
CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY

September 19, 2022 at 6:00 PM

Venue: City Hall

AGENDA

The meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this Agenda.

Pledge of Allegiance

Invocation - Council Member Jake Hill, Jr.

Roll Call

Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.

Proclamations - None

Minutes

[1.](#) September 6, 2022 Regular Session

Approval of Agenda

Public Participation/Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Approval of Consent Agenda

- [2.](#) Request from Lake City Fire Department to utilize remaining funds from the PSAP Upgrade to purchase a Polaris UTV in the amount of \$23,006.27 for fire and medical response.

Presentations - None**City Clerk to announce the results from the Primary Election held on August 23, 2022 for the office of City Council Member District 10 and City Council Member District 14.**

- [3.](#) City Council Resolution No. 2022-115 - A resolution of the City Council of the City of Lake City, Florida, declaring Chevella Reed Young to have been elected City Council Member for District Ten in the August 23, 2022, Nonpartisan Election.
- [4.](#) City Council Resolution No. 2022-116 - A resolution of the City Council of the City of Lake City, Florida, declaring Ricky Jernigan to have been elected City Council Member for District Fourteen in the August 23, 2022, Nonpartisan Election.

Open Final Hearing of the FY2022-2023 Budget

- [5.](#) City Council Resolution No. 2022-095 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the Levy of Ad Valorem Taxes for the City for the Fiscal Year 2022-2023; and providing an effective date.

Passed on first reading 9/6/2022

- [6.](#) City Council Resolution No. 2022-096 - A resolution of the City Council of the City of Lake City, Florida, adopting the Budget for the Fiscal Year 2022-2023; and providing for an effective date.

Passed on first reading 9/6/2022

Close Hearing**Old Business**Ordinances - NoneOther Items

- [7.](#) Discussion and Possible Action - Request to forgive Code Enforcement Liens in the amount of \$40,800.00 that occurred from February 12, 2021 to date (544 days) on Parcel #05884000, 1175 NW Ashley Street, Lake City, Florida 32055

for Jacqueline Espenship, Special Magistrate Order Case No. 2021-00000020
(Presenter: Mayor Stephen Witt)

Note: This item was presented at the July 18, 2022 Council Meeting. Minutes from the July 18, 2022 are attached along with other supporting documentation.

New Business

Ordinances - None

Resolutions

- [8.](#) City Council Resolution No. 2022-103 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$113,942.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date.
- [9.](#) City Council Resolution No. 2022-110 - A resolution of the City Council of the City of Lake City, Florida, authorizing the acceptance of the staffing for adequate Fire and Emergency Response (SAFER) Grant from the United States of America, Department of Instruments through the FEMA Grants Outcomes System; providing for the acceptance of \$717,693.60 in Federal Funding; and providing an effective date.
- [10.](#) City Council Resolution No. 2022-112 - A resolution of the City of Lake City, Florida, initiating an inquiry and investigation into matters of the City; providing for an examination of the closing of certain City offices by the City Manager; and providing for an effective date.
- [11.](#) City Council Resolution No. 2022-113 - A resolution of the City Council of the City of Lake City Florida, initiating an inquiry and investigation into matters of the City; providing for an examination of the implementation of the City's Personnel Manual; and providing for an effective date.
- [12.](#) City Council Resolution No. 2022-114 - A resolution of the City Council of the City of Lake City, Florida, initiating an inquiry and investigation into matters of the City; providing for an examination of the treatment of employees within protected classes; and providing for an effective date.

Other Items - None

Departmental Administration - None

Comments by Council Members

Adjournment

UPCOMING DATES OF INTEREST:

Saturday, October 15, 2022:

9:00 AM - Noon Florida Gateway College Fun in the Park Event at Olustee Park

Monday, November 21, 2022:

6:00 PM City Council Meeting - Swearing in of new Council Members

YouTube Channel Information

Members of the public may also view the meeting on our YouTube channel at:
<https://www.youtube.com/c/CityofLakeCity>

Pursuant to 286.0105, Florida Statutes, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

SPECIAL REQUIREMENTS: *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***

File Attachments for Item:

1. September 6, 2022 Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on September 6, 2022 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

ROLL CALL

Mayor/Council Member
City Council

City Attorney
City Manager
Sergeant-at-Arms
City Clerk

Stephen M. Witt
Jake Hill, Jr.
Eugene Jefferson
C. Todd Sampson
Frederick Koberlein, Jr.
Paul Dyal
Chief Gerald Butler
Audrey Sikes

PROCLAMATIONS – None

MINUTES

1. August 15, 2022 Special Called City Council Meeting
2. August 15, 2022 Regular Session

Mr. Sampson made a motion to approve the August 15, 2022 Special Called and Regular Session minutes as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

APPROVAL OF AGENDA

Mr. Sampson made a motion to approve the agenda with the removal of Item#18. The motion died due to lack of second.

Mr. Sampson made a motion to approve the agenda with moving Item#18 as the first item to be discussed. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL – None

APPROVAL OF CONSENT AGENDA

3. Permit application from Columbia High School to hold the CHS Homecoming Parade on Friday, October 14, 2022, from 1:00 P.M. until 5:00 P.M. The parade will start at 3:00 P.M. All supporting documents including certificate of insurance have been provided.

Mr. Sampson made a motion to approve the consent agenda. Mr. Hill seconded the motion and the motion approved unanimously on a voice vote.

18. Discussion and Possible Action: Terms and conditions City Manager Contract
(Presenter: Mayor Stephen Witt)

Mr. Sampson read from a written script, which is attached as Exhibit A. Mr. Sampson asked for the next City Council meeting, resolutions to be included authorizing investigations by the Council of the following: 1) the recent unilateral closing of the City for four hours by Interim Manager Paul Dyal; 2) the failure of both the City Manager and HR Director to determine if they violated the City personnel policy, by not advertising and requesting applications for the vacant Assistant City Manager position, and not having the newly hired assistant city manager fill out an application or have his background checked; 3) the treatment of certain female City employees by the Interim City Manager and the HR Director.

Mr. Sampson made a motion for reconsideration on the motion to hire Paul Dyal as City Manager of the City of Lake City, pending a complete vetting, including comprehensive background check and a mandatory credit check. The motion died due to lack of second.

Mayor Witt, Mr. Hill and Mr. Jefferson all spoke in support of City Manager Paul Dyal.

PUBLIC COMMENT: Sylvester Warren; Chevella Young; Ricky Jernigan; Mike Osborn; Glennel Bowden

Mr. Hill supported the recommendation by Ms. Young to wait until the full council is seated in November to set the terms and conditions for the contract for Mr. Dyal.

Mayor Witt recommended for any decision on pay for Mr. Dyal to be made retroactive to now if the contract terms and conditions were not decided until the full council is seated.

Mr. Hill made a motion to retroactive the salary of Mr. Dyal as presented by Mayor Witt when the terms and conditions for the contract are set by the full council.

Attorney Koberlein stated he would have to look at FS 218 as it relates to retroactive pay for Mr. Dyal. He proposed two options to the members: increase the salary temporarily until further notice or leave as is until the full council is seated.

Mr. Hill made a motion to leave Mr. Dyal's salary as is until there is a full Council. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

FIRE ASSESSMENT/BUDGET HEARINGS

At this time Mayor Witt closed the regular session and opened a public hearing on the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2022. Mayor Witt asked if anyone wanted to be heard regarding the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2022. No one asked to be heard regarding the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2022, therefore Mayor Witt closed the public hearing.

4. City Council Resolution No. 2022-106 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2022-2023 Annual Fire Assessment Resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2022; approving the rates of assessment; approving the final assessment roll; confirming and supplementing the 2022 preliminary rate resolution; providing for severability; and providing an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-106, constituting the Fiscal Year 2022-2023 Annual Fire Assessment Resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2022; approving the rates of assessment; approving the final assessment roll, and confirming and supplementing the 2022 preliminary rate resolution. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

At this time Mayor Witt opened a public hearing to accept input from all interested parties relative to the discussion, consideration, and tentative approval of the City's 2022-2023 proposed millage rate and operating budget. Mayor Witt stated the City was offering the opportunity to all in attendance to speak in regard to the budget and ask that all speakers identify themselves by name and address. Mayor Witt stated the Finance Director would provide a summary of the budget process and address those items essential to compliance with the State of Florida Truth In Millage (TRIM) requirements.

Finance Director Donna Duncan stated there is description in the Sales Tax Bond fund that says it is surplus for the Safer Grant Fund. She reported this is actually a Legislative Appropriation and should be stated as such. She would like to change this in the budget.

Finance Director Donna Duncan reported the City Council proposes a tentative millage rate of 4.9000 mills and tentative capital and operating budget of \$77,974,561 for fiscal year 2022-2023. She stated Council action tonight constitutes the "tentative" budget hearing as required by state TRIM criteria and

was announced to the General Public by TRIM notices mailed by the Columbia County Property Appraiser on August 15, 2022. Ms. Duncan reported during this hearing, the following agenda will be addressed:

- The Council will discuss the 2022-2023 millage and operating budget and allow citizen input as appropriate.
- The Council will direct announcement of the tentative millage rate proposed for adoption and of any increase, decrease, or no change.
- The City Attorney will read, by title, Millage Resolution No. 2022-095.
- The Council will adopt Millage Resolution No. 2022-095 on first reading.
- The City Attorney will read, by title, Budget Resolution No. 2022-096.
- The Council will adopt Budget Resolution No. 2022-096 on first reading.

Mayor Witt declared the “Tentative Budget Hearing” open for discussion for public input followed by discussion by the City Council. With no public comment, or discussion by Council, Mayor Witt closed the public hearing.

Mayor Witt asked the Finance Director to state for the record 1) the taxing authority, 2) the proposed millage rate to be adopted, 3) the rolled-back millage rate, and 4) any change the tentative millage rate represents to the current year’s millage.

Finance Director Donna Duncan stated the City Council of the City of Lake City, as Taxing Authority, proposed a tentative tax on all property located within the City of Lake City, Florida, at the rate of 4.9000 mills for the fiscal year 2022-2023 operating budget. The current year proposed operating millage rate is an 8.44% increase from the 4.5185 rolled-back millage rate as defined by Florida Statutes and represents no change from the previous year’s millage rate of 4.9000 mills.

5. City Council Resolution No. 2022-095 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the Levy of Ad Valorem Taxes for the City for the Fiscal Year 2022-2023; and providing an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-095, on first reading, adopting a millage rate for the Levy of Ad Valorem Taxes for the City for the Fiscal Year 2022-2023. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

6. City Council Resolution No. 2022-096 - A resolution of the City Council of the City of Lake City, Florida, adopting the Budget for the Fiscal Year 2022-2023; and providing for an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-096, on first reading, adopting the Budget for the Fiscal Year 2022-2023. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

Mayor Witt asked if anyone wanted to be heard regarding the budget for fiscal year 2021-2022. No one asked to be heard therefore Mayor Witt closed the public hearing.

Ms. Duncan announced this would probably be her last year performing the budget, or anything financial, as she thinks she has decided to retire on October 14, 2022.

OLD BUSINESS

Ordinances

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2022-2230. City Council Ordinance No. 2022-2230 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2022-2230. No one asked to speak on City Council Ordinance No. 2022-2230, therefore Mayor Witt closed the public hearing.

7. City Council Ordinance No. 2022-2230 (final reading) - An Ordinance of the City Council of the City of Lake City, Florida, amending the City Code related to Code Enforcement; providing for supplemental procedures to the Code Enforcement process; providing for conflicts; providing for severability; providing for codification; and providing an effective date. **Mr. Hill made a motion to approve City Council Ordinance No. 2022-2230, on final reading, amending the City Code related to Code Enforcement, and providing for supplemental procedures to the Code Enforcement process. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2022-2231. City Council Ordinance No. 2022-2231 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2022-2231. No one asked to speak on City Council Ordinance No. 2022-2231, therefore Mayor Witt closed the public hearing.

8. City Council Ordinance No. 2022-2231 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage; providing for rezoning from Commercial General

(CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. **Mr. Jefferson made a motion to approve City Council Ordinance No. 2022-2231, on final reading, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage, and providing for rezoning from Commercial General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

Other Items – None

Resolutions

9. City Council Resolution No. 2022-090 - A resolution of the City Council of the City of Lake City, Florida, awarding a project to SGS Contracting Services, Inc.; providing for the rehabilitation of Saint Margarets Wastewater Treatment Facility; providing for the execution of a contract; providing for a total cost not-to-exceed \$2,173,300.00; and providing an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-090, awarding a project to SGS Contracting Services, Inc.; providing for the rehabilitation of Saint Margarets Wastewater Treatment Facility; providing for the execution of a contract, and providing for a total cost not-to-exceed \$2,173,300.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

10. City Council Resolution No. 2022-097 - A resolution of the City Council of the City of Lake City, Florida, awarding a contract to B&B Contractors of Florida, Inc.; providing for traffic signal and signage maintenance within the City; and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2022-097, awarding a contract to B&B Contractors of Florida, Inc.; providing for traffic signal and signage maintenance within the City. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

11. City Council Resolution No. 2022-098 - A resolution of the City Council of the City of Lake City, Florida, ratifying the voice vote of the City Council and authorizing the filing of a Fiscal Year 2022-2023 Florida Recreation Development Assistance Program Application; providing for the development of a remote-control car (RC) track at the Richardson Community Center and playground renovation; providing for conflicts; and providing for an effective date.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson requested an update on the grant application for Grandview and Faith Road, the CDBG for Wilson, and the CDBG for Patterson Street be placed on the next agenda.

No official action was taken on City Council Resolution No. 2022-098.

12. City Council Resolution No. 2022-100 - A resolution of the City Council of the City of Lake City, Florida, authorizing the write-off of delinquent utility accounts through September 30, 2020; finding the delinquent utility accounts to be uncollectable; and providing an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2022-100, authorizing the write-off of delinquent utility accounts through September 30, 2020, and finding the delinquent utility accounts to be uncollectable. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

13. City Council Resolution No. 2022-101 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the Agreement for Animal Control and Animal Care Services with the Lake City - Columbia County Humane Society, Inc.; and providing for an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2022-101, authorizing the execution of the Agreement for Animal Control and Animal Care Services with the Lake City - Columbia County Humane Society, Inc. Mr. Sampson seconded the motion.**

Mr. Koberlein reported the contract was updated this afternoon, with a change to costs under paragraph seven from \$40.00 to \$60.00; as well as including an appropriations provision.

A roll call vote was taken and the motion carried.

Mr. Hill	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

14. City Council Resolution No. 2022-102 - A resolution of the City Council of Lake City, Florida, authorizing the execution of Task Assignment One with Passero Associates, LLC, for professional services for the realignment of Taxiway C at the Lake City Gateway Airport; providing for a total cost not-to-exceed \$221,200.00; and providing for an effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2022-102, authorizing the execution of Task Assignment One with Passero Associates, LLC, for professional services for the realignment of Taxiway C at the Lake City Gateway Airport, and providing for a total cost not-to-exceed \$221,200.00. Mr. Sampson seconded the motion.**

PUBLIC COMMENT: Brad Wente with Passero Associates, LLC, reported this was the FAA Project of the Year.

A roll call vote was taken and the motion carried.

Mr. Hill	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

15. City Council Resolution No. 2022-104 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Ten to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the State Road 47 and Interstate 75 Improvement Project; providing for the connection of septic tanks to the project; providing for the payment for the professional services and assistance at a not to exceed cost of \$76,100.00; and providing an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-104, authorizing the execution of Task Assignment Number Ten to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the State Road 47 and Interstate 75 Improvement Project; providing for the connection of septic tanks to the project, and providing for the payment for the professional services and assistance at a not to exceed cost of \$76,100.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

16. City Council Resolution No. 2022-105 - A resolution of the City Council of the City of Lake City, Florida, granting a utility easement to Florida Power & Light Company to provide underground electric utility facilities for the Lake City Fire Station #2; and providing for an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-105, granting a utility easement to Florida Power & Light Company to provide underground electric utility facilities for the Lake City Fire Station #2. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

17. City Council Resolution No. 2022-107 - A resolution of the City Council of Lake City, Florida, Health; providing for the execution of a revised Memorandum of Agreement with the Justice System Partners; providing for researching methods to reduce repeated interactions between Law Enforcement and individuals who have severe mental health and substance abuse disorders; providing for the identification of ways to optimize the use of crisis stabilization units and post-discharge supports; providing for the rescission of City Council Resolution No. 2022-058 relating to a Memorandum of Agreement with the Institute for Justice Research and Development at Florida State University and Meridian Behavioral Health; providing for conflict; and providing for an effective date. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-107, providing for the execution of a revised Memorandum of Agreement with the Justice System Partners; providing for researching methods to reduce repeated interactions between Law Enforcement and individuals who have severe mental health and substance abuse disorders; providing for the identification of ways to optimize the use of crisis stabilization units and post-discharge supports, and providing for the rescission of City Council Resolution No. 2022-058 relating to a Memorandum of Agreement with the Institute for Justice Research and Development at Florida State University and Meridian Behavioral Health. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

Other Items

18. Discussion and Possible Action: Terms and conditions City Manager Contract (Presenter: Mayor Stephen Witt)

This item was moved to the top of the agenda.

DEPARTMENTAL ADMINISTRATION – None

COMMENTS BY COUNCIL MEMBERS

Mayor Witt announced upcoming dates of interest:

Monday, September 19 5:45 PM Canvassing Board Meeting

6:00 PM City Council Meeting – Final Budget Hearing

Monday, November 21 City Council Meeting - Swearing in of new Council Members

Mr. Dyal responded to comments made earlier in the meeting.

ADJOURNMENT

All matters having been handled, the meeting adjourned at 7:02 PM on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk

Exhibit A

Statement of Councilman Todd Sampson September 6, 2022

Mayor Witt, Lake City is in trouble. Your last-minute motion to hire Interim City Manager Paul Dyal without any warning to the rest of the City Council or the public was unfair to the Council and the public.

This was not a good look for Lake City, even though some residents at the time thought this was a great idea.

Mr. Mayor, you purposely slowed the hiring process and the execution of the agreement with headhunter Colin Baenziger. This was not what the Council agreed to.

Mr. Mayor, your sudden nomination of Mr. Dyal for permanent City Manager and stalling the attempt at following a hiring process that was open and transparent speaks for itself.

You are both an attorney and certified public accountant. Your complete disregard of asking for any background check or credit check, a standard processes in this type of hiring, could be nothing but intentional. Your blind-eye of any review of Mr. Dyal's personnel file, which should have included grievances from other employees, also speaks for itself.

Mr. Mayor, you knew of Mr. Dyal's mismanagement of his personal finances while you were ignoring any mention of vetting Mr. Dyal.

That you were his attorney for his latest bankruptcy makes sense of your silence.

Mayor Witt, with proper vetting, this Council and the Citizens of Lake City would have known Mr. Dyal had at least two bankruptcies and ongoing financial problems in present time.

Mr. Dyal's ongoing financial problems and inability to manage them is definitely the disqualifying factor in hiring him to oversee an organization with a \$ 70-plus-million-dollar budget.

During Mr. Dyal's recent financial difficulties, he was earning over \$80,000 annually. With his finances in disarray, his ability to manage the City's finances or prepare a budget must be questioned.

Mr. Dyal's recent unilateral gifting of a half-a-day off to every employee in the City without Council approval was not legal.

There is no evidence that this is an authority assigned to him. It is unknown if you spoke with Mr. Dyal about the four-hour gift to City employees. Maybe you did; if so, you also do not have the authority.

It would appear that, at the minimum, Mr. Dyal is responsible for the tens-of-thousands of dollars in pay that is owed to the City's employees.

Even though Mr. Dyal has been a director for some time, it is evident that he is clueless about the City's personnel policy.

The City Council has approved personnel policies.

City Personnel policy 2014-01 section 6.03 titled PROMOTIONS states that all vacancies be open for three working days for internal applicants.

While Interim City Manager, Mr. Dyal promoted Demetrious Johnson to Assistant City Manager. Mr. Dyal never opened the application process, nor did he post the position for internal review.

HR Director Hubert Collins did not ask Mr. Johnson to fill out an application, nor did he ask HR to do a background or credit check on Mr. Johnson.

The City has qualified directors, and others, who could have applied for the Assistant City Manager position if they had known about it.

The City's workers and taxpayers expect that the City Council would require strict compliance with the policies it approves – policies that ensure fairness.

Speaking about fairness – I must bring up how the current administration treats women.

The City Manager and HR Director are not treating female employees equally and fairly.

It has been brought to my attention that female department heads are being undercut in their jobs. From what I have heard, the Interim City Manager and Human Resources Director are actively searching for grounds to push certain directors out of their positions with unprofessional, unapproved practices and contrary to fair labor standards.

It also appears that the Interim City Manager and others may be attempting to cover up the inappropriate treatment of subordinate women by their male supervisors.

This inappropriate treatment creates a hostile workplace environment, is illegal, and is unacceptable by contemporary standards.

At the end of last week, Interim City Manager Dyal requested that I meet with him. I believe he wanted to discuss an incident between a former female City worker and a Department Head.

I was unwilling to be persuaded or strong-armed to accept a one-sided, uninvestigated narrative. **I'm not interested in being thought to be part of a cover-up.**

I am aware that you, Mr. Mayor, and the other Councilmen, may have met with Interim City Manager Dyal and received or exchanged information regarding this former female City employee.

Mr. Mayor, I am truly blessed. Every day I wake up in the morning and am surrounded by the women in my life – the most important people in my life – five daughters and their mother. My wife and I protect our girls. Some of what we do is to make sure that we act responsibly and teach them responsibility by acting by example. We ensure they understand they are to be treated equally – without prejudice toward their gender.

I can't be true to my five girls by turning my back on what I have been hearing and reading lately about the goings-on in Lake City.

I cannot be faithful to the example my wife and I try to set by turning my back on what seems to be the sorry state of affairs in Lake City regarding certain personnel practices and the unfair treatment of women.

For the next City Council meeting, I am asking for resolutions to be included authorizing investigations by the Council of the following: 1) the recent unilateral closing of the City for four hours by Interim Manager Paul Dyal; 2) the failure of both the City Manager and HR Director to determine if they violated the City personnel policy, by not advertising and requesting applications for the vacant Assistant City Manager position, and not having the newly hired assistant city manager fill out an application or have his background checked; 3) the treatment of certain female City employees by the Interim City Manager and the HR Director.

Finally, I am making a motion for reconsideration of the motion to hire Paul Dyal as City Manager of the City of Lake City, pending complete vetting, including a comprehensive background check and credit check.

Mr. Mayor, I am asking you to second that motion, or lacking your second, that the motion be seconded by and passed by the City Council.

The citizens of Lake City, Columbia County, and the state of Florida, the very folks that fund Lake City, deserve nothing less.

File Attachments for Item:

2. Request from Lake City Fire Department to utilize remaining funds from the PSAP Upgrade to purchase a Polaris UTV in the amount of \$23,006.27 for fire and medical response.

MEETING DATE
09/19/2022

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

SUBJECT: Reallocate Funds to purchase Polaris UTV

DEPT / OFFICE: Fire Department

Originator: Joshua Wehinger, Fire Chief

City Manager
Paul Dyal

Department Director
Joshua Wehinger

Date
9/16/2022

Recommended Action:

Request to utilize remaining funds from the PSAP Upgrade to purchase Polaris UTV

Summary Explanation & Background:

As you all know our department is very involved with special events, most of these events host a lot of people and we have noticed a need for a UTV such as what the Police department has. Each year at the Olustee festival we respond to medical calls in which we cannot get our trucks close enough to access the patient. This is just one example. This Special Events UTV will allow us the ability to staff medical and fire equipment within the crowd and respond with ease. I would like to request to utilize the remaining money from the \$50,000 allotted for the PSAP upgrade to purchase a Polaris UTV and set it up for medical and fire response. This purchased would be in the 2022 budget year.

Alternatives:

Source of Funds: Remaining funds from PSAP Upgrade

Financial Impact: No requirement of general funds

Exhibits Attached:

Pricing quotes of said items.



Polaris Sales Inc., Medina, MN 55340
gov.info@polaris.com
Phone: 866-468-7783 Fax: 763-847-8288
www.polaris.com/gov

QUOTE

Contact Information

Name: Joshua Wehinger
Email: wehingerj@lcfla.com
Phone: 3867523312
Fax:

Bill To: Lake City Fire Department
225 NW Main Blvd

Lake City, FL 32055

Ship To: Lake City Fire Department
225 NW Main Blvd

Lake City, FL 32055

Quote Number: QUO-41250-Q2V2M6
Revision #: 0
Date: 9/15/2022 1:31 PM
Quote Expires: 10/15/2022

Contract Name: Polaris Direct
Contract #:
Expiration Date:

Cage: 3FP69
Duns#: 123399383
Tax ID#: 41-1921490
Customer#:

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	240 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	Open Mkt	MSRP	Discount Price	Extended
R23RSE99AK	1	RANGER CREW XP 1000 Premium - Super Graphite with Lifted Lime Accents - 49 State	No	\$22,099.00	\$20,899.42	\$20,899.42
2889223	1	Crew Full-Size Poly Sport Roof	No	\$699.99	\$585.38	\$585.38
2883266	1	Full-Size Hardcoat Vented Poly Windshield (will accept Wiper)	No	\$659.99	\$551.93	\$551.93
2882710	1	Full-Size Polaris Dual Speed Pro HD 6000 LB Winch (synthetic rope)	No	\$979.99	\$819.54	\$819.54

Comments:

SUBTOTAL	\$22,856.27
INSTALL*	\$150.00
FREIGHT	\$0.00
TAX	\$0.00
TOTAL	\$23,006.27

*Installation Pricing is Open Market

Vehicle model year and color are subject to change dependent upon delivery date.



Polaris Sales Inc., Medina, MN 55340
gov.info@polaris.com
Phone: 866-468-7783 Fax: 763-847-8288
www.polaris.com/gov

QUOTE

Acceptance and Payment Information

To accept the above quotation, please provide a purchase order via email (gov.info@polaris.com) and include the following:

- Bill to Address
- Billing Phone Number
- Ship to Address
- Point of Contact for Delivery
- Point of Contact E-Mail
- Point of Contact Phone
- Quote Number
- Alternate Point of Contact if applicable

If you would like to submit payment via credit card, please call (866) 468-7783 to process payment during our hours of operation from 8:30 AM to 4:30 PM CST Monday through Friday. We accept Visa, Mastercard & American Express.

File Attachments for Item:

3. City Council Resolution No. 2022-115 - A resolution of the City Council of the City of Lake City, Florida, declaring Chevella Reed Young to have been elected City Council Member for District Ten in the August 23, 2022, Nonpartisan Election.

