# CITY COUNCIL REGULAR SESSION CITY OF LAKE CITY

December 05, 2022 at 6:00 PM Venue: City Hall

### **AGENDA**

#### **REVISED**

Revision made 12/5/2022: Item#3, supporting documentation added (original packet was missing page 2 of all job descriptions).

The meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this Agenda.

#### **Pledge of Allegiance**

**Invocation** -Mayor Stephen Witt

#### **Roll Call**

Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.

**Proclamations** - None

#### **Minutes**

1. November 21, 2022 Regular Session

#### **Approval of Agenda**

**Public Participation/Persons Wishing to Address Council** 

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to <a href="mailto:submissions@lcfla.com">submissions@lcfla.com</a> no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

#### **Approval of Consent Agenda**

- 2. Approval to apply for the LCQ FY2023 FAA AAIP grant preapplication in the amount of \$165,000 for the South Airfield Drainage Study to survey/identify, assess, model and make recommendations of existing and proposed drainage improvements along the south side of the airport. FAA Share is (90%) \$148,500, State (8%) \$13,200 and local match is (2%) \$3,300.00.
- 3. Approval of job descriptions for new positions approved during the FY 23 budget process and approval of revisions of certain current job descriptions to align with the new reporting chain.

Note: The new position job descriptions were not presented for approval during the budget process.

**Presentations** - None

#### **Old Business**

Ordinances - None

#### Other Items

4. Discussion and Possible Action: Proposal from Tetra Tech in the amount of \$10,000.00 for re-assessment of City Hall (City Manager Paul Dyal)

Reference: Minutes - July 5, 2022 Item #11 and October 3, 2022 Item #3

#### **New Business**

Ordinances - None

#### Resolutions

5. City Council Resolution No. 2022-132 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City, by and through the Lake City Police Department to accept quote from Axon Enterprises, Inc. for purchase of tasers and associated equipment and to authorize the execution of any contracts with Axon Enterprises, Inc. related to the purchase of tasers and associated equipment; providing for cost not to exceed \$154,380.38; and providing for an effective date.

#### Other Items

- 6. Discussion and Possible Action: Council to elect Vice-Mayor to serve January 2023 to December 2023 (Mayor Stephen Witt)
- 7. Discussion and Possible Action: Letter from Board of County Commissioners dated November 21, 2022 regarding City's intent for the future of Richardson Community Center (City Manager Paul Dyal)
- 8. Discussion and Possible Action: City Manager Position and Contract (Mayor Stephen Witt and Council)

Reference: Minutes - August 15, 2022 Item #5 and September 6, 2022 Item #18

**Departmental Administration** - None

**Comments by Council Members** 

Adjournment

#### **UPCOMING DATES OF INTEREST**

**Saturday, December 4,** Tree Lighting and Evening Farmers Market in Olustee Park from 4:00 p.m. until 7:00 p.m.

**Friday, December 9,** Movie Night featuring The Polar Express and Food Truck Rally at the Darby. Food trucks will open at 5:00 p.m. with the movie starting at 7:00 p.m.

**Saturday, December 10,** Christmas in Columbia Holiday Market, 9:00 a.m. until 4:00 p.m.

**Saturday**, **December 10**, Rotary Club Christmas Parade at 6:00 p.m.

#### YouTube Channel Information

Members of the public may also view the meeting on our YouTube channel at: https://www.youtube.com/c/CityofLakeCity

Revisions made 12/5/20223: Item#3, supporting documentation added (original packet was missing page 2 of all job descriptions).

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**SPECIAL REQUIREMENTS**: Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.** 

#### File Attachments for Item:

1. November 21, 2022 Regular Session

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on November 21, 2022 beginning at 6:00 PM, at the Columbia County School Board Administrative Complex Auditorium located at 372 West Duval Street, Lake City, FL 32055. Members of the public also viewed the meeting on our YouTube Channel.

EVENTS PRIOR TO MEETING - 5:00 PM Reception to recognize outgoing City Council District 10 Member Eugene Jefferson and to introduce to the community new City Council District 10 Member, Chevella Young and new City Council District 14 Member, Ricky Jernigan.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Council Member Jake Hill, Jr.

#### **ROLL CALL**

Mayor/Council Member Stephen M. Witt City Council Jake Hill, Jr.

Eugene Jefferson
C. Todd Sampson
Todd Konnon

City Attorney Todd Kennon
City Manager Paul Dyal

Sergeant-at-Arms Chief Gerard Butler
City Clerk Audrey Sikes

#### RECOGNITION OF THE CHAMBER OF COMMERCE CITIZEN OF THE YEAR

Mayor Witt recognized Community Program Manager, Terri Phillips for receiving the Chamber of Commerce Citizen of the Year award.

#### APPRECIATION AWARD AND PROCLAMATION

Mayor Witt presented Mr. Jefferson with an appreciation award as well as a proclamation in recognition of his years of service with the City of Lake City.

#### PUBLIC PARTICIPATION/PERSONS WISHING TO ADDRESS COUNCIL

- Sylvester Warren
- Anthony Hubbert

#### SWEARING IN CEREMONY

City Clerk Audrey Sikes swore in new City Council District 10 Member, Chevella Young and new City Council District 14 Member, Ricky Jernigan.

#### **MINUTES**

1. November 7, 2022 Regular Session

Mr. Sampson made a motion to approve the November 7, 2022 regular session minutes as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

#### APPROVAL OF AGENDA

Mr. Hill made a motion to approve the agenda as presented. Mr. Sampson seconded the motion and the motion carried unanimously on a voice vote.

#### APPROVAL OF CONSENT AGENDA

2. Authorize request from the Fire Department to hire Firehouse Grants at a cost of \$4,500 to write the Assistance to Firefighters Grant for replacement of aging air packs.

Mr. Sampson made a motion to approve the consent agenda consisting of the item listed above. Ms. Young seconded the motion and the motion carried unanimously on a voice vote.

#### **OLD BUSINESS**

Ordinances - None

#### Other Items

3. Discussion and Possible Action: Update on American Rescue Plan Act (ARPA) Funds (City Manager Paul Dyal and Finance Director Angela Taylor)

Mr. Dyal updated members on projects the American Rescue Plan Act had funded thus far:

Bell Street Wastewater Improvements	\$403,000.00
Price Creek 24" Water Main	\$268,000.00
Security Cameras-All Parks	\$100,000.00
Senior Home Repair Program	\$250,000.00
Senior Home Repair Program	\$250,000.00
Fire Furniture & Equipment	\$122,000.00
for New Station	

Mr. Dyal reported there was \$4,793,544.00 leftover of the American Rescue Plan Act Funds earmarked.

PUBLIC COMMET: Sylvester Warren

 Discussion and Possible Action: Consider third allocation of \$250,000.00 of American Rescue Plan Act (ARPA) Funds to County for Senior Home Repair Program (Council Member Todd Sampson)

PUBLIC COMMENT: Davion Jones; Sylvester Warren

Mr. Sampson is open to consideration of allocating additional funds for the Senior Home Repair Program upon completion of the \$750,000.00 program awards.

Mr. Sampson made a motion to approve adding an additional \$250,000.00 to the Senior Home Repair Program. The motion identifies the American Rescue Plan Act (ARPA) as the funding source. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Ms. Young Aye
Mr. Jernigan Aye
Mayor Witt Aye

5. Discussion and Possible Action: Update on tax deed sale for parcel #11481-000 for Sallie Mae Jerry Park improvements. (Presenter: Mayor Stephen Witt)

Note: This eminent domain process was approved by Council on 8/4/2022.

Mayor Witt confirmed with City Attorney Todd Kennon that Mr. Sampson would only need to follow the payment procedure with City Staff when purchasing the property.

PUBLIC COMMENT: Sylvester Warren

Mr. Kennon reported his office was almost ready to file suit on the remaining smaller piece of property.

Mr. Hill inquired as to the new sign ordered for the park.

#### **NEW BUSINESS**

Ordinances – None

#### Resolutions

6. City Council Resolution No. 2022-127 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of amendment to Interlocal Agreement with Columbia County, Florida related to the Emergency Home Repair Program for eligible citizens; providing for severability; providing for conflicts; and providing for an effective date. Mr. Sampson made a motion to approve City Council Resolution No. 2022-127, authorizing the execution of amendment to Interlocal Agreement with Columbia County, Florida related to the Emergency Home Repair Program for eligible citizens. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Hill	Aye
Ms. Young	Aye
Mr. Jernigan	Aye
Mayor Witt	Aye

7. City Council Resolution No. 2022-128 - A resolution of the City Council of the City of Lake City, Florida, authorizing an amendment to the Public Transportation Grant Agreement with the Florida Department of Transportation, providing for lightning protection for all lights on the airfield at Lake City Gateway Airport; providing for severability; providing for conflict; and providing for an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-128, authorizing an amendment to the Public Transportation Grant Agreement with the Florida Department of Transportation, providing for lightning protection for all lights on the airfield at Lake City Gateway Airport. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Sampson Aye
Ms. Young Aye
Mr. Jernigan Aye
Mayor Witt Aye

8. City Council Resolution No. 2022-129 - A resolution of the City Council of the City of Lake City, Florida, providing for the execution of a Memorandum of Understanding between the City of Lake City, Florida and the Florida State Lodge, Fraternal Order of Police, Inc., Lake City Fraternal Order of Police Lodge Number 187; providing for severability; providing for conflict; and providing for an effective date.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson and Mr. Hill reported they were not in support of a raise that was not budgeted.

Mr. Sampson made a motion to approve City Council Resolution No. 2022-129, providing for the execution of a Memorandum of Understanding between the City of Lake City, Florida and the Florida State Lodge, Fraternal Order of Police, Inc., Lake City Fraternal Order of Police Lodge Number 187. Mr. Hill seconded the motion. A roll call vote was taken and the motion failed on a 3-2 vote.

Mr. Sampson Nay
Mr. Hill Nay
Ms. Young Nay
Mr. Jernigan Aye
Mayor Witt Aye

9. City Council Resolution No. 2022-130 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City, by and through the Lake City Police Department, to enter into a Memorandum of Understanding with the Department of Veteran's Affairs to provide Law Enforcement services as needed.

#### PUBLIC COMMENT: Sylvester Warren

Mr. Hill made a motion to approve City Council Resolution No. 2022-130, authorizing the City, by and through the Lake City Police Department, to enter into a Memorandum of Understanding with the Department of Veteran's Affairs to provide Law Enforcement services as needed. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Sampson Aye
Ms. Young Aye
Mr. Jernigan Aye
Mayor Witt Aye

Other Items - None

DEPARTMENTAL ADMINISTRATION - None

COMMENTS BY COUNCIL MEMBERS

Mayor Witt and Mr. Hill welcomed Mr. Jernigan and Ms. Young.

Mr. Sampson requested the City Manager position be on the next agenda for discussion.

#### **ADJOURNMENT**

All matters having been handled, the meeting adjourned at 6:47 PM on a motion made and duly seconded.

	Stephen M. Witt, Mayor/Council Member	
Audrey Sikes, MMC City Clerk		

#### File Attachments for Item:

2. Approval to apply for the LCQ FY2023 FAA AAIP grant preapplication in the amount of \$165,000 for the South Airfield Drainage Study to survey/identify, assess, model and make recommendations of existing and proposed drainage improvements along the south side of the airport. FAA Share is (90%) \$148,500, State (8%) \$13,200 and local match is (2%) \$3,300.00.

Airport:

of the AIP APPLICATION package.

## **Airport Grant Pre-application Checklist**

(COMPLETE ONE CHECKLIST PER GRANT REQUEST)

Lake City Gateway Airport (LCQ)

Sponso	r:	City of Lake City		
City, Sta	ate:	Lake City, Florida		
Date of	Pre- Application:	11/28/2022		
	entitlements int sign/date and re			
	Required with Pre	e-application (select N/A only if applicable to the project)		N/A
No.		Document	Yes	N/A
1.	Cover Letter		$\boxtimes$	
2.	Detailed Project I	nformation Sheet (per project item)	$\boxtimes$	
a.	Project Description Scope of Work)	on and Justification (for Planning or Environmental Projects include		
b.	Special Circumsta	ances		
c.	Project Funding (be aware of your federal funding entitlement dollars)			
d.	Project Cost Estir	mate	$\boxtimes$	
e.	Project Prelimina	ry Checklist	$\boxtimes$	
f.	Proposed Project	Schedule	$\boxtimes$	
g.	Project Sketch			
3.	Environmental De	etermination Documentation (per project item)	$\boxtimes$	
Steph	en M. Witt, Mayor			
Spor	nsor's Designated (	Official Representative (Type or Print)		
Spor	nsor's Designated (	Official Representative (Signature)  Date		_
requestir	ng Airport Improver	list is to identify some of the requirements and considerations ass ment Program (AIP) funds. This checklist was created by the Orlar submit in lieu of SF 424, 5100-100 / 101 (OMB 4040-004, 2120-0569	ndo ADO	) for

simplify the AIP pre-application package. Note SF 424 and the 5100 forms are still required components

#### Project No. 1 of 1: Detailed Project Information Sheet

Airport Improvement Program (AIP)

Airport : Lake City Gateway Airport (LCQ)

City, ST: Lake City, Florida

Unique Entity ID/TAX ID No. MYB6D4DLBJD9 / 59-6000352

SAM Expiration Date: 05/24/2023

Project Title: South Airfield Drainage Study

#### **Project Description:**

Perform drainage study and analysis of the Lake City Gateway Airport south airfield. Study elements will document existing conditions, identify drainage networks, model future development needs and recommend proposed improvements to facilitate future airfield and city owned property development south of Runway 10-28.

#### Project Justification:

The Study is necessary to identify and address existing and future drainage facilities that are in various degrees of disrepair, including but not limited to existing pipes, culvert crossings, swales, and inlet structures.

Was this project in the airport's Capital Improvement Plan (CIP) in JACIP and accepted as eligible/justified in the FAA's Airport Capital Improvement Plan (ACIP)?

⊠ Yes 🗌	No	(explain	below)	)
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## Special Circumstances (check if applicable to the project): [None]

Force Account Services Mods. To Standards AIP eligible & non-eligible	Benefit Cost Analysis Design-build or CMR Exceeds FAA Stds.	

#### Project Funding: (LCQ Project #1 of 1) South Airfield Drainage Study (Design Only)

Total Cost (100%)	FAA Share (90%)	State (8%)	Local (2%)
\$ 165,000.00	\$ 148,500.00	\$ 13,200.00	\$ 3,300.00

Туре	e of Funding Proposed (	FAA Share Only)	
Fund Type	Funds Available	Funds to be Used	Funds Remaining
NP Entitlement FY-2023	\$ 150,000.00	\$148,500.00	\$1,500.00
Total	\$ 150,000.00	\$ 148,500.00	\$1,500.00

Alternate Funding Plan: None.

#### Project Cost Estimate Breakdown: (LCQ Project #1 of 1)

South Airfield Drainage Study (Design Only)

	Cost (100%)	FAA (90%)
Professional Consulting Services	\$ 165,000.00	\$ 148,500.00
Total	\$ 165,000.00	\$148,500.00
Total Estimated Project Cost (100%) Total FAA Share Cost (90%)	\$ 165,000.00 \$ 148,500.00	

<sup>\*</sup>NOTE: FAA does not participate on allowances / contingencies. By FAA policy, a line item for estimated administrative costs can be included in the grant application if the sponsor cannot accurately calculate the total administrative costs. However, these estimated administrative costs must not exceed 2% of the grant amount or \$10,000, whichever is less.

#### Project Preliminary Checklist: (LCQ Project #1 of 1) South Airfield Drainage Study (Design Only)

AIP Document Pre-requisites		Dates
Date of FAA Approved ALP		2/00/2010
Date of last 5010, Airport Master Record verification for data corrections.		4/22/2016
Date of last FAA approved Exhibit "A" Property Inventory Map w/ Exhibit "C", Title of Opinion		6/00/1996
Date of Environmental Determination	1	1/12/2018
Date of last Airport Pavement Maintenance Program.		11/1/2019
Date of Land Acquisition (if applicable)		N/A
Impacts to FAA Facilities	Yes	No
Does the project impact FAA facilities?		

#### Project #1 of 1: South Airfield Drainage Study (Design Only)

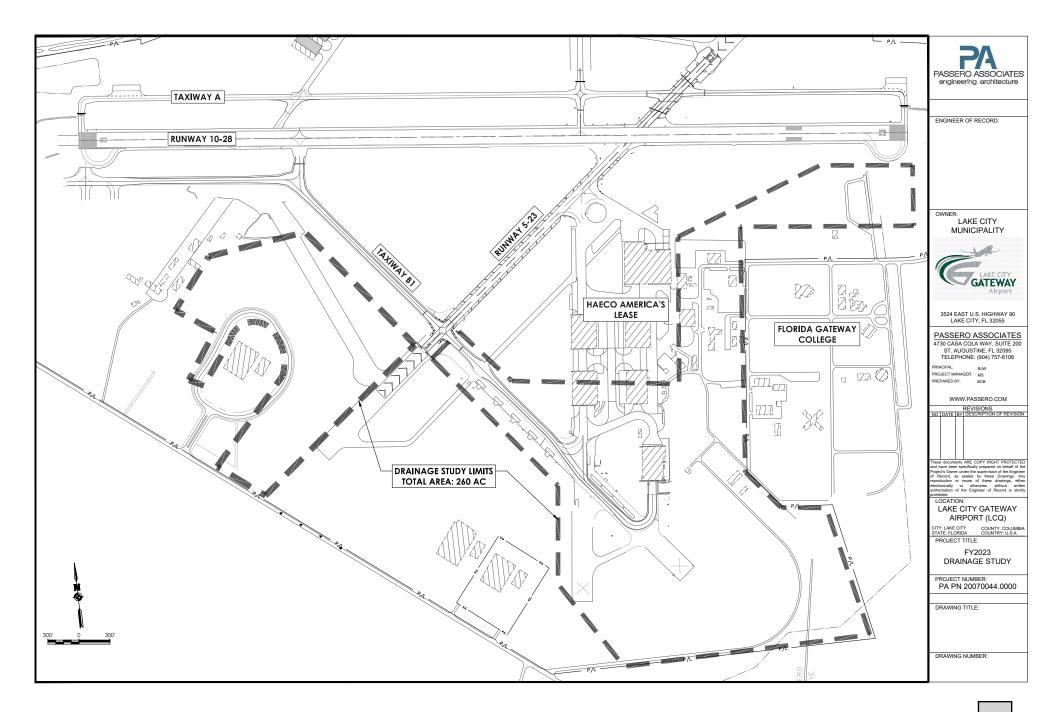
### PROPOSED PROJECT SCHEDULE

Proposed Project Schedule:	<u>Dates:</u> (Exact dates TBD)
Selection of Consultant	10/01/2022
Pre-Application Submittal to FAA ADO Planner	11/28/2022
Application Submittal to FAA ADO Engineer	02/00/2023
Grant Offer	05/00/2023
Execution of FAA Grant	06/00/2023
Start Study	07/00/2023
Perform Field Services	08/00/2023
Drainage Study	04/00/2024
Project Close-Out <sup>1</sup>	06/00/2024

<sup>=</sup> To be coordinated with the ADO Engineer <u>prior</u> to grant application submittal.

