlane Ave	US 90 / W Duval St	SW Bascom Norris	1.75	Multi-Use Trail	City	Upgrade existing sidewalk to 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$1,968,750	12,600	45	--	$1,968,750	Mobility Fees & Other Sources
470		SW Kuhn Rd	SW Bascom Norris Dr	SW McFarlane Ave	0.79	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2026-2030	$1,185,000	5,688	50	--	$1,185,000	Mobility Fees & Other Sources
475	Southeast	SE Sycamore Ter	SE Baya Dr / SR 10A	Veterans Domiciliary	0.3	Priority Neighborhood Greenway	City	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Upgrade sidewalks and/or fill in sidewalk gaps. Upgrade the existing street to provide two ten (10) foot wide travel lanes. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2030-2035	$450,000	2,160	50	--	$450,000	Mobility Fees & Other Sources
480	US 41 / Main Blvd Corridor	US 41 / SW Main Blvd	SR 10A / SW Baya Dr	O'Leno State Park	0.03	Multi-Use Trail	State	Add 12'-14' multi-use trail from Downtown Lake City connecting to O'Leno State Park.	2050 Mobility Plan	Proposed	2030-2035	$33,750	216	45	$30,375	$3,375	Anticipate 90% State Funding
485	US 90 / Duval St Corridor	US 90	SR 100	SR 10A / SW Baya Dr	0.41	Multi-Use Trail	State	Add 12' - 14' multi-use trail.	2050 Mobility Plan	Proposed	2035-2040	$461,250	2,952	45	$415,125	$46,125	Anticipate 90% State Funding
490	US 441 / Marion Ave Corridor	US 441 / N Marion Ave	Target Distribution Center	CR 100A / NE Bascom Norris Dr	1.91	Multi-Use Trail	State	Upgrade existing sidewalk to 12' - 14' multi-use trail.	2050 Mobility Plan	Proposed	2045-2050	$2,148,750	13,752	45	$1,933,875	$214,875	Anticipate 90% State Funding
495		US 441 / S Marion Ave	Ivan St	SE Margarets St	0.51	Multi-Use Trail	State	Upgrade existing sidewalk to 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2030-2035	$573,750	3,672	45	$516,375	$57,375	Anticipate 90% State Funding
500		SE Loquat Wy	SE Margarets St	SE Lakewood Ln	0.22	Priority Neighborhood Greenway	State	Traffic calming, wayfinding signage, pedestrian-scale street lighting, and shared-lane pavement markings. Posted speed limit is 20 MPH.	2050 Mobility Plan	Proposed	2035-2040	$330,000	1,584	50	$297,000	$33,000	Anticipate 90% State Funding
505		US 441 / S Marion Ave	SE Lakewood Ln	SW Malone St	0.33	Multi-Use Trail	State	Upgrade existing sidewalk to 12'-14' multi-use trail.	2050 Mobility Plan	Proposed	2030-2035	$371,250	2,376	45	$334,125	$37,125	Anticipate 90% State Funding
510	SR 100 Corridor	SR 100 Multi-Use Trail	US 90 / E Duval St	SR 10A / SE Baya Dr	0.28	Multi-Use Trail	State	Construct 12' - 14' multi-use trail to fill gap between planned SunTrail on SR 100 and US 90 / E Duval St.	2050 Mobility Plan	Proposed	2045-2050	$315,000	2,016	45	$283,500	$31,500	Anticipate 90% State Funding
PLANNED PROJECTS - The City of Lake City, where possible, should coordinate with the County and FDOT to ensure planned projects incorporate adequate multimodal facilities.																	
515	US 90 & Baya	US Hwy 90 SR 10A / SW Baya Dr SR 10A / SE Baya Dr	Columbia County Limit (West)	Columbia County Limit (East)	12.26	SunTrail	State	Lake City to Monticello segment of the SunTrail	FDOT SunTrail (Trailway ID 29931004)	Unfunded Gap	2035-2040	$13,792,500	88,272	45	$13,792,500	$0	Anticipate 100% State Funding
520	US 90 & Baya	SR 10A / SE Baya Dr US Hwy 90 / E Duval St	SR 100	Columbia County Limit (East)	8.67	SunTrail	State	US 90 segment of the SunTrail.	FDOT SunTrail (Trailway ID 29931003)	Unfunded Gap	2035-2040	$9,753,750	62,424	45	$9,753,750	$0	Anticipate 100% State Funding
525	SR 100 Corridor	SR 100	US Hwy 90 / SR 10 / E Duval St	SE Pounds Hammock Rd	2.16	SunTrail	State	Palatka to Lake City segment of the SunTrail.	FDOT SunTrail (Trailway ID 29931002)	Unfunded Gap	2035-2040	$2,430,000	15,552	45	$2,430,000	$0	Anticipate 100% State Funding
530	SR 100 Corridor	SR 100	SE Pounds Hammock Rd	Columbia County Limit (East)	7.55	SunTrail	State	Palatka to Lake City segment of the SunTrail.	FDOT SunTrail (Trailway ID 29931002); FDOT 5-Year Work Program (Item 439393-2)	Partially Funded for Pre -Construction	2035-2040	$8,493,750	54,360	45	$8,493,750	$0	Anticipate 100% State Funding

APPENDIX I

Intersections Plan

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APPENDIX I: CITY OF LAKE CITY INTERSECTIONS PLAN

Project ID	General Area	North-South Facility	East-West Facility	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
INTERSECTIONS															
535	**CRA / Downtown**	NE Davis Ave	NE Martin Luther King Jr St	Secondary Gateway	City	Install supplementary gateway signage that provides additional and reinforcing wayfinding.	CRA Plan	Proposed	2040-2045	$225,000	600	100	--	$225,000	Mobility Fees & Other Sources
540		NE Patterson Ave	NE Martin Luther King Jr St	Secondary Gateway	City	Install supplementary gateway signage that provides additional and reinforcing wayfinding.	CRA Plan	Proposed	2040-2045	$225,000	600	100	--	$225,000	Mobility Fees & Other Sources
545		NE Davis Ave	NE Railroad St	Secondary Gateway	City	Install supplementary gateway signage that provides additional and reinforcing wayfinding.	CRA Plan	Proposed	2026-2030	$225,000	600	100	--	$225,000	Mobility Fees & Other Sources
550		NE Methodist Ter	NE Lake Desoto Cir	Vehicular Road Closure	City	Close vehicular access to Lake Desoto Cir and only allow pedestrian and other multimodal access to support the conversion of Lake Desoto Cir into a multimodal promenade.	CRA Plan	Proposed	2030-2035	$60,000	600	120	--	$60,000	Mobility Fees & Other Sources
555		NE Lake Desoto Cir	NE Hamilton St	Vehicular Road Closure	City	Close vehicular access to Lake Desoto Cir and only allow pedestrian and other multimodal access to support the conversion of Lake Desoto Cir into a multimodal promenade.	2050 Mobility Plan	Proposed	2030-2035	$60,000	600	120	--	$60,000	Mobility Fees & Other Sources
560		NE Lake Desoto Cir	NE Veterans St	Vehicular Road Closure	City	Close vehicular access to Lake Desoto Cir and only allow pedestrian and other multimodal access to support the conversion of Lake Desoto Cir into a multimodal promenade.	2050 Mobility Plan	Proposed	2030-2035	$60,000	600	120	--	$60,000	Mobility Fees & Other Sources
575	**Northwest**	CR 250 / NW Lake Jeffery Rd	NW Washington St	Multimodal Intersection Improvement	County	Implement improvements to walkability and pedestrian safety such as reducing turning radii with curb extensions, crossing islands, bicycle boxes, signage, hardened center lines, special pavers, etc.	2050 Mobility Plan	Proposed	2035-2040	$500,000	1,000	40	$450,000	$50,000	Anticipate 90% County Funding
580		CR 250 / NW Lake Jeffery Rd	NW Orange St	Multimodal Intersection Improvement	County	Implement improvements to walkability and pedestrian safety such as reducing turning radii with curb extensions, crossing islands, bicycle boxes, signage, hardened center lines, special pavers, etc.	2050 Mobility Plan	Proposed	2040-2045	$500,000	1,000	40	--	$500,000	Mobility Fees & Other Sources
585	**Southwest**	CR 341 / SW Sister Welcome Rd	SW Summers Dr	Trail Crossing	County	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% County Funding
590	**Bascom Norris Dr Corridor**	NW Bascom Norris Dr	CR 250 / NW Lake Jeffery Rd	Trail Crossing	State / County	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2040-2045	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% County & State Funding
595		SW Bascom Norris Dr	SW Mary Ethel Ln	Roundabout	County	Install roundabout and implement safety improvements consistent with the Columbia County Comprehensive Safety Action Plan.	Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2030-2035	$3,240,000	4,000	80	$2,916,000	$324,000	Anticipate 90% County Funding
600		SR 247	SW Bascom Norris Dr	Trail Crossing	State / County	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2030-2035	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% County & State Funding
605		CR 341 / SW Sister Welcome Rd	SW Bascom Norris Dr	Trail Crossing	County	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2030-2035	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% County Funding
610		Southside Sports Complex	SW Bascom Norris Dr	Midblock Crossing	County	Crossing from Baseball fields to new subdivision.	2050 Mobility Plan	Proposed	2030-2035	$75,000	500	35	$67,500	$7,500	Anticipate 90% County Funding
615		SW McFarlane Ave	SW Bascom Norris Dr	Trail Crossing	County	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2030-2035	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% County Funding
620	**Baya Dr Corridor**	SW McFarlane Ave	SW Baya Dr	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
625		SW McFarlane Ave	SW Baya Dr	Safety Improvements	State	Implement safety improvements at this high crash intersection.	Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2026-2030	$60,000	1,200	90	$54,000	$6,000	Anticipate 90% State Funding
630		SW Lake View Ave	SW Baya Dr	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
635		SR 10A / SW Baya Dr	Between SW Knox St & US 41 / SW Main St	Mid block Crossing	State	Install midblock crossing to reduce walking distance and increase pedestrian safety.	2050 Mobility Plan	Proposed	2035-2040	$75,000	500	35	$67,500	$7,500	Anticipate 90% State Funding
640		US 41 / NW Main Blvd	SE Baya Dr	Primary Gateway	State	Install gateway signage at primary entry point to the downtown area / historic district.	CRA Plan	Proposed	2035-2040	$450,000	900	65	$405,000	$45,000	Anticipate 90% State Funding

APPENDIX I: CITY OF LAKE CITY INTERSECTIONS PLAN

Project ID	General Area	North-South Facility	East-West Facility	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
INTERSECTIONS															
645	**Baya Dr Corridor**	US 41 / SW Main Blvd	SW Baya Dr	Safety Improvements	State	Implement safety improvements at this high crash intersection.	2050 Mobility Plan	Proposed	2026-2030	$60,000	1,200	90	$54,000	$6,000	Anticipate 90% State Funding
650		US 441 / N Marion Ave	SE Baya Dr	Multimodal Intersection Improvement	State	Implement improvements to walkability and pedestrian safety such as reducing turning radii with curb extensions, crossing islands, bicycle boxes, signage, hardened center lines, special pavers, etc.	2050 Mobility Plan	Proposed	2035-2040	$500,000	1,000	40	$450,000	$50,000	Anticipate 90% State Funding
655		US 441 / N Marion Ave	SE Baya St	Primary Gateway	State	Install gateway signage at primary entry point to the downtown area / historic district.	2050 Mobility Plan	Proposed	2030-2035	$450,000	900	65	$405,000	$45,000	Anticipate 90% State Funding
660		Between Perry Ave & Baker Ave	SE Baya Dr	Midblock Crossing	State	Install midblock crossing to reduce walking distance and increase pedestrian safety.	2050 Mobility Plan	Proposed	2035-2040	$75,000	500	35	$67,500	$7,500	Anticipate 90% State Funding
665		SE Ermine Ave	SE Baya Dr	Multimodal Intersection Improvement	State	Implement improvements to walkability and pedestrian safety such as reducing turning radii with curb extensions, crossing islands, bicycle boxes, signage, hardened center lines, special pavers, etc.	2050 Mobility Plan	Proposed	2035-2040	$500,000	1,000	40	$450,000	$50,000	Anticipate 90% State Funding
670		SR 100	SE Baya Dr	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2040-2045	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
675	**US 41 / Main Blvd Corridor**	US 41 / NW Main Blvd	Railroad St	Primary Gateway	State	Install gateway signage at primary entry point to the downtown area / historic district.	2050 Mobility Plan	Proposed	2040-2045	$450,000	900	65	$405,000	$45,000	Anticipate 90% State Funding
680		US 41 / NW Main Blvd	NW Franklin St	PHB	State	Install a Pedestrian Hybrid Beacon for a controlled, pedestrian crossing.	2050 Mobility Plan	Proposed	2040-2045	$1,125,000	2,000	60	$1,012,500	$112,500	Anticipate 90% State Funding
685		US 41 / NW Main Blvd	NW Hamilton St	PHB	State	Install a Pedestrian Hybrid Beacon for a controlled, pedestrian crossing.	2050 Mobility Plan	Proposed	2040-2045	$1,125,000	2,000	60	$1,012,500	$112,500	Anticipate 90% State Funding
690		US 41 / NW Main Blvd	Madison St	Multimodal Intersection Improvement	State	Implement improvements to walkability and pedestrian safety such as reducing turning radii with curb extensions, crossing islands, bicycle boxes, signage, hardened center lines, special pavers, etc.	2050 Mobility Plan	Proposed	2030-2035	$500,000	1,000	40	$450,000	$50,000	Anticipate 90% State Funding
695		US 41 / NW Main Blvd	US 90 / E Duval St	Primary Gateway	State	Install gateway signage at primary entry point to the downtown area / historic district.	CRA Plan	Proposed	2035-2040	$450,000	900	65	$405,000	$45,000	Anticipate 90% State Funding
700		US 41 / NW Main Blvd	US 90 / W Duval St	Multimodal Intersection Improvement	State	Implement improvements to walkability and pedestrian safety such as reducing turning radii with curb extensions, crossing islands, bicycle boxes, signage, hardened center lines, special pavers, etc.	2050 Mobility Plan	Proposed	2035-2040	$500,000	1,000	40	$450,000	$50,000	Anticipate 90% State Funding
705		US 41 / SW Main Blvd	SW Tucker St	Mid block Crossing	State	Install midblock crossing to reduce walking distance and increase pedestrian safety.	2050 Mobility Plan	Proposed	2040-2045	$75,000	500	35	$67,500	$7,500	Anticipate 90% State Funding
710		US 41 / NW Main Blvd	SW Knox St	Secondary Gateway	State	Install supplementary gateway signage that provides additional and reinforcing wayfinding.	CRA Plan	Proposed	2040-2045	$225,000	600	100	$202,500	$22,500	Anticipate 90% State Funding
715		US 41 / SW Main Blvd	Between SW Knox St & SW Camp St	Mid block Crossing	State	Install midblock crossing to reduce walking distance and increase pedestrian safety.	2050 Mobility Plan	Proposed	2040-2045	$75,000	500	35	$67,500	$7,500	Anticipate 90% State Funding
720		US 41 / SW Main Blvd	SW Grandview St Extension	Mid block Crossing	State	Install midblock crossing to reduce walking distance and increase pedestrian safety.	2050 Mobility Plan	Proposed	2030-2035	$75,000	500	35	$67,500	$7,500	Anticipate 90% State Funding
725	**US 90 Corridor**	SW Pinemount Rd (CR 252) / NW Turner Ave	US 90	Safety Improvements	State / County	Implement safety improvements consistent with the Columbia County Comprehensive Safety Action Plan including installing signal head signs, updating crosswalk markings, installing signage around channelizing islands, removing permitted left turn phases on major approaches, leading pedestrian intervals, and installing pedestrian warning signage.	Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2026-2030	$60,000	1,200	90	$54,000	$6,000	Anticipate 90% County Funding
730		Lake City Ave	US 90	Safety Improvements	State	Implement safety improvements at this high crash intersection.	Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2026-2030	$60,000	1,200	90	$54,000	$6,000	Anticipate 90% State Funding
735		NW Hall of Fame Dr	US 90	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
740		NE Centurion Ct / FL Gateway Blvd	US 90	Safety Improvements	State	Implement safety improvements at this high crash intersection.	2050 Mobility Plan / Columbia County Comprehensive Safety Action Plan (CSAP)	Proposed	2026-2030	$60,000	1,200	90	$54,000	$6,000	Anticipate 90% State Funding

APPENDIX I: CITY OF LAKE CITY INTERSECTIONS PLAN

Project ID	General Area	North-South Facility	East-West Facility	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
INTERSECTIONS															
745	US 90 Corridor	SW Real Ter	US 90	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
750		NW / SW Bascom Norris	US 90	Trail Crossing	State / County	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% County & State Funding
755		NW / SW Bascom Norris	US 90	Safety Improvements	State / County	Implement safety improvements at this high crash intersection.	2050 Mobility Plan	Proposed	2026-2030	$60,000	1,200	90	$54,000	$6,000	Anticipate 90% State Funding
760		SR 247	US 90	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
765		SW Faith Rd	US 90	Trail Crossing	State	Intersection improvements for trail crossing. High pedestrian crash location.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
770		CR 341 / SW Sister Welcome Rd	US 90	Trail Crossing	State / County	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% County & State Funding
775		CR 250 / NW Lake Jeffrey Rd	US 90 / W Duval St	Trail Crossing	State / County	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2040-2045	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% County & State Funding
780		US 441 / N Marion Ave	US 90 / W Duval St	Multimodal Intersection Improvement	State	Implement improvements to walkability and pedestrian safety such as reducing turning radii with curb extensions, crossing islands, bicycle boxes, signage, hardened center lines, special pavers, etc.	2050 Mobility Plan	Proposed	2030-2035	$500,000	1,000	40	$450,000	$50,000	Anticipate 90% State Funding
785		SE Hernando Ave	US 90 / E Duval St	Secondary Gateway	State	Install supplementary gateway signage that provides additional and reinforcing wayfinding.	CRA Plan	Proposed	2035-2040	$225,000	600	100	$202,500	$22,500	Anticipate 90% State Funding
790		NE Vickers Terr	US 90 / E Duval St	RRFB	State	Install Rectangular Rapid Flashing Beacon (RRFB) for pedestrian safety.	2050 Mobility Plan	Proposed	2035-2040	$25,000	1,000	85	$22,500	$2,500	Anticipate 90% State Funding
795		NE Laguna Dr	US 90 / E Duval St	RRFB	State	Install Rectangular Rapid Flashing Beacon (RRFB) for pedestrian safety.	2050 Mobility Plan	Proposed	2035-2040	$25,000	1,000	85	$22,500	$2,500	Anticipate 90% State Funding
800		NE Patterson Ave	US 90 / E Duval St	RRFB	State	Install Rectangular Rapid Flashing Beacon (RRFB) for pedestrian safety.	2050 Mobility Plan	Proposed	2035-2040	$25,000	1,000	85	$22,500	$2,500	Anticipate 90% State Funding
805		SE Ermine Ave	US 90 / E Duval St	Primary Gateway	State	Install gateway signage at primary entry point to the downtown area / historic district.	CRA Plan	Proposed	2035-2040	$450,000	900	65	$405,000	$45,000	Anticipate 90% State Funding
810		SR 100	US 90	Roundabout	State	Short term: Implement safety improvements consistent with the Columbia County Comprehensive Safety Action Plan. Long Term: Add roundabout.	2050 Mobility Plan	Proposed	2035-2040	$3,240,000	4,000	80	$2,916,000	$324,000	Anticipate 90% State Funding
815		SR 10A / SE Baya Dr	US 90	Safety Improvements	State	Improve vehicular safety. Consider realignment of NE Vilano Way with redevelopment.	2050 Mobility Plan	Proposed	2026-2030	$60,000	1,200	90	$54,000	$6,000	Anticipate 90% State Funding
820		SR 10A / SE Baya Dr	US 90	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2035-2040	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
830	US 441 / Marion Ave Corridor	US 441 / N Marion Ave	SR 100A / NE Bascom Norris Dr	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2045-2050	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding
835		US 441 / N Marion Ave	NE Martin Luther King Jr St & Railroad Tracks	Intersection Improvement	State	Install traffic signal.	CRA Plan	Proposed	2040-2045	$450,000	2,000	30	$405,000	$45,000	Anticipate 90% State Funding
840		US 441 / S Marion Ave	SW Malone St	Trail Crossing	State	Intersection improvements for trail crossing.	2050 Mobility Plan	Proposed	2030-2035	$112,500	1,000	110	$101,250	$11,250	Anticipate 90% State Funding

APPENDIX I: CITY OF LAKE CITY INTERSECTIONS PLAN

Project ID	General Area	North-South Facility	East-West Facility	Project Type	Maintenance Entity	Project Description	Project Source	Project Status	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
INTERSECTIONS															
PLANNED PROJECTS - The City of Lake City, where possible, should coordinate with the County and FDOT to ensure planned projects incorporate adequate multimodal facilities.															
845	**Southwest**	SW Real Terrace	SR 247 / Branford Hwy	Intersection Improvement	State	Intersection improvement.	FDOT 5-Year Work Program (Item 447166-1)	Funded	2027	$839,550	3,000	30	$839,550	$0	FDOT

APPENDIX J

Implementation Initiatives

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APPENDIX J: CITY OF LAKE CITY 2050 IMPLEMENTATION INITIATIVES

Project ID	Project Type	Project Name	Maintenance Entity	Project Description	Project Source	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
850	Plan	Downtown Parking Management Plan	City	Develop a downtown parking management plan to identify an overall strategy to integrate land use, parking, and transportation in Downtown Lake City. The plan should address parking in the downtown area including creating a park-once environment and addressing perception issues related to shortage of parking. The plan should also explore access management as it relates to parking, curb management, commerical loading/unloading, shared parking agreements, a fee-in-lieu of parking policy or reduced parking requirements for development in the historic downtown.	2050 Mobility Plan	2026-2030	$150,000	300	--	--	$150,000	Mobility Fees & Other Sources
855	Implementation	Downtown Parking Management Master Plan Implementation: Strategic Parking Management	City	Site acquisition, design, engineering, and construction of various parking improvements in the downtown historic district.	CRA Plan	2026-2050	$5,000,000	10,000	--	--	$5,000,000	Mobility Fees & Other Sources
860	Implementation	Downtown Parking Management Master Plan Implementation: Operational Improvements & Enforcement	City	Implement operational and enforcement recommendations in the Downtown Parking Management Master Plan including, but not limited to installation of parking meters, curb management signage, parking stall pavement markings, and hiring of enforcement officers.	2050 Mobility Plan	2026-2050	$500,000	1,000	--	--	$500,000	Mobility Fees & Other Sources
865	Plan	Downtown Wayfinding Plan	City	Develop a Downtown Wayfinding Plan that lays out a comprehensive and unified signage system that emphasizes a coherent theme for the downtown and its surrounding areas including gateway signage, wayfinding signage, directional signage to parking lots. The Plan should aim to improve the efficiency of the transportation system, improve access, and facilitate placemaking. Wayfinding can be both physical and virtual tools that provide predictability and consistency in the way people find their point of interests around the City. The Plan should include development of a brand identity and design standards and specifications for signage, maps, a digital app, etc. that is unique and locally distinct.	2050 Mobility Plan	2030-2035	$150,000	300	--	--	$150,000	Mobility Fees & Other Sources
870	Implementation	Wayfinding Signage	City	Wayfinding signage and installation.	2050 Mobility Plan	2026-2050	$100,000	200	--	--	$100,000	Mobility Fees & Other Sources
875	Policy / Program	Neighborhood Greenways Policy & Program	City	Adopt a Neighborhood Greenways policy and develop a subsequent program to implement with the goal of making streets safer for all roadway users by reducing the posted speed limit to 20 MPH in conjunction with pavement management, traffic calming features, pedestrian-scale street lighting, and changes to the physical geometry of streets such as restriping to add on-street parking, bicycle lanes, shared lane pavement markings, or advisory on-street sidewalks through pavement markings. Priority Neighborhood Greenways are identified on the Mobility Plan map.	2050 Mobility Plan	2026-2030	$7,500,000	15,000	--	--	$7,500,000	Mobility Fees & Other Sources
880	Policy / Program	Residential Traffic Calming Policy & Program	City	Adopt a Residential Traffic Calming ordinance to guide the implementation of a Residential Traffic Calming Program. The limits of the Residential Traffic Calming Program are the city limits. The purpose of the Program will be to slow down vehicle traffic and prioritize safety for all people on Lake City's streets. The Program should establish the use and criteria for various traffic calming elements such as chicanes, speed tables, chokers, curb extensions, etc. The Program should also establish criteria for traffic control devices at intersections, such as stop signs and traffic circles / mini-roundabouts . The Program should also establish prioritization criteria and a resident request procedure. Construct traffic calming improvements as warranted.	2050 Mobility Plan	2026-2030	$200,000	400	--	--	$200,000	Mobility Fees & Other Sources
885	Program	Sidewalk Improvements Program	City	Construct approximately ten (10) miles of sidewalk improvements throughout the City to support safer, more walkable neighborhoods. This Program is aimed at expanding and enhancing Lake City's pedestrian infrastructure. This program focuses on meeting current accessibility standards through installation of ADA-compliant curb ramps, constructing new sidewalk segments to improve connectivity, and filling critical sidewalk gaps to create a more complete network. Exact location of sidewalk improvements should be determined in conjunction with planned Capital Improvements Program (CIP) projects.	2050 Mobility Plan	2026-2050	$3,780,000	7,560	--	--	$3,780,000	Mobility Fees & Other Sources
890	Program	Alley Revitalization Program	City	The City may elect to work with private development to improve alleyways as part of redevelopment projects and require access to properties from designated alleys, when feasible. The Program should establish an alley hierarchy system based on its intended use either as public space, pedestrian connectors, services areas, and garage access in new residential development.	CRA Plan	2026-2050	$500,000	1,000	--	--	$500,000	Mobility Fees & Other Sources
895	Program	Bicycle Parking Program	City	Develop a program to install bicycle parking racks at various locations throughout the City as needs arise. The Program should include a process and establish procedures for residents and business owners to request that the City furnish and install bike racks free of charge.	2050 Mobility Plan	2026-2030	$50,000	100	--	--	$50,000	Mobility Fees & Other Sources
900	Policy	Micromobility & Low Speed Electric Vehicle Policy	City	Adopt a Micromobility & Low Speed Electric Vehicle ordinance that regulates the use of micromobility devices (e.g., e-bike) and low speed electric vehicles (e.g. golf carts, microtransit vehicles) within the City. The City should coordinate with FDOT and Columbia County regarding use of micromobility devices and low speed electric vehicles on and crossing County and State roads. The ordinance should address operations and safety for personal use, as well as vehicles for hire and shared mobility vendors.	2050 Mobility Plan	2026-2030	$10,000	20	--	--	$10,000	Mobility Fees & Other Sources

APPENDIX J: CITY OF LAKE CITY 2050 IMPLEMENTATION INITIATIVES

Project ID	Project Type	Project Name	Maintenance Entity	Project Description	Project Source	Timeframe	Planning Level Cost (PLC)	Person Miles of Capacity (PMC)	PLC & PMC Note	Reasonably Anticipated Funding	Attributable Planning Level Cost (APLC)	Funding Source
905	Program	Tactical Urbanism (aka Quick-Build) Program	City	Tactical urbanism is an experimental, low cost approach to street design that uses scalable, quick-build interventions to catalyze long-term change. Tactical urbanism is often implemented with high levels of engagement from the community. Tactical urbanism projects utilize low cost materials such as paint, planters, plastic delineators, street furniture, cones, crates, and barriers to implement improvements such as crosswalks, curb extensions, open streets, parklets, pedestrian plazas, traffic signal box art and bicycle parking. The Tactical Urbanism Program should create a tactical urbanism guide that establishes what types of street interventions are permitted, the project process – including permitting, who can apply, public engagement, site plan, traffic control plan - materials that can be used, design standards, permitted locations, installation and safety, maintenance, and monitoring and evaluation.	2050 Mobility Plan	2026-2050	$500,000	1,000	--	--	$500,000	Mobility Fees & Other Sources
910	Program	Florida Main Street	City	The City should apply to become a Florida Main Street community. The Florida Main Street program, administered through the National Trust for Historic Preservation, provides technical assistance, training, promotion, and grant opportunities with the goal of revitalizing historic downtowns and encourage economic development within the context of historic preservation.	2050 Mobility Plan	2026-2030	$10,000	20	--	--	$10,000	Mobility Fees & Other Sources
915	Service	Mobility on Demand (MoD) / Microtransit Circulator Pilot	City	Implement a pilot for Mobility on Demand (MoD) or microtransit circulator service that connects key destinations throughout Lake City and the region including Lake City's downtown / CRA, Florida Gateway College, Gateway Airport, Gateway Fairgrounds, Southside Sports Complex, and future development.	2050 Mobility Plan	2030-2035	$400,000	800	--	--	$400,000	Mobility Fees & Other Sources
920	NA	Multimodal Plans, Programs, Policies, & Services	City	Conduct and / or develop corridor and multimodal plans and studies, pursue grant fund opportunities through County, FDOT, Federal, and State, funding programs, update mobility plan and fee, develop complete street policies, design standards, and programs, develop or implement vision zero policy, action plan, and program. Explore shared mobility services and joint shared mobility, microtransit and transit services with FDOT, Columbia County, and private entities.	2050 Mobility Plan	2026-2050	$2,000,000	4,000	--	--	$2,000,000	Mobility Fees & Other Sources

APPENDIX K

Trip Generation

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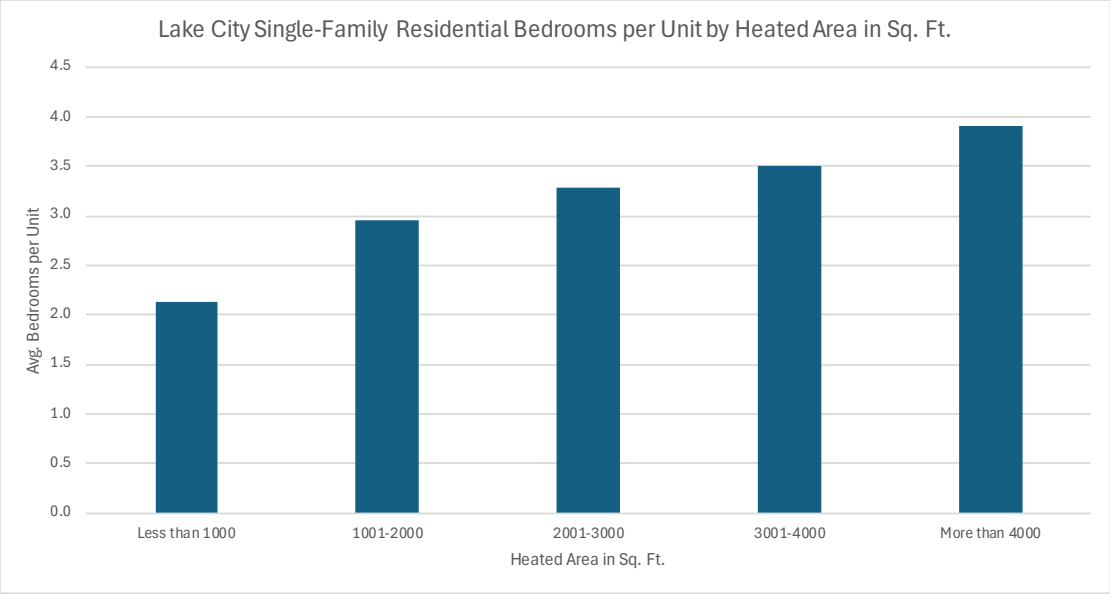
APPENDIX K: TRIP GENERATION			
LAND USE CATEGORIES (DARK GREY), USE CLASSIFICATIONS, & REPRESENTATIVE USES (IN PARENTHESES)	UNIT OF MEASURE (UOM)	TRIP GENERATION (TG)	ITE LAND USE CODES
Residential Uses			
Affordable Residential	per 1,000 Sq. Ft.	2.68	50% of Residential
Residential (Single-Family, Multi-Family, Mobile Home)	per 1,000 Sq. Ft.	5.35	See Residential
Institutional Uses			
Community Serving (Civic / Fraternal Club, Gallery, Museum, Performance Venues, Place of Assembly or Worship)	per 1,000 Sq. Ft.	5.23	See Community Serving
Long Term Care (Assisted Living, Adult Care Center, Congregate Living Facility, Nursing Home)	per 1,000 Sq. Ft.	5.82	See Long Term Care
Private Education (Afterschool, Child Care Center, Day Care Center, K-12, Pre-K, Trade School, Tutor)	per 1,000 Sq. Ft.	9.80	See Private Education
Recreational Uses			
Golf Course (Open to Public or Non-Resident Membership)	per hole	30.38	430
Outdoor Commercial Recreation (Amusement, Driving Range, Multi-Purpose, Recreation, Sports, Tennis)	per Acre	39.74	See Outdoor Recreation
Indoor Commercial Recreation (Amusement Arcade, Exercise Studio, Fitness, Gym, Health, Indoor Sports, Recreation)	per 1,000 Sq. Ft.	35.70	See Indoor Recreation
Recreational Vehicle or Travel Trailer Park	per Space / Lot	1.04	416
Industrial Uses			
Industrial (Heavy, Flex-Unit, Light, Microbrewery, Self or Outdoor Storage, Utilities)	per 1,000 Sq. Ft.	2.95	See Industrial
Office Uses			
Office (Administrative, Business, Hospital, Post Secondary Education, Professional, Real Estate)	per 1,000 Sq. Ft.	10.97	See Office
Medical or Dental Office (Clinic, Dental, Health Service, Laboratory, Professional Care, Emergency Care, Rehab, Veterinary)	per 1,000 Sq. Ft.	28.68	See Medical Office
Commercial & Retail Uses			
Local Retail (Café, Restaurant, Retail, Sales and Services, Personal Services)	per 1,000 Sq. Ft.	21.13	50% of Multi-Tenant Retail
Multi-Tenant Retail (Goods, Merchandise, Personal Services, Restaurant, Retail, Street Level Mixed-Use)	per 1,000 Sq. Ft.	42.25	See Multi-Tenant Retail
Free-Standing Retail (Auto, Discount, Home Improvement, Superstore, Wholesale)	per 1,000 Sq. Ft.	48.32	See Free-Standing Retail
High Impact Retail (Alcoholic Beverages, Banks, Grocery Store, Pharmacy & Drug Store, Sit-Down Restaurant)	per 1,000 Sq. Ft.	110.15	See High-Impact Retail
Convenience Retail (Convenience Store, Fast Food Restaurant, Drive-In Restaurant, Gasoline Station)	per 1,000 Sq. Ft.	267.16	See Convenience Retail
Non-Residential Additive Uses (All uses are additive except overnight lodging)			
Bank or Financial Drive-Thru Lane or Free-Standing ATM	per Lane / ATM	176.75	See Bank Drive-Thru
Hotel & Overnight Accommodations (B&B, Condo Hotel, Hotel, Motel, Motor Lodge, Tourist Court, Short-term Rental, Transient)	per Room	6.02	See Overnight Lodging
Fast Food or Quick Serivce Restaurant Drive Thru	per Lane	507.99	See Fast Food Restaurant Drive-Thru
Retail Drive-Thru (Dry Cleaner, Dollar Store, Grocery Store, Pharmacy & Drug Store, Retail)	per Lane	125.26	See Retail Drive-Thru
Automobile Cleaning (Automated, Cleaning, Dry, Detailing, Polishing, Self-Serve, Vacuum, Wash, Wax)	per 1,000 Sq. Ft.	234.84	See Automobile Cleaning
Automobile Charging (Commercial Facility which requires Membership or Payment)	per Position	61.54	3 trips per hour / peak hour ratio of 0.065
Automobile Fueling	per Position	259.71	See Automobile Fueling
Automobile Repair Service (Brakes, Install, Maintenance, Major, Minor, Quick Lube, Repair, Tint, Tires)	per Bay or Stall	36.25	See Automotive Repair

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RESIDENTIAL TRIP GENERATION									
ITE LAND USE	ITE LAND USE CODE	UNIT OF MEASURE	DAILY TRIP GENERATION (TG)	TOTAL NUMBER OF STUDIES (TS)	SQUARE FOOTAGE (SF)	SQUARE FOOTAGE PER 1,000 SQ. FT. (SF1000)	TRIP GENERATION PER 1,000 SQ. FT. (TG1000)	TRIP STUDIED (WEIGHTED) (TSw)	TRIP GENERATION (WEIGHTED) (TGw)
SINGLE-FAMILY DETACHED	210	DWELLING UNIT	9.09	155	1,951	1.95	4.66	0.735	3.42
SINGLE-FAMILY ATTACHED (DUPLEX)	215	DWELLING UNIT	6.57	11	987	0.99	6.66	0.052	0.35
SINGLE-FAMILY ATTACHED (TOWNHOMES)	215	DWELLING UNIT	6.57	11	1,235	1.24	5.32	0.052	0.28
MULTI-FAMILY (LOW-RISE) (TRIPLEX / QUAD)	220	DWELLING UNIT	6.21	28	724	0.72	8.58	0.133	1.14
MOBILE HOME	240	DWELLING UNIT	7.87	6	1,396	1.40	5.64	0.028	0.16
TOTAL				211				1.000	5.35

Notes: Residential trip generation rates are based on the type of dwelling unit and the applicable trip generation rate per the 12th Edition of the ITE Trip Generation Manual. Residential trip generation rates were converted into trip rates per 1,000 square feet. The first step in the conversion was utilizing average square per type of dwelling unit based on Columbia County Property Appraiser Data as of 2025. The residential units are those built on or after 1,990. The assigned square footage of each unit type is then divided by 1,000. The following is the calculation for Single-Family Detached land uses: Sq Ft per 1,000: (1,951 / 1,000 = 1.95); A revised daily trip generation rate per 1,000 sq. ft. was then calculated. The trip generation per 1,000 Sq. Ft. is calculated per the following: (9.09 / 1.95 = 4.66).