*** Official ***
**CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY**

We, the undersigned, SARA JANE CARTER, County Judge, TOMI S. BROWN, Supervisor of Elections, ROBBY HOLLINGSWORTH, Board of County Commissioners, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Twenty-Ninth day of August, 2022 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Republican Party Primary Election** held on the Twenty-Third day of August, 2022 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:


For Representative in Congress, District 3, the whole number of votes cast was 6,304 of which

Kat Cammack	received	5,444 votes
Justin Waters	received	860 votes


For Commissioner of Agriculture, the whole number of votes cast was 6,384 of which

James W. Shaw	received	1,947 votes
Wilton Simpson	received	4,437 votes

We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.



COUNTY JUDGE



SUPERVISOR OF ELECTIONS

BOARD OF COUNTY COMMISSIONERS

*** Official ***
**CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY**

We, the undersigned, SARA JANE CARTER, County Judge, TOMI S. BROWN, Supervisor of Elections, ROBBY HOLLINGSWORTH, Board of County Commissioners, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Twenty-Ninth day of August, 2022 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Nonpartisan Election** held on the Twenty-Third day of August, 2022 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

For County Commissioner, District 4, the whole number of votes cast was 2,222 of which

Everett Phillips	received	1,167 votes
Toby Witt	received	1,055 votes

For School Board, District 5, the whole number of votes cast was 2,319 of which

Zaccheus A. Paulk	received	573 votes
Hunter Peeler	received	948 votes
Elizabeth Porter	received	798 votes

For Lake City Council District 10 (NPA), the whole number of votes cast was 303 of which


Anna Eversole	received	31 votes
H. Shawn Holmgren	received	49 votes
Chevella Reed Young	received	223 votes

For Lake City Council District 14 (NPA), the whole number of votes cast was 355 of which

Befaihtful Coker	received	91 votes
Ricky Jernigan	received	264 votes

***** Official *****
CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.



COUNTY JUDGE



SUPERVISOR OF ELECTIONS

BOARD OF COUNTY COMMISSIONERS

***** Official *****
CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We, the undersigned, SARA JANE CARTER, County Judge, TOMI S. BROWN, Supervisor of Elections, ROBBY HOLLINGSWORTH, Board of County Commissioners, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Twenty-Ninth day of August, 2022 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Democratic Party Primary Election** held on the Twenty-Third day of August, 2022 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

For United States Senator, the whole number of votes cast was 2,924 of which

Ricardo De La Fuente	received	88 votes
Val Demings	received	2,146 votes
Brian Rush	received	407 votes
William Sanchez	received	283 votes

For Representative in Congress, District 3, the whole number of votes cast was 2,739 of which

Danielle Hawk	received	1,721 votes
Tom Wells	received	1,018 votes

For Governor, the whole number of votes cast was 2,994 of which

Charlie Crist	received	1,468 votes
Cadance Daniel	received	112 votes
Nicole "Nikki" Fried	received	1,228 votes
Robert L. Willis	received	186 votes

For Attorney General, the whole number of votes cast was 2,752 of which


Aramis Ayala	received	1,068 votes
Jim Lewis	received	1,074 votes
Daniel Uhlfelder	received	610 votes

For Commissioner of Agriculture, the whole number of votes cast was 2,738 of which

Naomi Esther Blemur	received	1,120 votes
J. R. Gaillot	received	750 votes
Ryan Morales	received	868 votes

***** Official *****
CERTIFICATE OF COUNTY CANVASSING BOARD
COLUMBIA COUNTY

We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.



COUNTY JUDGE



SUPERVISOR OF ELECTIONS

BOARD OF COUNTY COMMISSIONERS

CITY COUNCIL RESOLUTION NO. 2022-115

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA DECLARING CHEVELLA REED YOUNG TO HAVE BEEN ELECTED CITY COUNCIL MEMBER FOR DISTRICT TEN IN THE AUGUST 23, 2022, NONPARTISAN ELECTION.

WHEREAS, pursuant to the provisions and requirements of the City Charter and all applicable general laws of the State of Florida, Anna Eversole, H. Shawn Holmgren, and Chevella Reed Young properly qualified for the seat of Council Member of the City of Lake City in the August 23, 2022, primary election; and

WHEREAS, pursuant to Article V, Section 512 of the Charter of the City of Lake City, Florida, the City Council received the results of the primary election from the Columbia County Canvassing Board and finds that Anna Eversole received 31 votes, H. Shawn Holmgren received 49 votes, and Chevella Reed Young received 223 votes; and

WHEREAS, Section 510 of the Charter of the City of Lake City, Florida requires that all City elections be called by resolution of the City Council; and

WHEREAS, Chevella Reed Young received a majority of the votes in the Nonpartisan election and is entitled to be declared the duly elected City Council Member for District Ten.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. Pursuant to the provisions of the City Charter, City ordinances and other applicable provisions of the general election laws of the State of Florida, Chevella Reed Young, is hereby declared the duly elected City Council Member of the City of Lake City for a term of four (4) years, and pursuant to the provisions of Section 509(c), City Charter, shall assume office at the first regularly scheduled City Council meeting following the November, 2022 State General Election, upon taking and subscribing an oath or affirmation required by Section 513, City Charter.

PASSED AND ADOPTED at a meeting of the City Council this ____day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

By: _____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

4. City Council Resolution No. 2022-116 - A resolution of the City Council of the City of Lake City, Florida, declaring Ricky Jernigan to have been elected City Council Member for District Fourteen in the August 23, 2022, Nonpartisan Election.

CITY COUNCIL RESOLUTION NO. 2022-116

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA DECLARING RICKY JERNIGAN TO HAVE BEEN ELECTED CITY COUNCIL MEMBER FOR DISTRICT FOURTEEN IN THE AUGUST 23, 2022, NONPARTISAN ELECTION.

WHEREAS, pursuant to the provisions and requirements of the City Charter and all applicable general laws of the State of Florida, Befaihtful Coker and Ricky Jernigan properly qualified for the seat of Council Member of the City of Lake City in the August 23, 2022, primary election; and

WHEREAS, pursuant to Article V, Section 512 of the Charter of the City of Lake City, Florida, the City Council received the results of the primary election from the Columbia County Canvassing Board and finds that Befaihtful Coker received 91 votes and Ricky Jernigan received 264 votes; and

WHEREAS, Section 510 of the Charter of the City of Lake City, Florida requires that all City elections be called by resolution of the City Council; and

WHEREAS, Ricky Jernigan received a majority of the votes in the nonpartisan election and is entitled to be declared the duly elected City Council Member for District Fourteen.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. Pursuant to the provisions of the City Charter, City

ordinances and other applicable provisions of the general election laws of the State of Florida, Ricky Jernigan is hereby declared the duly elected City Council Member of the City of Lake City for a term of four (4) years, and pursuant to the provisions of Section 509(c), City Charter, shall assume office at the first regularly scheduled City Council meeting following the November, 2022 State General Election, upon taking and subscribing an oath or affirmation required by Section 513, City Charter.

PASSED AND ADOPTED at a meeting of the City Council this ____day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

By: _____
Audrey E. Sikes, City Clerk

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

5. City Council Resolution No. 2022-095 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the Levy of Ad Valorem Taxes for the City for the Fiscal Year 2022-2023; and providing an effective date.

Passed on first reading 9/6/2022

PUBLIC HEARING OUTLINE
FY 2022-2023 FINAL BUDGET

MAYOR: The purpose of this public meeting is to accept input from all interested parties relative to the discussion, consideration, and final approval of the City's 2022-2023 proposed millage rate and operating budget. We offer the opportunity to all in attendance to speak in regard to the budget and ask that all speakers identify themselves by name and address. At this time, the City Finance Director will provide a summary of the budget process and address those items essential to compliance with the State of Florida Truth in Millage (TRIM) requirements.

FINANCE DIRECTOR:

The City Council proposes a final **millage rate of 4.9000 mills** and a final **capital and operating budget of \$77,974,561** for fiscal year 2022-2023. Council action tonight constitutes the "Final" Budget Hearing as required by State TRIM criteria and was announced to the General Public by advertisement in the Lake City Reporter published on September 15, 2022.

During this hearing, the following agenda will be addressed:

- The Council will discuss the 2022-2023 millage and operating budget and allow citizen input as appropriate.
- The Council will direct announcement of the final millage rate proposed for adoption and of any increase, decrease, or no change.
- The City Attorney will read, by title, Millage Resolution No. 2022-095.
- The Council will adopt Millage Resolution No. 2022-095 on final reading.
- The City Attorney will read, by title, Budget Resolution No. 2022-096.
- The Council will adopt Budget Resolution No. 2022-096 on final reading.

MAYOR: At this time I declare the "Final Budget Hearing" open for public discussion and input followed by discussion by the City Council.

**GENERAL COMMENTS BY THE PUBLIC (FOLLOWED BY
COUNCIL DISCUSSION (as necessary)).**

MAYOR: If there are no further comments regarding this matter, I now ask the City Finance Director to state for the record 1) the taxing authority, 2) the millage rate to be adopted, 3) the rolled-back millage rate, and 4) any change the final millage rate represents to the current year's millage.

FINANCE DIRECTOR:

The City Council of the City of Lake City, as Taxing Authority, proposes a final tax on all property located within the City of Lake City, Florida, at the rate of 4.9000 mills for the fiscal year 2022-2023 operating budget. The current year proposed operating millage rate is an 8.44% increase from the 4.5185 rolled-back millage rate as defined by Florida Statutes and represents no change from the previous year's millage rate of 4.9000 mills.

MAYOR: **Following any discussion.** I now ask the City Attorney to read Millage Resolution No. 2022-095 by title.

CITY ATTORNEY:

CITY COUNCIL RESOLUTION NO. 2022-095

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING A MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY FOR FISCAL YEAR 2022-2023; AND PROVIDING FOR AN EFFECTIVE DATE.

MAYOR: **Following any discussion.** I call for a motion for final adoption of Millage Resolution No. **2022-095**.

I now ask the City Attorney to read Budget Resolution No. **2022-096** by title.

CITY ATTORNEY:

CITY COUNCIL RESOLUTION NO. 2022-096

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING THE BUDGET FOR FISCAL YEAR 2022-2023; AND PROVIDING FOR AN EFFECTIVE DATE.

MAYOR: **Following any discussion.** I call for a motion for final adoption of Budget Resolution No. **2022-096**.

CLOSE FINAL BUDGET HEARING FOLLOWING VOTE.

CITY COUNCIL RESOLUTION NO. 2022-095

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING A MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR THE CITY FOR FISCAL YEAR 2022-2023; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary that the millage rate for taxes to be levied on property located within the City of Lake City, Florida ("City"), be set by the City Council of the City; and

WHEREAS, Notices have been published as required by law concerning the setting and adopting of a millage rate by the City for the fiscal year 2022-2023; and

WHEREAS, the City Council finds it is necessary that a rate of 4.9000 mills be levied against property within the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are hereby incorporated in this resolution.

Section 2. There shall be levied a tax on all property located within the City of Lake City, Florida at the rate of 4.9000 mills for the fiscal year 2022-2023; and

Section 3. The rate of 4.9000 mills represents an 8.44% increase over the rollback rate of 4.5185 mills as defined by Florida Statutes.

[The remainder of the page was left blank intentionally.]

Section 4. The final millage rate of 4.9000 mills for the General Fund is for the fiscal year 2022-2023 to fund the expenses for the fiscal year commencing October 1, 2022 and ending September 30, 2023.

PASSED upon first reading the ____ day of _____ 2022.

NOTICE PUBLISHED on the ____ day of _____ 2022.

PASSED AND ADOPTED on second and final reading the ____ day of _____ 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

6. City Council Resolution No. 2022-096 - A resolution of the City Council of the City of Lake City, Florida, adopting the Budget for the Fiscal Year 2022-2023; and providing for an effective date.

Passed on first reading 9/6/2022

CITY COUNCIL RESOLUTION NO. 2022-096

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, ADOPTING THE BUDGET FOR THE FISCAL YEAR 2022-2023; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, section 166.241, Florida Statutes, mandates that the City of Lake City, Florida (hereinafter the “City”), adopt a budget for the fiscal year 2022-2023, and

WHEREAS, it is necessary that appropriations be made for said fiscal year as shown by the budget summary, attached hereto as Exhibit A, which shall be incorporated herein and made a part hereof; and

WHEREAS, Section 166.241(2), Florida Statutes, requires the City to make appropriations for all expenditures and that appropriations not exceed revenues; and

WHEREAS, a millage of 4.9000 mills was tentatively approved by City Council at a public hearing held on July 18, 2022; and

WHEREAS, at the public hearing, on July 18, 2022, it was announced that the proposed millage rate was to be 4.9000 mills and the rollback rate was 4.5185 mills; and

WHEREAS, any required Notices reflect the rate of 4.9000 mills which represents an 8.44% increase over the rollback rate of 4.5185 mills, and

WHEREAS, the City Council has adopted a millage rate and the required budget summary was publicly noticed on September 15, 2022.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA:

Section 1. The above recitals are all true and accurate and are hereby incorporated in this resolution.

Section 2. The appropriations as shown in Exhibit A, are hereby adopted and appropriated for the fiscal year 2022-2023, effective October 1, 2022.

Section 3. All of the items shown as appropriations and anticipated revenues in Exhibit A are hereby appropriated for use during fiscal year 2022-2023 and all of said figures are confirmed by this resolution, subject to a final hearing on this subject.

Section 4. The subject of this resolution shall be published at least two (2) days prior to its final adoption.

PASSED upon first reading the ____ day of _____ 2022.

NOTICE PUBLISHED on the ____ day of _____ 2022.

PASSED AND ADOPTED on second and final reading the ____ day of _____ 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

BUDGET SUMMARY						
CITY OF LAKE CITY						
FISCAL YEAR 2022-2023						
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF LAKE CITY						
ARE 37.4% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES						
General Fund	4.9000					
ESTIMATED REVENUES	GENERAL FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
Taxes: Millage Per \$1000						
Ad Valorem Taxes 4.9000	\$ 4,453,508		\$ 118,517			\$ 4,572,025
Non Property Taxes	5,629,321		66,851			5,696,172
Charges for Services	579,770		4,211,029		21,416,835	26,207,634
Intergovernmental Revenues	2,641,150		925,446	3,256,468		6,823,064
Capital Grants/Contributions					4,782,032	4,782,032
Franchise Fees and Permits	1,480,839					1,480,839
Fines and Forfeitures	68,842					68,842
Interfund Charges	1,330,000					1,330,000
Miscellaneous Revenues	300,038		18,500		327,935	646,473
Investment Earnings	-				14,355	14,355
TOTAL SOURCES	16,483,468		5,340,343	3,256,468	26,541,157	51,621,436
Transfers In	937,610	844,443	638,585	1,231,594	671,000	4,323,232
Fund Balances/Reserves/Net Assets	9,845,722		1,006,171	4,321,682	6,856,318	22,029,893
TOTAL REVENUES, TRANSFERS AND BALANCES	\$ 27,266,800	\$ 844,443	\$ 6,985,099	\$ 8,809,744	\$ 34,068,475	\$ 77,974,561
EXPENDITURES						
General Government	\$ 11,200,959			\$ 5,387,021		\$ 16,587,980
Public Safety	6,649,668		3,012,465			9,662,133
Physical Environment	564,675					564,675
Economic Environment			1,281,880		30,075,720	31,357,600
Transportation	5,451,340		1,819,479	3,422,723		10,693,542
Debt Service		844,443	512,201		3,082,755	4,439,399
Health and Welfare	266,000					266,000
Culture and Recreation	80,000					80,000
TOTAL EXPENDITURES	24,212,642	844,443	6,626,025	8,809,744	33,158,475	73,651,329
Transfers Out	3,054,158		359,074	-	910,000	4,323,232
Fund Balances/Reserves/Net Assets						-
TOTAL APPROPRIATED EXPENDITURES TRANSFERS, RESERVES AND BALANCES	\$ 27,266,800	\$ 844,443	\$ 6,985,099	\$ 8,809,744	\$ 34,068,475	\$ 77,974,561
The tentative, adopted, and/or final budgets are on file in the office of the City Clerk of the above referenced taxing authority as a public record.						

File Attachments for Item:

7. Discussion and Possible Action - Request to forgive Code Enforcement Liens in the amount of \$40,800.00 that occurred from February 12, 2021 to date (544 days) on Parcel #05884000, 1175 NW Ashley Street, Lake City, Florida 32055 for Jacqueline Espenship, Special Magistrate Order Case No. 2021-00000020 (Presenter: Mayor Stephen Witt)

Note: This item was presented at the July 18, 2022 Council Meeting. Minutes from the July 18, 2022 are attached along with other supporting documentation.

The following documents were provided by Missy Zecher.



Missy Zecher <missyzecher@gmail.com>

Re: Amnesty Lien App

Sova, Marshall <SovaM@lcfla.com>

Tue, Jun 7, 2022 at 9:28 AM

To: "missyzecher@gmail.com" <missyzecher@gmail.com>

Please find attached the Amnesty Lien application

Marshall Sova

City of Lake City

Code Enforcement Officer

sovam@lcfla.com

(386)719-5746

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived. We have implemented **HAVEN™**, from **Corvid Cyberdefense** which protects our networks, data, email and endpoints with leading edge threat prevention controls and **24x7x365** threat detection and monitoring. To find out more [Click Here](#).



CE Lien Amnesty App.docx

73K

Re: Amnesty Lien App

Missy Zecher <missyzecher@gmail.com>
To: "Sova, Marshall" <SovaM@lcfla.com>

Tue, Jun 7, 2022 at 9:31 AM

Marshall,

Thank you for your help this morning and for sending this so quickly. I will get the details for you on Mrs. Espenship.
Have a great day.

[Quoted text hidden]

--

Warm Regards,
Missy Zecher, GRI, CSP, C2EX
Broker Associate
RE/MAX Professionals, Inc.
Cell (386) 623-0237
Voted "Best of the Best" **REALTOR®**
2011-2012, 2014-2021
2022 MLS Board President
www.missyzecher.com



******IMPORTANT NOTICE:** Never trust wiring instructions sent via email. Cyber criminals are hacking email accounts and sending emails with fake wiring instructions. These emails are convincing and sophisticated. Always independently confirm wiring instructions in person or via a telephone call to a trusted and verified phone number. Never wire money without double-checking that the wiring instructions are correct.



Missy Zecher <missyzecher@gmail.com>

Re: Amnesty Lien App

Missy Zecher <missyzecher@gmail.com>
To: "Sova, Marshall" <SovaM@lcfla.com>
Cc: Joel <mjwatley80@yahoo.com>

Tue, Jun 14, 2022 at 4:21 PM

Hi Marshall,

Attached is the completed Application for Amnesty of Code Enforcement Lien along with Joel Watley's POA for his mom, Jacqueline Espenship.

Unfortunately, Joel's older brother and Mrs. Espenship's son passed away last week unexpectedly. This is why we are a bit delayed in sending in the application. Joel dropped off the form in person as well.

Based upon our conversation on June 7, 2022, Mrs. Espenship is asking for complete lien forgiveness in this case as she never received a certified letter from Code Enforcement as you confirmed. She has never received any communication that a lien was to be placed on the property by code enforcement or was she aware she was to appear before a special Magistrate. Joel said there was a fire at the property in question, the tenant moved out, the cleaned up took place and section 8 housing inspected in order for the tenant to move back in. Joel is unsure of the actual timeline of the clean up, however it was cleaned up.


I appreciate your help in this matter.

Mrs. Espenship has been incarcerated as of September 8, 2022. As mentioned and attached, Joel is the contact and has POA.

Please let me know if you have any questions.

[Quoted text hidden]

2 attachments

 **Application for Amnesty of Code Enforcement Lien.pdf**
2700K

 **Power Of Attorney.pdf**
1171K



Missy Zecher <missyzecher@gmail.com>

Re: Amnesty Lien App

Sova, Marshall <SovaM@lcfla.com>
To: Missy Zecher <missyzecher@gmail.com>

Wed, Jun 15, 2022 at 8:46 AM

Received

From: Missy Zecher <missyzecher@gmail.com>
Sent: Tuesday, June 14, 2022 4:22 PM
To: Sova, Marshall <SovaM@lcfla.com>
Cc: Joel <mjwatley80@yahoo.com>
Subject: Re: Amnesty Lien App

Hi Marshall,

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

*****IMPORTANT NOTICE:** Never trust wiring instructions sent via email. Cyber criminals are hacking email accounts and sending emails with fake wiring instructions. These emails are convincing and sophisticated. Always independently confirm wiring instructions in person or via a telephone call to a trusted and verified phone number. Never wire money without double-checking that the wiring instructions are correct.

--

Warm Regards,
Missy Zecher, GRI, CSP, C2EX

Broker Associate

RE/MAX Professionals, Inc.

Cell (386) 623-0237

Voted "Best of the Best" REALTOR®

2011-2012, 2014-2021

2022 MLS Board President

www.missyzecher.com

[Quoted text hidden]

To Whom This May Concern;

I Masquita M. Highland-Nutt,
moved back into the house on 1175NW
Astley Street on Approximately
January 31st, 2021. Upon moving in there
were only minor things that still
had to be done. The minor things
were rectified in a timely fashion.
The trash was picked up around
Feb. 22, 2021.

Masquita M. Nutt
7/29/2022

< 13



Ss >

You have access to my old email and everything is on that. All correspondence with the county, contractors and tenants went through that email. Plus there should be a file on the laptop with all that info in it.

Tim (Permits) T(>

Mr Sapp (Lic. El... SE >

Also while Marquette was moved out, we provided a storage unit



Text Message



< 13



Ss >

the laptop with all that info in it.

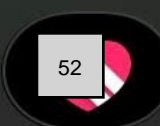
Tim (Permits) T(>

Mr Sapp (Lic. El... SE >

Also while Marquette was moved out, we provided a storage unit for her and the storage unit got broken into and a police report was made. CCSO came out and did fingerprints. That report can be pulled as a time frame reference.



Text Message



Done

10 of 12

Tuesday

3/23

Woodgate has tree down on
fence. ~~neighbors~~ neighbors tree.

Brehm Kaylen
625 SW Stoneridge Dr
Lake City FL 32824

Woodgate address = 127 Hemlock Glen

Meet Tim for permits @ City Hall



Done

3 of 12

Get fire Report

Notice of Violation

Case # 2021
00000020

2/12/2021

Repairs must be complete by
2/23/21

Screens on windows

Floors cleaned

Permits for electrical Plumbing AC

Outside cleaned

Dead bolts

Replace both exterior doors & frames

Remove all trash

Lights

Retracting

Master bath plumbing

Heat source

Smoke detectors

Door locks



Done

9 of 12

Thursday

* Uncle B's Birthday *

Nail in tire, plug

Work orders

Brad & Greg

Call Tava County Inspector about
Ashley St doors.

Property list

Print out black Rent-trackers

* Make Jackie a notebook

Text Tim Building Contractor about
permits
(Electric permit pulled 3/17)

Friday

Rent tracker
Send Amber text about rent (March)
Notices - Sunset & Horseshoe
Quickbooks update
Scott's Unemployment

Ashley St Passed Builder inspection

Work Order

Leak under house 166 Woodgate
Kids bathroom

**April 16 2021 Ashley St
passed builders
inspection**

The following documents were presented at the July 18, 2022 Council Meeting by Code Enforcement Officer Marshall Sova.

Minutes from July 18, 2022 meeting attached. See Item #10.

Meeting Date
July 18, 2022

City of Lake City *Report to Council*

AGENDA	
Section	
Item No.	

SUBJECT: Lien Forgiveness Request/ 1175 NW Ashley St. Lake City, FL
Case # 21-00000020

DEPT. / OFFICE: GROWTH MANAGEMENT

Originator: Jacqueline Espenship/ Michael Joel Watley (Power of Attorney)		
City Manager Paul Dyal	Department Director Steve Brown	Date 07/07/22
Council Action Options: <ol style="list-style-type: none"> 1. Forgive all fees associated with code enforcement 2. File a lawsuit against owner to collect fees 3. File a foreclosure suit on owner and assume city ownership of property 4. Forgive accumulated code enforcement fines on property but have owner pay code enforcement fees expended 5. Forgive accumulated code enforcement fines on property but have owner pay code enforcement administrative fees expended and require property owner submit plans and obtain permits for construction within twelve months of this council action date. 6. Have owner pay half of the fees associated with the lien for a total of \$17,775.00. 7. Have owner pay for mailing costs for a total of \$13.92 and pay for costs accumulated for Attorney fees to hold a Special Magistrate Hearing totaling \$600.00. 		
Summary Explanation & Background: <ol style="list-style-type: none"> 1. February 12, 2021- Code Officer Tara Kriehauser cited the property in violation of numerous International Property Maintenance Codes (debris & trash). Owner was given a Notice of Violation by certified mail and was given until February 23, 2021 to comply. Certified mail was claimed per the Code Officers report. A fire occurred at this property. 2. February 24, 2021 property was re-inspected. House was pressure washed to remove exterior fire removal. Debris and trash were picked up, however the remaining fire damage to the structure had not been resolved. 3. February 24, 2021 a second Notice of Violation was sent certified mail was returned unclaimed. 4. February 24, 2021 a Notice of a Special Magistrate hearing for March 11, 2021 was sent to the Respondent in which the Respondent testified. 5. March 16, 2021 the Special Magistrate ordered that the Respondent was in violation of city code. Respondent had 30 days to bring violations into compliance or a daily fine of \$75.00 would start to accrue. 6. Property violation became cured 474 days later: Total lien fee \$35,550.00 		
Alternatives: See above action items.		
Source of Funds:		
Code Enforcement Administrative Expenditures		
Financial Impact: <ol style="list-style-type: none"> 1. Property may or may not be improved 2. \$35,550.00 collected in fines and property may or may not be improved. 3. City owns property and sells property. 4. Re-imbursement of CE Administrative Expenditures and property may or may not be improved. 5. Re-imbursement of CE Administrative Expenditures and property improved or fines and liens reinstated. 		
Exhibits Attached: <ol style="list-style-type: none"> 1. Magistrate orders 2. Tax Parcel 3. Receipts for Code Enforcement Expenditures 4. Case file 21-00000020 		



Application for Amnesty of Code Enforcement Lien(s)

All information fields must be completed before this application can be processed. Requests are not scheduled for the Lien Amnesty Agenda until the application has been reviewed for completeness.

An application fee of \$50.00 is required pursuant to City Code Section 22-206(c) for the initial application made by the property owner for the same property. Any second or subsequent requests require a \$50.00 reapplication fee. For more details, please see the Lien Release Procedures, which is provided with this application.