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<sup>&</sup>lt;sup>1</sup> Project shall remain on schedule as shown above. Note that closeout of an AIP grant must not exceed four (4) years after grant execution date. You may refer to the AIP Handbook - Chapter 5, Section 8, Grant Closeout for additional details.



# FAA ORLANDO AIRPORTS DISTRICT OFFICE – CATEGORICAL EXCLUSION (CATEX) SHORT FORM

Airport: Lake City Gateway Airport (LCQ) Project Title: South Airfield Drainage Study
Use this CATEX Short Form if the Proposed Action is a federal action subject to NEPA and normally would not individually or cumulatively have a significant effect on the human environment. <b>Identify the applicable paragraph on the line below from FAA Order 1050.1F, paragraphs 5-6.1 through 5-6.6 for the Proposed Action.</b> FAA Order 1050.1F, paragraph 5-6.1(o).
<b>List</b> all components of the Proposed Action and Connected Actions (if any) on a separate sheet. A CATEX should not be used for a segment or an interdependent part of a larger proposed action. <b>Include</b> a summary of existing conditions at the Proposed Action site. <b>Attach</b> a site map identifying the Proposed Action area on the airport's current ALP and a recent aerial of the Proposed Action area.
<b>Certify</b> that the Proposed Action and Connected Actions are <b>NOT</b> likely to have extraordinary circumstances or significant impacts. Significance thresholds and factors to consider are in FAA Order 1050.1F Exhibit 4-1. Extraordinary circumstances are listed in FAA Order 1050.1F paragraph 5-2, and summarized below:
-An adverse effect on cultural resources protected under the National Historic Preservation Act of 1966, as amended, 54 U.S.C. §300101 et seq.; -An impact on properties protected under Section 4(f);
-An impact on properties protected under section 4(1), -An impact on natural, ecological, or scenic resources of Federal, state, tribal, or local significance (e.g., federally listed or proposed endangered, threatened, or candidate species, or designated or proposed critical habitat under the Endangered Species Act, 16 U.S.C. §§ 1531-1544);
-An impact on the following resources: resources protected by the Fish and Wildlife Coordination Act, 16 U.S.C. §§ 661-667d; wetlands; floodplains; coastal zones; national marine sanctuaries; wilderness areas; National Resource Conservation Service-designated prime and unique farmlands; energy supply and natural resources; resources protected under the Wild and Scenic Rivers Act, 16 U.S.C. §§ 1271-1287, and rivers or river segments listed on the Nationwide Rivers Inventory (NRI); and solid waste management;
-A division or disruption of an established community, or a disruption of orderly, planned development, or an inconsistency with plans or goals that have been adopted by the community in which the project is located;  An increase in congestion from surface transportation (by causing decrease in level of service below acceptable levels determined by appropriate transportation agency, such as a highway agency);  -An impact on noise levels of noise sensitive areas;
-An impact on air quality or violation of Federal, state, tribal, or local air quality standards under the Clean Air Act, 42 U.S.C. §§ 7401-7671q;
-An impact on water quality, sole source aquifers, a public water supply system, or state or tribal water quality standards established under the Clean Water Act, 33 U.S.C. §§ 1251-1387, and the Safe Drinking Water Act, 42 U.S.C. §§ 300f-300j-26;
-Impacts on the quality of the human environment that are likely to be highly controversial on environmental grounds. The term "highly controversial on environmental grounds" means there is a substantial dispute involving reasonable disagreement over the degree, extent, or nature of a proposed action's environmental impacts or over the action's risks of causing environmental harm.
-Likelihood to be inconsistent with any Federal, state, tribal, or local law relating to the environmental aspects of the proposed action; or
-Likelihood to directly, indirectly, or cumulatively create a significant impact on the human environment, including, but not limited to, actions likely to cause a significant lighting impact on residential areas or commercial use of business properties, likely to cause a significant impact on the visual nature of surrounding land uses, likely to cause environmental contamination by hazardous materials, or likely to disturb an existing hazardous material contamination site such that new environmental contamination risks are created.
Based on the information in this Short Form CATEX and supporting information, I certify that the Proposed Action and Connected Actions meet(s) all requirements for a CATEX in accordance with FAA Order 1050.F and do not have any extraordinary circumstances or significant impacts.
Signature of Authorized Airport Representative Date
FAA Determination (signature of Program Manager):
Categorically Excluded:Date:

Final 7-8-2016

Requires further environmental analysis: \_\_\_\_\_\_\_Date: \_\_\_\_\_

#### CATEGORICAL EXCLUSION ENVIRONMENTAL DETERMINATION CHECKLIST

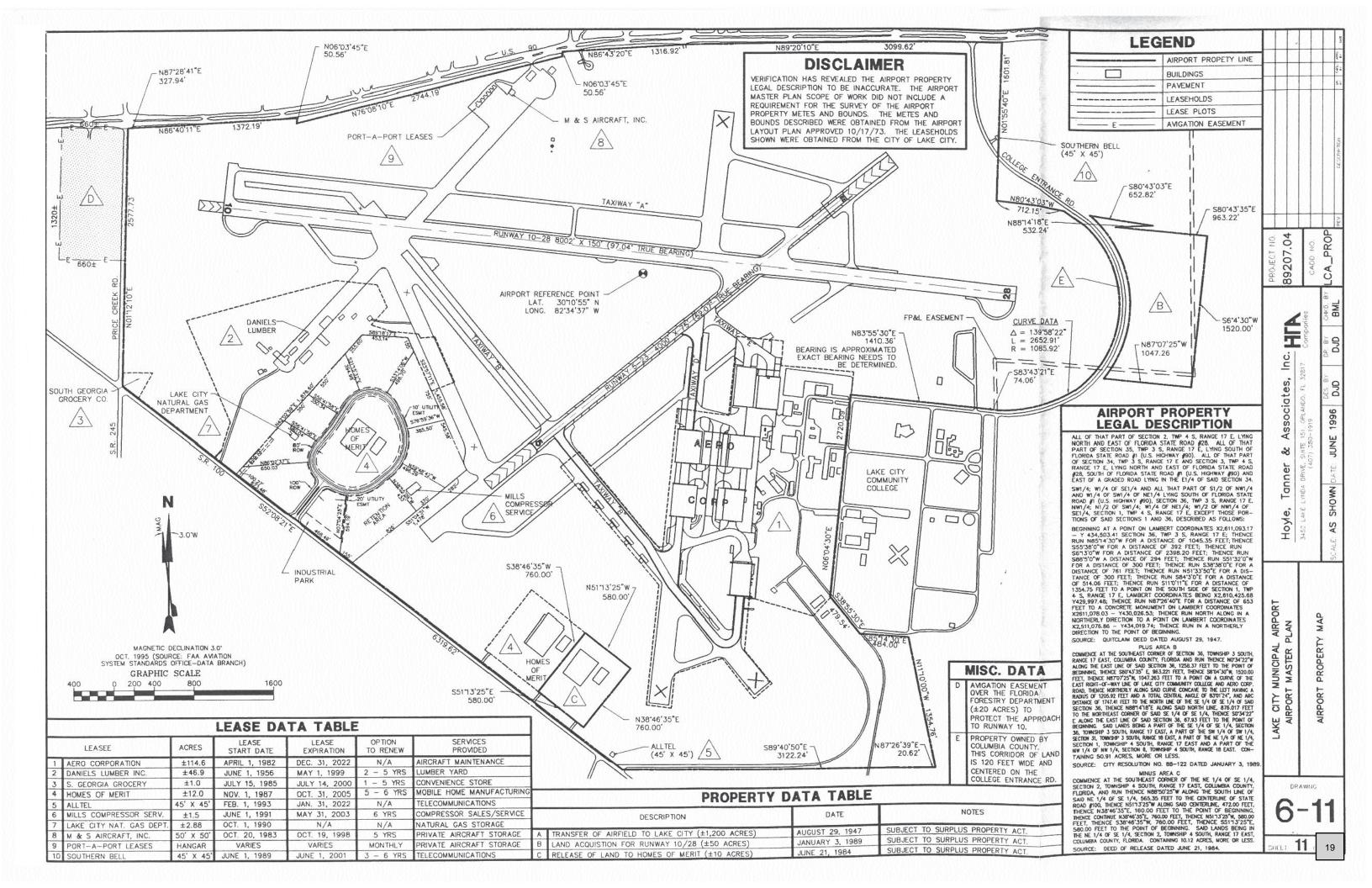
Airport: Lake City Gateway Airport (LCQ)

Prepared and certified by: Passero Associates, LLC

Date: 11/28/2022

	YES**	NO	COMMENTS
THE PROPOSED ACTION MUST BE LISTED IN FAA			CatEx under FAA Order
ORDER 1050.1F PARAS. 5-6.1-5-6.6 AS AN ACTION			1050.1F, paragraph
THAT WOULD NORMALLY BE CATEGORICALLY			
EXCLUDED			5-6.1(o)
THE PROPOSED ACTION CONSISTS OF:			
Helicopter facilities or operations		Х	
Land acquisition		Х	
New airport serving general aviation		Х	
Access or service road construction		Х	
New airport location		Х	
New runway		Х	
Runway extension, strengthening, reconstruction,		V	
resurfacing or widening		X	
Converting prime or unique farmland		Х	
Runway Safety Area (RSA) improvements		Х	
ILS or ALS installation		Х	
Airport development (hangars, terminal expansion)		Х	
On-airport aboveground or underground fuel storage tanks		Х	
Construction, reconstruction, or relocation of an ATCT		Х	
THE PROPOSED ACTION WILL AFFECT:			
Historic/Archeological/Cultural Resources		Х	
Section 4(f) or 6(f) resources		Х	
Federally listed, endangered, threatened, or candidate		V	
species, or designated/proposed critical habitat		X	
Federal, state, tribal, or local natural, ecological, or scenic		V	
resources		Х	
Wetlands, floodplains, waterways		Х	
Energy supply or natural resources		Х	
Protected rivers or river segments		Х	
Established community(s), planned development, or		V	
plans/goals adopted by the local community		Х	
Surface vehicular traffic (reduce LOS)		Х	
Air quality or violate Federal, state, tribal or local standards		Х	
Water quality, a sole source aquifer, public water supply		V	
system, or federal, state, or tribal water quality standards		X	
THE PROPOSED ACTION IS LIKELY TO:			
Be Highly Controversial on Environmental Grounds		Х	
Be Inconsistent with Federal, state, tribal, or local law		V	
relating to environmental aspects		X	
Cause residential or business relocations		Х	
Increase noise levels over Noise Sensitive Land Uses within		_	
the 65 dBA noise contour or newly include Noise Sensitive		X	
Land Uses within the 65 dBA noise contour.			
Cause Environmental Justice Impacts		Х	
Contain Hazardous Materials or Affect Hazardous		Х	
Materials/Sites		^	
Create a Wildlife Hazard per AC 150/5200-33		Х	
Increase lighting impacts on residential communities or		Х	
impact the visual nature of surrounding land uses			

<sup>\*\*</sup> Attach detailed explanations or analysis for all "yes" answers on a separate sheet that supports a Categorical Exclusion determination.



# CERTIFICATE OF TITLE FAA Central Region

To: Manager, Safety and Standards Branch

Subject: <u>Lake City Gateway Airport (LCQ)</u>

AIP Project No. TBD

This certification is made to satisfy (check **both** if applicable):

Part II Section C.10 of the Grant Application (FAA Form 5100-100) for existing airport property
 Grant conditions relative to satisfactory title evidence for land being acquired under this project

The <u>City of Lake City</u> (hereinafter referred to as the "Sponsor"), pursuant to Section 47105(d) of the Federal Aviation Administration Authorization Act of 1994 (and amendments), hereby certifies that satisfactory property interest to the land indicated herein is vested in the Sponsor, as required by obligations of the referenced Grant Agreement with the Federal Aviation Administration.

The Sponsor hereby certifies that it holds the quality of title described below, as of the date of the attorney's title opinion on which this certification is based.

Parcel Number (Per Exhibit A)	Quality of Interest (Fee, Easement*, etc.,)	
Parcels 1-10 (as shown on drawing 6-11)	Fee Simple Ownership	

Parcels must be listed. Avoid simply referencing the Exhibit A Property Map. Attach additional sheets as necessary.

\*The Sponsor certifies that grantors of easements constitute all of the owners of the land affected by such easements, and they had such quality of title in and to such land as to enable them to convey the interest purported to be conveyed in and by the easements granted. No other interests or rights exist which are incompatible with or would interfere with the exercise and enjoyment by the Sponsor of the rights and interests conveyed.

Sponsor hereby certifies that the Sponsor or the Sponsor's attorney have reviewed, evaluated and subordinated to airport use where necessary, all encumbrances and that no outstanding encumbrances exist which might affect the maintenance, operation, or development of the airport.

Sponsor further certifies that if defects in the title require correction after acceptance of this Certificate of Title by the FAA, the Sponsor accepts full responsibility for clearing such defects, encumbrances, or exceptions at its own expense.

This Certificate of Title is based upon a current title opinion dated <u>December 1996</u> by the sponsor's attorney <u>Herbert F. Derby</u> (name of attorney).

Sponsor certifies that the title opinion referenced above corresponds with the "Exhibit A" airport property map dated <u>June 1996</u> AIP project number <u>TBD-2023</u>. Although specific title evidence documents are not submitted herewith, copies of deeds and other appropriate evidence of title for the land are on file with the Sponsor and are available for inspection by the FAA.

It is understood that the FAA reserves the right to require additional information at any time.

City of Lake City
Name of Sponsor

Stephen Witt, City Mayor
Signature and Title of Sponsor Official Authorized to Sign Grant Agreement

Date

#### File Attachments for Item:

3. Approval of job descriptions for new positions approved during the FY 23 budget process and approval of revisions of certain current job descriptions to align with the new reporting chain.

Note: The new position job descriptions were not presented for approval during the budget process.

MEETING DATE	
	CITY OF LAKE CITY
	<b>Report to Council</b>

COUNCIL AGENDA		
SECTION		
ITEM		
NO.		

CITI	TD:	T T3		
SU	Вч	ישו	$\mathbf{c}_{\mathbf{T}}$	ä

DEPT / OFFICE:

Originator: Hubert Collins				
City Manager	Department Director	Date		
orty manager	<b>Jopan Caro</b>			
Paul Dyal	Hubert Collins	11/30/2022		
December and Addison.				
Recommended Action:				
Approval of new Job Descriptions for the City of La	ke City			
	-			
Commence Townson Commence of the Commence of t				
Summary Explanation & Background:  Approval of Job Descriptions for new roles that were	e approved by the City Council for the	2023 hudget as		
well alignment of current Job Descriptions to align				
descriptions were not presented for approval during		•		
New and Updated Roles				
Community Program Director - New				
Customer Service Director - New				
Customer Service Manager - Updated				
CCTV Sewer Camera Operator - New				
GIS Director - New				
GIS Supervisor - Updated Natural Gas Supervisor - New				
Wastewater Maintenance Supervisor - New				
Water / Wastewater Inspector - New				
water / wastewater hispector new				
Alternatives:				
Source of Funds:				
Budget - 2023				
_				
		-		
Financial Impact:				
New roles have been approved by council for the 2023 budget				
Exhibits Attached:				
Job Descriptions				

# City of Lake City, FL Classification Description

Classification Title: COMMUNITY PROGRAM DIRECTOR

Department: CITY ADMINISTRATION

Pay Grade: Open FLSA Status: Exempt

#### **General Description**

Under general direction of the City Manager, the Community Program Director performs a diverse variety of technical, financial and administrative functions in the areas of recreational facilities rentals, community events, and community redevelopment agency (CRA) programs. Plans, organizes, implements, directs, and manages the Community Programming of the City, which includes, special events and rental of city facilities. Administers grant funding programs including the Small Cities Community Development Block Grant (CDBG), Brownfields, and other assigned miscellaneous grants; coordinates public/private partnerships with private sector entities including residential developers, businesses, nonprofit organizations and lending institutions; prepare and make presentations or assist the City Manager or his/her designee with presentations to Mayor and City Council, neighborhood organizations, business groups and non-profit organizations.

#### **Essential Functions:**

- Directs, supervises and ensures successful implementation of City-wide programming and/or community events at multiple park locations.
- Studies and analyzes program participation and attendance; prepares weekly and monthly
  reports of participation and revenues; prepares recommendations and reports for both
  short and long-term action required to meet the recreation needs of the community as
  revealed through these studies; works with staff, professional instructors and trained
  volunteers in initiating and implementing programs.
- Acts as project leader for new initiatives and community events.
- Administers all rentals of city facilities and parks.
- Directs and implements the look and production of all CRA products including publications, ads, website, collateral materials, and program initiatives.
- Coordinates and supports development of professional and business organizations, coordinating with outside financial and political organizations. Coordinates facility improvements and manages special events to further the City's economic and community redevelopment goals and objectives.
- Creates and coordinates projects and programs pursuant to the CRA Master Redevelopment Plan 2011.

- Coordinates and directs special community events independently or in partnership with other external agencies.
- Assists in preparing City Manager and CRA annual operating budget and reports.
- Prepare RFQ's for rental facilities maintenance/repair work.
- Coordinates Community Development Block Grant and other grants.
- Assists with development of city marketing materials.
- Administers the City's social media platforms.
- Studies and analyzes program participation and attendance; prepares weekly and monthly reports of participation and revenues; prepares recommendations and reports for both short and long-term action required.
- Performs other related duties as assigned.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job-related marginal duties as required.)

#### KNOWLEDGE, SKILLS, AND ABILITIES

**Equipment:** Uses small office equipment, including copy machines or multi-line telephone systems. Uses highly technical computer applications, such as GIS or CAD.

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the pubic; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of modern personnel management practices;
- Ability to develop innovative ways of generating revenues for downtown initiatives;
- Skill in dealing with community groups and individuals; and
- Skill in developing subordinate staff to plan and carry out programs.

- Knowledge of Federal Housing and Community Development Program;
- Skill in use of a personal computer;
- Skill in public relations;
- Ability to work with all levels of city personnel tactfully and courteously;
- Ability to meet multiple deadlines;
- Ability to research and analyze data, situations, and to make recommendations; and
- Ability to interpret and communicate city policies and procedures, and ability to solve problems and be detail oriented.

Minimum Qualifications: Graduation from an accredited four/year college or university with major course work in public or business administration, recreation management, marketing, planning, or a closely related field; Three (3) to five (5) years of experience in recreation programming or facility management. Experience must have included budget preparation and fiscal management responsibility. Additional qualifying experience or completion of coursework at an accredited college or university in a job-related field, may substitute on a year-for-year basis for the required experience or education.