A Trip Study weighting is then calculated based on the number of studies per use. The trip study weight is calculated for Single-Family Detached per the following: (155 / 211 = 0.735); The weighted trip generation is calculated per the following: (4.66 / 0.735 = 3.42). The residential trip generation per 1,000 sq. ft. is based on the sum of the following: (3.42 + 0.35 + 0.28 + 1.14 + 0.16 = 5.35).

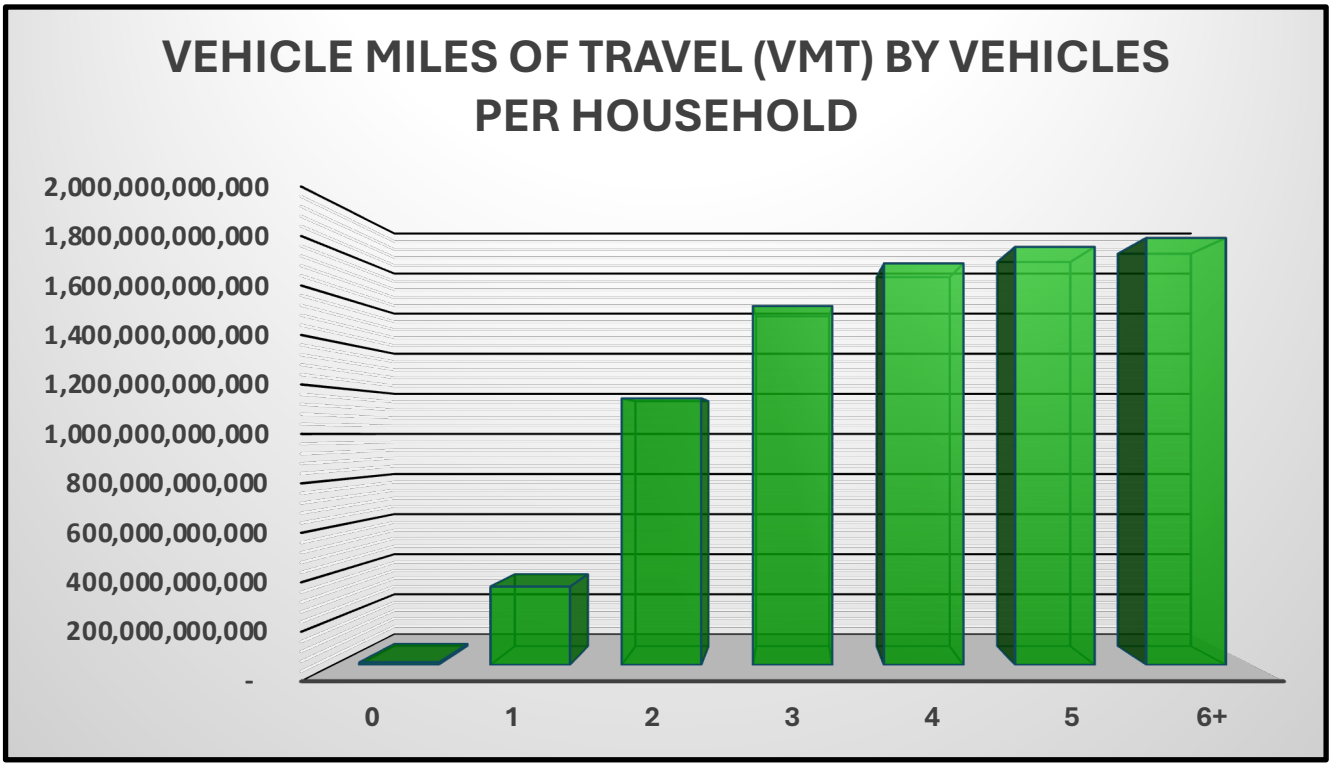


Lake City Single-Family Residential Bedrooms per Unit by Heated Area in Sq. Ft.					
Size	**Number of Units**	**Total Square Footage**	**Number of Bedrooms**	**Avg. Sq. Ft. per Unit**	**Avg. Bedrooms per Unit**
Less than 1000	286	235,868	612	825	2.1
1001-2000	4,029	6,198,193	11,940	1,538	3.0
2001-3000	1,836	4,361,958	6,017	2,376	3.3
3001-4000	355	1,195,026	1,245	3,366	3.5
More than 4000	100	496,716	391	4,967	3.9
Grand Total	**6,606**	**12,487,761**	**20,204**	**1,890**	**3.1**

CITY OF LAKE CITY VEHICLE AVAILABILITY & BEDROOMS BY TENURE					
VEHICLE AVAILABILITY BY HOUSEHOLD			**NUMBER OF BEDROOMS BY HOUSEHOLD**		
Owner occupied:	**1,870**	**Number of Bedrooms**	**Owner occupied:**	**1,870**	**Vehicles Available**
No vehicle available	94	0	No bedroom	0	--
1 vehicle available	503	2 & 3	1 bedroom	18	0
2 vehicles available	765	2 & 3	2 bedrooms	371	0 & 1
3 vehicles available	341	3 & 4	3 bedrooms	1,049	1 & 2
4 vehicles available	88	4	4 bedrooms	376	3
5 or more vehicles available	79	5	5 or more bedrooms	56	4 or More
Renter occupied:	**2,818**	**Number of Bedrooms**	**Renter occupied:**	**2,818**	**Vehicles Available**
No vehicle available	385	0 & 1	No bedroom	123	0
1 vehicle available	1,539	1 & 2	1 bedroom	326	0 & 1
2 vehicles available	721	2 & 3	2 bedrooms	1,630	1 & 2
3 vehicles available	134	4	3 bedrooms	523	2 & 3
4 vehicles available	39	5	4 bedrooms	179	3
5 or more vehicles available	0	--	5 or more bedrooms	37	4

Source: American Community Survey (2024) U.S. Census Bureau. Tenure by Vehicles Available (Table ID B25044; Dataset ACSDTS5Y2024) Tenure by Bedrooms (Table ID: B25042, Dataset ACSDT5Y2024) Tenure by Household Size (Table ID: B25009, Dataset ACSDT5Y2024)

VEHICLE TRAVEL BY VEHICLES PER HOUSEHOLD				
VEHICLES PER HOUSEHOLD	VEHICLE MILES OF TRAVEL (VMT)	NUMBER OF VEHICLES	VEHICLE MILES OF TRAVEL (VMT) BY VEHICLE	VEHICLE TRIPS
0	11,372,173,826	10,712,489	1,062	1,218,005,495
1	339,528,289,749	52,983,526	6,408	37,848,465,640
2	1,153,966,493,312	101,330,783	11,388	107,495,730,889
3	1,553,440,953,418	118,190,063	13,144	139,181,106,950
4	1,737,878,563,271	124,442,056	13,965	154,665,877,904
5	1,809,057,731,375	126,252,817	14,329	158,697,931,515
6+	1,848,031,458,832	127,544,707	14,489	160,953,195,395
Source: 2022 National Household Travel Survey (NHTS)				



COMMUNITY SERVING TRIP GENERATION												
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES	CALCULATED DAILY TRIPS (TG)	TRIP STUDIED (WEIGHTED)	TRIP GENERATION (WEIGHTED)
CHURCH	560	1000 SF	0.37	0.070	2	0.43	0.07	6	8	5.71	0.80	4.57
MUSEUM	580	1000 SF	0.28	0.070	1	0.18	0.07	1	2	3.29	0.20	0.66
TOTAL	--	--	--	--	3	--	--	7	10	--	1.00	5.23

Notes: Community Serving Trip Generation based on the AM and PM Peak of adjacent street traffic per room based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Trip Study Weight (TSW). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on a peak to daily factor of 0.07. The Trip Generation Weight (TGw) is calculated based on daily trips multiplied by Trip Study Weight (TSw). The total trips per room is the sum of the weighted Trip Generation (TGw). Church Example: = ((0.32 / .07) + (0.49 / 0.07)) = 5.79; TSw = (17 / 19) = 0.89; TGw = (5.79 x 0.89) = 5.18. Community Serving Trip Generation is the sum of the weighted trip generation (5.18 + 0.35) = 5.52.

LONG TERM CARE TRIP GENERATION												
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK TRIPS (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK TRIPS (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES	CALCULATED DAILY	TRIP STUDIED (WEIGHTED)	TRIP GENERATION (WEIGHTED)
CONGREGATE CARE FACILITY	253	DWELLING	0.10	0.073	6	0.18	0.081	7	13	1.80	0.19	0.34
CONTINUING CARE RETIREMENT COMMUNITY	255	UNITS	0.16	0.073	12	0.19	0.081	12	24	2.27	0.35	0.79
LONG TERM CARE TRIP GENERATION PER 1,000 SQ. FT.												
CONGREGATE CARE FACILITY	253	1000 SQ. FT.	0.33	0.073	8	0.59	0.081	9	17	5.93	0.25	1.46
ASSISTED LIVING	254	1000 SQ. FT.	0.32	0.093	6	0.38	0.088	6	12	3.88	0.17	0.67
CONTINUING CARE RETIREMENT COMMUNITY	255	1000 SQ. FT.	0.38	0.073	12	0.48	0.081	12	24	5.50	0.35	1.91
NURSING HOME	620	1000 SQ. FT.	0.55	0.075	8	0.59	0.074	8	16	7.65	0.23	1.77
TOTAL / *AVERAGE*					34			35	69		1.00	5.82

Notes: Long Term Care Trip Generation based on the AM and PM Peak of adjacent street traffic based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. Congregate Care Facilities and Continuing Care Retirement Community were converted from units to 1,000 sq. ft. based on unit sizes of 330 sq. ft. and 400 sq. ft. respectively. Congregate Care Facilities AM and PM Peak Trips were multiplied by 3.3 to convert 330 sq. ft. units to 1,000 sq. ft. Continuing Care Retirement Community AM and PM Peak Trips were multiplied by 2.5 to convert 400 sq. ft. units to 1,000 sq. ft. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Trip Study Weight (TSW). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on the 12th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles. The Trip Generation Weight (TGW) is calculated based on daily trips multiplied by Trip Study Weighting. The total trips per 1,000 sq. ft. is the sum of the weighted Trip Generation (TGW). Nursing Home Example: DT = ((0.55 / .075) + (0.59 / 0.074)) = 7.65; TSW = (16 / 69) = 0.23; TGW = (7.65 x 0.23) = 1.77. Long Term Care TG: Sum(1.46 + 0.67 + 1.91 + 1.77) = 5.82.

PRIVATE EDUCATION TRIP GENERATION										
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK OF GENERATOR	NUMBER OF STUDIES	PM PEAK OF GENERATOR	TOTAL NUMBER OF STUDIES	CALCULATED DAILY	TOTAL NUMBER OF STUDIES	TRIP STUDIED (WEIGHTED)	TRIP GENERATION (WEIGHTED)
ELEMENTARY SCHOOL	520	STUDENTS	0.74	50	0.44	71	1.77	121	0.21	0.37
MIDDLE SCHOOL / JR HIGH SCHOOL	522	STUDENTS	0.75	27	0.34	39	1.64	66	0.11	0.19
HIGH SCHOOL	525	STUDENTS	0.53	56	0.31	68	1.26	124	0.22	0.27
PRIVATE K-8	530	STUDENTS	1.01	14	0.60	12	2.42	26	0.05	0.11
PRIVATE K-12	532	STUDENTS	0.75	6	0.50	5	1.88	11	0.02	0.04
PRIVATE HIGH SCHOOL	534	STUDENTS	0.66	4	0.40	4	1.59	8	0.01	0.02
CHARTER ELEMENTARY SCHOOL	536	STUDENTS	1.09	36	0.73	39	2.73	75	0.13	0.36
CHARTER SCHOOL (K - 12)	538	STUDENTS	0.84	7	0.60	8	2.16	15	0.03	0.06
CHARTER HIGH SCHOOL	539	STUDENTS	0.94	2	0.55	2	2.24	4	0.01	0.02
DAY CARE	565	STUDENTS	0.81	63	0.83	63	2.46	126	0.22	0.54
TOTAL								576	1.00	1.96
CALCULATED DAILY TRIP GENERATION RATE PER 1,000 SQ. FT. IS (1.96 x 5) = 9.80 PER 1,000 SQ. FT.										9.80

DAILY TRIP GENERATION RATE OF 9.82 PER 1,000 SQ. FT. BASED ON 1,000 SQ. FT. DIVIDED BY THE AVERAGE SQUARE FEET PER STUDENT OF 200 SQ. FT. MULTIPLIED BY WEIGHTED TRIP GENERATION PER STUDENT: (1,000 / 200 = 5.00); (1.96 X 5.00 = 9.80). TRIP GENERATION ROUNDED TO NEAREST 100TH PLACE. DAILY TRIPS BASED ON THE SUM OF THE AM AND PM PEAK HOUR OF GENERATOR TIMES A PEAK-TO-DAILY FACTOR OF 1.5: (E.G., CHARTER HIGH SCHOOL 0.94 + 0.73 = 1.67; 1.67 X 1.5 = 2.51). PEAK HOUR DATA HAD SIGNIFICANTLY MORE STUDIES THAN DAILY DATA. TOTAL NUMBER OF STUDIES BASED ON THE SUM OF THE NUMBER OF STUDIES FOR THE AM AND PM PEAK HOUR OF GENERATOR PER SCHOOL TYPE. ALL TRIP GENERATION DATA BASED ON THE ITE TRIP GENERATION MANUAL, 12TH EDITION.

AVERAGE SQUARE FEET PER STUDENT = 142.5 SQ. FT. BASED ON A WEIGHTED AVERAGE OF STUDENTS PER SCHOOL TYPE BASED ON TABLE 10 FROM THE FLORIDA DEPARTMENT OF EDUCATION REVIEW & ADJUSTMENT FOR FLORIDA'S COST PER STUDENT STATION (JANUARY 2020).

OUTDOOR COMMERCIAL RECREATION TRIP GENERATION												
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK TRIPS (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK TRIPS (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES	CALCULATED DAILY	TRIP STUDIED (WEIGHTED)	TRIP GENERATION (WEIGHTED)
MINI GOLF	431	HOLES	--	--	--	0.33	0.094	1	1	3.51	0.03	0.11
GOLF DRIVING RANGE	432	TEES	0.40	0.043	1	1.25	0.094	7	8	11.30	0.26	2.92
SOCCER COMPLEX	488	FIELDS	0.99	0.043	5	16.43	0.094	5	10	98.91	0.32	31.90
PICKLEBALL COURTS	489	COURTS	1.93	0.043	3	4.39	0.094	5	8	45.79	0.26	11.82
TENNIS COURTS	490	COURTS	--	--	--	4.21	0.094	2	2	44.79	0.06	2.89
RACQUET / TENNIS CLUB	491	COURTS	--	--	--	3.82	0.094	2	2	40.64	0.06	2.62
TOTAL / AVERAGE					6			22	31		1.00	52.15
OUTDOOR COMMERCIAL RECREATION TRIP GENERATION PER ACRE												
PUBLIC PARK	410	ACRES	0.05	0.100	6	0.15	0.100	7	13	1.00	0.34	0.34
MINI GOLF	431	ACRES	--	--	--	11.88	0.100	1	1	118.80	0.03	3.13
GOLF DRIVING RANGE	432	ACRES	1.00	0.043	1	3.13	0.094	1	2	28.25	0.05	1.49
SOCCER COMPLEX	488	ACRES	0.25	0.043	5	4.11	0.094	5	10	24.73	0.26	6.51
PICKLEBALL COURTS	489	ACRES	3.86	0.043	3	8.78	0.094	5	8	91.59	0.21	19.28
TENNIS COURTS	490	ACRES	--	--	--	8.42	0.094	2	2	89.57	0.05	4.71
RACQUET / TENNIS CLUB	491	ACRES	--	--	--	7.64	0.094	2	2	81.28	0.05	4.28
TOTAL / *AVERAGE*		ACRES			15			23	38		1.00	39.74

Notes: Outdoor Commercial Recreation Trip Generation based on the AM and PM Peak of adjacent street traffic based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. The trip generation for golf driving ranges was converted from tees to acreage based on two and a half (2.5) tees per acre. The trip generation for a soccer complex was converted from fields to acreage based on four (4.0) acres per field plus amenities and sidelines. Mini-golf if based on 18 holes per 1/2 acre or 36 holes per acre. The trip generation for pickleball courts was converted from courts to acreage based on four (4) courts per acre. The trip generation for pickleball, tennis and racquet courts was converted from courts to acreage based on two (2) courts per acre plus amenities and common areas. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Trip Study Weight (TSW).

The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on the 12th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles. The Trip Generation Weight (TGW) is calculated based on daily trips multiplied by Trip Study Weighting. The total trips per acre is the sum of the weighted Trip Generation (TGW). Public Park Example: DT = ((0.05 / .100) + (0.15 / 0.100)) = 1.00; TSW = (13 / 38) = 0.034; TGW = (1.00 x 0.34) = 0.34. Outdoor Commercial Recreation TG is equal to the sum of the following: (0.34 + 3.13 + 1.49 + 6.51 + 19.28 + 4.71 + 4.28) = 39.74.

INDOOR COMMERCIAL RECREATION TRIP GENERATION												
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES	CALCULATED DAILY	TRIP STUDIED (WEIGHTED)	TRIP GENERATION (WEIGHTED)
ROCK CLIMBING GYM	434	1,000 SQ. FT.	1.40	0.068	1	1.64	0.123	1	2	16.96	0.03	0.50
MULTI-PURPOSE	435	1,000 SQ. FT.	0.00	0.068	0	3.44	0.123	6	6	27.97	0.09	2.47
TRAMPOLINE PARK	436	1,000 SQ. FT.	0.00	0.068	0	1.50	0.123	3	3	12.20	0.04	0.54
BOWLING ALLEY	437	1,000 SQ. FT.	1.48	0.068	1	1.30	0.123	5	6	16.17	0.09	1.43
HEALTH / FITNESS	492	1,000 SQ. FT.	1.79	0.068	7	3.77	0.073	10	17	38.98	0.25	9.75
ATHLETIC CLUB	493	1,000 SQ. FT.	1.96	0.068	3	3.38	0.073	3	6	37.56	0.09	3.31
BOUTIQUE FITNESS STUDIO	494	1,000 SQ. FT.	11.69	0.068	3	8.00	0.123	2	5	118.48	0.07	8.71
COMMUNITY CENTER	495	1,000 SQ. FT.	2.02	0.068	11	2.89	0.123	12	23	26.60	0.34	9.00
TOTAL	--	--	--	--	26	--	--	42	68	--	1.00	35.70

Notes: Indoor Commercial Recreation Trip Generation based on the AM and PM Peak of adjacent street traffic per 1,000 square feet (SQ. FT.) based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Trip Study Weight (TSW). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on the 12th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles. The Trip Generation Weight (TGW) is calculated based on daily trips multiplied by Trip Study Weighting. The total trips per 1,000 SQ. FT. is the sum of the weighted Trip Generation (TGW). Community Center Example: DT = ((2.02 / .068) + (2.89 / 0.123)) = 26.60; TSW = (23 / 68) = 0.34; TGW = (26.60 x 0.34) = 9.00. Indoor Commercial Recreation Trip Generation is the sum of (0.50 + 2.47 + 0.54 + 1.43 + 9.75 + 3.31 + 8.71 + 9.00) = 35.70.

INDUSTRIAL TRIP GENERATION						
ITE LAND USE	ITE LAND USE CODE	UNIT OF MEASURE	DAILY TRIP GENERATION	TOTAL NUMBER OF STUDIES	TRIP STUDIED (WEIGHTED)	TRIP GENERATION (WEIGHTED)
LIGHT INDUSTRIAL	110	1,000 SQ. FT.	3.60	27	0.075	0.269
INDUSTRIAL PARK	130	1,000 SQ. FT.	2.68	27	0.075	0.200
MANUFACTURING	140	1,000 SQ. FT.	4.27	36	0.099	0.425
WAREHOUSE	150	1,000 SQ. FT.	1.38	81	0.224	0.309
MINI-WAREHOUSE	151	1,000 SQ. FT.	1.29	11	0.030	0.039
HIGH CUBE TRANSLOAD	154	1,000 SQ. FT.	1.40	91	0.251	0.352
HIGH CUBE FULFILLMENT	155	1,000 SQ. FT.	1.77	18	0.050	0.088
HIGH CUBE FULFILLMENT - SORTING	155	1,000 SQ. FT.	4.83	5	0.014	0.067
HIGH CUBE PARCEL HUB	156	1,000 SQ. FT.	4.85	11	0.030	0.147
HIGH CUBE COLD STORAGE	157	1,000 SQ. FT.	2.23	6	0.017	0.037
DATA CENTER	160	1,000 SQ. FT.	0.73	16	0.044	0.032
UTILITY	170	1,000 SQ. FT.	12.29	13	0.036	0.441
SPECIALTY TRADE	180	1,000 SQ. FT.	9.82	20	0.055	0.543
AVERAGE (STUDIES = TOTAL)			3.93	362	1.00	2.95

Notes: Industrial Trip Generation based on the Daily Rate from the 12th Edition of the ITE Trip Generation Manual. The total number of studies (TS) conducted for Daily Trips are used to calculate a Trip Study Weight (TSW). The Trip Generation Weight (TGW) is calculated based on daily trips multiplied by Trip Study Weighting. The total trips per 1,000 sq. ft. is the sum of the weighted Trip Generation (TGW). Light Industrial Example: TSW = (27 / 362) = 0.075; TGW = (3.60 x 0.075) = 0.269. Industrial TG: Sum (0.269 + 0.200 + 0.425 + 0.309 + 0.039 + 0.352 + 0.088 + 0.067 + 0.147 + 0.037 + 0.032 + 0.441 + 0.543) = 2.95.

OFFICE TRIP GENERATION						
USE	ITE	VARIABLE	DAILY TRIPS (DT)	NUMBER OF STUDIES (TS)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
HOSPITAL	610	1,000 SQ. FT.	10.7	6	0.10	1.07
OFFICE	710	1,000 SQ. FT.	7.83	22	0.37	2.87
SMALL OFFICE	712	1,000 SQ. FT.	14.39	21	0.35	5.04
CORPORATE HEADQUATERS	714	1,000 SQ. FT.	11.17	3	0.05	0.56
SINGLE TENANT	715	1,000 SQ. FT.	12.30	3	0.05	0.62
RESEARCH & DEVELOPMENT	760	1,000 SQ. FT.	9.47	1	0.02	0.16
BUSINESS PARK	770	1,000 SQ. FT.	9.97	4	0.07	0.66
TOTAL				60	1.00	10.97

Notes: Office Trip Generation based on Daily Weekday Trip Generation per 1,000 squate feet (SQ. FT.) based on the 12th Edition of the ITE Trip Generation Manual. The total number of studies (TS) conducted are used to calculate a Weighted Trip Study (TSw). The Daily Trips (DT) generation is based on ITE Trip Generation Manual 12th edition. The Weighted Trip Generation (TGw) is calculated based on Daily Trips (DT) multiplied by the Weighted Trip Study (TSw). The total trips per 1,000 SQ. FT. is the sum of the Weighted Trip Generation (TGw). Office Example: TSw = (22 / 60) = 0.37; TGw = (7.83 x 0.37) = 2.87. Office Trip Generation is the sum of (1.07 + 2.87 + 5.04 + 0.56 + 0.62 + 0.16 + 0.66) = 10.97.

MEDICAL OR DENTAL TRIP GENERATION						
USE	**ITE**	**VARIABLE**	**DAILY TRIPS (DT)**	**NUMBER OF STUDIES (TS)**	**WEIGHTED TRIP STUDY (TSw)**	**WEIGHTED TRIP GENERATION (TGw)**
HOSPITAL	**610**	**1,000 SQ. FT.**	**10.70**	**6**	**0.15**	**1.57**
CLINIC	**630**	**1,000 SQ. FT.**	**37.60**	**9**	**0.22**	**8.25**
VETERINARY	**640**	**1,000 SQ. FT.**	**21.50**	**6**	**0.15**	**3.15**
EMERGENCY CARE	**650**	**1,000 SQ. FT.**	**24.94**	**4**	**0.10**	**2.43**
MEDICAL OFFICE	**720**	**1,000 SQ. FT.**	**34.03**	**16**	**0.39**	**13.28**
TOTAL				**41**	**1.00**	**28.68**

Notes: Medical Office Trip Generation based on Daily Weekday Trip Generation per 1,000 square feet (SQ. FT.) based on the 12th Edition of the ITE Trip Generation Manual. The total number of studies (TS) conducted are used to calculate a Weighted Trip Study (TSw). The Daily Trips (DT) generation is based on ITE Trip Generation Manual 12th edition. The Weighted Trip Generation (TGw) is calculated based on Daily Trips (DT) multiplied by the Weighted Trip Study (TSw). The total trips per 1,000 SQ. FT. is the sum of the Weighted Trip Generation (TGw). Medical Office Example: TSw = (16 / 41) = 0.39; TGw = (34.03 x 0.39) = 13.28. Medical Office Trip Generation is the sum of (1.57 + 8.25 + 3.15 + 2.43 + 13.28) = 29.33.

MULTI-TENANT RETAIL TRIP GENERATION						
USE	ITE LAND USE CODE	UNIT OF MEASURE	DAILY TRIPS (DT)	NUMBER OF STUDIES (TS)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
MULTI-TENANT GREATER THAN 150K	820	1,000 SQ. FT.	36.39	32	0.76	27.73
MULTI-TENANT 40K to 150K WITHOUT SUPERMARKET	821	1,000 SQ. FT.	65.38	6	0.14	9.34
MULTI-TENANT UNDER 40K	822	1,000 SQ. FT.	54.45	4	0.10	5.19
TOTAL		1,000 SQ. FT.	--	42	1.00	42.25

Notes: Multi-Tenant Retail Trip Generation based on Daily Weekday Trip (DT) Generation per 1,000 square feet (SQ. FT.) based on the 12th Edition of the ITE Trip Generation Manual. The simple average for daily trips is for information purposes only to illustrate the difference compared to weighted trips. The total number of studies (TS) conducted are used to calculate a Weighted Trip Study (TSw). The Weighted Trip Generation (TGw) is calculated based on Daily Trips (DT) multiplied by the Weighted Trip Study (TSw). The total trips per 1,000 SQ. FT. is the sum of the Weighted Trip Generation (TGw). Multi-Tenant Under 40K Example: TSw = (4 / 42) = 0.10; TGw = (54.45 x 0.10) = 5.19. Retail Trip Generation is the sum of (27.73 + 9.34 + 5.19) = 42.25.

FREE-STANDING RETAIL TRIP GENERATION						
USE	ITE LAND USE CODE	UNIT OF MEASURE	DAILY TRIPS (DT)	NUMBER OF STUDIES (TS)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
FREE STANDING DISCOUNT SUPERSTORE	813	1,000 SQ. FT.	50.52	72	0.39	19.45
VARIETY STORE	814	1,000 SQ. FT.	63.66	29	0.16	9.87
FREE STANDING DISCOUNT STORE	815	1,000 SQ. FT.	53.87	21	0.11	6.05
AUTO SALES NEW	840	1,000 SQ. FT.	27.84	18	0.10	2.68
AUTO PARTS SALES	843	1,000 SQ. FT.	54.57	14	0.07	4.09
DISCOUNT CLUB	857	1,000 SQ. FT.	40.34	15	0.08	3.24
HOME IMPROVEMENT	862	1,000 SQ. FT.	30.65	18	0.10	2.95
TOTAL		1,000 SQ. FT.		187	1.00	48.32

Notes: Retail Trip Generation based on Daily Weekday Trip (DT) Generation per 1,000 square feet (SQ. FT.) based on the 12th Edition of the ITE Trip Generation Manual. The simple average for daily trips is for information purposes only to illustrate the difference compared to weighted trips. The total number of studies (TS) conducted are used to calculate a Weighted Trip Study (TSw). The Weighted Trip Generation (TGw) is calculated based on Daily Trips (DT) multiplied by the Weighted Trip Study (TSw). The total trips per 1,000 SQ. FT. is the sum of the Weighted Trip Generation (TGw). Variety Store Example: TSw = (29 / 187) = 0.16; TGw = (63.66 x 0.16) = 9.87. Retail Trip Generation is the sum of (19.45 + 9.87 + 6.05 + 2.68 + 4.09 + 3.24 + 2.95) = 48.32.

HIGH IMPACT RETAIL TRIP GENERATION						
USE	ITE LAND USE CODE	UNIT OF MEASURE	DAILY TRIPS (DT)	NUMBER OF STUDIES (TS)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
MULTI-TENANT 40K to 150K WITH SUPERMARKET	821	1,000 SQ. FT.	101.43	4	0.03	3.07
SUPERMARKET	850	1,000 SQ. FT.	92.29	21	0.16	14.68
PHARMACY WITH DRIVE-THRU	881	1,000 SQ. FT.	107.20	17	0.13	13.81
MARJUANA DISPENSARY	882	1,000 SQ. FT.	227.76	10	0.08	17.25
LIQUOR STORE	899	1,000 SQ. FT.	107.21	5	0.04	4.06
DRIVE-IN BANK	912	1,000 SQ. FT.	98.85	20	0.15	14.98
FINE DINING RESTAURANT	931	1,000 SQ. FT.	79.03	5	0.04	2.99
HIGH TURN OVER RESTAURANT	932	1,000 SQ. FT.	103.75	50	0.38	39.30
TOTAL		1,000 SQ. FT.	114.69	132	1.00	110.15

Notes: High Impact Retail Trip Generation based on Daily Weekday Trip (DT) Generation per 1,000 square feet (SQ. FT.) based on the 12th Edition of the ITE Trip Generation Manual. The simple average for daily trips is for information purposes only to illustrate the differance compared to weighted trips. The total number of studies (TS) conducted are used to calculate a Weighted Trip Study (TSw). The Weighted Trip Generation (TGw) is calculated based on Daily Trips (DT) multiplied by the Weighted Trip Study (TSw). The total trips per 1,000 SQ. FT. is the sum of the Weighted Trip Generation (TGw). Supermarket Example: TSw = (21 / 132) = 0.16; TGw = (92.29 x 0.16) = 14.68. High Impact Retail Trip Generation is the sum of (3.07 + 14.68 + 13.81 + 17.25 + 4.06 + 14.98 + 2.99 + 39.30) = 110.15.

CONVENIENCE RETAIL TRIP GENERATION												
USE	ITE LAND USE CODE	UNIT OF MEASURE	AM PEAK (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES (TS)	DAILY TRIPS (DT)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
CONVENIENCE STORE	851	1,000 SQ. FT.	63.76	0.062	28	48.30	0.071	28	56	854.33	0.07	63.20
FAST FOOD WITHOUT DRIVE-THRU	933	1,000 SQ. FT.	39.55	0.020	1	36.73	0.075	5	6	1233.62	0.01	9.78
FAST FOOD WITH DRIVE-THRU	934	1,000 SQ. FT.	33.24	0.036	55	31.60	0.067	139	194	697.49	0.26	178.75
COFFEE DONUT WITHOUT DRIVE-THRU	936	1,000 SQ. FT.	91.02	0.100	26	31.53	0.044	17	43	813.40	0.06	46.20
COFFEE DONUT WITH DRIVE-THRU	937	1,000 SQ. FT.	85.41	0.100	84	39.00	0.044	41	125	870.23	0.17	143.70
CONVENIENCE STORE WITH GAS (2 TO 8 POSITIONS)	945	1,000 SQ. FT.	37.14	0.062	45	43.33	0.071	46	91	604.66	0.12	72.69
CONVENIENCE STORE WITH GAS (9 TO 15 POSITIONS)	945	1,000 SQ. FT.	48.60	0.065	56	50.08	0.068	61	117	742.08	0.15	114.69
CONVENIENCE STORE WITH GAS (16 TO 24 POSITIONS)	945	1,000 SQ. FT.	64.97	0.065	59	61.09	0.068	66	125	948.96	0.17	156.70
TOTAL		1,000 SQ. FT.							757	845.60	1.00	785.71
DRIVE-THRU & FUEL POSITION TRIP GENERATION ADJUSTMENT												518.55
NET TRIP GENERATION (BASED ON TGw PER 1,000 SQ. FT. MINUS DRIVE-THRU & FUEL POSITION TRIP GENERATION ADJUSTMENT: (785.71 - 515.55 = 267.16)												267.16

Notes: Convenience Retail Trip Generation based on Daily Weekday Trip (DT) Generation per 1,000 square feet (SQ. FT.) based on the 11th Edition of the ITE Trip Generation Manual. The simple average for daily trips is for information purposes only to illustrate the difference compared to weighted trips. The total number of studies (TS) conducted are used to calculate a Weighted Trip Study (TSw). The Weighted Trip Generation (TGw) is calculated based on Daily Trips (DT) multiplied by the Weighted Trip Study (TSw). The total trips per 1,000 SQ. FT. is the sum of the Weighted Trip Generation (TGw). Convenience Store Example: TSw = (56 / 757) = 0.07; TGw = (854.33 x 0.07) = 63.20. Convenience Retail Trip Generation is the sum of (63.20 + 9.78 + 178.75 + 46.20 + 143.70 + 72.69 + 114.69 + 156.70) = 785.71.

