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# CITY COUNCIL REGULAR SESSION

## CITY OF LAKE CITY

April 21, 2025 at 6:00 PM

Venue: City Hall

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## AGENDA

### REVISED

#### **Revised 4/17/2025: Item #26 added**

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

**Events Prior to Meeting** - 5:00 PM Council Workshop - Address questions regarding upcoming budget

#### **Pledge of Allegiance**

**Invocation** - Vice Mayor - Council Member Chevella Young

#### **Roll Call**

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

***As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.***

***Failure to abide by the rules of decorum will result in removal from the meeting.***

#### **Approval of Agenda**

#### **Proclamations**

1. Youth Leadership Week - April 24-30, 2025

**Public Participation - Persons Wishing to Address Council**

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

**Approval of Consent Agenda**

2. City Council Resolution No. 2025-054 - A resolution of the City of Lake City, Florida adopting the evaluation and tabulation of responses to that certain Invitation to Bid Number 013-2025 for annual lime rock contract; accepting the bid from Pritchett Trucking, Inc., a Florida Corporation; approving the agreement with said vendor; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

**Presentations**

3. Katie Hall, General Manager and CEO, Florida Gas Utility - Natural Gas Financial Hedging PowerPoint
4. Gallagher Consulting Services for Property and Casualty Insurance (Human Resources Director, BillieJo Bible)

**Old Business**Ordinances**Open Public Hearing**

5. City Council Ordinance No. 2025-2302 (final reading) - An ordinance of the City of Lake City, Florida, amending the Code of the City of Lake City, Florida, Chapter 70, Article IV, Police Officers' Pension Plan and Trust Fund; amending Section 70-96.1 to provide for payment of supplemental benefits to those receiving service incurred disability benefits and the continuation of supplemental benefits to joint annuitants prospectively; providing for severability; providing for conflicts; providing for codification; and providing for an effective date.

Passed on first reading 4/7/2025

**Close Public Hearing**

Adopt City Council Ordinance No. 2025-2302 on final reading

### **Open Public Hearing**

6. City Council Ordinance No. 2025-2304 (final reading) - An ordinance pertaining to land development regulation fees within the City of Lake City; repealing said existing land use regulation fees established by Resolution 2019-099; establishing updated fees for land development regulation processing and review; establishing provisions regarding payment of said fees; establishing exceptions thereto for financial hardship; repealing all resolutions and ordinances in conflict; making findings of fact in support thereof; providing for severability; and providing an effective date.

Passed on first reading 4/7/2025

### **Close Public Hearing**

Adopt City Council Ordinance No. 2025-2304 on final reading

Resolutions - None

### Other Items

7. Discussion and Possible Action: Decision on venue selection for the City to host the Northeast Florida League Dinner Meeting to be held on Thursday, December 18, 2025 (City Clerk Audrey Sikes)
8. Discussion and Possible Action: Inhouse City Attorney (City Manager Don Rosenthal)

### **New Business**

#### Ordinances

9. City Council Ordinance No. 2025-2305 (first reading) - An ordinance of the City of Lake City, Florida, amending Chapter 86, Article I, Section 86-2 of the City of Lake City Code of Ordinances concerning park hours; providing definitions; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date.

Adopt City Council Ordinance No. 2025-2305 on first reading

10. City Council Ordinance No. 2025-2306 (first reading) - An ordinance of the City of Lake City, Florida, pertaining to the Police Officers' Pension Plan Board of Trustees; amending Chapter 70, Article IV, of the City of Lake City, Florida, Code of Ordinances entitled "Police Officers' Pension Plan and Trust Fund;" amending Section 70-93 to change the terms of trustees of the Pension Plan

Board of Trustees; providing for severability; providing for conflicts; providing for codification; and providing for an effective date.

Adopt City Council Ordinance No. 2025-2306 on first reading

11. City Council Ordinance No. 2025-2308 (first reading) - An ordinance of the City of Lake City, Florida, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 25-01, by the City Council; providing for amending Section 4.12.2 entitled Permitted Principal Uses and Structures to permit Churches and other Houses of Worship as a permitted principal use and structure within the "CG" Commercial, General Zoning District; providing for amending Section 4.12.5 entitled Special Exceptions by deleting Churches and other Houses of Worship as a use permitted by special exception within the "CG" Commercial, General Zoning District; providing for amending Section 4.13.5 entitled Special Exceptions by deleting Churches and other Houses of Worship as a use permitted by special exception within the "CI" Commercial, Intensive Zoning District; providing for amending Section 4.14.5 entitled Special Exceptions by deleting Churches and other Houses of Worship as a use permitted by special exception within the "C-CBD" Commercial-Central Business Zoning District; providing severability; repealing all ordinances in conflict; providing an effective date.