#### ESSENTIAL PHYSICAL SKILLS

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without a hearing aid)
- Ability to communicate both orally and in writing
- Heavy (45 pounds and over) lifting and carrying
- Depth perception
- Distinguish colors
- Driving
- Climbing, Walking, Standing, Bending

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer, and requirements of the job may change. I acknowledge and concur with the above description of my job.

Employee Name Printed	
Employee Signature	Date

## City of Lake City, FL Classification Description

**Classification Title: CUSTOMER SERVICE DIRECTOR** 

Pay Grade: Open

**Department: CUSTOMER SERVICE** 

**FLSA Status: Exempt** 

#### **General Description**

Through direction of subordinate staff, this position plans and directs the following activities: plans and performs administrative and managerial work related to billing production, revenue collections, new accounts, investigates service complaints, lien research, loan services, occupational license, permitting, placing work orders for the following departments: gas services, distribution and collection service, public works and customer service. Works with utility customer information system, cash receipts, account receivables and loan software applications. Work also involves supervising a staff of subordinate employees. Develops goals, policies, and processes to maximize utilization of resources. Drafts annual budget. Handles all reports to council pertaining to the Customer Service Department. Considerable independent judgment and initiative are required in performing assigned duties. Considerable tact, courtesy and firmness are required in dealing with customers and the general public. This position reports to the City Manager.

#### **Nature of Work**

#### **Essential Functions:**

- Directs and supervises the development of office procedures for area of responsibility; evaluates the administrative systems and implements improvements.
- Drafts and implements the department's budget.
- Establishes performance metrics for all Customer Service Representatives.
- Oversees the daily workflow of the Customer Service Department.
- Directs the City's Tap and Impact department Overseeing all utility connections to the City of Lake
   City utility infrastructure.
- Directs and trains staff; assigns work responsibilities, prioritizes and reviews employees' work and evaluate their performance. Ensures that staff adheres to established policies, procedures, and standards; trains and advises staff as necessary. Resolves problems as non-routine situations arise.
- Schedules systems and billing updates. Prepares, monitors and maintains utility loan agreements for impact fees and main line extension fees. Researches customer payment records. Develops and generates reports as requested or required.

- Ensures that the utility billing, cash receipts, loans, lien research operations and are properly supervised and maintained; ensures that the staff and systems are processing payments, bills customers and captures revenues properly, processes new accounts and termination services efficiently and in a timely manner.
- Serves as a point of contact between Customer Service and Utility Administration, City administration, other departments and outside vendors providing service to the Customer Service division; works with Administration in developing and carrying out collection, billing, lien research policies and procedures.
- Manages outside contracts (i.e. Meter Reading, Sanitation Collection, Billing and Collection Agency)
   Evaluates each contract for responsibilities of both the City of Lake City and Contractor. Researches other municipalities to provide piggyback extensions in an effort to present at Council level that services will not be interrupted.
- Develops and maintains improvements to the division's customer service program. Promotes a high level of internal and external customer service from within the department, ensures that staff receives continuing customer service training and certificates.
- Authorizes routine and budgeted expenditures, monitors expenditures under area of responsibility.
- Performs special projects as they develop and are assigned.
- Develops strategies for implementing short and long-range business plans for improving customer service functions in support of strategic goals and objectives.
- Researches service level benchmarks to determine appropriate level of service for Utilities' customers.
- Prepares annual billing and collection of revenue data; prepare and administers customer service budget.
- Attends conferences, seminars, workshops, classes and lectures, etc., as appropriate, to enhance and maintain knowledge of trends and developments in the field.
- Assists independent auditors, answering inquiries and providing financial records and reports as requested.
- Evaluates performance indicators, both financial and operational, and directs changes to rectify problems and ensures quality products and services. Initiates major data management and system changes.
- Performs financial, operational, and systems analyses, and develops improved systems and processes.
- Calculate utility rates annually. Update system with correct rates.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

#### KNOWLEDGE, SKILLS, AND ABILITIES

**Equipment:** Uses small office equipment, including copy machines or multi-line telephone systems. Uses computers for reporting, word processing and/or accounting purposes.

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of Microsoft Office; Excel
- Knowledge of cash handling, including balancing;
- Must be able to efficiently perform duties in fast paced environment;
- · Ability to establish and maintain satisfactory relationships with the general public; and
- Ability to prepare operating and statistical tabulations and reports.

Minimum Qualifications: Graduation from an accredited college with a Bachelor's Degree or a minimum of four years of supervisory experience in customer service; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities. Must possess a valid Florida's Driver's License and have an acceptable driving record and maintain an acceptable driving record.

#### ESSENTIAL PHYSICAL SKILLS

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without a hearing aid)
- Ability to communicate both orally and in writing
- Walking, standing, bending

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer, and requirements of the job may change. By signing below, I am indicating I have read and concur with the above description of my job.

Print Name	
Signature	Date

# **City of Lake City, FL Classification Description**

Classification Title: CUSTOMER SERVICE MANAGER

**Department: CUSTOMER SERVICE** 

Pay Grade: 15

**FLSA Status: Exempt** 

#### **General Description**

Through direction of subordinate staff, this position plans and assists the Customer Service Director with the following activities: plans and performs work related to billing production, revenue collections, new accounts, investigates service complaints, lien research, loan services, and customer service. Works with utility customer information system, cash receipts, account receivables, and loan software applications. Work also involves coordinating staff of subordinate employees. Assists in developing goals, policies, and processes to maximize utilization of resources. Considerable independent judgment and initiative are required in performing assigned duties. Considerable tact, courtesy and firmness are required in dealing with customers and the general public. This position reports to the Customer Service Director.

#### **Nature of Work**

#### **Essential Functions:**

- Assists in the development of office procedures for area of responsibility; evaluates the administrative systems and implements improvements.
- Assists in the training of staff; assigning work responsibilities, prioritizing and reviewing employees'
  work and evaluating their performance. Ensures that staff adheres to established policies, procedures,
  and standards; trains and advises staff as necessary. Resolves problems as non-routine situations
  arise.
- Maintains system to ensure that all rates and codes are in conformance with applicable City Ordinances, and Standard Industrial Codes.
- Assists with scheduling system and billing updates. Line extension fees. Develops and generates reports as requested or required.
- Prepares departmental monthly report to be sent in to City Manager for monthly posting.
- Prepares reoccurring monthly adjustments for specified commercial accounts.
- Process work orders for meter exchanges (and billing rates) in the system to ensure correct billing of utility accounts.
- Processes bank draft through First Federal Bank on a weekly basis for all City of Lake City utility customers. Maintains reporting for correct drafting.
- Ensures that Customer Service operations are properly maintained; that the staff and systems are
  processing payments, bill customers and capture revenues properly, processes new accounts and
  termination services efficiently and in a timely manner.

- Promotes a high level of internal and external customer service from within the department, assists in
  ensuring that staff receives continuing customer service training and certificates.
- Assists in monitoring expenditures under area of responsibility, and assists in the preparation of the department budget.
- Assists staff in providing service to telephone and walkup customers as needed.
- Performs special projects as they develop and are assigned.
- Assists to develop strategies for implementing short and long-range business plans for improving customer service functions in support of strategic goals and objectives.
- Attends training as appropriate to enhance and maintain knowledge of trends and developments in the field.
- Assists independent auditors, answering inquiries and providing financial records and reports as requested internally.
- Evaluates performance indicators, both financial and operational, and assists with changes to rectify
  problems and ensures quality products and services. Assists with major data management and system
  changes.
- Assist the Customer Service Director with any and all request pertaining to the duties and function of the Customer Service Department

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

#### KNOWLEDGE, SKILLS, AND ABILITIES

**Equipment:** Uses small office equipment, including copy machines or multi-line telephone systems. Uses computers for word processing and/or accounting purposes.

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of Microsoft Office;
- Knowledge of cash handling, including balancing;

- Must be able to efficiently perform duties in fast paced environment;
- Ability to establish and maintain satisfactory relationships with the general public; and
- Ability to prepare operating and statistical tabulations and reports.

Minimum Qualifications: Requires graduation from high school or a GED, preferably supplemented by some college level work in business; and two years of experience in progressively responsible positions in the customer service field; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities. Must possess a valid Florida's Driver's License and have an acceptable driving record and maintain an acceptable driving record.

#### **ESSENTIAL PHYSICAL SKILLS**

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without a hearing aid)
- Ability to communicate both orally and in writing
- Walking, standing, bending

employment agreement with the employer, and requirements of the job may change. By signing below, I am indicating I have read and concur with the above description of my job.				
Print Name				
Signatura	 Date			
Signature	Date			

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an

# **City of Lake City, FL Classification Description**

Classification Title: CCTV SEWER CAMERA OPERATOR Pay Grade: 8
Department: DISTRIBUTION & COLLECTIONS FLSA Status: Non-Exempt

#### **General Description**

This position performs skilled work related to the City's collections system. Work is performed under the general direction of a D&C Collections Crew Leader.

#### **Nature of Work**

#### **Essential Functions:**

- Takes appropriate video recordings and photographs in accordance with PACP standards,
- Deploys televising equipment and conducts the inspection by directing the movement of the unit through the sewer system and adjusting the camera to diagnose problems.
- Entry of pipe assessment data and other job-related information into tracking software.
- Safely loading, maintaining, and driving vehicles as required to perform sanitary sewer maintenance and pipeline assessment in accordance with city policy.
- Maintains televising equipment in good operating condition by adjusting, cleaning, lubricating, and performing minor repairs.
- Completes all inspection reports and administrative documents including production logs, DPRs, DVIRs, etc., as required.
- · Assist in the cleaning of sewer lines as needed.
- Adhere to all of the safety requirements for the position on a site-specific basis.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

#### KNOWLEDGE, SKILLS, AND ABILITIES

**Equipment:** Uses or repairs heavy or complex machinery, construction equipment. Supervises employees using or repairing heavy or complex machinery. Uses small office equipment, such as copy machines, and computers.

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of

cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of the D.E.P. regulations for the operation, maintenance, and repair of collections system and respective components;
- Knowledge of methods, materials, equipment, and techniques used for the maintenance of existing collections system as well as future extensions for D.E.P. compliance;
- Skill in the use of, operation of, and assist in training of all standard mechanical tools/power tools/heavy equipment (i.e. street saw, tapping machines, locators, ditch witch, back-hoes, excavators etc.); and
- Ability to establish and maintain satisfactory relationships with the general public.

Minimum Qualifications: High school graduation or possession of an acceptable equivalency diploma. Must have a valid Florida driver's license. Must obtain a valid Florida Class "B" Commercial Driver's License with a tanker endorsement in one (1) year. Must have the ability to obtain a Class "C" Waste Water Collections Certification within one (1) year. Must possess a NASSCO (PACP, LACP, MACP) certification. Applicants will be required to pass a background check, pre-employment physical and drug screen.

#### **ESSENTIAL PHYSICAL SKILLS**

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without a hearing aid)
- Ability to communicate both orally and in writing
- Heavy (45 pounds and over) lifting and carrying
- Depth perception
- Distinguish colors
- Driving
- Climbing, Walking, Standing, Bending
- Tasting, Smelling

#### **Environmental Conditions:**

- Works inside/outside in various weather conditions such as but not limited to: noise, chemicals, dust, fumes, gases, solvents, grease or oils, slippery surfaces, uneven surfaces, electrical energy, and odors
- Works in roadways where vehicle traffic hazards exist and often utilities are placed
- Because of the exposure to raw sewage, a series of Hepatitis shots must be completed
- Works below ground level where trench boxes may be required /Confined spaces

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer, and requirements of the job may change. By signing below, I am indicating I have read and concur with the above description of my job.

#### **CCTV SEWER CAMERA OPERATOR**

Print:		<del>.</del> .	
Signature:	Employee	Date:	

### City of Lake City, FL Classification Description

Classification Title: DIRECTOR OF GIS

Pay Grade: Open

Department: GIS

FLSA Status: EXEMPT

#### **General Description**

This position is for a Director of Geographic Information Systems (GIS). The individual will perform under the supervision of the City Manager, or their designee, and work as a team member with various Utility divisions and City departments.

#### **Nature of Work**

Professional, supervisory, administrative, analytical, and technical work in support of GIS and other technology related projects and initiatives. Leads efforts in the use of GIS and other technologies to achieve a more robust, efficient, and effective work environment. Additionally, provides GIS related data and visuals to support decision-making across the organization.

#### Classification Standards

Positions allocated to this classification report to the City Manager, or their designee, and work under limited supervision. Work in this class is distinguished from lower classes by its emphasis on geomatics and utility mapping and design applications.

#### **Essential Job Functions**

- Oversees all enterprise GIS operations for the City, including database management and administration, data structure and database development, system administration.
- Manages the tactical and operational implementation of GIS components for city-wide and department initiatives, including analysis, mapping, application configuration and deployment, and geodatabase development.
- Responsible for management and supervision of GIS team members.
- Provide support and training opportunities for GIS team, including new hires.
- Provide guidance to GIS team for mapping, analysis, design, and data editing as needed.
- Provide forward-thinking guidance and direction for the development and implementation of new technologies, software, and innovative processes.
- Provides technical assistance to utility and city crews (i.e. natural gas, water, storm water, public
  works, reclaimed, or wastewater) and works closely with the Executive Director of Utilities and other
  Departments.
- Creates, maintains and updates all utility and City GIS layers.
- Uses GIS to assist with annexations, legal descriptions, easements, addressing, land use and zoning changes, permitting, grant applications, and new utility and/or public works construction projects.

- Interprets title searches, easement documentation, survey plats, metes and bounds descriptions, deeds, leases, legal descriptions and other survey and legal information to update GIS layers and insure accuracy of data included in the AM/FM/GIS system.
- Creates maintains and updates GIS data files, shape files, and attribute tables, including facilities data, parcel map data and other planimetric map data as required.
- Performs project management functions related to the City's GIS system.
- Creates map products and plans using GIS software.
- Maintains official City maps and prepares reports.
- Develops budget proposals and manages approved funds; controls expenditures.
- Attends GIS classes, seminars, regular city and county GIS User Group meetings and other specialproject GIS committee meetings as needed.
- Business workflow process mapping and Construction Maintenance Management System Implementation.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

#### Non-Essential Job Functions

- Assists with annual budget preparation.
- Coordinates necessary survey, engineering and field data for use in GIS production.
- Performs other related duties as assigned.

#### KNOWLEDGE, SKILLS, AND ABILITES

#### Critical Skills/ Expertise:

All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues.

- Knowledge of surveying and engineering mathematics and their applications to surveying and engineering computations.
- Knowledge of principles, practices, techniques, and instruments used in GPS field data acquisition.
- Knowledge of documentation and graphic representation of utility easements, utility right-of-ways, and utility property acquisitions.
- Skilled in using ESRI ArcGIS software, and the Microsoft Office suite.
- Ability to perform technical surveying computations.

- Ability to produce professional quality finished planimetric utility maps and/or plans.
- Ability to design a utility project from start to finish, including obtaining all necessary permits.
- Ability to communicate effectively, both orally and in writing.
- Ability to work effectively with co-workers, public, and other state agencies.

<u>Minimum Requirements:</u> Graduation from an accredited two-year college or technical school with major course work in Geomatics, Surveying and Mapping, Geography, GIS or related field and five-years progressively responsible experience in GIS implementation and utilities mapping/design or related field, or any equivalent combination of education and experience.

#### Licenses/ Certificates

Valid Florida Driver's License required.

#### **ESSENTIAL PHYSICAL SKILLS**

- Physical strength and agility sufficient to safely perform all essential job functions.
- Sitting for long periods of time
- Standing
- Walking
- Stooping
- Kneeling
- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without hearing aid)
- Moderate (up to 50 pounds) lifting and carrying
- Specific vision abilities include close vision, distance vision, color vision and ability to adjust focus.
- Work may require performance of tasks outdoors under varying climatic conditions.

#### **Environmental Conditions:**

- Works inside
- Works outside

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer and requirements of the job may change. By signing below, I am indicating I have read and concur with the above description of my job.

Print Name	Date	
 Signature	_	

# **City of Lake City, FL Classification Description**

Classification Title: GIS SUPERVISOR

Department: UTILITY ADMINISTRATION FLSA Status: EXEMPT

Pay Grade: 14

# **General Description**

This position is for a Geographic Information Systems (GIS) Supervisor. The individual will perform under the supervision of the Director of GIS and work as a team member with various Utility divisions and City departments.

#### Nature of Work

Professional and technical work applying GIS technology to specific disciplinary areas of utilities including applying the principles of geomatics as it relates to automated mapping and facilities management (AM/FM) systems.

#### Classification Standards

Positions allocated to this classification report to the Executive Director of Utilities and work under limited supervision. Work in this class is distinguished from lower classes by its emphasis on geomatics and utility mapping and design applications.

#### **Essential Job Functions**

- Responsible for management and supervision of GIS team members.
- Provide support and training opportunities for GIS team, including new hires.
- Provide guidance to GIS team for mapping, analysis, design, and data editing as needed.
- Provide forward-thinking guidance and direction for the development and implementation of new technologies, software, and innovative processes.
- Provides technical assistance to utility and city crews (i.e. natural gas, water, storm water, public
  works, reclaimed, or wastewater) and works closely with the Executive Director of Utilities and other
  Departments.
- Creates, maintains and updates all utility and City GIS layers.
- Uses GIS to assist with annexations, legal descriptions, easements, addressing, land use and zoning changes, permitting, grant applications, and new utility and/or public works construction projects.
- Interprets title searches, easement documentation, survey plats, metes and bounds descriptions, deeds, leases, legal descriptions and other survey and legal information to update GIS layers and insure accuracy of data included in the AM/FM/GIS system.
- Creates maintains and updates GIS data files, shape files, and attribute tables, including facilities data, parcel map data and other planimetric map data as required.
- Creates map products and plans using GIS software.

- Maintains official City maps and prepares reports.
- Attends GIS classes, seminars, regular city and county GIS User Group meetings and other specialproject GIS committee meetings as needed.
- Business workflow process mapping and Construction Maintenance Management System Implementation.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

#### Non-Essential Job Functions

- Assists with annual budget preparation.
- Coordinates necessary survey, engineering and field data for use in GIS production.
- Performs other related duties as assigned.

#### KNOWLEDGE, SKILLS, AND ABILIITES

#### Critical Skills/ Expertise:

All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues.

- Knowledge of surveying and engineering mathematics and their applications to surveying and engineering computations.
- Knowledge of principles, practices, techniques, and instruments used in GPS field data acquisition.
- Knowledge of documentation and graphic representation of utility easements, utility right-of-ways, and utility property acquisitions.
- Skilled in using ESRI ArcGIS software, AutoCAD software, and the Microsoft Office suite.
- Ability to perform technical surveying computations.
- Ability to produce professional quality finished planimetric utility maps and/or plans.
- Ability to design a utility project from start to finish, including obtaining all necessary permits.
- Ability to communicate effectively, both orally and in writing.
- Ability to work effectively with co-workers, public, and other state agencies.