The same methodology applies to the Drive-Thru and Fuel Position Trip Generation Adjustmemt. The total number of studies (TS) is as follows: (Drive-Thru = 35; Fuel Position = 420; 35 + 420 = 455). The trip study weight (TSw) is as follows: (35 / 455 = 0.077; 420 / 455 = 0.923). The weighted trip generation TGw is as follows: (507.99 x 0.077) = 39.12; (259.71 x 2) = 519.42; (519.42 x 0.923) = 479.43). The trip generation for fuel positions is multiplied by two to account for the number of positions per 1,000 sq. ft. The trip generation adjustment is equal to the following: (39.12 + 479.43 = 518.54). The trip generation analysis for Quick Service Restaurant Drive-Thru's and Motor Vehicle Fuel Positions is provided in the trip generation appendix.

BANK OR FINANCIAL SERVICES DRIVE THRU TRIP GENERATION												
ITE LAND USE	**ITE LAND USE CODE**	**VARIABLE**	**AM PEAK (7 to 9)**	**AM PEAK FACTOR**	**AM NUMBER OF STUDIES**	**PM PEAK (4 to 6)**	**PM PEAK FACTOR**	**PM NUMBER OF STUDIES**	**TOTAL NUMBER OF STUDIES**	**CALCULATED DAILY TRIPS (TG)**	**TRIP STUDIED (WEIGHTED)**	**TRIP GENERATION (WEIGHTED)**
BANK	**912**	**1,000 SF**	**9.95**	**0.063**	**46**	**21.03**	**0.102**	**116**	**162**	**182.06**	**0.52**	**94.83**
BANK	**912**	**DRIVE-THRU**	**8.65**	**0.063**	**38**	**26.98**	**0.102**	**111**	**149**	**200.91**	**0.48**	**96.25**
TOTAL / *AVERAGE*			***9.30***	**0.063**	**84**	***24.005***	**0.102**	**227**	**311**	***191.48***	**1.00**	**191.09**
ITE LAND USE	**ITE LAND USE CODE**	**VARIABLE**	**WEIGHTED AM PEAK (7 to 9)**	**WEIGHTED AM PEAK FACTOR**	**WEIGHTED AM NUMBER OF STUDIES**	**WEIGHTED PM PEAK (4 to 6)**	**WEIGHTED PM PEAK FACTOR**	**WEIGHTED PM NUMBER OF STUDIES**	**TOTAL NUMBER OF STUDIES**	**WEIGHTED PEAK HOUR TRIPS**	**WEIGHTED PEAK HOUR FACTOR**	**WEIGHTED DAILY TRIPS (DT)**
BANK	**912**	**1,000 SF**	**2.83**	**0.018**	**0.28**	**15.06**	**0.073**	**0.72**	**162**	**17.88**	**0.09**	**196.69**
BANK	**912**	**DRIVE-THRU**	**2.21**	**0.016**	**0.26**	**20.10**	**0.076**	**0.74**	**149**	**22.31**	**0.09**	**242.31**
NET TRIP GENERATION TGw PER BANK DRIVE-THRU MINUS TGw FOR HIGH-IMPACT RETAIL (PER 1,000 SQ. FT.) (242.31 - 65.56) = 176.75												**176.75**

Notes: Bank Drive-Thru Trip Generation based on the AM and PM Peak of adjacent street traffic per room based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Trip Study Weight (TSW). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. Peak factors based on the 12th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles for ITE Land Use Codes 912. The Trip Generation Weight (TGw) is calculated based on daily trips multiplied by Trip Study Weight (TSw). The total trips is the sum of the weighted Trip Generation (TGw). **The trip generation per drive-thru is based on the weighted daily trips per drive-thru of 242.31 minus the daily trips per 1,000 sq. ft. for Free-Standing Retail of 65.56 for a net trip generation of 176.75 (242.31 - 65.56 = 176.75).** The mobility fee for the square footage of the Financial Services building is based on the trip generation for Financial Service land uses.

HOTEL & OVERNIGHT ACCOMODATIONS TRIP GENERATION												
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES (NS)	CALCULATED DAILY	TRIP STUDIED (WEIGHTED)	TRIP GENERATION (WEIGHTED)
HOTEL	310	ROOM	0.34	0.053	17	0.47	0.077	20	37	6.26	0.25	1.56
ALL SUITES HOTEL	311	ROOM	0.26	0.052	7	0.34	0.077	8	15	4.71	0.10	0.48
BUSINESS HOTEL	312	ROOM	0.35	0.071	18	0.31	0.069	25	43	4.71	0.29	1.37
MOTEL	320	ROOM	0.33	0.066	9	0.37	0.071	14	23	5.11	0.16	0.79
RESORT HOTEL	330	ROOM	0.33	0.050	3	0.39	0.050	3	6	7.20	0.04	0.29
TIMESHARE	265	ROOM	0.48	0.053	12	0.75	0.077	12	24	9.40	0.16	1.52
TOTAL	--	--	--	--	66	--	--	82	148	--	1.00	6.02

Notes: Overnight Lodging Trip Generation based on the AM and PM Peak of adjacent street traffic per room based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Trip Study Weight (TSW). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on the 12th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles. The Trip Generation Weight (TGW) is calculated based on daily trips multiplied by Trip Study Weighting. The total trips per room is the sum of the weighted Trip Generation (TGW). Hotel Example: DT = ((0.34 / .053) + (0.47 / 0.077)) = 6.26; TSW = (37 / 148) = 0.25; TGW = (6.26 x 0.25) = 1.56. Hotel Trip Generation: Sum (1.56 + 0.48 + 1.37 + 0.79 + 0.29 +1.52) = 6.02.

FAST FOOD OR QUICK SERVICE RESTAURANT DRIVE-THRU TRIP GENERATION												
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES (TS)	CALCULATED DAILY TRIPS (DT)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
FAST FOOD WITH DRIVE-THRU NO INDOOR SEATING	935	PER DRIVE-THRU	43.00	0.035	1	59.50	0.067	6	7	1058.32	0.20	211.66
COFFEE DONUT WITH DRIVE-THRU NO INDOOR SEATING	938	PER DRIVE-THRU	39.81	0.100	20	15.08	0.044	8	28	370.41	0.80	296.33
TOTAL	--	PER DRIVE-THRU	*41.41*	*0.07*	21	*37.29*	*0.06*	14	35	*714.36*	1.00	507.99

Notes: Quick Service Restaurant Drive-Thru Trip Generation based on the AM and PM Peak of adjacent street traffic per 1000 Sq Ft based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Weighted Trip Study (TSw). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on the 12\th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles for ITE Land Use Codes 934 and 937. The Weighted Trip Generation Weight (TGw) is calculated based on Daily Trips multiplied by Weighted Trip Study. The total trips per drive-thru is the sum of the Weighted Trip Generation (WTG). Fast Food with Drive-Thru Example: DT = ((43.00 / .035) + (59.50 / 0.067)) = 1058.32; TSw = (7 / 35) = 0.20; TGw = (1058.32 x 0.20) = 211.66. Quick Service Restaurant Drive-Thru Trip Generation per lane is the sum of (211.66 + 296.33) = 507.99. ***Average values in the last row are shown in italics for informational purposes only.***

RETAIL DRIVE-THRU TRIP GENERATION												
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES (TS)	CALCULATED DAILY TRIPS (DT)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
FAST FOOD WITH DRIVE-THRU NO INDOOR SEATING	935	DRIVE-THRU	43.00	0.035	1	59.50	0.067	6	7	1058.32	0.04	40.26
COFFEE DONUT WITH DRIVE-THRU NO INDOOR SEATING	938	DRIVE-THRU	39.81	0.100	20	15.08	0.044	8	28	370.41	0.15	56.37
BANK WITH DRIVE-THRU	912	DRIVE-THRU	8.65	0.063	38	26.98	0.102	111	149	200.91	0.81	162.69
TOTAL		DRIVE-THRU	*30.49*	*0.066*	59	*33.85*	*0.071*	125	184	*543.21*	1.00	259.32
PHARMACY WITH-OUT DRIVE-THRU	880	1,000 SQ. FT.	2.94	0.033	7	8.51	0.094	13	20	89.81	0.24	21.38
PHARMACY WITH DRIVE-THRU	881	1,000 SQ. FT.	3.83	0.033	23	10.24	0.094	41	64	112.50	0.76	85.71
TOTAL	--	1,000 SQ. FT.	*3.39*	*0.033*	30	*9.38*	*0.094*	54	84	*101.15*	1.00	107.10
NET TRIP GENERATION BASED ON PHARMACY W/ DRIVE-THRU (DT) MINUS PHARMACY W/O DRIVE-THRU (DT) TIMES AVERAGE PHARMACY SQ. FT. PER 1,000: (112.50 - 89.81 = 22.69); (13,000 / 1,000 = 13); (22.69 x 13 = 294.93)												294.93
NET TRIP GENERATION BASED ON AVERAGE OF WEIGHTED DRIVE-THRU & WEIGHTED PHARMACY DRIVE-THRU: (259.32 + 294.93 = 554.25); (554.25 / 2 = 277.12)												277.12
NET TRIP GENERATION BASED ON AVERAGE OF FIVE (5) MINUTE WAIT TIME OVER ONE (1) HOUR DIVIDED BY A WEIGHTED AVERAGE PM PEAK HOUR FACTOR OF 0.0958: (60 / 5 = 12); (12 / 0.0958 = 125.26)												125.26

Notes: Drive-Thru Trip Generation based on the AM and PM Peak of adjacent street traffic per 1000 Sq Ft based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Weighted Trip Study (TSw). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on the 12th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles. The Weighted Trip Generation Weight (TGw) is calculated based on Daily Trips multiplied by Weighted Trip Study. The total trips per drive-thru is the sum of the Weighted Trip Generation (WTG). Fast Food with Drive-Thru Example: DT = ((43.00 / .035) + (59.50 / 0.067)) = 1058.32; TSw = (7 / 184) = 0.04; TGw = (1058.32 x 0.04) = 40.26. Drive-Thru Trip Generation is the sum of (40.26 + 56.73 + 162.69) = 259.32. A trip generation per drive-thru was then calculated for pharmacies based on AM and PM peak hour trip generation for a pharmacy with and with-out a drive-thru. The difference in daily trip generation between a pharmacy with and with-out a drive-thru was then calculated. The difference was then calculated for a typically size pharmacy of 13,000 sq. feet. The average of the two drive-thru analysis was then calculated for an average weighted daily trip generation of 294.93 for a drive-thru. The land uses tend to be higher trip generators. A trip generation rate was then calculated assuming 12 vehicles and hour using a drive-thru (5 minutes per vehicle). This average value was then converted to a daily trip generation rate based on the weighted average PM Peak Hour factor for all land uses (0.0958). The new trip generation result is a daily trip generation of 125.26 per drive-thru. This analysis was done to illustrate that the calculated rates did not exceed those of higher trip generating land uses. ***Average values in the last row are shown in italics for informational purposes only.***

AUTOMOBILE CLEANING TRIP GENERATION								
PER 1,000 SQ. FT.								
SELF SERVICE CAR WASH	**947**	**1,000 SQ. FT.**	**14.07**	**0.087**	**4**	**161.72**	**0.20**	**32.34**
AUTOMATED CAR WASH	**948**	**1,000 SQ. FT.**	**24.40**	**0.094**	**15**	**259.57**	**0.75**	**194.68**
CAR WASH & DETAIL CENTER	**949**	**1,000 SQ. FT.**	**13.60**	**0.087**	**1**	**156.32**	**0.05**	**7.82**
TOTAL	**--**	**--**	**--**	**--**	**20**	**--**	**1.00**	**234.84**

Notes: Motor Vehicle and Boat Cleaning based on the PM Peak of adjacent street traffic per unit of measure based on the 12th Edition of the ITE Trip Generation Manual to provide for a uniform trip generation calculation across uses. The total number of studies (TS) conducted for the PM Peak are used to calculate a Weighted Trip Study (TSw). The Daily Trips (DT) generation is based on the PM Peak divided by the PM Peak factor. PM Peak factors based on the 12th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles. The Weighted Trip Generation Weight (TGw) is calculated based on Daily Trips multiplied by Weighted Trip Study. The total trips is the sum of the Weighted Trip Generation (WTG).

The 12th Edition provided updatd trip generation for automoated car washes per 1,000 sq. ft. Self serve car washes were converted to 1,000 sq. ft. based on 3 stall per 1,0000 sq. ft. That equates to 14.07 trips per 1,000 sq. ft. (4.69 x 3) = 14.07 PM Peak Trips per 1,000 sq. ft. The car wash & detail center was left at the current trip generation of 13.60 trips per structure which equates to 13.60 per 1,000 sq. ft.

Self-Service Car Wash Example: DT = ((14.07 / .087) = 161.72; TSw = (4 / 20) = 0.20; TGw = (161.72 x 0.20) = 32.34. Motor Vehicle and Boat Cleaning Trip Generation is the sum of (32.34 +194.68 + 7.82) = 234.84.

AUTOMOBILE CHARGING TRIP GENERATION							
ITE LAND USE	**ITE LAND USE CODE**	**UNIT OF MEASURE**	**ENTER TRIPS**	**EXIT TRIPS**	**PEAK HOUR TRP GENERATION**	**PEAK HOUR FACTOR**	**DAILY TRIP GENERATION (TG)**
MOTOR VEHICLE CHARGING	**n/a**	**CHARGING POSITION**	**2**	**2**	**4**	**0.065**	**61.54**

Notes: Estimated trip generation assumes each charging position averages 2 motor vehicles per hour spending an average of 30 minutes per charge. Current estimates range between 20 and 45 minutes per charge. The peak hour factor is based on the average AM (0.054) and PM (0.075) peak hour trips to ITE Land Use Code 944 for motor vehicle fueling stations. The peak hour trips are similar to that of ITE Land Use Code 945 Convenience Store with motor vehicle fueling. There is estimated to be an entering and exiting vehicle every 30 minutes for a total of 4 trip per hour. The peak hour factor is 0.065. The following is the calculation: (60 / 30 = 2); (2 x 2 = 4); (4 / 0.065 = 61.54). It should be recognized that this is a new land use and that any end user should be provided the opportunity to provide an alternative trip generation analysis.

AUTOMOBILE FUELING TRIP GENERATION												
USE	ITE LAND USE CODE	UNIT OF MEASURE	AM PEAK (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES (TS)	DAILY TRIPS (DT)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
GASOLINE SERVICE STATION	944	PER FUEL POSITION	11.32	0.055	41	14.23	0.077	44	85	195.31	0.20	39.53
CONVENIENCE STORE WITH GAS (2-4K)	945	PER FUEL POSITION	13.65	0.062	71	15.85	0.071	79	150	221.70	0.36	79.18
CONVENIENCE STORE WITH GAS (4-5.5K)	945	PER FUEL POSITION	19.91	0.064	35	19.15	0.068	40	75	296.36	0.18	52.92
CONVENIENCE STORE WITH GAS (5.5-10K)	945	PER FUEL POSITION	23.21	0.064	55	21.08	0.068	55	110	336.33	0.26	88.09
TOTAL		PER FUEL POSITION	*17.02*	*0.061*	202	*17.58*	*0.071*	218	420	*262.42*	1.00	259.71

Notes: Motor Vehicle Fueling Trip Generation based on the AM and PM Peak of adjacent street traffic per the 12th Edition of the ITE Trip Generation Manual. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Weighted Trip Study (TSw). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on the 11th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles for applicable ITE Land Use Codes. The Weighted Trip Generation Weight (TGw) is calculated based on Daily Trips multiplied by Weighted Trip Study. The total trips per unit of measure is the sum of the Weighted Trip Generation (WTG). Gasoline Service Station Example: DT = ((11.32 / .055) + (14.23 / 0.077)) = 195.31; TSw = (85/ 420) = 0.20; TGw = (195.31 x 0.20) = 39.53. Motor Vehicle Fueling Trip Generation per 1,000 sq. ft. is the sum of (39.53 + 79.18 + 52.92 + 88.09) = 259.71. ***Average values in the last row are shown in italics for informational purposes only.***

AUTOMOBILE REPAIR SERVICE TRIP GENERATION												
ITE LAND USE	ITE LAND USE CODE	VARIABLE	AM PEAK (7 to 9)	AM PEAK FACTOR	AM NUMBER OF STUDIES	PM PEAK (4 to 6)	PM PEAK FACTOR	PM NUMBER OF STUDIES	TOTAL NUMBER OF STUDIES (TS)	CALCULATED DAILY TRIPS (DT)	WEIGHTED TRIP STUDY (TSw)	WEIGHTED TRIP GENERATION (TGw)
AUTOMOBILE SALES NEW	840	SERVICE BAY	2.09	0.083	4	2.26	0.082	4	8	26.37	0.10	2.57
TIRE STORE	848	SERVICE BAY	2.69	0.066	21	3.85	0.091	24	45	41.53	0.55	22.79
TIRE SUPERSTORE	849	SERVICE BAY	1.34	0.066	11	2.11	0.091	12	23	21.74	0.28	6.10
QUICK LUBE VEHICLE SHOP	941	SERVICE BAY	5.80	0.083	1	8.70	0.115	1	2	72.77	0.02	1.77
AUTOMOBILE CARE CENTER	942	SERVICE BAY	3.87	0.049	2	4.90	0.110	2	4	61.76	0.05	3.01
TOTAL	--	--	*3.16*	*0.069*	39	*4.36*	*0.098*	43	82	*44.84*	1.00	36.25

Notes: Motor Vehicle Service Trip Generation based on the AM and PM Peak of adjacent street traffic per Service Bay based on the 12th Edition of the ITE Trip Generation Manual due to the limited number of daily studies. The total number of studies (TS) conducted for the AM and PM Peaks are used to calculate a Weighted Trip Study (TSw). The Daily Trips (DT) generation is based on the average of the AM Peak divided by the AM Peak factor and the PM Peak divided by the PM Peak factor. AM and PM Peak factors based on the 12th Edition ITE Trip Generation Manual Vehicle Time of Day Distribution for Vehicles for ITE Land Use Codes 848 and 941. The Weighted Trip Generation Weight (TGw) is calculated based on Daily Trips multiplied by Weighted Trip Study. The total trips per Service Bay is the sum of the Weighted Trip Generation (WTG). Tire Store Example: DT = ((2.69 / .066) + (3.85 / 0.091)) = 41.53; TSw = (45 / 82) = 0.55; TGw = (41.53 x 0.55) = 22.79. Motor Vehicle Service Trip Generation per bay is the sum of (2.57 + 22.79 + 6.10 + 1.77 + 3.01) = 36.25. ***Average values in the last row are shown in italics for informational purposes only.***

APPENDIX L

Person Travel Demand per Use (PTDu)

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APPENDIX L: PERSON TRAVEL DEMAND PER USE (PTDu)									
LAND USE CATEGORIES (DARK GREY), USE CLASSIFICATIONS, & REPRESENTATIVE USES (IN PARENTHESES)	UNIT OF MEASURE (UOM)	TRIP GENERATION (TG)	% New Trips (NT)	Person Trip Factor (PTf)	Person Trip Length (PTl)	Person Miles of Travel (PMT)	Trip Purpose Factor (TPf)	Person Travel Demand (PTD)	ITE LAND USE CODES
Residential Uses									
Affordable Residential	per 1,000 Sq. Ft.	2.68	1.00	1.60	2.74	11.73	0.4008	4.70	50% of Residential
Residential (Single-Family, Multi-Family, Mobile Home)	per 1,000 Sq. Ft.	5.35	1.00	1.60	2.74	23.45	0.4008	9.40	See Residential
Institutional Uses									
Community Serving (Civic / Fraternal Club, Gallery, Museum, Performance Venues, Place of Assembly or Worship)	per 1,000 Sq. Ft.	5.23	0.70	1.91	2.96	20.70	0.2565	5.31	See Community Serving
Long Term Care (Assisted Living, Adult Care Center, Congregate Living Facility, Nursing Home)	per 1,000 Sq. Ft.	5.82	0.70	1.60	2.74	17.86	0.2565	4.58	See Long Term Care
Private Education (Afterschool, Child Care Center, Day Care Center, K-12, Pre-K, Trade School, Tutor)	per 1,000 Sq. Ft.	9.80	0.50	1.76	2.82	24.32	0.2565	6.24	See Private Education
Recreational Uses									
Golf Course (Open to Public or Non-Resident Membership)	per hole	30.38	1.00	1.69	2.00	102.68	0.2565	26.34	430
Outdoor Commercial Recreation (Amusement, Driving Range, Multi-Purpose, Recreation, Sports, Tennis)	per Acre	39.74	1.00	1.69	2.00	134.32	0.2565	34.45	See Outdoor Recreation
Indoor Commercial Recreation (Amusement Arcade, Exercise Studio, Fitness, Gym, Health, Indoor Sports, Recreation)	per 1,000 Sq. Ft.	35.70	1.00	1.69	2.00	120.67	0.2565	30.95	See Indoor Recreation
Recreational Vehicle or Travel Trailer Park	per Space / Lot	1.04	1.00	1.69	2.00	3.52	0.2565	0.90	416
Industrial Uses									
Industrial (Heavy, Flex-Unit, Light, Microbrewery, Self or Outdoor Storage, Utilities)	per 1,000 Sq. Ft.	2.95	1.00	1.39	2.77	11.36	0.2565	2.91	See Industrial
Office Uses									
Office (Administrative, Business, Hospital, Post Secondary Education, Professional, Real Estate)	per 1,000 Sq. Ft.	10.97	0.80	1.39	2.77	33.79	0.2565	8.67	See Office
Medical or Dental Office (Clinic, Dental, Health Service, Laboratory, Professional Care, Emergency Care, Rehab, Veterinary)	per 1,000 Sq. Ft.	28.68	0.70	1.37	2.84	78.11	0.2565	20.04	See Medical Office
Commercial & Retail Uses									
Local Retail (Café, Restaurant, Retail, Sales and Services, Personal Services)	per 1,000 Sq. Ft.	21.13	0.25	1.68	2.29	20.32	0.3427	6.96	50% of Multi-Tenant Retail
Multi-Tenant Retail (Goods, Merchandise, Personal Services, Restaurant, Retail, Street Level Mixed-Use)	per 1,000 Sq. Ft.	42.25	0.25	1.68	2.29	40.64	0.3427	13.93	See Multi-Tenant Retail
Free-Standing Retail (Auto, Discount, Home Improvement, Superstore, Wholesale)	per 1,000 Sq. Ft.	48.32	0.35	1.57	2.27	60.27	0.3427	20.66	See Free-Standing Retail
High Impact Retail (Alcoholic Beverages, Banks, Grocery Store, Pharmacy & Drug Store, Sit-Down Restaurant)	per 1,000 Sq. Ft.	110.15	0.30	1.68	2.29	127.13	0.3427	43.57	See High-Impact Retail
Convenience Retail (Convenience Store, Fast Food Restaurant, Drive-In Restaurant, Gasoline Station)	per 1,000 Sq. Ft.	267.16	0.20	1.68	2.29	205.56	0.3427	70.45	See Convenience Retail
Non-Residential Additive Uses (All uses are additive except overnight lodging)									
Bank or Financial Drive-Thru Lane or Free-Standing ATM	per Lane / ATM	176.75	0.30	1.93	2.06	210.82	0.2565	54.07	See Bank Drive-Thru
Hotel & Overnight Accommodations (B&B, Condo Hotel, Hotel, Motel, Motor Lodge, Tourist Court, Short-term Rental, Transient)	per Room	6.02	0.80	1.60	2.74	21.11	0.4008	8.46	See Overnight Lodging
Fast Food or Quick Serivce Restaurant Drive Thru	per Lane	507.99	0.20	1.53	2.77	430.58	0.2565	110.44	See Fast Food Restaurant Drive-Thru
Retail Drive-Thru (Dry Cleaner, Dollar Store, Grocery Store, Pharmacy & Drug Store, Retail)	per Lane	125.26	0.30	1.93	2.06	149.40	0.2565	38.32	See Retail Drive-Thru
Automobile Cleaning (Automated, Cleaning, Dry, Detailing, Polishing, Self-Serve, Vacuum, Wash, Wax)	per 1,000 Sq. Ft.	234.84	0.20	1.93	2.06	186.74	0.2565	47.90	See Automobile Cleaning
Automobile Charging (Commercial Facility which requires Membership or Payment)	per Position	61.54	0.70	1.93	2.06	171.27	0.2565	43.93	3 trips per hour / peak hour ratio of 0.065
Automobile Fueling	per Position	259.71	0.20	1.93	2.06	206.51	0.2565	52.97	See Automobile Fueling
Automobile Repair Service (Brakes, Install, Maintenance, Major, Minor, Quick Lube, Repair, Tint, Tires)	per Bay or Stall	36.25	0.70	1.93	2.06	100.89	0.2565	25.88	See Automotive Repair

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APPENDIX M

2022 National Household Travel Survey Data:

Trip Purpose

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APPENDIX M: TRIP PURPOSE OF FIVE (5) MILES OR LESS										
TRIP PURPOSE	TRIP PURPOSE	PERSON TRIPS (PT)	PERSON TRIP FACTOR (PTf)	PERSON MILES OF TRAVEL (PMT)	PERSON MILES OF TRAVEL FACTOR (PMTf)	PERSON TRIP LENGTH (PTL)	VEHICLE TRIPS (VT)	VEHICLE MILES OF TRAVEL (VMT)	VEHICLE TRIP LENGTH (VTL)	VEHICLE OCCUPANCY (VO)
5	HOME	3,932,291,682	1.60	10,792,409,517	1.56	2.74	2,463,630,415	6,939,214,919	2.82	1.23
10	COMMUNITY SERVING	141,594,946	1.91	419,347,708	1.47	2.96	74,141,794	285,226,140	3.85	1.41
15	HOME / FAMILY CARE	3,958,930,912	1.60	10,851,700,158	1.56	2.74	2,479,097,764	6,968,860,240	2.81	1.62
20	SCHOOL / COMMUITY SERVICE / FAMILY CARE	450,168,263	1.76	1,270,968,359	1.55	2.82	255,950,254	821,962,667	3.21	1.47
25	SOCIAL / EXERCISE / RECREATION / ENTERTAINMENT	932,849,055	1.69	1,865,806,069	1.71	2.00	552,268,291	1,088,730,883	1.97	1.90
30	WORK	1,188,581,608	1.39	3,293,643,881	1.30	2.77	855,210,334	2,526,312,408	2.95	1.25
35	PERSONAL ERRANDS	1,619,424,573	1.93	3,336,135,398	1.60	2.06	840,002,681	2,086,971,077	2.48	2.09
40	MEDICAL / DENTAL / WORK	1,328,831,923	1.37	3,771,139,898	1.29	2.84	972,883,975	2,919,382,629	3.00	1.18
45	BUY GOODS	1,579,055,729	1.57	3,584,946,315	1.66	2.27	1,006,987,932	2,157,169,684	2.14	1.48
50	BUY MEALS	834,372,341	1.53	2,308,892,244	1.49	2.77	547,057,372	1,549,449,191	2.83	1.60
55	BUY GOODS / MEALS / ERRANDS	4,032,852,643	1.68	9,229,973,957	1.59	2.29	2,394,047,985	5,793,589,952	2.42	1.72
60	WORK / SOCIAL VACATION	1,516,832,952	1.46	4,046,581,726	1.40	2.67	1,041,844,793	2,892,327,768	2.78	1.21

Source: 2022 National Household Travel Survey (NHTS). Summary of Trip Purpose for South Atlantic MSA/CMSA less than 1 million population. Average of trips based on trip lengths of 5 Miles or Less.

APPENDIX N

Trip Purpose Factor (TPf)

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APPENDIX N: TRIP PURPOSE FACTOR (TPf)				
TRIP PURPOSE	**PERSON TRIPS**	**SHARE OF TRIPS**	**PERSON MILES OF TRAVEL**	**SHARE OF TRAVEL**
HOME BASED	**3,932,291,682**	**36.83%**	**10,792,409,517**	**40.08%**
SHOPPING	**4,032,852,643**	**37.77%**	**9,229,973,957**	**34.27%**
PERSONAL ERRANDS	1,619,424,573	15.17%	3,336,135,398	12.39%
BUY MEALS	834,372,341	7.81%	2,308,892,244	8.57%
BUY GOODS	1,579,055,729	14.79%	3,584,946,315	13.31%
OTHER	**2,711,849,241**	**25.40%**	**6,907,914,326**	**25.65%**
WORK BASED	**1,188,581,608**	**11.13%**	**3,293,643,881**	**12.23%**
COMMUNITY SERVING	141,594,946	1.33%	419,347,708	1.56%
SOCIAL / VACATION	328,251,344	3.07%	752,937,845	2.80%
SCHOOL	281,934,087	2.64%	792,330,010	2.94%
FAMILY CARE	26,639,230	0.25%	59,290,641	0.22%
MEDICAL / DENTAL	140,250,315	1.31%	477,496,017	1.77%
EXERCISE	317,077,246	2.97%	648,822,440	2.41%
RECREATION / ENTERTAINMENT	287,520,465	2.69%	464,045,784	1.72%
TOTAL	**10,676,993,566**	**100.00%**	**26,930,297,800**	**100.00%**

Source: 2022 National Household Travel Survey (NHTS). Summary of Trip Purpose for South Atlantic MSA/CMSA less than 1 million population. Average of trips based on trip lengths of 5 Miles or Less.

APPENDIX O

Mobility Fee Schedule

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APPENDIX O: CITY OF LAKE CITY MOBILITY FEE		
LAND USE CATEGORIES (DARK GREY), USE CLASSIFICATIONS, & REPRESENTATIVE USES (IN PARENTHESES)	UNIT OF MEASURE (UOM)	Mobility Fee
Residential Uses		
Affordable Residential[1,2]	per Sq. Ft.	$0.89
Residential (Single-Family, Multi-Family, Mobile Home)[2,3,4]	per Sq. Ft.	$1.77
Institutional Uses		
Community Serving (Civic / Fraternal Club, Gallery, Museum, Performance Venues, Place of Assembly or Worship)	per Sq. Ft.	$1.00
Long Term Care (Assisted Living, Adult Care Center, Congregate Living Facility, Nursing Home)	per Sq. Ft.	$0.86
Private Education (Afterschool, Child Care Center, Day Care Center, K-12, Pre-K, Trade School, Tutor)	per Sq. Ft.	$1.17
Recreational Uses		
Golf Course (Open to Public or Non-Resident Membership)	per hole	$4,959
Outdoor Commercial Recreation (Amusement, Driving Range, Multi-Purpose, Recreation, Sports, Tennis)[5]	per Acre	$6,487
Indoor Commercial Recreation (Amusement Arcade, Exercise Studio, Fitness, Gym, Health, Indoor Sports, Recreation)[5]	per Sq. Ft.	$5.83
Recreational Vehicle or Travel Trailer Park	per Space / Lot	$170
Industrial Uses		
Industrial (Heavy, Flex-Unit, Light, Microbrewery, Self or Outdoor Storage, Utilities)[6]	per Sq. Ft.	$0.55
Office Uses		
Office (Administrative, Business, Hospital, Post Secondary Education, Professional, Real Estate)	per Sq. Ft.	$1.63
Medical or Dental Office (Clinic, Dental, Health Service, Laboratory, Professional Care, Emergency Care, Rehab, Veterinary)	per Sq. Ft.	$3.77
Commercial & Retail Uses		
Local Retail (Café, Restaurant, Retail, Sales and Services, Personal Services)[7]	per Sq. Ft.	$1.31
Multi-Tenant Retail (Goods, Merchandise, Personal Services, Restaurant, Retail, Street Level Mixed-Use)[8]	per Sq. Ft.	$2.62
Free-Standing Retail (Auto, Discount, Home Improvement, Superstore, Wholesale)[9]	per Sq. Ft.	$3.89
High Impact Retail (Alcoholic Beverages, Banks, Grocery Store, Pharmacy & Drug Store, Sit-Down Restaurant)[10]	per Sq. Ft.	$8.20
Convenience Retail (Convenience Store, Fast Food Restaurant, Drive-In Restaurant, Gasoline Station)[10]	per Sq. Ft.	$13.26
Non-Residential Additive Uses (All uses are additive except overnight lodging)[11]		
Bank or Financial Drive-Through Lane or Free-Standing ATM[12]	per Lane / ATM	$10,182
Hotel & Overnight Accommodations (B&B, Condo Hotel, Hotel, Motel, Motor Lodge, Tourist Court, Short-term Rental, Transient)	per Room	$1,593
Fast Food or Quick Serivce Restaurant Drive-Through[13]	per Lane	$20,796
Retail Drive-Through (Dry Cleaner, Dollar Store, Grocery Store, Pharmacy & Drug Store, Retail)[14]	per Lane	$7,216
Automobile Cleaning (Automated, Cleaning, Dry, Detailing, Polishing, Self-Serve, Vacuum, Wash, Wax)[15]	per Sq. Ft.	$9.02
Automobile Charging (Commercial Facility which requires Membership or Payment)[16]	per Position	$8,272
Automobile Fueling[16]	per Position	$9,974
Automobile Repair Service (Brakes, Install, Maintenance, Major, Minor, Quick Lube, Repair, Tint, Tires)[17]	per Bay or Stall	$4,872

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[1] The mobility fee for affordable residential is calculated at a reduced rate as permitted per Florida Statute (Fla. Sta.) 163.3180 (5) (f) 6. The City may elect to establish a program that establishes criteria to qualify as affordable residential. Until the City establishes a program, and an applicant receives formal approval, the affordable housing mobility fee rate would not be applicable. The mobility fee could be waived completely by the City per Fla. Sta. 163.31801 (11) per affordable definition in Fla. Sta. 420.9071.