CASE NUMBER(S) (see page 2) 21-00000020		LIEN ADDRESS (Property subject to the lien(s)) 1175 NW Ashley St. Lake City, FL 32055	
APPLICANT'S NAME Jacqueline Espenship		PHONE (386) 365-9787	
MAILING ADDRESS 352 SW Prairie St CITY Lake City		STATE FL	ZIP 32024
AUTHORIZED REPRESENTATIVE'S NAME Michael Joel Watley (POA)		WRITTEN AND NOTARIZED AUTHORIZATION FROM OWNER? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
HAS THE APPLICANT APPLIED FOR LIEN RELEASE/REDUCTION FOR THIS PROPERTY BEFORE? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> IF YES, WHEN? _____ (Month and Year)			
OWNER OF LIEN ADDRESS WHEN LIEN(S) WERE PLACED 352 SW Prairie St. Lake City FL 32024			
CURRENT OWNER OF LIEN ADDRESS Jacqueline Espenship			
CURRENT OWNER'S RELATIONSHIP OR AFFILIATION WITH ENTITY/PERSON NAMED IN LIEN(S) Owner			
OTHER PROPERTY LOCATED IN LAKE CITY BELONGING TO CURRENT OWNER - # <u>N/A</u>			
VIOLATION(S) AT LIEN ADDRESS WHEN LIEN(S) WERE PLACED 1175 NW Ashley St. Lake City FL 32055			
WHO LIVED AT THE PROPERTY WHEN THE LIEN(S) WAS/WERE PLACED? <u>Marquita</u>			
REASON(S) VIOLATION(S) NOT CORRECTED BEFORE LIEN(S) PLACED Clean up in place as required by Sec. 8 housing in timely manner			
IS MONEY BEING HELD? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			
IF YES	MONEY IS BEING HELD BY: TITLE CO <input type="checkbox"/> ATTORNEY <input type="checkbox"/> _____ <input type="checkbox"/>		
	WHO WILL RECEIVE MONEY IF THE LIEN(S) IS/ARE REDUCED/RELEASED?		
REASON(S) YOU ARE REQUESTING A REDUCTION OR RELEASE OF LIEN(S) Never received certified letter and wasn't notified about it As verified by Marshall Sova on June 7th 2022			

Continued on Next Page



Application for Amnesty of Code Enforcement Lien(s)

Applicants are required to complete the Applicant's Request table below and to provide copies of any lien(s) they want considered in this Lien Release/Reduction Request Application. To obtain information on liens contact Columbia County Clerk of Court or visit the Official Records Department at the County building located at 135 NE Hernando Ave. Suite 238, Lake City, Florida. You may also access Official Records via the internet at: <https://myfloridacounty.com>

Note: The Growth Management Department does not conduct Title or Lien searches, but will try to identify any additional liens that may pertain to this request based on the case number(s) provided by the applicant on Page 1 of this application. The Department is not responsible for any outstanding liens that may be omitted from this request.

Applicant is requesting the below lien(s) be:

- ☒ Released in its/their entirety
- ☐ Reduced
- ☐ Released from the property located at _____ only. Lien(s) to remain in the name of the owner at time of lien.
- ☐ Other: _____

Applicant's Request			
Lien Amount	Date/Month Certified	OR Book	OR Page
\$ 33,975.00	6-16-22		
\$			
\$			
\$			
\$			
\$			
\$			

For City of Lake City Use Only			
Additional lien(s) found by the Codes Compliance Assistance Department not included on original application			
Lien Amount	Date/Month Certified	OR Book	OR Page
\$			
\$			
\$			

Continued on Next Page



Application for Amnesty of Code Enforcement Lien(s)

Under penalty of perjury, the undersigned:

- swears or affirms that the information provided on this three (3) page Application for Amnesty of Code Enforcement Lien(s) is true and correct;
- acknowledges that he/she has read the Lien Release Procedures; and
- further acknowledges that he/she was given an opportunity to ask questions regarding the procedures.

Applicant must provide an initialed copy of the Lien Release Procedures as acknowledgement of the above in order for application to be accepted.

Applicant's Signature Michael Joel Watley

Date 6-14-22

State of Florida
County of Columbia

The foregoing was sworn to and subscribed before me this 14th day of June, 2022, by Michael Joel Watley (POA). He or she is personally known to me, or provided _____ as identification and did appear before me at the time of notarization or by in person ☒ or online ____.

Notary Stamp:

Notary Public:

Suzanne Stewart
Notary Signature



SUZANNE STEWART
Commission # GG 932386
Expires November 17, 2023
Bonded Thru Budget Notary Services

Suzanne Stewart
Notary Printed Name

For City of Lake City Use Only

- ☐ Application completed in its entirety
- ☐ Application properly notarized
- ☐ Initialed Lien Release Procedures page
- ☐ Application fee included (\$50.00 – current owner)
- ☐ Verification made of no active code cases at Lien Address
- ☐ Copy of lien(s) attached

Date Submitted

Application accepted by (initial): _____

Scheduled for Code Enforcement Hearing On: _____



Applications and cancellations must be submitted prior to 3:00pm on or before the deadline.

Only the first twelve requests received by the Growth Management may be processed for each meeting. To be placed on the hearing agenda, an applicant makes a request to the Growth Management Department (Growth Management, 205 N Marion Ave. Lake City, FL 32055 Attn: Code Enforcement). The Growth Management Department will provide a confirmation letter by mail to the applicant confirming the meeting date and time. Staff prepares a report which is provided to the Special Magistrate prior to the meeting.

Applicants check in with staff prior to the meeting. The order in which applicants check in determines the order the cases are heard. Applicants must be present for the case to be heard. When the case is called, the applicant will be asked to speak about their request and the status of the property. The Special Magistrate may ask questions. The Special Magistrate may enter an order to release the full lien, reduce the lien, or take no action, leaving the lien in place. The Growth Management Department will complete the paperwork to release the lien after the conditions imposed by the order are met and provide this paperwork to the City Clerk's Office for processing.

If you are a person with a disability who needs an accommodation in order to participate in this proceeding, please contact the Growth Management Office (386) 719-5750, at least 24 hours prior to the meeting and we will provide that accommodation for you.

For any additional information, please contact a Growth Management Department at (386) 719-5750

Initial and Include this Copy with Application

 Initials



CITY OF LAKE CITY- CODE ENFORCEMENT LIEN RELEASE PROCEDURES

The Code Enforcement Special Magistrate have the discretionary authority to reduce fines and liens, pursuant to Florida Statutes Chapter 162 as amended. An entity requesting a release of lien has no right to the reduction or release of a fine or lien. **Applications will not be accepted if the Lien Address (property subject to the lien(s)) has any active codes cases.** In evaluating requests for liens to be released or reduced, the Special Magistrate will consider the following:

1. Whether the entity requesting the release owns other properties in the City, and how many have active code cases or Code Enforcement liens;
2. Whether the entity requesting the release owned the property for which the lien was placed at the time the lien was placed;
3. Whether the entity requesting the release took proactive action to correct the violations for which the lien was placed;
4. Whether the violations have been corrected or will be corrected, with such assurances as the Special Magistrate deems appropriate;
5. Any other specific information which is available about the property or the entity requesting the release;
6. Any other factor which may show a hardship on the entity requesting the release or which may provide a reasonable basis for the requested relief.

Lien release requests heard by the Special Magistrate will not be re-heard for a 180-day period, unless the property ownership changes or unless there is sufficient documentation of new information not previously available. An application fee of \$50.00* is required pursuant to City Code Section 22-206(c) for each application made by the property owner for the same property. An application fee of \$50.00* is required for each application made by any other entity for the same property.

Entities who have requested a lien release hearing, but are unable to attend the scheduled meeting, must request re-scheduling in accordance with the deadlines listed below. **Any entity that does not cancel by the established deadlines and does not appear for the scheduled meeting must wait 180 days to be re-scheduled for a hearing and must pay an application fee of \$50.00* for this second or any successive lien release hearing request(s).** The Special Magistrate may waive the cancellation deadline if the failure to appear was the direct result of physical incapacity of the principal representative that is beyond his or her control and that could not have been anticipated prior to the cancellation deadline.

* Payments must be made payable to the City of Lake City. Personal checks, cash and/or credit cards will be accepted.

AUTHORIZATION TO REPRESENT PROPERTY OWNER

If a property owner desires to have an authorized representative discuss his/her case, present evidence, or to agree to compliance terms on the property owner's behalf, this form must be completed and returned to the Growth Management Department prior to the start of the Code Enforcement Special Magistrate meeting.

RETURN COMPLETED FORM TO:

Growth Management
Code Enforcement
205 N Marion Ave.
Lake City, FL 32055

I, Jacqueline Espenship as owner of the

(Print Name)

property located at 1175 NW Ashley St. In Lake City, FL,

(Address)

hereby appoint Michael Joel Watley, who can be contacted at

(Print Name)

(386) 365-9787

154 SW Dante Terrace Lake City FL 32024 mjwatley80

(Address and Phone Number and e-mail)

@yalsco.co

to represent me, and is authorized to testify and to agree to compliance terms on my behalf for case numbers (s):

number(s) 21-00000020, at the Code Enforcement Special Magistrate

meeting to be held June 16, 2022, and any subsequent meetings where the foregoing case(s)

(Date)

is/are on the agenda.

WITNESS:

OWNER:

Jacqueline Espenship

Michael Joel Watley (POA)

DATE:

6-14-2022

DATE:

6-14-22

STATE OF

Florida

COUNTY OF

Columbia

The foregoing instrument was acknowledged before me this 14th day of June,
20 22, by Michael Joel Watley (POA), who is personally known to me or who has
produced _____ as identification and appeared before me at the
time of notarization in person ☒ or on-line ____.

Notary Stamp



SUZANNE STEWART
Commission # GG 932386
Expires November 17, 2023
Bonded thru Budget Notary Services

Suzanne Stewart

Notary Public - Signature

My commission expires: November 17, 2023

Suzanne Stewart

Notary Public - Print Name

STATEMENT BY PROPERTY OWNER ON TITLE POLICY

The property owner(s) shall verify if they currently or previously obtained a Title Policy on the listed property(s) and list all property title policy(s) and provide copies of the policy(s) with this application.
The property owner(s) shall verify below if they currently or have never obtained a title policy for the listed property(s)

RETURN COMPLETED FORM TO:

Growth Management
Code Enforcement
205 N Marion Ave.
Lake City, FL 32055

I, Jacqueline Espenship (Michael Joel Watley POA) as owner of the
30-35-17-05884 1175 NW Ashley St. Lake City FL 32055
Parcel Number address City State Zip Code

I certify that I have ☒ title policy(s) or ☐ have never held or currently hold a title policy(s) on the above property(s).

[Signature]
Signature of Owner(s)

6-14-22
Date

Jacqueline Espenship
Printed Owner Name(s) Michael Joel Watley POA

State of Florida
County of Columbia

The foregoing instrument was acknowledged before me this 14th day of June

20 22, by Michael Joel Watley (POA), who is personally known to me or who has

produced _____ as identification and appeared before me at the
time of notarization in person ☒ or on-line ____.

Notary Stamp



SUZANNE STEWART
Commission # GG 932386
Expires November 17, 2023
Bonded Thru Budget Notary Services

[Signature]
Notary Public - Signature

My commission expires: November 17, 2023

Suzanne Stewart
Notary Public - Print Name



DEPARTMENT OF GROWTH MANAGEMENT

205 North Marion Avenue

Lake City, FL 32055

Telephone: (386) 719-5750

growthmanagement@lcfla.com

May 26, 2022

To: Baris Law Firm

From: Marshall Sova

Ref: Jacqueline Espenship
Case # 21-00000020

To whom it may concern,

At your request I am providing this payoff letter pertaining to the above Code Enforcement case with the City of Lake City.

The case was heard by the Special Magistrate Stephanie Marchman on March 16, 2021 in which the order stated starting on April 15, 2021 the respondent (Jacqueline Espenship) would pay \$75.00 a day until the violations are resolved.

Per your request I have added up the fines up to June 16, 2022 which will be your closing date. The total number of days is 453 days which the total amount for the lien imposed is \$33,975.00.

If you have any questions you can call me at the below listed number.

Respectfully,

Marshall Sova
Code Enforcement Officer
City of Lake City
(386)719-5746

Durable Power of Attorney

NOTICE: THE POWERS GRANTED BY THIS DOCUMENT ARE BROAD AND SWEEPING. IF YOU HAVE ANY QUESTIONS ABOUT THESE POWERS, OBTAIN COMPETENT LEGAL ADVICE. THIS DOCUMENT DOES NOT AUTHORIZE ANYONE TO MAKE MEDICAL AND OTHER HEALTH-CARE DECISIONS FOR YOU. YOU MAY REVOKE THIS DURABLE POWER OF ATTORNEY IF YOU LATER WISH TO DO SO.

Definition of Agent

As used in this document, the term "Agent" shall include all agent(s), attorney(s)-in-fact, attorneys-in-fact / agents, and mandatory or mandataries who are appointed herein.

TO ALL PERSONS, be it known, that I, Jacqueline D Espenship, the undersigned Principal, who resides at 352 S.W. Prairie St.,
City of Lake City, County of Columbia,
State of Florida, do hereby appoint Michael J. Watley as my Agent, and _____ as my Agent, who ☐ must act jointly ☐ may act separately on my behalf.

At the time of the execution of this Durable Power of Attorney,
Michael J. Watley resides at 154 S.W. Dante Terr.,
City of Lake City, County of Columbia, State of Florida.

At the time of the execution of this Durable Power of Attorney,
_____ resides at _____,
City of _____, County of _____, State of _____.

If one of my Agents is unable to serve for any reason, ☐ I authorize the remaining named Agent to act as my sole Agent OR ☐ I designate _____, residing at _____, City of _____, County of _____, State of _____, to serve in that person's place.

If both of my Agents are unable to serve for any reason, I designate _____, residing at _____, City of _____, County of _____, State of _____, as my Successor Agent.

STATE OF Florida)
COUNTY OF Columbia)

I certify under PENALTY OF PERJURY under the laws of the State of Florida
that the foregoing paragraph is true and correct.

Signature of Notary

Type of ID personally known



Michael Watley, am the person identified as the Agent for the Principal named in this document and acknowledge my legal duties.

8/4/21
Date

Signature

I, _____, am the person identified as the Agent for the Principal named in this document and acknowledge my legal duties.

Date _____

Signature

**AGENT'S CERTIFICATION AS TO THE VALIDITY OF POWER OF ATTORNEY
AND AGENT'S AUTHORITY**

STATE OF Florida

COUNTY OF Columbia

I, Michael Watley, certify under penalty of perjury that Jaqueline Espenship
granted me authority as Agent or Successor Agent in a power of attorney dated August 4, 2021

I further certify that to my knowledge:

(1) the Principal is alive and has not revoked the Power of Attorney or my authority to act under the Power of Attorney and the Power of Attorney and my authority to act under the Power of Attorney have not terminated;

(2) if the Power of Attorney was drafted to become effective upon the happening of an event or contingency, the event or contingency has occurred; and

(3) if I was named as a Successor Agent, the prior Agent is no longer able or willing to serve.

3 [Signature] 8.4.21
Agent Signature and Date

Printed Name of Agent, Address and Phone Number

Michael Joel Watley
154 SW Dante Terrace
Lake City, FL 32024
Phone: (386) 365-9787

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On August 4th, 2021, before me, Amy L Chapman,
a Notary Public, personally appeared Michael J Watley, who proved to me on
the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized
capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of Florida
that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Amy L Chapman
Signature of Notary

Affiant ☐ Known ☒ Produced ID Type of ID personally known (Seal)



(c) GRANT OF SPECIFIC AUTHORITY FOR AN AGENT TO MAKE MAJOR GIFTS OR OTHER TRANSFERS TO HIMSELF OR HERSELF: (OPTIONAL)

If you wish to authorize your Agent to make gifts or transfers to himself or herself, you must grant that authority in this section, indicating to which Agent(s) the authorization is granted, and any limitations and guidelines.

() I grant specific authority for the following Agent(s) to make the following major gifts or other transfers to himself or herself:

(i) _____ is authorized to transfer my _____ to himself or herself;

(ii) _____ is authorized to transfer my _____ to himself or herself;

(iii) _____ is authorized to transfer my _____ to himself or herself.

This authority must be exercised pursuant to my instructions, or otherwise for purposes which the Agent reasonably deems to be in my best interest.

(d) ACCEPTANCE BY THIRD PARTIES:

I agree to indemnify the third party for any claims that may arise against the third party because of reliance on this Major Gifts Rider.

(e) SIGNATURE OF PRINCIPAL AND ACKNOWLEDGMENT:

In Witness Whereof I have hereunto signed my name on _____, 20_____.

PRINCIPAL signs here: ==> _____

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF Florida)
COUNTY OF Columbia)

On August 4th, 2021, before me, Amy L. Chapman, a Notary Public, personally appeared Jacqueline D. Espinoza, as Principal, and Stephen S. Smith as Witness, and Suzi Worley, as Witness, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of Florida that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Amy L. Chapman
Signature of Notary

Affiant _____ Known _____ Produced ID _____ Type of ID _____ (Seal)

Effective Date/Durable Provision

This Durable Power of Attorney shall be effective immediately, shall not be affected by any lapse of time, and shall not be affected by the subsequent incapacity of the Principal except as provided by statute in the State of FLORIDA, and all acts done by the Agent under the power granted herein during any period of the Principal's disability or incapacity shall have the same effect and inure to the benefit of and bind the Principal and Principal's successors in interest as if the Principal were competent and not disabled.

My Agent hereby accepts this appointment subject to its terms and agrees to act and perform in the said fiduciary capacity and observe the standards of care applicable to trustees as described by relevant FLORIDA statute consistent with my best interests as his, her, or their best discretion deem advisable, and I affirm and ratify all acts so undertaken.

If the Agent is a corporate Agent, the Agent shall not use my assets for its benefit, nor the benefit of its officers or directors.

If this Durable Power of Attorney is revoked or terminated, such revocation or termination for any reason in accordance with law shall be ineffective as to any Agent unless and until actual notice or knowledge of such revocation or termination shall have been received by the Agent.

My subsequent death shall not revoke or terminate the agency granted herein as to my Agent who, without actual knowledge of my death, acts in good faith under this Durable Power of Attorney. Any action so taken, unless otherwise invalid or unenforceable, shall bind my successors in interest.

Notice to Third Parties

To induce any third-party to act hereunder, I hereby agree that any third-party receiving a duly executed copy or facsimile of this instrument may act hereunder, and that revocation or termination shall have been received by such third-party, and I for myself and for my heirs, executors, legal representatives and assigns, hereby agree to indemnify and hold harmless any such third-party from and against any and all claims which may arise against such third-party by reason of such third-party having relied on the provisions of this instrument.

THIS DURABLE POWER OF ATTORNEY MAY BE REVOKED OR AMENDED IN WRITING BY ME AT ANY TIME.

Jaqueline Espenship 8/4/21 (date)
Jaqueline Espenship, Principal

Stephen J. Smith 8/4/21 (date)
First Witness

Suzie Watley 8/4/21 (date)
Second Witness



DEPARTMENT OF GROWTH MANAGEMENT

205 North Marion Avenue

Lake City, FL 32055

Telephone: (386) 719-5750

growthmanagement@lcfla.com

May 26, 2022

To: Baris Law Firm

From: Marshall Sova

Ref: Jacqueline Espenship
Case # 21-00000020

To whom it may concern,

At your request I am providing this payoff letter pertaining to the above Code Enforcement case with the City of Lake City.

The case was heard by the Special Magistrate Stephanie Marchman on March 16, 2021 in which the order stated starting on April 15, 2021 the respondent (Jacqueline Espenship) would pay \$75.00 a day until the violations are resolved.

Per your request I have added up the fines up to June 16, 2022 which will be your closing date. The total number of days is 453 days which the total amount for the lien imposed is \$33,975.00.

If you have any questions you can call me at the below listed number.

Respectfully,

Marshall Sova
Code Enforcement Officer
City of Lake City
(386)719-5746



STATE OF FLORIDA

COUNTY OF COLUMBIA

Inst: 202112005036 Date: 03/19/2021 Time: 9:22AM
Page 1 of 4 B: 1432 P: 2503, James M Swisher Jr, Clerk of Court
Columbia, County, By: BR
Deputy Clerk

MAYOR - COUNCIL MEMBER
STEPHEN M. WITT

COUNCIL MEMBERS
CHRIS GREENE
JAKE HILL, JR.
EUGENE JEFFERSON
TODD SAMPSON

CITY MANAGER
JOSEPH HELFENBERGER


CITY CLERK
AUDREY E. SIKES

CITY ATTORNEY
FRED KOBERLEIN, JR.

I, Audrey E. Sikes, Clerk of the City of Lake City, DO HEREBY CERTIFY the attached to be a true and correct copy of City of Lake City Code Enforcement Special Magistrate Order - Case Number 2021-00000020 (3 pages), as promulgated and on file in the City Clerk's office and the official records of the City of Lake City, Florida.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the Corporate Seal of this City this 17th day of March 2021.

SEAL OF THE CITY OF LAKE CITY, FLORIDA.


Audrey E. Sikes
AUDREY E. SIKES
City Clerk

**CODE ENFORCEMENT SPECIAL MAGISTRATE
CITY OF LAKE CITY, FLORIDA**

CITY OF LAKE CITY, FLORIDA

PETITIONER,

CASE NO. 2021-00000020

v.

JACQUELINE ESPENSHIP,

RESPONDENT.

ORDER

THIS CAUSE came before the Special Magistrate on March 11, 2021, at the request of Petitioner, and the Special Magistrate having heard and received testimony and evidence from Petitioner and Respondent, makes the following findings of fact and conclusions of law and thereupon orders, as follows:

FINDINGS OF FACT

1. Jacqueline Espenship ("Respondent") is the owner of 1175 NW Ashley Street, Lake City, Florida 32055 ("Property"). City of Lake City Code Enforcement Inspector Tara Krieghauser appeared and testified at the hearing on behalf of Petitioner. Stephanie Smith appeared and testified at the hearing on behalf of Respondent.
2. Inspector Krieghauser initially inspected Respondent's Property on February 12, 2021 and observed damage to the Property from fire, as well as debris and trash in the yard. Inspector Krieghauser sent a Notice of Violation to the Respondent requiring Respondent to clean up the debris and trash and obtain permits to repair the damage to the structure no later than February 23, 2021. Inspector Krieghauser sent Respondent a Notice of Violation on February 12, 2021 to bring the violation into compliance by February 23, 2021, which was

returned claimed.

3. On February 24, 2021, Inspector Krieghauser re-inspected Respondent's Property and the debris and trash in the yard had been cleaned up, however, the remaining fire damage to the structure had not been resolved. Inspector Krieghauser sent Respondent a Notice of Violation on February 24, 2021 to bring the violation into compliance by February 23, 2021, which was returned claimed.
4. Notice of the March 11, 2021 hearing was sent to the Respondent on February 24, 2021 via registered mail, return receipt requested, but has not been delivered. Inspector Krieghauser posted the Notice of Hearing at the Property and City Hall, 205 North Marion Avenue, Lake City, Florida 32055 and at the Property on March 1, 2021.
5. Inspector Krieghauser testified at the hearing that the air conditioner and heater were not functioning, there were sanitation violations in the kitchen, and the hot water heater was leaking. Inspector Krieghauser further testified that as of March 1, 2021, the only permit that was pulled for work on the Property was for the hot water heater.
6. The Respondent testified that she has retained an electrician to address the air conditioner and heater, a contractor to address the violations with respect to the doors, and that all other violations have been addressed. Respondent further testified that there are working smoke detectors that just need to be inspected and that a plumber came out and resolved the violations with the shower.

CONCLUSIONS OF LAW

7. The authority of the undersigned Special Magistrate to hear and determine the violations alleged by Petitioner comes from Chapter 162, Florida Statutes; Chapter 2, Article X, Section 2-414 of Lake City, Florida Code of Ordinances; and Lake City Council Resolution

No. 2020-022.

8. The proceedings in this matter are governed by Chapter 162, Florida Statutes, and Chapter 2, Article X and Chapter 22, Article VII, Lake City, Florida Code of Ordinances.
9. Respondent was properly notified of the alleged violations and provided with a reasonable period of time within which to correct the violations.
10. Respondent failed to timely correct all of the alleged violations on the Property.
11. Petitioner requested a hearing and provided proper notice to Respondent of its date, time and location.
12. Pursuant to Chapter 2, Article X, Section 2-418 and Chapter 22, Article VII, Section 22-197 of Lake City, Florida Code of Ordinances, the undersigned Special Magistrate is authorized to order the relief granted herein.

ORDER

13. Within thirty (30) days from the date of this Order, Respondent shall resolve the remaining violations on the Property in accordance with Lake City, Florida Code of Ordinances.
14. In the event Respondent fails to timely comply with this Order, a daily fine of seventy-five dollars (\$75.00) will be imposed and begin to accrue on the Property thirty-one (31) days from the date of this Order.

DONE AND ORDERED on this 16th day of March, 2021.


STEPHANIE MARCHMAN
SPECIAL MAGISTRATE

Copies furnished to:
Jacqueline Espenship
Joseph Helfenberger
David Young
Tara Kriehauser

CODE ENFORCEMENT- SPECIAL MAGISTRATE
NOTICE OF Violation

City of Lake City
 205 N Marion Ave.
 Lake City, Florida 32055
 386-719-5746

Case # 2021-00000020

In the name of Lake City, Florida, the undersigned Code Inspector certifies that he/she has reasonable grounds to believe and does believe that on/prior to the date below, the following violation(s) of the Codes of Lake City were violated at the property located at 1175 NW ASHLEY ST Parcel ID# 05884000:

REINSPECTION	Tara M Krieghauser	02/24/2021	9:00 am	Failed- Failed-working without permit, debris on the side of the road, multiple violations, see below.
INITIAL INSPECTION	Tara M Krieghauser	02/12/2021	11:39AM	Failed-working without permit, debris on the side of the road, multiple violations, see below.

Violation Code	Violation Description	Corrective Action
304.14 Insect screens	304.14 Insect screens IPMC	Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas SHALL be installed or repaired in accordance with currently adopted codes.
305.3 Interior surfaces.	305.3 Interior surfaces. IPMC	Interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.
BUILDING	22-14	Building permits shall be procured from the office of the building official by every contractor or subcontractor licensed under this article before doing any work or construction of any character as required by ordinances of the city.
IPMC Complied on 02/24/2021	2018-302.1 SANITATION	Exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property that such occupant occupies or controls in a clean and sanitary condition.
IPMC	2018-304.15 Doors	Doors providing access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch (25

		mm). Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order.
IPMC	2018-304.18.1 Doors.	Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.
IPMC	2018-308.1 Accumulation of rubbish or garbage.	Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.
IPMC	2018-401.2 Responsibility.	The owner of the structure shall provide and maintain light, ventilation and space conditions in compliance with these requirements. A person shall not occupy as owner-occupant, or permit another person to occupy, any premises that do not comply with the requirements of this chapter.
IPMC	2018-404.7 Food preparation	Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary
IPMC	2018-505.1 General.	Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. Kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code.
IPMC	2018-602.1 Facilities required.	The owner of the structure shall provide and maintain mechanical and electrical facilities and equipment in compliance with these requirements. A person shall not occupy as owner-occupant or permit another person to occupy any premises that does not comply with the requirements of The owner of the premises shall maintain the structures and exterior property in compliance with these requirements, except as otherwise provided for in this code. A person shall not occupy as owner-occupant or permit another person to occupy premises which are not in a sanitary and safe condition and which do not comply with the requirements of this chapter. Occupants of a dwelling unit, rooming unit or housekeeping unit are responsible for keeping in a clean, sanitary, and safe condition that part of the dwelling unit, rooming unit, housekeeping unit or premises which they occupy and control.