Minimum Requirements: Graduation from an accredited two year college or technical school with major course work in Geomatics, Surveying and Mapping, Geography, GIS or related field and five-years progressively responsible experience in GIS implementation and utilities mapping/design or related field, or any equivalent combination of education and experience.

#### Licenses/ Certificates

Valid Florida Driver's License required.

### **ESSENTIAL PHYSICAL SKILLS**

- Physical strength and agility sufficient to safely perform all essential job functions.
- · Sitting for long periods of time
- Standing
- Walking
- Stooping
- Kneeling
- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without hearing aid)
- Moderate (up to 50 pounds) lifting and carrying
- Specific vision abilities include close vision, distance vision, color vision and ability to adjust focus.
- Work may require performance of tasks outdoors under varying climatic conditions.

#### **Environmental Conditions:**

- Works inside
- Works outside

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer and requirements of the job may change. By signing below, I am indicating I have read and concur with the above description of my job.

Print Name	Date
Signature	_

# City of Lake City, FL Classification Description

**Classification Title: NATURAL GAS SUPERVISOR** 

**Department: NATURAL GAS** 

Pay Grade: 13

**FLSA Status: Exempt** 

# **General Description**

This position requires difficult, skilled supervisory work requiring judgment in the operations of the Natural Gas Department. Work is performed under the general Supervision of the Natural Gas Superintendent.

# **Nature of Work**

#### **Essential Functions:**

- Under the Supervision of the Natural Gas Superintendent, supervises and coordinates all aspects of safety and skills training necessary for the entire gas department.
- Plans, assigns, and supervises the work of the subordinate employees engaged in the installation of measurement and regulation equipment.
- Performs field inspections and reviews blue prints.
- Supervises the installation of new services, customer piping, and appliances and conversion of gas
  equipment in accordance with the Standard Gas Code requirements.
- Requisitions for needed materials, equipment and supplies.
- Markets gas usage with developers and builders.
- Responds to calls pertaining to gas emergencies.
- Must be able to respond to emergency after hours callout.
- Assist superintendent with responsibilities for assigned regulatory assignments.
- Assist superintendent with planning and organizing gas training programs.
- Assist the superintendent with customer complaints, and reviewing tap applications
- Under the supervision of the superintendent assigns activities for crews on daily/weekly basis.
- Supervisory responsibilities include carrying out City policies and procedures as defined in the employee handbook. Under the supervision of the superintendent appraising performance, discipling employees as necessary, addressing complaints, and problem resolution.
- Evaluates operations and activities of assigned responsibilities; recommends improvements and modifications.
- Supervisory responsibilities include carrying out City policies and procedures as defined in the

employee handbook. Under the supervision of the director appraising performance, discipling employees as necessary, addressing complaints, and problem resolution.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

#### KNOWLEDGE, SKILLS, AND ABILITIES

Equipment: Uses computers for word processing and/or accounting purposes. Uses heavy construction equipment. Uses or supervises employees using heavy or complex machinery, such as backhoes and trenches etc.

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the pubic; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of use and operation of instruments used in gas service work;
- Must maintain minimum operator qualifications of a Natural Gas Technician III.
- Knowledge of minimum requirements and codes by Federal Department of Transportation and Florida Public Service Commission
- Knowledge of natural gas distribution systems, location and size of valves, meters and regulators;
- Knowledge of the occupational hazards and safety precautions of the work;
- Knowledge of approved methods, materials and tools used in gas piping, installation and maintenance work;
- Knowledge of methods of determining necessary pipe size to supply any number of appliances on customer's premises whether it is residential, commercial, or industrial in nature;
- Ability to plan and supervise the work of others in a manner conducive to full performance;
- Ability to read and interpret blueprints, diagrams, sketches and construction plans; to keep records and prepare reports; and
- Ability to drive and operate gas department vehicles and equipment.

Minimum Qualifications: Must be a High school graduate or possession of an acceptable equivalency diploma (GED), five (5) years in a gas utility or Natural Gas Distribution system. Must have two (2) years of supervisory experience. A valid State Commercial Driver's License "B" within six (6) months of hire. A comparable amount of training, education or experience can be substituted for the minimum qualifications.

#### **ESSENTIAL PHYSICAL SKILLS**

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without hearing aid)
- Moderate (14 to 44 pounds) lifting and carrying
- Walking
- Standing
- Kneeling

- Bending
- Stooping
- Pulling
- Driving

Signature

Smelling

## **Environmental Conditions:**

- Works inside and outside in various types of weather
- Works with fumes, smoke, gases, grease, flames, electricity
- May work with hazardous surfaces, odors
- May work in water
- Works below ground level where trench box may be used/confined spaces.
- Works in roadways where vehicle traffic hazards exists and often utilities are placed.
- Because of the presence of congruent utilities (i.e. sewer) the exposure to raw sewage is possible, a series
  of Hepatitis shots must be completed

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement

with the employer, and requirements of the concur with the above description of my j	ie job may change. By signing below, I am indicating I nave read ai ob.
Print Name	
	:

Date

# City of Lake City, FL Classification Description

Classification Title: Wastewater Maintenance Supervisor

Pay Grade: 12

Department: Wastewater FLSA Status: Exempt

# **General Description**

This is supervisory work responsible for continuous, twenty-four hour operation an efficient process control of the wastewater treatment plants and Sprayfield/Wetlands as necessary. Work is performed under the general direction of the Wastewater Director.

# **Nature of Work**

#### **Essential Functions:**

- Supervises employees, inspects treatment Plants and Wetlands/Sprayfield equipment.
- Prepares operational and other written and verbal reports.
- Prepares work schedules. Evaluates work performed by employees.
- Coordinates between maintenance and operations.
- Supervises plant maintenance and equipment repair.
- Keeps inventory of equipment and maintenance schedules.
- Acquires quotes and/or estimates for budgetary purposes or needed repairs.
- Evaluates mechanical failures and schedules work orders.
- Conducts employee safety and other training.
- Supervises and schedules grounds maintenance.
- Ensures safe operating conditions.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

#### KNOWLEDGE, SKILLS, AND ABILITIES

Equipment: Uses computers for word processing and/or accounting purposes. Supervises the use and

repair of heavy equipment and plant equipment.

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of the occupational hazards to worker's health and individual safety involved in the wastewater treatment plants and Sprayfield/wetlands.
- Ability to apply these rules and knowledge to assure precautionary measures are in place and adhered to:
- Ability to diagnose equipment failures or malfunctions and assign appropriate individual to perform the repairs;
- Ability to organize, establish priorities, supervise technical employees and to assure high quality operations at all times;
- Ability to develop sound record keeping procedures and to prepare accurate records;
- Ability to understand complex directions and to follow moderately complex prints and sketches;
- Ability to prepare written reports and to be able to present them orally and professionally; and
- Ability to communicate effectively in writing and orally.

Minimum Qualifications: Must be a high school graduate or possess a General Education Diploma (GED) and five (5) years of experience in the operation and maintenance of mechanical, electrical, chemical feed systems and process control of a modern, wastewater treatment plant. Must have a valid Florida Class "B" Commercial Driver's License (CDL).

#### **ESSENTIAL PHYSICAL SKILLS**

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without hearing aid)
- Ability to communicate both orally and in writing
- Heavy (45 pounds and over) lifting and carrying
- Depth Perception
- Distinguish colors
- Walking
- Standing
- Bending
- Smelling
- Tasting
- Driving

#### **Environmental Conditions:**

- Works inside
- Works out-of-doors in various weather conditions with: noise, dust, fumes, gases, chemicals, solvents, grease or oils, electrical energy, slippery surfaces, uneven surfaces, in or with moving objects and odors
- Works at heights (up to 60 feet)
- Works in poor lighting
- Works with vibrations

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer, and requirements of the job change. By signing below I am indicating I have read and concur with the above description of my job.

Print Name:		
Signature:	Date:	

# City of Lake City, FL **Classification Description**

Classification Title: WATER & WASTEWATER INSPECTOR Pay Grade: 12 **FLSA Status: Non-Exempt** 

**Department: DISTRIBUTION & COLLECTIONS** 

# **General Description**

This position performs skilled work related to the City's potable water, reclaimed water distribution, collection systems. Work is performed under the general direction of a D&C Superintendent.

# **Nature of Work**

#### **Essential Functions:**

- Responsible for making safety, performance, and job quality the primary focus of all employees under their supervision.
- Coordinate safe movement of personnel, equipment, and products to and from job sites.
- Monitoring projects/construction progress and conducting on-site inspections, including final inspections.
- Assuring compliance with standard specifications, regulations, and appropriate construction techniques.
- Preparing and maintaining project/construction reports, activity reports, and logs.
- Providing solutions to ensure compliance with required standards, specifications, and codes.
- Participating in pre-construction and construction progress meetings and authorizing appropriate changes to designs or construction.
- Coordinating water main shut downs, air and vacuum tests, and bypass pumping.
- Available after hours, including weekends and holidays, to coordinate with contractors on projects.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform all duties as assigned.)

#### KNOWLEDGE. SKILLS, AND ABILITIES

Equipment: Uses or repairs heavy or complex machinery, construction equipment. Supervises employees using or repairing heavy or complex machinery. Uses small office equipment, such as copy machines, and computers.

Critical Skills/ Expertise: All employees must possess knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with stated policies, be appropriate groomed and attired so as to present a professional image in accordance with the organization's mission, goals, and policies; report for work promptly and properly prepared at the time and place required by the assignment or orders; notify the appropriate supervisor of intended absences in accordance with stated rules; conform with standards and rules regarding use of accrued time; demonstrate a polite, helpful, courteous, and professional image when engaged in any activity with the public; operate and care for equipment to manufacturer's specifications and/or within the specified parameters and in accordance with policies; demonstrate an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of the D.E.P. regulations for the operation, maintenance, and repair of distribution and collection systems and respective components;
- Knowledge of methods, materials, equipment, and techniques used for the maintenance of existing distribution and collection systems as well as future extensions for compliance with D.E.P.;
- Skill in the use of, operation of, and assist in training of all standard mechanical tools/power tools/heavy equipment (i.e. street saw, tapping machines, locators, ditch witch, back-hoes, excavators etc.); and
- Ability to establish and maintain satisfactory relationships with the general public.

Minimum Qualifications: High school graduation or possession of an acceptable equivalency diploma. ten (10) years' experience in the installation, maintenance, and repair distribution and collections systems. Must possess a valid Florida Class "A" Commercial Driver's License. Must possess a Water Distribution Level One License. Must possess a Class "C" Wastewater Collections Certification. Must possess MOT certification. Must possess a Backflow Certification.

#### **ESSENTIAL PHYSICAL SKILLS**

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without a hearing aid)
- Ability to communicate both orally and in writing
- Heavy (45 pounds and over) lifting and carrying
- Depth perception
- Distinguish colors
- Driving
- Climbing, Walking, Standing, Bending
- Tasting, Smelling

#### **Environmental Conditions:**

- Works inside/outside in various weather conditions such as but not limited to: noise, chemicals, dust, fumes, gases, solvents, grease or oils, slippery surfaces, uneven surfaces, electrical energy, and odors
- Works in roadways where vehicle traffic hazards exist and often utilities are placed
- May be subject to after hours call out requiring technical decisions without supervision
- Because of the presence of congruent utilities (i.e. sewer) the exposure to raw sewage is possible, a series of Hepatitis shots must be completed
- In dampened areas Cathodic conditions may also be present
- Works below ground level where trench boxes may be required / Confined spaces

#### **WATER & WASTEWATER INSPECTOR**

<b>SELECTION GUIDELINES:</b> Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement with the employer, and requirements of the job change. By signing below I am indicating I have read and concur with the above description of my job.		
Signature	Date	
Print Name		

#### File Attachments for Item:

4. Discussion and Possible Action: Proposal from Tetra Tech in the amount of \$10,000.00 for reassessment of City Hall (City Manager Paul Dyal)

Reference: Minutes - July 5, 2022 Item #11 and October 3, 2022 Item #3  $\,$ 

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on July 5, 2022 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen Witt

#### ROLL CALL

Mayor/Council Member Stephen M. Witt City Council Jake Hill, Jr.

> Eugene Jefferson C. Todd Sampson Frederick Koberlein, Sr.

Paul Dval

City Attorney Interim City Manager

Sergeant-at-Arms

**Assistant Chief Andrew Miles Audrey Sikes** 

City Clerk

#### PROCLAMATIONS - None

#### **MINUTES**

1. June 21, 2022 Regular Session

Mr. Sampson made a motion to approve the June 21, 2022 regular session minutes as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

#### APPROVAL OF AGENDA

Mayor Witt added Chris Wynn with the Florida Wildlife Commission as a presentation. **Mr. Sampson** made a motion to approve the agenda as amended. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION - PERSONS WISHING TO ADDRESS COUNCIL

- Sylvester Warren
- Befaithful Coker
- Shawn Holmgren

#### APPROVAL OF CONSENT AGENDA

2. Farm to Table Event - Thursday, September 29, 2022 at 6:30 PM, Darby Pavilion. Staff is requesting \$3,000 in matching funds for this Joint City/County Community Event spotlighting our local agriculture community and our local culinary chefs.

Mr. Sampson made a motion to approve the consent agenda consisting of the item listed above. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

#### **PRESENTATIONS**

3. Discussion and Possible Action - Dr. Christopher Esing - Requesting approval to remove and replace the existing World War 1 Memorial with donated funds.

Mr. Sampson made a motion to approve the request by Dr. Chris Esing to move and replace the existing World War I Memorial. The motion provides authorization to remove the existing memorial and to place it at Desoto Park in front of the trench mortar. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Jefferson Aye
Mr. Hill Aye
Mayor Witt Aye

4. Discussion and Possible Action - Dale Williams, Executive Director, Lake Shore Hospital Authority - Provide an update on the Lake Shore Hospital Campus and discuss the lots deeded by the Lake Shore Hospital Authority to the City of Lake City for a new City Hall.

Dale Williams provided members with an update on the Lake Shore Hospital Campus. He reported there were three requests for proposals of use for the hospital: A Veterans Affairs Transitional housing facility with medical care – relating to Veterans; a Meridian Behavioral Health Care Intake Facility; and an interest from Florida Gateway College.

Mr. Williams asked for guidance on the 12 lots that were previously donated to the City by the Lake Shore Hospital Authority, and stated the hospital would have a use for the lots if the City determines they are not needed.

Members discussed the lots and concurred to determine whether or not the lots would be needed by the City.

5. Chris Wynn – Lake Montgomery Project

Mr. Wynn presented and reviewed the PowerPoint handouts provided to members, as well as a revised agreement between the City, County, and the Florida Wildlife Commission.

Members concurred to put the agreement on the next agenda for approval.

Mr. Hill spoke in favor of the Lake Montgomery Project, as well as the Gwen Lake Project.

#### Ordinances

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2022-2225. City Council Ordinance No. 2022-2225 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2022-2225. No one asked to speak on City Council Ordinance No. 2022-2225, therefore Mayor Witt closed the public hearing.

6. City Council Ordinance No. 2022-2225 (final reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 22-04, by the property owner of said acreage, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use classification from Commercial to Residential, Medium Density (less than or equal to 8 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Mr. Sampson made a motion to approve City Council Ordinance No. 2022-2225 on final reading, amending the Future Land Use Plan Map of the City of Lake City Comprehensive Plan as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 22-04, by the property owner of said acreage, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, and providing for changing the Future Land Use classification from Commercial to Residential, Medium Density (less than or equal to 8 dwelling units per acre) of certain lands within the corporate limits of the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2022-2227. City Council Ordinance No. 2022-2227 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2022-2227. No one asked to speak on City Council Ordinance No. 2022-2227, therefore Mayor Witt closed the public hearing.

7. City Council Ordinance No. 2022-2227 (final reading) - An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 22-03, by the

property owner of said acreage; providing for rezoning from commercial, General (CG) to Residential, Multiple Family-1 (RMF-1) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Mr. Jefferson made a motion to approve City Council Ordinance No. 2022-2227 on final reading, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 22-03, by the property owner of said acreage, and providing for rezoning from commercial, General (CG) to Residential, Multiple Family-1 (RMF-1) of certain lands within the corporate limits of the City of Lake City, Florida. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Sampson Aye
Mr. Hill Aye
Mayor Witt Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2022-2228. City Council Ordinance No. 2022-2228 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2022-2228. No one asked to speak on City Council Ordinance No. 2022-2228, therefore Mayor Witt closed the public hearing.

City Council Ordinance No. 2022-2228 (final reading) - An ordinance of the City 8. of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an Application, Z 22-04, by the property owner of said acreage; providing for rezoning from Residential, Single Family-1 (RSF-1) to Residential, Multiple Family-1 (RMF-1) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Mr. Sampson made a motion to approve City Council Ordinance No. 2022-2228 on final reading, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an Application, Z 22-04, by the property owner of said acreage, and providing for rezoning from Residential, Single Family-1 (RSF-1) to Residential, Multiple Family-1 (RMF-1) of the City of Lake City, Florida. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Jefferson Aye
Mr. Hill Aye
Mayor Witt Aye

#### Resolutions

9. Motion is needed to remove City Council Resolution No. 2022-068 from the table.

Mr. Sampson made a motion to remove City Council Resolution No. 2022-068 from the table. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

City Council Resolution No. 2022-068 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Colin Baenziger & Associates; providing for executive recruitment services related to the employment of a City Manager; declaring an emergency pursuant to Section 2-181 of the City Code; authorizing an agreement price not-to-exceed \$29,500.00; providing for conflict; and providing for an effective date.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson made a motion to approve City Council Resolution No. 2022-068, authorizing the execution of a contract with Colin Baenziger & Associates; providing for executive recruitment services related to the employment of a City Manager; declaring an emergency pursuant to Section 2-181 of the City Code, and authorizing an agreement price not-to-exceed \$29,500.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Jefferson Aye
Mr. Hill Aye
Mayor Witt Aye

### Other Items

10. Discussion and Possible Action - Consider Interviewing David Lynch and Robert Wilford (Presenter: Mayor Stephen Witt)

Mr. Hill spoke in favor of interviewing Mr. Lynch and Mr. Wilford.

Mayor Witt expressed concern for interviewing Mr. Lynch and Mr. Wilford if they aren't going to be considered for the position.

Mr. Jefferson stated he had no objections to interviewing both potential candidates to see if they would be considered going forward.

Mr. Sampson spoke in favor of waiting to see the results provided by the Baenziger firm, and suggested then moving forward with Mr. Lynch and Mr. Wilford.

Members concurred to have all persons interested in the City Manager position to go through the Colin Baenziger & Associates firm.