[2] Residential square feet is the sum of enclosed liveable areas (doors, windows, walls) under roof (in square feet) of each dwelling unit measured from the exterior surface of exterior walls, excluding unconditioned garages.

[3] Common hallways, lobbies, leasing offices, and residential amenities are not included in the square feet calculation. Any space that is leased to a third-party use to provides drinks, entertainment, food, goods, or other services available to the public shall be required to pay the applicable mobility fee per the individual uses identified in the mobility fee schedule.

[4] Mobile residence includes individual lots or parcels or more than one mobile residence in a development, park or resort. The storage of an RV or travel trailer on a residential parcel of land, where the land development code allows for on-site storage, is not considered to be a seperate residence. Any space in a development, park, or resort that is leased to a third-party use to provides drinks, entertainment, food, goods, or other services available to the public shall be required to pay the applicable mobility fee per the individual uses identified in the mobility fee schedule.

[5] For Recreational Uses that feature both indoor and outdoor entertainment or recreation, the indoor shall be based on the indoor mobility fee rate, the outdoor shall be made on the outdoor rate, any other uses, such as hotel and overnight accomodations or commercial and retail uses, shall pay the applicable mobility fee for the land use.

[6] Acreage for any unenclosed material and vehicle storage, including but not limited to boats, commercial vehicles, recreational vehicles (RV), and trailers, sales and display shall be converted to square footage.

[7] The City of Lake City may elect to establish a program that establishes criteria to qualify as a local retail business. Until the City establishes a program and an applicant receives formal approval, the local retail business mobility fee rate would not be applicable. Shown as a reduced rate as permitted per Florida Statute (Fla. Sta.) 163.3180 (5) (f) 6.

[8] Multi-tenant Retail means a single building, with two or more separate uses under lease or ownership where no single use exceeds 75% of the total square footage of the building. Institute of Transportation Engineers (ITE) Land Use Codes under the 800 and 900 series, excluding grocery stores and supermarkets.

[9] Free-Standing Retail shall mean retail and personal services in a single building where any use under common ownership exceeds 75% of the total square footage of the building. Free-Standing Retail uses are typically located on their own parcel, have designated off-street parking areas and one or more access to an external road. Free-Standing Retail may also be outparcels within a larger overall development and may share an access to an external street with one or more uses. ITE Trip Generation Manual Land Use Codes under the 800 and 900 series. Stand alone dollar stores and wholesale clubs are examples of free-standing retail uses. Excludes high-impact retail and convenience retail uses.

[10] High Impact Retail includes banks, pharmacies, sit down restaurants (non fast food), grocery stores, supermarkets, beer, liquor, package, wine and spirits stores, bars, nightclubs, lounges. These uses generate between 75 and 250 daily trips per 1,000 sq. ft. per the latest ITE Generation Manual or alternative study. Convenience Retail includes car washes, convenience stores, gas stations, service stations, coffee, donut, sandwich, food and beverage that would be considered fast food or quick service restaurants. These uses generate more than 250 daily trips per 1,000 sq. ft. per the latest ITE Generation Manual or alternative study.

[11] Additive mobility fees are assessed in addition to the mobility fee assessed with the square footage of the building.

[12] Bank shall pay the multi-use or freestanding retail rate for the square footage of the building. Drive-through lanes, Free Standing ATM's and Drive-through lanes with ATM's are assessed a separate fee per lane or per ATM and are added to any mobility fee associated with a bank building. The free-standing ATM is for an ATM only and not an ATM within or part of another non-financial building, such as an ATM within a grocery store.

[13] Any drive-through associated with a quick service restaurant will be an additive fee in addition to the applicable retail mobility fee per square foot of the building. The number of drive-through lanes will be based on the number of lanes present when an individual places an order or picks up an order, whichever is greater. Quick service restaurants include those in convenience stores or multi-tenant buildings. Drive-through lanes include lanes associated with picking up any beverage or food order made on-line, by an app, or a third party or drive-through.

[14] Any drive-through associated with a retail use will be assessed an additive mobility fee in addition to the applicable retail mobility fee per square foot of the building. The number of drive-through lanes will be based on the number of lanes present when an individual places an order or picks up an order, whichever is greater. Drive-through lanes may be located in multi-use or free-standing buildings. Banks and Quick Service Restaurants have their own mobility fee rates per drive-through lane.

[15] Automobile Cleaning shall mean any car wash, wax, or detail where a third party or automatic system performs the cleaning service. The square footage for any automated or manual car wash shall be based on the total square footage of the lane/tunnel, stall, bay, or stations any building space that is not captured as part of a lane/tunnel, stall, bay, or stations. This land use was recently updated in the 12th Edition of the ITE Trip Generation Manual and used to be based on lanes, tunnels, stalls and stations.

[16] Rates per Automobile Charging or Fueling position apply to a convenience store, gas station, general store, grocery store, supermarket, superstore, variety store, wholesale club or service stations with fuel pumps. In addition, there shall be a separate mobility fee for the square footage of any retail building per the applicable mobility fee rate under commercial and retail uses. The number of charging or fueling positions is based on the maximum number of vehicles that could be charged or fueled at one time. Non-commercial vehicle charging stations associated with residential or non-residential uses that are required by the City or are provided by the owner as an amenity and not a commercial purpose shall not be assessed a mobility fee.

[17] Automobile Repair Service includes maintenance, repair, and servicing of motor vehicles. Mobility Fee are assessed per bay or stall, plus a retail rate associated with any additional building square footage under retail uses for waiting areas, parts, supplies, and transactions.

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This is the Last Page in the

City of Lake City

Mobility Fee Technical Report

February 2026

NUE URBAN CONCEPTS

LAND USE • MOBILITY • PARKING • FEES

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CITY OF LAKE CITY
Florida's Gateway Est. 1859

NUE URBAN CONCEPTS
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THE REPUBLIC of DESIGN INC.

File Attachments for Item:

15. City Council Ordinance No. 2026-2384 (first reading) - An ordinance of the City of Lake City, Florida, relating to rates, charges, and fees for water and sewer utility service; amending Chapter 102, Article II, Section 102.210.1 of the Code of Ordinances of the City of Lake City, Florida; establishing rates, charges, and fees for water and sewer utility service as of October 1, 2026; making findings of fact in support thereof; repealing all ordinances in conflict herewith and providing an effective date.

Adopt City Council Ordinance No. 2026-2384 on first reading

CM/rrp
09/03/2026

ORDINANCE NUMBER 2026-2384
CITY OF LAKE CITY, FLORIDA

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA RELATING TO RATES, CHARGES, AND FEES FOR WATER AND SEWER UTILITY SERVICE; AMENDING CHAPTER 102, ARTICLE II, SECTION 102-210.1 OF THE CODE OF ORDINANCES OF THE CITY OF LAKE CITY, FLORIDA; ESTABLISHING RATES, CHARGES, AND FEES FOR WATER AND SEWER UTILITY SERVICE AS OF OCTOBER 1, 2026; MAKING FINDINGS OF FACT IN SUPPORT THEREOF; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (the "City") operates water and sewer utility services and charges rates and fees to users thereof; and

WHEREAS, Section 180.136, Florida Statutes establishes the process for establishing rates, charges, and fees for water and sewer utility service; and

WHEREAS, amendment of Chapter 102, Article II, Section 102-210.1 of the Code of Ordinances of the City as set forth herein is consistent with Florida Statutes; and

WHEREAS, amendment of Chapter 102, Article II, Section 102-210.1 of the Code of Ordinances of the City as set forth herein will require the City Council to establish rates, charges, and fees for water and utility service in the City; and

WHEREAS, the City Council finds it necessary and prudent to establish rates, charges, and fees for water and sewer utility service commencing on October 1, 2026 at the same rates, charges, and fees established as of September 30, 2026, with no increases thereto; and

WHEREAS, amending Chapter 102, Article II, Section 102-210.1 of the Code of Ordinances consistent with Florida Statutes, and establishing rates, charges, and fees for water and sewer utility service commencing on October 1, 2026 with no increases thereto as set forth herein is in the best interests of the City and promotes the health, safety, and welfare of the community; now, therefore

BE IT ENACTED BY THE PEOPLE OF THE CITY OF LAKE CITY, FLORIDA:

SECTION 1. CHAPTER 102, ARTICLE II, SECTION 102-210.1 OF THE CODE OF ORDINANCES

OF THE CITY OF LAKE CITY, FLORIDA IS AMENDED AS FOLLOWS:

Section 102-210.1 Authority to adopt rates, fees, deposits, and charges.

(1) The city council shall have the authority to establish, modify, or change rates, fees, deposits, and charges for the utility system, and to provide terms and conditions for the payment and collection of the same. All rates, fees, deposits, and charges are found in the SOFRAD.

(2) ~~Consumer price index.~~ Rates, charges, and fee adjustments. ~~Commencing October 1, 2023, and each October 1 thereafter, the rates~~ Rates, charges, and fees charged for water and sewer service provided for in the SOFRAD, and elsewhere herein, shall be adjusted from time to time by ordinance.~~ and increased by an amount equal to the percentage of increase, if any, in the Consumer Price Index-U.S. Cities Average-All Urban Consumers-All Items-old base (1967=100) as published by the United States Department of Labor, Bureau of Labor Statistics, referred to in this subsection as the "index" between the index number of the index of July 1, 1967, which is herein referred to as the "base index number," and the index number of the index on each July 1 of each year thereafter, referred to herein as the "current index number." If the current index number on July 1 of each year beginning July 1, 2023, is greater than the base index number, then the rates charged for water and sewer services as provided for in this section, and elsewhere herein, for the next 12 month period starting October 1, 2023, and on October 1 of each succeeding year thereafter, shall be increased by an amount by which the current index number exceeds the current index number on July 1 of the preceding July 1. In no event shall the increase exceed ten percent in any one year.~~

SECTION 2. CODIFICATION AMENDMENT TO CHAPTER 102, ARTICLE II, SECTION 102-210.1 OF THE CODE OF ORDINANCES OF THE CITY OF LAKE CITY

The foregoing amendment to Chapter 102, Article II, Section 102-210.1 of the Code of Ordinances shall become and be made a part of the Code of Ordinances of the City of Lake City, Florida. The sections, paragraphs, and clauses of the foregoing amendment may be renumbered, re-lettered and the word "Ordinance", "Section", "Article", and "Chapter" may be changed to such other word or phrase in order to accomplish the intention of such amendment. The correction of typographical errors which do not affect the intent or substance of the amendment may be authorized by the City Clerk or the City Clerk's designee with the consent of the City Attorney without public hearing, by filing a corrected or re-codified copy of the same with the City.

SECTION 3. ESTABLISHMENT OF RATES, CHARGES, AND FEES

A. Effective October 1, 2026, rates, charges, and fees for water and sewer utility service are established pursuant to the Schedule of Rates, Charges, and Fees attached hereto as Exhibit "A".

B. The provisions of this Section 3 of this ordinance, including the attached Schedule of Rates, Charges, and Fees not be codified in the City's Code of Ordinances, but rather shall be included in the *City of Lake City Utility Schedule of Fees, Rates and Deposits* (*SOFRAD*).

C. Rates, charges, and fees for utilities services not specifically included in the attached Exhibit "A" shall be established as otherwise provided by City ordinance.

SECTION 4. REPEAL OF ORDINANCES IN CONFLICT

All ordinances or parts of ordinances in conflict with this Ordinance are, to the extent they conflict with this Ordinance, repealed.

SECTION 5. PROVIDING FOR SEVERABILITY

It is the declared intent of the City Council that, if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this Ordinance and the remainder of this Ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

SECTION 6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon adoption by the City Council.

APPROVED, UPON FIRST READING, by the City Council of the City of Lake City at a regular

meeting on the ____ day of September, 2026.

PUBLICLY NOTICED, in a newspaper of general circulation in the City of Lake City, Florida, by the City Clerk of the City of Lake City, Florida, on the ___ day of September, 2026.

APPROVED AND ADOPTED UPON SECOND READING, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, at a regular meeting this ____ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

Exhibit A
Page 1 of 6

SCHEDULE OF RATES, CHARGES, AND FEES
WATER INSIDE CITY LIMITS EFFECTIVE OCTOBER 1, 2026

RESIDENTIAL	**Base Charge Total**	$24.19							
Monthly Base Charge (per ERU)	**Base Charge**				**Usage Charge**				
Billing Charge $2.77	$ 2.77	**Block 1**	**$13.75**	**Block 2**	**$20.75**	**Block 3**	**$27.55**	**Block 4**	
Monthly Base Charge:									
3/4" Meter	$21.42	0-5,000	$2.75	5,001-10,000	$4.15	10,001-15,000	$5.51	above 15,000	$6.90
1" Meter	$21.42	0-5,000	$2.75	5,001-10,000	$4.15	10,001-15,000	$5.51	above 15,000	$6.90
1.5" Meter	$21.42	0-5,000	$2.75	5,001-10,000	$4.15	10,001-15,000	$5.51	above 15,000	$6.90
2" Meter	$21.42	0-5,000	$2.75	5,001-10,000	$4.15	10,001-15,000	$5.51	above 15,000	$6.90
3" Meter	$21.42	0-5,000	$2.75	5,001-10,000	$4.15	10,001-15,000	$5.51	above 15,000	$6.90
4" Meter	$21.42	0-5,000	$2.75	5,001-10,000	$4.15	10,001-15,000	$5.51	above 15,000	$6.90
SENIOR CITIZEN	**Base Charge Total**	$22.06							
Monthly Base Charge (per ERU)	**Base Charge**				**Usage Charge**				
Billing Charge $2.77	$ 2.77	**Block 1**	**$12.40**	**Block 2**	**$18.60**	**Block 3**	**$24.80**	**Block 4**	
3/4" Meter	$19.29	0-5,000	$2.48	5,001-10,000	$3.72	10,001-15,000	$4.96	above 15,000	$6.22
1" Meter	$19.29	0-5,000	$2.48	5,001-10,000	$3.72	10,001-15,000	$4.96	above 15,000	$6.22
1.5" Meter	$19.29	0-5,000	$2.48	5,001-10,000	$3.72	10,001-15,000	$4.96	above 15,000	$6.22
2" Meter	$19.29	0-5,000	$2.48	5,001-10,000	$3.72	10,001-15,000	$4.96	above 15,000	$6.22
3" Meter	$19.29	0-5,000	$2.48	5,001-10,000	$3.72	10,001-15,000	$4.96	above 15,000	$6.22
4" Meter	$19.29	0-5,000	$2.48	5,001-10,000	$3.72	10,001-15,000	$4.96	above 15,000	$6.22
COMMERCIAL									
Monthly Base Charge (per ERU)	**Base Charge**				**Usage Charge**				
Billing Charge $2.77		**Block 1**		**Block 2**		**Block 3**		**Block 4**	
3/4" Meter	$21.42	0-5,000	$2.75	5,001-10,000	$4.15	10,001-15,000	$5.51	above 15,000	$6.90
1" Meter	$53.54	0-12,500	$2.75	12,501-25,000	$4.15	25,001-37,500	$5.51	above 37,500	$6.90
1.5" Meter	$107.09	0-25,000	$2.75	25,001-50,000	$4.15	50,001-75,000	$5.51	above 75,000	$6.90
2" Meter	$171.33	0-40,000	$2.75	40,001-80,000	$4.15	80,001-120,000	$5.51	above 120,000	$6.90
3" Meter	$342.68	0-80,000	$2.75	80,001-160,000	$4.15	160,001-240,000	$5.51	above 240,000	$6.90
4" Meter	$535.44	0-125,000	$2.75	125,001-250,000	$4.15	250,001-375,000	$5.51	above 375,000	$6.90
6" Meter	$1,070.87	0-250,000	$2.75	250,001-500,000	$4.15	500,001-750,000	$5.51	above 750,000	$6.90
8" Meter	$1,713.39	0-400,000	$2.75	400,001-800,000	$4.15	800,001-1,200,000	$5.51	above 1,200,000	$6.90

CODING: Words ~~stricken~~ are deletions; words underlined are additions.

Exhibit A
Page 2 of 6

SCHEDULE OF RATES, CHARGES, AND FEES
WATER INSIDE CITY LIMITS EFFECTIVE OCTOBER 1, 2026

IRRIGATION/FIRE HYDRANT

Monthly Base Charge (per ERU)	Base Charge	Usage Charge							
Billing Charge $2.77		Block 1		Block 2		Block 3		Block 4	
3/4" Meter	$21.42	0-5,000	$2.75	5,001-10,000	$4.15	10,001-15,000	$5.51	above 15,000	$6.90
1" Meter	$53.54	0-12,500	$2.75	12,501-25,000	$4.15	25,001-37,500	$5.51	above 37,500	$6.90
1.5" Meter	$107.09	0-25,000	$2.75	25,001-50,000	$4.15	50,001-75,000	$5.51	above 75,000	$6.90
2" Meter	$171.33	0-40,000	$2.75	40,001-80,000	$4.15	80,001-120,000	$5.51	above 120,000	$6.90
3" Meter	$342.68	0-80,000	$2.75	80,001-160,000	$4.15	160,001-240,000	$5.51	above 240,000	$6.90

Exhibit A
Page 3 of 6

SCHEDULE OF RATES, CHARGES, AND FEES
WATER OUTSIDE CITY LIMITS 2026

	Base Charge Total	$30.94							
RESIDENTIAL									
Monthly Base Charge (per ERU)	**Base Charge**					**Usage Charge**			
Billing Charge $4.16		**Block 1**	**$17.20**	**Block 2**	**$25.85**	**Block 3**	**$34.50**	**Block 4**	
3/4" Meter	$26.78	0-5,000	$3.44	5,001-10,000	$5.17	10,001-15,000	$6.90	above 15,000	$8.62
1" Meter	$26.78	0-5,000	$3.44	5,001-10,000	$5.17	10,001-15,000	$6.90	above 15,000	$8.62
1.5" Meter	$26.78	0-5,000	$3.44	5,001-10,000	$5.17	10,001-15,000	$6.90	above 15,000	$8.62
2" Meter	$26.78	0-5,000	$3.44	5,001-10,000	$5.17	10,001-15,000	$6.90	above 15,000	$8.62
3" Meter	$26.78	0-5,000	$3.44	5,001-10,000	$5.17	10,001-15,000	$6.90	above 15,000	$8.62
4" Meter	$26.78	0-5,000	$3.44	5,001-10,000	$5.17	10,001-15,000	$6.90	above 15,000	$8.62
	Base Charge Total	$28.29							
SENIOR CITIZEN									
Monthly Base Charge (per ERU)	**Base Charge**					**Usage Charge**			
Billing Charge $4.16		**Block 1**	**$15.50**	**Block 2**	**$23.25**	**Block 3**	**$31.10**	**Block 4**	
3/4" Meter	$24.13	0-5,000	$3.10	5,001-10,000	$4.65	10,001-15,000	$6.22	above 15,000	$7.77
1" Meter	$24.13	0-5,000	$3.10	5,001-10,000	$4.65	10,001-15,000	$6.22	above 15,000	$7.77
1.5" Meter	$24.13	0-5,000	$3.10	5,001-10,000	$4.65	10,001-15,000	$6.22	above 15,000	$7.77
2" Meter	$24.13	0-5,000	$3.10	5,001-10,000	$4.65	10,001-15,000	$6.22	above 15,000	$7.77
3" Meter	$24.13	0-5,000	$3.10	5,001-10,000	$4.65	10,001-15,000	$6.22	above 15,000	$7.77
4" Meter	$24.13	0-5,000	$3.10	5,001-10,000	$4.65	10,001-15,000	$6.22	above 15,000	$7.77
COMMERCIAL									
Monthly Base Charge (per ERU)	**Base Charge**					**Usage Charge**			
Billing Charge $4.16		**Block 1**		**Block 2**		**Block 3**		**Block 4**	
3/4" Meter	$26.78	0-5,000	$3.44	5,001-10,000	$5.17	10,001-15,000	$6.90	above 15,000	$8.62
1" Meter	$66.93	0-12,500	$3.44	12,501-25,000	$5.17	25,001-37,500	$6.90	above 37,500	$8.62
1.5" Meter	$133.87	0-25,000	$3.44	25,001-50,000	$5.17	50,001-75,000	$6.90	above 75,000	$8.62
2" Meter	$214.17	0-40,000	$3.44	40,001-80,000	$5.17	80,001-120,000	$6.90	above 120,000	$8.62
3" Meter	$428.34	0-80,000	$3.44	80,001-160,000	$5.17	160,001-240,000	$6.90	above 240,000	$8.62
4" Meter	$669.31	0-125,000	$3.44	125,001-250,000	$5.17	250,001-375,000	$6.90	above 375,000	$8.62
6" Meter	$1,338.59	0-250,000	$3.44	250,001-500,000	$5.17	500,001-750,000	$6.90	above 750,000	$8.62
8" Meter	$2,141.75	0-400,000	$3.44	400,001-800,000	$5.17	800,001-1,200,000	$6.90	above 1,200,000	$8.62

Exhibit "A"
Page 4 of 6

SCHEDULE OF RATES, CHARGES, AND FEES
WATER OUTSIDE CITY LIMITS 2026

IRRIGATION/FIRE HYDRANT

Monthly Base Charge (per ERU)	Base Charge	Usage Charge							
Billing Charge $4.16		Block 1		Block 2		Block 3		Block 4	
3/4" Meter	$26.78	0-5,000	$3.44	5,001-10,000	$5.17	10,001-15,000	$6.90	above 15,000	$8.62
1" Meter	$66.93	0-12,500	$3.44	12,501-25,000	$5.17	25,001-37,500	$6.90	above 37,500	$8.62
1.5" Meter	$133.87	0-25,000	$3.44	25,001-50,000	$5.17	50,001-75,000	$6.90	above 75,000	$8.62
2" Meter	$214.17	0-40,000	$3.44	40,001-80,000	$5.17	80,001-120,000	$6.90	above 120,000	$8.62
3" Meter	$428.34	0-80,000	$3.44	80,001-160,000	$5.17	160,001-240,000	$6.90	above 240,000	$8.62

Exhibit A
Page 5 of 6

SCHEDULE OF RATES, CHARGES, AND FEES
SEWER INSIDE CITY LIMITS EFFECTIVE OCTOBER 1, 2026

RESIDENTIAL	**BASE CHG**	**$47.58**		
Monthly Base Charge (per ERU)				
				Usage Charge (per 1000)
Billing Charge	$2.77			
3/4"	$44.81	up to 16,000		$5.66
1"	$44.81	up to 16,000		$5.66
1.5"	$44.81	up to 16,000		$5.66
2"	$44.81	up to 16,000		$5.66
3"	$44.81	up to 16,000		$5.66
4"	$44.81	up to 16,000		$5.66

Commercial				
Monthly Base Charge (per ERU)				
				Usage Charge (per 1000)
Billing Charge	$2.77			
5/8"-3/4"	$44.81	All gallons	Commercial I	$5.66
1"	$112.03	All gallons	Commercial II	$6.52
1.5"	$224.04	All gallons	Commercial III	$7.36
2"	$358.48	All gallons		
3"	$716.94	All gallons		
4"	$1,120.21	All gallons		
6"	$2,240.44	All gallons		
8"	$3,584.71	All gallons		

SEWER ONLY		
Billing charge-$2.77		
Base Facility Only	$44.81	Residential
	$84.45	Commercial C1
	$90.45	Commercial C2
No WATER	$84.45	Residential
	$84.45	Commercial C1
	$90.45	Commercial C2
Half Rate	$22.41	Residential
	$22.41	Commercial C1
	$22.41	Commercial C2

CODING: Words ~~stricken~~ are deletions; words underlined are additions.

Exhibit A
Page 6 of 6

SCHEDULE OF RATES, CHARGES, AND FEES
SEWER OUTSIDE CITY LIMITS EFFECTIVE OCTOBER 1, 2026

RESIDENTIAL	**BASE CHG**	**$58.79**		
Monthly Base Charge (per ERU)				
				Usage Charge (per 1000)
Billing Charge	$2.77			
3/4"		$56.02	up to 16,000	$7.08
1"		$56.02	up to 16,000	$7.08
1.5"		$56.02	up to 16,000	$7.08
2"		$56.02	up to 16,000	$7.08
3"		$56.02	up to 16,000	$7.08
4"		$56.02	up to 16,000	$7.08

Commerical				
Monthly Base Charge (per ERU)				
				Usage Charge (per 1000)
Billing Charge	$2.77			
5/8"-3/4"	$	56.02	All gallons	Commercial I $7.08
1"	$	140.06	All gallons	Commercial II $8.15
1.5"	$	280.09	All gallons	Commercial III $9.21
2"	$	448.14	All gallons	
3"	$	896.30	All gallons	
4"	$	1,400.46	All gallons	
6"	$	2,800.92	All gallons	
8"	$	4,481.47	All gallons	

SEWER ONLY		
Billing charge-$2.77		
Base Facility Only	$56.02	Residential
	$105.56	Commercial C1
	$113.07	Commercial C2
No WATER	$105.56	Residential
	$105.56	Commercial C1
	$113.07	Commercial C2
Half Rate	$28.02	Residential
	$28.02	Commercial C1
	$28.02	Commercial C2

CODING: Words stricken are deletions; words underlined are additions.

File Attachments for Item:

16. City Council Ordinance No. 2026-2385 (first reading) - An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 26-06, submitted by RMC 47 & 242A, LLC, relating to voluntary annexation; annexing certain real property located in Columbia County, Florida, which is reasonably compact, into the boundaries of the City of Lake City, Florida; making certain findings of fact in support thereof; providing severability; repealing all ordinances in conflict; providing an effective date. This property is located at the corner of Highway 47 and County Road 242A.

Adopt City Council Ordinance No. 2026-2385 on first reading

CM/rrp
09/03/2026

ORDINANCE NO. 2026-2385

CITY OF LAKE CITY, FLORIDA

AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, PURSUANT TO PETITION NO. ANX 26-06, SUBMITTED BY RMC 47 & 242A, LLC, RELATING TO VOLUNTARY ANNEXATION; ANNEXING CERTAIN REAL PROPERTY LOCATED IN COLUMBIA COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, INTO THE BOUNDARIES OF THE CITY OF LAKE CITY, FLORIDA; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Council of the City of Lake City, Florida, (the "City Council"), to annex real property into the corporate boundaries of the City of Lake City, Florida, (the "City"); and

WHEREAS, Sections 171.011 through 171.094, Florida Statutes, as amended, the Municipal Annexation or Contraction Act, empowers the City Council to annex real property into the corporate boundaries of the City, pursuant to a petition voluntarily filed by the owner of certain real property; and

WHEREAS, the Interlocal Service Boundary Agreement (the "ISBA") between the Board of County Commissioners of Columbia County, Florida, (the "County"), adopted by Columbia County Ordinance No. 2025-23; and the City, adopted by City of Lake City Ordinance No. 2026-2345 permits property within the area defined by the ISBA to be annexed into the City; and

WHEREAS, RMC 47 & 242A, LLC, the owners of certain real property more particularly described herein below (the "Real Property"), said Real Property commonly identified by 2026 tax parcel number 08563-003, has petitioned that the same be voluntarily annexed and incorporated into the boundaries of the City; now therefore

BE IT ENACTED by the people of the City of Lake City, Florida:

1. Pursuant to a petition, ANX 26-06, by RMC 47 & 242A, LLC, the owner of the Real Property, said Real Property being depicted on Schedule A: Location Map, attached hereto and incorporated as part of this ordinance, and being reasonably compact, has petitioned the City to have said Real Property annexed into the City.
2. The Real Property is more particularly described as follows:

A PARCEL OF LAND SITUATED IN SECTION 19, TOWNSHIP 4 SOUTH, RANGE 17 EAST, COLUMBIA COUNTY, FLORIDA, BEING A PORTION OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 996, PAGE 2908, AND BOOK 1389, PAGE 2629, CONSISTING OF THE LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 809, PAGE 2414, AND BOOK 856, PAGE 109 OF THE PUBLIC RECORDS OF SAID COUNTY AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHEAST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 19 AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 996, PAGE 2908, THENCE SOUTH 01°34'07" EAST, ALONG THE EAST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SAID SECTION 19 AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 996, PAGE 2908, A DISTANCE OF 40.00 FEET TO A 5/8" IRON ROD AND CAP STAMPED "CHW, INC LB 5075" AND THE POINT OF BEGINNING; THENCE SOUTH 01°34'07" EAST, ALONG SAID EAST LINE A DISTANCE OF 914.00 FEET TO THE SOUTHEAST CORNER OF THE LANDS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 996, PAGE 2908, AND THE NORTHEAST CORNER OF THE LANDS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 1389, PAGE 2629; THENCE SOUTH 01°37'17" EAST ALONG THE EAST LINE OF SAID LANDS, A DISTANCE OF 360.53 FEET TO THE NORTHEASTERLY RIGHT OF WAY LINE OF THE RELOCATION OF COUNTY ROAD NO. 242, AS SHOWN ON FLORIDA DEPARTMENT OF TRANSPORTATION MAPS OF STATE ROAD NO.47 (SECTION 29020-2501), SAID POINT LYING ON A CURVE CONCAVE NORTHERLY, HAVING A RADIUS OF 465.88 FEET AND BEING SUBTENDED BY A CHORD HAVING A BEARING AND DISTANCE OF NORTH 85°19'34" WEST, 72.44 FEET; THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE AND ALONG SAID NORTHEASTERLY RIGHT OF WAY LINE, THROUGH A CENTRAL ANGLE OF 08°55'03", AN ARC LENGTH OF 72.51 FEET TO THE END OF SAID CURVE; THENCE DEPARTING SAID NORTHEASTERLY RIGHT OF WAY LINE, NORTH 01°37'17" WEST, A DISTANCE OF 354.74 FEET TO THE NORTHERLY LINE OF SAID LANDS AS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 1389, PAGE 2629; THENCE NORTH 01°34'07' WEST, A DISTANCE OF 125.05 FEET; THENCE NORTH 89°54'21" WEST, A DISTANCE OF 217.26 FEET; THENCE SOUTH 01°28'24" EAST, A DISTANCE OF 3.16 FEET TO THE BEGINNING OF A CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 141.50 FEET AND BEING SUBTENDED BY A CHORD HAVING A BEARING AND DISTANCE OF SOUTH 27°33'03" WEST, 137.30 FEET; THENCE SOUTHWESTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 58°02'53", AN ARC LENGTH OF 143.36 FEET TO THE END OF SAID CURVE, ALSO BEING THE NORTH LINE OF THE LANDS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 1389, PAGE 2629, AND THE SOUTH LINE OF THE LANDS DESCRIBED IN SAID

OFFICIAL RECORDS BOOK 996, PAGE 2908; THENCE SOUTH 59°03'00" WEST, A DISTANCE OF 96.00 FEET TO THE SAID NORTHEASTERLY RIGHT OF WAY LINE OF THE RELOCATION OF COUNTY ROAD NO. 242; THENCE NORTH 30°48'37" WEST, ALONG SAID NORTHEASTERLY RIGHT OF WAY LINE, A DISTANCE OF 57.70 FEET TO THE NORTHWEST CORNER OF THE LANDS DESCRIBED IN SAID OFFICIAL RECORDS BOOK 1389, PAGE 2629; THENCE CONTINUE NORTHWESTERLY ALONG SAID NORTHEASTERLY RIGHT OF WAY LINE THE FOLLOWING FIVE (5) COURSES: (1) NORTH 31°18'47" WEST, A DISTANCE OF 51.36 FEET; (2) NORTH 59°01'16" EAST, A DISTANCE OF 9.91 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 446.19 FEET AND BEING SUBTENDED BY A CHORD HAVING A BEARING AND DISTANCE OF NORTH 42°31'47" WEST, 179.97 FEET; (3) NORTHWESTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 23°16'13", AN ARC LENGTH OF 181.22 FEET TO THE END OF SAID CURVE; (4) NORTH 54°07'52" WEST, A DISTANCE OF 97.09 FEET TO THE BEGINNING OF A CURVE CONCAVE NORTHEASTERLY, HAVING A RADIUS OF 32.81 FEET AND BEING SUBTENDED BY A CHORD HAVING A BEARING AND DISTANCE OF NORTH 19°36'05" WEST, 37.34 FEET; (5) NORTHERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 69°21'19", AN ARC LENGTH OF 39.72 FEET TO THE EASTERLY RIGHT OF WAY LINE OF STATE ROAD NO.47 AS SHOWN ON THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY MAPS OF STATE ROAD NO. 47 (SECTION 29020-2501), AND TO THE BEGINNING OF A CURVE CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 3,030.28 FEET AND BEING SUBTENDED BY A CHORD HAVING A BEARING AND DISTANCE OF NORTH 09°49'57" EAST, 563.68 FEET; THENCE CONTINUE NORTHEASTERLY ALONG SAID EASTERLY RIGHT OF WAY LINE THE FOLLOWING TWO (2) COURSES: (1) ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 10°40'24", AN ARC LENGTH OF 564.50 FEET TO THE END OF SAID CURVE; (2) NORTH 04°23'17" EAST, A DISTANCE OF 76.36 FEET TO THE WESTERLY EXTENSION OF THE SOUTHERLY LINE OF SAID PINE KNOLL, AND A 5/8" IRON ROD AND CAP STAMPED "CHW, INC LB 5075"; HENCE NORTH 89°13'50" EAST ALONG SAID SOUTHERLY LINE, A DISTANCE OF 572.01 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED LANDS CONTAIN 12.60 ACRES, MORE OR LESS.

3. The City Council finds the petition bears the signatures of all owners of said Real Property in the area proposed to be annexed.

4. The City Council finds said Real Property meets the criteria established by Chapter 171, Florida Statutes, as amended, and said ISBA between the County, and the City, and should

be annexed to the boundaries of the City.

5. Said Real Property is hereby annexed to the boundaries of the City, and in every way is a part of the City.

6. The boundaries of the City are hereby redefined to include said Real Property.

7. Annexation. Said Real Property shall continue to be classified as follows: COMMERCIAL, under the land use classifications as designated on the Future Land Use Plan Map of the Columbia County Comprehensive Plan and classified as COMMERCIAL, INTENSIVE (CI) under the zoning districts as designated on the Official Zoning Atlas of the Columbia County Land Development Regulations until otherwise changed or amended by appropriate ordinance of the City.

8. Effective January 1, 2027, all real property lying within the boundaries of the City, as hereby redefined, shall be assessed for payment of municipal ad valorem taxes, and shall be subject to all general and special assessments.

9. All persons who have been lawfully engaged in any occupation, business, trade or profession, within the area, described in Section 1 above, upon the effective date of this Ordinance under a valid license or permit issued by the County and all other necessary state or federal regulatory agencies, may continue such occupation, business, trade or profession within the entire boundaries of the City, as herein defined, upon securing a valid occupational license from the City, which shall be issued upon payment of the appropriate fee, without the necessity of taking or passing any additional examination or test which otherwise is required relating to the qualification of such occupations, businesses, trades or professions.