Adopt City Council Ordinance No. 2025-2308 on first reading

### **Open Quasi-Judicial Hearing**

12. City Council Ordinance No. 2025-2307 (first reading) - An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 25-03, submitted by Seacoast National Bank F/K/A Drummond National Bank relating to voluntary annexation; annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; making certain findings of fact in support thereof; providing severability; repealing all ordinances in conflict; and providing an effective date. (This property is located at 3882 W US Highway 90)

**Disclosure by Council members of ex-parte communications (this includes site visits), if any.**

**Swearing in of applicant/appellant, staff and all witnesses collectively by City Attorney.**

**Clerk should take custody of exhibits.**

Note: All exhibits, diagrams, photographs and similar physical evidence referred to during the testimony or which you would like the Council to consider must be marked for identification and kept by the Clerk for 30 days.

- A. Brief introduction of ordinance by city staff.**
- B. Presentation of application by applicant.**
- C. Presentation of evidence by city staff.**
- D. Presentation of case by third party intervenors, if any.**
- E. Public comments.**
- F. Cross examination of parties by party participants.**
- G. Questions of parties by City Council.**
- H. Closing comments by parties.**
- I. Instruction on law by attorney.**
- J. Discussion and action by City Council.**

#### **Close Quasi-Judicial Hearing**

Adopt City Council Ordinance No. 2025-2307 on first reading

#### **Open Quasi-Judicial Hearing**

13. City Council Ordinance No. 2025-2309 (first reading) - An ordinance of the City of Lake City, Florida, amending the Future Land Use Map of the City of Lake City Comprehensive Plan, as amended; relating to an amendment of 50 or less acres of land, pursuant to an application, CPA 25-01, by Christopher Lance Jones of Jones Engineering & Consulting, as agent for Odom Moses & Company LLP, the property owner of said acreage, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for changing the Future Land Use Classification from County Highway Interchange to City Commercial of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; providing an effective date. (This property is located at 4330 NW American Lane)

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- F. Cross examination of parties by party participants.**
- G. Questions of parties by City Council.**
- H. Closing comments by parties.**
- I. Instruction on law by attorney.**
- J. Discussion and action by City Council.**

#### **Close Quasi-Judicial Hearing**

Adopt City Council Ordinance No. 2025-2309 on first reading

#### **Open Quasi-Judicial Hearing**

14. City Council Ordinance No. 2025-2310 (first reading) - An ordinance of the City of Lake City, Florida, amending the Official Zoning Atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 25-01, by Christopher Lance Jones of Jones Engineering & Consulting, as agent for Odom Moses & Company LLP, the property owner of said acreage; providing for rezoning from County - Commercial, Highway Interchange (CHI) to City - Commercial, Intensive (CI) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; providing an effective date. (This property is located at 4330 NW American Lane)

**Disclosure by Council members of ex-parte communications (this includes site visits), if any.**

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**Clerk should take custody of exhibits.**

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- E. Public comments.**
- F. Cross examination of parties by party participants.**
- G. Questions of parties by City Council.**
- H. Closing comments by parties.**
- I. Instruction on law by attorney.**
- J. Discussion and action by City Council.**

**Close Quasi-Judicial Hearing**

Adopt City Council Ordinance No. 2025-2310 on first reading

**Resolutions**

15. City Council Resolution No. 2025-037 - A resolution of the City of Lake City, Florida, concerning the Federal Aviation Administration Disadvantaged Business Enterprise (DBE) Program; ratifying the actions of the then-City Manager taken on behalf of the City Committing the City to the terms of that certain September 2020 DBE Program Policy statement executed by the then-City Manager on October 14, 2020; ratifying actions of City Personnel taken in furtherance of and compliance with said program policy; approving that certain updated DBE Program Policy Statement dated November 2024; committing the City to terms of said Disadvantaged Business Enterprise (DBE) Program Policy Statement; making certain findings of fact in support of the City approving said November 2024 DBE Program Policy Statement; recognizing the authority of the Mayor to execute and bind the City to said November 2024 DBE Program Policy Statement; directing the Mayor to execute and bind the City to said November 2024 DBE Program Policy Statement; repealing all prior resolutions in conflict; and providing an effective date.