PUBLIC COMMENT: Sylvester Warren; Shawn Holmgren

11. Discussion and Possible Action: City Hall Update (Interim City Manager Paul Dyal)

Mr. Dyal reported Tetra Tech would be willing to send their original engineer for \$10,000.00 to redo the City Hall structural analysis, and provide an updated report.

Mr. Jefferson made a motion to move forward with Tetra Tech performing a new structural analysis of City Hall. The motion identifies the \$10,000 funding source as contingency or general fund. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye Mr. Sampson Aye Mr. Hill Aye Mayor Witt Aye

12. Discussion and Possible Action - Police Officers Pension Board Appointee (Presenter: Mayor Stephen Witt)

Mayor Witt reminded members there was still a need for a Police Officers Pension Board Appointee.

13. Discussion and Possible Action - Fire Pension Board Appointee (Presenter: Mayor Stephen Witt)

Mayor Witt reminded members there was still a need for a Fire Pension Board Appointee.

#### **NEW BUSINESS**

#### <u>Ordinances</u>

14. City Council Ordinance No. 2022-2229 (first reading) - An ordinance of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the rules of City Council Meetings; providing for training of appointees to special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date. Mr. Sampson made a motion to approve City Council Ordinance No. 2022-2229 on first reading, amending Chapter 2, Article 2, of the City Code of Ordinances; providing for amendments to the rules of City Council Meetings, and providing for training of appointees to

special standing committees. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

### Resolutions

15. City Council Resolution No. 2022-069 - A resolution of the City Council of the City of Lake City, Florida authorizing the sale of 2004 vactor truck to the City of High Springs; providing for the purchase price of \$8,000.00; providing for the removal of the asset from the City's fixed assets; and providing for an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-069, authorizing the sale of 2004 vactor truck to the City of High Springs; providing for the purchase price of \$8,000.00, and providing for the removal of the asset from the City's fixed assets. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

16. City Council Resolution No. 2022-070 - A resolution of the City Council of the City of Lake City, Florida calling for an election to be held August 23, 2022; providing for the election of a Council Member from District Ten; providing for the election of a Council Member from District Fourteen; providing for the City Clerk to coordinate arrangements for said election with the Columbia County Supervisor of Elections; and directing the Clerk to publish notice of the election. Mr. Sampson made a motion to approve City Council Resolution No. 2022-070, calling for an election to be held August 23, 2022; providing for the election of a Council Member from District Ten; providing for the election of a Council Member from District Fourteen; providing for the City Clerk to coordinate arrangements for said election with the Columbia County Supervisor of Elections; and directing the Clerk to publish notice of the election. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye Mr. Hill Aye Mr. Jefferson Aye Mayor Witt Aye 17. City Council Resolution No. 2022-071 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the Second Amendment to the Memorandum of Agreement with Suwannee River Water Management District; providing for an extension of the contract's deadline for deliverable to August 15, 2022; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-071, authorizing the execution of the Second Amendment to the Memorandum of Agreement with Suwannee River Water Management District, and providing for an extension of the contract's deadline for deliverable to August 15, 2022. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye Mr. Sampson Aye Mr. Hill Aye Mayor Witt Aye

#### DEPARTMENTAL ADMINISTRATION

Procurement Director Karen Nelmes reports the City Attorney Evaluation Committee Meeting will be on July 26, 2022 at 6:00 PM as a Special Called City Council Meeting.

Mr. Dyal reported the only vacancies at the moment within the City were the City Manager and Assistant City Manager positions. He stated the City was running well and has outstanding staff.

Mr. Sampson noted he has fewer calls of complaints.

Ms. Sikes verified, she is to contact the two candidates who reached out to the City regarding the City Manager position, and to submit their information to the Colin Baenziger Firm.

#### COMMENTS BY COUNCIL MEMBERS

Mr. Hill reported, he will be hosting a Community Day on Saturday, August 6, 2022, from 1:00 PM until 4:00 PM, next to Memorial Stadium. He stated school supplies would be given out.

Mr. Sampson asked for an update on the cameras at Annie Mattox Park.

Mr. Hill complimented Mr. Dyal on his filling in as Interim City Manager.

Mr. Sampson asked for an update on the Gwen Lake Project to be placed on the next agenda.

#### **ADJOURNMENT**

All matters having been handled, the meeting adjourned at 7:20 PM on a motion made and duly seconded.

•	
	Stephen M. Witt, Mayor/Council Member
Audrey Sikes, City Clerk	

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on October 3, 2022 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

#### PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

#### **ROLL CALL**

Mayor/Council Member Stephen M. Witt City Council Jake Hill, Jr.

Eugene Jefferson
C. Todd Sampson
Eradoriak Kabarlain III

City Attorney Frederick Koberlein, Jr.

City Manager Paul Dyal

Sergeant-at-Arms Chief Gerard Butler

City Clerk Audrey Sikes

#### PROCLAMATIONS - None

#### **MINUTES**

- 1. September 19, 2022 Regular Session
- 2. September 27, 2022 Emergency Meeting

Mr. Jefferson made a motion to approve the September 19, 2022 Regular Session and September 27, 2022 Emergency Session minutes as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

#### APPROVAL OF AGENDA

Mr. Jefferson made a motion to approve the agenda as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION - PERSONS WISHING TO ADDRESS COUNCIL - None

APPROVAL OF CONSENT AGENDA - None

PRESENTATIONS - None

**OLD BUSINESS** 

Ordinances - None

#### Other Items

3. City Hall Update - (Presenter: City Manager Paul Dyal)

Mr. Dyal requested guidance from members on moving forward with the reassessment of City Hall to be performed by Tetra Tech, the lowest bidder.

Members concurred to wait until the full council is seated before deciding on the assessment of the current City Hall building.

4. Correspondence from Koberlein Law Offices regarding Coker v City Case No: 21-268-CA & 21-288-CA

Mr. Koberlein reported the City's motions to dismiss the two lawsuits were granted, and the correspondence provided in the agenda is for informational purposes only.

Mr. Hill inquired as to whether Ricky Jernigan could be sworn in any earlier than November due to the Court's rulings, to which Mr. Koberlein stated no, per the City Charter he would be sworn in the same time as Ms. Chevella Young.

#### **NEW BUSINESS**

#### Ordinances - None

#### Resolutions

5. City Council Resolution No. 2022-099 - A resolution of the City Council of the City of Lake City, Florida, authorizing and ratifying the appointment of a City Attorney; providing for the appointment of the law firms of Robinson, Kennon & Kendron, P.A., and Folds & Walker, LLC; providing for the execution of an agreement for legal services; and providing for an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-099, authorizing and ratifying the appointment of a City Attorney; providing for the appointment of the law firms of Robinson, Kennon & Kendron, P.A., and Folds & Walker, LLC, and providing for the execution of an agreement for legal services. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

6. City Council Resolution No. 202-108 - A resolution of the City Council of the City of Lake City, Florida, awarding a project at the Lake City Gateway Airport to CGC, Inc.; providing for the Taxiway C realignment, and the rehabilitation of the transient apron and taxilanes; providing for the execution of a contract; providing

for a total cost not-to-exceed \$2,509,228.50; and providing for an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-108, awarding a project at the Lake City Gateway Airport to CGC, Inc.; providing for the Taxiway C realignment, and the rehabilitation of the transient apron and taxilanes; providing for the execution of a contract, and providing for a total cost not-to-exceed \$2,509,228.50. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

7. City Council Resolution No. 2022-109 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with the North Central Florida Regional Planning Council; providing for Comprehensive Planning Services and Growth Management Services; providing for a term of twelve months beginning October 1, 2022; providing for a fixed fee amount of \$23,500.00; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-109, authorizing the execution of an agreement with the North Central Florida Regional Planning Council; providing for Comprehensive Planning Services and Growth Management Services; providing for a term of twelve months beginning October 1, 2022, and providing for a fixed fee amount of \$23,500.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

### Other Items

8. Discussion and Possible Action: Consider having the City Council Meeting for November 21, 2022 at the Columbia County School Board Auditorium for the swearing in of the two new council members (Presenter: Mayor Stephen Witt)

All members concurred to change the location of the November 21, 2022 City Council Meeting to the Columbia County School Board Auditorium.

9. Discussion and Possible Action - Lake City Municipal Police Officer's Pension Trust Fund (Presenter: Mayor Stephen Witt)

On September 21, 2022 Clarence Cannon resigned from the Board of Trustees. The Board now has two board member vacancies.

#### COMMENTS BY COUNCIL MEMBERS

Mr. Hill apologized for being late and thanked City employees for being on call throughout Hurricane lan.

Mr. Sampson reminded members Coffee with a Cop would be Wednesday, October 5, between 9-10:30 AM.

Mayor Witt announced the upcoming dates of interest:

Tuesday, October 4 8:00 APM National Night Out

Lake City Police & Fire Parking Lot – 161 NW Main Blvd

Monday, November 21 City Council Meeting - Swearing in of new Council Members

#### **ADJOURNMENT**

All matters having been handled, the meeting adjourned at 6:18 PM on a motion made and duly seconded.

	Stephen M. Witt, Mayor/Council Member
Audrey Sikes, City Clerk	

#### File Attachments for Item:

5. City Council Resolution No. 2022-132 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City, by and through the Lake City Police Department to accept quote from Axon Enterprises, Inc. for purchase of tasers and associated equipment and to authorize the execution of any contracts with Axon Enterprises, Inc. related to the purchase of tasers and associated equipment; providing for cost not to exceed \$154,380.38; and providing for an effective date.

	MEETING DATE	
	12-5-22	
_		

# CITY OF LAKE CITY Report to Council

COUNCIL AGENDA	
SECTION	
ITEM	
NO.	

SUBJECT:

**Taser Equipment Replacement** 

**DEPT / OFFICE:** 

Lake City Police Department

Originator: Chief Gerald Butler	7	
City Manager	Department Director	Date
Paul Dyal	Chief Gerald Butler	11-30-22

**Recommended Action:** Approve purchase of AXON Taser 7 model for all sworn officers to replace current AXON X2 platform tasers.

Current Tasers will be destroyed by Lake City Police Department, per AXON contract conditions.

**Summary, Explanation, & Background:** Department needs to purchase replacement tasers. Current equipment is at the end of life, end of warranty, and end of contract. Current tasers are provided with no liability coverage from any issues that may arise from their use, leaving the City of Lake City, as well as the Lake City Police Department, open to possible lawsuits. Newer taser model improves efficiency and safety in its use.

# AXON Enterprise Inc. Quote

47 Taser 7 \$154,380.38 5-year contract price (payable in five (5) payments of \$30,876.08 each year)

Includes holsters, ammunition, battery pack, charging docks, warranty, license, and other equipment for use in conjunction with Taser 7 model, as shown in attached quote.

#### **Alternatives:**

No tasers available for officers' use to promote safety and well-being of the citizens of Lake City by apprehension of suspect criminals.

#### Source of Funds:

Approved Budget FY 23: Line item under account 001.11.521-030.52 Operating Supplies \$24,117.00.

#### **Financial Impact:**

5 year contract cost of \$154,380.38 is payable in 5 instalments of \$30,876.08 due October 2022, 2023, 2024, 2025, and 2026. If updated quote exceeds original budgeted amount, difference in yearly contract cost will be paid from the Lake City Police Department's general fund.

#### **CITY COUNCIL RESOLUTION 2022-132**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA, AUTHORIZING THE CITY, BY AND THROUGH THE LAKE CITY POLICE DEPARTMENT, TO ACCEPT QUOTE FROM AXON ENTERPRISES, INC. FOR PURCHASE OF TASERS AND ASSOCIATED EQUIPMENT AND TO AUTHORIZE THE EXECUTION OF ANY CONTRACTS WITH AXON ENTERPRISES, INC. RELATED TO THE PURCHASE OF TASERS AND ASSOCIATED EQUIPMENT; PROVIDING FOR COST NOT TO EXCEED \$154,380.38; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lake City, Florida (hereinafter the "City"), by and through the Lake City Police Department (hereinafter, "LCPD") finds that it is in the City's best interest to purchase new Tasers and associated equipment to replace LCPD's current, out-of-date Tasers and associated equipment; and

**WHEREAS**, LCPD has received a quote from Axon Enterprises, Inc. for the purchase of new Tasers and associated equipment for a cost not to exceed \$154,380.38; and

**WHEREAS**, the City Council finds that the purchase of new Tasers and associated equipment, consistent with the Quote attached hereto and made a part of this resolution, is in the best interest of the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE CITY, FLORIDA AS FOLLOWS:

<u>Section 1.</u> The above recitals are all true and accurate and are incorporated herein and made a part of this resolution.

<u>Section 2.</u> The City Council, through LCPD, hereby authorizes the acceptance of the Quote from Axon Enterprises, Inc. for a cost not to exceed \$154,380.38.

**Section 3.** The payments due Axon Enterprises, Inc. on the attached Quote of \$154,380.38 are in five (5) annual installments of \$30,876.08 due in October of calendar years, 2022, 2023, 2024, 2025 and 2026.

<u>Section 4</u>. LCPD did not budget the total cost of the October 2022 payment and will utilize \$30,876.08. If the annual payments exceed the budgeted amount for this expenditure, any difference will be paid from LCPD's general fund.

Section 5. The City, by and through LCPD, is hereby authorized to accept the Quote attached hereto from Axon Enterprises, Inc. for a cost not to exceed \$154,380.38 and to execute any associated contracts with Axon Enterprises, Inc. Section 6. Effective Date. This resolution shall take effect immediately upon adoption. PASSED AND ADOPTED at a meeting of the City Council on this \_\_\_\_ day of December, 2022. CITY OF LAKE CITY, FLORIDA Stephen M. Witt, Mayor ATTEST: APPROVED AS TO FORM AND LEGALITY: BY: \_\_\_\_\_ BY: \_\_\_\_ Audrey E. Sikes, City Clerk Thomas J. Kennon, III City Attorney



Axon Enterprise, Inc. 17800 N 85th St. Scottsdale, Arizona 85255 United States VAT: 86-0741227 Domestic: (800) 978-2737 International: +1.800.978.2737

Q-330753-44894.623JC

Issued 11 29/0022 Quote Expiration: 12/30/2022

stimated Contract Start Date: 02:01/2023

Account Number: 112724 Payment Terms: N30 Delivery Method: Fedex - Ground

SHIP TO
Delivery-225 NW Main Blvd
225 NW Main Blvd
Lake City, FL 32055-3919
USA

BILL TO Lake City Police Dept.-FL 205 N Marion Ave Lake City, FL 32055-3918 USA Email: SALES REPRESENTATIVE

Jen Carletto-Berg
Phone:
Email: |cberg@axon.com
Fax:

PRIMARY CONTACT
Kevin Johns
Phone: (386) 288-4648
Email: johnsk@kdla.com
Fax: (386) 719-5463

#### **Quote Summary**

Program Length	60 Months
TOTAL COST	\$154,380.38
ESTIMATED TOTAL W/ TAX	\$154,380.38

#### **Discount Summary**

Average Savings Per Year	\$9,953.58
TOTAL SAVINGS	\$49,767.88

#### **Payment Summary**

Date	Subtotal	Tax	Total
Jan 2023	\$30,876.08	\$0.00	\$30,876.08
Jan 2024	\$30.876.08	\$0.00	\$30,876.08
Jan 2025	\$30.876.08	\$0.00	\$30,876.08
Jan 2026	\$30.876.08	\$0.00	\$30,876.08
Jan 2027	\$30,876,06	\$0.00	\$30,876.06
Total	\$154,380.38	\$0.00	\$154,380.38

Page 1

Quote List Price: Quote Subtotal: \$204,148.26 \$154,380.38

**Pricing** 

All deliverables are detailed in Delivery Schedules section lower in proposal

ltern	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
2021 Taser 7	Certification Bundle							
20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER		3	\$84,24	\$69.20	\$207.60	\$0.00	\$207.60
20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER		44	\$84.24	\$69.20	\$3,044.80	\$0.00	\$3,044.80
20050	HOOK-AND-LOOP TRAINING (HALT) SUIT		1	\$789.75	\$648.76	\$648.76	\$0.00	\$648.76
2024B	TASER EVIDENCE.COM ACCESS LICENSE	60m	47	\$300.00	\$248.93	\$11,699.71	\$0.00	\$11,699.71
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		141	\$38.95	\$32.00	\$4,512.00	\$0.00	\$4,512.00
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12- DEGREE) NS		141	\$38.95	\$32.00	\$4,512.00	\$0.00	\$4,512.00
20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R		47	\$1,810.00	\$1,201.89	\$56,488.83	\$0.00	\$56,488.83
22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS		47	\$50.23	\$41.26	\$1,939.22	\$0.00	\$1,939.22
22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12- DEGREE) NS		47	\$50.23	\$41.26	\$1,939.22	\$0.00	\$1,939.22
20248	TASER EVIDENCE.COM ACCESS LICENSE	60m	1	\$300.00	\$248.93	\$248.93	\$0.00	\$248.93
30087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)		1	\$157.95	\$129.75	\$129.75	\$0.00	\$129.75
80008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R		1	\$1,810.00	\$1,486.87	\$1,486.87	\$0.00	\$1,486.87
30090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7		1	\$78.98	\$64.88	\$64.88	\$0.00	\$64.88
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	010000000000000000000000000000000000000	94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		94	\$38.95	\$32.00	\$3,008,00	\$0.00	\$3,008.00
2175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12- DEGREE) NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
2176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12- DEGREE) NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
2176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12- DEGREE) NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
2176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12- DEGREE) NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
2176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12- DEGREE) NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
0018	TASER 7 BATTERY PACK, TACTICAL		56	\$90.56	\$74.39	\$4,165.84	\$0.00	
2177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$4,165.84 \$3,008.00
2177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	(1485-444-A	94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
2178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE,		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00

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Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
	CLOSE QUART NS						AND THE SEA STORY OF THE SEA	
22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS		94	\$38.95	\$32.00	\$3,008.00	\$0.00	\$3,008.00
20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	60m	47	\$150.00	\$123.23	\$5,791,81	\$0.00	\$5,791.81
74200	TASER 7 6-BAY DOCK AND CORE		1	\$1,500.00	\$1,232.21	\$1,232,21	\$0.00	\$1,232.21
70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK		1	\$43.90	\$36.07	\$36.07	\$0.00	\$36.07
71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK		1	\$10.45	\$8.58	\$8.58	\$0.00	\$8.58
80395	EXT WARRANTY, TASER 7 HANDLE	49m	47	\$322.42	\$267.54	\$12,574.38	\$0.00	\$12,574.38
80395	EXT WARRANTY, TASER 7 HANDLE	49m	1	\$322.42	\$267.54	\$267.54	\$0.00	\$267.54
80374	EXT WARRANTY, TASER 7 BATTERY PACK	49m	56	\$21.56	\$17.89	\$1,001.84	\$0.00	\$1,001.84
80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	49m	1	\$322.42	\$267.54	\$267.54	\$0.00	\$267.54
Individual Items								
80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7		1	\$78.98	\$0.00	\$0.00	\$0.00	\$0.00
80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)		1	\$157.95	\$0.00	\$0.00	\$0.00	\$0.00
Total						\$154,380,38	\$0.00	\$154,380,38

