
CITY COUNCIL REGULAR SESSION

CITY OF LAKE CITY

December 18, 2023 at 6:00 PM

Venue: City Hall

AGENDA

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

Events Prior to Meeting

Pledge of Allegiance

Invocation - Vice-Mayor-Council Member Todd Sampson

Roll Call

Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.

As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.

Proclamations - None

Minutes

1. December 4, 2023 Regular Session

Approval of Agenda

Public Comment - Persons Wishing to Address Council

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to submissions@lcfla.com no later

than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.

Approval of Consent Agenda

2. Approval to award ITB-020-2023 to Ag-Pro Companies, sole responsive bidder, to purchase a Skid Steer Boom Arm Mower with a 48" Cyclone Rotary Mower and a 9' Sickle Bar Mower to be attached to a 287D Cat Skid Steer Loader for \$47,950.00. This item was budgeted for \$64,000.00.
3. IT Department is requesting approval to move funds from 001.07513-060.64 to 001.07.513-030.46 in the amount of \$125,000.00 for a VxRail for the PD Network which was budgeted in FY24; however, the item was completed in FY23 via P O No. 2023-0898. Additional critical services totaling \$111,000.00, based on FY23 figures, were found to have not been budgeted correctly for FY24. By approving this request, the critical services will be covered as well, and other unforeseen increases.

Presentations

Old Business

Ordinances - None

Resolutions - None

Other Items - None

New Business

Ordinances - None

Resolutions

4. City Council Resolution No. 2023-142 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amended agreement with Flock Group, Inc. for the purchase and use of Flock safety software and hardware at an annual price not-to-exceed \$93,600.00; providing for severability; providing for conflicts; and providing for an effective date.
5. City Council Resolution No. 2023-143 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with Bio-Tech Consulting, LLC; providing for engineering services; providing for severability; providing for conflicts; and providing for an effective date.
6. City Council Resolution No. 2023-144 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with

Chen Moore and Associates, Inc.; providing for engineering services; providing for severability; providing for conflicts; and providing for an effective date.

7. City Council Resolution No. 2023-145 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with EDA Consultants Inc.; providing for engineering services; providing for severability; providing for conflicts; and providing for an effective date.
8. City Council Resolution No. 2023-146 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with Gmuier Engineering, LLC; providing for engineering services; providing for severability; providing for conflicts; and providing for an effective date.
9. City Council Resolution No. 2023-147 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with GSE Engineering & Consulting, Inc.; providing for engineering services; providing for severability; providing for conflicts; and providing for an effective date.
10. City Council Resolution No. 2023-148 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with Pitman Engineering LLC; providing for engineering services; providing for severability; providing for conflicts; and providing for an effective date.
11. City Council Resolution No. 2023-149 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with TOCOI ENGINEERING, L.L.C.; providing for engineering services; providing for severability; providing for conflicts; and providing for an effective date.
12. City Council Resolution No. 2023-150 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a continuing contract with Wetland Solutions, Inc.; providing for engineering services; providing for severability; providing for conflicts; and providing for an effective date.
13. City Council Resolution No. 2023-151 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Florida Industrial & Construction Services, LLC, for the purchase and installation of a 24 foot in length x 30 foot in width x 12 foot in height prefabricated metal building (pole barn) at a cost not to exceed \$32,719.46.
14. City Council Resolution No. 2023-152 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a letter to Florida Commerce by the Mayor, requesting an extension of Florida Small Cities Community Development Block Grant Program from the Florida Department of Economic Opportunity; and providing for an effective date. (Wilson Park)

15. City Council Resolution No. 2023-153 - A resolution of the City Council of the City of Lake City, Florida, related to the release of reverter to grantor as authorized by City Council Resolution No. 2009-005 and contained in the deed dated February 20, 2009, from the City of Lake City, Florida to Greater Lake City Community Development Corporation, Inc.; providing for conflicts; and providing for an effective date.
16. City Council Resolution No. 2023-154 - A resolution of the City Council of the City of Lake City, Florida, authorizing and adopting an Honorary Street Name Designation Policy; and providing an effective date.
17. City Council Resolution No. 2023-156 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number One to the contract between The City and CGC, Inc., relating to the Taxiway C realignment and terminal apron rehabilitation project for a price not-to-exceed \$2,508,750.45.

Other Items

18. Discussion and Possible Action: Dee Johnson to serve as Interim City Manager for eighteen (18) months (Council Member Chevella Young)
19. Schedule Council Workshops for the following:
 - Mariah Fund
 - Affordable Housing/Properties
 - Council Meeting Decorum
 - Application and Policy for Grant Funding Request - \$5,000.00 max
 - Citizens Review Board
20. Informational Purposes Only - City Attorney Robinson, Kennon, and Kendron, P.A. invoices for November 2023. Folds Walker, LLC invoice for November 2023.

Departmental Administration

21. City Manager Hiring Process Update (Human Resources Director BillieJo Bible)
22. Approval of job descriptions for the Police, Water Treatment Plant, Waste Water Treatment Plant, Sprayfield, Distribution and Collection, and Natural Gas Departments. The Human Resources Department has been in the process of reviewing all job descriptions for positions that were approved in the FY 23-24 Budget. This completes the descriptions identified in FY 23-24. Future

modifications to approved job descriptions will be presented to council for approval.

Comments by Council Members

Adjournment

UPCOMING DATES OF INTEREST

January 15, 2024 Martin Luther King, Jr. Parade - 10AM

YouTube Information

Members of the public may also view the meeting on our YouTube channel at:
<https://www.youtube.com/c/CityofLakeCity>

Pursuant to 286.0105, Florida Statutes, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

SPECIAL REQUIREMENTS: *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***