16. City Council Resolution No. 2025-041 - A resolution of the City of Lake City, Florida approving that certain update to job position and description for reserve police officer; making certain findings of fact in support of the City approving said position and description; directing the City Manager to update the City's position descriptions manual with said revised position and description; repealing all prior resolutions in conflict; and providing an effective date.
17. City Council Resolution No. 2025-044 - A resolution of the City of Lake City, Florida, approving that certain agreement in the form of a Memorandum of Understanding between the City and United States Immigration and Customs Enforcement (ICE), a component of the Department of Homeland Security, to implement the Task Force Model contemplated by Section 287(G) of the Immigration and Nationality Act by which Lake City Police Department Personnel may perform certain functions of an Immigration Officer; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
18. City Council Resolution No. 2025-050 - A resolution of the City Council of the City of Lake City, Florida, appointing Stephanie Marchman, Esq. of GrayRobinson, P.A. as a Special Magistrate to provide Due Process Hearings for the City; establishing appointment terms, conditions, and scope of work; establishing rates; providing for severability; repealing all resolutions in conflict; and providing an effective date.
19. City Council Resolution No. 2025-055 - A resolution of the City of Lake City, Florida approving that certain agreement between the City and the Florida Department of Transportation for the administration of State Grant Funds to aid the Lake City Gateway Airport in pipe and asphalt repairs along Taxiway "A"; making certain finding of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
20. City Council Resolution No. 2025-056 - A resolution of the City of Lake City, Florida, amending that certain agreement relating to the Community Development Block Grant between the City and Florida Department of Commerce; making certain findings of fact in support of the City amending said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
21. City Council Resolution No. 2025-057 - A resolution of the City of Lake City, Florida, approving the exchange of 3000 rounds of frangible training



ammunition in the possession of the Lake City Police Department for 3000 rounds of full metal jacket training ammunition in the possession of the State Attorney's Office of the Third Judicial Circuit; making certain findings of fact in support of the City approving said ammunition exchange; recognizing the authority of the Mayor to execute such documents as are necessary to transfer ownership of said frangible training ammunition to said State Attorney's Office; directing the Mayor to execute such documents as are necessary to accept the transfer of ownership of said full metal jacket ammunition to the City of Lake City for the use by the Lake City Police Department; repealing all prior resolutions in conflict; and providing an effective date.

22. City Council Resolution No. 2025-59 - A resolution of the City of Lake City, Florida, approving that certain agreement between the City and Gallagher, Inc., a Florida Corporation, for consulting services to conduct a needs assessment related to Property and Casualty Insurance Premiums; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
23. City Council Resolution No. 2025-060 - A resolution of the City of Lake City, Florida, adopting the evaluation and tabulation of responses to that certain Invitation to Bid Number 009-2025 for construction of LCQ North Development Hangar and Taxilanes; accepting the Bid from Gray Construction Services, Inc., a Florida Corporation as the lowest responsive bid; approving the agreement with said vendor; making certain findings of fact in support thereof; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
24. City Council Resolution No. 2025-061 - A resolution of the City Council of the City of Lake City, Florida, concerning the Summer Youth Employment Program of the City of Lake City Police Department; recognizing the City of Lake City as the sole funding and administrative participant of the 2025 Program; authorizing the creation of twenty part-time, temporary positions to be administered by the City of Lake City Police Department in the City's Personnel Classification System; authorizing the transfer of funds from the Mariah Reginae Smith Fund Account (account number 001.16.574-080.82) to said Summer Youth Program (account number 001.11.521-030.49) to be administered by the City of Lake City Police Department; providing for the implementation and administration of the "Summer Youth Employment Program" by the City of Lake City Police Department from April 21, 2025 through August 31, 2025; providing for temporary, part-time training and employment opportunities for eligible City residents with the City; making findings of fact in support thereof; providing for conflicts; and providing an effective date.

25. City Council Resolution No. 2025-062 - A resolution of the City of Lake City, Florida, implementing a moratorium on the acceptance and consideration for approval of applications for Mobile Home or Manufactured Home Land Use Actions or permit approvals in the City of Lake City; making certain findings of fact in support of the City approving said moratorium; recognizing the authority of the City to approve and implement said moratorium; directing the City of Lake City Land Development Regulations Administrator to cease acceptance of new applications for Mobile Home or Manufactured Home Land Use Actions or permit approvals as of the effective date hereof; directing the City Attorney, the City Clerk, the City Manager, and the City of Lake City Land Development Regulations Administrator Official and Planning staff to cooperate to prepare an ordinance implementing such moratorium; specifying a duration for such moratorium; repealing all prior resolutions in conflict; and providing an effective date.

Other Items - None

26. Discussion and Possible Action - Funding Request for Soulful Saturday, July 19, 2025 (Council Member Tammy Harris)

**Departmental Administration** - None

**Comments by Charter Officers**

City Manager Don Rosenthal

City Attorney Clay Martin

City Clerk Audrey Sikes

**Comments by Council Members**

Council Member Chevella Young

Council Member Ricky Jernigan

Council Member James Carter

Council Member Tammy Harris

Mayor Noah Walker

**Adjournment**

**YouTube Information**

Members of the public may also view the meeting on our YouTube channel at:  
<https://www.youtube.com/c/CityofLakeCity>

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**Pursuant to 286.0105, Florida Statutes,** *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***