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# **Delivery Schedule**

Bundle	Item	Description		QTY	Estimated Delivery Date
2021 Taser 7 Certification Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), (	LASS 3R	47	01/01/2023
2021 Taser 7 Certification Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), (			01/01/2023
2021 Taser 7 Certification Bundle	20018	TASER 7 BATTERY PACK, TACTICAL	56	01/01/2023	
2021 Taser 7 Certification Bundle	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	1	01/01/2023	
2021 Taser 7 Certification Bundle	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER		44	01/01/2023
2021 Taser 7 Certification Bundle	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER		3	01/01/2023
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		141	01/01/2023
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		94	01/01/2023
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE	NC PIA	141	01/01/2023
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE		94	01/01/2023
2021 Taser 7 Certification Bundle	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANI		94	01/01/2023
2021 Taser 7 Certification Bundle	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE			01/01/2023
2021 Taser 7 Certification Bundle	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	L QUART INC	47	01/01/2023
2021 Taser 7 Certification Bundle	22181	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	EEI NIC	47	
2021 Taser 7 Certification Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	E) NO		01/01/2023 01/01/2023
2021 Taser 7 Certification Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6	DAV DOCK	CONTROL CONTRO	AND THE RESERVE OF THE PARTY OF
2021 Taser 7 Certification Bundle	74200	TASER 7 6-BAY DOCK AND CORE	PDAT DOOR		01/01/2023
2021 Taser 7 Certification Bundle	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGE)	ווזרטי		01/01/2023
2021 Taser 7 Certification Bundle	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER			01/01/2023
A la Carte	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEI			01/01/2023
A la Carte	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER			01/01/2023
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS			01/01/2023
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	2 110	94	01/01/2024
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, GLOSE GUARTERS (12-DEGREE) NS	c) NS	94	01/01/2024
2021 Taser 7 Certification Bundle	22176		3.40	94	01/01/2025
2021 Taser 7 Certification Bundle	22177	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE		94	01/01/2025
2021 Taser 7 Certification Bundle	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STAND		94	01/01/2025
2021 Taser 7 Certification Bundle	22175	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE	QUART NS		01/01/2025
2021 Taser 7 Certification Bundle		TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		94	01/01/2026
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE	) NS	94	01/01/2026
	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS		94	01/01/2027
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE	) NS	94	01/01/2027
Software					
Bundle	Item	Description	OTV	F-41-4-104-10-4	
2021 Taser 7 Certification Bundle	20248		QTY	Estimated Start Date	
2021 Taser 7 Certification Bundle	20248	TASER EVIDENCE.COM ACCESS LICENSE	47	02/01/2023	01/31/2028
EVET TOOG! / Cettillodium Dundle	20248	TASER EVIDENCE.COM ACCESS LICENSE	1	02/01/2023	01/31/2028

Warranties					
Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Page 4				Q-330753-4	14894.623JC

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#### Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Certification Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	56	01/01/2024	01/31/2028
2021 Taser 7 Certification Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	47	01/01/2024	01/31/2028
2021 Taser 7 Certification Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	1	01/01/2024	01/31/2028
2021 Taser 7 Certification Bundle	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	01/01/2024	01/31/2028

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# **Payment Details**

Jan 2023						
Invoice Plan	Hem	Description	Qty	Subtotal	Tax	Total
Year 1	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	47	\$11,297.77	\$0.00	\$11,297.77
Year 1	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	1	\$297.37	\$0.00	\$297.37
Year 1	20018	TASER 7 BATTERY PACK, TACTICAL	56	\$833.17	\$0.00	\$833.17
Year 1	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	1	\$129.75	\$0.00	\$129.75
Year 1	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	44	\$608.96	\$0.00	\$608.96
Year 1	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER	3	\$41.52	\$0.00	\$41.52
Year 1	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	47	\$1,158.36	\$0.00	\$1,158.36
Year 1	20248	TASER EVIDENCE.COM ACCESS LICENSE	47	\$2,339.94	\$0.00	\$2,339.94
Year 1	20248	TASER EVIDENCE.COM ACCESS LICENSE	1	\$49.79	\$0.00	\$49.79
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	141	\$902.40	\$0.00	\$902.40
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	141	\$902.40	\$0.00	\$902.40
Year 1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 1	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 1	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 1	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	\$601.60	\$0.00	\$601.60
Year 1	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	\$601.60	\$0.00	\$601.60
Year 1	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	47	\$387.84	\$0.00	\$387.84
Year 1	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	47	\$387.84	\$0.00	\$387.84
Year 1	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	\$7.21	\$0.00	\$7.21
Year 1	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	\$1.72	\$0.00	\$1.72
Year 1	74200	TASER 7 6-BAY DOCK AND CORE	1	\$246,44	\$0.00	\$246.44
Year 1	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$25.95	\$0.00	\$25.95
Year 1	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$0.00	\$0.00	\$0.00
Year 1	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$12.98	\$0.00	\$12.98
Year 1	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$0.00	\$0.00	\$0.00
Year 1	80374	EXT WARRANTY, TASER 7 BATTERY PACK	56	\$200.37	\$0.00	\$200.37
Year 1	80395	EXT WARRANTY, TASER 7 HANDLE	47	\$2,514.88	\$0.00	\$2,514.88
Year 1	80395	EXT WARRANTY, TASER 7 HANDLE	1	\$53,51	\$0.00	\$53.51
Year 1	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$53.51	\$0.00	\$53.51
Total			e. Olionarous	\$30,876.08	\$0.00	\$30,876,08

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Jan 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Tota
Year 2	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	47	\$11,297.77	\$0.00	\$11,297.7
Year 2	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R		\$297.37	OTHER DESCRIPTION OF THE PROPERTY OF THE PARTY OF THE PAR	termination terms to committee
Year 2	20018	TASER 7 BATTERY PACK, TACTICAL	56	\$833.17	\$0.00	\$297.3
Year 2	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	1	\$129.75	\$0.00	\$833.1
Year 2	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	44	\$608.96	\$0.00	\$129.7
Year 2	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER	3		\$0.00	\$608.9
Year 2	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	47	\$41.52	\$0.00	\$41.5
Year 2	20248	TASER EVIDENCE.COM ACCESS LICENSE		\$1,158.36	\$0.00	\$1,158.3
Year 2	20248	TASER EVIDENCE.COM ACCESS LICENSE	47	\$2,339.94	\$0.00	\$2,339.9
Year 2	22175		1	\$49.79	\$0.00	\$49.7
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	141	\$902.40	\$0.00	\$902.4
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 2		TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
PARTY OF THE PARTY	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 2	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	141	\$902.40	\$0.00	\$902.4
Year 2	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 2	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 2	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 2	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 2	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 2	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 2	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 2	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	\$601.60	\$0.00	\$601.60
Year 2	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	\$601.60	\$0.00	\$601.60
Year 2	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	47	\$387.84	\$0.00	
Year 2	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	47	\$387.84	\$0.00	\$387.84
Year 2	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	\$7.21	and the second s	\$387.84
Year 2	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1		\$0.00	\$7.21
Year 2	74200	TASER 7 6-BAY DOCK AND CORE		\$1.72	\$0.00	\$1.72
Year 2	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	]	\$246.44	\$0.00	\$246.44
Year 2	80087	TAGER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	]	\$25.95	\$0.00	\$25.95
Year 2	80090	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)		\$0.00	\$0.00	\$0.00
Year 2	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$12.98	\$0.00	\$12.98
Year 2	80374	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$0.00	\$0.00	\$0.00
Year 2	80395	EXT WARRANTY, TASER 7 BATTERY PACK	56	\$200.37	\$0.00	\$200.37
Year 2	80395	EXT WARRANTY, TASER 7 HANDLE	47	\$2,514.88	\$0.00	\$2,514.88
rear 2	80396	EXT WARRANTY, TASER 7 HANDLE	1	\$53.51	\$0.00	\$53.51
	00390	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$53.51	\$0.00	\$53.51
l Total				\$30,876.08	\$0.00	\$30,876.08
Jan 2025						
nvoice Plan	Item	Description	Ohe	C. LEAT		<u></u>
fear 3	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	Qty	Subtotal	Tax	Total
rear 3	20008	TAGED 7 HANDLE, YLW, FIGH VICIDII TO (COREEN LASER), CLASS 3R	47	\$11,297.77	\$0.00	\$11,297.77
rear 3	20018	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	1	\$297.37	\$0.00	\$297.37
ear 3	20050	TASER 7 BATTERY PACK, TACTICAL	56	\$833.17	\$0.00	\$833.17
	20000	HOOK-AND-LOOP TRAINING (HALT) SUIT	1	\$129.75	\$0.00	\$129.75

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Jan 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Tota
Year 3	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	44	\$608.96	\$0.00	\$608.9
Year 3	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER	3	\$41.52	\$0.00	\$41.5
Year 3	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	47	\$1,158.36	\$0.00	\$1,158.3
Year 3	20248	TASER EVIDENCE.COM ACCESS LICENSE	47	\$2,339.94	\$0.00	\$2,339.9
Year 3	20248	TASER EVIDENCE.COM ACCESS LICENSE	1	\$49.79	\$0.00	\$49.7
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	141	\$902.40	\$0.00	\$902.4
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 3	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	141	\$902.40	\$0.00	\$902.4
Year 3	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 3	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 3	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601,60	\$0.00	\$601.60
Year 3	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 3	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.66
Year 3	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 3	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 3	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	
Year 3	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	JUST DIE JUST DE SCHOOLST DE GEWENNE DE GESCHELLE DE GE	The Control of the Co	\$601.60
Year 3	22179			\$601.60	\$0.00	\$601.60
Year 3	22181	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	47	\$387.84	\$0.00	\$387.84
Year 3	70033	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	47	\$387.84	\$0.00	\$387.84
Year 3	71019	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK		\$7.21	\$0.00	\$7.2
Year 3	74200	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK		\$1.72	\$0.00	\$1.73
Year 3	80087	TASER 7 6-BAY DOCK AND CORE	]	\$246.44	\$0.00	\$246.44
	A STATE OF THE PARTY OF THE PAR	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$25.95	\$0.00	\$25.95
Year 3	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$0.00	\$0.00	\$0.00
Year 3	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$12.98	\$0.00	\$12.98
Year 3	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$0.00	\$0.00	\$0.00
Year 3	80374	EXT WARRANTY, TASER 7 BATTERY PACK	56	\$200.37	\$0.00	\$200.37
Year 3	80395	EXT WARRANTY, TASER 7 HANDLE	47	\$2,514.88	\$0.00	\$2,514.88
Year 3	80395	EXT WARRANTY, TASER 7 HANDLE	1	\$53.51	\$0.00	\$53.51
Year 3	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$53.51	\$0.00	\$53.51
Total				\$30,876.08	\$0.00	\$30,876.08
Jan 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Tota
Year 4	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	47	\$11,297.77	the first the second of the se	CONTRACTOR OF THE PARTY OF THE PROPERTY OF THE PARTY OF T
Year 4	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	1		\$0.00	\$11,297.77
Year 4	20018	TASER 7 BATTERY PACK, TACTICAL		\$297.37	\$0.00	\$297.37
Year 4	20050		56	\$833.17	\$0.00	\$833.17
Year 4	20160	HOOK-AND-LOOP TRAINING (HALT) SUIT	1	\$129.75	\$0.00	\$129.75
Year 4		TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	44	\$608.96	\$0.00	\$608.96
Year 4	20161 20246	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER	3	\$41.52	\$0.00	\$41.52
Year 4	20248	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE TASER EVIDENCE.COM ACCESS LICENSE	47	\$1,158.36	\$0.00	\$1,158.36
			47	\$2,339.94	\$0.00	\$2,339.94

Jan 2026						
Invoice Plan	ltem	Description	Qty	Subtotal	Tax	Tota
Year 4	20248	TASER EVIDENCE.COM ACCESS LICENSE	1	\$49.79	\$0.00	\$49.79
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	141	\$902.40	\$0.00	\$902.4
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.6
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 4	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	141	\$902.40	\$0.00	
Year 4	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60		\$902.40
Year 4	22176				\$0.00	\$601.60
Year 4	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 4	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 4	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 4	22177	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 4	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 4		TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 4	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	\$601.60	\$0.00	\$601.60
AND AND ADDRESS OF THE ADDRESS OF TH	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	\$601.60	\$0.00	\$601.60
Year 4	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	47	\$387.84	\$0.00	\$387.84
Year 4	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	47	\$387.84	\$0.00	\$387.84
Year 4	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	\$7.21	\$0.00	\$7.21
Year 4	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	\$1.72	\$0.00	\$1.72
Year 4	74200	TASER 7 6-BAY DOCK AND CORE	1	\$246.44	\$0.00	\$246.44
Year 4	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$25.95	\$0.00	\$25.95
Year 4	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$0.00	\$0.00	\$0.00
Year 4	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$12.98	\$0.00	\$12.98
Year 4	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$0.00	\$0.00	\$0.00
Year 4	80374	EXT WARRANTY, TASER 7 BATTERY PACK	56	\$200.37	\$0.00	\$200.37
Year 4	80395	EXT WARRANTY, TASER 7 HANDLE	47	\$2,514.88	\$0.00	\$2,514.88
Year 4	80395	EXT WARRANTY, TASER 7 HANDLE	1	\$53.51	\$0.00	\$53.51
Year 4	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	<b>\$</b> 53.51	\$0.00	\$53.51
Total				\$30,876.08	\$0.00	
				4001010100	\$0.00	\$30,876.08
Jan 2027						
nvoice Plan	Item	Description	Qty	Subtotal	Tax	7-4-1
Year 5	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	47	\$11.297.75	\$0.00	Total
Year 5	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	1	\$297.39		\$11,297.75
ear 5	20018	TASER 7 BATTERY PACK, TACTICAL	56	\$833.16	\$0.00	\$297.39
/ear 5	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	1		\$0.00	\$833.16
Year 5	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	44	\$129.76	\$0.00	\$129.76
rear 5	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER		\$608.96	\$0.00	\$608.96
rear 5	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	3	\$41.52	\$0.00	\$41.52
ear 5	20248	TASER EVIDENCE.COM ACCESS LICENSE	47	\$1,158.37	\$0.00	\$1,158.37
rear 5	20248	TASER EVIDENCE.COM ACCESS LICENSE	47	\$2,339.95	\$0.00	\$2,339.95
ear 5	22175		1	\$49.77	\$0.00	\$49.77
ear 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	141	\$902.40	\$0.00	\$902.40
	CE110	IAGEN / LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
ear 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60

Jan 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 5	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	141	\$902.40	\$0.00	\$902.40
Year 5	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 5	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 5	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 5	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 5	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	94	\$601.60	\$0.00	\$601.60
Year 5	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 5	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	94	\$601.60	\$0.00	\$601.60
Year 5	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	\$601.60	\$0.00	\$601.60
Year 5	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	94	\$601.60	\$0.00	\$601.60
Year 5	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	47	\$387.86	\$0.00	\$387.86
Year 5	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	47	\$387.86	\$0.00	\$387.86
Year 5	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	\$7.23	\$0.00	\$7.23
Year 5	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	\$1.70	\$0.00	\$1.70
Year 5	74200	TASER 7 6-BAY DOCK AND CORE	1	\$246.45	\$0.00	\$246.45
Year 5	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$25.95	\$0.00	\$25.95
Year 5	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	\$0.00	\$0.00	\$0.00
Year 5	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	\$12.96	\$0.00	\$12.96
Year 5	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN, X 75 IN., TASER 7	1	\$0.00	\$0.00	\$0.00
Year 5	80374	EXT WARRANTY, TASER 7 BATTERY PACK	56	\$200.36	\$0.00	\$200.36
Year 5	80395	EXT WARRANTY, TASER 7 HANDLE	47	\$2,514.86	\$0.00	\$2,514.86
Year 5	80395	EXT WARRANTY, TASER 7 HANDLE	1	\$53.50	\$0.00	\$53.50
Year 5	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$53.50	\$0.00	\$53.50
Total				\$30,876.06	\$0.00	\$30,876.06

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Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcewell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

# Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <a href="https://www.axon.com/legal/sales-terms-and-conditions">www.axon.com/legal/sales-terms-and-conditions</a>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

#### ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

## Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

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Execution of this quote will terminate contracts associated with Q-123103 (executed contract #14132) with Axon and will start a new 60 month contract.

Signature

Date Signed

11/29/2022



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# LAKE CITY POLICE DEPARTMENT



# **Staff Summary**

Subject: Taser				Date: 05/18/2022		
Submitted by: Sgt. K. Johns				Phone Number: 386-758-5471		
Task Assignment Number:				Suspense Date:		
то	CHECK ACTION	CONCUR	DISAGREE	SIGNATURE	DATE	
Lt. R. Milligan	Reviewed Comment Attached					
Asst. Chief Miles	Reviewed Comment Attached					
Chief Butler	Reviewed Comment Attached					
	Reviewed Comment Attached					
	Reviewed Comment Attached					
	Reviewed Comment Attached					
	Reviewed Comment Attached					
Summary:  The Lake City Police Department is currently in the Taser 60 contract which equipped the agency with the X2 platform. The current contract is set to expire September 30, 2022, which also ends the warranty offered through Axon.						
Purpose/Problem:						
With the contract set to expire this year, Axon will no longer cover any liability issues that arise and the equipment will no longer be covered under warranty. This in turn puts liability and repair / replacement cost back onto the department. Also, the running issue for the past 5 years has been that the X2 platform came equipped with the taser camera which has had issues with maintaining a charge or not charging at all.						
Discussions:						

I am proposing that the department enter a new contract with Axon which would also upgrade the weapon platform to the new Taser 7.

The department would enter a new contract with Axon for the next 5 years. This contract would cover equipment repairs, replacement of damaged device and also replacement of any damaged or deployed taser cartridges. With the new contract Axon would also extend \$10 million-dollar liability insurance to the department.

Taser 7 would not come equipped with the taser camera. With the current platform, the X2 device is equipped with the taser camera which has proven to have its issues. I have sent several camera batteries back to the manufacture due to the battery not maintaining a charge or in some instances the battery just not charging at all. In some cases, I have had to place the battery on charge and leave it for a week, once removed from charge the battery depleted within a 24-hour time frame and had to be removed from service.

The Taser 7 also comes with a base docking system which now allows officers to interchange batteries. This system will also automatically upload any stored information from the taser to Evidence.com when the officer places the battery into the docking system. This would eliminate the need for the officers to turn in their taser to have it downloaded after every deployment.

Axon has developed a new cartridge and taser wire system making the leads more difficult for the offender to break. The older cartridges and wires were easily broken by the offender which left the weapon useless. Axon has developed a stronger wire that is less likely to break which ensures a stronger connection which ultimately has a greater effect.