10. The City Clerk is hereby directed to file, within seven (7) days following the effective date of this ordinance, a certified copy of this ordinance with the following:

a) Florida Department of State, Tallahassee, Florida;

b) Florida Office of Economic and Demographic Research, Tallahassee, Florida;

c) Clerk of the Circuit Court of Columbia County, Florida;

d) Chief Administrative Officer of Columbia County, Florida;

e) Property Appraiser of Columbia County, Florida;

f) Tax Collector of Columbia County, Florida; and

g) All public utilities authorized to conduct business within the city.

11. Severability. It is the declared intent of the City Council that if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this ordinance and the remainder of this ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

12. Conflict. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

13. Effective Date. This ordinance shall be effective on the date of final adoption by the City Council.

APPROVED, UPON FIRST READING, by the City Council, at a regular meeting, on the _____ day of _____ 2026.

PUBLICLY NOTICED, in a newspaper of general circulation in the city, by the City Clerk of the City on the 10th of September 2026 and 17th of September 2026.

APPROVED AND ADOPTED UPON SECOND READING, by an affirmative vote of a majority of a quorum present of the City Council, at a regular meeting this ____ day of _____ 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

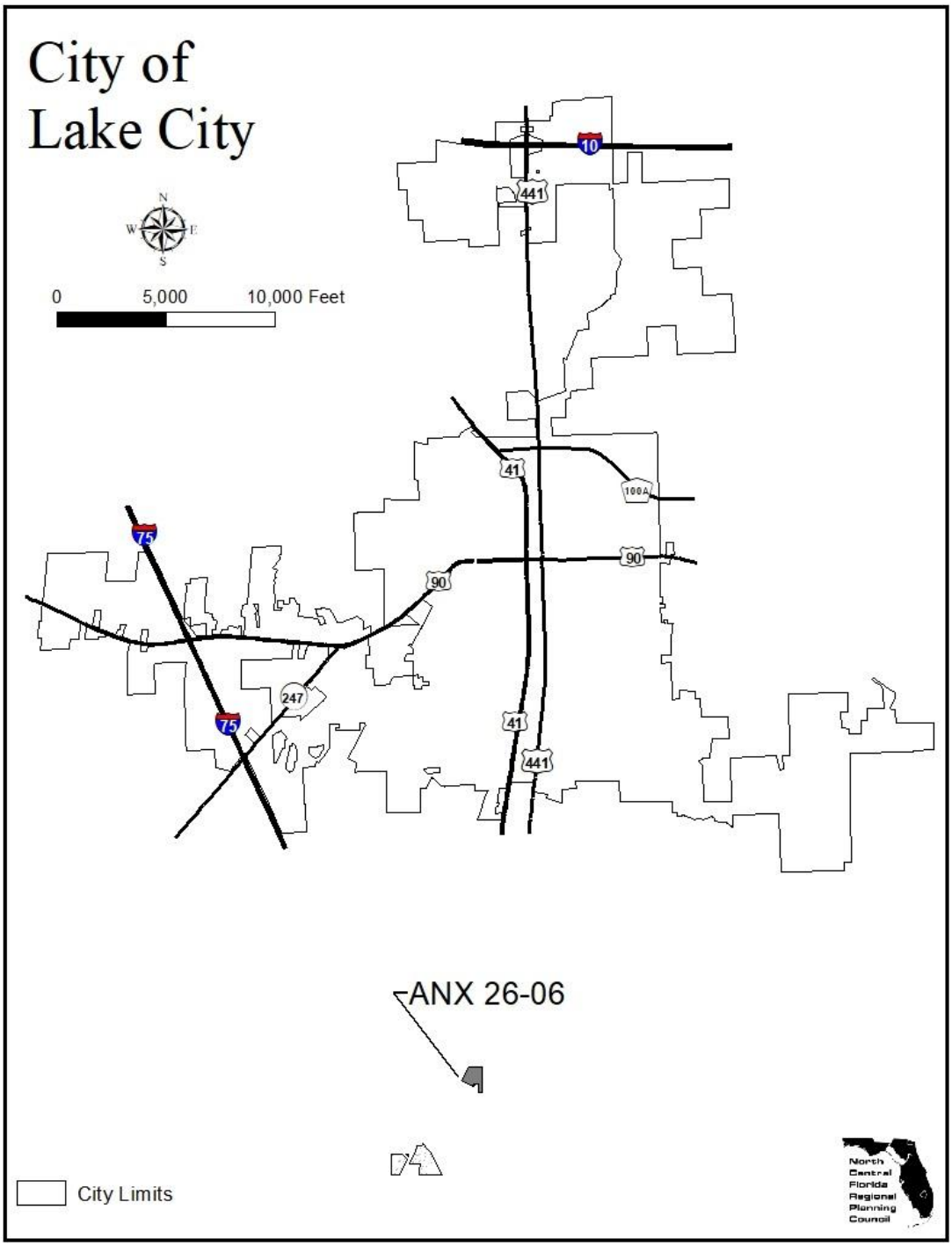
ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

Schedule A: Location Map



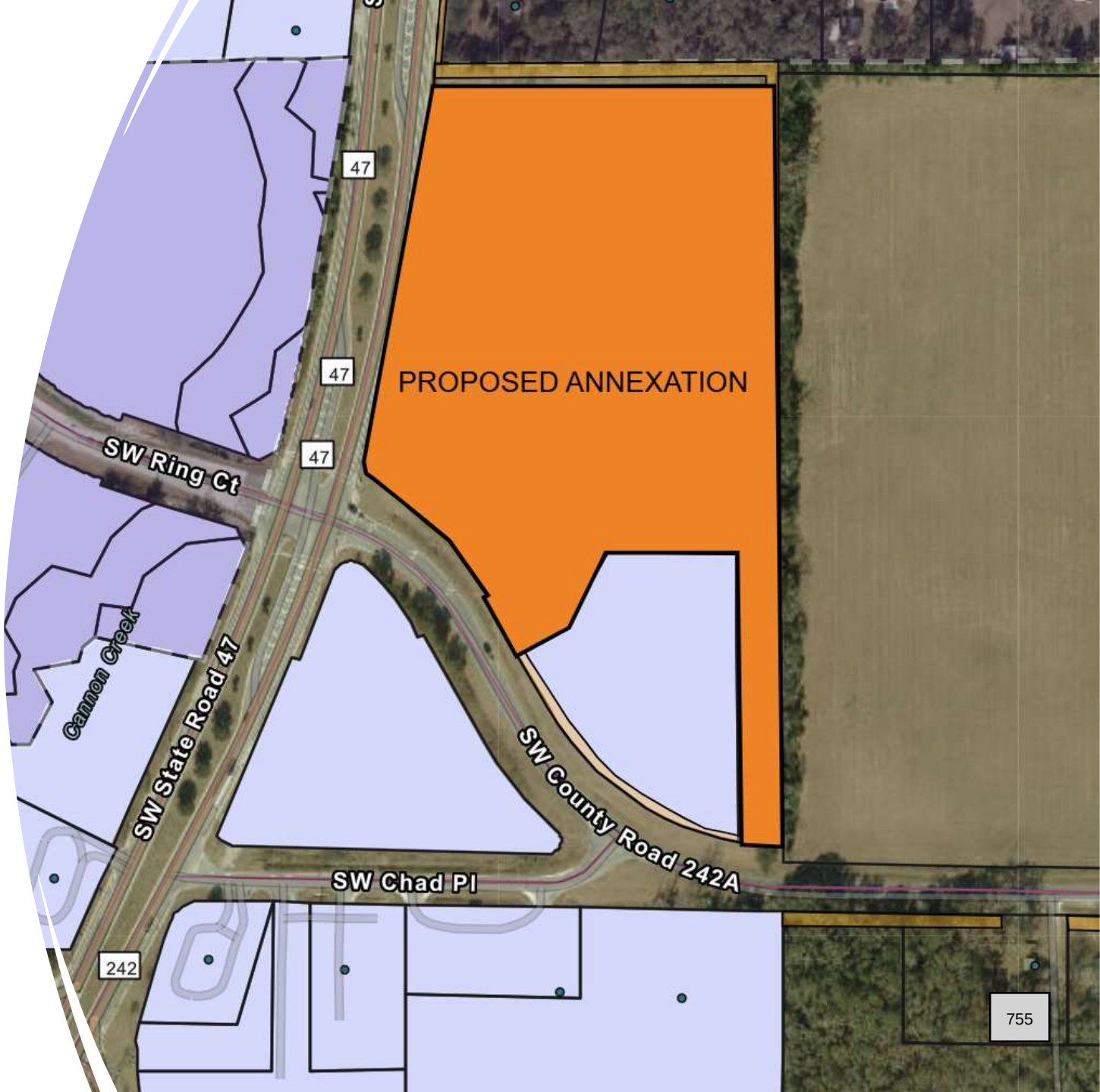
ORDINANCE 2026-2385

ANX 26-06

Introduction

- Applicant has requested to annex parcel 08563-003 into the City.
- This parcel is located at the corner of Hwy 47 and County Road 242A.

Location


PROPOSED ANNEXATION
47
47
47
SW Ring Ct
Cannon Creek
SW State Road 47
SW County Road 242A
SW Chad Pl
242
755

Staff Comments

- Staff has confirmed that this does not create an enclave, pocket or finger in a serpentine pattern.
- Staff has confirmed that this property is not contiguous to City property but is located within a Joint Planning Area.

Staff Recommendation

- Staff's recommendation is to approve Ordinance 2026-2385.

QUESTIONS

Business Impact Estimate

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the City's website by the time notice of the proposed ordinance is published.

Proposed ordinance's title/reference: **ORDINANCE 2026-2385**
AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, PURSUANT TO PETITION NO. ANX 26-06, SUBMITTED BY RMC 47 & 242A, LLC, RELATING TO VOLUNTARY ANNEXATION; ANNEXING CERTAIN REAL PROPERTY LOCATED IN COLUMBIA COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, INTO THE BOUNDARIES OF THE CITY OF LAKE CITY, FLORIDA; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law[1] for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☒ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
    a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
    b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
    c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
    d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

[1] See Section 166.041(4)(c), Florida Statutes.

In accordance with the provisions of controlling law, the City hereby publishes the following information:

1. Summary of the proposed ordinance: **AN ORDINANCE OF THE CITY OF LAKE CITY, FLORIDA, PURSUANT TO PETITION NO. ANX 26-06, SUBMITTED BY RMC 47 & 242A, LLC, RELATING TO VOLUNTARY ANNEXATION; ANNEXING CERTAIN REAL PROPERTY LOCATED IN COLUMBIA COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, INTO THE BOUNDARIES OF THE CITY OF LAKE CITY, FLORIDA; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE.**

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:
(a) An estimate of direct compliance costs that businesses may reasonably incur;
(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
(c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.
No estimated direct impact of the proposed ordinance on private, for profit businesses in the City.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:
Zero

4. Additional information the governing body deems useful (if any):
The proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals as well as businesses) and, therefore, the proposed ordinance does not affect only businesses).

File Attachments for Item:

18. City Council Resolution No. 2026-102 - A resolution of the City of Lake City, Florida, approving that certain Collective Bargaining Agreement between the City and Florida State Lodge Fraternal Order of Police; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

CM/rrp
09/03/2026

RESOLUTION NO 2026 - 102

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA APPROVING THAT CERTAIN COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY AND FLORIDA STATE LODGE FRATERNAL ORDER OF POLICE; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID AGREEMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City ("City") and the Florida State Lodge Fraternal Order of Police, Inc., a Florida corporation (the "FOP") have engaged in negotiations towards an agreement concerning the City's police officers who are members of the FOP; and

WHEREAS, the City and the FOP have negotiated an agreement, a copy of which is attached in the form of the Exhibit attached hereto (the "Agreement"); and

WHEREAS, approving the Agreement is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Approving the Agreement is in the public or community interest and for public welfare; and

2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and

3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and

4. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Agreement; and

5. The Mayor of the City of Lake City is directed to execute on behalf of and bind the City to the terms of the Agreement; and

6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

7. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

AGREEMENT

between the

CITY OF LAKE CITY

and the

THE FLORIDA STATE LODGE

FRATERNAL ORDER OF POLICE, INC.

October 1, 2026 through September 30, 2029

EXHIBIT TO RESOLUTION

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EXHIBIT TO RESOLUTION

AGREEMENT

THIS AGREEMENT, effective [date of ratification], between the **CITY OF LAKE CITY** (the "City" or the "Employer") and the **FLORIDA STATE LODGE FRATERNAL ORDER OF POLICE, INC.**, (the "FOP" or the "Union") and their successors and assigns provides as follows:

EXHIBIT TO RESOLUTION

767

PREAMBLE

WHEREAS, it is the intention of the parties to this Agreement to set forth the entire agreement of the parties with respect to matters within the scope of negotiations; **NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

EXHIBIT TO RESOLUTION

ARTICLE 1

RECOGNITION

1.1 The City recognizes the Florida State Lodge Fraternal Order of Police, Inc., as the exclusive representative for the purposes of collective bargaining with respect to wages, hours, and terms and conditions of employment for all employees in the bargaining unit.

1.2 The bargaining unit for which this recognition is accorded is as defined in the Certification issued by the Florida Public Employees Relations Commission on March 17, 2014 (Certification No. 1834) and includes all law enforcement employees of the City of Lake City in the following sworn classifications: police officer, police investigator and police sergeant and specifically excludes police chief, police captain, police lieutenant, and all other employees of the City of Lake City.

EXHIBIT TO RESOLUTION

ARTICLE 2

NO STRIKE

2.1 "Strike" means the concerted failure of employees to report for duty; the concerted absence of employees from their positions; the concerted stoppage of work by employees; the concerted submission of resignations by employees; the concerted abstinence in whole or in part by any group of employees from the full and faithful performance of the duties of employment with a public employer for the purpose of inducing, influencing, condoning, or coercing a change in the terms and conditions of employment or the rights, privileges, or obligations of public employment, or participating in a deliberate and concerted course of conduct which adversely affects the services of the public employer; the concerted failure of employees to report for work after the expiration of a collective bargaining agreement; and picketing in furtherance of a work stoppage. The term "strike" shall also mean any overt preparation including but not limited to the establishment of strike funds with regard to the above-listed activities.

2.2 Neither the Union, nor any of its officers or agents, nor members covered by this Agreement, nor any other employees covered by this Agreement, will instigate, promote, sponsor, or engage in, or condone any strike, sympathy strike, slowdown, concerted stoppage of work, unlawful picketing, or any other interruption of the operations of the City, regardless of the reason for so doing.

2.3 Each employee who holds a position with the Union occupies a position of special trust and responsibility in maintaining and bringing about compliance with this Article and the strike prohibition in F.S. Section 447.505 and the Constitution of the State of Florida, Article I, Section 6. Accordingly, the Union, its officers, stewards, and FOP representatives agree that it is their continuing obligation and responsibility to maintain compliance with this Article and the law, including their responsibility to abide by the provisions of this Article and the law by remaining at work during any interruption which may be initiated by others; and their responsibility, in event of breach of this Article or the law by other employees, and upon the request of the City; to encourage and direct employees violating this Article or the law to return to work, and to disavow the strike publicly.

2.4 Any or all employees who violate any provisions of the law prohibiting strikes or of this Article may be dismissed or otherwise disciplined by the City, and any such action by the City shall not be grievable or arbitrable under the provisions of Article 5 – Grievance Procedure.

ARTICLE 3

NO DISCRIMINATION

3.1 The City agrees to continue its policy of not discriminating against any employee for any reason prohibited by applicable state and federal law. Any claim of discrimination by an employee against the City, its officials or representatives, may be grieved under the provisions of Article 5 – Grievance Procedure, or the grievance procedure contained in City Personnel Rules and Regulations and is required to be brought to the attention of management as soon as the discrimination is discovered.

3.2 The FOP shall not interfere with the right of employees covered by this Agreement to become or refrain from becoming members of the FOP, and the FOP shall not discriminate against any such employees because of membership or non-membership in any employee organization.

3.3 The FOP and the City agree to support the principles of equal opportunity and promotion as prescribed by applicable state statutes and federal codes. The parties agree that intimidating, hostile or offensive language or conduct, based on a person's race, sex, sexual orientation, age, disability, religion, marital status or national origin is unacceptable in the workplace.

EXHIBIT TO RESOLUTION

ARTICLE 4

CONSULTATION

4.1 The Chief of the Police Department and/or his/her designated representatives (up to a total of three (3) shall meet and consult on an as needed basis but at least once per quarter with three (3) representatives designated by the FOP on City law enforcement activities, on any matters which are not covered by this Agreement, and on questions relating to the implementation of this Agreement.

4.2 Each party shall submit an agenda to the other party at least seven (7) calendar days prior to each meeting date, and only agenda items will be discussed at the meeting; except with the mutual agreement of the parties, other items not on the agenda may be discussed.

4.3 It is understood that these meetings shall not be used for negotiation purposes.

4.4 Members of the bargaining unit who serve as FOP representatives shall be excused without loss of pay for consultation purposes. Attendance at the consultation meetings outside of regular working hours shall not be deemed time worked.

EXHIBIT TO RESOLUTION

ARTICLE 5

EMPLOYEE COMPLAINT PROCEDURE

5.1 In a mutual effort to provide harmonious working relations between the parties to this Agreement, it is agreed and understood by both parties that there shall be a procedure for the resolution of grievances between the parties arising from any alleged violation of specific terms of this Agreement. For the purpose of this Agreement, a grievance is defined as a dispute, claim or complaint that any employee or group of employees may have as to the interpretation, application, and/or alleged violation of some express provision of this Agreement.

5.2 All grievances must be handled exclusively as set forth in this procedure. The FOP has no obligation to process any grievance of an employee who is not an FOP member, and to the extent permitted by law, access to the arbitration process hereunder is limited to the FOP, and no bargaining unit member may proceed to arbitration without the FOP's written authorization.

5.3 Nothing in this Agreement shall be construed to prevent employees from discussing any questions or complaints with their supervisor (sergeant or lieutenant) or the Chief of Police. Employees of the City are encouraged to bring any questions, complaints, or other concerns to their supervisors in accordance with the Department's "open door policy." Any employee's informal discussions with his or her supervisor, sergeant, lieutenant or the Chief of Police, or any other person, shall not delay or postpone the time limits for filing a formal grievance under this procedure.

5.4 If the aggrieved employee requests Union representation, the grievant will notify the City, and the grievant will be responsible for notifying the FOP of any meeting called for the resolution of such grievance.

5.5 Every effort will be made by the parties to settle all grievances as soon as possible. The time limits set forth shall be strictly complied with, and may be extended only by mutual agreement of the parties, in writing. The City is not required to consider, respond to, or act upon, any grievance that is not filed within the time set forth in this Employee Complaint Procedure. A grievance shall be considered settled at any point when the employee fails to file the necessary written notice to invoke the next step of the grievance procedure.

5.6 If the City fails to answer any grievance in the time provided, the grievance may be advanced to the next step by the FOP or the grievant.

5.7 To be subject to review at any level, a grievance must be in writing, and must be filed using this Employee Complaint Procedure and the Complaint Form set forth in Chapter 17 of the City's Personnel Manual and must contain the following information:

(a) Aggrieved employee's name and signature.
(b) Aggrieved employee's classification.
(c) Date grievance was filed in writing.
(d) Date and time action or conduct giving rise to the grievance occurred.
(e) Where action or conduct giving rise to the grievance occurred.
(f) Description of incident, action or conduct giving rise to the grievance, including identification of every person involved.

EXHIBIT TO RESOLUTION

(g) Article and section of the Agreement alleged to have been violated.
(h) Desired remedy to resolve grievance.

5.8 Preparation of any grievance, and attendance at any meeting, hearing or arbitration shall be without pay to the grievant and any Union representative attending.

5.9 Grievances shall be processed as follows:

STEP I – SUPERVISOR LEVEL - Any employee having a complaint may, within seven (7) calendar days following any incident, discuss the situation informally with the immediate supervisor. If the matter is not resolved, the employee may submit to the supervisor a Complaint Form setting forth the information outlined in section 5.7 above. The form must be completed and submitted to the supervisor within fourteen (14) calendar days of the incident giving rise to the complaint. The supervisor shall meet with the employee and provide a written decision to the employee within seven (7) calendar days following receipt of the formal complaint form.

STEP 2 - DEPARTMENT DIRECTOR LEVEL - If the complaint cannot be resolved at the supervisor level, the employee may appeal the complaint to the Department Director. The Step 2 appeal must be initiated by the employee by signature on the complaint form within five (5) calendar days of the supervisor's decision. The supervisor will forward the original complaint form including their reply to the Department Director within five (5) calendar days following receipt of the employee's notice of Step 2 appeal. The Department Director shall meet with the employee and provide a written decision to the employee within seven (7) calendar days following receipt of the appeal. Oral and written reprimands may not be challenged beyond Step 2, except that the propriety of such discipline may be challenged in an arbitration challenging more severe discipline or discharge if the City claims that the oral or written reprimand or reprimands was or were considered in issuing the more severe discipline.

STEP 3 - CITY MANAGER LEVEL - If the complaint is not resolved by the Department Director, the employee may appeal the complaint to the City Manager. The Step 3 appeal must be initiated by the employee by signature on the complaint form within five (5) calendar days of the Department Director's decision. The Department Director will forward the original complaint form and their reply to the City Manager within five (5) calendar days following the employee's notice of Step 3 appeal. The City Manager may:

a. Meet with the employee, if the employee desires to discuss the complaint.
b. Consider the complaint based solely on the written content.

The City Manager shall communicate a written decision to the employee within ten (10) calendar days following a meeting with the employee, or reviewing the written complaint based on content, whichever is later. Such decision shall be the City's final decision on the grievance, subject to further appeal under section 5.10 below.

5.10 If a grievance, as defined in this Article, has not been satisfactorily resolved within the above Employee Complaint Procedure, the grievant may request arbitration in writing to the City Manager, or in the City Manager's absence, the City Manager's authorized representative, no later than seven (7) calendar days after the date of the response from the City Manager under this Employee Complaint Procedure.

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5.11 Whenever the Union or grievant requests arbitration in accordance with the provisions of this Article, the parties shall first attempt to choose an arbitrator. If, after ten (10) calendar days after receipt of the request for arbitration, the parties are unsuccessful in selecting an arbitrator, the parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of seven (7) arbitrators. The arbitrators shall be selected from such panel by alternately striking names from the list (the grievant shall strike first), until the last name is reached.

5.12 The powers of the arbitrator shall be limited as follows:

(a) The arbitrator shall not have the power to add to, subtract from, modify, or alter the terms of this Agreement;
(b) The arbitrator shall have no authority to rule on jurisdictional disputes between groups of employees or Unions representing groups of employees;
(c) The arbitrator shall have no power or authority to establish wage scales rates for new jobs, or, except if he is specifically empowered, to change any wage;
(d) In the case of a grievance arising from a discipline, the arbitrator shall not have the authority to alter or amend the discipline, but may only determine whether the employee engaged in the misconduct alleged;
(e) The arbitrator shall have only the power to rule on grievances arising under this Agreement as defined in section 5.1 above;
(f) The arbitrator shall have no power to arbitrate any matter that arose before the effective date of this Agreement, or after the expiration of this Agreement;
(g) The arbitrator shall promptly hear the matter and shall issue the decision within thirty (30) days from the close of the arbitration.

5.13 The decision of the arbitrator shall be final and binding on the City, the FOP, and all persons, provided, however, that the arbitrator's decision is not outside or beyond the scope of the arbitrator's jurisdiction or violates the Florida Arbitration Code.

5.14 Costs for the arbitrator and the hearing will be borne by the losing party. Transcripts will be paid for by the party requesting it. Each party will pay its own representatives and the costs for its own witnesses.

5.15 No more than one grievance shall be placed before an arbitrator at any one hearing unless the City and the FOP agree in writing to waive this provision.

5.16 The FOP, through its designated representative, may file grievances claiming violations of the recognition clause, the dues deduction clause, or any other claimed violation of contract rights which accrue solely to the Union as a labor organization and not to individual employees.

5.17 Any step of the grievance procedure may be waived upon mutual agreement between the grievant and the City.

5.18 Discipline of probationary employees, up to and including discharge, is not subject to the Employee Complaint Procedure. No employee, or other person or entity, may file a grievance concerning the discipline, including discharge, or other employment action, taken against any

probationary employee, and the City is not required to consider, respond to, or act upon any such grievance.

ARTICLE 6

HOURS OF WORK, OVERTIME AND ASSIGNMENT PAY

6.1 Workweek

The basic work period shall be a fourteen (14) calendar day work cycle of eighty four (84) hours, except for Criminal Investigative Division ("CID") employees, the accreditation and crime prevention officers and the internal affairs sergeant, who are assigned to a forty (40) hour workweek.

6.2 Overtime

All work in excess of the normal workweek which has been authorized by supervisory personnel shall be overtime and shall be compensated at time and one-half (1 ½) the employees regular rate of pay.

Overtime compensation shall commence after eighty four (84) hours in a fourteen (14) calendar day work period for employees assigned to patrol schedules. Overtime compensation shall commence after forty (40) hours in a seven (7) calendar day work period for employees assigned to non patrol schedules.

At the employee's option as limited below, compensatory leave equal to one and one-half (1 ½) the number of overtime hours worked will be granted in lieu of payment; however, the employee will be limited to having no more than 120 hours of compensatory leave hours. If the employee has more than 120 hours of compensatory leave as of October 1, 2026, the employee will not lose any compensatory leave accumulated by then, but the employee will not be able to accumulate any compensatory leave until the employee's compensatory leave hours fall below 120.

6.3 Call-Back

(1) "Call-back" is defined as requiring an employee to return to his/her work station while on on-call status or for non-scheduled overtime assignments. Call-back shall not include a return to work for reasons attributable to the employee (i.e., completion/correction of reports, etc.).

(2) If an employee is called back to work as defined in Section 6.3 (1) above, he shall be paid for all time worked but not less than two (2) hours at a rate of time and one-half his/her regular rate of pay. Each call-back shall be a two (2) hour minimum.

(3) Required court attendance that is continuous with the beginning or end of a regular shift shall mean any required court attendance that begins 15 minutes from the beginning or 30 minutes from the end of the regular shift, in which case the employee is paid from the end or up to the beginning of his/her regular shift. Other required court attendance that falls outside these parameters would be treated as call-back.

(4) Call-back shall not count as hours worked for the purpose of computing overtime pay.

6.4 On-Call

(1) "On-call" is defined as that time, outside the normal working hours of the employee concerned, when the employee is otherwise considered to be off duty, but has previously been ordered by the Police Chief or his/her designee to be available to promptly return to work if called.

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(2) An employee on-call is required to leave a telephone number where he can be reached or carry a pager (even if that means the employee must remain within a reasonable call-back radius).

(3) In the event that an officer is required to be on-call as defined in paragraph 6.4 (1) above, the officer shall be paid on the following basis:

Day	*Amount*
Weekday	$12.00
Saturday or Sunday	$48.00
Observed Holiday	$48.00

(4) The following conditions shall apply to on-call assignments:

(a) the Police Chief will designate employees to be on-call on a weekly basis beginning with the least senior employees in the classification involved. Each week, the next least senior employees will be designated on-call, and this weekly rotation will continue until all employees have served on-call, after which the rotation will be repeated;

(b) the employee called into work under this section shall respond to the call-in and have one hour from the call-in in which to report to duty; and

(c) the employee called into work has the option of contacting a volunteer to work instead; provided, the employee notifies his/her supervisor of the replacement and retains responsibility if the volunteer fails to report to work.

(5) When an employee who is in an on call status is required to return to duty, the calculation for pay purposes begins when the officer reports to dispatch that he/she is in-service.

(6) The City has no obligation to pay on-call pay for any shift during which the Lake City Medical Center is paying the officer to provide security services during such shift.

6.5 Working Out of Classification

An employee covered by this Agreement whom the Chief of Police approves to work in an “acting” capacity in a higher classification for a period of more than thirty (30) work days shall be paid a differential of five percent (5%) over his/her base rate of pay starting with the first day so worked.

6.6 K-9 Officers

Police officers assigned to the K-9 unit will be permitted 8 hours per week from their work schedule to care for and groom their dogs. The training for the handlers of K-9 dogs will take place during duty hours.

6.7 Shift Realignment and Assignments

Shift realignments may occur on a fifty six (56) day cycle for the uniformed patrol division, but rotating day and night shifts will not occur more frequently than every one hundred eighty four (184) days. Except in case of emergency or when changes must be made to accommodate employee requests, the

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shift realignment schedule shall be posted at least fourteen (14) calendar days in advance of the realighment. To fill an anticipated vacancy on a shift, at least three (3) days' advance notice will be provided to the officer assigned to fill the vacancy. The Police Chief or the Police Chief's designee has the right to select the officer to fill the vacancy notwithstanding any other provison of this Agreement.

6.8 Compensatory Time

Employees may accumulate a maximum of 120 hours of comp time (80 overtime hours of work). Any employee who has accrued the maximum number of compensatory hours shall be paid in cash at the regular rate of pay earned by the employee for any additonal overtime hours of work.

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ARTICLE 7

HOLIDAYS

7.1 Designated Holidays

The following holidays are designated as paid holidays:

New Year's Day

Martin L. King, Jr. Day

Presidents Day

Good Friday

Memorial Day

Juneteenth

Independence Day

Labor Day

Veterans Day

Thanksgiving Day

Friday after Thanksgiving

Christmas Eve Day or the day following Christmas Day, as the City Manager determines

Christmas Day

If the City Manager designates any additional day as a holiday for all other City employees, the same holiday shall be recognized for employees in the bargaining unit.

7.2 Holiday Observance

For non-shift employees, if any of these holidays falls on Saturday, the preceding Friday shall be observed as the holiday, or if any of these holidays falls on Sunday, the following Monday shall be observed as the holiday.

7.3 Holiday Compensation

Any employee, regardless of classification, required to work on a designated holiday shall receive holiday pay plus overtime pay at the rate of one and one-half (1 ½) times their regular hourly rate for actual hours worked during the holiday.

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ARTICLE 8

ANNUAL LEAVE

8.1 Eligibility and Accrual Rate

Each full time employee is eligible for annual leave, with full pay, computed on the basis of continuous service. Annual leave is based on a bi-weekly basis as follows:

Less than One (1) year's service	-	3 hours per bi-weekly pay period
One (1) up to Five (5) years' service	-	5.2 hours per bi-weekly pay period
Five (5) up to ten (10) years' service	-	6.2 hours per bi-weekly pay period
Ten (10) or more years' service	-	8 hours per bi-weekly pay period

8.2 Maximum Accumulation

The City grants annual leave as a reward for services rendered and for the purpose of rest and relaxation as an investment in the employee. City policy encourages employees to take their annual leave during the year following the period in which they became eligible for it. Employees may not accumulate more than 320 hours annual leave. Annual leave in excess of 320 hours at the beginning of the fiscal year (October 1st) will be converted to sick leave. Cash payment of annual leave is not paid at anytime other than upon separation from City employment. Upon separation, compensation is made to the employee for any earned but unused leave to their credit as of the effective date of termination. All earned pay and annual leave of employees who die while in the service of the City is paid in cash to the spouse or estate of the employee.

8.3 Requesting Annual Leave

Request for annual leave shall be made a minimum of seven (7) calendar days in advance of planned use. In emergency cases, Department Directors may waive this requirement. When a request for annual leave is denied, the employee shall be notified in writing by the respective supervisor stating the reason for denial.

8.4 If a paid holiday occurs during annual leave, the day will be treated as a holiday.

8.5 Annual leave will be used in no less than one (l) hour increments.

8.6 All employees covered by this Agreement who take a full shift off as annual leave, or sick leave, will be charged the actual hours taken off. Birthday leave, when authorized by the City Manager, is defined as one (1) working day, regardless of duration of the shift.

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ARTICLE 9

SICK LEAVE

9.1 Eligibility and Accrual Rate

Regular full-time employees are eligible for sick leave at the rate of eight (8) hours per month. There is no threshold to the number of hours an employee may accumulate. Employees may use sick leave benefits for an absence due to their own illness or injury or, that of an immediate family member as defined in Section 10.04 of the city personnel manual. Sick leave shall be used in hourly increments with the minimum being one (1) hour. Employees may use up to four (4) days sick leave during the budget year as "personal" leave days. Personal leave days may not be carried over to a new budget year.

9.2 Medical Certification

After three (3) consecutive days of absence, the employee shall submit to the Department Head a medical certification from the attending physician before any additional use of sick leave credits will be authorized for the employee. If the employee continues to be absent, the City shall require further medical certification for each 30 consecutive days of absence, unless the Department Head has personal knowledge that the employee is hospitalized and unable to return to work. Such medical certification must state that the employee is unable to perform the regularly assigned duties if sick leave is to be authorized by the City.

9.3 Abuse of Sick Leave

Sick leave benefits are intended solely to provide income protection in the event of illness or injury, and may not be used for any other absence other than allowed by this section. If it is determined that an employee is abusing the sick leave benefit, such employee shall be subject to disciplinary action up to and including termination.

9.4 Annual Incentive

Annually, during the first week of December, employees having a sick leave account balance of 60 hours or more may request payment for up to 24 hours of available sick leave. Employees having a sick leave account balance of 120 hours or more may request payment of up to 48 hours of available sick leave. Other than this incentive, unused sick leave benefits will not be paid to employees while they are employed.

9.5 Payment of Unused Sick Leave.

Unused sick leave may be paid upon terminal separation under the following conditions:

(1) Employee leaves city service in good standing.

(2) Payment shall be at the current rate of salary. Payment will not exceed 25% of the total accrued sick leave and shall not be more than 500 sick leave hours.

ARTICLE 10

FUNERAL LEAVE

10.1 A maximum of three (3) working days with pay will be granted a full-time employee when an immediate family member death occurs. Immediate family members are *husband, wife, mother, father, son, daughter, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparents and grandchildren*. The leave must be approved by the Department Director.

10.2 One (1) day funeral leave will be permitted for relatives who are not within the immediate family. This privilege will only be allowed two (2) times during any 12-month period and the leave day must be used to attend the funeral. Family relatives *are aunt, uncle, niece, and nephew*. The leave must be approved by the Department Director.