IPMC	2018-602.3 Heat supply.	Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat to maintain a minimum temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet Heating equipment shall be installed and maintained and capable of maintaining a room temperature of 68 degrees Fahrenheit in all habitable rooms and bathrooms.
ipmc	2018-704.6.4 Smoke detection system.	Smoke detectors listed in accordance with UL 268 and provided as part of the building's fire alarm system shall be an acceptable alternative to single- and multiple-station smoke alarms and shall comply with the following: 1. The fire alarm system shall comply with all applicable requirements in Section 907 of the International Fire Code. 2. Activation of a smoke detector in a dwelling or sleeping unit shall initiate alarm notification in the dwelling or sleeping unit in accordance with Section 907.5.2 of the International Fire Code. 3. Activation of a smoke detector in a dwelling or sleeping unit shall not activate alarm notification appliances outside of the dwelling or sleeping unit, provided that a supervisory signal is generated and monitored in accordance with Section 907.6.6 of the International Fire Code
Sec 108.1.1	Sec 108.1.1 unsafe structures IPMC	When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.

Violation Code	Municipal Code
304.14 Insect screens IPMC	Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas SHALL be installed or repaired in accordance with currently adopted codes.
305.3 Interior surfaces.	Interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.
BUILDING, City ordinance 22-14	Building permits shall be procured from the office of the building official by every contractor or subcontractor licensed under this article before doing any work or construction of any character as required by ordinances of the city.
IPMC 2018-302.1 SANITATION	Exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property that such occupant occupies or controls in a clean and sanitary condition.
IPMC 2018-304.15 Doors	Doors providing access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch (25 mm). Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order.
IPMC 2018-304.18.1 Doors.	Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.

IPMC 2018-308.1 Accumulation of rubbish or garbage	Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.
IPMC 2018-401.2 Responsibility.	The owner of the structure shall provide and maintain light, ventilation and space conditions in compliance with these requirements. A person shall not occupy as owner-occupant, or permit another person to occupy, any premises that do not comply with the requirements of this chapter.
IPMC 2018-404.7 Food preparation	Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary
IPMC 2018-505.1 General.	Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. Kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code.
IPMC 2018-602.3 Heat supply.	Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat to maintain a minimum temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet Heating equipment shall be installed and maintained and capable of maintaining a room temperature of 68 degrees Fahrenheit in all habitable rooms and bathrooms.
2018-704.6.4 Smoke detection system.	Smoke detectors listed in accordance with UL 268 and provided as part of the building's fire alarm system shall be an acceptable alternative to single- and multiple-station smoke alarms and shall comply with the following: 1. The fire alarm system shall comply with all applicable requirements in Section 907 of the International Fire Code. 2. Activation of a smoke detector in a dwelling or sleeping unit shall initiate alarm notification in the dwelling or sleeping unit in accordance with Section 907.5.2 of the International Fire Code. 3. Activation of a smoke detector in a dwelling or sleeping unit shall not activate alarm notification appliances outside of the dwelling or sleeping unit, provided that a supervisory signal is generated and monitored in accordance with Section 907.6.6 of the International Fire Code

☒ **WARNING:** This notice constitutes a warning to discontinue the above violation, and to bring the violation into compliance on or before the date listed below:

Type of Corrective Action

Due Date

NOTICE OF VIOLATION

02/23/2021

If the owner of property which is subject to an enforcement proceeding before the enforcement board, or court transfers ownership of such property between the time the initial pleading was served and the time of the hearing, such owner shall:

(1) Disclose in writing the existence and the nature of the proceedings to the prospective transferee;

- (2) Deliver to the prospective transferee a copy of the pleadings, notices, and other materials relating to the code enforcement proceedings received by the transferor;
- (3) Disclose, in writing, to the prospective transferee that the new owner will be responsible for compliance with the applicable code and with orders issued in the code enforcement proceedings;
- (4) File a notice with the code enforcement official of the transfer of the property, with the identity and address of the new owner and copies of the disclosures made to the new owner within five days after the date of the transfer.

A failure to make the disclosures described in paragraphs (1), (2) and (3) above before the transfer creates a rebuttal presumption of fraud. If the property is transferred before the hearing, the proceeding shall not be dismissed, but the new owner shall be provided a reasonable period of time to correct the violation before the hearing is heard.

I hereby certify that I delivered the foregoing notice to (Name of person and relationship):

Name Espenship, Jacqueline D. Relationship Owner

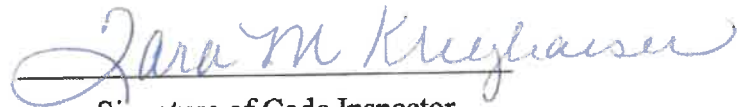
On date 02/24/2018 time being Personal Service

Posted on property and at City Hall XX Certified Mail, Return Receipt requested

First class mailing 7018 2290 0000 4290 2884

Refused to sign, drop service

Krieghauser, Tara M
Print Name of Code Inspector


Signature of Code Inspector

**CODE ENFORCEMENT BOARD
OR SPECIAL MAGISTRATE**

City of Lake City
205 N Marion Ave.
Lake City, Florida 32055

NOTICE OF HEARING

Case # 2021-00000020

Respondent Espenship, Jacqueline D.

NOTICE OF HEARING: You are hereby notified and commanded to appear before the Special magistrate- of Lake City, Florida on Thursday, March 11_____ at (time) 1:00 PM. The hearing will take place at City Hall, 205 N Marion Ave., 2nd floor, Council Chambers, Lake City, Florida, at which time evidence and testimony will be presented to said Board concerning the violation. You have the right to examine all evidence and to cross-examine all witnesses, and to present evidence and testimony on your behalf concerning said violation.

Your failure to appear at the hearing may result in a civil fine being imposed on you for said violation(s) up to \$250.00 per day/per violation each day the violation continues.

****It is the RESPONSIBILITY of the RESPONDENT to schedule a Compliance Inspection****

This case will not go before the Board if the violation(s) are brought into compliance in accordance with the Notice of Violation.

I hereby certify that I delivered the foregoing notice to (Name of person and relationship):

Name___ Espenship, Jacqueline D. Relationship___ Owner_____

On date___ 02/24/21___ time being_____ Personal Service

Posted on property and at City Hall

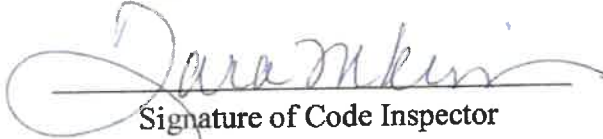
First class mailing

Refused to sign, drop service

XXCertified Mail, Return Receipt requested

7018 2290 0000 4290 2884

Krieghauser, Tara M
Print Name of Code Inspector


Signature of Code Inspector

I acknowledge receipt of a copy of this Notice of Hearing

Signature of Respondent/Recipient Date

NOTE: Minutes of the Code Enforcement Board Hearings are not transcribed verbatim. If you require a verbatim transcript, you must make arrangements for a court reporter or some other method of recording/transcribing.

7078 2290 0000 4290 2884

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com.

OFFICIAL USE

Certified Mail Fee
\$ 3.60

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage
\$ 71

Total Postage and Fees
\$ 6.96

Sent To
Espenship, Jacqueline D.
Street and Apt. No., or PO Box No.
352 SW Prarie Street
City, State, ZIP+4®
Lake City, FL 32024

PS Form 3800, April 2015 PSN 7530-02-000-9017 See Reverse for Instructions

2nd Notice of
Violation +
notice of
hearing.
Waiting on
Green Signature Card
as of March 1, 2021

(Signature)

AFFIDAVIT OF NOTICE BY POSTING

STATE OF FLORIDA

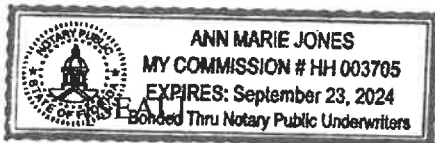
COUNTY OF COLUMBIA

BEFORE ME, this day, 1st day of March 2021, personally appeared, Tara M. Krieghauser, who, after being first duly sworn on oath, deposes and says:

1. I am a Code Enforcement Inspector for the City of Lake City, Florida.
2. On the 1st day of March 2021, I personally observed violations of City ordinances on real property located at: 1175 SW Ashley Terrace, Parcel # 05884000 (hereafter called "the property"). The violations I observed are documented in the Notice of Violation, a true and correct copy of which is attached.
3. On the 1st day of March 2021, I personally posted a copy of Notice of Violation and Hearing (a true and correct copy of which is attached) to the following person, at the following property location: 1175 SW Ashley Terrace, Parcel # 05884000 where the violation occurred and also posted said notices at 205 N. Marion Ave, Lake City, Fl. 32055-City Hall on March 1, 2021.


Tara M. Krieghauser -Code Enforcement Inspector

SWORN TO AND SUBSCRIBED before me this
____1st____ day of March 2021, by Tara M. Krieghauser
who is personally known to me.




Signature of Notary

____Ann Marie Jones____
Print or Type Name

My Commission expires: September 23, 2024

CODE ENFORCEMENT- SPECIAL MAGISTRATE
NOTICE OF Violation

City of Lake City
 205 N Marion Ave.
 Lake City, Florida 32055
 386-719-5746

Case # 2021-00000020

In the name of Lake City, Florida, the undersigned Code Inspector certifies that he/she has reasonable grounds to believe and does believe that on/prior to the date below, the following violation(s) of the Codes of Lake City where violated at the property located at 1175 NW ASHLEY ST Parcel ID# 05884000:

INITIAL INSPECTION	Tara M Krieghauser	02/12/2021	11:39AM	Failed- Fire inside home. Repairs w/o permit, sanitation, debris, no heat, no screens on windows, refrigeration issue, exterior doors, Fire soot apparent on exterior of building, multiple violations, see below.
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Violation Code	Violation Description	Corrective Action
304.14 Insect screens	304.14 Insect screens IPMC	Place Screens on all exterior windows
305.3 Interior surfaces.	305.3 Interior surfaces. IPMC	Floors should be clean, free of paint. Cabinet surfaces need to be cleaned and or/replaced.
BUILDING, City ordinance	22-14	Obtain permits for electrical repair, plumbing, A/C repair and all other required permits.
IPMC	2018-302.1 SANITATION	Pressure clean the house to remove fire/smoke soot. This includes the fascia extension of the roof.
IPMC	2018-304.15 Doors	Dead bolts must be installed on both exterior doors.
IPMC	2018-304.18.1 Doors.	Replace the front and rear door and door frame.
IPMC <i>complied</i>	2018-308.1 Accumulation of rubbish or garbage.	Remove all trash, debris and rubbish on the side of the road. <i>Complied on 03/01/2021 (JH)</i>
IPMC	2018-401.2 Responsibility.	Licensed electrician repairs required for overhead lighting, and electrical wall sockets.
IPMC	2018-404.7 Food preparation	Replace seals on refrigerator and/or replace refrigerator
IPMC	2018-505.1 General.	Master bath shower must be fixated to plumbing and produce water supply.
IPMC	2018-602.3 Heat supply.	Supply permanent heat source for home immediately.
IPMC	2018-704.6.4 Smoke detection system.	Install smoke detectors in the home in accordance with the Fire Marshall code.

Violation Code	Municipal Code	
304.14 Insect screens IPMC	Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas SHALL be installed or repaired in accordance with currently adopted codes.	
305.3 Interior surfaces.	Interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.	
BUILDING, City ordinance 22-14	Building permits shall be procured from the office of the building official by every contractor or subcontractor licensed under this article before doing any work or construction of any character as required by ordinances of the city.	
IPMC 2018-302.1 SANITATION	Exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property that such occupant occupies or controls in a clean and sanitary condition.	
IPMC 2018-304.15 Doors	Doors providing access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch (25 mm). Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order.	
IPMC 2018-304.18.1 Doors.	Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.	
IPMC 2018-308.1 Accumulation of rubbish or garbage	Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.	
IPMC 2018-401.2 Responsibility.	The owner of the structure shall provide and maintain light, ventilation and space conditions in compliance with these requirements. A person shall not occupy as owner-occupant, or permit another person to occupy, any premises that do not comply with the requirements of this chapter.	
IPMC 2018-404.7 Food preparation	Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary	
IPMC 2018-505.1 General.	Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. Kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code.	
IPMC 2018-602.3 Heat supply.	Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat to maintain a minimum temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet Heating equipment shall be installed and maintained and capable of maintaining a room temperature of 68 degrees Fahrenheit in all habitable rooms and bathrooms.	

2018-704.6.4 Smoke detection system.	Smoke detectors listed in accordance with UL 268 and provided as part of the building's fire alarm system shall be an acceptable alternative to single- and multiple-station smoke alarms and shall comply with the following: 1. The fire alarm system shall comply with all applicable requirements in Section 907 of the International Fire Code. 2. Activation of a smoke detector in a dwelling or sleeping unit shall initiate alarm notification in the dwelling or sleeping unit in accordance with Section 907.5.2 of the International Fire Code. 3. Activation of a smoke detector in a dwelling or sleeping unit shall not activate alarm notification appliances outside of the dwelling or sleeping unit, provided that a supervisory signal is generated and monitored in accordance with Section 907.6.6 of the International Fire Code
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☒ **WARNING:** This notice constitutes a warning to discontinue the above violation, and to bring the violation into compliance on or before the date listed below:

Type of Corrective Action

Due Date

NOTICE OF VIOLATION

02/23/2021

If the owner of property which is subject to an enforcement proceeding before the enforcement board, or court transfers ownership of such property between the time the initial pleading was served and the time of the hearing, such owner shall:

- (1) Disclose in writing the existence and the nature of the proceedings to the prospective transferee;
- (2) Deliver to the prospective transferee a copy of the pleadings, notices, and other materials relating to the code enforcement proceedings received by the transferor;
- (3) Disclose, in writing, to the prospective transferee that the new owner will be responsible for compliance with the applicable code and with orders issued in the code enforcement proceedings;
- (4) File a notice with the code enforcement official of the transfer of the property, with the identity and address of the new owner and copies of the disclosures made to the new owner within five days after the date of the transfer.

A failure to make the disclosures described in paragraphs (1), (2) and (3) above before the transfer creates a rebuttal presumption of fraud. If the property is transferred before the hearing, the proceeding shall not be dismissed, but the new owner shall be provided a reasonable period of time to correct the violation before the hearing is heard.

I hereby certify that I delivered the foregoing notice to (Name of person and relationship):

Name Espenship, Jacqueline D. Relationship Owner

On date 02/12/21 time being Personal Service

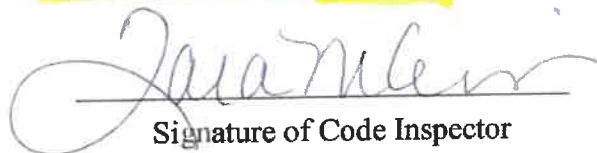
Posted on property and at City Hall

First class mailing

Refused to sign, drop service

XX Certified Mail, Return Receipt requested
7019 1640 0000 1959 0550

Krieghauser, Tara M
Print Name of Code Inspector


Signature of Code Inspector

1st notice of violation

SENDER: COMPLETE THIS SECTION

- ☐ Complete items 1, 2, and 3.
- ☐ Print your name and address on the reverse so that we can return the card to you.
- ☐ Attach this card to the back of the mailpiece, or on the front if space permits.

- A. Signature ☐ 88
- B. Received by (Printed Name) ☒ C. Date of Delivery
- D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

COMPLETE THIS SECTION ON DELIVERY

Jaqueline Espenship
352 SW Prairie St.
Lake City, FL 32024
9590 9402 6070 0125 9843 76



Article Number (Transfer from service label)

7029 1640 0000 1959 0550

PS Form 3811, July 2015 PSN 7530-02-000-9053

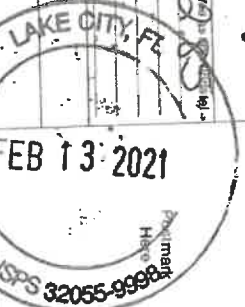
U.S. Postal ServiceTM
CERTIFIED MAIL[®] RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

OFFICIAL USE

Certified Mail Fee \$3.60
Extra Services & Fees (check box, add fee)
☐ Return Receipt (hardcopy) \$2.85
☐ Return Receipt (electronic)
☐ Certified Mail Restricted Delivery
☐ Adult Signature Required
☐ Adult Signature Restricted Delivery

Postage \$5.51
Total Postage Fees \$6.96



CE-020 #1

7029 1640 0000 1959 0550

Jaqueline Espenship
352 SW Prairie St.
Lake City, FL 32024

PS Form 3800, April 2015 PSN 7530-02-000-9053 See Reverse for Instructions

Case Data Sheet for case # 2021-020

Parcel# 05884000

Address: 1175 NW Ashley St.

Owner(s): Espenship, Jacqueline

Date of first inspection: 02/12/2021 Notes: * Fire debris beside the road, Fire improvements, w/o permits

1st Notice of Violation sent: 02/12/2021 / Certified mail: R'cvd 7019 1640 0000 1959 0550

Date of second inspection: 02/24/2021 Notes: House had been pressure washed to remove exterior fire removal.

2nd Notice of Violation sent: 02/24/2021 / Certified mail: 7018 2290 0000 4290 2884

Date of Public Notice placed on property: 03/01/2021

Notice of Mag. Hearing Sent: Feb 24, 2021 / Certified mail: 7018 2290 0000 4290 2884

Notice in Lake City Reporter on: Feb 26, 2021

Notice posted in City Hall March 1, 2021

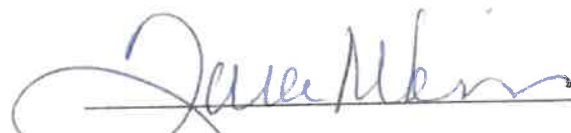
This parcel was sited initially for debris. Upon inspection it was apparent there had been a fire in the home. The parcel owner did not apply for permits required for scope of work needed for electrical, plumbing, general contracting, and windows. The tenant has been without heat in the home since moving back in the home. * STOP WORK ORDER ISSUED ON Feb. 10, 2021

Mailing Cost/ Date: \$6.96 2/13/2021

Mailing Cost/ Date: \$6.96 2/24/2021

Mailing Cost/ Date: _____

TOTAL Mailing Cost: _____


Tara M. Kriegerhauser COE/ City of Lake City

* Request Admin. fees payable to the city.

Columbia County Property Appraiser

Jeff Hampton

2021 Working Values

updated: 12/8/2020

Parcel: << 30-3S-17-05884-000 >>

Owner & Property Info

Result: 23 of 34

Owner	ESPENSHIP JACQUELINE D 352 SW PRAIRIE ST LAKE CITY, FL 32024		
Site	1175 ASHLEY ST,		
Description	LOT 1 BLOCK 2 HIGHLANDS S/D. 324-115, 580-25, WD 1209-1127, QC 1291-1156, WD 1374-1999		
Area	0.287 AC	S/T/R	30-3S-17
Use Code	SINGLE FAM (000100)	Tax District	1

*The Description above is not to be used as the Legal Description for this parcel in any legal transaction.

**The Use Code is a FL Dept. of Revenue (DOR) code and is not maintained by the Property Appraiser's office. Please contact your city or county Planning & Zoning office for specific zoning information.

Property & Assessment Values

2020 Certified Values		2021 Working Values	
Mkt Land (1)	\$9,376	Mkt Land (1)	\$9,376
Ag Land (0)	\$0	Ag Land (0)	\$0
Building (1)	\$56,389	Building (1)	\$56,389
XFOB (3)	\$1,000	XFOB (3)	\$1,000
Just	\$66,765	Just	\$66,765
Class	\$0	Class	\$0
Appraised	\$66,765	Appraised	\$66,765
SOH Cap [?]	\$0	SOH Cap [?]	\$0
Assessed	\$66,765	Assessed	\$66,765
Exempt	\$0	Exempt	\$0
Total Taxable	county:\$65,695 city:\$65,695 other:\$65,695 school:\$66,765	Total Taxable	county:\$66,765 city:\$66,765 other:\$66,765 school:\$66,765

Aerial Viewer Pictometry Google Maps



Sales History

Sale Date	Sale Price	Book/Page	Deed	V/I	Qualification (Codes)	RCode
4/9/2018	\$100	1374/1999	WD	I	U	11
2/26/2015	\$100	1291/1156	QC	I	U	11
2/2/2011	\$63,000	1209/1127	WD	I	Q	01
10/1/1986	\$24,900	607/0192	PR	I	Q	

Building Characteristics

Bldg Sketch	Bldg Item	Bldg Desc*	Year Blt	Base SF	Actual SF	Bldg Value
Sketch	1	SINGLE FAM (000100)	1960	1040	1664	\$56,389

*Bldg Desc determinations are used by the Property Appraisers office solely for the purpose of determining a property's Just Value for ad valorem tax purposes and should not be used for any other purpose.

Extra Features & Out Buildings (Codes)

Code	Desc	Year Blt	Value	Units	Dims	Condition (% Good)
0166	CONC,PAVMT	0	\$200.00	1.000	0 x 0 x 0	(000.00)
0294	SHED WOOD/	2004	\$600.00	1.000	0 x 0 x 0	AP (050.00)
0120	CLFENCE 4	2011	\$200.00	1.000	0 x 0 x 0	(000.00)

Land Breakdown

2/11/2021

Columbia County Property Appraiser

Land Code	Desc	Units	Adjustments	Eff Rate	Land Value
000100	SFR (MKT)	12,501.760 SF - (0.287 AC)	1.00/1.00 1.00/1.00	\$1	\$9,376

Search Result: 23 of 34

© Columbia County Property Appraiser | Jeff Hampton | Lake City, Florida | 386-758-1083

by: GrizzlyLogic.com

generated on 2/11/2021 8:16:02 AM EST

Last Update: 2/11/2021 8:14:37 AM EST

Register for eBill

Ad Valorem Taxes and Non-Ad Valorem Assessments
The information contained herein does not constitute a title search and should not be relied on as such.

Date Paid	Transaction	Receipt	Item	Amount Paid
12/20/2020	PAYMENT	9922197.001	2020	\$1,481.48

Prior Years Payment History

Prior Year Taxes Due

NO DELINQUENT TAXES



City of Lake City
Building Department
**CODE ENFORCEMENT
INSPECTION REPORT**

Date 02/10/2021Tenant or
Owner's NameJackie Espenshup

Parcel #

05884

Address

1175 Ashley Street

Home Owner Contact:

386-365-3898☐ Weeds / Grass / Overgrowth☒ Debris Pile - Special Pick-up☒ Public Nuisance☐ Structure Issues☐ Vehicle - Immobile/unlicensed (tag)☐ Other

Corrective Action Required:

Call waste Pro - 758-7800 special pick-up
or haul debris off to county land fill. Remove all roadside
debris. City Ordinance 22.201

C.O.

Final

ZONING Complaint

Violation

Debris, rubbish, garbage must be removed from
property. You may call waste-Pro 758-7800

for a special pick up. Please note: this is
a warning notification. Failure to comply will
result in an official violation of the Special
Magistrate Order.

If you have questions or concerns, please
call our office.

Due Date for Re-inspection 02/26/2021

*** STOP WORK ORDER ISSUED / NO PERMITS**

FIRE INSIDE HOME

386-719-5746

PER DAVE YOUNG

Tara Keim
Bev Jones

Tara Krieghauser



CITY OF LAKE CITY CODE ENFORCEMENT SPECIAL MAGISTRATE HEARING

NOTICE IS HEREBY GIVEN that, pursuant to Section 162.02 through 162.13, Florida Statutes, as amended, and the City of Lake City Code of Ordinances, as amended, objections, recommendations and comments concerning the MEETING, as described below, shall be heard by the CODE ENFORCEMENT SPECIAL MAGISTRATE of the City of Lake City, Florida, and will be held in person at 205 N Marion Ave, 2nd Floor-City Hall or a virtual alternative- to be held through the use of communications media technology, THURSDAY, March 11, 2021 at 1pm, or as soon thereafter as the matter can be heard.

Stephanie Marchman, Special Magistrate

AGENDA

1. CALL TO ORDER, FOLLOWED BY THE PLEDGE OF ALLEGIANCE
2. SWEARING IN ALL GIVING TESTIMONY
3. ADDITIONS, DELETIONS, MODIFICATIONS
4. PUBLIC HEARINGS AND PRESENTATION OF CASES

Old Business:

- a. CE CASE 2019-228: Parcel 11282-000, 681 NW Dixie Ave, Property Owner: Holmes, Bertha E. EST. C/O Holmes, Walter

New Business:

- ~~a. CE CASE 2020-151: Parcel 11855-000, 778 Washington Street, Property Owner: Wilson, Johnny L.~~
- ~~b. CE CASE 2021-002: Parcel 13610-000, 374 Baker Ave, Property Owner: Alakay LLC/
Reg. Agent: Hunter, Travis~~
- c. CE CASE 2021-011: Parcel 13401-000, 311 SE Marsh Terrace, Property Owner: Granado, Pedro and Hernandez -Flores, Alba Luz
- d. CE CASE 2021-020: Parcel 05884-000, 1175 Ashley Street, Property Owner: Espenship, Jacqueline D.
- ~~e. CE CASE 2021-021: Parcel 13611-000, 632 SE Camp Street, Property Owner: Tuncil, Annette~~

5. ADJOURNMENT



DEPARTMENT OF GROWTH MANAGEMENT
205 North Marion Avenue
Lake City, Florida 32055
Telephone: (386) 719-5750
growthmanagement@lcfla.com

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

SPECIAL REQUIREMENTS: Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting should contact the Growth Management Department at (386) 719-5750

Virtual Meeting instructions:

Members of the public may attend the meeting online
at: <https://us02web.zoom.us/j/84817420449>
or

Telephonic by toll number (no cost to the city), audio only: at 1-346-248-7799
Meeting ID: 848 1742 0449# Then it will ask for Participant id, just press #.

Telephonic by toll-free number (cost per minute, billed to the city, zero cost to the caller), audio only:
at 1-888-788-0099 Meeting ID: 848 1742 0449# Then it will ask for Participant ID,
just press #.

The public may participate at the appropriate time via: (1) video conference by utilizing the software chat function or raise hand function to request to speak; or (2) telephonically by using dialing *9 to raise hand. The Special Magistrate will allow for sufficient time for all participants to be heard.

In the event of connection or web conferencing failure, please use this secondary conference call option for public hearings: 1-844-992-4726 (toll-free) Enter access code 173 541 6832# Then it will ask for attendee ID number, just press #

Those attendees wishing to share a document must email the item
to growthmanagement@lcfla.com no later than noon on the day of the meeting.