# Cost Analysis:

See attached cost analysis prepared by Axon.

## Option #1:

Taser 7 with new contract

# Option #2:

Keep the current X2 Taser.

# Option #3:

# Recommendation:

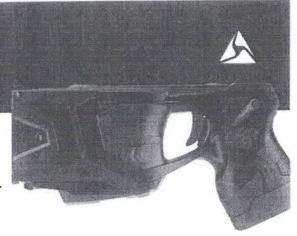
**Note:** If you disagree with recommendations, comments or suggestions attach a typed explanation to this form

# 5-YEAR USEFUL LIFE RECOMMENDATION

# WHY WE HAVE IT

AXON HAS ISSUED A 5-YEAR USEFUL LIFE RECOMMENDATION FOR ALL TASER WEAPONS. HERE'S WHY:

- High voltage electronic components wear out over time and may not operate as expected
- (2) Weapons that are more than 5 years old are 2x more likely to fail in the field



TASEA devices are part til Azor network



# **HOW YOU CAN STAY CURRENT**



We offer several payment plans to upgrade to new weapons and follow the 5-year guidelines



Contact your TASER sales representative or the customer service team if you have any questions



\*However, in the event that a TASER CEW fails due to a worn-out electronic component that is older than 5 years, our insurance would not cover this claim, and AXON would not be liable for any resulting injuries.

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# STORIES FROM THE FIELD

We built TASER 7, Axon's latest conducted energy weapon, to help officers act with confidence in the field. Featuring a dual-shot design, new cartridges specialized for close-range and standoff deployment distances, and dual LASERs, the TASER 7 energy weapon lets officers focus on what matters and protect life in the moment. As Axon's first entirely wireless weapon, it's also saving agencies considerable time previously spent managing devices and cables to update energy weapon firmware and upload firing logs.

#### WHY TASER 7?

TECHVALIDATE RECENTLY SURVEYED OVER 350 TASER 7 USERS

Here's what TASER 7 users told them:

- 93% said TASER 7 is the best energy weapon that their agency has used to date.
- 92% said TASER 7 lets their officers act with greater confidence in the field.
- 88% cited TASER 7's double-shot capability as one of their favorite aspects of their TASER program.
- 63% cited TASER 7's new dock and walk workflow as one of their favorite aspects of their TASER program.
- 60% cited TASER 7's new cartridges as one of the favorite aspects of their TASER program.

But that's just our summary of the survey results — here's what the users had to say in their own words:

## Benefit: Greater confidence in the field due to TASER 7's advanced performance

97% percent of users surveyed by TechValidate who had previously used a single-shot energy weapon said that TASER 7's double-shot technology makes them feel more confident in the field

"Officers shared that the warning arc feature and dual shot ability has increased their confidence in using the tool in the field. In situations where time is crucial, the TASER 7 provides Officers the ability to keep their eyes on the threat longer (dual shot) versus looking for another cartridge or tool to control hectic situations."

— Officer at a Major City PD

"Officers are very pleased with the new design and capabilities of having double cartridges. They report being able to focus on target much more quickly with the new laser dot system."

- Captain at a County Sheriff's Office

"All the new features of the TASER 7 have had nothing but positive reviews by our Troopers in the field from the dual cartridges, double lasers that change based on the cartridge selected and the ease of uploading to Evidence.com."

- Lieutenant at a State Highway Patrol

## Benefit: Hours saved each month on TASER administrative work

37% of users surveyed by TechValidate stated that they saved 5 hours or more each month on energy weapon administrative work after adopting TASER 7

"The new features and easier operation functions of the TASER 7 would benefit any officer or department. The upgraded work flow and automatic download capabilities will also save departments numerous hours of man time looking for TASER logs, which Officer was assigned that TASER, cartridge, etc."

- Lieutenant at a County Sheriff's Office

"The streamlined user interface has reduce staff time and the need for a supervisor to interact."

- Chief at a PD

# Benefit: Seamless transition from previous energy weapons with enhanced training

"We just transitioned over... one hour after taking the transition course one of my officers, who refused to use the old X26P, used the TASER 7. She told me, "I love this thing!"

- Training Sergeant at a PD

"Transitioning from the X2 to TASER 7 was a smooth process. Officers immediately liked the improvements on the [energy weapon]. The green laser, redesign of handle and training was impressive. An older officer commented this was the best police training in his career."

- TASER Energy Weapon Instructor

"The transition was seamless when we switched over to the TASER 7. The two cartridges at the ready help make dynamic situations less stressful with non-compliant subjects."

- Sergeant at a PD

THESE ARE JUST SOME OF THE BENEFITS THAT AGENCIES LARGE AND SMALL ARE SEEING AFTER ADOPTING THE TASER 7. PLEASE VISIT AXON.COM/TASER7 TO LEARN MORE.

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# TASER 7 CERTIFICATION PLAN

# Everything you need to run your energy weapon program in one package

With the Certification Plan, your agency can make the most of your TASER 7 energy weapon program. Not only will your officers be better equipped to limit misses, clothing disconnects and close probe spreads, but your agency will also be able to cut administrative time and build in essential training — all thanks to one comprehensive package.

In this brachure, we will walk you through the different components of the Certification Plan, from the weapon itself and its accessories to Axon's online and in-person training offerings.

#### WHAT'S INCLUDED IN THE CERTIFICATION PLAN:

- · TASER 7 energy weapon handle
- Holster
- · Dock
- · Rechargeable battery
- · Axon Evidence license
- · Hardware warranty
- Cartridges

- End-user training via Axon Academy online
- Voucher for Axon Energy Weapon Instructor Certification<sup>1</sup>
- Admin-level access to Axon Academy for Certified Instructors
- · HALT training suit 2
- Training target<sup>2</sup>

#### **DE-ESCALATE WITH CONFIDENCE**

The Certification Plan includes the TASER 7 energy weapon alongside key accessories, including cartridges (8 training cartridges per handle, per year for training and unlimited cartridges for field use) and the new holster, so that officers can feel more confident de-escalating situations in the field.

#### HANDLE

The TASER 7 energy weapon dramatically improves performance with misses, clothing disconnects, and close probe spreads – the most commonly reported issues cited by agencies today.

#### CARTRIDGES

Axon now offers two different energy weapon cartridge types: close-quarters and standoff cartridges. Since agency reports suggest that 85% of deployments occur at close range, we optimized the close-quarters cartridge for wide probe spread. A close-quarter deployment can fully incapacitate a subject as close as 4 feet. The standoff cartridge is used for longer distances, which have an 86% improved drop over distance for greater accuracy.

#### HOLSTER

The new holster comes with a cartridge carrier, allowing you to carry both cartridge types and quickly reload if a situation calls for it. The cartridge carrier is removable so it can be worn on the belt or in a wide variety of configurations.

#### HARDWARE WARRANTY

Be backed by a 5-year hardware warranty for your weapon, dock, and batteries.

- 1 Instructor voucher offered at a 1% ratio to agencies with 50 or more licenses; One Master Instructor voucher offered at 50 or more licenses with additional voucher per 1,000 cumulative licenses
- 2 Only for agencies with 40+ officers

#### CONNECT TO SAVE TIME

The Certification Plan lets you take advantage of TASER 7 energy weapon's status as the first energy weapon to wirelessly connect to the Axon network, so you can unlock new time savings for your agency. Recharge batteries and update firmware by docking and walking — no cables required. Assign weapons and accessories in seconds with the Axon Device Manager mobile application. And track inventory and device health on Axon Evidence.

#### **AXON EVIDENCE LICENSE**

Track TASER 7 device status, view logs, and reassign weapons within Axon Evidence for smooth program management.

#### RECHARGEABLE BATTERY

Recharge the battery just by docking. The TASER 7 energy weapon also automatically uploads improved pulse graphs and device logs and updates firmware when the battery is docked.

#### HOLSTER

The new holster comes with a cartridge carrier, allowing you to carry both cartridge types and quickly reload if a situation calls for it. The cartridge carrier is removable so it can be worn on the belt or in a wide variety of configurations.

#### TASER 7 DOCK

Similar in design to Axon's body camera docks, the TASER 7 dock has 6 bays and comes with a wall mount.

#### **FOCUS ON COMMUNITIES**

Investing in a new weapon requires an investment in training. The Certification Plan delivers both online and in-person training using new techniques, including a re-designed classroom training curriculum with more hands-on time, that can drive deeper learning and show your community your commitment to safety. Receive vouchers for Axon's Energy Weapon Instructor Certification courses and access to trackable online training through Axon Academy — and more.

#### END-USER TRAINING VIA AXON ACADEMY ONLINE

Each user covered in the Certification plan receives full access to Axon Academy's online training for TASER 7devices, which includes all pre-work necessary for on-site training: Axon's V.21 Energy Weapon Training (Safety, Medical, Best Practices) and TASER 7 energy weapon features and functionality.

### **VOUCHER FOR AXON ENERGY WEAPON INSTRUCTOR CERTIFICATION**

Those purchasing over 50 licenses receive a voucher to Energy Weapon Instructor Certification courses held across the US.

#### ADMIN-LEVEL ACCESS TO AXON ACADEMY FOR CERTIFIED INSTRUCTORS

Administrators at the agency level can manage course progress for end-users, communicate with students, and assess performance/pre-requisite completion before on-site training dates.

## HOOK & LOOP TRAINING SUIT (HALT SUIT)

More hands-on time means more opportunities to deploy cartridges and practice scenarios using our new HALT suit that eliminates pin-prick injuries.

#### TRAINING TARGET

Axon's new targets are specifically designed for live cartridge use with increased durability, portability, and enhanced clarity on preferred target zones for energy weapon use. They require less backing than previous designs and can withstand hits from all cartridge types/probe lengths.

Interested in VR Training? Access to our full VR offering can be affordably added to any TASER 7 Certification Plan. Talk to your Axon representative to learn more.

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# WHAT YOU GET

- 8 TRAINING CARTRIDGES PER OFFICER (Year 1 and 3)
- 4 TRAINING CARTRIDGES PER OFFICER (Year 2, 4, and 5),
- UNLIMITED DUTY CARTRIDGE REPLACEMENTS
- INERT SIMULATION CARTRIDGES

# File Attachments for Item:

6. Discussion and Possible Action: Council to elect Vice-Mayor to serve January 2023 to December 2023 (Mayor Stephen Witt)

Section 302. - General powers and duties.

- (a) All powers of the city shall be vested in the city council, to be also known as "council," except as provided by law or this Charter.
- (b) Three (3) councilmembers shall be considered a quorum and may carry out all functions according to law as if all members were present.
- (c) At the first council meeting after each regular city election and annually thereafter, the council shall elect one of its members as vice-mayor. The mayor shall preside at meetings of the council and shall be considered a member of the council, shall be recognized as head of city government for all ceremonial purposes, by the governor for purposes of military law, for service of process, execution of contracts, deeds and other documents and agreements with other governmental entities or certifications to other governmental entities. He shall annually prepare a state of the city message, prepare an annual budget message, set forth the agenda for all meetings of the council, name committees of the council and appoint members of the city boards with the approval of the council. He shall have no other administrative duties except as required to carry out the responsibilities herein. The vice-mayor shall act as mayor during the absence or disability of the mayor. In case of the death, resignation or removal of the mayor, the vice-mayor shall serve as mayor until the next regular or special election when the office shall be filled. In case of the death, resignation or removal of the vice-mayor or his assumption of the office of mayor, the council shall elect one of its members to serve the unexpired term of the vice-mayor.
- (d) The council shall have the authority by ordinance to set the annual salary of the mayor, councilmembers and its members.

(Ord. No. A-444, § 1, 2-18-80)

# File Attachments for Item:

7. Discussion and Possible Action: Letter from Board of County Commissioners dated November 21, 2022 regarding City's intent for the future of Richardson Community Center (City Manager Paul Dyal)

District No. 1 - Ronald Williams

District No. 2 - Rocky Ford

District No. 3 - Robby Hollingsworth

District No. 4 - Toby Witt District No. 5 - Tim Murphy



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November 21, 2022

Dear Mayor Witt and Paul Dyal;

Congratulations on your new City Council Members

As you are aware, on October 4, 2022, the Columbia County Board of County Commissioners held a Special Meeting where the community discussed the future of the Richardson Community Center. One of the issues raised prior to the meeting concerned continued ownership and operations of the Center by the City, County, and/or the non-profit Center Board. Many members of the community spoke, and the County developed plans to move forward based upon the concerns raised by the public. Since that time, we have negotiated a new contract with the Richardson Community Center Board and restructured our Recreation Department. The County is prepared to move forward.

However, recent concerns have been raised that the City Council, as it is newly constituted, may wish to retain ownership of the Richardson Community Center and begin recreation programming from the Center. Continued uncertainty creates confusion for the residents that use the Center. I am respectfully requesting the City officially, in writing, let the County know your intent for the future of the Richardson Community Center to provide a clear direction for the citizens served by the Center.

Singerely

Robby Hollingsworth

Chairman

# File Attachments for Item:

8. Discussion and Possible Action: City Manager Position and Contract (Mayor Stephen Witt and Council)

Reference: Minutes - August 15, 2022 Item #5 and September 6, 2022 Item #18

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on August 15, 2022 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

EVENTS PRIOR TO MEETING – 5:00 PM Special Called City Council Meeting – Interview for City Attorney

# PLEDGE OF ALLEGIANCE

INVOCATION - Council Member Todd Sampson

# **ROLL CALL**

Mayor/Council Member Stephen M. Witt City Council Jake Hill, Jr.

Eugene Jefferson
C. Todd Sampson

City Attorney Frederick Koberlein, Jr.

Interim City Manager Paul Dyal

Sergeant-at-Arms Chief Gerald Butler

City Clerk Audrey Sikes

## **MINUTES**

1. August 4, 2022 Special Called Regular Session

Mr. Sampson made a motion to approve the August 4, 2022 Special Called regular session minutes as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

# APPROVAL OF AGENDA

Mr. Sampson made a motion to approve the agenda with the alteration of Item #5, to include a discussion of an interview process before a motion is made to remove the item from the table. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION – PERSONS WISHING TO ADDRESS COUNCIL

- Kelton Ficklin
- Jerry Leszkiewiez
- Jeff Hill
- Chase Moses

## APPROVAL OF CONSENT AGENDA

2. Approval to award Bid (ITB-023-2022) for purchase of 8" FPVC C900 DR 18 Water Pipe to Fortiline Inc., the lowest bidder. The 8" FPVC C900 DR 18 Water Pipe will be used to extend approximately 2000 linear ft of water main down CR 252. This line will assist with a 2-way feed for Columbia High School in addition to allowing future hook ups for subdivisions and apartments on CR 252.

Mr. Sampson made a motion to approve the consent agenda consisting of the item listed above. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.

# **PRESENTATIONS**

3. Discussion and Possible Action - Shannon Williams, Marketing Manager Grant Coordinator, North Florida Professional Services, Inc. regarding FRDAP Grant for a R/C racetrack at Richardson Community Center.

Mr. Dyal reported he met with North Florida Professional Services the week prior, and they proposed the City apply for a FRDAP Grant for the R/C racetrack at Richardson Community Center. He requested Council's support to move forward.

PUBLIC COMMENT: Sylvester Warren

Mr. Koberlein reminded members of the conveyance of the property to the county upon completion of the CDBG project. If the CDBG project is completed prior to the completion of the FRDAP Grant project, an extension would be needed for the transfer of the property.

Mr. Sampson made a motion to approve pursing a FRDAP Grant for a R/C racetrack at Richardson Community Center. The motion provides authorization, if needed, for the City to obtain an extension for the transfer of the property as it relates to the CDBG grant. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

 Discussion and Possible Action - Keith Williams, President Lake City Humane Society and Attorney Marlin Feagle relating to the contracting of services with the City of Lake City.

Mr. Williams introduced Richard Rossi, who provided members with a financial update.

The Lake City Humane Society requested an increase in their contract with the City to cover personnel costs, as well as the cost for animals being turned over each month.

Mr. Feagle explained the contract was almost identical to their contract with County, with the exception of the numbers and a September 1, 2022 effective date for two years.

Mr. Sampson stated he would like to have time to review the contract, and members concurred to discuss this topic at the next meeting.

# **OLD BUSINESS**

- 5. Discussion and Possible Action City Manager Position
  - Paul Dyal (Current Interim City Manager)
  - Christopher Esing
  - David Lynch
  - Don Rosenthal

PUBLIC COMMENT: Stew Lilker and Vanessa George

Mr. Sampson stated it is important to discuss the interview process, and to move forward with interviewing the four candidates and deciding from there.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson spoke in favor of hiring a City Manager through Collin Baezinger.

Mr. Hill spoke in support of Mr. Paul Dyal, if he would like the position.

Mr. Jefferson stated members needed to decide if the City or the headhunter company was going to handle the process.

Mayor Witt spoke in support of Mr. Paul Dyal, and stated if not Mr. Dyal, then the City needed to move forward with Collin Baezinger.

Mr. Hill made a motion to remove the discussion from the table. Mayor Witt seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill	Aye
Mayor Witt	Aye
Mr. Jefferson	Aye
Mr. Sampson	Nay

Mr. Hill made a motion to hire Mr. Dyal as the City Manager. Mayor Witt seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye Mayor Witt Aye Mr. Jefferson Aye Mr. Sampson Aye

Mr. Koberlein reminded Mayor Witt contract negotiations would need to be discussed.

6. Discussion and Possible Action - Salary of Interim City Manager Paul Dyal (Presenter: Todd Sampson)

Mr. Sampson stated this would be covered in the Budget Workshop being held August 16, 2022.