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ARTICLE 11

SALARIES

11.1 Annual Pay

The following annual pay matrix will be effective October 1, 2026:

Year 1

	Low	High	1	2	3	4	5	6	7	8	9	10	
10	$53,354.91	$68,382.36	$53,354.91	$54,774.95	$56,251.77	$57,787.34	$59,384.72	$61,046.08	$62,773.63	$64,570.40	$66,439.04	$68,382.36	**Patrolman 84 hours**
11	$55,129.85	$70,403.43	$55,129.85	$56,251.77	$57,787.56	$59,384.72	$61,046.08	$62,773.63	$64,570.40	$66,439.04	$68,382.36	$70,403.43	**HIDTA/CIU 84 hours**
12	$56,542.32	$72,036.13	$56,524.32	$57,318.26	$58,915.49	$60,576.78	$62,304.43	$64,101.14	$65,970.02	$67,913.15	$69,934.08	$72,036.13	**CID/ACCR 80 hours**
13	$68,382.36	$76,965.04	$68,382.36	$70,403.43	$72,505.53	$74,691.50	$76,965.04						**Sgts 84 hours**
13	$67,913.15	$76,495.65	$67,913.15	$69,934.29	$72,036.13	$74,222.21	$76,495.65						**Sgts 80 hours**

Year 2

	Low	High	1	2	3	4	5	6	7	8	9	10	
10	$57,354.91	$74,835.15	$57,354.91	$59,075.56	$60,847.82	$62,673.26	$64,553.46	$66,490.06	$68,484.76	$70,539.30	$72,655.48	$74,835.15	**Patrolman 84 hours**
11	$59,129.85	$77,151.04	$59,129.85	$60,903.75	$62,730.86	$64,612.78	$66,551.17	$68,547.70	$70,604.13	$72,722.26	$74,903.92	$77,151.04	**HIDTA/CIU 84 hours**
12	$60,524.32	$78,970.51	$60,524.32	$62,340.05	$64,210.25	$66,136.56	$68,120.66	$70,164.28	$72,269.20	$74,437.28	$76,670.40	$78,970.51	**CID/ACCR 80 hours**
13	$72,382.36	$81,466.98	$72,382.36	$74,553.83	$76,790.45	$79,094.16	$81,466.98						**Sgts 84 hours**
13	$71,913.15	$80,938.88	$71,913.15	$74,070.54	$76,292.66	$78,581.44	$80,938.88						**Sgts 80 hours**

- Grade 10 applies to patrol officers working an 84 hour pay period.
- Grade 11 applies to officers assigned to the Criminal Interdiction Unit (CIU), who work an 84 hour pay period.
- Grade 12 applies to Investigators who work an 80 hour pay period.
- Officers promoted to corporal shall be moved up two steps in Grade 10. If the officer before the promotion is at or near the top of the pay range for Grade 10, the steps at the bottom of Grade 13 will be utilized to effect the same percentage increase.
- The top Grade 13 applies to First Line Supervisors (Sergeants) assigned to an 84 hour pay period; the bottom Grade 13 applies to Sergeants assigned to an 80 hour pay period.
- Employees will be slotted in the above pay plan by time in grade to advance one step per year subject to the following exceptions:

(1) Officers who move among Pay Grades 10-12 will be credited with time in grade as if they had remained in a single grade.

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(2) Officers who are promoted to Sergeant in CID, OPS or Narcotics shall be slotted into time in grade for year 3 but must wait until year 4 to receive a step increase.

(3) When hiring an officer with prior experience, the Police Chief has discretion to slot the officer in a step above time in grade for year 1 with corresponding credit for time in grade.

Effective October 1, 2028, employees will receive whatever across-the-board cost of living increase the City Council approves generally for all City employees; provided such increases shall be no less than two percent (2%) annually, unless the City timely reopens negotiations on this Article.

11.2 Salary Supplements

(1) **Educational Incentive**

All members of the bargaining unit who qualify shall receive the educational incentive salary supplements provided for in Florida Statutes, Section 943.22.

All members who file the required documentation (official transcript or training certificate) in the Police Department Employee Resources Section within 90 days of completion of the course or education requirement will receive the supplement retroactive to the completion date. After the 90-day period, the supplement will commence on the date the documentation is filed. Courses must have prior approval from the Department's Training Section in order to qualify.

In addition to the monthly incentives above, the City shall provide one-time educational incentive pay as follows:

A. Eligibility

Employees who obtain an associate's or bachelor's degree from an accredited institution shall be eligible for degree completion incentive pay, provided the degree is relevant to law enforcement, criminal justice, public administration, or a related field as approved by the Chief of Police or designee. To qualify for the degree completion incentive pay, the employee must submit an application for that pay with proof of receipt of a qualifying degree within one year of receiving the degree, but are not eligible for payment until completion of the probationary period.

B. Incentive Pay Structure

Eligible employees shall receive the following one-time incentive payments:

Associate's Degree: $1,000

Bachelor's Degree: $2,000

C. Payment

Incentive pay shall be paid in the first full pay period following the first anniversary of the employee's submission of proof of the degree, contingent upon continued employment.

D. Verification

Employees must submit official transcripts or proof of degree completion.

E. Non-Pyramiding

Employees shall receive incentive pay only for the highest qualifying degree obtained.

(2) **Physical Fitness Incentive**

Employees in the bargaining unit may, on a voluntary basis, seek to become eligible for a physical fitness incentive supplement. In order to be eligible for such supplement, an employee must sign a waiver which shall indemnify, defend and hold the City, its officers, officials, agents and employees harmless against any claim, demand, suit or liability (monetary or otherwise) in connection with his/her efforts to qualify for such supplement. An employee who seeks the physical fitness supplement must qualify and requalify at six-month intervals during the months of May and November in order to receive the supplement.

Employees who qualify by passing a 1.5 mile running test shall receive a physical fitness incentive supplement in accordance with the following chart:

MAXIMUM RUNNING TIME IN MINUTES

Fitness			*Age*		*Amount*
Category	*Under 30*	*30-39*	*40-49*	*50+*	*Per Month*
D	16:30	17:30	18:30	19:00	$15.00
C	14:30	15:30	16:30	17:00	$25.00
B	12:00	13:00	14:00	14:30	$35.00
A	10:00	11:00	12:00	12:30	$45.00

Three Mile Walk

Fitness	*Age*		*Amount*		
Category	*Under 30*	*30-39*	*40-49*	*50+*	*Per Month*
D	44:00	46:30	49:00	52:00	$15.00
C	42:00	44:30	47:00	50:00	$25.00
B	38:30	40:00	42:00	45:00	$35.00
A	34:00	35:00	36:30	39:00	$45.00

The Training Section of the Police Department shall be responsible for administering the qualifying test provided for in this Section.

(3) **Additional Compensation for Field Training Officers**

Each Field Training Officer will receive one (1) additional hour of pay for each day the FTO is at work and has been assigned a recruit. This additional compensation shall be considered as time worked for purposes of computing overtime.

11.3 Legislated Costs

If any additional compensation or benefits, beyond those already provided for in state statutes, are legislated by the state, and the cost of such additional compensation or benefits is not funded by the state, thereby increasing payroll and benefit costs to the City, the parties agree that such cost increases shall be the subject of negotiation as to impact on the salaries and benefits contained in this Agreement. "Compensation or benefits" includes, but is not limited to: pensions or other retirement benefits; workers' compensation or other disability programs; sick leave, holidays, or other paid leaves; uniform or clothing allowances; training, certification or educational incentive compensation; but excluding the benefits currently provided in Chapter 185, Florida Statutes.

11.4 Pension

All bargaining unit positions and employees in those positions, covered by this agreement, shall be covered by the F. S. Chapter 185 Plan as established by the City of Lake City provided they meet the eligibility requirements of same.

Employees who retire in good standing (a) after 20 years of service or (b) are eligible for pension benefits, will be allowed to keep their issued sidearm.

In accordance with F.S. § 185.35, 100% of the revenue from the premium tax on the retirement plan will be used to fund the retirement benefits in effect as of the effective date of this Agreement.

11.5 Longevity Pay

The City shall pay longevity pay to officers as follows:

In the pay period in which the employee's 10th anniversary of continuous service falls, the bargaining unit member shall be entitled to a lump sum longevity payment of two and a half percent (2.5%) of the employee's annual base salary. Such a payment will also be made for each of the following four consecutive years of continuous service.

In the pay period in which the employee's 15th anniversary of continuous service falls, the bargaining unit member shall be entitled to a lump sum longevity payment of three percent (3.0%) of the employee's annual base salary. Such a payment will also be made for each of the following four consecutive years of continuous service.

In the pay period in which the employee's 20th anniversary of continuous service falls, the bargaining unit member shall be entitled to a lump sum longevity payment of three and a half percent (3.5%) of the employee's annual base salary. Such a payment will also be made for each of the following consecutive years of continuous service.

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Longevity payment shall made after the employee becomes entitled to the payment but in no event more than thirty (30) days after becoming so entitled.

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ARTICLE 12

ALLOWANCES

12.1 Clothing Allowance

Officers assigned to a non-uniformed or administrative position will receive an allowance to purchase appropriate civilian clothing, in an amount totaling $600.00 per year paid once per year in the first full pay period each November; provided that as to any officer who has received payment, but leaves before September 30, shall have a prorated amount deducted from final pay. Police officers temporarily assigned to non-uniform duties will receive a clothing allowance retroactive to the first day of the temporary assignment, after serving in that assignment a minimum of 90 consecutive days. This allowance will cover replacement of clothing that becomes unserviceable due to normal wear. Civilian clothing damaged outside of normal wear, and due to necessary job actions, will be replaced upon the approval of the Division Commander.

12.2 Cleaning Costs

Each officer shall receive $50.00 per month for clothing maintenance, payable each month at last payroll.

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ARTICLE 13

OTHER BENEFITS

13.1 Property Assignments

(1) **Take Home Vehicles Program**

During the term of this Agreement, the Chief of Police, or designee, may authorize employees the use of Department vehicles in a "take home" capacity, under the terms and conditions specified in General Order 112, Take-Home Vehicles Policy effective October 1, 2019. If the employee resides outside Columbia County, a $50 per month fee for the take home vehicle will be deducted from the employee's pay.

(2) **Uniforms and Equipment**

Each employee shall be provided with a shotgun or rifle and sidearm. Each employee will be issued uniforms, leather, radio, protective gear, and accessories in accordance with the present checklist of clothing and equipment issue, plus replacements as required by normal wear and tear or due to theft.

(3) **Property Damage and Loss**

Employees shall maintain securely and in good condition all City property and equipment issued and/or assigned to them. Employees shall reimburse the City for the cost of repair or replacement of property or equipment lost, stolen, or damaged, while on or off duty, as a result of the employee's careless or negligent handling, use, or operation of such property or equipment, or as a result of the employee's intentional violation of law, or City or Departmental policy.

In the case of major property or equipment items, such as City vehicles, employees shall be liable for reimbursement only if found to have been reckless or grossly negligent in the handling, use, or operation of such property or equipment, or as a result of intentional violation of law, or City or Departmental policy. Reimbursement costs for the repair or replacement of City property and equipment shall be the actual cost of repair or replacement up to a maximum of $1,500. Reimbursement payments may be made as payroll deductions over a period of time not to exceed twenty-four months.

13.2 Educational Assistance

The City advocates that those employees who, through their individual ambitions and efforts, seek formal training in their employed classification, are not only improving their own personal worth, but are increasing their value to the City. Therefore, the City may, if the budget allows, reimburse tuition costs (up to $100.00) per course incurred by employees taking courses of instruction directly related to the job class they hold with the City. Eligibility requirements for assistance are:

A City or departmental budget must exist and the training must be approved for expenditures of training. Only a regular full time employee is eligible to be considered. Training must be at the post high school level and related directly to the employee's City job classification.

Applications must be submitted and approved by the City Manager prior to enrollment in the course to ensure financial participation by the City. A passing grade must be achieved on the course work to

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receive reimbursement. A certified statement of completion of course work from the institution of higher learning must accompany the employee's request for reimbursement.

13.3 Group Insurance

The City agrees to offer the same group health insurance coverage to members of the bargaining unit as it offers to non-unionized, non-managerial City employees. The City will make a contribution toward the cost of such insurance for individual employees and for optional dependent coverage on the same basis as it contributes to insurance coverage for non-unionized, non-managerial City employees.

An employee who retires shall have the right to continue his/her group universal or term life insurance coverage, if enrolled at date of retirement. The cost of coverage shall be deducted from the retiree's pension check.

13.4 Death Benefit

The City agrees to cover employees for a death benefit in compliance with Section 112.19, Florida Statutes.

13.5 Personal Property

The City agrees to follow present practice with respect to reimbursement for an employee's personal property (watch, prescription glasses, or other personal property approved by the Chief) that is lost, damaged or destroyed in the line of duty, except through employee negligence. In no case will reimbursement be made for personal property which the employee elects to use in lieu of Departmental issue, except that when an employee elects to use a Department-approved personal sidearm in lieu of the standard-issue sidearm, the City will reimburse the employee in an amount not to exceed the cost of the standard-issue sidearm in the event the personal sidearm is lost, damaged, or destroyed in the line of duty. The employee may, at his/her option, be provided with a standard-issue sidearm in lieu of reimbursement. The City shall not be responsible for the maintenance or repair of personal sidearm for reimbursement for or replacement of a personal sidearm lost, damaged or destroyed through employee negligence. Total allowable per incident - $500.00

13.6 Orientation Day Briefing

The FOP will be granted one (1) hour of time during new officer orientation to explain jointly with the Management Division Head the provisions of the Agreement and the functions of the FOP. The FOP agrees to comply with Section 447.509, Florida Statutes.

The FOP Business Agent/Staff Representative or designee will be notified by the Employee Resources Section Head as to the scheduling of new officer orientation sessions.

13.7 Rules and Regulations

Each member of the bargaining unit will be provided with a personal copy of the Written Directives Manual. Any amendments to the Written Directives Manual will be communicated to employees as soon as practicable, and copies of the amendments shall be distributed within thirty (30) days of their effective date. Employees will sign for their copy of the Written Directives Manual and all amendments.

EXHIBIT TO RESOLUTION

An official copy of the City Personnel Policy and Procedures Manual will be kept in the Police Department Employee Resources Section and will be available during regular operating hours for reference. Employees, who have the prior approval of their supervisors if the employees are on duty, will be permitted to review the Personnel Policy and Procedures Manual during the above-mentioned hours.

13.8 Voting

Any employee who resides in and is a registered voter in the City of Lake City who does not have time outside normal working hours to vote in a City election because of assigned police duties may be given, at the discretion of his/her supervisor, up to one (1) hour of paid administrative leave in order to vote.

EXHIBIT TO RESOLUTION

ARTICLE 14

PERSONNEL FILES

14.1 There shall be only one (1) official personnel files for each employee, which shall be maintained in the Department of Human Resources. The file may not contain a supervisor's personal notes or memoranda concerning an employee's informal counseling. If any derogatory material is placed in an employee's official personnel file, a copy will be given to the employee. The employee will have the right to answer any such material filed, and his/her answer will be attached to the file copy.

14.2 An employee will have the right to review his/her own official personnel files at reasonable times under the supervision of the designated records custodian.

14.3 Whenever a request is made by a person not employed by the City to review an employee's official personnel file or Internal Affairs Records, notice of the request shall be provided to the employee whose file has been requested. Such notice shall be sent via interdepartmental mail or e-mail and, if provided, shall state the reason for the request, and the name and affiliation of the person making the request.

EXHIBIT TO RESOLUTION

ARTICLE 15

PROBATIONARY PERIODS

15.1 Duration

The probationary period for each newly-hired employee in the bargaining unit shall be one (1) year of continuous service as a police officer in the Lake City Police Department following the date of certification as a Florida law enforcement officer. The probationary period for each rehired certified police officer in the bargaining unit shall be six-(6) months of continuous service in the Lake City Police Department.

15.2 Extension

When the employee, during the probationary period, is absent from his/her regular duties for a period of 160 consecutive working hours or more, the probationary period shall be extended by an equal number of working hours. Upon recommendation by the Division Commander, the Police Chief may extend an employee's probationary period for up to six (6) months.

EXHIBIT TO RESOLUTION

ARTICLE 16

PERFORMANCE EVALUATIONS AND CONDITIONAL STATUS

16.1 Performance Evaluations

(1) Each employee will be evaluated a minimum of once per year after having passed his/her probationary period.

(2) The evaluation will be made by the supervisor for whom the employee works during a major part of the year unless the supervisor has terminated or is on a leave of absence.

(3) The performance evaluation shall be prepared and signed by the immediate supervisor (rater) and reviewed and signed by supervisors through the rank of Chief of Police. The evaluation will then proceed up the chain of command for review and any changes made in an evaluation by higher-ranking supervisors shall be initialed by the person making the change. The evaluation shall then be returned to the immediate supervisor and discussed with the employee.

(4) Performance evaluations shall not be subject to the grievance procedure in this Agreement but shall be subject to the performance evaluation appeal procedure as outlined in a. below. For purposes of this Article, the term “days” shall mean Monday through Friday, excluding any day observed as a holiday pursuant to Article 7 of this Agreement.

(a) Whenever an employee disagrees with an annual evaluation report, the following appeal procedure may be used:

1. All appeals shall be written in a legible manner and submitted to the appropriate supervisor within ten (10) workdays from acknowledgment of the annual evaluation report.

2. The appeal package shall contain a copy of the disputed annual evaluation report, a statement of facts and information in support of the employee's appeal and other evidence as deemed appropriate. The burden of persuasion rests with the employee. Only information associated with the evaluation report may be addressed in this appeal process.

3. Within five (5) workdays, the supervisor shall review the appeal package for consideration and action. If the supervisor agrees with the appeal, the annual evaluation report shall be corrected or re-accomplished and reprocessed for filing in the personnel records. If the supervisor does not agree with the appeal, the package and written comments setting forth the reasons for denial of the appeal shall be forwarded to the Department Director or, the City Manager if the Department Director is the Evaluator.

4. Within five (5) workdays, the Department Director shall review the appeal package and take action. If the Director agrees with the appeal, the report shall be corrected or re-accomplished and reprocessed for filing in the personnel records. If the Director does not agree with the appeal, the package and written comments setting forth the reasons for denial of the appeal shall be forwarded to the City Manager.

5. If the City Manager rules in favor of the employee, the annual evaluation report in question shall be corrected or re-accomplished and reprocessed for filing in the personnel records. If

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the City Manager does not agree with the appeal, the report shall remain unchanged and be filed in the personnel records along with the City Manager's response.

ARTICLE 17

PROMOTIONAL EXAMINATIONS

The promotional process will be in accordance with LCPD General Order Number 243, Promotions, (revised January 17, 2014).

(1) Any modifications to the current promotional process which have been approved by the Chief of Police shall be incorporated into the current agreement via memorandum of understanding.

(2) Until otherwise modified as provided in 17 (1), the current promotional process shall remain in effect.

EXHIBIT TO RESOLUTION

ARTICLE 18

OUTSIDE AND SECONDARY EMPLOYMENT

Outside and secondary employment shall be administered in accordance with LCPD General Order 113, Outside and Secondary Employment, dated December 7, 2012 (revised June 6, 2019).

EXHIBIT TO RESOLUTION

ARTICLE 19

CORRECTIVE DISCIPLINARY ACTION

19.1 Disciplinary action will be taken against an employee only for justifiable cause.

19.2 An employee who receives an oral/written reprimand has the right to grieve whether or not the reprimand was justified.

An employee who receives a written reprimand has the right to grieve whether or not the reprimand was justified. An employee whose salary is reduced or who is transferred for cause, demoted, suspended or dismissed shall have the right to appeal such disciplinary action through the Employee Complaint Procedure in Article 5.

19.3 Disciplinary action shall be taken within 30 working days following the conclusion of the investigation. When, due to extenuating circumstances, a disciplinary action cannot be taken within the 30 day period, the time period may be extended by the Police Chief. Such extension shall be documented. The term "days" as used in this Article shall mean Monday through Friday, excluding any day observed as a holiday pursuant to Article 7 of this Agreement. Notice of disciplinary action shall be in writing and shall contain the reason and shall inform the employee of his/her right to appeal or grieve such action. The employee shall be furnished a copy of the notice of disciplinary action and shall be permitted to respond thereto. The employee's response, if any, shall be attached to the copy of the disciplinary action form which is filed in the employee's personnel file.

19.4 A disciplinary action report covering an oral reprimand cannot be utilized for the purposes of progressive discipline after one (1) year if no further infractions of a similar type occur.

19.5 A disciplinary action report covering a written reprimand cannot be utilized for the purposes of progressive discipline after two (2) years if no further infractions of a similar type occur.

19.6 A disciplinary action report covering a suspension of 30 hours or less cannot be utilized for the purposes of progressive discipline after four (4) years provided there were no prior disciplinary action reports covering either oral or written reprimands of a similar type and provided there were no suspensions of any type in the employee's personnel file or internal affairs file at the time the suspension was imposed and provided no oral or written reprimands of a similar type and no additional suspensions of any type are incurred in the four (4) year period following the suspension.

19.7 An employee who is suspended from duty shall receive at least twenty-four (24) hours notification of such suspension unless conditions as deemed by the Police Chief exist which would require an immediate suspension.

EXHIBIT TO RESOLUTION

ARTICLE 20

INTERNAL INVESTIGATIONS

20.1 The parties recognize that law enforcement personnel occupy a special place in American society. Therefore, it is understood that the City has the right to expect a high level of professional and personal conduct, both on-duty and off-duty, from all law enforcement personnel regardless of rank or assignment. Since internal investigations may be undertaken to inquire into complaints of law enforcement misconduct, the City reserves the right to conduct such investigations to uncover the facts in each case, but agrees to carefully guard and protect the rights and dignity of accused personnel. It is expected that all law enforcement personnel will give truthful and complete statements, to the best of their ability, in all internal investigations.

20.2 When an allegation is made against an employee, the City will attempt to ensure that the allegation and any statements regarding the allegation are reduced to writing and signed.

20.3 When an employee is the subject of an internal investigation, he will be informed of each complaint or allegation against him. Upon the conclusion of the investigation, the employee shall, upon his/her request, receive a copy of the written or recorded statement, at no cost to the employee.

20.4 All internal investigations shall be conducted in compliance with Chapter 112, Florida Statutes, and applicable LCPD polices. When an employee is to be questioned or interviewed concerning a complaint or allegation, the employee will be informed prior to the interview of the nature of the investigation and whether he is the subject of the investigation or a witness in an investigation. If he is the subject of the investigation, the employee will also be informed of each complaint or allegation against him and be permitted to review all statements, in any format, made by the complainant and witnesses immediately prior to the beginning of the investigative interview.

20.5 The investigative interview will be recorded in the manner prescribed in Chapter 112.532 (g), Florida Statutes.

20.6 Unless required by statute, no employee shall be required to submit to a polygraph test or any device designed to measure the truthfulness of his/her responses during an investigation of a complaint or allegation.

20.7 All internal investigations shall be completed within one hundred eighty (180) days. When a complaint is sustained by Internal Affairs, the investigator will discuss the investigative findings with the involved officer prior to referral to the Police Chief. If the involved officer disagrees with the investigative findings, the officer may submit a written appeal within seven (7) calendar days following notification of investigative results. The Internal Affairs Commander or his designee shall then determine whether or not additional review is appropriate and respond to the officer in writing within 72 hours or as soon as reasonably possible. Any concerns raised by the officer will be referred to the Police Chief together with all information developed from further review.

EXHIBIT TO RESOLUTION

ARTICLE 21

PERSONNEL REDUCTION

21.1 In the event that the City determines that a reduction in workforce is necessary, the City will ameliorate the impact of such action in the following manner.

21.2 The City will first layoff all sworn employees in time-limited positions and will then layoff sworn employees in regular positions based upon seniority. Seniority is defined as the length of an employee's total service in the Police Department as shown in the Human Resources Department records excluding any leaves of absence without pay of 90 consecutive calendar days or more. Total service time with the Department less all leave without pay over 90 consecutive calendar days results in an employee's adjusted seniority date. Seniority shall be computed at a rate of one (1) point for each full calendar month of employment using the adjusted seniority date as the basis of the computation.

21.3 An employee may be entitled to Veterans' Preference as set forth in Florida Statutes Chapter 295, and shall have ten (10) points added to his/her total seniority if he qualifies under the City's Veterans' Preference Policy 702.06-F4 a. and b. An employee who qualifies under the City's Veterans' Preference Policy 702.06 F4 c. and d., shall have five (5) points added to his/her total seniority score.

21.4 The least senior employee in the Police Officer classification shall be on layoff. Should there be ties in length of service in the Department after considering veterans' preference points, then the ties will be broken after considering all official performance evaluations of each affected employee as contained in Human Resources Department records. The performance evaluations will be scored and the employee(s) with the lowest score(s) will be subject to layoff. The City will provide a 30 calendar day notice to employees on layoff.

21.5 A laid off employee shall have recall rights to the Police Officer classification he held before the onset of the layoff procedure for a period of 24 months following layoff. Such recall rights shall consist of the right to return from layoff to a vacant position in the Police Officer classification over new applicants. Recall will be made by certified mail to the address maintained in the Police Department records and specified at the time of layoff. This address may be updated by the employee by certified mail, return receipt requested. The recall notice must be answered within 14 calendar days of its receipt. Failure to respond to recall within the time stipulated shall result in termination from the Police Department.

21.6 An employee who is laid off shall be considered to be terminated and shall be paid for all earned but unused vacation leave. The laid off employee shall be eligible for continuation of group health insurance coverage subject to the provisions of the Consolidated Omnibus Budget Reconciliation Act (COBRA). A laid off employee who has earned a vested pension benefit may elect to leave his/her contributions, and the interest earned thereon, in the pension plan in order to receive a benefit payable at normal or early retirement, or he may elect to receive a refund of his/her contributions and the interest earned thereon. A laid off employee who has earned a vested Matched Annuity Pension (MAP) Plan benefit may elect to leave all or a portion of his/her account balance in MAP in order to receive a benefit payable at normal or early retirement, or he may elect to receive a refund of his/her account balance. A laid off employee who has not earned a vested pension benefit shall receive a refund of his/her contributions to the pension plan and the interest earned thereon. A laid off employee who has not earned a vested MAP benefit shall receive a refund of his/her MAP account balance.

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ARTICLE 22

SAFETY AND HEALTH

22.1 Substance Abuse and Drug Free Workplace

Agreement adopts and incorporates the City's Substance Abuse and Drug Free Workplace Policy that is currently contained in Section 3.04 of the City's Personnel Policies, which were revised effective October 1, 2014; provided, appeals in Section J.4. of the Policy shall be taken through Article 5 of this Agreement.

22.2 Infectious Disease Prevention

Each employee will be provided with and utilize all personal protective equipment as required for infectious disease exposure which meets or exceeds the minimum standards established by the State Department of Labor for the prevention of infectious diseases. Likewise, the City and the employee, whenever practical, will follow the required prophylactic procedures established with regard to any employee who is exposed to blood or other body fluids. The City will provide training as required in infectious disease prevention, mitigation and exposure control.

22.3 Tobacco Free Policy

This Agreement adopts and incorporates the City's Tobacco Free Policy effective January 1, 2015.

EXHIBIT TO RESOLUTION

ARTICLE 23

INDEMNIFICATION

The City will either provide or purchase insurance or coverage under a trust program that will provide protection to any city employee acting in good faith in the scope of his/her employment for any tort or civil rights liability for claims made against them because they are city employees. This protection will extend to judgments and amounts paid in settlement or any claim, suit or proceeding including any appeal which may legally be paid by the insurance provider. The City's obligation under this Article is contingent upon prompt notification and cooperation with the City Attorney's office. Under normal circumstances an employee served with a complaint or otherwise formally advised that he is a party to a suit or proceeding shall notify the City Attorney's office within three (3) calendar days.

EXHIBIT TO RESOLUTION

ARTICLE 24

DUES CHECK-OFF

24.1 Deductions

During the term of this Agreement, the City agrees to deduct on a biweekly basis FOP membership dues and uniform assessments, if any, in an amount established by the FOP and certified in writing to the City Human Resources Department, from the pay of those employees in the bargaining unit who individually make such request on a written check-off authorization form provided by the City. Such deduction will be made by the City beginning with the pay for the first full pay period following receipt of the authorization by the City. The FOP shall advise the City of any uniform assessment or increase in dues in writing at least 30 days prior to its effective date.

This agreement applies only to the deduction of membership dues and uniform assessments, if any, and shall not apply to the collection of any fines, penalties, or special assessments.

24.2 Remittance

Deductions of dues and uniform assessments, if any, shall be remitted by the City to a duly authorized representative as designated in writing by the FOP. The City will deduct thirty dollars ($30.00) per employee that authorizes a deduction to cover state dues for labor council and legal defense once per month. The City will remit the amount collected directly to the Florida State Lodge Fraternal Order of Police, Inc., 242 Office Plaza, Tallahassee, Florida 32301, monthly.

24.3 Insufficient Pay for Deduction

In the event an employee's earnings within any pay period, after deductions for withholding, Social Security, retirement, health insurance, and other priority deductions, are not sufficient to cover dues and any uniform assessments, it will be the responsibility of the FOP to collect its dues and uniform assessments for that pay period directly from the employee.

24.4 Termination of Deduction

Deductions for FOP dues and/or uniform assessments shall continue until either:

(a) revoked by the employee by providing the City Human Resources Department and FOP with 30 days written notice that he is terminating the prior check-off authorization,

(b) the termination of the authorizing employee, or the transfer, promotion, demotion of the authorizing employee out of this bargaining unit unless it is to another position where the FOP is the certified bargaining agent.

24.5 Indemnification

The FOP shall indemnify, defend and hold the City, its officers, officials, agents and employees, harmless against any claim, demand, suit or liability (monetary or otherwise), and for all legal costs arising from any action taken or not taken by the City, its officials, agents and employees in complying with this agreement. The FOP shall promptly refund to the City any funds received in accordance with this

EXHIBIT TO RESOLUTION

agreement which are in excess of the amount of dues and/or uniform assessments which the City has agreed to deduct.

24.6 Exceptions

The City will not deduct any FOP fines, penalties, or special assessments from the pay of any employee.

24.7 Dues Check-off Authorization Form

The form attached as Appendix 1 shall be used by employees who wish to initiate dues deduction.

EXHIBIT TO RESOLUTION

ARTICLE 25

LEAVE SHARING PLAN

25.1 An Employee Sick Leave Bank has been established for the purpose of providing sick leave with pay for City employees during extended periods of personal illness, accident, or injury not otherwise compensated by the City.

25.2 The Sick Leave Bank shall be administered by a committee comprised of the Assistant City Manager and the HR Director and four (4) appointed employees. The additional appointments shall be made (one each) by the Executive Director of Utilities, the Police Chief, the Fire Chief, and the Recreation Director.

25.3 All employees who have been employed full-time for at least one (1) year and who have available eight (8) days of unused sick leave are eligible to join the Sick Leave Bank by requesting voluntary enrollment and contribution of one day (eight hours) of sick leave to the bank.

25.4 The Sick Leave Bank shall be activated when a minimum of forty-five (45) sick leave days have been deposited. All participating members shall be required to contribute one additional day to the pool each time the Sick Leave Bank is depleted below thirty (30) days. Participating members who do not have an additional day accrued at the time of replenishment may contribute the next available sick leave day and remain eligible for membership in the Sick Leave Bank.

25.5 A notice for replenishing the Sick Leave Bank will be given to all participating employees. At this time, participating members may withdraw from the Sick Leave Bank upon written notice to the HR Director. If an employee has withdrawn and requests to be reinstated, the employee may be reinstated upon contributing an equal number of days as those who remained in the Sick Leave Bank without withdrawing. An employee may be allowed to withdraw and be reinstated only one time during the course of employment. Employees who are not members of the Sick Leave Bank shall be given an opportunity to become members of the Sick Leave Bank during the month of October each year.

25.6 Participating members are eligible to draw from the Sick Leave Bank when conditions exist to justify absence from work because of their own illness or accident (excluding Workers' Compensation cases) or that of an immediate family member as defined in Section 10.03.

25.7 The following criteria must be met when applying to the Sick Leave Bank Committee for withdrawal of days from the Sick Leave Bank:

An application must be filed with the HR Director accompanied by a physician's statement which shall Include the expected number of days the employee will be absent from work, the identity of the individual with the illness or injury and the nature of the illness or injury.

The employee must be or have been absent from work for at least five (5) consecutive working days because of the illness, accident, or disability. Exhaustion of all personal sick leave and personal annual leave days is required before leave may be awarded from the Sick Leave Bank. Up to 30 days may be awarded per request.

Requests for sick leave from the Sick Leave Bank due to the illness, accident or disability of an immediate family member will also be considered by the Sick Leave Bank Committee after the employee has been absent from work for at least five (5) consecutive working days.

EXHIBIT TO RESOLUTION

Application for use of the Sick Leave Bank for elective surgery shall not be considered. The Sick Leave Bank Committee may require a second opinion from a physician if necessary to determine whether or not surgery is elective and such second opinion will be obtained at the employee's expense.

ARTICLE 26

FOP COMMUNICATIONS

26.1 Bulletin Boards

The City agrees to furnish wall space not to exceed 36" x 48" for FOP-purchased, glass-enclosed bulletin boards to be located in the hallway outside the employee break room and the check-off room.

The FOP bulletin board and the LCPD FOP representative's e-mail shall be used only for the following notices:

(1) recreational and social affairs of the FOP

(2) FOP meetings

(3) FOP elections

(4) reports of FOP committees

(5) FOP benefit programs

(6) correspondence between the LCPD FOP representatives, employees and LCPD Command Staff

Notices shall not contain anything political or controversial, or anything reflecting adversely on the City, or any of its employees, and no material, notices or announcements which violate the provisions of this Article shall be posted.

Notices submitted for posting on the FOP bulletin board must be dated and bear the signature of the FOP Business Agent/Staff Representative or authorized representative.

26.2 Use of Videotape

The Police Department will make available to the FOP the use of its videotape equipment for the purpose of communicating with bargaining unit employees. Notices provided by the FOP shall be subject to the same restrictions as set forth in Section 26.1 above.

FOP material shall be limited to an amount of time which will not result in extended shifts and overtime payments. If there is any time conflict with management scheduled tapings, the management material shall have priority.

26.3 Communications

No less than three (3) times per year, the Police Department will provide up to fifteen (15) minutes per check-on to the FOP for notices and communications with employees, provided that the notices and communications comply with Section 26.1 above and do not result in extended shifts and overtime payments.

EXHIBIT TO RESOLUTION

ARTICLE 27

FOP BUSINESS

Bargaining unit representatives shall be given reasonable time off from duty to conduct FOP business with the City. Bargaining unit representatives shall be given a reasonable amount of time while on duty to represent members of the bargaining unit in related personnel issues and to participate in collective bargaining sessions with the City. The number of representatives conducting FOP business while on duty shall be subject to staffing needs and calls for service of the Department.