NOTICE OF PUBLIC HEARING -CITY OF LAKE CITY CODE ENFORCEMENT MAGISTRATE HEARING

NOTICE IS HEREBY GIVEN that, pursuant to Section 163.3161 through 163.3248, Florida Statutes, as amended, and the City of Lake City Land Development Regulations, as amended, objections, recommendations and comments concerning the MEETING, as described below, will be heard by the CODE ENFORCEMENT MAGISTRATE of the City of Lake City, Florida, **will be held in person at 205 N Marion Ave, 2nd Floor-City Hall or a virtual alternative-(to be held through the use of communications media technology) on Thursday, March 11, 2021 at 1pm**, or as soon thereafter as the matter can be heard.

Agenda: Call to Order followed by the Pledge of Allegiance

Old Business:

- a. CE CASE 2019-228: Parcel 11282-000, 681 NW Dixie Ave, Property Owner: Holmes, Bertha E. EST.
C/O Holmes, Walter

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- c. CE CASE 2021-011: Parcel 13401-000, 311 SE Marsh Terrace, Property Owner: Granado, Pedro and Hernandez -Flores, Alba Luz
- d. CE CASE 2021-020: Parcel 05884-000, 1175 Ashley Street, Property Owner: Espenship, Jacqueline D.
- ~~e. CE CASE 2021-021: Parcel 13611-000, 632 SE Camp Street, Property Owner: Tunsil, Annette~~

Adjournment

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. **SPECIAL REQUIREMENTS:** Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting should contact the Growth Management Department at (386) 719-5750

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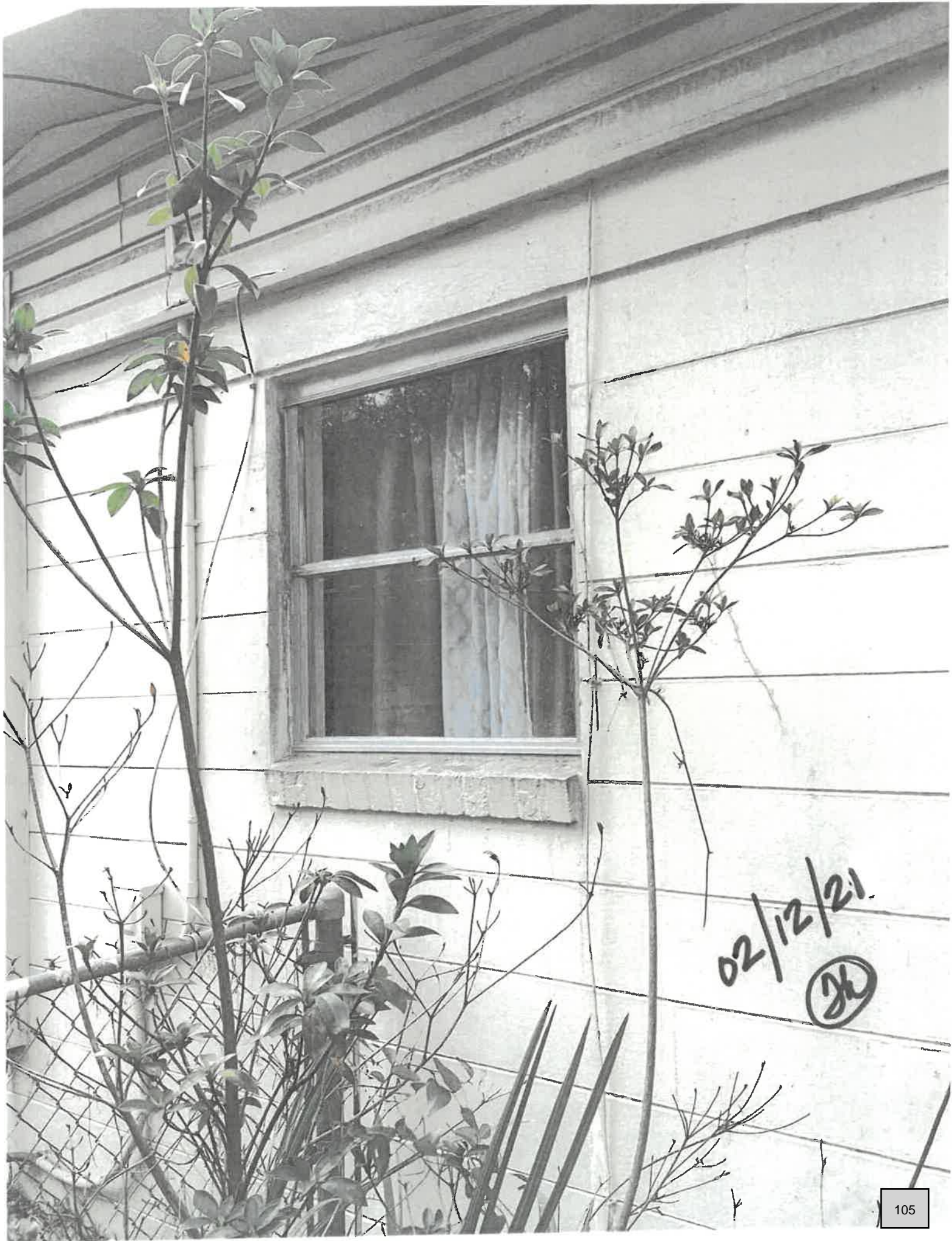
No Dead bolt

FRONT DOOR

02/12/21

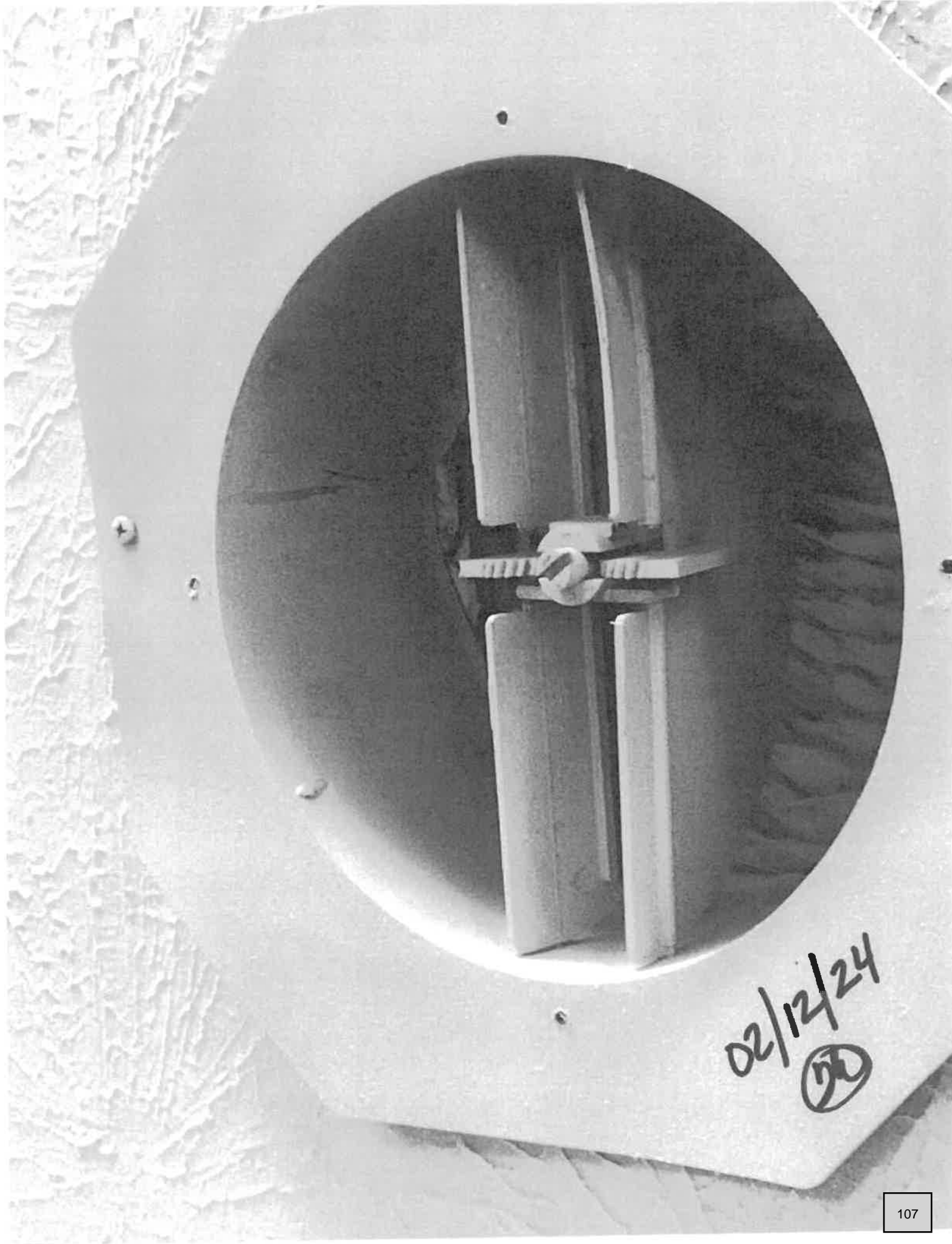
(JH)



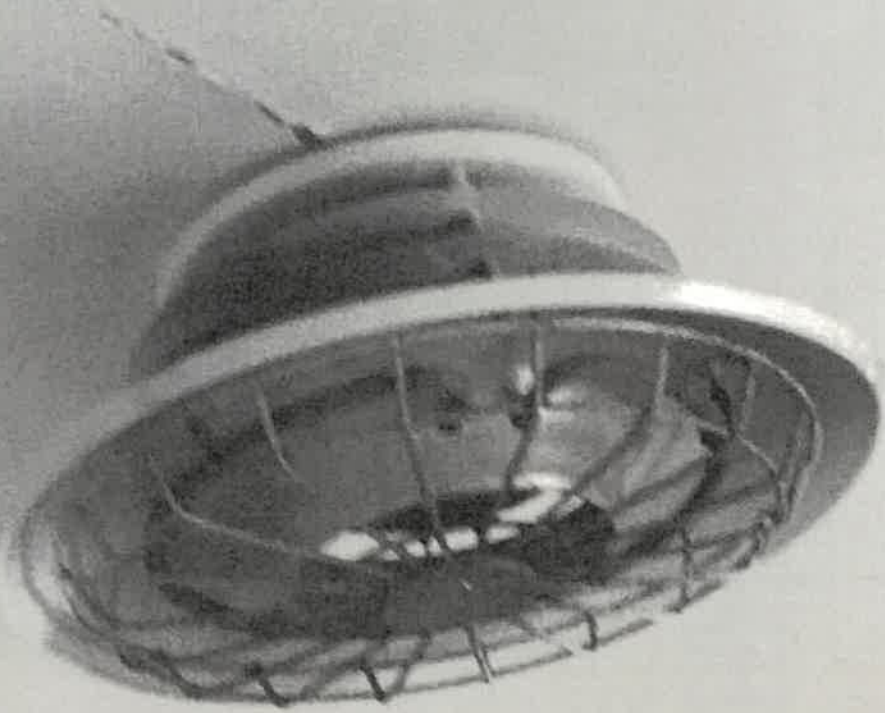


02/12/21.
(JK)

02/12/24
(24)







02/12/24
2K



02/12/24
56

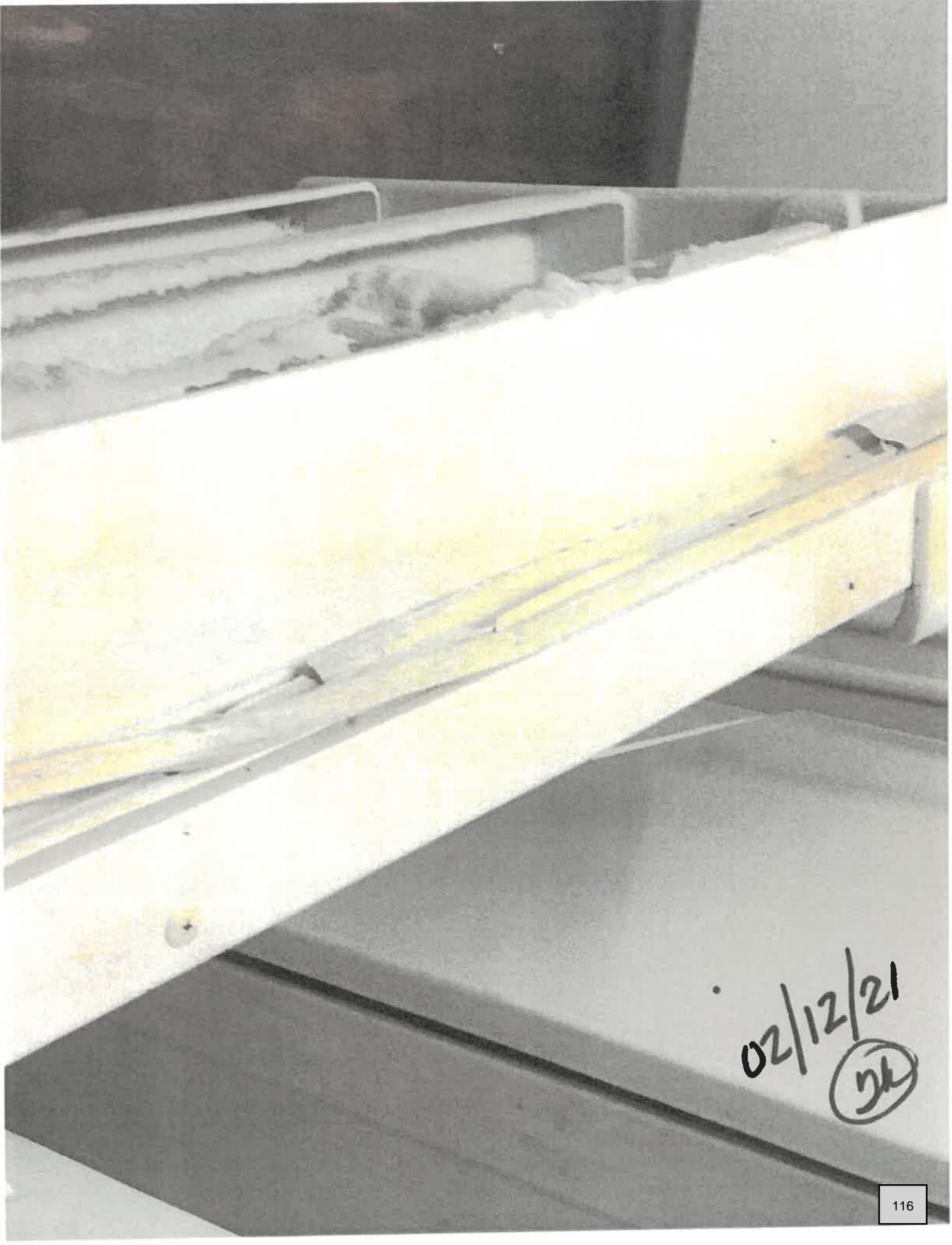


02/12/21

(2)



02/12/21



02/12/21
(yk)



02/12/21
Dk



02/12/20
(30)



PUBLIC NOTICE

03/01/2021
[Signature]

NOTICE OF PUBLIC HEARING CITY OF LAKE CITY CODE ENFORCEMENT MAGISTRATE HEARING
NOTICE IS HEREBY GIVEN that, pursuant to Section 163.3161 through 163.3248, Florida Statutes, as amended, and the City of Lake City Land Development Regulations, as amended, objections, recommendations and comments concerning the MEETING, as described below, will be heard by the CODE ENFORCEMENT MAGISTRATE of the City of Lake City, Florida, will be held in person at 205 N Marion Ave, 2nd Floor-City Hall or a virtual alternative (to be held through the use of communications media technology) on Thursday, March 11, 2021 at 1pm, or as soon thereafter as the matter can be heard.
Agenda: Call to Order followed by the Pledge of Allegiance.

Old Business:

- a. CE CASE 2019-228: Parcel 11282-000, 681 NW Dixie Ave, Property Owner: Holmes, Bertha E. EST. C/O Holmes, Walter.

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- a. CE CASE 2020-151: Parcel 11855-000, 778 Washington Street, Property Owner: Wilson, Johnny L.
- b. CE CASE 2021-002: Parcel 12610-000, 224 Baker Ave, Property Owner: Alkayli, Rafi Agent Hunter-Travis
- c. CE CASE 2021-011: Parcel 13401-000, 311 SE Marsh Terrace, Property Owner: Granado, Pedro and Hernandez-Flores, Alba LUI
- d. CE CASE 2021-020: Parcel 05884-000, 1175 Ashley Street, Property Owner: Espership, Jacqueline D.
- e. CE CASE 2021-021: Parcel 13611-000, 432 SE Camp Street, Property Owner: Tunali-Annette

Adjournment

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. **SPECIAL REQUIREMENTS:** Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting should contact the Growth Management Department at (386) 719-5750.

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03/01/2021
20

AUDREY E. SIKES, MM
City Clerk

CODE ENFORCEMENT- SPECIAL MAGISTRATE

NOTICE OF Violation

City of Lake City
205 N Marion Ave.
Lake City, Florida 32055
386-719-5746

Case # 2021-00000020

In the name of Lake City, Florida, the undersigned Code Inspector certifies that he/she has reasonable grounds to believe and does believe that on/prior to the date below, the following violation(s) of the Codes of Lake City where violated at the property located at 1175 NW ASHLEY ST Parcel ID# 05884000:

REINSPECTION	Tara M Krieghauser	02/24/2021	9:00 am	Failed- Failed-working without permit, debris on the side of the road, multiple violations, see below.
INITIAL INSPECTION	Tara M Krieghauser	02/17/2021	11:39AM	Failed-working without permit, debris on the side of the road, multiple violations, see below.

Violation Code	Violation Description	Corrective Action
304.14 Insect screens	304.14 Insect screens IPMC	Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas SHALL be installed or repaired in accordance with currently adopted codes.
305.3 Interior	305.3 Interior	Interior surfaces, including windows and doors, shall be

CODE ENFORCEMENT BOARD

OR SPECIAL MAGISTRATE

City of Lake City
205 N Marion Ave.
Lake City, Florida 32055

NOTICE OF HEARING

Case # 2021-00000020

Respondent Espenshup, Jacqueline D

NOTICE OF HEARING: You are hereby notified and commanded to appear before the Special magistrate- of Lake City, Florida on Thursday, March 11 _____ at (time) 1:00 PM. The hearing will take place at City Hall, 205 N Marion Ave., 2nd floor, Council Chambers, Lake City, Florida, at which time evidence and testimony will be presented to said Board concerning the violation. You have the right to examine all evidence and to cross-examine all witnesses, and to present evidence and testimony on your behalf concerning said violation.

Your failure to appear at the hearing may result in a civil fine being imposed on you for said violation(s) up to \$250.00 per day/per violation each day the violation continues.

****It is the RESPONSIBILITY of the RESPONDENT to schedule a Compliance Inspection****

This case will not go before the Board if the violation(s) are brought into compliance in accordance with the Notice of Violation.

I hereby certify that I delivered the foregoing notice to (Name of person and relationship):

Name _____ Espenshup, Jacqueline D _____ Relationship _____ Owner _____
On date 02/24/21 time being _____ Personal Service _____
Posted on property and at City Hall _____
First class mailing _____
Refused to sign, drop service _____
XXX Certified Mail Return Receipt requested
2018 2290 0000 4200 2584

Krieghauser, Tara M
Print Name of Code Inspector

Tara M Krieghauser
Signature of Code Inspector

I acknowledge receipt of a copy of this Notice of Hearing

Signature of Respondent/Recipient _____ Date _____

NOTE: Minutes of the Code Enforcement Board Hearings are not transcribed verbatim. If you require a verbatim transcript, you must make arrangements for a court reporter or some other method of recording/transcribing.

NOTICE OF PUBLIC HEARING CITY OF LAKE CITY CODE ENFORCEMENT MAGISTRATE HEARING
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 Agenda: Call to Order followed by the Pledge of Allegiance

Old Business:

- a. CE CASE 2019-228: Parcel 11282-000, 681 NW Dixie Ave. Property Owner: Holmes, Bertha E. EST. C/O Holmes, Walter

New Business:

- a. CE CASE 2020-353: Parcel 11855-000, 778 Washington Street, Property Owner: Wilson, Johnny L.
- b. CE CASE 2021-001: Parcel 13610-000, 274 Baker Ave, Property Owner: Alakey LLC Reg Agent Hunter, Travis
- c. CE CASE 2021-011: Parcel 13401-000, 311 SE Marsh Terrace, Property Owner: Granado, Pedro and Hernandez-Flores, Alba Luz
- d. CE CASE 2021-020: Parcel 05884-000, 1175 Ashley Street, Property Owner: Espenship, Jacqueline D.
- e. CE CASE 2021-031: Parcel 13611-000, 623 SE Camp Street, Property Owner: Tuncil, Annette

Adjournment

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. **SPECIAL REQUIREMENTS:** Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting should contact the Growth Management Department at (386) 719-5750

Virtual Meeting Instructions:

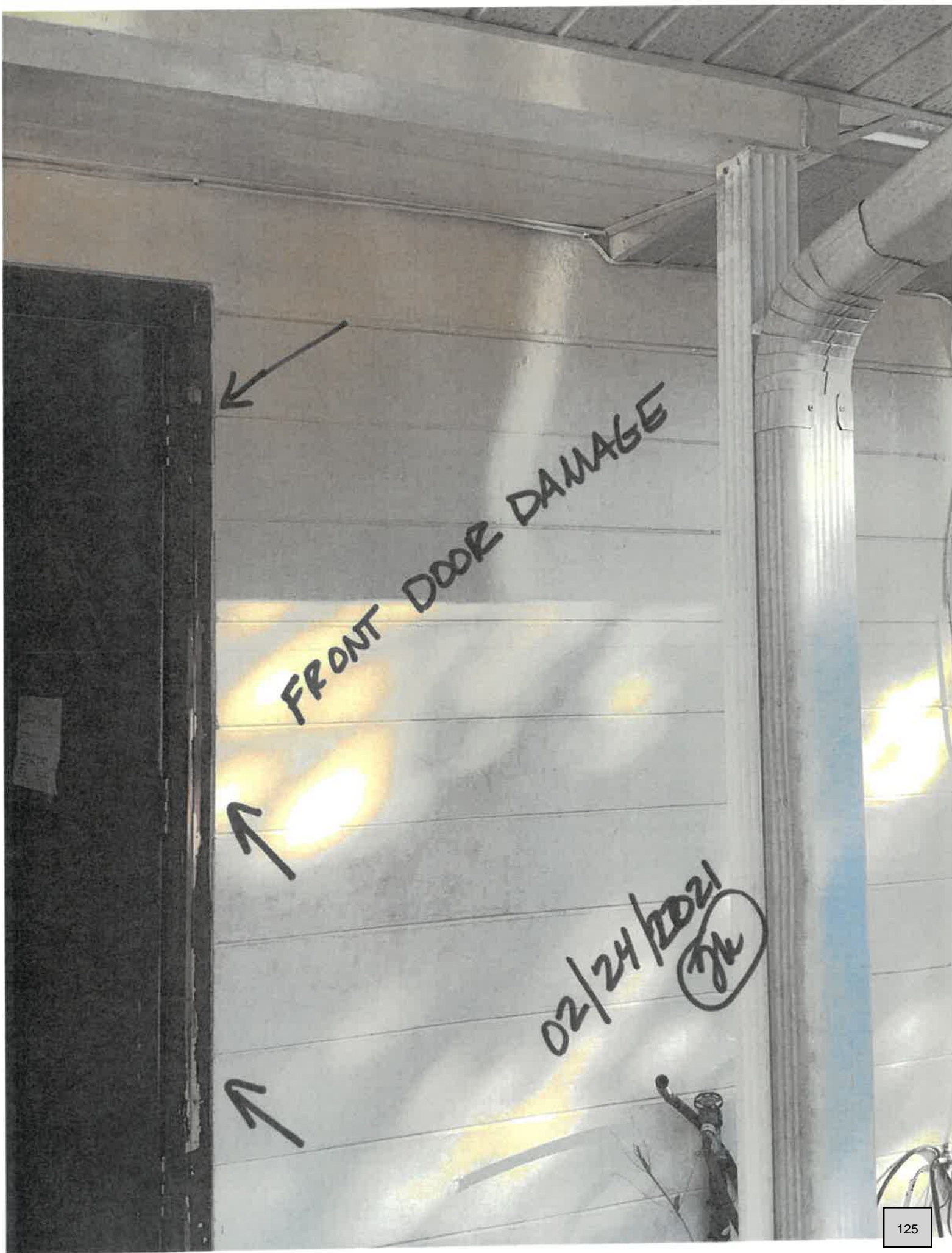
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03/01/2021
 20





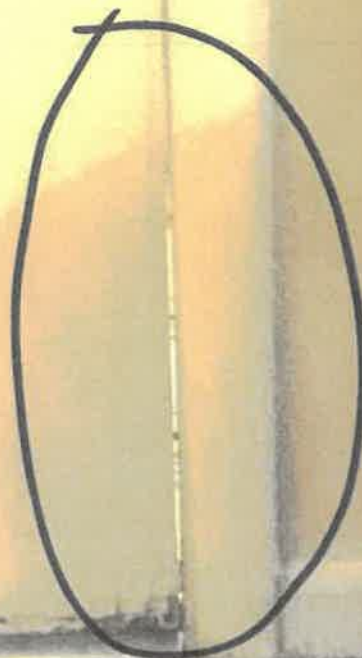


FRONT DOOR DAMAGE

02/24/2021
Jye

FRONT DOOR
No dead bolt ~~XXXXXX~~

Door not weather
tight



paint
↙

02/24/21
(SD)

FRONT
DOOR
02/24/2021
(17)

FRONT
DOOR
02/24/21
DU

02/24/24
26



FRONT DOOR
DOOR / DOOR
THRESHHOLD
HUNG + STAYING

FRONT DOOR

inproper
installation
no cover-

living room ceiling
A/c - heat vent

02/24/21

②

Heat/Air does not
work

Family has NO
heat since fire-

02/24/21

21

Living room wall
← paint caked on
cover outlet—
switch does not
work



02/24/21
②


Hall switch
for light
does not work
02/24/21
(JK)

living room floors
02/24/21
(26)