# **NEW BUSINESS**

# Ordinances

7. City Council Ordinance No. 2022-2231 - (first reading) - an ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning to less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage; providing for rezoning from Commercial, General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Mr. Sampson made a motion to approve City Council Ordinance No. 2022-2231 on first reading, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning to less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage, and providing for rezoning from Commercial, General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Jefferson Aye
Mr. Hill Aye
Mayor Witt Aye

# Resolutions

8. City Council Resolution No. 2022-084 - A resolution of the City Council of the City of Lake City, Florida, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing an effective date. (Chestnut Springs) Mr. Jefferson made a motion to approve City Council Resolution No. 2022-084, approving a replat filed by Gateway Development, LLC, for a minor

subdivision of real property within the City. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Sampson Aye
Mr. Hill Aye
Mayor Witt Aye

9. City Council Resolution No. 2022-085 - A resolution of the City Council of the City of Lake City, Florida, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing for an effective date. (Washington Springs) Mr. Jefferson made a motion to approve City Council Resolution No. 2022-085, approving a replat filed by Gateway Development, LLC, for a minor subdivision of real property within the City. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

10. City Council Resolution No. 2022-086 - A resolution of the City Council of Lake City, Florida, approving a replat filed by Martha Carter for a minor subdivision of real property within the City; providing for conflicts; providing for severability; providing an effective date. (Hickory Hills) Mr. Hill made a motion to approve City Council Resolution No. 2022-086, approving a replat filed by Martha Carter for a minor subdivision of real property within the City. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Sampson Aye
Mr. Jefferson Aye
Mayor Witt Aye

11. City Council Resolution No. 2022-087 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from GSMS Developers, Inc.; providing for the extension of a water and sewer main; and providing for an effective date. Mr. Sampson made a motion to approve City Council Resolution No. 2022-087, accepting a utility easement from GSMS Developers, Inc. and providing for the extension of a water and sewer main. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Hill Aye
Mr. Jefferson Aye
Mayor Witt Aye

12. City Council Resolution No. 2022-088 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from Gary Sorensen; providing for the extension of a water and sewer main; and providing for an effective date. Mr. Sampson made a motion to approve City Council Resolution No. 2022-088, accepting a utility easement from Gary Sorensen, and providing for the extension of a water and sewer main. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson Aye
Mr. Jefferson Aye
Mr. Hill Aye
Mayor Witt Aye

13. City Council Resolution No. 2022-89 - A resolution of the City Council of the City of Lake City, Florida, accepting a utility easement from Sorensen & Smith LLC; providing for the extension of a water and sewer main; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-089, accepting a utility easement from Sorensen & Smith LLC, and providing for the extension of a water and sewer main. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

14. City Council Resolution No. 2022-091 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with Passero Associates, LLC.; providing for engineering and consulting services; providing for severability; providing for conflicts; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-091, authorizing the execution of a continuing contract with Passero Associates, LLC., and providing for engineering and consulting services. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Sampson Aye
Mr. Hill Aye
Mayor Witt Aye

15. City Council Resolution No. 2022-092 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Traffic Signal Maintenance and Compensation Agreement with the State of Florida, Department of Transportation; providing for an amendment to the reimbursement for maintenance and operation schedule; and providing an effective date. **Mr. Jefferson made a motion to approve City Council** 

Resolution No. 2022-092, authorizing the execution of an amendment to the Traffic Signal Maintenance and Compensation Agreement with the State of Florida, Department of Transportation, and providing for an amendment to the reimbursement for maintenance and operation schedule. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

16. City Council Resolution No. 2022-093 - A resolution of the City Council of the City of Lake City, Florida, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$13,222.00; providing for the procurement of equipment for the use and benefit of the Police Department; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-093, authorizing the Lake City Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant in the amount of \$13,222.00, and providing for the procurement of equipment for the use and benefit of the Police Department. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Sampson Aye
Mr. Hill Aye
Mayor Witt Aye

17. City Council Resolution No. 2022-094 - A resolution of the City Council of the City of Lake City, Florida, authorizing the addition of Demetrius Johnson, as Interim Assistant City Manager, as an authorized signor of all checks, vouchers, transfers, or disbursements on all bank accounts of the City of Lake City, Florida; and providing for an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-094, authorizing the addition of Demetrius Johnson, as Interim Assistant City Manager, as an authorized signor of all checks, vouchers, transfers, or disbursements on all bank accounts of the City of Lake City, Florida. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

## DEPARTMENTAL ADMINISTRATION

18. Discussion and Possible Action: Requesting approval to use CARES Act funds in the amount of \$272,000.00 for the purpose of purchasing equipment and furnishings for the New Fire Station 2. (Presenter: Fire Chief Joshua Wehinger)

PUBLIC COMMENT: Sylvester Warren

Chief Wehinger reported the Fire Department is now fully staffed due to salary increases, and requested \$122,000.00 to purchase equipment and furnishings for the New Fire Station 2.

Mr. Sampson made a motion to approve the funds needed from the ARPA funds in the amount of \$122,000.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

# COMMENTS BY COUNCIL MEMBERS

Mr. Hill thanked everyone for coming out for his Community Day Event and stated it was a huge success.

# **ADJOURNMENT**

All matters having been handled, the meeting adjourned at 7:01 PM on a motion made and duly seconded.

	Stephen M. Witt, Mayor/Council Member
Audrey Sikes, City Clerk	

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on September 6, 2022 beginning at 6:00 PM, in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting on our YouTube Channel.

# PLEDGE OF ALLEGIANCE

INVOCATION - Mayor Stephen Witt

# **ROLL CALL**

Mayor/Council Member Stephen M. Witt City Council Jake Hill, Jr.

Eugene Jefferson
C. Todd Sampson
Eradorick Kobarlain

City Attorney Frederick Koberlein, Jr.

City Manager Paul Dyal

Sergeant-at-Arms Chief Gerald Butler

City Clerk Audrey Sikes

# PROCLAMATIONS - None

# MINUTES

- 1. August 15, 2022 Special Called City Council Meeting
- 2. August 15, 2022 Regular Session

Mr. Sampson made a motion to approve the August 15, 2022 Special Called and Regular Session minutes as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

# APPROVAL OF AGENDA

Mr. Sampson made a motion to approve the agenda with the removal of Item#18. The motion died due to lack of second.

Mr. Sampson made a motion to approve the agenda with moving Item#18 as the first item to be discussed. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.

PUBLIC PARTICIPATION - PERSONS WISHING TO ADDRESS COUNCIL - None

APPROVAL OF CONSENT AGENDA

3. Permit application from Columbia High School to hold the CHS Homecoming Parade on Friday, October 14, 2022, from 1:00 P.M. until 5:00 P.M. The parade will start at 3:00 P.M. All supporting documents including certificate of insurance have been provided.

Mr. Sampson made a motion to approve the consent agenda. Mr. Hill seconded the motion and the motion approved unanimously on a voice vote.

18. Discussion and Possible Action: Terms and conditions City Manager Contract (Presenter: Mayor Stephen Witt)

Mr. Sampson read from a written script, which is attached as Exhibit A. Mr. Sampson asked for the next City Council meeting, resolutions to be included authorizing investigations by the Council of the following: 1) the recent unilateral closing of the City for four hours by Interim Manager Paul Dyal; 2) the failure of both the City Manager and HR Director to determine if they violated the City personnel policy, by not advertising and requesting applications for the vacant Assistant City Manager position, and not having the newly hired assistant city manager fill out an application or have his background checked; 3) the treatment of certain female City employees by the Interim City Manager and the HR Director.

Mr. Sampson made a motion for reconsideration on the motion to hire Paul Dyal as City Manager of the City of Lake City, pending a complete vetting, including comprehensive background check and a mandatory credit check. The motion died due to lack of second.

Mayor Witt, Mr. Hill and Mr. Jefferson all spoke in support of City Manager Paul Dyal.

PUBLIC COMMENT: Sylvester Warren; Chevella Young; Ricky Jernigan; Mike Osborn; Glennel Bowden

Mr. Hill supported the recommendation by Ms. Young to wait until the full council is seated in November to set the terms and conditions for the contract for Mr. Dyal.

Mayor Witt recommended for any decision on pay for Mr. Dyal to be made retroactive to now if the contract terms and conditions were not decided until the full council is seated.

Mr. Hill made a motion to retroactive the salary of Mr. Dyal as presented by Mayor Witt when the terms and conditions for the contract are set by the full council.

Attorney Koberlein stated he would have to look at FS 218 as it relates to retroactive pay for Mr. Dyal. He proposed two options to the members: increase the salary temporarily until further notice or leave as is until the full council is seated.

Mr. Hill made a motion to leave Mr. Dyal's salary as is until there is a full Council. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

## FIRE ASSESSMENT/BUDGET HEARINGS

At this time Mayor Witt closed the regular session and opened a public hearing on the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2022. Mayor Witt asked if anyone wanted to be heard regarding the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2022. No one asked to be heard regarding the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2022, therefore Mayor Witt closed the public hearing.

4. City Council Resolution No. 2022-106 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2022-2023 Annual Fire Assessment Resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2022; approving the rates of assessment; approving the final assessment roll; confirming and supplementing the 2022 preliminary rate resolution; providing for severability; and providing an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-106, constituting the Fiscal Year 2022-2023 Annual Fire Assessment Resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing Fire Protection Assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2022; approving the rates of assessment; approving the final assessment roll, and confirming and supplementing the 2022 preliminary rate resolution. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

At this time Mayor Witt opened a public hearing to accept input from all interested parties relative to the discussion, consideration, and tentative approval of the City's 2022-2023 proposed millage rate and operating budget. Mayor Witt stated the City was offering the opportunity to all in attendance to speak in regard to the budget and ask that all speakers identify themselves by name and address. Mayor Witt stated the Finance Director would provide a summary of the budget process and address those items essential to compliance with the State of Florida Truth In Millage (TRIM) requirements.

Finance Director Donna Duncan stated there is description in the Sales Tax Bond fund that says it is surplus for the Safer Grant Fund. She reported this is actually a Legislative Appropriation and should be stated as such. She would like to change this in the budget.

Finance Director Donna Duncan reported the City Council proposes a tentative millage rate of 4.9000 mills and tentative capital and operating budget of \$77,974,561 for fiscal year 2022-2023. She stated Council action tonight constitutes the "tentative" budget hearing as required by state TRIM criteria and

was announced to the General Public by TRIM notices mailed by the Columbia County Property Appraiser on August 15, 2022. Ms. Duncan reported during this hearing, the following agenda will be addressed:

- The Council will discuss the 2022-2023 millage and operating budget and allow citizen input as appropriate.
- The Council will direct announcement of the tentative millage rate proposed for adoption and of any increase, decrease, or no change.
- The City Attorney will read, by title, Millage Resolution No. 2022-095.
- The Council will adopt Millage Resolution No. 2022-095 on first reading.
- The City Attorney will read, by title, Budget Resolution No. 2022-096.
- The Council will adopt Budget Resolution No. 2022-096 on first reading.

Mayor Witt declared the "Tentative Budget Hearing" open for discussion for public input followed by discussion by the City Council. With no public comment, or discussion by Council, Mayor Witt closed the public hearing.

Mayor Witt asked the Finance Director to state for the record 1) the taxing authority, 2) the proposed millage rate to be adopted, 3) the rolled-back millage rate, and 4) any change the tentative millage rate represents to the current year's millage.

Finance Director Donna Duncan stated the City Council of the City of Lake City, as Taxing Authority, proposed a tentative tax on all property located within the City of Lake City, Florida, at the rate of 4.9000 mills for the fiscal year 2022-2023 operating budget. The current year proposed operating millage rate is an 8.44% increase from the 4.5185 rolled-back millage rate as defined by Florida Statutes and represents no change from the previous year's millage rate of 4.9000 mills.

5. City Council Resolution No. 2022-095 - A resolution of the City Council of the City of Lake City, Florida, adopting a millage rate for the Levy of Ad Valorem Taxes for the City for the Fiscal Year 2022-2023; and providing an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-095, on first reading, adopting a millage rate for the Levy of Ad Valorem Taxes for the City for the Fiscal Year 2022-2023. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

6. City Council Resolution No. 2022-096 - A resolution of the City Council of the City of Lake City, Florida, adopting the Budget for the Fiscal Year 2022-2023; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-096, on first reading, adopting the Budget for the Fiscal Year 2022-2023. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

Mayor Witt asked if anyone wanted to be heard regarding the budget for fiscal year 2021-2022. No one asked to be heard therefore Mayor Witt closed the public hearing.

Ms. Duncan announced this would probably be her last year performing the budget, or anything financial, as she thinks she has decided to retire on October 14, 2022.

# **OLD BUSINESS**

# Ordinances

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2022-2230. City Council Ordinance No. 2022-2230 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2022-2230. No one asked to speak on City Council Ordinance No. 2022-2230, therefore Mayor Witt closed the public hearing.

7. City Council Ordinance No. 2022-2230 (final reading) - An Ordinance of the City Council of the City of Lake City, Florida, amending the City Code related to Code Enforcement; providing for supplemental procedures to the Code Enforcement process; providing for conflicts; providing for severability; providing for codification; and providing an effective date. Mr. Hill made a motion to approve City Council Ordinance No. 2022-2230, on final reading, amending the City Code related to Code Enforcement, and providing for supplemental procedures to the Code Enforcement process. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2022-2231. City Council Ordinance No. 2022-2231 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2022-2231. No one asked to speak on City Council Ordinance No. 2022-2231, therefore Mayor Witt closed the public hearing.

8. City Council Ordinance No. 2022-2231 (final reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage; providing for rezoning from Commercial General

(CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Mr. Jefferson made a motion to approve City Council Ordinance No. 2022-2231, on final reading, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 22-05, by the property owner of said acreage, and providing for rezoning from Commercial General (CG) to Commercial Central Business District (C-CBD) of the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

Other Items - None

# Resolutions

9. City Council Resolution No. 2022-090 - A resolution of the City Council of the City of Lake City, Florida, awarding a project to SGS Contracting Services, Inc.; providing for the rehabilitation of Saint Margarets Wastewater Treatment Facility; providing for the execution of a contract; providing for a total cost not-to-exceed \$2,173,300.00; and providing an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-090, awarding a project to SGS Contracting Services, Inc.; providing for the rehabilitation of Saint Margarets Wastewater Treatment Facility; providing for the execution of a contract, and providing for a total cost not-to-exceed \$2,173,300.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

10. City Council Resolution No. 2022-097 - A resolution of the City Council of the City of Lake City, Florida, awarding a contract to B&B Contractors of Florida, Inc.; providing for traffic signal and signage maintenance within the City; and providing an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-097, awarding a contract to B&B Contractors of Florida, Inc.; providing for traffic signal and signage maintenance within the City. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

11. City Council Resolution No. 2022-098 - A resolution of the City Council of the City of Lake City, Florida, ratifying the voice vote of the City Council and authorizing the filing of a Fiscal Year 2022-2023 Florida Recreation Development Assistance Program Application; providing for the development of a remotecontrol car (RC) track at the Richardson Community Center and playground renovation; providing for conflicts; and providing for an effective date.

PUBLIC COMMENT: Sylvester Warren

Mr. Sampson requested an update on the grant application for Grandview and Faith Road, the CDBG for Wilson, and the CDBG for Patterson Street be placed on the next agenda.

No official action was taken on City Council Resolution No. 2022-098.

12. City Council Resolution No. 2022-100 - A resolution of the City Council of the City of Lake City, Florida, authorizing the write-off of delinquent utility accounts through September 30, 2020; finding the delinquent utility accounts to be uncollectable; and providing an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-100, authorizing the write-off of delinquent utility accounts through September 30, 2020, and finding the delinquent utility accounts to be uncollectable. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Jefferson Aye
Mr. Sampson Aye
Mayor Witt Aye

13. City Council Resolution No. 2022-101 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the Agreement for Animal Control and Animal Care Services with the Lake City - Columbia County Humane Society, Inc.; and providing for an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-101, authorizing the execution of the Agreement for Animal Control and Animal Care Services with the Lake City - Columbia County Humane Society, Inc. Mr. Sampson seconded the motion.

Mr. Koberlein reported the contract was updated this afternoon, with a change to costs under paragraph seven from \$40.00 to \$60.00; as well as including an appropriations provision.

A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Sampson Aye
Mr. Jefferson Aye
Mayor Witt Aye

14. City Council Resolution No. 2022-102 - A resolution of the City Council of Lake City, Florida, authorizing the execution of Task Assignment One with Passero Associates, LLC, for professional services for the realignment of Taxiway C at the Lake City Gateway Airport; providing for a total cost not-to-exceed \$221,200.00; and providing for an effective date. Mr. Hill made a motion to approve City Council Resolution No. 2022-102, authorizing the execution of Task Assignment One with Passero Associates, LLC, for professional services for the realignment of Taxiway C at the Lake City Gateway Airport, and providing for a total cost not-to-exceed \$221,200.00. Mr. Sampson seconded the motion.

PUBLIC COMMENT: Brad Wente with Passero Associates, LLC, reported this was the FAA Project of the Year.

A roll call vote was taken and the motion carried.

Mr. Hill Aye
Mr. Sampson Aye
Mr. Jefferson Aye
Mayor Witt Aye

15. City Council Resolution No. 2022-104 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Ten to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the State Road 47 and Interstate 75 Improvement Project; providing for the connection of septic tanks to the project; providing for the payment for the professional services and assistance at a not to exceed cost of \$76,100.00; and providing an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-104, authorizing the execution of Task Assignment Number Ten to the continuing contract with Jones Edmunds & Associates, Inc., for professional services assisting the City with the State Road 47 and Interstate 75 Improvement Project; providing for the connection of septic tanks to the project, and providing for the payment for the professional services and assistance at a not to exceed cost of \$76,100.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

16. City Council Resolution No. 2022-105 - A resolution of the City Council of the City of Lake City, Florida, granting a utility easement to Florida Power & Light Company to provide underground electric utility facilities for the Lake City Fire Station #2; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-105, granting a utility easement to Florida Power & Light Company to provide underground electric utility facilities for the Lake City Fire Station #2. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye Mr. Sampson Aye Mr. Hill Aye Mayor Witt Aye

17. City Council Resolution No. 2022-107 - A resolution of the City Council of Lake City, Florida, Health; providing for the execution of a revised Memorandum of Agreement with the Justice System Partners; providing for researching methods to reduce repeated interactions between Law Enforcement and individuals who have severe mental health and substance abuse disorders; providing for the identification of ways to optimize the use of crisis stabilization units and postdischarge supports; providing for the rescission of City Council Resolution No. 2022-058 relating to a Memorandum of Agreement with the Institute for Justice Research and Development at Florida State University and Meridian Behavioral Health; providing for conflict; and providing for an effective date. Mr. Jefferson made a motion to approve City Council Resolution No. 2022-107, providing for the execution of a revised Memorandum of Agreement with the Justice System Partners; providing for researching methods to reduce repeated interactions between Law Enforcement and individuals who have severe mental health and substance abuse disorders; providing for the identification of ways to optimize the use of crisis stabilization units and post-discharge supports, and providing for the rescission of City Council Resolution No. 2022-058 relating to a Memorandum of Agreement with the Institute for Justice Research and Development at Florida State University and Meridian Behavioral Health. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson Aye
Mr. Hill Aye
Mr. Sampson Aye
Mayor Witt Aye

# Other Items

18. Discussion and Possible Action: Terms and conditions City Manager Contract (Presenter: Mayor Stephen Witt)

This item was moved to the top of the agenda.

# DEPARTMENTAL ADMINISTRATION - None

# COMMENTS BY COUNCIL MEMBERS

Mayor Witt announced upcoming dates of interest:

Monday, September 19 5:45 PM Canvassing Board Meeting

6:00 PM City Council Meeting - Final Budget Hearing

Monday, November 21 City Council Meeting - Swearing in of new Council Members

Mr. Dyal responded to comments made earlier in the meeting.

# **ADJOURNMENT**

All matters having been handled, the meeting adjourned at 7:02 PM on a motion made and duly seconded.

	Stephen M. Witt, Mayor/Council Member
Audrey Sikes, City Clerk	