EXHIBIT TO RESOLUTION

ARTICLE 28

MANAGEMENT RIGHTS

28.1 The FOP agrees that the City has and will continue to retain, whether exercised or not, the sole and unquestioned right to operate and manage its affairs in all respects; and the powers and authority which the City has not officially abridged, delegated or modified by the express provisions of this Agreement are retained by the City. The rights of the City, through its management officials, shall include, but shall not be limited to, the right to:

(1) determine the organization of City government;

(2) determine the purpose of each of its constituent agencies;

(3) exercise control and discretion over the organization and efficiency of operations of the City;

(4) set standards for services to be offered to the public;

(5) direct the employees of the City, including the right to assign work and overtime;

(6) hire, examine, classify, promote, train, transfer, assign, and schedule employees in positions with the City;

(7) suspend, demote, discharge, or take other disciplinary action against employees for just cause;

(8) increase, reduce, change, modify or alter the composition and size of the work force, including the right to relieve employees from duties because of lack of work, funds, or other reasons;

(9) determine the location, methods, means, and personnel by which operations are to be conducted, including the right to determine whether goods or services are to be made or purchased;

(10) establish, modify, combine or abolish job classifications;

(11) change or eliminate existing methods, equipment or facilities; and

(12) establish, implement and maintain an effective internal security program.

28.2 The City has the sole authority to determine the purpose and mission of the City, to prepare and submit budgets to be adopted by the City Commission and to expend monies appropriated by the Commission as it shall deem advisable.

28.3 Those inherent managerial functions, prerogatives and policy-making rights which the City has not expressly modified or restricted by a specific provision of this Agreement are not in any way, directly or indirectly, subject to the grievance procedure contained herein.

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ARTICLE 29

PREVAILING RIGHTS

All pay and benefits provisions in the Lake City Policy Manual or applicable City regulations which cover employees in the bargaining unit and which are not specifically provided for or modified by this Agreement shall continue in effect during the term of this Agreement.

EXHIBIT TO RESOLUTION

ARTICLE 30

SAVINGS CLAUSE

If any provision of this Agreement, or the application of such provision, should be rendered or declared invalid, unlawful, or not enforceable, by any court action or by reason of any existing or subsequently enacted legislation; or if the appropriate governmental body, having amendatory power to change a law, rule or regulation which is in conflict with a provision of this Agreement, fails to enact or adopt an enabling amendment to make the provision effective, in accordance with Florida Statutes Section 447.309 (3); then such provision shall not be applicable, performed or enforced. In such event, the parties shall meet within thirty (30) days in an attempt to modify the invalid provision of good faith negotiations. The remaining parts or portions of this Agreement shall remain in full force and effect for the term of this Agreement.

ARTICLE 31

DURATION

31.1 Term

This Agreement shall be effective October 1, 2026 and shall remain in full force and effect through the 30th day of September, 2029. The Union and the City shall negotiate for new Article 11 (Salaries) for the fiscal year beginning October 1, 2028 if the City provides to the Union in writing its request to reopen negotiations on that Article by April 1, 2028.

31.2 Notices

Notices hereunder shall be given by registered or certified mail, and if by the City, shall be addressed to the Union at 242 Office Plaza, Tallahassee, Florida 32301 and if by the Union, shall be addressed to the City Manager, City Hall, Lake City, Florida 32355. Either party may by a like written notice change the address to which such notice shall be given. Notices shall be considered to have been given as of the date shown on the postmark.

31.3 Emergencies

If it is determined that civil emergency conditions exist, including but not limited to, riots, civil disorders, hurricane conditions, or similar catastrophes, the provisions of this Agreement may be suspended by the City Manager during the time of the declared emergency, provided that wage rates and monetary fringe benefits shall not be suspended.

EXHIBIT TO RESOLUTION

IN WITNESS WHEREOF, the parties hereto have executed this Collective Bargaining Agreement with the Florida State Fraternal Order of Police, Inc. ("FOP") this ____ day of _____, 2026.

Signed, sealed and delivered
in the presence of:

_____
Witness

_____
(Print/type name)

_____
Witness

_____
(Print/type name)

WITNESSES AS TO CITY

CITY OF LAKE CITY, FLORIDA

By:_____
NOAH WALKER
Mayor

ATTEST:_____
AUDREY E. SIKES
City Clerk

(CORPORATE SEAL)

Signed, sealed and delivered
in the presence of:

_____
Witness

_____
(Print/type name)

_____
Witness

_____
(Print/type name)

WITNESSES AS TO FOP

FLORIDA STATE FRATERNAL ORDER
OF POLICE, INC.

By:_____
MARK LEONE
Chief Negotiator

APPENDIX 1

DUES CHECK-OFF AUTHORIZATION

To: _____

(Department)

CITY OF LAKE CITY

I, _____, Employee No. _____,
(Name)

Department and Division: _____,

direct the City of Lake City to deduct from my pay, beginning with the pay for the first full pay period from the date this authorization is received by the City, employee organization membership dues and uniform assessments, if any, to

Florida State Lodge Fraternal Order of Police, Inc., 242 Office Plaza, Tallahassee, Florida 32301.

(Employee Organization and Unit)

in the amount of $_____.

This authorization is made pursuant to Section 447.303, Florida Statutes, and shall continue until:

(a) revoked by me at any time upon 30 days written notice to my employer and the employee organization,

(b) the termination of my employment, or

(c) my transfer, promotion, or demotion out of this bargaining unit, unless it is to another position where the FOP is the certified bargaining agent.

Date: _____ Employee's Signature: _____

File Attachments for Item:

19. City Council Resolution No. 2026-103 - A resolution of the City of Lake City, Florida, approving that certain Collective Bargaining Agreement between the City and Local No. 2288 of the International Association of Firefighters, AFL-CIO; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

CM/rrp
09/03/2026

RESOLUTION NO 2026 - 103

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA APPROVING THAT CERTAIN COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY AND LOCAL NO. 2288 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY APPROVING SAID AGREEMENT; RECOGNIZING THE AUTHORITY OF THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; DIRECTING THE MAYOR TO EXECUTE AND BIND THE CITY TO SAID AGREEMENT; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City ("City") and Local No. 2288 of the International Association of Firefighters, AFL-CIO (the "IAFF") have engaged in negotiations towards an agreement concerning the City's fire fighters who are members of the IAFF; and

WHEREAS, the City and the IAFF have negotiated an agreement, a copy of which is attached in the form of the Exhibit attached hereto (the "Agreement"); and

WHEREAS, approving the Agreement is in the public interest and in the interests of the City; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Approving the Agreement is in the public or community interest and for public welfare; and

2. In furtherance thereof, the Agreement in the form of the Exhibit attached hereto should be and is approved by the City Council of the City of Lake City; and

3. The Mayor of the City of Lake City is the officer of the City duly designated by the City's Code of Ordinances to enforce such rules and regulations as are adopted by the City Council of the City of Lake City; and

4. The Mayor of the City of Lake City is authorized to execute on behalf of and bind the City to the terms of the Agreement; and

5. The Mayor of the City of Lake City is directed to execute on behalf of and bind the City to the terms of the Agreement; and

6. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

7. This resolution shall become effective and enforceable upon final adoption by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this ___ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

AGREEMENT BETWEEN

THE CITY OF LAKE CITY, FLORIDA

AND

LOCAL NO. 2288 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO

October 1, 2026 — September 30, 2029

EXHIBIT TO RESOLUTION

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AGREEMENT

THIS AGREEMENT, made and entered into effective October 1, 2026, between the CITY OF LAKE CITY, FLORIDA, a municipal corporation, hereinafter "the City", and LOCAL NO. 2288 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO, hereinafter referred to as "the Union".

ARTICLE 1

PREAMBLE

The parties enter into this Agreement to assure a sound and mutually beneficial working and economic relationship between the parties; to provide an orderly and peaceful means of resolving any misunderstanding or difference which may arise; and to establish rates of pay, hours, and terms and conditions of employment. No individual arrangement that is contrary to the terms of this Agreement shall be enforceable. The City is engaged in furnishing essential public services which vitally affect the health, safety, comfort, and general wellbeing of the public. Therefore, both parties recognize the need for continuous and reliable service to the public.

ARTICLE 2

RECOGNITION

Section 1. The City recognizes the Union as the exclusive bargaining agent for those employees of the City as certified by the Public Employees Relations Commission as the appropriate unit in PERC Certification No. 124, as amended.

Section 2. Probationary Employees. All firefighters will be subject to the conditions as specified in the Personnel Manual, Chapter 8.

ARTICLE 3

UNION SECURITY AND CHECK-OFF

Section 1. The City agrees to deduct, once each pay period, dues and assessments from the first and second paychecks of each month only in an amount certified in writing by the Treasurer of the Union from the pay of those employees who individually request, in writing to the City that such deductions be made. The total amount of deductions shall be remitted, each pay period, by the City directly to the Union's checking account. Changes in deductions or checking account will be similarly certified to the City in writing at least thirty (30) calendar days before the effective date of such change. A firefighter may notify the City in writing to discontinue his/her individual deductions, and the City shall, within thirty (30) calendar days thereafter, discontinue deductions of said firefighter's dues.

Section 2. The Union agrees to indemnify and hold the City harmless against any and all claims, suits, orders or judgments brought or issued against the City as a result of any action taken or not taken by the City at the request of the Union under the provisions of this Article.

ARTICLE 4

NON-DISCRIMINATION

No employee covered by this Agreement shall be discharged or discriminated against because of membership or non-membership in the Union. Neither the Union, its members, nor the City shall directly or indirectly, by intimidation or coercion, compel or attempt to compel any employees of the City to join or refrain in joining the Union.

ARTICLE 5

UNION BUSINESS

Section 1. Union members may, in the sole discretion of Fire Chief, be granted time off up to a maximum of three (3) consecutive regular shifts in any one instance by the Fire Chief or his/her designee to attend to Union business without loss of straight time pay or benefits by using pool time or a Union member's own annual leave, provided:

a. A written request for use of Union pool time is submitted to the Chief or his/her designee in advance of time off. It is further provided, however, that seven (7) calendar days' notice must be given in order to use pool time to attend meetings.

b. The Fire Chief or his/her designee shall have the right to restrict the number of persons off for Union time or to revoke previously authorized Union time when an emergency condition exists or such time off from regular assignments would create a clear and present danger to public safety. Requests may be denied if sufficient personnel are not available as determined by the Fire Chief or his/her designee, which may include denial if all three (3) vacation slots are in use.

Section 2. It shall be the Union's responsibility to supply to the City a Union Time Pool Authorization form which includes the name of the employee and the hours of vacation time donated by the employee to the pool. The form must be signed by the employee donating time. Time donation shall be in increments of not less than three (3) hours nor more than forty-eight (48) hours. Time Pool hours may be drawn upon at the discretion of the Union President or Executive Board members in increments of one (1) hour.

Section 3. A record of all time donated and drawn against the above pool shall be kept by the Fire Department and the Union. The Union shall indemnify, defend, and hold the City harmless against any and all claims made and against any suits instituted against the City on account of the City complying with any of the provisions of this Article.

It is the intention of the City and the Union that this concept be operated at no cost to the City. If costs are incurred, the Union shall reimburse the City.

Section 4. The Union may, in the Fire Department lounge, schedule meetings pertinent to business of those members of the unit, insofar as such meetings are not disruptive of the duties of the employees or the efficient operation of the department, and provided that prior notice is given the Fire Chief.

Section 5. Union representatives may elect one (1) steward per regular shift. The Union shall furnish the steward's name to the City Manager and Fire Chief. The Union shall keep the list of stewards current at all times. If a steward's name is not listed, he/she will not be granted time away from his/her job. Stewards will be permitted reasonable time to process grievances subject to the terms of this Agreement.

ARTICLE 6

PREVAILING RIGHTS

Section 1. The City agrees that all privileges, benefits, and rights presently enjoyed by the employees in the bargaining unit, as set forth in the Lake City Fire Department General Rules and Regulations, are hereby protected and will not be discontinued or changed, except by official action of the City Manager, after a minimum of five (5) days' notice to the Union. This is not a waiver of the Union's right to bargain over the impact of such change.

ARTICLE 7

UNION BULLETIN BOARDS

Section 1. The City will allow the Union partial use of bulletin board space in each station (up to ten square feet).

Section 2. The Union may have a bulletin posted on its space by submitting signed copies of the bulletin in duplicate to the Fire Chief for approval. Approval may not be withheld if the bulletin includes official Union business, including, but not limited to, notices of Union elections, appointments and results of Union elections, and notices of Union meetings.

Section 3. Except during Union meetings, there shall be no other general distribution or posting by employees of pamphlets, advertising on political matters, notices, or any kind of Union literature upon City premises other than as herein provided. Provided however, it shall not be a violation of this Section for any employee to read any kind of Union literature while on the premises during off-duty hours.

ARTICLE 8

MANAGEMENT SECURITY

Section 1. There shall be no strikes, work stoppages, slowdown, or concerted failure or refusal to perform assigned work by the employees or the Union and there shall be no lockouts by the City for the duration of this Agreement. The Union supports the City fully in maintaining normal operation. "Strike" means the concerted failure to report for duty, the concerted absence of employees from their positions, the concerted stoppage of work, the concerted submission of resignations, the concerted abstinence in whole or in part by any group of employees, including concerted sick call, from the full and faithful performance of the duties of employment within the City for purpose of inducing, influencing, condoning, or coercing a change in the terms and conditions of employment or the rights, privileges, or obligations of public employment, or participating in a deliberate and concerted course of conduct which adversely affects the services of the City, the concerted failure to report for work after the expiration of a collective bargaining agreement, regardless of whether it is alleged the City has committed an unfair labor practice. The Union will not authorize, approve, finance, aid, ratify, or condone any strike, boycott, slowdown, or an interference with the City's operations, and the Union will take immediate steps to end and prevent continuation of any work stoppages, strikes, slowdowns, or suspensions of work. The Union agrees to expel from its membership any employee who violates this Article. (Florida Statutes §447.505)

Section 2. Any employee who participates in or promotes a strike, work stoppage, slowdown, or concerted failure or refusal to perform assigned work, regardless of which employee organization is conducting the strike, may be disciplined or discharged by the City Manager or his/her authorized delegate. The City Manager

may utilize selective disciplinary actions for certain employees, whom the City Manager or his/her delegates, in their sole discretion, determine to be principally at fault for violating this Article. Allowing employees to work or return to work shall not be considered condonation of their activity in violation of this Article.

Furthermore, the City shall have the right to:

a. Refuse to bargain until the violations cease, terminate certain Articles of the Agreement, or any of them, or any part or paragraph of them, the remaining provisions of this agreement to remain in full force and effect unless the City desires to terminate the same;

b. Make such changes in the wages, hours, and conditions of work that the City may desire, without notifying the Union in regard thereto or negotiating in regard to such changes;

c. Obtain an injunction in the State court, restraining employees and/or the Union from striking or any other violations of this clause, without removal of the Complaint to Federal Court; or

d. Hold the Union liable for damages resulting therefrom, compensatory and punitive, including costs of suit, attorney's fees for litigation and negotiations, settlements, security costs, and other costs directly or indirectly attributable to the Union's role in such violation;

e. Declare this Agreement, in its entirety, null and void and may lawfully withdraw recognition of the Union.

Provided, however, the City shall not be entitled to any relief against the Union under this Section where employees strike without support of the Union.

Section 3. The City may exercise, at its discretion, all or any of the above rights, as well as any other legal right it is entitled to. The City is not required to exhaust the contractual remedies provided in this Section prior to seeking judicial relief.

Section 4. Employees covered by this Agreement shall cross picket lines established by employee organizations to perform the employees' assigned duties. Failure to do so is cause for termination.

ARTICLE 9

SAVING CLAUSE

If any Article, Section, or provision of this Agreement should be found invalid, unlawful, or not enforceable, by reason of any existing or subsequently enacted legislation or by judicial authority, all other Articles, Sections and provisions of this Agreement shall remain if full force and effect for the duration of this Agreement. Upon any such judicial determination, the City and the Union shall promptly negotiate and endeavor to reach an agreement upon a substitute for the provisions found to be invalid.

ARTICLE 10

MANAGEMENT RIGHTS

Section 1. The Union recognizes the prerogatives of the City to operate and manage its municipal government in all respects in accordance with its public responsibilities. The City retains all the rights and duties including, but not limited to, the following:

a. to manage and direct the employees of the City;

b. to hire, promote, transfer, schedule, assign, and retain employees in positions within the City;

c. to suspend, demote, discharge or take other disciplinary action against employees for just cause;

d. to relieve employees from duties because of lack of work or other legitimate reasons;

e. to maintain the efficiency of the operations of the City;

f. to determine the methods, means, and personnel by which such operations are to be conducted, including the right to contract and subcontract existing and future work;

g. organization of the City government;

h. the number of employees to be employed by the City;

i. the number, types, and grades of positions assigned to an organizational unit, department, or project.

Section 2. The City has sole authority to determine its purpose and mission, and the amount of the budget to be adopted by the City Council.

Section 3. If, in the sole discretion of the City Council or City Manager, it is determined that civil emergency conditions exist, riots, civil disorders, hurricane conditions, or similar catastrophes, the provisions of this Agreement, with the exception

of economic benefits, may be suspended by the City Manager during the time of the declared emergency.

Section 4. Generally, the duties of the fire department's personnel shall continue to be the same as those now performed by said personnel, except as may be modified by the Fire Chief to meet improved standards of service in said department.

ARTICLE 11

HEALTH AND SAFETY

Section 1. The Union shall have the right to name a person from the Fire Department to serve as the Department's representative on the City Safety Committee.

Section 2. The City shall pay all appropriate costs consistent with, but not covered under, the current Florida Workers Compensation law associated with HIV, AIDS, Tuberculosis, Hepatitis A, Hepatitis B and Hepatitis C contracted by firefighters covered by this Agreement.

Section 3. The City shall conduct medical screening on all employees annually in accordance with NFPA 1583. This medical screen shall include testing for Tuberculosis, Hepatitis A, Hepatitis B and Hepatitis C, along with any other testing required by state legislation or retirement system.

Section 4. The City shall be responsible for testing of any firefighter who may have come in contact with any person with an infectious or communicable disease. The City shall also be responsible for any medical cost incurred as a result of an on-duty infection.

Section 5. Firefighters must notify the Fire Department of any medical condition or prescribed medication they are taking which may adversely affect their ability to perform the job.

Section 6. A written exposure control plan (plan will define what to do if an exposure occurs) will be developed, or the City will provide a written exposure control plan to accompany this Agreement. Each employee will be provided with and utilize all personal protective equipment as required for infectious disease exposure which meets or exceeds the minimum standards established by the State Department of Labor for

the prevention of infectious diseases. Likewise, the City and the employee, whenever practical, will follow the required prophylactic procedures established with regard to any employee who is exposed to blood or other body fluids. The City will provide training as required in infectious disease prevention, mitigation and exposure control.

ARTICLE 12

LABOR-MANAGEMENT COMMITTEE

Section 1. There shall be a Labor-Management Committee consisting of two (2) Union representatives and two (2) City representatives. The committee shall meet on request of either party to discuss matters of mutual concern. The committee shall have authority to make recommendations to the Union or the City.

ARTICLE 13

HOURS OF WORK

Section 1. As the City may direct, each member of the unit shall be on duty at the fire station a minimum of 312 hours out of every 42 consecutive calendar days. Each regular shift is defined as a 24 consecutive hour assignment, with no more than two regular shifts during any consecutive 72-hour period. Provided, however, the maximum normal hours of work during any City fiscal year shall not exceed 2,704 hours.

Section 2. All hours worked as directed by the City in excess of the foregoing shall be considered as overtime hours.

Section 3. In the event the above-defined normal hours of work result in overtime liability to the City, as defined by any Federal or State laws, the Union agrees to immediately re-negotiate said hours of work with the City so that overtime pay will not be required for normal hours of work.

Section 4. The City shall continue to allow firefighters to swap time subject to the following limitations:

a. A firefighter is prohibiting from swapping his/her shift if the shift would thereby be left with less than four years of experience at the officer position; and

b. Consistent with the Fair Labor Standards Act, the Fire Chief or his/her designee must be notified and approve of the shift or time swap in advance.

Section 5. The twenty-four (24) hour regular shift with forty - eight (48) hours off schedule now in effect shall continue.

Section 6. The current beginning and ending hours (0800 to 0800) for the twenty-four (24) hour regular shift shall not be changed without negotiations between the City and Union.

Section 7. K-days shall remain in place and maintained.

Section 8. Pay periods: There are twenty-six (26) pay periods per year, with paying being distributed on alternating Fridays. Pay periods end on Sunday at 11:59 p.m. preceding the Friday payday. Records of time worked will be kept on the Department time sheets, which shall be maintained in the Payroll Department.

Section 9. Calculations:

a. Regular pay: bi-weekly earnings shall be calculated by multiplying 104 hours by the firefighter's hourly rate.

b. Overtime: Overtime shall be paid for hours worked in excess of regularly scheduled hours and shall be calculated by multiplying the firefighter's hourly rate by 1.5. Overtime shall be paid according to the Fair Labor Standards Act.

Section 10. Meal Periods: Personnel may be able to travel in the Fire Department vehicle (including engine, ladder, or squad) to and from the grocery store or restaurant located inside their respective district to pick up a meal so long as at least one firefighter remains in the vehicle at all times. The Employee shall remain in service at all times and properly park his/her vehicle in a designated parking space. Trucks must be parked in a way not to attract unnecessary attention.

ARTICLE 14

WAGES AND CLASSIFICATIONS

Section 1. Effective October 1, 2026, employees will receive base wage rates based on the following pay grades set forth in the pay matrix in Schedule A attached to this Agreement:

Firefighter …….. Grade F1

Driver/Engineer …….…… Grade F2

Lieutenant …….. Grade F3

Section 2. New hires will be brought in at the step in the applicable grade which the Fire Chief determines in his/her discretion is appropriate given the individual's prior experience and qualifications. A Firefighter promoted to Driver/Engineer will be raised to the step in the Driver/Engineer pay grade corresponding to the step in the Firefighter pay grade in which the employee had been slotted immediately before the promotion. A Driver/Engineer promoted to Lieutenant will be slotted in the step in the Lieutenant pay grade corresponding to the step in the Driver/Engineer pay grade from which the employee was promoted.

A firefighter employed in the lowest step of Grade F1 will advance as follows:

a. to the next higher step in Grade F1 after completing the probationary period of one (1) year set forth by Lake City Fire Department SOG #100.22 Section 3, subsection (1), and

b. to the next step after three (3) years' continuous employment with the City, and

c. to the next higher step after that after six (6) years' continuous service in position.

After promotion to Driver/Engineer, a Driver/Engineer will advance as follows:

a. to the next higher step in Grade F2 after the first three (3) continuous years' service as a Driver/Engineer, and

b. to the next higher step after that after six (6) years' continuous service in position.

After promotion to Lieutenant, a Lieutenant will advance as follows:

a. to the next higher step in Grade F3 after the first three (3) continuous years' service in position, and

b. to the next higher step after six (6) years' continuous service in position.

The foregoing step increases are contingent on the employee having logged and maintained at least two hundred forty (240) hours of creditable training in each year of service.

Section 3. Except as provided in Section 6 below, firefighters shall be paid an annual supplement for each certification he/she or she holds in the amounts indicated and not to exceed the total number of personnel indicated.

SCHEDULE OF CERTIFICATIONS and ADDITIONAL PAY

Certificate/Additional Pay	Total Personnel	Annual Supplement Amount
EMT	11	$1400.00
EMT Paramedic	12	$5200.00
Hazmat Technician	24	$1300.00
Pump Operator	15	$1300.00
Inspector	3	$1300.00
Life Safety Educator	2	$1300.00
Fire Investigator	1	$1300.00
Live Fire Training	6	$1300.00

Section 4. Driver Engineers and Lieutenants are not eligible for the Pump Operator additional pay unless they had been receiving such additional pay before October 1, 2023.

Section 5. Firefighters and Driver Engineers are not eligible for the Inspector additional pay.

Section 6. Those hired on or after October 1, 2017 will not receive additional pay for EMT certification.

Section 7. Special Merit Salary Adjustments: Based upon annual performance reports and recommendation from the Fire Chief, the City may authorize a special merit increase, or bonus award to anyone who demonstrates exceptional performance, leadership, initiative or bravery in the performance of his/her assigned duties.

Section 8. Effective October 1, 2026, employees will receive a two percent (2%) increase. Annual salaries for the fiscal year beginning October 1, 2026 are set forth on the attached Schedule A.

ARTICLE 15

OVERTIME, CALL BACK AND WORKING OUT OF CLASSIFICATION

Section 1. Any overtime work shall be distributed (as equally as possible) among all employees of the unit and the City shall pay any such employees detailed to such overtime work at one and one-half (1-1/2) times their regular hourly rate. The regular hourly rate of each such employee shall be computed by dividing 2,704 hours into his/her annual salary.

Section 2. Any member of the unit called back from off duty shall be paid a minimum of two (2) hours pay for each call back. All pay thereafter shall be adjusted to the nearest half hour. The hours paid, but not worked, under this Section shall not be added to the employee's total hours under Article 10 in computing overtime.

Section 3. Any member of the unit designated by the City to fill a vacancy on a temporary basis in a higher classification shall be paid the rate of pay of said classification for that period of work as follows: after four (4) consecutive weeks of work in said higher classification job, the employee shall be paid at the higher rate of pay prospectively. No employee shall be returned to his/her previous position to escape the application of this Section except where the higher classification position is temporarily vacant because of the permanent employee's sick leave or vacation.

Where no shift Officer is on duty, the City shall appoint a firefighter on the current Lieutenant eligibility list on the shift, if any, to serve as Lieutenant for that shift. In the absence of such an employee being available, the most senior firefighter on the shift shall so serve. For cause, the Chief may designate another person to serve. If a firefighter serves as Lieutenant on a temporary basis, he/she shall receive an additional fifty dollars ($50.00) per shift if the temporary assignment is not the result of a shift swap.

ARTICLE 16

PROBATIONARY PERIOD

Each new employee shall remain on probation until successfully passing a firefighter examination, which examination shall be prepared and administered by the Fire Chief or his/her designee. The firefighter examination shall be administered after one (1) year of employment and if the employee does not score over 70% correct answers, he/she shall be dismissed absent extenuating circumstances such as accommodation for a learning disability, or at the Chief's discretion, may be given the option to retake the test. The subjects to be covered on the Firefighter examination shall be posted on the bulletin board in the fire department at least thirty (30) calendar days prior to the date of the examination. Furthermore, the provisions of SOG #100.22 effective October 1, 2020 shall be incorporated into this Agreement.

ARTICLE 17

PROMOTION TO DRIVER ENGINEER

Section 1. To be eligible for consideration for promotion and to participate in the promotional process, the City must certify that the position is open, and an employee's name must be placed on the Driver-Engineer's eligibility list.

Section 2. To be eligible to participate in the Driver-Engineer's eligibility list, an employee shall pass a Driver-Engineer's examination. In order to take the examination, the employee must possess the following qualifications:

a. Three (3) years of service as a certified firefighter, with a minimum of twenty (24) months in the Lake City Fire Department. Beyond twenty-four (24) months in the Lake City Fire Department will be credited as (1) month for each two (2) months in another career Fire Department,

b. Have successfully completed two 40 hour classes related to the fire service by a credited institution, or two 3 credit hour classes that are required for an Associate's Degree or higher in Fire Science or Fire Service Management within the 24 months prior to the Driver-Engineers examination, or have an Associate's Degree or higher in Fire Science or Fire Service Management,

c. Be certified by the State of Florida as a pump operator, and

d. Within the immediately preceding twelve (12) month period, have logged and maintained at least two hundred forty (240) hours of creditable training.

Section 3. All employees eligible for consideration for promotion to the rank of Driver-Engineer shall thereafter participate in the below-described promotional exams administered by the City, and promotion shall be made according to the below-described procedure with weights being assigned as indicated:

a. Written Examination - 55%

The test shall be graded on a score of from 0% to 100%. Source material from which the Driver-Engineer examination questions are to be drawn shall consist of:

1. City, County Street and roads including hydrant locations

2. Fire department sprinkler and standpipe connections

3. Equipment carried on apparatus

4. Latest edition of the Pumping Apparatus course material the Florida State Fire College has adopted

The City shall furnish copies of the above-referenced material at the candidate's request.

b. Practical Examination - 45%

The practical examination shall be administered by a three member board composed of appointees of the Fire Chief. The board shall give a minimum score of 0% to a maximum of 100%. The test shall include:

1. Demonstration of driving skills based upon practical evaluations from the IFSTA pumping apparatus book.

2. Evaluation with the apparatus at a water supply, consisting of putting the pump into operations and setting proper pressures with different lines.

c. Seniority Points

Each person shall have added to their combined scores of written and oral, one-half point for each year, or major portion thereof, of continuous service to the Department up to twenty (20) years maximum.

Section 4. All segments of the promotional procedure shall be separate from each other, and no member of the practical evaluation board shall know the previously attained score of any candidate. Only candidates scoring a 70% or better on the written exam will be able to move on to the practical exam.

Section 5. All candidates scoring 70% or more on the combination of written examination and seniority scores and oral practical examination, or the top five (5) of those, whichever is less, shall comprise the eligibility lists.

Section 6. Promotions will be made from the Driver-Engineer eligibility list, from the top three (3) that appear at the time of the promotion, except as herein provided.

Section 7. If at any time the Fire Chief determines a Driver-Engineer's position becomes or may soon become vacant, and no one is eligible to be promoted, the City shall administer the appropriate test during a set time frame once that year and establish a new eligibility list.

Section 8. If the Fire Chief decides to administer an eligibility test to fill a vacancy or potential vacancy, the test shall be given after thirty (30) calendar days' posted notice. The eligibility of all persons on the then current list will expire one (1) year after the eligibility test is given and the results posted.

Section 9. If the test is given again before one (1) year is up from the last test, those already on the eligibility list may retake the examination. If so, then under these circumstances, the higher score of that examination or the previous shall stand. However, the results that are posted one (1) year after the previous test shall be the only results posted or considered for eligibility.

ARTICLE 18

PROMOTION TO LIEUTENANT

Section 1. Promotions in the Department shall be made by the Fire Chief with approval of the City Manager from within the Department.

Section 2. To be eligible to participate in the Lieutenant's eligibility examination, the employee must:

a. Have 5 years uninterrupted service with the Department. Also be a current driver and/or Firefighter First Class have passed the Driver/Engineer promotion test, and meet the promotional requirements of Driver/Engineer except for the exam, and

b. Have successfully completed two 40 hour classes related to the fire service by a credited institution, or two 3 credit hour classes that are required for an Associate's Degree or higher in Fire Science or Fire Service Management within the 24 months prior to the Lieutenant's examination, or have an Associate's Degree or higher in Fire Science or Fire Service Management,

c. Be certified as a Fire Officer 1 or obtain Fire Officer 1 during probationary period, and

d. Within the immediately preceding twelve (12) month period, have logged and maintained at least two hundred forty (240) hours of creditable training.

Section 3. All employees eligible for consideration for promotion to the rank of Lieutenant shall participate in the below-described promotional exams administered by the City, and promotion shall be made according to the below-described procedure with weights being assigned as indicated:

a. Written Examination - 55%

Source material from which the Lieutenants examination questions are to be drawn shall consist of:

1. Latest edition of the Company Officer course material the Florida State Fire College has adopted

2. Latest edition of the Fire Cause and Determination course material the Florida State Fire College has adopted

3. Latest edition of the Pumping Apparatus course material the Florida State Fire College has adopted

4. Latest edition of the Essentials course material the Florida State Fire College has adopted)

The City shall furnish copies of the above-referenced material at the candidate's request.

b. Oral Examination - 45%

By a three member board composed of appointees of the Fire Chief, the board, for Lieutenants, shall give the minimum score of 60% to a maximum of 100%.

1. Fire Operations

2. Hazardous Material Operations

3. A training session

c. Seniority Points

Each person shall have added to their combined scores of written and oral, one-half point for each year, or major portion thereof, of continuous service to the Department up to a twenty (20) year maximum.

Section 4. All segments of the promotional procedure shall be separate from each other, the employee taking the exam must receive a score of 70% on the written portion of the exam in order to participate in the oral portion of the exam. No member of the oral evaluation board shall know the previously attained score of any candidate.

Section 5. All candidates scoring 70% or more on the combination of written examination, oral examination, and seniority scores, or the top five (5) of these, whichever is less, shall comprise the Lieutenants eligibility lists.

Section 6. Promotions will be made from the Lieutenant’s eligibility list, from the top three (3) that appear at the time of the promotion.

Section 7. If the Fire Chief determines that a Lieutenant's position becomes or soon may become vacant, and no one is eligible to be promoted, the City shall administer the appropriate test during a set time frame once that year and establish a new eligibility list.

Section 8. If the Fire Chief decides to administer an eligibility test to fill a vacancy or potential vacancy, the test shall be given after thirty (30) calendar days' posted notice. The eligibility of all persons on the then current list will expire one (1) year after the eligibility test is given and the results posted.

Section 9. If the test is given again before one (1) year is up from the last test those already on the eligibility list may retake the examination. If so, then under these circumstances, the higher score of that examination or the previous shall stand. However, the results that are posted one (1) year after the previous test shall be the only results posted or considered for eligibility.

ARTICLE 19

CLOTHING ALLOWANCE

Section 1. Each employee shall receive an annual credit allowance of $300.00 to purchase required uniforms, protective clothing and boots through a portal the Fire Department has established, except the City shall provide at no cost to the employee three (3) blue (firefighter) Lake City Fire Department t-shirts. Any unused credit allowance will not be rolled over after the end of the year. Required clothing includes specifically the following:

a. Blue (firefighter) Lake City Fire Department t-shirts

b. Two Lake City Fire Department polo shirts

c. Two pairs of duty pants

d. One pair of black leather polishable boots

Section 2. Each firefighter also shall receive $50.00 per month for clothing maintenance, payable each month at the second payroll.

Section 3. Policies pertaining to the acquisition of the boots shall be the same as those for other City employees. This includes the selection of the make and the model by the City.

Section 4. In consideration of the foregoing, employees agree to (1) wear or use said uniforms and shoes and protective devices only for official City business; (2) maintain, clean, and repair, to the extent possible, on a regular basis, said uniforms, protective devices, and shoes. Any employee in violation of these provisions shall be subject to appropriate discipline as determined by the City.

ARTICLE 20

INJURY IN LINE OF DUTY

Any employee who sustains a job-connected injury that is compensable under the Worker's Compensation Law shall be carried in full pay status for a period not to exceed seven (7) calendar days; without being required to use sick leave. If the employee receives Worker's Compensation salary loss benefits for this period of leave with pay, the employee shall reimburse the City the amount of the benefits. Such reimbursement shall not include payments for medical, surgical, hospital, nursing, or related expenses, or lump-sum or scheduled payments or disability losses.

ARTICLE 21

VACATION, LEAVES, AND HOLIDAYS

Section 1. Vacation time is intended to benefit the employee, and employees are encouraged to take vacations in the year in which it is earned. However, the Fire Chief shall determine whether a vacation request is approved, considering operational requirements and minimization of overtime.

Seniority, within the various departments, shall apply in case of conflict, insofar as scheduling is concerned.

Vacations will be scheduled so as to meet the operation requirements of the City, and, insofar as possible, the preference of employees. The City will attempt to have sufficient manpower so that vacations may be reasonably available.