Master
Bedroom
no light
fixture
cover

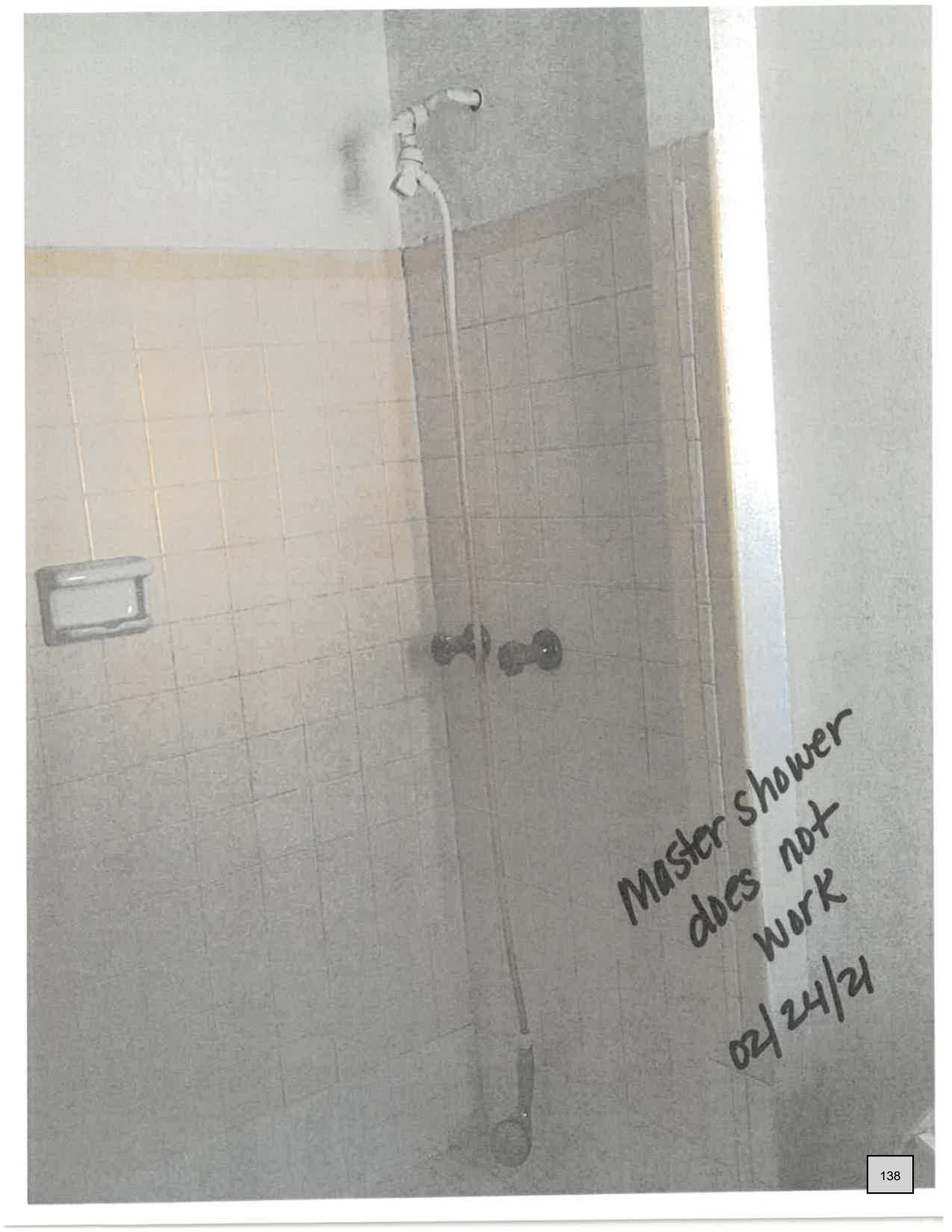
02/24/2012



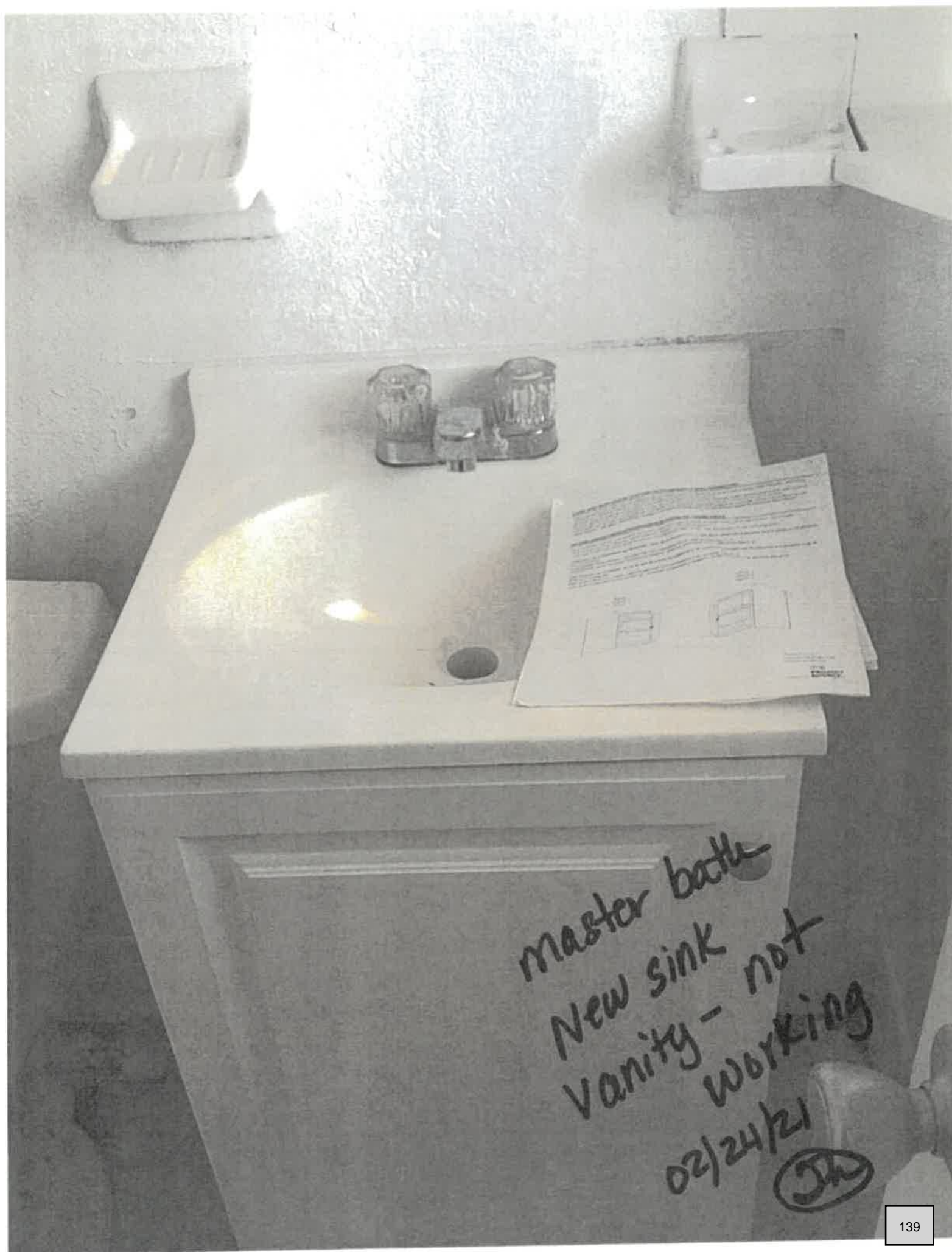
Master bathroom
heater- does not
work.

02/24/21

DM



Master shower
does not
work
02/24/21



Refrigerator

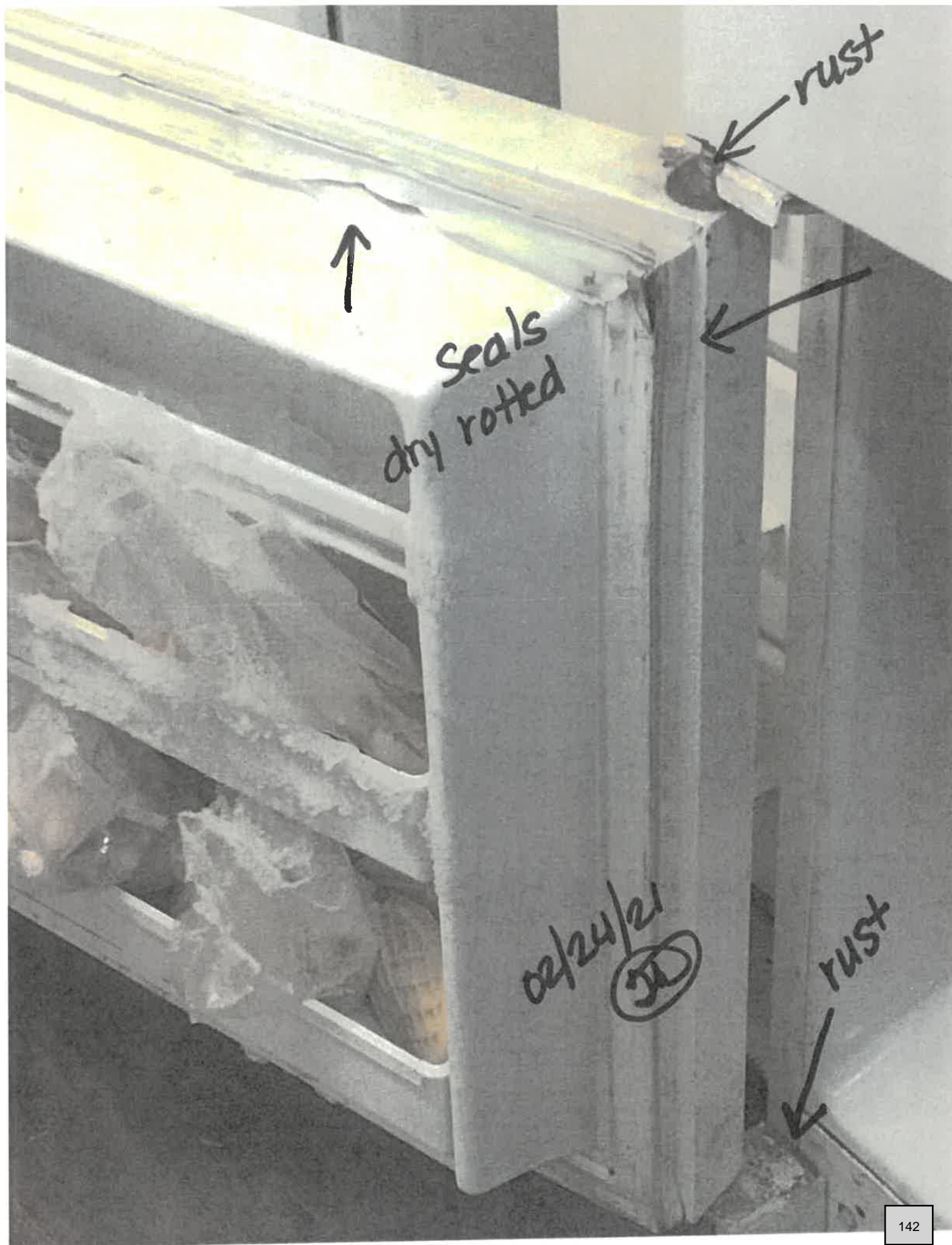
02/24/21
②

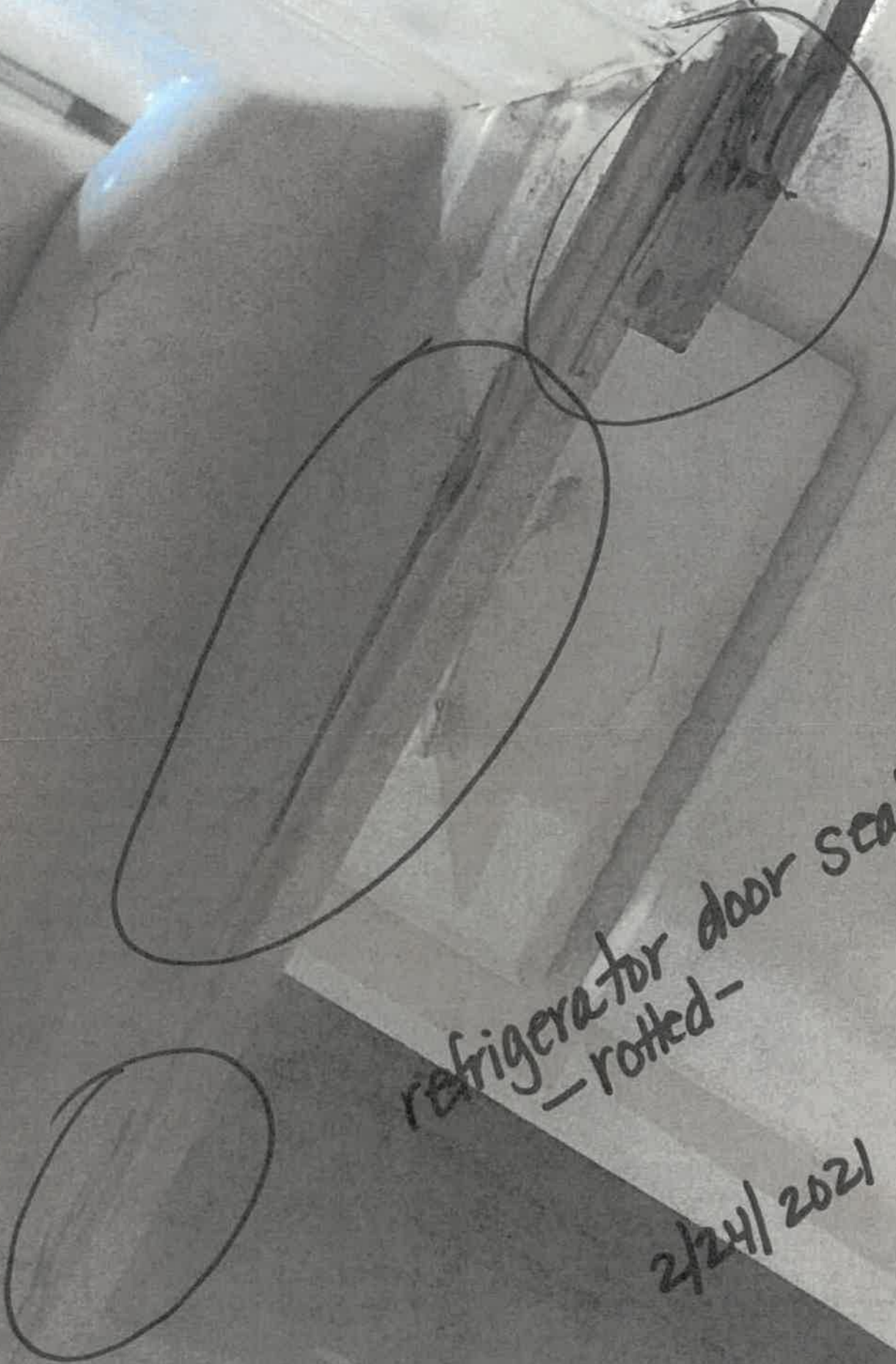
In proper seals are spoiling
food - lots

↗
NO Toe Kick

↗
Paint

02/24/21
(S)





refrigerator door seals
- rotted -

2/24/2021



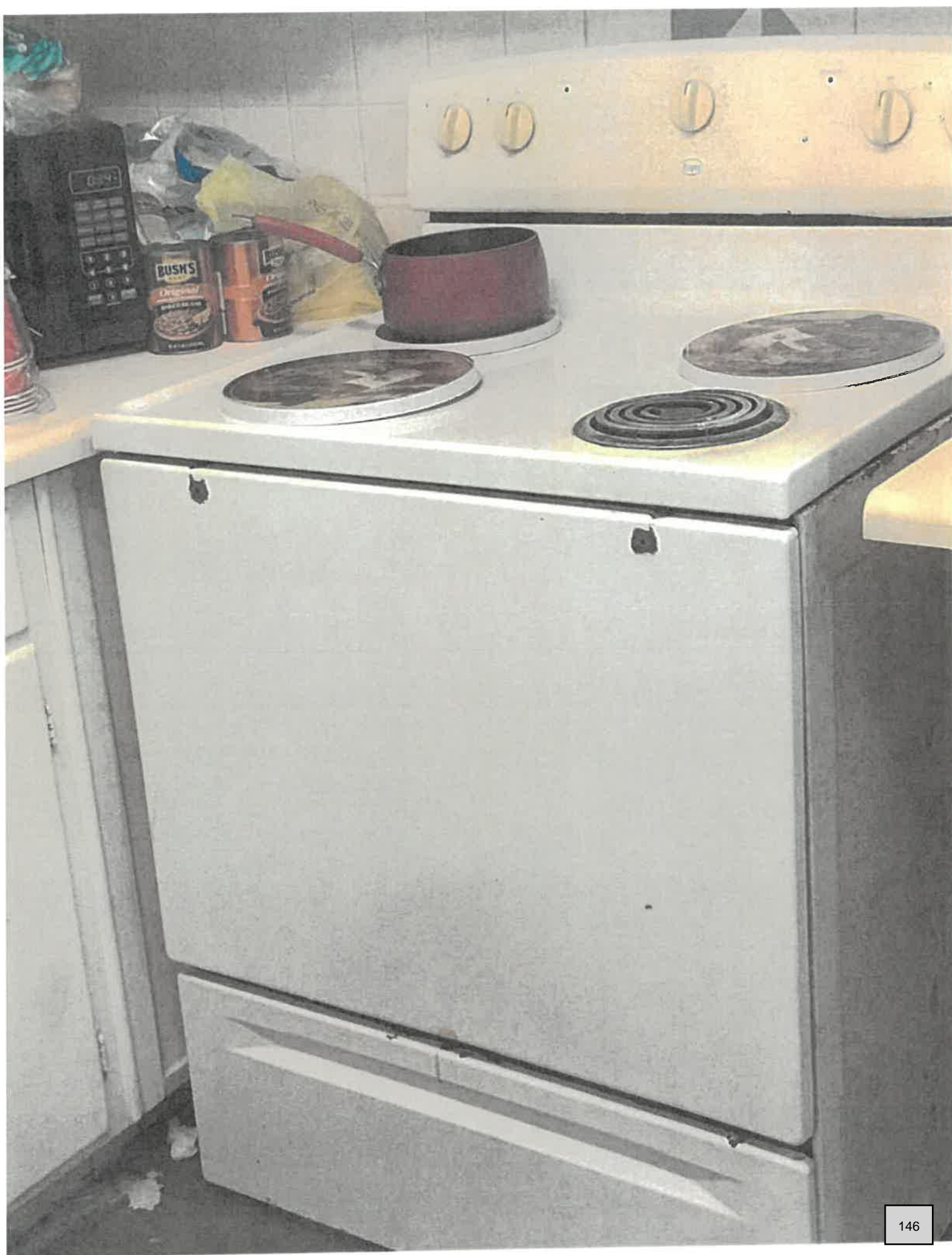
Back burner does not work

No handle on stove, rust

Incomplete Flooring

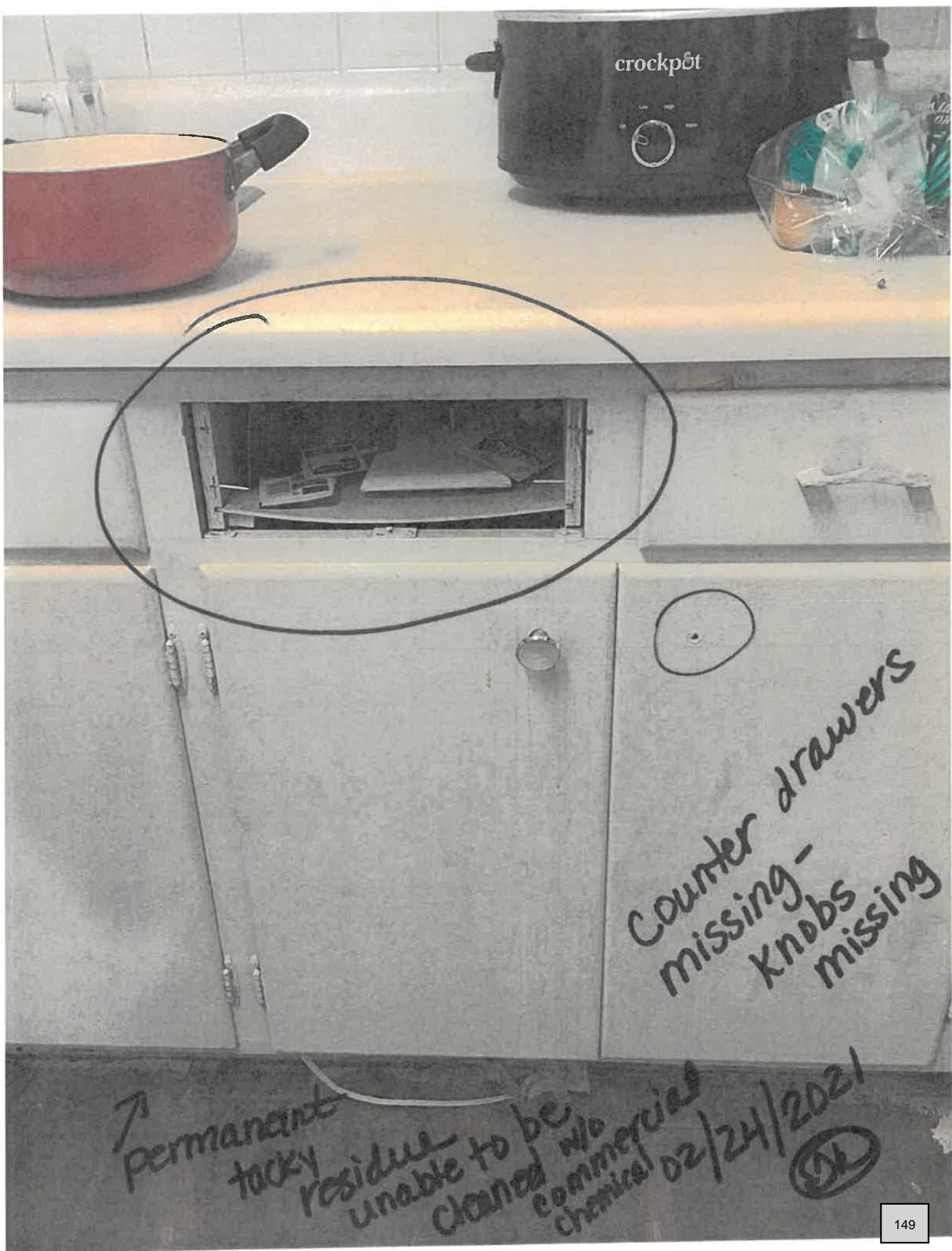
02/24/21

(20)









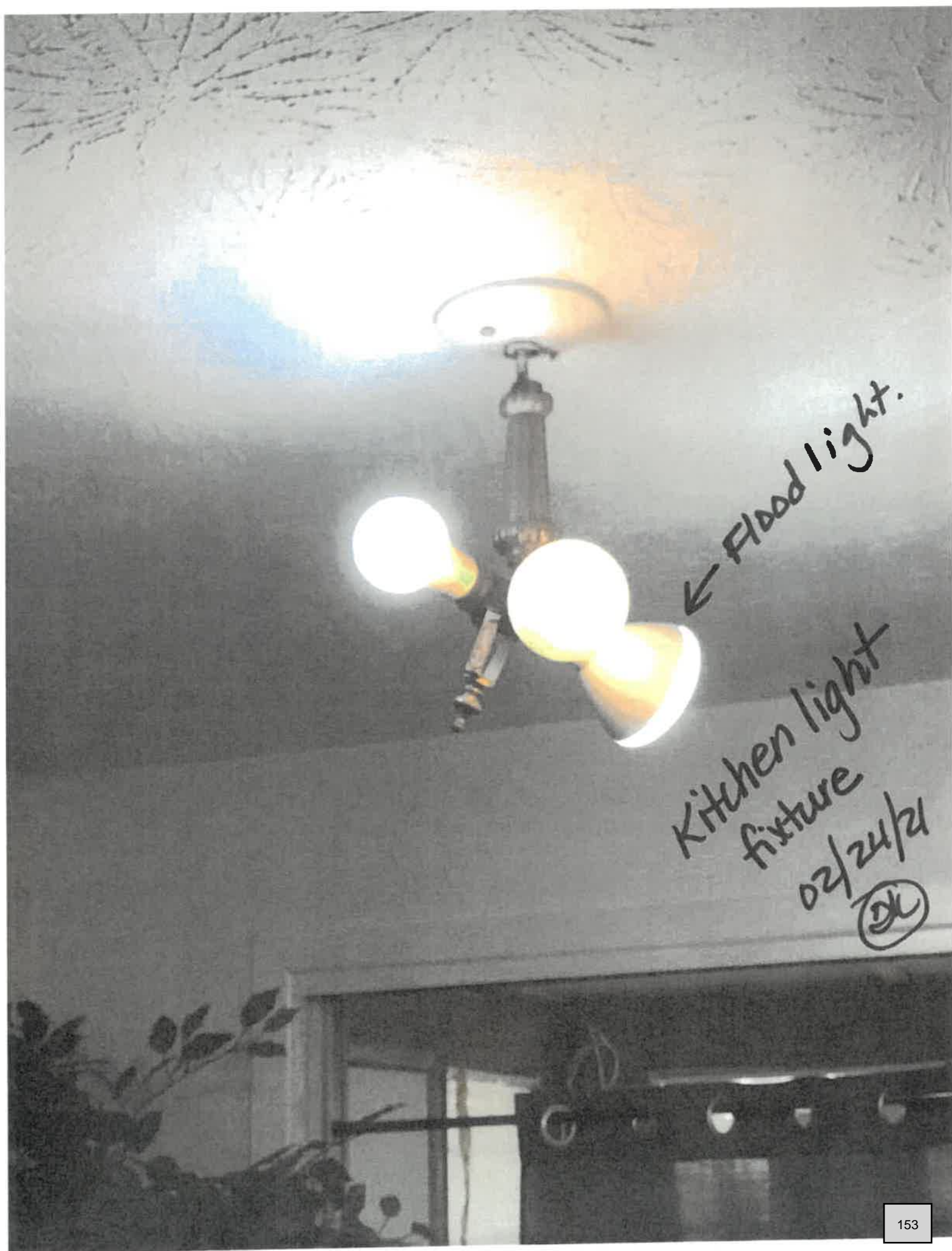




In Kitchen
Paint Flakes
and cracks



02/24/21
JH



← Flood light.

Kitchen light
fixture
02/24/21
DL



Fan in
back
Florida room



02/24/21

Sara K.

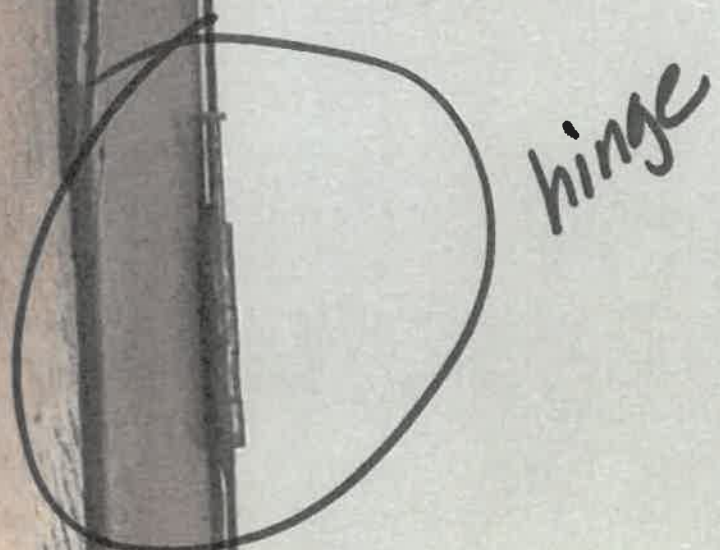
Back door
hinge "out"

02/24/21

OK

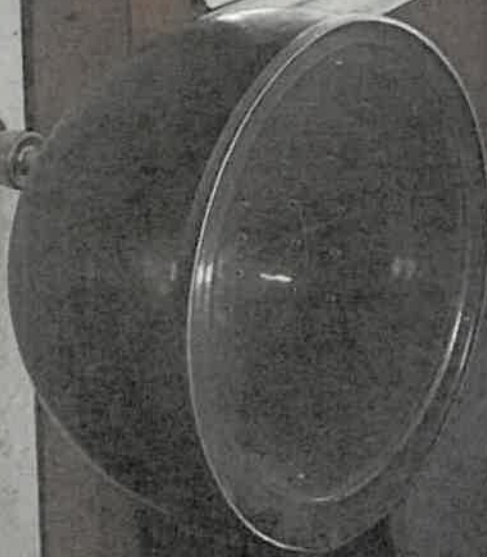
Exterior door
no dead bolt lock on
back door -
Door opens
even when
locked





hinge

No deadbolt
exterior door



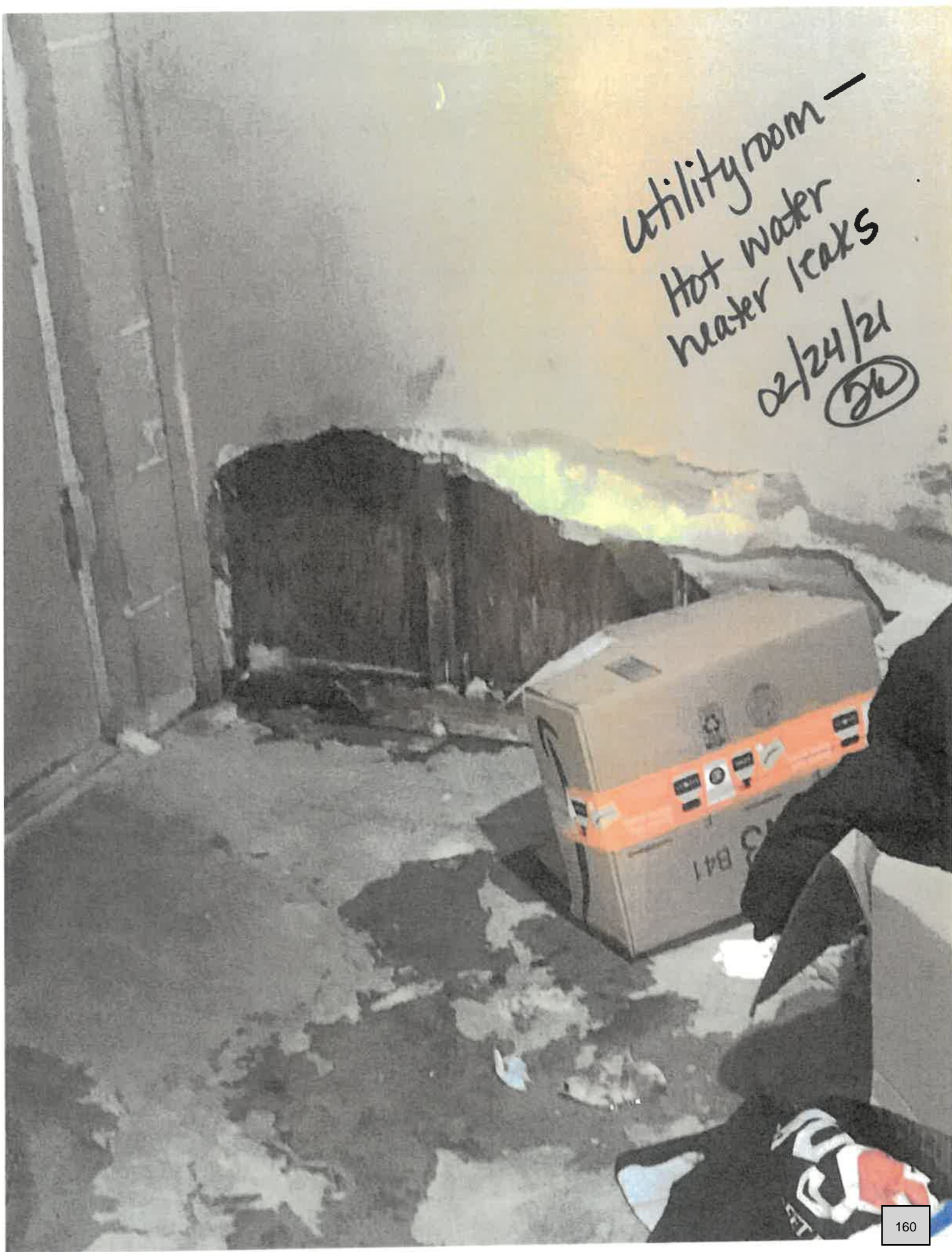
Exterior
door to
Florida room
No dead bolt
02/24/21

Exterior
door to utility
room

↑ No dead bolt
No Glass in
door

02/24/21
(24)

utility room —
Hot water
heater leaks
02/24/21
(54)



NO SCREENS



02/24/12
(72)

New installed
windows require
a permit.

←
No permit
No screen

02/24/21
(24)

← No permit
for window
installation
No screen

02/24/21
(54)



02/24/21
⑤

NO SCREEN
02/24/21

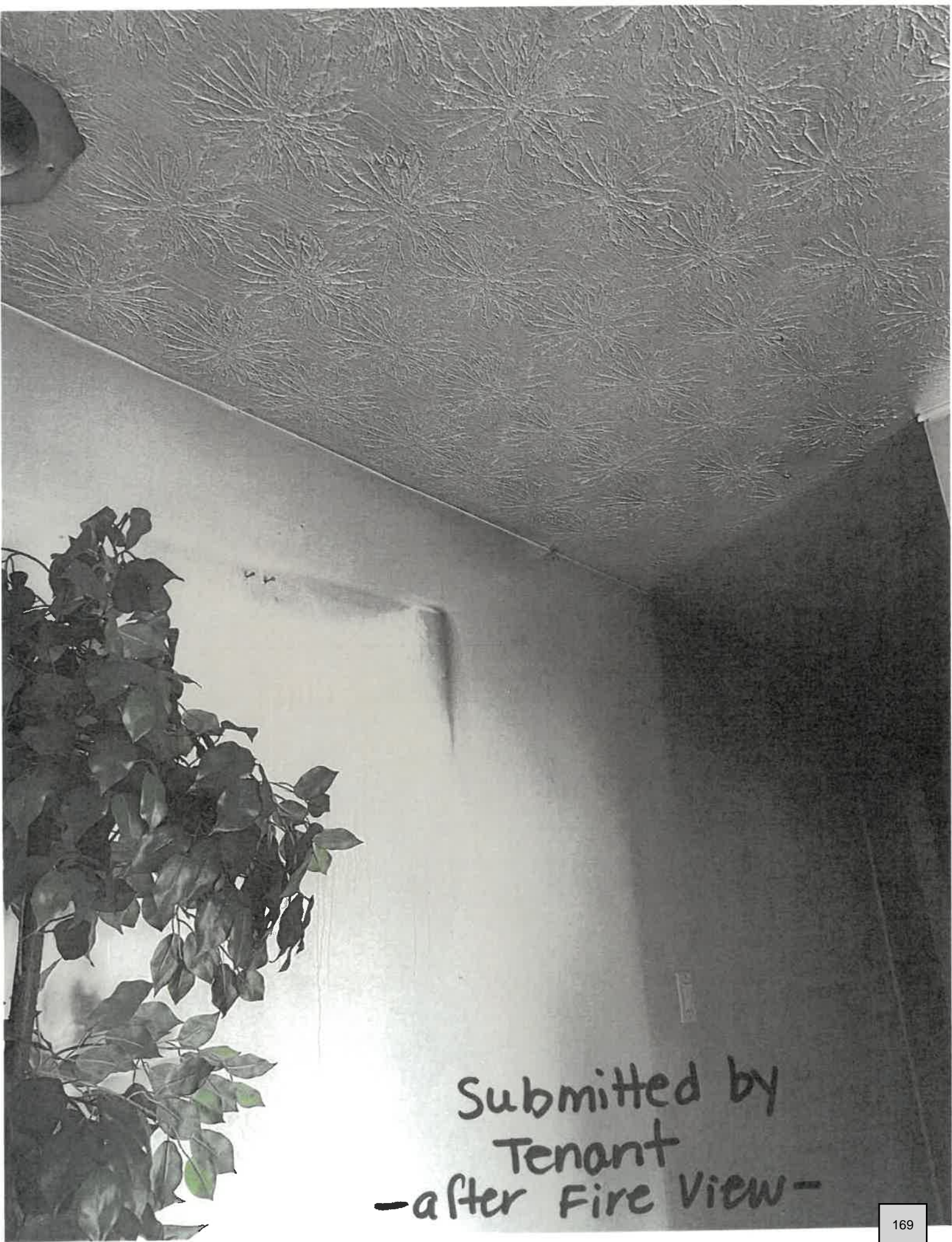
(54)



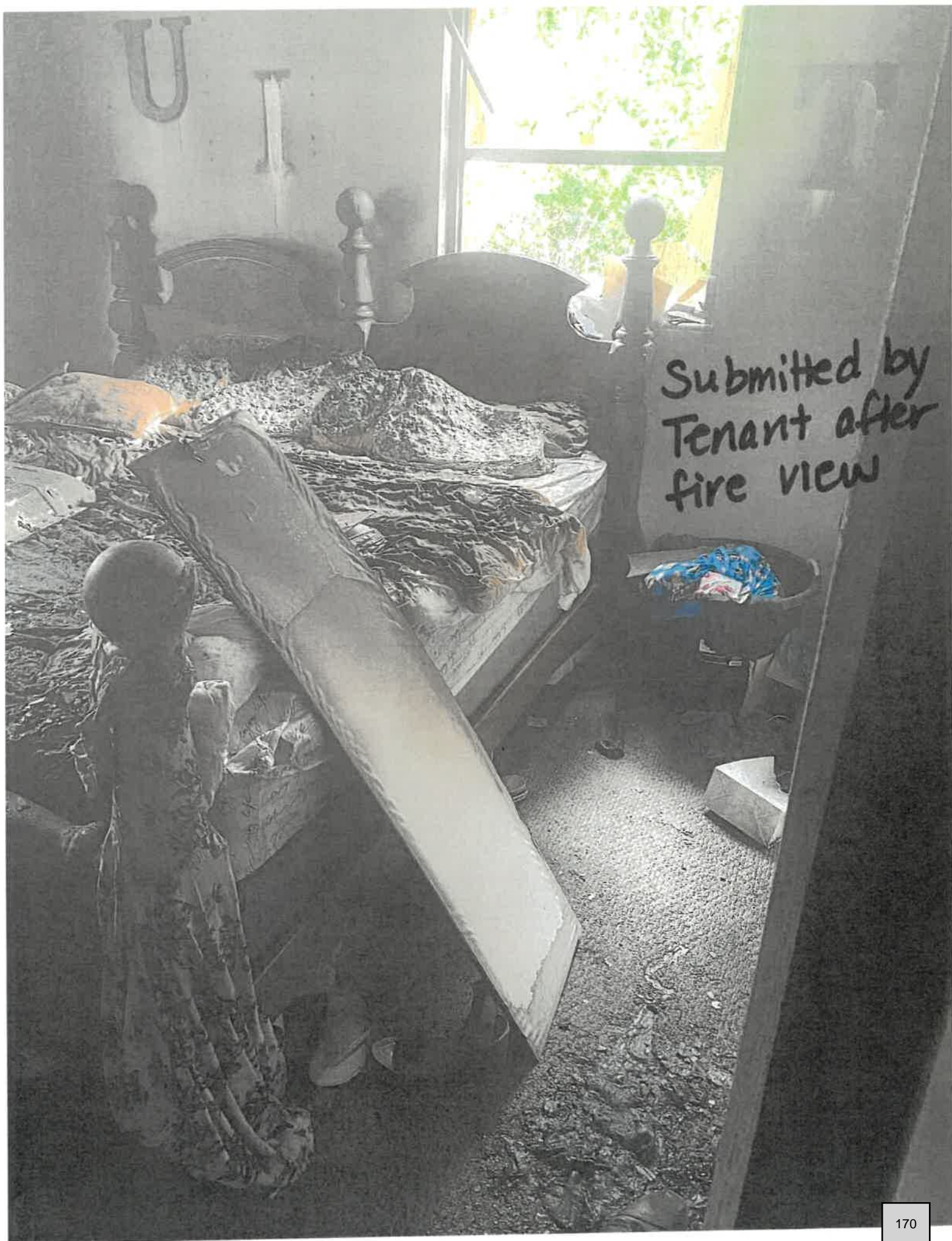
NO screen
02/24/21
X








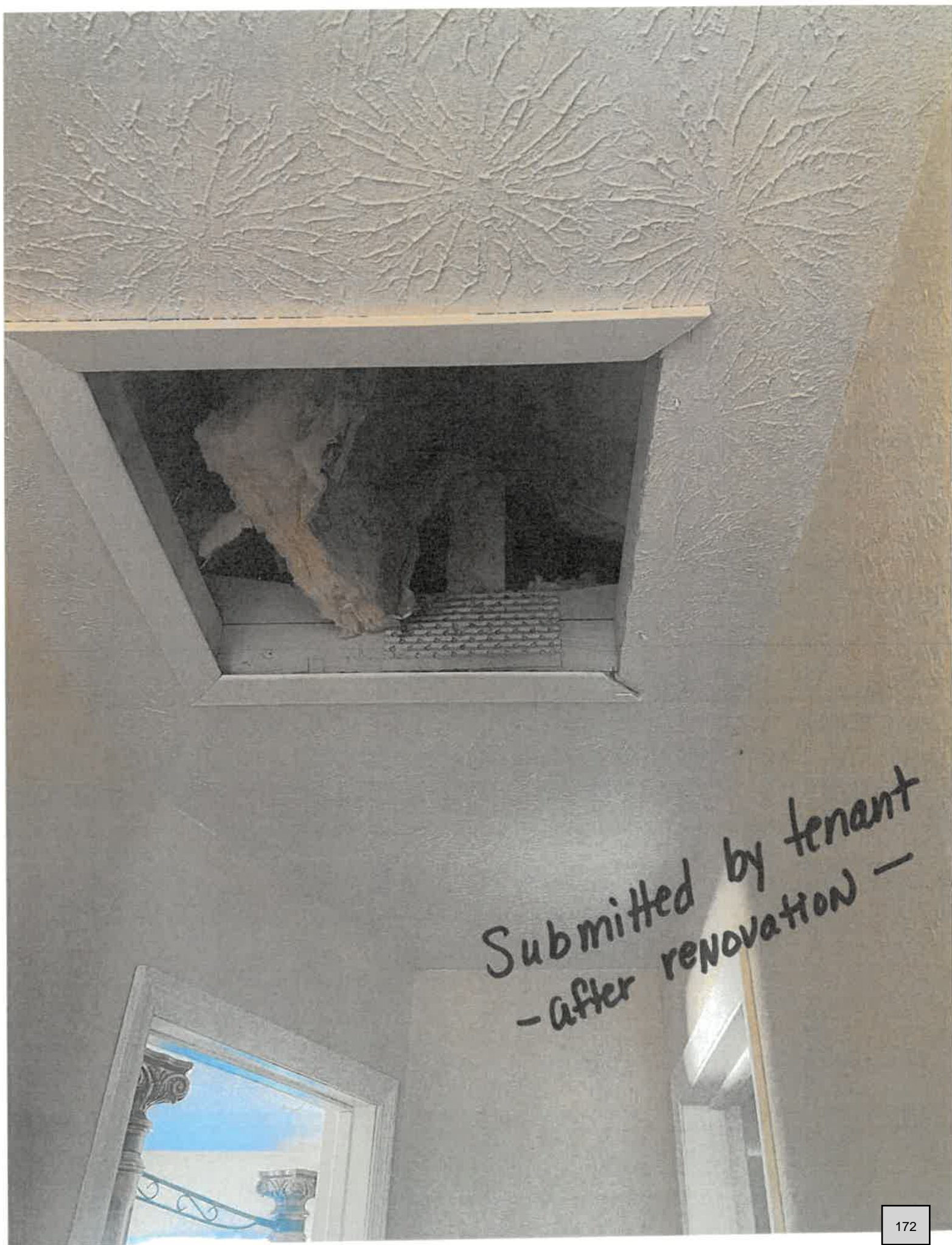
Submitted by
Tenant
-after Fire View-

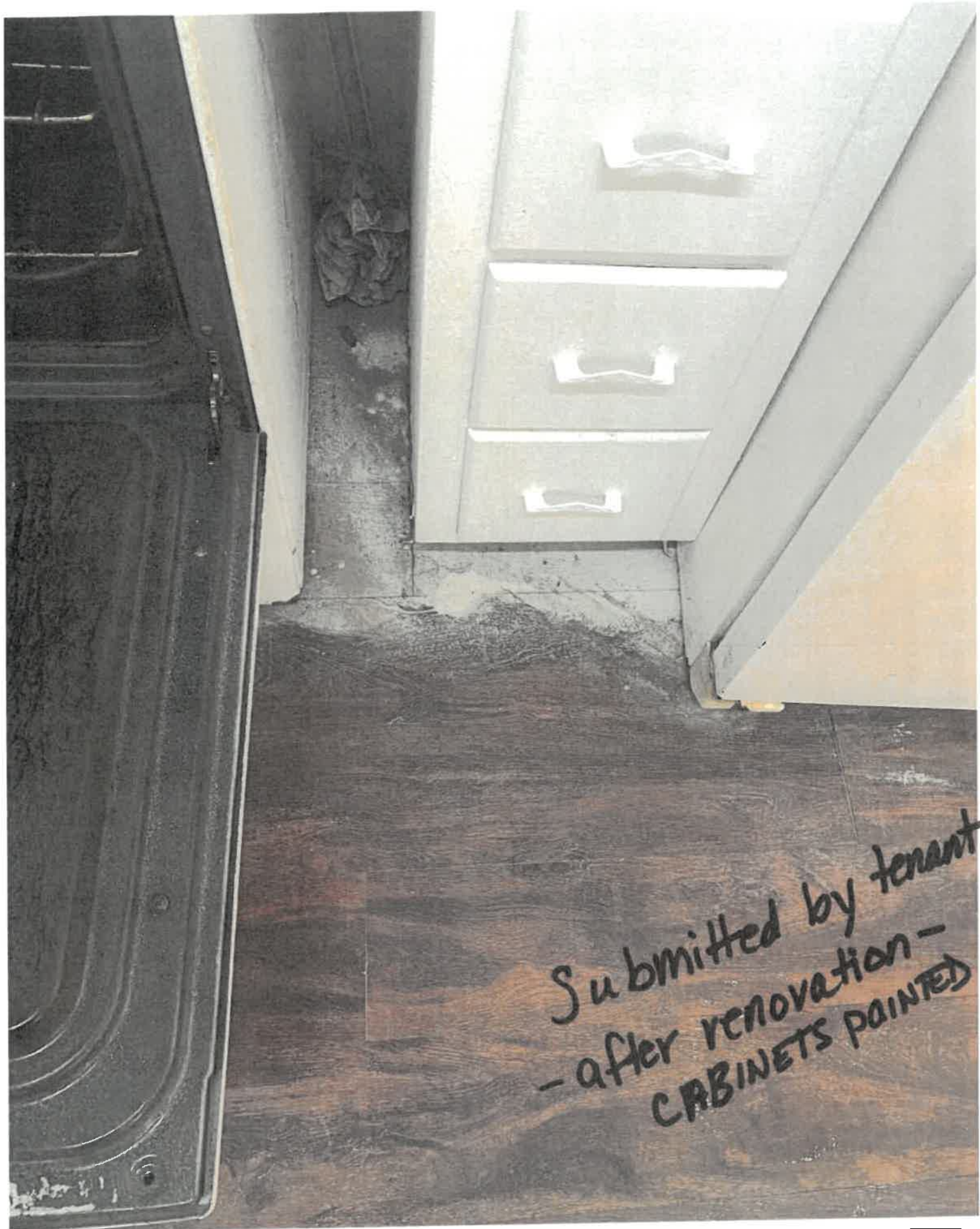



Submitted by
Tenant after
fire view



Submitted by tenant
- after fire view -







Submitted by Tenant
-after renovation-

Front door view
Submitted by tenant
after renovation work

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on July 18, 2022 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

PLEDGE OF ALLEGIANCE

INVOCATION – Council Member Eugene Jefferson

ROLL CALL

Mayor/Council Member
City Council

City Attorney
Interim City Manager
Sergeant-at-Arms
City Clerk

Stephen M. Witt
Jake Hill, Jr.
Eugene Jefferson
C. Todd Sampson
Frederick Koberlein, Sr.
Paul Dyal – Absent
Chief Gerald Butler
Audrey Sikes

MINUTES

1. July 5, 2022 Regular Session

Mr. Jefferson made a motion to approve the July 5, 2022 regular session minutes as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

APPROVAL OF AGENDA

Mr. Jefferson made a motion to approve the agenda as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL - None

APPROVAL OF CONSENT AGENDA – None

PRESENTATIONS

2. Discussion and Possible Action - Tom Geoffroy, Florida Gas Utility, Hedging of Natural Gas pricing for cost savings to the City of Lake City

Mr. Geoffroy presented a way to mitigate rising energy costs and inflation affecting customers. He, along with Natural Gas Director Steve Brown, recommended hedging gas prices at 75%.

3. City Council Resolution No. 2022-074 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the directive to Execute Financial Hedges with Florida Gas Utility; providing for severability; providing for conflict; and providing for an

effective date. **Mr. Hill made a motion to approve City Council Resolution No. 2022-074, authorizing the execution of the directive to Execute Financial Hedges with Florida Gas Utility. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Hill	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

OLD BUSINESS

Ordinances

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2022-2229. City Council Ordinance No. 2022-2229 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2022-2229. No one asked to speak on City Council Ordinance No. 2022-2229, therefore Mayor Witt closed the public hearing.

4. City Council Ordinance No. 2022-2229 (final reading) - An ordinance of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the rules of City Council Meetings; providing for training of appointees to special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date. **Mr. Jefferson made a motion to approve City Council Ordinance No. 2022-2229 on final reading, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the rules of City Council Meetings, and providing for training of appointees to special standing committees. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

Other Items

5. Gwen Lake Project Update (Presenter: Interim City Manager Paul Dyal/Director of Natural Gas Steve Brown)

Mr. Brown provided members with an update on the Gwen Lake Project. He reported the mitigation credits required to be purchased would be just over \$15,000.00 and Mr. Dyal approved this expense.

6. Discussion and Possible Action - Police Officers Pension Board Appointee (Presenter: Mayor Stephen Witt)

Mayor Witt reminded members there was still a need for a Police Officers Pension Board Appointee.

7. Discussion and Possible Action - Fire Pension Board Appointee (Presenter: Mayor Stephen Witt)

Mayor Witt reminded members there was still a need for a Fire Pension Board Appointee.

NEW BUSINESS

Ordinances – None

Resolutions

8. City Council Resolution No. 2022-072 - A resolution of the City Council of the City of Lake City, Florida; providing for the ratification of the execution of a Memorandum of Understanding with Local No. 2288 of International Association of Fire Fighters, AFL-CIO; providing for the ratification of a voice vote of the City Council; providing for severability; providing for conflict; and providing for an effective date. **Mr. Sampson made a motion to approve City Council Resolution No. 2022-072, providing for the ratification of the execution of a Memorandum of Understanding with Local No. 2288 of International Association of Fire Fighters, AFL-CIO, and providing for the ratification of a voice vote of the City Council. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

9. City Council Resolution No. 2022-073 - A resolution of the City Council of the City of Lake City, Florida, reappointing Clarence Cannon as the City Council appointed member of the Board of Trustees of the Lake City Municipal Police Officers Retirement Trust Fund. **Mr. Jefferson made a motion to approve City Council Resolution No. 2022-073, reappointing Clarence Cannon as the City Council appointed member of the Board of Trustees of the Lake City Municipal Police Officers Retirement Trust Fund. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

Other Items

10. Discussion and Possible Action - Request to forgive Code Enforcement Liens in the amount of \$35,550.00 that occurred from February 12, 2021 to date (474 days) on Parcel #05884000, 1175 NW Ashley Street, Lake City, Florida 32055

for Jacqueline Espenship, Special Magistrate Order Case No. 2021-00000020
(Presenter: Code Enforcement Officer, Marshall Sova)

Mr. Sampson recommended collecting the entire amount of the lien.

Mr. Jefferson asked about administration costs.

No motions were made.

11. Discussion and Possible Action - Consider rescheduling the August 1, 2022 City Council Meeting to take place on Thursday, August 4, 2022 at 6PM. Mayor Stephen Witt and Council Member Jake Hill, Jr. will be attending the Airport Conference from Saturday, July 30, 2022 through Wednesday, August 3, 2022. (Presenter: Mayor Stephen Witt)

The City Council members will meet on Thursday, August 4, 2022 at 5:15 PM as the Evaluation Committee for RFP 020-2022 City Attorney.

Members concurred to reschedule the August 1, 2022 City Council Meeting to August 4, 2022.

DEPARTMENTAL ADMINISTRATION

12. Discussion and Possible Action - Staff recommendation to approve proposed FY22/23 "Tentative" Millage Rate to the Columbia County Tax Appraiser for Truth in Millage (TRIM) Notice advertisement to property owners for the City's Tentative Budget Hearing (Interim City Manager Paul Dyal/Finance Director Donna Duncan)

Ms. Duncan provided members with two options for the Tentative Millage Rate: stay at the current rate of 4.9, or approve the roll back rate of 4.5.

Mr. Sampson made a motion to approve the proposed FY22/23 "Tentative" Millage Rate at the proposed rate of 4.9 mills. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

13. Discussion and Possible Action - Staff recommendation to approve the TRIM Schedule for FY22/23 (Interim City Manager Paul Dyal/Finance Director Donna Duncan)

Ms. Duncan asked members to inform her of any issues they may have with the proposed dates.

Mr. Sampson made a motion to approve the TRIM Schedule for FY22/23. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

COMMENTS BY COUNCIL MEMBERS

Mr. Hill reported he had some concerns with the lease agreement with HAECO at the airport.

ADJOURNMENT

All matters having been handled, the meeting adjourned at 7:13 PM on a motion made and duly seconded.

Stephen M. Witt, Mayor/Council Member

Audrey Sikes, City Clerk

File Attachments for Item:

8. City Council Resolution No. 2022-103 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$113,942.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date.