The City's vacation and leave policy, based on years of service, as it now exists for general employees, shall apply to employees in this unit. Firefighters accrue annual leave at the following rate based upon a 52 hour work week as follows:

Less than one (1) year of service	3.90 hours
One (1) to five (5) years of service	6.76 hours
Five (5) to ten (10) years of service	8.06 hours
Over ten (10) years of service	10.4 hours

and may accumulate up to 320 hours.

Section 2. Holidays as established by the City Council for City's general employees shall be paid holidays also for employees under this contract. There shall be a minimum of twelve (12) holidays listed below so designated for employees under this contract, plus any other days that the City Council may so designate as holidays for its general employees. All employees in the unit shall receive ten (10) hours' straight pay for

each holiday, except for those employees working the full holiday shift who shall be paid an additional fourteen (14) hours' straight pay.

New Year's Day
Martin Luther King, Jr. Day
Presidents' Day
Easter
Memorial Day
Juneteenth
Independence Day
Labor Day
Veteran's Day
Thanksgiving Day
Day After Thanksgiving
Christmas Eve
Christmas Day

Section 3. Firefighters may also use up to ninety six (96) hours from their sick leave accrual for personal leave.

Section 4. Seniority shall be determined by continuous service in the Fire Department calculated from the date of employment. Continuous service shall be broken by only resignation, discharge or retirement. Firefighters with the same employment date shall be assigned to the seniority list in order of their rank, with the higher rank having more seniority; if the firefighters are of the same rank, their seniority will be the same.

Section 5. The firefighter working the holiday shift due to a swap shall receive an additional fourteen (14) hours' holiday pay; the firefighter off work due to a swap shall receive only the ten (10) hours' holiday pay.

ARTICLE 22

MILITARY LEAVE

Current City policy in regard to military leave shall apply to employees in this bargaining unit and shall comply with all applicable military leave law.

ARTICLE 23

INSURANCE AND SICK LEAVE

Section 1. The City shall maintain health and life insurance on its employees, with substantially the same coverage as is now provided. The City reserves the right to obtain substantially the same coverage from another carrier, in the event of a premium increase from its present carrier. Provided, the City shall not be required to pay more in premiums for employees' health and life insurance than what it is now paying.

Employees who desire employee/family or employee/spouse coverage may purchase the same by paying the City the rate for such coverage the City charges its general employees. Employees who elect individual coverage shall pay to the City twenty five percent (25%) of the cost of such coverage under the City's mid-level plan, or such other sums as the City may, from time to time, charge its general employees for said coverage, whichever is greater.

Section 2. The City's sick leave policy, as now exists for general employees, shall apply to employees in this unit; except the rate of accrual for sick leave shall be five (5) hours per pay period. All firefighters who take time off for sick leave will be charged accrued leave hour for hour. The following apply:

(a) Medical Certification: After two (2) consecutive shifts of absence, the firefighter shall submit to the department head a medical certification from a physician before additional use of sick leave will be authorized for the firefighter. If the firefighter continues to be absent, the City can require further medical certification for each ten (10) regular shifts of used sick leave. Such medical certification must state the firefighter is unable to perform the regularly assigned duties if sick leave is to be authorized by the City.

(b) Abuse of Sick Leave: Sick leave benefits are intended solely to provide income protection in the event of an illness or injury and may not be used for any other absence other than allowed in this Agreement. If it is suspected that a firefighter is abusing sick leave policies, the firefighter shall be subject to the investigation notification and due process of the firefighter bill of rights and the City's disciplinary procedures.

(c) Sick Leave Incentives: Annually, during the first week of December, firefighters having a sick leave account balance of sixty (60) hours or more may request payment of up to twenty-four (24) hours of available sick leave. All firefighters may use up to ninety six (96) hours of sick leave during the budget year as personal leave which may be taken in 12 or 24 hour increments only. *See* Article 21, Section 3, above.

(d) Payment of Unused Sick Leave: Unused sick leave will be paid upon the firefighters separation from the City, but will not exceed twenty-five percent (25%) pf the total accrued sick leave and shall not be more than five hundred (500) sick leave hours.

Section 3. Sick Leave Bank:

(a) The City's employee sick leave bank has been established for the purpose of providing personal sick leave with pay for City employees during extended periods due to illness, accident or injury not otherwise compensated by the City. Firefighters of the department will enjoy this benefit.

(b) The sick leave bank shall be administered by the City Manager, Assistant City Manager and HR Director.

(c) All firefighters who have been employed full-time for at least one (1) year and who have available sixty-four (64) hours of unused sick leave are eligible to

join the sick leave bank by requesting voluntary enrollment and contributing eight (8) hours of sick leave to the bank.

(d) The sick leave bank shall be activated when a minimum of forty-five (45) leave days have been deposited. All participating firefighters shall be required to contribute eight (8) additional hours to the pool each time the sick leave bank is depleted below thirty (30) days.

ARTICLE 24

FUNERAL BEREAVEMENT LEAVE

Section 1. A maximum of three (3) working days regular shifts (consecutive) with pay will be granted a full-time employee when an immediate family member death occurs. Immediate family members are husband, wife, father, mother, son, daughter, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparents and grandchildren. The leave must be approved by the department director.

Section 2. One (1) regular shift of bereavement leave will be permitted for relatives who are not within the immediate family. This privilege will only be allowed two (2) times during any 12-month period, and the leave day must be used to attend the funeral. Family relatives are aunt, uncle, niece, nephew and first cousin. The leave must be approved by the department director.

ARTICLE 25

PHYSICAL EXAMINATIONS AND DRUG TESTING POLICY

Section 1. The City may, at its expense, require members of the fire department to submit to a physical. The result shall be forwarded to the City and the firefighter.

The Union agrees that the City may consult with the Union and a physician in establishing appropriate fitness levels that reflect the employee's assigned functions and employment activities. This is intended to help reduce possible occupational injuries and illnesses. Thereafter, the City may initiate a physical fitness program which will enable employees to develop and maintain the appropriate level of fitness to perform their primary assigned function.

Section 2. This Agreement ado pts and incorporates the City's Substance Abuse and Drug Free Workplace Policy that is currently contained in Section 3.04 of the City's Personnel Policies, which were revised effective October 1, 2014; provided, appeals in Section J.4. of the Policy shall be taken through Article 26 of this Agreement.

Section 3. This Agreement adopts and incorporates the City's Tobacco Free Policy effective January 1, 2015.

ARTICLE 26

GRIEVANCE EMPLOYEE COMPLAINT PROCEDURE AND ARBITRATION

EMPLOYEE COMPLAINT PROCEDURE

Section 1. In a mutual effort to provide harmonious working relations between the parties of this Agreement, it is agreed to and understood by both parties that there shall be a procedure for the resolution of grievances between the parties.

Section 2. A grievance is a claim by a non-probationary employee that the City has violated a term or Section of this Agreement.

Section 3. Grievances shall be settled in the following manner:

If any employee, regardless of membership or non-membership in the Union wishes to present and settle a grievance, it is understood and agreed that he/she has the right to present such grievances as set forth below and attempt to have such grievance adjusted.

The grievance shall be presented on the City's Complaint Form and contain:

a. A statement of the grievance and the facts upon which it is based;

b. The Section of the Agreement alleged violated;

c. The action, remedy, or adjustment requested;

d. The signature of the aggrieved employee, and, if requested by the employee, Union representative, and the date of the grievance.

Section 4. Grievances shall be processed as follows:

STEP I *SUPERVISOR LEVEL* - Any employee having a complaint may, within seven (7) calendar days following any incident, discuss the situation informally with the immediate supervisor. If the matter is not resolved, the employee may submit to the supervisor a Complaint Form setting forth the information outlined in section 3 above. The form must be completed and submitted to the

supervisor within fourteen (14) calendar days of the incident giving rise to the complaint. The supervisor shall meet with the employee and provide a written decision to the employee within seven (7) calendar days following receipt of the formal complaint form.

STEP 2 *DEPARTMENT DIRECTOR LEVEL* - If the complaint cannot be resolved at the supervisor level, the employee may appeal the complaint to the Department Director. The Step 2 appeal must be initiated by the employee by signature on the complaint form within five (5) calendar days of the supervisor's decision. The supervisor will forward the original complaint form including his/her reply to the Department Director within five (5) calendar days following receipt of the employee's notice of Step 2 appeal. The Department Director shall meet with the employee and provide a written decision to the employee within seven (7) calendar days following receipt of the appeal. Department Directors shall inform the City Manager of complaints that reach the Department Director level.

STEP 3 *CITY MANAGER LEVEL* - If the complaint is not resolved by the Department Director, the employee may appeal the complaint to the City Manager. The Step 3 appeal must be initiated by the employee by signature on the complaint form within five (5) calendar days of the Department Director's decision. The Department Director will forward the original complaint form and their reply to the City Manager within five (5) calendar days following the employee's notice of Step 3 appeal. The City Manager may:

e. Meet with the employee, if the employee desires to discuss the complaint.

f. Consider the complaint based solely on the written content.

The City Manager shall communicate a written decision to the employee within ten (10) calendar days following a meeting with the employee, or reviewing the written complaint based on content, whichever is later. Such decision shall be the City's final decision on the grievance, subject to further appeal under section 5 below.

Section 5. If a grievance, as defined in this Article, has not been satisfactorily resolved within the above Employee Complaint Procedure, the grievant may request arbitration in writing to the City Manager, or in the City Manager's absence, the City Manager's authorized representative, no later than seven (7) calendar days after the date of the response from the City Manager under this Employee Complaint Procedure. Oral

and written reprimands may not be challenged through arbitration, except that the propriety of such discipline may be challenged in an arbitration challenging more severe discipline or discharge if the City claims that the oral or written reprimand or reprimands was or were considered in issuing the more severe discipline.

Provided, however, where a grievance is general in nature in that it applies to a number of employees having the same issue to be decided, it may be presented at Step 1 and signed by the aggrieved employees or the Union representative on their behalf.

Section 6. A grievance shall stand abandoned upon failure of the grievant or the designated Union representative to observe any of the above time limits, however, these limits may be extended upon written mutual consent by the Union and the City. The City's failure to timely respond to a grievance shall entitle the grievant to proceed to the next step of the grievance procedure as if the grievance were denied. If the employee is not satisfied with the City's resolution of the matter, he/she may proceed to arbitration, except as provided hereinafter.

Section 7. The Union representative may settle the grievance at any step of the procedure, and, upon his/her withdrawal of the grievance, or settlement of same, no further action is necessary in processing the grievance.

Section 8. No employee or group of employees may refuse to follow directions as to any matter then being grieved, pending the outcome of a grievance. Compliance with such directives will not in any way prejudice the employee's right to file a grievance within the time limits contained herein, nor shall compliance affect the ultimate resolution of the grievance.

Section 9. Grievances may be processed or discussed during duty hours, provided that the time spent doing so shall not interfere with work and shall be limited to a reasonable period of time, and will not result in the payment of overtime to any employee involved. If, in the Fire Chiefs sole judgment, this Section is being abused, he/she may direct that further discussions regarding grievances be conducted off-site on the grievant's and Union representative's non-duty time.

ARBITRATION

Section 10. Only grievances which satisfy each of the following conditions are subject to arbitration hereunder:

a. The grievance was filed in writing and processed in the manner and within the time limits prescribed in this Article;

b. The grievance involves a claim of direct violation by the City of a Section or specific provision in the Agreement that is clearly arbitrable under the rules of interpretation applicable to public arbitration, under the laws of the State of Florida;

c. The written grievance and the written demand for arbitration clearly identify the Section or specific provisions allegedly violated;

d. A demand for arbitration has been made in writing within fourteen (14) calendar days from and after the City Manager's response is due in Step 2. Multiple grievances involving different claims shall not be submitted to the same arbitrator. A demand for arbitration made by an employee or the Union shall be served on the City Manager.

An arbitrator hereunder shall only have jurisdiction to determine whether or not the City or the Union or employee violated the identified contract provision in the respect alleged in the written demand for arbitration, but he/she may consider, to the extent applicable, the entire contract in reaching such a decision.

Section 11. A demand for arbitration shall state the nature of the dispute, the remedy requested, and the specific provision, or provisions, of the contract violated.

Within fifteen (15) calendar days after receipt of the demand for arbitration, the other party will give its response thereto, stating whether or not if believes the stated dispute is arbitrable.

Section 12. It is the specific agreement of the City and the Union that the arbitrator, in determining whether a grievance upon which arbitration has been demanded is arbitrable, shall:

a. Consider as a fundamental principle that the City retains all the rights as set forth in the Management Rights Article;

b. Consider this Agreement sets out expressly all the restrictions and obligations assumed by the respective parties, and that no implied restrictions or obligations are inherent in this Agreement, or were assumed by the parties in entering into this Agreement;

c. Find that the grievance upon which the demand for arbitration is based is not arbitrable unless the time limits and procedures provided for in this Article have been strictly complied with, unless the parties have agreed, in writing, as provided, to waive such time limits and procedures.

Section 13. If the demand for arbitration is in proper order, then the parties shall attempt to agree upon an arbitrator. If they cannot mutually agree on an arbitrator within ten (10) calendar days following receipt of the demand for arbitration, then either party may request a panel of seven (7) names from the Federal Mediation and Conciliation Services (FMCS). The party demanding arbitration shall strike the first name, followed by the other party striking the next name, and so forth, until one name remains. The remaining name shall be the arbitrator to hear the dispute.

The Arbitrator's decision will be rendered, in writing, and shall be final and binding on both parties. The parties will each bear the cost of preparing and conducting their own presentation, including pay for witnesses attending the hearing at their request. The

party ruled against will pay the cost of arbitration, including the arbitrator's fees, hearing room, and a transcript of the proceedings for both parties.

Section 14. The arbitrator, in reaching a ruling, may not so interpret the specific provisions of this Agreement that the practical result is a modification of any of its terms, nor may he/she add to or delete from the provisions as set forth in the Agreement.

Section 15. The arbitrator, in reaching a ruling, shall have due regard for rights, responsibilities, and prerogatives of management, and shall so construe this Agreement that there will be no interference with such rights, responsibilities, and prerogatives, except as they may be expressly limited by this Agreement. But, if he/she finds he/she has no power to rule on such grievance, the matter shall be referred back to the parties, without decision or recommendation on the merits of the case. No remedy may go beyond the termination date of this Agreement, even if such rights, claims, or grievances arose during its term.

Section 16. Only sworn testimony shall be received and such exhibits that may be properly identified and authenticated, and, since the arbitrator has no contempt power, the arbitrator shall have the authority to render an award against the party who presents a witness whose testimony or variance and contradictory to prior sworn testimony or statements of witnesses for the same party. The decisions of the arbitrator in any case shall not require a retroactive wage adjustment in any other case. It is agreed that an arbitrator's award is not a binding precedent in like or analogous situations. The powers of the arbitrator also shall be limited as follows:

a. The arbitrator shall have no authority to rule on jurisdictional disputes between groups of employees or Unions representing groups of employees;

b. The arbitrator shall have no power or authority to establish wage scales rates for new jobs, or, except if he/she is specifically empowered, to change any wage;

c. In the case of a grievance arising from a discipline, the arbitrator shall not have the authority to alter or amend the discipline, but may only determine whether the employee engaged in the misconduct alleged;

d. The arbitrator shall have only the power to rule on grievances arising under this Agreement as defined in section 3 above;

e. The arbitrator shall have no power to arbitrate any matter that arose before the effective date of this Agreement, or after the expiration of this Agreement;

f. The arbitrator shall promptly hear the matter and shall issue the decision within ninety (90) calendar days from the close of the arbitration.

Section 17. Notwithstanding any provision of the Agreement to the contrary, any individual employee shall have the right, at any time, to present grievances to the City and to have such grievances adjusted, without the intervention of the bargaining representative, so long as the adjustment is not inconsistent with the terms of the collective bargaining agreement then in effect.

ARTICLE 27

OFF DUTY HOURS/OUTSIDE EMPLOYMENT

Section 1. Employee's off duty hours shall be his/her own time to do with as s/he desires, so far as it does not discredit the City nor interfere with his/her regular duty time.

Section 2. It is understood and agreed that all employees may be called back to duty in the event of a major fire or declared disaster, and the Union agrees to use its best efforts to get said employee-members back to duty.

Section 3. A firefighter may take outside employment consistent with City policy.

Section 4. Firefighters taking outside employment will be required to file a form indicating the business location and the hours of employment and to file such form with the Personnel Office and his/her department head.

ARTICLE 28

EDUCATION AND TRAINING

Section 1. The City and the Union agree that continuing education is important. Therefore, the City will pay for a minimum of two (2) educational, vocational, technical seminars or adult training programs a year for each firefighter. The programs shall be limited to fire related courses and limited by budget constraints.

Section 2.

a. The City agrees to pay 100% of the cost for tuition, books, and expenses and to allow the firefighter's training and education leave for any shifts that coincides with class dates.

b. If enough money is in the education budget within three (3) months of the end of the fiscal year, firefighters will be allowed to attend more classes on a first come, first served basis. Section 2 (a) of this article allowing administration leave per extra class taken shall apply to such additional classes.

Section 3. If the class is given out of town, the City will pay all lodging cost, mileage to and from the training center, and per diem in accordance with the City's per diem rates.

Section 4. To be eligible for this program, the following criteria shall apply:

a. The firefighter must have accumulated one (1) year or more service with the Fire Department.

b. The program or course must be one that is related to the fire service and is needed for an Associate's degree or higher in fire science or fire service management, or is necessary to maintain eligibility for promotion.

c. The firefighter must place a request in writing to the Fire Chief or his/her designee within 14 calendar days prior to the start of class.

d. The Fire Chief has the sole discretion to approve the program or course which shall not be reasonably withheld, and when the Fire Chief approves of an existing program or course as appropriate to

be attended virtually, firefighters shall select such virtual program or course.

Section 5. The payment process is as follows:

a. This payment will be made directly to the college or school sponsoring the course unless the City is prevented from doing so in which case the firefighter will be given a check to cover reimbursement of the cost.

b. Firefighters participating in the program must show successful completion of the course. If there is a grade given for the course, successful completion will require a final grade of 70 or above.

c. The firefighter will receive a check for travel, lodging and per diem prior to leaving for the class.

d. If the firefighter fails the course or program, he/she shall, upon his/her own, register, attend, and pay for tuition, meals, credits and lodging for the failed course. The firefighter must register to retake the course or program the next time it is offered. Failure to do so, or to successfully complete the program or course, will result in the firefighter reimbursing the City for all expenses the City incurred related to the failed course or program.

ARTICLE 29

MISCELLANEOUS

Section 1. The City shall not furnish bed linens, and the same shall be furnished by the individual employees. The City will furnish bathing and dish towels.

Section 2. The Union shall work with the City to establish and participate in a physical fitness program. The City will also pay $15.00 per month for a gym membership for each employee upon proof of membership to a gym that will be submitted by the 15th of each month.

Section 3. Firefighters shall receive the benefits of the City's Employee Assistance Program in effect as of October 1, 2014.

ARTICLE 30

NEGOTIATION

The Union and the City shall negotiate for new Article 13 (Hours of Work), Article 14 (Wages and Classifications) and Article 21, Section 3, effective April 1, 2027, for the fiscal year beginning October 1, 2027. A party seeking to reopen the above Articles shall furnish to the other party in writing its request, by April 1, 2027, and the requested party shall respond within fifteen (15) days. Negotiations shall follow, including on transitioning to a 24/72 hour schedule. Should it be mutually agreed upon between firefighters and the City, this contract may be opened for other issues.

ARTICLE 31

DURATION

This Agreement, as amended, shall become effective October 1, 2026 and shall remain in full force and effect until September 30, 2029, unless modified or changed by written agreement signed by both the City and the Union.

CITY OF LAKE CITY, FLORIDA

By:_____
NOAH WALKER
Mayor-Councilmember

APPROVED as to form and legality:

By:_____
Clay Martin, Attorney

ATTEST:

_____
City Clerk

Signed, sealed and delivered
in the presence of:

_____

_____
Witnesses as to City of Lake City

LOCAL NO. 2288 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO

By:_____
TRENTON KREIENHEDER
as its President

ATTEST:

_____
Secretary, Local No. 2288

Signed, sealed and delivered
in the presence of:

_____

_____
Witnesses as to City of Lake City

Schedule A

FY 2024 Fire Matrix Hourly

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
F1		$ 16.4800	$ 16.9744	$ 17.4836	$ 18.0081	$ 18.5484	$ 19.1048	$ 19.6780	$ 20.2683	$ 20.8764	$ 21.5027	$ 22.1477	$ 22.8122	$ 23.4965	$ 24.2014	$ 24.9275	$ 25.6753	$ 26.4456
F2	$ 17.4400	$ 17.9632	$ 18.5021	$ 19.0572	$ 19.6289	$ 20.2177	$ 20.8243	$ 21.4490	$ 22.0925	$ 22.7552	$ 23.4379	$ 24.1410	$ 24.8653	$ 25.6112	$ 26.3796	$ 27.1710	$ 27.9861	$ 28.8257
F3	$ 20.5792	$ 21.1966	$ 21.8325	$ 22.4874	$ 23.1621	$ 23.8569	$ 24.5726	$ 25.3098	$ 26.0691	$ 26.8512	$ 27.6567	$ 28.4864	$ 29.3410	$ 30.2212	$ 31.1279	$ 32.0617	$ 33.0236	$ 34.0143

FY 2024 Fire Matrix Annually

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
F1		$ 44,561.92	$ 45,898.78	$ 47,275.65	$ 48,693.90	$ 50,154.60	$ 51,659.38	$ 53,209.04	$ 54,805.48	$ 56,449.52	$ 58,143.03	$ 59,887.38	$ 61,683.92	$ 63,534.54	$ 65,440.59	$ 67,403.69	$ 69,426.01	$ 71,508.63
F2	$ 47,157.76	$ 48,572.49	$ 50,029.41	$ 51,530.40	$ 53,076.28	$ 54,668.66	$ 56,308.64	$ 57,998.10	$ 59,738.12	$ 61,530.06	$ 63,376.08	$ 65,277.26	$ 67,235.50	$ 69,252.68	$ 71,330.17	$ 73,470.11	$ 75,674.14	$ 77,944.42
F3	$ 55,646.16	$ 57,315.34	$ 59,034.81	$ 60,805.93	$ 62,630.05	$ 64,509.06	$ 66,444.31	$ 68,437.70	$ 70,490.85	$ 72,605.64	$ 74,783.72	$ 77,027.23	$ 79,338.06	$ 81,718.12	$ 84,169.57	$ 86,694.84	$ 89,295.54	$ 91,974.40

FY 2027 Fire Matrix Hourly

Proposed with 2% increase

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
F1	$ 16.3200	$ 16.8096	$ 17.3139	$ 17.8333	$ 18.3683	$ 18.9194	$ 19.4869	$ 20.0715	$ 20.6737	$ 21.2939	$ 21.9327	$ 22.5907	$ 23.2684	$ 23.9665	$ 24.6855	$ 25.4260	$ 26.1888	$ 26.9745
F2	$ 17.7900	$ 18.3225	$ 18.8721	$ 19.4383	$ 20.0215	$ 20.6221	$ 21.2408	$ 21.8780	$ 22.5343	$ 23.2103	$ 23.9067	$ 24.6239	$ 25.3626	$ 26.1235	$ 26.9072	$ 27.7144	$ 28.5458	$ 29.4022
F3	$ 20.9900	$ 21.6205	$ 22.2691	$ 22.9372	$ 23.6253	$ 24.3341	$ 25.0641	$ 25.8160	$ 26.5905	$ 27.3882	$ 28.2099	$ 29.0562	$ 29.9278	$ 30.8257	$ 31.7504	$ 32.7030	$ 33.6840	$ 34.6946

FY 2027 Fire Matrix Annually

Proposed Annual with 2% increase

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
F1	$ 44,129.2800	$ 45,453.1584	$ 46,816.7532	$ 48,221.2557	$ 49,667.8934	$ 51,157.9302	$ 52,692.6681	$ 54,273.4482	$ 55,901.6516	$ 57,578.7012	$ 59,306.0622	$ 61,085.2441	$ 62,917.8014	$ 64,805.3354	$ 66,749.4955	$ 68,751.9804	$ 70,814.5398	$ 72,938.9760
F2	$ 48,104.1600	$ 49,543.9427	$ 51,030.2609	$ 52,561.1688	$ 54,138.0038	$ 55,762.1439	$ 57,435.0083	$ 59,158.0585	$ 60,932.8003	$ 62,760.7843	$ 64,643.6078	$ 66,582.9160	$ 68,580.4035	$ 70,637.8156	$ 72,756.9501	$ 74,939.6586	$ 77,187.8483	$ 79,503.4838
F3	$ 56,756.9600	$ 58,461.8523	$ 60,215.7079	$ 62,022.1791	$ 63,882.8445	$ 65,799.3299	$ 67,773.3097	$ 69,806.5090	$ 71,900.7043	$ 74,057.7254	$ 76,279.4572	$ 78,567.8409	$ 80,924.8761	$ 83,352.6224	$ 85,853.2011	$ 88,428.7971	$ 91,081.6611	$ 93,814.1109

Firefighter …….. Grade F1

Driver/Engineer …….. Grade F2

Lieutenant …….. Grade F3

Effective October 1, 2026, and otherwise subject to the provisions of this Agreement, the following annual wages shall be paid to the following employees:

Position Title	Current Pay Rate	Current Annual	Grade & Step 10/1/2026	Base Salary 10/1/2026	Certifications	Adjusted Salary with Add Pays
Firefighter	F-1 - F	50,154.87	F-1 - F	$ 51,157.93	Pump Operator	$ 52,457.93
Firefighter	F-1 - C	45,898.78	F-1 - C	$ 46,816.75		$ 46,816.75
Driver/Engineer	F-2 - M	67,235.77	F-2 - M	$ 68,580.40	Pump Operator, Paramedic, Hazmat, Life Safety Instr., Education Stipend,Live Fire Training	$ 79,580.40
Fire Lieutenant	F-3 - N	81,718.12	F-3 - N	$ 83,352.62	EMT	$ 84,752.62
Firefighter	F-1 - C	45,898.78	F-1 - C	$ 46,816.75		$ 46,816.75
Fire Training Officer	GEN - OPEN	59,999.99	GEN - OPEN	$ 60,000.00		$ 60,000.00
Firefighter	F-1 - A	43,264.00	F-1 - B	$ 45,453.16	Upon Completion of Certification	$ 45,453.16
Firefighter	F-1 - C	45,898.78	F-1 - C	$ 46,816.75		$ 46,816.75
Firefighter	F-1 - D	47,275.65	F-1 - D	$ 48,221.26		$ 48,221.26
Firefighter	F-1 - J	56,449.79	F-1 - J	$ 57,578.70	EMT, Hazmat, Inspector, Live Fire Trainer	$ 65,378.70
Driver/Engineer	F-2 - L	65,277.26	F-2 - L	$ 66,582.92	Paramedic, Hazmat, Live Fire Trainer	$ 74,382.92
Firefighter	F-1 - C	45,898.78	F-1 - C	$ 46,816.75		$ 46,816.75
Driver/Engineer	F-2 - L	65,277.26	F-2 - L	$ 66,582.92	Education Stipend, Paramedic, Hazmat, Live Fire Trainer	$ 74,982.92
Firefighter	F-1 - D	47,275.65	F-1 - D	$ 48,221.26	Pump Operator	$ 49,521.26
Firefighter	F-1 - G	51,659.38	F-1 - G	$ 52,692.67	Pump Operator	$ 53,992.67
Driver/Engineer	F-2 - H	57,998.10	F-2 - H	$ 59,158.06	Life Safety Educator, Hazmat, Live Fire Trainer	$ 63,058.06
Firefighter	F-1 - F	50,154.87	F-1 - F	$ 51,157.93	Pump Operator	$ 52,457.93
Firefighter	F-1 - C	45,898.78	F-1 - C	$ 46,816.75		$ 46,816.75
Firefighter	F-1 - D	47,275.65	F-1 - D	$ 48,221.26		$ 48,221.26
Firefighter	F-1 - J	56,449.79	F-1 - J	$ 57,578.70	Pump Operator, Paramedic	$ 64,078.70
Firefighter	F-1 - D	47,275.65	F-1 - D	$ 48,221.26	Pump Operator	$ 49,521.26
Firefighter	F-1 - C	45,898.78	F-1 - C	$ 46,816.75		$ 46,816.75
Fire Lieutenant	F-3 - I	70,490.85	F-3 - I	$ 71,900.70	EMT, Hazmat, Inspector, Live Fire Trainer, Paramedic	$ 82,400.70
Firefighter	F-1 - F	50,154.87	F-1 - F	$ 51,157.93	Pump Operator	$ 52,457.93
Driver/Engineer	F-2 - F	54,668.66	F-2 - F	$ 55,762.14	Life Safety Educator, Hazmat, Live Fire Trainer, Pump Operator	$ 60,962.14
Driver/Engineer	F-2 - I	59,738.12	F-2 - I	$ 60,932.80	EMT, Hazmat	$ 63,632.80
Firefighter	F-1 - D	47,275.65	F-1 - D	$ 48,221.26	Pump Operator	$ 49,521.26
Fire Lieutenant	F-3 - K	74,783.72	F-3 - K	$ 76,279.46	Education Stipend, EMT, Hazmat	$ 79,579.46
Firefighter	F-1 - D	47,275.65	F-1 - D	$ 48,221.26		$ 48,221.26
Firefighter	F-1 - A	43,264.00	F-1 - B	$ 45,453.16		$ 45,453.16
Firefighter	F-1 - C	45,898.78	F-1 - C	$ 46,816.75		$ 46,816.75
						$ 1,776,007.01

File Attachments for Item:

20. City Council Resolution No. 2026-104 - A resolution of the City of Lake City, Florida, re-appointing Brenda Douglass to serve an additional term of four years in Seat "1-A" on the City's Planning and Zoning Board, Board of Adjustment, and Historic Preservation Agency Board, such term commencing at the end of the current term on October 31, 2026; making certain findings of fact in support thereof; recognizing the expiration of said additional term on October 31, 2030; directing the City Clerk to reflect said re-appointment and expiration of term in such records of the City as are necessary and prudent; making certain findings of fact in support of the City Clerk reflecting such re-appointment and expiration of term in the records of the City; repealing all prior resolutions in conflict; and providing an effective date.

CM/rrp
09/02/2026

RESOLUTION NO 2026-104

CITY OF LAKE CITY, FLORIDA

A RESOLUTION OF THE CITY OF LAKE CITY, FLORIDA RE-APPOINTING BRENDA DOUGLASS TO SERVE AN ADDITIONAL TERM OF FOUR YEARS IN SEAT "1-A" ON THE CITY'S PLANNING AND ZONING BOARD, BOARD OF ADJUSTMENT, AND HISTORIC PRESERVATION AGENCY BOARD, SUCH TERM COMMENCING AT THE END OF THE CURRENT TERM ON OCTOBER 31, 2026; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT THEREOF; RECOGNIZING THE EXPIRATION OF SAID ADDITIONAL TERM ON OCTOBER 31, 2030; DIRECTING THE CITY CLERK TO REFLECT SAID RE-APPOINTMENT AND EXPIRATION OF TERM IN SUCH RECORDS OF THE CITY AS ARE NECESSARY AND PRUDENT; MAKING CERTAIN FINDINGS OF FACT IN SUPPORT OF THE CITY CLERK REFLECTING SUCH RE-APPOINTMENT AND EXPIRATION OF TERM IN THE RECORDS OF THE CITY; REPEALING ALL PRIOR RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Article Three of the Land Development Regulations (the "LDRs") of the City of Lake City ("City") creates, establishes, and defines the terms of office of the City Planning and Zoning Board (the "PZB"), and the City Board of Adjustment (the "BoA"); and

WHEREAS, Article Ten of the LDRs creates, establishes, and defines the terms of office of the City Historic Preservation Agency (the "HPA") board (collectively the PZB, BoA, and HPA are hereinafter referenced as the "Boards"); and

WHEREAS, the City Council is imbued with the authority to appoint members of the Boards; and

WHEREAS, the LDRs provide the Boards shall be comprised of seven members; and

WHEREAS, the LDRs further provide the Boards may be comprised of the same individuals; and

WHEREAS, the City Council desires to re-appoint Brenda Douglass to the Boards; and

WHEREAS, re-appointing the foregoing individual to the Boards is in the public interest and in the interests of the City;

WHEREAS, the City Clerk is the officer of the City imbued with, among other things, the responsibility to maintain the official records of the City; and

WHEREAS, it is important that the names of individuals appointed to the Boards, the terms of office thereof, and the expiration of the appointments to said office be maintained in the records of the City by the City Clerk; and

WHEREAS, the City Council desires that the re-appointment of Brenda Douglass to the Boards be memorialized in the records of the City by the City Clerk;

WHEREAS, upon the re-appointment of Brenda Douglass to the Boards, the composition of the Boards will be as represented on the Exhibit attached hereto; now therefore

BE IT RESOLVED by the City Council of the City of Lake City, Florida:

1. Re-appointing Brenda Douglass to the Boards is in the public or community interest and for public welfare; and

2. In furtherance thereof, the following individual is appointed to the corresponding seat on the Boards for the corresponding terms and dates:

Brenda Douglass	Seat "1-A"	Term commencing on November 1, 2026 and ending on October 31, 2030.

3. Those appointed hereby are directed to fulfill the purposes and duties of the Boards and members of the Boards as set forth in the LDRs.

4. The City Clerk is directed to reflect the re-appointment set forth herein for and through the period set forth herein in the official records of the City.

5. All prior resolutions of the City Council of the City of Lake City in conflict with this resolution are hereby repealed to the extent of such conflict; and

6. This resolution shall become effective and enforceable upon final passage by the City Council of the City of Lake City.

APPROVED AND ADOPTED, by an affirmative vote of a majority of a quorum present of the City Council of the City of Lake City, Florida, at a regular meeting, this _____ day of September, 2026.

BY THE MAYOR OF THE CITY OF LAKE CITY, FLORIDA

_____
Noah E. Walker, Mayor

ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

_____
Audrey Sikes, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
Clay Martin, City Attorney

Board Composition

as of

September 10, 2026

(Planning & Zoning Board)
(Board of Adjustment)
(Historic Preservation Agency)

Seat Designation	Name of Appointee	Term and Expiration	Resolution #
1-A	Brenda Douglass	Four (4) years through October 31, 2030	2026-104
1-B	Tanya Johnson	Four (4) years through October 31, 2030	2026-091
2-C	Christopher Lydick	Four (4) years through October 31, 2029	2025-136
2-D	Schara Wilson	Two (2) years through October 31, 2027	2024-049
3-E	Daniel Carlucci	Four (4) years through October 31, 2028	2025-005
3-F	Kendria Jones	Four (4) years through October 31, 2028	2026-024
3-G	Mary McKellum	Four (4) years through October 31, 2028	2025-024

Exhibit to
Resolution 2026-104