MEETING DATE
9-19-2022

CITY OF LAKE CITY

Report to Council

COUNCIL AGENDA	
SECTION	
ITEM NO.	

**SUBJECT: Edward Byrnes Memorial Justice Assistance Grant FY2021
Grant Application**

DEPT / OFFICE: Police

Originator: Chief Gerald Butler <i>gnoo</i>																
City Manager Paul Dyal	Department Director Chief Gerald Butler	Date 9/2/2022														
Recommended Action: Approve request for Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant FY2021 in the amount of \$113,942.00																
Summary Explanation & Background: These grant funds will be used to purchase License Plate Reader (LPR) trailers, which includes a system for detecting the speed of vehicles. One of the trailers will also include a message element to notify citizens of events or hazards in the area. Funds will also be used to purchase a "quick deploy LPR" which will allow for the utilization of LPR capabilities in areas that a trailer can't be set up. Also, pink badges for Police Officers will be purchased to wear in support of Breast Cancer Awareness in October (beginning in 2023). Equipment Cost Breakdown: <table> <tr> <td>One (1) L6Q Quick Deploy Camera (Solar Kit)</td> <td>\$6,495.00</td> </tr> <tr> <td>Two (2) 25mm L5F Upfit Kit</td> <td>\$23,000.00</td> </tr> <tr> <td>One (1) Standard 2-Camera LPR Trailer – 300W panel</td> <td>\$29,020.38</td> </tr> <tr> <td>One (1) Advanced 2-Camera LPR Trailer</td> <td></td> </tr> <tr> <td>With Message Board – 300w Solar</td> <td>\$43,261.45</td> </tr> <tr> <td>Associated Costs for setup/training of trailers</td> <td>\$7277.00</td> </tr> <tr> <td>Pink Badges</td> <td>\$4885.17</td> </tr> </table> Total Award: \$113,942.00			One (1) L6Q Quick Deploy Camera (Solar Kit)	\$6,495.00	Two (2) 25mm L5F Upfit Kit	\$23,000.00	One (1) Standard 2-Camera LPR Trailer – 300W panel	\$29,020.38	One (1) Advanced 2-Camera LPR Trailer		With Message Board – 300w Solar	\$43,261.45	Associated Costs for setup/training of trailers	\$7277.00	Pink Badges	\$4885.17
One (1) L6Q Quick Deploy Camera (Solar Kit)	\$6,495.00															
Two (2) 25mm L5F Upfit Kit	\$23,000.00															
One (1) Standard 2-Camera LPR Trailer – 300W panel	\$29,020.38															
One (1) Advanced 2-Camera LPR Trailer																
With Message Board – 300w Solar	\$43,261.45															
Associated Costs for setup/training of trailers	\$7277.00															
Pink Badges	\$4885.17															
Alternatives: Budget Equipment in FY2024																

Source of Funds:

Grant/General Fund

Financial Impact:

\$113,942.00 Grant Amount. If purchase exceeds grant, expenses will be paid from forfeiture monies or general fund.

Exhibits Attached:

Quote



*Protecting Officers,
Families and Communities*

05/13/2022

Gerald Butler
Chief of Police
Lake City Police Department
225 NW Main Blvd
Lake City, FL 32055
(386) 752-4344

Dear Chief Butler,

Thank you for your consideration as you review Vigilant Solutions newly offered L6Q "Quick Deploy" LPR camera solution. I am pleased to present the attached product data sheet attached showing all proprietary features and elements which support a sole source justification for Vigilant Solutions' L6Q cameras. The L6Q Camera, with its patent pending features, accessories and benefits is ONLY offered by Vigilant Solutions and its licensed certified affiliates.

We look forward to serving you.

Best Regards,

Greg Skelly

Greg Skelly
Regional Sales Manager
Greg.Skelly@motorolasolutions.com
404-664-7605





Quote for:

Lake City Police Department

Attn:

Gerald Butler

Reference:

L6Q-1-Mobile Trailer-2-Lake City PD LPR MB System
Proposal

Contract: HGAC Cooperative Agreement - Contract -
Vigilant Solutions, LLC - Public Services - ID: 6581

Quote By:

Michael Costa

Date:

08-16-22







Vigilant Solutions is about protecting officers, families and communities. Vigilant is about saving lives – creating innovative and essential intelligence solutions for law enforcement that enhance policing efforts. Intelligence can solve crimes, prevent crimes before they occur, and improve safety for officers and the public that they serve and protect. Vigilant’s solutions are designed to collect, organize and share data to credentialed law enforcement personnel, making intelligence actionable and readily accessible.

WHAT WE DO:



**REDUCE
CRIME RATES**



**OFFICER
SAFETY**



**INCREASE
EFFICIENCY &
PRODUCTIVITY**





**REVENUE
DISCOVERY/
RECOVERY**

OUR PRODUCTS:

- License Plate Recognition (LPR) Data and Analytics
- Fixed and Mobile LPR Cameras
- Body Worn Cameras
- Facial Recognition
- Campus Safety Solutions
- Parking Enforcement Solutions
- Corporate Security Solutions

BE SAFE. BE SMART. BE VIGILANT.

VIGILANTSOLUTIONS.COM • 925-398-2079

		Vigilant Solutions, LLC P.O Box 841001 Dallas, Texas 75202 (P) 925-398-2079 (F) 925-398-2113		 MOTOROLA SOLUTIONS	
Issued To:	Lake City Police Department - Attention: Gerald Butler			Date:	08-16-22
Project Name:	L6Q-1-Mobile Trailer-2-Lake City PD LPR MB System Proposal			Quote ID:	MNC-0007-13

PROJECT QUOTATION

We at Vigilant Solutions, LLC are pleased to quote the following systems for the above referenced project:

L6Q Quick Deploy Camera

Includes: 1 - L6Q Camera with Solar Kit

Qty	Item #	Description
(1)	VSF-L6Q-S-KIT \$6,495.00 Each	L6Q Quick Deploy Camera (Solar Kit) <u>Offer Includes:</u> <ul style="list-style-type: none"> One (1) L6Q camera with two (2) Lex-11 high capacity internal batteries Solar Kit (40W solar panel, mounting bracket, charge controller, 12 Ah battery, Cable with M12 power connector) Camera mounting bracket USB-C cable and USB-C to USB-A adapter, Micro SD card Requirements <ul style="list-style-type: none"> Hosted LPR account for data storage, alerting, analytics and more Enterprise Service Agreement <u>Optional, Sold Separately:</u> <ul style="list-style-type: none"> 12VDC Power Pigtail 120V AC power supply Active SIM card with cellular data plan
Subtotal Price (Excluding sales tax)		\$6,495.00
Qty	Item #	Description
(1)	VSBSCSVC-L6Q \$250.00 Each	Vigilant L6Q Service Package for Hosted/Managed LPR Deployments <ul style="list-style-type: none"> Vigilant L6Q Service Package for Hosted/Managed LPR Deployments
Subtotal Price (Excluding sales tax)		\$250.00

Mobile L5F LPR Trailers

Includes: (2) - 300 Watt Mobile LPR Trailers

Trailer 1: Includes (2) L5F 25mm Cameras & Accessories

Trailer 2: Includes (2) L5F 25mm Cameras, 300 Watt Solar Panel Kit, Message Board & Accessories

Qty	Item #	Description
(2)	VT-TRL-2-55-L5F \$11,500.00 Each	25mm L5F Upfit Kit <ul style="list-style-type: none"> • Qty=2 25mm lens package • Tablet Processing Unit and • 2 15ft L5F Cables • GPS/4G Antenna <ul style="list-style-type: none"> ◦ Trailer must include the following: • 12V Power System • Internal Mounting space for Tablet LPR Processing Unit • Suitable Mounting Location for LPR Cameras
Subtotal Price (Excluding sales tax)		\$23,000.00
Qty	Item #	Description
(1)	VSS-STD-SPD-VLT \$29,020.38 Each	Standard 2-Camera LPR Trailer - 300W panel <ul style="list-style-type: none"> • Speed Trailer chassis Metal Display • ALPR install of (2) Vigilant LPR Cameras • Custom Built Battery Box • Firstnet Capable 5G Router / Modem • GPS/4G antenna • 300W Solar Panel • 3x 200 ah 12V Battery system • Touchscreen • Display Control Unit • Certified Radar Included • Optional 12V Lithium Upgrade Sold Separately • Required Vigilant 2-Camera/Tablet Sold Separately • Two Lines of Messaging Included with Speed Sign • Minimum 5-7 day run time (Dependent on geographical location and sunlight conditions) • 1-Year manufacturer's warranty (Excludes tires and/or batteries). • 45-60 Day Lead Time • Delivery Included • Custom Colors Available (Blue, Green, Orange) <ul style="list-style-type: none"> ◦ Add 30 days to lead time
Subtotal Price (Excluding sales tax)		\$29,020.38

Qty	Item #	Description
(1)	VSS-STD-MSG-VLT \$43,261.45 Each	Advanced 2-Camera LPR Trailer with Message Board - 300W Solar <ul style="list-style-type: none"> • Message Board Trailer chassis (71" x 48" Display) • ALPR install of (2) Vigilant LPR Cameras • Custom Aluminum Battery Box & Equipment Enclosure • Firstnet Capable Router / Modem • GPS/4G antenna • 360W Solar Panel • 4x 200 ah 24V Long Run Battery system w/ Victron Remote Monitoring • Touchscreen Display Control Unit • Certified Radar Included • Minimum 7-10 day run time (Dependent on geographical location and sunlight conditions) • 1-Year manufacturer's warranty (Warranty does not cover tires or batteries). • 60 Day Lead Time • Delivery Included • Custom Colors Available (Blue, Green, Orange) <ul style="list-style-type: none"> ◦ Add 30 days to lead time ◦ Optional 24V Lithium Upgrade Sold Separately ◦ Required Vigilant 2-Camera/Tablet Sold Separately
Subtotal Price (Excluding sales tax)		\$43,261.45

Vigilant Services

Includes: Deployment Service Packages, Start Up & Commissioning Services

Qty	Item #	Description
(1)	VSBCSVC-01 \$2,100.00 Each	Vigilant LPR Basic Service Package for Hosted/Managed LPR Deployments <ul style="list-style-type: none"> • Managed/hosted server account services by Vigilant <ul style="list-style-type: none"> ◦ Includes access to all LEARN or Client Portal and CarDetector software updates • Priced per camera per year for up to 14 total camera units registered • Requires new/existing Enterprise Service Agreement (ESA)
Subtotal Price (Excluding sales tax)		\$2,100.00
Qty	Item #	Description
(2)	SSUPSYS-COM \$995.00 Each	Vigilant System Start Up & Commissioning of 'In Field' LPR system <ul style="list-style-type: none"> • Vigilant technician to visit customer site • Includes system start up, configuration and commissioning of LPR system • Includes CDM/CDF Training • Applies to mobile (1 System) and fixed (1 Camera) LPR systems
Subtotal Price (Excluding sales tax)		\$1,990.00

Qty	Item #	Description
(1)	VSPTRNG \$1,250.00 Each	Vigilant End User Training <ul style="list-style-type: none"> End user training for Vigilant products <ul style="list-style-type: none"> Covers all client purchased applications Includes classroom and field operation training Vigilant certified technician to visit site and perform one training class
Subtotal Price (Excluding sales tax)		\$1,250.00
Qty	Item #	Description
(1)	VSPTRVL-01 \$1,550.00 Each	Vigilant Certified Partner Travel via Client Site Visit <ul style="list-style-type: none"> Vigilant certified technician to visit client site Includes all travel costs for onsite support services
Subtotal Price (Excluding sales tax)		\$1,550.00

Shipping & Handling Services

Qty	Item #	Description
(2)	VS-SHP-02 \$70.00 Each	Vigilant Shipping Charges - Fixed or Comms <ul style="list-style-type: none"> Applies to each fixed camera LPR System Or Communication Box Purchased without LPR System Shipping Method is FOB Shipping
Subtotal Price (Excluding sales tax)		\$140.00

Quote Notes:

1. All prices are quoted in USD and will remain firm and in effect for 60 days.
2. Returns or exchanges will incur a 15% restocking fee.
3. Orders requiring immediate shipment may be subject to a 15% QuickShip fee.
4. Motorola's Master Customer Agreement and all applicable addenda, available at https://www.motorolasolutions.com/en_us/about/legal.html shall govern the products and services, and is incorporated herein by this reference.

Quoted by: Michael Costa - 954-605-7872 - Michael.N.Costa@motorolasolutions.com

Total Price	\$109,056.83 (Excluding sales tax)
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CITY COUNCIL RESOLUTION NO. 2022-103

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE LAKE CITY POLICE DEPARTMENT TO APPLY FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$113,942.00; PROVIDING FOR THE PROCUREMENT OF EQUIPMENT FOR THE USE AND BENEFIT OF THE POLICE DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”), by and through the Lake City Police Department (hereinafter the “Police Department”) desires to apply for the Byrne Memorial Justice Assistance Grant (hereinafter the “Grant”) in the amount of one hundred thirteen thousand nine hundred forty-two dollars and zero cents (\$113,942.00) to purchase equipment for the use and benefit of the Police Department in their tactical enforcement and apprehension duties and pink badges for the Police Officers to wear in support of Breast Cancer Awareness; and

WHEREAS, the City Council finds that applying for the aforementioned Grant is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and are incorporated herein and made a part of this resolution.

Section 2. the City, by and through the Lake City Police Department, is hereby authorized to apply for the Byrne Memorial Justice Assistance in the amount of one hundred thirteen thousand nine hundred forty-two dollars and zero cents (\$113,942.00).

Section 3. The Mayor, or city administration, is authorized to execute any and all documentation relating to the Grant.

Section 4. This resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED at a meeting of the City Council this ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

9. City Council Resolution No. 2022-110 - A resolution of the City Council of the City of Lake City, Florida, authorizing the acceptance of the staffing for adequate Fire and Emergency Response (SAFER) Grant from the United States of America, Department of Instruments through the FEMA Grants Outcomes System; providing for the acceptance of \$717,693.60 in Federal Funding; and providing an effective date.

CITY COUNCIL RESOLUTION NO. 2022-110

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE ACCEPTANCE OF THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT FROM THE UNITED STATES OF AMERICA, DEPARTMENT OF HOMELAND SECURITY; PROVIDING FOR THE EXECUTION OF INSTRUMENTS THROUGH THE FEMA GRANTS OUTCOMES SYSTEM; PROVIDING FOR THE ACCEPTANCE OF \$717,693.60 IN FEDERAL FUNDING; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lake City, Florida (hereinafter the “City”) submitted to the United States Department of Homeland Security (hereinafter the “DHS”) an application for the Staffing for Adequate Fire and Emergency Response grant (hereinafter the “SAFER”) for federal funds for use to employ additional firefighters for the City; and

WHEREAS, in consideration of the promises, representations, and assurances provided by the City, DHS has approved the SAFER application for the City; and

WHEREAS, the City Council finds that accepting the terms and conditions of the SAFER Grant Agreement, a copy of which is attached hereto as “Exhibit A,” is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

Section 2. The city administration is hereby authorized to accept the grant award from the United States of America acting through the Department of Homeland Security to employ additional firefighters for the City.

Section 3. The Mayor, or city administration, is authorized to execute any and all documentation relating to the SAFER Grant Agreement.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council on the ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt,
Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2021 Staffing for Adequate Fire and Emergency Response

Recipient: CITY OF LAKE CITY

UEI-EFT: MYB6D4DLBJD9

DUNS number: 020983110

Award number: EMW-2021-FF-01330

Summary description of award

The purpose of the SAFER Grant Program is to provide funding directly to fire departments and volunteer firefighter interest organizations to assist in increasing the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate protection from fire and fire-related hazards, and to fulfill traditional missions of fire departments. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application — including budget information — was consistent with the SAFER Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2021 Staffing for Adequate Fire and Emergency Response (SAFER) funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Approved Economic Hardship Waivers

Position cost limit waiver

FEMA has waived the position cost limit requirement for this grant award. Costs are limited to the approved budget per position.

Cost share waiver

FEMA has waived the cost share requirement for this grant award. You are not required to contribute non-Federal funds for this grant award. The recipient is responsible for any costs that exceed the Federal funding provided for this grant award.

Minimum budget waiver

FEMA has waived the minimum budget requirement for this award.

Non-supplanting waiver

FEMA has waived the non-supplanting requirement for this award. SAFER grant funds may be used to replace funds that would be available from State or local sources or from the Bureau of Indian Affairs.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award. The cost share amounts described in this award letter are based on the approved total project cost; however, the Federal funding available is limited based on the applicable position cost limit and the applicable cost share as applied to actual costs.

The following are the total approved budgeted estimates for object classes for all funded firefighter positions for this award (including Federal share plus your cost share, if applicable, as applied to the estimated costs):

Object Class	First Year	Second Year	Third Year	Total
Personnel	\$114,110.61	\$116,392.80	\$118,720.65	\$349,224.06
Fringe benefits	\$120,399.15	\$122,807.13	\$125,263.26	\$368,469.54
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Indirect charges	\$0.00	\$0.00	\$0.00	\$0.00
Federal	\$234,509.76	\$239,199.93	\$243,983.91	\$717,693.60
Non-federal	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$234,509.76	\$239,199.93	\$243,983.91	\$717,693.60
Program Income			\$0.00	

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2021 SAFER NOFO.

Approved request details:

Hiring of Firefighters

New, Additional Firefighter(s)			
BENEFITS FUNDED			
The benefits are as follows: Worker's Compensation - \$2056.58 Social Security - \$2358.29 Medicare - \$551.53 Pension - \$14124.08 Health Insurance - \$20711.28 Disability Insurance - \$216.09 Life Insurance/ADD - \$115.20 Total = \$40133.05. Historical trends suggest that benefits and salaries will increase on average 2% per year.			
NUMBER OF FIREFIGHTERS			
3			
	ANNUAL SALARY PRICE	ANNUAL BENEFITS	TOTAL PER FIREFIGHTER
Year 1	\$38,036.87	\$40,133.05	\$78,169.92
Year 2	\$38,797.60	\$40,935.71	\$79,733.31
Year 3	\$39,573.55	\$41,754.42	\$81,327.97
3 Year Total	\$717,693.60		

Agreement Articles

Program: Fiscal Year 2021 Staffing for Adequate Fire and Emergency Response

Recipient: CITY OF LAKE CITY

UEI-EFT: MYB6D4DLBJD9

DUNS number: 020983110

Award number: EMW-2021-FF-01330

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Article 1**Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency. II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002. III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB’s guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article 2**General Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance. V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3	Acknowledgement of Federal Funding from DHS Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
Article 4	Activities Conducted Abroad Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
Article 5	Age Discrimination Act of 1975 Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
Article 6	Americans with Disabilities Act of 1990 Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 7	Best Practices for Collection and Use of Personally Identifiable Information Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
Article 8	Civil Rights Act of 1964 – Title VI Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9**Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10**Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article 11**Debarment and Suspension**

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12**Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13**Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.
Article 15	Energy Policy and Conservation Act Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 16	False Claims Act and Program Fraud Civil Remedies Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
Article 17	Federal Debt Status All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 18	Federal Leadership on Reducing Text Messaging while Driving Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.
Article 19	Fly America Act of 1974 Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 20	Hotel and Motel Fire Safety Act of 1990 Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a
Article 21	John S. McCain National Defense Authorization Act of Fiscal Year 2019 Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons
Article 22	Limited English Proficiency (Civil Rights Act of 1964, Title VI) Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov .
Article 23	Lobbying Prohibitions Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
Article 24	National Environmental Policy Act Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans

Article 25	Nondiscrimination in Matters Pertaining to Faith-Based Organizations It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
Article 26	Non-Supplanting Requirement Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
Article 27	Notice of Funding Opportunity Requirements All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
Article 28	Patents and Intellectual Property Rights Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
Article 29	Procurement of Recovered Materials States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 30	Rehabilitation Act of 1973 Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 31 Reporting of Matters Related to Recipient Integrity and Performance
General Reporting Requirements: If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article 32 Reporting Subawards and Executive Compensation
Reporting of first tier subawards. Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 33 Required Use of American Iron, Steel, Manufactured Products, and Construction Materials
Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America’s Workers. See also Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure. Recipients and subrecipients of federal financial assistance programs for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or

permanently affixed to the infrastructure project. When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. (a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the OMB Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described. For awards by the Federal Emergency Management Agency (FEMA), existing waivers are available and the waiver process is described at 'Buy America' Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. For awards by other DHS components, please contact the applicable DHS FAO. To see whether a particular DHS federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please either contact the applicable DHS FAO, or for FEMA awards, please see Programs and Definitions: Build America, Buy America Act | FEMA.gov.

Article 34 SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 35 Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article 36 Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons. Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

Article 37	Universal Identifier and System of Award Management Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
Article 38	USA PATRIOT Act of 2001 Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.
Article 39	Use of DHS Seal, Logo and Flags Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
Article 40	Whistleblower Protection Act Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.
Article 41	Environmental Planning and Historic Preservation (EHP) Review DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 42**Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 43**Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article 44**Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

Article 45**Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 46**Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 47**Award Performance Goals**

FEMA will measure the recipient's performance of the grant by comparing the firefighter hiring activities of new, additional firefighters, rehire laid off firefighters, or retain firefighters facing layoff OR recruitment and retention activities of volunteer firefighters who are involved with or trained in the operations of firefighting and emergency response as requested in its application. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients increased compliance with the National standards described in the NOFO.

Obligating document

1. Agreement No.	2. Amendment No.	3. Recipient No.	4. Type of Action	5. Control No.
EMW-2021-FF-01330	N/A	596000352	AWARD	WX00670N2022T

6. Recipient Name and Address CITY OF LAKE CITY 205 N MARION AVE LAKE CITY, FL 32055		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Randy Burnham		9a. Phone No. 3866231040	10. Name of FEMA Project Coordinator Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program			10a. Phone No. 1-866-274-0960
11. Effective Date of This Action 08/31/2022		12. Method of Payment OTHER - FEMA GO		13. Assistance Arrangement COST SHARING		14. Performance Period 02/27/2023 to 02/26/2026 Budget Period 02/27/2023 to 02/26/2026
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
SAFER	97.083	2022-F1-GF01 - P410-xxxx-4101-D	\$0.00	\$717,693.60	\$717,693.60	\$0.00
Totals			\$0.00	\$717,693.60	\$717,693.60	\$0.00
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16.FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)					DATE	
18. FEMA SIGNATORY OFFICIAL (Name and Title) PAMELA WILLIAMS, Assistant Administrator, Grant Programs					DATE 08/31/2022	

File Attachments for Item:

10. City Council Resolution No. 2022-112 - A resolution of the City of Lake City, Florida, initiating an inquiry and investigation into matters of the City; providing for an examination of the closing of certain City offices by the City Manager; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-112

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, INITIATING AN INQUIRY AND INVESTIGATION INTO MATTERS OF THE CITY; PROVIDING FOR AN EXAMINATION OF THE CLOSING OF CERTAIN CITY OFFICES BY THE CITY MANAGER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake City, Florida (hereinafter the “City”) is provided the express authority to inquire and investigate matters of the city in accordance with Sections 303 and 404, City Charter; and

WHEREAS, the City Council recognizes that the City Manager closed certain City offices prior to the regular closing time on September 2, 2022; and

WHEREAS, the City Council recognizes that certain provisions of Chapter 9 of the Personnel Manual (Policy 2014-01) pertain to work schedules; and

WHEREAS, councilmember Sampson has requested that the City Council inquire about, and investigate the closing of those certain offices on September 2, 2022; and

WHEREAS, the City Council finds that an inquiry about, and investigation of the closing of those certain offices on September 2, 2022, is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and adopted and are hereby made a part of this resolution.

Section 2. The City Council shall schedule meetings to inquire and investigate the referenced closings.

[Remainder of this page intentionally left blank]

Section 3. Effective Date. This resolution shall take effect as stated herein, and otherwise immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council on the ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

11. City Council Resolution No. 2022-113 - A resolution of the City Council of the City of Lake City Florida, initiating an inquiry and investigation into matters of the City; providing for an examination of the implementation of the City's Personnel Manual; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-113

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, INITIATING AN INQUIRY AND INVESTIGATION INTO MATTERS OF THE CITY; PROVIDING FOR AN EXAMINATION OF THE IMPLEMENTATION OF THE CITY'S PERSONNEL MANUAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake City, Florida (hereinafter the "City") is provided the express authority to inquire and investigate matters of the city in accordance with Sections 303 and 404, City Charter; and

WHEREAS, the City Council recognizes that certain provisions of Chapter 6 of the Personnel Manual (Policy 2014-01) pertain to employee transfers, promotions, and rehires; and

WHEREAS, councilmember Sampson has requested that the City Council inquire about, and investigate the implementation of the Personnel Manual related to the offering of the assistant city manager position; and

WHEREAS, the City Council finds that an inquiry about, and investigation of the implementation of the Personnel Manual related to the offering of the assistant city manager position is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and adopted and are hereby made a part of this resolution.

Section 2. The City Council shall schedule meetings to inquire about and investigate the referenced employment process.

[Remainder of this page intentionally left blank]

Section 3. Effective Date. This resolution shall take effect as stated herein, and otherwise immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council on this ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney

File Attachments for Item:

12. City Council Resolution No. 2022-114 - A resolution of the City Council of the City of Lake City, Florida, initiating an inquiry and investigation into matters of the City; providing for an examination of the treatment of employees within protected classes; and providing for an effective date.

CITY COUNCIL RESOLUTION NO. 2022-114

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, INITIATING AN INQUIRY AND INVESTIGATION INTO MATTERS OF THE CITY; PROVIDING FOR AN EXAMINATION OF THE TREATMENT OF EMPLOYEES WITHIN PROTECTED CLASSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake City, Florida (hereinafter the “City”) is provided the express authority to inquire and investigate matters of the city in accordance with Sections 303 and 404, City Charter; and

WHEREAS, the City Council recognizes that certain provisions of the Personnel Manual (Policy 2014-01) such as, but not limited to, section 1.01.D. assures fair treatment of applicants and employees in all aspects of personnel administration without discrimination with regard to any protected status; and

WHEREAS, councilmember Sampson has requested that the City Council inquire about, and investigate the treatment of certain employees by the administration; and

WHEREAS, the City Council finds that an inquiry about, and investigation of the treatment of certain employees is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are true and accurate and adopted and are hereby made a part of this resolution.

Section 2. The City Council shall schedule meetings to inquire about and investigate the treatment of certain employees of the City.

[Remainder of this page intentionally left blank]

Section 3. Effective Date. This resolution shall take effect as stated herein, and otherwise immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council on the ____ day of September 2022.

CITY OF LAKE CITY, FLORIDA

By: _____
Stephen M. Witt, Mayor

ATTEST:

APPROVED AS TO FORM AND
LEGALITY:

By: _____
Audrey E. Sikes, City Clerk

By: _____
Frederick L. Koberlein, Jr.,
City Attorney